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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 12, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
 Finance Director Diana Lund
 Police Chief Jeff Katers
 Public Works Superintendent Grant Riemer
 Human Resources Manager Colleen Lasher
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:04 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

2. PRESENTATION

2.01: Board and Commission Member Oath of Office

Acting Mayor LeTourneau administered the oath of office to newly appointed Commissioners, Mr. Michael Madison, who will join the Environmental Policy Board, and Ms. LeAnn Lambrecht, who will join the Economic Development Authority.

2.02: Presentation of the 2017 Comprehensive Annual Financial Report by the City's Auditing Firm of Malloy, Montague, Karowski, Radosevich & Company (MMKR)

Finance Director Lund stated that the City is required to have an audit each year from an outside firm. She stated that Aaron Nielsen provided a thorough review of the report at the worksession earlier tonight and is present now to provide a summary.

Aaron Nielsen, MMKR, stated that three reports have been provided to the City and was pleased to report an unmodified opinion. He stated that there was one compliance finding with no instances of non-compliance. He reported that there were no legal compliance findings. He stated that the general operating fund was able to meet the fund goal policy.

Councilmember Riley thanked Mr. Nielsen for his work. He stated that he is a CPA and therefore this is within his line of work. He stated that an unmodified opinion was received and is what the City aims to gain. He commended staff and the Council for the excellent work they continue to do.

3. CITIZEN INPUT

John Enstrom, 8702 181st Avenue, stated that he will hold his 13th annual flag retirement at his park, Veterans Lake, on Thursday, June 14th. He noted that there are people from all over the metro that will be attending and welcomed any residents that have flags they would like to retire with dignity. He also welcomed any residents that would like to watch the ceremony. He stated he has a busy schedule of events for the park this summer and provided a brochure and schedule of events that will be held at the park. He noted that all of the events are related to veterans. He welcomed members of the public that want to attend events or volunteer with plantings at the park and gardens.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

- 4.01: Receive 2017 Comprehensive Annual Financial Report (CAFR)
- 4.02: Receive Cash and Investments for Period Ending May 31, 2018
- 4.03: Note the Following Boards and Commissions Meeting Minutes:
 - Planning Commission Meeting Minutes dated April 5, 2018
 - Economic Development Authority Meeting Minutes dated April 12, 2018
 - Environmental Policy Board Meeting Minutes dated April 16, 2018
- 4.04: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated May 22, 2018
 - 2) City Council Regular dated May 22, 2018
 - 3) City Council Joint Work Session dated May 23, 2018
- 4.05: Approve Liquor License Renewals
- 4.06: Approve Acknowledgement of Receptivity of Livable Communities Funding from Metropolitan Council; Case of Aeon
- 4.07: Affinity at Ramsey: Multiple Actions
- 4.08: Adopt Resolution #18-109 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 17, 2018 through June 6, 2018
- 4.09: Adopt Resolution #18-113 Approving Change Order #1 for 2018 Street Overlay Improvements, Improvement Project #18-03

- 4.10: Adopt Resolution #18-105 Approving a Development Agreement for Rum River Prairie (Project #17-149)
- 4.11: Adopt Resolution #18-108 Approving Development Agreement with Affinity at Ramsey; Case of Inland Group
- 4.12: Adopt Resolution #18-107 Hiring a Communications and Events Coordinator filling the Vacant Position
- 4.13: Adopt Resolution #18-110 to Hire a Public Works Seasonal Worker and Temporary Interns

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

5. APPROVE AGENDA

City Administrator Ulrich noted that Case 7.03 (Consider Responding to Request to Eliminate Street Lights in COR Three North Commons, Case of Purmort Homes,) has been withdrawn from the agenda by the applicant and will be removed from the agenda.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the agenda as amended.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Shryock, Johns, and Kuzma. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #18- 112 Accepting Bids and Awarding Contract for Bunker Lake Boulevard and Puma Street Pavement Improvement, Improvement Project #18-05

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-112 accepting bids and awarding a contract for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to Adopt Resolution #18-112 Accepting Bids and Awarding Contract for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05.

Further discussion: Acting Mayor LeTourneau noted that this assessment follows the City's assessment policy of 60/40. He noted that there is one residential property in this project area that is not proposed to be included in the assessment and asked for details. City Engineer Westby noted that the residential property will not receive commensurate benefit in line with the

other properties. He noted that the assessment policy therefore only applies to the non-residential properties. He noted that this is consistent with other projects of this nature.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Shryock, Johns, and Riley. Voting No: None.

7.02: Consider Adopting Ordinance #18-09 Amending Conditional Uses in the H-1 Highway 10 Business District (Project No. 18-113); Case of Baker White

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Ordinance #18-09 noting that this would update the zoning regulations to allow light manufacturing as a conditional use in the H-1 District. He noted that staff and the Planning Commission support this action.

Councilmember Riley stated that this is the third time the Council has seen this, and this action does show that the City is business friendly and flexible while still ensuring that the standards of the Highway 10 corridor are met.

Acting Mayor LeTourneau stated that the uses and patterns for Highway 10 have changed. He asked if the models for the corridor, as they are updated, will be incorporated into the Comprehensive Plan.

Community Development Director Gladhill noted that the plans would stand alone separate from the Comprehensive Plan process and would be updated through a future amendment.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to Adopt Ordinance #18-09 Amending Article II Division 4 Section 117-120 (H-1 Highway 10 Business District) of the Ramsey City Code.

A roll call vote was performed by the Recording Secretary:

Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Johns	aye
Councilmember Kuzma	aye
Acting Mayor LeTourneau	aye

Motion carried.

~~**7.03: Consider Responding to Request to Eliminate Street Lights in COR Three North Commons, Case of Purmort Homes (Item removed from agenda)**~~

7.04: Consider Adopting Resolution #18-111 Accepting Bids and Approving Joint Powers Agreement for Sunwood Drive and Armstrong Boulevard Flashing Yellow Arrow Improvement, Improvement Project #17-08

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-111 accepting bids and approving Joint Powers Agreement for Sunwood Drive and Armstrong Boulevard Flashing Yellow Arrow Improvements, Improvement Project #17-08.

Councilmember Kuzma stated that the Public Works Committee reviewed this about one year ago and since that time there have been a few implementations of the flashing yellow arrows that have worked well and therefore he will support this request.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #18-111 Accepting Bids and Approving Joint Powers Agreement for Sunwood Drive and Armstrong Boulevard Flashing Yellow Arrow Improvements, Improvement Project #17-08.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

7.05: Consider Adoption of Licenses

Councilmember Riley stated that this case includes a request from himself and therefore he will abstain from the vote and discussion.

Community Development Director Gladhill reviewed the staff report and recommendation to approve the license application contingent upon completion of background checks. He noted that this item was pulled from consent to avoid a conflict of interest because of the request included from a Councilmember.

Councilmember Shryock stated that often times these items are included on consent agenda. She asked for additional details on the transient merchant/peddler/solicitor license.

Community Development Director Gladhill explained that transient merchant typically resides in a parking lot of another business, using the example of a food truck. He stated that the peddler is door to door sales. He stated that solicitor is similar in that it is also door to door activity but is not product orientated and more service orientated.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the license applications contingent upon completion of background checks.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, and Kuzma. Voting No: None. Abstain: Councilmember Riley.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Shryock stated that there are events coming up in the City this summer including the concerts in the park and youth and adult events within the parks.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:45 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.