

City of Ramsey
Agenda
Regular City Council
Tuesday, November 27, 2018
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Presentation**
 1. Swearing-In Ceremony for Mayor John LeTourneau and Councilmember Debra Musgrove
3. **Citizen Input**
4. **Consent Agenda**
 1. Receive October 2018 Financial Reports - General Fund and Enterprise Funds
 2. Receive Grant From The Saint Paul Foundation
 3. Note the Following Boards and Commissions Meeting Minutes:
 - Planning Commission Meeting Minutes Dated October 4, 2018
 - Economic Development Authority Meeting Minutes Dated October 11, 2018
 - Park and Recreation Meeting Minutes Dated October 11, 2018
 - Environmental Policy Board Meeting Minutes Dated October 15, 2018
 4. Schedule Public Hearing to Consider Adoption of 2019-2028 Capital Improvement Plan (CIP)
 5. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 11/13/2018
 2. City Council Regular dated 11/13/2018
 6. Approve Rental Licenses
 7. Adopt Resolution # 18-241 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 8, 2018 through November 20, 2018
 8. Adopt Resolution #18-237 Adopting the 2019 Parking Ramp Maintenance Budget & Adopt Resolution #18-238 Allocating the Parking Ramp Maintenance Costs per the Adopted 2019 Budget.
 9. Adopt Resolution #18-239 Not Waiving Statutory Tort Limits

10. Adopt Resolution #18-240 Extending Fee Agreement with North Risk Partners-Bearence Management Group for Agent of Record Services for the City's Property, Casualty and Worker's Compensation Insurance Servcies
11. Adopt Resolution #18-244 Amending Exhibit B, Exhibit C and Exhibit D of Assessment Agreement Between City of Ramsey & Riverstone Development, LLC & Hagemen Holdings, LLC Dated July 25, 2017 to Reflect Actual Construction Costs and Final Assessment Amounts.
12. Adopt Resolution #18-242 Authorizing Partial Payment to Douglas-Kerr Underground, LLC for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project 18-05.
13. Adopt Resolution #18-232 to Hire Temporary On-call Snow Plow Drivers
14. Adopt Resolution #18-243 to fill the Vacant Economic Development Administrative Assistant Position.
15. Adopt Resolution #18-249 Declaring a Vacancy in the Office of Councilmember At-Large, Due to Special Election of November 6, 2018.
5. **Approve Agenda**
6. **Public Hearing**
 1. Public Hearing: Approve On-Sale, and Sunday Liquor License for Triple Shift Entertainment, LLC, dba Super Bowl located in the City of Ramsey at 6720 Riverdale Drive NW.
 2. Public Hearing: Adopt Ordinance #18-16 Adopting the 2019 Schedule of Rates, Fees and Charges
7. **Council Business**
 1. Adopt Resolution #18-250 Amending Approved Right of Re-Entry Agreement; Case of Centra Homes
 2. Adopt Resolution #18-248 to Approve the City's 2019-2020 Union Contracts
 3. Adopt Resolution #18-245 to Authorize the City's 2019 Non-Union City Health and Dental Insurance Contributions and Cost of Living Adjustments
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session**2. 1.****Meeting Date:** 11/27/2018

Information**Title:**

Swearing-In Ceremony for Mayor John LeTourneau and Councilmember Debra Musgrove

Purpose/Background:

Background: In the November 6, 2018 Election, Councilmember John LeTourneau was elected as Mayor and Ms. Debra Musgrove was elected to the Ward 4 Council Seat. Both Mr. LeTourneau and Ms. Musgrove were officially sworn-in previously in order to allow them to perform their official duties; however, the ceremonial swearing-in will be conducted this evening.

Attachments*No file(s) attached.*

Form Review**Inbox**

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 11:53 AM

Started On: 11/21/2018 11:03 AM

CC Regular Session**4. 1.****Meeting Date:** 11/27/2018**By:** Diana Lund, Finance

Information**Title**

Receive October 2018 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive October monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

AttachmentsOctober 2018 General Fund Financial Report - Budget to ActualOctober 2018 Enterprise Funds Financial Reports - Budget to Actual

Form Review**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

Reviewed By

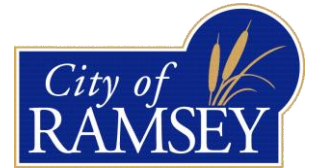
Kurt Ulrich

Date

11/21/2018 10:37 AM

Started On: 11/14/2018 12:41 PM

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

GENERAL FUND EXPENDITURES - BY DEPARTMENT -		
Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,077,782.00	1,524,602.32
Com Dev	928,529.00	806,381.08
Contingency	176,455.00	61,853.00
Council	151,651.00	118,285.51
Finance	492,154.00	528,532.71
Fire	1,005,890.00	791,870.43
Legal	128,400.00	84,498.10
Police	3,517,438.00	2,769,224.30
Public Works	3,644,985.00	3,021,505.75
Grand Total	12,123,284.00	9,706,753.20

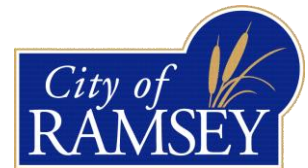
GENERAL FUND EXPENDITURES - BY CATEGORY -		
Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	710,510.00	662,496.77
Debt Service	119,455.00	61,853.00
Other Services & Charges	2,716,162.00	2,024,358.35
Personal Services	7,728,382.00	6,365,711.87
Supplies	848,775.00	592,333.21
Grand Total	12,123,284.00	9,706,753.20

GENERAL FUND REVENUES - BY CATEGORY -		
Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	9,400,242.00	5,039,576.63
Charges for Services	710,244.00	647,733.58
Business Licenses/Permits	33,750.00	62,769.82
Fines and Forfeits	68,700.00	33,581.34
Federal Intergovernmental	8,000.00	-
State Intergovernmental	351,750.00	381,865.79
Interest	70,000.00	-
Miscellaneous	31,000.00	19,601.75
Non-Business Licenses/Permits	479,000.00	843,472.03
Transfers in	970,598.00	237,500.00
Grand Total	12,123,284.00	7,266,100.94

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

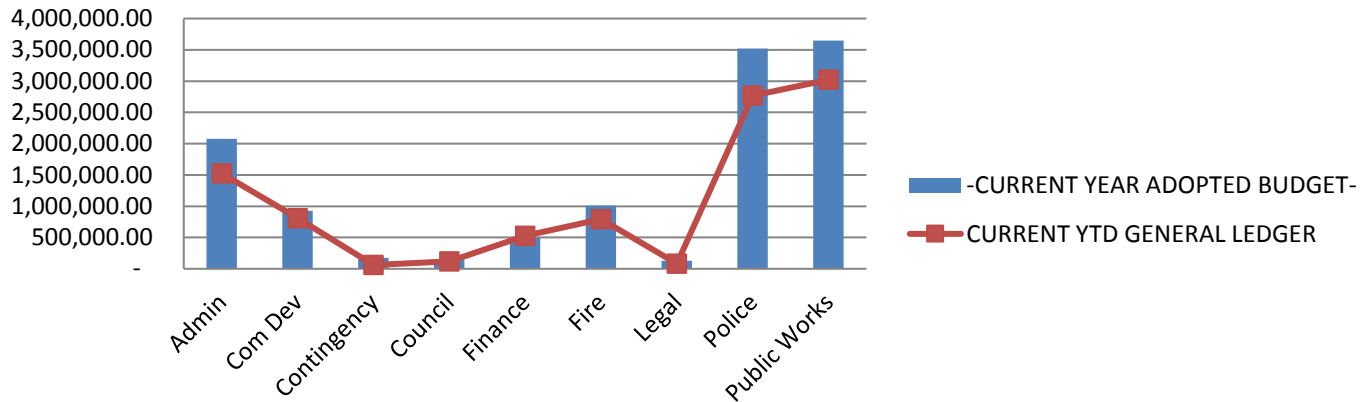
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

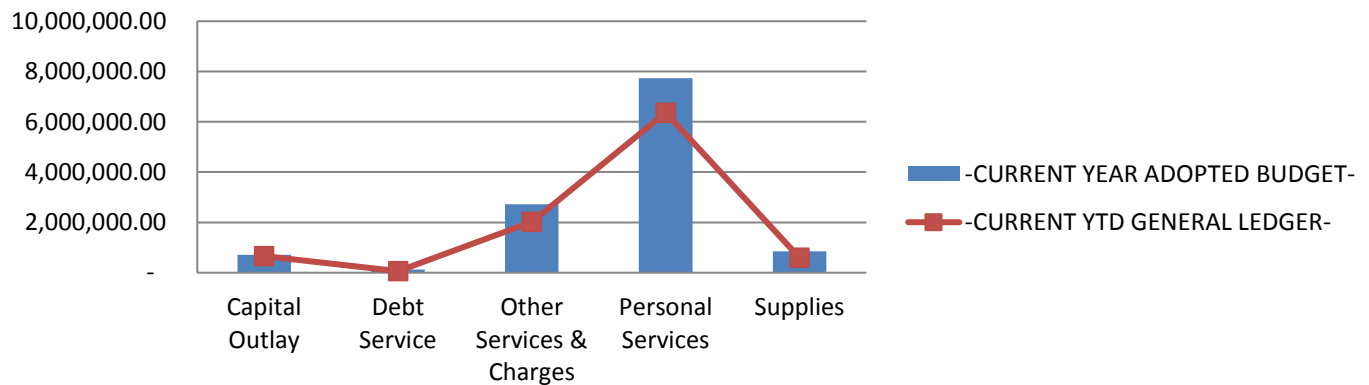


JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

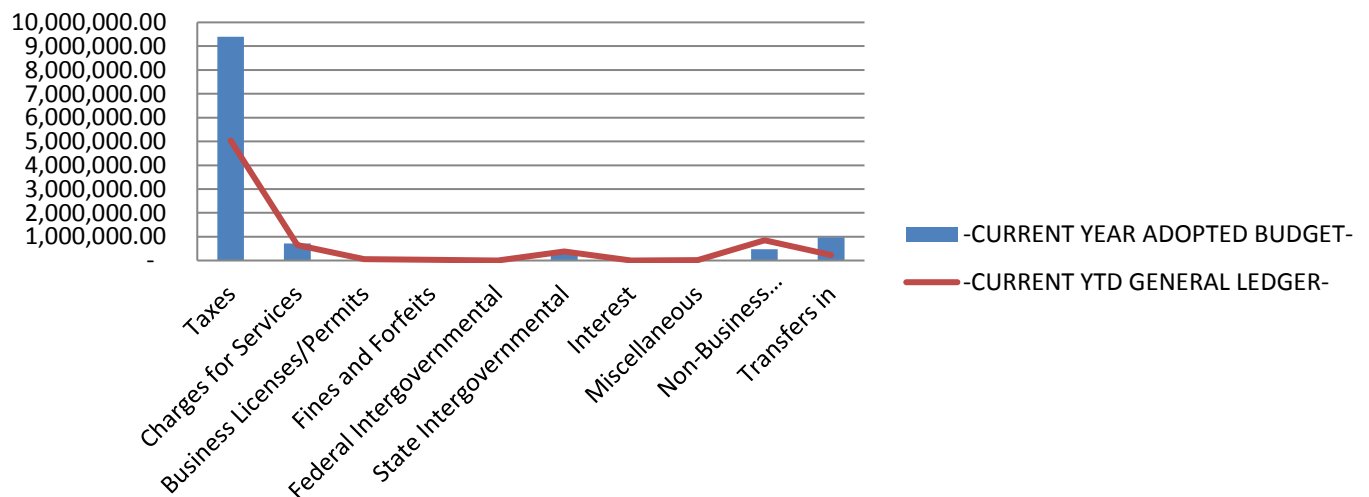
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



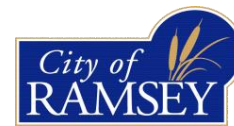
GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**

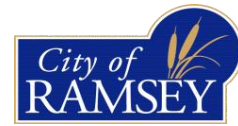


JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(12,000.00)	(8,894.56)	74.12%	
4609 OTHER MISCELLANEOUS REVENUES	62,000.00	62,255.70	100.41%	
4651 WATER REVENUE		5,915.86	0.00%	
4652 WATER SALES - RESIDENTIAL	1,120,202.00	1,222,664.83	109.15%	
4653 WATER SALES-COMMERCIAL	653,131.00	660,522.58	101.13%	
4654 WATER PENALTIES	35,859.00	18,549.63	51.73%	
4655 WATER METER INSTALLATION	15,000.00	15,820.00	105.47%	
4656 WATER METERS	32,000.00	38,733.00	121.04%	
4657 CONNECTION/RECONNECTION FEES	500.00	(100.00)	-20.00%	
4701 INTEREST ON INVESTMENTS	120,000.00	-	0.00%	
4702 MISCELLANEOUS INTEREST	-	8,891.23	0.00%	
4606 DEVELOPER FEES (WAC)		953,733.00	0.00%	
4601 MISCELLANEOUS REVENUE		1,367.62	0.00%	
Grand Total	2,026,692.00	2,979,458.89		

EXPENSES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	236,198.00	137,204.87	58.09%	
6103 FULL TIME-REGULAR-OVERTIME	13,500.00	11,539.93	85.48%	
6105 TEMPORARY-WAGES & SALARIES	17,066.00	7,684.68	45.03%	
6121 PERA CONTRIBUTIONS	47,422.00	12,073.93	25.46%	
6122 FICA/MEDICARE CONTRIBUTIONS	19,523.00	12,932.95	66.24%	
6131 GROUP INSURANCE	33,177.00	21,118.67	63.65%	
6133 WORKERS COMP INSURANCE PREMIUM	9,160.00	-	0.00%	
6208 MISCELLANEOUS OFFICE SUPPLIES	600.00	22.48	3.75%	
6223 GASOLINE	2,500.00	2,418.21	96.73%	
6225 DIESEL FUEL	4,000.00	3,490.77	87.27%	
6229 SHOP MATERIALS	500.00	153.50	30.70%	
6231 UNIFORMS & TURN-OUT GEAR	2,900.00	2,495.83	86.06%	
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	11,896.61	66.09%	
6257 OTHER VEHICLE PARTS	7,000.00	3,449.33	49.28%	
6273 UTILITY SYSTEM MAINT SUPPLIES	75,000.00	65,732.80	87.64%	
6281 SMALL TOOLS & MINOR EQUIPMENT	6,000.00	4,469.64	74.49%	
6292 WATER METERS FOR RESALE	55,000.00	58,224.52	105.86%	
6315 MISCELLANEOUS PROFESSIONAL SER	150,000.00	96,682.00	64.45%	
6322 POSTAGE	2,600.00	712.02	27.39%	
6323 CELLULAR PHONES	2,900.00	2,378.65	82.02%	
6335 TRAINING	1,500.00	768.00	51.20%	
6352 GENERAL NOTICE & PUBLIC INFOR	300.00	172.00	57.33%	
6361 GENERAL LIABILITY/PROPERTY INS	28,000.00	-	0.00%	
6371 ELECTRIC UTILITIES	125,000.00	108,002.49	86.40%	
6373 GAS	3,000.00	1,556.26	51.88%	
6374 REFUSE/RECYCLING	700.00	732.11	104.59%	
6381 BUILDING & STRUCTURE REPAIR	3,000.00	2,459.66	81.99%	
6439 OTHER MISCELLANEOUS	58,000.00	-	0.00%	
6451 MEMBERSHIP DUES	500.00	1,240.00	248.00%	
6489 OTHER CONTRACTED SERVICES	74,000.00	40,538.82	54.78%	
6550 MOTOR VEHICLES		7,744.00	0.00%	
6722 DEPRECIATION	750,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	41,000.00	41,000.00	100.00%	
Grand Total	1,788,046.00	658,894.73		

**CITY OF RAMSEY
FINANCIAL STATEMENT**

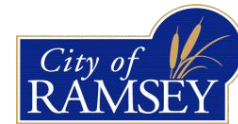


JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES			
BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



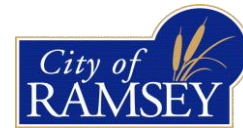
JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(11,000.00)	(8,088.21)	73.53%	
4356 SEWER AVAILABILITY CHARGE-ADM	3,000.00	7,430.15	247.67%	
4609 OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%	
4661 RESIDENTIAL-SEWER CHARGES	1,161,216.00	903,161.46	77.78%	
4662 COMMERCIAL-SEWER CHARGES	360,000.00	276,738.78	76.87%	
4663 SEWER PENALTIES	42,030.00	20,436.36	48.62%	
4701 INTEREST ON INVESTMENTS	80,000.00	-	0.00%	
4702 MISCELLANEOUS INTEREST	15,581.00	-	0.00%	
4606 DEVELOPER FEES (WAC)	2,000.00	413,854.00	20692.70%	
4601 MISCELLANEOUS REVENUE		1,367.64	0.00%	
Grand Total	1,657,827.00	1,614,900.18		

EXPENSES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	155,382.00	60,173.55	38.73%	
6103 FULL TIME-REGULAR-OVERTIME	-	784.65	0.00%	
6105 TEMPORARY-WAGES & SALARIES	-	8,288.34	0.00%	
6121 PERA CONTRIBUTIONS	24,361.00	5,235.82	21.49%	
6122 FICA/MEDICARE CONTRIBUTIONS	11,988.00	5,521.59	46.06%	
6131 GROUP INSURANCE	11,396.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	5,013.00	-	0.00%	
6223 GASOLINE	3,500.00	2,481.33	70.90%	
6225 DIESEL FUEL	2,500.00	1,279.56	51.18%	
6249 MISCELLANEOUS OPERATING SUPPLY	17,000.00	2,707.06	15.92%	
6257 OTHER VEHICLE PARTS		38.34	0.00%	
6275 OTHER EQUIPMENT PARTS	5,000.00	2,040.01	40.80%	
6315 MISCELLANEOUS PROFESSIONAL SER	70,000.00	12,747.80	18.21%	
6335 TRAINING	1,500.00	1,216.00	81.07%	
6361 GENERAL LIABILITY/PROPERTY INS	18,540.00	-	0.00%	
6371 ELECTRIC UTILITIES	17,000.00	9,007.75	52.99%	
6373 GAS	3,000.00	1,316.71	43.89%	
6374 REFUSE/RECYCLING	700.00	732.12	104.59%	
6377 SEWER SERVICE CHARGE	757,216.00	694,114.19	91.67%	
6489 OTHER CONTRACTED SERVICES	24,000.00	10,393.87	43.31%	
6722 DEPRECIATION	510,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	35,000.00	35,000.00	100.00%	
Grand Total	1,673,096.00	853,078.69		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



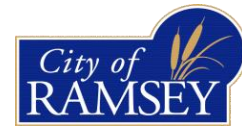
JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(2,500.00)	(2,408.07)	96.32%	
4681 CHARGES FOR STREET LIGHTS	146,800.00	113,522.13	77.33%	
4683 STREET LIGHTING PENALTIES	6,968.00	3,370.58	48.37%	
4701 INTEREST ON INVESTMENTS	10,000.00	-	0.00%	
4684 PRIORITY STREET LIGHT	50,680.00	38,523.90	76.01%	
Grand Total	211,948.00	153,008.54		

EXPENSES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6371 ELECTRIC UTILITIES	130,000.00	87,742.23	67.49%	
6489 OTHER CONTRACTED SERVICES	14,000.00	10,586.01	75.61%	
6722 DEPRECIATION	46,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	20,000.00	20,000.00	100.00%	
Grand Total	210,000.00	118,328.24		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



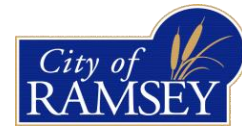
JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(3,000.00)	(2,803.79)	93.46%	
4287 OTHER LOCAL GOVERNMENT GRANTS	69,000.00	30,866.07	44.73%	
4609 OTHER MISCELLANEOUS REVENUES	-	3,092.94	0.00%	
4671 RECYCLING CHARGES	302,000.00	232,751.81	77.07%	
4672 RECYCLING PENALTIES	8,000.00	4,957.45	61.97%	
4701 INTEREST ON INVESTMENTS	2,000.00	-	0.00%	
Grand Total	378,000.00	268,864.48		

EXPENSES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	20,906.00	11,995.22	57.38%	
6103 FULL TIME-REGULAR-OVERTIME	-	1,161.54	0.00%	
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%	
6105 TEMPORARY-WAGES & SALARIES		70.00	0.00%	
6121 PERA CONTRIBUTIONS	2,114.00	986.66	46.67%	
6122 FICA/MEDICARE CONTRIBUTIONS	2,165.00	893.96	41.29%	
6131 GROUP INSURANCE	2,359.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	223.00	-	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	25,000.00	22,864.12	91.46%	
6322 POSTAGE	400.00	218.70	54.68%	
6489 OTHER CONTRACTED SERVICES	316,000.00	265,930.35	84.16%	
6820 OPERATING TRANSFERS TO OTHER F	11,500.00	11,500.00	100.00%	
Grand Total	387,947.00	315,620.55		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2018 THROUGH PERIOD ENDING: October 31, 2018

REVENUES				
BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(4,200.00)	(4,144.57)	98.68%	
4693 STORM WATER-RESIDENTIAL	511,920.00	390,555.75	76.29%	
4694 STORM WATER-COMMERCIAL	503,064.00	392,753.22	78.07%	
4695 STORM WATER-PENALTIES	18,427.00	11,429.66	62.03%	
4701 INTEREST ON INVESTMENTS	10,000.00	-	0.00%	
Grand Total	1,039,211.00	790,594.06		

EXPENSES				
BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	128,566.00	27,657.73	21.51%	
6105 TEMPORARY-WAGES & SALARIES	-	1,396.05	0.00%	
6121 PERA CONTRIBUTIONS	24,350.00	2,179.11	8.95%	
6122 FICA/MEDICARE CONTRIBUTIONS	9,863.00	2,215.24	22.46%	
6131 GROUP INSURANCE	17,121.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	4,146.00	-	0.00%	
6223 GASOLINE	100.00	-	0.00%	
6225 DIESEL FUEL	4,500.00	3,832.74	85.17%	
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	2,279.88	22.80%	
6257 OTHER VEHICLE PARTS	9,000.00	4,993.17	55.48%	
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	12,539.75	20.90%	
6361 GENERAL LIABILITY/PROPERTY INS	8,000.00	-	0.00%	
6371 ELECTRIC UTILITIES	2,500.00	1,939.17	77.57%	
6373 GAS	2,500.00	1,096.98	43.88%	
6374 REFUSE/RECYCLING	700.00	732.08	104.58%	
6451 MEMBERSHIP DUES	20,000.00	19,960.00	99.80%	
6489 OTHER CONTRACTED SERVICES	40,000.00	10,376.81	25.94%	
6722 DEPRECIATION	325,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	30,000.00	30,000.00	100.00%	
Grand Total	696,346.00	121,198.71		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session**4. 2.****Meeting Date:** 11/27/2018**Submitted For:** Jeff Katers, Police**By:**

Tim Frankfurth, Police

Information**Title**

Receive Grant From The Saint Paul Foundation

Purpose/Background:

The City of Ramsey Police Department submitted an application to the Coss Family Foundation of The Saint Paul Foundation in September 2018. The Police Department was award \$10,000 for funding the purchase of thermal vision night goggles. The goggles will be purchased in the near future for department use by the Officers. This equipment will assist Officers in locating missing persons, and suspects at night when lighting is limited.

The Coss Family Foundation will not be present to present the award. The Police Department will be sending a letter of appreciation to Virginia Coss in the near future.

Observations/Alternatives:

Accepting the donation and use the funds to purchase the specified equipment. There is no matching requirement with this grant.

Decline the donation if the City doesn't feel this is an acceptable donation.

Funding Source:

There may be a small impact to the 2018 Budget for shipping or minor additional equipment.

Recommendation:

Staff recommends accepting the donation.

Attachments

No file(s) attached.

Form Review**Inbox**

Jeff Katers

Kurt Ulrich

Form Started By: Tim Frankfurth

Final Approval Date: 11/21/2018

Reviewed By

Jeff Katers

Kurt Ulrich

Date

11/19/2018 09:25 AM

11/21/2018 10:47 AM

Started On: 11/14/2018 02:04 PM

CC Regular Session

4. 3.

Meeting Date: 11/27/2018

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes Dated October 4, 2018
- Economic Development Authority Meeting Minutes Dated October 11, 2018
- Park and Recreation Meeting Minutes Dated October 11, 2018
- Environmental Policy Board Meeting Minutes Dated October 15, 2018

Attachments

Planning 10 4 18

EDA 10 11 18

Park 10 11 18

EPB 10 15 18

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 11:52 AM

Started On: 11/21/2018 08:45 AM

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, October 4, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Daniel Onyambu
 Commissioner Patrick Surma
 Commissioner Matt Woestehoff

Members Absent: Commissioner Gary VanScoy

Also Present: Community Development Director Timothy Gladhill
 City Planner Chris Anderson

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Anderson, seconded by Commissioner Surma, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, Onyambu, and Woestehoff. Voting No: None. Absent: Commissioner VanScoy.

4. APPROVE PLANNING COMMISSION MINUTES

None.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Request for a Conditional Use Permit for the Operation of a Religious Institution in the B-1 General Business District (Project No. 18-151); Case of House of God Church

Public Hearing

Chairperson Bauer called the public hearing to order at 7:01 p.m.

Presentation

City Planner Anderson presented the staff report stating the City has received an application from House of God (the "Applicant") for a Conditional Use Permit to operate a religious institution on the property located at 5909 167th Ave NW (the "Subject Property"). The Subject Property is zoned B-1 General Business District, which presently does not identify Religious Institutions as either a permitted or conditional use. However, the Planning Commission did conduct a Public Hearing on September 6, 2018 concerning a Zoning Text Amendment that, if adopted by City Council, would identify Religious Institutions as a Conditional Use in both the B-1 and B-2 Business Districts.

Citizen Input

Commissioner Anderson asked how the sign and drive-thru awning would be addressed by the applicant.

City Planner Anderson reported he has spoken to the applicant regarding these items and the applicant has agreed to remove the encroaching sign and drive-thru awning.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Commissioner VanScoy.

Chairperson Bauer closed the public hearing closed at 7:09 p.m.

Commission Business

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #18-208 granting a Conditional Use Permit for the operation of a religious institution on the Subject Property.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Commissioner VanScoy.

5.02: Public Hearing: Review Site Plan and Conditional Use Permit Allowing Outdoor Storage as a Principal Use at 9500 156th Avenue NW; Case of Rain for Rent

Public Hearing

Chairperson Bauer called the public hearing to order at 7:11 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case is to review the proposed conditional use permit site plan for Rain for Rent to expand their business onto the currently vacant lot located at 9500 156th Ave NW. The subject property is just over 2.3 acres and is zoned E-1 Employment District. Outdoor storage as a principal use is allowed via conditional use permit in the E-1 District.

Citizen Input

Commissioner Anderson asked what the rumble strip was for.

Community Development Director Gladhill reported the rumble strip was being required to remove gravel from tires prior to leaving the site.

Brad Duffy, Branch Manager for Rain for Rent, thanked the Commission for their consideration and stated he looked forward to continuing to grow his business in the City or Ramsey.

Motion by Commissioner Gengler, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Woestehoff, Anderson, Onyambu, and Surma. Voting No: None. Absent: Commissioner VanScoy.

Chairperson Bauer closed the public hearing closed at 7:16 p.m.

Commission Business

Commissioner Anderson questioned if the proposed gravel surface would be Class 5.

Community Development Director Gladhill reported this was the case.

Motion by Commissioner Gengler, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #18-200 for Site Plan and a Conditional Use Permit at 9500 156th Avenue NW allowing Outdoor Storage as a Principal Use contingent upon compliance with the Staff Review and City Engineer approval.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Woestehoff, Anderson, Onyambu, and Surma. Voting No: None. Absent: Commissioner VanScoy.

5.03: Public Hearing: Review Preliminary Plat for Residential Subdivision (PUD) for Shade Tree Cottages (Case 17-130); Case of Shade Tree Communities, LLC

Public Hearing

Chairperson Bauer called the public hearing to order at 7:18 p.m.

Presentation

City Planner Anderson presented the staff report stating the purpose of this case is to review a preliminary plat application for Shade Tree Cottages made by Shade Tree Communities, LLC (The Applicant) for a 35-home subdivision off Nowthen Boulevard and Potassium Street. The site was previously granted preliminary and final plat approval for a subdivision via Planned Unit Development (PUD) in 2005, but the final plat has since expired. Since the previous approval, City Code requirements for lot size and wetland setbacks have changed. The PUD zoning remains on the parcel, though the underlying zoning was R-1 (MUSA). Staff provided further comment on the request and recommended approval.

Citizen Input

Community Development Director Gladhill reported the R-2 zoning district was a more appropriate fit for this project. He reviewed the revisions the developer made to the concept plan based on the Planning Commission's previous comments.

Commissioner Anderson requested further information regarding the proposed lot sizes.

City Planner Anderson discussed the proposed lot sizes and addressed why a PUD was being pursued for this development. He provided further comment on the public benefit that was to be achieved through PUD's.

Community Development Director Gladhill reported this was a challenging project given the approvals that were made in the past.

Commissioner Anderson stated he saw no public benefit from this project, beyond the trails. He requested further comment from staff regarding this matter.

City Planner Anderson explained the initial proposal was lacking and agreed additional public benefit could be requested from the developer. He reported action on this item could be tabled in order for the developer to provide the Planning Commission with a written response to this concern.

Chairperson Bauer requested further information regarding the proposed street widths.

City Planner Anderson reviewed the proposed street widths with the Commission.

Community Development Director Gladhill commented further on how this project would impact the adjacent wetlands.

Commissioner Gengler asked if there was still an elevation change between this development and the property to the north.

City Planner Anderson reported this was the case.

Mary Lindo-Lamont, 15421 Nowthen Boulevard, expressed concern with the cost of the proposed road being passed onto the current property owners.

City Planner Anderson stated there were several different scenarios that have occurred regarding the proposed roadway improvements and one would have the developer paying all costs, another option would be to have the developer and City split the costs, and the last option would be to split the costs equally between the City, developer and benefiting properties.

Community Development Director Gladhill anticipated that the majority of the expense for the roadway improvements would be split between the City and the developer.

Terry Lamont, 15421 Nowthen Boulevard, asked how water would flow off of the proposed site.

Community Development Director Gladhill commented on the stormwater plan for the project and noted the adjacent properties would not be impacted by water runoff.

Chairperson Bauer reported this was the Preliminary Plat phase for this project and explained the final plat would be reviewed and approved by the City Council.

Ms. Lindo-Lamont asked how long it would take to approve the Final Plat.

City Planner Anderson explained the developer would have one year from approval of the Preliminary Plat to complete the Final Plat. He stated it was his understanding the developer wanted to begin construction in 2019 and would not be pushing out the project a whole year.

Tom Greenberg, 6032 157th Lane NW, explained he has lived along 157th Lane for 40 years and has enjoyed the open space behind his home. He stated he was opposed to the Preliminary Plat and recommended the City remove the PUD zoning from this parcel, noting the property should be reverted back to R-1. He understood this was a tough piece of property to develop and stated he was not expecting this parcel to be zoned PUD with a high such a high density. He explained the proposed development would put a third street around his home, which would box him in. He expressed concern with the small buffer between his home and the new roadway. He reported he has replaced his well and septic system and was not interested in hooking up to the City's system and encouraged the Commission to deny the request.

Chairperson Bauer asked what type of development could be placed on this property if it were zoned R-1.

City Planner Anderson commented and R-1 zoning district would require 80-foot-wide lots that were 10,800 square feet in size.

Community Development Director Gladhill discussed the number of lots that could locate on this parcel if it were zoned R-1. He explained this option has been reviewed with the developer and from the pro forma standpoint, it does not work.

Jordan Lahti, 6014 157th Lane NW, stated his main concerns with the proposed development was how it would increase traffic on Radium Street. He explained he has young children and noted he feared for their safety. He recommended additional control measures be considered for the intersection of Nowthen Boulevard and 157th Lane.

Community Development Director Gladhill stated this was a priority area for the City.

Mr. Lahti questioned how many of the neighbors would have to offer their support in order for the City to extend City water and sewer.

Community Development Director Gladhill reported the City would need to have at least 60% of the neighbors offering their support in order for this to move forward. He explained another option would be for the City to offer water and sewer connections when the roadway was reconstructed at some point in the near future.

Motion by Commissioner Gengler, seconded by Commissioner Anderson, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Anderson, Onyambu, Surma, and Woestehoff. Voting No: None. Absent: Commissioner VanScoy.

Chairperson Bauer closed the public hearing closed at 8:11 p.m.

Commission Business

Commissioner Anderson asked what the width of 157th Avenue was.

Community Development Director Gladhill reported this roadway was 28 feet wide. He noted this was a private street.

Commissioner Anderson understood the expense for the reconstruction of Potassium Street was still up in the air. He commented he could not support a 24-foot width for Potassium Street and recommended that this roadway be 28 feet wide. He stated he saw very little public benefit from this project and recommended that it go back to the drawing board.

Commissioner Woestehoff asked if this project had a local developer.

Community Development Director Gladhill explained the developer was from the East Bethel area.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council deny Resolution 18-209 granting Preliminary Plat for Shade Tree Cottages.

Further discussion

Commissioner Gengler questioned why the recommendation for denial was being pursued.

Commissioner Anderson stated he believed the City could do more with this property and he was of the opinion the roadway could be wider. In addition, he did not see the public benefit through this development.

Commissioner Woestehoff was in agreement and stated he was very uncomfortable with the proposed lot sizes.

Commissioner Gengler stated she would like to hear from the developer prior to denying the request.

Commissioner Onyambu agreed stating he would like to hear from the developer as well.

Commissioner Anderson stated he understood this was a difficult parcel to develop. However, he supported the slate being cleaned with the developer starting over from the beginning on this development. He reported he would like to see this property rezoned from PUD to R-1.

Commissioner Woestehoff indicated he believed it spoke volumes that the developer was not before the Commission to address the comments and concerns that were raised at this meeting.

Motion Failed. Voting Yes: Commissioners Anderson and Woestehoff. Voting No: Chairperson Bauer, Commissioners Gengler, Onyambu and Surma. Absent: Commissioner VanScoy.

Motion by Commissioner Gengler, seconded by Commissioner Onyambu, to table action on the Preliminary Plat for Shade Tree Cottages and directing staff to work with the developer on alternatives.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Onyambu, Surma, and Woestehoff. Voting No: Commissioner Anderson. Absent: Commissioner VanScoy.

6. COMMISSION BUSINESS

6.01: Consider Revised Site Plan Approval of Regency Ponds Self Storage

Presentation

Community Development Director Gladhill presented the Staff Report stating in 2017, the City approved an indoor self-storage facility at the intersection of Bunker Lake Boulevard and Ramsey Boulevard. To date, construction has not commenced. The original Developer has chosen to sell the project to a different Developer. The new Developer has chosen to slightly modify the approved site plan. Generally speaking, all previous contingencies of approval have been satisfied. The project must still go through Building Permit Review.

Commission Business

Commissioner Anderson asked if the current plan included a cul-de-sac.

Community Development Director Gladhill explained a cul-de-sac was not ideal. He commented on the fire lane that was proposed around the building.

Commissioner Anderson questioned if the landscaping plan had changed.

Community Development Director Gladhill reported the landscaping plan had not changed.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council approve the revised Site Plan for Regency Ponds Self-Storage.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Woestehoff, Gengler, Onyambu, and Surma. Voting No: None. Absent: Commissioner VanScoy.

7. COMPREHENSIVE PLAN UPDATE ITEMS

None.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

8.02: Zoning Bulletins

Zoning Bulletins were noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Surma, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, Onyambu, and Woestehoff. Voting No: None. Absent: Commissioner VanScoy.

The regular meeting of the Planning Commission adjourned at 8:32 p.m.

Respectfully submitted,

Tim Gladhill
Community Development Director

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

JoAnn Shaw

From: Tim Gladhill
Sent: Thursday, October 04, 2018 2:10 PM
Subject: FW: 5909 167th Avenue CUP

Planning Commissioners:

Please see below for public comment on a case this evening.

Sincerely,

Tim Gladhill, AICP | tgladhill@cityoframsey.com Community Development Director City of Ramsey | Community Development
P: 763-433-9826 | F: 763-433-9848
7550 Sunwood Drive NW | Ramsey, MN 55303 www.cityoframsey.com Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

-----Original Message-----

From: Dan Wellman <dan.wellman@mntotaldefense.com>
Sent: Thursday, October 04, 2018 2:07 PM
To: Tim Gladhill <tgladhill@ci.ramsey.mn.us>
Subject: 5909 167th Avenue CUP

Mr. Gladhill,

The Total Defense team is excited to welcome a potential new neighbor next door! Please pass our sentiments along to the Planning Commission members present tonight.

Thanks - Dan Wellman & Team

Sent from my iPhone

City of Ramsey
Agenda
Economic Development Authority (EDA)
Thursday, October 11, 2018
7:30 am
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**
 1. Approve the Following Meeting Minutes:
1) EDA Regular Meeting - September 13, 2018
- 4. EDA Business**
 1. Presentation: Anoka County Regional Economic Development Partnership
 2. Authorize Trail Easement Over West 20' Feet of 5195 142nd Avenue (a.k.a. former AMOCO site)
 3. Approve Program Outline, Speakers and Emcee for 2018 EDA Business Networking Event
- 5. Member/Staff Input**
 1. Receive Development Update
 2. UpRiver: Anoka County Commercial Real Estate Broker Event (October 17, 2018)
- 6. Adjournment**

Economic Development Authority (EDA)**3. 1.****Meeting Date:** 10/11/2018**By:** Monika Maxey, Community
Development

Title:

Approve the Following Meeting Minutes:

1) EDA Regular Meeting - September 13, 2018

Purpose/Background:

Purpose: The purpose is to approve the meeting minutes for the EDA meeting held the prior month.

Background: The meeting minutes are attached for review and approval.

Notification:**Observations/Alternatives:****Funding Source:****Recommendation:****Action:**

Motion to approve the following EDA meeting minutes:

1) EDA Regular Meeting - September 13, 2018

Attachments9/13/2018 Minutes

Form Review**Inbox**

Sean Sullivan

Tim Gladhill

Form Started By: Monika Maxey

Final Approval Date: 09/20/2018

Reviewed By

Sean Sullivan

Tim Gladhill

Date

09/20/2018 11:57 AM

09/20/2018 12:21 PM

Started On: 09/20/2018 09:24 AM

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, September 13, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
 Member Brian Burandt
 Member Glen Hardin
 Member Dominic Kanaventi
 Member LeAnn Lambrecht
 Member John LeTourneau
 Member Chris Riley

Members Absent: None

Also Present: Tim Gladhill, Community Development Director
 Sean Sullivan, Economic Development Manager
 Diana Lund, Finance Director

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Kanaventi, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Kanaventi, Burandt, Lambrecht, LeTourneau, and Riley. Voting No: None. Absent: None.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated August 9, 2018

Motion by Member Hardin, seconded by Member Riley, to approve the August 9, 2018, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Riley, Burandt, Kanaventi, Lambrecht, and LeTourneau. Voting No: None. Absent: None.

4. EDA BUSINESS

4.01: Receive Update on 2019 Preliminary General Fund Budget and Levy

Finance Director Lund presented the staff report.

Member Hardin referenced the debt summary and asked if those are fixed rate.

Finance Director Lund confirmed that the City does not carry variable rate debt and therefore they are all fixed rate.

Member Hardin asked for information on fiscal disparities.

Finance Director Lund explained that the fiscal disparity pool was put in place around 1970 and is based on the growth of commercial development and the sharing of tax base.

Chairperson Steffen asked if there are any controversial items or what could perhaps be cut from the budget.

Finance Director Lund stated that she presented the five options within the handout at the last Council meeting and the consensus of the Council was for an option 3A, which would use the amount from option three but would also provide the option to bring a second officer on in October 2019. She noted that in September the Council will adopt a preliminary budget and the amount could only be lowered after that time until the final budget is adopted in December.

Member Riley stated that the Council has discussed this topic in worksession multiple times and one of the biggest issues has been staffing. He stated that the Council will consider the preliminary budget at the next meeting in September at the regular meeting. He welcomed comments from the EDA and residents. He stated that he is unsure that everyone will vote in favor for the budget. He noted that there is use of funds in this budget that help to mask some of the increases and advised that although that has a positive impact this year, there will be additional impacts in future years. He stated that although the property values have substantially increased over the past few years, he does not believe that the budget should rise in the same manner.

Finance Director Lund stated that until the tax statements are received in November, the levy amount should be the focus as the overall impact to the tax payer will not be known until the other agencies submit their amounts.

4.02: Review 2018 EDA Business Appreciation Day Event

Community Development Director Gladhill presented the staff report.

Chairperson Steffen stated that he would love to see attendance back to 120 to 130.

Community Development Director Gladhill stated that in the past there was consistent attendance around 140 and did not believe that should be a problem in the future with increased attention from staff.

Economic Development Manager Sullivan stated that he believed that there were some problems with conflicting events on the date this year. He stated that in the past when he worked for the City, there was larger participation and believed that moving the event back to the third Tuesday and providing additional focus from staff will increase attendance.

Member Kanaventi stated that he felt the event was very well organized and had great food, as a first-time attendee.

Member LeTourneau stated that he attended the event and also thought it was well run. He suggested the possibility of moving the event into July, which would move the event further from the Happy Days event. He commented that this event occurs for a larger purpose, as this is a business retention activity and believed that this is time and money well spent as a healthy business community is good for the City. He stated that the numbers are not as important as having a good group of businesses together networking and communicating.

Community Development Director Gladhill noted that staff can bring the topic back in the future for further discussion on the date.

4.03: Approve Program Outline, Speakers and Emcee for 2018 EDA Business Networking Event

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked if staff is also in the process of securing panelists.

Economic Development Manager Sullivan reviewed the panelists that have been secured.

Member LeTourneau expressed appreciation to staff for putting this together. He asked how firm this agenda is and stated that he would like to talk more about the second agenda item. He asked if that is the issue that warrants this much attention for the business community, specifically whether there is enough material included in the initiative or whether another topic may be more appropriately aligned to inform the business community.

Community Development Director Gladhill stated that there is enough material in the Anoka County initiative and it is a positive benefit to the community. He noted that staff plans to provide an update on the topic to the EDA at the October meeting, ahead of the event. He also recognized the input that some broader initiatives could be helpful and could be part of the City updates, using the example of the Highway 10 corridor.

Member LeTourneau stated that he feels like there have been many opportunities for the Anoka County initiative to be introduced throughout the County and asked if there will be new information provided.

Chairperson Steffen asked if the group has heard about the topic many times and asked staff for a quick summary of the item.

Community Development Director Gladhill stated that the initiative was originally started by Connexus Energy and started with an economic development study completed earlier in 2018 and ultimately led to the hiring of an Economic Development Coordinator at Anoka County. He provided additional information on how the Anoka County team will assist communities throughout the County, providing supplemental services, or for smaller communities providing much more assistance, along with marketing. He stated that Ramsey participates in the partnership for a cost of \$1,500 per year to help pay for the marketing efforts. He stated that perhaps the Anoka County staff person attend the October EDA meeting to provide additional input to the EDA.

Chairperson Steffen agreed that it would be good to have the Anoka County staff person attend the October EDA meeting and suggested that staff provide more details on the City update portion of the event at that time as well.

5. MEMBER / STAFF UPDATE

The EDA reviewed the Staff Update.

Community Development Director Gladhill thanked everyone in the planning team that contributed to the success of the Happy Days event this past weekend. He reported that the Affinity at Ramsey project has begun construction with the intent of opening late 2019 or early 2020. He stated that Ramsey Elementary School is continuing its construction with the intent of opening for the fall 2019 school year. He stated that as the community continues to grow, there is more pressure placed on infrastructure and the Council continues to plan for the increased capacity.

Member LeTourneau referenced the interfund loan and asked the original amount of the loan.

Finance Director Lund replied that the original amount was about \$2,000,000. She stated that funds from water and sewer, the remaining letter of credit and HRA funds were used. She noted that once the loan is fully repaid, the policy identifies that proceeds will be allocated towards parks but noted that is at the discretion of the Council.

Member LeTourneau recognized that the original amount of the loan was \$2,000,000 and the City has been able to reduce that amount to \$700,000 through the sale of City owned land. He noted that each purchase of property within The COR, continues to reduce that interfund loan and places those properties back on the tax base.

Economic Development Manager Sullivan stated that in the past 2.5 weeks that he has been on staff he has been meeting with businesses and continuing with business retention visits and provided an update. He stated that it has been great to connect with businesses that he has worked with in the past and developing new connections. He stated that he has also attempted to

incorporate himself into projects that have also begun in attempt to become part of those processes, and the sale of property is simply the first step in a long relationship.

6. ADJOURNMENT

Motion by Member Hardin, seconded by Member Burandt, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Burandt, Kanaventi, Lambrecht, LeTourneau, and Riley. Voting No: None. Absent: None.

The regular meeting of the Economic Development Authority adjourned at 8:18 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Monika Maxey
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Economic Development Authority (EDA)**4. 1.****Meeting Date:** 10/11/2018**Submitted For:** Sean Sullivan, Community Development**By:** Monika Maxey, Community Development

Title:

Presentation: Anoka County Regional Economic Development Partnership

Purpose/Background:

Through this case, the EDA will receive an update on this new partnership by Jacquell Hajder, Anoka County Economic Development Specialist.

Anoka County Regional Economic Development Partnership - Anoka County along with its 21 communities, Connexus Energy and Metro North Chamber of Commerce have identified the need for a regional economic development focus. A research study was completed by a Consultant, Ady Advantage, in December 2017 (“the Study”) for a market research analysis and evaluation of business opportunities, targets, and strategies for economic development within Anoka County. After a year of research, Ady provided a 200+page report with many goals and action steps to help the region grow to its full economic potential. The County hired an Economic Development Specialist (Jacquell Hajder) in July to tackle these goals and help many of the municipalities with their economic development needs/strategies.

There are three overall goals that are leading much of the work the Economic Development Specialist will be focusing on regionally. Those three goals are to change the perception of Anoka County, clearly define roles among regional partners and ensure the County is ready for development from a talent and product (sites and buildings) perspective. An example on how to ensure the County is ready from a talent and product standpoint, is completing an assessment of the available buildings, and advertising those key development sites to key real estate individuals and business owners. This information will be hosted on the Regional Economic Development website. That way when investors and businesses are looking at the region, they have one site to find properties available, community information, talent and financial resources that are available in the region.

A Memorandum of Understanding (MOU) has been created to set a framework for participating entities, to further the goals of the economic development collaboration by: (a) outlining general objectives, (b) defining mutual responsibilities, and (c) setting goals, timelines, communication, and other details necessary to achieve the desired outcomes.

Notification:**Observations/Alternatives:**

To accomplish many of the regional marketing goals, a \$20,000 budget was recommended by Ady Advantage. Because the work that will be done regionally will benefit all the 21 municipalities, it is important there is an opportunity to cost share and control how the funds are being used. The cost sharing will be based off the population size of a community, at \$0.057 per person of population. For the City of Ramsey, the 2019 voluntary financial contribution would be \$1,506 which could be funded through the Ramsey Housing and Redevelopment Authority fund held at Anoka County. The budget will be approved by all communities annually before a new voluntary cost sharing agreement (VCSA) can go in effect. The communities vote on their financial contributions and the Committees/Subcommittees advise on tasks throughout the year the budget items are directed too. The City Attorney is in the process of reviewing the MOU and VCSA.

Funding Source:

Cities in Anoka County - \$0.057 per person of population. For the City of Ramsey this could be funded through the Ramsey HRA Fund held at Anoka County. \$1,506 is the annual amount of the voluntary contribution for the City of Ramsey.

Recommendation:

Staff recommends participation the Anoka County Economic Development Partnership and to forward to the City Council for consideration of approval of the Memorandum of Understanding & Voluntary Cost Share Agreement, subject to City Attorney approval.

Action:

Motion to recommend participation in the Anoka County Economic Development Partnership and to forward to the City City Council for consideration of approval to sign Memorandum of Understanding & Voluntary Cost Share Agreement, subject to City Attorney approval.

Attachments

PowerPoint Presentation

Economic Development MOU

Exhibit A

Exhibit B

Voluntary Cost Sharing Agreement (VCSA)

ACRED ED Budget Sources

ACRED ED Budget Uses

Form Review

Inbox

Sean Sullivan

Tim Gladhill

Form Started By: Monika Maxey

Final Approval Date: 10/05/2018

Reviewed By

Sean Sullivan

Tim Gladhill

Date

10/04/2018 10:05 AM

10/05/2018 06:41 AM

Started On: 09/26/2018 01:21 PM



ANOKA COUNTY

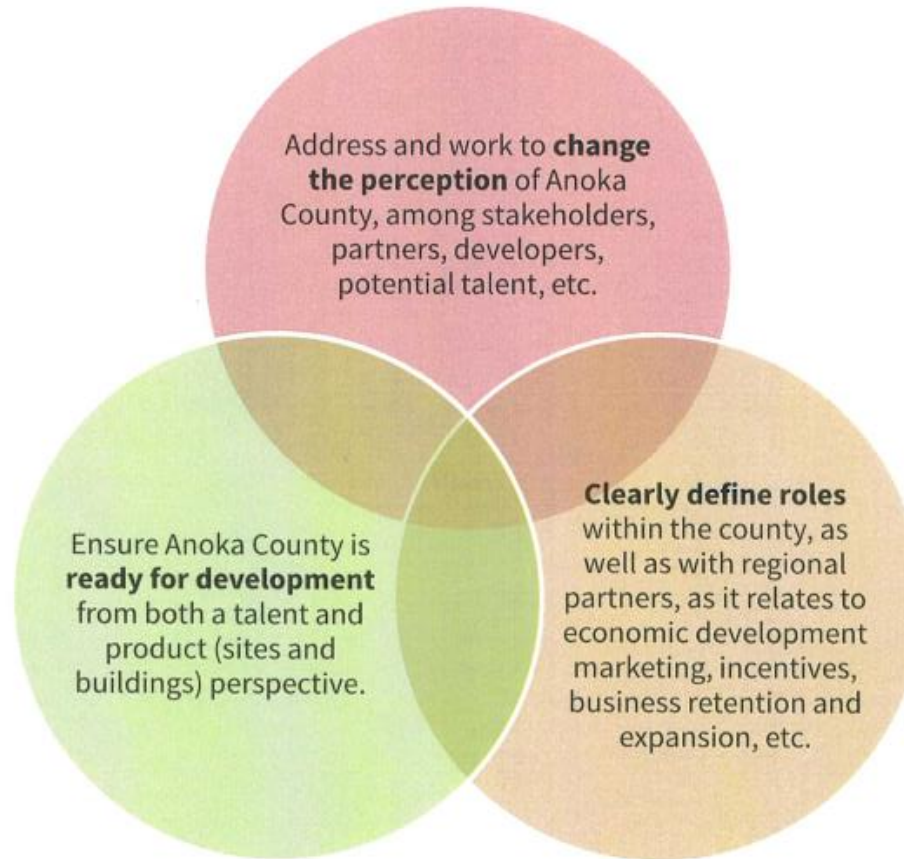
Regional Economic Development

Positioned for Success

Phase 3 Complete

- Understanding SWOT
- Positive and Negative Perceptions
- Target Industries
- Future Growth
- Goals and Strategies

Overall Goals

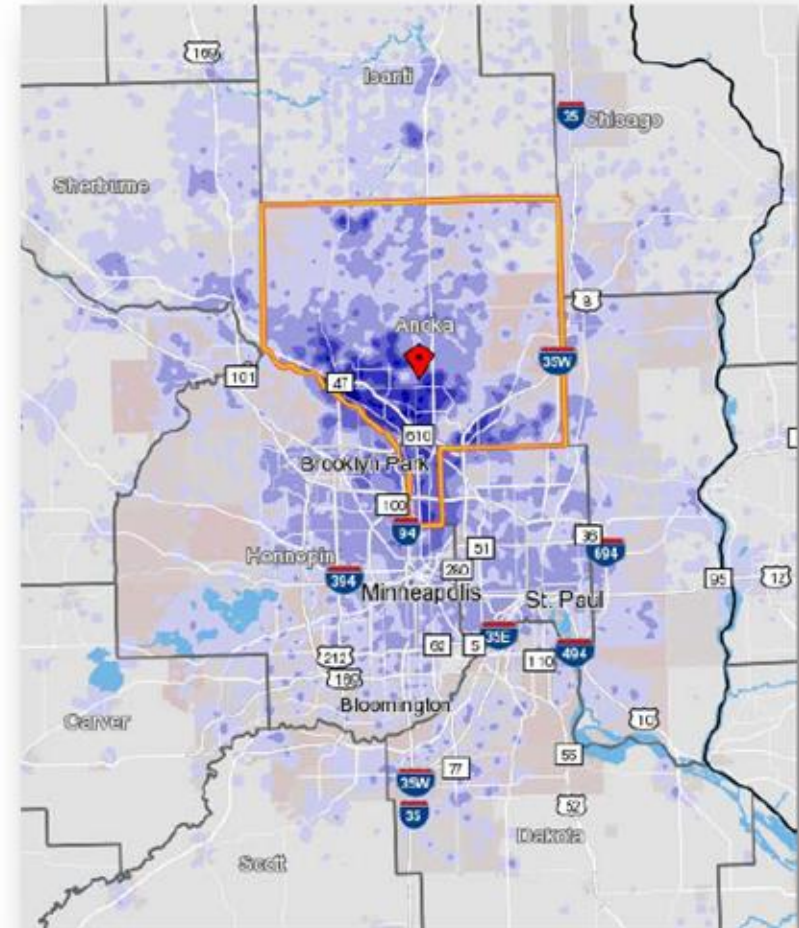


Employment & Target Industries

Heavy Duty Manufacturing

Distribution and Trucking

Back Office

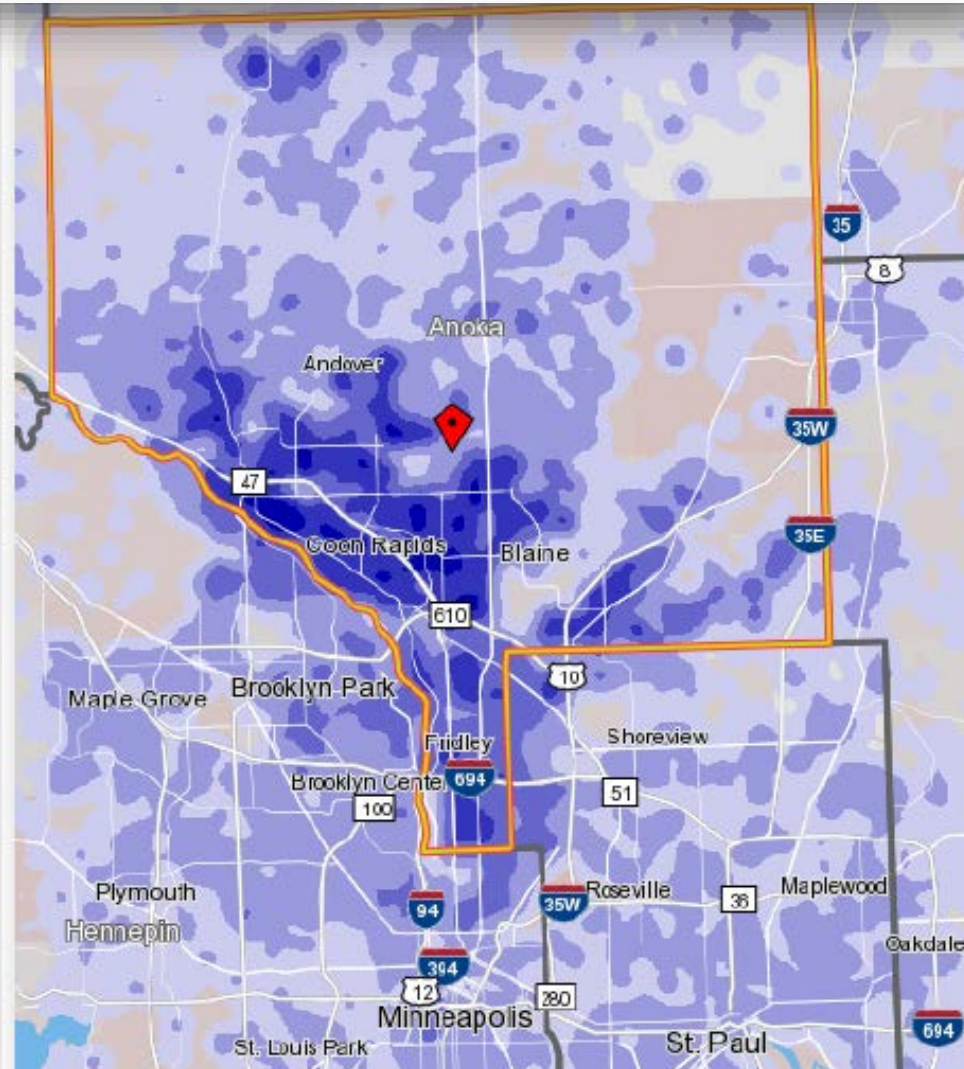
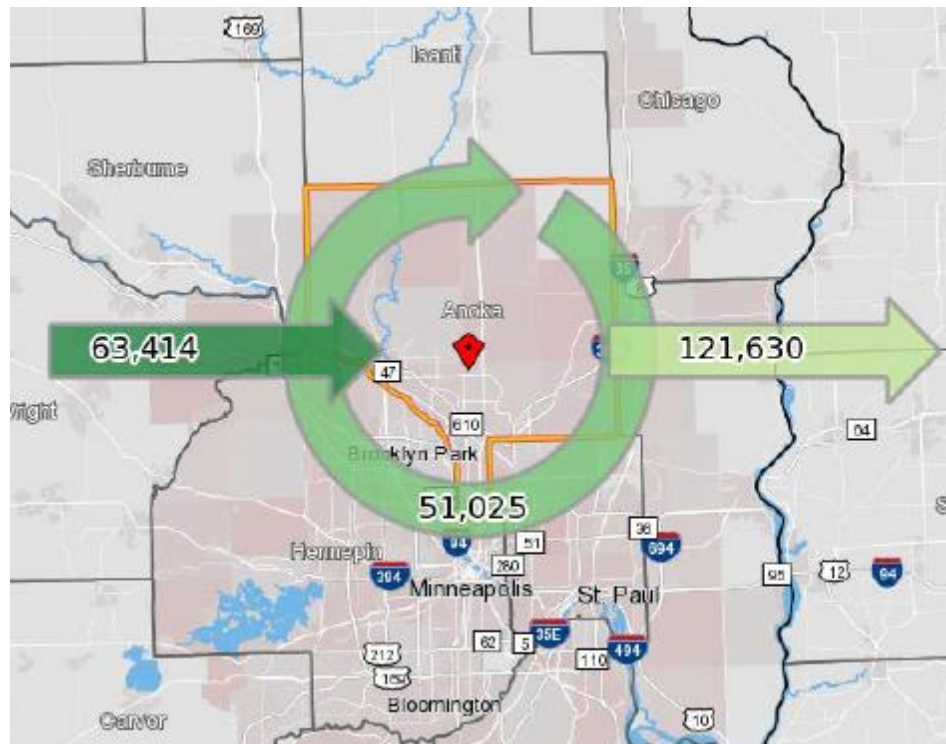


Employment & Target Industries

Employment Distribution

In order to analyze the current workforce in Anoka County, we looked at major employment centers within the county, as well as some commuting patterns. The results of this analysis are presented on this page, as well as the following pages.

The maps below highlights the job concentrations in and around the county. The greatest amount of job concentration is in the southwest portion of the county around Anoka City, Coon Rapids, Andover and Blaine, as well as the southern panhandle stretching from Fridley down in to the Twin Cities of Minneapolis and St. Paul.



Executive Committee



- Subcommittee Reports
- Action Items
- Economic Development Strategy
- Goals and Visioning

Three Subcommittees



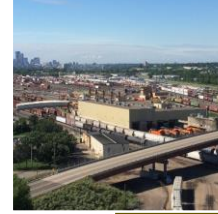
Marketing Subcommittee

- Tackle Perceptions
- Develop Brand
- Develop Website
- Create Regional Profile
- Develop list of Programs
- Target Industry Profile
- Conduct Annual Business Summit
- Success Stories



Readiness Subcommittee

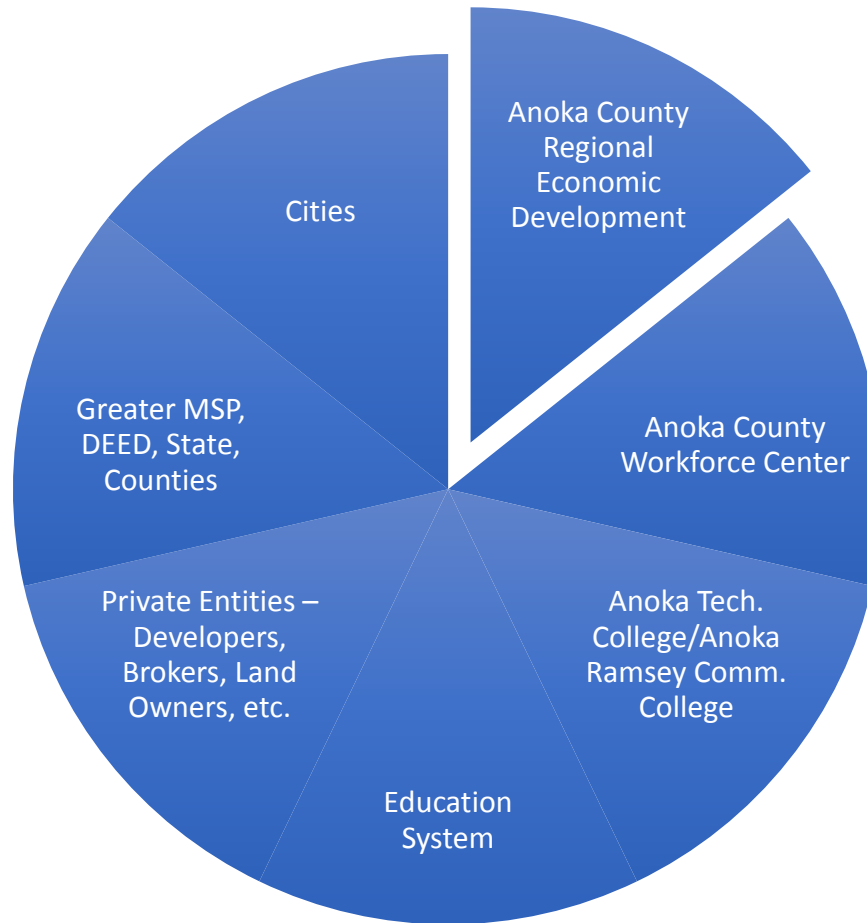
- Evaluate and gather available sites County wide
- Find a S&B data source/feed for website
- Prioritize sites based on readiness
- Identify criteria for ready sites based on target industry



Alignment & Regionalism Subcommittee

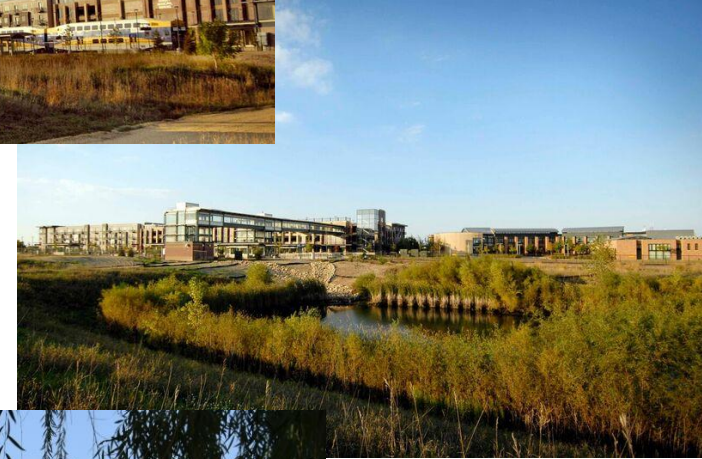
- Capacity Building Training
- Facilitate Work Session
- Create List of Stakeholders
- Assemble Local information for regional benefit

Partnerships



Local Assistance

- Marking properties and community
- Business Outreach
- Representation
- Project Assistance or Coordination
- Workforce Development and Connections
- Attracting future workforce and businesses



Q&A

**MEMORANDUM OF UNDERSTANDING
FOR ANOKA COUNTY ECONOMIC DEVELOPMENT**

**By and Among
THE COUNTY OF ANOKA, CONNEXUS ENERGY, METRONORTH CHAMBER OF COMMERCE,
AND PARTICIPATING MUNICIPALITIES WITHIN ANOKA COUNTY**

This Memorandum of Understanding (“MOU”) is by, between, and among the County of Anoka, a political subdivision of the state of Minnesota, (hereinafter “the County”); Connexus Energy, a Minnesota corporation in Ramsey, Minnesota; MetroNorth Chamber of Commerce, a Minnesota nonprofit organization; and participating Municipalities located within Anoka County, Minnesota (See Exhibit A). For purposes of this MOU, the aforementioned are referred to collectively as the “Hosting Agencies” for the Anoka County economic development initiative.

WHEREAS, a research study was completed by a Consultant, Ady Advantage, in December 2017 (“the Study”) for a market research analysis and evaluation of business opportunities, targets, and strategies for economic development within Anoka County; and

WHEREAS, as a result of the Study, the Hosting Agencies plan to gather with one another as well as other community partners to develop a vision, create an action plan, and set realistic goals to implement shared objectives for economic development and business recruitment within Anoka County; and

WHEREAS, the Hosting Agencies wish to enter into this MOU to establish organizational structures and to develop specific goals and objectives for the collaboration;

NOW, THEREFORE, it is agreed as follows:

- A. Purpose. The purpose of this MOU is to set a framework for the Hosting Agencies and other participating entities, to further the goals of the economic development collaboration by: (a) outlining general objectives, (b) defining mutual responsibilities, and (c) setting goals, timelines, communication, and other details necessary to achieve the desired outcomes.
- B. Term. This Memorandum of Understanding is effective upon execution and will continue in effect for five (5) years, or until completion and implementation of a Final Action Plan, as determined by the Executive Committee. The term of this MOU may be renewed for subsequent five (5) year terms upon written agreement of the parties.
- C. Executive Committee. For purposes of this MOU, the Executive Committee for the Anoka County economic development initiative is comprised of representatives from Anoka County, Connexus Energy, Metro North Chamber, and up to four participating cities (“City members”). City members of the Executive Committee shall have staggered, rotating terms as addressed below. A Chairperson may be selected by the members of the Executive Committee to set and conduct meetings and be the primary point of contact between the Executive Committee and any subcommittees.

The names and contact information for the initial Executive Committee members are listed in the attached **Exhibit B** to this Agreement.

1. Executive Committee Members' Terms, Election, and Appointment:

- The members of the Executive Committee shall serve for initial terms of eighteen (18) and twenty four (24) months, as designated on Exhibit B. Certain Executive Committee members' terms may be renewed, as appropriate, to fulfill the objectives set forth in this MOU.
- No more than two County representatives may be designated as "voting members" on the Executive Committee. Other County representatives serving on the Executive Committee, in excess of two voting members, shall participate as non-voting members.
- The four City members of the Executive Committee shall have staggered, rotating terms to enable other participating municipalities to serve on the Executive Committee, as desired. City members may serve a maximum of two (2) consecutive terms.
- As City members' terms expire, the Executive Committee shall survey interest among all participating cities and elect new City members to the Executive Committee to fill expired or vacant terms. The Committee's selection of new City members shall take into consideration such factors as the size of each municipality, and location, to ensure that the Executive Committee constitutes a diverse geographic representation of Anoka County.
- Election of Executive Committee members shall be accomplished by majority vote, to take place at a regular meetings of the Committee, or by electronic means (email) if a vacancy arises. .

2. Executive Committee Meetings:

- The Executive Committee members will hold regular meetings approximately every other month, with the first meeting to be scheduled in the fall of 2018.
- At least two times per year, the Executive Committee will schedule broad based meetings and invite a larger group of City officials and staff, community partners, and other stakeholders, to provide updates and information regarding the current priorities of the economic development collaboration.
- The Executive Committee may also communicate electronically (via email) to review opportunities and give direction to subcommittees as needed.

3. Executive Committee Goals and Objectives:

- Define a Vision: The Executive Committee is responsible for gathering information from its subcommittees to form a vision for the business climate and opportunities within Anoka County. The Executive Committee will then communicate that vision with all Cities, community partners and identified stakeholders in the County.

- Develop a Strategic Plan. The Executive Committee will engage in strategic planning, to develop goals, interim activities, and a Final Action Plan, within applicable time frames as set by the Executive Committee.
 - Communication. The Executive Committee will ensure that reliable communication occurs with all subcommittees, and that cities and community partners are kept informed of the progress and results of the collaboration.
 - Review and Contracting. The Executive Committee will continually review its progress and may enter into contracts with outside partners or private companies, as required to effectively research and/or implement work developed over the course of this project.
- D. Subcommittees. The purpose of subcommittees is to ensure diversification of ideas and representation across Anoka County in taking on specific tasks related to economic development.
- The Executive Committee may, at any time during one of its regular meetings, seek to establish, modify, or eliminate one or more subcommittees, which may be comprised of County and City officials/staff, community partners, or other public or private individuals or entities assisting in the economic development collaboration.
 - Subcommittees may also include additional advisory members with expertise relevant to the work of the subcommittee.
 - As of the date of this MOU, three Subcommittees have been formed: (1) Alignment/Regionalism; (2) Readiness; (3) Marketing and Differentiation.
 - Subcommittees should attempt to meet on a monthly basis if possible.
- E. Reporting. The following persons/entities should provide written or oral monthly reports to the Executive Committee:
- a. Subcommittee Reports. All subcommittees shall promptly deliver reports to the Executive Committee on matters which the subcommittee has addressed.
 - b. Economic Development Specialist. Anoka County will direct its Economic Development Specialist (“ED Specialist”) to assist the Executive Committee and other entities in this collaboration. The ED Specialist will report directly to the County Administrator regarding day-to-day operations and activities. At the request of the Executive Committee, the ED Specialist will provide reports to the Executive Committee as to research outcomes and progress. The ED Specialist may also be asked to present findings at the broader, semi-annual meetings attended by cities, community partners, and other stakeholders.
- F. Financial Contributions.
- a. Economic Development Specialist. The County is subsidizing and monitoring the activities of the Economic Development Specialist, described herein, to provide direct project assistance and research in connection with this collaboration.
 - b. Budget and Cost Sharing. If the Executive Committee seeks continued services for website and social media support, marketing assistance, or other outside services,

the cost allocation among cities and financial responsibilities will require execution of separate agreements. On or around August of each calendar year, a proposed budget for the following year will be voted on by the Executive Committee at a regular meeting, and distributed to the members. An agreement for voluntary cost sharing among participating municipalities will also be distributed, with the first agreement effective for year 2019. Negotiation, execution, and administration of any such cost sharing agreement must comply with applicable statutes and regulations. Nothing in this MOU shall obligate the agencies or partners to obligate or transfer any funds absent a separate agreement authorizing such contributions.

G. Modification: Material alternations, modifications, or variations of the terms of this MOU must be reduced to writing as an amendment and signed by the parties. Election or appointment of members to the Executive Committee, the formation of subcommittees, and updates to Exhibits A and B to this MOU do not require formal amendment of this MOU.

H. Authorized Representatives. By signing this MOU, the undersigned certifies that he/she is authorized to act and carry out the terms of this MOU.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated below.

County of Anoka:

Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

Date: _____

Attest:

Jerry Soma, County Administrator

Date: _____

Connexus Energy:

Bruce Sayler, Principal

Date: _____

NorthMetro Chamber of Commerce:

Lori Higgins, President

Date: _____

City of Andover:

By: _____
Its: _____

Date: _____

City of Anoka:

By: _____
Its: _____

Date: _____

City of Bethel:

By: _____
Its: _____

Date: _____

City of Blaine:

By: _____
Its: _____

Date: _____

City of Centerville:

By: _____
Its: _____

Date: _____

City of Circle Pines:

By: _____
Its: _____

Date: _____

City of Columbia Heights:

By: _____
Its: _____

Date: _____

City of Columbus:

By: _____
Its: _____

Date: _____

City of Coon Rapids:

By: _____
Its: _____

Date: _____

City of East Bethel:

By: _____
Its: _____

Date: _____

City of Fridley:

By: _____
Its: _____

Date: _____

City of Ham Lake:

By: _____
Its: _____

Date: _____

City of Hilltop:

By: _____
Its: _____

Date: _____

City of Lexington:

By: _____
Its: _____

Date: _____

City of Lino Lakes:

By: _____
Its: _____

Date: _____

Linwood Township:

By: _____
Its: _____

Date: _____

City of Nowthen:

By: _____
Its: _____

Date: _____

City of Oak Grove:

By: _____
Its: _____

Date: _____

City of Ramsey:

By: _____
Its: _____

Date: _____

City of St. Francis:

By: _____
Its: _____

Date: _____

City of Spring Lake Park:

By: _____
Its: _____

Date: _____

EXHIBIT A
“HOSTING AGENCIES”
FOR ANOKA COUNTY ECONOMIC DEVELOPMENT

County of Anoka	Jerry Soma County Administrator 2100 Third Ave., Ste 700 Anoka, MN 55303	763-324-4715	Jerry.Soma@co.anoka.mn.us
County of Anoka	Rhonda Sivarajah Chair, Anoka County Board of Commissioners 2100 Third Ave., Ste 700 Anoka, MN 55303	763-324-4706	Rhonda.Sivarajah@co.anoka.mn.us
County of Anoka	Scott Schulte County Commissioner 2100 Third Ave., Ste 700 Anoka, MN 55303	763-324-4712	Scott.Schulte@co.anoka.mn.us
County of Anoka	Karen Skepper Director of Community and Government Relations 2100 Third Ave., Ste 700 Anoka, MN 55303	763-227-5807	Karen.Skepper@co.anoka.mn.us
County of Anoka	Jacquel Hajder Economic Development Specialist 2100 Third Ave., Ste 700 Anoka, MN 55303	763-324-4609	Jacquel.Hajder@co.anoka.mn.us
Connexus Energy	Bruce Sayler Principal/ Community Development Connexus Energy 14601 Ramsey Blvd. NW Ramsey, MN 55303	763-323-2600	Bruce.sayler@connexusenergy.com
Metro North Chamber of Commerce	Lori Higgins 21 st Century Bank Building 9380 Central Ave. NE, Ste 320 Blaine, MN 55434	763-783-3553	lori@metronorthchamber.org
CITIES/TOWNSHIPS			
Andover	Joe Janish Community Development Director City of Andover 1685 Crosstown Blvd. NW Andover, MN 55304	763-767-5140	j.janish@andovermn.gov
Anoka	Doug Borglund Community Development Director City of Anoka 2015 First Avenue North Anoka, MN 55303	763-576-2723	dborglunch@ci.anoka.mn.us
Bethel	Ginger Berg City Administrator	763-434-4366	info@bethelmn.govoffice2.com

	City of Bethel 23820 Dewey St. Bethel, MN 55005		
Blaine	Erik Thorvig Economic Development Coordinator City of Blaine 10801 Town Square Drive NE Blaine, MN 55449	763-785-6147	ethorvig@ci.blaine.mn.us
Centerville	Mark Statz City Administrator City of Centerville 1880 Main Street Centerville, MN 55038	651-429-3232 Ext. 10	mstatz@centervilemn.com
Circle Pines	Patrick Antonen City Administrator City of Circle Pines 200 Civic Heights Circle Circle Pines, MN 55014	763-231-2605	pantonen@ci.circle-pines.mn.us
Columbia Heights	Keith Dahl Community Development Manager City of Columbia Heights 590 40 th Avenue NE Columbia Heights, MN 55421	763-706-3675	kdahl@columbiaheightsmn.gov
Columbus	Elizabeth Mursko City Administrator City of Columbus 16319 Kettle River Blvd. Columbus, MN 55025	651-419-9003	cityadministrator@ci.columbus.mn.us
Coon Rapids	Matt Brown Economic Development Coordinator City of Coon Rapids 11155 Robinson Drive Coon Rapids, MN 55433	763-767-6451	mbrown@coonrapidsmn.gov
East Bethel	Colleen Winter Community Development Director City of East Bethel 2241 221 st Ave. NE East Bethel, MN 55011	763-367-7855	colleen.winter@ci.east-bethel.mn.us
Fridley	Scott Hickok Community Development Director City of Fridley 6431 University Avenue NE Fridley, MN 55432	763-572-3590	Scott.hickok@fridleymn.gov
Ham Lake	Denise Webster City Clerk City of Ham Lake 15544 Central Avenue NE Ham Lake, MN 55304	763-235-1680	dwebster@ci.ham-lake.mn.us
Hilltop	Ruth Nelson City Clerk	763-571-2023	rnelson@hilltop.govoffice.com

	City of Hilltop 4555 Jackson St. NE Hilltop, MN 55421		
Lexington	Bill Petracek City Administrator City of Lexington 9180 Lexington Avenue Lexington, MN 55014	763-784-2792	bill.petracek@cityoflexingtonmn.org
Lino Lakes	Michael Grochala Community Development Director City of Lino Lakes 600 Town Center Parkway Lino Lakes, MN 55014	651-982-2427	michael.grochala@ci.lino-lakes.mn.us
Linwood Township	Pam Olson Town Clerk Linwood Township 22817 Typo Creek Drive NE Stacy, MN 55079	651-462-2812	pam.olson@linwoodtownship.org
Nowthen	_____ City of Nowthen 8188 199 th Avenue NW Nowthen, MN 55330	763-441-1347	_____
Oak Grove	Loren Wickham City Administrator City of Oak Grove 19900 Nightingale St. NW Oak Grove, MN 55011-9204	763-404-7075	lwickham@ci.oak-grove.mn.us
Ramsey	Tim Gladhill Community Development Director City of Ramsey 7550 Sunwood Drive NW Ramsey, MN 55303	763-433-9826	tgladhill@cityoframsey.com
St. Francis	Kate Thunstrom Community Development Director City of St. Francis 23340 Cree Street NW St. Francis, MN 55070	763-267-6191	kthunstrom@stfrancismn.org
Spring Lake Park	Dan Buchholtz City Administrator City of Spring Lake Park 1301 81 st Avenue NE Spring Lake Park, MN 55432	763-784-6491	dbuchholtz@slpmn.org

August 30, 2018

EXHIBIT B
EXECUTIVE COMMITTEE MEMBERS

ENTITY	MEMBER/REPRESENTATIVE	INITIAL TERM	CONTACTS
County of Anoka	Jerry Soma County Administrator	*Non-voting member	Jerry.Soma@co.anoka.mn.us T: 763-324-4715
County of Anoka	Jacqueline Hajder Economic Development Specialist	*Non-voting member	Jacqueline.Hajder@co.anoka.mn.us T: 763-324-4609
County of Anoka	Scott Schulte Anoka County Commissioner	18 months Or Non-voting member	Scott.Schulte@co.anoka.mn.us T: 763-324-4712
County of Anoka	Rhonda Sivarajah Chair, Anoka County Board of Commissioners	18 months Or Non-voting member	Rhonda.Sivarajah@co.anoka.mn.us T: 763-324-4706
County of Anoka	Karen Skepper Director of Community and Government Relations	24 months	Karen.Skepper@co.anoka.mn.us T: 763-227-5807
Connexus Energy	Bruce Sayler Principal/ Community Development Connexus Energy	24 months	Bruce.sayler@connexusenergy.com T: 763-323-2600
Metro North Chamber of Commerce	Lori Higgins President	24 months	lori@metronorthchamber.org T: 763-783-3553
CITY MEMBERS			
Columbia Heights	Keith Dahl Community Development Manager City of Columbia Heights	18 months	kdahl@columbiaheightsmn.gov T: 763-706-3675
Coon Rapids	Matt Brown Economic Development Coordinator City of Coon Rapids	24 months	mbrown@coonrapidsmn.gov T: 763-767-6451
East Bethel	Colleen Winter Community Development Director City of East Bethel	18 months	colleen.winter@ci.east-bethel.mn.us T: 763-367-7855
Lino Lakes	Michael Grochala Community Development Director City of Lino Lakes	24 months	michael.grochala@ci.lino-lakes.mn.us T: 651-982-2427

September 4, 2018

VOLUNTARY COST SHARING AGREEMENT
FOR ANOKA COUNTY ECONOMIC DEVELOPMENT

THIS AGREEMENT is made between the County of Anoka, a political subdivision of the State of Minnesota ("County"), and the undersigned participating municipality ("City"), a municipal corporation organized under the laws of the State of Minnesota.

WITNESSETH

WHEREAS, the County and the City, along with other community partners, entered into a Memorandum of Agreement ("MOU") on _____, 2018, to set goals, create an action plan, and implement shared objectives in promoting economic development within Anoka County;

WHEREAS, the MOU addresses the need for cost sharing between the County and municipalities of Anoka County to support continued services for website services, social media support, marketing assistance, and future services related to the county-wide economic development initiative;

WHEREAS, an annual budget for the above activities was developed, including a formula for participating municipalities to provide proportional cost sharing based upon its population;

NOW, THEREFORE, the parties understand and mutually agree as follows:

1. The budget for services related to website services, social media, marketing, and other supportive activities required for economic development, is currently set at \$20,000.00 for calendar year 2019.
2. For 2019, the City agrees to contribute the sum of \$0.057 per individual resident within its city limits, as a voluntary contribution to the economic development costs described above.
3. The City shall provide such payment annually, by the end of the first quarter in each calendar year, beginning in 2019.
4. Each calendar year, the County will provide an annual budget and proposed formula for the City's use in calculating its contributions under this Agreement.
5. The City may opt out or cancel this Agreement by providing 30 days' written notice to the County Administrator: Jerry Soma, 2100 Third Avenue, Ste. 700, Anoka, MN 55303.
6. This agreement shall terminate concurrently with the MOU, unless a City chooses to opt out or cancel this agreement prior to its expiration, as provided above.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

**ANOKA COUNTY HOUSING
AND REDEVELOPMENT AUTHORITY:**

CITY OF [Enter City Name]:

By: _____
Scott Schulte, Board Chair
ACHRA

By: _____

Dated: _____

Dated: _____

By: _____
Karen Skepper, Executive Director
ACHRA

By: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Christine Carney
Assistant County Attorney

By: _____

Budget	2018	2019	2020	2021	Total
Marketing & differentiation	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Alignment	\$ -	\$ -	\$ -	\$ -	\$ -
Readiness	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000

Contributions from Business Par	2018	2019	2020	2021	Total
Connexus Energy	\$ 8,000				\$ 8,000
Anoka County	\$ 8,000				\$ 8,000
Metro North Chamber	\$ 5,000				\$ 5,000
Excel	\$ -				\$ -
Other	\$ -				\$ -
Total	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000

Net Expense	\$ 19,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 79,000

Population Cost Allocation	\$ 0.054	\$ 0.057	\$ 0.057	\$ 0.057

City Partners	Population	2018	2019	2020	2021	HRA
Andover	32,335	\$ 1,762	\$ 1,855	\$ 1,855	\$ 1,855	N
Anoka	17,995	\$ 981	\$ 1,032	\$ 1,032	\$ 1,032	N
Bethel	461	\$ 25	\$ 26	\$ 26	\$ 26	Y
Blaine	64,188	\$ 3,498	\$ 3,682	\$ 3,682	\$ 3,682	N
Centerville	3,958	\$ 216	\$ 227	\$ 227	\$ 227	Y
Circle Pines	4,909	\$ 268	\$ 282	\$ 282	\$ 282	N
Columbia Heights	20,158	\$ 1,099	\$ 1,156	\$ 1,156	\$ 1,156	Y
Columbus	3,870	\$ 211	\$ 222	\$ 222	\$ 222	Y
Coon Rapids	62,726	\$ 3,418	\$ 3,598	\$ 3,598	\$ 3,598	N
East Bethel	11,788	\$ 642	\$ 676	\$ 676	\$ 676	N
Fridley	28,631	\$ 1,560	\$ 1,642	\$ 1,642	\$ 1,642	N
Ham Lake	15,891	\$ 866	\$ 912	\$ 912	\$ 912	Y
Hill Top	784	\$ 43	\$ 45	\$ 45	\$ 45	Y
Lexington	2,018	\$ 110	\$ 116	\$ 116	\$ 116	Y
Lino Lakes	20,803	\$ 1,134	\$ 1,193	\$ 1,193	\$ 1,193	N
Linwood Township	5,359	\$ 292	\$ 307	\$ 307	\$ 307	Y
Nowthen	4,548	\$ 248	\$ 261	\$ 261	\$ 261	Y
Oak Grove	8,360	\$ 456	\$ 480	\$ 480	\$ 480	Y
Ramsey	26,251	\$ 1,431	\$ 1,506	\$ 1,506	\$ 1,506	Y
St. Francis	7,400	\$ 403	\$ 424	\$ 424	\$ 424	Y
Spring Lake Park	6,219	\$ 339	\$ 357	\$ 357	\$ 357	Y
Total	348,652	\$ 19,000	\$ 20,000	\$ 20,000	\$ 20,000	

2019 ACRED Spending Options

With the voluntary cost sharing agreement set at \$20,000 there are a variety of options for spending on marketing funds - options can be seen below. The main expense is the MNCAR property feed that will be on the Anoka County website. Although a large expense, the feed is a landing spot for anyone looking for sites in Anoka County for sale or lease. A majority of commercial real estate professionals are members. Professional reports can be generated on any property, along with market reports that can be customized to each municipality. Not all events or options can fit within the budget, but they are items that would qualify. At the large group/local officials meeting in October. Cities will approve which items they would like in the budget and approve a final list of expenditures for the budget in 2019.

<i>Properties in Blue are expenditures that are either fixed cost for the website operation or annual events that have strong support to continue</i>	
MNCAR Properties Listing - Available site search engine on website, and access to pull property information for RFP's or pull data for businesses such as Traffic Counts, area demographics, etc.	\$8,200
Minnesota Marketing Partnership - Anoka County will join 50 other metropolitan economic development leaders to influence Minnesota's economic development marketing strategy, increase Anoka County's visibility and brand, bridge Minnesota Marketing with County-wide marketing, and access to exclusive site selector events.	\$625
MN Real Estate Journal - Event sponsorship and panel presentations - Connect with the regions brokers and developers at events that are often highly attended and informative. Invite cities as well. Events could include the office summit, land development summit, etc.	\$2,500-\$10,000
UpRiver Event - This annual event is for commercial real estate professionals to learn more about Anoka County, plus offering an educational piece and 2 hours of CE credits - Cost for breakfast provided and CE credit application	\$1,500
Website Annual Cost to website host	\$375
Attend events sponsored or paid for in part or full by Greater MSP	\$0-50 per event
Attend NIOP Events - Commercial Real Estate Professional Organization - Event topics - -Big Picture Trends in Real Estate Capital Economic Risks & Opportunities for Commercial Real Estate -Make Way for Gen Z	\$25-\$50 per event

Marketing Materials (Banners, pamphlets, etc.) for Trade Shows and to arm brand ambassadors with materials	\$1000-2000
Ad Campaigns that are sponsored to target audiences via LinkedIn or Twitter- Topics could be to attract business, highlight the workforce, highlight the quality of life, etc. 1. How Anoka County is the best place to land your business 2. Anoka County residents could support many more restaurants - here's why 3. Anoka County has the highest workforce participation in the state	\$100-\$500 per add campaign
Success Stories - PR about companies that have recently located or expanded in Anoka County	\$0
Hold an incentives workshop - determine what types of projects the County and local EDOs would incent and how	NA
Hold a talent strategies workshop - to work through potential solutions to the issues identified. This workshop should include employers, workforce development representatives, educational institutions, etc.	\$0
Host a Familiarization Tour with local real estate professionals Cost would be for organizing transportation and possibly a lunch for those that attend	\$1,000
Attend Business Events and Expos - Entrepreneur Expo, Restaurant Association Events, Manufacturing Week, Restaurant Innovation Summit, Hospitality Minnesota, etc.	\$0-\$100 an event
Conduct Annual Business Summit - engage business leaders in Economic Development initiative. This meeting should include an educational piece to update employers on economic development initiative and programs, but also gain their input into key challenges they may be facing	\$1,300
Summer Familiarization Tour (part of MN Marketing Partnership) targeting HQ's, consultants, consulates, prospects - Depending on location, the cost is solely based upon travel, and if you want to sponsor a lunch speaker (\$1500) - part of MN Marketing partnership	\$500-\$1,500
Fall - Minnesota Venture Conference	\$400 or Sponsorship - \$2000

Economic Development Authority (EDA)**4. 2.****Meeting Date:** 10/11/2018**By:** Mark Riverblood, Engineering/Public
Works

Title:

Authorize Trail Easement Over West 20' Feet of 5195 142nd Avenue (a.k.a. former AMOCO site)

Purpose/Background:

The purpose of this case is to receive EDA's approval (as owner) to place a trail easement over the westerly 20' feet of the city-owned property commonly referred to as the 'old AMOCO site'. This easement would allow the city to construct a trail parallel to T.H. #47 in the future at such time as a two more easements are acquired to the north—and there is funding in place.

A trail in this location is one of the priority locations in the city where there are 'gaps' in the planned-for trail system. This location along the state highway is in the urbanized area and along a high volume roadway, thus improving safety for pedestrians and motorists when the trail would be in place. The first attachment shows the 'cow path' where people are walking on the highway, and then angling through the ROW to the existing trail along the Holiday store.

Notification:

N/A

Observations/Alternatives:

While the alternative exists to 'do nothing at this time' staff does not recommend this, as acquiring an easement in the future from an established business can be complicated, time consuming and potentially costly. It may be noted that a trail when in place, can be a significant benefit to a retail establishment, and therefore can actually add value to this city-owned parcel that is for sale.

Funding Source:

The authorization of a trail easement does not implicate the city to construct a trail or incur any significant cost. The fees to record the easement are believed to be less than \$100 and would be accommodated within the Parks 2018 General Fund budget.

Recommendation:

Staff recommends recording this trail easement at this time—before there is a buyer interested in the property.

Action:

Motion to authorize staff to proceed with recording a 20' foot trail easement over the city-owned property at 5195 142nd Ave NW.

Attachments'cow path South of HolidayContext ExhibitProposed trail locationEasement location

Form Review

Inbox

Sean Sullivan

Tim Gladhill

Form Started By: Mark Riverblood

Final Approval Date: 10/05/2018

Reviewed By

Sean Sullivan

Tim Gladhill

Date

10/04/2018 09:55 AM

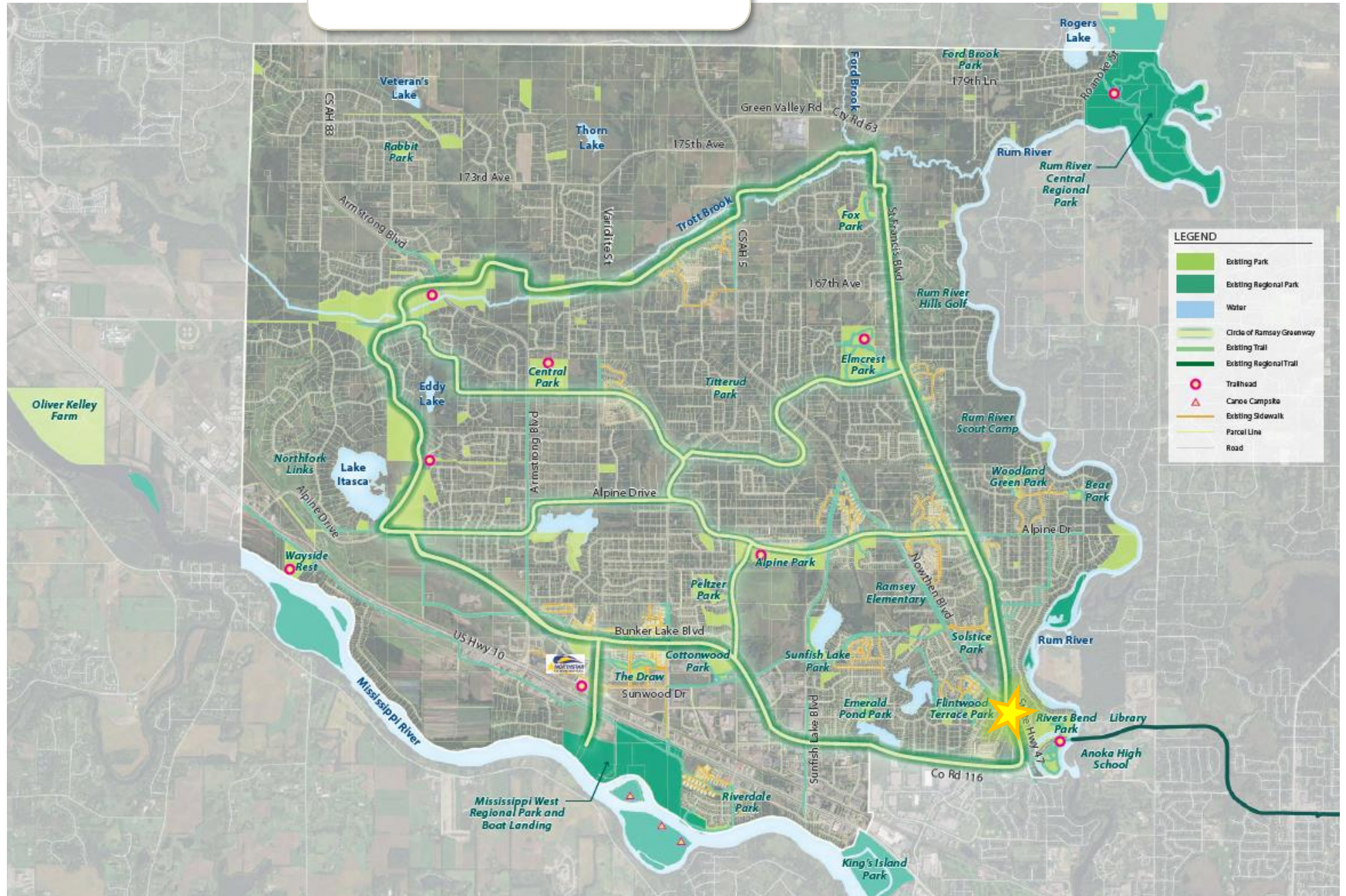
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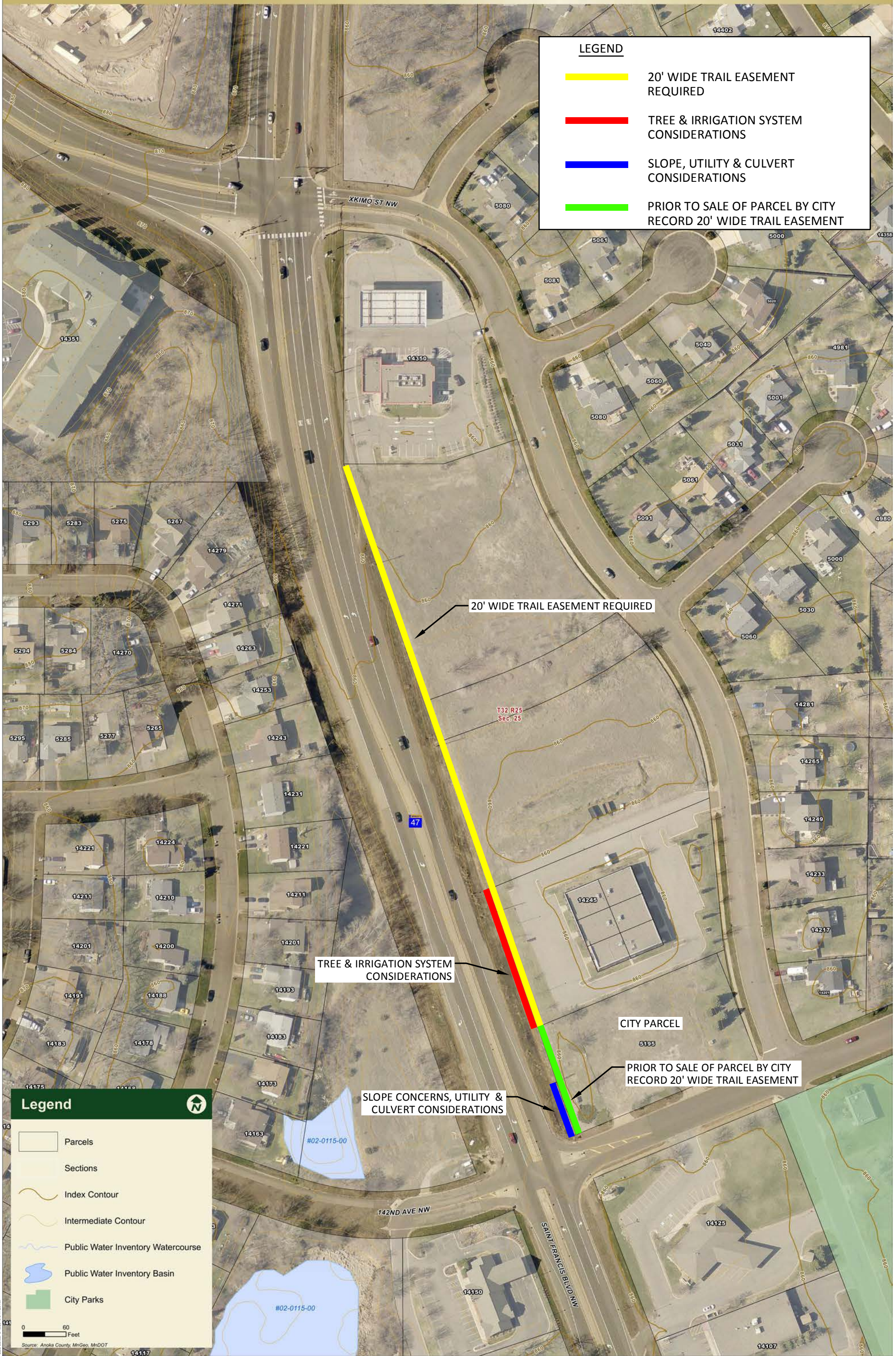
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City of RAMSEY

CIRCLE OF RAMSEY GREENWAY





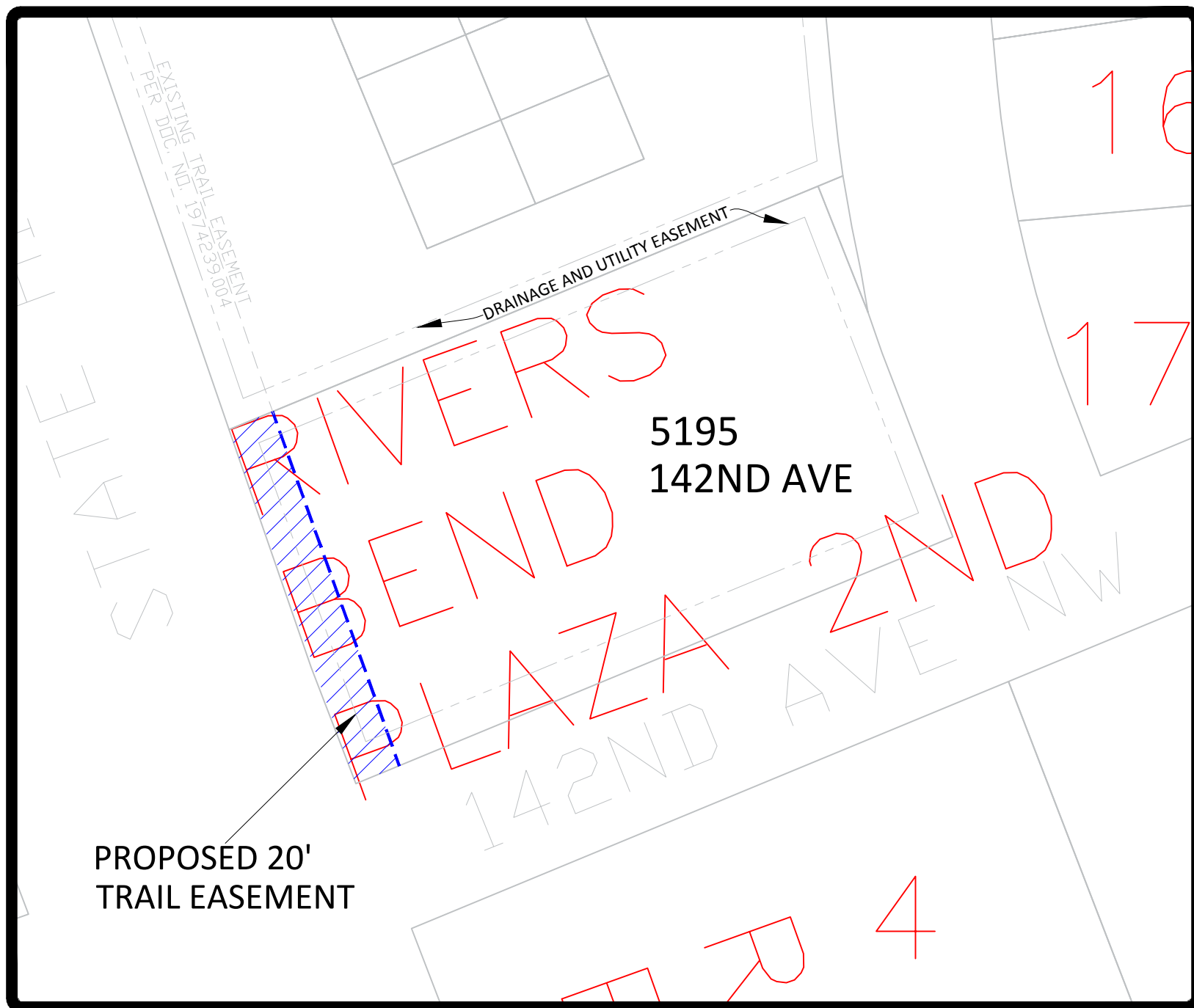


PROPOSED 20 FOOT TRAIL EASEMENT LOT 1, BLOCK 1, RIVER'S BEND PLAZA 2ND ADDITION



Proposed Trail Easement River's Bend Plaza 2nd Addition

A perpetual easement for public trail over, under and across the Westerly 20.00 feet of Lot 1, Block 1, RIVER'S BEND PLAZA 2ND ADDITION, Anoka County, Minnesota.



Economic Development Authority (EDA)**4. 3.****Meeting Date:** 10/11/2018**Submitted For:** Sean Sullivan, Community Development**By:** Tim Gladhill, Community Development

Title:

Approve Program Outline, Speakers and Emcee for 2018 EDA Business Networking Event

Purpose/Background:

The purpose of this case is to provide an update on the 2018 Business Networking Event. Staff is looking for approval from the EDA on the program outline, speakers, date and emcee for the event.

Notification:

Notification not required.

Observations/Alternatives:

Annually, the Ramsey EDA hosts a 'Fall Networking Event.' Typically, this event includes a keynote speaker(s), and a free breakfast for attendees. Historically, this event has taken place at the Ramsey Municipal Center in the AR room and has averaged 60-85 attendees. This year the event is taking place at The Fountains of Ramsey. The Ramsey EDA allocated \$3,000 to this event. EDA Fall Networking Event attendees are typically manufacturers and representatives from the services industry (banking, insurance, financial, etc.).

The purpose of the EDA Fall Networking Event is for the City to develop and maintain positive relationships with Ramsey Businesses. Additionally, this event provides an opportunity for Ramsey businesses to network, provide self-help/best-practices solutions and identify opportunities for Ramsey businesses to buy/sell goods locally.

Chair Steffen has recently been in contact with Mr. Ron Schara. Discussions with him have been very productive and there is a fair level of confidence that he can be secured as the Keynote Speaker for this event. The November 15, 2018 date is not out of the question but he is asking for some flexibility to include the last week of November or first week of December as potential options. Staff has checked with the Fountains of Ramsey for availability for the alternative timetable and all of those are available as of now. Staff feels strongly that we will need a minimum of 3 to 4 weeks lead time to assure we can properly market the event and to make sure that businesses have time to work this into their schedules. If we are to secure Mr. Schara for the November 15th date, Staff would like to have a firm commitment from him no later than October 19, 2018. If it is decided to move the date to later in November or early December that commitment date could be adjusted accordingly.

If Mr. Ron Schara cannot commit to the event staff could reach out to Chuck Delaney from Game Fair to see if he is available to speak on the Effect of Outdoor Recreation on Economic Development and specifically to Game Fair and its success in the City of Ramsey. Staff is open to other Keynote Speaker options that may be suggested by the EDA membership.

Staff would like to make sure all alternative dates for the last week of November and first Week of December work for EDA membership and if they would support the movement of the meeting to those dates for Mr. Ron Schara or other speakers that the EDA Staff may secure.

Program Outline

- Welcome by EDA Chair
- City Updates - Hwy 10 / Development Updates
- Anoka County Economic Development Initiative (3-5 minutes - Video/Brand roll-out; video available at

www.anokacounty.us/business)

- Ron Schara, Keynote Speaker (Subject to Change)

Date: Thursday, November 15th, 2018, 8:00- 9:30 am (Subject to Change)

Location: The Fountains of Ramsey

Food/Drinks: Kitchen Table, \$1,500 or less.

Theme/Topic: Effect of Outdoor Recreation on Economic Development (Subject to Change)

Keynote Speaker : Ron Schara (Subject to Change)

Emcee: Jim Steffen, EDA Chair

RVSPs: 77(2017) 87 (2016), 83 (2015), 84 (2014), 68 (2013), 60 (2012)

Funding Source:

This case is being handled as part of normal Staff duties. The EDA has a budget of \$3,000 for the event. There is no registration fee for attendees.

Recommendation:

Staff recommends approval of the draft format for the event and flexibility to move date to accommodate Keynote Speaker.

Action:

Motion to approve the draft format of the event and flexibility to move date to accommodate Keynote Speaker for the 2018 EDA Business Networking Event.

Attachments

No file(s) attached.

Form Review

Inbox

Sean Sullivan (Originator)

Tim Gladhill

Form Started By: Sean Sullivan

Final Approval Date: 10/05/2018

Reviewed By

Sean Sullivan

Tim Gladhill

Date

10/04/2018 10:23 AM

10/05/2018 07:21 AM

Started On: 10/04/2018 08:40 AM

Economic Development Authority (EDA)**5. 1.****Meeting Date:** 10/11/2018**By:** Tim Gladhill, Community Development

Title:

Receive Development Update

Purpose/Background:

Planning Division Staff will be in attendance at the meeting to provide an update on various development projects of interest to the EDA.

Notification:**Observations/Alternatives:****Funding Source:****Recommendation:****Action:**

Attachments*No file(s) attached.*

Form Review**Inbox**

Sean Sullivan

Tim Gladhill (Originator)

Form Started By: Tim Gladhill

Final Approval Date: 10/05/2018

Reviewed By

Sean Sullivan

Tim Gladhill

Date

10/04/2018 04:12 PM

10/05/2018 07:19 AM

Started On: 10/04/2018 03:40 PM

Economic Development Authority (EDA)**5. 2.****Meeting Date:** 10/11/2018**By:** Tim Gladhill, Community Development

Title:

UpRiver: Anoka County Commercial Real Estate Broker Event (October 17, 2018)

Purpose/Background:

Each year, a collaboration of Anoka County communities jointly host a networking event for area real estate brokers with the intent to showcase available development sites and communities within Anoka County. This year, the event is scheduled to be hosted at the Bunker Hills Event Center in Coon Rapids on October 17. See the attached invite for more details.

Notification:**Observations/Alternatives:****Funding Source:****Recommendation:****Action:**

Attachments**Invite**

Form Review**Inbox**

Tim Gladhill (Originator)
Form Started By: Tim Gladhill
Final Approval Date: 10/05/2018

Reviewed By

Tim Gladhill

Date

10/05/2018 07:21 AM
Started On: 10/05/2018 07:16 AM



ANOKA COUNTY

Right here. Right for you.

SAVE THE DATE!

COMMERCIAL REAL ESTATE PROFESSIONALS:

Join us UpRiver for a free breakfast networking and informational event. Earn CE credits too!*

Wednesday, October 17 • 9-11 AM

Bunker Hills Event Center, 12800 Bunker Prairie Rd NW • Coon Rapids

TOPICS INCLUDE:

Economic Development Activity in Anoka County

Opportunity Sites in the Region

Healthcare Industry – Impact on Real Estate & Economic Development

**Continuing Education Credit has been applied for and 2.0 hours is pending approval from the Minnesota Department of Commerce.*

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on October 11, 2018, at Ramsey City Council Chambers, 7550 Sunwood Drive NW.

Commission Members Present: Vice Chair Brandon Sis
 Commissioner Russell Bayer
 Commissioner Jennifer Leistico
 Commissioner Jon Trappen

Commission Members Absent: Chair Shane Bennett

Also Present: Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Vice Chair Sis called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

Bruce Anderson, 14892 Bison Street, NW, asked about the status of the splash pad and the parks along The Waterfront. He indicated he would like work to be done as soon as possible, especially on the splash pad, before the senior building is completed.

Parks & Assistant Public Works Superintendent Riverblood provided an update on Municipal Plaza and The Waterfront, noting that the Commission spent over two hours on this very issue at the August meeting. The outcome was to recommend to the Council the next level of plans. That particular analysis had cost estimates with it. He would agree with Mr. Anderson that elements of the parks should begin soon. The City is in conversation with the developer of the 154-unit development. The goal is to move forward with basic park improvements. There will be some phasing with Municipal Plaza and The Waterfront. Parking will also be an important concern. It will be important to apprise the Planning Commission on what the Park and Rec Commission has been working on this past year.

Mr. Anderson responded that all the City Commissions need to get down together and talk about these big projects in the City. There is not much information coming out to the residents. He questioned whether residents even know about park priorities and schedules.

3. APPROVE AGENDA

Motion by Commissioner Leistico, seconded by Commissioner Trappen, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Vice Chair Sis; Commissioners Leistico, Trappen, Bayer. Voting No: None. Absent: Chair Bennett.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Trappen, seconded by Commissioner Leistico, to approve the following Park and Recreation Commission Regular Meeting Minutes, as presented:

1) Park and Recreation Commission Regular Meeting Minutes dated September 13, 2018.

Motion carried. Voting Yes: Vice Chair Sis; Commissioners Trappen, Leistico, Bayer. Voting No: None. Absent: Chair Bennett.

5. COMMISSION BUSINESS

5.01: Recommend an Analysis and Finding on Community Center Options

Parks & Assistant Public Works Superintendent Riverblood provided an overview of the discussion regarding a possible future community center. What must be investigated further, is whether there is support for a centralized location or decentralized locations, for a public/private partnership, programming models, and many other variables. He would like the Commission to recommend that the Council consider these questions, and take a year if necessary, to endeavor on a strategic approach to define the questions/options/alternatives for the community. He would like staff to develop an executive summary that is easy for residents to read. He also noted that it tends to be easy to support the concept of a community center, but the public needs to realize how expensive they are to operate. He concluded by saying that the Boards and Commissions are comprised of residents, and they represent a significant way that residents are getting involved with this process.

Vice Chair Sis asked whether there has been consideration in City budgeting for a community center.

Parks & Assistant Public Works Superintendent Riverblood responded the community center has been discussed by residents and policymakers for many years. What happens is that it goes in the CIP and it is shown as a possible price tag of \$8-12 million, and during the discussion of the CIP, and it is realized there is no budget for it. Subsequently, it is decided that items without a budget should not be in the CIP. Then the community center is removed, but then the discussion comes back around again. Thus, the goal is to have better financial figures and better describe the actual project. Whatever outcomes results from the analysis will be very good information.

John LeTourneau, Acting Mayor for City of Ramsey, stated this is an election season. As enjoyable as it is to be out in the community talking with residents, he hears frequently the need for a Community Center. The prospect of bringing a community center forward for more analysis is a great idea. It looks like this community is now ready to have this conversation. He will support this discussion that needs to happen as to whether this is the right time and what it might look like.

Motion by Commissioner Trappen, seconded by Commissioner Bayer, to recommend to the City Council that additional analysis be performed on the significant investigation and reports resulting from the Resilient Communities Project with the University of Minnesota on the potential of a Community Center in Ramsey

Motion carried. Voting Yes: Vice Chair Sis; Commissioners Trappen, Bayer, Leistico. Voting No: None. Absent: Chair Bennett.

5.02: Consider a Plan to Incent Voluntary Trail Easement Acquisition

Parks & Assistant Public Works Superintendent Riverblood introduced a discussion of opportunities to fill gaps in the Circle of Ramsey Greenway, by inviting landowners to consider voluntarily conveying trail easements within the cattail wetland west of Variolite Street. It is important to stress, that this would be an entirely voluntary easement dedication, and landowners would be compensated for the easement area within the wetland. Staff could begin the process by hosting an open house with landowners who may be interested. Gifting land to an organization may be a tax-deductible contribution; that is one possibility.

Vice Chair Sis suggested this is a great way to complete the Circle of Ramsey.

Parks & Assistant Public Works Superintendent Riverblood discussed various possible configurations of an easement, specifically how it might work out with a stream crossing. He noted that other than the publishing of this case, the next step is for Council approval. Everyone needs to understand this is a voluntary opportunity.

Commissioner Leistico asked whether the City has handled other acquisitions this way.

Parks & Assistant Public Works Superintendent Riverblood responded in 2004, a \$2 million award was granted from the Legislative Commission on Minnesota Resources to purchase voluntary conservation and trail easements along Trott Brook. As it turned out, the award was reduced to \$500,000. Those funds were invested along Trott Brook in voluntary trail easement acquisitions.

Vice Chair Sis asked if there has been any pushback.

Parks & Assistant Public Works Superintendent Riverblood responded he is not aware of any concerns or problems.

Motion by Commissioner Bayer, seconded by Commissioner Leistico, to forward the concept to incent voluntary trail easement acquisitions to City Council for further discussion and potential approval.

Motion carried. Voting Yes: Vice Chair Sis; Commissioners Bayer, Leistico, Trappen. Voting No: None. Absent: Chair Bennett.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood provided an update on the City website, which includes many free or low-cost activities such as yoga classes, art classes, and meditation classes. The meditation class benefits an interesting cross-section of the community. Some folks are in meditation as recommended by their health care professionals, and a lot of veterans with PTSD are involved. The instructor donates his time to conduct these classes, because meditation helped him with some recovery. There has been some discussion about these classes, so he wanted to clarify.

7. ADJOURNMENT

Motion by Commissioner Leistico, seconded by Commissioner Trappen, to adjourn the meeting.

Motion carried. Voting Yes: Vice Chair Sis; Commissioners Leistico, Trappen, Bayer. Voting No: None. Absent: Chair Bennett.

The Park and Recreation Commission meeting adjourned at 7:06 p.m.

Respectfully submitted,



Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, October 15, 2018, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Valentine
 Board Member Reid Bernard
 Board Member Jane Covart
 Board Member Melissa Fetterley
 Board Member Laura Moore

Members Absent: Board Member Michael Hiatt
 Board Member Michael Madison

Also Present: City Planner Chris Anderson
 Acting Mayor LeTourneau, City Council Liaison

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Covart and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated August 20, 2018

Motion by Board Member Fetterley and seconded by Board Member Covart to approve the regular meeting minutes dated August 20, 2018.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Fetterley, Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

5. POLICY BOARD BUSINESS

5.01: Review Updated Alternative Urbanwide Area Review (AUAR) for The COR (Project No. 18-112)

City Planner Anderson presented the staff report. He stated that in 2003, the City Council adopted Resolution #03-01-012 ordering an Alternative Urbanwide Area Review (AUAR) for The COR (formerly known as Ramsey Town Center). An AUAR is an environmental review process that can be used in lieu of more traditional environmental reviews such as Environmental Assessment Worksheets (EAW) and Environmental Impact Statements (EIS), as long as the geographic area is covered by an acceptable Comprehensive Plan. When considering The COR as a whole, it is likely that a series of individual projects in short sequence could trigger the need for an EAW. For example, the recent project known as Affinity at Ramsey likely would have triggered the need for an EAW based on the number of projects approved in the past number of years.

City Planner Anderson reported that WSB has completed a draft update of The COR AUAR. There have been no new findings of threatened or endangered species (based on the Natural Heritage Information System). There have been no significant deviations or changes to the overall vision or development plan for The COR since the last update. The document has been updated with all development within The COR since the last update and the Mitigation Plan has also been updated as well.

City Planner Anderson stated that ultimately, Staff will be bringing forward this planning document for City Council authorization to distribute the updated AUAR to the requisite agencies. The updated AUAR also needs to be submitted to the Environmental Quality Board (state agency) for a ten (10) day comment period. Upon completion of the comment period, the City will need to develop responses to any comments received and add them as an appendix to the document. It then must go back to City Council for final adoption.

Chairperson Valentine expressed appreciation to staff for the thorough description, as this is a complicated process.

Acting Mayor LeTourneau agreed that this is a complicated process. He asked if there was any discussion to expand the boundary of the AUAR to include the Bunker Lake industrial park.

City Planner Anderson explained that could be considered but noted that if the boundaries are changed, that may trigger the need to start a new AUAR rather than simply completing an update. He noted that the Bunker Lake industrial park did not trigger the need for an AUAR and therefore it was not contemplated to expand the boundaries.

Board Member Covart referenced the example of Little Duke's and their underground storage and asked what the City would do to help the company implement the sensors mentioned.

City Planner Anderson replied that would be a discussion. He stated that may have already occurred and simply was not recorded in the inspection process. He noted that the tank storage is double walled and explained that the sensor would simply be another element of safety that could alert to a leak. He stated that staff is looking through documentation to determine if the

sensor was installed and if not, staff would then talk to the business owner to determine how that sensor could be retrofit.

Motion by Board Member Covart and seconded by Board Member Bernard to recommend that the City Council authorize staff to distribute The COR AUAR update for comments.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

5.02: Consider 2019 Municipal Recycling Funding Request

City Planner Anderson presented the staff report. He stated that each year, Anoka County receives funding from the State of Minnesota pursuant to Minnesota Statute 115A.557. The County distributes these funds, known as SCORE (Select Committee On Recycling and the Environment) funds, to municipalities within the county. In 2019, the allocation includes a base of \$10,000 plus \$5.00 per household, which would place Ramsey with a base allocation of \$55,390 for 2019. He explained that the funding is intended to help municipalities achieve their recycling goals as established by the Anoka County Board of Commissioners. Ramsey's 2019 recycling goal, established by Anoka County, is 2,777 tons (which is an increase of 81 tons from 2018). The goal is based on 215 pounds per person. The City of Ramsey has traditionally used these funds to promote recycling and waste reduction education and awareness, notifying new residents of the recycling program components, to offset costs of the spring and fall recycling day events and other collection events/opportunities, and to fund the recycling coordinator position, whose duties are a component of the City Planner position.

City Planner Anderson provided background information on the recent changes in the recycling market.

City Planner Anderson stated that in addition to the base allocation, there are four broad funding categories where additional funds can be requested: drop-off, general enhancement, organics, and an open-grant option for general program expansion. Staff is proposing to request an additional \$2,700 for the Summer Recycling Event (drop-off), \$12,800 for general enhancement (covers parks recycling, event promotion, etc.), and \$1,600 for the organics program. While there is the potential for up to \$20,000 for the open-grant option, it is clearly not intended to be long-term funding and therefore staff has not included that in the current request.

Chairperson Valentine stated that the future of plastics recycling is in doubt and asked if that may bring back interest in incineration rather than landfills.

City Planner Anderson stated that the GRE facility in Elk River is closing sometime in 2019, as it was losing funds in the operation. He was unsure that incineration would be a long-term option. He stated clarified that he does not think plastics recycling is going away, but simply needs to be refocused with better education on what is recyclable. He stated that there are markets for the plastics if the contaminants can be taken out on the user end.

Board Member Fetterley asked if increased education of the public will allow the City to continue to meet the recycling tonnage goals or whether residents would be less likely to recycle in fear for doing it wrong.

City Planner Anderson replied that Ramsey residents do a great job recycling. He stated that in speaking with ACE Solid Waste, the large amount of contaminants are not coming from the Ramsey routes. He acknowledged that it is a fine line as you do not want to discourage people from recycling but simply emphasize recycling the correct materials rather than “wish-cycling”. He explained that the mindset for years has been that if you think something can be recycled, put in the recycling whereas the new motto is “when in doubt, throw it out”.

Acting Mayor LeTourneau stated that it is clear that recycling is becoming more complicated because of the changing markets, which is changing the way people look at recycling. He believed that it is important for the EPB to make a statement on recycling.

Chairperson Valentine agreed that it is important to be clear on the stance of the EPB to continue to support recycling and seek additional funding in order to continue to be successful. He stated that this is a key juncture in the recycling world.

Commissioner Fetterley agreed that it is important to continue to focus on this topic. She thanked staff for bringing this request forward for the City to request additional funds to continue the recycling efforts effectively.

City Planner Anderson stated that recycling is still extremely important and beneficial, there are just changes occurring right now. He stated that there are benefits to having a successful recycling program, which Ramsey has had for many years. He stated that it will become more challenging in the future to meet the increasing goals in the changing market. He noted that a portion of the additional funds being requested will be to facilitate the summer recycling event, which continues to increase in participation. He stated that there will just be an emphasis on providing clear educational messaging to the participants in the program on what is recyclable.

Jade Moore, 8277 155th Lane, referenced a statement made by City Planner Anderson regarding a barrier of language and asked for additional clarification.

City Planner Anderson replied that the barrier is that English is the second language of some residents of multi-family apartments and therefore the educational material may be more difficult to understand. He stated that the use of pictures is being contemplated to make it easier to understand. He stated that the City does have access to documents in different languages through Anoka County. He stated that Ramsey does not have the same ratio of multi-family apartment housing that other communities in Anoka County may have. He stated that he is not aware of the language barrier being a large problem in Ramsey but is aware that the documents are available because of the need in other communities.

Motion by Chairperson Valentine and seconded by Board Member Covart to recommend that the City Council authorize staff to submit the 2019 Recycling Funding Request to Anoka County.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

6. BOARD / STAFF INPUT

- **Fall Recycling Day Recap**

City Planner Anderson provided an update on the fall recycling event, which was held on September 29th. He stated that it was another successful recycling event and noted that in 2019 it is planned to have spring, summer and fall recycling events, pending the approval of funding from Anoka County.

- **Reminder of Connexus Energy's Invitation for their Solar Array Project (Presentation and Tour)**

City Planner Anderson reported that Connexus Energy is planning to have a celebration for their solar array project on Thursday, October 25th from 1:00 to 3:00 p.m. He noted that the event will begin with a presentation at the Connexus Energy office in Ramsey and will then transition to a tour of the solar array project site in Ramsey. He stated that RSVPs are desired and asked any interested Board Members to advise staff if they would like to attend.

Board Member Covart asked if the event is open to the general public or just the Board Members.

City Planner Anderson stated that the City received a specific invitation for the City Council, Boards and Commissions and therefore did not believe the event was open to the general public.

7. ADJOURNMENT

Motion by Board Member Bernard and seconded by Chairperson Valentine to adjourn the meeting.

The meeting adjourned at 7:23 p.m.

Respectfully submitted,

Chris Anderson
City Planner

ATTEST:

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title

Schedule Public Hearing to Consider Adoption of 2019-2028 Capital Improvement Plan (CIP)

Purpose/Background:

The Capital Improvement Program (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years. The 2019-2028 CIP contains the following categories: Capital Bonding Projects, Equipment Replacement, Municipal Buildings, Park Improvements, Sewer Utility, Storm Water Utility, Street Improvements, Street Light Utility, and Water Utility Improvements.

The projects, as presented in the CIP document, are presented at total costs. The city is not responsible for the funding of all projects listed in this program. For example: If a grant is received the respective project is shown at total project costs with the amount of grant listed as an offsetting revenue source. Cash flows are presented for the respective funds presented in the CIP. They can be found in the last several pages of the CIP document.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

As mentioned above, this is a planning document only, and **not an approval** of any project listed.

Per section 7.5 of the Ramsey City Charter, the city shall hold an annual public hearing on the Capital Improvement Program and adopt it by resolution. Staff is asking that a public hearing be held at the regular meeting of December 11, 2018.

Notification:

A draft document of the 2019-2028 CIP and supplemental report is attached. Any reported changes will be reflected in the document presented at the December 11, 2018 public hearing.

Funding Source:

The 2019-2028 Capital Improvement Program depicts the various funding sources used to fund capital improvements

Action:

Motion to authorize a public hearing on December 11, 2018 for the adoption of the 2019-2028 Capital Improvement Plan.

Attachments

2019-2028 Capital Improvement Plan (CIP)

2019-2028 Parks Supplemental

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

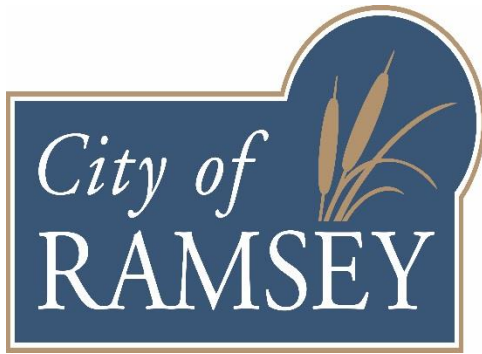
Reviewed By

Kurt Ulrich

Date

11/21/2018 10:39 AM

Started On: 11/14/2018 12:49 PM



CITY OF RAMSEY CAPITAL IMPROVEMENT PROGRAM 2019-2028

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.



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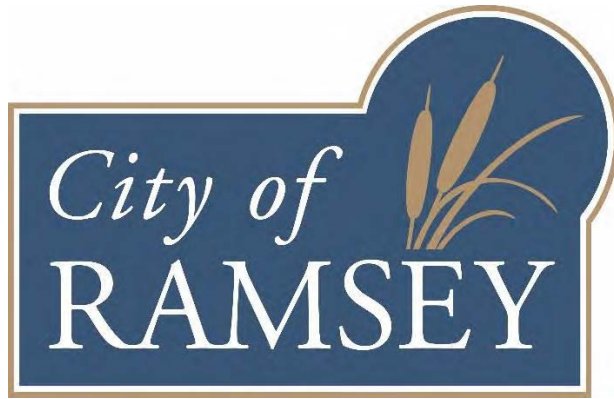
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INTRODUCTORY SECTION



CITY OF RAMSEY
CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN
2019-2028

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2019-2028. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2019-2028 CIP was much the same as the process for the 2019 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY’S STRATEGIC PLAN’S IMPERATIVES: FINANCIAL STABILITY; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR))
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more than twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.



OVERVIEW SECTION



City of Ramsey, Minnesota
Capital Improvement Program

2019 thru 2028

CATEGORY SUMMARY

Category	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Capital Bonding Projects				13,906,500							13,906,500
Capital Equipment	903,700	638,000	897,000	739,500	726,000	674,500	741,000	1,127,500	1,215,000	626,000	8,288,200
Municipal Building		25,000		20,000					20,221,300		20,266,300
Park Improvement	308,000	2,020,000		250,000	76,000		325,000	55,000			3,034,000
Sewer Utility Improvement	40,000	60,000	40,000		35,000						175,000
Storm Water Utility Improvement	1,185,000	510,000									1,695,000
Street Improvement	5,739,135	26,849,754	10,899,143	11,545,588	3,504,130	3,092,074	2,201,959	2,335,350	2,418,825	2,279,462	70,865,420
Street Light Utility Improvement	130,000										130,000
Water Utility Improvement		2,200,000			1,700,000				12,000,000	12,000,000	27,900,000
TOTAL	8,305,835	32,302,754	11,836,143	26,461,588	6,041,130	3,766,574	3,267,959	3,517,850	35,855,125	14,905,462	146,260,420

City of Ramsey, Minnesota
Capital Improvement Program
2019 thru 2028

FUNDING SOURCE SUMMARY

Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
City of Anoka		25,000									25,000
City of Nowthen		20,000									20,000
Developer Fees		225,000									225,000
Equipment Revolving Fund	737,450	367,000			213,000					411,000	1,728,450
Facility Fund		25,000		1,020,000							1,045,000
Fleet Vehicles	87,000						60,000				147,000
General Fund		228,000	897,000	671,500	513,000	445,500	681,000	1,127,500	1,215,000	137,000	5,915,500
GO Bonding (Road Funding)	534,281	1,928,776	1,417,598	2,863,701	2,524,425	2,247,449	1,486,938	1,574,138	1,661,963	1,512,498	17,751,767
GO CIP Bonding				9,275,000							9,275,000
Grants/Outside Sources	2,520,000	22,855,000	7,185,000	700,000			50,000				33,310,000
Landfill Trust Fund	38,000										38,000
Lawful Gambling Fund		50,000					150,000				200,000
MSA	2,000,000		500,000	1,350,000							3,850,000
Park Improvement Trust Fund	210,000	1,925,000		250,000	76,000		125,000	55,000			2,641,000
Public Improvement Revolving Fund	20,000	720,000	715,000	206,000							1,661,000
Recycling Utility Fund				200,000							200,000
Sewer Utility Fund	79,625	60,000	40,000	1,756,750	35,000	196,500				39,000	2,206,875
Special Assessment - Bonded	278,093	709,593	694,532	576,824	841,475	649,983	306,229	524,712	553,987	575,667	5,711,095
Storm Water Management Fund	550,000										550,000
Storm Water Utility Fund	710,999	721,385	221,013	1,138,063	138,230	194,642	23,792	236,500	202,875	191,297	3,778,796
Street Light Utility Fund	130,000			46,000							176,000
Tax Increment Fund #1				1,000,000							1,000,000
Tax Increment Fund #14 (BONDING)				1,150,000							1,150,000
Tax Increment Fund #2				2,017,000							2,017,000
Tax Increment Fund #8	300,000	200,000	166,000								666,000
To Be Determined	40,000								20,221,300		20,261,300
Water Utility Fund	70,387	2,243,000		2,240,750	1,700,000	32,500	385,000		12,000,000	12,039,000	30,710,637
GRAND TOTAL	8,305,835	32,302,754	11,836,143	26,461,588	6,041,130	3,766,574	3,267,959	3,517,850	35,855,125	14,905,462	146,260,420

Capital Improvement Plan - Priority Codes & Definitions

Priority

- 1 Existing Obligations - High Priority: Year 2019 or 2020**
Projects under this priority are previously committed to or are replacements
Example: Road reconstructions, equipment replacement
- 2 New Addition - High Priority: Year 2019 or 2020**
Projects under this priority are needed, but have no previous commitments
Example: Road extensions, additional park amenities
- 3 Existing Obligations - Medium Priority: Year 2021-2028**
Projects under this priority are previously committed to or are replacements but not as urgent to fulfill as those in priority 1
Example: 4th year forward of road reconstructions; equipment replacement
- 4 New Addition - Medium Priority: Year 2021-2028**
Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2
Example: Public Works Campus; new capital equipment
- 5 Opportunity Driven/Unfunded/Placeholder**
Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2028.
Full funding on these projects have not been determined.
Example: Highway 10 improvements; Community Center

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2019 and 2028

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2019				
Priority 1-Existing Obligation (High)				
Server Virtualization Project (Replace Servers)	Capital Equipment	19-IT-001	1	200,000
Replace Ford Taurus - 403	Capital Equipment	ADMIN-403	1	29,000
Replace 2006 Ford Taurus	Capital Equipment	ADMIN-404	1	29,000
Replace 2005 Chevy Colorado	Capital Equipment	BUILD-401	1	22,500
Replace 2006 Ford Taurus	Capital Equipment	BUILD-405	1	29,000
Replace 2006 Ford Taurus	Capital Equipment	BUILD-406	1	27,000
Replace Fire Prevention Vehicle (566)	Capital Equipment	FIRE-506	1	45,000
Replacement of Extrication Tools R-21	Capital Equipment	FIRE-568	1	50,000
Replace Thermal Image Camera	Capital Equipment	FIRE-572	1	30,000
2018 Chev Tahoe to Replace 2013 Chev Tahoe #332	Capital Equipment	POL-332	1	40,500
2019 Chev Caprice to Replac 2014 Chev Caprice #342	Capital Equipment	POL-342	1	30,500
Replace Engr Veh #402 With 2017 GMC Sierra	Capital Equipment	PW-402	1	31,500
Replace 1991 Chipper: Unit #619	Capital Equipment	PW-619	1	33,800
Replace 2001 Case Backhoe: Unit #634	Capital Equipment	PW-634	1	71,500
Replace 2005 3/4 Ton Truck 4x4 W/Plow Unit # 651	Capital Equipment	PW-651	1	48,000
Replace 2014 Ex Mark Mower: Unit #683	Capital Equipment	PW-691	1	10,800
Replace 2014 Ex Mark Mower: Unit #684	Capital Equipment	PW-692	1	10,800
Replace 2014 Ex Mark Mower: Unit #685	Capital Equipment	PW-693	1	10,800
Replace Pumps at Lift Station #4	Sewer Utility	19-SEW-001	1	40,000
Sunwood Drive Roundabout Landscaping	Street Improvements	15-STR-003	1	20,000
Reconstruction Streets: Ford Brook Estates/Hy 10	Street Improvements	15-STR-006	1	506,910
Reconstruction Streets: Brookview Est, ChestnutWo	Street Improvements	15-STR-012	1	712,225
Total for: Priority 1				2,028,835
Priority 2-New Addition (High)				
Bullex Attack Training Prop	Capital Equipment	FIRE-571	2	15,000
New Sidewalk Machine	Capital Equipment	PW-704	2	139,000
Elmcrest Park & The Draw Park Entrance & Signage	Park Improvements	04-PARK-003	2	80,000
Observation boardwalk - Lake Itasca	Park Improvements	06-PARK-011	2	60,000
The Draw Grates	Park Improvements	12-PARK-006	2	10,000
Dog Park Shelter-Alpine Park	Park Improvements	17-PARK-005	2	58,000
Amphitheater Lighting	Park Improvements	18-PARK-003	2	40,000
COR Regional Infiltration Basin	Stormwater Utility	16-STM-002	2	1,100,000
Outlet Control Structure Improvements	Stormwater Utility	19-STRM-001	2	75,000
Bunker Lake Blvd & Puma Street Lights	Street Light Utility	19-STLT-001	2	80,000
Riverdale Drive Street Lights	Street Light Utility	19-STLT-002	2	50,000
Total for: Priority 2				1,707,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	06-PARK-019	5	30,000
Aeration for Sunfish Lake & The Draw	Park Improvements	18-PARK-005	5	40,000
Ramsey Blvd RR Underpass	Street Improvements	16-STR-002	5	4,500,000

Project Name	Department	Project #	Priority	Project Cost
			Total for: Priority 5	4,570,000
Total for 2019				8,305,835
2020				
Priority 1-Existing Obligation (High)				
Replace Training Room Tables/Chairs	Capital Equipment	FIRE-573	1	20,000
2019 Chev Tahoe to Replace Chev Tahoe #343	Capital Equipment	POL-343	1	41,000
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	Capital Equipment	POL-372	1	41,000
2019 Chev Impala to Replace 2007 Lincoln #376	Capital Equipment	POL-376	1	33,000
Replace Engr Car #407 With Chevy Impala	Capital Equipment	PW-407	1	24,000
Replace 2006 3/4 Ton Truck 2x4 Unit #654	Capital Equipment	PW-654	1	31,000
Replace 2007 Chevy Pickup Unit #664	Capital Equipment	PW-664	1	38,000
Replace 2007 3/4 Ton Pick-Up: Unit #667	Capital Equipment	PW-667	1	43,000
Replace 2013 Toro Wide Area Mower: Unit #679	Capital Equipment	PW-697	1	92,000
Stormwater Drainage Improvements	Stormwater Utility	12-STRM-001	1	380,000
Ermine Blvd Culvert Replacement	Stormwater Utility	18-STRM-001	1	130,000
Reconstruction Streets: Barthels Rum River Acres	Street Improvements	17-STR-001	1	701,248
Reconstruction Streets: Echo Ridge, Juniper Woods	Street Improvements	17-STR-002	1	769,500
Reconstruction Streets: Barthels Rum River Acres 2	Street Improvements	19-STR-001	1	902,000
Reconstruction Streets: Oakwood Hills	Street Improvements	19-STR-002	1	181,886
2020 Overlay Projects	Street Improvements	19-STR-003	1	495,120
Complete Pump House 3	Water Utility	04-WTR-005	1	70,000
Refurbish Water Tower #2	Water Utility	14-WTR-001	1	1,300,000
Refurbish Water Tower #1	Water Utility	14-WTR-002	1	700,000
			Total for: Priority 1	5,992,754
Priority 2-New Addition (High)				
Park Development in the COR	Park Improvements	08-PARK-005	2	1,200,000
Northfork North Trail Connection	Park Improvements	17-PARK-007	2	150,000
Lake Itasca Park - Parking, Trail & Canoe System	Park Improvements	18-PARK-004	2	250,000
			Total for: Priority 2	1,600,000
Priority 3-Existing Obligation (Med)				
Replace Engine 11 (556) - Payable over 2 years	Capital Equipment	FIRE-503	3	275,000
			Total for: Priority 3	275,000
Priority 4-New Addition (Med)				
Sprinkler System @ Fire Station #1	Municipal Buildings	10-BLDG-004	4	25,000
Ford Brook Park Playground Equipment	Park Improvements	04-PARK-006	4	70,000
Fire Station 1 Sanitary Sewer Service	Sewer Utility	12-SEW-002	4	60,000
Alpine Drive Pedestrian Crossing at 151st Avenue	Street Improvements	18-STR-001	4	300,000
Fire Station #1 Extension of Water	Water Utility	11-WTR-003	4	55,000
			Total for: Priority 4	510,000
Priority 5-Opportunity/Unfunded/Placeholder				
Observation deck on the Mississippi E of Dolomite	Park Improvements	06-PARK-015	5	100,000
Trail Connections	Park Improvements	06-PARK-019	5	200,000
McKinley Trail Connection to Anoka	Park Improvements	12-PARK-008	5	50,000
Ramsey Blvd RR Underpass	Street Improvements	16-STR-002	5	16,500,000
North Hwy 10 Frontage Road-Ramsey to SLB	Street Improvements	16-STR-003	5	7,000,000
Construct Well #9 and Pumhouse #5	Water Utility	16-WTR-002	5	75,000
			Total for: Priority 5	23,925,000

Project Name	Department	Project #	Priority	Project Cost
Total for 2020				32,302,754
2021				
Priority 3-Existing Obligation (Med)				
Police Copier - File Room	Capital Equipment	17-IT-004	3	14,000
Police Copier - Patrol	Capital Equipment	17-IT-005	3	10,000
Replace Engine 11 (556) - Payable over 2 years	Capital Equipment	FIRE-503	3	251,000
Replace 2016 Fire Emer Vehicle Mobile Computers	Capital Equipment	FIRE-574	3	20,000
2021 Chev Impala Replace 2013 Chev Malibu #334	Capital Equipment	POL-334	3	31,500
2021 Ford Explorer Replace 2016 Ford Explorer #351	Capital Equipment	POL-335	3	33,000
2020 Ford Explorer Replace 2005 F150 #359	Capital Equipment	POL-359	3	37,000
Replace 2001 John Deere Mower: Unit #635	Capital Equipment	PW-635	3	25,000
Replace-2004 Snowplow Truck: Unit #644	Capital Equipment	PW-644	3	183,500
Replace 2004 Tool Cat	Capital Equipment	PW-645	3	54,000
Replace Sidewalk Machine: Unit #655	Capital Equipment	PW-655	3	97,000
Replace 2007 Chevy Pickup: Unit #665	Capital Equipment	PW-665	3	27,000
Replace 2008 Bobcat Skidster: Unit #671	Capital Equipment	PW-671	3	51,000
Replace 2010 Chevy 1- Ton Truck #675	Capital Equipment	PW-675	3	63,000
Replace Pumps at Lift Station #6	Sewer Utility	19-SEW-002	3	40,000
Reconstruction Streets: Riverdale Drive & Sect 07	Street Improvements	17-STR-003	3	1,381,160
Reconstruction Streets: Wood Pond Hills 2nd-5th	Street Improvements	17-STR-004	3	365,600
Reconstruction Streets: 161st Avenue	Street Improvements	19-STR-004	3	279,160
Reconstruction Streets: Rambosek Red Oak Est	Street Improvements	19-STR-005	3	108,183
2021 Overlay Projects	Street Improvements	19-STR-006	3	865,040
Total for: Priority 3				3,936,143
Priority 5-Opportunity/Unfunded/Placeholder				
North Hwy 10 Frontage Road-Ramsey to SLB	Street Improvements	16-STR-003	5	5,900,000
South Hwy 10 Frontage Rd-SLB to Anoka	Street Improvements	16-STR-004	5	2,000,000
Total for: Priority 5				7,900,000
Total for 2021				11,836,143
2022				
Priority 3-Existing Obligation (Med)				
Universal Power Supply Replacement	Capital Equipment	17-IT-008	3	30,000
Replacement Extrication Tools R-11	Capital Equipment	FIRE-565	3	50,000
2022 Ford Taurus Replace 2018 Ford Taurus #383	Capital Equipment	POL-366	3	33,000
2022 Ford Taurus Replace 2018 Ford Taurus #384	Capital Equipment	POL-367	3	33,000
2022 Ford Explorer Relace 2018 Ford Explorer #372	Capital Equipment	POL-368	3	33,500
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	Capital Equipment	POL-369	3	42,000
Replace 2006 Tandem Axle Plow Truck: Unit #662	Capital Equipment	PW-662	3	218,000
Replace 2007 International Water Truck: Unit #669	Capital Equipment	PW-669	3	136,000
Replace 2009 2WD Pickup: Unit 674	Capital Equipment	PW-674	3	40,000
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	Capital Equipment	PW-678A	3	62,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	Capital Equipment	PW-680	3	62,000
Reconstruction Streets: Autumn Heights & Variolite	Street Improvements	17-STR-005	3	3,468,548
Reconstruction Streets: Halls Dover & Sorteberg	Street Improvements	17-STR-006	3	836,000
2022 Overlay Projects	Street Improvements	19-STR-007	3	580,040
Total for: Priority 3				5,624,088
Priority 4-New Addition (Med)				
Public Works Campus Building Improvements	Capital Bonding Projects	06-BLDG-001	4	13,906,500

Project Name	Department	Project #	Priority	Project Cost
Storage Building at Fire Station 1	Municipal Buildings	18-BLDG-002	4	20,000
Additional Land For Central Park	Park Improvements	15-PARK-01	4	250,000
Zeolite Roadway Improvements	Street Improvements	04-STR-012	4	1,091,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	Street Improvements	04-STR-014	4	4,870,000
			Total for: Priority 4	20,137,500
Priority 5-Opportunity/Unfunded/Placeholder				
South Hwy 10 Frontage Rd-SLB to Anoka	Street Improvements	16-STR-004	5	700,000
			Total for: Priority 5	700,000
Total for 2022				26,461,588

2023

Priority 3-Existing Obligation (Med)

Core Switch Replacement	Capital Equipment	17-IT-009	3	52,000
Engineering Plotter Replacement	Capital Equipment	17-IT-011	3	10,000
Replace Tanker 11 (501)	Capital Equipment	FIRE-501	3	213,000
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	Capital Equipment	POL-377	3	34,000
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	POL-378	3	42,500
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	POL-379	3	42,500
Replace 2004 Tree Spade	Capital Equipment	PW-002	3	52,000
Replace 2006 Tandem Axle Plow Truck Unit #668	Capital Equipment	PW-668	3	218,000
Replace Unit 676- 2010 4 Wheel Drive 1ton	Capital Equipment	PW-676	3	62,000
Replace Pumps at Lift Station #2	Sewer Utility	19-SEW-003	3	35,000
Reconstruction Streets: Nature View & Sorteberg 6	Street Improvements	17-STR-007	3	815,650
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	Street Improvements	17-STR-008	3	1,799,280
2023 Overlay Projects	Street Improvements	19-STR-008	3	889,200
			Total for: Priority 3	4,265,130

Priority 4-New Addition (Med)

Irrigation for Titterud Park	Park Improvements	06-PARK-010	4	76,000
			Total for: Priority 4	76,000

Priority 5-Opportunity/Unfunded/Placeholder

Construct Well #9 and Pumhouse #5	Water Utility	16-WTR-002	5	1,700,000
			Total for: Priority 5	1,700,000
Total for 2023				6,041,130

2024

Priority 3-Existing Obligation (Med)

File Server Replacement	Capital Equipment	17-IT-012	3	7,500
Council Chamber, Fire 1/2, Park Ramp & P W Switch	Capital Equipment	17-IT-013	3	30,000
Public Works Utilities Switch	Capital Equipment	17-IT-014	3	7,000
Video Evidence Server Replacement	Capital Equipment	17-IT-015	3	27,000
Replace Grass 11 (562)	Capital Equipment	FIRE-505	3	45,000
Replace Rescue 11 (559)	Capital Equipment	FIRE-564	3	80,000
Replace Fire Chief Vehicle (569)	Capital Equipment	FIRE-569A	3	50,000
2024 Tahoe Replace 2020 Tahoe#3XX	Capital Equipment	POL-380	3	43,000
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	Capital Equipment	POL-381	3	41,000
2024 Chev Impala Replace 2016 Chev Impala #366	Capital Equipment	POL-382	3	35,000
2024 Acadia Replaces 2016 Acadia #367	Capital Equipment	POL-396	3	35,000
Replace 2004 Mobile Generator	Capital Equipment	PW-006	3	164,000
Replace Unit 681 Utility truck	Capital Equipment	PW-681	3	65,000

Project Name	Department	Project #	Priority	Project Cost
Replace 2019 Exmark Mower (Orig Unit #683)	Capital Equipment	PW-683	3	15,000
Replace 2019 Exmark Mower (Orig Unit #684)	Capital Equipment	PW-684	3	15,000
Replace 2019 Exmark Mower (Orig Unit #685)	Capital Equipment	PW-685	3	15,000
Reconstruction Streets: Rodeo Hillst/Valley View	Street Improvements	17-STR-009	3	981,750
2024 Overlay Projects	Street Improvements	17-STR-010	3	744,209
Reconstruction Streets: Woodlawn Estates	Street Improvements	19-STR-009	3	734,800
Reconstruction Streets: Alicia	Street Improvements	19-STR-010	3	277,376
Reconstruction Streets: Carol-Rose Acres	Street Improvements	19-STR-011	3	353,939
<i>Total for: Priority 3</i>				3,766,574
Total for 2024				3,766,574

2025

Priority 3-Existing Obligation (Med)

Administration Copier	Capital Equipment	17-IT-016	3	12,000
Building Copier	Capital Equipment	17-IT-017	3	9,000
Engineering Workroom Copier	Capital Equipment	17-IT-018	3	12,000
Email Server Replacement	Capital Equipment	17-IT-019	3	7,000
Replace Fire Rescue #21 (557)	Capital Equipment	FIRE-557	3	80,000
Replace Fire Duty Officer Vehicle (570)	Capital Equipment	FIRE-570A	3	45,000
Replace Maintenance Vehicle (564)	Capital Equipment	GENGOV-001	3	60,000
2022 Ford Explorer Replace 2017 Ford Explorer #363	Capital Equipment	POL-370	3	39,000
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	Capital Equipment	POL-383	3	35,000
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	Capital Equipment	POL-384	3	33,500
2025 Chevy Impala Replace 2017 Chevy Impala #377	Capital Equipment	POL-385	3	33,500
Replace 2004 Snow Thrower	Capital Equipment	PW-005	3	130,000
Replace Unit 688 2015 Case Loader	Capital Equipment	PW-688	3	210,000
Reconstruction Streets: Alpine Drive	Street Improvements	17-STR-011	3	1,123,750
2025 Overlay Projects	Street Improvements	17-STR-012	3	600,000
Reconstruction Streets: Sunfish Lake Blvd	Street Improvements	19-STR-012	3	54,909
Reconstruction Streets: Flintwood Hills	Street Improvements	19-STR-013	3	423,300
<i>Total for: Priority 3</i>				2,907,959

Priority 4-New Addition (Med)

New Electric Utility Vehicle	Capital Equipment	PW-702	4	35,000
Rabbit Park Phase Two	Park Improvements	06-PARK-012	4	125,000
Field Lighting - Central Park	Park Improvements	17-PARK-006	4	200,000
<i>Total for: Priority 4</i>				360,000
Total for 2025				3,267,959

2026

Priority 3-Existing Obligation (Med)

Replace Engine #21 (565)	Capital Equipment	FIRE-502	3	275,000
Replace Fire Prevention Vehicle #566	Capital Equipment	FIRE-566A	3	45,000
Replace 2007 Fire Engine 21: Unit #565	Capital Equipment	FIRE-575	3	275,000
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	Capital Equipment	POL-390	3	35,500
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	Capital Equipment	POL-391	3	44,000
2026 Chev Caprice Replace 2022 Chev Caprice #3XX	Capital Equipment	POL-392	3	34,000
2026 Chevy Caprice Replace 2022 Chevy Caprice	Capital Equipment	POL-397	3	34,000
Replace 1999 John Deere Grader: Unit #603	Capital Equipment	PW-603	3	280,000
Replace Unit #686 - 2015 Kubota Tractor	Capital Equipment	PW-686	3	45,000
Replace Unit #687 2015 Toolcat	Capital Equipment	PW-687	3	60,000
Reconstruction Streets: Whispering Pine Est Pl 3	Street Improvements	17-STR-013	3	1,422,950

Project Name	Department	Project #	Priority	Project Cost
2026 Overlay Projects	Street Improvements	17-STR-014	3	754,300
Reconstruction Streets: Northfork Lake	Street Improvements	19-STR-014	3	158,100
<i>Total for: Priority 3</i>				3,462,850
Priority 5-Opportunity/Unfunded/Placeholder				
Acquire outlots "A" in Rivers Bluff and Reilly Est	Site Acquisitions	06-ACQ-002	5	20,000
Alpaca Estates Outlot	Site Acquisitions	08-ACQ-002	5	35,000
<i>Total for: Priority 5</i>				55,000
Total for 2026				3,517,850

2027

Priority 3-Existing Obligation (Med)

Replace Engine #21 (565)	Capital Equipment	FIRE-502	3	275,000
Replace 2007 Fire Engine 21: Unit #565	Capital Equipment	FIRE-575	3	275,000
Replace 2004 Polaris ATV with Plow	Capital Equipment	POL-388	3	11,000
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	POL-393	3	44,500
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	POL-394	3	44,500
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	Capital Equipment	POL-395	3	36,000
Replace 2004 Pull Behind PTO Mower	Capital Equipment	PW-004	3	28,000
Replace Paver, Trailer, Roller	Capital Equipment	PW-660	3	140,000
Replace Unit 679 Area Mower (2020 Replaced)	Capital Equipment	PW-679A	3	111,000
2027 Overlay Projects	Street Improvements	18-STR-002	3	444,600
Reconstruction Streets: Sports Haven, Sec 1 Unpl	Street Improvements	18-STR-003	3	1,243,000
Reconstruction Streets: Ford Brook Est 3rd	Street Improvements	19-STR-015	3	390,225
Reconstruction Streets: Windsorwood	Street Improvements	19-STR-016	3	341,000
<i>Total for: Priority 3</i>				3,383,825

Priority 4-New Addition (Med)

New Velocity Patcher	Capital Equipment	PW-700	4	250,000
<i>Total for: Priority 4</i>				250,000

Priority 5-Opportunity/Unfunded/Placeholder

Community Center Construction	Municipal Buildings	04-BLDG-002	5	20,000,000
Old Town Hall Restoration	Municipal Buildings	08-BLDG-005	5	221,300
Water Treatment Facility	Water Utility	04-WTR-017	5	12,000,000
<i>Total for: Priority 5</i>				32,221,300
Total for 2027				35,855,125

2028

Priority 3-Existing Obligation (Med)

Replace, Boat, Motor, Trailer Rescue	Capital Equipment	FIRE-561	3	10,000
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	Capital Equipment	POL-398	3	45,000
2028 Ford Utility Replace 2024 Ford Utility	Capital Equipment	POL-399	3	32,000
Replace 2018 Ford F-250 Extended Cab: Unit #601	Capital Equipment	PW-705	3	56,400
Replace 2017 International Plow Truck: Unit # 693	Capital Equipment	PW-706	3	223,200
Replace 2018 Ford F350 With Box: Unit #697	Capital Equipment	PW-707	3	78,000
Replace 2018 Ford F250 Pickup: Unit #698	Capital Equipment	PW-708	3	53,400
Replace 2018 Ford F350 -Dump & Plow: Unit #699	Capital Equipment	PW-709	3	78,000
Reconstruction Streets: Countryside Estates	Street Improvements	19-STR-017	3	1,745,387
Reconstruction Streets: Waco Street	Street Improvements	19-STR-018	3	117,975
2028 Overlay Projects	Street Improvements	19-STR-019	3	416,100

Project Name	Department	Project #	Priority	Project Cost
<i>Total for: Priority 3</i>				2,855,462
Priority 4-New Addition (Med)				
New 1-Ton Pickup With Box & Plow Equipment	Capital Equipment	PW-703	4	50,000
<i>Total for: Priority 4</i>				50,000
Priority 5-Opportunity/Unfunded/Placeholder				
Water Treatment Facility	Water Utility	04-WTR-017	5	12,000,000
<i>Total for: Priority 5</i>				12,000,000
Total for 2028				14,905,462
GRAND TOTAL				146,260,420

City of Ramsey, Minnesota
Capital Improvement Program

2019 thru 2028

PROJECTS & FUNDING SOURCES BY CATEGORY

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Capital Bonding Projects												
Public Works Campus Building Improvements	06-BLDG-001				13,906,500							13,906,500
Facility Fund					1,000,000							1,000,000
GO CIP Bonding					9,275,000							9,275,000
Recycling Utility Fund					200,000							200,000
Sewer Utility Fund					1,715,750							1,715,750
Water Utility Fund					1,715,750							1,715,750
Capital Bonding Projects Total					13,906,500							13,906,500
Capital Equipment												
Police Copier - File Room	17-IT-004			14,000								14,000
General Fund				14,000								14,000
Police Copier - Patrol	17-IT-005			10,000								10,000
General Fund				10,000								10,000
Universal Power Supply Replacement	17-IT-008				30,000							30,000
General Fund					30,000							30,000
Core Switch Replacement	17-IT-009					52,000						52,000
General Fund						52,000						52,000
Engineering Plotter Replacement	17-IT-011					10,000						10,000
General Fund						10,000						10,000
File Server Replacement	17-IT-012						7,500					7,500
General Fund							7,500					7,500
Council Chamber, Fire 1/2, Park Ramp & P W Switch	17-IT-013						30,000					30,000
General Fund							30,000					30,000
Public Works Utilities Switch	17-IT-014						7,000					7,000
General Fund							7,000					7,000
Video Evidence Server Replacement	17-IT-015						27,000					27,000
General Fund							27,000					27,000
Administration Copier	17-IT-016							12,000				12,000
General Fund								12,000				12,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Buildindg Copier	17-IT-017							9,000				9,000
General Fund								9,000				9,000
Engineering Workroom Copier	17-IT-018							12,000				12,000
General Fund								12,000				12,000
Email Server Replacement	17-IT-019							7,000				7,000
General Fund								7,000				7,000
Server Virtualization Project (Replace Servers)	19-IT-001	200,000										200,000
Equipment Revolving Fund		200,000										200,000
Replace Ford Taurus - 403	ADMIN-403	29,000										29,000
Fleet Vehicles		29,000										29,000
Replace 2006 Ford Taurus	ADMIN-404	29,000										29,000
Fleet Vehicles		29,000										29,000
Replace 2005 Chevy Colorado	BUILD-401	22,500										22,500
Equipment Revolving Fund		22,500										22,500
Replace 2006 Ford Taurus	BUILD-405	29,000										29,000
Fleet Vehicles		29,000										29,000
Replace 2006 Ford Taurus	BUILD-406	27,000										27,000
Equipment Revolving Fund		27,000										27,000
Replace Tanker 11 (501)	FIRE-501					213,000						213,000
Equipment Revolving Fund						213,000						213,000
Replace Engine #21 (565)	FIRE-502								275,000	275,000		550,000
General Fund									275,000	275,000		550,000
Replace Engine 11 (556) - Payable over 2 years	FIRE-503		275,000	251,000								526,000
Equipment Revolving Fund			275,000									275,000
General Fund				251,000								251,000
Replace Grass 11 (562)	FIRE-505						45,000					45,000
General Fund							45,000					45,000
Replace Fire Prevention Vehicle (566)	FIRE-506	45,000										45,000
Equipment Revolving Fund		45,000										45,000
Replace Fire Rescue #21 (557)	FIRE-557							80,000				80,000
General Fund								80,000				80,000
Replace, Boat, Motor, Trailer Rescue	FIRE-561										10,000	10,000
General Fund											10,000	10,000
Replace Rescue 11 (559)	FIRE-564						80,000					80,000
General Fund							80,000					80,000
Replacement Extrication Tools R-11	FIRE-565				50,000							50,000
General Fund					50,000							50,000
Replace Fire Prevention Vehicle #566	FIRE-566A								45,000			45,000
General Fund									45,000			45,000
Replacement of Extrication Tools R-21	FIRE-568	50,000										50,000
Equipment Revolving Fund		50,000										50,000
Replace Fire Chief Vehicle (569)	FIRE-569A						50,000					50,000
General Fund							50,000					50,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Replace Fire Duty Officer Vehicle (570)	FIRE-570A							45,000				45,000
General Fund								45,000				45,000
Bullex Attack Training Prop	FIRE-571	15,000										15,000
Equipment Revolving Fund		15,000										15,000
Replace Thermal Image Camera	FIRE-572	30,000										30,000
Equipment Revolving Fund		30,000										30,000
Replace Training Room Tables/Chairs	FIRE-573		20,000									20,000
General Fund			20,000									20,000
Replace 2016 Fire Emer Vehicle	FIRE-574			20,000								20,000
Mobile Computers												
General Fund				20,000								20,000
Replace 2007 Fire Engine 21: Unit #565	FIRE-575								275,000	275,000		550,000
General Fund									275,000	275,000		550,000
Replace Maintenance Vehicle (564)	GENGOV-001							60,000				60,000
Fleet Vehicles								60,000				60,000
2018 Chev Tahoe to Replace 2013 Chev Tahoe #332	POL-332	40,500										40,500
Equipment Revolving Fund		40,500										40,500
2021 Chev Impala Replace 2013 Chev Malibu #334	POL-334			31,500								31,500
General Fund				31,500								31,500
2021 Ford Explorer Replace 2016 Ford Explorer #351	POL-335			33,000								33,000
General Fund				33,000								33,000
2019 Chev Caprice to Replac 2014 Chev Caprice #342	POL-342	30,500										30,500
Equipment Revolving Fund		30,500										30,500
2019 Chev Tahoe to Replace Chev Tahoe #343	POL-343		41,000									41,000
General Fund			41,000									41,000
2020 Ford Explorer Replace 2005 F150 #359	POL-359			37,000								37,000
General Fund				37,000								37,000
2022 Ford Taurus Replace 2018 Ford Taurus #383	POL-366				33,000							33,000
General Fund					33,000							33,000
2022 Ford Taurus Replace 2018 Ford Taurus #384	POL-367				33,000							33,000
General Fund					33,000							33,000
2022 Ford Explorer Relace 2018 Ford Explorer #372	POL-368				33,500							33,500
General Fund					33,500							33,500
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	POL-369				42,000							42,000
General Fund					42,000							42,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
2022 Ford Explorer Replace 2017 Ford Explorer #363	POL-370							39,000				39,000
General Fund								39,000				39,000
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	POL-372		41,000									41,000
General Fund			41,000									41,000
2019 Chev Impala to Replace 2007 Lincoln #376	POL-376		33,000									33,000
General Fund			33,000									33,000
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	POL-377					34,000						34,000
General Fund						34,000						34,000
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-378					42,500						42,500
General Fund						42,500						42,500
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-379					42,500						42,500
General Fund						42,500						42,500
2024 Tahoe Replace 2020 Tahoe#3XX	POL-380						43,000					43,000
General Fund							43,000					43,000
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	POL-381						41,000					41,000
General Fund							41,000					41,000
2024 Chev Impala Replace 2016 Chev Impala #366	POL-382						35,000					35,000
General Fund							35,000					35,000
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	POL-383							35,000				35,000
General Fund								35,000				35,000
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	POL-384							33,500				33,500
General Fund								33,500				33,500
2025 Chevy Impala Replace 2017 Chev Impala #377	POL-385							33,500				33,500
General Fund								33,500				33,500
Replace 2004 Polaris ATV with Plow	POL-388									11,000		11,000
General Fund										11,000		11,000
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	POL-390								35,500			35,500
General Fund									35,500			35,500
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	POL-391								44,000			44,000
General Fund									44,000			44,000
2026 Chev Caprice Replace 2022 Chev Caprice #3XX	POL-392								34,000			34,000
General Fund									34,000			34,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-393									44,500		44,500
General Fund										44,500		44,500
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-394									44,500		44,500
General Fund										44,500		44,500
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	POL-395									36,000		36,000
General Fund										36,000		36,000
2024 Acadia Replaces 2016 Acadia #367	POL-396						35,000					35,000
General Fund							35,000					35,000
2026 Chevy Caprice Replace 2022 Chevy Caprice	POL-397								34,000			34,000
General Fund									34,000			34,000
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	POL-398										45,000	45,000
General Fund											45,000	45,000
2028 Ford Utility Replace 2024 Ford Utility	POL-399										32,000	32,000
General Fund											32,000	32,000
Replace 2004 Tree Spade	PW-002					52,000						52,000
General Fund						52,000						52,000
Replace 2004 Pull Behind PTO Mower	PW-004									28,000		28,000
General Fund										28,000		28,000
Replace 2004 Snow Thrower	PW-005							130,000				130,000
General Fund								130,000				130,000
Replace 2004 Mobile Generator	PW-006						164,000					164,000
Sewer Utility Fund							164,000					164,000
Replace Engr Veh #402 With 2017 GMC Sierra	PW-402	31,500										31,500
Equipment Revolving Fund		31,500										31,500
Replace Engr Car #407 With Chevy Impala	PW-407		24,000									24,000
General Fund			24,000									24,000
Replace 1999 John Deere Grader: Unit #603	PW-603								280,000			280,000
General Fund									280,000			280,000
Replace 1991 Chipper: Unit #619	PW-619	33,800										33,800
Equipment Revolving Fund		33,800										33,800
Replace 2001 Case Backhoe: Unit #634	PW-634	71,500										71,500
Equipment Revolving Fund		40,250										40,250
Sewer Utility Fund		15,625										15,625
Water Utility Fund		15,625										15,625

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Replace 2001 John Deere Mower: Unit #635	PW-635			25,000								25,000
General Fund				25,000								25,000
Replace-2004 Snowplow Truck: Unit #644	PW-644			183,500								183,500
General Fund				183,500								183,500
Replace 2004 Tool Cat	PW-645			54,000								54,000
General Fund				54,000								54,000
Replace 2005 3/4 Ton Truck 4x4 W/Plow Unit # 651	PW-651	48,000										48,000
Sewer Utility Fund		24,000										24,000
Water Utility Fund		24,000										24,000
Replace 2006 3/4 Ton Truck 2x4 Unit #654	PW-654		31,000									31,000
General Fund			31,000									31,000
Replace Sidewalk Machine: Unit #655	PW-655			97,000								97,000
General Fund				97,000								97,000
Replace Paver, Trailer, Roller	PW-660									140,000		140,000
General Fund										140,000		140,000
Replace 2006 Tandem Axle Plow Truck: Unit #662	PW-662				218,000							218,000
General Fund					218,000							218,000
Replace 2007 Chevy Pickup Unit #664	PW-664		38,000									38,000
General Fund			38,000									38,000
Replace 2007 Chevy Pickup: Unit #665	PW-665			27,000								27,000
General Fund				27,000								27,000
Replace 2007 3/4 Ton Pick-Up: Unit #667	PW-667		43,000									43,000
Water Utility Fund			43,000									43,000
Replace 2006 Tandem Axle Plow Truck Unit #668	PW-668					218,000						218,000
General Fund						218,000						218,000
Replace 2007 International Water Truck: Unit #669	PW-669				136,000							136,000
General Fund					68,000							68,000
Storm Water Utility Fund					68,000							68,000
Replace 2008 Bobcat Skidster: Unit #671	PW-671			51,000								51,000
General Fund				51,000								51,000
Replace 2009 2WD Pickup: Unit 674	PW-674				40,000							40,000
General Fund					40,000							40,000
Replace 2010 Chevy 1- Ton Truck #675	PW-675			63,000								63,000
General Fund				63,000								63,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Replace Unit 676- 2010 4 Wheel Drive 1ton	PW-676					62,000						62,000
<i>General Fund</i>						62,000						62,000
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	PW-678A				62,000							62,000
<i>General Fund</i>					62,000							62,000
Replace Unit 679 Area Mower (2020 Replaced)	PW-679A									111,000		111,000
<i>General Fund</i>										111,000		111,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	PW-680				62,000							62,000
<i>General Fund</i>					62,000							62,000
Replace Unit 681 Utility truck	PW-681						65,000					65,000
<i>Sewer Utility Fund</i>							32,500					32,500
<i>Water Utility Fund</i>							32,500					32,500
Replace 2019 Exmark Mower (Orig Unit #683)	PW-683						15,000					15,000
<i>General Fund</i>							15,000					15,000
Replace 2019 Exmark Mower (Orig Unit #684)	PW-684						15,000					15,000
<i>General Fund</i>							15,000					15,000
Replace 2019 Exmark Mower (Orig Unit #685)	PW-685						15,000					15,000
<i>General Fund</i>							15,000					15,000
Replace Unit #686 - 2015 Kubota Tractor	PW-686								45,000			45,000
<i>General Fund</i>									45,000			45,000
Replace Unit #687 2015 Toolcat	PW-687								60,000			60,000
<i>General Fund</i>									60,000			60,000
Replace Unit 688 2015 Case Loader	PW-688							210,000				210,000
<i>General Fund</i>								210,000				210,000
Replace 2014 Ex Mark Mower: Unit #683	PW-691	10,800										10,800
<i>Equipment Revolving Fund</i>		10,800										10,800
Replace 2014 Ex Mark Mower: Unit #684	PW-692	10,800										10,800
<i>Equipment Revolving Fund</i>		10,800										10,800
Replace 2014 Ex Mark Mower: Unit #685	PW-693	10,800										10,800
<i>Equipment Revolving Fund</i>		10,800										10,800
Replace 2013 Toro Wide Area Mower: Unit #679	PW-697		92,000									92,000
<i>Equipment Revolving Fund</i>			92,000									92,000
New Velocity Patcher	PW-700									250,000		250,000
<i>General Fund</i>										250,000		250,000
New Electric Utility Vehicle	PW-702							35,000				35,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
<i>General Fund</i>								35,000				35,000
New 1-Ton Pickup With Box & Plow Equipment	PW-703										50,000	50,000
<i>General Fund</i>											50,000	50,000
New Sidewalk Machine	PW-704	139,000										139,000
<i>Equipment Revolving Fund</i>		139,000										139,000
Replace 2018 Ford F-250 Extended Cab: Unit #601	PW-705										56,400	56,400
<i>Equipment Revolving Fund</i>											56,400	56,400
Replace 2017 International Plow Truck: Unit # 693	PW-706										223,200	223,200
<i>Equipment Revolving Fund</i>											223,200	223,200
Replace 2018 Ford F350 With Box: Unit #697	PW-707										78,000	78,000
<i>Sewer Utility Fund</i>											39,000	39,000
<i>Water Utility Fund</i>											39,000	39,000
Replace 2018 Ford F250 Pickup: Unit #698	PW-708										53,400	53,400
<i>Equipment Revolving Fund</i>											53,400	53,400
Replace 2018 Ford F350 -Dump & Plow: Unit #699	PW-709										78,000	78,000
<i>Equipment Revolving Fund</i>											78,000	78,000
Capital Equipment Total		903,700	638,000	897,000	739,500	726,000	674,500	741,000	1,127,500	1,215,000	626,000	8,288,200
Municipal Building												
Community Center Construction	04-BLDG-002									20,000,000		20,000,000
<i>To Be Determined</i>										20,000,000		20,000,000
Old Town Hall Restoration	08-BLDG-005									221,300		221,300
<i>To Be Determined</i>										221,300		221,300
Sprinkler System @ Fire Station #1	10-BLDG-004		25,000									25,000
<i>Facility Fund</i>			25,000									25,000
Storage Building at Fire Station 1	18-BLDG-002				20,000							20,000
<i>Facility Fund</i>					20,000							20,000
Municipal Building Total			25,000		20,000					20,221,300		20,266,300
Park Improvement												
Elmcrest Park & The Draw Park Entrance & Signage	04-PARK-003	80,000										80,000
<i>Park Improvement Trust Fund</i>		80,000										80,000
Ford Brook Park Playground Equipment	04-PARK-006		70,000									70,000
<i>City of Nowthen</i>			20,000									20,000
<i>Lawful Gambling Fund</i>			50,000									50,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Acquire outlots "A" in Rivers Bluff and Reilly Est	06-ACQ-002								20,000			20,000
<i>Park Improvement Trust Fund</i>									20,000			20,000
Irrigation for Titterud Park	06-PARK-010					76,000						76,000
<i>Park Improvement Trust Fund</i>						76,000						76,000
Observation boardwalk - Lake Itasca	06-PARK-011	60,000										60,000
<i>Park Improvement Trust Fund</i>		60,000										60,000
Rabbit Park Phase Two	06-PARK-012							125,000				125,000
<i>Park Improvement Trust Fund</i>								125,000				125,000
Observation deck on the Mississippi E of Dolomite	06-PARK-015		100,000									100,000
<i>Park Improvement Trust Fund</i>			100,000									100,000
Trail Connections	06-PARK-019	30,000	200,000									230,000
<i>Park Improvement Trust Fund</i>		30,000	200,000									230,000
Alpaca Estates Outlot	08-ACQ-002								35,000			35,000
<i>Park Improvement Trust Fund</i>									35,000			35,000
Park Development in the COR	08-PARK-005		1,200,000									1,200,000
<i>Park Improvement Trust Fund</i>			1,200,000									1,200,000
McKinley Trail Connection to Anoka	12-PARK-008		50,000									50,000
<i>City of Anoka</i>			25,000									25,000
<i>Park Improvement Trust Fund</i>			25,000									25,000
Additional Land For Central Park	15-PARK-01				250,000							250,000
<i>Park Improvement Trust Fund</i>					250,000							250,000
Dog Park Shelter-Alpine Park	17-PARK-005	58,000										58,000
<i>Grants/Outside Sources</i>		20,000										20,000
<i>Landfill Trust Fund</i>		38,000										38,000
Field Lighting - Central Park	17-PARK-006							200,000				200,000
<i>Grants/Outside Sources</i>								50,000				50,000
<i>Lawful Gambling Fund</i>								150,000				150,000
Northfork North Trail Connection	17-PARK-007		150,000									150,000
<i>Park Improvement Trust Fund</i>			150,000									150,000
Amphitheater Lighting	18-PARK-003	40,000										40,000
<i>Park Improvement Trust Fund</i>		40,000										40,000
Lake Itasca Park - Parking, Trail & Canoe System	18-PARK-004		250,000									250,000
<i>Park Improvement Trust Fund</i>			250,000									250,000
Aeration for Sunfish Lake & The Draw	18-PARK-005	40,000										40,000
<i>To Be Determined</i>		40,000										40,000
Park Improvement Total		308,000	2,020,000		250,000	76,000		325,000	55,000			3,034,000
Sewer Utility Improvement												
Fire Station 1 Sanitary Sewer Service	12-SEW-002		60,000									60,000
<i>Sewer Utility Fund</i>			60,000									60,000
Replace Pumps at Lift Station #4	19-SEW-001	40,000										40,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund		40,000										40,000
Replace Pumps at Lift Station #6	19-SEW-002			40,000								40,000
Sewer Utility Fund				40,000								40,000
Replace Pumps at Lift Station #2	19-SEW-003					35,000						35,000
Sewer Utility Fund						35,000						35,000
Sewer Utility Improvement Total		40,000	60,000	40,000		35,000						175,000
Storm Water Utility Improvement												
The Draw Grates	12-PARK-006	10,000										10,000
Storm Water Utility Fund		10,000										10,000
Stormwater Drainage Improvements	12-STRM-001		380,000									380,000
Storm Water Utility Fund			380,000									380,000
COR Regional Infiltration Basin	16-STM-002	1,100,000										1,100,000
Storm Water Management Fund		550,000										550,000
Storm Water Utility Fund		550,000										550,000
Ermine Blvd Culvert Replacement	18-STRM-001		130,000									130,000
Storm Water Utility Fund			130,000									130,000
Outlet Control Structure Improvements	19-STRM-001	75,000										75,000
Storm Water Utility Fund		75,000										75,000
Storm Water Utility Improvement Total		1,185,000	510,000									1,695,000
Street Improvement												
Zeolite Roadway Improvements	04-STR-012				1,091,000							1,091,000
Public Improvement Revolving Fund					206,000							206,000
Sewer Utility Fund					41,000							41,000
Storm Water Utility Fund					96,000							96,000
Street Light Utility Fund					46,000							46,000
Tax Increment Fund #2					517,000							517,000
Water Utility Fund					185,000							185,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STR-014				4,870,000							4,870,000
MSA					350,000							350,000
Storm Water Utility Fund					530,000							530,000
Tax Increment Fund #1					1,000,000							1,000,000
Tax Increment Fund #14 (BONDING)					1,150,000							1,150,000
Tax Increment Fund #2					1,500,000							1,500,000
Water Utility Fund					340,000							340,000
Sunwood Drive Roundabout	15-STR-003	20,000										20,000
Landscaping												
Public Improvement Revolving Fund		20,000										20,000
Reconstruction Streets: Ford Brook Estates/Hy 10	15-STR-006	506,910										506,910
GO Bonding (Road Funding)		332,271										332,271
Special Assessment - Bonded		110,757										110,757

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Utility Fund		33,120										33,120
Water Utility Fund		30,762										30,762
Reconstruction Streets: Brookview Est, ChestnutWo	15-STR-012	712,225										712,225
GO Bonding (Road Funding)		202,010										202,010
Special Assessment - Bonded		167,336										167,336
Storm Water Utility Fund		42,879										42,879
Tax Increment Fund #8		300,000										300,000
Ramsey Blvd RR Underpass	16-STR-002	4,500,000	16,500,000									21,000,000
Grants/Outside Sources		2,500,000	16,500,000	0								19,000,000
MSA		2,000,000										2,000,000
North Hwy 10 Frontage Road-Ramsey to SLB	16-STR-003		7,000,000	5,900,000								12,900,000
Grants/Outside Sources			6,355,000	5,900,000								12,255,000
Public Improvement Revolving Fund			645,000									645,000
South Hwy 10 Frontage Rd-SLB to Anoka	16-STR-004			2,000,000	700,000							2,700,000
Grants/Outside Sources				1,285,000	700,000							1,985,000
Public Improvement Revolving Fund				715,000								715,000
Reconstruction Streets: Barthels Rum River Acres	17-STR-001		701,248									701,248
GO Bonding (Road Funding)			478,123									478,123
Special Assessment - Bonded			159,375									159,375
Storm Water Utility Fund			63,750									63,750
Reconstruction Streets: Echo Ridge, Juniper Woods	17-STR-002		769,500									769,500
GO Bonding (Road Funding)			558,750									558,750
Special Assessment - Bonded			186,250									186,250
Storm Water Utility Fund			24,500									24,500
Reconstruction Streets: Riverdale Drive & Sect 07	17-STR-003			1,381,160								1,381,160
GO Bonding (Road Funding)				441,700								441,700
MSA				500,000								500,000
Special Assessment - Bonded				313,900								313,900
Storm Water Utility Fund				125,560								125,560
Reconstruction Streets: Wood Pond Hills 2nd-5th	17-STR-004			365,600								365,600
GO Bonding (Road Funding)				101,600								101,600
Special Assessment - Bonded				89,200								89,200
Storm Water Utility Fund				8,800								8,800
Tax Increment Fund #8				166,000								166,000
Reconstruction Streets: Autumn Heights & Variolite	17-STR-005				3,468,548							3,468,548
GO Bonding (Road Funding)					1,898,225							1,898,225
MSA					1,000,000							1,000,000
Special Assessment - Bonded					255,000							255,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Utility Fund					315,323							315,323
Reconstruction Streets: Halls Dover & Sorteberg	17-STR-006				836,000							836,000
GO Bonding (Road Funding)					570,000							570,000
Special Assessment - Bonded					190,000							190,000
Storm Water Utility Fund					76,000							76,000
Reconstruction Streets: Nature View & Sorteberg 6	17-STR-007					815,650						815,650
GO Bonding (Road Funding)						556,125						556,125
Special Assessment - Bonded						185,375						185,375
Storm Water Utility Fund						74,150						74,150
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	17-STR-008					1,799,280						1,799,280
GO Bonding (Road Funding)						1,336,500						1,336,500
Special Assessment - Bonded						445,500						445,500
Storm Water Utility Fund						17,280						17,280
Reconstruction Streets: Rodeo Hillst/Valley View	17-STR-009						981,750					981,750
GO Bonding (Road Funding)							743,750					743,750
Special Assessment - Bonded							148,750					148,750
Storm Water Utility Fund							89,250					89,250
2024 Overlay Projects	17-STR-010						744,209					744,209
GO Bonding (Road Funding)							528,757					528,757
Special Assessment - Bonded							176,252					176,252
Storm Water Utility Fund							39,200					39,200
Reconstruction Streets: Alpine Drive	17-STR-011							1,123,750				1,123,750
GO Bonding (Road Funding)								688,250				688,250
Special Assessment - Bonded								40,000				40,000
Storm Water Utility Fund								10,500				10,500
Water Utility Fund								385,000				385,000
2025 Overlay Projects	17-STR-012							600,000				600,000
GO Bonding (Road Funding)								450,000				450,000
Special Assessment - Bonded								150,000				150,000
Reconstruction Streets: Whispering Pine Est PI 3	17-STR-013								1,422,950			1,422,950
GO Bonding (Road Funding)									921,938			921,938
Special Assessment - Bonded									307,312			307,312
Storm Water Utility Fund									193,700			193,700
2026 Overlay Projects	17-STR-014								754,300			754,300
GO Bonding (Road Funding)									535,950			535,950
Special Assessment - Bonded									178,650			178,650
Storm Water Utility Fund									39,700			39,700
Alpine Drive Pedestrian Crossing at 151st Avenue	18-STR-001		300,000									300,000
Developer Fees			225,000									225,000
Public Improvement Revolving Fund			75,000									75,000

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
2027 Overlay Projects	18-STR-002									444,600		444,600
GO Bonding (Road Funding)										315,900		315,900
Special Assessment - Bonded										105,300		105,300
Storm Water Utility Fund										23,400		23,400
Reconstruction Streets: Sports Haven, Sec 1 Unpl	18-STR-003									1,243,000		1,243,000
GO Bonding (Road Funding)										847,500		847,500
Special Assessment - Bonded										282,500		282,500
Storm Water Utility Fund										113,000		113,000
Reconstruction Streets: Barthels Rum River Acres 2	19-STR-001		902,000									902,000
GO Bonding (Road Funding)			415,000									415,000
Special Assessment - Bonded			205,000									205,000
Storm Water Utility Fund			82,000									82,000
Tax Increment Fund #8			200,000									200,000
Reconstruction Streets: Oakwood Hills	19-STR-002		181,886									181,886
GO Bonding (Road Funding)			124,013									124,013
Special Assessment - Bonded			41,338									41,338
Storm Water Utility Fund			16,535									16,535
2020 Overlay Projects	19-STR-003		495,120									495,120
GO Bonding (Road Funding)			352,890									352,890
Special Assessment - Bonded			117,630									117,630
Storm Water Utility Fund			24,600									24,600
Reconstruction Streets: 161st Avenue	19-STR-004			279,160								279,160
GO Bonding (Road Funding)				190,337								190,337
Special Assessment - Bonded				63,445								63,445
Storm Water Utility Fund				25,378								25,378
Reconstruction Streets: Rambosek Red Oak Est	19-STR-005			108,183								108,183
GO Bonding (Road Funding)				73,761								73,761
Special Assessment - Bonded				24,587								24,587
Storm Water Utility Fund				9,835								9,835
2021 Overlay Projects	19-STR-006			865,040								865,040
GO Bonding (Road Funding)				610,200								610,200
Special Assessment - Bonded				203,400								203,400
Storm Water Utility Fund				51,440								51,440
2022 Overlay Projects	19-STR-007				580,040							580,040
GO Bonding (Road Funding)					395,476							395,476
Special Assessment - Bonded					131,824							131,824
Storm Water Utility Fund					52,740							52,740
2023 Overlay Projects	19-STR-008					889,200						889,200
GO Bonding (Road Funding)						631,800						631,800
Special Assessment - Bonded						210,600						210,600
Storm Water Utility Fund						46,800						46,800
Reconstruction Streets: Woodlawn Estates	19-STR-009						734,800					734,800

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
GO Bonding (Road Funding)							544,500					544,500
Special Assessment - Bonded							181,500					181,500
Storm Water Utility Fund							8,800					8,800
Reconstruction Streets: Alicia	19-STR-010						277,376					277,376
GO Bonding (Road Funding)							189,120					189,120
Special Assessment - Bonded							63,040					63,040
Storm Water Utility Fund							25,216					25,216
Reconstruction Streets: Carol-Rose Acres	19-STR-011						353,939					353,939
GO Bonding (Road Funding)							241,322					241,322
Special Assessment - Bonded							80,441					80,441
Storm Water Utility Fund							32,176					32,176
Reconstruction Streets: Sunfish Lake Blvd	19-STR-012							54,909				54,909
GO Bonding (Road Funding)								37,438				37,438
Special Assessment - Bonded								12,479				12,479
Storm Water Utility Fund								4,992				4,992
Reconstruction Streets: Flintwood Hills	19-STR-013							423,300				423,300
GO Bonding (Road Funding)								311,250				311,250
Special Assessment - Bonded								103,750				103,750
Storm Water Utility Fund								8,300				8,300
Reconstruction Streets: Northfork Lake	19-STR-014								158,100			158,100
GO Bonding (Road Funding)									116,250			116,250
Special Assessment - Bonded									38,750			38,750
Storm Water Utility Fund									3,100			3,100
Reconstruction Streets: Ford Brook Est 3rd	19-STR-015									390,225		390,225
GO Bonding (Road Funding)										266,063		266,063
Special Assessment - Bonded										88,687		88,687
Storm Water Utility Fund										35,475		35,475
Reconstruction Streets: Windsorwood	19-STR-016									341,000		341,000
GO Bonding (Road Funding)										232,500		232,500
Special Assessment - Bonded										77,500		77,500
Storm Water Utility Fund										31,000		31,000
Reconstruction Streets: Countryside Estates	19-STR-017										1,745,387	1,745,387
GO Bonding (Road Funding)											1,190,036	1,190,036
Special Assessment - Bonded											396,679	396,679
Storm Water Utility Fund											158,672	158,672
Reconstruction Streets: Waco Street	19-STR-018										117,975	117,975
GO Bonding (Road Funding)											26,812	26,812
Special Assessment - Bonded											80,438	80,438
Storm Water Utility Fund											10,725	10,725
2028 Overlay Projects	19-STR-019										416,100	416,100
GO Bonding (Road Funding)											295,650	295,650

Category		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded											98,550	98,550
Storm Water Utility Fund											21,900	21,900
Street Improvement Total		5,739,135	26,849,754	10,899,143	11,545,588	3,504,130	3,092,074	2,201,959	2,335,350	2,418,825	2,279,462	70,865,420
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights	19-STLT-001	80,000										80,000
Street Light Utility Fund		80,000										80,000
Riverdale Drive Street Lights	19-STLT-002	50,000										50,000
Street Light Utility Fund		50,000										50,000
Street Light Utility Improvement Total		130,000										130,000
Water Utility Improvement												
Complete Pump House 3	04-WTR-005		70,000									70,000
Water Utility Fund			70,000									70,000
Water Treatment Facility	04-WTR-017								12,000,000	12,000,000		24,000,000
Water Utility Fund									12,000,000	12,000,000		24,000,000
Fire Station #1 Extension of Water	11-WTR-003		55,000									55,000
Water Utility Fund			55,000									55,000
Refurbish Water Tower #2	14-WTR-001		1,300,000									1,300,000
Water Utility Fund			1,300,000									1,300,000
Refurbish Water Tower #1	14-WTR-002		700,000									700,000
Water Utility Fund			700,000									700,000
Construct Well #9 and Pumphouse #5	16-WTR-002		75,000			1,700,000						1,775,000
Water Utility Fund			75,000			1,700,000						1,775,000
Water Utility Improvement Total			2,200,000			1,700,000				12,000,000	12,000,000	27,900,000
GRAND TOTAL		8,305,835	32,302,754	11,836,143	26,461,588	6,041,130	3,766,574	3,267,959	3,517,850	35,855,125	14,905,462	146,260,420



PROJECT DETAILS



Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-BLDG-001
Project Name Public Works Campus Building Improvements

Department Capital Bonding Projects
Contact
Type Buildings
Useful Life 50 Years
Category Capital Bonding Projects
Priority 4-New Addition (Med)
Status Active

Total Cost \$16,906,500

Description

This project contemplates acquisition of 25 acres for a new public works campus and construction of the first phase of buildings to serve the needs of the community. The 2006 salt storage building can be relocated to the site.

CIP Act Criteria:

1. Conditions of City Infrastructure and Need for the Project:
The present public works site is landlocked and current size cannot be expanded to meet expected future growth.
2. Demand for Improvement:
As described above, the site doesn't meet the needs of the future.
3. Costs of the Improvement:
Land : \$3,000,000
Building: \$13,906,500
4. Availability of Public Resources:
The project may be funded by a combination of general property tax levy and available resources on hand. In addition, the bonds would be secured by the City's full faith and credit.
5. Relative Costs and Benefits of Alternative Uses of the Funds:
There are no significant alternatives for funds designated for this project.
6. Operating Costs of the Proposed Investments:
There would be no operating costs for the first five years. The land will be held and developed as growth occurs.
7. Options for Shared Facilities with Other Cities or Local Government:
Not applicable; the site currently exists and is located next to current PW facility.
8. Level of Overlapping Debt:

Justification

The City population is projected to continue to grow. Staff has polled other municipalities that are currently the size of Ramsey's projected growth. This proposed area is the median size for a public works campus. The present campus is land locked and cannot be expanded to meet this median size. This project anticipates land acquisition and the start of a public works campus that can grow as the city grows.

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
3,000,000	Building Cost/Construction				13,906,500							13,906,500
Total	Total				13,906,500							13,906,500

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
3,000,000	Sewer Utility Fund				1,715,750							1,715,750
Total	Facility Fund				1,000,000							1,000,000
	Water Utility Fund				1,715,750							1,715,750
	GO CIP Bonding				9,275,000							9,275,000
	Recycling Utility Fund				200,000							200,000
	Total				13,906,500							13,906,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

17-IT-004

Project Name

Police Copier - File Room

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$14,000

The current copier was purchased around year 2008. The plan is to replace the police department's main copier before any major failure.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. With the increased speed and capabilities of a new machine, the intent is to consolidate two copiers and a fax machine into one new copier. This will decrease maintenance, supply and power costs.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			14,000								14,000
Total			14,000								14,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			14,000								14,000
Total			14,000								14,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-005
Project Name Police Copier - Patrol

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$10,000

Description

The current copier was purchased around 2010. The copier was moved from Administration to Police after the Admin copier was replaced in 2015. The substitution has worked well for the department, but the machine is likely to run into issues.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. The copier has had a useful life and lasted through two departments. Will need to replace to avoid extended outages and maintenance costs.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			10,000								10,000
Total			10,000								10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			10,000								10,000
Total			10,000								10,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-008
Project Name Universal Power Supply Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$30,000

Description

The Universal Power Supply, or UPS, at City Hall provided lightning protection and battery backup to the city's server room. In the event of a mass power outage, the UPS would sustain on-premise city services for a limited time until generator power was available.

Justification

The current UPS went in when the Municipal Center building was constructed in 2006, and based on research, the unit will no longer be serviceable after 2018.

New batteries will be installed in 2018 to last until the planned replacement year.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				30,000							30,000
Total				30,000							30,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				30,000							30,000
Total				30,000							30,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

17-IT-009

Project Name

Core Switch Replacement

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$52,000

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					52,000						52,000
Total					52,000						52,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					52,000						52,000
Total					52,000						52,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-011
Project Name Engineering Plotter Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$10,000

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					10,000						10,000
Total					10,000						10,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					10,000						10,000
Total					10,000						10,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-012
Project Name File Server Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$7,500

Description

The goal of this project is to replace the aging R-Fspa (or file) server.

Primary functions: serve as storage for all city-related files and documents.

Secondary functions: print server, primary DNS server, group policy server and active directory

Justification

This is a highly utilized server. This server directs all incoming/outgoing web traffic, internal printing, and file access. The goal of replacement is preventative against server hardware failure.

Future file storage needs will also be determined at time of replacement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						7,500					7,500
Total						7,500					7,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						7,500					7,500
Total						7,500					7,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

17-IT-013

Project Name

Council Cham ber, Fire 1/2, Park Ramp &P W Switch

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$30,000

The networking switch is responsible for network connectivity in the city's council chambers, Fire #1, Fire #2, Parking Ramp and Parking Ramp Extension and the Public Works Trailer.

The respecive costs for each jurisdiction is \$5,000 Each

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						30,000					30,000
Total						30,000					30,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						30,000					30,000
Total						30,000					30,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-014
Project Name Public Works Utilities Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$7,000

Description

Networking switch is responsible for network connectivity at the Public Works Utilities building.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						7,000					7,000
Total						7,000					7,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						7,000					7,000
Total						7,000					7,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

17-IT-015

Project Name

Video Evidence Server Replacement

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

7 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$27,000

The Video Evidence Lifecycle Management (VELM) server houses all squad and building security footage. The server also houses the video management software for viewing both types of videos.

Justification

The VELM server will have reached the end of its expected useful life in 2024. The server's storage needs will be evaluated and the new server's storage space will reflect the city's future video storage needs.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						27,000					27,000
Total						27,000					27,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						27,000					27,000
Total						27,000					27,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

17-IT-016

Project Name

Administration Copier

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$12,000

The copier in Administration and Finance provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015. The scheduled replacement is at the ten-year mark to evaluate the health and capabilities of the copier.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							12,000				12,000
Total							12,000				12,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							12,000				12,000
Total							12,000				12,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

17-IT-017

Project Name

Buildng Copier

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$9,000

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities.

It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							9,000				9,000
Total							9,000				9,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							9,000				9,000
Total							9,000				9,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-IT-018
Project Name Engineering Work room Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$12,000

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							12,000				12,000
Total							12,000				12,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							12,000				12,000
Total							12,000				12,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

17-IT-019

Project Name

Email Server R eplacement

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

7 Years

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$7,000

Primary Functions:

Houses all city email information and is responsible for syncing mobile email client information.

Secondary Function:

Scan email traffic for maliicious content.

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							7,000				7,000
Total							7,000				7,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							7,000				7,000
Total							7,000				7,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-IT-001
Project Name Server Virtualization Project (Replace Servers)

Department Capital Equipment

Contact

Type Equipment

Useful Life 7 Years

Category Capital Equipment

Priority 1-Existing Obligation (High)

Status Active

Total Cost \$200,000

Description

Project has two goals: Replace aging servers at City Hall and provide additional redundancy and resiliency to city's server network. Working with LOGIS, would group all server replacements (plus one previously planned Disaster Recovery server purchase) into a Server Virtualization Project.

Justification

Would scale the city servers from 7 to 8 servers down to 4. Servers would be split: Two at Ramsey City Hall and two at LOGIS facilities for maintaining data integrity in the event of an outage, failure or natural disaster.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	200,000										200,000
Total	200,000										200,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	200,000										200,000
Total	200,000										200,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # ADMIN-403
Project Name Replace Ford Taurus - 403

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$29,000

Description

2005 FORD TAURUS \$11,268.25 Accum Depr: \$11,268.25
Asset # 2087

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	29,000										29,000
Total	29,000										29,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fleet Vehicles	29,000										29,000
Total	29,000										29,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

ADMIN-404

Project Name

Replace 2006 Ford Taur us

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Pr iority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$29,000

2006 Ford Taurus

Justification

Used as a staff vehicle.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	29,000										29,000
Total	29,000										29,000

Fund ing Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fleet Vehicles	29,000										29,000
Total	29,000										29,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

BUILD-401

Project Name

Replace 2005 Chevy Colorad o

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

12

Category

Capital Equipment

Pr iority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$22,500

2005 CHEVY COLORADO

Acquired: 4/14/05 \$25,105.07

Asset # 2076

Justification

Replace current 2005 Chevy Colorado #401 with a like vehicle to serve the building inspection department.

Expend itures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	22,500										22,500
Total	22,500										22,500

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	22,500										22,500
Total	22,500										22,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

BUILD-405

Project Name

Replace 2006 Ford Taur us

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

12

Category

Capital Equipment

Pr iority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$29,000

2006 Ford Taurus replacement

Justification

Staff is recommending replacing this unit with an electric vehicle.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	29,000										29,000
Total	29,000										29,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fleet Vehicles	29,000										29,000
Total	29,000										29,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

BUILD-406

Project Name

Replace 2006 Ford Taur us

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

12

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$27,000

2006 Ford Taurus

Justification

Replace current 2006 Ford Taurus #406 with a like vehicle to serve the Community Development Department.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	27,000										27,000
Total	27,000										27,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	27,000										27,000
Total	27,000										27,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-501
Project Name Replace Tank er 11 (501)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$213,000

Description

Replacement of 1994 General Fire Tanker with a 2022 model year

1994 Ford 3000 gallon tanker

20 year life

Date Acquired: 12/31/94

Justification

Tanker 11 is one of two tankers that services the city. This tanker is located in Station #1 in the west portion of the city and will be 28 years old at time of replacement. The Fire Department attempts to keep tankers on a 25-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					213,000						213,000
Total					213,000						213,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund					213,000						213,000
Total					213,000						213,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 02
Project Name Replace Engine #21 (565)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$550,000

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2027 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 20 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								275,000	275,000		550,000
Total								275,000	275,000		550,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								275,000	275,000		550,000
Total								275,000	275,000		550,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 03
Project Name Replace Engine 11 (556) - Payable over 2 year s

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$526,000

Description

Replacement of 1999 Custom Fire Engine with a 2021 model year.

Justification

Engine 11 is one of two engines that services the city. This engine is located in Station #1 in he west portion of the city and will be 22 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		275,000	251,000								526,000
Total		275,000	251,000								526,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund		275,000									275,000
General Fund			251,000								251,000
Total		275,000	251,000								526,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 05
Project Name Replace Grass 11 (562)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$45,000

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2023 Ford F-350.

Justification

Grass 11 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						45,000					45,000
Total						45,000					45,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						45,000					45,000
Total						45,000					45,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 06
Project Name Replace Fire Prevention Vehicle (566)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 8
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$45,000

Description

Replacement of 2011 Ford F-150 Fire Prevention Vehicle with 2019 Chevrolet Tahoe.

Justification

The Fire Prevention vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the City. The vehicle will be 8 years old at time of replacement. The Fire Dept attempts to keep the Fire Prevention vehicle on an 8 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	45,000										45,000
Total	45,000										45,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	45,000										45,000
Total	45,000										45,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 57
Project Name Replace Fire Rescue #21 (557)

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$80,000

Description

Replacement of 2000 Ford F-450 Rescue Chassis with a 2025 Ford F-450.

Justification

Rescue 21 is the primary response vehicle out of Station 2 for personal injury accidents and medical calls and is one of two rescue response vehicles that service the city. The vehicle will be 25 years old at the time of replacement. The Fire Department attempts to keep the Rescue vehicles on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							80,000				80,000
Total							80,000				80,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							80,000				80,000
Total							80,000				80,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

FIRE-5 61

Project Name

Replace, Boat, Motor, Tra iler R escue

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

25

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$10,000

Mako SCBA Trailer

Date Acquired: 5/13/02

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										10,000	10,000
Total										10,000	10,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund										10,000	10,000
Total										10,000	10,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

FIRE-5 64

Project Name

Replace Rescue 11 (559)

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

20 Years

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$80,000

Replacement of 2004 Ford F-350 Grass Vehicle with 2024 F-350.

Justification

Rescue 11 is the primary response vehicle out of Station 1 for personal injury accidents and medical calls and is one of two response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the rescue vehicles on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						80,000					80,000
Total						80,000					80,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						80,000					80,000
Total						80,000					80,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

FIRE-5 65

Project Name

Replacement Extrication Tools R-11

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

15

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$50,000

Replacement of 2009 Extrication Equipment.

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as jaws of life, allow firefighters to extricate victims entrapped in a motor vehicle without further injury.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				50,000							50,000
Total				50,000							50,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				50,000							50,000
Total				50,000							50,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 66A
Project Name Replace Fire Prevention Vehicle #566

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$45,000

Description

Replacement of 2019 Chevrolet Tahoe Fire Prevention vehicle with 2026 Chevrolet Tahoe.

Justification

The Fire Prevention vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the city. The vehicle will be 7 years old at time of replacement. The Fire Dept attempts to keep the Fire prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								45,000			45,000
Total								45,000			45,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								45,000			45,000
Total								45,000			45,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

FIRE-5 68

Project Name

Replacement of Extrication Tools R-21

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

15

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$50,000

Replacement of 2009 extrication equipment.

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as jaws of life, allow firefighters to extricate victims entrapped in a motor vehicle without further injury.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	50,000										50,000
Total	50,000										50,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	50,000										50,000
Total	50,000										50,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 69A
Project Name Replace Fire Chief Vehicle (569)

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$50,000

Description

Replacement of 2017 Chevrolet Tahoe Fire Chief vehicle with 2024 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						50,000					50,000
Total						50,000					50,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						50,000					50,000
Total						50,000					50,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 70A
Project Name Replace Fire Duty Officer Vehicle (570)

Department Capital Equipment
Contact
Type Equipment
Useful Life 8
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$45,000

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2025 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 8 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							45,000				45,000
Total							45,000				45,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							45,000				45,000
Total							45,000				45,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

FIRE-5 71

Project Name

Bullex Attack Trai ning Prop

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Pr iority

2-New Addition (High)

Status

Active

Description

Purchase of Attack Digital Fire Training System

Justification

The attack digital training system combines digital flames, sound and smoke to create a range of fire conditions that respond directly to hose line application. This training tool will allow fire training in any location where live fire isn't possible or practical.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	15,000										15,000
Total	15,000										15,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	15,000										15,000
Total	15,000										15,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

FIRE-5 72

Project Name

Replace Ther mal Image Cam era

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Pr iority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$30,000

Replacement of 2006 Thermal Image Cameras with 2019.

Justification

Thermal imaging cameras are devices that translate thermal energy (heat) into visible light in order to analyze a particular object or scene. Thermal imaging cameras, also called infrared cameras, detect the heat given off by an object or person. The Thermal Imaging Cameras will aid firefighters in operations at Hazmat incidents, downed/trapped victims, missing persons, electrical hotspots, overhaul and size up operations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	30,000										30,000
Total	30,000										30,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	30,000										30,000
Total	30,000										30,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 73
Project Name Replace Training Room Tables/Chairs

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$20,000

Description

Replacement of 2001 Fire Training Room tables and chairs

Justification

Current Fire Department Training Room tables and chairs have been repaired and patched together for continued use. Some have been disgarded due to inability to be repaired. There is not enough quantity of tables and chairs to accommodate existing Fire staff on training days. The Fire Department's training room tables and chairs will be 19 years old at the time of replacement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		20,000									20,000
Total		20,000									20,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		20,000									20,000
Total		20,000									20,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 74
Project Name Replace 2016 Fire Emer Vehicle Mobile Comput ers

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$20,000

Description

Replacement of 2016 Fire Emergency Vehicle mobile computers.

Justification

Computer hardware, software and wireless connectivity is needed for the effective response of Public Safety when responding to and managing emergency incidents. The Fire Department's emergency vehicle mobile computers will be 5 years old at the time of replacement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			20,000								20,000
Total			20,000								20,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			20,000								20,000
Total			20,000								20,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # FIRE-5 75
Project Name Replace 2007 Fire Engine 21: Unit #565

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$550,000

Description

Replacement of 2007 Rosenbauer Fire Engine 21: Unit #565

Justification

Engine 21 is one of two engines that service the City. This engine is located in Station 2 in the east portion of the city and will be 20 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								275,000	275,000		550,000
Total								275,000	275,000		550,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								275,000	275,000		550,000
Total								275,000	275,000		550,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

GENGOV-001

Project Name

Replace Maintenance Vehicle (564)

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

15

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$60,000

Replacement of 2008 Ford Expedition for Building Maintenance

Justification

This was originally the Fire Chief vehicle handed down to building maintenance of city maintenance needs. The vehicle has met its useful life.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							60,000				60,000
Total							60,000				60,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fleet Vehicles							60,000				60,000
Total							60,000				60,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	POL-332
Project Name	2018 Chev Tahoe to Replace 2013 Chev Tah oe #332

Department Capital Equipment
 Contact
 Type Eqpt Replacement
 Useful Life 3
 Category Capital Equipment
 Priority 1-Existing Obligation (High)
 Status Active

Description	Total Cost \$40,500
Replace 2013 Chevrolet Tahoe 4x4 patrol vehicle #332	
Justification	
Maintain vehicle rotation schedule	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	40,500										40,500
Total	40,500										40,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	40,500										40,500
Total	40,500										40,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-334

Project Name

2021 Chev Impala Replace 2013 Chev Malibu #334

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

7 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$31,500

Replace 2013 Chevrolet Impala Captain Squad #334

Justification

Maintain vehicle rotation schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			31,500								31,500
Total			31,500								31,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			31,500								31,500
Total			31,500								31,500

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-335
Project Name 2021 Ford Explorer Replace 2016 Ford Explorer #351

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$33,000

Description

Replace 2016 Ford Explorer Patrol/CSO Reserve Officer Squad #351

Justification

Maintain Vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			33,000								33,000
Total			33,000								33,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			33,000								33,000
Total			33,000								33,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-342
Project Name 2019 Chev Caprice to Replace 2014 Chev Caprice #342

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$30,500

Description

Replace 2014 Chevrolet Caprice patrol squad #342

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	30,500										30,500
Total	30,500										30,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	30,500										30,500
Total	30,500										30,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	POL-343
Project Name	2019 Chev Tahoe to Replace Chev Tahoe #343

Department Capital Equipment
 Contact
 Type Eqpt Replacement
 Useful Life 3
 Category Capital Equipment
 Priority 1-Existing Obligation (High)
 Status Active

Description	Total Cost \$41,000
Replace 2015 Chevrolet Tahoe 2WD patrol vehicle #343	
Justification	
Maintain vehicle rotation schedule	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		41,000									41,000
Total		41,000									41,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		41,000									41,000
Total		41,000									41,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-359

Project Name

2020 Ford Explorer Replace 2005 F 150 #359

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$37,000

Replace 2005 Ford F150 Pickup Truck - Squad #359

Justification

Maintain vehicle rotation schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			37,000								37,000
Total			37,000								37,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			37,000								37,000
Total			37,000								37,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-366

Project Name

2022 Ford Taur us Replace 2018 Ford Taur us #383

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$33,000

Replace 2018 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				33,000							33,000
Total				33,000							33,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				33,000							33,000
Total				33,000							33,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-367

Project Name

2022 Ford Taur us Replace 2018 Ford Taur us #384

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$33,000

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				33,000							33,000
Total				33,000							33,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				33,000							33,000
Total				33,000							33,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-368
Project Name 2022 Ford Explorer Relace 2018 Ford Explorer #372

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$33,500

Description

Replace 2018 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				33,500							33,500
Total				33,500							33,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				33,500							33,500
Total				33,500							33,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-369

Project Name

2022 Chev Tahoe Replace 2018 Chev Tah oe #373

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$42,000

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				42,000							42,000
Total				42,000							42,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				42,000							42,000
Total				42,000							42,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-370
Project Name 2022 Ford Explorer Replace 2017 Ford Explorer #363

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$39,000

Description

Replace 2016 Ford Explorer Patrol Squad #363

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							39,000				39,000
Total							39,000				39,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							39,000				39,000
Total							39,000				39,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-372

Project Name

2020 Chev Tahoe Replace 2016 Chev Tah oe #361

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

3

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$41,000

Replace 2016 Chevrolet Tahoe 4x4 patrol vehicle #361

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		41,000									41,000
Total		41,000									41,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		41,000									41,000
Total		41,000									41,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-376

Project Name

2019 Chev Impala to Replace 2007 Lincoln #376

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

3

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$33,000

Replace 2007 Lincoln MKZ (Unmarked) squad 376

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		33,000									33,000
Total		33,000									33,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		33,000									33,000
Total		33,000									33,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-377
Project Name 2023 Ford Explorer Replace 2019 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$34,000

Description

Replace 2019 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					34,000						34,000
Total					34,000						34,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					34,000						34,000
Total					34,000						34,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

POL-378

Project Name

2023 Chev Tahoe Replace 2019 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$42,500

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					42,500						42,500
Total					42,500						42,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					42,500						42,500
Total					42,500						42,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

POL-379

Project Name

2023 Chev Tahoe Replace 2019 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$42,500

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					42,500						42,500
Total					42,500						42,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					42,500						42,500
Total					42,500						42,500

Capital Improvement Program
City of Ramsey, Minnesota

2019 thru 2028

Project #

POL-380

Project Name

2024 Tahoe Replace 2020 Tahoe#3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$43,000

Replace 2020 Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						43,000					43,000
Total						43,000					43,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						43,000					43,000
Total						43,000					43,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-381

Project Name

2024 Chev Tahoe Replace 2020 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$41,000

Replace 2020 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						41,000					41,000
Total						41,000					41,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						41,000					41,000
Total						41,000					41,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 thru 2028

Project #

POL-382

Project Name

2024 Chev Impala Replace 2016 Chev Impala #366

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$35,000

Replace 2016 Chevrolet Impala Investigator Squad #366

Justification

Maintain Vehicle maintenance schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						35,000					35,000
Total						35,000					35,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						35,000					35,000
Total						35,000					35,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-383
Project Name 2025 Ford Explorer Replace 2021 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$35,000

Description

Replace 2021 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							35,000				35,000
Total							35,000				35,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							35,000				35,000
Total							35,000				35,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # POL-384
Project Name 2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$33,500

Description

Replace 2021 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							33,500				33,500
Total							33,500				33,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							33,500				33,500
Total							33,500				33,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-385

Project Name

2025 Chevy Impala Replace2017 Chev Impala #377

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$33,500

Replace 2017 Chevy Impala #377

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							33,500				33,500
Total							33,500				33,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							33,500				33,500
Total							33,500				33,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-388

Project Name

Replace 2004 Polaris ATV with Plow

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

5 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$11,000

Replacement of 2004 Polaris ATV with plow. Will be used to plow Municipal Center as well.

Justification

End of useful life.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									11,000		11,000
Total									11,000		11,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									11,000		11,000
Total									11,000		11,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-390

Project Name

2026 Ford Explorer Replace 2022 Ford Explorer #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$35,500

Replace 2022 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								35,500			35,500
Total								35,500			35,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								35,500			35,500
Total								35,500			35,500

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-391

Project Name

2026 Chev Tahoe Replace 2022 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$44,000

Replace 2022 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								44,000			44,000
Total								44,000			44,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								44,000			44,000
Total								44,000			44,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-392

Project Name

2026 Chev Capr ice Replace 2022 Chey Capr ice #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$34,000

Replace 2022 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								34,000			34,000
Total								34,000			34,000

Fund ing Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								34,000			34,000
Total								34,000			34,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-393

Project Name

2027 Chev Tahoe Replace 2023 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$44,500

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									44,500		44,500
Total									44,500		44,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									44,500		44,500
Total									44,500		44,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-394

Project Name

2027 Chev Tahoe Replace 2023 Chev Tah oe #3XX

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$44,500

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									44,500		44,500
Total									44,500		44,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									44,500		44,500
Total									44,500		44,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	POL-395
Project Name	2027 Ford Utility SUV Replace 2023 Ford Utili #3XX

Department Capital Equipment
 Contact
 Type Equipment
 Useful Life 3
 Category Capital Equipment
 Priority 3-Existing Obligation (Med)
 Status Active

Description	Total Cost \$36,000
Replace 2023 Ford Utility SUV Patrol Squad #3XX	
Justification	
Maintain vehicle rotation schedule	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									36,000		36,000
Total									36,000		36,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									36,000		36,000
Total									36,000		36,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-396

Project Name

2024 Acadia Replaces 2016 Acadia #367

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$35,000

Replace 2016 GMC Acadia (unmarked) Unite #367

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						35,000					35,000
Total						35,000					35,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						35,000					35,000
Total						35,000					35,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-397

Project Name

2026 Chevy Capr ice Replace 2022 Chevy Capr ice

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$34,000

Replace 2022 Chevy Caprice patrol vehicle

Justification

Maintain vehicle rotation schedule

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								34,000			34,000
Total								34,000			34,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								34,000			34,000
Total								34,000			34,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

POL-398

Project Name

2028 Chevy Tahoe Replace 2024 Chevy Tahoe

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

3

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$45,000

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										45,000	45,000
Total										45,000	45,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund										45,000	45,000
Total										45,000	45,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	POL-399
Project Name	2028 Ford Utility Replace 2024 Ford Utility

Department Capital Equipment
 Contact
 Type Equipment
 Useful Life 3
 Category Capital Equipment
 Priority 3-Existing Obligation (Med)
 Status Active

Description	Total Cost \$32,000
Replace 2024 Ford Utility SUV patrol vehicle.	
Justification	
Maintain vehicle schedule	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										32,000	32,000
Total										32,000	32,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund										32,000	32,000
Total										32,000	32,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-002
Project Name Replace 2004 Tree Spade

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$52,000

Description

65 inch tree space

Justification

This piece of equipment is used to transplant trees in parks and other city owned land. Requires a front-end loader to attach to.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					52,000						52,000
Total					52,000						52,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					52,000						52,000
Total					52,000						52,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	PW-004
Project Name	Replace 2004 Pull Behind P TO Mower

Department Capital Equipment
 Contact
 Type Eqpt Replacement
 Useful Life 10
 Category Capital Equipment
 Priority 3-Existing Obligation (Med)
 Status Active

Description	Total Cost \$28,000
Landpride wide area mower	
Justification	
This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									28,000		28,000
Total									28,000		28,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									28,000		28,000
Total									28,000		28,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-005

Project Name

Replace 2004 Snow Thr ower

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

15

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$130,000

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							130,000				130,000
Total							130,000				130,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							130,000				130,000
Total							130,000				130,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-006

Project Name

Replace 2004 Mobile Generator

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

20 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

2004 portable generator

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						164,000					164,000
Total						164,000					164,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund						164,000					164,000
Total						164,000					164,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-402

Project Name

Replace Engr Veh #402 With 2017 GMC Sierr a

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

12

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$31,500

Unit #402: 2006 Chevrolet 1500 Silverado Pickup

Justification

This vehicle is used by the Engineering staff when inspecting and monitoring city construction projects.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	31,500										31,500
Total	31,500										31,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	31,500										31,500
Total	31,500										31,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-407

Project Name

Replace Engr Car #407 With Che vy Impala

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

12

Category

Capital Equipment

Pr iority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$24,000

Unit #407: 2006 Chev Impala

Justification

Car will be re-evaluated closer to replacement date.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		24,000									24,000
Total		24,000									24,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		24,000									24,000
Total		24,000									24,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-603

Project Name

Replace 1999 John Deere Grader: Unit #603

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

20 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$280,000

1999 John Deere Motor Grader

Justification

This piece of equipment is used for grading the city's approximately 2.5 miles of dirt roads and also used in snow removal operations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								280,000			280,000
Total								280,000			280,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								280,000			280,000
Total								280,000			280,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-619

Project Name

Replace 1991 Chipper : Unit #619

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

20 Years

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$33,800

1991 Brush Bandit Brush Chipper

Justification

This unit is used by the the Public Works department to chip up trees onsite when clearing right-of-way or cleaning up storm damage.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	33,800										33,800
Total	33,800										33,800

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	33,800										33,800
Total	33,800										33,800

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-634
Project Name Replace 2001 Case Backhoe: Unit #634

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$71,500

Description

Replace Unit #634: 2001 Case Backhoe

\$84,000 less \$12,500 trade in or \$71,500

Justification

This piece of equipment will replace unit #634, a 2001 tractor backhoe. This piece of equipment is used in all aspects of PW.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	71,500										71,500
Total	71,500										71,500

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	40,250										40,250
Sewer Utility Fund	15,625										15,625
Water Utility Fund	15,625										15,625
Total	71,500										71,500

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-635

Project Name

Replace 2001 John Deere Mower: Unit #635

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

8

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$25,000

John Deere 72" Front Deck Mower

Justification

This piece of equipment is used for trail mowing and other areas requiring rough mowing.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			25,000								25,000
Total			25,000								25,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			25,000								25,000
Total			25,000								25,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-644

Project Name

Replace-2004 Snowplow Truck: Unit #644

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$183,500

DATE ACQUIRED: 3/24/04

Single axle plow truck with box and plow equipment

Unit #644: 2004 International

Justification

This piece of equipment would be used for street maintenance and snow removal.

Expend itures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			183,500								183,500
Total			183,500								183,500

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			183,500								183,500
Total			183,500								183,500

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-645
Project Name Replace 2004 Tool Cat

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$54,000

Description

2004 Tool Cat

Justification

This utility vehicle is used on the Municipal Center campus for snow removal and other general maintenance activities.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			54,000								54,000
Total			54,000								54,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			54,000								54,000
Total			54,000								54,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-651
Project Name Replace 2005 3/4 Ton Truck 4x4 W/Plow Unit # 651

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$48,000

Description

DATE ACQUIRED: 4/19/05 2005 CHEVROLET SILVERADO: \$34,261

Asset #: 2014

Replace unit #651: 2005 Chev 3/4 Ton with plow

Justification

This piece of equipment will replace unit #651 a 2005 3/4 ton truck.

This equipment is primarily used in the maintenance of our municipal water and sewer systems.

Unit #651 will be 14 years old by 2019. Normally start to consider replacement around 10-12 years for this type of equipment. Its 2016 Point Replacement Value is 28 per table below:

Under 18 Points	Condition I	Excellent
18 to 22 Points	Condition II	Good
23 to 27 Points	Condition III	Qualifies for Replacement
28 Points Plus	Condition IV	Needs Immediate Attention

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	48,000										48,000
Total	48,000										48,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund	24,000										24,000
Water Utility Fund	24,000										24,000
Total	48,000										48,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-654

Project Name

Replace 2006 3/4 Ton Truck 2x4 Unit #654

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$31,000

3/4 ton pickup with topper and bed slide-Unit #654 2006 Ford F-250.

Justification

This piece of equipment would replace unit #654 a 2-wheel drive truck used primarily in the park department for irrigation system repair and maintenance.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		31,000									31,000
Total		31,000									31,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		31,000									31,000
Total		31,000									31,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-655
Project Name Replace Sidewalk Machine: Unit #655

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$97,000

Description

Utility Tractor to replace sidewalk machine #655: 2006 utility tractor
Street/Snow removal department

Justification

This piece of equipment is used for snow removal on sidewalk and trails.

Unit 655 will be 14 years old by 2020. Normally start to consider replacement around 10-12 years for this type of equipment. Its 2016 Point Replacement Value is 26 see below:

Under 18 Points	Condition I	Excellent
18 to 22 Points	Condition II	Good
23 to 27 Points	Condition III	Qualifies for Replacement
28 Points Plus	Condition IV	Needs Immediate Attention

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			97,000								97,000
Total			97,000								97,000

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			97,000								97,000
Total			97,000								97,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-660

Project Name

Replace Paver, Trailer, Roller

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

20 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$140,000

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									140,000		140,000
Total									140,000		140,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									140,000		140,000
Total									140,000		140,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-662
Project Name Replace 2006 Tandem Axle Plow Truck: Unit #662

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$218,000

Description

Replace Unit #662: 2006 Sterling

Justification

This piece of equipment will replace unit 662, a 2006 tandem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				218,000							218,000
Total				218,000							218,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				218,000							218,000
Total				218,000							218,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-664
Project Name Replace 2007 Chevy Pickup Unit #664

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$38,000

Description

Replacement for PW Unit #664 a 2007 3/4 ton Chevy Pickup with plow

Justification

This truck is used by the park department and snow removal activities.

Unit 664 will be 13 years old by 2020. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		38,000									38,000
Total		38,000									38,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund		38,000									38,000
Total		38,000									38,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-665

Project Name

Replace 2007 Chevy Pickup: Unit #665

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

15

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$27,000

Replacement for PW Unit #665 a 2007 Chevy pickup.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			27,000								27,000
Total			27,000								27,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			27,000								27,000
Total			27,000								27,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-667
Project Name Replace 2007 3/4 Ton Pick-Up: Unit #667

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$43,000

Description

Replace unit #667 - a 2007 Chev 3/4 ton 4-wheel drive pickup with plow

Justification

This vehicle will replace unit #667, a 2007 3/4 ton pickup with plow equipment.
Unit 667 will be 13 years old by 2020. Normally start to consider replacement around 12 years depending on the vehicle and its use.

This truck is used by the utility department for snow removal operations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		43,000									43,000
Total		43,000									43,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		43,000									43,000
Total		43,000									43,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-668

Project Name

Replace 2006 Tandem Axle Plow Truck Unit #668

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$218,000

Replace unit #668 - 2006 Sterling

Justification

This piece of equipment will replace unit #668, a 2006 tandem axle plow truck.
 This equipment is primarily used in street maintenance and snow removal.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					218,000						218,000
Total					218,000						218,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					218,000						218,000
Total					218,000						218,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-669

Project Name

Replace 2007 International Water Truck: Unit #669

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$136,000

Replacement for unit #669 2007 International water truck

\$148,000 less \$12,000 trade in = \$136,000

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				136,000							136,000
Total				136,000							136,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				68,000							68,000
Storm Water Utility Fund				68,000							68,000
Total				136,000							136,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-671

Project Name

Replace 2008 Bobcat Skidster: Unit #671

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$51,000

Replace unit #671 -2008 Bobcat Skidster

Justification

This piece of equipment will replace #671 a 2008 Skid Steer. This piece of equipment is used in all aspects of public works.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			51,000								51,000
Total			51,000								51,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			51,000								51,000
Total			51,000								51,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-674

Project Name

Replace 2009 2WD Pickup: Unit 674

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

20 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$40,000

Replace unit 674 a 2009 2-wheel drive pickup

Justification

Unit 674 will be 13 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				40,000							40,000
Total				40,000							40,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				40,000							40,000
Total				40,000							40,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-675

Project Name

Replace 2010 Chevy 1- Ton Truck #675

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$63,000

Replace Unit #675. A 2010 4-Wheel Drive 1 Ton Truck

Justification

Unit 675 will be 11 years old by 2021. Normally start to consider replacement round 12 years depending on the vehicle and its use. This truck will be used by the Park Department and for snow removal operations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment			63,000								63,000
Total			63,000								63,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund			63,000								63,000
Total			63,000								63,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-676

Project Name

Replace Unit 676- 2010 4 Wheel Drive 1ton

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$62,000

Replace unit 676 a 2010 4-wheel drive 1-ton truck

Justification

Unit 676 will be 11 years old by 2021. Normally start to consider replacement around 12 years depending on the vehicle and its use. This truck will be used by the street department and for snow removal operations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment					62,000						62,000
Total					62,000						62,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund					62,000						62,000
Total					62,000						62,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-678A

Project Name

Replace Unit 678 2013-1ton Truck w/ Plow Equipment

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$62,000

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 9 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				62,000							62,000
Total				62,000							62,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				62,000							62,000
Total				62,000							62,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-679A

Project Name

Replace Unit 679 Area Mower (2020 Replaced)

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

7 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$111,000

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									111,000		111,000
Total									111,000		111,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									111,000		111,000
Total									111,000		111,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-680

Project Name

Replace 2014-1Ton Truck w/ Plow Equi pt: Unit #680

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$62,000

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 8 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment				62,000							62,000
Total				62,000							62,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund				62,000							62,000
Total				62,000							62,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-681

Project Name

Replace Unit 681 Utility truck

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

15

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$65,000

Replace Unit 681 a 2015 1-Ton Pickup

Justification

This piece of equipment will replace unit #681 a 1-ton pickup with a mobile crane used in the utility department for well and lift station repair.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						65,000					65,000
Total						65,000					65,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund						32,500					32,500
Water Utility Fund						32,500					32,500
Total						65,000					65,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-683

Project Name

Replace 2019 Exmark k Mower (Orig Unit #683)

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

5 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$15,000

Replace Unit #683 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						15,000					15,000
Total						15,000					15,000

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						15,000					15,000
Total						15,000					15,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-684

Project Name

Replace 2019 Exmark k Mower (Orig Unit #684)

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

5 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$15,000

Replace Unit #684 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						15,000					15,000
Total						15,000					15,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						15,000					15,000
Total						15,000					15,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-685

Project Name

Replace 2019 Exmark k Mower (Orig Unit #685)

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

5 Years

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$15,000

Replace Unit #685 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment						15,000					15,000
Total						15,000					15,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund						15,000					15,000
Total						15,000					15,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-686

Project Name

Replace Unit #686 - 2015 Kubot a Tractor

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$45,000

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								45,000			45,000
Total								45,000			45,000

Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								45,000			45,000
Total								45,000			45,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-687

Project Name

Replace Unit #687 2015 Toolcat

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$60,000

Repolace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all diversions of public works. Used as a tool carrier and forklift

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment								60,000			60,000
Total								60,000			60,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund								60,000			60,000
Total								60,000			60,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-688
Project Name Replace Unit 688 2015 Case Loader

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$210,000

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							210,000				210,000
Total							210,000				210,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							210,000				210,000
Total							210,000				210,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-691
Project Name Replace 2014 Ex Mark Mower: Unit #683

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$10,800

Description

Replace 2014 Exmark mower unit 683 (Zero turn mower)

Justification

This is a primary mower which is on a 5 year trade-in rotation for dependability and trade-in value.

These mowers are used on a daily basis during the summer months and are the primary mowers used in park maintenance.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	10,800										10,800
Total	10,800										10,800
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	10,800										10,800
Total	10,800										10,800

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-692
Project Name Replace 2014 Ex Mark Mower: Unit #684

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$10,800

Description

Replace 2014 Exmark mower unit 684 (Zero turn mower)

Justification

This is a primary mower which is on a 5 year trade-in rotation for dependability and trade-in value.

These mowers are used on a daily basis during the summer months and are the primary mowers used in park maintenance

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	10,800										10,800
Total	10,800										10,800
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	10,800										10,800
Total	10,800										10,800

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-693
Project Name Replace 2014 Ex Mark Mower: Unit #685

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$10,800

Description

Replace 2014 Exmark mower unit 685 (Zero turn mower)

Justification

This is a primary mower which is on a 5 year trade-in rotation for dependability and trade-in value.

These mowers are used on a daily basis during the summer months and are the primary mowers used in park maintenance.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	10,800										10,800
Total	10,800										10,800
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	10,800										10,800
Total	10,800										10,800

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-697

Project Name

Replace 2013 Toro Wide Area Mower: Unit #679

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

7 Years

Category

Capital Equipment

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$92,000

Replace unit #679 - 2013 Toro Groundsmaster wide area mower

Justification

This piece of equipment is a large area mower that is used to mow larger parks and athletic fields.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment		92,000									92,000
Total		92,000									92,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund		92,000									92,000
Total		92,000									92,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-700

Project Name

New Velocity Patcher

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Priority

4-New Addition (Med)

Status

Active

Description

Total Cost

\$250,000

Velocity patcher plus chassis

Justification

This piece of equipment would be usedd for patching potholes on public streets.

Velocity patching or spray patching has proven to be an effective and safe way to fill potholes.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment									250,000		250,000
Total									250,000		250,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund									250,000		250,000
Total									250,000		250,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-702

Project Name

New Electric Utility Vehicle

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

20

Category

Capital Equipment

Priority

4-New Addition (Med)

Status

Active

Description

Total Cost

\$35,000

Electric utility vehicle

Justification

This piece of equipment would be a fully electric vehicle that would be used primarily as a park maintenance vehicle.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment							35,000				35,000
Total							35,000				35,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund							35,000				35,000
Total							35,000				35,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-703

Project Name

New 1-Ton Pickup W ith Box & Plow Equi pm ent

Department

Capital Equipment

Contact

Type

Equipment

Useful Life

12

Category

Capital Equipment

Pr iority

4-New Addition (Med)

Status

Active

Description

Total Cost \$50,000

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										50,000	50,000
Total										50,000	50,000

Fund ing Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
General Fund										50,000	50,000
Total										50,000	50,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-704
Project Name New Sidewalk Machine

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost \$139,000

Description

Dedicated machine designed for sidewalk snow removal. Currently own a Trackless MT5 for this purpose.

Justification

There has been an increased demand from residents that want their sidewalks cleared quicker after a storm. Under Public Works current schedule it can take up to 4 days to clear sidewalks depending on the snow depth and other circumstances.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment	139,000										139,000
Total	139,000										139,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund	139,000										139,000
Total	139,000										139,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # PW-705
Project Name Replace 2018 Ford F-250 Extended Cab: Unit #601

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$56,400

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in park maintenance activities as well as snow removal

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										56,400	56,400
Total										56,400	56,400

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund										56,400	56,400
Total										56,400	56,400

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-706

Project Name

Replace 2017 International Plow Truck: Unit # 693

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$223,200

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy.

This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										223,200	223,200
Total										223,200	223,200

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund										223,200	223,200
Total										223,200	223,200

Capital Improvement Program
 City of Ramsey, Minnesota

2019 thru 2028

Project #

PW-707

Project Name

Replace 2018 Ford F350 With Box: Unit #697

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$78,000

Replace 2018 Ford F350 woth utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy.

This equipment is used in utility maintenance activities.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										78,000	78,000
Total										78,000	78,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund										39,000	39,000
Water Utility Fund										39,000	39,000
Total										78,000	78,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-708

Project Name

Replace 2018 Ford F250 Pickup: Unit #698

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$53,400

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy.

This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										53,400	53,400
Total										53,400	53,400

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund										53,400	53,400
Total										53,400	53,400

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

PW-709

Project Name

Replace 2018 Ford F350 -Dump & Plow: Unit #699

Department

Capital Equipment

Contact

Type

Eqpt Replacement

Useful Life

10

Category

Capital Equipment

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$78,000

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy.
 This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Furnishings/Equipment										78,000	78,000
Total										78,000	78,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Equipment Revolving Fund										78,000	78,000
Total										78,000	78,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 04-BLDG-002
Project Name Community Center Construction

Department Municipal Buildings
Contact Unassigned
Type Buildings
Useful Life 50 Years
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$20,000,000

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Construction of a community center will rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction									20,000,000		20,000,000
Total									20,000,000		20,000,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
To Be Determined									20,000,000		20,000,000
Total									20,000,000		20,000,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 08-BLDG-005
Project Name Old Town Hall Restoration

Department Municipal Buildings
Contact
Type Improvement
Useful Life 25
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$221,300

Description

Old Town Hall Restoration:

Option 1: Move Historic Town Hall to the Northstar Rail Station Site

\$125,000 Const Cost (moving and Stabilization)

\$ 50,000 Site/foundation

\$ 20,000 furnishing/equip

\$195,000

Option 2: Improve private access street to public standard.

\$125,000 Const Cost

\$ 20,000 ROW

\$ 56,300 Road Construction

\$ 20,000 Furn/equip

\$221,300

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction									125,000		125,000
Improvements Other than Building Cost									76,300		76,300
Furnishings/Equipment									20,000		20,000
Total									221,300		221,300

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
To Be Determined									221,300		221,300
Total									221,300		221,300

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 10-BLDG-004
Project Name Sprinkler System @ Fire Station #1

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 4-New Addition (Med)
Status Active

Total Cost \$25,000

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction		20,000									20,000
Improvements Other than Building Cost		5,000									5,000
Total		25,000									25,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Facility Fund		25,000									25,000
Total		25,000									25,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	18-BLDG-002
Project Name	Storage Building at Fire Station 1

Department	Municipal Buildings
Contact	
Type	Buildings
Useful Life	20
Category	Municipal Building
Priority	4-New Addition (Med)
Status	Active

Description	Total Cost	\$20,000
Build an out-building on Fire Station 1 site that will be used to store equipment and training props.		
Justification	The fire stations are becoming limited in the amount of usable space to house equipment and props used for training. These pieces of equipment are not used daily and therefore, need a location to be stored.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction				20,000							20,000
Total				20,000							20,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Facility Fund				20,000							20,000
Total				20,000							20,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 04-PARK-003
Project Name Elmcrest Park & The Draw Park Entrance & Signage

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$80,000

Description

Entrance signing for Elmcrest Park would consist of a sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.

For the Draw, the sign would function as a monument for the park name and also as a location to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefiting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the city. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.

For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Note: The planning for this project in the COR may resume after completion of the Design Framework relating to signs.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	80,000										80,000
Total	80,000										80,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund	80,000										80,000
Total	80,000										80,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	04-PARK-006
Project Name	Ford Brook Park Playground Equipment

Department	Park Improvements
Contact	Unassigned
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	4-New Addition (Med)
Status	Active

Description	Total Cost	\$70,000
Ford Brook Park is north of CR 27, east of TH 47 and borders Nowthen. The new playground would be within walking distance of about 100 existing homes.		
Justification	The City has remained on a schedule of replacing existing play structures with ones that meet the Consumer Products Safety Commission guidelines for safety. This also results in a contemporary playground with more play value. City of Nowthen may be asked to participate financially.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		70,000									70,000
Total		70,000									70,000
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Lawful Gambling Fund		50,000									50,000
City of Nowthen		20,000									20,000
Total		70,000									70,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-PARK-010
Project Name Irrigation for Titterud Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$76,000

Description

Underground irrigation & 160 GPM well.

If municipal water is available, cost may be less.

Justification

Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The \$50,000 represents the underground irrigation portion.

A 160 GPM well may cost about \$26,000.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					76,000						76,000
Total					76,000						76,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund					76,000						76,000
Total					76,000						76,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-PARK-011
Project Name Observation boardwalk - Lake Itasca

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$60,000

Description

A boardwalk or pier in the southeast portion of Lake Itasca will allow trail users and visitors to the Lake Itasca Community Park to view the lake which is mostly obscured by cattails.

Justification

The Lake Itasca is an important resource along the Mississippi Flyway for migratory waterfowl and home to many types of wetland fauna. Providing access to the open water portions of the lake will provide birdwatchers and trail users a relaxing rest point along the Lake Itasca Trail.

Additionally, lake access was cited as desired by several participants in the public engagement process as part of the acquisition of the Lake Itasca Community Park.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	60,000										60,000
Total	60,000										60,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund	60,000										60,000
Total	60,000										60,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project # 06-PARK-012
Project Name Rabbit Park Phase Two

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$125,000

Description

Well and underground irrigation.
Landscape improvements and an ag-lime infield for the ballfield.

Justification

Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well and underground irrigation.
Landscape improvements would complete this project.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							125,000				125,000
Total							125,000				125,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund							125,000				125,000
Total							125,000				125,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-PARK-015
Project Name Observation deck on the Mississippi E of Dolomite

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$100,000

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined with development of adjacent property. Improvements to the stormwater system may also be considered with the reconstruction of Riverdale Drive.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		100,000									100,000
Total		100,000									100,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund		100,000									100,000
Total		100,000									100,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-PARK-019
Project Name Trail Connections

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$230,000

Description

This project would include the installation of several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:

- 142nd Ave, east of TH#47, north to Xkimo Street
- Armstrong Boulevard Trail from Central Park to Trott Brook
- North Commons Neighborhood Trail Link at Zeolite Street

Justification

The increase demand in use of the city's trail system compells the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	30,000	200,000									230,000
Total	30,000	200,000									230,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund	30,000	200,000									230,000
Total	30,000	200,000									230,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 08-PARK-005
Project Name Park Development in the COR

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$1,350,000

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2017. The project may be grading, landscape restoration and a splash pad for the water-centric park-or playground and pavillion development at The Draw.

Justification

A splash pad continues to be requested by residents, and grading for the park would generate fill for areas of The COR the city desires to sell. Relative to a playground and pavillion for The Draw, this may emerge as a priority due to the increasing number of residential units near the park. The referenced park improvements will be evaluated at the same time as the land use plan for The COR is being discussed, and as part of the public process associated with the Comp Plan in 2017.

Prior	Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
150,000	Improvements Other than Building Cost		1,200,000									1,200,000
Total	Total		1,200,000									1,200,000

Prior	Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
150,000	Park Improvement Trust Fund		1,200,000									1,200,000
Total	Total		1,200,000									1,200,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

12-PARK-006

Project Name

The Draw Grates

Department

Park Improvements

Contact

Type

Improvement

Useful Life

25

Category

Storm Water Utility Improvement

Priority

2-New Addition (High)

Status

Active

Description

Total Cost

\$10,000

Adding stormwater grates to the recently constructed (2010) park.

Justification

This project will install grates over the pipes in the stormwater spreaders. The pipes do not have grates to prevent people and animals from entering the pipes.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	10,000										10,000
Total	10,000										10,000

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Utility Fund	10,000										10,000
Total	10,000										10,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	12-PARK-008
Project Name	McKinley Trail Connection to Anoka

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	25
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Active

Description	Total Cost	\$50,000
Construct Trail along McKinley extension to connect to Anoka City Limits.		
Justification	This project will construct a trail in the industrial park from the intersection of Radium and McKinley to McKinley Street in Anoka, providing non-motorized connectivity between the two cities. This project was identified as a desire at a previous joint Anoka and Ramsey City Council meeting. The first step in considering this project would be to consult Anoka to determine if this is still a priority. The project would align with Ramsey's strategic goal of a 'Connected Community'..	

Expend itures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		50,000									50,000
Total		50,000									50,000
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund		25,000									25,000
City of Anoka		25,000									25,000
Total		50,000									50,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

15-PARK-01

Project Name

Additional Land For Centr al Park

Department

Park Improvements

Contact

Type

Land

Useful Life

Category

Park Improvement

Pr iority

4-New Addition (Med)

Status

Active

Description

Total Cost

\$250,000

This project envisions the purchase of 15+ acres for an expansion of Central Park, with the proposed pathway connecting to 161st Ave, or potentially all of the approximate 35 acres east of the existing path.

Justification

Central Park is a highly used park. The additional acreage would offer additional space for parking and recreational use.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Land Acquisition				250,000							250,000
Total				250,000							250,000

Fund ing Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund				250,000							250,000
Total				250,000							250,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-PARK-005
Project Name Dog Park Shelter-Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$58,000

Description

Within the off-leash area at Alpine Park would be a lighted hexagonal shelter with concrete floor. Surrounding the shelter for approximately 30 feet and connecting to the trail, would be artificial turf.

Justification

The Bark Park, as it is known, is very popular. So well used, in fact, that grass cannot be maintained in the congregating areas of the park. The artificial turf over a sport court system will provide for a quality surface around the shelter that will not be muddy and will be able to be maintained.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction	15,000										15,000
Improvements Other than Building Cost	43,000										43,000
Total	58,000										58,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources	20,000										20,000
Landfill Trust Fund	38,000										38,000
Total	58,000										58,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-PARK-006
Project Name Field Lighting - Central Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$200,000

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting. An alternate for exploration would be constructing more fields.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							200,000				200,000
Total							200,000				200,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources							50,000				50,000
Lawful Gambling Fund							150,000				150,000
Total							200,000				200,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	17-PARK-007
Project Name	Northfork North Trail Connection

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Description	Total Cost	\$150,000
Construct 10 foot paved multi-purpose trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement.		
Justification	Bituminous trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		150,000									150,000
Total		150,000									150,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund		150,000									150,000
Total		150,000									150,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 18-PARK-003
Project Name Amphitheater Lighting

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$40,000

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting in and around the amphitheater is justified for concerts that go later into the evening and in the later summer.

Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	40,000										40,000
Total	40,000										40,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund	40,000										40,000
Total	40,000										40,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 18-PARK-004
Project Name Lake Itasca Park - Parking, Trail & Canoe System

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$250,000

Description

This project would permit access to the community park through a parking area adjacent to Alpine Drive, connection to the existing trails, and include a canoe/kayak/paddle-board system at the lake.

Justification

The parking lot will be for visitors, city-wide, as will the water-based recreational improvements. The trail will connect the new parking to the existing trails near the lake.

The timing of this limited, first phase of the Lake Itasca community park, also coincides with the hundreds of residential homes being platted in close proximity - with park dedication from these lots applied to the near-by park space for their benefit.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		250,000									250,000
Total		250,000									250,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund		250,000									250,000
Total		250,000									250,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 18-PARK-005
Project Name Aeration for Sunfish Lake & The Draw

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$40,000

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at \$1,000 to \$2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	40,000										40,000
Total	40,000										40,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
To Be Determined	40,000										40,000
Total	40,000										40,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 06-ACQ-002
Project Name Acquire outlots "A" i n Rivers Bluff and Re illy Est

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$20,000

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The \$20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Land Acquisition								20,000			20,000
Total								20,000			20,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund								20,000			20,000
Total								20,000			20,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

08-ACQ-002

Project Name

Alpac a Estates Out lot

Department

Site Acquisitions

Contact

Type

Land

Useful Life

Category

Park Improvement

Pr iority

5-Opportunity/Unfunded/Placeholder

Status

Active

Description

Total Cost

\$35,000

This lot was not large enough to build on when the plat was filed.

Justification

This lot was the subject of a development proposal to build a single family home. The proposal was denied. Acquisition of this outlot would provide river access in this area and be part of larger area along the Mississippi proposed to the west.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Land Acquisition								35,000			35,000
Total								35,000			35,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund								35,000			35,000
Total								35,000			35,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	12-SEW -002
Project Name	Fire Station 1 Sanitary Sewer Service

Department	Sewer Utility
Contact	
Type	Improvement
Useful Life	50 Years
Category	Sewer Utility Improvement
Priority	4-New Addition (Med)
Status	Active

Description	Total Cost	\$60,000	Status	Active
Sanitary Sewer was extended to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water. Sanitary trunk fees not waived.				
Related project 11-WTR-003 of \$55,000				
Justification				
Extending sanitary sewer will allow removal of the septic tank and drainfield.				

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		60,000									60,000
Total		60,000									60,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund		60,000									60,000
Total		60,000									60,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-SEW-001
Project Name Replace Pumps at Lift Station #4

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$40,000

Description

Replace existitng pumps at lift station #4 - 155th Lane and Iodine Street.

Justification

Replace both pumps and base elbows at lift station #4. Each pump has 105,000+ starts as of September 2018.

This is the highese flow liftstation and it handles all sewer from lift stations #6. Replacement will assure poper pumping and reliability at site.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	40,000										40,000
Total	40,000										40,000
Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund	40,000										40,000
Total	40,000										40,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-SEW -002

Project Name

Replace Pumps at Lift Station #6

Department

Sewer Utility

Contact

Type

Improvement

Useful Life

15

Category

Sewer Utility Improvement

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$40,000

Replace both pumps at lift station #6 16230 Iodine Street

Justification

Replace both pumps and base elbows due to normal wear. By 2021, both pumps will need to be replaced to assure proper pumping and reliability

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			40,000								40,000
Total			40,000								40,000

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund			40,000								40,000
Total			40,000								40,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-SEW-003
Project Name Replace Pumps at Lift Station #2

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$35,000

Description

Replace both pumps at lift station #2 - 157 Lane and Neon Street

Justification

Replace both pumps and base elbows due to normal wear by 2023. Both pumps will need to be replaced to assure proper pumping and reliability.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					35,000						35,000
Total					35,000						35,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sewer Utility Fund					35,000						35,000
Total					35,000						35,000

Capital Improvement Program

City of Ramsey, Minnesota

2019 *thru* 2028

Project #	12-STRM-001
Project Name	Stormwater Drainage Improvements

Department	Stormwater Utility
Contact	
Type	Improvement
Useful Life	50 Years
Category	Storm Water Utility Improvement
Priority	1-Existing Obligation (High)
Status	Active

Description	Total Cost	\$520,000	Status	Active
This project will address stormwater drainage problems reported in 2011.				
Justification				
These projects will add storm sewer pipe, clean ditches and address standing water concerns.				
- 156th and Armstrong - Clean ditch or add storm sewer 2020: \$30,000				
- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2020: \$350,000				

Prior	Expend itures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
140,000	Improvements Other than Building Cost		380,000									380,000
Total	Total		380,000									380,000

Prior	Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
140,000	Storm Water Utility Fund		380,000									380,000
Total	Total		380,000									380,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 16-STM-002
Project Name COR Regional Infiltration Basin

Department Stormwater Utility
Contact
Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$1,100,000

Description

Construct stormwater lift station and regional infiltration basin on City-owned property at 14165 Ramsey Blvd. for all new developments in the COR located within 10-year capture zones of municipal water supply wells.

Justification

The LRRWMO and state rules, as well as local ordinances, infiltration is not allowed within the 10-year capture zone of any municipal well. A condition of several recent LRRWMO permit approvals for such developments was that the City of Ramsey is responsible for providing the required volume retention for 1-inch of runoff from the developments at an off-site location. The first such development (Parkview East Apartments) required that this facility be on-line in July 2018.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	1,100,000										1,100,000
Total	1,100,000										1,100,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Management Fund	550,000										550,000
Storm Water Utility Fund	550,000										550,000
Total	1,100,000										1,100,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #18-STRM-001

Project NameErmine Blvd Culvert Replacement

DepartmentStormwater Utility

Contact

TypeImprovement

Useful Life20

CategoryStorm Water Utility Improvement

Priority1-Existing Obligation (High)

StatusActive

Description

Total Cost\$130,000

This culvert is located on Ermine Boulevard in the northwest corner of the city and carries the Trotbrook under Ermine Boulevard.

Justification

This culvert is showing sings of wear and some of the joints are starting to separate.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		130,000									130,000
Total		130,000									130,000

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Utility Fund		130,000									130,000
Total		130,000									130,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	19-STRM-001
Project Name	Outlet Control Structure Improvements

Department	Stormwater Utility
Contact	
Type	Improvement
Useful Life	20
Category	Storm Water Utility Improvement
Priority	2-New Addition (High)
Status	Active

Description	Total Cost	\$75,000
Construct Outlet Control Structure for 24.6 Acre lake bounded on the south by 142nd Avenue, on the east by Iodine and Junkite Street, on the north by Krypton Street and the west by Potassium Street.		
Justification	The MnDNR has requested that the city install an outlet control structure and associated storm sewer to increase the normal water level (NWL) of the 24.6 Acre lake. Increasing the NWS may require improvements to surrounding trails and boardwalks to prevent periodic flooding of this infrastructure.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	75,000										75,000
Total	75,000										75,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Storm Water Utility Fund	75,000										75,000
Total	75,000										75,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 04-STR-012
Project Name Zeolite Roadway Improvements

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$1,091,000

Description

This project consists of the installation of 1,300 feet of bituminous street, sidewalk/trail and storm sewer in the western portion of the COR.

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost				1,091,000							1,091,000
Total				1,091,000							1,091,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Public Improvement Revolving Fund				206,000							206,000
Tax Increment Fund #2				517,000							517,000
Sewer Utility Fund				41,000							41,000
Storm Water Utility Fund				96,000							96,000
Street Light Utility Fund				46,000							46,000
Water Utility Fund				185,000							185,000
Total				1,091,000							1,091,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 04-STR-014
Project Name COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$4,870,000

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Upgrades include traffic signals at Town Center Drive.

Total Cost for Bunker Lake Blvd. = \$4,870,000

Street Improvements: \$3,650,000

Bunker & Sunwood Signal: \$350,000

Storm Water Improvements: \$530,000

Water Utility Improvements: \$340,000

Total Cost for Regional Roadway improvements = \$14,607,860 (Per JPA)

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd to handle traffic from the COR.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost				4,870,000							4,870,000
Total				4,870,000							4,870,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
MSA				350,000							350,000
Tax Increment Fund #2				1,500,000							1,500,000
Tax Increment Fund #1				1,000,000							1,000,000
Storm Water Utility Fund				530,000							530,000
Water Utility Fund				340,000							340,000
Tax Increment Fund #14 (BONDING)				1,150,000							1,150,000
Total				4,870,000							4,870,000

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project #

15-STR-003

Project Name

Sunwood Drive Roundabout Landscaping

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost

\$20,000

Includes installation of perennial grasses, plants, and trees/shrubs as well as irrigation modifications.

Justification

Promote the vision of The COR area.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	20,000										20,000
Total	20,000										20,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Public Improvement Revolving Fund	20,000										20,000
Total	20,000										20,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 15-STR-006
Project Name Reconstruction Streets: Ford Brook Estates/Hy 10

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$506,910

Description

Reconstruction of streets in Ford Brook Estates: 180th Lane & Krypton Street and Hy 10: 146th Avenue, 147th Avenue and Ferret Street

Total Ford Brook Project Cost = \$219,263
Street Improvements: \$206,038
Storm Water Improvements: \$13,225

Total Hy 10 Project Cost = \$287,647
Street Improvements: \$236,990
Storm Water Improvements: \$19,895
Watermain Improvements: \$30,762

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	506,910										506,910
Total	506,910										506,910

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded	110,757										110,757
Storm Water Utility Fund	33,120										33,120
Water Utility Fund	30,762										30,762
GO Bonding (Road Funding)	332,271										332,271
Total	506,910										506,910

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 15-STR-012
Project Name Reconstruction Streets: Brookview Est, Chestnut Wo

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$712,225

Description

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life.

2019 Projects: Brookview Estates: Geranium Street, 173rd Avenue
Chestnut Ridge/Woodpond Hills: Krypton Street, Helium Street & 146th Avenue

Total Brookview Estates Project Cost = \$407,147

Street Improvements: \$367,998
Storm Water Improvements: \$39,149
Watermain Improvements: \$0

Total Wood Pond Hills & Chestnut Ridge Project Cost = \$305,078

Street Improvements: \$301,349
Storm Water Improvements: \$3,729
Watermain Improvements: \$0

T

Justification

Regular scheduled maintenance safeguards the considerable investment the City has in its pavements by cost effectively maximizing pavement life and minimizing emergency repairs.

Overlaying streets provides additional pavement life. These streets were selected based on Paser rating and time since last pavement maintenance treatment.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Revisit Program for 2020-2025

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	712,225										712,225
Total	712,225										712,225
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded	167,336										167,336

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Storm Water Utility Fund	42,879	42,879
GO Bonding (Road Funding)	202,010	202,010
Tax Increment Fund #8	300,000	300,000
Total	712,225	712,225

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 16-STR-002
Project Name Ramsey Blvd RR Underpass

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$21,000,000

Description

Construct BNSF railroad underpass on Ramsey Boulevard as identified in the Highway 10 Access Planning Study project implementation plan.

Justification

The existing at-grade vehicle and pedestrian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of the train(s).

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	4,500,000	16,500,000									21,000,000
Total	4,500,000	16,500,000									21,000,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources	2,500,000	16,500,000	0								19,000,000
MSA	2,000,000										2,000,000
Total	4,500,000	16,500,000	0								21,000,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 16-STR-003
Project Name North Hwy 10 Frontage Road-Ramsey to SLB

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$12,900,000

Description

Construct North Frontage Road to US Highway 10 connecting Ramsey Boulevard and Sunfish Lake Boulevard per the Highway 10 Access Planning Study project implementation plan.

Justification

Twenty private access points exist along Highway 10 between Ramsey and Sunfish Lake Boulevards. This project will remove all 20 private accesses, resulting in improved safety, congestion and mobility for traffic on US Highway 10 between Ramsey Boulevard and Sunfish Lake Boulevard. Completion of these improvements is also required to support proper sequencing for other proposed improvement projects along Highway 10 per the Highway 10 Access Planning Study

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		7,000,000	5,900,000								12,900,000
Total		7,000,000	5,900,000								12,900,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources		6,355,000	5,900,000								12,255,000
Public Improvement Revolving Fund		645,000									645,000
Total		7,000,000	5,900,000								12,900,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 16-STR-004
Project Name South Hwy 10 Frontage Rd-SLB to Anoka

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$2,700,000

Description

Construct South Frontage Road to US Highway 10 east of Sunfish Lake Boulevard to City of Anoka per the Highway 10 Access Planning Study project implementation plan.

Justification

Seven private access points exist along Highway 10 within the City of Ramsey east of Sunfish Lake Boulevard. This project will remove all 7 private accesses, resulting in improved safety, congestion and mobility for traffic using US Highway 10 in the project area. Completion of these improvements is also required to support proper sequencing for other proposed improvement projects along Highway 10 per the Highway 10 Access Planning Study. This project also supports existing businesses and the City's redevelopment goals, while also providing maximum flexibility for redevelopment potential of adjacent parcels.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			2,000,000	700,000							2,700,000
Total			2,000,000	700,000							2,700,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources			1,285,000	700,000							1,985,000
Public Improvement Revolving Fund			715,000								715,000
Total			2,000,000	700,000							2,700,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-001
Project Name Reconstruction Streets: Barthels Rum River Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$701,248

Description

Reconstruction of Barthel's Rum River Acres: 164th Lane, Dysprosium Street, Junkite Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		701,248									701,248
Total		701,248									701,248

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded		159,375									159,375
Storm Water Utility Fund		63,750									63,750
GO Bonding (Road Funding)		478,123									478,123
Total		701,248									701,248

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-002
Project Name Reconstruction Streets: Echo Ridge, Juniper Woods

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 1-Existing Obligation (High)

Status Active

Total Cost \$769,500

Description

Reconstruct: Echo Ridge: 177th Avenue; Juniper Woods 1st & 2nd: 150th Lane, 151st Avenue, Tonto Street & Ute Street; Northfork Oaks 2nd & 3rd: 162nd Lane, Royal Circle, Royal Court and Royal Road; Section 02 Unplatted: 177th Avenue

Total Echo Ridge Project Cost = \$77,000

Street Improvements: \$70,000

Storm Water Improvements: \$7,000

Watermain Improvements: \$0

Total Juniper Woods 1 & 2: Project Cost = \$244,800

Street Improvements: \$240,000

Storm Water Improvements: \$4,800

Watermain Improvements: \$0

Total Northfork Oaks 2 & 3 Project Cost = \$392,700

Street Improvements: \$385,000

Storm Water Improvements: \$7,700

Watermain Improvements: \$0

Total Section 02 Unplatted Project Cost = \$55,000

Street Improvements: \$50,000

Storm Water Improvements: \$5,000

Watermain Improvements: \$0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		769,500									769,500
Total		769,500									769,500

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded		186,250									186,250
Storm Water Utility Fund		24,500									24,500
GO Bonding (Road Funding)		558,750									558,750
Total		769,500									769,500

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-003
Project Name Reconstruction Streets: Riverdale Drive & Sect 07

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,381,160

Description

Reconstruction of Riverdale Drive from Feldspar Street to Tungsten Street which is a MSA street. Staff recommends using MSA funds to fund a portion of the costs based on availability. Reconstruction of roads in Section 07 unplatted,

Total Riverdale Drive Project Cost = \$854,480

Street Improvements: \$776,800
Storm Water Improvements: \$77,680
Watermain Improvements: \$0

Total Outlot 07 Unplatted Project Cost = \$526,680

Street Improvements: \$478,800
Storm Water Improvements: \$47,880
Watermain Improvements: \$0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			1,381,160								1,381,160
Total			1,381,160								1,381,160

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
MSA			500,000								500,000
Special Assessment - Bonded			313,900								313,900
Storm Water Utility Fund			125,560								125,560
GO Bonding (Road Funding)			441,700								441,700
Total			1,381,160								1,381,160

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-004
Project Name Reconstruction Streets: Wood Pond Hills 2nd-5th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$365,600

Description

Reconstruct Wood Pond Hills 2nd, Wood Pond Hills 3rd, Wood Pond Hills 4th, and Wood Pond Hills 5th additions

Total Project Costs: \$365,600

Street Improvements: \$356,800

Storm Sewer \$ 8,800

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			365,600								365,600
Total			365,600								365,600

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded			89,200								89,200
Storm Water Utility Fund			8,800								8,800
GO Bonding (Road Funding)			101,600								101,600
Tax Increment Fund #8			166,000								166,000
Total			365,600								365,600

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-005
Project Name Reconstruction Streets: Autumn Heights & Variolite

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$3,468,548

Description

Reconstruction of Autumn Heights and Variolite Street.
Staff recommends using MSA funds to fund a portion of the costs based on availability.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost				3,468,548							3,468,548
Total				3,468,548							3,468,548
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
MSA				1,000,000							1,000,000
Special Assessment - Bonded				255,000							255,000
Storm Water Utility Fund				315,323							315,323
GO Bonding (Road Funding)				1,898,225							1,898,225
Total				3,468,548							3,468,548

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-006
Project Name Reconstruction Streets: Halls Dover & Sorteberg

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$836,000

Description

Reconstruction of streets:
Halls Dover Acres: 157th Lane, 158th Avenue, 158th Lane, Quicksilver Street, Radium Circle, Radium Street and Sodium Street
Sortebergs: 159th Lane and Xenolith Street

Total Halls Dover Acres Project Cost = \$539,000

Street Improvements: \$490,000
Storm Water Improvements: \$49,000
Watermain Improvements: \$0

Total Sortebergs Project Cost = \$297,000

Street Improvements: \$270,000
Storm Water Improvements: \$27,000
Watermain Improvements: \$0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost				836,000							836,000
Total				836,000							836,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded				190,000							190,000
Storm Water Utility Fund				76,000							76,000
GO Bonding (Road Funding)				570,000							570,000
Total				836,000							836,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-007
Project Name Reconstruction Streets: Nature View & Sorteberg 6

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$815,650

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street and Sorteberg's 6th: 174th Lane, Puma Street and Rabbit Street.

Total Nature View Project Cost = \$253,000

Street Improvements: \$230,000

Storm Water Improvements: \$23,000

Watermain Improvements: \$0

Total Sorteberg's 6th Project Cost = \$562,650

Street Improvements: \$488,500

Storm Water Improvements: \$74,150

Watermain Improvements: \$0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					815,650						815,650
Total					815,650						815,650

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded					185,375						185,375
Storm Water Utility Fund					74,150						74,150
GO Bonding (Road Funding)					556,125						556,125
Total					815,650						815,650

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-008
Project Name Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,799,280

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					1,799,280						1,799,280
Total					1,799,280						1,799,280
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded					445,500						445,500
Storm Water Utility Fund					17,280						17,280
GO Bonding (Road Funding)					1,336,500						1,336,500
Total					1,799,280						1,799,280

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-009
Project Name Reconstruction Streets: Rodeo Hillst/Valley View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$981,750

Description

Reconstruction of Rodeo Hills Estates, Valley View Acres: Soil Correction likely required. 177th Lane, 178th Lane, 179th Lane, 180th Lane, Uranium Street and Vanadium Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						981,750					981,750
Total						981,750					981,750
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded						148,750					148,750
Storm Water Utility Fund						89,250					89,250
GO Bonding (Road Funding)						743,750					743,750
Total						981,750					981,750

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	17-STR-010
Project Name	2024 Overlay Projects

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Description	Total Cost	\$744,209
Mill and overlay numerous existing streets. Oakridge Estates, Sunny Ponds, Sunny Ponds 2nd, Sunny Ponds 3rd, Business Park 95, Business Park 95 2nd, Business Park 95 5th, Business Park 95 7th and Traprock Commons		
Justification	Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						744,209					744,209
Total						744,209					744,209
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded						176,252					176,252
Storm Water Utility Fund						39,200					39,200
GO Bonding (Road Funding)						528,757					528,757
Total						744,209					744,209

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-011
Project Name Reconstruction Streets: Alpine Drive

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,123,750

Description

Reconstruction of Alpine Drive between Puma Street to Armstrong Boulevard.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							1,123,750				1,123,750
Total							1,123,750				1,123,750
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded							40,000				40,000
Storm Water Utility Fund							10,500				10,500
Water Utility Fund							385,000				385,000
GO Bonding (Road Funding)							688,250				688,250
Total							1,123,750				1,123,750

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-012
Project Name 2025 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$600,000

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, along with new pavement striping on both sides.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to saturated subgrade soils. Numerous holes also exist in the pavement allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Look at possibility of using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							600,000				600,000
Total							600,000				600,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded							150,000				150,000
GO Bonding (Road Funding)							450,000				450,000
Total							600,000				600,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-013
Project Name Reconstruction Streets: Whispering Pine Est Pl 3

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,422,950

Description

Reconstruct streets in Whispering Pines Estates Plat 3: Add Concrete curb and gutter and storm sewer. 157th Lane, 158th Avenue, 158th Lane, Eland Street, Ferret Street and Kangaroo Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost								1,422,950			1,422,950
Total								1,422,950			1,422,950
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded								307,312			307,312
Storm Water Utility Fund								193,700			193,700
GO Bonding (Road Funding)								921,938			921,938
Total								1,422,950			1,422,950

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 17-STR-014
Project Name 2026 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$754,300

Description

Overlay streets in Amber Ridge, Birch Hill Lodges, Cedar Hills 1st, 2nd & 3rd, Chestnut Hills 1st thru 5th Addn and Section 09 Unplatted

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost								754,300			754,300
Total								754,300			754,300

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded								178,650			178,650
Storm Water Utility Fund								39,700			39,700
GO Bonding (Road Funding)								535,950			535,950
Total								754,300			754,300

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	18-STR-001
Project Name	Alpine Drive Pedestrian Cro ssing at 151st Avenue

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	25
Category	Street Improvement
Pr iority	4-New Addition (Med)
Status	Active

Description	Total Cost	\$300,000	Status	Active
Construct grade separated or signalized pedestrian crossing on Alpine Drive at 151st Avenue in conjunction with development.				
Justification				
Provide a safe pedestrian crossing for Alpine Drive connecting Riverstone residential development to Lake Itasca Park and the regional trail north of Alpine Drive.				

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		300,000									300,000
Total		300,000									300,000
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Public Improvement Revolving Fund		75,000									75,000
Developer Fees		225,000									225,000
Total		300,000									300,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 18-STR-002
Project Name 2027 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$444,600

Description

Overlay streets in Town Center Gardens 1st thru 3rd addns, Evergreen Point Townhomes 1st & 2nd, Chestnut Ridge 2nd, 3rd

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									444,600		444,600
Total									444,600		444,600
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded									105,300		105,300
Storm Water Utility Fund									23,400		23,400
GO Bonding (Road Funding)									315,900		315,900
Total									444,600		444,600

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 18-STR-003
Project Name Reconstruction Streets: Sports Haven, Sec 1 Unpl

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,243,000

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolute Street; Section 1 Unplatted north of CR (except Ute St): Waco Drive & Waco Street; Section 01 Unplatted south OF cr 27: 177TH Avenue, 178th Lane, 179th Avenue, Salish Circle, Tonto Street, and Yakima Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									1,243,000		1,243,000
Total									1,243,000		1,243,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded									282,500		282,500
Storm Water Utility Fund									113,000		113,000
GO Bonding (Road Funding)									847,500		847,500
Total									1,243,000		1,243,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-001
Project Name Reconstruction Streets: Barthels Rum River Acres 2

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$902,000

Description

Reconstruction of Streets in Barthel's Rum River Acres 2nd: 161st Avenue, 161st Lane, 162nd Lane, 164th Avenue, Dysprosium Street, Germanium Street and Junkite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		902,000									902,000
Total		902,000									902,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded		205,000									205,000
Storm Water Utility Fund		82,000									82,000
GO Bonding (Road Funding)		415,000									415,000
Tax Increment Fund #8		200,000									200,000
Total		902,000									902,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-002

Project Name

Reconstruction Streets: Oakwood Hills

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$181,886

Reconstruction of Streets in Oakwood Hills: 160th Lane, Xenon Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		181,886									181,886
Total		181,886									181,886

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded		41,338									41,338
Storm Water Utility Fund		16,535									16,535
GO Bonding (Road Funding)		124,013									124,013
Total		181,886									181,886

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-003
Project Name 2020 Overlay Projects

Department Street Improvements

Contact

Type Improvement

Useful Life 20

Category Street Improvement

Priority 1-Existing Obligation (High)

Status Active

Total Cost \$495,120

Description

Overlaying of Streets in: Sunfish Square, Sunfish Square 2nd, Windemere Woods, Windemere Woods 2nd, Klemish, Kelmeish and Flores

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		495,120									495,120
Total		495,120									495,120

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded		117,630									117,630
Storm Water Utility Fund		24,600									24,600
GO Bonding (Road Funding)		352,890									352,890
Total		495,120									495,120

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-004

Project Name

Reconstruction Streets: 161st Avenue

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$279,160

Reconstruction of MSA Street 161st Avenue: CR 83 to Variolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			279,160								279,160
Total			279,160								279,160

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded			63,445								63,445
Storm Water Utility Fund			25,378								25,378
GO Bonding (Road Funding)			190,337								190,337
Total			279,160								279,160

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-005

Project Name

Reconstruction Streets: Ram bosek Red Oak Est

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Pr iority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$108,183

Reconstruction of Streets in Rambossek Red Oak Estates: Wolfram Street (N EOP to 160th Lane)

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			108,183								108,183
Total			108,183								108,183

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded			24,587								24,587
Storm Water Utility Fund			9,835								9,835
GO Bonding (Road Funding)			73,761								73,761
Total			108,183								108,183

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	19-STR-006
Project Name	2021 Overlay Projects

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Description	Total Cost	\$865,040
Overlaying of Streets in: Deerwood, Hunters Ridge, Menkveld's Country Park, Section 11 Unplatted, Riversed West.		
Justification	These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.	

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			865,040								865,040
Total			865,040								865,040
Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded			203,400								203,400
Storm Water Utility Fund			51,440								51,440
GO Bonding (Road Funding)			610,200								610,200
Total			865,040								865,040

Capital Improvement Program
City of Ramsey, Minnesota

2019 *thru* 2028

Project # 19-STR-007
Project Name 2022 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$580,040

Description

Overlaying of Streets in: Regency Pond, Regency Pond 2nd, Regency Pond 3rd, Wildlife Sanctuary 3rd, and Wildwood Acres

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost				580,040							580,040
Total				580,040							580,040

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded				131,824							131,824
Storm Water Utility Fund				52,740							52,740
GO Bonding (Road Funding)				395,476							395,476
Total				580,040							580,040

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-008
Project Name 2023 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$889,200

Description

Overlaying of Streets in: Section 15 Unplatted, 159th Lane, 160th Lane, 161st Lane, 162nd Avenue, 164th Lane, Azurite Street, Ironstrone Street, Jaspar Street, Kamacite Street, Marble Street, Yitrium Street and Zirconium Street.

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					889,200						889,200
Total					889,200						889,200

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded					210,600						210,600
Storm Water Utility Fund					46,800						46,800
GO Bonding (Road Funding)					631,800						631,800
Total					889,200						889,200

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-009
Project Name Reconstruction Streets: Woodlawn Estates

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$734,800

Description

Reconstruction of Streets in: Woodlawn Estates, 163rd Avenue, 164th Avenue, 164th Circle, 164th Lane, Ferret Street, Kangaroo Circle, Kangaroo Street, Marmoset Street and Okapi Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						734,800					734,800
Total						734,800					734,800
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded						181,500					181,500
Storm Water Utility Fund						8,800					8,800
GO Bonding (Road Funding)						544,500					544,500
Total						734,800					734,800

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-010
Project Name Reconstruction Streets: Alicia

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$277,376

Description

Reconstruction of Streets in Alicia: 171st Avenue, Rabbit Street and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						277,376					277,376
Total						277,376					277,376

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded						63,040					63,040
Storm Water Utility Fund						25,216					25,216
GO Bonding (Road Funding)						189,120					189,120
Total						277,376					277,376

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-011
Project Name Reconstruction Streets: Carol-Rose Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$353,939

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost						353,939					353,939
Total						353,939					353,939

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded						80,441					80,441
Storm Water Utility Fund						32,176					32,176
GO Bonding (Road Funding)						241,322					241,322
Total						353,939					353,939

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-012
Project Name Reconstruction Streets: Sunfish Lake Blvd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$54,909

Description

Reconstruction of MSA Street Sunfish Lake Boulevard from Riverdale Drive to TH 10.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							54,909				54,909
Total							54,909				54,909
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded							12,479				12,479
Storm Water Utility Fund							4,992				4,992
GO Bonding (Road Funding)							37,438				37,438
Total							54,909				54,909

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-013
Project Name Reconstruction Streets: Flintwood Hills

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$423,300

Description

Reconstruction of streets in Flintwood Hills: 141st Avenue, 142nd Avenue, 142nd Circle, 142nd Lane, 143rd Avenue, Argon Street, Barium Street and Cobalt Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							423,300				423,300
Total							423,300				423,300
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded							103,750				103,750
Storm Water Utility Fund							8,300				8,300
GO Bonding (Road Funding)							311,250				311,250
Total							423,300				423,300

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-014
Project Name Reconstruction Streets: Northfork Lake

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$158,100

Description

Reconstruction of streets in Northfork Lake: Inverness Circle, Inverness Lane and Murifield Circle

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost								158,100			158,100
Total								158,100			158,100
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded								38,750			38,750
Storm Water Utility Fund								3,100			3,100
GO Bonding (Road Funding)								116,250			116,250
Total								158,100			158,100

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-015

Project Name

Reconstruction Streets: Ford Brook Est 3rd

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$390,225

Reconstruction of streets in Ford Brook Estates 3rd: 180th Avenue and Barium Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									390,225		390,225
Total									390,225		390,225

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded									88,687		88,687
Storm Water Utility Fund									35,475		35,475
GO Bonding (Road Funding)									266,063		266,063
Total									390,225		390,225

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-016

Project Name

Reconstruction Streets: Windsorwood

Department

Street Improvements

Contact

Type

Improvement

Useful Life

60 Years

Category

Street Improvement

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost

\$341,000

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									341,000		341,000
Total									341,000		341,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded									77,500		77,500
Storm Water Utility Fund									31,000		31,000
GO Bonding (Road Funding)									232,500		232,500
Total									341,000		341,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 19-STR-017
Project Name Reconstruction Streets: Countryside Estates

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost \$1,745,387

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverine Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost										1,745,387	1,745,387
Total										1,745,387	1,745,387
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded										396,679	396,679
Storm Water Utility Fund										158,672	158,672
GO Bonding (Road Funding)										1,190,036	1,190,036
Total										1,745,387	1,745,387

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #19-STR-018

Project NameReconstruction Streets: Waco Street

DepartmentStreet Improvements

Contact

TypeImprovement

Useful Life60 Years

CategoryStreet Improvement

Priority3-Existing Obligation (Med)

StatusActive

Description

Reconstruction of MSA Waco Street from Sunwood Drive to 150th Avenue

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost										117,975	117,975
Total										117,975	117,975

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded										80,438	80,438
Storm Water Utility Fund										10,725	10,725
GO Bonding (Road Funding)										26,812	26,812
Total										117,975	117,975

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STR-019

Project Name

2028 Overlay Projects

Department

Street Improvements

Contact

Type

Improvement

Useful Life

20 Years

Category

Street Improvement

Priority

3-Existing Obligation (Med)

Status

Active

Description

Total Cost \$416,100

Overlaying of streets in: Rivenwick, Rivenwick 2nd, and 167th Avenue from CSAH 5 to TH47.

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost										416,100	416,100
Total										416,100	416,100

Fundin g Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Special Assessment - Bonded										98,550	98,550
Storm Water Utility Fund										21,900	21,900
GO Bonding (Road Funding)										295,650	295,650
Total										416,100	416,100

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #	19-STL T-001
Project Name	Bunker Lake Blvd & Puma Street Lights

Department	Street Light Utility
Contact	
Type	Improvement
Useful Life	20
Category	Street Light Utility Improvement
Priority	2-New Addition (High)
Status	Active

Description	Total Cost	\$80,000	Status	Active
Construct minimal street lighting improvements along reconstructed segments of Bunker Lake Boulevard and Puma Street.				
Justification				
The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone development residents and the West Business Park. Street lighting improvements will increase safety for the traveling public.				

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	80,000										80,000
Total	80,000										80,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Street Light Utility Fund	80,000										80,000
Total	80,000										80,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

19-STL T-002

Project Name

Riverdale Drive Street Lights

Department

Street Light Utility

Contact

Type

Improvement

Useful Life

20

Category

Street Light Utility Improvement

Priority

2-New Addition (High)

Status

Active

Description

Total Cost

\$50,000

Construct minimal street lighting improvements along the newly constructed segment of Riverdale Drive between Ramsey Boulevard & Traprock Street.

Justification

The new section of Riverdale Drive between Ramsey Boulevard and Traprock Street Serve as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost	50,000										50,000
Total	50,000										50,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Street Light Utility Fund	50,000										50,000
Total	50,000										50,000

Capital Improvement Program
 City of Ramsey, Minnesota

2019 *thru* 2028

Project #

04-WTR-005

Project Name

Complete Pump House 3

Department

Water Utility

Contact

Unassigned

Type

Improvement

Useful Life

50 Years

Category

Water Utility Improvement

Priority

1-Existing Obligation (High)

Status

Active

Description

Total Cost \$70,000

Install brick exterior to match building style of The COR buildings; landscape to match streetscape.

Justification

The intent is to have the building and grounds match The COR and adjacent developments.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		70,000									70,000
Total		70,000									70,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		70,000									70,000
Total		70,000									70,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 04-WTR-017
Project Name Water Treatment Facility

Department Water Utility
Contact
Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$24,000,000

Description

This project anticipates the construction of a 10 MGD ground water treatment plant.

Justification

Int the 2012 Bolton & Menk Comprehensive Water System Study a water treatment facility was identified as a means of water supply. This was intended to be a surface water treatment facility that drew raw water from the Mississippi River. After discussions with regulatory agencies, it was determined that there was the potential to provide more water to the system through the addition of wells. In the 2017 report the treatment facility was removed.

A new treatment facility was added to the 2017 report to provide greater water quality that exists from the untreated well water currently used in the City. The construction of the facility will depend on several factors, including: needs of business and industrial users, and acceptability of the water by residents of the community. The water treatment facility is being depicted as being constructed in 2027 and 2028. The actual timing of the construction of the facility is undetermined at this time.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction									12,000,000	12,000,000	24,000,000
Total									12,000,000	12,000,000	24,000,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund									12,000,000	12,000,000	24,000,000
Total									12,000,000	12,000,000	24,000,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 11-WTR-003
Project Name Fire Station #1 Extension of Water

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$55,000

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 \$60,000

Total Project Cost \$115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		55,000									55,000
Total		55,000									55,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		55,000									55,000
Total		55,000									55,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 14-WTR-001
Project Name Refurbish Water Tower #2

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$1,300,000

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		1,300,000									1,300,000
Total		1,300,000									1,300,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		1,300,000									1,300,000
Total		1,300,000									1,300,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 14-WTR-002
Project Name Refurbish Water Tower #1

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$700,000

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		700,000									700,000
Total		700,000									700,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		700,000									700,000
Total		700,000									700,000

Capital Improvement Program

2019 *thru* 2028

City of Ramsey, Minnesota

Project # 16-WTR-002
Project Name Construct Well #9 and Pumphouse #5

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost \$1,775,000

Description

Construct new municipal groundwater supply well with supporting pumphouse and chemical feed system to remove pollutants, including iron and manganese and to add chlorine and fluoride.
A study will be conducted in 2020 to determine a desirable site - \$75,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse and chemical feed system to treat the groundwater before supplying for public consumption. This project was added in lieu of the previously proposed surface water supply treatment facility which was removed due to excessively large project costs and a general lack of regional support for funding the proposed surfacewater treatment facility. As the City of Ramsey continues to grow, additional wells or a surface water supply facility will be needed.

Expend itures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost		75,000			1,700,000						1,775,000
Total		75,000			1,700,000						1,775,000
Fun ding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Water Utility Fund		75,000			1,700,000						1,775,000
Total		75,000			1,700,000						1,775,000



CASH FLOW PROJECTIONS



Business Revolving Loan Fund												
	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
FUND BALANCE, Beginning of Year	306,245	316,195	233,191	244,976	256,937	269,078	281,402	293,910	306,605	319,491	332,571	345,846
REVENUES:												
StoneBrook- Prn			5,360	5,523	5,691	5,864	6,042	6,225	6,413	6,606	6,804	7,007
StoneBrook- Int			2,927	2,764	2,596	2,423	2,245	2,062	1,874	1,681	1,483	1,280
Kuro Fitness Prn	5,126	11,695										
Kuro Fitness Int	471	558										
Interest Earnings	4,353	4,743	3,498	3,675	3,854	4,036	4,221	4,409	4,599	4,792	4,989	5,188
Total Revenues	9,950	16,995	11,785	11,962	12,141	12,323	12,508	12,696	12,886	13,079	13,276	13,475
EXPENDITURES:												
Loan to Stone Brook Academy (2018-2033)		100,000										
Total Expenditures	-	100,000	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	9,950	(83,005)	11,785	11,962	12,141	12,323	12,508	12,696	12,886	13,079	13,276	13,475
FUND BALANCE, End of Year	316,195	233,191	244,976	256,937	269,078	281,402	293,910	306,605	319,491	332,571	345,846	359,321

EQUIPMENT REVOLVING FUND #234

	Act	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
FUND BALANCE, Beginning of Year		1,892,781	1,600,599	936,794	293,080	6,941	82,080	158,722	23,896	99,374	176,362	254,889	334,987
REVENUES:													
Transfers from General Fund:													
Excess Revenue		149,276	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
1st year of 3 year funding for radio		115,711											
Excess Armstrong Funding to reimburse funds paid for Wiser (See Sunwood Drive Realignment Expense Below)													
Reimburse from Land Proceeds/TIF when available for funds contributed to Sunwood Drive Project													
QCTV Funds		20,000	20,000										
Interest Earnings		28,227	24,009	18,736	5,862	139	1,642	3,174	478	1,987	3,527	5,098	6,700
Total Revenues		313,214	119,009	93,736	80,862	75,139	76,642	78,174	75,478	76,987	78,527	80,098	81,700
EXPENDITURES:													
Capital Outlay:													
General Government		241,510	693,683	737,450	367,000			213,000					411,000
Improvements with qctv funds			69,131										
3 year funding for radio system		343,887											
Total Expenditures		585,397	762,814	737,450	367,000	-	-	213,000	-	-	-	-	411,000
Increase (Decrease) in Cash		(272,182)	(643,805)	(643,714)	(286,138)	75,139	76,642	(134,826)	75,478	76,987	78,527	80,098	(329,300)
Reserved for QCTV Funding Purcha		72,401	19,597	19,597									
FUND BALANCE, End of Year		1,600,599	936,794	293,080	6,941	82,080	158,722	23,896	99,374	176,362	254,889	334,987	5,686

Reimbursed back with Land Proceeds From Cor
When Available & Armstrong Overpass Excess -\$110,162.41
(275,000+1,086,579-800,000-451,416.59)

FACILITY FUND #412													
	Act	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
FUND BALANCE, Beginning of Year		1,468,963	1,409,462	1,453,556	1,398,092	1,417,073	1,468,329	500,354	537,859	575,927	614,566	653,785	693,591
REVENUES:													
Excess Revenue Transfer (Year End		49,759	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Interest Earnings		19,337	14,095	14,536	13,981	21,256	22,025	7,505	8,068	8,639	9,218	9,807	10,404
Total Revenues		69,095	44,095	44,536	43,981	51,256	52,025	37,505	38,068	38,639	39,218	39,807	40,404
EXPENDITURES:													
PW Study													
PW Campus							1,000,000						
Fire Station #1 Storage Building							20,000						
Old Muni Center Demo		128,596											
Muni Center 2nd Floor Buildout				100,000									
Sprinkler Fire Station #1					25,000								
Total Expenditures		128,596	-	100,000	25,000	-	1,020,000	-	-	-	-	-	-
Increase (Decrease) in Cash		(59,501)	44,095	(55,464)	18,981	51,256	(967,975)	37,505	38,068	38,639	39,218	39,807	40,404
CASH/FUND BALANCE, End of Year		1,409,462	1,453,556	1,398,092	1,417,073	1,468,329	500,354	537,859	575,927	614,566	653,785	693,591	733,995

Landfill Trust Fund #803																		
Cash Balance	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028						
Beginning Balance	2,061,543	2,090,585	2,121,944	2,115,773	2,147,510	2,179,723	2,212,418	2,245,605	2,279,289	2,313,478	2,348,180	2,383,403						
Interest Earnings	29,043	31,359	31,829	31,737	32,213	32,696	33,186	33,684	34,189	34,702	35,223	35,751						
Total Revenues	29,043	31,359	31,829	31,737	32,213	32,696	33,186	33,684	34,189	34,702	35,223	35,751						
Dog Park Shelter-Alpine Park		(38,000)																
Total Expenditures	-		(38,000)	-	-	-	-	-	-	-	-	-						
Increase (decrease) in cash	29,043	31,359	(6,171)	31,737	32,213	32,696	33,186	33,684	34,189	34,702	35,223	35,751						
FUND BALANCE, End of Year	2,090,585	2,121,944	-	2,115,773	-	2,147,510	-	2,212,418	-	2,245,605	-	2,279,289	-	2,313,478	-	2,348,180	2,383,403	2,419,154

LANDFILL TRUST FUND:

Landfill Sale in 1984 was for \$1,580,770

LAWFUL GAMBLING FUND #270

	<u>Actual 2017</u>	<u>Projected 2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Projected 2022</u>	<u>Projected 2023</u>	<u>Projected 2024</u>	<u>Projected 2025</u>	<u>Projected 2026</u>	<u>Projected 2027</u>	<u>Projected 2028</u>
FUND BALANCE, Beginning of Year	140,583	185,086	233,774	270,111	258,163	296,035	184,476	221,243	258,562	296,440	334,887	373,910
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena Association	7,505	14,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Climb Theatre	16,992	14,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Ramsey Lions Club	42,207	44,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Interest Earnings	2,164	1,851	2,338	4,052	3,872	4,441	2,767	3,319	3,878	4,447	5,023	5,609
Total Revenues	68,868	73,851	56,338	58,052	57,872	58,441	56,767	57,319	57,878	58,447	59,023	59,609
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Equipment				50,000								
Field Lighting Central Park						150,000						
Monarch observatory	1,365	4,663										
Observation Deck-Mississippi												
Draw Park Concerts in the Park Donation	3,000											
Youth First	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Girl Scout Troop		500										
Juvenile Diversion	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total Expenditures	24,365	25,163	20,000	70,000	20,000	170,000	20,000	20,000	20,000	20,000	20,000	20,000
Increase (Decrease) in Cash	44,503	48,688	36,338	(11,948)	37,872	(111,559)	36,767	37,319	37,878	38,447	39,023	39,609
FUND BALANCE, End of Year	185,086	233,774	270,111	258,163	296,035	184,476	221,243	258,562	296,440	334,887	373,910	413,519

MSA Fund												
	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Beginning Balance	2,212,946	2,260,515	3,465,725	2,291,168	3,265,584	3,784,307	3,491,608	4,867,248	6,292,989	7,770,170	9,300,165	10,884,378
Revenues												
Current Year Allocation (Held at State)	1,199,156	1,354,299	1,381,385	1,409,013	1,437,193	1,465,937	1,495,256	1,525,161	1,555,664	1,586,777	1,618,513	1,650,883
Riverdale Reim from metro municipal agreement		578,408										
MSA City Received from Held Allocation												
Est LandSale Proceeds Estimated Totally Unknown												
Interest Earnings	15,131	15,920	31,671	13,647	27,849	35,207	30,385	50,580	71,517	93,218	115,701	138,988
Total Revenue	<u>3,427,233</u>	<u>4,209,142</u>	<u>4,878,782</u>	<u>3,713,827</u>	<u>4,730,626</u>	<u>5,285,451</u>	<u>5,017,248</u>	<u>6,442,989</u>	<u>7,920,170</u>	<u>9,450,165</u>	<u>11,034,378</u>	<u>12,674,249</u>
Expenditures												
Street Maintenance Projects												
MSA Maintenance (Received from State Held Allocation)	(140,000)	(140,000)	(140,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
CIP Projects												
County Road #5/Alpine Drive Realignment												
Armstrong/Bunker Bonding (Ends 2022)	(302,570)	(299,870)	(299,351)	(298,243)	(296,319)	(293,843)						
Ramsey Blvd RR Underpass & Hwy 10 Interchange			(2,000,000)									
Riverdale Drive Ext Traprock-Armstrong	(568,663)	(153,977)			(500,000)							
Reconstruction of Riverdale Drive						(1,000,000)						
Reconstruction of Variolite Street						(350,000)						
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd) Signal												
Riverdale Drive Extension Traprock to Ramsey Blvd												
Sunfish Blvd bond payments (Ends 2019)	(155,485)	(149,570)	(148,263)									
Total Expenditures	<u>(1,166,718)</u>	<u>(743,417)</u>	<u>(2,587,614)</u>	<u>(448,243)</u>	<u>(946,319)</u>	<u>(1,793,843)</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(150,000)</u>
FUND BALANCE, End of Year	2,260,515	3,465,725	2,291,168	3,265,584	3,784,307	3,491,608	4,867,248	6,292,989	7,770,170	9,300,165	10,884,378	12,524,249
MSA funds dedicated	(598,055)	(589,440)	(587,614)	(448,243)	(446,319)	(443,843)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)

Park Improvement Fund													Parks Supplemental CIP 2019-2028 Future
	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	
Beginning Balance	2,442,104	2,659,299	3,404,015	2,225,075	1,673,451	1,838,553	1,756,131	1,846,473	2,014,170	2,059,383	2,175,274	2,347,903	
Projected Revenue													
Mississippi River Trail County (Anoka-\$126,800 & Fed \$164,200)-EAST SECTION 37.3% reim													
Mississippi River Trail-City Portion-Phase II MSA Reim	6,524												
Mississippi River Trail -Federal] _WEST SECTION (PHASE III)	276,380	20,592											
Mississippi Skyway \$100,000 (TOD Grant) + \$490,000 Grant	488,865												
Park/Trail Dedications (Averaged Ehlers Study for 2017-20	576,315	1,120,208	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	
Donations	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	49,673	39,889	51,060	33,376	25,102	27,578	26,342	27,697	30,213	30,891	32,629	35,219	
TOTAL REVENUE	1,397,758	1,180,689	196,060	178,376	170,102	172,578	171,342	172,697	175,213	175,891	177,629	180,219	
CIP Projects													
Alpaca Estates Outlet										(35,000)			
Amphitheater Lighting		(40,000)											
Alpine Park Dugout/Shed	(56,390)												
Alpine Park Winter Facilities (Future)													\$ (2,500,000)
Central Park Parking Lot (authorized 10-11-16)	(239,315)												
Community Building for Elmcrest Park													
Central Park Land - Additional						(250,000)							
Central Park Foot Field Enhancements		(11,650)											
Central Park Parking Lot		(47,629)											
Central Park Fencing		(75,000)											
Drinking Fountains													
Draw Park			(1,200,000)										
Draw Park Entrance Monument													
Grading & Drainage Plan COR Parks Bolton & Menk		(30,080)											
Elmcrest Creek Trail (Future)2027													\$ (800,000)
Elmcrest Park Entrance			(80,000)										
Fordbrook Playground													
Irrigation Filter System for the Draw													
Hunters Hill Park Redevelopment (Future)													\$ (500,000)
Irrigation Titterud Park							(76,000)						
Lake Itasca Park Parking, Trail & Canoe System				(250,000)									
Lake Ramsey Park (Future)													\$ (6,300,000)
McKinley Trail Connection to Anoka				(25,000)									
Landscape Improvements for Parks	(8,803)	(3,376)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)													\$ (750,000)
Mississippi Skyway	(488,865)	(4,995)											\$ (5,600,000)
Municipal Plaza (Future)													\$ (3,700,000)
Northfork Park Purchase													
Northfork Trail Connection				(150,000)									
Observation Boardwalk - Lake Itasca			(60,000)										
Observation Deck-Mississippi				(100,000)									
Pedestrian Underpass-Alpine Drive													
Rabbit Park Phase II									(125,000)				
Riversbluff Outlaws A Acquisition										(20,000)			
Sixth Community Park (Future)2027													\$ (3,000,000)
Sunfish Lake Phase 2 Parking Lot		(21,970)											
Trail-Mississippi River Regional Trail(See Anoka County & Fed Grant above)-EASTY SECTION													
Mississippi River Trail-City Portion - PHASE II	(4,376)												
Mississippi River Trail -Federal] _WEST SECTION(PHASE III)	(345,476)	(36,398)											
Mississippi River Trail - Non Grant Funded (PHASE III)	(37,338)												
Trail Projects			(30,000)	(200,000)									
Trott Brook Boardwalk		(164,874)											
Trott Brook Trail Corridor (Future)													\$ (4,015,000)
Lake Itasca Park Phase I & II (Future)													\$ (1,200,000)
Lake Itasca/COR Greenway (Future)													\$ (1,900,000)
Total CIP Projects (EXPENDITURES)	(1,180,563)	(435,973)	(1,375,000)	(730,000)	(5,000)	(255,000)	(81,000)	(5,000)	(130,000)	(60,000)	(5,000)	(5,000)	(30,265,000)
FUND BALANCE, End of Year	2,659,299	3,404,015	2,225,075	1,673,451	1,838,553	1,756,131	1,846,473	2,014,170	2,059,383	2,175,274	2,347,903	2,523,121	

Possible Future Projects-Currently Unfunded or not high priority

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #400

	Act 20	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
FUND BALANCE - Beginning of Year		4,231,713	4,286,210	3,369,500	2,952,412	2,315,698	1,663,439	1,376,391	1,291,037	1,204,402	1,116,468	972,215	880,798
REVENUES:													
Special Assessments (P&I)		90,108	40,000	40,000	30,000	30,000							
Diamond Graphics Land Sale (original TIF 10 land purchase funded via PIR fund in 2001 in amount of \$357,146.47)													
Transfers from Other Funds:													
General Fund -30% transfer (exc		149,276	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
TIF 8 Reimbursement interfund I		115,000	115,000	115,000	115,000	104,006							
Wiser Choice Liquor-Rent & Taxes/Diversified for 2015													
50% of 2nd lift- Greenway Terra		14,500											
Close Project Funds/Non TIF Funds													
Interest Earnings		60,375	64,293	50,542	44,286	34,735	24,952	20,646	19,366	18,066	16,747	14,583	13,212
Total Revenues		429,259	269,293	255,542	239,286	218,741	74,952	70,646	69,366	68,066	66,747	64,583	63,212
EXPENDITURES:													
COR Pavement Striping		18,043											
Alpine Drive Pedestrian Crossing at 151st Avenue					75,000								
Tinklenburg Hwy 10 Funding		46,900	39,600	19,800									
Alpine Drive Railroad Crossing													
Hwy 47 Transportation Study				30,000									
County 5 Transportation Study				50,000									
County 83 Transportation Study				35,000									
Road Funding Study - WSB up to \$40,000			15,000	25,000									
River Pines Lift Station Street Connection											55,000		
North Hwy 10 Frontage Road-Ramsey to Sunfish Lake Blvd					645,000								
Cty 47 Ped Crosswalk													
Veterans Drive Streetscape		15,150	44,850										
Yellow Flasher			39,463										
South Highway 10 Frontage Road Sunfish to Anoka						715,000							
Hwy 10 Planning Study with Bolton & Menk			499,000										
Sunwood Drive Roundabout Landscaping				20,000									
Sunwood Drive Concrete Repairs			150,000										
Sunwood Drive Striping Improve													
Zeolite Trail/Sidewalk						206,000							
50% of annual road debt levy				236,831									
Jarvis Street Reconstruction Improv		167,091	167,091										
Single Road Access Areas			125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Anoka Cnty S.A. Expenses		2,577	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:													
General - Street Maint Prog		125,000	100,000	125,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Expenditures		374,762	1,186,004	672,631	876,000	871,000	362,000	156,000	156,000	156,000	211,000	156,000	156,000
INCREASE (DECREASE) IN CASH		54,497	(916,711)	(417,088)	(636,714)	(652,259)	(287,048)	(85,354)	(86,634)	(87,934)	(144,253)	(91,417)	(92,788)
FUND BALANCE - End of Year		4,286,210	3,369,500	2,952,412	2,315,698	1,663,439	1,376,391	1,291,037	1,204,402	1,116,468	972,215	880,798	788,010
\$401,200 Interfund L \$306,200 Interfund Loan to be Repaid													
4,687,410.38													

Sewer Utility Fund - Working Capital

	Act	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
New Construction Units		160	160	160	160	160	160	160	160	160	160	160	160
Connection Charge		1154	1,183	1,212	1,243	1,274	1,306	1,338	1,372	1,406	1,441	1,477	1,514
Beginning Balance		10,730,177	11,253,413	12,060,263	12,827,359	13,569,643	13,861,047	12,410,290	12,628,489	12,656,139	12,847,047	13,005,783	13,130,441
Utility Revenue													
From Utility Billings(sewer study)		1,539,308	1,554,701	1,570,248	1,585,951	1,601,810	1,617,828	1,634,006	1,650,347	1,666,850	1,683,519	1,700,354	1,717,357
Internal Loan to offset Muni Center Debt begi		47,814	48,771	49,746	50,741	51,756	52,791	53,847	54,924	56,022	57,143	58,286	59,451
Internal loan to offset RTC land Purchase - 10 Yr		241,504	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings		171,916	168,801	180,904	192,410	203,545	207,916	186,154	189,427	189,842	192,706	195,087	196,957
SAC (1% of SAC Fee to Met Council)		5,542	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Connection Charges-Trunk (see Construction units & Connection Charge Above)		220,910	189,256	193,987	198,837	203,808	208,903	214,126	219,479	224,966	230,590	236,355	242,264
Operating Expense (Personal Services, Supplies, Other Services & Charges)		(1,083,669)	(1,116,179)	(1,149,664)	(1,184,154)	(1,219,679)	(1,256,269)	(1,293,957)	(1,332,776)	(1,372,759)	(1,413,942)	(1,456,361)	(1,500,051)
CIP Projects-Sewer Utilities													
Utility Truck(s)			(25,000)	(24,000)	(43,000)				(32,500)				(39,000)
Mobile Generator									(164,000)				
Backhoe (portion of cost)				(15,625)									
Scada Software Upgrades			(15,000)										
Garnet Street Reconstruction Impr													
I&I Reduction													
Puma/Bunker Improvements		(620,089)											
Replace Pumps at Liftstation #2								(35,000)					
Replace Pumps at Liftstation #4				(40,000)									
Replace Pumps at Liftstation #6						(40,000)							
Zeolite Sewer							(41,000)						
Riverdale Ext													
Public Works Campus							(1,715,750)						
Sewer Ext Armstrong to Traprock(Riverdale)													
Fire Station #1 Sanitary Sewer					(60,000)								
Bolton & Menk 2017 San Sewer Study 2021 to 2040 \$505,980/yr inflated 3% per year						(511,336)	(526,676)	(542,476)	(558,751)	(575,513)	(592,779)	(610,562)	(628,879)
Remaining Working Capital Balance		11,253,413	12,060,263	12,827,359	13,569,643	13,861,047	12,410,290	12,628,489	12,656,139	12,847,047	13,005,783	13,130,441	13,180,040

Stormwater Management Fund #292

	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Beginning Balance	529,892	696,200	1,027,253	557,862	596,230	625,174	654,551	684,370	714,635	745,355	776,535	808,183
Developer's Contributions	141,790	298,420	50,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions												
PSD-Apartments												
North Commons 3												
Greenway Terrace	10,000											
Stonebrook Academy	6,355											
Affinity		22,190										
DR Horton-The Station 1 & 2???			15,200									
Vistas At North Common		??										
Interest Earnings	8,164	10,443	15,409	8,368	8,943	9,378	9,818	10,266	10,720	11,180	11,648	12,123
Total Revenues	166,309	331,053	80,609	38,368	28,943	29,378	29,818	30,266	30,720	31,180	31,648	32,123
CIP Projects-Park Projects												
COR Regional Infiltration Basin			(550,000)									
Riverdale Drive Ext												
Total Expenditures	-	-	(550,000)	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash	166,309	331,053	(469,391)	38,368	28,943	29,378	29,818	30,266	30,720	31,180	31,648	32,123
FUND BALANCE, End of Year	696,200	1,027,253	557,862	596,230	625,174	654,551	684,370	714,635	745,355	776,535	808,183	840,306

Storm Water Utility Fund #605													
	Act	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Working Capital													
Beginning Balance		1,435,870	1,715,112	1,880,736	1,570,155	1,338,658	1,630,581	1,142,930	1,677,076	2,192,979	2,918,533	3,474,255	4,104,891
Utility Revenue		958,960	1,035,677	1,118,531	1,208,013	1,304,654	1,409,027	1,451,298	1,494,837	1,539,682	1,585,872	1,633,448	1,682,452
From Utility Billings													
PSD Contribution for Storm-Parkview													
Interest Earnings		18,917	25,727	28,211	23,552	20,080	24,459	17,144	25,156	32,895	43,778	52,114	61,573
Operating Expense													
(Personal Services, Supplies, Other Services & Charges)		(373,573)	(384,780)	(396,324)	(408,213)	(420,460)	(433,073)	(446,066)	(459,448)	(473,231)	(487,428)	(502,051)	(517,112)
CIP Projects-Stormwater Utility													
Street Sweeper			(211,000)										
Water Truck (Share of)							(68,000)						
Annual Drainage Enhancement			(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
COR Regional Infiltration Basin				(550,000)									
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)							(530,000)						
Business Park (Puma/Bunker)		(157,161)											
Ermine Blvd Culvert Replacement					(130,000)								
The Draw Stormwater Grates				(10,000)									
Outlet Control Structure Improvement				(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
River Storm Water Discharge Treatment			(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 161st Avenue						(25,378)							
Storm Sewer Andrie/164th Avenue (Per Bruce 7-13-1		(89,553)											
Storm Sewer Alicia est									(25,216)				
Storm Sewer Alpine Drive-Armstrong to Variolite		(48,348)											
Storm Sewer Autumn Heights							(315,323)						
Storm Sewer Stanhope Terrace & North Forty			(150,000)										
Storm Sewer Barthels Rum					(63,750)								
Storm Sewer Barthels Rum River Acres 2nd					(82,000)								
Storm Sewer Brookview, Wood Pond				(42,879)									
Storm Sewer Card Rose Est									(32,176)				
Storm Sewer Chestnut Ridge, Echo Ridge, Juniper Woods					(24,500)								
Storm Sewer Countryside Est													(158,672)
Storm Sewer Flintwood Hills										(8,300)			
Storm Sewer Fox Ridge Et 1st & 2nd								(17,280)					
Storm Sewer Ford Brook Estates/Hy 10				(33,120)									
Storm Sewer Ford Brook Est 3rd												(35,475)	
Storm Sewer Halls Dover & Soreteberg							(76,000)						
Storm Sewer Nature View & Sorteberg 6								(74,150)					
Storm Sewer Northfork Lake											(3,100)		
Storm Sewer Oakwood Hills						(41,338)							
Storm Sewer Rambosek Red Oak Est						(9,835)							
Storm Sewer 2020 Overlay Projects					(24,600)								
Storm Sewer 2021 Overlay Projects						(51,440)							
Storm Sewer 2022 Overlay Projects							(52,740)						
Storm Sewer 2023 Overlay Projects								(46,800)					
Storm Sewer 2024 overlay projects									(39,200)				
Storm Sewer 2026 overlay projects											(39,700)		
Storm Sewer 2027 overlay projects												(23,400)	
Storm Sewer 2028 overlay projects													(21,900)
Storm Sewer Alpine Drive										(10,500)			
Storm Sewer Rodeo Hills/Valley View									(89,250)				
Storm Sewer Whispering Pine Est Plat 3											(193,700)		
Storm Sewrer Windsorwood												(31,000)	
Storm Sewer for Recon of Riverdale Drive, Section 07 Unplatted						(125,560)							
Storm Sewer Sunfish Lake Blvd										(4,992)			
Storm Sewer Waco St													(10,725)
Storm Sewer for Wood Pond Hills						(8,800)							
Storm Sewer Woodlawn Est									(8,800)				
Storm Sewer for Zeolite							(96,000)						
Storm Sewer Sports Have Secc 1 Unpl												(113,000)	
Storm Water Pond Maintenance				(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Storwater Drainage Impr (see project list)		(30,000)			(380,000)								
Remaining Working Capital Balance		1,715,112	1,880,736	1,570,155	1,338,658	1,630,581	1,142,930	1,677,076	2,192,979	2,918,533	3,474,255	4,104,891	4,790,507

Street Light Utility Fund #603 - Working Capital												
	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Beginning Balance	1,100,581	1,147,929	927,189	843,880	884,934	922,086	909,141	937,209	960,761	979,581	993,446	1,002,124
Utility Revenue From Utility Billings	203,171	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000
Contributions from Developers												
Interest Earnings	16,019	17,219	13,908	12,658	13,274	13,831	13,637	14,058	14,411	14,694	14,902	15,032
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(137,824)	(141,959)	(146,217)	(150,604)	(155,122)	(159,776)	(164,569)	(169,506)	(174,591)	(179,829)	(185,224)	(190,781)
CIP Projects-Street Light Utility												
Riverdale Drive Ext Lights		(275,000)										
Bunker Lake Blvd & Puma Lights			(80,000)									
Riverdale Drive between Ramsey Blvd & Traprock Lights			(50,000)									
Zeolite Street Lights						\$ (46,000)						
Priority/Developer Street Lights (Sunwood realign booked 2x in 2013)	\$ (34,017)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (15,000)
Remaining Working Capital Balance	1,147,929	927,189	843,880	884,934	922,086	909,141	937,209	960,761	979,581	993,446	1,002,124	1,005,375

Water Utility Fund #601													
	Act	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Capital Expenses-Equipment													
CIP Projects													
Fire Station #1 Extension of Water					\$ (55,000)								
County Radio System (3-Year Funding)													
Public Works Campus							\$ (1,715,750)						
Scada System Software Upgrades		\$ (15,000)											
Backhoe (portion of cost)			\$ (15,625)										
3/4 Ton Truck				\$ (43,000)									
Utility Truck		\$ (25,000)	\$ (24,000)						(32,500)				(39,000)
A. Water Supply & Treatment Improvements													
Renovate Pump House #3					\$ (70,000)								
Construct Well #9& Pumphouse #5					\$ (75,000)			(1,700,000)					
Well #1 Rehabilitation (Not in CIP Maintenance)		\$ (41,000)	\$ (44,000)	\$ (47,000)		(50,000)	(53,000)	(56,000)	(59,000)	(62,000)	(65,000)	(68,000)	(68,000)
Emergency Supply for Well #3													
Water Treatment Facility 10 MGD Groundwater												(12,000,000)	(12,000,000)
Refurbish Water Tower #1					\$ (700,000)								
Refurbish Water Tower #2					\$ (1,300,000)								
Maintain Water Tower #3 (Not in CIP as maintenance)			\$ (75,000)										
Watermain - Alpine Drive									\$ (385,000)				
Watermain - Bunker/Puma (Riverstone Proj)	\$ (518,567)												
Watermain Looping Ramsey Boulevard to Traprock	\$ (142,432)												
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)							\$ (340,000)						
Ford Brook Estates Reconstruction			\$ (30,762)										
Zeolite Street Improvement							\$ (185,000)						
Garnet Street Reconstruction Improvement													
Bolton & Menk 2017 Water Study 2021 to 2040 \$431,021/yr inflated 3% per year						(443,952)	(457,271)	(470,989)	(485,118)	(499,672)	(514,662)	(530,102)	
Subtotal - Capital Expenses	\$ (660,999)	\$ (81,000)	\$ (189,387)	\$ (2,290,000)	\$ (50,000)	\$ (2,293,750)	\$ (1,756,000)	\$ (91,500)	\$ (447,000)	\$ (65,000)	\$ (12,068,000)	\$ (12,107,000)	
Operational Expenses													
Operating Expense-Distribution and Administration	\$ (754,262)	\$ (784,432)	\$ (815,810)	\$ (848,442)	\$ (882,380)	\$ (917,675)	\$ (954,382)	\$ (992,557)	\$ (1,032,260)	\$ (1,073,550)	\$ (1,116,492)	\$ -	
Operating Expense-Treatment													
Subtotal-Operating Expense	\$ (754,262)	\$ (784,432)	\$ (815,810)	\$ (848,442)	\$ (882,380)	\$ (917,675)	\$ (954,382)	\$ (992,557)	\$ (1,032,260)	\$ (1,073,550)	\$ (1,116,492)	\$ -	
Total Annual Expenses	\$ (1,415,261)	\$ (865,432)	\$ (1,005,197)	\$ (3,138,442)	\$ (932,380)	\$ (3,211,425)	\$ (2,710,382)	\$ (1,084,057)	\$ (1,479,260)	\$ (1,138,550)	\$ (13,184,492)	\$ (12,107,000)	
Water System Revenue													
10/05 reduced by 200-300 units per year to be conservative))		160	160	160	160	160	160	160	160	160	160	160	160
Water Sales (gallons/year)		998,844,000	1,010,830,128	1,022,960,090	1,035,235,611	1,047,658,438	1,060,230,339	1,072,953,103	1,085,828,541	1,098,858,483	1,112,044,785	1,125,389,322	1,138,893,994
Water rates (\$/1000 gal)(5% annual increase)	\$ 2.57	\$ 2.63	\$ 2.68	\$ 2.74	\$ 2.79	\$ 2.85	\$ 2.90	\$ 2.96	\$ 3.02	\$ 3.08	\$ 3.14	\$ 3.21	
Water Availability Charge (WAC) (\$/connection)(	\$ 1,267	\$ 1,299	\$ 1,331	\$ 1,365	\$ 1,399	\$ 1,434	\$ 1,470	\$ 1,506	\$ 1,544	\$ 1,583	\$ 1,622	\$ 1,663	
connection/Trunk Charge (\$/connection)(4.5% after year 2005)	\$ 1,720	\$ 1,763	\$ 1,807	\$ 1,852	\$ 1,898	\$ 1,946	\$ 1,994	\$ 2,044	\$ 2,095	\$ 2,148	\$ 2,201	\$ 2,256	
ate Revenue(Water Sales/1000 x Water Rates) + water meters Increase by 2.	\$ 2,146,895	\$ 2,200,567	\$ 2,255,582	\$ 2,311,971	\$ 2,369,770	\$ 2,429,015	\$ 2,489,740	\$ 2,551,984	\$ 2,615,783	\$ 2,681,178	\$ 2,748,207	\$ 2,816,912	
WAC Revenue(Service Connections x Wac Charge)	\$ 666,185	\$ 207,817	\$ 213,012	\$ 218,338	\$ 223,796	\$ 229,391	\$ 235,126	\$ 241,004	\$ 247,029	\$ 253,205	\$ 259,535	\$ 266,023	
neue (Service Connections when platted x Connection Charge)	\$	\$ 294,207	\$ 297,953	\$ 301,793	\$ 305,728	\$ 309,762	\$ 313,897	\$ 318,135	\$ 322,479	\$ 343,635.23	\$ 352,226.11	\$ 361,031.77	
Interest Earnings	\$ 281,730	\$ 306,667	\$ 338,121	\$ 368,920	\$ 369,177	\$ 403,548	\$ 405,293	\$ 415,650	\$ 451,655	\$ 483,397	\$ 492,552	\$ 344,971	
Total System Revenue	\$ 3,094,810	\$ 3,009,259	\$ 3,104,668	\$ 3,201,022	\$ 3,268,472	\$ 3,371,716	\$ 3,444,056	\$ 3,526,773	\$ 3,636,946	\$ 3,761,414	\$ 3,852,520	\$ 3,788,938	
Trunk Charges returned for John Peterson's Agreement (thru Dec 2026)	\$ (13,475)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)	\$ (144,375)			
(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)	(75 units)
Internal Loan to offset Muni Center Debt beginning year 2009-2029 2% Paid off in 2011													
PW Land/Building-Internal Loan 2009-2028 @2%	\$ 34,930	\$ 35,629	\$ 36,341	\$ 37,068	\$ 37,810	\$ 38,566	\$ 39,337	\$ 40,124	\$ 40,926	\$ 41,745	\$ 41,745	\$ 41,745	
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	\$ 61,853	
Internal Loan for RTC Land Purchase	\$ 241,504	\$ -	\$ -	\$ -	\$ -	\$ -							
Water Working Capital Balance													
Total Annual Expenses	\$ (1,415,261)	\$ (865,432)	\$ (1,005,197)	\$ (3,138,442)	\$ (932,380)	\$ (3,211,425)	\$ (2,710,382)	\$ (1,084,057)	\$ (1,479,260)	\$ (1,138,550)	\$ (13,184,492)	\$ (12,107,000)	
Total System Revenue	\$ 3,419,622	\$ 2,962,366	\$ 3,058,488	\$ 3,155,568	\$ 3,223,760	\$ 3,327,760	\$ 3,400,871	\$ 3,484,374	\$ 3,595,350	\$ 3,865,012	\$ 3,956,118	\$ 3,892,536	
Net Income(Loss)	\$ 2,004,361	\$ 2,096,933	\$ 2,053,291	\$ 17,126	\$ 2,291,380	\$ 116,334	\$ 690,489	\$ 2,400,317	\$ 2,116,091	\$ 2,726,462	\$ (9,228,374)	\$ (8,214,464)	
Beginning Water Working Capital Balance	\$ 18,440,114	\$ 20,444,475	\$ 22,541,408	\$ 24,594,699	\$ 24,611,825	\$ 26,903,205	\$ 27,019,539	\$ 27,710,028	\$ 30,110,345	\$ 30,110,345	\$ 32,226,436	\$ 22,998,062	
Ending Water Working Capital Balance	\$ 20,444,475	\$ 22,541,408	\$ 24,594,699	\$ 24,611,825	\$ 26,903,205	\$ 27,019,539	\$ 27,710,028	\$ 30,110,345	\$ 32,226,436	\$ 32,836,807	\$ 22,998,062	\$ 14,783,599	

TIF Projections District #1-Rivers Bend

	Decertified		In TIF Amended Budget 12/11						
Projected Revenue FOR TIF I	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Projected 2018>	
District I (2011) Balance	2,122,527	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	
Revenues									
TIF Increments	844,792								
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)	787,803								
Advancement on F&C 10-year Loan (See \$1,420,000 below)		120,000							
Transfer from TIF 10 for non-increment int attriuted to land sales above	24,713								
Diamond Graphics Land Sale			407,876						
F&C Loan #1 Paid Back 20% of annual cash flows from April 1, 2015-April 1, 2025					1,300,000				
Transfer of Int earnings prior to 1997 to HRA	(263,496)								
Interest Earnings	60,182.23		(3,412.87)	13,112	14,506	10,922	15,369	5,000	
Total Revenue	1,453,994	120,000	404,463	13,112	1,314,506	10,922	15,369	5,000	
Less:									
Bond Principal (B&A Cyl \$1,035,000) FUND #342	(200,000)								
Bond Interest (B&A Cyl \$1,035,000)	(10,300)								
Interfund Loan F&C (Tif Spending Plan)		(1,420,000)							
Administrative Expenses	(17,497)	(1,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(3,000)	
Total Expense	(227,797)	(1,421,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(3,000)	
CIP Project Costs:									
Shovel Ready Projects						(46,246)	(83,436)	(75,000)	
Diamond Graphics Land sale from 2013 coded incorrectly funded with non TIF money (PIR & Landfill Trust) that should be reimbursed.					(407,876)				
New Business Park					(37,304)				
Bury Electric Wires -				(91,300)					
Ramp Construction Extension	(563,058)	(244,448)							
County Road 116 Bunker to Armstrong								(1,000,000)	
Rail Stop ROW		(862,064)							
Pay TIF 10 for Transaction Error by Ehlers (See \$787,803 transfer above, put TIF 10 Neg)		(377,936)							
Total CIP Project Costs	(563,058)	(1,484,448)	-	(91,300)	(445,180)	(46,246)	(83,436)	(1,075,000)	
Remaining TIF Balance	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	522	
(Total Revenue less Total Project Costs)									

TIF Projections District #2 - Gateway									
(2013)	Tif Plan budget amended 12-11			Tif Plan Budget Amended 11-13					
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	
	2011	2012	2013	2014	2015	2016	2017	2018>	
Revenues									
TIF Increments on agreements	\$ 1,823,891	\$ 1,713,507	\$ 1,557,425	\$ -	\$ (29,155)	\$ -	\$ -	\$ -	
Transfer of Int earnings prior to 1997 to HRA	(41,387)								
Easement funds for Business Park 95			10,454	0	0	0	0	0	
Interest on F&C Admin Loan (TIF 14 in amount of \$425,845.90) for 2010-2015 int		217,422			64,531.94				
Transfer in for F&C Transfer done in previous years-set up as DUE to FROM									
Interest Earnings(2000 neg int adj for borrowing)	111,750.72	68,211.43	(21,681.33)	84,544	30,911	22,679	33,465	10,000	
Total Revenue	<u>\$1,894,255</u>	<u>\$1,999,140</u>	<u>\$1,546,197</u>	<u>\$84,544</u>	<u>\$66,288</u>	<u>\$22,679</u>	<u>\$33,465</u>	<u>\$10,000</u>	
Expenses									
Sauter Land Purchase Bond Int (Fund 329 \$1,680,000 Bond-18% of bond)	(608)								
Sauter Land Purchase Bond Prin (Fund 329 \$1,680,000 Bond-18% of bond)	(9,000)								
Parabody Pay-Go(site impr)	(20,264)	(20,264)		-	-	-	-	-	
Transfer out per Ehlers for non-increment funds					(10,454)				
Sharp Reimbursement-Sunfish Gateway	(46,875)								
Administrative Expenses	(18,438)	(22,511)	(10,021)	(3,241)	(9,244)	(1,569)	(987)	(4,000)	
Total Expense	<u>(\$95,184)</u>	<u>(\$42,775)</u>	<u>(\$10,021)</u>	<u>(\$3,241)</u>	<u>(\$19,698)</u>	<u>(\$1,569)</u>	<u>(\$987)</u>	<u>(\$4,000)</u>	
AVAILABLE REVENUES	\$1,799,071	\$1,956,365	\$1,536,177	\$81,303	\$46,590	\$21,110	\$32,478	\$6,000	
CIP Project Costs:									
Command/National Growth-Minks Property	(25,000)								
142nd Court Street Improvements (B&A Cyl)	(325,000)								
Internal Loan from TIF 14 for Admin Fees F&C project	(126,701)			-	-	-	-	-	
TIF amendment recorded incorrectly in prior years							29,155.12		
Parking Ramp Costs		(66,363)		-	-	-	-	-	
Sunwood Drive (Use of Excess Funding from Rail Stop See Below)		(500,000)		-	-	-	-	-	
RAIL Stop-net of (contingency-\$839,000) per Tim Yantos 2-4-14 (Did not need internal loan received tax fu		(2,700,436)							(350,564)
Zeolite Street Constr									(517,000)
County Road #116 (#47 toDysprosium)	(450,000)								
County Road 116 Bunker to Armstrong									(1,500,000)
Sunwood Drive Realignment		(500,000)							
County Road #116 (Dysprosium to County #57)									
Total CIP Project Costs	<u>(926,701)</u>	<u>(3,766,799)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,155</u>	<u>(2,367,564)</u>	
(Available Revenue less Total Project Costs)	<u>\$872,370</u>	<u>(\$1,810,434)</u>	<u>\$1,536,177</u>	<u>\$81,303</u>	<u>\$46,590</u>	<u>\$21,110</u>	<u>\$61,633</u>	<u>(\$2,361,564)</u>	
Remaining TIF Balance/(Deficit)	\$5,340,965	\$3,530,531	\$5,066,708	\$5,148,011	\$5,194,602	\$5,215,712	\$5,277,345	\$2,915,781	
Internal Loans - F&C & TIF 14 Admin Expe		\$ 2,782,605	\$ 2,824,477	\$ 2,869,048	\$ 2,869,048	\$ 2,869,048	\$ 2,869,048	\$ 2,869,048	
CASH BALANCE AVAILABLE		\$747,926	\$2,242,231	\$2,278,964	\$2,325,554	\$2,346,664	\$2,408,298	\$46,734	

TIF Projections District #4-Front Street		

	Actual 2011	Actual 2012	Actual 2013	Decertified Actual 2014	Actual 2015	Actual 2016	Actual 2017	Projected 2018>
Projected Revenue FOR TIF IV								
District I (2014)								
Balance	321,844	420,373	304,499	335,164	181,493	204,615	95,544	0
Revenues								
TIF Increments	443,706	387,854	333,195	323,946	29,155			
Auction Proceeds-Oasis	2,029							
Transfer of Int earnings prior to 1997 to HRA	(52,367)							
Interest Earnings	9,106	6,137	(6,749)	14,173	2,441	1,967	-	0
Total Revenue	402,474	393,991	326,446	338,119	31,596	1,967	-	0
Less:								
GB Properties								
Riverview Community Bank (Premier Land Reim)	(30,573)			(14,849)				
TIF amendment recorded incorrectly in prior years							(29,150)	
Administrative Expenses	(11,726)	(13,841)	(11,347)	(9,838)	(8,474)	(1,051)	(987)	
Total Expense	<u>(42,299)</u>	<u>(13,841)</u>	<u>(11,347)</u>	<u>(24,686)</u>	<u>(8,474)</u>	<u>(1,051)</u>	<u>(30,137)</u>	<u>-</u>
CIP Project Costs:								
Oasis Market	(11,645)							
US Bank Road Easement								
Street Recon-Annual Road Improvements-Sunwood Drive	(250,000)	(275,000)	(275,000)	(275,000)				
Riverdale Drive Ext Traprock-Armstrong(Road Funding?)				(192,103)		(109,987)	(65,406)	
Alpine Drive Road Improvement (South of Alpine Drive in DD1)		(221,024)	(9,434)					
Total CIP Project Costs	<u>(261,645)</u>	<u>(496,024)</u>	<u>(284,434)</u>	<u>(467,103)</u>	<u>-</u>	<u>(109,987)</u>	<u>(65,406)</u>	<u>-</u>
Remaining TIF Balance	<u>420,373</u>	<u>304,499</u>	<u>335,164</u>	<u>181,493</u>	<u>204,615</u>	<u>95,544</u>	<u>0</u>	<u>0</u>
(Total Revenue less Total Project Costs)								
Note: 100% of Prin & interest paid thru TIF								

TIF Projections District #8
Maken

Decertify Dec 31, 2021												
Projected Revenue	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
FOR TIF VIII	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
District VIII (2028)												
Balance	730,519	907,682	695,397	579,929	562,728	590,264	894,118	1,202,530	1,515,568	1,833,301	2,155,801	2,483,138
Revenues												
Tax Increment	301,294	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
Interest Earnings	11,303	13,615	10,431	8,699	8,441	8,854	13,412	18,038	22,734	27,500	32,337	37,247
Total Revenue	312,598	318,615	315,431	313,699	313,441	313,854	318,412	323,038	327,734	332,500	337,337	342,247
Less:												
Interfund Loan Prn from 2001 (not booked until 2017)	(98,800)	(95,000)	(102,752)	(103,442)	(100,006)							
Interfund Loan Int (4%)	(16,200)	(20,000)	(12,248)	(11,558)	(4,000)							
W Properties (Land Reimbursement)	(15,899)	(15,900)	(15,899)	(15,900)	(15,899)							
Lundeen Holdings (Phase II Reimbursement)												
Administrative Expenses	(4,536)					(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
Total Expense	(135,435)	(130,900)	(130,899)	(130,900)	(119,905)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
CIP Project Costs:												
Road Projects: Riversbend		(200,000)										
Road Projects: Chestnut Ridge, Wood Pond Hills & Hy 10			(300,000)									
Road Projects: Barthel's Rum River Acres 2nd				(200,000)								
Road Projects: Woodpond Hills 2-5th					(166,000)							
Road Projects eligible amount per 1-17-18 Ehlers Email												
Maken Property Acquisition												
Ebony & 141st Avenue												
143rd Extension (also Tif 6)												
Engr Fees 141 & 143rd												
Total CIP Project Costs	-	(200,000)	(300,000)	(200,000)	(166,000)	-	-	-	-	-	-	-
Remaining TIF Balance	907,682	695,397	579,929	562,728	590,264	894,118	1,202,530	1,515,568	1,833,301	2,155,801	2,483,138	2,803,282
(Total Revenue less Total Project Costs)					** This will be sent back to County 12-31-21							
Remaining Interfund Loan	401,200	306,200	203,448	100,006	-							
Fund Balance	506,482	389,197	376,481	462,722	590,264							

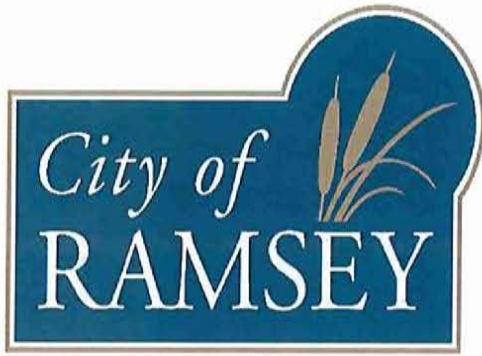
TIF Projections District #9
ACCAP

Projected Revenue FOR TIF IX District IIX (2029)	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Balance	(9,504)	(5,334)	(4,574)	(3,808)	(3,036)	(2,259)	(1,476)	(687)	(692)	(698)	19,997	40,847	61,854
Revenues													
Tax Increment	26,434	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Interest Earnings	(38.10)	(40.00)	(34.30)	(28.56)	(22.77)	(16.94)	(11.07)	(5.15)	(5.19)	(5.23)	149.98	306.35	463.90
Total Revenue	26,396	22,960	22,966	22,971	22,977	22,983	22,989	22,995	22,995	22,995	23,150	23,306	23,464
Administrative Expenses	(1,526)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(2,300)	(2,300)	(2,300)	(2,300)	(2,300)	(2,300)
Site Improvements(2004-2025	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)				
Total Expense	(22,226)	(22,200)	(22,200)	(22,200)	(22,200)	(22,200)	(22,200)	(23,000)	(23,000)	(2,300)	(2,300)	(2,300)	(2,300)
Remaining TIF Balance	(5,334)	(4,574)	(3,808)	(3,036)	(2,259)	(1,476)	(687)	(692)	(698)	19,997	40,847	61,854	83,017

TIF Projections District #14-COR (2015-2040)													
Projected Revenue		Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
FOR TIF XIV													
District 14													
Balance		(26,416,419)	(26,482,314)	(26,490,404)	(26,412,955)	(26,356,024)	(26,299,093)	(27,314,115)	(27,179,137)	(27,044,159)	(26,909,181)	(26,774,203)	(26,639,225)
Revenues													
TIF Increments-F&C		367,286	243,228	243,228	243,228	243,228	243,228	243,228	243,228	243,228	243,228	243,228	243,228
Other TIF Increments (Alina VA)			71,364	71,364	71,364	71,364	71,364	71,364	71,364	71,364	71,364	71,364	71,364
TIF Increments PSD Apartments(2018-2040)			135,852	156,094	156,094	156,094	156,094	156,094	156,094	156,094	156,094	156,094	156,094
TIF Increments - Commonbond (2016-2040)			33,082	33,082	33,082	33,082	33,082	33,082	33,082	33,082	33,082	33,082	33,082
Interest Earnings		8,820	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total Revenue		376,106	488,526	508,768	508,768	508,768	508,768	508,768	508,768	508,768	508,768	508,768	508,768
Expenditures													
F&C TIF (\$3M)		(260,743)	(316,354)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)
PSD TIF (\$500,000) 8/1/18-2/1/22		(65,262)	(65,262)	(135,576)	(156,094)	(156,094)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)
Admin Expenses \$500,000 Interfund Loan Dec 2010 & Fund 9468		(115,995)	(115,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
City Costs to be reimbursed-From Ehlers 5/14 Study													
Total Expenditures		(442,000)	(496,616)	(431,319)	(451,837)	(451,837)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)
CIP Project Costs:													
Yolite Street for Common Bond		(47,936)	(65,054)										
County Road 116 Bunker to Armstrong							(1,150,000)						
Total CIP Project Costs		(47,936)	-	-	-	-	(1,150,000)	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance		(26,482,314)	(26,490,404)	(26,412,955)	(26,356,024)	(26,299,093)	(27,314,115)	(27,179,137)	(27,044,159)	(26,909,181)	(26,774,203)	(26,639,225)	(26,504,247)
Remaining TIF Balance - Cash Balance		595,677	587,587	665,036	721,967	778,898	(236,124)	(101,146)	33,832	168,810	303,788	438,766	573,744
NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14													

TIF Projections District #15-Life Fitness (2016-2032)

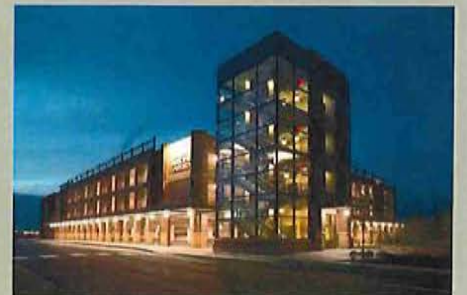
Projected Revenue FOR TIF XV	Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
District I5 Balance	(21,005)	(13,391)	(7,524)	(1,569)	4,475	10,610	16,837	23,158	29,573	36,084	42,693	49,402
Revenues												
TIF Increments-Life Fitness	17,931	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Interest Earnings	(7)	(201)	(113)	(24)	67	159	253	347	444	541	640	741
Total Revenue	17,924	39,799	39,887	39,976	40,067	40,159	40,253	40,347	40,444	40,541	40,640	40,741
Expenditures												
Life Fitness TIF (\$224,000)2/1/17-2/1/33	(8,040)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)
Admin Expenses \$19,872.40 Interfund Loan I	(2,270)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)
Total Expenditures	(10,310)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)	(33,932)
Remaining TIF Balance	(13,391)	(7,524)	(1,569)	4,475	10,610	16,837	23,158	29,573	36,084	42,693	49,402	56,211

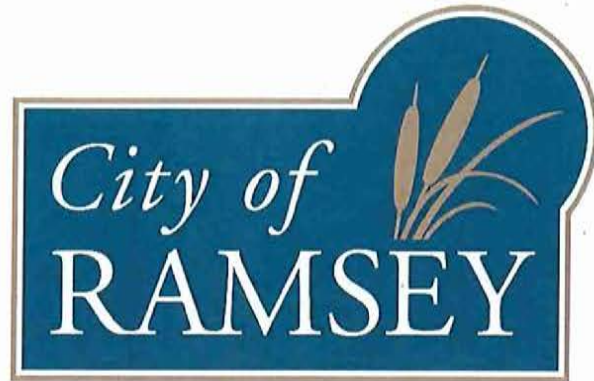


SUPPLEMENTAL FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY CAPITAL IMPROVEMENT PROGRAM 2019-2028

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





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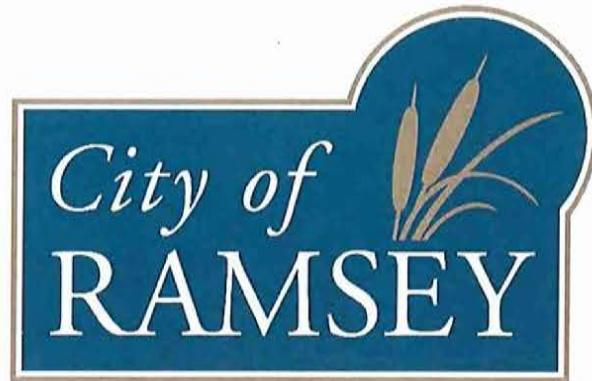
Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed needed improvements into the future – but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are generally assigned to one category: Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority as all of the projects are currently unfunded.

Generally, additional park and trail planning should be undertaken city-wide leading up to the 2040 Comprehensive Plan (due for completion by 2018). A plan will be developed aside from this document to lead that process. The proposed community-wide park and trail plan, together with some of the cost estimates identified below, may point to the need for revenue beyond Park Dedication proceeds that have funded most park and trail initiatives to date.



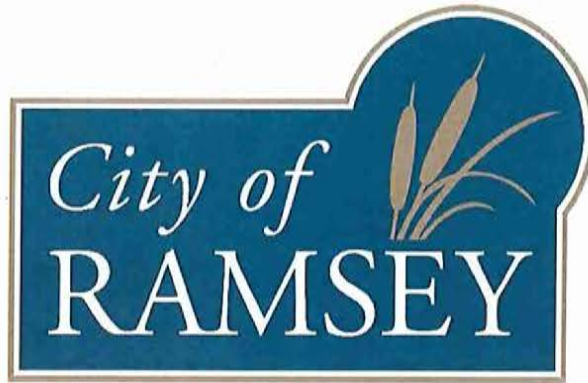
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City of Ramsey, Minnesota
Capital Improvement Program

2019 thru 2028

PROJECTS BY DEPARTMENT

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	04-PARK-002	5									800,000		800,000
Lake Itasca Community Park	04-PARK-007	5					1,200,000						1,200,000
Trott Brook Greenway Trail	04-PARK-014	5							4,015,000				4,015,000
Mississippi River Park Development- Bridge location	06-PARK-016	5								750,000			750,000
Redevelopment of Hunters Hill	06-PARK-017	5											
Municipal Plaza	07-PARK-001	5	100,000			3,600,000					500,000		500,000
The Waterfront	08-PARK-004	5			6,300,000								3,700,000
Mississippi Skyway over TH10 Near rail Station	08-PARK-008	5			5,600,000								6,300,000
Alpine Park Winter Facilities	11-PARK-003	5							2,500,000				2,500,000
Lake Itasca / COR Greenway	17-PARK-008	5								1,900,000			1,900,000
Park Improvements Total			100,000		11,900,000	3,600,000	1,200,000		6,515,000	2,650,000	1,300,000		27,265,000
Site Acquisitions													
Sixth Community Park (north central Ramsey)	06-ACC-001	5									3,000,000		3,000,000
Site Acquisitions Total											3,000,000		3,000,000
GRAND TOTAL			100,000		11,900,000	3,600,000	1,200,000		6,515,000	2,650,000	4,300,000		30,265,000



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City of Ramsey, Minnesota
Capital Improvement Program
 Data in Year 2019 and 2028

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2019				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Municipal Plaza	Park Improvements	07-PARK-001	5	100,000
			<i>Total for: Priority 5</i>	100,000
Total for 2019				100,000
2021				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
The Waterfront	Park Improvements	08-PARK-004	5	6,300,000
Mississippi Skyway over TH10 Near rail Station	Park Improvements	08-PARK-008	5	5,600,000
			<i>Total for: Priority 5</i>	11,900,000
Total for 2021				11,900,000
2022				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Municipal Plaza	Park Improvements	07-PARK-001	5	3,600,000
			<i>Total for: Priority 5</i>	3,600,000
Total for 2022				3,600,000
2023				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Lake Itasca Community Park	Park Improvements	04-PARK-007	5	1,200,000
			<i>Total for: Priority 5</i>	1,200,000
Total for 2023				1,200,000
2025				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Trott Brook Greenway Trail	Park Improvements	04-PARK-014	5	4,015,000
Alpine Park Winter Facilities	Park Improvements	11-PARK-003	5	2,500,000
			<i>Total for: Priority 5</i>	6,515,000
Total for 2025				6,515,000
2026				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Mississippi River Park Development-Bridge location	Park Improvements	06-PARK-016	5	750,000
Lake Itasca / COR Greenway	Park Improvements	17-PARK-008	5	1,900,000

Project Name	Department	Project #	Priority	Project Cost
			<i>Total for: Priority 5</i>	2,650,000
Total for 2026				2,650,000

2027

Priority 5-Opportunity/Unfunded/Placeholder

Elmcrest Creek Trail to Central Park	Park Improvements	04-PARK-002	5	800,000
Redevelopment of Hunters Hill	Park Improvements	06-PARK-017	5	500,000
Sixth Community Park (north central Ramsey)	Site Acquisitions	06-ACQ-001	5	3,000,000
			<i>Total for: Priority 5</i>	4,300,000
Total for 2027				4,300,000

GRAND TOTAL

30,265,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project #	04-PARK-002	Department	Park Improvements
Project Name	Elmcrest Creek Trail to Central Park	Contact	Unassigned
		Type	Improvement
		Useful Life	50 Years
		Category	Park Improvement
		Priority	5-Opportunity/Unfunded/Placeholder
		Status	Future Consideration
		Total Cost	\$800,000

Description	This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.											

Justification	Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.											

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									800,000		800,000
Total									800,000		800,000

Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources									150,000		150,000
Landfill Trust Fund									75,000		75,000
Park Improvement Trust Fund									575,000		575,000
Total									800,000		800,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project #	04-PARK-007
Project Name	Lake Itasca Community Park

Department Park Improvements
 Contact Unassigned
 Type Improvement
 Useful Life 50 Years
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Total Cost \$1,200,000

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street will be proposed residential for development. It is this development that would provide the necessary Park Dedication funds for the first phase of construction, as well as contributing increased recreational demand.

A four acre parcel south of Alpine Drive may be sold to finance improvements in the park. This project includes mass grading of the park and development of multi-use athletic fields, including for lacrosse.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost					1,200,000						1,200,000
Total					1,200,000						1,200,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund					1,200,000						1,200,000
Total					1,200,000						1,200,000

Capital Improvement Program

City of Ramsey, Minnesota

2019 thru 2028

Project # 04-PARK-014

Project Name Trott Brook Greenway Trail

Department Park Improvements

Contact Unassigned

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Future Consideration

Total Cost \$4,015,000

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good candidate for Legacy Amendment funding, following a regional designation.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost							4,015,000				4,015,000
Total							4,015,000				4,015,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources							4,000,000				4,000,000
Landfill Trust Fund							15,000				15,000
Total							4,015,000				4,015,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project # 06-PARK-016

Project Name Mississippi River Park Development-Bridge location

Department Park Improvements

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Future Consideration

Total Cost \$750,000

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.

The funding and the timing of the park development would be concurrent with the subdivision of the land.

This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost								750,000			750,000
Total								750,000			750,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund								750,000			750,000
Total								750,000			750,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project # 06-PARK-017

Project Name Redevelopment of Hunters Hill

Department Park Improvements

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Future Consideration

Total Cost \$500,000

Description

Concurrent with any redevelopment of the subdivisions around the existing Hunters Hill Park would be an opportunity to bring improvements to the underutilized Hunters Hill Park. The funding would be from any new units shared. Open space connections within a redeveloped area may also be considered.

Justification

Should redevelopment occur in this area; it is likely densities will greatly increase. This, coupled with the commercial and light industrial uses in the area will create the need for a lunch break destination - as well the residential recreational demand.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost									500,000		500,000
Total									500,000		500,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund									500,000		500,000
Total									500,000		500,000

2019 *thru* 2028

Department	Park Improvements	Contact
City of San Francisco		
Department of Public Works		
Department of Planning and Economic Development		
Department of Transportation		
Department of the Environment		
Department of Recreation and Parks		
Department of Social Services		
Department of the Mayor's Office		
Department of the Office of the City Clerk		
Department of the Office of the City Attorney		
Department of the Office of the City Treasurer		
Department of the Office of the City Controller		
Department of the Office of the City Auditor		
Department of the Office of the City Engineer		
Department of the Office of the City Planner		
Department of the Office of the City Historian		
Department of the Office of the City Librarian		
Department of the Office of the City Archivist		
Department of the Office of the City Records Manager		
Department of the Office of the City Information Officer		
Department of the Office of the City Public Affairs Officer		
Department of the Office of the City Press Secretary		
Department of the Office of the City Spokesperson		
Department of the Office of the City Liaison		
Department of the Office of the City Representative		
Department of the Office of the City Delegate		
Department of the Office of the City Commissioner		
Department of the Office of the City Supervisor		
Department of the Office of the City Council Member		
Department of the Office of the City Mayor		

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status	Future Consideration
1. Completed 2. In Progress 3. On Hold 4. Cancelled	1. Completed 2. In Progress 3. On Hold 4. Cancelled

Total Cost \$3,700,000

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at \$41 per square foot.

Justification

This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

[illegible]

2019 *thru* 2028

Total Cost \$6,300,000

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading areas, a splash pad and shady aesthetics, all of which provides the "green" and "blue" (and stormwater) connections between The Draw and retail areas.

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framework plan for The COR at \$11 per square foot.

[illegible]

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project #	08-PARK-008
Project Name	Mississippi Skyway over TH10 Near rail Station

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost \$5,600,000

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Reional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169.

Ramsey has received \$100,000 from Met Council for engineering and design, and \$490,000 from the National Park Service to complete the final plans and specifications.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost			5,600,000								5,600,000
Total			5,600,000								5,600,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Grants/Outside Sources			5,600,000								5,600,000
Total			5,600,000								5,600,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project # 11-PARK-003

Project Name Alpine Park Winter Facilities

Department Park Improvements

Contact

Type Improvement

Useful Life 25

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Future Consideration

Total Cost \$2,500,000

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Building Cost/Construction							750,000				750,000
Improvements Other than Building Cost							1,750,000				1,750,000
Total							2,500,000				2,500,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund							2,500,000				2,500,000
Total							2,500,000				2,500,000

Capital Improvement Program

2019 thru 2028

City of Ramsey, Minnesota

Project #	17-PARK-008
Project Name	Lake Itasca / COR Greenway

Department Park Improvements
 Contact
 Type Improvement
 Useful Life 20
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Total Cost \$1,900,000

Description	This project envisions a Greenway connection for the Municipal Plaza, The Draw, the lake feature west through The COR to the Lake Itasca Community Park.										

Justification	The Greenway will be the primary east/wet pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.										

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Improvements Other than Building Cost								1,900,000			1,900,000
Total								1,900,000			1,900,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund								1,900,000			1,900,000
Total								1,900,000			1,900,000

Capital Improvement Program City of Ramsey, Minnesota

2019 thru 2028

Project #	06-ACQ-001
Project Name	Sixth Community Park (north central Ramsey)

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost \$3,000,000

Description	Total Cost	\$3,000,000	Status	Future Consideration
The park location has not been determined, but may be expected to be sited north of Trott Brook and geographically centralized.				
The park should have a minimum of 60 acres of usable land.				
Justification				
Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.				
A joint powers agreement for funding and O & M may be explored with the City of Nowthen.				

Expenditures	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Land Acquisition									3,000,000		3,000,000
Total									3,000,000		3,000,000
Funding Sources	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Park Improvement Trust Fund									3,000,000		3,000,000
Total									3,000,000		3,000,000

CC Regular Session**4. 5.****Meeting Date:** 11/27/2018**By:** Katie Schmidt, Administrative Services

Information**Title**

Approve the Following Meeting Minutes:

1. City Council Work Session dated 11/13/2018
2. City Council Regular dated 11/13/2018

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 11/13/2018
2. City Council Regular dated 11/13/2018

Attachments11-13-2018 CCWS Minutes11-13-2018 CC Minutes11-13-2018 CC Minutes

Form Review**Inbox**

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 11/26/2018

Reviewed By

Kathy Schmitz

Date

11/26/2018 10:29 AM

Started On: 11/26/2018 10:01 AM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 13, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
 Finance Director Diana Lund
 Fire Chief Matt Kohner
 Police Chief Jeff Katers
 Administrative Services Director Colleen Lasher
 City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor LeTourneau called the City Council Work Session to order at 5:42 p.m.

Acting Mayor LeTourneau welcomed the two newly elected officials Debra Musgrove and Nadine Heinrich who are present tonight and will soon join the Council.

2. TOPICS FOR DISCUSSION

2.01: Continued Discussion of 2019-2028 Capital Improvement Plan (CIP)

Finance Director Lund reviewed the staff report.

City Engineer Westby provided background information on the City's water supply, which is currently supplied from groundwater wells and the thought to look into a surface water supply system. He stated that a water treatment plant is currently included in the CIP for groundwater treatment. He stated that the trend across the metro is that as cities across the metro continue to develop, the residents do not like the orange tint that accumulates. He stated that the question would be whether it would be better for the City to treat the water or have the industrial uses treat their own water. He provided background information on the funds available through the Metropolitan Council for a regional surface water treatment system. He stated that this is a planning level study, which would provide more accurate costs and options as well as design alternatives. He stated that Ramsey and the three other cities involved have passed resolutions in support of the study, which will be funded through Clean Water funds that were received by the Metropolitan Council.

City Administrator Ulrich asked and received confirmation that the current water rates include a future water treatment center.

Finance Director Lund provided additional details on the two percent increase that occurs each year to prepare for the treatment center to come on line in the future. She stated that sufficient funds have been budgeted to fund the improvement and the repairs for the lines as long as the cost remain in line with the estimated amounts.

Councilmember Riley stated that there are competing interests as the City is planning for both surface water and ground water. He stated that he has been told that the two types of water do not mix well and therefore believes that the City should choose one direction rather than continue in two directions. He stated that he was against the surface water study and is also against the ground water treatment facility.

City Engineer Westby stated that the surface water study is a planning level document that will inform the City to alternative options for surface water treatment. He stated that the member cities could then use that information and review the anticipated costs, which would be spread among four cities, to provide an accurate cost estimate for the options. He noted again that this is a planning level document that will provide more answers on the topic.

Acting Mayor LeTourneau stated that the aquifer may have limited supply in the future as development continues.

Councilmember Riley stated that his comment is that the groundwater treatment facility included in the CIP is not needed.

Councilmember Kuzma stated that as the population grows, the demand for water increases and the City only has access to one aquifer. He stated that the report will provide additional details on an alternate process and from a planning standpoint makes a lot of sense.

Councilmember Johns stated that this is the first step in a regional approach to this topic.

City Engineer Westby stated that this would also be beneficial, as the City would be looking to add two new wells to the City's water supply system in the next ten years, which would have an additional cost. He stated that the study will provide information on whether there is a more sustainable option before the City continues to invest in wells.

Councilmember Shryock agreed that she was in favor of the study as this will provide data and the Metropolitan Council has no ability to hold the City to moving forward on that element.

Councilmember Riley stated that his point, again, was that the groundwater treatment facility is not needed and should not be included in the CIP.

Acting Mayor LeTourneau stated that he is hoping that the study will provide information that will help the City choose one option, for the time being both options need to remain open.

City Administrator Ulrich asked that the study also include a comparison of groundwater use compared to surface water use, including costs, which will help the City to make the choice on which option would be better for the City moving forward.

Finance Director Lund stated that a two percent increase is included in the water rates and confirmed the consensus of the Council to have that rate increase remain.

Councilmember Johns stated that years ago the City was told by the DNR that additional City wells would not be an option and that is why the other options were being pursued. She stated that could be a reality in the future and therefore the additional options should continue to be discussed.

Acting Mayor LeTourneau asked if there is still a possibility that the DNR could restrict the ability to install additional wells.

City Engineer Westby replied that possibility still exists as the DNR is the permitting agency. He stated that he has not heard that directly from the DNR, but the City has also not asked for another well lately.

Councilmember Shryock stated that if the City continues to put aside the two percent for the water treatment facility, those funds could be used for the installation of wells.

Finance Director Lund confirmed that because these are water funds, they could be used for any water improvement.

Councilmember Kuzma stated that if the City has its own treatment facility, the City would be able to reclaim its water through treatment, rather than losing wastewater to St. Paul.

Finance Director Lund confirmed the consensus to leave the water treatment facility, the community center and the public works campus in the CIP as proposed. She noted that some of the items remain as placeholders at this time and provided additional details on the timing of the public works facility.

Acting Mayor LeTourneau stated that although he does acknowledge the need for a new facility for the public works department, he also realizes the need to prioritize other needs of the City.

Councilmember Kuzma stated that he is opposed to the community center because of the low population of the City. He explained that with the aging community that big item would place a large burden on the community and believed that other needs are a higher priority.

Acting Mayor LeTourneau noted that the community center is unfunded.

Councilmember Shryock agreed that the City could not sustain or fund a community center on its own, but leaving the item on would provide an opportunity should a partnership opportunity arise in the future.

Councilmember Johns agreed that the City would be looking for a partner and without a partnership, that facility would not exist.

Acting Mayor LeTourneau stated that the community at large is asking for a community center but there is not a method of funding. He stated that leaving the item on the CIP will keep the opportunity open should a partnership arise in the future. He stated that removing the item from the CIP would send a message to the residents that the Council is not listening to them.

Councilmember Riley stated that too many people want a community center and therefore until additional research and opportunities are explored, the item should not be removed from the CIP.

Councilmember Johns noted that the item has remained on the CIP for over 20 years and continues to be pushed back until the right opportunity arises.

City Administrator Ulrich stated that the CIP identifies the public works facility as a higher priority than a community center.

Councilmember Riley stated that the public works facility needs to remain a high priority goal for the short-term. He stated that each time the budget is increased, that makes it more difficult to afford the expense.

Acting Mayor LeTourneau agreed to some degree but explained that the organization is currently struggling to balance the needs of the growing community and the services provided by the City.

Councilmember Riley stated that the Ramsey railroad is listed between 2019 and 2020, with identified funding, and asked if that is accurate and probable.

City Engineer Westby stated that the City is currently working on the Highway 10 Plan to understand which of the improvements should be prioritized and the costs that would be associated. He stated that element is at the top of the priority list and the consultant is working to further flush out the details of that element. He stated that the City needs to ensure that it does not lose the funds that have been designated towards that improvement.

Councilmember Riley stated that his question was relating to whether the timing identified for that improvement is realistic or whether that element should be pushed back a year or two.

City Administrator Ulrich provided additional details and agreed that it would be appropriate to push that project back a year or two because the City has not yet identified the remaining funds that would be needed for that full railroad crossing and interchange project.

Acting Mayor LeTourneau stated that the City continues to identify projects that could be done now to use the funds requested by the legislature.

Councilmember Shryock agreed that the City has made good progress and should continue to push forward. She stated that once Anoka is completed, Ramsey is next in line and therefore the more prepared the City is for that to occur, the more quickly it could be implemented.

Finance Director Lund confirmed the consensus of the Council to leave the timing identified for the Ramsey rail crossing as is.

City Administrator Ulrich stated that the public works garage is running out of space and the City has begun to look for space to lease to provide a band-aid approach until the public works campus can be constructed. He identified a possible location that could be leased by Anoka County, and noted that the City will continue to review options for equipment storage.

Acting Mayor LeTourneau reminded the Council that this is simply a planning document that is revisited and reviewed annually.

Finance Director Lund confirmed that this is only a planning document and each project listed within would still need to come before the Council for review and approval.

2.02: Budget Work Session – 2019 Personnel Requests

Finance Director Lund reviewed the staff report.

Councilmember Riley stated that previously he recalled that there was a substantial increase in calls because there had been a change in how the calls were responded to or counted.

Fire Chief Kohner confirmed that there has been an increase in the response to medical calls, which are increasing in frequency. He stated that the call volume alone has increased quite a bit.

City Administrator Ulrich stated that previously the department was only responding to accident medical.

Councilmember Riley asked how the policy was changed.

Fire Chief Kohner explained that the dispatching center is simplifying the three types of calls and provided additional details. He stated that there was also an increase in calls and training that benefits the residents. He stated that from a medical standpoint, patrol officers are not trained for those medical calls and therefore the fire department can do some preparation care until Allina can respond.

Councilmember Johns acknowledged the increase in daytime calls that the department has seen as well.

Fire Chief Kohner agreed that with the increased growth in the community, 60 percent of those calls are occurring during the daytime hours. He stated that the department has not hired a full-time staff member since 2007.

Councilmember Riley stated that two or three of the positions would be hired later in the year, which pushes that increase into the next year and makes the increase this year look artificially lower. He explained that these positions automatically build increases into the budget for the next year. He stated that the City would already be at a one percent increase for the next year with just these new positions, in addition to the increase for existing staff, which equates to a sizeable increase for next year's budget.

Acting Mayor LeTourneau agreed that is correct but noted that another way to think about this is that the recommendation for the staffing changes are based on the needs of the community. He stated that eliminating these staffing positions will impact the level of services provided to the community as well. He stated that he understands the funding impacts but also believed that these requests meet the needs of the growing community.

Councilmember Kuzma stated that the City is growing, the population continues to grow, and the City has already fallen behind on the number of police and safety personnel required to keep the community safe. He stated that these are real needs for the community and he supports the personnel requests.

Councilmember Shryock stated that safety is a priority and so she does support those positions. She stated that if reductions were to be made it would need to be done to the in-house staff. She stated that there is not that big of a difference in the long-term impact from the documents that she has seen, but there would be a difference in the level of services provided.

Finance Director Lund provided additional details on the step increases, COLA increases, benefits and additional personnel.

Acting Mayor LeTourneau stated that the costs of these positions are an expense to the City and are real expenses that move forward in future budgets. He stated that when the City continues to grow, that also adds revenue that offset some of those costs. He stated that the role of the Council and City is to attempt to figure out how to maximize the revenue of the City.

Finance Director Lund noted that the five-year projection included the personnel requests but also included the road bonding debt and public works campus.

Councilmember Shryock stated that the Council has chosen to offset 50 percent of the road debt and asked if that would be available the next year.

Finance Director Lund stated that it would be the option of the Council whether to continue to use the PIR fund in the next year, but explained that eventually that fund would draw down.

Councilmember Kuzma stated that the tax levy has remained stable. He stated that even though the overall costs are increasing, the tax levy is remaining stable and therefore the City is managing its growth to provide adequate services to its residents.

City Administrator Ulrich clarified that the tax capacity rate has remained stable, even though the levy has increased.

Councilmember Riley stated that he believes that the use of the PIR fund was a good decision this year. He asked if the City has fallen behind in terms of public safety.

Police Chief Katers replied that he has recommended the two additional officers in order to remain equal to the growth. He stated that Ramsey spends the lowest amount in Anoka County on public safety.

Councilmember Riley referenced a local newspaper article that mentioned the Sheriff contract with local cities. He provided the amount that Andover pays to the Sheriff for their services and stated that he would like to know why it costs more for the City to have its own police department rather than to contract through the County.

Police Chief Katers stated that all taxpayers in the County pay for the Sheriff's Office. He stated that Ramsey is only paying taxes for the Ramsey Police Department. He stated that the Sheriff's Office contracts have increased over the years for Andover because of requests for dedicated services.

Acting Mayor LeTourneau stated that Ramsey has a different set of standards than Andover.

City Administrator Ulrich agreed that the Council could revisit that topic at a future meeting.

The consensus of the Council was to continue to move the personnel requests forward as discussed.

Councilmember Shryock stated that it just makes her nervous that the street debt and personnel costs will continue to increase the budget in future years.

Acting Mayor LeTourneau stated that the Council has not committed to all road improvements and decisions can be made in the future on that topic. He noted that additional discussion on choices could be had at future meetings.

2.03: Review Administration of Enforcement of City Code Violations

It was the consensus of the Council to postpone this discussion.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 13, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
 Finance Director Diana Lund
 Police Chief Jeff Katers
 Parks and Assistant Public Works Superintendent Mark Riverblood
 Public Works Superintendent Grant Riemer
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

Greg Dahlheimer, Rocky Mountain Investment Group, stated that they own property on Riverdale Drive and they have always been taxed as a commercial/industrial property. They use the property for trailer storage. He stated that he was only recently told that the property was zoned residential. He stated that they have requested the change to employment zoning to better fit with the surrounding property uses and the proposed use.

Community Development Director Gladhill stated that the Planning Commission held a public hearing and recommended denial. He stated that the item is included on the Consent Agenda for denial. He noted that if the Council wanted to discuss the topic in more depth the item could be removed from the Consent Agenda for discussion.

Councilmember Riley stated that the applicant has interest in being heard and therefore would support pulling that item from Consent to hear additional information and make an appropriate decision.

4. CONSENT AGENDA

Acting Mayor LeTourneau noted that as discussed, Item 4.02 will be pulled from the Consent Agenda to be considered as Item 7.04.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the following items on the Consent Agenda as revised to remove Item 4.02:

- 4.01: Receive Cash and Investments for Period Ending October 31, 2018
- 4.02: ~~Consider Request to Rezone Property Identified by PID #35-32-25-32-0062 from R-1 Residential (MUSA) to E-1 Employment (Project No. 155); Case of Rocky Mtn Investment LLC~~ This item was removed from the Consent Agenda to be considered as Item 7.04
- 4.03: Consider Memorandum of Understanding and Agreement for Federal Equitable Sharing for the Anoka-Hennepin Narcotics and Violent Crimes Task Force (DTF)
- 4.04: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated October 23, 2018
 - 2) City Council Regular dated October 23, 2018
- 4.05: Approve Licenses
- 4.06: Approval of Tuition Reimbursement
- 4.07: Approve the Establishment of a Trail Easement Over the Westerly 20' Feet of 5195 142nd Avenue
- 4.08: Approve Request to Declare Surplus Property
- 4.09: Adopt Resolution #18-234 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 18, 2018 through November 7, 2018
- 4.10: Adopt Resolution #18-211 Approving a Conditional Use Permit (CUP) Application for Truck Garant at 6021 Hwy 21 (Project #17-151); Case of Roman Gadaskin
- 4.11: Adopt Resolution #18-212 Approving a Conditional Use Permit (CUP) Application for Auto Sales and Service at 6021 Hwy 21 (Project 17-151); Case of Roman Gadaskin
- 4.12: Adopt Resolution #18-228 Granting Site Plan Approval for Parkside Village; Case of Centra Homes, LLC
- 4.13: Adopt Resolution #18-233 Approving Premise Permit for Anoka Ramsey Athletic Association for Lawful Gambling at Aurelio's Pizza
- 4.14: Report from the Public Works Committee Meeting dated October 16, 2018:
 - 1) Consider Recommendation to City Council Supporting Metropolitan Council Study for Northwest Metropolitan Area Regional Surface Water Supply Facility – *Ratify the recommendation of the Public Works Committee to pass the review of the resolution allowing the Metropolitan Council to complete a study for a Northwest Metropolitan Area Regional Surface Water Supply Facility to the City Council without recommendation.*

- 2) Committee/Staff Input – *Update on Status of Feasibility Reports for 2019 Reconstruction Projects: Ratify the consensus of the Committee to support the staff recommendation to postpone Improvement Project #18-02 HY-Ramsey, Street Reconstructions*

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, Kuzma, and Riley. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Adoption of Resolution #18-229 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-01, Ford Brook Estates Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-229 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-01, Ford Brook Estates Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 7:20 p.m.

Citizen Input

Kathy Kruger, 18180 Krypton Street, stated that the bus stops in numerous locations along Highway 47 and all of a sudden, they want to redo the cul-de-sac for bus use.

Acting Mayor LeTourneau stated that there is a new State Statute that does not allow a bus to stop in a turn lane of a highway, but the bus can stop in the drive lane and therefore the difference seems to be the use of the turn lane.

City Engineer Westby stated that it is his understanding of the legislation and noted that he continues to have discussions with the School District.

Ms. Kruger replied that they have requested the bus to come into the cul-de-sac previously and that request was denied. Now all of a sudden, the cul-de-sac is being widened to allow that stop.

City Engineer Westby stated that he can continue discussions with the School District to see if there are other locations with turn lanes where a similar change is being made. He stated that this is the first project the City is doing since this legislation was brought about where the City has had a substandard sized cul-de-sac. He stated that the position of staff was to include this element for the purpose of safety.

Councilmember Riley stated that the street is going to be reconstructed and the cul-de-sac is going to be made wider at the request of the School District in conjunction with the road project. He received confirmation that the cul-de-sac expansion will occur within the City owned right-of-way.

Councilmember Johns stated that the project needs to move forward because the road needs to be repaired and the addition will improve the safety for children in the neighborhood as well as improving safety along Highway 47 by eliminating that bus stop. She stated that she has asked staff if there are other intersections of similar nature, noting that this is simply the first case that arose. She stated that this would be a good overall improvement.

Acting Mayor LeTourneau stated that he would like to have an opportunity to continue to address the concerns and asked staff if this project can move forward and yet still continue to review the possibility of alterations or configurations of the project.

City Engineer Westby explained that he would recommend allowing staff to move forward with the plans and specifications based on the 100-foot cul-de-sac. He stated that staff would continue to work with the School District and keep the residents engaged. He stated that the plans will be brought back in January and a decision could be made to reduce the bulb size of the cul-de-sac at that time without delaying the construction schedule.

Councilmember Johns asked if the City would be in violation of State law if the cul-de-sac bulb were reduced.

City Engineer Westby stated that it is a rule of the School District and not the State and therefore the School District would then re-evaluate their school bus stop locations. He would hope that staff can work with the School District and residents to reach an agreement.

Acting Mayor LeTourneau stated that the Council is going to make a decision on the road project. He noted that if the residents do not want to have the road project go forward, residents would have the option to petition the project to not move forward and the City would then not complete the road project.

City Engineer Westby noted that there is a time window on the petition action, noting that petition would need to be completed and presented to the City Council within 60 days of tonight's meeting.

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

The public hearing was closed at 7:31 p.m.

Council Business

Motion by Councilmember Johns, seconded by Councilmember Riley, to Adopt Resolution #18-229 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-01, Ford Brook Estates and Street Reconstructions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Riley, Kuzma, and Shryock. Voting No: None.

6.02: Public Hearing to Consider Adoption of Resolution #18-230 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-230 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Councilmember Kuzma asked the threshold on stopping the project.

City Engineer Westby replied that 60 percent or more of the benefiting properties would need to sign the petition.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 7:44 p.m.

Citizen Input

Rick Aberle, 17290 Germanium Street, stated that he has experience with the engineering because of the new development behind his property. He stated that since that development was constructed his backyard floods and he has concerns with additional ditch work. He stated that he is disappointed, and his calls have not been returned. He confirmed that he has met onsite

with City Engineer Westby early on regarding the project to express concern with a culvert that was installed and the elevation of the road. He stated that there is no place for the water from his property to travel and therefore was skeptical of ditch work. He stated that he agrees with the overlay but is opposed to the ditch work. He stated that the damage that was shown on the road was completed by the truck traffic from the new development. He believed that the development should pay for a portion of the costs to repair the roadway. He stated that he is opposed to the ditch work as he has seen what the engineering has done to the ditches. He invited the Council to see the flooding in his backyard that occurs. He stated that he does have photos and videos available to share with the Council at their leisure.

Councilmember Riley suggested that perhaps the Public Works Committee review this particular property and the construction that was completed around the property. He stated that the road reconstruction and this property are separate discussions.

Councilmember Johns agreed that would be the best path for discussion.

City Engineer Westby stated that the development referenced was Covenant Meadows and the new road that was constructed into the development lies next to Mr. Aberle's property. He stated that previously the road was dirt and Mr. Aberle used that dirt road to access his garage/shop. He explained that staff attempted to work with the property owner and developer but was unable to come to a solution the property owner would agree with. He agreed that an update could be provided to the Public Works Committee.

Acting Mayor LeTourneau asked for information on the cost-share for the project costs.

City Engineer Westby replied that there is a cost-share of 75 percent of the cost paid by the City, in essence being paid by the tax payers of the City and the remaining 25 percent being paid by assessment to benefiting properties. He stated that the road condition was already in poor condition prior to the truck traffic and the truck traffic would not have affected the decision for a reconstruction.

Mr. Aberle asked if the ditch and drainage will be discussed at the Public Works Committee. He stated that the last time ditching and drainage was completed, it caused flooding on his property.

City Engineer Westby stated that the design has not been started yet for ditching and confirmed that it could be discussed at the January Public Works Committee meeting, or possibly at the December meeting.

Acting Mayor LeTourneau stated that he heard that he was unsure the impact of ditches as that would be based upon topography and wanted to ensure that the Council could still make the decision tonight with the ditching still to be determined.

City Engineer Westby stated that staff will collect survey and topographic information which will be used to generate the plans that will be reviewed by the Public Works Committee and City Council. He stated that staff could attempt to do that work first and then tie that into the work

that was done on Covenant Meadows to address the issue holistically. He stated that he would be comfortable addressing the issue with the Public Works Committee.

Councilmember Riley suggested that this move forward and the ditching could be presented to the Public Works Committee and resident.

Mr. Aberle asked that the project be placed on hold until the Public Works Committee meeting occurs.

Councilmember Kuzma stated that the Feasibility Study needs to be completed now in order to bid the projects together and obtain a better price.

Henry Janina, 17230 Germanium, stated that he his concern is with the price. He stated that half of the residents in this area live on a fixed income and believed that should be considered. He stated that perhaps there is a different way to fund the project or delay the project. He stated that most residents on the roadway are sick and that is why they are not present tonight.

Councilmember Shryock stated that it sounds like there are a number of issues that could be considered through the Public Works Committee or onsite visits. She stated that residents can also stop the project through petition. She explained that the road funding policy was developed five years ago, and the City has done a good job of keeping the projects in a reasonable price range. She stated that the Council has talked about starting to explore additional funding options outside of assessments and bonding. She explained that the policy decision was made to review the road funding options after the five-year trial period expires. She hoped that in the future there would be an option for road funding that would be friendlier to the City budget and all residents. She stated that the Council will work with the residents to come to a better understanding of the options available for road funding to determine the best option for the City of Ramsey and its residents. She received confirmation that if the Council approves the action tonight, the residents would still have 60 days to submit a petition to stop the project from moving forward. She stated that prior to the December Public Works Committee meeting there would be opportunity for multiple Council members to visit the property to view some of the issues.

Councilmember Johns asked staff to provide details on the options available for financing assessments.

City Engineer Westby provided the different payment options for assessments.

Councilmember Kuzma asked if there is a provision for retired seniors, which would allow the assessment to be deferred until the property is sold.

City Engineer Westby replied that there is an option for seniors or disabled residents to defer their assessment until the status is changed or the property is sold. He noted that there are a number of triggers that can cause a change in status.

Councilmember Riley stated that residents have the right to petition the project from happening. He explained that will stop the project and the road will not be repaired and will still need to be reconstructed in the future, which would have a higher cost.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, Kuzma, and Riley. Voting No: None.

The public hearing was closed at 8:11 p.m.

Council Business

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #18-230 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions.

Further discussion: Councilmember Johns recommended that this topic come back before the Public Works Committee to discuss the ditch issue at the earliest convenience. City Engineer Westby confirmed that his goal would be to bring the issue to the Public Works Committee at the earliest convenience.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

6.03: Public Hearing to Consider Adoption of Resolution #18-231 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-03, Wood Pond Hills & Chestnut Ridge Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-231 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 8:21 p.m.

Citizen Input

There was none.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Kuzma, Johns, and Shryock. Voting No: None.

The public hearing was closed at 8:21 p.m.

Council Business

Motion by Councilmember Shryock, seconded by Councilmember Johns, to Adopt Resolution #18-231 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Further discussion: Acting Mayor LeTourneau appreciated the thoroughness of City Engineer Westby's presentations and the work that is put into these projects.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #18-236 Approving Final Plans and Specifications, Authorizing Advertisement for Bids, and Approving Development Agreement for LazyDays RV Expansion

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #18-236 approving final plans and specifications, authorize the City to advertise for bids for utility extensions, and approve the Development Agreement related to the LazyDays RV expansion.

Councilmember Riley asked the timing of the construction and whether that would fit with the project that is being added for LazyDays.

Community Development Director Gladhill noted that by approving the Development Agreement tonight that would allow LazyDays to proceed with their site plan project. He stated that the project schedule for the sewer and water would transpire during the first quarter of 2019 to align with the opening of the service bays. He explained that the building expansion opening would not be allowed to occur until the sewer and water hook-up occurs.

Councilmember Riley stated that he understands the need for the sewer and water extension to be a City project.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #18-236 Granting Approval of Final Plans and Development Agreement Approval for Lazy Days

RV Located on the Property Generally Known as 8930 Highway 10 NW and Outlot “A” and Authorizing Advertisement for Bids

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Shryock, Johns, and Kuzma. Voting No: None.

7.02: Consider Introducing Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges

Finance Director Lund reviewed the staff report and recommendation to introduce Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to introduce Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

7.03: Receive Update Regarding the 2020 US Census

Community Development Director Gladhill reviewed the staff report and provided an update regarding the 2020 US Census process.

Councilmember Shryock agreed that it would make sense to utilize the already in place Boards and Commissions and City Council to encourage participation in the census.

Acting Mayor LeTourneau confirmed the consensus of the Council to follow the recommendation of staff to utilize existing Boards, Commissions, and the Council and staff to encourage participation in the census.

7.04: Consider Request to Rezone Property Identified by PID #35-32-25-32-0062 from R-1 Residential (MUSA) to E-1 Employment (Project No. 155); Case of Rocky Mtn Investment LLC

Community Development Director Gladhill reviewed the staff report and recommendation from the Planning Commission that the property remain as R-1 Residential (MUSA).

Councilmember Riley referenced the triangle piece of property and asked if that is owned by 6250 and is unimproved.

Community Development Director Gladhill confirmed that is owned by 6250 and is unimproved and perhaps used as yard space. He stated that there is not currently any outdoor storage or parking for that area.

Councilmember Kuzma asked if the additional fencing would help support a rezoning of this parcel.

Community Development Director Gladhill stated that fencing could help but a variance would also be needed for transitioning and it would still be clear that outdoor storage is occurring. He stated that notification was provided to the neighboring property owners and no comments were received so perhaps the neighbors do not mind, but again noted that variances would be required to allow that activity.

Greg Dahlheimer, Rocky Mountain Investment Group, stated that he was not trying to be unlawful as the tax statement identifies the property as commercial/industrial. He stated that he believes that the property is already fenced.

Jeremy Anderson, Countryside Services, stated that this property is fenced with a gravel entrance that he has maintained for a number of years. He stated that his intention would simply be to continue to store trailers on the property as he has done. He stated that he has pictures of neighboring commercial properties that have fences and outdoor storage. He stated that he could not see a resident wanting to build a home on this property. He noted that when the neighboring blacksmith holds a class, both sides of the road are packed full of vehicles and he has even allowed shared parking on his lot for the classes. He stated that some of the neighboring property owners have even stored trailers on this property. He stated that the neighbors all get along and he plows out the other businesses for no charge. He acknowledged that there are eyesores in the area but did not believe that his property was one of them. He stated that he is growing his property and is looking for a small lot to store trailers. He stated that he would comply with any necessary conditions. He stated that the blacksmith building next door would not be ideal to be located next to a residential property. He stated that he desires to continue the activity that he has done on the property. He stated that his business has grown from four employees to ten employees and is simply looking for a little additional space for the trailers. He stated that his business sells and services snowplows and even services the City snowplows.

Councilmember Johns asked if this parcel is part of 6315 and would be subdivided or whether it is a separate piece.

Community Development Director Gladhill confirmed that this is a separate parcel.

Councilmember Kuzma stated that he would support rezoning.

Councilmember Riley agreed that this would seem to be a difficult position for a residential home to be constructed. He asked if there are any additional factors that could be added to help provide transitioning.

Community Development Director Gladhill noted that variances would be required and therefore if the direction would be to support rezoning, staff would bring additional details back for further discussion. He noted the overall goal to improve the image of Highway 10 as well.

Acting Mayor LeTourneau stated that one of his thoughts was the desires of the Highway 10 image. He stated that there is a desire and discussion around how Highway 10 is viewed as people drive through the community and what the community wants that corridor to look like as a representation of the City.

Councilmember Shryock stated that she would also support rezoning as she does not believe that this would become a residential property. She stated that in the long-term perhaps there would be a purchase of the property by the adjacent property. She stated that the Highway 10 discussions will be a process over time but believed that the residential area is fairly set, and this would fit more with the employment district. She agreed that fencing would be appropriate to ensure that the residents in that area have some buffering.

Acting Mayor LeTourneau agreed with the comments made and stated that he would be interested in having a discussion about rezoning. He stated that he would also be interested in compliance with code and wanted to ensure that any issues of noncompliance would be addressed through this process.

Mr. Anderson stated that his ultimate goal would be to purchase the adjoining property as well.

Councilmember Kuzma stated that he would support language that requires aesthetic improvement.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to direct Staff to prepare an Ordinance for introduction at a future meeting to amend the zoning designation of the Subject Property from R-1 Residential (MUSA) to E-1 Employment District. While the properties to the east and north are zoned E-1 Employment, the Subject Property also abuts residentially zoned parcels to the west and south.

Further discussion: Councilmember Riley stated that he would like clarification as the statement was made that the County has reflected this property as commercial/industrial and asked if that classification should match the City zoning. Community Development Director Gladhill provided additional information on how the County bases their classifications for tax purposes. He stated that staff attempts to clean up these situations as they arise. Councilmember Riley stated that this does point out that a property expert did not see this as residential land.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Community Development Director Gladhill noted that there is a developer interested in Phase II of the old municipal center development. The developer would be interested in bringing in 4,000 cubic yards of fill. He stated that the City's interest would be protected, and the developer is aware that if the purchase agreement does not go through, they would lose the fill that was brought to the site.

It was the consensus of the Council to allow the developer to bring the fill to the area.

Acting Mayor LeTourneau commented that he was excited to be part of the ribbon cutting for the Connexus Solar Array Garden, noting that the system is battery backed up, which allows the energy from the sun to be stored in the battery and used at a time when peak demand and costs are high. He stated that it is very innovative, and Ramsey is fortunate to have that in the community. He thanked all the residents for their support and the great turnout of voters during the recent election.

9. ADJOURNMENT

Motion by Councilmember Johns, seconded by Councilmember Shryock, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:22 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 13, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor John LeTourneau
 Councilmember Jill Johns
 Councilmember Mark Kuzma
 Councilmember Chris Riley
 Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
 Finance Director Diana Lund
 Police Chief Jeff Katers
 Parks and Assistant Public Works Superintendent Mark Riverblood
 Public Works Superintendent Grant Riemer
 Community Development Director Timothy Gladhill
 City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

Greg Dahlheimer, Rocky Mountain Investment Group, stated that they own property on Riverdale Drive and they have always been taxed as a commercial/industrial property. They use the property for trailer storage. He stated that he was only recently told that the property was zoned residential. He stated that they have requested the change to employment zoning to better fit with the surrounding property uses and the proposed use.

Community Development Director Gladhill stated that the Planning Commission held a public hearing and recommended denial. He stated that the item is included on the Consent Agenda for denial. He noted that if the Council wanted to discuss the topic in more depth the item could be removed from the Consent Agenda for discussion.

Councilmember Riley stated that the applicant has interest in being heard and therefore would support pulling that item from Consent to hear additional information and make an appropriate decision.

4. CONSENT AGENDA

Acting Mayor LeTourneau noted that as discussed, Item 4.02 will be pulled from the Consent Agenda to be considered as Item 7.04.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to approve the following items on the Consent Agenda as revised to remove Item 4.02:

- 4.01: Receive Cash and Investments for Period Ending October 31, 2018
- 4.02: ~~Consider Request to Rezone Property Identified by PID #35-32-25-32-0062 from R-1 Residential (MUSA) to E-1 Employment (Project No. 155); Case of Rocky Mtn Investment LLC~~ This item was removed from the Consent Agenda to be considered as Item 7.04
- 4.03: Consider Memorandum of Understanding and Agreement for Federal Equitable Sharing for the Anoka-Hennepin Narcotics and Violent Crimes Task Force (DTF)
- 4.04: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated October 23, 2018
 - 2) City Council Regular dated October 23, 2018
- 4.05: Approve Licenses
- 4.06: Approval of Tuition Reimbursement
- 4.07: Approve the Establishment of a Trail Easement Over the Westerly 20' Feet of 5195 142nd Avenue
- 4.08: Approve Request to Declare Surplus Property
- 4.09: Adopt Resolution #18-234 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 18, 2018 through November 7, 2018
- 4.10: Adopt Resolution #18-211 Approving a Conditional Use Permit (CUP) Application for Truck Garant at 6021 Hwy 21 (Project #17-151); Case of Roman Gadaskin
- 4.11: Adopt Resolution #18-212 Approving a Conditional Use Permit (CUP) Application for Auto Sales and Service at 6021 Hwy 21 (Project 17-151); Case of Roman Gadaskin
- 4.12: Adopt Resolution #18-228 Granting Site Plan Approval for Parkside Village; Case of Centra Homes, LLC
- 4.13: Adopt Resolution #18-233 Approving Premise Permit for Anoka Ramsey Athletic Association for Lawful Gambling at Aurelio's Pizza
- 4.14: Report from the Public Works Committee Meeting dated October 16, 2018:
 - 1) Consider Recommendation to City Council Supporting Metropolitan Council Study for Northwest Metropolitan Area Regional Surface Water Supply Facility – *Ratify the recommendation of the Public Works Committee to pass the review of the resolution allowing the Metropolitan Council to complete a study for a Northwest Metropolitan Area Regional Surface Water Supply Facility to the City Council without recommendation.*

- 2) Committee/Staff Input – *Update on Status of Feasibility Reports for 2019 Reconstruction Projects: Ratify the consensus of the Committee to support the staff recommendation to postpone Improvement Project #18-02 HY-Ramsey, Street Reconstructions*

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, Kuzma, and Riley. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Johns, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Johns, Kuzma, and Shryock. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Adoption of Resolution #18-229 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-01, Ford Brook Estates Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-229 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-01, Ford Brook Estates Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 7:20 p.m.

Citizen Input

Kathy Kruger, 18180 Krypton Street, stated that the bus stops in numerous locations along Highway 47 and all of a sudden, they want to redo the cul-de-sac for bus use.

Acting Mayor LeTourneau stated that there is a new State Statute that does not allow a bus to stop in a turn lane of a highway, but the bus can stop in the drive lane and therefore the difference seems to be the use of the turn lane.

City Engineer Westby stated that it is his understanding of the legislation and noted that he continues to have discussions with the School District.

Ms. Kruger replied that they have requested the bus to come into the cul-de-sac previously and that request was denied. Now all of a sudden, the cul-de-sac is being widened to allow that stop.

City Engineer Westby stated that he can continue discussions with the School District to see if there are other locations with turn lanes where a similar change is being made. He stated that this is the first project the City is doing since this legislation was brought about where the City has had a substandard sized cul-de-sac. He stated that the position of staff was to include this element for the purpose of safety.

Councilmember Riley stated that the street is going to be reconstructed and the cul-de-sac is going to be made wider at the request of the School District in conjunction with the road project. He received confirmation that the cul-de-sac expansion will occur within the City owned right-of-way.

Councilmember Johns stated that the project needs to move forward because the road needs to be repaired and the addition will improve the safety for children in the neighborhood as well as improving safety along Highway 47 by eliminating that bus stop. She stated that she has asked staff if there are other intersections of similar nature, noting that this is simply the first case that arose. She stated that this would be a good overall improvement.

Acting Mayor LeTourneau stated that he would like to have an opportunity to continue to address the concerns and asked staff if this project can move forward and yet still continue to review the possibility of alterations or configurations of the project.

City Engineer Westby explained that he would recommend allowing staff to move forward with the plans and specifications based on the 100-foot cul-de-sac. He stated that staff would continue to work with the School District and keep the residents engaged. He stated that the plans will be brought back in January and a decision could be made to reduce the bulb size of the cul-de-sac at that time without delaying the construction schedule.

Councilmember Johns asked if the City would be in violation of State law if the cul-de-sac bulb were reduced.

City Engineer Westby stated that it is a rule of the School District and not the State and therefore the School District would then re-evaluate their school bus stop locations. He would hope that staff can work with the School District and residents to reach an agreement.

Acting Mayor LeTourneau stated that the Council is going to make a decision on the road project. He noted that if the residents do not want to have the road project go forward, residents would have the option to petition the project to not move forward and the City would then not complete the road project.

City Engineer Westby noted that there is a time window on the petition action, noting that petition would need to be completed and presented to the City Council within 60 days of tonight's meeting.

Motion by Councilmember Johns, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Kuzma, Riley, and Shryock. Voting No: None.

The public hearing was closed at 7:31 p.m.

Council Business

Motion by Councilmember Johns, seconded by Councilmember Riley, to Adopt Resolution #18-229 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-01, Ford Brook Estates and Street Reconstructions.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Riley, Kuzma, and Shryock. Voting No: None.

6.02: Public Hearing to Consider Adoption of Resolution #18-230 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-230 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Councilmember Kuzma asked the threshold on stopping the project.

City Engineer Westby replied that 60 percent or more of the benefiting properties would need to sign the petition.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 7:44 p.m.

Citizen Input

Rick Aberle, 17290 Germanium Street, stated that he has experience with the engineering because of the new development behind his property. He stated that since that development was constructed his backyard floods and he has concerns with additional ditch work. He stated that he is disappointed, and his calls have not been returned. He confirmed that he has met onsite

with City Engineer Westby early on regarding the project to express concern with a culvert that was installed and the elevation of the road. He stated that there is no place for the water from his property to travel and therefore was skeptical of ditch work. He stated that he agrees with the overlay but is opposed to the ditch work. He stated that the damage that was shown on the road was completed by the truck traffic from the new development. He believed that the development should pay for a portion of the costs to repair the roadway. He stated that he is opposed to the ditch work as he has seen what the engineering has done to the ditches. He invited the Council to see the flooding in his backyard that occurs. He stated that he does have photos and videos available to share with the Council at their leisure.

Councilmember Riley suggested that perhaps the Public Works Committee review this particular property and the construction that was completed around the property. He stated that the road reconstruction and this property are separate discussions.

Councilmember Johns agreed that would be the best path for discussion.

City Engineer Westby stated that the development referenced was Covenant Meadows and the new road that was constructed into the development lies next to Mr. Aberle's property. He stated that previously the road was dirt and Mr. Aberle used that dirt road to access his garage/shop. He explained that staff attempted to work with the property owner and developer but was unable to come to a solution the property owner would agree with. He agreed that an update could be provided to the Public Works Committee.

Acting Mayor LeTourneau asked for information on the cost-share for the project costs.

City Engineer Westby replied that there is a cost-share of 75 percent of the cost paid by the City, in essence being paid by the tax payers of the City and the remaining 25 percent being paid by assessment to benefiting properties. He stated that the road condition was already in poor condition prior to the truck traffic and the truck traffic would not have affected the decision for a reconstruction.

Mr. Aberle asked if the ditch and drainage will be discussed at the Public Works Committee. He stated that the last time ditching and drainage was completed, it caused flooding on his property.

City Engineer Westby stated that the design has not been started yet for ditching and confirmed that it could be discussed at the January Public Works Committee meeting, or possibly at the December meeting.

Acting Mayor LeTourneau stated that he heard that he was unsure the impact of ditches as that would be based upon topography and wanted to ensure that the Council could still make the decision tonight with the ditching still to be determined.

City Engineer Westby stated that staff will collect survey and topographic information which will be used to generate the plans that will be reviewed by the Public Works Committee and City Council. He stated that staff could attempt to do that work first and then tie that into the work

that was done on Covenant Meadows to address the issue holistically. He stated that he would be comfortable addressing the issue with the Public Works Committee.

Councilmember Riley suggested that this move forward and the ditching could be presented to the Public Works Committee and resident.

Mr. Aberle asked that the project be placed on hold until the Public Works Committee meeting occurs.

Councilmember Kuzma stated that the Feasibility Study needs to be completed now in order to bid the projects together and obtain a better price.

Henry Janina, 17230 Germanium, stated that he his concern is with the price. He stated that half of the residents in this area live on a fixed income and believed that should be considered. He stated that perhaps there is a different way to fund the project or delay the project. He stated that most residents on the roadway are sick and that is why they are not present tonight.

Councilmember Shryock stated that it sounds like there are a number of issues that could be considered through the Public Works Committee or onsite visits. She stated that residents can also stop the project through petition. She explained that the road funding policy was developed five years ago, and the City has done a good job of keeping the projects in a reasonable price range. She stated that the Council has talked about starting to explore additional funding options outside of assessments and bonding. She explained that the policy decision was made to review the road funding options after the five-year trial period expires. She hoped that in the future there would be an option for road funding that would be friendlier to the City budget and all residents. She stated that the Council will work with the residents to come to a better understanding of the options available for road funding to determine the best option for the City of Ramsey and its residents. She received confirmation that if the Council approves the action tonight, the residents would still have 60 days to submit a petition to stop the project from moving forward. She stated that prior to the December Public Works Committee meeting there would be opportunity for multiple Council members to visit the property to view some of the issues.

Councilmember Johns asked staff to provide details on the options available for financing assessments.

City Engineer Westby provided the different payment options for assessments.

Councilmember Kuzma asked if there is a provision for retired seniors, which would allow the assessment to be deferred until the property is sold.

City Engineer Westby replied that there is an option for seniors or disabled residents to defer their assessment until the status is changed or the property is sold. He noted that there are a number of triggers that can cause a change in status.

Councilmember Riley stated that residents have the right to petition the project from happening. He explained that will stop the project and the road will not be repaired and will still need to be reconstructed in the future, which would have a higher cost.

Motion by Councilmember Johns, seconded by Councilmember Shryock, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Johns, Shryock, Kuzma, and Riley. Voting No: None.

The public hearing was closed at 8:11 p.m.

Council Business

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #18-230 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-02, Brookview Estates Street Reconstructions.

Further discussion: Councilmember Johns recommended that this topic come back before the Public Works Committee to discuss the ditch issue at the earliest convenience. City Engineer Westby confirmed that his goal would be to bring the issue to the Public Works Committee at the earliest convenience.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

6.03: Public Hearing to Consider Adoption of Resolution #18-231 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-03, Wood Pond Hills & Chestnut Ridge Street Reconstructions

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #18-231 approving the Feasibility Report and ordering plans and specifications for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions. He noted that this will allow the improvements to be completed in 2019, while providing for the use of special assessments to pay for up to 25 percent of the project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Public Hearing

Acting Mayor LeTourneau called the public hearing to order at 8:21 p.m.

Citizen Input

There was none.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Kuzma, Johns, and Shryock. Voting No: None.

The public hearing was closed at 8:21 p.m.

Council Business

Motion by Councilmember Shryock, seconded by Councilmember Johns, to Adopt Resolution #18-231 Approving Feasibility Report and Ordering Plans and Specifications for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Further discussion: Acting Mayor LeTourneau appreciated the thoroughness of City Engineer Westby's presentations and the work that is put into these projects.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Shryock, Johns, Kuzma, and Riley. Voting No: None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #18-236 Approving Final Plans and Specifications, Authorizing Advertisement for Bids, and Approving Development Agreement for LazyDays RV Expansion

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #18-236 approving final plans and specifications, authorize the City to advertise for bids for utility extensions, and approve the Development Agreement related to the LazyDays RV expansion.

Councilmember Riley asked the timing of the construction and whether that would fit with the project that is being added for LazyDays.

Community Development Director Gladhill noted that by approving the Development Agreement tonight that would allow LazyDays to proceed with their site plan project. He stated that the project schedule for the sewer and water would transpire during the first quarter of 2019 to align with the opening of the service bays. He explained that the building expansion opening would not be allowed to occur until the sewer and water hook-up occurs.

Councilmember Riley stated that he understands the need for the sewer and water extension to be a City project.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #18-236 Granting Approval of Final Plans and Development Agreement Approval for Lazy Days

RV Located on the Property Generally Known as 8930 Highway 10 NW and Outlot “A” and Authorizing Advertisement for Bids

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Riley, Shryock, Johns, and Kuzma. Voting No: None.

7.02: Consider Introducing Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges

Finance Director Lund reviewed the staff report and recommendation to introduce Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges.

Motion by Councilmember Kuzma, seconded by Councilmember Johns, to introduce Ordinance #18-16: 2019 Schedule of Rates, Fees and Charges.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Johns, Riley, and Shryock. Voting No: None.

7.03: Receive Update Regarding the 2020 US Census

Community Development Director Gladhill reviewed the staff report and provided an update regarding the 2020 US Census process.

Councilmember Shryock agreed that it would make sense to utilize the already in place Boards and Commissions and City Council to encourage participation in the census.

Acting Mayor LeTourneau confirmed the consensus of the Council to follow the recommendation of staff to utilize existing Boards, Commissions, and the Council and staff to encourage participation in the census.

7.04: Consider Request to Rezone Property Identified by PID #35-32-25-32-0062 from R-1 Residential (MUSA) to E-1 Employment (Project No. 155); Case of Rocky Mtn Investment LLC

Community Development Director Gladhill reviewed the staff report and recommendation from the Planning Commission that the property remain as R-1 Residential (MUSA).

Councilmember Riley referenced the triangle piece of property and asked if that is owned by 6250 and is unimproved.

Community Development Director Gladhill confirmed that is owned by 6250 and is unimproved and perhaps used as yard space. He stated that there is not currently any outdoor storage or parking for that area.

Councilmember Kuzma asked if the additional fencing would help support a rezoning of this parcel.

Community Development Director Gladhill stated that fencing could help but a variance would also be needed for transitioning and it would still be clear that outdoor storage is occurring. He stated that notification was provided to the neighboring property owners and no comments were received so perhaps the neighbors do not mind, but again noted that variances would be required to allow that activity.

Greg Dahlheimer, Rocky Mountain Investment Group, stated that he was not trying to be unlawful as the tax statement identifies the property as commercial/industrial. He stated that he believes that the property is already fenced.

Jeremy Anderson, Countryside Services, stated that this property is fenced with a gravel entrance that he has maintained for a number of years. He stated that his intention would simply be to continue to store trailers on the property as he has done. He stated that he has pictures of neighboring commercial properties that have fences and outdoor storage. He stated that he could not see a resident wanting to build a home on this property. He noted that when the neighboring blacksmith holds a class, both sides of the road are packed full of vehicles and he has even allowed shared parking on his lot for the classes. He stated that some of the neighboring property owners have even stored trailers on this property. He stated that the neighbors all get along and he plows out the other businesses for no charge. He acknowledged that there are eyesores in the area but did not believe that his property was one of them. He stated that he is growing his property and is looking for a small lot to store trailers. He stated that he would comply with any necessary conditions. He stated that the blacksmith building next door would not be ideal to be located next to a residential property. He stated that he desires to continue the activity that he has done on the property. He stated that his business has grown from four employees to ten employees and is simply looking for a little additional space for the trailers. He stated that his business sells and services snowplows and even services the City snowplows.

Councilmember Johns asked if this parcel is part of 6315 and would be subdivided or whether it is a separate piece.

Community Development Director Gladhill confirmed that this is a separate parcel.

Councilmember Kuzma stated that he would support rezoning.

Councilmember Riley agreed that this would seem to be a difficult position for a residential home to be constructed. He asked if there are any additional factors that could be added to help provide transitioning.

Community Development Director Gladhill noted that variances would be required and therefore if the direction would be to support rezoning, staff would bring additional details back for further discussion. He noted the overall goal to improve the image of Highway 10 as well.

Acting Mayor LeTourneau stated that one of his thoughts was the desires of the Highway 10 image. He stated that there is a desire and discussion around how Highway 10 is viewed as people drive through the community and what the community wants that corridor to look like as a representation of the City.

Councilmember Shryock stated that she would also support rezoning as she does not believe that this would become a residential property. She stated that in the long-term perhaps there would be a purchase of the property by the adjacent property. She stated that the Highway 10 discussions will be a process over time but believed that the residential area is fairly set, and this would fit more with the employment district. She agreed that fencing would be appropriate to ensure that the residents in that area have some buffering.

Acting Mayor LeTourneau agreed with the comments made and stated that he would be interested in having a discussion about rezoning. He stated that he would also be interested in compliance with code and wanted to ensure that any issues of noncompliance would be addressed through this process.

Mr. Anderson stated that his ultimate goal would be to purchase the adjoining property as well.

Councilmember Kuzma stated that he would support language that requires aesthetic improvement.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to direct Staff to prepare an Ordinance for introduction at a future meeting to amend the zoning designation of the Subject Property from R-1 Residential (MUSA) to E-1 Employment District. While the properties to the east and north are zoned E-1 Employment, the Subject Property also abuts residentially zoned parcels to the west and south.

Further discussion: Councilmember Riley stated that he would like clarification as the statement was made that the County has reflected this property as commercial/industrial and asked if that classification should match the City zoning. Community Development Director Gladhill provided additional information on how the County bases their classifications for tax purposes. He stated that staff attempts to clean up these situations as they arise. Councilmember Riley stated that this does point out that a property expert did not see this as residential land.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Community Development Director Gladhill noted that there is a developer interested in Phase II of the old municipal center development. The developer would be interested in bringing in 4,000 cubic yards of fill. He stated that the City's interest would be protected, and the developer is aware that if the purchase agreement does not go through, they would lose the fill that was brought to the site.

It was the consensus of the Council to allow the developer to bring the fill to the area.

Acting Mayor LeTourneau commented that he was excited to be part of the ribbon cutting for the Connexus Solar Array Garden, noting that the system is battery backed up, which allows the energy from the sun to be stored in the battery and used at a time when peak demand and costs are high. He stated that it is very innovative, and Ramsey is fortunate to have that in the community. He thanked all the residents for their support and the great turnout of voters during the recent election.

9. ADJOURNMENT

Motion by Councilmember Johns, seconded by Councilmember Shryock, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:22 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session**4. 6.****Meeting Date:** 11/27/2018**By:** JoAnn Shaw, Community Development

Information**Title**

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2018.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

New license application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

AttachmentsRental License Application

Form Review**Inbox**

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 12:25 PM

Started On: 11/13/2018 03:14 PM

Report Name: License Report - License Types
Council Dates: 11/27/2018 to 11/27/2018
Status: Active, Inactive
License Type(s): Rental

City of Ramsey License Report - License Types

Printed: 11/21/2018
Page: 1

<u>Company</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council</u> <u>Date</u>	<u>Statu</u>
Rental					
Ramsey Station Apartments, LP	7562 146th Ave NW	Greenway Terrace	11/27/2021	11/27/2018	A

Rental License Count: 1

Total Licenses: 1

CC Regular Session**4. 7.****Meeting Date:** 11/27/2018**By:** Jackie Lipski, Finance

Information**Title**

Adopt Resolution # 18-241 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 8, 2018 through November 20, 2018

Action:

Motion to Adopt Resolution # 18-241 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 8, 2018 through November 20, 2018.

Attachments

Bills List 11/27/2018

Resolution 11/27/2018

Form Review**Inbox**

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 11/21/2018

Reviewed By

Diana Lund

Kurt Ulrich

Date

11/21/2018 05:36 AM

11/21/2018 11:42 AM

Started On: 11/20/2018 10:03 AM

RAMSEY CITY COUNCIL MEETING 11/27/2018 BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 11/8/18-11/20/18	403,995.94
Accounts Payable 11/8/18-11/20/18	175,833.71
Payroll 11/16/18	189,804.73
Debt Service	1,888,793.76
Pay Estimate- Project	517,753.92

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 3,176,182.06

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	<u>APPROVED PREV. MTG</u>	<u>2018 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 338,933.49	\$ 3,785,662.88
- CORRECTION TO PAYROLL		
PREPAIDS	582,292.99	7,831,872.25
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	0.00	989,980.66
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	240,086.02	5,808,683.90
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	0.00	2,731,988.69
- CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 1,161,312.50

\$ 21,148,188.38

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

11/6/2018 -- 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
107265	11/8/2018		116636 AEON						
		100,000.00	MET COUNCIL GRANT-GREENWAY TE		94136	110218	9214.4273		OTHER STATE GRANTS &
		100,000.00							
107266	11/8/2018		113929 BAGNE, JAMES						
		47.37	REIMB TRAIN LUNCHES		94137	110218	0211.6331		TRAVEL & LODGING
		47.37							
107267	11/8/2018		113133 CALIBER HOMES INC						
		1,500.00	REFUND ERO ESC 5669 152ND CT		94138	110818	9804.6433	00116414	REFUNDS
		5,000.00	REFUND LAND ESC 5669 152ND CT		94139	110818A	9252.1155.1		MANUAL-ACCOUNTS REI
		6,500.00							
107268	11/8/2018		112663 CAPSTONE HOMES INC						
		8,000.00	REF ESCS 16747 KAMACITE ST		94140	110818	9252.1155.1		MANUAL-ACCOUNTS REI
		1,500.00	REFUND ERO ESC 16747 KAMACITE		94141	110818A	9804.6433	00115485	REFUNDS
		1,500.00	REFUND ERO ESC 7042 167TH XING		94142	110818B	9804.6433	00115436	REFUNDS
		6,500.00	REFUND ESCS 7042 167TH XING		94143	110818C	9252.1155.1		MANUAL-ACCOUNTS REI
		1,500.00	REFUND ERO ESC 7383 168TH CIR		94144	110818D	9804.6433	00116437	REFUNDS
		19,000.00							
107269	11/8/2018		110734 CITY OF RAMSEY						
		24.99	40463063		94145	110818	9601.4651		WATER REVENUE
		51.26	678110935		94145	110818	9601.4651		WATER REVENUE
		600.33	723757		94145	110818	9601.4651		WATER REVENUE
		558.00	700617252		94145	110818	9601.4651		WATER REVENUE
		22.77	48903907		94145	110818	9601.4651		WATER REVENUE
		25.00	42203237		94145	110818	9601.4651		WATER REVENUE
		24.97	48613878		94145	110818	9601.4651		WATER REVENUE
		170.00	720609		94145	110818	9601.4651		WATER REVENUE
		150.00	724431		94145	110818	9601.4651		WATER REVENUE
		25.00	674451896		94145	110818	9601.4651		WATER REVENUE
		25.00	709988723		94145	110818	9601.4651		WATER REVENUE
		1,677.32							
107270	11/8/2018		116679 GIERNET, BRONSON						
		100.00	REFUND DAMAGE DEP-FIELD USE		94146	110618	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
107271	11/8/2018		116677 LEVEL CONTRACTING LLC						
		5,000.00	REFUND LAND ESC 15106 HELIUM		94147	110818	9252.1155.1		MANUAL-ACCOUNTS REI
		1,500.00	REFUND ERO ESC 15106 HELIUM ST		94148	110818A	9804.6433	00116247	REFUNDS
		6,500.00							
107272	11/8/2018		116678 LIFTINIUC, ALIONA						
		40.00	REFUND PERMIT- RA038836		94149	103018	9101.4214		ELECTRICAL INSPECTIOI
		1.00	REFUND PERMIT- RA038836		94149	103018	9101.2081		SURCHARGES-PERMITS
		41.00							
107273	11/8/2018		116680 MCCAHAH, THERESA						
		155.00	REFUND DAM/KEY DEP-ELMCREST		94150	110618	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
107274	11/8/2018		100291 MET COUNCIL SAC						
		27,335.00	OCT 2018 SAC CHARGES		94151	110618	9602.2083		SAC CHARGES
		273.35-	OCT 2018 SAC CHARGES		94151	110618	9602.4356		SEWER AVAILABILITY CH

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

11/6/2018 -- 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Continued.
107274	11/8/2018	27,061.65	100291 MET COUNCIL SAC							
107275	11/8/2018	1,117.83	115375 MUTT MITT		94152	238384	0452.6249		MISCELLANEOUS OPERA	
		1,117.83	MUTT MITTS							
107276	11/8/2018	352.00	100351 NCPERS MINNESOTA		94153	70481118	9101.2170		DENTAL/DISABILITY/LIFE	
		352.00	LIFE INS NOV 2018							
107277	11/8/2018	56.03	101103 SPRINT		94154	570683319-203	0130.6323		CELLULAR PHONES	
		224.12	SEPT-OCT 2018 SERVICE		94154	570683319-203	0191.6323		CELLULAR PHONES	
		56.03	SEPT-OCT 2018 SERVICE		94154	570683319-203	0240.6323		CELLULAR PHONES	
		126.62	SEPT-OCT 2018 SERVICE		94154	570683319-203	0194.6323		CELLULAR PHONES	
		276.77	SEPT-OCT 2018 SERVICE		94154	570683319-203	0311.6323		CELLULAR PHONES	
		47.95	SEPT-OCT 2018 SERVICE		94154	570683319-203	0452.6323		CELLULAR PHONES	
		208.65	SEPT-OCT 2018 SERVICE		94154	570683319-203	0301.6323		CELLULAR PHONES	
		152.01	SEPT-OCT 2018 SERVICE		94154	570683319-203	0220.6323		CELLULAR PHONES	
		112.06	SEPT-OCT 2018 SERVICE		94154	570683319-203	0192.6321		TELEPHONE	
		231.59	SEPT-OCT 2018 SERVICE		94154	570683319-203	9601.6323		CELLULAR PHONES	
		1,395.93								
107278	11/8/2018	861.81	100510 VERIZON WIRELESS		94155	9816913509	0130.6323		CELLULAR PHONES	
		861.81	SEPT-OCT 2018 SERVICE							
107279	11/8/2018	15.00	109886 WEBB, RICH		94156	110718	0211.6331		TRAVEL & LODGING	
		15.00	REIMB-TRAIN MEAL							
107357	11/15/2018	26,526.40	100012 ACE SOLID WASTE INC		94214	4322147	9604.6489		OTHER CONTRACTED SE	
		95.58	CITY CONTRACT RECYCLE NOV 18		94215	4331985	0220.6374		REFUSE/RECYCLING	
		692.40	NOV 18 FIRE STATIONS		94216	4322159	9604.6249		MISCELLANEOUS OPERA	
		181.44	FALL RECYCLE 2018		94217	4322160	0311.6374		REFUSE/RECYCLING	
		206.53	MISC PWACCTS NOV 11		94217	4322160	0194.6374		REFUSE/RECYCLING	
		457.19	MISC PWACCTS NOV 11		94217	4322160	0452.6374		REFUSE/RECYCLING	
		60.48	MISC PWACCTS NOV 11		94217	4322160	9601.6374		REFUSE/RECYCLING	
		60.48	MISC PWACCTS NOV 11		94217	4322160	9602.6374		REFUSE/RECYCLING	
		132.64	MISC PWACCTS NOV 11		94217	4322160	9604.6249		MISCELLANEOUS OPERA	
		60.47	MISC PWACCTS NOV 11		94217	4322160	9605.6374		REFUSE/RECYCLING	
		28,473.61								
107358	11/15/2018	5,000.00	116686 AHLQUIST, SONJA AND PETER		94218	111518	9252.1155.1		MANUAL-ACCOUNTS REC	
		5,000.00	REF LAND ESC 17353 IODINE ST							
107359	11/15/2018	115,000.00	114740 BOND TRUST SERVICES CORPORATION		94219	44853	9350.6602		BOND PRINCIPAL	
		10,125.00	ST RECON BONDS 2015B		94219	44853	9350.6611		BOND INTEREST	
		170,000.00	ST RECON BONDS 2015B		94220	44852	9351.6602		BOND PRINCIPAL	
		50,356.25	CAP IMPROV BONDS 2015A		94220	44852	9351.6611		BOND INTEREST	
		475.00	CAP IMPROV BONDS 2015A		94221	44964	9351.6310		FISCAL AGENT FEES	
		475.00	CAP IMPROV BONDS 2015A		94222	44963	9350.6310		FISCAL AGENT FEES	

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107359	11/15/2018		114740 BOND TRUST SERVICES CORPORATION							
		100.00	ST REC BONDS 2017A		94223	44965	9353.6310		FISCAL AGENT FEES	
		346,531.25								
107360	11/15/2018		107604 BONINE, JAMES							
		13.97	REIMB LUNCH-REPORT WRITING		94224	111418	0211.6331		TRAVEL & LODGING	
		13.97								
107361	11/15/2018		112663 CAPSTONE HOMES INC							
		1,500.00	REFUND ERO ESC 14447 BOWERS DR		94225	111518	9804.6433	00116462	REFUNDS	
		1,500.00	REFUND ERO ESC 7305 168TH CIR		94226	111518A	9804.6433	00116560	REFUNDS	
		3,000.00								
107362	11/15/2018		100404 CENTURYLINK							
		65.35	OCT 18 SERVICE		94227	763-422-1452-79	0452.6321		TELEPHONE	
						5 OCT 18				
		65.35								
107363	11/15/2018		110734 CITY OF RAMSEY							
		25.00	636718846		94249	111518	9601.4651		WATER REVENUE	
		24.99	40323049		94249	111518	9601.4651		WATER REVENUE	
		147.14	689292819		94249	111518	9601.4651		WATER REVENUE	
		25.00	727377		94249	111518	9601.4651		WATER REVENUE	
		440.00	706940851		94249	111518	9601.4651		WATER REVENUE	
		24.00	465143572		94249	111518	9601.4651		WATER REVENUE	
		180.00	726677		94249	111518	9601.4651		WATER REVENUE	
		150.00	62855296		94249	111518	9601.4651		WATER REVENUE	
		1,016.13								
107364	11/15/2018		107545 D AND M ENTERPRISES							
		130.00	CANCEL PERMIT RA038190		94251	101818	9101.4220		SEPTIC SYSTEM PERMIT	
		1.00	CANCEL PERMIT RA038190		94251	101818	9101.2081		SURCHARGES-PERMIT	
		131.00								
107365	11/15/2018		100158 ECM PUBLISHERS INC							
		64.50	CUP SALES/SERVICE		94228	641366	9804.6315	00115991	MISCELLANEOUS PROFE	
		64.50								
107366	11/15/2018		115384 ERICKSON, ASHTON							
		12.68	REIMB- LUNCH REPORT WRITING		94229	111418	0211.6331		TRAVEL & LODGING	
		12.68								
107367	11/15/2018		116689 FRANK, CHARLES							
		20.00	REFUND PERMIT RA038535		94250	111318	9101.4306		ZONING & SUBDIVISION I	
		20.00								
107368	11/15/2018		106555 MINNEAPOLIS, CITY OF							
		100.80	SEPT 18 TRANSACTIONS		94230	400451002433	0211.6489		OTHER CONTRACTED SE	
		100.80								
107369	11/15/2018		115232 NORTHERN TECHNOLOGIES LLC							
		1,525.75	GREENWAY TER AUG 2018		94231	28683	9804.6315	00115750	MISCELLANEOUS PROFE	
		228.50	WOODLAND 3RD AUG 2018		94232	28721	9804.6315	00115312	MISCELLANEOUS PROFE	
		1,295.00	NEW ELEM SCHOOL-RAMSEY		94233	28724	9804.6315	00115884	MISCELLANEOUS PROFE	
		3,049.25								

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107370	11/15/2018		116364 NORTHLAND CUSTOM HOMES LLC							
		1,500.00	REF ERO ESC 17353 IODINE ST		94234	111518	9804.6433	00116208	REFUNDS	
		1,500.00								
107371	11/15/2018		100391 POSTMASTER							
		1,644.55	WINTER 18 RAM RECYCLER		94248	111318	9604.6249		MISCELLANEOUS OPERA	
		1,644.55								
107372	11/15/2018		112959 PREMIUM WATERS INC							
		65.29	OCT 2018 FIRE BOTTLE WATER		94235	621332-10-18 OCT 18	0220.6489		OTHER CONTRACTED SE	
		21.09	OCT 2018 FIRE BOTTLE WATER		94236	621331-10-18 OCT 18	0220.6489		OTHER CONTRACTED SE	
		86.38								
107373	11/15/2018		100972 RUM RIVER HILLS GOLF CLUB							
		150.00	REFUND FALSE ALARM PAID		94237	110918	9101.4609		OTHER MISCELLANEOUS	
		150.00								
107374	11/15/2018		107018 SCHANTZEN, MELISSA							
		32.64	REIMB LUNCH CRIME PREV		94238	111318	0211.6331		TRAVEL & LODGING	
		32.64								
107375	11/15/2018		115383 SCHLENDER, SHANNON							
		14.83	REIMB LUNCH REPORT WRITING		94239	111318	0211.6331		TRAVEL & LODGING	
		14.83								
107376	11/15/2018		110794 SCHMIDT CURB COMPANY INC							
		3,240.00	CURB REPAIR AT CITY HALL		94240	18M53	0194.6489		OTHER CONTRACTED SE	
		1,444.00	PED RAMP CITY HALL		94241	18M54	0194.6489		OTHER CONTRACTED SE	
		4,684.00								
107377	11/15/2018		115897 SHRYOCK, MELODY							
		100.00	DAMAGE DEP REFUND		94242	110818	9804.1160		KEY & DAMAGE DEPOSIT	
		100.00								
107378	11/15/2018		116687 SULLIVAN, KATHERINE							
		500.00	REF HOME IMPROV 15313 BARIUM		94243	111518	9804.6433	00116601	REFUNDS	
		500.00								
107379	11/15/2018		116471 SUNBELT RENTALS INC							
		7,998.05	HAPPY DAYS GENERATORS/MISC		94247	082118	0296.6249		MISCELLANEOUS OPERA	
		7,998.05								
107380	11/15/2018		100510 VERIZON WIRELESS							
		103.20	OCT/NOV 18 PD		94244	9817556836	0280.6415		OTHER EQUIPMENT REN	
		864.68	OCT/NOV 18 PD		94244	9817556836	0211.6323		CELLULAR PHONES	
		458.13	OCT/NOV 18 PD		94244	9817556836	0211.6415		OTHER EQUIPMENT REN	
		1,426.01								
107381	11/15/2018		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		112.95	7550 SUNWOOD DR		94245	150-1681-6340 OCT 18	0194.6489		OTHER CONTRACTED SE	
		27.95	5650 ALPINE DRIVE- FIRE		94246	103018	0220.6489		OTHER CONTRACTED SE	
		35.90	7550 SUNWOOD DR		94246	103018	0194.6489		OTHER CONTRACTED SE	
		24.95	7650 SUNWOOD DR		94246	103018	9240.6315		MISCELLANEOUS PROFE	

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107381	11/15/2018		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued.
		27.95	6701 HIWAY 10 YOUTH FIRST		94246	103018	9410.6315	00041012	MISCELLANEOUS PROFE
		229.70							
107382	11/19/2018		110734 CITY OF RAMSEY						
		463.33	728791		94301	111918	9601.4651		WATER REVENUE
		180.00	722258		94301	111918	9601.4651		WATER REVENUE
		179.18	729277		94301	111918	9601.4651		WATER REVENUE
		822.51							
107383	11/19/2018		100179 FIRE FIGHTERS RELIEF ASSN						
		721.00			94168	111318940501	9101.2177		UNION DUES
		133.00			94252	1115181435521	9101.2177		UNION DUES
		854.00							
107384	11/19/2018		100257 LAW ENFORCEMENT LABOR SRV INC						
		588.00			94084	1101181109232	9101.2177		UNION DUES
		588.00			94260	1115181435523	9101.2177		UNION DUES
		1,176.00							
107385	11/19/2018		100298 MN AFSCME COUNCIL 5						
		514.71			94085	1101181109233	9101.2177		UNION DUES
		514.50			94261	1115181435524	9101.2177		UNION DUES
		1,029.21							
90487167	11/16/2018		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		50.00			94208	1114181242381	9101.2174		PERA-EMPLOYEE
		50.00			94209	1114181242382	9101.2183		PERA-EMPLOYER
		18,981.55			94262	1115181435525	9101.2174		PERA-EMPLOYEE
		25,300.83			94263	1115181435526	9101.2183		PERA-EMPLOYER
		44,382.38							
93610400	11/16/2018		101306 IRS						
		360.00			94170	111318940503	9101.2171		FEDERAL WITHHOLDING
		1,602.74			94171	111318940504	9101.2173		FICA & MEDICARE-EMPL
		1,602.74			94172	111318940505	9101.2182		FICA & MEDICARE-EMPL
		338.34			94211	1114181242384	9101.2171		FEDERAL WITHHOLDING
		202.78			94212	1114181242385	9101.2173		FICA & MEDICARE-EMPL
		202.78			94213	1114181242386	9101.2182		FICA & MEDICARE-EMPL
		12,064.50			94253	11151814355210	9101.2182		FICA & MEDICARE-EMPL
		21,810.69			94265	1115181435528	9101.2171		FEDERAL WITHHOLDING
		12,064.50			94266	1115181435529	9101.2173		FICA & MEDICARE-EMPL
		50,249.07							
95415168	11/16/2018		100601 MN DEPT OF REV WH						
		312.26			94169	111318940502	9101.2172		STATE WITHHOLDING
		82.54			94210	1114181242383	9101.2172		STATE WITHHOLDING
		10,575.84			94264	1115181435527	9101.2172		STATE WITHHOLDING
		10,970.64							
97111618	11/16/2018		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		2,390.20			94254	11151814355211	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,390.20							
98111618	11/16/2018		115568 ALERUS FINANCIAL NA						
		1,924.18			94258	11151814355215	9101.2176		LIFE/HEALTH-EMPLOYEE

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98111618	11/16/2018		115568 ALERUS FINANCIAL NA						Continued.
		1,924.18							
98724018	11/16/2018		114486 SUN LIFE ASSURANCE COMPANY OF CANADA						
		765.21			94080	11011811092311	9101.2176		LIFE/HEALTH-EMPLOYEE
		765.09			94255	11151814355212	9101.2176		LIFE/HEALTH-EMPLOYEE
		247.10	COBRA Payment		94255	11151814355212	9101.2176		LIFE/HEALTH-EMPLOYEE
		889.21	LTD		94255	11151814355212	9101.2170		DENTAL/DISABILITY/LIFE
		2,666.61							
99110618	11/6/2018		111471 COMMERCIAL PARTNERS TITLE						
		5,541.58	YOLITE ST IMPR CLOSING		94135	110618WMRE	9214.6590		STREETS
		5,541.58							
99110818	11/8/2018		100629 MN DEPT OF REV SALES TX						
		31.71	Oct Sales Tax		94134	103118	9101.4305		RENTAL FEES
		12.88	Oct Sales Tax		94134	103118	9101.4328		ACCIDENT REPORTS
		.03	Oct Sales Tax		94134	103118	9101.4609		OTHER MISCELLANEOUS
		176.31	Oct Sales Tax		94134	103118	9601.2082		SALES/USE TAX PAYABLE
		21,600.44	Oct Sales Tax		94134	103118	9601.2082		SALES/USE TAX PAYABLE
		828.63	Oct Sales Tax		94134	103118	9601.2085		ANOKA COUNTY TRANSI
		22,650.00							
99110918	11/9/2018		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		2,030.05	Oct Surcharges		94157	103118	9101.2081		SURCHARGES-PERMIT
		40.62	Oct Surcharges		94157	103118	9101.4604		SURCHARGES
		1,989.43							
99111318	11/13/2018		116361 WELLS FARGO AND COMPANY						
		25.00	TLO TRANSUNION		94206	P CARD OCT 18	0211.6315		MISCELLANEOUS PROFE
		36.30	AMAZON.COM MT69X3622		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		25.43	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0280.6241		COMMUNITY POLICING S
		390.24	AMZN MKTP US MT45S8QT1		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		89.22	AMZN MKTP US MT5D87Q71		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		17.50	AMZN MKTP US MT2TT9KR2		94206	P CARD OCT 18	0211.6206		FILM, MICROFILM, TAPES
		25.68	AMZN MKTP US MT2TT9KR2		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		32.84	AMZN MKTP US MT2TT9KR2		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		103.54	AMAZON.COM MT7NX19D0		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		35.65	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0280.6241		COMMUNITY POLICING S
		270.00	BLACK BEAR HOTEL		94206	P CARD OCT 18	0211.6331		TRAVEL & LODGING
		270.00	BLACK BEAR HOTEL		94206	P CARD OCT 18	0211.6331		TRAVEL & LODGING
		81.25	BEEF O BRADYS - 469		94206	P CARD OCT 18	0211.6331		TRAVEL & LODGING
		43.70	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0280.6241		COMMUNITY POLICING S
		35.49	AMAZON.COM M81RI91E2		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		36.30	AMAZON.COM		94206	P CARD OCT 18	0211.6231		UNIFORMS & TURN-OUT
		155.00	U OF M - BBE EROSION		94206	P CARD OCT 18	0301.6335		TRAINING
		575.00	MINNESOTA STATE COLLEGES		94206	P CARD OCT 18	9101.1550		PREPAID EXPENSE
		55.00	CPR CELL PHONE REPAIR COO		94206	P CARD OCT 18	0301.6231		UNIFORMS & TURN-OUT
		237.90	POSITIVE PROMOTIONS INC		94206	P CARD OCT 18	0220.6249		MISCELLANEOUS OPERA
		181.90	HILTON GARDEN INN-ROCHEST		94206	P CARD OCT 18	0191.6331		TRAVEL & LODGING
		11.00	U OF M PARKING		94206	P CARD OCT 18	0191.6331		TRAVEL & LODGING
		11.52	MENARDS ELK RIVER MN		94206	P CARD OCT 18	0141.6249		MISCELLANEOUS OPERA
		69.02	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0130.6249		MISCELLANEOUS OPERA
		285.36	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0130.6249		MISCELLANEOUS OPERA
		49.19	WM SUPERCENTER #3209		94206	P CARD OCT 18	0194.6249		MISCELLANEOUS OPERA
		393.00	R M COTTON COMPANY		94206	P CARD OCT 18	0194.6259		BUILDING MAINT/REPAIR

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99111318	11/13/2018		116361 WELLS FARGO AND COMPANY						Continued.
		144.79	TRI-STATE BOBCAT		94206	P CARD OCT 18	0311.6257		OTHER VEHICLE PARTS
		144.79	TRI-STATE BOBCAT		94206	P CARD OCT 18	0452.6257		OTHER VEHICLE PARTS
		2,939.97	WWW.NEWEGGBUSINESS.COM		94206	P CARD OCT 18	0192.6281		SMALL TOOLS & MINOR E
		54.40	AMZN MKTP US MT4OV0RC2		94206	P CARD OCT 18	0192.6281		SMALL TOOLS & MINOR E
		232.38	AMZN MKTP US M82CP64Z2		94206	P CARD OCT 18	0192.6281		SMALL TOOLS & MINOR E
		89.95	AMZN MKTP US M82CP64Z2		94206	P CARD OCT 18	0192.6281		SMALL TOOLS & MINOR E
		13.99	AMZN MKTP US M83ER0ZA2		94206	P CARD OCT 18	0130.6208		MISCELLANEOUS OFFICI
		23.49	AMZN MKTP US M83ER0ZA2		94206	P CARD OCT 18	0130.6208		MISCELLANEOUS OFFICI
		12.99	AMZN MKTP US M83ER0ZA2		94206	P CARD OCT 18	0130.6208		MISCELLANEOUS OFFICI
		175.70	AMZN MKTP US M89S66NVW0		94206	P CARD OCT 18	0452.6249		MISCELLANEOUS OPERA
		30.38	AMZN MKTP US M87P31NK1		94206	P CARD OCT 18	0301.6208		MISCELLANEOUS OFFICI
		231.00	AMAZON.COM M83IT6E01		94206	P CARD OCT 18	0452.6249		MISCELLANEOUS OPERA
		111.50	BEST WESTERN HOTELS ST		94206	P CARD OCT 18	0211.6331		TRAVEL & LODGING
		12.72	AMAZON.COM M82TC9LV1		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		37.16	AMAZON.COM M82TC9LV1		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		32.89	AMZN MKTP US M87F34J70		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		13.99	AMZN MKTP US M88JF3J90		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		10.59	AMAZON.COM M84YF6J41		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		16.97	AMAZON.COM M84YF6J41		94206	P CARD OCT 18	0211.6208		MISCELLANEOUS OFFICI
		11.99	ANDOVER PIZZA RANCH		94206	P CARD OCT 18	0130.6249		MISCELLANEOUS OPERA
		53.55	EB 2018 2ND ANNUAL SI		94206	P CARD OCT 18	0130.6249		MISCELLANEOUS OPERA
		15.00	PAYPAL ACHIEVESERV		94206	P CARD OCT 18	0111.6249		MISCELLANEOUS OPERA
		15.00	PAYPAL ACHIEVESERV		94206	P CARD OCT 18	0130.6249		MISCELLANEOUS OPERA
		28.94	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0452.6249		MISCELLANEOUS OPERA
		48.94	COBORN'S SUPERSTORE		94206	P CARD OCT 18	0220.6249		MISCELLANEOUS OPERA
		51.42	AMZN MKTP US MT2B67IO1		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		22.33	AMZN MKTP US MT2B67IO1		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		38.93	AMZN MKTP US MT2B67IO1		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		49.08	AMZN MKTP US MT2B67IO1		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		139.75	AMZN MKTP US MT00T4W21		94206	P CARD OCT 18	0220.6249		MISCELLANEOUS OPERA
		15.99	AMZN MKTP US MT00T4W21		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		234.11	AMAZON.COM MT7123WX0		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		145.00	PAYPAL EXPRESSSIGN		94206	P CARD OCT 18	0220.6249		MISCELLANEOUS OPERA
		130.00	MAMA DELUCAS PIZZERIA		94206	P CARD OCT 18	0220.6249		MISCELLANEOUS OPERA
		66.48	AMZN MKTP US M81369AS2		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		30.14	AMAZON.COM M88NK0EF1		94206	P CARD OCT 18	0220.6281		SMALL TOOLS & MINOR E
		75.00	BCA TRAINING EDUCATION		94206	P CARD OCT 18	0211.6335		TRAINING
		75.00	BCA TRAINING EDUCATION		94206	P CARD OCT 18	0211.6335		TRAINING
		250.00	BCA TRAINING EDUCATION		94206	P CARD OCT 18	0211.6335		TRAINING
		53.72	CHIPOTLE 0324		94206	P CARD OCT 18	0211.6331		TRAVEL & LODGING
		60.00	MNCAR L		94206	P CARD OCT 18	9230.6335		TRAINING
		25.00	GATEWAY GARAGE PKNT		94206	P CARD OCT 18	9230.6331		TRAVEL & LODGING
		42.84	COSTCO WHSE #0372		94206	P CARD OCT 18	0296.4609		OTHER MISCELLANEOUS
		21.90	LANO EQUIPMENT RAMSEY		94206	P CARD OCT 18	9601.6249		MISCELLANEOUS OPERA
		20.44	LANO EQUIPMENT RAMSEY		94206	P CARD OCT 18	9601.6249		MISCELLANEOUS OPERA
		21.90	LANO EQUIPMENT RAMSEY		94206	P CARD OCT 18	9601.6249		MISCELLANEOUS OPERA
		30.69	COBORN'S SUPERSTORE		94206	P CARD OCT 18	9604.6249		MISCELLANEOUS OPERA
		112.16	BURGER KING #12552		94206	P CARD OCT 18	9604.6249		MISCELLANEOUS OPERA
		9,554.90							
99111518	11/15/2018		108768 COMDATA NETWORK INC						
		25.77	HOLIDAY FUEL CENTER #7		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE
		29.35	HOLIDAY STNSTORE 0403		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		28.71	KWIK TRIP 57100005710		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		27.37	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		35.27	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		32.26	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		19.97	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		31.20	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		33.94	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		49.44	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		53.41	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		36.60	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		43.51	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0194.6223		GASOLINE	
		27.84	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		43.93	SUPERAMERICA 4508		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.10	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		25.30	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		54.81	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		41.97	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.96	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.73	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		13.72	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.12	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		51.87	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		16.02	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		34.88	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		29.44	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		18.79	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.21	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		38.81	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		18.13	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		29.16	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		46.36	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		33.43	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		22.44	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		16.39	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		13.71	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		44.05	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.16	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		47.62	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		38.40	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		25.04	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		18.33	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.00	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.59	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		45.51	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		57.18	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		45.82	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		28.27	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		20.13	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		53.69	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		31.03	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		28.15	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		30.05	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		15.80	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.99	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		45.02	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.50	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.73	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		42.02	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.83	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.31	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.69	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		9.27	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.34	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		34.28	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		43.57	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		38.77	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		28.77	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.62	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		25.71	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		27.74	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.47	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.02	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.09	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		80.61	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		80.92	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		85.24	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		43.40	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		47.30	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		44.10	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		12.48	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		38.61	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	

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99111518	11/15/2018		108768 COMDATA NETWORK INC						Continued.
		26.01	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		27.71	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		31.11	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		60.11	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		46.70	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		42.09	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		53.09	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		16.84	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		53.02	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		37.22	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		25.04	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		34.91	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		27.75	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		28.53	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		34.14	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		20.91	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		31.27	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		18.89	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		30.66	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		35.97	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		25.00	HOLIDAY DEALER 3514		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		32.20	HOLIDAY DEALER 3514		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		39.00	SUPERAMERICA 4508		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		39.06	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		45.52	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		41.16	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE
		40.21	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		45.11	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		39.63	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		38.16	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		39.86	EXXONMOBIL 99102253		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		25.68	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.73	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		31.62	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		20.09	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		31.79	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.74	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		19.01	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.45	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.59	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.70	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		14.10	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		17.67	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.04	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		22.68	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		13.37	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		40.78	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.24	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.81	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.01	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.10	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.14	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		19.51	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		33.98	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		29.00	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.25	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		19.96	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		30.63	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		28.19	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.47	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		34.07	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		9.09	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		25.18	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		9.53	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.24	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		8.73	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.34	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		21.17	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		12.18	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		17.28	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.39	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		8.08	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.96	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		32.65	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.62	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		36.56	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		18.49	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		44.86	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		45.38	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		43.65	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		37.86	KINGS COUNTY MARKET		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	

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99111518	11/15/2018		108768 COMDATA NETWORK INC							
		23.27	KWIK TRIP 47400004747		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		30.60	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		27.30	SUPERAMERICA 4508		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		18.65	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.28	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		30.32	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		33.27	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		19.54	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		24.23	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		13.15	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		35.74	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		33.63	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		11.11	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		13.55	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.35	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		31.42	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		23.05	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.61	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.30	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		26.70	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		34.50	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		22.25	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		28.72	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0211.6223		GASOLINE	
		27.70	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		31.57	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		33.67	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		34.64	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

11/6/2018 -- 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Continued.
99111518	11/15/2018		108768 COMDATA NETWORK INC							
		60.72	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		61.28	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		53.09	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		53.71	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		61.22	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		56.31	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		49.44	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		68.47	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		28.26	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		41.31	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		50.55	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		60.00	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		23.15	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		40.64	SUPERAMERICA 4508		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		28.71	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		36.87	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		24.62	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		29.40	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		42.99	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		33.48	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		20.83	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		15.63	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		71.26	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		21.87	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6223		GASOLINE	
		45.22	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		49.79	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		44.15	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

11/6/2018 -- 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Continued.
99111518	11/15/2018		108768 COMDATA NETWORK INC							
		59.49	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		45.65	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		55.05	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		82.28	BILL'S SUPERETTE #11 (		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		49.95	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		54.99	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		35.70	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		21.06	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0220.6225		DIESEL FUEL	
		32.04	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		33.87	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		35.75	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		43.05	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		37.71	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		43.94	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		38.31	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		41.81	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0240.6223		GASOLINE	
		62.67	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		58.65	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		61.80	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		34.66	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		61.63	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		57.01	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0301.6223		GASOLINE	
		66.38	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		39.13	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		58.69	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		58.41	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		100.95	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	

CITY OF RAMSEY
Council Check Register by GL
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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Continued.
99111518	11/15/2018		108768 COMDATA NETWORK INC							
		49.37	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		40.02	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		67.79	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		46.05	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		64.58	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		66.00	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		66.81	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		63.99	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	0311.6223		GASOLINE	
		39.66	HOLIDAY STNSTORE 0395		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		36.69	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		39.16	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		42.56	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		88.78	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		44.68	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		3.34	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		68.04	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		73.64	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		88.80	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		62.59	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		56.05	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		41.32	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		68.73	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		51.18	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		41.36	CASEYS GEN STORE 1988		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		5.54	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		57.37	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		57.86	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	

CITY OF RAMSEY

Council Check Register by GL
Council Check Register and Summary

11/6/2018 -- 12/31/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Continued.
99111518	11/15/2018		108768 COMDATA NETWORK INC							
		89.25	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		66.35	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		46.00	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		63.86	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	0452.6223		GASOLINE	
		48.15	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		40.89	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		40.92	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		27.73	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		66.09	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		49.55	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		66.00	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		51.12	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		49.37	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		57.25	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		53.07	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		57.52	CASEYS RAMSEY		94207	FUEL P CARD OCT 18	9601.6223		GASOLINE	
		48.25	HOLIDAY STNSTORE 0323		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		80.90	HOLIDAY STNSTORE 0323		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		78.20	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		71.82	LITTLE DUKES RAMSEY		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		60.73	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		76.00	BILL'S SUPERETTE #8 (F		94207	FUEL P CARD OCT 18	9602.6223		GASOLINE	
		11,240.36								
99111618	11/16/2018		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		128.72	OCT 18 BILLING		94299	102818	0194.6257		OTHER VEHICLE PARTS	
		658.59	OCT 18 BILLING		94299	102818	0220.6281		SMALL TOOLS & MINOR E	
		787.31								
99112018	11/16/2018		100223 ICMA RETIREMENT TRUST 457							
		2,191.99			94259	1115181435522	9101.2175		DEFERRED COMPENSAT	
		2,191.99								

CITY OF RAMSEY

Council Check Register by GL
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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99149732	11/16/2018		114790 GREAT WEST LIFE AND ANNUITY INS CO						Continued.
		6,789.00			94256	11151814355213	9101.2175		DEFERRED COMPENSAT
		6,789.00							
99150301	11/16/2018		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		2,648.21			94257	11151814355214	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,648.21							
		750,527.19	Grand Total						

Payment Instrument Totals

Checks	580,092.91
EFT Payments	170,434.28
Total Payments	750,527.19

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2018	

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111385	ACHIEVE SERVICES INC	SHREDDING 10/10/2018	PV	94302	001	09101	11/9/2018	19392	75.00
	ACHIEVE SERVICES INC						Summary Total		75.00
	1201 89TH AVENUE NE								
	BLAINE MN 55434						Payment Amount		75.00
110402	ADVANCE AUTO PARTS	OCT 18 PURCHASES	PV	94327	001	09101	11/19/2018	103118	255.24
	ADVANCE AUTO PARTS	OCT 18 PURCHASES	PV	94327	002	09101	11/19/2018	103118	170.52
	AAP FINANCIAL SERVICES	OCT 18 PURCHASES	PV	94327	004	09101	11/19/2018	103118	85.15
	P O BOX 742063	OCT 18 PURCHASES	PV	94327	005	09101	11/19/2018	103118	1,380.61
	ATLANTA GA 30374-2063	OCT 18 PURCHASES	PV	94327	006	09101	11/19/2018	103118	15.63
							Summary Total		1,907.15
							Payment Amount		1,907.15
100017	AIRGAS USA, LLC	MISC GASES	PV	94328	001	09101	10/31/2018	9956832573	31.24
	AIRGAS USA LLC						Summary Total		31.24
	P O BOX 802576								
	CHICAGO IL 60680-2576						Payment Amount		31.24
110744	ALLINA HEALTH SYSTEM	MEDICAL DIRECTORSHIP	PV	94303	001	09101	10/31/2018	110024584	1,804.10
	ALLINA HEALTH SYSTEM						Summary Total		1,804.10
	LAWSON MISC BILLING								
	NW 7710								
	P O BOX 9383								
	MINNEAPOLIS MN 55440-9383						Payment Amount		1,804.10
100020	AMERICAN PLANNING ASSOCIATION	C. ANDERSON DUES 2019	PV	94158	001	09101	10/19/2018	239876-18107	354.00
	AMERICAN PLANNING ASSOCIATION						Summary Total		354.00
	PO BOX 4291								
	CAROL STREAM IL 60197-4291						Payment Amount		354.00
100026	ANDERSON IRRIGATION	REPAIR CENTRAL PARK	PV	94159	001	09101	11/1/2018	07-8309	107.41
	ANDERSON IRRIGATION						Summary Total		107.41
	3200 MAIN STREET NE	2018 MISC BLOW OUTS	PV	94160	001	09101	10/31/2018	07-8294	6,726.50
	SUITE 240								
	MINNEAPOLIS MN 55448						Summary Total		6,726.50

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Payment Amount					6,833.91
100033 ANOKA COUNTY ATTORNEY	VEHICLE FORFEITURE	PV 94161 001 09290	11/6/2018	110618	25.00
	16009419				
ANOKA COUNTY ATTORNEY		Summary Total			25.00
2100 - 3RD AVENUE NORTH					
ANOKA MN 55303		Payment Amount			25.00
100043 ANOKA COUNTY PROPERTY	OCT 18 RECORDING	PV 94267 001 09804	11/1/2018	534 10/31/2018	46.00
RECORDS TAXATION	FEES				
ANOKA COUNTY PROPERTY	OCT 18 RECORDING	PV 94267 002 09804	11/1/2018	534 10/31/2018	46.00
RECORDS TAXATION	FEES				
2100 - 3RD AVENUE	OCT 18 RECORDING	PV 94267 003 09804	11/1/2018	534 10/31/2018	46.00
	FEES				
ANOKA MN 55303		Summary Total			138.00
		Payment Amount			138.00
110857 ANOKA HENNEPIN	OCT 18 GYM RENTAL	PV 94329 001 09101	11/14/2018	15075	92.00
COMMUNITY EDUCATION	ZUMBA CLASS				
ANOKA HENNEPIN COMMUNITY EDUCATION		Summary Total			92.00
ATTEN: MARV					
2727 NORTH FERRY STREET					
ANOKA MN 55303		Payment Amount			92.00
111377 ANOKA MUNICIPAL UTILITY	BUNKER LK	PV 94330 001 09101	11/8/2018	22-612000-01 NOV	36.75
	BLVD/DYSPOSIUM			18	
ANOKA MUNICIPAL UTILITY		Summary Total			36.75
CITY HALL	CTY RD 116/HWY 47	PV 94331 001 09101	11/8/2018	22-613120-01 NOV	108.47
	SIGNAL			18	
2015 FIRST AVENUE NO		Summary Total			108.47
ANOKA MN 55303	14034 DYSPROSIUM ST	PV 94332 001 09603	11/8/2018	22-610280-00 NOV	51.14
	LIGHT			18	
		Summary Total			51.14
	RAMSEY ST LIGHTS	PV 94333 001 09603	11/8/2018	22-990005-01 NOV	56.80
				18	
		Summary Total			56.80
		Payment Amount			253.16

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
113508	APPRIZE TECHNOLOGY SOLUTIONS	NOV 18 ELEC ENROLL FEE	PV 94268 001 09101 11/1/2018 17001		320.00
	APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441		Summary Total		320.00
			Payment Amount		320.00
115917	AQUATIC RESEARCH AND CONSERVATION SOC	AQUATIC CLASSES OCT 18	PV 94269 001 09101 11/6/2018 1002		225.00
	AQUATIC RESEARCH AND CONSERVATION SOC 2915 PAYNE AVE LITTLE CANADA MN 55117		Summary Total		225.00
			Payment Amount		225.00
100063	ASPEN MILLS	M. HAGER MISC	PV 94162 001 09101 11/1/2018 226043		50.85
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432		Summary Total		50.85
			Payment Amount		50.85
100086	BLUE VELVET INC	FIRE NOV 2018 WASHES	PV 94163 001 09101 11/5/2018 110518		149.75
	BLUE VELVET INC 14101 ST FRANCIS BLVD RAMSEY MN 55303		Summary Total		149.75
			Payment Amount		149.75
100647	BOLTON AND MENK INC	RAM/ HIWAY 10 CORR IMPROV	PV 94270 001 09400 10/15/2018 0224164		22,591.00
	BOLTON AND MENK INC 1960 PREMIER DRIVE MANKATO MN 56001-5900		Summary Total		22,591.00
			Payment Amount		22,591.00
114740	BOND TRUST SERVICES CORPORATION	ST RECON BONDS 2017A	PV 94304 001 09353 10/16/2018 44855		80,000.00
	BOND TRUST SERVICES CORPORATION	ST RECON BONDS 2017A	PV 94304 002 09353 10/16/2018 44855		7,778.75
	ATTN: ACCOUNTS RECEIVABLE 3060 CENTRE POINTE		Summary Total		87,778.75
	GEN EQ CERT SERIES	PV 94305 001 09349 10/16/2018 44851			85,000.00

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Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
	DRIVE SUITE 110	2014A			
	ROSEVILLE MN 55113-1105	GEN EQ CERT SERIES	PV	94305 002 09349 10/16/2018 44851	6,013.75
		2014A			
		Summary Total			91,013.75
		ST RECON BONDS 2016A	PV	94306 001 09352 10/16/2018 44854	155,000.00
		ST RECON BONDS 2016A	PV	94306 002 09352 10/16/2018 44854	15,050.00
		Summary Total			170,050.00
		Payment Amount			348,842.50
103641 BOYER TRUCKS ROGERS	INDICATOR 636		PV	94334 001 09101 11/14/2018 55891R	43.72
		Summary Total			43.72
BOYER TRUCKS			PV	94335 001 09101 11/8/2018 55670R	12.99
2601 NE BROADWAY	FITTING 682				
		Summary Total			12.99
MINNEAPOLIS MN 55413		Payment Amount			56.71
100297 CENTERPOINT ENERGY	15050 ARMSTRONG BLVD		PV	94307 001 09101 11/8/2018 5914352-9 NOV 18	31.04
		Summary Total			31.04
CENTERPOINT ENERGY			PV	94308 001 09101 11/8/2018 5961540-1 NOV 18	246.17
P O BOX 4671	5650 ALPINE DR				
		Summary Total			246.17
HOUSTON TX 77210-4671			PV	94309 002 09410 11/8/2018 6011580-5 NOV 18	113.44
	6701 HIGHWAY 10				
		Summary Total			113.44
			PV	94310 001 09101 11/8/2018 6702493-5 NOV 18	1,660.77
	7550 SUNWOOD DR				
		Summary Total			1,660.77
			PV	94336 001 09601 11/8/2018 8782239-1 NOV 18	107.09
	14515 E TOWN CENTER				
	DR				
		Summary Total			107.09
		Payment Amount			2,158.51
116197 CINTAS CORPORATION	FIRE- MATS		PV	94164 001 09101 10/31/2018 4011596828	13.20
		Summary Total			13.20
CINTAS CORPORATION			PV	94271 001 09101 10/31/2018 4011596879	34.00
CINTAS LOC #4K	UNIFORM CLEANING		PV	94271 002 09101 10/31/2018 4011596879	5.00
P O BOX 650838	UNIFORM CLEANING		PV	94271 003 09101 10/31/2018 4011596879	24.96
DALLAS TX 75265-0838	UNIFORM CLEANING		PV	94271 004 09101 10/31/2018 4011596879	24.96
		Summary Total			88.92
			PV	94272 001 09101 11/7/2018 7011941558	34.00
	UNIFORM CLEANING		PV	94272 002 09101 11/7/2018 7011941558	5.00
	UNIFORM CLEANING		PV	94272 003 09101 11/7/2018 7011941558	29.13
	UNIFORM CLEANING		PV	94272 004 09101 11/7/2018 7011941558	29.13

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Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
		Summary Total			97.26
	UNIFORM CLEANING	PV 94337 001 09101 11/14/2018 4012303627			34.00
	UNIFORM CLEANING	PV 94337 002 09101 11/14/2018 4012303627			4.00
	UNIFORM CLEANING	PV 94337 003 09101 11/14/2018 4012303627			25.46
	UNIFORM CLEANING	PV 94337 004 09101 11/14/2018 4012303627			25.46
		Summary Total			88.92
		Payment Amount			288.30
100111	COMMERCIAL ASPHALT COMPANY	PV 94338 001 09101 10/31/2018 181031			805.97
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480	Summary Total			805.97
		Payment Amount			805.97
100125	COUNTRYSIDE PRINTING INC	PV 94165 001 09101 10/26/2018 35503			299.00
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW SUITE 113 RAMSEY MN 55303	Summary Total			299.00
		Payment Amount			299.00
100127	CROW RIVER FARM EQUIPMENT COMPANY	PV 94166 001 09101 11/1/2018 191088			241.40
	CROW RIVER FARM EQUIPMENT COMPANY 17685 - 53RD STREET NE ROGERS MN 55374	Summary Total			241.40
		Payment Amount			241.40
100129	CRYSTEEL TRUCK EQUIPMENT	PV 94339 001 09101 11/6/2018 F43042			215.00
	CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432	Summary Total			215.00
		Payment Amount			215.00
100144	DEHN OIL COMPANY	PV 94167 001 09101 10/30/2018 63961			725.00
	DEHN OIL COMPANY 6735 141ST AVENUE NW	Summary Total			725.00
	CENTAUR TUBES	PV 94340 001 09101 11/16/2018 25128726			151.13

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
RAMSEY MN 55303				Summary Total					151.13
	DIESEL FUEL	PV	94341	001	09101	11/14/2018	64171		2,883.25
					Summary Total				2,883.25
					Payment Amount				3,759.38
106065 DIVERSIFIED TEXTURING AND ENGRAVING		BOARD AND TAGS ENGRAVED	PV	94311	001	09101	11/7/2018	820	70.00
DIVERSIFIED TEXTURING AND ENGRAVING 1609 99TH LANE NE BLAINE MN 55449-4430				Summary Total					70.00
					Payment Amount				70.00
101185 DO ALL PRINTING COM INC		ROSETTE RIBBON	PV	94273	001	09101	10/29/2018	41270	132.50
DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303				Summary Total					132.50
					Payment Amount				132.50
116149 DUDE SOLUTIONS INC		2019 SERVICE CONTRACT	PV	94173	001	09101	11/1/2018	36687	2,740.49
DUDE SOLUTIONS INC P O BOX 200236 PITTSBURGH PA 15251-0236				Summary Total					2,740.49
					Payment Amount				2,740.49
100158 ECM PUBLISHERS INC		IMPROV PROJECT 19-01	PV	94174	001	09435	11/2/2018	645342	182.75
ECM PUBLISHERS INC				Summary Total					182.75
4095 COON RAPIDS BLVD		IMPRO PROJECT 19-03	PV	94175	001	09435	11/2/2018	645341	193.50
COON RAPIDS MN 55433				Summary Total					193.50
IMPROV PROJECT 19-02		PV	94176	001	09435	11/2/2018	645343		182.75
					Summary Total				182.75
AD ICE RINK ATTEND.		PV	94177	001	09101	10/31/2018	645026		186.00
					Summary Total				186.00
ELECTION NOTICE		PV	94274	001	09101	10/26/2018	643395		236.50
					Summary Total				236.50
ORD 18-15		PV	94275	001	09101	10/26/2018	643398		64.50
					Summary Total				64.50

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Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	PUBLIC ACCURACY TEST	PV 94276 001 09101	10/26/2018	643397	26.88
		Summary Total			26.88
	NOTICE OF ELECTION	PV 94277 001 09101	10/26/2018	643396	220.38
		Summary Total			220.38
		Payment Amount			1,293.26
114680 ELECTRICAL PRODUCTION SERVICES INC	CAMERA REPAIR	PV 94178 001 09101	10/31/2018	3509	4,256.65
		Summary Total			4,256.65
ELECTRICAL PRODUCTION SERVICES INC 2431 GALPIN COURT SUITE 140 CHANHASSEN MN 55317		Payment Amount			4,256.65
113651 ELECTRO WATCHMAN INC	REPAIR FIRE STATION DOORS	PV 94312 001 09101	11/7/2018	318665	215.00
		Summary Total			215.00
ELECTRO WATCHMAN INC ONE W WATER STREET SUITE 110 ST PAUL MN 55107		Payment Amount			215.00
104267.ELITE SANITATION	PARK TOILET RENTALS	PV 94313 001 09101	11/8/2018	25393	396.00
		Summary Total			396.00
ELITE SANITATION PO BOX 526 ELK RIVER MN 55330		Payment Amount			396.00
100993 EMBEDDED SYSTEMS, INC	REPAIR SIREN 2	PV 94279 001 09101	11/6/2018	343779	105.00
		Summary Total			105.00
EMBEDDED SYSTEMS, INC 11931 HWY #65 NE	SIREN 13	PV 94280 001 09101	11/6/2018	343780	183.00
		Summary Total			183.00
BLAINE MN 55434		Payment Amount			288.00
100169 EMERGENCY APPARATUS MAINTENANCE INC	WORK ON 556	PV 94179 001 09101	11/2/2018	102835	3,934.05
		Summary Total			3,934.05
EMERGENCY APPARATUS MAINTENANCE INC 7512 4TH AVENUE LINO LAKES MN 55014					

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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
Payment Amount									3,934.05
113991	EMERGENCY RESPONSE SOLUTIONS	INTALL 2ND STAGE VALVE	PV	94314	001	09101	11/8/2018	11979	14.23
EMERGENCY RESPONSE SOLUTIONS							Summary Total		14.23
4817 VIKING BLVD SUITE 102									
EAST BETHEL MN 55092							Payment Amount		14.23
115231	EVERGREEN RECYCLING	FALL RECYCLE	PV	94278	001	09604	9/22/2018	2244	2,022.00
EVERGREEN RECYCLING							Summary Total		2,022.00
8505 540TH STREET									
RUSH CITY MN 55069							Payment Amount		2,022.00
106962	F I R E	LIVE BURN TRAIN	PV	94180	001	09101	11/7/2018	3582	1,500.00
F I R E							Summary Total		1,500.00
P O BOX 810									
36015 ECHO DRIVE									
CROSSLAKE MN 56442							Payment Amount		1,500.00
113321	FACTORY MOTOR PARTS CO	LUBRICANTS	PV	94342	001	09101	11/15/2018	6-1520952	10.29
FACTORY MOTOR PARTS CO							Summary Total		10.29
BIN 139107									
P O BOX 9107									
MINNEAPOLIS MN 55480-9107							Payment Amount		10.29
107099	FASTENAL	MISC PARTS	PV	94281	001	09101	11/2/2018	MNTC8170455	36.91
FASTENAL COMPANY							Summary Total		36.91
P O BOX 1286									
WINONA MN 55987							Payment Amount		36.91
110760	FIRE SAFETY USA, INC	ROOF LADDER	PV	94315	001	09101	11/13/2018	117259	350.00
FIRE SAFETY USA, INC							Summary Total		350.00

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
3253	19TH STREET NW ROCHESTER MN 55901								
								Payment Amount	350.00
112421	FIRST SCRIBE	ROW WEB APP- NOV 18	PV	94282	001	09101	11/1/2018	2478930	200.00
	FIRST SCRIBE							Summary Total	200.00
	110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305							Payment Amount	200.00
100200	GOPHER STATE ONE CALL INC	163 TICKETS OCT 18	PV	94283	001	09601	10/31/2018	8100674	73.35
	GOPHER STATE ONE CALL	163 TICKETS OCT 18	PV	94283	002	09601	10/31/2018	8100674	73.35
	7223 PARKWAY DRIVE SUITE 210	163 TICKETS OCT 18	PV	94283	003	09601	10/31/2018	8100674	73.35
	HANOVER MD 21076-1317							Summary Total	220.05
								Payment Amount	220.05
100650	GRAINGER	5 HAMMERS	PV	94284	001	09101	11/6/2018	9957522460	37.45
	GRAINGER INC							Summary Total	37.45
	DEPT, 806511127 PALATINE IL 60038-0001							Payment Amount	37.45
109910	GREAT NORTHERN LANDSCAPE INC	MISC TREES SUNWOOD DR	PV	94181	001	09101	10/26/2018	13062	5,800.00
	GREAT NORTHERN LANDSCAPE INC							Summary Total	5,800.00
	19720 IGUANA STREET NW	MISC TREES COR PARK	PV	94182	001	09101	10/26/2018	13063	5,000.00
	ELK RIVER MN 55330							Summary Total	5,000.00
								Payment Amount	10,800.00
104027	INK WIZARDS INC	S. SCHLENDER- INVEST. JACKET	PV	94183	001	09101	11/5/2018	2951	69.00
	INK WIZARDS INC							Summary Total	69.00
	9958 HIGHWAY 10 NW ELK RIVER MN 55330							Payment Amount	69.00
106324	INSPECTRON INC	OCT 2018 SERVICES	PV	94285	001	09101	11/9/2018	110918	7,075.00

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					7,075.00
				Payment Amount					7,075.00
101247	INTERSTATE BATTERIES COON RAPIDS	3V LITHIUM BATTERIES	PV	94343	001	09101	11/9/2018	1901202004369	10.80
	INTERSTATE BATTERIES COON RAPIDS 335 78TH STREET EAST BLOOMINGTON MN 55420			Summary Total					10.80
				Payment Amount					10.80
107539	LANDSCAPE ARCHITECTURE INC	OCT 18 PEARSON PRK DESIGN	PV	94286	001	09804	10/30/2018	103018	2,500.00
	LANDSCAPE ARCHITECTURE INC 2350 BAYLESS PLACE ST PAUL MN 55114			Summary Total					2,500.00
				Payment Amount					2,500.00
100259	LEAGUE OF MN CITIES INS TRUST	NIELSEN/HEMMERICH	PV	94287	001	09702	11/2/2018	1001389 NOV 18	647.55
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					647.55
				Payment Amount					647.55
102954	LITTLE FALLS MACHINE INC	MISC SUPPLIES	PV	94344	001	09101	11/7/2018	352883	202.68
	LITTLE FALLS MACHINE INC 300 LINDBERGH DRIVE SOUTH LITTLE FALLS MN 56345-1598			Summary Total					202.68
				Payment Amount					202.68
100266	LOGIS	OCT 2018 SERVICES	PV	94184	001	09101	11/1/2018	46073	13,085.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS 5750 DULUTH STREET	OCT 18 NETWORK	PV	94185	001	09101	11/1/2018	46034	300.00
	GOLDEN VALLEY MN 55422-4036			Summary Total					300.00
				Payment Amount					13,385.00

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
113658	MARCO	FIRE STATIONS- NOV 18	PV	94186	001	09101	11/1/2018	INV5729509	60.00
	MARCO			Summary Total					60.00
	NW 7128 PO BOX 1450			Payment Amount					60.00
	MINNEAPOLIS MN 55485-7128								
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	94290	001	09101	11/6/2018	88153	50.86
	MENARDS COON RAPIDS			Summary Total					50.86
	3045 MAIN STREET			Payment Amount					50.86
	COON RAPIDS MN 55433								
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	94187	001	09101	10/27/2018	72056	136.47
	MENARDS ELK RIVER			Summary Total					136.47
	19521 EVANS STREET NW	LED WALL PACK	PV	94288	001	09601	11/8/2018	72926	129.99
	ELK RIVER MN 55330-1077			Summary Total					129.99
		MISC BULBS	PV	94289	001	09601	11/8/2018	72916	39.96
				Summary Total					39.96
		MISC SUPPLIES	PV	94316	001	09101	11/7/2018	72844	31.23
				Summary Total					31.23
		MISC SUPPLIES	PV	94317	001	09101	11/12/2018	73221	83.69
				Summary Total					83.69
				Payment Amount					421.34
116538	MOUNTAIN STREAM SIGNS AND SPORTS	BENCHES	PV	94291	001	09101	10/29/2018	9919	4,210.00
	MOUNTAIN STREAM SIGNS AND SPORTS			Summary Total					4,210.00
	P O BOX 612			Payment Amount					4,210.00
	1461 PULASKI ROAD								
	BUFFALO MN 55313								
100360	NORTH STAR TOWING INC	3 TOWS OCT 5, 2018	PV	94188	001	09101	11/1/2018	110118	291.00
	NORTH STAR TOWING INC			Summary Total					291.00
	833 NORTH STREET								
	ANOKA MN 55303								

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								291.00	
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	94318	001	09101	11/8/2018	193029	284.70
Summary Total								284.70	
Payment Amount								284.70	
115232	NORTHERN TECHNOLOGIES LLC	WOODLANDS 4TH SEPT/OCT 18	PV	94189	001	09804	10/6/2018	29226	294.25
Summary Total								294.25	
NORTHERN TECHNOLOGIES LLC 3522 4TH AVENUE S		RIVERSTONE 2ND SEPT- OCT 18	PV	94190	001	09804	10/6/2018	29222	2,612.00
Summary Total								2,612.00	
FARGO ND 58103		BROOKVIEW ESTATES ST RECON	PV	94191	001	09435	10/6/2018	29179	3,250.00
Summary Total								3,250.00	
		WOOD POND HILLS/CHESTNUT RIDGE	PV	94192	001	09435	10/6/2018	29180	3,950.00
Summary Total								3,950.00	
		RE: NEW ELEM SCHOOL - RAMSEY	PV	94319	001	09804	10/6/2018	29245	491.50
Summary Total								491.50	
		COLE ADDITION- RAMSEY	PV	94320	001	09804	10/6/2018	29243	1,793.00
Summary Total								1,793.00	
		BUNKER LK BLVD SEPT 2018	PV	94321	001	09437	10/6/2018	29236	3,095.00
Summary Total								3,095.00	
Payment Amount								15,485.75	
107244	NORTHLAND TRUST SERVICES INC	CAP IMPROV BONDS 2012A	PV	94322	001	09339	10/10/2018	RAMS12A 10/10/18	221,806.26
NORTHLAND TRUST SERVICES INC		CAP IMPROV BONDS 2012A	PV	94322	002	09339	10/10/2018	RAMS12A 10/10/18	675,000.00
Summary Total								896,806.26	
150 SOUTH FIFTH STREET SUITE 3300 MINNEAPOLIS MN 55402		CROSSOVER BONDS 2011B	PV	94323	001	09340	10/10/2018	RAMS11B 10/10/18	270,000.00
		CROSSOVER BONDS	PV	94323	002	09340	10/10/2018	RAMS11B 10/10/18	26,118.75

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107978	PREMIER COMMERCIAL PROPERTIES INC	OCT 18 HIWAY 10 MANAGEMENT	PV	94196	001	09410	10/31/2018	6084	200.00
	PREMIER COMMERCIAL PROPERTIES INC	OCT 18 HIWAY 10 MANAGEMENT	PV	94196	002	09410	10/31/2018	6084	200.00
	299 COON RAPIDS BLVD NW #200	OCT 18 HIWAY 10 MANAGEMENT	PV	94196	003	09410	10/31/2018	6084	200.00
	COON RAPIDS MN 55433	OCT 18 HIWAY 10 MANAGEMENT	PV	94196	004	09410	10/31/2018	6084	200.00
Summary Total									800.00
Payment Amount									800.00
113737	RATWIK ROSZAK AND MALONEY PA	OCT 2018 SERVICES	PV	94324	001	09101	10/31/2018	63203	5,538.05
	RATWIK ROSZAK AND MALONEY PA	OCT 2018 SERVICES	PV	94324	002	09101	10/31/2018	63203	29.00
	300 U.S. TRUST BUILDING	OCT 2018 SERVICES	PV	94324	003	09101	10/31/2018	63203	129.50
	730 SECOND AVENUE SOUTH MINNEAPOLIS MN 55402		Summary Total						5,696.55
		OCT 2018 RETAINER	PV	94325	001	09101	10/31/2018	63204	2,610.50
		OCT 2018 RETAINER	PV	94325	002	09101	10/31/2018	63204	348.00
		OCT 2018 RETAINER	PV	94325	003	09101	10/31/2018	63204	101.50
Summary Total									3,060.00
Payment Amount									8,756.55
110330	RESHETAR SYSTEM INC	ABATEMENT 7010 170TH TRAIL	PV	94197	001	09101	10/24/2018	18-25531	990.00
	RESHETAR SYSTEM INC		Summary Total						990.00
	730 BUNKER LAKE BLVD ANOKA MN 55303		Payment Amount						990.00
116092	ROADKILL ANIMAL CONTROL	2 DEER CALLS OCT 2018	PV	94346	001	09101	11/13/2018	111318	186.00
	ROADKILL ANIMAL CONTROL		Summary Total						186.00
	520 HAROLD DRIVE BURNSVILLE MN 55337		Payment Amount						186.00
115381	RUMRIVER ART CENTER	CLAY WORKSHOP 11/12/2018	PV	94293	001	09101	11/13/2018	1209250	175.00
	RUMRIVER ART CENTER		Summary Total						175.00
	2665 4TH AVENUE SUITE 102								

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
ANOKA MN 55303									
Payment Amount								175.00	
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	94347	001	09101	11/1/2018	CN07877187	110.97
Summary Total								110.97	
SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066									
Payment Amount								110.97	
115583	SANDARIN, BARBARA	NOV 2018 YOGA CLASSES	PV	94198	001	09101	11/5/2018	822	400.00
Summary Total								400.00	
BARBARA SANDARIN 1824 113TH LANE NW COON RAPIDS MN 55433									
Payment Amount								400.00	
113273	STATE OF MINNESOTA	VEHICLE FORFEITURE 16009419	PV	94199	001	09290	11/6/2018	110618	12.00
Summary Total								12.00	
STATE OF MINNESOTA DEPARTMENT OF FINANCE TREASURY DIVISION- SEIZED PROPERTY P O BOX 64577 ST PAUL MN 55164-0577									
Payment Amount								12.00	
114151	TASC (FEES)	VEBA/REBA FEES OCT 18	PV	94294	001	09101	10/31/2018	IN1372274	375.25
Summary Total								375.25	
TASC CLIENT INVOICES P O BOX 88278 MILWAUKEE WI 53288-0001									
Payment Amount								375.25	
115703	TERRA FIRMA ESTATES INC	REPAIR ROOF LEAK 6701 HIWAY 10	PV	94200	001	09410	10/30/2018	1293	260.00
Summary Total								260.00	
TERRA FIRMA ESTATES INC 750 4TH STREET NW NEW BRIGHTON MN 55112									
Payment Amount								260.00	

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

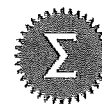
Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
100485	TIMESAVER OFF SITE SECRETARIAL INC	PV 94201 001 09101	10/31/2018	M24229	823.50
	TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378			Summary Total	823.50
				Payment Amount	823.50
112688	TITAN MACHINERY	PV 94202 001 09101	11/2/2018	11669508	823.74
	TITAN MACHINERY 14375 JAMES ROAD ROGERS MN 55374			Summary Total	823.74
				Payment Amount	823.74
112079	TOKLE INSPECTIONS INC	PV 94295 001 09101	11/13/2018	111318	22,680.56
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448			Summary Total	22,680.56
				Payment Amount	22,680.56
108522	TOTAL CONTROL SYSTEMS, INC	PV 94203 001 09601	11/2/2018	8448	1,814.00
	TOTAL CONTROL SYSTEMS, INC P O BOX 40 STANCHFIELD MN 55080			Summary Total	1,814.00
				Payment Amount	1,814.00
113367	TRAFFIC LOGIX CORPORATION	PV 94296 001 09101	10/17/2018	SIN02319	8,168.00
	TRAFFIC LOGIX CORPORATION 3 HARRIET LANE SPRING VALLEY NY 10977			Summary Total	8,168.00
				Payment Amount	8,168.00
111742	TWIN CITY WATER CLINIC INC	PV 94297 001 09601	11/2/2018	12353	300.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH			Summary Total	300.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version .LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
HOPKINS MN 55343					
				Payment Amount	300.00
106990 USA BLUE BOOK	REDUCER/COUPLERS	PV 94345 001 09101	11/13/2018	736250	139.79
USA BLUE BOOK				Summary Total	139.79
PO BOX 9004					
GURNEE IL 60031-9004				Payment Amount	139.79
105628 WELLS CATERING SERVICE	CC MEAL 11/13/18	PV 94326 001 09101	11/13/2018	44814	92.39
WELLS CATERING SERVICE				Summary Total	92.39
7533 SUNWOOD DRIVE SUITE 108					
RAMSEY MN 55303				Payment Amount	92.39
100539 WRIGHT TIRE SERVICE INC	2 TIRES FOR 333	PV 94204 001 09101	11/6/2018	64263	234.72
WRIGHT TIRE SERVICE INC				Summary Total	234.72
710 WEST MAIN STREET					
ANOKA MN 55303				Payment Amount	234.72
112515 WSB AND ASSOCIATES INC	18 GEN PLAN SEPT 18	PV 94205 001 09804	10/25/2018	R-011112-000-9	522.00
WSB AND ASSOCIATES INC	18 GEN PLAN SEPT 18	PV 94205 002 09804	10/25/2018	R-011112-000-9	5,257.50
701 XENIA AVENUE SOUTH	18 GEN PLAN SEPT 18	PV 94205 003 09804	10/25/2018	R-011112-000-9	1,212.00
SUITE 300					
MINNEAPOLIS MN 55416				Summary Total	6,991.50
				Payment Amount	6,991.50
				Total Amount to be Processed	1,718,096.22
				Total Number of Payments to be Processed	82



**BOND TRUST
SERVICES**

Debt Service Statement

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #:
Statement Date:

44853
October 16, 2018

RE: \$1,205,000.00 General Obligation Street Reconstruction Bonds, Series 2015B

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
12-01-2018	751813SZ0	\$115,000.00	\$10,125.00	\$125,125.00

Payment Instructions

WIRES due by November 30, 2018

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327787

CHECKS due by November 26, 2018

Make check payable to:

Bond Trust Services Corporation
Ref: 327787

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

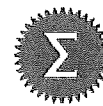
Accounts Receivable
(651) 209-1010

Handwritten calculations and notes:
9350 6602
9350 6601
115,000
10,125
125,125
sk

RECEIVED

OCT 19 2018

**For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!**



**BOND TRUST
SERVICES**

Debt Service Statement

City of Ramsey

7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #:
Statement Date:

44852
October 16, 2018

RE: \$3,880,000.00 General Obligation Capital Improvement Plan Bonds, Series 2015A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
12-01-2018	751813SD9	\$170,000.00	\$50,356.25	\$220,356.25

Payment Instructions

WIRES due by November 30, 2018

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327741

CHECKS due by November 26, 2018

Make check payable to:

Bond Trust Services Corporation
Ref: 327741

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

9351.6602
9351.6611
170,000
50,356.25
220,356.25
aa

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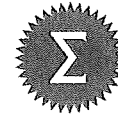
OCT 19 2018

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

3060 Centre Pointe Drive | Roseville, MN 55113 | info@bondtrustservices.com

(651) 209-1010 | fax (651) 209-1059 | (866) 685-2533



**BOND TRUST
SERVICES**

Paying Agent Fee Invoice

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Invoice #: 44964
Invoice Date: 10/16/2018

Re: \$3,880,000.00 General Obligation Capital Improvement Plan Bonds, Series 2015A

Due Date: 12/1/2018

Paying Agent Fee:

\$475.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services
Corporation
Ref: 44964-PA

Send to:

Bond Trust Services
Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive,
Suite 110
Roseville, MN 55113-1105

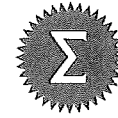
Please direct any questions to:

Accounts Receivable
(651) 209-1010

9351.6310 475⁰⁰

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OCT 19 2018



**BOND TRUST
SERVICES**

Paying Agent Fee Invoice

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Invoice #: 44963
Invoice Date: 10/16/2018

Re: \$1,205,000.00 General Obligation Street Reconstruction Bonds, Series 2015B

Due Date: 12/1/2018

Paying Agent Fee:

\$475.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services
Corporation
Ref: 44963-PA

Send to:

Bond Trust Services
Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive,
Suite 110
Roseville, MN 55113-1105

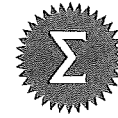
Please direct any questions to:

Accounts Receivable
(651) 209-1010

9330.6310 475.00
✓

RECEIVED

OCT 19 2018



**BOND TRUST
SERVICES**

Paying Agent Fee Invoice

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Invoice #: 44965
Invoice Date: 10/16/2018

Re: \$895,000.00 General Obligation Street Reconstruction Bonds, Series 2017A

Due Date: 12/15/2018

Paying Agent Fee: \$0.00

Term Bond Fee: \$100.00

Total Amount Due: \$100.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services
Corporation
Ref: 44965-PA

Send to:

Bond Trust Services
Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive,
Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

9353.6310 100

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OCT 19 2018



NORTHLAND
TRUST SERVICES

150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

*** EFFECTIVE FEBRUARY 11, 2018 OUR ADDRESS HAS CHANGED *
(SEE ABOVE)**

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

10/10/2018
RAMS11B

RE: CITY OF RAMSEY, MINNESOTA
\$3,090,000 GENERAL OBLIGATION
IMPROVEMENT CROSSOVER REFUNDING
BOND, SERIES 2011B

Debt Service: 12/15/2018

Principal:
Interest:

Total Principal & Interest:

Less Cash on Hand (Escrow Funds)

Paying Agent Annual Fee

Handwritten calculations:
270,000.00
26,118.75

296,118.75
495

296,613.75

270,000.00
26,118.75

296,118.75

(0.00)

495.00

Total Amount Due: 296,613.75

If paying by wire, please notify us via email

CHECK PAYMENTS due: 12-10-18

**Make Checks payable to:
NORTHLAND TRUST SERVICES INC.**

WIRE PAYMENTS due: 12-12-18

**Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number**

***MN SCHOOL DISTRICTS should wire funds 3
days prior to debt service date according to State
Credit Enhancement requirements.**

Thank you for your business!

If you have questions please contact:

Rhonda Magee
PH: 612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

RECEIVED

OCT 17 2018



NORTHLAND
TRUST SERVICES

150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

*** EFFECTIVE FEBRUARY 11, 2018 OUR ADDRESS HAS CHANGED *
(SEE ABOVE)**

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

10/10/2018

RAMS12A

RE: CITY OF RAMSEY, MINNESOTA
\$16,875,000 GENERAL OBLIGATION CAPITAL
IMPROVEMENT PLAN BONDS, SERIES 2012A

Handwritten calculations:
9339, 6602
9339, 6611
675,000
221,806.26
896,806.26

Debt Service: 12/15/2018

Principal:	675,000.00
Interest:	221,806.26
Total Principal & Interest:	896,806.26
Less Cash on Hand (Escrow Funds)	0.00)
Paying Agent Annual Fee	0.00

Total Amount Due: 896,806.26

If paying by wire, please notify us via email

CHECK PAYMENTS due: 12-10-18

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 12-12-18

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3
days prior to debt service date according to State
Credit Enhancement requirements.**

Thank you for your business!

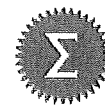
If you have questions please contact:

Rhonda Magee
PH: 612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

RECEIVED

OCT 17 2018



**BOND TRUST
SERVICES**

Debt Service Statement

City of Ramsey

7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #:
Statement Date:

44851
October 16, 2018

RE: \$875,000.00 General Obligation Equipment Certificates, Series 2014A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
12-15-2018	751813RV0	\$85,000.00	\$6,013.75	\$91,013.75

Payment Instructions

WIRES due by December 14, 2018

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327537

CHECKS due by December 10, 2018

Make check payable to:

Bond Trust Services Corporation
Ref: 327537

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

9349, 6602 85,000.00
9344, 6611 6013.75

91,013.75
252

RECEIVED

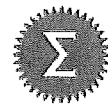
OCT 19 2018

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

3060 Centre Pointe Drive | Roseville, MN 55113 | info@bondtrustservices.com

(651) 209-1010 | fax (651) 209-1059 | (866) 685-2533



**BOND TRUST
SERVICES**

Debt Service Statement

City of Ramsey

7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #:
Statement Date:

44854
October 16, 2018

RE: \$1,650,000.00 General Obligation Street Reconstruction Bonds, Series 2016A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
12-15-2018	751813TJ5	\$155,000.00	\$15,050.00	\$170,050.00

Payment Instructions

WIRES due by December 14, 2018

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 328798

CHECKS due by December 10, 2018

Make check payable to:

Bond Trust Services Corporation
Ref: 328798

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Handwritten calculations:
9352 .6602
9352 6611
155,000
15,050

170,050

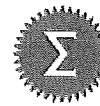
RECEIVED
OCT 19 2018

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

3060 Centre Pointe Drive | Roseville, MN 55113 | info@bondtrustservices.com

(651) 209-1010 | fax (651) 209-1059 | (866) 685-2533



**BOND TRUST
SERVICES**

Debt Service Statement

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #:
Statement Date:

44855
October 16, 2018

RE: \$895,000.00 General Obligation Street Reconstruction Bonds, Series 2017A

<u>Debt Service Date</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
12-15-2018	751813TU0	\$80,000.00	\$7,778.75	\$87,778.75

Payment Instructions

WIRES due by December 14, 2018

Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 329814

CHECKS due by December 10, 2018

Make check payable to:

Bond Trust Services Corporation
Ref: 329814

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

9353.6602 80,000
9353.6611 7778.75
87,778.75
ag

RECEIVED

OCT 19 2018

For your convenience, multiple Statements/Invoices may be combined in one payment.

Thank you for your business!

3060 Centre Pointe Drive | Roseville, MN 55113 | info@bondtrustservices.com

(651) 209-1010 | fax (651) 209-1059 | (866) 685-2533

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2018

Payee		Stub	Document				Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111093	DOUGLAS KERR UNDERGROUND LLC	PAY EST 2 BUNKER/PUMA	PV	94300	001	09437	11/16/2018	111618	517,753.92
DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051									Summary Total 517,753.92
									Payment Amount 517,753.92
									Total Amount to be Processed 517,753.92
									Total Number of Payments to be Processed 1

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-241

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 8, 2018 THROUGH NOVEMBER 20, 2018.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 8, 2018, through November 20, 2018, in the amount of \$3,176,182.06 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 8, 2018, through November 20, 2018, in the amount of \$3,176,182.06.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

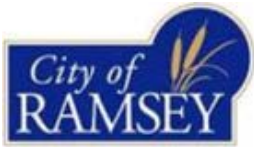
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November 2018.

Acting Mayor

ATTEST:

City Clerk



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4. 8.

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #18-237 Adopting the 2019 Parking Ramp Maintenance Budget & Adopt Resolution #18-238 Allocating the Parking Ramp Maintenance Costs per the Adopted 2019 Budget.

Purpose/Background:

Purpose:

Allocate costs of the municipal parking ramp to the respective users: City, Residence at the COR Apartments and Transit per the Parking Use and Maintenance Agreement (PUMA).

Background:

The city adopted an amended and restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (City Municipal Ramp) on April 30, 2012 and First Amendment on January 8, 2013. This agreement obligates the owner of each parcel in Parking District A to pay the City for costs the city has or will incur to maintain, repair and replace the District A parking improvements based on an allocated costs assigned to each parcel. This agreement was transferred from Flaherty and Collins to Residence at the COR Apartments, LLC with the sale of the property on April 9, 2015.

Per the agreement, the city is required to prepare a budget for formal adoption at least 30 days prior to fiscal year end or by November 30 outlining the anticipated parking maintenance costs for the next fiscal year and adopt a resolution allocating the budgeted parking maintenance costs among the parcels per the parcels "allocated share".

The city's 2018 Parking Ramp Maintenance Budget is attached that also includes the calculation of each parcels allocated share.

Observations/Alternatives:

Per Sections 7-9 of the PUMA, the city is **required** to establish an annual parking maintenance budget and **allocate** the respective shares to those parcels receiving benefit.

Funding Source:

The parking ramp is funded by the budget of General Government Buildings under the General Fund and the allocated share charged to Residence at the COR Apartments, LLC for their usage of 275 stalls in the parking ramp.

Recommendation:

Approve attached Resolution #18-237 Adopting the 2019 Parking Ramp Maintenance Budget

And

Approve attached Resolution #18-238 Allocating the Parking Ramp Maintenance Costs per the adopted 2019 budget based on each parcels allocated share as outlined.

Action:

Motion to adopt Resolution #18-237 Adopting the 2019 Parking Ramp Maintenance Budget

and

Motion to adopt Resolution #18-238 authorizing the allocation of the budgeted parking maintenance costs among the parcels

Attachments

2019 Parking Ramp Budget

Reso #18-237 Adopting 2019 Ramp Maintenance Budget

Reso #18-238 Authorizing 2019 Ramp Maintenance Cost Allocation

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 01:25 PM

Started On: 11/14/2018 01:05 PM

Parking Ramp Costs -2019

Per Section 7 of PUMA Agreement: All costs to operate, maintain, repair & replace parking improvements

For 2019	2019 Budget
Snow Removal - 8 events-Per City's PW Director (3% adj over 2018)-Personnel only	\$ 18,030
Truck Use per FEMA Schedule (8 events (2 hours each)/4 trucks at \$30 per truck)	\$ 1,920
Maintenance Labor (Dan & Don, Jeff & New position 100 hr each)Based on 2019 Salary sheet-2.75% COLA)	\$ 13,161
Fire Ext recharge	\$ 300
Fire Alarm inspection	\$ 550
Bulbs (2018 Activity + 2%)	\$ 4,487
Elevator-(2018 exp + 4%)	\$ 5,549
Wash Glass Windows-2016 Activity + 5%	\$ 2,625
Security (2018 activity + 3%)	\$ 309
Mn Dept Of Labor-Elevator Lic	\$ 200
Misc Supplies	\$ 1,500
Phone (3% Over 2018 budget)	\$ 1,344
Electric-Connexus (3% over 2018 Budget)	\$ 52,648
Water (2.5% over 2018 Budget)	\$ 473
Mechanical Repairs-Based on 2018 activity (Ramp will be 12-years old)	\$ 12,000
Sweeping (2018 activity + 5%)	\$ 730
Liability Insurance (2018 activity + 10%+2018 Shortfall) Based on annual 10% increase	\$ 17,581
Administration of Agreement (1%)	\$ 1,894
IT oversee of cameras	\$ 1,710
10% Contingency-Reserve Fund for future maint	\$ 13,701
Capital Outlay -	
Replace existing, older cameras (Estimate. Any Overage /Shortfalls will be adjusted on 2019 allocation)	\$ (48,453)
Additional cameras in ramp (Estimate. Any overage/Shortfalls will be adjusted on 2019 allocation)	
Network switches (Estimate. Any overage/ Shortfalls will be adjusted on 2019 allocation)	\$ 2,260
\$40,000 (2018 Budget Allocation) Comprehensive Study of	
Structure-Determine Cost Estimate of upcoming structural	
repairs - SRF	\$ -
(Study yet to be completed Any overage/Shortfalls will be adjusted on upcoming allocation- 2020 or later)	
Total Expense	\$ 104,520
Total Budgeted Expense	\$ 104,520
Residence at the COR Allocated share 275 stalls/793 stalls)	\$ 36,246
Transit: 350 Stalls	\$ 46,131
City Hall: 143 stalls*	\$ 18,848
Unallocated Stalls: 25 Stalls	\$ 3,295
The Residence: 275 stalls	\$ 36,246
Total Parking Ramp Allocation	\$ 104,520

* Per 1-8-13 Puma Amendment. 75 Muni Center & 68 unallocated for future use

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-237

**RESOLUTION ADOPTING THE 2019 CITY OF RAMSEY PARKING RAMP
MAINTENANCE BUDGET**

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment on January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2019 is hereby adopted for the Parking Ramp Maintenance Fund in the amount of \$104,520 (Adjusted for the overage of the parking ramp cameras budgeted in 2018).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2019 is hereby adopted for the Parking Ramp Maintenance Fund as follows:

Expenses:

Operating & Capital Expenses	\$104,520

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

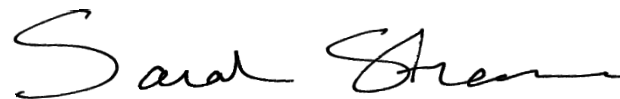
and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 27th of November, 2018.

Mayor

ATTEST:

City Clerk

A handwritten signature in black ink, appearing to read "Sarah Green". The signature is written in a cursive, flowing style.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-238

RESOLUTION AUTHORIZING THE ALLOCATION OF THE 2019 PARKING MAINTENANCE COSTS PER ALLOCATED SHARE ASSIGNED TO EACH PARCEL WITHIN PARKING DISTRICT A

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, the share of the anticipated annual parking maintenance costs the City allocates to each parcel for each given fiscal year will be determined by multiplying the parcel's allocated share, which is the number of parking spaces assigned to that parcel within Parking District A divided by the total number of parking spaces within Parking District A.

WHEREAS, for fiscal year 2019 the parcel allocation of the 793 stalls is calculated as such:

Transit Parcel:	350 Stalls
City Hall Parcel:	143 Stalls
Unallocated Stalls:	25 Stalls
Residence at the COR Parcel:	275 Stalls

WHEREAS, for fiscal year 2019, the budgeted park maintenance costs of \$104,520 (Net of \$48,453 overage from 2018 budgeted for cameras) will be allocated as such based off of the stall allocation listed above:

Transit Parcel Budget Allocation:	\$ 46,131
City Hall Parcel Budget Allocation:	\$ 18,848
Unallocated Stalls (City Portion):	\$ 3,295
Residence at the COR Apartments, LLC Parcel Budget Allocation:	\$ 36,246

WHEREAS, for fiscal year 2019, the owners of each parcel must pay to the City the amount of the parking maintenance costs that the City Council has allocated to the parcel as listed above, by February 28, 2019.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the annual allocation of 2019 budgeted Parking Ramp Maintenance Costs as follows:

Transit Parcel Budget Allocation:	\$ 46,131
City Hall Parcel Budget Allocation:	\$ 18,848
Unallocated Stalls (City Portion):	\$ 3,295
Residence at the COR Apartments, LLC Parcel Budget Allocation:	\$ 36,246

With payment due to the City by February 28, 2019.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 27th of November, 2018.

Mayor

ATTEST:

City Clerk

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title

Adopt Resolution #18-239 Not Waiving Statutory Tort Limits

Purpose/Background:

Purpose: The City is required to annually pass a resolution waiving or not waiving statutory tort limits of \$500,000/\$1,500,000 for its liability coverage.

The City of Ramsey annually renews its property, casualty and liability insurance coverage with the League of Minnesota Cities. A form is required to be filed for the City.

Attached is the Liability Coverage Waiver Form that is required to be signed after City Council approval of a resolution indicating whether the City chooses to waive or not waive the statutory tort limits. The tort limits are \$500,000 per individual claimant on any one claim (per occurrence) or a total of \$1,500,000 for all claimants per occurrence. If the City Council were to waive the statutory limits, additional insurance would need to be purchased by the City to cover the increased liability. The City has not waived the tort limits in the past and the majority of cities elect the 'not waive' option. These statutory tort limits apply regardless of whether the city purchases optional excess liability coverage.

If the City Council was to consider waiving the tort limit staff would request rates for the increased coverage for 2019 and bring them back for consideration at a future regularly scheduled meeting of the City Council along with budget considerations.

Notification:

A League of Minnesota Cities memo regarding Liability Coverage Options is attached to further outline liability limits, coverage limits and waivers.

Observations/Alternatives:

Option #1: **Not Waive** the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City - \$500,000/\$1,500,000. An individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants for any single occurrence to which the statutory tort limits apply would be limited to \$1,500,000.

Option #2: **Waive** the Statutory tort limits **and not purchase** excess liability coverage - \$1,500,000/\$1,500,000. An individual claimant would be able to recover up to \$1,500,000 on a single occurrence, whereas the total of all claimants per single occurrence, would also be limited to \$1,500,000 regardless of the number of claimants. There is an additional costs to waive the tort limits not currently budgeted for.

Option #3: **Waive** the Statutory tort limits **and purchase** excess liability coverage. A single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount

of coverage purchased, regardless of the number of claimants. As noted, this option is more expensive and is currently not budgeted for. There are additional costs in both waiving the limits and purchasing excess liability.

Funding Source:

Amounts attributed to not-waiving the statutory tort limits was included in the 2019 General Fund Budget under the respective departments.

Recommendation:

Staff recommends that the City Council adopt the resolution not waiving (Option #1) the Statutory Tort Limits for liability coverage.

Action:

Adopt Resolution #18-239 Not Waiving the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City of Ramsey.

Attachments

LMC Memo Liability Coverage

Waiver Form

Reso #18-239 Not Waiving Tort Limits

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 10:59 AM

Started On: 11/16/2018 07:26 AM



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RISK MANAGEMENT INFORMATION

LMCIT LIABILITY COVERAGE OPTIONS

Liability Limits, Coverage Limits, and Waivers

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

Statutory Limits on Municipal Tort Liability

The statutes limit a city's tort liability to a maximum of \$500,000 per claimant and \$1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

Coverage Limits for LMCIT's Basic Primary Liability Coverage

LMCIT's liability coverage provides a limit of \$1,500,000 per occurrence, matching the per-occurrence part of the statutory municipal tort liability limit. Beside the overall coverage limit of \$1,500,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products	\$2,000,000 annually
Failure to supply utilities	\$2,000,000 annually
EMF	\$2,000,000 annually
Limited pollution*	\$2,000,000 annually
Mold	\$2,000,000 annually
Land use litigation**	\$1,000,000 annually
Employers liability (work comp)	\$1,500,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. Dredging or excavation claims are subject to a \$250,000 sublimit. These limits apply to both damages and defense costs.

** Coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's online land use training. Coverage applies to both damages and litigation costs.

More Information

For more information about land use litigation coverage, please see the memo [LMCIT Coverage for Litigation Relating to Land Use](#).

If the Statute Limits our Liability, Why Purchase Higher Coverage Limits?

There are several different reasons why cities should strongly consider carrying higher limits of liability coverage.

The Statutory Tort Limits Either Do Not or May Not Apply to Several Types of Claims

Some examples include:

- *Claims under federal civil rights laws.* These include Section 1983, the Americans with Disabilities Act, etc.
- *Claims for tort liability that the city has assumed by contract.* This occurs when a city agrees in a contract to defend and indemnify a private party.
- *Claims for actions in another state.* This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.
- *Claims based on liquor sales.* This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.
- *Claims based on a "taking" theory.* Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

LMCIT's Primary Liability Coverage has Annual Limits on Coverage for a few Specific Risks

The table on page one lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year. Excess liability coverage gives the city additional protection against this risk as well.

However, there are a couple important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage *does not apply* to three risks: *failure to supply utilities; mold; and "limited pollution" claims if either the pollutant release or the damage is below ground or in a body of water;* and
- The excess coverage *does not automatically apply to liquor liability* unless the city specifically requests it.

The City may be Required by Contract to Carry Higher Coverage Limits

Occasionally, a contract might include a requirement the city carry more than \$1,500,000 of coverage limits. Carrying excess coverage is a way to meet these requirements. (There's also another option

for cities in this situation. LMCIT can issue an endorsement to increase the city's coverage limit only for claims relating to that particular contract. There's a small charge for these "laser" endorsements.)

There may be more than One Political Subdivision Covered Under the City's Coverage

An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city's coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to \$1,500,000 from both the city and the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

Cities Sometimes Carry Higher Coverage Limits Because of a Concern the Courts Might Overturn the Statutory Liability Limits

However, those limits have now been tested and upheld several times in Minnesota. While it's always possible that a future court might decide to throw out the statutory limits, this is now less of a concern.

Available Excess Liability Coverage Limits

Excess coverage is available in \$1 million increments, up to a maximum of \$5 million.

Does the Optional Excess Coverage Apply to All Types of Claims?

No. The excess liability coverage does not apply to the following types of claims: certain limited pollution claims; mold claims; claims for failure to supply utilities; auto no-fault claims; uninsured / underinsured motorist claims; workers' compensation, disability, or unemployment claims; or claims under the medical payments coverage.

Who Needs Excess Liability Coverage?

If anything, excess liability coverage is even more important to a small city rather than to a large city.

If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, a million dollars of liability over and above what its LMCIT coverage pays might be able to spread that \$1 million cost over several thousand taxpayers. The small city by contrast might be dividing that same \$1 million cost among only a couple hundred taxpayers. \$1 million divided among 5,000 taxpayers is \$200 apiece – annoying but probably at least manageable for most taxpayers. \$1 million divided among 200 taxpayers is \$5,000 apiece – enough to be a real problem for many.

What's the Effect of Waiving the Per Claimant Statutory Liability Limit?

If the city chooses the "waiver" option, the city and LMCIT no longer can use the statutory limit of \$500,000 per claimant as a defense. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

If the city waives the statutory limit, an individual claimant could therefore recover up to \$1,500,000 in damages on a claim. Of course, the individual would still have to prove to the court or jury that s/he really does have that amount of damages. Also, the statutory limit of \$1,500,000 per occurrence would still apply; that would limit the individual's recovery to a lesser amount if there were multiple claimants.

Why Would the City Choose to Pay More to Get Waiver-Option Coverage?

The statutory liability limit only comes into play in a case where

- The city is in fact liable.
- The injured party's actual proven damages are greater than the statutory limit.

Highlight

The waiver option coverage does not give the city better protection. The benefit is to the injured party.

Very literally, applying the statutory liability limit means an injured party won't be fully compensated for his/her actual, proven damages that were caused by city negligence. Some cities as a matter of public policy may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

For claims the statutory tort liability limits don't apply to, it doesn't affect how the city's coverage or risk on those claims. Waiving the statutory tort limits has no effect on claims the statutory limits don't apply to.

Effects of Waiving the Statutory Limits if there is Excess Coverage

If the city has \$1 million of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to \$2.5 million in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of kids, causing multiple serious injuries. \$1,500,000 divided 50 ways may not go far toward compensating for those

injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

Waiving Statutory Tort Liability Limits: Increase in Risk?

There is no increase in risk for the city to end up with liability if LMCIT doesn't cover it. The waiver form specifically says the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say there is no risk the city's liability could exceed its coverage limits. We listed earlier a number of ways that could happen to any city. But the waiver doesn't increase that risk.

Can we Waive the Statutory Tort Limits for the Primary Coverage but not for the Excess Coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

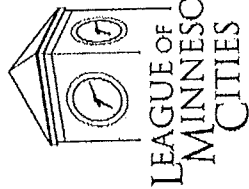
Is there a Simple way to Summarize the Options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

Your League Resource

Feel free to call the Underwriting Department at 651-281-1200 or 800-925-1122 with any questions.

Pete Tritz 12/10



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LMCIT Liability Coverage Options

Coverage structure If the city:	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	
Does not have excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$1,500,000
Does not have excess coverage & Waives the statutory limits	\$1,500,000	\$1,500,000	\$1,500,000
Has \$1,000,000 of excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$2,500,000
Has \$1,000,000 of excess coverage & Waives the statutory limits	\$2,500,000	\$2,500,000	\$2,500,000

LEAGUE OF MINNESOTA CITIES
INSURANCE TRUST

145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG



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LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to psstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting _____

Signature _____

Position _____

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-239

**RESOLUTION NOT TO WAIVE STATUTORY TORT LIMITS FOR LMCIT
LIABILITY COVERAGE**

WHEREAS, city staff has reviewed the impacts of waiving and not-waiving statutory tort limits for liability insurance with the League of Minnesota Cities Insurance Trust; and

WHEREAS, City Council has determined it is in the best interest of the City to not waive the statutory tort limits for liability insurance with LMCIT.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:**

- 1) That the City Council of the City of Ramsey does not waive the statutory tort limits for LMCIT liability coverage.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November, 2018.

Mayor

ATTEST:

City Clerk

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title

Adopt Resolution #18-240 Extending Fee Agreement with North Risk Partners-Bearence Management Group for Agent of Record Services for the City's Property, Casualty and Worker's Compensation Insurance Services

Purpose/Background:

Purpose: The city carries its liability and worker's compensation coverage through the League of Minnesota Cities. Each Municipality has a contracted representative, known as the Agent of Record, that acts on their behalf for these insurance services .

Background:

The City of Ramsey has had an agreement with North Risk Partners-Bearence Management Group (formally Bearence Management Group & T.C. Field & Company since 1997 for agent of record services for property, casualty and worker's compensation insurance services. The last formal agreement, which was for five years, ends on December 31, 2018. A separate premium is paid to North Risk Partners-Bearence for Worker's Compensation insurance, which is 2% of premiums paid. The 2% fee is incorporated within the total premium charged. The City has not yet received its 2019 General Liability and Worker's Comp billings, but for year 2018, these amounts were \$194,506 and \$202,530, respectively.

The city has paid \$6,200 for agent of record services for the last five years and the following amounts for years: 2011: \$5,800; 2012: \$6,000; 2013: \$6,200. If the City would have stayed on the normal \$200 annual increase, the current 2018 rate would have been \$7,200.

Notification:

North Risk Partners-Bearence Management Group has submitted a five-year fee proposal for the years 2019-2023 with the constant rate of \$7,000.

Observations/Alternatives:

The proposed agreement calls for a fee of \$7,000 annually. In comparison, the neighboring cities of Champlin pays \$24,000 annually, Anoka - \$10,000 + 2% of Workers Compensation and Elk River - 7% of total liability and workers compensation premiums.

Alternative #1: Enter into five-year contract with North Risk Partners-Bearence Management Group for the annual fee of \$7,000.

Alternative #2: Do not accept the terms of the agreement and either bring back a renegotiated amount/term or request proposals from other firms.

Funding Source:

Agent of record fee is included in the annual General Fund Budget under professional services.

Recommendation:

Staff recommends alternative #1. Staff has built a relationship with North Risk Partners-Bearence Management Group and finds that they act in the City's best interest. Also, the fee that they are proposing remains constant and is significantly lower than that paid in surrounding communities.

Action:

Motion to Adopt Resolution #18-240 Extending Fee Agreement With North Risk Partners-Bearence Management Group for Agent of Record Services for the City's Property, Casualty and Worker's Compensation Insurance Services.

Attachments

Reso #18-240 Authorizing Fee Agreement

Insurance Fee Agreement

Form Review**Inbox**

Kurt Ulrich
Diana Lund (Originator)
Kurt Ulrich
Form Started By: Diana Lund
Final Approval Date: 11/21/2018

Reviewed By

Diana Lund
Diana Lund
Kurt Ulrich

Date

11/20/2018 06:37 AM
11/21/2018 05:54 AM
11/21/2018 11:11 AM
Started On: 11/16/2018 07:28 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-240

RESOLUTION AUTHORIZING CONTRACT WITH BEARENCE MANAGEMENT GROUP (FORMERLY T.C. FIELD & COMPANY) FOR AGENT OF RECORD SERVICES FOR PROPERTY, CASUALTY, AND WORKERS COMPENSATION INSURANCE

WHEREAS, Bearence Management Group has requested contract renewal for agent of records services for property/casualty/workers compensation for the years 2019-2023; and

WHEREAS, the current fee for these services is \$7,000; and

WHEREAS, the fee proposed is to remain constant at \$7,000 for years 2019-2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) That the City Council of the City of Ramsey authorizes contract renewal with Bearence Management Group for agent of record services for 2019-2023; with the fee of \$7,000 annually.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day off November, 2018.

Mayor

ATTEST:

City Clerk

FEE AGREEMENT

City of Ramsey, hereinafter 'Client', agrees to engage the services of North Risk Partners - Bearence Management Group, hereinafter 'NRP-BMG', and NRP-BMG agrees, as a function of its business of general agents, insurance agents, or insurance brokers, to advise Client in the management of risks of loss generally covered by property and casualty insurance, and fidelity and surety bonds, the above risks hereinafter 'general insurance risks', through the LMCIT, however not to include surplus lines policies or coverages, and to procure or attempt to procure on Client's behalf such insurance as Client may designate, subject to the following terms and conditions:

I. EFFECTIVE DATE AND TERM

This Agreement shall begin on 1/1/2019 and shall continue until 12/31/2023 at a minimum. It may be continued beyond that term unless either party cancels this agreement by giving 90 days prior written notice of termination. Compensation may be adjusted for 2021 and years thereafter upon mutual agreement of the parties.

II. OBJECTIVE OF AGREEMENT

NRP-BMG will employ its technical knowledge and its knowledge of general and specific market conditions in the assumption of such insurance management functions as Client and BMG mutually deem to be appropriate. Client understands that BMG will act in the dual capacity of risk management counselor and insurance agent and/or broker.

III. BASIS OF COMPENSATION

The fee for consulting services provided by employees of NRP-BMG during the term of this Agreement will be \$7,000 per year for your Package Policies. This fee is in addition to premiums.

Workers compensation will be on a standard commission basis.

Bearence Management Group

City of Ramsey

By: _____

By: _____

Date: _____

Date: _____

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title

Adopt Resolution #18-244 Amending Exhibit B, Exhibit C and Exhibit D of Assessment Agreement Between City of Ramsey & Riverstone Development, LLC & Hagemen Holdings, LLC Dated July 25, 2017 to Reflect Actual Construction Costs and Final Assessment Amounts.

Purpose/Background:

Purpose: Amend Section #7. Assessment of the Assessment Agreement Dated July 25, 2017 between the City Of Ramsey, Riverstone Development, LLC and Hageman Holdings, LLC.

Background: On July 25, 2017, Resolution #17-07-190 was adopted approving an Assessment Agreement for Public Improvements to Bunker Lake Boulevard and Puma Street: Case of Riverstone Development and Hagemen Holdings (Resolution attached). Per Section 7 of this agreement: Assessments, it states that information contained in Exhibit B and Exhibit C of the Assessment Agreement will be updated upon receiving bids for the improvement project and upon completion of construction. The cost estimates contained in these two exhibits was used to calculate the estimated preliminary assessment for Riverstone Development and Hageman Holdings of which Exhibit D further broke out the assessment payment schedule for Riverstone Development. Said assessments for Riverstone are to be certified over a period of 4 years with the first installment due May 15, 2019. Thus, the final assessment amount needs to be filed with Anoka County by November 30, 2018 to be included with 2019 property taxes payable. The preliminary assessment amount for Riverstone Development was \$814,800 or a per lot share of \$5,432 and Hageman Holdings Deferred amount totaled \$282,000.

The City now has final construction costs and Exhibits B, C and D have been updated to reflect actual project costs, final assessment costs for Riverstone Development and Hageman Holdings and Assessment Payment Schedule for Riverstone Development. The revised outstanding total assessments for Riverstone Development now is \$278,282 (\$457,538 Total Assessments less \$179,256 Prepaid assessments from home sales of 33 lots). Each Riverstone Development Assessment computes to \$2,419.84 per 115 lots remaining. Hageman Holdings Deferred amount has now been revised to a final amount of \$132,039.

Notification:

Riverstone Development and Hageman Holdings have been advised of the revised assessment amounts.

Recommendation:

Staff recommends adoption of Resolution #18-244 amending Exhibits B, C, and D of Assessment Agreement Between the City of Ramsey, Riverstone Development, and Hagemen Holdings dated July 25, 2017 as Section 7 - Assessment of the agreement states that assessment amounts will be revised when final improvement project costs are available.

Action:

Motion to adopt Resolution #18-244 Amending Exhibit B, Exhibit C and Exhibit D of Assessment Agreement Between City of Ramsey & Riverstone Development, LLC & Hagemen Holdings, LLC Dated July 25, 2017 to Reflect Actual Construction Costs and Final Assessment Amounts.

Attachments

Assessment Agreement Dated July 25, 2017

Exhibits B, C & D of Assessment Agreement Updated

Resolution #18-244 Amending Exhibits B, C & D of Assessment Agreement

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 10:30 AM

Started On: 11/06/2018 01:02 PM

(reserved for recording)

ASSESSMENT AGREEMENT

THIS ASSESSMENT AGREEMENT (this "Agreement") is made this 25 day of JULY, 2017, by and between the **City of Ramsey**, Minnesota, a Minnesota municipal corporation ("City"), **Riverstone Development, LLC**, a Minnesota limited liability company ("Riverstone Development"), and **Hageman Holdings, LLC**, a Minnesota limited liability company ("Hageman Holdings") (Riverstone Development and Hageman Holdings are collectively referred to as "Owners").

Recitals

- A. Owners are the owners of fee title to the Property, as defined in Exhibit A, attached hereto.
- B. The Owners desire to have certain public improvements constructed to serve the Property as described in Exhibit B (the "Improvement Project"). Concept level plans and specifications for the Improvement Project are completed.
- C. The Owners desire to have the City construct the Improvement Project without notice of hearing or hearing on the special assessments levied to finance the Improvement Project, and to levy up to 40% of the cost of the Improvement Project against the Property.
- D. The City is willing to construct the Improvement Project without certain notices or hearings, provided that assurances and covenants stated below are made by the Owners to ensure that the City will have valid and collectable special assessments as they relate to the Property.
- E. Were it not for the assurances and covenants provided in this Agreement, the City would not construct the Improvement Project and is doing so solely at the behest, and for the benefit, of the Owners.

Agreement

In consideration of the recitals stated above, the mutual promises and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties hereby agree as follows:

1. Recitals Incorporated. The recitals stated above are hereby incorporated into this Agreement and made a part of this Agreement by reference.
2. Petition. The Owners hereby petition the City for construction of the Improvement Project.
3. Authority.
 - a. Riverstone Development represents and warrants that it is the owner of 100 percent of the Riverstone Property as described in Exhibit A, that it has full legal authority to encumber the Riverstone Property as provided in this Agreement, and that as of the date of this Agreement, it has fee simple absolute title in the Riverstone Property, which is not subject to any liens, interests or encumbrances, except as listed in Exhibit E.
 - b. Hageman Holdings represents and warrants that it is the owner of 100 percent of the Hageman Property as described in Exhibit A, that it has full legal authority to encumber the Hageman Property as provided in this Agreement, and that as of the date of this Agreement, it has fee simple absolute title in the Hageman Property, which is not subject to any liens, interests or encumbrances, except as listed in Exhibit E.
4. Waiver of Hearings. The Owners waive notice of hearing and hearing pursuant to Minn. Stat. section 429.031, on the Improvement Project, notice of hearing and hearing on the special assessments levied to finance the Improvement Project pursuant to Minn. Stat. section 429.061, and any notice of hearing or procedure specified under the City Charter, and specifically requests that the Improvement Project be constructed and special assessments be levied against the Property without hearings.
5. Waiver of Appeal or Reapportionment. Each Owner, as to the portion of the Property owned by it, waives the right to appeal the levy of the special assessments pursuant to Minn. Stat. section 429.081, and further specifically agrees with respect to such special assessments that:
 - a. Any requirements of Minn. Stat. chapter 429 or the City Charter with which the City does not comply are hereby waived;
 - b. The increase in fair market value of its portion of the Property resulting from construction of the Improvement Project will be at least equal to the cost of the Improvement Project as set forth herein, and that such increase in fair market value is a special benefit to the Property;
 - c. Assessment of the above-specified cost of the Improvement Project against its portion of the Property is reasonable, fair and equitable and there are no other properties against which such cost should be assessed.
6. No Deferral. Each Owner represents and warrants that its portion of the Property is not so classified for tax purposes as to result in deferral of the obligation to pay special assessments, and Owner

agrees that it will take no action to secure such tax status of its portion of the Property during the term of this Agreement.

7. Assessment. The Owners request that up to 40% of the actual cost of the Improvement Project be assessed against the Property as detailed in Exhibit B and Exhibit C. Information contained in Exhibit B and Exhibit C, including assessment amounts, will be updated upon receiving bids for the Improvement Project, and upon completion of construction

8. Payment of Assessment.

- a. Riverstone Development. Certified assessments for the Plat shall be payable in equal semi-annual installments over a period of four (4) years with the first installment due May 15, 2019, and subsequent installments due May 15 and October 15 each year. The fixed interest rate applied to the Assessment shall be set at the five (5) year U.S. Treasury rate on the date of this agreement plus 2 percent. The owner of any property so assessed may, at any time prior to certification of the assessment or the first installment thereof to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the municipal treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption thereof. The owner may at any time prior to November 15 of any year, prepay to the treasurer of the municipality having levied said assessments, the whole assessment remaining due. Assessments levied against any parcel shall be paid in full upon transfer of ownership. Appendix D is an example payment schedule.
- b. Hageman Holdings. No annual or semi-annual assessment payments are required until any portion of the Hageman Property is developed or sold. Interest shall accrue on the assessment. The fixed interest rate applied to the Assessment shall be set at the five (5) year U.S. Treasury rate on the date of this agreement plus 2 percent. Certified assessments shall be paid in full upon transfer of ownership, or development of, all or any portion of the Hageman Property. Property is deemed "developed" as of the date of final plat approval by the Ramsey City Council.

9. Collateral.

- d. Riverstone Development. Riverstone Development shall furnish the City with an irrevocable letter of credit equal to 40% of the assessments made against the Riverstone Property. This letter of credit will remain in place until all assessment payments are made by Riverstone Development. The City shall immediately draw on this letter of credit in the event Riverstone Development defaults on making any assessment payments. This letter of credit shall be furnished and executed within the City's final plat and development agreement process for the proposed Riverstone residential development project. This letter of credit shall adhere to the City's Finance Department minimum standards and must be approved by the City's Finance Director. This letter of credit is separate from the letter of credit that will be required by the City through the City's standard platting and development agreement processes.
- e. Hageman Holdings. No additional collateral required.

10. Successors and Assigns. The covenants, waivers and agreements contained in this Agreement shall bind the successors and assigns of each Owner and shall run with such Owner's portion of the Property and bind all its successors in interest. It is the intent of the parties hereto that this Agreement be in a

form that is recordable in the land records of Anoka County, Minnesota, and they agree to make any changes in this Agreement that may be necessary to effect the recording of this Agreement against the title to the Property.

11. Termination. This Agreement shall terminate as to the Riverstone Property or the Hageman Property, as the case may be, upon the final payment of all special assessments levied against that portion of the Property from the Improvement Project. The City shall then execute and deliver such documents, in recordable form, as are necessary to extinguish its rights hereunder.
12. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which together shall constitute a single agreement.

(left blank intentionally; signature pages and appendix to follow)

CITY OF RAMSEY

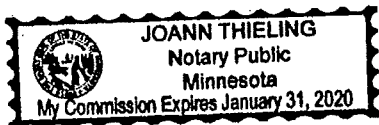
By: [Signature]
Its: Mayor

ATTEST

By: [Signature]
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 26th day of July, 2017, by Sarah Strommen and Kurtis G. Ulrich, the Mayor and City Administrator, respectively, of City of Ramsey, a Minnesota municipal corporation pursuant to the authority granted by its City Council.



[Signature]
Notary Public

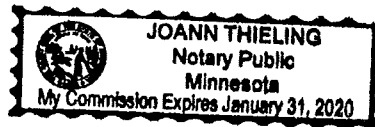
RIVERSTONE DEVELOPMENT, LLC

By: [Signature]
Its: Vice President

STATE OF MINNESOTA)
COUNTY OF Anoka) SS.

On this 26th day of July, 2017, before me a Notary Public within and for said County, personally Steve Bona to me personally known, who each by me duly sworn, did say that he is the President of Riverstone Development, LLC,, a limited liability corporation under the laws of the State of Minnesota, acknowledged said instrument to be the free act and deed of said corporation.

[Signature]
Notary Public



HAGEMAN HOLDINGS, LLC

By:
Its:

Michael Hageman
PRESIDENT

STATE OF MINNESOTA

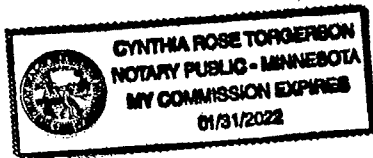
COUNTY OF

Wright

)
) SS.
)

On this 26 day of July, 2017, before me a Notary Public within and for said County, personally Michael Hageman to me personally known, who each by me duly sworn, did say that he is the President of Hageman Holdings, LLC, a limited liability corporation under the laws of the State of Minnesota, acknowledged said instrument to be the free act and deed of said corporation.

Cynthia Rose Torgerson
Notary Public



01/12/2025
MY COMMISSION EXPIRES
NOTARY PUBLIC - MINNESOTA
CYNTHIA ROSE TORGERSON

EXHIBIT A: Property Description

Riverstone Development, LLC (A. Riverstone Property)

Riverstone Plat, Anoka County, City of Ramsey

Block 1 Lots 1-12

Block 2 Lots 1-6

Block 3 Lots 1-19

Block 4 Lots 1-14

Outlot F 1 lot

Outlot G 1 lot

Hageman Holdings, LLC (B. Hageman Property)

PID: 20-32-25-34-0004

Address: 8200 Bunker Lake Boulevard

Legal: Lot 1, Block 1, Alpha Development

EXHIBIT B

Improvement Project

Updated March of 2017. Concept level costs displayed. Information contained in Exhibit B, including estimated project costs, will be updated upon receiving bids for the Improvement Project.

<u>Improvement Type</u>	<u>Phase 1A</u>	<u>Phase 1B</u>
Roadway	\$ 795,000	\$ 940,000
Roadway Transitions	\$ 66,000	\$ 78,000
Right Turn Lanes	\$ 132,000	\$ 156,000
Trails/Sidewalks	\$ 106,000	\$ 125,000
Storm Water Management	\$ 0	\$ 48,000
Street Lighting	\$ 76,000	\$ 90,000
Trunk Water	\$ 154,000	\$ 182,000
Trunk Sanitary Sewer	\$ 179,000	\$ 545,000
Total Costs/Phase	\$ 1,508,000	\$ 2,164,000
Total Costs less Public Utilities	\$ 1,175,000	\$ 1,437,000

The above costs include 30% contingencies and project development costs. Project development costs include administrative, engineering, legal, and financing related costs.

NOTES:

1. The scope of the above Phase 1B will be expanded to include a pedestrian crossing at the intersection of Puma Street/ Alpine Drive (\$5,000 estimated cost). This is not reflected in Exhibit B; this is reflected in Exhibit C.
2. Riverstone has requested certain Phase 1B infrastructure improvements be constructed early. As a result, Phase 1B costs will increase by an estimated \$50,000, to account for a temporary gravel road. Riverstone will be assessed 100% of this additional cost. This is not reflected in Exhibit B; this is reflected in Exhibit C.

EXHIBIT C: Improvement Project Costs & Estimated Assessment Roll**TABLE A: Engineers Feasibility Estimates**Total Costs

Phase 1A \$ 1,508,000

Phase 1 B \$ 2,169,000

Sub Total \$ 3,677,000

Total Costs (less Trunk Water & Sewer)

Phase 1A \$ 1,175,000

Phase 1B \$ 1,442,000

Sub Total \$ 2,617,000

TABLE B: Cost Share Agreement

	<u>City</u>	<u>Riverstone</u>	<u>Hageman</u>
Phase 1A	60%	16%	24%
Phase 1B	60%	40%	0%

TABLE C: Preliminary Assessment Roll*

	<u>City</u>	<u>Riverstone</u>	<u>Hageman</u>
Phase 1A	\$ 705,000	\$ 188,000	\$ 282,000
Phase 1B	\$ 865,200	\$ 576,800	\$ -

TABLE D: Riverstone Preliminary Assessment Detail

Estimated Total Assessment	\$ 764,800
(add \$50,000 per Exhibit B, Note 2)	\$ 814,800
Number of Lots	150
% Share Per Lot	0.6667%
Estimated Assessment Per Lot	\$ 5,432

Breakdown	Lots	% Share	Estimate
Buildable	51	34.000%	\$ 277,032
Outlot F	23	15.333%	\$ 124,936
Outlot G	76	50.667%	\$ 412,832

TABLE E: Hageman Preliminary Assessment Detail

Estimated Total Assessment	\$ 282,000
Number of Lots	1
% Share Per Lot	100%
Estimated Assessment Per Lot	\$ 282,000

*Costs are Bolton & Menk preliminary feasibility estimates from March of 2017, and include 30% contingencies. Adjustments to assessment amounts will be made by the City of Ramsey upon receiving actual bids for these improvements. A risk factor exists, that actual costs for this project are different than originally estimated.

Exhibit D

Riverstone Development: Example Payment Schedule

Information contained in Exhibit D, including estimated payments, will be updated upon receiving bids for the Improvement Project.

Capstone Riverstone: Assessment Agreement Signed: Est 7/26/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Bld. Lots -51 Assessed				5,432.00
2019	1,358.00	416.09	1,774.09	4,074.00
2020	1,358.00	156.03	1,514.03	2,716.00
2021	1,358.00	104.02	1,462.02	1,358.00
2022	1,358.00	52.01	1,410.01	-
Total	\$ 5,432.00	\$ 728.16	\$ 6,160.16	

** Based on 5 year treasury rate 7-24-17 + 2 points

Capstone Riverstone: Assessment Agreement Signed: Est 7/12/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Outlot F				124,936.00
2019	31,234.00	9,570.10	40,804.10	93,702.00
2020	31,234.00	3,588.79	34,822.79	62,468.00
2021	31,234.00	2,392.52	33,626.52	31,234.00
2022	31,234.00	1,196.26	32,430.26	-
Total	\$ 124,936.00	\$ 16,747.67	\$ 141,683.67	

** Based on 5 year treasury rate 7-24-17 + 2 points

Capstone Riverstone: Assessment Agreement Signed: Est 7/12/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Outlot G				412,832.00
2019	103,208.00	31,622.93	134,830.93	309,624.00
2020	103,208.00	11,858.60	115,066.60	206,416.00
2021	103,208.00	7,905.73	111,113.73	103,208.00
2022	103,208.00	3,952.87	107,160.87	-
Total	\$ 412,832.00	\$ 55,340.13	\$ 468,172.13	

** Based on 5 year treasury rate 7-24-17 + 2 points

Exhibit E

Liens and Encumbrances

[both property owners shall provide the City of Ramsey with updated owners and encumbrances reports
10 days prior to final plat approval.]

EXHIBIT B

Improvement Project

Updated November 8, 2018. Final Costs Displayed.

<u>Improvement Type</u>	<u>Phase 1A</u>	<u>Phase 1B</u>
Roadway	\$460,744	\$ 627,790
Roadway Transitions	\$ 40,045	\$ 12,554
Right Turn Lanes	\$ -	\$ 4,899
Trails/Sidewalks	\$ 10,421	\$ 38,350
Storm Water Management	\$ -	\$ 48,000
Street Lighting	\$ 38,952	\$ 41,048
Trunk Water	\$148,972	\$ 241,258
Trunk Sanitary Sewer	\$ 94,358	\$ 551,025
Total Costs/Phase	<u>\$793,492</u>	<u>\$1,564,924</u>
Total Costs Less Public Utilities	<u>\$550,162</u>	<u>\$ 772,641</u>

NOTE: Riverstone requested certain Phase 1B improvements to be constructed early. As a result, Phase 1B costs were increased by \$60,456, to account for a temporary gravel road. Riverstone will be assessed 100% of this additional cost. This is not reflected in Exhibit B; this is reflected in Exhibit C.

EXHIBIT C: Improvement Project Costs - Final #'s For 2018 Assessment Roll (Payable Begin 2020)**TABLE A: Total Project Costs:**

Total Costs	
Phase 1A	\$ 793,492
Phase 1 B	\$ 1,564,924
Sub Total	\$ 2,358,416

Total Costs (less Trunk Water & Sewer)

Phase 1A	\$ 550,162
Phase 1B	\$ 772,641
Sub Total	\$ 1,322,803

TABLE B: Cost Share Agreement

	<u>City</u>	<u>Riverstone</u>	<u>Hageman</u>
Phase 1A	60%	16%	24%
Phase 1B	60%	40%	0%

TABLE C: Final Assessment Roll - Before Temp Gravel Road

	<u>City</u>	<u>Riverstone</u>	<u>Hageman</u>	<u>Totals</u>
Phase 1A	\$ 330,097	\$ 88,026	\$ 132,039	\$ 550,162
Phase 1B	\$ 463,584	\$ 309,056	\$ -	\$ 772,641
Totals	\$ 793,682	\$ 397,082	\$ 132,039	\$ 1,322,803

TABLE D: Riverstone Final Assessment Detail

Total Assessment	\$ 397,082
Add \$60,456 for Temporary Gravel Road (see Exhibit B Note 1)	\$ 60,456
Less Assessments Paid to Date (33 parcels at \$5,432)	\$ (179,256)
Number of Lots	115
% Share Per Lot	0.8696%
Final Assessment Per Lot	\$ 2,419.84

Breakdown	Lots	% Share	Estimate
Buildable (Original 51 units less 33 prepaids)	18	15.652%	\$ 43,557
Outlot F	23	20.000%	\$ 55,656
Buildable (From Original Outlot G)	39	33.913%	\$ 94,374
Outlot A (Originally Outlot G)	35	30.435%	\$ 84,695
	115	100.000%	\$ 278,282

TABLE E: Hageman Final Assessment Detail

Estimated Total Assessment	\$ 132,039
Number of Lots	1
% Share Per Lot	100%
Final Assessment Per Lot	\$ 132,039

EXHIBIT D**Riverstone Development: Payment Schedule - Final Numbers**

Capstone Riverstone: Assessment Agreement Signed: Est 7/26/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Buildable Lots -18 Assessed Units Remaining				2,419.84
2019	604.96	185.36	790.32	1,814.88
2020	604.96	69.51	674.47	1,209.92
2021	604.96	46.34	651.30	604.96
2022	604.96	23.17	628.13	-
Total	\$ 2,419.84	\$ 324.38	\$ 2,744.22	

** Based on 5 year treasury rate 7-24-17 + 2 points

Capstone Riverstone: Assessment Agreement Signed: Est 7/26/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Outlot F				55,656.00
2019	13,914.00	4,263.25	18,177.25	41,742.00
2020	13,914.00	1,598.72	15,512.72	27,828.00
2021	13,914.00	1,065.81	14,979.81	13,914.00
2022	13,914.00	532.91	14,446.91	-
Total	\$ 55,656.00	\$ 7,460.69	\$ 63,116.69	

** Based on 5 year treasury rate 7-24-17 + 2 points

Capstone Riverstone: Assessment Agreement Signed: Est 7/26/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Outlot A (Originally Outlot G)				84,695.00
2019	21,173.75	6,487.64	27,661.39	63,521.25
2020	21,173.75	2,432.86	23,606.61	42,347.50
2021	21,173.75	1,621.91	22,795.66	21,173.75
2022	21,173.75	810.95	21,984.70	-
Total	\$ 84,695.00	\$ 11,353.36	\$ 96,048.36	

** Based on 5 year treasury rate 7-24-17 + 2 points

Capstone Riverstone: Assessment Agreement Signed: Est 7/26/17 730 Days interest: Jan 1, 2018-Dec 31, 2019

Int rate = 5 Year Treasury + 2 basis points	Principal	3.83%** Interest	Payment Amount	Pay-off Balance
Buildable Lots -39 Assessed Units (From Original Outlot G)				2,419.84
2019	604.96	185.36	790.32	1,814.88
2020	604.96	69.51	674.47	1,209.92
2021	604.96	46.34	651.30	604.96
2022	604.96	23.17	628.13	-
Total	\$ 2,419.84	\$ 324.38	\$ 2,744.22	

** Based on 5 year treasury rate 7-24-17 + 2 points

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-244

RESOLUTION AMENDING ASSESSMENT AGREEMENT FOR EXHIBIT B, EXHIBIT C AND EXHIBIT D FOR IMPROVEMENTS TO BUNKER LAKE BOULEVARD AND PUMA STREET: CASE OF RIVERSTONE DEVELOPMENT AND HAGEMAN HOLDINGS

WHEREAS, over 300-acres of green-field land is available for development located northwest of the U.S. Highway 10 and Armstrong Boulevard interchange in the City of Ramsey, Minnesota (the “Armstrong-West Developable Area”); and

WHEREAS, the City has an interest in pursuing the development of a new business park in the Armstrong-West Developable Area totaling 131.52 acres in gross size, located on three parcels currently owned by Hageman Holdings (PIDs: 20-32-25-34-0004, 29-32-25-21-0003, and 29-32-25-12-0003). A new business park can benefit the City by creating well-paying jobs, increasing tax-base, and increasing local consumer spending; and

WHEREAS, Riverstone Development is under contract to purchase 84.77 acres of land currently owned by Pearson Properties of Ramsey, LLC., located in the Armstrong-West Developable Area. Riverstone Development intends to develop a roughly 298-unit single family residential development located on three parcels (PIDs: 29-32-25-22-0004, 20-32-25-33-0001, and 20-32-25-32-0001) (Riverstone Development Plat); and

WHEREAS, the development of the Armstrong-West Developable Area will require various improvements to arterial infrastructure located along Bunker Lake Boulevard and Puma Street. Arterial infrastructure improvements include trunk-water line extensions, trunk-sewer line extensions, a sewer lift station, trail extensions, new roads, street lights, and storm sewer (“Arterial Infrastructure”). Bolton & Menk, Inc. completed a conceptual feasibility analysis for Arterial Infrastructure located in the Armstrong-West Developable Area in March 2017 (“Infrastructure Study”); and

WHEREAS, Riverstone Development and Hageman Holdings both desire to have the City construct Arterial Infrastructure located on Bunker Lake Boulevard and Puma Street, as detailed in the attached Assessment Agreement; and,

WHEREAS, Riverstone Development and Hageman Holdings both agree to the City specially assessing a portion of the costs to construct the proposed public improvements against their property, as detailed in the attached Assessment Agreement that was entered into on July 25, 2017; and

WHEREAS, Section 7 entitled Assessment of the Assessment Agreement notes that information contained within Exhibit B and Exhibit C will be updated upon receiving bids for the improvement project and upon completion of construction; and

WHEREAS, Final construction costs have been finalized and Exhibit B and Exhibit C have been updated to reflect these final costs and revised assessment amounts; and

WHEREAS, the final assessment to Riverstone Development is \$278,282 which reflects a total revised assessment of \$457,538 less special assessment prepayments of \$179,256 and a final assessment amount of \$132,039 for Hageman Holdings; and

WHEREAS, Exhibit D of said Assessment Agreement has been amended to reflect the assessment payment schedule for Riverstone Development.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) That said Assessment Agreement is hereby amended to reflect the revised final improvement project costs and amended final assessment amounts as outlined in amended Exhibit B, Exhibit C and Exhibit D.
- 2) Riverstone Assessments will be levied to the County for four years starting Tax Payable Year 2019 and Hageman Holdings will be deferred until developed or sold as outlined in Section 8 (B) of Assessment Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November, 2018.

Mayor

ATTEST:

City Clerk

CC Regular Session**4. 12.****Meeting Date:** 11/27/2018**Submitted For:** Bruce Westby, Engineering/Public Works**By:** Marsha Weidner, Engineering/Public Works

Information**Title**

Adopt Resolution #18-242 Authorizing Partial Payment to Douglas-Kerr Underground, LLC for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project 18-05.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC for Improvement Project 18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of \$517,753.91.

Action:

Motion to adopt Resolution #18-242 authorizing partial payment to Douglas-Kerr Underground, LLC for Improvement Project 18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of \$517,753.91.

Attachments

Pay Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/21/2018 01:39 PM
Bruce Westby	Bruce Westby	11/21/2018 02:02 PM
Bruce Westby	Kathy Schmitz	11/21/2018 02:11 PM
Kurt Ulrich	Kurt Ulrich	11/21/2018 03:08 PM
Form Started By: Marsha Weidner		Started On: 11/16/2018 10:27 AM
Final Approval Date: 11/21/2018		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-242

RESOLUTION APPROVING PARTIAL PAYMENT TO DOUGLAS-KERR UNDERGROUND, LLC FOR BUNKER LAKE BOULEVARD AND PUMA STREET PAVEMENT IMPROVEMENTS, IMPROVEMENT PROJECT #18-05

WHEREAS, in 2006, Bunker Lake Boulevard was extended west of Armstrong Boulevard and Puma Street was constructed between Bunker Lake Boulevard and Alpine Drive, portions of which were constructed using temporary pavement sections; and

WHEREAS, sanitary sewer and watermain improvements were recently completed along the west end of Bunker Lake Boulevard, east of its intersection with Puma Street, and along the south end of Puma Street, north of Bunker Lake Boulevard; and

WHEREAS, the streets above and along the utility improvements require reconstruction or replacement to support current and future development along these streets; and

WHEREAS, pursuant to Ramsey City Council resolution #17-12-316, adopted December 12, 2017, Bolton & Menk, Inc. was designated as the engineer for this improvement and was ordered to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #18-080, adopted May 8, 2018, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #18-112, adopted June 12, 2018, the bid of Douglas Kerr Underground, LLC of Mora, Minnesota, in the amount of \$923,458.23 for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, was accepted, and the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, as of November 27, 2018 \$357,986.74 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC for Improvement Project #18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of \$517,753.91.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes partial payment to Douglas-Kerr Underground, LLC for Improvement Project #18-05, Bunker Lake Boulevard and Puma Street Improvements, in the amount of \$517,753.91.

- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 27, 2018.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November, 2018.

Mayor LeTourneau

ATTEST:

City Clerk

CONTRACTOR'S PAY REQUEST**BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS****CITY OF RAMSEY, MN****BMI R16.115858****DISTRIBUTION:**

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

BONDING CO. (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$923,458.23
TOTAL, COMPLETED WORK TO DATE	\$921,832.27
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$921,832.27
RETAINED PERCENTAGE (5%)	\$46,091.61
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$875,740.65
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$357,986.74
PAY CONTRACTOR AS ESTIMATE NO. 2	\$517,753.91

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Douglas-Kerr Underground, LLC
2142 330th Ave
Mora, MN 55051

By [Signature] Manager
Name Title

Date 11-8-18

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 7533 SUNWOOD DRIVE, SUITE 206, RAMSEY, MN 55303**

By [Signature], PROJECT MANAGER
KEVIN P. KIELB, P.E.

Date 11/8/2018

APPROVED FOR PAYMENT:**OWNER: CITY OF RAMSEY**

By [Signature] City Engineer 11/16/18
Name Title Date

And _____
Name Title Date

PARTIAL PAY ESTIMATE NO.

BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS
CITY PROJECT # 18-05
CITY OF RAMSEY, MN
BMI R16.115858

2

WORK COMPLETED THROUGH October 31, 2018

ITEM NO.	DESCRIPTION	UNIT	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
1	2021.501 MOBILIZATION	LUMP SUM	1	\$57,311.00	0.5	\$ 28,655.50	1	\$ 57,311.00
2	2101.501 CLEARING AND GRUBBING	LUMP SUM	1	\$2,000.00	1	\$ 2,000.00	1	\$ 2,000.00
3	2102.503 PAVEMENT MARKING REMOVAL	LIN FT	250	\$1.00				
4	2104.502 REMOVE DRAINAGE STRUCTURE	EACH	1	\$625.00	1	\$ 625.00	1	\$ 625.00
5	2104.502 REMOVE SIGN	EACH	10	\$65.00				
6	2104.502 SALVAGE HYDRANT & VALVE	EACH	1	\$499.50	1	\$ 499.50	1	\$ 499.50
7	2104.503 REMOVE PIPE CULVERTS	LIN FT	32	\$15.85				
8	2104.503 REMOVE CURB AND GUTTER	LIN FT	174	\$4.70	174	\$ 817.80	174	\$ 817.80
9	2104.503 REMOVE SEWER PIPE (STORM)	LIN FT	85	\$892.50	85	\$ 892.50	85	\$ 892.50
10	2104.504 REMOVE BITUMINOUS PAVEMENT	SQ YD	4491	\$15,044.85	4491	\$ 15,044.85	4491	\$ 15,044.85
11	2104.518 REMOVE CONCRETE PAVEMENT	SQ YD	59	\$436.60			9.5	\$ 70.30
12	2105.507 COMMON EXCAVATION	CU YD	6505	\$92,045.75	6000	\$ 84,900.00	6505	\$ 92,045.75
13	2105.507 SUBGRADE EXCAVATION	CU YD	200	\$1,050.00				
14	2105.507 SELECT GRANULAR BORROW (CV)	CU YD	200	\$2,714.00	0.75	\$ 2,035.50	1	\$ 2,714.00
15	2105.601 SITE GRADING	LUMP SUM	1	\$1,761.75				
16	2118.507 AGGREGATE SURFACING (CV) CLASS 5	CU YD	45	\$111,532.25	4000	\$ 50,200.00	9214	\$ 115,635.70
17	2211.509 AGGREGATE BASE (LV) CLASS 5 MODIFIED	TON	8895	\$9,460.00			293.28	\$ 25,222.08
18	2360.509 TYPE 9.5 WEARING COURSE MIX (2.B) (SPWEA240B)	TON	110	\$152,220.00			2302.51	\$ 148,511.90
19	2360.509 TYPE 12.5 WEARING COURSE MIX (3.C) (SPWEB340C)	TON	2360	\$112,125.00			1890.21	\$ 108,687.08
20	2501.502 15" RC PIPE APRON	EACH	1	\$970.50	1	\$ 970.50	1	\$ 970.50
21	2501.502 18" RC PIPE APRON	EACH	1	\$1,011.00	1	\$ 1,011.00	1	\$ 1,011.00
22	2501.502 24" RC PIPE APRON	EACH	1	\$1,343.00	1	\$ 1,343.00	1	\$ 1,343.00
23	2501.602 TRASH GUARD FOR 15" PIPE APRON	EACH	1	\$643.50	1	\$ 643.50	1	\$ 643.50
24	2501.602 TRASH GUARD FOR 18" PIPE APRON	EACH	1	\$679.00	1	\$ 679.00	1	\$ 679.00
25	2501.602 TRASH GUARD FOR 24" PIPE APRON	EACH	1	\$1,175.00	1	\$ 1,175.00	1	\$ 1,175.00
26	2503.503 12" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	431	\$32.55	415	\$ 13,508.25	430	\$ 13,996.50
27	2503.503 15" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	2308	\$105,937.20	2300	\$ 105,570.00	2305	\$ 105,996.50
28	2503.503 18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	193	\$7,613.85	185	\$ 7,298.25	191	\$ 7,534.95
29	2503.503 24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	92	\$5,556.80	85	\$ 5,134.00	91	\$ 5,496.40
30	2503.602 CONNECT TO EXISTING STORM SEWER	EACH	1	\$507.50	1	\$ 507.50	1	\$ 507.50
31	2503.602 CONSTRUCT BULKHEAD	EACH	1	\$152.50	1	\$ 152.50	1	\$ 152.50
32	2504.602 CONNECT TO EXISTING WATER MAIN	EACH	1	\$749.50	1	\$ 749.50	1	\$ 749.50
33	2504.602 ADJUST GATE VALVE & BOX	EACH	9	\$6,835.50			9	\$ 6,835.50
34	2504.602 INSTALL HYDRANT & VALVE	EACH	1	\$1,749.00	1	\$ 1,749.00	1	\$ 1,749.00
35	2504.603 6" WATERMAIN DUCTILE IRON CL 53	LIN FT	17	\$899.30	15	\$ 793.50	80	\$ 4,232.00
36	2506.502 CASTING ASSEMBLY	EACH	28	\$0.28			24	\$ 0.24
37	2506.502 ADJUST FRAME AND RING CASTING	EACH	8	\$1,267.00			9	\$ 11,403.00
38	2506.503 CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	12	\$223.00	11	\$ 2,453.00	11	\$ 2,453.00
39	2506.602 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	LIN FT	70	\$22,995.00	68	\$ 22,338.00	68	\$ 22,338.00
40	2506.602 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 2	LIN FT	53	\$319.50	50	\$ 15,975.00	50	\$ 15,975.00
41	2511.507 RANDOM RIPRAP CL III	TON	36	\$120.50			30	\$ 3,615.00
42	2521.518 6" CONCRETE WALK	SQ FT	860	\$6.70				
43	2531.503 CONCRETE CURB & GUTTER DES B618	LIN FT	6125	\$77,175.00			6082	\$ 76,633.20
44	2531.504 6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	85	\$6,260.25			87	\$ 6,407.55
45	2531.618 TRUNCATED DOMES	SQ YD	140	\$48.00				
46	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$3,000.00	0.5	\$ 1,500.00	1	\$ 3,000.00
47	2563.601 TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	\$3,046.00	0.5	\$ 1,523.00	1	\$ 3,046.00
48	2573.501 STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$1,400.00			1	\$ 1,400.00
49	2573.502 STORM DRAIN INLET PROTECTION	EACH	26	\$175.50	24	\$ 4,284.00	24	\$ 4,284.00
50	2573.503 SILT FENCE, TYPE MS	LIN FT	5275	\$1.80	1000	\$ 1,800.00	2250	\$ 4,050.00
51	2573.503 SEDIMENT CONTROL LOG TYPE WOOD CHIP	LIN FT	60	\$3.00				
52	2574.507 COMMON TOPSOIL BORROW	CU YD	660	\$21.40			549.02	\$ 11,749.03
53	2574.508 FERTILIZER TYPE 3	POUND	380	\$0.65			665	\$ 432.25
54	2575.505 SEEDING	ACRE	2	\$1,979.00			3.5	\$ 6,926.50

PARTIAL PAY ESTIMATE NO.

BUNKER LAKE BOULEVARD AND PUMA STREET IMPROVEMENTS
CITY PROJECT # 18-05
CITY OF RAMSEY, MN
BMI R16.115858

2

WORK COMPLETED THROUGH October 31, 2018

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
56	2575.508 SEEDING MIXTURE 25-121	POUND	\$4.50	190	\$855.00		-	332	\$1,494.00
57	2575.508 HYDRAULIC BONDED FIBER MATRIX	POUND	\$0.75	6470	\$4,852.50		-	11322	\$8,491.50
58	2582.503 4" SOLID LINE MULTI COMP	LIN FT	\$0.30	12235	\$3,670.50		-	11083	\$3,324.90
59	2582.503 4" BROKEN LINE MULTI COMP	LIN FT	\$0.30	965	\$289.50		-	790	\$237.00
60	2582.503 4" DBLE SOLID LINE MULTI COMP	LIN FT	\$0.80	938	\$750.40		-	1583	\$1,266.40
61	2582.503 24" SOLID LINE MULTI COMP	LIN FT	\$7.00	285	\$1,995.00		-	184	\$1,288.00
62	2582.518 PAVT MSSG MULTI COMP	SQ FT	\$6.65	450	\$2,992.50		-	420	\$2,793.00
63	2582.518 CROSSWALK MULTI COMP	SQ FT	\$4.60	480	\$2,208.00		-	450	\$2,070.00
Total Amount:					\$923,456.23		\$ 376,828.15		\$ 921,832.27

CC Regular Session**4. 13.****Meeting Date:** 11/27/2018**By:** Colleen Lasher, Administrative
Services

Information**Title**

Adopt Resolution #18-232 to Hire Temporary On-call Snow Plow Drivers

Purpose/Background:

The purpose of this case is to seek City Council approval to hire Temporary On-call Snow Plow Drivers for the Public Works Department.

The process to fill these positions includes an open competitive recruitment, interviews, background checks, pre-employment testing, City Council approval to hire and on-boarding. As a result, staff selected Mr. Lucas Phelps, Mr. Gerald Byykkonen, Mr. Lawrence Nelson, Mr. Cullin Kruse, Mr. Keith Noreen, and Mr. Thomas Pagel.

Funding Source:

The funding required to fill the Temporary On-call Snow Plow Drivers is included in the 2018 / 2019 budget.

Recommendation:

Staff recommends hiring the following Temporary On-call Snow Plow Drivers: Mr. Lucas Phelps, Mr. Gerald Byykkonen, Mr. Lawrence Nelson, Mr. Cullin Kruse, Mr. Keith Noreen, and Mr. Thomas Pagel at \$13.00 per hour, effective on or near October 31, 2018.

Action:

Motion to adopt resolution #18-232 hiring the following Temporary On-call Snow Plow Drivers: Mr. Lucas Phelps, Mr. Gerald Byykkonen, Mr. Lawrence Nelson, Mr. Cullin Kruse, Mr. Keith Noreen, and Mr. Thomas Pagel at \$13.00 per hour, effective on or near October 31, 2018.

AttachmentsResolution 18-232

Form Review**Inbox**

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 11:23 AM

Started On: 11/16/2018 01:04 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-232

RESOLUTION HIRING TEMPORARY ON-CALL SNOW PLOW DRIVERS

WHEREAS, annually the City employs Temporary On-call Snow Plow Drivers to provide general maintenance of public streets, parking lots and any other municipal related facilities and/or equipment including snow plowing of public streets, trails, and walks, and

WHEREAS, Temporary On-call Snow Plow Drivers are not required to hold a Commercial Driver's License as they are not driving a commercial vehicle; and

WHEREAS, staff conducted the annual hiring process and selected qualified candidates to fill the vacancies; and

WHEREAS, the candidates have passed the pre-employment screening process; and

WHEREAS, staff recommends hiring Mr. Lucas Phelps; Mr. Gerald Byykkonen; Mr. Lawrence Nelson, Mr. Cullin Kruse, Mr. Keith Noreen; and Mr. Thomas Pagel at \$13.00 per hour, effective on October 31, 2018.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #18-232 to do the following:

- 1) Hire Mr. Lucas Phelps; Mr. Gerald Byykkonen; Mr. Lawrence Nelson; Mr. Cullin Kruse; Mr. Keith Noreen; and Mr. Thomas Pagel at \$13.00 per hour, effective on or near October 31, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November, 2018.

Mayor

ATTEST:

City Clerk

Meeting Date: 11/27/2018

By: Colleen Lasher, Administrative
Services

Information

Title

Adopt Resolution #18-243 to fill the Vacant Economic Development Administrative Assistant Position.

Purpose/Background:

The Purpose of this case is to request authorization to fill the vacant part-time Administrative Assistant position in the Community Development Department.

This position primarily supports the City's Economic Development function, but also provides assistance and back-up to the Building and Planning Divisions. The employee in this position will perform the following tasks:

- Assist with the administrative side of EDA meetings
- Assist with the EDA website and website content
- Process business licensing
- Assist with the administrative side of Business Retention and Expansion (BR&E) program
- Act as the key contact for the City of Ramsey's leased properties
- Process the administrative side of real estate agreements
- Create and maintain a records database for economic development/TIF projects for the City
- Provide general support for various city events (i.e. EDA events, Happy Days, etc.)

This vacancy was created when the former part-time Economic Development Administrative Assistant resigned in early October. In order to fill the current vacancy a recruitment process was conducted. First and second interviews were held and typing tests and letter writing exercises were conducted. As a result, staff conducted the necessary pre-employment background checks and is recommending Ms. Wendy Schlueter for the position.

Funding Source:

The funding for this position has been accounted for within the 2018 budget.

Recommendation:

Staff recommends hiring Ms. Wendy Schlueter as a part-time Economic Development Administrative Assistant, effective on or near November 28, 2018 at \$20.76 per hour, which is step 1 of the 2018 wage scale.

Action:

Motion to adopt Resolution #18-243 to hire Ms. Wendy Schlueter as a part-time Economic Development Administrative Assistant, effective on or near November 28 2018, at \$20.76 per hour, which is step 1 of the 2018 wage scale.

Attachments

Resolution 18-243

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
11/21/2018 11:14 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-243

RESOLUTION TO HIRE A PART-TIME ECONOMIC DEVELOPMENT ADMINISTRATIVE ASSISTANT FILLING THE VACANT POSITION

WHEREAS, there is a vacant part-time Economic Development Administrative Assistant position; and

WHEREAS, an internal and external recruitment process was conducted; and

WHEREAS, Ms. Wendy Schlueter has been selected as the top candidate for the position; and

WHEREAS, staff has completed the necessary background checks and is recommending that Ms. Wendy Schlueter be hired as a part-time Economic Development Administrative Assistant, effective on or near November 28, 2018 at \$20.76 per hour; and

WHEREAS, Ms. Wendy Schlueter will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #18-243 to hire Ms. Wendy Schlueter as a part-time Economic Development Administrative Assistant, effective on or near November 28, 2018 at \$20.76 per hour, which is step 1 of the 2018 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

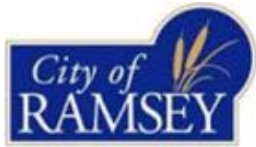
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November 2018.

Mayor

ATTEST:

City Clerk



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4. 15.

Meeting Date: 11/27/2018

Submitted For: Jo Thieling, Administrative Services

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Resolution #18-249 Declaring a Vacancy in the Office of Councilmember At-Large, Due to Special Election of November 6, 2018.

Purpose/Background:

Purpose: To declare a vacancy in the Councilmember At-Large seat, due to the election of John LeTourneau as Mayor in the Special Election of November 6.

Background: As Council is aware, Councilmember At-Large John LeTourneau, who filed an affidavit of candidacy for the Mayoral seat vacated by Sarah Strommen, was elected to said seat in a special election held on November 6, 2018. Therefore, the Councilmember At-Large seat is now vacant. The City's Charter, Section 2.5, provides that upon a vacancy, the Council shall publicly declare the vacancy to exist. Adopting the attached resolution will affirm that action.

Section 4.5 of the Charter directs how vacancies on the City Council are filled. If there are 365 days, or more, remaining in the term of the vacated office, a special election is required to fill that vacancy. Due to newly adopted uniform special election dates, a special election must be held on one of the following dates:

- The second Tuesday in February
- The second Tuesday in April
- The second Tuesday in May
- The second Tuesday in August
- The first Tuesday after the first Monday in November
- On another date if the special election is held in response to an emergency or disaster.

Due to the uniform timeline for elections, it appears that adhering to the statutory timeline, this Special Election, may end up being held as late as August 13, 2019. The first available date for a Primary (our Charter states that we shall have a Primary) would be February 12; however, with declaring a vacancy so late in the year, we would be unable to meet the length of the publishing and filing dates for a February 12 election. The next available date for a Primary, would be April 9. With all the days needed to abide by Statutes for absentee voting, the May date to hold the Special General Election would be off the table. Therefore, August 13 may be the only alternative. Staff is in conversation with the City Attorney as well as Anoka County Elections, to determine if any timelines are able to be compressed. Staff will work with the dates and the timelines and bring forward a schedule for the Special Election as prescribed by State Statute and the City's Charter. Staff will ask for Council approval of the dates at the December 11 City Council meeting.

The Resolution attached for Council action takes care of the following mandatory action: Publicly declaring the At-Large Council seat a vacancy.

Observations/Alternatives:

The City's Charter requires the City Council to declare by resolution a vacancy in the Mayor and/or Council office and schedule a Special Election to select a successor. There are no alternatives to adoption of the vacancy resolution as this is a mandatory Charter requirement. As stated above, staff will bring back Election dates for Council approval.

Recommendation:

Staff recommends Council adopt Resolution #18-249 to declare a vacancy on the City Council and to determine a date for a Special Election and to bring to the City Council for approval at a future meeting.

Action:

Motion to adopt Resolution #18-249 Declaring a Vacancy in the Office of Councilmember At-Large.

Attachments

Resolution Declaring Vacancy

Form Review**Inbox**

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 11:35 AM

Started On: 11/16/2018 01:13 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-249

RESOLUTION DECLARING A VACANCY IN THE OFFICE COUNCILMEMBER AT-LARGE

WHEREAS, Councilmember At-Large John LeTourneau filed an affidavit of candidacy for the vacant Mayoral seat

WHEREAS, John LeTourneau was elected to the seat of Mayor at a Special Election held on November 6, 2018, therefore, vacating his seat as Councilmember At-Large; and

WHEREAS, pursuant to City Charter Section 2.5, when a vacancy occurs on the Council with 365 days or more remaining in the term of the vacated office, the Council shall, by resolution, declare the vacancy to exist and such vacancy shall be filled by Special Election according to City Charter requirements.; and

WHEREAS, the Councilmember At-Large term of office expires January 4, 2021, which is more than 365 days from the November 27, 2018 vacancy date; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the City Council publicly declares that a vacancy exists in the City Council – Councilmember At-Large elective office.
2. That as a result of the vacancy in the Councilmember At-Large office, and because more than 365 days remain in the term of the vacated office, pursuant to City Charter requirement, the City Council hereby directs that a special election be held.
3. That staff is directed to determine the date for the Special Election(s) and bring back to the City Council for approval at their December 11 meeting.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

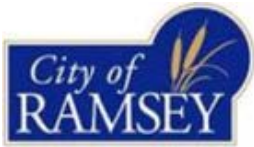
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November 2018.

Mayor John LeTourneau

ATTEST:

City Clerk Jo Ann M. Thieling



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

6. 1.

Meeting Date: 11/27/2018

By: JoAnn Shaw, Community Development

Information

Title:

Public Hearing: Approve On-Sale, and Sunday Liquor License for Triple Shift Entertainment, LLC, dba Super Bowl located in the City of Ramsey at 6720 Riverdale Drive NW.

Purpose/Background:

Purpose: To approve an on-sale liquor license for Triple Shift Entertainment, LLC, dba Super Bowl. The license approval would also include Sunday sales.

Background: Triple Shift Entertainment, LLC, dba Super Bowl has properly applied for an on-sale, and Sunday liquor license at 6720 Riverdale Drive NW.

Police Chief Katers has completed the background investigation and found everything to be in order.

This establishment is not a new liquor establishment and was most recently licensed under Ramsey Super Bowl, Inc.

Notification:

Notice of the public hearing was published in the Anoka County Union Herald on Friday, November 16, 2018.

Recommendation:

Staff is recommending approval of the on-sale, and Sunday liquor license for Triple Shift Entertainment, LLC, dba Super Bowl.

Action:

Motion to approve an on-sale, and Sunday liquor license for Triple Shift Entertainment, LLC, dba Super Bowl.

Attachments

Liquor License Applications

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 10:32 AM

Started On: 11/14/2018 09:22 AM

Report Name: License Report - License Types

Council Dates: 11/27/2018 to 11/27/2018

Status: Active, Inactive

License Type(s): Liquor On-Sale, Liquor On-Sale Sunday

City of Ramsey License Report - License Types

Printed: 11/21/2018

Page: 1

<u>Company</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council Date</u>	<u>Statu</u>
Liquor On-Sale					
Triple Shift Entertainment, LLC	6720 Riverdale Dr NW		6/30/2019	11/27/2018	A

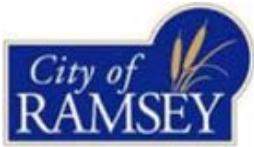
Liquor On-Sale License Count: 1

Liquor On-Sale Sunday

Triple Shift Entertainment, LLC	6720 Riverdale Dr NW		6/30/2019	11/27/2018	A

Liquor On-Sale Sunday License Count: 1

Total Licenses: 2



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

6. 2.

Meeting Date: 11/27/2018

By: Diana Lund, Finance

Information

Title:

Public Hearing: Adopt Ordinance #18-16 Adopting the 2019 Schedule of Rates, Fees and Charges

Purpose/Background:

The City annually adopts a schedule of rates, fees and charges which outlines the fees that the city charges for such items as building construction, business licenses, utility rates, and planning and zoning.

A listing of the schedule of rates, fees and charges is attached. Changes are noted on the far right column of the schedule. The majority of the changes from 2018 to 2019 are reflective in Building Construction, Facility/Park Usage, Planning and Zoning related to Park Dedication Fees and in the Utility Rates section.

In the Building Construction section, staff is proposing a decrease in permit fees to reflect the cost savings of having incorporated online permitting. The staff time spent on data entry has significantly decreased since the implementation of ePermits. Additionally, our plan review timeframe has been reduced by approximately 50%, all while increasing the quality of review and project management. Finally, a few flat-rate permits have been reduced in an attempt to increase compliance. There are a number of permits that the City believes receive low compliance in obtaining permits including, but not limited to decks, fences, and sheds. The City is still able to capture necessary costs for administer permits as a whole, including a percentage of administration and overhead for the overall organization attributed to staffing a Building Inspection Division.

Under the Facility/Park Usage the fees are now outlined under the Facility Use and Rental Policy and have been removed from the regular schedule of rates, fees and charges for simplicity of use. The amended 2019 rates were presented and approved at the Park and Rec Commission meeting of November 8, 2018. The proposed 2019 Municipal Center Conference Room Rentals and Park Facilities Rental Rates are attached..

Under the Planning and Zoning Section: Park Dedication Fees the fees for parks dedication and trails have been increased due to the demand for parks and trails as new development continues to occur. The City of Ramsey's current residential park dedication fee is \$3,000 per unit whereas commercial/assisted living park dedication is \$5,000 per acre and industrial \$4,300 per acre. The 2019 proposal is a \$50 increase for residential, \$75 increase for industrial and \$100 increase for commercial/assisted living facilities. Several park projects, are listed in a Parks Supplemental Section to the City's Capital Improvement Plan as there is not enough funding to support these projects at this time or foreseeable future. The proposed increases were presented and approved at the Park and Rec Commission meeting of November 8, 2018.

The utility section has been updated to reflect the following increases: water usage rates at 2.0% per quarter and Connection Charges (both sewer and water) at 2.5% which are per the 2017 Comprehensive Sewer and Water Studies, water and sewer laterals at 3% increase for residential and commercial construction based on the construction cost index average since 2012, and an 8% increase in quarterly storm water utility rates, to establish funding for upcoming storm water projects in the next few years per the 2019-2028 Capital Improvement Plan

(CIP). All of the proposed utility rates are lower than the average 2018 metro rates for like utilities.

Notification:

This Ordinance was introduced by the City Council at their regular meeting of November 13, 2018.

The Public Hearing notice was published in the Anoka Union on November 16, 2018.

Observations/Alternatives:

Options:

1. Accept the rates as proposed.
2. Hold all rates constant with 2019 rates.
3. Recommend changes that arise from input at public hearing.

Recommendation:

Recommended Option #1 and to adopt Ordinance #18-16 - 2019 Schedule of Rates, Fees and Charges

Action:

Motion to waive the City Charter requirement that the Ordinance be read aloud and adopt Ordinance #18-16 adopting the 2019 Schedule of Rates, Fees and Charges.

Attachments

2019 Schedule of Rates, Fees and Charges

Ord #18-16 Rates & Fees

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 10:45 AM

Started On: 11/14/2018 01:19 PM

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Administrative Hearings/Citations/Abatements			
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less	
Administrative Citation: Violations of 10 - Animals		25.00	
Administrative Citation: Violations of 26 - Rental Property		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 30 - Public Nuisance	1st offense after failure to abate within 14 days	75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 42 - Dump Garbage/Refuse		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Prohibited Parking		25.00	
Administrative Citation: Violations of 54 - Recreational Vehicles		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Time Zone Parking		25.00	
Administrative Citation: Violations of 105 - Construction		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Exterior Completion		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - No Permit		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Property Identification		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 113 - Sewage		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 117 - Off Street Parking		25.00	
Administrative Citation: Violations of 117 - Signs		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Administrative Citation: Violations of 117 - Landscaping		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Hearing: Filing Fee		250.00	
Alcoholic Beverages			
3.2 beer off-sale		100.00	
3.2 beer on Sale		200.00	
Change of Name-Liquor Establishment		50.00	
Liquor license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Liquor off-sale		380.00	
	Tiered Payment System:		
	License Reduced by:		
	\$100-Meet State Statutes Conditions		
	\$100-Purchase/Utility ID Technology		
Liquor on-sale		5,000.00	
Liquor on-sale Sunday		200.00	
Wine license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Wine on-sale		1,000.00	
2 a.m. closing (optional)		300.00	
Amusement & Commercial Recreation			
Temporary Amusement Center (Carnivals, Circus)		250.00	
Lawful gambling investigation fee - New applicant only	Limit \$100.00	100.00	
Lawful gambling investigation fee - Single Events		50.00	
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00	
Fire Works Sales-Retail Sellers		100.00	
Parade Permit		100.00	
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee +License Fee to be	
		determined per event by CC + Staff Time @ 2.30*wage/hour	
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30/hr. if needed	
Building Construction			
Administrative Fee-Process Returned Bldg. Permits		25.00	
Basement Finish	Cover 3 trips	158.00	
Building permit		City of Ramsey Valuation Fee Schedule	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Electronic Plan Review-Application Fee	Building Permit only	20.00	
Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zoning	25.00	
Building plan check - Residential		65% of Bldg. Permit Fee	50% of Bldg. Permit Fee
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee	
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	65% of Bldg. Permit Fee	50% of Bldg. Permit Fee
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)	
Plan Check Fee for Commercial, Industrial & Apartments		52% of Bldg. Permit Fee (Non-Refundable)	50% of Bldg. Permit Fee
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)	
Air Conditioner Replacement		53.00	50.00
Air Conditioner & Furnace Replacement (Combination)		53.00	50.00
Deck Permit		105.00	50.00
Demo Permit		105.00	50.00
Driveway Escrow		2,000.00	
Water Heater Replacement		53.00	50.00
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule	
Erosion Control Escrow - New Construction	Returned when complete - not part of building code	1,500.00	
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule	
Fence Permit	Less than 7 feet in height	26.00	10.00
Fireplace Permit	Cover 2 trips	105.00	25.00
Furnace Replacement		53.00	50.00
Home Improvement Erosion Control Escrow		500.00	100 + Assessment Agreement
Inspections-After Hours/Weekend	1.5 times hourly rate	79.00/hr./minimum 2 hr.	80/hr (min 2 hours)
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee	
Gas Line (Residential)		53.00	50.00
Landscape Escrow		5,000.00	
Lawn Irrigation-Residential	Cover 1 trip	53.00	25.00

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Lawn Irrigation-Commercial (Multi)		62.00	50.00
Mechanical Permit-Residential	New Construction	155.00	150.00
	Remodel/Addition	105.00	100.00
Mechanical permit-Commercial	New Construction	1% of Job Value/Minimum 206.00	150.00
	Remodel/Addition	1% of Job Value/Minimum 103.00	75.00
Plan Check fee (65% of commercial mechanical permit)		65% of Comm Mech Permit fee (None-Refundable)	50% of Bldg. Permit Fee
Moving Structure Permit		105.00	50.00
Moving Structure Permit Site Inspection		105.00	50.00
Mobile Home Tie Down		53.00	50.00
Mobile Home Water Hookup	1.25 hours	66.00	50.00
Plumbing permit- Residential/Single Family	New Construction	206.00	100.00
	Remodel/Addition	105.00	100.00
Plumbing permit- Commercial	New Construction	1% of Job Value/Minimum 309.00	250.00
	Remodel/Addition	1% of Job Value/Minimum 155.00	100.00
Public Sidewalk Panels-Broken		Min \$500.00/Max \$1,500.00	
ReInspection Fees		53.00 per trip	80 per trip
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	105.00	75.00
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule	
Re-Siding Permit	Cover 2 trips	105.00	75.00
Replacement Windows (Residential)	City Required pre-inspection	105.00	75.00
Septic system permit-residential		155.00	125.00
Septic system permit-commercial		258.00	250.00
Septic Tank Installation Permit-Residential		155.00	125.00
Service Availability Charge (SAC)	[current MCES rates]	2,485.00	
Septic Tank Pumping Permit		21.00	15.00
Sewer permit (Utility Connection)-Residential		77.00	25.00
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Site Evaluation Fee		53.00	50.00
State Surcharge	Applies to all permit types	1.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
	Per State of Minnesota Fee Schedule		
Swimming pool permit		129.00	100.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		53.00	50.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	66.00	50.00
Water Availability Charge (WAC) - per address	Per 2012 & 2017 Comprehensive Water System Study	1,299.00	1,331.00
Water Softener Permit-Residential		53.00	50.00
Water permit (Utility Connection)-Residential		77.00	25.00
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Business			
Administrative Fee - Process Returned Business Permits		25.00	
Business Registration Certificate (BRC)	Original Application	30.00	
Contractor License	All Contractors	50.00	
Garbage & refuse hauler		50.00	
License Late Fee		15% of license fee/month	
Massage Establishment		100.00/annual	
Massage Establishment Owner/Manager Background Check Fee		50.00	
Massage Therapist		50.00/annual	
Massage Therapist Background Check Fee		35.00	
Pawn broker/Precious Metals		4,000.00	
Transaction Fee-Pawnbroker enters		1.35/per transaction	
Transaction Fee-State Entered		2.10/per transaction	
Pawn broker investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Residential Rental - Multifamily	3-Year License	400.00/building	
Residential Rental - Single Family/Townhome	3-Year License	25.00/unit	
Second Hand Dealer		2,000.00	
Second Hand Dealer investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Transient merchant/peddler/solicitor		100 + 35 per person backgrounded	
City Financing			
Interest rate charge - non-bonded programs		US Treas. rate + 2 points	
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points	
Equipment Chargeback			
All Equipment Rental		Per FEMA Schedule + Staffing	
Public Works Maintenance Worker		2.30 x wage/hr.	
Portable Toilet		Actual Cost	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Facility Use			
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement	
Concession stand/pavilion/shelter- per day/event- residents	Includes 7.125% sales tax	55.00	See Facility Use & Rental Policy
Concession stand pavilion/shelter- per day/event - non-res.	Includes 7.125% sales tax	65.00	See Facility Use & Rental Policy
Key deposit - per building		55.00	
Softball/baseball field maintenance - youth teams	Includes 7.125% sales tax	11.00/game	12.00/game
Football field maintenance - youth teams			
Large Fields	Includes 7.125% sales tax	46.00/week	47.00/week
—Small Fields	Includes 7.125% sales tax	24.00/week	24.00/week
Soccer & Lacrosse field maintenance - youth teams			
Full Size (Large Field)	Includes 7.125% sales tax	36.00/week	37.00/week
1/2 Size (Medium Field)	Includes 7.125% sales tax	19.00/week	20.00/week
Small Field	Includes 7.125% sales tax	11.00/week	12.00/week
Field Layout Field-Soccer, Football, Lacrosse		100.00	300.00
Tennis court - non-residents	Includes 7.125% sales tax	17.00	20.00
Basketball court - non-residents	Includes 7.125% sales tax	17.00	20.00
Volleyball court - non-residents	Includes 7.125% sales tax	17.00	17.00
Horseshoe pit - non-residents	Includes 7.125% sales tax	17.00	20.00
Lighted ballfield Deposit Fee		100/individual	
		500/athletic organization	
Lighted ballfield - residents	Includes 7.125% sales tax	45.00/Per 3 hours and then 15.00/Each Additional hour	
Lighted ballfield - non-residents	Includes 7.125% sales tax	45.00/Per 3 hours and then 15.00/Each Additional hour + 25.00 for lights	60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights
Light - Used By ARAA		Actual Cost	
General Field Use - Residents (football, soccer, softball,baseball)		40.00/Per 3 hours and then 15.00/Each Additional hour	45.00/Per 3 hours minimum and then 15.00/Each Additional hour
General Field Use - Non-Residents (football, soccer, softball,baseball)		70.00/Per 3 hours and then 15.00/Each Additional hour	60.00/Per 3 hours minimum and then 20.00/Each Additional hour
Athletic Field Marking Paint - ARAA		Actual Cost	
Pact School Field Maintenance	5% Increase per year	579.00	600.00

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Municipal Center per day/event - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule		See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
Coffee for Meetings		5.00/pot	
~~Alexander Ramsey Room~~			
~~Standard Room Fees:~~			
~~For Profit Groups: Resident~~	~~For Profit Groups: Resident~~	105.00	
~~For Profit Groups: Non-Resident~~	~~For Profit Groups: Non-Resident~~	135.00	
~~General Public: Resident/Homeowner Associations~~	~~General Public: Resident/Homeowner Associations~~	60.00	
~~General Public: Non-Resident~~	~~General Public: Non-Resident~~	135.00	
~~Minimum Maintenance Fee of Municipal Center Rooms:~~			
~~Non-Profit~~	~~Non-Profit~~	5.00	
~~Business Networking Groups~~	~~Business Networking Groups~~	25.00	
~~Lake Itasca Room~~			
~~Standard Room Fees:~~			
~~For Profit Groups: Resident~~	~~For Profit Groups: Resident~~	65.00	
~~For Profit Groups: Non-Resident~~	~~For Profit Groups: Non-Resident~~	110.00	
~~General Public: Resident/Homeowner Associations~~	~~General Public: Resident/Homeowner Associations~~	40.00	
~~General Public: Non-Resident~~	~~General Public: Non-Resident~~	110.00	
~~Minimum Maintenance Fee:~~			
~~Non-Profit~~	~~Non-Profit~~	5.00	
~~Business Networking Groups~~	~~Business Networking Groups~~	20.00	
~~Trott Brook/Rum River/Mississippi Room/Council Chambers~~			
~~Standard Room Fees:~~			
~~For Profit Groups: Resident~~	~~For Profit Groups: Resident~~	35.00	
~~For Profit Groups: Non-Resident~~	~~For Profit Groups: Non-Resident~~	80.00	
~~General Public: Resident/Homeowner Associations~~	~~General Public: Resident/Homeowner Associations~~	20.00	
~~General Public: Non-Resident~~	~~General Public: Non-Resident~~	80.00	
~~Minimum Maintenance Fee:~~			
~~Non-Profit~~	~~Non-Profit~~	5.00	
~~Business Networking Groups~~	~~Business Networking Groups~~	15.00	
~~All Room Rentals: Additional Fees:~~			
~~After Hours/Weekend Hourly Rate~~	~~Non-Profit~~	61.00/Hr	
	~~For Profit Groups: Resident~~	61.00/Hr	
	~~For Profit Groups: Non-Resident~~	61.00/Hr	
	~~Business Networking Groups~~	61.00/Hr	
	~~General Public: Resident/Homeowner Associations~~	61.00/Hr	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
	~~General Public: Non-Resident~~	~~61.00/Hr~~	
~~— Deposit (Every User/Every Room)~~	~~Non-Profit~~	~~100.00~~	
	~~For-Profit Groups: Resident~~	~~100.00~~	
	~~For-Profit Groups: Non-Resident~~	~~100.00~~	
	~~Business Networking Groups~~	~~100.00~~	
	~~General Public: Resident/Homeowner Associations~~	~~100.00~~	
	~~General Public: Non-Resident~~	~~100.00~~	
~~— Minimum Maintenance Fee of Park Buildings:~~			
~~— Non-Profit~~	~~Non-Profit~~	~~5.00~~	
~~— Business Networking Groups~~	~~All Other Groups~~	~~20.00~~	
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule		See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
~~— Park Center Building per day/event – Residents/HOA~~	~~Includes 7.125% sales tax~~	~~95.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Park Center Building per day/event – Non-residents~~	~~Includes 7.125% sales tax~~	~~125.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Park Center Building per day/event For-Profit Groups: Ramsey Business~~	~~Includes 7.125% sales tax~~	~~95.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Park Center Building per day/event For-Profit Groups: Non-Ramsey Business~~	~~Includes 7.125% sales tax~~	~~125.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	~~5.00~~	
~~— Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
~~— Central Park Concessions day/event – Residents/HOA~~		~~55.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Central Park Concessions per day/event – Non-residents~~		~~75.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Central Park Concessions per day/event For-Profit Groups: Ramsey Business~~		~~55.00/Per 4 hours and then 20.00/Each-Additional hour~~	
~~— Central Park Concessions per day/event For-Profit Groups: Non-Ramsey Business~~		~~75.00/Per 4 hours and then 20.00/Each-Additional hour~~	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	5.00	
~~— Business Networking Groups~~	~~Business Networking Groups~~	20.00	
~~— Central Park Warming House day/event – Residents/HOA~~		85.00	
~~— Central Park Warming House per day/event – Non-residents~~		95.00	
~~— Central Park Warming House per day/event – For Profit Groups: Ramsey Business~~		85.00	
~~— Central Park Warming House per day/event – For Profit Groups: Non-Ramsey Business~~		95.00	
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	5.00	
~~— Business Networking Groups~~	~~Business Networking Groups~~	20.00	
~~— Lions Pavillion – Resident/HOA~~		35.00/Per 4 hours and then 20.00/Each Additional hour	
~~— Lions Pavillion – Non-Resident~~		55.00/Per 4 hours and then 20.00/Each Additional hour	
~~— Lions Pavillion – For Profit Groups: Ramsey Business~~		35.00/Per 4 hours and then 20.00/Each Additional hour	
~~— Lions Pavillion – For Profit Groups: Non-Ramsey Business~~		55.00/Per 4 hours and then 20.00/Each Additional hour	
Picnic Table Moving		65.00/Table	
Draw Park — Ramsey Amphitheater Rental:			
~~— Residents/HOA~~	~~3-Hour Minimum~~	50.00	
~~— Non-Resident~~	~~3-Hour Minimum~~	75.00	
~~— For Profit Groups: Ramsey Business~~	~~3-Hour Minimum~~	50.00	
~~— For Profit Groups: Non-Ramsey Business~~	~~3-Hour Minimum~~	75.00	
Softball tournament damage deposit	Per Field	150.00	
Softball tourn. rental per field/per event		240.00	
Warming house per day/event – residents		85.00	
Warming house per day/event – non-res.		95.00	
Elmcrest Park Building			
~~— Meeting Room – Resident/HOA~~		75.00/Per 4 hours and then 20.00/Each Additional hour	
~~— Meeting Room – Non-Resident~~		95.00/Per 4 hours and then 20.00/Each Additional hour	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
~~— Meeting Room – For Profit Groups: Ramsey Business~~		~~75.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room – For Profit Groups: Non-Ramsey Business~~		~~95.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	~~5.00~~	
~~— Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
~~— Meeting Room + Concessions – Resident/HOA~~		~~95.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Concessions – Non-Resident~~		~~115.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Concessions – For Profit Groups: Ramsey Business~~		~~95.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Concessions – For Profit Groups: Non-Ramsey Business~~		~~115.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	~~5.00~~	
~~— Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
~~— Pavilion Rental – Resident/HOA~~		~~55.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Pavilion Rental – Non-Resident~~		~~75.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Pavilion Rental – For Profit Groups: Ramsey Business~~		~~55.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Pavilion Rental – For Profit Groups: Non-Ramsey Business~~		~~45.00~~	
~~— Minimum Maintenance Fee:~~			
~~— Non-Profit~~	~~Non-Profit~~	~~5.00~~	
~~— Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
~~— Meeting Room + Pavilion + Concessions Rental – Resident/HOA~~		~~125.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Pavilion + Concessions Rental – Non-Resident~~		~~155.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Pavilion + Concessions Rental – For Profit Groups: Ramsey Business~~		~~125.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Meeting Room + Pavilion + Concessions Rental – For Profit Groups: Non-Ramsey Business~~		~~155.00/Per 4 hours and then 20.00/Each Additional hour~~	
~~— Minimum Maintenance Fee:~~			

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
— ~~Non-Profit~~	~~Non-Profit~~	~~5.00~~	
— ~~Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
~~Ramsey Elementary Warming House~~			
— ~~Warmsing House – Resident/HOA~~		~~85.00~~	
— ~~Warming House – Non-Resident~~		~~95.00~~	
— ~~Warming House – For Profit Groups: Ramsey Business~~		~~85.00~~	
— ~~Warming House – For Profit Groups: Non-Ramsey Business~~		~~95.00~~	
— ~~Minimum Maintenance Fee:~~			
— ~~Non-Profit~~	~~Non-Profit~~	~~5.00~~	
— ~~Business Networking Groups~~	~~Business Networking Groups~~	~~20.00~~	
— ~~Deposit (Every User/Every Room)~~	~~Non-Profit~~	~~100.00~~	
	~~For Profit Groups: Resident~~	~~100.00~~	
	~~Non-Profit Groups: Non-Resident~~	~~100.00~~	
	~~Business Networking Groups~~	~~100.00~~	
	~~General Public: Resident/Homeowner Associations~~	~~100.00~~	
	~~General Public: Non-Resident~~	~~100.00~~	
Miscellaneous			
Cemetery Plot (Trott Brook Cemetery)		900.00	
Cemetery Plot Perpetual Care		400.00	
Comp Plan CD		10.00	
City Information-CD Format		10.00/disc	
Kennel License (Administrative)	4th Dog on Property	30.00	
Maps - City (28X 24)		5.00	
Maps - Zoning (28 X 34)		15.00	
Maps - Zoning/Address (34 X 44)		25.00	
Maps-Zoning or Comp Plan (11 X 17)		6.00	
Maps - Plat		10.00	
Maps - Topo aerials per half section		20.00	
Maps- Parks & Trails 11 X 17)		6.00	
Maps - Parks & Trails (36 X 24)		15.00	
Maps-Large Ward/Precinct	With Addresses	25.00	
Notary Fee	State Statute	3.00	
Photo copies - one-sided/duplexed	Up to 100 pages; over 100 pages plus staff time	0.25	
Political office filing fee	State Statute	5.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Public hearing publications		At City Cost	
Returned check		35.00	
Reissued Check Fee		15.00	
Special assessment search		30.00	
Planning and Zoning			
Comp Plan Amendment Application		200.00	
Comp Plan Escrow		700.00	
Conditional use escrow minimum		800.00	
Conditional use permit application		200.00	
Conditional use escrow min-environ sens		2,000.00	
Conditional use permit app.-environ sens		200.00	
Conditional use permit annual inspection		75.00	
Dock permit		25.00	
Environmental Permit		200.00	
Environmental Escrow		400.00	
Grading Permit		200.00	
Industrial Revenue Bond - application		200.00	
Industrial Revenue Bond - escrow		1,000.00	
Interim Use Permit Escrow - Minimum		600.00	
Interim Use Permit Application		200.00	
Interim Use Annual Inspection Fee		75.00	
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	3,000.00/dwelling unit	3,050.00/dwelling unit
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	7.5% Discount/\$2,775.00	
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	15% Discount/\$2,550.00	
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		5,000.00/acre	5,100.00/acre
Park Dedication - Cash Contribution: Industrial		4,300.00/acre	4,375.00/acre
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land	
	3.1 - 5.0 dwelling units per acre	15% of land	
	5.1 + dwelling units per acre	Add .5% for each over 5	
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area	
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area	
		2,800.00/dwelling unit	
Sidewalk Panel Replacement Escrow		1500.00	
Trail Development Fee - Cash Contribution: Residential Unit		1,000.00/dwelling unit	
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		1,300.00/acre	
Approval/Recording of Deeds:			
Abstract Property		County Fee+10.00/staff Time	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Torrens Property		County Fee+10.00/staff Time	
Rezoning application		200.00	
Rezoning escrow		400.00	
Sign permit application - permanent		25.00	
Sign permit - permanent		75.00	
Sign permit - temporary		25.00	
Site plan review application		200.00	
Site plan review escrow		800.00	
Special Council, HRA or Commission meeting fee		350.00	
Temporary Structure escrow		500.00	
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit	
Vacation of easement application		200.00	
Vacation of easement escrow		300.00	
Variance application		200.00	
Variance escrow		400.00	
Zoning Permit		25.00	
Platting or Subdividing			
Address Charge		175.00	
Administrative (interior lot lines) escrow		225.00	
Administrative (interior lot lines) app.		200.00	
Major Subdivision escrow		1,500.00	
Major Subdivision application		300.00	
Minor subdivision escrow		900.00	
Minor subdivision application		200.00	
Registered land survey escrow		300.00	
Registered land survey application		200.00	
Professional Services			
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	3% of contractor bill	
Attorney - municipal		At City cost	
Attorney - non-municipal		At City cost	
City Staff Services		2.30 x wage/hr.	
Police Officer		85.00/hr	89.00/hr
Other professional /staff services		2.30 X wage/hr.	
Public Safety			
Alarms: False (3rd offense)	In a Calendar Year	75.00	
Alarms: False (4th offense)	In a Calendar Year	150.00	
Alarms: False (5th offense)	In a Calendar Year	225.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Alarms: False (6th offense)	In a Calendar Year	300.00	
ATV/Golf Cart Permit		10.00	
Car Seat Check -Non-Resident only		25.00	
Clandenstine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)	
Copies: Audio/Video CD/DVD		20.00	
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page	
Copies: Statistical Summary Reports		5.00	
Dangerous Dog License		500.00	
Dog Impoundment fee		125.00+board	
Dog Impoundment fee - If Non Licensed		145.00 +board	
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board	
Dog license - duplicate		5.00	
Dog license - male/female - 3 yr. license		20	
Dog license - male/female neutered/spayed - 3 yr. license		10	
Fire Prevention:			
Fire Suppression Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Fire Alarm Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent	
Aboveground Tank Storage		100.00/per tank	
Underground Tank Storage		100.00/per tank	
Fuel Tank Storage Removal		100.00/per tank	
Daycare Inspection Fee		50.00	
Permit Re-Inspection Fee		50.00	
Fireworks/Pyrotechnic Display Permit		200.00	
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00	
Fireworks-Retail Sale Permit-All other retailers		100.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Double Permit Fee		2 x normal permit fee	
Lock Box Fee:			
Surface Mount		Per Vendor Pricing	
Recessed Box		Per Vendor Pricing	
All Others		Actual cost + 10% Admin fee	
Fire Code Re-Inspection Fee		140.00	
Gas Line Hit By Contractors	Effective 4-1-10	300.00	
Open Burn Permits:			
Open burn permit application	Residential	25.00	
Open burn permit fire suppression escrow		500.00	
Open burn permit fire suppression services		300.00/hr. - min 300.00	
Illegal Burning	Effective 4-1-10	200.00	
Subsequent Site Evaluations		45.00/visit	
Fire Service Fee:			
Disaster Assistance		300.00/hr. per truck	
Ordinance Violations		300.00/hr.	
Victim Service Fee		300.00/hr. per truck	
Hunting Permit (Bow) per person		5.00	
Hunting Permit (Shotgun) per person		5.00	
Hunting Permit (Target Shooting) per person		5.00	
Letter of Good Standing		10.00	
Photo CD		20.00/cd	
Photo Electronical Transfers		10.00/transmission	
Photo Reprints		5.00 min chg + 1.00/print	
Vehicle Lockout		20.00	
Vehicle Storage		10.00/day	
Reimbursements			
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.54/mile	
Right-of-Way			
Permit Fee - Boring/Open Trench		95.00+15.00/Driveway, 20.00/Road Closing	
		+ \$10,000 Bond per mile	
Boulevard Tree Replacement		700.00/Tree	
Permit Fee - Overhead		95.00\+.05/linear foot	
Street and Traffic Charges			
Developer contribution:			
street and/or traffic signs		Developer Installed	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Bituminous Paving/Patching		25.00/sq yard	
Culverts		Price + Tax	
Road Improvement Assessment	Per Special Assessment Policy	Per Policy	
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	74.00/Hr	
Traffic Sign Replacement		200.00	
Tobacco			
Cigarette Sales (vending and over-the counter)		250.00	
Cigarette Sales with age verification technology		150.00	
E-Cigarette Sales		250.00	
E-Cigarette Sales with age verification technology		150.00	
UTILITY RATES			
Assessment Charge for Unpaid Items Assessed	Administration fee	30.00/account	
Interest Rate on Unpaid Items Assessed		5.50%	
Penalty/late payment	Past due on current billing	10%	
Recycling Rates			
Residential Curb-side Program fee/qtr	Per Ace Contract	8.85/qtr	
Sewer Rates			
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	72.23	74.4
Multi-family(apt) & commercial usage fee/qtr		72.23+3.13/1000 gal.	74.40+3.13/1000 gal.
		in excess of 20,000 gal.	
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Sewer System Study	1,183.00	1,213
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Sewer System Study	3,563.00	3,652
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	4,683.00	4,823
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	7,710.00	7,941
Street Lights			
Developer contribution:			
installation of Cobra street light		Per Connexus Energy Fee Schedule	
traditionaire subdivision street light (w/100 ft of wire)		Developer Installed	
New ROW COR Lights		Per Connexus Energy Fee Schedule	
street light O & M 3 year @ \$98/year		294/light	
Residential billing:			
urban subdivision street light rate per lot (>7/92)		9.01/qtr	
rural subdivision street light rate per lot		14.85/qtr	
priority street light rate per residential/apartment/ lot		1.37/qtr	
Storm Water Management Rates			
Residential		14.77/qtr	15.95/qtr
Commercial		59.12/REU/qtr	63.80/REU/qtr

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Trunk charge/res. equivalent	Increased by construction cost index-Avg 3% since 2012	487.00	
Trunk charge/acre comm./ind.	Increased by construction cost index-Avg 3% since 2012	4,855.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Water Rates			
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	39.32	40.20
Quarterly Rate Structure	Conservation Rates		
		\$39.32 Minimum	40.20 minimum
		\$2.71 per 1,000 for 15,001-25,000	\$2.76 per 1,000 for 15,001-25,000
		\$2.79 per 1,000 for 25,001-40,000	\$2.85 per 1,000 for 25,001-40,000
		\$2.98 per 1,000 for 40,001-60,000	\$3.04 per 1,000 for 40,001-60,000
		\$3.20 per 1,000 for 60,001-99,000	\$3.26 per 1,000 for 60,001-99,000
		\$3.54 per 1,000 for 99,001-201,000	\$3.61 per 1,000 for 99,001-201,000
		\$4.23 per 1,000 for 201,001 and above	\$4.31 per 1,000 for 201,001 and above
Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day		
	No Sprinkling between 10 am-8:00 pm		
First Violation		Written Warning & Registered Letter	
Second Violation		50.00	
Third Violation		100.00	
Fourth Violation		Water Service turned off	
Meter Replacement Admin Fee for Non-Compliance		75.00/qtr	
Installation of meter w/remote (Res & Commercial)		140.00	
5/8" Meter - Radio Read System		275.00	
1" Meter - Radio Read System		439.00	
1 1/2" Meter - Radio Read System		839.00	
2" Meter - Radio Read System (Irrigation Only)		1,039.00	
2" Compound Domestic Meter - Radio Read System		2,286.00	
3" Compound Domestic Meter - Radio Read System		3,004.00	
4" Compound Domestic Meter - Radio Read System		3,818.00	
Replacement Meter Horn		45.00	
Other than Meters Noted Above		Cost plus 5%	
Water shut off at Curbstop		100.00	
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00	
Townhouse Irrigation Meter Winterization		150.00	
Broken Hydrant Replacement - Summer		500.00	

SERVICE OR LICENSE	SPECIAL NOTES	2018 Adopted	2019 Proposed
Broken Hydrant Replacement - Winter		750.00	
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Water System Study	1,763.00	1,807.00
Connection charge/res. Within Reimbursement Area	PER \$6M Agreement with 21st Century Bank		
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Water System Study	6,602.00	6,601.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	5,982.00	6,161.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	6,692.00	6,893.00

**ORDINANCE #18-16
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND
VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.**

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2019. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2019.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

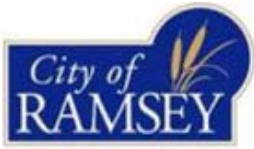
PASSED by the City Council of the City of Ramsey, Minnesota the day of November, 2018.

Mayor

ATTEST:

City Clerk

Introduction date: November 13, 2018
Posting dates:
Adoption date:
Publication date:
Effective date: January 7, 2019



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 1.

Meeting Date: 11/27/2018

By: Sean Sullivan, Community
Development

Information

Title:

Adopt Resolution #18-250 Amending Approved Right of Re-Entry Agreement; Case of Centra Homes

Purpose/Background:

The City of Ramsey has negotiated an agreement with Centra Homes (the "Developer") and is prepared to close. This agreement involved the platting and development of 40 single family residential lots located at the southwest corner of Bunker Lake Boulevard and Ramsey Boulevard. As with any city land transaction project, a Right-of Re-Entry agreement (the "Agreement") was executed with the Developer on May 8, 2018. The Agreement called for the the construction of 15 housing units and corresponding certificates of occupancy to be issued according to the Construction Deadline Schedule by October 1, 2021. Per the standard city right of re-entry agreement the City has the ability to take back the undeveloped land if the terms and conditions of the Agreement are not met, which in this case is not obtaining the required amount of certificates of occupancy per the Construction Deadline Schedule. The City also has the right to specially assess \$5,000 on lots for each certificate of occupancy that is not obtained according to the Construction Deadline Schedule.

Prior to the scheduled closing the Developer contacted the City and indicated that their lender would not finance the project due to the language contained in the Agreement.

After the Developer reviewed Paragraph 4 of the Right of Re-Entry Agreement with the lender, it was determined that this paragraph would not allow the Developer to borrow any money for the development in this neighborhood. the Developer would not be able to 'self-finance' the entirety of the development and construction of 40 homes without the help of a lending institution.

The Developer utilizes a Line of Credit financing option with its lenders that allows borrowing a percent of value to financing the development and construction of neighborhood developments.

Since the Right of Re-Entry will be recorded prior to any mortgage, the City would be able to exercise the Right of Re-Entry and clear any subordinate mortgages/liens on the property. The Developer has indicated that their lender is not willing to take that risk.

Notification:

N/A

Observations/Alternatives:

The City and Developer have been working to find a solution that would allow the project to move forward. A summary of the proposed financing structure is outlined here. The Developer will spend in excess of \$1,500,000 in land development work (defined as "Stage I Improvements" from the Development Agreement). The Developer now intends to self-finance the purchase price of the land as well as the Stage I Improvements resulting in \$1,500,000 in development equity. There will be an additional \$3,000,000 in home construction needed before the Right of Re-Entry is released. The Developer will be providing 20% of the home construction costs and the lender will provide 80% of home construction costs. This results in a total equity cost investment by the Developer of \$2,100,000 for the initial 15 housing units constructed.

Under the newly proposed terms and language in the amended Right of Re-Entry Agreement (the "New Agreement"), the Developer will have over \$2,100,000 invested into the neighborhood development before any Re-Entry rights by the City are released.

The revised penalty of \$20,000 (can be special assessed) per lot undeveloped by the Developer under the Construction Deadline Schedule gives the City up to \$300,000 in security (revenue) rather than the \$75,000 under terms of the executed Agreement.

The Developer has indicated that without this modification and the ability to use the equity in the construction of homes in their Line of Credit, the Developer would likely not be able to perform according to the terms of the current Agreement.

The proposed material changes by the developer to the Agreement are as follows:

Current:

1) The City has the Right of Re-Entry for all undeveloped lots and has the ability to put a special assessment of \$5,000 on up to 15 lots that have not received a certificate of occupancy according to the Construction Deadline Schedule.

Proposed:

- 1) The City has the right of Re-Entry for all undeveloped lots until the Stage I Improvements are completed and the City has conducted an inspection of those improvements and found them to be satisfactory.
- 2) The City has the ability to put a \$20,000 special assessment on up to 15 lots that have not received a certificate of occupancy according to the Construction Deadline Schedule.

Funding Source:

N/A

Recommendation:

Consider adoption of Resolution #18-250 Amending Approved Right of Re-Entry Agreement

Action:

Motion to adopt Resolution #18-250 Amending Approved Right of Re-Entry Agreement subject to City Attorney approval as to legal form.

Attachments

Resolution #18-250

Right of Re Entry (Executed)

Form Review

Inbox

Tim Gladhill
Sean Sullivan (Originator)
Tim Gladhill
Kurt Ulrich
Form Started By: Sean Sullivan
Final Approval Date: 11/21/2018

Reviewed By

Sean Sullivan
Sean Sullivan
Tim Gladhill
Kurt Ulrich

Date

11/21/2018 08:28 AM
11/21/2018 08:33 AM
11/21/2018 10:12 AM
11/21/2018 11:41 AM
Started On: 11/20/2018 08:36 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

CITY COUNCIL RESOLUTION #18-250

**RESOLUTION AUTHORIZING THE CITY OF RAMSEY TO AMEND RIGHT OF
RE-ENTRY AGREEMENT**

WHEREAS, the City of Ramsey, herein referred to as the “City,” has entered into a Right of Re-Entry Agreement (the “Agreement”) with Centra Homes, LLC (the “Developer”) on May 8, 2018; and

WHEREAS, the Developer has communicated to the City that it is unable to complete the project under the terms and conditions of the Agreement and has requested it be amended to allow for approval by its lender to obtain necessary financing to complete the project; and

WHEREAS, the City has drafted an amended Right of Re-Entry Agreement that satisfies the lender requirements and adds additional financial security for the City that is attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City authorizes the City Administrator and Mayor to sign the Right-of-Re-Entry Agreement attached hereto as Exhibit A.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the City of Ramsey this the 27th day of November, 2018.

Mayor

ATTEST:

City Clerk

EXHIBIT A

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on _____, 2018, by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **Centra North, LLC**, a Minnesota Limited Liability Company (“Buyer”).

Recitals

- A. On _____, 2018, Seller conveyed title of the following Property to Buyer:
- Lots 1 through 10, Block 1, Lots 1 through 6, Block 2, Lots 1 through 9, Block 3, Lots 1 through 6, Block 4, Lots 1 through 9, Block 5, and Outlots A, B and C,
COTTAGES AT THE COR
- B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.
- C. As indicated in the Purchase Agreement between the City of Ramsey and Centra Homes LLC, dated February 13, 2018, Section 29, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

- a. Buyer must obtain certificates of occupancy for the construction of fifteen (15) single family homes pursuant to the following schedule:

Construction Deadline Schedule:

Five (5) certificates of occupancy by October 1, 2019

Five (5) certificates of occupancy by October 1, 2020

Five (5) certificates of occupancy by October 1, 2021

Once a certificate of occupancy is issued for a lot comprising part of the Property, the Right of Re-Entry shall automatically be released by the Seller as to such lot.

- b. For each year depicted within the Construction Deadline Schedule, three (3) of the five (5) certificates of occupancy shall be for lots located immediately adjacent to, and fronting, either Ramsey Boulevard or Bunker Lake Boulevard.
3. Seller may impose a separate penalty of \$20,000.00 against the Property if the certificate of occupancy is not obtained, for each of the 15 single family homes, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.
4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

The Seller agrees to waive the right to re-enter and take physical possession of the Property upon satisfactory completion and inspection by the Seller of the Stage I Improvements as follows:

Trunk and lateral sanitary sewer.

Trunk and lateral water main.

Storm drainage facilities (when specified).

Stormwater maintenance through 90 percent buildout.

Streets (excluding the final bituminous lift)
Concrete curb and gutter (urban).
Street traffic control signals.
Lot grading.
Trail development.
Sidewalks.
Electricity (within one-fourth mile).
Phone (within one-fourth mile).
Natural gas (within one-fourth mile).
Boulevard sodding.
Water shut off boxes.
Landscaping

(the "Stage I Improvements").

5. Upon satisfaction of the terms set forth in Section 4 above, the right of re-entry only set forth in Section 4 herein shall be released in a recordable writing executed by the Seller's Mayor and City Administrator.
6. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

By: _____
Kurtis G. Ulrich, City Administrator

This instrument was acknowledged before me on _____, 2018,
by John LeTourneau and Kurtis G. Ulrich as Mayor and City Administrator, respectively,
of the City of Ramsey, Minnesota.

Notary Public

BUYER: Centra North, LLC, a Minnesota Limited Liability Company.

By: _____
Dale Wills, Managing Member

This instrument was acknowledged before me on _____, 2018,
by Dale Wills, Managing Member of Centra North, LLC.

Notary Public

This instrument drafted by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402
(612) 339-0060
(JJL)

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on April 24, 2018, by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Centra Homes LLC**, a Nevada Limited Liability Company ("Buyer").

Recitals

- A. On _____, 2018, Seller conveyed title of the following Property to Buyer:

THAT PRT OF OUTLOT B RAMSEY TOWN CENTER 2ND ADD LYG ELY OF
FOL DESC LINE: COM AT NW COR OF SD OUTLOT, TH S 89 DEG 42 MIN 54
SEC E, ASSD BRG, ALG NLY LINE OF SD OUTLOT 607.10 FT TO POB OF SD
LINE, TH S 247.47 TO SLY LINE OF SD OUTLOT & SD LINE THERE TERM, SUBJ
TO EASE OF REC

Anoka County PID: 28-32-25-14-0094

To be platted and subdivided by the Buyer. See Appendix A.

- B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.
- C. As indicated in the Purchase Agreement between the City of Ramsey and Centra Homes LLC, dated February 13, 2018, Section 29, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.
2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

- a. Buyer must obtain certificates of occupancy for the construction of fifteen (15) single family homes pursuant to the following schedule:

Construction Deadline Schedule:

Five (5) certificates of occupancy by October 1, 2019

Five (5) certificates of occupancy by October 1, 2020

Five (5) certificates of occupancy by October 1, 2021

- b. For each year depicted within the Construction Deadline Schedule, three (3) of the five (5) certificates of occupancy shall be for lots located immediately adjacent to, and fronting, either Ramsey Boulevard or Bunker Lake Boulevard.
3. Seller may impose a separate penalty of \$5,000.00 against the Property if the certificate of occupancy is not obtained, for each of the 15 single family homes, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.
4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.
5. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY

By: _____

John LeTourneau, Acting Mayor

By: _____

Kurt Ulrich, City Administrator

This instrument was acknowledged before me on May 8, 2018,
by Sarah Strommen and Kurt Ulrich as Mayor and City Administrator, respectively, of
the City of Ramsey, Minnesota.

Katie M Schmidt
Notary Public



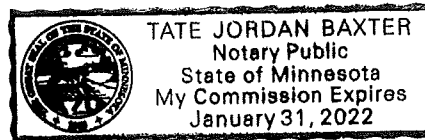
BUYER: Centra Homes, LLC, a Nevada Limited Liability Company.

By: 
Dale Wills, President

This instrument was acknowledged before me on April 30, 2018,
by Dale Wills, President of Centra Homes, LLC.


Notary Public

This instrument drafted by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402
(612) 339-0060
(JLL)



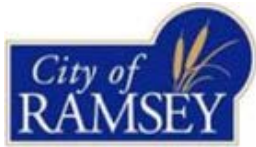
Appendix A: The Property

THAT PRT OF OUTLOT B RAMSEY TOWN CENTER 2ND ADD LYG ELY OF
FOL DESC LINE: COM AT NW COR OF SD OUTLOT, TH S 89 DEG 42 MIN 54
SEC E, ASSD BRG, ALG NLY LINE OF SD OUTLOT 607.10 FT TO POB OF SD
LINE, TH S 247.47 TO SLY LINE OF SD OUTLOT & SD LINE THERE TERM, SUBJ
TO EASE OF REC

Anoka County PID: 28-32-25-14-0094

To be platted and subdivided by the Buyer as follows:

[insert lots from new plat]



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 2.

Meeting Date: 11/27/2018

By: Colleen Lasher, Administrative
Services

Information

Title:

Adopt Resolution #18-248 to Approve the City's 2019-2020 Union Contracts

Purpose/Background:

The most recent labor agreements with the American Federation of State, County and Municipal Employees (AFSCME) and Law Enforcement Labor Services (LELS) Patrol, Sergeants and Captains will expire on December 31, 2018. Staff met with the unions and the City Council several times to discuss contract negotiations specific to wages and health insurance and to address the other outstanding negotiations items. As a result of the meetings, staff reached a tentative agreement between the City of Ramsey and all four unions to settle the 2-year labor agreements, effective January 1, 2019 through December 31, 2020.

Staff recommends the City Council approve the 2019-2020 labor agreement with AFSCME, LELS-Patrol, LELS-Sergeants and LELS Captains as follows:

Duration - All Unions

2 Years -- January 1, 2019 to December 31, 2020

Wages / Cost of Living Adjustment - All Unions

Effective January 1, 2019 -- 2.75% wage increase.

Effective January 1, 2020 -- 3% wage increase.

Staff has reviewed the most recent COLA data and found these amounts to be adequately competitive with other metro cities. Staff recommends the COLA in order to maintain a competitive compensation package and proactively retain the city's talent.

Health Insurance for 2019 - All Unions

The City continues to be a member of LOGIS (Local Government Information Systems) which is a consortium of Minnesota local government units. This consortium has many benefits including coverage by the group's health plan. Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance.

If approved, the City's total monthly contribution to health insurance, including contributions to the health reimbursement account or the health savings account will be as follows: Employee only (single) from: \$789.00 to \$858.00; Employee and Children \$1,033.60; Employee and Spouse \$1,077.40; and Family \$1,327.80. Employees that elect to waive health insurance in 2019 will receive credit in lieu of coverage in the amount of \$370.00 per month and must agree to specific terms and conditions.

Note: Employees are responsible for paying the difference between the premium and the City's contribution.

Health Insurance for 2020 - All Unions

The City will continue with the LOGIS group in 2020 with health insurance premiums capped at a maximum increase of 11% based on the City's current band and current Affordable Care Act (ACA) provisions. A detail memorandum of understanding (MOU) is included in the contracts. The MOU defines the City's contributions in the event of change to the city's rating category or the ACA. If approved, the City's total monthly contribution to health insurance, including contributions to the health reimbursement account or the health savings account will be as follows: Employee only (single) from: \$861.49 to \$938.08; Employee and Children \$1,129.70; Employee and Spouse \$1,178.31; and Family \$1,452.74. Employees that elect to waive health insurance in 2020 will receive credit in lieu of coverage in the amount of \$370.00 per month and must agree to specific terms and conditions.

Life Insurance 2019-2020

If approved, the City will continue to purchase \$20,000 of basic life and AD&D insurance for full-time regular employees working 30 hours per week and employees participating in the PERA's phased retirement program. The cost of basic life insurance is \$1.00 per month per employee.

Notification:

Funding Source:

The funding required to settle the first year of the 2-year contracts is included in the proposed 2019 budget. The funding required to settle the second year of the 2-year contracts will be accounted for in the 2020 budgeting process.

Recommendation:

Adopt resolution #18-248 to settle the 2-year labor agreements with AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captains subject to final review and approval of contract language by the City Attorney.

Action:

Motion to adopt resolution #18-248 to settle the 2-year labor agreements with AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captains subject to final review and approval of contract language by the City Attorney.

Attachments

Resolution 18 248

Draft AFSCME

Draft Patrol

Draft Sergeant

Draft Captain

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 03:12 PM

Started On: 11/16/2018 01:07 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-248

RESOLUTION TO APPROVE THE CITY'S 2019 - 2020 UNION CONTRACTS

WHEREAS, the current AFSCME, LELS-Patrol, LELS Sergeant and LELS Captain contracts expire on December 31, 2018; and

WHEREAS, the City has reached a tentative agreement with AFSCME, LELS-Patrol, LELS Sergeant and LELS Captain groups on all articles within the contracts; and

WHEREAS Staff recommends approving the two-year contracts with AFSCME, LELS-Patrol, LELS Sergeant and LELS Captain groups, effective January 1, 2019 through December 31, 2020; and

WHEREAS, the City will administer the 2019-2020 contracts as follows:

- 1) Duration: Two year contracts, effective January 1, 2019 through December 31, 2020 for AFSCME, LELS-Patrol, LELS Sergeant, and LELS Captain Unions; and
- 2) Wages: AFSCME, LELS-Patrol, LELS Sergeant, and LELS Captain Union Contracts, as follows:
 - 2019: 2.75% cost of living increase added to the 2018 wage scale, effective 01-01-19 ; and
 - 2020: 3% cost of living increase added to the 2019 wage scale, effective 01-01-20; and
- 3) Health Insurance: AFSCME, LELS-Patrol, LELS Sergeant, and LELS Captain Union Contracts, as follows:
 - A) The City will make the following contributions toward group health insurance coverage for employees working 30 hours per week or more; as well as to purchase \$20,000 of basic life insurance for full-time regular employees working 30 hours per week or more and employees participating in PERA phased retirement; and
 - B) 2019 monthly health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) \$789.00 to \$858.00, Employee and Children at \$1033.60, Employee and Spouse at \$1077.40, and Family at \$1327.80; and
 - C) 2020 monthly health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) \$861.49 to \$938.08, Employee and Children at \$1129.70, Employee and Spouse at \$1178.31, and Family at \$1452.74; and/or as per the 2020 memorandum of understandings; and

- D) 2019 and 2020 City payment toward the Waiver/Credit in lieu of Coverage will remain at \$370.00 per month; and
- 4) Other negotiated contract items specific to AFSCME, LELS-Patrol, LELS-Sergeant and LELS Captain unions are shown in the attached red-line contracts and will administered as per the language in each respective labor agreement:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #18-248, to settle the two-year labor agreements with AFSCME, LELS-Patrol, LELS-Sergeant and LELS Captain union groups subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November 2018.

LABOR AGREEMENT BETWEEN
CITY OF RAMSEY &
AMERICAN FEDERATION OF STATE, COUNTY AND
MUNICIPAL EMPLOYEES

2019 & 2020

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Prepared by Colleen Lasher, **Administrative Services Director**

Deleted: Human Resources Manager

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ARTICLE 1 PREAMBLE AND PURPOSE OF AGREEMENT

This AGREEMENT is entered into between the City of Ramsey, hereinafter referred to as the EMPLOYER, and Local No. 2454 affiliated with Council No. 5 of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the UNION.

The intent and purpose of this AGREEMENT is to:

- 1.1 Place in written form the Parties' full AGREEMENT on terms and conditions of employment contained herein for the stated duration of this AGREEMENT;
- 1.2 Establish procedures for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application;
- 1.3 Prevent interruptions of work, work stoppages, strikes, or other interferences with the efficient and effective rendering of services to the public during the life of the AGREEMENT; and
- 1.4 Promote harmonious relations between the EMPLOYER and its EMPLOYEES represented by the UNION.

ARTICLE 2 DEFINITIONS

- 2.1 UNION: The American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.
- 2.2 UNION MEMBER: A member of the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.
- 2.3 UNION OFFICER: Official elected or appointed by the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.
- 2.4 EMPLOYEE: A member of the exclusively recognized bargaining unit.
- 2.5 EMPLOYER: The City of Ramsey, Minnesota.
- 2.6 GRIEVANCE: A dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.
- 2.7 DAYS: Unless otherwise indicated, means calendar days.
- 2.8 WEEK: Seven (7) days.
- 2.9 MONTH: Thirty (30) days.

2.10 YEAR: Three hundred sixty-five (365) days.

2.11 REGULAR FULL-TIME EMPLOYEE: Any employee working a regularly scheduled work week of 30 hours per week. This employee is eligible for vacation time, sick leave, holiday pay and health and life insurance coverage.

REGULAR PART-TIME EMPLOYEE: Any employee working a regularly scheduled work week, averaging at least 14 hours per week. This employee is eligible for holiday pay, and vacation and sick leave based on the number of hours worked during any given pay period. This employee is not eligible for health and life insurance.

TEMPORARY FULL-TIME EMPLOYEE: Any non-student employee working a regularly scheduled work week of 30 hours per week, up to a maximum of 640 hours in a calendar year. This employee is not eligible for vacation time, sick leave, holiday pay or health and life insurance. Students may work up to 100 days per calendar year and still be considered temporary employees.

TEMPORARY PART-TIME EMPLOYEE: Any non-student employee working on an on-call basis up to a maximum of 640 hours per calendar year. This employee banks no vacation time, sick leave, or holiday pay, and is not eligible for health and life insurance.

TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME UNION MEMBER: Any employee working as temporary maintenance worker for up to a maximum of 210 calendar days each year. Any temporary full-time and/or part-time union member is not eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit, unless required by state or federal law. Said employees will be paid at a rate of 80% of step one of the maintenance worker wage scale and will not be eligible for step changes.

At the time of initial employment, transfer or reemployment, the EMPLOYER shall identify the status of the vacancy to be filled as either regular full-time, temporary full-time, regular part-time or temporary part-time.

ARTICLE 3 RECOGNITION

3.1 The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8 in an appropriate bargaining unit as identified by the Bureau of Mediation Services, Certification of Exclusive Representative dated April 1, 1985, Case No. 85-PR-569-A, (clarified per BMS case No. 87-pr-612, order dated May 19, 1987).

All EMPLOYEES of the City of Ramsey, Ramsey, Minnesota, who are public EMPLOYEES within the meaning of Minnesota Statutes 179A.03, Subdivision 14, excluding supervisory, confidential, professional and essential EMPLOYEES.

Deleted: DUES PAYING EMPLOYEE

Deleted: 180

Deleted: between April 1 and October 31

Deleted: Employees who are scheduled to work up to a maximum of 180 days in a calendar year will be subject to paying union dues beginning the first day of their employment.

Deleted: dues paying employee

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- 3.2 The EMPLOYER, in accordance with the provisions of M. S. 179A.03, Subd. 8, agrees not to enter into any AGREEMENTS covering terms and conditions of employment with members of the bargaining unit covered by this AGREEMENT, either individually or collectively, which in any way conflict with the terms and conditions set forth in this AGREEMENT, except through the certified representative.

ARTICLE 4 UNION SECURITY

- 4.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly UNION dues. Such monies shall be remitted to the UNION.
- 4.2 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this ARTICLE.
- 4.3 The UNION may designate up to three EMPLOYEES from the bargaining unit to act as negotiating team members and shall, within five (5) days of such designation, certify to the EMPLOYER in writing of such a choice, and the designation of a successor to the former members. The UNION shall also certify to the EMPLOYER a complete and current list of its officers and representatives.
- A. The negotiation team members may not be a newly hired or rehired EMPLOYEE who is on probation.
- B. The negotiating team members may not be paid by the EMPLOYER for meetings for UNION business except as provided in ARTICLE 7.
- 4.4 The UNION agrees there shall not be solicitation for membership, signing up members, collection of initiation fees, dues, fines or assessments, meetings or other UNION activities on the EMPLOYEES' work time.
- 4.5 The EMPLOYER recognizes the authority and responsibility of the UNION as provided in Minnesota Statute 179A.06, Subdivision 3 as it may be from time-to-time amended, to wit:

"FAIR SHARE FEE. An exclusive representative may require EMPLOYEES who are not members of the exclusive representative to contribute a fair share fee for services rendered by the exclusive representative. The fair share fee shall be equal to the regular membership dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative. In no event shall the fair share fee exceed 85 percent of the regular membership dues. The exclusive representative shall provide advance written notice of the amount of the fair share fee to the Commissioner of the Bureau of Mediation Services, the EMPLOYER, and to unit EMPLOYEES who will be

assessed the fee. The EMPLOYER shall provide the exclusive representative with a list of all unit EMPLOYEES.

A challenge by an EMPLOYEE or by a person aggrieved by the fee shall be filed in writing with the Commissioner, the public EMPLOYER, and the exclusive representative within 30 days after receipt of the written notice. All challenges shall specify those portions of the fee challenged and the reasons for the challenge. The burden of proof relating to the amount of the fair share fee is on the exclusive representative. The Commissioner shall hear and decide all issues in these challenges.

The EMPLOYER shall deduct the fee from the earnings of the EMPLOYEE and transmit the fee to the exclusive representative 30 days after the written notice was provided. If a challenge is filed, the deductions for a fair share fee shall be held in escrow by the EMPLOYER pending a decision by the Commissioner.

4.6 The EMPLOYER agrees that space for a designated bulletin board shall be made available in City Hall to be used by EMPLOYEES for posting notices of the following type:

1. Notice of UNION recreational and social affairs;
2. Notice of UNION elections;
3. Notice of UNION appointments and results of UNION elections;
4. Notices of UNION meetings;
5. Notices of UNION committee reports; and
6. Other notices as may be agreed upon by the EMPLOYER.

Further, the bulletin board shall not be used for posting or distributing pamphlets of political or religious matter of any kind or for advertising. Under no circumstances shall the use of the bulletin board conflict with the operation of the EMPLOYER.

ARTICLE 5 EMPLOYER SECURITY

The UNION agrees that during the life of this AGREEMENT neither the UNION, its officers or agents, nor any of the EMPLOYEES covered by this AGREEMENT will engage in, encourage, sanction, support or suggest any strike, slowdown, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment.

ARTICLE 6 EMPLOYER AUTHORITY

- 6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this AGREEMENT.
- 6.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.
- 6.3 Nothing in this AGREEMENT shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by EMPLOYEES covered by this AGREEMENT.

ARTICLE 7 EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

The EMPLOYER will recognize a representative designated by the UNION as the GRIEVANCE representative of the bargaining unit having the duties and responsibilities established by this ARTICLE. The UNION shall notify the EMPLOYER in writing of the name of such UNION representative and of the representative's successor when so designated.

7.1 PROCESSING OF A GRIEVANCE

It is recognized and accepted by the UNION and the EMPLOYER that the processing of GRIEVANCES as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and the UNION representative shall be allowed a reasonable amount of time without loss of pay when a GRIEVANCE is investigated and presented to the EMPLOYER during normal working hours provided the EMPLOYEE and the UNION representative have notified and received the prior approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

7.2 PROCEDURE

GRIEVANCES, as defined in ARTICLE 2, Section 2.6, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such GRIEVANCE to the EMPLOYEE'S supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 GRIEVANCE within ten (10) calendar days after receipt. A GRIEVANCE not resolved by the operation of Step 1 of the grievance procedure may be appealed by the Union by filing a notice to that effect with the EMPLOYER designated representative. Such notice shall set forth the nature of the GRIEVANCE, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, and the remedy requested. Such notice shall be filed within ten (10) calendar days after the EMPLOYER-designated representative's final answer in Step 1. Any GRIEVANCE not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the EMPLOYER designated representative shall conduct a conference with the union and the EMPLOYEE in an attempt to resolve the grievance. At such conference, the union shall present the grievance in writing signed by the affected EMPLOYEE and the union. The EMPLOYER-designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 GRIEVANCE. A GRIEVANCE not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER-designated representative's final Step 2 answer. Any GRIEVANCE not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. A GRIEVANCE unresolved in Step 2 and appealed in Step 3 may be submitted to the Minnesota Bureau of Mediation Services. A GRIEVANCE not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER'S final answer in Step 3.

Step 4. A GRIEVANCE unresolved in Step 3 and appealed to Step 4 shall be submitted to arbitration before a single arbitrator to be selected from a list to be supplied by the Bureau of Mediation Services pursuant to its rules. Any GRIEVANCE not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

7.3 ARBITRATOR'S AUTHORITY

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modify or vary in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission

of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the GRIEVANCE presented.

- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.4 WAIVER OF GRIEVANCE

If a GRIEVANCE is not presented within the time limits set forth above, it shall be considered "waived". If a GRIEVANCE is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a GRIEVANCE or an appeal thereof within the specified time limits, the UNION may elect to treat the GRIEVANCE as denied at that step and immediately appeal the GRIEVANCE to the next step. The time limit in each step may be extended by mutual AGREEMENT of the EMPLOYER and the UNION.

ARTICLE 8 WORK SCHEDULES - PREMIUM PAY

This ARTICLE is intended only to define the normal hours of work. Nothing herein shall be construed as a guarantee of hours of work per day or per week.

- 8.1 The sole authority in work schedules is the EMPLOYER. The normal work day for an EMPLOYEE shall be eight (8) hours. The normal work week shall be forty (40) hours, Monday through Friday. The normal work week for premium pay purposes shall begin at 12:01 A.M. Saturday. EMPLOYEES shall be given a two week posted or written notice of exceptions or changes in the normal work week start time. In the event that work is required because of unusual circumstances such as, but not limited to, fire, flood, snow, sleet, or breakdown of municipal equipment or facilities, no advance notice need be given.
- 8.2 In order to provide service to the public, the EMPLOYER may require the establishment of shifts for some EMPLOYEES on a daily, weekly, seasonal, or annual basis other than the normal work day or work week.
- 8.3 Each EMPLOYEE has an obligation to work overtime or callbacks if requested. Overtime will first be offered by the EMPLOYER on a voluntary basis. Employees who are on vacation leave that has been requested and approved according to normal department procedures are not obligated to respond to callbacks.

8.4 Every regular EMPLOYEE shall be granted a thirty (30) minute lunch break without pay. Also, every regular EMPLOYEE, when working under conditions where a break period is practicable, shall be granted a fifteen (15) minute break period with pay in each half of the EMPLOYEE'S shift. Each department head shall schedule rest periods so as not to interfere with work requirements.

8.5 EMPLOYEES who are not exempt from the Fair Labor Standards Act (FLSA), working in excess of forty (40) hours within the work week, shall be compensated for such over-time at the rate of one and one-half (1-1/2) times the EMPLOYEE'S regular rate of pay in accordance to FLSA. The formula used for payment herein shall be the same regardless of operation of equipment at HEO, LEO or other rates of pay. As an alternative to compensation at premium rates for time worked in excess of forty (40) hours within the work week, the Employee may request compensatory time off in lieu of over-time pay compensatory time off to an EMPLOYEE, to be taken at a later date, which shall be computed at one and one-half (1-1/2) the time worked in excess of forty (40) hours within a work week.

For the purposes of calculating overtime, an employee using paid holidays, vacation leave, sick leave, or compensatory time off is considered to be working.

8.6 Neither compensation for over-time nor accumulation of compensatory time off will be granted unless the work is performed at the direction of, or with the prior written approval of, the EMPLOYEE'S supervisor.

8.7 Neither compensation at over-time rates nor accumulation of compensatory time off will be paid for time not worked except as provided in this section. Time worked for the purpose of calculating over-time shall be actual time worked plus holidays recognized in Article 10, plus vacation time scheduled at least one week in advance of its use, plus sick leave, and compensatory time off. Unpaid leave shall not be counted as time worked for the purpose of calculating over-time.

8.8 When an EMPLOYEE accrues one hundred and twenty (120) hours of unused compensatory time off, further accumulation of compensatory time off is prohibited, and the EMPLOYEE shall be paid for overtime in accordance with this Article.

The EMPLOYER reserves the right to payout any compensatory time off hours in excess of 80 hours, as deemed necessary by the EMPLOYER.

The EMPLOYER agrees to allow employees to cash out up to a maximum 40 hours of compensatory time off annually; to be paid out up to twice annually, January 1 through January 15, and November 1 through November 15 of each year, to total a maximum payout of 40 hours of compensatory time off. Note: upon terminating employment with the City, all compensatory time off will be paid out at 100% of the accrued balance.

8.9 An EMPLOYEE shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the

operations of the EMPLOYER. Prior approval of the EMPLOYEE'S supervisor is required for the use of compensatory time-off.

- 8.10 A regular EMPLOYEE who is called out to perform work services on other than the EMPLOYEE'S scheduled shift shall receive a minimum of two (2) hours pay. The two hour minimum shall count toward worked hours for the purpose of calculation of overtime. An extension of a shift or an early start to a shift shall not be considered a call back for purposes of this section.

8.11 On Call Policy: Public Works Maintenance staff only

This policy does not apply to snow plow duties. This on call policy applies to unexpected emergencies and weekend well and lift station checks. Employees who wish to be added to the on call list for the calendar year may make this request to his/her supervisor on a *voluntary basis at the beginning of each quarter. Those who are approved as on call employees will rotate on a weekly (seven days) basis. During an employee's week of assigned on call duty, employees will be reimbursed for mileage as calculated from the employee's home to the Public Works campus and back home again. The rate of reimbursement is payable per the IRS mileage reimbursement schedule. Employees must be expressly assigned to on call duty by the department head in order to be compensated under this policy. Employees must also be able to respond to the appropriate public works facility within 30 minutes and must be skilled in the areas of streets, parks and utilities maintenance work, as determined by the Public Works Superintendent, in order to be a member of the on call pool

Deleted: that employee will be allowed to drive a city vehicle to and from work for on call duties only. Employees may not take care of personal business while driving a city vehicle.¶

On call employees will be assigned to a seven-day schedule. On call employees will receive one hour of over-time pay for each day of assigned on call duty Monday through Friday. Upon responding to a situation, an on call employee will be paid as per Section 8.10 (Call-back Policy). On call hours shall begin at 3:30pm and shall end at 7:00am on the next regularly scheduled work day.

The employer agrees that on Saturdays, Sundays and approved holidays, upon responding to a situation, the employee will not forfeit their 2 hour pay and be compensated as per section 8.10 (call back policy.) On-call employees will not be required to perform lift station and well checks; unless on-call employees receive an alert/alarm/page indicating that a response is required or the Public Works Superintendent or his/her designee directs that a lift station and well check is necessary.

On call employees who are called back to work on an approved holiday will be compensated as per Section 10.2 (Holidays) and will be paid for four hours rather than the normal two hours pay as is the case for non-holidays.

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On call employees that respond to a call may require assistance in order to safely and effectively complete the necessary work. If so, the on call employee may call another regular Public Works employee to provide assistance, without receiving immediate authorization from a supervisor. Said employee will be compensated as per section 8.10.

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* All Public Works Maintenance employees hired after January 1, 2014 are required to participate in the on call policy.

ARTICLE 9 SICK LEAVE

9.1 Every probationary and regular EMPLOYEE is entitled to accrue sick leave with pay at a rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. The EMPLOYER may compute sick leave on an hourly basis equivalent to 96 hours per 2080 hours of compensated time, exclusive of overtime.

9.2 Sick leave may be accrued to a maximum of 960 hours at a rate established in Section 9.1. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) may be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.

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9.3 Sick leave may be authorized, when the EMPLOYEE is unable to perform work duties due to illness, disability, the necessity for medical, dental, or chiropractic care, childbirth, or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE would come in contact in the course of performing work duties. Sick leave may also be authorized, when the EMPLOYEE'S presence is necessary, for actual illness, injury, legal quarantine, or medical treatment for serious illness in the EMPLOYEE'S immediate family. Immediate family, for the purposes of this ARTICLE, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of EMPLOYEE'S spouse's family.

9.4 Employees are allowed funeral leave up to 24 hours (three 8-hour days or two 12-hour days) twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 9.3. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

9.5 EMPLOYEES are able to use accrued leave or compensatory time (with prior approval from a supervisor) for family members not considered immediate family members under ARTICLE 9.3. To be eligible for sick leave with pay, an EMPLOYEE shall:

- (1) report as soon as possible to the EMPLOYEE'S department head the need for sick leave and whether the sick leave is for the EMPLOYEE, EMPLOYEE'S child, as defined in section 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent or stepparent;
- (2) keep the EMPLOYEE'S department head informed of the need for continued sick leave if the absence is of more than three (3) days duration;

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- (3) submit a medical certificate for any absence if required by the City Administrator;
- (4) provide the EMPLOYER with sufficient information needed in order to comply with the Family and Medical Leave Act.

- 9.6 Using or claiming sick leave for a purpose not authorized by this ARTICLE may be cause for disciplinary action.
- 9.7 For the purpose of accumulating additional sick leave, an EMPLOYEE using earned vacation leave, paid holidays or sick leave is considered to be working.
- 9.8 Regular part-time EMPLOYEES shall be entitled to sick leave computed by converting their part-time employment to equivalent adjusted full-time service.

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ARTICLE 10 HOLIDAYS

10.1 Holidays with pay are defined as:

New Year's Day	January 1st
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Friday after Thanksgiving Day	Friday after Thanksgiving day
Christmas Eve	December 24th
Christmas Day	December 25 th
Floating Holiday	Eight (8) hours to be used within calendar year

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10.2 All EMPLOYEES in regular positions are entitled to time off with full pay on the holidays defined in this ARTICLE. City hall shall be closed for business on each such holiday, but EMPLOYEES may be required to work on paid holidays when the nature of their duties or other conditions require. An EMPLOYEE required to work on a holiday shall receive their full pay for the holiday as defined in this ARTICLE. In addition, employees shall receive 1-1/2 times the EMPLOYEE'S base hourly pay rate for the time they work on such holiday or compensatory time off.

10.3 When New Year's Day, Independence Day or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday. When Christmas Eve falls on Sunday, the preceding Friday is considered the paid holiday. Each holiday commences at the beginning of the first shift on the day on which the holiday occurs and continues for twenty-four (24) hours thereafter.

10.4 In order to be eligible for paid holidays as defined in this Article, EMPLOYEES must work the day before and the day after such holiday, unless on vacation, other paid leave, or excused in advance by the City Administrator.

10.5 In addition to meeting the foregoing criteria, regular part-time EMPLOYEES are entitled to be paid for a holiday defined in this ARTICLE, computed by converting their annualized part-time employment to equivalent adjusted full-time service.

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ARTICLE 11 VACATION LEAVE

- 11.1 Every regular EMPLOYEE shall be entitled to the vacation based upon the following schedule:

Years of consecutive full-time employment	Hours of vacation earned for each calendar month of full-time employment or major fraction thereof	Annual equivalent in 8 hr. days
After 0	6.6667	10
After 1	6.6667	10
After 2	6.6667	10
After 3	6.6667	10
After 4	6.6667	10
After 5	6.6667	10
After 6	10.0000	15
After 7	10.0000	15
After 8	10.0000	15
After 9	10.0000	15
After 10	10.0000	15
After 11	10.0000	15
After 12	13.3333	20

After 16 years of service, a qualifying employee shall receive one additional day of vacation each year in excess of sixteen (16) years of service to a maximum of 25 days per year.

The EMPLOYER may compute vacation accrual on an hourly basis on a ratio equal to the appropriate annual equivalent compared to 2080 hours of compensated time, exclusive of overtime.

- 11.2 An EMPLOYEE'S accrual or "banked" vacation leave may not exceed two times the yearly accrual at any point in time.
- 11.3 Vacation leave may be used as earned subject to approval by the department head prior to the time at which said vacation is to be taken and subject to the provisions in ARTICLE 18.
- 11.4 Any EMPLOYEE leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.
- 11.5 For the purpose of accumulating additional vacation leave, an EMPLOYEE using earned vacation leave, paid holidays, sick leave, or compensatory time off is considered to be working.

- 11.6 Regular part-time EMPLOYEES shall be entitled to paid vacations computed by converting their annualized part-time employment to equivalent adjusted full-time service.

ARTICLE 12 INSURANCE

- 12.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.
- 12.2 Neither regular part-time EMPLOYEES nor temporary EMPLOYEES shall be entitled to group health insurance including dependent coverage.
- 12.3 Annually during the month of December, or upon termination, the EMPLOYER will calculate the difference between the insurance allowance and the actual insurance cost for the calendar year. If the insurance allowance exceeds the cost of insurance benefits referred to in 12.1, EMPLOYER will remit the difference between the insurance allowance and the actual cost, net of all taxes, to the EMPLOYEE.
- 12.4 The EMPLOYER agrees to provide for a Labor Management Committee which will provide input to the EMPLOYER on issues such as safety, insurance and recognition programs. Three members of the bargaining unit appointed by the bargaining unit will serve on this Committee along with management's appointed representatives.
- 12.5 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 13 LEAVES

- 13.1 The EMPLOYER may grant any EMPLOYEE a Leave of Absence without pay for a period not exceeding ninety (90) days, except that it may extend such leaves to a maximum period of one (1) year in case the EMPLOYEE is disabled or where extraordinary circumstances, in its judgment, warrant such extension.
- 13.2 Every EMPLOYEE to whom Minnesota Statutes Section 192.26 or 192.261 applies (Military Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.
- 13.3 An EMPLOYEE required to serve as a juror or under subpoena as a witness in court for job related purposes, shall be granted leave of absence with pay while serving in such capacity. Such EMPLOYEE shall receive the amount of the difference between the EMPLOYEE'S regular salary and Jury Duty pay or fees received for

service. An EMPLOYEE cannot receive more than the EMPLOYEE'S normal take-home pay as a result of any EMPLOYER pay supplemented to Jury Duty pay.

If the jury is dismissed prior to the end of the EMPLOYEE'S work day, the EMPLOYEE will report to work if practicable.

- 13.4 Every EMPLOYEE to whom Minnesota Statutes 181.940 through 181.943 applies (Parenting Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.
- 13.5 Every EMPLOYEE to whom the Family Medical Leave Act applies is entitled to the benefits afforded by the Act, subject to the conditions therein prescribed.

ARTICLE 14 SENIORITY

- 14.1 Seniority is defined as:
- A. EMPLOYER SENIORITY: length of continuous service with the EMPLOYER.
 - B. JOB CLASSIFICATION SENIORITY: length of continuous service in a job classification.
- 14.2 On January 1st of each year, the EMPLOYER shall establish seniority lists showing each EMPLOYEE'S accumulated EMPLOYER seniority and job classification seniority. A copy of the seniority lists shall be furnished to the UNION upon request.

ARTICLE 15 JOB VACANCIES

Job Classification positions which are vacant because of separation from employment, a promotion, or the creation of a new position, and which the EMPLOYER intends to fill, shall be posted for five (5) working days. This requirement does not apply to position reclassifications.

ARTICLE 16 LAY OFF

- 16.1 EMPLOYEES shall be laid off on the basis of job classification seniority only when the job relevant qualification factors between EMPLOYEES are equal. After at least two (2) weeks notice to the EMPLOYEE, the EMPLOYER may lay off any EMPLOYEE when such action is necessary because of shortage of work or funds, the abolition of a position, or changes in the organization. No regular or probationary EMPLOYEE shall be laid off while there is a temporary EMPLOYEE serving in the same class of position for which the regular or probationary employee is qualified, eligible, and available.

- 16.2 EMPLOYEES laid off by the EMPLOYER shall retain recall rights for a period of one (1) year. The EMPLOYER shall notify EMPLOYEES on layoff by registered mail to return to work at the EMPLOYEE'S last known address. The EMPLOYEE must return to work within three (3) weeks of receipt of this order to be eligible for reemployment.
- 16.3 Notwithstanding any of the foregoing provisions of this ARTICLE, all recall rights and all other rights under this AGREEMENT shall be lost if any of the following occurs:
- A. An EMPLOYEE quits of EMPLOYEE'S own accord; or
 - B. An EMPLOYEE is dismissed for cause; or
 - C. An EMPLOYEE does not return to work when recalled after lay-offs, in accordance with this ARTICLE; or
 - D. An EMPLOYEE is absent from the payroll due to lay-off continuously for fifty-two (52) weeks or more.
- 16.4 In the event the EMPLOYER chooses to subcontract over 51% of a position(s) which would result in a lay off of EMPLOYEE(S), the EMPLOYER shall notify the affected EMPLOYEE(S) no less than ninety (90) days prior to the effective date of lay off. At no time shall the notice of layoff for other reasons be less than 45 days.

ARTICLE 17 PROBATIONARY PERIODS

- 17.1 NEW HIRE, REHIRE PROBATIONARY PERIOD: All newly hired or rehired EMPLOYEES shall serve a six (6) months probationary period. During the probationary period such probationary EMPLOYEE may be terminated at the sole discretion of the EMPLOYER.
- 17.2 PROMOTIONAL PROBATIONARY PERIOD: All promoted EMPLOYEES shall serve a six (6) months probationary period in any job in which the promoted EMPLOYEE has not successfully completed a probationary period. Any EMPLOYEE who does not successfully complete the promotional probationary period shall be returned to the EMPLOYEE'S pre-promotion job classification. Such EMPLOYER decisions shall not be subject to the GRIEVANCE procedure.
- 17.3 USE OF ACCRUED VACATION LEAVE AND SICK LEAVE: During the probationary period following original appointment or promotional appointment an EMPLOYEE is entitled to use accrued vacation leave and accrued sick leave. The use of both accrued vacation leave and accrued sick leave must comply with the respective contract language in the applicable articles.

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ARTICLE 18 JOB SAFETY

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- 18.1 It shall be the responsibility of the EMPLOYER, the UNION and the EMPLOYEE to cooperate in programs to promote safety to themselves and the public and to comply with rules promulgated to insure safety. This responsibility shall include the provision of safe equipment and the proper use of all equipment in accordance with recognized safety procedures.
- 18.2 Whenever an EMPLOYEE is injured on the job, such employee shall report the injury to the EMPLOYEE'S supervisor immediately, if possible. The supervisor shall, if reasonably possible, first secure needed medical aid for the injured EMPLOYEE and then shall promptly file an accident report with the appropriate insurance carrier giving full particulars.
- 18.3 The EMPLOYER shall furnish to each of its EMPLOYEES conditions of employment and a place of employment free from recognized hazards, that are not by nature characteristic hazards of the EMPLOYEE'S chosen profession, but are causing or likely to cause death or serious injury or harm to its EMPLOYEES.

ARTICLE 19 DISCIPLINE

- 19.1 EMPLOYEES will be disciplined only for just cause. The seriousness or frequency of misconduct will be factors in determining whether discharge rather than some other disciplinary action is warranted.
- 19.2 Disciplinary actions will be in the form of:
- A. Oral reprimand;
 - B. Written reprimand;
 - C. Suspension;
 - D. Demotion; or
 - E. Discharge.
- 19.3 EMPLOYEES who receive a written reprimand or who are suspended, demoted, or discharged shall have the right to appeal such disciplinary actions through the grievance procedure as established by ARTICLE 7 (EMPLOYEE Rights - Grievance Procedure).
- 19.4 Suspensions, demotions, and discharges shall be in writing and shall specify the charges, a copy of which shall be sent to the EMPLOYEE and the EMPLOYEE'S personnel file.
- 19.5 Prior to discharging an EMPLOYEE who has completed the probation period, the EMPLOYER shall notify the EMPLOYEE and the union, in writing, that the EMPLOYEE is to be discharged, the reason(s) therefore, the EMPLOYEE'S right to a hearing in accordance with this Article and the effective date of the discharge. The EMPLOYEE may request an opportunity to hear an explanation of the evidence against him/her and to present his/her explanation of issues and circumstances related to the EMPLOYEE'S discharge to the EMPLOYER'S

representative. The EMPLOYEE is entitled to union representation at such meeting, upon request. The right of such meeting shall expire at the end of the next scheduled work day of the EMPLOYEE after the notice of discharge is delivered to the EMPLOYEE unless the EMPLOYER and EMPLOYEE agree otherwise. The discharge shall not become effective during the period when the meeting may occur. However, the EMPLOYEE may be suspended without pay during the time between the notice of discharge and the expiration of the pre-termination meeting. Any further appeal of the discharge may be initiated by the UNION at Step 2 of the GRIEVANCE procedure provided that the written appeal is signed by the EMPLOYEE and the UNION. It is agreed that the availability of this appeal procedure satisfies all due process requirements for a pre-termination hearing.

- 19.6 EMPLOYEES may examine their own personnel file at reasonable times under the direct supervision of a representative of the EMPLOYER.
- 19.7 The EMPLOYER shall have the right to revoke or reduce a discharge penalty at any time.

ARTICLE 20 WAGES

- 20.1 EMPLOYEES shall be compensated in accordance with the wage schedules and text attached hereto as Appendix A. Appendix A reflects a two ~~and three-quarter percent~~ (2.75%) cost of living adjustment (COLA) over 2018 wages, effective January 1, 2019. Effective January 1, 2020, the EMPLOYEE wage schedule will be adjusted upward due to a cost of living adjustment (COLA) by ~~three percent~~ (3%) over 2019 wages.
- 20.2 Public Works Maintenance Workers or Building Inspectors expressly assigned in writing by the supervisor or department director to perform the duties of an interim lead worker due to the absence of a supervisor shall receive an interim lead worker differential of one dollar (\$1.00) per hour. Interim Lead pay will be paid for all hours assigned and worked in the interim lead worker capacity. Interim lead workers will not be assigned for project-based work. The department head may or may not assign an interim lead at his/her sole discretion.

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ARTICLE 21 UNIFORMS

- 21.1 The EMPLOYER shall furnish uniforms and cleaning of such uniforms for EMPLOYEES in the Public Works Department, this includes Building Maintenance Workers.
- 21.2 Public Works Maintenance employees and Engineering Technicians may choose to opt out of the contract uniform service by January 15 of each year. Contract uniform services will be cancelled by February 1 of each year for employees who opt out.

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- 21.3 All uniform items provided by the EMPLOYER shall remain the property of the EMPLOYER and as each item is either discarded or replaced, the discarded or replaced items shall be returned to the EMPLOYER. In the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item.
- 21.4 The EMPLOYER shall designate the standard uniform required while on duty.
- 21.5 Public Works Maintenance Workers, Engineering Technicians, Building Maintenance Workers and Building Inspectors may submit an original store receipt to the EMPLOYER for a one time reimbursement per year, as follows:
- A) Work boots up to \$150 annually (includes 1 or more boots)
 - B) Work clothes up to \$350 annually (excludes employees participating in the contract uniform service)
 - C) Embroidery up to \$25.00 annually (excludes employees participating in the contract uniform service)
- 21.6 The EMPLOYER shall provide required personal protective equipment as determined by Occupational Safety and Health Administration.

ARTICLE 22 SEVERANCE PAY

EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEE'S unused, accumulated sick leave. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated sick leave. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.

Receipt of severance pay terminates all seniority rights and ends all EMPLOYER'S liability for other benefits.

ARTICLE 23 POST EMPLOYMENT HEALTH CARE SAVINGS PLAN

23.1 Purpose

The purpose of this program is to help employees defray some of the costs of post employment health insurance premiums using pre-tax dollars.

23.2 Effective Date

Participation in the Post Employment Health Care Savings Plan (PEHCSP) is available to full- and part-time regular employees who are members of the AFSCME unit and who meet the eligibility requirements described below on their termination date. For the purposes of the PEHCSP, the termination date is the last date an employee performed services for the City. This includes, but is not limited to, the employee's retirement date.

This PEHCSP is effective November 1, 2008.

23.3 Eligibility Requirements

In order to be eligible for participation in the PEHCSP, the following terms and conditions must be met:

1. The individual must be a regular employee and a current member of the AFSCME bargaining unit.
2. The employee must have been continuously employed by the City of Ramsey for ten years. There shall be no partial years and no aggregation of separate periods of employment.

23.4 Benefits

Under the PEHCSP, eligible employees will contribute 100% of eligible sick leave hours to the PEHCSP. City employees are eligible to accrue a maximum of 960 hours of sick leave and may receive a percentage of the 960 hours of sick leave depending upon their years of service.

For the purposes of this PEHCSP, as per Article 22 of the AFSCME labor agreement, "eligible sick leave hours" is 33% of unused accumulated sick leave after 10 years of continuous employment; 35% of unused accumulated sick leave after 15 years of continuous employment; 37% of unused accumulated sick leave after 20 years of continuous employment; and 40% of unused accumulated sick leave after 25 years of continuous employment.

Per Article 22 of the AFSCME labor agreement, severance pay shall not be available in any sum to an employee if that employee is discharged for just cause, or if the employee voluntarily terminates his or her employment without giving the employer fourteen (14) days written notice.

23.5 Fees

Fees are paid by employees (or former employees) when the individual begins making contributions to the plan.

ARTICLE 24 SICK LEAVE FOR WELLNESS

Please see Appendix C.

ARTICLE 25 WAIVER

- 25.1 Any and all prior AGREEMENTS, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.
- 25.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the unlimited right and opportunity to make demands and proposals with respect to any terms or conditions of employment not removed by law from bargaining. All AGREEMENTS and understandings arrived at by the parties are set forth in writing in this AGREEMENT for the stipulated duration of this AGREEMENT.
- 25.3 The EMPLOYER and the UNION each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE 26 SAVINGS CLAUSE

This AGREEMENT is subject to law. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision shall be renegotiated at the request of either party.

ARTICLE 27 DURATION

- 27.1 This AGREEMENT shall be effective as of the day of signing and shall remain in full force and effect through December 31, 2020, unless changed or terminated in the manner provided by this ARTICLE.

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27.2 Either party desiring to change or terminate this AGREEMENT must notify the other in writing at least sixty (60) calendar days prior to the date specified in Section 27.1 of this ARTICLE. Whenever notice is given for changes, the nature of the changes desired must be specified in the notice. Until a satisfactory conclusion is reached concerning such changes, the original provisions of this AGREEMENT shall remain in full force and effect. Notice by either party of a desire to terminate this AGREEMENT shall follow the same procedure as a proposed change.

27.3 This AGREEMENT shall take effect from January 1, 2019 through the effective date specified in Section 27.1 of this ARTICLE.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this ____ day _____.

FOR THE CITY OF RAMSEY,
MINNESOTA:

FOR THE AMERICAN FEDERATION OF
STATE, COUNTY AND MUNICIPAL
EMPLOYEES, COUNCIL NO. 5, LOCAL NO.
2454, AFL-CIO:

Mayor:

AFSCME ~~Field~~ Representative:

Attest: City Administrator

AFSCME Negotiating Committee Member

AFSCME Negotiating Committee Member

AFSCME Negotiating Committee Member

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APPENDIX A1 COMPENSATION PLANS

The compensation plans are based on “steps” that are four percent apart based on maximum market salaries represented in the Step 6 (100%) column. Steps 1 through 5 equal 80%, 84%, 88%, 92%, and 96% of the maximum respectively.

If approved by the City Council, maximum salaries may be adjusted by a Cost of Living Adjustment (COLA). Therefore, if approved the entire plan adjusts in value each year while the percentage between steps stays constant at 4%.

Initial placement in the plan may be at any step because it depends on the employee’s knowledge, skills, and abilities, as well as City Council approval.

When an employee reaches the maximum salary for his/her position (Step 6), he/she stays on that step. However, a salary increase may be received, if approved by the City Council. The maximum salaries would then increase by the approved Cost Of Living Adjustment made to the plan as a whole.

Progression through the compensation plan for all City of Ramsey employees will be based on satisfactory performance. Employee performance will be evaluated annually. Cost of Living increases will occur on January 1, and step increases will occur on an employee’s anniversary date, dependent on the employee’s performance evaluation.

An employee’s anniversary date of employment refers to his/her start date of regular full-time or regular part-time employment. This does not include temporary or seasonal employment.

Employees who receive an overall performance rating of “Meets Standards” or “Exceeds Standards” will move to the next highest salary step for their respective position classification.

Employees who receive an overall performance rating of “Below Standards” or “Unsatisfactory” will remain at their existing salary step and receive only the Cost of Living Adjustment.

Employees who receive an overall performance rating of “Below Standards” or “Unsatisfactory” will be re-evaluated in six months. If, at that time, overall performance is rated “Meets Standards” or “Exceeds Standards” the employee will move to the next highest salary step for their respective position classification.

This process is grievable, but not arbitrable, under Article VII of the Union grievance procedure.

Created by: HAN 062502
Revised November 2011

APPENDIX A2

Wage Scales

AFSCME 2019	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Position	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Administrative Clerk	\$21.340	\$22.407	\$23.474	\$24.541	\$25.608	\$26.675
Administrative Assistant	\$21.340	\$22.407	\$23.474	\$24.541	\$25.608	\$26.675
Building Maintenance Worker	\$18.687	\$19.621	\$20.555	\$21.490	\$22.424	\$23.358
Communications & Events Coordinator	\$23.722	\$24.908	\$26.094	\$27.280	\$28.467	\$29.653
Community Development Assistant	\$24.770	\$26.009	\$27.247	\$28.486	\$29.724	\$30.963
Community Service Officer	\$19.933	\$20.929	\$21.926	\$22.923	\$23.919	\$24.916
Engeneering Technician II	\$25.835	\$27.127	\$28.419	\$29.711	\$31.003	\$32.294
Engeneering Technician III	\$27.436	\$28.808	\$30.179	\$31.551	\$32.923	\$34.295
Fire Technician	\$20.529	\$21.556	\$22.582	\$23.609	\$24.635	\$25.662
Permit Technician	\$22.774	\$23.912	\$25.051	\$26.190	\$27.328	\$28.467
Police Technician	\$20.529	\$21.556	\$22.582	\$23.609	\$24.635	\$25.662
Police Technician (Lead)	\$22.152	\$23.260	\$24.367	\$25.475	\$26.582	\$27.690
PW Auto Mechanic	\$24.306	\$25.521	\$26.736	\$27.952	\$29.167	\$30.382
PW Maintenance Worker 1	\$22.374	\$23.493	\$24.611	\$25.730	\$26.849	\$27.968
Recreation Specialist	\$21.340	\$22.407	\$23.474	\$24.541	\$25.608	\$26.675
Secretary/Receptionist	\$20.529	\$21.556	\$22.582	\$23.609	\$24.635	\$25.662
Senior Acct Clerk	\$22.152	\$23.260	\$24.367	\$25.475	\$26.582	\$27.690
AFSCME 2020	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Position	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Administrative Clerk	\$21.980	\$23.079	\$24.178	\$25.277	\$26.376	\$27.475
Administrative Assistant	\$21.980	\$23.079	\$24.178	\$25.277	\$26.376	\$27.475
Building Maintenance Worker	\$19.247	\$20.209	\$21.172	\$22.134	\$23.097	\$24.059
Communications & Events Coordinator	\$24.434	\$25.655	\$26.877	\$28.099	\$29.321	\$30.542
Community Development Assistant	\$25.513	\$26.789	\$28.065	\$29.340	\$30.616	\$31.892
Community Service Officer	\$20.531	\$21.557	\$22.584	\$23.610	\$24.637	\$25.663
Engeneering Technician II	\$26.611	\$27.941	\$29.272	\$30.602	\$31.933	\$33.263
Engeneering Technician III	\$28.259	\$29.672	\$31.085	\$32.498	\$33.911	\$35.324
Fire Technician	\$21.145	\$22.203	\$23.260	\$24.317	\$25.374	\$26.432
Permit Technician	\$23.457	\$24.630	\$25.802	\$26.975	\$28.148	\$29.321
Police Technician	\$21.145	\$22.203	\$23.260	\$24.317	\$25.374	\$26.432
Police Technician (Lead)	\$22.817	\$23.957	\$25.098	\$26.239	\$27.380	\$28.521
PW Auto Mechanic	\$25.035	\$26.287	\$27.538	\$28.790	\$30.042	\$31.294
PW Maintenance Worker 1	\$23.045	\$24.198	\$25.350	\$26.502	\$27.654	\$28.807
Recreation Specialist	\$21.980	\$23.079	\$24.178	\$25.277	\$26.376	\$27.475
Secretary/Receptionist	\$21.145	\$22.203	\$23.260	\$24.317	\$25.374	\$26.432
Senior Acct Clerk	\$22.817	\$23.957	\$25.098	\$26.239	\$27.380	\$28.521

APPENDIX B ANNIVERSARY DATES FOR REGULAR EMPLOYEES

Name of Employee	Title	Current Position Anniversary Date	Original Anniversary Date
<u>Scott Berscheid</u>	<u>Public Works Maint. Worker</u>	<u>December 13, 2017</u>	<u>December 13, 2017</u>
<u>Emmah Beardsley</u>	<u>Lead Police Records Technician</u>	<u>October 2, 2017</u>	<u>October 2, 2017</u>
AnnMarie Busack	Fire Technician	August 31, 2015	August 31, 2015
<u>Andy Blood</u>	<u>Public Works Maint. Worker</u>	<u>March 1, 2018</u>	<u>March 1, 2018</u>
Terry Byron, Jr.	Public Works Maint. Worker	April 28, 2005	April 28, 2005
Kristin Comacho	Community Service Officer	May 26, 2015	February 14, 2007
Jerome Dube	Public Works Maint. Worker	January 12, 2005	October 2, 2000
Jeff Erickson	Public Works Maint. Worker	February 28, 2007	February 28, 2007
Joe Feriancek	Engineering Technician III	January 1, 2015	January 1, 2015
Matt Graf	Public Works Maint. Worker	February 26, 2014	February 26, 2014
<u>Randy Heaton</u>	<u>Building Maint. Worker</u>	<u>April 10, 2017</u>	<u>April 10, 2017</u>
Jamie Hedburg	Police Technician	January 25, 2017	January 25, 2017
Evan Johnson	Public Works Maint. Worker	April 8, 2015	April 8, 2015
Jennifer Johnson	Police Technician	November 3, 2016	August 29, 2012
Ellen Krueger	Permit Technician	January 1, 2017	March 25, 2015
Greg Lind	Public Works Mechanic	January 1, 2016	August 31, 1999
Jackie Lipski	Senior Accounting Clerk	January 1, 2016	August 30, 2004
Aaron Madsen	Engineering Technician II	May 10, 2004	November 12, 2002
Nick Maras	Public Works Mechanic	December 29, 2004	December 29, 2004
<u>Jacob Marks</u>	<u>Public Works Maint. Worker</u>	<u>July 23, 2018</u>	<u>July 23, 2018</u>
Don Meyenburg	Building Maintenance Worker	August 28, 2006	August 28, 2006
Pam Miller	Receptionist/Secretary	May 25, 1999	May 25, 1999
Todd Nelson	Public Works Maint. Worker	February 9, 2005	February 9, 2005
Mike Nielsen	Public Works Maint. Worker	April 24, 2006	April 24, 2006
<u>Aaron Pipenhagen</u>	<u>Community Service Officer</u>	<u>May 10, 2017</u>	<u>May 10, 2017</u>
<u>Alejandra Sanchez</u>	<u>Permit Technician</u>	<u>September 4, 2018</u>	<u>September 4, 2018</u>
Kathy Schmitz	Administrative Clerk	June 13, 2013	February 1, 1988
JoAnn Shaw	Community Development Assistant	January 1, 2014	October 15, 1996
Jeff Strelow	Building Maintenance Worker	February 27, 2013	February 27, 2013
Greg Talbot	Public Works Maint. Worker	January 18, 1988	January 18, 1988
<u>Megan Thorstad</u>	<u>Communications and Events Coordinator</u>	<u>June 18, 2018</u>	<u>June 18, 2018</u>
Shane Turner	Public Works Maint. Worker	September 25, 2014	September 25, 2014

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Mary Jo Warner	<u>Parks & PW/Administrative Assistant</u>	August 6, 2001	August 6, 2001
<u>Marsha Weidner</u>	<u>Engineering Administrative Assistant</u>	<u>February 2, 2018</u>	<u>February 2, 2018</u>

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APPENDIX C: SICK LEAVE FOR WELLNESS

Use of Sick Leave for Wellness Activities: Employees who have been employed with the City of Ramsey for at least five years and who have accrued a minimum sick leave balance of 300 hours will be allowed to use up to 24 hours of sick leave annually for cash reimbursement for approved wellness activities. Sick leave used for wellness activities will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. For example, an employee with ten years of service who earns \$25 per hour is eligible to receive 7.92 hours of sick leave at a rate of \$25 per hour for approved activities. The City's severance schedule at the time of this writing is as follows: 33% after five years of service; 35% after 15 years of service; 37% after 20 years of service; and 40% after 25 years of service.

Reimbursements will be taxable income to the employee unless otherwise indicated.

Required Documentation

Claims will be accepted June 1-15 and December 1-15 and will be processed in July and January, respectively, unless otherwise indicated. An activity for which reimbursement is requested must have occurred in the same calendar year in which the request for reimbursement is made. All claims shall be submitted to Human Resources via a Request for Reimbursement Form accompanied by proper documentation for each activity. The sick leave used to fund a reimbursement for wellness activities will be based on the employee's years of service and wage at the time the request for reimbursement is made.

Approved Medical and Dental Expenses

Sick leave may be used to reimburse employees for the employee's medical and dental expenses not covered by the City's insurance plans. Accumulated sick leave used for this purpose will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. To receive the reimbursement, the employee will fill out a Request for Reimbursement Form and submit proof of the expense to the Human Resources Manager.

Approved Wellness-Related Activities

Approved wellness activities include the following:

- a. Individual employee memberships in approved health clubs and/or a sum equal to an individual membership for those employees holding family memberships which include the employee. An approved health club would be one that provides facilities for aerobic and strength training activities.
- b. Programs designed to improve health such as classes on weight loss, smoking cessation or stress management are also allowed. This includes jazzercise, exercise classes, learning to eat, and weight watchers.

- c. Regular (meaning at least once a week) fitness activities resulting in a moderate to high aerobic benefit and their fees and memberships will also be eligible for reimbursement. This includes activities such as singles tennis, racquetball, handball, court fees associated with these sports, basketball, exercise classes, hockey, soccer, martial arts training, skating, cross country skiing and gymnastics.
- d. Fitness/exercise equipment (e.g., stationary bikes, treadmill, stair stepper, rowing machine, ice/inline skates, skis)

The following are not eligible for reimbursement:

- a. Activities and equipment with a relatively low aerobic benefit, such as bowling, golf, dancing, horseback riding, archery, and baseball/softball. Also excluded are whirlpools, saunas, and massage therapy.
- b. Any clothing costs, competitive registration fees or costs for food will not qualify for reimbursement.
- c. Membership fees for clubs that are primarily social in nature (i.e., country clubs, golf/tennis clubs)
- d. Accessory items (e.g., book holders, water bottles/holders, bike racks), assembly charges, shipping fees and maintenance contracts.

Employees are advised to have a physical examination by their physician if they are beginning a new program of physical activity.

Employee may not participate in any Sick Leave for Wellness eligible program on City time.

Sports, activities and equipment not listed will be evaluated on a case by case basis by the Human Resources Manager.

Approved Deferred Compensation Contributions

Eligible employees will be allowed to convert accumulated sick leave to deferred compensation deposits. Deposits in combination with all other payments to the deferred compensation accounts are subject to maximum deferral regulations. Accumulated sick leave used for deferred compensation contributions will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time that the contribution to deferred compensation is requested. Requests for contributions under this section must be submitted to Human Resources by November 15. Contributions will be made to deferred compensation plans via payroll deduction in December pre-tax.

Employees who are in the process of terminating employment are not eligible for reimbursements under this program. All requests for reimbursement under this program must be approved by the Human Resources Manager.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF
STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 12 **M.O.U. INSURANCE**

January 1, 2019 to December 31, 2020 as described below:

1) City total monthly contributions for 2019 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2019. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2019, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$789.00 to \$858.00
- Employee and Children City contribution: \$1,033.60
- Employee and Spouse City contribution: \$1,077.40
- Family City contribution: \$1,327.80

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2019. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

2) City total monthly contributions for 2020 health insurance, as follows:

A. 2020 Premium Contributions Based on Existing Insurance Premiums

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2020. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2020, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$861.49 to \$938.08
- Employee and Children City contributions: \$1,129.70
- Employee and Spouse City contribution: \$1,178.31
- Family City contribution: \$1,452.74

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2020. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

B. 2020 Premium Contributions If There is a Change in Total Premium Cost Due to Change in Insurance Band or Affordable Care Act Premium Taxes

The parties understand and agree that the Total Monthly City Contributions described in Paragraph A, above, are based on the currently anticipated total cost of the premiums for the City's \$2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2020 due to either: (1) a reduction in premiums; or (2) an increase in premiums due to the imposition of premium taxes under the Affordable Care Act, the Total Monthly City Contribution will be adjusted as follows:

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1. Reduction in Premium Due to Change in Insurance Band

If the total premium cost of the Perform Network decreases in 2020 due to the City being rated in a different insurance band or classification, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, not to exceed the amount described in Paragraph A.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.

2. Increase in Premium Due to Imposition of Taxes Under the Affordable Care Act

If the total premium cost of the Perform Network increases in 2020 due to the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Children coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Spouse coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Family: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for

Family coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.

3. Application of Paragraphs 1 and 2. In 2020, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

FOR THE CITY OF RAMSEY:

BY:

Mayor Date

ATTEST:

City Administrator Date

FOR AFSCME

BY:
Negotiating Team Member Date

BY:
Negotiating Team Member Date

BY:
Negotiating Team Member Date

BY:
Field Representative Date

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MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF
STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 21 M.O.U. UNIFORMS

This Memorandum of Understanding is made between the City of Ramsey and AFSCME; and

WHEREAS, the City and the Union are parties to a 2019-2020 collective bargaining agreement; and

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WHEREAS; Section 21.3 and Section 21.5 of the labor agreement, shall be null and void while this MOU is in effect; and

WHEREAS, certain EMPLOYEES wear clothing that is considered taxable under state and federal law, if provided by the City; and

WHEREAS, the annual uniform stipend will be paid to these EMPLOYEES in one payment through their regular biweekly payroll disbursement on the second payroll in March. This stipend will be included in the EMPLOYEES' taxable earnings and applicable taxes will be withheld according to Internal Revenue Service; and

WHEREAS; in the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item; and

WHEREAS, members utilizing the City's uniform service are ineligible for the stipend; and

WHEREAS, the following information is an excerpt from the City's Personnel Policy and all EMPLOYEES are expected to adhere to the following:

The dress and appearance of City employees has a direct reflection on the professionalism of our services. A neat, well-groomed employee will present a positive image of the City and demonstrate the pride of our City employees. Our appearance and attire have a definite impact on the way we are perceived by others and the confidence that customers have in our ability to provide quality services.

Therefore, the parties met, negotiated and agreed upon the following:

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For 2019 and 2020, the City will provide a monetary uniform stipend to the EMPLOYEES in the following positions at the amounts listed:

- a. Building Maintenance Workers * \$393.75
- b. Engineering Technicians* \$393.75
- c. Parks, Streets and Utilities Maintenance Workers* \$393.75
 - i. The above listed stipends include any costs associated with embroidery; any costs greater than the above listed stipend shall be the EMPLOYEES responsibility.

*Denotes job classifications that receive vouchers for the purchase of OSHA approved safety boots.

Lastly, all Parks, Streets, and Utilities maintenance workers shall adhere to the following protocol:

1) Approved Uniforms

Approved work pants shall be either jeans or uniform style work pants; approved shorts are permitted during the summer and shall be of a solid color -- no patterned material allowed. Approved shirts shall be uniform shirts or polo shirts purchased from an approved City vendor; solid color work short-sleeve shirts and solid color work long-sleeve shirts; and solid color crew-neck work sweatshirts.

2) Unapproved Clothing

Unapproved clothing includes, but may not be limited to clothing with advertisements or logos larger than 2" (other than City logos); sleeveless shirts, athletic wear such as sweatpants, sweat-suits, workout clothes, and tennis shoes are not allowed. If EMPLOYEES are uncertain as to whether or not a clothing item will be allowed they should consult with their supervisor.

3) Condition of Clothing

Clothing must always be neat, clean, and not overly worn, faded, or in disrepair. EMPLOYEES must maintain this standard or, at the discretion of the Department Head, will be ineligible to receive future stipends and transferred to the City's uniform service.

This Memorandum of Understanding sunsets on December 31, 2018.

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

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Deleted: <#>Building Inspections Technician* . . . \$140.00¶
<#>Permit Technician . . . \$140.00¶
<#>Building Inspectors* . . . \$140.00¶

Deleted: <#>Community Service Officers* (Class C Uniform) . . \$140.00¶
<#>Crime Prevention Specialist (Class C Uniform) . . \$140.00¶

Deleted: <#>Police and Fire Technicians (Class C Uniform) . . \$140.00¶

Deleted: <#>All class C uniforms worn by Police Department¶
<#>EMPLOYEES must be navy blue and meet . Police Department policy.¶

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City Administrator

Date

FOR AFSCME

BY: _____
Negotiating Team Member

Date

BY: _____
Negotiating Team Member

Date

BY: _____
Negotiating Team Member

Date

BY: _____

Field Representative

Date

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MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF

STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, 2019 to December 31, 2020 as described below:

M.O.U. PUBLIC WORKS MAINTENANCE WORKER CAREER
LADDER PROGRAM

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning Public Works Maintenance Workers' participation in the City's Career Ladder Program.

The Program:

The Career Ladder Program includes specific criteria for eligibility and advancement as established and maintained in policy by the City.

Educational Expenses:

Training and tuition expenses incurred as a result of the Career Ladder Program will be paid and/or reimbursed as defined in the City Personnel Policy.

Wages:

Upon completion of each of the following career ladder levels employees will be compensated as follows:

Level 2 to be paid at 1% over the step 6 base wage

Level 3 to be paid at 1.5% over the step 6 base wage

Level 4 to be paid at 3% over step 6 base wage

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

FOR AFSCME

BY:

Negotiating Team Member

Date

BY:

Negotiating Team Member

Date

BY:

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Negotiating Team Member _____ Date _____

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MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF
STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, 2019 to December 31, 2020 as described below:

M.O.U. TEMPORARY EMPLOYEES

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning temporary employees as defined in Article 2 of the Collective Bargaining Agreement; TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME UNION MEMBERS.

The EMPLOYER may hire up to six (6) temporary maintenance workers including two (2) EMPLOYEES in the Parks Division, two (2) EMPLOYEES in the Streets Division, and two (2) EMPLOYEES in the Utilities Division. The terms and conditions of employment for TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME UNION MEMBERS include, but are not limited to the following:

1. shall be scheduled to work up to a maximum of 210 days in a calendar year and will be a union member beginning the first day of their employment; and
2. shall not be eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit unless otherwise dictated by the Affordable Care Act; and
3. shall be paid at a rate of 80% of step one of the maintenance worker wage scale and will not be eligible for step changes; and
4. shall not be entitled to protections under Article 16 - Layoffs, including rights to recall; and
5. shall not be entitled to the protections Under Article 19 – Discipline; and
6. may be terminated at the sole discretion of the EMPLOYER during the entire period of temporary employment, regardless of whether the length of temporary employment exceeds the six month probationary period provided for in Article 17.1; and
7. shall, in the event of being hired as a regular employee, have no time credited toward probation.

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

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FOR AFSCME

BY: _____
Negotiating Team Member Date

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BY: _____
Field Representative Date

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BETWEEN THE CITY OF RAMSEY AND AMERICAN
FEDERATION OF ¶
¶
STATE, COUNTY, AND MUNICIPAL EMPLOYEES
(AFSCME)¶

¶
January 1, 2017 to December 31, 2018 as described below:¶

¶
M.O.U. . MEET AND CONFER¶

¶
The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) to meet and confer during the course of the agreement to discuss (and potentially develop) a Maintenance Worker Career Ladder and Paid Tim Off (PTO) structure for future employees.¶

¶
FOR THE CITY OF RAMSEY:¶

¶
BY:¶

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Mayor Date¶

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ATTEST:¶

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City Administrator Date¶

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FOR AFSCME¶

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BY: _____

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Negotiating Team Member Date¶

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LABOR AGREEMENT BETWEEN
CITY OF RAMSEY AND
LAW ENFORCEMENT LABOR SERVICES, INC.
LICENSED PATROL OFFICERS

January 1, 201~~9~~ – December 31, 20~~20~~

Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE ONE (1) PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into as of January 1, 2017, between the CITY OF RAMSEY, hereinafter called the Employer, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

- 1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;
- 1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The Employer and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE TWO (2) RECOGNITION

- 2.1 The Employer recognizes LELS as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8, for all patrol officers.
- 2.2 In the event the Employer and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE THREE (3) DEFINITIONS

- 3.1 LELS. Law Enforcement Labor Services, Inc.
- 3.2 LELS Member. A member of Law Enforcement Labor Services, Inc.
- 3.3 Employee. A member of the exclusively recognized bargaining unit.
- 3.4 Department. The Ramsey Police Department.
- 3.5 Employer. The City of Ramsey.
- 3.6 Chief. The Chief of the Ramsey Police Department.

- 3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.
- 3.8 Overtime. Work performed at the express authorization of the Employer in excess of the employee's scheduled shift.
- 3.9 Scheduled Shift. A consecutive work period including two rest breaks and a lunch break.
- 3.10 Rest Breaks. Two periods during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.11 Lunch Break. A period during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.12 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges or obligations of employment.

ARTICLE FOUR (4)

EMPLOYER AUTHORITY

- 4.1 Employer retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.
- 4.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE FIVE (5)

UNION SECURITY

- 5.1 The Employer shall deduct from the wages of employees who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS.
- 5.2 LELS may designate employees from the bargaining unit to act as a representative and an alternate and shall inform the Employer in writing of such choice and changes in the position of representative and/or alternate.

- 5.3 The Employer shall make space available on the employee bulletin board for posting LELS notice(s) and announcement(s).
- 5.4 LELS agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this ARTICLE.

ARTICLE SIX (6)

EMPLOYEE RIGHTS-GRIEVANCE PROCEDURE

- 6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.
- 6.2 LELS Representatives. The Employer will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the Employer in writing of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.
- 6.3 Processing of a Grievance. It is recognized and accepted by LELS and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the Employees and shall, therefore, be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved Employee and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the Employee and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.
- 6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An Employee claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the Employee's supervisor as designated by the Employer. The Employer designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the Employer designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the Employer designated Step 2 representative. The Employer designated representative shall

give LELS the Employer's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the Employer designated Step 3 representative. The Employer designated representative shall give LELS the Employer's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived.

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation subject to Public Employees Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by state law.

6.5 Arbitrator's Authority.

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and LELS, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and LELS and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and LELS provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time

limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and LELS in each step.

6.7 Choice of Remedy. If, as a result of the written Employer response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any employee who has completed the required probationary period, the grievance may be appealed either by Step 4 of ARTICLE Six (6) or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE Six (6), the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE Six (6). The aggrieved employee shall indicate in writing which procedure is to be utilized - Step 4 of ARTICLE five (five) or another appeal procedure - and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved employee from making a subsequent appeal through Step 4 of ARTICLE six (6).

ARTICLE SEVEN (7)

SENIORITY

- 7.1 Seniority shall be determined by the Employee's length of continuous employment with the Police Department and may be posted in an appropriate location. Seniority rosters may be maintained by the Chief on the basis of time in grade and time within specific classifications.
- 7.2 During the one year probationary period, a newly hired or rehired Employee may be discharged at the sole discretion of the Employer. During the one year probationary period, a promoted or reassigned Employee may be replaced in his/her previous position at the sole discretion of the Employer.
- 7.3 A reduction of work force will be accomplished on the basis of seniority. Employees shall be recalled from layoff on the basis of seniority. An Employee on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new Employee is hired.
- 7.4 Annual leave shall be selected according to the following procedure:

Employees shall submit first and second choices for continuous vacation periods by March 1 of each year. By April 1 the City shall approve Employee's first and second choices based on seniority. Senior Employees shall have preference over junior Employees for their first choice. Then, senior Employees shall have preference in their second choice. In no event shall senior Employees' second choice supersede the first choice of junior Employees unless the senior Employees' first choice was not granted. Senior employees shall have preference for shift bid at the start of each calendar year. Holidays, when approved, shall be selected on the basis of seniority up until ten (10) days prior to the requested day off. Thereafter, holidays, when approved, will be granted on a first-come first- served basis.

ARTICLE EIGHT (8)

DISCIPLINE

8.1 The Employer will discipline Employees for just cause only. Discipline will be in one or more of the following forms:

- a) Oral reprimand;
- b) Written reprimand;
- c) Suspension;
- d) Demotion; or
- e) Discharge

8.2 Suspensions, demotions and discharges will be in written form.

8.3 Written reprimands, notices of suspension and notices of discharge which are to become part of an Employee's personnel file shall be read and acknowledged by signature of the Employee. Employees and LELS will receive a copy of such reprimands and/or notices.

8.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.

8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those employees who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.

8.6 An Employee will not be questioned concerning an investigation of disciplinary action against that Employee unless said Employee has been given an opportunity to have an LELS representative present at such questioning.

8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE Six (6).

ARTICLE NINE (9)

WORK SCHEDULES

9.1 The normal work year for full-time Employees shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each Employee through:

- a) Scheduled hours of work;
- b) Scheduled department meetings;
- c) Holidays;
- d) Authorized training; and
- e) Authorized leave time; and
- f) Authorized compensatory time off.

9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the Employer may assign Employees.

ARTICLE TEN (10) OVERTIME/COMPENSATORY TIME

10.1 Employees will be compensated at one and one-half (1 ½) times the Employee's regular base pay rate for working beyond their regular shift and for hours worked in excess of the Employee's regularly scheduled shift. Changes of shifts do not qualify an Employee for overtime under this ARTICLE.

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10.2 Overtime will be distributed as equally as practicable.

10.3 Overtime offered and refused by Employees will, for record purposes under ARTICLE 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked; for the purpose of computing overtime compensation, an Employee using earned vacation leave, compensatory time off, sick leave or paid holidays is considered to be working.

10.5 Overtime will be calculated to the nearest fifteen (15) minutes.

10.6 Employees have the obligation to work overtime or call backs if requested by the Employer unless unusual circumstances prevent the Employees from so working.

10.7 Employees may elect to take compensatory time off in lieu of receiving overtime compensation except for the following: 1) Court time will be paid as overtime, 2) Hold-overs will be paid as overtime, 3) Early shift starts over two hours to cover the schedule will be paid as overtime (two hours and under may be taken as compensatory time off or overtime) 4) Scheduled overtime will be paid as overtime.

Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 36 hours at any time and employees may not earn more than 60 hours of compensatory time off annually.

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Compensatory time off may only be used with prior approval from the employee's department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the employee at the then current rate. Compensatory time off will be approved pending scheduling. Pay back time must be satisfied before compensatory time off will be approved.

10.8 For the purpose of computing overtime compensation and/or compensatory time off, Employees who are scheduled and attend training on a scheduled day off and the training is less than six hours (6 hours), the Employee will earn compensatory time off or overtime.

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10.9 Employees who are scheduled and attend training on a scheduled day off and the training is six hours (6 hours) or more, the Employee will earn "Training time off" at straight time (hour for hour). Training time off must be used by the end of the calendar year.

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ARTICLE ELEVEN (11) COURT TIME

- 11.1 An Employee who is required to appear in Court during his/her scheduled off-duty time shall receive a minimum of three (3) hours pay at one and one-half (1-1/2) times the Employee's base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the Employee for the three (3) hour minimum.
- 11.2 An Employee who is required to appear in court within twelve (12) hours of the end of a scheduled shift and within twelve (12) hours of the start of a scheduled shift shall receive a minimum of three (3) hours pay at Two (2) times the Employees base pay rate.

ARTICLE TWELVE (12) STANDBY TIME

- 12.1 If the Employer requires any Police Department Employee (Patrol Officer or Investigator) to standby, the Employee shall receive ~~one hundred dollars (\$100.00)~~ pay. If the Employee is called into court after being on standby, he or she will forfeit the standby pay and shall receive the three (3) hour minimum court overtime payment instead. The Employer shall notify any Employee on standby when said Employee is no longer on such duty status.

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ARTICLE THIRTEEN (13) CALL BACK TIME

- 13.1 An Employee who is called to duty during his/her scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1-1/2) times the Employee's base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the Employee for the two (2) hour minimum.

ARTICLE FOURTEEN (14) VACATION

- 14.1 Every regular Employee having less than six (6) years consecutive full-time service shall earn vacation leave at the rate of 5/6ths of a working day for each calendar month of full-time service. Each regular Employee with at least six (6), but less than twelve (12), consecutive years of full-time service shall earn vacation leave at the rate of 1.25 working days for each calendar month of full-time service. Each regular Employee with at least twelve (12), but less than seventeen (17), years of consecutive full-time service shall earn vacation leave at the rate of 1.666 working days for each calendar month of full-time service. After sixteen years of service, each regular Employee will receive one additional day of vacation each year in excess of sixteen (16) years of service, to a maximum of 25 days per year.
- 14.2 An Employee's accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.

- 14.3 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.
- 14.4 Any Employee leaving the municipal service in good standing after giving a proper notice of at least fourteen days advance notice of such termination of employment, shall be compensated for vacation leave accrued and unused to the date of separation.
- 14.5 For the purpose of accumulating additional vacation leave, an Employee using earned vacation leave, sick leave or paid holidays is considered to be working.

ARTICLE FIFTEEN (15) SICK LEAVE

- 15.1 Every probationary and regular Employee is entitled to sick leave with pay at the rate of 1 day for each calendar month of full-time service or major fraction thereof. Sick leave may be accumulated to a maximum of 960 hours, and may be granted in units of not less than 2 hours. Unused sick leave in excess of 960 hours, at the end of a calendar year (January 1st) shall be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.
- 15.2 Sick leave may be granted by the Employee's Department Head when the Employee has communicated the request to a Police Supervisor, and is unable to perform work duties due to illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the Employee could come in contact in the course of performing work duties. Sick leave may also be authorized when the Employee's presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the Employee's immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.
- 15.3 Employees are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.
- 15.4 To be eligible for sick leave with pay, an Employee shall:
- 1) report as soon as possible to the employee's immediate supervisor the reason for the absence;
 - 2) keep the employee's immediate supervisor informed of such employee's condition;
 - 3) for any absence that exceeds three consecutive days, upon the employee's return to work, submit a medical certificate from a physician 1) when the nature of the illness warranted being seen by a health care professional or 2) at a minimum, the

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employee must submit his or her own written documentation with a brief explanation of the nature of the absences;

- 4) if requested by the City Administrator or the Chief of Police, submit a medical certificate from a physician for absence.

15.5 Using or claiming sick leave for a purpose not authorized by Article 15.2 shall be cause for disciplinary action.

15.6 For the purpose of accumulating additional sick leave, an Employee using earned vacation leave, sick leave, compensatory time off or paid holidays is considered to be working.

~~15.7~~ EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEE'S unused, accumulated sick leave. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated sick leave. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.

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ARTICLE SIXTEEN (16)

INJURY ON DUTY (IOD)

16.1 Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the Employee's regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the Employee's vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the employee's sick leave account less Worker's Compensation insurance payments. Employees drawing Workers' Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the Employee made while working.

ARTICLE SEVENTEEN (17)

HOLIDAYS

17.1 Employees will receive or be given credit in the work schedule for ninety-six (96) holiday hours per year; including the holiday's listed in 17.3, plus a Floating Holiday.

17.2 Employees may take holiday time only with specific scheduled permission of the Employer.

17.3 Employees required to work on any of the holidays of:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Independence Day (4th of July)
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day
Christmas Eve Day
Christmas Day

shall receive an additional 1/2 time for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An employee who is required to work overtime on a holiday shall receive pay at two (2) times the Employees base pay rate for that time worked in addition to their regular shift.

- 17.4 Each Employee shall have the option to sell any or all of his/her holiday hours back to the employer at his/her current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.
- 17.5 Employees who leave employment prior to December 31st will only be paid for unused holiday hours from holidays that occurred prior to the termination date.

Employees who use holiday hours or receive compensation for holiday hours before the holiday occurs and leave employment prior to December 31st, must pay the City back holiday hours for any holiday that has not occurred prior to the termination date. Funds owed to the City must be paid prior to ending the employment relationship.

ARTICLE EIGHTEEN (18)

FITNESS-ON-DUTY

- 18.1 The purpose of this Article is to give each Officer the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for employees engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.
- 18.2 This program is subject to the following terms and conditions: The employee will be given the option to work out one hour per shift. The average should not exceed six hours of workout time over two weeks. This option is available if allowed by shift's minimums set forth by the Chief of Police and call load. The workout time will consist to thirty minutes of the employees daily break time and up to thirty minutes of regular duty time.
- 18.3 Employees will earn one hour of "training time off" for each fitness testing event the Employee scores in the "excellent" range or above based on the Employee's age level category as determined by the Cooper Institute chart. Earned training time off will not exceed twelve hours per calendar year.

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- 18.4 Any employee participating in the program will partake in semi-annual fitness testing. The standards for testing will be set by the fitness coordinator and approved by the Chief of Police. All participants will adhere to the department Physical Fitness Program policy and testing standards.

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ARTICLE NINETEEN (19) INSURANCE

- 19.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.
- 19.23 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

Deleted: 19.2 . Biweekly, the EMPLOYER will calculate the difference between the maximum EMPLOYER group insurance contribution and the actual insurance premium cost for the current calendar year. If the EMPLOYER'S maximum insurance contribution exceeds the cost of insurance premium benefits, the EMPLOYER will remit to the Employee the difference, minus all legal taxes of the Employee. ¶

ARTICLE TWENTY (20) CLOTHING AND UNIFORMS

- 20.1 The Employer shall provide uniforms (including boots) and equipment and replacement as outlined by the department policy that currently exists.

ARTICLE TWENTY ONE (21) PROFICIENCY PAY PROGRAM

- 21.1 The Employer and Employees mutually agree to a program whereby it will be recognized that during their years of employment as peace officers, the Employees' accumulation and assimilation of experience and training has enhanced their intrinsic worth. The length of service and its corresponding applicable rate of pay in dollars per month for purposes of this Proficiency Pay Program shall be pursuant to Exhibit A.

ARTICLE TWENTY TWO (22) SAVINGS CLAUSE

- 22.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE TWENTY THREE (23) SALARIES

- 23.1 The Employees' wages payable during the term of this Agreement shall be in accord with the salary schedule attached hereto as Exhibit "A" and incorporated herein by reference. Employees reaching Top Patrol are subject to the proficiency pay steps as follows:

After 5, 8, 12 and 16 years of service.

- 23.2 Employer to pay license fees for officer's POST license up to \$90.00 every three (3) years.
- 23.3 Field Training Officer Supplemental Pay: Employees assigned in writing by the Employer to fulfill this assignment shall receive \$3.00 per hour over base pay while working in that capacity.
- 23.4 The EMPLOYER will pay to the person(s) assigned to Investigator positions \$250.00/month.

ARTICLE TWENTY FOUR (24) WAIVER

- 24.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.
- 24.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The Employer and LELS each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE TWENTY FIVE (25) DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 201~~9~~, and shall remain in full force and effect through and including December 31, 20~~20~~, and thereafter until modified or amended by mutual agreement of the parties.

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IN WITNESS WHEREOF, The parties hereto have executed this Agreement on this _____ day of _____ 201~~8~~; per resolution # _____.

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FOR THE CITY OF RAMSEY:

BY: _____
Mayor Date

ATTEST: _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____
Nicholas Dahlberg, Steward Date

BY: _____
Adam Burnside, LELS Date

ARTICLE TWENTY THREE (23) SALARIES--EXHIBIT "A" SALARY SCHEDULE

2019 Wages

As a result of a Cost of Living Adjustment, wages will increase by 2.75% over the 2018 wage scale.

- The following salaries are calculated for January 1, 2019, through December 31, 2019, adding 2.75% to December 31, 2018, wages.

January 1 to December 31, 2019 Wages

		Hourly	Annual
First Year	70% of Top Patrol	<u>\$26.522</u>	<u>\$55,166</u>
Second Year	80% of Top Patrol	<u>\$30.311</u>	<u>\$63,047</u>
Third Year	90% of Top Patrol	<u>\$34.100</u>	<u>\$70,928</u>
Fourth Year	95% of Top Patrol	<u>\$35.995</u>	<u>\$74,869</u>
Top Patrol	100% of Top Patrol	<u>\$37.889</u>	<u>\$78,809</u>

Pro-pay per the terms in Article 20:

After 5 years of service / 2% Over Top Patrol	<u>\$38.647</u>	<u>\$80,385</u>
After 8 years of service / 4% Over Top Patrol	<u>\$39.405</u>	<u>\$81,962</u>
After 12 years of service / 6% Over Top Patrol	<u>\$40.162</u>	<u>\$83,538</u>
After 16 years of service / 8% Over Top Patrol	<u>\$40.920</u>	<u>\$85,114</u>

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2020 Wages

- As a result of a Cost of Living Adjustment, wages will increase by 3% over the 2019 wage scale. The following salaries are calculated for January 1, 2020 through December 31, 2020, adding 3% to December 31, 2019 wages effective on January 1, 2020.

January 1 to December 31, 2020, 20 Wages

		Hourly	Annual
First Year	70% of Top Patrol	<u>\$27.318</u>	<u>\$56,821</u>
Second Year	80% of Top Patrol	<u>\$31.221</u>	<u>\$64,939</u>
Third Year	90% of Top Patrol	<u>\$35.123</u>	<u>\$73,056</u>
Fourth Year	95% of Top Patrol	<u>\$37.074</u>	<u>\$77,115</u>
Top Patrol	100% of Top Patrol	<u>\$39.026</u>	<u>\$81,173</u>

Pro-pay per the terms in Article 20:

After 5 years of service / 2% Over Top Patrol	<u>\$39.806</u>	<u>\$82,797</u>
After 8 years of service / 4% Over Top Patrol	<u>\$40.587</u>	<u>\$84,420</u>
After 12 years of service / 6% Over Top Patrol	<u>\$41.367</u>	<u>\$86,044</u>
After 16 years of service / 8% Over Top Patrol	<u>\$42.148</u>	<u>\$87,667</u>

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As a result of a Cost of Living Adjustment, effective July 1, 2018, wages will increase by .5% over the January 1, 2018 / June 30, 2018 wage scale. The following salaries are calculated for July 1, 2018 through December 31, 2018, adding .5% to the wage scale through Top Patrol salary. ¶

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MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - PATROL

ARTICLE SEVENTEEN (17) M.O.U. HOLIDAYS

For 2019 and 2020 only, the following changes apply to Article 17, Section and 17.4 of the 2017/2018 LELS Patrol Labor Agreement:

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Section 17.4 Each employee shall have the option to sell a maximum of 54 of his/her holiday hours back to the employer at his/her current rate of pay. This holiday buy back option may be taken during two times annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

All other provisions of Article Seventeen (17) shall apply normally.

This Memorandum of Understanding will sunset on December 31, 2020.

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FOR THE CITY OF RAMSEY:

BY: _____
Mayor Date

ATTEST: _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____
Nicholas Dahlberg, Steward Date

BY: _____
Adam Burnside, Business Agent Date

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - PATROL

ARTICLE NOT ASSIGNED M.O.U. POST EMPLOYMENT HCSP

January 1, 2019, to December 31, 2020, as described below:

This Memorandum of Understanding is made between the City of Ramsey ("City") and Law Enforcement Labor Services ("Union.")

WHEREAS, the City and the Union are parties to a 2019-2020 collective bargaining agreement; and

WHEREAS, Law Enforcement Labor Services Patrol Union employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents; and

WHEREAS, all funds collected by the employer (City of Ramsey) on the behalf of the employee will be deposited into the employee's post-employment health care savings plan account; and

WHEREAS, all LELS-Patrol Officers have agreed to contribute an ongoing percent of pay and shall contribute 2% of gross pay; and

WHEREAS, employees will be responsible for the administrative fees.

THEREFORE, the parties met, negotiated and agreed upon the following:

Effective January 1, 2019, – December 31, 2020, Law Enforcement Labor Services Patrol Union employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the employer (City of Ramsey) on the behalf of the employee will be deposited into the employee's post-employment health care savings plan account. All related fees will be paid by the employees. Employees have agreed to contribute an ongoing percent of pay as described below:

All employees shall contribute 2% of pay.

This Memorandum of Understanding sunsets on December 31, 2020.

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FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY:

Nick Dahlberg, Steward

Date

BY:

Adam Burnside, Business Agent

Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - PATROL

ARTICLE NINETEEN (19) M.O.U. INSURANCE

January 1, 2019 to December 31, 2020 as described below:

1) City total monthly contributions for 2019 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2019. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2019, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$789.00 to \$858.00
- Employee and Children City contribution: \$1,033.60
- Employee and Spouse City contribution: \$1,077.40
- Family City contribution: \$1,327.80

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2019. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

2) City total monthly contributions for 2020 health insurance, as follows:

A. 2020 Premium Contributions Based on Existing Insurance Premiums

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2020. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2020, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$861.49 to \$938.08
- Employee and Children City contributions: \$1,129.70
- Employee and Spouse City contribution: \$1,178.31
- Family City contribution: \$1,452.74

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2020. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

B. 2020 Premium Contributions If There is a Change in Total Premium Cost Due to Change in Insurance Band or Affordable Care Act Premium Taxes

The parties understand and agree that the Total Monthly City Contributions described in Paragraph A, above, are based on the currently anticipated total cost of the premiums for the City's \$2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2020 due to either: (1) a reduction in premiums; or (2) an increase in premiums due to the imposition of premium taxes under the Affordable Care Act, the Total Monthly City Contribution will be adjusted as follows:

1. Reduction in Premium Due to Change in Insurance Band

If the total premium cost of the Perform Network decreases in 2020 due to the City being rated in a different insurance band or classification, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, not to exceed the amount described in Paragraph A.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.

2. Increase in Premium Due to Imposition of Taxes Under the Affordable Care Act

If the total premium cost of the Perform Network increases in 2020 due to the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Children coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Spouse coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Family: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Family coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.

3. Application of Paragraphs 1 and 2. In 2020, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of

taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

FOR LELS - PATROL

BY:

Nicholas Dahlberg, Steward

Date

BY:

Adam Burnside, Business Agent

Date

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As a result of a Cost of Living Adjustment, effective July 1, 2018, wages will increase by .5% over the January 1, 2018 / June 30, 2018 wage scale. The following salaries are calculated for July 1, 2018 through December 31, 2018, adding .5% to the wage scale through Top Patrol salary.

July 1, 2018 to December 31, 2018 Wages

First Year	70% of Top Patrol	\$25.81	\$53,689
Second Year	80% of Top Patrol	\$29.50	\$61,359
Third Year	90% of Top Patrol	\$33.19	\$69,029
Fourth Year	95% of Top Patrol	\$35.03	\$72, 863
Top Patrol	100% of Top Patrol	\$36.87	\$76,698

After 5 years of service / 2% Over Top Patrol	\$37.61	\$78,232
After 8 years of service / 4% Over Top Patrol	\$38.35	\$79,766
After 12 years of service / 6% Over Top Patrol	\$39.09	\$81,300
After 16 years of service / 8% Over Top Patrol	\$39.82	\$82,834

All step and proficiency pay movements will occur on the employee's anniversary date effective January 1, 2017 through December 31, 2018 subject to the normal terms and conditions of the contract.

**LABOR AGREEMENT BETWEEN
CITY OF RAMSEY AND
LAW ENFORCEMENT LABOR SERVICES, INC.
LOCAL 313: LICENSED SERGEANTS**

January 1, 201~~9~~ – December 31, 20~~20~~

Prepared by Colleen Lasher, Administrative Services Director,

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ARTICLE 1: PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into between the CITY OF RAMSEY, hereinafter called the Employer, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

- 1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;
- 1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The Employer and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE 2: RECOGNITION

- 2.1 The Employer recognizes LELS as the exclusive representative for "All essential licensed Sergeants employed by the City of Ramsey Police Department, Ramsey, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other employees.
- 2.2 In the event the Employer and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3: DEFINITIONS

- 3.1 LELS. Law Enforcement Labor Services, Inc.
- 3.2 LELS Member. A member of Law Enforcement Labor Services, Inc
- 3.3 Employee. A member of the exclusively recognized bargaining unit.
- 3.4 Department. The Ramsey Police Department.
- 3.5 Employer. The City of Ramsey.
- 3.6 Chief. The Chief of the Ramsey Police Department.

- 3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.
- 3.8 Overtime. Work performed at the express authorization of the Employer in excess of the employee's scheduled shift.
- 3.9 Scheduled Shift. A consecutive work period including two rest breaks and a lunch break.
- 3.10 Rest Breaks. Two periods during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.11 Lunch Break. A period during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.
- 3.12 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions of compensation or the rights, privileges or obligations of employment.

ARTICLE 4: EMPLOYER AUTHORITY

- 4.1 Employer retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.
- 4.2 Any term condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE 5: UNION SECURITY

- 5.1 The Employer shall deduct from the wages of employees who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS.
- 5.2 LELS may designate employees from the bargaining unit to act as a representative and an alternate and shall inform the Employer in writing of such choice and changes in the position of representative and/or alternate.
- 5.3 The Employer shall make space available on the employee bulletin board for posting LELS notice(s) and announcement(s).

- 5.4 LELS agrees to indemnify and hold the Employer harmless against any and all claims, suits orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provision of this ARTICLE.

ARTICLE 6: EMPLOYEE RIGHTS – GRIEVANCE PROCEDURE

- 6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.
- 6.2 LELS Representatives. The Employer will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the Employer in writing of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.
- 6.3 Processing of a Grievance. It is recognized and accepted by LELS and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the Employees and shall, therefore, be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved Employee and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the Employee and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.
- 6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An Employee claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the Employee's direct supervisor as designated by the Employer. The Employer designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the Employer designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the Chief of Police, who is the designated Step 2 representative. The Employer designated representative shall give LELS the Employer's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar

days following the Employer designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the Ramsey City Administrator who is the Employer's designated Step 3 representative. The Employer designated representative shall give LELS the Employer's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation subject to Public Employees Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by state law.

6.5 Arbitrator's Authority

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and LELS, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and LELS and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and LELS provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

- 6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agree extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and LELS in each step.
- 6.7 Choice of Remedy. If, as a result of the written Employer response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any employee who has completed the required probationary period, the grievance may be appealed either by step 4 of ARTICLE 6 or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE 6, the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE 6. The aggrieved employee shall indicate in writing which procedure is to be utilized – Step 4 of ARTICLE 6 or another appeal procedure – and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved employee from making a subsequent appeal through step 4 of ARTICLE 6.

ARTICLE 7: SENIORITY

- 7.1 Seniority shall be determined by the Employee's time in grade and may be posted in an appropriate location. Seniority rosters shall be maintained by the Chief on the basis of time in grade and time within specific classifications.
- 7.2 During the one year probationary period, a newly hired or rehired Employee may be discharged at the sole discretion of the Employer. During the six month probationary period, a promoted or reassigned Employee may be replaced in the employee's previous position at the sole discretion of the Employer.
- 7.3 A reduction of work force will be accomplished on the basis of seniority. Employees shall be recalled from layoff on the basis of seniority. An Employee on layoff shall have an opportunity to return to work within two (2) years of the time of the employee's layoff before any new Employee is hired.
- 7.4 Annual leave shall be selected according to the following procedure:

Employees shall submit first and second choices for continuous vacation periods by March 1 of each year. By April 1 the City shall approve Employee's first and second choices based on seniority. Senior Employees shall have preference over junior Employees for their first choice. Then, senior Employees shall have preference in their second choice. In no event shall senior Employee's second choice supersede the first choice of junior Employees unless the senior Employees' first choice was not granted. Senior employees shall have preference for shift bid at the start of each calendar year.

Holidays, when approved, shall be selected on the basis of seniority up until (10) days prior to the requested day off. Thereafter, holidays when approved, will be granted on a first-come first-served basis.

ARTICLE 8: DISCIPLINE

- 8.1 The Employer will discipline Employees for just cause only. Discipline will be in one or more of the following forms:
- a) Oral reprimand;
 - b) Written reprimand;
 - c) Suspension;
 - d) Demotion; or
 - e) Discharge
- 8.2 Suspensions, demotions and discharges will be in written form.
- 8.3 Written reprimands, notices of suspension and notices of discharge which are to become part of an Employee's personnel file shall be read and acknowledged by signature of the Employee. Employees and LELS shall receive a copy of such reprimands and/or notices.
- 8.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- 8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those employees who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.
- 8.6 An Employee will not be questioned concerning an investigation of disciplinary action against that Employee unless said Employee has been given an opportunity to have an LELS representative present at such questioning.
- 8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE 6.

ARTICLE 9: WORK SCHEDULES

- 9.1 The normal work year for full-time Employees shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each Employee through:
- a) Scheduled hours of work;
 - b) Scheduled department meetings;
 - c) Holidays;
 - d) Authorized training;

- e) Authorized leave time; and
- f) Authorized compensatory time off

9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the Employer may assign Employees.

ARTICLE 10: OVERTIME

10.1 Employees will be compensated at one and one-half (1 ½) times the Employee's regular base pay rate for hours worked in excess of the Employee's regularly scheduled shift. Changes of shifts do not qualify an Employee for overtime under this ARTICLE.

10.2 Overtime will be distributed as equally as practicable.

10.3 Overtime offered and refused by Employees will, for record purposes under ARTICLE 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked.

10.5 Overtime will be calculated to the nearest fifteen (15) minutes.

10.6 Employees have the obligation to work overtime or call backs if requested by the Employer unless unusual circumstances prevent the Employees from so working.

10.7 Employees will be compensated at one and one-half (1 ½) times the Employee's regular base pay rate for working beyond their regular shift.

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10.8 For the purposes of calculating overtime, an EMPLOYEE using paid holidays, vacation leave, sick leave, or compensatory time off is considered to be working.

10.9 Employees may elect to take compensatory time off in lieu of receiving overtime compensation except for the following: 1) Court time will be paid as overtime, 2) Hold-overs will be paid as overtime, 3) Early shift starts over two hours to cover the schedule will be paid as overtime (two hours and under may be taken as compensatory time off or overtime) 4) Scheduled overtime will be paid as overtime.

Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 36 hours at any time and employees may not earn more than 60 hours of compensatory time off annually.

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Compensatory time off may only be used with prior approval from the employee's department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the employee at the then current rate. Compensatory time off will be approved pending scheduling. Payback time must be satisfied before compensatory time off will be approved.

10.10 For the purpose of computing overtime compensation and/or compensatory time off Employees who are scheduled and attend training on a scheduled day off and the training is less than six hours, the Employee will earn compensatory time off or overtime.

10.11 Employees who are scheduled and attend training on a scheduled day off and the training is six hours or more, the Employee will earn "Training time off" at straight time (hour for hour). Training time off must be used by the end of the calendar year.

ARTICLE 11: COURT TIME

- 11.1 An Employee who is required to appear in Court during their scheduled off-duty time shall receive a minimum of three (3) hours pay at one and one-half (1½) times the Employee's base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the Employee for the three (3) hour minimum.
- 11.2 An Employee who is required to appear in court within twelve (12) hours of the end of a scheduled shift and within twelve (12) hours to the start of a scheduled shift shall receive a minimum of three (3) hours pay at two (2) times the Employees base pay rate.

ARTICLE 12: STANDBY TIME

- 12.1 If the Employer requires an Employee to standby, the Employee shall receive ~~one hundred dollars (\$ 100.00)~~ ^{one} ~~hundred dollars (\$ 100.00)~~ pay. If the Employee is called into court after being on standby, he or she will forfeit the standby pay and shall receive the three (3) hour minimum court overtime payment instead. The Employer shall notify any Employee on standby when said Employee is no longer on such duty status.

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ARTICLE 13: CALL BACK TIME

- 13.1 An Employee who is called to duty during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1 ½) times the Employee's base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the Employee for the two (2) hour minimum.

ARTICLE 14: VACATION

- 14.1 Every regular Employee having less than six (6) years consecutive full-time service shall earn vacation leave at the rate of 5/6ths of a working day for each calendar month of full-time service. Each regular Employee with at least six (6), but less than twelve (12), consecutive years of full-time service shall earn vacation leave at the rate of 1.25 working days for each calendar month of full-time service. Each regular

Employee with at least twelve (12), but less than seventeen (17), years of consecutive full-time service shall earn vacation leave at the rate of 1.666 working days for each calendar month of full-time service. After sixteen years of service, each regular Employee will receive one additional day of vacation each year in excess of sixteen (16) years of service, to a maximum of 25 days per year.

For the purpose of accumulating additional vacation, an Employee using paid holidays, earned vacation leave or sick leave is considered to be working.

- 14.2 An Employee's accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.
- 14.3 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.
- 14.4 Any Employee leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.

ARTICLE 15: SICK LEAVE

- 15.1 Every probationary and regular Employee is entitled to sick leave with pay at the rate of 1 day for each calendar month of full-time service or major fraction thereof. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 2 hours. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.
- 15.2 Sick leave may be granted by the Employee's Department Head when the Employee is unable to perform work duties due to illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the Employee could come in contact in the course of performing work duties. Sick leave may also be authorized when the Employee's presence is necessary, for actual illness, injury, legal quarantine or medical treatment in the Employee's immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step parent, children, step children, brother, sister, grandparents, grandchildren or a like member of the Employee's spouse's family. The employee shall, when taking sick leave, make sure that the department duty schedule is adjusted as to maintain the department's minimal coverage requirements during the time the Employee is on sick leave.
- 15.3 Employees are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or

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compensatory time. Hours must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

- 15.4 To be eligible for sick leave with pay, an Employee shall:
- 1) report as soon as possible to the employee's immediate supervisor the reason for the absence;
 - 2) keep the employee's immediate supervisor informed of such employee's condition;
 - 3) for any absence that exceeds three (3) consecutive days, upon the employee's return to work, submit a medical certificate from a physician 1) when the nature of the illness warranted being seen by a health care professional or 2) at a minimum, the employee must submit his or her own written documentation with a brief explanation of the nature of the absences;
 - 4) if requested by the City Administrator or the Chief of Police, submit a medical certificate from a physician for absence.
- 15.5 Using or claiming sick leave for a purpose not authorized by Article 15.2 shall be cause for disciplinary action.
- 15.6 For the purpose of accumulating additional sick leave, an Employee using paid holidays, earned vacation leave or sick leave is considered to be working.
- 15.7 EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEE'S unused, accumulated sick leave. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated sick leave. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.

ARTICLE 16: INJURY ON DUTY (IOD)

- 16.1 Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the Employee's regular pay and Worker's Compensation insurance payments

for a period not to exceed ninety (90) working days per injury, not charged to the Employee's vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the employee's sick leave account less Worker's Compensation insurance payments. In the event that the three (3) day working waiting period is waived by the Worker's Compensation carrier, IOD pay will begin immediately. Employees drawing Worker's Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the Employee made while working.

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ARTICLE 17: HOLIDAYS

- 17.1 Employees will receive or be given credit in the work schedule for ninety-six (96) holiday hours per year; including the holidays listed in 17.3, plus a Floating Holiday.
- 17.2 Employees may take holiday time only when the duty schedule allows for the time off while maintaining the department minimum staffing levels for the time the Employee takes the holiday.
- 17.3 Employees required to work on any of the holidays of:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Independence Day (4th of July)
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day
Christmas Eve Day
Christmas Day

shall receive an additional ½ time for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An employee who is required to work overtime on a holiday shall receive pay at two (2) times the EMPLOYEES base pay for that time worked in addition to their regular shift.

- 17.4 Each Employee shall have the option to sell up to a maximum of forty (40) of the Employee's holiday hours back to the employer at the Employee's current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.
- 17.5 Employees shall receive credit for 96 holiday hours at the beginning of

each year. The City will buy back holiday hours in January and November of each year.

Employees who leave employment prior to December 31st will only be paid for unused holiday hours from holidays that occurred prior to the termination date.

Employees who use holiday hours or receive compensation for holiday hours before the holiday occurs and leave employment prior to December 31st, must pay the City back holiday hours for any holiday that has not occurred prior to the termination date. Funds owed to the City must be paid prior to ending the employment relationship.

ARTICLE 18: FITNESS-ON-DUTY

18.1 The purpose of this Article is to give each Officer the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for employees engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.

18.2 This program is subject to the following terms and conditions: The employee will be given the option to work out one hour per shift. The average should not exceed six hours of workout time over two weeks. This option is available if allowed by shift's minimums set forth by the Chief of Police and call load. The workout time will consist of thirty minutes of the employee's daily break time and up to thirty minutes of regular duty time.

18.3 Employees will earn one hour of "training time off" for each fitness testing event the Employee scores in the "excellent" range or above based on the Employee's age level category as determined by the Cooper Institute chart. Earned training time off will not exceed twelve hours per calendar year.

18.4 Any employee participating in the program will partake in semi-annual fitness testing. The standards for testing will be set by the fitness coordinator and approved by the Chief of Police. All participants will adhere to the department Physical Fitness Program policy and testing standards.

ARTICLE 19: INSURANCE

19.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

19.2 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value

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<#>EMPLOYER group insurance contribution and the actual insurance premium cost for the current calendar year. If the EMPLOYER'S maximum insurance contribution exceeds the cost of insurance premium benefits, the EMPLOYER will remit to the Employee the difference, minus all legal taxes of the Employee.¶

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equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 20: CLOTHING AND UNIFORMS

- 20.1 The EMPLOYER shall provide uniforms (including boots) and equipment and replacement as outlined by the department policy that currently exists.

ARTICLE 21: SAVINGS CLAUSE

- 21.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE 22: SALARIES

22.1 The Employees' wages payable during the term of this Agreement shall be as follows;

2019 Wages

As a result of a Cost of Living Adjustment, wages will increase by 2.75% over the 2018 wage scale.

➤ The following salaries are calculated for January 1, 2019 through December 31, 2019, adding 2.75% to December 31, 2018 wages.

	<u>January 1, 2019 through December 31, 2019</u>		
	Hourly	Monthly	Yearly
Step 1.....(85%)	<u>\$39.415</u>	<u>\$6,832</u>	<u>\$81,982</u>
Step 2.....(88%)	<u>\$40.806</u>	<u>\$7,073</u>	<u>\$84,876</u>
Step 3.....(91%)	<u>\$42.197</u>	<u>\$7,314</u>	<u>\$87,769</u>
Step 4.....(94%)	<u>\$43.588</u>	<u>\$7,555</u>	<u>\$90,663</u>
Step 5.....(97%)	<u>\$44.979</u>	<u>\$7,796</u>	<u>\$93,556</u>
Step 6.....(100%)	<u>\$46.370</u>	<u>\$8,037</u>	<u>\$96,450</u>

2020 Wages

➤ As a result of a Cost of Living Adjustment, wages will increase by 3% over the 2019 wage scale. The following salaries are calculated for January 1, 2020 through December 31, 2020, adding 3% to December 31, 2019 wages effective on January 1, 2020.

	<u>January 1, 2020 through December 31, 2020</u>		
	Hourly	Monthly	Yearly
Step 1.....(85%)	<u>\$40.597</u>	<u>\$7,037</u>	<u>\$84,442</u>
Step 2.....(88%)	<u>\$42.030</u>	<u>\$7,285</u>	<u>\$87,422</u>
Step 3.....(91%)	<u>\$43.463</u>	<u>\$7,534</u>	<u>\$90,402</u>
Step 4.....(94%)	<u>\$44.895</u>	<u>\$7,782</u>	<u>\$93,383</u>
Step 5.....(97%)	<u>\$46.328</u>	<u>\$8,030</u>	<u>\$96,363</u>
Step 6.....(100%)	<u>\$47.761</u>	<u>\$8,279</u>	<u>\$99,343</u>

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<u>Longevity through December 31, 2019</u>
Longevity Pay: After 5 Years in Bargaining Unit: 1% increase over Step 6
Longevity Pay: After 8 Years in Bargaining Unit: 2% increase over Step 6
Longevity Pay: After 12 Years in Bargaining Unit: 3% increase over Step 6

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<u>Longevity Effective January 1, 2020</u>
<u>Longevity Pay: After 5 Years in Bargaining Unit: 2% increase over Step 6</u>
<u>Longevity Pay: After 8 Years in Bargaining Unit: 3% increase over Step 6</u>
<u>Longevity Pay: After 12 Years in Bargaining Unit: 4% increase over Step 6</u>

- 22.2 Employer will pay POST license fees for all licensed sergeants up to \$90.00 every three (3) years.
- 22.3 The EMPLOYER will pay to the person(s) assigned to the Administrative Sergeant position \$200.00 per month compensation.
- 22.4 Field Training Officer Supplemental Pay: Employees assigned in writing by the Employer to fulfill this assignment shall receive \$3.00 per hour over base pay while working in that capacity.

ARTICLE 23: WAIVER

- 23.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.
- 23.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The Employer and LELS each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE 24: DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 201~~9~~ and shall remain in full force and effect through and including December 31, 20~~20~~, and thereafter until modified or amended by mutual agreement of the parties.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____ 201~~8~~; per resolution # _____

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FOR THE CITY OF RAMSEY:

BY: _____
Mayor Date

ATTEST: _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____
Richard Webb, Steward Date

BY: _____
Mr. Jay Maher, LELS, Business Agent Date

Deleted: Ms. Jessica Mabin

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - SERGEANTS

ARTICLE NOT ASSIGNED M.O.U. POST EMPLOYMENT HCSP

January 1, 2019 to December 31, 2020 as described below:

This Memorandum of Understanding is made between the City of Ramsey ("City") and Law Enforcement Labor Services ("Union.")

WHEREAS, the City and the Union are parties to a 2019-2020 collective bargaining agreement; and

WHEREAS, Law Enforcement Labor Services Patrol Union employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents; and

WHEREAS, all funds collected by the employer (City of Ramsey) on the behalf of the employee will be deposited into the employee's post-employment health care savings plan account; and

WHEREAS, all LELS-Patrol Officers have agreed to contribute an ongoing percent of pay and shall contribute 1% of gross pay effective January 1, 2019 through December 31, 2019 and 2% of gross pay effective January 1, 2020 through December 31, 2020; and

WHEREAS, employees will be responsible for the administrative fees.

THEREFORE, the parties met, negotiated and agreed upon the following:

Effective January 1, 2019 – December 31, 2020 Law Enforcement Labor Services Patrol Union employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the employer (City of Ramsey) on the behalf of the employee will be deposited into the employee's post-employment health care savings plan account. All related fees will be paid by the employees. Employees have agreed to contribute an ongoing percent of pay as described below:

All employees shall contribute 1% of gross pay effective January 1, 2019 through December 31, 2019 and 2% of gross pay effective January 1, 2020 through December 31, 2020

This Memorandum of Understanding sunsets on December 31, 2020.

FOR THE CITY OF RAMSEY:

BY:

Mayor Date

ATTEST:

City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY:

Rich Webb, Steward Date

BY:

Jay Maher, Business Agent Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND LAW
ENFORCEMENT LABOR SERVICES - SERGEANTS**

M.O.U. INSURANCE

January 1, 2019 to December 31, 2020 as described below:

1) City total monthly contributions for 2019 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2019. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2019, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$789.00 to \$858.00
- Employee and Children City contribution: \$1,033.60
- Employee and Spouse City contribution: \$1,077.40
- Family City contribution: \$1,327.80

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2019. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

2) City total monthly contributions for 2020 health insurance, as follows:

A. 2020 Premium Contributions Based on Existing Insurance Premiums

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2020. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2020, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$861.49 to \$938.08
- Employee and Children City contributions: \$1,129.70
- Employee and Spouse City contribution: \$1,178.31
- Family City contribution: \$1,452.74

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2020. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

B. 2020 Premium Contributions If There is a Change in Total Premium Cost Due to Change in Insurance Band or Affordable Care Act Premium Taxes

The parties understand and agree that the Total Monthly City Contributions described in Paragraph A, above, are based on the currently anticipated total cost of the premiums for the City's \$2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2020 due to either: (1) a reduction in premiums; or (2) an increase in premiums due to the imposition of premium taxes under the Affordable Care Act, the Total Monthly

City Contribution will be adjusted as follows:

1. Reduction in Premium Due to Change in Insurance Band

If the total premium cost of the Perform Network decreases in 2020 due to the City being rated in a different insurance band or classification, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, not to exceed the amount described in Paragraph A.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.

2. Increase in Premium Due to Imposition of Taxes Under the Affordable Care Act

If the total premium cost of the Perform Network increases in 2020 due to the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Children coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Spouse coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Family: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Family coverage

under the Perform Network due to the imposition of taxes under the Affordable Care Act.

3. Application of Paragraphs 1 and 2. In 2020, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

FOR LELS - SERGEANTS

BY: _____
Negotiating Team Member

Date

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BY: _____
Business Agent

Date

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	July 1, 2018 through December 31, 2018		
	Hourly	Monthly	Yearly
Step 1.....(85%)	\$38.36	\$6,649	\$79,788
Step 2.....(88%)	\$39.71	\$6,884	\$82,604
Step 3.....(91%)	\$41.07	\$7,118	\$85,420
Step 4.....(94%)	\$42.42	\$7,353	\$88,236
Step 5.....(97%)	\$43.77	\$7,588	\$91,052
Step 6.....(100%)	\$45.13	\$7,822	\$93,868

AGREEMENT BETWEEN

CITY OF RAMSEY

AND

**LAW ENFORCEMENT LABOR SERVICES, INC.,
(LOCAL # 408)**



LICENSED CAPTAINS

January 1, 201~~9~~ – December 31, 20~~20~~

Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE 1: PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into between the CITY OF RAMSEY, hereinafter called the EMPLOYER, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

- 1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;
- 1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The EMPLOYER and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE 2: RECOGNITION

- 2.1 The EMPLOYER recognizes LELS as the exclusive representative for "All essential licensed Captains employed by the City of Ramsey Police Department, Ramsey, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other EMPLOYEES as determined by the Bureau of Mediation's Certification of Representation dated March 8, 2017.
- 2.2 In the event the EMPLOYER and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3: DEFINITIONS

- 3.1 LELS. Law Enforcement Labor Services, Inc.
- 3.2 LELS Member. A member of Law Enforcement Labor Services, Inc
- 3.3 Employee. A member of the exclusively recognized bargaining unit.
- 3.4 Department. The Ramsey Police Department.
- 3.5 Employer. The City of Ramsey.

- 3.6 Chief. The Chief of the Ramsey Police Department.
- 3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.
- 3.8 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions of compensation or the rights, privileges or obligations of employment.

ARTICLE 4: EMPLOYER AUTHORITY

- 4.1 EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.
- 4.2 Any term condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish or eliminate.

ARTICLE 5: UNION SECURITY

- 5.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS, in writing to the EMPLOYER, the current amount of regular dues to be withheld.
- 5.2 LELS may designate no more than two EMPLOYEES from the bargaining unit to act as a representative and an alternate and shall inform the EMPLOYER in writing of such choice and changes in the position of representative and/or alternate.
- 5.3 The EMPLOYER shall make space available on the EMPLOYEE bulletin board for posting LELS notice(s) and announcement(s).
- 5.4 LELS agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits orders or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provision of this ARTICLE.

ARTICLE 6: EMPLOYEE RIGHTS – GRIEVANCE PROCEDURE

- 6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

6.2 LELS Representatives. The EMPLOYER will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the EMPLOYER in writing of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.

6.3 Processing of a Grievance. It is recognized and accepted by LELS and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the Employees and shall, therefore, be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved Employee and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the Employee and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE'S direct supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the Chief of Police or his/her designee, who is the designated Step 2 representative. The Chief of Police shall give LELS the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Chief of Police's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the Ramsey City Administrator or his/her designee who is the EMPLOYER'S designated Step 3 representative. The City Administrator shall give LELS the EMPLOYER'S answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step

4 within ten (10) calendar days following the City Administrator's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation with the Minnesota Bureau of Mediation Services, subject to Public Employment Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the PELRA as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Minnesota Bureau of Mediation Services.

6.5 Arbitrator's Authority

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and LELS, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and LELS and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and LELS provided that each party shall be responsible for compensating its own representatives, attorneys, and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

- 6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered waived. If a grievance is not appealed to the next step within the specified time limit or any agree extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit

in each step may be extended by mutual written agreement of the EMPLOYER and LELS in each step.

- 6.7 Choice of Remedy. If, as a result of the written EMPLOYER response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any EMPLOYEE who has completed the required probationary period, the grievance may be appealed either by step 4 of ARTICLE 6 or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE 6, the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE 6. The aggrieved EMPLOYEE shall indicate in writing which procedure is to be utilized – Step 4 of ARTICLE 6 or another appeal procedure – and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved EMPLOYEE from making a subsequent appeal through step 4 of ARTICLE 6.

ARTICLE 7: SENIORITY

- 7.1 Seniority shall be determined by the EMPLOYEE'S time in grade and may be posted in an appropriate location. Seniority rosters shall be maintained by the Chief on the basis of time in grade and time within specific classifications.
- 7.2 All newly hired EMPLOYEES shall serve a one-year probationary period. All promoted or reassigned EMPLOYEES shall serve a six-month probationary period. During the one-year probationary period, a newly hired or rehired EMPLOYEE may be discharged at the sole discretion of the EMPLOYER. During the six-month probationary period, a promoted or reassigned EMPLOYEE may be replaced in the EMPLOYEE'S previous position at the sole discretion of the EMPLOYER.
- 7.3 A reduction of work force will be accomplished on the basis of seniority. EMPLOYEES shall be recalled from layoff on the basis of seniority. An EMPLOYEE on layoff shall have an opportunity to return to work within two (2) years of the time of the EMPLOYEE'S layoff before any new EMPLOYEE is hired.

ARTICLE 8: DISCIPLINE

- 8.1 The EMPLOYER will discipline EMPLOYEES for just cause only. Discipline will be in one or more of the following forms.
- a) Oral reprimand;
 - b) Written reprimand;
 - c) Suspension;
 - d) Demotion; or
 - e) Discharge

- |
- 8.2 Disciplinary actions need not be taken in the order indicated in this Article. Suspensions, demotions and discharges will be in written form.
 - 8.3 Written reprimands, notices of suspension, notices of demotion, and notices of discharge which are to become part of an EMPLOYEE's personnel file shall be read and acknowledged by signature of the EMPLOYEE. EMPLOYEES and LELS shall receive a copy of such reprimands and/or notices.
 - 8.4 EMPLOYEES may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.
 - 8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those employees who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.
 - 8.6 An EMPLOYEE will not be questioned concerning an investigation of disciplinary action against that EMPLOYEE unless said EMPLOYEE has been given an opportunity to have an LELS representative present at such questioning.
 - 8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE 6.

ARTICLE 9: WORK SCHEDULES

- 9.1 The normal work year for full-time EMPLOYEES shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each EMPLOYEE through:
 - a) Scheduled hours of work;
 - b) Scheduled department meetings;
 - c) Holidays;
 - d) Authorized training;
 - e) Authorized leave time
- 9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign EMPLOYEES.

ARTICLE 10: VACATION

Full-Time, Captains Vacation Accrual Schedule		
Effective Date	Bi-weekly Accrual Rate	Vacation Days/Year
Start date	4.62 hours/pay period	15 days
6 th Anniversary	5.54 hours/pay period	18 days
8 th Anniversary	5.85 hours/pay period	19 days
10 th Anniversary	6.15 hours/pay period	20 days
12 th Anniversary	6.46 hours/pay period	21 days
16 th Anniversary	6.77 hours/pay period	22 days
17 th Anniversary	7.08 hours/pay period	23 days
18 th Anniversary	7.38 hours/pay period	24 days
19 th Anniversary	7.69 hours/pay period	25 days

For the purpose of accumulating additional vacation, an EMPLOYEE using paid holidays, earned vacation leave or sick leave is considered to be working.

- 10.1 An EMPLOYEE'S accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.
- 10.2 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.
- 10.3 Any EMPLOYEE leaving the EMPLOYER's service in good standing after giving at least fourteen (14) calendar days' notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation. Upon separation pursuant to this Section, 100% of this compensation shall be deposited into the EMPLOYEE'S post-employment healthcare savings plan.

ARTICLE 11: SICK LEAVE

- 11.1 Every probationary and regular EMPLOYEE is entitled to sick leave with pay at the rate of eight hours for each calendar month of full-time service. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 2 hours. Unused sick leave in excess of 960 hours at the end of a calendar year (December 31st) shall be ~~deposited into the health care savings plan (HCSP) at the~~

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EMPLOYEE'S current hourly rate at a two to one ratio (50%) of sick leave in excess of 960 hours, subject to Article 14.1.

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- 11.2 Sick leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE is unable to perform work duties due to illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE could come in contact in the course of performing work duties. Sick leave may also be authorized when the EMPLOYEE'S presence is necessary, for actual illness, injury, legal quarantine or medical treatment in the EMPLOYEE'S immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step parent, children, step children, brother, sister, grandparents, grandchildren or a like member of the EMPLOYEE'S spouse's family; and for any person or persons for whom sick time can be used to provide care under applicable state and federal statutes. The EMPLOYEE shall, when taking sick leave, make sure that the department duty schedule is adjusted as to maintain the department's minimal coverage requirements during the time the EMPLOYEE is on sick leave.
- 11.3 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. For purposes of this Section, the term immediate family is defined as an EMPLOYEE's spouse, parent, step-parent, child, step-child, brother, sister, grandparent, grandchild, or a like member of the EMPLOYEE'S spouse's family as defined under Article 15.2. That time is not chargeable against any accrued vacation or sick leave. Funeral leave must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.
- 11.4 To be eligible for sick leave with pay, an EMPLOYEE shall:
- 1) report as soon as possible to the EMPLOYEE'S immediate supervisor the reason for the absence;
 - 2) keep the EMPLOYEE'S immediate supervisor informed of such EMPLOYEE'S condition;
 - 3) for any absence that exceeds three (3) consecutive days, upon the EMPLOYEE'S return to work, submit a medical certificate from a physician 1) when the nature of the illness warranted being seen by a health care professional or 2) at a minimum, the EMPLOYEE must submit his or her own written documentation with a brief explanation of the nature of the absences;
 - 4) if requested by the City Administrator or the Chief of Police, submit a medical certificate from a physician for absence.
- 11.5 Using or claiming sick leave for a purpose not authorized by Article 15.2 shall be cause for disciplinary action.

- 11.6 For the purpose of accumulating additional sick leave, an EMPLOYEE using paid holidays, earned vacation leave or sick leave is considered to be working.
- 11.7 Upon voluntary separation, 100% of any eligible unused sick leave is to be deposited into EMPLOYEE'S post-employment healthcare savings plan. Upon termination of employment with the EMPLOYER, eligible sick leave is based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEE'S unused, accumulated sick leave. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated sick leave. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.

ARTICLE 12: INJURY ON DUTY (IOD)

- 12.1 EMPLOYEES injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the EMPLOYEE'S regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the EMPLOYEE'S vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the EMPLOYEE'S sick leave account less Worker's Compensation insurance payments. In the event that the three (3) day working waiting period is waived by the Worker's Compensation carrier, IOD pay will begin immediately. EMPLOYEES drawing Worker's Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the EMPLOYEE made while working.

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ARTICLE 13: HOLIDAYS

- 13.1 The following twelve (12) days are recognized as holidays:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Independence Day (4th of July)
Labor Day
Veteran's Day
Thanksgiving Day

Day after Thanksgiving
Christmas Eve Day
Christmas Day
Eight Hour Floating Holiday (to be used Jan 1 to Dec. 31)

EMPLOYEES are entitled to time-off with full pay on holidays. When New Year's Day, Independence Day, Veteran's Day, Christmas Eve or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday.

ARTICLE 14 FITNESS-ON-DUTY

- 14.1 The purpose of this Article is to give each Officer the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for s engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.
- 14.2 This program is subject to the following terms and conditions: The EMPLOYEE will be given the option to work out 1 hour per shift. The average should not exceed 6 hours of workout time over 2 weeks.
- 14.3 All participants will adhere to the department Physical Fitness Program policy.

ARTICLE 15: INSURANCE

- 15.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.
- 15.2 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly EMPLOYEE only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 16: CLOTHING, UNIFORMS AND VEHICLE

- 16.1 The EMPLOYER shall provide uniforms (including boots) and equipment and provide for the replacement of same as outlined by department policy.
- 16.2 The EMPLOYER shall provide take-home vehicles to the members of the bargaining unit. EMPLOYEES shall follow the EMPLOYER'S department policies regarding take-home vehicle use. Any changes to these policies will be negotiated.

ARTICLE 17: SAVINGS CLAUSE

- 17.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no

appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE 18: SALARIES

18.1 The EMPLOYEES' wages payable during the term of this Agreement shall be as follows;

2019 Wages

As a result of a Cost of Living Adjustment, wages will increase by 2.75% over the 2018 wage scale. The following salaries are calculated for January 1, 2019 through December 31, 2019, adding 2.75% to December 31, 2018 wages effective on January 1, 2019..

Police Captain	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
2019 Wages	\$42.434	\$44.555	\$46.677	\$48.799	\$50.921	\$53.042

2020 Wages

As a result of a Cost of Living Adjustment, wages will increase by 3% over the 2019 wage scale. The following salaries are calculated for January 1, 2020 through December 31, 2020, adding 3% to December 31, 2019 wages effective on January 1, 2020.

Police Captain	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
2020 Wages	\$43.707	\$45.892	\$48.077	\$50.263	\$52.448	\$54.633

18.2 EMPLOYEES; working outside of their regularly assigned duties will be entitled to overtime pay at time and one-half (1 ½) their regular rate of pay. In addition to working outside of their regularly assigned duties, EMPLOYEES are also entitled to overtime pay for working events where an outside funding source pays for the EMPLOYEES' wages. Examples include, but are not limited to, State funded safe and sober shifts.

18.3 EMPLOYEES will earn longevity pay as follows:

Effective January 1, 2019
Longevity Pay: After 5 Years in Bargaining Unit: 1% increase over Step 6
Longevity Pay: After 8 Years in Bargaining Unit: 2% increase over Step 6
Longevity Pay: After 12 Years in Bargaining Unit: 3% increase over Step 6

Effective January 1, 2020
Longevity Pay: After 5 Years in Bargaining Unit: 2% increase over Step 6
Longevity Pay: After 8 Years in Bargaining Unit: 3% increase over Step 6

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Longevity Pay: After 12 Years in Bargaining Unit: 4% increase over Step 6

- 18.4 EMPLOYEE will contribute the following amounts of gross pay to the EMPLOYEE'S individual Post Employment Health Care Savings Account (HCSP):

2% of gross pay to HCSP until 5 years prior to normal retirement age (55), at which time ongoing contributions will be 4% of salary.

- 18.5 EMPLOYER will pay POST license fees for all licensed Captains up to \$90.00 every three (3) years.

- 18.4 EMPLOYER will reimburse EMPLOYEE for annual Minnesota Police and Peace Officers Association and Legal Defense Fund in the amount of \$146.00 per year.

ARTICLE 19: WAIVER

- 19.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.

- 19.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and LELS each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE 20: DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 201~~9~~⁸ and shall remain in full force and effect through and including December 31, 20~~20~~¹⁸, and thereafter until modified or amended by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____ 201~~8~~⁸, per resolution _____

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FOR THE CITY OF RAMSEY:

BY: _____
Mayor Date

ATTEST: _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____
Brad Bluml, Steward Date

BY: _____
Tim Frankfurth, Steward Date

BY: _____
Jessica Mabin LELS, Business Agent Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND LAW
ENFORCEMENT LABOR SERVICES -CAPTAINS**

M.O.U. INSURANCE

January 1, 2019 to December 31, 2020 as described below:

1) City total monthly contributions for 2019 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2019. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2019, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$789.00 to \$858.00
- Employee and Children City contribution: \$1,033.60
- Employee and Spouse City contribution: \$1,077.40
- Family City contribution: \$1,327.80

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2019. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

2) City total monthly contributions for 2020 health insurance, as follows:

A. 2020 Premium Contributions Based on Existing Insurance Premiums

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2020. In addition, the City will purchase \$20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2020, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: \$861.49 to \$938.08
- Employee and Children City contributions: \$1,129.70
- Employee and Spouse City contribution: \$1,178.31
- Family City contribution: \$1,452.74

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a \$4000 deductible receive \$194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive \$130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive \$160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive \$192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of \$370 per month in 2020. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

B. 2020 Premium Contributions If There is a Change in Total Premium Cost Due to Change in Insurance Band or Affordable Care Act Premium Taxes

The parties understand and agree that the Total Monthly City Contributions described in Paragraph A, above, are based on the currently anticipated total cost of the premiums for the City's \$2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2020 due to either: (1) a reduction in premiums; or (2) an increase in premiums due to the imposition of premium taxes under the Affordable Care Act, the Total Monthly City Contribution will be adjusted as follows:

1. Reduction in Premium Due to Change in Insurance Band

If the total premium cost of the Perform Network decreases in 2020 due to the City being rated in a different insurance band or classification, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, not to exceed the amount described in Paragraph A.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium.

2. Increase in Premium Due to Imposition of Taxes Under the Affordable Care Act

If the total premium cost of the Perform Network increases in 2020 due to the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Children coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Spouse coverage under the Perform Network due to the imposition of taxes under the Affordable Care Act.
- Family: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Family coverage under the Perform Network due to the imposition of taxes under the

Affordable Care Act.

3. Application of Paragraphs 1 and 2. In 2020, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.
- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

FOR THE CITY OF RAMSEY:

BY:

Mayor

Date

ATTEST:

City Administrator

Date

FOR LELS - CAPTAINS

BY: _____
Brad Bluml, Steward

Date

BY: _____
Tim Frankfurth, Steward

Date

BY: _____
Jessica Mabin LELS, Business Agent

Date

DRAFT

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RAMSEY AND LAW
ENFORCEMENT LABOR SERVICES -CAPTAINS**

M.O.U. CRITICAL INCIDENT COUNSELING SERVICES

January 1, 2019 to December 31, 2020 as described below:

This agreement is made between the City of Ramsey ("City") and Law Enforcement Labor Services Local 408 - Captains ("Union"). The City and the Union are hereinafter referred to collectively as the "parties," and individually as a "party."

WHEREAS, it is in the City's interest to provide counseling services to police officers involved in "critical incidents," as described herein; and

WHEREAS, the Union is amenable to allowing the City to provide such counseling.

THEREFORE, the parties met, negotiated, and agreed upon the following:

1. Definition. For purposes of this agreement, a peace officer is involved in a "critical incident" if the officer's on-duty conduct leads to any event that has a stressful impact sufficient enough to overwhelm the usually effective coping skills of an individual. "Critical incidents" are abrupt, powerful events that fall outside the range of ordinary human experiences.

2. Counseling Services. The City, at its discretion, may contract with an outside entity or individual to provide grief or trauma counseling services to any officer involved in a critical incident. The City's provision of such services is subject to the following provisions.

A. The Officer may select the outside individual or entity responsible for providing services pursuant to this agreement. The individual or entity must be a recognized counseling business.

B. The City will only offer counseling services to an officer involved in a critical incident if it determines that such services would improve the officer's ability to perform his or her job duties.

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FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY:

Brad Bluml, Steward

Date

BY:

Tim Frankfurth, Steward

Date

BY:

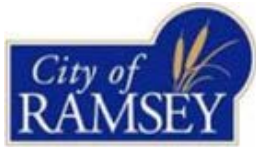
Jessica Mabin LELS, Business Agent

Date

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Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.3.

Meeting Date: 11/27/2018

By: Colleen Lasher, Administrative
Services

Information

Title:

Adopt Resolution #18-245 to Authorize the City's 2019 Non-Union City Health and Dental Insurance Contributions and Cost of Living Adjustments

Purpose/Background:

The purpose of this case is to ask the City Council to approve the non-union employee City health and dental insurance contributions and cost of living adjustments (COLA). It should be noted that the recommendations in this non-union case are the same as recommended for the City's four union groups.

Health Insurance

The City continues to be a member of LOGIS (Local Government Information Systems) which is a consortium of Minnesota local government units. This consortium has many benefits including coverage by the group's health plan. Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance.

If approved, the City's total monthly contribution to health insurance, including contributions to the health reimbursement account or the health savings account will be as follows: Employee only (single) from: \$789.00 to \$858.00; Employee and Children \$1,033.60; Employee and Spouse \$1,077.40; and Family \$1,327.80. Employees that elect to waive health insurance in 2019 will receive credit in lieu of coverage in the amount of \$370.00 per month and must agree to specific terms and conditions.

Note: See attachment for additional health plan details. Employees are responsible for paying the difference between the premium and the City's contribution.

Life Insurance

If approved, the City will continue to purchase \$20,000 of basic life and AD&D insurance for full-time regular employees working 30 hours per week and employees participating in the PERA's phased retirement program. The cost of basic life insurance is \$1.00 per month per employee.

Single Dental Insurance

If approved, the City's monthly contribution to single dental insurance will be \$33.45 per month. The City will not offer credit in lieu of coverage for dental insurance.

Wages

If approved, the City's COLA will be 2.75%, effective January 1, 2019. Annual cost of living adjustments are carefully researched, budgeted for, and are necessary for recruitment and retention of employees.

Non-union Wage History

2018 2.5% COLA 1-1-18 through 06-30-18 plus .50% COLA beginning 07-01-18
2014 through 2017 2% COLA
2013 1% COLA
2012 2% for all employee groups, with the exception of Department Heads at 1%
2010 & 2011 Zero %
2003 to 2009 3%

Funding Source:

The funding required for this action is included in the proposed 2019 budget.

Recommendation:

Staff recommends moving forward with the City non-union health and dental insurance contributions as listed and a two and three-quarter percent (2.75%) COLA on January 1, 2019. This action is important in order to effectively maintain internal equity, compete in external hiring processes, and to retain the City's talent. Staff does not recommend an alternative action.

Action:

Motion to adopt resolution #18-245 to do the following:

- 1) Authorize the following non-union monthly City health insurance contributions: Employee Only (Single) up to \$858.00, Employee and Children at \$1033.60, Employee and Spouse at \$1077.40, and Family at \$1327.80, or \$370.00 to waive coverage; and
- 2) Authorize the non-union dental contribution of \$33.45 per month; and
- 2) Authorize increasing the non-union wage scale by two and three-quarter percent (2.75%) on January 1, 2019.

Attachments

Health Ins. Data

Resolution 18-245

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 11/21/2018

Reviewed By

Kurt Ulrich

Date

11/21/2018 01:28 PM

Started On: 11/18/2018 10:28 AM

City of Ramsey -- 2019 Health Plans, Rates, and Draft Contributions (monthly figures)

[illegible]

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-245

RESOLUTION TO AUTHORIZE THE CITY'S 2019 NON-UNION CITY HEALTH AND DENTAL INSURANCE CONTRIBUTIONS AND NON-UNION COST OF LIVING ADJUSTMENTS

WHEREAS, the 2019 City budget accounts for the non-union health and dental insurance contributions and cost of living adjustment; and

WHEREAS, Staff recommends authorizing the non-union health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) \$789.00 to \$858.00, Employee and Children at \$1033.60, Employee and Spouse at \$1077.40, and Family at \$1327.80; and

WHEREAS, Staff recommends authorizing the non-union dental contribution of \$33.45 per month; and

WHEREAS, Staff recommends increasing the non-union wage scale by two and three-quarter percent (2.75%) on January 1, 2019.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #18-245 to do the following:

- 1) Authorize the following non-union monthly health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) \$789.00 to \$858.00, Employee and Children at \$1033.60, Employee and Spouse at \$1077.40, and Family at \$1327.80; and
- 2) Authorize the non-union dental contribution of \$33.45 per month; and
- 3) Authorize a cost of living adjustment increasing the non-union wage scale by two and three-quarter percent (2.75%) on January 1, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of November 2018.