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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 27, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock

Members Absent: Councilmember Jill Johns
Councilmember Mark Kuzma

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Economic Development Manager Sean Sullivan

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:07 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Swearing In Ceremony for Mayor John LeTourneau and Councilmember Debra Musgrove

City Clerk Thieling stated that after the November 6, 2018 election, both Mayor LeTourneau and Councilmember Musgrove have been officially sworn in. She administered the ceremonial swearing in to both Mayor LeTourneau and Councilmember Musgrove.

Mayor LeTourneau stated that it is an honor to be Mayor and noted that the Council is looking forward to the contributions of newly elected Councilmember Musgrove.

3. CITIZEN INPUT

Randy Bauer, 14942 Quintana, stated that he is present to discuss an unneeded three way stop within his development. He stated that the temporary stop sign seemed to make sense during construction but now there is a three way stop. He stated that in the five months he has lived in the development he has never come across another vehicle or person in the crosswalk. He stated that people driving through the neighborhood are simply ignoring the stop signs because they are unneeded. His stated that there is no traffic and the stop sign is unneeded at this time and his concern would be that people would be used to ignoring the stop sign in the future when it is actually needed. He requested that the stop signs on Bunker be removed and the stop sign at Puma be removed and replaced with a yield sign.

Mayor LeTourneau thanked Mr. Bauer for his comments. He stated that the comments have been entered into the records and would be reviewed by staff.

City Administrator Ulrich stated that the City Engineer would review those issues and it would go before the Public Works Committee for further review. He confirmed that staff has sufficient direction to begin that process to reanalyze whether the placement of those signs continue to make sense.

4. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the following items on the Consent Agenda:

- 4.01: Receive October 2018 Financial Reports – General Fund and Enterprise Funds
- 4.02: Receive Grant From The Saint Paul Foundation
- 4.03: Note the Following Boards and Commissions Meeting Minutes:
 - Planning Commission Meeting Minutes dated October 4, 2018
 - Economic Development Authority Meeting Minutes dated October 11, 2018
 - Park and Recreation Meeting Minutes dated October 11, 2018
 - Environmental Policy Board Meeting Minutes dated October 15, 2018
- 4.04: Schedule Public Hearing to Consider Adoption of 2019-2028 Capital Improvement Plan (CIP)
- 4.05: Approve the following Meeting Minutes:
 - 1) City Council Work Session dates November 11, 2018
 - 2) City Council Regular dates November 11, 2018
- 4.06: Approve Rental Licenses
- 4.07: Adopt Resolution #18-241 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 8, 2018 through November 20, 2018
- 4.08: Adopt Resolution #18-237 Adopting the 2019 Parking Ramp Maintenance Budget and Adopt Resolution #18-238 Allocating the Parking Ramp Maintenance Costs per the Adopted 2019 Budget
- 4.09: Adopt Resolution #18-239 Not Waiving Statutory Tort Limits

- 4.10: Adopt Resolution #18-240 Extending Fee Agreement with North Risk Partners-Bearance Management Group for Agent of Record Services for the City's Property, Casualty, and Worker's Compensation Insurance Services
- 4.11: Adopt Resolution #18-244 Amending Exhibit B, Exhibit C, and Exhibit D of Assessment Agreement Between City of Ramsey and Riverstone Development, LLC and Hagemen Holdings, LLC, dated July 25, 2017 to Reflect Actual Construction Costs and Final Assessment Amounts
- 4.12: Adopt Resolution #18-242 Authorizing Partial Payment to Douglas-Kerr Underground, LLC for Bunker Lake Boulevard and Puma Street Pavement Improvements, Improvement Project #18-05
- 4.13: Adopt Resolution #18-232 to Hire Temporary On-Call Snow Plow Drivers
- 4.14: Adopt Resolution #18-243 to Fill the Vacant Economic Development Administrative Assistant Position
- 4.15: Adopt Resolution #18-249 Declaring a Vacancy in the Office of Councilmember At-Large, Due to Special Election on November 6, 2018

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Shryock, and Musgrove. Voting No: None. Absent: Councilmembers Johns and Kuzma.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Shryock, and Musgrove. Voting No: None. Absent: Councilmembers Johns and Kuzma.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Approval of On-Sale and Sunday Liquor License for Triple Shift Entertainment, LLC, dba Super Bowl located in the City of Ramsey at 6720 Riverdale Drive NW

Presentation

Community Development Director Gladhill reviewed the staff report and recommendation to approve the on-sale and Sunday liquor license for Triple Shift Entertainment, LLC, dba Super Bowl.

Councilmember Riley asked for the details of what is reviewed in the recommendation from staff to approve the license request.

Community Development Director Gladhill reviewed the process that staff follows, which includes a background check from the Police Department, site visits, and investigation of the business.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:18 p.m.

Citizen Input

There was none.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Riley, and Musgrove. Voting No: None. Absent: Councilmember Johns and Kuzma.

The public hearing was closed at 7:18 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve an on-sale and Sunday liquor license for Triple Shift Entertainment, LLC, dba Super Bowl.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Shryock, and Musgrove. Voting No: None. Absent: Councilmember Johns and Kuzma.

6.02: Public Hearing to Consider Adoption of Ordinance #18-16 Adopting the 2019 Schedule of Rates, Fees and Charges

Presentation

Finance Director Lund reviewed the staff report and recommendation to accept the rates as proposed and adopt Ordinance #18-16, 2019 Schedule of Rates, Fees and Charges.

Councilmember Musgrove asked if the meeting on November 13th was a regular Council meeting and stated that she was unsure if she should vote on the matter as she was not present at that meeting.

Mayor LeTourneau stated that because of the Councilmembers absent tonight, there would be an impact if Councilmember Musgrove does not vote on the topic.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:24 p.m.

Citizen Input

Randy Bauer, 14942 Quintana Street NW, stated that he is the Chair of the Planning Commission and there has been discussion of the possible depletion of the groundwater. He stated that in the summer months many residents are irrigating but noted that water is being collected through infiltration rather than being carried away out of the community as waste water. He stated that perhaps that summer irrigation charge is placed into a dedicated fund for future water needs.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Shryock, and Musgrove. Voting No: None. Councilmember Johns and Kuzma.

The public hearing was closed at 7:26 p.m.

Council Business

Finance Director Lund stated that the waste water has a fixed rate for residential properties and therefore the water usage does not affect the sewer charge for residential properties. She stated that commercial properties have a separate meter that is not associated with sewer charges.

Councilmember Musgrove referenced the proposed eight percent increase for stormwater and asked for additional input.

Finance Director Lund clarified that the eight percent increase is based on the projects and funding needed within the City's Capital Improvement Plan. She stated that the cost from the Metropolitan Council would be the three percent increase for the sewer charges. She stated that rates could be amended at any time during the year, the Council would simply need to hold another public hearing.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to waive the City Charter requirement to read the Ordinance aloud and adopt Ordinance #18-16 Establishing Permit Fees, Service Charges, and Various Other Fees to be Collected by the City of Ramsey.

Further discussion: Mayor LeTourneau asked if Councilmember Musgrove would be comfortable voting tonight. Councilmember Musgrove confirmed that she would be comfortable voting tonight.

A roll call vote was performed by the Recording Secretary:

Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Johns	absent
Councilmember Kuzma	absent
Councilmember Musgrove	aye
Mayor LeTourneau	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #18-250 Amending Approved Right of Re-Entry Agreement; Case of Centra Homes

Economic Development Manager Sullivan reviewed the staff report and recommendation to consider adoption of Resolution #18-250 amending approved Right of Re-Entry Agreement.

Councilmember Riley asked for additional details on a right of re-entry clause.

Economic Development Manager Sullivan explained that the purpose of a right of re-entry agreement is to ensure that a developer performs to a certain standard, which in this case would be to construct 15 homes within three years.

Councilmember Riley stated that he understands that the importance of the clause is to ensure that development occurs.

Councilmember Shryock agreed that while the City loves to sell the land, she does see the importance in protecting the interest of the City as well. She stated that she was pleased to see that the developer requested the change prior to the expiration date. She stated that she is comfortable with the action at this time.

Councilmember Musgrove asked for additional details on the increase from \$5,000 to \$20,000.

Economic Development Manager Sullivan stated that the developer is asking the City to divert from the normal process and therefore the price was increased in return for that exception.

Mayor LeTourneau asked how that caused the increase from \$5,000 to \$20,000.

Economic Development Manager Sullivan clarified that the request for the increase was from the City to protect the interest should this development not be constructed.

Mayor LeTourneau stated that the City uses the right of re-entry agreement regularly in many development instances, most commonly commercial and industrial. He encouraged staff to continue working with the developer to keep this deal going forward.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to Adopt Resolution #18-250 Authorizing the City of Ramsey to Amend Right of Re-Entry Agreement, subject to City Attorney approval as to legal form.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Riley, and Musgrove. Voting No: None. Absent: Councilmembers Johns and Kuzma.

7.02: Consider Adoption of Resolution #18-248 to Approve the City's 2019-2020 Union Contracts

Administrative Services Director Lasher reviewed the staff report and recommendation to adopt Resolution #18-248 to settle the two-year labor agreements with AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains subject to final review and approval of contract language by the City Attorney.

Mayor LeTourneau noted that this has been an ongoing process to reach this recommendation.

Councilmember Riley agreed that staff and the Council have been a part of the labor negotiations to reach this point.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to Adopt Resolution #18-248 to Settle the Two-Year Labor Agreements with AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains, subject to final review and approval of contract language by the City Attorney.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Shryock, and Musgrove. Voting No: None. Councilmembers Johns and Kuzma.

7.03: Consider Adoption of Resolution #18-245 to Authorize the City's 2019 Non-Union City Health and Dental Insurance Contributions and Cost of Living Adjustments

Administrative Services Director Lasher reviewed the staff report and recommendation to move forward with the City non-union health and dental insurance contributions as listed and a two-and three-quarter percent (2.75%) COLA on January 1, 2019. This action is important in order to effectively maintain internal equity, compete in external hiring processes, and to retain the City's talent.

Councilmember Riley asked if it is standard practice for the non-union employees to receive roughly the same increase as union employees.

Administrative Services Director Lasher confirmed that the attempt would be to keep the rates equal among all staff groups. She noted that there are times when certain employee groups fall below market rate and therefore need an additional increase to reach the market rate.

Mayor LeTourneau stated that the Council and staff have been working on this topic for many months and considered many factors in order to reach a recommendation to find a fair and equitable solution for the services that are provided by staff.

Motion by Councilmember Shryock, seconded by Councilmember Riley, to Adopt Resolution #18-245 to Authorize the City's 2019 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Riley, and Shryock. Voting No: None. Absent: Councilmembers Johns and Kuzma.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:51 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.