

City of Ramsey
Agenda
Regular City Council
Tuesday, January 22, 2019
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Consent Agenda**
 1. Receive December 2018 Financial Reports General Fund and Enterprise Funds
 2. Receive Cash and Investments for Period Ending December 31, 2018
 3. Note the Following Boards and Commissions Meeting Minutes:
 - Park and Recreation Meeting Minutes Dated November 8, 2018
 - Planning Commission Meeting Minutes Dated December 6, 2018
 - Economic Development Authority Meeting Minutes Dated December 6, 2018
 - Environmental Policy Board Meeting Minutes Dated December 10, 2018
 4. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 1/8/2019
 2. City Council Regular dated 1/8/2019
 5. Approve Licenses
 6. Adopt Resolution # 19-027 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 3, 2019 through January 16, 2019
 7. Adopt Resolution #19-026 Approving an Encroachment Agreement for a Shed within a Drainage and Utility Easement at 15261 Barium Street NW (Project No. 18-132); Case of Alan and Susan Gustafson
 8. Adopt Resolution #19-028 Authorizing Final payment to Dougas-Kerr Underground, LLC. for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard.
 9. Adopt Resolution #19-029 Approving an Extension for Building Removal and Code Enforcement Actions at 9539 Highway 10 NW
 10. Adopt Resolution #19-030 Authorizing Final Payment to Park Construction Company for Improvement Project 16-54; Mississippi River Trail - Phase III.

11. Adopt Resolution #19-031 Regarding the Support of a Job Creation Fund Application in Connection with Vision Ease LP
12. Adopt Resolution #19-033 Designating an Interim Building Official
13. Adopt Resolution #19-034 Clarifying Definition of Complaint Based Code Enforcement
14. Adopt Resolution #19-035 Recognizing Former Councilmember Jill Johns for her Service to the City of Ramsey
5. **Approve Agenda**
6. **Public Hearing**
7. **Council Business**
 1. Adopt Ordinance #19-01 Rezoning the Property at 6316 Riverdale Drive NW from R-1 Residential (MUSA) to E-1 Employment
 2. Review Concept for Commercial Horse Farm Located at 17209 Saint Francis Blvd NW; Case of Dale Wills
 3. Adopt Resolution #19-036 to Approve Reclassifying a Parks Maintenance Worker to Lead Parks Maintenance Worker
 4. Adopt Resolution #19-032 Resolution Extending Certain Community Development Professional Services Contracts
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 01/22/2019

By: Diana Lund, Finance

Information

Title

Receive December 2018 Financial Reports General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive December monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

Attachments

December 2018 General Fund Financial Report - Budget to Actual

December 2018 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 01/17/2019

Reviewed By

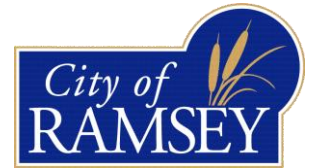
Kurt Ulrich

Date

01/17/2019 03:24 PM

Started On: 01/14/2019 10:49 AM

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

**GENERAL FUND EXPENDITURES
- BY DEPARTMENT -**

| Dept | -CURRENT YEAR ADOPTED BUDGET- | CURRENT YTD GENERAL LEDGER |
|--------------------|----------------------------------|-------------------------------|
| Admin | 2,077,782.00 | 1,849,976.28 |
| Com Dev | 928,529.00 | 997,837.57 |
| Contingency | 176,455.00 | 61,853.00 |
| Council | 151,651.00 | 128,638.11 |
| Finance | 492,154.00 | 594,777.71 |
| Fire | 1,005,890.00 | 920,378.06 |
| Legal | 128,400.00 | 115,684.86 |
| Police | 3,517,438.00 | 3,326,448.39 |
| Public Works | 3,644,985.00 | 3,468,460.55 |
| Grand Total | 12,123,284.00 | 11,464,054.53 |

**GENERAL FUND EXPENDITURES
- BY CATEGORY -**

| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
|--------------------------|----------------------------------|---------------------------------|
| Capital Outlay | 710,510.00 | 676,362.27 |
| Debt Service | 119,455.00 | 61,853.00 |
| Other Services & Charges | 2,716,162.00 | 2,375,032.82 |
| Personal Services | 7,728,382.00 | 7,583,145.44 |
| Supplies | 848,775.00 | 767,661.00 |
| Grand Total | 12,123,284.00 | 11,464,054.53 |

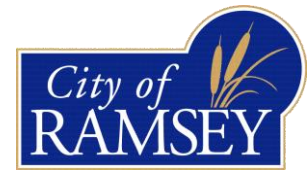
**GENERAL FUND REVENUES
- BY CATEGORY -**

| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
|-------------------------------|----------------------------------|---------------------------------|
| Taxes | 9,400,242.00 | 9,314,213.81 |
| Charges for Services | 710,244.00 | 799,451.99 |
| Business Licenses/Permits | 33,750.00 | 67,489.49 |
| Fines and Forfeits | 68,700.00 | 43,034.12 |
| Federal Intergovernmental | 8,000.00 | - |
| State Intergovernmental | 351,750.00 | 409,361.06 |
| Interest | 70,000.00 | - |
| Miscellaneous | 31,000.00 | 21,491.44 |
| Non-Business Licenses/Permits | 479,000.00 | 964,282.71 |
| Transfers in | 970,598.00 | 237,500.00 |
| Grand Total | 12,123,284.00 | 11,856,824.62 |

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

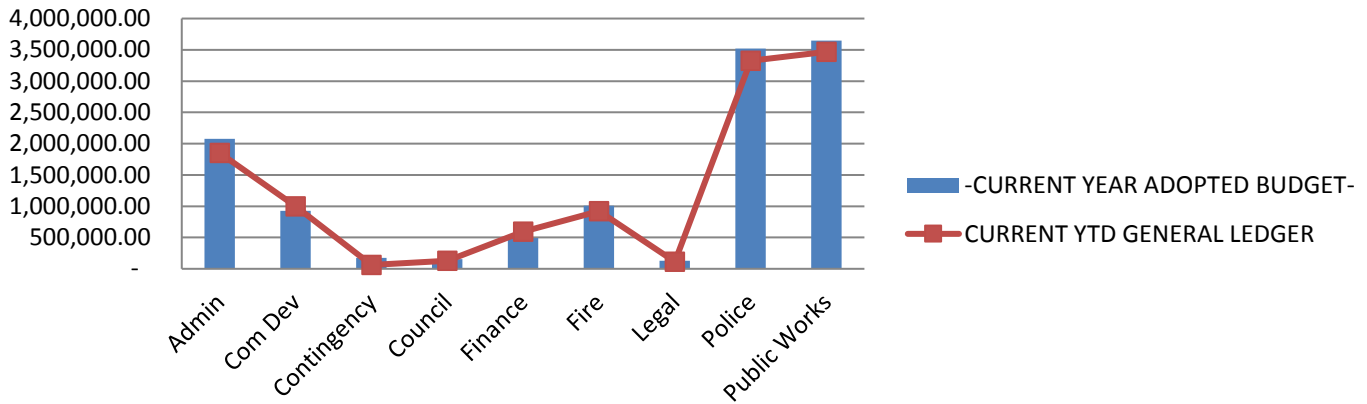
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

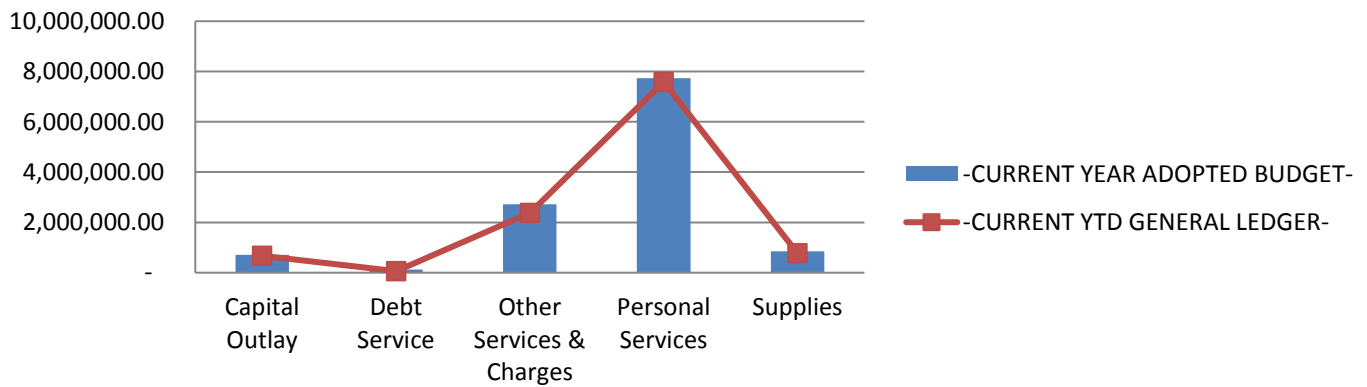


JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

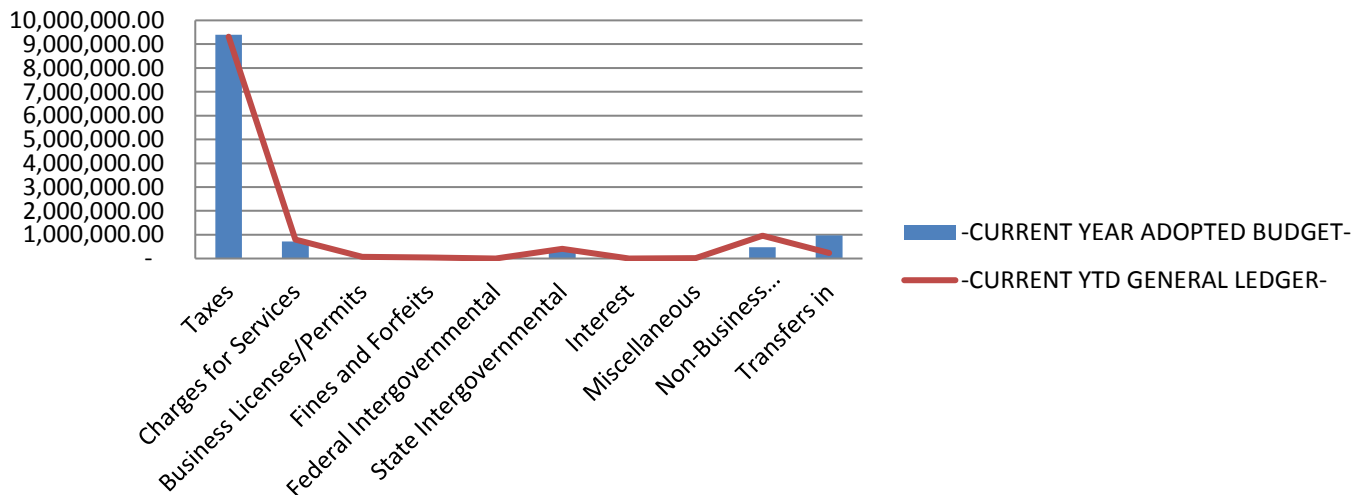
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget. It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**



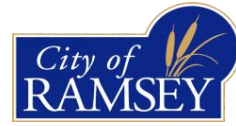
JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | | |
|-----------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (12,000.00) | (13,074.01) | 108.95% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 62,000.00 | 62,659.87 | 101.06% | |
| 4651 WATER REVENUE | | 4,288.91 | 0.00% | |
| 4652 WATER SALES - RESIDENTIAL | 1,120,202.00 | 1,224,047.48 | 109.27% | |
| 4653 WATER SALES-COMMERCIAL | 653,131.00 | 660,522.58 | 101.13% | |
| 4654 WATER PENALTIES | 35,859.00 | 32,510.12 | 90.66% | |
| 4655 WATER METER INSTALLATION | 15,000.00 | 17,500.00 | 116.67% | |
| 4656 WATER METERS | 32,000.00 | 42,033.00 | 131.35% | |
| 4657 CONNECTION/RECONNECTION FEES | 500.00 | (100.00) | -20.00% | |
| 4701 INTEREST ON INVESTMENTS | 120,000.00 | - | 0.00% | |
| 4702 MISCELLANEOUS INTEREST | - | 8,891.23 | 0.00% | |
| 4606 DEVELOPER FEES (WAC) | | 1,146,001.00 | 0.00% | |
| 4601 MISCELLANEOUS REVENUE | | 2,290.24 | 0.00% | |
| Grand Total | 2,026,692.00 | 3,187,570.42 | | |

| EXPENSES | | | | |
|---|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 236,198.00 | 165,631.04 | 70.12% | |
| 6103 FULL TIME-REGULAR-OVERTIME | 13,500.00 | 13,505.50 | 100.04% | |
| 6105 TEMPORARY-WAGES & SALARIES | 17,066.00 | 7,684.68 | 45.03% | |
| 6121 PERA CONTRIBUTIONS | 47,422.00 | 14,353.03 | 30.27% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 19,523.00 | 15,295.68 | 78.35% | |
| 6131 GROUP INSURANCE | 33,177.00 | 24,135.60 | 72.75% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 9,160.00 | - | 0.00% | |
| 6208 MISCELLANEOUS OFFICE SUPPLIES | 600.00 | 227.81 | 37.97% | |
| 6223 GASOLINE | 2,500.00 | 3,775.51 | 151.02% | |
| 6225 DIESEL FUEL | 4,000.00 | 3,862.83 | 96.57% | |
| 6229 SHOP MATERIALS | 500.00 | 168.78 | 33.76% | |
| 6231 UNIFORMS & TURN-OUT GEAR | 2,900.00 | 2,620.83 | 90.37% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 18,000.00 | 17,548.26 | 97.49% | |
| 6257 OTHER VEHICLE PARTS | 7,000.00 | 10,700.14 | 152.86% | |
| 6273 UTILITY SYSTEM MAINT SUPPLIES | 75,000.00 | 73,718.93 | 98.29% | |
| 6281 SMALL TOOLS & MINOR EQUIPMENT | 6,000.00 | 4,527.77 | 75.46% | |
| 6292 WATER METERS FOR RESALE | 55,000.00 | 58,224.52 | 105.86% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 150,000.00 | 112,769.85 | 75.18% | |
| 6322 POSTAGE | 2,600.00 | 734.70 | 28.26% | |
| 6323 CELLULAR PHONES | 2,900.00 | 3,053.72 | 105.30% | |
| 6335 TRAINING | 1,500.00 | 768.00 | 51.20% | |
| 6352 GENERAL NOTICE & PUBLIC INFOR | 300.00 | 172.00 | 57.33% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 28,000.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 125,000.00 | 142,725.08 | 114.18% | |
| 6373 GAS | 3,000.00 | 2,106.75 | 70.23% | |
| 6374 REFUSE/RECYCLING | 700.00 | 855.72 | 122.25% | |
| 6381 BUILDING & STRUCTURE REPAIR | 3,000.00 | 3,414.61 | 113.82% | |
| 6439 OTHER MISCELLANEOUS | 58,000.00 | - | 0.00% | |
| 6451 MEMBERSHIP DUES | 500.00 | 1,240.00 | 248.00% | |
| 6489 OTHER CONTRACTED SERVICES | 74,000.00 | 56,256.77 | 76.02% | |
| 6550 MOTOR VEHICLES | | 7,744.00 | 0.00% | |
| 6722 DEPRECIATION | 750,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 41,000.00 | 41,000.00 | 100.00% | |
| Grand Total | 1,788,046.00 | 788,822.11 | | |

This report reflects year to date revenue and expenditures as compared to annual budget. It does not reflect fund balance. Business Unit: 9601

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | |
|-------------------------------|--|---------------------------------------|----------------------|
| BUSINESS UNIT | 9601 | WATER UTILITY | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



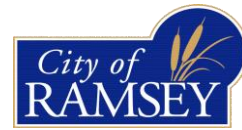
JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | | |
|------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (11,000.00) | (10,365.78) | 94.23% | |
| 4356 SEWER AVAILABILITY CHARGE-ADM | 3,000.00 | 8,622.95 | 287.43% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 5,000.00 | 536.25 | 10.73% | |
| 4661 RESIDENTIAL-SEWER CHARGES | 1,161,216.00 | 905,540.25 | 77.98% | |
| 4662 COMMERCIAL-SEWER CHARGES | 360,000.00 | 276,738.78 | 76.87% | |
| 4663 SEWER PENALTIES | 42,030.00 | 27,717.41 | 65.95% | |
| 4701 INTEREST ON INVESTMENTS | 80,000.00 | - | 0.00% | |
| 4702 MISCELLANEOUS INTEREST | 15,581.00 | - | 0.00% | |
| 4606 DEVELOPER FEES (WAC) | 2,000.00 | 566,450.00 | 28322.50% | |
| 4601 MISCELLANEOUS REVENUE | | 2,290.27 | 0.00% | |
| Grand Total | 1,657,827.00 | 1,777,530.13 | | |

| EXPENSES | | | | |
|-------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 155,382.00 | 69,566.56 | 44.77% | |
| 6103 FULL TIME-REGULAR-OVERTIME | - | 813.83 | 0.00% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 8,288.34 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 24,361.00 | 5,942.73 | 24.39% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 11,988.00 | 6,256.75 | 52.19% | |
| 6131 GROUP INSURANCE | 11,396.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 5,013.00 | - | 0.00% | |
| 6223 GASOLINE | 3,500.00 | 3,235.78 | 92.45% | |
| 6225 DIESEL FUEL | 2,500.00 | 1,460.82 | 58.43% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 17,000.00 | 4,740.16 | 27.88% | |
| 6275 OTHER EQUIPMENT PARTS | 5,000.00 | 2,397.35 | 47.95% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 70,000.00 | 13,149.10 | 18.78% | |
| 6335 TRAINING | 1,500.00 | 1,216.00 | 81.07% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 18,540.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 17,000.00 | 11,750.58 | 69.12% | |
| 6373 GAS | 3,000.00 | 1,646.36 | 54.88% | |
| 6374 REFUSE/RECYCLING | 700.00 | 855.73 | 122.25% | |
| 6377 SEWER SERVICE CHARGE | 757,216.00 | 757,215.48 | 100.00% | |
| 6489 OTHER CONTRACTED SERVICES | 24,000.00 | 13,031.15 | 54.30% | |
| 6722 DEPRECIATION | 510,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 35,000.00 | 35,000.00 | 100.00% | |
| Grand Total | 1,673,096.00 | 936,566.72 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



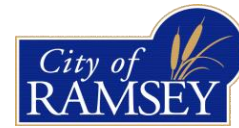
JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | | |
|----------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (2,500.00) | (3,139.81) | 125.59% | |
| 4681 CHARGES FOR STREET LIGHTS | 146,800.00 | 113,780.04 | 77.51% | |
| 4683 STREET LIGHTING PENALTIES | 6,968.00 | 4,495.48 | 64.52% | |
| 4701 INTEREST ON INVESTMENTS | 10,000.00 | - | 0.00% | |
| 4684 PRIORITY STREET LIGHT | 50,680.00 | 38,576.14 | 76.12% | |
| Grand Total | 211,948.00 | 153,711.85 | | |

| EXPENSES | | | | |
|-------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6371 ELECTRIC UTILITIES | 130,000.00 | 107,462.55 | 82.66% | |
| 6489 OTHER CONTRACTED SERVICES | 14,000.00 | 13,223.29 | 94.45% | |
| 6722 DEPRECIATION | 46,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 20,000.00 | 20,000.00 | 100.00% | |
| Grand Total | 210,000.00 | 140,685.84 | | |

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



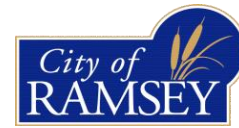
JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | | |
|------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (3,000.00) | (3,643.34) | 121.44% | |
| 4287 OTHER LOCAL GOVERNMENT GRANTS | 69,000.00 | 30,866.07 | 44.73% | |
| 4609 OTHER MISCELLANEOUS REVENUES | - | 3,092.94 | 0.00% | |
| 4671 RECYCLING CHARGES | 302,000.00 | 233,116.81 | 77.19% | |
| 4672 RECYCLING PENALTIES | 8,000.00 | 6,569.64 | 82.12% | |
| 4701 INTEREST ON INVESTMENTS | 2,000.00 | - | 0.00% | |
| Grand Total | 378,000.00 | 270,002.12 | | |

| EXPENSES | | | | |
|-------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 20,906.00 | 13,533.58 | 64.74% | |
| 6103 FULL TIME-REGULAR-OVERTIME | - | 1,161.54 | 0.00% | |
| 6104 PART TIME-WAGES & SALARIES | 7,280.00 | - | 0.00% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 70.00 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 2,114.00 | 1,102.05 | 52.13% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 2,165.00 | 997.72 | 46.08% | |
| 6131 GROUP INSURANCE | 2,359.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 223.00 | - | 0.00% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 25,000.00 | 30,254.29 | 121.02% | |
| 6322 POSTAGE | 400.00 | 218.70 | 54.68% | |
| 6489 OTHER CONTRACTED SERVICES | 316,000.00 | 321,124.83 | 101.62% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 11,500.00 | 11,500.00 | 100.00% | |
| Grand Total | 387,947.00 | 379,962.71 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2018 THROUGH PERIOD ENDING: December 31, 2018

| REVENUES | | | | |
|----------------------------------|-------------------------------|----------------------------|---------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (4,200.00) | (5,357.73) | 127.57% | |
| 4693 STORM WATER-RESIDENTIAL | 511,920.00 | 391,170.93 | 76.41% | |
| 4694 STORM WATER-COMMERCIAL | 503,064.00 | 393,110.03 | 78.14% | |
| 4695 STORM WATER-PENALTIES | 18,427.00 | 15,729.14 | 85.36% | |
| 4701 INTEREST ON INVESTMENTS | 10,000.00 | - | 0.00% | |
| Grand Total | 1,039,211.00 | 794,652.37 | | |

| EXPENSES | | | | |
|-------------------------------------|-------------------------------|----------------------------|----------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 128,566.00 | 30,231.30 | 23.51% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 1,396.05 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 24,350.00 | 2,372.11 | 9.74% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 9,863.00 | 2,423.89 | 24.58% | |
| 6131 GROUP INSURANCE | 17,121.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 4,146.00 | - | 0.00% | |
| 6223 GASOLINE | 100.00 | - | 0.00% | |
| 6225 DIESEL FUEL | 4,500.00 | 4,471.92 | 99.38% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 10,000.00 | 2,415.78 | 24.16% | |
| 6257 OTHER VEHICLE PARTS | 9,000.00 | 4,993.17 | 55.48% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 60,000.00 | 15,112.06 | 25.19% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 8,000.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 2,500.00 | 2,474.09 | 98.96% | |
| 6373 GAS | 2,500.00 | 1,426.61 | 57.06% | |
| 6374 REFUSE/RECYCLING | 700.00 | 855.67 | 122.24% | |
| 6451 MEMBERSHIP DUES | 20,000.00 | 19,960.00 | 99.80% | |
| 6489 OTHER CONTRACTED SERVICES | 40,000.00 | 13,014.04 | 32.54% | |
| 6722 DEPRECIATION | 325,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 30,000.00 | 30,000.00 | 100.00% | |
| Grand Total | 696,346.00 | 131,146.69 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session

4. 2.

Meeting Date: 01/22/2019

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending December 31, 2018

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending December 31, 2018.

Cash and investment report shows the monthly cash flow - receipts and expenditures through December 31, 2018 with the current listing of the city's investment portfolio.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending December 31, 2018

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 01/17/2019

Reviewed By

Kurt Ulrich

Date

01/17/2019 03:07 PM

Started On: 01/02/2019 07:35 AM

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended December 31, 2018

| | December-18 CURRENT MONTH | 2018 YEAR-TO-DATE |
|---|------------------------------|--------------------------|
| CASH AND TEMPORARY INVESTMENTS | | |
| BEGINNING BALANCE | \$ 77,195,426.49 | \$ 69,531,209.52 |
| CASH INFLOWS: | | |
| Daily Deposit | 1,793,083.59 | 12,862,928.36 |
| Tax Settlements | - | 12,702,604.61 |
| U/B Receipts | 58,756.75 | 2,502,496.75 |
| Credit Cards (Includes Utility Billing) | 90,978.14 | 3,710,525.34 |
| Interest Earnings [Net of Interest Paid on Investments] | 162,289.14 | 1,252,662.35 |
| Bond Proceeds | | 1,161,022.39 |
| TOTAL CASH INFLOW | \$ 2,105,107.62 | \$ 34,192,239.80 |
| TOTAL CASH AVAILABLE | \$ 79,300,534.11 | \$ 103,723,449.32 |
| CASH OUTFLOWS: | | |
| Prepaid Checks | 408,770.22 | 8,717,225.49 |
| Bills Lists | 592,528.03 | 6,577,045.69 |
| Pay Estimates | 190,066.74 | 3,439,809.35 |
| Credit Cards | 12,093.10 | 70,340.83 |
| Payroll - Net | 337,731.85 | 4,347,863.64 |
| Flex Reimbursement | 2,206.30 | 45,196.66 |
| Void Checks/Dormant Checks Paid | (1,836.44) | (104,364.82) |
| Debt Service | - | 2,870,693.17 |
| Miscellaneous [Bank Charges; etc.] | 63.00 | 728.00 |
| TOTAL CASH OUTFLOW | \$ 1,541,622.80 | \$ 25,964,538.01 |
| POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE | \$ 77,758,911.31 | \$ 77,758,911.31 |
| MEMO - NET 2018 CASH INFLOW (OUTFLOW) | 563,484.82 | 8,227,701.79 |
| INVESTMENT PORTFOLIO SUMMARY | | |
| BEGINNING BALANCE | \$ 66,065,405.58 | 61,031,260.23 |
| Purchases | 3,310,000.00 | 30,390,000.95 |
| Maturities/Sales | (2,830,041.08) | (24,875,896.68) |
| ENDING BALANCE | \$ 66,545,364.50 | \$ 66,545,364.50 |

2018 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | FDIC # | CUSIP | PRIN | PURCH | SOLD/ | BV | PAR |
|------------------|-----------------------|---------|-------------------------|--------|------------|--------------|--------------|--------------|--------------|--------------|
| | | | | | | BAL | | MATURE | PRIN | |
| | | | | | | 1/1/2018 | 2018 | 2018 | 12/31/2018 | |
| 170202 | 1/30/2018 | 4M | Term Series 4M | | | 1,000,000.00 | | 1,000,000.00 | 0.00 | 1,000,000.00 |
| 171208A | 3/29/2018 | 4M | Term Series 4M | | 249114 | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 180130 | 3/28/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 181031A | 5/30/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 181031B | 10/31/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 18831C | 3/28/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 180831D | 9/26/2019 | 4M | Term Series 4M | | | | 750,000.00 | 0.00 | 750,000.00 | 750,000.00 |
| 180510 | 8/31/2018 | 4M | Term Series 4M | | 253392 | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 180406A | 10/31/2018 | 4M | Term Series 4M | | 252586 | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 180406B | 1/30/2019 | 4M | Term Series 4M | | 252589 | | 1,000,000.00 | 0.00 | 1,000,000.00 | 1,000,000.00 |
| 180228 | 7/30/2018 | 4M | Term Series 4M | | | | 1,000,000.00 | 1,000,000.00 | 0.00 | 500,000.00 |
| 180629D | 10/31/2018 | 4M | Term Series 4M | | | | 500,000.00 | 500,000.00 | 0.00 | 500,000.00 |
| 180629E | 1/30/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 180629F | 7/30/2019 | 4M | Term Series 4M | | | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 180731C | 1/30/2019 | 4M | Term Series 4M | | | | 1,000,000.00 | 0.00 | 1,000,000.00 | 1,000,000.00 |
| 180731D | 7/31/2019 | 4M | Term Series 4M | | | | 1,000,000.00 | 0.00 | 1,000,000.00 | 1,000,000.00 |
| 171208B | 6/28/2018 | 4M | Term Series 4M | | 249104 | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 171208C | 12/10/2018 | 4M | Term Series 4M | | 249093 | 1,000,000.00 | | 1,000,000.00 | 0.00 | 1,000,000.00 |
| 171109A | 2/28/2018 | 4M | Term Series 4M | | | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 171109B | 5/10/2018 | 4M | Term Series 4M | | | 500,000.00 | | 500,000.00 | 0.00 | 500,000.00 |
| 170831 | 8/31/2018 | 4M | Term Series 4M | | | 750,000.00 | | 750,000.00 | 0.00 | 750,000.00 |
| 170629A | 6/29/2018 | 4M | Term Series 4M | | | 2,000,000.00 | | 2,000,000.00 | 0.00 | 2,000,000.00 |
| 170406B | 4/13/2018 | 4M | Term Series 4M | | | 1,000,000.00 | | 1,000,000.00 | 0.00 | 1,000,000.00 |
| | | | | | | | | | 6,750,000.00 | |
| 150701A | 2/1/2020 | BAIRD | WINTHROP MN TAX | | 976367ND0 | 290,000.00 | | 0.00 | 290,000.00 | 290,000.00 |
| 180223 | 12/30/2019 | BAIRD | FNMA | | 3136G3VS2 | | 500,000.00 | 0.00 | 500,000.00 | 500,000.00 |
| 180703 | 12/29/2020 | BAIRD | FHLMC | | 3134GSHB4 | | 600,000.00 | 0.00 | 600,000.00 | 600,000.00 |
| 180725C | 7/25/2022 | BAIRD | FFCB | | 3133EJVE6 | | 350,000.00 | 0.00 | 350,000.00 | 350,000.00 |
| 160322A | 3/22/2021 | BAIRD | FNMA | | 3136H3BT1 | 250,000.00 | | 0.00 | 250,000.00 | 250,000.00 |
| 160322B | 1/1/2020 | BAIRD | MINNENOTONKA MN ISD 276 | | 604195D20 | 100,000.00 | | 0.00 | 100,000.00 | 100,000.00 |
| 150701B | 2/1/2021 | BAIRD | WINTHROP MN TAX | | 976367NE8 | 305,000.00 | | 0.00 | 305,000.00 | 305,000.00 |
| 140904 | 9/1/2021 | BAIRD | OKLAHOMA TAXABLE | | 678519RP6 | 535,000.00 | | 0.00 | 535,000.00 | 535,000.00 |
| | | | | | | | | | 2,930,000.00 | |
| 160826A | 8/27/2018 | ICD SEC | CD-ADMIRALS BANK | 27015 | 007220AM8 | 200,000.00 | | 200,000.00 | 0.00 | 200,000.00 |
| 170629B | 12/31/2018 | ICD SEC | CD-ALLY BANK | 57803 | 02006L3S0 | 100,000.00 | | 100,000.00 | 0.00 | 100,000.00 |
| 171012 | 10/13/2020 | ICD SEC | CD-ALLY BANK | 57803 | 03006L5Z2 | 74,000.00 | | 0.00 | 74,000.00 | 74,000.00 |
| 160728B | 7/30/2018 | ICD SEC | CD-ALLY BANK | 57803 | 02006LH30 | 75,000.00 | | 75,000.00 | 0.00 | 75,000.00 |
| 181213 | 12/14/2020 | ICD SEC | CD-ALLY BANK | 57803 | 02007GGP2 | | 75,000.00 | 0.00 | 75,000.00 | 75,000.00 |
| 170829B | 3/1/2019 | ICD SEC | CD-AMERICAN EXPRESS | 27471 | 02587DX45 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170829A | 8/29/2019 | ICD SEC | CD-AMERICAN EXPRESS | 35328 | 02587CFQ8 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 160930C | 4/6/2018 | ICD SEC | CD-AMERICAN NATIONA | 24472 | 02771IRAQ6 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 160930A | 4/2/2018 | ICD SEC | CD-AMERICAN NATIONA | 38812 | 02771PNK9 | 157,000.00 | | 157,000.00 | 0.00 | 157,000.00 |
| 180302 | 1/2/2020 | ICD SEC | CD-AXIOM BANK | 31390 | 05464LAV3 | | 200,000.00 | 0.00 | 200,000.00 | 200,000.00 |
| 170630A | 6/29/2018 | ICD SEC | CD-BANK BARODA | 33681 | 06062RAU6 | 98,000.00 | | 98,000.00 | 0.00 | 98,000.00 |
| 160615 | 6/15/2018 | ICD SEC | CD-BANK LEUMI USA | 19842 | 063248FQ6 | 250,000.00 | | 250,000.00 | 0.00 | 250,000.00 |
| 181212B | 6/12/2020 | ICD SEC | CD-BANK OF AMERICA | 3510 | 06051VD37 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170413 | 4/13/2018 | ICD SEC | CD-BANK OF BARODA | 33681 | 06062Q2P8 | 151,000.00 | | 151,000.00 | 0.00 | 151,000.00 |
| 181212A | 12/12/2019 | ICD SEC | CD-BANK OF BARODA | 33681 | 06063HAW3 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 181228A | 12/27/2019 | ICD SEC | CD-BANK OF CHINA | 33653 | 06428FFG7 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170517 | 5/17/2018 | ICD SEC | CD-BANK OF CHINA | 33653 | 06426WFA5 | 99,000.00 | | 99,000.00 | 0.00 | 99,000.00 |
| 171220B | 12/20/2018 | ICD SEC | CD-BANK OF CHINA-inter | 33653 | 06426WXH0 | 150,000.00 | | 150,000.00 | 0.00 | 150,000.00 |
| 160826B | 8/27/2018 | ICD SEC | CD-BANK OF HOPE | 26610 | 062683AB3 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 180215 | 2/13/2019 | ICD SEC | CD-BANK OF INDIA | 33648 | 06279KFK7 | | 200,000.00 | 0.00 | 200,000.00 | 200,000.00 |
| 181228F | 12/28/2020 | ICD SEC | CD-BANK OF PRINCETON | 58513 | 065452OAV1 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170125B | 1/25/2019 | ICD SEC | CD-BANKERS West BANK | 23210 | 06610TDQ5 | 109,000.00 | | 0.00 | 109,000.00 | 200,000.00 |
| 180125 | 1/25/2019 | ICD SEC | CD-BANNER BANK-Int at | 28489 | 06552XFNO | | 200,000.00 | 0.00 | 200,000.00 | 200,000.00 |
| 170630B | 12/28/2018 | ICD SEC | CD-BAR HARBOR | 11971 | 066851VR4 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 181228D | 12/28/2021 | ICD SEC | CD-BAR HARBOR BANK | 11971 | 066851WK8 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 140716 | 7/16/2019 | ICD SEC | CD-BARCLAYS BANK | 57203 | 06740KHF7 | 250,000.00 | | 0.00 | 250,000.00 | 250,000.00 |
| 171228C | 12/27/2019 | ICD SEC | CD-BELL BANK | 19581 | 07815AAT4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 181228C | 12/28/2021 | ICD SEC | CD-BMW BANK | 35141 | 05580AQB3 | | 96,000.00 | 0.00 | 96,000.00 | 96,000.00 |
| 170714A | 1/14/2019 | ICD SEC | CD-BMW BANK | 35141 | 05580AJP0 | 149,000.00 | | 149,000.00 | 0.00 | 149,000.00 |
| 161130 | 11/30/2018 | ICD SEC | CD-BMW BANK OF NORT | 35141 | 05580AFN9 | 100,000.00 | | 100,000.00 | 0.00 | 100,000.00 |
| 171229A | 12/27/2019 | ICD SEC | CD-BRICKELL BANK | 21220 | 10801DAM3 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 181221 | 6/22/2020 | ICD SEC | CD-BROOKLINE BANK | 17798 | 11373QZF6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 160729A | 4/30/2018 | ICD SEC | CD-BROOKLINE BANK | 17798 | 113730CE6 | 176,000.00 | | 176,000.00 | 0.00 | 176,000.00 |
| 170131 | 7/31/2019 | ICD SEC | CD-CAPE COD | 23287 | 13934CAB3 | 249,000.00 | | 0.00 | 249,000.00 | 200,000.00 |
| 170111 | 1/11/2019 | ICD SEC | CD-CAPITAL ONE BANK | 33954 | 140420S92 | 148,000.00 | | 0.00 | 148,000.00 | 200,000.00 |

2018 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED | | SECURITY DESCRIP | FDIC # | CUSIP | PRIN | PURCH | SOLD/ | BV | PAR |
|------------------|-------------|---------|------------------------|--------|------------|-----------------|------------|----------------|---------------------------|------------|
| | MAT DATE | BROKER | | | | BAL 1/1/2018 | | MATURE 2018 | PRIN BAL 12/31/2018 | |
| 150715A | 7/16/2018 | ICD SEC | CD-CAPITAL ONE BANK | 04297 | 14042E4R8 | 250,000.00 | | 250,000.00 | 0.00 | 250,000.00 |
| 180216 | 8/16/2019 | ICD SEC | CD-CATHAY BANK | 18503 | 149159LY9 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 170330B | 9/30/2019 | ICD SEC | CD-CENTRAL FEDERAL S | 27910 | 15347EAE9 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 181207 | 6/8/2020 | ICD SEC | CD-CIT BANK | 58978 | 125561LAN6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 180329 | 3/30/2020 | ICD SEC | CD-CITIBANK-Semiannual | 7213 | 17312QHS1 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 180117 | 7/17/2020 | ICD SEC | CD-CITIZENS NATIONAL | 06531 | 175144DH4 | | 150,000.00 | 0.00 | 150,000.00 | 150,000.00 |
| 170728C | 7/29/2019 | ICD SEC | CD-CITIZENS STATE BAN | 00419 | 17669WGF6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170331 | 9/30/2019 | ICD SEC | CD-CITIZENS STATE BAN | 11778 | 17668UAP5 | 103,000.00 | | 0.00 | 103,000.00 | 103,000.00 |
| 160826C | 2/28/2019 | ICD SEC | CD-COMENITY CAP BAN | 57570 | 20033ARR9 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180725A | 7/25/2023 | ICD SEC | CD-COMMERCIAL BANK | 18584 | 201282HW3 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170208 | 8/8/2018 | ICD SEC | CD-COMMERCIAL BANK | 12246 | 20146AAC4 | 101,000.00 | | 101,000.00 | 0.00 | 101,000.00 |
| 181228B | 6/29/2020 | ICD SEC | CD-COMMUNITY FIRST E | 57511 | 20368TCH1 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170928 | 3/27/2020 | ICD SEC | CD-CONNECTONE BANK | 57919 | 20786ABV6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 171129B | 11/29/2019 | ICD SEC | CD-CRESCOM BANK | 57135 | 225862DH1 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180124A | 1/24/2020 | ICD SEC | CD-CROSSFIRST BANK | 58648 | 2766ACD5 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 180717 | 7/16/2021 | ICD SEC | CD-CURRIE STATE BANK | 8833 | 23130SDL4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 140723A | 1/23/2018 | ICD SEC | CD-CUSTOMERS BANK | 34444 | 23204HBR8 | 200,000.00 | | 200,000.00 | 0.00 | 200,000.00 |
| 180921A | 9/21/2020 | ICD SEC | CD-DISCOVER BANK | 5649 | 254673TS5 | | 145,000.00 | 0.00 | 145,000.00 | 145,000.00 |
| 170719A | 7/19/2019 | ICD SEC | CD-DISCOVER BANK | 05649 | 2546726A1 | 100,000.00 | | 0.00 | 100,000.00 | 100,000.00 |
| 150730 | 7/30/2018 | ICD SEC | CD-DISCOVER BANK | 05649 | 254672TA6 | 149,000.00 | | 149,000.00 | 0.00 | 149,000.00 |
| 160720 | 7/20/2018 | ICD SEC | CD-EAGLE BANK | 34742 | 27002YCX2 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 170724 | 7/24/2019 | ICD SEC | CD-EAST BOSTON SAVIN | 33510 | 27119PBU4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170719C | 7/19/2019 | ICD SEC | CD-ENERBANK | 57293 | 29266N5Q6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170228 | 2/28/2019 | ICD SEC | CD-ESSA BANK & TRUST | 28262 | 29667RPN7 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 160129 | 1/29/2018 | ICD SEC | CD-EVERBANK | 34775 | 29976DH94 | 248,000.00 | | 248,000.00 | 0.00 | 250,000.00 |
| 181217B | 10/16/2020 | ICD SEC | CD-FARM BUREAU BANK | 35157 | 307660LA6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170630C | 12/31/2018 | ICD SEC | CD-FIRST BANK NC(TRO) | 15019 | 31931TEP6 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 181228E | 12/28/2020 | ICD SEC | CD-FIRST BANK OF PUER | 30387 | 33767AGW6 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 170731 | 1/31/2019 | ICD SEC | CD-FIRST COMMERCIAL | 57069 | 31984GEF2 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180713B | 7/13/2021 | ICD SEC | CD-FIRST FINANCIAL NW | 29058 | 32022MAW8 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 180430A | 10/30/2019 | ICD SEC | CD-FIRST GENERAL BAN | 58060 | 320337CF3 | | 200,000.00 | 0.00 | 200,000.00 | 200,000.00 |
| 180629B | 6/1/2020 | ICD SEC | CD-FIRST INTERNET BAN | 34607 | 32056GC21 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 160816 | 2/16/2018 | ICD SEC | CD-FIRST NATIONAL BA | 05452 | 332135GM8 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 181217A | 5/18/2020 | ICD SEC | CD-FIRST SOURCE BANK | 9087 | 33646CKN3 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 151218B | 6/18/2018 | ICD SEC | CD-FIRST SOURCE BANK | 09087 | 33646CFY5 | 250,000.00 | | 250,000.00 | 0.00 | 250,000.00 |
| 180129 | 1/29/2020 | ICD SEC | CD-FORTUNE BANK | 58107 | 34969RCD8 | | 248,000.00 | 0.00 | 248,000.00 | 248,000.00 |
| 130301 | 3/1/2018 | ICD SEC | CD-GE CAPITAL BANK | 33778 | 36161TJB2 | 200,000.00 | | 200,000.00 | 0.00 | 200,000.00 |
| 170327 | 7/27/2018 | ICD SEC | CD-GNB BANK | 14079 | 36198JCP7 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 170726 | 7/27/2020 | ICD SEC | CD-GOLDMAN SACHS | 33124 | 38148PLS4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180712 | 4/13/2020 | ICD SEC | CD-HADDON SAVINGS B | 28222 | 404730BV4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 171215A | 12/16/2019 | ICD SEC | CD-HAMNI BANK | 24170 | 410193CR9 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 171130C | 5/29/2020 | ICD SEC | CD-HENRY COUNTY BAN | 15384 | 426336BM4 | 200,000.00 | | 0.00 | 200,000.00 | 200,000.00 |
| 180718B | 10/18/2021 | ICD SEC | CD-HERITAGE BANK | 30090 | 42724JEH4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 160729B | 3/29/2018 | ICD SEC | CD-HERITAGE BANK | 30090 | 42724JDF9 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 160721A | 7/23/2018 | ICD SEC | CD-INDEPENDENCE BAN | 08136 | 45340KDP1 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 161216A | 12/17/2018 | ICD SEC | CD-INVESTORS SAVINGS | 28892 | 46176PFV2 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 180731B | 1/31/2022 | ICD SEC | CD-IROQUOIS FEDERAL S | 29675 | 46355PCM8 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 160831 | 8/31/2018 | ICD SEC | CD-JP MORGAN CHASE | 00628 | 48126XCN3 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 180727A | 7/27/2022 | ICD SEC | CD-KANSAS STATE BANK | 19899 | 50116CBY4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170927 | 9/27/2019 | ICD SEC | CD-KEY BANK | 17534 | 493065YU4 | 100,000.00 | | 0.00 | 100,000.00 | 100,000.00 |
| 170222 | 8/22/2019 | ICD SEC | CD-KEY BANK | 17534 | 493065XF8 | 149,000.00 | | 0.00 | 149,000.00 | 149,000.00 |
| 171013 | 10/15/2019 | ICD SEC | CD-LAKESIDE BANK | 19573 | 51210SNQ6 | 101,000.00 | | 0.00 | 101,000.00 | 101,000.00 |
| 161019 | 10/19/2018 | ICD SEC | CD-LAKESIDE BANK | 19573 | 51210SLX3 | 100,000.00 | | 100,000.00 | 0.00 | 100,000.00 |
| 170929 | 3/27/2020 | ICD SEC | CD-LANDMARK COMM B | 34982 | 51507LBM5 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 161230A | 12/30/2019 | ICD SEC | CD-M BANK | 14816 | 55275FKK3 | 160,000.00 | | 0.00 | 160,000.00 | 160,000.00 |
| 180430B | 4/30/2020 | ICD SEC | CD-MAGYAR BANK-Semi | 30704 | 55977RBP7 | | 225,000.00 | 0.00 | 225,000.00 | 225,000.00 |
| 161215 | 2/14/2019 | ICD SEC | CD-MAIN STREET BANK | 57162 | 56034WAP6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 171220A | 12/20/2019 | ICD SEC | CD-MB FINANCIAL | 03628 | 55266CXT8 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170714B | 1/14/2019 | ICD SEC | CD-MEDALLION BANK | 57449 | 58403D7B6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180621 | 6/21/2021 | ICD SEC | CD-MERCANTILE COMM | 22953 | 58733AEX3 | | 200,000.00 | 200,000.00 | 0.00 | 200,000.00 |
| 170721 | 7/22/2019 | ICD SEC | CD-MERRICK BANK | 34519 | 59013JZB8 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180730 | 2/28/2020 | ICD SEC | CD-METABANK | 30776 | 59101LEF0 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 171214A | 6/14/2019 | ICD SEC | CD-MIDLAND STATES BA | 01040 | 59774QFF4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170714C | 7/15/2019 | ICD SEC | CD-MIDSOUTH BANK | 25884 | 59805FAB5 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 171214B | 12/16/2019 | ICD SEC | CD-MORGAN STANLEY B | 32992 | 61747MD65 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 170728B | 1/28/2020 | ICD SEC | CD-NATIONWIDE BANK | 34710 | 63861NAH8 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 151031 | 1/4/2018 | ICD SEC | CD-NOA BANK | 58657 | 65487TBD2 | 150,000.00 | | 150,000.00 | 0.00 | 150,000.00 |
| 170330A | 4/1/2019 | ICD SEC | CD-NORTHFIELD BANK | 28710 | 66612ABG2 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180706 | 7/6/2020 | ICD SEC | CD-ORIENTAL BANK | 31469 | 68621KBW0 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 160210A | 2/9/2018 | ICD SEC | CD-ORIENTAL BANK | 31469 | 686184WS7 | 200,000.00 | | 200,000.00 | 0.00 | 200,000.00 |
| 161221 | 6/21/2019 | ICD SEC | CD-ORRSTOWN BANK | 00713 | 687377EA5 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 171215B | 6/15/2020 | ICD SEC | CD-PACIFIC CITY BANK | 57463 | 69406PCT4 | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |
| 180831B | 8/31/2021 | ICD SEC | CD-PEOPLES SECURITY F | 7514 | 712303AA4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 170719B | 7/19/2019 | ICD SEC | CD-PEOPLES UNITED BA | 27334 | 71270QQZZ | 249,000.00 | | 0.00 | 249,000.00 | 249,000.00 |

2018 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | FDIC # | CUSIP | PRIN | PURCH | SOLD/ | PRIN | PAR |
|------------------|-----------------------|-----------|-----------------------------|--------|-------------|------------|------------|------------|---------------|------------|
| | | | | | | BAL | | MATURE | BAL | |
| | | | | | | 1/1/2018 | 2018 | 2018 | 12/31/2018 | |
| 170727 | 10/28/2019 | ICD SEC | CD-PILOT BANK | 27045 | 721531BT7 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 181214 | 6/15/2020 | ICD SEC | CD-PINNACLE BANK | 35583 | 72345SHM6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 170728A | 7/27/2018 | ICD SEC | CD-PINNACLE BANK | 35583 | 72345SFJS | 249,000.00 | | 249,000.00 | 0.00 | 249,000 |
| 180727B | 4/27/2020 | ICD SEC | CD-PLUS INTERNATIONA | 57083 | 7294OUJH9 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 171130B | 11/29/2019 | ICD SEC | CD-PONCE DELEON | 31189 | 73233AM1 | 53,000.00 | | 0.00 | 53,000.00 | 53,000 |
| 161229 | 6/29/2018 | ICD SEC | CD-PREFERRED BANK | 33539 | 740367FE2 | 249,000.00 | | 249,000.00 | 0.00 | 249,000 |
| 170317 | 9/17/2018 | ICD SEC | CD-PRIVATE BANK & TR | 33306 | 74267GVR5 | 200,000.00 | | 200,000.00 | 0.00 | 200,000 |
| 161228A | 6/28/2018 | ICD SEC | CD-PROVIDENCE BANK | 01643 | 74374MAD6 | 249,000.00 | | 249,000.00 | 0.00 | 249,000 |
| 180831A | 8/31/2020 | ICD SEC | CD-PROVIDENT BANK | 90141 | 743837DK9 | | 204,000.00 | 0.00 | 204,000.00 | 204,000.00 |
| 180926A | 3/26/2020 | ICD SEC | CD-QUONTIC BANK | 57807 | 74909QAW9 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 180921B | 9/21/2020 | ICD SEC | CD-READING COOP BANI | 26620 | 755324BQ2 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 171127 | 11/27/2019 | ICD SEC | CD-ROCKFORD BANK & T | 57927 | 77315PBM3 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 161207 | 6/7/2018 | ICD SEC | CD-ROLLSTONE BANK & | 17797 | 77579ABW5 | 200,000.00 | | 200,000.00 | 0.00 | 200,000 |
| 170125C | 1/25/2019 | ICD SEC | CD-RONDOUT SAVINGS I | 15969 | 776322AR0 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 |
| 171222 | 9/23/2019 | ICD SEC | CD-SACO & BIDDEFORD | 17743 | 78577TAV7 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 160916 | 9/17/2018 | ICD SEC | CD-SAFRA NATIONAL BA | 26876 | 78/658QYZ0 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 171213 | 12/13/2019 | ICD SEC | CD-SALLIE MAE BANK | 58177 | 795450G41 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 180726 | 4/26/2021 | ICD SEC | CD-SIGNATURE BANK | 57269 | 82668XFZ6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 180417 | 4/17/2020 | ICD SEC | CD-SOUTHWEST NATION | 4801 | 845182BK9 | | 151,000.00 | 0.00 | 151,000.00 | 151,000 |
| 180713A | 7/13/2021 | ICD SEC | CD-SPIRIT BANK | 4048 | 848608DE2 | | 249,000.00 | 0.00 | 249,000.00 | 249,000.00 |
| 171229B | 12/29/2020 | ICD SEC | CD-STATE BANK OF FEN | 11406 | 856188AV9 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 170623 | 6/24/2019 | ICD SEC | CD-STATE BANK OF INDI | 33682 | 856285BZ3 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 180531A | 5/29/2020 | ICD SEC | CD-STEARN BANK | 10988 | 857894VW9 | | 249,000.00 | 0.00 | 249,000.00 | 249,000 |
| 160930D | 4/30/2018 | ICD SEC | CD-STEARN BANK | 10988 | 857894RN1 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 161228B | 6/28/2019 | ICD SEC | CD-STEUBEN TR CO | 12936 | 860010BG1 | 160,000.00 | | 0.00 | 160,000.00 | 160,000 |
| 170630D | 6/28/2019 | ICD SEC | CD-SUMMIT COMMUNIT | 34102 | 86604XLX2 | 205,000.00 | | 0.00 | 205,000.00 | 205,000 |
| 180406C | 4/6/2020 | ICD SEC | CD-SYNCHRONY BANK-S | 27314 | 87164WUX4 | | 249,000.00 | 0.00 | 249,000.00 | 249,000 |
| 161123 | 5/23/2018 | ICD SEC | CD-TCF NATIONAL BANK | 28330 | 872278XK7 | 100,000.00 | | 100,000.00 | 0.00 | 100,000 |
| 170922 | 5/26/2020 | ICD SEC | CD-TEXAS EXCHANGE B. | 20096 | 88241TCA6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 171027 | 10/27/2020 | ICD SEC | CD-THIRD FEDERAL SAV | 30012 | 88413QBS6 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 160721B | 1/22/2018 | ICD SEC | CD-TRANSPORTATION A | 34781 | 89388CBE7 | 249,000.00 | | 249,000.00 | 0.00 | 249,000 |
| 170421 | 4/22/2019 | ICD SEC | CD-UNITED COMMUNITY | 19143 | 90983HAC8 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 180718A | 7/20/2020 | ICD SEC | CD-UNITED STATE BANK | 12214 | 91153QAE6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 171130A | 11/29/2019 | ICD SEC | CD-UNIVEST NATIONAL | 07759 | 91527PBF3 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 161219 | 12/19/2018 | ICD SEC | CD-WEB BANK | 34404 | 947547JJ5 | 249,000.00 | | 249,000.00 | 0.00 | 249,000 |
| 180731A | 7/31/2020 | ICD SEC | CD-WELCH STATE BANK | 9472 | 949095BB8 | | 245,000.00 | 0.00 | 245,000.00 | 245,000.00 |
| 160617 | 6/18/2018 | ICD SEC | CD-WELLS FARGO BANK | 03511 | 9497485X1 | 150,000.00 | | 150,000.00 | 0.00 | 150,000 |
| 180530 | 5/29/2020 | ICD SEC | CD-WEX BANK-Semiannua | 34697 | 92937CHA9 | | 249,000.00 | 0.00 | 249,000.00 | 249,000 |
| 170125A | 1/25/2019 | ICD SEC | CD-WHITNEY BANK | 12441 | 966594AV5 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| 160930B | 4/2/2018 | ICD SEC | CD-WOOD & HUSTON BA | 01060 | 978208AA4 | 249,000.00 | | 249,000.00 | 0.00 | 249,000.00 |
| 170112 | 1/11/2019 | ICD SEC | CD-WORLDS FOREMOST | 57079 | 981571CS9 | 100,000.00 | | 0.00 | 100,000.00 | 200,000 |
| 170119 | 1/18/2019 | ICD SEC | CD-WORLDS FOREMOST | 57079 | 981571CU4 | 100,000.00 | | 0.00 | 100,000.00 | 200,000 |
| 171214C | 6/14/2019 | ICD SEC | CD-ZB (ZION) | 02270 | 98878BLQ9 | 249,000.00 | | 0.00 | 249,000.00 | 249,000 |
| | | | 2017 Investments & MM | | | | | | 23,471,000.00 | |
| 090102B | 12/25/2018 | Com Sec | FNR 2003-120 BY | | 31393UGR8 | 3,572.05 | | 3,540.31 | 31.74 | 200,000 |
| | | | | | | | | | 31.74 | |
| 160606 | 5/1/2020 | Northland | ANCHOR BAY MI SCH DISTRICT | | 032879-TC-2 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 161114B | 2/1/2024 | Northland | ANDOVER MN TAX | | 034313-ZU-3 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 130412 | 2/1/2024 | Northland | BECKER MN TAX | | 075671LJ4 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 |
| 160317 | 2/1/2019 | Northland | BECKER MN TAX | | 075663TG9 | 645,000.00 | | 0.00 | 645,000.00 | 645,000 |
| 150903 | 11/1/2018 | Northland | BROOKFIELD WI, TAXABLE | | 112857-BL-0 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 110310 | 2/1/2020 | Northland | BROOKLYN CENTER ISD#286 | | 113853-KG-9 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 |
| 17128A | 4/1/2018 | Northland | BURLINGTON WIS REFUND | | 122133-KW-0 | 25,000.00 | | 25,000.00 | 0.00 | 25,000 |
| 120215B | 6/1/2026 | Northland | CEDAR RAPIDS IO TAX | | 150528-JU-2 | 50,000.00 | | 0.00 | 50,000.00 | 50,000 |
| 120606B | 6/1/2022 | Northland | CEDAR RAPIDS IO TAX | | 150528-N2-6 | 135,000.00 | | 0.00 | 135,000.00 | 135,000 |
| 120606A | 6/1/2023 | Northland | CEDAR RAPIDS IO TAX | | 150528-PA-9 | 140,000.00 | | 0.00 | 140,000.00 | 140,000 |
| 140620 | 12/1/2020 | Northland | CELINA OHIO SCHOOL DISTR | | 151069-FD-8 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 130815A | 12/1/2020 | Northland | CHASKA, MN TAX | | 161664-DY-0 | 75,000.00 | | 0.00 | 75,000.00 | 75,000 |
| 130815B | 12/1/2021 | Northland | CHASKA, MN TAX | | 161664-DZ-7 | 75,000.00 | | 0.00 | 75,000.00 | 75,000 |
| 171129A | 2/1/2019 | Northland | CHASKA, MN TAX | | 161664-G4-7 | 120,000.00 | | 0.00 | 120,000.00 | 120,000 |
| 140502 | 2/15/2020 | Northland | COLLINGSWOOD NJ TAX | | 194756-PQ-9 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 |
| 140730A | 6/1/2019 | Northland | DES MOINES IA TAXABLE | | 25009X-GB-5 | 115,000.00 | | 0.00 | 115,000.00 | 115,000 |
| 140730B | 6/1/2020 | Northland | DES MOINES IA TAXABLE | | 25009X-GC-3 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 |
| 170109 | 6/1/2022 | Northland | DESMOINES IA TAX | | 250097-J3-7 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 |
| 141104 | 2/1/2022 | Northland | DULUTH MN TAXABLE | | 264438-G5-5 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 |
| 151217A | 12/1/2018 | Northland | FARGO ND TAXABLE | | 30747N-BC-7 | 435,000.00 | | 435,000.00 | 0.00 | 435,000 |
| 151216A | 6/14/2018 | Northland | FFCB | | 3133EF-SH-1 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 |
| 170712 | 7/1/2021 | Northland | GARDENDALE ALA TAX | | 365478-DQ-6 | 240,000.00 | | 0.00 | 240,000.00 | 240,000 |
| 171218B | 3/1/2020 | Northland | GLENDAL RIVER HILLS WIS TAX | | 378541-CN-4 | 135,000.00 | | 0.00 | 135,000.00 | 135,000 |
| 171218C | 2/15/2018 | Northland | HALE COUNTY TAX | | 405468-CN-7 | 25,000.00 | | 25,000.00 | 0.00 | 25,000 |
| 170823A | 3/1/2018 | Northland | HAWLEY MN SCHOOL DISTRICT | | 420416-EY-1 | 150,000.00 | | 150,000.00 | 0.00 | 150,000 |

2018 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | FDIC # | CUSIP | PRIN | PURCH 2018 | SOLD/ | BV | PAR |
|------------------|-----------------------|-----------|--------------------------------|--------|-------------|-----------------|---------------|----------------|---------------------------|---------|
| | | | | | | BAL 1/1/2018 | | MATURE 2018 | PRIN BAL 12/31/2018 | |
| 140320A | 3/1/2019 | Northland | HAWLEY MN SCHOOL DISTRICT | | 420416-EZ-8 | 390,000.00 | | 0.00 | 390,000.00 | 390,000 |
| 140117 | 11/1/2019 | Northland | HONOLULU TAXABLE | | 438670-Q4-6 | 275,000.00 | | 0.00 | 275,000.00 | 275,000 |
| 150109 | 10/1/2022 | Northland | HUBBARD COUNTY TAX | | 443348-DE-4 | 135,000.00 | | 0.00 | 135,000.00 | 140,000 |
| 180212A | 6/1/2018 | Northland | IOWA WESTIN COMM COLLEGE | | 462612-RZ-7 | | 160,000.00 | 160,000.00 | 0.00 | 160,000 |
| 181011 | 10/1/2020 | Northland | OKLAHOMA COUNTY ISD #6 | | 678720-KJ-1 | | 400,000.00 | 0.00 | 400,000.00 | 400,000 |
| 180212B | 6/1/2019 | Northland | IOWA WESTIN COMM COLLEGE | | 462612-SA-1 | | 140,000.00 | 0.00 | 140,000.00 | 140,000 |
| 180212C | 6/1/2020 | Northland | IOWA WESTIN COMM COLLEGE | | 462612-SB-9 | | 160,000.00 | 0.00 | 160,000.00 | 160,000 |
| 180725B | 7/25/2023 | Northland | CD-SMARTBANK | | 83172H-DT-4 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 180730 | 10/1/2024 | Northland | HUBBARD COUNTY TAX | | 443348-DG-9 | | 100,000.00 | 0.00 | 100,000.00 | 100,000 |
| 180917 | 8/15/2019 | Northland | CONNECTICUT STATE GO | | 20772J-QL-9 | | 100,000.00 | 0.00 | 100,000.00 | 100,000 |
| 180913 | 7/31/2023 | Northland | CD-BANK NEW ENGLAND SALEM | | 06426K-AN-8 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 120321 | 3/1/2022 | Northland | MADISION WI SCHOOL DISTR | | 558495-KN-6 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 150708 | 2/1/2019 | Northland | MAPLEWOOD MN TAX | | 56557-UM-5 | 350,000.00 | | 0.00 | 350,000.00 | 350,000 |
| 161101 | 3/1/2019 | Northland | MARSHFIELD WI TAX | | 572852-W4-9 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 |
| 121228B | 9/1/2023 | Northland | MIDDLETON WIS REFUND | | 596782-T6-7 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 120214B | 9/1/2025 | Northland | MIDDLETON WIS REFUND | | 596782-TJ-1 | 315,000.00 | | 0.00 | 315,000.00 | 315,000 |
| 150430 | 2/1/2022 | Northland | MINNETONKA ISD #276 | | 604195-YG-6 | 270,000.00 | | 0.00 | 270,000.00 | 270,000 |
| 130702A | 1/1/2019 | Northland | MINNETONKA ISD #276 | | 604195-VW-4 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 |
| 130702B | 1/1/2021 | Northland | MINNETONKA ISD #276 | | 604195-VY-0 | 400,000.00 | | 0.00 | 400,000.00 | 400,000 |
| 120215A | 1/1/2028 | Northland | MINNETONKA ISD #276 | | 604195-SB-4 | 50,000.00 | | 50,000.00 | 0.00 | 50,000 |
| 160812 | 5/1/2023 | Northland | MONROE MI TAX | | 611101-MF-0 | 190,000.00 | | 0.00 | 190,000.00 | 190,000 |
| 130722 | 2/1/2021 | Northland | MOUND MN TAXABLE | | 620S35-W4-2 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 |
| 100803B | 2/1/2018 | Northland | NEW PRAGUE BAB | | 648159-TX-9 | 70,000.00 | | 70,000.00 | 0.00 | 70,000 |
| 100803C | 2/1/2019 | Northland | NEW PRAGUE BAB | | 648159-TY-7 | 45,000.00 | | 0.00 | 45,000.00 | 45,000 |
| 100803D | 2/1/2020 | Northland | NEW PRAGUE BAB | | 648159-TZ-4 | 70,000.00 | | 0.00 | 70,000.00 | 70,000 |
| 141006 | 6/1/2020 | Northland | NORTHEAST IOWA COMM COLLEGE | | 664214-JQ-7 | 320,000.00 | | 0.00 | 320,000.00 | 320,000 |
| 161003A | 2/1/2018 | Northland | OLIVIA MN TAX | | 681079-YD-5 | 45,000.00 | | 45,000.00 | 0.00 | 45,000 |
| 161003B | 2/1/2019 | Northland | OLIVIA MN TAX | | 681079-YE-3 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 |
| 161003C | 2/1/2020 | Northland | OLIVIA MN TAX | | 681079-YF-0 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 |
| 180131 | 3/1/2021 | Northland | PALMYRA EAGE AREA SCHOOL | | 697165-EH-7 | | 75,000.00 | 0.00 | 75,000.00 | 75,000 |
| 111031 | 6/1/2018 | Northland | RACINE WIS TAXABLE | | 750021-6D-4 | 755,000.00 | | 755,000.00 | 0.00 | 755,000 |
| 130624A | 2/1/2023 | Northland | RAMSEY COUNTY TAXABLE | | 751622-HH-7 | 595,000.00 | | 0.00 | 595,000.00 | 595,000 |
| 130624B | 2/1/2022 | Northland | RAMSEY COUNTY TAXABLE | | 751622-HG-9 | 285,000.00 | | 0.00 | 285,000.00 | 285,000 |
| 180124B | 2/1/2019 | Northland | RICHFIELD TAX TIF | | 763325-6K-8 | | 25,000.00 | 0.00 | 25,000.00 | 25,000 |
| 171228A | 2/1/2020 | Northland | SCOTT COUNTY TAX | | 809557-AY-7 | 60,000.00 | | 0.00 | 60,000.00 | 60,000 |
| 171228B | 2/1/2021 | Northland | SCOTT COUNTY TAX | | 809557-AZ-4 | 115,000.00 | | 0.00 | 115,000.00 | 115,000 |
| 160420B | 10/1/2018 | Northland | SHEBOYGAN WIS TAX | | 82102R-BY-0 | 250,000.00 | | 250,000.00 | 0.00 | 250,000 |
| 150804 | 11/1/2018 | Northland | SHEBYGAN WISCON REFUND | | 82102R-BM-6 | 800,000.00 | | 800,000.00 | 0.00 | 800,000 |
| 120308A | 12/1/2020 | Northland | SHOREWOOD WIS TAX | | 825230-KU-8 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 |
| 120308B | 12/1/2022 | Northland | SHOREWOOD WIS TAX | | 825230-KW-4 | 150,000.00 | | 0.00 | 150,000.00 | 150,000 |
| 120308C | 12/1/2027 | Northland | SHOREWOOD WIS TAX | | 825230-LB-9 | 225,000.00 | | 0.00 | 225,000.00 | 225,000 |
| 120308D | 12/1/2028 | Northland | SHOREWOOD WIS TAX | | 825230-LC-7 | 465,000.00 | | 0.00 | 465,000.00 | 465,000 |
| 170215 | 5/1/2019 | Northland | SPARTA WIS REFUNDING | | 846748-HC-8 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 |
| 161222 | 2/1/2019 | Northland | ST. PAUL MN PORT AUTHORITY TAX | | 793028-WR-8 | 145,000.00 | | 0.00 | 145,000.00 | 145,000 |
| 110608 | 2/1/2019 | Northland | WADENA MN BAB | | 930217-JD-7 | 95,000.00 | | 0.00 | 95,000.00 | 95,000 |
| 170620A | 6/1/2019 | Northland | WATERLOO IOWA TAXABLE | | 941647-VS-5 | 210,000.00 | | 0.00 | 210,000.00 | 210,000 |
| 170620B | 6/1/2020 | Northland | WATERLOO IOWA TAXABLE | | 941647-VT-3 | 210,000.00 | | 0.00 | 210,000.00 | 210,000 |
| 130624C | 6/1/2018 | Northland | WATERLOO IOWA TAXABLE | | 941647-NZ-8 | 345,000.00 | | 345,000.00 | 0.00 | 345,000 |
| 170823B | 10/1/2019 | Northland | WESTERN LAKE SUPERIOR | | 958522-XW-9 | 120,000.00 | | 0.00 | 120,000.00 | 120,000 |
| 120215C | 10/1/2019 | Northland | WESTERN LAKE SUPERIOR | | 958522-WU-4 | 100,000.00 | | 0.00 | 100,000.00 | 100,000 |
| 160728A | 5/1/2020 | Northland | WISCONSIN STATE TAX | | 97705M-DS-1 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 141205A | 9/1/2018 | Northland | WYANDOTTE KANSAS SD | | 982696-QE-9 | 125,000.00 | | 125,000.00 | 0.00 | 125,000 |
| | | | | | | | | | 13,600,000.00 | |
| 180628 | 6/28/2023 | UBS | CD-COMENITY BANK | 27499 | 981996UP3 | | 200,000.00 | 0.00 | 200,000.00 | 200,000 |
| 180815B | 8/16/2021 | UBS | CD-DIETRICH BANK | 3787 | 253720AB2 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 180815A | 8/16/2021 | UBS | CD-DISCOVER BANK | 5649 | 254673SV9 | | 145,000.00 | 0.00 | 145,000.00 | 145,000 |
| 180831E | 8/28/2020 | UBS | CD-FIRST REPUBLIC BAN | 59017 | 33616CBL3 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 150311 | 3/11/2025 | UBS | CD-HBSC BANK | 57890 | 40434ASB6 | 240,000.00 | | 0.00 | 240,000.00 | 240,000 |
| 160930E | 9/30/2019 | UBS | CD-JEFFERSON BANK & T | 1071 | 472376AA0 | 245,000.00 | | 0.00 | 245,000.00 | 245,000 |
| 180928 | 9/28/2023 | UBS | CD-JP MORGAN CHASE BANK | | 48128FVB5 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 161216B | 12/16/2022 | UBS | CD-MERCANTIL COMM E | 22953 | 58733ADQ9 | 245,000.00 | | 0.00 | 245,000.00 | 245,000 |
| 180531B | 6/1/2020 | UBS | CD-MORGAN STANLY | 34221 | 6176OALP2 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 180926A | 9/27/2021 | UBS | CD-TOWNEBANK PORTSMOUTH VA | | 89214PCA5 | | 200,000.00 | 0.00 | 200,000.00 | 200,000 |
| 180723 | 7/24/2023 | UBS | CD-TOYOTA FINANCIAL | 57542 | 89235MJA0 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 180629A | 6/29/2021 | UBS | CD-WELLS FARGO | 3511 | 949763RX6 | | 245,000.00 | 0.00 | 245,000.00 | 245,000 |
| 150812 | 6/1/2023 | UBS | CHARLOTTE TAXABLE | | 161037L61 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 180626 | 2/1/2023 | UBS | FFCB | | 3133EG5K7 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 |
| 180711A | 3/6/2023 | UBS | FFCB | | 3133EJET2 | | 350,000.00 | 0.00 | 350,000.00 | 350,000 |
| 180614 | 6/12/2024 | UBS | FFCB | | 3133EH2F9 | | 500,000.00 | 0.00 | 500,000.00 | 500,000 |
| 180522 | 2/5/2025 | UBS | FFCB | | 3133EJBN8 | | 750,000.00 | 0.00 | 750,000.00 | 750,000 |
| 180711B | 2/20/2026 | UBS | FFCB | | 3133EJDH96 | | 400,000.00 | 0.00 | 400,000.00 | 400,000 |

2018 CASH AND INVESTMENT ACTIVITY

| CITY INVEST # | STATED MAT DATE | BROKER | SECURITY DESCRIP | FDIC # | CUSIP | PRIN BAL 1/1/2018 | PURCH 2018 | SOLD/ MATURE 2018 | BV PRIN BAL 12/31/2018 | PAR |
|---------------|-----------------|--------|----------------------------------|--------|------------|-------------------|------------|-------------------|------------------------|------------|
| 010328 | 6/25/2023 | UBS | FHG14A | | 312916PD5R | 2,000.00 | | 0.00 | 2,000.00 | 152,000 |
| 160928 | 3/28/2025 | UBS | FHLB | | 3130A9CN9 | 300,000.00 | | 0.00 | 300,000.00 | 300,000.00 |
| 160826D | 8/24/2026 | UBS | FHLB | | 3130A8Z63 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 160830A | 8/28/2026 | UBS | FHLB | | 3130A8ZF3 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 180713C | 8/24/2028 | UBS | FHLB | | 3130A8Y56 | | 500,000.00 | 0.00 | 500,000.00 | 500,000 |
| 180914 | 5/28/1931 | UBS | FHLB STEP | | 3130A83X9 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 |
| 180814 | 8/16/2024 | UBS | FHLB-STEP | | 3130A8UZ4 | | 430,000.00 | 0.00 | 430,000.00 | 430,000 |
| 160830B | 8/28/2023 | UBS | FHLMC | | 3134GAako | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 160726 | 7/26/2024 | UBS | FHLMC | | 3134G9N78 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 970917B | 9/15/2021 | UBS | FHLMC REMIC SERIES FH194E | | 312904GT6C | 80.09 | | 80.09 | 0.00 | 255,714 |
| 020826 | 10/15/2022 | UBS | FHR 1391D | | 312912LUO | 652.07 | | 249.83 | 402.24 | 59,990 |
| 030630A | 6/15/2018 | UBS | FHR 2628 AB | | 31393VMQ1C | 553.50 | | 553.50 | 0.00 | 200,000 |
| 040730A | 7/15/2019 | UBS | FHR 2822 DB | | 31395C3S8 | 865.81 | | 865.81 | 0.00 | 500,000 |
| 180907 | 7/1/2021 | UBS | FLORIDA STATE BOARD OF ADMIN | | 341271ABO | | 400,000.00 | 0.00 | 400,000.00 | 400,000 |
| 181214 | 12/14/2021 | UBS | CD-BMW BANK | | 05580AQA5 | | 95,000.00 | 0.00 | 95,000.00 | 95,000 |
| 181228G | 12/28/2021 | UBS | CD-ALLY BANK | | 02007GGT4 | | 100,000.00 | 0.00 | 100,000.00 | 100,000 |
| 171211 | 7/1/2021 | UBS | FLORIDA STATE BOARD OF ADMIN | | 341271AB0 | 235,000.00 | | 0.00 | 235,000.00 | 235,000 |
| 130611 | 5/21/2018 | UBS | FNMA | | 3135GOXDO | 750,000.00 | | 750,000.00 | 0.00 | 750,000 |
| 160428 | 10/28/2022 | UBS | FNMA | | 3136G3JS5 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 |
| 160830D | 8/24/2023 | UBS | FNMA | | 3136G32Y0 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 |
| 970625 | 2/25/2021 | UBS | FNMA FNR-1991-7 H | | 31358FZW2 | 1,000.00 | | 0.00 | 1,000.00 | 129,000 |
| 021004 | 8/25/2022 | UBS | FNR 1992-125L | | 31358PS40C | 803.28 | | 311.76 | 491.52 | 52,000 |
| 030730A | 8/25/2018 | UBS | FNR 2003-74-KN | | 31393EAL3C | 1,042.57 | | 1,061.46 | -18.89 | 300,000.00 |
| 001127 | 7/25/2022 | UBS | FNR G92-35 | | 31358PHV2C | 690.86 | | 232.97 | 457.89 | 75,215 |
| 161026 | 10/1/2024 | UBS | HONOLULU TAX | | 4386705W7 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 161114A | 7/1/2025 | UBS | LEXINGTON FAYETTE AIRPORT | | 52909MCA0 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 160412 | 5/1/2019 | UBS | LINCOLN SD TAX | | 533883NG5 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 160718 | 12/1/2021 | UBS | LITTLE MIAMI OHIO SCHOOL | | 537292KY9 | 345,000.00 | | 0.00 | 345,000.00 | 345,000 |
| 151023 | 10/1/2024 | UBS | MADISON TAXABLE | | 55844RKN3 | 640,000.00 | | 0.00 | 640,000.00 | 640,000 |
| 180629C | 6/1/2025 | UBS | MARYLAND STATE TAX | | 57420PGR1 | | 300,000.00 | 0.00 | 300,000.00 | 300,000 |
| 160601 | 2/15/2022 | UBS | MCALLEN TAX' | | 582018FF5 | 200,000.00 | | 0.00 | 200,000.00 | 200,000 |
| 160224B | 12/1/2019 | UBS | MCLEAN COUNTY IL SCHOOL DISTRIC' | | 582018FF5 | 450,000.00 | | 0.00 | 450,000.00 | 450,000 |
| 161208B | 11/1/2024 | UBS | MICHIGAN FIN AUTH REV | | 59447TJX2 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 |
| 160705 | 11/1/2021 | UBS | MICHIGAN STATE TAX | | 594612CX9 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 160526 | 5/1/2020 | UBS | MILAN MICH SCHOOL TAX | | 598801JD1 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 150310 | 4/1/2020 | UBS | MONTGOMERY ALA TAX | | 613035L69 | 400,000.00 | | 0.00 | 400,000.00 | 400,000 |
| 161208A | 4/1/2023 | UBS | NEW HOPE CULTURAL ED TAX | | 64542WAY6 | 250,000.00 | | 0.00 | 250,000.00 | 250,000 |
| 160830C | 8/1/2022 | UBS | NEW YORK CITY TAXABLE | | 64966MED7 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 151104 | 3/1/2022 | UBS | NEW YORK TAXALBE | | 64966KQC0 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 151009 | 9/1/2024 | UBS | NJ ENVIRONMENTAL INFRASTRUCTUR | | 645791CAO | 270,000.00 | | 0.00 | 270,000.00 | 270,000 |
| 160727 | 5/1/2022 | UBS | NORTH BRANCH SCHOOL TAX | | 657740F50 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 121207 | 11/1/2018 | UBS | NYC GEN TAX | | 64971QH55 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 |
| 130606B | 11/1/2019 | UBS | NYC GEN TAX | | 64971QH63 | 1,000,000.00 | | 0.00 | 1,000,000.00 | 1,000,000 |
| 120817A | 5/1/2018 | UBS | NYC-TAXABLE | | 64971QTU7 | 500,000.00 | | 500,000.00 | 0.00 | 500,000 |
| 180108 | 10/1/2022 | UBS | PALM BEACH COUNTY SOLID WASTE | | 696560LD1 | | 450,000.00 | 0.00 | 450,000.00 | 450,000 |
| 151207 | 12/1/2020 | UBS | SACRAMENTO TAXABLE | | 786060BB8 | 300,000.00 | | 0.00 | 300,000.00 | 300,000 |
| 160613 | 12/1/2020 | UBS | SCHILLER PARK TAX | | 8062721LM6 | 325,000.00 | | 0.00 | 325,000.00 | 325,000 |
| 161018 | 7/1/2024 | UBS | SELMA ALA TAX | | 816459QV6 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 160802 | 12/1/2027 | UBS | TOOLE CITY UT TAX | | 89033RBU7 | 400,000.00 | | 0.00 | 400,000.00 | 400,000 |
| 160422 | 5/15/2021 | UBS | UNIVERSITY OF CA TAX | | 91412GFS9 | 500,000.00 | | 0.00 | 500,000.00 | 500,000 |
| 160927A | 5/1/2021 | UBS | YPSILANTI MI SCHOOL DISTR | | 987864NY7 | 405,000.00 | | 0.00 | 405,000.00 | 405,000.00 |

19,794,332.76

TOTAL INVESTMENTS

| | | | | |
|--------------------------|----------------|---------------|---------------|----------------|
| | 61,031,260.23 | 30,390,000.00 | 24,875,895.73 | 66,545,364.50 |
| Unamortized Premiums | | 1,457,335.04 | | 1,458,475.04 |
| Unamortized Discounts | (3,294,871.24) | (121,933.08) | | (3,416,804.32) |
| BOW | 6,736,009.95 | 48,802,237.68 | 47,126,351.62 | 8,411,896.01 |
| Money Market Accounts | 3,601,475.54 | 10,408,504.54 | 9,250,000.00 | 4,759,980.08 |
| Net Cash and Investments | 69,531,209.52 | 89,479,949.14 | 81,252,247.35 | 77,758,911.31 |

CC Regular Session

4.3.

Meeting Date: 01/22/2019

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Park and Recreation Meeting Minutes Dated November 8, 2018
 - Planning Commission Meeting Minutes Dated December 6, 2018
 - Economic Development Authority Meeting Minutes Dated December 6, 2018
 - Environmental Policy Board Meeting Minutes Dated December 10, 2018
-

Attachments

Park Minutes Dated 11 08 18

Planning Minutes Dated 12 06 18

EDA Minutes 12 06 18

EPB Minutes 12 10 18

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 01/17/2019

Reviewed By

Kurt Ulrich

Date

01/17/2019 03:23 PM

Started On: 01/09/2019 11:01 AM

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on November 8, 2018, at Ramsey City Council Chambers, 7550 Sunwood Drive NW.

Commission Members Present: Chair Shane Bennett
 Vice Chair Brandon Sis
 Commissioner Russell Bayer
 Commissioner Jennifer Leistico
 Commissioner Jon Trappen

Commission Members Absent: None

Also Present: Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:35 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Leistico, seconded by Commissioner Sis, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Sis, Bayer, Trappen.
Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Bayer, seconded by Commissioner Trappen, to approve the following Park and Recreation Commission Regular Meeting Minutes, as presented:

- 1) Park and Recreation Commission Regular Meeting Minutes dated October 11, 2018.

Motion carried. Voting Yes: Chair Bennett; Commissioners Bayer, Trappen, Leistico, Sis.
Voting No: None. Absent: None.

5. COMMISSION BUSINESS

5.01: Recommend Proposed 2019 Facility Use Policy and Rental Rates

Parks & Assistant Public Works Superintendent Riverblood introduced a discussion of the 2019 facility policies and rental rates. He noted that the Council reviews these policies and rates each year for all City facilities, and will consider them again at the Council meeting next week. There are some minor revisions suggestions for the rate structure. He noted that many 501c3 non-profits have been requesting to use the facilities, and many were not located in Ramsey. In doing so, they were able to use a large meeting room for the \$5 minimum maintenance fee. That has become a concern because some of these groups would cause a great deal of demand for maintenance. One group a few weeks ago left bags and bags of garbage in addition to ordinary wear and tear. The policy revision requires a 501c3 physical facility in Ramsey or requires the organization to have some other recent, significant contribution to Ramsey. The other change increases the \$5 minimum maintenance fee to \$10. He also pointed out some other minor changes in facility use of for-profit businesses.

Commissioner Trappen commented that the proposed \$10 cleaning/maintenance fee is still too low and suggested \$20 may be more appropriate.

Commissioner Leistico noted that she leads a youth group that meets at the Central Park building, and they meet twice monthly for an annual fee of \$90. Now the fee will be \$180, which is a sizable increase. Increasing it more than that would cause her group to look elsewhere.

Parks & Assistant Public Works Superintendent Riverblood stated there is definitely a difference between the Anoka/Ramsey Athletic Association with a \$800,000 budget and the Girl Scout group which may have an operating expense account of \$200. There is not a good way to find that balance. But the \$5 fee was not even covering paper towels and basic supplies. Staff is recommending a \$5 increase. In special circumstances, it is appropriate to consider a waiver of fees. If a Scout group uses a building, for example, and they sponsor the park, there could be room for negotiation.

Motion by Commissioner Sis, seconded by Commissioner Bayer, to approve the Facility Use Policy and the rental rates structure as indicated within the attachments to the staff report and as discussed.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Bayer, Leistico, Trappen.
Voting No: None. Absent: None.

5.02: Recommend Cash Contribution Rates for Park Dedication and Trail Fees for 2019

Parks & Assistant Public Works Superintendent Riverblood introduced a discussion of development fees associated with new development in the community. These fees will also be

considered as part of the facility usage fees, which Council will consider next week. He explained the purpose of park dedication fees, which have been set at \$3,000 per new dwelling unit. He explained the nexus between new residents coming in and these same residents needing recreational facilities. Staff reconsiders these fees each year and makes necessary adjustments. For this year, staff is recommending minor increases for these fees that amount to approximately 2%.

Chair Bennett clarified that this is not a new tax and will have no impact on existing residential. This fee is for new development only. He noted that when compared to other communities, Ramsey generally has lower fees.

Parks & Assistant Public Works Superintendent Riverblood added that park dedication and trail fees, pursuant to State statute, have to be indexed to the real demonstrated need. Park dedication is intended to provide community an offset for what the new demand is on the same facilities from the new residents. These fees are only applicable for new development. These are developer dollars, not tax dollars.

Commissioner Sis noted that Ramsey's fees are equitable and do not seem to be out of line. In addition, as compared to some other communities, a lot of them are jumping with a lot higher percentage than the proposed 2%.

Commissioner Leistico asked about prior year's increases.

Parks & Assistant Public Works Superintendent Riverblood responded that for 2017, there was about a 3% increase. He stated that parks and trails are a high priority for residential valuations.

Motion by Commissioner Leistico, seconded by Commissioner Bayer, to recommend to City Council a 2019 cash Park Dedication rate per residential unit of \$3,050 - with a \$100 and \$75 increase per acre respectively, for the commercial/industrial subdivision of land.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Bayer, Sis, Trappen. Voting No: None. Absent: None.

5.03: Consider the 2019-2028 Parks Five-Year Capital Improvement Plan

Parks & Assistant Public Works Superintendent Riverblood noted that the Parks CIP is almost exclusively funded from the development fees. He noted the full report is several hundred pages long and includes all the details, if anyone in the public would like to look. This is a planning document; it is not authorizing funding. It is intended to set up the discussion and provide project forecasting so Commissions Cnd councils can think about how all these projects come together and the timing for them.

Parks & Assistant Public Works Superintendent Riverblood highlighted several projects recommended in the CIP in 2019, including a phase of development in the waterfront/splash pad

area, a shelter shade at the off-leash area in Alpine Park, as well as amphitheater lighting and sound system improvements.

Motion by Commissioner Bayer, seconded by Commissioner Trappen, to recommend a 2019-2028 Parks Capital Improvement Plan to City Council.

Motion carried. Voting Yes: Chair Bennett; Commissioners Bayer, Trappen, Leistico, Sis. Voting No: None. Absent: None.

5.04: Consider the Issuance of an RFP for Ford Brook Park's Renovation

Parks & Assistant Public Works Superintendent Riverblood began discussion of issuing an RFP for Ford Brook Park's renovation, which would bring the aging into compliance with the ADA. He noted the play equipment was salvaged from another park system many decades ago. It is a little tired and uninspiring, and so it has been in the CIP for a few years. Residents would like to see improvements to the park. He noted some of the work could be done by volunteer groups. Staff would issue the RFP with a not-to-exceed amount and parse out elements that would be conducive to be done by volunteers, such as landscaping. He noted that in this park, about 19 homes to the north and northeast are actually in the City of Nowthen. Staff has initiated discussions with the City and the Nowthen Lions about collaborating on this as an area community project.

Commissioner Leistico asked whether anyone has gotten back to staff.

Parks & Assistant Public Works Superintendent Riverblood responded that the Lions are bringing the topic to their full board. They do want to do a park project; they are probably more inclined do one in the City proper, but this is a neat project where they may participate on a smaller scale. It would be a great opportunity for Ramsey Lions and Nowthen Lions to collaborate. One of the Lions was on the Nowthen Park Board as well, and she's going to bring it to that Board. Previously, staff has brought it to the City's clerk. As one might expect, they are more inclined to invest in something that is clearly their own park. However, there are 19 households that are separated from Nowthen that require residents to drive through Ramsey streets in order to get to their homes.

Commissioner Sis asked how this proposal fits into the broader scope of the stated priority of not investing in smaller parks but rather prioritizing regional parks.

Parks & Assistant Public Works Superintendent Riverblood responded that the policy calls for the City to be mindful about thinking about the value of new small parks, such as a tot lot, and instead focus on larger parks and connections. In this case, however, Ford Brook is in an existing park and in existing neighborhood, and it is tired. The City has been examining this for a long time. At the same time, staff does need to refine its policy on playground replacements so smaller, older playgrounds are not neglected. Sometimes neighborhood parks can be underwhelming. They don't always have a tremendous return on investment as community parks or trails that connect neighborhoods and destinations.

Commissioner Sis asked whether it is worth the investment in this play equipment. He suggested Ford Brook could be a play area, rather than include a play structure. Also, the surrounding demographics of the area begs the question of whether the City should be investing in this park.

Parks & Assistant Public Works Superintendent Riverblood responded this is an excellent point. Before firming up or proceeding with an RFP, staff can hold an open house with a mailer to the neighborhood to gauge interest, and then if there is interest, it will help staff understand the priorities for play equipment.

Commissioner Sis suggested that route, rather than just directly proceeding to the RFP.

Chair Bennett commented this proposal does fly in the place of the policy, but at the same time, some aging parks do need updates. Engaging the community in and around this park is a good first step. Continuing forward with an RFP to even determine what the potential scope or cost would be is also a next step. He expressed agreement that an open house is a good option to start with.

Commissioner Leistico asked if there is a park that is comparable in size. She noted that some parents or caregivers like to visit different parks, depending on amenities.

Commissioner Sis noted that these days, people may not always drive to the closest neighborhood park, but rather the regional park.

Parks & Assistant Public Works Superintendent Riverblood noted that is what staff has observed: parents or caregivers have playdates and they meet with one another at the parks that are worth visiting. It is often not a big draw after they have played on a park with little amenities. The problem is, a very nice playground costs a lot of money. Elmhurst cost \$90,000 and it is not that big of a park. That also relates to the policy that Chair Bennett and Commissioner Sis referred to, where staff has to be careful about little pocket parks, because they can limit the City's ability to do destination-park locations.

Commissioner Sis agreed the open house is a good idea.

Chair Bennett noted that as part of the open house and engagement process, perhaps staff can determine whether there can be partners brought on board and creative ways can be found to get this done. A couple years ago, the City talked about a tough decision about removing the equipment from a park. Staff did some research and determined it was being used a lot more than originally thought, and there was resistance to removing the equipment. He asked whether usability can be studied for this Ford Brook Park as well.

Parks & Assistant Public Works Superintendent Riverblood responded stated the park referenced was Peltzer Park. A mailer was sent out, suggesting it was to be decommissioned and the land sold for single-family use. Trail cams were then installed and they found the park was being used quite a bit. However, that may have been used because of the mailer. Winter is not a good time to make that assessment. That can be reviewed in the spring. At the open house, it might be useful to have available the other things the City is looking at in the system.

Chair Bennett noted that in public engagement, he rarely hears people expressing a desire for new equipment in the park. But rather, everyone talks about a splash pad and a community center.

Motion by Commissioner Sis, seconded by Commissioner Leistico, to recommend an open house or public comment period for the Ford Brook Park that then could ultimately lead into an RFP after the fact.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Bayer, Trappen. Voting No: None. Absent: None.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood noted that typically, in December, there will be a year-end bullet point wrap-up and talk about winter programming. He noted that there is a vitality arts project at Central Park, where folks 55+ will be making a pair of kiln mugs. There are other things coming up like the tree lighting and the ornament class.

Chair Bennett noted there are usually 7 members of the Park and Rec Commission, but there are only 5 currently. There will be a posting going out in January for all the City's Boards and Commissions.

7. ADJOURNMENT

Motion by Commissioner Bayer, seconded by Commissioner Trappen, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Bayer, Trappen, Leistico, Sis. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 7:40 p.m.

Respectfully submitted,

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, December 6, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Daniel Onyambu (arrived at 7:30 p.m.)
 Commissioner Patrick Surma
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: None

Also Present: Community Development Director Timothy Gladhill
 City Planner Chris Anderson
 City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Anderson, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated November 1, 2018

Motion by Commissioner Anderson, seconded by Commissioner Surma, to approve the following minutes as presented: Planning Commission Meeting Minutes dated November 1, 2018.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Actions to Allow Outside Storage at 6316 Highway 10 NW (Project No. 18-155); Case of Rocky Mtn Investment, LLC

- 1. Zoning Amendment to Rezone from R-1 Residential (MUSA) to E-1 Employment.**
- 2. Conditional Use Permit to Allow Outdoor Storage as a Principal Use of the Property.**
- 3. Variance to Allow a Reduced Setback for Outdoor Storage to Residentially Zoned Parcels.**

Public Hearing

Chairperson Bauer called the public hearing to order at 7:02 p.m.

Presentation

City Planner Anderson presented the staff report stating the Planning Commission reviewed a request for a Zoning Amendment related to the parcel generally known as 6316 Riverdale Drive NW (the "Subject Property") at their November 1, 2018 meeting and recommended that the zoning remain R-1 Residential (MUSA). The request was subsequently reviewed by the City Council on November 13, 2018 and the City Council directed Staff to prepare an Ordinance to proceed with amending the zoning from R-1 Residential (MUSA) to E-1 Employment. The City Council acknowledged the concerns initially identified by Staff and the Planning Commission but also considered the realistic viability of a single-family home being constructed on the Subject Property.

City Planner Anderson reported in addition to the Zoning Amendment, the City Council also directed Staff to proceed with preparing a case for consideration by the Planning Commission for a Conditional Use Permit to allow outside storage as a principal use on the Subject Property and a Variance to reduce the required setback of outside storage from adjacent residential properties. Ultimately, a Comprehensive Plan Amendment to re-guide the Subject Property from Low Density Residential to Business Park will also be necessary.

Citizen Input

Commissioner VanScoy requested the applicant come forward to address the Commission.

Greg Dahlheimer, 17224 172nd Ave SE in Big Lake, Minnesota, stated he owned a small lot and did not have any use for it. He reported Jeremy Anderson was his neighbor and was interested in purchasing the lot from him.

Jeremy Anderson, 6228 Highway 10, discussed how he has grown his business over the years and reported he was looking to purchase a small property from his neighbor. He explained he was one of the largest snow plow dealers in Minnesota. He noted he has grown from four employees to ten. He requested the Commission allow him to park trailers and equipment outdoors.

Chairperson Bauer asked if Mr. Anderson would out grow this space in the future.

Mr. Anderson stated he was unsure at this point and explained this would depend on the economy over time.

Commissioner VanScoy questioned if the applicant would be building on the new land.

Mr. Anderson explained at some point in the future he would like to construct a building to house his two dump trucks.

Commissioner VanScoy indicated he was having a difficult time supporting this request given the City's setbacks.

Chairperson Bauer asked if the triangular parcel was a separate parcel.

City Planner Anderson reported this was the case.

Commissioner VanScoy requested further information regarding the landscaping for this property.

City Planner Anderson explained staff would be working with the applicant on a landscaping plan that would be drafted prior to this item being considered by the City Council.

Commissioner VanScoy commented on the buffer that was supposed to be in place between E zoned properties and R-1 properties.

City Planner Anderson discussed the buffer yard and fencing that would be in place to assist with screening this property.

Community Development Director Gladhill reported the Council supported flexibility with the setbacks while requiring plantings and landscaping to create a proper separation.

Commissioner Anderson stated he would prefer to have slats within the fence instead of cloth.

Commissioner Woestehoff questioned how traffic would flow in and out of this property.

Mr. Anderson discussed how traffic would flow in and out of the site. He noted this would not be a high traffic area.

Commissioner Gengler asked what the hours of operation would be for this business.

Mr. Anderson stated he worked Monday through Thursday 8:00 a.m. to 5:30 p.m. and on Fridays from 8:00 a.m. to 4:30 p.m. He commented he was open 24 hours after one inch of snowfall. He commented further on how his business varied between the summer and winter.

Commissioner Surma noted in the past other parking lots were required to be paved.

Chairperson Bauer stated this was a general requirement from the City but explained Class V has also been allowed in some cases.

City Planner Anderson reported the applicant would be installing a paved entrance to the site, pavement and curb and gutter, and was requesting a small parking area to be recycled asphalt where large equipment would be loaded and unloaded.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:28 p.m.

Commission Business

Commissioner Woestehoff asked if the City would be doing a disservice to this lot if it were rezoned to the E-1 zoning district.

City Planner Anderson commented on the proposed setbacks and noted how the adjacent residential property would be impacted.

Community Development Director Gladhill explained the applicant had spoken to the adjacent landowner and expressed interest in purchasing the triangular lot.

Commissioner VanScoy stated he had difficulty supporting the proposed rezoning. He explained he spoke to neighboring residents and noted they had no complaints.

City Planner Anderson indicated this is the second public hearing on this matter within a month and explained he has not received any comments or complaints from adjacent residents.

Commissioner Woestehoff asked if the north side of Riverdale was already zoned E-1.

City Planner Anderson reported this was the case.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Ordinance #19-01 to Rezone the Subject Property to E-1 Employment.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, Onyambu, and Woestehoff. Voting No: None. Absent: None.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to recommend that City Council adopt Resolution #19-002 to grant a Conditional Use Permit for outdoor storage as the principal use on the Subject Property, contingent upon the City Council approving Ordinance #19-01.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Onyambu, Surma, and Woestehoff. Voting No: None. Absent: None.

Commissioner VanScoy stated he had concerns with allowing a business to build 10 feet from the property line given the fact the Conditional Use Permit would run with the property.

City Planner Anderson explained the variance would be specific to the outside storage for this specific use.

Motion by Commissioner Anderson, seconded by Commissioner Surma, to adopt Resolution #18-251 granting a variance to the setback requirement for outdoor storage adjacent to residential properties contingent upon the City Council approving Ordinance #19-01.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, Onyambu, VanScoy, and Woestehoff. Voting No: None. Absent: None.

6. COMMISSION BUSINESS

6.01: Review Sketch Plan for Harvest Estates 2nd Addition; Case of Meadowbrook Development (Project 18-161)

Presentation

City Planner McGuire Brigl presented the Staff Report stating the purpose of this file is to review the Sketch Plan prepared by Landform in collaboration with Meadowbrook Development for the purpose of creating fifteen (15) new lots next to the Harvest Estates development at 15153 Nowthen Boulevard NW (the "Subject Property"). The site is home to the old municipal center and was platted with the previous Harvest Estates project as Lot 25, Block 1 of Harvest Estates. The Sketch Plan Review process affords the Planning Commission the opportunity to provide early direction on the layout of the proposed plat, before a developer prepares detailed Preliminary Plat plans. A key decision will occur at Preliminary Plat, in which the layout will be approved, subject to approving final construction plans and Final Plat documents. At that time, the City will review items including, but not limited to, Grading and Drainage Plans, Utility Plan, Landscape Plan, and Street Light Plan. Tonight's discussion should focus on high-level feedback for the developer.

Commission Business

Commissioner VanScoy asked what other lots in the area were 65 feet wide.

City Planner McGuire Brigl stated there were no 65-foot-wide lots, but noted there were 70-foot-wide lots.

Community Development Director Gladhill explained the City has seen a number of requests for developments with 65-foot-wide lots. He noted this lot size was becoming more common place and noted the City may consider a new zoning district.

Commissioner Gengler questioned if the City had any other developments with 65-foot lots.

Community Development Director Gladhill reported Riverstone by Capstone had 65-foot-wide lots. He reported another development was coming forward with a mix of 65 to 80-foot-wide lots.

Commissioner Surma inquired if the proposed homes were compatible with the adjacent homes.

City Planner McGuire Brigl reported the homes were compatible and noted she could investigate this further.

Commissioner Anderson requested to hear from the applicant.

Tim Bumbo, 10122 Ewing Avenue in Brooklyn Park, thanked the Commission for their time. He noted the proposed homes were maintenance free and were growing in popularity.

Commissioner Anderson questioned what the street widths would be.

Mr. Bumbo reported the street widths would be normal City street widths.

Commissioner VanScoy asked what the alternative tool would be to support this development if not presented as a PUD.

Community Development Director Gladhill stated a change would need to be made to the bulk standards for this area. He explained another option to the Commission would be to consider a variance for the development.

Commissioner VanScoy asked how long it would take to change the bulk standards.

Community Development Director Gladhill reported a Zoning Amendment would be required which would take 60 to 90 days to complete.

Commissioner Anderson noted the square footage of the lots still complied with the City's R-1 zoning requirements.

Commissioner VanScoy stated his concern was if the bulk standards were changed, he feared that all developments that come before the City would propose 65-foot-wide lots.

Chairperson Bauer discussed the importance of having proper access to the proposed development and stated he would have a hard time supporting this development without it.

6.02: Review Request from AKM Farms (Paxmar) for Revision to the 2040 Comprehensive Plan Update

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to discuss a request from AKM Farms (Paxmar) to revise the current draft of the Comprehensive Plan Update to change the future/planned land use of two parcels. Staff reviewed the proposed developments (Northfork Meadows and the Villas at Northfork) from Paxmar in further detail with the Commission. This case is for discussion only. The City has requested an extension into June to complete the Comprehensive Plan Update. It was noted the update is 90% complete. The extension will allow the City to flesh out this and one other request.

Commission Business

Commissioner Anderson asked what the difference was between this plan and the previous plan.

Community Development Director Gladhill stated the main difference was with the 35-foot buffer area which now included a berm and more extensive landscaping. He discussed how this berm would provide better separation between the proposed development and the adjacent homes. In addition, he noted the number of lots continues to drop.

Commissioner Anderson questioned what the adjacent neighbors would like to see on this property.

Community Development Director Gladhill explained the adjacent neighbors would like to see this parcel remain low density residential which would net 70 lots versus 89 lots.

Commissioner Anderson asked if the Northfork Meadows as a PUD.

Community Development Director Gladhill reported this development was not a PUD.

Commissioner VanScoy inquired if the units would be detached townhomes.

Community Development Director Gladhill stated this was the case.

Commissioner VanScoy questioned if the streets within the development would be public for private.

Community Development Director Gladhill anticipated the roadways would be public as there was adequate right-of-way in place.

Al Riceler, 2850 Cutters Grove in Anoka, thanked the Commission for their time. He discussed the retooled plan after receiving feedback from the City Council. He explained he was proposing to construct two story homes without an HOA and public streets. He indicated there was a market for smaller lots with high quality homes. He stated he understood the neighbors concerns but noted

they would not see anymore units from their windows given the landscaping that would be planted on the berm.

Commissioner Anderson asked if the homes would be within the MUSA.

Mr. Riceler reported the parcel was zoned for MUSA.

Commissioner Anderson anticipated that the neighbors would still object to the proposed plan as they wanted this parcel to remain R-1.

Chairperson Bauer reported the adjacent parcels were meeting the R-1 standard.

Commissioner Woestehoff stated he appreciated the fact that some of the units would be more affordable.

Chairperson Bauer indicated this request goes along with the City's final Comprehensive Update.

Commissioner Surma encouraged the Commission to keep in mind the safety and capacity of Alpine Drive and Armstrong Boulevard.

Chairperson Bauer reported the County was considering a change at the intersection of Alpine Drive and Armstrong Boulevard, as well as the intersection of Alpine Drive and Highway 10.

Community Development Director Gladhill reported this was the case and noted a traffic study would have to be completed for this project.

Mr. Riceler stated an approved Preliminary Plat would force the County to address the traffic situation.

Commissioner Onyambu asked if the proposed plans would be changing going forward.

Mr. Riceler anticipated that if there were any changes, it would be a decrease in density.

The Commission offered their support to the proposed plans for Northfork Meadows.

Community Development Director Gladhill requested comment from the Commission on the Villas at Northfork development.

The Commission offered their support to the proposed plans for the Villas at Northfork.

6.03: Review Concept Plan for Hotel/Multifamily Development in The COR; Case of Allied Development

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review a high-level concept of a potential hotel/multifamily development in The COR

across from the Ramsey Municipal Center. The Developer, Allied Development, is considering a project for 2019. Before they commit to a Purchase Agreement with the Property Owner, PSD, LLC, they seek general feedback from the City. Currently, there is no request for financial assistance, but such a request is a possibility as the project pro-forma is developed. This case is for conceptual review only at the request of the Developer. Nothing in this case should be interpreted as an actual Application or consideration by the City. The City has not made any recommendations on this proposal, and is only responding to information and request. The purpose of this case to assess if the proposed use was appropriate for the parcel, if the design was appropriate and what questions does the City want answered prior to bringing forward a formal request.

Commission Business

Commissioner VanScoy stated he was pleased that retail would be included in the proposed development. He indicated this would be an excellent development to The COR and the City of Ramsey.

Commissioner Surma noted precedent had been set along this corridor and recommended the hotel be built to the same standards as City Hall and other surrounding buildings. He commented this hotel may be the catalyst the City needs to attract additional retail and restaurants.

Tom Hanson, Allied Development, complimented the City on their building. He stated it was his intent to match the high building quality and hoped to be a proud partner within The COR. He indicated the proposed retail would be comprised of the hotel lobby, an office setting for a business incubator and maker space, along with a taproom/restaurant.

Chairperson Bauer questioned if Allied had completed a similar development elsewhere in the metro area.

Mr. Hanson stated he was proposing to construct a Grand Stay Hotel and noted he was working on two other sites. He reported he has a history of residential development and some hospitality.

Chairperson Bauer indicated the City has a need for more eating establishments in the area. He anticipated this development would spur and attract further development.

Commissioner Woestehoff asked if the co-working office space would be leased.

Mr. Hanson reported this was the case and noted he already had a tenant in mind for this space.

Chairperson Bauer questioned what the applicant envisioned for the co-working space.

Mr. Hanson stated the tenant has a passion for entrepreneurs and has resources to bring various components for small businesses to assist them in making the next step.

Commissioner Anderson indicated he loved the hotel and parking idea. He explained he was not crazy about Phase II with the apartments.

Commissioner Woestehoff reported this was a trend right now in first ring suburbs and was a very forward-looking development.

Commissioner Anderson asked how long it would take the developer to begin Phase II.

Mr. Hanson estimated it would take two years to begin Phase II of this project.

Commissioner VanScoy questioned if the applicant would consider putting additional retail in on the main level of the apartment complex.

Mr. Hanson stated this could be considered, but noted retail on the decline.

Commissioner VanScoy commented on the vision for The COR to have mixed use throughout the development with retail, housing and business establishments.

Mr. Hanson indicated another restaurant could be considered to assist with meeting the City's vision.

Commissioner Woestehoff questioned an event center was being considered at the hotel.

Mr. Hanson stated the hotel would take advantage of the existing event center and would not be creating similar space. He explained his goal would be to have this project moving forward in the spring or summer of 2019.

The Commission supported this project moving forward.

6.04: Review Concept for 32 Unit Assisted Living and Memory Care Facility in The COR; Case of Suite Living (Hampton Companies)

Presentation

Community Development Director Gladhill presented the Staff Report stating this case is for conceptual review only at the request of the Developer, Suite Living Assisted Living and Memory Care. Nothing in this case should be interpreted as an actual Application or consideration by the City. The City has not made any recommendations on this proposal, and is only responding to information and request. The Developer is considering making an offer on this City-Owned parcel. Before doing so, the Developer wants to better understand the level of support of the City. The purpose of this case was to consider if this was an appropriate use on the parcel, if this was an appropriate design and what questions does the City want answered prior to bringing forward a formal request.

Commission Business

Chairperson Bauer stated residents are seeing a great deal of housing has been added to The COR. He noted the proposed area was not slated to have housing. He asked if there was another area within The COR that was designated for housing.

Community Development Director Gladhill commented the site selection could be further investigated by staff.

Commissioner VanScoy asked if the City had another developer that proposed assisted living by the VA.

Community Development Director Gladhill estimated four or five years ago a developer was looking at a site near the VA and elected not to move forward. He commented further on the vision for the core for the properties surrounding the VA.

Commissioner VanScoy explained he liked the concept being proposed by the applicant but stated the property was guided for retail. For this reason, he would like to see this property remain retail.

Commissioner Anderson agreed with Commissioner VanScoy. He suggested the proposed development be moved closer to the VA.

Joel Larson, Hampton Companies, thanked the Commission for their input. He understood the Commission may not approve of the proposed location and stated he could speak with staff to find another location.

Chairperson Bauer questioned what the typical stay was for residents within the proposed memory care facility.

Mr. Larson estimated this to be three years.

Chairperson Bauer asked why this use needed highway visibility.

Mr. Larson stated he had been in the real estate business for the past 25 years. He discussed how activity and passing traffic would positively impact the proposed use and the clients within the facility.

Commissioner Anderson noted a park was proposed near the VA and stated this may benefit those living within the assisted living facility.

Mr. Larson reported his clients would not be leaving the facility but families visiting may benefit from an adjacent park.

Commissioner Anderson stated he liked the idea of Ramsey having an assisted living and memory care facility.

Commissioner Woestehoff expressed concern that the passing trains may be a concern to the individuals within the facility.

The Commission supported this project moving forward on a different lot.

7. COMPREHENSIVE PLAN UPDATE ITEMS

Community Development Director Gladhill provided the Commission with an update on the Comprehensive Plan and explained the City had requested an extension for the update.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

8.02: Zoning Bulletins

Zoning Bulletins were noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Surma, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, Onyambu, VanScoy, and Woestehoff. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 9:11 p.m.

Respectfully submitted,

Tim Gladhill
Community Development Director

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, December 6, 2018, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
 Member Brian Burandt
 Member Glen Hardin
 Member Dominic Kanaventi
 Member John LeTourneau

Members Absent: Member LeAnn Lambrecht
 Member Chris Riley

Also Present: Sean Sullivan, Economic Development Manager
 Tim Gladhill, Community Development Director
 Kurt Ulrich, City Administrator
 Brian Pankratz, CBRE

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Kanaventi, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Kanaventi, Burandt, and LeTourneau. Voting No: None. Absent: Members Lambrecht and Riley.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated November 8, 2018

Motion by Member Hardin, seconded by Member Burandt, to approve the November 8, 2018, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Burandt, Kanaventi, and LeTourneau. Voting No: None. Absent: Members Lambrecht and Riley.

4. EDA BUSINESS

4.01: Consider Purchase Agreement for Harvest Estates 2nd Addition (former Municipal Center); Case of Meadow Creek Builders

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked how this site concept compares to the previously proposed concept.

Community Development Director Gladhill explained that the lot sizes would be slightly smaller with 65-foot-wide lots rather than 80-foot lots. He stated that the product would be detached townhomes with an HOA maintained area. He noted that the Planning Commission would flush out the details in terms of zoning. He summarized that there would be slightly smaller lots to provide the developer with three additional lots.

Chairperson Steffen noted that this proposed price is much better than the \$10,000 proposed by the previous developer. He asked if staff has any idea how the Planning Commission will react to this proposal.

Community Development Director Gladhill noted that the Planning Commission will review this concept the evening of December 6, 2018, therefore he does not know how they will react. He stated that there is another development in the area with 70-foot-wide lots.

Member Hardin stated that there was notification provided to adjacent property owners and asked if there has been any input from residents.

Community Development Director Gladhill stated that it is a bit early in the process for input from the public. He stated that the policy discussion tonight for the Planning Commission would be how they feel about 65-foot lots.

Economic Development Manager Sullivan stated that moving the Purchase Agreement forward and getting it executed gives some certainty to the developer to be able to move forward.

Chairperson Steffen asked if the property was listed after the last deal fell through and if there were other interested parties.

Economic Development Manager Sullivan stated that the property was re-listed and there was no other offers from other parties.

Member Hardin asked if there is an estimate for the cost of the fill that will be needed.

Economic Development Manager Sullivan stated that engineering staff reviewed the information the estimated price for fill provided by the developer is correct.

Motion by Member Burandt, seconded by Member Kanaventi, to recommend to City Council to approve the Purchase Agreement for Lot 25, Block 1, Harvest Estates.

Further discussion: Member LeTourneau stated that this is a good step forward as this would allow the City to sell the land and would also allow homes to be built on the property, which is what the neighboring property owners desire.

Motion carried. Voting Yes: Chairperson Steffen, Members Burandt, Kanaventi, Hardin, and LeTourneau. Voting No: None. Absent: Members Lambrecht and Riley.

4.02: Review Concept for 32 Unit Assisted Living and Memory Care Facility in The COR; Case of Suite Living (Hampton Companies)

Economic Development Manager Sullivan presented the staff report.

Brian Pankratz stated that Hampton Companies builds a product called Suite Living, which is a senior living product with a continuum of care. He stated that a number of these facilities have been constructed around the metro area and are single level on 1.5 to two acres. He stated that there is a well on the proposed site which would impact what could be done in the area directly around the well. He stated that in his opinion this product type would fit within Ramsey and within The COR as it would provide a close location for people to visit family members and would provide jobs.

Chairperson Steffen noted that the property is zoned for retail.

Community Development Director Gladhill stated that four or five years ago there was a proposal for a four to five story senior housing project on this site, for many of the same reasons Hampton Companies is interested in the site. He stated that there was a similar discussion at that time on whether the Commissions and Council would be interested in rezoning the parcel for housing. He stated that at that time the decision was to leave the property as retail. He noted that much has changed since that time and therefore staff is open to policy decision on whether the site should continue to be held for retail or whether that should be opened up for housing.

Mr. Pankratz stated that there is a medical care component provided by staff that would be working within the building.

Joel Larson, President of Hampton and Suite Living, stated that they have looked at several sites in the area and this is the number one choice because of the possibility of signage from Highway 10. He stated that they also like the site because of the proximity to the daycare, as they believe that is a good mix between the young and the old. He stated that they have a similar mix in another city and it works well. He stated that there are several of these projects under construction or operational and would welcome staff and Commission members to visit a site. He estimated that 22 to 25 full-time jobs would be created as a result this project.

Chairperson Steffen asked and confirmed that Mr. Larson's company would stay on as owner/operator after the project is constructed.

Mr. Pankratz stated that after construction there could be an outlot on the Coborns corner that could be used in the future for a building or other use.

Mr. Larson stated that they would be flexible and could purchase the entire site or a portion of the site and leave an outlot with the City.

Chairperson Steffen asked if the visibility to Highway 10 is important.

Mr. Larson confirmed that visibility is important.

Chairperson Steffen asked if there is a waiting list for the other properties.

Mr. Larson stated that it is a need driven product, but there is a short waiting list. He stated that the properties are 100 percent occupied. He stated that they do also work with senior waivers, which allow placement of seniors that run out of funds.

Chairperson Steffen asked if the company would consider a lot interior to The COR.

Mr. Larson stated that they would look at it but noted that there are looking at ten different sites throughout the metro and will build about eight of the products in the next year. He was unsure that he would want to build on another site in Ramsey.

Member Hardin stated that this is not a residential setting, as the materials reference for the product.

Mr. Larson stated that there is a residential feeling because of the neighboring apartments and the daycare location next to the site. He stated that Ramsey is a growing area and people want their parents that need care closer to home.

Member Kanaventi stated that he would be interested in visiting an existing site.

Chairperson Steffen stated that four or five years ago a similar site use was declined. He stated that since that time more housing has been built within The COR and his hesitation is that if the City scratches a potential retail site for additional housing there could be concern from the community. He noted that this would also be a site where the residents would not be using the nearby retail locations.

Mr. Larson stated that it is correct that the residents themselves would not be leaving the site but the people visiting the site would use the nearby retail locations.

Member Hardin stated that he supports the project but does not believe that this is the right location. He suggested another location in The COR be looked at.

Member Burandt agreed that this is a great project but not the best location.

Economic Development Manager Sullivan stated that there are some additional sites within The COR that could fit the project but would also need to fit the needs of the developer. He asked if there is a criteria staff should use for determining a better location.

It was the consensus of the Board that the area surrounding Coborns should be reserved for retail.

Chairperson Steffen noted that there is a park with a lake that may be a good neighboring fit.

Mr. Larson stated that a park is not a big push because the residents are not leaving the site for the most part. He stated that traffic and adjacent activity is a big push for them.

Chairperson Steffen confirmed the consensus of the EDA that this is not the right site but to direct staff to work with the developer to determine if another site would work.

4.03: Consider Marketing Materials Update Proposal

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked if these would be mostly digital documents that would live online or whether the materials would also be printed and used.

Economic Development Manager Sullivan noted that material would be used online and also be printed depending on the audience. He believed that it is important to illustrate the story of the City in a professional manner in order to attract commercial/retail development and noted that the City's material is dated.

Member Hardin asked if the documents could be updated by staff when properties are sold.

Economic Development Manager Sullivan confirmed that the documents would be editable by staff.

Chairperson Steffen asked if the only difference between options A and B would be the interactive element.

Economic Development Manager Sullivan confirmed that is the only difference. He stated that he likes the flexibility and puts the City's best foot forward professionally.

Member Hardin asked if staff would be able to make the edits.

Community Development Director Gladhill explained that the templates are setup by the designer and staff is then able to update the templates with the information.

Chairperson Steffen stated that clearly the materials are out of date and therefore he would support this update.

Member Hardin stated that the interactive piece is a good feature to have.

Motion by Member Hardin, seconded by Chairperson Steffen, to approve marketing contract with WSB for Option B and COR Mapping Update for a cost not to exceed \$6,500.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Burandt, Kanaventi, and LeTourneau. Voting No: None. Absent: Members Lambrecht and Riley.

5. MEMBER / STAFF UPDATE

5.01: Receive Update on Concept Plan for Hotel/Multifamily Development in The COR; Case of Allied Development

Economic Development Manager Sullivan stated that a proposed development concept was included in the Board packet. The concept includes a hotel with retail on the first floor on the site owned by PSD. He stated that the second phase would include housing along Center Street. He stated that staff believes that this type of development in the area would be beneficial.

Chairperson Steffen noted that this project would be in the right spot and encouraged staff to continue to explore this project.

Member Hardin asked if there would be underground parking for the hotel.

Economic Development Manager Sullivan noted that this is very preliminary in nature and there is not underground parking proposed at this time. He stated that surface parking with the potential structured parking ramp would be possible.

Chairperson Steffen stated that there are unique features with retail on the first floor and a hotel above, with housing to come connected to that product. He expressed support for the project.

Member Burandt stated that he would also be supportive of hearing more about this project and moving forward.

Economic Development Manager Sullivan noted that he communicate on the support of the EDA to the developer.

Member LeTourneau stated that perhaps a comment should be made about parking. He noted that initially surface parking is considered but would like to see structured parking as an element not only for this use but as a shared use as the community continues to build out.

Chairperson Steffen noted that it would depend whether the structured parking would be an amenity for the hotel or the City. He noted that if the benefit is to the City, then the City would consider sharing in the cost if the structure. He stated that the sketch does show structured parking and asked if that was brought forward by the developer or suggested by staff.

Economic Development Manager Sullivan noted that the structured parking was suggested by staff, and the developer was open to that.

5.02: Other

Economic Development Manager Sullivan stated that the recent business networking event hosted by the EDA at the Fountains was a success. 120-130 people were estimated to be in attendance.

City Administrator Ulrich noted that the City held the tree lighting earlier this week with the biggest attendance yet, noting that the event continues to gain momentum.

6. ADJOURNMENT

Motion by Member Burandt, seconded by Member Hardin, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Burandt, Hardin, Kanaventi, and LeTourneau. Voting No: None. Absent: Members Lambrecht and Riley.

The regular meeting of the Economic Development Authority adjourned at 8:17 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, December 10, 2018, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Valentine
 Board Member Reid Bernard
 Board Member Jane Covart
 Board Member Michael Hiatt
 Board Member Laura Moore

Members Absent: Board Member Melissa Fetterley
 Board Member Michael Madison

Also Present: City Planner Chris Anderson
 City Council Liaison John LeTourneau

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Covart and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, Hiatt, and Moore. Voting No: None. Absent: Board Member Fetterley and Madison.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated November 19, 2018

Motion by Board Member Hiatt and seconded by Board Member Covart to approve the regular meeting minutes dated November 19, 2018.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Madison.

5. POLICY BOARD BUSINESS

5.01: Consider Landscape Plan for a Proposed Expansion of Parking for Pleasureland RV (Project No. 18-129)

City Planner Anderson presented the staff report. He stated that the applicant desires to expand the surface parking area of their property located at 7900 Riverdale Drive NW to accommodate additional display area for their merchandise. The applicant has submitted civil engineering plans relating to drainage, grading, utilities, and landscaping (although no formal application has been received yet) for review by the City. He stated that staff recommends approval of the proposed landscaping, contingent upon compliance with the Staff Review Letter. While there are some necessary revisions to the proposed landscaping, they are relatively minor and should not result in significant plan changes. The primary focus is ensuring that the project provides the required bufferyard and screening from the adjacent, existing residential parcel.

Board Member Moore referenced the significant tree coverage between the residential property and commercial property and asked if the resident has been contacted to ask if they believe that is enough buffering.

City Planner Anderson stated that an official application has not yet been submitted by the applicant and therefore there has been no notification to the neighboring property owner. He anticipated that the applicant would bring forward an official application in the spring and was simply looking for input at this time.

Chair Valentine asked and received confirmation that the residential property would receive notification when the proposal is formally considered and would be given an opportunity to comment at that time.

City Council Liaison LeTourneau stated that he is pleased that the mature trees exist as a buffer to the adjacent homeowner but asked if that is sufficient buffering or whether additional buffering would be required. He stated that at some point those trees could be removed and perhaps a discussion should occur on minimum screening from the potential applicant.

Board Member Bernard stated that he believes that the commercial property should move forward as if there were no trees on the residential property and go forward with the fencing and required buffering. He stated that he would not support leaving the property as is without adding additional buffering.

Board Member Hiatt agreed that any opportunity to encourage additional trees should be pursued, especially in an area that does not have a lot of growth. He stated that silver maples are listed and asked how specific the City can be on the tree species. He stated that he would love to see evergreens.

City Planner Anderson stated that at a minimum there are standards within City Code which specify a mix of deciduous and evergreen trees. He stated that language could be used to specify at least 25 percent of the trees should be evergreens. He noted that evergreens will always be preferred because they provide year-round buffering.

Motion by Board Member Hiatt and seconded by Board Member Covart, to recommend approval of the proposed landscaping, contingent upon compliance with the Staff Review Letter.

Further discussion: City Planner Anderson provided additional information on the opaque fencing that was used in the original creation of the property, which reduces the need for trees. He confirmed that the extension of the fence is not included on the plan at this time. Board Member Covart asked if the trees required would be all along the southern boundary. City Planner Anderson stated that trees would be planted 30 to 35 feet on center along the public road boundary similar to when the site originally developed and that the recommendation for the south boundary is to continue with consistency in spacing with the existing landscaping.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Madison.

Chairperson Valentine stated that he gathered the consensus is that the Board would prefer to see trees over fencing.

6. BOARD / STAFF INPUT

- **2019 Environmental Commissions Conference**

City Planner Anderson stated that Chairperson Valentine was involved in a conference in 2018.

Chairperson Valentine stated that the previous year there was an effort to create an opportunity for the communities in the metro area to be involved in information sharing between environmental boards. He stated that the event would invite similar Boards and Commissions from around the metro to share information and ideas. He stated that he found it to be a helpful and informative opportunity. He reviewed some of the topics that were discussed at the previous conference. He stated that a survey was provided to the Board Members asking if they would be interested. He encouraged the members of the Board to participate and get involved.

City Council Liaison LeTourneau thanked Chairperson Valentine for his willingness to participate and serve on the Steering Committee the previous year. He also encouraged the members of the Board to participate in the 2019 conference.

Board Member Moore asked if a date has been set for the 2019 event.

Chairperson Valentine noted that a date has not yet been selected.

- **Board, Commission, and Employee Appreciation Holiday Party January 11, 2019**

City Planner Anderson advised of the appreciation event, which will be held on January 11th. He noted that RSVPs are due by December 28th.

- **January Meeting Date**

City Planner Anderson stated that the January meeting falls on the Martin Luther King Jr. Holiday and City Hall will be closed. He recommended changing that date to January 14th.

It was the consensus of the Board to change the January meeting date to January 14, 2018.

7. ADJOURNMENT

Motion by Board Member Hiatt and seconded by Board Member Covart to adjourn the meeting.

The meeting adjourned at 7:03 p.m.

Respectfully submitted,

Chris Anderson
City Planner

ATTEST:

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 4.

Meeting Date: 01/22/2019

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 1/8/2019
2. City Council Regular dated 1/8/2019

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 1/8/2019
 2. City Council Regular dated 1/8/2019
-

Attachments

01 08 19 CCWS minutes

01 08 19 CC Minutes

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 01/17/2019

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

01/16/2019 12:51 PM

01/17/2019 03:24 PM

Started On: 01/15/2019 10:25 AM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 8, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
Parks and Assistant Public Works Superintendent Mark Riverblood
Administrative Services Director Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:33 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discuss Council Organization

City Clerk Thieling reviewed the staff report.

Mayor LeTourneau asked if guidance is provided by City Code or Statute in regard to the type of publication, specifically whether a transition could be made to digital publication.

City Clerk Thieling stated that topic comes forward at the legislature each year, but digital publication is not allowed at this time under State Statute as a primary method of notification.

Councilmember Kuzma stated that he believed that the price from the *Star Tribune* was a bit cheaper but would prefer the *Anoka County Union/Herald* as it is a local newspaper.

Councilmember Heinrich agreed with Councilmember Kuzma stating that she would prefer to use the local paper.

Mayor LeTourneau asked for details on the subscriptions active within Ramsey.

City Clerk Thieling confirmed the subscription rates quoted within the staff report. She confirmed that the pricing comparison is an apples-to-apples comparison.

Mayor LeTourneau stated that if the attempt is to try to communicate a message to the largest audience possible, it would indicate that the *Star Tribune* might be a better choice because of the higher number of subscribers.

Councilmember Kuzma stated that the local paper is in the community and includes news and stories from the local community in addition to the City notices that are published.

Councilmember Shryock stated that she believes in supporting local businesses but when comparing the number of subscribers, the *Star Tribune* has a much higher subscription rate and therefore she would have a hard time cutting that access by such a drastic amount.

Councilmember Riley stated that historically the City has used the *Anoka County Union/Herald* and therefore he would think residents would look to find that information in that paper.

Councilmember Musgrove asked if the publication notices from Ramsey would be lost in the larger *Star Tribune* paper rather than the smaller local *Anoka County Union/Herald*.

Councilmember Shryock noted that the notices are also published online. She stated that the City has used the *Anoka County Union/Herald* and therefore changing might be confusing.

Councilmember Heinrich stated that the *Star Tribune* subscription numbers may include only the weekend subscribers and therefore would be giving a skewed figure.

City Administrator Ulrich stated that it helps to think of who will be looking at the published notices, as there is a limited audience that obtains information in that manner. He noted that the City mails out notification to property owners within a certain distance from a project. He stated that people are used to being able to find the information in the *Anoka County Union/Herald* and noted that the information would continue to be available on the City's website as well.

Mayor LeTourneau confirmed the consensus of the Council to continue to utilize the *Anoka County Union/Herald* for published notifications.

City Clerk Thieling stated that the proposed 2019 appointments and welcomed any additional input.

Councilmember Riley stated that he would be interested in the Acting Mayor role.

Councilmember Musgrove stated that she believed that the Acting Mayor position was appointed from an At-Large position.

City Administrator Ulrich stated that under Mayor Strommen, the Acting Mayor was always an At-Large position and before that, it was always a senior member of the Council. He stated that there is no written policy and the position is to be appointed by the Council.

Councilmember Kuzma stated that he is also interested in that position and believes that it would be a good growing experience.

Mayor LeTourneau noted that Councilmember Kuzma was listed as Acting Mayor because he expressed interest in that position and that was the only interest expressed prior to tonight's meeting.

Councilmember Heinrich asked Councilmembers Kuzma and Riley to provide brief background information for the new members of the Council.

Mayor LeTourneau stated that both members joined the Council during the same election cycle, have been upstanding members of the community and have served in similar capacities. He resisted changing the discussion into an interview process.

Councilmember Heinrich stated that it would be difficult for her to make a decision, as she does not feel that she has the information to make the right indication as to who would best serve in the position. She stated that she would like to hear additional information on why each would like to serve in that position.

Mayor LeTourneau stated that both would be great candidates. He noted that Councilmember Kuzma stated that he is interested in the position to further personal development and leadership experience.

Councilmember Riley acknowledged that they have both served the same number of years. He noted that he does have experience leading different Boards/Committees.

Councilmember Kuzma stated that he has gained a lot of experience serving for the past six years as well and has been self-employed for the past 41 years. He stated that he would enjoy providing that backup role to the Mayor.

Councilmember Musgrove stated that historically it seems that the Acting Mayor position has been filled from an At-Large position and asked for additional information.

Mayor LeTourneau stated that the process for determining an Acting Mayor vary from Mayor to Mayor and therefore there is not a consistent policy on how the appointment is managed and therefore he did not feel he had sufficient direction on how the appointment should be made. He stated that Councilmember Kuzma expressed interest in the position and that was how he filled that appointment.

Councilmember Musgrove asked if the process would have been better served if the other senior Councilmembers should have been asked if they were interested.

Mayor LeTourneau stated that it was the process of the Council and this is where it has evolved to at this point.

Councilmember Riley stated that if the position would have been included on the form, he would have rated the position highly. He stated that he was also under the impression that the position would go to an At-Large position. He stated that he was then surprised to see Councilmember Kuzma listed in that position.

Councilmember Shryock stated that both Councilmembers would do a great job. She stated that she was under the general impression that the appointment would go to an At-Large position. She stated that because both members have the same amount of seniority, she believes that the appointment should go to the At-Large position to provide consistency.

Mayor LeTourneau stated that it feels that the consensus is that the Acting Mayor role should be attached to an At-Large role.

Councilmember Kuzma stated that when Councilmember Riley ran for special election, he was elected by 300 votes, whereas he received many more votes than that. He stated that he does not want the decision to be based on an At-Large designation because the votes of each Councilmember count the same.

Mayor LeTourneau stated that Councilmember Kuzma stepped up and took the initiative to ask and show interest, whereas Councilmember Riley made an assumption that the position would be awarded to him.

Councilmember Heinrich stated that the vote totals are tricky. She believed that the assumption of residents would be that an At-Large position would hold the Acting Mayor position. She stated that if consensus is not reached tying that appointment to the At-Large position, she asked how consistency would be reached in the future on that appointment.

Councilmember Kuzma stated that he would be fine either way, noting that if the Council wishes to tie the appointment to the At-Large designation, he does not have a problem with that.

Mayor LeTourneau confirmed the consensus to appoint the Acting Mayor position to an At-Large position, which would make Councilmember Riley Acting Mayor.

Councilmember Musgrove stated that she will ask her employer for the flexibility to attend the LRRWMO meeting but noted that she may have a conflict from time to time.

Councilmember Kuzma asked and received confirmation that the appointments will go into effect this week.

Councilmember Shryock stated that it referenced the Quad Cities Cable Communications Commission. She noted that both members listed for appointment are staff members, which she does not have a problem with. She stated that when she does the Ramsey update with QCTV she has received the questions/information the day before rather than receiving that information prior to from the City.

Councilmember Riley stated that he would agree that the information should be coming from City staff to manage the message that is being shared.

Councilmember Heinrich stated that she would possibly be interested in joining the Joint Law Enforcement Council and asked if that is traditionally held just by Police Chief Katers and City Administrator Ulrich.

City Administrator Ulrich replied that he is one of the few City Administrators on the group, as it is primarily composed of City Council members and the Police Chief.

Councilmember Kuzma stated that he was the last Councilmember to serve on the group, but noted that because the meeting is held at 2:00 p.m., he had difficulty attending. He stated that he would highly recommend participation if her schedule allows.

Councilmember Heinrich stated that she could attend the meeting and would be interested in serving.

Mayor LeTourneau confirmed consensus with making that adjustment and with the remaining appointments as presented.

City Clerk Thieling reviewed the remaining services to be appointed which include Health Authority and Legal Services.

Councilmember Riley stated that he is happy with the current City Attorney but asked for input from staff. He noted that changes were made to the meetings that are required for attendance and asked if the City staff believe that the City is still receiving the service that it needs.

City Administrator Ulrich stated that staff believes that the City is receiving the necessary services from the City Attorney, noting that he is responsive, and he and his firm provide good legal opinions. He stated that staff is extremely satisfied with the service and do not recommend a change.

Mayor LeTourneau asked if the contract rate includes meeting attendance or whether there is an additional charge for meeting attendance.

City Administrator Ulrich stated that the cost for attendance at Council meetings is in addition to the contract cost and therefore staff only requests attendance when necessary.

Mayor LeTourneau explained that in the past, the City Attorney attended each City Council meeting, and as that need decreased, the Council found more efficiency in not requiring that attendance.

City Administrator Ulrich stated that if the Council believes that there is a need for the City Attorney to attend the meeting, which has not been recognized by staff, the Council could alert staff and the City Attorney can plan to attend the meeting. He provided clarification that prosecution services are provided by another firm, and bond counsel is provided by a third firm.

City Clerk Thieling stated that the last item would be the renewal of the contract with TimeSaver Off-Site Secretarial Services.

Mayor LeTourneau confirmed the consensus of the Council to continue with TimeSaver as proposed.

2.02: Discuss 2019 Legislative Platform

City Administrator Ulrich reviewed the staff report.

Councilmember Kuzma stated that he does not like the language stating that the City would want to remove the outdated printed publication language. He stated that he would support the use of digital publication in addition to printed publication.

Councilmember Heinrich stated that she would be in support of that request as the elderly residents are not on the internet and get their news from printed publications.

Councilmember Shryock stated that perhaps the last sentence be changed to state, “modify the requirements for communication processes.”

Councilmember Riley stated that this language simply states that cities should have the authority to determine if web publications should supplement or replace printed publications. He stated that this legislation would just give cities the option and each city would still make its own determination and therefore he would support the language as written. He stated that the outdated language is related to the requirement.

Mayor LeTourneau agreed that the City would still have the option to do one or both.

Mayor LeTourneau confirmed the consensus of the Council to modify the language as discussed.

Councilmember Riley believed that this year would be a good year to push for the City to have its own zip code. He stated that a very different group decided the City’s position on the Met Council and therefore perhaps that topic should be revisited in the future.

Councilmember Shryock agreed that the topic should be revisited, and the City should take a stance one way or the other. She stated that there are other communities that may have similar feelings and there could be power in numbers to enact a change.

Mayor LeTourneau agreed that it would make sense to hold that discussion at a future worksession perhaps inviting someone from the Metropolitan Council.

City Administrator Ulrich noted that Anoka County would also be good to invite to that worksession.

Mayor LeTourneau agreed that this would be a good year to push for the zip code. He confirmed consensus with the language in the platform as proposed and discussed tonight.

2.03: Discuss the City Administrator's 2019 Professional Development Plan

City Administrator Ulrich reviewed the staff report.

Councilmember Musgrove asked and received confirmation that these goals/priorities are not listed in any specific order.

Councilmember Riley asked if there are measurable ways to measure these goals/priorities.

Mayor LeTourneau noted that although there are not necessarily measurements for success, the Council will continue to hold an annual review.

City Administrator Ulrich stated that he could provide benchmarks.

Councilmember Kuzma stated that the public works campus is much more important than a community center. He stated that while it would be nice to have a community center, the City would have a hard time paying for that as residents continue to age. He stated that the public works campus is a needed facility rather than a want.

Mayor LeTourneau stated that the items are not exclusive or dependent upon each other. He stated that the Council will have continued input as how this moves forward. He stated that the issue is not so much about solving the issue of a community center but discussing the issue. He stated that there is a lot of enthusiasm in the community for that type of amenity.

Councilmember Shryock agreed that this would be a way to gain answers for some of the questions that are out there. She stated that this will simply help to provide more information on the topic.

Councilmember Musgrove stated that she would hate to have information developed on the community center with a potential partner coming forward and the City stating that it could not do that.

Mayor LeTourneau stated that he would want to resist the chicken and the egg situation and would rather support making informed decisions at the right time.

Councilmember Shryock stated that the City should continue to be mindful of the community center and potential planning. She stated that perhaps direct contact with potential partners is not explored at this time.

2.04: Schedule Council/Staff Strategic Planning Session

City Administrator Ulrich reviewed the staff report.

Councilmember Shryock stated that perhaps there is a brief presentation of background information at a worksession prior to the planning session to provide additional information to the new Councilmembers.

Mayor LeTourneau stated that he also thought about that element in making that process more efficient.

City Administrator Ulrich stated that a status report could be provided as a worksession case prior to the planning session.

The consensus of the Council was to hold the Council/Staff strategic planning session on February 19th.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

 2.01: Swearing In Ceremony for Councilmember At-Large Chris Riley, Ward 1
 Councilmember Nadine Heinrich and Ward 3 Councilmember Melody Shryock 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 2

5. APPROVE AGENDA 4

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Consider Adopting Resolution #19-001 for 2019 Council Organization; Resolution
 #19-006 Designating Financial Institutions as Official Depositories of City Funds for 2019;
 Resolution #19-007 Authorizing Signatures for Financial Transactions and Resolution #19-
 008 Designating Bank of the West as Official Financial Institution of the City of Ramsey
 Banking Services for the Year of 2019..... 4

 7.02: Consider Adoption of Resolution #19-012 Accepting Petition Opposing Brookview
 Estates Street Reconstructions, Improvement Project #19-02 5

 7.03: Consider Adoption of Resolution #19-010 to Promote a Community Service Officer to
 Patrol Officer Filling the Current Vacancy..... 6

 7.04: Consider Adoption of Resolution #19-022 to Hire Part-Time Recreational Specialist.. 6

 7.05: Consider Adoption of Resolution #19-018 to Hire a Full-Time Firefighter/Fire
 Inspector..... 7

 7.06: Consider Adoption of Resolution #19-023 Approving Proposed Policy Changes for
 Code Enforcement Program..... 7

8. MAYOR, COUNCIL AND STAFF INPUT 9

9. ADJOURNMENT 9

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, January 8, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Administrative Services Director Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:04 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Swearing in Ceremony for Councilmember At-Large Chris Riley, Ward 1 Councilmember Nadine Heinrich and Ward 3 Councilmember Melody Shryock

City Clerk Thieling administered the Oath of Office to Councilmembers Riley, Heinrich and Shryock.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 4.01: Receive November 2018 Financial Reports
- 4.02: Consider Actions to Allow Outside Storage at 6316 Riverdale Drive NW (Project No. 18-155); Case of Rocky Mtn Investments, LLC
 - 1. Introduce Ordinance #19-01 to Rezone Property from R-1 Residential (MUSA) to E-1 Employment
 - 2. Adopt Resolution #19-002 Granting a Conditional Use Permit for Outside Storage as the Principal Use of the Property
 - 3. Adopt Resolution #19-003 Approving a Comprehensive Plan Amendment to Reguide Property from Low Density Residential to Business Park
- 4.03: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated November 27, 2018
 - 2) City Council Regular dated November 27, 2018
 - 3) City Council Work Session dated December 11, 2018
 - 4) City Council Regular dated December 11, 2018
- 4.04: Approve Licenses
- 4.05: Approval of Tuition Reimbursement
- 4.06: Adopt Resolution #19-009 Approving the City of Ramsey 2020 Budget Calendar
- 4.07: Adopt Resolution #19-021 Adopting 2019 Enterprise Fund Budgets
- 4.08: Adopt Resolution #19-016 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 6, 2018 through December 28, 2018
- 4.09: Adopt Resolution #19-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 29, 2018 through January 2, 2019
- 4.10: Adopt Resolution #19-013 Authorizing Final Payment to North Valley, Inc. for Improvement Project #17-01, Alpine Drive Reconstruction
- 4.11: Adopt Resolution #19-014 Authorizing Final Payment to North Valley, Inc. for Improvement Project #17-00, Sunwood Drive Reconstruction
- 4.12: Adopt Resolution #19-015 Approving an Extension of Cleanup and Code Enforcement Actions at 17290 Germanium St NW
- 4.13: Adopt Resolution #19-020 to Accept the City Administrator's Annual Performance Review
- 4.14: Adopt Resolution #19-017 to Hire Paid-On-Call Firefighters
- 4.15: Adopt Resolution #19-004 Hiring Temporary Ice Rink Attendants
- 4.16: Report from the Public Works Committee Meeting dated December 18, 2018:
 - 1) Highway 47 Landscaping Project – *Ratify the recommendation of the Public Works Committee to adopt Resolution #19-011 Entering Into Cooperative Agreement with MNDOT for State Trunk Highway 47 Soundwall Landscape Improvements*
 - 2) Consider Recommendation to City Council to Accept Petition Opposing Improvement Project #19-02, Brookview Estates Street Reconstructions – *Ratify the recommendation of the Public Works Committee to accept the petition as valid and direct staff to mail letters to all benefiting property owners to clearly define the*

- project, ramifications of signing the petition and options to withdraw their signature if desired.*
- 3) Review Drainage Concerns at 17290 Germanium Street NW – *Ratify the consensus of the Public Works Committee and Mr. Aberle for Mr. Thomsen to complete the driveway improvements including grading and two eight-inch culverts, and for staff to collect topographic data along Mr. Aberle’s west property line and around and adjacent to his garage and driveway.*
 - 4) Consider Request to Modify Traffic Control at Bunker Lake Boulevard, Puma Street and Rabbit Street Intersection – *Ratify the recommendation of the Public Works Committee to leave the stop signs as is for the time being.*
 - 5) Staff Updates on Improvement Projects and Items of Interest – *City Engineer Westby noted that the January Public Works Committee meeting has been canceled, as there is a conflict with the road funding open house on January 15, 2019.*

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Kuzma, Heinrich, Musgrove, and Riley. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, and Shryock. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Adopting Resolution #19-001 for 2019 Council Organization; Resolution #19-006 Designating Financial Institutions as Official Depositories of City Funds for 2019; Resolution #19-007 Authorizing Signatures for Financial Transactions and Resolution #19-008 Designating Bank of the West as Official Financial Institution of the City of Ramsey Banking Services for the Year of 2019

City Clerk Thieling reviewed the staff report and recommendation to adopt the resolutions as proposed for 2019. She provided a summary of the additional decisions made by the Council at the worksession earlier tonight, to designate the *Anoka County Union/Herald* as the official newspaper, to appoint Councilmember Riley as Acting Mayor and to appoint Councilmember Heinrich to the Joint Law Enforcement Council in place of City Administrator Ulrich.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to Adopt Resolution #19-001 for 2019 Council Organization with the changes noted by City Clerk Thieling; Adopt Resolution #19-006 Designating Financial Institutions as Official Depositories of City Funds for

2019; Adopt Resolution #19-007 Authorizing Signatures for Financial Transactions; and Adopt Resolution #19-008 Designating Bank of the West as Official Financial Institution for the City of Ramsey Banking Services for the Year of 2019.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Heinrich, Kuzma, Musgrove, and Shryock. Voting No: None.

7.02: Consider Adoption of Resolution #19-012 Accepting Petition Opposing Brookview Estates Street Reconstructions, Improvement Project #19-02

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-012 accepting the petition opposing Brookview Estates Street Reconstructions, Improvement Project #19-02, and directing staff to terminate all work on Improvement Project #19-02 until a valid petition requesting said improvements is received from benefiting property owners, or until the City Council orders said improvements, neither of which shall occur before November 13, 2019.

Councilmember Riley stated that the Public Works Committee directed the letter to be sent out to ensure that all property owners were aware of the project scope and ramifications. He noted that although the Charter states that the project would be stopped for at least one year, the reality is that the project would be stopped for much longer as this will now go to the end of the list. He stated that he does support the request as this is an example of government at work from the residents that have requested the project be stopped.

Councilmember Kuzma asked the amount of time that staff has spent on this project thus far.

City Engineer Westby replied that staff has spent in excess of 100 hours.

Councilmember Kuzma stated that he is saddened that this was a waste of time. He stated that the reality is that the road will continue to deteriorate and the cost to complete the project in the future will be higher.

Councilmember Shryock stated that the City is holding a public session to discuss road funding the following week. She stated that the assessments are high and therefore the Council will be reviewing alternative options for road funding and invited all interested members of the public to attend the meeting on Tuesday, January 15th. She noted that different funding options will be available for review and open discussion with the public.

Mayor LeTourneau stated that one of the largest investments and assets in the community is the road infrastructure and the Council is charged with the maintenance of that asset. He stated that maintenance and repair is the insurance that the asset retains value over time. He stated that these residents have exercised a very viable right to stop the project in their neighborhood. He stated that the City will continue to have discussions on how to maintain that asset without as large of an impact to those directly affected.

Motion by Councilmember Shryock, seconded by Councilmember Heinrich, to Adopt Resolution #19-012 Accepting Petition Opposing Brookview Estates Street Reconstructions, Improvement Project #19-02, and directing staff to terminate all work on Improvement Project #19-02 until a valid petition requesting said improvements is received from benefiting property owners, or until the City Council orders said improvements, neither of which shall occur before November 13, 2019.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Heinrich, Kuzma, Musgrove, and Riley. Voting No: None.

7.03: Consider Adoption of Resolution #19-010 to Promote a Community Service Officer to Patrol Officer Filling the Current Vacancy

Administrative Services Director Lasher reviewed the staff report and recommendation to promote Mr. Aaron Pipenhagen to a full-time Patrol Officer, effective on or near January 9, 2019, at step 1 of the 2019 wage scale.

Councilmember Kuzma stated that having the community service program is working to the benefit of the City.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to Adopt Resolution #19-010 to Promote a Community Service Officer to Patrol Officer Filling the Current Vacancy.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Heinrich, Riley, and Shryock. Voting No: None.

7.04: Consider Adoption of Resolution #19-022 to Hire Part-Time Recreational Specialist

Administrative Services Director Lasher reviewed the staff report and recommendation to hire Ms. Heather Mohr as the City's new part-time Recreation Specialist, effective on or near January 9, 2019 at step 1 of the 2019 wage scale.

Councilmember Heinrich asked when the City first started hiring interns to fulfill the six job duties listed for this position.

Parks and Assistant Public Works Superintendent Riverblood provided additional background information, stating that the City has used interns for many aspects for many years. He noted that in 2014, the goal was to create a diverse and robust system of recreation offerings for the community and an intern was hired to develop that program. He provided background information on how that process evolved to up to three interns, noting that it became inefficient because of the training needed and the repeat of that with each intern that was hired for the season. He stated that staff intends to bring back an opportunity to discuss recreation programming with the Council at a worksession in March.

Councilmember Heinrich asked whether the City has looked at whether other current positions could fulfill these duties.

Parks and Assistant Public Works Superintendent Riverblood stated that staff does scrutinize all opportunities within existing staff before considering adding additional staff, even if the position is budget neutral. He stated that during the budget discussions that occurred this past summer and fall it was noted that if this position was not approved, staff recommended pulling back significantly on all recreational programming because the existing staff was already at capacity. He stated that no staff member would be able to take on all the duties of this position. He stated that even the summer concerts series is a large amount of work beyond the day of the event. He stated that the duties span beyond the summer season and that is the problem with using interns.

Councilmember Shryock stated that this is another example of the City hiring from within to grow the organization.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to Adopt Resolution #19-022 to Hire a Part-Time Recreation Specialist.

Further discussion: Parks and Assistant Public Works Superintendent Riverblood stated that the very best part of interviewing Ms. Mohr is that she worked as an Administrative Intern and stepped in to the Happy Days Festival when Mr. Brama left the City. He noted that she also grew up in Ramsey and is happy to be contributing to the community.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Kuzma, Kuzma, Musgrove, and Riley. Voting No: Councilmember Heinrich.

7.05: Consider Adoption of Resolution #19-018 to Hire a Full-Time Firefighter/Fire Inspector

Administrative Services Director Lasher reviewed the staff report and recommendation to hire Mr. Chris Weiss as a Firefighter/Fire Inspector, effective on or near February 4, 2019, at step 1 of the 2019 wage scale with a credit of eight days of vacation.

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to Adopt Resolution #19-018 to Hire a Full-Time Firefighter/Fire Inspector.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Kuzma, Musgrove, Riley, and Shryock. Voting No: None.

7.06: Consider Adoption of Resolution #19-023 Approving Proposed Policy Changes for Code Enforcement Program

Community Development Director Gladhill reviewed the staff report and recommendation, based on previous City Council discussion and direction, to adopt the resolution approving the proposed changes for the Code Enforcement Program. He stated that he would still want input from the Council on two issues. He noted that the Lower Rum River Water Management

Organization (LRRWMO) has asked for more proactive enforcement along the two rivers in the community. He stated that he would also like input as to whether there should be more proactive enforcement along Highways 10 and 47.

Councilmember Kuzma stated that he has been a member of the LRRWMO. He explained that the Board alternates floating down the Rum and Mississippi and notes violations that are seen during that float. He stated that letters are then sent to the homeowners to address those violations. He stated that the Rum River is designated as Wild and Scenic and therefore violations should be addressed promptly.

Councilmember Riley agreed that the City has an obligation to be proactive on the river enforcement for building and erosion issues. He stated that he does not have an objection to the signs on 47, as they are important for the business community.

Councilmember Heinrich stated that she has not heard that residents are concerned with the signs along 47 and that residents are more concerned with the violations of City Code.

Councilmember Musgrove asked if the staff have received comments on the signs. She stated that she has not received complaints about the signs.

Community Development Director Gladhill noted that the sign was simply an example of a violation along 47. He stated that there are other violations along 47. He stated that staff would remain complaint based in residential areas. He stated that there has been discussion as to whether the City should be more proactive along the highway corridors. He acknowledged that perhaps that item should be further discussed at a future time.

Councilmember Shryock asked if a formal complaint has to be received or whether the violation could be noted by staff when driving around or noted by Council when driving around.

Community Development Director Gladhill noted that staff is responding to formal complaints for nuisance issues. He noted that there are some building or health violations that would be addressed if seen by staff.

Councilmember Shryock stated that she would then not favor looking at proactive enforcement along the highway corridors based on the current complaint-based system. She noted that there are other methods the City is currently utilizing on those corridors to bring violation properties into compliance.

Councilmember Riley stated that the Council has given direction previously that there is a perception problem on the Highway 10 corridor and that it would like that corridor cleaned up. He stated that direction has been given to improve the corridor in that manner in the past.

Councilmember Shryock stated that fines and follow up would refer to complaints.

Community Development Director Gladhill stated that it would seem beneficial to revisit this topic in more detail at a future worksession or strategic planning session.

Mayor LeTourneau agreed that it would be helpful to discuss that topic in further discussion at a future worksession.

Councilmember Heinrich stated that perhaps the waterways and roadways could be separated as it appears that there are opposing views on those topics.

Community Development Director Gladhill stated that he did confirm consensus that the Council would support proactive enforcement along the Mississippi and Rum Rivers and noted that the resolution does break the roadways and waterways apart.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #19-023 Approving Policy Changes to the City's Code Enforcement Program with direction to authorize proactive enforcement along the rivers and postpone a decision on proactive enforcement for the highway corridors.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Musgrove, and Shryock. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Mayor LeTourneau recognized a guest in attendance tonight and invited him to come forward, Minnesota House Representative John Heinrich.

Representative John Heinrich congratulated the newly sworn in Councilmembers tonight. He stated that he was sworn in today at the State Capital and provided an update of the day's activity. He stated that he is happy to serve the community well. He stated that he is in Office 211 and invited anyone to reach out to him. He stated that a Ramsey and Anoka day will be hosted at the Capital on February 18th.

Mayor LeTourneau thanked Representative Heinrich for his service and looks forward to working with him in the future.

Mayor LeTourneau reported that on Tuesday, December 11th, the Council held the annual performance review of the City Administrator and found that his performance meets expectations and could be accepted and formally adopted at the January 8, 2019 meeting. He noted that was adopted as part of the Consent Agenda.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:26 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 5.

Meeting Date: 01/22/2019

By: JoAnn Shaw, Community Development

Information

Title

Approve Licenses

Purpose/Background:

The purpose of this case is to approve various license requests for 2018.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon completion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

License Applications

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 01/17/2019

Reviewed By

Kurt Ulrich

Date

01/17/2019 03:23 PM

Started On: 01/09/2019 11:02 AM

Report Name: License Report - License Types

Council Dates: 1/22/2019 to 1/22/2019

Status: Active, Inactive

License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey License Report - License Types

Printed: 1/16/2019

Page: 1

| <u>Company</u> | <u>Location</u> | <u>Complex</u> | <u>Exp. Date</u> | <u>Council Date</u> | <u>Statu</u> |
|--|-------------------------------|-----------------------------|------------------|---------------------|--------------|
| Pawnbroker | | | | | |
| Ramsey Pawn, LLC | 6650 Highway 10 NW | | 12/31/2019 | 1/22/2019 | A |
| Pawnbroker License Count: 1 | | | | | |
| Rental | | | | | |
| Charles L Pierce | 8654 149th Cur NW | | 1/22/2022 | 1/22/2019 | A |
| Rental License Count: 1 | | | | | |
| Therapeutic Massage Establishme | | | | | |
| Elysiummassage, LLC | 6957 Highway 10 NW #102 | | 12/31/2019 | 1/22/2019 | A |
| Therapeutic Massage Establishment License Count: 1 | | | | | |
| Therapeutic Massage Therapist | | | | | |
| Stephanie Lynn Dryden | 7533 Sunwood Dr NW 212 | Back Into Life Chiropractic | 12/31/2019 | 1/22/2019 | A |
| Benjamin E Lockett | 6957 Highway 10 NW #102 | Elysiummassage, LLC | 12/31/2019 | 1/22/2019 | A |
| Kayla M Weidenborner | 14245 St Francis Blvd NW #104 | Rum River Chiropractic | 12/31/2019 | 1/22/2019 | A |
| Therapeutic Massage Therapist License Count: 3 | | | | | |
| Transient Merchant/Peddler/Solic | | | | | |
| Edward Jones, Matthew Finn | | | 12/31/2019 | 1/22/2019 | A |
| Comcast Xfinity - Brian Holden | | | 12/31/2019 | 1/22/2019 | A |
| Transient Merchant/Peddler/Solicitor License Count: 2 | | | | | |
| Total Licenses: 8 | | | | | |

CC Regular Session

4. 6.

Meeting Date: 01/22/2019

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 19-027 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 3, 2019 through January 16, 2019

Action:

Motion to Adopt Resolution # 19-027 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 3, 2019 through January 16, 2019.

Attachments

Bills List 01/22/2019

Resolution 1/22/2019

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 01/17/2019

Reviewed By

Diana Lund

Kurt Ulrich

Date

01/17/2019 11:27 AM

01/17/2019 03:27 PM

Started On: 01/15/2019 02:36 PM

| |
|------------------------------------|
| RAMSEY CITY COUNCIL MEETING |
| 1/22/2019 |
| BILLS LIST |

DISBURSEMENTS TO BE APPROVED THIS MEETING:

| DISBURSEMENT TYPE: | <u>SUBMITTED FOR APPROVAL</u> |
|---------------------------------|-------------------------------|
| Purchase Journal: | |
| Prepays 1/3/19-1/16/19 | 265,906.34 |
| Accounts Payable 1/3/19-1/16/19 | 222,222.47 |
| Payroll 1/11/2019 | 158,237.93 |
| Pay Estimates- Projects | 57,009.37 |

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 703,376.11

| <u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u> | <u>APPROVED PREV. MTG</u> | <u>2019 Y.T.D.</u> |
|--|---------------------------|--------------------|
| NET PAYROLL TOTAL | \$ | \$ |
| - CORRECTION TO PAYROLL | | |
| PREPAIDS | | |
| - PREPAID ADJUSTMENTS | | |
| WIRE TRANSFERS FOR DEBT SERVICE | | |
| - CORRECTION TO D.S. | | |
| ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING: | | |
| - BILLS LIST SUBMITTED | 379,290.18 | 379,290.18 |
| ADD (DELETE) BILLS LIST SUBMITTED | | |
| PAY ESTIMATE(S) | | |
| - CHECKS VOIDED | 0.00 | 0.00 |

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED **\$ 379,290.18** **\$ 379,290.18**

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------------|------------------|------------------|--|------|--------|-------------------------|------------|-----------|------------------------|
| 107824 | 1/3/2019 | | 106583 DELTA DENTAL PLAN OF MINNESOTA | | | | | | |
| | | 3,292.65 | DENTAL INS JAN 2019 | | 94832 | 7504710 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | <u>3,292.65</u> | | | | | | | |
| 107825 | 1/3/2019 | | 115574 HEALTHPARTNERS | | | | | | |
| | | 47,132.00 | MEDICAL INS JAN 2019 | | 94833 | 86494723 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | <u>47,132.00</u> | | | | | | | |
| 107826 | 1/3/2019 | | 107484 MN DEPARTMENT OF HEALTH | | | | | | |
| | | 150.00 | RIVERDALE WATERMAIN PLAN | | 94834 | 010219 | 9601.1730 | 00201814 | IMPROVEMENTS OTHER |
| | | <u>150.00</u> | | | | | | | |
| 107827 | 1/3/2019 | | 100351 NCPERS GROUP LIFE INS | | | | | | |
| | | 352.00 | JAN 19 LIFE INS | | 94835 | 704800012019 JAN19 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | <u>352.00</u> | | | | | | | |
| 107828 | 1/3/2019 | | 111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC | | | | | | |
| | | 24.95 | 7650 SUNWOOD DR NW | | 94830 | 150-1681-4280 DEC 18 | 9240.6315 | | MISCELLANEOUS PROFE |
| | | 27.95 | 7550 SUNWOOD DR NW | | 94831 | 150-1681-6340 DEC 18 | 0194.6489 | | OTHER CONTRACTED SE |
| | | 27.95 | MISC ACCTS | | 94836 | 122818 | 0220.6489 | | OTHER CONTRACTED SE |
| | | 35.90 | MISC ACCTS | | 94836 | 122818 | 0194.6489 | | OTHER CONTRACTED SE |
| | | 27.95 | MISC ACCTS | | 94836 | 122818 | 9410.6315 | 00041012 | MISCELLANEOUS PROFE |
| | | <u>144.70</u> | | | | | | | |
| 107854 | 1/10/2019 | | 100012 ACE SOLID WASTE INC | | | | | | |
| | | 26,030.80 | JAN 19 CONTRACT RECYCLE | | 94918 | 4499805 | 9604.6489 | | OTHER CONTRACTED SE |
| | | 101.30 | FIRE STATIONS JAN 19 | | 94919 | 4509651 | 0220.6374 | | REFUSE/RECYCLING |
| | | 215.29 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 0194.6374 | | REFUSE/RECYCLING |
| | | 282.34 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 0452.6374 | | REFUSE/RECYCLING |
| | | 119.24 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 0311.6374 | | REFUSE/RECYCLING |
| | | 134.07 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 9601.6249 | | MISCELLANEOUS OPERA |
| | | 39.75 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 9601.6374 | | REFUSE/RECYCLING |
| | | 39.75 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 9602.6374 | | REFUSE/RECYCLING |
| | | 39.74 | JAN 19 MISC ACCTS | | 94920 | 4499816 | 9605.6374 | | REFUSE/RECYCLING |
| | | <u>27,002.28</u> | | | | | | | |
| 107855 | 1/10/2019 | | 113692 ALL AMERICAN TITLE CO | | | | | | |
| | | 94.30 | UB REFUND 6044 174TH AVE | | 94924 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>94.30</u> | | | | | | | |
| 107856 | 1/10/2019 | | 115203 ALL AMERICAN TITLE CO INC | | | | | | |
| | | 6.21 | UB REFUND 16017 NOWTHEN BLVD | | 94921 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 6.41 | UB REFUND 8660 174TH LN | | 94922 | 010419A | 9601.4651 | | WATER REVENUE |
| | | 12.92 | UB REFUND 15401 GERMANIUM ST | | 94923 | 010419B | 9601.4651 | | WATER REVENUE |
| | | <u>25.54</u> | | | | | | | |
| 107857 | 1/10/2019 | | 113045 ANCONA TITLE AND ESCROW | | | | | | |
| | | 48.36 | UB REFUND 15800 FERRET ST | | 94925 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>48.36</u> | | | | | | | |
| 107858 | 1/10/2019 | | 116757 ANDRUSKO, ANDREW | | | | | | |
| | | 68.00 | UB REFUND 7066 139TH AVE NW | | 94926 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>68.00</u> | | | | | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|----------|---|------|--------|----------------------------|------------|-----------|----------------------|
| 107858 | 1/10/2019 | | 116757 ANDRUSKO, ANDREW | | | | | | Continued. |
| 107859 | 1/10/2019 | | 100043 ANOKA COUNTY PROPERTY RECORDS TAXATION | | | | | | |
| | | 4,747.89 | REAL 7443 HWY 10 RAMSEY | | 94917 | 011019 | 9410.6315 | 00041007 | MISCELLANEOUS PROFE |
| | | 4,747.89 | | | | | | | |
| 107860 | 1/10/2019 | | 107591 ARMORTHANE BEDLINERS PLUS TRUCK ACCES. | | | | | | |
| | | 175.00 | FRONT SEAT COVER 699 | | 94911 | 14812 | 0452.6257 | | OTHER VEHICLE PARTS |
| | | 618.35 | BED LINER 601 | | 94912 | 14811 | 0452.6257 | | OTHER VEHICLE PARTS |
| | | 375.00 | BED LINER 601 | | 94912 | 14811 | 0452.6388 | | OTHER VEHICLE REPAIR |
| | | 375.00 | BED LINER 698 | | 94913 | 15088 | 0311.6388 | | OTHER VEHICLE REPAIR |
| | | 1,543.35 | | | | | | | |
| 107861 | 1/10/2019 | | 116753 BURNET TITLE | | | | | | |
| | | 150.00 | UB REFUND 15207 FLUORINE ST NW | | 94927 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 150.00 | | | | | | | |
| 107862 | 1/10/2019 | | 116756 CARLSON, MEGAN | | | | | | |
| | | 38.38 | UB REFUND 7372 BUNKER LK BLVD | | 94928 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 38.38 | | | | | | | |
| 107863 | 1/10/2019 | | 100404 CENTURYLINK | | | | | | |
| | | 65.35 | JAN 19 SERVICE | | 94929 | 763-422-1452 795 JAN 19 | 0452.6321 | | TELEPHONE |
| | | 65.35 | | | | | | | |
| 107864 | 1/10/2019 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 10.00 | 713463949 | | 94932 | 010919 | 9601.4651 | | WATER REVENUE |
| | | 40.00 | 481740520 | | 94932 | 010919 | 9601.4651 | | WATER REVENUE |
| | | 50.00 | | | | | | | |
| 107866 | 1/10/2019 | | 113795 CONCIERGE TITLE INC | | | | | | |
| | | 15.97 | UB REFUND 5420 144TH WAY NW | | 94930 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 15.97 | | | | | | | |
| 107867 | 1/10/2019 | | 114251 EXECUTIVE ASSOCIATED TITLE | | | | | | |
| | | 6.50 | UB REFUND 7325 E RAMSEY PKWY | | 94933 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 6.50 | | | | | | | |
| 107868 | 1/10/2019 | | 116759 FEDJE, MARK T | | | | | | |
| | | 530.18 | UB REFUND 14660 JUNKITE ST NW | | 94934 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 530.18 | | | | | | | |
| 107869 | 1/10/2019 | | 116488 GUARDIAN TITLE LLC | | | | | | |
| | | 41.39 | UB REFUND 6338 154TH CT NW | | 94935 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 41.39 | | | | | | | |
| 107870 | 1/10/2019 | | 113464 LAND TITLE | | | | | | |
| | | 151.03 | UB REFUND 13661 GARNET ST NW | | 94936 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 151.03 | | | | | | | |
| 107871 | 1/10/2019 | | 115404 LENDSERV NATIONAL TITLE | | | | | | |
| | | 9.60 | UB REFUND 13943 IRONSTONE TER | | 94937 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 9.60 | | | | | | | |
| 107872 | 1/10/2019 | | 111865 LIBERTY TITLE INC | | | | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|-----------------|------------------------------------|------|--------|---------------|------------|-----------|-----------------------|
| 107872 | 1/10/2019 | | 111865 LIBERTY TITLE INC | | | | | | Continued. |
| | | 383.53 | UB REFUND 16836 MARBLE ST | | 94938 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 381.76 | UB REFUND 15475 TUNGSTEN ST | | 94939 | 010419A | 9601.4651 | | WATER REVENUE |
| | | 162.31 | UB REFUND 5647 154TH CT | | 94940 | 010419B | 9601.4651 | | WATER REVENUE |
| | | 9.84 | UB REFUND 7310 147TH LN | | 94941 | 010419C | 9601.4651 | | WATER REVENUE |
| | | <u>937.44</u> | | | | | | | |
| 107873 | 1/10/2019 | | 116758 MCGRUDER, WYNTER | | | | | | |
| | | 263.14 | UB REFUND 7034 168TH LN NW | | 94942 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>263.14</u> | | | | | | | |
| 107874 | 1/10/2019 | | 100291 MET COUNCIL SAC | | | | | | |
| | | 9,940.00 | DEC 2018 SAC CHARGES | | 94914 | 010819 | 9602.2083 | | SAC CHARGES |
| | | 99.40 | DEC 2018 SAC CHARGES | | 94914 | 010819 | 9602.4356 | | SEWER AVAILABILITY CH |
| | | <u>9,840.60</u> | | | | | | | |
| 107875 | 1/10/2019 | | 115449 MODERN TITLE | | | | | | |
| | | 292.48 | UB REFUND 15200 QUICKSILVER ST | | 94943 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>292.48</u> | | | | | | | |
| 107876 | 1/10/2019 | | 100338 MORNING SUN HOMES | | | | | | |
| | | 778.62 | UB REFUND 14780 XENOLITH ST | | 94944 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>778.62</u> | | | | | | | |
| 107877 | 1/10/2019 | | 100678 PETTY CASH | | | | | | |
| | | 24.70 | MAILING TITLES | | 94956 | 010719 | 0194.6249 | | MISCELLANEOUS OPER/ |
| | | 12.78 | HOLIDAY PARTY-WRAPPING PAPER | | 94956 | 010719 | 0130.6249 | | MISCELLANEOUS OPER/ |
| | | 21.95 | S. HURD RENEWAL NOTARY | | 94956 | 010719 | 0130.6208 | | MISCELLANEOUS OFFICI |
| | | .01 | REIMB OVERAGE | | 94956 | 010719 | 0130.6208 | | MISCELLANEOUS OFFICI |
| | | 10.00 | DIESEL FUEL-SNOW EQUIPMENT | | 94956 | 010719 | 0194.6225 | | DIESEL FUEL |
| | | <u>69.44</u> | | | | | | | |
| 107878 | 1/10/2019 | | 116232 RESULTS TITLE INC | | | | | | |
| | | 483.91 | UB REFUND 6721 153RD CT | | 94945 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>483.91</u> | | | | | | | |
| 107879 | 1/10/2019 | | 116760 SCHERBENSKE, DEBORAH | | | | | | |
| | | 276.26 | UB REFUND 5301 140TH AVE NW | | 94946 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>276.26</u> | | | | | | | |
| 107880 | 1/10/2019 | | 116755 SJOLANDER, MEGAN | | | | | | |
| | | 11.33 | UB REFUND 7276 147TH TER NW | | 94947 | 010419 | 9601.4651 | | WATER REVENUE |
| | | <u>11.33</u> | | | | | | | |
| 107881 | 1/10/2019 | | 101103 SPRINT | | | | | | |
| | | 21.74 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0130.6323 | | CELLULAR PHONES |
| | | 215.86 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0191.6323 | | CELLULAR PHONES |
| | | 54.66 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0240.6323 | | CELLULAR PHONES |
| | | 121.14 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0194.6323 | | CELLULAR PHONES |
| | | 262.47 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0311.6323 | | CELLULAR PHONES |
| | | 339.66 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0452.6323 | | CELLULAR PHONES |
| | | 286.14 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0301.6323 | | CELLULAR PHONES |
| | | 150.64 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0220.6323 | | CELLULAR PHONES |
| | | 76.40 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 0192.6321 | | TELEPHONE |
| | | 226.09 | NOV/DEC 18 SERVICE | | 94916 | 570683319-205 | 9601.6323 | | CELLULAR PHONES |
| | | <u>1,754.80</u> | | | | | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|-----------|---|------|--------|-------------------------|-------------|-----------|------------------------|
| 107881 | 1/10/2019 | | 101103 SPRINT | | | | | | Continued. |
| 107882 | 1/10/2019 | | 113038 THE TITLE GROUP | | | | | | |
| | | 38.00 | UB REFUND 7366 147TH LN | | 94949 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 73.53 | UB REFUND 5971 144TH CIR | | 94950 | 010419A | 9601.4651 | | WATER REVENUE |
| | | 111.53 | | | | | | | |
| 107883 | 1/10/2019 | | 116762 THOMPSON, MICHAEL | | | | | | |
| | | 1,500.00 | REF ERO ESC 15261 ALPINE CT | | 94954 | 010419 | 9804.6433 | 00115376 | REFUNDS |
| | | 5,000.00 | REF LAND ESC 15261 ALPINE CT | | 94955 | 011019A | 9252.1155.1 | | MANUAL-ACCOUNTS REC |
| | | 6,500.00 | | | | | | | |
| 107884 | 1/10/2019 | | 105706 TINKLENBERG GROUP INC | | | | | | |
| | | 3,300.00 | RETAINER JAN 19 (7 OF 12) | | 94948 | 010219 | 9400.6315 | | MISCELLANEOUS PROFE |
| | | 3,300.00 | | | | | | | |
| 107885 | 1/10/2019 | | 113903 TITLE ONE INC | | | | | | |
| | | 14.06 | UB REFUND 15415 RADIUM ST | | 94951 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 14.06 | | | | | | | |
| 107886 | 1/10/2019 | | 116754 VIKING TITLE LLC | | | | | | |
| | | 5.77 | UB REFUND 14853 ZEOLITE ST | | 94952 | 010419 | 9601.4651 | | WATER REVENUE |
| | | 5.77 | | | | | | | |
| 107887 | 1/10/2019 | | 111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC | | | | | | |
| | | 27.95 | 7550 SUNWOOD DR POLICE | | 94953 | 150-1682-6501 FEB 19 | 0211.6489 | | OTHER CONTRACTED SE |
| | | 27.95 | | | | | | | |
| 90494303 | 1/11/2019 | | 100398 PUBLIC EMPLOYEES RETIREMENT ASSN | | | | | | |
| | | 19,880.46 | | | 94984 | 0110191542224 | 9101.2174 | | PERA-EMPLOYEE |
| | | 26,507.03 | | | 94985 | 0110191542225 | 9101.2183 | | PERA-EMPLOYER |
| | | 46,387.49 | | | | | | | |
| 95628968 | 1/11/2019 | | 101306 IRS | | | | | | |
| | | 22,146.30 | | | 94987 | 0110191542227 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 12,853.43 | | | 94988 | 0110191542228 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 12,853.43 | | | 94989 | 0110191542229 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | 47,853.16 | | | | | | | |
| 98011119 | 1/11/2019 | | 115568 ALERUS FINANCIAL NA | | | | | | |
| | | 2,256.27 | | | 94981 | 01101915422214 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | 2,256.27 | | | | | | | |
| 99010919 | 1/9/2019 | | 116361 WELLS FARGO AND COMPANY | | | | | | |
| | | 2,207.88 | AMAZON.COM M06PP8BY1 | | 94958 | DEC 18 VISA PURCH | 0211.6231 | | UNIFORMS & TURN-OUT |
| | | 25.00 | TLO TRANSUNION | | 94958 | DEC 18 VISA PURCH | 0211.6315 | | MISCELLANEOUS PROFE |
| | | 197.76 | AMZN MKTP US M042V8BC1 | | 94958 | DEC 18 VISA PURCH | 0211.6206 | | FILM, MICROFILM, TAPES |
| | | 174.20 | AMZN MKTP US M07KX2QS1 | | 94958 | DEC 18 VISA PURCH | 0211.6231 | | UNIFORMS & TURN-OUT |
| | | 12.50 | AMZN MKTP US M00AW8B10 | | 94958 | DEC 18 VISA PURCH | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | 15.80 | AMZN MKTP US M23F85420 | | 94958 | DEC 18 VISA | 0211.6275 | | OTHER EQUIPMENT PAR |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary
1/3/2019 -- 12/31/2019

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|----------|----------|--------|--------------------------------|------|--------|-------------|------------|-----------|-----------------------|
| 99010919 | 1/9/2019 | | 116361 WELLS FARGO AND COMPANY | | | | | | Continued. |
| | | | | | | PURCH | | | |
| | | 27.92 | AMZN MKTP US M23F85420 | | 94958 | DEC 18 VISA | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | | | | | PURCH | | | |
| | | 7.99 | AMZN MKTP US M29UC5012 | | 94958 | DEC 18 VISA | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | | | | | PURCH | | | |
| | | 12.50- | AMZN MKTP US | | 94958 | DEC 18 VISA | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | | | | | PURCH | | | |
| | | 15.80- | AMZN MKTP US | | 94958 | DEC 18 VISA | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | | | | | PURCH | | | |
| | | 63.99 | AMZN MKTP US M25KG5MP2 | | 94958 | DEC 18 VISA | 0211.6259 | | BUILDING MAINT/REPAIR |
| | | | | | | PURCH | | | |
| | | 544.79 | SP RUBBERDUMMIES | | 94958 | DEC 18 VISA | 0211.6207 | | TRAINING SUPPLIES |
| | | | | | | PURCH | | | |
| | | 60.00 | EB MINNEAPOLIS TENSAR | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 4.50 | MN ST IAP ADM PMD PARK | | 94958 | DEC 18 VISA | 0301.6331 | | TRAVEL & LODGING |
| | | | | | | PURCH | | | |
| | | 375.00 | U OF M CONTLEARNING | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 375.00 | U OF M CONTLEARNING | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 299.00 | NATIONAL SOCIETY OF PROFE | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 217.90 | WEATHERTECH DIRECT LLC | | 94958 | DEC 18 VISA | 0220.6550 | | MOTOR VEHICLES |
| | | | | | | PURCH | | | |
| | | 460.00 | ASSESSMENTLEADERS.COM | | 94958 | DEC 18 VISA | 0130.6315 | | MISCELLANEOUS PROFE |
| | | | | | | PURCH | | | |
| | | 23.92 | TARGET.COM | | 94958 | DEC 18 VISA | 0111.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 120.00 | SECRETARY OF STATE | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 54.74 | WAL-MART #3209 | | 94958 | DEC 18 VISA | 0194.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 31.00 | MENARDS COON RAPIDS MN | | 94958 | DEC 18 VISA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 9.74 | MENARDS COON RAPIDS MN | | 94958 | DEC 18 VISA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 14.54 | MENARDS COON RAPIDS MN | | 94958 | DEC 18 VISA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 5.98 | MENARDS COON RAPIDS MN | | 94958 | DEC 18 VISA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 299.00 | AMAZON.COM M01MS4BK1 | | 94958 | DEC 18 VISA | 0311.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 43.50 | CKE KITCHEN TABLE ANOKA | | 94958 | DEC 18 VISA | 0311.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 650.00 | U OF M CONTLEARNING | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 5.49 | AMZN MKTP US M00A04VX2 | | 94958 | DEC 18 VISA | 0192.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 47.96 | AMZN MKTP US M00A04VX2 | | 94958 | DEC 18 VISA | 0192.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 35.98 | AMZN MKTP US M00A04VX2 | | 94958 | DEC 18 VISA | 0192.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 195.00 | WWW.NEWEGGBUSINESS.COM | | 94958 | DEC 18 VISA | 0192.6281 | | SMALL TOOLS & MINOR E |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|----------|--------|--------------------------------|------|--------|-------------|------------|-----------|----------------------|
| 99010919 | 1/9/2019 | | 116361 WELLS FARGO AND COMPANY | | | | | | Continued. |
| | | | | | | PURCH | | | |
| | | 127.78 | CRAGUNS LODGE AND GOLF RE | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 53.46 | TRI-STATE BOBCAT | | 94958 | DEC 18 VISA | 0311.6257 | | OTHER VEHICLE PARTS |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 75.00 | BCA TRAINING EDUCATION | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 525.00 | ACT ASSOCIATION OF TRA | | 94958 | DEC 18 VISA | 0211.6335 | | TRAINING |
| | | | | | | PURCH | | | |
| | | 85.00 | INT'L CODE COUNCIL INC | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 210.00 | ECONOMIC DEVELOPMENT ASSO | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 26.71 | OFFICEMAX/DEPOT 6215 | | 94958 | DEC 18 VISA | 0191.6208 | | MISCELLANEOUS OFFICI |
| | | | | | | PURCH | | | |
| | | 295.00 | PAYPAL EHLERS | | 94958 | DEC 18 VISA | 9101.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 26.62 | COBORN'S SUPERSTORE | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 299.00 | COBORN'S SUPERSTORE | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 4.49 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 2.69 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | | | | | PURCH | | | |
| | | 2.69 | TARGET 00024562 | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA |

CITY OF RAMSEY
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 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|-----------|--|------|--------|----------------|------------|-----------|-----------------------|
| 99010919 | 1/9/2019 | | 116361 WELLS FARGO AND COMPANY | | | | | | Continued. |
| | | | | | | PURCH | | | |
| | | 10.99 | AMZN MKTP US M03AF6UF0 | | 94958 | DEC 18 VISA | 0301.6208 | | MISCELLANEOUS OFFICI |
| | | | | | | PURCH | | | |
| | | 39.32 | AMZN MKTP US M03AF6UF0 | | 94958 | DEC 18 VISA | 0130.6208 | | MISCELLANEOUS OFFICI |
| | | | | | | PURCH | | | |
| | | 9.01 | COBORN'S SUPERSTORE | | 94958 | DEC 18 VISA | 0130.6249 | | MISCELLANEOUS OPERA/ |
| | | | | | | PURCH | | | |
| | | 285.00 | ECONOMIC DEVELOPMENT ASSO | | 94958 | DEC 18 VISA | 9230.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 295.00 | ECONOMIC DEVELOPMENT ASSO | | 94958 | DEC 18 VISA | 9230.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 625.00 | DEED COMMUNICATIONS | | 94958 | DEC 18 VISA | 9230.1550 | | PREPAID EXPENSE |
| | | | | | | PURCH | | | |
| | | 139.50 | MN DVS ANOKA 038 729 | | 94958 | DEC 18 VISA | 0230.6249 | | MISCELLANEOUS OPERA/ |
| | | | | | | PURCH | | | |
| | | 3.42 | MN DVS ANOKA 038 729 FEE | | 94958 | DEC 18 VISA | 0230.6249 | | MISCELLANEOUS OPERA/ |
| | | | | | | PURCH | | | |
| | | 23.75 | MN DVS ANOKA 038 729 | | 94958 | DEC 18 VISA | 0230.6249 | | MISCELLANEOUS OPERA/ |
| | | | | | | PURCH | | | |
| | | .59 | MN DVS ANOKA 038 729 FEE | | 94958 | DEC 18 VISA | 0230.6249 | | MISCELLANEOUS OPERA/ |
| | | | | | | PURCH | | | |
| | | 4.97 | THE HOME DEPOT #2821 | | 94958 | DEC 18 VISA | 9601.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 3.19 | THE HOME DEPOT #2821 | | 94958 | DEC 18 VISA | 9601.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 49.97 | THE HOME DEPOT #2821 | | 94958 | DEC 18 VISA | 9601.6281 | | SMALL TOOLS & MINOR E |
| | | | | | | PURCH | | | |
| | | 10,357.36 | | | | | | | |
| 99011019 | 1/10/2019 | | 100629 MN DEPT OF REV SALES TX | | | | | | |
| | | 8.91 | Dec Sales/Use Tax | | 94882 | 12312018 | 9101.4305 | | RENTAL FEES |
| | | 6.52 | Dec Sales/Use Tax | | 94882 | 12312018 | 9101.4328 | | ACCIDENT REPORTS |
| | | .71 | Dec Sales/Use Tax | | 94882 | 12312018 | 9101.4308 | | SALES OF MAPS & PUBLI |
| | | .50 | Dec Sales/Use Tax | | 94882 | 12312018 | 9101.4609 | | OTHER MISCELLANEOUS |
| | | 78.36 | Dec Sales/Use Tax | | 94882 | 12312018 | 9601.2082 | | SALES/USE TAX PAYABLE |
| | | 94.00 | | | | | | | |
| 99011119 | 1/11/2019 | | 107962 TOTAL ADMINISTRATIVE SERVICE CORP | | | | | | |
| | | 2,182.86 | | | 94977 | 01101915422210 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | 2,182.86 | | | | | | | |
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | |
| | | 32.31 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0194.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.85 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0194.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.58 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0194.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 45.89 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0194.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.56 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0194.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 34.02 | KWIK TRIP 47400004747 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 47.28 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
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 1/3/2019 -- 12/31/2019

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|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 14.08 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 43.13 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 14.78 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 35.64 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.16 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.64 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.12 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 15.73 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.00 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.35 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.69 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 10.53 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.64 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 20.34 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.65 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.91 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 35.85 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 43.66 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.21 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 44.03 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.91 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.25 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.43 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 7.38 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 11.49 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.70 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.11 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 5.62 | BILL'S SUPERETTE #8 (F) | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 9.36 | BILL'S SUPERETTE #8 (F) | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 20.96 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.77 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.00 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 41.31 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.98 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.02 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 48.10 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.80 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.07 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 10.67 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 15.00 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.74 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.74 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.14 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.83 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.14 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.03 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.38 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 61.12 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 64.06 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.38 | HOLIDAY STATIONS 0323 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 42.93 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.19 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.04 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.02 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

1/3/2019 -- 12/31/2019

| <u>Check #</u> | <u>Date</u> | <u>Amount</u> | <u>Supplier / Explanation</u> | <u>PO #</u> | <u>Doc No</u> | <u>Inv No</u> | <u>Account No</u> | <u>Subledger</u> | <u>Account Description</u> |
|----------------|-------------|---------------|-------------------------------|-------------|---------------|----------------|-------------------|------------------|----------------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 30.99 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.03 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 15.04 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 36.78 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.82 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 35.93 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 33.89 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 31.14 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.61 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.61 | KWIK TRIP 47400004747 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 13.80 | KWIK TRIP 47400004747 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.24 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.12 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 20.30 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 13.32 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.57 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 20.61 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.40 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.64 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.02 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.36 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 15.41 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.04 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 10.21 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.99 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.80 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.27 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 28.93 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.20 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.92 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 14.91 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.70 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.74 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 31.07 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 35.08 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 10.02 | SUPERAMERICA 04508 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.97 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.07 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.61 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.20 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.06 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.90 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.84 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 15.18 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.94 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 9.18 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.96 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.87 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.53 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 11.72 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.55 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.93 | KWIK TRIP 47400004747 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.96 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.19 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 19.79 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 11.85 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.24 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 13.59 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.78 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.75 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.66 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.97 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.45 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.28 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.19 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.18 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.87 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.94 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.70 | KWIK TRIP 89600008961 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 31.45 | KWIK TRIP 81200008128 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 36.78 | KWIK TRIP 47400004747 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 36.74 | HOLIDAY STATIONS 0243 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 31.92 | HOLIDAY STATIONS 0243 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.23 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.38 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.98 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.19 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.45 | SUPERAMERICA 04508 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.70 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.84 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.72 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

1/3/2019 -- 12/31/2019

| <u>Check #</u> | <u>Date</u> | <u>Amount</u> | <u>Supplier / Explanation</u> | <u>PO #</u> | <u>Doc No</u> | <u>Inv No</u> | <u>Account No</u> | <u>Subledger</u> | <u>Account Description</u> |
|----------------|-------------|---------------|-------------------------------|-------------|---------------|----------------|-------------------|------------------|----------------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 17.48 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.93 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.27 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.64 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 13.07 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.68 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.96 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 12.03 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.95 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.38 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.96 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 9.56 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.72 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 16.45 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 32.81 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 14.69 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.01 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0211.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 46.41 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.17 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.35 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.20 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.35 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 14.81 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.89 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 46.08 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 47.18 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 37.83 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 1/3/2019 - 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 32.78 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.23 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 40.59 | HOLIDAY STATIONS 0075 | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 44.73 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.00 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.66 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 36.01 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.26 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.00 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 54.76 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.02 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 27.62 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 13.84 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.75 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.39 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.22 | CASEYS GEN STORE 1988 | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 6.68 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 18.22 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.66 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 47.52 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0220.6225 | | DIESEL FUEL |
| | | | | | | FUEL | | | |
| | | 45.99 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0220.6225 | | DIESEL FUEL |
| | | | | | | FUEL | | | |
| | | 32.99 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.19 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 34.20 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 31.80 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.31 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.08 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0240.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 48.77 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0301.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.25 | HOLIDAY STATIONS 0395 | | 94957 | DEC 18 COMDATA | 0301.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 45.51 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0301.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 44.23 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0301.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 55.75 | BP#1824473ROGERS BPQPS | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 58.06 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.51 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.00 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 54.97 | BILL'S SUPERETTE #11 (| | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 48.76 | HOLIDAY STATIONS 0323 | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 50.67 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 29.29 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 9.99 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 32.91 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 25.27 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 92.21 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 35.22 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 92.02 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 52.81 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 55.60 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 21.91 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 41.81 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 30.16 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 39.72 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.09 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 53.01 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 44.93 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 -- 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|----------------|------------|-----------|---------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | | | | | FUEL | | | |
| | | 32.78 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 44.86 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0311.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 37.14 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 39.53 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 48.17 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 45.87 | CASEYS GEN STORE 1988 | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.48 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 19.72 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 49.83 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 45.35 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 46.33 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 26.11 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 43.14 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 72.11 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 58.68 | KWIK TRIP 81200008128 | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 50.27 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.17 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 28.08 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 0452.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 24.76 | SUPERAMERICA 04508 | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 22.03 | CASEYS RAMSEY | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 17.76 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 39.26 | HOLIDAY STATIONS 0323 | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 23.44 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 49.01 | HOLIDAY STATIONS 0323 | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 49.75 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.94 | LITTLE DUKES RAMSEY | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 38.50 | BILL'S SUPERETTE #8 (F | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

1/3/2019 - 12/31/2019

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|-------------------|---|------|--------|----------------|------------|-----------|----------------------|
| 99011419 | 1/14/2019 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 59.65 | BILL'S SUPERETTE #8 (F) | | 94957 | DEC 18 COMDATA | 9601.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 52.34 | BILL'S SUPERETTE #8 (F) | | 94957 | DEC 18 COMDATA | 9602.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | 84.24 | BILL'S SUPERETTE #7 (F) | | 94957 | DEC 18 COMDATA | 9602.6223 | | GASOLINE |
| | | | | | | FUEL | | | |
| | | <u>7,300.18</u> | | | | | | | |
| 99080322 | 1/11/2019 | | 100223 ICMA RETIREMENT TRUST 457 | | 94976 | 0110191542221 | 9101.2175 | | DEFERRED COMPENSAT |
| | | 2,487.98 | | | | | | | |
| | | <u>2,487.98</u> | | | | | | | |
| 99636029 | 1/11/2019 | | 114790 GREAT WEST LIFE AND ANNUITY INS CO | | 94980 | 01101915422213 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | 15,742.07 | | | | | | | |
| | | <u>15,742.07</u> | | | | | | | |
| 99655009 | 1/11/2019 | | 114790 GREAT WEST LIFE AND ANNUITY INS CO | | 94979 | 01101915422212 | 9101.2175 | | DEFERRED COMPENSAT |
| | | 10,196.96 | | | | | | | |
| | | <u>10,196.96</u> | | | | | | | |
| 99793728 | 1/11/2019 | | 100601 MN DEPT OF REV WH | | 94986 | 0110191542226 | 9101.2172 | | STATE WITHHOLDING |
| | | 10,721.21 | | | | | | | |
| | | <u>10,721.21</u> | | | | | | | |
| | | <u>265,906.34</u> | Grand Total | | | | | | |

| <u>Payment Instrument Totals</u> | |
|----------------------------------|-------------------|
| Checks | 110,326.80 |
| EFT Payments | <u>155,579.54</u> |
| Total Payments | 265,906.34 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | Stub | Document | Due | Invoice | Payment |
|--------|------------------------------|--------------------|------------|------------|----------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| 113185 | 3 WAY ELECTRIC INC | PV 94837 001 09601 | 1/4/2019 | 010419 A | 600.00 |
| | WIRING AT UTILITIES BUILDING | | | | |
| | 3 WAY ELECTRIC INC | Summary Total | | | 600.00 |
| | 19949 ST FRANCIS BLVD | PV 94838 001 09101 | 1/4/2019 | 010419 B | 250.00 |
| | WIRE GARAGE DOOR OPENER | | | | |
| | ANOKA MN 55303 | Summary Total | | | 250.00 |
| | WORK AT ELMCREST CONCESSION | PV 94839 001 09101 | 1/4/2019 | 010419 C | 1,400.00 |
| | CENTRAL PARK OUTLETS | PV 94840 001 09101 | 1/4/2019 | 010419 D | 550.00 |
| | Summary Total | | | | 1,400.00 |
| | WIRE BRINE TANK | PV 94841 001 09101 | 1/4/2019 | 010419 E | 525.00 |
| | WIRE BRINE TANK | PV 94841 002 09101 | 1/4/2019 | 010419 E | 375.00 |
| | Summary Total | | | | 900.00 |
| | REPAIR WALL PACK | PV 94842 001 09101 | 1/4/2019 | 010419 F | 60.00 |
| | REPAIR WALL PACK | PV 94842 002 09101 | 1/4/2019 | 010419 F | 100.00 |
| | Summary Total | | | | 160.00 |
| | Payment Amount | | | | 3,860.00 |
| 115549 | 3SI SECURITY SYSTEMS INC | PV 94884 001 09101 | 12/27/2018 | 0000607928 | 432.00 |
| | 2019 ANNUAL USAGE TRACKING | | | | |
| | 3SI SECURITY SYSTEMS INC | Summary Total | | | 432.00 |
| | 101 LINDENWOOD DR SUITE 200 | | | | |
| | MALVERN PA 19355 | Payment Amount | | | 432.00 |
| 110789 | 4IMPRINT | PV 94959 001 09101 | 1/3/2019 | 6954168 | 2,679.48 |
| | 4IMPRINT | PV 94959 002 09101 | 1/3/2019 | 6954168 | 415.94 |
| | P O BOX 320 | Summary Total | | | 3,095.42 |
| | 101 COMMERCE STREET | | | | |
| | OSHKOSH WI 54901 | Payment Amount | | | 3,095.42 |
| 111385 | ACHIEVE SERVICES INC | PV 94990 001 09101 | 1/9/2019 | 19921 | 101.75 |
| | SHREDDING 12/21/2018 | | | | |
| | ACHIEVE SERVICES INC | Summary Total | | | 101.75 |
| | 1201 89TH AVENUE NE | | | | |
| | BLAINE MN 55434 | Payment Amount | | | 101.75 |
| 110402 | ADVANCE AUTO PARTS | PV 95030 001 09101 | 12/31/2018 | 123118 | 11.98 |
| | DEC 18 PURCHASES | | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|----------------------------|---------------------|----------|--------|------|-------|------------|----------------|--------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm. | Co | Date | Number | Amount |
| | ADVANCE AUTO PARTS | DEC 18 PURCHASES | PV | 95030 | 002 | 09101 | 12/31/2018 | 123118 | 127.29 |
| | AAP FINANCIAL SERVICES | DEC 18 PURCHASES | PV | 95030 | 003 | 09101 | 12/31/2018 | 123118 | 405.41 |
| | P O BOX 742063 | | | | | | | Summary Total | 544.68 |
| | ATLANTA GA 30374-2063 | | | | | | | Payment Amount | 544.68 |
| 100017 | AIRGAS USA, LLC | ACETYLENE | PV | 94843 | 001 | 09101 | 12/21/2018 | 9083768699 | 124.97 |
| | AIRGAS USA LLC | | | | | | | Summary Total | 124.97 |
| | P O BOX 802576 | MISC GASES | PV | 94991 | 001 | 09101 | 12/31/2018 | 9958311441 | 31.24 |
| | CHICAGO IL 60680-2576 | | | | | | | Summary Total | 31.24 |
| | | | | | | | | Payment Amount | 156.21 |
| 115296 | ALL SEASONS GARAGE DOOR | GARAGE DOOR REPAIR | PV | 94844 | 001 | 09601 | 12/21/2018 | 3-2631 | 185.00 |
| | ALL SEASONS GARAGE DOOR | | | | | | | Summary Total | 185.00 |
| | 14161 BASALT STREET NW | | | | | | | | |
| | RAMSEY MN 55303 | | | | | | | Payment Amount | 185.00 |
| 106641 | AMERICAN PRESSURE INC | GORILLA WASH | PV | 95022 | 001 | 09101 | 1/14/2019 | 105443 | 146.48 |
| | AMERICAN PRESSURE INC | GORILLA WASH | PV | 95022 | 002 | 09101 | 1/14/2019 | 105443 | 146.48 |
| | 3810 W BROADWAY | GORILLA WASH | PV | 95022 | 003 | 09101 | 1/14/2019 | 105443 | 146.49 |
| | ROBBINSDALE MN 55422 | | | | | | | Summary Total | 439.45 |
| | | | | | | | | Payment Amount | 439.45 |
| 100021 | AMERICAN PUBLIC WORKS | 2019 DUES B. WESTBY | PV | 94886 | 001 | 09101 | 12/6/2018 | 120618 | 252.50 |
| | ASSN | | | | | | | | |
| | AMERICAN PUBLIC WORKS ASSN | | | | | | | Summary Total | 252.50 |
| | PO BOX 802296 | | | | | | | | |
| | KANSAS CITY MO 64108-2296 | | | | | | | Payment Amount | 252.50 |
| 102953 | AMERIGAS OF ANOKA | PROPANE FOR FROST | PV | 94887 | 001 | 09601 | 1/4/2019 | 642725007 | 106.50 |
| | | HOG | | | | | | | |
| | AMERIGAS OF ANOKA | | | | | | | Summary Total | 106.50 |
| | P O BOX 371473 | | | | | | | | |
| | PITTSBURGH PA 15250-7473 | | | | | | | Payment Amount | 106.50 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|------------------------------------|-------------------------|-----|---------|----------------|-------|------------|----------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| 100036 | ANOKA COUNTY CHIEFS OF POLICE ASSN | DUES- T. FRANKFURTH | PV | 94889 | 001 | 09101 | 1/8/2019 | 010819 | 141.60 |
| | ANOKA COUNTY CHIEFS OF POLICE ASSN | | | | Summary Total | | | | 141.60 |
| | ATTN: KELLY HAIGH (ACSO) | 2019 DUES B. BLUML | PV | 94890 | 001 | 09101 | 1/8/2019 | 010819A | 141.60 |
| | ANOKA COUNTY SHERIFF OFFICE | | | | Summary Total | | | | 141.60 |
| | 13301 HANSON BLVD NW | 2019 DUES- J. KATERS | PV | 94891 | 001 | 09101 | 1/8/2019 | 010819B | 141.60 |
| | ANDOVER MN 55304 | | | | Summary Total | | | | 141.60 |
| | | 2018 MTG EXPENSES | PV | 94960 | 001 | 09101 | 1/4/2019 | 010419 | 31.50 |
| | | | | | Summary Total | | | | 31.50 |
| | | | | | Payment Amount | | | | 456.30 |
| 107587 | ANOKA COUNTY TREASURY DEPARTMENT | JAN 19 BROADBAND | PV | 95023 | 001 | 09101 | 1/7/2019 | B190103M | 604.50 |
| | ANOKA COUNTY TREASURY DEPARTMENT | | | | Summary Total | | | | 604.50 |
| | 2100 THIRD AVENUE | | | | Payment Amount | | | | 604.50 |
| | ANOKA MN 55303 | | | | Payment Amount | | | | 604.50 |
| 100063 | ASPEN MILLS | MISC TAC GEAR | PV | 94845 | 001 | 09101 | 12/27/2018 | 228975 | 225.00 |
| | ASPEN MILLS | | | | Summary Total | | | | 225.00 |
| | 8201 C CENTRAL AVE NE | SHIRTS- M. SCHANTZEN | PV | 94846 | 001 | 09101 | 12/27/2018 | 228976 | 120.90 |
| | SPRING LAKE PARK MN 55432 | | | | Summary Total | | | | 120.90 |
| | | MISC BLUML | PV | 94847 | 001 | 09101 | 12/27/2018 | 228977 | 463.64 |
| | | | | | Summary Total | | | | 463.64 |
| | | MISC T. FRANKFURTH | PV | 94848 | 001 | 09101 | 12/28/2018 | 229193 | 150.70 |
| | | | | | Summary Total | | | | 150.70 |
| | | | | | Payment Amount | | | | 960.24 |
| 100086 | BLUE VELVET INC | JAN 19 FIRE DEPT WASHES | PV | 94892 | 001 | 09101 | 1/4/2019 | 010419 | 149.75 |
| | BLUE VELVET INC | | | | Summary Total | | | | 149.75 |
| | 14101 ST FRANCIS BLVD NW | | | | Payment Amount | | | | 149.75 |
| | RAMSEY MN 55303 | | | | Payment Amount | | | | 149.75 |
| 100647 | BOLTON AND MENK INC | BUNKER BLVD/PUMA | PV | 94961 | 001 | 09437 | 12/14/2018 | 0226960 | 2,010.50 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|---------------------------------|--------------------------|----------|----------------|-----|-------|------------|-----------------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | STREET | | | | | | | | |
| | BOLTON AND MENK INC | | | Summary Total | | | | | 2,010.50 |
| | 1960 PREMIER DRIVE | RIVERDALE EXT | PV | 94962 | 001 | 09402 | 12/14/2018 | 0226962 | 1,196.50 |
| | MANKATO MN 56001-5900 | | | Summary Total | | | | | 1,196.50 |
| | | | | Payment Amount | | | | | 3,207.00 |
| 103641 | BOYER TRUCKS ROGERS | THERMOSTAT 556 | PV | 94893 | 001 | 09101 | 1/2/2019 | 57641R | 73.74 |
| | BOYER TRUCKS | | | Summary Total | | | | | 73.74 |
| | 2601 NE BROADWAY | FILTERS KITS | PV | 95003 | 001 | 09101 | 1/9/2019 | 57904R | 133.08 |
| | MINNEAPOLIS MN 55413 | | | Summary Total | | | | | 133.08 |
| | | | | Payment Amount | | | | | 206.82 |
| 100306 | BUREAU OF CRIMINAL APPREHENSION | OCT 18/DEC18 ACCESS FEES | PV | 94963 | 001 | 09101 | 12/31/2018 | 00000521046 | 390.00 |
| | BUREAU OF CRIMINAL APPREHENSION | | | Summary Total | | | | | 390.00 |
| | MNJIS SECTION-ATTEN: KIM LACEK | | | Payment Amount | | | | | 390.00 |
| | 1430 MARYLAND AVENUE EAST | | | Payment Amount | | | | | 390.00 |
| | ST PAUL MN 55106 | | | Payment Amount | | | | | 390.00 |
| 116439 | CANTEEN VENDING | COFFEE | PV | 94850 | 001 | 09101 | 12/27/2018 | 141780000050023 | 275.00 |
| | CANTEEN VENDING | | | Summary Total | | | | | 275.00 |
| | P O BOX 91337 | | | Payment Amount | | | | | 275.00 |
| | CHICAGO IL 60693-1337 | | | Payment Amount | | | | | 275.00 |
| 114549 | CHETS SHOES INC | BOOTS- T. BRYON | PV | 95004 | 001 | 09101 | 1/3/2019 | 40363 | 150.00 |
| | CHETS SHOES INC | | | Summary Total | | | | | 150.00 |
| | 8870 RENDOVA STREET NE | | | Payment Amount | | | | | 150.00 |
| | CIRCLE PINES MN 55014 | | | Payment Amount | | | | | 150.00 |
| 116197 | CINTAS CORPORATION | MATS | PV | 94851 | 001 | 09101 | 12/26/2018 | 4014173122 | 13.20 |
| | CINTAS CORPORATION | | | Summary Total | | | | | 13.20 |
| | CINTAS LOC #4K | UNIFORM CLEANING | PV | 95005 | 001 | 09101 | 1/9/2019 | 4014826204 | 28.00 |
| | P O BOX 650838 | UNIFORM CLEANING | PV | 95005 | 002 | 09101 | 1/9/2019 | 4014826204 | 4.00 |
| | DALLAS TX 75265-0838 | UNIFORM CLEANING | PV | 95005 | 003 | 09101 | 1/9/2019 | 4014826204 | 28.46 |
| | | UNIFORM CLEANING | PV | 95005 | 004 | 09101 | 1/9/2019 | 4014826204 | 28.46 |
| | | | | Summary Total | | | | | 88.92 |

R04570

CITY OF RAMSEY
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Payment Instrument Check Payment
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| Payee | | Stub | Document | | | | Due | Invoice | Payment |
|--------|---|------------------------------|----------|----------------|------|-------|------------|--------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| | | UNIFORM CLEANING | PV | 95006 | 001 | 09101 | 1/3/2019 | 4014481252 | 28.00 |
| | | UNIFORM CLEANING | PV | 95006 | 002 | 09101 | 1/3/2019 | 4014481252 | 4.00 |
| | | UNIFORM CLEANING | PV | 95006 | 003 | 09101 | 1/3/2019 | 4014481252 | 32.63 |
| | | UNIFORM CLEANING | PV | 95006 | 004 | 09101 | 1/3/2019 | 4014481252 | 32.63 |
| | | | | Summary Total | | | | | 97.26 |
| | | | | Payment Amount | | | | | 199.38 |
| 115488 | CITY OF BLAINE | JUNE 18 CITATION PAPER | PV | 94964 | 001 | 09101 | 1/7/2019 | 2018RPD | 132.48 |
| | CITY OF BLAINE 10801 TOWN SQUARE DRIVE BLAINE MN 55449 | | | Summary Total | | | | | 132.48 |
| | | | | Payment Amount | | | | | 132.48 |
| 100112 | COMMISSIONER OF TRANSPORTATION | BUNKER BLVD/ PUMA ST INSPECT | PV | 94969 | 001 | 09437 | 12/26/2018 | P00009831 | 1,520.08 |
| | COMMISSIONER OF TRANSPORTATION | | | Summary Total | | | | | 1,520.08 |
| | | | | Payment Amount | | | | | 1,520.08 |
| 114451 | COMPASS MINERALS | ROAD SALT | PV | 94992 | 001 | 09101 | 12/31/2018 | 372105 | 13,769.69 |
| | COMPASS MINERALS P O BOX 277043 ATLANTA GA 30384-7043 | | | Summary Total | | | | | 13,769.69 |
| | | | | Payment Amount | | | | | 13,769.69 |
| 100167 | CORNERSTONE FORD | WIRE ASY | PV | 94895 | 001 | 09101 | 1/2/2019 | 15247741 1 G | 22.53 |
| | CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330 | | | Summary Total | | | | | 22.53 |
| | | | | Payment Amount | | | | | 22.53 |
| 100125 | COUNTRYSIDE PRINTING INC | JAN-FEB 19 RAMSEY RESIDENT | PV | 94894 | 001 | 09101 | 12/27/2018 | 35592 | 4,287.00 |
| | COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW | | | Summary Total | | | | | 4,287.00 |
| | SUITE 113 RAMSEY MN 55303 | H. MOHR BUS CARDS | PV | 95007 | 001 | 09101 | 1/8/2019 | 35604 | 59.00 |
| | | | | Summary Total | | | | | 59.00 |
| | | | | Payment Amount | | | | | |

R04570

CITY OF RAMSEY
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Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|--|--------------------------------|----------|--------|-----|-------|------------|---------------------------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | | | | | | | | | 4,346.00 |
| 100129 | CRYSTEEL TRUCK EQUIPMENT | MOTOR KIT 12 V | PV | 94896 | 001 | 09101 | 1/4/2019 | F43519 | 237.79 |
| | CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432 | | | | | | | Summary Total | 237.79 |
| | | | | | | | | Payment Amount | 237.79 |
| 107691 | DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT | 2018 4TH QTR | PV | 94995 | 001 | 09702 | 1/8/2019 | 07982002 4 QTR 2018 | 18.34 |
| | DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT 332 MINNESOTA STREET SAINT PAUL MN 55101-1351 | | | | | | | Summary Total | 18.34 |
| | | | | | | | | Payment Amount | 18.34 |
| 101185 | DO ALL PRINTING COM INC | PD TABLE CLOTHS | PV | 94853 | 001 | 09101 | 12/31/2018 | 41912 | 313.10 |
| | DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303 | | | | | | | Summary Total | 313.10 |
| | | | | | | | | Payment Amount | 313.10 |
| 116175 | ECKBERG LAMMERS ATTORNEYS AT LAW | DEC 18 PROSECUTION | PV | 94854 | 001 | 09101 | 12/31/2018 | 12 2018 | 5,679.75 |
| | ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082 | | | | | | | Summary Total | 5,679.75 |
| | | | | | | | | Payment Amount | 5,679.75 |
| 100158 | ECM PUBLISHERS INC | COUNCIL CANDIDATE FILING | PV | 94855 | 001 | 09101 | 12/28/2018 | 659860 | 32.25 |
| | ECM PUBLISHERS INC 4095 COON RAPIDS BLVD | | | | | | | Summary Total | 32.25 |
| | COON RAPIDS MN 55433 | | | | | | | AD PD RESERVE OFFICERS | 217.00 |
| | | | | | | | | Summary Total | 217.00 |
| | | BID-RIVERDALE DR TRUNK UTIL | PV | 94993 | 001 | 09601 | 12/21/2018 | 657999 | 112.88 |
| | | BID-RIVERDALE DR TRUNK UTIL | PV | 94993 | 002 | 09601 | 12/21/2018 | 657999 | 112.87 |

R04570

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Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|----------------|-------------------------------------|----------------------|----------|--------|-----|-------|------------------------|----------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| Summary Total | | | | | | | | 225.75 | |
| Payment Amount | | | | | | | | 475.00 | |
| 100164 | ELECTRIC SYSTEMS OF ANOKA INC | SIREN 7 REPAIR | PV | 94857 | 001 | 09101 | 12/21/2018 7135 | | 1,197.90 |
| | ELECTRIC SYSTEMS OF ANOKA INC | SIREN 7 REPAIR | PV | 94857 | 002 | 09101 | 12/21/2018 7135 | | 401.50 |
| Summary Total | | | | | | | | 1,599.40 | |
| 6314 | HIGHWAY 10 NW ANOKA MN 55303 | SIREN 13 REPAIR | PV | 94858 | 001 | 09101 | 12/21/2018 7146 | | 240.50 |
| Summary Total | | | | | | | | 240.50 | |
| | | SIREN REPAIR #2 | PV | 95031 | 001 | 09101 | 12/31/2018 7107 | | 567.44 |
| Summary Total | | | | | | | | 567.44 | |
| Payment Amount | | | | | | | | 2,407.34 | |
| 104267 | ELITE SANITATION | DEC 18 TOILET RENTAL | PV | 95032 | 001 | 09101 | 1/7/2019 25501 | | 148.50 |
| Summary Total | | | | | | | | 148.50 | |
| Payment Amount | | | | | | | | 148.50 | |
| 113991 | EMERGENCY RESPONSE SOLUTIONS | FACESHIELDS/MISC | PV | 95008 | 001 | 09101 | 1/9/2019 12347 | | 481.12 |
| Summary Total | | | | | | | | 481.12 | |
| Payment Amount | | | | | | | | 481.12 | |
| 107099 | FASTENAL | MISC PARTS | PV | 94859 | 001 | 09101 | 12/31/2018 MNTC8172045 | | 83.36 |
| Summary Total | | | | | | | | 83.36 | |
| Payment Amount | | | | | | | | 83.36 | |
| 110505 | FBI NATIONAL ACADEMY ASSOCIATES INC | 2019 DUES. J. KATERS | PV | 94897 | 001 | 09101 | 1/8/2019 010819 | | 105.00 |
| Summary Total | | | | | | | | 105.00 | |
| Payment Amount | | | | | | | | | |

R04570

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Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|---------------------------------------|---------------------|----------|--------|-----|-------|------------|----------------|--------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | | | | | | | | | 105.00 |
| 112421 | FIRST SCRIBE | ROWAY WEB JAN 2019 | PV | 94898 | 001 | 09101 | 1/1/2019 | 2479572 | 200.00 |
| | FIRST SCRIBE | | | | | | | Summary Total | 200.00 |
| | 110 CHESHIRE LANE SUITE 105 | | | | | | | Payment Amount | 200.00 |
| | MINNETONKA MN 55305 | | | | | | | | |
| 110388 | FRATTALLONE'S ACE | SCRAPER/ICE KRUSHER | PV | 94899 | 001 | 09101 | 1/3/2019 | 034455/J | 60.98 |
| | HARDWARE STORES | | | | | | | Summary Total | 60.98 |
| | FRATTALLONE'S ACE HARDWARE STORES | | | | | | | | |
| | 1203 COUNTY ROAD E WEST | MISC SUPPLIES | PV | 95009 | 001 | 09101 | 1/9/2019 | 034496/J | 34.47 |
| | ARDEN HILLS MN 55112-3738 | | | | | | | Summary Total | 34.47 |
| | | | | | | | | Payment Amount | 95.45 |
| 100200 | GOPHER STATE ONE CALL | DEC 18 41 TICKETS | PV | 94860 | 001 | 09601 | 12/31/2018 | 8120674 | 18.45 |
| | INC | | | | | | | | |
| | GOPHER STATE ONE CALL | DEC 18 41 TICKETS | PV | 94860 | 002 | 09601 | 12/31/2018 | 8120674 | 18.45 |
| | 7223 PARKWAY DRIVE | DEC 18 41 TICKETS | PV | 94860 | 003 | 09601 | 12/31/2018 | 8120674 | 18.45 |
| | SUITE 210 | | | | | | | Summary Total | 55.35 |
| | HANOVER MD 21076-1317 | | | | | | | Payment Amount | 55.35 |
| 100650 | GRAINGER | BATTERIES | PV | 95010 | 001 | 09101 | 1/9/2019 | 9051566421 | 5.73 |
| | GRAINGER INC | | | | | | | Summary Total | 5.73 |
| | DEPT. 806511127 | BATTERIES | PV | 95024 | 001 | 09101 | 1/10/2019 | 9053194016 | 11.46 |
| | PALATINE IL 60038-0001 | | | | | | | Summary Total | 11.46 |
| | | | | | | | | Payment Amount | 17.19 |
| 112564 | HEALTH PARTNERS GROUP | DEC 18 EAP SERVICES | PV | 94861 | 001 | 09101 | 12/19/2018 | W815574 | 73.00 |
| | HEALTH-WORKSITE | | | | | | | Summary Total | 73.00 |
| | HEALTH PARTNERS GROUP HEALTH-WORKSITE | | | | | | | | |
| | MAIL STOP # 21109A | | | | | | | | |
| | P O BOX 1309 | | | | | | | | |
| | MINNEAPOLIS MN 55440-1309 | | | | | | | Payment Amount | 73.00 |
| 112160 | HOLIDAY COMPANIES | DEC 18 WASHES | PV | 94862 | 001 | 09101 | 12/31/2018 | 046801011900 | 26.00 |

R04570

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| Payee | Stub | Document | Due | Invoice | Payment | | | |
|--------|---------------------------------|----------|----------------|---------|---------|------------|-----------|----------|
| Number | Name / Mailing Address | Ty | Number | ltn | Co | Date | Number | Amount |
| | HOLIDAY COMPANIES | | Summary Total | | | 26.00 | | |
| | 4567 AMERICAN BLVD W | | | | | | | |
| | BLOOMINGTON MN 55437 | | | | | | | |
| | | | Payment Amount | | | 26.00 | | |
| 113985 | HYDRO KLEAN | PV | 94863 | 001 | 09435 | 12/18/2018 | 61387 | 6,033.22 |
| | RE: WOOD POND HILLS/CHESTNUT | | | | | | | |
| | HYDRO KLEAN | | Summary Total | | | 6,033.22 | | |
| | 333 NW 49TH PLACE | | | | | | | |
| | DES MOINES IA 50313 | | | | | | | |
| | | | Payment Amount | | | 6,033.22 | | |
| 112475 | INNOVATIVE OFFICE SOLUTIONS | PV | 94864 | 001 | 09101 | 12/28/2018 | IN2342199 | 32.22 |
| | OFFICE SUPPLIES | | | | | | | |
| | INNOVATIVE OFFICE SOLUTIONS | | Summary Total | | | 32.22 | | |
| | P O BOX 860627 | PV | 94900 | 001 | 09101 | 1/3/2019 | IN2347370 | 27.84 |
| | MISC OFFICE SUPPLIES | | | | | | | |
| | MINNEAPOLIS MN 55486-0001 | | Summary Total | | | 27.84 | | |
| | OFFICE SUPPLIES | PV | 94901 | 001 | 09101 | 1/2/2019 | IN2345822 | 98.67 |
| | OFFICE SUPPLIES | PV | 94901 | 002 | 09101 | 1/2/2019 | IN2345822 | 156.16 |
| | OFFICE SUPPLIES | PV | 94901 | 003 | 09101 | 1/2/2019 | IN2345822 | 77.37 |
| | | | Summary Total | | | 332.20 | | |
| | | | Payment Amount | | | 392.26 | | |
| 106324 | INSPECTRON INC | PV | 94965 | 001 | 09101 | 1/3/2019 | 010319 | 6,550.00 |
| | DEC 18 SERVICES | | | | | | | |
| | INSPECTRON INC | | Summary Total | | | 6,550.00 | | |
| | CODE COMPLIANCE INSPECTIONS | | | | | | | |
| | 15120 CHIPPENDALE AVE SUITE 202 | | | | | | | |
| | ROSEMOUNT MN 55068 | | | | | | | |
| | | | Payment Amount | | | 6,550.00 | | |
| 100256 | LANO EQUIPMENT INC | PV | 95025 | 001 | 09101 | 1/11/2019 | 02-641085 | 239.00 |
| | GRAPPLE W/TRADE TREE SPADE | | | | | | | |
| | LANO EQUIPMENT INC | PV | 95025 | 002 | 09101 | 1/11/2019 | 02-641085 | 239.00 |
| | GRAPPLE W/TRADE TREE SPADE | | | | | | | |
| | 6140 HIGHWAY 10 NW | | Summary Total | | | 478.00 | | |
| | ANOKA MN 55303 | | | | | | | |
| | | | Payment Amount | | | 478.00 | | |
| 100722 | LATOUR VINYL | PV | 95011 | 001 | 09101 | 1/7/2019 | 010719 | 21.00 |
| | 3 HELMET NAMES | | | | | | | |
| | LATOUR VINYL | | Summary Total | | | 21.00 | | |

R04570

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| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|---|-----------------------------|-----|---------|---------|-------|------------|----------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| | 7747 158TH AVENUE NW RAMSEY MN 55303 | | | | | | | | |
| | | | | | | | | Payment Amount | 21.00 |
| 100259 | LEAGUE OF MN CITIES INS TRUST | DEC 2018 NIELSEN/WDSTROM | PV | 94994 | 001 | 09702 | 1/2/2019 | 1001389 1/19 | 1,841.13 |
| | LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517 | | | | | | | Summary Total | 1,841.13 |
| | | | | | | | | Payment Amount | 1,841.13 |
| 100266 | LOGIS | MISC CDW INSTALL | PV | 94902 | 001 | 09101 | 12/31/2018 | 46368 | 8,178.68 |
| | LOCAL GOVERNMENT INFORMATION SYSTEMS ASS 5750 DULUTH STREET | CDW INSTALL DEC 2018 | | | | | | Summary Total | 8,178.68 |
| | GOLDEN VALLEY MN 55422-4036 | | PV | 94966 | 001 | 09240 | 12/31/2018 | 46368 18 | 8,774.75 |
| | | | | | | | | Summary Total | 8,774.75 |
| | | DEC 18 NETWORK SERVICES | PV | 94967 | 001 | 09101 | 12/31/2018 | 46404 | 90.00 |
| | | | | | | | | Summary Total | 90.00 |
| | | DEC 18 SERVICES | PV | 94968 | 001 | 09101 | 12/31/2018 | 46305 | 13,085.00 |
| | | | | | | | | Summary Total | 13,085.00 |
| | | | | | | | | Payment Amount | 30,128.43 |
| 100274 | MAMA | 2019 DUES- K. ULRICH | PV | 95026 | 001 | 09101 | 1/14/2019 | 011419 | 45.00 |
| | MAMA 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044 | | | | | | | Summary Total | 45.00 |
| | | | | | | | | Payment Amount | 45.00 |
| 113658 | MARCO | JAN 10 SERVICE | PV | 95012 | 001 | 09101 | 1/2/2019 | INV5896373 | 60.00 |
| | MARCO NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128 | | | | | | | Summary Total | 60.00 |
| | | | | | | | | Payment Amount | 60.00 |
| 106616 | MARTIN MCALLISTER, INC | DEC 18 ASSESSMENTS | PV | 95033 | 001 | 09101 | 12/31/2018 | 12166 | 1,500.00 |
| | MARTIN MCALLISTER, INC 3900 IDS CENTER | | | | | | | Summary Total | 1,500.00 |

R04570

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| Payee | Stub | Document | Due | Invoice | Payment |
|-----------------------------------|----------------------------------|---------------------------|-------------------------------|------------|-----------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| MINNEAPOLIS MN 55402 | | | | | 1,500.00 |
| Payment Amount | | | | | |
| 107054 | MCPA | 2019 DUES M. SCHANTZEN | PV 94905 001 09101 1/8/2019 | 010819 | 50.00 |
| MCPA | | | | | 50.00 |
| Summary Total | | | | | |
| Payment Amount | | | | | 50.00 |
| 100283 | MENARDS COON RAPIDS | MISC SUPPLIES | PV 94865 001 09101 12/21/2018 | 91473 | 11.54 |
| MENARDS COON RAPIDS | | | | | 11.54 |
| 3045 MAIN STREET | | | | | 133.94 |
| MISC SUPPLIES | | | | | |
| COON RAPIDS MN 55433 | | | | | 133.94 |
| MISC SUPPLIES | | | | | 29.06 |
| PV 95014 001 09101 1/7/2019 92404 | | | | | |
| Summary Total | | | | | 29.06 |
| Payment Amount | | | | | 174.54 |
| 100284 | MENARDS ELK RIVER | MISC SUPPLIES | PV 95013 001 09101 1/5/2019 | 77297 | 179.97 |
| MENARDS ELK RIVER | | | | | 179.97 |
| 19521 EVANS STREET NW | | | | | 54.41 |
| MISC SUPPLIES | | | | | |
| ELK RIVER MN 55330-1077 | | | | | 54.41 |
| Summary Total | | | | | |
| Payment Amount | | | | | 234.38 |
| 100285 | MET COUNCIL ENVIRONMENTAL SRV | WASTE WATER FEB 2019 | PV 95017 001 09602 1/9/2019 | 0001090869 | 65,058.71 |
| MET COUNCIL ENVIRONMENTAL SRV | | | | | 65,058.71 |
| P O BOX 856513 | | | | | |
| MINNEAPOLIS MN 55485-6513 | | | | | |
| Summary Total | | | | | |
| Payment Amount | | | | | 65,058.71 |
| 104452 | METRO CHIEF FIRE OFFICERS ASSOC. | 2019 DUES. M. KOHNER | PV 95015 001 09101 1/14/2019 | 011419 | 100.00 |
| METRO CHIEF FIRE OFFICER ASSOC. | | | | | 100.00 |
| ATTEN: ERIC BULLEN | | | | | |
| 5959 MAIN AVENUE NE | | | | | |
| ALBERTVILLE MN 55301 | | | | | |
| Summary Total | | | | | |
| Payment Amount | | | | | 100.00 |
| 108208 | METRO PRODUCTS INC | MISC PARTS | PV 94867 001 09101 12/21/2018 | 140160 | 128.56 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|------------------------------------|------------------------|---------------------|-------|----------------|---------|-------|------------|--------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| METRO PRODUCTS INC | | | | Summary Total | | | | | 128.56 |
| 7401 CENTRAL AVENUE NE | PLOW BOLT | PV | 94903 | 001 | 09101 | | 1/3/2019 | 140266 | 20.16 |
| FRIDLEY MN 55432 | | | | Summary Total | | | | | 20.16 |
| | | | | Payment Amount | | | | | 148.72 |
| 100289 | METRO SALES INC | CONTRACT OCT/DEC 18 | PV | 95039 | 001 | 09101 | 1/3/2019 | INV1243982 | 1,826.80 |
| | METRO SALES INC | CONTRACT OCT/DEC 18 | PV | 95039 | 002 | 09101 | 1/3/2019 | INV1243982 | 545.67 |
| 1620 EAST 78TH STEET | | | | Summary Total | | | | | 2,372.47 |
| MINNEAPOLIS MN 55423 | | | | Payment Amount | | | | | 2,372.47 |
| 106555 | MINNEAPOLIS, CITY OF | NOV 18 TRANSACTIONS | PV | 94868 | 001 | 09101 | 12/21/2018 | 400451002567 | 111.60 |
| MINNEAPOLIS FINANCE DEPT | | | | Summary Total | | | | | 111.60 |
| P O BOX 77038 | | | | Payment Amount | | | | | 111.60 |
| MINNEAPOLIS MN 55480-7738 | | | | | | | | | |
| 108246 | MN DEPARTMENT OF | 2018 DNR WATER | PV | 94970 | 001 | 09101 | 1/8/2019 | 010819 | 1,146.67 |
| NATURAL RESOURCES | | APPROP. | | Summary Total | | | | | 1,146.67 |
| MN DEPARTMENT OF NATURAL RESOURCES | | | | Payment Amount | | | | | 1,146.67 |
| 500 LAFAYETTE ROAD BOX 10 | | | | | | | | | |
| ST PAUL MN 55155-4010 | | | | | | | | | |
| 100621 | MN DNR ECO WATERS | 2018 DNR WATER | PV | 94996 | 001 | 09601 | 1/10/2019 | 011019 | 12,494.40 |
| | | PERMIT | | Summary Total | | | | | 12,494.40 |
| MN DNR ECO WATERS | | | | Payment Amount | | | | | 12,494.40 |
| MINNESOTA DNR- OMB | | | | | | | | | |
| 500 LAFAYETTE ROAD BOX 10 | | | | | | | | | |
| ST PAUL MN 55155-4048 | | | | | | | | | |
| 100313 | MN RECREATION AND PARK | DUES 2019 M | PV | 94906 | 001 | 09101 | 1/7/2019 | 010719 | 300.00 |
| ASSN | | RIVERBLOOD | | Summary Total | | | | | 300.00 |
| MN RECREATION AND PARK ASSN | | | | Payment Amount | | | | | 300.00 |
| 200 CHARLES STREET NE | | | | | | | | | |
| FRIDLEY MN 55432 | | | | | | | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | Due | Invoice | Payment | | |
|--------|--------------------------------------|----------------------------|----------|--------|-----|-------|------------|---------|----------------|----------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount | |
| 115611 | MN STATE FIRE DEPARTMENT ASSOCIATION | 2019 DUES | PV | 95018 | 001 | 09101 | 1/14/2019 | 011419 | 423.00 | |
| | | | | | | | | | Summary Total | 423.00 |
| | | | | | | | | | Payment Amount | 423.00 |
| 113909 | MOBILE VEHICLE INTEGRATION | INSTALL FLASHLIGHTS/RADAR | PV | 94869 | 001 | 09101 | 12/21/2018 | 1811218 | 340.00 | |
| | | | | | | | | | Summary Total | 340.00 |
| | | | | | | | | | Payment Amount | 340.00 |
| 100345 | NAPA AUTO PARTS ELK RIVER | OIL/AIR FILTER 687 | PV | 94870 | 001 | 09101 | 12/28/2018 | 994005 | 37.08 | |
| | | | | | | | | | Summary Total | 37.08 |
| | | | | | | | | | Summary Total | 35.87 |
| | | | | | | | | | Summary Total | 35.87 |
| | | | | | | | | | Summary Total | 36.61 |
| | | | | | | | | | Summary Total | 36.61 |
| | | | | | | | | | Payment Amount | 109.56 |
| 116221 | NATIONAL LEAGUE OF CITIES | 2019 MEMBERSHIP DUES | PV | 95027 | 001 | 09101 | 12/18/2018 | 152338 | 1,916.83 | |
| | | | | | | | | | Summary Total | 1,916.83 |
| | | | | | | | | | Payment Amount | 1,916.83 |
| 115543 | NATURAL ENDEAVORS LANDSCAPING INC | 6701 HWY 10 PLOWING NOV 18 | PV | 94971 | 001 | 09410 | 1/2/2019 | 1507 | 265.00 | |
| | | | | | | | | | Summary Total | 265.00 |
| | | | | | | | | | Summary Total | 420.00 |
| | | | | | | | | | Summary Total | 420.00 |
| | | | | | | | | | Payment Amount | 685.00 |

R04570

CITY OF RAMSEY
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Pay Through Date 12/31/2019

| Payee | Stub | Document | Due | Invoice | Payment |
|--------|----------------------------------|--------------------|------------|----------------|-----------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| 115167 | NET TRANSCRIPTS INC | PV 94872 001 09101 | 12/31/2018 | 0022981 | 425.55 |
| | DEC 18 TRANSCRIPTIONS | | | | |
| | NET TRANSCRIPTS INC | | | Summary Total | 425.55 |
| | 3707 N. 7TH STREET SUITE 320 | | | | |
| | PHOENIX AZ 85014 | | | Payment Amount | 425.55 |
| 100359 | NORTH METRO MAYORS ASSN | PV 95028 001 09101 | 12/18/2018 | 99000531 | 12,008.00 |
| | 2019 MEMBERSHIP DUES | | | | |
| | NORTH METRO MAYORS ASSN | | | Summary Total | 12,008.00 |
| | 1000 WESTGATE DRIVE SUITE 252 | | | | |
| | ST PAUL MN 55114 | | | Payment Amount | 12,008.00 |
| 116752 | NORTH RISK PARTNERS- BEARENCE | PV 94908 001 09101 | 1/1/2019 | 3026740 | 7,000.00 |
| | 2019 RENEW POLICY | | | | |
| | NORTH RISK PARTNERS- BEARENCE | | | Summary Total | 7,000.00 |
| | 2010 CENTRE POINTE BLVD | | | | |
| | MENDOTA HEIGHTS MN 55120 | | | Payment Amount | 7,000.00 |
| 100360 | NORTH STAR TOWING INC | PV 94973 001 09101 | 1/1/2019 | 010119 | 254.00 |
| | DEC 2018 TOWS PD | | | | |
| | NORTH STAR TOWING INC | | | Summary Total | 254.00 |
| | 833 NORTH STREET | | | | |
| | ANOKA MN 55303 | | | Payment Amount | 254.00 |
| 100363 | NORTHERN SANITARY SUPPLY CO | PV 94873 001 09101 | 12/28/2018 | 193537 | 395.69 |
| | MISC SUPPLIES | | | | |
| | NORTHERN SANITARY SUPPLY CO | | | Summary Total | 395.69 |
| | 341 COON RAPIDS BLVD | PV 95019 001 09101 | 1/3/2019 | 193565 | 121.72 |
| | MISC SUPPLIES | | | | |
| | MINNEAPOLIS MN 55433 | | | Summary Total | 121.72 |
| | | | | Payment Amount | 517.41 |
| 115232 | NORTHERN TECHNOLOGIES LLC | PV 94874 001 09804 | 12/8/2018 | 30035 | 432.25 |
| | HARVEST ESTATE 2ND | | | | |
| | NORTHERN TECHNOLOGIES LLC | | | Summary Total | 432.25 |
| | 3522 4TH AVENUE S | PV 94875 001 09437 | 12/8/2018 | 30037 | 1,433.25 |
| | NOV 18 BUNKER LK | | | | |

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payment Instrument Check Payment
Pay Through Date 12/31/2019

| Payee | Stub | Document | Due | Invoice | Payment | | | |
|-------------------------------------|------------------------|----------|----------------|---------|---------|------------|-----------|-----------|
| Number | Name / Mailing Address | Ty | Number | Item | Co | Date | Number | Amount |
| | BLVD | | | | | | | |
| FARGO ND 58103 | | | Summary Total | | | | | 1,433.25 |
| | NOV 18 SUNFISH LK | PV | 94876 | 001 | 09805 | 12/8/2018 | 30033 | 669.25 |
| | PARK LOT EXT | | | | | | | |
| | | | Summary Total | | | | | 669.25 |
| | RIVERSTONE 2ND | PV | 94877 | 001 | 09804 | 11/20/2018 | 29784 | 777.75 |
| | OCT/NOV 18 | | | | | | | |
| | | | Summary Total | | | | | 777.75 |
| | | | Payment Amount | | | | | 3,312.50 |
| 110480 OPUS 21 MANAGEMENT SOLUTIONS | OCT 18 SERVICES | PV | 94974 | 001 | 09601 | 12/31/2018 | 181068 | 2,482.44 |
| OPUS 21 MANAGEMENT SOLUTIONS | OCT 18 SERVICES | PV | 94974 | 002 | 09601 | 12/31/2018 | 181068 | 2,482.44 |
| 680 COMMERCE DRIVE SUITE 160 | OCT 18 SERVICES | PV | 94974 | 003 | 09601 | 12/31/2018 | 181068 | 2,482.44 |
| WOODBURY MN 55125 | OCT 18 SERVICES | PV | 94974 | 004 | 09601 | 12/31/2018 | 181068 | 2,482.44 |
| | OCT 18 SERVICES | PV | 94974 | 005 | 09601 | 12/31/2018 | 181068 | 2,482.42 |
| | | | Summary Total | | | | | 12,412.18 |
| | NOV 2018 SERVICES | PV | 94975 | 001 | 09601 | 12/31/2018 | 181163 | 131.55 |
| | NOV 2018 SERVICES | PV | 94975 | 002 | 09601 | 12/31/2018 | 181163 | 131.55 |
| | NOV 2018 SERVICES | PV | 94975 | 003 | 09601 | 12/31/2018 | 181163 | 131.55 |
| | NOV 2018 SERVICES | PV | 94975 | 004 | 09601 | 12/31/2018 | 181163 | 131.55 |
| | NOV 2018 SERVICES | PV | 94975 | 005 | 09601 | 12/31/2018 | 181163 | 131.55 |
| | | | Summary Total | | | | | 657.75 |
| | DEC 2018 SERVICE | PV | 94997 | 001 | 09601 | 1/6/2019 | 181259 | 22.37 |
| | DEC 2018 SERVICE | PV | 94997 | 002 | 09601 | 1/6/2019 | 181259 | 22.37 |
| | DEC 2018 SERVICE | PV | 94997 | 003 | 09601 | 1/6/2019 | 181259 | 22.37 |
| | DEC 2018 SERVICE | PV | 94997 | 004 | 09601 | 1/6/2019 | 181259 | 22.37 |
| | DEC 2018 SERVICE | PV | 94997 | 005 | 09601 | 1/6/2019 | 181259 | 22.35 |
| | | | Summary Total | | | | | 111.83 |
| | | | Payment Amount | | | | | 13,181.76 |
| 111488 POPP.COM INC | DEC 18 SERVICES | PV | 94878 | 001 | 09101 | 12/31/2018 | 992528208 | 105.93 |
| POPP.COM INC | DEC 18 SERVICES | PV | 94878 | 002 | 09101 | 12/31/2018 | 992528208 | 47.08 |
| 620 MENDELSSOHN AVE NO SUITE 101 | DEC 18 SERVICES | PV | 94878 | 003 | 09101 | 12/31/2018 | 992528208 | 58.85 |
| GOLDEN VALLEY MN 55427 | DEC 18 SERVICES | PV | 94878 | 004 | 09101 | 12/31/2018 | 992528208 | 223.63 |
| | DEC 18 SERVICES | PV | 94878 | 005 | 09101 | 12/31/2018 | 992528208 | 35.31 |
| | DEC 18 SERVICES | PV | 94878 | 006 | 09101 | 12/31/2018 | 992528208 | 135.35 |
| | DEC 18 SERVICES | PV | 94878 | 007 | 09101 | 12/31/2018 | 992528208 | 52.96 |
| | DEC 18 SERVICES | PV | 94878 | 008 | 09101 | 12/31/2018 | 992528208 | 109.09 |
| | DEC 18 SERVICES | PV | 94878 | 009 | 09101 | 12/31/2018 | 992528208 | 87.06 |

R04570

CITY OF RAMSEY
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| Payee | Stub | Document | Due | Invoice | Payment |
|-------------------------------------|-------------------------------|--------------------|------------|-----------------|----------|
| Number | Name / Mailing Address | Ty Number Itm Co | Date | Number | Amount |
| | DEC 18 SERVICES | PV 94878 010 09101 | 12/31/2018 | 992528208 | 106.76 |
| | DEC 18 SERVICES | PV 94878 011 09101 | 12/31/2018 | 992528208 | 58.04 |
| | | Summary Total | | | 1,020.06 |
| | | Payment Amount | | | 1,020.06 |
| 113444 PRECISE | NOV 2018 SERVICE | PV 94879 001 09101 | 12/31/2018 | IN200-1019482 | 374.62 |
| | PRECISE | Summary Total | | | 374.62 |
| | 501 EAST CLIFF ROAD SUITE 100 | Payment Amount | | | 374.62 |
| | BURNSVILLE MN 55337 | | | | |
| 112959 PREMIUM WATERS INC | DEC 18 FIRE-BOTTLED WATER | PV 95035 001 09101 | 12/31/2018 | 621332-12-18 | 48.19 |
| | PREMIUM WATERS INC | Summary Total | | | 48.19 |
| | P O BOX 9128 | PV 95036 001 09101 | 12/31/2018 | 621331-12-18 | 29.64 |
| | MINNEAPOLIS MN 55480-9128 | Summary Total | | | 29.64 |
| | | Payment Amount | | | 77.83 |
| 108455 PRYOR LEARNING SOLUTIONS | RENEWAL- 2019 SEMINARS | PV 95020 001 09101 | 12/31/2018 | 032969203-18363 | 299.00 |
| | PRYOR LEARNING SOLUTIONS | Summary Total | | | 299.00 |
| | P O BOX 219468 | Payment Amount | | | 299.00 |
| | KANSAS CITY MO 64121-9468 | | | | |
| 113737 RATWIK ROSZAK AND MALONEY PA | DEC 18 RETAINER | PV 94998 001 09435 | 12/31/2018 | 63425 | 261.00 |
| | RATWIK ROSZAK AND MALONEY PA | PV 94998 002 09435 | 12/31/2018 | 63425 | 99.00 |
| | 300 U.S. TRUST BUILDING | PV 94998 003 09435 | 12/31/2018 | 63425 | 2,700.00 |
| | 730 SECOND AVENUE SOUTH | Summary Total | | | 3,060.00 |
| | MINNEAPOLIS MN 55402 | PV 94999 001 09230 | 12/31/2018 | 63400 | 116.00 |
| | DEC 2018 SERVICE | PV 94999 002 09230 | 12/31/2018 | 63400 | 145.00 |
| | | Summary Total | | | 261.00 |
| | | Payment Amount | | | 3,321.00 |
| 116092 ROADKILL ANIMAL CONTROL | DEC 2018 SERVICE | PV 95000 001 09101 | 1/4/2019 | 010419 | 279.00 |

R04570

CITY OF RAMSEY
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| Payee | | Stub | Document | | | Due | Invoice | Payment | |
|--------|--|--------------------------------|----------|--------|-----|-------|------------------------------|----------------|--------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| | ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337 | | | | | | | Summary Total | 279.00 |
| | | | | | | | | Payment Amount | 279.00 |
| 106617 | ROTARY CLUB OF RAMSEY ROTARY CLUB OF RAMSEY 7550 SUNWOOD DRIVE NW RAMSEY MN 55303 | K. ULRICH DUES 1ST QTR 2019 | PV | 94909 | 001 | 09101 | 1/2/2019 116 | | 150.00 |
| | | | | | | | | Summary Total | 150.00 |
| | | | | | | | | Payment Amount | 150.00 |
| 100431 | SAFETY KLEEN CORPORATION SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066 | RECYCLE OIL DEC 2018 | PV | 95001 | 001 | 09101 | 1/1/2019 CN08186395 | | 110.97 |
| | | | | | | | | Summary Total | 110.97 |
| | | | | | | | | Payment Amount | 110.97 |
| 100461 | STAR TRIBUNE STAR TRIBUNE P O BOX 790387 ST LOUIS MO 63179-0387 | AD BUILDING OFFICIAL DEC 18 | PV | 95037 | 001 | 09101 | 12/31/2018 1000023826 DEC 18 | | 360.00 |
| | | | | | | | | Summary Total | 360.00 |
| | | | | | | | | Payment Amount | 360.00 |
| 110394 | STEPP MANUFACTURING CO, INC. STEPP MANUFACTURING CO, INC. 12325 RIVER ROAD NORTH BRANCH MN 55056 | VALVE COIL STACKING | PV | 95002 | 001 | 09101 | 1/3/2019 054981 | | 133.42 |
| | | | | | | | | Summary Total | 133.42 |
| | | | | | | | | Payment Amount | 133.42 |
| 100485 | TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378 | DEC 18 MEETINGS | PV | 94880 | 001 | 09101 | 12/28/2018 M24380 | | 365.50 |
| | | | | | | | | Summary Total | 365.50 |
| | | | | | | | | Payment Amount | 365.50 |

R04570

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Pay Through Date 12/31/2019

| Payee | | Stub | Document | | | | Due | Invoice | Payment |
|--------|---|------------------------------|----------|--------|-----|-------|------------|--|------------|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| 112024 | TOWMASTER | HARNESS TRI-LIGHT PIGTAIL | PV | 95029 | 001 | 09101 | 1/7/2019 | 411492 | 12.38 |
| | TOWMASTER 61381 US HWY 12 LITCHFIELD MN 55355 | | | | | | | Summary Total | 12.38 |
| | | | | | | | | Payment Amount | 12.38 |
| 111742 | TWN CITY WATER CLINIC INC | DEC 18 WATER SAMPLES | PV | 95038 | 001 | 09601 | 1/2/2019 | 12574 | 300.00 |
| | TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343 | | | | | | | Summary Total | 300.00 |
| | | | | | | | | Payment Amount | 300.00 |
| 100529 | WENDELL'S INC | SCANNED STAMP | PV | 94881 | 001 | 09101 | 12/18/2018 | 2357908 | 19.75 |
| | WENDELL'S INC 6601 BUNKER LAKE BLVD | BADGE- H. MOHR | PV | 95021 | 001 | 09101 | 1/9/2019 | 2363391 | 5.23 |
| | PO BOX 458 RAMSEY MN 55303-0458 | | | | | | | Summary Total | 5.23 |
| | | | | | | | | Payment Amount | 24.98 |
| | | | | | | | | Total Amount to be Processed | 222,222.47 |
| | | | | | | | | Total Number of Payments to be Processed | 88 |

R04570

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| Payee | | Stub | Document | | | | Due | Invoice | Payment |
|--------|--|-----------------------------------|----------|--------|-----|-------|-----------|---------|---|
| Number | Name / Mailing Address | Message | Ty | Number | Itm | Co | Date | Number | Amount |
| 111093 | DOUGLAS KERR UNDERGROUND LLC | FINAL PAY EST RIVERDALE DR EXT | PV | 95041 | 001 | 09402 | 1/14/2019 | 011419 | 44,642.58 |
| | DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051 | | | | | | | | Summary Total 44,642.58 |
| | | | | | | | | | Payment Amount 44,642.58 |
| 103848 | PARK CONSTRUCTION CO. | FINAL PAY EST MISS RVR TRL 3 | PV | 95040 | 001 | 09805 | 1/15/2019 | 011519 | 12,366.79 |
| | PARK CONSTRUCTION CO. 1481 81ST AVENUE NE MINNEAPOLIS MN 55432 | | | | | | | | Summary Total 12,366.79 |
| | | | | | | | | | Payment Amount 12,366.79 |
| | | | | | | | | | Total Amount to be Processed 57,009.37 |
| | | | | | | | | | Total Number of Payments to be Processed 2 |

Councilmember Johns introduced the following resolution and moved for its adoption:

RESOLUTION #19-027

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JANUARY 3, 2019 THROUGH JANUARY 16, 2019.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of January 3, 2019, through January 16, 2019, in the amount of \$703,376.11 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period January 3, 2019, through January 16, 2019, in the amount of \$703,376.11.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Shryock, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Heinrich
Councilmember Shryock
Councilmember Kuzma
Councilmember Musgrove
Councilmember Riley

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22 day of January 2019.

Mayor

ATTEST:

City Clerk

Meeting Date: 01/22/2019

By: Chris Anderson, Community
Development

Information

Title

Adopt Resolution #19-026 Approving an Encroachment Agreement for a Shed within a Drainage and Utility Easement at 15261 Barium Street NW (Project No. 18-132); Case of Alan and Susan Gustafson

Purpose/Background:

The owners of the property located at 15261 Barium St NW (the "Subject Property"), Al and Sue Gustafson (the "Applicant") have been working with Planning and Engineering Staff to place a ten by twelve foot (10' x 12') [10' x 20' in agreement] shed (the "Shed") in the rear yard of the Subject Property. However, the eastern most sixty (60) feet is encumbered with a drainage and utility easement (the "Easement") for both a storm sewer pipe and for drainage purposes, greatly restricting options for siting the Shed. The owners of the Subject Property have requested an Encroachment Agreement to authorize placement of the Shed within the Easement.

Notification:

Notification is not required for consideration of an Encroachment Agreement.

Observations/Alternatives:

When the Subject Property was originally platted, there was a drainage pond located in the rear of the parcel to accommodate drainage for a portion of the neighborhood. However, when the land to the north subsequently developed, this pond was removed and replaced with a storm sewer pipe and catch basin. At the direction of the Engineering Department, the Applicant had a survey with topographic data completed in September of 2018. That data was then used to update the City's stormwater model to determine if the Easement could be vacated and replaced with an drainage and utility encumbering just the area along the storm sewer pipe. Unfortunately, the model still showed a portion of the Easement as necessary to contain runoff within the 100-year storage area.

Staff, in conjunction with the Applicant, continued to review possible options. It was determined that the Shed could be placed in a specific location with little impact to the Easement or the existing infrastructure. The Shed would need to be slightly elevated so the floor remains at or above the 100 year storage elevation and this condition has been included within the Encroachment Agreement.

As long as the Applicant enters into an Encroachment Agreement (attached), which would need to be recorded against the Subject Property, the Engineering Department has no objection to this request.

Funding Source:

This is being processed as part of Staff's normal duties. However, the recording fee is the responsibility of the Applicant.

Recommendation:

Staff recommends adopting Resolution #19-026 approving an Encroachment Agreement authorizing the placement of a shed within a drainage and utility easement on the Subject Property.

Action:

Motion to adopt Resolution #19-026 approving an Encroachment Agreement to allow a shed to be placed within a drainage and utility easement on the Subject Property.

Attachments

Site Location Map

Aerial Showing Approximate Easement Boundary

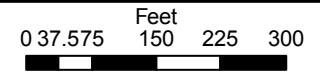
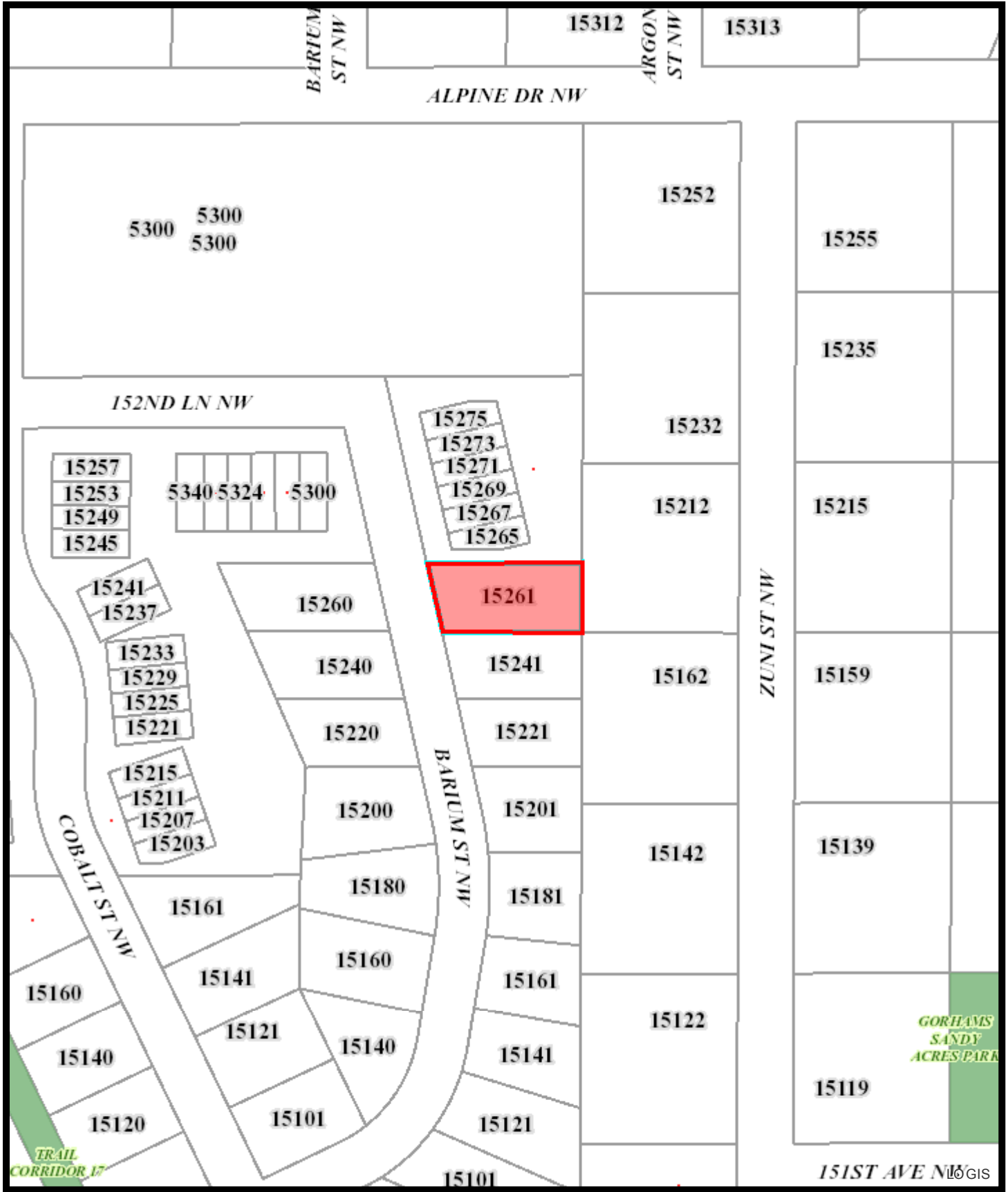
Encroachment Agreement

Resolution #19-026

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Bruce Westby | Bruce Westby | 01/14/2019 03:47 PM |
| Len Linton | Len Linton | 01/15/2019 08:32 AM |
| Tim Gladhill | Tim Gladhill | 01/17/2019 09:20 AM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:21 PM |
| Form Started By: Chris Anderson | | Started On: 01/09/2019 09:32 AM |
| Final Approval Date: 01/17/2019 | | |

Site Location Map



15269

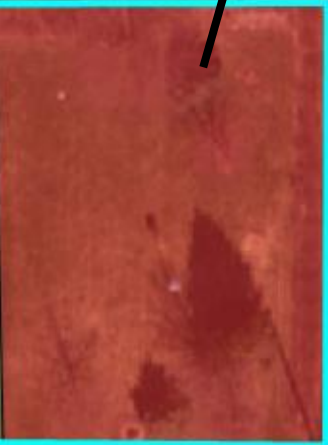
15267

15265

General Area Encumbered
with D/U Easement

BARLUM ST NW

15261



15241

151

ENCROACHMENT AGREEMENT

THIS AGREEMENT (“Agreement”) is made this ___ day of _____, 2019, by and between the **CITY OF RAMSEY**, a municipal corporation under the laws of the State of Minnesota (“City”), and **Alan and Susan Gustafson**, husband and wife, and their successors and assigns (“Landowner”).

RECITALS:

WHEREAS, Landowner is the fee owner of the real property located at 15261 Barium Street NW, Ramsey, Minnesota, and legally described as follows:

Lot 1, Block 3, WILLOW RIDGE, Anoka County, MN

(“Property”); and

WHEREAS, the City currently has Drainage and Utility Easements (“Easements”) over, under and across a portion of the Property, as dedicated to the public pursuant to the Plat known as “WILLOW RIDGE” recorded in the Office of the County Recorder, Anoka County, Minnesota; and

WHEREAS, Landowner seeks permission from the City to encroach upon the Easements to construct a ten foot by twenty foot (10’ x 20’) shed (the “Shed”) positioned near the eastern (rear) boundary of the Property as shown on Exhibit “A”.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the parties agree as follows:

1. The City hereby approves an encroachment on and over the Easements by Landowner for the purposes of constructing and maintaining the Shed over that part of the Easements as shown in Exhibit "A" subject to the terms of this Agreement.

2. Landowner shall not expand the Shed in width, depth, or height unless approved in writing by the City. If the Shed is demolished, destroyed, or substantially replaced, any replacement shall not encroach upon the Easements without written consent of the City.

3. The Easements were reserved to allow for ponding of water during storm events. The modeled 100-year high water level for this area is 865.3 feet. Construction of the Shed with a floor elevation equal to or lower than 865.3 feet may result in inundation during large storms. The City is not responsible for damage resulting from stormwater entering the Shed.

4. Nothing in this Agreement shall be deemed a waiver or abandonment of the City's rights under the Easements.

5. The Landowner is responsible for all costs relating to use, maintenance and repair of the Shed.

6. Landowner agrees that if the City, during its normal construction, reconstruction, maintenance and/or repair of the public utilities located within the Easements including, but not limited to, watermain, sanitary sewer and/or storm sewer systems, deems it necessary and expedient to excavate within the Easements, Landowner shall be responsible for removing, reconstructing and/or repairing that portion of the Shed within the Easements. The City's only obligation shall be to fill the excavated area and level the same to the grade that it was prior to the City's excavation. Notwithstanding the above, in the event the City finds it is necessary to completely restore the easement area, the Landowner agrees to remove that portion of the Shed that has been placed in the Easements. Landowner will promptly comply with said removal request at their expense and will remove the Shed within sixty (60) days of the written request by the City.

7. In the event that Landowner fails to take any action required in this Agreement and the City is required to repair, reconstruct or take other actions to maintain the City's utilities, as a result of the Landowner's use and maintenance of the Shed, the City may take any and all actions permitted by law to collect the costs of those repairs and the City may further levy an assessment against the Property for all costs incurred by the City. Landowner waives any and all rights to challenge or appeal the assessment.

8. Landowner and his/her successors and assigns do hereby agree to defend, indemnify, and hold the City harmless from any and all costs and expenses, all claims and liability, including attorney's fees, relating to or arising from granting the Landowner permission to encroach on the Easements for the maintenance, use, and operation of the Shed, including third party claims against flooding issues that may occur due to filling within the drainage easement.

9. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following:

TO CITY: Jo Thieling, City Clerk
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

TO LANDOWNER: Alan and Susan Gustafson
15261 Barium Street NW
Ramsey, MN 55303

or to any successors or assigns of the Landowner or City, or any future address of the Landowner or City, if Landowner or City gives the other party notice of said change of address as provided pursuant to the provision for notice herein.

10. This Agreement shall be recorded against the title to the Property.

CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

By: _____
Kurtis Ulrich, City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by John LeTourneau and Kurtis Ulrich, respectively the Mayor and City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Notary Public

LANDOWNER:

By: _____
Alan Gustafson

By: _____
Susan Gustafson

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by Alan and Susan Gustafson.

Notary Public

Drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

Reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-026

RESOLUTION APPROVING AN ENCROACHMENT AGREEMENT FOR A DETACHED ACCESSORY BUILDING TO BE LOCATED IN A DRAINAGE AND UTILITY EASEMENT ON THE PROPERTY GENERALLY KNOWN AS 15261 BARIUM ST NW AND DECLARING TERMS OF SAME

WHEREAS, Alan and Susan Gustafson, hereinafter referred to as the “Applicant,” have requested an Encroachment Agreement to allow a 10’ x 20’ shed (the “Shed”) to be located in a drainage and utility easement (the “Easement”) on the property legally described as follows:

Lot 1, Block 3, WILLOW RIDGE, Anoka County, Minnesota

(the “Subject Property”).

WHEREAS, the Applicant has supplied the City of Ramsey a topographic survey, completed by a licensed surveyor, that has been utilized to update the stormwater model for this area; and

WHEREAS, the Engineering Department has found that the Easement can still function with the encroachment of the Shed; and

WHEREAS, City Council reviewed the Encroachment Agreement request on January 22, 2019; and

WHEREAS, the Applicant must obtain a Zoning Permit prior to constructing/installing the Shed on the Subject Property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That, contingent upon the Applicant entering into an Encroachment Agreement with the City and recording said agreement against the Subject Property, the Applicant may construct and maintain the Shed in accordance with the terms and conditions contained within the Encroachment Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly adopted by the Ramsey City Council this the 22nd day of January, 2019.

Mayor

ATTEST:

City Clerk

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

CC Regular Session

4. 8.

Meeting Date: 01/22/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-028 Authorizing Final payment to Dougas-Kerr Underground, LLC. for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard.

Purpose/Background:

Resolution and Pay Request Attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Douglas-Kerr Underground, LLC.:

1. IC 134 (Contractor’s Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax)
2. Waiver of Mechanic’s Lien Rights (Affidavits that all claims against Douglas-Kerr Underground, LLC. by reasons of the contract have been fully paid or satisfactorily secured)
3. Consent of Surety to Final Payment (Certification from the contractor’s surety)

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC. for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard in the amount of \$44,642.58.

Final construction costs are \$25,264.55 (3.6%) greater than the awarded bid. This cost increase is due primarily to additional work required to remove excess topsoil from the site and to replace it with imported fill material. Additional soil borings could have helped identify pockets of thicker topsoil during the design phase, but the additional borings would have resulted in increased design fees.

Action:

Motion to adopt Resolution #19-028 authorizing final payment to Dougas-Kerr Underground, LLC. for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard in the amount of \$44,642.58.

Attachments

Pay Resolution

Pay Request

Form Review

| Inbox | Reviewed By | Date |
|--------------|--------------|---------------------|
| Bruce Westby | Bruce Westby | 01/16/2019 03:22 PM |
| Bruce Westby | Bruce Westby | 01/17/2019 12:50 PM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:28 PM |

Form Started By: Marsha Weidner
Final Approval Date: 01/17/2019

Started On: 01/16/2019 08:51 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-028

RESOLUTION APPROVING FINAL PAYMENT TO DOUGLAS-KERR UNDERGROUND, LLC. FOR IMPROVEMENT PROJECT 16-20; RIVERDALE DRIVE EXTENSION FROM TRAPROCK STREET TO RAMSEY BOULEVARD.

WHEREAS, the City of Ramsey desires to extend Riverdale Drive from Traprock Street to Ramsey Boulevard, completing the south frontage road to U.S. Highway 10 between Armstrong Boulevard and Ramsey Boulevard; and

WHEREAS, the City of Ramsey's 2015 - 2019 Capital Improvement Program identifies this project for design and construction in calendar years 2016 - 2017; and

WHEREAS, this improvement project is identified as an immediate priority in the Highway 10 Access Planning Study completed in 2014 as a partnership between the Minnesota Department of Transportation (MnDOT) and the Anoka County Highway Department; and

WHEREAS, the City represents that this project provides benefit to the Trunk Highway system, as well as to the local community, making the project eligible for funding through MnDOT's Metro Municipal Agreement Program in the maximum amount of \$584,280; and

WHEREAS, on September 21, 2015, MnDOT notified the City that this project received up to \$584,280 in funding through MnDOT's Metro Municipal Agreement Program for eligible construction items, including construction engineering and inspection, in accordance with MnDOT's Cost Participation Policy; and

WHEREAS, upon accepting the funds the City agreed to prepare project plans and specifications conforming to MnDOT's design standards and format; and

WHEREAS, pursuant to a motion of the Ramsey City Council, adopted November 24, 2015, authorizing City staff to accept a proposal from Bolton & Menk, Inc. in the amount of \$89,170 to prepare final Plans and Specifications for said improvements; and

WHEREAS, pursuant to a motion of the Ramsey City Council, adopted June 27, 2017, approving final Plans and Specifications and authorizing advertisements for bids for said improvements; and

WHEREAS, pursuant to a motion of the Ramsey City Council, adopted July 11, 2017, approving and authorizing execution of Cooperative Construction Agreement No. 1002020 for said improvements; and

WHEREAS, pursuant to a motion of the Ramsey City Council, adopted July 25, 2017, accepting bids and awarding a contract to the lowest responsible bidder, Douglas-Kerr Underground, LLC, Inc., in the amount of \$701,270.54 for the total bid for construction of said improvements; and

WHEREAS, as of January 22, 2019 \$681,892.51 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard in the amount of \$44,642.58.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes final payment to Douglas-Kerr Underground, LLC for Improvement Project 16-20; Riverdale Drive Extension from Traprock Street to Ramsey Boulevard in the amount of \$44,642.58.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of January 22, 2019.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

RESOLUTION 19-028

Page 2 of 3

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January 2019.

Mayor

ATTEST:

City Clerk

| CONTRACTOR'S PAY REQUEST | | DISTRIBUTION: | |
|---|--|----------------------|--|
| RIVERDALE DRIVE EXTENSION IMPROVEMENTS | | CONTRACTOR (1) | |
| S.A.P. 119-115-003 | | OWNER (1) | |
| CITY OF RAMSEY, MN, SP 0202-101 | | ENGINEER (1) | |
| BMI PROJECT NO. R16.111092 | | BONDING CO. (1) | |
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | | \$701,270.54 | |
| TOTAL, COMPLETED WORK TO DATE | | \$726,535.09 | |
| TOTAL, STORED MATERIALS TO DATE | | \$0.00 | |
| DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED | | \$0.00 | |
| TOTAL, COMPLETED WORK & STORED MATERIALS | | \$726,535.09 | |
| RETAINED PERCENTAGE (0%) | | \$0.00 | |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | | \$0.00 | |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | | \$726,535.09 | |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | | \$681,892.51 | |
| PAY CONTRACTOR AS ESTIMATE NO. 5 - FINAL | | \$44,642.58 | |

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Douglas-Kerr Underground, LLC
 2142 330th Ave
 Mora, MN 55051

By *[Signature]* Manager
 Name Title

Date 12-26-18

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 ENGINEER: BOLTON & MENK, INC., 7533 SUNWOOD DRIVE, SUITE 206, RAMSEY, MN 55303
 By *[Signature]* PROJECT MANAGER
 KEVIN P. KIELB, P.E.
 Date 12/26/2018

APPROVED FOR PAYMENT:
 OWNER: CITY OF RAMSEY
 By *[Signature]* City Engineer 1/14/19
 Name Title Date
 And _____
 Name Title Date

5 - FINAL

PARTIAL PAY ESTIMATE NO.

RIVERDALE DRIVE EXTENSION IMPROVEMENTS
 CITY OF RAMSEY, MN, SP 0202-101
 S.A.P. 119-115-003
 BMM PROJECT NO. R16.111092

WORK COMPLETED THROUGH August 31, 2018

| ITEM NO. | DESCRIPTION | UNIT | UNIT PRICE | CONTRACT | | PREVIOUS ESTIMATE | | QUANTITIES TO DATE | |
|----------|---|----------|-------------|--------------|--------------|-------------------|--------------|--------------------|--------------|
| | | | | BID QUANTITY | BID AMOUNT | QUANT | AMOUNT | QUANT | AMOUNT |
| 1 | MOBILIZATION | LUMP SUM | \$25,885.00 | 1 | \$25,885.00 | 1 | \$25,885.00 | 1 | \$25,885.00 |
| 2 | CLEARING AND GRUBBING | LUMP SUM | \$3,000.00 | 1 | \$3,000.00 | 1 | \$3,000.00 | 1 | \$3,000.00 |
| 3 | PAVEMENT MARKING REMOVAL | SQ FT | \$5.00 | 123 | \$615.00 | 122 | \$610.00 | 162 | \$810.00 |
| 4 | REMOVE CHAIN LINK FENCE | LIN FT | \$3.75 | 116 | \$435.00 | 115 | \$431.25 | 115 | \$431.25 |
| 5 | REMOVE CURB AND GUTTER | LIN FT | \$2.50 | 1640 | \$4,100.00 | 1400 | \$3,500.00 | 1400 | \$3,500.00 |
| 6 | REMOVE SEWER PIPE (STORM) | LIN FT | \$12.25 | 60 | \$735.00 | 60 | \$735.00 | 60 | \$735.00 |
| 7 | REMOVE PIPE CULVERTS | LIN FT | \$5.30 | 165 | \$874.50 | 165 | \$874.50 | 165 | \$874.50 |
| 8 | REMOVE BITUMINOUS PAVEMENT | SQ YD | \$2.75 | 5760 | \$15,840.00 | 5700 | \$15,675.00 | 5700 | \$15,675.00 |
| 9 | REMOVE CONCRETE PAVEMENT | SQ YD | \$8.50 | 185 | \$1,572.50 | 85 | \$722.50 | 85 | \$722.50 |
| 10 | REMOVE DRAINAGE STRUCTURE | EACH | \$195.00 | 3 | \$585.00 | 3 | \$585.00 | 3 | \$585.00 |
| 11 | REMOVE WOOD POST | EACH | \$29.00 | 3 | \$87.00 | 3 | \$87.00 | 3 | \$87.00 |
| 12 | REMOVE SIGN | EACH | \$25.00 | 17 | \$425.00 | 17 | \$425.00 | 17 | \$425.00 |
| 13 | SAWING CONCRETE PAVEMENT (FULL DEPTH) | LIN FT | \$4.00 | 80 | \$320.00 | 10 | \$40.00 | 10 | \$40.00 |
| 14 | SAWING BITUMINOUS PAVEMENT (FULL DEPTH) | LIN FT | \$2.25 | 940 | \$2,115.00 | 900 | \$2,025.00 | 900 | \$2,025.00 |
| 15 | RELOCATE MISCELLANEOUS STRUCTURE | LUMP SUM | \$435.00 | 1 | \$435.00 | 0.5 | \$217.50 | 0.5 | \$217.50 |
| 16 | COMMON EXCAVATION | CU YD | \$5.50 | 9905 | \$54,477.50 | 15051.98 | \$82,785.89 | 9905 | \$54,477.50 |
| 17 | SUBGRADE EXCAVATION | CU YD | \$5.35 | 200 | \$1,070.00 | 75 | \$401.25 | 1487.63 | \$7,958.82 |
| 18 | CHANNEL AND POND EXCAVATION | CU YD | \$3.50 | 3215 | \$11,252.50 | 3215 | \$11,252.50 | 3215 | \$11,252.50 |
| 19 | GRANULAR BORROW (CV) | CU YD | \$10.00 | 200 | \$2,000.00 | | | 2207.082 | \$22,070.82 |
| 20 | AGGREGATE BASE CLASS 5 | TON | \$4.50 | 6590 | \$29,655.00 | 6400 | \$28,800.00 | 6400 | \$28,800.00 |
| 21 | TYPE SF 9.5 WEARING COURSE MIXTURE (3A) | TON | \$54.50 | 1633 | \$90,088.50 | 1743.57 | \$95,024.57 | 1743.57 | \$95,024.57 |
| 22 | TYPE SF 12.5 NON WEARING COURSE MIXTURE (3B) | TON | \$51.80 | 1950 | \$101,010.00 | 2121.1 | \$109,872.98 | 2121.10 | \$109,872.98 |
| 23 | 18" RC PIPE APRON | EACH | \$552.80 | 1 | \$552.80 | 1 | \$552.80 | 1 | \$552.80 |
| 24 | TRASH GUARD FOR 18" PIPE APRON | EACH | \$415.45 | 1 | \$415.45 | 1 | \$415.45 | 1 | \$415.45 |
| 25 | 15" RC PIPE SEWER DESIGN 3006 CLASS III | LIN FT | \$29.00 | 1709 | \$49,561.00 | 1700 | \$49,300.00 | 1700 | \$49,300.00 |
| 26 | 18" RC PIPE SEWER DESIGN 3006 CLASS III | LIN FT | \$32.90 | 260 | \$8,554.00 | 255 | \$8,389.50 | 255 | \$8,389.50 |
| 27 | CONNECT TO EXISTING STORM SEWER | EACH | \$217.50 | 2 | \$435.00 | 2 | \$435.00 | 2 | \$435.00 |
| 28 | ADJUST VALVE BOX | EACH | \$275.00 | 3 | \$825.00 | 3 | \$825.00 | 3 | \$825.00 |
| 29 | ADJUST HYDRANT AND VALVE | EACH | \$709.50 | 1 | \$709.50 | 1 | \$709.50 | 1 | \$709.50 |
| 30 | CONNECT TO EXISTING WATER MAIN | EACH | \$870.00 | 2 | \$1,740.00 | 2 | \$1,740.00 | 2 | \$1,740.00 |
| 31 | HYDRANT | EACH | \$3,514.65 | 1 | \$3,514.65 | 1 | \$3,514.65 | 1 | \$3,514.65 |
| 32 | 6" GATE VALVE & BOX | EACH | \$953.05 | 1 | \$953.05 | 1 | \$953.05 | 1 | \$953.05 |
| 33 | 12" GATE VALVE & BOX | EACH | \$2,418.20 | 2 | \$4,836.40 | 2 | \$4,836.40 | 2 | \$4,836.40 |
| 34 | 6" WATERMAIN DUCTILE IRON CLASS 53 | LIN FT | \$31.80 | 97 | \$3,084.60 | 95 | \$3,021.00 | 95 | \$3,021.00 |
| 35 | 12" WATERMAIN DUCTILE IRON CLASS 52 | LIN FT | \$44.70 | 2360 | \$105,492.00 | 2305 | \$103,033.50 | 2305 | \$103,033.50 |
| 36 | WATERMAIN FITTINGS | POUND | \$3.85 | 1040 | \$4,004.00 | 900 | \$3,465.00 | 900 | \$3,465.00 |
| 37 | CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020 | LIN FT | \$289.20 | 5.2 | \$1,503.84 | 5 | \$1,445.00 | 5 | \$1,445.00 |
| 38 | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1 | LIN FT | \$255.70 | 6.1 | \$1,559.77 | 5.5 | \$1,406.35 | 5.5 | \$1,406.35 |
| 39 | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2 | LIN FT | \$231.70 | 43.6 | \$10,102.12 | 42 | \$9,731.40 | 42 | \$9,731.40 |
| 40 | CONSTRUCT DRAINAGE STRUCTURE DESIGN G | LIN FT | \$299.15 | 3.7 | \$1,106.86 | 3 | \$897.45 | 3 | \$897.45 |
| 41 | CASTING ASSEMBLY | EACH | \$464.95 | 14 | \$6,509.30 | 14 | \$6,509.30 | 14 | \$6,509.30 |
| 42 | ADJUST FRAME AND RING CASTING | EACH | \$350.00 | 2 | \$700.00 | 2 | \$700.00 | 2 | \$700.00 |
| 43 | RANDOM RIPRAP CLASS III | TON | \$87.20 | 11 | \$959.20 | 9 | \$784.80 | 9 | \$784.80 |
| 44 | GEOTEXTILE FILTER TYPE IV | SQ YD | \$4.20 | 26 | \$109.20 | 24 | \$100.80 | 24 | \$100.80 |
| 45 | 6" CONCRETE WALK | SQ FT | \$7.00 | 750 | \$5,250.00 | 750 | \$5,250.00 | 750 | \$5,250.00 |
| 46 | CONCRETE CURB & GUTTER DES B618 | LIN FT | \$11.45 | 5900 | \$67,555.00 | 5884 | \$67,371.80 | 5884 | \$67,371.80 |
| 47 | CONCRETE CURB & GUTTER DES B624 | LIN FT | \$41.00 | 20 | \$820.00 | | | | |
| 49 | 8" CONCRETE DRIVEWAY PAVEMENT | SQ YD | \$80.00 | 110 | \$8,800.00 | 35 | \$2,800.00 | 35 | \$2,800.00 |
| 49 | TRUNCATED DOMES | SQ FT | \$46.00 | 90 | \$4,140.00 | 94 | \$4,324.00 | 94 | \$4,324.00 |
| 50 | TRAFFIC CONTROL | LUMP SUM | \$9,400.00 | 1 | \$9,400.00 | 1 | \$9,400.00 | 1 | \$9,400.00 |

PARTIAL PAY ESTIMATE NO. 5 - FINAL
 RIVERDALE DRIVE EXTENSION IMPROVEMENTS
 CITY OF RAMSEY, MN, SP 0202-101
 S.A.P. 119-115-003
 BMI PROJECT NO. R16.111092

WORK COMPLETED THROUGH August 31, 2018

| ITEM NO. | DESCRIPTION | UNIT | UNIT PRICE | CONTRACT | | PREVIOUS ESTIMATE | | QUANTITIES TO DATE | |
|----------|-------------------------------------|----------|------------|----------------------|-------------|---------------------|-------------|---------------------|-------------|
| | | | | BID QUANTITY | BID AMOUNT | QUANT | AMOUNT | QUANT | AMOUNT |
| 51 | TRAFFIC CONTROL SUPERVISOR | LUMP SUM | \$500.00 | 1 | \$500.00 | 1 | \$500.00 | 1 | \$500.00 |
| 52 | SIGN PANELS TYPE C | SQ FT | \$36.00 | 58 | \$2,088.00 | 78.5 | \$2,826.00 | 112 | \$4,032.00 |
| 53 | SILT FENCE, TYPE MS | LIN FT | \$1.75 | 5095 | \$8,916.25 | 4500 | \$7,875.00 | 4500 | \$7,875.00 |
| 54 | STORM DRAIN INLET PROTECTION | EACH | \$100.00 | 20 | \$2,000.00 | 10 | \$1,000.00 | 10 | \$1,000.00 |
| 55 | SEDIMENT CONTROL LOG TYPE COMPOST | LIN FT | \$3.25 | 100 | \$325.00 | | | | |
| 56 | STABILIZED CONSTRUCTION EXIT | LUMP SUM | \$1,500.00 | 1 | \$1,500.00 | 2 | \$3,000.00 | 2 | \$3,000.00 |
| 57 | FERTILIZER, TYPE 3 | POUND | \$0.60 | 900 | \$540.00 | 750 | \$450.00 | 750 | \$450.00 |
| 58 | SEEDING | ACRE | \$250.00 | 5 | \$1,250.00 | 4.8 | \$1,200.00 | 4.8 | \$1,200.00 |
| 59 | SEED, MIXTURE 25-121 | POUND | \$3.50 | 230 | \$805.00 | 260.5 | \$911.75 | 260.5 | \$911.75 |
| 60 | SEED, MIXTURE 33-262 | POUND | \$9.55 | 26 | \$248.30 | | | | |
| 61 | SEED, MIXTURE 35-221 | POUND | \$18.30 | 95 | \$1,738.50 | 95 | \$1,738.50 | 95 | \$1,738.50 |
| 62 | SODDING TYPE SALT TOLERANT | SQ YD | \$5.30 | 545 | \$2,888.50 | 213 | \$1,128.90 | 228 | \$1,208.40 |
| 63 | EROSION CONTROL BLANKET CATEGORY 3N | SQ YD | \$1.25 | 8095 | \$10,118.75 | 2600 | \$3,250.00 | 7200 | \$9,000.00 |
| 64 | HYDRAULIC BONDED FIBER MATRIX | POUND | \$0.95 | 13750 | \$13,062.50 | 14805 | \$14,064.75 | 14805 | \$14,064.75 |
| 65 | PAVEMENT MESSAGE EPOXY | SQ FT | \$8.50 | 60 | \$510.00 | 60 | \$510.00 | 96 | \$816.00 |
| 66 | 4" SOLID LINE EPOXY | LIN FT | \$0.30 | 6800 | \$2,040.00 | 5910 | \$1,773.00 | 5910 | \$1,773.00 |
| 67 | 4" DOUBLE SOLID LINE EPOXY | LIN FT | \$0.55 | 3130 | \$1,721.50 | 2908 | \$1,599.40 | 2908 | \$1,599.40 |
| 68 | 24" SOLID LINE EPOXY | LIN FT | \$6.80 | 210 | \$1,428.00 | 187 | \$1,271.60 | 187 | \$1,271.60 |
| | | | | Total Amount: | | \$701,270.54 | | \$717,781.59 | |

CC Regular Session

4. 9.

Meeting Date: 01/22/2019

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title

Adopt Resolution #19-029 Approving an Extension for Building Removal and Code Enforcement Actions at 9539 Highway 10 NW

Purpose/Background:

The purpose of this case is to review a request from Ron West (the "property owner") at 9539 Highway 10 NW (the "Subject Property") for an extension until May 1, 2019 to remove an unpermitted structure from the property that was previously constructed by a former tenant which did not receive a building permit.

Notification:

No notification required.

Observations/Alternatives:

The previous tenant at 9539 Highway 10 constructed a detached accessory building on the property without the issuance of a building permit. Additionally, the structure did not meet minimum design standards per Zoning Code. That tenant has since left the property and Staff has been working with the property owner on the removal of the structure. The property maintains lawful nonconforming rights related to automotive sales and paving. The construction of the new building also constituted an expansion of that nonconforming use which was not permitted by the City. Removal of the structure will clear both violations. The property owner is working with local contractors to obtain bids and schedule a time for building removal as weather conditions allows.

Funding Source:

Staff handles code enforcement as part of their normal duties.

Recommendation:

Staff recommends approval of Resolution #19-029, which will extend the time for building removal of an unpermitted structure at 9539 Highway 10.

Action:

Motion to adopt Resolution #19-029 extending the time for building removal of an unpermitted structure at 9539 Highway 10.

Attachments

Resolution #19-029 Approving an Extension for Building Removal Extension Request

Form Review

| Inbox | Reviewed By | Date |
|--------------|--------------|---------------------|
| Tim Gladhill | Tim Gladhill | 01/17/2019 09:19 AM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:25 PM |

Form Started By: Eric Maass
Final Approval Date: 01/17/2019

Started On: 01/15/2019 01:19 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-029

**A RESOLUTION APPROVING THE EXTENSION FOR BUILDING REMOVAL AND
CODE ENFORCEMENT ACTIONS AT THE PROPERTY
GENERALLY KNOWN AS 9539 HIGHWAY 10 NW**

WHEREAS, Ron West, hereby referred to as the “Property Owner,” has requested an extension for code enforcement activities at the property generally known as 9539 Highway 10 NW and legally described as follows:

Lot 1, Block 1, Verndale Commercial Park, Anoka County, Minnesota
(the “Subject Property”)

WHEREAS, the violations on the Subject Property include the following:

- a. Unpermitted building
- b. Unpermitted expansion of a lawful nonconforming use

WHEREAS, the unpermitted structure was constructed by a previous tenant who is no longer present at the Subject Property; and

WHEREAS, the City of Ramsey sent the first notice of violation on February 1, 2018; and

WHEREAS, City Staff met with the Property Owner on February 13, 2018, and at which time the Property Owner indicated that he would secure a contractor and have the building removed; and

WHEREAS, the City of Ramsey sent the second notice of violation on July 17, 2018; and

WHEREAS, the City of Ramsey sent the third notice of violation on September 9, 2018;
and

WHEREAS, City Staff spoke with the Property Owner on October 25, 2018 and January 10, 2019 and at which times the Property Owner indicated that he would secure a contractor and have the building removed and;

WHEREAS, the Property Owner has requested an extension to May 1, 2019; and

WHEREAS, the City Council approved the request this 22nd of January, 2019.

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council approves the following related to the code enforcement case:
- a. That the Property Owner understands any subsequent violation within 12 months of this date will include an administrative citation, starting at \$250.
 - b. That the property owner will remove the unpermitted structure from the property or will have applied for a Conditional Use Permit to allow for an expansion of a lawful non-conforming use no later than May 1, 2019.
 - c. That if a Conditional Use Permit is applied for and is not approved by City Council, then the Property Owner will have 30 days from the date of denial to remove the unlawful structure. Failure to remove the structure within that 30 days will result in a notice of violation and an administrative citation, starting at \$250.00.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of January, 2019.

Mayor

ATTEST:

City Clerk

Eric Maass

From: Eric Maass <EMaass@ci.ramsey.mn.us>
Sent: Tuesday, January 15, 2019 2:07 PM
To: Eric Maass
Subject: FW: 9530-Hwy 10 Ramsey MN 55303

From: Ron West <rwest@usfamily.net>
Sent: Tuesday, January 15, 2019 2:06 PM
To: Eric Maass <EMaass@ci.ramsey.mn.us>
Cc: rwest@usfamily.net
Subject: 9530-Hwy 10 Ramsey MN 55303

Eric,

The non-conforming accessory building at the above address was built by my previous tenant, I am working with him on the removal, also working on a moving company taking the building, along with two contractors dismantling the building. If the the cost is prohibited for the removal, I will then need to ask the city for permission to keep the building on the site. My goal is to have this completed by May 1,2019.

Thanks,

VERNDALE PROPERTIES

Ron G West

Randee K. West

Ron G. West
Re/Max Results
650 Dodge Ave NW
Elk River, MN 55330
Direct/Cell: (612) 669-9971
Office: (763) 635-7206
Fax: (763) 441-7562
Email: rwest@usfamily.net

CC Regular Session

4. 10.

Meeting Date: 01/22/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-030 Authorizing Final Payment to Park Construction Company for Improvement Project 16-54; Mississippi River Trail - Phase III.

Purpose/Background:

Resolution and Pay Request Attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Park Construction Company:

1. IC 134 (Contractor’s Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax)
2. Waiver of Mechanic’s Lien Rights (Affidavits that all claims against Park Construction Company by reasons of the contract have been fully paid or satisfactorily secured)
3. Consent of Surety to Final Payment (Certification from the contractor’s surety)

Following receipt of these items, final payment will be issued.

Recommendation:

Bolton & Menk, Inc. has inspected the completed work and recommends final payment to Park Construction Company for Improvement Project 16-54; Mississippi River Trial - Phase III in the amount of \$12,366.79.

Final construction costs are \$9,647.01 (1.5%) less than the awarded bid.

Action:

Motion to adopt Resolution #19-030 authorizing final payment to Park Construction Company for Improvement Project 16-54, Mississippi River Trail - Phase III in the amount of \$12,366.79.

Attachments

Pay Resolution

Pay Request

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Bruce Westby | Bruce Westby | 01/16/2019 03:33 PM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:30 PM |
| Form Started By: Marsha Weidner | | Started On: 01/16/2019 09:57 AM |
| Final Approval Date: 01/17/2019 | | |

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-030

RESOLUTION AUTHORIZING FINAL PAYMENT TO PARK CONSTRUCTION COMPANY FOR IMPROVEMENT PROJECT 16-54; MISSISSIPPI RIVER TRAIL PHASE III.

WHEREAS, on October 27, 2015, the City Council authorized the preparations of Plans and Specifications and the Ads for Bids for the Mississippi River Trail through the City of Ramsey; and

WHEREAS, pursuant to a resolution of the City Council adopted September 13, 2016 the bid of Park Construction in the amount of \$627,986.40 for the total bid is the lowest responsible bidder; and

WHEREAS, as of January 22, 2019 \$605,972.60 has been paid to date; and

WHEREAS, Bolton & Menk, Inc. has inspected the completed work and recommends final payment to Park Construction Company for Improvement Project 16-54, Mississippi River Trail Phase III in the amount of \$12,366.79.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes final payment to Park Construction Company for Improvement Project 16-54 Mississippi River Trail Phase III in the amount of \$12,366.79.
- 2) That the City Council hereby accepts the completed work and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of January 22, 2019.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January, 2019.

Mayor

ATTEST:

City Clerk

B-54
19-030

| CONTRACTOR'S PAY REQUEST | | DISTRIBUTION: |
|---|--|----------------------|
| MISSISSIPPI RIVER TRAIL - PHASE 3 | | CONTRACTOR (1) |
| S.P. 199-090-002 | | OWNER (1) |
| CITY OF RAMSEY, MINNESOTA | | ENGINEER (1) |
| BMI PROJECT NO. R16.110941 | | BONDING CO. (1) |
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | | \$627,986.40 |
| TOTAL, COMPLETED WORK TO DATE | | \$618,339.39 |
| TOTAL, STORED MATERIALS TO DATE | | \$0.00 |
| DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED | | \$0.00 |
| TOTAL, COMPLETED WORK & STORED MATERIALS | | \$618,339.39 |
| RETAINED PERCENTAGE (0%) | | \$0.00 |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | | \$0.00 |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | | \$618,339.39 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | | \$605,972.60 |
| PAY CONTRACTOR AS ESTIMATE NO. 7 FINAL | | \$12,366.79 |

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that

Contractor: Park Construction Company
1481 81st Avenue NE
Minneapolis, MN 55432

By Steve Brown Name Project Mgr/Estimator Title

Date 7/21/2018

Approved [Signature]
Contractor's Surety

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 7533 SUNWOOD DRIVE, SUITE 206, RAMSEY, MN 55303

By Kevin P. Kielb, PROJECT MANAGER
KEVIN P. KIELB, P.E.

Date 1/14/19

APPROVED FOR PAYMENT:
OWNER: CITY OF RAMSEY

By Bruce [Signature] City Engineer Title 1/15/19 Date

And _____ Name Title Date

Partial Pay Estimate No.:

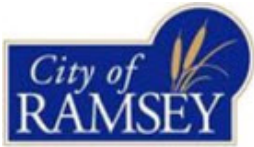
MISSISSIPPI RIVER TRAIL - PHASE 3
S.P. 199-090-002

CITY OF RAMSEY, MINNESOTA
BMI PROJECT NO. R16.110941

WORK COMPLETED THROUGH JUNE 30, 2017

7 FINAL

| ITEM NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|----------------------|---|------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
| | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 51 | 2573.530 STORM DRAIN INLET PROTECTION | \$139.00 | 11 EACH | \$1,529.00 | 4.00 EACH | \$556.00 | 4.00 EACH | \$556.00 |
| 52 | 2573.533 SEDIMENT CONTROL LOG TYPE WOOD FIBER | \$2.50 | 7300 LIN FT | \$18,250.00 | 4,329.00 LIN FT | \$10,822.50 | 4,329.00 LIN FT | \$10,822.50 |
| 53 | 2573.550 EROSION CONTROL SUPERVISOR | \$20.70 | 1 LUMP SUM | \$20.70 | 1.00 LUMP SUM | \$20.70 | 1.00 LUMP SUM | \$20.70 |
| 54 | 2574.508 FERTILIZER TYPE 3 | \$0.85 | 950 POUND | \$807.50 | 1,120.00 POUND | \$952.00 | 1,120.00 POUND | \$952.00 |
| 55 | 2574.528 LOAM TOPSOIL BORROW | \$28.30 | 1752 CU YD | \$49,581.60 | 722.74 CU YD | \$20,453.54 | 722.74 CU YD | \$20,453.54 |
| 56 | 2575.501 SEEDING | \$541.00 | 4 ACRE | \$2,164.00 | 4.48 ACRE | \$2,423.68 | 4.48 ACRE | \$2,423.68 |
| 57 | 2575.502 SEED MIXTURE 25-121 | \$4.20 | 290 POUND | \$1,218.00 | 277.00 POUND | \$1,163.40 | 277.00 POUND | \$1,163.40 |
| 58 | 2575.503 SODDING TYPE SALT TOLERANT | \$4.90 | 4150 SQ YD | \$20,335.00 | 3,954.00 SQ YD | \$19,374.60 | 3,954.00 SQ YD | \$19,374.60 |
| 59 | 2575.523 EROSION CONTROL BLANKET CATEGORY 3N | \$1.48 | 15000 SQ YD | \$22,200.00 | 21,700.00 SQ YD | \$32,116.00 | 21,700.00 SQ YD | \$32,116.00 |
| 60 | 2575.572 RAPID STABILIZATION METHOD 4 | \$1.70 | 1500 SQ YD | \$2,550.00 | 548.00 SQ YD | \$931.60 | 548.00 SQ YD | \$931.60 |
| 61 | 2582.502 4" SOLID LINE EPOXY | \$3.10 | 60 LIN FT | \$186.00 | 279.00 LIN FT | \$864.90 | 279.00 LIN FT | \$864.90 |
| 62 | 2582.502 4" DOUBLE SOLID LINE EPOXY | \$6.20 | 30 LIN FT | \$186.00 | 95.00 LIN FT | \$589.00 | 95.00 LIN FT | \$589.00 |
| 63 | 2582.503 CROSSWALK EPOXY | \$8.95 | 360 SQ FT | \$3,222.00 | 300.00 SQ FT | \$2,685.00 | 300.00 SQ FT | \$2,685.00 |
| TOTAL AMOUNT: | | | | \$627,986.40 | | \$618,339.39 | | \$618,339.39 |



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

4. 11.

Meeting Date: 01/22/2019

By: Sean Sullivan, Community
Development

Information

Title:

Adopt Resolution #19-031 Regarding the Support of a Job Creation Fund Application in Connection with Vision Ease LP

Purpose/Background:

Vision Ease LP approached the City and asked for support of its Job Creation Fund application to the Minnesota Department of Employment and Economic Development. Vision Ease located in Ramsey in 1996 and is one of the largest employers in the community. Vision Ease is working on a project that would result in investment of over 23M in the existing facility and create 200 new jobs in Ramsey. If a JCF award is granted to Vision Ease, LP, they would receive a rebate payment from the state for each job created and maintained over a 5 year period based on the wage level of the job. Staff has been working closely with Vision Ease LP to complete the JCF application.

Notification:

N/A

Observations/Alternatives:

N/A

Funding Source:

N/A, The City is not providing any funding for this project.

Recommendation:

Staff recommends adoption of attached resolution in support of the JCF application and authorization to sign it.

Action:

Motion to adopt Resolution #19-031 Regarding the Support of a Job Creation Fund Application in Connection with Vision Ease LP

Attachments

No file(s) attached.

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
01/17/2019 03:29 PM

Form Started By: Sean Sullivan
Final Approval Date: 01/17/2019

Started On: 01/16/2019 09:46 AM

Meeting Date: 01/22/2019

By: Tim Gladhill, Community Development

Information

Title

Adopt Resolution #19-033 Designating an Interim Building Official

Purpose/Background:

The purpose of this case is to designate an Interim Building Official as required by Minnesota State Building Code due to a pending retirement on January 31, 2019.

Notification:

Notification is not required.

Observations/Alternatives:

The City's current Building Official, Rick Jarson, has announced his retirement effective January 31, 2019. Minnesota Statutes Section 326B.133 Subd. 7 requires that a municipality issuing Building Permit must designate a Building Official that is certified through the Minnesota Department of Labor and Industry. The City may not issue Building Permits if this step is not completed. If not completed, the Department of Labor and Industry may identify an employee of their organization to serve in this role.

The City has a contract with Inspectron, Inc. for Building Inspection Services. This firm has served in this role for Ramsey in the past, and does so for numerous other communities and municipalities. Mr. Ron Wasmund, owner of Inspectron, is proposed to be designated for this role until such time Mr. Jarson's replacement is hired.

Funding Source:

General Fund
Building Permit Revenue

Recommendation:

Staff recommends that the City Council designate Mr. Ron Wasmund as the City's Interim Building Official.

Action:

Motion to adopt Resolution #19-033 designating Mr. Ron Wasmund as the City's Interim Building Official.

Attachments

Resolution #19-033

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|-------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:24 PM |
| Form Started By: Tim Gladhill | | Started On: 01/10/2019 09:45 AM |
| Final Approval Date: 01/17/2019 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-033

RESOLUTION DESIGNATING MR. RON WASMUND AS INTERIM BUILDING OFFICIAL

WHEREAS, the City's current Building Official, Mr. Rick Jarson, has announced his retirement effective January 31, 2019 and must designate a Building Official through the State of Minnesota until Mr. Jarson's replacement can be hired; and,

WHEREAS, the City currently contracts with Inspectron, Inc., for Building Inspections.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby designates Mr. Ron Wasmund as the Interim Building Official:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January 2019.

Mayor

ATTEST:

City Clerk

Meeting Date: 01/22/2019

By: Tim Gladhill, Community Development

Information

Title

Adopt Resolution #19-034 Clarifying Definition of Complaint Based Code Enforcement

Purpose/Background:

The purpose of this case is to clarify the City Council's definition of Complaint Based Code Enforcement.

Notification:

Notification is not required.

Observations/Alternatives:

At the January 8, 2019 meeting, the City Council approved policy changes to the City's Code Enforcement Program through Resolution #19-023. During that case, discussion ensued regarding the definition of complaint-based code enforcement in the context of potential proactive enforcement along key corridors.

Staff believes this policy question can be resolved by simply clarifying the definition of Complaint-Based. In review of the January 8 discussion, Staff believes that the City Council is comfortable with the complaint-based nature of the program to include formal complaints by residents submitted to the City -OR- violations observed by City Staff in the course of their normal duties. Stated another way, complaint-based enforcement is not a proactive sweep by City officials or dispatching a City official with the specific task to find code violations.

Funding Source:

This case is being prepared as part of normal Staff duties.

Recommendation:

Staff recommends that the City Council adopts Resolution #19-034.

Action:

Motion to adopt Resolution #19-034 clarifying definition of Complaint Based Code Enforcement.

Attachments

Resolution #19-034

Form Review

Inbox

Kurt Ulrich

Form Started By: Tim Gladhill

Final Approval Date: 01/17/2019

Reviewed By

Kurt Ulrich

Date

01/17/2019 03:37 PM

Started On: 01/16/2019 11:26 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-034

RESOLUTION CLARIFYING DEFINITION OF COMPLAINT BASED CODE ENFORCEMENT

WHEREAS, City Code Chapter 2, Article VII, Chapter 30, and Chapter 117 identify certain property restrictions and a process to correct violations of said City Code provisions; and,

WHEREAS, the City currently operates on a complaint-based system when identifying violations of City Code to be corrected.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby defines Complaint Based Code Enforcement as “a formal complaint submitted to City Staff or an observation of a violation by City Staff in the course of their normal duties; complaint-based does not include a proactive sweep of the community or dispatching City Staff for the specific purpose of finding code violations.”

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January 2019.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 14.

Meeting Date: 01/22/2019

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #19-035 Recognizing Former Councilmember Jill Johns for her Service to the City of Ramsey

Purpose/Background:

The purpose of this case is to adopt a resolution recognizing former Councilmember Jill Johns for her dedicated service to the City of Ramsey.

Councilmember Johns was elected to the City Council Ward 1 seat in July 2013 and took office in August 2013. Councilmember Johns served on the City Council through December 2018. It is the practice of the City to recognize outgoing council members for service as a Councilmember, as well as other community service. Ms. Johns also served the City going back to 1993 when she was appointed as a Park and Recreation Commissioner. This case is to formally adopt the resolution for public record.

Action:

Motion to Adopt Resolution #19-035 Recognizing Former Councilmember Jill Johns for her Service to the City of Ramsey.

Attachments

Resolution 19-035

Form Review

Inbox

Colleen Lasher (Originator)
Kurt Ulrich
Form Started By: Colleen Lasher
Final Approval Date: 01/17/2019

Reviewed By

Colleen Lasher
Kurt Ulrich

Date

01/17/2019 11:06 AM
01/17/2019 03:44 PM
Started On: 01/17/2019 08:08 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-035

RESOLUTION RECOGNIZING COUNCILMEMBER JILL JOHNS FOR HER SERVICE TO THE CITY OF RAMSEY

WHEREAS, Ms. Jill Johns was elected to the Ramsey City Council Ward 1 seat in July 2013; and

WHEREAS, Ms. Johns officially took office in August 2013 and served the City through December 2018; and

WHEREAS, prior to becoming a councilmember, Ms. Johns began serving the City as a Park and Recreation Commission in 1993; and

WHEREAS, the City of Ramsey is thankful to Ms. Johns for her dedicated service to the City; and

WHEREAS, a copy of this resolution will be presented to Ms. Johns in recognition for her service as a Councilmember in the City of Ramsey.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby commends and thanks Jill Johns for her dedicated service as a Councilmember for the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

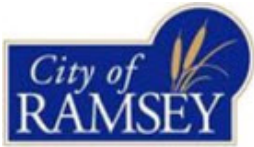
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January, 2019.

Mayor

ATTEST:

City Clerk



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7. 1.

Meeting Date: 01/22/2019

By: Chris Anderson, Community
Development

Information

Title:

Adopt Ordinance #19-01 Rezoning the Property at 6316 Riverdale Drive NW from R-1 Residential (MUSA) to E-1 Employment

Purpose/Background:

This case has been reviewed multiple times by the Planning Commission as well as City Council. The Planning Commission has already approved a variance related to setbacks for outdoor storage on the property located at 6316 Riverdale Drive NW (the "Subject Property"), and on January 8, 2019, the City Council approved a Conditional Use Permit for outdoor storage as the principal and introduced Ordinance #19-01 to rezone the Subject Property from R-1 Residential (MUSA) to E-1 Employment.

Notification:

Staff attempted to notify all property owners within 350 feet of the Subject Property of the requested Variance and Conditional Use Permit via standard U.S. mail and published the Notice of Public Hearing in the Anoka County UnionHerald. This same process was previously utilized to notify all property owners within 350 feet of the Subject Property of the requested Zoning Amendment.

Observations/Alternatives:

As noted, on January 8, 2019, the City Council introduced Ordinance #19-01 to rezone the Subject Property from R-1 Residential (MUSA) to E-1 Employment. There have been multiple public hearings regarding the proposed use of the Subject Property, including the rezoning, with no written or verbal comments received. Per the City Charter, the Ordinance is now eligible for adoption.

Alternatives

Alternative 1: Motion to adopt Ordinance #19-01 rezoning the Subject Property from R-1 Residential (MUSA) to E-1 Employment. The City Council has already approved a Conditional Use Permit for outdoor storage as the principal use of the Subject Property (contingent upon adoption of this ordinance) and the Planning Commission has also granted a variance for a reduced setback for the outdoor storage from residential properties. This is a transitional parcel between the two zoning districts and does not appear to be a desirable location for a residential home. Staff supports this alternative.

Alternative 2: Do not adopt Ordinance #19-01. This would leave the zoning of the Subject Property as R-1 Residential (MUSA) rendering the approved Variance and Conditional Use Permit invalid. The use of the Subject

Property for outdoor storage would need to cease as it does not comply with the standards of the R-1 Residential (MUSA) District. Staff does not support this alternative.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

The Planning Commission recommends adopting Ordinance #19-01 rezoning the Subject Property from R-1 Residential (MUSA) to E-1 Employment.

Action:

Motion to waive the City Charter requirement that the Ordinance be read aloud and adopt Ordinance #19-01 rezoning the Subject Property from R-1 Residential (MUSA) to E-1 Employment.

Roll Call Vote:

Councilmember Heinrich
Councilmember Shryock
Councilmember Kuzma
Councilmember Riley
Councilmember Musgrove
Mayor LeTourneau

Attachments

Site Location Map

City Council Meeting Minutes Dated November 13, 2018

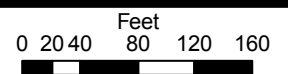
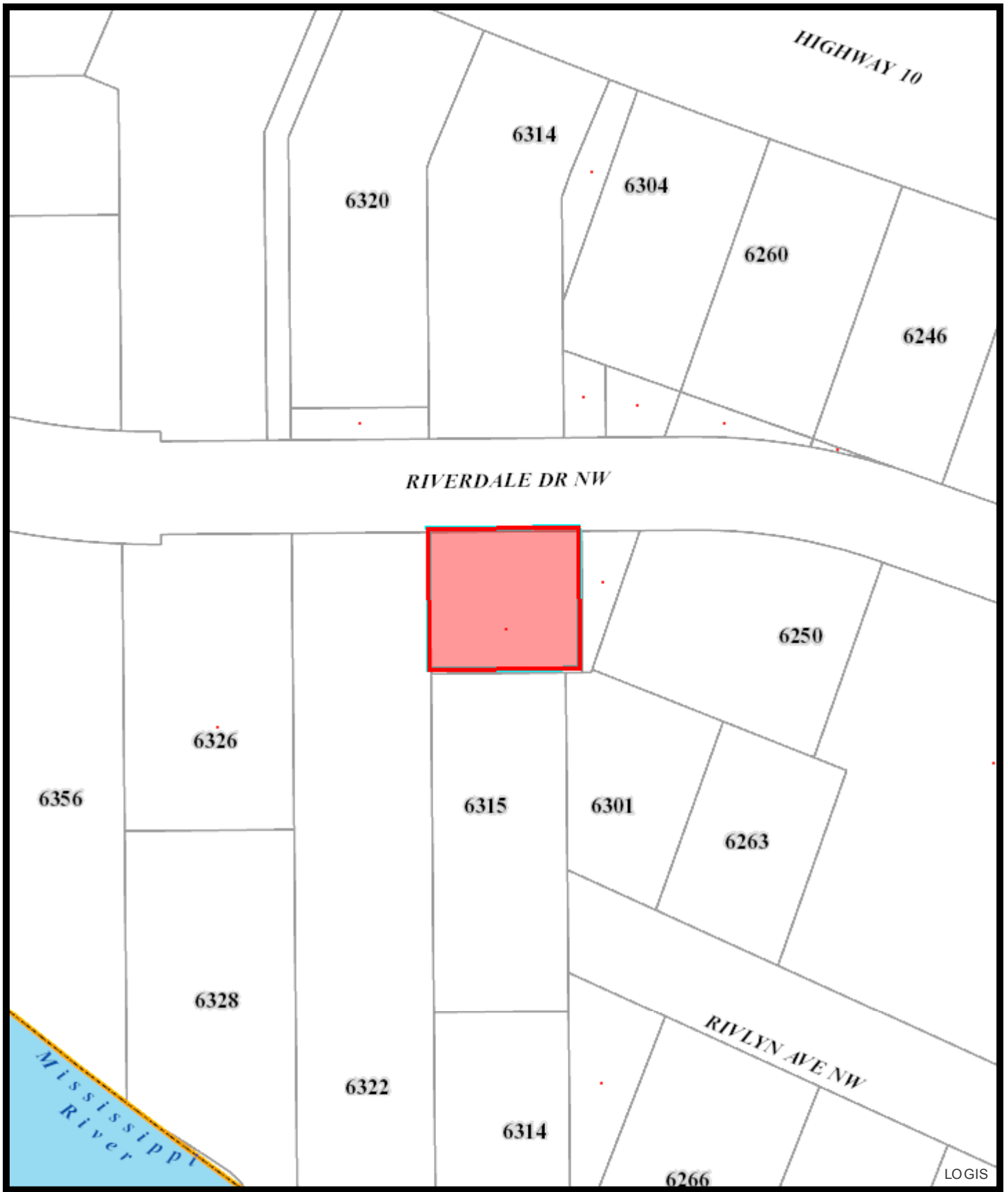
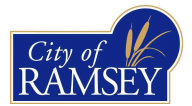
Planning Commission Meeting Minutes Dated December 6, 2018

Ordinance #19-01

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 01/17/2019 09:21 AM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:10 PM |
| Form Started By: Chris Anderson | | Started On: 01/09/2019 08:07 AM |
| Final Approval Date: 01/17/2019 | | |

Site Location Map



7.04: Consider Request to Rezone Property Identified by PID #35-32-25-32-0062 from R-1 Residential (MUSA) to E-1 Employment (Project No. 155); Case of Rocky Mtn Investment LLC

Community Development Director Gladhill reviewed the staff report and recommendation from the Planning Commission that the property remain as R-1 Residential (MUSA).

Councilmember Riley referenced the triangle piece of property and asked if that is owned by 6250 and is unimproved.

Community Development Director Gladhill confirmed that is owned by 6250 and is unimproved and perhaps used as yard space. He stated that there is not currently any outdoor storage or parking for that area.

Councilmember Kuzma asked if the additional fencing would help support a rezoning of this parcel.

Community Development Director Gladhill stated that fencing could help but a variance would also be needed for transitioning and it would still be clear that outdoor storage is occurring. He stated that notification was provided to the neighboring property owners and no comments were received so perhaps the neighbors do not mind, but again noted that variances would be required to allow that activity.

Greg Dahlheimer, Rocky Mountain Investment Group, stated that he was not trying to be unlawful as the tax statement identifies the property as commercial/industrial. He stated that he believes that the property is already fenced.

Jeremy Anderson, Countryside Services, stated that this property is fenced with a gravel entrance that he has maintained for a number of years. He stated that his intention would simply be to continue to store trailers on the property as he has done. He stated that he has pictures of neighboring commercial properties that have fences and outdoor storage. He stated that he could not see a resident wanting to build a home on this property. He noted that when the neighboring blacksmith holds a class, both sides of the road are packed full of vehicles and he has even allowed shared parking on his lot for the classes. He stated that some of the neighboring property owners have even stored trailers on this property. He stated that the neighbors all get along and he plows out the other businesses for no charge. He acknowledged that there are eyesores in the area but did not believe that his property was one of them. He stated that he is growing his property and is looking for a small lot to store trailers. He stated that he would comply with any necessary conditions. He stated that the blacksmith building next door would not be ideal to be located next to a residential property. He stated that he desires to continue the activity that he has done on the property. He stated that his business has grown from four employees to ten employees and is simply looking for a little additional space for the trailers. He stated that his business sells and services snowplows and even services the City snowplows.

Councilmember Johns asked if this parcel is part of 6315 and would be subdivided or whether it is a separate piece.

Community Development Director Gladhill confirmed that this is a separate parcel.

Councilmember Kuzma stated that he would support rezoning.

Councilmember Riley agreed that this would seem to be a difficult position for a residential home to be constructed. He asked if there are any additional factors that could be added to help provide transitioning.

Community Development Director Gladhill noted that variances would be required and therefore if the direction would be to support rezoning, staff would bring additional details back for further discussion. He noted the overall goal to improve the image of Highway 10 as well.

Acting Mayor LeTourneau stated that one of his thoughts was the desires of the Highway 10 image. He stated that there is a desire and discussion around how Highway 10 is viewed as people drive through the community and what the community wants that corridor to look like as a representation of the City.

Councilmember Shryock stated that she would also support rezoning as she does not believe that this would become a residential property. She stated that in the long-term perhaps there would be a purchase of the property by the adjacent property. She stated that the Highway 10 discussions will be a process over time but believed that the residential area is fairly set, and this would fit more with the employment district. She agreed that fencing would be appropriate to ensure that the residents in that area have some buffering.

Acting Mayor LeTourneau agreed with the comments made and stated that he would be interested in having a discussion about rezoning. He stated that he would also be interested in compliance with code and wanted to ensure that any issues of noncompliance would be addressed through this process.

Mr. Anderson stated that his ultimate goal would be to purchase the adjoining property as well.

Councilmember Kuzma stated that he would support language that requires aesthetic improvement.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to direct Staff to prepare an Ordinance for introduction at a future meeting to amend the zoning designation of the Subject Property from R-1 Residential (MUSA) to E-1 Employment District. While the properties to the east and north are zoned E-1 Employment, the Subject Property also abuts residentially zoned parcels to the west and south.

Further discussion: Councilmember Riley stated that he would like clarification as the statement was made that the County has reflected this property as commercial/industrial and asked if that classification should match the City zoning. Community Development Director Gladhill provided

additional information on how the County bases their classifications for tax purposes. He stated that staff attempts to clean up these situations as they arise. Councilmember Riley stated that this does point out that a property expert did not see this as residential land.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Riley, Johns, and Shryock. Voting No: None.

5.01: Public Hearing: Consider Actions to Allow Outside Storage at 6316 Highway 10 NW (Project No. 18-155); Case of Rocky Mtn Investment, LLC

- 1. Zoning Amendment to Rezone from R-1 Residential (MUSA) to E-1 Employment.**
- 2. Conditional Use Permit to Allow Outdoor Storage as a Principal Use of the Property.**
- 3. Variance to Allow a Reduced Setback for Outdoor Storage to Residentially Zoned Parcels.**

Public Hearing

Chairperson Bauer called the public hearing to order at 7:02 p.m.

Presentation

City Planner Anderson presented the staff report stating the Planning Commission reviewed a request for a Zoning Amendment related to the parcel generally known as 6316 Riverdale Drive NW (the "Subject Property") at their November 1, 2018 meeting and recommended that the zoning remain R-1 Residential (MUSA). The request was subsequently reviewed by the City Council on November 13, 2018 and the City Council directed Staff to prepare an Ordinance to proceed with amending the zoning from R-1 Residential (MUSA) to E-1 Employment. The City Council acknowledged the concerns initially identified by Staff and the Planning Commission but also considered the realistic viability of a single-family home being constructed on the Subject Property.

City Planner Anderson reported in addition to the Zoning Amendment, the City Council also directed Staff to proceed with preparing a case for consideration by the Planning Commission for a Conditional Use Permit to allow outside storage as a principal use on the Subject Property and a Variance to reduce the required setback of outside storage from adjacent residential properties. Ultimately, a Comprehensive Plan Amendment to re-guide the Subject Property from Low Density Residential to Business Park will also be necessary.

Citizen Input

Commissioner VanScoy requested the applicant come forward to address the Commission.

Greg Dahlheimer, 17224 172nd Ave SE in Big Lake, Minnesota, stated he owned a small lot and did not have any use for it. He reported Jeremy Anderson was his neighbor and was interested in purchasing the lot from him.

Jeremy Anderson, 6228 Highway 10, discussed how he has grown his business over the years and reported he was looking to purchase a small property from his neighbor. He explained he was one of the largest snow plow dealers in Minnesota. He noted he has grown from four employees to ten. He requested the Commission allow him to park trailers and equipment outdoors.

Chairperson Bauer asked if Mr. Anderson would out grow this space in the future.

Mr. Anderson stated he was unsure at this point and explained this would depend on the economy over time.

Commissioner VanScoy questioned if the applicant would be building on the new land.

Mr. Anderson explained at some point in the future he would like to construct a building to house his two dump trucks.

Commissioner VanScoy indicated he was having a difficult time supporting this request given the City's setbacks.

Chairperson Bauer asked if the triangular parcel was a separate parcel.

City Planner Anderson reported this was the case.

Commissioner VanScoy requested further information regarding the landscaping for this property.

City Planner Anderson explained staff would be working with the applicant on a landscaping plan that would be drafted prior to this item being considered by the City Council.

Commissioner VanScoy commented on the buffer that was supposed to be in place between E zoned properties and R-1 properties.

City Planner Anderson discussed the buffer yard and fencing that would be in place to assist with screening this property.

Community Development Director Gladhill reported the Council supported flexibility with the setbacks while requiring plantings and landscaping to create a proper separation.

Commissioner Anderson stated he would prefer to have slats within the fence instead of cloth.

Commissioner Woestehoff questioned how traffic would flow in and out of this property.

Mr. Anderson discussed how traffic would flow in and out of the site. He noted this would not be a high traffic area.

Commissioner Gengler asked what the hours of operation would be for this business.

Mr. Anderson stated he worked Monday through Thursday 8:00 a.m. to 5:30 p.m. and on Fridays from 8:00 a.m. to 4:30 p.m. He commented he was open 24 hours after one inch of snowfall. He commented further on how his business varied between the summer and winter.

Commissioner Surma noted in the past other parking lots were required to be paved.

Chairperson Bauer stated this was a general requirement from the City but explained Class V has also been allowed in some cases.

City Planner Anderson reported the applicant would be installing a paved entrance to the site, pavement and curb and gutter, and was requesting a small parking area to be recycled asphalt where large equipment would be loaded and unloaded.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:28 p.m.

Commission Business

Commissioner Woestehoff asked if the City would be doing a disservice to this lot if it were rezoned to the E-1 zoning district.

City Planner Anderson commented on the proposed setbacks and noted how the adjacent residential property would be impacted.

Community Development Director Gladhill explained the applicant had spoken to the adjacent landowner and expressed interest in purchasing the triangular lot.

Commissioner VanScoy stated he had difficulty supporting the proposed rezoning. He explained he spoke to neighboring residents and noted they had no complaints.

City Planner Anderson indicated this is the second public hearing on this matter within a month and explained he has not received any comments or complaints from adjacent residents.

Commissioner Woestehoff asked if the north side of Riverdale was already zoned E-1.

City Planner Anderson reported this was the case.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Ordinance #19-01 to Rezone the Subject Property to E-1 Employment.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, Onyambu, and Woestehoff. Voting No: None. Absent: None.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to recommend that City Council adopt Resolution #19-002 to grant a Conditional Use Permit for outdoor storage as the principal use on the Subject Property, contingent upon the City Council approving Ordinance #19-01.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Onyambu, Surma, and Woestehoff. Voting No: None. Absent: None.

Commissioner VanScoy stated he had concerns with allowing a business to build 10 feet from the property line given the fact the Conditional Use Permit would run with the property.

City Planner Anderson explained the variance would be specific to the outside storage for this specific use.

Motion by Commissioner Anderson, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #18-251 granting a variance to the setback requirement for outdoor storage adjacent to residential properties contingent upon the City Council approving Ordinance #19-01.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, Onyambu, VanScoy, and Woestehoff. Voting No: None. Absent: None.

DRAFT

ORDINANCE #19-01

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-90 "MAP" OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AMENDMENT

The following legally described properties or portions thereof, are hereby rezoned from R-1 Residential (MUSA) to E-1 Employment District.

That part of Lot 5 and Lot 7, Auditors Subdivision No. 96, described as follows: Commencing at the west quarter corner of Section 35, Township 32, Range 25, thence on assumed bearing south 00 degrees 21 Minutes 49 seconds east along west line of Government Lot 1 a distance of 497.95 feet; thence north 89 degrees 38 minutes 48 seconds east a distance 406.74 feet to a judicial landmark and point of beginning; thence continuing north 89 degrees 38 minutes 48 seconds east 107.80 feet to a judicial landmark; thence north 00 degrees 21 minutes 49 seconds west a distance of 94.00 feet to a judicial landmark on the southerly right of way line of Riverdale Dr, described in Doc. No. 869268; thence south 89 degrees 38 minutes 48 seconds west along said right of way line a distance 107.80 feet plus/minus to a judicial landmark set at intersection with line bearing north 00 degrees 21 minutes 49 seconds west from point of beginning; thence south 00 degrees 21 minutes 49 seconds east distance 94.00 feet to point of beginning, except road subject to easement of record, Anoka County, Minnesota.

SECTION 2. MAP

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Zoning Map", which map was adopted pursuant to Section 117-90 of the Ramsey City Code.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of _____, 2019.

Mayor

ATTEST:

City Administrator

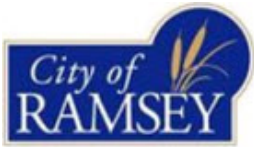
Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session

7.2.

Meeting Date: 01/22/2019

By: Chris Anderson, Community
Development

Information

Title:

Review Concept for Commercial Horse Farm Located at 17209 Saint Francis Blvd NW; Case of Dale Wills

Purpose/Background:

The purpose of this case is to review a concept for a horse farm proposed at 17209 Saint Francis Blvd NW (the "Subject Property"). This is not an official application at this time. A potential Buyer of the property desires to review the concept with the City prior to closing on the property. The request will need to go through a Conditional Use Permit and Home Occupation Permit process, including a Public Hearing. The intent for this case is to provide a high level overview, identify any initial red flags, and outline any questions to be answered on an official application.

A Public Workshop was held on January 3, 2019 for surrounding property owners to learn more about this possibility and to identify possible concerns. The Planning Commission also reviewed the concept at their January 3, 2019 Meeting.

See attached concept plan for overview. Note that Staff anticipates a formal application for a Conditional Use Permit, Home Occupation Permit, and Variance (lot frontage) to be on the February Planning Commission agenda.

Notification:

Staff attempted to notify all property owners within 700 feet of the Subject Property by standard U.S. mail of the Public Workshop on January 3, 2019.

Observations/Alternatives:

At the Public Workshop, which about 20-30 people attended, it appeared that the majority of the attendees (and a few that were unable to attend) preferred to see the uses of the Subject Property remain agricultural, including the proposed horse farm, rather than any sort of residential development. However, that does not mean there were not concerns related to the proposed use. The following concerns were raised:

- Manure Management and Odors
- Traffic Generation and Access
- Damage to Residential Roads and Costs/Assessments to Reconstruct
- Contamination of Ford Brook
- Buffer (Screening) along Southern Lot Line
- General Concern of Highway 47 Traffic Congestion (Existing)

The potential Buyer intends to eventually construct a new residence on the Subject Property. This will require a lot split at that time, as City Code does not allow two (2) principal dwellings on a single parcel in the R-1 Residential (Rural Developing) District. That will likely result in the elimination of access to the Subject Property from Highway 47 and would thus direct all traffic to the Subject Property via 177th Lane to Potassium Street NW.

The Planning Commission also reviewed this concept plan at their regular January meeting. Questions arose regarding the size of the manure composting area, the size of the pasture area (due to the possibility of up to thirty-five (35) horses on the Subject Property per the potential Buyer), as well as whether any employees would be living on the Subject Property. Additionally, concerns were noted about the amount of traffic coming through an existing residential neighborhood and the potential loss of existing trees. Draft minutes from that meeting are included with this case.

Funding Source:

Staff is handling this case as part of our normal duties.

Recommendation:

The potential Buyer is looking for any feedback from the City on this concept before proceeding with the purchase of the Subject Property.

Action:

No formal action is required. This is more of an opportunity for the City Council to become familiar with this concept plan and provide any feedback to the potential Buyer.

Attachments

Site Location Map

Site Plan

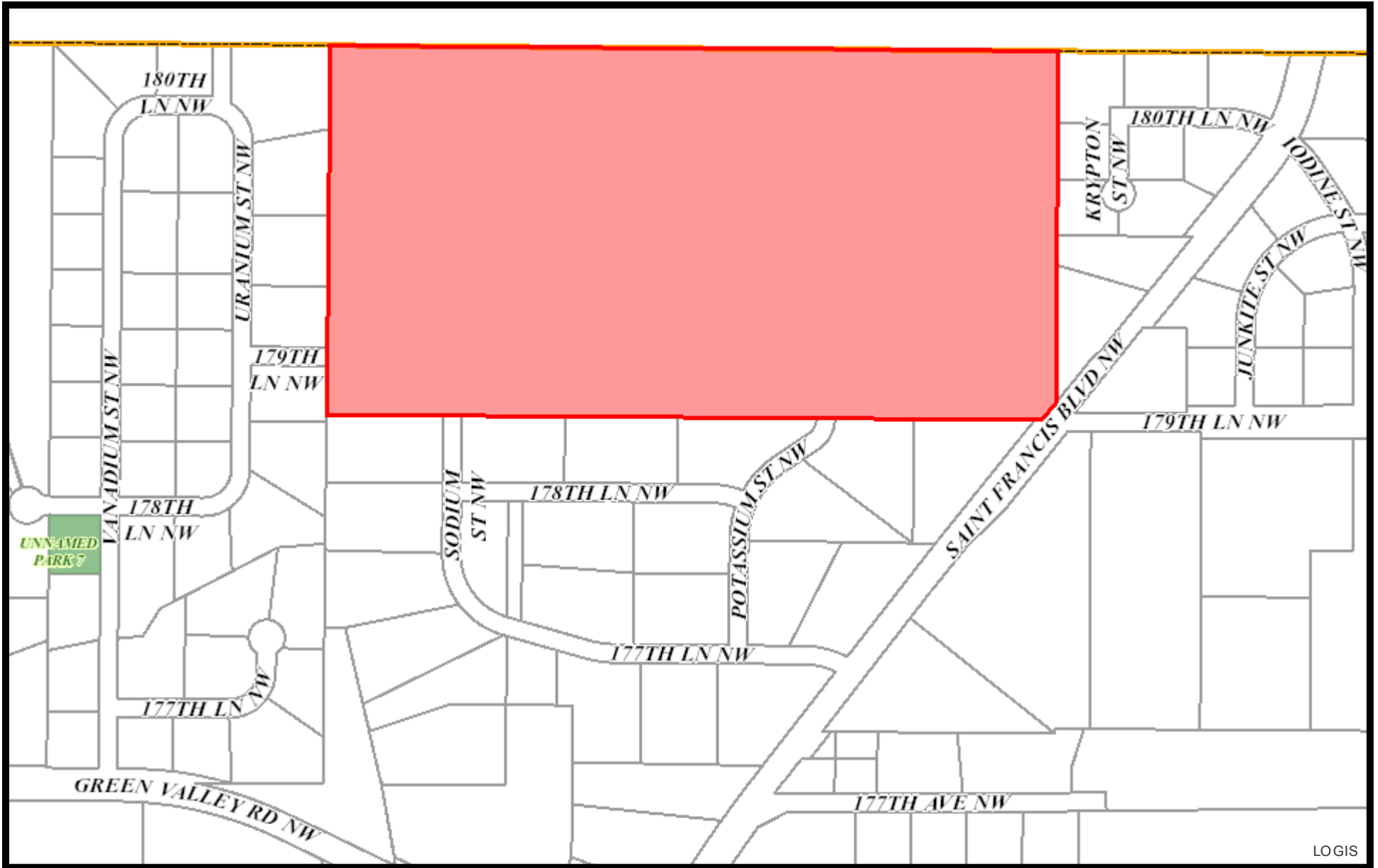
Business Plan

Draft Planning Commission Meeting Minutes Dated January 3, 2019

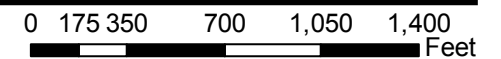
Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 01/17/2019 09:17 AM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:39 PM |
| Form Started By: Chris Anderson | | Started On: 01/16/2019 11:29 AM |
| Final Approval Date: 01/17/2019 | | |

Site Location Map



Print Date: December 18, 2018

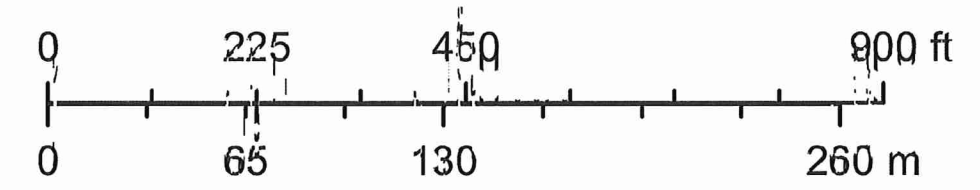




① ARCHITECTURAL SITE PLAN

SCALE: 1" = 200'-0"

N



December 11, 2018

Re: Trot Brook Farm Proposed Equestrian Facility

Location: 17902 Saint Francis Boulevard Ramsey, Minnesota

From: Dale/Tammy Wills and Centra Homes

1. The Vision

Social challenges facing children and teens have grown exponentially in the past several years. While issues like peer pressure, low self-esteem and social anxiety have been around a long time, recently their prevalence has reached epidemic proportions. Fueled by technology, social media and an increasingly polarized world, anxiety and depression are on the rise.

Raising six children in the early 2000s, Dale and Tammy Wills understand these challenges well. Through skills gained in their successful property development company Centra Homes, they now find themselves in a position to help.

Research has shown improved mental health for children can be fostered by offering safe outlets for kids to express themselves, explore, learn emotional awareness and build resilience. The Wills' hope to create a program using horses as the hands-on avenue for this growth. The new program will help students enhance self-esteem and build problem-solving skills while increasing empathy and social responsibility by learning to ride and care for horses.

The Wills' plan to develop their new program in Ramsey at the Trot Brook Farm. In addition to skill-building, the program will offer volunteer opportunities to help establish meaningful relationships as participants learn to work with and care for horses in community with others.

2. The Program

Through the new program, youth will have the ability to sign up for weekly lessons with a professional trainer as well as volunteer to assist with feeding and grooming the animals. They will begin their journey by learning how to care for horses then progress to tacking and riding. Participants will have the ability to choose to pursue riding in either a western or English discipline. Western riding includes familiar events such as barrel racing while English riding primarily consists of horse jumping.

3. Trot Brook Farm

The new program would be headquartered at Trot Brook Farm located at 17902 Saint Francis Boulevard Ramsey, Minnesota. The property currently operates as a farm with a family home. However the location has roots in equestrian events of the past having hosted Cross Country Equestrian events for many years until 2009. An event that attracted as many as 160 horses and participants annually.

The property consists of approximately 137 acres and is on the edge of the Ramsey city limits with 56 of those acres located in Nowthen and 81 acres located in Ramsey. Ford Brook which eventually feeds into Trot Brook meanders through the center of the property.

A home and barn constructed in 1937 are the main features of the property today and the intent is for both structures to remain in operation. Additional construction is planned for the site.

4. Structures

The proposed plan will restore and expand on the equestrian heritage of the property and is designed to be built over a five-year period. Once complete, the property would be designed to support as many as 30 horses for lessons and boarding. This would be a ratio of 4.5 acres per horse.

The completed plan would consist of five additional structures.

- Two indoor riding arenas
- A barn for indoor horse stalls
- A barn to store hay and equipment
- A newly constructed home for the Wills family

The two riding arenas would be built from "ClearSpan" materials. This option creates natural light and warmth, reducing the need for artificial light and heat. These structures are generally 20 degrees warmer than the outside temperature in the winter months and 10 degrees cooler in the summer months. As a result, the structures require significantly less electricity and gas to maintain, are more inviting and healthier for horse and rider. The material is similar to that which is used in construction of a greenhouse. The stables and barn would have exterior finishes of steel with two tones to create visual interest.

It is intended that Dale and Tammy Wills will move into the existing farm home soon after closing. After the stables and the first arena are built, they plan to begin construction on the new home. Upon completion, the existing farmhouse would be used by one of Dale and Tammy's adult children and family or a farm caretaker. The new home would access the property from Potassium Street and the existing facilities would continue to access the property from Highway 47.

5. Shows/Events

An important component to the program will be allowing students to showcase their talents. To this end it is anticipated there would be four shows held on the property per year. The shows would allow students to work toward a common goal as they develop and leverage their new skills. It is anticipated the events will draw family to support those competing. Attendance at these events would be free of charge and open to the community.

6. Boarding

It is anticipated that a portion of participants may have the desire to continue to build on their new skills and develop a relationship with their own horse. Because of this, a limited number of spaces will be made available to those desiring to purchase a horse for themselves to stable at the facility.

7. Logistics

The primary access to the property is from St Francis Blvd/Highway 47. Directly in front of the property is a two-lane road with a posted speed limit of 55 mph. Just to the north of the property, there is a turn lane and passing lane to access eastbound 179th Lane heading away from the property. South of the property there is a turn lane and passing lane for access to westbound 177th Lane. All of the surrounding properties consist of acreage lots in both Ramsey and Nowthen.

Several streets are presently stubbed into the property:

- Southern Border: Potassium Street to the east and Sodium Street to the west
- Western Border: 179th Lane
- Northern Border: 183rd Avenue (Nowthen)

8. Access

Due to the volume of traffic on Highway 47 and the concerns that arise as a result, it is proposed that the access for the new facilities would originate off of Potassium Street at the southern border. It is anticipated that traffic from students and trainers will be approximately 16 cars per day, spread out over four hour periods on high volume days with the exception of four annual events.

9. Manure Issue Mitigation

In livestock farming operations, one concern that often arises concerns smells and insects related to the volume of manure generated by the animals. The primary cause of smell and insects is poorly managed systems creating wet and stagnant holding pens for the waste. The intent of the manure management system proposed below is to greatly reduce these concerns:

- **Horse stalls**

Stalls will be cleared of manure daily. This is for the welfare of the horses as well as previously stated concerns

- **Paddocks**

Paddocks are areas which horses can be turned out for exercise from stalls as well as living space for horses. These will be cleared of excess manure on a regular basis as needed to prevent smells and insects. This manure will be transferred to the composting area.

- **Temporary Holding Area**

A new temporary holding area for manure will be located on the west central area between the stables and arena one. This area will have a concrete bottom approximately three feet inground and be covered. It will slope up to ground level raising slightly above the grade with a roof covering extending beyond the high point. This will prevent any potential run off to the surrounding area as well as rain intrusion. This area will be cleared regularly and transferred to the composting area.

- **Composting area**

Horse manure can be difficult to manage because horses do not fully digest seeds that they ingest. As a result, when the manure is spread those seeds will germinate and grow where spread. Consequently, many crop farmers do not want to fertilize with horse manure as these seeds can contaminate the crop planted. Composting is often the most desirable way to manage manure and protect our environment. When manure is composted properly the seeds burn and will no longer germinate. Additionally, the volume of the manure will reduce by as much as 50%.

Proper composting requires the ability to regulate moisture content. The composting area will have a concrete bottom and covering to prevent runoff and rain from infiltrating. Once the manure is properly composted it is then a desirable fertilizer and will be removed for the benefit of local farmers and gardeners.

10. Stormwater Runoff Mitigation

The west side of the proposed paddocks and composting area currently has a low spot that is in use today as a cornfield. The land naturally rises up again prior to dropping to the stream. This is the ideal area to locate the paddocks and composting area so as to protect Ford Brook from potential stormwater runoff.

Additional natural impediments exist to prevent stormwater runoff, all are currently cornfields. These include:

1. A low point along the east side of the driveway going north and south
2. A low spot on the north end where the driveway curves

11. Parking

Hard surface parking will be located on the south side of the arena as well as on the north side of the stables with a total of 21 parking stalls on a hard surface. The need for this many stalls will be infrequent as the common need will be for 2-4 stalls in the afternoon.

12. Wills Family/ Centra Homes

Dale Wills is the President and Owner of Centra Homes, a Coon-Rapids based residential builder. Centra has completed projects totaling in excess of \$40,000,000 this year, and recently broke ground on the 40-home **Cottages at the COR** project in Ramsey.

Dale has extensive experience in property development and is excited to apply his "day job" expertise to a new passion project at Trot Brook Farm. He and his wife Tammy have been married for 25 years and have six grown children.

6.01: Review Concept for Commercial Horse Farm located at 17209 St. Francis Boulevard NW; Case of Dale Wills

Presentation

Community Development Director Gladhill presented the Staff Report stating the purpose of this case is to review a concept for a horse farm proposed at 17209 Saint Francis Blvd NW. This is not an official application at this time. A potential Buyer of the property desires to review the concept with the City prior to closing on the property. The request will need to go through a Conditional Use Permit process, including a Public Hearing. The intent for this case is to provide a high-level overview, identify any initial red flags, and outline any questions to be answered on an official application.

Commission Business

Dale Wills, 2176 157th Lane in Andover, thanked staff for providing the Commission with a thorough report. He explained the neighbors had a fair number of questions regarding his plans. He understood the neighbors were concerned with traffic and vehicles visiting the property. He described how he would properly be managing the manure that would be generated on the site. He then commented on the buffer on the south side of the property. He reported his property would only have heavy equipment onsite during construction.

Commissioner Woestehoff asked how the property would be subdivided at this time. Mr. Wills indicated he was hoping he did not have to subdivide the property.

Chairperson Bauer questioned how the property was currently zoned. City Planner Anderson reported the property was zoned R-1 Residential Rural Developing with a minimum lot size of 2.5 acres. He explained the horse training and riding lessons would have to be processed by the City as a home occupation permit.

Chairperson Bauer inquired if Mr. Wills could add a second residence to this property. City Planner Anderson commented this would currently not be allowed under City Code. He stated a minor subdivision for a lot split would be required.

Commissioner Surma asked if the size of the composting area was adequate. Mr. Wills reported he was requesting 35 horses and explained the composting area would be 60' x 100'.

Commissioner Surma questioned if the pasture size was adequate. Mr. Wills indicated most of the property would be fenced, which would provide 137 acres of rotating pastures for the horses.

Commissioner Anderson stated his only concerns were with the number of cars that would be coming up this City street and with the number of trees that would be lost. He anticipated the County may require the driveway to be moved over to the new street. Mr. Wills discussed the amount of traffic that was anticipated to visit the property and explained a 100-foot buffer of trees would remain in place. He commented further on how many car trips (240 per day) that would be generated if a housing development were to locate on this property versus the proposed horse farm.

Commissioner Gengler asked who the horse training and riding lessons would be marketed to. Mr. Wills stated this would be geared towards those ages 13 to 25 who are struggling with anxiety or depression. He explained he would also be offering horse boarding.

Commissioner Gengler inquired if employees would be living onsite and questioned how Mr. Wills would be using the existing home. Mr. Wills reported he would like to remodel the existing farm home for his family now with the goal of building a new home for his family in the near future. He explained the existing home would then be used for his married daughter. He stated the property would not be used to house employees.

Commissioner Anderson asked what the timeline was for this project. Mr. Wills commented he would like to close on the property shortly after receiving approval from the City. Shortly thereafter, he would build an arena and stables. It was his hope he could be living on the property by next June.

Chairperson Bauer thanked Mr. Wills for his input and noted this item would be moving forward for further consideration.

Meeting Date: 01/22/2019

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #19-036 to Approve Reclassifying a Parks Maintenance Worker to Lead Parks Maintenance Worker

Purpose/Background:

The purpose of this case is to ask the City Council to reclassify one current Parks Maintenance Worker to Lead Parks Maintenance Worker. The Parks Lead Maintenance Worker position has been vacant since January 1, 2017 when the former Lead Worker was promoted to Parks Supervisor. At that time, staff indicated the Parks Lead Worker position would need to be filled at a later date. The reclassification was included as part of the budgeting discussions and is accounted for in the 2019 budget. This reclassification does not require backfilling the Parks Maintenance Worker position.

This reclassification reflects the City's desire to maintain an effective organization. Reclassifying positions, when needed, serves to retain high performing employees and furthers the City's mission to work together to responsibly grow our community, and to provide quality, cost-effective and efficient government services.

The primary objectives of this position are to assist in providing work direction to Parks Maintenance staff and Seasonal Workers, as well as to perform the duties of a Parks Maintenance Worker. This person will also oversee the duties of the Ice Rink Attendants and the maintenance of the City's two outdoor ice rinks.

Specifically, the Parks Lead duties will include:

- Work with Human Resources staff to recruit and hire seasonal workers
- Train seasonal workers and serve as a resource person to answer questions and provide assistance
- Perform administrative and supervisory activities related to seasonal help
- Provide work direction for maintenance workers and make field decisions related to City parks in the absence of the Parks Supervisor
- Provide work direction and support to the temporary Ice Rink Attendants, and along with the Parks Supervisor, make decisions relating to ice rink closings
- Track on-going park projects and annual maintenance activities
- Install/construct/maintain parks, grounds and related facilities or equipment
- Perform or assign landscape/grounds care/forestry/naturalist activities
- Perform or assign general maintenance activities
- Perform snow-related activities
- Perform mechanical building maintenance and repair
- Perform a wide range of tasks at the verbal or written direction of the Parks Supervisor and Public Works Superintendent

Notification:

As stated, the reclassification listed above were discussed as part of the 2019 budgeting process and have been included in the 2019 City budget.

The position does not require back filling to replace the original position.

Funding Source:

The 2019 funding required for this action has been accounted for in the 2019 budget at approximately \$4052 for the reclassification.

Recommendation:

Staff recommends reclassify the current Parks Maintenance Worker, Terry Byron, to Parks Lead Worker, at step 4 of the Lead Parks Maintenance Worker wage scale, which is \$29.59 per hour, effective January 23, 2019.

Action:

Motion to adopt resolution #19-036 to reclassify Mr. Terry Byron to Parks Lead Maintenance Worker, effective January 23, 2019 at step 4 of the Lead Parks Maintenance Worker wage scale, which is \$29.59 per hour.

Attachments

Resolution 19-036

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Colleen Lasher | Colleen Lasher | 01/17/2019 12:28 PM |
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:47 PM |
| Form Started By: Katie Schmidt | | Started On: 01/17/2019 09:22 AM |
| Final Approval Date: 01/17/2019 | | |

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-036

RESOLUTION TO APPROVE RECLASSIFYING A PARKS MAINTENANCE WORKER TO LEAD PARKS MAINTENANCE WORKER

WHEREAS, the strategic plan identifies the City Council’s desire to maintain an effective organization and to reclassify jobs in an effort to retain employees; and

WHEREAS, staff identified one position to be addressed at this time; and

WHEREAS, the 2019 budget accounts for the position reclassifications; and

WHEREAS, staff recommends the following reclassifying a current Parks Maintenance Worker, Terry Byron, to Lead Parks Maintenance Worker, at step 4 of the Lead Parks Maintenance Worker wage scale, which is \$29.59 per hour.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #19-036 to reclassify Mr. Terry Byron to Lead Parks Maintenance Worker, effective January 23, 2019 at step 4 of the Lead Parks Maintenance Worker wage scale, which is \$29.59 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January, 2019.

Mayor

ATTEST:

City Clerk

Meeting Date: 01/22/2019

By: Tim Gladhill, Community Development

Information

Title

Adopt Resolution #19-032 Resolution Extending Certain Community Development Professional Services Contracts

Purpose/Background:

The City's Community Development Department consists of the following areas.

- Planning (long-range planning, zoning administration, zoning code enforcement)
- Economic Development (business retention and expansion, business subsidy requests)
- Inspections (building code, electrical code, property maintenance code)

For several years, the City has balanced in-house Staff with contracted Staff to more fluidly react to market conditions. These contracted services are typically not project based, but an extension of City Staff. Employees of these contracted services hold regular office hours and provide direct support to our residents and business owners.

City Code Section 2-275 states that the City shall solicit Requests for Proposals (RFP) for services that exceed a City cost of \$15,000 every three to five years. Said section goes on to say that the City Council may, at its discretion, formally extend a current standard services contract upon the recommendation of City Staff.

Observations/Alternatives:

Planning and Zoning (Land Use Planning, Zoning Administration, Code Enforcement)

The City currently contracts with WSB Associates for planning, zoning, and code enforcement. WSB generally provides two (2) days of daily planning support plus various special projects. Ramsey's primary project manager bills at approximately \$104/hour. As needed, Ramsey does receive backup at peak periods from an entry level planner with a billable rate of approximately \$70 to \$80. These are competitive rates and WSB has provided an excellent service. Additionally, the City is able to tap into other areas of expertise and service such as environmental planning, economic development, etc. There are other firms with a lower hourly rate; however, Staff would be concerned about quality of work, depth of backup, and additional services provided.

Review of Land Use Applications is charged to an escrow established by the Developer/Applicant. The costs of Land Use Applications are the responsibility of the Applicant and are not charged to the City's General Fund. Review of Building Permits is funded through Permit Fees. Administration of Code Enforcement Cases is funded by the General Fund, but is slightly offset by Administrative Citation revenue.

The hourly rate for contracted services is higher than hiring a planner directly. However, this arrangement allows the City more flexibility if activity levels drop. Activity levels can swing significantly in a 5-10 year period. Market Indicators are reflecting another strong year in 2019 and continue growth expansion beyond 2019, but a slight slowdown after 2019.

At some point, Staff would like to discuss hiring an Assistant Planner for entry level projects such as permit review and code enforcement. However, Staff would like to monitor recent changes to the City's Code Enforcement Program to better understand workload before discussing this further.

WSB also provides some economic development policy and marketing assistance on a project by project basis.

Planning Alternatives

- Continue with Existing Contract with WSB
- Authorize Requests for Proposals for Other Interested Firms
- Hire an Assistant Planner directly

Building Inspections

The City has contracted with Inspectron, Inc. since 2011 and the City has extended the contract in the past. The billable rate is \$50 per hour. This is an extremely competitive rate. Based on a recent request for quotes for billable rates, average billable rates actually range from \$75 per hour to \$90 per hour. This contract automatically extends, unless the City cancels said contract. The City Council can approve an extension under the existing contract. The City does not need to execute an additional contract. Funding is provided by Building Permit Fee Revenue.

The existing contract has an auto-renewable clause. The City can cancel at anytime with appropriate notice. The City is not obligated to utilize services not needed (if workload does not support need, service level is reduced).

Building Inspections Alternatives

- Continue with Existing Contract
- Authorize Requests for Proposals for other interested firms
- Hire a Building Inspector directly (planned for 2021)

Staff recommends continuing the current contract and re-evaluate after one (1) year. Due to a retirement at the end of January, the City is actively searching for a Building Official, which is the manager of this activity. Staff would like to provide this new team member the opportunity to evaluate alternatives and make recommendations. Staff would not recommend making a change in the middle of a construction season, and would recommend any changes be limited to the end of the calendar year.

Electrical Inspections

Local Municipalities in Minnesota can elect to administer the electrical code locally. However, a majority of communities elect to allow the State of Minnesota administer the Electrical Code within their community. The benefit of administering locally is better and more streamlined coordination with building permits (one stop shop).

The City has contracted with Tokle Inspections since 2011. Tokle Inspections sets the Electrical Permit Rates and Charges. The City collects the appropriate fees and retains 20% of revenue collected. The remaining revenue is distributed to Tokle Inspections. Funding is provided by Electrical Permit Fee Revenue. Administering the local electrical code locally gives the City more control over customer service and a share in revenue. Staff finds the current levels of service acceptable.

The existing contract has an auto-renewable clause. The City can cancel at anytime with appropriate notice. The City is not obligated to utilize services not needed (if workload does not support need, service level is reduced).

Electrical Inspection Options

- Continue with Existing Tokle Inspections Contract
- Authorize Request for Proposals (RFP) for Interested Contractors to perform local electrical code administration
- Delegate responsibility to State of Minnesota
- Hire Electrical Inspector Directly

Funding Source:

These expenses have been included in the 2018 General Fund Budget. Revenue for these activities are generally supported by Application Revenue.

Recommendation:

Staff recommends the following:

1. Continue contract with WSB Associates for Planning Division support for a period of three (3) years. A new contract will be forwarded to a future Council date for consideration.
2. Continue contract with Inspectron, Inc. for Building Inspection Division support for a period of one (1) year. The existing contract has a built in extension that can be canceled with appropriate notice.
3. Continue contract with Tokle Inspections for Electrical Code Administration for a period of three (3) years. The existing contract has a built in extension that can be canceled with appropriate notice.

Action:

Motion to adopt Resolution #19-032 extending certain contracts for the Community Development Department.

Attachments

Resolution #19-032

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 01/17/2019 03:35 PM |
| Form Started By: Tim Gladhill | | Started On: 01/16/2019 10:31 AM |
| Final Approval Date: 01/17/2019 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-032

**RESOLUTION EXTENDING CERTAIN COMMUNITY DEVELOPMENT
PROFESSIONAL SERVICES CONTRACTS**

WHEREAS, the City currently contracts with Inspectron, Inc., Tokle Inspections, and WSB Associates to support the City’s Community Development Department for Building Inspections, Electrical Inspections, and Planning/Zoning respectively; and,

WHEREAS, City Code Section 2-275 (Purchasing Alternatives) states that requests for proposals (RFP) shall be required for contracts in excess of \$25,000, but states that the City Council may, at its discretion, formally extend a current standard services contract upon recommendation of city staff; and,

WHEREAS, the City has reviewed rates and charges of comparable professional services contractors and found existing contracts to be price competitive.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby extends professional services contracts for the Community Development Department as follows:
 - a. Extend current contract with Inspectron, Inc. for Building Inspections for a period of one (1) year to allow the City’s new Building Official to review current services.
 - b. Extend current contract with Tokle Inspections for Electrical Inspections for a period of three (3) years.
 - c. Extend current contract with WSB Associates for Planning and Zoning Services for a period of three (3) years.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of January 2019.

Mayor

ATTEST:

City Clerk