

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 2

5. APPROVE AGENDA 3

6. PUBLIC HEARING 4

 6.01: Public Hearing to Consider Approval of an On-Sale, Patio, and Sunday Liquor License for LLBatsche LLC, dba Kitchen Table located in the City of Ramsey at 7533 Sunwood Drive NW, Suite 110..... 4

7. COUNCIL BUSINESS..... 5

 7.00: Consider Professional Services Contract Extension for the Tinklenberg Group (Previously Agenda Item 7.03)..... 5

 7.01: Consider Adopting Resolution #18-138 Establishing Restaurant Awning Assistance Program..... 6

 7.02: Consider Adopting Resolution #18-139 Approving Restaurant Subsidy Application for Awning Replacement: Kitchen Table..... 7

 7.03: ~~Consider Professional Services Contract Extension for the Tinklenberg Group~~ This item moved to be considered as agenda Item 7.00 8

 7.04: Consider Authorization for the Submission for a Grant Application to Metropolitan Council for the Mississippi Skyway 8

 7.05: Adopt Resolution #18-142 Approving Final Versions of Agreements Affiliated with Affinity at Ramsey, Case of Inland Group (Previously Agenda Item 4.10)..... 8

8. MAYOR, COUNCIL AND STAFF INPUT 9

9. ADJOURNMENT 9

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 10, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
 Police Chief Jeff Katers
 Human Resources Manager Colleen Lasher
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby
 Parks and Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:05 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Acting Mayor LeTourneau noted that it has been requested that Item 4.10 be moved to the regular agenda.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for Period Ending June 30, 2018

- 4.02: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated June 26, 2018
 - 2) City Council Regular dated June 26, 2018
- 4.03: Approve Licenses
- 4.04: Adopt Resolution #18-137 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 21, 2018 through July 3, 2018
- 4.05: Adopt Resolution #18-127 Appointing Election Judges for the Primary Election on August 14, 2018
- 4.06: Adopt Resolution #18-134 to Enter into Memorandum of Understanding for Anoka County Cooperative Weed Management Area Partnership
- 4.07: Adopt Resolution #18-135 Releasing the Property at 8390 Riverdale Drive NW from the Alpaca Estates 4th Addition Development Agreement; Case of Shorewood RV
- 4.08: Adopt Resolution #18-140 Extending Contract with CBRE for Commercial Real Estate Brokerage Services
- 4.09: Adopt Resolution #18-141 Approving Extension to Purchase Agreement with Capstone Homes for Outlot C, Alpha Development
- ~~4.10: Adopt Resolution #18-142 Approving Final Versions of Agreements Affiliated with Affinity at Ramsey, Case of Inland Group~~ This item was removed from the Consent Agenda and considered as Item 7.05
- 4.11: Adopt Resolution #18-133 to Fill the Vacant Part-Time Economic Development Administrative Assistant Position
- 4.12: Report from the Public Works Committee Meeting dated June 19, 2018:
 - 1) Consider Stop Sign Installation at Garnet Street and 169th Lane – *Ratify the recommendation of the Public Works Committee to accept the staff recommendation to not install additional stop signs at 169th Lane/Garnet Street based on the traffic counts, visibility, and accident history.*
 - 2) Consider Speed Study Request for Ramsey Boulevard between Bunker Lake Boulevard and Sunwood Drive – *Ratify the recommendation of the Public Works Committee to deny to file a request with Anoka County to perform a speed study on Ramsey Boulevard between Bunker Lake Boulevard and Sunwood Drive.*
 - 3) Consider Replacing 20+ Year Old Pergola and Park Shelter Roof at Emerald Pond Park – *Ratify the recommendation of the Public Works Committee to approve replacement of the pergola and roof shelter at Emerald Pond Park as discussed, at a not to exceed cost of \$45,000 from the Capital Maintenance Fund.*

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

5. APPROVE AGENDA

Acting Mayor LeTourneau noted that Consent Agenda Item 4.10 has been moved to be considered as Item 7.05. He requested that agenda Item 7.03 be moved to be considered as Item 7.00.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to approve the agenda as amended.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Kuzma, Johns, and Riley. Voting No: None.

City Administrator Ulrich noted that the City Charter requires four affirmative votes to pass an action and therefore even though a vote may appear to pass in favor, actions must receive four affirmative votes to pass.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Approval of an On-Sale, Patio, and Sunday Liquor License for LLBatsche LLC, dba Kitchen Table located in the City of Ramsey at 7533 Sunwood Drive NW, Suite 110

Presentation

Community Development Director Gladhill reviewed the staff report and recommendation to approve the on-sale, patio and Sunday liquor license for LLBatsche dba Kitchen Table.

Public Hearing

Motion by Councilmember Riley, seconded by Councilmember Johns, to open the public hearing at 7:10 p.m.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

Citizen Input

Linnea Batsche stated that she has always had a dream to have her own restaurant and has been in the industry for 15 years. She stated that her business will be a bistro which will provide some variety to the current offerings in the community. She stated that she currently lives in Anoka and is excited to be a part of Ramsey, which is an up and coming community.

Councilmember Kuzma asked the anticipated opening date.

Ms. Batsche replied that the scheduled date is July 23rd, dependent upon the upcoming health inspection.

Councilmember Riley asked for additional input on the patio use.

Ms. Batsche replied that currently there are about four tables which would hold 12 to 16 people. She stated that in the future changes may be made to seating. She stated that all servers would be aged 18 or over and would be trained on the serving of alcohol. She noted that they are hoping to have a gate and fence to contain the patio service area.

Motion by Councilmember Johns, seconded by Councilmember Riley, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Riley, Kuzma, and Shryock. Voting No: None.

The public hearing was closed at 7:14 p.m.

Council Business

Councilmember Riley stated that Police Chief Katers conducted his background check and review, noting that there were no issues identified. He stated that he is excited to welcome a new business to the community.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve an on-sale, patio, and Sunday liquor license for LLBatsche dba Kitchen Table.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Kuzma, Johns, and Shryock. Voting No: None.

7. COUNCIL BUSINESS

7.00: Consider Professional Services Contract Extension for the Tinklenberg Group (Previously Agenda Item 7.03)

City Administrator Ulrich reviewed the staff report and recommendation to consider the proposed contract extension with the Tinklenberg Group for 12 months, through June 30, 2019. He noted that the alternative direction the Council may take includes shortening the term of the contract, not approving the contract, or seeking other proposals. He noted that either of those alternatives would result in a loss of momentum toward accomplishment of the stated goals and therefore recommended continuation of the contract.

Councilmember Kuzma stated that the City has been using a six-month contract and suggested that the City continue to do a six-month contract at \$3,300 per month. He noted that a clause could be added allowing renewal of the next six months.

Councilmember Riley stated that while he likes the option, the next six months does not include the legislative session which is when the most action is needed. He explained that the 12-month contract averages the lower and higher rate months to provide a steady rate each month.

Acting Mayor LeTourneau asked for additional input on a 12-month calendar and the work that occurs during the non-legislative session months.

Elwin Tinklenberg stated that this year will be different because a significant amount of the work this summer and fall uses some of the money that has been gotten the past few years. He stated that the City will be working with the Bolton & Menk consultants and looking at options with

MnDOT to determine incremental improvements and development of the plan which leads to the 2019 session. He stated that there is a lot of time spent with legislators prior to the session, as that is when fundraising occurs and there is an openness to discussion of issues of priority for the City. He explained that what happens in the session is built on the work that occurs prior to the session opening. He stated that if you have not provided the base of information prior to the session starting, it can be difficult to get your message across.

Councilmember Shryock stated that this has been a productive partnership and the City has received consistent updates. She stated that given the current status with Highway 10, she believes that the momentum needs to continue in order to move in the right direction.

Acting Mayor LeTourneau stated that the Highway 10 Coalition meets regularly with Mr. Tinklenberg to discuss the next steps, planning elements, sensitivity to the corridor and project planning, and improvements that prepare for the big picture. He stated that in terms of a return in investment, the City has received nearly \$3,000,000 in return for their investment with Mr. Tinklenberg.

Mr. Tinklenberg stated that there is a lot happening and this is going to be an exciting time in the next five years. He stated that the decisions that are moving forward in regard to Highway 10 are exciting and will blend in well with the development activity and interest. He stated that it will be important to get the community along the corridor prepared for those improvements.

Acting Mayor LeTourneau stated that the City talks about being shovel ready so that there are not delays when the project is approved. He noted that a lot of that work can be done ahead of time and the work with Mr. Tinklenberg has allowed the City to have access to funds to plan for the different interchanges.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve extending the contract with The Tinklenberg Group for another 12 months, through June 30, 2019.

Further discussion: Councilmember Kuzma stated that he would still like to have language included that would give the City the option to opt out after six months.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, and Riley. Voting No: Councilmember Kuzma.

7.01: Consider Adopting Resolution #18-138 Establishing Restaurant Awning Assistance Program

Community Development Director Gladhill reviewed the staff report and recommendation from the EDA to approve the Restaurant Awning Assistance Program as part of the Restaurant Subsidy Program. He noted that the EDA requested proof of financing as part of the application review process. He noted that the EDA also requested that the Planning Commission consider a policy to define the appropriate color palettes for these applications, which will be part of a separate future policy discussion.

Councilmember Riley stated that the EDA and the City have heard numerous request from residents on their desire for restaurants. He noted that at \$1,500 this is a small request that would help to improve the aesthetic of a business and show that the community is business friendly.

Councilmember Shryock asked for details on how a business could apply for this program.

Community Development Director Gladhill noted that there is an application process, demonstrating that the business would meet the minimum requirements. He noted that this would be for new businesses and existing businesses would not qualify.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #18-138 Establishing a Restaurant Awning Assistance Program.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

7.02: Consider Adopting Resolution #18-139 Approving Restaurant Subsidy Application for Awning Replacement: Kitchen Table

Community Development Director Gladhill reviewed the staff report and recommendation from the EDA to approve the Sign and Awning Program Application for Kitchen Table restaurant. He noted that while the request is for \$1,500, the total cost for the awning replacement exceeds \$6,000, therefore this subsidy does not fully fund the improvement. He stated that the replacement has already been done, therefore this would be retroactive; noting that the Council is not obligated to approve the request. He stated that the EDA recommended approval of the request with the condition that proof of financing be provided. He stated that he spoke with the lender today to confirm the funding but did not receive the email prior to the meeting today. He stated that the risk to the City is low and the Council could approve the request contingent upon the proof of financing being provided.

Councilmember Riley stated that the EDA did feel that there is fiduciary duty of the City to ensure that financing has been secured for projects that apply. He stated that based on that direction he would be comfortable that the City staff has discussed this and make approval contingent upon receipt of a signed letter from the lender.

Acting Mayor LeTourneau stated that in regard to the discussion of design, he liked the comment of the EDA that in the future the design should be reviewed in some manner by the Planning Commission.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #18-139 Approving a Restaurant Awning Assistance for Kitchen Table, contingent upon receipt of a signed letter from the lender showing proof of financing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Shryock, Johns, and Kuzma. Voting No: None.

~~7.03: Consider Professional Services Contract Extension for the Tinklenberg Group~~ This item moved to be considered as agenda Item 7.00.

7.04: Consider Authorization for the Submission for a Grant Application to Metropolitan Council for the Mississippi Skyway

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and recommendation to apply for approximately \$3,240,000 in Federal funding through the Metropolitan Council's Regional Solicitation grant program, due July 13, 2018. He noted that this funding opportunity would not occur again until 2020.

Councilmember Kuzma asked how a bicyclist could go down the other side.

Parks and Assistant Public Works Superintendent Riverblood provided the options for cyclists which would include riding on the ramp, walking bicycles down the stairs, or using the elevator. He noted that this would also be a rail station improvement.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to authorize/not authorize the application of approximately \$3,240,000 in Federal funding through Metropolitan Council's Regional Solicitation grant program for the Mississippi Skyway.

Further discussion: Councilmember Riley stated that he has opposed this project in the past and will continue to do so. Acting Mayor LeTourneau stated that in the past the Council has stated that this would be a great project but would not want to spend tax payer dollars on the project and therefore has directed staff to apply for outside funds. Parks and Assistant Public Works Superintendent Riverblood confirmed that the City has received outside funding for the development of the plans and the touchdown pad on other side of the highway. He stated that the National Parks Service has also seen the value in the project and contributed to this being a shovel ready project. He believed that the progress would place the City in a favorable position for the funding. Councilmember Shryock recognized the different partnerships and funding sources, acknowledging that this project is valuable in different ways. She stated that this project would take advantage of potential outside funding sources. She commended staff for coordinating multiple funding sources to address the concern the Council has had with the funding of the project in the past. Matt Kuker, PSD, stated that his company donated the touchdown pad as they believe this would be a benefit to the City. He stated that if the City built this pedestrian bridge that would attract additional development opportunities. He noted that this would also provide opportunities for people to walk to the businesses in The COR.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, and Shryock. Voting No: Councilmember Riley.

7.05: Adopt Resolution #18-142 Approving Final Versions of Agreements Affiliated with Affinity at Ramsey, Case of Inland Group (Previously Agenda Item 4.10)

Community Development Director Gladhill reviewed the staff report and recommendation to approve the revised agreements. He noted that the EDA has previously recommended approval

of the sale of property and the Planning Commission previously recommended approval of the site plan. He noted that the item was removed from the Consent Agenda because of changes made to the Right of Re-Entry Agreement and provided additional details. He stated that the document was reviewed with the City Attorney and he is comfortable with the agreement with the penalty thresholds. He stated that staff has a high level of confidence that the project will begin construction before the end of the month.

Councilmember Kuzma stated that personally he believes this will move forward. He asked the timeline for the penalties.

Community Development Director Gladhill stated that if a building permit is not pulled within six months, the penalty would be \$25,000 payable to the City and if construction is not completed by the end of 2019, there would be a penalty of \$50,000.

Councilmember Riley commented that the City does not sell the land ever wanting to get it back and the right of re-entry simply protects the City to ensure that the land is developed. He noted that this would still give the City the option to get the land back in the case that needed to happen. He stated that the right of re-entry agreement was not included in the case.

Community Development Director Gladhill confirmed that although it was not included in the case, it had been included in past cases. He confirmed that the agreement has been approved to form and therefore the revised agreement could be accepted tonight.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #18-142 Approving Revised Agreements Related to Affinity at Ramsey, Amending the Previous Approval for the Right of Re-Entry to Include the Two Additional Terms.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Kuzma, Johns, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Acting Mayor LeTourneau asked for input on the summer events series.

Parks and Assistant Public Works Superintendent Riverblood stated that concert attendance continues to increase. He stated that the City of Ramsey Foundation helps to fund the concerts through donations by local businesses. He stated that it is a great community event.

Acting Mayor LeTourneau stated that it is a joy to see the event grow in the community.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:13 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.