

**PARK AND RECREATION COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on September 13, 2018, at Trott Brook Trailhead - Boardwalk, 16701 Variolite Street NW.

Commission Members Present:      Chair Shane Bennett (arrived at 6:32 p.m.)  
   Vice Chair Brandon Sis  
   Commissioner Jennifer Leistico  
   Commissioner Jon Trappen  
   Commissioner Russell Bayer

Commission Members Absent:      Commissioner Andrew Andrusko

Also Present:                              Parks & Assistant Public Works Superintendent Mark Riverblood

**1.      CALL TO ORDER**

Vice Chair Sis called the Park and Recreation Commission meeting to order at 6:31 p.m.

**2.      CITIZEN INPUT**

Katie Gibbert, 16845 Marble Street, NW, stated she and her family have been using the new Boardwalk, and they think it is a great addition to the neighborhood and to the City. She thanked City Council and the Commission.

**3.      APPROVE AGENDA**

Motion by Commissioner Leistico, seconded by Commissioner Trappen, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Commissioners Leistico, Trappen, Bayer, Sis. Voting No: None. Absent: Chair Bennett and Commissioner Andrusko.

Chair Bennett arrived at 6:32 p.m.

**4.      APPROVE MINUTES**

**4.01:    Approve Park and Recreation Commission Meeting Minutes**

Motion by Chair Bennet, seconded by Commissioner Trappen, to approve the following Park and Recreation Commission Regular Meeting Minutes, as presented:

1) Park and Recreation Commission Regular Meeting Minutes dated August 9, 2018.

Motion carried. Voting Yes: Chair Bennett, Commissioner Trappen, Leistico, Bayer, Sis. Voting No: None. Absent: Commissioner Andrusko.

## **5. COMMISSION BUSINESS**

### **5.01: Clarify Terms of Use Policy for Amphitheater Reservations**

Parks & Assistant Public Works Superintendent Riverblood presented a consideration to revise the Facility Use Rental Policy to clarify the use of The Draw's Amphitheater. The Amphitheater is in close proximity to the apartment building, Parkview East. Increasingly, more groups are requesting to use the Amphitheater. There should not be boisterous activity there on school nights; having bands there at 8:00 p.m. or after on a school night may not be a good idea. He advised that this policy revision should not present a big imposition. Each year the staff updates and modifies the policy.

Vice Chair Sis asked if this policy will apply only to events with amplified music, or to all events.

Parks & Assistant Public Works Superintendent Riverblood explained there is some discretion allowed. It is written for events or amplified music. However, some events without amplified music can still be boisterous.

Chair Bennett asked about the current policy.

Parks & Assistant Public Works Superintendent Riverblood stated City Code calls for activities to ease at 10:00 pm at any parks without a special-events permit. For concerts, a special-events permit is required. The Code still includes some obsolete sections, and staff has not been able to update everything. He noted that the parks in The COR should be 24-hour parks. A lot of people work nights, and they should have access to those downtown parks. That is an example of City Code not being current with 2018.

Motion by Chair Bennett, seconded by Commissioner Trappen, to add the following language to the City Code: "the Amphitheater will generally not be reserved for events or amplified music after 7 PM Sunday through Thursday, when K-12 schools are in session."

Motion carried. Voting Yes: Chair Bennett, Commissioner Trappen, Commissioners Leistico, Bayer, Sis. Voting No: None. Absent: Commissioner Andrusko.

## **6. COMMISSION/STAFF INPUT**

Parks & Assistant Public Works Superintendent Riverblood provided an update on the Central Park ballfield renovations; the annual trail overlay program, and the Boardwalk budget.

## 7. ADJOURNMENT

Motion by Chair Bennett, seconded by Commissioner Trappen, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett, Commissioners Trappen, Bayer, Leistico, Sis.  
Voting No: None. Absent: Commissioner Andrusko.

The Park and Recreation Commission meeting adjourned at 6:43 p.m.

Respectfully submitted,

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Mark Riverblood  
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr  
*TimeSaver off Site Secretarial, Inc.*