



Restaurant Subsidy: Sign and Awning Program

The Program

The purpose of this program is to offer assistance to new Restaurants in The City of Ramsey to create or change their signs and awnings. The signs and awnings should be designed to enhance and compliment the community as well as attract customers. The Sign and Awning program uses a grant to fund the applicant's project. The grant amount is up to \$1,500. Only one Sign and Awning Program Grant shall be approved per new business. If the cost of the signs and awning exceeds \$1,500, the applicant is responsible for the difference.

Eligibility

Eligible applicants are new for-profit restaurant businesses operating in The City of Ramsey and apply within 12 months of opening to receive this assistance. All signs and awnings must be in compliance with The City of Ramsey zoning ordinance; including any required sign permits. The applicant and/or company must be in good standing with the City, applicant and/or landlords must be current on all municipal taxes, special assessments, City utility bills, or EDA loans.

The Ramsey EDA will review each application on a case-by-case basis and reserves the right to exclude activities not consistent with the City's Comprehensive Plan, or if the concept does not benefit the health, safety and welfare of the community.

Application Process

The applicant must submit all required information. The Ramsey Economic Development Authority will make a recommendation on the Restaurant Subsidy: Sign and Awning Program. Applicants will be notified of EDA and City Council meetings and may be asked to attend to present their request for assistance. Any financial assistance for Sign and Awning grants as part of this program is subject to City Council approval. Moreover, such financial assistance is limited by the availability of the Ramsey EDA Fund.

Contractor & Permits

A minimum of two bids per project must be obtained from contractors, the lower of which will be reimbursed, unless the work is done by the applicant. All required permits are the responsibility of the applicant.

***Important: Please work with sign professionals and be clear about the sign specifications (i.e. wood vs. metal) when soliciting bids.

Work Completion

Weather permitting; all projects must be completed within 120 days of the funding approval date. If work is completed prior to obtaining funding approval, the applicant can submit an application requesting reimbursement under the guidelines of this program. If the applicant is seeking reimbursement, a final invoice must be included with the application. The final invoice must be dated within 60 days of the date the EDA receives the application.

Disbursement Process

After an inspection by the city to verify completion of the work, a check will be issued payable to the program applicant. Before funds can be released, the following must be received by the EDA:

- 1) Final invoice from contractor (or materials list from supplier).
- 2) Photograph(s) of completed project.
- 3) Confirmation of city sign permit and final inspection.
- 4) Final inspection by the city's Economic Development Manager.

Restaurant Subsidy: Sign and Awning Program Application

Business Owner:

Linnea Batsche

Property Owner/Management Contact Name:

Ramsey Professional center

Business Name:

Kitchen Table

Address to be improved:

7533 Sunwood Dr

Phone(s): 763-233-9490

Email: Linnea.batsche@gmail.com

Short Project Description:

Total Improvement Cost: _____ Grant Request: 1,500.00

Contractor Name Bid Amount

1. DeMars Signs Tim 2,300.00

2. Acme Awnings Jill 2,500.00

Your application is not complete if you do not include:

1. Minimum two bids

(If you are doing the work yourself, attach a copy of the material costs on letterhead from the material supplier)

1. Sketch/Image of Project

2. Sign Permit

(You may apply without a permit, but EDA staff must receive it prior to disbursing funds)

3. W-9 Form

4. Photograph(s) of building prior to improvement

I AGREE with and UNDERSTAND the following:

I have read and am within the guidelines for the Sign & Awning Grant Program. I understand that if any information is incorrect or incomplete, my chances of receiving funding will be delayed and/or hindered.

Prop. Owner/Mgmt Name: Ramsey Professional Center

Signature: _____

Date: _____

Applicant Name: Linnea Batsche

Signature: LB

Date: 6/5/2018

Applications will be reviewed in the order they are received.

Linnea Batsche will oversee 100% of the daily business at Kitchen Table and will be a consistent on-site presence. She has over 13 years of industry experience at nearly every level of service to draw from, having worked at bars and restaurants such as Panera Bread, Ruby Tuesdays, Bricks Kitchen and Pub, POUR Wine bar and Bistro and Smack Shack among others and will use that experience to act as a successful owner/operator. She will do so by keeping budgets and inventory under control, maintaining a clean and comfortable environment, and hiring a focused and well-trained staff. She is an extremely well organized, creative, disciplined chef and is the best person to be running our kitchen operation and assisting in designing our menu along with the front of house. In addition, her many years will ensue the overall visibility of the establishment via social media and old fashioned word-of-mouth.

I am so sorry I am not able to attend this meeting. As my sister gave birth to her first child, I will be spending some time with her family. I will be free at anytime to answer any questions you may have on the business.

Signage on the building will be HUGE to attract my customers and quests. I am asking for a grant today to be able to help with start up cost of a very risky business. The awnings will look very similar to what is in place right now. Only I will change the color to a dark grey and have my logo placed on it. It will look very simple and modern. Attached is a picture of the current awnings, also the logo that I will be attaching to the new awnings.

Thank you so much for your time and help!

Linnea Batsche

Kitchen Table



LUNCHBOX
COFFEE & DELI



LUNCHBOX
COFFEE & DELI



LUNCHBOX
COFFEE & DELI

* NOW *
OPEN
7AM 8PM
* - *
HAPPY



KITCHEN
TABLE

