

**PLANNING COMMISSION WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a work session meeting on Thursday, September 6, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Patrick Surma
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Daniel Onyambu

Also Present: Community Development Director Timothy Gladhill
 City Planner Chris Anderson
 City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Chairperson Bauer called the work session meeting to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Receive Updates from Community Development Director

Community Development Director Gladhill stated the purpose of this item was to receive updates on multiple topics from the Community Development Department of interest to the Planning Commission. Staff commented on the following topics:

- Planning Commission Training/Refresher Course
- Status of Comprehensive Plan Update
- Status of The COR Development Plan Update
- Status of The COR Design Guidelines
- Staffing Updates in the Community Development Department

Community Development Director Gladhill explained the City was required to complete a Comprehensive Plan Update every 10 years. He discussed the role of the Planning Commission and noted Ramsey was a home-ruled Charter City. He provided further comment on the length

of time it has taken to update the Comprehensive Plan. He commented on the differences between a conditional, interim and special use. He discussed the process the Commission follows to review variances. He described the improvements the City has made to its permitting and review process. He then reviewed Roberts Rules of Order that were followed for Planning Commission meetings. He noted the City would be working to address how to create a sense of place for the community. He stated food trucks and solar energy were other topics the City would be addressing. He was pleased to report the City was finally fully staffed and noted the new hires at City Hall.

Commissioner VanScoy questioned when the Zoning Ordinance was last updated.

Community Development Director Gladhill reported this was last done 20 years ago. He explained staff would be taking on the task of updating the Zoning Ordinance in 2019.

Commissioner Woestehoff asked how often Conditional Use Permits were approved.

Community Development Director Gladhill stated with reasonable conditions in place, all CUP's were approved. He commented he could not recall the last time a CUP was denied.

Commissioner Surma expressed concern with the high value of starter housing in Ramsey and commented on his this would impact young families trying to move into the community.

Commissioner VanScoy discussed the importance of maintaining the value of 2.5 acre lots within the rural portions of the City.

Community Development Director Gladhill stated he could place this item on a future worksession meeting for further discussion.

Commissioner Anderson thanked staff for the overview.

3. COMMISSION / STAFF INPUT

None.

4. ADJOURNMENT

The work session meeting of the Planning Commission adjourned at 6:50 p.m.

Respectfully submitted,

Tim Gladhill
Community Development Director

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.