

City of Ramsey
Agenda
City Council Work Session
Tuesday, January 9, 2018
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Discuss Council Organization
 2. Rum River Hills Development Proposal
 3. New City Website Project Update - Structural Elements
 4. Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority-May be Closed to the Public
- 3. Topics for Future Discussion**
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Meeting Date: 01/09/2018

Information

Title:

Discuss Council Organization

Purpose/Background:

Purpose: The purpose of this report is to determine the committees, boards, or authorities to which Council members will be appointed. Also to be determined are the appointments for the official newspaper, approval of the annual contract with TimeSavers Off-Site Secretarial Service (TOSS), and appointment of legal services.

Background: Each year, Council members are appointed to serve on different committees, authorities and boards. Council members are asked their preference for appointment, and a resolution with the final selections will be adopted by Council via the Consent Agenda at the regular Council meeting this evening. The Chair and Vice-Chair positions for each committee will be appointed at that committee level. With regard to EDA appointments, the Code states that the appointments shall be made by the Mayor with the approval of the City Council.

Attached is the resolution that is on the Consent Agenda this evening for formal adoption. The appointments have been basically kept the same. Please note: If there are any changes to the appointments based on discussion this evening, those changes will be incorporated in the resolution that is on tonight's agenda, prior to execution. If there are any changes, it should be noted during the adoption of the Consent that this resolution is adopted as amended. Following the resignation of Kristine Williams, any board, committee, etc. that she was appointed to serve on, the alternate was moved into that spot. The only new appointed alternate made by Council at that time was to the EDA. Alternates remaining to be appointed are for the Happy Days Committee, the Ramsey/Nowthen Joint Powers Board and the Anoka County Fire Joint Powers Group. Staff has plugged in Council names to serve as alternates for those Committees: Happy Days - Councilmember Kuzma; Ramsey/Nowthen Joint Powers Board - Councilmember LeTourneau; and Anoka County Fire Joint Powers Group - Councilmember Riley. This of course may be amended if Council desires.

The organizational resolution includes declaring the City's official newspaper. At the time of this writing, the City has received one proposal - ABC Newspapers - the *Anoka County UnionHerald*. Such proposal is attached to this case. The *Anoka County UnionHerald* has historically served as the City's official newspaper and currently provides the most regular coverage of City. The proposal from ABC Newspapers states the rates for 2018 will remain unchanged.

Also included for Council review and approval is the Addendum to the Recording Secretary Service Agreement that extends the expiration date to December 31, 2018. The addendum shows a less than 2.5 percent increase in the rates. Approval of the contract with TOSS is part of the resolution.

Appointing legal services is another part of the Organization Resolution. The contract with Joseph Langel of Ratwik, Rozak & Maloney, for General Legal ended December 31, 2017. Staff is recommending Council extend the contract another year, through December 31, 2018. By adopting this resolution as is, the contract will be extended. The firm of Eckberg Lammers has been contracted with as of January 1, 2018, for prosecution services through 2021. The City's policy is to review outside professional contracts on a three to five year basis.

Timeframe:

Approximately 10 minutes

Funding Source:

N/A

Responsible Party(ies):

City Administrator
City Clerk

Outcome:

To receive clear direction from the Council with regard to the appointments to committees, boards, and authorities, designation of the official newspaper, the addendum to the Recording Secretary Service Agreement and appointments for legal services.

Attachments

Org Resolution

Proposal from Union

Addendum to Recording Secy Contract

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 01/04/2018

Reviewed By

Kurt Ulrich

Date

01/04/2018 03:53 PM

Started On: 01/02/2018 04:23 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #18-001

RESOLUTION FOR 2018 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey's official newspaper is as follows:
 - a) Anoka County Union Herald - official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published
- 2) That the Acting Mayor, Council standing committees, Ramsey/Nowthen Joint Powers Board, Economic Development Authority, County HRA, Health Authority, recording secretary and legal services designations, and delegate appointments are as follows:

	<u>2017 Appt.</u>	<u>2018 Appt.</u>
a) Acting Mayor	John LeTourneau	John LeTourneau
b) Public Works Committee	Jill Johns Chris Riley Mark Kuzma Melody Shryock (Alt)	Jill Johns Chris Riley Mark Kuzma Melody Shryock (Alt)
c) Economic Development Auth	Chris Riley Kristine Williams * John LeTourneau (Alt)	Chris Riley John LeTourneau Jill Johns (Alt)

**As of 10/24/17 – EDA changed to John LeTourneau as appointment and Jill Johns as Alternate*

d) Environmental Policy Board	John LeTourneau Melody Shryock (Alt)	John LeTourneau Melody Shryock (Alt)
e) Happy Days Committee	Kristine Williams * Chris Riley (Alt)	Chris Riley Mark Kuzma (Alt)

**Alternate became Appointment – no new alternate appointed in 2017*

f) Highway 10 Committee	Sarah Strommen John LeTourneau Melody Shryock Kurt Ulrich Elwyn Tinklenberg	Sarah Strommen John LeTourneau Melody Shryock Kurt Ulrich Elwyn Tinklenberg
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	<u>2015-2016 Appt.</u>	<u>2017-2018 Appt.</u>
g) Ramsey/Nowthen Joint Powers Board	Jill Johns Kristine Williams*	Jill Johns Mark Kuzma

Mark Kuzma (Alt) John LeTourneau(Alt)
**JPA Alternate became Appointment - no new Alternate appointed in 2017*

	<u>2015-2016 Appt.</u>	<u>2017-2018 Appt.</u>
h) Joint Law Enforcement Council	Mark Kuzma Jeff Katers Chris Riley (Alt)	Jeff Katers Kurt Ulrich (No Council Alt Necessary)
i) Anoka County Fire Joint Powers Group • <i>No new Alternate appointed in 2017</i>	Jill Johns Kristine Williams (Alt)*	Jill Johns Chris Riley (Alt)
j) Lower Rum River Water Manage- ment Organization (LRRWMO)	Mark Kuzma Chris Riley (Alt)	Mark Kuzma Chris Riley (Alt)
k) Lower Rum River WMO TAC	Bruce Westby	Bruce Westby
l) North Metro Mayors Association: Operating Committee Management Committee	Kurt Ulrich Sarah Strommen	Kurt Ulrich Sarah Strommen
m) Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
n) County Housing and Redevelopment Auth Liaisons	Patrick Brama	Patrick Brama Tim Gladhill
o) Youth First	Melody Shryock Brad Bluml Jim Steffen Michelle Anderson Sarah Strommen (Alt)	Melody Shryock Brad Bluml Jim Steffen Michelle Anderson Sarah Strommen (Alt)
p) Quad Cities Cable Communications Commission	John LeTourneau Kurt Ulrich Melody Shryock (Alt)	John LeTourneau Kurt Ulrich Melody Shryock (Alt)
q) LOGIS Board of Directors	Jason Fredrickson Patrick Brama (Alt)	Jason Fredrickson Patrick Brama (Alt)
r) Health Authority	Dr. James Long	Dr. James Long

	<u>2017 Appt.</u>	<u>2018 Appt.</u>
s) Legal Services:		
General Legal Prosecution	Ratwik, Rozak & Maloney Randall, Goodrich & Haag	Ratwik, Roszak&Maloney Ekberg Lammers
Bond Counsel/TIF	Briggs & Morgan <i>Only 1 firm necessary</i>	Briggs & Morgan
t) Recording Secretarial Services:		
TimeSaver Off-Site Recording Secretary Service (TOSS)		TOSS

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 9th day of January, 2018.

Mayor

ATTEST:

City Clerk

**ABC Newspaper and
Anoka County Shopper**

Division of ECM Publishers, Inc

ABC NEWSPAPERS
ANOKA COUNTY UNIONHERALD • BLAINE/SPRING LAKE PARK LIFE**Shopper**
ANOKA COUNTY
From South End, West
Serving Most of Anoka County & Beyond

4101 Coon Rapids Blvd., Coon Rapids, MN 55433

December 8, 2017

Jo Thieling
City Clerk
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Jo,

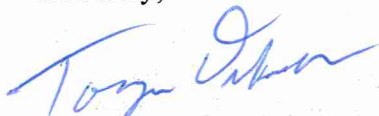
It is with great pleasure that we ask to serve as the official newspaper for the City of Ramsey in 2018. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the Anoka County UnionHerald. The legal publication rate for the Anoka County UnionHerald as of January 1, 2018, will remain unchanged from the 2017 rate of 10.75 per column inch. If any documents need to be manually typeset, a \$20 flat fee will be charged per public notice. As a newspaper published in the County of Anoka, we meet the requirements to qualify as your official legal newspaper.

All public notices published in the Anoka County UnionHerald will be posted to abcnewspapers.com – which averages over 54,000 unique visitors per month in search of local news and information.

We have appreciated your business over the past years and hope that we can be of service to you in 2018 as a credible, locally-owned, weekly community news source. If you have any questions, please feel free to call me at 763-691-6001 or email me at publicnotice@ecm-inc.com. Thank you for your consideration.

Sincerely,



Tonya Orbeck
Business Manager

TimeSaver Off Site Secretarial, Inc.

RECEIVED

NOV 13 2017

November 9, 2017

Ms. Jo Thieling, City Clerk
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Dear Jo,

Enclosed is an Addendum to the Recording Secretary Service Agreement that extends the expiration date to December 31, 2018. The rates reflect an increase of less than 2.5%.

We appreciate the confidence you have placed in TimeSaver to handle your meeting minute needs and look forward to continuing that relationship in 2018.

If you need further information or have questions, please feel free to contact me at 612-251-8999.

Best regards,



Carla Wirth
Owner

Enclosure: Recording Secretary Service Agreement
Return envelope

**ADDENDUM TO
RECORDING SECRETARY SERVICE AGREEMENT**

Dated: December 31, 2017

By and between TimeSaver Off Site Secretarial, Inc. and the City of Ramsey, 7550 Sunwood Drive, Ramsey, MN 55303.

1. EXTENSION OF RECORDING SECRETARIAL SERVICE AGREEMENT: The term of the existing Recording Secretary Service Agreement dated December 31, 2016 shall be extended under the same terms and conditions to December 31, 2018.

2. TOSS Charges. TOSS shall be paid for its services as recording secretary for each meeting (the highest rate will prevail), as follows:
 - a. Base Rate of One Hundred Forty-Two and 00/100 dollars (\$142.00) for any meeting up to one (1) hour (billable time) plus Thirty-Four and 50/100 dollars (\$34.50) for each thirty (30) minutes following the first one (1) hours; **or**

 - b. Thirty and 00/100 dollars (\$30.00) per hour for length of meeting, and fifteen (15) minutes prior to Call to Order and fifteen (15) minutes following Adjournment with a one and one-half (1.5) hour minimum; and Thirteen and 50/100 dollars (\$13.50) for each page of minutes prepared from shorthand or machine notes of the recording secretary as draft minutes for submission to and the review and comment of the City of Ramsey for their preparation of final minutes.

At the end of the term of this Addendum or any extension of it, the parties may make a new Agreement or extend or modify the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum to the Recording Secretary Service Agreement as of the day and year indicated.

January __, 2018

CITY OF RAMSEY

By _____
Kurtis G. Ulrich

Its City Administrator

November 9, 2017

TIMESAVER OFF SITE SECRETARIAL, INC.

By Carla Wirth
Carla Wirth

Its President & CEO

CC Work Session

2. 2.

Meeting Date: 01/09/2018

Submitted For: Patrick Brama, Administrative Services

By: Patrick Brama, Administrative Services

Information

Title:

Rum River Hills Development Proposal

Purpose/Background:

PURPOSE

General/ initial feedback on the proposal (identify any red flags, major concerns, major questions, etc.)? Purpose of this case is not to formally decide anything/ approve anything. This is a concept/ preliminary proposal.

BACKGROUND

Rum River Hills is interested in a multi-party, multi-parcel, redevelopment project for their golf course. The project would require moving two of their golf holes from the east side of Highway 47 to the west side of Highway 47, onto city-owned land. The project would include a new pedestrian underpass, under Highway 47, to allow golfers access the two new golf holes. This project would require the extension of a city trunk sewer line to the area. This area is already served by a trunk city water line.

As proposed by RRH, this project would create 165 new housing units (mix of housing types). RRH believes this project will not only help revitalize their golf course, but will help revitalize the 167th/ Highway 47 Node.

Attached is background information and context maps

COMPARING NEW REQUEST TO ORIGINAL REQUEST

Below is a quick overview, comparing the original 2013/2014 RRH's request to the current request. The City rejected the 2013/2014 request, as it was too much to consider at the time (city contribution).

	Original Request	New Request
Quick Silver St (\$680K, 2016)	City pay 100%	City pay 50%
Hwy 47 Ped Underpass (\$550K, 2016)	City pay 100%	City pay 100%
City Owned Land	City provide for free	RRH negotiate a fair market value purchase agreement
Extension of Sewer	Line not shown in Ramsey's Trunk Sewer Plan (not trunk fund eligible)	Line is shown in Ramsey's Trunk Sewer Plan (trunk fund eligible)
Zoning Amendment	Will require a zoning and comp. plan amendment.	Will require a zoning and comp. plan amendment.

This case was reviewed last by the City Council in February of 2017. At that time, staff was asked to continue working with RRH on this project. Since February 2017, this project has been put on hold--RRH wanted to wait for the City's new Trunk Sewer Plan to be adopted (which now includes a trunk sewer line running up to the 167th/ Hwy 47 node). In November of 2017, the Trunk Sewer Plan was updated and adopted. Hence, the RRH project is now back before the City.

Notification:

Observations/Alternatives:

FAQs:

Attached to this case are questions, with answers from Rum River Hills, asked by staff/ policy makers/ the public regarding this project over the years.

OBSERVATIONS

Listed below is a summary of observations, feedback, and questions raised RE this project to-date. This input has been provided by the public, staff, the Planning Commission, and the EDA.

(1) Proof of Real Market Interest.

Staff would suggest RRH bring a developer, or primary financing agency, to the table based on the currently proposed deal. Staff want's to know if this proposal is "real" and that a developer and/or equity investor is legitimately interested. Staff is concerned, even if the City was able to provide assistance as requested, the project still won't move forward. Staff seeks to avoid wasting time and resources for all parties involved with this project. Staff would recommend RRH provide a cover letter from the proposed developer/ financing agency involved-. Staff would connect with said developer/ financing agency to verify. The EDA reaffirmed this suggestion on 12/14/2017.

(2) Ensure Viability of RRH

The City may also want to consider requiring Rum River Hills to open their financials for review. Although Rum River Hills won't be the primary developer on this project, Rum River Hills will be directly involved, and will have a major stake in the success of the project. Staff would suggest this review be done confidentially, by a third party. Financials includes: development project proforma (10-year), development project sources/ uses, and past three years financials for Rum River Hills. The EDA reaffirmed this suggestion on 12/14/2017.

(3) Big Picture Benefit for Community

Staff would also note, we are concerned about equitable treatment to the City's two different golf courses. If we move forward with this project, the City assistance proposed should have clear community benefits (i.e. safe pedestrian connections across 47 via a second pedestrian underpass, new road entrance to Elmcrest Park, revitalization of the 167/47 Node, and beyond, etc.). If the Council in not comfortable with how this project shows up from an equity perspective, it would be helpful to hear that now.

(4) Cost-Benefit Analysis for the City

The payback period for this project is unclear at this point. If the Council wanted to further investigate this project, staff would recommend creating a detailed payback analysis (i.e. cost-benefit analysis). Staff would recommend working with Ehler's to put this together. This cost-benefit analysis would show both financial benefits (i.e. property taxes, development fees, land proceeds, etc.) and qualitative benefits (safe crossing for Hwy 47, improved business climate, improved entrance to Elmcrest, etc.). The EDA reaffirmed this suggestion on 12/14/2017.

(5) Identify/ Confirm City Funding Ability

As proposed by RRH, the City would need to come up with funding for various assistance requests (\$1,230,000 at this point). Because the City has already committed our traditional economic development funding sources for the foreseeable future (ACHRA and EDA Fund), we will have to look elsewhere for funding this project. This may or may not be a problem. Staff would suggest this item be further investigated as well, and a list of options be established.

(6) Performance Requirements

These assistance requests are being made by RRH based on how this project will help the 167/47 Node. Staff feels it's appropriate to make performance requirements a part of this project. Meaning, the developer must deliver XYZ by ABC date in order to receive City assistance. If the developer doesn't perform, what penalties/ claw-backs should exist? Staff wants to avoid this item being an afterthought, and come up at the end of the negotiation process. Staff thinks the City's expectations should be set upfront. Staff would also ask for direction to develop a recommendation on this item. The EDA reaffirmed this suggestion on 12/14/2017.

(7) Get the Deal on Paper

Staff would suggest the Council provide general direction to negotiate a 'draft version' of a formal purchase agreement. Depending on where we settle, this too will effect staff's recommendation on this project. At this point, Rum River Hills is informally offering about 30K per usable acre, and about \$7,500 per acre for non-buildable land. From a very preliminary perspective, this seems like a reasonable deal for the city, based on the land transaction only. However, until we review an actual agreement, we are only speculating. The PA would also cover other important items (proposed cost-share agreements, performance requirements, infrastructure improvements, etc.). A draft PA will help everyone involved with this project better track, within one document, what the deal looks like. The EDA reaffirmed this suggestion on 12/14/2017.

(8) Planning Commission: Land Use Items to Address

This project will require a zoning change and a comprehensive plan change. The Planning Commission reviewed this case on 12/07/2017. The Planning is generally supportive of further reviewing this project. Attached to this case is the suggested land use review process. Staff would note a few items upfront that will need to be addressed during the land use review process: (A) the proposed Quicksilver alignment cuts through two private property owners parcels that have yet to be contacted, (B) the proposed width and length of roads don't comply with existing city code, (C) much of the proposed project is located in areas near wetlands and staff would recommend a delineation be completed ahead of time to avoid surprises, and (D) the project will likely require a traffic study for Highway 47, and may trigger intersection improvements at 167th.

(9) EDA Comment: Cost Share for Pedestrian Underpass

As proposed by the developer, the City would pay 100% for the pedestrian underpass. At the EDA meeting on 12/14/2017, a couple EDA members suggested the pedestrian underpass be cost-shared. EDA members felt the underpass serves two functions: (A) a public use, and (B) a private golf course use. As a result, it was suggested costs should be split. Staff will ask Rum River Hills to respond to this request before this case is brought back again. The EDA has also requested the developer better indicate how this underpass will serve the greater community (i.e. clearly map out the proposed connections).

(10) Review by other Commissions

The EDA, Planning Commission, and staff have suggested this project be reviewed by other appropriate boards and commissions as well, moving forward. Specifically, the Parks Board has been identified--due to the proximity of this project to Elmcrest Park.

Funding Source:

Recommendation:

Staff, the Planning Commission (12/07/2017), and the EDA (12/14/2017) have reviewed this case. Please see observations section for a summary of feedback. It appears all three parties generally feel the preliminary concept proposal has merit and are generally comfortable with further reviewing this project--assuming the 10 items identified in the observation section can be addressed.

Staff would also note that Rum River Hills is a valued local business. They have provided the community a quality golf course, pro-shop, and bar/ restaurant for decades. They employ several people and pay significant property taxes. Rum River Hills is proposing a project that they feel will not only benefit them, but the greater Ramsey community. Staff has enjoyed working with Rum River Hills through this development proposal process and has a great deal of respect for their investments in Ramsey.

Action:

Provide general direction:

1. From a high level, what do you think of the project?
 2. Should staff continue to pursue this project with Rum River Hills?
 3. Do you support further investigation of the 10 items outlined in the observations section? Do you have amendments?
-

Attachments

Background and Maps

FAQs

Form Review

Inbox

Kurt Ulrich

Form Started By: Patrick Brama

Final Approval Date: 01/04/2018

Reviewed By

Kurt Ulrich

Date

01/04/2018 03:34 PM

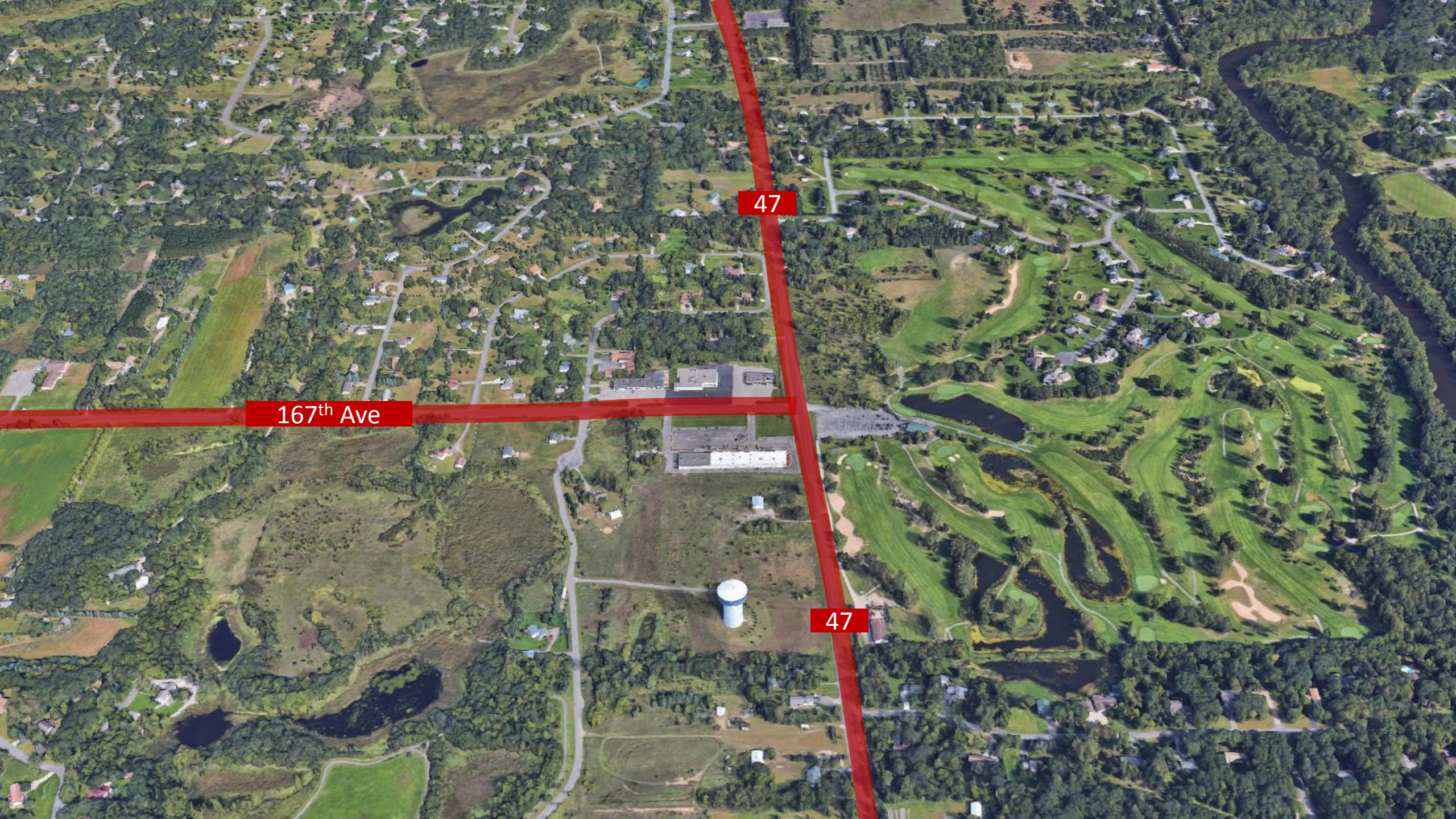
Started On: 12/21/2017 09:57 AM

An aerial photograph showing a lush green landscape. In the center, there is a large, semi-transparent white rectangular box containing text. The background features a golf course with various green fairways, sand traps, and water hazards. To the left and right, there are residential areas with houses and trees. A prominent road runs vertically through the center. A blue and white water tower is visible in the lower-middle section. The overall scene is a mix of natural greenery and developed land.

Rum River Hills (RRH) Development Proposal

An aerial photograph of a suburban landscape. The scene includes a mix of green fields, residential houses with roofs, and a network of roads. A prominent feature is a large, light-colored rectangular building in the center. To the right, there's a golf course with distinct green fairways and sand traps. A winding road or path is visible on the right side. The overall color palette is dominated by greens and browns, with some grey from the roads and buildings. A semi-transparent white rectangular box is centered over the image, containing the text 'Context Maps' in a bold, dark blue font.

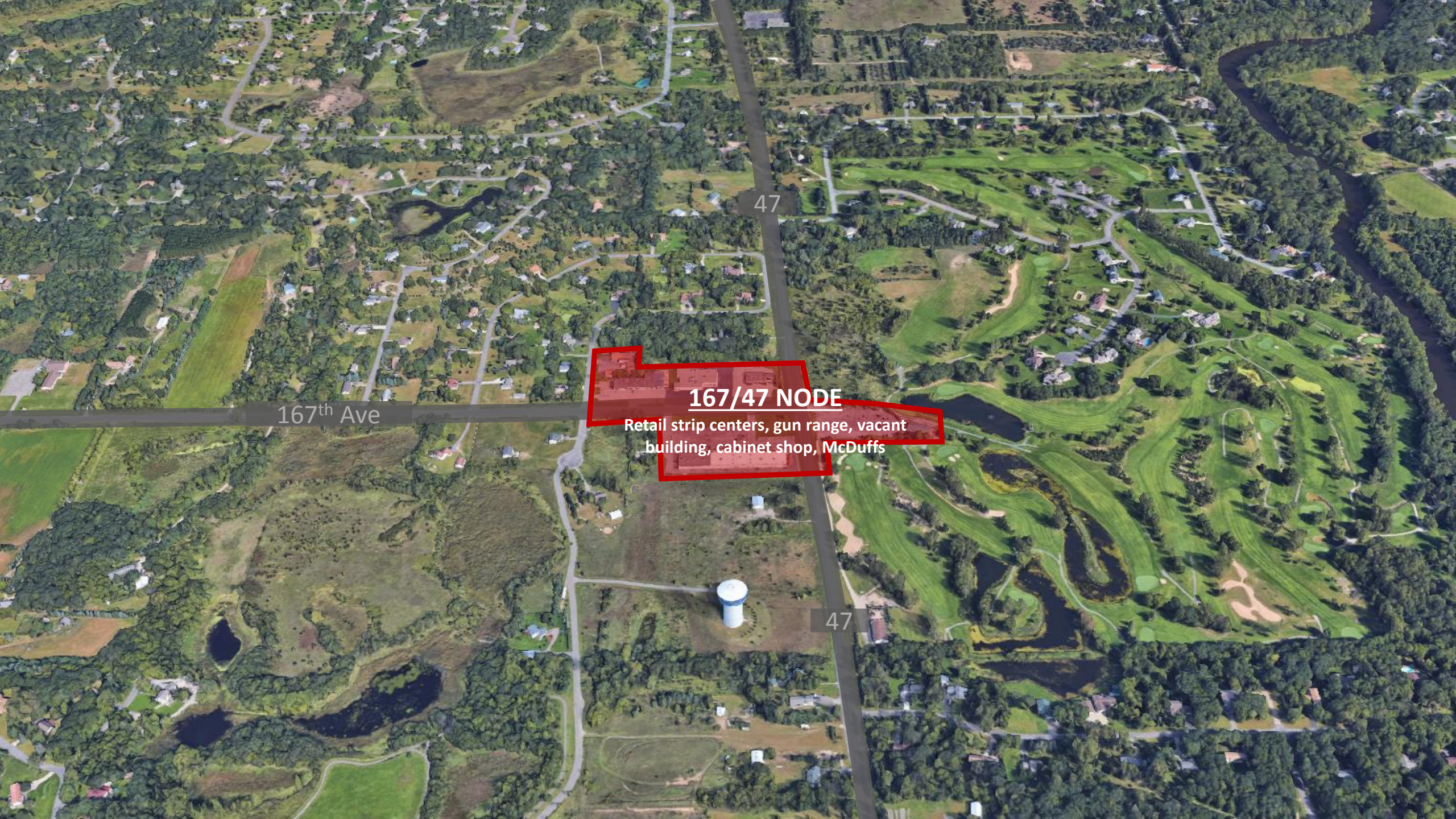
Context Maps



167th Ave

47

47



167th Ave

167/47 NODE

Retail strip centers, gun range, vacant building, cabinet shop, McDuffs

47

47



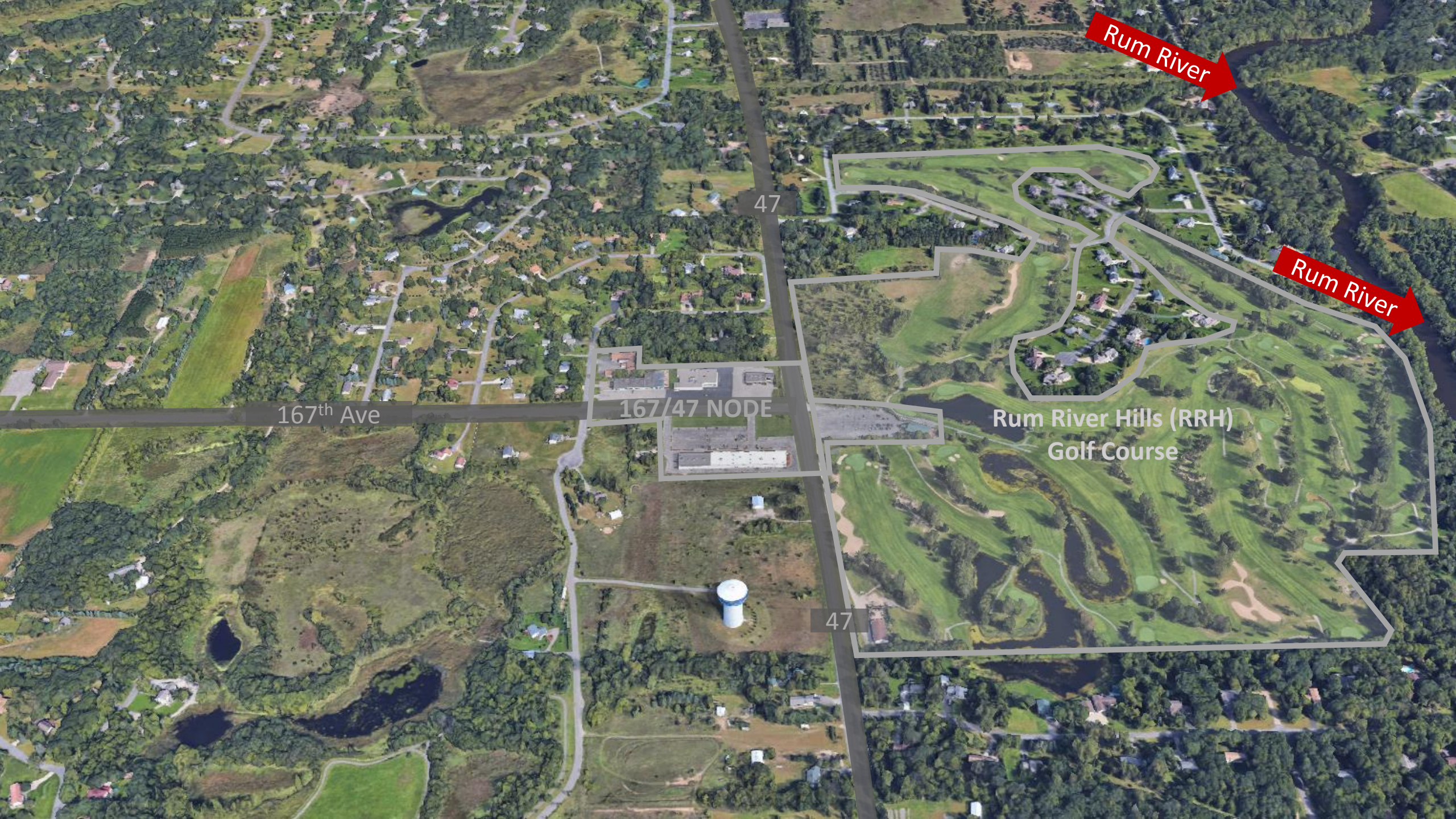
167th Ave

167/47 NODE

Rum River Hills (RRH)
Golf Course

47

47



Rum River

Rum River

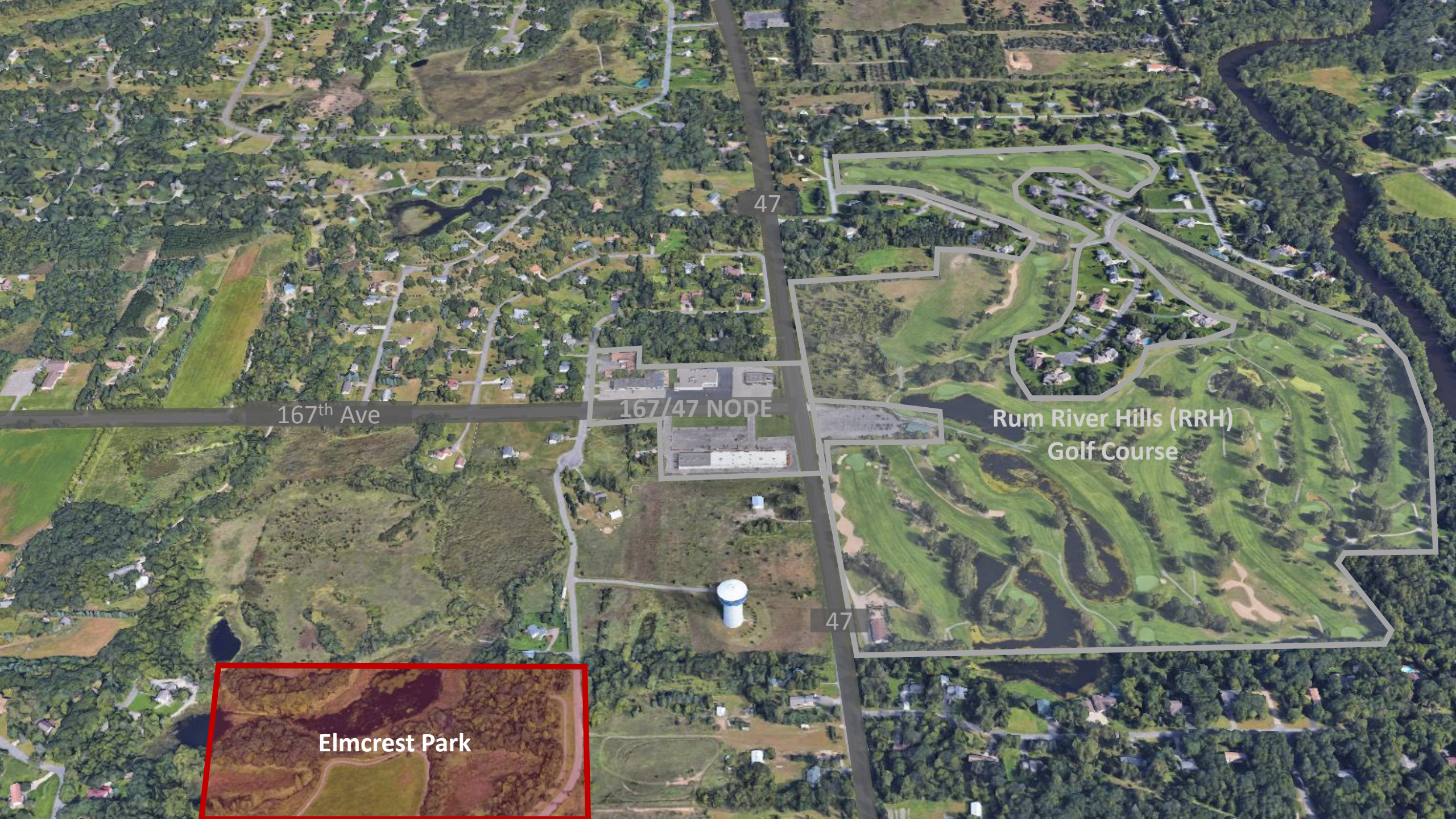
47

47

167th Ave

167/47 NODE

Rum River Hills (RRH)
Golf Course



167th Ave

167/47 NODE

Rum River Hills (RRH)
Golf Course

Elmcrest Park

47

47



167th Ave

167/47 NODE

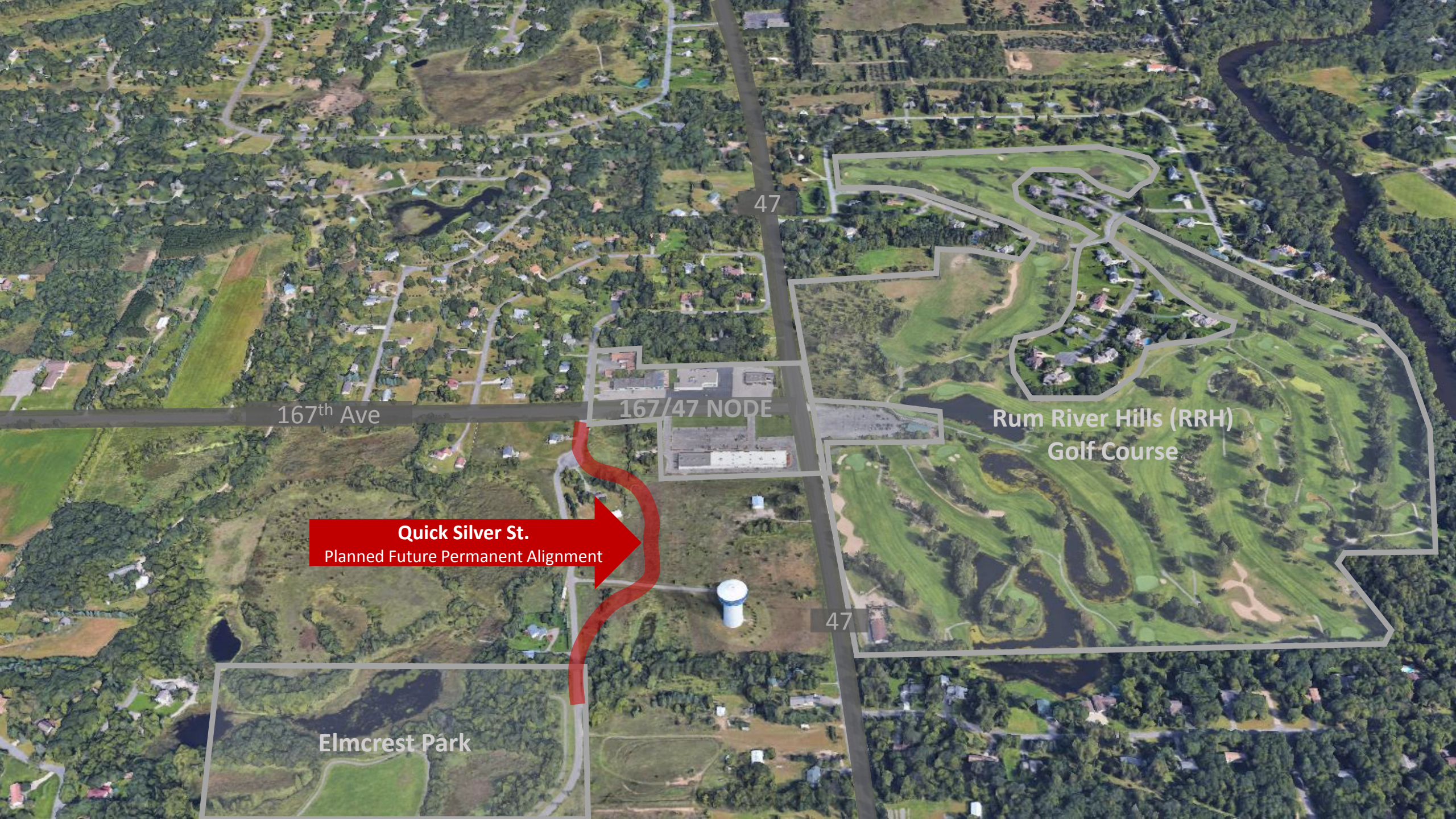
Rum River Hills (RRH)
Golf Course

Quick Silver St.
Temporary/Existing Alignment

Elmcrest Park

47

47



167th Ave

167/47 NODE

Rum River Hills (RRH)
Golf Course

Quick Silver St.
Planned Future Permanent Alignment

Elmcrest Park

47

47



167th Ave

47

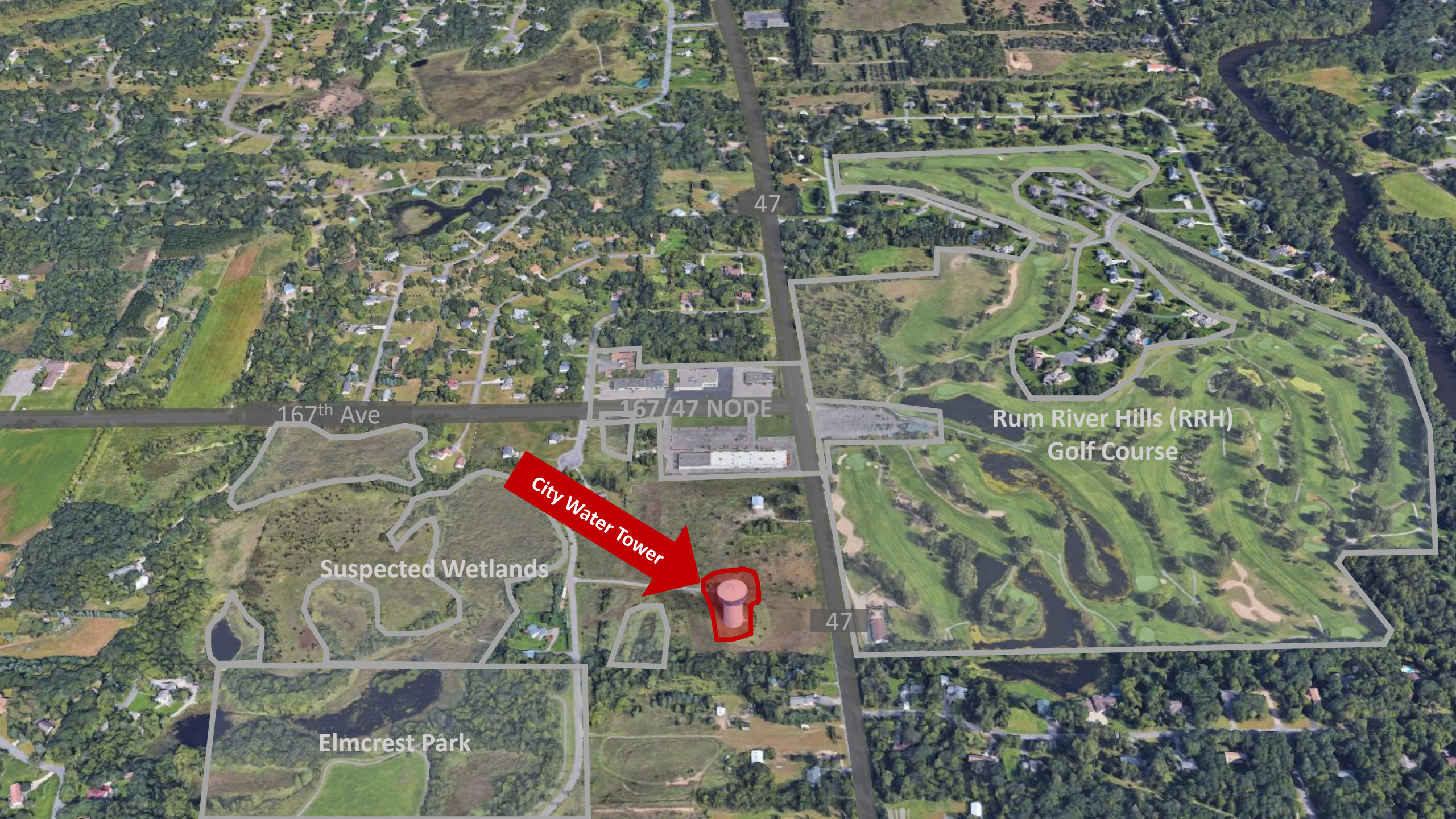
167/47 NODE

Rum River Hills (RRH)
Golf Course

Suspected
Wetlands

47

Elmcrest Park



167th Ave

167/47 NODE

47

Rum River Hills (RRH)
Golf Course

Suspected Wetlands



City Water Tower

47

Elmcrest Park



47

167th Ave

167/47

Major Gas Line

Rum River Hills (RRH)
Golf Course

Suspected Wetlands

47

Elmcrest Park



167th Ave

167/47 NODE

Rum River Hills (RRH)
Golf Course

Suspected Wetlands

Elmcrest Park

47

47

An aerial photograph of a golf course and surrounding residential area. The image shows green fairways, sand traps, and several ponds. A semi-transparent white rectangular box is overlaid in the center, containing the text "Property Ownership" in a bold, dark blue font. The background shows a mix of green grass, trees, and some buildings, including a large white building in the center of the box.

Property Ownership

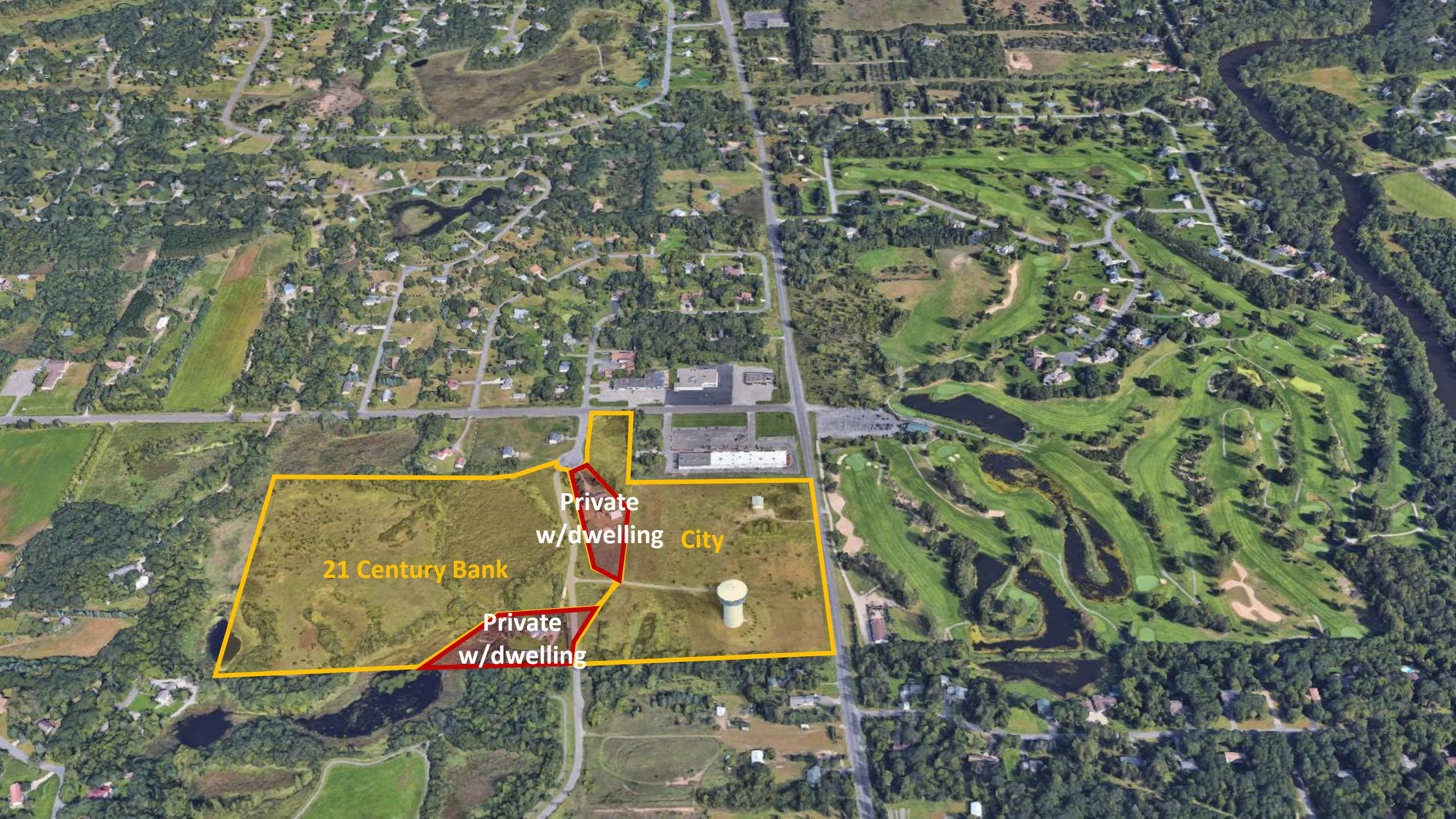


21 Century Bank



21 Century Bank

City



Private
w/dwelling City

21 Century Bank

Private
w/dwelling

An aerial photograph of a suburban area with a golf course on the right and residential areas on the left. A red polygon highlights a brown, wooded area labeled 'Anderson'. A yellow polygon highlights a large green area labeled '21 Century Bank', with two smaller yellow polygons labeled 'Private' within it. A yellow polygon labeled 'City' encompasses a large building complex and a water tower. A road runs vertically through the center, and a horizontal road crosses it.

Anderson

21 Century Bank

Private

City

Private



Anderson

Rum River Hills (RRH)
Golf Course

21 Century Bank

Private

City

Private



Anderson

Rum River Hills (RRH)
Golf Course

Private

City

21 Century Bank

Private

An aerial photograph of a suburban area featuring a mix of residential houses, green lawns, and a golf course. A semi-transparent white rectangular box is centered over the image, containing the text "Proposed Project" in a bold, dark blue font. The background shows a winding road, several ponds, and a prominent blue and white water tower in the lower-middle section.

Proposed Project

**RRH Proposal
Project Area (red)**

Anderon

Rum River Hills (RRH)
Golf Course

Private

City

21 Century Bank

Private



Screen Shot of Proposal

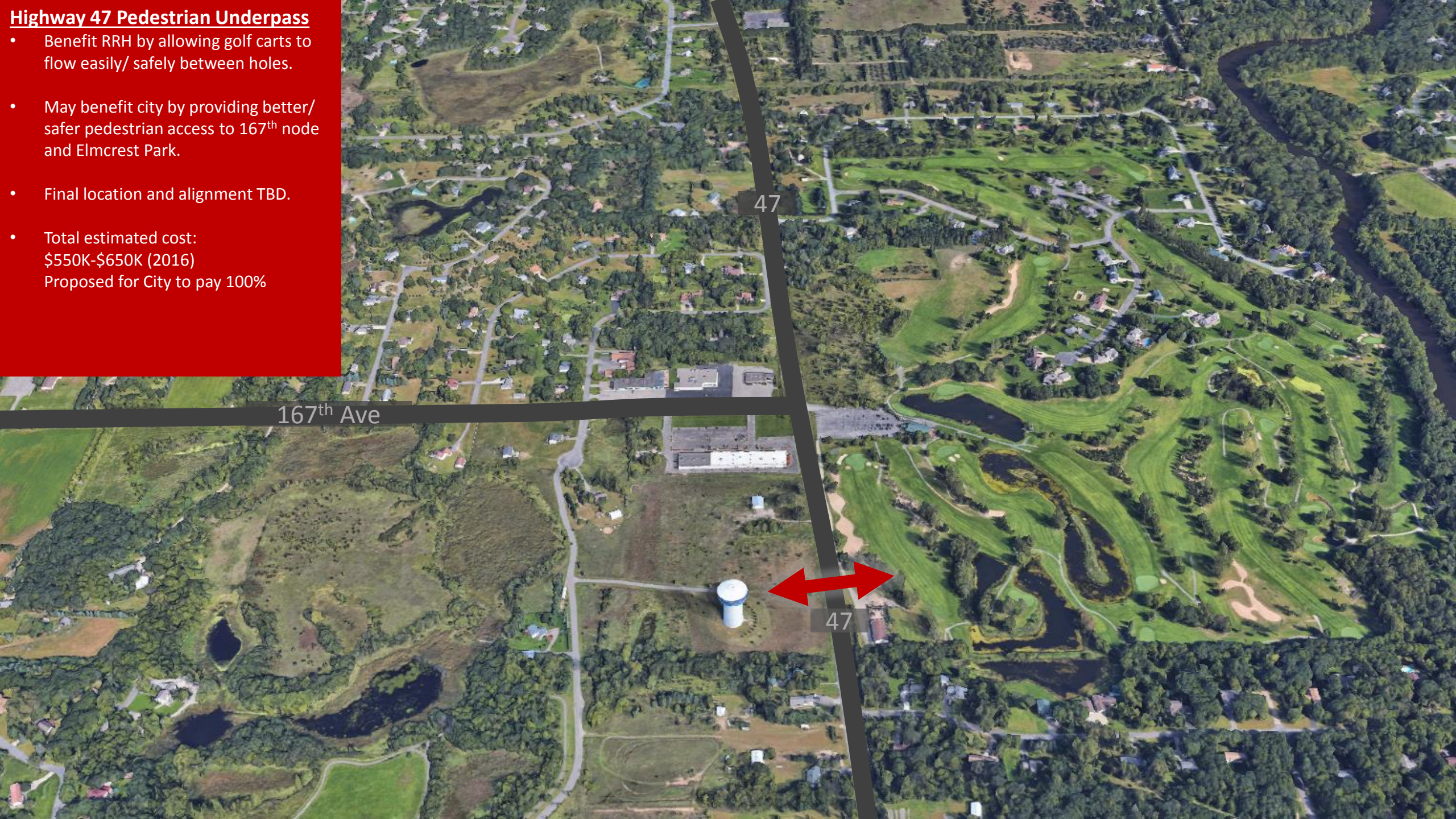


An aerial photograph of a suburban area featuring a golf course, a water tower, and residential neighborhoods. A semi-transparent rectangular box is overlaid in the center, containing the text "City Assistance Requests".

City Assistance Requests

Highway 47 Pedestrian Underpass

- Benefit RRH by allowing golf carts to flow easily/ safely between holes.
- May benefit city by providing better/ safer pedestrian access to 167th node and Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$550K-\$650K (2016)
Proposed for City to pay 100%

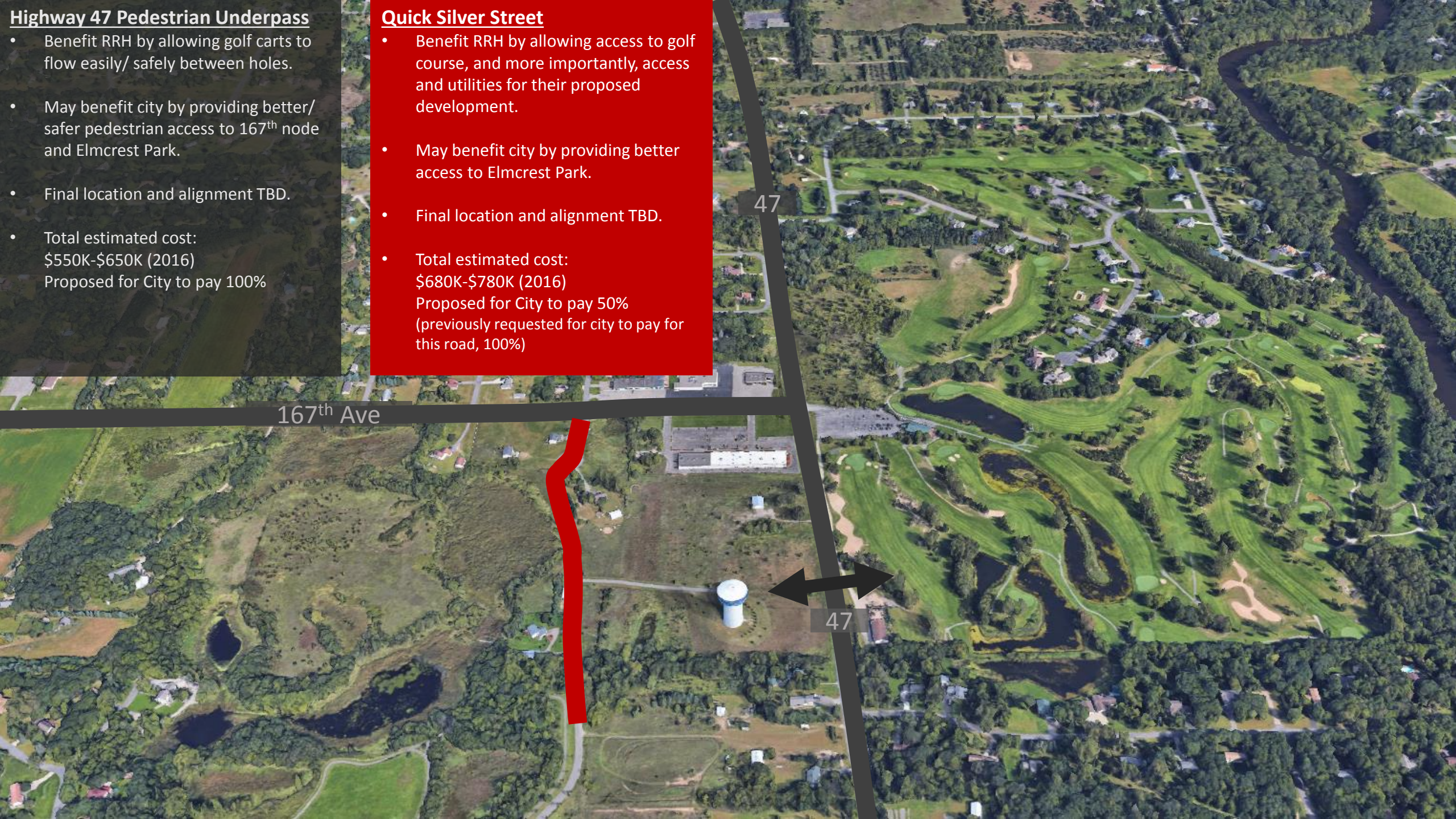


Highway 47 Pedestrian Underpass

- Benefit RRH by allowing golf carts to flow easily/ safely between holes.
- May benefit city by providing better/ safer pedestrian access to 167th node and Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$550K-\$650K (2016)
Proposed for City to pay 100%

Quick Silver Street

- Benefit RRH by allowing access to golf course, and more importantly, access and utilities for their proposed development.
- May benefit city by providing better access to Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$680K-\$780K (2016)
Proposed for City to pay 50%
(previously requested for city to pay for this road, 100%)



Highway 47 Pedestrian Underpass

- Benefit RRH by allowing golf carts to flow easily/ safely between holes.
- May benefit city by providing better/ safer pedestrian access to 167th node and Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$550K-\$650K (2016)
Proposed for City to pay 100%

Quick Silver Street

- Benefit RRH by allowing access to golf course, and more importantly, access and utilities for their proposed development.
- May benefit city by providing better access to Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$680K-\$780K (2016)
Proposed for City to pay 50%
(previously requested for city to pay for this road, 100%)

Purchase of City Owned Land

- RRH to offer about \$30,000 per usable acre. \$7,500 for unbuildable property. Unbuildable property would be used for golf holes.
- This arrangement allows the city to use/ sell land that may otherwise not be usable. Example issues are major gas line that bisects property, and water tower fall area.
- Total estimated sale price: \$200K-350K
(previously requested for city to provide land for free, 100%)



167th Ave

City

47

Highway 47 Pedestrian Underpass

- Benefit RRH by allowing golf carts to flow easily/ safely between holes.
- May benefit city by providing better/ safer pedestrian access to 167th node and Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$550K-\$650K (2016)
Proposed for City to pay 100%

Quick Silver Street

- Benefit RRH by allowing access to golf course, and more importantly, access and utilities for their proposed development.
- May benefit city by providing better access to Elmcrest Park.
- Final location and alignment TBD.
- Total estimated cost: \$680K-\$780K (2016)
Proposed for City to pay 50% (previously requested for city to pay for this road, 100%)

Purchase of City Owned Land

- RRH to offer about \$30,000 per usable acre. \$7,500 for unbuildable property. Unbuildable property would be used for golf holes.
- This arrangement allows the city to use/ sell land that may otherwise not be usable. Example issues are major gas line that bisects property, and water tower fall area.
- Total estimated sale price: \$200K-350K (previously requested for city to provide land for free, 100%)

Extension of Trunk Sewer Line

- Benefit RRH by allowing connection to sewer utilities services for their proposed development (increased density).
- This sewer line is included in city's trunk sewer plan, which has been adopted by Council. This is not considered a subsidy. But, it is a large investment for the City. City would use existing, and sufficient, trunk sewer fund to pay.
- Total estimated cost: \$1.5-1.7M (2017)



47

	Original Request	New Request
Quick Silver St (\$680K, 2016)	City pay 100%	City pay 50%
Hwy 47 Ped Underpass (\$550K, 2016)	City pay 100%	City pay 100%
City Owned Land	City provide free, 100%	Negotiate fair market value purchase agreement (no subsidy request)
Extension of Sewer (\$1.5M. 2017)	Line not shown in Ramsey's Trunk Sewer Plan (not trunk fund eligible)	Line is shown in Ramsey's Trunk Sewer Plan (is trunk fund eligible)

RRH FAQs
Last Updated: 12/07/2017
Answers provided by Rum River Hills (RRH)

1. How will the project be funded/ managed/ owned?

We have two alternatives to select from to acquire the funds to complete the project.

- A. Venture capital funding: RRH would act as General partner of the real estate development and sales. RRH has partners experienced in all facets of the steps required to bring this project to a successful conclusion. This is going to be our desired methodology as we have complete control of the project. We would negotiate an agreement with an experienced developer/contractor to act as our liaison with other experienced building . It is desirable to offer different building styles and price ranges for the potential purchaser to choose from within the development. The different styles and price ranges will be divided into separate neighborhoods.*
- B. Developer funded. A contractual agreement would be negotiated between RRH and a developer that would be given control of housing portion of the development. The developer would utilize his funding resources to secure the funds to develop the infrastructure. The three property owner groups would sell the platted lots to the developer at a negotiated price*

The reality of the two scenarios is that the funding and structure will probably be a blend of the two alternatives. Since the current process is conceptual in nature, this is merely a proposed viable methodology to structure the organization and secure the funds for the infrastructure.

As the process proceeds from the conceptual phase to a completion of the final plat approval, these two alternatives will possibly change completely.

--Rum River Hills

2. Why doesn't RRH complete the proposed project on their side of Highway 47 (east side)? RRH has 7.8 acres of land sitting vacant on the north side of their development (east side of 47). The city's property is located on the west side of 47. After deduction of ROW needed for Quicksilver, the City's property is roughly 9 acres (about 1-acre difference).

The projects concept is to develop a community with golf carts as the main mode of transportation for transportation to essential services, entertainment and relaxation. The community's population would stimulate the revitalization of the depressed shopping area at 167th and Highway 47 to provide these services. The concept plan requires a large number of homes to be built and seven acres is not enough space to accomodate this goal. The city's land west of Highway 47 has only 6.7 acres of viable residential land as the water tower height requires a 150 % setback. There is also a wetland area on the SW corner of this property as well as a major gas pipeline traversing the property from West to East which precludes any residential development within the area of the pipeline.

However, The setback areas of the water tower and the gas pipeline can be utilized as a golf course and the wetland would be an amenity for the golf course. The land on the East side of Highway 47 is included in the project to provide additional residential units. Essentially the plan moves the two golf holes to non viable residential property adjacent to the water tower and utilizes the previous land area occupied by the holes at the resent time as residential property.

--Rum River Hills

- 3. Why would the city provide public assistance to RRH, and not The Links at Northfork? The Links at Northfork paid for a bridge over Alpine; and, rather than requesting use of city land/ city assistance, they have donated the city land in multiple scenarios.**

The bridge over Alpine at Northfork was constructed for the sole purpose of conveying golfers from one side of the road to the other side of the road. The tunnel under highway 47 would be part of the trail system of the city of Ramsey which will connect with the residents on the easterly side of highway 47 to the westerly side in a safe manner. The tunnel also provide a safe mode of transportation to the city park which contains the soccer fields. Highway 47 is also a state road with a high traffic volume. The city has requested permission from the state on several occasions to install a traffic signal at the intersection of Highway 47 and 167 th avenue and have been rejected. This tunnel would be a partial solution as the youth of the area would have a safe method to cross highway 47. This project will also upgrade the northern access to the soccer facility on McKinley

--Rum River Hills

- 4. Has a real developer shown real interest in this project, not just RRH? Has the developer reviewed the preliminary financials/ budget, and shown genuine interest, and ability to place the required significant equity into a project like this?**

Yes, We have two viable developers and we have an alternative plan utilizing venture capital. The sticking point is the sewer line. The sewer line should be in place for the all the potential development of the vacant land in the NE quadrant of the city. The line is also an essential factor to revitalize the shopping node at 167 th av and highway 47. The city is at an age that most communities pass through during their development that they transition from septic systems to a centralized public system. The sewer system line should not be earmarked for this development project. However, the 180 to 200 homes would pay for the line through taxes within ten years.

5. **If the City were to move forward with this project, due to the proposed upfront \$3M public contribution, we would likely require performance by RRH (or the developer), to complete a certain number of homes, a certain quality of homes, by a certain time. We would want to know RRH (or the developer) is on board with considering that type of arrangement.**

If the sewer system was not earmarked for this project but part of the overall plan for the area, The city would have the cost of the tunnel earmarked for this project. The tunnel as mentioned previously would become a part of the city trail system. The current estimate from SEH would be around 500 to 600 K. which would be public funds. The topic in (4) would addressed in the development agreement between the city and RRH.

--Rum River Hills

Meeting Date: 01/09/2018

Information

Title:

New City Website Project Update - Structural Elements

Purpose/Background:

City staff are bringing back some new mockups for the Council to view and discuss. The purpose of the discussion is to decide on the general placement of the website's structural elements. Staff would like to prioritize discussion on the placement of the top menu, the search bar, the picture banner, and the logo.

Please note, that while colors, pictures, sizes, fonts, and other content are important pieces in the website's overall look and feel, these items can and will continue to be developed as we begin building the site. Since the structural elements are drastically harder to modify, it is a must to decide on the location of these elements in order to begin the site building process. Our next steps include building a working model of our site to develop, moving content, and continuing to develop the look and feel by gathering feedback.

UPDATES

Since the previous work session update, we have addressed concerns the Council brought forth. We have chosen a different banner picture, which better represents our Ramsey community. We have removed the Employment button from the site, as well as identified others that may be useful to citizens. Concerning font and logo size, we are aware that this issue is important. While the mockups may look too small or be hard to read, we would encourage the use of some example websites to better illustrate readability, functionality, and the general look and feel of our future site. Also, please note, the site will not be "locked" into a font size. This can be changed.

EXAMPLE WEBSITES

The following websites of McKinney, Texas and Saratoga Springs, Utah, are live, and are an example of how the future Ramsey website will function and feel upon launch. These examples are attached in the examples PDF.

It is worth reiterating, that Ramsey's new website doesn't exist in any form today. Staff only have received mockups, or visual blueprints at this point in time. Knowing this, Council should know that exact size of text, size of some elements, and the exact dimensions of the page may appear slightly odd, too small, cluttered, or too spread out, especially on some devices. Again it is better to refer to the example websites provided.

Timeframe:

The structural elements are to be finalized by the 23rd of January. Provided we meet this deadline, content migration will begin on the 9th of February. From this point forward, city staff will maintain both websites until our Go-Live date.

Funding Source:

General Fund - Budgeted Item

Responsible Party(ies):

IT Staff
CivicPlus
Web Admins (Various Departments)

Outcome:

The purpose of this case is to provide an update to Council, and to receive feedback on the placement of the website's structural elements.

Attachments

Website Review

Example Websites

Form Review

Inbox	Reviewed By	Date
Patrick Brama	Patrick Brama	01/04/2018 01:46 PM
Kurt Ulrich	Kurt Ulrich	01/04/2018 03:15 PM
Patrick Brama	Patrick Brama	01/04/2018 03:32 PM
Kurt Ulrich	Kurt Ulrich	01/04/2018 04:08 PM
Form Started By: Jason Fredrickson		Started On: 01/02/2018 08:57 AM
Final Approval Date: 01/04/2018		

Entire Website at a Glance

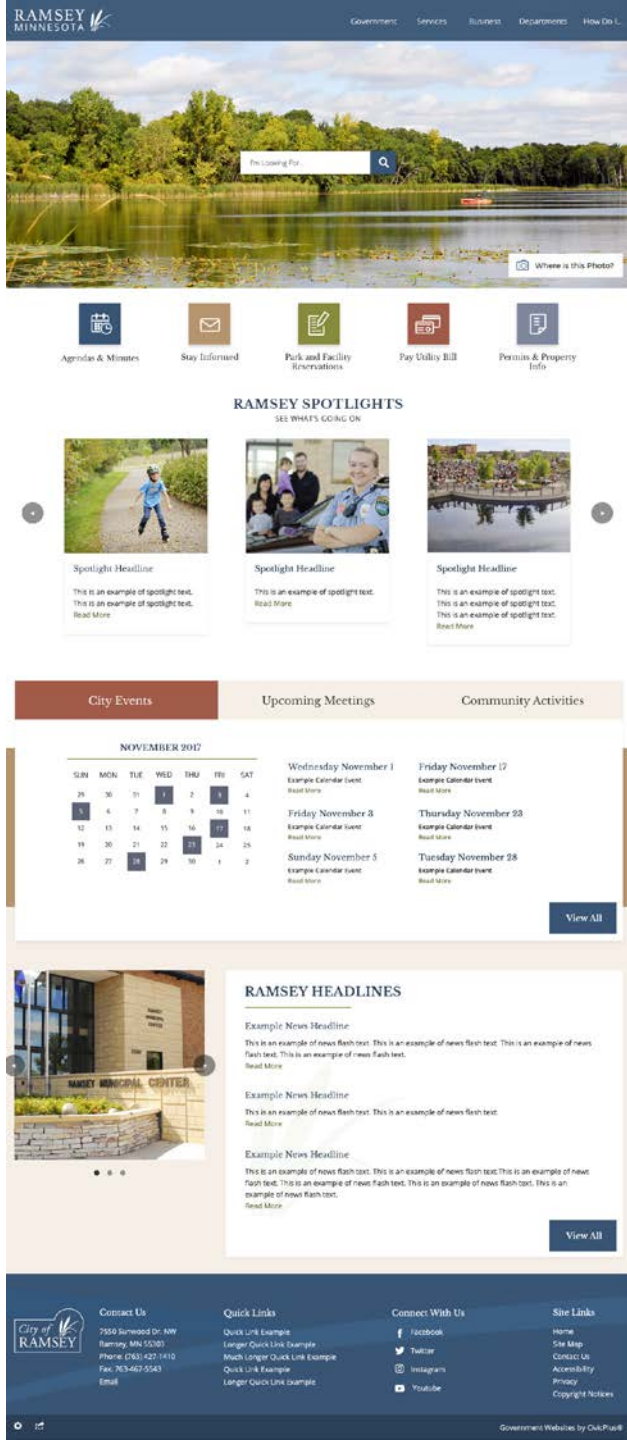
The city's new website has not been created. This is a static rendering of what the website would generally look like.

This picture is not to scale. The size/ resolution of what you see on this view is not what end users will see. Therefore, text is very hard to read on this view.

The resolution of the actual website will be flexible and will adapt to appropriately fit the viewing device (i.e. different types of phones, tablets, laptops, and desktops).

Any website shrunk down to a single page glance would look like this (small and hard to read text).

The purpose of sharing this view, of the entire website, in one picture, is to provide high level context.



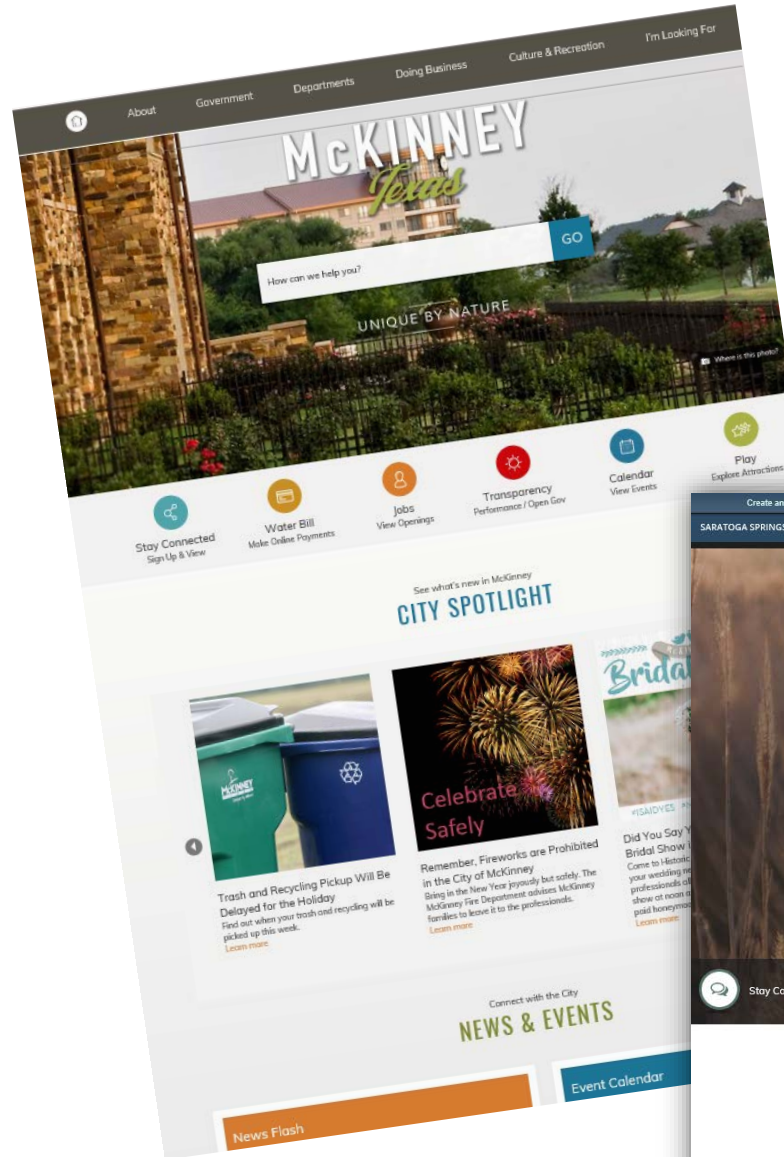
How was this website designed?

- This website was designed using the City of Ramsey's official brand guidelines. Which includes text fonts, colors, and graphic elements (logos, cattails, swooshes, etc.).
- As far as the website layout and functionality, Ramsey's website was modeled after:







McKinney, Texas
<https://www.mckinneytexas.org/>

Saratoga Springs, Utah
<https://www.saratogaspringscity.com/>







Civic Plus and staff recommend looking at the example websites first. They do a much better job showing the true look, feel, and functionality of Ramsey's proposed website. These websites are live, and will show appropriate resolutions.



Primary Color Palette

	PMS 2955 – 60% TINT		WHITE/PAPER
	PMS 2955 – 80% TINT		PMS 465 – 40% TINT
	PMS 2955 CMYK 99 / 37 / 6 / 41 RGB 53 / 87 / 119 HEX #355777		PMS 465 CMYK 23 / 32 / 72 / 8 RGB 175 / 151 / 113 HEX #AF9771

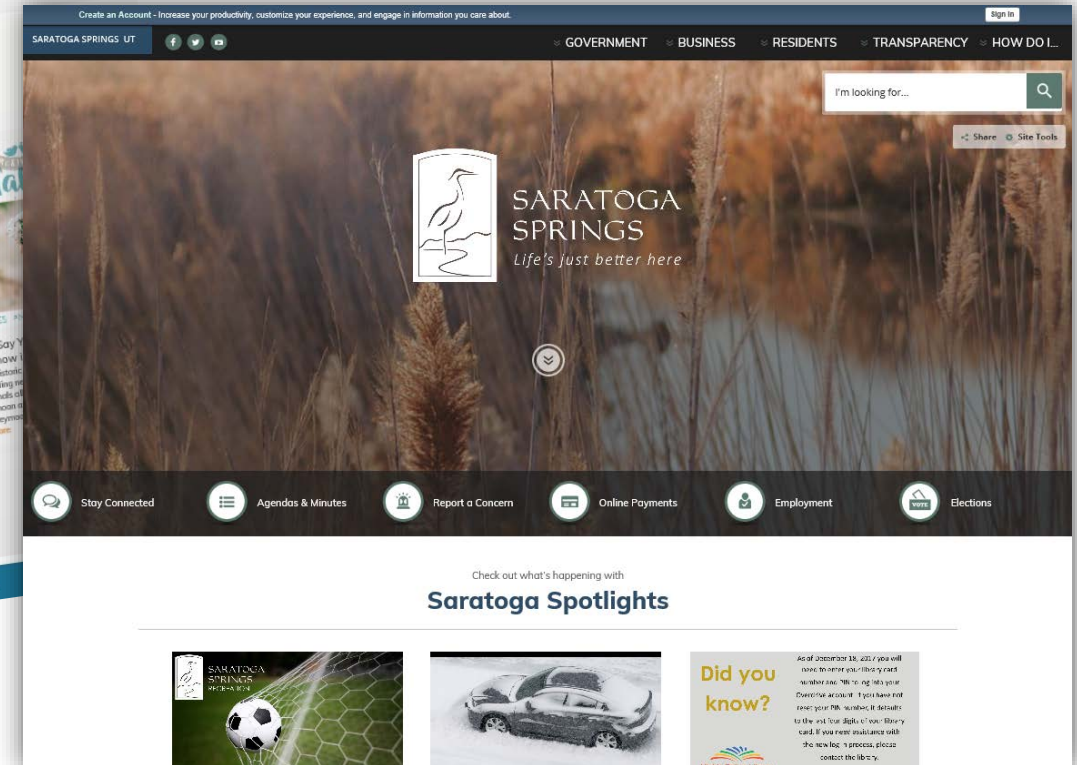
Secondary Color Palette

	PMS 174 – 60% TINT		PMS 394 – 60% TINT
	PMS 174 – 90% TINT		PMS 394 – 90% TINT
	PMS 174 CMYK 10 / 64 / 90 / 21 RGB 156 / 91 / 77 HEX #9C5B4D		PMS 394 CMYK 27 / 6 / 95 / 28 RGB 129 / 136 / 60 HEX #81B83C

The Rivers



The Cattails



Council Review

THIS STEP

The purpose of this case is for the Council to provide feedback on the “placement of major elements.” This Powerpoint will walk through these items individually.

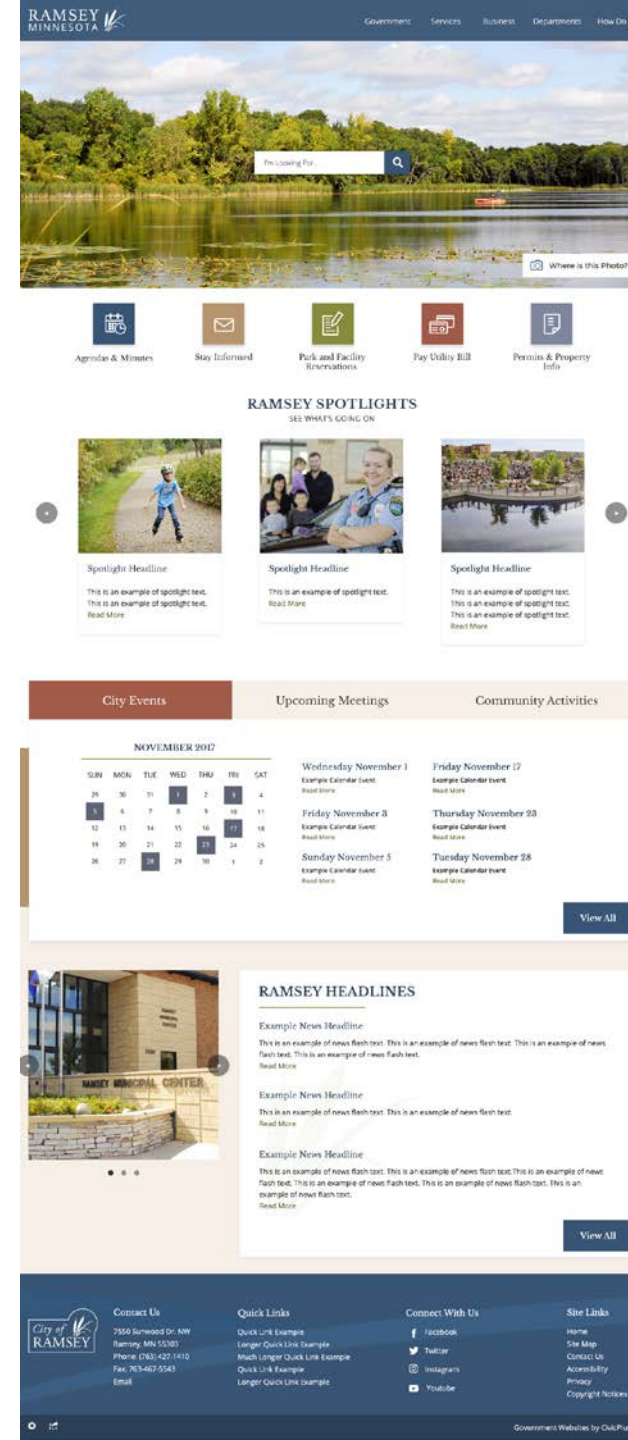
Examples: location of search bar, location and size of city logo, location of spotlight articles, location of calendars, location of city headline carousel, use of the drop down super menu, etc.

Once Civic Plus has direction on the general placement of major elements, they will construct Ramsey’s draft form website (not live).

FUTURE STEP

Once the draft form website is completed, the city (including the Council), will have a deeper discussion regarding non structural items.

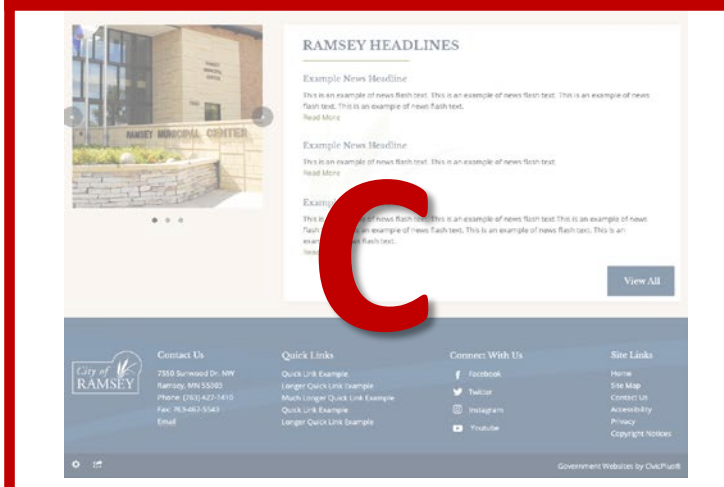
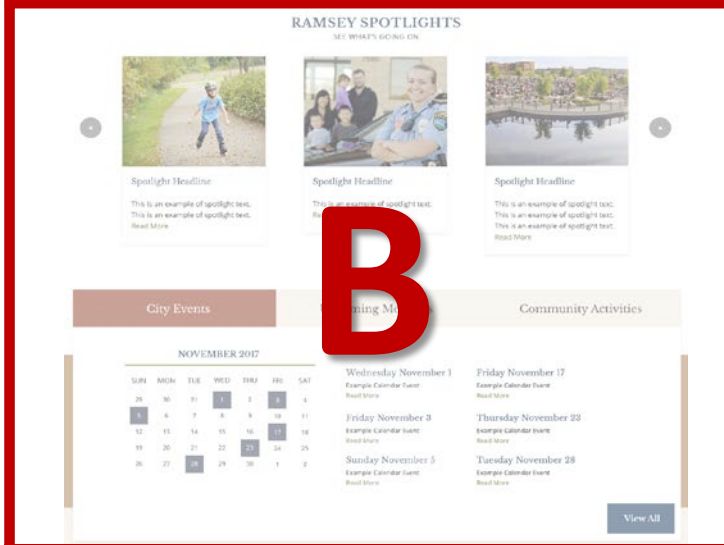
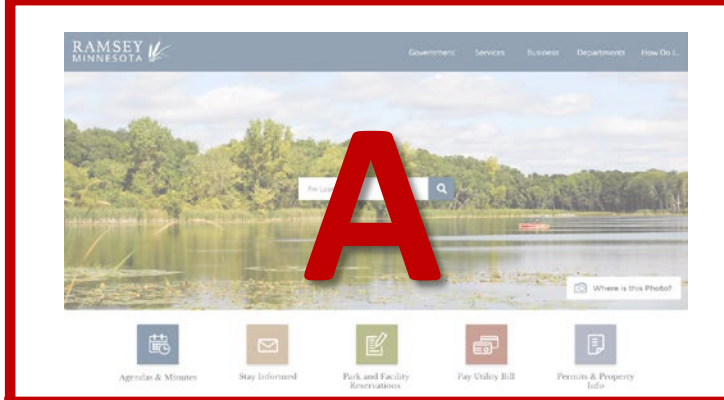
Examples: picture selections, selection of what links will be placed on specific buttons, color of buttons, fonts, text sizes, etc.



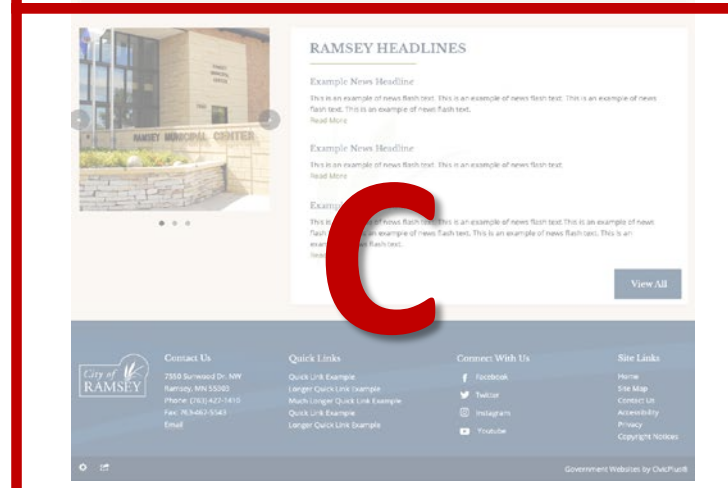
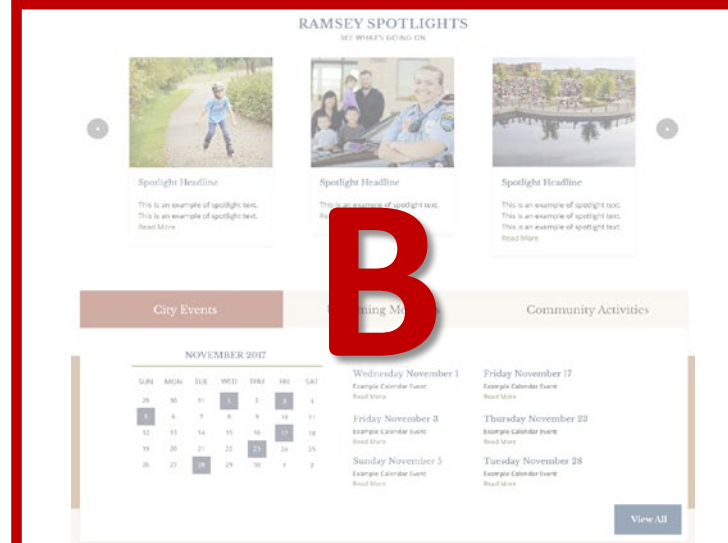
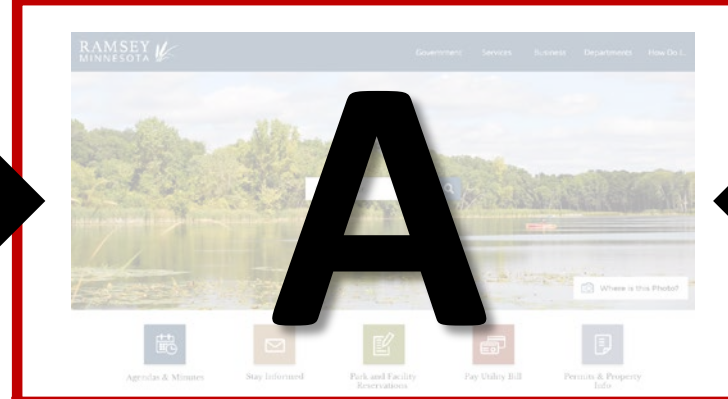
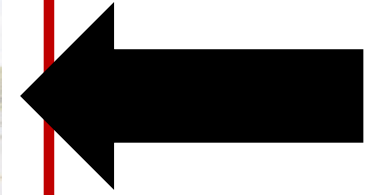
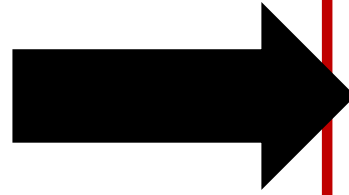
Website Sections

For the sake of reviewing this case, staff is proposing to break down the website into three sections: A, B, and C.

Thus far, the focus of Council feedback has been on section A. Staff welcomes feedback on sections B and C as well.



Let's Start with Section A



This section is the top of the website. This is what the user sees first.

It should be noted, two layouts for Section A have been developed, based on feedback provided.

Section A

Here is there first version.

This version emphasizes a large text logo within the banner picture. As required by ADA standards, the banner photo needs to have a shadow box to make the text easy to read. It should be noted, the shadow box doesn't need to be quite this dark. Saratoga Spring uses as shadow box over their banner pictures.

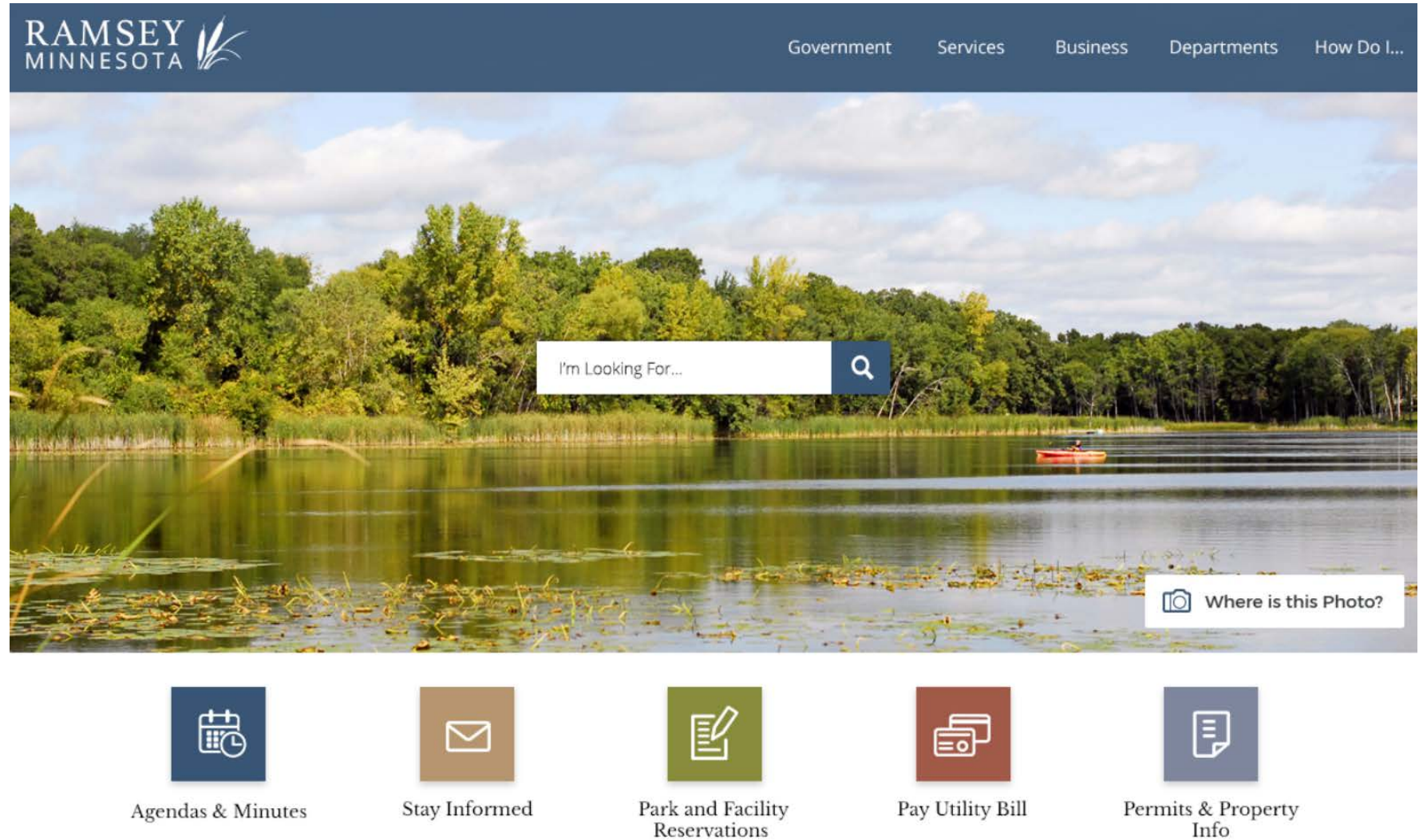
See next slide for Section A alternate.



Section A

Here is the Section A alternate.

Search bar on this option is the focus. City logo in upper left hand to allow for focus on banner picture. The five icon buttons are dropped completely below the banner photo.



Section A

A1 –small logo

Floats w/ super menu. Options for change: move logo, change logo type, or eliminate.

A2 – super menu

Hovering mouse over menu expands into directory. Menu floats with user. Example websites display this functionality well. Options for change: move super menu to another location, for example below the banner picture, eliminate super menu, don't allow floating, etc.

A3 – search bar

Options for change: place in different location (e.g. in super menu bar) or eliminate.

A4 – center piece

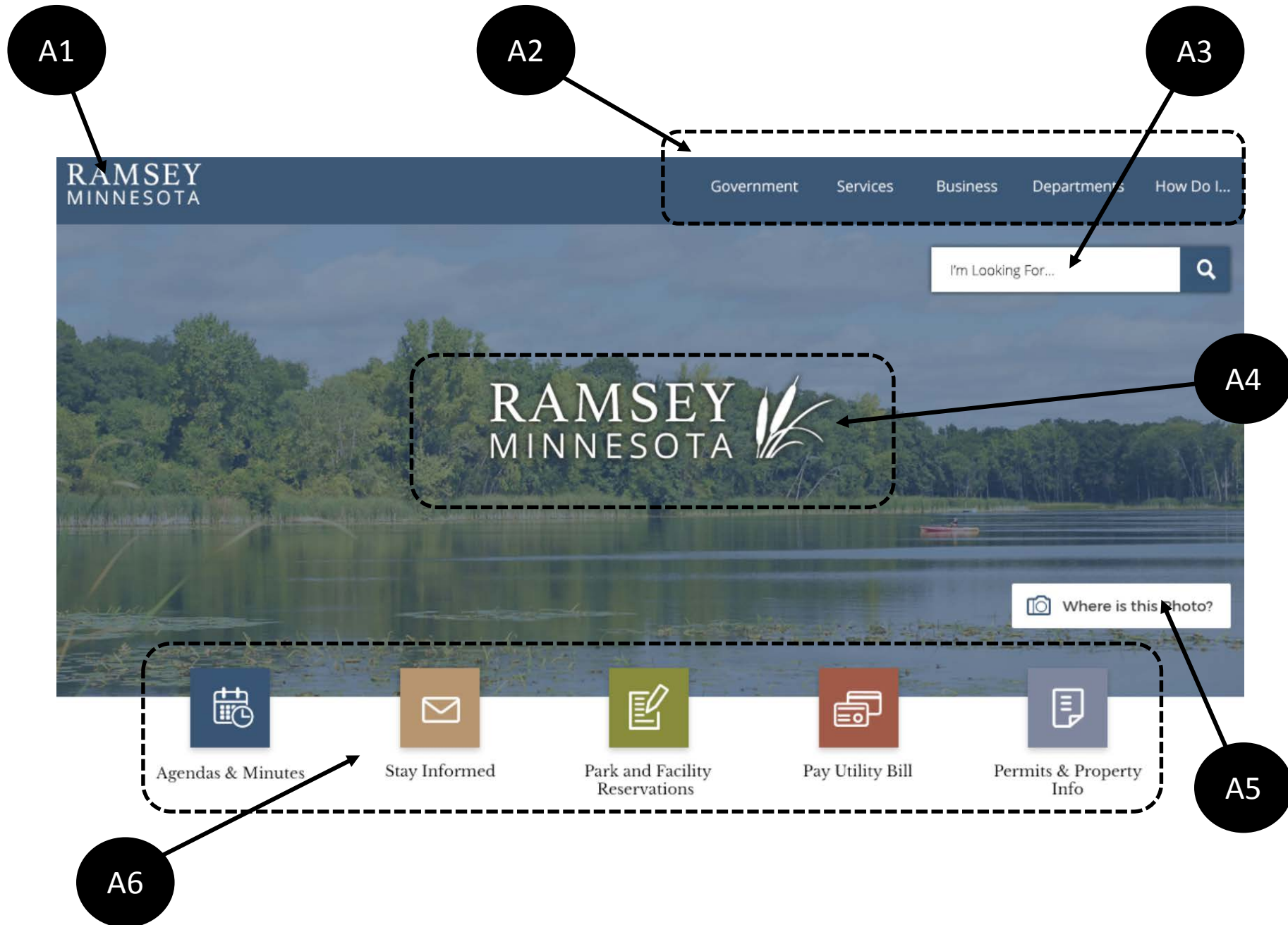
Currently large text logo with cattails icon. Options for change: enlarge/ shrink, replace with the traditional Ramsey logo, or eliminate.

A5 – banner photo question

Each time the website is clicked on, a new banner photo will appear. User can click here for information on the photo. Options for change: move or eliminate this item.

A6 – icon buttons

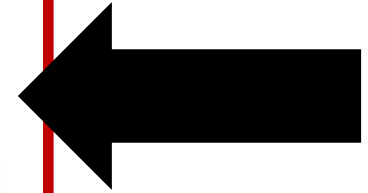
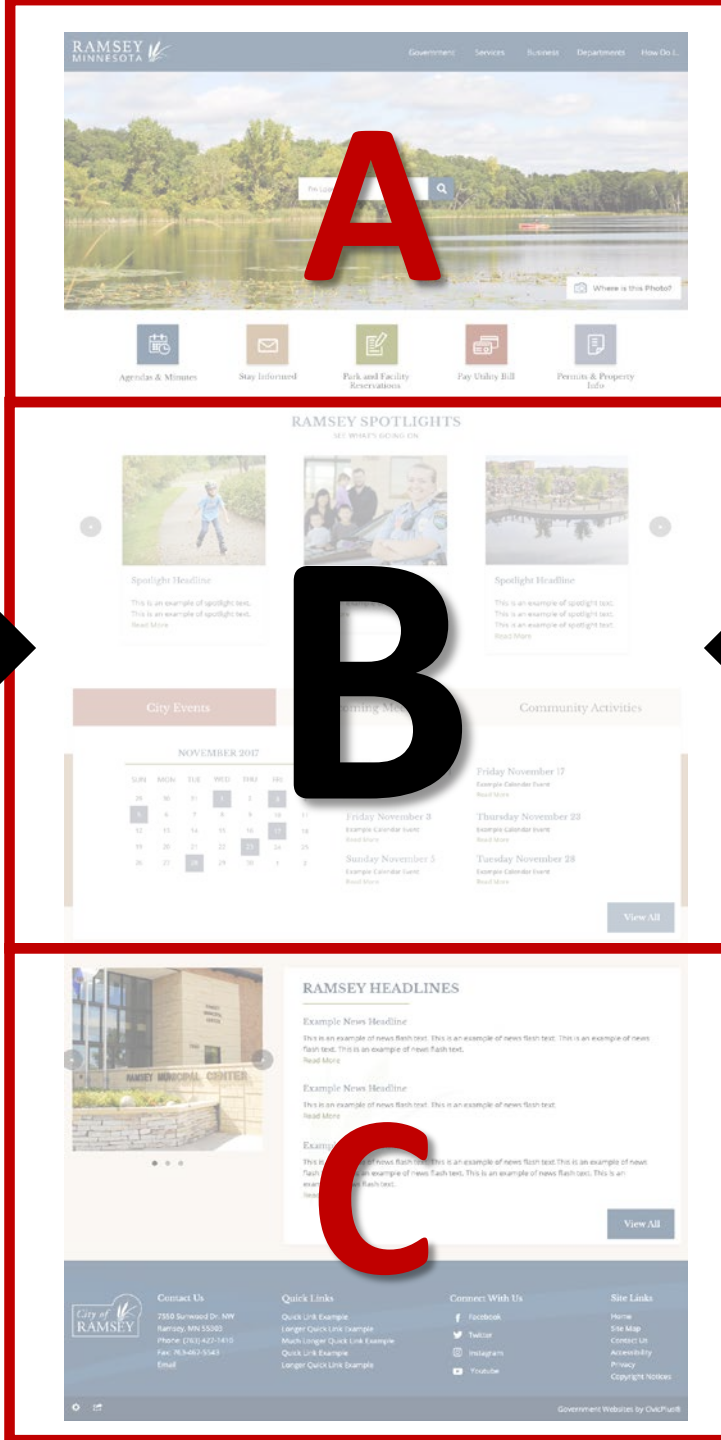
Currently showing five. These buttons are typically the most popular items. Staff recommends to look at the example websites to see how these buttons expand and shrink on different resolutions. Can be recolored/ relabeled as needed in the future. Options for change now: number of buttons, location of buttons, or eliminate buttons.



Let's move to Section B

If the user scrolls down into the website, this is the first thing they would see on the home page.

It should be noted, there is only one layout for section B at this point.



Section B

B7 –spotlights

This news carousel pulls the top stories/ articles from the news center at the bottom of the website, and displays stories/ articles in a more prominent method here. Each story shows a picture. Both example websites have this feature. Options for change: shifting this carousel to another location or eliminating (technically this carousel is redundant to the news center at the bottom of the webpage).

B7

RAMSEY SPOTLIGHTS

SEE WHAT'S GOING ON

Spotlight Headline

This is an example of spotlight text.
This is an example of spotlight text.
[Read More](#)

Spotlight Headline

This is an example of spotlight text.
[Read More](#)

Spotlight Headline

This is an example of spotlight text.
This is an example of spotlight text.
This is an example of spotlight text.
[Read More](#)

B8

City Events

Upcoming Meetings

Community Activities

NOVEMBER 2017

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Wednesday November 1
Example Calendar Event
[Read More](#)

Friday November 3
Example Calendar Event
[Read More](#)

Sunday November 5
Example Calendar Event
[Read More](#)

Friday November 17
Example Calendar Event
[Read More](#)

Thursday November 23
Example Calendar Event
[Read More](#)

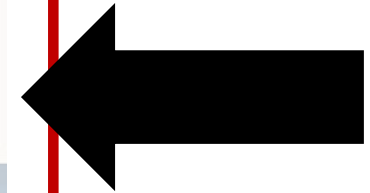
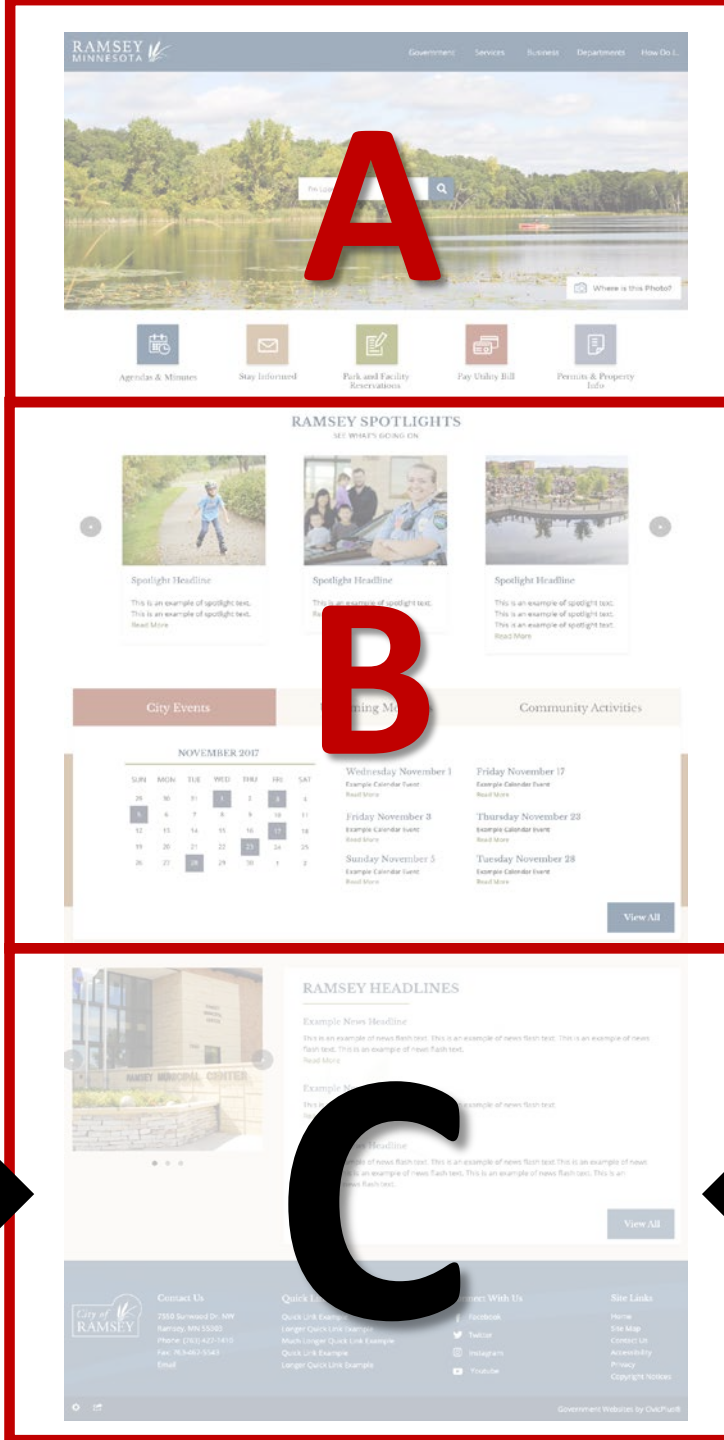
Tuesday November 28
Example Calendar Event
[Read More](#)

[View All](#)

Let's move to Section C

This is the bottom third of the website.

It should be noted, there is only one layout for section C at this point.



Section C

C9 – headlines

This news station displays all news stories and articles. Each story doesn't have its own picture, text is the primary display here (like a news feed). Both example websites have this feature. However, their websites combine the calendar function with this function. Options for change: shifting the news center to another location, combining news center with the calendar function (similar to the example websites), or eliminating.

C10 – contact information

This section displays contact information, important links, and creates the footer for the website. This section is standard for most websites. Options for change: shifting or eliminating placement of logo, more or less number of columns. Staff would note, the spacing currently shown is not balanced and will be corrected.

The screenshot shows a website layout for the Ramsey Municipal Center. A dashed box highlights the main content area. Callout C9 points to a carousel of images showing the exterior of the Ramsey Municipal Center. Callout C10 points to the footer area. The footer contains contact information, quick links, social media links, and site links.

RAMSEY HEADLINES

Example News Headline
This is an example of news flash text. This is an example of news flash text. This is an example of news flash text. This is an example of news flash text.
[Read More](#)

Example News Headline
This is an example of news flash text. This is an example of news flash text.
[Read More](#)

Example News Headline
This is an example of news flash text. This is an example of news flash text. This is an example of news flash text. This is an example of news flash text. This is an example of news flash text. This is an example of news flash text. This is an example of news flash text.
[Read More](#)

[View All](#)

City of RAMSEY

Contact Us
7550 Sunwood Dr. NW
Ramsey, MN 55303
Phone: (763) 427-1410
Fax: 763-467-5543
[Email](#)

Quick Links
Quick Link Example
Longer Quick Link Example
Much Longer Quick Link Example
Quick Link Example
Longer Quick Link Example

Connect With Us
[f](#) Facebook
[t](#) Twitter
[i](#) Instagram
[v](#) Youtube

Site Links
[Home](#)
[Site Map](#)
[Contact Us](#)
[Accessibility](#)
[Privacy](#)
[Copyright Notices](#)

Government Websites by CivicPlus®

Example Websites

[McKinney, Texas \(https://www.mckinneytexas.org/ \)](https://www.mckinneytexas.org/)

This site has been the model since City Staff first began discussing how the new City of Ramsey site will look and function. The centrally-located search bar and graphic buttons provide a warm feel and quick access to tools for visitors.

[Saratoga Springs, Utah \(https://www.saratogaspringscity.com/\)](https://www.saratogaspringscity.com/)

A recent example provided to us, which showcased the shadowbox banner. While the picture banner is not as highlighted as it is on McKinney's sight, the banner text provides a rich focal point for first-time and returning visitors.

Meeting Date: 01/09/2018

Information

Title:

Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority-May be Closed to the Public

Purpose/Background:

Mr. Kurt Ulrich was hired as the City Administrator in 2007. As per Mr. Ulrich’s Employment Agreement with the City, the annual 360 degree performance evaluation was conducted. The Mayor and Mr. Ulrich met previously and discussed the evaluation.

Mr. Ulrich's performance evaluation includes feedback from the City Council, his direct reports and Mr. Ulrich himself. The results of the evaluation will be provided at the closed meeting where Mr. Ulrich will meet with the full City Council to discuss his performance and receive feedback. At his discretion, Mr. Ulrich may choose to open this meeting to the public.

Minnesota Statute 13D.05, Subd. 3a states that “A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.”

Please note that both the performance evaluation and the City Councils' discussion regarding Mr. Ulrich’s performance are private and may not be discussed outside of the closed session.

Timeframe:

Approximately 30 minutes.

Funding Source:

There is no funding required.

Responsible Party(ies):

Colleen Lasher, Human Resources Manager

Outcome:

To arrive at a consensus regarding approval of the City Administrator’s annual performance review and 2018 Professional Development Plan, to be formally adopted at the January 23, 2018 City Council meeting.

Attachments

Statute

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 01/04/2018

Reviewed By

Kurt Ulrich

Date

01/04/2018 04:02 PM

Started On: 01/03/2018 04:12 PM

13D.05 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC.

Subdivision 1. **General principles.** (a) Except as provided in this chapter, meetings may not be closed to discuss data that are not public data.

(b) Data that are not public data may be discussed at a meeting subject to this chapter without liability or penalty, if the disclosure relates to a matter within the scope of the public body's authority and is reasonably necessary to conduct the business or agenda item before the public body.

(c) Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

(d) All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the expense of the public body. Unless otherwise provided by law, the recordings must be preserved for at least three years after the date of the meeting.

Subd. 2. **When meeting must be closed.** (a) Any portion of a meeting must be closed if expressly required by other law or if the following types of data are discussed:

(1) data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;

(2) active investigative data as defined in section 13.82, subdivision 7, or internal affairs data relating to allegations of law enforcement personnel misconduct collected or created by a state agency, statewide system, or political subdivision;

(3) educational data, health data, medical data, welfare data, or mental health data that are not public data under section 13.32, 13.3805, subdivision 1, 13.384, or 13.46, subdivision 2 or 7; or

(4) an individual's medical records governed by sections 144.291 to 144.298.

(b) A public body shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting.

Subd. 3. **What meetings may be closed.** (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

(b) Meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege.

(c) A public body may close a meeting:

(1) to determine the asking price for real or personal property to be sold by the government entity;

(2) to review confidential or protected nonpublic appraisal data under section 13.44, subdivision 3; and

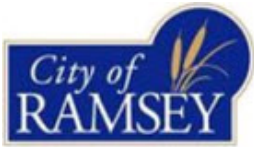
(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body's internal procedures, and the purchase price or sale price is public data.

(d) Meetings may be closed to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures and to discuss security deficiencies in or recommendations regarding public services, infrastructure and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting. Before closing a meeting under this paragraph, the public body, in describing the subject to be discussed, must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting. A closed meeting must be tape recorded at the expense of the governing body, and the recording must be preserved for at least four years.

History: 1957 c 773 s 1; 1967 c 462 s 1; 1973 c 123 art 5 s 7; 1973 c 654 s 15; 1973 c 680 s 1,3; 1975 c 271 s 6; 1981 c 174 s 1; 1983 c 137 s 1; 1983 c 274 s 18; 1984 c 462 s 27; 1987 c 313 s 1; 1990 c 550 s 2,3; 1991 c 292 art 8 s 12; 1991 c 319 s 22; 1994 c 618 art 1 s 39; 1997 c 154 s 2; 1999 c 227 s 22; 2002 c 379 art 1 s 5; 2004 c 276 s 1; 2004 c 290 s 18; 2007 c 110 s 2; 2007 c 147 art 10 s 15; 2008 c 335 s 1; 2010 c 365 art 1 s 8



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Work Session

3. 1.

Meeting Date: 01/09/2018

Submitted For: Kurt Ulrich, Administrative Services

By: Jo Thieling, Administrative Services

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Dates will be assigned in the future.

Recommendation:

N/A

Action:

For Council review - no formal action necessary.

Attachments

Future Topics

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 01/04/2018

Reviewed By

Kurt Ulrich

Date

01/04/2018 04:03 PM

Started On: 01/04/2018 11:52 AM

City Council Future Topics – Work Session

(Draft)

Date	Topics for Discussion – Council Action
Future	Discuss Ordinance Governing Unmanned Aerial Vehicle Use (<i>Katers</i>)
Future	Review and Consider Adoption of Ramsey’s Portion of Previous Highway 47 Study (<i>Westby</i>)
Future	Cost Share for Corridor Study of Nowthen Blvd/CR5 (<i>Westby</i>)
Future	Intersection Control Evaluation for Spot Improvements on Armstrong (<i>Westby</i>)
Future	Discussion re Tap Rooms/Brew Pubs (<i>Thieling/Katers</i>)
Future	Assessment Policy Review (<i>Westby</i>)
Future	Review State of Minnesota and Anoka County Recycling Goals for 2030 and Discuss Options for Achieving Goals (<i>Gladhill</i>)
Future	Discuss Replacing Monument Sign at the Corner of Bunker Lake Boulevard and Highway 47 (<i>Ulrich</i>)
Future	Discuss Trunk Sewer and Water Through Riverstone (<i>Gladhill</i>)
February	Attend Meeting via Skype Discussion (<i>Gladhill</i>)
February	Review Road Financing Options (<i>Ulrich</i>)
February	6745 Highway 10 Lease Renewal Request (<i>Brama</i>)
Date	Topics for Discussion – Regulatory
Future	Commercial Signage Standards and Community Sign Plan(<i>Gladhill</i>)
Future	Property Maintenance Code (Maintenance of Buildings and Structures) (<i>Gladhill</i>)
Future	Discuss Amendment to Purchasing Policy (<i>Katers</i>)
Date	Topics for Discussion – Policy
Future	Trail Maintenance Policy (<i>Westby</i>)
Future	Stormwater Pond Maintenance Policy (<i>Westby</i>)
Future	Citizen Volunteer and Recognition Program (<i>U of M RCP Program</i>)
Future	Newsletter Policy to Address Advertising and Content Control (<i>Brama</i>)
Future	Attendance and Participation at City Meetings (Council and Commissioners) via Electronic Medium) (<i>Ulrich</i>)
February	Discussion re Board and Commission Interview Process (<i>Lasher</i>)
February	Update Personnel Policy (<i>Lasher</i>)
Date	Topics for Discussion – Planning and Budget
Future	Summary of Compensation/Development Plan for Employees (<i>Lasher</i>)
Future	Review Comprehensive Plan for Long-Term Water Supply (<i>Westby</i>)
Date	Topics for Discussion – Information
Future	Receive Update on Rental License Program Implementation (<i>Gladhill</i>)
Future	Discuss Next Steps for Comprehensive Plan Update (<i>Gladhill</i>)
February	Met Council Update on Surface Water Supply Planning Funding Assistance (<i>Westby</i>)