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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, September 11, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: Police Captain Tim Frankfurth
 Parks and Assistant Public Works Superintendent Mark Riverblood
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby
 City Planner Chloe McGuire Brigl
 Economic Development Manager Sean Sullivan

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

Community Development Director Gladhill introduced a new member of staff, Economic Development Manager Sean Sullivan. He noted that Mr. Sullivan previously worked for the City of Ramsey as an Economic Development staff member in the early 2000's.

Economic Development Manager Sullivan thanked the City for providing an opportunity for him to return to the City and rejoin the team. He stated that it has been a fast paced two weeks and he is excited to be a part of the team moving the City forward.

2. PRESENTATION

2.01: Presentation Proclaiming September 17-23, 2018 as Constitution Week

Acting Mayor LeTourneau stated that at the request of the Daughters of the American Revolution (DAR), the City Council has adopted a resolution proclaiming September 17-23 as Constitution Week in the community for several years. He read the proclamation aloud and noted that the Council will take action on the item on tonight's Consent Agenda.

3. CITIZEN INPUT

Dean Tiely, 16611 Coquina Street NW, stated that this afternoon there was a rollover accident at 167th and Nowthen Boulevard, noting that is not the first accident at that intersection. He asked that the Police Department spend more time observing that intersection for enforcement in an attempt to deter bad driving habits.

Acting Mayor LeTourneau stated that the Council discussed the issue of road safety at the work session meeting prior to tonight's regular meeting. He thanked the resident for his comments and noted that his concern would be passed on to the Police Department.

Justin Jackson, 5950 159th Avenue NW, stated that he felt misled by some statements at the last meeting. He stated that his comments tonight are in regard to the pedestrian bridge, Mississippi Skyway. He stated that he would like to find out the exact cost, the donations and grants that have been received and the amount the citizens of Ramsey would need to provide. He stated that it seems that the grant funds would be available for safe passage and do not specify Highway 10, therefore he believes that perhaps that safe passage could be provided to the children crossing Nowthen Boulevard to reach the elementary schools. He also wanted to know who owns the land that the bridge would land on and how much that person is contributing to any campaigns for those running for City office. He stated that it appears that person would have a lot to gain by gambling with resident tax funds.

Acting Mayor LeTourneau stated that Parks and Assistant Public Works Superintendent Riverblood could speak with Mr. Jackson to provide more information on the pedestrian bridge, the costs and funding. He noted that project is simply a proposed project and no decisions have been made on that project thus far. He stated that staff could also provide an update on what is being planned to provide safe crossings for the elementary schools.

Parks and Assistant Public Works Superintendent Riverblood stated that perhaps he could exchange his contact information with Mr. Jackson to further discuss the topic. He stated that the grant application submission was in the amount of \$3,400,000 in federal funding, \$490,000 from the National Park Service, and \$100,000 in transit-oriented development funds from the Metropolitan Council that was used for planning. He stated that the grant funds would only be applicable for the pedestrian crossing. He stated that this is an opportunity to bring some of the City's own funds back home for this project, as the funds have been paid in federal taxes. He referenced some improvements that would be helpful along CR 5 and noted that during the worksession the Council directed staff to reach out to the County in attempt to have an analysis done of the corridor.

Community Development Director Gladhill stated that a traffic analysis was done as part of the construction of the new elementary school and while the analysis did not warrant a traffic light at the intersection for the school or at 167th, which the City did disagree with, a traffic signal was proposed for 170th. He stated that traffic signal may improve the mobility of the traffic at 167th and advised that staff will continue to monitor the issue. He stated that there will be improvements to the trail connections for the school. He stated that there is an agreement that there is a need for a corridor study of Nowthen Boulevard.

Councilmember Shryock stated that Nowthen Boulevard is a County road and therefore while the City can suggest improvements, the County would be the decision maker on which changes actually occur.

Community Development Director Gladhill confirmed that the City is simply in an advisory role to Anoka County as the County is responsible for that roadway.

Acting Mayor LeTourneau asked what would trigger a discussion or analysis around an existing elementary school.

Community Development Director Gladhill stated that crash data, severity of crashes, and potential safety improvements are constantly being reviewed. He stated that the City can also make requests to the County to complete a corridor study and believed that is how the City will need to move forward. He stated that the City might have to choose to move forward with the planning process for Nowthen Boulevard and bring the County in during the review.

Acting Mayor LeTourneau asked if a new development automatically triggers a traffic study.

Community Development Director Gladhill stated that would be the discretion of the City Council but noted that the City does have certain thresholds that would trigger a traffic study or update of an existing analysis.

Acting Mayor LeTourneau referenced the ownership of the property that the bridge would touch down on and the comment regarding contributions towards political campaigns. He stated that candidates are required to list all contributions over \$100, which is public information.

Parks and Assistant Public Works Superintendent Riverblood stated that the proposed pedestrian bridge would go straight across and land across Highway 10 directly across from Riverdale Drive. He stated that as part of the Riverdale Drive extension, the developer of the adjoining land provided the City with the easement for the road, as it would be beneficial for any business to be on the frontage road. He stated that the developer also provided the land that would be used for the landing as part of that agreement and therefore the City did not have a cost for obtaining that land.

4. CONSENT AGENDA

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending August 31, 2018
- 4.02: Approve Licenses
- 4.03: Approve Request to Declare Surplus Property
- 4.04: Adopt Resolution #18-191 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 23, 2018 through September 5, 2018

- 4.05: Adopt Resolution #18-183 Declaring Costs to Assessed and Calling for a Public Hearing on Proposed Assessment for Past-Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges and penalties incurred) and Current Services Rendered
- 4.06: Adopt Resolution #18-189 Proclaiming September 17-23, 2018 as Constitution Week
- 4.07: Adopt Resolution #18-190 Authorizing the Execution of a Certificate of Completion in Relation to a Development Agreement with H&P Development LLC
- 4.08: Adopt Resolution #18-186 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #17-02, River's Bend Street Reconstructions
- 4.09: Adopt Resolution #18-187 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #18-00, Stanhope Terrace Street Reconstructions
- 4.10: Adopt Resolution #18-188 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #18-03, 2018 Street Overlay Improvements
- 4.11: Report from the Public Works Committee:
 - 1) Consider Roundabout Landscape Improvements – Sunwood Drive – *Ratify the recommendation of the Public Works Committee to defer landscaping within the Sunwood Drive roundabout until the sign/streetscape plan is completed.*
 - 2) Consider City Council Recommendation to Review Feasibility Report and Order Public Input Meeting for Improvement Project #18-02, Hwy-10 Ramsey Street Reconstructions – *Ratify the recommendation of the Public Works Committee to review the Draft Feasibility Report and order a Public Input Meeting for 9 a.m. on Thursday, September 13, 2018 for Improvement Project #18-02, Hy-10 Ramsey Street Reconstructions.*
 - 3) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-01, Ford Brook Estates Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-01, Ford Brook Estates Street Reconstructions.*
 - 4) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-02, Brookview Estates Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-02, Brookview Estates Street Reconstructions.*
 - 5) Consider City Council Recommendation to Order Feasibility Report for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions – *Ratify the recommendation of the Public Works Committee to order a Feasibility Report for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.*

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

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5. APPROVE AGENDA

Motion by Councilmember Shryock, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Approving Final Plat for Cottages at The COR (Case of Centra Homes, LLC)

City Planner McGuire Brigl reviewed the staff report and recommendation to adopt Resolution #18-184 granting Final Plat for Cottages at The COR, contingent upon the applicant entering into a Development Agreement with the City, compliance with the Staff Review Letter and ProjectDox comments, and a signed Shared Access Agreement between Symphony at Town Center and Cottages at The COR.

Motion by Councilmember Riley, seconded by Councilmember Johns, to Adopt Resolution #18-184 Granting Final Plat Approval of Cottages at The COR, contingent upon the applicant entering into a Development Agreement with the City, compliance with the Staff Review Letter and ProjectDox comments, and a signed Shared Access Agreement between Symphony at Town Center and Cottages at The COR.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

7.02: Consider Adopting Resolution #18-185 Approving Final Plat and Site Plan for Bunker Lake Industrial Park Second Addition (Project #18-130); Case of PSD, LLC

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #18-185 approving the requested Final Plat and Site Plan of Bunker Lake Industrial Park Second Addition, contingent upon compliance with the Staff Review Letter, City Engineer approval, and that the developer enter into a Development Agreement with the City.

Councilmember Kuzma asked the timeline for moving this forward and when construction would begin.

Bill Rousu, PSD, stated that they would like to get the foundation and footings in this fall, noting that the panels are scheduled for later in October.

Motion by Councilmember Kuzma, seconded by Councilmember Shryock, to Adopt Resolution #18-185 Granting Final Plat and Site Plan Approval of Bunker Lake Industrial Park Second Addition contingent upon compliance with the Staff Review Letter, City Engineer approval, and that the developer enters into a Development Agreement with the City.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Shryock, Johns, and Riley. Voting No: None.

7.03: Receive Update on Highway 10 Plan: Ramsey Gateway Project

Community Development Director Gladhill reviewed the staff report and provided an update on the Highway 10 Plan, Ramsey Gateway Project.

Acting Mayor LeTourneau asked and received confirmation that two of the crashes noted on the report near the Armstrong interchange have occurred after the construction of the interchange.

Acting Mayor LeTourneau stated that it is interesting that the 70 plus access points along Highway 10 in Ramsey contribute to accidents. He stated that the Council will continue to ensure that this is a safe corridor.

8. MAYOR, COUNCIL AND STAFF INPUT

Community Development Director Gladhill announced upcoming meetings and events. He thanked everyone that was a part of the well-attended Happy Days Festival this past Saturday.

Councilmember Riley stated that this morning the Ramsey EDA and some members of City staff toured Zero Zone, which was chosen as the Ramsey Business of the Year. He stated that it is a great facility with great products.

Councilmember Shryock stated that the Youth First Community of Promise Taste of Community will be held on November 15th, which is a great opportunity to support a local non-profit that works with youth in the community.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Johns, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:03 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.