

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Monday, August 6, 2018**  
**5:30 pm**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Topics for Discussion**
  1. Road Funding Communication Proposal
  2. 2019 Preliminary Budget/Levy Review
- 3. Topics for Future Discussion**
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Meeting Date: 08/06/2018

---

### Information

**Title:**

Road Funding Communication Proposal

**Purpose/Background:**

Road funding options were last discussed at the June 12 Council work session. At previous work sessions, the City Council reviewed draft scenarios of possible future debt for the next 10 years which included funding for roads, capital equipment and a public works campus. Staff also presented the net debt impact if road related debt was removed and other funding was identified. The Council adopted a public improvement assessment policy in 2014, and has constructed several projects using this method. The accumulation of general obligation debt, using the assessment method to reconstruct all City roads in the future, is one of the issues that needs to be addressed.

The Council consensus was to develop a revised plan for community engagement that will comprehensively address the road funding issue.

Attached is a revised proposal from WSB Engineering to do a review of financing options and a citizen engagement process over an 8-month period to identify the best funding options. This period of time would allow for a thorough discussion of the issue among all stakeholders as laid out in the attached plan. The plan is divided into three phases, for a total cost of \$35,000, plus printing and mailing expenses. Based upon Council feedback at the last meeting, a provision that allows the city to terminate the program midway was added.

Also attached are several documents relative to the City's past discussions regarding alternative road funding in 2013-14, prior to the adoption of the current assessment policy.

**Timeframe:**

The project is proposed as an eight month project, to commence after formal council approval at the August 28 meeting.

**Funding Source:**

Funding for the project would come from the city's Public Improvement Revolving (PIR) fund.

**Responsible Party(ies):**

The WSB project team leaders, Kirsten Gray and Jennifer Edison, will be at the meeting answer any questions.

**Outcome:**

Review proposal and get questions answered prior to the item being scheduled for final approval at the next meeting.

---

### Attachments

[WSB Proposal](#)

[Elk River Franchise Fees](#)

[RR Special Edition Oct 2013](#)

[Funding Options Pros and Cons](#)

Franchise Fee Questions

LT SMP Funding PPres 082713

---

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Kathy Schmitz

Final Approval Date: 08/02/2018

**Reviewed By**

Kurt Ulrich

**Date**

08/02/2018 04:38 PM

Started On: 08/02/2018 01:28 PM



July 5, 2018

Honorable Mayor and City Council  
Attn: Kurt Ulrich, City Administrator  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

Re: Proposal for Communications Plan for Road Funding Alternatives

Dear Mayor and Council Members:

WSB & Associates, Inc. is pleased to provide you with the following proposal for services related to a proposed Communications Plan that will assist the City with informing its residents, boards, commissions, and councils of the ways in which road funding alternatives could be utilized by the City for maintaining the City's streets. The City of Ramsey currently maintains 175-miles of paved streets, which is one of the largest assets of the City. City Council and staff recognize the importance of pavement management to reduce the long-term cost of maintaining this asset and the challenges of identifying consistent and sustainable funding for this purpose. Road funding options to be discussed include those currently being utilized, along with alternative options such as using utility franchise fees.

WSB successfully assisted with the review of road funding alternatives in the City of Rogers in 2015, and are currently undergoing the process in the City of Princeton to assist them in finding alternatives for funding improvements to their parks and trails. We understand the steps that are necessary to create a successful program, including identifying the needs/program along with the required funding for the needs/program, evaluating all methods of funding and providing a comparison of those funding alternatives. Each step of the process is important and our experience in assisting communities to navigate the funding alternatives would be an asset to the community. If the City chooses to move forward in following this communication plan, there are a series of implementation steps that would need to be performed dependent upon the road funding option selected.

WSB has a strong history of providing communications solutions for projects, plans, and sensitive political issues. All our projects involve some level of communication needs, and this demand is increasing. Recently, the City of Minnetonka hired WSB communications staff to help them lead community engagement and navigate a difficult trail project through the public process. WSB has also helped Mahtomedi through a collaborative communication process with key stakeholders on a controversial neighborhood sewer project. Another applicable example is that WSB staff provided support for several bond referendum projects, including a parks infrastructure referendum in Coon Rapids and Eden Prairie (both of which were successful). Our communications team includes planners, communication specialists, and technical leads to increase the likelihood of successful projects.

The scope of services as described in this proposal is based on discussions with City staff:

### **PROPOSED SERVICES & SCHEDULE**

The following tasks will be completed as part of a proposed eight (8) month communications plan for the consideration of road funding alternatives:

#### Phase 1 - (Month 1 & 2)

- Development of schedule and milestones
- Assessment of current pavement management program
- Assist the Finance Director to evaluate other funding methods and develop graphics to compare/contrast
- Meeting with Charter Commission

Phase 2 - (Month 3, 4, 5)

- Internal staff meetings (3)
- Public meetings (2)
- Develop informational mailer
- Develop short video
- Press notification/coordination
- Board/Commission/Council informational open house (1)
- Develop PowerPoint to be posted to City website
- Develop newsletter article

\*Note: If community feedback is such that the City Council votes to terminate the road funding alternatives discussion, that decision would be made during Phase 2.

Phase 3 - (Month 6, 7, & 8)

- Develop "frequently asked questions" for posting on City social media sites
- Develop newsletter article for publication in the Ramsey Resident
- Work with the press to write a news article
- Provide City monthly information for posting website and social media updates

**Future Steps (not part of this scope)**

- Authorize moving forward with the implantation of chosen road funding option.
- Authorize the review and re-negotiation of agreements with private utilities, if necessary.
- Authorize the drafting of applicable ordinances for adoption, as required.
- Authorize contacting private utilities to request meter information as necessary.

**COMMUNICATIONS SCOPE OF SERVICES FEE**

We are proposing to complete the above outlined scope of services for a lump sum fee of **\$35,000.00**. Provided below is a fee breakout by phase of the proposed lump sum fee identified above. If the City Council elects to terminate the project based on public feedback the City will only be responsible for the costs incurred up to and including the date of termination.

*Please note that printing and postage associated with the above scope of services is not included in the fee outlined above. We will work with the City of Ramsey to identify a preferred printing vendor.*

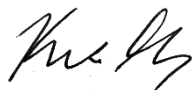
- Phase 1 - \$2,500.00
- Phase 2 - \$24,000.00
- Phase 3 - \$8,500.00
- Total - \$35,000.00

If this proposal is acceptable, please execute the signature block below and return as our authorization to proceed.

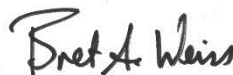
Please give me a call at 763-762-2870 if you have any questions. Thank you.

Sincerely,

**WSB & Associates, Inc.**



Kirsten Gray  
Public Involvement Manager



Bret A. Weiss, PE  
President/CEO

**ACCEPTED BY:**  
**City of Ramsey**

Honorable Mayor and City Council  
June XX, 2018  
Page 3

Name: \_\_\_\_\_

# Elk River Finds Its Way to Smoother Roads

BY ANDREW TELLIJOHN

**M**ayor John Dietz has served about 20 years as a councilmember and then mayor for the City of Elk River. During that span, his least favorite part of the job has been adding assessments to residents' property taxes for road projects near their homes.

But he also thought that was the fairest approach to ensuring that people paid their share for the wear and tear on the roads. And that didn't change right away when City Engineer Justin Femrite and other city staff in 2012 proposed switching from assessments to monthly, pay-as-you-go franchise fees collected from citizens as part of their gas and electric bills.



PHOTO BY MICHAEL BRAUN

"When he first presented [the franchise fee option], I was a little skeptical," Dietz says. "I kept thinking to myself, 'Can we really generate enough money from this to do the road projects we need to do?' I was skeptical we could generate enough funds without having a tremendously high fee."

But Femrite and his colleagues worked through the numbers. They

proposed charging each customer \$5 on their electric bill and \$4 on their gas bill each month. Businesses pay higher rates. The funds are dedicated specifically to maximizing the lifespan of the city's streets through maintenance and rehabilitation.

"They convinced the Council that this could work," Dietz says. "Justin convinced the Council to do this, and he deserves the credit."

## Increased road costs on the horizon

In 2012, about 80 percent of the city's streets were in very good condition, but the upcoming five to 10 years were going to bring an increase in projects and costs because roads that were built in the 1990s and 2000s were coming up for maintenance.

"We had to start spending more money than we were used to spending because we had a larger system," Femrite says.

That's why he proposed the franchise fee and designed the new model. Under his proposal, special assessments for street improvements—and the lengthy public hearings that came along with them—would be eliminated. The city would pay for improvements as they became necessary, so they could more efficiently use the proceeds of the new fee. In addition, the city agreed to waive



City Engineer Jason Femrite, left, and Mayor John Dietz stand on Orono Road Northwest, which received the benefits last year of the city's new pavement management program.

PHOTO BY MICHAEL BRAUN

the franchise fees for residents paying previously levied assessments until those assessments were paid in full.

The change was implemented in 2013, and the benefits went far beyond eliminating large property tax assessments, Femrite says. By collecting the money ahead of time, the city would be able to keep enough on hand to pay for projects as they were done rather than borrowing the money. That has saved hundreds of thousands of dollars in interest payments, meaning more funds can be dedicated to work.

That also means street upkeep is more frequent and regular, which increases the lifespan of the roads, city officials say.

### Getting community buy-in

Getting the community on board was key to making the change successful.

“We waited until the Council gave direction that they were steering this way,” Femrite says. “They said, ‘Why don’t you gauge the interest level of the community?’”

The city sent mailings to all residents and worked through the Elk River Area Chamber of Commerce to engage business leaders. Staff attended business group meetings and also set up a blog for comments and questions.

Femrite says he responded to many queries, but he had a sense the idea was catching on when some critics were shot down by supporters before he had a chance to answer.

“The one thing I really feel was beneficial for us on that blog was when people would post critical things of government and what we were trying to do, proponents for it outside the city staff would argue for making a change like this,” Femrite says “I think that really helped in having that open dialogue between community members without me necessarily having to make every response. That goes a long way—it’s not the city telling everyone the answers.”

While there were doubters and opponents, Femrite says, once people started understanding that the change would mean an end to the assessment system of the past, momentum gathered in support of the change.

“I don’t care whether it’s real life or Monopoly, nobody likes to get the card saying ‘You received a notice from the city for street repairs; pay this much

money,’” he says. “It wasn’t favorable for anyone—nobody has ever liked going through that process.”

Debbi Rydberg, executive director with the Elk River Area Chamber, says the organization did not take sides on the issue, but did help the city disseminate information about the change to its members. She understands that the change is likely more budget-friendly for most people, and she did credit city officials with being upfront about the proposed change and open to suggested alterations.

“I think [city leaders] were very open about it,” Rydberg says. “They wanted to hear the concerns.”

Since the franchise fees were implemented, she has not heard any complaints from the local business community—an indication that the move has not been problematic.

“I talk to businesses all the time,” she says. “I hear them complain about plenty of things. I would be one of the people to hear about it, especially since we did provide the information.”

### Modeled after St. Louis Park program

The franchise fee model seems to be growing in popularity. Dietz says Elk River officials have been contacted by several cities seeking insight about how the change has worked. And Femrite indicates that the Elk River franchise fee was modeled after programs introduced in a couple cities several years ago.

One of them was a program instituted by St. Louis Park several years ago under which the city collects \$3.25 from both gas and electric users each month to cover the cost of street rehabilitation. St. Louis Park City Manager Tom Harmening says the franchise fee has been adjusted every other year to keep up with the cost of construction, but adds that the fee has allowed St. Louis Park to maintain its roads on a pay-as-you-go basis without assessing residents for the cost.

It’s been around since 2003 and, despite City Council turnover since then, the program has been in place and funds have been used only for the initially intended purpose, Harmening says.



Mayor Dietz and City Engineer Femrite look at distressed pavement in need of reconstruction.

PHOTO BY MICHAEL BRAUN

“We have a traditionally strong commitment to maintaining our infrastructure and upgrading it,” he says. “We do have turnover on the Council, but we’ve always had councilmembers who have seen the value of what we’re doing. That certainly helps. It’s never been an issue, not even remotely.”

St. Louis Park officials are satisfied with their program 13 years after it was implemented. And, so far, Elk River leaders believe city officials now and in the future will agree that this was the right move to make.

“This has been a real positive,” Femrite says.

In fact, Dietz quickly came full circle despite his early doubts and now supports the franchise fee 100 percent.

“I’ve heard very few complaints about this fee since it was implemented,” he says. “To get charged \$108 a year for street repair? I don’t know how you can get by any cheaper than that. I’m a convert. It’s proven that it works.”

Andrew Tellijohn is a freelance writer based in Richfield, Minnesota.

### On the web

For more city news, visit [www.lmc.org/citynews](http://www.lmc.org/citynews).

## City Considering Franchise Fees to Fund Long-Term Street Maintenance Program

The city of Ramsey recently adopted a Three-Year Strategic Action Plan which identifies a goal of maintaining all city streets to an average ongoing rating of 6.5 using the Pavement Surface Evaluation and Rating (PASER) system. To achieve this goal on all 174+ miles of city streets, the estimated annual cost over the next 5 years (2014 through 2018) would be \$2,202,000. Over the next 10 years (2014 through 2023) the estimated annual cost would be \$2,525,000, and over the next 60 years (2014 through 2073) the estimated annual cost would be \$4,368,000.

The estimated life-span of a typical city street in Ramsey is 60 years assuming routine maintenance operations are performed over the life of the street. If routine maintenance is not performed, the estimated life of a typical street is less than 30 years. The routine maintenance plan that is currently proposed includes:

- Crack sealing streets 3 years after initial construction, overlays, and reconstructions
- Crack sealing/seal coating streets in years 6, 13, 26, 33, 46, and 53
- Overlaying/edge milling streets in years 20 and 40
- Reclaim/repave or reconstruct streets around year 60



Crack Sealing



Street Overlay

In order to allow city streets to be maintained as cost-effectively as possible, it is critical that the city utilize a reliable, long-term funding source for the long-term street maintenance program.

### Funding Source

Funding sources for recent city street improvement projects have included the use of special assessments for sealcoating and overlay projects, as well as Municipal State Aid allotments, General Obligation bonds, and general levy budgeting. Unfortunately, these funding sources are becoming less and less reliable due to shrinking state and local agency budgets and more frequent petitioning against projects results in project cost increases and/or project delays.

Other funding sources include applying for grants, the use of Public-Private Partnerships, special legislation (such as Street Improvement Districts), and/or the implementation of utility franchise fees. Of these, only franchise fees can provide a reliable, dedicated funding source to ensure that all routine maintenance operations can be funded and completed on schedule to cost-effectively maintain all city streets.

### Public Hearing

On October 8th, the City Council will hold a Public Hearing to solicit input regarding the implementation of utility franchise fees through our electric and gas utility providers (Anoka Municipal Electric, CenterPoint Energy, and Connexus Energy) to help fund the long-term street maintenance program.

## ECRWSS POSTAL CUSTOMER

The City Council identified the following terms that would need to be met before implementing a franchise fee program.

- Special assessments would not be used to fund projects as long as franchise fees are used.
- Franchise fees would only be spent on street maintenance program projects; nothing else.
- Franchise agreements would include 5 year sunset terms so the city can research new funding sources and compare revenues versus costs after 5 years, then consider adjustments as needed.
- A rebate program would be applied to prevent those currently paying an assessment on a previous street improvement project, or who paid an assessment up-front but would otherwise still be paying the assessment, from paying franchise fees on top of their assessments.

Cities are authorized by State Statute to impose franchise fees on utilities operating within public right-of-ways. The utility companies typically pass the franchise fee costs along to consumers via their invoices, along with a note stating that the fee is being imposed by the city. Franchise fees can and will be dedicated solely to help pay for the maintenance of city streets.

### Budget

The city currently budgets \$500,000 annually to help fund the street maintenance program. A franchise fee of \$8 per month for each gas and electric utility serving all commercial, industrial or residential properties throughout the city, would generate approximately \$1,700,000 in annual revenue, which would cover the remainder of the \$2,202,000 needed to fund the long-term street maintenance program over the next 5 years.

The draft Franchise Agreement/Ordinance language will be read during the Public Hearings on

October 8th. Then, based on input received from the Council on October 8th, final Franchise Agreements and Ordinances are proposed to be presented for Council adoption following the second reading on October 22nd. Notice of the Public Hearings will be published in the Anoka Union on September 27th.

An informal public Open House will be held from 6 to 9 p.m. on Tuesday, October 1st in the Lake Itasca Room at the Ramsey Municipal Center, 7550 Sunwood Drive NW. Various information concerning franchise fees will be presented at multiple stations around the room. Feel free to stop by the Open House anytime between 6:00 and 9:00 p.m.

### For more information on Franchise Fees:

- Visit the city website at [www.cityoframsey.com/Franchise\\_Fee](http://www.cityoframsey.com/Franchise_Fee)
- Attend the upcoming Open House any time from 6:00 - 9:00 p.m., Tuesday, October 1st
- Contact your City Councilmember via the city's web site at [www.cityoframsey.com/ramsey-city-council](http://www.cityoframsey.com/ramsey-city-council)
- Contact City Engineer Bruce Westby at [bwestby@ci.ramsey.mn.us](mailto:bwestby@ci.ramsey.mn.us) or 763-433-9825



Failing Pavement



## FIGURE 2

### Long-Term Street Maintenance and Reconstruction Program Funding Source Pros & Cons

<u>Funding Source</u>	<u>Pros</u>	<u>Cons</u>
<b>General Obligation (GO) Bonds</b>	Dependable, but only as long as city maintains a good rating.  Tax write-off.	Increased tax capacity rate.  Counts against debt limit.
<b>Franchise Fees</b>	Constant, dependable and renewable funding source.  Provides taxpayer transparency.  Payment not reflective of residency, tax status, or ownership status.  Small monthly payments easier for taxpayers than one large assessment.  Reduces levy impacts due to bond interest.	Requires public outreach effort.
<b>Special Assessments (State Statute Ch. 429)</b>	Provides taxpayer transparency (cost versus benefit).  Accepted process.  Tax write-off.	Petitions easily delay or derail projects.  Proving benefit can be difficult and add to project costs.  Large assessments are hard to pay.
<b>General Levy (MSA Fund)</b>	City directly controls funds.	Not a constant, dependable or renewable funding source.  Not transparent to taxpayers.  Levy limit dependent.
<b>MnDOT Municipal State Aid Annual Apportionment</b>		Declining due to waning fuel tax revenues due to erosion by inflation, fewer vehicle miles driven per capita, and use of more fuel-efficient and alternate-fuel vehicles.
<b>Tax Abatement Districts</b>	Taxpayer transparency (cost versus benefit).  Most benefitted properties pay.	\$200,000 annual limit.  Proving benefit can be difficult and can add to project costs.  New TAD created for each project.
<b>Tax Increment Financing</b>		Existing TIF's are soon expiring.
<b>Special Legislation</b>	Unknown...TBD	Unknown...TBD

## Franchise Fee Questions/Responses

October 8, 2013

1. Are properties on County roadways assessed the franchise fee?

Response:

All utility accounts will be assessed the franchise fee based upon their classification (e.g., residential, commercial) and the type of road that they are on does not make a difference.

2. Can utilities charge an administrative fee on top of the franchise fee?

Response:

No. The Minnesota Public Utilities Commission has ruled that utilities may not charge an administrative fee on municipal franchise fees.

3. What additional levy capacity does the City have?

Response:

By statute, the City had the additional levy capacity to raise approximately \$931,000 in 2014, but chose not to levy this additional amount with the establishment of the preliminary levy in September 2014. There currently is no levy limit in place for 2015.

4. Can the City exempt properties that don't front a city street from the franchise fee?

Response:

All residential properties would need to pay the franchise fee to the utilities, but the City could, by policy, give annual rebates to certain types of properties. This is not included in the current proposal. If the City exempts or reduces the franchise fee on some properties by giving a rebate, overall revenue would decrease, or the fee would need to be increased on other properties as an offset.

5. What types of projects have come to the City with the assistance of Economic Development staff?

Response:

The economic development staff of the City has assisted many business and industrial projects over the years in Ramsey. It is impossible to determine which projects are solely attributable to the Economic Development manager position, but every project that involved City assistance, or the sale or lease of City property, required considerable work by City staff. Ramsey's employment base increased by 771 employees from 2000 to 2010. For most of that period, the City has had a dedicated economic development position.

6. Why are some people calling this a "30% tax increase"?

Response:

This number appears to be derived from taking the franchise fee revenue (calling it a "tax") combining it with the 2014 proposed levy, and subtracting it from the 2013 levy. It does not take into account that the Road Maintenance Program would require revenue to be replaced by the tax levy, assessments, or other sources to be implemented.

7. What happens to excess funds generated by the franchise fee?

Response:

Any fees collected, but not spent, during the fiscal year would be put into a dedicated interest-bearing road maintenance account for use in the subsequent year.

8. What happens if there is a shortfall in franchise fees?

Response:

If there is a shortfall in franchise fee revenue, the project schedule will be adjusted to fit revenue. The City will review the funding for the Road maintenance Program at the end of the five-year term of the ordinance.

9. What are cities without franchise fees doing to pay for road repair?

Response:

Cities without franchise fees typically fund street maintenance projects using a combination of Municipal State Aid allocations (if eligible), general funds, general obligation bonds, and/or special assessments.

10. Can the City consider restrictions and limits on the implementation and use of franchise fee by Charter?

Response:

The City Attorney has determined that it would be legal for the Charter Commission to consider such guidelines as Charter provisions.

11. How much is the City benefitting in 2014 by tax increment districts that are being decertified?

Response:

The City's projecting that an additional \$1,260,496 of net taxable value will be added to the City in 2014 due to tax increment district decertification. This money generated by this increased value has been earmarked to pay the annual debt on the municipal center, without having to raise the tax capacity rate.

12. What happens to properties that don't have gas or electric service?

Response:

Properties that have neither a gas nor an electric bill will not be charged a franchise fee.

13. Can the City put the road fee onto the City utility bill instead of the gas and electric utilities?

Response:

No. There is no statutory authority in Minnesota to charge a road fee to the City utility bill. A franchise fee for gas and electric utilities is allowed by state statute 216B.36.

14. What happens to the fee for those that are receiving energy assistance?

Response:

The franchise fee is considered part of the regular utility bill and the same rules for energy assistance and collection apply to the franchise fee.

15. Do the apartments at the residence at the COR each have gas and electric meters?

Response:

The individual apartments have electric meters, and the complex itself has one large gas meter for the residential side, and a gas meter for the dental office.

16. What is the process the City will use to eliminate assessments?

Response:

The proposed franchise fee ordinance explicitly states that that the franchise fee is “in lieu of special assessments.”

17. Is the repair and maintenance of the street based upon a schedule or the condition of the road?

Response:

Repair and maintenance of any particular road section will be based upon the road condition as determined by an annual inspection, not by a fixed schedule.

18. When will Minnesota State Aid Funds (MSA) be available to put towards this program?

Response:

Some MSA funds will be available in 2019, but the majority of MSA funds are committed through 2022.

19. Can the use of the franchise fee be restricted to just road repair and maintenance?

Response:

Yes, this will be done by ordinance.

20. Can we do a tiered franchise fee rates based upon residential values?

Response:

The utilities cannot bill different rates to different residential customers. City staff is researching the option of an annual rebate that would be tied to property valuation, but the City would need to bear all the administrative cost of such a program.

# Long-Term Street Maintenance Program Costs & Funding Options

August 27, 2013  
City Council Workshop



# LT SMP Costs & Funding Options

## 2009 Estimated Costs -

- Costs were estimated to maintain a Pavement Surface Evaluation and Rating (PASER) system rating of 7 or better on all 141.82 miles of non-Municipal State Aid city streets (excludes 32.28 miles MSA streets).
- Costs included all costs required to maintain and reconstruct all non-MSA streets assuming a 40-year life span, excluding initial construction costs.
- Costs included 4 crackseal/sealcoats, 1 overlay + 1 reconstruction.
- Costs included 18% overhead.
- \$3,200,000 = Annual cost to fund the SMP over 40 years (2011-2050).
- \$9,588,203 = Total five year (2011-2015) cost to maintain all non-MSA streets (= \$1,917,640.60 annually).
- \$72,401,106 = Total ten year (2011-2020) cost to maintain all non-MSA streets (= \$7,240,110.60 annually).



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## 2013 Estimated Costs -

- Estimated costs were updated to maintain a Pavement Surface Evaluation and Rating (PASER) of 7 or better on all 174.1 miles of city streets, including MSA streets.
- Costs included all costs required to maintain and reconstruct all streets assuming a 60-year life span due to our sandy subgrade soils, excluding initial construction costs.
- Costs include 9 crackseals, 6 sealcoats, 2 overlays + 1 reconstruction.
- Costs include 18% indirect costs.
- \$4,368,000 = Annual cost to fund our SMP over 60 years (2014-2073).
- \$11,011,879 = Total five year (2014-2018) cost to maintain all city streets (= \$2,202,376 annually).
- \$25,247,367 = Total ten year (2014-2023) cost to maintain all city streets (= \$2,524,737 annually).
- See Figure 1 attached to case for additional information.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

FIGURE 1

Last Updated 8-22-13

City of Ramsey Street Maintenance Program Cost Projections Based on Current Paser Ratings

Total City Street Data			
PASER Rating	Total Miles	Total Sq.Yd.	Total Sq.Ft.
0	1.61	22,378.75	201,408.72
1	0.40	7,213.96	64,922.00
2	0.00	0.00	0.00
3	4.93	82,233.19	740,098.67
4	9.48	159,195.84	1,432,762.60
5	11.31	192,478.79	1,732,309.11
6	13.12	226,405.34	2,037,648.09
7	26.81	480,853.48	4,327,681.31
8	50.97	841,270.74	7,571,436.69
9	32.64	530,700.68	4,776,306.13
10	22.83	455,709.98	4,101,388.85
<b>Total</b>	<b>174.10</b>	<b>2,988,440.36</b>	<b>28,886,883.17</b>

2013 Bid Prices per Sq. Yd. (6)		
Bid Item	Avg. Bid	Note
Crackseal (CS)	\$0.70	
Sealcoat (S/C)	\$1.80	
Overlay w/ Edge Mill - Urban	\$13.50	Incl. 10% C&G m/multip.
Overlay w/ Edge Mill - Rural	\$11.00	
Reclaim & Repave - Urban	\$22.00	Incl. 10% C&G m/multip.
Reclaim & Repave - Rural	\$20.00	
Reconstruct - Urban	\$60.00	
Reconstruct - Rural	\$38.00	

(6) Bid prices include 18% indirect costs.

Projected 6 & 10 Year Street Maintenance Program Costs					
Program Period	Recon Cost (1)	CS/S/C Cost (2)	O&EM Cost (3)	Total Cost	Avg. Annual Cost
2014 - 2018	\$4,249,368.54	\$4,526,678.98	\$2,235,831.65	\$11,011,879.17	\$2,202,375.83
2019 - 2023	\$6,792,770.27	\$4,604,956.82	\$2,837,760.80	\$14,235,487.89	\$2,847,097.58
<b>2014 - 2023</b>	<b>\$11,042,138.80</b>	<b>\$9,131,635.81</b>	<b>\$5,073,592.44</b>	<b>\$25,247,367.06</b>	<b>\$2,624,738.71</b>

- (1) Streets w/ PR = 0, 1, 2 and 3 reconstructed 2014-2018. Streets w/ PR = 4 reconstructed 2019 - 2023. If reclaim and repave can be applied in place of reconstructions, costs will be less.
- (2) Assumes all streets receive CS/S/C treatments every 7 years, except at time of M&O.
- (3) Assumes all streets receive M&O treatments after 20 years and 40 years.

Urban City Street Data			
PASER Rating	Total Miles	Total Sq.Yd.	Total Sq.Ft.
0	0.00	0.00	0.00
1	0.00	0.00	0.00
2	0.00	0.00	0.00
3	0.00	0.00	0.00
4	1.89	33,787.64	304,088.80
5	2.39	47,425.98	426,833.85
6	7.54	138,920.81	1,250,287.27
7	10.82	222,764.81	2,004,883.27
8	13.09	247,065.23	2,223,587.03
9	7.10	141,527.97	1,273,751.77
10	14.42	312,862.61	2,815,763.48
<b>Total</b>	<b>67.26</b>	<b>1,144,366.06</b>	<b>10,298,186.47</b>

Projected 80 Year SMP Costs (4)				
	Recon Cost	CS/S/C Cost	O&EM Cost	Total Cost
80 Year Total Cost	\$139,116,544.53	\$51,273,330.02	\$71,687,463.01	\$262,077,337.57
Avg. Annual Cost	\$2,318,609.08	\$854,555.90	\$1,154,791.05	\$4,367,956.03

- (4) Cost includes: 8 crackseals, 8 sealcoats, 2 overlays w/ edge mill, and 1 reconstruction. If reclaim and repave can be applied in place of reconstructions, costs will be less.

Rural City Street Data			
PASER Rating	Total Miles	Total Sq.Yd.	Total Sq.Ft.
0	1.61	22,378.75	201,408.72
1	0.40	7,213.96	64,922.00
2	0.00	0.00	0.00
3	4.93	82,233.19	740,098.67
4	7.59	125,408.20	1,128,673.80
5	8.92	145,052.81	1,305,475.26
6	5.58	87,484.54	787,360.82
7	15.99	258,088.67	2,322,798.04
8	37.88	594,205.52	5,347,849.66
9	25.54	389,172.71	3,502,554.36
10	8.41	142,847.37	1,285,626.37
<b>Total</b>	<b>118.86</b>	<b>1,854,086.30</b>	<b>18,888,787.70</b>

# LT SMP Costs & Funding Options

## Traditional Funding Options for Street Maintenance Programs -

- The most traditional funding options for street maintenance programs have typically included:
  - Annual general levy budgeting
  - Purchasing General Obligation (GO) bonds on a project-by-project basis
  - Annual Municipal State Aid (MSA) allotments (construction and maintenance) distributed through MnDOT
  - Special assessments per MN Statute Chapter 429.

Unfortunately, these options are becoming less and less effective and favorable as a means of providing dedicated, renewable and secure funding over the long term since local agencies are receiving fewer dollars each year from state and federal agencies, and since local levies continue to shrink.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## MSA Funding –

The city of Ramsey receives annual Municipal State Aid System allocations for our use in funding construction and maintenance expenses on our State Aid System. The amounts allocated in 2013 were:

- \$576,844 construction allocation.
- \$443,377 maintenance allocation.
- The majority of MSA fund allocations in the foreseeable future will continue to be applied towards debt from previous projects and as such the MSA allocations can not be counted on to help pay for new projects for many years yet.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Alternative Funding Options –

- Alternative funding options available to cities include:
  - Borrowing against or leveraging revenues including the use of toll charges and public-private partnerships (PPPs). A number of State Statutes have recently been adopted to allow cities to use such financing options due to their ability to provide more stable, long-term funding sources.
  - A general (special) tax levy can be applied against all properties in the city upon determining how much revenue is needed to pay for our expected SMP shortfall . The highest valued properties then end up paying the largest share of the costs, and properties utilizing tax abatement or located in TIF Districts would not contribute to program funding, nor would benefitting properties exempt from property taxes such as churches, schools and non-profits. All revenues collected could be a line item budget such as Street Maintenance Program.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Alternative Funding Options –

- Ideal funding sources should be dedicated, renewable and secure, and should be viewed by taxpayers as being reasonably beneficial, equitable and transparent.
- Many cities are therefore exploring other funding options for long-term street maintenance programs including:
  - Grants
  - Franchise fees
  - Special legislation
- Of these options, only franchise fees offer a dedicated, renewable and secure funding source to help fund cities long-term street maintenance programs. This funding source is therefore rapidly gaining traction and is being adopted by more and more cities.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Franchise Fees –

- Franchise fees are simply fees charged to private utilities that derive benefit from using public right-of-ways to conduct their business.
- The utility company typically passes the franchise fee along to the consumer via the utility companies invoice, which would likely include a note stating that the fee is being imposed by the city as a means to fund the street maintenance program.
- Franchise fees do provide a dedicated, renewable and secure funding stream for long-term street maintenance programs.
- Based on the results of a survey completed by the city of Ramsey in 2011, a majority of our residents responded that they would prefer to make small monthly payments through a franchise fee versus being assessed larger sums of money over a term of several years.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Franchise Fees –

- State law provides cities the ability to impose franchise fees to utilities operating within their public right-of-way.
- Franchise fees can be dedicated solely to help pay for the maintenance of existing city streets.
- If authorized by Council, staff can begin preparing draft franchise fee ordinances to allow the city to collect fees from electric and gas utilities.
- Staff recommends charging equal percentages to the electric and gas utilities since there are approximately the same number of gas and electric customers city-wide.
- By using franchise fee revenues, available MSA allocations, \$500,000 budgeted annually through the general fund, and GO bonding for SMP projects, the city can fund our long term SMP for all city streets over the next 5 to 10 years without using special assessments.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Anoka County Cities Funding Sources Survey -

In April, staff emailed a questionnaire to 7 other Anoka County cities asking for information on their current street maintenance program funding practices. Four cities responded as follows.

- Blaine - Uses special assessments on overlay and street reconstruction projects, as well as bonding, general levy funds, and MSA funds.
- Champlin - Uses special assessments on overlay and street reconstruction projects, as well as bonding, general levy funds, MSA funds, and franchise fees in the amount of \$2.50 per month per each of their 4 utilities.
- Elk River - No longer uses special assessments since adopting franchise fees this spring for their electric and gas utilities. Fees vary by property classification. MSA funds are also used as available.
- Ham Lake - Funded from their Revolving Street Fund which is supported by the general levy. Ham Lake has not assessed benefitting parcels for rehabilitation projects for 10 years.



August 27, 2013 CC Workshop

Long-Term Street Maintenance and Reconstruction Program Funding Source Pros & Cons

<u>Funding Source</u>	<u>Pros</u>	<u>Cons</u>
<b>General Obligation (GO) Bonds</b>	Dependable, but only as long as city maintains a good rating.  Tax write-off.	Increased tax capacity rate.  Counts against debt limit.
<b>Franchise Fees</b>	Constant, dependable and renewable funding source.  Provides taxpayer transparency.  Payment not reflective of residency, tax status, or ownership status.  Small monthly payments easier for taxpayers than one large assessment.  Reduces levy impacts due to bond interest.	Requires public outreach effort.
<b>Special Assessments (State Statute Ch. 429)</b>	Provides taxpayer transparency (cost versus benefit).  Accepted process.  Tax write-off.	Petitions easily delay or derail projects.  Proving benefit can be difficult and add to project costs.  Large assessments are hard to pay.
<b>General Levy (MSA Fund)</b>	City directly controls funds.	Not a constant, dependable or renewable funding source.  Not transparent to taxpayers.  Levy limit dependent.
<b>MnDOT Municipal State Aid Annual Apportionment</b>		Declining due to waning fuel tax revenues due to erosion by inflation, fewer vehicle miles driven per capita, and use of more fuel-efficient and alternate-fuel vehicles.
<b>Tax Abatement Districts</b>	Taxpayer transparency (cost versus benefit).  Most benefitted properties pay.	\$200,000 annual limit.  Proving benefit can be difficult and can add to project costs.  New TAD created for each project.
<b>Tax Increment Financing</b>		Existing TIF's are soon expiring.
<b>Special Legislation</b>	Unknown...TBD	Unknown...TBD



tions

hop

# LT SMP Costs & Funding Options

## Funding Option Pros and Cons -

- Based on the pros and cons, franchise fees provide the greatest benefit with the least down-side due to their:
  - Ability to provide a constant, dependable and renewable funding stream
  - Transparency which allows taxpayers to understand exactly what they are paying and what it is being used for.
  - Ability to be collected from property renters as well as owners
  - Ability to be collected from properties regardless of tax status
  - Ease of implementation



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Estimated SMP Funding Shortfall -

- We estimate an annual \$1,700,000 shortfall for funding our SMP over the next 5 years, assuming we continue to budget \$500,000 annually through our general levy.
- The two most sustainable long-term alternative funding options include a general tax increase and/or implementation of franchise fees. If both options are implemented, we could quit using special assessments. While these are still widely used, special assessments have been contested by taxpayers more vigorously in recent years, resulting in significant project delays and/or cancellations which negatively impact the effectiveness of long-term street maintenance programs. And due to our Charter, the city of Ramsey faces extra hardships in applying special assessments due to the ability of taxpayers to more easily petition against street improvement projects.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Franchise Fee Rates -

- *Figure 3* in the next slide shows the number of electric and gas customers throughout the city in 2011/2012 versus the revenues that can be collected based on varying monthly franchise fee amounts. A monthly franchise fee of \$5 per utility for residential properties, which equals \$10 per month, would collect \$1,000,000 in annual revenues. To collect \$1,500,000 in franchise fees annually, the monthly fee would need to be over \$7, or \$14 per month per residential property. This assumes businesses would be charged the same amount based on the past argument that businesses tend to operate along County and State highways and therefore do not impact residential streets to the degree that residential properties do. However, many cities charge their businesses significantly higher fees through their franchise fee ordinances which helps to raise revenue and could keep residential rates lower.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

FIGURE 3

Franchise Fee Calculations

Based on Customer Data supplied by agencies

(Total Year of Collections)

	LMONT-27	FRANCHISE	481	498	498	498	498	498
Monthly Fee-Residential (Fee On DASH Gas & District)	\$ 1.00	\$ 2.00	\$ 3.00	\$ 4.00	\$ 5.00	\$ 6.00	\$ 7.00	\$ 8.00
Monthly Fee-Commercial (Fee On DASH Gas & District)	\$ 8.00	\$ 2.00	\$ 3.00	\$ 4.00	\$ 5.00	\$ 6.00	\$ 7.00	\$ 8.00
Total Monthly Fee	\$ 2.75	\$ 4.00	\$ 6.00	\$ 8.00	\$ 10.00	\$ 12.00	\$ 14.00	\$ 16.00
Centerpoint Energy - Based on March 2013 - February 2012 Data from Centerpoint								
Customers Residential 807	\$ 96,461	\$ 191,308	\$ 286,962	\$ 382,716	\$ 478,470	\$ 574,224	\$ 670,000	\$ 765,754
Commercial 507	\$ 6,084	\$ 12,168	\$ 18,252	\$ 24,336	\$ 30,420	\$ 36,504	\$ 42,588	\$ 48,672
Totals 1,314	\$ 102,545	\$ 203,476	\$ 305,214	\$ 407,052	\$ 508,890	\$ 610,728	\$ 712,592	\$ 814,426
Corvus Energy								
Customers Residential 701	\$ 95,790	\$ 191,580	\$ 287,370	\$ 383,160	\$ 478,950	\$ 574,740	\$ 670,530	\$ 766,320
Commercial 409	\$ 4,904	\$ 9,808	\$ 14,712	\$ 19,616	\$ 24,520	\$ 29,424	\$ 34,328	\$ 39,232
Totals 1,110	\$ 100,694	\$ 201,388	\$ 302,082	\$ 402,776	\$ 503,470	\$ 604,164	\$ 704,858	\$ 805,552
Anata Electric								
Customers Residential 774	\$ 2,776	\$ 5,552	\$ 8,328	\$ 11,104	\$ 13,880	\$ 16,656	\$ 19,432	\$ 22,208
Commercial 01	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Totals 775	\$ 2,776	\$ 5,552	\$ 8,328	\$ 11,104	\$ 13,880	\$ 16,656	\$ 19,432	\$ 22,208
Grand Total	\$ 205,915	\$ 411,832	\$ 617,746	\$ 823,664	\$ 1,029,580	\$ 1,235,496	\$ 1,441,412	\$ 1,647,328

# LT SMP Costs & Funding Options

## Franchise Fee Rebate Program -

- Some property owners are still paying special assessments on previous street improvement projects so staff recommends adopting a simple rebate program to ensure that these property owners are not asked to pay twice to fund our SMP. For example, while all properties with gas and electric service in the city would be charged a franchise fee on their bills, property owners still paying on a street assessment could receive an annual rebate of any franchise fees paid that year. Other rebate program options are discussed in the case.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Franchise Fee Adoption Process –

If Council wishes to adopt franchise fees, staff would meet with utility company representatives from Anoka Electric, CenterPoint Energy, and Connexus Energy while drafting franchise fee ordinances for each utility. Once draft ordinances are complete, Council must then hold a Public Hearing prior to adopting the ordinances, after which a waiting period of at least 90 days is required per PUC rules. Assuming a Public Hearing could be held in late September, the soonest invoicing and the collection of revenues could begin would be January of 2014.

Staff also recommends communicating with the public early and often to ensure that the implementation process is successful. This would include communicating to our residents what the franchise fee is and why it is being imposed on the utility companies. This message could then be mailed with our utility billings and posted on our web site.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Staff Recommendations -

- Staff recommends adopting franchise fees to help fund the city's long-term street maintenance program. While there has been some discussion that these are essentially taxes and should therefore be called such, the term “**franchise fee**” follows state statute language so staff recommends using the same language to avoid any confusion by the public.
- Staff recommends moving away from the use of special assessments as a funding source for our long-term street maintenance program.
- Franchise fees can be used to supplement available MSA funds, general obligation debt, and general fund revenues to help fund our long-term street maintenance program well into the future.



August 27, 2013 CC Workshop

# LT SMP Costs & Funding Options

## Requested Council Direction -

Staff requests Council direction regarding preferred funding options to help pay for our long-term street maintenance program. If franchise fees are to be pursued, staff requests Council direction on the fees to be charged to each utility, direction on fee amounts for residential versus commercial properties, and proposed sunset dates for the ordinances. Most franchise fee ordinances have a 20 year sunset date, but in this case it might make sense to apply a 5 or 10 year sunset date to the ordinances to better align with our CIP.



August 27, 2013 CC Workshop

Meeting Date: 08/06/2018

---

### Information

**Title:**

2019 Preliminary Budget/Levy Review

**Purpose/Background:**

The City's adopted 2019 budget calendar calls for the 2019 preliminary levies and budgets to be presented to the City Council at worksessions beginning July 10. A brief summary of the major factors influencing the 2019 budget expenditures was presented at the July 10 work session meeting. Council work sessions will continue up to the preliminary levy adoption on September 25, 2018, and the final adoption of the budget and levy consideration in December 2018.

The attached budget documents are a snapshot of all budget requests as of today. Staff will continue to further refine the recommended budgets/levies after Council has had a chance to weigh-in on personnel requests and capital equipment replacement along with other budget considerations.

Modifications have been made to the personnel proposals to reduce overall cost and each department will review the rationale for making these positions a priority within the budget. Each position impacts the service level within each of the respective departments. If all positions are budgeted, the proposed increase in the levy (7.93%) would be slightly less than the increase in taxable value (8.43%). If none of positions are budgeted, the resulting increase to the levy would be 5%.

**Timeframe:**

60-75 minutes

**Funding Source:**

**Responsible Party(ies):**

Finance Director and City Administrator

**Outcome:**

Review of preliminary budgets and levies.

---

### Attachments

2019 Preliminary Budget/Levy Notes

2019 General Fund Budget Summary

Tax Capacity Rate Calculation-Estimated

2019 Personnel Requests

2019 Capital Equipment Requests

Graph Comparing General Fund Budget/GF Levy/Total Levy & Taxable Value

2019 Requested General Fund Budget

2019 Proposed EDA Budget

Community Profile

---

## Form Review

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 08/02/2018

**Reviewed By**

Kurt Ulrich

**Date**

08/02/2018 03:43 PM

Started On: 08/01/2018 09:49 AM

# 2019 Preliminary\* (Working Document) Budget/Levy

## LEVY SUMMARY:

<b>GENERAL FUND LEVY:</b>	<b>\$10,180,785</b> - \$9,395,242 (2018).	<b>Increase of \$785,543</b> (increase 8.36%)
<b>EDA LEVY:</b>	<b>\$101,663</b> - \$103,981 (2018).	<b>Decrease of \$2,318</b>
<b>DEBT SERVICE LEVY:</b>	<b><u>\$1,994,072</u></b> - \$1,875,172 (2018).	<b>Increase of \$118,900</b> (increase 6.34%)
<b>TOTAL LEVY:</b>	<b>\$12,276,520</b> - \$11,374,395 (2018).	<b>Increase of \$902,125</b> (increase 7.93%*)

\*A 1% Levy Decrease to 6.93% = approximately a \$114,000 Budget Reduction

**TAXABLE VALUE:** **\$24,888,422\*\*** - \$22,953,761 (2018) **Increase of \$1,934,661** (increase 8.43%)  
 \*\*Estimate. TIF values not finalized.

**Estimated tax capacity rate of 42.308% (41.730% in 2018)**  
 (Fiscal Disparity numbers have not been received from County).

## LEVY BREAKDOWN:

### General Levy:

General Fund: Levy Increase of \$785,543

#### A. Contributing Factors of Increase:

1. Personnel – Wages & Benefits (\$689,540 increase):
  - a. 2.75% COLA January 1, 2019
    - CPI (4/1/17-4/1/18): 1.8%
    - 24 City/County Average Proposed for 2019: 2.69%
  - b. Health Insurance Rate Increase of 12.7% employer paid: \$55,398 (current employees)
    - \$653,922 Health Insurance Costs for Current Employees for 2019
    - \$598,524 Adopted 2018 Budget
  - c. **NEW Personnel Requests/Additional Hours: \$319,219 – Wages & Benefits**
    1. FT Patrol Officer
    2. FT Patrol Officer
    3. FT Firefighter/Inspector
    4. FT Street Maintenance Worker
    5. PT Recreation Specialist (net of Recreation Program Intern & Summer Park Intern)
    6. FT Engineering Administrative Assistant from 20 hours week to 40 hours week

- d. Possible Special Election: \$17,500
  - e. Police & Fire Pera Rate Increase (from 16.20% to 16.95%): \$18,500
  - f. Worker’s Compensation Increase: \$20,620 (current employees)
  - g. Police Overtime Increase: \$25,000 (based on past history)
2. Supplies: \$137,420 Increase  
 Contributing Factors of Increase:
- a. Uniform & Supplies 2 new patrol officers: \$16,000
  - b. Asphalt: Patching for trail maintenance (long-term plan): \$50,000
    - Fund by Capital Maintenance Fund \$590,000 Fund Balance
  - c. Small Tools: for 32 taser replacements: \$24,400
  - d. Salt: Increase of \$21,600

**-EDA Levy:**

EDA Fund: Levy Decrease of Increase of \$2,318

- 1. Correlate Commission pay with actual

**-Debt Levy:** Levy Increase of \$118,900

A. Contributing Factors of Increase:

- 1. 2018 Road Funding Debt
- 2. Fire Station #2 debt is decreased by \$75,000 from remaining debt levy property tax dollars collected from Fire Station #1 issue.

3. Debt Summary:

2013 Capital Equipment Certificates(2023 Last Year)	<b>77,267</b>	
2014 Capital Equipment Certificates (2024 last year)	<b>100,853</b>	
2015 Road Improvement Debt (2025 last year)	<b>114,248</b>	
Muni Center (2031 last Year)	<b>1,136,613</b>	
Fire Station #2 (2033 last year)	<b>205,678</b>	*
2016 Road Improvement Debt (2026 last year)	<b>155,017</b>	
2017 Road Improvement Debt (2027 last year)	<b>93,195</b>	
2018 Road Improvement Debt (2028 last year)	<b>111,201</b>	
Total Bonded Debt Levied	<b>\$1,994,072</b>	

\*Net of \$75,000 from fire station #1 Debt Levy proceeds

# GENERAL FUND BUDGET:

**Proposed Budget: \$13,047,135** (\$12,123,284 in 2018) **Increase of \$923,851** (increase 7.62%)

## Major Changes from 2018 Adopted Budget:

### Revenue:

- Property tax: \$10,135,785 (\$9,400,242 in 2018) **Increase of \$735,543**
- LGA: \$0
- Permit Revenue: Increase of \$19,550
- Charges for Services: \$703,600 (\$710,244 in 2018) **Decrease of \$6,644**
- Interest on Investments: \$90,000 (\$70,000 in 2018) **Increase of \$20,000**  
Interest rates are rising
- Transfers In: \$1,132,450 (\$970,598 in 2018) **Increase of \$161,852**
  - Increase Capital Equipment Purchases: \$148,940 to a total of \$824,450. Funding: \$87,000 Fleet Vehicle Fund & \$737,450 from Equipment Revolving Fund

### Expenditures:

- Cola – 2.75% For Everyone + Steps (if available) . CPI: 1.8%
- Single Dental for all full-time employees
- Health Insurance: -12.7% increase for each employer paid plan.
- Capital Equipment: 90% Funded from Equipment Revolving Fund & 10% from Fleet Vehicle Fund  
Equipment Fund Est Balance after 2019 Requests: \$349,000

# GENERAL FUND BUDGET CONTINUED:

## Departmental Budget Changes:

Note: All departments with staff have increases in personnel costs due to COLA, Steps & Health Ins

**-City Council (111) – (\$8,376) Decrease:**

(\$16,000) – No Bi-Annual Resident Survey – next year of survey will be in 2020  
\$10,000 for Strategic Plan efforts

**-Administration (130) – (\$118,473) Decrease:**

Economic Development Manager & Administrative Asst. moved to Community Development

**-Elections (141) – (\$12,547) Decrease:**

Non-Election Year for regular elections  
Possible Special Election: \$17,500

**-Finance (153) – \$18,848 Increase:**

COLA, Steps & Health Insurance

**-Community Development (191) - \$164,548 Increase:**

Economic Development Manager & Administrative Asst. moved from Administration

**-Data Processing (192) – \$203,001 Increase:**

\$200,000 for Server Virtualization: Capital Equipment

**-Government Buildings (194) – \$71,298 Increase:**

\$58,000: Replace 2 Admin Vehicles

**-Police (211): \$442,774 Increase**

\$89,223 FT Patrol Officer including uniform & training  
\$89,223 FT Patrol Officer including uniform & training  
\$17,000 Pera Rate Change (16.20 to 16.95%)  
\$25,000 Overtime Increase based on current history  
\$24,400 - 32 Taser Replacements

**-Fire (220): \$34,195 Increase**

\$90,553 FT Firefighter/Inspector  
(\$80,000) Decrease in capital equipment purchases, but still have the following requests:  
\$45,000 Fire Prevention Vehicle  
\$30,000 Thermal Imaging Camera  
\$15,000 Bullex Attack Training Prop  
\$50,000 Extrication Tools

# GENERAL FUND BUDGET CONTINUED:

## Departmental Budget Changes Continued:

### **-Building (240): \$69,090 Increase**

\$78,500 Replace 3 Building Inspection Vehicles

### **-Traffic Engineering (260): (\$39,658) Decrease**

\$39,000 was budgeted in 2018 for Programmable Message Board

### **-Engineering (301): \$48,206 Increase:**

\$15,090 Current PT Engr Administrative Assistant from 20 to 40 hours/week July 1

\$31,500 Replace Engineering Vehicle

### **-Public Works (311): \$11,990 Increase:**

\$57,378 FT PW Maintenance Worker (Start March 1)

(\$64,020) decrease in capital equipment purchases but still includes: \$139,000 Sidewalk Machine & \$40,250 for General Fund Share of Tractor/Backhoe

### **-Snow & Ice (312): \$20,192 Increase:**

\$21,600 Salt increase to bring back to level prior to 2017 when had excess

### **-Park & Rec (452): \$55,933 Increase:**

\$26,724 P.T. Recreation Coordinator

(\$30,974) Temp Rec Program Intern & Summer Park Intern

\$4,052 Reclass Park Maintenance Worker to Park Lead

\$50,000: Asphalt to maintain trails per long-term cost estimate (Cap Maint Fund Funded)

\$66,200: Chipper-\$33,800 & 3-zero-turn mowers-\$32,400

### **-Community Programs: \$5,000 Increase:**

\$5,000 Increased donation to \$10,000 for Alexandra House (Original request: \$20,000)

### **-Contingency (892): (\$45,082) Decrease:**

\$32,000 had been held aside in 2018 for special election & offset city clerk hours

\$13,000 reduction in Muni Loan. Repaid sewer fund in 2018

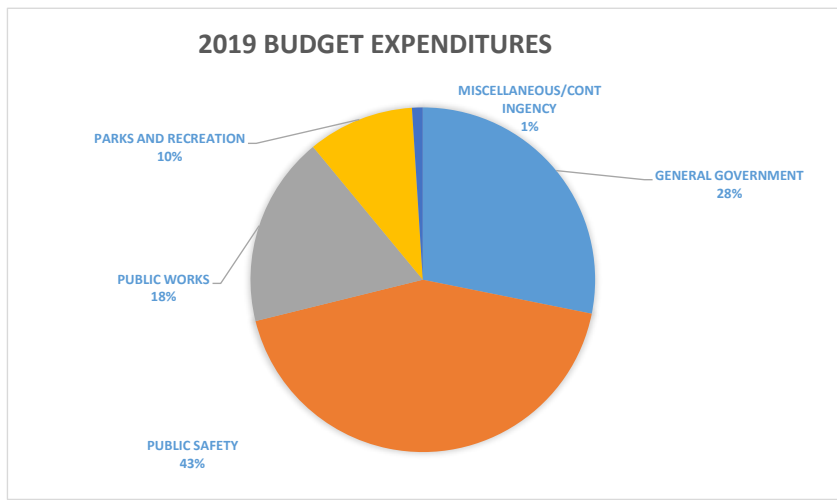
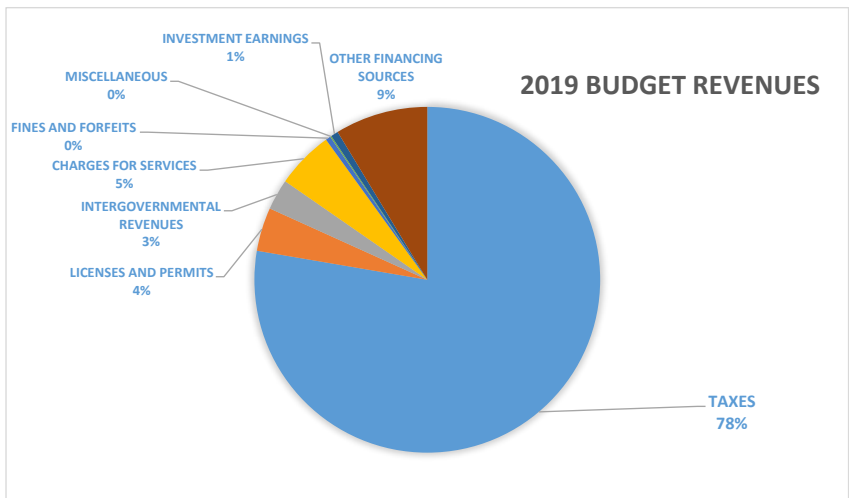
GENERAL FUND 101 - BUDGET SUMMARY

**REVENUES**

	-2015 Actual-	-2016 Actual-	-2017 Adopted-	-2018 Adopted-	-2019 Adopted-
TAXES	7,961,871	7,961,871	8,594,144	9,400,242	10,135,785
LICENSES AND PERMITS	784,954	784,954	732,129	512,750	532,300
INTERGOVERNMENTAL REVENUES	470,713	470,713	375,045	359,750	375,800
CHARGES FOR SERVICES	836,603	836,603	711,805	710,244	703,600
FINES AND FORFEITS	60,236	60,236	59,701	68,700	61,500
MISCELLANEOUS	28,776	28,776	21,726	31,000	15,700
INVESTMENT EARNINGS	76,953	76,953	81,962	70,000	90,000
OTHER FINANCING SOURCES	890,248	890,248	762,812	970,598	1,132,450
<b>TOTAL REVENUES</b>	<b>11,110,354</b>	<b>11,110,354</b>	<b>11,339,323</b>	<b>12,123,284</b>	<b>13,047,135</b>

**EXPENDITURES**

	-2015 Actual-	-2016 Actual-	-2017 Adopted-	-2018 Adopted-	-2019 Adopted-
GENERAL GOVERNMENT	2,553,779	2,802,966	3,009,414	3,355,433	3,674,319
PUBLIC SAFETY	4,179,687	4,491,423	4,686,345	5,099,197	5,607,923
PUBLIC WORKS	1,846,843	2,047,604	1,702,747	2,250,249	2,330,637
PARKS AND RECREATION	990,300	1,008,271	1,007,505	1,241,950	1,302,883
MISCELLANEOUS/CONTINGENCY	1,370,784	529,284	682,284	176,455	131,373
<b>TOTAL EXPENDITURES</b>	<b>10,941,393</b>	<b>10,879,548</b>	<b>11,088,296</b>	<b>12,123,284</b>	<b>13,047,135</b>



### 2019 Proposed - 2.75% COLA - With **All** Requested Positions/Hours

8.43% Increase

	Certified	Fiscal Disp	Local Levy	Estimated 2019 Taxable Value	Estimated Tax Capacity
General	10,180,785	1,527,118	8,653,667	24,888,422	34.770%
EDA	101,663	18,533	83,130	24,888,422	0.335%
Bonds	1,994,072 *	310,078	1,683,994	24,888,422	6.767%
Total Levy	<b>12,276,520</b>	1,855,729	10,420,791		<b>41.872%</b>

\* Reduced by \$75,000 from remaining debt service funds from Fire#1

\*\*\$337,219 Total New Personnel Requests (includes add'l hours & training & Uniforms)

Need to cut \$41,000 to get to last years rate of 41.73%

### 2019 Proposed - 2.75% COLA - With **No** New Positions/Hours

8.43% Increase

	Certified	Fiscal Disp	Local Levy	Estimated 2019 Taxable Value	Estimated Tax Capacity
General	9,843,566	1,476,535	8,367,031	24,888,422	33.618%
EDA	101,663	18,533	83,130	24,888,422	0.335%
Bonds	1,994,072 *	310,078	1,683,994	24,888,422	6.767%
Total Levy	<b>11,939,301</b>	1,805,146	10,134,155		<b>40.720%</b>

\* Reduced by \$75,000 from remaining debt service funds from Fire#1

\*\* \$0 Budgeted for new positions

### 2018 Adopted Levy

10.46% Increase

	Certified	Fiscal Disp**	Local Levy	Final 2018 Taxable Value	Estimated Tax Capacity
General	9,395,242	1,485,814	7,909,428	22,953,761	34.458%
EDA	103,981	18,956	85,025	22,953,761	0.371%
Bonds	1,875,172 *	291,527	1,583,645	22,953,761	6.900%
Total Levy	<b>11,374,395</b>	1,796,297	9,578,098		<b>41.730%</b>

\*reduced by excess fire bond proceeds of \$60,000

Total Levy Increase of \$895,337 (8.54%) over 2017: General Levy Increase: \$724,607 (8.36%)/ Debt Levy Increase: \$170,730 (10.02%)

**2017 Adopted Levy**

5.97% Increase

	Certified	Fiscal Disp	Local Levy	Final 2017 Taxable Value	Estimated Tax Capacity
General	8,670,635	1,373,708	7,296,927	20,779,674	35.116%
EDA	103,981	10,905	93,076	20,779,674	0.449%
Bonds	1,704,442 *	272,867	1,431,575	20,779,674	6.890%
	<b>10,479,058</b>	<b>1,657,480</b>	<b>8,821,578</b>		<b>42.455%</b>

\*reduced by excess fire bond proceeds of \$125,000

Total Levy Increase 2016 to 2017: \$507,983 (5.09%)

General Fund Levy Increase: 382,914 (4.62%) Debt Levy: 94,706 (5.88%)

**2016 Adopted Levy**

5.39% Increase

	Certified	Fiscal Disp	Local Levy	Final 2016 Taxable Value	Estimated Tax Capacity
General	8,287,721	1,248,188	7,039,533	19,609,016	35.899%
EDA	73,618	17,761	55,857	19,609,016	0.285%
Bonds	1,609,736	211,563	1,398,173	19,609,016	7.130%
	<b>9,971,075</b>	<b>1,477,512</b>	<b>8,493,563</b>		<b>43.315%</b>

**2015 Adopted Levy**

16.16% Increase

	Certified	Fiscal Disp	Local Levy	Final 2015 Taxable Value	Estimated Tax Capacity
General	7,921,570	1,279,483	6,642,087	18,605,528	35.700%
EDA	116,444	22,081	94,363	18,605,528	0.508%
Bonds	1,369,807	244,114	1,125,693	18,605,528	6.051%
	<b>9,407,821</b>	<b>1,545,678</b>	<b>7,862,143</b>		<b>42.259%</b>

**2014 Adopted Levy**

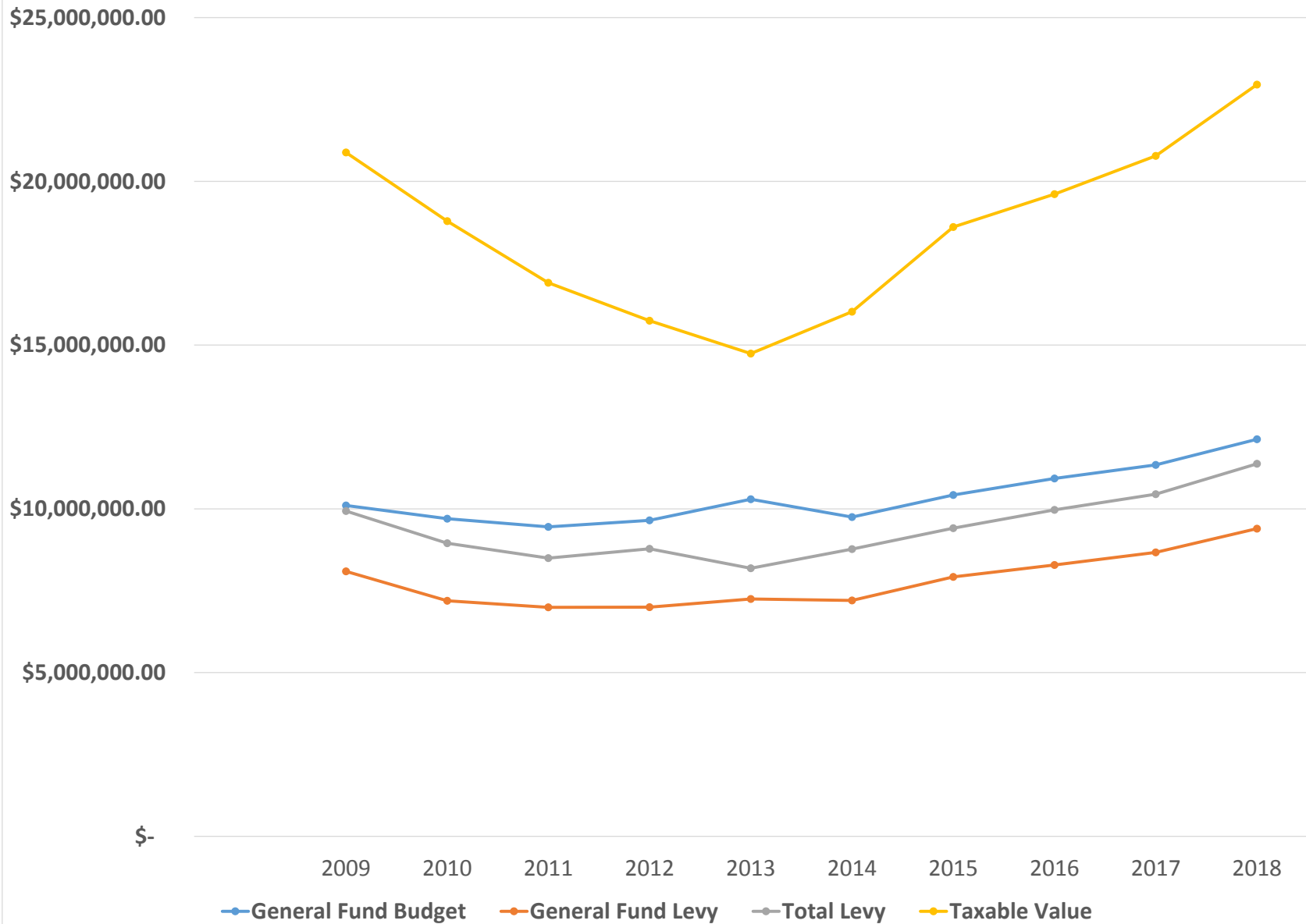
	Certified	Fiscal Disp	Local Levy	Final 2014 Taxable Value	Estimated Tax Capacity
General	7,201,730	1,367,492	5,834,238	16,017,461	36.424%
EDA	121,783	18,065	103,718	16,017,461	0.648%
Bonds	1,240,828	93,399	1,147,429	16,017,461	7.164%
	<b>8,564,341</b>	<b>1,478,956</b>	<b>7,085,385</b>		<b>44.235%</b>

2019 PERSONNEL REQUESTS-PRIORITIZED		1	2	3	4	5	6	
2.75% COLA		NEW	NEW	NEW	Add'l Hours	NEW	NEW	
2019	Department	Fire 220 Full-Time	Police 211 Full-Time	Streets 311 Full-Time	Engr 301 Full-Time	Parks 452 Part-Time	Police 211 Full-Time	
Budget	FTE							
	Title	Firefighter/Inspector	Patrol Officer	Public Works Maintenance Worker	Admin Assistant 20 hours to 40 hours/week	Recreation Specialist	Patrol Officer	
								<b>TOTALS</b>
6102	Full-Time Regular	63,155	56,598	38,819	11,652	22,194	56,598	249,016
	Holiday Buy Back		-	-	-	-	-	-
6121	Pera	10,705	9,594	2,911	874	1,665	9,594	35,343
6122	FICA/Medicare	1,071	821	2,970	891	1,698	821	8,272
6131	Group Insurance	10,709	10,709	8,924	5,355	-	10,709	46,406
6151	Workers Comp	4,913	2,501	3,754	93	1,167	2,501	14,929
6105	Current Rec & Summer Interns)					(30,974)		(30,974)
	Enterprise Funding				(3,773)			(3,773)
	<b>Total Funding Required</b>	<b>90,553</b>	<b>80,223</b>	<b>57,378</b>	<b>15,092</b>	<b>(4,250)</b>	<b>80,223</b>	<b>319,219</b>
Additional Expense:								
	Training & Uniforms		9,000				9,000	18,000
	New Patrol Vehicle & Set Up							-
	<b>Add'l Net Funding Required</b>	<b>90,553</b>	<b>89,223</b>	<b>57,378</b>	<b>15,092</b>	<b>(4,250)</b>	<b>89,223</b>	<b>337,219</b>
<b>STATUS OF REQUEST</b>		<b>NEW</b>	<b>NEW</b>	<b>NEW</b>	<b>Hour Increase</b>	<b>NEW</b>	<b>NEW</b>	
	(Step 1)	(Step 1)	(Step 1)	(Step 1)	(Step 1/Step 2)	(Step 1)	(Step 1)	
	2080 Hours	2080 Hours	1735 Hours	1560 Hours	1040 Hours	2080 Hours		
			(Start Mar 1, 2019)	(Start Full-Time July 1, 2019)				
	\$30.363/hr	\$26.522 /hr	\$22.374/hr	\$21.340/\$22.407/hr	\$21.340 /hr	\$26.522 /hr		
	Full-Time Equivalent	1	1	1	1	0.5	1	
<b>PERSONNEL JUSTIFICATION for Reclassifications, New Positions, Additional Hours</b>		Fire Department staffing levels have not increased since 2004. Since that time, there have been increases in calls for service and city growth with the addition of residential/commercial properties. This position will assist with the City's strategic initiative of improving the safety of the community and also gain personnel credit to ultimately lower the ISO classification rating. This position will be responsible for responding to calls for service as a firefighter and conducting code compliance inspections and performing preplanning activities. This position will also be responsible for developing and implementing life safety education programs. This work will include preparing and presenting fire prevention and fire safety education programs, initiating and maintaining partnerships and communications with schools, community groups and businesses; developing brochures and educational materials for public distribution.	Assigned to patrol to continue level of basic services. Based on estimated growth and calls for service. Strategic Goals: Improve & maintain safety of community, create a strong positive image and enhance customer service	This person would be responsible with helping maintain the city's streets, storm sewer infrastructure, and traffic signage. Some of the core responsibilities would include street sweeping, snow plowing, street repairs, and traffic sign fabrication and installation.	The current part-time admin assistant has quickly proven to be a valuable asset to the Engineering Department by showing a strong ability to learn & assist with a wide range of tasks, and to work independently in completing assigned tasks. Increasing the hours for this position from 20 to 40 hours per week will allow more tasks to be delegated to the admin assistant allowing the City Engineer and other Engineering staff to focus on higher priority work such as completing corridor studies on County & State Highways, developing trail and stormwater pond maintenance policies, implementing a city-wide asset management program & promoting on-line bidding through QuestCDN.	This position would replace both the current Recreation Program Intern and the summer park intern position. Duties would include coordination of all Ramsey's recreation programs, the Draw Summer Event series, and Happy Days. Duties would also include assisting the parks department with administrative support tasks.	Assigned to patrol to continue level of basic services. Based on estimated growth and calls for service. Strategic Goals: Improve & maintain safety of community, create a strong positive image and enhance customer service	

ITEM #	COST CNTR	DESCRIPTION	ESTIMATED		TOTAL OF PURCH PRC	NOTES	FUND AVAILABL 12/31/XX	Net 2019 FUNDING REQUIRED
			PURCHASE PRICE	USEFUL LIFE				
<b>2019 CAPITAL OUTLAY</b>								
<b>Data Processing #192</b>								
6585	192	Replace all servers into a Server Virtualization poje	200,000.00	6	200,000.00	Reduce servers from 7-8 to 4 servers	0.00	200,000.00
<b>Total Data Processing #192</b>			<b>200,000.00</b>		<b>200,000.00</b>		<b>0.00</b>	<b>200,000.00</b>
<b>General Government Building #194</b>								
6550	194	Replace 2005 Ford Taurus	29,000.00	10	29,000.00	Replace #403 - 2005 Ford '	29,000.00	0.00
6550	194	Replace 2006 Ford Taurus	29,000.00	10	29,000.00	Replace #404 -2006 Ford	29,000.00	0.00
<b>Total Building #240</b>			<b>58,000.00</b>		<b>58,000.00</b>		<b>58,000.00</b>	<b>0.00</b>
<b>POLICE PROTECTION #211</b>								
6550	211	Replace Tahoe Squad	40,500.00	4	40,500.00	Replace #332 - 2013 Tahoe		40,500.00
6550	211	Replace Caprice Squad	30,500.00	4	30,500.00	Replace #342 -2014 Caprice		30,500.00
<b>Total Police Protection #211</b>			<b>71,000.00</b>		<b>71,000.00</b>		<b>0.00</b>	<b>71,000.00</b>
<b>FIRE #220</b>								
6580	220	Replace Extrication Tools R-21	50,000.00	10	50,000.00	Replace 2009 tools		50,000.00
6580	220	Replace Thermal Imaging Camera	30,000.00	10	30,000.00			30,000.00
6580	220	New Bullex Attack Training Prop	15,000.00	10	15,000.00	New		15,000.00
6550	220	Replace 2011 F-150 Fire Prevention Veh with Tahoe	45,000.00	8	45,000.00	Replace #566 -2011 Ford		45,000.00
<b>Total Fire #220</b>			<b>140,000.00</b>		<b>140,000.00</b>		<b>0.00</b>	<b>140,000.00</b>
<b>Building #240</b>								
6550	240	Replace 2006 Ford Taurus	29,000.00	10	29,000.00	Replace #405 - 2006 Fd	29,000.00	0.00
6550	240	Replace 2006 Ford Taurus	27,000.00	10	27,000.00	Replace #406 - 2006 Ford		27,000.00
6550	240	Replace 2005 Chevy Colorado	22,500.00	10	22,500.00	Replace #401 -2005 Chevy		22,500.00
<b>Total Building #240</b>			<b>78,500.00</b>		<b>78,500.00</b>		<b>29,000.00</b>	<b>49,500.00</b>
<b>ENGINEERING #301</b>								
6550	301	Replace Engr Vehicle with 2017 GMC Sierra	35,000.00	12	35,000.00	Replace #402 - 2006 Cl	3,500.00	31,500.00
<b>Total Engineering #301</b>			<b>35,000.00</b>		<b>35,000.00</b>		<b>3,500.00</b>	<b>31,500.00</b>
<b>PUBLIC Works #311</b>								
6540	311	NEW Sidewalk Machine	139,000.00	12	139,000.00			139,000.00
6540	311	Replace Tractor Backhoe	84,000.00	15	84,000.00	Replace #634 - 2001 Ca	43,750.00	40,250.00
<b>Total Public Works #311</b>			<b>223,000.00</b>		<b>223,000.00</b>		<b>43,750.00</b>	<b>179,250.00</b>

<b>PARK &amp; RECREATION #452</b>								
6580	452	Replace Chipper	35,000.00	20	35,000.00	Replace #619-1991 Bru	1,200.00	33,800.00
6580	452	Replace 3 Zero Turn Mowers	39,900.00	5	39,900.00	Replace 2014 Mowers	7,500.00	32,400.00
<b>Total Park &amp; Recreation #452</b>			<b>74,900.00</b>		<b>74,900.00</b>		<b>8,700.00</b>	<b>66,200.00</b>
<b>UTILITIES #601-602</b>								
6550	601/602	Replace 2005 3/4 Ton Truck	48,000.00	10	48,000.00	Replace #651	48,000.00	0.00
<b>TOTAL GENERAL FUND - 2019</b>			<b>928,400.00</b>		<b>928,400.00</b>		<b>190,950.00</b>	<b>737,450.00</b>

### General Fund Budget/General Fund Levy/Total Levy/Taxable Market Value 2009-2018



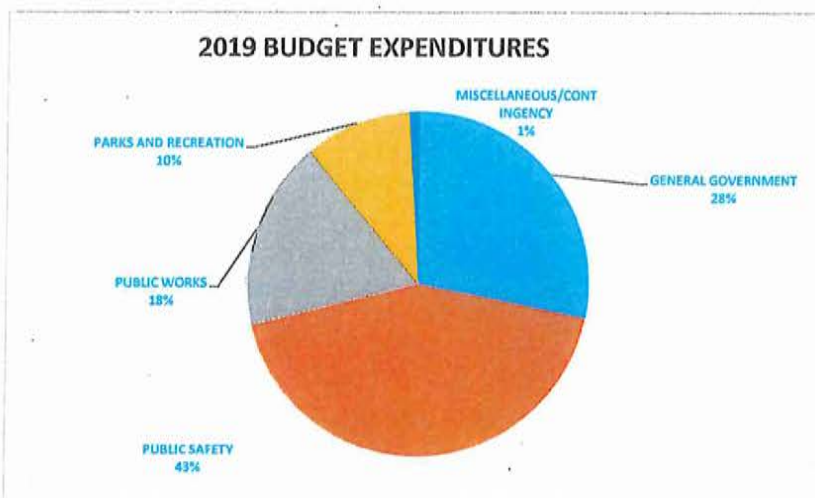
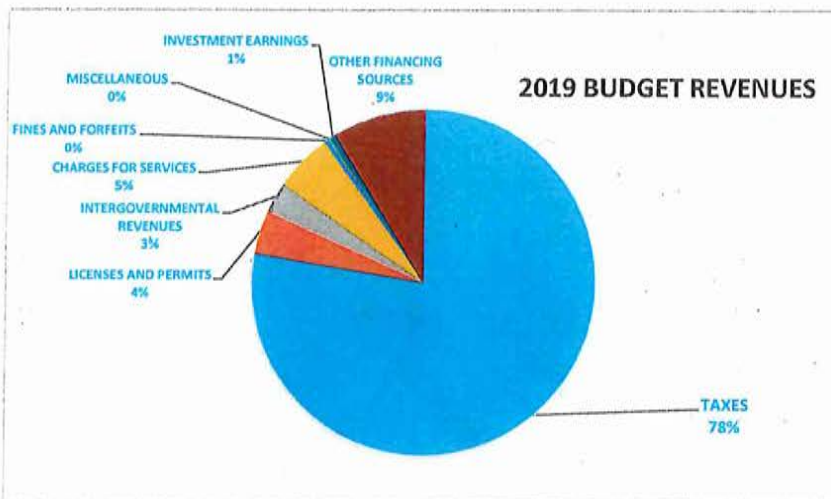
GENERAL FUND 101 - BUDGET SUMMARY

REVENUES

	-2015 Actual-	-2016 Actual-	-2017 Adopted-	-2018 Adopted-	-2019 Adopted-
TAXES	7,961,871	7,961,871	8,594,144	9,400,242	10,135,785
LICENSES AND PERMITS	784,954	784,954	732,129	512,750	532,300
INTERGOVERNMENTAL REVENUES	470,713	470,713	375,045	359,750	375,800
CHARGES FOR SERVICES	836,603	836,603	711,805	710,244	703,600
FINES AND FORFEITS	60,236	60,236	59,701	68,700	61,500
MISCELLANEOUS	28,776	28,776	21,726	31,000	15,700
INVESTMENT EARNINGS	76,953	76,953	81,962	70,000	90,000
OTHER FINANCING SOURCES	890,248	890,248	762,812	970,598	1,132,450
<b>TOTAL REVENUES</b>	<b>11,110,354</b>	<b>11,110,354</b>	<b>11,339,323</b>	<b>12,123,284</b>	<b>13,047,135</b>

EXPENDITURES

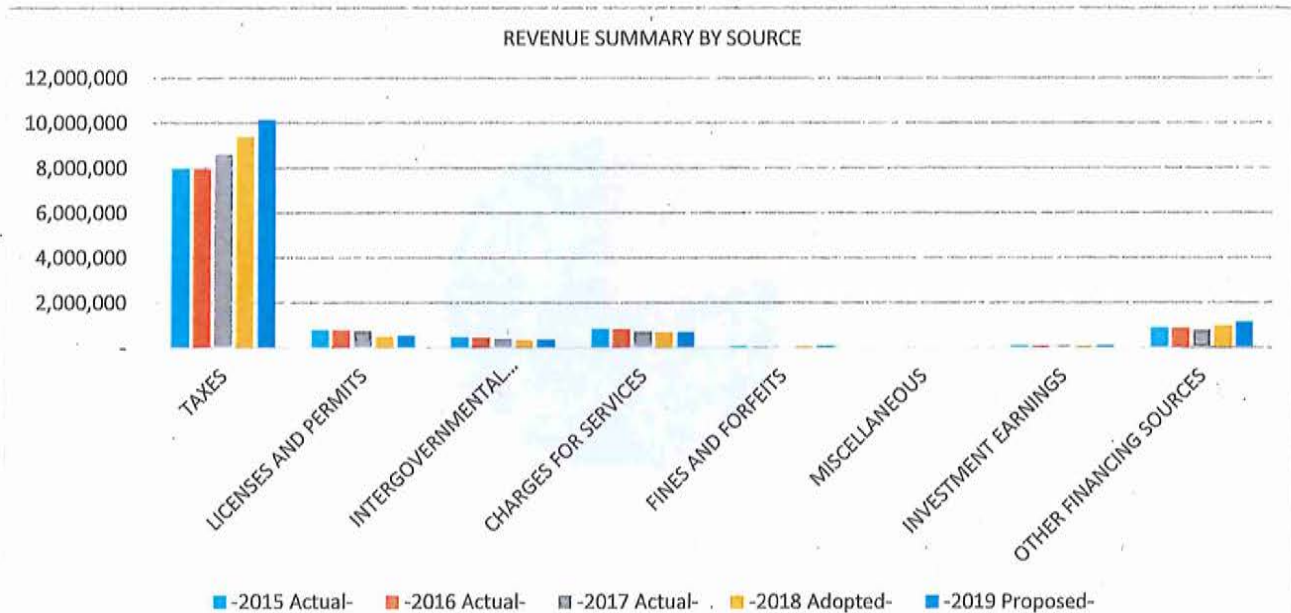
	-2015 Actual-	-2016 Actual-	-2017 Adopted-	-2018 Adopted-	-2019 Adopted-
GENERAL GOVERNMENT	2,553,779	2,802,966	3,009,414	3,355,433	3,674,319
PUBLIC SAFETY	4,179,687	4,491,423	4,686,345	5,099,197	5,607,923
PUBLIC WORKS	1,846,843	2,047,604	1,702,747	2,250,249	2,330,637
PARKS AND RECREATION	990,300	1,008,271	1,007,505	1,241,950	1,302,883
MISCELLANEOUS/CONTINGENCY	1,370,784	529,284	682,284	176,455	131,373
<b>TOTAL EXPENDITURES</b>	<b>10,941,393</b>	<b>10,879,548</b>	<b>11,088,296</b>	<b>12,123,284</b>	<b>13,047,135</b>



GENERAL FUND 101 - REVENUE SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Proposed-
TAXES	7,961,871	7,961,871	8,594,144	9,400,242	10,135,785
LICENSES AND PERMITS	784,954	784,954	732,129	512,750	532,300
INTERGOVERNMENTAL REVENUES	470,713	470,713	375,045	359,750	375,800
CHARGES FOR SERVICES	836,603	836,603	711,805	710,244	703,600
FINES AND FORFEITS	60,236	60,236	59,701	68,700	61,500
MISCELLANEOUS	28,776	28,776	21,726	31,000	15,700
INVESTMENT EARNINGS	76,953	76,953	81,962	70,000	90,000
OTHER FINANCING SOURCES	890,248	890,248	762,812	970,598	1,132,450
<b>TOTAL REVENUES</b>	<b>11,110,354</b>	<b>11,110,354</b>	<b>11,339,323</b>	<b>12,123,284</b>	<b>13,047,135</b>

**HISTORICAL LEVY AMOUNTS**

2015 LEVY	\$ 7,921,570	10.00%
2016 LEVY	\$ 8,287,716	4.62%
2017 LEVY	\$ 8,670,635	4.62%
2018 LEVY	\$ 9,395,242	8.36%
2019 LEVY	\$ 10,180,785	8.36%



GENERAL FUND 101 - REVENUE BY SOURCE		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Proposed-
<b>TAXES</b>						
4011	CURRENT-AD VALOREM TAXES	6,544,869	6,544,869	7,198,095	7,911,242	8,696,785
401A	CURRENT-UNCOLLECTED ALLOWANCE			-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	119,331	119,331	45,765	75,000	50,000
4014	FISCAL DISPARITIES	1,268,926	1,268,926	1,345,826	1,484,000	1,484,000
4015	EXCESS TAX INCREMENTS	856	856	-	20,000	-
4018	PENALTY/INT-AD VALOREM TAXES	27,889	27,889	4,457	10,000	5,000
<b>TAXES Total</b>		<b>7,961,871</b>	<b>7,961,871</b>	<b>8,594,144</b>	<b>9,400,242</b>	<b>10,135,785</b>

#### LICENSES AND PERMITS

##### - BUSINESS LICENSES/PERMITS

4140	CREDIT CARD PROCESSING FEES	(12,280)	(12,280)	(37,600)	(30,000)	(45,000)
4155	LIQUOR-ON SALE	43,400	43,400	43,680	38,000	42,000
4156	LIQUOR-OFF SALE	740	740	560	1,200	1,000
4159	MECHANICAL LICENSE	11,950	11,950	12,450	10,500	11,000
4163	PAWNSHOP LICENSE	6,695	6,695	6,122	5,000	6,000
4164	CIGARETTE SALES LICENSE	2,675	2,675	2,350	3,000	2,500
4165	REFUSE HAULERS LICENSE	350	350	400	350	400
4166	MOTOR VEHICLES LICENSE	3,850	3,850	-	-	-
4168	PEDDLERS LICENSE	1,520	1,520	2,060	1,700	1,500
4169	GASOLINE SALES LICENSE	2,042	2,042	-	-	-
4170	OTHER BUSINESS LICENSES & PERM	2,115	2,115	850	1,000	1,000
4171	INVESTIGATIVE FEES	4,326	4,326	4,845	3,000	3,000

##### - NON-BUSINESS LICENSES/PERMITS

4205	BUILDING PERMIT	472,551	472,551	444,873	300,000	310,000
4206	PLUMBING PERMIT	56,197	56,197	50,846	35,000	35,000
4207	ANIMAL LICENSE	1,280	1,280	1,480	1,000	1,200
4208	HEATING PERMIT	42,417	42,417	44,644	35,000	40,000
4209	CONDITIONAL USE PERMIT	6,550	6,550	13,019	6,000	6,000
4211	SIGN PERMITS	2,650	2,650	2,650	2,500	2,500
4212	RENTAL LICENSE	8,475	8,475	13,700	2,500	5,000
4213	FIRE PERMIT	9,066	9,066	11,101	9,000	11,000
4214	ELECTRICAL INSPECTION PERMIT	63,012	63,012	59,502	50,000	55,000
4220	SEPTIC SYSTEM PERMIT	33,648	33,648	30,966	25,000	27,000
4221	URBAN SEWER PERMIT	8,700	8,700	10,425	6,000	7,500
4222	URBAN WATER PERMIT	9,800	9,800	11,045	6,000	7,500
4230	OTHER NON-BUSINESS LIC & PERM	3,225	3,225	2,161	1,000	1,200

<b>LICENSES AND PERMITS Total</b>		<b>784,954</b>	<b>784,954</b>	<b>732,129</b>	<b>512,750</b>	<b>532,300</b>
-----------------------------------	--	----------------	----------------	----------------	----------------	----------------

#### INTERGOVERNMENTAL REVENUES

##### - FEDERAL INTERGOVERNMENTAL

4253	FEDERAL EXCISE TAX REFUND	8,379	8,379	7,773	8,000	8,000
4252	FEDERAL GRANTS	-	-	-	-	-

##### - STATE INTERGOVERNMENTAL

4262	LOCAL GOVERNMENT AID	110,352	110,352	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	3,338	3,338	3,115	-	-
4268	MSA FOR STREETS	140,000	140,000	140,000	140,000	150,000
4269	POLICE - INSURANCE PREMIUM TAX	179,451	179,451	197,336	190,000	195,000
4271	POST BOARD REIMBURSEMENT	7,330	7,330	7,577	7,500	7,500
4272	STATE EXCISE TAX REFUND	277	277	316	250	300
4273	OTHER STATE GRANTS & AIDS	21,586	21,586	18,928	14,000	15,000

##### - LOCAL INTERGOVERNMENTAL

4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	-	-	-
------	-------------------------------	---	---	---	---	---

<b>INTERGOVERNMENTAL REVENUES Total</b>		<b>470,713</b>	<b>470,713</b>	<b>375,045</b>	<b>359,750</b>	<b>375,800</b>
---	--	----------------	----------------	----------------	----------------	----------------

<b>CHARGES FOR SERVICES</b>						
4304	RENTAL FEES - REAL PROPERTY	6,378	6,378	138,377	122,000	142,000
4305	RENTAL FEES	137,528	137,528	11,885	28,000	12,000
4306	ZONING & SUBDIVISION FEES	2,325	2,325	3,000	2,500	3,000
4307	PLAN CHECKING FEES	233,584	233,584	198,320	150,000	150,000
4308	SALES OF MAPS & PUBLICATIONS	1,381	1,381	925	1,000	1,000
4309	ASSESSMENT SEARCHES	720	720	90	-	-
4312	GENERAL GOVERNMENT STAFF TIME	6,806	6,806	35,309	15,000	25,000
4326	SPECIAL POLICE SERVICES	38,781	38,781	22,887	15,000	15,000
4327	SPECIAL FIRE PROTECTION SERVIC	45,945	45,945	46,436	55,000	55,000
4328	ACCIDENT REPORTS	2,254	2,254	2,319	2,000	2,000
4329	OPEN BURN PERMIT FEES	1,025	1,025	700	1,000	1,000
4330	OTHER PUBLIC SAFETY	3,977	3,977	7,820	4,000	5,000
4337	ENGINEERING	334,033	334,033	225,730	291,744	272,600
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-
4339	OTHER PUBLIC WORKS	13,951	13,951	9,290	15,000	12,000
4347	OTHER CULTURE-RECREATION	7,915	7,915	8,718	8,000	8,000
<b>CHARGES FOR SERVICES Total</b>		<b>836,603</b>	<b>836,603</b>	<b>711,805</b>	<b>710,244</b>	<b>703,600</b>
<b>FINES AND FORFEITS</b>						
4452	COURT FINES	57,780	57,780	59,001	68,000	61,000
4453	OTHER FINES & FORFEITS	669	669	-	200	-
4454	ADMINISTRATIVE FINES	1,787	1,787	699	500	500
<b>FINES AND FORFEITS Total</b>		<b>60,236</b>	<b>60,236</b>	<b>59,701</b>	<b>68,700</b>	<b>61,500</b>
<b>MISCELLANEOUS</b>						
4604	SURCHARGES	913	913	550	1,000	700
4605	ELECTION FILING FEES	-	-	175	-	-
4609	OTHER MISCELLANEOUS REVENUES	27,863	27,863	21,001	30,000	15,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-
<b>MISCELLANEOUS Total</b>		<b>28,776</b>	<b>28,776</b>	<b>21,726</b>	<b>31,000</b>	<b>15,700</b>
<b>INVESTMENT EARNINGS</b>						
4701	INTEREST ON INVESTMENTS	76,953	76,953	81,962	70,000	90,000
<b>INVESTMENT EARNINGS Total</b>		<b>76,953</b>	<b>76,953</b>	<b>81,962</b>	<b>70,000</b>	<b>90,000</b>
<b>OTHER FINANCING SOURCES</b>						
<b>TRANSFERS IN</b>						
4901	TRANSFER IN FROM OTHER FUNDS	890,248	890,248	762,812	970,598	1,132,450
<b>OTHER FINANCING SOURCES Total</b>		<b>890,248</b>	<b>890,248</b>	<b>762,812</b>	<b>970,598</b>	<b>1,132,450</b>
<b>TOTAL REVENUE</b>		<b>11,110,354</b>	<b>11,110,354</b>	<b>11,339,323</b>	<b>12,123,284</b>	<b>13,047,135</b>

## GENERAL FUND 101 - LINE ITEM DETAIL

-2015 Actual-

-2016 Actual-

-2017 Actual-

-2018 Adopted-

-2019 Proposed-

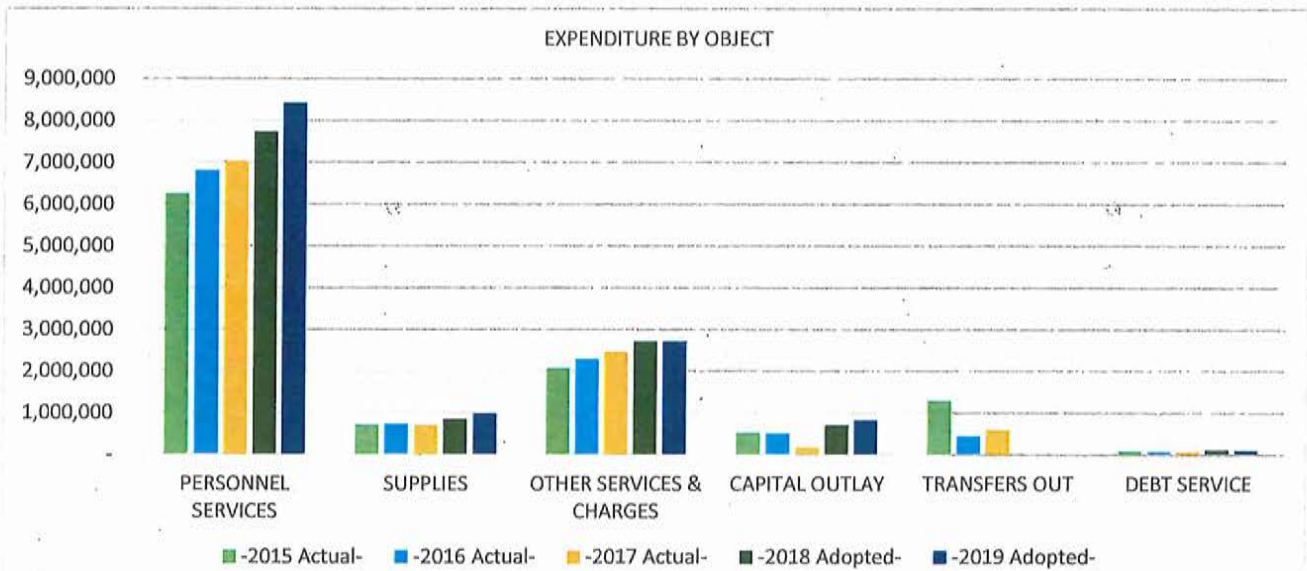
**4337 Engineering**

Riverdale Extention to Traprock (15% project cost of \$2.5M)	-	-	-	-
Road Reconstruction (Est 8% of project cost of up to \$ 1,700,000)	79,956	-	-	-
2019-Road Reconstructions :				
Bond Fund: 8% of \$1,679,000				134,320
2019-Overlays:				
Bond Fund: 8 of % 541,000				43,280
2018-Road Reconstructions :				
Bond Fund: 8% of \$1,705,000		85,392	136,448	
Storm Fund: 12% of \$88,450				
2017-Overlays:				
Bond Fund: 12% of %353,800		42,456	60,296	
Sealcoats (Est 12% of \$500,000)	49,103	60,000	60,000	60,000
Private Funded Projects	115,593	37,882	35,000	35,000
	<u>244,652</u>	<u>225,730</u>	<u>291,744</u>	<u>272,600</u>

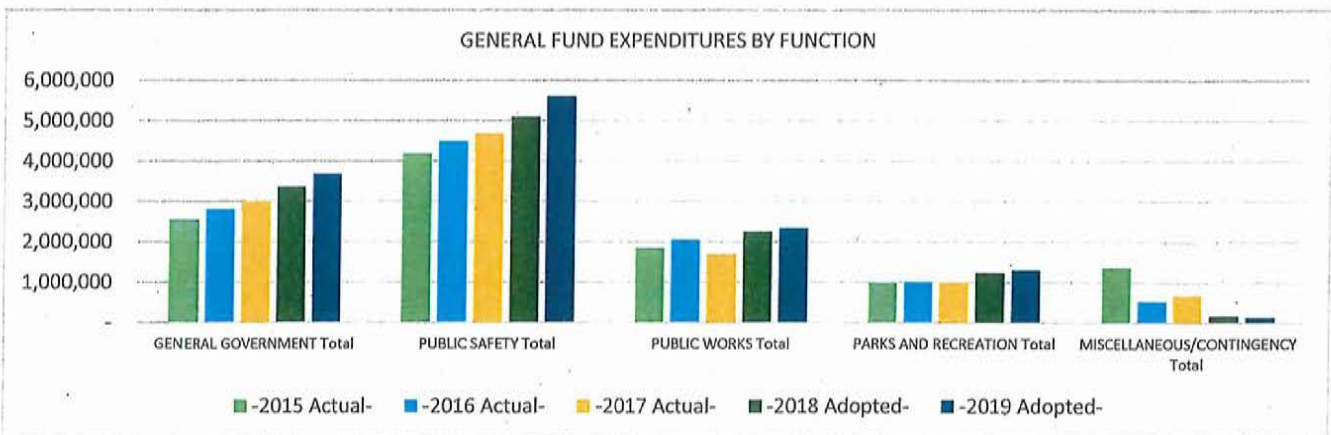
**4901 Other Finance Sources**

Water Fund Administrative Transfer	38,000	39,000	40,000	41,000	43,000
Sewer Fund Administrative Transfer	32,000	33,000	34,000	35,000	37,000
St. Lighting Fund Administrative Transfer	17,000	18,000	19,000	20,000	21,000
Recycling Fund Administrative Transfer	10,000	10,500	11,000	11,500	-
Storm Water Utility Fund Administrative Transfer	27,000	28,000	29,000	30,000	32,000
HRA Fund Closed to General	119,945	230,000	-	-	-
Equipment Certificate Fund	265,344	254,378	302,406	-	-
Capital Maintenance Fund - For Trail Maintenance	-	-	-	-	50,000
Insurance Fund	-	-	-	22,588	-
Fleet Vehicle Fnd	-	-	-	-	87,000
PIR Fund-Street Maintenance	100,000	25,000	125,000	100,000	125,000
Equipment Revolving Fund	265,344	258,474	202,406	710,510	737,450
Landfill Tipping Fee Fund - Environment Services Time	15,615	-	-	-	-
	<u>890,248</u>	<u>896,352</u>	<u>762,812</u>	<u>970,598</u>	<u>1,132,450</u>

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	6,250,991	6,808,628	7,035,037	7,728,382	8,417,922
SUPPLIES	711,546	735,040	705,203	848,775	986,195
OTHER SERVICES & CHARGES	2,073,959	2,294,501	2,479,108	2,716,162	2,712,195
CAPITAL OUTLAY	530,688	516,156	186,663	710,510	824,450
TRANSFERS OUT	1,291,936	452,455	606,393	-	-
DEBT SERVICE	82,273	76,829	75,892	119,455	106,373
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>10,941,393</b>	<b>10,883,609</b>	<b>11,088,296</b>	<b>12,123,284</b>	<b>13,047,135</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>GENERAL GOVERNMENT</b>						
0111	MAYOR AND COUNCIL	131,549	117,554	112,481	142,184	133,808
0114	CHARTER/PLAN/HORSE COMMISSIONS	4,979	5,326	5,510	9,467	9,467
0130	ADMINISTRATION	720,608	844,358	897,042	953,453	834,980
0141	ELECTIONS	7,792	69,503	5,767	48,992	36,445
0153	FINANCE	328,942	326,447	331,891	352,154	371,002
0155	ASSESSING	136,517	137,937	138,629	140,000	142,000
0161	LEGAL	127,726	123,358	116,661	128,400	123,300
0191	PLANNING & ZONING	201,297	287,848	472,925	505,446	669,994
0192	DATA PROCESSING	423,219	421,976	440,168	518,104	721,105
0194	GENERAL GOVERNMENT BUILDINGS	440,198	431,122	444,677	507,488	578,786
0195	NEWSLETTER	30,952	37,537	43,663	49,745	53,432
<b>GENERAL GOVERNMENT Total</b>		<b>2,553,779</b>	<b>2,802,966</b>	<b>3,009,414</b>	<b>3,355,433</b>	<b>3,674,319</b>
<b>PUBLIC SAFETY</b>						
0211	POLICE PROTECTION	3,027,457	3,191,267	3,323,510	3,488,488	3,931,262
0220	FIRE PROTECTION	758,147	817,778	846,201	1,005,890	1,040,085
0240	PROTECTIVE INSPECTIONS	306,871	363,178	424,406	423,083	492,173
0250	CIVIL DEFENSE	4,728	22,708	5,729	7,600	8,800
0260	TRAFFIC ENGINEERING	71,868	80,766	67,670	152,786	113,128
0270	ANIMAL CONTROL	4,408	8,871	9,517	9,500	9,250
0280	COMMUNITY ORIENTING POLICING	6,208	6,855	9,313	11,850	13,225
<b>PUBLIC SAFETY Total</b>		<b>4,179,687</b>	<b>4,491,423</b>	<b>4,686,345</b>	<b>5,099,197</b>	<b>5,607,923</b>
<b>PUBLIC WORKS</b>						
0301	ENGINEERING	355,495	358,831	297,379	384,009	432,215
0311	STREET MAINTENANCE	1,294,881	1,470,492	1,233,579	1,594,417	1,606,407
0312	SNOW & ICE REMOVAL	196,467	218,281	171,788	271,823	292,015
<b>PUBLIC WORKS Total</b>		<b>1,846,843</b>	<b>2,047,604</b>	<b>1,702,747</b>	<b>2,250,249</b>	<b>2,330,637</b>
<b>PARKS AND RECREATION</b>						
0452	PARK & RECREATION	901,623	913,634	994,504	1,226,950	1,282,883
0455	COMMUNITY PROGRAMS	5,556	16,495	13,000	15,000	20,000
0461	ENVIRONMENTAL SERVICES	83,121	78,142	-	-	-
<b>PARKS AND RECREATION Total</b>		<b>990,300</b>	<b>1,008,271</b>	<b>1,007,505</b>	<b>1,241,950</b>	<b>1,302,883</b>
<b>MISCELLANEOUS/CONTINGENCY</b>						
0892	EXPENDITURE RESERVE	1,370,784	529,284	682,284	176,455	131,373
<b>MISCELLANEOUS/CONTINGENCY Total</b>		<b>1,370,784</b>	<b>529,284</b>	<b>682,284</b>	<b>176,455</b>	<b>131,373</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>10,941,393</b>	<b>10,879,548</b>	<b>11,088,296</b>	<b>12,123,284</b>	<b>13,047,135</b>



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>PERSONNEL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	4,191,438	4,600,816	4,770,817	5,253,434	5,681,210
6103	FULL TIME-REGULAR-OVERTIME	79,743	108,810	112,632	96,000	109,000
6104	PART TIME-WAGES & SALARIES	353,891	383,568	492,692	416,198	458,665
6105	TEMPORARY-WAGES & SALARIES	158,776	170,229	140,547	266,639	236,016
6106	OVERTIME-TEMPORARY	1,620	2,057	1,981	-	-
6107	OVERTIME-PART TIME	-	119	-	-	-
<b>WAGES AND SALARIES</b>		<b>4,785,468</b>	<b>5,265,599</b>	<b>5,518,670</b>	<b>6,032,271</b>	<b>6,484,891</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	69,136	47,457	1,258	-	-
<b>OTHER GROSS EARNINGS</b>		<b>69,136</b>	<b>47,457</b>	<b>1,258</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	523,345	534,634	571,521	619,247	702,212
6122	FICA/MEDICARE CONTRIBUTIONS	256,498	258,478	280,433	318,948	336,459
6123	ICMA RETIREMENT TRUST	2,032	1,968	2,000	2,000	2,000
6131	GROUP INSURANCE	513,515	567,000	519,613	598,524	699,257
6132	DISABILITY INSURANCE	1,284	1,284	1,344	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	99,713	132,208	140,198	156,092	191,803
<b>EMPLOYER CONTRIBUTIONS</b>		<b>1,396,387</b>	<b>1,495,572</b>	<b>1,515,109</b>	<b>1,696,111</b>	<b>1,933,031</b>
<b>PERSONNEL SERVICES Total</b>		<b>6,250,991</b>	<b>6,808,628</b>	<b>7,035,037</b>	<b>7,728,382</b>	<b>8,417,922</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6203	DUPLICATING SUPPLY & COPY PAPER	3,299	3,283	3,299	3,250	3,300
6204	STATIONERY, ENVELOPES & FORMS	5,776	4,278	5,672	6,200	6,100
6205	DRAFTING SUPPLIES	200	-	-	250	250
6206	FILM, MICROFILM, TAPES, DISKS	566	1,310	1,045	1,800	1,300
6207	TRAINING SUPPLIES	3,365	1,765	1,449	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	12,728	10,313	11,169	15,475	15,150
<b>OFFICE SUPPLIES</b>		<b>25,934</b>	<b>20,949</b>	<b>22,635</b>	<b>29,475</b>	<b>28,600</b>
<b>OPERATING SUPPLIES</b>						
6221	CLEANING SUPPLIES	963	1,043	809	2,700	2,700
6223	GASOLINE	91,228	80,898	90,117	112,000	114,000
6225	DIESEL FUEL	30,022	24,802	32,662	42,500	45,500
6227	LUBRICANTS & ADDITIVES	3,046	3,578	3,560	5,100	5,100
6229	SHOP MATERIALS	4,849	3,751	3,582	7,500	7,000
6231	UNIFORMS & TURN-OUT GEAR	59,558	63,704	56,593	56,800	68,600
6233	BATTERIES	1,131	1,084	1,226	1,200	1,500
6235	AMMUNITION	11,715	9,056	8,883	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	792	822	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,833	2,749	3,300	3,000
6241	COMMUNITY POLICING SUPPLIES	4,298	5,519	6,501	6,200	7,000
6247	HAPPY DAYS SUPPLIES	10,000	10,000	11,250	11,750	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	116,043	104,830	102,145	128,150	138,025
6246	MARKETING	-	18,000	3,110	5,000	5,000
<b>OPERATING SUPPLIES</b>		<b>335,916</b>	<b>329,890</b>	<b>324,009</b>	<b>391,700</b>	<b>418,925</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6251	BATTERIES	106	2,572	1,573	3,000	3,500
6253	BRAKES	1,824	3,825	2,998	2,200	3,000
6255	TIRES	8,906	7,999	5,897	8,200	7,500
6257	OTHER VEHICLE PARTS	80,091	82,933	90,283	93,800	93,500
6259	BUILDING MAINT/REPAIR SUPPLIES	4,513	8,912	5,191	11,500	19,000
6261	SAND & GRAVEL	1,951	993	2,096	4,000	4,000
6263	SALT	72,561	87,028	44,124	72,000	93,600
6265	ASPHALT	31,610	38,107	55,446	60,000	111,000
6266	SCBA-PARTS	9,370	5,893	5,071	5,000	5,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	3,388	1,678	5,700	5,700
6269	LANDSCAPE MATERIALS	26,670	13,673	26,932	25,500	25,500

6271	SIGN REPAIR MATERIALS	-	985	712	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	15,562	3,099	3,200	3,700
6268	IRRIGATION SUPPLIES	-	15,628	9,707	15,000	15,000
<b>REPAIR AND MAINTENANCE SUPPLIES</b>		<b>241,836</b>	<b>287,498</b>	<b>254,809</b>	<b>312,100</b>	<b>393,000</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	107,860	96,653	103,750	115,450	145,470
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>107,860</b>	<b>96,653</b>	<b>103,750</b>	<b>115,450</b>	<b>145,470</b>
<b>MERCHANDISE FOR RESALE</b>						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	50	-	50	200
<b>MERCHANDISE FOR RESALE</b>		<b>-</b>	<b>50</b>	<b>-</b>	<b>50</b>	<b>200</b>
<b>SUPPLIES Total</b>		<b>711,546</b>	<b>735,040</b>	<b>705,203</b>	<b>848,775</b>	<b>986,195</b>

#### OTHER SERVICES & CHARGES

##### PROFESSIONAL SERVICES

6302	AUDITING & ACCOUNTING SERVICES	31,100	33,110	35,610	34,100	37,600
6304	LEGAL FEES	126,355	122,179	115,526	127,000	122,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	13,132	9,785	16,000	18,000
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,125	1,903	2,000	2,500
6315	MISCELLANEOUS PROFESSIONAL SER	200,196	287,188	389,632	413,688	396,000
<b>PROFESSIONAL SERVICES</b>		<b>369,452</b>	<b>456,734</b>	<b>552,455</b>	<b>592,788</b>	<b>576,100</b>

##### COMMUNICATION

6321	TELEPHONE	17,767	19,021	18,109	23,640	21,500
6322	POSTAGE	14,851	16,236	18,031	20,650	23,150
6323	CELLULAR PHONES	24,303	26,639	27,187	31,800	34,800
6325	LONG DISTANCE CHARGES	-	-	-	-	-
<b>COMMUNICATION</b>		<b>56,921</b>	<b>61,896</b>	<b>63,326</b>	<b>76,090</b>	<b>79,450</b>

##### EMPLOYEE REIMBURSEMENTS

6331	TRAVEL & LODGING	13,048	7,291	10,291	17,000	15,000
6334	MILEAGE REIMBURSEMENT	294	651	190	1,750	1,300
6335	TRAINING	60,686	55,850	78,964	88,100	83,500
<b>EMPLOYEE REIMBURSEMENTS</b>		<b>74,028</b>	<b>63,792</b>	<b>89,445</b>	<b>106,850</b>	<b>99,800</b>

##### ADVERTISING AND PUBLISHING

6352	GENERAL NOTICE & PUBLIC INFOR	24,067	28,249	32,318	37,900	39,600
6353	ORDINANCE PUBLICATION	1,231	860	1,844	1,500	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	3,022	2,435	3,500	3,500
<b>ADVERTISING AND PUBLISHING</b>		<b>28,457</b>	<b>32,131</b>	<b>36,596</b>	<b>42,900</b>	<b>45,100</b>

##### INSURANCE

6361	GENERAL LIABILITY/PROPERTY INS	141,088	133,436	120,735	146,175	147,150
<b>INSURANCE</b>		<b>141,088</b>	<b>133,436</b>	<b>120,735</b>	<b>146,175</b>	<b>147,150</b>

##### UTILITIES

6371	ELECTRIC UTILITIES	160,186	167,207	163,763	175,700	173,700
6372	WATER/IRRIGATION	19,782	23,456	22,448	24,500	24,500
6373	GAS	37,945	40,002	38,439	45,500	42,000
6374	REFUSE/RECYCLING	8,903	10,451	11,159	11,300	11,100
<b>UTILITIES</b>		<b>226,816</b>	<b>241,116</b>	<b>235,808</b>	<b>257,000</b>	<b>251,300</b>

##### REPAIRS AND MAINTENANCE - LABOR

6381	BUILDING & STRUCTURE REPAIR	29,021	36,570	24,713	41,000	39,000
6382	MACHINERY & EQUIPMENT REPAIR	24,163	39,736	21,130	35,500	35,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	250
6386	BRAKE REPAIR	-	541	-	1,000	500
6387	TIRE MOUNTING & BALANCING	-	171	746	600	800
6388	OTHER VEHICLE REPAIR	30,541	34,313	56,211	59,000	68,000
6389	TOWING SERVICES	344	1,657	75	3,000	2,000
<b>REPAIRS AND MAINTENANCE - LABOR</b>		<b>84,069</b>	<b>112,988</b>	<b>102,876</b>	<b>140,350</b>	<b>146,050</b>

##### REPAIRS AND MAINTENANCE - CONTRACTS

6404	MACHINERY & EQUIPMENT	1,348	1,325	1,332	3,000	1,500
6405	OFFICE & DATA PROCESSING EQUIP	230,001	242,254	302,549	319,683	329,645
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>231,349</b>	<b>243,579</b>	<b>303,881</b>	<b>322,683</b>	<b>331,145</b>

##### RENTALS

6413	OFFICE EQUIPMENT RENTAL	5,170	5,834	5,912	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	43,712	38,735	48,015	100,300	100,000
6416	MACHINERY RENTAL	-	63	63	700	500

6417	UNIFORM RENTAL	5,423	2,997	1,532	4,100	3,000
<b>RENTALS</b>		<b>54,305</b>	<b>47,629</b>	<b>55,521</b>	<b>111,100</b>	<b>109,500</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	52,879	45,230	50,790	62,326	63,000
6452	SUBSCRIPTIONS	1,440	1,487	1,649	4,000	3,750
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>54,319</b>	<b>46,717</b>	<b>52,439</b>	<b>66,326</b>	<b>66,750</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	1,616	1,731	560	3,100	2,850
<b>BOOKS AND PAMPHLETS</b>		<b>1,616</b>	<b>1,731</b>	<b>560</b>	<b>3,100</b>	<b>2,850</b>
<b>CONTRACTED SERVICES</b>						
6488	STREET MAINTENANCE CONTRACT	403,384	491,369	485,987	500,000	500,000
6489	OTHER CONTRACTED SERVICES	348,155	361,383	379,478	350,800	357,000
<b>CONTRACTED SERVICES</b>		<b>751,539</b>	<b>852,752</b>	<b>865,466</b>	<b>850,800</b>	<b>857,000</b>
<b>OTHER SERVICES &amp; CHARGES Total</b>		<b>2,073,959</b>	<b>2,294,501</b>	<b>2,479,108</b>	<b>2,716,162</b>	<b>2,712,195</b>

#### CAPITAL OUTLAY

<b>CAPITAL OUTLAY</b>						
6520	BUILDINGS	-	-	-	-	-
6540	HEAVY MACHINERY	178,973	254,117	-	330,010	179,250
6550	MOTOR VEHICLES	77,844	97,604	186,663	110,000	284,000
6580	OTHER EQUIPMENT	241,615	164,435	-	250,000	161,200
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	20,500	200,000
<b>CAPITAL OUTLAY</b>		<b>530,688</b>	<b>516,156</b>	<b>186,663</b>	<b>710,510</b>	<b>824,450</b>
<b>CAPITAL OUTLAY Total</b>		<b>530,688</b>	<b>516,156</b>	<b>186,663</b>	<b>710,510</b>	<b>824,450</b>

#### TRANSFERS OUT

<b>OPERATING TRANSFERS</b>						
6820	OPERATING TRANSFERS TO OTHER F	1,291,936	452,455	606,393	-	-
<b>OPERATING TRANSFERS</b>		<b>1,291,936</b>	<b>452,455</b>	<b>606,393</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS OUT Total</b>		<b>1,291,936</b>	<b>452,455</b>	<b>606,393</b>	<b>-</b>	<b>-</b>

#### DEBT SERVICE

<b>DEBT SERVICE</b>						
6603	OTHER L.T. OBLIGATION PRINCIPA	82,273	76,829	75,892	119,455	106,373
<b>DEBT SERVICE</b>		<b>82,273</b>	<b>76,829</b>	<b>75,892</b>	<b>119,455</b>	<b>106,373</b>
<b>DEBT SERVICE Total</b>		<b>82,273</b>	<b>76,829</b>	<b>75,892</b>	<b>119,455</b>	<b>106,373</b>

<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>10,941,393</b>	<b>10,883,609</b>	<b>11,088,296</b>	<b>12,123,284</b>	<b>13,047,135</b>
---	--	-------------------	-------------------	-------------------	-------------------	-------------------

**FUND: GENERAL**

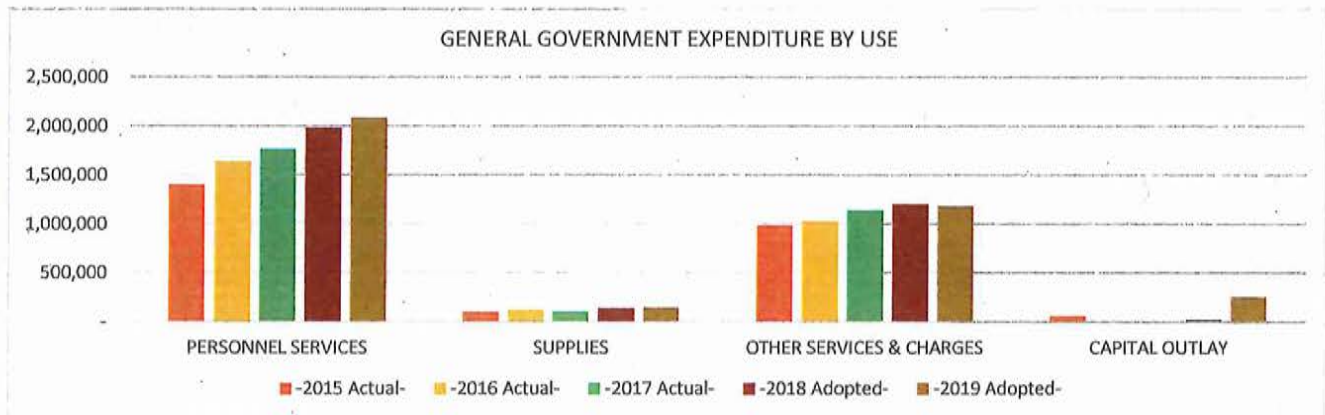
Business Unit	2018 Adopted Budget	2019 Proposed Budget
<b>REVENUE</b>		
9101 - GENERAL FUND REVENUE	12,123,284	13,047,135
<b>TOTAL REVENUE</b>	<b>12,123,284</b>	<b>13,047,135</b>

<b>EXPENDITURES</b>		
111 - MAYOR AND COUNCIL	142,184	133,808
114 - COMMISSIONS	9,467	9,467
130 - ADMINISTRATION	953,453	834,980
141 - ELECTIONS	48,992	36,445
153 - FINANCE	352,154	371,002
155 - ASSESSING	140,000	142,000
161 - LEGAL SERVICES	128,400	123,300
191 - PLANNING AND ZONING	505,446	669,994
192 - DATA PROCESSING	518,104	721,105
194 - GENERAL GOVERNMENT BUILDINGS	507,488	578,786
195 - NEWSLETTER	49,745	53,432
211 - POLICE PROTECTION	3,488,488	3,931,262
220 - FIRE PROTECTION	1,005,890	1,040,085
240 - BUILDING INSPECTION	423,083	492,173
250 - CIVIL DEFENSE	7,600	8,800
260 - TRAFFIC ENGINEERING	152,786	113,128
270 - ANIMAL CONTROL	9,500	9,250
280 - COMMUNITY ORIENTING POLICING	11,850	13,225
301 - ENGINEERING	384,009	432,215
311 - STREET MAINTENANCE	1,594,417	1,606,407
312 - SNOW AND ICE REMOVAL	271,823	292,015
452 - PARK AND RECREATION	1,226,950	1,282,883
455 - COMMUNITY PROGRAMS	15,000	20,000
461 - ENVIRONMENTAL SERVICES	-	-
892 - MISCELLANEOUS/CONTINGENCY	176,455	131,373
<b>TOTAL EXPENDITURES</b>	<b>12,123,284</b>	<b>13,047,135</b>

Excess (deficiency) of revenue over expenditures

GENERAL GOVERNMENT	111-195
--------------------	---------

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	1,404,069	1,642,010	1,766,830	1,988,194	2,085,094
SUPPLIES	98,796	126,802	102,714	139,175	143,800
OTHER SERVICES & CHARGES	987,521	1,034,154	1,139,870	1,207,564	1,187,425
CAPITAL OUTLAY	63,393	-	-	20,500	258,000
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>2,553,779</b>	<b>2,802,966</b>	<b>3,009,414</b>	<b>3,355,433</b>	<b>3,674,319</b>



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT

111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>PERSONNEL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	968,935	1,126,849	1,242,238	1,387,486	1,427,502
6103	FULL TIME-REGULAR-OVERTIME	299	5,632	3,810	5,000	1,000
6104	PART TIME-WAGES & SALARIES	90,128	103,374	136,715	115,354	130,207
6105	TEMPORARY-WAGES & SALARIES	29,115	63,618	25,708	58,500	78,351
6107	OVERTIME-PART TIME	-	119	-	-	-
<b>TOTAL WAGES AND SALARIES</b>		<b>1,088,477</b>	<b>1,299,592</b>	<b>1,408,470</b>	<b>1,566,340</b>	<b>1,637,060</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	6,762	-	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>6,762</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	80,460	87,685	100,224	109,066	115,238
6122	FICA/MEDICARE CONTRIBUTIONS	86,873	93,057	104,765	124,905	130,651
6123	ICMA RETIREMENT TRUST	2,032	1,968	2,000	2,000	2,000
6131	GROUP INSURANCE	130,817	150,040	140,530	169,206	182,707
6133	WORKERS COMP INSURANCE PREMIUM	8,648	9,668	10,841	16,677	17,438
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>308,830</b>	<b>342,418</b>	<b>358,360</b>	<b>421,854</b>	<b>448,034</b>
<b>Total PERSONNEL SERVICES</b>		<b>1,404,069</b>	<b>1,642,010</b>	<b>1,766,830</b>	<b>1,988,194</b>	<b>2,085,094</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6203	DUPLICATING SUPPLY & COPY PAPER	3,299	3,283	3,299	3,250	3,300
6204	STATIONERY, ENVELOPES & FORMS	2,557	1,878	2,836	3,500	3,100
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	5,402	3,335	4,425	7,825	7,300
<b>TOTAL OFFICE SUPPLIES</b>		<b>11,258</b>	<b>8,496</b>	<b>10,560</b>	<b>14,575</b>	<b>13,700</b>
<b>OPERATING SUPPLIES</b>						
6221	CLEANING SUPPLIES	963	1,043	809	2,500	2,500
6223	GASOLINE	2,201	1,613	1,598	3,000	3,000
6225	DIESEL FUEL	52	792	608	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	1,710	1,181	1,665	1,850	1,850
6247	HAPPY DAYS SUPPLIES	10,000	10,000	11,250	11,750	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	29,167	29,248	28,807	35,250	36,250
6246	MARKETING	-	18,000	3,110	5,000	5,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>44,093</b>	<b>61,877</b>	<b>47,847</b>	<b>61,350</b>	<b>62,600</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257	OTHER VEHICLE PARTS	367	604	668	1,800	1,500
6259	BUILDING MAINT/REPAIR SUPPLIES	2,419	2,727	2,419	5,000	5,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>2,786</b>	<b>3,331</b>	<b>3,088</b>	<b>6,800</b>	<b>6,500</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	40,659	53,098	41,219	56,450	61,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>40,659</b>	<b>53,098</b>	<b>41,219</b>	<b>56,450</b>	<b>61,000</b>
<b>Total SUPPLIES</b>		<b>98,796</b>	<b>126,802</b>	<b>102,714</b>	<b>139,175</b>	<b>143,800</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6302	AUDITING & ACCOUNTING SERVICES	27,650	29,610	32,010	30,500	34,000
6304	LEGAL FEES	126,355	122,179	115,526	127,000	122,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	13,132	9,785	16,000	18,000
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,125	1,903	2,000	2,500
6315	MISCELLANEOUS PROFESSIONAL SER	67,545	122,249	195,691	168,588	140,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>233,351</b>	<b>288,295</b>	<b>354,915</b>	<b>344,088</b>	<b>316,500</b>
<b>COMMUNICATION</b>						
6321	TELEPHONE	10,827	11,667	10,834	16,040	13,600
6322	POSTAGE	9,599	12,075	14,433	15,000	17,000
6323	CELLULAR PHONES	4,112	4,479	4,232	5,300	5,300
6325	LONG DISTANCE CHARGES	-	-	-	-	-
<b>TOTAL COMMUNICATION</b>		<b>24,538</b>	<b>28,221</b>	<b>29,499</b>	<b>36,340</b>	<b>35,900</b>

<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	9,397	2,815	5,265	11,500	9,000
6334	MILEAGE REIMBURSEMENT	-	219	190	1,000	700
6335	TRAINING	11,207	12,746	11,636	31,100	17,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>20,604</b>	<b>15,780</b>	<b>17,091</b>	<b>43,600</b>	<b>26,700</b>
<b>ADVERTISING AND PUBLISHING</b>						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	28,249	32,318	37,900	39,600
6353	ORDINANCE PUBLICATION	1,231	860	1,844	1,500	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	3,022	2,435	3,500	3,500
<b>TOTAL ADVERTISING AND PUBLISHING</b>		<b>28,457</b>	<b>32,131</b>	<b>36,596</b>	<b>42,900</b>	<b>45,100</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	35,146	35,703	28,450	38,675	39,275
<b>TOTAL INSURANCE</b>		<b>35,146</b>	<b>35,703</b>	<b>28,450</b>	<b>38,675</b>	<b>39,275</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	94,023	101,119	100,082	106,000	106,000
6372	WATER/IRRIGATION	3,451	2,650	2,920	4,000	4,000
6373	GAS	23,917	23,815	25,262	26,000	26,000
6374	REFUSE/RECYCLING	3,621	3,574	3,824	4,500	4,500
<b>TOTAL UTILITIES</b>		<b>125,012</b>	<b>131,158</b>	<b>132,088</b>	<b>140,500</b>	<b>140,500</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	5,967	4,749	4,816	10,000	8,000
6382	MACHINERY & EQUIPMENT REPAIR	8,720	9,981	7,206	10,000	10,000
6388	OTHER VEHICLE REPAIR	178	716	1,395	2,000	2,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>14,865</b>	<b>15,446</b>	<b>13,417</b>	<b>22,000</b>	<b>20,000</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	211,392	232,703	266,376	261,535	276,000
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>211,392</b>	<b>232,703</b>	<b>266,376</b>	<b>261,535</b>	<b>276,000</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	811	282	-	1,000	1,000
<b>TOTAL RENTALS</b>		<b>811</b>	<b>282</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	44,373	37,997	43,380	51,776	52,850
6452	SUBSCRIPTIONS	1,440	1,487	1,005	3,000	2,750
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>45,813</b>	<b>39,484</b>	<b>44,384</b>	<b>54,776</b>	<b>55,600</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	47	-	-	350	350
<b>TOTAL BOOKS AND PAMPHLETS</b>		<b>47</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>350</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	247,485	214,951	217,055	221,800	230,500
<b>TOTAL CONTRACTED SERVICES</b>		<b>247,485</b>	<b>214,951</b>	<b>217,055</b>	<b>221,800</b>	<b>230,500</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>987,521</b>	<b>1,034,154</b>	<b>1,139,870</b>	<b>1,207,564</b>	<b>1,187,425</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6520	BUILDINGS	-	-	-	-	-
6550	MOTOR VEHICLES	-	-	-	-	58,000
6580	OTHER EQUIPMENT	31,137	-	-	-	-
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	20,500	200,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>63,393</b>	<b>-</b>	<b>-</b>	<b>20,500</b>	<b>258,000</b>
<b>Total CAPITAL OUTLAY</b>		<b>63,393</b>	<b>-</b>	<b>-</b>	<b>20,500</b>	<b>258,000</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>2,553,779</b>	<b>2,802,966</b>	<b>3,009,414</b>	<b>3,355,433</b>	<b>3,674,319</b>

BUDGET SUMMARY:						
Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0111	6104	PART TIME-WAGES & SALARIES	44,000	44,958	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	600	600	900	900
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,366	3,452	3,366	3,366
0130	6131	GROUP INSURANCE	-	486	-	-
0111	6133	WORKERS COMP INSURANCE PREMIUM	103	137	242	242
0111	6247	HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	6,758	9,061	11,500	11,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER	15,105	-	16,000	10,000
0111	6322	POSTAGE	-	-	-	-
0111	6331	TRAVEL & LODGING	1,188	1,570	6,000	3,000
0111	6335	TRAINING	1,174	1,646	2,000	2,000
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,191	1,103	1,500	1,300
0111	6451	MEMBERSHIP DUES	34,069	38,219	44,926	46,000
<b>Total Expenditure</b>			<b>117,554</b>	<b>112,481</b>	<b>142,184</b>	<b>133,808</b>

**PERSONNEL COMPLEMENT**

Mayor	1.00	1.00		1.00
Council	6.00	6.00	6.00	6.00
<b>Mayor and Council Total</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>

**6249 Miscellaneous Operating Supplies**

Mayor's Prayer Breakfast	380	420	400	400
Meals for Council Work sessions	2,352	2,112	4,000	4,000
Anoka Area Chamber of Commerce	600	1,000	600	600
Holiday Party	3,091	1,818	3,200	3,200
Tree Lighting	-	1,121	-	-
Gala/Fundraising Events	335	970	300	300
Miscellaneous	-	1,620	3,000	3,000
	<b>6,758</b>	<b>9,061</b>	<b>11,500</b>	<b>11,500</b>

**6315 Miscellaneous Professional Services**

Citizen Survey	15,105	-	16,000	-
Strategic Plan Effort	-	-	-	10,000
	<b>15,105</b>	<b>-</b>	<b>16,000</b>	<b>10,000</b>

**6451 Dues**

Anoka County Mediation Services	2,604	2,604	2,650	2,900
Mississippi River Cities & Towns Initiatives (MRCTI)	-	3,000	3,000	3,000
North Metro Mayors Association	11,396	11,810	12,400	12,200
North Metro Chamber	350	359	450	450
Mississippi/Champlin Streamgage Agreement	-	334	-	334
Anoka Area Chamber of Commerce	410	410	450	450
Youth First (Lawful Gambling Funded)	-	-	-	-
League of Minnesota Cities	19,279	19,672	19,985	20,575
MN Mayors Assoc	30	30	30	30
Metro Cities	-	-	4,100	4,200
National League of Cities	-	-	1,861	1,861
	<b>34,069</b>	<b>38,219</b>	<b>44,926</b>	<b>46,000</b>

**DESCRIPTION OF SERVICES:**

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

**BUDGET HIGHLIGHTS**

- Strategic Plan Effort: \$10,000
- Non-Year for City Survey
- 

**GOALS OF CURRENT YEAR BUDGET:**

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate
- Advocate for Highway 10 Improvements at the State and Federal Level

**Performance Measurements:**

		2017 Actual	2018 Estimate	2019 Projected
Tax Levy Rate		41.69%	41.66%	42.40%

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0114	6105	TEMPORARY-WAGES & SALARIES	4,890	5,050	8,660	8,660
0114	6122	FICA/MEDICARE CONTRIBUTIONS	364	386	663	663
0114	6133	WORKERS COMP INSURANCE PREMIUM	19	20	69	69
0114	6322	POSTAGE	-	-	-	-
0114	6361	GENERAL LIABILITY/PROPERTY INS	53	54	75	75
<b>Total Expenditure</b>			<b>5,326</b>	<b>5,510</b>	<b>9,467</b>	<b>9,467</b>

**PERSONNEL COMPLEMENT**

Charter Commission Members	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00
<b>Commission Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

**DESCRIPTION OF SERVICES:**

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, initiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

**Performance Measurements:**

	2017 Actual	2018 Estimated	2019 Projected
# of Meetings: Charter Commission	1	2	2
# of Meetings: Economic Development Authority Commission	12	12	12
# of Meetings: Environmental Policy Board Commission	11	11	11
# of Meetings: Parks and Recreation Commission	9	10	10
# of Meetings: Planning Commission	19	17	17
# of Meetings: City Council Regular Session	23	23	23
# of Meetings: City Council Work Session	24	24	23
# of Meetings: Public Works Committee	8	8	8

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	555,210	588,309	567,536	487,208
0130	6103	FULL TIME-REGULAR-OVERTIME	2,193	2,870	5,000	-
0130	6104	PART TIME-WAGES & SALARIES	-	15,629	22,326	34,950
0130	6105	TEMPORARY-WAGES & SALARIES	8,150	8,653	14,560	14,560
0130	6108	SEVERANCE PAY	-	-	-	-
0130	6121	PERA CONTRIBUTIONS	40,495	44,981	43,033	37,578
0130	6122	FICA/MEDICARE CONTRIBUTIONS	41,545	45,361	49,217	44,213
0130	6123	ICMA RETIREMENT TRUST	1,968	2,000	2,000	2,000
0130	6131	GROUP INSURANCE	66,118	67,262	67,361	62,028
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,605	2,887	4,882	4,293
0130	6203	DUPLICATING SUPPLY & COPY PAPE	3,283	3,299	3,250	3,300
0130	6204	STATIONERY, ENVELOPES & FORMS	1,175	1,981	2,500	2,100
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	2,701	3,996	5,500	5,000
0130	6246	MARKETING	18,000	3,110	5,000	5,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	4,596	3,506	5,250	5,250
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	13,132	9,785	16,000	18,000
0130	6306	PERSONNEL TESTING & RECRUITMT	1,125	1,903	2,000	2,500
0130	6315	MISCELLANEOUS PROFESSIONAL SER	43,481	45,305	72,588	50,000
0130	6321	TELEPHONE	1,296	1,399	1,600	1,600
0130	6322	POSTAGE	665	644	1,500	1,200
0130	6323	CELLULAR PHONES	2,026	1,537	2,000	2,000
0130	6331	TRAVEL & LODGING	1,186	3,007	4,000	4,500
0130	6334	MILEAGE REIMBURSEMENT	219	-	500	200
0130	6335	TRAINING	9,347	7,932	22,000	10,000
0130	6352	GENERAL NOTICE & PUBLIC INFOR	624	387	1,700	1,000
0130	6353	ORDINANCE PUBLICATION	860	1,844	1,500	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	3,022	2,435	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,097	8,825	8,400	9,500
0130	6405	OFFICE & DATA PROCESSING EQUIP	8,056	14,729	13,000	16,000
0130	6451	MEMBERSHIP DUES	2,428	3,139	3,750	3,750
0130	6452	SUBSCRIPTIONS	755	328	2,000	1,750
0130	6489	OTHER CONTRACTED SERVICES	-	-	-	-
<b>Total Expenditure</b>			<b>844,358</b>	<b>897,042</b>	<b>953,453</b>	<b>834,980</b>

**PERSONNEL COMPLEMENT**

City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Director of Administrative Services	-	-	-	1.00
City Clerk	1.00	1.00	0.50	0.50
Office Assistant	1.00	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	0.50
Administrative Assistant	-	0.50	0.50	0.73
Public Information & Events Specialist	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
<b>Administration Total</b>	<b>8.50</b>	<b>9.00</b>	<b>8.50</b>	<b>7.73</b>

**6249 Miscellaneous Operating Supplies**

Employee Recognition	1,983	1,978	2,700	2,700
Flowers for illnesses, expenses for staff workshops, thank-you cards, and other miscellaneous operating supplies.	2,613	1,528	2,550	2,550
	<u>4,596</u>	<u>3,506</u>	<u>5,250</u>	<u>5,250</u>

**6315 Miscellaneous Professional Services**

Insurance Agent of Record Annual Fee	6,200	6,200	6,400	6,400
Excess Liability Insurance Coverage -\$1M for total of \$3M	-	-	22,588	
Flex Spending(admin & deposit)	2,500	3,520	3,200	3,200
Employee Assistance Program	519	-	1,300	1,300
City Code Codification	7,774	4,464	7,400	7,400
Miscellaneous department charges	4,147	4,530	6,800	6,800
Recruiting Software	3,000	3,000	3,000	3,000
Health admin/enrollment	2,860	4,450	2,900	2,900
Minute Taking	16,481	19,141	19,000	19,000
	<u>43,481</u>	<u>45,305</u>	<u>72,588</u>	<u>50,000</u>

**6451 Dues**

IPMA - National	149	194	150	150
ICMA	1,048	1,200	1,100	1,100
MCCMA	156	375	375	375
MAMA	45	45	45	45
Miscellaneous	430	875	1,480	1,480
HR organizations-misc				
Rotary	600	450	600	600
	<u>2,428</u>	<u>3,139</u>	<u>3,750</u>	<u>3,750</u>

**DESCRIPTION OF SERVICES:**  
 The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

- BUDGET HIGHLIGHTS**
- Economic Development Director under Community Development
  - No excess liability insurance

- GOALS OF CURRENT YEAR BUDGET:**
- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
  - Optimize use of non-city funding through joint projects, grants, and partnerships
  - Actively participate in effort to secure funding for U.S. Highway 10

**Performance Measurements:**

	2017 Estimate	2018 Estimate	2019 Projected
Strategic action plan items completed (all departments)	15 of 35	25 of 35	25 of 35

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	16,910	-	7,812	8,198
0141	6103	FULL TIME-REGULAR-OVERTIME	2,026	-	-	1,000
0141	6104	PART TIME-WAGES & SALARIES	766	-	-	-
0141	6105	TEMPORARY-WAGES & SALARIES	38,804	-	28,000	15,000
0141	6121	PERA CONTRIBUTIONS	1,478	-	-	-
0141	6122	FICA/MEDICARE CONTRIBUTIONS	1,537	-	2,739	1,851
0141	6133	WORKERS COMP INSURANCE PREMIUM	228	-	466	296
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	10	-	25	-
0141	6249	MISCELLANEOUS OPERATING SUPPLY	1,216	-	1,000	500
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,365	5,485	7,750	9,000
0141	6322	POSTAGE	390	25	300	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	703	58	600	200
0141	6451	MEMBERSHIP DUES	70	200	300	300
0141	6580	OTHER EQUIPMENT		-		
<b>Total Expenditure</b>			<b>69,503</b>	<b>5,767</b>	<b>48,992</b>	<b>36,445</b>

**DESCRIPTION OF SERVICES:**  
 The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

- BUDGET HIGHLIGHTS**
- Not a regular election year
  - Possible Special Election: \$17,500 Increase

**Performance Measurements:**

	2014	2016	2018
Number of Votes	9097	16927	
Number of Voters registered Election Day	15130	17280	
Percent (votes/registered)	60.13%	97.96%	
Number of Wards	4	4	4
Number of Precincts	8	8	8

FUND GENERAL

DEPARTMENT: FINANCE  
 FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	219,460	230,333	239,982	252,925
0153	6108	SEVERANCE PAY	-	-		
0153	6121	PERA CONTRIBUTIONS	16,009	17,258	17,999	18,969
0153	6122	FICA/MEDICARE CONTRIBUTIONS	15,711	17,201	19,353	20,421
0153	6131	GROUP INSURANCE	31,492	23,659	26,537	28,901
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,021	1,065	1,883	1,986
0153	6204	STATIONERY, ENVELOPES & FORMS	703	855	1,000	1,000
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	404	125	500	500
0153	6302	AUDITING & ACCOUNTING SERVICES	29,610	32,010	30,500	34,000
0153	6321	TELEPHONE	439	358	500	500
0153	6322	POSTAGE	2,199	1,794	2,200	2,200
0153	6335	TRAINING	275	213	1,000	1,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	779	231	1,200	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,562	3,250	4,900	3,700
0153	6451	MEMBERSHIP DUES	679	679	800	800
0153	6489	OTHER CONTRACTED SERVICES	3,104	2,861	3,800	3,500
<b>Total Expenditure</b>			<b>326,447</b>	<b>331,891</b>	<b>352,154</b>	<b>371,002</b>

**PERSONNEL COMPLEMENT**

Finance Director	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00
Accountant I	1.00	-	-	-
Accountant II	-	1.00	1.00	1.00
Accounting Clerk	1.00	-	-	-
Sr. Accounting Clerk	-	1.00	1.00	1.00
<b>Finance Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**DESCRIPTION OF SERVICES:**

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Continued long-term financial planning (5-Year Budget & CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Average Rate of Return	1.53%	1.70%	2.00%
Bond Rating	AA+	AA+	AA+
Vendor Checks Issued	2,903	2,700	2,500

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0155	6489	OTHER CONTRACTED SERVICES	137,937	138,629	140,000	142,000
<b>Total Expenditure</b>			<b>137,937</b>	<b>138,629</b>	<b>140,000</b>	<b>142,000</b>

**DESCRIPTION OF SERVICES:**  
 The Assessing budget provides contractual assessing services provided by Anoka County.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Increase number of in-person assessment appraisals to better reflect market values

<b>Performance Measurements:</b>			
	2017 Actual	2018 Actual	2019 Projected
Number of Assessed Parcels - Residential Properties	8,572	8,650	8,780
Number of Assessed Parcels - Commercial Properties	338	340	345

FUND GENERAL

DEPARTMENT: LEGAL  
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0161	6304	LEGAL FEES	122,179	115,526	127,000	122,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,179	1,135	1,400	1,300
Total Expenditure			123,358	116,661	128,400	123,300

**DESCRIPTION OF SERVICES:**

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Randall, Goodrich & Haag, P.L.C and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Ensure city compliance with all laws

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	156,739	233,800	312,002	405,112
0191	6105	TEMPORARY-WAGES & SALARIES	11,774	12,005	7,280	40,131
0191	6121	PERA CONTRIBUTIONS	11,549	17,453	23,946	33,393
0191	6122	FICA/MEDICARE CONTRIBUTIONS	12,661	18,287	25,914	35,252
0191	6131	GROUP INSURANCE	18,509	21,840	34,000	47,394
0191	6133	WORKERS COMP INSURANCE PREMIUM	770	1,131	2,554	3,562
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	185	304	1,500	1,500
0191	6249	MISCELLANEOUS OPERATING SUPPLY	1,274	3,564	2,000	4,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	63,663	150,386	80,000	80,000
0191	6321	TELEPHONE	386	390	500	500
0191	6322	POSTAGE	764	2,583	1,000	2,500
0191	6323	CELLULAR PHONES	1,292	1,310	1,500	1,500
0191	6325	LONG DISTANCE CHARGES	-	-	-	-
0191	6331	TRAVEL & LODGING	441	687	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT	-	190	500	500
0191	6335	TRAINING	1,847	1,756	3,000	3,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,752	805	2,000	2,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	2,759	4,613	2,900	4,800
0191	6451	MEMBERSHIP DUES	751	1,143	2,000	2,000
0191	6452	SUBSCRIPTIONS	732	677	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	-	-	350	350
<b>Total Expenditure</b>			<b>287,848</b>	<b>472,925</b>	<b>505,446</b>	<b>669,994</b>

**PERSONNEL COMPLEMENT**

City Planner	1.00	1.00	2.00	2.00
Community Development Director	1.00	1.00	1.00	1.00
Economic Development Manager	-	-	-	1.00
Community Development Assistant	1.00	1.00	1.00	1.00
Planning Intern	0.50	0.50	0.50	0.50
Administrative Assistant	-	-	-	0.73
<b>Planning &amp; Zoning Total</b>	<b>3.50</b>	<b>3.50</b>	<b>4.50</b>	<b>6.23</b>

**DESCRIPTION OF SERVICES:**

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

**BUDGET HIGHLIGHTS**

- Economic Development Manager now budgeted here instead of Administration
-

**GOALS OF CURRENT YEAR BUDGET:**

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Complete draft of Comprehensive Plan Update.
- Improve the image of key nodes and corridors and clean up Highway 10.
- Improve the application process for land use applications.

**Performance Measurements:**

		2017 Actual	2018 Estimate	2019 Projected
Number of Land Use Applications		29	30	30
Number of Permits		2,200	2,250	2,250
Number of Code Enforcement Cases		75	100	100

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	74,297	78,825	138,671	148,923
0192	6104	PART TIME-WAGES & SALARIES	34,290	36,769	-	-
0192	6121	PERA CONTRIBUTIONS	7,987	8,657	10,400	11,169
0192	6122	FICA/MEDICARE CONTRIBUTIONS	8,117	8,586	10,609	11,392
0192	6131	GROUP INSURANCE	11,308	9,896	21,840	23,230
0192	6133	WORKERS COMP INSURANCE PREMIUM	496	532	1,109	1,191
0192	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	35	-	300	300
0192	6249	MISCELLANEOUS OPERATING SUPPLY	2,515	362	500	500
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	44,537	32,011	44,700	48,000
0192	6321	TELEPHONE	9,546	8,687	13,440	11,000
0192	6335	TRAINING	103	89	3,100	1,000
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,098	4,108	4,400	4,400
0192	6374	REFUSE/RECYCLING	-	-	-	-
0192	6405	OFFICE & DATA PROCESSING EQUIP	224,647	251,647	248,535	260,000
0192	6580	OTHER EQUIPMENT	-	-	-	-
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	-	20,500	200,000
<b>Total Expenditure</b>			<b>421,976</b>	<b>440,168</b>	<b>518,104</b>	<b>721,105</b>

**PERSONNEL COMPLEMENT**

IT Manager	1.00	1.00	1.00	1.00
IT Tech	0.73	0.73	1.00	1.00
<b>Data Processing Total</b>	<b>1.73</b>	<b>1.73</b>	<b>2.00</b>	<b>2.00</b>

**6405 Office Equipment Contracts**

Support	10,985	10,000	10,000	10,000
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	72,255	76,881	93,222	92,057
PIMS System Support	30,605	31,955	35,169	36,105
GIS	34,231	35,000	38,500	41,960
Laser Fiche Licensing	6,673	7,000	7,000	7,000
Licensing/maintenance	55,186	44,170	48,300	54,783
Internet (Included in LOGIS Support)	12,033	12,466	12,344	13,095
Printer Support	2,679	4,660	4,000	5,000
Website Redesign	-	29,515	-	-
	<b>224,647</b>	<b>251,647</b>	<b>248,535</b>	<b>260,000</b>

**6585 Computer Hardware / Software**

Replace File/E-Mail Server	-	-	7,500	-
NAS/SAN Storage Addition	-	-	13,000	-
Server Virtualization	-	-	-	200,000
	<b>-</b>	<b>-</b>	<b>20,500</b>	<b>200,000</b>

**DESCRIPTION OF SERVICES:**

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

**BUDGET HIGHLIGHTS**

- Server Virtualization Project - Incorporate 4-5 current servers into 1 large server: \$200,000

**GOALS OF CURRENT YEAR BUDGET:**

- Ensure all city staff have the technology resources available to them to provide efficient service.
- Maintain and implement current technologies into the existing work environments and infrastructure.
- Identify any opportunities for improvement and seek out solutions to improve city services.

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Number of Physical Servers	9	8	4
Number of Virtualized Servers	0	0	7
Number of Desktop PCs / Laptops	155	160	162
Number of Phones	102	104	105
Number of Mobile Phones	59	61	62
Number of Tablets	15	16	18
Number of Wireless Access Points	8	8	8

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	100,786	108,437	116,097	119,588
0194	6103	FULL TIME-REGULAR-OVERTIME	1,413	940		
0194	6104	PART TIME-WAGES & SALARIES	24,318	39,359	49,028	51,257
0194	6107	OVERTIME-PART TIME	119			
0194	6121	PERA CONTRIBUTIONS	9,309	11,086	12,384	12,813
0194	6122	FICA/MEDICARE CONTRIBUTIONS	9,471	11,281	12,632	13,069
0194	6131	GROUP INSURANCE	22,613	17,388	19,468	21,154
0194	6133	WORKERS COMP INSURANCE PREMIUM	4,411	5,059	5,429	5,755
0194	6221	CLEANING SUPPLIES	1,043	809	2,500	2,500
0194	6223	GASOLINE	1,613	1,598	3,000	3,000
0194	6225	DIESEL FUEL	792	608	2,000	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	1,181	1,665	1,850	1,850
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,889	12,314	15,000	15,000
0194	6257	OTHER VEHICLE PARTS	604	668	1,800	1,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	2,727	2,419	5,000	5,000
0194	6275	OTHER EQUIPMENT PARTS	-			
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,196	3,723	4,000	4,000
0194	6323	CELLULAR PHONES	1,161	1,385	1,800	1,800
0194	6361	GENERAL LIABILITY/PROPERTY INS	12,680	4,869	14,000	14,000
0194	6371	ELECTRIC UTILITIES	101,119	100,082	106,000	106,000
0194	6372	WATER/IRRIGATION	2,650	2,920	4,000	4,000
0194	6373	GAS	23,815	25,262	26,000	26,000
0194	6374	REFUSE/RECYCLING	3,574	3,824	4,500	4,500
0194	6381	BUILDING & STRUCTURE REPAIR	4,749	4,816	10,000	8,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	9,981	7,206	10,000	10,000
0194	6388	OTHER VEHICLE REPAIR	716	1,395	2,000	2,000
0194	6415	OTHER EQUIPMENT RENTAL	282	-	1,000	1,000
0194	6417	UNIFORM RENTAL	-			
0194	6489	OTHER CONTRACTED SERVICES	73,910	75,566	78,000	85,000
0194	6520	BUILDINGS	-	-	-	-
0194	6550	MOTOR VEHICLES	-	-	-	58,000
<b>Total Expenditure</b>			<b>431,122</b>	<b>444,677</b>	<b>507,488</b>	<b>578,786</b>

**PERSONNEL COMPLEMENT**

**Gen. Gov't. Bldgs.**

Building Maintenance	2.63	3.13	3.13	3.13
Gen Govt Bldgs Total	2.63	3.13	3.13	3.13

**DESCRIPTION OF SERVICES:**

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

**BUDGET HIGHLIGHTS**

- Replace 2 admin fleet vehicles with funding from fleet fund: \$58,000

**GOALS OF CURRENT YEAR BUDGET:**

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Buildings Maintained	12	12	12
Rooms Prepared for Meetings Annually	1175	1210	1210
Maintenance Request Cleared	40	40	40

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	3,447	2,533	5,386	5,548
0195	6121	PERA CONTRIBUTIONS	258	190	404	416
0195	6122	FICA/MEDICARE CONTRIBUTIONS	285	212	412	424
0195	6133	WORKERS COMP INSURANCE PREMIUM	15	11	43	44
0195	6322	POSTAGE	8,057	9,388	10,000	11,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	25,094	30,895	33,000	36,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	381	436	500	-
<b>Total Expenditure</b>			<b>37,537</b>	<b>43,663</b>	<b>49,745</b>	<b>53,432</b>

**DESCRIPTION OF SERVICES:**  
 The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Implement refreshed Ramsey branding items into the newsletter

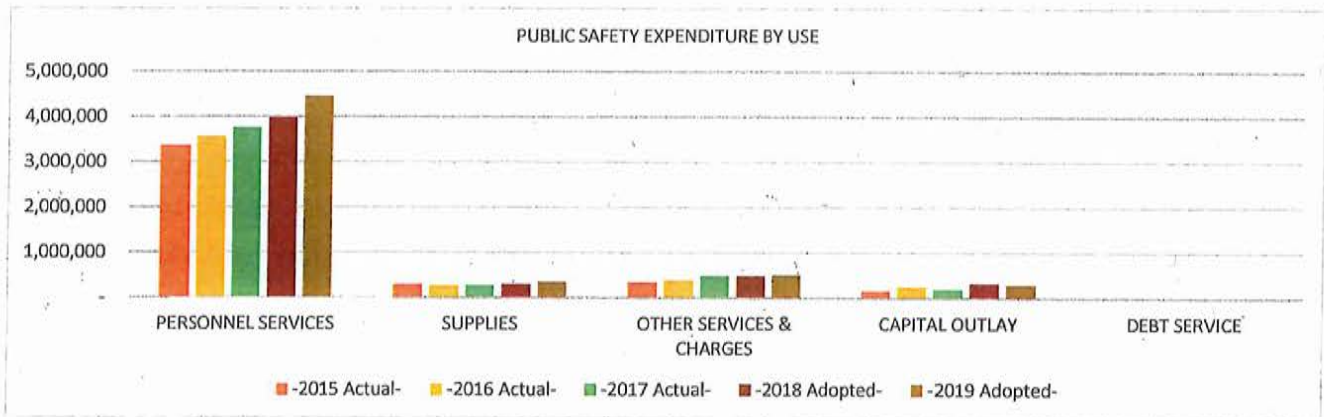
**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Number of newsletters completed annually	6	6	6
Number of full color newsletters completed annually	6	6	6
Number of pages published annually	80	100	100
Annual quantity of paid ads	50	60	60

PUBLIC SAFETY

211-280

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	3,372,310	3,558,331	3,753,481	3,989,299	4,456,108
SUPPLIES	296,136	274,769	269,254	299,250	357,045
OTHER SERVICES & CHARGES	343,427	401,384	476,948	486,648	505,270
CAPITAL OUTLAY	163,289	256,939	186,663	324,000	289,500
DEBT SERVICE	4,525	-	-	-	-
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>4,179,687</b>	<b>4,491,423</b>	<b>4,686,345</b>	<b>5,099,197</b>	<b>5,607,923</b>



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY

211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>PERSONNEL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	2,234,989	2,396,841	2,494,105	2,747,267	3,012,281
6103	FULL TIME-REGULAR-OVERTIME	55,708	73,866	93,923	65,000	90,000
6104	PART TIME-WAGES & SALARIES	263,763	280,194	355,978	300,844	328,458
6105	TEMPORARY-WAGES & SALARIES	25,088	331	5,398	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-
<b>TOTAL WAGES AND SALARIES</b>		<b>2,579,548</b>	<b>2,751,232</b>	<b>2,949,403</b>	<b>3,113,111</b>	<b>3,430,739</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	62,374	47,457	-	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>62,374</b>	<b>47,457</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	361,593	365,184	391,409	421,184	491,257
6122	FICA/MEDICARE CONTRIBUTIONS	81,684	76,551	87,515	91,908	96,230
6131	GROUP INSURANCE	228,347	239,122	240,701	273,782	329,881
6132	DISABILITY INSURANCE	1,284	1,284	1,344	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	57,480	77,501	83,109	88,014	106,701
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>730,388</b>	<b>759,642</b>	<b>804,078</b>	<b>876,188</b>	<b>1,025,369</b>
<b>Total PERSONNEL SERVICES</b>		<b>3,372,310</b>	<b>3,558,331</b>	<b>3,753,481</b>	<b>3,989,299</b>	<b>4,456,108</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6204	STATIONERY, ENVELOPES & FORMS	3,219	2,400	2,836	2,700	3,000
6206	FILM, MICROFILM, TAPES, DISKS	566	1,310	1,045	1,800	1,300
6207	TRAINING SUPPLIES	3,365	1,765	1,449	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	4,696	5,129	4,859	5,750	5,950
<b>TOTAL OFFICE SUPPLIES</b>		<b>11,846</b>	<b>10,604</b>	<b>10,189</b>	<b>12,750</b>	<b>12,750</b>
<b>OPERATING SUPPLIES</b>						
6223	GASOLINE	63,169	57,333	63,790	78,000	80,000
6225	DIESEL FUEL	2,853	2,582	2,862	3,500	3,500
6227	LUBRICANTS & ADDITIVES	1,010	1,064	899	1,100	1,100
6229	SHOP MATERIALS	837	630	782	1,000	1,000
6231	UNIFORMS & TURN-OUT GEAR	49,973	55,051	48,735	45,750	58,750
6233	BATTERIES	1,131	1,084	1,226	1,200	1,500
6235	AMMUNITION	11,715	9,056	8,883	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	792	822	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,833	2,749	3,300	3,000
6241	COMMUNITY POLICING SUPPLIES	4,298	5,519	6,501	6,200	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	48,411	36,574	34,205	46,900	56,275
<b>TOTAL OPERATING SUPPLIES</b>		<b>186,460</b>	<b>172,518</b>	<b>171,453</b>	<b>196,450</b>	<b>221,625</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6251	BATTERIES	106	2,572	1,573	3,000	3,500
6253	BRAKES	1,824	3,825	2,998	2,200	3,000
6255	TIRES	8,906	7,999	5,897	8,200	7,500
6257	OTHER VEHICLE PARTS	22,352	18,969	21,836	22,000	23,000
6259	BUILDING MAINT/REPAIR SUPPLIES	136	1,479	495	500	8,000
6266	SCBA-PARTS	9,370	5,893	5,071	5,000	5,000
6271	SIGN REPAIR MATERIALS	-	985	712	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	15,521	3,099	3,000	3,500
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>44,995</b>	<b>57,243</b>	<b>41,681</b>	<b>46,900</b>	<b>56,500</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	52,835	34,354	45,931	43,100	65,970
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>52,835</b>	<b>34,354</b>	<b>45,931</b>	<b>43,100</b>	<b>65,970</b>
<b>MERCHANDISE FOR RESALE</b>						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	50	-	50	200
<b>TOTAL MERCHANDISE FOR RESALE</b>		<b>-</b>	<b>50</b>	<b>-</b>	<b>50</b>	<b>200</b>
<b>Total SUPPLIES</b>		<b>296,136</b>	<b>274,769</b>	<b>269,254</b>	<b>299,250</b>	<b>357,045</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6302	AUDITING & ACCOUNTING SERVICES	3,450	3,500	3,600	3,600	3,600
6315	MISCELLANEOUS PROFESSIONAL SER	83,693	115,500	143,511	111,100	122,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>87,143</b>	<b>119,000</b>	<b>147,111</b>	<b>114,700</b>	<b>125,600</b>

<b>COMMUNICATION</b>						
6321	TELEPHONE	4,034	4,458	4,351	4,600	4,900
6322	POSTAGE	3,478	2,457	2,705	3,900	3,850
6323	CELLULAR PHONES	11,859	13,124	13,450	16,500	19,500
<b>TOTAL COMMUNICATION</b>		<b>19,371</b>	<b>20,039</b>	<b>20,506</b>	<b>25,000</b>	<b>28,250</b>
<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	3,111	3,771	4,962	4,500	5,000
6334	MILEAGE REIMBURSEMENT	-	138	-	750	600
6335	TRAINING	40,990	34,470	58,064	45,000	54,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>44,101</b>	<b>38,379</b>	<b>63,026</b>	<b>50,250</b>	<b>59,600</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	60,643	55,393	59,257	60,500	63,175
<b>TOTAL INSURANCE</b>		<b>60,643</b>	<b>55,393</b>	<b>59,257</b>	<b>60,500</b>	<b>63,175</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	34,302	35,563	31,295	38,200	35,200
6372	WATER/IRRIGATION	37	3,848	4,223	4,000	4,000
6373	GAS	7,343	8,303	5,594	10,000	7,000
6374	REFUSE/RECYCLING	704	1,242	1,014	1,500	1,200
<b>TOTAL UTILITIES</b>		<b>42,386</b>	<b>48,956</b>	<b>42,127</b>	<b>53,700</b>	<b>47,400</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6382	MACHINERY & EQUIPMENT REPAIR	10,438	22,574	10,005	16,500	17,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	250
6386	BRAKE REPAIR	-	541	-	1,000	500
6388	OTHER VEHICLE REPAIR	18,002	24,250	36,715	34,000	42,000
6389	TOWING SERVICES	344	1,657	75	3,000	2,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>28,784</b>	<b>49,022</b>	<b>46,796</b>	<b>54,750</b>	<b>62,250</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6405	OFFICE & DATA PROCESSING EQUIP	12,424	3,419	34,424	51,948	50,145
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>12,424</b>	<b>3,419</b>	<b>34,424</b>	<b>51,948</b>	<b>50,145</b>
<b>RENTALS</b>						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,834	5,912	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	22,660	27,250	36,471	34,300	30,000
<b>TOTAL RENTALS</b>		<b>27,830</b>	<b>33,084</b>	<b>42,383</b>	<b>40,300</b>	<b>36,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	5,848	4,669	5,760	8,000	8,100
6452	SUBSCRIPTIONS	-	-	645	1,000	1,000
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>5,848</b>	<b>4,669</b>	<b>6,405</b>	<b>9,000</b>	<b>9,100</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	1,569	1,617	468	2,500	2,250
<b>TOTAL BOOKS AND PAMPHLETS</b>		<b>1,569</b>	<b>1,617</b>	<b>468</b>	<b>2,500</b>	<b>2,250</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	13,328	27,806	14,447	24,000	21,500
<b>TOTAL CONTRACTED SERVICES</b>		<b>13,328</b>	<b>27,806</b>	<b>14,447</b>	<b>24,000</b>	<b>21,500</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>343,427</b>	<b>401,384</b>	<b>476,948</b>	<b>486,648</b>	<b>505,270</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	-	-	-	-
6550	MOTOR VEHICLES	42,673	97,604	186,663	110,000	194,500
6580	OTHER EQUIPMENT	120,616	159,335	-	214,000	95,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>163,289</b>	<b>256,939</b>	<b>186,663</b>	<b>324,000</b>	<b>289,500</b>
<b>Total CAPITAL OUTLAY</b>		<b>163,289</b>	<b>256,939</b>	<b>186,663</b>	<b>324,000</b>	<b>289,500</b>
<b>DEBT SERVICE</b>						
<b>DEBT SERVICE</b>						
6603	OTHER L.T. OBLIGATION PRINCIPA	4,525	-	-	-	-
<b>TOTAL DEBT SERVICE</b>		<b>4,525</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL DEBT SERVICE</b>		<b>4,525</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>4,179,687</b>	<b>4,491,423</b>	<b>4,686,345</b>	<b>5,099,197</b>	<b>5,607,923</b>

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,017,151	2,090,756	2,298,360	2,507,706
0211	6103	FULL TIME-REGULAR-OVERTIME	71,471	93,298	65,000	90,000
0211	6104	PART TIME-WAGES & SALARIES	53,587	72,868	50,250	74,981
0211	6105	TEMPORARY-WAGES & SALARIES	-	5,398		
0211	6108	SEVERANCE PAY	19,659			-
0211	6121	PERA CONTRIBUTIONS	321,327	344,743	367,374	426,073
0211	6122	FICA/MEDICARE CONTRIBUTIONS	44,442	48,120	50,673	55,199
0211	6131	GROUP INSURANCE	181,711	197,416	223,629	267,754
0211	6133	WORKERS COMP INSURANCE PREMIUM	55,727	59,625	60,702	73,004
0211	6204	STATIONERY, ENVELOPES & FORMS	1,423	1,858	1,700	1,800
0211	6206	FILM, MICROFILM, TAPES, DISKS	1,264	764	1,500	1,000
0211	6207	TRAINING SUPPLIES	1,765	1,449	2,500	2,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	3,548	3,634	4,000	4,000
0211	6223	GASOLINE	47,931	51,302	65,000	65,000
0211	6227	LUBRICANTS & ADDITIVES	1,064	899	1,100	1,100
0211	6229	SHOP MATERIALS	630	782	1,000	1,000
0211	6231	UNIFORMS & TURN-OUT GEAR	18,151	20,822	20,000	30,000
0211	6233	BATTERIES	898	1,226	1,200	1,500
0211	6235	AMMUNITION	9,056	8,883	8,500	8,500
0211	6237	CRIME SCENE KIT MATERIALS	792	822	1,000	1,000
0211	6239	FIRST AID SUPPLIES	1,548	1,588	1,500	1,500
0211	6249	MISCELLANEOUS OPERATING SUPPLY	4,714	7,988	3,400	9,025
0211	6251	BATTERIES	1,769	1,495	1,800	2,500
0211	6253	BRAKES	3,825	2,998	2,200	3,000
0211	6255	TIRES	7,999	5,897	8,200	7,500
0211	6257	OTHER VEHICLE PARTS	12,581	12,377	12,000	13,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	1,479	495	500	8,000
0211	6275	OTHER EQUIPMENT PARTS	819	1,068	1,000	1,000
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	17,409	31,523	17,500	40,370
0211	6315	MISCELLANEOUS PROFESSIONAL SER	8,273	12,029	11,100	12,000
0211	6321	TELEPHONE	2,197	2,212	2,500	2,300
0211	6322	POSTAGE	1,121	1,089	1,300	1,300
0211	6323	CELLULAR PHONES	6,729	7,205	8,000	9,700
0211	6331	TRAVEL & LODGING	3,420	4,035	4,000	4,000
0211	6334	MILEAGE REIMBURSEMENT	138	-	250	100
0211	6335	TRAINING	16,129	23,450	21,000	28,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	34,925	37,871	38,000	40,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	392	150	500	500
0211	6383	OFFICE EQUIPMENT REPAIR		-	250	250
0211	6386	BRAKE REPAIR	541	-	1,000	500
0211	6388	OTHER VEHICLE REPAIR	12,792	17,129	10,000	15,000
0211	6389	TOWING SERVICES	1,657	75	3,000	2,000
0211	6405	OFFICE & DATA PROCESSING EQUIP	3,419	2,957	4,000	3,500
0211	6413	OFFICE EQUIPMENT RENTAL	5,834	5,912	6,000	6,000
0211	6415	OTHER EQUIPMENT RENTAL	27,250	36,162	33,000	30,000
0211	6451	MEMBERSHIP DUES	2,864	3,639	3,000	3,100
0211	6489	OTHER CONTRACTED SERVICES	10,336	3,227	5,000	4,000
0211	6550	MOTOR VEHICLES	97,604	96,275	65,000	71,000
0211	6580	OTHER EQUIPMENT	51,906	-	-	
<b>Total Expenditure</b>			<b>3,191,267</b>	<b>3,323,510</b>	<b>3,488,488</b>	<b>3,931,262</b>

**PERSONNEL COMPLEMENT**

Police Chief	1.00	1.00	1.00	1.00
Captain	2.00	2.00	2.00	2.00
Sergeant	4.00	4.00	4.00	4.00
Drug Task Force Officer	-	1.00	1.00	1.00
Patrol Officer	16.00	17.00	17.00	19.00
Community Service Officer	1.00	1.26	1.26	1.26
Crime Prevention Specialist	-	-	-	-
Clerical/Support Personnel	3.00	3.00	3.50	3.50
Code Enforcement Intern	-	-	-	-
<b>Public Safety Total</b>	<b>27.00</b>	<b>29.26</b>	<b>29.76</b>	<b>31.76</b>

**6550 Motor Vehicles**

Ford Interceptor	58,000	58,975	30,000	30,500
Tahoe	34,000	37,300	35,000	40,500
	<b>92,000</b>	<b>96,275</b>	<b>65,000</b>	<b>71,000</b>

**DESCRIPTION OF SERVICES:**

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and presentation of evidence.

**BUDGET HIGHLIGHTS**

- Full-Time Patrol Officer including training & Uniforms: \$84,090
- Full-Time Patrol Officer including training & Uniforms: \$84,090
- Pera: Change in rate from 16.2% to 16.95%: \$17,000 increase (not including new patrol officers)
- Overtime: \$25,000 Increase based on past history
- 32 Taser Replacements (under 6281): \$24,370
- Capital Equipment: Ford Interceptor: \$35,000 + \$14,000 in set up (under 6281) if new patrol officers hired)
- Capital Equipment Replacements: Chev Caprice: \$30,500; Chev Tahoe: \$40,500

**GOALS OF CURRENT YEAR BUDGET:**

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

**Performance Measurements:**

Police Department Activity	2017 Actual	2018 Estimate	2019 Projected
Dispatched Calls for Service	12578	12800	12800
Motor Vehicle Accidents	442	450	450
Citations and Warnings	2997	3000	3000
Criminal	1388	1500	1500
Non-Criminal	5375	5400	5400
<b>State CPM Performance Measurement Results</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Part 1 and Part 2 Crime Rates (per 1000)	17.3/25.43	13.47/24.21	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)	62%	52%	1 yr lag
Average police response times	4:33	3:23	4:25

FUND GENERAL

DEPARTMENT: FIRE PROTECTION  
 FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	170,992	178,271	192,657	267,950
0220	6103	FULL TIME-REGULAR-OVERTIME	435	485		
0220	6104	PART TIME-WAGES & SALARIES	226,607	283,110	250,594	253,477
0220	6105	TEMPORARY-WAGES & SALARIES	167			
0220	6108	SEVERANCE PAY	27,798			
0220	6121	PERA CONTRIBUTIONS	28,313	30,651	34,592	47,437
0220	6122	FICA/MEDICARE CONTRIBUTIONS	17,251	21,917	21,632	22,929
0220	6131	GROUP INSURANCE	23,202	16,824	21,090	30,627
0220	6132	DISABILITY INSURANCE	1,284	1,344	1,300	1,300
0220	6133	WORKERS COMP INSURANCE PREMIUM	19,212	20,840	22,069	28,720
0220	6206	FILM, MICROFILM, TAPES, DISKS	21	-		
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	1,044	1,014	1,000	1,200
0220	6223	GASOLINE	7,399	10,266	10,000	12,000
0220	6225	DIESEL FUEL	2,582	2,862	3,500	3,500
0220	6231	UNIFORMS & TURN-OUT GEAR	36,480	27,493	25,000	28,000
0220	6233	BATTERIES	186	-		
0220	6239	FIRST AID SUPPLIES	1,285	1,162	1,800	1,500
0220	6249	MISCELLANEOUS OPERATING SUPPLY	17,395	13,850	20,000	24,000
0220	6255	TIRES		-		
0220	6257	OTHER VEHICLE PARTS	6,388	9,459	10,000	10,000
0220	6266	SCBA-PARTS	5,893	5,071	5,000	5,000
0220	6275	OTHER EQUIPMENT PARTS	2,135	-		
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	16,742	14,301	25,000	25,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,500	3,600	3,600	3,600
0220	6315	MISCELLANEOUS PROFESSIONAL SER				
0220	6321	TELEPHONE	1,875	1,748	1,500	2,000
0220	6322	POSTAGE	84	267	500	500
0220	6323	CELLULAR PHONES	5,749	5,590	6,000	6,000
0220	6335	TRAINING	16,497	29,809	20,000	22,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	15,461	16,203	17,000	18,000
0220	6371	ELECTRIC UTILITIES	21,808	17,814	24,000	21,000
0220	6372	WATER/IRRIGATION	3,848	4,223	4,000	4,000
0220	6373	GAS	8,303	5,594	10,000	7,000
0220	6374	REFUSE/RECYCLING	1,242	1,014	1,500	1,200
0220	6388	OTHER VEHICLE REPAIR	11,458	19,586	24,000	27,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	-	6,983	16,056	14,645
0220	6451	MEMBERSHIP DUES	1,095	1,566	2,500	2,500
0220	6452	SUBSCRIPTIONS	-	645	1,000	1,000
0220	6471	BOOKS & PAMPHLETS	529	379	1,000	1,000
0220	6489	OTHER CONTRACTED SERVICES	6,089	1,870	8,000	6,000
0220	6550	MOTOR VEHICLES	-	90,388	45,000	45,000
0220	6580	OTHER EQUIPMENT	107,429	-	175,000	95,000
<b>Total Expenditure</b>			<b>817,778</b>	<b>846,201</b>	<b>1,005,890</b>	<b>1,040,085</b>

**PERSONNEL COMPLEMENT**

Fire Chief	1.00	1.00	1.00	1.00
Fire Secretary	1.00	0.70	0.70	0.70
Fire Inspector				1.00
Fire Marshall	1.00	1.00	1.00	1.00
Firefighters	7.58	7.58	7.58	7.58
<b>Fire Total</b>	<b>10.58</b>	<b>10.28</b>	<b>10.28</b>	<b>11.28</b>

**6550 Motor Vehicles**

Duty Officer Truck	-	43,236	-	-
Replace Grass Truck #21			45,000	-
Replace Fire Prevention Veh #566				45,000
Replace Fire Chief Vehicle	-	47,152	-	-
	-	90,388	45,000	45,000

**6580 Other Equipment**

800 MHZ Radio - 3 Year Funding	56,900	-	-	-
SCBA's - 28	-	-	175,000	-
Thermal Imaging Camera				30,000
Bullex Attack Training Prop				15,000
Extrication Tools				50,000
Rescue Truck #1 Box	50,000	-	-	-
	106,900	-	175,000	95,000

**BUDGET HIGHLIGHTS**

- Full-Time Fire Inspector: \$83,090
- Capital Equipment: Replace Extrication Tools: \$50,000
- Capital Equipment: Replace Thermal Imaging Camera: \$30,000
- Capital Equipment: Replace Fire Prevention Vehicle with Tahoe: \$45,000
- Capital Equipment: New Bullex Attack Training Props: \$15,000

**GOALS OF CURRENT YEAR BUDGET:**

- Increase resident safety and fire prevention education through a community outreach program
- Revise and update emergency operations plan
- Develop and execute action plan for conducting pre-incident planning of structures
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Number of Calls for Service	698	750	800
Mutual Aid	35	40	40
Given	27	25	25
Received	8	15	15
Number of firefighters	53	55	55
Prevention:			
# of Public Education contacts	60	70	75
# of commercial property inspections	170	200	250
# of permits issued	133	140	150
<b>State CPM Performance Measurement Results</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Insurance industry rating of fire services	5/7	5/7	4/7
Fire calls per 1,000 population	12.46	11.7	14.56
Average fire response times	8:27	8:23	7:50

EMS calls per 1,000 population		5.55	7.6	13
Average EMS response times		6:35	6:51	12:38

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	179,351	195,266	206,579	187,644
0240	6103	FULL TIME-REGULAR-OVERTIME	1,960			
0240	6104	PART TIME-WAGES & SALARIES	-			
0240	6105	TEMPORARY-WAGES & SALARIES	-			
0240	6121	PERA CONTRIBUTIONS	13,331	14,627	15,493	14,073
0240	6122	FICA/MEDICARE CONTRIBUTIONS	12,612	14,524	15,803	14,355
0240	6131	GROUP INSURANCE	34,209	26,461	29,063	31,500
0240	6133	WORKERS COMP INSURANCE PREMIUM	881	935	1,653	1,501
0240	6204	STATIONERY, ENVELOPES & FORMS	776	528	800	800
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	537	211	750	750
0240	6223	GASOLINE	2,003	2,221	3,000	3,000
0240	6231	UNIFORMS & TURN-OUT GEAR	420	420	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	782	1,686	2,500	2,500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	107,227	131,482	100,000	110,000
0240	6321	TELEPHONE	386	390	600	600
0240	6322	POSTAGE	1,238	1,345	2,000	2,000
0240	6323	CELLULAR PHONES	646	655	2,500	2,500
0240	6334	MILEAGE REIMBURSEMENT	-	-	500	500
0240	6335	TRAINING	1,494	4,365	3,000	3,000
0240	6361	GENERAL LIABILITY/PROPERTY INS	3,802	4,372	4,200	4,200
0240	6405	OFFICE & DATA PROCESSING EQUIP	-	24,484	31,892	32,000
0240	6451	MEMBERSHIP DUES	435	435	1,000	1,000
0240	6471	BOOKS & PAMPHLETS	1,088	-	1,000	1,000
0240	6550	MOTOR VEHICLES	-	-	-	78,500
<b>Total Expenditure</b>			<b>363,178</b>	<b>424,406</b>	<b>423,083</b>	<b>492,173</b>

**PERSONNEL COMPLEMENT**

Building Official	1.00	1.00	1.00	1.00
Building Inspections Intern	0.50	0.50	-	-
Permit Technician	2.00	2.00	2.00	1.81
Inspectors	0.25	0.25	0.25	0.25
<b>Building Inspection Total</b>	<b>3.75</b>	<b>3.75</b>	<b>3.25</b>	<b>3.06</b>

**6550 Motor Vehicles**

Replace Veh #401	-	-	-	22,500
Replace Veh #405	-	-	-	29,000
Replace Veh #406	-	-	-	27,000
				<b>78,500</b>

**DESCRIPTION OF SERVICES:**

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

**BUDGET HIGHLIGHTS**

- Replace all three Building Inspection Vehicles: \$78,500 (see vehicle breakout above)

**GOALS OF CURRENT YEAR BUDGET:**

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.
- Improve plan review submittal and department review process.
- Implement the recommendations of the Permit Customer Survey.
- Establish a sustainable employee development and transition plan.

**Performance Measurements:**

		2017 Actual	2018 Estimate	2019 Projected
New Residential Units		175	75	150
Total Permits		2,200	2,250	2,250
Number of Inspections		6,200	6,250	6,250

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE  
 FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0250	6251	BATTERIES	803	78	1,200	1,000
0250	6275	OTHER EQUIPMENT PARTS	12,567	2,031	2,000	2,500
0250	6361	GENERAL LIABILITY/PROPERTY INS	333	57	200	100
0250	6371	ELECTRIC UTILITIES	1,020	935	1,200	1,200
0250	6382	MACHINERY & EQUIPMENT REPAIR	7,985	2,627	3,000	4,000
<b>Total Expenditure</b>			<b>22,708</b>	<b>5,729</b>	<b>7,600</b>	<b>8,800</b>

**DESCRIPTION OF SERVICES:**  
 The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Maintain infrastructure of siren warning system

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Number of Sirens	17	17	17

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,347	29,811	49,671	48,981
0260	6103	FULL TIME-REGULAR-OVERTIME	-	140		
0260	6105	TEMPORARY-WAGES & SALARIES	164	-		
0260	6121	PERA CONTRIBUTIONS	2,213	1,388	3,725	3,674
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,246	2,954	3,800	3,747
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,681	1,708	3,590	3,476
0260	6249	MISCELLANEOUS OPERATING SUPPLY	13,065	10,120	20,000	20,000
0260	6271	SIGN REPAIR MATERIALS	985	712	3,000	3,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	802	668	1,000	750
0260	6371	ELECTRIC UTILITIES	12,735	12,546	13,000	13,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	14,197	7,228	13,000	13,000
0260	6489	CONTRACTED SERVICES	3,331	395	3,000	3,500
0260	6580	OTHER EQUIPMENT	-	-	39,000	
<b>Total Expenditure</b>			<b>80,766</b>	<b>67,670</b>	<b>152,786</b>	<b>113,128</b>

**DESCRIPTION OF SERVICES:**  
 The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

**BUDGET HIGHLIGHTS**

- No Capital Equipment Purchases scheduled in 2019

**GOALS OF CURRENT YEAR BUDGET:**

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:		2017 Actual	2018 Estimate	2019 Projected
Total Hours		650	610	610
Number of Traffic Signs in System		2360	2390	2390
Number of Traffic Counts Performed		90	15	15

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL  
 FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	618	562	1,000	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	203	-	500	500
0270	6489	OTHER CONTRACTED SERVICES	8,050	8,955	8,000	8,000
<b>Total Expenditure</b>			<b>8,871</b>	<b>9,517</b>	<b>9,500</b>	<b>9,250</b>

**DESCRIPTION OF SERVICES:**  
 This fund covers expenditures related to animal control which is provided on a contractual basis by the city of Anoka Police Department.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Provide animal containment services to residents

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Animal Complaints	434	456	456
Number of Animals Impounded	62	70	70
Number of Animals Released to Owners	55	59	59
Number of Euthanizations	2	0	0

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	201	451	200	400
0280	6206	FILM, MICROFILM, TAPES, DISKS	25	281	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	5,519	6,501	6,200	7,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	107	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	50		50	200
0280	6322	POSTAGE	14	3	100	50
0280	6323	CELL PHONES	-	-	-	1,300
0280	6331	TRAVEL & LODGING	351	927	500	1,000
0280	6335	TRAINING	350	440	1,000	1,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	70	85	100	125
0280	6415	OTHER EQUIPMENT RENTAL	-	309	1,300	-
0280	6451	MEMBERSHIP DUES	275	120	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	-	89	500	250
<b>Total Expenditure</b>			<b>6,855</b>	<b>9,313</b>	<b>11,850</b>	<b>13,225</b>

**DESCRIPTION OF SERVICES:**  
 The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

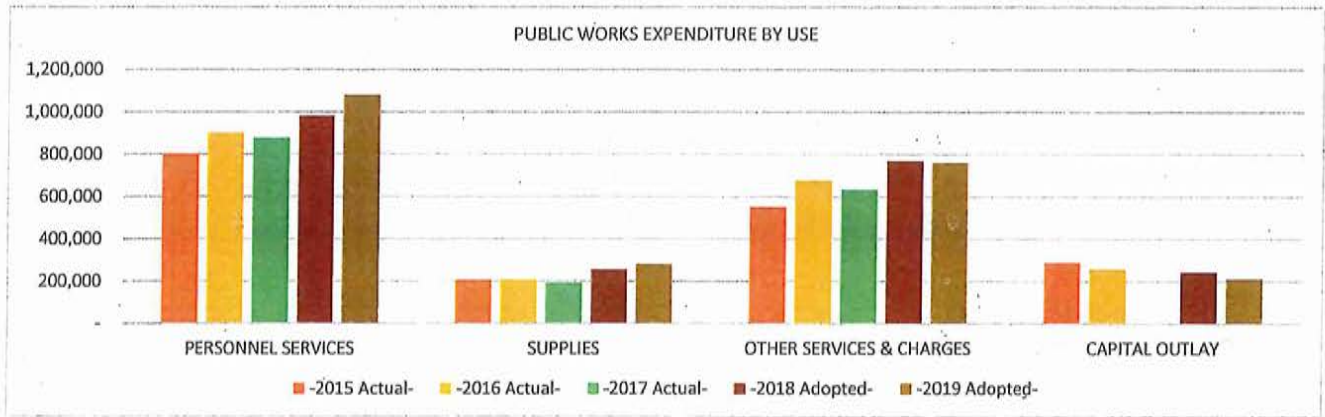
- Increase participation in community based programs

Performance Measurements:		2017 Actual	2018 Estimate	2019 Projected
# of participants attending Kids Safety Camp		126	125	125
# of car seat inspections		32	50	50
Night to Unite - # of Parties		44	45	45
# of animals served at Pet Clinics		125	231	231

**PUBLIC WORKS**

301-312

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	800,870	901,475	876,691	981,529	1,079,587
SUPPLIES	206,416	209,343	192,321	255,850	280,850
OTHER SERVICES & CHARGES	551,129	677,569	633,736	769,600	759,450
CAPITAL OUTLAY	288,428	259,217	-	243,270	210,750
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>1,846,843</b>	<b>2,047,604</b>	<b>1,702,747</b>	<b>2,250,249</b>	<b>2,330,637</b>



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS

301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>PERSONNEL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	544,621	609,886	619,386	644,513	734,383
6103	FULL TIME-REGULAR-OVERTIME	22,263	28,799	14,264	25,000	17,000
6105	TEMPORARY-WAGES & SALARIES	22,725	23,781	24,491	72,110	52,320
6106	OVERTIME-TEMPORARY	1,620	2,057	1,981	-	-
<b>TOTAL WAGES AND SALARIES</b>		<b>591,229</b>	<b>664,523</b>	<b>660,122</b>	<b>741,623</b>	<b>803,703</b>
<b>OTHER GROSS EARNINGS</b>						
6108	SEVERANCE PAY	-	-	1,258	-	-
<b>TOTAL OTHER GROSS EARNINGS</b>		<b>-</b>	<b>-</b>	<b>1,258</b>	<b>-</b>	<b>-</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	45,260	46,702	46,123	51,834	56,429
6122	FICA/MEDICARE CONTRIBUTIONS	46,267	47,358	49,548	57,827	62,654
6131	GROUP INSURANCE	96,182	114,344	90,290	94,877	112,310
6133	WORKERS COMP INSURANCE PREMIUM	21,932	28,548	29,350	35,368	44,491
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>209,641</b>	<b>236,952</b>	<b>215,310</b>	<b>239,906</b>	<b>275,884</b>
<b>Total PERSONNEL SERVICES</b>		<b>800,870</b>	<b>901,475</b>	<b>876,691</b>	<b>981,529</b>	<b>1,079,587</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6205	DRAFTING SUPPLIES	200	-	-	250	250
6208	MISCELLANEOUS OFFICE SUPPLIES	1,899	1,309	1,079	1,400	1,400
<b>TOTAL OFFICE SUPPLIES</b>		<b>2,099</b>	<b>1,309</b>	<b>1,079</b>	<b>1,650</b>	<b>1,650</b>
<b>OPERATING SUPPLIES</b>						
6221	CLEANING SUPPLIES	-	-	-	200	200
6223	GASOLINE	10,862	8,370	10,261	14,000	14,000
6225	DIESEL FUEL	21,068	15,977	25,095	30,000	33,000
6227	LUBRICANTS & ADDITIVES	2,036	2,514	2,662	4,000	4,000
6229	SHOP MATERIALS	910	2,106	1,378	4,500	4,000
6231	UNIFORMS & TURN-OUT GEAR	4,506	4,291	3,275	5,700	4,500
6249	MISCELLANEOUS OPERATING SUPPLY	9,923	11,236	8,974	11,000	10,500
<b>TOTAL OPERATING SUPPLIES</b>		<b>49,305</b>	<b>44,494</b>	<b>51,644</b>	<b>69,400</b>	<b>70,200</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257	OTHER VEHICLE PARTS	46,423	50,174	50,771	56,000	55,000
6259	BUILDING MAINT/REPAIR SUPPLIES	1,958	4,706	2,277	6,000	6,000
6261	SAND & GRAVEL	1,951	993	2,096	4,000	4,000
6263	SALT	72,561	87,028	44,124	72,000	93,600
6265	ASPHALT	13,489	9,160	21,053	20,000	21,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	3,388	1,678	5,700	5,700
6269	LANDSCAPE MATERIALS	5,361	1,272	2,296	7,500	7,500
6275	OTHER EQUIPMENT PARTS	-	41	-	200	200
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>143,676</b>	<b>156,762</b>	<b>124,296</b>	<b>171,400</b>	<b>193,000</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	11,336	6,778	15,302	13,400	16,000
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>11,336</b>	<b>6,778</b>	<b>15,302</b>	<b>13,400</b>	<b>16,000</b>
<b>Total SUPPLIES</b>		<b>206,416</b>	<b>209,343</b>	<b>192,321</b>	<b>255,850</b>	<b>280,850</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6315	MISCELLANEOUS PROFESSIONAL SER	17,921	44,681	23,209	74,000	74,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>17,921</b>	<b>44,681</b>	<b>23,209</b>	<b>74,000</b>	<b>74,000</b>
<b>COMMUNICATION</b>						
6321	TELEPHONE	2,122	2,112	2,140	2,200	2,200
6322	POSTAGE	1,558	1,624	812	1,650	2,200
6323	CELLULAR PHONES	5,468	5,811	5,944	6,500	6,500
<b>TOTAL COMMUNICATION</b>		<b>9,148</b>	<b>9,547</b>	<b>8,896</b>	<b>10,350</b>	<b>10,900</b>

<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	184	349	64	1,000	1,000
6335	TRAINING	6,950	5,958	8,039	10,000	10,500
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>7,134</b>	<b>6,307</b>	<b>8,103</b>	<b>11,000</b>	<b>11,500</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	33,342	32,318	21,384	35,000	30,700
<b>TOTAL INSURANCE</b>		<b>33,342</b>	<b>32,318</b>	<b>21,384</b>	<b>35,000</b>	<b>30,700</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	6,386	6,704	7,480	8,500	8,500
6372	WATER/IRRIGATION	1,315	3,749	2,552	3,500	3,500
6373	GAS	3,654	4,460	4,549	5,000	5,000
6374	REFUSE/RECYCLING	1,791	2,462	2,408	2,300	2,400
<b>TOTAL UTILITIES</b>		<b>13,146</b>	<b>17,375</b>	<b>16,989</b>	<b>19,300</b>	<b>19,400</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	3,956	10,105	3,719	10,000	10,000
6382	MACHINERY & EQUIPMENT REPAIR	1,780	693	591	4,000	3,000
6387	TIRE MOUNTING & BALANCING	-	171	746	600	800
6388	OTHER VEHICLE REPAIR	8,804	6,807	13,744	20,000	20,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>14,540</b>	<b>17,776</b>	<b>18,800</b>	<b>34,600</b>	<b>33,800</b>
<b>REPAIRS AND MAINTENANCE - CONTRACTS</b>						
6404	MACHINERY & EQUIPMENT	1,348	1,325	1,332	3,000	1,500
6405	OFFICE & DATA PROCESSING EQUIP	6,185	6,132	1,750	6,200	3,500
<b>TOTAL REPAIRS AND MAINTENANCE - CONTRACTS</b>		<b>7,533</b>	<b>7,457</b>	<b>3,082</b>	<b>9,200</b>	<b>5,000</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	9,825	3,429	9,946	56,000	60,000
6417	UNIFORM RENTAL	4,787	2,312	1,255	3,000	2,500
<b>TOTAL RENTALS</b>		<b>14,612</b>	<b>5,741</b>	<b>11,201</b>	<b>59,000</b>	<b>62,500</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	1,119	1,024	999	1,900	1,400
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>1,119</b>	<b>1,024</b>	<b>999</b>	<b>1,900</b>	<b>1,400</b>
<b>BOOKS AND PAMPHLETS</b>						
6471	BOOKS & PAMPHLETS	-	114	92	250	250
<b>TOTAL BOOKS AND PAMPHLETS</b>		<b>-</b>	<b>114</b>	<b>92</b>	<b>250</b>	<b>250</b>
<b>CONTRACTED SERVICES</b>						
6488	STREET MAINTENANCE CONTRACT	403,384	491,369	485,987	500,000	500,000
6489	OTHER CONTRACTED SERVICES	29,250	43,860	34,993	15,000	10,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>432,634</b>	<b>535,229</b>	<b>520,981</b>	<b>515,000</b>	<b>510,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>551,129</b>	<b>677,569</b>	<b>633,736</b>	<b>769,600</b>	<b>759,450</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	178,973	254,117	-	225,270	179,250
6550	MOTOR VEHICLES	35,171	-	-	-	31,500
6580	OTHER EQUIPMENT	74,284	5,100	-	18,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>288,428</b>	<b>259,217</b>	<b>-</b>	<b>243,270</b>	<b>210,750</b>
<b>Total CAPITAL OUTLAY</b>		<b>288,428</b>	<b>259,217</b>	<b>-</b>	<b>243,270</b>	<b>210,750</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>1,846,843</b>	<b>2,047,604</b>	<b>1,702,747</b>	<b>2,250,249</b>	<b>2,330,637</b>

FUND GENERAL

DEPARTMENT: ENGINEERING

FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	191,595	185,098	175,385	215,232
0301	6103	FULL TIME-REGULAR-OVERTIME	19,710	10,526	10,000	5,000
0301	6105	TEMPORARY-WAGES & SALARIES	17,911	13,320	48,910	29,120
0301	6106	OVERTIME-TEMPORARY	2,057	1,981		
0301	6121	PERA CONTRIBUTIONS	15,197	13,159	16,110	17,195
0301	6122	FICA/MEDICARE CONTRIBUTIONS	15,953	15,833	17,923	19,076
0301	6131	GROUP INSURANCE	40,777	27,360	25,784	28,675
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,085	742	1,997	2,117
0301	6205	DRAFTING SUPPLIES	-	-	250	250
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	901	809	1,000	1,000
0301	6223	GASOLINE	2,679	3,608	4,000	4,000
0301	6231	UNIFORMS & TURN-OUT GEAR	1,631	1,661	2,200	2,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	2,227	260	3,000	2,000
0301	6257	OTHER VEHICLE PARTS	1,464	936	2,000	1,000
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	317	130	400	1,000
0301	6315	MISCELLANEOUS PROFESSIONAL SER	26,532	6,813	50,000	50,000
0301	6321	TELEPHONE	1,092	1,106	1,100	1,100
0301	6322	POSTAGE	1,480	730	1,500	2,000
0301	6323	CELLULAR PHONES	2,781	2,778	3,000	3,000
0301	6331	TRAVEL & LODGING	349	64	1,000	1,000
0301	6335	TRAINING	2,287	4,282	6,000	6,500
0301	6361	GENERAL LIABILITY/PROPERTY INS	3,966	3,682	4,500	4,700
0301	6405	OFFICE & DATA PROCESSING EQUIP	6,132	1,750	6,200	3,500
0301	6451	MEMBERSHIP DUES	594	662	1,500	1,000
0301	6471	BOOKS & PAMPHLETS	114	92	250	250
0301	6550	MOTOR VEHICLES	-	-	-	31,500
<b>Total Expenditure</b>			<b>358,831</b>	<b>297,379</b>	<b>384,009</b>	<b>432,215</b>

**PERSONNEL COMPLEMENT**

City Engineer	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	0.50	0.50
Engineering Tech II	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00
Secretary (Moved to PW)	1.00	1.00	-	-
Administrative Assistant	-	-	0.50	1.00
Interns	1.00	1.00	1.00	1.00
<b>Engineering Total</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>6.50</b>

**6550 Motor Vehicles**

Replace Veh #402	-	-	-	31,500
------------------	---	---	---	--------

**DESCRIPTION OF SERVICES:**

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

**BUDGET HIGHLIGHTS**

- Engr Administrative Assistant to full-time status from 20 hours week: \$36,047
- Capital Equipment: Replace 2006 Chevy with GMC Sierra: \$31,500 (net of trade in)

**GOALS OF CURRENT YEAR BUDGET:**

- Develop and implement a long-term trail maintenance program
- Develop and implement a long-term stormwater pond maintenance program
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Work with other cities/regulating agencies to identify sustainable regional water supply solutions
- Implement Infrastructure Asset Management System Upgrades

**Performance Measurements:**

		2017 Actual	2018 Estimate	2019 Projected
Active Engineering Projects		11	12	12
Completed Engineering Projects		7	9	10
Infrastructure Asset Management System Upgrades			1	

FUND GENERAL

DEPARTMENT: STREET MAINTENANCE  
 FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	361,383	372,845	389,032	434,348
0311	6103	FULL TIME-REGULAR-OVERTIME	605	331	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	2,878	9,070	13,200	13,200
0311	6108	SEVERANCE PAY	-	1,258		
0311	6121	PERA CONTRIBUTIONS	26,772	28,040	28,742	32,124
0311	6122	FICA/MEDICARE CONTRIBUTIONS	26,427	28,593	32,017	35,560
0311	6131	GROUP INSURANCE	73,567	62,930	69,093	83,635
0311	6133	WORKERS COMP INSURANCE PREMIUM	23,682	24,770	28,213	37,090
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	408	270	400	400
0311	6221	CLEANING SUPPLIES	-	-	200	200
0311	6223	GASOLINE	5,691	6,653	7,000	7,000
0311	6225	DIESEL FUEL	7,211	15,503	15,000	15,000
0311	6227	LUBRICANTS & ADDITIVES	2,514	2,662	4,000	4,000
0311	6229	SHOP MATERIALS	2,079	1,297	4,000	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	2,660	1,614	3,500	2,500
0311	6249	MISCELLANEOUS OPERATING SUPPLY	9,009	8,715	8,000	8,500
0311	6257	OTHER VEHICLE PARTS	20,061	21,514	25,000	25,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	4,706	2,277	6,000	6,000
0311	6261	SAND & GRAVEL	-	-	1,000	1,000
0311	6265	ASPHALT	9,160	21,053	20,000	21,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	438	1,506	2,000	2,000
0311	6269	LANDSCAPE MATERIALS	1,272	2,296	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	41	-	200	200
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	6,461	15,172	13,000	15,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	18,149	16,396	24,000	24,000
0311	6321	TELEPHONE	1,020	1,033	1,100	1,100
0311	6322	POSTAGE	144	82	150	200
0311	6323	CELLULAR PHONES	3,030	3,167	3,500	3,500
0311	6335	TRAINING	3,671	3,758	4,000	4,000
0311	6361	GENERAL LIABILITY/PROPERTY INS	23,066	16,018	25,000	22,000
0311	6371	ELECTRIC UTILITIES	6,704	7,480	8,500	8,500
0311	6372	WATER/IRRIGATION	3,749	2,552	3,500	3,500
0311	6373	GAS	4,460	4,549	5,000	5,000
0311	6374	REFUSE/RECYCLING	2,462	2,408	2,300	2,400
0311	6381	BUILDING & STRUCTURE REPAIR	10,105	3,719	10,000	10,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	693	591	4,000	3,000
0311	6387	TIRE MOUNTING & BALANCING	171	746	600	800
0311	6388	OTHER VEHICLE REPAIR	4,101	8,861	8,000	8,000
0311	6404	MACHINERY & EQUIPMENT	1,325	1,332	3,000	1,500
0311	6415	OTHER EQUIPMENT RENTAL	3,429	9,946	56,000	60,000
0311	6417	UNIFORM RENTAL	2,312	1,255	3,000	2,500
0311	6451	MEMBERSHIP DUES	430	338	400	400
0311	6488	STREET MAINTENANCE CONTRACT	491,369	485,987	500,000	500,000
0311	6489	OTHER CONTRACTED SERVICES	43,860	34,993	10,000	10,000
0311	6540	HEAVY MACHINERY	254,117	-	225,270	179,250
0311	6580	OTHER EQUIPMENT	5,100	-	18,000	
<b>Total Expenditure</b>			<b>1,470,492</b>	<b>1,233,579</b>	<b>1,594,417</b>	<b>1,606,407</b>

**PERSONNEL COMPLEMENT**

Public Works Superintendent	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	-	-	1.00	1.00
Heavy Equipment Operator	1.00	-	-	-
Mechanic	1.00	2.00	2.00	2.00
Streets Lead Worker	1.00	1.00	1.00	1.00
PW Maintenance Worker	3.00	4.00	4.00	5.00
Temporary - Streets	0.50	0.50	0.50	0.50
Street Maintenance Total	7.50	8.50	9.50	10.50

**6488/6489 Other Contracted Services**

Street Maintenance Program	-	-	-	-
Long term road reconstruction	337,321	485,987	500,000	500,000
Road Patching	95,313	34,993	10,000	10,000
	432,634	520,980	510,000	510,000

**6540 - Heavy Machinery**

F350 truck with plow	192,507	186,000	-	-
1-Ton Truck	-	61,000	-	-
Sidewalk Machine	-	-	-	139,000
Tractor Backhoe (\$84,000 total remainder utility funded)	-	-	-	40,250
Loader	178,973	-	-	-
	371,480	247,000	-	179,250

**6580 - Other Equipment**

Sidewalk Machine	53,234	-	-	-
800 MHZ Radio - 3 Year Funding	5,100	5,100	5,100	-
Kubota Tractor	15,950	-	-	-
ATV Athletic Field Maintenance Machine	-	-	-	18,000
	74,284	5,100	5,100	18,000

**DESCRIPTION OF SERVICES:**

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

**BUDGET HIGHLIGHTS**

- Full-Time Public Works Maintenance Worker: \$57,558 (March 1 start)
- Capital Equipment: New Sidewalk Machine: \$139,000
- Capital Equipment: Replace Tractor/Backhoe: \$40,250 (net of trade-in & utility funded)

**GOALS OF CURRENT YEAR BUDGET:**

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Crack filling (miles)	12.8	7	7
Sealcoating (miles)	7.73	7.5	7.5

Asphalt patching (tons)		180	150	150
-------------------------	--	-----	-----	-----

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	56,908	61,444	80,096	84,803
0312	6103	FULL TIME-REGULAR-OVERTIME	8,484	3,406	13,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	2,992	2,102	10,000	10,000
0312	6121	PERA CONTRIBUTIONS	4,733	4,924	6,982	7,110
0312	6122	FICA/MEDICARE CONTRIBUTIONS	4,978	5,123	7,887	8,018
0312	6133	WORKERS COMP INSURANCE PREMIUM	3,781	3,837	5,158	5,284
0312	6223	GASOLINE	-	-	3,000	3,000
0312	6225	DIESEL FUEL	8,766	9,592	15,000	18,000
0312	6229	SHOP MATERIALS	27	81	500	500
0312	6251	BATTERIES				
0312	6257	OTHER VEHICLE PARTS	28,649	28,321	29,000	29,000
0312	6261	SAND & GRAVEL	993	2,096	3,000	3,000
0312	6263	SALT	87,028	44,124	72,000	93,600
0312	6267	OTHER STREET MAINTENANCE SUPPL	2,950	172	3,700	3,700
0312	6361	GENERAL LIABILITY/PROPERTY INS	5,286	1,684	5,500	4,000
0312	6388	OTHER VEHICLE REPAIR	2,706	4,882	12,000	12,000
0312	6489	OTHER CONTRACTED SERVICES	-	-	5,000	
<b>Total Expenditure</b>			<b>218,281</b>	<b>171,788</b>	<b>271,823</b>	<b>292,015</b>

**DESCRIPTION OF SERVICES:**

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

**BUDGET HIGHLIGHTS**

- Increase Salt Levels to Previous Years: \$21,600

**GOALS OF CURRENT YEAR BUDGET:**

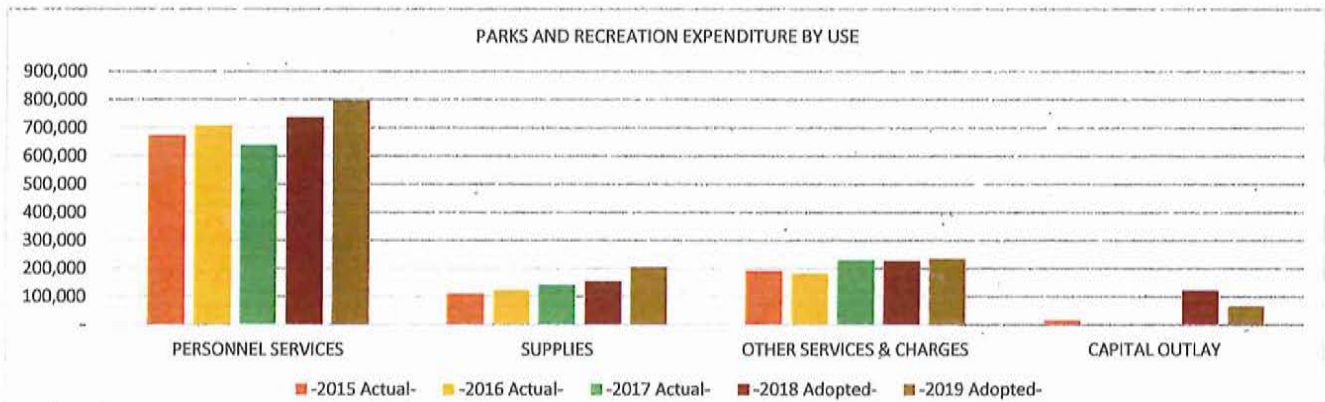
- Clearing of the parking ramp utilizing PW Staff (full time, temporary on call, and seasonal staff)
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Miles of Streets Plowed	175	175	175
Cul-de-sacs	271	275	275
Salt/Sand Purchased (tons)	960	1200	1200
Snow Removal Hours	4000	4000	4000
Full Scale Plowing Events	8 to 12	8 to 12	8 to 12

**PARKS AND RECREATION** 452-461

EXPENDITURE BY OBJECT SUMMARY	-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
PERSONNEL SERVICES	673,742	706,812	638,036	737,360	797,133
SUPPLIES	110,198	124,126	140,915	154,500	204,500
OTHER SERVICES & CHARGES	190,782	181,394	228,554	227,350	235,050
CAPITAL OUTLAY	15,578	-	-	122,740	66,200
<b>TOTAL EXPENDITURE BY OBJECT</b>	<b>990,300</b>	<b>1,012,332</b>	<b>1,007,505</b>	<b>1,241,950</b>	<b>1,302,883</b>



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION

452-461

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2015 Actual-	-2016 Actual-	-2017 Actual-	-2018 Adopted-	-2019 Adopted-
<b>PERSONNEL SERVICES</b>						
<b>WAGES AND SALARIES</b>						
6102	F.T. REGULAR-WAGES & SALARIES	442,893	467,240	415,089	474,168	507,044
6103	FULL TIME-REGULAR-OVERTIME	1,473	513	636	1,000	1,000
6105	TEMPORARY-WAGES & SALARIES	81,848	82,499	84,951	104,029	105,345
<b>TOTAL WAGES AND SALARIES</b>		<b>526,214</b>	<b>550,252</b>	<b>500,675</b>	<b>579,197</b>	<b>613,389</b>
<b>EMPLOYER CONTRIBUTIONS</b>						
6121	PERA CONTRIBUTIONS	36,032	35,063	33,765	37,163	39,288
6122	FICA/MEDICARE CONTRIBUTIONS	41,674	41,512	38,605	44,308	46,924
6131	GROUP INSURANCE	58,169	63,494	48,092	60,659	74,359
6133	WORKERS COMP INSURANCE PREMIUM	11,653	16,491	16,898	16,033	23,173
<b>TOTAL EMPLOYER CONTRIBUTIONS</b>		<b>147,528</b>	<b>156,560</b>	<b>137,360</b>	<b>158,163</b>	<b>183,744</b>
<b>Total PERSONNEL SERVICES</b>		<b>673,742</b>	<b>706,812</b>	<b>638,036</b>	<b>737,360</b>	<b>797,133</b>
<b>SUPPLIES</b>						
<b>OFFICE SUPPLIES</b>						
6208	MISCELLANEOUS OFFICE SUPPLIES	731	540	807	500	500
<b>TOTAL OFFICE SUPPLIES</b>		<b>731</b>	<b>540</b>	<b>807</b>	<b>500</b>	<b>500</b>
<b>OPERATING SUPPLIES</b>						
6223	GASOLINE	14,996	13,582	14,469	17,000	17,000
6225	DIESEL FUEL	6,049	5,451	4,097	7,000	7,000
6229	SHOP MATERIALS	3,102	1,015	1,423	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	3,369	3,181	2,918	3,500	3,500
6249	MISCELLANEOUS OPERATING SUPPLY	28,542	27,772	30,159	35,000	35,000
<b>TOTAL OPERATING SUPPLIES</b>		<b>56,058</b>	<b>51,001</b>	<b>53,066</b>	<b>64,500</b>	<b>64,500</b>
<b>REPAIR AND MAINTENANCE SUPPLIES</b>						
6257	OTHER VEHICLE PARTS	10,949	13,186	17,008	14,000	14,000
6265	ASPHALT	18,121	28,947	34,393	40,000	90,000
6269	LANDSCAPE MATERIALS	21,309	12,401	24,636	18,000	18,000
6268	IRRIGATION SUPPLIES	-	15,628	9,707	15,000	15,000
<b>TOTAL REPAIR AND MAINTENANCE SUPPLIES</b>		<b>50,379</b>	<b>70,162</b>	<b>85,745</b>	<b>87,000</b>	<b>137,000</b>
<b>SMALL TOOLS AND MINOR EQUIPMENT</b>						
6281	SMALL TOOLS & MINOR EQUIPMENT	3,030	2,423	1,298	2,500	2,500
<b>TOTAL SMALL TOOLS AND MINOR EQUIPMENT</b>		<b>3,030</b>	<b>2,423</b>	<b>1,298</b>	<b>2,500</b>	<b>2,500</b>
<b>Total SUPPLIES</b>		<b>110,198</b>	<b>124,126</b>	<b>140,915</b>	<b>154,500</b>	<b>204,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
<b>PROFESSIONAL SERVICES</b>						
6315	MISCELLANEOUS PROFESSIONAL SER	29,937	4,758	27,221	35,000	35,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>29,937</b>	<b>4,758</b>	<b>27,221</b>	<b>35,000</b>	<b>35,000</b>
<b>COMMUNICATION</b>						
6321	TELEPHONE	784	784	784	800	800
6322	POSTAGE	216	80	81	100	100
6323	CELLULAR PHONES	2,864	3,225	3,561	3,500	3,500
<b>TOTAL COMMUNICATION</b>		<b>3,864</b>	<b>4,089</b>	<b>4,426</b>	<b>4,400</b>	<b>4,400</b>

<b>EMPLOYEE REIMBURSEMENTS</b>						
6331	TRAVEL & LODGING	356	356	-	-	-
6334	MILEAGE REIMBURSEMENT	294	294	-	-	-
6335	TRAINING	1,539	2,676	1,225	2,000	2,000
<b>TOTAL EMPLOYEE REIMBURSEMENTS</b>		<b>2,189</b>	<b>3,326</b>	<b>1,225</b>	<b>2,000</b>	<b>2,000</b>
<b>ADVERTISING AND PUBLISHING</b>						
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-
<b>TOTAL ADVERTISING AND PUBLISHING</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INSURANCE</b>						
6361	GENERAL LIABILITY/PROPERTY INS	11,957	10,022	11,644	12,000	14,000
<b>TOTAL INSURANCE</b>		<b>11,957</b>	<b>10,022</b>	<b>11,644</b>	<b>12,000</b>	<b>14,000</b>
<b>UTILITIES</b>						
6371	ELECTRIC UTILITIES	25,475	23,821	24,906	23,000	24,000
6372	WATER/IRRIGATION	14,979	13,209	12,752	13,000	13,000
6373	GAS	3,031	3,424	3,035	4,500	4,000
6374	REFUSE/RECYCLING	2,787	3,173	3,912	3,000	3,000
<b>TOTAL UTILITIES</b>		<b>46,272</b>	<b>43,627</b>	<b>44,604</b>	<b>43,500</b>	<b>44,000</b>
<b>REPAIRS AND MAINTENANCE - LABOR</b>						
6381	BUILDING & STRUCTURE REPAIR	19,098	21,716	16,178	21,000	21,000
6382	MACHINERY & EQUIPMENT REPAIR	3,225	6,488	3,328	5,000	5,000
6388	OTHER VEHICLE REPAIR	3,557	2,540	4,357	3,000	4,000
<b>TOTAL REPAIRS AND MAINTENANCE - LABOR</b>		<b>25,880</b>	<b>30,744</b>	<b>23,864</b>	<b>29,000</b>	<b>30,000</b>
<b>RENTALS</b>						
6415	OTHER EQUIPMENT RENTAL	10,416	7,774	1,598	9,000	9,000
6416	MACHINERY RENTAL	-	63	63	700	500
6417	UNIFORM RENTAL	636	685	277	1,100	500
<b>TOTAL RENTALS</b>		<b>11,052</b>	<b>8,522</b>	<b>1,937</b>	<b>10,800</b>	<b>10,000</b>
<b>DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>						
6451	MEMBERSHIP DUES	1,539	1,540	651	650	650
<b>TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES</b>		<b>1,539</b>	<b>1,540</b>	<b>651</b>	<b>650</b>	<b>650</b>
<b>CONTRACTED SERVICES</b>						
6489	OTHER CONTRACTED SERVICES	58,092	74,766	112,982	90,000	95,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>58,092</b>	<b>74,766</b>	<b>112,982</b>	<b>90,000</b>	<b>95,000</b>
<b>Total OTHER SERVICES &amp; CHARGES</b>		<b>190,782</b>	<b>181,394</b>	<b>228,554</b>	<b>227,350</b>	<b>235,050</b>
<b>CAPITAL OUTLAY</b>						
<b>CAPITAL OUTLAY</b>						
6540	HEAVY MACHINERY	-	-	-	104,740	-
6580	OTHER EQUIPMENT	15,578	-	-	18,000	66,200
<b>TOTAL CAPITAL OUTLAY</b>		<b>15,578</b>	<b>-</b>	<b>-</b>	<b>122,740</b>	<b>66,200</b>
<b>Total CAPITAL OUTLAY</b>		<b>15,578</b>	<b>-</b>	<b>-</b>	<b>122,740</b>	<b>66,200</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING</b>		<b>990,300</b>	<b>1,012,332</b>	<b>1,007,505</b>	<b>1,241,950</b>	<b>1,302,883</b>

FUND GENERAL

DEPARTMENT: PARK & RECREATION

FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	401,518	415,089	474,168	507,044
0452	6103	FULL TIME-REGULAR-OVERTIME	513	636	1,000	1,000
0452	6105	TEMPORARY-WAGES & SALARIES	82,499	84,951	104,029	105,345
0452	6121	PERA CONTRIBUTIONS	29,899	33,765	37,163	39,288
0452	6122	FICA/MEDICARE CONTRIBUTIONS	36,600	38,605	44,308	46,924
0452	6131	GROUP INSURANCE	59,269	48,092	60,659	74,359
0452	6133	WORKERS COMP INSURANCE PREMIUM	16,203	16,898	16,033	23,173
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	519	807	500	500
0452	6223	GASOLINE	13,582	14,469	17,000	17,000
0452	6225	DIESEL FUEL	5,451	4,097	7,000	7,000
0452	6229	SHOP MATERIALS	1,015	1,423	2,000	2,000
0452	6231	UNIFORMS & TURN-OUT GEAR	3,181	2,918	3,500	3,500
0452	6249	MISCELLANEOUS OPERATING SUPPLY	27,772	30,159	35,000	35,000
0452	6257	OTHER VEHICLE PARTS	13,186	17,008	14,000	14,000
0452	6265	ASPHALT	28,947	34,393	40,000	90,000
0452	6268	IRRIGATION SUPPLIES	15,628	9,707	15,000	15,000
0452	6269	LANDSCAPE MATERIALS	12,401	24,636	18,000	18,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	2,423	1,298	2,500	2,500
0452	6315	MISCELLANEOUS PROFESSIONAL SER	4,758	27,221	35,000	35,000
0452	6321	TELEPHONE	784	784	800	800
0452	6322	POSTAGE	80	81	100	100
0452	6323	CELLULAR PHONES	3,225	3,561	3,500	3,500
0452	6335	TRAINING	2,360	1,225	2,000	2,000
0452	6361	GENERAL LIABILITY/PROPERTY INS	10,022	11,644	12,000	14,000
0452	6371	ELECTRIC UTILITIES	23,821	24,906	23,000	24,000
0452	6372	WATER/IRRIGATION	13,209	12,752	13,000	13,000
0452	6373	GAS	3,424	3,035	4,500	4,000
0452	6374	REFUSE/RECYCLING	3,173	3,912	3,000	3,000
0452	6381	BUILDING & STRUCTURE REPAIR	21,716	16,178	21,000	21,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	6,488	3,328	5,000	5,000
0452	6388	OTHER VEHICLE REPAIR	2,540	4,357	3,000	4,000
0452	6415	OTHER EQUIPMENT RENTAL	7,774	1,598	9,000	9,000
0452	6416	MACHINERY RENTAL	63	63	700	500
0452	6417	UNIFORM RENTAL	685	277	1,100	500
0452	6451	MEMBERSHIP DUES	635	651	650	650
0452	6489	OTHER CONTRACTED SERVICES	58,271	99,982	75,000	75,000
0452	6540	HEAVY MACHINERY	-	-	104,740	-
0452	6580	OTHER EQUIPMENT	-	-	18,000	66,200
<b>Total Expenditure</b>			<b>913,634</b>	<b>994,504</b>	<b>1,226,950</b>	<b>1,282,883</b>

**PERSONNEL COMPLEMENT**

Park Maintenance Worker	5.00	4.00	5.00	4.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00
Parks/Assistant PW Superintendent	1.00	1.00	1.00	1.00
Park Supervisor	-	1.00	1.00	1.00
Parks Lead Worker	-	-	-	1.00
Recreation Coordinator	-	-	-	1.00
Temporary - Parks	2.47	2.47	3.62	3.62
Parks Intern	0.50	0.50	0.34	0.34
	<b>12.97</b>	<b>12.97</b>	<b>14.96</b>	<b>15.96</b>

**6540 Heavy Machinery**

3/4 Ton 4/4 Truck with plow equipment	-	-	41,170	-
1-ton truck with plow equipment	-	-	63,570	-
	-	-	<b>104,740</b>	-

**6580 Other Equipment**

ATV Athletic Field Maintenance Machine	-	-	18,000	-
3-Zero-Turn Mowers	-	-	-	32,400
Chipper	-	-	-	33,800
	-	-	<b>18,000</b>	<b>66,200</b>

**DESCRIPTION OF SERVICES:**

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields, trails, public grounds and streetscapes.

**BUDGET HIGHLIGHTS**

- Full-Time Recreation Coordinator: \$64,372
- Reclass Park Maintenance Worker to Parks Lead: \$4,729
- Asphalt: Additional \$50,000 to maintain trails
- Capital Equipment: Replace Chipper \$33,800 (net of trade-in)
- Capital Equipment: Replace 3-Zero Turn Mowers: \$32,400 (net of trade-ins)

**GOALS OF CURRENT YEAR BUDGET:**

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vision

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Number of City Parks	23	23	23
Number of Athletic Fields Maintained	42	42	42
Number of Playgrounds Maintained	17	17	17
Miles of Trails Maintained	39.5	41	41
Total Acreage Mowed	121.5	123	123

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS  
 FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0455	6489	OTHER CONTRACTED SERVICES	16,495	13,000	15,000	20,000
<b>Total Expenditure</b>			<b>16,495</b>	<b>13,000</b>	<b>15,000</b>	<b>20,000</b>

**6489 Other Contracted Services**

Alexandra House	5,000	5,000	5,000	10,000
Family Promise Donation	3,000	3,000	-	-
Ramsey Foundation - Draw Park Events	8,000	5,000	10,000	10,000
Arbor Events/Environmental Expo				
	16,000	13,000	15,000	20,000

**DESCRIPTION OF SERVICES:**

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

**BUDGET HIGHLIGHTS**

- Additional Contribution to Alexandra House: \$15,000

**GOALS OF CURRENT YEAR BUDGET:**

- Increase citizens knowledge of programs offered

**Performance Measurements:**

	2017 Actual	2018 Estimate	2019 Projected
Average Number of People at Concert Events at Draw	205	300	500
Number of Services Provided - Alexandra House	1616	1648	1680

DON'T USE

Business Unit	Object Account	Description	2015 Actual	2016 Actual	2017 Adopted Budget
0461	6102	F.T. REGULAR-WAGES & SALARIES	65,722	62,603	
0461	6121	PERA CONTRIBUTIONS	5,164	4,587	
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,912	4,381	
0461	6131	GROUP INSURANCE	4,225	4,379	
0461	6133	WORKERS COMP INSURANCE PREMIUM	288	276	
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	21	12	
0461	6231	UNIFORMS & TURN-OUT GEAR	-	-	
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	140	
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	182	
0461	6321	TELEPHONE	-	-	
0461	6322	POSTAGE	-	-	
0461	6331	TRAVEL & LODGING	356	212	
0461	6334	MILEAGE REIMBURSEMENT	294	29	
0461	6335	TRAINING	316	565	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	-	-	
0461	6361	GENERAL LIABILITY/PROPERTY INS	919	-	
0461	6451	MEMBERSHIP DUES	905	776	
<b>Total Expenditure</b>			<b>83,122</b>	<b>78,142</b>	

**DESCRIPTION OF SERVICES:**

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

**GOALS OF CURRENT YEAR BUDGET:**

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
- 
-

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Proposed Budget
0892	6105	TEMPORARY-WAGES & SALARIES	-	-	32,000	-
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	25,000	25,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	76,829	75,892	119,455	106,373
0892	6820	OPERATING TRANSFERS TO OTHER F	452,455	606,393	-	-
<b>Total Expenditure</b>			<b>529,284</b>	<b>682,284</b>	<b>176,455</b>	<b>131,373</b>

**6105 Temporary Wages & Salaries**

Possible Special Election	-	-	20,000	-
Bring City Clerk to Full Time Staffing Levels	-	-	12,000	-
Health Insurance Increases	-	36,200	-	-
	-	36,200	32,000	-
Muni Center Internal Loan (Sewer Fund)	14,976	14,039	13,082	-
Bury Carlson Internal Loan (PIR Fund)*	-	-	44,520	44,520 *
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853
	76,829	75,892	119,455	106,373

\*Coded directly against property tax when collected

**6820 Transfers to Other Funds**

Excess Revenue Transfer	452,455	-	-	-
2015 Road Improvement Funding	-	-	-	-
	452,455	-	-	-

**DESCRIPTION OF SERVICES:**

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

**BUDGET HIGHLIGHTS**

- No Major Changes

**GOALS OF CURRENT YEAR BUDGET:**

- Minimize unbudgeted/unallocated expenses



FUND

ECONOMIC DEVELOPMENT AUTHORITY

DEPARTMENT:

N/A

FUNCTION:

N/A

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Requested Budget
9230	4011	CURRENT-AD VALOREM TAXES	55,365	92,287	103,981	101,663
9230	4012	DELINQUENT-AD VALOREM TAXES	909	467		
9230	4014	FISCAL DISPARITIES	17,662	10,591		
9230	4273	OTHER STATE GRANTS & AIDS	-			
9230	4609	OTHER MISCELLANEOUS REVENUES	28,500	53,544		
9230	4701	INTEREST ON INVESTMENTS	7,561	11,899	7,500	7,500
9230	4901	TRANSFER IN FROM OTHER FUNDS	-	9,355		
<b>Total Revenue</b>			<b>109,997</b>	<b>178,142</b>	<b>111,481</b>	<b>109,163</b>

Business Unit	Object Account	Description	2016 Actual	2017 Actual	2018 Adopted Budget	2019 Requested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-	-	-	
9230	6105	TEMPORARY-WAGES & SALARIES	1,050	1,205	4,000	2,000
9230	6121	PERA CONTRIBUTIONS	-	-	-	
9230	6122	FICA/MEDICARE CONTRIBUTIONS	80	82	306	153
9230	6131	GROUP INSURANCE	-	-	-	
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	4	10	10
0130	6246	MARKETING	5,739	6,495	30,000	30,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	9,448	13,307	19,000	19,000
9230	6304	LEGAL FEES	-	-	-	
9230	6315	MISCELLANEOUS PROFESSIONAL SER	56,515	60,658	51,365	53,000
9230	6322	POSTAGE	65	71	-	
9230	6323	CELLULAR PHONES	-	-	-	
9230	6331	TRAVEL & LODGING	532	126	1,500	1,000
9230	6335	TRAINING	3,596	89	2,000	1,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	733	822	1,000	1,000
9230	6371	ELECTRIC UTILITIES	971	-	-	
9230	6439	OTHER MISCELLANEOUS		206,910	-	-
9230	6451	MEMBERSHIP DUES	-	1,370	2,000	2,000
9230	6452	SUBSCRIPTIONS	220	-	300	-
<b>Total Expenditure</b>			<b>78,953</b>	<b>291,140</b>	<b>111,481</b>	<b>109,163</b>

**DESCRIPTION OF SERVICES:**

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

**GOALS OF CURRENT YEAR BUDGET:**

- Growth of the City's tax base
- Growth in the City's quantity of jobs
- Improved quality of life
- Sale of City owned land
- Recruit new industrial and retail businesses
-

	2016	2017	2018	2019
Sale of ALL City owned land (acres)	32.87	3	8	3
Employment	6521	6,758	6900	7,100
Unemployment Rates	3.5%	3.10%	3.5%	3.50%

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

# City of Ramsey 2040 Comprehensive Plan Update

Community Profile

## Background on this Document

This document is a draft of the narrative to be used in the 2040 Comprehensive Plan Update. This is not a final version or actual layout. This document will be reviewed and revised multiple times. The City will try to add additional maps and figures to better tell the story of this vision.

## The Community

Located in the northwest Twin Cities Metro, the City of Ramsey boasts incredible outdoor recreation opportunities, a growing downtown in Ramsey COR, an impressive manufacturing sector, and a strong local government.

The City of Ramsey has experienced steady growth and development over the past 20 years. This trend is expected to continue as the City has over 1,000 acres of developable land in the COR located near U.S. Highway 10.

## Our Neighborhoods

Ramsey's neighborhoods make up the fabric of our community and define the balance of Rural Character and Urban Development. Each neighborhood is uniquely connected to a variety of services.

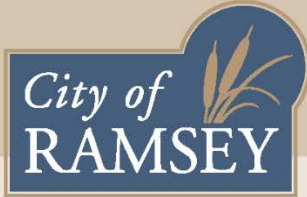
## Ramsey is a great place to live!

Ramsey boasts a robust recreation system, high-quality affordable housing, great jobs, and living wages.

## Ramsey is a great place to locate a business!

Ramsey strives to provide high-quality, cost-effective government services while balancing a low tax rate. Ramsey.

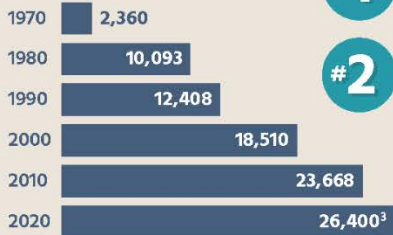
Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.



# Snapshot of the City 2017

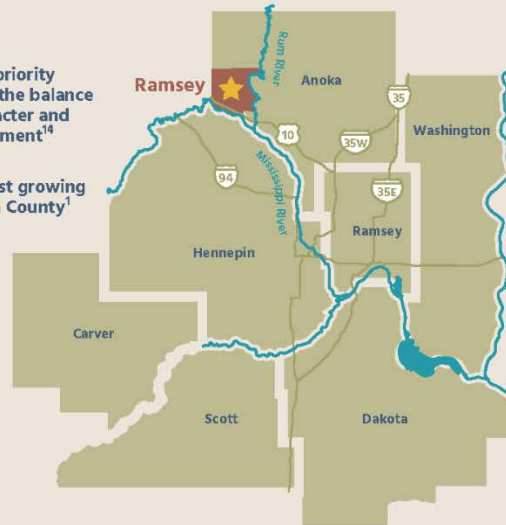
## ABOUT OUR CITY

### Population Trends<sup>2</sup>



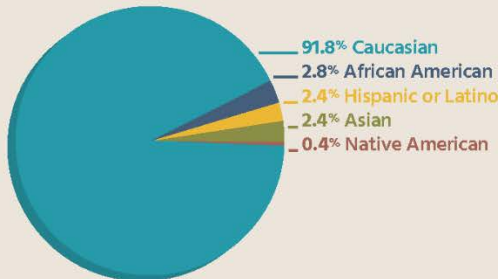
**#1** Community priority is to protect the balance of rural character and new development<sup>14</sup>

**#2** Second fastest growing city in Anoka County<sup>1</sup>

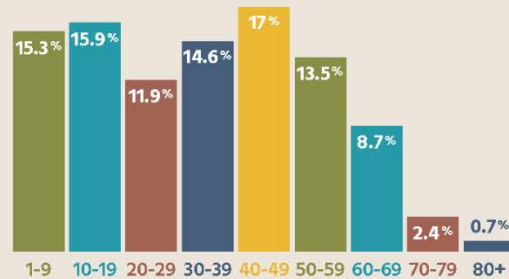


## WHO WE ARE

### Race and Ethnicity<sup>4</sup>



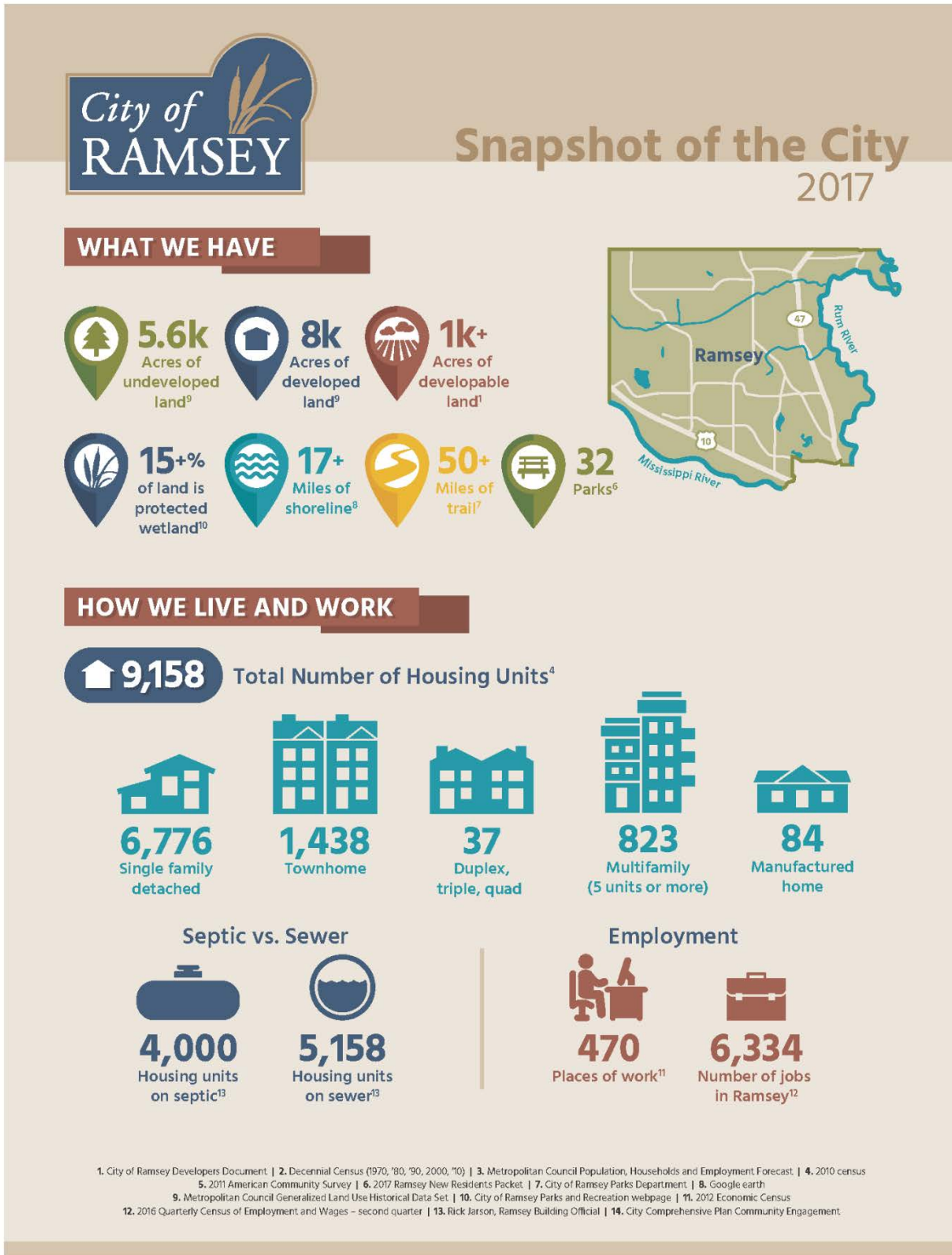
### Population by Age<sup>4</sup>



### Additional Demographics



Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.



Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

## Forecasted Growth

Table 1: Forecasted Growth

	2016	2020	2030	2040
<b>Households</b>	8,973	9,500	11,500	13,500
<b>Population</b>	26,251	27,550	33,350	39,150
<b>Employment</b>	6,334	6,900	7,800	8,400

Ramsey acknowledges that these forecasts deviate from the approved 2040 forecasts for Ramsey. After careful consultation and analysis of recent growth trends, Ramsey requests these modifications to our 2040 Forecasts. For assistance in reviewing requested changes, the series of tables below are offered.

### Requested Household Forecast Amendment

	2020	2030	2040
<b>Published Forecast</b>	9,400	11,300	13,000
<b>Requested Amendment</b>	9,600	11,500	13,500
<b>Difference</b>	+200	+200	+500

### Requested Population Forecast Amendment

	2020	2030	2040
<b>Published Forecast</b>	26,400	30,700	34,700
<b>Requested Amendment</b>	27,550	33,350	39,150
<b>Difference</b>	+1,150	+2,650	+4,450

### Requested Employment Forecast Amendment

	2020	2030	2040
<b>Published Forecast</b>	6,200	7,000	7,600
<b>Requested Amendment</b>	6,900	7,800	8,400
<b>Difference</b>	+700	+800	+800

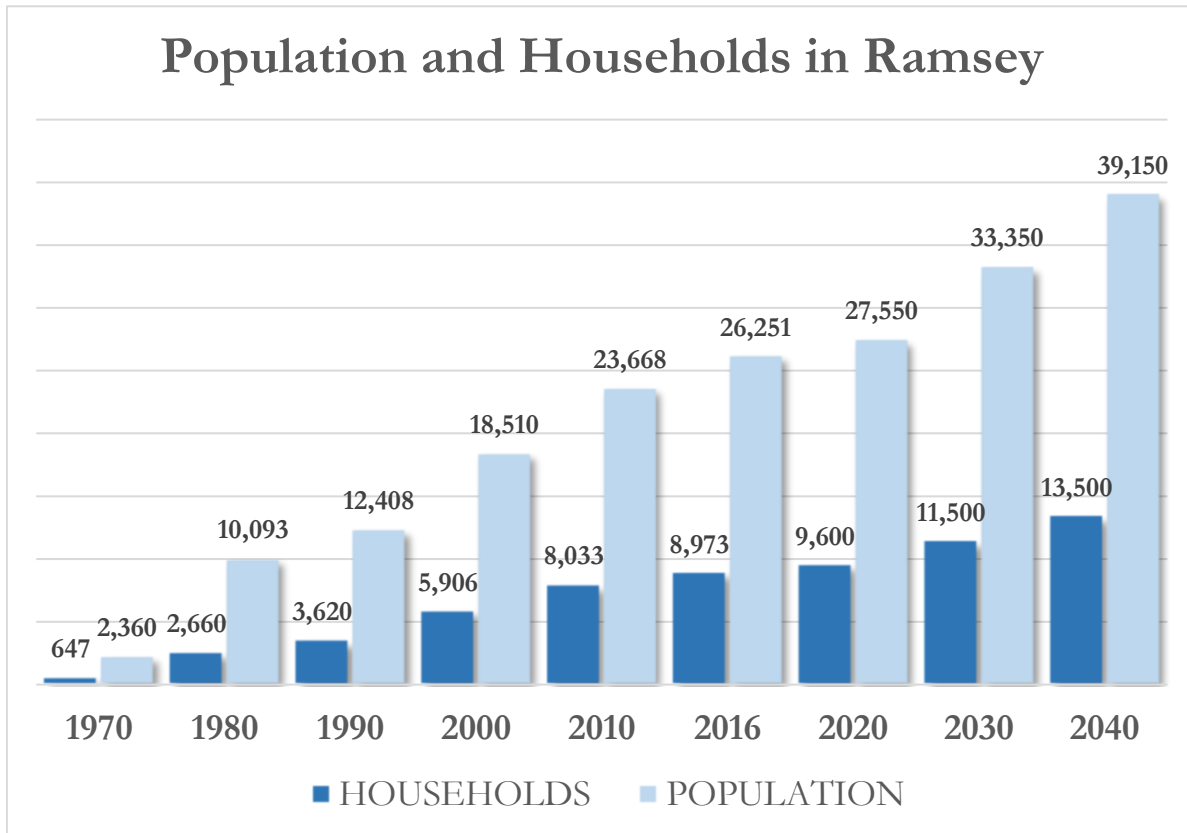
Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

## The People

### Population

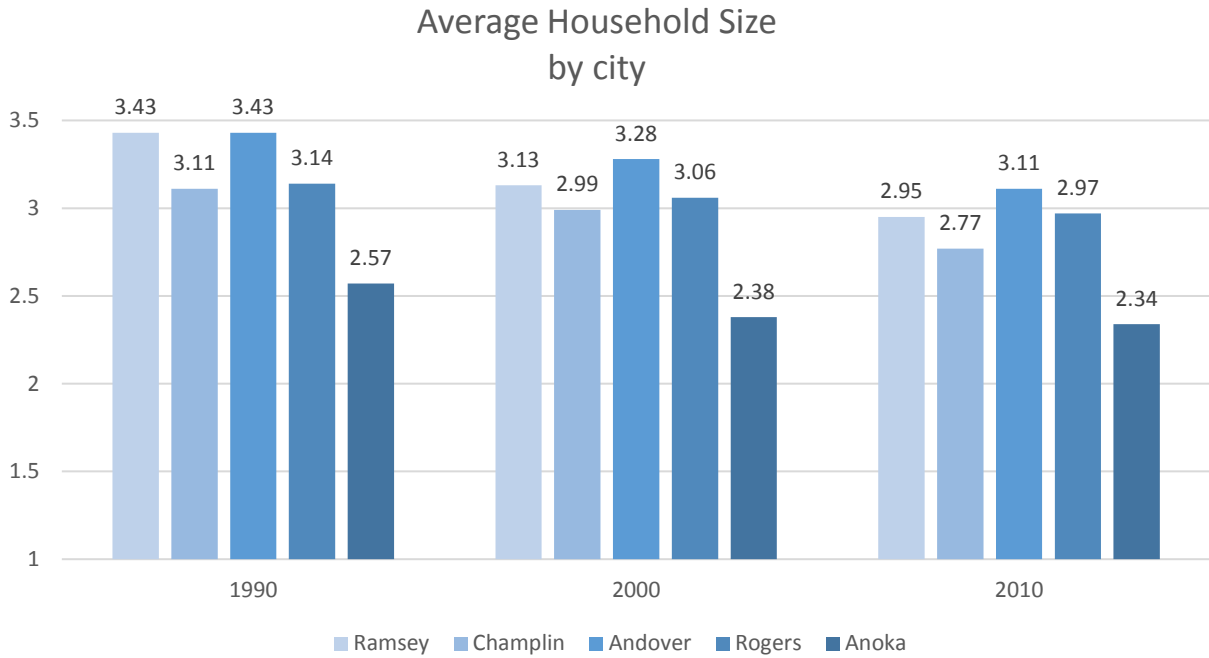
As of the 2010 US Census, the population of Ramsey was 18,510, and the most recent estimates from the 2015 American Community Survey (ACS) put the population at 25,362. The population has steadily increased since 1990. Although the number of households in the city has increased, the number of persons per household has decreased from 3.43 in 1990 to 2.95 in 2010. According to forecasts by the Metropolitan Council, the 2040 population is projected to nearly 40,000.

Figure 1: Historical and Future Population



Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 2: Average Household Size



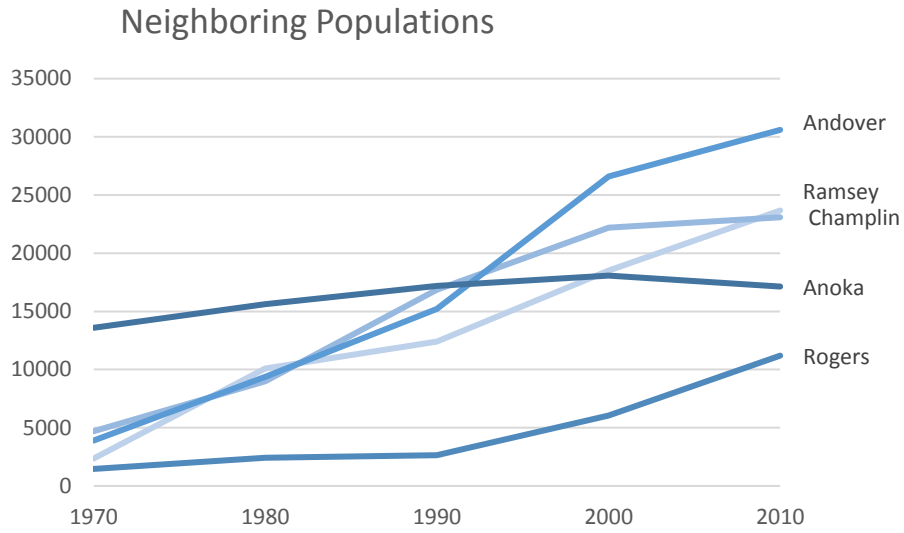
With the number of residents per household likely to continue to decline as the overall population of Ramsey ages, residential housing types will need to be accommodated through development of a variety of housing types including apartments and townhomes.

Ramsey’s population experienced steady growth between 1990 and 2010, slowed from 2010 to 2015, and is projected by the Metropolitan Council to steadily increase yet again from 2020 to 2040.

As shown in Figure \_\_\_-\_\_\_ Ramsey has been outpaced by only Andover in population growth since 1990 and has risen from to the second most populated City in the area.

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 3: Population Comparison

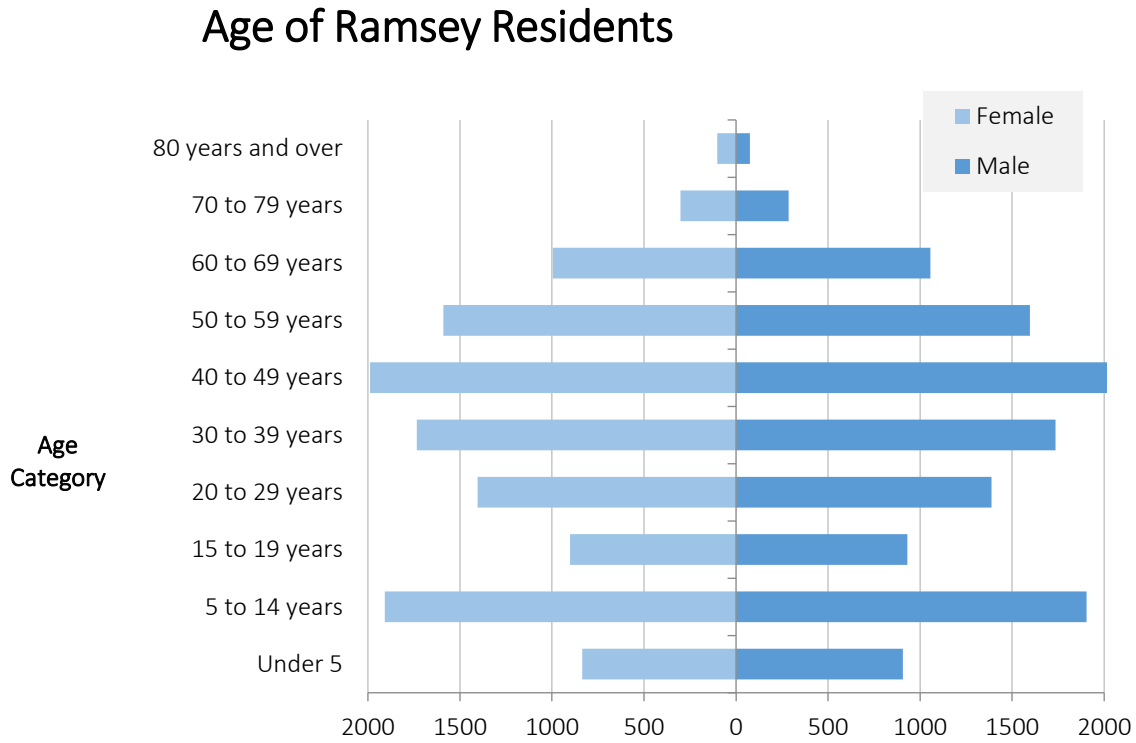


### Age demographics

Consistent with most other communities across the region, Ramsey’s population is aging. Figure \_\_\_-\_\_\_ shows that the largest segment of the population is in the 40-49 age range which is quite young compared to many other communities in the metropolitan region. It will be important for Ramsey to plan for alternative housing options for these residents as they age so that they can remain in the community. In addition, it will also remain important that Ramsey seek ways to be competitive in retaining younger residents as the data shows the second largest section of residents in the 5-14 age range.

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

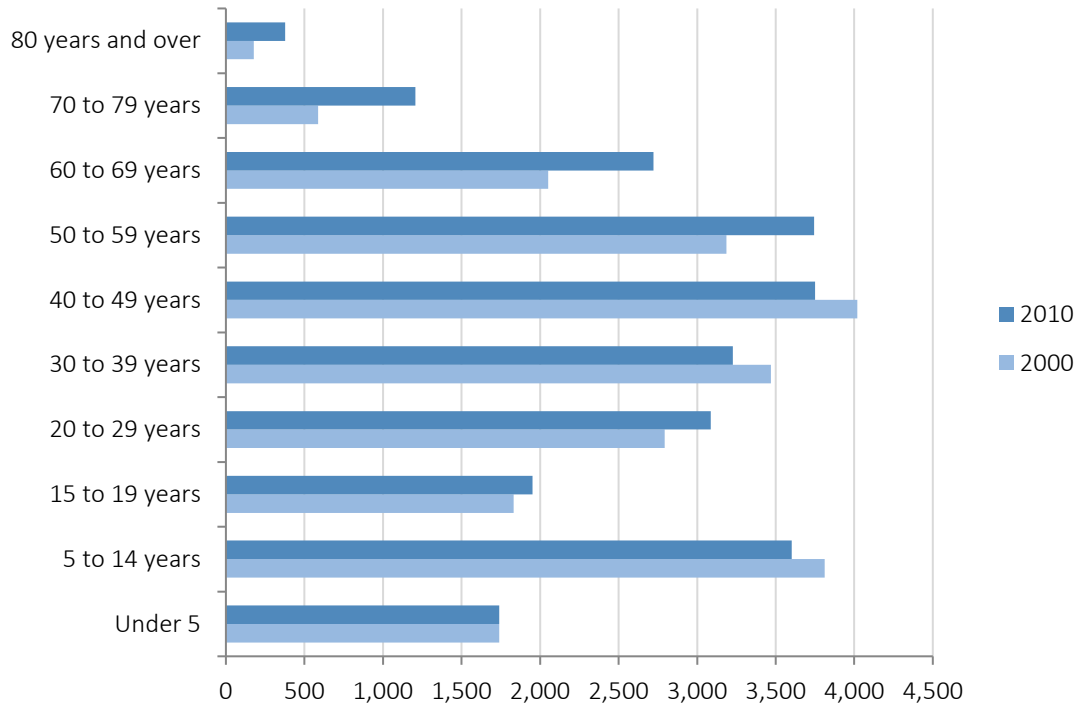
Figure 4: Age Distribution



Looking at the changes in age demographics from 2000 to 2010, the greatest gains were in the categories of “empty nester” adults, while there were losses in population amongst 30- to 50-year-olds. This age demographic profile helps explain Ramsey’s key themes pertaining to schools, parks, and recreation.

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 5: Age Cohort

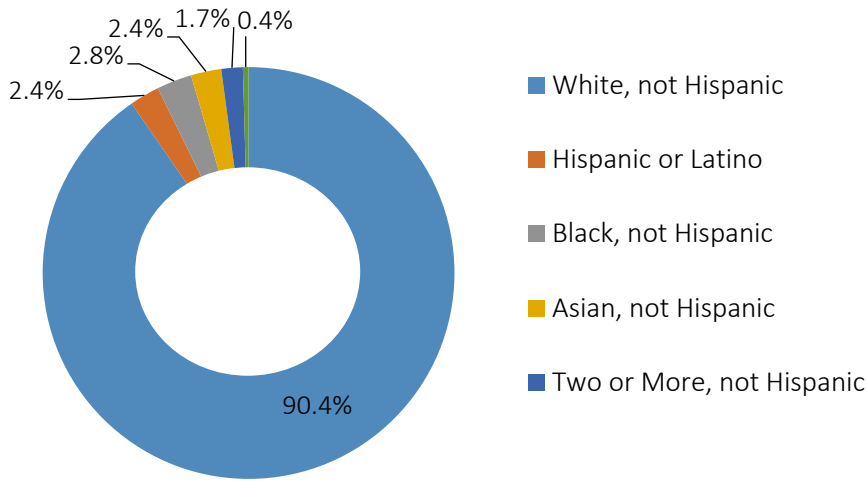


### Race

At 90.4 percent, Ramsey residents are primarily white non-Hispanic individuals with the remaining 9.6% of residents being people of color. By comparison, the Twin Cities region is 24.6% residents of color, and Anoka County is 15.6% residents of color. As such, Ramsey is not diversifying at the same rate as Anoka County or the Twin Cities region. Regional trends indicate that in the Twin Cities metro area, residents of color will continue to comprise a greater share of our region's population, increasing from 24% in 2010 to 41% in 2040.

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 6: Racial Demographics



## The Neighborhoods

### Housing Types

Housing is the predominant land use in Ramsey. Estimates from the Metropolitan Council indicate that there were 8,812 housing units in Ramsey in 2015. Around 75 percent of the housing units in Ramsey are single family detached homes with townhomes counting for an additional 15 percent of the total housing units.

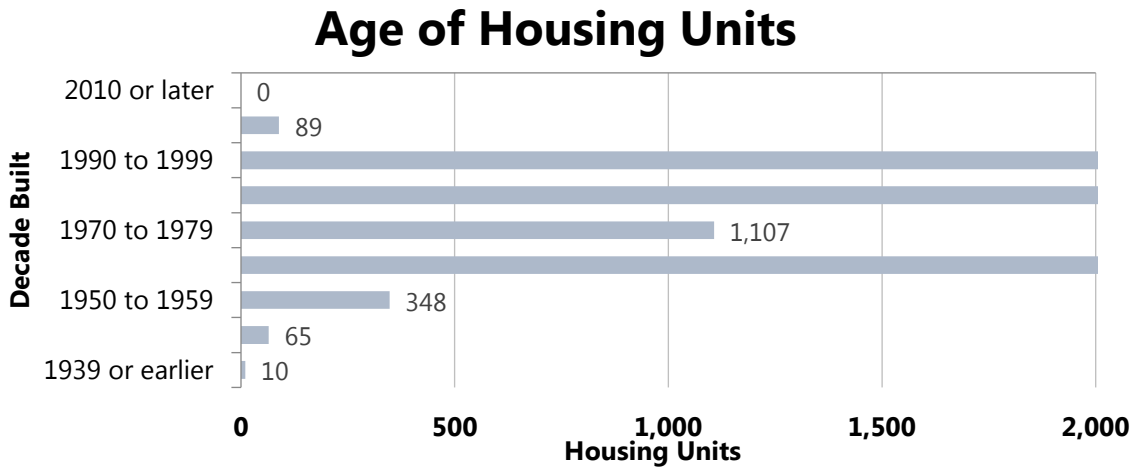
Figure 7: Housing Type

Unit Type	Units	
Single Family Detached	6,692	75.9%
Multifamily (5 units or more)	680	7.7%
Townhomes	1403	15.9%
Duplex, triplex, quad	37	0.5%
<b>Total:</b>	<b>8,812</b>	<b>100%</b>

Source: Metropolitan Council Housing Stock Estimates (2015)

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

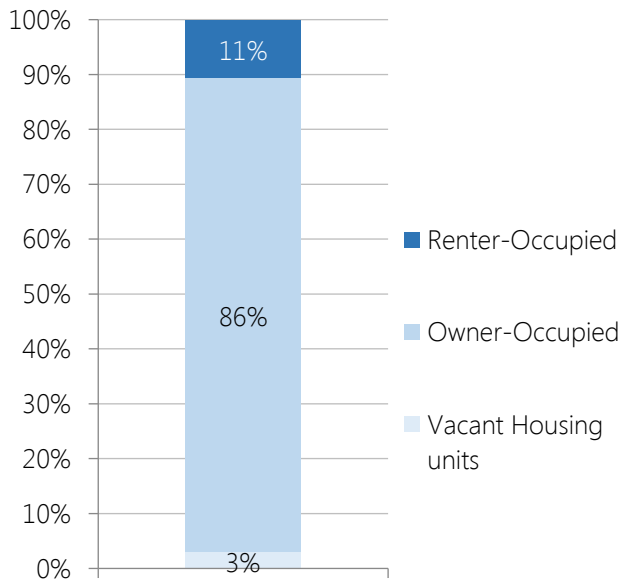
Figure 8: Age of Housing Stock



### Housing Tenure

The City of Ramsey has a historically consistent foundation of owner-occupied housing which remains true today. Approximately 85 percent of Ramsey housing units are owner-occupied, and that percentage has remained largely the same since 1990. That percentage is higher than most of the cities surrounding Ramsey with the lowest percentage of owner-occupied housing of local communities being the City of Anoka at 52 percent.

Figure 9: Housing Tenure



Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

## The Economy

The Minnesota Department of Employment and Economic Development estimate approximately 6,150 jobs in the City of Ramsey in 2015. Average annual wages for 2015 are estimated at \$46,637. A large reason for this average is likely due to the fact that manufacturing represents the largest employment industry in Ramsey at 34 percent, and these are typically living wage jobs. Anoka County as a whole has 16 percent devoted to Manufacturing.

Figure 10: Jobs Located in Ramsey

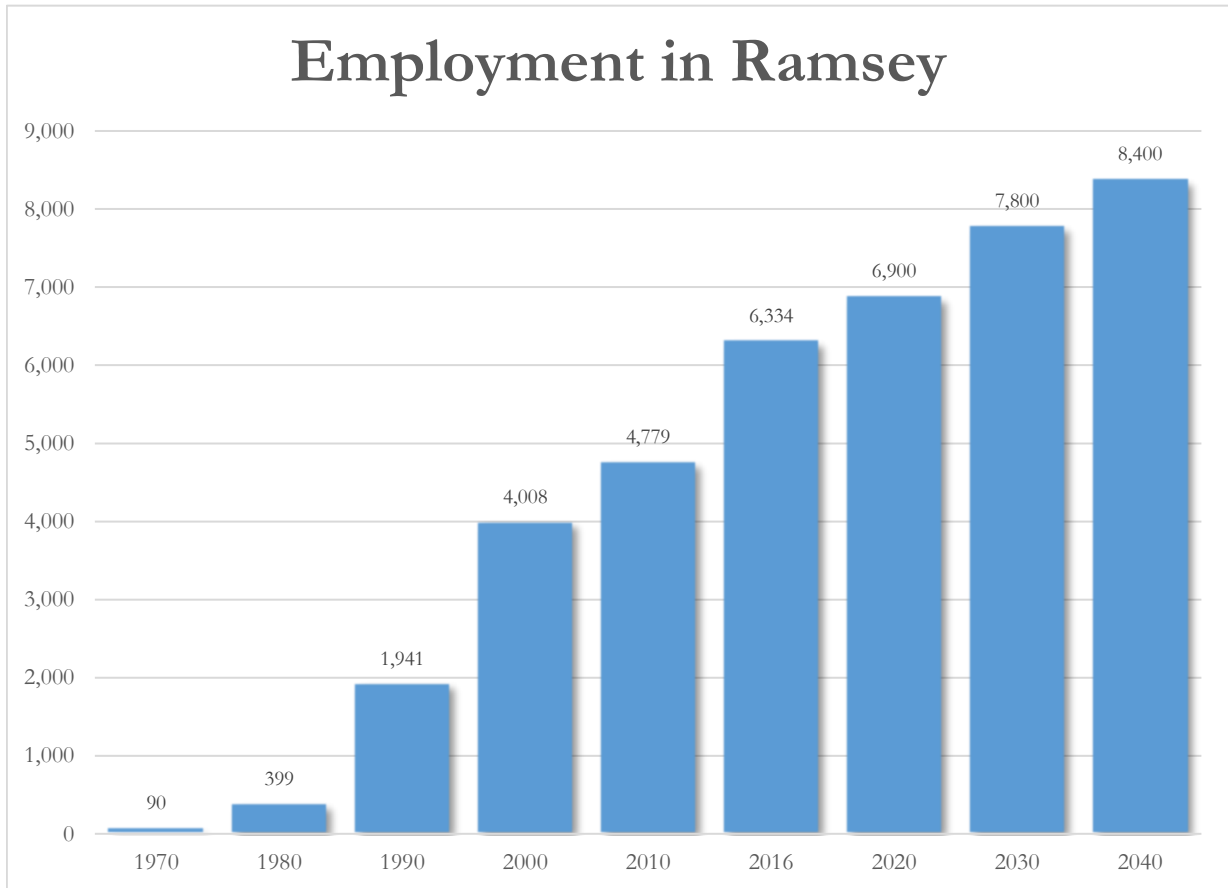
Industry	Employment Total	Percentage
Retail Trade	554	9%
Health Care and Social Assistance	246	4%
Accommodation and Food Services	369	6%
Public Administration	185	3%
Manufacturing	2,091	34%
Other Services, Ex. Public Admin	308	5%
Educational Services	369	6%
Administrative and Waste Services	369	6%
Finance and Insurance	123	2%
Arts, Entertainment, and Recreation	123	2%
Information	62	1%
Wholesale Trade	308	5%
All Other Industries	1,046	17%
<b>Total:</b>	<b>6,150</b>	<b>100%</b>

The U.S. Highway 10 corridor is the commercial hub of Ramsey, running the length of the City. Ramsey faces the challenge of encouraging updates and redevelopment of its older and more outmoded buildings and businesses along U.S. Highway 10, while also developing greenfield properties within The COR and new business park east of Armstrong Boulevard.

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

## Employment Forecasts

Figure 11: Employment Forecasts

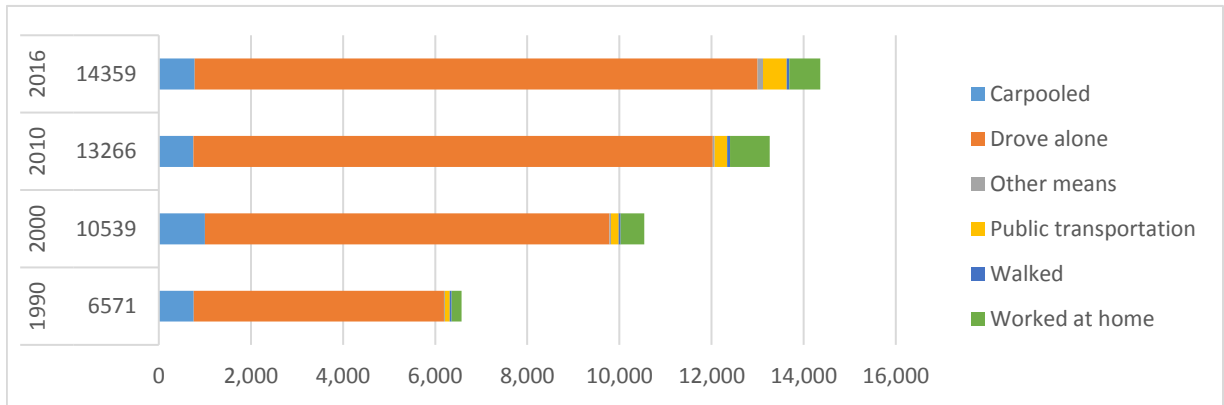


Source: U.S. Census Decennial Survey, U.S. Census American Communities Survey, Metropolitan Council Forecasts

The Commute

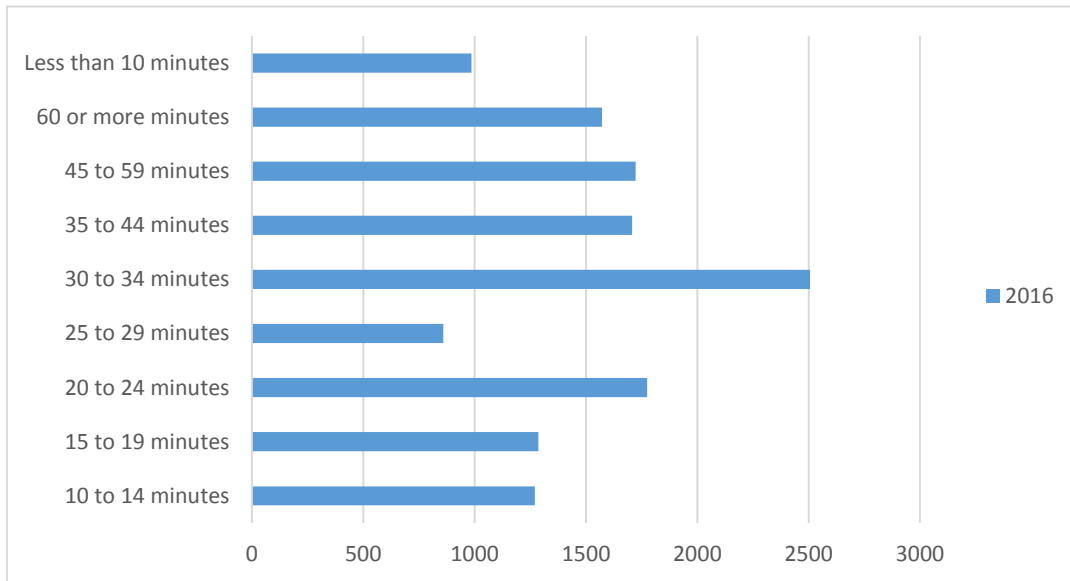
Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 12: Means of Commuting



Source: U.S. Census American Communities Survey

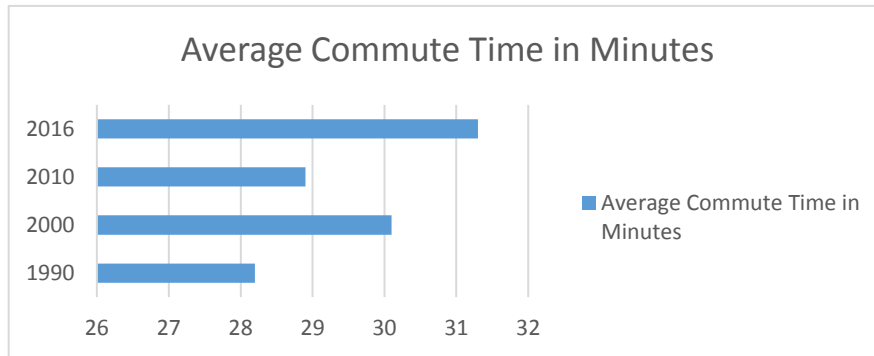
Figure 13: Travel Time to Work



Source: U.S. Census American Communities Survey

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Figure 14: Average Time to Work



Source: U.S. Census Decennial Census, U.S. Census American Communities Survey

Figure 15: Top Workplaces of Ramsey Residents

Workplace	Workers
Other	4,282
Minneapolis	1,722
Coon Rapids	1,062
Anoka	1,061
Ramsey	952
St. Paul	554
Plymouth	444
Brooklyn Park	433
Blaine	429
Fridley	425
Maple Grove	400

Figure 16: Top Residences of Ramsey Workers

Residence	Workers
Other	1,322
Ramsey	952
Coon Rapids	429
Andover	333
Anoka	280
Blaine	206
Nowthen	160
Brooklyn Park	145
Minneapolis	133
Oak Grove	121
Champlin	116

Proximity to jobs and commuting profiles are important to Ramsey’s Transportation Goals and Economic Development Goals.