City of Ramsey
Agenda
Regular City Council
Tuesday, September 25, 2018
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Proclamation Declaring October 2018 as *Domestic Violence Awareness Month*

3. Citizen Input

4. Consent Agenda

1. Receive August 2018 Financial Reports - General Fund and Enterprise Funds

2. Note the Following Boards and Commissions Meeting Minutes:
- Planning Commission Meeting Minutes Dated August 2, 2018
- Park and Recreation Meeting Minutes Dated August 9, 2018

3. Approve the Following Meeting Minutes:
1. City Council Work Session dated 8/28/2018
2. City Council Regular dated 8/28/2018
3. City Council Work Session dated 9/11/2018
4. City Council Regular dated 9/11/2018

4. Approve Licenses

5. Adopt Resolution #18-192 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 6, 2018 through September 19, 2018

6. Adopt Resolution #18-203 Proclaiming October 2018 Domestic Violence Awareness Month

7. Adopt Resolution #18-197 Approving a Development Agreement for Bunker Lake Industrial Park Second Addition (Project #18-130); Case of PSD, LLC

8. Adopt Resolution #18-198 Approving Grading Agreement, Development Agreement, Warranty Deed and Right of Re-Entry for Cottages at the COR (17-162); Case of Centra North, LLC

9. Adopt Resolution #18-202 Authorizing Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project 18-05 Bunker Lake Blvd and Puma Street

10. Adopt Resolution #18-201 Authorizing Partial Payment to Pearson Bros, Inc. Improvement Project 18-04, Crack Seal and Seal Coat Program.

11. Adopt Resolution #18-204 Awarding Contract to North Valley, Inc. for IP #18-07 Sunfish Lake Park, Parking Lot Improvements.

5. Approve Agenda

6. Public Hearing

1. PUBLIC HEARING: Adopt Resolution #18-193 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

2. PUBLIC HEARING: Adopt Ordinance #18-11 Vacating Drainage and Utility Easements Related to the Plat Known as Cottages at the COR (Project No. 17-162); Case of Centra Homes, LLC.

7. Council Business

1. Adopt Resolution #18-194 Adopting Proposed 2019 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 11, 2018

2. Adopt Resolutions #18-195 Adopting Proposed 2019 General Fund Budget and Resolution #18-196 Adopting Proposed 2019 EDA Budget

3. Consider Request for Zoning Amendment (Text) to the B-1 and B-2 Business Districts and a Conditional Use Permit to Allow a Religious Institution on the Property Located at 6760 Highway 10; Case of CREES Ministries

- Introduce Ordinance #18-15
- Adopt Resolution #18-182

4. Adopt Resolution #18-178 Approving Site Plan and Amended Conditional Use Permit for Green Valley Green House (Project 17-120)

5. Adopt Resolution #18-205 Approving a Development Agreement for Grading and Erosion Control for Lazydays RV.

6. Receive Update on Highway 47 Land Use Plan

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 09/25/2018

Information

Title:

Proclamation Declaring October 2018 as *Domestic Violence Awareness Month*

Purpose/Background:

Purpose: To proclaim October 2018 as *Domestic Violence Awareness Month*.

Background: At the request of the Alexandra House, and the Purple Lights Initiative, the City Council will consider a resolution on their Consent Agenda this evening proclaiming October 2018 Domestic Violence Awareness Month. Acting Mayor LeTourneau will read the proclamation at this time. The proclamation is attached.

A signed proclamation will be mailed to the Alexandra House for display at their annual *Walk for Hope: Steps to End Domestic and Sexual Violence,* which takes place on Saturday, September 29, at Bunker Hills Regional Park in Andover.

Attachments

Proclamation Domestic Violence Awareness Month

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/06/2018 09:11 AM
Form Started By: Kathy Schmitz		Started On: 08/06/2018 09:16 AM
Final Approval Date: 09/06/2018		

Proclamation Resolution

October of 2018 is proclaimed as

Domestic Violence Awareness Month

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women, men and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is ***National Domestic Violence Awareness Month****;* and

WHEREAS, during ***National Domestic Violence Awareness Month***, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED AND KNOWN TO ALL, that the City of Ramsey proclaims October to be Domestic Violence Awareness Month on this the 25th day of September, 2018.

_____

Acting Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 1.**

Meeting Date: 09/25/2018

By: Diana Lund, Finance

Information

Title

Receive August 2018 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive August monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

Attachments

August 2018 General Fund Financial Report - Budget to Actual

August 2018 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:51 PM
Form Started By: Diana Lund		Started On: 09/14/2018 10:09 AM
Final Approval Date: 09/20/2018		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

GENERAL FUND EXPENDITURES - BY DEPARTMENT -

Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,077,782.00	1,267,730.72
Com Dev	928,529.00	652,277.79
Contingency	176,455.00	61,853.00
Council	151,651.00	91,249.44
Finance	492,154.00	461,957.50
Fire	1,005,890.00	688,376.14
Legal	128,400.00	65,044.54
Police	3,517,438.00	2,269,891.97
Public Works	3,644,985.00	2,487,448.44
Grand Total	**12,123,284.00**	**8,045,829.54**

GENERAL FUND EXPENDITURES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	710,510.00	537,711.55
Debt Service	119,455.00	61,853.00
Other Services & Charges	2,716,162.00	1,780,488.91
Personal Services	7,728,382.00	5,175,389.40
Supplies	848,775.00	490,386.68
Grand Total	**12,123,284.00**	**8,045,829.54**

GENERAL FUND REVENUES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	9,400,242.00	5,039,576.63
Charges for Services	710,244.00	553,198.67
Business Licenses/Permits	33,750.00	61,540.74
Fines and Forfeits	68,700.00	28,001.06
Federal Intergovernmental	8,000.00	-
State Intergovernmental	351,750.00	173,813.49
Interest	70,000.00	-
Miscellaneous	31,000.00	11,542.02
Non-Business Licenses/Permits	479,000.00	685,302.16
Transfers in	970,598.00	237,500.00
Grand Total	**12,123,284.00**	**6,790,474.77**

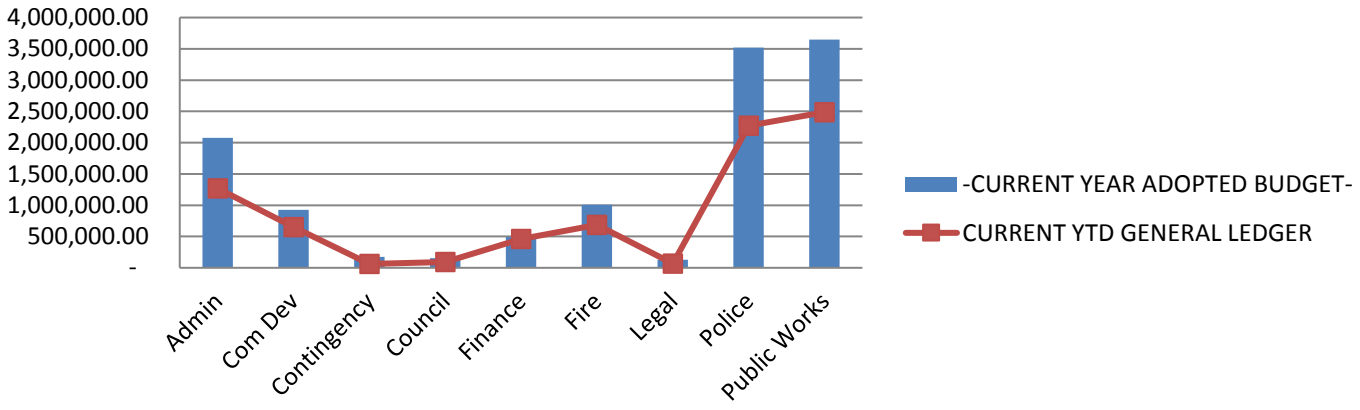
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

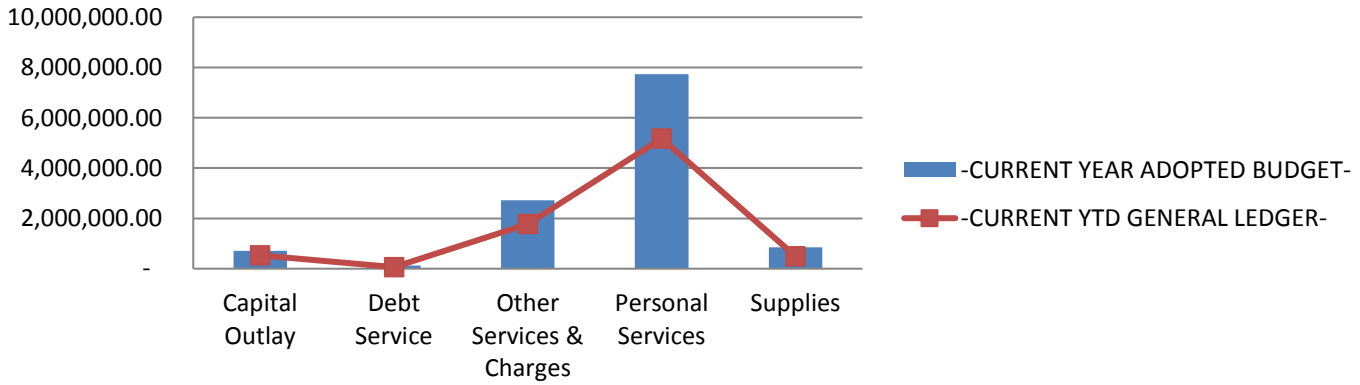
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

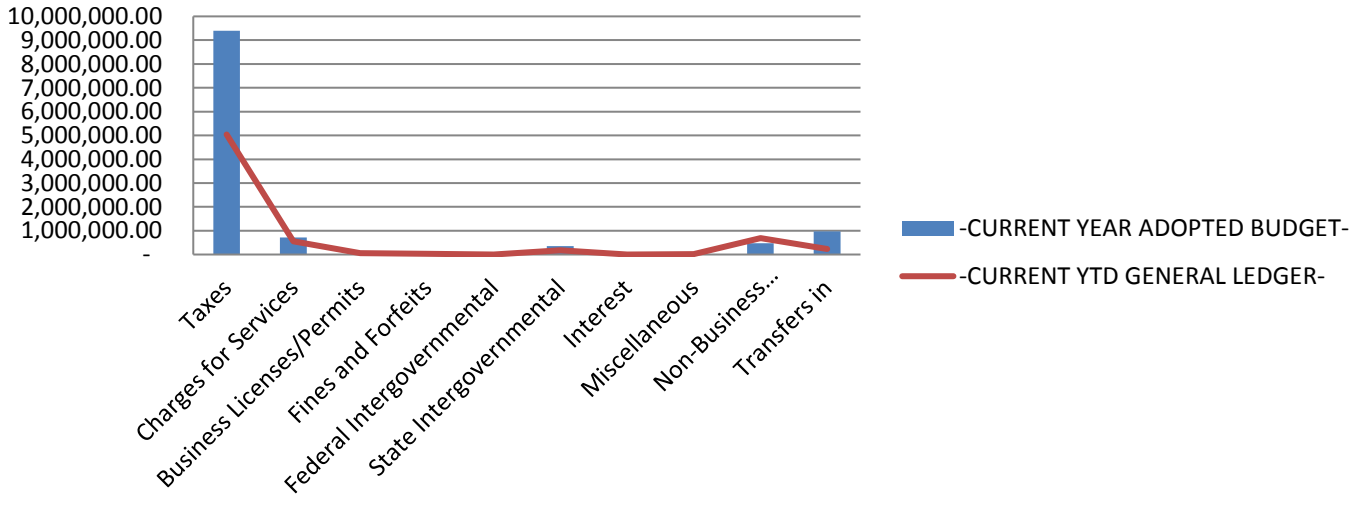
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
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PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

REVENUES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(12,000.00)	(5,225.95)	43.55%
4609 OTHER MISCELLANEOUS REVENUES	62,000.00	61,898.41	99.84%
4651 WATER REVENUE		4,185.06	0.00%
4652 WATER SALES - RESIDENTIAL	1,120,202.00	685,969.96	61.24%
4653 WATER SALES-COMMERCIAL	653,131.00	314,172.19	48.10%
4654 WATER PENALTIES	35,859.00	18,707.59	52.17%
4655 WATER METER INSTALLATION	15,000.00	13,720.00	91.47%
4656 WATER METERS	32,000.00	34,608.00	108.15%
4657 CONNECTION/RECONNECTION FEES	500.00	(100.00)	-20.00%
4701 INTEREST ON INVESTMENTS	120,000.00	-	0.00%
4702 MISCELLANEOUS INTEREST	-	8,891.23	0.00%
4606 DEVELOPER FEES (WAC)		931,650.00	0.00%
4601 MISCELLANEOUS REVENUE		1,367.62	0.00%
Grand Total	**2,026,692.00**	**2,069,844.11**	

EXPENSES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	236,198.00	109,723.20	46.45%
6103 FULL TIME-REGULAR-OVERTIME	13,500.00	9,765.71	72.34%
6105 TEMPORARY-WAGES & SALARIES	17,066.00	4,662.97	27.32%
6121 PERA CONTRIBUTIONS	47,422.00	9,653.19	20.36%
6122 FICA/MEDICARE CONTRIBUTIONS	19,523.00	10,359.40	53.06%
6131 GROUP INSURANCE	33,177.00	17,096.07	51.53%
6133 WORKERS COMP INSURANCE PREMIUM	9,160.00	-	0.00%
6208 MISCELLANEOUS OFFICE SUPPLIES	600.00	22.48	3.75%
6223 GASOLINE	2,500.00	1,983.73	79.35%
6225 DIESEL FUEL	4,000.00	3,233.91	80.85%
6229 SHOP MATERIALS	500.00	91.79	18.36%
6231 UNIFORMS & TURN-OUT GEAR	2,900.00	2,495.83	86.06%
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	10,871.28	60.40%
6257 OTHER VEHICLE PARTS	7,000.00	3,218.17	45.97%
6273 UTILITY SYSTEM MAINT SUPPLIES	75,000.00	54,002.03	72.00%
6281 SMALL TOOLS & MINOR EQUIPMENT	6,000.00	4,469.64	74.49%
6292 WATER METERS FOR RESALE	55,000.00	34,441.53	62.62%
6315 MISCELLANEOUS PROFESSIONAL SER	150,000.00	94,047.00	62.70%
6322 POSTAGE	2,600.00	120.76	4.64%
6323 CELLULAR PHONES	2,900.00	2,140.07	73.80%
6335 TRAINING	1,500.00	768.00	51.20%
6352 GENERAL NOTICE & PUBLIC INFOR	300.00	-	0.00%
6361 GENERAL LIABILITY/PROPERTY INS	28,000.00	-	0.00%
6371 ELECTRIC UTILITIES	125,000.00	69,308.56	55.45%
6373 GAS	3,000.00	1,428.42	47.61%
6374 REFUSE/RECYCLING	700.00	449.31	64.19%
6381 BUILDING & STRUCTURE REPAIR	3,000.00	2,459.66	81.99%
6439 OTHER MISCELLANEOUS	58,000.00	-	0.00%
6451 MEMBERSHIP DUES	500.00	1,240.00	248.00%
6489 OTHER CONTRACTED SERVICES	74,000.00	9,579.01	12.94%
6550 MOTOR VEHICLES		7,744.00	0.00%
6722 DEPRECIATION	750,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	41,000.00	41,000.00	100.00%
Grand Total	**1,788,046.00**	**506,375.72**	

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

REVENUES			
BUSINESS UNIT	**9601**	**WATER UTILITY**	
GENERAL LEDGER ACCOUNT	**CURRENT YEAR REQUESTED BUDGET**	**CURRENT YTD GENERAL LEDGER**	**-% of Budget-**

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(11,000.00)	(5,812.56)	52.84%
4356	SEWER AVAILABILITY CHARGE-ADM	3,000.00	3,951.15	131.71%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,161,216.00	599,844.62	51.66%
4662	COMMERCIAL-SEWER CHARGES	360,000.00	184,339.43	51.21%
4663	SEWER PENALTIES	42,030.00	20,478.57	48.72%
4701	INTEREST ON INVESTMENTS	80,000.00	-	0.00%
4702	MISCELLANEOUS INTEREST	15,581.00	-	0.00%
4606	DEVELOPER FEES (WAC)	2,000.00	413,854.00	20692.70%
4601	MISCELLANEOUS REVENUE		1,367.64	0.00%
Grand Total		**1,657,827.00**	**1,218,022.85**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	155,382.00	49,424.77	31.81%
6103	FULL TIME-REGULAR-OVERTIME	-	719.33	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	6,511.90	0.00%
6121	PERA CONTRIBUTIONS	24,361.00	4,291.42	17.62%
6122	FICA/MEDICARE CONTRIBUTIONS	11,988.00	4,529.23	37.78%
6131	GROUP INSURANCE	11,396.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	5,013.00	-	0.00%
6223	GASOLINE	3,500.00	2,115.46	60.44%
6225	DIESEL FUEL	2,500.00	1,235.72	49.43%
6249	MISCELLANEOUS OPERATING SUPPLY	17,000.00	1,490.65	8.77%
6275	OTHER EQUIPMENT PARTS	5,000.00	1,310.29	26.21%
6315	MISCELLANEOUS PROFESSIONAL SER	70,000.00	11,031.30	15.76%
6335	TRAINING	1,500.00	1,216.00	81.07%
6361	GENERAL LIABILITY/PROPERTY INS	18,540.00	-	0.00%
6371	ELECTRIC UTILITIES	17,000.00	6,644.42	39.08%
6373	GAS	3,000.00	1,290.89	43.03%
6374	REFUSE/RECYCLING	700.00	449.31	64.19%
6377	SEWER SERVICE CHARGE	757,216.00	567,911.61	75.00%
6489	OTHER CONTRACTED SERVICES	24,000.00	7,742.36	32.26%
6722	DEPRECIATION	510,000.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	35,000.00	35,000.00	100.00%
Grand Total		**1,673,096.00**	**702,914.66**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: August 31, 2018

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(2,500.00)	(1,767.18)	70.69%
4681 CHARGES FOR STREET LIGHTS	146,800.00	75,411.46	51.37%
4683 STREET LIGHTING PENALTIES	6,968.00	3,379.40	48.50%
4701 INTEREST ON INVESTMENTS	10,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	50,680.00	25,639.51	50.59%
Grand Total	**211,948.00**	**102,663.19**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	130,000.00	68,117.06	52.40%
6489 OTHER CONTRACTED SERVICES	14,000.00	7,934.50	56.68%
6722 DEPRECIATION	46,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	20,000.00	20,000.00	100.00%
Grand Total	**210,000.00**	**96,051.56**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: **August 31, 2018**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,000.00)	(2,040.41)	68.01%
4287 OTHER LOCAL GOVERNMENT GRANTS	69,000.00	-	0.00%
4609 OTHER MISCELLANEOUS REVENUES	-	1,746.54	0.00%
4671 RECYCLING CHARGES	302,000.00	154,886.64	51.29%
4672 RECYCLING PENALTIES	8,000.00	4,965.82	62.07%
4701 INTEREST ON INVESTMENTS	2,000.00	-	0.00%
Grand Total	**378,000.00**	**159,558.59**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	20,906.00	8,745.10	41.83%
6103 FULL TIME-REGULAR-OVERTIME	-	683.69	0.00%
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%
6105 TEMPORARY-WAGES & SALARIES		70.00	0.00%
6121 PERA CONTRIBUTIONS	2,114.00	707.09	33.45%
6122 FICA/MEDICARE CONTRIBUTIONS	2,165.00	640.00	29.56%
6131 GROUP INSURANCE	2,359.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	223.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	25,000.00	18,267.08	73.07%
6322 POSTAGE	400.00	186.74	46.69%
6489 OTHER CONTRACTED SERVICES	316,000.00	211,465.05	66.92%
6820 OPERATING TRANSFERS TO OTHER F	11,500.00	11,500.00	100.00%
Grand Total	**387,947.00**	**252,264.75**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2018 THROUGH PERIOD ENDING: **August 31, 2018**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(4,200.00)	(2,931.73)	69.80%
4693 STORM WATER-RESIDENTIAL	511,920.00	259,871.56	50.76%
4694 STORM WATER-COMMERCIAL	503,064.00	260,890.68	51.86%
4695 STORM WATER-PENALTIES	18,427.00	11,441.21	62.09%
4701 INTEREST ON INVESTMENTS	10,000.00	-	0.00%
Grand Total	**1,039,211.00**	**529,271.72**	

EXPENSES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	128,566.00	22,200.10	17.27%
6105 TEMPORARY-WAGES & SALARIES	-	1,396.05	0.00%
6121 PERA CONTRIBUTIONS	24,350.00	1,769.84	7.27%
6122 FICA/MEDICARE CONTRIBUTIONS	9,863.00	1,785.77	18.11%
6131 GROUP INSURANCE	17,121.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	4,146.00	-	0.00%
6223 GASOLINE	100.00	-	0.00%
6225 DIESEL FUEL	4,500.00	2,867.16	63.71%
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	2,050.83	20.51%
6257 OTHER VEHICLE PARTS	9,000.00	3,693.72	41.04%
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	12,539.75	20.90%
6361 GENERAL LIABILITY/PROPERTY INS	8,000.00	-	0.00%
6371 ELECTRIC UTILITIES	2,500.00	1,495.81	59.83%
6373 GAS	2,500.00	1,071.16	42.85%
6374 REFUSE/RECYCLING	700.00	449.29	64.18%
6451 MEMBERSHIP DUES	20,000.00	19,960.00	99.80%
6489 OTHER CONTRACTED SERVICES	40,000.00	6,825.33	17.06%
6722 DEPRECIATION	325,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	30,000.00	30,000.00	100.00%
Grand Total	**696,346.00**	**108,104.81**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **4. 2.**

Meeting Date: 09/25/2018

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes Dated August 2, 2018
- Park and Recreation Meeting Minutes Dated August 9, 2018

Attachments

Planning 08 02 18

Park 08 09 18

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:46 PM
Form Started By: JoAnn Shaw		Started On: 09/10/2018 03:08 PM
Final Approval Date: 09/20/2018		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 2, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Daniel Onyambu Commissioner Patrick Surma Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Chairperson Randy Bauer
Also Present:	Community Development Director Timothy Gladhill City Planner Chris Anderson City Planner Chloe McGuire Brigl Planning Intern PeggySue Imihy

1. CALL TO ORDER

Vice Chairperson VanScoy called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Woestehoff, seconded by Commissioner Anderson, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Woestehoff, Anderson, Gengler, Onyambu, and Surma. Voting No: None. Absent: Chairperson Bauer.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated July 12, 2018

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to approve the following minutes as presented: Planning Commission Meeting Minutes dated July 12, 2018.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Chairperson Bauer.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider a Conditional Use Permit for 9411 Alpine Drive NW (project #18-127); Case of Ruan Trucking Corporation

Public Hearing

Vice Chairperson VanScoy called the public hearing to order at 7:02 p.m.

Presentation

Planning Intern Imihy presented the staff report stating the City of Ramsey has received an application from Ruan Trucking Corporation (the "Applicant") for a Conditional Use Permit for a commercial tractor and trailer maintenance and repair facility at 9411 Alpine Drive NW (the "Subject Property"). The Applicant is requesting a Conditional Use Permit to conduct tractor and trailer maintenance and repair.

Citizen Input

There were no comments from the public.

Motion by Commissioner Anderson, seconded by Commissioner Gengler, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Gengler, Onyambu, Surma, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

Vice Chairperson VanScoy closed the public hearing closed at 7:05 p.m.

Commission Business

Commissioner Anderson asked if the site was currently empty and questioned how trucks would be brought to this property.

Paul Amotto, Ruan Trucking Corporation, stated this was the case. He explained he would be using Highway 101 and Highway 10 to get trucks to the property.

Motion by Commissioner Surma, seconded by Commissioner Onyambu, to recommend that City Council adopt Resolution #18-159 approving a commercial tractor and trailer maintenance and repair facility on the Subject Property.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Surma, Onyambu, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

5.02: Public Hearing: Consider Request for a Home Occupation Permit for Auto Detailing at 7950 149th Lane NW, Case of Linda and Troy Neiss

Public Hearing

Vice Chairperson VanScoy called the public hearing to order at 7:08 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating through the code enforcement program, the City learned of a home-based business being operated on the property located at 7950 149th Lane NW (the "Subject Property"). City Staff has been working with Linda and Troy Neiss (the "Applicant") since January 2018 to complete the Home Occupation Supplemental Questionnaire and subsequently to submit an application for a Home Occupation Permit for automobile detailing.

City Planner McGuire Brigl reported this business previously operated beyond the parameters of an administrative home occupation requirement, due to off-street parking violations, outdoor storage, the number of vehicles onsite, and the driving to the property over the City-owned property. City staff believes the Applicant has refrained from driving across City-owned property to access the building, and will continue to monitor the situation. Staff has also included it as a condition of approval (condition 6). The Applicant has provided a copy of supporting documentation showing no objection from surrounding neighbors.

Citizen Input

Vice Chairperson VanScoy requested further information on how the driveway would be designed.

City Planner McGuire Brigl reported the applicant would have to apply for a zoning permit to extend the driveway. She explained the applicant could provide the Commission with a sketch noting their plans for the driveway.

Vice Chairperson VanScoy asked the applicant to come forward and describe how the driveway would be extended.

Troy Neiss, 7950 149th Lane NW, noted the driveway would extend to the left to the new building.

Motion by Commissioner Anderson, seconded by Commissioner Onyambu, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Onyambu, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

Vice Chairperson VanScoy closed the public hearing closed at 7:14 p.m.

Commission Business

Motion by Commissioner Woestehoff, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-160 issuing a Home Occupation Permit to detail automobiles on the property located at 7950 149th Ln NW based on those findings of fact and listed conditions for approval.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Woestehoff, Surma, Anderson, Gengler, and Onyambu. Voting No: None. Absent: Chairperson Bauer.

5.03: Public Hearing: Consider Variance Request to Build and Attached 2 Stall Garage within the Required Setback from the Shoreline of the Rum River at 15795 Juniper Ridge Drive NW (Project No. 18-123); Case of Rick and Diane Farrell

Public Hearing

Vice Chairperson VanScoy called the public hearing to order at 7:16 p.m.

Presentation

Planning Intern Imihy presented the staff report stating the City has received an application from Rick and Diane Farrell (the "Applicant") for a variance to construct an attached two (2) stall garage within the required setback from the Rum River on the property located at 15795 Juniper Ridge Drive NW (the "Subject Property"). The Planning Commission met previously and approved a variance for a detached one stall garage, the applicant has revised his proposal. She commented further on how the lot was encumbered by setbacks.

Citizen Input

Vice Chairperson VanScoy discussed the setbacks in place and reported these were put in place after home was built. He commented on the applicant's previous request and stated he supported the request before the Commission.

Rick Farrell, 15795 Juniper Ridge Drive NW, stated he was disappointed by the Commission's action in July. This led Mr. Farrell to reevaluate his plans and he requested the Commission

consider approving his new plan and variance request. He explained he was really happy with the new plan and noted the additional garage would serve him well.

Vice Chairperson VanScoy thanked Mr. Farrell for working with City staff to bring about this plan.

Motion by Commissioner Anderson, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Surma, Gengler, Onyambu, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

Vice Chairperson VanScoy closed the public hearing closed at 7:24 p.m.

Commission Business

Vice Chairperson VanScoy noted several grammatical changes to the Resolution. He provided further comment on the request before the Commission and stated he believed the applicant had the right to expand his garage in its current location.

Motion by Commissioner Surma, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #18-157 granting a variance to the Ordinary High Watermark setback to the Rum River to build a two-stall attached garage addition at 15795 Juniper Ridge Drive NW.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Surma, Woestehoff, Anderson, Gengler, and Onyambu. Voting No: None. Absent: Chairperson Bauer.

5.04: Public Hearing: Review Site Plan, Preliminary Plat and Conditional Use Permit for Motor Vehicle Sales and Repair Facility Expansion (Project #18-126); Case of Lazydays RV

Public Hearing

Vice Chairperson VanScoy called the public hearing to order at 7:28 p.m.

Presentation

Planning Intern Imihy presented the staff report stating the purpose of this case is to review an application received by Lazydays RV ("the Applicant') for a Site Plan, Preliminary Plat, and Conditional Use Permit on the property located at PID 29-32-25-13-0007, legally described as Outlot A, Alpaca Estates 4th Addition ("the Subject Property"). The proposed building is located in the B-2 Business District and would include one (1) 1-story building which would have twenty (20) service bays to be used for motor vehicle, implement, and recreation equipment sales and service. The Subject Property is approximately 9.38 acres. The site is currently owned by

Shorewood RV. Lazydays RV is in the process of acquiring Shorewood RV and planning an expansion for a new maintenance facility.

Citizen Input

Cirenivas Kuchipuny, from Tampa, Florida, thanked staff for providing a thorough staff report regarding his request.

Vice Chairperson VanScoy asked if the applicant opposed installing a connection to City water and sewer.

Mr. Kuchipuny stated he did not oppose this condition but asked that the City work with him on the timing.

Commissioner Anderson inquired what would happen to the existing site.

Mr. Kuchipuny reported this site would remain as is.

Motion by Commissioner Anderson, seconded by Commissioner Onyambu, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Onyambu, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

Vice Chairperson VanScoy closed the public hearing closed at 7:37 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-162 approving a Conditional Use Permit (CUP), Site Plan, and Preliminary Plat for Lazydays RV, contingent upon revising the utility plans to include a connection to City Sanitary Sewer and Water is made and subject to the final review by the City Engineer.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Gengler, Surma, Anderson, Onyambu, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

6. COMMISSION BUSINESS

6.01: Review Site Plan for Sterling Trophy at 6710 Highway 10; Project #18-125

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review the Site Plan application made by Sterling Trophy for a new commercial

building located at 6710 Highway 10. The city-owned property is approximately 1. 23 acres and currently vacant. The City is working with the applicant to sell the property. The development would be a 4,048 square foot commercial building to allow for trophy sales, engraving and assembly. Sterling Trophy currently operates in Anoka and is looking to move to the City of Ramsey.

Commission Business

David Sterling, 2902 Eighth Avenue in Anoka, introduced himself to the Commission and stated he was interested in moving his business from Anoka to the City of Ramsey.

Community Development Director Gladhill explained this blighted building was purchased by the City. He stated through this purchase the City hoped to bring building improvements and a new business into the community.

Mr. Sterling requested the City consider reducing the number of trees that were being required on the site from 25 to 18.

City Planner Anderson stated this was not an unreasonable request due to the fact the entire lot was not being improved.

Vice Chairperson VanScoy suggested the landscaping requirements be considered for the perimeter of the improved area as opposed to the entire lot.

Community Development Director Gladhill recommended the landscaping concerns be addressed under a separate motion.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to direct staff to work with the applicant on the landscaping requirements and that the perimeter of the improved area be considered versus the entire lot.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Chairperson Bauer.

Motion by Commissioner Anderson, seconded by Commissioner Gengler, to recommend that City Council adopt Resolution #18-156 approving the Site Plan for Sterling Trophy at 6710 Highway 10 NW, subject to final review by the City Engineer.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Gengler, Onyambu, Surma, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

6.02: Review Request from AKM Farms for Revision to the 2040 Comprehensive Plan Update

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to discuss a request from AKM Farms (Paxmar) to revise the current draft of the Comprehensive Plan Update to change the future/planned land use of two parcels. This case is for discussion only. The City will have until December of this year to make modifications to the current draft.

Commission Business

Commissioner Woestehoff asked if Puma Street would ever connect to Highway 10.

Community Development Director Gladhill reported this was not in the City's plan.

Commissioner Anderson questioned if the one acre lots would have their own well and septic.

Community Development Director Gladhill commented these lots were within the MUSA.

Commissioner Woestehoff stated he did not support the high density being proposed across the street. He believed there should be a better transition zone.

Vice Chairperson VanScoy opened the meeting to comments or question from the public.

Alpha Development Parcel:

Leslie Clark, 15150 Kangaroo Street, stated her property abuts the R-1 and light yellow property. She recommended this property remain R-1. She did not believe .25 acre lots would be a good fit behind her home. She suggested if the land were rezoned she wanted to see the transition language in writing and recommended this be signed by the developer.

Val Krueger, 15210 Kangaroo Street, noted her property abuts the bright yellow parcel. She explained she has lived in her home for the past 40 years. She expressed concern with how the plans for the bright yellow property have changed since a developer approached the City. She encouraged the City to think through how many people would be crammed onto this property and how this would impact the neighborhood. She understood the City could not stop the land from being developed, but encouraged the City to keep the property zoned R-1. Lastly, she commented on how her property value would be adversely impacted if a development with .25 acre lots were placed in her backyard.

Vice Chairperson VanScoy questioned what the current zoning was for the bright yellow parcel.

Community Development Director Gladhill stated the property was currently zoned R-1 MUSA. He clarified the size of lots that would be allowed today noting the minimum was .25 acres or 80 feet in width.

Commissioner Woestehoff asked how large the bright yellow parcel was in size.

Community Development Director Gladhill explained the parcel was approximately 38 acres in size.

Ms. Clark requested the City keep both parcels R-1 and not have a portion R-1 and the remainder zoned R-2. She believed that the R-1 zoning was more fitting given the fact her neighborhood had a rural feel.

Joe Field, 8021 152nd Lane NW, stated he believed one of the appeals of Ramsey was its rural look and feel. He anticipated this drew people to the community. He feared that highly dense neighborhoods such as the one being proposed would take away from this attraction. He encouraged the City to keep these parcels zoned R-1.

Jan Brock, 15250 Kangaroo Street, stated she abutted the proposed property. She explained she has lived on her property since 1974 and stated she would have a hard time if the property behind her home were to develop in a less than .25-acre manner. She questioned what happened to the previous plans for this property and encouraged the City to keep in mind the desires of the adjacent property owners who bought into the rural look and feel. She encouraged the City consider how to provide a better buffer or transition from the existing homes to the new proposed homes.

Al Riceler, applicant, discussed the reasons why he made his request to the City of Ramsey. He explained all cities were reviewing their comprehensive plans at this time which led him to believe now was the appropriate time to make the request. He commented the driving factor for this request was Capstone's parcel on the west side. He described the proposed design for the new development and indicated there would be buffer zone the size of a football field in between the existing homes and the medium density homes.

Vice Chairperson VanScoy commented the transitioning between the existing homes and the new development would be a major concern no matter what the zoning was changed to.

Mr. Riceler explained he would meet all City's buffering requirements.

Community Development Director Gladhill commented further on the City's buffering requirements and how this applied to new developments that abutted larger lot acreage.

Commissioner Woestehoff requested further information on the high-density development across the street.

Community Development Director Gladhill reviewed the layout of this development with the Commission.

Vice Chairperson VanScoy asked how many units per acre would be allowed within the Medium Density Residential District.

Community Development Director Gladhill commented four to seven units per acre would be allowed in MDR. He reported staff did not support an MDR zoning for these parcels.

Commissioner Anderson stated the residents surrounding this property do not support a rezoning to MDR. He encouraged the City to keep the parcels zoned R-1.

Commissioner Woestehoff agreed.

Commissioner Surma stated he believed improvements were needed along Alpine Drive especially if these parcels are to develop in the near future.

Community Development Director Gladhill commented the City was aware of the need to make improvements to Alpine Drive to improve safety. He discussed a project the City Council would be considering at their next meeting that would bring about improvements at Alpine Drive and Armstrong Boulevard. He understood that safety improvements were needed given the increasing level of traffic along Alpine Drive.

Vice Chairperson VanScoy expressed concern with the transition or buffer language the City had in place. He stated he did not support changing the zoning of the parcels and recommended the parcels remain R-1 MUSA.

Community Development Director Gladhill thanked the Commission for their feedback and noted the consensus was to keep the zoning for these parcels R-1.

Northfork Development Parcel:

Community Development Director Gladhill commented the proposal for the Northfork parcel was to go to R-2 medium density zoning and noted this parcel was outside the MUSA. He provided further comment on the adjacent developments and noted the Northfork Golf Course neighborhood opposed the rezoning of this parcel.

Commissioner Anderson stated he would like to hear from the Northfork Golf Course residents regarding their concerns.

Vice Chairperson VanScoy requested further information on the proposed plans for the Northfork site.

Community Development Director Gladhill reviewed the proposed plans with the Commission.

Vice Chairperson VanScoy commented that screening would be very important for a development on this parcel.

Commissioner Gengler supported this parcel being zoned Medium Density Residential given the natural buffer that would be created by Alpine Drive.

Commissioner Woestehoff agreed but stated he was a little uncomfortable with the fact the developer could have up to seven units per acre.

Community Development Director Gladhill commented the City was proposing to create a new zoning district that would allow for four to five detached units per acre for the Northfork property.

Vice Chairperson VanScoy opened the meeting to comments or question from the public.

Mr. Field stated he supported the Northfork rezoning and development more than the other property. He explained this property was segregated or isolated and therefore the change to moderate density residential could work.

Ms. Clark expressed concern with this rezoning as it did not fit with the surrounding rural homes and indicated an MDR zoning classification would also increase traffic.

Ms. Brock thanked the Planning Commission for taking comments from the public. She stated she did fear how traffic on Alpine Drive would be impacted if this property were rezoned.

Commissioner Surma stated he was opposed to the rezonings until the roadways got fixed. However, he noted he could support the transition with .25 acre lots.

Commissioner Anderson commented he had concerns with the traffic that would be generated by this development, but stated he could support the detached townhome units.

Commissioner Surma discussed the horrible accidents that have occurred along Highway 10. He feared that additional accidents would occur along Armstrong Boulevard.

Commissioner Gengler stated she believed the Northfork property could support a medium density development.

Commissioner Woestehoff agreed but noted R-1 would also work well on this property.

Commissioner Onyambu indicated he could support medium density on the Northfork property but stated he had concerns with traffic.

Vice Chairperson VanScoy agreed that traffic in this area was a concern. He commented he would prefer to see R-1 MUSA on this property, but could support the R-2 with detached townhomes.

Community Development Director Gladhill thanked the Commission for their feedback.

6.03: Consider Response to an Alternative Urban Areawide Review (AUAR) in the City of Dayton

Presentation

City Planner Anderson presented the Staff Report stating the City has received a DRAFT Alternative Urban Areawide Review (AUAR) document for a development project in the city of Dayton. An AUAR is an environmental review process that can be used in lieu of more traditional environmental reviews such as Environmental Assessment Worksheets (EAW) and Environmental Impact Statements (EIS), as long as the geographic area is covered by an acceptable Comprehensive Plan. In this case, the project area includes 560 acres directly south of Ramsey's identified potential Mississippi River bridge crossing.

Commission Business

Vice Chairperson VanScoy stated it was important for the City of Dayton to begin planning for the amount of traffic that could be heading their way. He asked if the City of Dayton was interested in a bridge crossing.

Community Development Director Gladhill commented the City of Dayton was interested, but noted this would depend on funding and timing.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council direct Staff to formally submit the response to the North Dayton Development AUAR to the City of Dayton.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Chairperson Bauer.

7. COMPREHENSIVE PLAN UPDATE ITEMS

Community Development Director Gladhill stated there was no update at this time.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

8.02: Zoning Bulletins

Zoning Bulletins were noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Onyambu, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson VanScoy, Commissioners Anderson, Onyambu, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Chairperson Bauer.

The regular meeting of the Planning Commission adjourned at 9:17 p.m.

Respectfully submitted,

_____
Tim Gladhill
Community Development Director

ATTEST:

_____
JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on August 9, 2018, at The Draw, 7401 East Ramsey Parkway, located at The COR.

Commission Members Present:	Chair Shane Bennett (arrived at 6:40 p.m.) Vice Chair Brandon Sis Commissioner Jennifer Leistico Commissioner Jon Trappen Commissioner Russell Bayer
Commission Members Absent:	Commissioner Andrew Andrusko
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Vice Chair Sis called the Park and Recreation Commission meeting to order at 6:35 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Bayer, seconded by Commissioner Trappen to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Commissioners Bayer, Trappen, Leistico, Sis. Voting No: None. Absent: Chair Bennett and Commissioner Andrusko.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Leistico, seconded by Commissioner Trappen, to approve the following Park and Recreation Commission Regular Meeting Minutes, as presented:

1) Park and Recreation Commission Regular Meeting Minutes dated July 12, 2018.

Motion carried. Voting Yes: Commissioners Leistico, Trappen, Bayer, Sis. Voting No: None. Absent: Chair Bennett and Commissioner Andrusko.

5. COMMISSION BUSINESS

5.01: Acknowledgement of the Preliminary Cost Estimates for Municipal Plaza in the Waterfront

Parks & Assistant Public Works Superintendent Riverblood presented the preliminary cost estimates for Municipal Plaza and the Waterfont. These preliminary costs are based on square footages, approved by the Park and Rec Commission during their last meeting. He noted these estimates will be helpful in updating the CIP and also by way of comparison to the cost estimates done in 2014. These will also help staff evaluate the phasing for the two park spaces, if that route is chosen. The apartment next to the park is breaking ground on Monday of this week, and there should be some rudimentary landscaping improvements to match their finished landscaping when that project is completed next year. Staff will begin looking at tree costs and hardscapes and look at what some of those first-phase costs will be. A splash pad may also be looked at as a first phase, given the community desire for a splash pad, but not necessarily. There is no action necessary by the Commission. He simply wants the Commission to see the work that led into developing the cost estimates. He pointed out the color-coded system for understanding the financial figures.

Chair Bennett arrived at 6:40 p.m.

5.02: Acknowledge Restaurant Incubator Feasibility Study—a Resilient Communities Project

Parks & Assistant Public Works Superintendent Riverblood presented the feasibility study, which is very pertinent to the future plans for the waterfront. The community is desiring more restaurants, especially in The COR. At the same time as that planning has occurred, a resilient communities project has been happening. Staff asked the Resilient Community folks to look at that park space as a business incubator, and they prepared a report, which is an attachment to the staff report. He highlighted a Restaurant Customer Draw Area (CDA), which has research showing that for a good restaurant, a CDA is 30 minutes. That is to say, a family will not drive 30 minutes for a fast-food restaurant but will drive up to 30 minutes for a nice restaurant. The goal for the waterfront area is to create a destination outing, allowing families to spend several hours there and partaking of the amenities and the restaurants.

Parks & Assistant Public Works Superintendent Riverblood also pointed out research on the median age, median income, disposable income, and annual expenditure for food outside the home. Within a 30-minute CDA, $132 million is spent presently on food outside the home. The report shows that the Ramsey customer draw area will spend $110 million for lunch and dinner annually.

Vice Chair Sis pointed out the study shows restaurants in this area seem to have a better chance of succeeding.

Parks & Assistant Public Works Superintendent Riverblood concurred, noting this report shows encouraging numbers. Also connected is job creation and the role of the Economic Development Authority, encouraging entrepreneurial endeavors and local investment.

Vice Chair Sis asked about the aesthetics of the new restaurants, such as roof lines.

Parks & Assistant Public Works Superintendent Riverblood commented the City owns the park and so will build it. But beyond that, there are COR design guidelines and zoning regulations. In terms of licensing and business development strategy, the City is uniquely positioned to help an entrepreneur start a business and also assist. For example, the City recently developed a subsidy to help Kitchen Table with awning costs. He noted that most restaurants will lose money for the first three years, so any assistance the City can offer in start-up costs, the more likely they will succeed.

Commissioner Bayer commented that Minneapolis is having an issue with food trucks, which are not paying the same food taxes as brick-and-mortar restaurants.

Parks & Assistant Public Works Superintendent Riverblood commented that the City may develop policies that say that until a certain number of restaurants, food trucks will be allowed, but thereafter, food trucks may be limited to certain special events. That is something a restaurant entrepreneur would consider favorably.

Commissioner Leistico asked whether there is a local example of this concept of a restaurant incubator.

Parks & Assistant Public Works Superintendent Riverblood stated he is not aware of anything locally.

Chair Bennett noted that Sea Salt in Minneapolis is operated by Minneapolis Parks.

Parks & Assistant Public Works Superintendent Riverblood stated the Park Board owns the facilities, and they do an RFP with certain stipulations, and whoever offers the best proposal gets to provide the concessions.

5.03: Schedule Ribbon Cutting Ceremony for the Trott Brook Boardwalk—September 13, 2018

Parks & Assistant Public Works Superintendent Riverblood asked the Commission to have a ribbon-cutting and a regular meeting at the Boardwalk.

Motion by Chair Bennett, seconded by Commissioner Bayer, to relocate the regular Park and Rec Commission meeting to Trott Brook Boardwalk, along with a ribbon-cutting ceremony, on September 13th.

Motion carried. Voting Yes: Chair Bennett, Commissioners Bayer, Leistico, Trappen, Sis. Voting No: None. Absent: Commissioner Andrusko.

Vice Chair Sis asked whether ramps will be added up to the boardwalk.

Parks & Assistant Public Works Superintendent Riverblood confirmed that ramps will be added on both the west and east sides.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood provided an update on the 2018 CIP projects as well as the Capital Asset program.

7. ADJOURNMENT

Motion by Chair Bennett, seconded by Commissioner Trappen, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett, Commissioners Trappen, Bayer, Leistico, Sis. Voting No: None. Absent: Commissioner Andrusko.

The Park and Recreation Commission meeting adjourned at 7:02 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

CC Regular Session **4. 3.**

Meeting Date: 09/25/2018

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 8/28/2018
2. City Council Regular dated 8/28/2018
3. City Council Work Session dated 9/11/2018
4. City Council Regular dated 9/11/2018

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 8/28/2018
2. City Council Regular dated 8/28/2018
3. City Council Work Session dated 9/11/2018
4. City Council Regular dated 9/11/2018

Attachments

CCWS Mts 8-28-2018

CC Mts 8-28-2018

CCWS Mts 09-11-2018

CC Mts 9-11-2018

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 03:48 PM
Form Started By: Katie Schmidt		Started On: 09/20/2018 10:52 AM
Final Approval Date: 09/20/2018		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, August 28, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor LeTourneau called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Continued Discussion of 2019 Budget/Levy and Review of 5-Year Budget (2019-2023)

Finance Director Lund reviewed the staff report.

Councilmember Kuzma asked and received confirmation that the projections do figure in projected growth of both residential and commercial properties.

Councilmember Riley asked for more information on the PIR fund; how the balance was generated and what the fund is typically used for.

Finance Director Lund stated that any road improvements, outside of reconstruction and project that use Municipal State Aid (MSA), utilize the PIR fund and provided examples of projects that have utilized such fund.

Councilmember Kuzma asked where funds are allocated from the sale of City owned property.

Finance Director Lund replied that the City has two internal loans that are still being paid back with the land proceeds and advised that after those loans are paid, the funds will be allocated to park improvements. She noted that is the current policy but it can be changed with Council direction.

Acting Mayor LeTourneau asked how and why the PIR fund strategy showed up in this discussion.

City Administrator Ulrich explained that they did not want to lower the general fund budget that was allocated for streets and based on the discussion on road debt financing it was determined that this would be a good opportunity to utilize the PIR fund to allocate to the general fund. He stated that another funding source may be determined within the next year and until that time, this was found to be a good opportunity to use a small portion of the PIR fund to contribute.

Acting Mayor LeTourneau asked and received confirmation that the use of the PIR fund was not intended to be perpetual funding but as a one-time funding source to offset some of the general fund expenditures.

Finance Director Lund stated that the excess revenue transfer that goes into the PIR fund comes from the excess in the general fund at the end of the year and therefore some of the funds currently in the PIR fund have come from the general fund in the past.

Councilmember Riley asked for additional information on MSA funds.

Finance Director Lund stated that $140,000 to $150,000 is included in the budget annually from MSA funds to the general fund and is then applied to road projects that would be eligible for MSA funding.

Councilmember Kuzma asked the comparison of the proposed levy to the 2018 levy.

Finance Director Lund replied that the 2018 levy was 41.73 compared to the proposed 2019 levy of 41.72. She stated that all the options provided are at the same level or lower.

Councilmember Kuzma referenced the discussion regarding whether to add one police officer or two officers. H stated that he would like to hold the ratio of 1,000 residents to each police officer and stated that the difference in adding the second police officer is only an increase of $7 per year for the average value home and believed that residents would find that to be a good investment.

Finance Director Lund explained that the purpose of including the five-year budget is to show the impact of adding those personnel items going into future years. She noted that the fiscal disparities and TIF numbers are not yet finalized and are estimates from the County at this time until the final numbers are received. She provided a brief review of the other budget options.

Councilmember Riley stated that one of the increased expenses is health insurance. He noted that in the past when there was a decrease that was shared with employees and asked if the increase is also being shared with employees.

Finance Director Lund stated that as proposed the ratio for the City and employee would be kept at 60/40.

City Administrator Ulrich noted that element will be included in the upcoming contract negotiations.

Councilmember Riley stated that the overall increase with all the positions included would be 8.43 percent and did not feel that is appropriate and therefore would not support that increase. He stated that the five-year budget is important because it shows the impact of hiring additional staff as positions that are hired in this year increase in cost each year. He stated that he does not like seeing perpetual staff increases each year and does not feel that is necessary. He stated that if the Council follows this that would equate to a 50 percent increase simply on staffing over the next five years and did not believe that to be sustainable. He appreciated the suggestion of using the PIR fund to help offset costs this year and could find his way to support levy option three.

Finance Director Lund stated that the tax rate quoted was incorrect and the rate that would include all the positions would be 7.55 percent. She also provided clarification on the staffing cost, noting that the cost quoted by Councilmember Riley would be five years of cumulative staffing costs and not the cost of just year five.

Acting Mayor LeTourneau asked for options around the second police officer and whether there is anything that could be offered to possibly stage that differently.

Councilmember Kuzma asked if the 7.55 percent includes the second police officer and the use of the PIR fund.

Finance Director Lund stated that the 7.55 percent would include all the options and no use of the PIR fund. She stated that option two would include all positions and the use of the PIR fund.

City Administrator Ulrich stated that originally the second officer included the purchase of a squad car, but funds were obtained through a forfeiture that offset the cost of that vehicle. He noted that he and Police Chief Katers have discussed beginning that second officer in the second half or even the last quarter of 2019 but acknowledged that would still have an impact on the budgets for future years.

Councilmember Kuzma stated that he feels strongly that the City needs to keep staffing levels up for the police department and would not want to short change that department as they already have difficult jobs. He asked Police Chief Katers for input.

Police Chief Katers stated that he would like to grow with the growth of the City rather than attempting to play catch up, which would have an impact on the level of service provided. He

stated that he would like to have the officers to support the calls for service that are being received.

Finance Director Lund stated that in the five-year budget plan, following the addition of these two officers, there would be an additional officer to be added each year.

Acting Mayor LeTourneau noted that is based on projected growth.

City Administrator Ulrich stated that it is difficult to predict certain types of growth that would generate higher calls for service and that is why the positions are included in the projected budget.

Councilmember Shryock asked and confirmed that the PIR fund would only be proposed to be used this year to offset costs.

City Administrator Ulrich stated that the future year budgets included in the five-year plan currently incorporate debt service for road financing and do not take into account if another option is chosen to finance road maintenance and reconstruction.

Councilmember Kuzma stated that the road debt continues to be a large expense that drives the budget up. He stated that the option of a franchise fee appears to be a way to spread that cost fairly rather than hitting people with large assessments.

Acting Mayor LeTourneau agreed that bonding for the road debt continues to be a large portion of the increased budget and the City will continue to review its role in public infrastructure and public safety as the community continues to grow.

City Administrator Ulrich stated that if the second officer is added in October that would provide a savings of $30,000 to this proposed budget but recognized that the cost would continue to go into future budgets.

Police Chief Katers stated that the need is currently for two officers. He noted that the department is attempting to plan five years out using projected growth numbers. He stated that the department is aware of the number of calls received and would like to adequately respond to those calls. He noted that the budgeting of one additional officer per year is simply a placeholder based on the projected growth of the City. He explained that if the growth does not continue at this rate, he would simply not submit the request for additional officers in future years that do not demand that increase.

Acting Mayor LeTourneau stated that it appears that either option one or two would be preferred based on discussion.

City Administrator Ulrich noted that if option three is selected, the second officer could still be added in the second half of 2019 if needed.

Councilmember Kuzma proposed that the Council support option two as he believes that it is important to provide the police department with the needed number of officers to respond to the calls for service, noting that the impact to tax payers is a minimal difference.

Councilmember Johns stated that she would agree with using the PIR funds as a one-time method of funding but would not support use of that fund on a continued basis.

Councilmember Shryock stated that it does make her a bit nervous to add the second officer because the City will not have the use of PIR funds in the future to offset the cost. She stated that she would prefer option three at this time.

Councilmember Riley confirmed his consensus with option three.

Acting Mayor LeTourneau stated that he is more aligned with option three but would select option two in order to provide flexibility for that second officer position or perhaps an option 3A.

Councilmember Johns confirmed her agreement with option three or 3A.

The consensus of the Council was to select option 3A, which is to hire two police officers (one starting October 1, 2019), using the PIR fund and using the levy amount of option 3, meaning that about $30,000 related to the October 1 hiring of the second officer needs to come from cuts in other line items in the budget.

Finance Director Lund clarified that once the preliminary levy is set, the amount could be lowered prior to final certification in December but could not be raised.

City Administrator Ulrich noted that an option 3A could be provided as well, which could include flexibility to add a second officer in a later quarter of 2019.

Councilmember Riley stated that if that second officer is added he would like to see where funds could be cut to support that addition.

Councilmember Shryock stated that if the Council feels that safety is important, then perhaps the requested police and fire positions are added, and an office position is not added in exchange. She asked why those positions were not bumped to the top of the list.

Councilmember Riley stated that the Council asked staff to prioritize the positions and the second officer was listed as the last position and therefore it appears that staff has prioritized their requests. He stated that based on the resident survey, residents do feel safe in the community.

City Administrator Ulrich stated that the staff recommendation was made by him. He acknowledged that a second officer is inevitable but did not believe that there would be a large impact if that position is not added in January of 2019. He stated that other areas of the City are also important, and the support staff is also needed to ensure that the City is able to continue

function and provide service to the community. He stated that staff can look to determine how the budget could be cut in other ways to support adding that second officer later in 2019.

2.02: Purple Light Initiative for Domestic Violence Awareness

City Administrator Ulrich reviewed the staff report.

Mary Sheie stated that since she met with the group in May, a site survey was conducted to review where purple lights could be placed, and research was done on types of lights and possible funding options. She reviewed potential locations for purple lights including the use of tree lights, flood lights or up lights, and rope lights. She provided examples of the different types of lights and also provided estimated costs for the purchase or rental of the lights. She provided information on fundraising that is being done to contribute to the cost and other potential funding options. She provided her recommendation to try out the lights the following week in the different locations to determine which would be feasible. She stated that it was her sense that the priority would be to ensure that the lighting is visible from Highway 10 to ensure the highest level of interest. She asked that the City of Ramsey consider contributing 50 percent of the minimum cost, which would be $500. She stated that if the City cannot contribute, she will still attempt to raise funds but that could result in a smaller impact for the lighting. She noted that if the City invests in the lighting, rather than renting, that would allow the City to participate in future years. She noted that when replacement lighting is budgeted, the City could consider investing in bulbs that can change colors which could be utilized for many different events. She stated that if this does move forward, the City could work with a representative from the Alexandra House to provide educational outreach materials to residents on the issue of domestic violence.

Cathy Green stated that, in the worst-case scenario, if all the funding falls through and funds are not generated, at minimum perhaps she and her mom could purchase purple ribbons themselves to put along the street lighting in The COR and the educational outreach materials could still be done.

City Administrator Ulrich agreed that the color changing flood lights could be beneficial when replacing lighting as this would not only help this process but could be used for different occasions as well.

Councilmember Riley stated that he would think Sunwood Drive would be a priority over Highway 10 as that is the main roadway through The COR and because of the distance from the lighting to Highway 10 he believed that would have a lesser impact. He did not believe that $500 would be that much to contribute and stated that he could support that contribution.

Mary Sheie stated that Zion will be lighting the top of the cross purple during the month and a sculpture at the church will be dedicated in honor of survivors and victims of domestic violence.

Councilmember Kuzma stated that perhaps there would be space in the lobby of City Hall to place information and make a display.

City Administrator Ulrich confirmed that there would be space in the lobby for a display and literature.

It was the consensus of the Council to approve a $500 contribution for the purple light initiative.

Mary Sheie stated that she would provide feedback after they test out the lighting in the different locations and would appreciate information on the priority locations for lighting.

2.03: Consider Options for Temporary Fulfilling Needed Building Inspection Services

Community Development Director Gladhill reviewed the staff report.

Councilmember Shryock asked if increasing the hours of the employee would trigger additional benefits.

Community Development Director Gladhill stated that is something that has to be offered but the employee will be waiving that option. He noted that the increase in revenue from the building permits exceed the cost for this temporary increase in hours for the existing employee.

The consensus of the Council was to move forward with the staff recommendation to utilize the current 20 hour per week part-time employee that currently works in the engineering department, allocating an additional 20 hours per week for that employee that would be allotted to building inspection services.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:57 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, August 28, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planning Intern PeggySue Imihy
City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

Justin Jackson, 5950 158th Avenue NW, stated that his neighborhood does not have traffic control, sidewalks or streetlights and believes that issue needs to be addressed. He stated that there is traffic that pours through his neighborhood and believes that stop signs are needed. He referenced the pedestrian bridge proposed to cross Highway 10 and asked the number of signatures that would be needed to halt that project.

Acting Mayor LeTourneau commented that no signatures are needed to halt that project. He explained that the City is proposing and investigating that option for the community. He asked what specifically the resident is opposed to in regards to the project.

Mr. Jackson asked why the pedestrian bridge is needed as he did not believe that many Ramsey residents would use the bridge and did not believe that the bridge would be used much during the winter months. He noted that the bridge would be positioned between two intersections, which would already allow for crossing the highway on foot or bicycle. He agreed that Ramsey Boulevard could use crosswalks and a sidewalk but did not believe that a pedestrian bridge would be needed. He believed that the pedestrian bridge would mainly be used by people outside the community and did not believe that the bridge would fit well in the community. He did not think it would be a good use of the tax funds. He believed that the grant funds could be better spent in the community if obtained. He stated that there are only one or two parks in the community that have shade structures over the play equipment, he suggested using the grant funds within the parks and trails system.

Acting Mayor LeTourneau thanked Mr. Jackson for his comments. He stated that there were complex issues brought forward which will be addressed by staff. He stated that staff is continually investigating issues of safety in the community in terms of infrastructure and public safety. He noted that the comments have been heard and staff will give a reply.

Councilmember Riley stated that the Public Works Committee hears requests for stop signs and semaphores. He noted that once a number of signatures are received requesting the action, the Committee will hear the request. He appreciated the input on the pedestrian bridge, noting that the vote for the potential project has not been unanimous as he is opposed to the project as well.

Todd Embury, 9041 159th Lane, stated that 20 years ago he took a business trip to Germany and was impressed with how easy it was to get from the suburbs to the larger cities using their mass transit. He stated that six years ago his daughter went to school in Chicago and he has also been impressed with their mass transit system which allows people to move around without having to own a vehicle, purchase gasoline, and pay for car insurance. He stated that mass transit is the future and the City has to put money together to make it work. He stated that the money spent on mass transit, especially when using grant funds, is money well invested in the community. He stated that parks and mass transit will bring people from all over the metro area and believed that the City should take advantage of the funds available to create that infrastructure.

Heidi Miller, 16390 Uranimite, asked if this is the appropriate manner to communicate to the City that residents are opposed to a project, such as the pedestrian bridge.

Acting Mayor LeTourneau noted that making comments during citizen input is appropriate. He noted that another method would be to simply call a Councilmember or the Mayor to express opinions. He explained that the Council are elected officials that are meant to represent the residents of their wards and therefore input from residents is important. He noted that the Councilmembers attempt to weigh the opinions of the community as a whole in order to make the best decision for Ramsey.

City Administrator Ulrich stated that the City is in the process of updating the Comprehensive Plan. He noted that a number of citizen forums have been held to gather public input on the different elements, including infrastructure and the parks and trails system, which is another great platform for providing input.

Councilmember Riley stated that he welcomes all resident input and welcomes anyone to contact him with comments or questions.

Councilmember Shryock stated that all members of the Council welcome contact from residents and would love to receive more input. She stated that residents can access agendas and minutes from Boards, Commissions and Council meetings on the City website.

Councilmember Kuzma stated that the City Council holds a worksession prior to the regular meeting and stated that the agendas are published prior to the regular meeting. He noted that most of the discussion of the Council occurs during that time and welcomed residents to attend if there is a topic of interest to them. He agreed that resident input is very important.

Acting Mayor LeTourneau stated that if there are neighborhood concerns, those should be brought forward to the staff or City Council to ensure that they can be addressed, as it was tonight. He stated that in reference to the pedestrian bridge there were questions on why the bridge was necessary and regarding the funding. He welcomed staff to provide a brief response on the status of the project and funding source. He stated that this is one of 100's of projects that the community is working on. It is in a proposal stage only where cost and feasibility are being researched. He noted that the pedestrian bridge is not a certain project at this time.

Parks and Assistant Public Works Superintendent Riverblood stated that the capital improvement project list includes ten years of potential projects, and there are about 300 distinct projects included. He stated that there is a grant request in to the Metropolitan Council for the pedestrian bridge for federal funds in the amount of $3,400,000. He noted that those grant funds are only available for use in regional trail connections and trails. He stated that there are other partners in the potential project, noting a recent contribution of $490,000 from the National Park Service. He stated that the project is regional in nature and the endeavor would attempt to connect regional elements. He noted that this would be a safety improvement, using the example of Anoka where pedestrian crossings have become a safety issue. He stated that as Ramsey continues to grow, the community would like to get ahead of that issue and provide a connection for people on the other side of the highway to have safe access. He stated that the railroad is a barrier in the community and the bridge would provide a connection to the regional park.

Acting Mayor LeTourneau stated that as the City continues to investigate the project, the information will continue to be shared with the community. He suggested that an update be provided at a future Council meeting that will provide a forum to continue this discussion. He encouraged residents in attendance that did not step forward, to fill out a comment card with their input and their name and address.

Community Development Director Gladhill stated that the City is in the process of receiving comments for the update of the Comprehensive Plan, which includes the transportation plan. He stated that there are also two corridor studies occurring on Highway 47 and Highway 10 to explore solutions. He stated that for immediate safety concerns, the public works and engineering departments can work with residents to address concerns.

City Administrator Ulrich suggested that City Engineer Westby provide the information necessary to Mr. Jackson, which would allow a resident to submit a petition for a stop sign. He noted that if there are issues with cut-through traffic or speeding, additional police units can be sent to increase enforcement in the neighborhood.

4. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Johns, to approve the following items on the Consent Agenda:

4.01: Receive July 2018 Financial Reports – General Fund and Enterprise Funds
4.02: Receive Cash and Investments for Period Ending July 31, 2018
4.03: Note the Following Boards and Commission Meeting Minutes:
- Economic Development Authority Meeting Minutes dated July 12, 2018
- Park and Recreation Commission Meeting Minutes dated July 12, 2018
- Planning Commission Meeting Minutes dated July 12, 2018
- Environmental Policy Board Meeting Minutes dated July 16, 2018

4.04: Approve the following Meeting Minutes:
1) City Council Work Session dated August 6, 2018
2) City Council Regular dated August 6, 2018
3) Canvassing Board dated August 17, 2018

4.05: Approve Licenses
4.06: Adopt Resolution #18-172 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 2, 2018 through August 22, 2018
4.07: Adopt Resolution #18-173 Approving Americans with Disabilities Act (ADA) Transition Plan
4.08: Adopt Resolution #18-179 Authorizing Partial Payment to Pearson Bros., Inc. for Improvement Project #18-04, 2018 Crackseal and Seal Coat Improvements
4.09: Adopt Resolution #18-180 Approving Final Payment to Killmer Electric Co., Inc. for IP #17-06, Ramsey Well House No. 3 Emergency Generator
4.10: Adopt Resolution #18-181 Approving Final Payment to MN Boardwalk LLC for IP #18-08, Trott Brook Boardwalk

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, Kuzma, and Riley. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing to Introduce Ordinance #18-13; Amendment to City Code Chapter 117 (Zoning and Subdivision of Land) to add a Neighborhood Business District

Presentation

City Planning Intern Imihy reviewed the staff report and recommendation to adopt Ordinance #18-13. She stated that this would update the Zoning Code to include a new district called the Neighborhood Business District.

Public Hearing

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to open the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Shryock, Johns, and Riley. Voting No: None.

The public hearing was called to order at 7:39 p.m.

Citizen Input

Jacqueline Abendroth, 15810 Sodium Street NW, stated that she neighbors the property and has seen many changes over the years. She stated that the secretarial service has reduced in scale and is unsure how the daycare is doing. She noted that other businesses have failed in that location. She stated that she would be hesitant to support changing the zoning because a number of businesses have failed in that location and therefore she would not want to see additional buildings constructed. She asked how close additional buildings could be constructed to the residential properties.

City Planning Intern Imihy stated that there is not a proposal for the business to expand or the building to change. She stated that the space does not fit within the zoning code and therefore that is the primary purpose for the change in zoning. She stated that requests to change or expand would need to come back before the Council.

Ms. Abendroth asked if there are limits on the property.

City Planning Intern Imihy stated that there would be prohibition of the uses not allowed but this would simply make the parcel a conforming use.

Community Development Director Gladhill stated that the City has approved the uses over the years for the parcel, but the appropriate tool was not in place for the zoning. He stated there are setback and buffering requirements for commercial/retail structures neighboring residential properties. He stated that the parcel would be rezoned for the district, which would match the

use of the business. He stated that if the business wanted to change, that would need to come back before the Council as a request.

Ms. Abendroth asked the type of barrier that would be between the building and the homes, whether there would be landscaping or just the back of the buildings.

Community Development Director Gladhill stated that the setback would be from the property line to the back of the building and noted that there could be landscaped buffering required between the structure and residential properties.

Ms. Abendroth asked if anything would change if the ownership changed.

Community Development Director Gladhill stated that the zoning would not allow for changes and would only allow for the uses specified within the zoning district.

Councilmember Shryock stated that this action would simply clarify the business that already exists and ensure that the zoning is more appropriate. She stated that at this time there are not any future plans for changes to the property or businesses and this simply changes the zoning to what it should have been for the allowed use.

Community Development Director Gladhill confirmed that to be true.

Councilmember Shryock reviewed the permitted uses in the proposed zoning district, noting that all of those uses have existed on the site previously. She stated that if anything else wanted to come to that site, the Council would have the ability to deny the request.

Elaine (last name/address not audible), stated that she would be opposed to allowing liquor at this location. She stated that Nowthen Boulevard is a very busy road with high speed traffic and a lack of sidewalks. She stated that she and her husband have called the police for additional enforcement and a patrol will come out for a few days but once they leave, the high speeds resume. She noted that there have been accidents and safety concerns on the roadway and she would be concerned with adding alcohol service to the mix. She was concerned with traffic and pedestrian safety. She asked the Council not to allow a business to serve alcohol at this location. She did not believe that trees provide adequate screening and believed that additional measures would be needed to provide appropriate screening. She stated that she does not mind the small businesses in that location but would not support a nighttime business or a business that serves alcohol.

Acting Mayor LeTourneau asked if the resident believes that the businesses in the location contribute to the traffic and problems that she cited in her comments.

Elaine replied that the issues that have occurred thus far have not caused the issues with traffic or alcohol in the area, but she believes that serving alcohol in that location would amplify those issues.

City Planning Intern Imihy stated that liquor is not a permitted use and would be a conditional use, explaining that if a potential business would like to serve liquor, that request would come before the Council and the decision would be made at that time whether or not to allow that activity.

Acting Mayor LeTourneau explained that the request would have to be brought forward to a regular meeting and public comment would be allowed.

Elaine (last name not audible) stated that her position continues that alcohol should not be an option as a possible opportunity for the site.

Acting Mayor LeTourneau asked for clarification on how that language would appear in the ordinance.

Community Development Director Gladhill stated that if the Council wishes to eliminate that opportunity, that could be stricken from the conditional use list. He noted that the Council could allow the activity as a conditional use and if a potential use seems appropriate, the Council could attach a list of conditions. He noted that the Planning Commission did recommend including that as a conditional use and advised that minutes from the Planning Commission were included in the case.

Councilmember Johns noted that this parcel is within a residential area. She noted that the ordinance would apply throughout the entire City and therefore perhaps allowing alcohol would be appropriate for other locations but not be appropriate for this location.

Acting Mayor LeTourneau agreed that while alcohol service would not be appropriate for this location, the ordinance would be applied throughout the City and alcohol service may be appropriate in other locations. He asked the resident and received confirmation that she would be in agreement with leaving the language in, allowing alcohol service as a conditional use, with the understanding that this ordinance could be applied throughout the City and while that use may not be appropriate for the parcel bordering her home, it could be appropriate in other locations.

Terry Petro, 6140 157th Lane NW, stated that he moved into his property in 1979 when the parcel was occupied by a church. He stated that the church had a need to expand and moved down the road, selling the parcel to the secretarial service. He stated that a few years later, the secretarial service business was reduced, and the daycare joined the site. He stated that the Conditional Use Permit was then expanded to allow a larger building for an expanded daycare service. He stated that the expanded use has increased the amount of traffic that enters and exits the site daily. He believed that the daycare business was limited between the hours of 6:00 a.m. and 6:00 p.m., which ensures that the site is quiet during the evening hours. He was concerned that if additional buildings are added to the site, perhaps those limited hours would not apply. He stated that when he moved to his home the church was only open on Sundays and Wednesday evenings. He asked if there is an expiration on the Conditional Use Permit.

Community Development Director Gladhill stated that the Conditional Use Permit was approved for a list that is not listed as a conditional use. He stated that the City has agreed to apply a more appropriate zoning as the existing situation has created problems for financing for the business. He stated that because the City approved the use, the City is obligated to resolve the situation that was created.

Mr. Petro stated that it appears that the City's only option is to rezone the parcel or tear down the building.

Community Development Director Gladhill confirmed that the City's only option would be to zone the parcel appropriately to support the uses that have been approved.

Acting Mayor LeTourneau noted that the City is attempting to resolve a situation that has already occurred and uses that have already been approved.

Mr. Petro stated that this property would be worth more money for the business owner as a business parcel rather than a residential parcel with a Conditional Use Permit. He believed that the neighboring property owners would be the ones to suffer if a restaurant serving alcohol until 2:00 a.m. is allowed on the site compared to the daycare which closes at 6:00 p.m. He stated that he does not mind the daycare use but would not support the additional uses. He believed that additional structures would be added to the property once the zoning is changed.

Community Development Director Gladhill stated that the property owner relied on the City acting in good faith on its own ordinances 20 years ago. He stated that case law has since changed, and the zoning would need to be changed to list the allowed uses that have already been approved. He stated that looking at the existing use and previous uses, the site has been used commercially and the City is simply allowing the correction to the zoning to support uses that have already been approved and existed on the site. He stated that there is always a potential for expansion and new uses whether the zoning changes or not and he believed that it would be better to have the appropriate controls in place prior to receiving any requests.

Councilmember Shryock stated that the Council understands the concerns of the community and attempts to make decisions based on input from the community. She stated that the Council would not permit activities that would not be appropriate because of the location. She asked for clarification on the difference between the neighborhood business district and general business district.

Community Development Director Gladhill stated that the intent was to be very restrictive and selective on the uses. He noted that this would be much more restrictive than the Highway 47 corridor businesses, which is already more restrictive than the Highway 10 corridor businesses. He noted that there would be much more protection in this district compared to the other business districts.

Councilmember Shryock noted that there is no change for the parcel at this time. She stated that, in the future, perhaps a small café or coffee shop would be considered but did not believe that the Council would allow a full restaurant on this site.

Community Development Director Gladhill stated that there may be requests to expand in the future but noted that staff has rejected some proposals in the past because they would not fit on the site. He stated that this traffic corridor does not support high traffic businesses and therefore those businesses would not be looking at this site and would not be allowed on this site.

Acting Mayor LeTourneau confirmed that the resident is concerned with a high impact use above the existing daycare. He stated that this zoning district would be the most restrictive business district within the city. He asked if the resident is comfortable that the Council understands the concern of the neighborhood with a high impact business, and would not support a high impact business in that location.

Mr. Petro stated that he is not comfortable allowing the Council to make the decision. He stated that in the past the neighborhood expressed concern with a connection to a new development and were promised that the connection would be gated and used for emergency use only. He stated that when the development was constructed, it was full access and caused a lot of additional traffic. He stated that he is also concerned with property values, as after consulting with realtors he has been told that property values could decrease when bordering commercial property. He stated that 157th currently does not warrant a turn lane and asked if the Council is willing to upgrade the road to support the traffic.

Acting Mayor LeTourneau stated that as the community continues to grow, the City attempts to analyze and anticipate traffic impacts and infrastructure needs. He noted that as this is a County road, the City also has to work with the County for improvements. He stated that this zoning district would be the most restrictive to allow the use to continue to remain in a calm manner that is safe for the community.

Mr. Petro stated that he would agree with continuing to allow the daycare facility to operate without increasing the overall use on the site.

Community Development Director Gladhill stated that staff would be open to holding a single workshop with the residents, before the Council takes action, to allow for more open dialogue to resolve some of the concerns.

Councilmember Johns clarified that this would be a city-wide ordinance for zoning. She stated that a change has not been requested by the daycare center itself.

Community Development Director Gladhill stated that the request was from the daycare center as the City allowed the use without using the appropriate tool and therefore it is a legal issue to change the illegal non-conforming use.

Councilmember Riley suggested that the public hearing be closed, and the issue be tabled to allow for the public workshop as suggested by staff.

Acting Mayor LeTourneau stated that he would like to provide the opportunity for everyone present that would like to comment.

Carol Lubin, owner of the property, stated that she has owned the property since 1991. She stated that when she purchased the business for the secretarial service, she had 90 employees. She stated that as technology increased, employees were able to work from home, which left a lot of the building empty. She stated that a daycare was an allowed use when she purchased the property and that is what she created. She stated that they have been good neighbors. She noted that a neighboring property owner was using part of her property as a turnaround for their garage and therefore she gave the property owner the necessary property to allow that activity on their property. She stated that there have only been three businesses on the site, the secretarial site, the daycare, and the café. She stated that the café and the daycare was expanded. She stated that additional space may be allotted to the daycare to allow for an indoor play area. She referenced a drug deal that was mentioned in the parking lot. She noted that the activity was noticed by staff and police were alerted to resolve the situation. She estimated that 75 people are employed between the secretarial site and daycare and they have been good neighbors. She stated that she was surprised by the comments tonight as she has allowed for a resident to have parking in her lot for an event at their home. She noted that if there have been issues, using the example of a trash enclosure tipping over, it is immediately resolved. She believed that the business has added character to the area and the property is maintained well. She stated that perhaps in the future she would think of adding a café as she believes that would be a good fit for the neighborhood.

Acting Mayor LeTourneau thanked her for her comments. He noted that the comments tonight have seemed to support the existing use. He stated that it seems that the Council would like to allow for additional discussions on how to put the next layer of protection in place.

Ms. Lubin stated that the church previously owned the property and paid zero property taxes. She stated that she has paid property taxes and the amount of property taxes has increased as the daycare use expanded.

Justin Jackson, 5950 158th Lane, referenced the cut-through traffic that happens in the neighborhood on 157th. He stated that he is already concerned with traffic in his neighborhood and increased traffic that would occur. He believed that additional traffic control should be placed in the neighborhood to protect the existing residents as well as no cut through traffic concerns.

Acting Mayor LeTourneau acknowledged the concern from the resident on the road conditions and safety concerns. He encouraged Mr. Jackson to learn more about what the City is doing towards road construction, maintenance, and reconstruction. He stated that the Council has spent a lot of time developing the plans for the roads as that was an issue that had not been planned for appropriately in the past.

Mr. Jackson asked if this zoning would apply only to this parcel, or whether it would apply throughout the community.

Community Development Director Gladhill noted that this parcel would be the first of the zoning district and confirmed that there could be a few other parcels throughout the community that could be a fit but noted that it would be sparsely used.

Motion by Councilmember Riley, seconded by Councilmember Johns, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

The public hearing was closed at 8:44 p.m.

Council Business

Councilmember Johns asked if this parcel would be rezoned by moving this item forward.

Community Development Director Gladhill noted that this is a policy decision and therefore the action does not trigger directly but would start the process and the request to rezone the parcel would follow.

Councilmember Shryock stated that she agrees that the new zoning district should be done properly

Motion by Councilmember Shryock, seconded by Councilmember Johns, to table Ordinance #18-13 amendment to City Code Chapter 117 (Zoning and Subdivision of Land) to add a Neighborhood Business District to allow staff to do additional research and hold a neighborhood workshop to discuss the possible ordinance amendment.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

Community Development Director Gladhill noted that there will be a mailing to alert residents of the neighborhood workshop. He stated that residents can also contact the planning department and watch agendas but confirmed that a mailing would be done to residents within 350 feet, similar to the notification for the meeting tonight.

7. COUNCIL BUSINESS

7.01: Consider Road Funding Communication Proposal

City Administrator Ulrich reviewed the staff report and recommendation to enter into an agreement with WSB to provide consulting services for road funding communications.

Councilmember Riley welcomed the representative from WSB.

Kristin Gray, WSB, explained that the proposal is part assessment and part communications. She stated that this is not just an assessment of how to develop an appropriate pavement management system, but also to develop a communication system to ensure that all voices of the community are heard through many different formats.

Councilmember Johns agreed that it is important to get intelligent and accurate information out to the public as road maintenance is a large part of the City budget and infrastructure system. She believed that it is important to get the information out and engage residents in many different methods to develop a solution as a community.

Ms. Gray stated that she is here representing WSB and the proposal but is not representing a certain choice on pavement management and funding. She stated that the purpose of the assessment is to determine the right choice for Ramsey.

Acting Mayor LeTourneau acknowledged that WSB brings a layer of depth because of their experience in assisting other communities with their assessments.

Ms. Gray confirmed that WSB assisted Rogers and is currently assisting Princeton.

Acting Mayor LeTourneau stated that this process began five years ago when an analysis was done of the road conditions in Ramsey. At that time, the City made a concise decision of how to address the issue to move forward. He noted that at that time it was determined that in five years the City would reassess the process to determine if the process needs to be changed to address the continuing need for road improvement and funding. He noted that the City is now at that five-year mark and wants the input of the residents.

Councilmember Shryock stated that for the past five years the City has been using the process of assessing properties adjacent to road improvement projects and hoped to have input from residents that have been assessed as well as input from those that have not yet been assessed. She stated that assessment will continue to be one option for road funding, but other options will also be reviewed because of the large burden on the City budget and levy that roads will continue to have.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to approve entering into an agreement with WSB to provide consulting services for road funding communication as described in the proposal, in an amount not to exceed $35,000, plus printing and mailing expenditures not to exceed $5,000.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Kuzma, Johns, Kuzma, and Riley. Voting No: None.

7.02: Consider Adopting Resolution #18-160 Approving Request for a Home Occupation Permit for Auto Detailing at 7950 149th Lane NW, Case of Linda and Troy Neiss

City Planner Brigl reviewed the staff report and recommendation to adopt Resolution #18-160. She stated that this would permit the existing business, eliminate a code enforcement case, create conformity for an existing building that currently does not comply with City Code, and place conditions on the operations of the business.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #18-160 Approving the Issuance of a Home Occupation Permit to Operate an Automobile Detailing Business on the Property Located at 7950 149th Lane NW and Declaring Terms of Permit.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

7.03: Consider Adopting Resolution #18-159 Approving a Conditional Use Permit for 9411 Alpine Drive NW (Project #18-127); Case of Ruan Transport Corporation

Community Development Director Gladhill reviewed the staff report and recommendation to approve a Conditional Use Permit to allow a commercial tractor and trailer maintenance and repair facility on the subject property. The subject property abuts other uses of similar nature and there would be no outdoor storage.

City Planning Intern Imihy stated that the business would have less than 10 employees and would not have outdoor storage.

Councilmember Kuzma stated that the business would be open until 11:00 p.m. and asked if that would cause issues.

City Planning Intern Imihy stated that this is an industrial issue and therefore there should not be an issue with noise at those hours.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to adopt Resolution #18-159 Approving the Issuance of a Conditional Use Permit to Allow Commercial Tractor and Trailer Maintenance and Repair on the Property Generally Known as 9411 Alpine Drive NW and Declaring Terms of Same.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

7.04: Consider Adopting Resolution #18-162 Approving Site Plan, Preliminary Plat and Conditional Use Permit for Motor Vehicle Sales and Repair Facility Expansion (Project #18-126); Case of Lazydays RV

City Planning Intern Imihy reviewed the staff report and recommendation to approve a Conditional Use Permit to allow for motor vehicle, implement, and recreation equipment sales and service as well as approval of the Site Plan and Preliminary Plat for the subject property with the condition that the connection to City Sanitary Sewer and Water is made. The proposed use would be an expansion of the existing legal, non-conforming use which is a reasonable use of the property. Based on the needs of the proposed use, staff recommends that the connection to City Sanitary Sewer and Water is made and that plans are corrected to reflect this and all other staff comments.

Councilmember Riley asked the applicant to come forward and describe the plans for the addition.

Srinivas Kuchipudi, LazyDays, stated that the business is a national RV dealership that sells and services recreational vehicles. He stated that they would like to use the existing plot of land to add an additional 20 service bays for a total of 30 service bays, which would also add to the number of employees for the business.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to Adopt Resolution #18-162 Approving the Issuance of a Conditional Use Permit to Allow Motor Vehicle, Implement, and Recreation Equipment Sales and Service; and Approving a Site Plan and Final Plat on the Property Generally Known as 8930 Highway 10 NW and Outlot "A" Declaring Terms of Same.

Further discussion: Councilmember Kuzma stated that he likes the new facing of the building.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Riley, Johns, and Kuzma. Voting No: None.

7.05: Receive Progress Report on Comprehensive Plan Update

Community Development Director Gladhill reviewed the staff report, providing an update on the progress of the Comprehensive Plan Update.

Acting Mayor LeTourneau stated that the transportation theme was heard throughout the comments tonight and was pleased to see that is an element of the Comprehensive Plan. He suggested that perhaps staff review that part of the plan to include more granular plans for the neighborhood nodes.

Community Development Director Gladhill noted that staff can bring back a presentation simply on the transportation chapter at the next Council meeting.

Councilmember Kuzma asked for additional details on the potential river crossing.

Community Development Director Gladhill noted that the City continues to have discussions with the partners that would be necessary to make that happen. He stated that there has been an evolution on the Dayton side, which for many years had not been supportive. He noted that while the primary objective for Ramsey is Highway 10, the primary objective for Dayton has been the Brockton interchange and will not change their focus until that infrastructure is complete. He stated that City staff has had discussions with Dayton staff about holding a joint meeting with the Ramsey and Dayton City Councils along with MnDOT staff in the beginning of 2019. He noted that Champlin is also supportive of that connection as that would take pressure off the Highway 169 crossing. He noted that there is also work to do with the property owner and staff will continue to plan for the crossing although it will not be an immediate solution.

Councilmember Shryock encouraged residents to continue to participate in the process. She stated that if there is something proposed for a particular area, that does not mean that is the exact location for that element and it simply means there is a placeholder for that element in the future. She explained that this is a planning tool for the future but there are flexible elements. She stated that the important thing about the document and planning process is that is helps keep the City's vision for the future in sight and also helps to connect the community to neighboring communities. She stated that this is a great process and appreciates the work that has gone into this thus far.

7.06: Review Request from AKM Farms for Revision to the 2040 Comprehensive Plan Update

Community Development Director Gladhill reviewed the staff report and stated that the consensus of the Planning Commission and staff was as follows:

1. Northfork Parcel – the Planning Commission supports changing the Future Land Use from Rural Developing to Medium Density Residential (the City Council could also change to Low Density Residential as a compromise)
2. Alpha Development Parcel – the Planning Commission does not support the change from Low Density Residential to a mix of Low Density Residential and Medium Density Residential. The Planning Commission has reviewed this topic on several occasions and recommends that this parcel stay as Low Density Residential, based on previous City Council actions and neighborhood feedback.

Councilmember Riley stated that he found it important to hear what the neighborhood wants during the presentation and asked if staff has an opinion on the matter.

Community Development Director Gladhill replied that staff believes that low density residential would be beneficial for the Alpha Development parcel and noted that there would be more flexibility for the Northfork Inc. parcel and therefore would support more density in that area. He believed that would be a fair compromise.

Councilmember Riley stated that the last time the Council looked at the parcel for development, the City was going to obtain trail right-of-way for part of the greenway corridor and asked if that would remain or whether that would be eliminated if single-family residential is kept on that parcel.

Community Development Director Gladhill confirmed that the previous PUD request that was reviewed needed some flexibility and that is how the greenway corridor portion was able to be negotiated. He noted that the greenway could still be included as part of the trail plans and could be negotiated as a part of park dedication.

Acting Mayor LeTourneau asked if staff would like separate action or would like one action.

Community Development Director Gladhill noted that it would make sense to provide direction separately and suggested just discussing the Alpha Development parcel and then once consensus is reached the discussion can move to the Northfork Inc. parcel.

Councilmember Riley acknowledged the comment that the existing residents stated that they would want the Alpha property to remain low density and would not oppose higher density on the Northfork parcel. He asked if the property owners simply did not want higher density in "their backyards".

Community Development Director Gladhill noted that comment was not made but noted that it was commented that there seemed to be more of a natural buffer to allow for the transitioning adjacent to the Northfork parcel.

Alan Roessler, on behalf of the applicant, stated that the driver is that Capstone pushed the high-density portion of their site to the northeast which is adjacent to their property. He stated that they would like similar buffering and therefore feel that it would be appropriate for their parcel to transition from low density, to medium density, to the Capstone higher density.

Community Development Director Gladhill stated that there are different levels of density transitioning and required buffering with City Code. He explained that the ordinance that requires buffering applies to when new development abuts existing residential development. He stated that if the Council would like to accept the full proposal, it would be in the purview of the Council to do so.

Councilmember Riley asked if there is a conceptual layout available.

Community Development Director Gladhill responded there is not a visual component and confirmed that a conceptual layout could be requested.

Councilmember Shryock referenced the thought process of the Planning Commission and asked the main concern with splitting the lot and not allowing higher density on the Alpha lot.

Community Development Director Gladhill replied that one of the primary concerns was traffic in general and the character of the area, with the desire for a more natural density transitioning. He stated that while character is hard to define, traffic increase is measurable.

Councilmember Shryock stated that Alpine exceeds the width required for a buffer and asked if it would be similar for Puma, if that is the buffer between Alpha and the properties to the west.

Community Development Director Gladhill confirmed that Puma would be an adequate buffer width but noted that is not the area of concern for the buffer.

Councilmember Riley stated that the concern with traffic seems inconsistent, as the neighboring parcel would change from rural to medium density.

Community Development Director Gladhill confirmed that comment was made. He noted that the overall site was looked at holistically and the compromise reached through consensus. He noted that traffic counts would remain a focus.

Councilmember Kuzma stated that he would like to see a conceptual plan and that would help him to make a decision.

Councilmember Johns echoed that comment.

Councilmember Shryock stated that the Council has seen many proposals of what this could look like. She believed that it would be appropriate to keep the site as low density, as that will provide an adequate transition from the rural lots to the higher density in Capstone.

Acting Mayor LeTourneau stated that he also agrees that the entire site should remain low density as the balance between urban and rural occurs in this location. He stated that he is sensitive to the comments from the existing residents and is also amenable to the development of the parcel and therefore would be open to allowing more density on the western portion of the site.

Councilmember Kuzma stated that he would like to see the conceptual layout as he believes that the proposal would accommodate the low density on the east side, bordering the existing residential, and then moving to medium density.

Councilmember Johns stated that she would like to look more broadly as she would have concern with the properties to the north, as she believes those property owners would share the concerns of the property owners to the east. She stated that even though the road would provide a buffer, that higher density would change the character of that area and therefore suggested that perhaps an L shape would more accurately provide the transitioning. She stated that she has less concern with the western property moving to medium density but has concern protecting the northern and eastern properties that currently exist. She stated that she would prefer to keep the property low density but could consider a proposal that keeps low density on the east and north.

Councilmember Shryock stated that perhaps concepts could be provided showing a diagonal split or three quarters low density and one quarter medium density, rather than a traditional north/south split. She agreed that she would like to see the north side protected.

Councilmember Riley stated that the group has already approved the highest density in the north because the neighborhoods to the north did not express opposition.

Community Development Director Gladhill stated that is accurate. He stated that there were not opposing comments from the neighbors to the north. He stated that when there is a road buffer, there tends to be less opposition.

Councilmember Shryock stated that when the Council agreed to move the higher density portion of Capstone up, the decision was transportation driven. She stated that if people are interested in seeing concepts she would be open to that otherwise she would support leaving the parcel low density.

Mr. Roessler replied that they have already spent a fair amount of money without a result but agreed that a concept could be put together. He stated that if the Council is willing to look at it, they could discuss putting a concept together.

Community Development Director Gladhill confirmed that he has adequate input from the Council.

Acting Mayor LeTourneau moved onto the discussion regarding the western portion of the property, the Northfork Inc. parcel and the transition of that parcel to medium density.

Councilmember Kuzma stated that it is great that the applicant is working with Capstone. He noted that there was previous discussion on the desire for the City to pay for some of the utility connection costs. He stated that he would not have a problem with changing the density but would not support the City funding the utility portion and therefore that would be contingent upon the applicant working out the details with Capstone.

Mr. Roessler replied that they would pay for Capstone to extend the utilities to the edge of their parcel.

Councilmember Riley stated that another representative from the company was present in recent months and called this parcel the last jewel of the City in terms of development. He asked how that comment then transitions to making this parcel medium density and whether that would be the best use of the "jewel".

Mr. Roessler stated that he believes that the comment was made in regard to the possibility of this being the last MUSA development with a large amenity in the backyard. He stated that this would provide another layer of transitioning from the Capstone project.

Councilmember Riley asked if the concept that the Council is looking at is the current proposal.

Community Development Director Gladhill stated that this was the last proposal and generally would look similar.

Councilmember Riley stated that this would be medium density and asked what low density would look like.

Community Development Director Gladhill estimated a 25 percent reduction in the number of lots with wider and deeper lot sizes. He estimated 70-80 lots rather than 100 lots.

Councilmember Johns stated that is a lot of houses and she could not imagine that being the final number. She stated that seems like more of a natural flow and therefore has less of an issue converting this parcel to medium density.

Councilmember Riley commented that there are very large lots around this area and asked if this area would be part of the HOA. He stated that neighbors in this area were totally against that.

He believed that low density would be a good compromise for the area as the area is currently zoned rural developing.

Community Development Director Gladhill stated that would be the compromise solution between the current zoning and what the applicant is proposing.

Acting Mayor LeTourneau stated that he would accept medium density for this portion of the property.

Councilmember Johns asked for details on what is to the north of this portion of the property. It was confirmed to be one home and four lots.

Councilmember Kuzma stated that he could support medium density.

Councilmember Riley stated that there has been a lot of talk about the rural and developing areas coming together and rather than meeting in the middle this would transition from rural to medium density. He believed that low density would provide a transition from the rural to the Capstone project.

Motion by Councilmember Kuzma to change the draft Comprehensive Plan Update to include Outlot C, Northfork as Medium Density Residential. The motion failed for lack of second.

Community Development Director Gladhill stated that seeing that the motion for medium density failed, perhaps a motion could be made for low density as that might answer the question as to the consensus of the Council.

Motion by Councilmember Riley, seconded by Councilmember Johns, to change the draft Comprehensive Plan Update to include Outlot C, Northfork as Low Density Residential.

Further discussion: Acting Mayor LeTourneau asked how low density would impact the project. Community Development Director Gladhill stated that this would be a change from the draft Comprehensive Plan changing from rural developing to low density residential. He stated that this would be a compromise between what was proposed in the draft Comprehensive Plan and the requested density from the applicant.

Motion carried. Voting Yes: Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: Acting Mayor LeTourneau and Councilmember Shryock.

Community Development Director Gladhill noted that the action tonight was not formal action and was an attempt to reach consensus. He noted that in order to change the Comprehensive Plan, four affirmative votes would be needed and therefore the parcel would remain as rural developing.

Councilmember Riley asked if faced with inaction, would the applicant prefer rural or low density.

Mr. Roessler confirmed that anything in the MUSA would be preferred to rural.

Councilmember Shryock asked if the Council would be interested in seeing a concept of this parcel as well, showing low density or perhaps a split of part low density and part medium density.

Community Development Director Gladhill stated that it seems that it would be more appropriate to have workable concepts in order to continue discussions. He stated that staff will continue to work with the property owner.

7.07: Consider Adopting Resolution #18-174 Accepting Draft Feasibility Report and Ordering Public Input Meeting for Improvement Project #18-02, HY-10 Ramsey Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to accept the Draft Feasibility Report and order a Public Input Meeting at 9 a.m. on September 13, 2018, for Improvement Project #18-02, HY-10 Ramsey Street Reconstructions.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to Adopt Resolution #18-174 Accepting Draft Feasibility Report and Ordering Public Input Meeting for Improvement Project #18-02 HY-10 Ramsey Street Reconstructions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

7.08: Consider Adopting Resolution #18-175 Ordering Feasibility Report for Improvement Project #19-01, Ford Brook Estates Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-175 ordering a Feasibility Report for Improvement Project #19-01 For Brook Estates Street Reconstructions. He noted that this would allow bonds to be used to pay for the proposed improvements per the City's 2015-2019 Street Reconstruction and Overlay Program (SROP).

Motion by Councilmember Johns, seconded by Councilmember Riley, to Adopt Resolution #18-175 Ordering Feasibility Report for Improvement Project #19-01 Ford Brook Estates Street Reconstructions.

Further discussion: Acting Mayor LeTourneau stated that it seems that the City is constantly reminded of the inconsistency in the composition of the roads in Ramsey, which is part of the challenge in road management. He stated that the City is in the process of ensuring that all the roads in the community meet a standard for long-term use. City Engineer Westby agreed. Councilmember Riley stated that the Public Works Committee has been involved in this process and ensures that roads are being inspected after construction to ensure that standards are being met.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Riley, Kuzma, and Shryock. Voting No: None.

7.09: Consider Adopting Resolution #18-176 Ordering Feasibility Report for Improvement Project #19-02, Brookview Estates Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-176 ordering a Feasibility Report for Improvement Project #19-02 Brookview Estates Street Reconstructions. He noted that this would allow bonds to be used to pay for the proposed improvements per the City's 2015-2019 Street Reconstruction and Overlay Program (SROP).

Motion by Councilmember Shryock, seconded by Councilmember Johns, to Adopt Resolution #18-176 Ordering Feasibility Report for Improvement Project #19-02 Brookview Estates Street Reconstructions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

7.10: Consider Adopting Resolution #18-177 Ordering Feasibility Report for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-177 ordering a Feasibility Report for Improvement Project #19-03 Wood Pond Hills and Chestnut Ridge Street Reconstructions. He noted that this would allow bonds to be used to pay for the proposed improvements per the City's 2015-2019 Street Reconstruction and Overlay Program (SROP).

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #18-177 Ordering Feasibility Report for Improvement Project #19-03 Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events. He thanked the QCTV staff for implementing the new technology that has been installed in the Council Chambers.

Acting Mayor LeTourneau stated that he was excited to see this level of public input tonight and welcomed residents to attend in the future and continue to provide their input.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 10:47 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, September 11, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock (arrived at 5:37 p.m.)

Also Present: Police Captain Tim Frankfurth
Parks and Assistant Public Works Superintendent Mark Riverblood
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Economic Development Manager Sean Sullivan
City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Acting Mayor LeTourneau called the City Council Work Session to order at 5:35 p.m.

2. TOPICS FOR DISCUSSION

2.01: Received Update on Highway 10 Plan: Ramsey Gateway Project

Community Development Director Gladhill reviewed the staff report.

Councilmember Kuzma asked if this model will take into account smart cars or whether it uses the current conditions.

Community Development Director Gladhill stated that the model is based on current conditions, using a model accepted by traffic engineers, and will take into account projected growth through 2045.

Councilmember Kuzma stated that while he finds this information interesting, he does not believe that this takes into account technological advantages. He stated that with the way technology is moving he is unsure that traffic will be as bad as projected.

Community Development Director Gladhill stated that while there could be technological advances, society is still automobile driven and the delays will increase in the next 20 years if nothing is done to improve Highway 10 in Ramsey.

Councilmember Riley referenced the comment of pushback and asked who is pushing back.

Community Development Director Gladhill stated that the pushback has primarily been received from the property/business owners along Highway 10 that currently have direct access from the highway. He noted that in regards to the comments of improving the corridor, some property owners feel that the comments are directed towards specific properties. He confirmed that the Highway 10 Coalition is fully supportive of the planning efforts.

Councilmember Shryock asked for details on the composition of the Steering Committee.

Community Development Director Gladhill stated that mailings were sent to the registered businesses in the database along with a note in the *Ramsey Resident.* He noted that the intent is to have members of the business community along Highway 10 provide input along with businesses that contribute to the City's employment base. He stated that thus far, there has been interest from about six people and the goal would be to have 12 members. He stated that staff will play a liaison role and the opportunity could be provided in the future for a representative from each Board/Commission to join as well if desired.

Councilmember Kuzma stated that he would like to see more information on the potential that technology could impact future traffic patterns. He noted that with more people able to work from home and the future availability of smart cars, that could help to decrease traffic.

Acting Mayor LeTourneau suggested including options for concurrent projects or projects that could be done in anticipation to better prepare.

Community Development Director Gladhill confirmed that is already occurring and highlighted some projects that have been completed and future projects that could occur prior to the Highway 10 improvement.

Acting Mayor LeTourneau noted that this planning will assist business owners along the Highway 10 corridor in planning for the future as the Highway 10 improvements will be occurring in the future.

2.02: Staff Update on 6401 Highway 10 Parking Lot Improvements

Community Development Director Gladhill reviewed the staff report.

Councilmember Riley stated that he would not support spending $100,000 because the temporary nature would be a waste of money. He stated that perhaps it would make sense to open up that option to the strip mall owner to provide a no cost lease from the City, with the strip mall owner making the investment to improve the parking area with the knowledge that will be temporary until a street eventually goes through.

Councilmember Kuzma agreed that he would not support the City spending those funds but did like the suggestion to reach out to the strip mall owner.

Councilmember Johns agreed with the comments that she would leave the area as/is, reaching out to the strip mall owner.

Councilmember Shryock stated that perhaps the City would need to make some improvements at the entrance to the area but would also support leaving that area class five material.

Acting Mayor LeTourneau agreed with the consensus of the Council to leave the area class five.

2.03: Update on Highway 47 Plan

City Planner McGuire Brigl reviewed the staff report.

Councilmember Riley referenced code enforcement and asked if there has been progress with two of the properties previously discussed.

City Planner McGuire Brigl reported that there have been improvements at both properties. She noted that staff will be meeting with the City Attorney to discuss some of the ongoing enforcement issues for certain properties within Ramsey.

Councilmember Riley referenced noise and noise walls and found it interesting that several people seemed to bring up the same topic. He stated that he would not be interested in having noise walls on both sides, creating a tunnel feel that would not fit with the character of Ramsey. He noted that a number of the comments came from new construction homes that were built around the existing Highway 47.

Community Development Director Gladhill stated that staff has been in contact with MnDOT to complete a noise analysis to determine the current noise levels.

Councilmember Shryock stated that perhaps an assessment could be done using nature barriers, such as greenscape that could provide buffering from noise.

Parks and Assistant Public Works Superintendent Riverblood stated that more trees and landscape are planned along the greenway and perhaps the funding and priority be accelerated for that planting along the greenways.

Community Development Director Gladhill referenced the use of the Elm Crest District and confirmed consensus of the Council with that term. He noted that will help to provide an identity for that area and the location of that park.

Acting Mayor LeTourneau asked if the median in Highway 47 was discussed.

City Planner McGuire Brigl stated that the comments received did not support landscaping within the median because of the difficulty in maintaining that landscaping.

City Engineer Westby provided additional details on the MnDOT specifications for items within the right-of-way. He stated that there are some cities that have worked with MnDOT to put planters in the median, and that would be something the City could talk about.

Parks and Assistant Public Works Superintendent Riverblood stated that median has the worst conditions for plantings and therefore it would be difficult to have plantings in that median.

Community Development Director Gladhill stated that there has been discussion of perhaps incorporating a public art element on the noise wall.

Acting Mayor LeTourneau asked if there would be an opportunity to provide an update on Highway 47 during the Highway 10 update at the regular meeting.

Community Development Director Gladhill noted that a comment could be made stating that staff is working on the Highway 47 corridor planning and will bring a more robust presentation forward in the future.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Councilmember Shryock stated that when she attended Night to Unite parties, she heard several comments about road conditions for roads maintained by the State or County. She referenced the narrowing of Sunfish at Bunker after Casey's General Store. She referenced the multiple entrances for Plants and Things at the Sunfish exit from Highway 10. She explained that one of the entrance locations aligns with a turn lane and can cause conflicts.

Community Development Director Gladhill noted that perhaps that could be brought forward at the October Public Works Committee meeting for further discussion.

Acting Mayor LeTourneau stated that in regards to roads there seems to be three categories: Highway 10 issues and improvements, road conditions and maintenance, and safety. He stated that perhaps a discussion could occur on road safety and identification of priority areas.

Councilmember Kuzma stated that he would be interested in how the City interacts with the County and State for roads that are owned by those parties. He stated that perhaps there is a communication to residents on how those comments can be provided to those entities that could be published in the *Ramsey Resident.*

Community Development Director Gladhill stated that the transportation chapter of the Comprehensive Plan starts to go into some of that detail. He noted that further work could be done to develop more in-depth plans.

Councilmember Riley stated that those discussions would not have to go through the Public Works Committee, but the Public Works Department could be the conduit for communicating

that information with the County regarding County roads. He agreed that perhaps the *Ramsey Resident* be used to communicate to residents on the County responsibility for County roads.

Acting Mayor LeTourneau noted that he heard similar concerns for traffic safety at the Night to Unite parties, acknowledging that it is part of being a growing community.

City Engineer Westby stated that staff is working with the County to create the corridor studies on the County roads or for certain intersections. He stated that he will add the examples to his list for discussion. He noted that Anoka County has to be willing to come to the table as well.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:47 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, September 11, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock

Members Absent: None

Also Present: Police Captain Tim Frankfurth
Parks and Assistant Public Works Superintendent Mark Riverblood
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chloe McGuire Brigl
Economic Development Manager Sean Sullivan

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

Community Development Director Gladhill introduced a new member of staff, Economic Development Manager Sean Sullivan. He noted that Mr. Sullivan previously worked for the City of Ramsey as an Economic Development staff member in the early 2000's.

Economic Development Manager Sullivan thanked the City for providing an opportunity for him to return to the City and rejoin the team. He stated that it has been a fast paced two weeks and he is excited to be a part of the team moving the City forward.

2. PRESENTATION

2.01: Presentation Proclaiming September 17-23, 2018 as Constitution Week

Acting Mayor LeTourneau stated that at the request of the Daughters of the American Revolution (DAR), the City Council has adopted a resolution proclaiming September 17-23 as Constitution Week in the community for several years. He read the proclamation aloud and noted that the Council will take action on the item on tonight's Consent Agenda.

3. CITIZEN INPUT

Dean Tiely, 16611 Coquina Street NW, stated that this afternoon there was a rollover accident at 167th and Nowthen Boulevard, noting that is not the first accident at that intersection. He asked that the Police Department spend more time observing that intersection for enforcement in an attempt to deter bad driving habits.

Acting Mayor LeTourneau stated that the Council discussed the issue of road safety at the work session meeting prior to tonight's regular meeting. He thanked the resident for his comments and noted that his concern would be passed on to the Police Department.

Justin Jackson, 5950 159th Avenue NW, stated that he felt misled by some statements at the last meeting. He stated that his comments tonight are in regard to the pedestrian bridge, Mississippi Skyway. He stated that he would like to find out the exact cost, the donations and grants that have been received and the amount the citizens of Ramsey would need to provide. He stated that it seems that the grant funds would be available for safe passage and do not specify Highway 10, therefore he believes that perhaps that safe passage could be provided to the children crossing Nowthen Boulevard to reach the elementary schools. He also wanted to know who owns the land that the bridge would land on and how much that person is contributing to any campaigns for those running for City office. He stated that it appears that person would have a lot to gain by gambling with resident tax funds.

Acting Mayor LeTourneau stated that Parks and Assistant Public Works Superintendent Riverblood could speak with Mr. Jackson to provide more information on the pedestrian bridge, the costs and funding. He noted that project is simply a proposed project and no decisions have been made on that project thus far. He stated that staff could also provide an update on what is being planned to provide safe crossings for the elementary schools.

Parks and Assistant Public Works Superintendent Riverblood stated that perhaps he could exchange his contact information with Mr. Jackson to further discuss the topic. He stated that the grant application submission was in the amount of $3,400,000 in federal funding, $490,000 from the National Park Service, and $100,000 in transit-oriented development funds from the Metropolitan Council that was used for planning. He stated that the grant funds would only be applicable for the pedestrian crossing. He stated that this is an opportunity to bring some of the City's own funds back home for this project, as the funds have been paid in federal taxes. He referenced some improvements that would be helpful along CR 5 and noted that during the worksession the Council directed staff to reach out to the County in attempt to have an analysis done of the corridor.

Community Development Director Gladhill stated that a traffic analysis was done as part of the construction of the new elementary school and while the analysis did not warrant a traffic light at the intersection for the school or at 167th, which the City did disagree with, a traffic signal was proposed for 170th. He stated that traffic signal may improve the mobility of the traffic at 167th and advised that staff will continue to monitor the issue. He stated that there will be improvements to the trail connections for the school. He stated that there is an agreement that there is a need for a corridor study of Nowthen Boulevard.

Councilmember Shryock stated that Nowthen Boulevard is a County road and therefore while the City can suggest improvements, the County would be the decision maker on which changes actually occur.

Community Development Director Gladhill confirmed that the City is simply in an advisory role to Anoka County as the County is responsible for that roadway.

Acting Mayor LeTourneau asked what would trigger a discussion or analysis around an existing elementary school.

Community Development Director Gladhill stated that crash data, severity of crashes, and potential safety improvements are constantly being reviewed. He stated that the City can also make requests to the County to complete a corridor study and believed that is how the City will need to move forward. He stated that the City might have to choose to move forward with the planning process for Nowthen Boulevard and bring the County in during the review.

Acting Mayor LeTourneau asked if a new development automatically triggers a traffic study.

Community Development Director Gladhill stated that would be the discretion of the City Council but noted that the City does have certain thresholds that would trigger a traffic study or update of an existing analysis.

Acting Mayor LeTourneau referenced the ownership of the property that the bridge would touch down on and the comment regarding contributions towards political campaigns. He stated that candidates are required to list all contributions over $100, which is public information.

Parks and Assistant Public Works Superintendent Riverblood stated that the proposed pedestrian bridge would go straight across and land across Highway 10 directly across from Riverdale Drive. He stated that as part of the Riverdale Drive extension, the developer of the adjoining land provided the City with the easement for the road, as it would be beneficial for any business to be on the frontage road. He stated that the developer also provided the land that would be used for the landing as part of that agreement and therefore the City did not have a cost for obtaining that land.

4. CONSENT AGENDA

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

4.01: Receive Cash and Investments for Period Ending August 31, 2018
4.02: Approve Licenses
4.03: Approve Request to Declare Surplus Property
4.04: Adopt Resolution #18-191 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 23, 2018 through September 5, 2018

4.05: Adopt Resolution #18-183 Declaring Costs to Assessed and Calling for a Public Hearing on Proposed Assessment for Past-Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges and penalties incurred) and Current Services Rendered

4.06: Adopt Resolution #18-189 Proclaiming September 17-23, 2018 as Constitution Week

4.07: Adopt Resolution #18-190 Authorizing the Execution of a Certificate of Completion in Relation to a Development Agreement with H&P Development LLC

4.08: Adopt Resolution #18-186 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #17-02, River's Bend Street Reconstructions

4.09: Adopt Resolution #18-187 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #18-00, Stanhope Terrace Street Reconstructions

4.10: Adopt Resolution #18-188 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #18-03, 2018 Street Overlay Improvements

4.11: Report from the Public Works Committee:

1) Consider Roundabout Landscape Improvements – Sunwood Drive – *Ratify the recommendation of the Public Works Committee to defer landscaping within the Sunwood Drive roundabout until the sign/streetscape plan is completed.*
2) Consider City Council Recommendation to Review Feasibility Report and Order Public Input Meeting for Improvement Project #18-02, Hwy-10 Ramsey Street Reconstructions – *Ratify the recommendation of the Public Works Committee to review the Draft Feasibility Report and order a Public Input Meeting for 9 a.m. on Thursday, September 13, 2018 for Improvement Project #18-02, Hy-10 Ramsey Street Reconstructions.*
3) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-01, Ford Brook Estates Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-01, Ford Brook Estates Street Reconstructions.*
4) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-02, Brookview Estates Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-02, Brookview Estates Street Reconstructions.*
5) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.*

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

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5. APPROVE AGENDA

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Approving Final Plat for Cottages at The COR (Case of Centra Homes, LLC)

City Planner McGuire Brigl reviewed the staff report and recommendation to adopt Resolution #18-184 granting Final Plat for Cottages at The COR, contingent upon the applicant entering into a Development Agreement with the City, compliance with the Staff Review Letter and ProjectDox comments, and a signed Shared Access Agreement between Symphony at Town Center and Cottages at The COR.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #18-184 Granting Final Plat Approval of Cottages at The COR, continent upon the applicant entering into a Development Agreement with the City, compliance with the Staff Review Letter and ProjectDox comments, and a signed Shared Access Agreement between Symphony at Town Center and Cottages at The COR.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

7.02: Consider Adopting Resolution #18-185 Approving Final Plat and Site Plan for Bunker Lake Industrial Park Second Addition (Project #18-130); Case of PSD, LLC

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #18-185 approving the requested Final Plat and Site Plan of Bunker Lake Industrial Park Second Addition, contingent upon compliance with the Staff Review Letter, City Engineer approval, and that the developer enter into a Development Agreement with the City.

Councilmember Kuzma asked the timeline for moving this forward and when construction would begin.

Bill Rousu, PSD, stated that they would like to get the foundation and footings in this fall, noting that the panels are scheduled for later in October.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to Adopt Resolution #18-185 Granting Final Plat and Site Plan Approval of Bunker Lake Industrial Park Second Addition contingent upon compliance with the Staff Review Letter, City Engineer approval, and that the developer enters into a Development Agreement with the City.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Shryock, Johns, and Riley. Voting No: None.

7.03: Receive Update on Highway 10 Plan: Ramsey Gateway Project

Community Development Director Gladhill reviewed the staff report and provided an update on the Highway 10 Plan, Ramsey Gateway Project.

Acting Mayor LeTourneau asked and received confirmation that two of the crashes noted on the report near the Armstrong interchange have occurred after the construction of the interchange.

Acting Mayor LeTourneau stated that it is interesting that the 70 plus access points along Highway 10 in Ramsey contribute to accidents. He stated that the Council will continue to ensure that this is a safe corridor.

8. MAYOR, COUNCIL AND STAFF INPUT

Community Development Director Gladhill announced upcoming meetings and events. He thanked everyone that was a part of the well-attended Happy Days Festival this past Saturday.

Councilmember Riley stated that this morning the Ramsey EDA and some members of City staff toured Zero Zone, which was chosen as the Ramsey Business of the Year. He stated that it is a great facility with great products.

Councilmember Shryock stated that the Youth First Community of Promise Taste of Community will be held on November 15th, which is a great opportunity to support a local non-profit that works with youth in the community.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:03 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 4.**

Meeting Date: 09/25/2018

By: JoAnn Shaw, Community Development

Information

Title

Approve Licenses

Purpose/Background:

The purpose of this case is to approve various license requests for 2018.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon compeletion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

Licenses

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:45 PM
Form Started By: JoAnn Shaw		Started On: 09/10/2018 03:07 PM
Final Approval Date: 09/20/2018		

Report Name: License Report - License Types
Council Dates: 9/25/2018 to 9/25/2018
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Statu
Rental					
Cerberus SFR Holdings LP	7700 171st Ave NW		9/25/2021	9/25/2018	A
				Rental License Count:	**1**
Transient Merchant/Peddler/Solic					
David Barnhill			12/31/2018	9/25/2018	A
				Transient Merchant/Peddler/Solicitor License Count:	**1**
				Total Licenses:	**2**

CC Regular Session **4. 5.**

Meeting Date: 09/25/2018

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #18-192 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 6, 2018 through September 19, 2018

Action:

Motion to Adopt Resolution #18-192 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 6, 2018 through September 19, 2018.

Attachments

Bills List 9/25/2018

Resolution 9/25/2018

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/20/2018 09:53 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 03:47 PM
Form Started By: Jackie Lipski		Started On: 09/19/2018 01:14 PM
Final Approval Date: 09/20/2018		

RAMSEY CITY COUNCIL MEETING

9/25/2018

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 9/6/18-9/19/18	619,854.16
Accounts Payable 9/6/18-9/19/18	222,881.72
Payroll 9/7/18	159,465.79
Debt Service	3,262.50
Pay Estimates- Projects	371,142.83
TOTAL SUBMITTED FOR APPROVAL THIS MEETING	**$ 1,376,607.00**

		APPROVED PREV. MTG	2018 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 191,006.91	$ 2,950,138.08
-	CORRECTION TO PAYROLL		
	PREPAIDS	265,149.95	5,542,434.60
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		986,718.16
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	240,840.24	4,912,925.73
	ADD (DELETE) BILLS LIST SUBMITTED		
	PAY ESTIMATE(S)		2,360,845.86
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 696,997.10**	**$ 16,753,062.43**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
106748	**9/6/2018**		**113692 ALL AMERICAN TITLE CO**						
		10.15	UB REFUND 7112 139TH AVE		93197	090418	9601.4651		WATER REVENUE
		10.15							
106749	**9/6/2018**		**115203 ALL AMERICAN TITLE CO INC**						
		34.73	UB REFUND 14627 OLIVINE TER		93196	090418	9601.4651		WATER REVENUE
		34.73							
106750	**9/6/2018**		**116583 ALLEN, JAMES**						
		7.18	UB REFUND 15240 GERMANIUM		93198	090418	9601.4651		WATER REVENUE
		7.18							
106751	**9/6/2018**		**116579 ANCHINGA, PETER**						
		37.40	UB REFUND 6951 137TH LANE NW		93199	090418	9601.4651		WATER REVENUE
		37.40							
106752	**9/6/2018**		**116585 ANDERSON, PAULA**						
		41.92	UB REFUND 14211 XENON #27		93200	090518	9601.4651		WATER REVENUE
		41.92							
106753	**9/6/2018**		**116586 BLUE FIN POOL AND SPA INC**						
		500.00	REF HOME IMP ESC 5697 152ND		93201	090618	9804.6433	00116346	REFUNDS
		500.00							
106754	**9/6/2018**		**116584 BRISSE, SUE**						
		100.00	REFUND DAMAGE DEPOSIT		93202	090518	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
106755	**9/6/2018**		**111326 BURNET TITLE**						
		94.21	UB REFUND 5961 142ND AVE		93203	090418	9601.4651		WATER REVENUE
		15.65	UB REFUND 5571 153RD CT NW		93204	090418A	9601.4651		WATER REVENUE
		109.86							
106756	**9/6/2018**		**100297 CENTERPOINT ENERGY**						
		39.33	MISC PW ACCTS		93205	8000014064-2 AUG 18	0311.6373		GAS
		64.79	MISC PW ACCTS		93205	8000014064-2 AUG 18	0452.6373		GAS
		13.11	MISC PW ACCTS		93205	8000014064-2 AUG 18	9601.6373		GAS
		13.11	MISC PW ACCTS		93205	8000014064-2 AUG 18	9602.6373		GAS
		13.11	MISC PW ACCTS		93205	8000014064-2 AUG 18	9605.6373		GAS
		143.45							
106757	**9/6/2018**		**106670 CENTRAL POWER DISTRIBUTORS INC**						
		29.34	RECOIL STARTER		93206	18-497550 A	0311.6257		OTHER VEHICLE PARTS
		29.34							
106758	**9/6/2018**		**110734 CITY OF RAMSEY**						
		34.00	721489		93212	090518	9601.4651		WATER REVENUE
		80.62	621772764		93212	090518	9601.4651		WATER REVENUE
		36.92	682035500		93212	090518	9601.4651		WATER REVENUE
		151.54							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
106759	9/6/2018		111696 CITY OF RAMSEY						Continued.
		300.00	HAPPY DAYS CASH		93207	090618	0296.6249		MISCELLANEOUS OPERA
		300.00							
106760	9/6/2018		111866 COMMUNITY TITLE AND ESCROW LLC						
		20.77	UB REFUND 15220 TONTO ST NW		93208	090418	9601.4651		WATER REVENUE
		20.77							
106761	9/6/2018		100116 CONNEXUS ENERGY						
		11.60	6401 W HWY 10		93209	444931-270863 AUG 18	9603.6371		ELECTRIC UTILITIES
		812.52	16300 ST FRANCIS BLVD-IRRG		93210	444931-267449 AUG 18	0452.6371		ELECTRIC UTILITIES
		824.12							
106762	9/6/2018		100117 CONNEXUS ENERGY						
		100.00	DAMAGE DEPOSIT 10-31-08		93211	090618	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
106763	9/6/2018		115677 EDGEWATER TITLE GROUP						
		29.42	UB REFUND 7723 147TH TER NW		93213	090418	9601.4651		WATER REVENUE
		29.42							
106764	9/6/2018		111356 EXECUTIVE TITLE OF MN						
		36.30	UB REFUND 14270 XENON ST		93214	090418	9601.4651		WATER REVENUE
		36.30							
106765	9/6/2018		107099 FASTENAL						
		85.99	MISC SUPPLIES		93215	MNTC8166306	0452.6281		SMALL TOOLS & MINOR E
		85.99							
106766	9/6/2018		113572 FREDRICKSON, JASON						
		633.11	REIMBURSE- CAMERA COMM DEPT		93216	083118	0130.6249		MISCELLANEOUS OPERA
		633.11							
106767	9/6/2018		114309 HADZIC, BERNES						
		100.00	REFUND DAMAGE DEPOSIT		93217	090518	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
106768	9/6/2018		116577 HESTAD, DANIEL AND CHRISTINE						
		20.27	UB REFUND 15441 KRYPTON ST		93218	090418	9601.4651		WATER REVENUE
		20.27							
106769	9/6/2018		112948 HOME SECURITY ABSTRACT AND TITLE						
		18.68	UB REFUND 15750 LITHIUM ST		93219	090418	9601.4651		WATER REVENUE
		18.68							
106770	9/6/2018		116573 KITCHEN TABLE						
		230.00	NETWORK EVENT 11/15/18 DEP		93220	INV0001	9230.6249		MISCELLANEOUS OPERA
		230.00							
106771	9/6/2018		116576 KROOK, AARON						
		16.64	UB REFUND 5433 145TH AVE NW		93222	090418	9601.4651		WATER REVENUE
		16.64							
106772	9/6/2018		116581 KUHLMAN, ALESHA						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
106772	9/6/2018		116581 KUHLMAN, ALESHA						Continued.
		90.83	UB REFUND 16807 OLIVINE ST		93221	090418	9601.4651		WATER REVENUE
		90.83							
106773	9/6/2018		113464 LAND TITLE						
		38.69	UB REFUND 14190 XENON ST # 4		93223	090418	9601.4651		WATER REVENUE
		38.69							
106774	9/6/2018		111865 LIBERTY TITLE INC						
		28.24	UB REFUND 5405 145TH AVE NW		93224	090418	9601.4651		WATER REVENUE
		28.24							
106775	9/6/2018		116571 MARSHALL CONCRETE PRODUCTS INC						
		802.70	CONCRETE		93225	339726	0311.6381		BUILDING & STRUCTURE
		802.70							
106776	9/6/2018		116580 NAMENY, JANINE						
		89.01	UB REFUND 5716 162ND CROSSING		93226	090418	9601.4651		WATER REVENUE
		89.01							
106777	9/6/2018		113719 NEOFUNDS BY NEOPOST						
		2,000.00	7900044034448047		93227	090518	9101.1551		POSTAGE METER DEPOS
		2,000.00							
106778	9/6/2018		115743 PILLAR TITLE SERVICES						
		44.25	UB REFUND 14231 ARGON ST		93228	090418	9601.4651		WATER REVENUE
		44.25							
106779	9/6/2018		116578 POMROY, DAVE						
		75.00	REIMBURSE- MAILBOX DAMAGE		93229	083118	0312.6267		OTHER STREET MAINTEI
		75.00							
106780	9/6/2018		100391 POSTMASTER						
		1,746.36	2018 FALL RECYCLE POSTCARD		93236	090518	9604.6249		MISCELLANEOUS OPERA
		1,746.36							
106781	9/6/2018		114260 REI PROPERTY MANAGEMENT						
		9.78	UB REFUND 6854 139TH LN # 4		93230	090418	9601.4651		WATER REVENUE
		9.78							
106782	9/6/2018		116232 RESULTS TITLE INC						
		18.15	UB REFUND 7289 E RAMSEY PKWY		93231	090418	9601.4651		WATER REVENUE
		5.31	UB REFUND 14645 RHINESTONE		93232	090418A	9601.4651		WATER REVENUE
		23.46							
106783	9/6/2018		116582 SCHENK, MARK						
		232.40	UB REFUND 7674 147TH LN NW		93233	090418	9601.4651		WATER REVENUE
		232.40							
106784	9/6/2018		100456 ST CROIX RECREATION FUN PLAYGROUNDS						
		58.55	OD DUCT W/SHACKLE PEND.		93234	19803	0452.6249		MISCELLANEOUS OPERA
		58.55							
106785	9/6/2018		114172 TITLE GROUP INC						
		161.67	UB REFUND 15439 TUNGSTEN WAY		93235	090418	9601.4651		WATER REVENUE
		161.67							

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106785	9/6/2018		114172 TITLE GROUP INC						Continued.
106786	9/6/2018		100510 VERIZON WIRELESS						
		61.60	JUL/AUG 2018 SERVICE		93237	9813185051	0130.6323		CELLULAR PHONES
		61.60							
106787	9/6/2018		111690 WEST TITLE LLC						
		178.37	UB REFUND 6845 HWY 10		93238	090418	9601.4651		WATER REVENUE
		178.37							
106852	9/13/2018		100012 ACE SOLID WASTE INC						
		678.60	RECYCLE DAYS JULY 2018		93302	4143527	9604.6249		MISCELLANEOUS OPER/
		206.53	MISC PW ACCTS		93303	4143528	0194.6374		REFUSE/RECYCLING
		188.97	MISC PW ACCTS		93303	4143528	0311.6374		REFUSE/RECYCLING
		457.19	MISC PW ACCTS		93303	4143528	0452.6374		REFUSE/RECYCLING
		62.99	MISC PW ACCTS		93303	4143528	9601.6374		REFUSE/RECYCLING
		62.99	MISC PW ACCTS		93303	4143528	9602.6374		REFUSE/RECYCLING
		132.64	MISC PW ACCTS		93303	4143528	9604.6249		MISCELLANEOUS OPER/
		62.98	MISC PW ACCTS		93303	4143528	9605.6374		REFUSE/RECYCLING
		25,906.90	SEPT 18 RECYCLE CONTRACT		93304	4143516	9604.6489		OTHER CONTRACTED SE
		95.58	FIRE STATIONS SEPT 18		93305	4153529	0220.6374		REFUSE/RECYCLING
		27,855.37							
106853	9/13/2018		113133 CALIBER HOMES INC						
		6,500.00	REF LAND/GRADE 5678 152ND LN		93307	091318	9252.1155.1		MANUAL-ACCOUNTS RE(
		6,500.00	REF LAND/GRADE ESC 5668 152ND		93308	091318A	9252.1155.1		MANUAL-ACCOUNTS RE(
		5,000.00	REF LAND ESC		93309	091318B	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 5690 152ND LN		93310	091318C	9804.6433	00116241	REFUNDS
		1,500.00	REF ERO ESC 5668 152ND LN		93311	091318D	9804.6433	00116287	REFUNDS
		1,500.00	REF ERO ESC 5678 152ND LN		93312	091318E	9804.6433	00116012	REFUNDS
		22,500.00							
106854	9/13/2018		112663 CAPSTONE HOMES INC						
		5,000.00	REF LAND ESC 7041 167TH XING		93313	091318	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7041 167TH XING		93314	091318A	9804.6433	00115919	REFUNDS
		7,000.00	REF LAND/DRIVE ESC 7315 168TH		93315	091318B	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7315 168TH CIR		93316	091318C	9804.6433	00116105	REFUNDS
		1,500.00	REF ERO ESC 7084 167TH LN		93317	091318D	9804.6433	00116036	REFUNDS
		7,000.00	REF LAND/DRIVE ESC 7084 167TH		93318	091318E	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7061 167TH XING		93319	091318F	9804.6433	00115951	REFUNDS
		7,000.00	REF LAND/DRIVE 7061 167TH XING		93320	091318G	9252.1155.1		MANUAL-ACCOUNTS RE(
		8,500.00	LAND/DRIVE/ELEV 7341 168TH CIR		93321	091318H	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REFUND ERO ESC 7341 168TH CIR		93322	091318I	9804.6433	00116089	REFUNDS
		8,500.00	LAND/DRIVE/ELEV 7349 168TH CIR		93323	091318J	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7349 168TH CIR		93324	091318K	9804.6433	00116090	REFUNDS
		52,000.00							
106855	9/13/2018		100404 CENTURYLINK						
		65.35	AUG 18 SERVICES		93306	763 422-1452 795 AUG 18	0452.6321		TELEPHONE
		65.35							
106856	9/13/2018		110734 CITY OF RAMSEY						
		100.00	727138		93325	091218	9601.4651		WATER REVENUE
		81.30	44243441		93325	091218	9601.4651		WATER REVENUE
		181.30							

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106856	9/13/2018		110734 CITY OF RAMSEY						Continued.
106857	9/13/2018		107724 COMCAST						
		2.32	SEPT- OCT 18 SERVICE		93326	082418	0220.6489		OTHER CONTRACTED SE
		2.32							
106858	9/13/2018		115328 LENNAR						
		1,500.00	REFUND ERO ESC 16010 SAPPHIRE		93327	091318	9804.6433	00116095	REFUNDS
		7,000.00	REFUND LAND/DRIVE 16010 SAPP		93328	091318A	9252.1155.1		MANUAL-ACCOUNTS RE(
		7,000.00	REF LAND/DRIVE 7520 159TH CT		93329	091318B	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7520 159TH CT		93330	091318C	9804.6433	00115941	REFUNDS
		7,000.00	REF LAND/DRIVE 7483 160TH AVE		93331	091318D	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7483 160TH AVE		93332	091318E	9804.6433	00116144	REFUNDS
		25,500.00							
106859	9/13/2018		100291 MET COUNCIL SAC						
		332,990.00	AUGUST 18 SAC CHARGES		93333	091018	9602.2083		SAC CHARGES
		3,329.90-	AUGUST 18 SAC CHARGES		93333	091018	9602.4356		SEWER AVAILABILITY CH
		329,660.10							
106860	9/13/2018		100351 NCPERS MINNESOTA						
		352.00	SEPT 18 LIFE INS		93334	7048918	9101.2170		DENTAL/DISABILITY/LIFE
		352.00							
106861	9/13/2018		107244 NORTHLAND TRUST SERVICES INC						
		3,262.50	BONDS 2009A		93335	080318	9344.6611		BOND INTEREST
		3,262.50							
106862	9/13/2018		106418 PURMORT HOMES INC						
		1,500.00	REF ERO ESC 7802 148TH LN		93336	091318	9804.6433	00116289	REFUNDS
		1,500.00							
106863	9/13/2018		113793 SEMLER CONSTRUCTION INC						
		1,500.00	REF ERO ESC 5632 152ND LN		93337	091318	9804.6433	00116286	REFUNDS
		1,500.00							
90478270	9/7/2018		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		18,849.43			93247	0906181245204	9101.2174		PERA-EMPLOYEE
		25,162.79			93248	0906181245205	9101.2183		PERA-EMPLOYER
		44,012.22							
91175488	9/7/2018		100601 MN DEPT OF REV WH						
		10,954.66			93249	0906181245206	9101.2172		STATE WITHHOLDING
		10,954.66							
92011424	9/7/2018		101306 IRS						
		22,555.41			93250	0906181245207	9101.2171		FEDERAL WITHHOLDING
		12,532.62			93251	0906181245208	9101.2173		FICA & MEDICARE-EMPL(
		12,532.62			93252	0906181245209	9101.2182		FICA & MEDICARE-EMPL(
		47,620.65							
98090718	9/7/2018		115568 ALERUS FINANCIAL NA						
		1,924.18			93244	09061812452014	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,924.18							
99090718	9/7/2018		107962 TOTAL ADMINISTRATIVE SERVICE CORP						

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99090718	9/7/2018		107962 TOTAL ADMINISTRATIVE SERVICE CORP						Continued.
		2,390.20			93240	09061812452010	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,390.20							
99091218	9/12/2018		108768 COMDATA NETWORK INC						
		27.44	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		26.82	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		37.19	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		32.04	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		38.39	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		28.91	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		35.75	EXXONMOBIL		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		35.60	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		68.73	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		40.05	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		45.99	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0194.6223		GASOLINE
		21.26	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.87	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		11.49	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		24.09	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		15.64	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		8.37	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		17.34	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		54.46	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		14.02	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		13.73	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		10.80	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.76	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		53.74	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		15.84	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		52.80	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		12.22	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		27.20	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		21.69	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		52.20	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		14.33	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		39.73	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		13.34	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.45	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		17.98	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		12.05	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		51.35	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		25.32	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		40.79	KWIK TRIP		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		37.49	SUPERAMERICA		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		20.59	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.99	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.82	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		18.78	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		31.70	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		25.52	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.20	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.12	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.59	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		18.30	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.50	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.52	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		35.12	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		21.90	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		27.92	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		20.95	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		10.14	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.00	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		48.88	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		58.69	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		48.95	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		49.53	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		44.52	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.76	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.72	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.81	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.00	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		21.00	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		26.34	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		27.75	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		33.66	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.67	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		39.31	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.61	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		6.47	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.00	CASEYS GEN STORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.92	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		26.92	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.24	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		36.54	CASEYS RAMSEY		93301	AUG 18 FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		37.17	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		31.86	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.72	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		39.48	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		11.49	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.33	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		36.59	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		17.96	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		43.81	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.57	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		29.52	KWIK TRIP		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		52.82	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.30	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		46.91	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.66	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		48.87	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		9.73	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		24.87	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.87	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		34.16	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.75	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		29.67	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.11	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		76.04	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		75.96	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		52.83	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		39.63	BILL'S SUPERETTE		93301	AUG 18 FUEL	0211.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		52.10	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		17.77	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.80	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		35.81	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		33.05	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.97	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.31	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		26.93	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		28.21	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.25	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		17.08	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		31.51	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.06	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		37.19	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.64	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		41.72	HOLIDAY DEALER		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		45.67	SUPERAMERICA		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.40	HOLIDAY DEALER		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.67	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		40.81	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.30	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		38.57	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.36	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		35.98	KWIK TRIP		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.58	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.20	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		24.06	HOLIDAY STNSTORE		93301	AUG 18 FUEL	0211.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		38.04	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		8.24	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.49	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		39.56	HOLIDAY STATIONSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		40.91	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		29.87	SUPERAMERICA		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		44.54	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		42.93	SHELL OIL		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		45.37	EXXONMOBIL		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		29.91	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		34.58	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		33.05	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.31	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		37.61	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		32.40	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		21.77	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		14.83	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		34.56	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		34.60	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		33.91	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		21.26	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		29.67	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		19.78	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		12.61	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		19.78	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		31.35	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		36.65	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL	0211.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		32.78	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		23.93	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		22.75	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0211.6223		GASOLINE
		30.48	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		46.17	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		24.09	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		29.41	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		20.49	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		53.66	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		53.00	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		53.18	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		48.79	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		53.89	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		32.91	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		24.21	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		58.35	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		62.71	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		33.73	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		50.64	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		34.26	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		8.37	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		35.73	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		32.95	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		23.60	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		29.60	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		22.94	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		11.90	BILL'S SUPERETTE		93301	AUG 18 FUEL	0220.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		11.84	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		71.25	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		51.64	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6223		GASOLINE
		38.00	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		42.61	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		49.02	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		41.83	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		48.90	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		50.05	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		55.24	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		49.85	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		48.10	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		31.63	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		28.27	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		22.47	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0220.6225		DIESEL FUEL
		42.58	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		31.40	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		37.33	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		37.54	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		34.83	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		40.80	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		36.83	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		33.62	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		38.81	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0240.6223		GASOLINE
		59.85	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		63.22	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		29.79	BILL'S SUPERETTE		93301	AUG 18 FUEL	0301.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		61.51	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		61.95	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		6.91	CASEYS GEN STORE		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		58.62	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0301.6223		GASOLINE
		70.00	CLARK #9437		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		40.49	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		50.37	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		67.22	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		63.69	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		57.30	CASEYS GEN STORE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		118.10	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		31.74	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		62.41	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		68.72	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		72.38	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		64.34	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		64.60	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		65.01	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		66.31	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		63.74	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0311.6223		GASOLINE
		54.57	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		80.23	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		83.95	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		83.95	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		55.58	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		34.98	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		35.59	CASEYS RAMSEY		93301	AUG 18 FUEL	0452.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		84.24	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		39.86	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		65.73	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		56.75	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		45.04	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		58.37	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		63.41	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		67.59	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		66.88	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		60.87	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		53.55	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		6.84	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		83.19	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		119.21	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		60.79	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		96.32	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		73.55	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		51.50	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		106.28	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		112.69	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		57.00	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		56.26	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		81.40	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		86.14	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		42.00	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		42.35	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		53.39	BILL'S SUPERETTE		93301	AUG 18 FUEL	0452.6223		GASOLINE

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99091218	9/12/2018		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		52.08	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		96.33	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		34.59	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		51.88	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		31.73	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		69.91	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		55.55	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		91.67	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		69.12	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	0452.6223		GASOLINE
		44.02	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		49.88	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		58.58	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		69.48	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		51.00	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		61.00	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		58.85	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	9601.6223		GASOLINE
		79.55	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		76.20	HOLIDAY STNSTORE		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		59.72	BILL'S SUPERETTE		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		68.29	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		70.21	LITTLE DUKES RAMSEY		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		80.29	CASEYS RAMSEY		93301	AUG 18 FUEL PCARD	9602.6223		GASOLINE
		12,157.68							
99091318	9/13/2018		100629 MN DEPT OF REV SALES TX						
		14.32	August Sales/Use Tax		93253	08312018	9101.2082		SALES/USE TAX PAYABLE
		123.05	August Sales/Use Tax		93253	08312018	9101.4305		RENTAL FEES
		6.64	August Sales/Use Tax		93253	08312018	9101.4328		ACCIDENT REPORTS
		.36-	August Sales/Use Tax		93253	08312018	9101.4308		SALES OF MAPS & PUBLI
		.60-	August Sales/Use Tax		93253	08312018	9101.4609		OTHER MISCELLANEOUS
		330.30	August Sales/Use Tax		93253	08312018	9601.2082		SALES/USE TAX PAYABLE
		892.86	August Sales/Use Tax		93253	08312018	9601.2082		SALES/USE TAX PAYABLE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091318	9/13/2018		100629 MN DEPT OF REV SALES TX						Continued.
		1.79	August Sales/Use Tax		93253	08312018	9601.2085		ANOKA COUNTY TRANSI
		1,368.00							
99091418	9/14/2018		116361 WELLS FARGO AND COMPANY						
		25.00	TLO TRANSUNION		93300	AUG 18 VISA PCARD	0211.6315		MISCELLANEOUS PROFE
		12.50	USPS PO 2603100094		93300	AUG 18 VISA PCARD	0211.6322		POSTAGE
		134.40	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0211.6233		BATTERIES EQUIP
		15.15	AMAZON.COM		93300	AUG 18 VISA PCARD	0211.6208		MISCELLANEOUS OFFICI
		234.50	MAMA DE LUCAS PIZZERIA		93300	AUG 18 VISA PCARD	0280.6241		COMMUNITY POLICING S
		25.00	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0211.6229		SHOP MATERIALS
		24.49	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0211.6237		CRIME SCENE KIT MATEI
		198.49	AMZN MKTP US		93300	AUG 18 VISA PCARD	0211.6237		CRIME SCENE KIT MATEI
		250.00	DULUTH HOLIDAY INN		93300	AUG 18 VISA PCARD	0280.6331		TRAVEL & LODGING
		250.00	DULUTH HOLIDAY INN		93300	AUG 18 VISA PCARD	0280.6331		TRAVEL & LODGING
		129.85	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0211.6207		TRAINING SUPPLIES
		119.96	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0211.6207		TRAINING SUPPLIES
		226.90	WEATHERTECH DIRECT LLC		93300	AUG 18 VISA PCARD	0211.6550		MOTOR VEHICLES
		18.76	AMZN MKTP US		93300	AUG 18 VISA PCARD	0211.6275		OTHER EQUIPMENT PAR
		275.00	ALERT ALL CORP		93300	AUG 18 VISA PCARD	0220.6249		MISCELLANEOUS OPERA
		175.00	NFPA NATL FIRE PROTECT		93300	AUG 18 VISA PCARD	0220.6249		MISCELLANEOUS OPERA
		300.00	AMERICAN PLANNING A		93300	AUG 18 VISA PCARD	0191.6451		MEMBERSHIP DUES
		7.00	U OF M PARKING		93300	AUG 18 VISA PCARD	0191.6331		TRAVEL & LODGING
		32.74	LITTLE ANGIES CANTINA & G		93300	AUG 18 VISA PCARD	0130.6331		TRAVEL & LODGING
		14.04	MCDONALD'S F34406		93300	AUG 18 VISA PCARD	0130.6331		TRAVEL & LODGING
		391.26	INN ON LAKE SUPERIOR		93300	AUG 18 VISA PCARD	0130.6331		TRAVEL & LODGING
		391.26	INN ON LAKE SUPERIOR		93300	AUG 18 VISA PCARD	0130.6331		TRAVEL & LODGING
		113.52	WAL-MART #3209		93300	AUG 18 VISA PCARD	0141.6249		MISCELLANEOUS OPERA
		210.96	AMAZON.COM AMZN.COM/BILL		93300	AUG 18 VISA PCARD	0452.6249		MISCELLANEOUS OPERA
		25.00	EB TRAINING DAYS ON T		93300	AUG 18 VISA PCARD	0311.6315		MISCELLANEOUS PROFE
		5.50	NORTHERN TOOL EQUIPMNT		93300	AUG 18 VISA	0311.6229		SHOP MATERIALS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091418	9/14/2018		116361 WELLS FARGO AND COMPANY						Continued.
						PCARD			
		28.75	NORTHERN TOOL EQUIPMNT		93300	AUG 18 VISA PCARD	0311.6257		OTHER VEHICLE PARTS
		8.98	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		27.98	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		2.39	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		3.49	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		67.06	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		26.80	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		23.27-	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		18.92	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		10.98	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		5.31	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		114.00	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0311.6249		MISCELLANEOUS OPERA
		107.76	MENARDS COON RAPIDS MN		93300	AUG 18 VISA PCARD	0452.6249		MISCELLANEOUS OPERA
		9.28	WWW.NEWEGGBUSINESS.COM		93300	AUG 18 VISA PCARD	0192.6281		SMALL TOOLS & MINOR E
		50.00	WWW.NEWEGGBUSINESS.COM		93300	AUG 18 VISA PCARD	0192.6281		SMALL TOOLS & MINOR E
		126.89	AMAZON.COM		93300	AUG 18 VISA PCARD	0192.6249		MISCELLANEOUS OPERA
		620.00	WWW.NEWEGGBUSINESS.COM		93300	AUG 18 VISA PCARD	0192.6249		MISCELLANEOUS OPERA
		50.00	WWW.NEWEGGBUSINESS.COM		93300	AUG 18 VISA PCARD	0192.6281		SMALL TOOLS & MINOR E
		7.85	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0130.6208		MISCELLANEOUS OFFICI
		13.46	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0194.6208		MISCELLANEOUS OFFICI
		6.32	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0194.6208		MISCELLANEOUS OFFICI
		1,599.98	WWW.NEWEGGBUSINESS.COM		93300	AUG 18 VISA PCARD	0192.6281		SMALL TOOLS & MINOR E
		12.54	AMZN MKTP US		93300	AUG 18 VISA PCARD	0192.6249		MISCELLANEOUS OPERA
		279.98	AMZN MKTP US		93300	AUG 18 VISA PCARD	0192.6281		SMALL TOOLS & MINOR E
		17.48	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0191.6208		MISCELLANEOUS OFFICI
		24.75	AMZN MKTP US AMZN.COM/BIL		93300	AUG 18 VISA PCARD	0191.6208		MISCELLANEOUS OFFICI
		37.32	AMAZON.COM AMZN.COM/BILL		93300	AUG 18 VISA	0192.6281		SMALL TOOLS & MINOR E

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091418	9/14/2018		116361 WELLS FARGO AND COMPANY						Continued.
						PCARD			
		24.76	COBORN'S SUPERSTORE		93300	AUG 18 VISA PCARD	0211.6208		MISCELLANEOUS OFFICI
		9.00	VICTORY PARKING INC		93300	AUG 18 VISA PCARD	0130.6249		MISCELLANEOUS OPERA
		225.00	COBORN'S SUPERSTORE		93300	AUG 18 VISA PCARD	0452.6489		OTHER CONTRACTED SE
		218.36	COBORN'S SUPERSTORE		93300	AUG 18 VISA PCARD	0452.6489		OTHER CONTRACTED SE
		17.12	7360 DOMINOS PIZZA		93300	AUG 18 VISA PCARD	0452.6249		MISCELLANEOUS OPERA
		1,975.00	MINN FIRE SVC CERT BOARD		93300	AUG 18 VISA PCARD	0220.6335		TRAINING
		75.00-	MINN FIRE SVC CERT BOARD		93300	AUG 18 VISA PCARD	0220.6335		TRAINING
		75.00	MINN FIRE SVC CERT BOARD		93300	AUG 18 VISA PCARD	0220.6335		TRAINING
		1.00	MN DVS ANOKA 038 729 FEE		93300	AUG 18 VISA PCARD	0211.6249		MISCELLANEOUS OPERA
		41.00	MN DVS ANOKA 038 729		93300	AUG 18 VISA PCARD	0211.6249		MISCELLANEOUS OPERA
		41.00	MN DVS ANOKA 038 729		93300	AUG 18 VISA PCARD	0211.6249		MISCELLANEOUS OPERA
		1.00	MN DVS ANOKA 038 729 FEE		93300	AUG 18 VISA PCARD	0211.6249		MISCELLANEOUS OPERA
		2.45	FREECONFERENCECALL.COM		93300	AUG 18 VISA PCARD	0191.6315		MISCELLANEOUS PROFE
		17.89	EB EXTEND THE MIDTOWN		93300	AUG 18 VISA PCARD	0191.6335		TRAINING
		15.00	DULUTH HOLIDAY INN		93300	AUG 18 VISA PCARD	0280.6335		TRAINING
		15.00	DULUTH HOLIDAY INN		93300	AUG 18 VISA PCARD	0280.6335		TRAINING
		8.32	TCF TOWER 3520		93300	AUG 18 VISA PCARD	9230.6331		TRAVEL & LODGING
		400.00	LINKS AT NORTHFORK		93300	AUG 18 VISA PCARD	9230.6249	00923002	MISCELLANEOUS OPERA
		57.40	COBORN'S SUPERSTORE		93300	AUG 18 VISA PCARD	9230.6249	00923002	MISCELLANEOUS OPERA
		251.94	BULBS.COM INC		93300	AUG 18 VISA PCARD	9240.6315		MISCELLANEOUS PROFE
		21.75	MN DVS ANOKA 038 729		93300	AUG 18 VISA PCARD	0243.6249		MISCELLANEOUS OPERA
		.53	MN DVS ANOKA 038 729 FEE		93300	AUG 18 VISA PCARD	0243.6249		MISCELLANEOUS OPERA
		19.00-	VENNGAGE.COM		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		173.48-	VENNGAGE.COM		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.00	TARGET 00008201		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.00	TARGET 00008201		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.00	TARGET 00008201		93300	AUG 18 VISA	0296.6249		MISCELLANEOUS OPERA

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091418	9/14/2018		116361 WELLS FARGO AND COMPANY						Continued.
						PCARD			
		10.00	TARGET 00008201		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		28.49	TARGET 00008201		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.99	TARGET 00020255		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		9.01	TARGET 00020255		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		40.00	COBORN'S SUPERSTORE		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		11.00	AMZN MKTP US		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		15.45	AMZN MKTP US		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		59.99	AMZN MKTP US		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		50.00	ACAPULCO MEXICAN RESTAURA		93300	AUG 18 VISA PCARD	0296.6249		MISCELLANEOUS OPERA
		275.00	PSN MINNESOTA RWA MN		93300	AUG 18 VISA PCARD	9601.6451		MEMBERSHIP DUES
		36.00	BDS LAUNDRY SYSTEMS		93300	AUG 18 VISA PCARD	9601.6381		BUILDING & STRUCTURE
		869.42	ASSOCIATED BAG COMPANY		93300	AUG 18 VISA PCARD	9604.6249		MISCELLANEOUS OPERA
		630.00	ACT RECYCLING MN		93300	AUG 18 VISA PCARD	9604.6249		MISCELLANEOUS OPERA
		12,083.67							
99091518	9/13/2018		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		5,401.63	August Surcharges		93254	08312018	9101.2081		SURCHARGES-PERMITS
		108.03-	August Surcharges		93254	08312018	9101.4604		SURCHARGES
		5,293.60							
99091718	9/17/2018		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		71.80	AUGUST 2018 PURCHASES		93364	082818	0452.6249		MISCELLANEOUS OPERA
		64.98	AUGUST 2018 PURCHASES		93364	082818	0141.6249		MISCELLANEOUS OPERA
		136.78							
99609483	9/7/2018		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		6,799.00			93242	09061812452012	9101.2175		DEFERRED COMPENSAT
		6,799.00							
99612739	9/7/2018		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		2,583.31			93243	09061812452013	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,583.31							
99674817	9/7/2018		100223 ICMA RETIREMENT TRUST 457						
		2,191.99			93239	0906181245201	9101.2175		DEFERRED COMPENSAT
		2,191.99							
		623,116.66	Grand Total						

Payment Instrument Totals

Checks	473,600.72
EFT Payments	149,515.94

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

9/6/2018 – 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		623,116.66	Grand Total						

Payment Instrument Totals

Checks	473,600.72
EFT Payments	149,515.94
Total Payments	623,116.66

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110789	4IMPRINT	PD PENS/SPORT PACKS	PV	93369	001	09101	8/31/2018	6615735	449.86
				Summary Total					449.86
	4IMPRINT P O BOX 320 101 COMMERCE STREET OSHKOSH WI 54901								
				Payment Amount					449.86
110402	ADVANCE AUTO PARTS	AUGUST 2018 PURCHASES	PV	93338	001	09101	8/31/2018	083118	66.86
	ADVANCE AUTO PARTS	AUGUST 2018 PURCHASES	PV	93338	002	09101	8/31/2018	083118	1,163.66
	AAP FINANCIAL SERVICES	AUGUST 2018 PURCHASES	PV	93338	003	09101	8/31/2018	083118	133.00
	P O BOX 742063	AUGUST 2018 PURCHASES	PV	93338	004	09101	8/31/2018	083118	140.07
	ATLANTA GA 30374-2063	AUGUST 2018 PURCHASES	PV	93338	005	09101	8/31/2018	083118	77.98
				Summary Total					1,581.57
				Payment Amount					1,581.57
100017	AIRGAS USA, LLC	GASES	PV	93339	001	09101	8/31/2018	9955476071	30.00
				Summary Total					30.00
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576								
				Payment Amount					30.00
100618	ANCOM COMMUNICATIONS INC	5 HOLSTERS	PV	93370	001	09101	9/7/2018	81670	218.75
				Summary Total					218.75
	ANCOM COMMUNICATIONS INC 1800 EAST CLIFF ROAD SUITE 17 BURNSVILLE MN 55337								
				Payment Amount					218.75
100026	ANDERSON IRRIGATION	MISC IRRIG WORK ALPINE PRK	PV	93371	001	09101	9/10/2018	07-7976	374.49
				Summary Total					374.49
	ANDERSON IRRIGATION 3200 MAIN STREET NE SUITE 240	FALL 18 FERT PARKS/FIRE	PV	93409	001	09101	9/5/2018	07-7973	10,354.59
	MINNEAPOLIS MN 55448								
				Summary Total					10,354.59
				Payment Amount					10,729.08

Bank Account	00002224 CASH IN BANK
Version	LOGIS004V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2018

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
114881	ANDERSON RACE MANAGEMENT	HAPPY DAYS 5K	PV	93372	001	09297	9/13/2018	091318	50.85
	ANDERSON RACE MANAGEMENT 4047 CAMBERWELL DRIVE N EAGAN MN 55123			Summary Total					50.85
				Payment Amount					50.85
100028	ANDOVER WHEEL AND FRAME INC	ALIGNMENT 681	PV	93373	001	09602	9/11/2018	10748	117.90
	ANDOVER WHEEL AND FRAME INC	ALIGNMENT 681	PV	93373	002	09602	9/11/2018	10748	64.00
	13476 HANSON BLVD ANDOVER MN 55304			Summary Total					181.90
				Payment Amount					181.90
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	AUG 18 FILING FEES	PV	93410	001	09804	9/4/2018	534 090418	92.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION	AUG 18 FILING FEES	PV	93410	002	09804	9/4/2018	534 090418	46.00
	2100 - 3RD AVENUE ANOKA MN 55303	AUG 18 FILING FEES	PV	93410	003	09804	9/4/2018	534 090418	112.00
		AUG 18 FILING FEES	PV	93410	004	09804	9/4/2018	534 090418	46.00
				Summary Total					296.00
				Payment Amount					296.00
111377	ANOKA MUNICIPAL UTILITY	BUNKER LK PRK/DYSPOSIUM SIGNAL	PV	93411	001	09101	9/10/2018	22-612000-01 SEPT 18	39.14
	ANOKA MUNICIPAL UTILITY CITY HALL			Summary Total					39.14
		14034 DYSPROSIUM ST LT	PV	93412	001	09603	9/10/2018	22-610280-00 SEPT 18	43.49
	2015 FIRST AVENUE NO ANOKA MN 55303			Summary Total					43.49
		CTY RD 116/HWY 47 SIGNAL	PV	93413	001	09101	9/10/2018	22-613120-01 SEPT18	120.57
				Summary Total					120.57
		RAMSEY STREET LIGHTS	PV	93414	001	09603	9/10/2018	22-990005-01 SEPT 18	56.80
				Summary Total					56.80
				Payment Amount					260.00
107141	APPLIED CONCEPTS INC	LED LIGHTS	PV	93374	001	09290	9/4/2018	334213	145.00

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	APPLIED CONCEPTS INC STALKER RADAR P O BOX 972943 DALLAS TX 75397-2943			Summary Total					145.00
				Payment Amount					145.00
113871	APPLIED MAINTENANCE SUPPLIES AND SOL.	MARKERS- PURPLE	PV	93415	001	09101	9/13/2018	96982232	104.90
	APPLIED MAINTENANCE SUPPLIES AND SOL. P O BOX 74186 CLEVELAND OH 44194			Summary Total					104.90
				Payment Amount					104.90
113508	APPRIZE TECHNOLOGY SOLUTIONS	SEPT 18 ENROLL ADMIN FEE	PV	93255	001	09101	9/1/2018	16639	320.00
	APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441			Summary Total					320.00
				Payment Amount					320.00
107591	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.	SPRAY COATING- 664	PV	93437	001	09101	9/13/2018	14878	239.00
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES. 14155 UNITY STREET NW RAMSEY MN 55303			Summary Total					239.00
				Payment Amount					239.00
106346	BAUER BUILT INCORPORATED	WORK ON 686	PV	93256	001	09101	9/5/2018	940053314	252.21
				Summary Total					252.21
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR	TIRES FOR 691	PV	93416	001	09605	9/17/2018	940053460	557.34
	BLAINE MN 55449			Summary Total					557.34
				Payment Amount					809.55
100086	BLUE VELVET INC	PD SEPT 18 WASHES	PV	93258	001	09101	9/4/2018	090418A	299.50
				Summary Total					299.50
	BLUE VELVET INC 14101 ST FRANCIS BLVD	FIRE SEPT 18 WASHES	PV	93299	001	09101	9/4/2018	090418	149.75
	RAMSEY MN 55303			Summary Total					149.75
				Payment Amount					449.25

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115915	BROST, C. ANTHONY	CAR SHOW- 2018 MUSIC AND MC	PV	93398	001	09297	9/8/2018	090818	260.00
				Summary Total					260.00
	C. ANTHONY BROST 7959 RED OAK DR MOUNDS VIEW MN 55112								
				Payment Amount					260.00
116439	CANTEEN VENDING	COFFEE	PV	93259	001	09101	8/29/2018	24679	106.40
				Summary Total					106.40
	CANTEEN VENDING 2492 DOSWELL AVENUE ST PAUL MN 55108								
				Payment Amount					106.40
100297	CENTERPOINT ENERGY	6701 HIGHWAY 10	PV	93375	001	09410	9/10/2018	6011580-5 SEPT 18	26.58
				Summary Total					26.58
	CENTERPOINT ENERGY P O BOX 4671	14515 E TOWN CENTER DR	PV	93417	001	09601	9/10/2018	8782239-1 SEPT 18	78.21
	HOUSTON TX 77210-4671			Summary Total					78.21
		7550 SUNWOOD DR	PV	93418	001	09101	9/10/2018	6702493-5 SEPT 18	965.56
				Summary Total					965.56
				Payment Amount					1,070.35
116197	CINTAS CORPORATION	FIRE- MATS	PV	93260	001	09101	8/29/2018	4009166479	16.56
				Summary Total					16.56
	CINTAS CORPORATION CINTAS LOC #4K	FIRE- MATS	PV	93261	001	09101	9/6/2018	4009402943	13.20
	P O BOX 650838 DALLAS TX 75265-0838			Summary Total					13.20
		UNIFORM CLEANING	PV	93262	001	09101	9/6/2018	4009403052	23.00
		UNIFORM CLEANING	PV	93262	002	09101	9/6/2018	4009403052	4.00
		UNIFORM CLEANING	PV	93262	003	09101	9/6/2018	4009403052	30.97
		UNIFORM CLEANING	PV	93262	004	09101	9/6/2018	4009403052	30.98
				Summary Total					88.95
		UNIFORM CLEANING	PV	93341	001	09101	8/22/2018	4008932225	23.00
		UNIFORM CLEANING	PV	93341	002	09101	8/22/2018	4008932225	27.20
		UNIFORM CLEANING	PV	93341	003	09101	8/22/2018	4008932225	27.20
		UNIFORM CLEANING	PV	93341	004	09101	8/22/2018	4008932225	4.00
				Summary Total					81.40
		UNIFORM CLEANING	PV	93419	001	09101	9/12/2018	4009667420	23.00
		UNIFORM CLEANING	PV	93419	002	09101	9/12/2018	4009667420	4.00
		UNIFORM CLEANING	PV	93419	003	09101	9/12/2018	4009667420	35.14

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		UNIFORM CLEANING	PV	93419	004	09101	9/12/2018	4009667420	35.15
						Summary Total			97.29
						Payment Amount			297.40
108228	COBORN'S INC	FLOWER- BABY A. ERICKSON	PV	93376	001	09101	8/31/2018	103318218	47.08
	COBORN'S INC 1921 COBORN BLVD ST CLOUD MN 56301					Summary Total			47.08
						Payment Amount			47.08
100111	COMMERCIAL ASPHALT COMPANY	TACK OIL/ASPHALT	PV	93263	001	09101	8/31/2018	180831	82.63
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480					Summary Total			82.63
						Payment Amount			82.63
100167	CORNERSTONE FORD	WHEEL ASY	PV	93377	001	09101	8/30/2018	15236305 1	268.76
	CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330					Summary Total			268.76
						Payment Amount			268.76
100144	DEHN OIL COMPANY	DIESEL	PV	93420	001	09101	9/17/2018	65813	2,700.20
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303					Summary Total			2,700.20
						Payment Amount			2,700.20
101185	DO ALL PRINTING COM INC	HAPPY DAYS SHIRTS	PV	93378	001	09297	8/30/2018	40586	1,533.50
	DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303					Summary Total			1,533.50
						Payment Amount			1,533.50
113540	DUSTY'S DRAIN CLEANING	SERVICE CENTRAL PARK	PV	93264	001	09101	8/29/2018	7454	139.00

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		TOILET							
	DUSTY'S DRAIN CLEANING 22590 RUM RIVER BLVD NW ST FRANCIS MN 55070			Summary Total					139.00
				Payment Amount					139.00
114363	EAGLE TREE SERVICE	TREE WORK 170TH TRAIL	PV	93421	001	09101	8/28/2018	082818	500.00
	EAGLE TREE SERVICE 8637 225TH AVENUE NW NOWTHEN MN 55330			Summary Total					500.00
				Payment Amount					500.00
100155	EARL F ANDERSEN INC	BACKBOARD- PARKS	PV	93268	001	09101	8/22/2018	0118224	644.50
	EARL F ANDERSEN INC 19784 KENRICK AVENUE LAKEVILLE MN 55044-7636			Summary Total					644.50
				Payment Amount					644.50
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	PROSECUTION AUG 18	PV	93265	001	09101	8/31/2018	08 2018	5,679.39
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					5,679.39
				Payment Amount					5,679.39
100158	ECM PUBLISHERS INC	PH GR VALLEY GRN HUS	PV	93266	001	09804	8/24/2018	626391	69.88
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					69.88
		PH CREES MINISTRY	PV	93267	001	09804	8/24/2018	626392	80.63
				Summary Total					80.63
		BIDS-SUNFISH LK PARKING LOT	PV	93379	001	09805	9/7/2018	630142	225.75
				Summary Total					225.75
		HAPPY DAYS AD	PV	93380	001	09297	9/9/2018	630462	150.00
				Summary Total					150.00
				Payment Amount					526.26
106624	EHLERS AND ASSOCIATES, INC	PAYGO JULY 2018	PV	93381	001	09214	9/10/2018	78005	360.00

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	EHLERS & ASSOCIATES, INC					Summary Total			360.00
	3060 CENTRE POINTE DRIVE	GENERAL TIF	PV	93382	001	09214	9/10/2018	78002	600.00
	ROSEVILLE MN 55113-1105					Summary Total			600.00
		COR TIF JULY 2018 AFFINITY	PV	93383	001	09214	9/10/2018	78003	360.00
						Summary Total			360.00
						Payment Amount			1,320.00
100164	ELECTRIC SYSTEMS OF ANOKA INC	SIREN REPAIR 2	PV	93269	001	09101	8/31/2018	7084	152.45
	ELECTRIC SYSTEMS OF ANOKA INC					Summary Total			152.45
	6314 HIGHWAY 10 NW	SIREN REPAIR 15	PV	93270	001	09101	8/31/2018	7082	907.10
	ANOKA MN 55303					Summary Total			907.10
		SIREN REPAIR 6	PV	93271	001	09101	8/31/2018	7085	152.45
						Summary Total			152.45
						Payment Amount			1,212.00
114680	ELECTRICAL PRODUCTION SERVICES INC	REMOVE DIMMER/BOXES	PV	93342	001	09101	9/7/2018	3377	1,240.98
	ELECTRICAL PRODUCTION SERVICES INC					Summary Total			1,240.98
	2431 GALPIN COURT SUITE 140 CHANHASSEN MN 55317					Payment Amount			1,240.98
104267	ELITE SANITATION	CONCERT AUG 18-PORATABLES	PV	93384	001	09101	9/4/2018	25142	276.00
	ELITE SANITATION					Summary Total			276.00
	PO BOX 526 ELK RIVER MN 55330					Payment Amount			276.00
113991	EMERGENCY RESPONSE SOLUTIONS	10 GAS CALIBRATIONS	PV	93385	001	09101	9/10/2018	11666	300.00
	EMERGENCY RESPONSE SOLUTIONS					Summary Total			300.00
	4817 VIKING BLVD SUITE 102	CHEMGUARD	PV	93386	001	09101	9/7/2018	11659	850.00
	EAST BETHEL MN 55092					Summary Total			850.00
						Payment Amount			

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									1,150.00
107099	FASTENAL	MISC PARTS	PV	93272	001	09101	8/31/2018	MNTC8168369	83.26
				Summary Total					83.26
	FASTENAL COMPANY P O BOX 1286 WINONA MN 55987	MISC PARTS	PV	93343	001	09101	9/6/2018	MNTC8168440	7.70
				Summary Total					7.70
		MISC SUPPLIES	PV	93422	001	09101	9/11/2018	MNTC8168575	27.44
				Summary Total					27.44
				Payment Amount					118.40
112421	FIRST SCRIBE	ROWAY SEPT 2018	PV	93344	001	09101	9/1/2018	2478289	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
114933	GIRL SCOUTS RIVER VALLEY	WASTE EDU HAPPY DAYS 2018	PV	93340	001	09604	9/12/2018	091218	128.00
	GIRL SCOUTS RIVER VALLEY ATTEN: ROBERTA PETERSON 14150 FLUORINE STREET NW RAMSEY MN 55303			Summary Total					128.00
				Payment Amount					128.00
100200	GOPHER STATE ONE CALL INC	320 TICKETS AUG 2018	PV	93273	001	09602	8/31/2018	8080671	141.30
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210	320 TICKETS AUG 2018	PV	93273	002	09602	8/31/2018	8080671	141.30
		320 TICKETS AUG 2018	PV	93273	003	09602	8/31/2018	8080671	141.30
	HANOVER MD 21076-1317			Summary Total					423.90
				Payment Amount					423.90
100650	GRAINGER	MISC SUPPLIES	PV	93345	001	09101	9/7/2018	9898497376	108.68
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					108.68
				Payment Amount					108.68
100209	HAKANSON ANDERSON ASSOC	RE: SUNFISH GAS	PV	93274	001	09410	8/30/2018	40554	720.00

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	INC	STATION							
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063			Summary Total					720.00
				Payment Amount					720.00
100211	HAWKINS INC	CHEMICALS	PV	93346	001	09601	9/10/2018	4359898	3,376.46
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					3,376.46
				Payment Amount					3,376.46
112160	HOLIDAY COMPANIES	PD AUGUST 18 WASHES	PV	93275	001	09101	9/1/2018	468_01091840	39.00
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					39.00
				Payment Amount					39.00
112475	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	93387	001	09101	9/11/2018	IN2196306	104.28
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					104.28
	P O BOX 3393	OFFICE SUPPLIES	PV	93388	001	09101	9/7/2018	IN2192003	32.42
	INDIANAPOLIS IN 46206	OFFICE SUPPLIES	PV	93388	002	09101	9/7/2018	IN2192003	78.08
		OFFICE SUPPLIES	PV	93388	003	09101	9/7/2018	IN2192003	204.29
				Summary Total					314.79
				Payment Amount					419.07
106324	INSPECTRON INC	AUGUST 2018 SERVICES	PV	93347	001	09101	9/5/2018	090518	8,250.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					8,250.00
				Payment Amount					8,250.00
107539	LANDSCAPE ARCHITECTURE INC	RE: PEARSON PARK DESIGN	PV	93423	001	09804	9/17/2018	091718	8,500.00
	LANDSCAPE ARCHITECTURE INC 2350 BAYLESS PLACE ST PAUL MN 55114			Summary Total					8,500.00
				Payment Amount					

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									8,500.00
100256	LANO EQUIPMENT INC	DRIVE AUGER	PV	93276	001	09101	9/5/2018	02-585648	62.50
	LANO EQUIPMENT INC				Summary Total				62.50
	6140 HIGHWAY 10 NW	MISC PARTS	PV	93277	001	09101	8/31/2018	02-585120	59.39
	ANOKA MN 55303				Summary Total				59.39
					Payment Amount				121.89
100259	LEAGUE OF MN CITIES INS TRUST	GARDNER/NIELSEN	PV	93389	001	09702	9/1/2018	12898/12951	868.08
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517				Summary Total				868.08
					Payment Amount				868.08
		FIREWORKS LIABILITY 2018	PV	93390	001	09297	9/17/2018	091718	225.00
					Summary Total				225.00
					Payment Amount				225.00
100265	LINKS AT NORTHFORK	EDA GOLF TOURNEY 2018	PV	93278	001	09230	8/7/2018	1228429	5,279.81
	LINKS AT NORTHFORK 9333 - ALPINE DRIVE NW RAMSEY MN 55303				Summary Total				5,279.81
					Payment Amount				5,279.81
100266	LOGIS	AUGUST 2018	PV	93348	001	09101	8/31/2018	45738	13,085.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS				Summary Total				13,085.00
	5750 DULUTH STREET	ENTRUST 3 YR CERT	PV	93349	001	09101	9/10/2018	45854	1,854.78
	GOLDEN VALLEY MN 55422-4036				Summary Total				1,854.78
					Payment Amount				14,939.78
113658	MARCO	SEPT 2018	PV	93350	001	09101	9/4/2018	INV5544142	60.00
	MARCO NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128				Summary Total				60.00
					Payment Amount				

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									60.00
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	93280	001	09602	8/28/2018	67486	89.95
	MENARDS ELK RIVER			Summary Total					89.95
	19521 EVANS STREET NW	MISC SUPPLIES	PV	93281	001	09602	8/28/2018	67468	156.70
	ELK RIVER MN 55330-1077			Summary Total					156.70
		MISC SUPPLIES	PV	93282	001	09101	8/27/2018	67452	28.84
				Summary Total					28.84
		BLADE	PV	93283	001	09602	8/30/2018	67616	19.98
				Summary Total					19.98
		MISC SUPPLIES	PV	93284	001	09602	8/30/2018	67615	30.16
				Summary Total					30.16
		ASPHALT EXPAN JOINTS	PV	93351	001	09602	9/4/2018	67955	5.61
				Summary Total					5.61
		STEEL STAIR RAIL	PV	93391	001	09101	8/31/2018	67726	220.00
				Summary Total					220.00
				Payment Amount					551.24
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER OCT 2018	PV	93279	001	09602	9/5/2018	0001087024	63,101.29
	MET COUNCIL ENVIRONMENTAL SRV			Summary Total					63,101.29
	P O BOX 856513								
	MINNEAPOLIS MN 55485-6513			Payment Amount					63,101.29
108208	METRO PRODUCTS INC	MISC PARTS	PV	93352	001	09101	9/6/2018	137500	57.86
	METRO PRODUCTS INC	MISC PARTS	PV	93352	002	09101	9/6/2018	137500	109.50
	7401 CENTRAL AVENUE NE			Summary Total					167.36
	FRIDLEY MN 55432	MISC SUPPLIES	PV	93424	001	09101	9/12/2018	137695	16.19
				Summary Total					16.19
				Payment Amount					183.55
108201	METRO TENT RENTAL	HAPPY DAYS TENTS/STAGE ETC	PV	93392	001	09297	9/9/2018	6615	3,064.00
	METRO TENT RENTAL			Summary Total					3,064.00
	9273 188TH AVE NW								
	ELK RIVER MN 55330			Payment Amount					3,064.00

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100293	MIDC ENTERPRISES	OVR CHRG ON I0042811	PD	93353	001	09101	9/25/2018	029028 CM	64.68-
	MIDC ENTERPRISES				Summary Total				64.68-
	1450 WEST COUNTY ROAD C	MISC SUPPLIES	PV	93354	001	09101	8/29/2018	I0042850	139.27
	ROSEVILLE MN 55113				Summary Total				139.27
					Payment Amount				74.59
101164	MILLER CHEVROLET	REPAIR 342	PV	93298	001	09101	8/28/2018	CVCS605260	160.99
	MILLER CHEVROLET	REPAIR 342	PV	93298	002	09101	8/28/2018	CVCS605260	325.00
	P O BOX 130				Summary Total				485.99
	21150 JOHN MILLESS DRIVE	WORK ON 334	PV	93393	001	09101	8/31/2018	CVCS605374	19.99
	ROGERS MN 55374				Summary Total				19.99
					Payment Amount				505.98
106555	MINNEAPOLIS, CITY OF	JULY 2018 TRANSACTIONS	PV	93285	001	09101	9/6/2018	400451002260	84.60
	MINNEAPOLIS FINANCE DEPT				Summary Total				84.60
	P O BOX 77038								
	MINNEAPOLIS MN 55480-7738				Payment Amount				84.60
100354	NEWMAN TRAFFIC SIGNS	MISC SIGN MATERIAL	PV	93425	001	09101	9/11/2018	TRFINV005370	780.29
	NEWMAN TRAFFIC SIGNS				Summary Total				780.29
	PO BOX 1728								
	JAMESTOWN ND 58402-1728				Payment Amount				780.29
100360	NORTH STAR TOWING INC	61681,61129,61898	PV	93286	001	09101	9/1/2018	090118	311.00
	NORTH STAR TOWING INC				Summary Total				311.00
	833 NORTH STREET	TOW TO PW	PV	93394	001	09101	9/1/2018	61777	143.00
	ANOKA MN 55303				Summary Total				143.00
					Payment Amount				454.00
101234	NORTH VALLEY, INC	TROTT BROOK BOARDWAY	PV	93426	001	09805	9/17/2018	1827701	8,962.07
	NORTH VALLEY, INC				Summary Total				8,962.07
	20015 IGUANA STREET NW								

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	NOWTHEN MN 55330								
				Payment Amount					8,962.07
100988	NORTHERN SAFETY TECHNOLOGY	LED LIGHTS	PV	93427	001	09101	9/11/2018	46508	218.90
	NORTHERN SAFETY TECHNOLOGY 5708 UPPER 147TH STREET W SUITE 107 APPLE VALLEY MN 55124			Summary Total					218.90
				Payment Amount					218.90
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	93428	001	09101	9/13/2018	192416	334.44
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					334.44
				Payment Amount					334.44
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC RAMP BULBS	PV	93429	001	09240	9/10/2018	108608	358.00
	NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175			Summary Total					358.00
		MISC BULBS- RAMP	PV	93430	001	09240	9/10/2018	108606	23.40
				Summary Total					23.40
		MISC BULBS CITY HALL	PV	93431	001	09101	9/10/2018	108609	122.15
				Summary Total					122.15
				Payment Amount					503.55
110480	OPUS 21 MANAGEMENT SOLUTIONS	JULY 18 SERVICE	PV	93287	001	09601	8/30/2018	180730	2,483.69
	OPUS 21 MANAGEMENT SOLUTIONS	JULY 18 SERVICE	PV	93287	002	09601	8/30/2018	180730	2,483.69
	680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125	JULY 18 SERVICE	PV	93287	003	09601	8/30/2018	180730	2,483.69
		JULY 18 SERVICE	PV	93287	004	09601	8/30/2018	180730	2,483.69
		JULY 18 SERVICE	PV	93287	005	09601	8/30/2018	180730	2,483.71
				Summary Total					12,418.47
		JUNE 18 SERVICE	PV	93288	001	09601	8/30/2018	180660	31.13
		JUNE 18 SERVICE	PV	93288	002	09601	8/30/2018	180660	31.13
		JUNE 18 SERVICE	PV	93288	003	09601	8/30/2018	180660	31.13
		JUNE 18 SERVICE	PV	93288	004	09601	8/30/2018	180660	31.12
		JUNE 18 SERVICE	PV	93288	005	09601	8/30/2018	180660	31.12

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					155.63
		AUG 2018 SERVICE	PV	93355	001	09601	9/7/2018	180855	136.69
		AUG 2018 SERVICE	PV	93355	002	09601	9/7/2018	180855	136.69
		AUG 2018 SERVICE	PV	93355	003	09601	9/7/2018	180855	136.69
		AUG 2018 SERVICE	PV	93355	004	09601	9/7/2018	180855	136.69
		AUG 2018 SERVICE	PV	93355	005	09601	9/7/2018	180855	136.65
				Summary Total					683.41
				Payment Amount					13,257.51
115595	ORACLE AMERICA INC	CLOUD SERVICE	PV	93356	001	09101	9/8/2018	675719	912.50
	ORACLE OF AMERICA BANK OF AMERICA LOCKBOX SERVICES 15612 COLLECTIONS CENTER DRIVE CHICAGO IL 60693			Summary Total					912.50
				Payment Amount					912.50
114134	PHASOR ELECTRIC COMPANY	LIGHT REPAIR HWY 47/ALPINE	PV	93432	001	09101	9/13/2018	046311	150.00
	PHASOR ELECTRIC COMPANY 2160 108TH LANE NE BLAINE MN 55449			Summary Total					150.00
				Payment Amount					150.00
111488	POPP.COM INC	AUG 2018 SERVICE	PV	93357	001	09101	8/31/2018	992505610	118.87
	POPP.COM INC	AUG 2018 SERVICE	PV	93357	002	09101	8/31/2018	992505610	27.02
	620 MENDELSSOHN AVE NO SUITE 101	AUG 2018 SERVICE	PV	93357	003	09101	8/31/2018	992505610	32.42
	GOLDEN VALLEY MN 55427	AUG 2018 SERVICE	PV	93357	004	09101	8/31/2018	992505610	183.72
		AUG 2018 SERVICE	PV	93357	005	09101	8/31/2018	992505610	32.42
		AUG 2018 SERVICE	PV	93357	006	09101	8/31/2018	992505610	91.86
		AUG 2018 SERVICE	PV	93357	007	09101	8/31/2018	992505610	108.57
		AUG 2018 SERVICE	PV	93357	008	09101	8/31/2018	992505610	86.62
		AUG 2018 SERVICE	PV	93357	009	09101	8/31/2018	992505610	106.28
		AUG 2018 SERVICE	PV	93357	010	09101	8/31/2018	992505610	57.72
		AUG 2018 SERVICE	PV	93357	011	09101	8/31/2018	992505610	37.82
				Summary Total					883.32
				Payment Amount					883.32
113444	PRECISE	JULY 2018 SERVICE	PV	93289	001	09101	9/25/2018	IN200-1018036	541.89
	PRECISE 501 EAST CLIFF ROAD SIUTE 100 BURNSVILLE MN 55337			Summary Total					541.89

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					541.89
107978	PREMIER COMMERCIAL PROPERTIES INC	HWY 10 MANAGE 8/18	PV	93433	001	09410	8/31/2018	5998	200.00
	PREMIER COMMERCIAL PROPERTIES INC	HWY 10 MANAGE 8/18	PV	93433	002	09410	8/31/2018	5998	200.00
	299 COON RAPIDS BLVD NW #200	HWY 10 MANAGE 8/18	PV	93433	003	09410	8/31/2018	5998	200.00
	COON RAPIDS MN 55433	HWY 10 MANAGE 8/18	PV	93433	004	09410	8/31/2018	5998	200.00
				Summary Total					800.00
				Payment Amount					800.00
112959	PREMIUM WATERS INC	FIRE- BOTTLED WATER	PV	93395	001	09101	8/31/2018	621332-08-18	49.74
	PREMIUM WATERS INC			Summary Total					49.74
	P O BOX 9128	FIRE- BOTTLED WATER	PV	93396	001	09101	8/31/2018	621331-08-18	69.84
	MINNEAPOLIS MN 55480-9128			Summary Total					69.84
				Payment Amount					119.58
109867	RES SPECIALTY PYROTECHNICS	HAPPY DAYS 2018 FIREWORKS	PV	93434	001	09297	9/8/2018	21932	6,500.00
	RES SPECIALTY PYROTECHNICS			Summary Total					6,500.00
	21595 286TH STREET								
	BELLE PLAIN MN 56011			Payment Amount					6,500.00
110330	RESHETAR SYSTEM INC	CULVERT REPAIR- XENON ST	PV	93290	001	09605	9/5/2018	18-25043	22,911.25
	RESHETAR SYSTEM INC			Summary Total					22,911.25
	730 BUNKER LAKE BLVD								
	ANOKA MN 55303			Payment Amount					22,911.25
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	93358	001	09101	9/1/2018	CN07540532	110.97
	SAFETY KLEEN CORPORATION			Summary Total					110.97
	PO BOX 382066								
	PITTSBURGH PA 15250-8066			Payment Amount					110.97

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
115583	SANDARIN, BARBARA	SEPT 2018 YOGA	PV	93397	001	09101	9/6/2018	820	365.00
	BARBARA SANDARIN 1824 113TH LANE NW COON RAPIDS MN 55433					Summary Total			365.00
						Payment Amount			365.00
116596	SMITH AUTO REPAIR	WORK ON 664	PV	93359	001	09101	9/10/2018	6018	2,575.00
	SMITH AUTO REPAIR	WORK ON 664	PV	93359	002	09101	9/10/2018	6018	2,925.00
	22298 176TH STREET NW BIG LAKE MN 55309					Summary Total			5,500.00
						Payment Amount			5,500.00
110313	SUMMIT FIRE PROTECTION	FIRE EXT INSPECTION	PV	93291	001	09101	8/24/2018	1297087	72.00
	SUMMIT FIRE PROTECTION P O BOX 6205 CAROL STREAM IL 60197-6205					Summary Total			72.00
						Payment Amount			72.00
116602	TEAM LABORATORY CHEMICAL CORP	EZ DOSE IT TWO BLOCKS	PV	93435	001	09602	9/14/2018	INV0013090	574.50
	TEAM LABORATORY CHEMICAL CORP P O BOX 1467 28650 STATE HWY 34 DETROIT LAKES MN 56501					Summary Total			574.50
						Payment Amount			574.50
100485	TIMESAVER OFF SITE SECRETARIAL INC	AUG 18 MEETINGS	PV	93292	001	09101	8/31/2018	M24076	471.50
	TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378					Summary Total			471.50
						Payment Amount			471.50
111742	TWIN CITY WATER CLINIC INC	15 WATER TESTS- AUG 2018	PV	93293	001	09601	9/3/2018	12014	300.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343					Summary Total			300.00
						Payment Amount			300.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
112001	ULTIMATE EVENTS	HAPPY DAYS 2018	PV	93436	001	09297	9/10/2018	77485	3,834.36
	ULTIMATE EVENTS 13405 15TH AVENUE N PLYMOUTH MN 55441			Summary Total					3,834.36
				Payment Amount					3,834.36
100522	WARNING LITES OF MINNESOTA	SIGN RENTAL	PV	93294	001	09101	8/28/2018	203764	605.00
	WARNING LITES OF MINNESOTA INC 4700 LYNDALE AVENUE NORTH MINNEAPOLIS MN 55430			Summary Total					605.00
				Payment Amount					605.00
105628	WELLS CATERING SERVICE	BAL EDA GOLF TOURNEY	PV	93360	001	09230	8/7/2018	43895 BALANCE	500.00
	WELLS CATERING SERVICE 7533 SUNWOOD DRIVE SUITE 108 RAMSEY MN 55303			Summary Total					500.00
				Payment Amount					500.00
100529	WENDELL'S INC	S. SULLIVAN SIGN	PV	93295	001	09101	8/31/2018	2326206	6.45
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458			Summary Total					6.45
				Payment Amount					6.45
100539	WRIGHT TIRE SERVICE INC	CREDIT- OVER CHRG 238484	PD	93296	001	09101	9/4/2018	240829CR	35.20-
	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303			Summary Total					35.20-
		TIRES FOR 411	PV	93297	001	09101	9/4/2018	62357	429.08
				Summary Total					429.08
		TIRES 353	PV	93399	001	09101	9/12/2018	62621	469.44
				Summary Total					469.44
		TIRES FOR 681	PV	93400	001	09602	9/10/2018	62536	503.84
				Summary Total					503.84
				Payment Amount					1,367.16

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224 CASH IN BANK
Version	LOGIS004V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2018

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
112515	WSB AND ASSOCIATES INC	2040 COMP PLAN JULY 2018	PV	93361	001	09101	8/31/2018	000197316022	172.50
	WSB AND ASSOCIATES INC				Summary Total				172.50
	701 XENIA AVENUE SOUTH SUITE 300	ROAD FUNDING JULY 18	PV	93362	001	09101	8/31/2018	R0117620004	101.00
	MINNEAPOLIS MN 55416				Summary Total				101.00
		2018 GEN PLAN JULY 2018	PV	93363	001	09101	8/31/2018	R0111120007	5,291.00
		2018 GEN PLAN JULY 2018	PV	93363	002	09101	8/31/2018	R0111120007	17.50
					Summary Total				5,308.50
					Payment Amount				5,582.00
					Total Amount to be Processed				222,881.72
					Total Number of Payments to be Processed				86

NORTHLAND TRUST SERVICES
150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

RECEIVED
AUG 0 7 2018

*** EFFECTIVE FEBRUARY 11, 2018 OUR ADDRESS HAS CHANGED ***
(SEE ABOVE)

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

08/03/2018
RAMSEY09A

107244
934,606 11
3262.50

RE: CITY OF RAMSEY, MINNESOTA
$1,340,000 GENERAL OBLIGATION TAXABLE
STATE-AID ROAD BONDS, SERIES 2009A

Debt Service: 10/01/2018

Principal:	0.00
Interest:	3,262.50
Total Principal & Interest:	3,262.50
Less Cash on Hand (Escrow Funds)	(0.00)
Paying Agent Annual Fee	0.00

Total Amount Due: 3,262.50

If paying by wire, please notify us via email

CHECK PAYMENTS due: 09-24-18

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 09-26-18

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.**

Thank you for your business!

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

R04570

CITY OF RAMSEY

Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111093	DOUGLAS KERR UNDERGROUND LLC	PAY EST 1 BUNKER/PUMA ST IMPRO	PV	93407	001	09437	9/14/2018	091418	357,986.74
	DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051							Summary Total	357,986.74
								Payment Amount	357,986.74
106451	PEARSON BROTHERS INC	PAY EST 2 CRACKSEAL/COAT 18	PV	93408	001	09101	9/17/2018	091718	13,156.09
	PEARSON BROTHERS INC 11079 LAMONT AVE NE HANOVER MN 55341-4063							Summary Total	13,156.09
								Payment Amount	13,156.09
								Total Amount to be Processed	371,142.83
								Total Number of Payments to be Processed	2

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-192

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF SEPTEMBER 6, 2018 THROUGH SEPTEMBER 19, 2018.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of September 6, 2018, through September 19, 2018, in the amount of $ 1,376,607.00 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period September 6, 2018, through September 19, 2018, in the amount of $ 1,376,607.00.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September 2018.

_____
Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 6.**

Meeting Date: 09/25/2018

Submitted For: Jo Thieling, Administrative Services

By: Jo Thieling, Administrative Services

Information

Title

Adopt Resolution #18-203 Proclaiming October 2018 Domestic Violence Awareness Month

Purpose/Background:

Purpose: To adopt a resolution showing the City of Ramsey's support in proclaiming Domestic Violence Awareness Month.

Background: A request was received from Connie Moore, Executive Director of Alexandra House, to formally recognize October as Domestic Violence Awareness Month. A request for Domestic Violence Awareness was also received from the Purple Lights initiative. Each year, throughout Anoka Country, October is officially recognized as Domestic Violence Awareness Month. Counties and cities all over the United States take this opportunity to honor this month through an official proclamation. In choosing to locally proclaim October as Domestic Violence Awareness Month, the City of Ramsey shows its recognition of both the gravity of the problem and the importance of the ongoing work to create a violence-free community in Anoka County. Council has adopted such resolution in the past, and staff is requesting Council do so for 2018 as well. The proclamation will add to the chorus of voices insisting that women, men, and children all have a right to seek peace and safety in their lives. This year, the City will also be acting in partnership with the Purple Lights Initiative to light-up City Hall for the month of October in recognition of domestic violence awareness.

A copy of Ramsey's proclamation will be forwarded to Ms. Moore and will be displayed at the Annual *Walk for Hope; Steps to End Domestic and Sexual Violence,* which will be held on September 29th at Bunker Hills Regional Park in Andover. The event, attended by over 500 participants every year, challenges communities to confront the impact of domestic and sexual violence. Additionally, it provides a space for survivors, family members, friends, and allies to honor those who have lost their lives as a result of domestic violence. Following the *Walk for Hope*, the City's proclamation will be displayed at the Alexandra House.

Recommendation:

Staff recommends Council adopt the resolution proclaiming October as Domestic Violence Awareness Month.

Action:

Motion to adopt Resolution #18-203 Proclaiming October 2018 Domestic Violence Awareness Month

Attachments

Domestic Violence Awareness Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:59 PM
Form Started By: Jo Thieling		Started On: 09/18/2018 04:52 PM
Final Approval Date: 09/20/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-203

RESOLUTION PROCLAIMING OCTOBER 2018 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women, men, and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is ***National Domestic Violence Awareness Month;*** and

WHEREAS, during ***National Domestic Violence Awareness Month,*** Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey proclaims October to be Domestic Violence Awareness Month.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September, 2018.

_____

Acting Mayor John LeTourneau

ATTEST:

_____

City Clerk Jo Ann M. Thieling

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 7.**

Meeting Date: 09/25/2018

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title:

Adopt Resolution #18-197 Approving a Development Agreement for Bunker Lake Industrial Park Second Addition (Project #18-130); Case of PSD, LLC

Purpose/Background:

The purpose of this case is to review the development agreement for Bunker Lake Industrial Park Second Addition. The City Council approved the Final Plat and Site Plan for this proposed project at its regularly scheduled meeting on September 11th, 2018. The development agreement is the next step in the development process and a condition of the Final Plat and the Site Plan approvals.

Notification:

City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request via U.S. mail.

Observations/Alternatives:

The lot and proposed structure as proposed meet all dimensional standards of the E-3 Employment district.

Proposed Building: Lot 1 is proposed to be occupied by a 60,800 square foot and 31 foot 6 inch tall building that appears to be designed for light industrial or warehouse uses. Potential occupancy classifications listed on the plan set include B-Office, F-1, F-2 Manufacturing, M-Showroom, and S-1, S-2 Storage. The building has eight (8) loading dock doors measuring 9 feet wide by 10 feet tall, eight (8) roll-up doors measuring 14 feet tall and 12 feet wide, and eight (8) pedestrian doors facing south. These doors are spread out in eight groupings with one type of each door indicating that building could have up to eight different businesses within the single building. Each of the eight tenant spaces would be 7,600 square feet. The north side (facing Bunker Lake Blvd) of the building would indicate a design for five tenants within the single building based on the number of front entrance doors. The east and west elevation each have one (1) pedestrian door in the center of the building.

Parking: Per the city code, one parking stall is required for every 300 square feet of office space or one parking stall per 1,000 square feet of industrial space. The site plan shows a 60,800 square foot building with 125 parking stalls, six (6) of which are shown as handicapped stalls. 100% industrial uses would require a total of 60 spaces whereas 100% office use would require a total of 203 parking spaces. The 125 proposed spaces is more than is required for industrial but less than for office. Staff anticipates a mixture of office/warehouse space and as such it is Staff's opinion that the proposed number of parking spaces is sufficient.

Alternatives

Alternative 1. Recommend approval of Resolution #18-185 approving the Development Agreement for Bunker

Lake Industrial Park Second Addition. The Development Agreement is the next step in the development process. The proposed industrial space will be a benefit to the business community and city as a whole. Staff is supportive of Alternative 1.

Alternative 2. Recommend denial of Resolution #18-185 approving the Development Agreement of Bunker Lake Industrial Park Second Addition. The City Council should state clear findings of fact for denial. Staff is not supportive of Alternative 2.

Funding Source:

The Applicant is responsible for all costs associated with this request.

Recommendation:

Staff recommends approval of Resolution #18-197 Approving the proposed Development Agreement between the City of Ramsey and PSD, LLC for Bunker Lake Industrial Park Second Addition.

Action:

Motion to adopt Resolution #18-197 approving the Development Agreement between the City of Ramsey and PSD, LCC for Bunker Lake Industrail Park Second Addition.

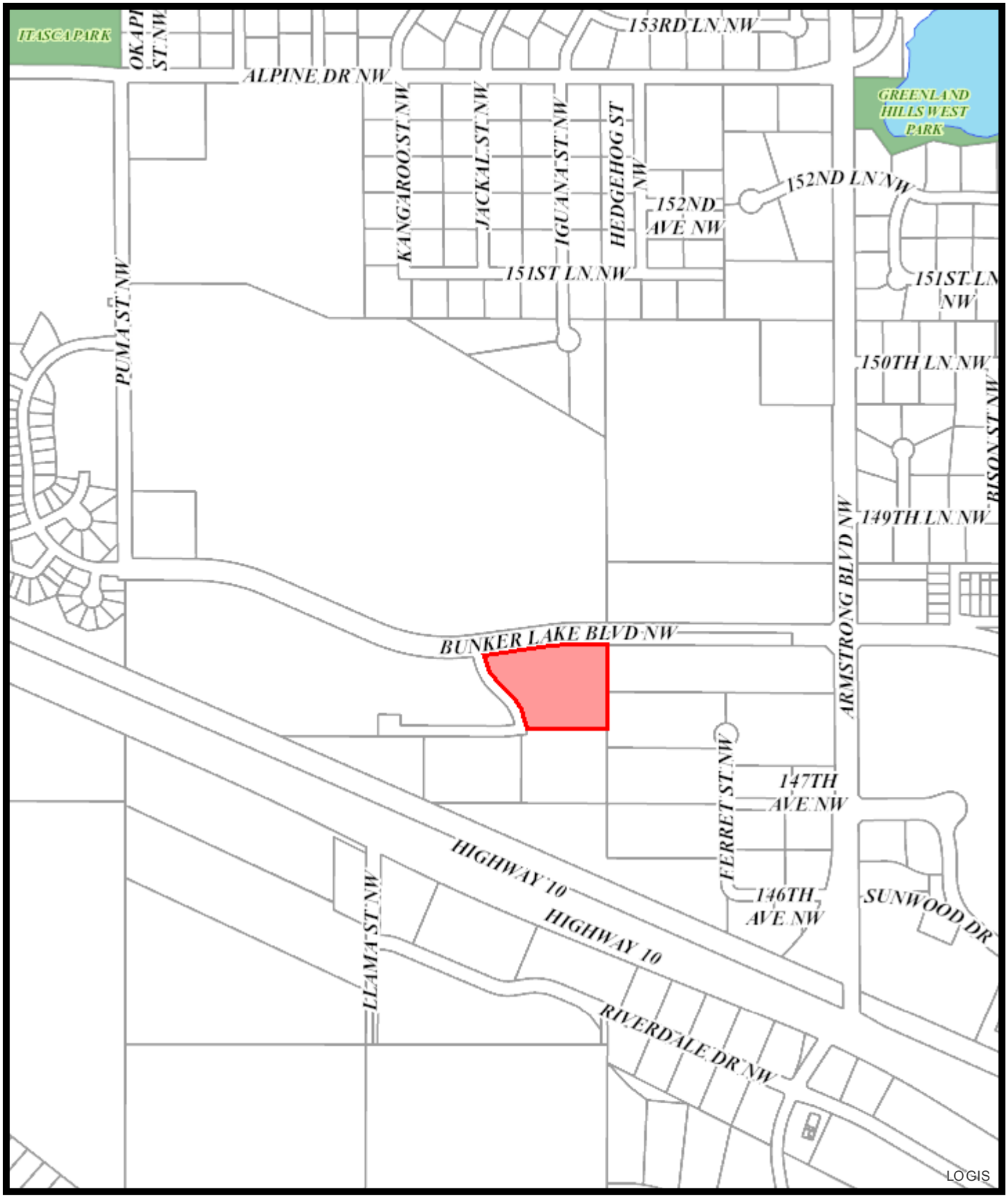
Attachments

Site Location Map
Plan Set
Tech Reports
Resolution #18-197 Approving a Development Agreement for Bunker Lake Industrial Park Second Addition
Final Plat
Development Agreement

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Eric Maass	08/31/2018 09:17 AM
Tim Gladhill	Tim Gladhill	09/20/2018 04:07 PM
Kurt Ulrich	Kurt Ulrich	09/20/2018 04:11 PM
Form Started By: Eric Maass		Started On: 08/14/2018 10:53 AM
Final Approval Date: 09/20/2018		

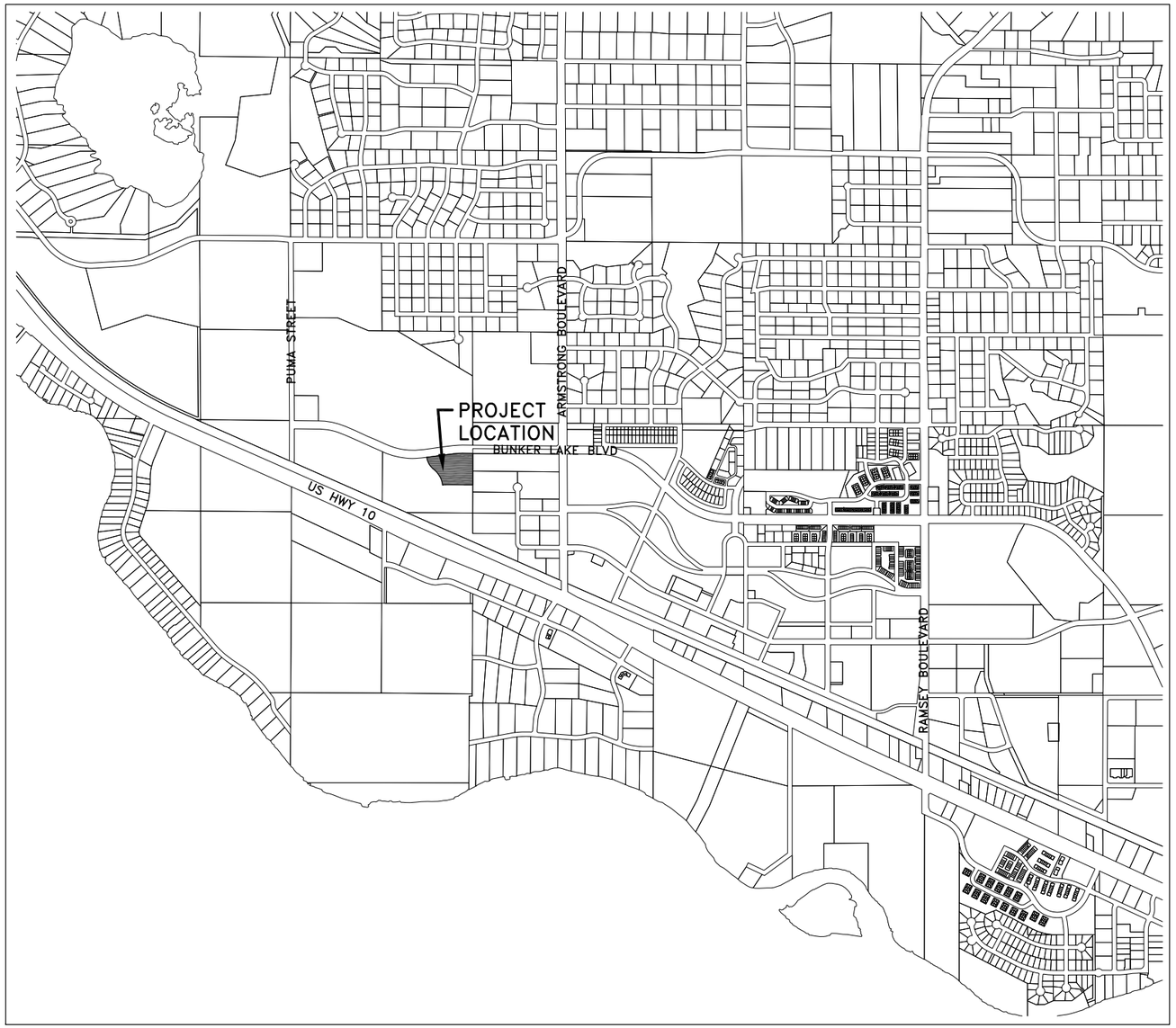
Site Location Map



Feet
0 180 360 720 1,080 1,440

Print Date: August 16, 2018

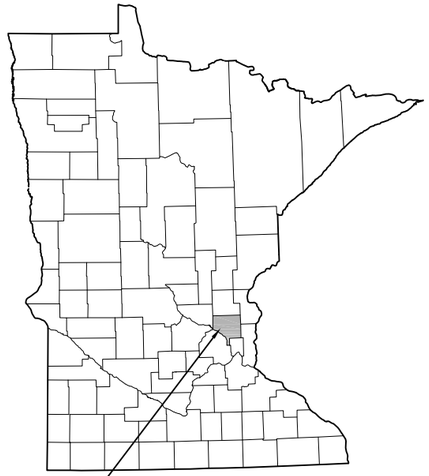
BUNKER LAKE INDUSTRIAL PARK - LOT 3 SITE IMPROVEMENTS
CIVIL SITE CONSTRUCTION PLANS
RAMSEY, MINNESOTA



OWNER
PSD, LLC
CONTACT: MATT KUKER
7533 SUNWOOD DRIVE, SUITE 315
RAMSEY, MN 55303

N

1000 0 1000 2000
SCALE IN FEET



CITY OF RAMSEY,
ANOKA COUNTY,
MINNESOTA

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" 2013 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL.

SHEET INDEX
THIS PLAN CONTAINS 8 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2–3	DETAILS
4	SITE PLAN
5	GRADING, DRAINAGE AND EROSION CONTROL PLAN
6	UTILITY PLAN
7	LANDSCAPE PLAN
8	LANDSCAPE SCHEDULE & DETAILS

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SHANE M. NELSON, P.E.
HAKANSON ANDERSON
DESIGN ENGINEER

43381
LIC. NO.

DATE 7/18/18

DATE	REVISION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38–2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763–427–5860 FAX 763–427–0520

SHEET 1 OF 8 SHEETS

2325.06

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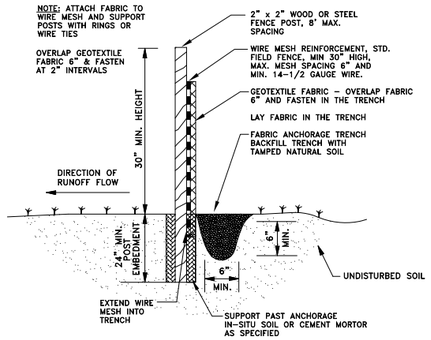
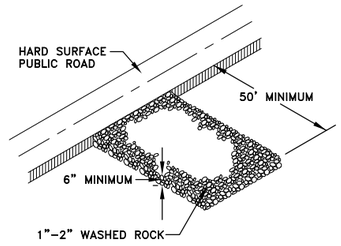


1/2 SILT FENCE DETAIL
NO SCALE



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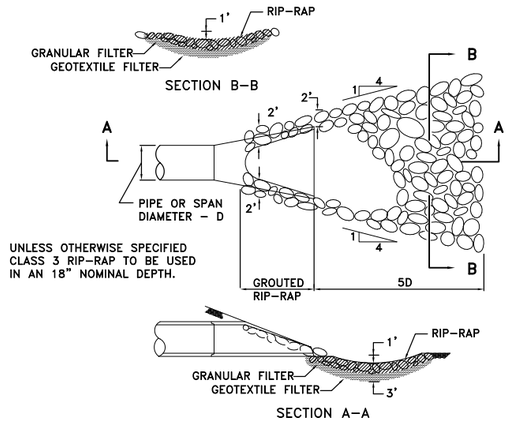

4/2 RIP-RAP AT FES OUTLET
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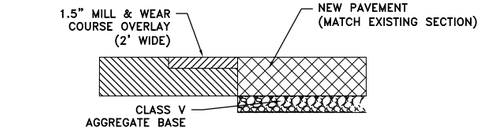

5/2 BITUMINOUS PATCH REPAIR SECTION
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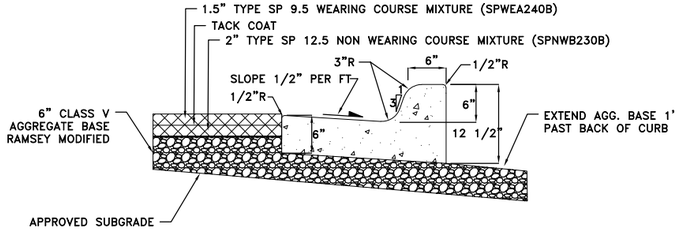
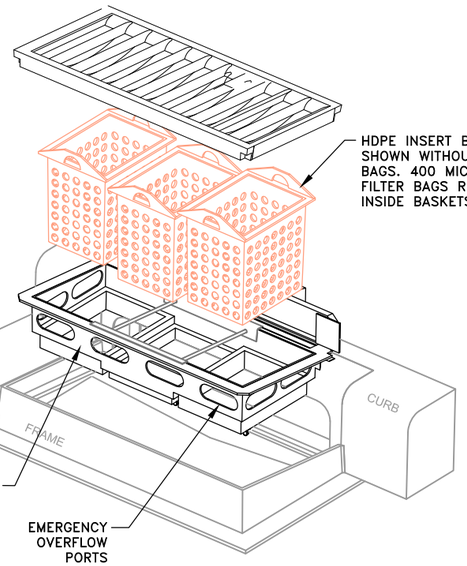


6/2 TYPICAL PAVEMENT/CURB SECTION
NO SCALE



3/2 INLET PROTECTION
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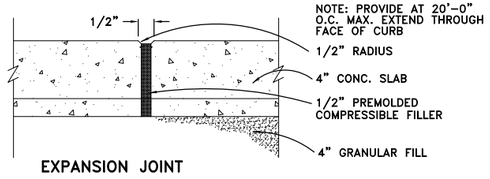

9/2 SIDEWALK DETAILS
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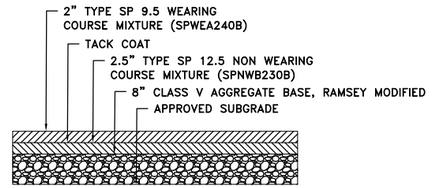

7/2 HEAVY-DUTY PAVEMENT SECTION
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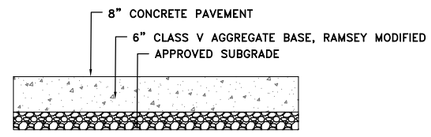

8/2 CONCRETE TRAILER SUPPORT PAD
NO SCALE

DATE	REVISION

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SHANE M. NELSON, P.E.
Date 7/18/18 Lic. No. 43381

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DRAWN BY: AMT
CHECKED BY: SMN

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BUNKER LAKE INDUSTRIAL PARK
- LOT 3 SITE IMPROVEMENTS

DETAILS

RAMSEY, MINNESOTA

SHEET 2 OF 8 SHEETS

2325.06

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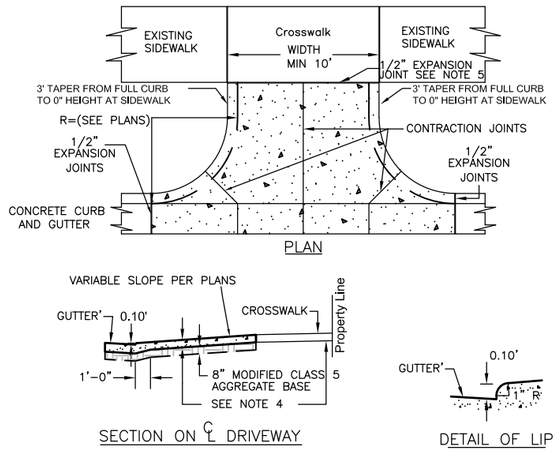
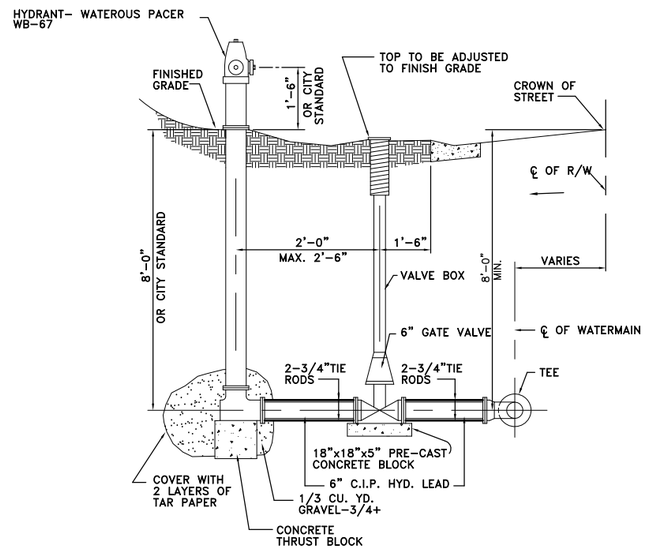


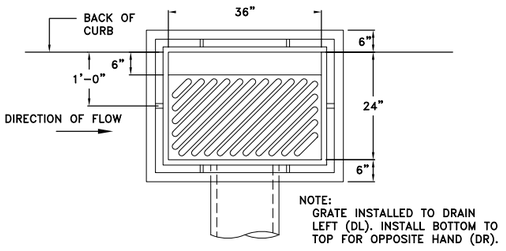
NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. GUTTER TO BE PAVED INTEGRAL WITH DRIVEWAY.
4. 8" THICK FOR COMMERCIAL DRIVEWAYS.
5. 1/2" EXPANSION JOINT, 1/2" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPARATELY.)

1/3 COMMERICAL DRIVEWAY
NO SCALE

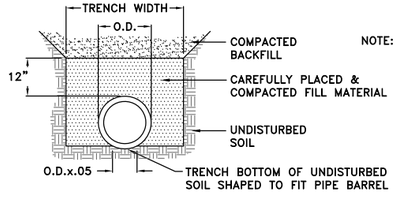


NOTE:
1.) RETAINER GLANDS MAY BE USED IN LIEU OF TIE RODS.
2.) HYDRANTS SET IN AREAS WHERE GROUND WATER LEVELS ARE WITHIN 2' OF THE BOTTOM OF THE HYDRANT OR LESS, MAY REQUIRE PLUGGED DRAIN HOLES PER SPECIFICATIONS OR CITY STANDARDS.

2/3 HYDRANT DETAIL
NO SCALE

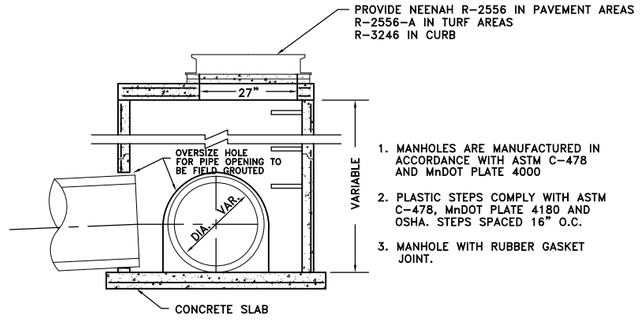


3/3 STANDARD CURB INLET
NO SCALE



NOTE: WORKING SPACE ON EACH SIDE OF PIPE SHALL BE NOT LESS THAN 12", OR ONE THIRD (1/3) THE INSIDE DIAMETER OF THE PIPE, BUT NOT TO EXCEED 24" EACH SIDE OF THE PIPE. IF THE TRENCH WIDTH EXCEEDS THIS MAXIMUM, THE CONTRACTOR SHALL FURNISH & INSTALL A BETTER GRADE OF BEDDING MATERIAL OR A HIGHER CLASS OF PIPE AS REQUIRED FOR THE ACTUAL TRENCH WIDTH AT NO EXTRA COST TO OWNER. SEE SPECIFICATIONS.

4/3 PIPE BEDDING
NO SCALE



1. MANHOLES ARE MANUFACTURED IN ACCORDANCE WITH ASTM C–478 AND MnDOT PLATE 4000
2. PLASTIC STEPS COMPLY WITH ASTM C–478, MnDOT PLATE 4180 AND OSHA. STEPS SPACED 16" O.C.
3. MANHOLE WITH RUBBER GASKET JOINT.

STANDARD STORM MANHOLE
48" THRU 72" DIAMETER

5/3 STANDARD CATCH BASIN MANHOLE
NO SCALE

DATE	REVISION

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BUNKER LAKE INDUSTRIAL PARK – LOT 3 SITE IMPROVEMENTS

DETAILS

RAMSEY, MINNESOTA

SHEET 3 OF 8 SHEETS

2325.06

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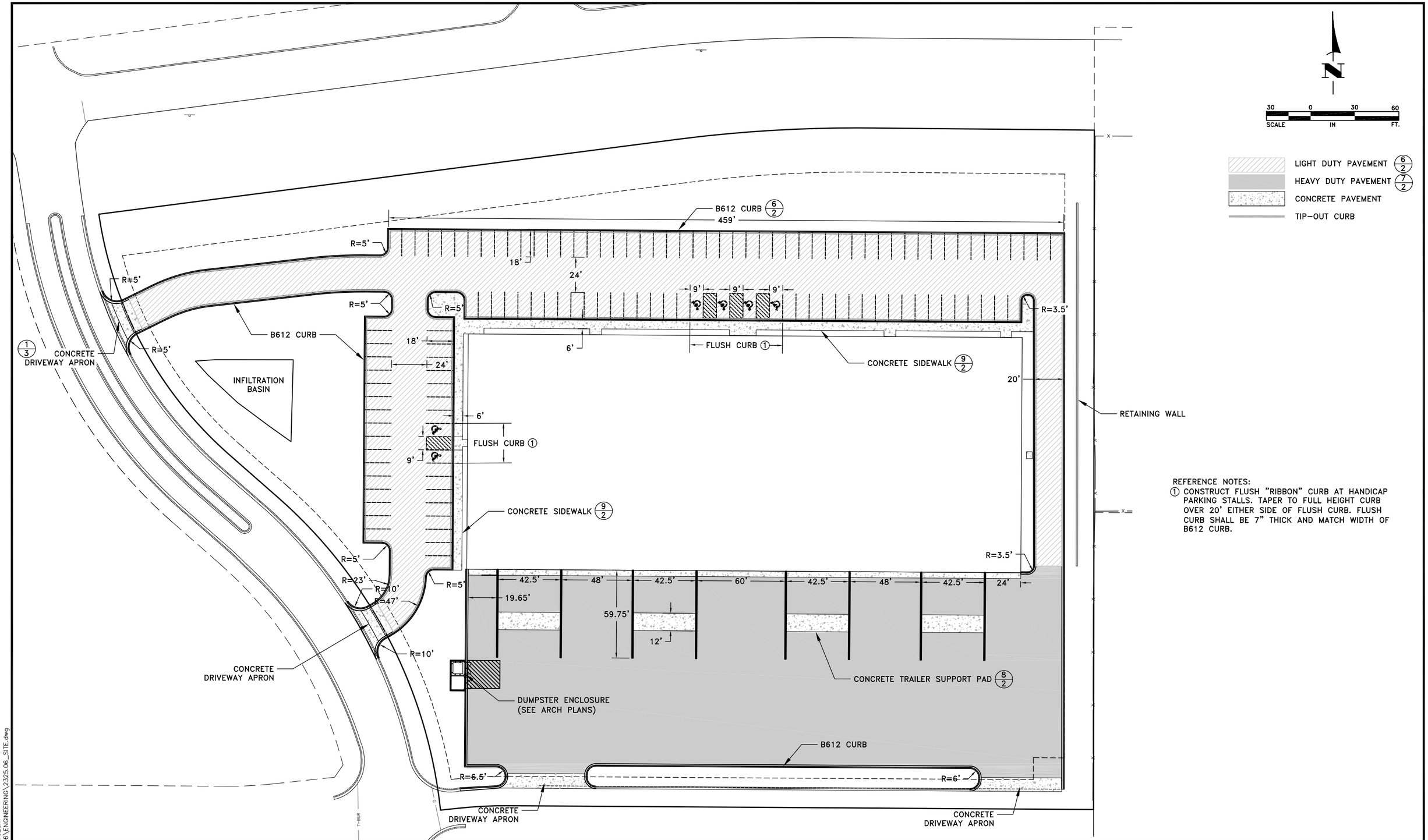

REFERENCE NOTES:

(1) CONSTRUCT FLUSH "RIBBON" CURB AT HANDICAP PARKING STALLS. TAPER TO FULL HEIGHT CURB OVER 20' EITHER SIDE OF FLUSH CURB. FLUSH CURB SHALL BE 7" THICK AND MATCH WIDTH OF B612 CURB.

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BUNKER LAKE INDUSTRIAL PARK
– LOT 3 SITE IMPROVEMENTS

SITE PLAN

RAMSEY, MINNESOTA

SHEET 4 OF 8 SHEETS

2325.06

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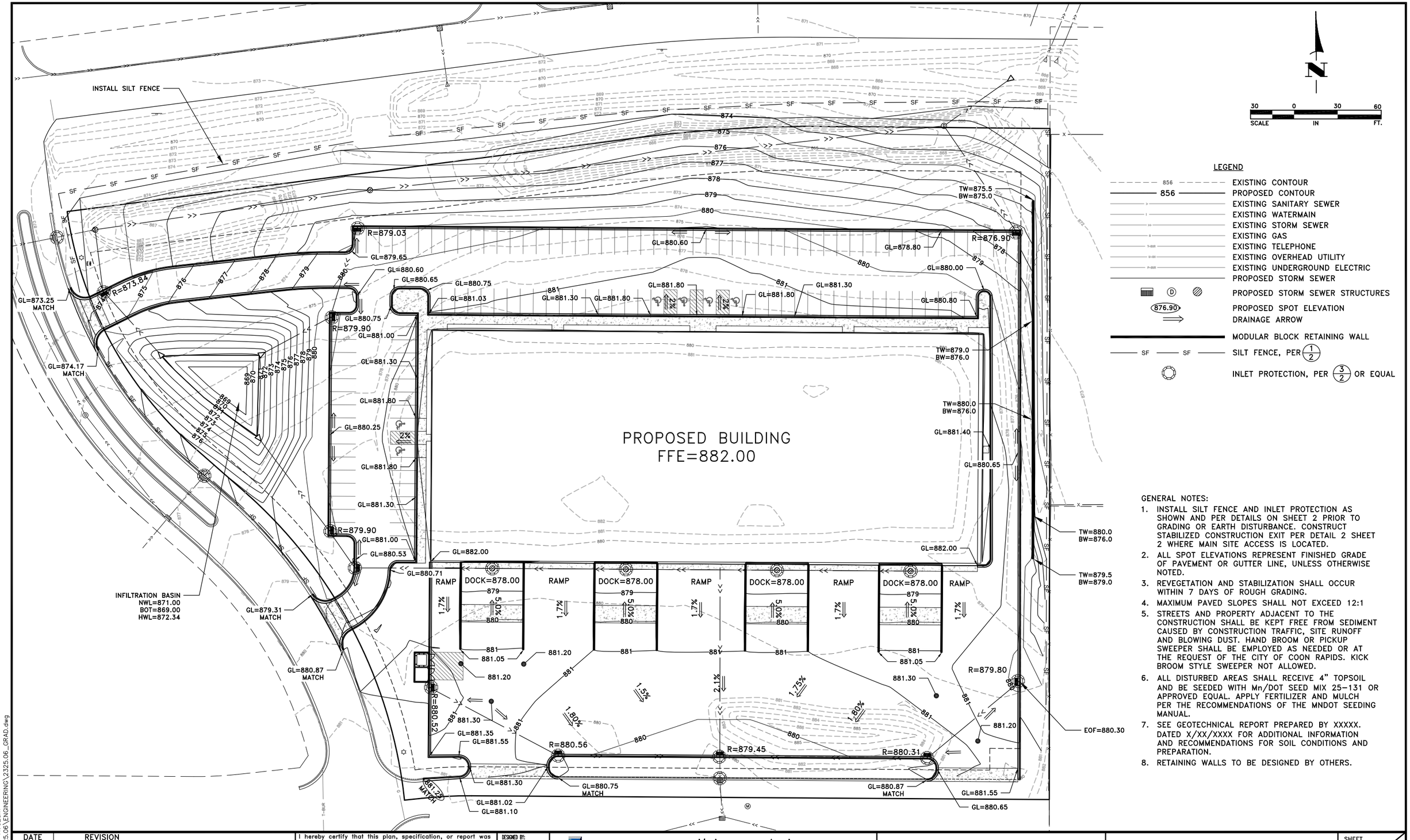

30 0 30 60
SCALE IN FT.

LEGEND

- EXISTING CONTOUR
- PROPOSED CONTOUR
- EXISTING SANITARY SEWER
- EXISTING WATERMAIN
- EXISTING STORM SEWER
- EXISTING GAS
- EXISTING TELEPHONE
- EXISTING OVERHEAD UTILITY
- EXISTING UNDERGROUND ELECTRIC
- PROPOSED STORM SEWER
- PROPOSED STORM SEWER STRUCTURES
- PROPOSED SPOT ELEVATION
- DRAINAGE ARROW
- MODULAR BLOCK RETAINING WALL
- SILT FENCE, PER 1/2
- INLET PROTECTION, PER 3/2 OR EQUAL

GENERAL NOTES:

1. INSTALL SILT FENCE AND INLET PROTECTION AS SHOWN AND PER DETAILS ON SHEET 2 PRIOR TO GRADING OR EARTH DISTURBANCE. CONSTRUCT STABILIZED CONSTRUCTION EXIT PER DETAIL 2 SHEET 2 WHERE MAIN SITE ACCESS IS LOCATED.
2. ALL SPOT ELEVATIONS REPRESENT FINISHED GRADE OF PAVEMENT OR GUTTER LINE, UNLESS OTHERWISE NOTED.
3. REVEGETATION AND STABILIZATION SHALL OCCUR WITHIN 7 DAYS OF ROUGH GRADING.
4. MAXIMUM PAVED SLOPES SHALL NOT EXCEED 12:1
5. STREETS AND PROPERTY ADJACENT TO THE CONSTRUCTION SHALL BE KEPT FREE FROM SEDIMENT CAUSED BY CONSTRUCTION TRAFFIC, SITE RUNOFF AND BLOWING DUST. HAND BROOM OR PICKUP SWEEPER SHALL BE EMPLOYED AS NEEDED OR AT THE REQUEST OF THE CITY OF COON RAPIDS. KICK BROOM STYLE SWEEPER NOT ALLOWED.
6. ALL DISTURBED AREAS SHALL RECEIVE 4" TOPSOIL AND BE SEEDED WITH Mn/DOT SEED MIX 25-131 OR APPROVED EQUAL. APPLY FERTILIZER AND MULCH PER THE RECOMMENDATIONS OF THE MNDOT SEEDING MANUAL.
7. SEE GEOTECHNICAL REPORT PREPARED BY XXXXX. DATED X/XX/XXXX FOR ADDITIONAL INFORMATION AND RECOMMENDATIONS FOR SOIL CONDITIONS AND PREPARATION.
8. RETAINING WALLS TO BE DESIGNED BY OTHERS.

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BUNKER LAKE INDUSTRIAL PARK
– LOT 3 SITE IMPROVEMENTS

GRADING, DRAINAGE, & EROSION CONTROL

RAMSEY, MINNESOTA

SHEET 5 OF 8 SHEETS

2325.06

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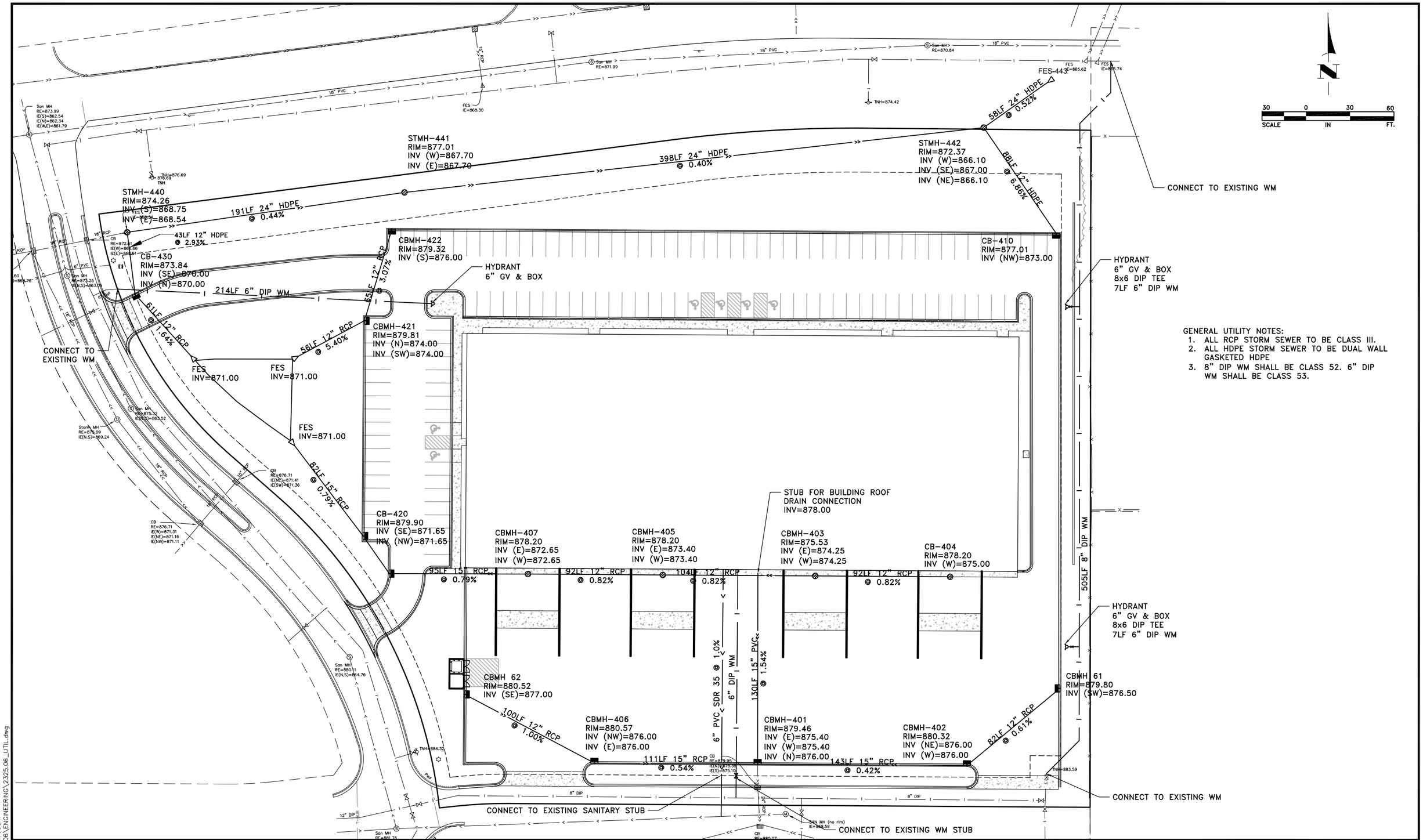

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BUNKER LAKE INDUSTRIAL PARK
– LOT 3 SITE IMPROVEMENTS

UTILITY PLAN

RAMSEY, MINNESOTA

SHEET 6 OF 8 SHEETS

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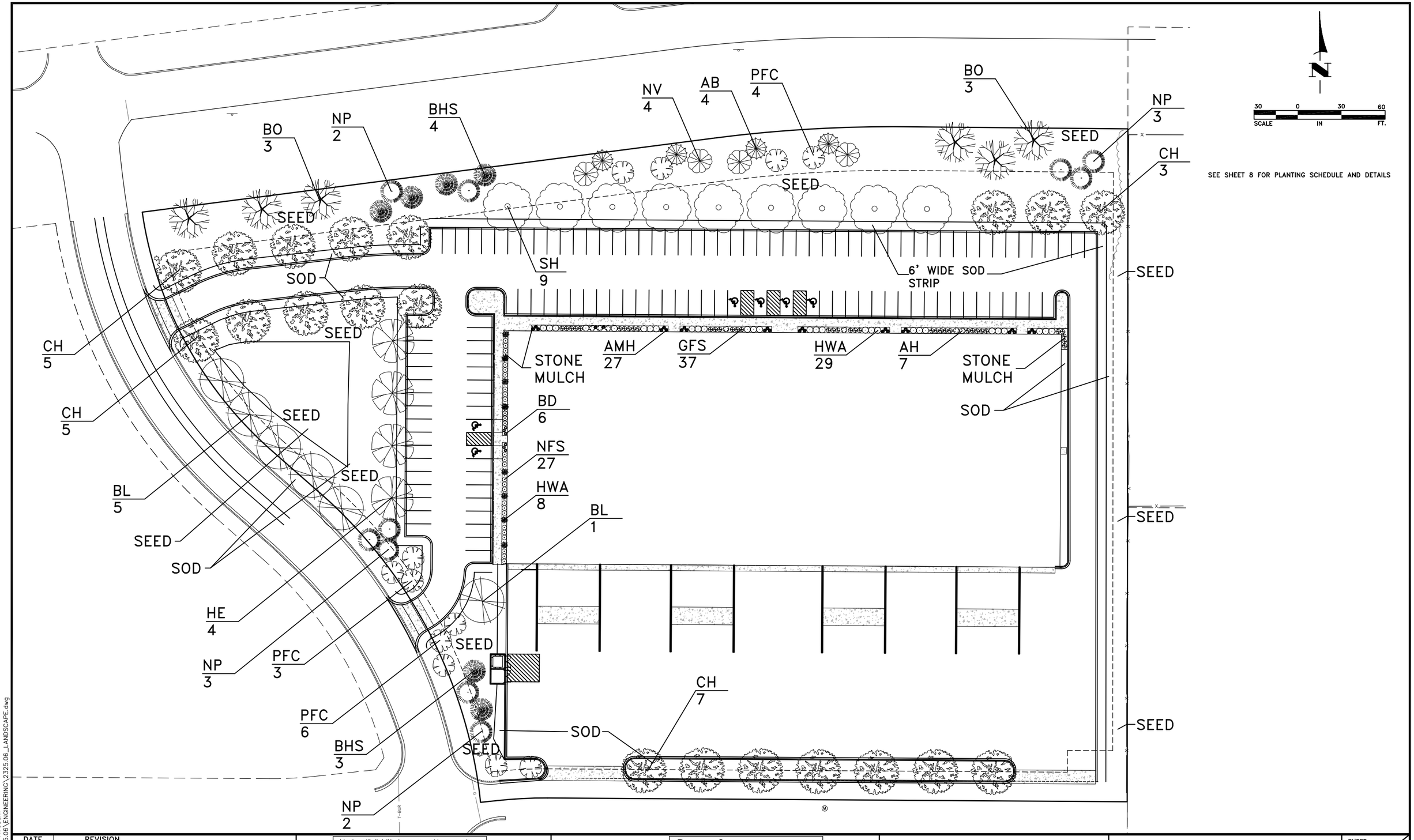

DATE	REVISION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota.

Debra Brodsho

Debra Brodsho

REG. NO. 23849 DATE 07-16-18

BRODSHO CONSULTING
Landscape Architecture Site Planning
698 NORTHBRIDGE COURT
EAGAN, MN 55123
PHONE: 651-688-8023
FAX: 651-456-5748

BUNKER LAKE INDUSTRIAL PARK
– LOT 3 SITE IMPROVEMENTS

LANDSCAPE PLAN

RAMSEY, MINNESOTA

SHEET 7 OF 8 SHEETS

2325.06

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PLANT LIST: Site Plantings

QTY.	KEY	BOTANICAL NAME	COMMON NAME	SIZE/ROOT
TREES				
20	CH	Celtis occidentalis	Common Hackberry	2–1/2" B&B
9	SH	Gleditsia triacanthos inermis 'Skycole'	Skyline Honeylocust	2–1/2" B&B
6	BL	Tilia americana 'Boulevard'	Boulevard Linden	2–1/2" B&B
6	BO	Quercus macrocarpa	Bur Oak	2–1/2" B&B
4	HE	Ulmus 'Homestead'	Homestead Elm	2–1/2" B&B
7	BHS	Picea glauca densata	Black Hills Spruce	6'–0" B&B
10	NP	Pinus resinosa	Norway Pine	6'–0" B&B
4	AB	Amelanchier grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry	7' Clump, Pot
13	PFC	Malus 'Prairie Fire'	Prairie Fire Crabapple	1–1/2" B&B
4	NV	Viburnum lentago 'Nannyberry'	Nannyberry Viburnum, tree form	1–1/2" B&B
SHRUBS				
7	AH	Hydrangea arborescens 'Annabelle'	Annabelle Hydrangea	5 Gal. Pot
27	NFS	Spiraea japonica 'Neon Flash'	Neon Flash Spirea	2 Gal. Pot
37	GFS	Spiraea x bumalda 'Gold Flame'	Gold Flame Spirea	5 Gal. Pot
37	HWA	Thuja occidentalis 'Hetz Wintergreen'	Hetz Wintergreen Arborvitae	5 Gal. Pot
PERENNIALS & GRASSES				
6	BD	Hemerocallis 'Baja'	Baja Daylily	1 Gal. Pot
27	AMH	Hota fortunei 'Albomarginata'	Albomarginata Hosta	1 Gal. Pot

SOD & SEED

Sod, placed 6' behind all curbed areas.
Sod shall be seed grown and drought tolerant. Prior to installation, the Contractor shall supply a sample of the sod for approval by the Owner and the City. Check with the following vendors for availability.

- Speciality Turf and Ag
- Anoka Turf Farm
- A & L Sod
- Central Turf Farm

Seed Mixture: To be approved by Owner and City, Suggested mixture as follows or equivalent.
54% Little bluestem, 35% Side oats grama, 10% Blue grama, .5% Sand dropseed, .5% Prairie dropseed.

PLANTING NOTES:

Contractor shall call and verify locations with all utilities prior to any digging or installation of plants.

Contractor shall provide a two year guarantee of all plant materials. The guarantee begins on the date of the Owner's written acceptance of the initial planting. Replacement plant materials shall have a one year guarantee commencing upon planting. Owner is responsible for maintenance after all is accepted by the Owner.

All plants to be northern–grown and hardy.

Plants to be installed as per standard AAN planting practices.

Use minimum 12" loam planting soil on trees and 6" on shrubs.

All landscaping and sod areas shall be irrigated with an in ground system.

Staking of trees optional; reposition if not plumb after one year.

Wrap all smooth–barked trees–fasten top and bottom. Remove by April 1.

Remove burlap, twine, rope, and wire from top of BB materials; remove pot on potted plants; split and break apart peat pots.

Prune only dead and damages branches on plants as necessary. All pruning shall be made just outside of branch collar area.

Plants shall be immediately planted upon arrival at site. Properly heel–in materials if necessary.

All disturbed areas to be sodded unless otherwise noted. Sod shall be drought tolerant.

Planting beds for shrubs shall have (4 oz. min.) weed barrier fabric, 4" – 5" of washed River Rock mulch and 4" vertical (commercial grade) black poly edging (where mulch is not contained by the building and sidewalk or curb. It is to be placed and staked in straight lines as shown on the plan.

Topsoil shall be a minimum of 6 inches deep. Existing soils may be used if amended to meet City requirements of 6 inch deep MnDOT premium topsoil or better.

Double shredded dark brown hardwood mulch 4" deep shall be provided around all installed trees.

Retaining walls are not the responsibility of the Landscape Architect. Contact the Project Engineer for details, locations, materials, and specifications for all retaining walls.

Shrub sizes shall be a minimum of 24 inches in height or width at time of planting.

THE PLANTING BED ADJACENT TO THE BUILDING SHALL BE ADJUSTED IF NECESSARY TO FIT WITH THE BUILDING'S ARCHITECTURE SUCH AS WINDOW PATTERNS AND EXTERIOR WALL MATERIALS. IF THERE ARE ANY QUESTIONS OR CONCERNS, CONTACT THE OWNER PRIOR TO ANY PLANT INSTALLATION.

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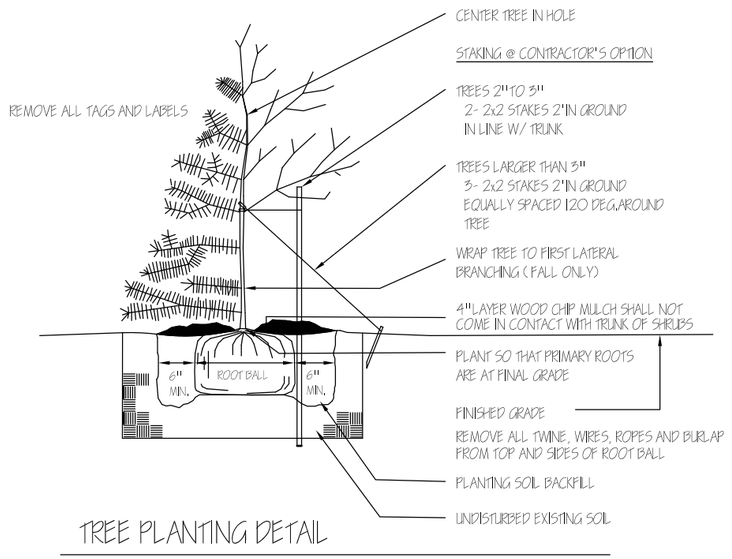
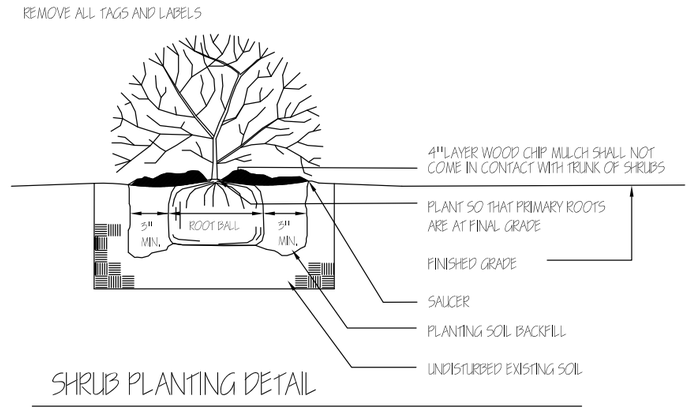


TREE PLANTING DETAIL

No Scale



SHRUB PLANTING DETAIL

No Scale

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BUNKER LAKE INDUSTRIAL PARK – LOT 3 SITE IMPROVEMENTS

LANDSCAPE SCHEDULE & DETAILS

RAMSEY, MINNESOTA

SHEET 8 OF 8 SHEETS

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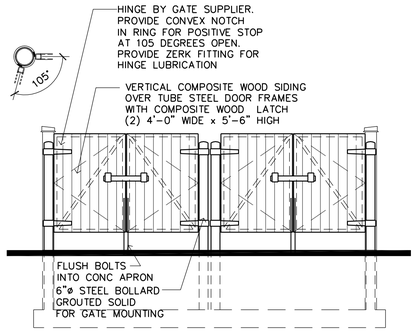
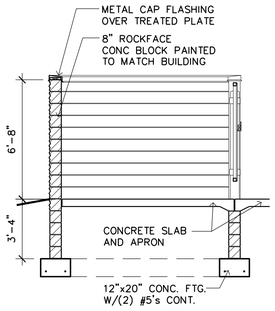
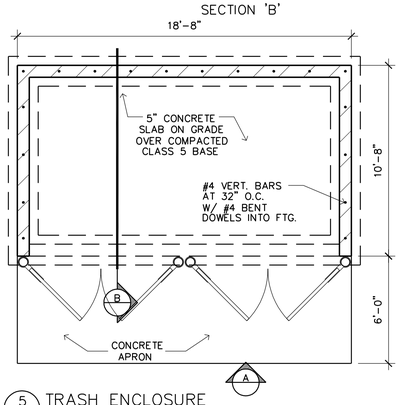


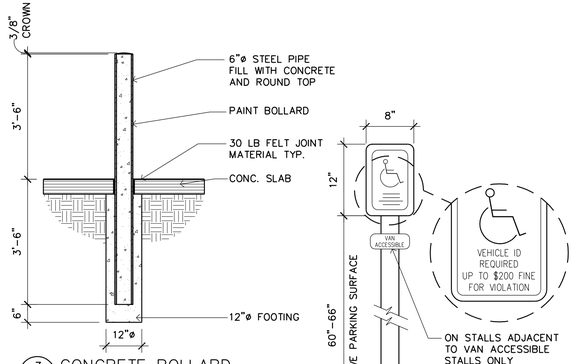
ELEVATION 'A'



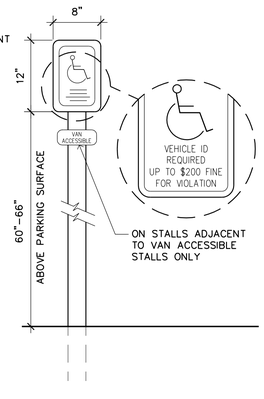
SECTION 'B'



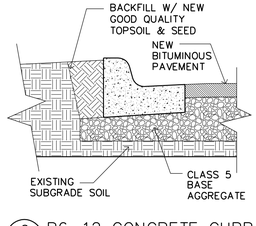
5 / A1 TRASH ENCLOSURE
SCALE: 1/4" = 1'-0"



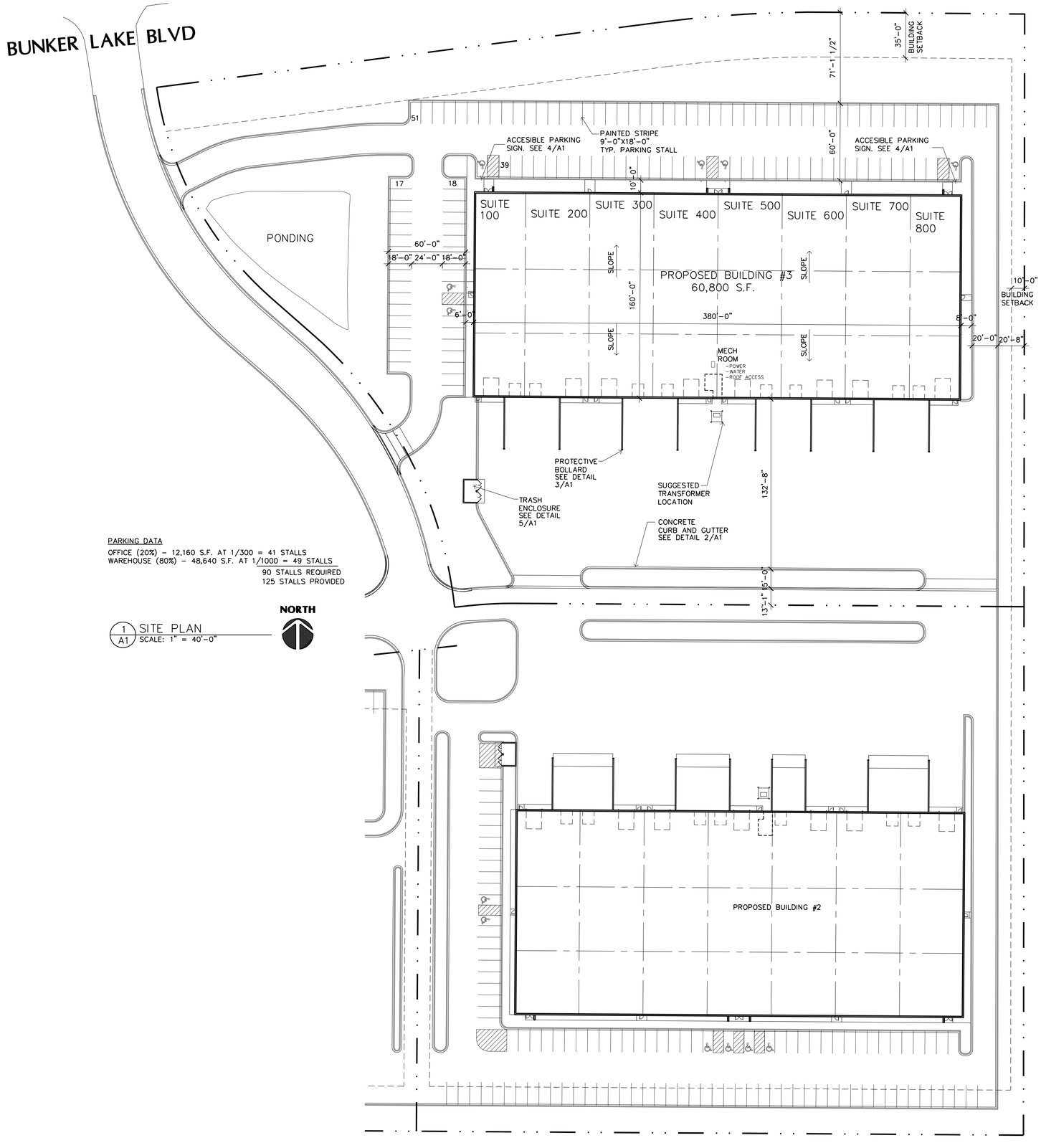
3 / A1 CONCRETE BOLLARD
SCALE: 1/2" = 1'-0"



4 / A1 ACCESSIBLE PARKING SIGN
1" = 1'-0"



2 / A1 B6-12 CONCRETE CURB
SCALE: 1/2" = 1'-0"



PARKING DATA

OFFICE (20%) – 12,160 S.F. AT 1/300 = 41 STALLS
WAREHOUSE (80%) – 48,640 S.F. AT 1/1000 = 49 STALLS

90 STALLS REQUIRED
125 STALLS PROVIDED

1 / A1 SITE PLAN
SCALE: 1" = 40'-0"

NORTH

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BUIDLING #3
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Project Designer: JAMES B
Drawn By: JRB
Checked By: LL

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SITE PLAN

Sheet Number

A1

Project No. 180510-1

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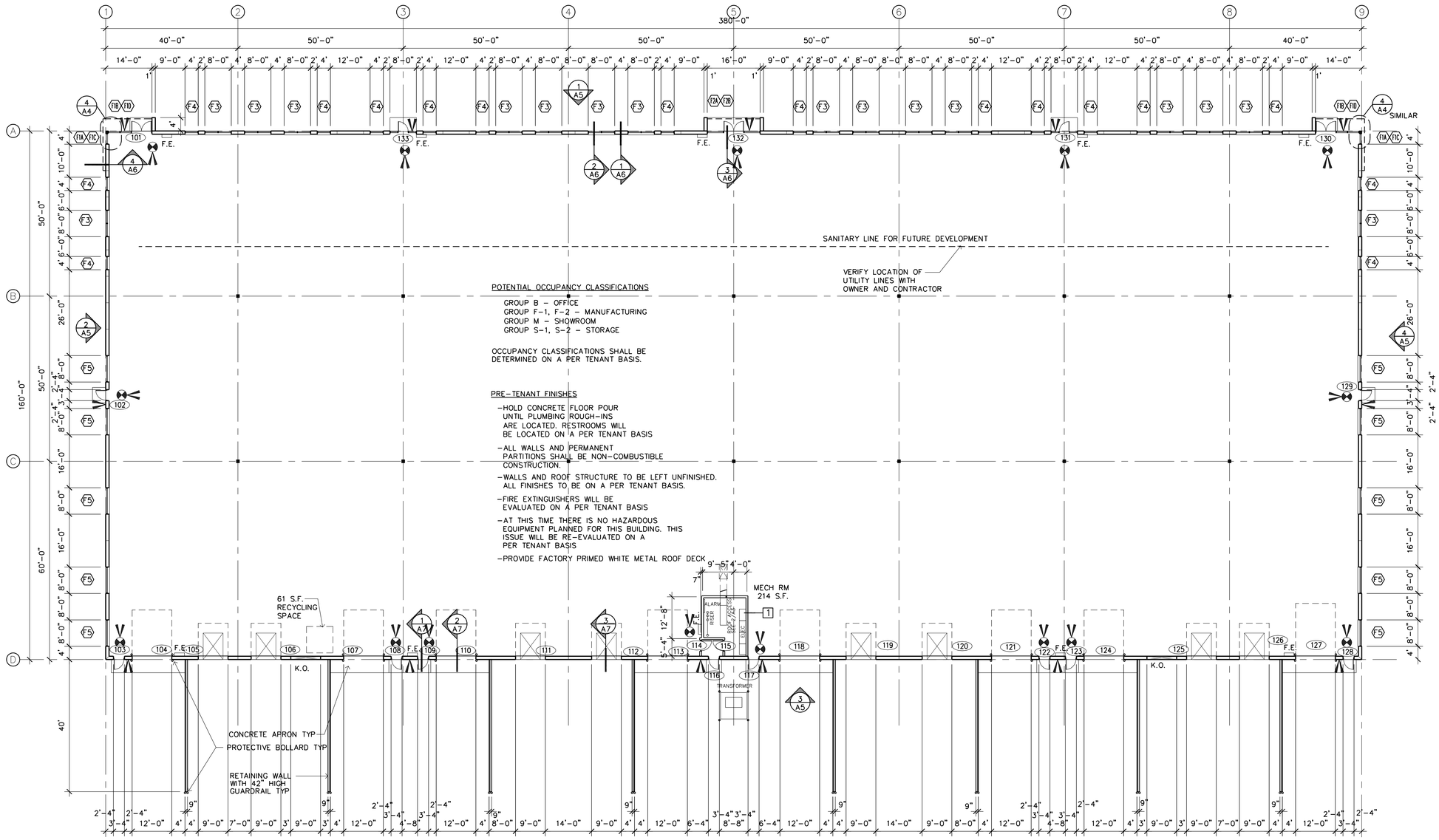

POTENTIAL OCCUPANCY CLASSIFICATIONS

GROUP B – OFFICE
GROUP F-1, F-2 – MANUFACTURING
GROUP M – SHOWROOM
GROUP S-1, S-2 – STORAGE

OCCUPANCY CLASSIFICATIONS SHALL BE DETERMINED ON A PER TENANT BASIS.

PRE-TENANT FINISHES

- HOLD CONCRETE FLOOR POUR UNTIL PLUMBING ROUGH-INS ARE LOCATED. RESTROOMS WILL BE LOCATED ON A PER TENANT BASIS
- ALL WALLS AND PERMANENT PARTITIONS SHALL BE NON-COMBUSTIBLE CONSTRUCTION.
- WALLS AND ROOF STRUCTURE TO BE LEFT UNFINISHED. ALL FINISHES TO BE ON A PER TENANT BASIS.
- FIRE EXTINGUISHERS WILL BE EVALUATED ON A PER TENANT BASIS
- AT THIS TIME THERE IS NO HAZARDOUS EQUIPMENT PLANNED FOR THIS BUILDING. THIS ISSUE WILL BE RE-EVALUATED ON A PER TENANT BASIS
- PROVIDE FACTORY PRIMED WHITE METAL ROOF DECK

1 A2 FLOOR PLAN
SCALE: 1/16" = 1'-0"

NORTH

PLAN NOTES

1. ⊠ = EXIT SIGNAGE. PROVIDE EMERGENCY BACK-UP POWER
2. ⋖ = EMERGENCY LIGHTING. PROVIDE EMERGENCY BACK-UP POWER
3. F.E. = FIRE EXTINGUISHER. VERIFY SIZE AND SPACING WITH BUILDING OFFICIAL.

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-A2

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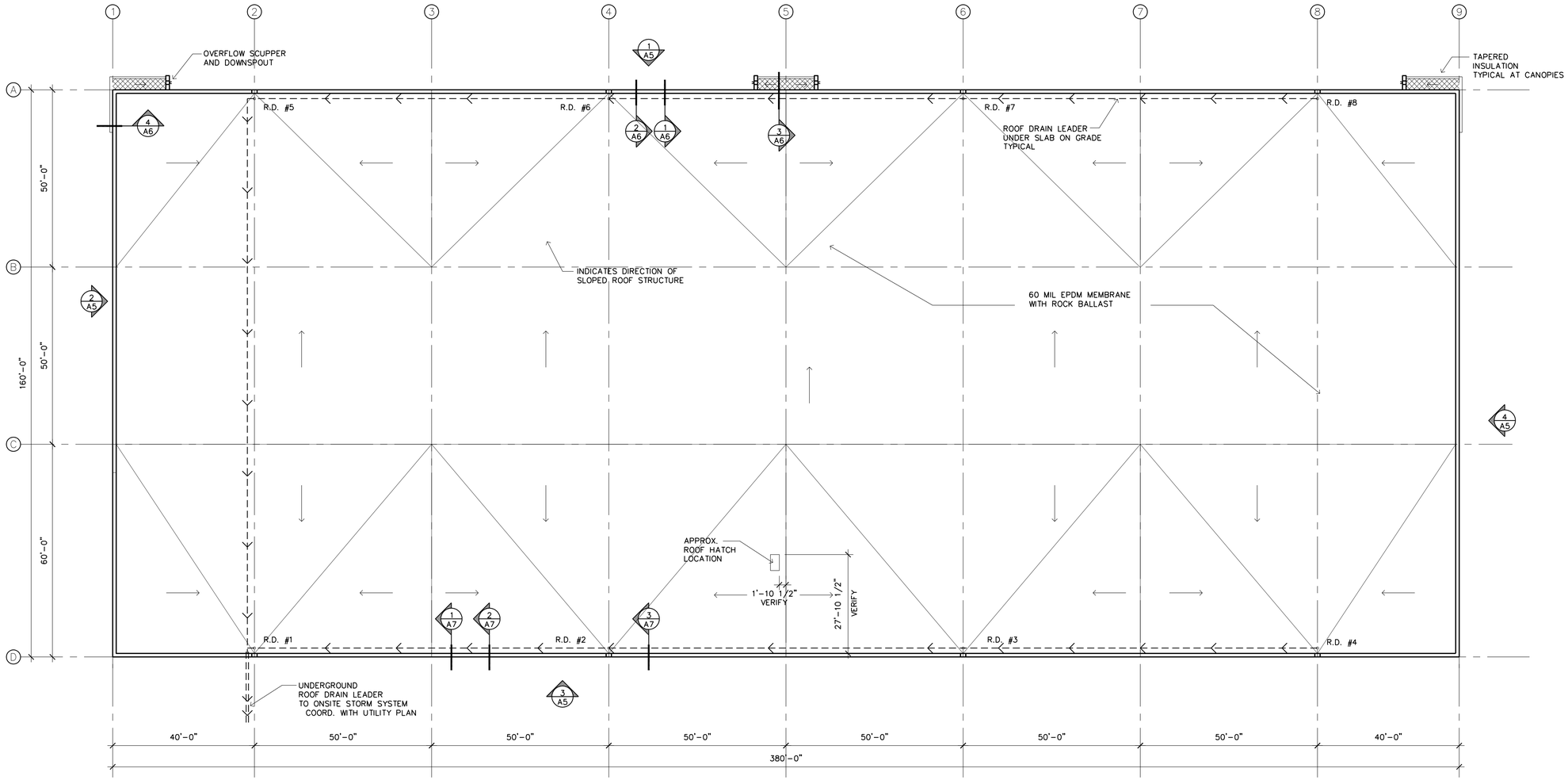
FLOOR PLAN

Sheet Number

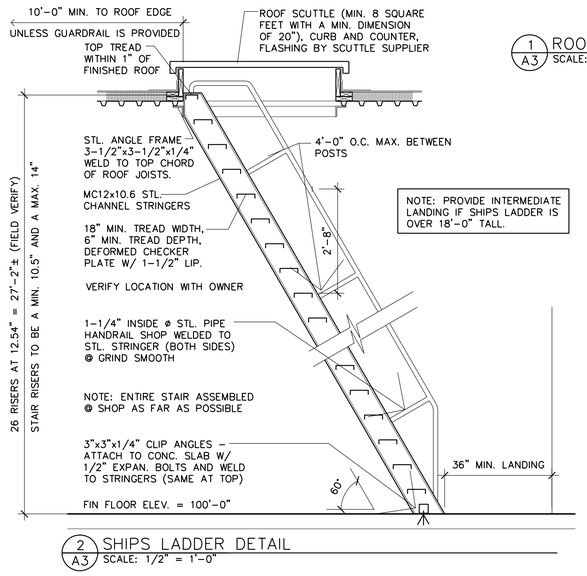
A2

Project No. 180510-1



1 A3 ROOF PLAN
SCALE: 1/16" = 1'-0"

NORTH



2 A3 SHIPS LADDER DETAIL
SCALE: 1/2" = 1'-0"

PLAN NOTES:

1. ROOF SLOPES 12" OVER 99'-0" (1.0%)
2. ROOF TOP UNIT LOCATIONS MUST BE CONFIRMED WITH MECHANICAL DRAWINGS (DESIGN BUILD) ROOF TOP UNITS TO BE LOCATED AWAY FROM THE PARAPET EDGE SO FAR AS POSSIBLE TO MINIMIZE THEIR APPEARANCE FROM THE GROUND.
3. ROOF DRAIN AND DRAIN LEADER DESIGN IS BY PLUMBING CONTRACTOR LEADERS TO BE TIED INTO ONSITE STORM DRAIN - SEE CIVIL PLAN FOR STUB LOCATION

AREA SERVED BY ROOF DRAIN

ROOF DRAIN #1 ± 5,251 S.F.	ROOF DRAIN #5 ± 8,811 S.F.
ROOF DRAIN #2 ± 5,900 S.F.	ROOF DRAIN #6 ± 9,900 S.F.
ROOF DRAIN #3 ± 5,900 S.F.	ROOF DRAIN #7 ± 9,900 S.F.
ROOF DRAIN #4 ± 5,251 S.F.	ROOF DRAIN #8 ± 8,811 S.F.

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ROOF PLAN

Sheet Number

A3

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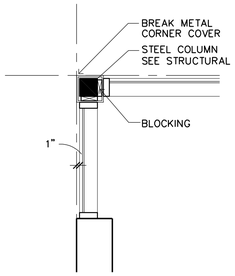
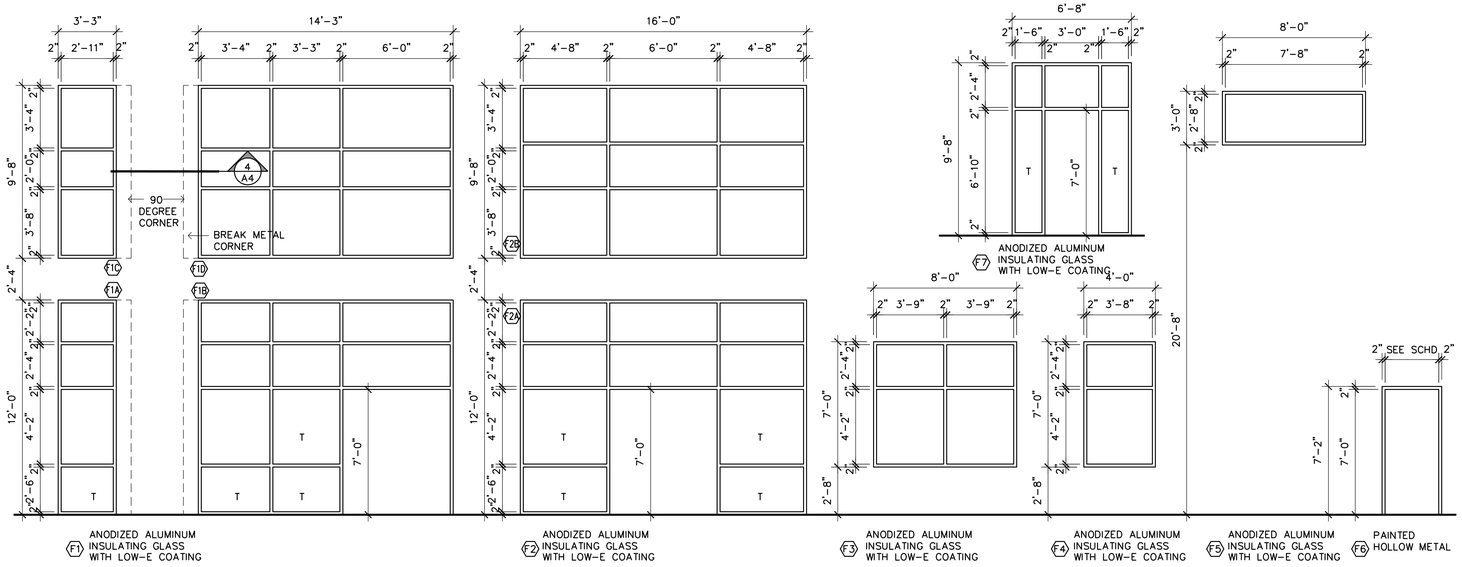
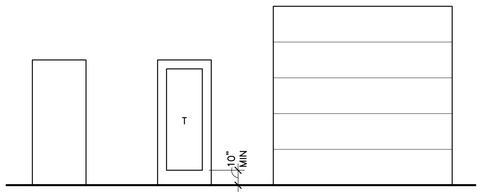


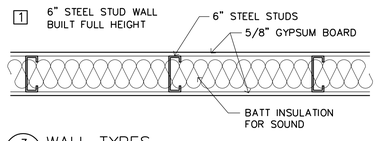
4 / A4 STOREFRONT CORNER DETAIL
SCALE: 1/2" = 1'-0"



1 / A4 DOOR FRAME TYPES
SCALE: 1/4" = 1'-0"
T = TEMPERED GLASS



2 / A4 DOOR TYPES
SCALE: 1/4" = 1'-0"
T = TEMPERED GLASS



3 / A4 WALL TYPES
SCALE: 1" = 1'-0"

DOOR & FRAME SCHEDULE

DR #	DOOR SIZE	THICK	DOOR	FRAME	REMARKS
101	(2) 3'-0"x7'-0"	1 3/4"	D2	F1B	INSULATING GLASS
102	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
103	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
104	12'-0"x14'-0"	2"	D3	---	INSULATED
105	9'-0"x10'-0"	2"	D3	---	INSULATED
106	9'-0"x10'-0"	2"	D3	---	INSULATED
107	12'-0"x14'-0"	2"	D3	---	INSULATED
108	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
109	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
110	12'-0"x14'-0"	2"	D3	---	INSULATED
111	9'-0"x10'-0"	2"	D3	---	INSULATED
112	9'-0"x10'-0"	2"	D3	---	INSULATED
113	12'-0"x14'-0"	2"	D3	---	INSULATED
114	3'-0"x7'-0"	1 3/4"	D1	F6	
115	3'-0"x7'-0"	1 3/4"	D1	F6	
116	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
117	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
118	12'-0"x14'-0"	2"	D3	---	INSULATED
119	9'-0"x10'-0"	2"	D3	---	INSULATED
120	9'-0"x10'-0"	2"	D3	---	INSULATED
121	12'-0"x14'-0"	2"	D3	---	INSULATED
122	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
123	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
124	12'-0"x14'-0"	2"	D3	---	INSULATED
125	9'-0"x10'-0"	2"	D3	---	INSULATED
126	9'-0"x10'-0"	2"	D3	---	INSULATED
127	12'-0"x16'-0"	2"	D3	---	INSULATED
128	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
129	3'-0"x7'-0"	1 3/4"	D1	F6	INSULATED
130	(2) 3'-0"x7'-0"	1 3/4"	D2	F1B	INSULATING GLASS
131	3'-0"x7'-0"	1 3/4"	D2	F7	INSULATING GLASS
132	(2) 3'-0"x7'-0"	1 3/4"	D2	F2A	INSULATING GLASS
133	3'-0"x7'-0"	1 3/4"	D2	F7	INSULATING GLASS

NOTES:

1. ALL DOOR HARDWARE TO BE SPECIFIED & PROVIDED BY CONTRACTOR
2. ALL EXIT HARDWARE SHALL NOT REQUIRE TIGHT GRASPING, PINCHING, OR TWISTING OF THE WRIST. MOUNT HARDWARE BETWEEN 34"–48" (ANSI A117.1–404.2.6)
3. PROVIDE A KNOX BRAND FIRE DEPARTMENT KEY BOX AS SPECIFIED BY THE FIRE MARSHAL
4. THE MAIN EXIT IS ALLOWED TO HAVE A KEYED LOCK PROVIDED THAT THE LOCKING DEVICE IS READILY DISTINGUISHABLE AS LOCKED AND A SIGN WITH 1" CONTRASTING LETTERS IS POSTED ON THE EGRESS SIDE STATING: 'THIS DOOR TO REMAIN UNLOCKED WHEN BUILDING IS OCCUPIED'. (IBC 1008.1.9.3)

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Ramsey, Minnesota

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Drawn By: JRB
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Revisions

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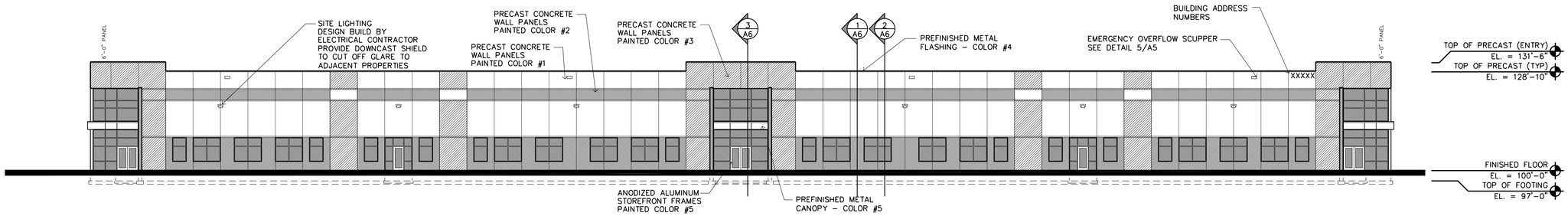
DOOR TYPES
WINDOW TYPES
WALL TYPES

Sheet Number

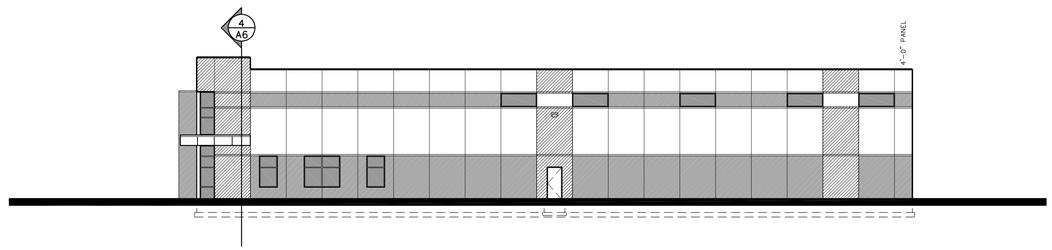
A4

Project No. 180510–01

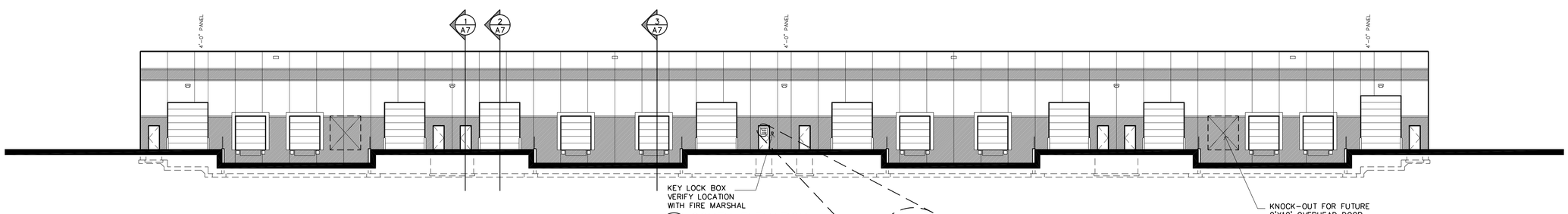
Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3–A4



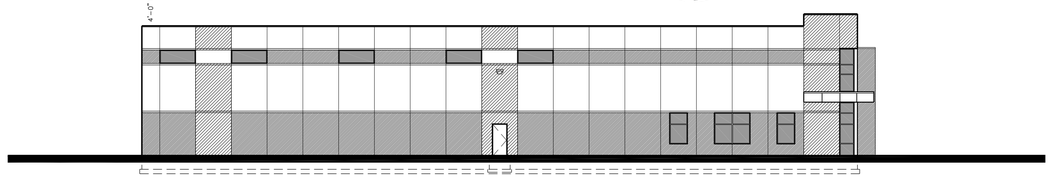
1/A5 NORTH ELEVATION
SCALE: 1/16" = 1'-0"



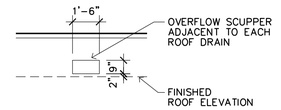
2/A5 WEST ELEVATION
SCALE: 1/16" = 1'-0"



3/A5 SOUTH ELEVATION
SCALE: 1/16" = 1'-0"



4/A5 EAST ELEVATION
SCALE: 1/16" = 1'-0"



NOTE: OVERFLOW SCUPPER IS SIZED TO BE
3X THE AREA OF THE MAXIMUM VERTICAL
LEADER SIZE ASSUMED TO BE 8" DIAMETER.
VERIFY WITH THE PLUMBING DESIGNER AND INT'L PLUMBING CODE

5/A5 OVERFLOW SCUPPER DETAIL
SCALE: 1/4" = 1'-0"

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-A5

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BUILDING ELEVATIONS

Sheet Number

A5

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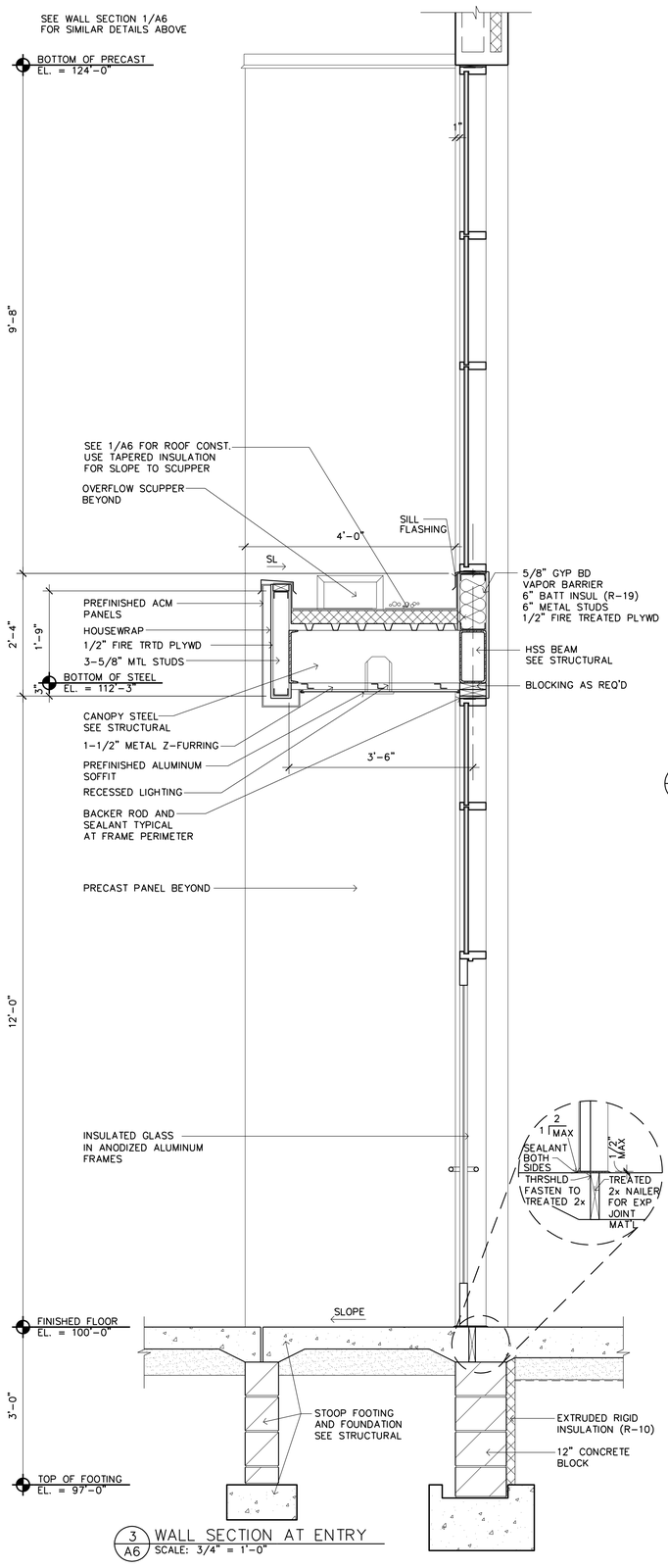
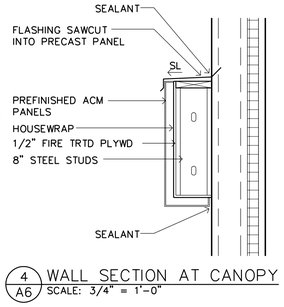
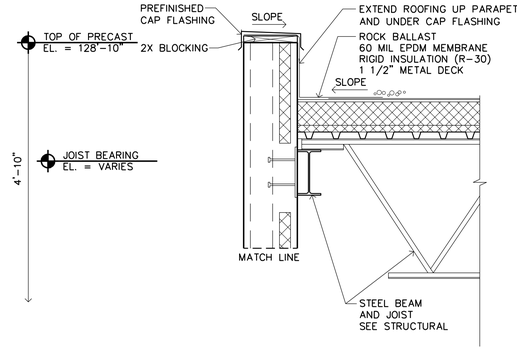
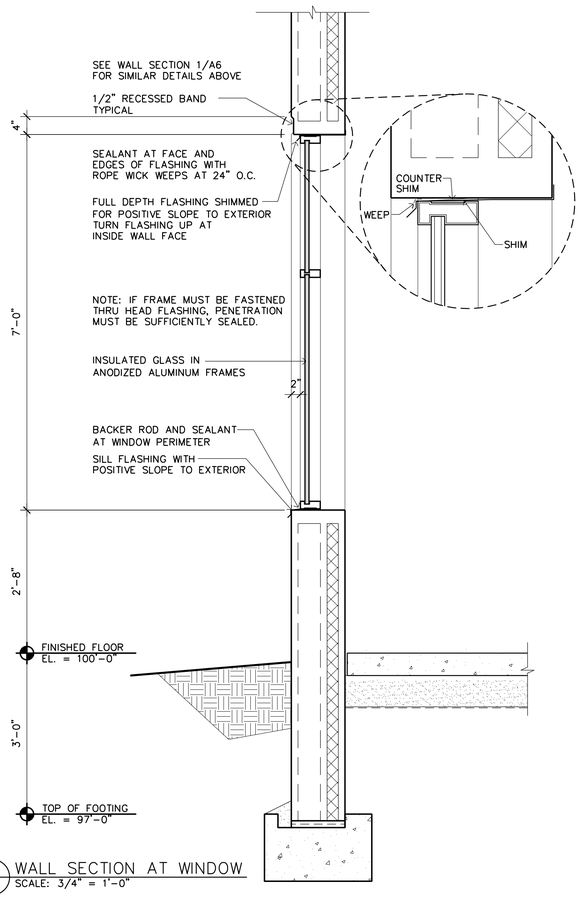


3 A6 WALL SECTION AT ENTRY
SCALE: 3/4" = 1'-0"

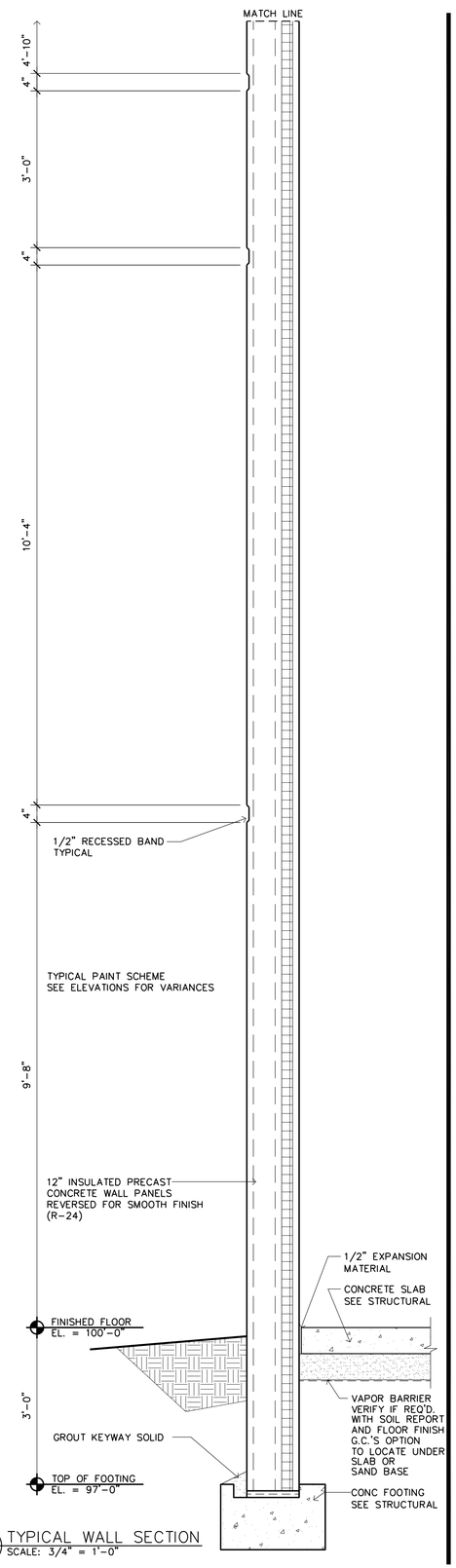


4 A6 WALL SECTION AT CANOPY
SCALE: 3/4" = 1'-0"





2 A6 WALL SECTION AT WINDOW
SCALE: 3/4" = 1'-0"



1 A6 TYPICAL WALL SECTION
SCALE: 3/4" = 1'-0"

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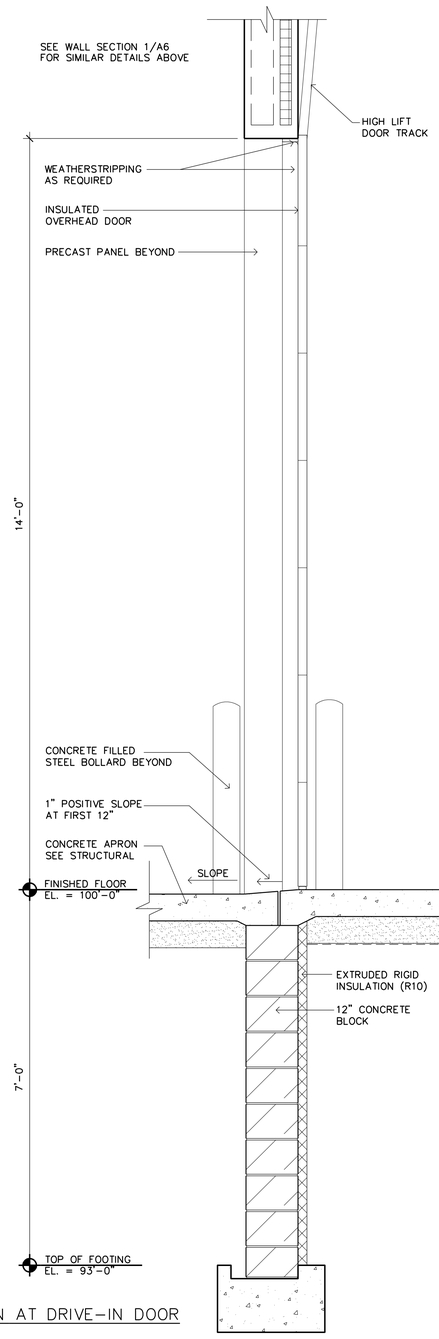
WALL SECTIONS

Sheet Number

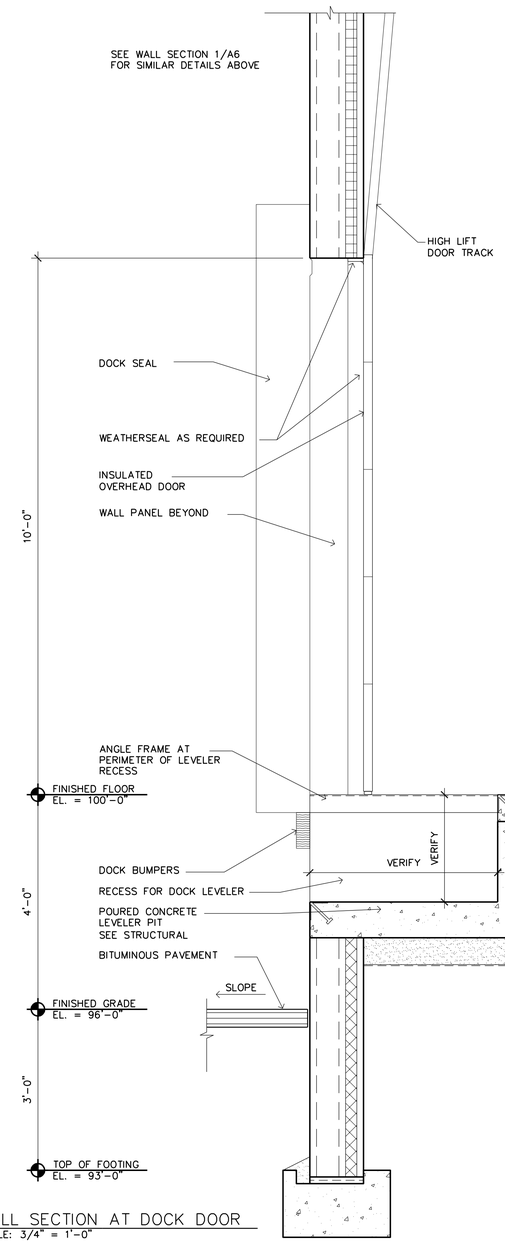
A6

Project No. 180510-1

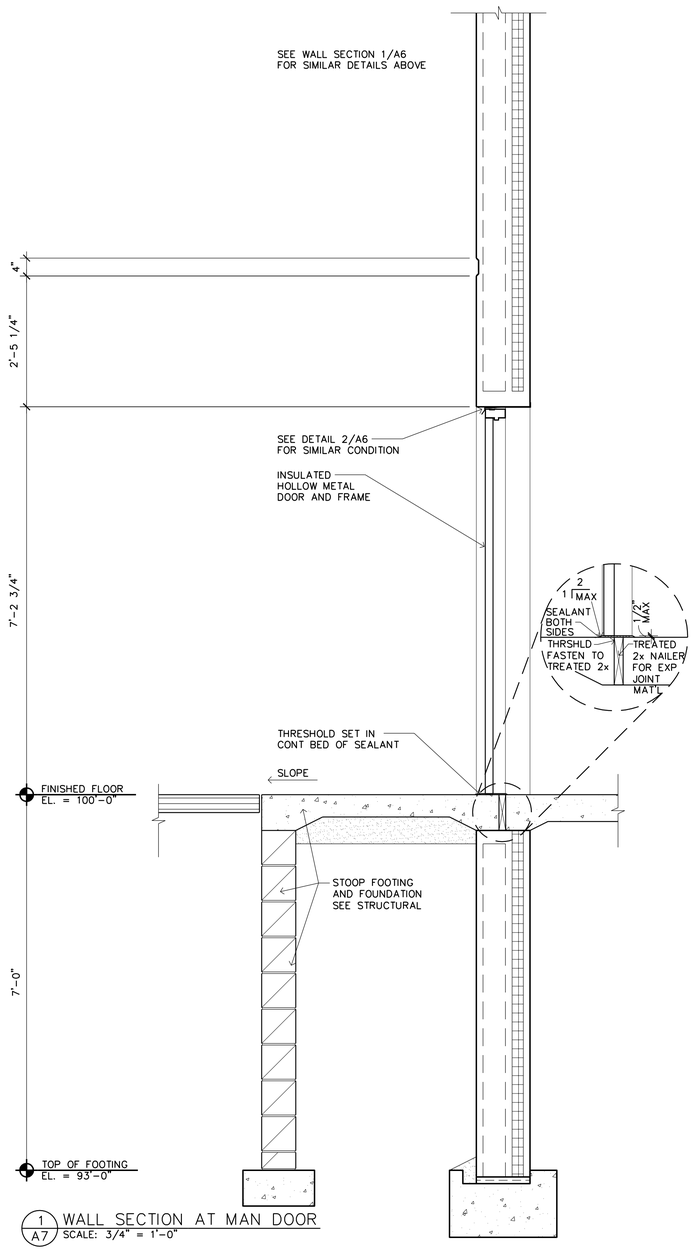
Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-A6



3 / A7 WALL SECTION AT DRIVE-IN DOOR
SCALE: 3/4" = 1'-0"



2 / A7 WALL SECTION AT DOCK DOOR
SCALE: 3/4" = 1'-0"



1 / A7 WALL SECTION AT MAN DOOR
SCALE: 3/4" = 1'-0"

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-A7

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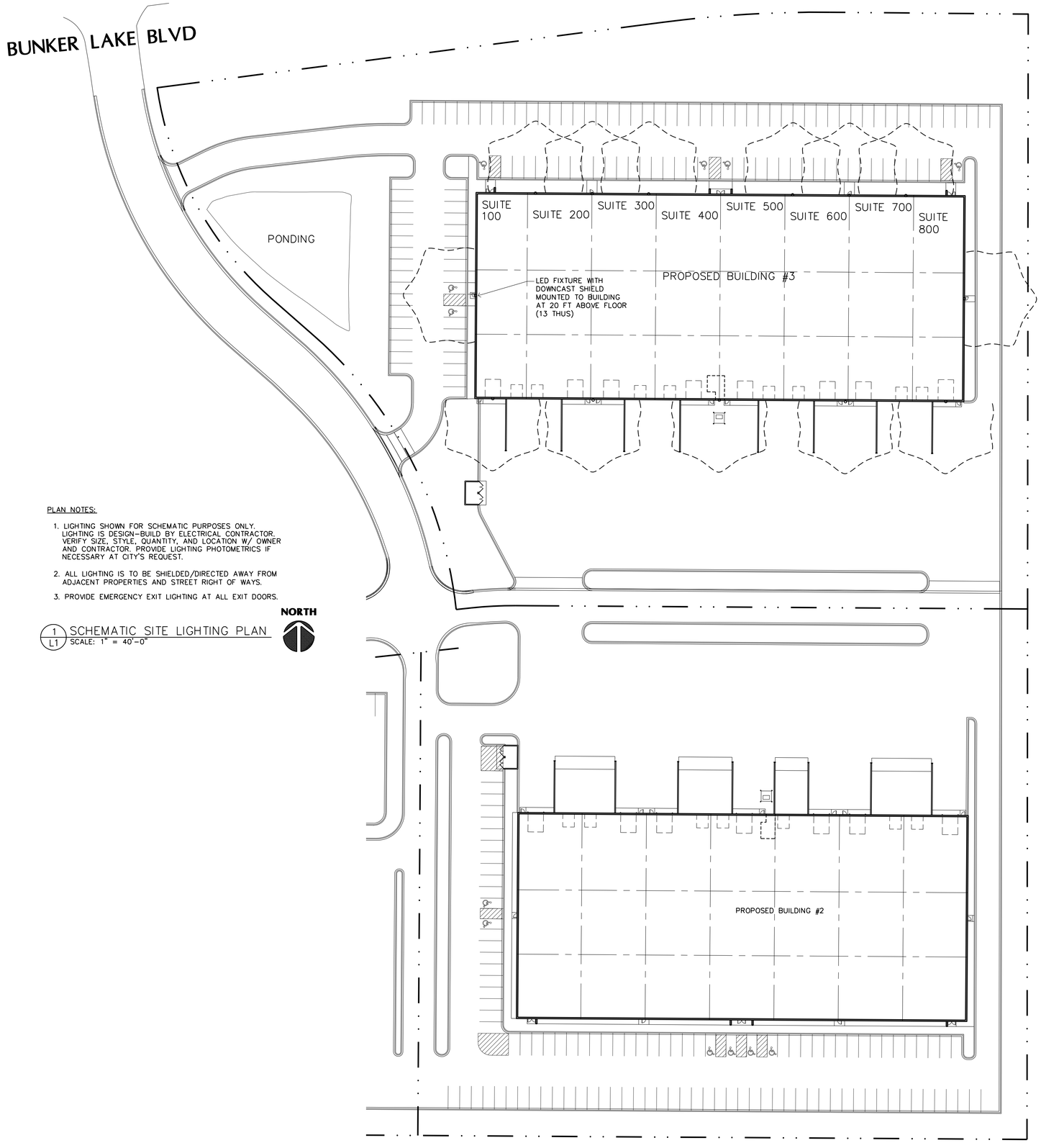
WALL SECTIONS

Sheet Number
A7

Project No. 180510-1



PLAN NOTES:

1. LIGHTING SHOWN FOR SCHEMATIC PURPOSES ONLY. LIGHTING IS DESIGN-BUILD BY ELECTRICAL CONTRACTOR. VERIFY SIZE, STYLE, QUANTITY, AND LOCATION W/ OWNER AND CONTRACTOR. PROVIDE LIGHTING PHOTOMETRICS IF NECESSARY AT CITY'S REQUEST.
2. ALL LIGHTING IS TO BE SHIELDED/DIRECTED AWAY FROM ADJACENT PROPERTIES AND STREET RIGHT OF WAYS.
3. PROVIDE EMERGENCY EXIT LIGHTING AT ALL EXIT DOORS.

NORTH

1 / L1 SCHEMATIC SITE LIGHTING PLAN
SCALE: 1" = 40'-0"

BUNKER LAKE INDUSTRIAL PARK
BUIDLING #3
Ramsey, Minnesota

Drawn By: JRB
Checked By: LL
Revisions

7/13/18	PRELIMINARY
7/27/18	ISSUE FOR PERMIT

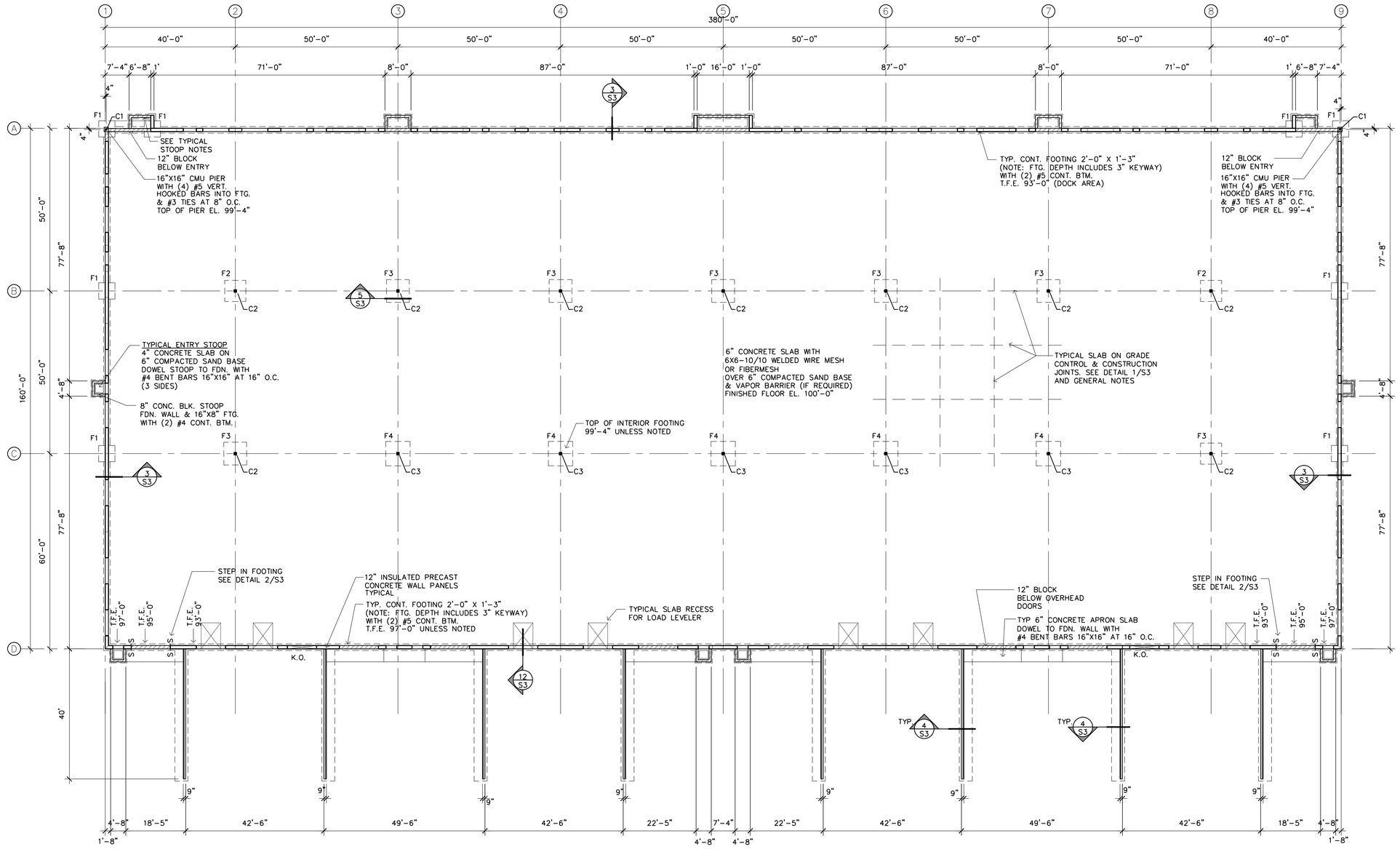
SCHEMATIC SITE LIGHTING PLAN

Sheet Number

L1

Project No. 180510-1

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-L1



1 S1 FOOTING AND FOUNDATION PLAN
SCALE: 1/16" = 1'-0"

NORTH

SPREAD FOOTING SCHEDULE		
MARK	SIZE	REINFORCING EACH WAY
F1	5'-0"X5'-0"X12"	(6) #5 EACH WAY BOTTOM
F2	6'-6"X6'-6"X17"	(6) #6 EACH WAY BOTTOM
F3	7'-0"X7'-0"X18"	(7) #6 EACH WAY BOTTOM
F4	7'-6"X7'-6"X19"	(8) #6 EACH WAY BOTTOM
FOOTINGS DESIGNED FOR SOIL BEARING PRESSURE OF 3500 PSF PER GEOTECHNICAL REPORT RECOMMENDATION		

STEEL COLUMN SCHEDULE			
MARK	SIZE	BASE PLATE	ANCHOR BOLT
C1	HSS 6X6X1/4	3/4"X14"X1'-2"	(4) 3/4" DIA BENT ANCHOR BOLTS
C2	HSS 10X10X1/4	1"X18"X1'-6"	(4) 3/4" DIA BENT ANCHOR BOLTS
C3	HSS 10X10X5/16	1"X18"X1'-6"	(4) 3/4" DIA BENT ANCHOR BOLTS

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-S1

Stroh ~ ENGINEERING
P.O. BOX 78140
PLYMOUTH, MN 55378
PH/FAX: 612-933-4744

ENGINEER CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE

BERNIE STROH
PRINT NAME

LICENSE NO.

7/27/18
DATE

BUNKER LAKE INDUSTRIAL PARK BUILDING #3

Ramsey, Minnesota

Structural Engineer: B. STROH
Drawn By: JRB
Checked By: BS
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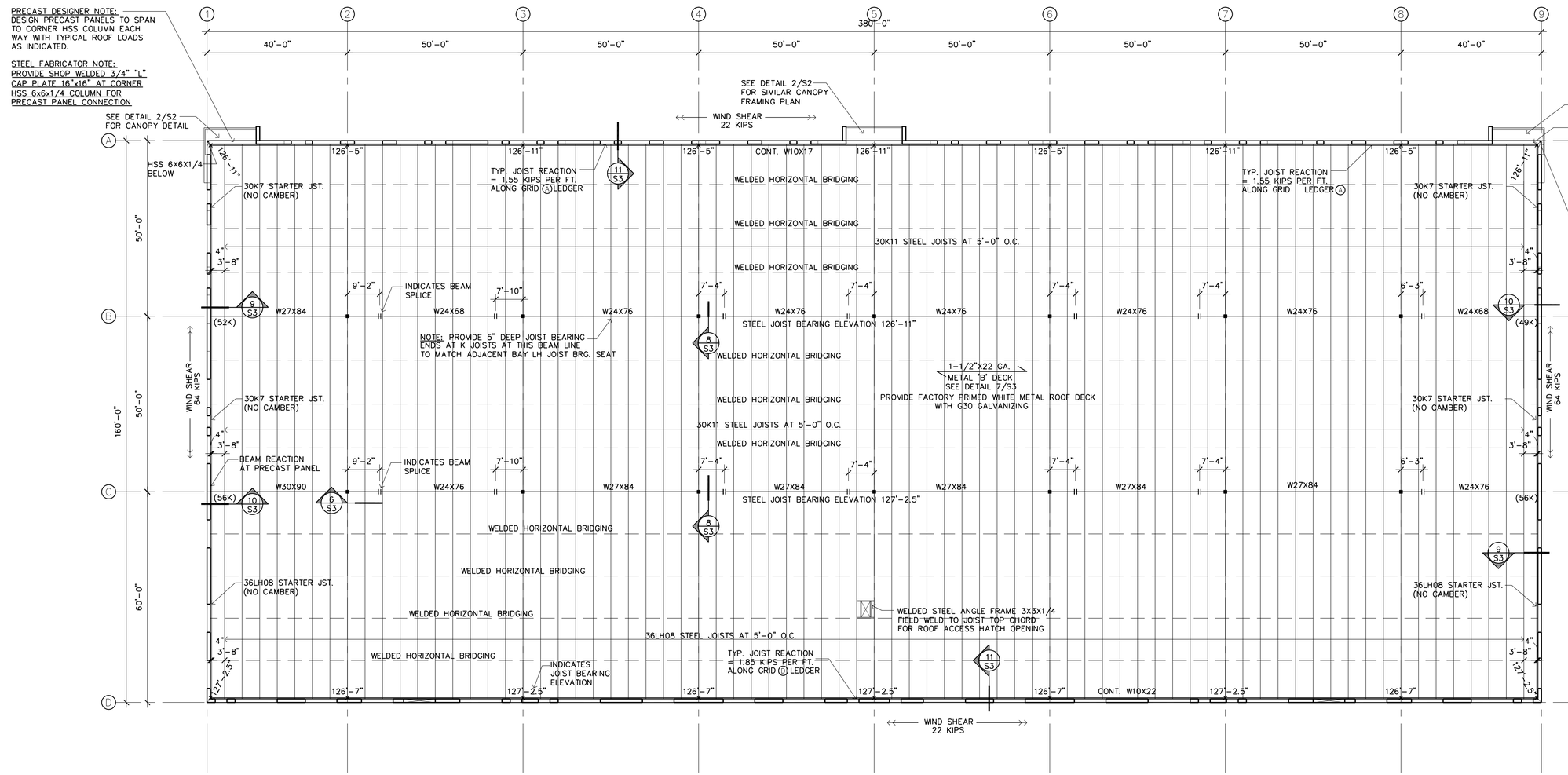
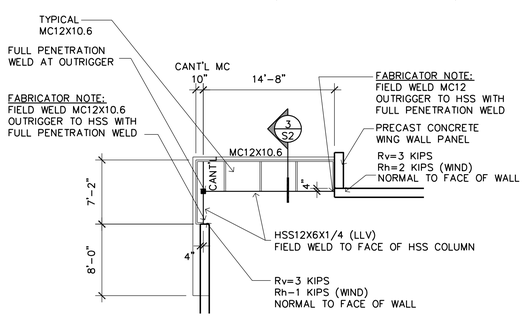
FOOTING AND FOUNDATION PLAN

Sheet Number

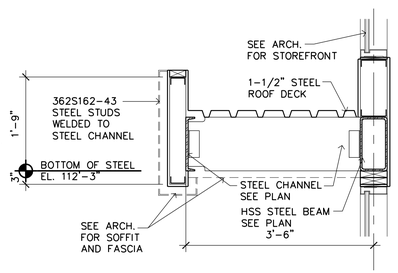
S1

Project No. 180510-1





2 S2 ROOF CANOPY FRAMING PLAN
SCALE: 1/8" = 1'-0"



3 S2 ROOF CANOPY SECTION
SCALE: 3/4" = 1'-0"

1 S2 ROOF FRAMING PLAN
SCALE: 1/16" = 1'-0"

NORTH

ROOF PLAN NOTES:

1. CANTILEVER BEAM SPLICES HAVE BEEN OPTIMIZED FOR STEEL SIZES, STOCK LENGTHS AND STRUCTURAL DESIGN LOADS. STEEL FABRICATOR MAY SUBMIT ALTERNATE SPLICE LOCATIONS FOR CONSIDERATION BY STRUCTURAL ENGINEER OF RECORD.

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-S2

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SIGNATURE
BERNIE STROH
PRINT NAME

LICENSE NO.
7/27/18
DATE

BUNKER LAKE INDUSTRIAL PARK BUILDING #3
Ramsey, Minnesota

Structural Engineer: B. STROH
Drawn By: JRB
Checked By: BS
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ROOF FRAMING PLAN

Sheet Number

S2

Project No. 180510-1

GENERAL STRUCTURAL NOTES:

1. BUILDING CODE:
   STRUCTURAL DESIGN CONFORMS TO THE REQUIREMENTS OF THE 2012 INTERNATIONAL BUILDING CODE (IBC) & MINNESOTA STATE BLDG. CODE (MSBC 2015)

2. DESIGN LOADS:

WIND LOAD	
BASIC WIND SPEED (3 SECOND GUST)	90 MPH (115 MPH ULT.)
WIND IMPORTANCE FACTOR, I	1.0
EXPOSURE	B
INTERNAL PRESSURE COEFFICIENTS, GC	±0.18 pi
ROOF LOAD	
LIVE LOAD (L.L.)	35 PSF **
DEAD LOAD (DESIGN D.L.)	20 PSF

3. ROOF SNOW LOAD:

GROUND SNOW LOAD, Pg	50 PSF
FLAT ROOF SNOW LOAD, Pf	35 PSF
SNOW EXPOSURE FACTOR, Ce	1.0
SNOW LOAD IMPORTANCE FACTOR, I	1.0
THERMAL FACTOR, Ct	1.0

   ** PLUS SNOW ACCUMULATION AS REQUIRED BY IBC, CHAPTER 16, SECTION 1608.

COORDINATION:

1. STRUCTURAL MEMBERS INCLUDING SLABS, BEAMS, JOISTS, COLUMNS AND WALLS ARE DESIGNED FOR "IN PLACE LOADS" CONTRACTOR SHALL BE RESPONSIBLE FOR BRACING, WITHOUT OVERSTRESSING, ALL STRUCTURAL ELEMENTS (AS REQUIRED AT ANY STAGE OF CONSTRUCTION) UNTIL COMPLETION OF THIS PROJECT.

FOUNDATIONS:

1. FOOTINGS WERE DESIGNED FOR A MAXIMUM SOIL BEARING PRESSURE OF 3500 PSF PER GEOTECHNICAL REPORT. FIELD VERIFY PRIOR TO THE CONSTRUCTION OF THE FOOTINGS AND REPORT ANY DISCREPANCIES TO THE ENGINEER. LOWER THE EXISTING FOOTING ELEVATIONS SHOWN IF NECESSARY TO OBTAIN THE REQUIRED BEARING PRESSURE.

CONCRETE:

1. ALL CONCRETE SHALL BE NORMAL WEIGHT (150 PCF.) MINIMUM 28 DAY COMPRESSIVE STRENGTH, AS SPECIFIED BELOW:
   FOOTINGS AND FOUNDATION WALLS.....3000 PSI.
   SLAB ON GRADE.....4000 PSI.
2. PROVIDE 3" CLEAR COVER ON BOTTOM AND SIDES FOR FOOTING REINFORCING.
3. MAX. DISTANCE BETWEEN SLAB CONTROL OR CONSTRUCTION JOINTS SHALL NOT EXCEED 15'-0"
4. EXCEPT WHERE OTHERWISE SHOWN, SLABS ON GRADE SHALL BE REINFORCED WITH 6X6-10/10 WELDED WIRE MESH OR FIBERMESH.
5. EXCEPT WHERE OTHERWISE SHOWN, SLABS ON GRADE SHALL BE 6" THICK CONCRETE.
6. CONTRACTOR SHALL SUBMIT CONCRETE MIX DESIGNS. ALL SLAB CONCRETE SHALL BE 4000 PSI. W/ WATER CONTENT RATIO LESS THAN .50 AND PLASTERCIZER ADDED AT JOB SITE.

STRUCTURAL PRECAST CONCRETE:

1. STRUCTURAL PRECAST CONCRETE MEMBERS AND THEIR CONNECTIONS SHALL BE DESIGNED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE PCI HANDBOOK FOR PRECAST PRESTRESSED CONCRETE. PRESTRESSED UNITS SHALL BE DESIGNED TO SUPPORT THE DESIGN LOADS AS INDICATED
2. PRECAST CONCRETE FABRICATOR SHALL FURNISH ALL LOOSE CLIP ANGLES, INSERTS AND WELD PLATES IN PRECAST AS NECESSARY FOR THE PROPER INSTALLATION OF THE PRECAST MEMBERS.
3. ALL HEADERS AT OPENINGS IN PRECAST TO BE DESIGNED AND FURNISHED BY PRECAST SUPPLIER.

REINFORCING STEEL:

1. REINFORCING STEEL SHALL CONFORM TO ASTM (GRADE 60).
2. WELDED WIRE FABRIC SHALL BE NEW BILLET STEEL, COLD DRAWN AND CONFORMING TO ASTM A185 AND A82.
3. BAR SUPPORTS, DESIGN, DETAILING, FABRICATION AND PLACING OF REINFORCING BARS AND MESH SHALL BE IN ACCORDANCE WITH THE ACI CODE AND DETAILING MANUAL.
4. UNLESS NOTED OTHERWISE, ALL REINFORCING LAP SPLICES SHALL BE 40 BAR DIAMETERS OR 12", WHICHEVER IS GREATER.

STEEL JOISTS:

1. ALL JOISTS SHALL COMPLY WITH THE STEEL JOIST INSTITUTE RECOMMENDED "CODE OF STANDARD PRACTICE FOR STEEL JOISTS FOR FABRICATION AND ERECTION."
2. ALL K SERIES AND LH SERIES JOISTS SHALL HAVE HORIZONTAL WELDED BRIDGING AS SHOWN ON PLANS OR PER SJI RECOMMENDATIONS.
3. FOR DRAINAGE, STEEL JOISTS HAVE BEEN SIZED FOR PONDING CONSIDERATION PER IBC SEC. 1611

STEEL DECK:

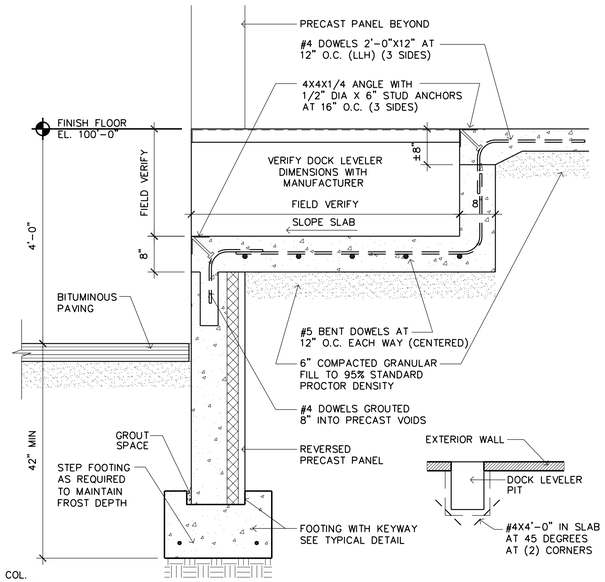
1. STEEL ROOF DECK SHALL BE 1-1/2" X 22 GA. "TYPE B-WIDE RIB DECK" MANUFACTURED AND ERECTED IN ACCORDANCE WITH THE STEEL DECK INSTITUTE.
2. STEEL DECK SHALL BE WELDED TO SUPPORTING MEMBERS WITH 5/8" DIA. PUDDLE WELDS AT 12" O.C. SIDELAP CONNECTIONS SHALL BE WELDED OR FASTENED WITH #12 TEKS SELF-DRILLING, SELF-TAPPING SCREWS (2 FASTENERS MINIMUM EQUALLY SPACED PER SIDELAP BETWEEN JOISTS).

MASONRY:

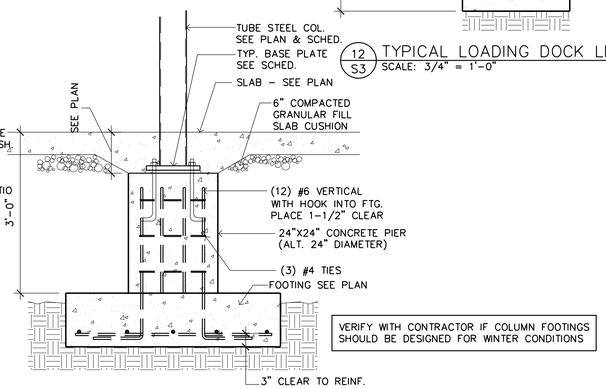
1. CONCRETE MASONRY UNITS SHALL CONFORM TO THE REQUIREMENTS OF ASTM C90.
2. MINIMUM COMPRESSIVE STRENGTH OF MSY. UNITS F'm 1500 PSI.
3. GROUT FOR HOLLOW MASONRY UNITS SHALL HAVE A 28 DAY COMPRESSIVE STRENGTH OF 3000 PSI. AND SHALL BE NORMAL WEIGHT PEA GRAVEL CONCRETE.
4. ALL MASONRY WALLS SHALL HAVE HORIZONTAL REINFORCING FABRICATED WITH 9 GAUGE SIDE RODS. THIS REINFORCING SHALL BE LOCATED AT EVERY OTHER COURSE.
5. ALL VERTICAL REINFORCING SHALL BE CONTINUOUS WITH 40 BAR DIAMETER LAPS AT SPLICES UNLESS NOTED.

STRUCTURAL STEEL:

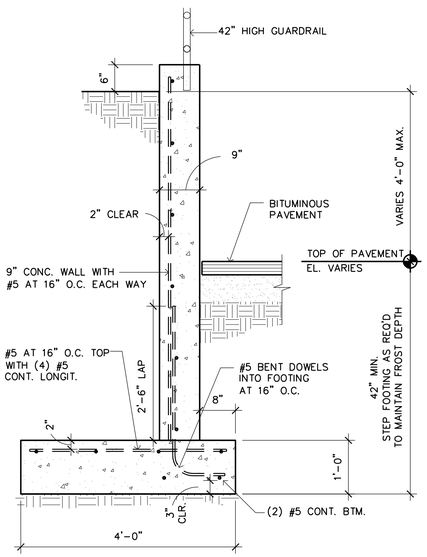
1. DESIGN, DETAILING, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL BE IN ACCORDANCE WITH THE AISC "MANUAL OF STEEL CONSTRUCTION"
2. ALL STRUCTURAL STEEL SHALL CONFORM TO ASTM A572 OR A992. STEEL PIPE SHALL CONFORM TO ASTM A501 OR ASTM A53. STEEL TUBES SHALL CONFORM TO ASTM A500 – GRADE B.
3. ALL WELDING SHALL BE DONE BY CERTIFIED WELDERS USING E70XX ELECTRODES AND SHALL CONFORM TO AWS STANDARDS.
4. ALL BOLTS SHALL BE 3/4" DIAMETER, ASTM A325.



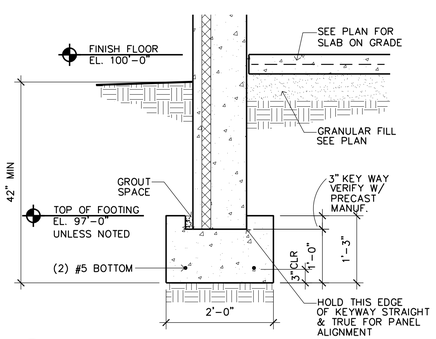
12 S3 TYPICAL LOADING DOCK LEVELER SECTION
SCALE: 3/4" = 1'-0"



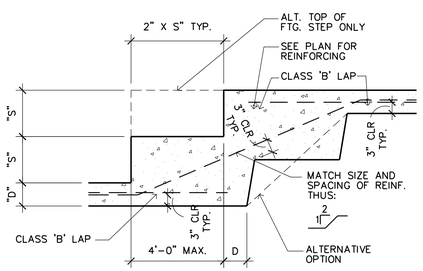
13 S3 STEEL COLUMN FOOTING DETAIL FOR WINTER CONDITIONS
SCALE: 3/4" = 1'-0"



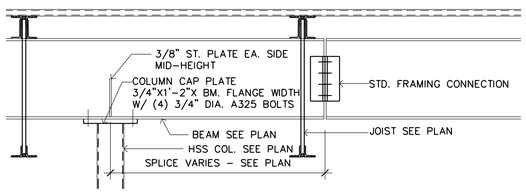
4 S3 SECTION AT RETAINING WALL
SCALE: 3/4" = 1'-0"



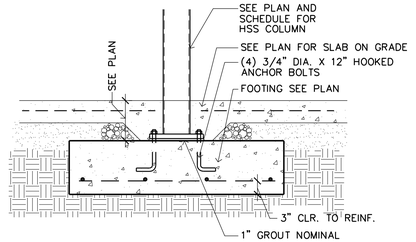
3 S3 TYP. DETAIL AT PRECAST WALL FOOTING
SCALE: 3/4" = 1'-0"



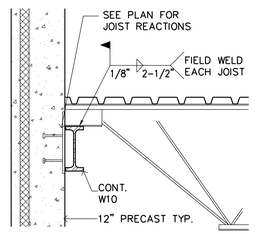
2 S3 STEP FOOTING DETAIL
SCALE: 3/4" = 1'-0"



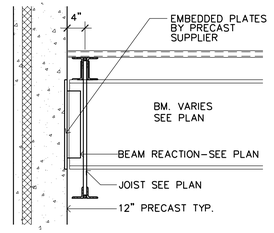
6 S3 TYPICAL DETAIL AT BEAM SPLICE
SCALE: 3/4" = 1'-0"



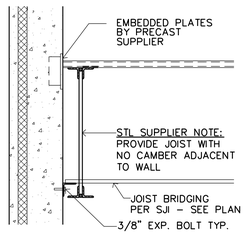
5 S3 TYPICAL STEEL COLUMN FOOTING DETAIL
SCALE: 3/4" = 1'-0"



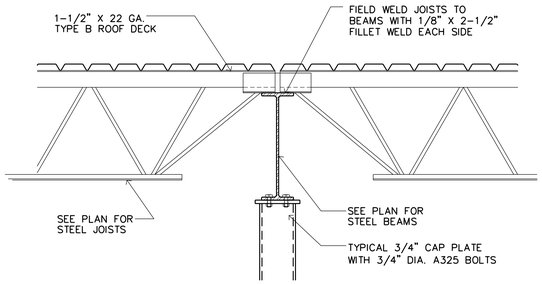
11 S3 TYPICAL SECTION
SCALE: 3/4" = 1'-0"



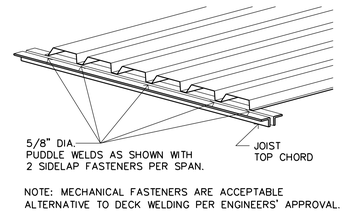
10 S3 TYPICAL DETAIL
SCALE: 3/4" = 1'-0"



9 S3 TYPICAL SECTION
SCALE: 3/4" = 1'-0"

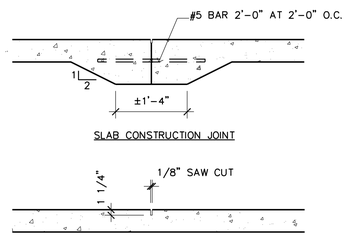


8 S3 TYPICAL DETAIL AT ROOF JOIST BEARING
SCALE: 3/4" = 1'-0"



NOTE: MECHANICAL FASTENERS ARE ACCEPTABLE ALTERNATIVE TO DECK WELDING PER ENGINEERS' APPROVAL.

7 S3 TYPICAL DECK FASTENING DETAIL
SCALE: NOT TO SCALE



NOTES:
1. 1-1/4" DEEP SAW CUT WITH WET BLADE IMMEDIATELY AFTER FINISHING FOR 4" OR 5" SLABS. 1-1/2" DEEP FOR 6" SLABS.
2. ALL CONTROL/CONSTRUCTION JOINTS MUST BE CONTINUOUS AND NOT STAGGERED.
3. USE EXPANSION JOINT MATERIAL OR BOND BREAKER AT ALL WALLS AND TRENCH DRAINS.

1 S3 TYP. SLAB CONSTRUCTION/CONTROL JOINT DETAILS
SCALE: 3/4" = 1'-0"

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3-S3

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BUNKER LAKE INDUSTRIAL PARK
BUILDING #3
Ramsey, Minnesota

Structural Engineer: B. STROH	
Drawn By: JRB	
Checked By: BS	
Revisions	
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STRUCTURAL DETAILS AND GENERAL NOTES

Sheet Number

S3

Project No. 180510-1

SUSTAINABLE PROJECT STRATEGIES

DISCLAIMER: ONE OR MORE ITEMS MAY NOT BE INCLUDED UNDER THESE HEADINGS DUE TO LIMITATIONS

1. SITE SELECTION

INCLUDED	N/A		ALTERNATE
X		**1.1 EROSION & SEDIMENTATION CONTROL** silt fence	
X		**1.2 SITE SELECTION** avoid wetlands & habitat preserves	
X		**1.3 DEVELOPMENT DENSITY** conforms to City's general plan	
	X	**1.4 BROWNFIELD REDEVELOPMENT** reuse of damaged site	
	X	**1.5 PUBLIC TRANSPORTATION** within 1/4 mile public transportation	
	X	**1.6 BICYCLE TRANSPORTATION** bicycle storage/changing room	
	X	**1.7 ALTERNATIVE FUEL VEHICLES** owner-supplied alternative fuel vehicles	
X		**1.8 PREFERRED PARKING** X only ordinance required parking ___ preferred parking for vans and carpooling	____
X		**1.9 PROTECT OR RESTORE HABITAT** X protect trees/wetlands/steep slopes ___ restore open space	
X		**1.10 MAXIMIZE OPEN SPACE** X meets or exceeds city's space requirement ___ shared access drives and parking areas	____
X		**1.11 STORMWATER QUANTITY CONTROL** (infiltration strategy versus conveyance) ___ reduce impervious cover X foundation plantings w/ infiltration plants ___ hybrid parking – crushed rock/pervious paving ___ retention pond as site amenity	____
X		**1.12 STORMWATER QUALITY CONTROL** limit disruption/pollution of natural water	
X		**1.13 HEAT ISLAND REDUCTION – NON-ROOF** X East/West building orientation when possible ___ separate parking from building w/ landscaping ___ trees located to reduce heat in parking/plazas ___ pedestrian walkways on vehicular pavement ___ sidewalks for direct access from parking to entry/exit doors ___ micro-climates around doors using building configuration/canopies/landscaping	
	X	**1.14 HEAT ISLAND REDUCTION – ROOF** ___ high albeda (reflective) or green roof ___ flat roof 78 Solar Reflectance Index (SRI) ___ sloped roof SRI 29 > 2/12 pitch	____ ____ ____
X		**1.15 LIGHT POLLUTION REDUCTION** ___ meets city requirements – shield site-lighting X LED wall packs and/or canopy lights ___ Solar assisted site lighting	____ ____

2. WATER EFFICIENCY

INCLUDED	N/A		ALTERNATE
X		**2.1 LANDSCAPING – WATER USE REDUCTION** X high efficiency irrigation technology (zoned irrigation and water sensor) X native plant materials ___ use of captured rainwater ___ use of recycled wastewater	 ____ ____
	X	**2.2 LANDSCAPING – NO IRRIGATION** use captured rainwater, recycled wastewater, recycled greywater	____
X		**2.3 INNOVATIVE WASTEWATER TECHNOLOGY** X water conserving fixtures (water closets/urinals) ___ rooftop rainwater collection system channels water to indoor storage tanks for irrigation to front yard landscaping	____ ____
X		**2.4 BUILDING – WATER USE REDUCTION** X meet or exceed local codes ___ waterless urinals ___ sensor operated low-flow plumbing fixtures ___ timed infra/red water fixtures ___ water heater within 20' of point-of-use ___ tankless water heater	 ____ ____ ____ ____ ____

3. ENERGY & ATMOSPHERE

INCLUDED	N/A		ALTERNATE
	X	**3.1 COMMISSION BUILDING ENERGY SYSTEMS** (consultant to verify building energy systems are installed, calibrated and performing)	____
X		**3.2 MINIMUM ENERGY PERFORMANCE** building envelope, HVAC, lighting and other systems integrated for energy performance	
X		**3.3 REFRIGERANT MANAGEMENT** zero use of chloroflourocarbon (CFC) based refrigerants in HVAC systems	
	X	**3.4 OPTIMIZE ENERGY PERFORMANCE** computer simulation model used to assess energy performance & identify energy efficiency measures	____
	X	**3.5 ON-SITE RENEWABLE ENERGY** (on-site energy self-supply to offset energy cost) ___ geothermal ___ solar ___ wind	 ____ ____ ____
	X	**3.6 MEASUREMENT & VERIFICATION** owner established ongoing accountability of building energy over time	
	X	**3.7 GREEN POWER** owner engages in a multi-year renewable energy contract with the energy company	____

4. MATERIALS & RESOURCES

INCLUDED	N/A		ALTERNATE
X		**4.1 RECYCLABLES** plan designates an area for recycling	
	X	**4.2 REUSE EXISTING BUILDING** reuse existing walls/floors/roof	
	X	**4.3 REUSE NON-STRUCTURAL INTERIOR** reuse interior walls/doors/floor coverings and ceiling systems	
	X	**4.4 WASTE DIVERT – FROM LANDFILL** ___ designate waste location at site & haulers ___ consider recycling concrete/bricks/clean wood ___ glass/gypsum wallboard/carpet/acoustical tile ___ donation of materials	 ____ ____ ____
	X	**4.5 MATERIALS REUSE** use salvaged/refurbished/reused materials	____
X		**4.6 RECYCLED CONTENT** ___ use materials which can no longer be used for its intended purpose X Recycled Precast or Concrete Block Content	 ____
X		**4.7 REGIONAL MATERIALS** use materials that have been manufactured within 500 miles of the project site	
	X	**4.8 RAPIDLY RENEWABLE MATERIALS** (use products that are harvested from plants) agrifiber, linoleum, cork, wheatboard, strawboard, bamboo	____
X		**4.9 CERTIFIED WOOD** Forest Stewardship's Council (FSC) Certification Structural framing/dimensional lumber/flooring/doors & trim	

5. INDOOR ENVIRONMENTAL AIR QUALITY (HVAC Engineering Items)

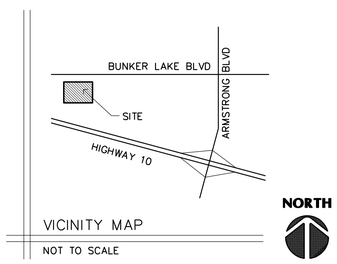
INCLUDED	N/A		ALTERNATE
X		**5.1 MINIMUM IAQ PERFORMANCE** HVAC engineer designed (IAQ) Indoor Air Quality to meet ASHRAE 62.1–2004 Sections 4–7	
X		**5.2 TOBACCO SMOKE CONTROL** floor plan designates smoking area	
	X	**5.3 OUTDOOR AIR DELIVERY MONITORING** HVAC engineer designed carbon dioxide and airflow measurement equipment	____
	X	**5.4 INCREASED VENTILATION** HVAC engineer designed increased breathing air ventilation 30% to all occupied spaces per ASHRAE Standard 62.1–2004	____
X		**5.5 IAQ MANAGEMENT PLAN DURING CONSTRUCTION** X contractor to protect HVAC system during construction X sequence installation of materials to avoid contamination ___ if permanent air handlers are used during construction, use filtration media (MERV) Minimum Efficiency Rating Value of 8 at each return air grille ___ replace all media immediately prior to occupancy	
	X	**5.6 IAQ MANAGEMENT PLAN BEFORE OCCUPANCY** HVAC engineer tested air contaminant levels	____
X		**5.7 LOW-EMITTING MATERIALS – ADHESIVES/SEALANTS** see finish schedule chart for low VOC criteria	
X		**5.8 LOW-EMITTING MATERIALS – PAINTS/COATINGS** see finish schedule chart for low VOC criteria	
X		**5.9 LOW-EMITTING MATERIALS – CARPET SYSTEMS** see finish schedule chart for low VOC criteria	
X		**5.10 LOW-EMITTING MATERIALS – COMPOSITE WOOD** see finish schedule chart for low VOC criteria	
	X	**5.11 INDOOR CHEMICAL & POLLUTANT CONTROL** HVAC engineer designed isolated exhaust systems for contaminants & high-level infiltration systems in air-handling units processing both return & supply air	
X		**5.12 LIGHTING SYSTEM CONTROLS** ___ maximize use of individual lighting controls X motion detecting light switches ___ task lighting	 ____
X	X	**5.13 THERMAL COMFORT DESIGN** HVAC engineer designed systems to perform to the comfort criteria of ASHRAE Standard 90.1, 2010	
	X	**5.14 THERMAL COMFORT VERIFICATION** owner to provide assessment of building's thermal comfort over time, & develop a plan for corrective action	____
X		**5.15 DAYLIGHT & VIEWS: DAYLIGHT FROM SPACES** X daylight & views into the occupied areas of the building X skylights/clerestory glazing ___ exterior and interior shading devices ___ high performance glazing	 ____ ____ ____
X		**5.16 DAYLIGHT & VIEWS: VIEWS OF SPACES** direct line of sight to the outdoors – glazing between 2'–6" and 7'–6" A.F.F. for all occupied spaces	

CONTRACTOR TO DIRECT HVAC ENGINEER TO MEET THE ABOVE CRITERIA

NOTE TO ALL DESIGN/BUILD CONTRACTORS AND THEIR SUB-CONTRACTORS:

THE DESIGN/BUILD CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL MECHANICAL, ELECTRICAL, PLUMBING, FIRE SPRINKLER, OR ANY OTHER DESIGN/BUILD SUB-CONTRACTOR'S DOCUMENTS AS PERTAINING TO THE WORK FOR THIS PROJECT. IT IS THE DESIGN/BUILD SUB-CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE DESIGN/BUILD CONTRACTOR OF ANY CONFLICTS WITH THE ARCHITECTURAL AND STRUCTURAL DOCUMENTS DUE TO SIZES, LOCATIONS, QUANTITIES, ROUGH-IN DIMENSIONS AND CODE INTERPRETATIONS. THE DESIGN/BUILD CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE ARCHITECT IMMEDIATELY OF ANY ARCHITECTURAL REVISIONS REQUIRED DUE TO THE COORDINATION OF EACH DESIGN/BUILD SUB-CONTRACTOR'S DOCUMENTS.

VICINITY MAP



VICINITY MAP

NOT TO SCALE

BUNKER LAKE INDUSTRIAL PARK
BUILDING #3

COMMERCIAL BUILDING CODE COMPLIANCE

GENERAL INFORMATION

A. PROJECT NAME: Bunker Lake Industrial Park (Building #3)
B. PROJECT LOCATION: ---
Ramsey, Minnesota
C. ZONING AND LAND USE: B-2, Business District

APPLICABLE CODES:

A. RAMSEY ZONING ORDINANCE	Current Edition
B. MINNESOTA STATE BUILDING CODE (MSBC) – INCLUDING –	2015 Edition
C. INT'L BUILDING CODE (W/ AMENDMENTS)	2012 Edition
D. INT'L FIRE CODE (W/ AMENDMENTS)	2012 Edition
E. INT'L MECHANICAL CODE (W/ AMENDMENTS)	2012 Edition
F. MINNESOTA PLUMBING CODE	2015 Edition
G. NATIONAL ELECTRICAL CODE (NEC)	2014 Edition
H. MINNESOTA STATE ENERGY CODE	2015 Edition
J. MINNESOTA STATE ACCESSIBILITY CODE	2015 Edition
K. MINNESOTA CONSERVATION CODE /EX BLDGS	2015 Edition

BUILDING CLASSIFICATION

A. OCCUPANCY GROUPS/ TYPE OF CONST (IBC Chpt 3 & IBC Chpt 6)
1. Tenant – Group B, F, or S
– Type of Construction – II-B
– Area – 60,800 s.f.
– Proposed Height – 28'–10", 1 Story
2. Mixed Occupancy (IBC 508)
Occupancy Groups Intended To Be Non-Separated
3. Incidental Uses (IBC 509)
– None

B. FIRE-RESISTANCE-RATED CONSTRUCTION
1. Building Elements (IBC Tables 601 & 602)

Element	Rating
Structural Frame	0 Hours
Exterior Bearing Walls	0 Hours
Interior Bearing Walls	0 Hours
Exterior Non-Bearing Walls	0 Hours
Interior Non-Bearing Walls	0 Hours
Floor Construction	0 Hours
Roof Construction	0 Hours

2. Exterior Wall Openings (IBC Table 705.8)
– Separation Distance Greater Than 30 Feet

Classification	Area of Opening
Unprotected	Not Required
Protected	Not Required

3. Fire Walls (IBC 706)
– Not Required –
4. Fire Barriers (IBC 707)
– Not Required –
5. Fire Partitions (IBC 708)
– Not Required –

C. ROOF AND INTERIOR FINISH REQUIREMENTS
1. Minimum Wall And Ceiling Finish Requirement (IBC Table 803.9)

Building Component	Finish Class
Vertical Exits/ Exit Passageways	Class B – Group B Class C – Group F and S
Exit Access Corridors/ Other Exit ways	Class C
Rooms and Enclosed Spaces	Class C

2. Minimum Roof Covering Classification (IBC Table 1505.1) = Class C
– (Contractor To Provide Class A Roof Assembly)

AUTOMATIC SPRINKLER REQUIREMENTS

A. AN NFPA 13 AUTOMATIC SPRINKLER SYSTEM IS PROVIDED THROUGHOUT THE BUILDING (IBC 903.3.1.1)
– Throughout The Building When the Fire Area Containing Group F-1, S-1 Exceeds 12,000 s.f., Or Exceeds 3 Stories, Or The Combined Fire Area Exceeds 24,000 s.f.

ALLOWABLE HEIGHT, ALLOWABLE AREA

A. ALLOWABLE HEIGHT (IBC Table 503)
(Group F1 Is The Most Restrictive Occupancy Group)
1. Group M, Type II-B
– 55'–0", 2 Stories + Sprinkler Increase (IBC 504.2) = 75'–0", 3 Stories
2. Height Check
– 1 Story < 3 Stories
– 28'–10" < 75'–0"

B. ALLOWABLE AREA (IBC Table 503)
(Group M Is The Most Restrictive Occupancy Group)
1. Group F1, Type II-B
– Tabular Area = 15,500 s.f.
– Frontage Increase (IBC 506.2)
$15{,}500 \times 2 \left(\frac{(1{,}020 \text{ Feet})}{(1{,}020 \text{ Feet})} - .25 \right) \times \frac{(30')}{30'}$ = 11,625 s.f.
– Sprinkler Increase (IBC 506.3)
Tabular Area x 3 = 46,500 s.f.
Per Floor = 73,625 s.f.
2. Area Check
– Whole Building Area Check
60,800/73,625 = 82.6% < 100%

MEANS OF EGRESS

A. DESIGN OCCUPANT LOAD (IBC Table 1004.1.2)
1. Total Occupants = To Be Determined
B. EXITS
1. Number Required (IBC 1015/ 1021) = 2
2. Number Accessible Required (IBC 1007) = 2
3. Arrangement (IBC 1015.2)
– Not Less Than 1/3 Overall Diagonal (Sprinklered Building)
4. Travel Distance Maximums
– Exit Access (IBC 1016) = 250'/ 300'
– Common Path of Egress (IBC 1014.3) = 100'
– Dead Ends (IBC 1018.4) = 50'
5. Sizing (The Greater of Two Conflicting Widths Shall Be Used)
– Design Egress Sizing (IBC 1005.3)
Stairways (Occ Load x .3) = N/A
Other Components (Occ Load x .2) = To Be Determined
– Stairways (IBC 1009.4) = 44"
– Corridors (IBC 1018.2) = 44"
– Exit Passageways (IBC 1023.2) = 44"
– Exit Doors (IBC 1008.1.1) = 32" Min Clear 48" Max Nom
6. Doors
– Swing (IBC 1008.1.2)
Side Hinged Swinging Out At Occupant Load Of 50 Or More
– Landings (IBC 1008.1.6)
Width Not Less Than Width of Door Or Stairway
Length in Direction of Travel Not Less Than 44"
– Thresholds (IBC 1008.1.7)
Max Height = 1/2" – 1:2 Beveled Edge If 1/4"–1/2"
– Door Arrangement (IBC 1008.1.8) 48" + Door Width Apart
– Lock or Latch (IBC 1008.1.9)
Operable From Inside Without Use of Knowledge or Keys.
Manually Operated Flush Bolts Permitted With Sprinkler System.
– Panic/ Fire Exit Hardware (IBC 1008.1.10)
Not Required At Exit/Exit Access Doors

PLUMBING FIXTURES

A. NUMBER FIXTURES REQUIRED (IBC 2902.1)
1. To Be Determined
B. LOCATION OF FIXTURES (IBC 2902.3.2)
– Not More Than 1 Story Above Or Below Regular Working Area
– Travel Distance Less Than 500 ft
C. SIGNAGE (IBC 2902.4)
– A Legible Sign For Each Sex Shall Be Provided Near The Entrance To The Toilet Facility

OTHER

A. ACCESSIBILITY (MN State Accessibility Code)
1. Building is Accessible
B. GUARDS (IBC 101.3)
1. 42" High Minimum Guards Shall Be Installed Where A Change In Levels Drops 30" Or More.
C. ROOF ACCESS (IMC 306.5)
1. 60" Ships Ladder To 8 s.f. Roof Hatch (Min Dim 1'–8") Provided –Provide 42" Guard If Opening Is Within 10' Of Roof Edge.
D. CONCEALED SPACES
1. Floors (IBC 718.3)
– Draftstops Not Required in Sprinklered Building
2. Attics (IBC 718.4)
– Draftstops Not Required in Sprinklered Building
E. VENTILATION
1. Attics (IBC 1203.2)
– Not Required
2. Under-Floors (IBC 1203.3)
– Not Required
F. ATTIC ACCESS (IBC 1209.2)
– Not Required
G. SAFETY GLAZING (IBC 2406)
1. Safety Glazing Shall Be Installed In Hazardous Locations As Specified In IBC 2406.4
H. RECYCLING SPACE (MSBC 1303.1500)
1. .001 x 60,800 s.f. = 61 s.f. Required
J. FIRE ALARM AND DETECTION SYSTEMS
1. Fire Alarm And Detection System Not Required (IBC 907.2)
2. If Required Provide Audible And Visible Alarm Notification Devices (IBC 907.5, NFPA 72)
K. SMOKE AND HEAT VENTS (IBC 910)
1. Required For Group F-1 or S-1 Occupancies With 50,000 s.f. of Undivided Area Unless an ESFR Sprinkler System Is Provided
L. FIRE PROTECTION FOR HIGH-PILED COMB. STORAGE (IFC Chpt 32)
1. Material Storage Height Potential 24'–0" Per Client
2. Commodity Class I – IV
3. Total High-Piled Area – To Be Determined
4. General Fire Protection and Life Safety Requirements

DEVELOPMENT TEAM

OWNER
PSD, L.L.C.
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Phone: 763-427-5955
Contact: Matt Kuker

CIVIL ENGINEER
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Phone: 763-755-1211
Contact: James Berthiaume

ENGINEER
STROH ENGINEERING
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Paia, HI 96779
Phone: 808-633-4744
Contact: Bernie Stroh

SHEET SCHEDULE

Sheet	Description
T1	Title Sheet
A1	Site Plan
A2	Floor Plan
A3	Roof Plan
A4	Door Types, Window Types, Wall Types
A5	Building Elevations
A6	Wall Sections
A7	Wall Sections
S1	Footing & Foundation Plan
S2	Roof Framing Plan
S3	Structural Details

ENVELOPE COMPLIANCE

ANSI/ASHRAE STANDARD 90.1–2010

Note: Compliance Is For Building Envelope Only. The Design–Build HVAC and Electrical Designers Must Submit Documentation Proving Compliance Based On The Equipment Being Installed.

GENERAL

A. Space Conditioning Category (5.1.2)
1. Nonresidential Conditioned Space
B. Climate (5.1.4)
1. Zone 6 – Southern Minnesota

COMPLIANCE PATH

A. Prescriptive Building Envelope Option (5.2)

MANDATORY PROVISIONS

A. Components Of The Building Envelope Shall Comply With Section 5.4
1. Insulation (5.4.1) Shall Comply With Section 5.8.1.1 – 5.8.1.9
2. Fenestration/ Door Performance (5.4.2) Shall Comply With Section 5.8.2
3. Air Leakage (5.4.3)
The Building Envelope Shall Contain An Air Barrier And Be Sealed At The Following Areas:
– Joints Around Fenestration And Door Frames
– Junctions Between Walls and Floors, Walls At Building Corners, Walls and Roofs or Ceilings
– Penetrations Of Utility Services At Walls, Floors, and Roofs
– Building Assemblies Used As Ducts Or Plenums
– Joints, Seams, Conn. Between Planes Or Changes In Air Barrier Materials
Fenestration and Doors – According To 5.4.3.2
Loading Dock Weatherseals – Required According To 5.4.3.3
Vestibules – Required at Building Entrances According To 5.4.3.4

PRESCRIPTIVE REQUIREMENTS

Table 5.5–6 Building Component	Maximum Assembly	Minimum Insulation	Proposed
ROOF: Entirely Above Deck	U–0.048	R–20 (ci)	R–30 (ci)
WALLS: Mass	U–0.080	R–13.3 (ci)	R–24 (ci)
S. O. G. FLOORS: Unheated	F–0.540	R–10.0	R–24
OPAQUE DOORS: Swinging	U–0.700		U–0.20
OPAQUE DOORS: Non–Swinging	U–0.500		U–0.147
FENESTRATION: 0–40% Glazing	U–0.450 (0.40 SHGC)		U–0.340

SUBMITTALS

A. Contractor To Provide Product Submittals If Requested By The Building Official

PRODUCT INFORMATION AND INSTALL. REQ.

A. Building Components Must Identify R–Values Or U–Values Clearly Labeled On The Product In Accordance With Section 5.8

LAMPERT ARCHITECTS
420 Summit Avenue
St. Paul, MN 55102
Phone:763.755.1211 Fax:763.757.2849
lampert@lampert-arch.com

ARCHITECT CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE
LEONARD LAMPERT
PRINT NAME
13669
LICENSE NO.
7/27/18
DATE

BUNKER LAKE INDUSTRIAL PARK
BUILDING #3
Ramsey, Minnesota

Copyright 2017
Leonard Lampert Architects, P.A.

Project Designer: JAMES B
Drawn By: JRB
Checked By: LL
Revisions

7/13/18	PRELIMINARY
7/27/18	ISSUE FOR PERMIT

TITLE SHEET

Sheet Number

T1

Project No. 180510–1

Filename: BUNKER LAKE INDUSTRIAL PARK\BUILDING #3\BUNKER LAKE #3–T1

CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

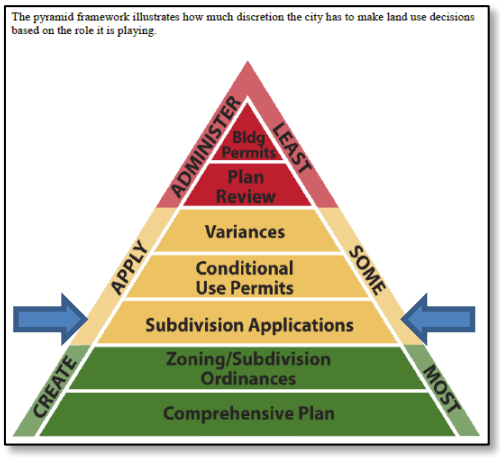
DATE	8/28/2018	**PROJECT ADDRESS**	SOUTHWEST CORNER OF BUNKER LAKE BLVD AND JACKEL STREET NW
PROJECT. TITLE	18-130: BUNKER LAKE SECOND ADDITION FINAL PLAT AND SITE PLAN REVIEW		
ESCROW #			
DEPARTMENT:	Community Development: Planning Division (Comprehensive Plan and Zoning Code)		
TECHNICAL REVIEWER:	Name: Eric Maass, Planning Consultant Email: EMaass@wsbeng.com		

Comments Requiring Plan Revisions:

1. Architectural plan sheets have been updated to indicate a 380 foot building width. Update all civil plan sheets accordingly.
2. Continuous sidewalk must be provided along south side of Bunker Lake Blvd within the site area as well as the western boundary along Jackel Street.
3. Color Building Elevations. Plan set indicated 5 different material colors.

General: The purpose of this file is to review a Final Plat and Site Plan for Bunker Lake Industrial Park Second Addition located in the Bunker Lake Industrial Park south of Bunker Lake Blvd and west of Armstrong Blvd. The Developer, PSD, LLC, has proposed to final plat one (1) lot which had previously been platted as Outlot A of Bunker Lake Industrial Park Addition. The Property has been formerly used as a gravel mine/borrow pit.

This case is being reviewed per Chapter 117, Article II entitled Zoning and Chapter 117, Article III entitled Subdivisions.



Comprehensive Plan/Zoning: The Comprehensive Plan guides the subject property for Business Park (BP) and is zoned E-3 Employment District. The proposed subdivision is consistent with the Business Park Comprehensive Plan guidance and the E-3: Employment zoning district.

Dimensional Standards for the E-3 Employment District: The following standards apply to subdivisions in the E-3 Employment District. Lot 1 has a lot size of 1.0 acres and a lot width of 200 feet. It appears that the subdivision meets all applicable dimensional standards.

Standard	Requirement
Minimum Lot Size	1.0 Acre
Minimum Lot Width	200 Feet
Minimum Front Yard Setback	35 Feet
Minimum Rear Yard Setback	25 Feet
Minimum Side Yard Setback	25 Feet
Building Height	65 Feet
Maximum Lot Coverage	45%

Lot 1 is proposed to be occupied by a 60,800 square foot and 31 foot 6 inch tall building that appears to be designed for light industrial or warehouse uses. Potential occupancy classifications listed on the plan set include B-Office, F-1, F-2 Manufacturing,

M-Showroom, and S-1, S-2 Storage. The building has eight (8) loading dock doors measuring 9 feet wide by 10 feet tall, eight (8) roll-up doors measuring 14 feet tall and 12 feet wide, and eight (8) pedestrian doors facing south. These doors are spread out in eight groupings with one type of each door indicating that building could have up to eight different businesses within the single building. Each of the eight tenant spaces would be 7,600 square feet. The north side (facing Bunker Lake Blvd) of the building would indicate a design for five tenants within the single building based on the number of front entrance doors. The east and west elevation each have one (1) pedestrian door in the center of the building.

Standard	Requirement	Lot 1
Minimum Lot Size	1.0 Acre	5.74 Acres
Minimum Lot Width	200 Feet	680.36 Feet
Minimum Front Yard Setback	35 Feet	67 Feet
Minimum Rear Yard Setback	25 Feet	140 Feet
Minimum Side Yard Setback	25 Feet	49 Feet
Building Height	65 Feet	31 Feet 6 Inches
Building Size	N/A	60,800 Square Feet
Maximum Lot Coverage	45%	24.3%

Streets/Access. Access to the front (north facing) of the site would be from two driveways stemming from Jackel Street. Access to the rear loading docks would be from one of two curb cuts off of a private roadway. The private roadway services the loading dock areas for the proposed building as well as a previously constructed.

Utilities/Wells. All new lots created by this subdivision will be served by city sewer and water, and plans have been submitted indicating the extensions. No well locations are shown as the property is proposed to be connected to city utilities. Building setbacks are shown on the site plan, and the drainage and utility easements are shown on Final Plat. Beyond the standard drainage and utility easement dedicated on Lot 1 of Bunker Lake Industrial Park Second Addition. Proposed fire hydrants are within the standard drainage and utility easements dedicated as part of the Final Plat request. Separately, stormwater easement may be required if the proposed infiltration basin is to be publicly maintained.

Development Fees. The Developer will be required to pay development fees consistent with the City's approved schedule of Rates and Charges. Provided below is an estimate of the applicable rates and charges. Actual rates and charges will be included in a future development agreement.

Fee	Amount	# of Acres	Total
Park Dedication	$4,300/acre	5.74	$24,682
Trail Development	$1,300/acre	5.74	$7,462
Water Trunk	$6,131/acre	5.74	$35,191
Water Lateral	$6,692/acre	5.74	$38,412
Sanitary Sewer Trunk	$3,391/acre	5.74	$19,464
Sanitary Sewer Lateral	$3,563/acre	5.74	$20,451
Stormwater Management	$4,855/acre	5.74	$27,867

Sidewalks/Trail. A sidewalk should be provided along the east side of Jackal Street and south side of Bunker Lake Blvd. There is currently a sidewalk located on the north side of Bunker Lake Blvd. No other sidewalks and/or trail or trails are planned for this area.

Natural Resource Inventory (NRI). The NRI indicates that the land included in this proposed development is not located in an area considered to be either an exceptional, high, moderate, or low area of natural quality. In addition, the area is not a part of the Anoka County Greenway Corridor or indicated by the National Wetland Inventory (NWI) to contain any wetlands.

Landscaping. Please refer to the landscaping review memo dated August 28, 2018.

Topsoil. Each individual lot shall have four (4) inches of topsoil meeting the City's topsoil specification applied to all disturbed areas not improved with impervious surfacing. It is strongly encouraged to limit land disturbance on each lot to limit the quantity of topsoil required. A topsoil inspection is required ***prior*** to landscaping being installed and copies of the load tickets are required as well. This is reviewed at time of Building Permit Application and request for Certificate of Occupancy for each individual lot.

Lighting. Plans show Cobra-style street lighting and downcast lighting attached to the proposed building. This style of downcast lighting is consistent with zoning.

Building Elevations. Color building elevations have been requested as additional information. Generally speaking, the black and white elevations provided as part of the current submittal appear to meeting zoning district requirements.

Parking/loading areas. Per the city code, one parking stall is required for every 300 square feet of office space or one parking stall per 1,000 square feet of industrial space. The site plan shows a 60,800 square foot building with 125 parking stalls, six (6) of which are shown as handicapped stalls. 100% industrial uses would require a total of 60 spaces whereas 100% office use would require a total of 203 parking spaces. The 125 proposed spaces is more than is required for industrial but less than for office. Staff anticipates a mixture of office/warehouse space and as such it is Staff's opinion that the proposed number of parking spaces is sufficient.

Septic/Drainfield. The current plan proposes connection to city utility services as such, no septic systems or drainfields are proposed.

Trash Enclosure. Exterior trash enclosure to be constructed of 8" rockface concrete block to match principal structure. Block will be capped with a metal cap. Doors of enclosure are proposed to be vertical composite wood siding over tube steel door frames.

Other comments. None.

Recommendation. City Staff is recommending that the City Council approve the Final Plat for the Bunker Lake Industrial Park Addition as well as Site Plan approval, with the considerations listed in this staff report, contingent upon review and approval of the civil engineering plan by the City Engineer.

Next Steps. The developer will be required to enter into a Development Agreement with the City to ensure the timely construction of required improvements. The Development Agreement will also require a financial surety in the amount of 125% of the cost of required improvements. The financial surety shall be in the form of a Letter of Credit or cash escrow only. The Development Agreement will also require an Engineering Inspection Fee of 5% of the cost of required improvements. The escrow must be in the form of a cash escrow. The City will prepare a draft Development Agreement for your review once an engineer's estimate has been provided by the Applicant.

CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

DATE	AUGUST 28, 2018	**PROJECT ADDRESS**	TBD
PROJECT. TITLE	BUNKER LAKE INDUSTRIAL PARK LOT 3		
ESCROW #	116486		
DEPARTMENT:	Community Development: Planning Division (Landscape Plan & Environmental Resources)		
TECHNICAL REVIEWER:	Name: Chris Anderson, City Planner Phone: 763-433-9817 Email: canderson@cityoframsey.com		

The proposed project is on what is presently Outlot A, Bunker Lake Industrial Park Addition and includes a plat to create a buildable lot. The property is in the E-3 Employment District and the standards from City Code Section 117-124 are applicable.

We offer the following comments regarding the Landscape Plan, prepared by Brodsho Consulting and dated July 16, 2018:

Sheet 7:

- One tree per fifty (50) lineal feet of site perimeter or one tree per 1,000 square feet of building footprint, whichever is greater, is required. One tree for every ten (10) parking stalls is also required. Based on the square footage of the building footprint and the number of parking stalls, a total of seventy-one (71) trees are required. However, as noted later in this review, reforestation is required and the additional proposed trees will help satisfy that requirement.
- One shrub per thirty (30) lineal feet of site perimeter or one shrub per 300 square feet of building footprint, whichever is greater, is required. The building footprint is 59,200, which requires 197 shrubs. Additional shrubs must be incorporated into the Landscape Plan to comply with this standard.
- Use of seed rather than sod internal to the site is acceptable but does require City Council approval. The proposed seed mix, which consists of several native prairie grasses, is acceptable to City Staff. All boulevard areas shall be finished with sod.

Sheet 8:

- Add Planting Note specifying that all areas, including boulevards, not otherwise improved with impervious surfaces shall receive four (4) inches of topsoil meeting the City's topsoil specification. This includes boulevard areas between property boundaries and streets. Copies of the load tickets shall be provided to the City and a topsoil inspection shall be completed prior to installation of any landscaping.
- Update the Tree Planting Detail to specify that the top 1/3 to 1/2 of the wire basket shall also be removed.

- Add note stating that any deviation from the approved Final Plant List shall require approval of the City prior to installation.
- In-ground irrigation system details must be provided. Note that the system must include some form of water efficient technology (above and beyond standard rain sensor). For example, this could be a smart controller with soil moisture sensors. This must be specified on the plan sheet.
- Update Plant List to specify that shrubs must be 24 inches in size at time of planting (this is in the Planting Notes but should be included in the Plant List too).
- Add tally of total number of new tree inches being planted. Reforestation was required for the overall Bunker Lake Industrial Park due to the amount of tree removal during initial mass grading. The tally will help track progress toward the reforestation requirements.

The Developer and City still need to memorialize an agreement as to how and when the required inches of reforestation will be addressed (due to the removal of all trees that were on the entire property during mass grading). As was discussed at a meeting on November 20, 2017, the preferred approach is to 'assign' a certain number of reforestation inches per acre of remaining land. Our City Attorney is working on drafting this Reforestation Agreement.

Based on the submitted plans, 2,528 inches of new trees are required to satisfy the reforestation standard (again, across the entire forty-five [45] acres). The base landscaping requirements are applied toward the reforestation calculation. Additionally, as was agreed upon, the 'salvaged and donated trees' to the Anoka Conservation District (ACD) are also being credited toward the reforestation requirements. The proposed landscaping for Lots 1 & 2, around the stormwater pond, and the streetscape equal 473 inches of new trees. A total of 532 diameter inches of existing evergreen trees were donated to the ACD for shoreline stabilization projects. Approximately 208 inches of new trees are proposed with this project. Thus, a total of 1,315 inches of reforestation are still required across the Business Park [2,528 existing inches – (473 proposed inches + 532 inches donated to ACD + 208 proposed inches for Building 3) = 1,315 inches]. Ultimately, this agreement requires approval by City Council and shall be recorded against all impacted lands. The remaining reforestation can be satisfied by additional plantings and/or a cash payment equal to $125 per inch or some combination thereof.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION # 18-197

RESOLUTION GRANTING DEVELOPMENT AGREEMENT APPROVAL OF BUNKER LAKE INDUSTRIAL PARK SECOND ADDITION

WHEREAS, PSD, LLC, hereafter referred to as "Developer", properly received Final Plat and Site Plan approval of the following described property located in the City of Ramsey:

Outlot A, Bunker Lake Industrial Park, Anoka County, Minnesota

(the 'Subject Property');

WHEREAS, the CITY requires that the DEVELOPER enter into a Development Agreement with the CITY to ensure the timely installation of required improvements; and

WHEREAS, the DEVELOPER desires to assign obligations for the required public infrastructure to PSD, LLC, obligations for Lot 1, Block 1, Bunker Lake Industrial Park Second Addition to BLIP III, LLC.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby grants Development Agreement approval for Bunker Lake Industrial Park Second Addition with PSD, LLC and authorizes the Mayor and City Administrator to sign on behalf of the City.
2) That the Ramsey City Council hereby grants Development Agreement approval for Lot 1, Block 1, Bunker Lake Industrial Park Second Addition with BLIP III, LLC and authorizes the Mayor and City Administrator to sign on behalf of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of September, 2018

_____
Mayor

ATTEST:

_____
City Clerk

BUNKER LAKE INDUSTRIAL PARK SECOND ADDITION

CITY OF RAMSEY
COUNTY OF ANOKA
SEC. 29, T. 32, R. 25

KNOW ALL PERSONS BY THESE PRESENTS: That PSD, LLC, a Minnesota limited liability company, owner of the following described property:

Outlot A, BUNKER LAKE INDUSTRIAL PARK ADDITION, according to the recorded plat thereof, Anoka County, Minnesota

Has caused the same to be surveyed and platted as BUNKER LAKE INDUSTRIAL PARK SECOND ADDITION and does hereby dedicate to the public for public use the drainage and utility easements as created by this plat.

In witness whereof said PSD, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

SIGNED: PSD, LLC

By _____, Chief Manager
Pamela S. Deal

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20_____ by Pamela S. Deal, Chief Manager of PSD, LLC, a Minnesota limited liability company.

_____ _____
Notary Public, _____ Notary Printed Name

My commission expires _____

SURVEYOR'S CERTIFICATE

I Brian R. Person do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20___.

_____
Brian R. Person, Licensed Land Surveyor
Minnesota License No. 49138

STATE OF MINNESOTA
COUNTY OF ANOKA

This instrument was acknowledged before me this _____ day of _____, 20___ by Brian R. Person.

_____ _____
Notary Public, Minnesota. Notary Printed Name

My commission expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of BUNKER LAKE INDUSTRIAL PARK SECOND ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By : _____, Mayor

By : _____, Clerk

ANOKA COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

_____
Charles F. Gitzen
Anoka County Surveyor

ANOKA COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20___.

_____
Property Tax Administrator

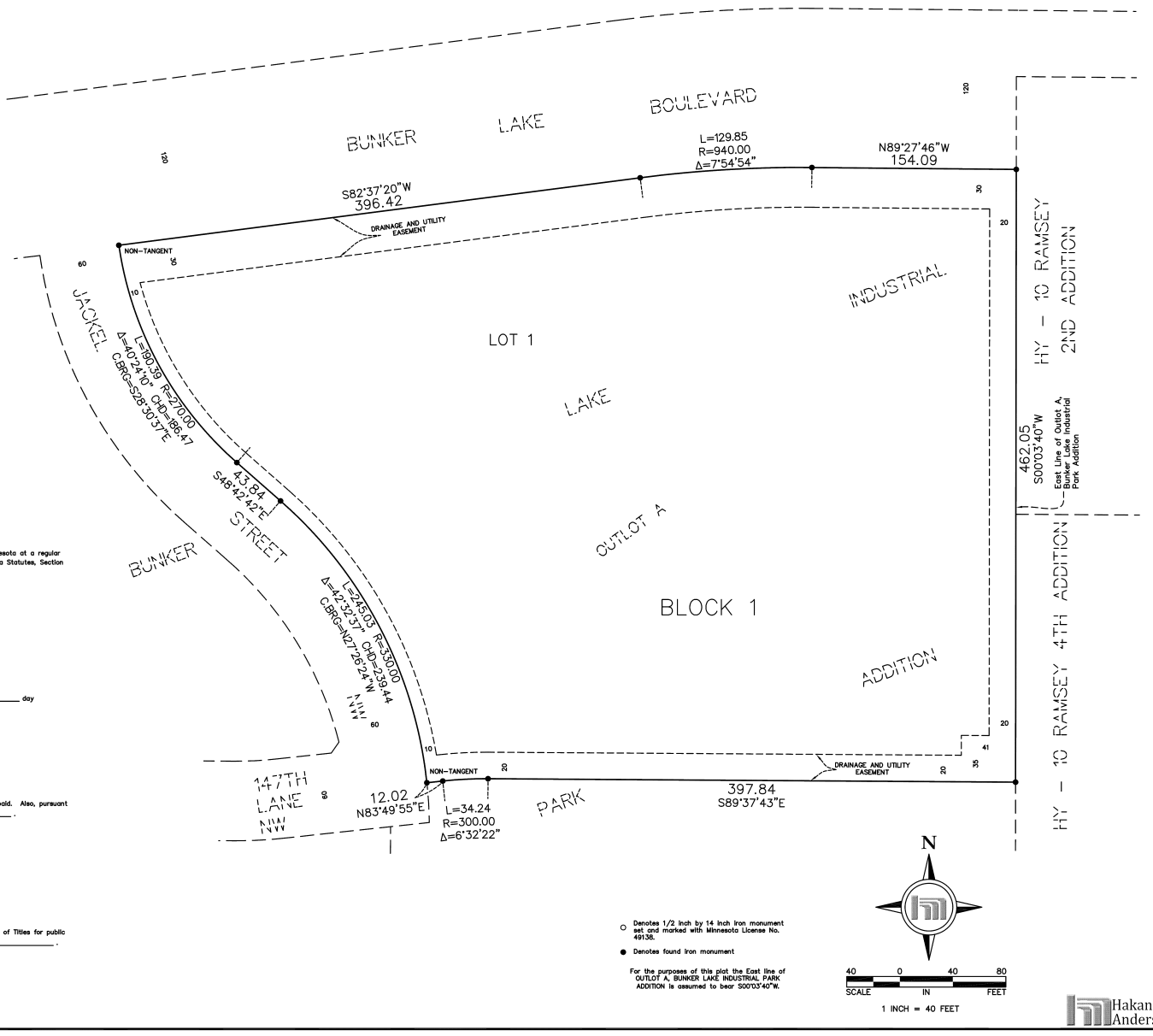
By_____, Deputy

ANOKA COUNTY RECORDER/REGISTRAR OF TITLES
County of Anoka, State of Minnesota

I hereby certify that this plat of BUNKER LAKE INDUSTRIAL PARK SECOND ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20___, at_____o'clock___.M. and was duly recorded as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy



○ Denotes 1/2 inch by 14 inch iron monument set and marked with Minnesota License No. 49138.

● Denotes found iron monument

For the purposes of this plat the East line of OUTLOT A, BUNKER LAKE INDUSTRIAL PARK ADDITION is assumed to bear S00°03'40"W.

Hakanson Anderson

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR BUNKER LAKE INDUSTIRAL PARK SECOND ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this 25th day of September, 2018 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and PSD, LLC, a limited liability corporation under the laws of the State of Minnesota (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as Bunker Lake Industrial Park Second Addition (the "Plat").

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

   c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S**

execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Hakanson Anderson, dated July 18, 2018. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Street traffic control signals.
h. Lot grading.
i. Trail development.
j. Sidewalks.
k. Electricity (within one-fourth mile).
l. Phone (within one-fourth mile).
m. Natural gas (within one-fourth mile).
n. Boulevard sodding.
o. Water shut off boxes.
p. Landscaping

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for

a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 6 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II **CITY** Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Street lights per agreement with Connexus Energy
    b. Installation of survey monumentation.

    (the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

    PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Required Private Improvements. The private improvements the PERMITTEE will construct or install are as follows:

    a. Sanitary sewer
    b. Water
    c. Storm drainage facilities

d. Stormwater maintenance
e. Parking lot
f. Concrete curb and gutter
g. Lot grading
h. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($1,177,417.50),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

13. Inspection Fees for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($47,096.70)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$235,483.50**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

15. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

16. Payment of Development Fee's. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Light as well as Street Light Operation and Maintenance Fees.

17. Requirements for Building and Occupancy Permits.

a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, and operational (including utility extensions in Bunker Lake Boulevard and Puma Street) and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

18. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any

and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

19. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY**'**S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes

along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
PSD, LLC
Attn: Matt Kuker
7533 Sunwood Dr. NW
Ramsey, MN 55303

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

PSD, LLC

By:_____, Matt Kuker
Its: Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Matt Kuker, Manager of Bunker Lake Industrial Park Second Addition of PSD, LLC, a Minnesota Corporation a limited liability company, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Acting Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2018, by Acting Mayor John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

Outlot A, Bunker Lake Industrial Park, Anoka County, Minnesota

- Or upon recording-

Lot 1, Block 1, Bunker Lake Industrial Park Second Addition, Anoka County, Minnesota

EXHIBIT B

Fees Payable to the City

City of Ramsey

2018 Commercial/Industrial Development Fee Calculator

	Units	Unit Type	Unit Price	Total	Notes
Park Dedication and Trail Development					
Park Dedication					
Commercial		per acre	*$5,000*	$0	
Industrial	5.74	per acre	*$4,200*	$24,108	
Trail Development	5.74	per acre	*$1,200*	$6,888	
Subtotal Park and Trail Development				***$30,996***	
Water and Sewer Fees					
Water Trunk (Connection)	5.74	per acre	*$6,441*	$36,971	
Sanitary Sewer Trunk (Connection)	5.74	per acre	*$3,476*	$19,952	
Subtotal Water and Sewer Fees				***$56,924***	
Stormwater Management Fees					
Stormwater Management	5.74	per acre	*$4,714*	$27,058	
Subtotal Stormwater Management				***$27,058***	

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 8.**

Meeting Date: 09/25/2018

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #18-198 Approving Grading Agreement, Development Agreement, Warranty Deed and Right of Re-Entry for Cottages at the COR (17-162); Case of Centra North, LLC

Purpose/Background:

Cottages at the COR received preliminary plat approval on June 26, 2018 and Final Plat approval on September 11, 2018 from the City Council. The City requires the developer enter a development agreement with the City, and this shall serve as a resolution for said document.

Staff has worked to edit the development agreement to fit the project, and the developer has agreed to sign the agreement. The developer is currently working to purchase the property from the City of Ramsey and will also have to enter into a Right to Re-Entry Agreement, and a Shared Access Agreement with the adjacent Home Owner's Association (Symphony at Town Center) to agree on maintenance of shared private roads.

The City of Ramsey is selling the subject property to Centra North, LLC (a commonly held LLC as Centra Homes, LLC who previously made the application). Attached is a warranty deed for the subject property.

Notification:

No notification is required for a development agreement, grading agreement, or warranty deed.

Funding Source:

The applicant is responsible for all costs associated with this project.

Recommendation:

Staff recommends approval of Resolution 18-198 approving the Grading Agreement, Development Agreement, Right of Re-Entry, and Warranty Deed for Cottages at the COR.

Action:

Motion to approve Resolution 18-198 Approving the Grading Agreement, Development Agreement, Right of Re-Entry, and Warranty Deed for Cottages at the COR.

Attachments

Grading Agreement

Development Agreement

Centra North LLC Right of Re-Entry Agreement
Centra North LLC Limited Warranty Deed
Resolution 18-198

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	09/20/2018 02:21 PM
Tim Gladhill	Tim Gladhill	09/20/2018 02:26 PM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:50 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/12/2018 02:27 PM
Final Approval Date: 09/20/2018		

CITY OF RAMSEY
PRELIMINARY GRADING AGREEMENT FOR COTTAGES AT THE COR

This Agreement (hereinafter the "Agreement") is dated this _____ day of _____, 2018 and is by and between the CITY OF RAMSEY, a Minnesota municipal corporation (the "CITY") and CENTRA NORTH, LLC, a limited liability corporation under the laws of Minnesota (the "PERMITTEE").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as Cottages at The COR (the "Plat").

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by _____, dated _____. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Grading

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of

the **CITY'S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II **CITY** Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Not applicable at this time.

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($_____.00),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

12. Inspection Fees for the Stage I Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($_____.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.

13. Warranty for Stage I and Stage II Improvements. The section is intentionally omitted.

14. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

15. Payment of Development Fee's. This section is intentionally omitted.

16. Requirements for Building and Occupancy Permits.

    a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

    b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, and operational and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

17. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

    a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies

the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

18. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing

period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Centra North, LLC
Attn: Dale R. Wills
11460 Robinson Drive NW
Coon Rapids, MN 55433

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

CENTRA NORTH, LLC

By:_____, Dale R. Wills
Its: Managing Member

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Dale R. Wills, Managing Member of Centra North, LLC, a limited liability corporation under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Acting Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2018, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

All that part of Outlot B, Ramsey Town Center 2nd Addition, Anoka County, Minnesota which lies easterly of the easterly line of Block 1, Ramsey Town Center 7th Addition, and its southerly extension.

Or Upon Recording:

Lots 1 - 10, Block 1
Lots 1 - 6, Block 2
Lots 1 - 9 , Block 3
Lots 1 - 6, Block 4
Lots 1 - 9, Block 5
Outlots A, B & C all in Cottages at the COR, Anoka County

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR COTTAGES AT THE COR

This Agreement (hereinafter the "Agreement") is dated this _____ day of _____, 2018 and is by and between the CITY OF RAMSEY, a Minnesota municipal corporation (the "CITY") and CENTRA NORTH, LLC, a limited liability corporation under the laws of Minnesota (the "PERMITTEE").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as Cottages at The COR (the "Plat").

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by _____, dated _____. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Street traffic control signals.
h. Lot grading.
i. Trail development.
j. Sidewalks.
k. Electricity (within one-fourth mile).
l. Phone (within one-fourth mile).
m. Natural gas (within one-fourth mile).
n. Boulevard sodding.
o. Water shut off boxes.
p. Landscaping

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I

Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II **CITY** Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Street lights per agreement with Connexus Energy
    b. Installation of survey monumentation.

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Required Private Improvements. The private improvements the PERMITTEE will construct or install are as follows:

    a. Sanitary sewer

b. Water
c. Storm drainage facilities
d. Stormwater maintenance
e. Parking lot
f. Concrete curb and gutter
g. Lot grading
h. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($625,000.00),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

13. Inspection Fees for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($25,000.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$125,000.00**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

15. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

16. Payment of Development Fee's. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Light as well as Street Light Operation and Maintenance Fees.

17. Requirements for Building and Occupancy Permits.

a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, and operational and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

18. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any

and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

19. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes

along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Centra North, LLC
Attn: Dale R. Wills
11460 Robinson Drive NW
Coon Rapids, MN 55433

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

CENTRA NORTH, LLC

By:_____, Dale R. Wills
Its: Managing Member

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Dale R. Wills,, Managing Member of Centra North, LLC, a limited liability corporation under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Acting Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2018, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

All that part of Outlot B, Ramsey Town Center 2nd Addition, Anoka County, Minnesota which lies easterly of the easterly line of Block 1, Ramsey Town Center 7th Addition, and its southerly extension.

Or Upon Recording:

Lots 1 - 10, Block 1
Lots 1 - 6, Block 2
Lots 1 - 9 , Block 3
Lots 1 - 6, Block 4
Lots 1 - 9, Block 5
Outlots A, B & C all in Cottages at the COR, Anoka County

EXHIBIT B

Fees Payable to the City

City of Ramsey
2018 Residential Development Fee Calculator

	Units	Unit Type	Unit Price	Total	Notes
Park Dedication and Trail Development					
Park Dedication					
0-12 Units per acre; or	40	per unit	*$3,000*	$120,000	
12-19 Units per acre; or		per unit	*$2,775*	$0	7.5% Density Bonus
20+ Units per acre; or		per unit	*$2,550*	$0	15% Density Bonus
Assisted Living		per acre	*$5,000*	$0	
Trail Development	40	per unit	*$1,000*	$40,000	
Subtotal Park and Trail Development				***$160,000***	
Water and Sewer Fees					
Water Trunk (Connection)	40	per unit	*$1,763*	$70,520	
Sanitary Sewer Trunk (Connection)	40	per unit	*$1,183*	$47,320	
Subtotal Water and Sewer Fees				***$117,840***	
Stormwater Management Fees					
Stormwater Management	40	per unit	*$487*	$19,480	
Subtotal Stormwater Management				***$19,480***	

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on _____, 2018, by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Centra North, LLC**, a Minnesota Limited Liability Company ("Buyer").

Recitals

A. On _____, 2018, Seller conveyed title of the following Property to Buyer:

   Lots 1 through 10, Block 1, Lots 1 through 6, Block 2, Lots 1 through 9, Block 3, Lots 1 through 6, Block 4, Lots 1 through 9, Block 5, and Outlots A, B and C, COTTAGES AT THE COR

B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.

C. As indicated in the Purchase Agreement between the City of Ramsey and Centra Homes LLC, dated February 13, 2018, Section 29, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the

Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

a. Buyer must obtain certificates of occupancy for the construction of fifteen (15) single family homes pursuant to the following schedule:

Construction Deadline Schedule:
Five (5) certificates of occupancy by October 1, 2019
Five (5) certificates of occupancy by October 1, 2020
Five (5) certificates of occupancy by October 1, 2021

3. Seller may impose a separate penalty of $5,000.00 against the Property if the certificate of occupancy is not obtained, for each of the 15 single family homes, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.

4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

5. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY

By: _____
John LeTourneau, Acting Mayor

By: _____
Kurtis G. Ulrich, City Administrator

This instrument was acknowledged before me on _____, 2018, by John Letourneau and Kurtis G. Ulrich as Acting Mayor and City Administrator, respectively, of the City of Ramsey, Minnesota.

_____
Notary Public

BUYER: Centra North, LLC, a Minnesota Limited Liability Company.

By: _____
Dale Wills, Managing Member

This instrument was acknowledged before me on _____, 2018, by Dale Wills, Managing Member of Centra North, LLC.

_____
Notary Public

This instrument drafted by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402
(612) 339-0060
(JJL)

(Top 3 inches reserved for recording data)

LIMITED WARRANTY DEED
Business Entity to Business Entity

eCRV number:

DEED TAX DUE: $ DATE: _____, 2018

FOR VALUABLE CONSIDERATION, the City of Ramsey, a municipal corporation under the laws of Minnesota ("**Grantor**"), hereby conveys and quitclaims to Centra North, LLC a limited liability company under the laws of Minnesota ("**Grantee**"), real property in Anoka County, Minnesota, legally described as follows:

Lots 1 through 10, Block 1, Lots 1 through 6, Block 2, Lots 1 through 9, Block 3, Lots 1 through 6, Block 4, Lots 1 through 9, Block 5, and Outlots A, B and C, COTTAGES AT THE COR

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto.

Grantor warrants that Grantor has not done or suffered anything to encumber the property.

Check applicable box:

☒ The Seller certifies that the Seller does not know of any wells on the described real property.

☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: **[…]**.)

☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

City of Ramsey, Minnesota

By: _____
John LeTourneau
Its: Acting Mayor

By: _____
Kurtis G. Ulrich
Its: City Administrator

State of Minnesota, County of Anoka

This instrument was acknowledged before me on _____, 2018, by John LeTourneau as Acting Mayor and by Kurtis G. Ulrich as City Administrator of the City of Ramsey.

(Stamp)

_____
(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:

Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402
(612) 339-0060
(JJL)

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

Centra North, LLC
11460 Robinson Drive N.W.
Coon Rapids, MN 55433

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #18-198

RESOLUTION APPROVING GRADING AGREEMENT, DEVELOPMENT AGREEMENT, RIGHT OF RE-ENTRY AGREEMENT, AND WARRANTY DEED RELATED TO COTTAGES AT THE COR

WHEREAS, Centra North, LLC, hereafter referred to as "Developer," properly applied for Final Plat approval of the following described property located in the City of Ramsey:

> All that part of Outlot B, Ramsey Town Center 2nd Addition, Anoka County, Minnesota which lies easterly of the easterly line of Block 1, Ramsey Town Center 7th Addition, and its southerly extension.
>
> (the 'Subject Property');

WHEREAS, the City of Ramsey held a public workshop for the Cottages at the COR on February 1, 2018; and

WHEREAS, the City of Ramsey received a sketch plan for Cottages at the COR from the Developer on February 6, 2018; and

WHEREAS, the Ramsey Environmental Policy Board (EPB) reviewed the sketch plan on February 26, 2018; and

WHEREAS, the Planning Commission reviewed the sketch plan on March 1, 2018, and;

WHEREAS, on June 7, 2018, the Ramsey Planning Commission conducted a public hearing regarding the proposed preliminary plat and recommended approval of the preliminary plat; and

WHEREAS, the City Council approved the preliminary plat for Cottages at the COR on June 26, 2018, and

WHEREAS, the Applicant submitted an application for Final Plat approval on August 21, 2018; and,

WHEREAS, Centra North, LLC, and Centra Homes, LLC, are held under common control, and Centra Homes, LLC, was the initial applicant; and

WHEREAS, the City Council approved the Final Plat request on September 11, 2018.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council approves the following agreements related to Cottages at the COR in accordance with relevant City Codes and authorizes the Mayor and City Administrator (or his/her designee) to sign on behalf of the City, subject to final review by the City Attorney as to legal form:

    a) Grading Agreement
    b) Development Agreement
    c) Right of Re-Entry Agreement
    d) Warranty Deed

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of September, 2018

_____
Acting Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 9.**

Meeting Date: 09/25/2018

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #18-202 Authorizing Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project 18-05 Bunker Lake Blvd and Puma Street

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected and completed work and recommends partial payment to Douglas-Kerr Underground, LLC. for Improvement Project 18-05, Bunker Lake Boulevard and Puma Street Improvements in the amount of $357,986.74.

Action:

Motion to adopt Resolution #18-202 authorizing partial payment to Douglas-Kerr Underground, LLC. for Improvement Project 18-05, Bunker Lake Boulevard and Puma Street Improvements in the amount of $357,986.74.

Attachments

Pay Res 18 202

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/19/2018 01:09 PM
Tim Gladhill	Tim Gladhill	09/20/2018 07:39 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:56 PM
Form Started By: Marsha Weidner		Started On: 09/18/2018 10:46 AM
Final Approval Date: 09/20/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-202

RESOLUTION APPROVING PARTIAL PAYMENT TO DOUGLAS-KERR UNDERGROUND, LLC FOR BUNKER LAKE BOULEVARD AND PUMA STREET PAVEMENT IMPROVEMENTS, IMPROVEMENT PROJECT #18-05

WHEREAS, in 2006, Bunker Lake Boulevard was extended west of Armstrong Boulevard and Puma Street was constructed between Bunker Lake Boulevard and Alpine Drive, portions of which were constructed using temporary pavement sections; and

WHEREAS, sanitary sewer and watermain improvements were recently completed along the west end of Bunker Lake Boulevard, east of its intersection with Puma Street, and along the south end of Puma Street, north of Bunker Lake Boulevard; and

WHEREAS, the streets above and along the utility improvements require reconstruction or replacement to support current and future development along these streets; and

WHEREAS, pursuant to Ramsey City Council resolution #17-12-316, adopted December 12, 2017, Bolton & Menk, Inc. was designated as the engineer for this improvement and was ordered to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #18-080, adopted May 8, 2018, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #18-112, adopted June 12, 2018, the bid of Douglas Kerr Underground, LLC of Mora, Minnesota, in the amount of $923,458.23 for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, was accepted, and the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, as of September 25, 2018 $0 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC for Improvement Project #18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of $357,986.74.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Douglas-Kerr Underground, LLC for Improvement Project #18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of $357,986.74.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 25, 2018.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September, 2018.

_____
Acting Mayor

ATTEST:

_____
City Clerk

CONTRACTOR'S PAY REQUEST **BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS** **CITY OF RAMSEY, MN** **BMI R16.115858**	**DISTRIBUTION:** CONTRACTOR (1) OWNER (1) ENGINEER (1) BONDING CO. (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$923,458.23
TOTAL, COMPLETED WORK TO DATE	$376,828.15
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$376,828.15
RETAINED PERCENTAGE (5%)	$18,841.41
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$357,986.74
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	$357,986.74

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Douglas-Kerr Underground, LLC
2142 330th Ave
Mora, MN 55051

By _____ Manager
Name Title

Date 9-14-18

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 7533 SUNWOOD DRIVE, SUITE 206, RAMSEY, MN 55303

By _____, PROJECT MANAGER
KEVIN P. KIELB, P.E.

Date 9/14/2018

APPROVED FOR PAYMENT:
OWNER: CITY OF RAMSEY

By _____ City Engineer 9/17/18
Name Title Date

And _____
Name Title Date

PARTIAL PAY ESTIMATE NO. 1

BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS
CITY PROJECT # 18-05
CITY OF RAMSEY, MN
BMI R16.115858

WORK COMPLETED THROUGH August 31, 2018

ITEM NO.		DESCRIPTION	UNIT	UNIT PRICE	CONTRACT BID QUANTITY	CONTRACT BID AMOUNT	PREVIOUS ESTIMATE QUANT	PREVIOUS ESTIMATE AMOUNT	COMPLETED TO DATE QUANT	COMPLETED TO DATE AMOUNT
1	2021.501	MOBILIZATION	LUMP SUM	$57,311.00	1	$57,311.00		$ -	0.5	$ 28,655.50
2	2101.501	CLEARING AND GRUBBING	LUMP SUM	$2,000.00	1	$2,000.00		$ -	1	$ 2,000.00
3	2102.503	PAVEMENT MARKING REMOVAL	LIN FT	$1.00	250	$250.00		$ -		$ -
4	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	$625.00	1	$625.00		$ -	1	$ 625.00
5	2104.502	REMOVE SIGN	EACH	$65.00	10	$650.00		$ -		$ -
6	2104.502	SALVAGE HYDRANT & VALVE	EACH	$499.50	1	$499.50		$ -	1	$ 499.50
7	2104.503	REMOVE PIPE CULVERTS	LIN FT	$15.85	32	$507.20		$ -		$ -
8	2104.503	REMOVE CURB AND GUTTER	LIN FT	$4.70	174	$817.80		$ -	174	$ 817.80
9	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	$10.50	85	$892.50		$ -	85	$ 892.50
10	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	$3.35	4491	$15,044.85		$ -	4491	$ 15,044.85
11	2104.518	REMOVE CONCRETE PAVEMENT	SQ YD	$7.40	59	$436.60		$ -		$ -
12	2105.507	COMMON EXCAVATION (P)	CU YD	$14.15	6505	$92,045.75		$ -	6000	$ 84,900.00
13	2105.507	SUBGRADE EXCAVATION	CU YD	$5.25	200	$1,050.00		$ -		$ -
14	2105.507	SELECT GRANULAR BORROW (CV)	CU YD	$5.25	200	$1,050.00		$ -		$ -
15	2105.601	SITE GRADING	LUMP SUM	$2,714.00	1	$2,714.00		$ -	0.75	$ 2,035.50
16	2118.507	AGGREGATE SURFACING (CV) CLASS 5	CU YD	$39.15	45	$1,761.75		$ -		$ -
17	2211.509	AGGREGATE BASE (LV) CLASS 5 MODIFIED	TON	$12.55	8895	$111,632.25		$ -	4000	$ 50,200.00
18	2360.509	TYPE 9.5 WEARING COURSE MIX (2,B) (SPWEA240B)	TON	$86.00	110	$9,460.00		$ -		$ -
19	2360.509	TYPE 12.5 WEARING COURSE MIX (3,C) (SPWEB340C)	TON	$64.50	2360	$152,220.00		$ -		$ -
20	2360.509	TYPE 12.5 NON WEARING COURSE MIX (3,B) (SPNWB330B)	TON	$57.50	1950	$112,125.00		$ -		$ -
21	2501.502	15" RC PIPE APRON	EACH	$970.50	1	$970.50		$ -	1	$ 970.50
22	2501.502	18" RC PIPE APRON	EACH	$1,011.00	1	$1,011.00		$ -	1	$ 1,011.00
23	2501.502	24" RC PIPE APRON	EACH	$1,343.00	1	$1,343.00		$ -	1	$ 1,343.00
24	2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	$643.50	1	$643.50		$ -	1	$ 643.50
25	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	$679.00	1	$679.00		$ -	1	$ 679.00
26	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	$1,175.00	1	$1,175.00		$ -	1	$ 1,175.00
27	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$32.55	431	$14,029.05		$ -	415	$ 13,508.25
28	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$45.90	2308	$105,937.20		$ -	2300	$ 105,570.00
29	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$39.45	193	$7,613.85		$ -	185	$ 7,298.25
30	2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$60.40	92	$5,556.80		$ -	85	$ 5,134.00
31	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	$507.50	1	$507.50		$ -	1	$ 507.50
32	2503.602	CONSTRUCT BULKHEAD	EACH	$152.50	1	$152.50		$ -	1	$ 152.50
33	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	$749.50	1	$749.50		$ -	1	$ 749.50
34	2504.602	ADJUST GATE VALVE & BOX	EACH	$759.50	9	$6,835.50		$ -		$ -
35	2504.602	INSTALL HYDRANT & VALVE	EACH	$1,749.00	1	$1,749.00		$ -	1	$ 1,749.00
36	2504.603	6" WATERMAIN DUCTILE IRON CL 53	LIN FT	$52.90	17	$899.30		$ -	15	$ 793.50
37	2506.502	CASTING ASSEMBLY	EACH	$0.01	28	$0.28		$ -		$ -
38	2506.502	ADJUST FRAME AND RING CASTING	EACH	$1,267.00	8	$10,136.00		$ -		$ -
39	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	$223.00	12	$2,676.00		$ -	11	$ 2,453.00
40	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	LIN FT	$328.50	70	$22,995.00		$ -	68	$ 22,338.00
41	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 2	LIN FT	$319.50	53	$16,933.50		$ -	50	$ 15,975.00
42	2511.507	RANDOM RIPRAP CL III	TON	$120.50	36	$4,338.00		$ -		$ -
43	2521.518	6" CONCRETE WALK	SQ FT	$6.70	860	$5,762.00		$ -		$ -
44	2531.503	CONCRETE CURB & GUTTER DES B618	LIN FT	$12.60	6125	$77,175.00		$ -		$ -
45	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	$73.65	85	$6,260.25		$ -		$ -
46	2531.618	TRUNCATED DOMES	SQ FT	$48.00	140	$6,720.00		$ -		$ -
47	2563.601	TRAFFIC CONTROL	LUMP SUM	$3,000.00	1	$3,000.00		$ -	0.5	$ 1,500.00
48	2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	$3,046.00	1	$3,046.00		$ -	0.5	$ 1,523.00
49	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	$1,400.00	1	$1,400.00		$ -		$ -
24	2573.502	STORM DRAIN INLET PROTECTION	EACH	$178.50	26	$4,641.00		$ -	24	$ 4,284.00
51	2573.503	SILT FENCE, TYPE MS	LIN FT	$1.80	5275	$9,495.00		$ -	1000	$ 1,800.00
52	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LIN FT	$3.00	60	$180.00		$ -		$ -
53	2574.507	COMMON TOPSOIL BORROW	CU YD	$21.40	660	$14,124.00		$ -		$ -
54	2574.508	FERTILIZER TYPE 3	POUND	$0.65	380	$247.00		$ -		$ -
55	2575.505	SEEDING	ACRE	$1,979.00	2	$3,958.00		$ -		$ -

PARTIAL PAY ESTIMATE NO. 1

BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS
CITY PROJECT # 18-05
CITY OF RAMSEY, MN
BMI R16.115858

WORK COMPLETED THROUGH August 31, 2018

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
56	2575.508 SEEDING MIXTURE 25-121	POUND	$4.50	190	$855.00		$ -		$ -
57	2575.508 HYDRAULIC BONDED FIBER MATRIX	POUND	$0.75	6470	$4,852.50		$ -		$ -
58	2582.503 4" SOLID LINE MULTI COMP	LIN FT	$0.30	12235	$3,670.50		$ -		$ -
59	2582.503 4" BROKEN LINE MULTI COMP	LIN FT	$0.30	965	$289.50		$ -		$ -
60	2582.503 4" DBLE SOLID LINE MULTI COMP	LIN FT	$0.60	938	$562.80		$ -		$ -
61	2582.503 24" SOLID LINE MULTI COMP	LIN FT	$7.00	285	$1,995.00		$ -		$ -
62	2582.518 PAVT MSSG MULTI COMP	SQ FT	$6.65	450	$2,992.50		$ -		$ -
63	2582.518 CROSSWALK MULTI COMP	SQ FT	$4.60	480	$2,208.00		$ -		$ -
				Total Amount:	**$923,458.23**		**$ -**		**$ 376,828.15**

CC Regular Session **4. 10.**

Meeting Date: 09/25/2018

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #18-201 Authorizing Partial Payment to Pearson Bros, Inc. Improvement Project 18-04, Crack Seal and Seal Coat Program.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the ompleted work and recommends partial payment to Pearson Brothers, Inc. for Improvement Project 18-04, Crack Seal and Seal Coat Program in the amount of $13,156.09.

Action:

Motion to adopt Resolution #18-201 authorizing partial payment to Pearson Brothers, Inc. for Improvement Project 18-04, Crack Seal and Seal Coat Program in the amount of $13,156.09

Attachments

Pay Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/19/2018 12:59 PM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:55 PM
Form Started By: Marsha Weidner		Started On: 09/18/2018 09:21 AM
Final Approval Date: 09/20/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-201

RESOLUTION APPROVING PARTIAL PAYMENT TO PEARSON BROTHERS, INC. FOR 2018 CRACK SEAL AND SEAL COAT PROGRAM, IMPROVEMENT PROJECT #18-04

WHEREAS, the City of Ramsey adopted a budget for 2018 including $500,000 to crackseal and sealcoat various public streets as part of the City's annual Street Maintenance Program; and

WHEREAS, the City Engineer prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-027, adopted January 23, 2018, the City Council approved final plans and specifications and authorized advertisements for bids for said improvements, including a base bid and three alternate bids; and

WHEREAS, bids were received, opened, and tabulated on February 20, 2018; and

WHEREAS, pursuant to Ramsey City Council resolution #18-048, adopted February 27, 2018, bids were accepted and the bid of Pearson Brothers, Inc. of Hanover, Minnesota, in the amount of $434,699.22 for the total bid for construction of said improvements, which included the base bid and three alternate bids, in accordance with the approved plans and specifications and advertisement for bids was accepted, and the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council resolution #18-125, adopted June 26, 2018, the City Council approved change order #1, to help minimize the amount of loose rock remaining on streets after the project is complete, Pearson Brothers, Inc. has agreed to apply CRS-2P oil on all street segments proposed to be sealcoated in 2018, in place of the CRS-2 oil that was bid with the project, for an additional construction cost of $2,858.25 based on estimated bid quantities.

WHEREAS, as of September 25, 2018 $421,540.27 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment to Pearson Brothers, Inc. for Improvement Project 18-04, Crack Seal and Seal Coat Program in the amount of $13,156.09.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Pearson Brothers, Inc. for Improvement Project #18-04, 2018 Crack Seal and Seal Coat Program in the amount of $13,156.09.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 25, 2018.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

Acting Mayor
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September, 2018.

_____
Acting Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP # 18-04; 2018 Crack Seal and Seal Coat Program

City of Ramsey

PAY ESTIMATE

Estimate no **2**

TOTAL BASE BID PLUS ALTERNATES	$	434,699.22
CHANGE ORDER NO. 1	$	2,858.25
TOTAL CONTRACT WITH CHANGE ORDER	$	437,557.47
STORED MATERIALS		
TOTAL, COMPLETED WORK TO DATE	$	457,575.12
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	457,575.12
RETAINED PERCENTAGE 5%	$	22,878.76
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	434,696.36
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	421,540.27
PAY CONTRACTOR PER ESTIMATE NO. 2	$	13,156.09

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Pearson Bros., Inc.

By Jack E Pearson (Name) President (Title)

Date 9/17/18

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Civil Engineer IV
Leonard Linton, PE

Date 9/17/18

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By Bruce Westby (Name) City Engineer (Title) 9/17/18 (Date)

IP # 18-04; 2018 Crack Seal and Seal Coat Program
PAY ESTIMATE

PAY ESTIMATE NO. 2

BASE BID	$ 313,440.44	$ 12,218.78	$ 330,692.88
ALTERNATES 1, 2 & 3	$ 121,258.78	$ 1,629.74	$ 124,023.99
BASE BID PLUS ALTERNATES	$ 434,699.22	$ 13,848.52	$ 454,716.87
CHANGE ORDER NO. 1	$ 2,858.25	$ -	$ 2,858.25
TOTAL BID W/ CHANGE ORDER	$ 437,557.47	$ 13,848.52	$ 457,575.12

BASE AREA

ITEM NO.	ITEM DESCRIPTION	CONTRACT AMOUNT				PAY THIS PERIOD		PAID TO DATE	
		UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	QUANTITY	EXTENSION	QUANTITY	EXTENSION
1	MOBILIZATION	LS	1	$ -	$ -	0	$ -	0.75	$ -
2	TRAFFIC CONTROL	LS	1	$ -	$ -	0	$ -	0.75	$ -
3	BITUMINOUS CRACK SEALING MATERIAL	LBS	86,661	$ 1.25	$ 108,326.25	0	$ -	100,772	$ 125,965.00
4	CRS-2 BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	49,785	$ 1.45	$ 72,188.25	0	$ -	49,278	$ 71,453.10
5	CRS-2P BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	2,434	$ 3.00	$ 7,302.00	0	$ -	2,390	$ 7,170.00
6	CSS-1 BIT MATERIAL FOR FOG SEAL	GAL	1,739	$ 0.72	$ 1,252.08	0	$ -	0	$ -
7	FA 2 TRAPROCK AGGREGATE	SY	187,894	$ 0.60	$ 112,736.40	0	$ -	189,810	$ 113,886.00
8	4" DOUBLE SOLID LINE YELLOW - EPOXY	LF	6,895	$ 0.52	$ 3,585.40	6,752	$ 3,511.04	6,752	$ 3,511.04
9	4" SOLID LINE WHITE - EPOXY	LF	13,451	$ 0.26	$ 3,497.26	14,499	$ 3,769.74	14,499	$ 3,769.74
10	4" BROKEN LINE YELLOW - EPOXY	LF	120	$ 0.26	$ 31.20	130	$ 33.80	130	$ 33.80
11	24" SOLID LINE WHITE - EPOXY	LF	27	$ 7.00	$ 189.00	28	$ 196.00	28	$ 196.00
12	24" SOLID LINE YELLOW - EPOXY	LF	25	$ 5.00	$ 125.00	22	$ 110.00	22	$ 110.00
13	PVT MSSG (LT TURN ARROW) - EPOXY	EA	1	$ 100.00	$ 100.00	1	$ 100.00	1	$ 100.00
14	CROSSWALK MARKINGS - EPOXY	SF	978	$ 4.20	$ 4,107.60	1,071	$ 4,498.20	1071	$ 4,498.20
	TOTAL BASE BID				$ 313,440.44		$ 12,218.78		$ 330,692.88

ALTERNATE 1

ITEM NO.	ITEM DESCRIPTION	CONTRACT AMOUNT				PAY THIS PERIOD		PAID TO DATE	
		UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	QUANTITY	EXTENSION	QUANTITY	EXTENSION
1	BITUMINOUS CRACK SEALING MATERIAL	LBS	12,209	$ 1.25	$ 15,261.25	0	$ -	14,197	$ 17,746.25
2	CRS-2 BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	6,992	$ 1.45	$ 10,138.40	0	$ -	6,465	$ 9,374.25
3	CRS-2P BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	1,340	$ 3.00	$ 4,020.00	0	$ -	1,315	$ 3,945.00
4	CSS-1 BIT MATERIAL FOR FOG SEAL	GAL	957	$ 0.72	$ 689.04	0	$ -	0	$ -
5	FA 2 TRAPROCK AGGREGATE	SY	29,758	$ 0.60	$ 17,854.80	0	$ -	30,061	$ 18,036.60
	TOTAL ALTERNATE 1				$ 47,963.49		$ -		$ 49,102.10

ALTERNATE 2

ITEM NO.	ITEM DESCRIPTION	CONTRACT AMOUNT				PAY THIS PERIOD		PAID TO DATE	
		UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	QUANTITY	EXTENSION	QUANTITY	EXTENSION
1	BITUMINOUS CRACK SEALING MATERIAL	LBS	8,764	$ 1.25	$ 10,955.00	0	$ -	10,191	$ 12,738.75
2	CRS-2 BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	6,274	$ 1.45	$ 9,097.30	0	$ -	6,160	$ 8,932.00
3	CRS-2P BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	833	$ 3.00	$ 2,499.00	0	$ -	818	$ 2,454.00
4	CSS-1 BIT MATERIAL FOR FOG SEAL	GAL	595	$ 0.72	$ 428.40	0	$ -	0	$ -
5	FA 2 TRAPROCK AGGREGATE	SY	25,382	$ 0.60	$ 15,229.20	0	$ -	25,641	$ 15,384.60
6	4" DOUBLE SOLID LINE YELLOW - EPOXY	LF	1485	$ 0.52	$ 772.20	1449	$ 753.48	1,449	$ 753.48
7	4" SOLID LINE WHITE - EPOXY	LF	2695	0.26	$ 700.70	2601	$ 676.26	2,601	$ 676.26
8	24" SOLID LINE YELLOW - EPOXY	LF	30	$ 5.00	$ 150.00	20	$ 100.00	20	$ 100.00
9	PVT MSSG (LT TURN ARROW) - EPOXY	EA	2	$ 100.00	$ 200.00	1	$ 100.00	1	$ 100.00
10	CROSSWALK MARKINGS - EPOXY	SF	198	$ 4.20	$ 831.60	0	$ -	0	$ -
	TOTAL ALTERNATE 2				$ 40,863.40		$ 1,629.74		$ 41,139.09

ALTERNATE 3

ITEM NO.	ITEM DESCRIPTION	CONTRACT AMOUNT				PAY THIS PERIOD		PAID TO DATE	
		UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	QUANTITY	EXTENSION	QUANTITY	EXTENSION
1	BITUMINOUS CRACK SEALING MATERIAL	LBS	8,557	$ 1.25	$ 10,696.25	0	$ -	9,940	$ 12,425.00
2	CRS-2 BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	5,032	$ 1.45	$ 7,296.40	0	$ -	4,940	$ 7,163.00
3	CRS-2P BIT MATERIAL (SEE CHANGE ORDER NO 1.)	GAL	646	$ 3.00	$ 1,938.00	0	$ -	634	$ 1,902.00
4	CSS-1 BIT MATERIAL FOR FOG SEAL	GAL	462	$ 0.72	$ 332.64	0	$ -	0	$ -
5	FA 2 TRAPROCK AGGREGATE	SY	20,281	$ 0.60	$ 12,168.60	0	$ -	20,488	$ 12,292.80
	TOTAL ALTERNATE 3				$ 32,431.89		$ -		$ 33,782.80

CHANGE ORDER NO. 1

ITEM NO.	ITEM DESCRIPTION	CONTRACT AMOUNT				PAY THIS PERIOD		PAID TO DATE	
		UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	QUANTITY	EXTENSION	QUANTITY	EXTENSION
1	DELETE PAY ITEM CRS-2 BIT MATERIAL	GAL	-68,083	$ 1.45	$ (98,720.35)	0	$ -	-68,083	$ (98,720.35)
2	DELETE QUANTITES FOR PAY ITEM CRS-2P BIT MATERIAL	GAL	-5,253	$ 3.00	$ (15,759.00)	0	$ -	-5,253	$ (15,759.00)
2	INCREASE QUANTITY FOR CRS-2P BIT MATERIAL REDUCE BID COST FOR CRS-2P TO $1.60 PER GALLON	GAL	73,336	$ 1.60	$ 117,337.60	0	$ -	73,336	$ 117,337.60
	TOTAL CHANGE ORDER NO. 1				$ 2,858.25		$ -		$ 2,858.25

CC Regular Session **4. 11.**

Meeting Date: 09/25/2018

Submitted For: Mark Riverblood, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #18-204 Awarding Contract to North Valley, Inc. for IP #18-07 Sunfish Lake Park, Parking Lot Improvements.

Purpose/Background:

To adopt attached Resolution #18-204 Awarding Contract to North Valley, Inc. for IP #18-07 Sunfish Lake Park, Parking Lot Improvements.

Funding Source:

Park Trust Fund, as identified within the 2018 Parks Capital Improvement

Recommendation:

Adopt Resolution #18-204 Awarding Contract to North Valley, Inc. for IP #18-07 Sunfish Lake Park, Parking Lot Improvements in the amount of $20,512.70.

Action:

Motion to adopt Resolution #18-204 Awarding Contract to North Valley, Inc. for IP #18-07 Sunfish Lake Park, Parking Lot Improvements in the amount of $20,512.70.

Attachments

Resolution

Sunfish Lake Parking Lot Plans

Form Review

Inbox	Reviewed By	Date
Mark Riverblood	Mark Riverblood	09/19/2018 01:52 PM
Grant Riemer	Grant Riemer	09/19/2018 04:36 PM
Kurt Ulrich	Kurt Ulrich	09/20/2018 03:45 PM
Form Started By: MaryJo Warner		Started On: 09/19/2018 10:56 AM
Final Approval Date: 09/20/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-204

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR SUNFISH LAKE PARK, PARKING LOT IMPROVEMENTS, PROJECT #18-07

WHEREAS, Ramsey City Council on April 24, 2018, approved Sunfish Lake Park, parking lot improvements as part of the 2018 Parks Capital Improvement Project (s); and

WHEREAS, bids were advertised in the Anoka Union Herald on August 31 and September 7, 2018; and

WHEREAS, bids were received, opened, and tabulated on September 13, 2018, and the following bids were found to comply with the advertisement for bids; and

CONTRACTOR	TOTAL BID
North Valley	$20,512.70
Omann Contracting Companies	$23,222.00
Urban Companies	$45,686.00

WHEREAS, the bid of North Valley Inc, Nowthen, Minnesota, in the amount of $20,512.,70 for the total bid for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids at such time that a contract has been executed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

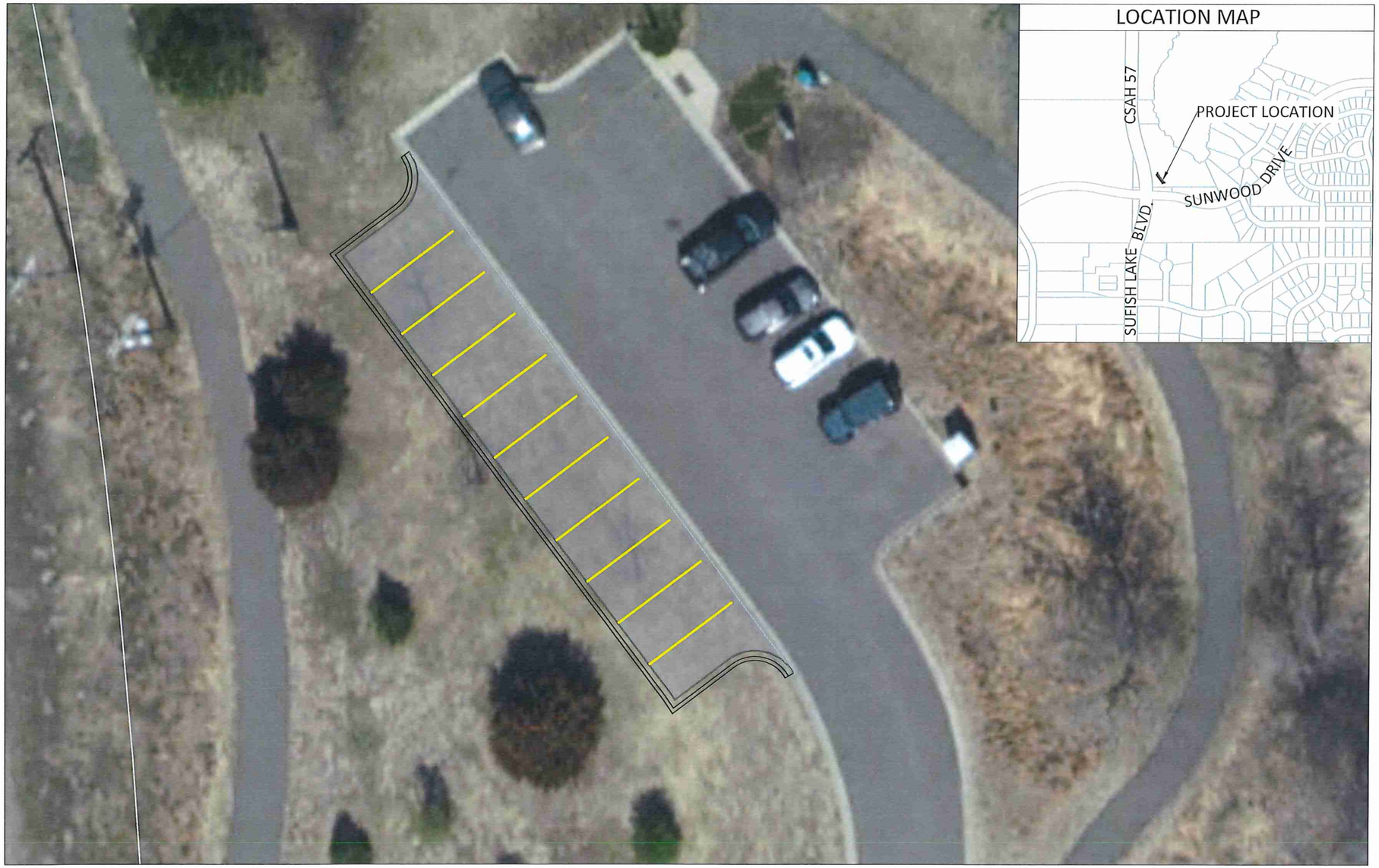
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September, 2018.

_____
Acting Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 18-07



LOCATION MAP

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 6 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	STATEMENT OF ESTIMATED QUANTITIES
3	DETAILS
4	EXISTING CONDITIONS AND REMOVALS
5	PROPOSED SITE LAYOUT
6	GRADING AND EROSION CONTROL

0 10 20 30
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC
Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

BRUCE R WESTBY, P.E.
RAMSEY CITY ENGINEER

40116 LIC. NO.

DATE 9/6/18

DATE	REVISION

Sep 06, 2018 - 10:42am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Sunfish Lake Park Parking Lot 18-07\Plan Drawing\18-07 Details.dwg

18-07 SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
STATEMENT OF ESTIMATED QUANTITIES

ALTERNATIVE A: POROUS BITUMINOUS PAVEMENT

ITEM No.	NOTE	DESCRIPTION	UNIT	ESTIMATED QUANTITY
1		MOBILIZATION	LS	1
2	1	REMOVE CONCRETE CURB AND GUTTER	LF	113
3		REMOVE TREE	TREE	3
4	1	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	4
5	1	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	113
6	2, 5	COARSE FILTER AGGREGATE (1") (LV)	TON	9
7	2	COMMON EXCAVATION (EV)	CY	203
8	3	POROUS PAVEMENT (2 X 2" LIFTS)	TON	50
9		CONCRETE CURB & GUTTER DESIGN B612 - TIP OUT	LF	147
10	2, 5	CRUSHED ROCK (1.5') (LV)	TON	153
11		GEOTEXTILE FABRIC TYPE III - NON WOVEN	SY	280
12	7	TRAFFIC CONTROL	LS	1
13	8	SALVAGED TOPSOIL (4")	SY	67
14		SEDIMENT CONTROL BIO LOGS	LF	150
15		INLET PROTECTION	EA	1

ALTERNATIVE B: STANDARD BITUMINOUS PAVEMENT

ITEM No.	NOTE	DESCRIPTION	UNIT	ESTIMATED QUANTITY
1		MOBILIZATION	LS	1
2	1	REMOVE CONCRETE CURB AND GUTTER	LF	113
3		REMOVE TREE	TREE	3
4	1	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	4
5	1	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	113
6	2, 5	AGGREGATE BASE CLASS 5 (LV)	TON	41
7	2	COMMON EXCAVATION (EV)	CY	107
8	6	BITUMINOUS MATERIAL FOR TACK COAT	GAL	16
9	4	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (1.5")	TON	18
10	4	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C) (2.0")	TON	24
11		CONCRETE CURB & GUTTER DESIGN B612 - TIP OUT	LF	147
12	7	TRAFFIC CONTROL	LS	1
13	8	SALVAGED TOPSOIL (4")	SY	67
14		SEDIMENT CONTROL BIO LOGS	LF	150
15		INLET PROTECTION	EA	1

PAY ITEM NOTES:

1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.
2. EV TO CV CONVERSION FACTOR = 1.2.
3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 113 LB/SY-IN.
4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.
5. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 1.4 TONS/CY.
6. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.
7. LUMP SUM QUANTITY SHALL INCLUDE ALL COST REQUIRED FOR MAINTAINING ALL FLAGGING OPERATIONS AS NECESSARY, MAINTAINING PEDESTRIAN ACCESS ROUTES, ANY SIGNAGE AND BARRICADES AS NECESSARY.
8. THE CONTRACTOR SHALL SALVAGE ON-SITE TOPSOIL AND PLACE MINIMUM 4" OVER DISTURBED AREAS. THIS PAY ITEM INCLUDES FINAL GRADING OF THE TOPSOIL IN PREPARATION FOR SEEDING. SEEDING WITH NATIVE PRAIRIE SEED MIX IS BEING COMPLETED UNDER A SEPARATE CONTRACT.

GENERAL NOTES:

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. THE CITY HAS A 2" WATER SERVICE LINE WHICH MAY BE IMPACTED BY CONSTRUCTION. IF THIS LINE IS IMPACTED BY CONSTRUCTION THE CONTRACTOR SHALL CONTACT THE CITY TO HAVE THE WATER SUPPLY SHUT OFF. THE CONTRACTOR WILL CLEANLY CUT THE LINE AT THE LIMITS OF CONSTRUCTION WITHOUT FURTHER DAMAGE TO THE LINE. THE CITY WILL REPAIR THIS LINE UNDER A SEPARATE CONTRACT AS NECESSARY.

DATE	REVISION

Sep 06, 2018 - 1:41pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Sunfish Lake Park Parking Lot 18-07\Plan Drawing\18-07 Details.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

BRUCE WESTBY
Date 9/6/18 Lic. No. 40116

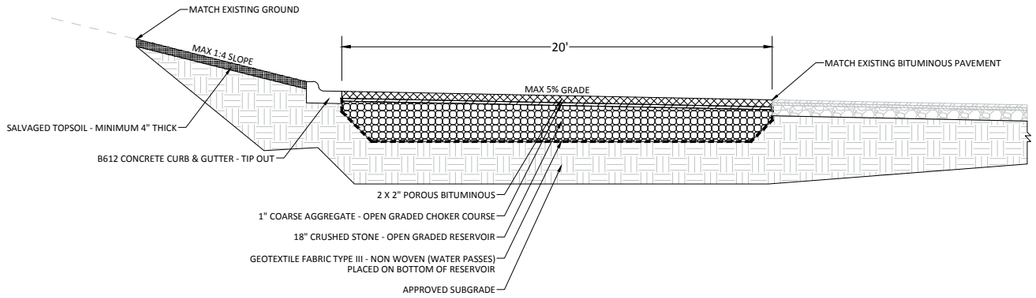
DESIGNED BY:	
JJF	
DRAWN BY: JJF	DATE: 6/28/2018
CHECKED BY: BRW	FILE No. 18-07

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

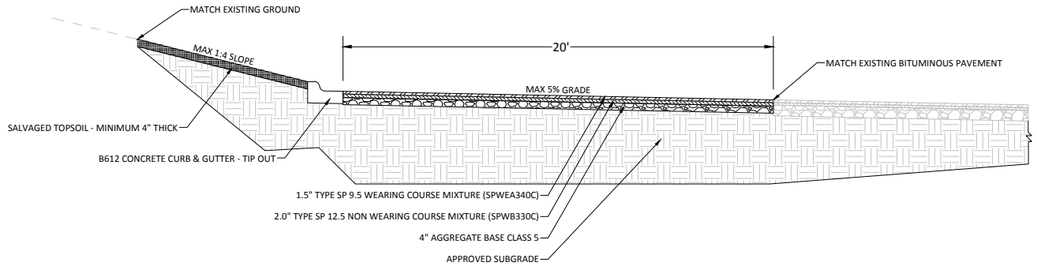
STATEMENT OF ESTIMATED QUANTITIES

SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 18-07
CITY OF RAMSEY, MINNESOTA

ALTERNATIVE A: POROUS BITUMINOUS PAVEMENT - TYPICAL SECTION



ALTERNATIVE B: STANDARD BITUMINOUS PAVEMENT - TYPICAL SECTION

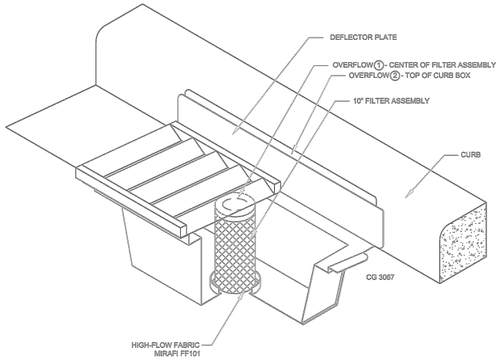


NOTE:
1. OPEN GRADED CHOKER COURSE TO BE AASHTO No. 57 STONE PER TABLE A. STONE IS TO BE WASHED FREE OF FINES.

2. OPEN GRADED RESERVOIR TO BE AASHTO No. 3 STONE PER TABLE B. STONE IS TO BE WASHED FREE OF FINES.

TABLE A: ASSHTO No. 57 STONE GRADATION	
U.S. STANDARD SIEVE SIZE	PERCENT PASSING
1 ¾"	100
1"	95 - 100
½"	25 - 60
4	0 - 10
8	0 - 5

TABLE B: ASSHTO No. 3 STONE GRADATION	
U.S. STANDARD SIEVE SIZE	PERCENT PASSING
2 1/2"	100
2"	70 - 100
1 ½"	35 - 70
½"	0 - 5

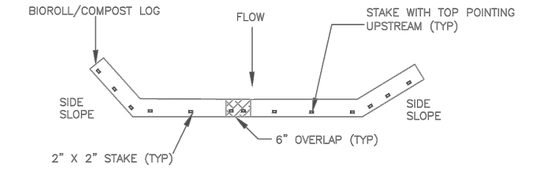


INLET PROTECTION – WIMCO OR EQUAL

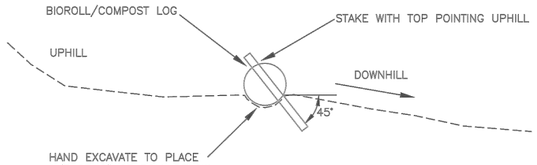
N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: INLET PROTECTION
		CITY PLATE No. ERO–2



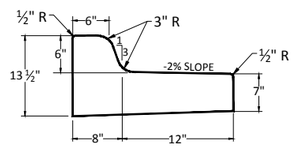
PLAN VIEW



SIDE VIEW
NO SCALE

NOTE:
STAKE INTO GROUND WITH WOOD STAKES DRIVING STAKE 6" INTO GROUND AND PROTRUDING 2" ABOVE LOG
WOOD STAKES ARE A MINIMUM 0.5" X 2" X 16" AND PLACED EVERY 1' UNLESS PRECLUDED BY A ROCK
WHEN MORE THAN 1 BIOROLL/COMPOST LOG IS NEEDED, OVERLAP ENDS A MINIMUM OF 6" AND STAKE
WOOD STAKES ARE DRIVEN THROUGH BACK HALF OF BIOROLL OR COMPOST LOG AT 45° ANGLE WITH TOP OF STAKE POINTING UPHILL

APPROVED: 3 – 2016	City of RAMSEY	STANDARD DETAILS: BIO ROLL (COMPOST LOG)
		CITY PLATE No. ERO–4



NOTE: PLACED ON PREPARED SUBGRADE.

B612 CONCRETE CURB & GUTTER - TIP OUT

DATE	REVISION

Sep 06, 2018 - 1:43pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Sunfish Lake Park Parking Lot 18-07\Plan Drawing\18-07 Details.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

BRUCE WESTBY
Date 9/6/18 Lic. No. 40116

DESIGNED BY:	
JJF	
DRAWN BY: JJF	DATE: 6/28/2018
CHECKED BY: BRW	FILE No. 18-07

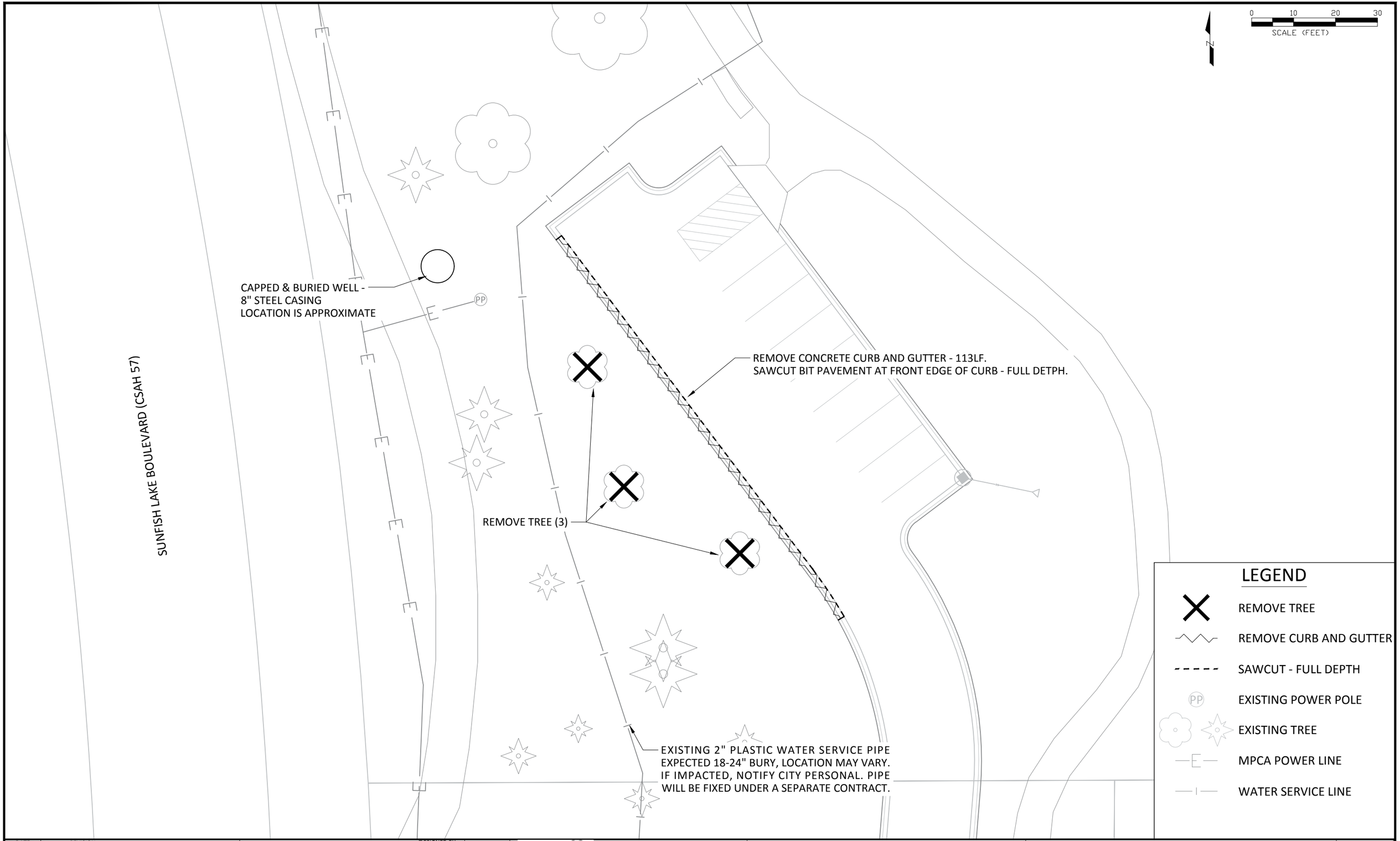
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

DETAILS

SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 18-07
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 6 SHEETS



DATE	REVISION

Sep 06, 2018 - 1:44pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

BRUCE WESTBY
Date 9/6/18 Lic. No. 40116

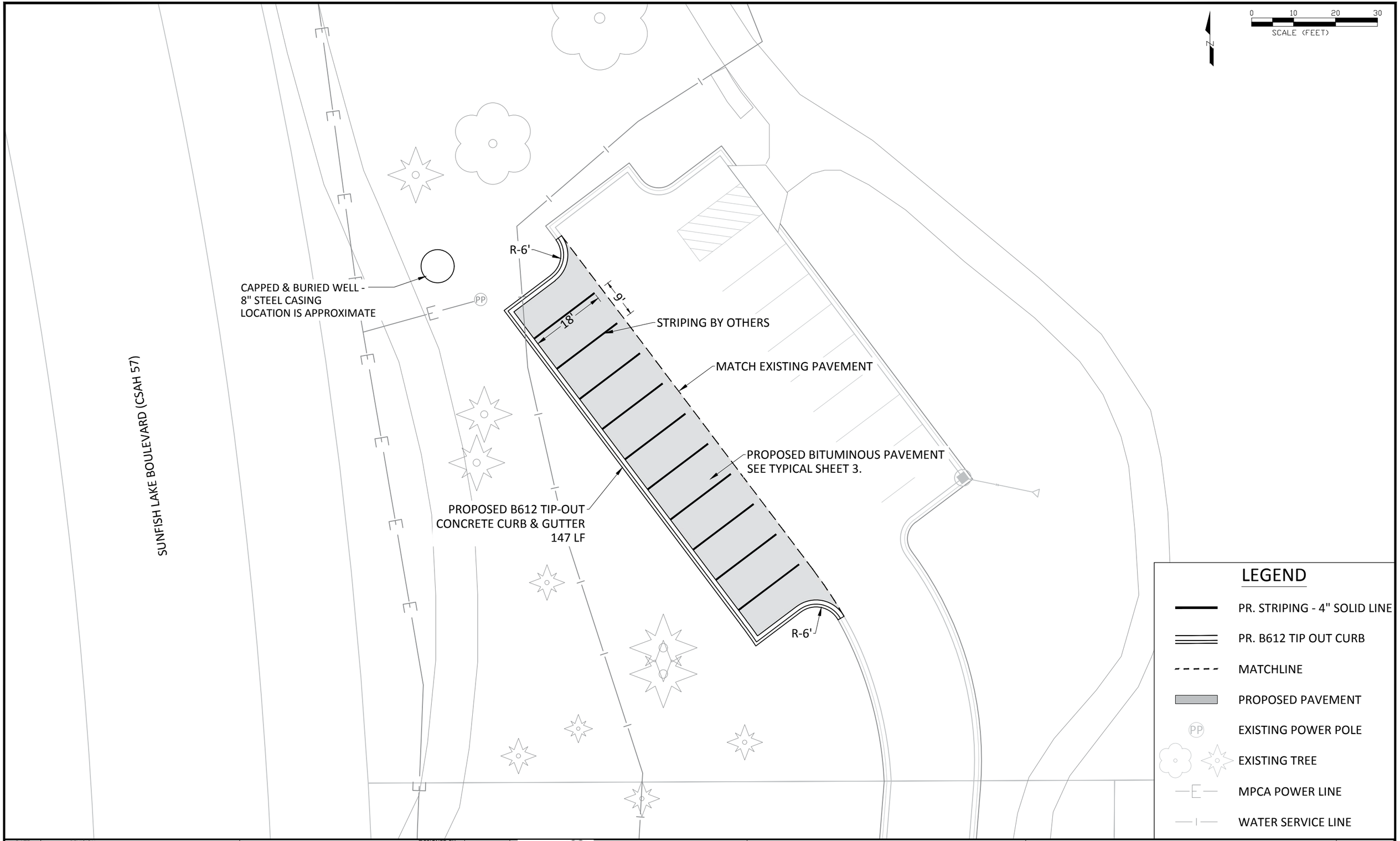
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/28/2018
CHECKED BY:	BRW	FILE No. 18-07

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS AND REMOVALS

SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 18-07
CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 6 SHEETS



DATE	REVISION

Sep 06, 2018 - 1:45pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Sunfish Lake Park Parking Lot 18-07\Plan Drawing\18-07 Site Layout.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

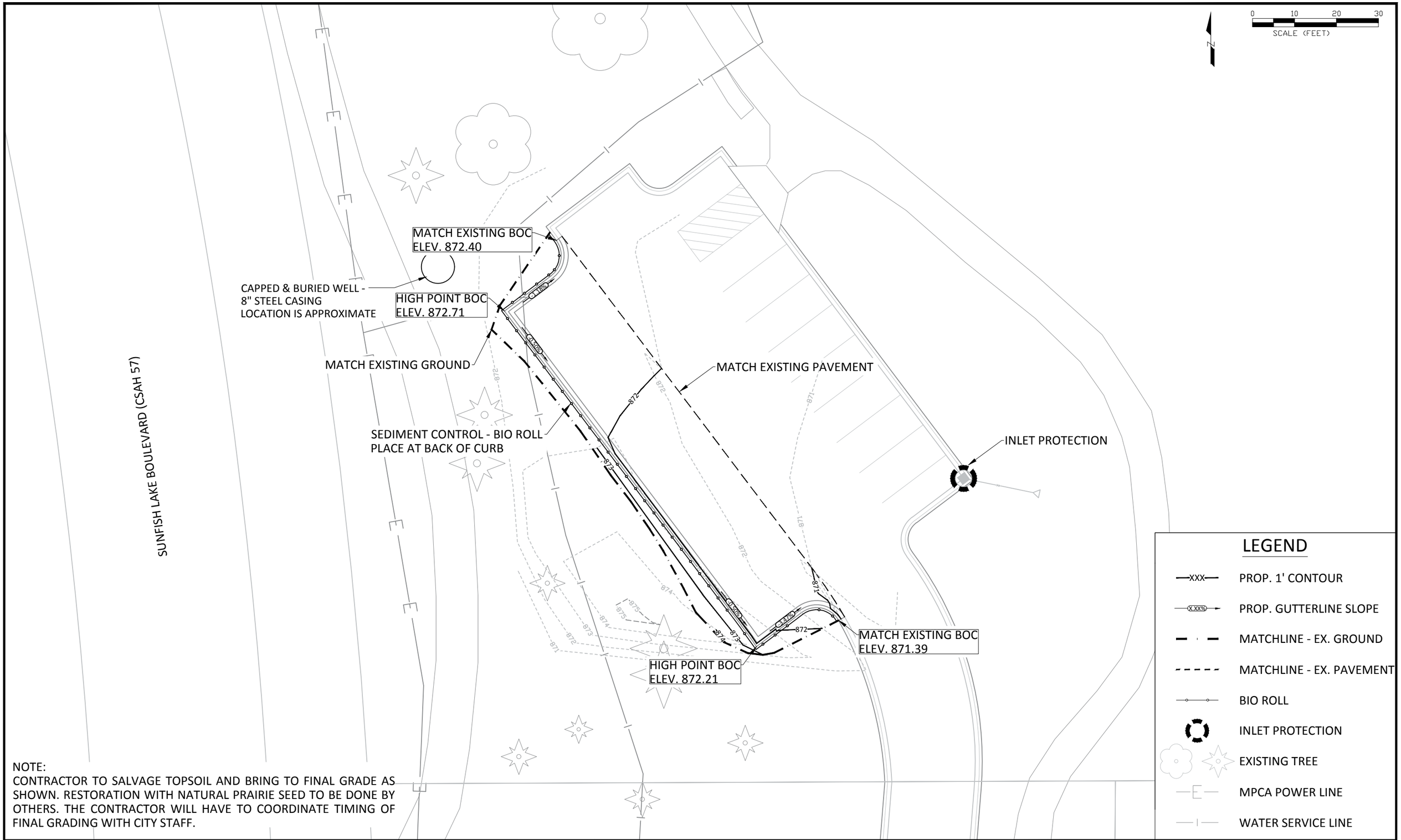
BRUCE WESTBY
Date 9/6/18 Lic. No. 40116

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/28/2018
CHECKED BY:	BRW	FILE No. 18-07

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROPOSED SITE LAYOUT

SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 18-07
CITY OF RAMSEY, MINNESOTA



NOTE:
CONTRACTOR TO SALVAGE TOPSOIL AND BRING TO FINAL GRADE AS SHOWN. RESTORATION WITH NATURAL PRAIRIE SEED TO BE DONE BY OTHERS. THE CONTRACTOR WILL HAVE TO COORDINATE TIMING OF FINAL GRADING WITH CITY STAFF.

DATE	REVISION

Sep 06, 2018 - 1:47pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

BRUCE WESTBY
Date 9/6/18 Lic. No. 40116

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/28/2018
CHECKED BY:	BRW	FILE No.	18-07

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

GRADING AND EROSION CONTROL

SUNFISH LAKE PARK PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 18-07
CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 6 SHEETS

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 1.**

Meeting Date: 09/25/2018

By: Diana Lund, Finance

Information

Title:

PUBLIC HEARING: Adopt Resolution #18-193 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Purpose/Background:

The City of Ramsey provides varying services that are billed directly to residents through the municipal utility bill and through city invoices. The proposed assessment is made pursuant to the authority granted to the Council by City Ordinance #94-13 and/or Minnesota Statute 429.101 and Chapter 30, Sec 30-3 and Chapter 58 Sec 58-24 of the City Code.

This is the 20th year that the City of Ramsey will be certifying delinquent payments as assessments to be collected with property taxes payable in 2018. The total of delinquent payments as of the writing of this case was $322,214 [which includes penalties and interest]. This amount is anticipated to change after collections through September 25, 2018 are posted. The new amount will be the amount to be included in the attached resolution for certification. Any payments received after September 25, 2018, and through November 16, 2018, will be indicated as “prepaid” when the list is transmitted to Anoka County for certification.

Notification:

The Public Hearing was posted in the Anoka Union for two consecutive weeks prior to the meeting

Observations/Alternatives:

Attached is the resolution certifying the delinquencies and the most current list of delinquent accounts. The residents that are listed on the delinquency list have all been notified via letter from the City. For those accounts where the former homeowner has moved out and left a balance owing on their account, the City follows the policy that all delinquent bills follow the property and not the person.

Funding Source:

Utility collections fund the respective utility accounts of water, sewer, street lighting, recycling and storm drainage.

Recommendation:

Recommendation to adopt Resolution #18-193 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Action:

Action:

Hold public hearing and then motion to adopt Resolution #18-193 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Attachments

3-Year Certification Comparison

List of Delinquent Accounts

Resolution #18-193 Adopting Levy of Assessments for Past Due Charges

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:34 PM
Form Started By: Diana Lund		Started On: 08/24/2018 01:57 PM
Final Approval Date: 09/20/2018		

2018 CERTIFICATION

Original Letters Sent 9/5/18

Number of UB Accts: 1041
Number of Accounts Increased from 2017: (49)
Percentage of Accounts Increased from 2017: -4.71%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	300,057.90	31,230.00	20,889.60	352,177.50
Accounts Receivable	3,331.25	120.00	231.90	3,683.15
Total	**303,389.15**	**31,350.00**	**21,121.50**	**355,860.65**

Public Hearing Update 9/25/18

Number of UB Accts: 889
Number of UB Accounts Brought Current Since Letters: 152
Percentage of UB Accounts Brought Current Since Letters: 14.60%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	275,145.21	26,520.00	19,155.20	320,820.41
Accounts Receivable	1,218.75	90.00	84.84	1,393.59
Total	**276,363.96**	**26,610.00**	**19,240.04**	**322,214.00**

Final Certification - Post 11/16/18

Number of UB Accts: 0
Number of UB Accounts Brought Current Since Letters: 1041
Percentage of UB Accounts Brought Current Since Letters: 100.00%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	-	-	-	-
Accounts Receivable	-	-	-	-
Total	**-**	**-**	**-**	**-**
Increase/(decrease) from prior year	*(191,203.15)*	*(17,460.00)*	*(13,253.93)*	*(221,917.08)*

2017 CERTIFICATION

Original Letters Sent 9/6/17

Number of UB Accts: 1090
Number of Accounts Increased from 2016: 75
Percentage of Accounts Increased from 2016: 6.88%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	293,871.72	32,700.00	20,413.95	346,985.67
Accounts Receivable	3,446.25	60.00	239.40	3,745.65
Total	**297,317.97**	**32,760.00**	**20,653.35**	**350,731.32**

Public Hearing Update 9/26/17

Number of UB Accts: 902
Number of UB Accounts Brought Current Since Letters: 188
Percentage of UB Accounts Brought Current Since Letters: 17.25%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	262,335.15	27,030.00	18,223.16	307,588.31
Accounts Receivable	3,446.25	60.00	239.40	3,745.65
Total	**265,781.40**	**27,090.00**	**18,462.56**	**311,333.96**

Final Certification - Post 11/13/17

Number of UB Accts: 585
Number of UB Accounts Brought Current Since Letters: 505
Percentage of UB Accounts Brought Current Since Letters: 46.33%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	189,603.15	17,430.00	13,142.78	220,175.93
Accounts Receivable	1,600.00	30.00	111.15	1,741.15
Total	**191,203.15**	**17,460.00**	**13,253.93**	**221,917.08**
Increase/(decrease) from prior year	*38,686.62*	*1,680.00*	*2,682.87*	*43,049.49*

2016 CERTIFICATION

Original Letters Sent 9/8/16

Number of UB Accts: 1015
Number of Accounts Increased from 2015: -176
Percentage of Accounts Increased from 2015: -17.34%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	237,257.13	30,450.00	16,444.68	284,151.81
Accounts Receivable	2,812.50	30.00	194.95	3,037.45
Total	**240,069.63**	**30,480.00**	**16,639.63**	**287,189.26**

Public Hearing Update 9/27/16

Number of UB Accts: 858
Number of UB Accounts Brought Current Since Letters: 157
Percentage of UB Accounts Brought Current Since Letters: 15.47%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	218,210.70	25,710.00	15,124.53	259,045.23
Accounts Receivable	2,812.50	30.00	194.95	3,037.45
Total	**221,023.20**	**25,740.00**	**15,319.48**	**262,082.68**

Final Certification - Post 11/11/16

Number of UB Accts: 529
Number of UB Accounts Brought Current Since Letters: 486
Percentage of UB Accounts Brought Current Since Letters: 47.88%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	149,704.03	15,750.00	10,376.11	175,830.14
Accounts Receivable	2,812.50	30.00	194.95	3,037.45
Total	**152,516.53**	**15,780.00**	**10,571.06**	**178,867.59**
Increase/(decrease) from prior year	*(19,954.57)*	*(1,980.00)*	*(1,511.36)*	*(23,445.93)*

Note: Deadline to pay “Delinquent Amount” is 11/16/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
725523	Property Owner	City Services	6991 137TH LN NW		2,901.88	30.00	202.02	3,133.90
727949	Property Owner	City Services	14583 Olivine Ter Nw		2,104.25	30.00	146.49	2,280.74
494614209	Property Owner	City Services	6501 MCKINLEY AVE NW		1,916.30	30.00	133.41	2,079.71
721370	Property Owner	City Services	14220 BASALT ST NW		1,811.40	30.00	126.10	1,967.50
708937515	Property Owner	City Services	14801 ERKIUM ST NW		1,721.04	30.00	119.81	1,870.85
705879197	Property Owner	City Services	14077 ST FRANCIS BLVD NW		1,628.55	30.00	113.37	1,771.92
650528156	Property Owner	City Services	14760 Potassium St Nw		1,617.74	30.00	112.62	1,760.36
630435835	Property Owner	City Services	6845 169TH LN NW		1,604.18	30.00	111.68	1,745.86
728245	Property Owner	City Services	6021 HWY 10 NW		1,583.21	30.00	110.22	1,723.43
726326	Property Owner	City Services	9619 Hwy 10 Nw		1,520.71	30.00	105.87	1,656.58
728159	Property Owner	City Services	6001 167th Ave Nw		1,443.20	30.00	100.47	1,573.67
728492	Property Owner	City Services	14261 WOLFRAM ST NW		1,423.67	30.00	99.11	1,552.78
673670027	Property Owner	City Services	15386 KRYPTON ST NW		1,408.63	30.00	98.06	1,536.69
925859	Property Owner	City Services	14771 FLUORINE ST NW		1,349.49	30.00	93.95	1,473.44
492505827	Property Owner	City Services	5521 144th Ave		1,338.03	30.00	93.15	1,461.18
726033	Property Owner	City Services	14550 IODINE ST NW		1,322.46	30.00	92.06	1,444.52
722177	Property Owner	City Services	5641 146th Ave Nw		1,282.91	30.00	89.31	1,402.22
674018518	Property Owner	City Services	15539 Iodine Ct Nw		1,262.06	30.00	87.86	1,379.92
718276	Property Owner	City Services	4965 155TH LN NW		1,232.80	30.00	85.82	1,348.62
723889	Property Owner	City Services	14620 NEON ST NW		1,212.73	30.00	84.43	1,327.16
610988824	Property Owner	City Services	6250 MCKINLEY ST NW		1,199.45	30.00	83.50	1,312.95
720413	Property Owner	City Services	16111 IODINE ST NW		1,146.68	30.00	79.83	1,256.51
724274	Property Owner	City Services	5962 151ST LN NW		1,143.95	30.00	79.64	1,253.59
722933	Property Owner	City Services	14568 WACO ST NW		1,134.84	30.00	79.00	1,243.84
726993	Property Owner	City Services	7086 168TH AVE NW		1,121.74	30.00	78.09	1,229.83
633699046	Property Owner	City Services	15774 Neon St Nw		1,119.77	30.00	77.95	1,227.72
1321918	Property Owner	City Services	14880 ZUNI ST NW		1,115.52	30.00	77.66	1,223.18
719818	Property Owner	City Services	5770 162ND LN NW		1,111.22	30.00	77.36	1,218.58
722700	Property Owner	City Services	15840 Osmium St Nw		1,091.23	30.00	75.97	1,197.20
727457	Property Owner	City Services	13640 HEMATITE CIR NW		1,080.74	30.00	75.24	1,185.98
719752	Property Owner	City Services	14721 Potassium St Nw		1,062.73	30.00	73.98	1,166.71
718377	Property Owner	City Services	14777 XKIMO ST NW		1,057.39	30.00	73.61	1,161.00
722418	Property Owner	City Services	6821 147th Ave Nw		1,056.40	30.00	73.54	1,159.94
718162	Property Owner	City Services	14701 NEON ST NW		1,045.51	30.00	72.78	1,148.29
724651	Property Owner	City Services	6131 145TH LN NW		1,037.14	30.00	72.20	1,139.34
724305	Property Owner	City Services	15490 XKIMO ST		1,018.01	30.00	70.87	1,118.88
627213120	Property Owner	City Services	14778 XKIMO ST NW		1,003.91	30.00	69.89	1,103.80
727270	Property Owner	City Services	15340 XKIMO ST NW		998.31	30.00	69.50	1,097.81
383470283	Property Owner	City Services	14991 WACO ST NW		998.16	30.00	69.49	1,097.65
720353	Property Owner	City Services	5960 144TH CIR NW		998.16	30.00	69.49	1,097.65
634668003	Property Owner	City Services	15460 YAKIMA ST NW		986.55	30.00	68.68	1,085.23
422439531	Property Owner	City Services	7031 147TH LN NW		974.47	30.00	67.84	1,072.31
720924	Property Owner	City Services	15310 XKIMO ST NW		974.42	30.00	67.84	1,072.26
718760	Property Owner	City Services	14940 WACO ST NW		965.65	30.00	67.23	1,062.88

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
720828	Property Owner	City Services	6168 146th Ave Nw		940.01	30.00	65.44	1,035.45
722893	Property Owner	City Services	5739 152 WAY NW		939.70	30.00	65.42	1,035.12
712516551	Property Owner	City Services	15540 IODINE ST NW		921.13	30.00	64.13	1,015.26
688644	Property Owner	City Services	14701 GERMANIUM ST NW		916.43	30.00	63.80	1,010.23
725284	Property Owner	City Services	5720 145TH CT NW		915.05	30.00	63.70	1,008.75
674033735	Property Owner	City Services	6220 152ND AVE NW		909.56	30.00	63.32	1,002.88
721499	Property Owner	City Services	6200 145TH LN NW		909.43	30.00	63.31	1,002.74
631229808	Property Owner	City Services	6830 148TH LN NW		908.90	30.00	63.27	1,002.17
666716756	Property Owner	City Services	7050 147th Ave Nw		903.39	30.00	62.89	996.28
496329287	Property Owner	City Services	15200 Germanium St Nw		882.53	30.00	61.44	973.97
679321126	Property Owner	City Services	15421 XKIMO ST		879.35	30.00	61.22	970.57
425486525	Property Owner	City Services	7051 137th Ave Nw		869.97	30.00	60.56	960.53
724181	Property Owner	City Services	16771 MARBLE ST NW		854.48	30.00	59.49	943.97
725674	Property Owner	City Services	15302 RADIUM WAY NW		838.61	30.00	58.38	926.99
714596885	Property Owner	City Services	14200 XENON ST	UNIT 2	837.54	30.00	58.31	925.85
15131203	Property Owner	City Services	14320 TUNGSTEN ST NW		829.28	30.00	57.73	917.01
718368	Property Owner	City Services	6915 169TH LN NW		828.78	30.00	57.70	916.48
718264	Property Owner	City Services	14649 Iodine Ct Nw		825.48	30.00	57.47	912.95
689963132	Property Owner	City Services	15501 XKIMO ST		823.32	30.00	57.32	910.64
720477	Property Owner	City Services	7804 149TH AVE NW		822.36	30.00	57.25	909.61
728349	Property Owner	City Services	7150 148th Ln Nw		813.94	30.00	56.66	900.60
613472501	Property Owner	City Services	15101 COBALT ST NW		811.43	30.00	56.49	897.92
493603258	Property Owner	City Services	6140 145th Ln Nw		804.46	30.00	56.00	890.46
704226711	Property Owner	City Services	5991 146TH AVE NW		804.05	30.00	55.98	890.03
725513	Property Owner	City Services	13741 DOLOMITE ST NW		800.91	30.00	55.76	886.67
414754675	Property Owner	City Services	5601 146TH AVE NW		798.24	30.00	55.57	883.81
721957	Property Owner	City Services	5698 152ND WAY NW		795.64	30.00	55.39	881.03
1776781	Property Owner	City Services	5222 148TH AVE NW		793.85	30.00	55.27	879.12
727194	Property Owner	City Services	14800 Krypton Ct Nw		792.67	30.00	55.18	877.85
726666	Property Owner	City Services	6960 137th Ln Nw		780.65	30.00	54.35	865.00
718888	Property Owner	City Services	14842 OLIVINE ST NW		780.35	30.00	54.33	864.68
718562	Property Owner	City Services	6174 146th Ave Nw		769.73	30.00	53.59	853.32
719005	Property Owner	City Services	16194 LITHIUM CT NW		765.73	30.00	53.31	849.04
623864920	Property Owner	City Services	7110 148th Ave Nw		762.34	30.00	53.07	845.41
720229	Property Owner	City Services	13885 IRONSTONE TRL NW		759.66	30.00	52.88	842.54
645326936	Property Owner	City Services	5841 158TH LN NW		757.09	30.00	52.71	839.80
395504700	Property Owner	City Services	14221 VANADIUM ST NW		754.07	30.00	52.50	836.57
719797	Property Owner	City Services	6981 137TH LN NW		753.74	30.00	52.47	836.21
667094355	Property Owner	City Services	14201 Xenon St Nw	Unit 19	753.64	30.00	52.47	836.11
727902	Property Owner	City Services	5713 160TH LN NW		751.45	30.00	52.31	833.76
678532335	Property Owner	City Services	14795 KRYPTON CT NW		748.05	30.00	52.08	830.13
704266754	Property Owner	City Services	14841 ARGON ST NW		748.05	30.00	52.08	830.13
718613	Property Owner	City Services	14635 SODIUM ST NW		747.23	30.00	52.02	829.25
719145	Property Owner	City Services	15603 Iodone St Nw		744.21	30.00	51.81	826.02

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706002029	Property Owner	City Services	7031 137th Ln Nw		743.72	30.00	51.78	825.50
718685	Property Owner	City Services	16710 LIMONITE ST NW		741.07	30.00	51.59	822.66
720309	Property Owner	City Services	14700 GERMANIUM ST NW		738.83	30.00	51.43	820.26
725804	Property Owner	City Services	14720 ERKIUM ST NW		732.77	30.00	51.01	813.78
675624428	Property Owner	City Services	6855 148TH LN NW		726.94	30.00	50.61	807.55
720712	Property Owner	City Services	7787 148TH LN NW		726.83	30.00	50.60	807.43
726171	Property Owner	City Services	13923 Ironstone Ter Nw		726.78	30.00	50.60	807.38
721099	Property Owner	City Services	15210 Germanium St Nw		726.33	30.00	50.56	806.89
615416800	Property Owner	City Services	14767 Kamacite St Nw		725.63	30.00	50.52	806.15
705131998	Property Owner	City Services	15491 YAKIMA CT S		725.16	30.00	50.48	805.64
722817	Property Owner	City Services	14180 URANIUM ST NW		723.98	30.00	50.40	804.38
674812294	Property Owner	City Services	14871 XKIMO ST NW		723.47	30.00	50.37	803.84
426481293	Property Owner	City Services	6206 RIVLYN AVE NW		720.96	30.00	50.19	801.15
727071	Property Owner	City Services	14150 MAGNESIUM ST NW		715.14	30.00	49.79	794.93
723074	Property Owner	City Services	14170 Xenon St Nw	Unit 6	714.91	30.00	49.77	794.68
485947607	Property Owner	City Services	15220 Germanium St Nw		714.89	30.00	49.77	794.66
727272	Property Owner	City Services	14579 Olivine St		713.83	30.00	49.69	793.52
668134792	Property Owner	City Services	14412 IODINE ST NW		708.86	30.00	49.35	788.21
726807	Property Owner	City Services	15416 FLUORINE ST NW		705.83	30.00	49.14	784.97
655531873	Property Owner	City Services	14292 TUNGSTEN WAY NW		702.86	30.00	48.93	781.79
724240	Property Owner	City Services	4881 142ND LN NW		699.93	30.00	48.73	778.66
719427	Property Owner	City Services	5324 142ND LN NW		698.77	30.00	48.65	777.42
718887	Property Owner	City Services	7263 148TH LN NW		697.28	30.00	48.54	775.82
720009	Property Owner	City Services	16212 LITHIUM CT NW		697.24	30.00	48.54	775.78
705353699	Property Owner	City Services	14211 VANADIUM ST NW		692.43	30.00	48.20	770.63
718795	Property Owner	City Services	16718 LIMONITE ST NW		691.39	30.00	48.13	769.52
724349	Property Owner	City Services	14361 POTASSIUM ST NW		691.13	30.00	48.11	769.24
613511633	Property Owner	City Services	14751 XKIMO ST NW		690.32	30.00	48.06	768.38
727061	Property Owner	City Services	7217 E Ramsey Pkwy		687.85	30.00	47.89	765.74
483753338	Property Owner	City Services	14950 ZUNI ST NW		685.62	30.00	47.73	763.35
652339018	Property Owner	City Services	15262 COBALT ST NW		682.23	30.00	47.49	759.72
718617	Property Owner	City Services	7141 148th Ln Nw		679.43	30.00	47.30	756.73
722974	Property Owner	City Services	7850 149TH AVE NW		679.33	30.00	47.29	756.62
726710	Property Owner	City Services	5525 153RD CT NW		677.22	30.00	47.15	754.37
478789215	Property Owner	City Services	15201 BARIUM ST NW		676.58	30.00	47.10	753.68
727940	Property Owner	City Services	5528 153rd Ct Nw		673.66	30.00	46.90	750.56
724385	Property Owner	City Services	15429 Iodine St Nw		673.54	30.00	46.89	750.43
719178	Property Owner	City Services	14888 PERIDOT ST NW		673.48	30.00	46.89	750.37
679283880	Property Owner	City Services	16018 IODINE ST		671.11	30.00	46.72	747.83
12661013	Property Owner	City Services	14340 TUNGSTEN ST NW		670.84	30.00	46.70	747.54
697178145	Property Owner	City Services	14729 HELIUM ST NW		670.57	30.00	46.68	747.25
720871	Property Owner	City Services	7809 148TH LN NW		670.56	30.00	46.68	747.24
723120	Property Owner	City Services	5251 149TH LN NW		669.83	30.00	46.63	746.46
723479	Property Owner	City Services	7010 170TH TRL NW		667.63	30.00	46.48	744.11

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483466061	Property Owner	City Services	14411 RADIUM ST NW		664.71	30.00	46.27	740.98
727353	Property Owner	City Services	15143 HELIUM ST NW		664.71	30.00	46.27	740.98
656804238	Property Owner	City Services	15225 Fluorine St Nw		661.84	30.00	46.07	737.91
712194920	Property Owner	City Services	6030 143RD LN NW		661.78	30.00	46.07	737.85
725736	Property Owner	City Services	14750 POTASSIUM ST NW		661.78	30.00	46.07	737.85
725036	Property Owner	City Services	14838 GERMANIUM ST NW		658.85	30.00	45.87	734.72
726334	Property Owner	City Services	6880 147TH AVE NW		658.75	30.00	45.86	734.61
664650189	Property Owner	City Services	14281 XKIMO ST NW		655.92	30.00	45.66	731.58
719020	Property Owner	City Services	14600 HELIUM ST NW		655.82	30.00	45.66	731.48
383608379	Property Owner	City Services	14725 XKIMO ST NW		654.42	30.00	45.56	729.98
624365442	Property Owner	City Services	5342 142ND LN NW		651.41	30.00	45.35	726.76
725452	Property Owner	City Services	14591 Olivine Ter Nw		650.23	30.00	45.27	725.50
720052	Property Owner	City Services	5410 144TH WAY	UNIT 22	650.08	30.00	45.26	725.34
726011	Property Owner	City Services	14240 URANIUM ST NW		650.08	30.00	45.26	725.34
15601245	Property Owner	City Services	14330 TUNGSTEN ST NW		650.07	30.00	45.26	725.33
671156957	Property Owner	City Services	14671 ARGON ST NW		650.07	30.00	45.26	725.33
710989567	Property Owner	City Services	6960 147TH AVE NW		650.07	30.00	45.26	725.33
718401	Property Owner	City Services	7070 148th Ave Nw		648.26	30.00	45.13	723.39
721193	Property Owner	City Services	15759 Neon St Nw		647.20	30.00	45.06	722.26
422874913	Property Owner	City Services	15111 TONTO ST NW		647.15	30.00	45.05	722.20
723230	Property Owner	City Services	14860 ZUNI ST NW		647.15	30.00	45.05	722.20
719939	Property Owner	City Services	5710 158TH CT		646.86	30.00	45.03	721.89
719238	Property Owner	City Services	7266 149TH AVE NW		644.22	30.00	44.85	719.07
676705915	Property Owner	City Services	15247 Germanium Cir Nw		642.57	30.00	44.73	717.30
30081874	Property Owner	City Services	14282 TUNGSTEN WAY NW		641.30	30.00	44.65	715.95
721412	Property Owner	City Services	13943 Ironstone Ter Nw		641.30	30.00	44.65	715.95
721549	Property Owner	City Services	15160 QUICKSILVER ST NW		641.30	30.00	44.65	715.95
727745	Property Owner	City Services	15521 SODIUM WAY		641.30	30.00	44.65	715.95
18011172	Property Owner	City Services	14656 ARGON ST NW		641.29	30.00	44.64	715.93
483577507	Property Owner	City Services	14400 QUICKSILVER ST NW		641.29	30.00	44.64	715.93
622923248	Property Owner	City Services	6671 153RD CT NW		641.29	30.00	44.64	715.93
638738719	Property Owner	City Services	15225 Germanium Cir Nw		641.29	30.00	44.64	715.93
655542844	Property Owner	City Services	5460 149TH LN NW		641.29	30.00	44.64	715.93
660192154	Property Owner	City Services	5260 149TH LN NW		641.29	30.00	44.64	715.93
668488991	Property Owner	City Services	5443 145TH AVE NW		641.29	30.00	44.64	715.93
674644633	Property Owner	City Services	5425 152ND AVE NW		641.29	30.00	44.64	715.93
688986875	Property Owner	City Services	15430 RADIUM ST NW		641.29	30.00	44.64	715.93
689326689	Property Owner	City Services	15445 SODIUM ST		641.29	30.00	44.64	715.93
694133559	Property Owner	City Services	15515 SODIUM ST		641.29	30.00	44.64	715.93
704100252	Property Owner	City Services	15410 GERMANIUM ST NW		641.29	30.00	44.64	715.93
704292051	Property Owner	City Services	14617 Olivine St Nw		641.29	30.00	44.64	715.93
710640191	Property Owner	City Services	13911 IRONSTONE TRL NW		641.29	30.00	44.64	715.93
714419068	Property Owner	City Services	14221 Xenon St Nw	Unit 11	641.29	30.00	44.64	715.93
718262	Property Owner	City Services	6870 169th Ln Nw		641.29	30.00	44.64	715.93

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718271	Property Owner	City Services	14836 Olivine St Nw		641.29	30.00	44.64	715.93
718944	Property Owner	City Services	13881 IRONSTONE TRL NW		641.29	30.00	44.64	715.93
719231	Property Owner	City Services	5981 144TH LN NW		641.29	30.00	44.64	715.93
720122	Property Owner	City Services	5544 154th Ln Nw		641.29	30.00	44.64	715.93
720149	Property Owner	City Services	13725 EBONY ST NW		641.29	30.00	44.64	715.93
720153	Property Owner	City Services	14233 XKIMO ST NW		641.29	30.00	44.64	715.93
721977	Property Owner	City Services	15453 RADIUM ST NW		641.29	30.00	44.64	715.93
722169	Property Owner	City Services	15305 IODINE ST NW		641.29	30.00	44.64	715.93
722353	Property Owner	City Services	14705 QUICKSILVER ST		641.29	30.00	44.64	715.93
722645	Property Owner	City Services	16725 LIMONITE ST NW		641.29	30.00	44.64	715.93
723049	Property Owner	City Services	14231 Uranium St Nw		641.29	30.00	44.64	715.93
724180	Property Owner	City Services	15423 IODINE ST NW		641.29	30.00	44.64	715.93
725327	Property Owner	City Services	15473 RADIUM ST NW		641.29	30.00	44.64	715.93
726114	Property Owner	City Services	15463 Iodine St Nw	Unit South	641.29	30.00	44.64	715.93
726616	Property Owner	City Services	7273 E RAMSEY PKWY		641.29	30.00	44.64	715.93
727068	Property Owner	City Services	5565 154th Ln Nw		641.29	30.00	44.64	715.93
727314	Property Owner	City Services	5535 149TH LN NW		641.29	30.00	44.64	715.93
727634	Property Owner	City Services	14700 HELIUM ST NW		641.29	30.00	44.64	715.93
723748	Property Owner	City Services	5587 154th Ln Nw		641.17	30.00	44.64	715.81
640142287	Property Owner	City Services	14217 XKIMO ST NW		640.62	30.00	44.60	715.22
383621341	Property Owner	City Services	6160 144TH LN NW		635.50	30.00	44.24	709.74
724485	Property Owner	City Services	5401 142ND AVE NW		619.22	30.00	43.11	692.33
724911	Property Owner	City Services	5388 141ST AVE NW		619.21	30.00	43.11	692.32
612064330	Property Owner	City Services	14271 ARGON ST NW		618.23	30.00	43.04	691.27
686401827	Property Owner	City Services	14690 Sodium St Nw		615.08	30.00	42.82	687.90
644258397	Property Owner	City Services	14150 DYSPROSIUM ST NW		613.36	30.00	42.70	686.06
726259	Property Owner	City Services	5346 140th Ave Nw		613.24	30.00	42.69	685.93
724786	Property Owner	City Services	14700 Fluorine St Nw		611.46	30.00	42.57	684.03
728041	Property Owner	City Services	14177 NEON ST NW		606.59	30.00	42.23	678.82
668157771	Property Owner	City Services	5178 148TH AVE NW		601.65	30.00	41.88	673.53
681415286	Property Owner	City Services	15200 UTE ST NW		601.65	30.00	41.88	673.53
720731	Property Owner	City Services	14220 DYSPROSIUM ST NW		601.65	30.00	41.88	673.53
725135	Property Owner	City Services	14101 DYSPROSIUM ST NW		601.65	30.00	41.88	673.53
726468	Property Owner	City Services	5322 143RD AVE NW		601.65	30.00	41.88	673.53
726509	Property Owner	City Services	5414 142ND AVE NW		601.65	30.00	41.88	673.53
723757	Property Owner	City Services	15469 RADIUM ST NW		600.33	30.00	41.79	672.12
727988	Property Owner	City Services	5940 143rd Cir Nw		595.40	30.00	41.45	666.85
727814	Property Owner	City Services	5371 140th Ave Nw		583.68	30.00	40.63	654.31
453404808	Property Owner	City Services	5811 157TH LN NW		582.24	30.00	40.53	652.77
656008085	Property Owner	City Services	14581 IODINE ST NW		580.89	30.00	40.44	651.33
727943	Property Owner	City Services	15436 Fluorine St Nw		580.66	30.00	40.42	651.08
718073230	Property Owner	City Services	5400 149TH LN NW		563.98	30.00	39.26	633.24
727822	Property Owner	City Services	15821 OSMIUM ST NW		563.84	30.00	39.25	633.09
723105	Property Owner	City Services	14055 DYSPROSIUM ST NW		561.87	30.00	39.12	630.99

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727159	Property Owner	City Services	5145 149TH LN NW		550.54	30.00	38.33	618.87
674477357	Property Owner	City Services	15600 XKIMO CT NW		547.62	30.00	38.12	615.74
691228676	Property Owner	City Services	5621 146th Ave Nw		547.41	30.00	38.11	615.52
718594	Property Owner	City Services	5653 154TH LN NW		547.15	30.00	38.09	615.24
718590	Property Owner	City Services	5410 144th Way	Unit 20	544.22	30.00	37.89	612.11
728377	Property Owner	City Services	15462 Tungsten Way		543.73	30.00	37.85	611.58
480902318	Property Owner	City Services	5810 142ND AVE NW		541.29	30.00	37.68	608.97
728026	Property Owner	City Services	15535 SODIUM WAY NW		541.03	30.00	37.66	608.69
726780	Property Owner	City Services	14024 DYSPROSIUM ST NW		534.34	30.00	37.20	601.54
721214	Property Owner	City Services	5527 154th Ct Nw		524.96	30.00	36.55	591.51
721542	Property Owner	City Services	5530 154th Ter Nw		518.43	30.00	36.09	584.52
728284	Property Owner	City Services	14280 DYSPROSIUM ST NW		513.15	30.00	35.72	578.87
724022	Property Owner	City Services	14201 XKIMO ST NW		512.36	30.00	35.67	578.03
725333	Property Owner	City Services	5539 154TH TER		511.03	30.00	35.58	576.61
728065	Property Owner	City Services	14931 XKIMO ST NW		507.96	30.00	35.36	573.32
656832707	Property Owner	City Services	6230 MCKINLEY ST NW	STE C2	506.86	30.00	35.29	572.15
725801	Property Owner	City Services	14638 SODIUM ST NW		501.84	30.00	34.94	566.78
718876	Property Owner	City Services	14714 HELIUM ST NW		497.07	30.00	34.60	561.67
718332	Property Owner	City Services	5420 144TH WAY NW	UNIT 16	490.62	30.00	34.16	554.78
701128448	Property Owner	City Services	15290 URANIUM ST NW		487.57	30.00	33.94	551.51
728215	Property Owner	City Services	14610 PERIDOT ST NW		483.08	30.00	33.63	546.71
676319625	Property Owner	City Services	14183 BARIUM ST NW		483.04	30.00	33.63	546.67
479437277	Property Owner	City Services	7041 147th Ln Nw		481.48	30.00	33.52	545.00
718951	Property Owner	City Services	7081 147TH LN NW		481.48	30.00	33.52	545.00
720071	Property Owner	City Services	15431 RADIUM ST NW		481.48	30.00	33.52	545.00
725372	Property Owner	City Services	15390 Germanium St Nw		481.48	30.00	33.52	545.00
727920	Property Owner	City Services	14760 ARGON ST NW		481.48	30.00	33.52	545.00
729282	Property Owner	City Services	14774 ZEOLITE ST NW		478.37	30.00	33.30	541.67
726727	Property Owner	City Services	6951 147th Ave Nw		477.44	30.00	33.24	540.68
718864	Property Owner	City Services	6930 137TH LN NW		476.80	30.00	33.19	539.99
682653297	Property Owner	City Services	7091 148th Ave Nw		476.77	30.00	33.19	539.96
719764	Property Owner	City Services	14190 Xenon St Nw	Unit 6	476.65	30.00	33.18	539.83
675430728	Property Owner	City Services	5305 140th Ave Nw		476.39	30.00	33.16	539.55
727954	Property Owner	City Services	15240 HELIUM ST NW		476.19	30.00	33.15	539.34
389551081	Property Owner	City Services	14520 SUNFISH LAKE DR		466.99	30.00	32.51	529.50
669524096	Property Owner	City Services	14331 NEON ST NW		453.29	30.00	31.56	514.85
727636	Property Owner	City Services	5410 144th Way	Unit 14	451.27	30.00	31.42	512.69
713598964	Property Owner	City Services	15326 ZUNI CT		446.12	30.00	31.06	507.18
728280	Property Owner	City Services	15376 VANADIUM ST NW		444.26	30.00	30.93	505.19
726269	Property Owner	City Services	7801 148TH LN NW		443.71	30.00	30.89	504.60
725134	Property Owner	City Services	14671 HELIUM ST NW		441.29	30.00	30.72	502.01
720416	Property Owner	City Services	5821 Sunwood Dr Nw		436.26	30.00	30.37	496.63
718717	Property Owner	City Services	6600 SUNWOOD DR		432.17	30.00	30.09	492.26
727100	Property Owner	City Services	6090 144th Ln Nw		417.80	30.00	29.09	476.89

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
718302	Property Owner	City Services	15396 VANADIUM ST NW		412.48	30.00	28.72	471.20
620856544	Property Owner	City Services	5231 148TH AVE NW		408.19	30.00	28.42	466.61
639638001	Property Owner	City Services	15585 Krypton St Nw		401.02	30.00	27.92	458.94
728253	Property Owner	City Services	13946 Ironstone Ter Nw		394.51	30.00	27.46	451.97
483574031	Property Owner	City Services	15360 Krypton St Nw		392.87	30.00	27.35	450.22
726354	Property Owner	City Services	5430 144TH WAY NW	UNIT 24	390.83	30.00	27.21	448.04
686592225	Property Owner	City Services	6280 142ND LN NW		389.11	30.00	27.09	446.20
727371	Property Owner	City Services	5420 144TH WAY	UNIT 22	386.90	30.00	26.93	443.83
725161	Property Owner	City Services	14191 Xenon St Nw	Unit 27	379.58	30.00	26.43	436.01
679938193	Property Owner	City Services	5751 145th Ct Nw		378.18	30.00	26.33	434.51
728269	Property Owner	City Services	14190 Xenon St Nw	Unit 12	374.09	30.00	26.04	430.13
706148012	Property Owner	City Services	14540 Sunfish Lake Dr		371.01	30.00	25.83	426.84
728415	Property Owner	City Services	15090 COBALT ST NW		369.62	30.00	25.73	425.35
723112	Property Owner	City Services	5775 152ND WAY NW		369.22	30.00	25.70	424.92
722409	Property Owner	City Services	15517 SODIUM ST		363.78	30.00	25.33	419.11
723426	Property Owner	City Services	5598 154TH LN NW		356.15	30.00	24.79	410.94
722294	Property Owner	City Services	14036 Cobalt St Nw		351.66	30.00	24.48	406.14
728504	Property Owner	City Services	15525 SODIUM WAY NW		348.11	30.00	24.23	402.34
718932	Property Owner	City Services	14689 SODIUM ST NW		347.16	30.00	24.17	401.33
725622	Property Owner	City Services	14776 WILLEMITE WAY		346.01	30.00	24.09	400.10
727101	Property Owner	City Services	14433 Iodine St Nw		345.31	30.00	24.04	399.35
667265056	Property Owner	City Services	15781 Potassium St Nw		342.91	30.00	23.87	396.78
726426	Property Owner	City Services	15271 GERMANIUM ST NW		341.29	30.00	23.76	395.05
727425	Property Owner	City Services	15251 Fluorine St Nw		341.29	30.00	23.76	395.05
728485	Property Owner	City Services	15327 SODIUM ST NW		339.18	30.00	23.61	392.79
727484	Property Owner	City Services	14190 VANADIUM ST NW		336.49	30.00	23.43	389.92
721820	Property Owner	City Services	7675 147TH TER NW		334.26	30.00	23.27	387.53
714055984	Property Owner	City Services	5420 144th Way	Unit 18	333.00	30.00	23.18	386.18
726894	Property Owner	City Services	13888 Ironstone Trl Nw		331.48	30.00	23.08	384.56
722455	Property Owner	City Services	15561 YAKIMA ST NW		327.99	30.00	22.83	380.82
696153358	Property Owner	City Services	4990 155TH LN		322.32	30.00	22.44	374.76
635542758	Property Owner	City Services	7100 148th Ave Nw		321.67	30.00	22.39	374.06
647316294	Property Owner	City Services	7030 137TH LN NW		321.67	30.00	22.39	374.06
719195	Property Owner	City Services	14200 TUNGSTEN ST NW		321.67	30.00	22.39	374.06
720602	Property Owner	City Services	5941 143RD LN NW		321.67	30.00	22.39	374.06
724027	Property Owner	City Services	16789 MARBLE ST NW		321.67	30.00	22.39	374.06
728278	Property Owner	City Services	14608 PERIDOT ST NW		321.67	30.00	22.39	374.06
728809	Property Owner	City Services	7675 147TH TER NW		321.67		22.39	344.06
727539	Property Owner	City Services	5450 144th Way	Unit 18	321.01	30.00	22.35	373.36
727595	Property Owner	City Services	15471 RADIUM ST NW		317.54	30.00	22.11	369.65
727587	Property Owner	City Services	9411 Alpine Dr Nw		315.23	30.00	21.95	367.18
726189	Property Owner	City Services	15191 UTE ST NW		314.12	30.00	21.87	365.99
417141790	Property Owner	City Services	6336 Hwy 10 Nw		308.11	30.00	21.45	359.56
635929899	Property Owner	City Services	14200 XENON ST NW	UNIT 12	301.85	30.00	21.01	352.86

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495635343	Property Owner	City Services	14168 ARGON ST NW		301.65	30.00	21.00	352.65
386213765	Property Owner	City Services	7435 HWY 10 NW		301.05	30.00	20.96	352.01
728580	Property Owner	City Services	5815 158TH AVE NW		296.72	30.00	20.66	347.38
724013	Property Owner	City Services	14058 DYSPROSIUM ST NW		287.99	30.00	20.05	338.04
728668	Property Owner	City Services	5971 148TH AVE NW		287.95	30.00	20.05	338.00
725255	Property Owner	City Services	5450 144TH WAY	UNIT 16	286.88	30.00	19.97	336.85
727260	Property Owner	City Services	14834 PERIDOT ST NW		285.39	30.00	19.87	335.26
722221	Property Owner	City Services	6480 153RD WAY NW		282.95	30.00	19.70	332.65
728058	Property Owner	City Services	14554 WACO ST NW		275.11	30.00	19.15	324.26
728654	Property Owner	City Services	5430 144TH WAY NW	UNIT 18	266.94	30.00	18.58	315.52
723828	Property Owner	City Services	5420 144TH WAY NW	UNIT 24	257.85	30.00	17.95	305.80
726447	Property Owner	City Services	13895 Ironstone Trl Nw		252.86	30.00	17.60	300.46
721662	Property Owner	City Services	14860 OLIVINE ST NW		249.88	30.00	17.40	297.28
725842	Property Owner	City Services	14692 QUICKSILVER ST NW		247.15	30.00	17.21	294.36
721979	Property Owner	City Services	14721 ARGON ST NW		243.25	30.00	16.93	290.18
672395605	Property Owner	City Services	15401 Germanium St Nw		241.29	30.00	16.80	288.09
722311	Property Owner	City Services	5870 142ND AVE NW		230.45	30.00	16.04	276.49
680688212	Property Owner	City Services	5410 149TH LN NW		223.18	30.00	15.54	268.72
727977	Property Owner	City Services	13919 Ironstone Ter Nw		223.11	30.00	15.53	268.64
726987	Property Owner	City Services	7031 147TH AVE NW		218.58	30.00	15.22	263.80
725937	Property Owner	City Services	15423 RADIUM ST NW		217.27	30.00	15.13	262.40
639217534	Property Owner	City Services	15771 KRYPTON CT NW		214.72	30.00	14.95	259.67
400257680	Property Owner	City Services	6001 144TH LN NW		214.52	30.00	14.93	259.45
728460	Property Owner	City Services	17200 Germanium St Nw		207.49	30.00	14.44	251.93
721259	Property Owner	City Services	7050 137th Ave Nw		207.02	30.00	14.41	251.43
728230	Property Owner	City Services	15442 Fluorine St		204.38	30.00	14.23	248.61
728714	Property Owner	City Services	14643 HELIUM ST NW		203.90	30.00	14.19	248.09
406276984	Property Owner	City Services	7029 HWY 10 NW		200.94	30.00	13.99	244.93
610929376	Property Owner	City Services	6240 152ND ST NW		200.88	30.00	13.98	244.86
717804277	Property Owner	City Services	5643 154TH LN NW		200.08	30.00	13.93	244.01
727913	Property Owner	City Services	6302 169th Ln Nw		199.73	30.00	13.90	243.63
725205	Property Owner	City Services	4970 155TH LN NW		188.69	30.00	13.14	231.83
718168	Property Owner	City Services	16714 LIMONITE ST NW		182.35	30.00	12.69	225.04
728719	Property Owner	City Services	5590 150th Ln Nw		179.75	30.00	12.51	222.26
725598	Property Owner	City Services	6985 139th Ave Nw		179.64	30.00	12.51	222.15
721956	Property Owner	City Services	14165 TUNGSTEN ST NW		179.34	30.00	12.49	221.83
74806299	Property Owner	City Services	14574 Krypton St Nw		176.39	30.00	12.28	218.67
422474669	Property Owner	City Services	16851 Garnet St Nw		176.39	30.00	12.28	218.67
642717915	Property Owner	City Services	5970 144TH LN NW		176.39	30.00	12.28	218.67
645124982	Property Owner	City Services	5591 154th Ln Nw		176.39	30.00	12.28	218.67
647930893	Property Owner	City Services	14756 Krypton Ct Nw		176.39	30.00	12.28	218.67
725890	Property Owner	City Services	15769 Potassium St Nw		176.39	30.00	12.28	218.67
727188	Property Owner	City Services	17057 Garnet St Nw		176.39	30.00	12.28	218.67
727617	Property Owner	City Services	15359 RADIUM ST NW		176.39	30.00	12.28	218.67

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666257612	Property Owner	City Services	5403 145th Ave Nw		173.79	30.00	12.10	215.89
726758	Property Owner	City Services	15361 XKIMO ST NW		173.79	30.00	12.10	215.89
728416	Property Owner	City Services	14651 Fluorine St Nw		170.82	30.00	11.89	212.71
492474	Property Owner	City Services	14120 DYSPROSIUM ST NW		169.84	30.00	11.82	211.66
726364	Property Owner	City Services	7256 147th Ter Nw		166.97	30.00	11.62	208.59
723635	Property Owner	City Services	14720 GERMANIUM ST NW		166.77	30.00	11.61	208.38
728359	Property Owner	City Services	5419 145th Ave Nw		165.58	30.00	11.53	207.11
487939989	Property Owner	City Services	15480 YAKIMA CT NW		164.84	30.00	11.48	206.32
721419	Property Owner	City Services	6992 139TH LN NW		164.84	30.00	11.48	206.32
383597330	Property Owner	City Services	6090 145TH LN NW		164.53	30.00	11.45	205.98
728603	Property Owner	City Services	7320 146TH AVE NW		161.96	30.00	11.28	203.24
474967975	Property Owner	City Services	5691 154th Ave Nw		161.86	30.00	11.27	203.13
494121467	Property Owner	City Services	14450 QUICKSILVER ST NW		161.86	30.00	11.27	203.13
612520024	Property Owner	City Services	6841 137th Ln Nw		161.86	30.00	11.27	203.13
630126799	Property Owner	City Services	5780 157TH LN NW		161.86	30.00	11.27	203.13
674981912	Property Owner	City Services	15429 SUNFISH LAKE BLVD NW		161.86	30.00	11.27	203.13
719862	Property Owner	City Services	7199 167TH TER NW		161.86	30.00	11.27	203.13
721686	Property Owner	City Services	5534 154th Ct Nw		161.86	30.00	11.27	203.13
723532	Property Owner	City Services	7795 148TH LN NW		161.86	30.00	11.27	203.13
724501	Property Owner	City Services	15394 Germanium St Nw		161.86	30.00	11.27	203.13
724674	Property Owner	City Services	13889 IRONSTONE TRL NW		161.86	30.00	11.27	203.13
724946	Property Owner	City Services	15303 IODINE ST NW		161.86	30.00	11.27	203.13
725460	Property Owner	City Services	5430 144TH WAY NW	UNIT 20	161.86	30.00	11.27	203.13
725994	Property Owner	City Services	7120 148TH AVE NW		161.86	30.00	11.27	203.13
726263	Property Owner	City Services	6970 137th Ave Nw		161.86	30.00	11.27	203.13
726477	Property Owner	City Services	15418 FLUORINE ST NW		161.86	30.00	11.27	203.13
726709	Property Owner	City Services	15972 URANIMITE ST NW		161.86	30.00	11.27	203.13
727220	Property Owner	City Services	13903 IRONSTONE TRL NW		161.86	30.00	11.27	203.13
727373	Property Owner	City Services	14180 Xenon St Nw	Unit 14	161.86	30.00	11.27	203.13
727376	Property Owner	City Services	15466 IODINE TERRACE NW		161.86	30.00	11.27	203.13
728119	Property Owner	City Services	6422 RIVERDALE DR		161.86	30.00	11.27	203.13
728246	Property Owner	City Services	14241 URANIUM ST NW		161.86	30.00	11.27	203.13
728360	Property Owner	City Services	15461 RADIUM ST NW		161.86	30.00	11.27	203.13
729061	Property Owner	City Services	15357 IODINE ST NW		161.86	30.00	11.27	203.13
648729844	Property Owner	City Services	15443 Ramsey Blvd Nw		159.61	30.00	11.11	200.72
724105	Property Owner	City Services	14139 BARIUM ST NW		157.91	30.00	10.99	198.90
725141	Property Owner	City Services	14214 WACO ST NW		154.93	30.00	10.79	195.72
727795	Property Owner	City Services	7279 147TH LN NW		154.76	30.00	10.77	195.53
728791	Property Owner	City Services	5560 153rd Ct Nw		154.33	30.00	10.74	195.07
724436	Property Owner	City Services	15770 KRYPTON CT NW		152.72	30.00	10.63	193.35
721170	Property Owner	City Services	14830 XKIMO ST NW		151.95	30.00	10.58	192.53
728418	Property Owner	City Services	5313 140TH AVE NW		151.95	30.00	10.58	192.53
448685051	Property Owner	City Services	5180 149TH LN NW		151.35	30.00	10.54	191.89
726969	Property Owner	City Services	6854 139th Ln	Unit 7	149.34	30.00	10.40	189.74

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494840333	Property Owner	City Services	14440 RADIUM ST NW		147.24	30.00	10.25	187.49
726705	Property Owner	City Services	7121 148TH LN NW		147.14	30.00	10.24	187.38
686995691	Property Owner	City Services	15437 SODIUM ST		146.47	30.00	10.20	186.67
681590395	Property Owner	City Services	7404 147th Ln Nw		146.04	30.00	10.17	186.21
688602941	Property Owner	City Services	14700 Cobalt St Nw	Unit 48	146.04	30.00	10.17	186.21
688670261	Property Owner	City Services	7292 147th Ter Nw		146.04	30.00	10.17	186.21
693891391	Property Owner	City Services	7309 147th Ter Nw		146.04	30.00	10.17	186.21
705622555	Property Owner	City Services	14731 Cobalt St Nw	Unit 23	146.04	30.00	10.17	186.21
719562	Property Owner	City Services	7077 139th Ave		146.04	30.00	10.17	186.21
720758	Property Owner	City Services	7351 147TH LN NW		146.04	30.00	10.17	186.21
720851	Property Owner	City Services	14660 Cobalt St Nw	Unit 32	146.04	30.00	10.17	186.21
720857	Property Owner	City Services	7418 Bunker Lake Blvd		146.04	30.00	10.17	186.21
722421	Property Owner	City Services	14761 Cobalt St Nw	Unit 19	146.04	30.00	10.17	186.21
722696	Property Owner	City Services	7410 147th Ln Nw		146.04	30.00	10.17	186.21
722738	Property Owner	City Services	13883 HEMATITE ST NW		146.04	30.00	10.17	186.21
724419	Property Owner	City Services	6933 139th Ln		146.04	30.00	10.17	186.21
725990	Property Owner	City Services	6838 139TH LN NW	UNIT 7	146.04	30.00	10.17	186.21
726155	Property Owner	City Services	7370 Bunker Lake Blvd Nw		146.04	30.00	10.17	186.21
726236	Property Owner	City Services	14730 Cobalt St Nw	Unit 40	146.04	30.00	10.17	186.21
727095	Property Owner	City Services	6952 139th Ave Nw		146.04	30.00	10.17	186.21
727218	Property Owner	City Services	14660 Cobalt St Nw	Unit 28	146.04	30.00	10.17	186.21
727307	Property Owner	City Services	6870 139th Ln Nw	Unit 2	146.04	30.00	10.17	186.21
727561	Property Owner	City Services	14700 Cobalt St Nw	Unit 36	146.04	30.00	10.17	186.21
727078	Property Owner	City Services	7005 139th Ave Nw		145.21	30.00	10.11	185.32
53634380	Property Owner	City Services	8331 151st Ln Nw		144.90	30.00	10.09	184.99
54044421	Property Owner	City Services	8106 ALPINE DR NW		144.90	30.00	10.09	184.99
727492	Property Owner	City Services	7372 Bunker Lake Blvd Nw		143.47	30.00	9.99	183.46
727017	Property Owner	City Services	5420 144TH WAY	UNIT 14	142.21	30.00	9.90	182.11
728682	Property Owner	City Services	14201 ARGON ST NW		141.42	30.00	9.85	181.27
728808	Property Owner	City Services	5521 153RD TER NW		138.35	30.00	9.63	177.98
727847	Property Owner	City Services	7085 139th Ave		138.00	30.00	9.61	177.61
726859	Property Owner	City Services	7326 147th Ln Nw		137.09	30.00	9.54	176.63
727807	Property Owner	City Services	5553 154TH TER		133.64	30.00	9.30	172.94
722640	Property Owner	City Services	7367 147th Ln Nw		131.93	30.00	9.18	171.11
654361914	Property Owner	City Services	14737 Fluorine St Nw		125.88	30.00	8.76	164.64
728810	Property Owner	City Services	5709 162ND LN		122.39	30.00	8.52	160.91
726256	Property Owner	City Services	15569 Iodine St Nw		121.67	30.00	8.47	160.14
723463	Property Owner	City Services	5430 144TH WAY NW	UNIT 26	121.39	30.00	8.45	159.84
724378	Property Owner	City Services	5668 154th Cv		120.98	30.00	8.42	159.40
703426665	Property Owner	City Services	15291 URANIUM ST NW		119.77	30.00	8.34	158.11
726642	Property Owner	City Services	15419 RADIUM ST NW		117.65	30.00	8.19	155.84
710326134	Property Owner	City Services	7741 169th Ln Nw		116.64	30.00	8.12	154.76
727201	Property Owner	City Services	14101 Fluorine St Nw		115.46	30.00	8.04	153.50
728842	Property Owner	City Services	14191 Xenon St Nw	Unit 3	115.29	30.00	8.03	153.32

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728273	Property Owner	City Services	7371 147th Ln Nw		114.48	30.00	7.97	152.45
721755	Property Owner	City Services	15153 TONTO ST NW		113.60	30.00	7.91	151.51
727806	Property Owner	City Services	8240 159th Ln Nw		113.32	30.00	7.89	151.21
710183221	Property Owner	City Services	7336 Bunker Lake Blvd		113.13	30.00	7.88	151.01
719558	Property Owner	City Services	15462 Tungsten Way		112.09		7.80	119.89
686958461	Property Owner	City Services	5304 143RD AVE NW		110.97	30.00	7.73	148.70
49954012	Property Owner	City Services	8502 164th Cir Nw		110.51	30.00	7.69	148.20
728863	Property Owner	City Services	15161 COBALT ST NW		109.98	30.00	7.66	147.64
689300467	Property Owner	City Services	7204 147th Ter Nw		109.83	30.00	7.65	147.48
727786	Property Owner	City Services	6913 139th Ln Nw		109.83	30.00	7.65	147.48
52424259	Property Owner	City Services	9138 Collins Dr Nw		108.80	30.00	7.57	146.37
725266	Property Owner	City Services	7820 151st Ln Nw		108.80	30.00	7.57	146.37
719011	Property Owner	City Services	15121 HELIUM ST NW		108.31	30.00	7.54	145.85
34572474	Property Owner	City Services	5143 179th Ln Nw		107.86	30.00	7.51	145.37
39482965	Property Owner	City Services	9081 167th Ln Nw		107.49	30.00	7.48	144.97
726991	Property Owner	City Services	14321 TUNGSTEN WAY NW		106.68	30.00	7.43	144.11
618097549	Property Owner	City Services	5840 160th Ln Nw		106.58	30.00	7.42	144.00
728638	Property Owner	City Services	14731 Cobalt St Nw	Unit 19	106.53	30.00	7.42	143.95
57104727	Property Owner	City Services	15401 Ramsey Blvd Nw		106.41	30.00	7.41	143.82
383670962	Property Owner	City Services	16170 Olivine St Nw		106.41	30.00	7.41	143.82
718161	Property Owner	City Services	14210 Fluorine St Nw		106.41	30.00	7.41	143.82
727551	Property Owner	City Services	7100 160TH LN NW		106.41	30.00	7.41	143.82
6113335	Property Owner	City Services	6230 167th Ave Nw		106.40	30.00	7.41	143.81
14871175	Property Owner	City Services	6319 143RD LN NW		106.40	30.00	7.41	143.81
33622379	Property Owner	City Services	5434 180th Ln Nw		106.40	30.00	7.41	143.81
34003380	Property Owner	City Services	16800 Iodine St Nw		106.40	30.00	7.41	143.81
34222439	Property Owner	City Services	17700 Cobalt St Nw		106.40	30.00	7.41	143.81
35492566	Property Owner	City Services	6003 178th Ln Nw		106.40	30.00	7.41	143.81
36132630	Property Owner	City Services	17410 Chameleon St Nw		106.40	30.00	7.41	143.81
37102727	Property Owner	City Services	8031 176th Ln Nw		106.40	30.00	7.41	143.81
37282745	Property Owner	City Services	17450 Baugh St Nw		106.40	30.00	7.41	143.81
37822799	Property Owner	City Services	9221 173rd Ave Nw		106.40	30.00	7.41	143.81
37942811	Property Owner	City Services	9420 181st Ave Nw		106.40	30.00	7.41	143.81
42223239	Property Owner	City Services	6700 165th Ln Nw		106.40	30.00	7.41	143.81
42363253	Property Owner	City Services	16530 Dolomite St Nw		106.40	30.00	7.41	143.81
42443261	Property Owner	City Services	17020 Azurite St Nw		106.40	30.00	7.41	143.81
42683285	Property Owner	City Services	16865 Sodium St Nw		106.40	30.00	7.41	143.81
42953312	Property Owner	City Services	16836 Sodium St Nw		106.40	30.00	7.41	143.81
43623379	Property Owner	City Services	6221 169th Ln Nw		106.40	30.00	7.41	143.81
44873504	Property Owner	City Services	5720 164th Ave Nw		106.40	30.00	7.41	143.81
44983515	Property Owner	City Services	6351 160th Ln Nw		106.40	30.00	7.41	143.81
47523769	Property Owner	City Services	16111 Azurite St Nw		106.40	30.00	7.41	143.81
47543771	Property Owner	City Services	6767 158th Ln Nw		106.40	30.00	7.41	143.81
47713788	Property Owner	City Services	6841 158th Ln Nw		106.40	30.00	7.41	143.81

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
48603877	Property Owner	City Services	7619 157th Ave Nw		106.40	30.00	7.41	143.81
48843901	Property Owner	City Services	16156 Olivine St Nw		106.40	30.00	7.41	143.81
49113928	Property Owner	City Services	16350 Yolite St Nw		106.40	30.00	7.41	143.81
49343951	Property Owner	City Services	16400 Uranimite St Nw		106.40	30.00	7.41	143.81
49994016	Property Owner	City Services	8200 163rd Ave Nw		106.40	30.00	7.41	143.81
50164033	Property Owner	City Services	8250 157th Ln Nw		106.40	30.00	7.41	143.81
53174334	Property Owner	City Services	15231 Kangaroo St Nw		106.40	30.00	7.41	143.81
53804397	Property Owner	City Services	8520 156th Ln Nw		106.40	30.00	7.41	143.81
53934410	Property Owner	City Services	8121 154th Ave Nw		106.40	30.00	7.41	143.81
53984415	Property Owner	City Services	15355 Eland St Nw		106.40	30.00	7.41	143.81
54734490	Property Owner	City Services	7930 156th Ave Nw		106.40	30.00	7.41	143.81
55154532	Property Owner	City Services	7381 152nd Ave Nw		106.40	30.00	7.41	143.81
55204537	Property Owner	City Services	7440 152nd Ave Nw		106.40	30.00	7.41	143.81
55604577	Property Owner	City Services	7921 152nd Ln Nw		106.40	30.00	7.41	143.81
56044621	Property Owner	City Services	15061 Willemite St Nw		106.40	30.00	7.41	143.81
56364653	Property Owner	City Services	7220 151st Ave Nw		106.40	30.00	7.41	143.81
57004717	Property Owner	City Services	6825 151st Ave Nw		106.40	30.00	7.41	143.81
57144732	Property Owner	City Services	7140 152nd Ave Nw		106.40	30.00	7.41	143.81
57674785	Property Owner	City Services	7100 149th Ln Nw		106.40	30.00	7.41	143.81
57794797	Property Owner	City Services	15030 Garnet St Nw		106.40	30.00	7.41	143.81
57914809	Property Owner	City Services	7141 156th Ave Nw		106.40	30.00	7.41	143.81
58104828	Property Owner	City Services	15540 Zirconium St Nw		106.40	30.00	7.41	143.81
58134831	Property Owner	City Services	15611 Dolomite St Nw		106.40	30.00	7.41	143.81
60075024	Property Owner	City Services	5207 150th Ln Nw		106.40	30.00	7.41	143.81
62505261	Property Owner	City Services	14760 Bowers Dr Nw		106.40	30.00	7.41	143.81
63625372	Property Owner	City Services	17958 Fluorine St Nw		106.40	30.00	7.41	143.81
64695480	Property Owner	City Services	6761 159th Ave Nw		106.40	30.00	7.41	143.81
65115522	Property Owner	City Services	8030 152nd Ln Nw		106.40	30.00	7.41	143.81
65465557	Property Owner	City Services	15131 Chameleon St Nw		106.40	30.00	7.41	143.81
66235634	Property Owner	City Services	17520 Chameleon St Nw		106.40	30.00	7.41	143.81
66665677	Property Owner	City Services	17229 Tungsten St Nw		106.40	30.00	7.41	143.81
67385750	Property Owner	City Services	7410 152nd Ln Nw		106.40	30.00	7.41	143.81
68415853	Property Owner	City Services	14905 Willemite St Nw		106.40	30.00	7.41	143.81
68975909	Property Owner	City Services	16727 Radium St Nw		106.40	30.00	7.41	143.81
69275939	Property Owner	City Services	15120 Kangaroo St Nw		106.40	30.00	7.41	143.81
70306041	Property Owner	City Services	7003 164th Ave Nw		106.40	30.00	7.41	143.81
71356146	Property Owner	City Services	6384 143rd Ln Nw		106.40	30.00	7.41	143.81
117620878	Property Owner	City Services	6310 153rd Ln Nw		106.40	30.00	7.41	143.81
119468212	Property Owner	City Services	6540 169th Ln Nw		106.40	30.00	7.41	143.81
221774498	Property Owner	City Services	16361 Nowthen Blvd Nw		106.40	30.00	7.41	143.81
221860690	Property Owner	City Services	5941 160th Ln Nw		106.40	30.00	7.41	143.81
389850754	Property Owner	City Services	15861 Dolomite St Nw		106.40	30.00	7.41	143.81
431614638	Property Owner	City Services	9111 ANDRIE CT NW		106.40	30.00	7.41	143.81
436722820	Property Owner	City Services	7630 166th Ave Nw		106.40	30.00	7.41	143.81

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
440400586	Property Owner	City Services	7731 149th Ln Nw		106.40	30.00	7.41	143.81
448022880	Property Owner	City Services	7605 173rd Ave Nw		106.40	30.00	7.41	143.81
461530292	Property Owner	City Services	14100 GERMANIUM ST		106.40	30.00	7.41	143.81
479364743	Property Owner	City Services	17511 Unicorn St Nw		106.40	30.00	7.41	143.81
479839440	Property Owner	City Services	14950 PERIDOT ST NW		106.40	30.00	7.41	143.81
480887974	Property Owner	City Services	7920 159th Ln Nw		106.40	30.00	7.41	143.81
482232058	Property Owner	City Services	15122 Zuni St Nw		106.40	30.00	7.41	143.81
483273736	Property Owner	City Services	8376 156th Ln Nw		106.40	30.00	7.41	143.81
485471539	Property Owner	City Services	17936 Junkite St Nw		106.40	30.00	7.41	143.81
486589948	Property Owner	City Services	15231 Waco St Nw		106.40	30.00	7.41	143.81
489883731	Property Owner	City Services	6441 153rd Ln Nw		106.40	30.00	7.41	143.81
494444008	Property Owner	City Services	16911 Tiger St Nw		106.40	30.00	7.41	143.81
495535769	Property Owner	City Services	14900 Kamacite St Nw		106.40	30.00	7.41	143.81
542407389	Property Owner	City Services	17800 Sodium St Nw		106.40	30.00	7.41	143.81
614755957	Property Owner	City Services	7600 163rd Ln Nw		106.40	30.00	7.41	143.81
615049714	Property Owner	City Services	16207 Azurite St Nw		106.40	30.00	7.41	143.81
616359552	Property Owner	City Services	17917 Junkite St Nw		106.40	30.00	7.41	143.81
616419298	Property Owner	City Services	5706 140TH LN NW		106.40	30.00	7.41	143.81
619763801	Property Owner	City Services	16400 Zirconium St Nw		106.40	30.00	7.41	143.81
622394640	Property Owner	City Services	7500 151st Ln Nw		106.40	30.00	7.41	143.81
628555082	Property Owner	City Services	5455 152nd Ave Nw		106.40	30.00	7.41	143.81
631140083	Property Owner	City Services	7600 166th Ave Nw		106.40	30.00	7.41	143.81
633391698	Property Owner	City Services	7720 150th Ln Nw		106.40	30.00	7.41	143.81
634053276	Property Owner	City Services	14553 Bowers Dr Nw		106.40	30.00	7.41	143.81
638872650	Property Owner	City Services	7320 151st Ln Nw		106.40	30.00	7.41	143.81
640373530	Property Owner	City Services	7291 152nd Ave Nw		106.40	30.00	7.41	143.81
642923030	Property Owner	City Services	16444 St Francis Blvd Nw	Dup Upper	106.40	30.00	7.41	143.81
645477066	Property Owner	City Services	15230 Uranimite St Nw		106.40	30.00	7.41	143.81
645928746	Property Owner	City Services	6940 152nd Ave Nw		106.40	30.00	7.41	143.81
648784012	Property Owner	City Services	15119 Zuni St Nw		106.40	30.00	7.41	143.81
649342743	Property Owner	City Services	6460 153rd Ln Nw		106.40	30.00	7.41	143.81
650256659	Property Owner	City Services	7231 150th Ln Nw		106.40	30.00	7.41	143.81
650625926	Property Owner	City Services	16410 Quartz St Nw		106.40	30.00	7.41	143.81
651110116	Property Owner	City Services	17071 Zeolite St Nw		106.40	30.00	7.41	143.81
654348277	Property Owner	City Services	8330 151st Ln Nw		106.40	30.00	7.41	143.81
655014095	Property Owner	City Services	15641 Juniper Ridge Dr Nw		106.40	30.00	7.41	143.81
658144749	Property Owner	City Services	8733 175th Ln Nw		106.40	30.00	7.41	143.81
659704939	Property Owner	City Services	16411 Olivine St Nw		106.40	30.00	7.41	143.81
659732792	Property Owner	City Services	17352 Unicorn St Nw		106.40	30.00	7.41	143.81
660951883	Property Owner	City Services	7240 162nd Ln Nw		106.40	30.00	7.41	143.81
665145659	Property Owner	City Services	15942 Ironstone St Nw		106.40	30.00	7.41	143.81
669678276	Property Owner	City Services	15599 Hedgehog St Nw		106.40	30.00	7.41	143.81
670417910	Property Owner	City Services	5803 Alpine Dr Nw		106.40	30.00	7.41	143.81
676422847	Property Owner	City Services	9537 Hwy 10 Nw		106.40	30.00	7.41	143.81

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
676586422	Property Owner	City Services	8020 ALPINE DR NW		106.40	30.00	7.41	143.81
677454508	Property Owner	City Services	6250 160th Ln Nw		106.40	30.00	7.41	143.81
690375806	Property Owner	City Services	6640 153rd Ln Nw		106.40	30.00	7.41	143.81
699422168	Property Owner	City Services	6219 144th Ln Nw		106.40	30.00	7.41	143.81
700897911	Property Owner	City Services	9060 168th Ave Nw		106.40	30.00	7.41	143.81
700951707	Property Owner	City Services	7090 159th Ln Nw		106.40	30.00	7.41	143.81
702404821	Property Owner	City Services	7251 166th Ave Nw		106.40	30.00	7.41	143.81
703333526	Property Owner	City Services	7440 152nd Ln Nw		106.40	30.00	7.41	143.81
706761159	Property Owner	City Services	15751 Andrie Rd Nw		106.40	30.00	7.41	143.81
708075369	Property Owner	City Services	15243 Yakima St Nw		106.40	30.00	7.41	143.81
711415058	Property Owner	City Services	6631 155th Ave Nw		106.40	30.00	7.41	143.81
718759	Property Owner	City Services	16331 Yttrium St Nw		106.40	30.00	7.41	143.81
718800	Property Owner	City Services	15511 Coquina St Nw		106.40	30.00	7.41	143.81
719077	Property Owner	City Services	17310 St Francis Blvd Nw		106.40	30.00	7.41	143.81
719113	Property Owner	City Services	15431 Iguana St Nw		106.40	30.00	7.41	143.81
719220	Property Owner	City Services	15310 Zirconium St Nw		106.40	30.00	7.41	143.81
719366	Property Owner	City Services	14021 MAGNESIUM ST NW		106.40	30.00	7.41	143.81
719502	Property Owner	City Services	7840 152nd Ln Nw		106.40	30.00	7.41	143.81
719956	Property Owner	City Services	8021 176th Ln Nw		106.40	30.00	7.41	143.81
720125	Property Owner	City Services	8421 154th Ln Nw		106.40	30.00	7.41	143.81
720178	Property Owner	City Services	7631 164th Ln Nw		106.40	30.00	7.41	143.81
720352	Property Owner	City Services	16101 RAMSEY BLVD NW		106.40	30.00	7.41	143.81
720463	Property Owner	City Services	15181 Salish St Nw		106.40	30.00	7.41	143.81
720609	Property Owner	City Services	17010 Azurite St Nw		106.40	30.00	7.41	143.81
720660	Property Owner	City Services	15211 Waco St Nw		106.40	30.00	7.41	143.81
720751	Property Owner	City Services	16326 Dysprosium St Nw		106.40	30.00	7.41	143.81
720825	Property Owner	City Services	8230 154th Ln Nw		106.40	30.00	7.41	143.81
721017	Property Owner	City Services	7961 150th Ln Nw		106.40	30.00	7.41	143.81
721043	Property Owner	City Services	15010 Kamacite St Nw		106.40	30.00	7.41	143.81
721672	Property Owner	City Services	7111 175th Ave Nw		106.40	30.00	7.41	143.81
721694	Property Owner	City Services	5515 BUNKER LAKE BLVD NW		106.40	30.00	7.41	143.81
721790	Property Owner	City Services	17410 Wolverine St Nw		106.40	30.00	7.41	143.81
721793	Property Owner	City Services	8645 176th Ave Nw		106.40	30.00	7.41	143.81
721849	Property Owner	City Services	15410 Kangaroo St Nw		106.40	30.00	7.41	143.81
722037	Property Owner	City Services	14940 Juniper Ridge Dr Nw		106.40	30.00	7.41	143.81
722238	Property Owner	City Services	5301 156th Ln Nw		106.40	30.00	7.41	143.81
722247	Property Owner	City Services	15040 Uranimite St Nw		106.40	30.00	7.41	143.81
722318	Property Owner	City Services	15621 Barium St Nw		106.40	30.00	7.41	143.81
722362	Property Owner	City Services	15000 Garnet St Nw		106.40	30.00	7.41	143.81
722495	Property Owner	City Services	8151 154th Ln Nw		106.40	30.00	7.41	143.81
722543	Property Owner	City Services	6819 164th Ln Nw		106.40	30.00	7.41	143.81
722667	Property Owner	City Services	14051 Fluorine St Nw		106.40	30.00	7.41	143.81
722739	Property Owner	City Services	16762 Nutria St Nw		106.40	30.00	7.41	143.81
722900	Property Owner	City Services	5810 164th Ln Nw		106.40	30.00	7.41	143.81

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
723483	Property Owner	City Services	17745 Nowthen Blvd Nw		106.40	30.00	7.41	143.81
723927	Property Owner	City Services	16231 Jarvis St Nw		106.40	30.00	7.41	143.81
723928	Property Owner	City Services	5821 160th Ln Nw		106.40	30.00	7.41	143.81
724490	Property Owner	City Services	8059 154th Ave Nw		106.40	30.00	7.41	143.81
724680	Property Owner	City Services	14120 JUNKITE ST NW		106.40	30.00	7.41	143.81
724715	Property Owner	City Services	7351 149th Ave Nw		106.40	30.00	7.41	143.81
724807	Property Owner	City Services	8455 176th Ave Nw		106.40	30.00	7.41	143.81
724808	Property Owner	City Services	17820 Halas St Nw		106.40	30.00	7.41	143.81
724974	Property Owner	City Services	8055 142nd Ave Nw		106.40	30.00	7.41	143.81
725027	Property Owner	City Services	17359 Puma St		106.40	30.00	7.41	143.81
725120	Property Owner	City Services	7240 ALPINE DR NW		106.40	30.00	7.41	143.81
725192	Property Owner	City Services	7251 149th Ln Nw		106.40	30.00	7.41	143.81
725566	Property Owner	City Services	15200 Willemite St Nw		106.40	30.00	7.41	143.81
725594	Property Owner	City Services	6841 173rd Ave Nw		106.40	30.00	7.41	143.81
725657	Property Owner	City Services	8120 154th Ln Nw		106.40	30.00	7.41	143.81
725854	Property Owner	City Services	18014 IODINE ST NW		106.40	30.00	7.41	143.81
725926	Property Owner	City Services	16755 Andrie Cir Nw		106.40	30.00	7.41	143.81
725941	Property Owner	City Services	7551 149th Ave Nw		106.40	30.00	7.41	143.81
726086	Property Owner	City Services	17800 Yakima St Nw		106.40	30.00	7.41	143.81
726130	Property Owner	City Services	14765 Nowthen Blvd Nw		106.40	30.00	7.41	143.81
726151	Property Owner	City Services	15220 Alpaca St Nw		106.40	30.00	7.41	143.81
726202	Property Owner	City Services	5628 164th Ave Nw		106.40	30.00	7.41	143.81
726319	Property Owner	City Services	9020 168th Ave Nw		106.40	30.00	7.41	143.81
726372	Property Owner	City Services	7150 166th Ave Nw		106.40	30.00	7.41	143.81
726434	Property Owner	City Services	8221 159th Ln Nw		106.40	30.00	7.41	143.81
726452	Property Owner	City Services	16220 Dysprosium St Nw		106.40	30.00	7.41	143.81
726714	Property Owner	City Services	17059 Nowthen Blvd Nw		106.40	30.00	7.41	143.81
726743	Property Owner	City Services	17362 Rabbit St Nw		106.40	30.00	7.41	143.81
727286	Property Owner	City Services	9165 164th Ln Nw		106.40	30.00	7.41	143.81
727352	Property Owner	City Services	9131 178th Ave Nw		106.40	30.00	7.41	143.81
727360	Property Owner	City Services	15421 Kangaroo St Nw		106.40	30.00	7.41	143.81
727451	Property Owner	City Services	9000 181st Ave Nw		106.40	30.00	7.41	143.81
727499	Property Owner	City Services	15330 Marmoset St Nw		106.40	30.00	7.41	143.81
727586	Property Owner	City Services	5449 180th Ave Nw		106.40	30.00	7.41	143.81
727592	Property Owner	City Services	7341 154th Ln Nw		106.40	30.00	7.41	143.81
720726	Property Owner	City Services	6820 158th Ln Nw		106.20	30.00	7.39	143.59
724958	Property Owner	City Services	7135 170TH TRL NW		104.83	30.00	7.30	142.13
728827	Property Owner	City Services	5661 154TH LN NW		104.66	30.00	7.29	141.95
687358480	Property Owner	City Services	5283 143RD AVE NW		104.58	30.00	7.28	141.86
725201	Property Owner	City Services	5401 145th Ave Nw		104.08	30.00	7.25	141.33
728898	Property Owner	City Services	8661 174th Ln Nw		104.00	30.00	7.24	141.24
1284346	Property Owner	City Services	15557 WACO ST NW		103.85	30.00	7.23	141.08
728095	Property Owner	City Services	7346 149th Ave Nw		100.56	30.00	7.00	137.56
725300	Property Owner	City Services	14335 TUNGSTEN ST NW		98.38	30.00	6.85	135.23

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
727675	Property Owner	City Services	16980 Rabbit St Nw		96.31	30.00	6.70	133.01
728379	Property Owner	City Services	8416 158th Ln Nw		92.15	30.00	6.42	128.57
726122	Property Owner	City Services	17731 Vicuna St Nw		90.36	30.00	6.29	126.65
677200601	Property Owner	City Services	5687 154TH CT NW		89.35	30.00	6.22	125.57
728223	Property Owner	City Services	9404 Hwy 10 Nw		87.59	30.00	6.10	123.69
727284	Property Owner	City Services	14403 IODINE ST NW	UNIT 25	86.28	30.00	6.01	122.29
719759	Property Owner	City Services	6178 146th Ave Nw		85.81	30.00	5.97	121.78
616598	Property Owner	City Services	14143 ARGON ST NW		85.16	30.00	5.93	121.09
728503	Property Owner	City Services	14735 Olivine St		83.94	30.00	5.84	119.78
704554054	Property Owner	City Services	14631 Olivine St Nw		83.78	30.00	5.83	119.61
723551	Property Owner	City Services	16795 Garnet St Nw		82.61	30.00	5.75	118.36
38472864	Property Owner	City Services	17403 Wolverine St Nw		82.50	30.00	5.74	118.24
484524490	Property Owner	City Services	17960 St Francis Blvd Nw		82.50	30.00	5.74	118.24
650529890	Property Owner	City Services	7646 158th Ave Nw		82.50	30.00	5.74	118.24
721088	Property Owner	City Services	7005 151st Ave Nw		82.50	30.00	5.74	118.24
727169	Property Owner	City Services	8005 142nd Ave Nw		82.50	30.00	5.74	118.24
727914	Property Owner	City Services	16681 Garnet St Nw		82.50	30.00	5.74	118.24
418539917	Property Owner	City Services	7931 164th Ln Nw		82.07	30.00	5.71	117.78
452916877	Property Owner	City Services	15434 RADIUM ST NW		81.86	30.00	5.70	117.56
728207	Property Owner	City Services	15795 OSMIUM ST NW		81.66	30.00	5.68	117.34
719440	Property Owner	City Services	6921 147TH AVE NW		81.48	30.00	5.67	117.15
677006833	Property Owner	City Services	9055 175th Ln Nw		81.41	30.00	5.67	117.08
728874	Property Owner	City Services	6820 159th Ave Nw		81.11	30.00	5.65	116.76
648269718	Property Owner	City Services	8550 176th Ave Nw		80.50	30.00	5.60	116.10
56264643	Property Owner	City Services	7321 150th Ln Nw		80.10	30.00	5.58	115.68
59334951	Property Owner	City Services	15020 Waco St Nw		80.10	30.00	5.58	115.68
385717996	Property Owner	City Services	8735 168th Ave Nw		80.10	30.00	5.58	115.68
437244446	Property Owner	City Services	17740 Fluorine St Nw		80.10	30.00	5.58	115.68
494013046	Property Owner	City Services	16823 Iodine St Nw		80.10	30.00	5.58	115.68
628504005	Property Owner	City Services	8211 158th Ln Nw		80.10	30.00	5.58	115.68
662227451	Property Owner	City Services	7450 149th Ln Nw		80.10	30.00	5.58	115.68
689697996	Property Owner	City Services	17646 St Francis Blvd Nw		80.10	30.00	5.58	115.68
701988698	Property Owner	City Services	15781 Azurite Ct Nw		80.10	30.00	5.58	115.68
705656989	Property Owner	City Services	16822 Rabbit St Nw		80.10	30.00	5.58	115.68
707293588	Property Owner	City Services	7920 151st Ln Nw		80.10	30.00	5.58	115.68
716187025	Property Owner	City Services	16855 St Francis Blvd Nw		80.10	30.00	5.58	115.68
718468	Property Owner	City Services	5108 151st Ave Nw		80.10	30.00	5.58	115.68
721160	Property Owner	City Services	16121 Ramsey Blvd Nw		80.10	30.00	5.58	115.68
721279	Property Owner	City Services	8350 158th Ln Nw		80.10	30.00	5.58	115.68
721604	Property Owner	City Services	7087 159th Ln Nw		80.10	30.00	5.58	115.68
722482	Property Owner	City Services	6720 158th Ln Nw		80.10	30.00	5.58	115.68
722523	Property Owner	City Services	8605 176th Ave Nw		80.10	30.00	5.58	115.68
724938	Property Owner	City Services	15730 Kangaroo St Nw		80.10	30.00	5.58	115.68
725006	Property Owner	City Services	16920 Zeolite St Nw		80.10	30.00	5.58	115.68

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
725139	Property Owner	City Services	16420 Quartz St Nw		80.10	30.00	5.58	115.68
725146	Property Owner	City Services	8306 155th Ln Nw		80.10	30.00	5.58	115.68
726938	Property Owner	City Services	9501 Ermine Blvd Nw		80.10	30.00	5.58	115.68
727447	Property Owner	City Services	6920 150th Ave Nw		80.10	30.00	5.58	115.68
727650	Property Owner	City Services	15952 Dolomite St Nw		80.10	30.00	5.58	115.68
727889	Property Owner	City Services	16765 Nutria St Nw		80.10	30.00	5.58	115.68
727917	Property Owner	City Services	17230 Zeolite St Nw		80.10	30.00	5.58	115.68
728650	Property Owner	City Services	14941 Nowthen Blvd Nw		77.70	30.00	5.41	113.11
722322	Property Owner	City Services	15959 Ebony St Nw		77.63	30.00	5.40	113.03
727357	Property Owner	City Services	6150 145TH LN NW		77.00	30.00	5.36	112.36
720866	Property Owner	City Services	14791 Cobalt St Nw	Ste 19	76.65	30.00	5.34	111.99
727388	Property Owner	City Services	14641 RHINESTONE ST NW		76.25	30.00	5.31	111.56
725699	Property Owner	City Services	16904 Feldspar St Nw		73.95	30.00	5.15	109.10
659355557	Property Owner	City Services	14661 Cobalt St Nw	Unit 11	73.62	30.00	5.13	108.75
683522909	Property Owner	City Services	7360 147th Ln Nw		73.62	30.00	5.13	108.75
689643146	Property Owner	City Services	13923 Garnet Ter Nw		73.62	30.00	5.13	108.75
706885755	Property Owner	City Services	14640 Peridot Ter		73.62	30.00	5.13	108.75
715045798	Property Owner	City Services	14660 Rhinestone St Nw		73.62	30.00	5.13	108.75
720408	Property Owner	City Services	7368 147th Ln Nw		73.62	30.00	5.13	108.75
722352	Property Owner	City Services	6937 139th Ln Nw		73.62	30.00	5.13	108.75
725862	Property Owner	City Services	14667 RHINESTONE ST NW		73.62	30.00	5.13	108.75
726715	Property Owner	City Services	6918 139th Ln Nw	Unit 3	73.62	30.00	5.13	108.75
727170	Property Owner	City Services	13927 Garnet Ter Nw		73.62	30.00	5.13	108.75
728037	Property Owner	City Services	7034 139th Ave Nw		73.62	30.00	5.13	108.75
728044	Property Owner	City Services	6974 139th Ave Nw		73.62	30.00	5.13	108.75
728616	Property Owner	City Services	14614 Olivine Ter Nw		73.62	30.00	5.13	108.75
728733	Property Owner	City Services	13912 Garnet Ter Nw		73.62	30.00	5.13	108.75
697183298	Property Owner	City Services	16020 St. Andrews Ln		72.12	30.00	5.02	107.14
706398250	Property Owner	City Services	6641 153RD CT NW		70.45	30.00	4.90	105.35
728911	Property Owner	City Services	14595 OLIVINE WAY NW		70.32	30.00	4.90	105.22
35052522	Property Owner	City Services	18029 Krypton St Nw		67.94	30.00	4.73	102.67
1001898	Property Owner	City Services	5581 148TH LN NW		67.50	30.00	4.70	102.20
721504	Property Owner	City Services	15067 Yakima St Nw		66.39	30.00	4.62	101.01
724638	Property Owner	City Services	5537 154th Ct Nw		65.23	30.00	4.54	99.77
618202839	Property Owner	City Services	5232 148TH AVE NW		64.84	30.00	4.51	99.35
719510	Property Owner	City Services	6438 RIVERDALE DR		61.86	30.00	4.31	96.17
680561803	Property Owner	City Services	16201 Nowthen Blvd Nw		61.40	30.00	4.27	95.67
702274622	Property Owner	City Services	13939 ST FRANCIS BLVD NW		59.95	30.00	4.17	94.12
684702692	Property Owner	City Services	15521 Coquina St Nw		59.73	30.00	4.16	93.89
723769	Property Owner	City Services	14255 Bowers Dr Nw		58.56	30.00	4.08	92.64
694738093	Property Owner	City Services	7700 169th Ln Nw		56.40	30.00	3.93	90.33
722372	Property Owner	City Services	5431 164th Ln Nw		56.40	30.00	3.93	90.33
668174509	Property Owner	City Services	16165 Olivine St Nw		56.31	30.00	3.92	90.23
50244041	Property Owner	City Services	16320 Ferret St Nw		56.20	30.00	3.91	90.11

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447747408	Property Owner	City Services	8501 156th Ln Nw		56.20	30.00	3.91	90.11
693842306	Property Owner	City Services	15911 St Andrews Ct		56.20	30.00	3.91	90.11
725773	Property Owner	City Services	17931 Vanadium St Nw		56.20	30.00	3.91	90.11
727249	Property Owner	City Services	7815 156th Ave Nw		56.20	30.00	3.91	90.11
727730	Property Owner	City Services	15730 Radium St Nw		56.20	30.00	3.91	90.11
40233040	Property Owner	City Services	8723 167th Ln Nw		53.80	30.00	3.75	87.55
44243441	Property Owner	City Services	5519 161st Ln Nw		53.80	30.00	3.75	87.55
56274644	Property Owner	City Services	7240 150th Ln Nw		53.80	30.00	3.75	87.55
56294646	Property Owner	City Services	7431 151st Ave Nw		53.80	30.00	3.75	87.55
58014819	Property Owner	City Services	6728 153rd Ln Nw		53.80	30.00	3.75	87.55
65275538	Property Owner	City Services	15130 Kangaroo St Nw		53.80	30.00	3.75	87.55
407456763	Property Owner	City Services	16254 Kamacite St Nw		53.80	30.00	3.75	87.55
511428476	Property Owner	City Services	7321 154th Ln Nw		53.80	30.00	3.75	87.55
615573068	Property Owner	City Services	16591 Variolite St Nw		53.80	30.00	3.75	87.55
639180310	Property Owner	City Services	8240 151st Ln Nw		53.80	30.00	3.75	87.55
645367584	Property Owner	City Services	17321 Driscoll St Nw		53.80	30.00	3.75	87.55
656020476	Property Owner	City Services	16300 Wolfram St Nw		53.80	30.00	3.75	87.55
664105424	Property Owner	City Services	8610 171st Ave Nw		53.80	30.00	3.75	87.55
667012776	Property Owner	City Services	17320 Driscoll St Nw		53.80	30.00	3.75	87.55
676393434	Property Owner	City Services	7651 172nd Ln Nw		53.80	30.00	3.75	87.55
691730597	Property Owner	City Services	15141 Alpaca St Nw		53.80	30.00	3.75	87.55
709834362	Property Owner	City Services	18055 Waco St Nw		53.80	30.00	3.75	87.55
713745603	Property Owner	City Services	5800 164th Ln Nw		53.80	30.00	3.75	87.55
720340	Property Owner	City Services	7202 181st Ave Nw		53.80	30.00	3.75	87.55
721563	Property Owner	City Services	7660 150TH LN NW		53.80	30.00	3.75	87.55
721692	Property Owner	City Services	8964 Hwy 10 Nw		53.80	30.00	3.75	87.55
724006	Property Owner	City Services	9050 ANDRIE CT		53.80	30.00	3.75	87.55
727328	Property Owner	City Services	17295 Variolite St Nw		53.80	30.00	3.75	87.55
36292646	Property Owner	City Services	7363 175th Ave Nw		53.58	30.00	3.73	87.31
715145794	Property Owner	City Services	14644 RHINESTONE ST NW		52.59	30.00	3.66	86.25
718393	Property Owner	City Services	5421 164th Ln Nw		52.59	30.00	3.66	86.25
719779	Property Owner	City Services	6014 158th Ln Nw		52.45	30.00	3.65	86.10
726964	Property Owner	City Services	14620 Bowers Dr Nw		51.40	30.00	3.58	84.98
556605520	Property Owner	City Services	15535 Iodine Ct Nw		50.21	30.00	3.50	83.71
49473964	Property Owner	City Services	16330 Yolite St Nw		48.17	30.00	3.35	81.52
724343	Property Owner	City Services	7347 147th Ter Nw		47.71	30.00	3.32	81.03
684533122	Property Owner	City Services	14220 Fluorine St Nw		46.40	30.00	3.23	79.63
489157119	Property Owner	City Services	6971 147TH AVE NW		46.12	30.00	3.21	79.33
715319864	Property Owner	City Services	14830 Nowthen Blvd Nw		46.07	30.00	3.21	79.28
728707	Property Owner	City Services	17225 BISON ST NW		44.06	30.00	3.07	77.13
728569	Property Owner	City Services	15533 SODIUM WAY NW		42.05	30.00	2.93	74.98
718505	Property Owner	City Services	5041 143RD LN NW		41.17	30.00	2.87	74.04
728744	Property Owner	City Services	14749 OLIVINE ST NW		41.02	30.00	2.86	73.88
728526	Property Owner	City Services	7298 147th Ln Nw		40.71	30.00	2.83	73.54

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728292	Property Owner	City Services	14595 OLIVINE WAY NW		39.51		2.75	42.26
723175	Property Owner	City Services	16448 Uranimite St Nw		39.00	30.00	2.72	71.72
633488521	Property Owner	City Services	5920 159th Ln Nw		37.62	30.00	2.62	70.24
678891809	Property Owner	City Services	7022 139th Ave Nw		37.41	30.00	2.60	70.01
706949219	Property Owner	City Services	14641 SAPPHIRE LN NW		37.41	30.00	2.60	70.01
718833	Property Owner	City Services	14649 RHINESTONE ST NW		37.41	30.00	2.60	70.01
720058	Property Owner	City Services	7342 Bunker Lake Blvd		37.41	30.00	2.60	70.01
723015	Property Owner	City Services	14643 Rhinestone Way		37.41	30.00	2.60	70.01
727400	Property Owner	City Services	7261 147th Ter Nw		37.41	30.00	2.60	70.01
727618	Property Owner	City Services	14564 Olivine Ter Nw		37.41	30.00	2.60	70.01
727670	Property Owner	City Services	7276 147th Ter Nw		37.41	30.00	2.60	70.01
727805	Property Owner	City Services	14647 RHINESTONE WAY		37.41	30.00	2.60	70.01
727872	Property Owner	City Services	14731 Cobalt St Nw	Unit 39	37.41	30.00	2.60	70.01
727900	Property Owner	City Services	14583 Olivine Way Nw		37.41	30.00	2.60	70.01
720501	Property Owner	City Services	5254 180th Ave Nw		36.40	30.00	2.53	68.93
726746	Property Owner	City Services	14642 Quartz Ter		34.84	30.00	2.43	67.27
726323	Property Owner	City Services	13915 Garnet Ter Nw		33.37	30.00	2.32	65.69
727581	Property Owner	City Services	14637 IODINE CT NW		33.09	30.00	2.30	65.39
718442	Property Owner	City Services	16361 Ferret St Nw		30.10	30.00	2.10	62.20
32682305	Property Owner	City Services	14160 JUNKITE ST NW		29.90	30.00	2.08	61.98
38052822	Property Owner	City Services	9321 176th Ave Nw		29.90	30.00	2.08	61.98
39242941	Property Owner	City Services	16861 Tiger St Nw		29.90	30.00	2.08	61.98
49663983	Property Owner	City Services	7904 159th Ln Nw		29.90	30.00	2.08	61.98
53644381	Property Owner	City Services	8301 151st Ln Nw		29.90	30.00	2.08	61.98
64325443	Property Owner	City Services	16571 Yttrium St Nw		29.90	30.00	2.08	61.98
389897226	Property Owner	City Services	9160 Muirfield Cir Nw		29.90	30.00	2.08	61.98
437986394	Property Owner	City Services	7041 175th Ave Nw		29.90	30.00	2.08	61.98
603234106	Property Owner	City Services	7250 181st Ave Nw		29.90	30.00	2.08	61.98
675255635	Property Owner	City Services	16011 Nowthen Blvd Nw		29.90	30.00	2.08	61.98
683385437	Property Owner	City Services	17130 Zeolite St Nw		29.90	30.00	2.08	61.98
714508103	Property Owner	City Services	7601 171st Ave Nw		29.90	30.00	2.08	61.98
720626	Property Owner	City Services	16840 Radium St Nw		29.90	30.00	2.08	61.98
722807	Property Owner	City Services	16010 Nowthen Blvd Nw		29.90	30.00	2.08	61.98
726179	Property Owner	City Services	7650 163rd Ln Nw		29.90	30.00	2.08	61.98
728672	Property Owner	City Services	8231 158th Ave Nw		28.94	30.00	2.01	60.95
725656	Property Owner	City Services	17010 Driscoll St Nw		28.80	30.00	2.00	60.80
42033220	Property Owner	City Services	16551 Ebony St Nw		27.90	30.00	1.94	59.84
719174	Property Owner	City Services	14105 AZURITE ST NW		27.54	30.00	1.92	59.46
951250653	Property Owner	City Services	15337 Nowthen Blvd Nw		27.50	30.00	1.91	59.41
35912608	Property Owner	City Services	7009 175th Ave Nw		27.50	30.00	1.91	59.41
38622879	Property Owner	City Services	17555 Unicorn St Nw		27.50	30.00	1.91	59.41
41913208	Property Owner	City Services	6420 169th Ln Nw		27.50	30.00	1.91	59.41
43093326	Property Owner	City Services	16716 Radium St Nw		27.50	30.00	1.91	59.41
44663483	Property Owner	City Services	6300 160th Ln Nw		27.50	30.00	1.91	59.41

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54765953	Property Owner	City Services	7735 156th Ave Nw		27.50	30.00	1.91	59.41
63875397	Property Owner	City Services	17531 Chameleon St Nw		27.50	30.00	1.91	59.41
70916102	Property Owner	City Services	6741 154th Ln Nw		27.50	30.00	1.91	59.41
74436329	Property Owner	City Services	17289 Variolite St Nw		27.50	30.00	1.91	59.41
408799324	Property Owner	City Services	6341 167th Ave Nw	Unit B	27.50	30.00	1.91	59.41
431148719	Property Owner	City Services	7030 149th Ln Nw		27.50	30.00	1.91	59.41
479313920	Property Owner	City Services	7950 163rd Ln Nw		27.50	30.00	1.91	59.41
485158339	Property Owner	City Services	15611 Marmoset St Nw		27.50	30.00	1.91	59.41
486698255	Property Owner	City Services	16551 Variolite St Nw		27.50	30.00	1.91	59.41
495497520	Property Owner	City Services	5951 160th Ln Nw		27.50	30.00	1.91	59.41
612353358	Property Owner	City Services	6190 169th Ln Nw		27.50	30.00	1.91	59.41
624777053	Property Owner	City Services	15768 Okapi St Nw		27.50	30.00	1.91	59.41
625872729	Property Owner	City Services	8400 181st Ave Nw		27.50	30.00	1.91	59.41
639301883	Property Owner	City Services	17725 Baugh St Nw		27.50	30.00	1.91	59.41
660626305	Property Owner	City Services	15520 Nutria St Nw		27.50	30.00	1.91	59.41
661664849	Property Owner	City Services	15739 Ramsey Blvd Nw		27.50	30.00	1.91	59.41
665036069	Property Owner	City Services	7630 169th Ln Nw		27.50	30.00	1.91	59.41
670793347	Property Owner	City Services	16830 Radium St Nw		27.50	30.00	1.91	59.41
686559758	Property Owner	City Services	9340 176th Ave Nw		27.50	30.00	1.91	59.41
688426807	Property Owner	City Services	7021 153rd Ave Nw		27.50	30.00	1.91	59.41
690949632	Property Owner	City Services	7850 149th Ln Nw		27.50	30.00	1.91	59.41
698954810	Property Owner	City Services	6850 151st Ave Nw		27.50	30.00	1.91	59.41
699827037	Property Owner	City Services	8500 173rd Ave Nw		27.50	30.00	1.91	59.41
715474311	Property Owner	City Services	8121 153rd Ln Nw		27.50	30.00	1.91	59.41
718627	Property Owner	City Services	8760 176th Ave Nw		27.50	30.00	1.91	59.41
724451	Property Owner	City Services	5565 164th Ave Nw		27.50	30.00	1.91	59.41
724523	Property Owner	City Services	6010 Radium Cir Nw		27.50	30.00	1.91	59.41
724623	Property Owner	City Services	15959 Ironstone St Nw		27.50	30.00	1.91	59.41
724692	Property Owner	City Services	15000 Hematite St Nw		27.50	30.00	1.91	59.41
725519	Property Owner	City Services	15140 Uranimite St Nw		27.50	30.00	1.91	59.41
725782	Property Owner	City Services	17110 Driscoll St Nw		27.50	30.00	1.91	59.41
725959	Property Owner	City Services	15831 Eland St Nw		27.50	30.00	1.91	59.41
725977	Property Owner	City Services	16021 Ramsey Blvd Nw		27.50	30.00	1.91	59.41
726048	Property Owner	City Services	17201 Tungsten St Nw		27.50	30.00	1.91	59.41
726199	Property Owner	City Services	16400 Okapi St Nw		27.50	30.00	1.91	59.41
727321	Property Owner	City Services	17001 Helium St Nw		27.50	30.00	1.91	59.41
727608	Property Owner	City Services	16640 Yttrium St Nw		27.50	30.00	1.91	59.41
727669	Property Owner	City Services	5021 179th Ave Nw		27.50	30.00	1.91	59.41
728319	Property Owner	City Services	7720 168th Ave Nw		27.50	30.00	1.91	59.41
728667	Property Owner	City Services	15041 Bison St Nw		27.50	30.00	1.91	59.41
728909	Property Owner	City Services	6014 158th Ln Nw		27.50		1.91	29.41
725567	Property Owner	City Services	6210 179th Ln Nw		27.39	30.00	1.91	59.30
720878	Property Owner	City Services	6630 155th Ave Nw		26.97	30.00	1.88	58.85
724840	Property Owner	City Services	8204 159th Ln Nw		26.30	30.00	1.83	58.13

"Delinquent Amount" is as of 8/31/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
726418	Property Owner	City Services	13894 HEMATITE LN NW		25.99	30.00	1.81	57.80
487566751	Property Owner	City Services	17400 Baugh St Nw		25.07	30.00	1.75	56.82
723206	Property Owner	City Services	6820 159th Ave Nw		24.94		1.74	26.68
65255536	Property Owner	City Services	8221 158th Ave Nw		24.85	30.00	1.73	56.58
728840	Property Owner	City Services	15340 Kangaroo St Nw		23.81	30.00	1.66	55.47
723762	Property Owner	City Services	7631 172nd Ln Nw		23.42	30.00	1.63	55.05
68625874	Property Owner	City Services	18045 Waco St Nw		23.41	30.00	1.63	55.04
682241993	Property Owner	City Services	7089 139th Ave		22.03	30.00	1.53	53.56
727426	Property Owner	City Services	7098 168TH AVE NW		21.67	30.00	1.51	53.18
				TOTAL UB AMOUNTS:	275,145.21	26,520.00	19,155.20	320,820.41
AR 25097/24870	Property Owner	False Alarm Fees	14235 Bowers Drive NW		225.00	30.00	15.66	270.66
AR 25124	Property Owner	Abatement Fees	16111 Azurite Street NW		918.75	30.00	63.96	1,012.71
AR 24193	Property Owner	False Alarm Fees	14160 Junkite Street NW		75.00	30.00	5.22	110.22
				TOTAL AR AMOUNTS:	1,218.75	90.00	84.84	1,393.59

"Delinquent Amount" is as of 8/31/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Mayor introduced the following resolution and moved for its adoption:

RESOLUTION #18-193

RESOLUTION ADOPTING ASSESSMENTS FOR PAST-DUE CHARGES ON MUNICIPAL UTILITY BILLS (WHICH MAY INCLUDE WATER, SEWER, STREET LIGHTING, RECYCLING, STORM WATER CHARGES AND PENALTIES INCURRED) AND CURRENT SERVICES RENDERED

WHEREAS, pursuant to proper notice duly given as required by law, the Ramsey City Council has met and heard and passed upon all objections to the proposed assessment for past-due charges on municipal utility bills and through invoices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services in the amount of the assessment levied against it.

2) That such assessment shall be payable in annual installments extending over a period of one year, to be payable with the first tax rolls of 2019, and shall bear interest at the rate of 5.50 percent from the date of adoption of this assessment resolution to December 31, 2019.

3) That the owner of any property so assessed may, at any time prior to certification of the assessment to the Anoka County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Department, except that no interest will be charged if the entire assessment is paid within 30 days from the adoption of this resolution.

4) That a certified duplicate of this assessment be transmitted to the Anoka County Auditor's Office to be extended on the property tax lists of the County and such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September 2018.

Mayor

ATTEST:

City Clerk

CC Regular Session **6. 2.**

Meeting Date: 09/25/2018

By: Chloe McGuire Brigl, Community Development

Information

Title

PUBLIC HEARING: Adopt Ordinance #18-11 Vacating Drainage and Utility Easements Related to the Plat Known as Cottages at the COR (Project No. 17-162); Case of Centra Homes, LLC.

Purpose/Background:

The purpose of this case is to review a request from Centra Homes, LLC (the "Applicant") to vacate existing drainage and utility easements on PID #28-32-25-14-0094 (the "Subject Property") for the final plat development of Cottages at the COR. The site is generally located southwest of Bunker Lake Boulevard and Ramsey Boulevard. The City Council introduced Ordinance #18-11 vacating drainage and utility easements on September, 11, 2018.

Notification:

Staff attempted to notify all Property Owners within a 350 foot radius of the Subject Property of the Public Hearing via Standard US Mail. The Public Hearing was also published in the City's official newsletter, the Anoka County Union Herald. Staff also notified small utilities of the request via email and letter.

Observations/Alternatives:

Alternatives
Alternative 1: Adopt Ordinance #18-11 vacating underlying drainage and utility easements for Cottages at the COR. Staff is supportive of this alternative.

Alternative 2: Deny Ordinance 18-11 vacating underlying drainage and utility easements for Cottages at the COR. Staff does not support this alternative.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

Staff recommends adopting Ordinance #18-11 vacating underlying drainage and utility easements for Cottages at the COR on the Subject Property.

Action:

Motion to waive the Charter requirement to read the ordinance alound and adopt Ordinance #18-11 vacating underlying drainage and utility easements for Cottages at the COR.

Roll Call Vote

Councilmember Shryock
Councilmember Kuzma
Councilmember Johns
Councilmember Riley
Acting Mayor Letourneau

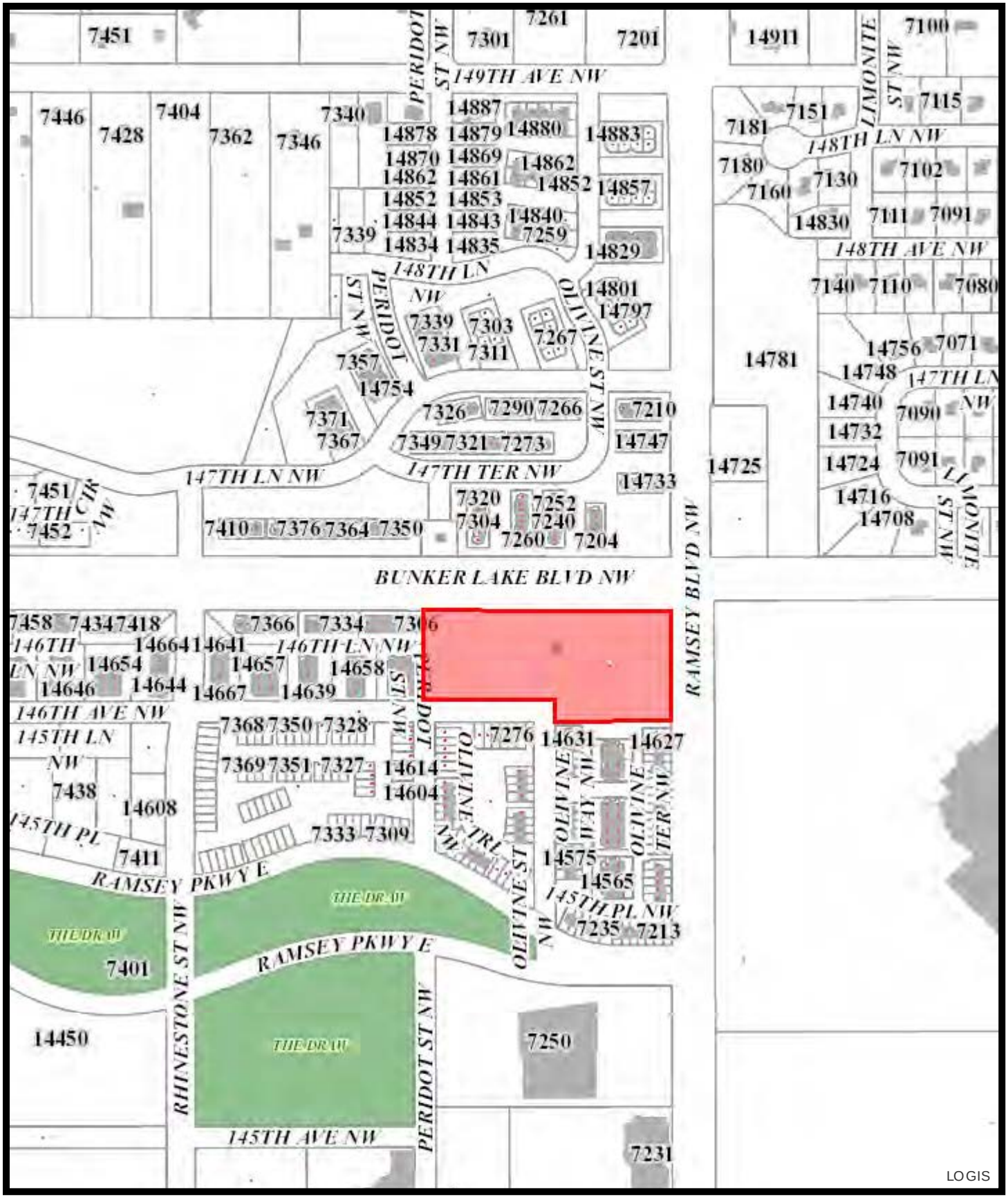
Attachments

Site Location Map
Vacation Plan
Final Plat
Ordinance #18-11: Easement Vacation

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	09/18/2018 08:37 AM
Tim Gladhill	Tim Gladhill	09/20/2018 07:46 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:42 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/05/2018 12:57 PM
Final Approval Date: 09/20/2018		

Site Location Map

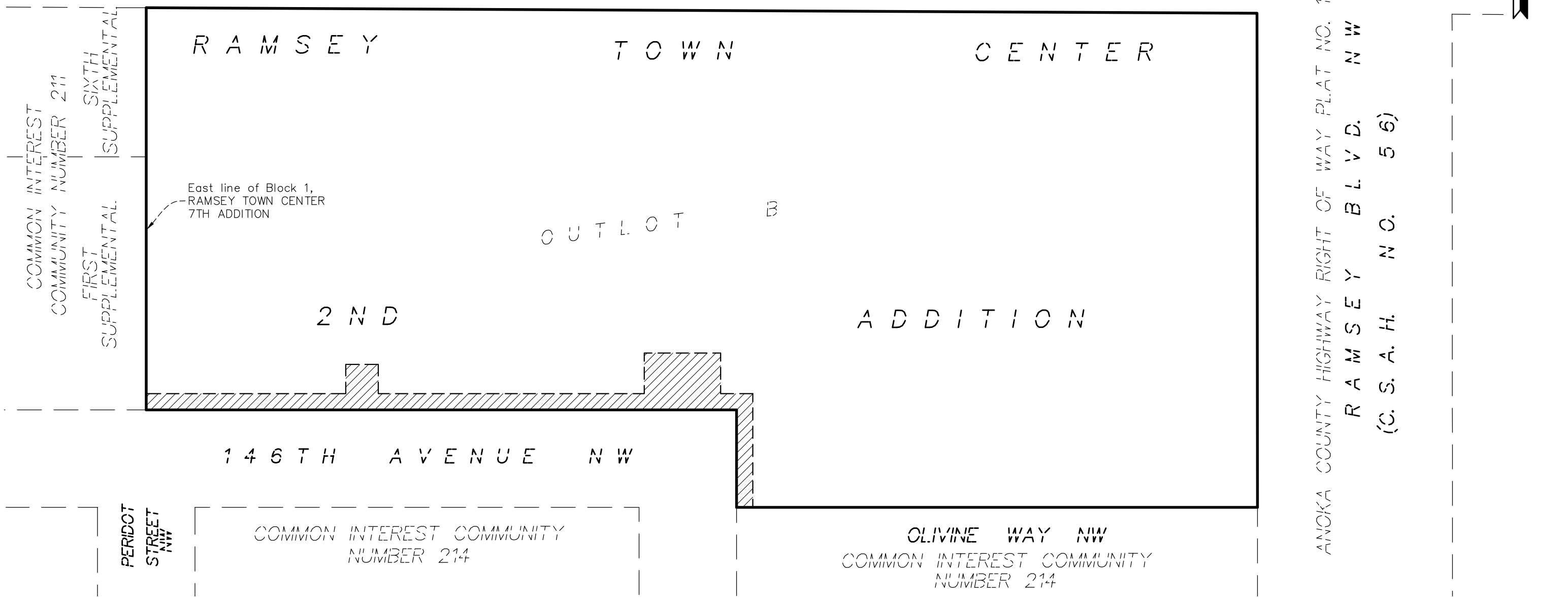


Feet
0 90180 360 540 720

Print Date: January 17, 2018

Drainage and Utility Easement Vacation Sketch

BUNKER LAKE BLVD. NW
(C. S. A. H. NO. 116)



Carlson McCain
ENVIRONMENTAL ◦ ENGINEERING ◦ SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

1342 | 7351_du vac sketch

Save Date: 05/08/18 | f:\Jobs\7341 - 7360\7351 - ramsey town square\cad c3d\survey\7351_du vac sketch.dwg

DRAINAGE AND UTILITY EASEMENT VACATION DESCRIPTION:

All of the drainage and utility easements, as created and dedicated over, under, and across Outlot B, RAMSEY TOWN CENTER 2ND ADDITION, according to recorded plat thereof, Anoka County, Minnesota, lying easterly of the easterly line of Block 1, RAMSEY TOWN CENTER 7TH ADDITION and its southerly extension thereof.

Said easement vacation area ±5,868 sq. ft.

Drainage and Utility Easment Vacation Area

GRAPHIC SCALE
0 30 60 120
(IN FEET)
(11x17 sheet)

COTTAGES AT THE COR

CITY OF BLAINE
COUNTY OF ANOKA
SEC. 28, TWP. 32, RGE. 25

KNOW ALL PERSONS BY THESE PRESENTS: That Centra North, LLC, a Minnesota limited liability company, owner of the following described property:

All that part of Outlot B, RAMSEY TOWN CENTER 2ND ADDITION, Anoka County, Minnesota which lies easterly of the easterly line of Block 1, RAMSEY TOWN CENTER 7TH ADDITION, and its southerly extension.

Has caused the same to be surveyed and platted as COTTAGES AT THE COR and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said Centra North, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

CENTRA NORTH, LLC

_____
Dale R. Wills, Managing Member

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Dale R. Wills, managing member of Centra North, LLC, a Minnesota limited liability company, on behalf of said company.

_____
_____
Notary Public, _____
My commission expires _____

I Thomas R. Balluff do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20_____.

_____
Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Thomas R. Balluff.

_____
_____
Notary Public, _____
My commission expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of COTTAGES AT THE COR was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

By: _____, Mayor By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

By: _____
Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____
Property Tax Administrator

By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of COTTAGES AT THE COR was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20____, at _____ o'clock ___M. and was duly recorded as Document Number_____.

_____
County Recorder/Registrar of Titles

By _____, Deputy

Carlson McCain
ENVIRONMENTAL · ENGINEERING · SURVEYING

COTTAGES AT THE COR

CITY OF BLAINE
COUNTY OF ANOKA
SEC. 28, TWP. 32, RGE. 25

BUNKER LAKE BLVD. NW
(C. S. A. H. NO. 116)

S89°42'54"E 683.64

North line of Outlot B, RAMSEY TOWN CENTER 2ND ADDITION

RAMSEY 1ST ADDITION

RAMSEY TOWN CENTER 2ND ADDITION

OUTLOT A
Drainage and Utility Easement
(Over all of Outlot A)

OUTLOT B
Drainage and Utility Easement
(Over all of Outlot B)

OUTLOT C
Drainage and Utility Easement
(Over all of Outlot C)

Drainage and Utility Easement

Utility Easement

Permanent Drainage and Utility Easement, Document No. 1994167.005

East line of Outlot B, RAMSEY TOWN CENTER 2ND ADDITION

COMMON INTEREST COMMUNITY NUMBER 211
SIXTH SUPPLEMENTAL

COMMON INTEREST COMMUNITY NUMBER 211
FIRST SUPPLEMENTAL

Easterly line of COMMON INTEREST COMMUNITY NUMBER 211, also the Easterly line of Block 1, RAMSEY TOWN CENTER 7TH ADDITION

N00°00'00"W 247.47

PK Nail

S90°00'00"W 363.31

RLS 18418

N00°00'00"W 60.00

S90°00'00"W 320.56

"X" in Sidewalk

146TH AVENUE NW

PERIDOT STREET NW

OLIVINE STREET NW

COMMON INTEREST COMMUNITY NUMBER 214

ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 16
RAMSEY BLVD. NW
(C. S. A. H. NO. 56)

PARK

ENERGY ENCLOSURE

A.E.C.

N

GRAPHIC SCALE
0 15 30 60
(SCALE IN FEET)
1 INCH = 30 FEET

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS: (NOT TO SCALE)

10 10 10 10

being 10 feet in width, and adjoining front lot lines, and rear lot lines unless otherwise shown on this plat.

For the purposes of this plat, the North line of Outlot B, RAMSEY TOWN CENTER 2ND ADDITION, according to the recorded plat thereof, Anoka County, Minnesota, which is assumed to bear S89°42'54"E.

○ Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361

● Denotes 5/8 inch by 14 inch rebar, marked with RLS 40361, or PK Nail as noted

◉ Denotes Found Anoka County Section Monument

——Δ—— Denotes Controlled Access shown on the plat of RAMSEY TOWN CENTER 2ND ADDITION

Carlson McCain
ENVIRONMENTAL · ENGINEERING · SURVEYING

ORDINANCE #18-11

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE VACATING UNDERLYING DRAINAGE AND UTILITY EASEMENTS RELATED TO COTTAGES AT THE COR

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.06 and Minnesota Statutes 412.851.

SECTION 2. VACATION

The following described drainage and utility easements, as indicated in Exhibit A attached, are hereby vacated, to-wit:

> All of the drainage and utility easements, as created and dedicated over, under, and across, Outlot B, Ramsey Town Center 2nd Addition, according to recorded plat thereof, Anoka County, Minnesota, lying easterly of the easterly line of Block 1, Ramsey Town Center 7th Addition and its southerly extension thereof.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ of _____, 2018.

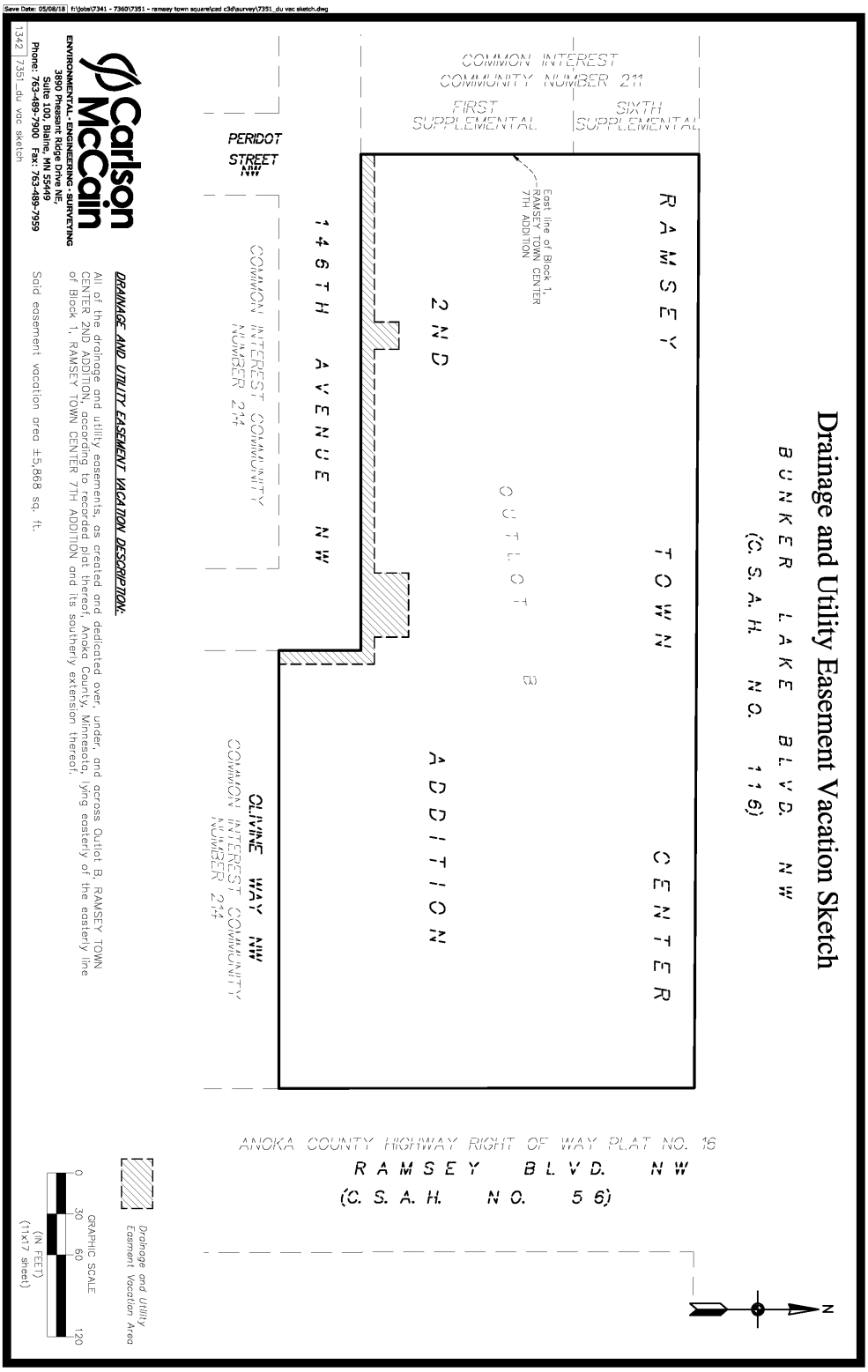
_____
Mayor

ATTEST:

_____
City Clerk

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

Exhibit A


Save Date: 05/08/18 | f:\jobs\7341 - 7360\7351 - ramsey town square\cad c3d\survey\7351_du vac sketch.dwg
Drainage and Utility Easement Vacation Sketch
BUNKER LAKE BLVD. NW
(C. S. A. H. NO. 116)
COMMON INTEREST COMMUNITY NUMBER 211
FIRST SUPPLEMENTAL
SIXTH SUPPLEMENTAL
PERIDOT STREET NW
East line of Block 1, RAMSEY TOWN CENTER 7TH ADDITION
RAMSEY TOWN CENTER 2ND ADDITION
OUTLOT B
146TH AVENUE NW
COMMON INTEREST COMMUNITY NUMBER 214
OLIVINE WAY NW
COMMON INTEREST COMMUNITY NUMBER 214
ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 16
RAMSEY BLVD. NW
(C. S. A. H. NO. 56)
N
Drainage and Utility Easement Vacation Area
GRAPHIC SCALE
0 30 60 120
(IN FEET)
(11x17 sheet)
Carlson McCain
ENVIRONMENTAL • ENGINEERING • SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7999
1342 7351_du vac sketch
DRAINAGE AND UTILITY EASEMENT VACATION DESCRIPTION:
All of the drainage and utility easements, as created and dedicated over, under, and across Outlot B, RAMSEY TOWN CENTER 2ND ADDITION according to recorded plat thereof, Anoka County, Minnesota, lying easterly of the easterly line of Block 1, RAMSEY TOWN CENTER 7TH ADDITION and its southerly extension thereof.
Said easement vacation area ±5,868 sq. ft.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 1.**

Meeting Date: 09/25/2018

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #18-194 Adopting Proposed 2019 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 11, 2018

Purpose/Background:

Purpose: Each taxing authority must certify its proposed preliminary property tax levies for payable 2019 to the County Auditor by September 28, 2018.

Background: The levy as presented reflects the consensus of the majority of the City Council at the final preliminary budget/levy work session on August 28, 2018.

Proposed 2019 Payable Tax Levy:

Proposed Tax Levies:

General Fund Levy: $10,047,646
EDA Levy (Included in General Levy) 101,663 (EDA presented 8-9-18)
Debt Service Levy – CIP Bond-(Fire Station #2) (Being Requested) 205,678
Debt Service Levy – CIP Bond(Municipal Center) (Being Requested) 1,136,613
Debt Service Levy - 2013 Equipment Certificate 77,267
Debt Service Levy - 2014 Equipment Certificates 100,853
Reconstruction Debt - Andrie & Overlays (Being Requested) 77,509
Reconstruction Debt - Sunwood Drive & Alpine (Being Requested) 46,597
Reconstruction Debt - River's Bend & Stanhope Terrace (Being Requested) 55,600
Reconstruction Debt - Garnet Street & Overlays (Being Requested) 57,124
TOTAL PROPOSED LEVY – 2017 $11,906,550

The attached resolution, as it is presented, reflects a levy of $11,906,550. The proposed levy for 2019 reflects a $532,155 (4.68% increase) over the adopted levy in 2018 of $11,374,395.

The levy increase of $532,155 is mostly attributed to three areas:

1. **Personnel Funding** - $587,086 increase over 2018 adopted budget. The increase is attributed to a 2.75% cost of living (COLA) adjustment for approximately 85 employees; step increases; double-digit health insurance increases; single dental for all full-time employees; increase in hours for Engineering Administrative Assistant from 20 hours to 40 hours/week; New Part-Time Recreation Specialist (offset with elimination of 2 interns), and four new Full-Time positions: Firefighter-Inspector, 2 Patrol Officers

(one starting Oct. 1, 2019) and Public Works Maintenance Worker (March 1, 2019 start).
2. Supplies: $63,000 of levy increase. Attributed to uniforms for two new patrol officers and increase in road salt
3. **Debt Service Levy** - Decrease of $117,931. 50% of road debt will be one-time funded from the Public Improvment Revolving Fund (PIR) and Fire Station #2 debt is being reduced by $75,000 from remaining Fire Station #1 debt service funds.

As noted, the EDA levy is included in the overall levy amount of $11,906,550.

While the proposed levy can always be reduced, it cannot be increased without "higher" level approval through an appeals process.

The proposed levy must be certified to Anoka County by Friday, September 28, 2018. Therefore, the Council must make a decision this week in regard to the amount of this levy.

Schedule Budget Public Hearing Date:
The Truth-in-Taxation (TNT) law was changed in 2009. The City is no longer required to hold a special TNT hearing or to publish a notice of the TNT hearing. In lieu of the eliminated formal TNT hearing, the City is required to hold a regularly scheduled meeting at which the budget and levy will be discussed. The City may adopt the budget and levy immediately following. The public meeting must be held between November 25 and December 28 and held after 6:00 P.M.

Staff is recommending that the public meeting be held at its regularly scheduled meeting of December 11, 2018, with adoption of the 2019 General Fund Budget and levy to immediately follow.

The public meeting date must be certified to Anoka County by Friday, September 28, 2018; therefore, the City Council must make a decision as to the date selected for the 2019 payable public meeting at tonight's meeting.

Notification:

At its worksession of August 28, 2018 the City Council created an Option 3A out of the five options that were presented. Option 3A would keep the requested levy amount at $11,906,550, but also add back a new October 1, 2019 hire for a Patrol Officer (two new Patrol Officers are now included in budget/levy request). The additional funding (approximately $30,000) for this October 1, 2019 Patrol Officer was to be offset by $30,000 in line-item budget reductions.
The $30,000 line item reductions are as follows:
($18,000) related to Taser Replacements. Original budget requests was $24,000. Tasers will be purchased over a period of 4 years instead of 1 year.
($9,000) related to health insurance. A recent hire was budgetd for family insurance, but waived coverage
($3,000) Police Over-time
($30,000) Total

Observations/Alternatives:

As this is the adoption of a preliminary levy that can be amended (only lowered) no alternatives are being listed. Budget work sessions until final adoption in December will allow for alternations if needed

Funding Source:

No funding required.

Recommendation:

Based on the consensus of the City Council at its work session of August 28, 2018, recommend authorization of preliminary levy in the amount of $11,906,550 with the possibility of reduction prior to City Council adoption of the final levy on December 11, 2018 and to schedule the city of Ramsey's budget/levy public meeting on Tuesday, December 11, 2018 at 7:00 P.M.

Action:

Motion to recommend Council adopt Resolution #18-194 Approving the Proposed 2018, Payable 2019 Tax Levy and to schedule the city of Ramsey's budget/levy public meeting on Tuesday, December 11, 2018 at 7:00 P.M.

Attachments

Reso #18-194 Authorizing Proposed 2019 Payable Tax Levy

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Diana Lund	09/20/2018 09:13 AM
Diana Lund (Originator)	Diana Lund	09/20/2018 09:53 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:39 PM
Form Started By: Diana Lund		Started On: 08/24/2018 01:59 PM
Final Approval Date: 09/20/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-194

RESOLUTION APPROVING THE PROPOSED 2018, PAYABLE 2019 TAX LEVY AND SCHEDULE BUDGET PUBLIC MEETING DATE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following proposed levies for certified 2018, payable 2019, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer - as estimated	$ 1,484,000	
Collected as Property Tax EDA Levy	101,663	
Collected as Property Tax General Levy	8,563,646	
		$10,149,309
DEBT SERVICE LEVY		
CIP Bond – Municipal Center	1,136,613	
CIP Bond – Fire Station #2	205,678	
2013 Equipment Certificates	77,267	
2015 GO Road Improvement Bonds	57,124	
2014 Equipment Certificates	100 ,853	
2016 GO Road Improvement Bonds	77,509	
2017 GO Road Improvement Bonds	46,597	
2018 GO Road Improvement Bonds	55,600	
		1,757,241
TOTAL PROPOSED LEVIES		$ 11,906,550

1) That the City of Ramsey will not be levying the $337,404 related to the $3,090,000 GO Refunding Bond, Series 2011B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

2) That the City of Ramsey will not be levying the total $1,193,443 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at 100% of debt service or $1,136,613.

3) That the City of Ramsey will not be levying the total $280,678 related to the $3,880,000 GO Capital Improvement Plan Bonds for Fire Station II. The City will levy $205,678 and fund the other $75,000 from remaining debt service funds from the Fire I project.

4) That the City of Ramsey will not be levying the total $114,248 related to the $1,205,000 GO Street Reconstruction Bonds for the 2015 Road Reconstruction Projects. The City will levy $57,124 and fund the other $57,124 from the City's Public Improvement Revolving Fund (PIR).

5) That the City of Ramsey will not be levying the total $155,017 related to the $1,650,000 GO Street Reconstruction Bonds for the 2016 Road Reconstruction Projects. The City will levy $77,509 and fund the other $77,508 from the City's Public Improvement Revolving Fund (PIR).

6) That the City of Ramsey will not be levying the total $93,195 related to the $895,000 GO Street Reconstruction Bonds for the 2017 Road Reconstruction Projects. The City will levy $46,597 and fund the other $46,598 from the City's Public Improvement Revolving Fund (PIR).

7) That the City of Ramsey will not be levying the total $111,201 related to the $1,175,000 GO Street Reconstruction Bonds for the 2018 Road Reconstruction Projects. The City will levy $55,600 and fund the other $55,601 from the City's Public Improvement Revolving Fund (PIR).

8) That the City of Ramsey's 2018 Public Budget Meeting is scheduled for Tuesday, December 11, 2018 at 7:00 p.m.

9) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Friday, September 28, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of September, 2018.

Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 2.**

Meeting Date: 09/25/2018

By: Diana Lund, Finance

Information

Title:

Adopt Resolutions #18-195 Adopting Proposed 2019 General Fund Budget and Resolution #18-196 Adopting Proposed 2019 EDA Budget

Purpose/Background:

Purpose: To adopt a preliminary 2019 General Fund Budget that outlines the funding sources (taxes, building permits, etc) that support the General Operations of the City as outlined under the expenditure section of the budget and to adopt a preliminary 2019 Economic Development Authority (EDA) Budget. Both the General Fund and EDA Fund are supported by the property tax levy.

The budgets as presented reflects the consensus of the City Council at the final preliminary budget work session on August 28, 2018.

The 2019 Proposed General Fund and EDA Budgets, are strictly "proposed" budgets and will be amended in the following months before final adoption in December, 2018. The General Fund budget, as presented, represents a balanced budget of $12,913,996 or a $790,712 or 6.52% increase over the adopted 2018 General Fund Budget of $12,123,284. The 2019 EDA budget, as presented, totals $109,163 or a $2,318 decrease over the adopted 2018 EDA budget of $111,481.

The proposed General Fund budget includes the following increases, comprising the majority of the $790,712 increase:
Personnel Services:
*Cost of Living, Steps: (Includes wages & benefits excluding health): $280,000
*12.7% Rate Increase on Health Insurance Premiums: $45,000
*Pera mandate rate increases on Police & Fire Plans: $19,000
*Full-Time Firefighter/Inspector: Approximately $91,0000
*Full-Time Patrol Officer: Approximately $80,000
*Full-Time Patrol Officer (Start Oct 1, 2019): Approximately $21,000
*Full-Time Public Works Maintenance Worker (Start March 1, 2019): Approximately $57,000
*Part-Time Recreation Specialist (offset by 2 park interns): Approximately ($4,000)
*Increase Hours of Current Engineering Administrative Assistant from 20 to 40 hours week:

Approximately: $15,000

Other Charges: Increases:
*Asphalt for Trail Maintenance: $50,000 (Funded by Capital Maintenenace Fund)
*Road Salt: $22,000

Capital Equipment: Increase of $114,000 (Funded by Equipment Fund)
*Replace 2 Squad Vehicles
*Server Virtualization Project (combine city servers)
*Replace Fire extrication tools
*Replace 3 Building vehicles
*Replace Engineering Vehicle
*ReplaceTractor/Backhoe
*Replace Chipper
*New Sidewalk Machine

The revenue sources are made up of: Taxes: 78% (78%-2018); Permits: 4% (4%-2018); Intergovernmental: 3% (3%-2018); Charges for Services: 5% (6%-2018); Fines/Interest Earnings: 1% (1%-2018); and Transfer from other Funds: 9% (8%-2018).

In total, Public Safety [police, fire, inspections, civil defense] is now 43% (42%-2018) of the budget. General Government [administration, finance, elections, planning and legal] is 28.0% (28%-2018) of the budget. Public Works and Parks represent 28% (29%-2018) and miscellaneous and transfers make-up 1% (1%-2018) of the budget.

The 2019 “Proposed” General Fund Budget must be adopted by September 28, 2018 and submitted to the County Auditor along with the certified proposed property tax levy. Therefore, the 2019 Proposed Levy and “Proposed” General Fund Budget are presented for adoption at tonight's Council meeting.

Recommendation:

Staff recommends adoption of the 2019 proposed General Fund Budget and 2019 Proposed EDA budget as was presented to the City Council at its final preliminary budget work session of August 28, 2018, noting again, that the budgets are subject to change up until final adoption December 11, 2018.

Action:

Motion to recommend City Council Adopt Resolution #18-195 Adopting Proposed 2019 General Fund Budget

and

Adopt Resolution #18-196 Adopting Proposed 2019 EDA Budget

Attachments

2019 Proposed General Fund Budget

Resolution #18-195 Adopting Proposed 2019 General Fund Budget

2019 Proposed EDA Budget

Resolution #18-196 Adopting Proposed 2019 EDA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:41 PM
Form Started By: Diana Lund		Started On: 08/24/2018 02:00 PM
Final Approval Date: 09/20/2018		

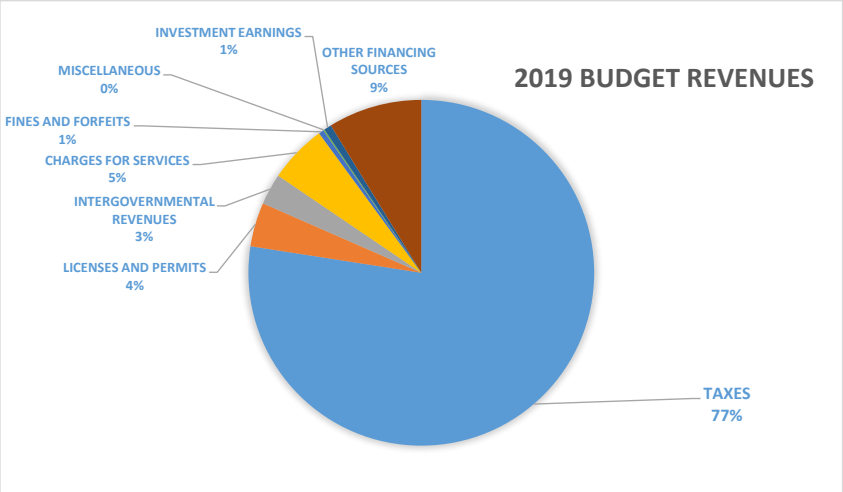
GENERAL FUND 101 - BUDGET SUMMARY

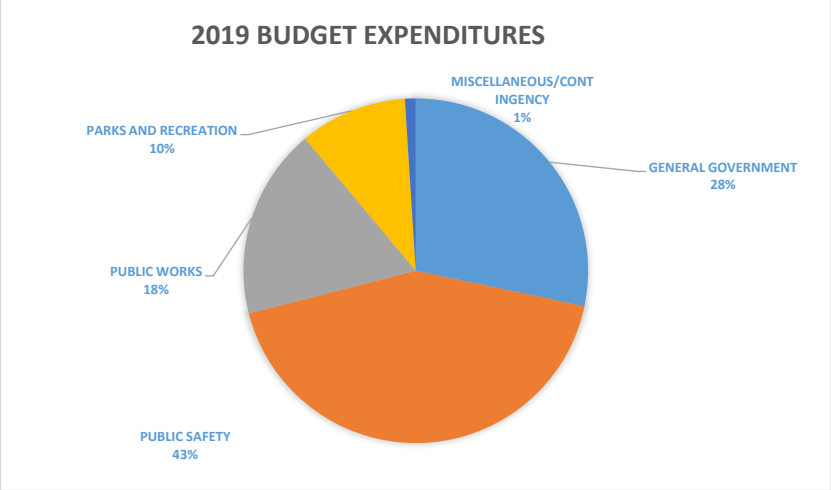
REVENUES

	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
TAXES	7,961,871	7,961,871	8,594,144	9,400,242	10,002,646
LICENSES AND PERMITS	784,954	784,954	732,129	512,750	532,300
INTERGOVERNMENTAL REVENUES	470,713	470,713	375,045	359,750	375,800
CHARGES FOR SERVICES	836,603	836,603	711,805	710,244	703,600
FINES AND FORFEITS	60,236	60,236	59,701	68,700	61,500
MISCELLANEOUS	28,776	28,776	21,726	31,000	15,700
INVESTMENT EARNINGS	76,953	76,953	81,962	70,000	90,000
OTHER FINANCING SOURCES	890,248	890,248	762,812	970,598	1,132,450
TOTAL REVENUES	**11,110,354**	**11,110,354**	**11,339,323**	**12,123,284**	**12,913,996**

EXPENDITURES

	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
GENERAL GOVERNMENT	2,553,779	2,802,966	3,009,414	3,355,433	3,655,120
PUBLIC SAFETY	4,179,687	4,491,423	4,686,345	5,099,197	5,515,383
PUBLIC WORKS	1,846,843	2,047,604	1,702,747	2,250,249	2,309,237
PARKS AND RECREATION	990,300	1,008,271	1,007,505	1,241,950	1,302,883
MISCELLANEOUS/CONTINGENCY	1,370,784	529,284	682,284	176,455	131,373
TOTAL EXPENDITURES	**10,941,393**	**10,879,548**	**11,088,296**	**12,123,284**	**12,913,996**

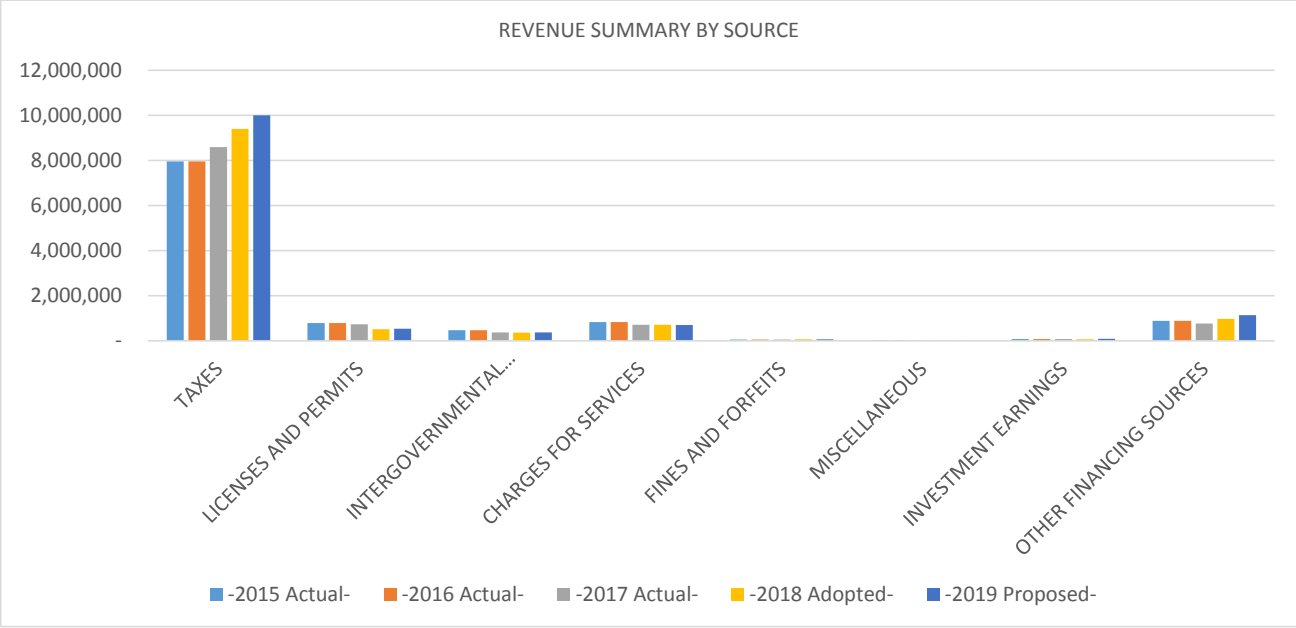




GENERAL FUND 101 - REVENUE SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Proposed-
TAXES	7,961,871	7,961,871	8,594,144	9,400,242	10,002,646
LICENSES AND PERMITS	784,954	784,954	732,129	512,750	532,300
INTERGOVERNMENTAL REVENUES	470,713	470,713	375,045	359,750	375,800
CHARGES FOR SERVICES	836,603	836,603	711,805	710,244	703,600
FINES AND FORFEITS	60,236	60,236	59,701	68,700	61,500
MISCELLANEOUS	28,776	28,776	21,726	31,000	15,700
INVESTMENT EARNINGS	76,953	76,953	81,962	70,000	90,000
OTHER FINANCING SOURCES	890,248	890,248	762,812	970,598	1,132,450
TOTAL REVENUES	**11,110,354**	**11,110,354**	**11,339,323**	**12,123,284**	**12,913,996**

HISTORICAL LEVY AMOUNTS

2015 LEVY	$ 7,921,570	10.00%
2016 LEVY	$ 8,287,716	4.62%
2017 LEVY	$ 8,670,635	4.62%
2018 LEVY	$ 9,395,242	8.36%
2019 LEVY	$ 10,047,646	6.94%

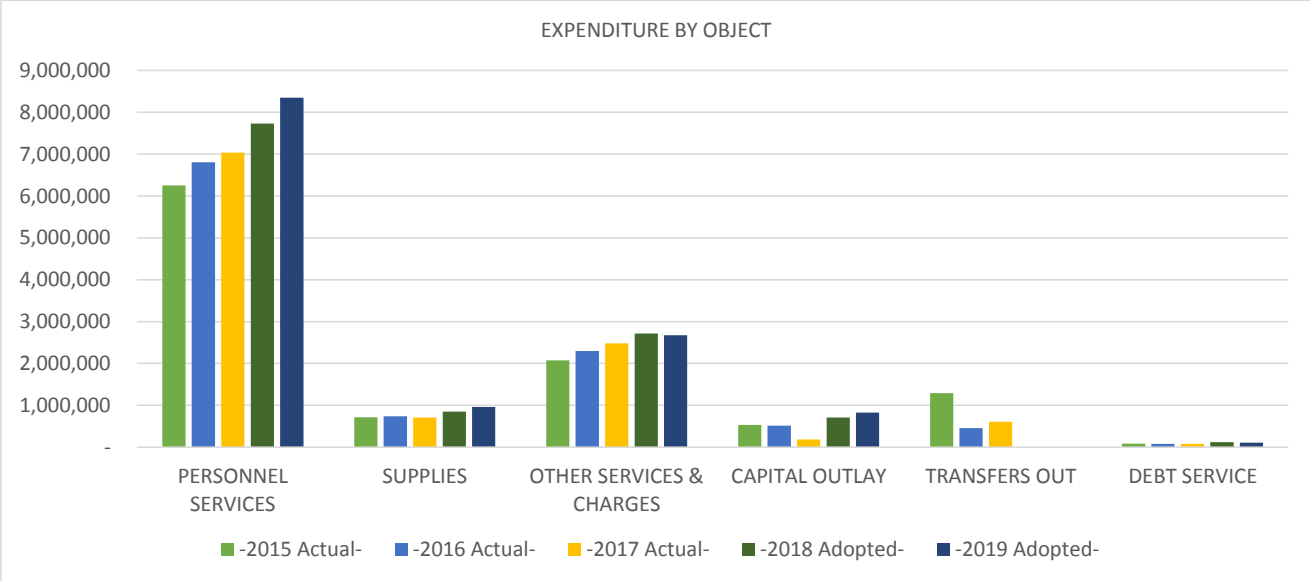


GENERAL FUND 101 - REVENUE BY SOURCE		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Proposed-
TAXES						
4011	CURRENT-AD VALOREM TAXES	6,544,869	6,544,869	7,198,095	7,911,242	8,563,646
401A	CURRENT-UNCOLLECTED ALLOWANCE			-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	119,331	119,331	45,765	75,000	50,000
4014	FISCAL DISPARITIES	1,268,926	1,268,926	1,345,826	1,484,000	1,484,000
4015	EXCESS TAX INCREMENTS	856	856	-	20,000	-
4018	PENALTY/INT-AD VALOREM TAXES	27,889	27,889	4,457	10,000	5,000
TAXES Total		**7,961,871**	**7,961,871**	**8,594,144**	**9,400,242**	**10,002,646**
LICENSES AND PERMITS						
- BUSINESS LICENSES/PERMITS						
4140	CREDIT CARD PROCESSING FEES	(12,280)	(12,280)	(37,600)	(30,000)	(45,000)
4155	LIQUOR-ON SALE	43,400	43,400	43,680	38,000	42,000
4156	LIQUOR-OFF SALE	740	740	560	1,200	1,000
4159	MECHANICAL LICENSE	11,950	11,950	12,450	10,500	11,000
4163	PAWNSHOP LICENSE	6,695	6,695	6,122	5,000	6,000
4164	CIGARETTE SALES LICENSE	2,675	2,675	2,350	3,000	2,500
4165	REFUSE HAULERS LICENSE	350	350	400	350	400
4166	MOTOR VEHICLES LICENSE	3,850	3,850	-	-	-
4168	PEDDLERS LICENSE	1,520	1,520	2,060	1,700	1,500
4169	GASOLINE SALES LICENSE	2,042	2,042	-	-	-
4170	OTHER BUSINESS LICENSES & PERM	2,115	2,115	850	1,000	1,000
4171	INVESTIGATIVE FEES	4,326	4,326	4,845	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS						
4205	BUILDING PERMIT	472,551	472,551	444,873	300,000	310,000
4206	PLUMBING PERMIT	56,197	56,197	50,846	35,000	35,000
4207	ANIMAL LICENSE	1,280	1,280	1,480	1,000	1,200
4208	HEATING PERMIT	42,417	42,417	44,644	35,000	40,000
4209	CONDITIONAL USE PERMIT	6,550	6,550	13,019	6,000	6,000
4211	SIGN PERMITS	2,650	2,650	2,650	2,500	2,500
4212	RENTAL LICENSE	8,475	8,475	13,700	2,500	5,000
4213	FIRE PERMIT	9,066	9,066	11,101	9,000	11,000
4214	ELECTRICAL INSPECTION PERMIT	63,012	63,012	59,502	50,000	55,000
4220	SEPTIC SYSTEM PERMIT	33,648	33,648	30,966	25,000	27,000
4221	URBAN SEWER PERMIT	8,700	8,700	10,425	6,000	7,500
4222	URBAN WATER PERMIT	9,800	9,800	11,045	6,000	7,500
4230	OTHER NON-BUSINESS LIC & PERM	3,225	3,225	2,161	1,000	1,200
LICENSES AND PERMITS Total		**784,954**	**784,954**	**732,129**	**512,750**	**532,300**
INTERGOVERNMENTAL REVENUES						
- FEDERAL INTERGOVERNMENTAL						
4253	FEDERAL EXCISE TAX REFUND	8,379	8,379	7,773	8,000	8,000
4252	FEDERAL GRANTS	-	-	-	-	-
- STATE INTERGOVERNMENTAL						
4262	LOCAL GOVERNMENT AID	110,352	110,352	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	3,338	3,338	3,115	-	-
4268	MSA FOR STREETS	140,000	140,000	140,000	140,000	150,000
4269	POLICE - INSURANCE PREMIUM TAX	179,451	179,451	197,336	190,000	195,000
4271	POST BOARD REIMBURSEMENT	7,330	7,330	7,577	7,500	7,500
4272	STATE EXCISE TAX REFUND	277	277	316	250	300
4273	OTHER STATE GRANTS & AIDS	21,586	21,586	18,928	14,000	15,000
- LOCAL INTERGOVERNMENTAL						
4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	-	-	-
INTERGOVERNMENTAL REVENUES Total		**470,713**	**470,713**	**375,045**	**359,750**	**375,800**

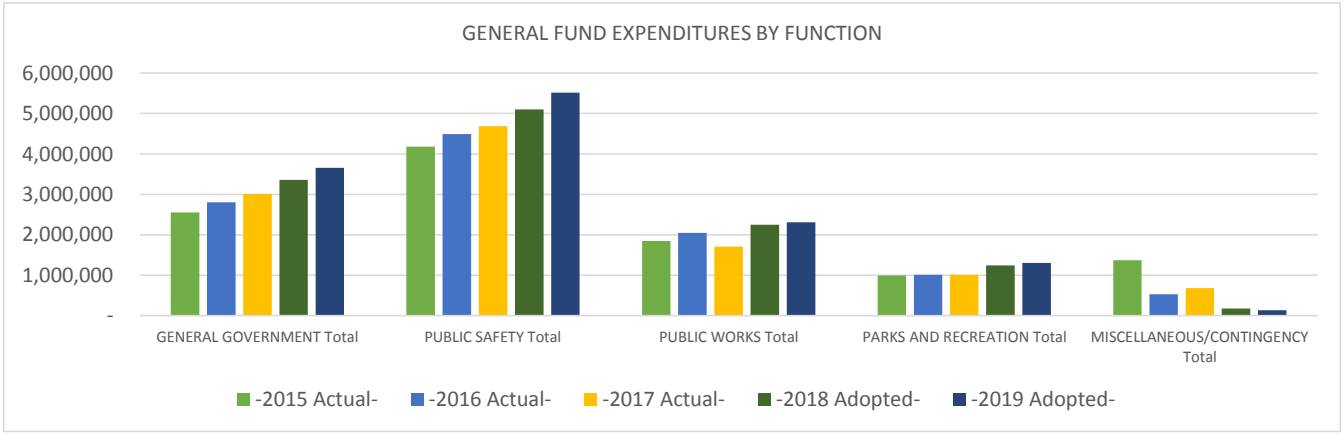
CHARGES FOR SERVICES						
4304	RENTAL FEES - REAL PROPERTY	6,378	6,378	138,377	122,000	142,000
4305	RENTAL FEES	137,528	137,528	11,885	28,000	12,000
4306	ZONING & SUBDIVISION FEES	2,325	2,325	3,000	2,500	3,000
4307	PLAN CHECKING FEES	233,584	233,584	198,320	150,000	150,000
4308	SALES OF MAPS & PUBLICATIONS	1,381	1,381	925	1,000	1,000
4309	ASSESSMENT SEARCHES	720	720	90	-	-
4312	GENERAL GOVERNMENT STAFF TIME	6,806	6,806	35,309	15,000	25,000
4326	SPECIAL POLICE SERVICES	38,781	38,781	22,887	15,000	15,000
4327	SPECIAL FIRE PROTECTION SERVIC	45,945	45,945	46,436	55,000	55,000
4328	ACCIDENT REPORTS	2,254	2,254	2,319	2,000	2,000
4329	OPEN BURN PERMIT FEES	1,025	1,025	700	1,000	1,000
4330	OTHER PUBLIC SAFETY	3,977	3,977	7,820	4,000	5,000
4337	ENGINEERING	334,033	334,033	225,730	291,744	272,600
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-
4339	OTHER PUBLIC WORKS	13,951	13,951	9,290	15,000	12,000
4347	OTHER CULTURE-RECREATION	7,915	7,915	8,718	8,000	8,000
CHARGES FOR SERVICES Total		**836,603**	**836,603**	**711,805**	**710,244**	**703,600**
FINES AND FORFEITS						
4452	COURT FINES	57,780	57,780	59,001	68,000	61,000
4453	OTHER FINES & FORFEITS	669	669	-	200	-
4454	ADMINISTRATIVE FINES	1,787	1,787	699	500	500
FINES AND FORFEITS Total		**60,236**	**60,236**	**59,701**	**68,700**	**61,500**
MISCELLANEOUS						
4604	SURCHARGES	913	913	550	1,000	700
4605	ELECTION FILING FEES	-	-	175	-	-
4609	OTHER MISCELLANEOUS REVENUES	27,863	27,863	21,001	30,000	15,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-
MISCELLANEOUS Total		**28,776**	**28,776**	**21,726**	**31,000**	**15,700**
INVESTMENT EARNINGS						
4701	INTEREST ON INVESTMENTS	76,953	76,953	81,962	70,000	90,000
INVESTMENT EARNINGS Total		**76,953**	**76,953**	**81,962**	**70,000**	**90,000**
OTHER FINANCING SOURCES						
TRANSFERS IN						
4901	TRANSFER IN FROM OTHER FUNDS	890,248	890,248	762,812	970,598	1,132,450
OTHER FINANCING SOURCES Total		**890,248**	**890,248**	**762,812**	**970,598**	**1,132,450**
TOTAL REVENUE		**11,110,354**	**11,110,354**	**11,339,323**	**12,123,284**	**12,913,996**

GENERAL FUND 101 - LINE ITEM DETAIL	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Proposed-
4337 Engineering					
Riverdale Extention to Traprock (15% project cost of $2.5M)		-	-	-	-
Road Reconstruction (Est 8% of project cost of up to $ 1,700,000)		79,956	-	-	-
2019-Road Reconstructions :					
Bond Fund: 8% of $1,679,000					134,320
2019-Overlays:					
Bond Fund: 8 of % 541,000					43,280
2018-Road Reconstructions :					
Bond Fund: 8% of $1,705,000			85,392	136,448	
Storm Fund: 12% of $88,450				-	
2017-Overlays:					
Bond Fund: 12% of %353,800			42,456	60,296	
Sealcoats (Est 12% of $500,000)		49,103	60,000	60,000	60,000
Private Funded Projects		115,593	37,882	35,000	35,000
		244,652	225,730	291,744	272,600
4901 Other Finance Sources					
Water Fund Administrative Transfer	38,000	39,000	40,000	41,000	43,000
Sewer Fund Administrative Transfer	32,000	33,000	34,000	35,000	37,000
St. Lighting Fund Administrative Transfer	17,000	18,000	19,000	20,000	21,000
Recycling Fund Administrative Transfer	10,000	10,500	11,000	11,500	-
Storm Water Utility Fund Administrative Transfer	27,000	28,000	29,000	30,000	32,000
HRA Fund Closed to General	119,945	230,000	-	-	-
Equipment Certificate Fund	265,344	254,378	302,406	-	-
Capital Maintenance Fund - For Trail Maintenance	-	-	-	-	50,000
Insurance Fund		-	-	22,588	-
Fleet Vehicle Fnd	-	-	-	-	87,000
PIR Fund-Street Maintenance	100,000	25,000	125,000	100,000	125,000
Equipment Revolving Fund	265,344	258,474	202,406	710,510	737,450
Landfill Tipping Fee Fund - Environment Services Time	15,615	-	-	-	-
	890,248	896,352	762,812	970,598	1,132,450

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	6,250,991	6,808,628	7,035,037	7,728,382	8,346,699
SUPPLIES	711,546	735,040	705,203	848,775	961,795
OTHER SERVICES & CHARGES	2,073,959	2,294,501	2,479,108	2,716,162	2,674,679
CAPITAL OUTLAY	530,688	516,156	186,663	710,510	824,450
TRANSFERS OUT	1,291,936	452,455	606,393	-	-
DEBT SERVICE	82,273	76,829	75,892	119,455	106,373
TOTAL EXPENDITURE BY OBJECT	**10,941,393**	**10,883,609**	**11,088,296**	**12,123,284**	**12,913,996**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
GENERAL GOVERNMENT						
0111	MAYOR AND COUNCIL	131,549	117,554	112,481	142,184	123,808
0114	CHARTER/PLAN/HORSE COMMISSIONS	4,979	5,326	5,510	9,467	9,467
0130	ADMINISTRATION	720,608	844,358	897,042	953,453	834,980
0141	ELECTIONS	7,792	69,503	5,767	48,992	36,445
0153	FINANCE	328,942	326,447	331,891	352,154	371,002
0155	ASSESSING	136,517	137,937	138,629	140,000	142,000
0161	LEGAL	127,726	123,358	116,661	128,400	123,300
0191	PLANNING & ZONING	201,297	287,848	472,925	505,446	660,795
0192	DATA PROCESSING	423,219	421,976	440,168	518,104	721,105
0194	GENERAL GOVERNMENT BUILDINGS	440,198	431,122	444,677	507,488	578,786
0195	NEWSLETTER	30,952	37,537	43,663	49,745	53,432
GENERAL GOVERNMENT Total		**2,553,779**	**2,802,966**	**3,009,414**	**3,355,433**	**3,655,120**
PUBLIC SAFETY						
0211	POLICE PROTECTION	3,027,457	3,191,267	3,323,510	3,488,488	3,845,979
0220	FIRE PROTECTION	758,147	817,778	846,201	1,005,890	1,040,085
0240	PROTECTIVE INSPECTIONS	306,871	363,178	424,406	423,083	489,916
0250	CIVIL DEFENSE	4,728	22,708	5,729	7,600	8,800
0260	TRAFFIC ENGINEERING	71,868	80,766	67,670	152,786	108,128
0270	ANIMAL CONTROL	4,408	8,871	9,517	9,500	9,250
0280	COMMUNITY ORIENTING POLICING	6,208	6,855	9,313	11,850	13,225
PUBLIC SAFETY Total		**4,179,687**	**4,491,423**	**4,686,345**	**5,099,197**	**5,515,383**
PUBLIC WORKS						
0301	ENGINEERING	355,495	358,831	297,379	384,009	412,215
0311	STREET MAINTENANCE	1,294,881	1,470,492	1,233,579	1,594,417	1,608,007
0312	SNOW & ICE REMOVAL	196,467	218,281	171,788	271,823	289,015
PUBLIC WORKS Total		**1,846,843**	**2,047,604**	**1,702,747**	**2,250,249**	**2,309,237**
PARKS AND RECREATION						
0452	PARK & RECREATION	901,623	913,634	994,504	1,226,950	1,282,883
0455	COMMUNITY PROGRAMS	5,556	16,495	13,000	15,000	20,000
0461	ENVIRONMENTAL SERVICES	83,121	78,142		-	-
PARKS AND RECREATION Total		**990,300**	**1,008,271**	**1,007,505**	**1,241,950**	**1,302,883**
MISCELLANEOUS/CONTINGENCY						
0892	EXPENDITURE RESERVE	1,370,784	529,284	682,284	176,455	131,373
MISCELLANEOUS/CONTINGENCY Total		**1,370,784**	**529,284**	**682,284**	**176,455**	**131,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**10,879,548**	**11,088,296**	**12,123,284**	**12,913,996**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	4,191,438	4,600,816	4,770,817	5,253,434	5,643,787
6103	FULL TIME-REGULAR-OVERTIME	79,743	108,810	112,632	96,000	101,282
6104	PART TIME-WAGES & SALARIES	353,891	383,568	492,692	416,198	458,665
6105	TEMPORARY-WAGES & SALARIES	158,776	170,229	140,547	266,639	236,016
6106	OVERTIME-TEMPORARY	1,620	2,057	1,981	-	-
6107	OVERTIME-PART TIME	-	119	-	-	-
WAGES AND SALARIES		**4,785,468**	**5,265,599**	**5,518,670**	**6,032,271**	**6,439,750**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	69,136	47,457	1,258	-	-
OTHER GROSS EARNINGS		**69,136**	**47,457**	**1,258**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	523,345	534,634	571,521	619,247	695,440
6122	FICA/MEDICARE CONTRIBUTIONS	256,498	258,478	280,433	318,948	336,196
6123	ICMA RETIREMENT TRUST	2,032	1,968	2,000	2,000	2,000
6131	GROUP INSURANCE	513,515	567,000	519,613	598,524	682,026
6132	DISABILITY INSURANCE	1,284	1,284	1,344	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	99,713	132,208	140,198	156,092	189,987
EMPLOYER CONTRIBUTIONS		**1,396,387**	**1,495,572**	**1,515,109**	**1,696,111**	**1,906,949**
PERSONNEL SERVICES Total		**6,250,991**	**6,808,628**	**7,035,037**	**7,728,382**	**8,346,699**
SUPPLIES						
OFFICE SUPPLIES						
6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,283	3,299	3,250	3,300
6204	STATIONERY, ENVELOPES & FORMS	5,776	4,278	5,672	6,200	6,100
6205	DRAFTING SUPPLIES	200	-	-	250	250
6206	FILM, MICROFILM, TAPES, DISKS	566	1,310	1,045	1,800	1,300
6207	TRAINING SUPPLIES	3,365	1,765	1,449	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	12,728	10,313	11,169	15,475	15,150
OFFICE SUPPLIES		**25,934**	**20,949**	**22,635**	**29,475**	**28,600**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	963	1,043	809	2,700	2,500
6223	GASOLINE	91,228	80,898	90,117	112,000	113,000
6225	DIESEL FUEL	30,022	24,802	32,662	42,500	45,500
6227	LUBRICANTS & ADDITIVES	3,046	3,578	3,560	5,100	5,100
6229	SHOP MATERIALS	4,849	3,751	3,582	7,500	7,000
6231	UNIFORMS & TURN-OUT GEAR	59,558	63,704	56,593	56,800	68,600
6233	BATTERIES	1,131	1,084	1,226	1,200	1,500
6235	AMMUNITION	11,715	9,056	8,883	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	792	822	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,833	2,749	3,300	3,000
6241	COMMUNITY POLICING SUPPLIES	4,298	5,519	6,501	6,200	7,000
6247	HAPPY DAYS SUPPLIES	10,000	10,000	11,250	11,750	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	116,043	104,830	102,145	128,150	133,025
6246	MARKETING	-	18,000	3,110	5,000	5,000
OPERATING SUPPLIES		**335,916**	**329,890**	**324,009**	**391,700**	**412,725**
REPAIR AND MAINTENANCE SUPPLIES						
6251	BATTERIES	106	2,572	1,573	3,000	3,500
6253	BRAKES	1,824	3,825	2,998	2,200	3,000
6255	TIRES	8,906	7,999	5,897	8,200	7,500
6257	OTHER VEHICLE PARTS	80,091	82,933	90,283	93,800	93,500
6259	BUILDING MAINT/REPAIR SUPPLIES	4,513	8,912	5,191	11,500	19,000
6261	SAND & GRAVEL	1,951	993	2,096	4,000	4,000
6263	SALT	72,561	87,028	44,124	72,000	93,600
6265	ASPHALT	31,610	38,107	55,446	60,000	111,000
6266	SCBA-PARTS	9,370	5,893	5,071	5,000	5,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	3,388	1,678	5,700	5,700
6269	LANDSCAPE MATERIALS	26,670	13,673	26,932	25,500	25,500

6271	SIGN REPAIR MATERIALS	-	985	712	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	15,562	3,099	3,200	3,500
6268	IRRIGATION SUPPLIES	-	15,628	9,707	15,000	15,000
REPAIR AND MAINTENANCE SUPPLIES		**241,836**	**287,498**	**254,809**	**312,100**	**392,800**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	107,860	96,653	103,750	115,450	127,470
SMALL TOOLS AND MINOR EQUIPMENT		**107,860**	**96,653**	**103,750**	**115,450**	**127,470**
MERCHANDISE FOR RESALE						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	50	-	50	200
MERCHANDISE FOR RESALE		**-**	**50**	**-**	**50**	**200**
SUPPLIES Total		**711,546**	**735,040**	**705,203**	**848,775**	**961,795**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	31,100	33,110	35,610	34,100	37,600
6304	LEGAL FEES	126,355	122,179	115,526	127,000	122,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	13,132	9,785	16,000	18,000
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,125	1,903	2,000	2,500
6315	MISCELLANEOUS PROFESSIONAL SER	200,196	287,188	389,632	413,688	366,000
PROFESSIONAL SERVICES		**369,452**	**456,734**	**552,455**	**592,788**	**546,100**
COMMUNICATION						
6321	TELEPHONE	17,767	19,021	18,109	23,640	21,500
6322	POSTAGE	14,851	16,236	18,031	20,650	23,150
6323	CELLULAR PHONES	24,303	26,639	27,187	31,800	34,800
6325	LONG DISTANCE CHARGES	-	-	-	-	-
COMMUNICATION		**56,921**	**61,896**	**63,326**	**76,090**	**79,450**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	13,048	7,291	10,291	17,000	15,000
6334	MILEAGE REIMBURSEMENT	294	651	190	1,750	1,300
6335	TRAINING	60,686	55,850	78,964	88,100	83,500
EMPLOYEE REIMBURSEMENTS		**74,028**	**63,792**	**89,445**	**106,850**	**99,800**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	28,249	32,318	37,900	39,600
6353	ORDINANCE PUBLICATION	1,231	860	1,844	1,500	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	3,022	2,435	3,500	3,500
ADVERTISING AND PUBLISHING		**28,457**	**32,131**	**36,596**	**42,900**	**45,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	141,088	133,436	120,735	146,175	147,150
INSURANCE		**141,088**	**133,436**	**120,735**	**146,175**	**147,150**
UTILITIES						
6371	ELECTRIC UTILITIES	160,186	167,207	163,763	175,700	173,700
6372	WATER/IRRIGATION	19,782	23,456	22,448	24,500	24,500
6373	GAS	37,945	40,002	38,439	45,500	42,000
6374	REFUSE/RECYCLING	8,903	10,451	11,159	11,300	11,100
UTILITIES		**226,816**	**241,116**	**235,808**	**257,000**	**251,300**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	29,021	36,570	24,713	41,000	39,000
6382	MACHINERY & EQUIPMENT REPAIR	24,163	39,736	21,130	35,500	35,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	250
6386	BRAKE REPAIR	-	541	-	1,000	500
6387	TIRE MOUNTING & BALANCING	-	171	746	600	800
6388	OTHER VEHICLE REPAIR	30,541	34,313	56,211	59,000	68,000
6389	TOWING SERVICES	344	1,657	75	3,000	2,000
REPAIRS AND MAINTENANCE - LABOR		**84,069**	**112,988**	**102,876**	**140,350**	**146,050**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,325	1,332	3,000	1,500
6405	OFFICE & DATA PROCESSING EQUIP	230,001	242,254	302,549	319,683	322,129
REPAIRS AND MAINTENANCE - CONTRACTS		**231,349**	**243,579**	**303,881**	**322,683**	**323,629**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,834	5,912	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	43,712	38,735	48,015	100,300	100,000
6416	MACHINERY RENTAL	-	63	63	700	500

6417	UNIFORM RENTAL	5,423	2,997	1,532	4,100	3,000
RENTALS		**54,305**	**47,629**	**55,521**	**111,100**	**109,500**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	52,879	45,230	50,790	62,326	63,000
6452	SUBSCRIPTIONS	1,440	1,487	1,649	4,000	3,750
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**54,319**	**46,717**	**52,439**	**66,326**	**66,750**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,616	1,731	560	3,100	2,850
BOOKS AND PAMPHLETS		**1,616**	**1,731**	**560**	**3,100**	**2,850**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	491,369	485,987	500,000	500,000
6489	OTHER CONTRACTED SERVICES	348,155	361,383	379,478	350,800	357,000
CONTRACTED SERVICES		**751,539**	**852,752**	**865,466**	**850,800**	**857,000**
OTHER SERVICES & CHARGES Total		**2,073,959**	**2,294,501**	**2,479,108**	**2,716,162**	**2,674,679**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	-	-
6540	HEAVY MACHINERY	178,973	254,117	-	330,010	179,250
6550	MOTOR VEHICLES	77,844	97,604	186,663	110,000	284,000
6580	OTHER EQUIPMENT	241,615	164,435	-	250,000	161,200
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	20,500	200,000
CAPITAL OUTLAY		**530,688**	**516,156**	**186,663**	**710,510**	**824,450**
CAPITAL OUTLAY Total		**530,688**	**516,156**	**186,663**	**710,510**	**824,450**
TRANSFERS OUT						
OPERATING TRANSFERS						
6820	OPERATING TRANSFERS TO OTHER F	1,291,936	452,455	606,393	-	-
OPERATING TRANSFERS		**1,291,936**	**452,455**	**606,393**	**-**	**-**
TRANSFERS OUT Total		**1,291,936**	**452,455**	**606,393**	**-**	**-**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	82,273	76,829	75,892	119,455	106,373
DEBT SERVICE		**82,273**	**76,829**	**75,892**	**119,455**	**106,373**
DEBT SERVICE Total		**82,273**	**76,829**	**75,892**	**119,455**	**106,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**10,883,609**	**11,088,296**	**12,123,284**	**12,913,996**

FUND: GENERAL

Business Unit	2018 Adopted Budget	2019 Proposed Budget
REVENUE		
9101 - GENERAL FUND REVENUE	12,123,284	12,913,996
TOTAL REVENUE	**12,123,284**	**12,913,996**

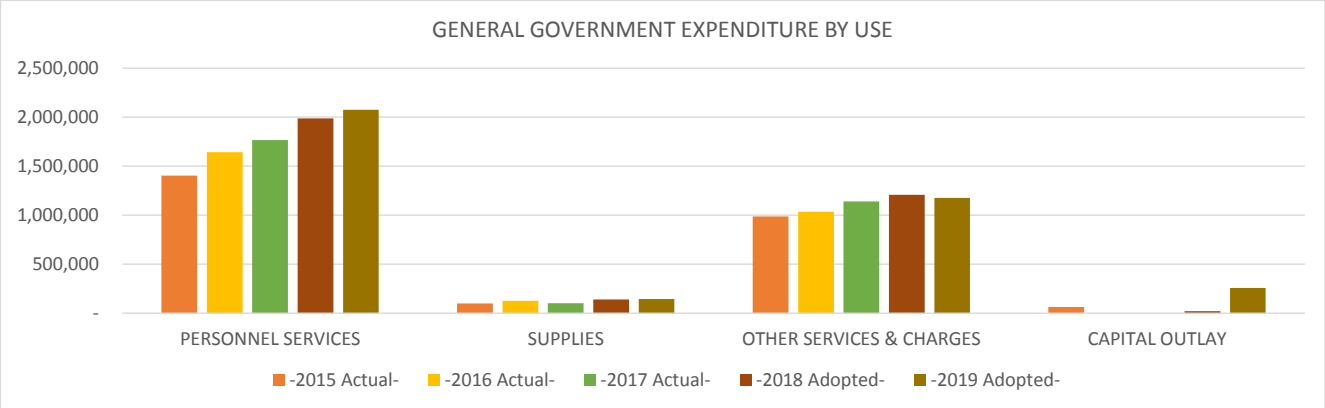
EXPENDITURES		
111 - MAYOR AND COUNCIL	142,184	123,808
114 - COMMISSIONS	9,467	9,467
130 - ADMINISTRATION	953,453	834,980
141 - ELECTIONS	48,992	36,445
153 - FINANCE	352,154	371,002
155 - ASSESSING	140,000	142,000
161 - LEGAL SERVICES	128,400	123,300
191 - PLANNING AND ZONING	505,446	660,795
192 - DATA PROCESSING	518,104	721,105
194 - GENERAL GOVERNMENT BUILDINGS	507,488	578,786
195 - NEWSLETTER	49,745	53,432
211 - POLICE PROTECTION	3,488,488	3,845,979
220 - FIRE PROTECTION	1,005,890	1,040,085
240 - BUILDING INSPECTION	423,083	489,916
250 - CIVIL DEFENSE	7,600	8,800
260 - TRAFFIC ENGINEERING	152,786	108,128
270 - ANIMAL CONTROL	9,500	9,250
280 - COMMUNITY ORIENTING POLICING	11,850	13,225
301 - ENGINEERING	384,009	412,215
311 - STREET MAINTENANCE	1,594,417	1,608,007
312 - SNOW AND ICE REMOVAL	271,823	289,015
452 - PARK AND RECREATION	1,226,950	1,282,883
455 - COMMUNITY PROGRAMS	15,000	20,000
461 - ENVIRONMENTAL SERVICES	-	-
892 - MISCELLANEOUS/CONTINGENCY	176,455	131,373
TOTAL EXPENDITURES	**12,123,284**	**12,913,996**

Excess (deficiency) of revenue over expenditures	-	-

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	1,404,069	1,642,010	1,766,830	1,988,194	2,075,895
SUPPLIES	98,796	126,802	102,714	139,175	143,800
OTHER SERVICES & CHARGES	987,521	1,034,154	1,139,870	1,207,564	1,177,425
CAPITAL OUTLAY	63,393	-	-	20,500	258,000
TOTAL EXPENDITURE BY OBJECT	**2,553,779**	**2,802,966**	**3,009,414**	**3,355,433**	**3,655,120**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT **111-195**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	968,935	1,126,849	1,242,238	1,387,486	1,427,502
6103	FULL TIME-REGULAR-OVERTIME	299	5,632	3,810	5,000	1,000
6104	PART TIME-WAGES & SALARIES	90,128	103,374	136,715	115,354	130,207
6105	TEMPORARY-WAGES & SALARIES	29,115	63,618	25,708	58,500	78,351
6107	OVERTIME-PART TIME	-	119	-	-	-
TOTAL WAGES AND SALARIES		**1,088,477**	**1,299,592**	**1,408,470**	**1,566,340**	**1,637,060**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	6,762	-	-	-	-
TOTAL OTHER GROSS EARNINGS		**6,762**	**-**	**-**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	80,460	87,685	100,224	109,066	115,238
6122	FICA/MEDICARE CONTRIBUTIONS	86,873	93,057	104,765	124,905	130,651
6123	ICMA RETIREMENT TRUST	2,032	1,968	2,000	2,000	2,000
6131	GROUP INSURANCE	130,817	150,040	140,530	169,206	173,508
6133	WORKERS COMP INSURANCE PREMIUM	8,648	9,668	10,841	16,677	17,438
TOTAL EMPLOYER CONTRIBUTIONS		**308,830**	**342,418**	**358,360**	**421,854**	**438,835**
Total PERSONNEL SERVICES		**1,404,069**	**1,642,010**	**1,766,830**	**1,988,194**	**2,075,895**
SUPPLIES						
OFFICE SUPPLIES						
6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,283	3,299	3,250	3,300
6204	STATIONERY, ENVELOPES & FORMS	2,557	1,878	2,836	3,500	3,100
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	5,402	3,335	4,425	7,825	7,300
TOTAL OFFICE SUPPLIES		**11,258**	**8,496**	**10,560**	**14,575**	**13,700**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	963	1,043	809	2,500	2,500
6223	GASOLINE	2,201	1,613	1,598	3,000	3,000
6225	DIESEL FUEL	52	792	608	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	1,710	1,181	1,665	1,850	1,850
6247	HAPPY DAYS SUPPLIES	10,000	10,000	11,250	11,750	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	29,167	29,248	28,807	35,250	36,250
6246	MARKETING	-	18,000	3,110	5,000	5,000
TOTAL OPERATING SUPPLIES		**44,093**	**61,877**	**47,847**	**61,350**	**62,600**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	367	604	668	1,800	1,500
6259	BUILDING MAINT/REPAIR SUPPLIES	2,419	2,727	2,419	5,000	5,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**2,786**	**3,331**	**3,088**	**6,800**	**6,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	40,659	53,098	41,219	56,450	61,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**40,659**	**53,098**	**41,219**	**56,450**	**61,000**
Total SUPPLIES		**98,796**	**126,802**	**102,714**	**139,175**	**143,800**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	27,650	29,610	32,010	30,500	34,000
6304	LEGAL FEES	126,355	122,179	115,526	127,000	122,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	13,132	9,785	16,000	18,000
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,125	1,903	2,000	2,500
6315	MISCELLANEOUS PROFESSIONAL SER	67,545	122,249	195,691	168,588	130,000
TOTAL PROFESSIONAL SERVICES		**233,351**	**288,295**	**354,915**	**344,088**	**306,500**
COMMUNICATION						
6321	TELEPHONE	10,827	11,667	10,834	16,040	13,600
6322	POSTAGE	9,599	12,075	14,433	15,000	17,000
6323	CELLULAR PHONES	4,112	4,479	4,232	5,300	5,300
6325	LONG DISTANCE CHARGES	-	-	-	-	-
TOTAL COMMUNICATION		**24,538**	**28,221**	**29,499**	**36,340**	**35,900**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	9,397	2,815	5,265	11,500	9,000
6334	MILEAGE REIMBURSEMENT	-	219	190	1,000	700
6335	TRAINING	11,207	12,746	11,636	31,100	17,000
TOTAL EMPLOYEE REIMBURSEMENTS		**20,604**	**15,780**	**17,091**	**43,600**	**26,700**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	28,249	32,318	37,900	39,600
6353	ORDINANCE PUBLICATION	1,231	860	1,844	1,500	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	3,022	2,435	3,500	3,500
TOTAL ADVERTISING AND PUBLISHING		**28,457**	**32,131**	**36,596**	**42,900**	**45,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	35,146	35,703	28,450	38,675	39,275
TOTAL INSURANCE		**35,146**	**35,703**	**28,450**	**38,675**	**39,275**
UTILITIES						
6371	ELECTRIC UTILITIES	94,023	101,119	100,082	106,000	106,000
6372	WATER/IRRIGATION	3,451	2,650	2,920	4,000	4,000
6373	GAS	23,917	23,815	25,262	26,000	26,000
6374	REFUSE/RECYCLING	3,621	3,574	3,824	4,500	4,500
TOTAL UTILITIES		**125,012**	**131,158**	**132,088**	**140,500**	**140,500**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	5,967	4,749	4,816	10,000	8,000
6382	MACHINERY & EQUIPMENT REPAIR	8,720	9,981	7,206	10,000	10,000
6388	OTHER VEHICLE REPAIR	178	716	1,395	2,000	2,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,865**	**15,446**	**13,417**	**22,000**	**20,000**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	211,392	232,703	266,376	261,535	276,000
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**211,392**	**232,703**	**266,376**	**261,535**	**276,000**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	811	282	-	1,000	1,000
TOTAL RENTALS		**811**	**282**	**-**	**1,000**	**1,000**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	44,373	37,997	43,380	51,776	52,850
6452	SUBSCRIPTIONS	1,440	1,487	1,005	3,000	2,750
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**45,813**	**39,484**	**44,384**	**54,776**	**55,600**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	47	-	-	350	350
TOTAL BOOKS AND PAMPHLETS		**47**	**-**	**-**	**350**	**350**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	247,485	214,951	217,055	221,800	230,500
TOTAL CONTRACTED SERVICES		**247,485**	**214,951**	**217,055**	**221,800**	**230,500**
Total OTHER SERVICES & CHARGES		**987,521**	**1,034,154**	**1,139,870**	**1,207,564**	**1,177,425**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	-	-
6550	MOTOR VEHICLES	-	-	-	-	58,000
6580	OTHER EQUIPMENT	31,137	-	-	-	-
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	20,500	200,000
TOTAL CAPITAL OUTLAY		**63,393**	**-**	**-**	**20,500**	**258,000**
Total CAPITAL OUTLAY		**63,393**	**-**	**-**	**20,500**	**258,000**
TOTAL EXPENDITURES & OTHER FINANCING		**2,553,779**	**2,802,966**	**3,009,414**	**3,355,433**	**3,655,120**

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0111	6104	PART TIME-WAGES & SALARIES	44,000	44,958	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	600	600	900	900
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,366	3,452	3,366	3,366
0130	6131	GROUP INSURANCE	-	486	-	-
0111	6133	WORKERS COMP INSURANCE PREMIUM	103	137	242	242
0111	6247	HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	6,758	9,061	11,500	11,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER	15,105	-	16,000	-
0111	6322	POSTAGE	-	-	-	-
0111	6331	TRAVEL & LODGING	1,188	1,570	6,000	3,000
0111	6335	TRAINING	1,174	1,646	2,000	2,000
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,191	1,103	1,500	1,300
0111	6451	MEMBERSHIP DUES	34,069	38,219	44,926	46,000
Total Expenditure			**117,554**	**112,481**	**142,184**	**123,808**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00		1.00
Council	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	6.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	380	420	400	400
Meals for Council Work sessions	2,352	2,112	4,000	4,000
Anoka Area Chamber of Commerce	600	1,000	600	600
Holiday Party	3,091	1,818	3,200	3,200
Tree Lighting	-	1,121	-	-
Gala/Fundraising Events	335	970	300	300
Miscellaneous	-	1,620	3,000	2,500
	6,758	9,061	11,500	11,000

6315 Miscellaneous Professional Services

Citizen Survey	15,105	-	16,000	-
	15,105	-	16,000	-

6451 Dues

Anoka County Mediation Services	**2,604**	**2,604**	**2,650**	**2,900**
Mississippi River Cities & Towns Initiatives (MRCTI)	**-**	**3,000**	**3,000**	**3,000**
North Metro Mayors Association	**11,396**	**11,810**	**12,400**	**12,200**
North Metro Chamber	**350**	**359**	**450**	**450**
Missippi/Champlin Streamgage Agreement	**-**	**334**	**-**	**334**
Anoka Area Chamber of Commerce	**410**	**410**	**450**	**450**
Youth First (Lawful Gambling Funded)	**-**	**-**	**-**	**-**
League of Minnesota Cities	**19,279**	**19,672**	**19,985**	**20,575**
MN Mayors Assoc	**30**	**30**	**30**	**30**
Metro Cities	**-**	**-**	**4,100**	**4,200**
National League of Cities	**-**		**1,861**	**1,861**
	34,069	38,219	44,926	46,000

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

- Non-Year for City Survey
-

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate
- Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Tax Levy Rate		41.69%	41.66%	42.40%

FUND GENERAL

DEPARTMENT: COMMISSIONS

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0114	6105	TEMPORARY-WAGES & SALARIES	4,890	5,050	8,660	8,660
0114	6122	FICA/MEDICARE CONTRIBUTIONS	364	386	663	663
0114	6133	WORKERS COMP INSURANCE PREMIUM	19	20	69	69
0114	6322	POSTAGE	-			
0114	6361	GENERAL LIABILITY/PROPERTY INS	53	54	75	75
Total Expenditure			**5,326**	**5,510**	**9,467**	**9,467**

PERSONNEL COMPLEMENT				
Charter Commission Members	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, intiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

		2017 Actual	2018 Estimated	2019 Projected
# of Meetings: Charter Commission		1	2	2
# of Meetings: Economic Development Authority Commission		12	12	12
# of Meetings: Environmental Policy Board Commission		11	11	11
# of Meetings: Parks and Recreation Commission		9	10	10
# of Meetings: Planning Commission		19	17	17
# of Meetings: City Council Regular Session		23	23	23
# of Meetings: City Council Work Session		24	24	23
# of Meetings: Public Works Committee		8	8	8

FUND GENERAL **DEPARTMENT:** ADMINISTRATION

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	555,210	588,309	567,536	487,208
0130	6103	FULL TIME-REGULAR-OVERTIME	2,193	2,870	5,000	-
0130	6104	PART TIME-WAGES & SALARIES	-	15,629	22,326	34,950
0130	6105	TEMPORARY-WAGES & SALARIES	8,150	8,653	14,560	14,560
0130	6108	SEVERANCE PAY	-	-		
0130	6121	PERA CONTRIBUTIONS	40,495	44,981	43,033	37,578
0130	6122	FICA/MEDICARE CONTRIBUTIONS	41,545	45,361	49,217	44,213
0130	6123	ICMA RETIREMENT TRUST	1,968	2,000	2,000	2,000
0130	6131	GROUP INSURANCE	66,118	67,262	67,361	62,028
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,605	2,887	4,882	4,293
0130	6203	DUPLICATING SUPPLY & COPY PAPE	3,283	3,299	3,250	3,300
0130	6204	STATIONERY, ENVELOPES & FORMS	1,175	1,981	2,500	2,100
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	2,701	3,996	5,500	5,000
0130	6246	MARKETING	18,000	3,110	5,000	5,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	4,596	3,506	5,250	5,250
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	13,132	9,785	16,000	18,000
0130	6306	PERSONNEL TESTING & RECRUITMT	1,125	1,903	2,000	2,500
0130	6315	MISCELLANEOUS PROFESSIONAL SER	43,481	45,305	72,588	50,000
0130	6321	TELEPHONE	1,296	1,399	1,600	1,600
0130	6322	POSTAGE	665	644	1,500	1,200
0130	6323	CELLULAR PHONES	2,026	1,537	2,000	2,000
0130	6331	TRAVEL & LODGING	1,186	3,007	4,000	4,500
0130	6334	MILEAGE REIMBURSEMENT	219	-	500	200
0130	6335	TRAINING	9,347	7,932	22,000	10,000
0130	6352	GENERAL NOTICE & PUBLIC INFOR	624	387	1,700	1,000
0130	6353	ORDINANCE PUBLICATION	860	1,844	1,500	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	3,022	2,435	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,097	8,825	8,400	9,500
0130	6405	OFFICE & DATA PROCESSING EQUIP	8,056	14,729	13,000	16,000
0130	6451	MEMBERSHIP DUES	2,428	3,139	3,750	3,750
0130	6452	SUBSCRIPTIONS	755	328	2,000	1,750
0130	6489	OTHER CONTRACTED SERVICES	-	-	-	-
Total Expenditure			**844,358**	**897,042**	**953,453**	**834,980**

PERSONNEL COMPLEMENT				
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Director of Administrative Services	-	-	-	1.00
City Clerk	1.00	1.00	0.50	0.50
Office Assistant	1.00	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	0.50
Administrative Assistant	-	0.50	0.50	0.73
Public Information & Events Specialist	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
Administration Total	8.50	9.00	8.50	7.73

6249 Miscellaneous Operating Supplies				
Employee Recognition	1,983	1,978	2,700	2,700
Flowers for illnesses, expenses for staff workshops, thank-you cards, and other miscellaneous operating supplies.	2,613	1,528	2,550	2,550
	4,596	3,506	5,250	5,250

6315 Miscellaneous Professional Services				
Insurance Agent of Record Annual Fee	**6,200**	6,200	6,400	6,400
Excess Liability Insurance Coverage -$1M for total of $3M	**-**	-	22,588	
Flex Spending(admin & deposit)	**2,500**	3,520	3,200	3,200
Employee Assistance Program	**519**	-	1,300	1,300
City Code Codification	**7,774**	4,464	7,400	7,400
Miscellaneous department charges	4,147	4,530	6,800	6,800
Recruiting Software	**3,000**	3,000	3,000	3,000
Health admin/enrollment	2,860	4,450	2,900	2,900
Minute Taking	**16,481**	19,141	19,000	19,000
	43,481	45,305	72,588	50,000

6451 Dues				
IPMA - National	149	194	150	150
ICMA	1,048	1,200	1,100	1,100
MCCMA	156	375	375	375
MAMA	45	45	45	45
Miscellaneous	430	875	1,480	1,480
HR organizations-misc				
Rotary	600	450	600	600
	2,428	3,139	3,750	3,750

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Economic Development Director under Community Development
- No excess liability insurance

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships
- Actively participate in effort to secure funding for U.S. Highway 10

Performance Measurements:

		2017 Estimate	2018 Estimate	2019 Projected
Strategic action plan items completed (all departments)		15 of 35	25 of 35	25 of 35

FUND GENERAL

DEPARTMENT: ELECTIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	16,910	-	7,812	8,198
0141	6103	FULL TIME-REGULAR-OVERTIME	2,026	-	-	1,000
0141	6104	PART TIME-WAGES & SALARIES	766	-	-	-
0141	6105	TEMPORARY-WAGES & SALARIES	38,804	-	28,000	15,000
0141	6121	PERA CONTRIBUTIONS	1,478	-	-	-
0141	6122	FICA/MEDICARE CONTRIBUTIONS	1,537	-	2,739	1,851
0141	6133	WORKERS COMP INSURANCE PREMIUM	228	-	466	296
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	10	-	25	-
0141	6249	MISCELLANEOUS OPERATING SUPPLY	1,216	-	1,000	500
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,365	5,485	7,750	9,000
0141	6322	POSTAGE	390	25	300	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	703	58	600	200
0141	6451	MEMBERSHIP DUES	70	200	300	300
0141	6580	OTHER EQUIPMENT		-		
Total Expenditure			**69,503**	**5,767**	**48,992**	**36,445**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Not a regular election year
- Possible Special Election: $17,500 Increase

Performance Measurements:

	2014	2016	2018
Number of Votes	9097	16927	
Number of Voters registered Eletion Day	15130	17280	
Percent (votes/registered)	60.13%	97.96%	
Number of Wards	4	4	4
Number of Precincts	8	8	8

FUND GENERAL

DEPARTMENT: FINANCE

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	219,460	230,333	239,982	252,925
0153	6108	SEVERANCE PAY	-	-		
0153	6121	PERA CONTRIBUTIONS	16,009	17,258	17,999	18,969
0153	6122	FICA/MEDICARE CONTRIBUTIONS	15,711	17,201	19,353	20,421
0153	6131	GROUP INSURANCE	31,492	23,659	26,537	28,901
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,021	1,065	1,883	1,986
0153	6204	STATIONERY, ENVELOPES & FORMS	703	855	1,000	1,000
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	404	125	500	500
0153	6302	AUDITING & ACCOUNTING SERVICES	29,610	32,010	30,500	34,000
0153	6321	TELEPHONE	439	358	500	500
0153	6322	POSTAGE	2,199	1,794	2,200	2,200
0153	6335	TRAINING	275	213	1,000	1,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	779	231	1,200	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,562	3,250	4,900	3,700
0153	6451	MEMBERSHIP DUES	679	679	800	800
0153	6489	OTHER CONTRACTED SERVICES	3,104	2,861	3,800	3,500
Total Expenditure			**326,447**	**331,891**	**352,154**	**371,002**

PERSONNEL COMPLEMENT					
Finance Director		1.00	1.00	1.00	1.00
Asst. Finance Director		1.00	1.00	1.00	1.00
Accountant I		1.00	-	-	-
Accountant II		-	1.00	1.00	1.00
Accounting Clerk		1.00	-	-	-
Sr. Accounting Clerk		-	1.00	1.00	1.00
	Finance Total	4.00	4.00	4.00	4.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Average Rate of Return		1.53%	1.70%	2.00%
Bond Rating		AA+	AA+	AA+
Vendor Checks Issued		2,903	2,700	2,500

FUND GENERAL

DEPARTMENT: ASSESSING

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0155	6489	OTHER CONTRACTED SERVICES	137,937	138,629	140,000	142,000
Total Expenditure			**137,937**	**138,629**	**140,000**	**142,000**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2017 Actual		2019 Projected
Number of Assessed Parcels - Residential Properties	8,572	8,650	8,780
Number of Assessed Parcels - Commercial Properties	338	340	345

FUND GENERAL

DEPARTMENT: LEGAL

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0161	6304	LEGAL FEES	122,179	115,526	127,000	122,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,179	1,135	1,400	1,300
Total Expenditure			**123,358**	**116,661**	**128,400**	**123,300**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Randall, Goodrich & Haag, P.L.C and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT: PLANNING AND ZONING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	156,739	233,800	312,002	405,112
0191	6105	TEMPORARY-WAGES & SALARIES	11,774	12,005	7,280	40,131
0191	6121	PERA CONTRIBUTIONS	11,549	17,453	23,946	33,393
0191	6122	FICA/MEDICARE CONTRIBUTIONS	12,661	18,287	25,914	35,252
0191	6131	GROUP INSURANCE	18,509	21,840	34,000	38,195
0191	6133	WORKERS COMP INSURANCE PREMIUM	770	1,131	2,554	3,562
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	185	304	1,500	1,500
0191	6249	MISCELLANEOUS OPERATING SUPPLY	1,274	3,564	2,000	4,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	63,663	150,386	80,000	80,000
0191	6321	TELEPHONE	386	390	500	500
0191	6322	POSTAGE	764	2,583	1,000	2,500
0191	6323	CELLULAR PHONES	1,292	1,310	1,500	1,500
0191	6325	LONG DISTANCE CHARGES	-	-		
0191	6331	TRAVEL & LODGING	441	687	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT	-	190	500	500
0191	6335	TRAINING	1,847	1,756	3,000	3,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,752	805	2,000	2,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	2,759	4,613	2,900	4,800
0191	6451	MEMBERSHIP DUES	751	1,143	2,000	2,000
0191	6452	SUBSCRIPTIONS	732	677	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	-	-	350	350
Total Expenditure			**287,848**	**472,925**	**505,446**	**660,795**

PERSONNEL COMPLEMENT					
City Planner		1.00	1.00	2.00	2.00
Community Development Director		1.00	1.00	1.00	1.00
Economic Development Manager		-	-	-	1.00
Community Development Assistant		1.00	1.00	1.00	1.00
Planning Intern		0.50	0.50	0.50	0.50
Administrattive Assistant		-	-	-	0.73
	Planning & Zoning Total	3.50	3.50	4.50	6.23

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- Economic Development Manager now budgted here instead of Administration
-

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Complete draft of Comprehensive Plan Update.
- Improve the image of key nodes and corridors and clean up Highway 10.
- Improve the application process for land use applications.

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Land Use Applications		29	30	30
Number of Permits		2,200	2,250	2,250
Number of Code Enforcement Cases		75	100	100

FUND GENERAL

DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	74,297	78,825	138,671	148,923
0192	6104	PART TIME-WAGES & SALARIES	34,290	36,769	-	-
0192	6121	PERA CONTRIBUTIONS	7,987	8,657	10,400	11,169
0192	6122	FICA/MEDICARE CONTRIBUTIONS	8,117	8,586	10,609	11,392
0192	6131	GROUP INSURANCE	11,308	9,896	21,840	23,230
0192	6133	WORKERS COMP INSURANCE PREMIUM	496	532	1,109	1,191
0192	6206	FILM, MICROFILM, TAPES, DISKS	-			-
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	35	-	300	300
0192	6249	MISCELLANEOUS OPERATING SUPPLY	2,515	362	500	500
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	44,537	32,011	44,700	48,000
0192	6321	TELEPHONE	9,546	8,687	13,440	11,000
0192	6335	TRAINING	103	89	3,100	1,000
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,098	4,108	4,400	4,400
0192	6374	REFUSE/RECYCLING	-			
0192	6405	OFFICE & DATA PROCESSING EQUIP	224,647	251,647	248,535	260,000
0192	6580	OTHER EQUIPMENT	-			
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	-	20,500	200,000
Total Expenditure			**421,976**	**440,168**	**518,104**	**721,105**

PERSONNEL COMPLEMENT				
IT Manager	1.00	1.00	1.00	1.00
IT Tech	0.73	0.73	1.00	1.00
Data Processing Total	1.73	1.73	2.00	2.00

6405 Office Equipment Contracts				
Support	10,985	10,000	10,000	10,000
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	72,255	76,881	93,222	92,057
PIMS System Support	30,605	31,955	35,169	36,105
GIS	34,231	35,000	38,500	41,960
Laser Fiche Licensing	6,673	7,000	7,000	7,000
Licensing/maintenance	55,186	44,170	48,300	54,783
Internet (Included in LOGIS Support)	12,033	12,466	12,344	13,095
Printer Support	2,679	4,660	4,000	5,000
Website Redesign	-	29,515		
	224,647	251,647	248,535	260,000

6585 Computer Hardware / Software				
Replace File/E-Mail Server			7,500	-
NAS/SAN Storage Addition	-	-	13,000	-
Server Virtualization				200,000
	-	-	20,500	200,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS
• Server Virtualization Project - Incorporate 4-5 current servers into 1 large server: $200,000

GOALS OF CURRENT YEAR BUDGET:
• Ensure all city staff have the technology resources available to them to provide efficient service.
• Maintain and implement current technologies into the existing work environments and infrustructure.
• Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:

	2017 Actual	2018 Estimate	2019 Projected
Number of Physical Servers	9	8	4
Number of Virtualized Servers	0	0	7
Number of Desktop PCs / Laptops	155	160	162
Number of Phones	102	104	105
Number of Mobile Phones	59	61	62
Number of Tablets	15	16	18
Number of Wireless Access Points	8	8	8

FUND GENERAL

DEPARTMENT: GENERAL GOVERNMT. BUILDINGS

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	100,786	108,437	116,097	119,588
0194	6103	FULL TIME-REGULAR-OVERTIME	1,413	940		
0194	6104	PART TIME-WAGES & SALARIES	24,318	39,359	49,028	51,257
0194	6107	OVERTIME-PART TIME	119			
0194	6121	PERA CONTRIBUTIONS	9,309	11,086	12,384	12,813
0194	6122	FICA/MEDICARE CONTRIBUTIONS	9,471	11,281	12,632	13,069
0194	6131	GROUP INSURANCE	22,613	17,388	19,468	21,154
0194	6133	WORKERS COMP INSURANCE PREMIUM	4,411	5,059	5,429	5,755
0194	6221	CLEANING SUPPLIES	1,043	809	2,500	2,500
0194	6223	GASOLINE	1,613	1,598	3,000	3,000
0194	6225	DIESEL FUEL	792	608	2,000	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	1,181	1,665	1,850	1,850
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,889	12,314	15,000	15,000
0194	6257	OTHER VEHICLE PARTS	604	668	1,800	1,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	2,727	2,419	5,000	5,000
0194	6275	OTHER EQUIPMENT PARTS	-			
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,196	3,723	4,000	4,000
0194	6323	CELLULAR PHONES	1,161	1,385	1,800	1,800
0194	6361	GENERAL LIABILITY/PROPERTY INS	12,680	4,869	14,000	14,000
0194	6371	ELECTRIC UTILITIES	101,119	100,082	106,000	106,000
0194	6372	WATER/IRRIGATION	2,650	2,920	4,000	4,000
0194	6373	GAS	23,815	25,262	26,000	26,000
0194	6374	REFUSE/RECYCLING	3,574	3,824	4,500	4,500
0194	6381	BUILDING & STRUCTURE REPAIR	4,749	4,816	10,000	8,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	9,981	7,206	10,000	10,000
0194	6388	OTHER VEHICLE REPAIR	716	1,395	2,000	2,000
0194	6415	OTHER EQUIPMENT RENTAL	282	-	1,000	1,000
0194	6417	UNIFORM RENTAL	-			
0194	6489	OTHER CONTRACTED SERVICES	73,910	75,566	78,000	85,000
0194	6520	BUILDINGS	-	-	-	-
0194	6550	MOTOR VEHICLES	-	-	-	58,000
Total Expenditure			**431,122**	**444,677**	**507,488**	**578,786**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.				
Building Maintenance	2.63	3.13	3.13	3.13
Gen Govt Bldgs Total	2.63	3.13	3.13	3.13

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

BUDGET HIGHLIGHTS

- Replace 2 admin fleet vehicles with funding from fleet fund: $58,000

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Buildings Maintained		12	12	12
Rooms Prepared for Meetings Annually		1175	1210	1210
Maintenance Request Cleared		40	40	40

FUND GENERAL

DEPARTMENT: NEWSLETTER

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	3,447	2,533	5,386	5,548
0195	6121	PERA CONTRIBUTIONS	258	190	404	416
0195	6122	FICA/MEDICARE CONTRIBUTIONS	285	212	412	424
0195	6133	WORKERS COMP INSURANCE PREMIUM	15	11	43	44
0195	6322	POSTAGE	8,057	9,388	10,000	11,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	25,094	30,895	33,000	36,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	381	436	500	-
Total Expenditure			**37,537**	**43,663**	**49,745**	**53,432**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

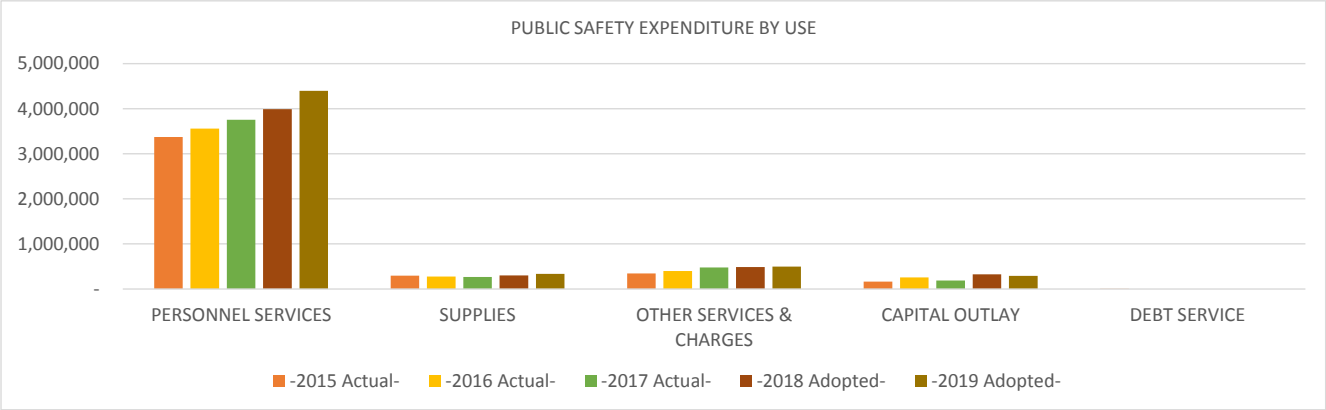
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of newsletters completed annually		6	6	6
Number of full color newsletters completed annually		6	6	6
Number of pages published annually		80	100	100
Annual quantity of paid ads		50	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	3,372,310	3,558,331	3,753,481	3,989,299	4,394,084
SUPPLIES	296,136	274,769	269,254	299,250	334,045
OTHER SERVICES & CHARGES	343,427	401,384	476,948	486,648	497,754
CAPITAL OUTLAY	163,289	256,939	186,663	324,000	289,500
DEBT SERVICE	4,525	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**4,179,687**	**4,491,423**	**4,686,345**	**5,099,197**	**5,515,383**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	2,234,989	2,396,841	2,494,105	2,747,267	2,974,858
6103	FULL TIME-REGULAR-OVERTIME	55,708	73,866	93,923	65,000	82,282
6104	PART TIME-WAGES & SALARIES	263,763	280,194	355,978	300,844	328,458
6105	TEMPORARY-WAGES & SALARIES	25,088	331	5,398	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-
TOTAL WAGES AND SALARIES		**2,579,548**	**2,751,232**	**2,949,403**	**3,113,111**	**3,385,598**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	62,374	47,457	-	-	-
TOTAL OTHER GROSS EARNINGS		**62,374**	**47,457**	**-**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	361,593	365,184	391,409	421,184	484,485
6122	FICA/MEDICARE CONTRIBUTIONS	81,684	76,551	87,515	91,908	95,967
6131	GROUP INSURANCE	228,347	239,122	240,701	273,782	321,849
6132	DISABILITY INSURANCE	1,284	1,284	1,344	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	57,480	77,501	83,109	88,014	104,885
TOTAL EMPLOYER CONTRIBUTIONS		**730,388**	**759,642**	**804,078**	**876,188**	**1,008,486**
Total PERSONNEL SERVICES		**3,372,310**	**3,558,331**	**3,753,481**	**3,989,299**	**4,394,084**
SUPPLIES						
OFFICE SUPPLIES						
6204	STATIONERY, ENVELOPES & FORMS	3,219	2,400	2,836	2,700	3,000
6206	FILM, MICROFILM, TAPES, DISKS	566	1,310	1,045	1,800	1,300
6207	TRAINING SUPPLIES	3,365	1,765	1,449	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	4,696	5,129	4,859	5,750	5,950
TOTAL OFFICE SUPPLIES		**11,846**	**10,604**	**10,189**	**12,750**	**12,750**
OPERATING SUPPLIES						
6223	GASOLINE	63,169	57,333	63,790	78,000	80,000
6225	DIESEL FUEL	2,853	2,582	2,862	3,500	3,500
6227	LUBRICANTS & ADDITIVES	1,010	1,064	899	1,100	1,100
6229	SHOP MATERIALS	837	630	782	1,000	1,000
6231	UNIFORMS & TURN-OUT GEAR	49,973	55,051	48,735	45,750	58,750
6233	BATTERIES	1,131	1,084	1,226	1,200	1,500
6235	AMMUNITION	11,715	9,056	8,883	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	792	822	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,833	2,749	3,300	3,000
6241	COMMUNITY POLICING SUPPLIES	4,298	5,519	6,501	6,200	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	48,411	36,574	34,205	46,900	51,275
TOTAL OPERATING SUPPLIES		**186,460**	**172,518**	**171,453**	**196,450**	**216,625**
REPAIR AND MAINTENANCE SUPPLIES						
6251	BATTERIES	106	2,572	1,573	3,000	3,500
6253	BRAKES	1,824	3,825	2,998	2,200	3,000
6255	TIRES	8,906	7,999	5,897	8,200	7,500
6257	OTHER VEHICLE PARTS	22,352	18,969	21,836	22,000	23,000
6259	BUILDING MAINT/REPAIR SUPPLIES	136	1,479	495	500	8,000
6266	SCBA-PARTS	9,370	5,893	5,071	5,000	5,000
6271	SIGN REPAIR MATERIALS	-	985	712	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	15,521	3,099	3,000	3,500
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**44,995**	**57,243**	**41,681**	**46,900**	**56,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	52,835	34,354	45,931	43,100	47,970
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**52,835**	**34,354**	**45,931**	**43,100**	**47,970**
MERCHANDISE FOR RESALE						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	50	-	50	200
TOTAL MERCHANDISE FOR RESALE		**-**	**50**	**-**	**50**	**200**
Total SUPPLIES		**296,136**	**274,769**	**269,254**	**299,250**	**334,045**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	3,450	3,500	3,600	3,600	3,600
6315	MISCELLANEOUS PROFESSIONAL SER	83,693	115,500	143,511	111,100	122,000
TOTAL PROFESSIONAL SERVICES		**87,143**	**119,000**	**147,111**	**114,700**	**125,600**

COMMUNICATION						
6321	TELEPHONE	4,034	4,458	4,351	4,600	4,900
6322	POSTAGE	3,478	2,457	2,705	3,900	3,850
6323	CELLULAR PHONES	11,859	13,124	13,450	16,500	19,500
TOTAL COMMUNICATION		**19,371**	**20,039**	**20,506**	**25,000**	**28,250**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	3,111	3,771	4,962	4,500	5,000
6334	MILEAGE REIMBURSEMENT	-	138	-	750	600
6335	TRAINING	40,990	34,470	58,064	45,000	54,000
TOTAL EMPLOYEE REIMBURSEMENTS		**44,101**	**38,379**	**63,026**	**50,250**	**59,600**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	60,643	55,393	59,257	60,500	63,175
TOTAL INSURANCE		**60,643**	**55,393**	**59,257**	**60,500**	**63,175**
UTILITIES						
6371	ELECTRIC UTILITIES	34,302	35,563	31,295	38,200	35,200
6372	WATER/IRRIGATION	37	3,848	4,223	4,000	4,000
6373	GAS	7,343	8,303	5,594	10,000	7,000
6374	REFUSE/RECYCLING	704	1,242	1,014	1,500	1,200
TOTAL UTILITIES		**42,386**	**48,956**	**42,127**	**53,700**	**47,400**
REPAIRS AND MAINTENANCE - LABOR						
6382	MACHINERY & EQUIPMENT REPAIR	10,438	22,574	10,005	16,500	17,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	250
6386	BRAKE REPAIR	-	541	-	1,000	500
6388	OTHER VEHICLE REPAIR	18,002	24,250	36,715	34,000	42,000
6389	TOWING SERVICES	344	1,657	75	3,000	2,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**28,784**	**49,022**	**46,796**	**54,750**	**62,250**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	12,424	3,419	34,424	51,948	42,629
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**12,424**	**3,419**	**34,424**	**51,948**	**42,629**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,834	5,912	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	22,660	27,250	36,471	34,300	30,000
TOTAL RENTALS		**27,830**	**33,084**	**42,383**	**40,300**	**36,000**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	5,848	4,669	5,760	8,000	8,100
6452	SUBSCRIPTIONS	-	-	645	1,000	1,000
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**5,848**	**4,669**	**6,405**	**9,000**	**9,100**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,569	1,617	468	2,500	2,250
TOTAL BOOKS AND PAMPHLETS		**1,569**	**1,617**	**468**	**2,500**	**2,250**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	13,328	27,806	14,447	24,000	21,500
TOTAL CONTRACTED SERVICES		**13,328**	**27,806**	**14,447**	**24,000**	**21,500**
Total OTHER SERVICES & CHARGES		**343,427**	**401,384**	**476,948**	**486,648**	**497,754**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	-	-	-
6550	MOTOR VEHICLES	42,673	97,604	186,663	110,000	194,500
6580	OTHER EQUIPMENT	120,616	159,335	-	214,000	95,000
TOTAL CAPITAL OUTLAY		**163,289**	**256,939**	**186,663**	**324,000**	**289,500**
Total CAPITAL OUTLAY		**163,289**	**256,939**	**186,663**	**324,000**	**289,500**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	4,525	-	-	-	-
TOTAL DEBT SERVICE		**4,525**	**-**	**-**	**-**	**-**
TOTAL DEBT SERVICE		**4,525**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**4,179,687**	**4,491,423**	**4,686,345**	**5,099,197**	**5,515,383**

FUND GENERAL **DEPARTMENT:** POLICE PROTECTION

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,017,151	2,090,756	2,298,360	2,465,747
0211	6103	FULL TIME-REGULAR-OVERTIME	71,471	93,298	65,000	82,282
0211	6104	PART TIME-WAGES & SALARIES	53,587	72,868	50,250	74,981
0211	6105	TEMPORARY-WAGES & SALARIES	-	5,398		
0211	6108	SEVERANCE PAY	19,659			-
0211	6121	PERA CONTRIBUTIONS	321,327	344,743	367,374	418,961
0211	6122	FICA/MEDICARE CONTRIBUTIONS	44,442	48,120	50,673	54,590
0211	6131	GROUP INSURANCE	181,711	197,416	223,629	259,722
0211	6133	WORKERS COMP INSURANCE PREMIUM	55,727	59,625	60,702	71,151
0211	6204	STATIONERY, ENVELOPES & FORMS	1,423	1,858	1,700	1,800
0211	6206	FILM, MICROFILM, TAPES, DISKS	1,264	764	1,500	1,000
0211	6207	TRAINING SUPPLIES	1,765	1,449	2,500	2,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	3,548	3,634	4,000	4,000
0211	6223	GASOLINE	47,931	51,302	65,000	65,000
0211	6227	LUBRICANTS & ADDITIVES	1,064	899	1,100	1,100
0211	6229	SHOP MATERIALS	630	782	1,000	1,000
0211	6231	UNIFORMS & TURN-OUT GEAR	18,151	20,822	20,000	30,000
0211	6233	BATTERIES	898	1,226	1,200	1,500
0211	6235	AMMUNITION	9,056	8,883	8,500	8,500
0211	6237	CRIME SCENE KIT MATERIALS	792	822	1,000	1,000
0211	6239	FIRST AID SUPPLIES	1,548	1,588	1,500	1,500
0211	6249	MISCELLANEOUS OPERATING SUPPLY	4,714	7,988	3,400	9,025
0211	6251	BATTERIES	1,769	1,495	1,800	2,500
0211	6253	BRAKES	3,825	2,998	2,200	3,000
0211	6255	TIRES	7,999	5,897	8,200	7,500
0211	6257	OTHER VEHICLE PARTS	12,581	12,377	12,000	13,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	1,479	495	500	8,000
0211	6275	OTHER EQUIPMENT PARTS	819	1,068	1,000	1,000
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	17,409	31,523	17,500	22,370
0211	6315	MISCELLANEOUS PROFESSIONAL SER	8,273	12,029	11,100	12,000
0211	6321	TELEPHONE	2,197	2,212	2,500	2,300
0211	6322	POSTAGE	1,121	1,089	1,300	1,300
0211	6323	CELLULAR PHONES	6,729	7,205	8,000	9,700
0211	6331	TRAVEL & LODGING	3,420	4,035	4,000	4,000
0211	6334	MILEAGE REIMBURSEMENT	138	-	250	100
0211	6335	TRAINING	16,129	23,450	21,000	28,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	34,925	37,871	38,000	40,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	392	150	500	500
0211	6383	OFFICE EQUIPMENT REPAIR		-	250	250
0211	6386	BRAKE REPAIR	541	-	1,000	500
0211	6388	OTHER VEHICLE REPAIR	12,792	17,129	10,000	15,000
0211	6389	TOWING SERVICES	1,657	75	3,000	2,000
0211	6405	OFFICE & DATA PROCESSING EQUIP	3,419	2,957	4,000	3,500
0211	6413	OFFICE EQUIPMENT RENTAL	5,834	5,912	6,000	6,000
0211	6415	OTHER EQUIPMENT RENTAL	27,250	36,162	33,000	30,000
0211	6451	MEMBERSHIP DUES	2,864	3,639	3,000	3,100
0211	6489	OTHER CONTRACTED SERVICES	10,336	3,227	5,000	4,000
0211	6550	MOTOR VEHICLES	97,604	96,275	65,000	71,000
0211	6580	OTHER EQUIPMENT	51,906	-	-	
Total Expenditure			**3,191,267**	**3,323,510**	**3,488,488**	**3,845,979**

PERSONNEL COMPLEMENT					
Police Chief		1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00
Drug Task Force Officer		-	1.00	1.00	1.00
Patrol Officer		16.00	17.00	17.00	19.00
Community Service Officer		1.00	1.26	1.26	1.26
Crime Prevention Specialist		-	-	-	-
Clerical/Support Personnel		3.00	3.00	3.50	3.50
Code Enforcement Intern		-	-	-	-
	Public Safety Total	27.00	29.26	29.76	31.76

6550 Motor Vehicles				
Ford Interceptor	58,000	58,975	30,000	30,500
Tahoe	34,000	37,300	35,000	40,500
	92,000	96,275	65,000	71,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and presentation of evidence.

BUDGET HIGHLIGHTS

- Full-Time Patrol Officer including training & Uniforms: $84,090
- Full-Time Patrol Officer including training & Uniforms: $84,090
- Pera: Change in rate from 16.2% to 16.95%: $17,000 increase (not including new patrol officers)
- Overtime: $25,000 Increase based on past history
- 32 Taser Replacements (under 6281): $24,370
- Capital Equipment: Ford Interceptor: $35,000 + $14,000 in set up (under 6281) if new patrol officers hired)
- Capital Equipment Replacements: Chev Caprice: $30,500; Chev Tahoe: $40,500

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:				
Police Department Activity		**2017 Actual**	**2018 Estimate**	**2019 Projected**
Dispatched Calls for Service		**12578**	**12800**	**12800**
Motor Vehicle Accidents		442	450	450
Citations and Warnings		2997	3000	3000
Criminal		1388	1500	1500
Non-Criminal		5375	5400	5400
State CPM Performance Measurement Results		**2015**	**2016**	**2017**
Part 1 and Part 2 Crime Rates (per 1000)		17.3/25.43	13.47/24.21	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)		62%	52%	1 yr lag
Average police response times		4:33	3:23	4:25

FUND GENERAL **DEPARTMENT:** FIRE PROTECTION

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	170,992	178,271	192,657	267,950
0220	6103	FULL TIME-REGULAR-OVERTIME	435	485		
0220	6104	PART TIME-WAGES & SALARIES	226,607	283,110	250,594	253,477
0220	6105	TEMPORARY-WAGES & SALARIES	167			
0220	6108	SEVERANCE PAY	27,798			
0220	6121	PERA CONTRIBUTIONS	28,313	30,651	34,592	47,437
0220	6122	FICA/MEDICARE CONTRIBUTIONS	17,251	21,917	21,632	22,929
0220	6131	GROUP INSURANCE	23,202	16,824	21,090	30,627
0220	6132	DISABILITY INSURANCE	1,284	1,344	1,300	1,300
0220	6133	WORKERS COMP INSURANCE PREMIUM	19,212	20,840	22,069	28,720
0220	6206	FILM, MICROFILM, TAPES, DISKS	21	-		
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	1,044	1,014	1,000	1,200
0220	6223	GASOLINE	7,399	10,266	10,000	12,000
0220	6225	DIESEL FUEL	2,582	2,862	3,500	3,500
0220	6231	UNIFORMS & TURN-OUT GEAR	36,480	27,493	25,000	28,000
0220	6233	BATTERIES	186	-		
0220	6239	FIRST AID SUPPLIES	1,285	1,162	1,800	1,500
0220	6249	MISCELLANEOUS OPERATING SUPPLY	17,395	13,850	20,000	24,000
0220	6255	TIRES		-		
0220	6257	OTHER VEHICLE PARTS	6,388	9,459	10,000	10,000
0220	6266	SCBA-PARTS	5,893	5,071	5,000	5,000
0220	6275	OTHER EQUIPMENT PARTS	2,135	-		
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	16,742	14,301	25,000	25,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,500	3,600	3,600	3,600
0220	6315	MISCELLANEOUS PROFESSIONAL SER				
0220	6321	TELEPHONE	1,875	1,748	1,500	2,000
0220	6322	POSTAGE	84	267	500	500
0220	6323	CELLULAR PHONES	5,749	5,590	6,000	6,000
0220	6335	TRAINING	16,497	29,809	20,000	22,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	15,461	16,203	17,000	18,000
0220	6371	ELECTRIC UTILITIES	21,808	17,814	24,000	21,000
0220	6372	WATER/IRRIGATION	3,848	4,223	4,000	4,000
0220	6373	GAS	8,303	5,594	10,000	7,000
0220	6374	REFUSE/RECYCLING	1,242	1,014	1,500	1,200
0220	6388	OTHER VEHICLE REPAIR	11,458	19,586	24,000	27,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	-	6,983	16,056	14,645
0220	6451	MEMBERSHIP DUES	1,095	1,566	2,500	2,500
0220	6452	SUBSCRIPTIONS	-	645	1,000	1,000
0220	6471	BOOKS & PAMPHLETS	529	379	1,000	1,000
0220	6489	OTHER CONTRACTED SERVICES	6,089	1,870	8,000	6,000
0220	6550	MOTOR VEHICLES	-	90,388	45,000	45,000
0220	6580	OTHER EQUIPMENT	107,429	-	175,000	95,000
Total Expenditure			**817,778**	**846,201**	**1,005,890**	**1,040,085**

PERSONNEL COMPLEMENT					
Fire Chief		1.00	1.00	1.00	1.00
Fire Secretary		1.00	0.70	0.70	0.70
Fire Inspector					1.00
Fire Marshall		1.00	1.00	1.00	1.00
Firefighters		7.58	7.58	7.58	7.58
	Fire Total	10.58	10.28	10.28	11.28
6550 Motor Vehicles					
Duty Officer Truck		-	43,236	-	-
Replace Grass Truck #21				45,000	-
Replace Fire Prevention Veh #566					45,000
Replace Fire Chief Vehicle		-	47,152	-	-
		-	90,388	45,000	45,000
6580 Other Equipment					
800 MHZ Radio - 3 Year Funding		56,900	-	-	-
SCBA's - 28		-	-	175,000	-
Thermal Imaging Camera					30,000
Bullex Attack Training Prop					15,000
Extrication Tools					50,000
Rescue Truck #1 Box		50,000	-	-	-
		106,900	-	175,000	95,000

BUDGET HIGHLIGHTS

- Full-Time Fire Inspector: $83,090
- Capital Equipment: Replace Extrication Tools: $50,000
- Capital Equipment: Replace Thermal Imaging Camera: $30,000
- Capital Equipment: Replace Fire Prevention Vehicle with Tahoe: $45,000
- Capital Equipment: New Bullex Attack Training Props: $15,000

GOALS OF CURRENT YEAR BUDGET:

- Increase resident safety and fire prevention education through a community outreach program
- Revise and update emergency operations plan
- Develop and execute action plan for conducting pre-incident planning of structures
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service

Performance Measurements:				
		2017 Actual	**2018 Estimate**	**2019 Projected**
Number of Calls for Service		698	750	800
Mutual Aid		35	40	40
Given		27	25	25
Received		8	15	15
Number of firefighters		53	55	55
Prevention:				
# of Public Education contacts		60	70	75
# of commericial property inspections		170	200	250
# of permits issued		133	140	150
State CPM Performance Measurement Results		**2015**	**2016**	**2017**
Insurance industry rating of fire services		5/7	5/7	4/7
Fire calls per 1,000 population		12.46	11.7	14.56
Average fire response times		8:27	8:23	7:50
EMS calls per 1,000 population		5.55	7.6	13
Average EMS response times		6:35	6:51	12:38

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	179,351	195,266	206,579	192,180
0240	6103	FULL TIME-REGULAR-OVERTIME	1,960			
0240	6104	PART TIME-WAGES & SALARIES	-			
0240	6105	TEMPORARY-WAGES & SALARIES	-			
0240	6121	PERA CONTRIBUTIONS	13,331	14,627	15,493	14,413
0240	6122	FICA/MEDICARE CONTRIBUTIONS	12,612	14,524	15,803	14,701
0240	6131	GROUP INSURANCE	34,209	26,461	29,063	31,500
0240	6133	WORKERS COMP INSURANCE PREMIUM	881	935	1,653	1,538
0240	6204	STATIONERY, ENVELOPES & FORMS	776	528	800	800
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	537	211	750	750
0240	6223	GASOLINE	2,003	2,221	3,000	3,000
0240	6231	UNIFORMS & TURN-OUT GEAR	420	420	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	782	1,686	2,500	2,500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	107,227	131,482	100,000	110,000
0240	6321	TELEPHONE	386	390	600	600
0240	6322	POSTAGE	1,238	1,345	2,000	2,000
0240	6323	CELLULAR PHONES	646	655	2,500	2,500
0240	6334	MILEAGE REIMBURSEMENT	-	-	500	500
0240	6335	TRAINING	1,494	4,365	3,000	3,000
0240	6361	GENERAL LIABILITY/PROPERTY INS	3,802	4,372	4,200	4,200
0240	6405	OFFICE & DATA PROCESSING EQUIP	-	24,484	31,892	24,484
0240	6451	MEMBERSHIP DUES	435	435	1,000	1,000
0240	6471	BOOKS & PAMPHLETS	1,088	-	1,000	1,000
0240	6550	MOTOR VEHICLES	-	-	-	78,500
Total Expenditure			**363,178**	**424,406**	**423,083**	**489,916**

PERSONNEL COMPLEMENT				
Building Official	1.00	1.00	1.00	1.00
Building Inspections Intern	0.50	0.50	-	-
Permit Technician	2.00	2.00	2.00	1.81
Inspectors	0.25	0.25	0.25	0.25
Building Inspection Total	3.75	3.75	3.25	3.06

6550 Motor Vehicles				
Replace Veh #401	-	-	-	22,500
Replace Veh #405			-	29,000
Replace Veh #406				27,000
				78,500

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Replace all three Building Inspection Vehicles: $78,500 (see vehicle breakout above)

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.
- Improve plan review submittal and department review process.
- Implement the recommendations of the Permit Customer Survey.
- Establish a sustainable employee development and transition plan.

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
New Residential Units		175	75	150
Total Permits		2,200	2,250	2,250
Number of Inspections		6,200	6,250	6,250

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0250	6251	BATTERIES	803	78	1,200	1,000
0250	6275	OTHER EQUIPMENT PARTS	12,567	2,031	2,000	2,500
0250	6361	GENERAL LIABILITY/PROPERTY INS	333	57	200	100
0250	6371	ELECTRIC UTILITIES	1,020	935	1,200	1,200
0250	6382	MACHINERY & EQUIPMENT REPAIR	7,985	2,627	3,000	4,000
Total Expenditure			**22,708**	**5,729**	**7,600**	**8,800**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Sirens		17	17	17

FUND GENERAL

DEPARTMENT: TRAFFIC ENGINEERING

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,347	29,811	49,671	48,981
0260	6103	FULL TIME-REGULAR-OVERTIME	-	140		
0260	6105	TEMPORARY-WAGES & SALARIES	164	-		
0260	6121	PERA CONTRIBUTIONS	2,213	1,388	3,725	3,674
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,246	2,954	3,800	3,747
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,681	1,708	3,590	3,476
0260	6249	MISCELLANEOUS OPERATING SUPPLY	13,065	10,120	20,000	15,000
0260	6271	SIGN REPAIR MATERIALS	985	712	3,000	3,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	802	668	1,000	750
0260	6371	ELECTRIC UTILITIES	12,735	12,546	13,000	13,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	14,197	7,228	13,000	13,000
0260	6489	CONTRACTED SERVICES	3,331	395	3,000	3,500
0260	6580	OTHER EQUIPMENT	-	-	39,000	
Total Expenditure			**80,766**	**67,670**	**152,786**	**108,128**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No Capital Equipment Purchases scheduled in 2019

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
Total Hours		650	610	610
Number of Traffic Signs in System		2360	2390	2390
Number of Traffic Counts Performed		90	15	15

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	618	562	1,000	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	203	-	500	500
0270	6489	OTHER CONTRACTED SERVICES	8,050	8,955	8,000	8,000
Total Expenditure			**8,871**	**9,517**	**9,500**	**9,250**

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control which is provided on a contractual basis by the city of Anoka Police Department.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Animal Complaints		434	456	456
Number of Animals Impounded		62	70	70
Number of Animals Released to Owners		55	59	59
Number of Euthanizations		2	0	0

FUND GENERAL **DEPARTMENT:** COMMUNITY ORIENTATING POLICE

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	201	451	200	400
0280	6206	FILM, MICROFILM, TAPES, DISKS	25	281	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	5,519	6,501	6,200	7,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	107	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	50		50	200
0280	6322	POSTAGE	14	3	100	50
0280	6323	CELL PHONES	-	-	-	1,300
0280	6331	TRAVEL & LODGING	351	927	500	1,000
0280	6335	TRAINING	350	440	1,000	1,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	70	85	100	125
0280	6415	OTHER EQUIPMENT RENTAL	-	309	1,300	-
0280	6451	MEMBERSHIP DUES	275	120	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	-	89	500	250
Total Expenditure			**6,855**	**9,313**	**11,850**	**13,225**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

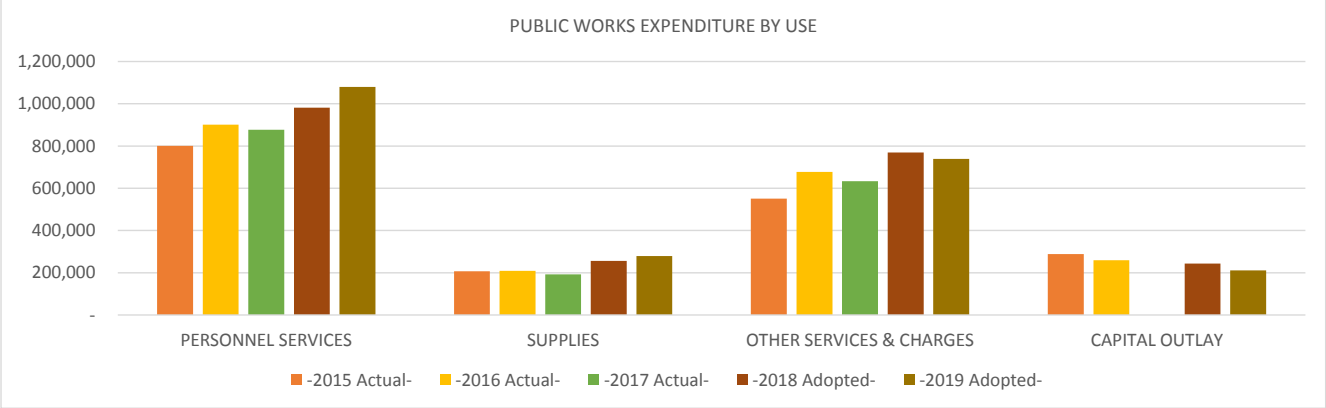
- Increase participation in community based programs

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
# of participants attending Kids Safety Camp		126	125	125
# of car seat inspections		32	50	50
Night to Unite - # of Parties		44	45	45
# of animals served at Pet Clinics		125	231	231

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS	**301-312**

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	800,870	901,475	876,691	981,529	1,079,587
SUPPLIES	206,416	209,343	192,321	255,850	279,450
OTHER SERVICES & CHARGES	551,129	677,569	633,736	769,600	739,450
CAPITAL OUTLAY	288,428	259,217	-	243,270	210,750
TOTAL EXPENDITURE BY OBJECT	**1,846,843**	**2,047,604**	**1,702,747**	**2,250,249**	**2,309,237**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	544,621	609,886	619,386	644,513	734,383
6103	FULL TIME-REGULAR-OVERTIME	22,263	28,799	14,264	25,000	17,000
6105	TEMPORARY-WAGES & SALARIES	22,725	23,781	24,491	72,110	52,320
6106	OVERTIME-TEMPORARY	1,620	2,057	1,981	-	-
TOTAL WAGES AND SALARIES		**591,229**	**664,523**	**660,122**	**741,623**	**803,703**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	-	-	1,258	-	-
TOTAL OTHER GROSS EARNINGS		**-**	**-**	**1,258**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	45,260	46,702	46,123	51,834	56,429
6122	FICA/MEDICARE CONTRIBUTIONS	46,267	47,358	49,548	57,827	62,654
6131	GROUP INSURANCE	96,182	114,344	90,290	94,877	112,310
6133	WORKERS COMP INSURANCE PREMIUM	21,932	28,548	29,350	35,368	44,491
TOTAL EMPLOYER CONTRIBUTIONS		**209,641**	**236,952**	**215,310**	**239,906**	**275,884**
Total PERSONNEL SERVICES		**800,870**	**901,475**	**876,691**	**981,529**	**1,079,587**
SUPPLIES						
OFFICE SUPPLIES						
6205	DRAFTING SUPPLIES	200	-	-	250	250
6208	MISCELLANEOUS OFFICE SUPPLIES	1,899	1,309	1,079	1,400	1,400
TOTAL OFFICE SUPPLIES		**2,099**	**1,309**	**1,079**	**1,650**	**1,650**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	-	-	-	200	-
6223	GASOLINE	10,862	8,370	10,261	14,000	13,000
6225	DIESEL FUEL	21,068	15,977	25,095	30,000	33,000
6227	LUBRICANTS & ADDITIVES	2,036	2,514	2,662	4,000	4,000
6229	SHOP MATERIALS	910	2,106	1,378	4,500	4,000
6231	UNIFORMS & TURN-OUT GEAR	4,506	4,291	3,275	5,700	4,500
6249	MISCELLANEOUS OPERATING SUPPLY	9,923	11,236	8,974	11,000	10,500
TOTAL OPERATING SUPPLIES		**49,305**	**44,494**	**51,644**	**69,400**	**69,000**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	46,423	50,174	50,771	56,000	55,000
6259	BUILDING MAINT/REPAIR SUPPLIES	1,958	4,706	2,277	6,000	6,000
6261	SAND & GRAVEL	1,951	993	2,096	4,000	4,000
6263	SALT	72,561	87,028	44,124	72,000	93,600
6265	ASPHALT	13,489	9,160	21,053	20,000	21,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	3,388	1,678	5,700	5,700
6269	LANDSCAPE MATERIALS	5,361	1,272	2,296	7,500	7,500
6275	OTHER EQUIPMENT PARTS	-	41	-	200	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**143,676**	**156,762**	**124,296**	**171,400**	**192,800**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	11,336	6,778	15,302	13,400	16,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**11,336**	**6,778**	**15,302**	**13,400**	**16,000**
Total SUPPLIES		**206,416**	**209,343**	**192,321**	**255,850**	**279,450**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6315	MISCELLANEOUS PROFESSIONAL SER	17,921	44,681	23,209	74,000	54,000
TOTAL PROFESSIONAL SERVICES		**17,921**	**44,681**	**23,209**	**74,000**	**54,000**
COMMUNICATION						
6321	TELEPHONE	2,122	2,112	2,140	2,200	2,200
6322	POSTAGE	1,558	1,624	812	1,650	2,200
6323	CELLULAR PHONES	5,468	5,811	5,944	6,500	6,500
TOTAL COMMUNICATION		**9,148**	**9,547**	**8,896**	**10,350**	**10,900**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	184	349	64	1,000	1,000
6335	TRAINING	6,950	5,958	8,039	10,000	10,500
TOTAL EMPLOYEE REIMBURSEMENTS		**7,134**	**6,307**	**8,103**	**11,000**	**11,500**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	33,342	32,318	21,384	35,000	30,700
TOTAL INSURANCE		**33,342**	**32,318**	**21,384**	**35,000**	**30,700**
UTILITIES						
6371	ELECTRIC UTILITIES	6,386	6,704	7,480	8,500	8,500
6372	WATER/IRRIGATION	1,315	3,749	2,552	3,500	3,500
6373	GAS	3,654	4,460	4,549	5,000	5,000
6374	REFUSE/RECYCLING	1,791	2,462	2,408	2,300	2,400
TOTAL UTILITIES		**13,146**	**17,375**	**16,989**	**19,300**	**19,400**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	3,956	10,105	3,719	10,000	10,000
6382	MACHINERY & EQUIPMENT REPAIR	1,780	693	591	4,000	3,000
6387	TIRE MOUNTING & BALANCING	-	171	746	600	800
6388	OTHER VEHICLE REPAIR	8,804	6,807	13,744	20,000	20,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,540**	**17,776**	**18,800**	**34,600**	**33,800**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,325	1,332	3,000	1,500
6405	OFFICE & DATA PROCESSING EQUIP	6,185	6,132	1,750	6,200	3,500
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**7,533**	**7,457**	**3,082**	**9,200**	**5,000**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	9,825	3,429	9,946	56,000	60,000
6417	UNIFORM RENTAL	4,787	2,312	1,255	3,000	2,500
TOTAL RENTALS		**14,612**	**5,741**	**11,201**	**59,000**	**62,500**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,119	1,024	999	1,900	1,400
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,119**	**1,024**	**999**	**1,900**	**1,400**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	-	114	92	250	250
TOTAL BOOKS AND PAMPHLETS		**-**	**114**	**92**	**250**	**250**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	491,369	485,987	500,000	500,000
6489	OTHER CONTRACTED SERVICES	29,250	43,860	34,993	15,000	10,000
TOTAL CONTRACTED SERVICES		**432,634**	**535,229**	**520,981**	**515,000**	**510,000**
Total OTHER SERVICES & CHARGES		**551,129**	**677,569**	**633,736**	**769,600**	**739,450**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	178,973	254,117	-	225,270	179,250
6550	MOTOR VEHICLES	35,171	-	-	-	31,500
6580	OTHER EQUIPMENT	74,284	5,100	-	18,000	-
TOTAL CAPITAL OUTLAY		**288,428**	**259,217**	**-**	**243,270**	**210,750**
Total CAPITAL OUTLAY		**288,428**	**259,217**	**-**	**243,270**	**210,750**
TOTAL EXPENDITURES & OTHER FINANCING		**1,846,843**	**2,047,604**	**1,702,747**	**2,250,249**	**2,309,237**

FUND GENERAL

DEPARTMENT: ENGINEERING
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	191,595	185,098	175,385	215,232
0301	6103	FULL TIME-REGULAR-OVERTIME	19,710	10,526	10,000	5,000
0301	6105	TEMPORARY-WAGES & SALARIES	17,911	13,320	48,910	29,120
0301	6106	OVERTIME-TEMPORARY	2,057	1,981		
0301	6121	PERA CONTRIBUTIONS	15,197	13,159	16,110	17,195
0301	6122	FICA/MEDICARE CONTRIBUTIONS	15,953	15,833	17,923	19,076
0301	6131	GROUP INSURANCE	40,777	27,360	25,784	28,675
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,085	742	1,997	2,117
0301	6205	DRAFTING SUPPLIES	-	-	250	250
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	901	809	1,000	1,000
0301	6223	GASOLINE	2,679	3,608	4,000	4,000
0301	6231	UNIFORMS & TURN-OUT GEAR	1,631	1,661	2,200	2,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	2,227	260	3,000	2,000
0301	6257	OTHER VEHICLE PARTS	1,464	936	2,000	1,000
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	317	130	400	1,000
0301	6315	MISCELLANEOUS PROFESSIONAL SER	26,532	6,813	50,000	30,000
0301	6321	TELEPHONE	1,092	1,106	1,100	1,100
0301	6322	POSTAGE	1,480	730	1,500	2,000
0301	6323	CELLULAR PHONES	2,781	2,778	3,000	3,000
0301	6331	TRAVEL & LODGING	349	64	1,000	1,000
0301	6335	TRAINING	2,287	4,282	6,000	6,500
0301	6361	GENERAL LIABILITY/PROPERTY INS	3,966	3,682	4,500	4,700
0301	6405	OFFICE & DATA PROCESSING EQUIP	6,132	1,750	6,200	3,500
0301	6451	MEMBERSHIP DUES	594	662	1,500	1,000
0301	6471	BOOKS & PAMPHLETS	114	92	250	250
0301	6550	MOTOR VEHICLES	-			31,500
Total Expenditure			**358,831**	**297,379**	**384,009**	**412,215**

PERSONNEL COMPLEMENT				
City Engineer	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	0.50	0.50
Engineering Tech II	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00
Secretary (Moved to PW)	1.00	1.00	-	-
Administrative Assistant	-	-	0.50	1.00
Interns	1.00	1.00	1.00	1.00
eering Total	7.00	7.00	6.00	6.50

6550 Motor Vehicles				
Replace Veh #402	-	-	-	31,500

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Engr Administrative Assistant to full-time status from 20 hours week: $36,047
- Capital Equipment: Replace 2006 Chevy with GMC Sierra: $31,500 (net of trade in)

GOALS OF CURRENT YEAR BUDGET:

- Develop and implement a long-term trail maintenance program
- Develop and implement a long-term stormwater pond maintenance program
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Work with other cities/regulating agencies to identify sustainable regional water supply solutions
- Implement Infrastructure Asset Management System Upgrades

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Active Engineering Projects		11	12	12
Completed Engineering Projects		7	9	10
Infrastructure Asset Management System Upgrades			1	

FUND GENERAL **DEPARTMENT:** STREET MAINTENANCE

FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	361,383	372,845	389,032	434,348
0311	6103	FULL TIME-REGULAR-OVERTIME	605	331	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	2,878	9,070	13,200	13,200
0311	6108	SEVERANCE PAY	-	1,258		
0311	6121	PERA CONTRIBUTIONS	26,772	28,040	28,742	32,124
0311	6122	FICA/MEDICARE CONTRIBUTIONS	26,427	28,593	32,017	35,560
0311	6131	GROUP INSURANCE	73,567	62,930	69,093	83,635
0311	6133	WORKERS COMP INSURANCE PREMIUM	23,682	24,770	28,213	37,090
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	408	270	400	400
0311	6221	CLEANING SUPPLIES	-	-	200	-
0311	6223	GASOLINE	5,691	6,653	7,000	9,000
0311	6225	DIESEL FUEL	7,211	15,503	15,000	15,000
0311	6227	LUBRICANTS & ADDITIVES	2,514	2,662	4,000	4,000
0311	6229	SHOP MATERIALS	2,079	1,297	4,000	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	2,660	1,614	3,500	2,500
0311	6249	MISCELLANEOUS OPERATING SUPPLY	9,009	8,715	8,000	8,500
0311	6257	OTHER VEHICLE PARTS	20,061	21,514	25,000	25,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	4,706	2,277	6,000	6,000
0311	6261	SAND & GRAVEL	-	-	1,000	1,000
0311	6265	ASPHALT	9,160	21,053	20,000	21,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	438	1,506	2,000	2,000
0311	6269	LANDSCAPE MATERIALS	1,272	2,296	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	41	-	200	-
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	6,461	15,172	13,000	15,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	18,149	16,396	24,000	24,000
0311	6321	TELEPHONE	1,020	1,033	1,100	1,100
0311	6322	POSTAGE	144	82	150	200
0311	6323	CELLULAR PHONES	3,030	3,167	3,500	3,500
0311	6335	TRAINING	3,671	3,758	4,000	4,000
0311	6361	GENERAL LIABILITY/PROPERTY INS	23,066	16,018	25,000	22,000
0311	6371	ELECTRIC UTILITIES	6,704	7,480	8,500	8,500
0311	6372	WATER/IRRIGATION	3,749	2,552	3,500	3,500
0311	6373	GAS	4,460	4,549	5,000	5,000
0311	6374	REFUSE/RECYCLING	2,462	2,408	2,300	2,400
0311	6381	BUILDING & STRUCTURE REPAIR	10,105	3,719	10,000	10,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	693	591	4,000	3,000
0311	6387	TIRE MOUNTING & BALANCING	171	746	600	800
0311	6388	OTHER VEHICLE REPAIR	4,101	8,861	8,000	8,000
0311	6404	MACHINERY & EQUIPMENT	1,325	1,332	3,000	1,500
0311	6415	OTHER EQUIPMENT RENTAL	3,429	9,946	56,000	60,000
0311	6417	UNIFORM RENTAL	2,312	1,255	3,000	2,500
0311	6451	MEMBERSHIP DUES	430	338	400	400
0311	6488	STREET MAINTENANCE CONTRACT	491,369	485,987	500,000	500,000
0311	6489	OTHER CONTRACTED SERVICES	43,860	34,993	10,000	10,000
0311	6540	HEAVY MACHINERY	254,117	-	225,270	179,250
0311	6580	OTHER EQUIPMENT	5,100	-	18,000	
Total Expenditure			**1,470,492**	**1,233,579**	**1,594,417**	**1,608,007**

PERSONNEL COMPLEMENT				
Public Works Superintendent	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	-	-	1.00	1.00
Heavy Equipment Operator	1.00	-	-	-
Mechanic	1.00	2.00	2.00	2.00
Streets Lead Worker	1.00	1.00	1.00	1.00
PW Maintenance Worker	3.00	4.00	4.00	5.00
Temporary - Streets	0.50	0.50	0.50	0.50
Street Maintenance Total	7.50	8.50	9.50	10.50

6488/6489 Other Contracted Services				
Street Maintenance Program	-			
Long term road reconstruction	337,321	485,987	500,000	500,000
Road Patching	95,313	34,993	10,000	10,000
	432,634	520,980	510,000	510,000

6540 - Heavy Machinery				
F350 truck with plow	192,507	186,000	-	-
1-Ton Truck	-	61,000	-	-
Sidewalk Machine				139,000
Tractor Backhoe ($84,000 total remainder utility funded)				40,250
Loader	178,973	-	-	-
	371,480	247,000	-	179,250

6580 - Other Equipment				
Sidewalk Machine	53,234	-	-	-
800 MHZ Radio - 3 Year Funding	5,100	5,100	-	-
Kubota Tractor	15,950	-	-	-
ATV Athletic Field Maintenance Machine	-	-	18,000	-
	74,284	5,100	18,000	-

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Full-Time Public Works Maintenance Worker: $57,558 (March 1 start)
- Capital Equipment: New Sidwalk Machine: $139,000
- Capital Equipment: Replace Tractor/Backhoe: $40,250 (net of trade-in & utility funded)

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
Crack filling (miles)		12.8	7	7
Sealcoating (miles)		7.73	7.5	7.5
Asphalt patching (tons)		180	150	150

FUND GENERAL

DEPARTMENT: SNOW & ICE REMOVAL
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	56,908	61,444	80,096	84,803
0312	6103	FULL TIME-REGULAR-OVERTIME	8,484	3,406	13,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	2,992	2,102	10,000	10,000
0312	6121	PERA CONTRIBUTIONS	4,733	4,924	6,982	7,110
0312	6122	FICA/MEDICARE CONTRIBUTIONS	4,978	5,123	7,887	8,018
0312	6133	WORKERS COMP INSURANCE PREMIUM	3,781	3,837	5,158	5,284
0312	6223	GASOLINE	-	-	3,000	-
0312	6225	DIESEL FUEL	8,766	9,592	15,000	18,000
0312	6229	SHOP MATERIALS	27	81	500	500
0312	6251	BATTERIES				
0312	6257	OTHER VEHICLE PARTS	28,649	28,321	29,000	29,000
0312	6261	SAND & GRAVEL	993	2,096	3,000	3,000
0312	6263	SALT	87,028	44,124	72,000	93,600
0312	6267	OTHER STREET MAINTENANCE SUPPL	2,950	172	3,700	3,700
0312	6361	GENERAL LIABILITY/PROPERTY INS	5,286	1,684	5,500	4,000
0312	6388	OTHER VEHICLE REPAIR	2,706	4,882	12,000	12,000
0312	6489	OTHER CONTRACTED SERVICES	-	-	5,000	
Total Expenditure			**218,281**	**171,788**	**271,823**	**289,015**

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

- Increase Salt Levels to Previous Years: $21,600

GOALS OF CURRENT YEAR BUDGET:

- Clearing of the parking ramp utilizing PW Staff (full time, temporary on call, and seasonal staff)
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

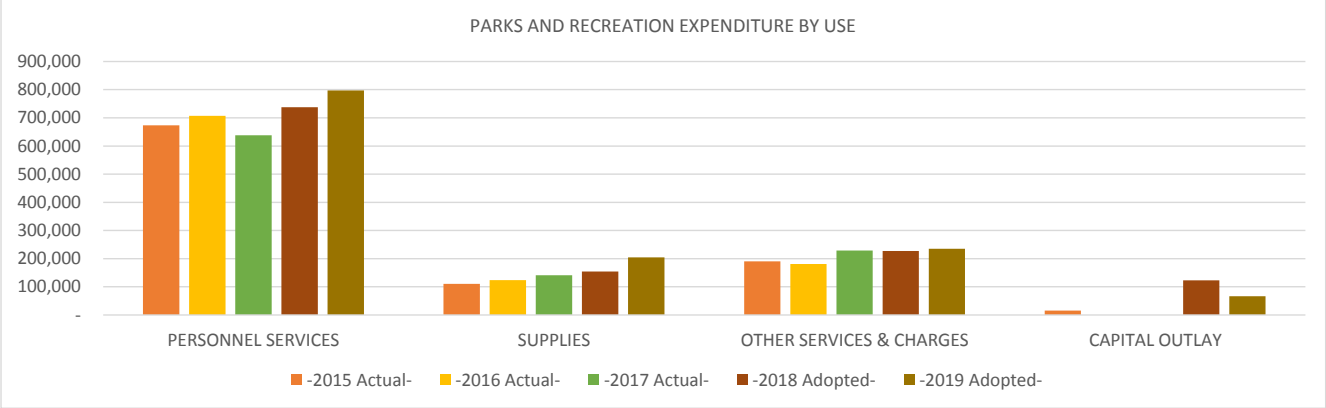
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Miles of Streets Plowed		175	175	175
Cul-de-sacs		271	275	275
Salt/Sand Purchased (tons)		960	1200	1200
Snow Removal Hours		4000	4000	4000
Full Scale Plowing Events		8 to 12	8 to 12	8 to 12

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	673,742	706,812	638,036	737,360	797,133
SUPPLIES	110,198	124,126	140,915	154,500	204,500
OTHER SERVICES & CHARGES	190,782	181,394	228,554	227,350	235,050
CAPITAL OUTLAY	15,578	-	-	122,740	66,200
TOTAL EXPENDITURE BY OBJECT	**990,300**	**1,012,332**	**1,007,505**	**1,241,950**	**1,302,883**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	442,893	467,240	415,089	474,168	507,044
6103	FULL TIME-REGULAR-OVERTIME	1,473	513	636	1,000	1,000
6105	TEMPORARY-WAGES & SALARIES	81,848	82,499	84,951	104,029	105,345
TOTAL WAGES AND SALARIES		**526,214**	**550,252**	**500,675**	**579,197**	**613,389**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	36,032	35,063	33,765	37,163	39,288
6122	FICA/MEDICARE CONTRIBUTIONS	41,674	41,512	38,605	44,308	46,924
6131	GROUP INSURANCE	58,169	63,494	48,092	60,659	74,359
6133	WORKERS COMP INSURANCE PREMIUM	11,653	16,491	16,898	16,033	23,173
TOTAL EMPLOYER CONTRIBUTIONS		**147,528**	**156,560**	**137,360**	**158,163**	**183,744**
Total PERSONNEL SERVICES		**673,742**	**706,812**	**638,036**	**737,360**	**797,133**
SUPPLIES						
OFFICE SUPPLIES						
6208	MISCELLANEOUS OFFICE SUPPLIES	731	540	807	500	500
TOTAL OFFICE SUPPLIES		**731**	**540**	**807**	**500**	**500**
OPERATING SUPPLIES						
6223	GASOLINE	14,996	13,582	14,469	17,000	17,000
6225	DIESEL FUEL	6,049	5,451	4,097	7,000	7,000
6229	SHOP MATERIALS	3,102	1,015	1,423	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	3,369	3,181	2,918	3,500	3,500
6249	MISCELLANEOUS OPERATING SUPPLY	28,542	27,772	30,159	35,000	35,000
TOTAL OPERATING SUPPLIES		**56,058**	**51,001**	**53,066**	**64,500**	**64,500**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	10,949	13,186	17,008	14,000	14,000
6265	ASPHALT	18,121	28,947	34,393	40,000	90,000
6269	LANDSCAPE MATERIALS	21,309	12,401	24,636	18,000	18,000
6268	IRRIGATION SUPPLIES	-	15,628	9,707	15,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**50,379**	**70,162**	**85,745**	**87,000**	**137,000**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	3,030	2,423	1,298	2,500	2,500
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**3,030**	**2,423**	**1,298**	**2,500**	**2,500**
Total SUPPLIES		**110,198**	**124,126**	**140,915**	**154,500**	**204,500**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6315	MISCELLANEOUS PROFESSIONAL SER	29,937	4,758	27,221	35,000	35,000
TOTAL PROFESSIONAL SERVICES		**29,937**	**4,758**	**27,221**	**35,000**	**35,000**
COMMUNICATION						
6321	TELEPHONE	784	784	784	800	800
6322	POSTAGE	216	80	81	100	100
6323	CELLULAR PHONES	2,864	3,225	3,561	3,500	3,500
TOTAL COMMUNICATION		**3,864**	**4,089**	**4,426**	**4,400**	**4,400**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	356	356		-	-
6334	MILEAGE REIMBURSEMENT	294	294		-	-
6335	TRAINING	1,539	2,676	1,225	2,000	2,000
TOTAL EMPLOYEE REIMBURSEMENTS		**2,189**	**3,326**	**1,225**	**2,000**	**2,000**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**	**-**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	11,957	10,022	11,644	12,000	14,000
TOTAL INSURANCE		**11,957**	**10,022**	**11,644**	**12,000**	**14,000**
UTILITIES						
6371	ELECTRIC UTILITIES	25,475	23,821	24,906	23,000	24,000
6372	WATER/IRRIGATION	14,979	13,209	12,752	13,000	13,000
6373	GAS	3,031	3,424	3,035	4,500	4,000
6374	REFUSE/RECYCLING	2,787	3,173	3,912	3,000	3,000
TOTAL UTILITIES		**46,272**	**43,627**	**44,604**	**43,500**	**44,000**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	19,098	21,716	16,178	21,000	21,000
6382	MACHINERY & EQUIPMENT REPAIR	3,225	6,488	3,328	5,000	5,000
6388	OTHER VEHICLE REPAIR	3,557	2,540	4,357	3,000	4,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**25,880**	**30,744**	**23,864**	**29,000**	**30,000**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	10,416	7,774	1,598	9,000	9,000
6416	MACHINERY RENTAL	-	63	63	700	500
6417	UNIFORM RENTAL	636	685	277	1,100	500
TOTAL RENTALS		**11,052**	**8,522**	**1,937**	**10,800**	**10,000**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,539	1,540	651	650	650
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,539**	**1,540**	**651**	**650**	**650**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	58,092	74,766	112,982	90,000	95,000
TOTAL CONTRACTED SERVICES		**58,092**	**74,766**	**112,982**	**90,000**	**95,000**
Total OTHER SERVICES & CHARGES		**190,782**	**181,394**	**228,554**	**227,350**	**235,050**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	-	104,740	-
6580	OTHER EQUIPMENT	15,578	-	-	18,000	66,200
TOTAL CAPITAL OUTLAY		**15,578**	**-**	**-**	**122,740**	**66,200**
Total CAPITAL OUTLAY		**15,578**	**-**	**-**	**122,740**	**66,200**
TOTAL EXPENDITURES & OTHER FINANCING		**990,300**	**1,012,332**	**1,007,505**	**1,241,950**	**1,302,883**

FUND GENERAL

DEPARTMENT: PARK & RECREATION

FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	401,518	415,089	474,168	507,044
0452	6103	FULL TIME-REGULAR-OVERTIME	513	636	1,000	1,000
0452	6105	TEMPORARY-WAGES & SALARIES	82,499	84,951	104,029	105,345
0452	6121	PERA CONTRIBUTIONS	29,899	33,765	37,163	39,288
0452	6122	FICA/MEDICARE CONTRIBUTIONS	36,600	38,605	44,308	46,924
0452	6131	GROUP INSURANCE	59,269	48,092	60,659	74,359
0452	6133	WORKERS COMP INSURANCE PREMIUM	16,203	16,898	16,033	23,173
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	519	807	500	500
0452	6223	GASOLINE	13,582	14,469	17,000	17,000
0452	6225	DIESEL FUEL	5,451	4,097	7,000	7,000
0452	6229	SHOP MATERIALS	1,015	1,423	2,000	2,000
0452	6231	UNIFORMS & TURN-OUT GEAR	3,181	2,918	3,500	3,500
0452	6249	MISCELLANEOUS OPERATING SUPPLY	27,772	30,159	35,000	35,000
0452	6257	OTHER VEHICLE PARTS	13,186	17,008	14,000	14,000
0452	6265	ASPHALT	28,947	34,393	40,000	90,000
0452	6268	IRRIGATION SUPPLIES	15,628	9,707	15,000	15,000
0452	6269	LANDSCAPE MATERIALS	12,401	24,636	18,000	18,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	2,423	1,298	2,500	2,500
0452	6315	MISCELLANEOUS PROFESSIONAL SER	4,758	27,221	35,000	35,000
0452	6321	TELEPHONE	784	784	800	800
0452	6322	POSTAGE	80	81	100	100
0452	6323	CELLULAR PHONES	3,225	3,561	3,500	3,500
0452	6335	TRAINING	2,360	1,225	2,000	2,000
0452	6361	GENERAL LIABILITY/PROPERTY INS	10,022	11,644	12,000	14,000
0452	6371	ELECTRIC UTILITIES	23,821	24,906	23,000	24,000
0452	6372	WATER/IRRIGATION	13,209	12,752	13,000	13,000
0452	6373	GAS	3,424	3,035	4,500	4,000
0452	6374	REFUSE/RECYCLING	3,173	3,912	3,000	3,000
0452	6381	BUILDING & STRUCTURE REPAIR	21,716	16,178	21,000	21,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	6,488	3,328	5,000	5,000
0452	6388	OTHER VEHICLE REPAIR	2,540	4,357	3,000	4,000
0452	6415	OTHER EQUIPMENT RENTAL	7,774	1,598	9,000	9,000
0452	6416	MACHINERY RENTAL	63	63	700	500
0452	6417	UNIFORM RENTAL	685	277	1,100	500
0452	6451	MEMBERSHIP DUES	635	651	650	650
0452	6489	OTHER CONTRACTED SERVICES	58,271	99,982	75,000	75,000
0452	6540	HEAVY MACHINERY	-		104,740	
0452	6580	OTHER EQUIPMENT	-		18,000	66,200
Total Expenditure			**913,634**	**994,504**	**1,226,950**	**1,282,883**

PERSONNEL COMPLEMENT				
Park Maintenance Worker	5.00	4.00	5.00	4.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00
Parks/Assistant PW Superintendent	1.00	1.00	1.00	1.00
Park Supervisor	-	1.00	1.00	1.00
Parks Lead Worker	-	-	-	1.00
Recreation Specialist	-	-	-	0.50
Temporary - Parks	2.47	2.47	3.62	3.62
Parks Intern	0.50	0.50	0.34	0.34
	12.97	12.97	14.96	15.46

6540 Heavy Machinery				
3/4 Ton 4/4 Truck with plow equipment	-	-	41,170	-
1-ton truck with plow equipment	-	-	63,570	-
	-	-	104,740	-

6580 Other Equipment				
ATV Athletic Field Maintenance Machine	-	-	18,000	-
3-Zero-Turn Mowers	-	-	-	32,400
Chipper				33,800
	-	-	18,000	66,200

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields,trails, public grounds and streetscapes.

BUDGET HIGHLIGHTS

- Part-Time RecreationSpecialist: ($4,250) $26,724 less $30,974 from 2 Interns not being hired
- Reclass Park Maintenance Worker to Parks Lead: $4,729
- Asphalt: Additional $50,000 to maintain trails (Capital Maintenance Fund funded)
- Capital Equipment: Replace Chipper $33,800 (net of trade-in)
- Capital Equipment: Replace 3-Zero Turn Mowers: $32,400 (net of trade-ins)

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vison

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of City Parks		23	23	23
Number of Athletic Fields Maintained		42	42	42
Number of Playgrounds Maintained		17	17	17
Miles of Trails Maintained		39.5	41	41
Total Acreage Mowed		121.5	123	123

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS

FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0455	6489	OTHER CONTRACTED SERVICES	16,495	13,000	15,000	20,000
Total Expenditure			**16,495**	**13,000**	**15,000**	**20,000**

6489 Other Contracted Services				
Alexandra House	5,000	5,000	5,000	10,000
Family Promise Donation	3,000	3,000	-	-
Ramsey Foundation - Draw Park Events	8,000	5,000	10,000	10,000
Arbor Events/Environmental Expo				
	16,000	13,000	15,000	20,000

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- Additional Contribution to Alexandra House: $15,000

GOALS OF CURRENT YEAR BUDGET:

- Increase citizens knowledge of programs offered

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Average Number of People at Concert Events at Draw		205	300	500
Number of Services Provided - Alexandra House		1616	1648	1680

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES

FUNCTION: PARKS AND RECREATION

DON'T USE

Business Unit	Object Account	Description	2015 Actual	2016 Actual	2017 Adopted Budget
0461	6102	F.T. REGULAR-WAGES & SALARIES	65,722	62,603	
0461	6121	PERA CONTRIBUTIONS	5,164	4,587	
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,912	4,381	
0461	6131	GROUP INSURANCE	4,225	4,379	
0461	6133	WORKERS COMP INSURANCE PREMIUM	288	276	
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	21	12	
0461	6231	UNIFORMS & TURN-OUT GEAR	-	-	
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	140	
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	182	
0461	6321	TELEPHONE	-	-	
0461	6322	POSTAGE	-	-	
0461	6331	TRAVEL & LODGING	356	212	
0461	6334	MILEAGE REIMBURSEMENT	294	29	
0461	6335	TRAINING	316	565	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	-	-	
0461	6361	GENERAL LIABILITY/PROPERTY INS	919	-	
0461	6451	MEMBERSHIP DUES	905	776	
Total Expenditure			**83,122**	**78,142**	

DESCRIPTION OF SERVICES:

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

GOALS OF CURRENT YEAR BUDGET:

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
-
-

FUND GENERAL **DEPARTMENT:** EXPENDITURE RESERVE

FUNCTION: MISCELLANEOUS/CONTINGENCY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0892	6105	TEMPORARY-WAGES & SALARIES	-	-	32,000	-
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	25,000	25,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	76,829	75,892	119,455	106,373
0892	6820	OPERATING TRANSFERS TO OTHER F	452,455	606,393		
Total Expenditure			**529,284**	**682,284**	**176,455**	**131,373**

6105 Temporary Wages & Salaries

Possible Special Election	-	-	20,000	-
Bring City Clerk to Full Time Staffing Levels	-	-	12,000	-
Health Insurance Increases	-	36,200	-	-
	-	36,200	32,000	-

Muni Center Internal Loan (Sewer Fund)	14,976	14,039	13,082	-
Bury Carlson Internal Loan (PIR Fund)*	-	-	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853
	76,829	75,892	119,455	106,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds

Excess Revenue Transfer	452,455	-	-	-
2015 Road Improvement Funding	-	-	-	-
	452,455	-	-	-

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Minimize unbudgeted/unallocated expenses

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-195

RESOLUTION ADOPTING THE "PROPOSED" 2019 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2019 is hereby adopted for the General Fund as follows:

GENERAL FUND	
Revenues:	
Property Taxes	$10,002,646
Licenses and Permits	532,300
Intergovernmental Revenues	375,800
Charges for Services	703,600
Fines and Forfeitures	61,500
Other Revenues-	
Interest Earnings	90,000
Miscellaneous	15,700
Other Financing Sources	1,132,450
Total Revenues	$12,913,996
Operating and Capital Expenditures:	
General Government	$ 3,655,120
Public Safety	5,515,383
Public Works	2,309,237
Parks and Recreation	1,302,883
Contingency	25,000
Other Financing Uses	106,373
Total Operating and Capital Expenditures	$ 12,993,916

2) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Friday, September 28, 2018.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of September 2018.

_____
Mayor

ATTEST:

_____
City Clerk

FUND ECONOMIC DEVELOPMENT AUTHORITY **DEPARTMENT:** N/A

FUNCTION: N/A

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Requested Budget
9230	4011	CURRENT-AD VALOREM TAXES	55,365	92,287	103,981	101,663
9230	4012	DELINQUENT-AD VALOREM TAXES	909	467		
9230	4014	FISCAL DISPARITIES	17,662	10,591		
9230	4273	OTHER STATE GRANTS & AIDS	-			
9230	4609	OTHER MISCELLANEOUS REVENUES	28,500	53,544		
9230	4701	INTEREST ON INVESTMENTS	7,561	11,899	7,500	7,500
9230	4901	TRANSFER IN FROM OTHER FUNDS	-	9,355		
Total Revenue			**109,997**	**178,142**	**111,481**	**109,163**

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Requested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-	-	-	
9230	6105	TEMPORARY-WAGES & SALARIES	1,050	1,205	4,000	2,000
9230	6121	PERA CONTRIBUTIONS	-	-	-	
9230	6122	FICA/MEDICARE CONTRIBUTIONS	80	82	306	153
9230	6131	GROUP INSURANCE	-	-	-	
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	4	10	10
0130	6246	MARKETING	5,739	6,495	30,000	30,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	9,448	13,307	19,000	19,000
9230	6304	LEGAL FEES	-	-	-	
9230	6315	MISCELLANEOUS PROFESSIONAL SER	56,515	60,658	51,365	53,000
9230	6322	POSTAGE	65	71	-	
9230	6323	CELLULAR PHONES	-	-	-	
9230	6331	TRAVEL & LODGING	532	126	1,500	1,000
9230	6335	TRAINING	3,596	89	2,000	1,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	733	822	1,000	1,000
9230	6371	ELECTRIC UTILITIES	971	-	-	
9230	6439	OTHER MISCELLANEOUS		206,910	-	-
9230	6451	MEMBERSHIP DUES	-	1,370	2,000	2,000
9230	6452	SUBSCRIPTIONS	220	-	300	-
Total Expenditure			**78,953**	**291,140**	**111,481**	**109,163**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

- Growth of the City's tax base
- Growth in the City's quantity of jobs
- Improved quality of life
- Sale of City owned land
- Recruit new industrial and retail businesses
-

		2016	2017	2018	2019
Sale of ALL City owned land (acres)		32.87	3	8	3
Employment		6521	6,758	6900	7,100
Unemployment Rates		3.5%	3.10%	3.5%	3.50%

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-196

RESOLUTION ADOPTING THE "PROPOSED" 2019 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2019 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$101,663
Interest Earnings	$ 7,500
Total Revenues	$109,163
Operating and Capital Expenditures:	
Personal Services	$ 2,163
Supplies	$ 49,000
Services and Charges	$ 58,000
Total Operating and Capital Expenditures	$109,163

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of September, 2018.

Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 3.**

Meeting Date: 09/25/2018

By: Chloe McGuire Brigl, Community Development

Information

Title:

Consider Request for Zoning Amendment (Text) to the B-1 and B-2 Business Districts and a Conditional Use Permit to Allow a Religious Institution on the Property Located at 6760 Highway 10; Case of CREES Ministries

- Introduce Ordinance #18-15
- Adopt Resolution #18-182

Purpose/Background:

The City has received an application from CREES Ministries (the "Applicant") requesting a Zoning Amendment to the text of the B-2 Business District to identify Religious Institutions as a Conditional Use and a subsequent Conditional Use Permit to allow a religious institution on the property located at 6760 Highway 10 (the "Subject Property"). The Subject Property is zoned B-2 Business District and is currently a retail operation that is going out of business.

Staff has brought forward zoning text amendments for both the B-1 and B-2 Business Districts to simplify the zoning code and refrain from bringing the same request forward in coming months for the B-1 district.

Notification:

Staff attempted to notify all property owners within 350 feet of the Subject Property of the requested Conditional Use Permit and Zoning Amendment via standard U.S. mail and published the Notice of Public Hearing in the Anoka County UnionHerald. The Planning Commission met and held a public hearing on September 6, 2018.

Observations/Alternatives:

Subject Property

6760 Highway 10 (the "Subject Property") is zoned B-2 Highway Business District and abuts Highway 10 to the north, properties zoned B-2 to the south and east, Riverdale Park to the southwest, and mixed use properties to the west including Slumberland and townhomes. There are 48 parking spaces onsite, which meets the minimum number of parking stalls based on the proposed number of chairs in the worship space.

Proposed Use

The applicant has requested a Conditional Use Permit for a religious institution, Crees Ministries. Crees Ministries holds regular worship on Saturdays and Tuesdays. They have approximately 45 families split between two services. Staff believes there is adequate parking onsite.

The City Planner, Building Official, and Fire Marshal completed a walkthrough of the property on Tuesday, September 11th, 2018 to ensure that the building was safe for a gathering type use. The Applicant will need to provide the Building Official, Fire Marshal, and Planner additional information before receiving a Certificate of Occupancy (CO) for the new use.

The Planning Commission conducted a Public Hearing at their September 6, 2018 meeting. There were no written or verbal comments received.

Alternatives
Alternative #1. Adopt Ordinance #18-15 amending conditional uses in the B-1 and B-2 Business Districts to include religious institutions and approve Resolution #18-182 granting a Conditional Use Permit for a religious institution on the Subject Property. Amending the B-1 and B-2 Districts will affect all parcels within these zoning districts, not just the Subject Property. The Subject Property is located within the B-2 Business District and this district is intended to accomodate high intensity commercial and service activities characteristically located along major traffic carriers. The Planning Commission supported this alternative.

Alternative #2. Deny request. Deny Resolution #18-182 and deny Ordinance #18-15. This would retain the existing conditional uses in the B-1 and B-2 Business Districts and deny the request for a Conditional Use Permit. The Planning Commission was not opposed to the proposed use or the proposed location. The Subject Property abuts Highway 10 (but does not have direct access to Highway 10), and is in proximity to residential districts, where these uses would typically be situated. The Planning Commission did not support this alternative.

Staff believes a conditional use is appropriate due to parking, traffic, and building occupancy classification to allow Planning Commission and City Council approval rather than Staff administrative approval. Typically, new buildings would need to go through site plan review anyway, so a conditional use would not add review time.

Funding Source:
The Applicant is responsible for all costs of this request, including the review of the Application.

Recommendation:
The Planning Commission Recommends Approval of Ordinance #18-15 Amending Conditional Uses in the B-1 and B-2 Districts to Allow for Religious Institutions.

The Planning Commission Approval of Resolution #18-182 Approving CUP for a Religious Instituition at 6760 Highway 10.

Action:
Motion to introduce Ordinance #18-15 Amending Conditional Uses in the B-1 and B-2 Districts to Allow for Religious Institutions.

-and-

Motion to adopt Resolution #18-182 approving a CUP for a Religious Instituition at 6760 Highway 10, contingent upon adoption of Ordinance #18-15.

Attachments

Site Location Map
Site Plan
DRAFT Planning Commission Meeting MInutes Dated September 6, 2018
Ordinance 18-15
Resolution 18-182
Application

Form Review

Inbox	Reviewed By	Date

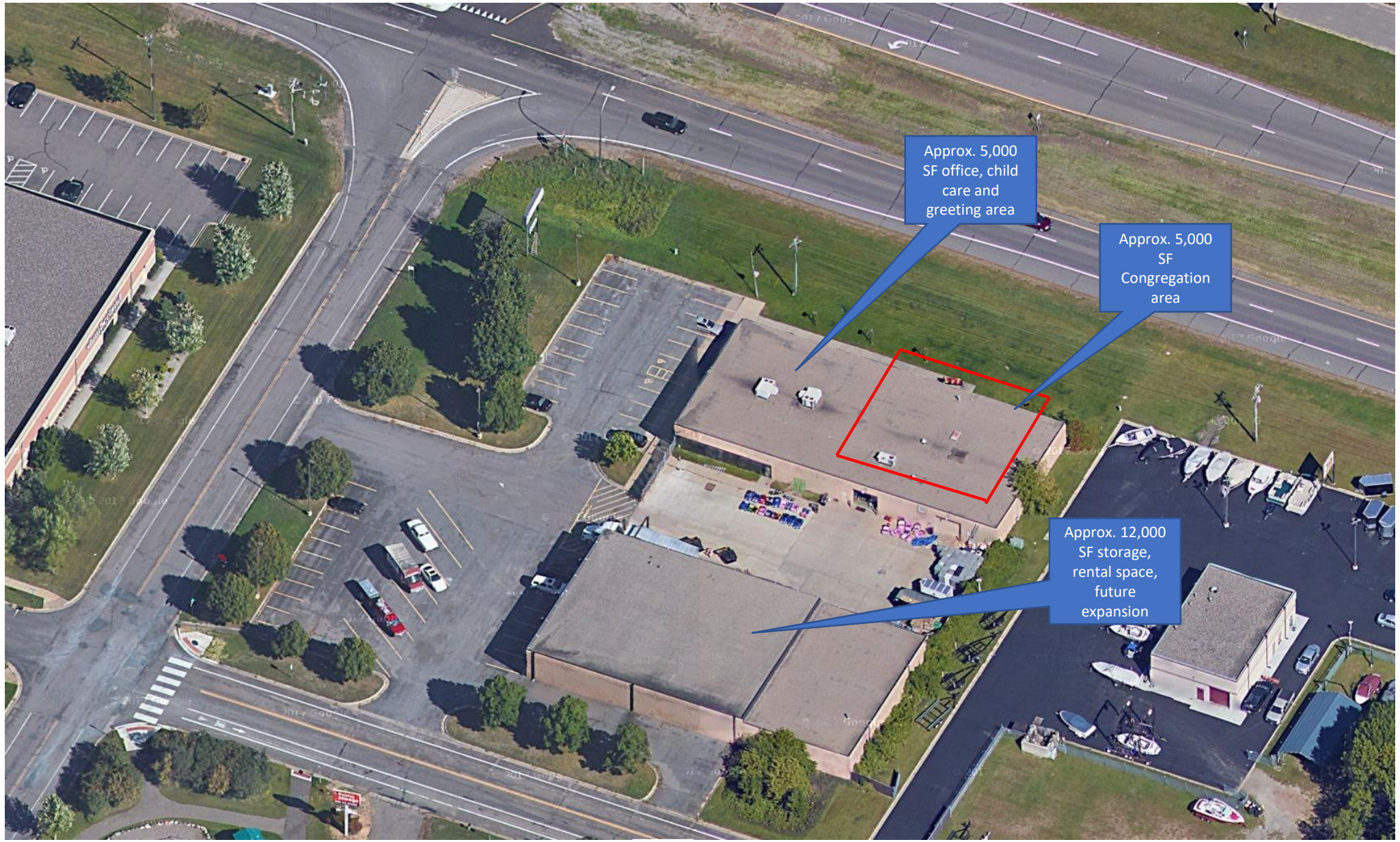
Chris Anderson	Chris Anderson	09/18/2018 08:50 AM
Tim Gladhill	Tim Gladhill	09/20/2018 07:45 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:44 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/10/2018 10:21 AM
Final Approval Date: 09/20/2018		

Site Location Map

Print Date: August 22, 2018

6760 NW Highway 10, Ramsey, MN

6760 NW Highway 10, Ramsey, MN



5.01: Public Hearing: Consider Request for Zoning Amendment (Text) to the B-1 and B-2 Business Districts and a Conditional Use Permit to Allow a Religious Institution on the property located at 6760 Highway 10; Case of CREES Ministries

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating the City has received an application from CREES Ministries (the "Applicant") requesting a Zoning Amendment to the text of the B-2 Business District to identify Religious Institutions as a Conditional Use and a Conditional Use Permit to allow a religious institution on the property located at 6760 Highway 10 (the "Subject Property"). The property is zoned B-2 Business District and is currently a retail operation that is going out of business. Staff has brought forward zoning text amendments for both the B-1 and B-2 Business Districts to simplify the zoning code and refrain from bringing the same request forward in coming months for the B-1 district.

Citizen Input

Chairperson Bauer asked if the southern building would be used for rental storage for the neighboring property. He explained this was not allowed in the current zoning district.

City Planner McGuire Brigl reported this would be a violation of City Code and reported this use would not continue in the southern building.

Chairperson Bauer questioned if the church would have to have a separate permit in order to hold outdoor services.

Community Development Director Gladhill explained the religious institution would have to have a Special Use Permit from the City in order to hold outdoor services.

Chairperson Bauer requested further information regarding the restroom facilities within the existing building.

City Planner McGuire Brigl reported the Building Inspector and Fire Marshall would be visiting the site next Tuesday to ensure the site has adequate facilities in place.

Jonathan Juress, Round Tree Real Estate in Rogers, thanked the Commission for their consideration. He explained he had no intention of renting the southern building to the neighboring property.

Commissioner Anderson asked if CREES Ministries would have people staying overnight at their religious institution.

DRAFT

Mr. Juress indicated he would not have anyone living onsite or staying overnight at the religious organization. He stated the sole focus of the ministry would be on Tuesday and Saturday services for families.

Commissioner VanScoy questioned if the applicant had any questions regarding the technical review letter.

Mr. Juress stated he had reviewed the letter and had no questions.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:17 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to recommend that City Council adopt Ordinance #18-15 Amending Conditional Uses in the B-1 and B-2 Districts to Allow for Religious Institutions.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-182 Approving CUP for a Religious Institution at 6760 Highway 10.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

DRAFT

ORDINANCE #18-15

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 OF THE CITY CODE, WHICH CHAPTER IS KNOWN AS ZONING AND SUBDIVISIONS OF THE CITY CODE OF RAMSEY, MINNESOTA

AN ORDINANCE AMENDING ARTICLE II DIVISION 4 SECTION 117-114 (B-1 GENERAL BUSINESS DISTRICT) AND SECTION 117-115 (B-2 HIGHWAY BUSINESS DISTRICT) OF THE RAMSEY CITY CODE.

The City of Ramsey Ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

Section 117-114. – B-1 General Business District, subdivision (c) is amended to include the follow language:

(13) Religious institutions

Section 117-115. – B-2 Highway Business District, subdivision (c) is amended to include the follow language:

(8) Religious institutions

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of_____, 2018.

_____
Mayor

ATTEST:

_____

City Administrator

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #18-182

A RESOLUTION APPROVING A REQUEST FROM CREES MINISTRIES FOR A CONDITIONAL USE PERMIT TO ALLOW A RELIGIOUS INSTITUTION IN THE B-2 BUSINESS DISTRICT AT THE PROPERTY LOCATED AT 6760 HIGHWAY 10 NW IN RAMSEY, MINNESOTA.

RECITALS

1. Crees Ministries, hereinafter referred to as the "**Permittee,**" has properly applied for a Zoning Text Amendment and Conditional Use Permit ("the **Permit**") to allow a religious institution in the B-2 Highway Business District on the property generally known as 6760 Highway 10 NW and legally described as follows:

   Lot 1, Block 1, Riverside West; subject to easement of record, Anoka County, Minnesota

   ("**Subject Property**")

2. The City of Ramsey received an application for a Zoning (Text) Amendment to include religious institutions as a Conditional Use in the B-2 Highway Business District and a subsequent Conditional Use Permit from the **Permittee** on August 13, 2018.

3. That the **Permittee** appeared before the Planning Commission for a public hearing pursuant to Section 117-51 (Conditional Use Permits) and a public hearing pursuant to Section 117-49 (Zoning Amendments) of the Ramsey City Code on September 6, 2018, and that said public hearings were properly advertised and that the minutes of said public hearings are hereby incorporated by reference.

4. That the **Subject Property** is approximately 1.9 acres in size and is located within the B-2 Highway Business District.

5. That the subject property abuts Highway 10 to the north, properties zoned B-2 to the south and east, Riverdale Park to the southwest, and mixed use properties to the west including a commercial business and townhomes.

6. That religious institutions are not currently identified as a permitted or conditional use in the B-2 Highway Business District.

7. That the stated intent of the B-2 Highway Business District is to provide for and limit the establishment of motor vehicle oriented or dependent and convenience type, high intensity commercial and service activities characteristically located along major traffic carriers.

DRAFT

8. That the City Council approved religious institutions as a conditional use in the B-1 and B-2 Business Districts on this day, September 25, 2018 via City of Ramsey Ordinance 18-15.

9. That the **Permittee** will submit information to City Staff prior to execution of the Conditional Use Permit regarding the number of chairs or pews in the worship space so City Staff can determine if parking is adequate onsite. If parking is not adequate onsite, the **Permittee** has agreed to pave and stripe the area between the two existing buildings for additional parking.

10. That the **Permittee** has submitted a site plan that shows no changes to the exterior of the building, which currently includes 48 parking spaces.

11. That the **Subject Property** is served by a private well and septic system and that documentation must be submitted to the City demonstrating that there is sufficient capacity to accommodate the proposed building improvements. If there is not sufficient capacity, the **Subject Property** must be connected to City Sewer and Water.

12. That the **Permittee** has stated that additional paving would be installed between the two existing buildings to provide additional parking if needed.

13. That any grading and/or paving shall require plans prepared by the **Permittee** and submitted to the City for review and approval.

14. That the City of Ramsey Fire Marshal and Building Official completed a walkthrough of the property on September 11, 2018.

FINDINGS OF FACT

1. That a religious institution **will not** be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That a religious institution **will not** substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That a religious institution **will** be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and **will not** change the essential character of the area.

4. That a religious institution **will not** be hazardous to existing or future neighboring uses.

5. That a religious institution **will not** impact essential public facilities and services, such as highways, streets, police and fire protection.

6. That a religious institution **will not** create excessive additional requirements at public cost for public facilities and services and **will not** be detrimental to the economic welfare of the community.

7. That a religious institution **will not** involve uses, activities and equipment that **will not** be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA as follows:

1. That the **Permittee** shall comply with the findings of the inspection and walkthrough with both the Building Official and Fire Marshal of September 11, 2018 to ensure safety and correct measures are taken for the gathering space.

2. That the **Permit** allows for a Religious Institution at the **Subject Property**, and does not permit commercial sales, storage of any items except those related to Crees Ministries and/or the Religious Institution use, or renting of space for storage.

3. That the **Permittee** shall apply and receive a new Certificate of Occupancy for the change in use from commercial space to a gathering space, religious institution, childcare space, and office spaces.

4. That the **Permittee** shall apply separately for any outdoor events, celebrations, block parties, or similar events with the City of Ramsey in order to ensure safety near Highway 10.

5. That the **Permittee** shall be responsible for obtaining any applicable permits from the **City** to complete these building modifications.

6. That the **Permittee** shall provide grading and drainage plans to the City for review and approval prior to any surface parking expansion and/or sidewalk installation.

7. That any restriping or repaving of the parking lot will meet City requirements at the time of updating.

8. That the **Subject Property** shall have adequate parking for the use before being issued a Certificate of Occupancy.

9. That there shall be no parking related to the use along any City of Ramsey streets, including Riverdale Drive NW, or along Highway 10 NW.

10. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

11. That the **Permittee** shall comply with all state, local, and federal regulations.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the _____ day of _____.

_____
Acting Mayor

ATTEST:

_____
City Clerk

PERMITTEE

CREES Ministries hereby acknowledges receipt of this Permit and that it has reviewed the conditions of this Permit and has agreed that it will comply with the terms of this Permit.

By: _____

Its: _____

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared CREES MINISTRIES REPRESENTATIVE, the _____ of CREES Ministries, to me known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

_____
Notary Public

CITY OF RAMSEY

By:_____ By:_____
Acting Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Acting Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

City of RAMSEY

RECEIVED
AUG 01 2018
BY:

Land Use Application

18-144

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	☐ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Easement/ROW Vacation
■ Conditional Use Permit	☐ Interim Use Permit	☐ Comprehensive Plan Amendment
■ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ Beekeeping License	☐ Private Kennel License

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Oscar O. Olivares - Translator: Karin Limachi		
Street Address:	12955 44th Pl. NE		
City, State, ZIP:	St. Michael, MN, 55376		
Home Phone:	763-742-5520	Work Phone:	763-482-1052
Email:	creesministry@gmail.com	Fax Number:	
Name of Business (if applicable):	Crees Ministry		
Business Address (if applicable)	6901 East Fish Lake Rd. Ste. 150		
Business City, State, ZIP	Maple Grove, MN, 55369		
Business Phone:	763-482-1052	Business Fax:	

Subject Property Information

(Location of Application)

Address	6760 NW Highway 10, Ramsey, MN
PIN	34-32-25-13-0002
Legal Description	LOT 1 BLOCK 1 RIVERSIDE WEST TOG/W PRT OF VAC FELDSPAR STREET NW LYG SLY OF NELY EXTN OF NWLY LINE OF OUTLOT C RIVENWICK & LYG NLY OF NWLY EXTN OF SWLY LINE OF LOT
Zoning District	B-2 Business

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Scanned with CamScanner

Property Owner Information

(If different than Applicant)

Name:	Dedicated Property Management LLC		
Street Address:	14000 Unity St. NW		
City, State, ZIP:	Ramsey, MN, 55303		
Home Phone:		Work Phone:	763-233-7200
Email:		Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

C.R.E.E.S. Ministry is requesting an amendment to the zoning district of B-2 Business; allowing for the operation of religious institutions, specifically located at 6760 Highway 10, Ramsey, MN.

C.R.E.E.S. Ministry is a non-profit community outreach founded in 2006, currently located in the City of Maple Grove, MN. Our Mission and Vision are to fulfill the calling of God in our lives, and to restore God's kingdom in each individual and family.

A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature		Co-Applicant Signature	
Printed Name	OSCAR O. OLIVARES FIGUEROA	Printed Name	
Title	Senior Pastor	Title	
Date	08/01/18	Date	

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Property Owner Signature		Property Owner Signature	
Printed Name		Printed Name	
Title		Title	
Date		Date	

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.

Scanned with CamScanner

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 4.**

Meeting Date: 09/25/2018

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #18-178 Approving Site Plan and Amended Conditional Use Permit for Green Valley Green House (Project 17-120)

Purpose/Background:

Green Valley Green House has created a Master Plan for their phased expansion of the greenhouse operation located at 6530/6560 Green Valley Road. The purpose of this review is to consider amendments to the existing Conditional Use Permit for the greenhouse to include the proposed expansion and approve the first phase of their expansion.

Notification:

City Staff attempted to notify all property owners within 350 feet of the subject property of the request by U.S. Mail and published a notice of public hearing in the Anoka Union Herald, the city's official newspaper. The Planning Commission met and held a public hearing on September 6, 2018.

Observations/Alternatives:

Green Valley Green House is a commercial green house operation in a residential district, which requires careful review and permitting through the Conditional Use Permit process. Agricultural uses are allowed within residential districts, including things like flower nurseries; but due to the scale, number of buildings, and customers onsite, the greenhouse has been operating through a conditional use permit (CUP). The original CUP stated that any expansions or additions of permanent structures would require amendments to the existing CUP.

Building Permits and Development Fees

Any permitting requirements will be determined by the Building Official. The applicant has proposed working with the City to dedicate a portion of their land along Trott Brook in lieu of development fees. Staff is open to this since the Trott Brook corridor is a main priority for parks and recreation staff and the City Council. Action this evening is limited to approval of the land use. Once action is taken on this request, Staff will continue to work with the Developer to bring back a proposal related to required development fees.

Note: The Applicant will need to provide City Staff a copy of their DNR appropriations permit.

Building Expansion

The existing septic system will need to be reevaluated by the Building Official to ensure adequate capacity to add another bathroom for staff and customers.

Landscaping

Landscaping requirements have been reviewed based on the employment (E-1) district regulations.

Parking
Staff was unable to complete a sufficient parking calculation. Staff has requested that the applicant identify retail and office spaces on the site plan and provide their square footages, as well as show existing and proposed parking stalls on the site plan. Staff will be able to determine if there is adequate parking once those items are updated by the applicant.

Public Workshop
Staff held an informational public workshop last year, and the following items were noted as important by neighbors:

- Sound - the noise of the operation has increased significantly since it originally started. The site is entirely commercial since the removal of the original home. Neighbors are concerned about the noise and would like additional landscaping and buffering to help reduce the noise, in addition they want the larger components to face away from existing neighborhoods.
- Berming and landscaping - any expansion would require berming along Green Valley Road and additional landscaping on Green Valley Road.

Alternatives
Alternative 1: Approve Resolution #18-178 Granting Site Plan Approval and Approving an Amended Conditional Use Permit for Green Valley Green House's Greenhouse Operations. This would allow for the expansion. The applicant would still have to make revisions to the site plan, apply for permits, etc. The Planning Commission supported this alternative.

Alternative 2: Deny Resolution #18-178. Should the City Council support this recommendation, it would preclude the Applicant from proceeding with any proposed expansions (current or future). The Planning Commission did not support this alternative.

Funding Source:
The Applicant is responsible for all costs associated with review.

Recommendation:
The Planning Commission recommended the City Council approve Resolution #18-178 Granting Site Plan Approval and Approving an Amended Conditional Use Permit for Green Valley Green House's Greenhouse Operations.

Action:
Motion to approve Resolution #18-178 Granting Site Plan Approval and Approving an Amended Conditional Use Permit for Green Valley Green House's Greenhouse Operations.

Attachments

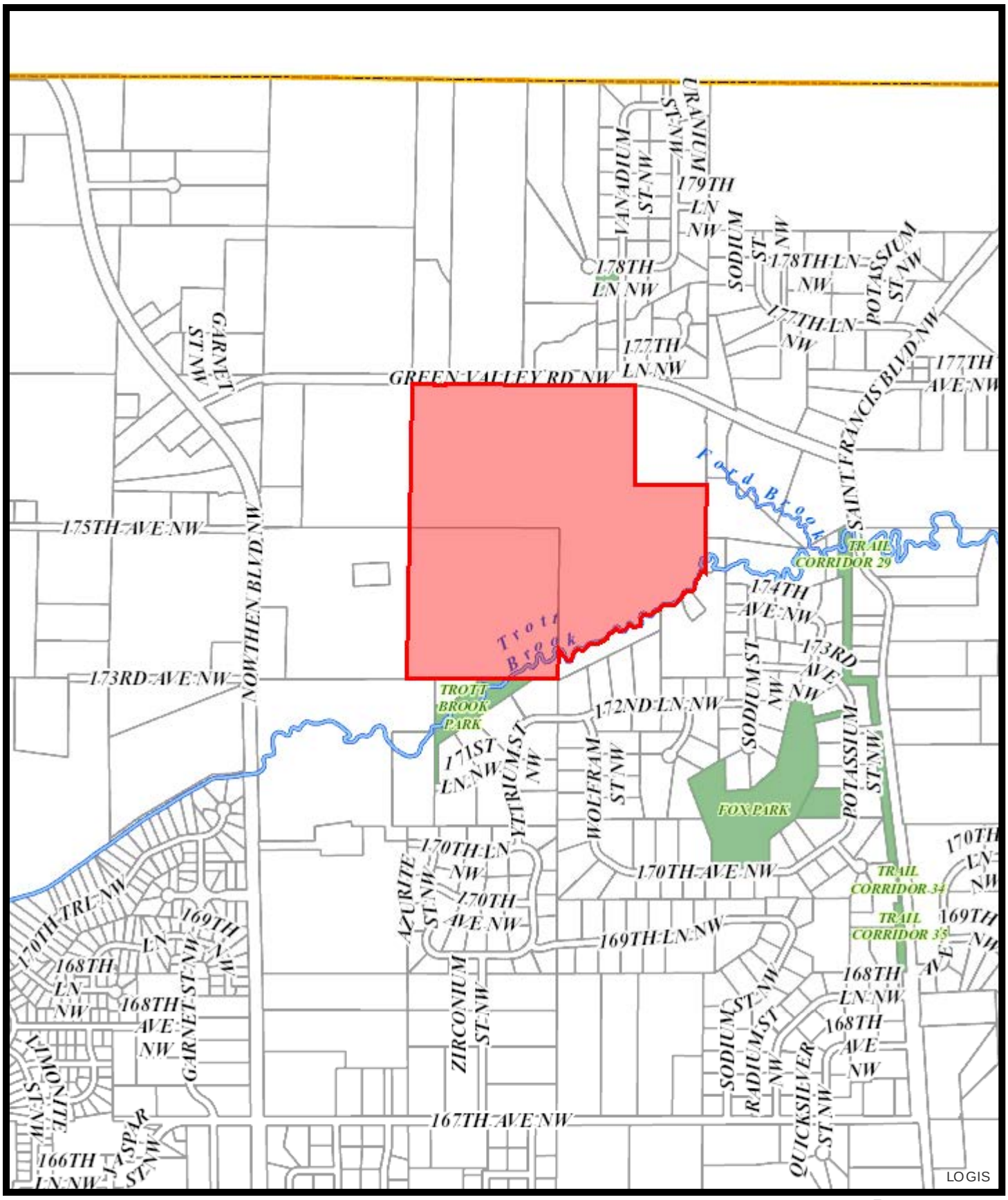
Site Location Map
Application
Site Plan - Page 1
Site Plan - Page 2
Resolution 18-178
Draft Planning Commission Minutes

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	09/18/2018 09:20 AM

Tim Gladhill	Tim Gladhill	09/20/2018 07:43 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:48 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/10/2018 03:59 PM
Final Approval Date: 09/20/2018		

Site Location Map



Feet
0 290 580 1,160 1,740 2,320

Print Date: August 21, 2018

Land Use Application

17-166

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	☐ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Easement/ROW Vacation
☒ Conditional Use Permit	☐ Interim Use Permit	☒ Comprehensive Plan Amendment
☒ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ Beekeeping License	☐ Private Kennel License

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Phil Johnson		
Street Address:	6530 Green Valley Rd.		
City, State, ZIP:	Ramsey, MN 55303		
Home Phone:	612-816-9798	Work Phone:	763-753-1621
Email:	pjohnson@gvgh.com	Fax Number:	763-753-5943
Name of Business (if applicable):	Green Valley Greenhouse, Inc.		
Business Address (if applicable)	6530 Green Valley Rd.		
Business City, State, ZIP	Ramsey, MN 55303		
Business Phone:	763-753-1621	Business Fax:	

Subject Property Information

(Location of Application)

Address	6530 Green Valley Rd.
PIN	03-32-25-41-0004 02-32-25-32-0003 02-32-25-33-0007 03-32-25-44-0001
Legal Description	Lot 1, Block 1 Davis Farms Addition and THE SE1/4 OF SE1/4 OF SEC 3 TWP 32 RGE 25
Zoning District	

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Property Owner Information

(If different than Applicant)

Name:	Davis Farms, LLC		
Street Address:	6530 Green Valley Rd.		
City, State, ZIP:	Ramsey, MN 55303		
Home Phone:		Work Phone:	
Email:	pjohnson@gvgh.com	Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

Amend CUP Resolution 15-09-226 to include all of Lot 1, Block 1 Davis Farms Addition and

THE SE1/4 OF SE1/4 OF SEC 3 TWP 32 RGE 25

and/or

Request a Zoning Amendment to Commercial Agriculture (new designation)

A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature		Co-Applicant Signature	
Printed Name	Phil Johnson	Printed Name	Brad Wolf
Title	CFO	Title	CEO
Date	12/19/17	Date	12/19/17

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Property Owner Signature		Property Owner Signature	
Printed Name	Brad Wolf	Printed Name	Aaron Davis
Title		Title	
Date	12/19/17	Date	12/19/17

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.

SITE PLAN

~of~ 6560 GREEN VALLEY ROAD N.W.
~for~ Davis Farms, LLC

NORTH

GRAPHIC SCALE

100 0 50 100 200 400

1 INCH = 100 FEET

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET MARKED RLS# 41578
- DENOTES ANOKA COUNTY CAST IRON MONUMENT
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES FIBER OPTIC BOX
- DENOTES GAS METER
- DENOTES GAS VAVLE
- DENOTES GUY WIRE
- DENOTES POWER POLE
- DENOTES STORM SEWER APRON
- DENOTES WELL
- DENOTES WET LAND
- x x DENOTES WIRE FENCE
- DENOTES LIDAR CONTOURS
- OHW DENOTES OVERHEAD WIRE
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES GRAVEL SURFACE
- PID:17-119-22-14-0008 Owner: City of X Address:Unassigned DENOTES ADJACENT PARCEL DATA (PER ANOKA COUNTY TAX RECORDS)
- DENOTES RESTRICTED ACCESS
- WET DENOTES WETLAND EDGE DELINEATED BY JACOBSON ENVIRONMENTAL IN 2017

LEGAL DESCRIPTION

PID:03-32-25-41-0005

Lot 1, Block 1, DAVIS FARMS ADDITION, Anoka County, Minnesota.

PROPERTY OWNER

Davis Farms, LLC
6560 Green Valley Road NW,
Ramsey, MN 55303
Parcel ID: 03-32-25-41-0004

PRESENT ZONING

R-1 MUSA

BENCHMARK

ANOKA COUNTY BENCHMARK NO. 3078
ELEVATION 867.97 (NAVD88)

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS:

5 5
10 10
STREET

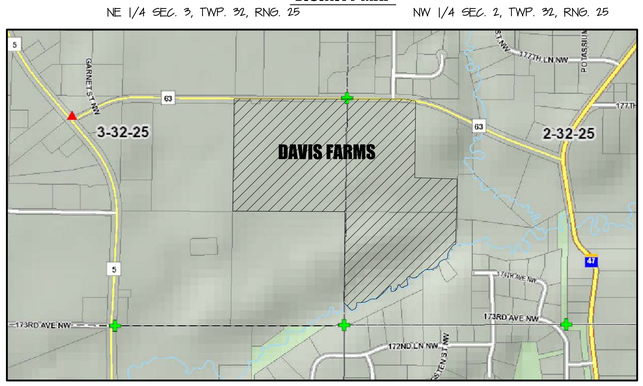
BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES AND 10 FEET IN WIDTH ADJOINING ROADWAY LINES UNLESS OTHER WISE SHOWN ON THIS PLAT

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 06/13/17.
- Bearings shown are on Anoka County coordinates.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Contours are LIDAR and field spot verified for accuracy.
- Site Plan information is provided by others.

VICINITY MAP

NE 1/4 SEC. 3, TWP. 32, RNG. 25 NW 1/4 SEC. 2, TWP. 32, RNG. 25



ANOKA COUNTY, MINNESOTA
(NO SCALE)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 8/01/18 License No. 41578

JOB NO: 17457PP	DATE: 07/31/18	SCANNED☐
REVISIONS	DRAWN BY: JEN	CHECK BY: JER

NO.	DATE	DESCRIPTION	BY
1	08/01/18	Revised Layout	JEN
2			
3			

EST. 1977
E. G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

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SITE PLAN

~of~ 6560 GREEN VALLEY ROAD N.W.
~for~ Davis Farms, LLC

NORTH

GRAPHIC SCALE

100 0 50 100 200 400

1 INCH = 100 FEET

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET MARKED RLS# 41578
- DENOTES ANOKA COUNTY CAST IRON MONUMENT
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES FIBER OPTIC BOX
- DENOTES GAS METER
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- DENOTES POWER POLE
- DENOTES STORM SEWER APRON
- DENOTES WELL
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- DENOTES LIDAR CONTOURS
- OHW DENOTES OVERHEAD WIRE
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES GRAVEL SURFACE
- PID:17-119-22-14-0008 Owner: City of X Address:Unassigned — DENOTES ADJACENT PARCEL DATA (PER ANOKA COUNTY TAX RECORDS)
- DENOTES RESTRICTED ACCESS
- WET DENOTES WETLAND EDGE DELINEATED BY JACOBSON ENVIRONMENTAL IN 2017

LEGAL DESCRIPTION

PID:03-32-25-41-0005

Lot 1, Block 1, DAVIS FARMS ADDITION, Anoka County, Minnesota.

PROPERTY OWNER

Davis Farms, LLC
6560 Green Valley Road NW,
Ramsey, MN 55303
Parcel ID: 03-32-25-41-0004

PRESENT ZONING

R-1 MUSA

BENCHMARK

ANOKA COUNTY BENCHMARK NO. 3078
ELEVATION 867.97 (NAVD88)

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS:

STREET

BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES AND 10 FEET IN WIDTH ADJOINING ROADWAY LINES UNLESS OTHER WISE SHOWN ON THIS PLAT

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 06/13/17.
- Bearings shown are on Anoka County coordinates.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Contours are LIDAR and field spot verified for accuracy.
- Site Plan information is provided by others.

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EST. 1971
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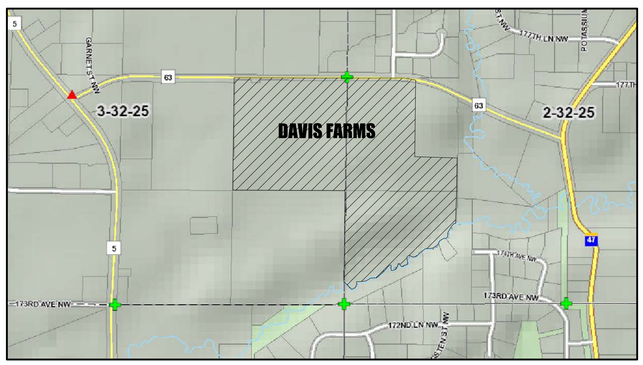
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

VICINITY MAP

NE 1/4 SEC. 3, TWP. 32, RNG. 25 NW 1/4 SEC. 2, TWP. 32, RNG. 25



ANOKA COUNTY, MINNESOTA
(NO SCALE)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 6/01/18 License No. 41578

JOB NO: 17457PP	DATE: 07/31/18		SCANNED☐
REVISIONS		DRAWN BY: JEN	CHECK BY: JER
1	08/01/18	Revised Layout	JEN
2			
3			
NO.	DATE	DESCRIPTION	BY

17457PP - V.001

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #18-178

A RESOLUTION APPROVING THE ISSUANCE OF AN AMENDED CONDITIONAL USE PERMIT TO ALLOW FOR EXPANSIONS OF THE GREEN VALLEY GREENHOUSE OPERATIONS IN A RESIDENTIAL DISTRICT AT 6530/6560 GREEN VALLEY ROAD

RECITALS

1. Green Valley Greenhouse, Inc., hereinafter referred to as the "**Permittee**", has properly applied for a Conditional Use Permit to expand greenhouse operations on the properties generally known as 6530/6560 Green Valley Road NW, legally described as follows:

   Lot 1, Block 1, David Farms Addition and the Southeast One Quarter of the Southeast One Quarter of Section 3, Township 32, Range 25, Anoka County, Minnesota

   (the "**Subject Property**")

2. That Green Valley Greenhouse, Inc. (the "**Permittee**") is the owner of the **Subject Property**.

3. The City of Ramsey received an application to amend the existing conditional use permit for greenhouse operations and site plan approval to expand existing greenhouse operations on the **Subject Property** on July 9th, 2018.

4. That on July 31, 1990, the City of Ramsey issued a Conditional Use Permit on the subject property to expand the lawful, non-conforming greenhouse use, which was initiated in 1977 to increase the size of the warehouse from 4,050 square feet to 8,910 square feet and add another 13,000 square feet of greenhouse space.

5. That on November 28, 2000, the City of Ramsey approved an amendment to the Conditional Use Permit to add a 528 square foot permanent accessory structure to the greenhouse operation.

6. That on August 24, 2004

7. That on September 27, 2005, the City of Ramsey approved an amendment to the Conditional Use Permit to allow for outdoor storage of bulk landscape materials, including crushed rock, wood mulch, and soil.

8. That on September 22, 2015, the City of Ramsey approved a Conditional Use Permit for expanded greenhouse operations, restricting outdoor storage onsite.

9. That the **Subject Property** is located within the R-1 MUSA Residential District and surrounded by residentially zoned properties in both the R-1 MUSA and R-1 Rural Development Residential Districts.

10. That greenhouse operations are listed as a conditional use in the R-1 District.

11. That the **Subject Property** is 89.84 acres total.

12. That the **Permittee** plans to build two new greenhouses, connected to the existing greenhouses. The proposed greenhouses are 620 x 576 feet and 144 x 192 feet.

13. That the **Permittee** plans to add two parking areas and a fire lane along the east side of the building.

14. That the **Permittee** plans to add three growing fields south of the proposed greenhouse building.

15. That the **Permittee** is proposing the buildings be served by private well and septic, which is currently on the site.

16. That there is currently a Conditional Use Permit in place for greenhouse operations.

17. That when the original greenhouse was built, there was a home on the property. The home was recently removed from the property, and the property is now entirely commercial greenhouse operations.

18. That the proposed use would not produce fire hazard or noxious emissions that will disturb or endanger neighboring properties.

FINDINGS OF FACT

1. That the greenhouse expansion will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the greenhouse expansion will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the greenhouse expansion will be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

4. That the greenhouse expansion not not be hazardous to existing or future neighboring uses.

5. That the greenhouse expansion will not impact essential public facilities and services, such as highways, streets, police and fire protection.

6. That the greenhouse expansion will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

7. That the greenhouse expansion will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of a Conditional Use Permit (the "**Permit**") and Site Plan for greenhouse expansion on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That this amended Conditional Use Permit (the "Permit") for Green Valley Greenhouse shall supersede and replace the Conditional Use Permit approved by City Council in Resolution #15-09-226, issued on September 22, 2015.

2. That this **Permit** shall be perpetual in its duration so long as the conditions imposed herein are complied with.

3. That this **Permit** allows for greenhouse expansion and greenhouse operations on the **Subject Property**.

4. The **Permittee** shall be responsible for maintaining a fifty (50) foot wide no-build area along the entire perimeter of the **Subject Property** to serve as a buffer yard between the commercial operations and the adjacent residential and public road right-of way.

5. That the **Permittee** shall obtain a permit from the Lower Rum River Water Management Organization (LRRWMO) prior to any improvements being made to the **Subject Property** and the **Permittee** shall provide the **City** with a copy of the permit received from the LRRWMO.

6. That the **Permittee** shall be responsible for providing the City Engineering Department with timely information (within 30 days of completion of any adjustments to building coverage) relating to each addition or reduction of the greenhouse facility for the purposes of accurately calculating REU stormwater fees on the **Subject Property**.

7. That all new construction and expansion of existing structures shall comply with applicable requirements of the Ramsey City Code and the Minnesota State Building Code. It is herein agreed that all structures are subject to Site Plan review and approval in accordance with City Code.

8. That the Permittee herein agrees that as of December 31, 2015, this **Permit** shall no longer allow for the storage and/or sale of bulk landscape materials on the **Subject Property.**

9. That the **Permittee** shall continue to coordinate with the **City's** Fire Department to ensure there is sufficient fire apparatus access throughout the Green Valley Greenhouse operations in accordance with Section 503.1 of the Fire Code.

10. That the Permittee shall be responsible for regularly monitoring County Road 63 (Green Valley Road) between County Road 5 and Trunk Highway 47, and removing spillage of any materials resulting from business operations on the **Subject Property.**

11. The Community Development Department of the **City** shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request. In the event the **Permittee** is determined to be in violation of any of the conditions set forth herein, the **City** shall give the **Permittee** written notice of the violation. The **Permittee** shall be given 30 days to correct the violation and submit a written response to the notice.

12. That the **Permittee** shall obtain all necessary permits as determined by the Building Official prior to construction of the building on the **Subject Property**.

13. That the **Permittee** shall comply with all applicable local, state, and federal regulations.

14. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this **Permit**.

15. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

16. That this **Permit** shall automatically expire if the use is not initiated by September 25, 2019; issuance of a Zoning Permit for the tenant improvements shall be considered as initiating the use.

17. That the **Permittee** and the **City** complete a development fee credit agreement for stormwater, parks, trails, and other required development fees.

18. The proposed structures on the **Subject Property** cannot exceed the 35% lot coverage restriction.

19. That the **Permittee** shall submit a landscaping plan for review and approval by the City for proposed landscaping and berming.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th of September, 2018

PERMITTEE

Green Valley Green House hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By:_____ Its:_____

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

On this _____ day of _____, ____, before me, a Notary Public, personally appeared _____, Green Valley Green House, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____
Notary Public

PROPERTY OWNER

Green Valley Green House hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By:_____ Its:_____

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

On this _____ day of _____, ____, before me, a Notary Public, personally appeared Green Valley Green House, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____
Notary Public

CITY OF RAMSEY:

By:_____ By:_____
Acting Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, ____, before me a Notary Public personally appeared John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Acting Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, September 6, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Patrick Surma Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Daniel Onyambu
Also Present:	Community Development Director Timothy Gladhill City Planner Chris Anderson City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner ___, seconded by Commissioner __, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Surma, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated August 2, 2018

Motion by Commissioner __, seconded by Commissioner __, to approve the following minutes as presented: Planning Commission Meeting Minutes dated August 2, 2018.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Surma, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Request for Zoning Amendment (Text) to the B-1 and B-2 Business Districts and a Conditional Use Permit to Allow a Religious Institution on the property located at 6760 Highway 10; Case of CREES Ministries

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating the City has received an application from CREES Ministries (the "Applicant") requesting a Zoning Amendment to the text of the B-2 Business District to identify Religious Institutions as a Conditional Use and a Conditional Use Permit to allow a religious institution on the property located at 6760 Highway 10 (the "Subject Property"). The property is zoned B-2 Business District and is currently a retail operation that is going out of business. Staff has brought forward zoning text amendments for both the B-1 and B-2 Business Districts to simplify the zoning code and refrain from bringing the same request forward in coming months for the B-1 district.

Citizen Input

Chairperson Bauer asked if the southern building would be used for rental storage for the neighboring property. He explained this was not allowed in the current zoning district.

City Planner McGuire Brigl reported this would be a violation of City Code and reported this use would not continue in the southern building.

Chairperson Bauer questioned if the church would have to have a separate permit in order to hold outdoor services.

Community Development Director Gladhill explained the religious institution would have to have a Special Use Permit from the City in order to hold outdoor services.

Chairperson Bauer requested further information regarding the restroom facilities within the existing building.

City Planner McGuire Brigl reported the Building Inspector and Fire Marshall would be visiting the site next Tuesday to ensure the site has adequate facilities in place.

Jonathan Juress, Round Tree Real Estate in Rogers, thanked the Commission for their consideration. He explained he had no intention of renting the southern building to the neighboring property.

Commissioner Anderson asked if CREES Ministries would have people staying overnight at their religious institution.

Mr. Juress indicated he would not have anyone living onsite or staying overnight at the religious organization. He stated the sole focus of the ministry would be on Tuesday and Saturday services for families.

Commissioner VanScoy questioned if the applicant had any questions regarding the technical review letter.

Mr. Juress stated he had reviewed the letter and had no questions.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:17 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to recommend that City Council adopt Ordinance #18-15 Amending Conditional Uses in the B-1 and B-2 Districts to Allow for Religious Institutions.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-182 Approving CUP for a Religious Institution at 6760 Highway 10.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5.02: Public Hearing: Review Site Plan and Amended CUP for Green Valley Green House (Project 17-120)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:20 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating Green Valley Green House has created a Master Plan for their phased expansion of the greenhouse operations located at 6530/6560 Green Valley Road. The purpose of this review is to consider amendments to the existing Conditional Use Permit for the greenhouse to include the proposed expansion and approve the first phase of their expansion.

Citizen Input

Commissioner Gengler asked if everything on the map was currently on the property.

City Planner McGuire Brigl stated the machine shed was not part of the site plan.

Brad Wolfe, co-owner of Green Valley Greenhouse, thanked staff for the thorough report. He explained he has tried to work on noise issues on his site. He reported the new site would be naturally ventilated and would not require fans. He discussed the berm and landscaping that would be located at the front of the property. He requested Item 7 within the Resolution remain as it was.

Community Development Director Gladhill explained Item 7 was redrafted to follow current building code. He reported there were portions of the building that would require a building permit, such as the restrooms and retail area.

Commissioner VanScoy asked if the number of truck trips per day would be increasing or decreasing with the proposed changes.

Mr. Wolfe stated it was his hope the number of truck trips would be decreasing after the improvements were made to the site.

Chairperson Bauer questioned how many employees the Green Valley Green House had and asked if this number would be increasing.

Mr. Wolfe described how the greenhouse was working to automate jobs through technology. He stated the expansion would not be adding a large number of employees. He estimated only one to five employees would be added over time. He commented on the retail side, the goal would be to maintain the current seasonal staff.

Motion by Commissioner Surma, seconded by Commissioner VanScoy, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Surma, VanScoy, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:34 p.m.

Commission Business

Commissioner Surma asked if the City was considering making any safety improvements to Green Valley Road.

Community Development Director Gladhill stated shoulders could be added at some point, but noted a full reconstruct would be needed at some point.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-178 Granting Site Plan Approval and Approving an Amended Conditional Use Permit for Green Valley Green House's Greenhouse Operations.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

6. COMMISSION BUSINESS

6.01: Consider Resolution #18-185 Approving Final Plat and Site Plan for Bunker Lake Industrial Park Second Addition (Project #18-130); Case of PSD, LLC

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review the proposed site plan for Bunker Lake Industrial Park Second Addition. While the resolution includes final plat approval, final plat is reviewed only by the City Council. The proposed project is located in the City's new business park located generally south of Bunker Lake Blvd and west of Armstrong Blvd. The proposed building is 60,800 square feet and would be the third building in the City's new industrial park.

Commission Business

Chairperson Bauer asked how the parking requirements for this site would be met without the City understanding what mix of tenants would be located within the building.

Community Development Director Gladhill stated with every project there is the building permit and site plan requirements for the outside shell. He reported individual buildouts also required a building permit. He explained overall staff was comfortable with the proposed parking. He noted the only concern with parking would be if the entire site were to fill with office.

Matt Cooper, PSD, stated he understood the parking concerns but noted if a large office tenant were to occupy the building parking could be added to the rear of the building. He commented on the proposed color scheme for the building.

Chairperson Bauer requested further information regarding the sidewalks.

Community Development Director Gladhill described the location of the sidewalks within this project. He commented on the infrastructure planned for the surrounding area.

Commissioner Anderson questioned what types of buildings would locate in this building.

Mr. Cooper anticipated the building would have machine shops, brew pub or warehouse uses.

Motion by Commissioner Woestehoff, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #18-185 approving the Site Plan of Bunker Lake Industrial Park Second Addition contingent upon compliance with the Staff Review, City Engineer approval, and that the developer enter into a development agreement with the City.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Woestehoff, VanScoy, Anderson, Gengler, and Surma. Voting No: None. Absent: Commissioner Onyambu.

6.02: Consider possible lot area variance application for a Minor Subdivision at 7021 158th Lane NW

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to get initial feedback from the Planning Commission as it relates to a possible future resident application for a variance to minimum lot area to allow for a minor subdivision of the property located at 7021 158th Ln NW. Staff requested feedback from the Commission on the possible lot area variance.

Commission Business

Commissioner VanScoy asked if these lots would be serviced by septic and well.

Community Development Director Gladhill reported this was the case.

Chairperson Bauer questioned what the purpose was of the all the vehicles in the rear yard.

Oksana _____, 7021 158th Lane NW, stated she has lived in Ramsey since 2002. She reported the vehicles in the rear yard belonged to her husband.

Community Development Director Gladhill reported the City had concerns regarding the activity in the rear yard. He stated there appeared to be a home occupation occurring on the property and

noted these vehicles would have to be removed from the site if the lot split were to be approved by the City.

Commissioner Anderson questioned what the minimum lot size was to have well and septic.

Community Development Director Gladhill stated the minimum lot size was one acre.

Commissioner Anderson suggested the cars be removed from the rear yard and the area be cleaned up. He recommended that a lot split only be considered for lots that were one acre in size as this would conform with the surrounding properties.

Commissioner VanScoy commented he would not favor a lot split.

Chairperson Bauer stated he could only support one-acre lot splits.

Commissioner VanScoy asked if the City was considering to expand the MUSA into this area of the community.

Community Development Director Gladhill reported this was not the case.

7. COMPREHENSIVE PLAN UPDATE ITEMS

7.01: Receive Progress Report on Comprehensive Plan Update

Community Development Director Gladhill stated the purpose of this case is to review the current draft of the Comprehensive Plan Update. The Plan is available for public comment, including adjacent jurisdictions, at www.cityoframsey.com/ramsey2040. The City has until December 31, 2018 to make final edits and submit to the Metropolitan Council.

Chairperson Bauer commented on the importance of technology to the community.

Commissioner Anderson stated he would like to see the parks priorities better spelled out within the Comprehensive Plan.

Chairperson Bauer reported the Park Commission has a long-range plan in place for the City.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

8.02: Zoning Bulletins

Zoning Bulletins were noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, VanScoy, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

The regular meeting of the Planning Commission adjourned at 8:20 p.m.

Respectfully submitted,

_____
Tim Gladhill
Community Development Director

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 5.**

Meeting Date: 09/25/2018

Submitted For: Eric Maass, Community Development

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #18-205 Approving a Development Agreement for Grading and Erosion Control for Lazydays RV.

Purpose/Background:

The purpose of this case is to review the grading and erosion control development agreement between Lazydays RV ("the Applicant') and the City of Ramsey. The Applicant was granted Site Plan, Preliminary Plat, and Conditional Use Permit approval via Resolution #18-162 on the property located at PID 29-32-25-13-0007, legally described as Outlot A, Alpaca Estates 4th Addition ("the Subject Property"). The City of Ramsey requires a development agreement for these types of projects.

Notification:

No notification is required for this portion of the review.

Observations/Alternatives:

The Applicant is requesting permission to begin site grading and to install erosion control measures on the site. In order for this to begin the City requires that the Applicant enter into a grading and erosion control development agreement with the City. The Applicant will still be required to come forward at a future City Council meeting for consideration of a full development agreement that encompasses the full project.

Engineering Staff have reviewed the grading and erosion control plans as well as the engineers estimate for the scope of work related to grading and erosion control and is

Alternative 1: Adopt Resolution #18-205 approving the grading and erosion control development agreement for Lazydays. Staff is supportive of Alternative 1.

Alternative 2: Deny Resoultion #18-125 approving the grading and erosion control development agreement for Lazydays. Staff is not supportive of Alternative 2.

Funding Source:

The applicant is responsible for all costs associated with review.

Recommendation:

Staff recommends adoption of Resolution #18-205 Approving a Development Agreement for Grading and Erosion Control for Lazydays RV.

Action:

Motion to adopt Resolution #18-205 Approving a Development Agreement for Grading and Erosion Control for Lazydays RV.

Attachments

Site Location Map

Preliminary Grading and Erosion Control Agreement

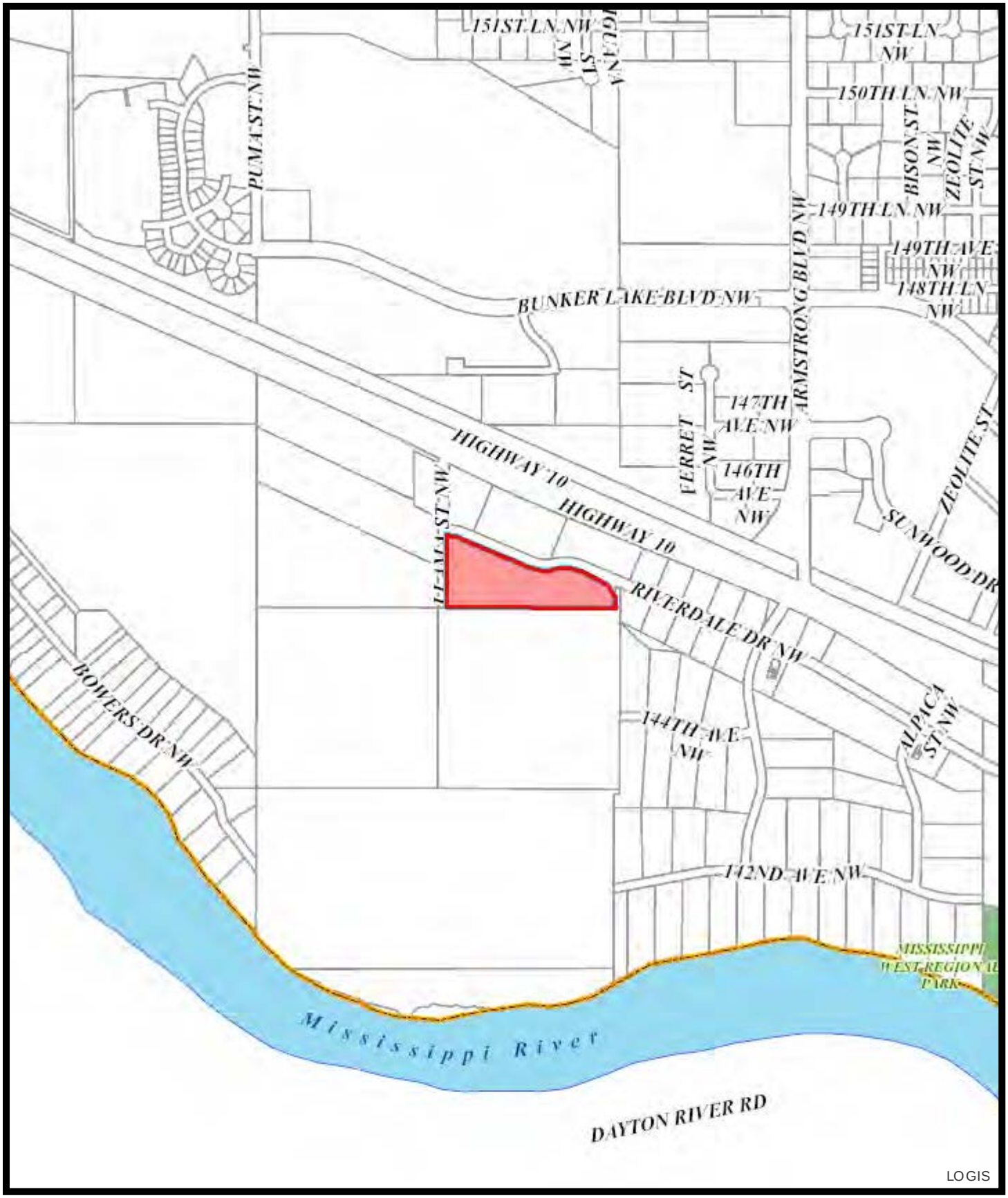
Resolution #18-205 Approving Development Agreement for Grading and Erosion Control for Lazydays RV

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/20/2018 02:53 PM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:55 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/18/2018 08:11 AM
Final Approval Date: 09/20/2018		

29-32-25-13-0007

Site Location Map



Feet
0 237.5 475 950 1,425 1,900

Print Date: July 12, 2018

CITY OF RAMSEY
PRELIMINARY GRADING AND EROSION CONTROL
DEVELOPMENT AGREEMENT

This Agreement is dated as of this _____ day of _____, 2018 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **Lazydays of Minneapolis, LLC** (the "**PERMITTEE**").

WHEREAS, the **PERMITTEE** is the lessee of the property owned by CAR LAZ MN AN LLC and legally described on the attached Exhibit A (the "Subject Property"); and

WHEREAS, the **PERMITTEE** has submitted an Application to the **CITY** to plat the same as Lazydays (the "Plat"); and

WHEREAS, the **PERMITTEE** desires to complete certain site preparation activities in advance of Final Plat approval; and

WHEREAS, the **CITY** is willing to allow said site preparation; and

WHEREAS, the parties desire to enter into this Agreement as required by the City Code Chapter 117.

THEREFORE, THE **CITY** AND THE **PERMITTEE** AGREE AS FOLLOWS:

1. Conditions of Approval. The **CITY** has approved the Preliminary Plat subject to satisfaction of the following conditions subsequent:

    a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

    b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property

either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

2. The Plans. The term "Plans" as used in this Agreement means the Grading Plan prepared by Civil Site Group, dated July 9, 2018. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans, among other things, confirm that the revisions requested in the **CITY** Staff Review Letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

3. Stage I Improvements. The Stage I Improvements the **PERMITTEE** will construct or install in accordance with the Plans are as follows:

a. Grading
b. Erosion Control

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in Section 6 below until said as-built plans are provided to the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

4. Additional Requirements Related to Certain Stage I Improvements. The **PERMITTEE** is required to hold a pre-construction meeting at **CITY** offices. The **PERMITTEE** shall be responsible for contacting the **CITY** to schedule the pre-construction meeting. The **CITY** will prepare the agenda for the pre-construction meeting. Work within existing rights of way and roadways must be completed under traffic, be brought back up to grade, and must be restored to existing conditions within 24 hours.

5. Stage I Improvement Financial Guarantee. Prior to commencing work on the Stage I Improvements, the **PERMITTEE** shall provide a financial guarantee, in the form

of cash or an irrevocable letter of credit, to the **CITY** guaranteeing the construction of the Stage I Improvements and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($17,625.00),** which amount is 125% of 20% of the grading work in the Engineer's Estimate for the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, the **PERMITTEE** may request a reduction in the amount of the financial guarantee. The accepted engineer's estimate is attached as Exhibit C hereto.

6. Inspection Fees for the Stage I Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($3,525.00)**, which amount is 5% of the Engineer's Estimate for the Stage I Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, acceptance by the **CITY**, and supported by appropriate lien waivers. The accepted engineer's estimate is attached as Exhibit C hereto.

7. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITTEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans in CAD format for the Stage I Improvements.

8. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements no later than November 30, 2018.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements.

10. Stage I Improvements to Outlots. The **PERMITTEE** acknowledges that Stage I Improvements are not being required for proposed Outlots, but will be required upon development of said Outlots.

11. Street Cleaning and Clean Up. The **PERMITTEE** shall clear any soil, earth, or debris from the existing streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning.

Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

12. Payment of Development Fees. Development Fees will be outlined and addressed in the Development Agreement for Bunker Lake Industrial Park.

13. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30) days, then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

    a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE'S** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

    b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

14. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraphs or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

e. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

f. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

g. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I and Stage II Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agree to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

h. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall be paid within a fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

i. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

j. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

k. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Lazydays RV
Attn: Harold Oehler, General Counsel
6130 Lazydays Boulevard
Seffner, FL 33584

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Lazydays of Minneapolis, LLC

By: Nicholas Tomashot
Its: CFO

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____ , 2018, by _____, the _____ of _____, a domestic limited liability company under the laws of the State of Minnesota on behalf of the corporation.

_____

Notary Public

THE CITY:

CITY OF RAMSEY

By: _____
Its: Mayor

By: _____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2018, by _____ and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

Lots 1, 2 and 3, Block 1; and Outlot A; ALPACA ESTATES 4TH ADDITION, Except Parcel 22, Anoka County Highway Right of Way Plat No. 90.

Exhibit B
Engineer's Estimate

RJRyan Construction, Inc.

1100 Mendota Heights Road | (651) 681 - 0200
Mendota Heights, MN 55120 | www.rjryan.com

Commercial Construction | Design

Lazydays of Minneapolis
Riverdale Drive, NW
Ramsey, MN

Attn: Eric Mass

Re: **Lazydays of Mass Grading**
Ramsey, MN

Erosion Control **$12,000**
- Install erosion control and rock entrances per plans

Site Clearing **$6,500**
- Remove trees and brush

Mass Grading **$47,000**
- Strip topsoil from building and parking areas
- Cut and fill site to grade removing excess soil from the site

Total: $70,500

Sincerely,

Mike Johnson
Project Manager

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION # 18-205

RESOLUTION GRANTING DEVELOPMENT AGREEMENT APPROVAL FOR GRADING AND EROSION CONTROL FOR LAZY DAYS RV LOCATED ON THE PROPERTY GENERALLY KNOWN AS 8930 HIGHWAY 10 NW AND OUTLOT "A".

WHEREAS, Lazydays of Minneapolis, LLC (dba Lazydays RV), hereafter referred to as "Developer", properly received Preliminary Plat and Site Plan approval of the following described property located in the City of Ramsey:

Lots 1, 2 and 3, Block 1; and Outlot A; ALPACA ESTATES 4TH ADDITION, Except Parcel 22, Anoka County Highway Right of Way Plat No. 90.

(the "**Subject Property**")

WHEREAS, the CITY requires that the DEVELOPER enter into a Development Agreement with the CITY to ensure the timely installation of required improvements; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby grants Development Agreement approval for grading and erosion control for the Subject Property with Lazydays RV and authorizes the Mayor and City Administrator to sign on behalf of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of September, 2018

Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 6.**

Meeting Date: 09/25/2018

By: Chloe McGuire Brigl, Community Development

Information

Title:

Receive Update on Highway 47 Land Use Plan

Purpose/Background:

This case is a repeat of the 9/11 City Council Work Session Case. At the request of the City Council, this presentation is being brought back to the Regular City Council Meeting for public presentation.

Background

Staff held two public workshops on July 26 and 27th. Staff has since analyzed the comments from the meeting into an excel spreadsheet, sorted the comments in different methods, and summarized the five key outcomes from public comment.

Key Priorities

Staff is looking for feedback from the City Council on the following items, which were the key items raised by residents at the meeting. The map created by the residents and attendees of the meeting is attached.

1. Increasing aesthetics along Highway 47 [20 comments]
2. Increasing safety along Highway 47 [17 comments]
3. Decreasing noise along Highway 47 [7 comments]
4. Trail plan along Highway 47 - including connections to parks [7 comments]
5. Supporting businesses along Highway 47 [5 comments]

Key Nodes

During the kickoff meeting, Staff felt it was important to receive feedback on each intersection along Highway 47. From this feedback, City Staff gathered that there are three key areas of focus for the Highway 47 plan, including:

- Bunker Lake Blvd and Highway 47
- Elmcrest Node [167th Ave NW and Highway 47]
- North End [near Green Valley Road and north]

Intermediate Outcomes

- Code Enforcement:Staff is also working on ongoing code enforcement cases along Highway 47, which were raised again by attendees at the kickoff meetings. Staff does not currently have updates on the code enforcement cases, but will be discussing three large-scale code enforcement cases with the City Attorney.
- Branding: Based on feedback from residents at the kickoff meeting, Staff has decided to rebrand the 167/47 node as the Elmcrest District Elmcrest Node in order to connect back to the excellent park system, which is difficult to see from Highway 47, but close to the commercial district. The branding effort has been carried into the Comprehensive Plan Draft.
- Landscaping: Staff met with the MnDOT in order to discuss the landscaping project along the existing sound wall. MN DOT landscape architects are creating a proposal for new landscaping based on the feedback from

the meeting, namely that there needs to be additional landscaping, dead trees need to be removed, and that the landscaping should reflect the rural character of the community and utilize native plant species.

- Signage:Staff discussed signage options with two businesses at the Elmcrest Node.
- Signage:WSB is bringing forward signage options for a new City of Ramsey sign at the SuperAmerica Site.

Next Steps

- Create plan for each key topic area, separated by node
- Continue working with MN DOT on landscaping plan
- Choose Welcome sign design, purchase, and install
- Host public meeting to determine if any key focus areas were missing

Notification:

No notification required.

Funding Source:

Staff is handling this in our normal duties.

Recommendation:

No action required at this time.

Action:

No action required at this time.

Attachments

Northern End of 47 Kickoff Map

Southern End of 47 Kickoff Map

Comments from Meeting

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/20/2018 07:39 AM
Kurt Ulrich	Kurt Ulrich	09/20/2018 02:52 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/17/2018 08:25 AM
Final Approval Date: 09/20/2018		

Highway 47 Planning Map
How can we improve the image of Highway 47?

I You are here!
world's largest pushpin

Biking is unsafe on 47 – need trails, esp. to parks

Roundabouts

Would go to developer during biz. hrs. not to boulevard

Rail crossing

Rail connections?

Trails on north end

Private driveways on 47
+ are concerning
+ unsafe
→ treat access as intersection to alleviate issues

Shoulder/trail feels unsafe → separation

Cut down on noise from road – living on 47 is loud

Glacier View Trail

Shelter pair would be great

Snow does get blocked

Safety issues

Stop light w/ turn lane

Drive-thru

PRIORITY

SAFE

BARRIER NEEDS PLANTS

CLEAN UP

Build board up 47
- boundary - entrance sign - boulevard

Temporary sign! Hazard → issues

don't think about going to 169 node

Need lighting

Need to do – visibility/street paper

elmcreek sign + branding

Need to get more business in there. Bst. location here = Key - Boulevard upgrade opportunity

REDEV.

LOOKS VACANT & GHOST TOWN!

ADD LANDSCAPE BOULEVARD ??? – IF 169 AN ACTUAL PROJECT.

KEEP AN EYE ON THIS AREA / PRIVATE DRIVEWAYS

NO RIVER CROSSING, FLY 47

Trail Planners

Noise concerns/ thoughts? Assessments?

Noise wall? Study?

SPEED LIMIT?

BUILD A BRAND FOR 169!

Bx pass?

Seems to work

47

BARIUM ST
AMETHYST
AMETHYST
AMETHYST
AMETHYST
COBALT ST
TERBIUM ST
HOLMIUM ST
GADOLINIUM
HOLMIUM ST
JUNIATA ST
NEWTON ST
NEWTON ST
(5400)
(5600)
(5800)
(6200)
GERMANIUM ST
GERMANIUM ST
GERMANIUM ST

Welcome to Ramsey sign!

triangle signs to see @ all angles!

Let people vote to be assessed for updates (measures speed of traffic now)

Bike path! +trail

signal timing @ Bunker + 47

Skips green light

Trail Connection Should be a priority

noise study?

Land scape medians in center!

Bury the Wires along 47!

Lots of U-turns

Create 2 lane highway Bypassing North from Bunker Lake Road To at least the Thornton River Golf Course each direction

Holiday/City 5 intersection is bad
- debris on road
- eyesore

Bridge across Rum River
- Missing east-west connections

Can't get to businesses at Bunker + 47

Paving and grading at intersection
- bumpy
- smooth ruts

Landscaping in transition from business to residential = bare

If access traffic was improved then bed patronize business as more

Pull out dead trees along sound wall

Traffic = Key issue

Remove toilet @ GV Road + 47

Stained noise wall = ideal (not paint)
- extend noise wall

Landscaping should reflect rural character
- meadow

ANOKA
* overpass over railroad
* move fairgrounds

Bridge over trout brook

Get additional stop signs on Waco

TRANSITION

SIGNS/ COLOR/ LANDSCAPE

O.K.

Keep mowing

add shrubs back?

VISIBILITY MINIMAL (PED.) WIDE INT.

Expanding

walk sign too short to cross!

lighting?

47 Act.

5

(6000)

(5800)

(5000)

(4800)

(4400)

Comment	Category	Node?	Current Project?	Staff Comments
Holiday/County 5 intersection is eyesore	Aesthetics	Bunker/47		
Bury the wires along Highway 47	Aesthetics	Bunker/47		
Welcome to Ramsey sign [needed]	Aesthetics	Bunker/47	Current Project	
Beautify 167/47	Aesthetics	Elmcrest Node		
Create boulevard at 167/47	Aesthetics	Elmcrest Node		
167/47 strip mall looks vacant, ghost town	Aesthetics	Elmcrest Node		
Triange sign would be seen at all angles	Aesthetics		Current Project	
Maintain landscaping, mow, add shrubs between Sunwood and Alpine	Aesthetics			
Mow vacant land	Aesthetics			
Overpass over railroad needed in Anoka	Anoka			
Move fairground to COR	Anoka			
Can't get to business at Bunker/47	Business Growth	Bunker/47		
If access and traffic was improved, could patronize businesses more	Business Growth	Bunker/47		
Build a brand at 167/47	Business Growth	Elmcrest Node		
Give money to businesses/developers at 167/47, don't use public dollars for boulevards	Business Growth	Elmcrest Node		
Need more businesses at 167/47 - retention is key	Business Growth	Elmcrest Node		
Signage cluster at Nowthen/47	Code Enforcement	Bunker/47	Current Project	
Remove toilet at Green Valley Road at 47	Code Enforcement	Bunker/47	Current Project	
Temporary signs at 167/47 are issue	Code Enforcement	Elmcrest Node	Current Project	
Ken's 4x4 is expanding	Code Enforcement		Current Project	
Code enforcement needed along 47, esp at Green Valley at 47	Code Enforcement			
Bridge over Trott Brook	Connections			
Landscape medians in center of 47	Landscaping	Bunker/47		
Landscaping in transition from business to residential is bare	Landscaping	Bunker/47		
Landscape boulevard at 167/47	Landscaping	Elmcrest Node		
Add landscaped boulevard at 167/47	Landscaping	Elmcrest Node		
Landscaping should reflect rural character (e.g. meadow)	Landscaping		Current Project	
Pull out dead trees along sound wall	Landscaping		Current Project	
Residential neighborhood are loud - need noise study	Noise	Bunker/47		
Stained noise wall would be ideal (not paint)	Noise			
Extend noise wall	Noise			
Need noise barriers for residential areas near Nowthen/47	Noise			
Noise wall study?	Noise			
Living on 47 is loud, cut down on noise	Noise			
Noise wall discussions with HOAS? Assessments?	Noise			
Let people vote to asessed for updates (increases sense of ownership)	Policy			
Alpine/47 intersection walk signal is too short to cross	Traffic Safety	Alpine/47		
Alpine/47 visibility is minimal - widen intersection	Traffic Safety	Alpine/47		
Lots of U turns at Bunker/47	Traffic Safety	Bunker/47	Current Project	
Holiday/County 5 intersection is bad	Traffic Safety	Bunker/47	Current Project	
Bunker/47 grading at intersection needs to be smoothed	Traffic Safety	Bunker/47		Engineering stated road was graded recently to increase visibility and sight lines
Signal timing at Bunker/47 skips green light	Traffic Safety	Bunker/47		
Traffic is key issue	Traffic Safety	Bunker/47		
Private driveways are unsafe	Traffic Safety	Elmcrest Node		
Need signal at 167/47	Traffic Safety	Elmcrest Node		
Green Valley and 47 is scary	Traffic Safety	North End		

Need to relevel street - visiblity poor	Traffic Safety	North End		Engineering stated road was graded recently to increase visibility and sight lines
Barrier on 47 before Green Valley Road needs fixing	Traffic Safety	North End		
Get additional stop signs on Waco	Traffic Safety			
Create 2 land highway going North from Bunker Lake Road to at least the Rum River Golf Course each direction	Traffic Safety			
Speed limit [lowered on north end of 47]	Traffic Safety			
Consider roundabouts	Traffic Safety			
No river crossing	Traffic Safety			
Need bike paths and trails along 47	Trails, Parks	Bunker/47		
Get elmcrest sign at 167/47	Trails, Parks	Elmcrest Node		
Elmcrest Sign and branding	Trails, Parks	Elmcrest Node		
Biking is unsafe on 47 - need trails, especially to parks	Trails, Parks	North End		
Trails needed on north end of 47	Trails, Parks	North End		
Shoulder used for bikes?	Trails, Parks	North End		
Sign for park as you come south in 47	Trails, Parks	North End		