

# 2019 Preliminary\* (Working Document) Budget/Levy

## LEVY SUMMARY:

<b>GENERAL FUND LEVY:</b>	<b>\$10,180,785</b> - \$9,395,242 (2018).	<b>Increase of \$785,543</b> (increase 8.36%)
<b>EDA LEVY:</b>	<b>\$101,663</b> - \$103,981 (2018).	<b>Decrease of \$2,318</b>
<b>DEBT SERVICE LEVY:</b>	<b><u>\$1,994,072</u></b> - \$1,875,172 (2018).	<b>Increase of \$118,900</b> (increase 6.34%)
<b>TOTAL LEVY:</b>	<b>\$12,276,520</b> - \$11,374,395 (2018).	<b>Increase of \$902,125</b> (increase 7.93%*)

\*A 1% Levy Decrease to 6.93% = approximately a \$114,000 Budget Reduction

**TAXABLE VALUE:** **\$24,888,422\*\*** - \$22,953,761 (2018) **Increase of \$1,934,661** (increase 8.43%)  
 \*\*Estimate. TIF values not finalized.

**Estimated tax capacity rate of 42.308% (41.730% in 2018)**  
 (Fiscal Disparity numbers have not been received from County).

## LEVY BREAKDOWN:

**General Levy:**

General Fund: Levy Increase of \$785,543

A. Contributing Factors of Increase:

1. Personnel – Wages & Benefits (\$689,540 increase):
  - a. 2.75% COLA January 1, 2019
    - CPI (4/1/17-4/1/18): 1.8%
    - 24 City/County Average Proposed for 2019: 2.69%
  - b. Health Insurance Rate Increase of 12.7% employer paid: \$55,398 (current employees)
    - \$653,922 Health Insurance Costs for Current Employees for 2019
    - \$598,524 Adopted 2018 Budget
  - c. **NEW Personnel Requests/Additional Hours: \$319,219 – Wages & Benefits**
    1. FT Patrol Officer
    2. FT Patrol Officer
    3. FT Firefighter/Inspector
    4. FT Street Maintenance Worker
    5. PT Recreation Specialist (net of Recreation Program Intern & Summer Park Intern
    6. FT Engineering Administrative Assistant from 20 hours week to 40 hours week

- d. Possible Special Election: \$17,500
  - e. Police & Fire Pera Rate Increase (from 16.20% to 16.95%): \$18,500
  - f. Worker’s Compensation Increase: \$20,620 (current employees)
  - g. Police Overtime Increase: \$25,000 (based on past history)
2. Supplies: \$137,420 Increase  
 Contributing Factors of Increase:
- a. Uniform & Supplies 2 new patrol officers: \$16,000
  - b. Asphalt: Patching for trail maintenance (long-term plan): \$50,000
    - Fund by Capital Maintenance Fund \$590,000 Fund Balance
  - c. Small Tools: for 32 taser replacements: \$24,400
  - d. Salt: Increase of \$21,600

**-EDA Levy:**

EDA Fund: Levy Decrease of Increase of \$2,318

- 1. Correlate Commission pay with actual

**-Debt Levy:** Levy Increase of \$118,900

A. Contributing Factors of Increase:

- 1. 2018 Road Funding Debt
- 2. Fire Station #2 debt is decreased by \$75,000 from remaining debt levy property tax dollars collected from Fire Station #1 issue.

3. Debt Summary:

2013 Capital Equipment Certificates(2023 Last Year)	<b>77,267</b>	
2014 Capital Equipment Certificates (2024 last year)	<b>100,853</b>	
2015 Road Improvement Debt (2025 last year)	<b>114,248</b>	
Muni Center (2031 last Year)	<b>1,136,613</b>	
Fire Station #2 (2033 last year)	<b>205,678</b>	*
2016 Road Improvement Debt (2026 last year)	<b>155,017</b>	
2017 Road Improvement Debt (2027 last year)	<b>93,195</b>	
2018 Road Improvement Debt (2028 last year)	<b>111,201</b>	
Total Bonded Debt Levied	<b>\$1,994,072</b>	

\*Net of \$75,000 from fire station #1 Debt Levy proceeds

# GENERAL FUND BUDGET:

**Proposed Budget: \$13,047,135** (\$12,123,284 in 2018) **Increase of \$923,851** (increase 7.62%)

## Major Changes from 2018 Adopted Budget:

### Revenue:

- Property tax: \$10,135,785 (\$9,400,242 in 2018) **Increase of \$735,543**
- LGA: \$0
- Permit Revenue: Increase of \$19,550
- Charges for Services: \$703,600 (\$710,244 in 2018) **Decrease of \$6,644**
- Interest on Investments: \$90,000 (\$70,000 in 2018) **Increase of \$20,000**  
Interest rates are rising
- Transfers In: \$1,132,450 (\$970,598 in 2018) **Increase of \$161,852**
  - Increase Capital Equipment Purchases: \$148,940 to a total of \$824,450. Funding: \$87,000 Fleet Vehicle Fund & \$737,450 from Equipment Revolving Fund

### Expenditures:

- Cola – 2.75% For Everyone + Steps (if available) . CPI: 1.8%
- Single Dental for all full-time employees
- Health Insurance: -12.7% increase for each employer paid plan.
- Capital Equipment: 90% Funded from Equipment Revolving Fund & 10% from Fleet Vehicle Fund  
Equipment Fund Est Balance after 2019 Requests: \$349,000

# GENERAL FUND BUDGET CONTINUED:

## Departmental Budget Changes:

Note: All departments with staff have increases in personnel costs due to COLA, Steps & Health Ins

**-City Council (111) – (\$8,376) Decrease:**

(\$16,000) – No Bi-Annual Resident Survey – next year of survey will be in 2020  
\$10,000 for Strategic Plan efforts

**-Administration (130) – (\$118,473) Decrease:**

Economic Development Manager & Administrative Asst. moved to Community Development

**-Elections (141) – (\$12,547) Decrease:**

Non-Election Year for regular elections  
Possible Special Election: \$17,500

**-Finance (153) – \$18,848 Increase:**

COLA, Steps & Health Insurance

**-Community Development (191) - \$164,548 Increase:**

Economic Development Manager & Administrative Asst. moved from Administration

**-Data Processing (192) – \$203,001 Increase:**

\$200,000 for Server Virtualization: Capital Equipment

**-Government Buildings (194) – \$71,298 Increase:**

\$58,000: Replace 2 Admin Vehicles

**-Police (211): \$442,774 Increase**

\$89,223 FT Patrol Officer including uniform & training  
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\$17,000 Pera Rate Change (16.20 to 16.95%)  
\$25,000 Overtime Increase based on current history  
\$24,400 - 32 Taser Replacements

**-Fire (220): \$34,195 Increase**

\$90,553 FT Firefighter/Inspector  
(\$80,000) Decrease in capital equipment purchases, but still have the following requests:  
\$45,000 Fire Prevention Vehicle  
\$30,000 Thermal Imaging Camera  
\$15,000 Bullex Attack Training Prop  
\$50,000 Extrication Tools

# GENERAL FUND BUDGET CONTINUED:

## Departmental Budget Changes Continued:

### **-Building (240): \$69,090 Increase**

\$78,500 Replace 3 Building Inspection Vehicles

### **-Traffic Engineering (260): (\$39,658) Decrease**

\$39,000 was budgeted in 2018 for Programmable Message Board

### **-Engineering (301): \$48,206 Increase:**

\$15,090 Current PT Engr Administrative Assistant from 20 to 40 hours/week July 1

\$31,500 Replace Engineering Vehicle

### **-Public Works (311): \$11,990 Increase:**

\$57,378 FT PW Maintenance Worker (Start March 1)

(\$64,020) decrease in capital equipment purchases but still includes: \$139,000 Sidewalk Machine & \$40,250 for General Fund Share of Tractor/Backhoe

### **-Snow & Ice (312): \$20,192 Increase:**

\$21,600 Salt increase to bring back to level prior to 2017 when had excess

### **-Park & Rec (452): \$55,933 Increase:**

\$26,724 P.T. Recreation Coordinator

(\$30,974) Temp Rec Program Intern & Summer Park Intern

\$4,052 Reclass Park Maintenance Worker to Park Lead

\$50,000: Asphalt to maintain trails per long-term cost estimate (Cap Maint Fund Funded)

\$66,200: Chipper-\$33,800 & 3-zero-turn mowers-\$32,400

### **-Community Programs: \$5,000 Increase:**

\$5,000 Increased donation to \$10,000 for Alexandra House (Original request: \$20,000)

### **-Contingency (892): (\$45,082) Decrease:**

\$32,000 had been held aside in 2018 for special election & offset city clerk hours

\$13,000 reduction in Muni Loan. Repaid sewer fund in 2018