City of Ramsey
Agenda
Regular City Council
Tuesday, March 26, 2019
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Presentation of 2018 Photo Contest Winners

3. Citizen Input

4. Consent Agenda

1. Receive Cash and Investments for Period Ending February 28, 2019

2. Receive February 2019 Financial Reports - General Fund and Enterprise Funds

3. Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes Dated February 7, 2019
- Park and Recreation Meeting Minutes Dated February 14, 2019
- Environmental Policy Board Meeting Minutes Dated February 25, 2019

4. Approve the Following Meeting Minutes:

1. City Council Work Session dated 3/12/2019
2. City Council Regular Session dated 3/12/2019
3. City Council Special Work Session dated 3/13/2019

5. Approve Licenses

6. Adopt Resolution # 19-077 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 6, 2019 through March 20, 2019

7. Adopt Resolution #19-074 Approving the Transfer of Excess General Fund Revenues to the Equipment Revolving Fund, Facilities Construction Fund, Capital Maintenance Fund and Public Improvement Revolving (PIR) Fund.

8. Adopt Resolution #19-078 Granting Approval to Undertake A Housing or Redevelopment Project of the Anoka County Housing and Redevelopment Authority (HRA) Pursuant to MN Statutes, Section 383E.18, as Amended

9. Adopt Resolution #19-070 Appointing and Re-appointing Board and Commission Members

5. Approve Agenda

6. Public Hearing

7. Council Business

1. Adopt Resolution #19-071 Approving Preliminary Plat Approval Extension for Riverstone and Approving Final Plat for Riverstone 3rd Addition; Case of Capstone Homes (Project #19-103)

2. Review Sketch Plan for River Walk Village Located at 6080 Highway 10; Case of Village Bank (Project #18-163)

3. Review Sketch Plan for Rivenwick Subdivision (Project No. 19-02); Case of Paxmar

4. Adopt Resolution #19-079 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-01, Ford Brook Estates Street Reconstruction

5. Adopt Resolution #19-080 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions

6. Adopt Resolution #19-073 Requesting Comprehensive Transportation Funding

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 03/26/2019

Information

Title:

Presentation of 2018 Photo Contest Winners

Purpose/Background:

The purpose of this presentation is to present the winners and awards of the 2018 Photo Contest. The second annual photo contest is intended to engage residents in showcasing Ramsey, and their talents as photographers, as well as to collect images for use in City publications.

Entries were to be submitted in four categories and judged and evaluated based on creativity, quality, composition, and expression of category theme. Category themes are outlined as:

- **Nature of Ramsey:** Viewing landscapes, plants, animals, weather, etc.
- **Parks and Trails:** Enjoying parks and trails in Ramsey, highlighting favorite outdoor spaces
- **Industry and Commerce of Ramsey:** Displaying diversity of industrial and commercial operations in Ramsey (no submittals this year)
- **Life in Ramsey:** Celebrating the community through events, recreation, arts, culture, sports, and gathering places, etc.

A brief slideshow will accompany this presentation, featuring the winning photo(s) by category and the Overall Grand Prize winning photo.

Attachments

Winners

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:01 PM
Form Started By: Mark Riverblood		Started On: 03/18/2019 02:44 PM
Final Approval Date: 03/21/2019		

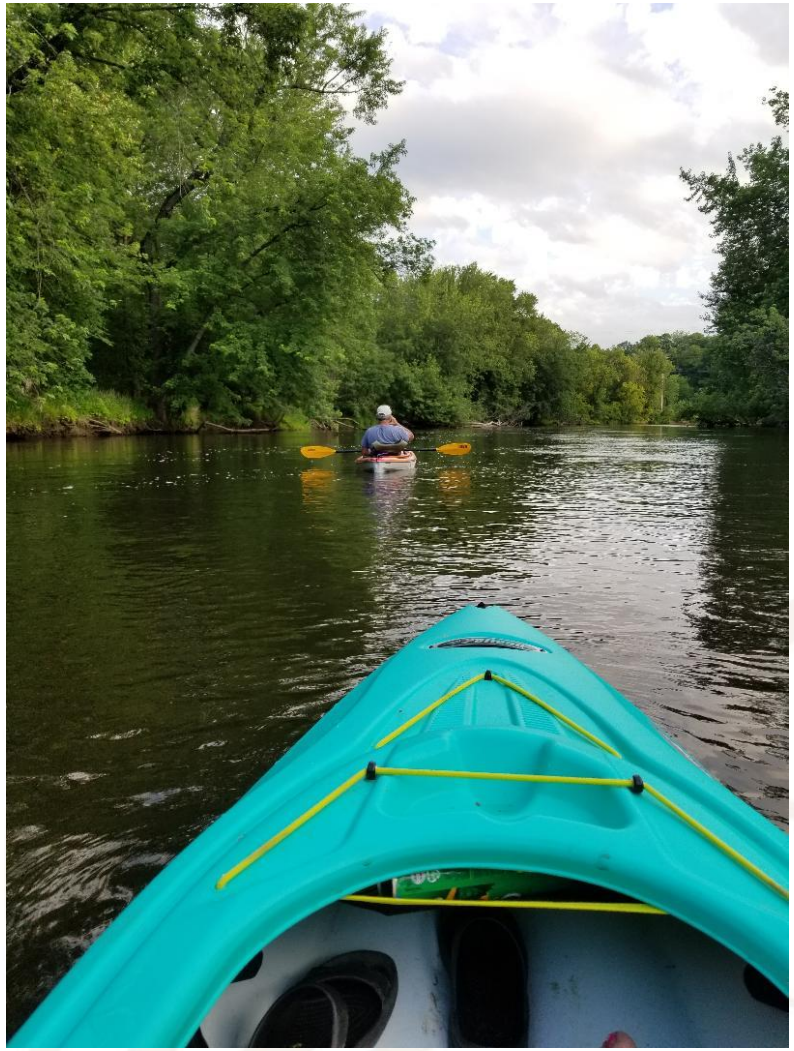
City of Ramsey
2018 Photo Contest Winners

About the Photo Contest

- **Entries**
  - 81 entries
  - 15 local photographers
- **Categories**
  - Life in Ramsey, Parks & Trails, Nature & Animals, Industry & Commerce
  - No entries in Industry & Commerce in 2018
- **Rules**
  - Entrants must live, work or attend school in Ramsey; must be submitted by the photographer; No major enhancements allowed; Must be taken in Ramsey in the last three years; Must be appropriate; Photos may be reproduced by the City for City publications, marketing and/or advertising
- **Judging**
  - Based on creativity, quality, composition and expression of category theme

City of RAMSEY

Life in Ramsey



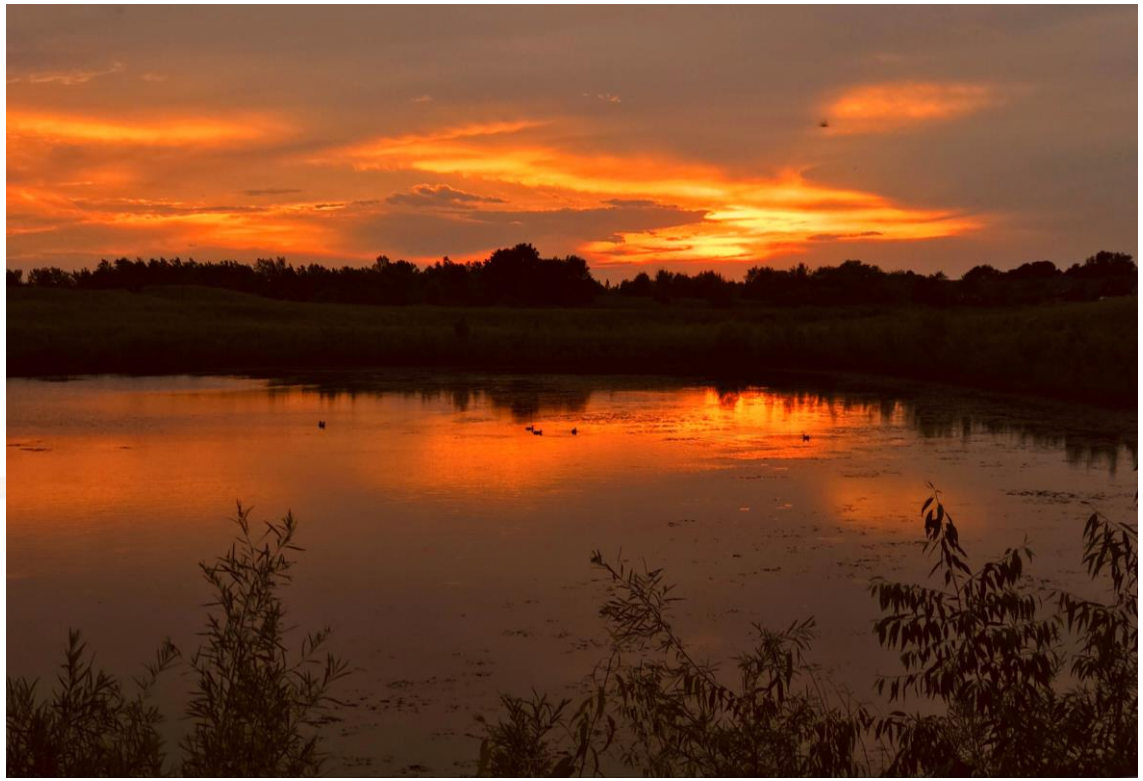
First Place: “Easy Living” By Brenda Weis

Second Place: “On the Rum River Banks” By Brenda Weis

City of RAMSEY

Parks & Trails

1st Place: “Serenity Within” By Wendy Jacobsma



2nd Place: “Sunset on Kettle Lake” By Philip Goncharenko

City of RAMSEY

Parks & Trails – Runner Up

"Deer Family" By Ray Taylor

City of RAMSEY

Nature & Animals

1st Place: “Frost Bite” By Michelle Osterhus

2nd Place: “Orange Brilliance” By Wendy Jacobsma

City of RAMSEY

Nature & Animals – Runner Up

"Lightning Strike" By Justin Quam

City of RAMSEY

Grand Prize Winning Photograph

"Spread My Wings"
By Jennifer Shoemaker

City of Ramsey
2018 Photo Contest Winners

Thank you to our talented resident photographers!

CC Regular Session **4. 1.**

Meeting Date: 03/26/2019

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending February 28, 2019

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending February 28, 2019.

Cash and investment report shows the monthly cash flow - receipts and expenditures through February 28, 2019 with the current listing of the city's investment portfolio.

Action:

No action required. Informational only.

Attachments

Cash & Investments Report for Period Ending February 28, 2019

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/14/2019 03:54 PM
Form Started By: Diana Lund		Started On: 03/13/2019 05:17 PM
Final Approval Date: 03/14/2019		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended February 28, 2019

	February-19 CURRENT MONTH	2019 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 77,153,778.43	$ 77,758,879.57
CASH INFLOWS:		
Daily Deposit	753,857.31	1,806,643.81
Tax Settlements	-	120,738.68
U/B Receipts	421,759.92	437,050.87
Credit Cards (Includes Utility Billing)	520,673.34	640,259.77
Interest Earnings [Net of Interest Paid on Investments]	147,559.86	289,010.18
Bond Proceeds		-
TOTAL CASH INFLOW	$ 1,843,850.43	$ 3,293,703.31
TOTAL CASH AVAILABLE	$ 78,997,628.86	$ 81,052,582.88
CASH OUTFLOWS:		
Prepaid Checks	484,099.49	1,144,847.31
Bills Lists	908,121.76	1,509,634.41
Pay Estimates	24,058.76	81,068.13
Credit Cards	3,966.03	6,632.32
Payroll - Net	339,935.18	673,129.37
Flex Reimbursement	6,816.53	10,345.01
Void Checks/Dormant Checks Paid	(629.03)	(1,184.31)
Debt Service	-	396,787.50
Miscellaneous [Bank Charges; etc.]	80.50	143.50
TOTAL CASH OUTFLOW	$ 1,766,449.22	$ 3,821,403.24
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 77,231,179.64**	**$ 77,231,179.64**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**77,401.21**	**(527,699.93)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 67,288,290.61**	**66,545,332.76**
Purchases	1,200,000.00	6,581,000.00
Maturities/Sales	(2,817,076.54)	(7,455,118.69)
ENDING BALANCE	**$ 65,671,214.07**	**$ 65,671,214.07**

Prepared by the City of Ramsey Finance Department
3/13/2019

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
180130	3/28/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
190131A	5/30/2019	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190131B	7/31/2019	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190131C	1/30/2020	4M	Term Series 4M			0.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00
181031A	5/30/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
181031B	10/31/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
18831C	3/28/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
180831D	9/26/2019	4M	Term Series 4M			750,000.00		0.00	750,000.00	750,000.00
180406B	1/30/2019	4M	Term Series 4M		252589	1,000,000.00		1,000,000.00	0.00	1,000,000.00
180629E	1/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180629F	7/30/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
180731C	1/30/2019	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
180731D	7/31/2019	4M	Term Series 4M			1,000,000.00		0.00	1,000,000.00	1,000,000.00
									8,250,000.00	
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		0.00	290,000.00	290,000
180223	12/30/2019	BAIRD	FNMA		3136G3VS2	500,000.00		0.00	500,000.00	500,000
180703	12/29/2020	BAIRD	FHLMC		3134GSHB4	600,000.00		0.00	600,000.00	600,000
180725C	7/25/2022	BAIRD	FFCB		3133EJVE6	350,000.00		350,000.00	0.00	350,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		0.00	100,000.00	100,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
									2,580,000.00	
170111	1/11/2019	ICD SEC	CD-CAPITAL ONE BANK	33954	140420S92	148,000.00		148,000.00	0.00	200,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	0.00	156,000.00	0.00	156,000.00	156,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	0.00	245,000.00	0.00	245,000.00	245,000
190128	1/28/2022	ICD SEC	CD-BMO HARRIS	16571	05581WK53	0.00	245,000.00	0.00	245,000.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	0.00	245,000.00	0.00	245,000.00	245,000
170112	1/11/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CS9	100,000.00		100,000.00	0.00	200,000
170714B	1/14/2019	ICD SEC	CD-MEDALLION BANK	57449	58403D7B6	249,000.00		249,000.00	0.00	249,000
170119	1/18/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CU4	100,000.00		100,000.00	0.00	200,000
170125B	1/25/2019	ICD SEC	CD-BANKERS West BANK	23210	06610TDQ5	109,000.00		109,000.00	0.00	200,000
180125	1/25/2019	ICD SEC	CD-BANNER BANK-Int at	28489	06552XFNO	200,000.00		200,000.00	0.00	200,000
170125C	1/25/2019	ICD SEC	CD-RONDOUT SAVINGS I	15969	776322AR0	200,000.00		200,000.00	0.00	200,000
170125A	1/25/2019	ICD SEC	CD-WHITNEY BANK	12441	966594AV5	249,000.00		249,000.00	0.00	249,000
170731	1/31/2019	ICD SEC	CD-FIRST COMMERCIAL	57069	31984GEF2	249,000.00		249,000.00	0.00	249,000
180215	2/13/2019	ICD SEC	CD-BANK OF INDIA	33648	06279KFK7	200,000.00		200,000.00	0.00	200,000
161215	2/14/2019	ICD SEC	CD-MAIN STREET BANK	57162	56034WAP6	249,000.00		249,000.00	0.00	200,000
160826C	2/28/2019	ICD SEC	CD-COMENITY CAP BAN	57570	20033ARR9	249,000.00		249,000.00	0.00	249,000
170228	2/28/2019	ICD SEC	CD-ESSA BANK & TRUST	28262	29667RPN7	249,000.00		249,000.00	0.00	249,000
170829B	3/1/2019	ICD SEC	CD-AMERICAN EXPRESS	27471	02587DX45	249,000.00		0.00	249,000.00	249,000
170330A	4/1/2019	ICD SEC	CD-NORTHFIELD BANK	28710	66612ABG2	249,000.00		0.00	249,000.00	249,000
170421	4/22/2019	ICD SEC	CD-UNITED COMMUNITY	19143	90983HAC8	249,000.00		0.00	249,000.00	249,000
171214A	6/14/2019	ICD SEC	CD-MIDLAND STATES BA	01040	59774QFF4	249,000.00		0.00	249,000.00	249,000
171214C	6/14/2019	ICD SEC	CD-ZB (ZION)	02270	98878BLQ9	249,000.00		0.00	249,000.00	249,000
161221	6/21/2019	ICD SEC	CD-ORRSTOWN BANK	00713	687377EA5	249,000.00		0.00	249,000.00	249,000
170623	6/24/2019	ICD SEC	CD-STATE BANK OF INDI	33682	856285BZ3	249,000.00		249,000.00	0.00	249,000
161228B	6/28/2019	ICD SEC	CD-STEUBEN TR CO	12936	860010BG1	160,000.00		0.00	160,000.00	160,000
170630D	6/28/2019	ICD SEC	CD-SUMMIT COMMUNIT	34102	86604XLX2	205,000.00		0.00	205,000.00	205,000
170714C	7/15/2019	ICD SEC	CD-MIDSOUTH BANK	25884	59805FAB5	249,000.00		0.00	249,000.00	249,000
140716	7/16/2019	ICD SEC	CD-BARCLAYS BANK	57203	0674OKHF7	250,000.00		0.00	250,000.00	250,000
170719A	7/19/2019	ICD SEC	CD-DISCOVER BANK	05649	2546726A1	100,000.00		0.00	100,000.00	100,000
170719C	7/19/2019	ICD SEC	CD-ENERBANK	57293	29266N5Q6	249,000.00		0.00	249,000.00	249,000
170719B	7/19/2019	ICD SEC	CD-PEOPLES UNITED BA	27334	71270QQZZ	249,000.00		0.00	249,000.00	249,000
170721	7/22/2019	ICD SEC	CD-MERRICK BANK	34519	59013JZB8	249,000.00		0.00	249,000.00	249,000
170724	7/24/2019	ICD SEC	CD-EAST BOSTON SAVIN	33510	27119PBU4	249,000.00		0.00	249,000.00	249,000
170728C	7/29/2019	ICD SEC	CD-CITIZENS STATE BAN	00419	17669WGF6	249,000.00		0.00	249,000.00	249,000
170131	7/31/2019	ICD SEC	CD-CAPE COD	23287	13934CAB3	249,000.00		0.00	249,000.00	200,000
180216	8/16/2019	ICD SEC	CD-CATHAY BANK	18503	149159LY9	249,000.00		0.00	249,000.00	249,000
170222	8/22/2019	ICD SEC	CD-KEY BANK	17534	493065XF8	149,000.00		0.00	149,000.00	149,000
170829A	8/29/2019	ICD SEC	CD-AMERICAN EXPRESS	35328	02587CFQ8	249,000.00		0.00	249,000.00	249,000
171222	9/23/2019	ICD SEC	CD-SACO & BIDDEFORD	17743	78577TAV7	249,000.00		0.00	249,000.00	249,000
170927	9/27/2019	ICD SEC	CD-KEY BANK	17534	49306SYU4	100,000.00		0.00	100,000.00	100,000
170330B	9/30/2019	ICD SEC	CD-CENTRAL FEDERAL S	27910	15347EAE9	249,000.00		0.00	249,000.00	249,000
170331	9/30/2019	ICD SEC	CD-CITIZENS STATE BAN	11778	17668UAP5	103,000.00		0.00	103,000.00	103,000
171013	10/15/2019	ICD SEC	CD-LAKESIDE BANK	19573	51210SNQ6	101,000.00		0.00	101,000.00	101,000
170727	10/28/2019	ICD SEC	CD-PILOT BANK	27045	721531BT7	249,000.00		0.00	249,000.00	249,000
180430A	10/30/2019	ICD SEC	CD-FIRST GENERAL BAN	58060	320337CF3	200,000.00		0.00	200,000.00	200,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
171127	11/27/2019	ICD SEC	CD-ROCKFORD BANK &	57927	77315PBM3	249,000.00		0.00	249,000.00	249,000
171129B	11/29/2019	ICD SEC	CD-CRESCOM BANK	57135	225862DH1	249,000.00		0.00	249,000.00	249,000
171130B	11/29/2019	ICD SEC	CD-PONCE DELEON	31189	73233AM1	53,000.00		0.00	53,000.00	53,000
171130A	11/29/2019	ICD SEC	CD-UNIVEST NATIONAL	07759	91527PBF3	249,000.00		0.00	249,000.00	249,000
181212A	12/12/2019	ICD SEC	CD-BANK OF BARODA	33681	06063HAW3	245,000.00		0.00	245,000.00	245,000
171213	12/13/2019	ICD SEC	CD-SALLIE MAE BANK	58177	795450G41	249,000.00		0.00	249,000.00	249,000
171215A	12/16/2019	ICD SEC	CD-HAMNI BANK	24170	410193CR9	249,000.00		0.00	249,000.00	249,000
171214B	12/16/2019	ICD SEC	CD-MORGAN STANLEY B	32992	61747MD65	249,000.00		0.00	249,000.00	249,000
171220A	12/20/2019	ICD SEC	CD-MB FINANCIAL	03628	55266CXT8	249,000.00		0.00	249,000.00	249,000
181228A	12/27/2019	ICD SEC	CD-BANK OF CHINA	33653	06428FFG7	245,000.00		0.00	245,000.00	245,000
171228C	12/27/2019	ICD SEC	CD-BELL BANK	19581	07815AAT4	249,000.00		0.00	249,000.00	249,000
171229A	12/27/2019	ICD SEC	CD-BRICKELL BANK	21220	10801DAM3	249,000.00		0.00	249,000.00	249,000
161230A	12/30/2019	ICD SEC	CD-M BANK	14816	55275FKK3	160,000.00		0.00	160,000.00	160,000
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		0.00	200,000.00	200,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		0.00	249,000.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		0.00	249,000.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		0.00	248,000.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		0.00	245,000.00	245,000.00
180926A	3/26/2020	ICD SEC	CD-QUONTIC BANK	57807	74909QAW9	245,000.00		0.00	245,000.00	245,000
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		0.00	249,000.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		0.00	249,000.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		0.00	249,000.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		0.00	249,000.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		0.00	245,000.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		0.00	151,000.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		0.00	245,000.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi	30704	55977RBP7	225,000.00		0.00	225,000.00	225,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		0.00	245,000.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		0.00	249,000.00	249,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		0.00	200,000.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		0.00	249,000.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		0.00	249,000.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		0.00	245,000.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		0.00	245,000.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		0.00	249,000.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		0.00	245,000.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		0.00	245,000.00	245,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		0.00	245,000.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		0.00	245,000.00	245,000.00
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		0.00	150,000.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		0.00	245,000.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		0.00	249,000.00	249,000
180731A	7/31/2020	ICD SEC	CD-WELCH STATE BANK	9472	949095BB8	245,000.00		0.00	245,000.00	245,000.00
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		0.00	204,000.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		0.00	145,000.00	145,000
180921B	9/21/2020	ICD SEC	CD-READING COOP BANI	26620	755324BQ2	245,000.00		0.00	245,000.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		0.00	74,000.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		0.00	245,000.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		0.00	249,000.00	249,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		0.00	249,000.00	249,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
180713B	7/13/2021	ICD SEC	CD-FIRST FINANCIAL NW	29058	32022MAW8	245,000.00		0.00	245,000.00	245,000.00
180713A	7/13/2021	ICD SEC	CD-SPIRIT BANK	4048	848608DE2	249,000.00		0.00	249,000.00	249,000.00
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	245,000.00
180831B	8/31/2021	ICD SEC	CD-PEOPLES SECURITY E	7514	712303AA4	245,000.00		0.00	245,000.00	245,000.00
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK &	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
180731B	1/31/2022	ICD SEC	CD-IROQUOIS FEDERAL S	29675	46355PCM8	245,000.00		0.00	245,000.00	245,000.00
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANK	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
180725A	7/25/2023	ICD SEC	CD-COMMERCIAL BANK	18584	201282HW3	245,000.00		0.00	245,000.00	245,000.00
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		0.00	249,000.00	249,000
			2017 Investments & MM						21,562,000.00	
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		0.00	500,000.00	500,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97		500,000.00	0.00	500,000.00	500,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6		200,000.00	0.00	200,000.00	200,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2		500,000.00	0.00	500,000.00	500,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
160317	2/1/2019	Northland	BECKER MN TAX		075663TG9	645,000.00		645,000.00	0.00	645,000
150903	11/1/2018	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		0.00	285,000.00	285,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
180725B	7/25/2023	Northland	CD-SMARTBANK		83172H-DT-4	245,000.00		0.00	245,000.00	245,000
120215B	6/1/2026	Northland	CEDAR RAPIDS IO TAX		150528-JU-2	50,000.00		0.00	50,000.00	50,000
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		0.00	135,000.00	135,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		0.00	140,000.00	140,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
171129A	2/1/2019	Northland	CHASKA, MN TAX		161664-G4-7	120,000.00		120,000.00	0.00	120,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		0.00	145,000.00	145,000
180917	8/15/2019	Northland	CONNECTICUT STATE GO		20772J-QL-9	100,000.00		0.00	100,000.00	100,000
140730A	6/1/2019	Northland	DES MOINES IA TAXABLE		25009X-GB-5	115,000.00		0.00	115,000.00	115,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		0.00	145,000.00	145,000
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		0.00	135,000.00	135,000
140320A	3/1/2019	Northland	HAWLEY MN SCHOOL DISTRICT		420416-EZ-8	390,000.00		0.00	390,000.00	390,000
140117	11/1/2019	Northland	HONOLULU TAXABLE		438670-Q4-6	275,000.00		0.00	275,000.00	275,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
180212B	6/1/2019	Northland	IOWA WESTIN COMM COLLEGE		462612-SA-1	140,000.00		0.00	140,000.00	140,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		0.00	160,000.00	160,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
150708	2/1/2019	Northland	MAPLEWOOD MN TAX		56557-UM-5	350,000.00		350,000.00	0.00	350,000
161101	3/1/2019	Northland	MARSHFIELD WI TAX		572852-W4-9	145,000.00		0.00	145,000.00	145,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130702A	1/1/2019	Northland	MINNETONKA ISD #276		604195-VW-4	285,000.00		285,000.00	0.00	285,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
100803C	2/1/2019	Northland	NEW PRAGUE BAB		648159-TY-7	45,000.00		45,000.00	0.00	45,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		0.00	70,000.00	70,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		0.00	320,000.00	320,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		0.00	400,000.00	400,000
161003B	2/1/2019	Northland	OLIVIA MN TAX		681079-YE-3	95,000.00		95,000.00	0.00	95,000
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		0.00	100,000.00	100,000
180131	3/1/2021	Northland	PALMYRA EAGE AREA SCHOOL		697165-EH-7	75,000.00		0.00	75,000.00	75,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
180124B	2/1/2019	Northland	RICHFIELD TAX TIF		763325-6K-8	25,000.00		25,000.00	0.00	25,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		0.00	60,000.00	60,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	150,000.00		0.00	150,000.00	150,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
170215	5/1/2019	Northland	SPARTA WIS REFUNDING		846748-HC-8	100,000.00		0.00	100,000.00	100,000
161222	2/1/2019	Northland	ST. PAUL MN PORT AUTHORITY TAX		793028-WR-8	145,000.00		145,000.00	0.00	145,000
110608	2/1/2019	Northland	WADENA MN BAB		930217-JD-7	95,000.00		95,000.00	0.00	95,000
170620A	6/1/2019	Northland	WATERLOO IOWA TAXABLE		941647-VS-5	210,000.00		0.00	210,000.00	210,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		0.00	210,000.00	210,000
170823B	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-XW-9	120,000.00		0.00	120,000.00	120,000
120215C	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-WU-4	100,000.00		0.00	100,000.00	100,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		0.00	500,000.00	500,000
									12,995,000.00	
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190118C	1/18/2024	UBS	CD-STATE BANK INDIA IL		856283G91	0.00	245,000.00	0.00	245,000.00	245,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK		01748DBM7	0.00	245,000.00	0.00	245,000.00	245,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
180815B	8/16/2021	UBS	CD-DIETRICH BANK	3787	253720AB2	245,000.00		0.00	245,000.00	245,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		0.00	245,000.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		0.00	240,000.00	240,000
160930E	9/30/2019	UBS	CD-JEFFERSON BANK & T	1071	472376AA0	245,000.00		0.00	245,000.00	245,000.00

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
180928	9/28/2023	UBS	CD-JP MORGAN CHASE BANK		48128FVB5	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		0.00	245,000.00	245,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
180723	7/24/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MJA0	245,000.00		0.00	245,000.00	245,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
180626	2/1/2023	UBS	FFCB		3133EG5K7	300,000.00		0.00	300,000.00	300,000
'180711A	3/6/2023	UBS	FFCB		3133EJET2	350,000.00		0.00	350,000.00	350,000
180614	6/12/2024	UBS	FFCB		3133EH2F9	500,000.00		0.00	500,000.00	500,000
180522	2/5/2025	UBS	FFCB		3133EJBN8	750,000.00		0.00	750,000.00	750,000
180711B	2/20/2026	UBS	FFCB		3133EJDH96	400,000.00		0.00	400,000.00	400,000
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		0.00	300,000.00	300,000.00
160826D	8/24/2026	UBS	FHLB		3130A8Z63	300,000.00		0.00	300,000.00	300,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		0.00	300,000.00	300,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		0.00	500,000.00	500,000
180914	5/28/2038	UBS	FHLB STEP		3130A83X9	300,000.00		0.00	300,000.00	300,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		0.00	430,000.00	430,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		0.00	300,000.00	300,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		0.00	500,000.00	500,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	402.24		55.73	346.51	59,990
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
160428	10/28/2022	UBS	FNMA		3136G3JS5	250,000.00		0.00	250,000.00	250,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		0.00	250,000.00	250,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		0.00	1,000.00	129,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	491.52		26.61	464.91	52,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	439.00		36.35	402.65	75,215
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
160412	5/1/2019	UBS	LINCOLN SD TAX		533883NG5	500,000.00		0.00	500,000.00	500,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
160224B	12/1/2019	UBS	MCLEAN COUNTY IL SCHOOL DISTRIC		582018Ff5	450,000.00		0.00	450,000.00	450,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		0.00	500,000.00	500,000
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		0.00	400,000.00	400,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
130606B	11/1/2019	UBS	NYC GEN TAX		64971QH63	1,000,000.00		0.00	1,000,000.00	1,000,000
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
									20,284,214.07	
	TOTAL INVESTMENTS					66,545,332.76	6,581,000.00	7,455,118.69	65,671,214.07	
			Unamortized Premiums			1,458,475.04	2,940.00		1,461,415.04	
			Unamortized Discounts			(3,416,804.32)	(8,231.00)		(3,425,035.32)	
			BOW			8,411,896.01	8,207,560.27	6,403,517.26	10,215,939.02	
			Money Market Accounts			4,759,980.08	2,547,666.75	4,000,000.00	3,307,646.83	
			Net Cash and Investments			77,758,879.57	17,330,936.02	17,858,635.95	77,231,179.64	

CC Regular Session **4. 2.**

Meeting Date: 03/26/2019

By: Diana Lund, Finance

Information

Title

Receive February 2019 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive February monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

Attachments

February 2019 General Fund Financial Report - Budget to Actual

February 2019 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:06 PM
Form Started By: Diana Lund		Started On: 03/20/2019 09:01 AM
Final Approval Date: 03/21/2019		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: February 28, 2019

GENERAL FUND EXPENDITURES - BY DEPARTMENT -

Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,217,852.00	266,797.70
Com Dev	1,144,856.00	140,770.24
Contingency	131,373.00	-
Council	133,275.00	31,126.85
Finance	513,002.00	64,658.07
Fire	1,040,085.00	85,616.60
Legal	123,300.00	6,416.38
Police	3,827,771.00	503,873.44
Public Works	3,707,268.00	512,409.18
Grand Total	**12,838,782.00**	**1,611,668.46**

GENERAL FUND EXPENDITURES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	824,450.00	174,597.35
Debt Service	106,373.00	-
Other Services & Charges	2,674,679.00	204,704.85
Personal Services	8,271,485.00	1,099,894.14
Supplies	961,795.00	132,472.12
Grand Total	**12,838,782.00**	**1,611,668.46**

GENERAL FUND REVENUES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	9,927,432.00	806.78
Charges for Services	703,600.00	51,346.97
Business Licenses/Permits	23,400.00	4,606.87
Fines and Forfeits	61,500.00	1,946.15
Federal Intergovernmental	8,000.00	-
State Intergovernmental	367,800.00	71,100.00
Interest	90,000.00	-
Miscellaneous	15,700.00	2,243.01
Non-Business Licenses/Permits	508,900.00	44,039.51
Transfers in	1,132,450.00	-
Grand Total	**12,838,782.00**	**176,089.29**

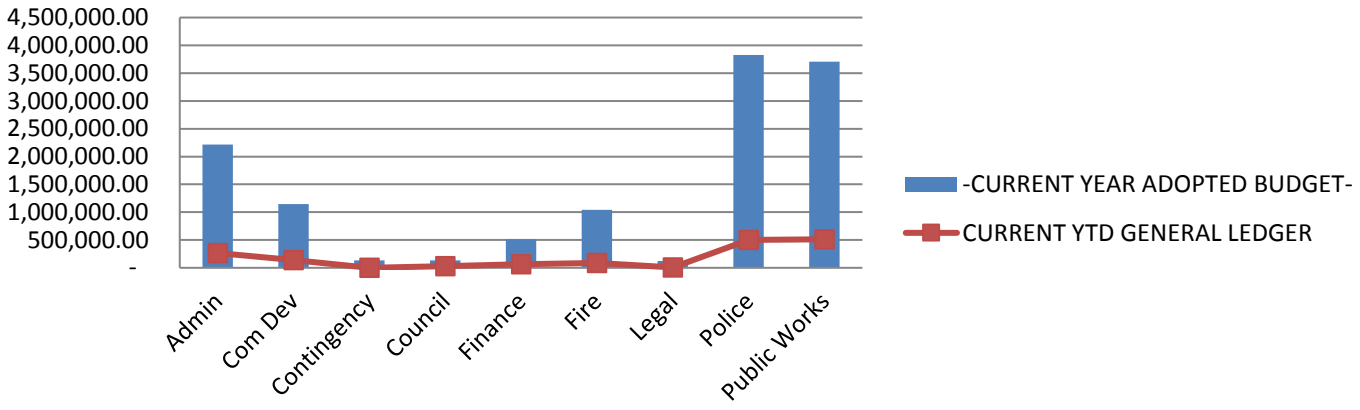
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

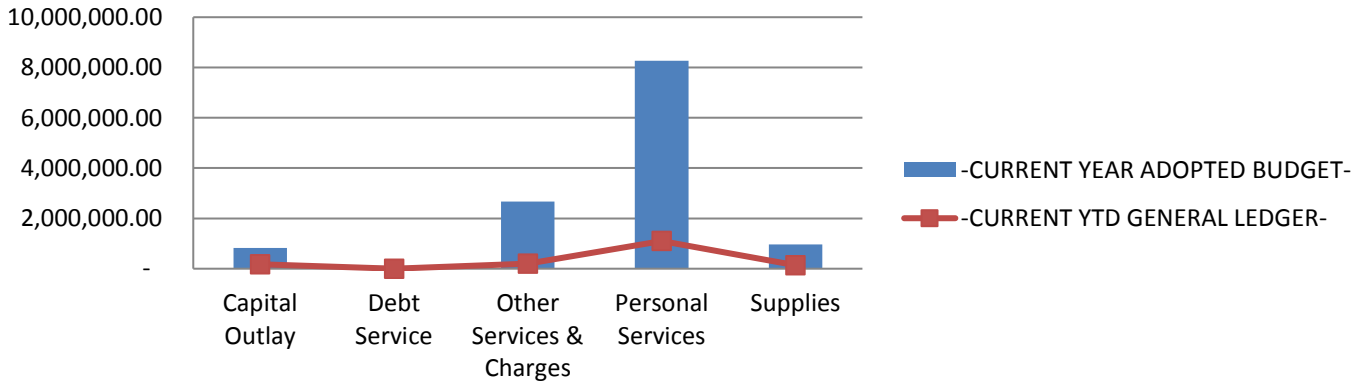
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: **February 28, 2019**

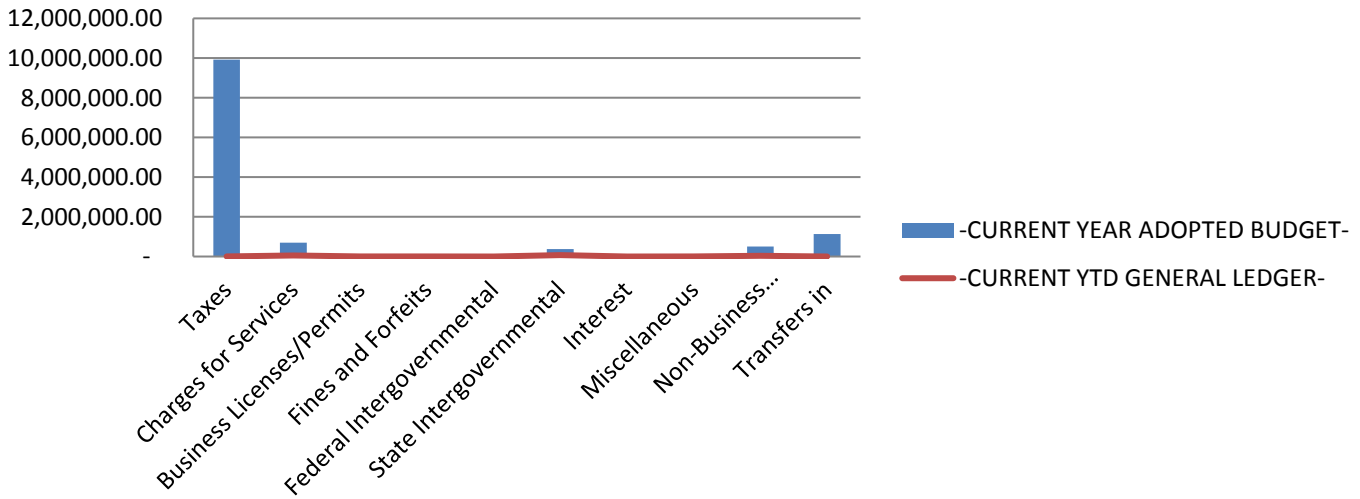
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: February 28, 2019

REVENUES

BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(14,000.00)	(835.82)	5.97%
4609	OTHER MISCELLANEOUS REVENUES	62,000.00	4,951.71	7.99%
4651	WATER REVENUE		(209.37)	0.00%
4652	WATER SALES - RESIDENTIAL	1,142,606.00	(1,874.85)	-0.16%
4653	WATER SALES-COMMERCIAL	666,194.00	-	0.00%
4654	WATER PENALTIES	36,576.00	(154.08)	-0.42%
4655	WATER METER INSTALLATION	12,000.00	1,120.00	9.33%
4656	WATER METERS	30,000.00	4,211.00	14.04%
4657	CONNECTION/RECONNECTION FEES	500.00	-	0.00%
4701	INTEREST ON INVESTMENTS	130,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)		9,317.00	0.00%
4601	MISCELLANEOUS REVENUE		667.79	0.00%
Grand Total		**2,065,876.00**	**17,193.38**	

EXPENSES

BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	239,868.00	25,261.32	10.53%
6103	FULL TIME-REGULAR-OVERTIME	13,500.00	1,603.65	11.88%
6105	TEMPORARY-WAGES & SALARIES	17,066.00	-	0.00%
6121	PERA CONTRIBUTIONS	48,701.00	2,331.21	4.79%
6122	FICA/MEDICARE CONTRIBUTIONS	20,887.00	2,505.58	12.00%
6131	GROUP INSURANCE	33,931.00	4,100.70	12.09%
6133	WORKERS COMP INSURANCE PREMIUM	14,518.00	-	0.00%
6208	MISCELLANEOUS OFFICE SUPPLIES	600.00	-	0.00%
6223	GASOLINE	3,000.00	795.17	26.51%
6225	DIESEL FUEL	3,500.00	146.82	4.19%
6227	LUBRICANTS & ADDITIVES		30.38	0.00%
6229	SHOP MATERIALS	600.00	32.90	5.48%
6231	UNIFORMS & TURN-OUT GEAR	2,900.00	145.00	5.00%
6249	MISCELLANEOUS OPERATING SUPPLY	18,000.00	3,529.18	19.61%
6257	OTHER VEHICLE PARTS	7,000.00	400.77	5.73%
6273	UTILITY SYSTEM MAINT SUPPLIES	75,000.00	7,035.23	9.38%
6281	SMALL TOOLS & MINOR EQUIPMENT	6,000.00	-	0.00%
6292	WATER METERS FOR RESALE	60,000.00	1,950.00	3.25%
6315	MISCELLANEOUS PROFESSIONAL SER	150,000.00	-	0.00%
6322	POSTAGE	2,600.00	65.01	2.50%
6323	CELLULAR PHONES	2,900.00	226.75	7.82%
6335	TRAINING	1,500.00	720.00	48.00%
6352	GENERAL NOTICE & PUBLIC INFOR	300.00	-	0.00%
6361	GENERAL LIABILITY/PROPERTY INS	30,000.00	5,253.00	17.51%
6371	ELECTRIC UTILITIES	150,000.00	5,900.97	3.93%
6373	GAS	3,000.00	677.30	22.58%
6374	REFUSE/RECYCLING	700.00	79.50	11.36%
6381	BUILDING & STRUCTURE REPAIR	3,000.00	-	0.00%
6439	OTHER MISCELLANEOUS	58,000.00	-	0.00%
6451	MEMBERSHIP DUES	1,400.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	76,000.00	300.00	0.39%
6722	DEPRECIATION	760,000.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	43,000.00	-	0.00%
Grand Total		**1,847,471.00**	**63,090.44**	

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: February 28, 2019

REVENUES			
BUSINESS UNIT	**9601**	**WATER UTILITY**	
GENERAL LEDGER ACCOUNT	**CURRENT YEAR REQUESTED BUDGET**	**CURRENT YTD GENERAL LEDGER**	**-% of Budget-**

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: February 28, 2019

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(11,500.00)	(670.37)	5.83%
4356	SEWER AVAILABILITY CHARGE-ADM	5,000.00	124.25	2.49%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,196,052.00	(1,091.39)	-0.09%
4662	COMMERCIAL-SEWER CHARGES	370,800.00	-	0.00%
4663	SEWER PENALTIES	40,000.00	(51.52)	-0.13%
4701	INTEREST ON INVESTMENTS	85,000.00	-	0.00%
4702	MISCELLANEOUS INTEREST	15,000.00	-	0.00%
4601	MISCELLANEOUS REVENUE		667.80	0.00%
Grand Total		**1,705,352.00**	**(1,021.23)**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	162,793.00	5,336.77	3.28%
6121	PERA CONTRIBUTIONS	26,908.00	456.07	1.69%
6122	FICA/MEDICARE CONTRIBUTIONS	12,561.00	458.89	3.65%
6131	GROUP INSURANCE	6,867.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	8,229.00	-	0.00%
6223	GASOLINE	3,500.00	206.23	5.89%
6225	DIESEL FUEL	2,500.00	-	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	17,000.00	45.46	0.27%
6275	OTHER EQUIPMENT PARTS	5,000.00	-	0.00%
6315	MISCELLANEOUS PROFESSIONAL SER	70,000.00	-	0.00%
6335	TRAINING	1,500.00	780.00	52.00%
6361	GENERAL LIABILITY/PROPERTY INS	20,000.00	512.00	2.56%
6371	ELECTRIC UTILITIES	17,000.00	1,138.83	6.70%
6373	GAS	2,000.00	391.34	19.57%
6374	REFUSE/RECYCLING	700.00	79.50	11.36%
6377	SEWER SERVICE CHARGE	780,705.00	195,176.13	25.00%
6489	OTHER CONTRACTED SERVICES	26,000.00	-	0.00%
6722	DEPRECIATION	525,300.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	37,000.00	-	0.00%
Grand Total		**1,725,563.00**	**204,581.22**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: February 28, 2019

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,300.00)	(283.24)	8.58%
4681 CHARGES FOR STREET LIGHTS	148,000.00	58.36	0.04%
4683 STREET LIGHTING PENALTIES	7,000.00	(6.25)	-0.09%
4701 INTEREST ON INVESTMENTS	11,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	51,380.00	10.91	0.02%
Grand Total	**214,080.00**	**(220.22)**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	125,000.00	9,842.43	7.87%
6489 OTHER CONTRACTED SERVICES	14,300.00	-	0.00%
6722 DEPRECIATION	47,380.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	21,000.00	-	0.00%
Grand Total	**207,680.00**	**9,842.43**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: **February 28, 2019**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,800.00)	(310.54)	8.17%
4287 OTHER LOCAL GOVERNMENT GRANTS	69,000.00	-	0.00%
4671 RECYCLING CHARGES	310,000.00	69.94	0.02%
4672 RECYCLING PENALTIES	8,000.00	(3.84)	-0.05%
4701 INTEREST ON INVESTMENTS	3,000.00	-	0.00%
Grand Total	**386,200.00**	**(244.44)**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	21,733.00	1,697.79	7.81%
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%
6121 PERA CONTRIBUTIONS	2,176.00	127.25	5.85%
6122 FICA/MEDICARE CONTRIBUTIONS	2,230.00	111.63	5.01%
6131 GROUP INSURANCE	3,422.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	1,230.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	30,000.00	1,022.71	3.41%
6322 POSTAGE	300.00	-	0.00%
6489 OTHER CONTRACTED SERVICES	322,000.00	52,439.20	16.29%
Grand Total	**390,371.00**	**55,398.58**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: **February 28, 2019**

REVENUES

BUSINESS UNIT 9605 STORM WATER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(6,000.00)	(424.31)	7.07%
4693	STORM WATER-RESIDENTIAL	552,874.00	116.70	0.02%
4694	STORM WATER-COMMERCIAL	543,309.00	-	0.00%
4695	STORM WATER-PENALTIES	19,901.00	(6.16)	-0.03%
4701	INTEREST ON INVESTMENTS	11,000.00	-	0.00%
Grand Total		**1,121,084.00**	**(313.77)**	

EXPENSES

BUSINESS UNIT 9605 STORM WATER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	128,315.00	-	0.00%
6121	PERA CONTRIBUTIONS	25,322.00	-	0.00%
6122	FICA/MEDICARE CONTRIBUTIONS	9,846.00	-	0.00%
6131	GROUP INSURANCE	16,585.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	5,717.00	-	0.00%
6225	DIESEL FUEL	5,000.00	-	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	10,000.00	45.48	0.45%
6257	OTHER VEHICLE PARTS	9,500.00	-	0.00%
6315	MISCELLANEOUS PROFESSIONAL SER	60,000.00	-	0.00%
6361	GENERAL LIABILITY/PROPERTY INS	8,400.00	-	0.00%
6371	ELECTRIC UTILITIES	2,500.00	235.48	9.42%
6373	GAS	2,500.00	391.34	15.65%
6374	REFUSE/RECYCLING	700.00	79.48	11.35%
6451	MEMBERSHIP DUES	21,000.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	40,000.00	-	0.00%
6722	DEPRECIATION	334,750.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	32,000.00	-	0.00%
Grand Total		**712,135.00**	**751.78**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **4. 3.**

Meeting Date: 03/26/2019

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes Dated February 7, 2019
- Park and Recreation Meeting Minutes Dated February 14, 2019
- Environmental Policy Board Meeting Minutes Dated February 25, 2019

Attachments

Planning 02 07 19

Park 02 14 19

EPB 02 25 19

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 03:57 PM
Form Started By: JoAnn Shaw		Started On: 03/15/2019 09:09 AM
Final Approval Date: 03/21/2019		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, February 7, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Patrick Surma Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Daniel Onyambu
Also Present:	Community Development Director Timothy Gladhill City Planner Chris Anderson City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, VanScoy, Anderson, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated January 3, 2019

Motion by Commissioner Anderson, seconded by Commissioner Surma, to approve the following minutes as presented: Planning Commission Meeting Minutes dated January 3, 2019.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, and Woestehoff. Voting No: None. Abstain: Commissioner VanScoy. Absent: Commissioner Onyambu.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Resolution #19-037 Granting a Conditional Use Permit for Auto Sales at 8000 Highway 10; Case of Druk Auto

Public Hearing

Chairperson Bauer called the public hearing to order at 7:02 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating the purpose of this case is to consider a request from Druk Auto (the "Applicant") for a Conditional Use Permit (CUP) for auto sales at 8000 Highway 10 NW (the "Subject Property"). The Applicant currently operates in Forest Lake and is wishing to return to Ramsey, where they started their business over a decade ago. The property is zoned B-2 Highway Business District and is guided for Commercial in the comprehensive plan. Motor vehicle, implement, and recreation equipment sales and service are allowed as a Conditional Use in the B-2 District. Staff reviewed an updated Site Plan with the Commission and recommended approval of the Conditional Use Permit.

Citizen Input

Commissioner Anderson asked if there was a need for striping in the display parking area.

City Planner McGuire Brigl reported striping was not necessary in this area but noted all City setbacks would have to be met.

Daniel Patrick Druk, 2850 109th Court NE in Blaine, thanked staff for the thorough report. He explained he was in the process of purchasing the subject property.

Commissioner Anderson questioned if the applicant was planning to park cars along Highway 10.

Mr. Druk stated he would not be parking cars along Highway 10.

Commissioner Surma asked if the applicant had plans to dress up the building façade.

Mr. Druk explained he had plans to get rid of the brick façade and noted he also wanted to change out the windows.

Commissioner Surma inquired what type of cars Druk Auto would be selling.

Mr. Druk reported he has run a successful auto sales business selling classic cars and newer warrantied vehicles.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Anderson, Gengler, and Surma. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:11 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution 19-037 granting a Conditional Use Permit for Auto Sales at 8000 Highway 10 NW contingent upon the updated site plan with modifications addressing the issues raised in this case.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5.02: Public Hearing: Consider Ordinance #18-13, Amendment to City Code Chapter 117 (Zoning and Subdivision of Land) to add a Neighborhood Business District

Public Hearing

Chairperson Bauer called the public hearing to order at 7:13 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating in 2016, following the Public Hearing regarding the property located at 6139 157 Lane NW, staff was instructed to create a new zoning district within the City of Ramsey for the purposes of commercial property located near or adjacent to residential properties. Primarily, this Zoning District is needed to correct a previous zoning action (improper use of a conditional use permit).

Community Development Director Gladhill reported this zoning district did not move forward in 2016 and staff has been directed to bring the case back to the Planning Commission as a discussion item. This proposed zoning district is slightly more restrictive than the current B-1 district and would not occur along Highways 47 or 10. The intent of this ordinance is truly small-

scale, neighborhood-scale commercial uses. The intent is not to allow higher intensity uses most commonly found along highway corridors. This district can be a valuable tool moving forward as the City attempts to accomplish comprehensive plan goals to provide a mix of uses focused on neighborhoods. For example, another potential area for this zoning district could be used would be near the new elementary school (not proposed at this time).

Community Development Director Gladhill explained staff drafted a proposed zoning district which includes four permitted uses, four conditional uses and six prohibited uses. Following the feedback previous Planning Commission meetings, Staff has moved on-sale liquor to a conditional use and added the sales of tobacco, tobacco products or tobacco related devices to the prohibited uses. This case was also reviewed at a recent City Council Work Session.

Citizen Input

Jerry Petro, 6140 157th Lane NW, explained he lives just south of the subject property. He reported this property used to be a church and has since become a daycare and secretarial service. He questioned why the City was proposing to change this property from requiring a conditional use permit to becoming a Neighborhood Business District. He feared he would have a strip mall in his backyard in the near future. He questioned if the hours of operation for the Neighborhood Business District would be 6:00 a.m. to 6:00 p.m. He understood that alcohol and drive thru's would not be allowed on this property, however, he keeps seeing how the City changes their mind over the years. He expressed concern that he would have a McDonald's or a bar adjacent to his home that would be open till 2:00 a.m. He explained this property was not located on a major intersection but rather was located in a neighborhood.

Chairperson Bauer requested comment from staff as to the history of the property and the requirements within the proposed Neighborhood Business District.

Community Development Director Gladhill commented on the history of this property. He explained there was a unique use that was allowed through a Conditional Use Permit. He discussed how Minnesota State Statute and Court Case law had deemed it was necessary to list Conditional Uses within City Code, prior to issuing a permit. Therefore, moving forward, the City adjusted its tools and clarified Conditional Uses within City Code. He commented further on the additional protections that were set within the proposed Neighborhood Business District. He reported a strip mall could not locate on this property as only 35% of the lot could be covered with a building.

Mr. Petro questioned how much of the lot was currently covered by a building. He anticipated that the value of this property would go up substantially after the property was rezoned.

Community Development Director Gladhill stated the current building coverage was 20%.

Jacqueline Abendroth, 15810 Sodium Street, explained she lived next door to the daycare and has been a resident of Ramsey since 1970. She expressed concern with the future businesses that

could locate on this site. She stated she had no problem with the current business but feared how new uses would impact the neighborhood. While she didn't oppose someone trying to get ahead, she did not believe this should be at the expense of others. She indicated she was also concerned with how her property value would be impacted by the rezoning.

Elaine Parsons, 15813 Nowthen Boulevard, stated she had concerns with the increase in traffic that would be brought to the site if it were rezoned. She feared lighting and noise would negatively impact her neighborhood. She requested on-sale liquor sales not be allowed on this property. She encouraged the Commission to consider how her property value would be adversely impacted if the rezoning were approved. She explained there were vacant strip malls in Ramsey already and stated she did not want to see another failed strip mall in her backyard.

Chairperson Bauer reported on-sale liquor sales was not a permitted use, but would be a conditional use.

Mr. Petrow expressed concern with the fact the building coverage on the site could almost double. He feared how additional businesses with expanded hours would impact his neighborhood.

Commissioner VanScoy questioned what hours of operation would be reasonable for this property.

Mr. Petrow discussed the traffic that flowed through the property currently for the daycare. He commented that a restaurant serving alcohol would have later hours of operation that would impact and change the neighborhood.

Commissioner VanScoy commented the proposed rezoning had to be resolved due to a concern with State Statute.

Mr. Petrow recommended the hours of operation be restricted in order to reduce the impact on the neighborhood.

Lowell Parsons, 15813 Nowthen Boulevard, stated he lived to the north of the subject property. He questioned if any of the Commissioners would like to have this property behind their home. He explained he worked 60 hours a week to maintain his property and feared his property would be devalued by the proposed rezoning. He feared the City was going down a slippery slope. He encouraged the Commission to reevaluate the situation and to become more compassionate to the adjacent residents. He explained alcohol did not need to sold in a neighborhood.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 7:51 p.m.

Commission Business

Community Development Director Gladhill explained the café/on-sale liquor sales language could be removed from the City Code amendment. He commented the Commission could also limit the hours of operation or size of a future restaurant space/outdoor seating.

Chairperson Bauer explained the original intent of the Commission was to allow beer or wine at a café. He indicated restrictions could be put in place to ensure on-sale liquor was no more than 20% of the restaurants' revenue. He stated this would require any future restaurants to be focused primarily on food and not alcohol.

Community Development Director Gladhill reported this could be done but explained this would be difficult for City staff to enforce. He suggested a maximum of 25% of sales receipts be related to on-sale liquor sales.

Commissioner Anderson supported eliminating the on-sale liquor sales language completely. He reported this code amendment was for the entire City and not for this one property. He feared that liquor sales in neighborhoods was asking for trouble.

Commissioner Woestehoff stated he would like to see the language remain in place as there may be other properties in the City that could benefit from a neighborhood café with beer and wine. He explained he would support setting restricted hours of operation. He reported he would be fine living next to the subject property and having several neighborhood businesses in his backyard.

Chairperson Bauer explained he used to live in Detroit Lakes and had a supper club 200 feet from his property. He stated he never had a problem and noted the use did not impact his property value.

Commissioner VanScoy commented the restaurant at the Rum River Golf Course serves food and alcohol. He reported this restaurant had not ever been a concern for the neighborhood. He stated he has heard the concerns from the neighbors and recommended the Planning Commission not allow alcohol sales as a conditional use on the subject property. He commented further on the differences between permitted and conditional uses.

Commissioner Anderson stated he was opposing the alcohol sales noting the City had other tools available. He reported the proposed code amendment was for neighborhoods and not for the larger commercial areas in Ramsey. He did not believe alcohol sales should occur in neighborhoods.

Community Development Director Gladhill discussed the success of the Buena Sera restaurant in Champlin noting this restaurant was located in a residential neighborhood, served beer and wine, along with food.

Commissioner VanScoy asked if it would be appropriate to add hours of operation to the code amendment.

Commissioner Woestehoff stated he would support limiting the hours of operation for the Neighborhood Business District. He suggested the hours of operation be 6:00 a.m. to 6:00 p.m.

Community Development Director Gladhill anticipated that a café would want to hit both the lunch and supper rush which may mean the hours of operation would have to be from 11:00 a.m. to 8:00 p.m. He stated as a compromise, the hours of operation for the Neighborhood Business District could be from 6:00 a.m. to 8:00 p.m., further restricting on-sale liquor sales from 11:00 a.m. to 8:00 p.m., to have no outdoor seating, no outdoor music and that liquor sales be no more than 25% of the gross receipts of the business.

Commissioner Woestehoff stated he could support on-sale alcohol sales occurring until 9:00 p.m.

Chairperson Bauer questioned how to phrase these amendments to the Ordinance.

Community Development Director Gladhill recommended the Commission make several motions to amend the Ordinance prior to recommending approval of the amended Ordinance.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to amend Ordinance #18-13, amending the hours of operation to 6:00 a.m. to 9:00 p.m., with on-sale liquor sales to occur from 11:00 a.m. to 9:00 p.m.

Further discussion

Commissioner VanScoy asked if 9:00 p.m. was acceptable. The Commission supported the proposed hours of operation.

Commissioner Surma commented each neighborhood would have to be considered separately with future neighborhood business requests.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, and Surma. Voting No: Commissioner Anderson. Absent: Commissioner Onyambu.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to amend Ordinance #18-13 to not allow outdoor music or speakers within the Neighborhood Business District.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, and Surma. Voting No: Commissioner Anderson. Absent: Commissioner Onyambu.

Motion by Commissioner Woestehoff, seconded by Commissioner Surma, to recommend that City Council adopt Ordinance #18-13 as amended.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Woestehoff, Surma, Gengler, and VanScoy. Voting No: Commissioner Anderson. Absent: Commissioner Onyambu.

5.03: Public Hearing: Consider Multiple Actions related to 17902 St. Francis Boulevard NW (Project No. 19-101); Case of Dale and Tammy Wills

1. **Request for a Home Occupation Permit to Operate a Commercial Horse Farm**
2. **Request for a Conditional Use Permit to Exceed Square Footage for Detached Accessory Building**
3. **Request for a Variance to Accessory Building Height and Lot Frontage Requirements**

Public Hearing

Chairperson Bauer called the public hearing to order at 8:18 p.m.

Presentation

City Planner Anderson presented the staff report stating Dale and Tammy Wills (the "Applicant") have approached the City about the prospect of operating a commercial horse farm on the property located at 17902 Saint Francis Blvd (the "Subject Property"). Their vision is to provide a setting for youth to learn how to properly care for and build relationships with horses and then continue on with riding lessons, both Western and English style. They have submitted applications for a Home Occupation Permit, Conditional Use Permit, and Variance that would be needed for their endeavor. The Applicant is under contract to purchase the Subject Property; the current property owner has signed the Land Use Application and is aware of and supports the current proposal. Staff reviewed the request in detail with the Commission and recommended approval of the Home Occupation Permit, Conditional Use Permit and Variance.

Citizen Input

Chairperson Bauer questioned where the City limits were located between Nowthen and Ramsey.

City Planner Anderson reviewed the location of the Nowthen and Ramsey city limits. He stated it was his understanding the land in Nowthen may be used as a pasture for the horses.

Commissioner Woestehoff requested further information regarding the existing home and its location.

City Planner Anderson discussed the location of the existing home on the property and noted the proposed location of the new home. He commented further on the proposed lot split and reported the existing home lot would house the new barn structures while the other lot would house the new home.

Commissioner Anderson asked why the cul-de-sac was necessary.

City Planner Anderson stated a public road was not being proposed, but rather the applicant was proposing to connect their driveway to the existing cul-de-sac.

Community Development Director Gladhill explained there was another home on this roadway that required access to the cul-de-sac. He reviewed a map with the Commission noting the location of the cul-de-sac and how the applicant would receive access.

Dale Wills, 2176 157th Lane in Andover, thanked staff for the thorough presentation. He reported the lot split was not completed and noted he would be working with engineers to complete this project. He stated the property in Nowthen would be used for horse riding trails and pasture land. He indicated the urine concerns would not apply to his horse farm given the fact he would not have more than 100 animals and because he had enough land for the horses to feed on. He commented further on the proposed mean gable height (42 feet) for the riding arena and stable building.

Commissioner VanScoy asked why it was important for these two building heights to match.

Mr. Wills described why he had to have the building heights matching in order to tie the buildings together.

City Planner Anderson commented a two-story accessory building was permissible in the R-1 Residential Developing zoning district.

Brian Hiedl, 17826 Potassium Street, questioned where the paddocks would be located.

Mr. Wills described where the two paddocks and pasture land would be located on the property. He discussed how he planned to maintain the paddocks and manure from the horses. He reported he would be composting the manure which would assist in addressing the neighbor's concerns regarding insects and odor.

Deb Kemp, 6003 178th Lane, explained she lived just south of the subject property. She stated she had concerns with road usage along Potassium Street and with how the proposed use would impact the southwest corner of her property. She indicated she had sand hill cranes on the southwest corner of her property and feared they would be displaced.

Community Development Director Gladhill reported the City would not be acquiring any private property on the Potassium Street cul-de-sac. He explained the proposed use would have a lower impact on the neighborhood than a single-family residential development.

Arnie Cox, 6001 177th Lane, asked if any stop signs would be installed in the neighborhood.

City Planner Anderson commented the City had not discussed stop signs but noted this concern could be brought to the Public Works Department for further consideration.

Mr. Cox stated he would like a stop sign at the corner of Potassium Street and 177th Lane. He questioned who would be paying to fix the road in the future. He wanted a guarantee that Mr. Wills would be assisting with this expense.

Chairperson Bauer commented on the City's assessment policy for street reconstruction projects.

Community Development Director Gladhill commented over the past few years, the City has recognized that it has fallen behind on its street and roadway maintenance. He reported the City was working to address this concern.

Motion by Commissioner Anderson, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Surma, Gengler, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 9:15 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #19-042 approving a Home Occupation Permit to operate a Commercial Horse Farm for the property at 17902 St. Francis Boulevard NW.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to recommend that City Council adopt Resolution #19-043 approving a Conditional Use Permit to exceed Square footage for detached accessory buildings for the property located at 17902 St. Francis Boulevard NW.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Commissioner Anderson asked if staff was comfortable with the proposed building height for the riding arena and stable.

City Planner Anderson explained with the proposed setbacks, staff was comfortable with the proposed building heights.

Motion by Commissioner Anderson, seconded by Commissioner Gengler, to adopt Resolution #19-044 granting a variance to lot frontage and accessory building height for the property located at 17902 St. Francis Boulevard NW.

Further discussion

Commissioner VanScoy questioned what made this property unique. He wanted to be assured that a precedent was not being set.

City Planner Anderson commented on the lot frontage and grade change that occurred on this property. In addition, he discussed the number of trees that would be lost along the southern property line if the cul-de-sac were extended. He reported it did not appear to accomplish anything by pushing the cul-de-sac 20 to 30 feet further north. In terms of the accessory building heights, this request was unique in order to accommodate equestrian riding and jumping indoors. He stated staff supported the proposed building heights given the distance these buildings were from neighboring properties.

Commissioner VanScoy asked if the existing cul-de-sac met City requirements.

City Planner Anderson explained the existing cul-de-sac met all City requirements.

Commissioner VanScoy stated the cul-de-sac was placed short of the property line, which was a unique situation. He recommended this be stated in the Findings of Fact.

City Planner Anderson reported this was the case.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Surma, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5.04: Public Hearing: Consider Amendment to Chapter 117, Section 111 and 112 to Modify the R-1 Residential and R-2 Residential Zoning Districts to Allow 50- and 65-Foot-Wide Lots and Clarifying Existing Language

Public Hearing

Chairperson Bauer called the public hearing to order at 9:26 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating the purpose of this case is to review a proposed zoning amendment (text) to allow 50- and 65-foot-wide lots. The case came forward as part of the Harvest Estates 2nd Addition Preliminary Plat application, but is being handled and treated as a separate case. The proposed zoning amendment (text) modifies both R-1 and R-2 regulations, while consolidating and making the R-2 section easier to read and utilize. These changes have been requested by a number of Developers over the past several years.

Community Development Director Gladhill explained the City would be creating a district that would allow 50- and 65-foot-wide lots based on changing market conditions. He reported the

City has been allowing 50- and 65-foot-wide lots through the PUD process, however, this would codify a change in City Code.

Citizen Input

Commissioner VanScoy asked why setbacks were being changed. He feared that the proposed setbacks would make it difficult for new neighborhoods to have sidewalks or be able to park cars in driveways.

Community Development Director Gladhill stated a 25-foot front yard setback would allow for sidewalks and proper driveway length to allow for cars to be parked.

Commissioner VanScoy questioned if staff had received feedback from the Fire Department regarding the reduced side yard setback.

City Planner McGuire Brigl stated she reached out to the Police and Fire Departments regarding this matter. She noted the Police Department did not have any concerns. She explained the Fire Marshall supported a 10-foot separation between buildings, or a five-foot side yard setback. She suggested the language regarding the separation for detached villas be changed from 15 feet to 10 feet in the R-2 district.

Commissioner VanScoy stated he would support a 30-foot front yard setback.

Community Development Director Gladhill discussed how neighborhood design was changing and certain neighborhoods were bringing their homes closer to the street. He discouraged the Commission from changing the front yard setback from 25 feet.

Ben Minks, Capstone, explained the 25-foot front yard setback was adequate to allow for residents to park their cars in the driveway and noted there was still room for sidewalks.

Commissioner VanScoy questioned if the setbacks for Harvest Estates had to be addressed.

Community Development Director Gladhill reported this development was approved with 30-foot front yard setbacks. Staff was directed to review this matter with the City Attorney to ensure the setback would remain 30 feet.

Rich Hennes, 5690 152nd Lane NW, stated he did not support the proposed project.

Chairperson Bauer reported the proposed project would be discussed under the next Public Hearing.

Motion by Commissioner Gengler, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Woestehoff, Anderson, Surma, and VanScoy. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 9:49 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner Surma, to recommend that City Council introduce Ordinance #19-02.

Further discussion

Commissioner VanScoy requested staff speak with the City Attorney regarding prevailing setback requirements.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Surma, Anderson, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5.05: Public Hearing: Review Actions Related to Harvest Estates 2nd Addition; Case of Meadowcreek Builders, Inc.

- **Adopt Ordinance #19-04 Amending Official Zoning Map**
- **Adopt Resolution #19-025 Approving Preliminary Plat**

Public Hearing

Chairperson Bauer called the public hearing to order at 9:50 p.m.

Presentation

City Planner McGuire Brigl presented the staff report stating the purpose of this case is to review a preliminary plat application for a fifteen (15) lot residential subdivision. The Applicant has proposed to subdivide the approximately six and a half (6.5) acre parcel into fifteen (15) single family lots serviced by City utilities. The site is generally located at the site of the old municipal center, east of Nowthen Boulevard and south of Alpine Drive. The lot is legally described as Lot 25, Block 1 Harvest Estates (the "Subject Property").

City Planner McGuire Brigl stated the proposed lots are 65-foot-wide lots; a separate case is handling the proposed creation of a new zoning district(s). This purpose of this case also includes a zoning amendment (map) to rezone the Subject Property from R-1 Residential (MUSA) and R-1A Residential (MUSA). This would rezone the property to a new residential zoning district allowing 65-foot-wide lots.

Citizen Input

Randy Hedland, Landform Professional Services, thanked the Commission for their consideration. He explained the units would range in price from $320,000 to $450,000. He commented on the tree preservation plan for the property and noted the builder was more than willing to provide additional screening along the property line.

Commissioner VanScoy asked what the square footage was for the proposed lots.

City Planner McGuire Brigl reported all but two lots meet the City's square footage requirements.

Commissioner VanScoy questioned if this development would have a homeowner's association.

Mr. Hedland reported this was the case.

Rich Annis, 5690 152nd Lane NW, stated he did not support the proposed development. He believed the proposed lot sizes would not fit in with the surrounding neighborhood.

Judy Annis, 5690 152nd Lane NW, asked if the cul-de-sac would be pushed back.

Mr. Hedland reported the cul-de-sac would be installed as originally approved on the master plan.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 10:01 p.m.

Commission Business

Commissioner Woestehoff questioned if the lot width reduction was strictly a financial decision.

Mr. Hedland explained the proposed lot widths were a new trend and provided for smaller/deeper homes for residents that do not require a 70-foot-wide home.

Commissioner VanScoy stated he was concerned with how this Ordinance would be utilized. He indicated he had questions with how the extra density would benefit the proposed development. He commented on the physical size of the lots and was pleased that only two were undersized. He explained he was concerned with putting 65-foot-wide lots next to a development that had 80-foot-wide lots.

City Planner McGuire Brigl clarified the lots to the north were 70-foot-wide lots. She commented further on the density of the proposed development.

Commissioner Anderson commented he would prefer to see 70- or 80-foot-wide lots.

Commissioner Woestehoff stated the density on the north side of 152nd Avenue did not bother him. However, the density on the south side was a concern to him given the two non-conforming lots.

Mr. Hedland stated the lot lines for the two undersized lots could be adjusted to meet the City's requirements.

Commissioner Gengler explained she appreciated the fact the proposed housing style would provide a new variety of housing stock for the City and that the homes would be managed by an association.

Community Development Director Gladhill indicated this was a very uniquely shaped parcel which led the developer to the proposed lot layout.

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council Introduce Ordinance #19-04 amending the Official Zoning Map.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, VanScoy, Anderson, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #19-025 Approving Preliminary Plat for Harvest Estates 2nd Addition, contingent upon adoption of the Zoning Amendment.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, VanScoy, Anderson, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

5.06: Public Hearing: Consider Ordinance #19-03 Amending the Definition of Topsoil (Project No. 18-146)

Public Hearing

Chairperson Bauer called the public hearing to order at 10:12 p.m.

Presentation

City Planner Anderson presented the staff report stating in the mid-to-late 2000s, the City adopted a new development requirement, requiring all new construction to establish 4" of premium topsoil. The intent was to reduce the consumption of water related to lawn irrigation. Through several appropriations request to the Minnesota Department of Natural Resources for additional public wells, the City needed to implement additional water conservation measures due to the high consumption compared to peer communities. A large portion of this consumption

was due to lawn irrigation in very sandy soils. While the current standard is quite effective in water conservation, Staff believes it is an appropriate time to evaluate the cost-benefit ratio. The standard has not reduced the amount of development in the community, but the City has received much feedback on the standard.

City Planner Anderson explained for several years now, the City has been receiving feedback on the current topsoil requirement, both in the field and at other forums such as the Contractor's Networking event, hosted by the City. More recently, the City received a written request from Capstone Homes to consider revising the topsoil standard by eliminating the specification for Premium Topsoil Borrow (a now former MnDOT specification). The request identified two negative effects of the current topsoil requirement. First, that the topsoil is doing *too* good of a job in terms of holding water. They acknowledge that many homeowners are likely not adjusting their irrigation systems to account for the topsoil and are actually contributing to the problem. Secondly, they identified price as a concern compared to the cost of 'regular' black dirt.

City Planner Anderson reported staff has had multiple discussions with the EPB regarding this topic. The EPB requested Staff to gather information on what similar peer communities (with similar sandy soils) require and what the purpose of the requirement was (to see if it is an apples-to-apples comparison). Staff looked at the requirements for communities such as Andover, Big Lake, and Blaine, all of which have a topsoil requirement and are growing communities on sandy soils (Elk River was also contacted but due to significant opposition, they did not adopt a topsoil requirement and rather, through their municipal utilities division, implemented a rebate program focused on improving irrigation systems).

Citizen Input

Ben Minks, Capstone Homes, thanked the Commission for their consideration. He commented on the cost of the topsoil material noting he was working to provide a home product that working families could afford. He explained that many of the watering concerns were being created by residents. He encouraged the Commission to consider allowing generic black dirt to be used as topsoil.

Commissioner Surma thanked Capstone for building high quality housing products in Ramsey. He stated he would support Capstone’s proposed request.

Motion by Commissioner VanScoy, seconded by Commissioner Surma, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Surma, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

Chairperson Bauer closed the public hearing closed at 10:28 p.m.

Commission Business

Motion by Commissioner Surma, seconded by Commissioner VanScoy, to recommend that City Council adopt Ordinance #19-03 amending the definition of topsoil.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Surma, VanScoy, Anderson, Gengler, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

6. COMMISSION BUSINESS

6.01: Review Updated Alternative Urbanwide Area Review (AUAR) for The COR (Project No. 18-112)

Presentation

City Planner Anderson presented the Staff Report stating in 2003, the City Council adopted Resolution #03-01-012 ordering an Alternative Urbanwide Area Review (AUAR) for The COR (formerly known as Ramsey Town Center). An AUAR is an environmental review process that can be used in lieu of more traditional environmental reviews such as Environmental Assessment Worksheets (EAW) and Environmental Impact Statements (EIS), as long as the geographic area is covered by an acceptable Comprehensive Plan. When considering The COR as a whole, it is likely that a series of individual projects in short sequence could trigger the need for an EAW. For example, the recent project known as Affinity at Ramsey likely would have triggered the need for an EAW based on the number of projects approved in the past several years.

City Planner Anderson explained the benefit of an AUAR is that it looks at the cumulative impacts of planned or anticipated development within a specific geographic area, whereas an EAW and/or EIS are project specific and typically can add significant time and cost to a proposed development. The AUAR can assist with reviewing cumulative potential effects to the environment, which may result from multiple developments within the specified geographic area, and can be done in advance of those developments to eliminate potential project delays. However, an AUAR does need to be updated every five (5) years until the geographic area is fully developed.

City Planner Anderson commented in 2013, the City ordered an updated AUAR, which expired in 2018. In April of 2018, the City Council authorized engaging the services of WSB to complete an update to The COR AUAR. Since this is an update to an existing AUAR, it focuses on what's been developed since the last update, whether there have been any significant changes to the envisioned development plan, and looks at whether there have been any new findings related to threatened or endangered species.

Commission Business

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #19-041 approving The COR AUAR Update.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, VanScoy, Gengler, Surma, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

7. COMMISSION / STAFF INPUT

7.01: Receive Staff Update

The Staff Update was noted.

7.02: Zoning Bulletins

Zoning Bulletins were noted.

8. ADJOURNMENT

Motion by Commissioner Anderson, seconded by (inaudible) to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Surma, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Onyambu.

The regular meeting of the Planning Commission adjourned at 10:36 p.m.

Respectfully submitted,

_____

Tim Gladhill
Community Development Director

ATTEST:

_____

JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on February 14, 2019, at Ramsey City Council Chambers, 7550 Sunwood Drive NW.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Jennifer Leistico Commissioner Russell Bayer Commissioner Jon Trappen
Commission Members Absent:	None
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:35 p.m. He also welcomed Councilmember Musgrove to the Commission meeting.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Leistico, seconded by Commissioner Bayer, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Bayer, Sis, Trappen. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

1) Park and Recreation Commission Regular Meeting Minutes dated November 18, 2018.
2) Park and Recreation Commission Regular Meeting Minutes dated January 10, 2019.

Motion by Commissioner Trappen, seconded by Commissioner Sis, to approve the Park and Recreation Commission meeting minutes from November 18, 2018, and January 10, 2019, as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Trappen, Sis, Bayer, Leistico. Voting No: None. Absent: None.

5. COMMISSION BUSINESS

5.01: Approve Promotional Magazine for Proposed Parks in The COR

Parks & Assistant Public Works Superintendent Riverblood provided an overview of the proposed promotional magazine. He noted this is an iteration of the park plans that the Commission has been working on for a number of years, and the community has been working on for 15 years, with respect to the downtown area. The magazine is intended to communicate the plans to the public, and also to serve as a reference point for the Capital Improvement Plans each year. It will also be a communication device to investors in The COR, both commercial and residential. He then highlighted each page of the magazine page by page, commenting on the priority of balancing the rural character of the community alongside responsible urban growth. He also highlighted the importance of walkability, street furniture, pedestrian scale buildings, and connect-ability throughout, as well as the larger greenway system that connects the whole community. The parks in The COR are intended to serve residents throughout the community, not just those who live in proximity to downtown.

Parks & Assistant Public Works Superintendent Riverblood continued that the many millions of private dollars invested in The COR are directly related to the significant public investment so far. He discussed how the various iterations evolved into the final design of the Municipal Plaza. He also focused on the prioritization of natural resources. Parking was also discussed, particularly that parking density may increase in future years when it becomes necessary. Surface parking is vacant much of the year, so it is important not to use up valuable land for parking. The impact of Ride Share on parking needs is under consideration as well. He also pointed out the outdoor hearths, which will allow for an extension of the shoulder seasons.

Chair Bennett stated it is great to see the concept drawings all put together in a cohesive document.

Commissioner Leistico asked whether this magazine will be mailed to all residents.

Parks & Assistant Public Works Superintendent Riverblood stated it could be mailed to each address, but it is probably not an effective way to get the message out, due to the high cost of production and mailing. If the Commission approves this as a communication piece, it is important to bring it to the Planning Commission as well as the Economic Development Authority. When the Commissions have recommended it, he would like Council to acknowledge its existence, and then it can be broadcast far and wide throughout the community.

Vice Chair Sis asked if there will be a specific call to action or if it is just an informational piece.

Parks & Assistant Public Works Superintendent Riverblood responded the primary purpose of the magazine is to demonstrate that the City listened to the community and that the park plan reflects what has been heard over the years. This will also illustrate to the community that the CIP is aligned with what has been voiced by residents. This document is much easier and more attractive to read than the CIP.

Commissioner Bayer stated this is a great starting point.

Motion by Commissioner Bayer, seconded by Commissioner Sis, to approve the Promotional Magazine for Proposed Parks in The COR.

Motion carried. Voting Yes: Chair Bennett; Commissioners Bayer, Sis, Leistico, Trappen. Voting No: None. Absent: None.

6. COMMISSION/STAFF INPUT

Park & Assistant Public Works Superintendent Riverblood reported on the photography contest, highlighting the many outstanding submissions. This item will be taken up again at the March Commission meeting.

7. ADJOURNMENT

Motion by Commissioner Leistico, seconded by Commissioner Bayer, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Bayer, Sis, Trappen. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 7:06 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, February 25, 2019, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Michael Valentine Board Member Reid Bernard Board Member Jane Covart Board Member Melissa Fetterley Board Member Laura Moore
Members Absent:	Board Member Michael Hiatt Board Member Michael Madison
Also Present:	City Planner Chris Anderson City Council Liaison Melody Shryock

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Covart and seconded by Board Member Fetterley to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Fetterley, Bernard, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated January 14, 2019

Motion by Board Member Covart and seconded by Board Member Fetterley to approve the regular meeting minutes dated January 14, 2019.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Fetterley, Bernard and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

5. POLICY BOARD BUSINESS

5.01: Review Sketch Plan for Property at 6080 Highway 10 NW (Project No. 18-163)

City Planner Anderson presented the staff report. He stated that the purpose of the case is to review a Sketch Plan for a subdivision of the property located at 6080 Highway 10 NW. The subject property is currently zoned both R-1 Residential (MUSA) and E-1 Employment. The Sketch Plan shows 14 detached villa lots plus three outlots that will contain the storm water pond, infiltration basin and trail (part of the Mississippi River Trail). Based on the proposed Sketch Plan, which is most closely association with the R-2 Residential (Medium Density) District, a Comprehensive Plan Amendment and Zoning Amendment will be required. The review is being based on R-2 Residential District standards. It should be noted that in 2014-2015, the subject property did receive Final Plat approval for a seven-lot single family residential subdivision. At that time, work began in terms of tree removal and grading, however, additional soil borings were completed that identified buried debris about 15 feet below the surface. Due to the costs associated with removing the buried debris, the project was never completed and the applicant, Village Bank, is now seeking grant funds to assist with the debris removal.

Board Member Bernard asked if there is any tree replacement required from the previous tree removal that was done.

City Planner Anderson replied that the previous tree removal was in compliance. He stated that this would be a separate development than the previous submission and therefore a new tree preservation plan should be submitted.

Board Member Covart referenced the debris that had been found on the site and asked for details.

City Planner Anderson stated that the property owner is seeking grant funds to unearth the construction debris that had been found on the site and remove it from the site.

Councilmember Shryock asked if there would be an HOA to manage the public dock and outlot areas.

City Planner Anderson stated that presumably there would be an HOA but noted that that specific information has not yet been provided by the developer. He referenced the potential for landscaping on the northern boundary that would abut industrial properties and asked the Board for input. He stated that staff is also researching if the stormwater pond and infiltration basin would be allowed within the flood fringe.

Chairperson Valentine stated that he would support landscaping along the northern boundary to buffer between the adjacent industrial properties and confirmed the consensus of the Board.

Councilmember Shryock asked if there would be enough space along the western boundary for the buffering.

City Planner Anderson explained that it does not appear that there would be but noted that it is unclear as to whether this application will come in under an R-2 rezoning request or whether a PUD would also be asked for which could allow flexibility on some standards.

Councilmember Shryock noted that there is an adjacent property owner that has been vocal about their desire for density transitioning on the west side of this property. She stated that it would be important to have the transitioning along the western boundary for the adjacent homeowners and would also agree to the landscaping along the northern boundary as that would only increase the values of the newly constructed homes in the proposed development.

Chairperson Valentine stated that the stormwater pond may be a tricky element because of the proposed location.

City Planner Anderson stated that City planning staff has made a suggestion to eliminate lot four, block one, which would provide an opportunity to slide things to the east and account for density transitioning or possibly move the stormwater pond to lot four.

Chairperson Valentine agreed that the applicant should look into that option.

Board Member Fetterley asked if perhaps the area of debris is in the proposed stormwater pond location.

City Planner Anderson stated that he was unsure that the location corresponds with the proposed stormwater pond. He noted that one reason for the location could be to create more open space near the river.

Councilmember Shryock stated that the bulk of the digging thus far has occurred north of the infiltration area up through the cul-de-sac area.

5.02: Review Sketch Plan for Proposed Commercial and Residential Development (Project No. 19-102)

City Planner Anderson presented the staff report. He stated that Paxmar has submitted an application for Sketch Plan review for a proposed development project on Outlot A, Rivenwick Village, which is generally located south of Highway 10 and east of Ramsey Boulevard. The subject property is just over nine acres in size and is zoned MU-PUD (Mixed Use Planned Unit Development). The Sketch Plan indicates that there would be one commercial lot, a senior living facility (32 units), and 30 single family residential lots.

Board Member Bernard stated that he would recommend requiring buffering regardless of the order.

Board Member Fetterley agreed that there should be a recommendation for buffering regardless of the order the development occurs.

Councilmember Shryock asked if the required buffering would be required on both sides of the senior housing facility.

Board Member Bernard stated that he would recommend both sides.

Councilmember Shryock agreed.

City Planner Anderson clarified that the buffering is not specific to the senior housing parcel, but there is a desire for buffering between the different density products as well as the commercial lot.

Councilmember Shryock stated that she would want to ensure that the developer keeps in mind some greenspace that can be used for recreation for the senior housing product. She stated that the City Council recently looked at some proposals for an interchange at Highway 10 and Ramsey Boulevard, noting that some of the scenarios would impede on this site. She noted that the Council did not necessarily support the options that impeded onto this site and therefore she did not see an issue approving a full plan for this property.

5.03: Review Updated Environmental Review (AUAR) for The COR (Project No. 18-112)

City Planner Anderson presented the staff report. He noted that in 2003, the City Council adopted Resolution #03-01-012 ordering an Alternative Urban Areawide Review (AUAR) for The COR (formerly known as Ramsey Town Center). An AUAR is an environmental review process that can be used in lieu of more traditional environmental reviews, such as Environmental Assessment Worksheets (EAW) and Environmental Impact Statements (EIS), as long as the geographic area is covered by an acceptable Comprehensive Plan. When considering The COR as a whole, it is likely that a series of individual projects in short sequence could trigger the need for an EAW. For example, the recent project known as Affinity at Ramsey likely would have triggered the need for an EAW based on the number of projects approved in the past several years.

City Planner Anderson stated that the benefit of an AUAR is that it looks at the cumulative impacts of planned or anticipated development within a specific geographic area, whereas an EAW or EIS are project specific and typically can add significant time and cost to a proposed development. The AUAR can assist with reviewing cumulative potential effects to the environment, which may result from multiple developments within the specified geographic area and can be done in advance of those developments to eliminate potential project delays. However, as AUAR does need to be updated every five years until the geographic area is fully developed. In 2013, the City ordered an updated AUAR, which expired in 2018. In April of 2018, the City Council authorized engaging in the services of WSB to complete an update to The COR AUAR. Since this is an update to an existing AUAR, it focused on what has been developed since the last update, whether there have been any significant changes to the envisioned development plan and looks at whether there have been any new findings related to threatened or endangered species.

City Planner Anderson stated that WSB has completed a draft update of The COR AUAR and there have been no new findings or threatened or endangered species (based on the Natural Heritage Information System). There have been no significant deviations or changes to the overall vision or development plan for The COR since the last update. The document has been updated with all development within The COR since the last update and the Mitigation Plan has also been updated. The EPB reviewed the draft of The COR AUAR in October. The City did receive comments from multiple agencies during the 10-day comment period and responses were incorporated into the document where necessary. The document is now ready for adoption.

Chairperson Valentine stated that it is extremely valuable to have the AUAR in place, as that is a tool that handles environmental review for multiple projects within a smaller development area and helps to avoid all applicants being required to complete an EAW or EIS. He commended staff for the excellent job they have done to compile the information for the update.

Motion by Board Member Covart and seconded by Board Member Bernard to recommend that the City Council approve Resolution #19-041 approving The COR AUAR update.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Hiatt and Madison.

6. BOARD / STAFF INPUT

- **Recycling/Shredding Events**

City Planner Anderson explained that shredding has become very popular at the recycling events. He stated that Ramsey has partnered with the City of Anoka and in addition to the shredding offered at the regular Ramsey recycling events, Ramsey will host two additional shredding events and Anoka will also host two shredding events.

Chairperson Valentine stated that during the past year he has spoke about a gathering of environmental councils around the metro area in order to share ideas. He stated that there is a new representative on that effort, as Board Member Moore has agreed to join the Steering Committee for the event. He believed that the event this year will be held on April 13th. He thanked Board Member Moore for stepping up into that role this year.

Board Member Moore confirmed that the event will be held on April 13th at the Hennepin United Method Church Art Gallery. She stated that she will share more details as they develop.

7. ADJOURNMENT

Motion by Board Member Covart and seconded by Board Member Fetterley to adjourn the meeting.

The meeting adjourned at 7:27 p.m.

Respectfully submitted,

_____

Chris Anderson
City Planner

ATTEST:

_____

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 4.**

Meeting Date: 03/26/2019

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 3/12/2019
2. City Council Regular Session dated 3/12/2019
3. City Council Special Work Session dated 3/13/2019

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 3/12/2019
2. City Council Regular Session dated 3/12/2019
3. City Council Special Work Session dated 3/13/2019

Attachments

3-12-19 WS Minutes

3-12-19 CC Minutes

3-13-19 Special WS Minutes

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	03/21/2019 11:18 AM
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:11 PM
Form Started By: Katie Schmidt		Started On: 03/21/2019 07:50 AM
Final Approval Date: 03/21/2019		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, March 12, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Community Development Director Timothy Gladhill
Finance Director Diana Lund
City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:37 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discuss Possible Changes to Dog/Cat Licensing Requirement in the City of Ramsey

Police Chief Katers reviewed the staff report.

Councilmember Kuzma asked if eliminating this program would reduce staff time.

Police Chief Katers agreed that the time to run the pet clinics would be reduced, but there would still be staff time spent on animal containment. He estimated that about 250 people attend the pet clinics, and the main reason for attending those clinics is to receive the shots, which can be provided through other local providers. He stated that there would be a budget reduction for eliminating the pet clinics and registration process.

Councilmember Shryock asked if there is a cost for the pet clinics aside from staff time.

Police Chief Katers stated that the department contracts with a local pet clinic and there is no charge for that, but the people that attend then pay the provider for the shots. He believed that the residents pay a reduced rate because of the volume of people attending but was unsure of the cost.

Councilmember Musgrove stated that she appreciates the information that was provided in the case and tends to favor eliminating the need for licensing animals. She asked for input on revamping the policy.

Police Chief Katers replied that there are two specific ordinances that would need amendment or elimination if the process is eliminated. He stated that elimination of the licensing/registration would not impact the regulation of dangerous dogs.

Councilmember Riley stated that he would favor eliminating the need to license dogs. He explained that if there is a rule, it should be enforced and if it is not enforced, it should be eliminated. He stated that perhaps the licensing/registration process could be eliminated but the pet clinic option could remain, as it appears many residents take advantage of that service.

Councilmember Shryock asked when the pet clinics are typically held and suggested that perhaps that be combined with another City event.

Police Chief Katers replied that the clinics are typically held in the spring, March and April. He agreed that the clinic could be combined with another event, but noted that it would have to fit with the other type of event since people would bring dogs.

Councilmember Heinrich agreed that perhaps it is not worth doing the licensing/registration process anymore as there are other methods of pet identification available. She also agreed that perhaps the pet clinic could still be held and reduced from two events to one event, because of the high number of residents participating.

Police Chief Katers noted that the pet clinics have been held at a variety of locations but most recently the clinics have been held in parks and that has been a good fit. He stated that he could speak with other City staff members to determine other options for the clinic to streamline the process.

Councilmember Kuzma agreed that he would eliminate the need to make registration of animals mandatory. He suggested that perhaps a better option would be to use the City newsletter to educate residents on the options available for animal identification including the use of chip technology.

Councilmember Shryock referenced the chip technology and stated that she had her cat chipped but then received a renewal notice, so perhaps not all the chips are active if that membership expires.

Police Chief Katers replied that the department scanner is able to read a variety of manufacturer's chips and agreed that each manufacturer has its own type of service that it offers. He stated that most people will return a pet to its owner if there is identification on the animal, which does not involve City staff.

Councilmember Heinrich stated that perhaps the pet clinic be held at the dog park, to highlight that amenity.

Police Chief Katers replied that Elm Crest was chosen because of the availability of bathrooms and other facilities.

Mayor LeTourneau asked and received confirmation that the budget for this line item was $9,200 and contains the containment services, licensing and pet clinic. He stated that the ordinance serves one purpose, related to identification and reuniting.

Police Chief Katers stated that if the department is aware of the owner, or there is identification, the animal would be returned to the owner rather than forwarded for containment.

Mayor LeTourneau stated that it seems that the largest cost savings would be reducing the number of containments. He stated that perhaps this is more of a marketing issue and less of an ordinance issue. He stated that if the ordinance could be marketed more and there was more compliance, there would perhaps be less containment.

Police Chief Katers stated that some type of identification would be helpful; it would not necessarily need to be licensing or registration.

Councilmember Shryock stated that theoretically that would make sense. She explained that people that would have licenses on their pets are more likely to be mindful of the location of their pets. She noted that if there is a stray or nuisance animal, perhaps that resident is not as concerned and would be less likely to license. She stated that if the ordinance is not going to be enforced, there is no need for it and education would be a better option. She noted that articles in the newsletter could encourage people to have a tag on their dog collar with a name and address. She stated that people less likely to comply with a license might be willing to simply put a collar and tag on them.

Mayor LeTourneau asked if the cost for containment can be charged back to residents.

Police Chief Katers confirmed that if a resident picks up their animal, that cost of containment is charged back to the resident. He noted that there are cases where the animal has been abandoned or is not picked up and the cost then is absorbed by the City.

It was the consensus of the Council to direct staff to review an option that would eliminate the requirement for pet licensing/registration and instead focus on marketing other pet identification methods.

2.02: Discuss Community Sign Options for Highway 10 and Highway 47

City Planner McGuire Brigl reviewed the staff report.

Councilmember Kuzma asked the amount of money that was received from insurance from the damage that was done from the accident at the location on Highway 47.

Community Development Director Gladhill estimated that the City received about $7,500. He stated that sign was pretty low quality and it would be a cost of about $25,000 for the planned design which is much more durable and sturdier.

Councilmember Riley stated that the Council has discussed this multiple times. He asked if the question is on dollars, as the design has already been chosen. He stated that the Highway 47 sign needs to be replaced and thought the Council already chose a good design. He stated that he is comfortable with the direction they have been going and the cost estimate of $25,000 to $40,000.

Councilmember Musgrove asked and received confirmation that the proposed location for the Highway 47 sign would be the same. She asked if the landscaping would be included in the cost, noting the ongoing maintenance that would be needed. She stated that perhaps less landscaping would be an option to save funds.

Public Works Superintendent Riemer stated that landscaping would be labor intensive as hand watering would be needed. He stated that in the past the sign was not metered and if lighting is going to be added that would need to be metered and would have a cost of about $15 per month.

Community Development Director Gladhill stated that the landscaping would not have to be added. He stated that it is a well-lit intersection and therefore the City would not have to light the sign. He stated that the County is currently in the process of developing plans to improve this intersection.

Councilmember Heinrich stated that she agrees with the prior Council that chose this design option for the sign. She agreed that the ornamental flowers and plantings, or anything that would need more maintenance should be eliminated.

Councilmember Kuzma stated that he would like to see some spot lighting for the sign, rather than internal lighting.

Councilmember Shryock stated that she would assume that this sign would not be within County right-of-way and asked if the concern would be that the sign would need to be moved for equipment.

Community Development Director Gladhill stated that perhaps the City can work with Speedway to have the sign located on private property to minimize the impact on the sign.

Mayor LeTourneau stated that he would hate to spend any money on a sign until staff is aware of the plans of the County for the intersection. He stated that it appears there is consensus on the design, with the addition of spot lighting and elimination of landscaping.

Councilmember Musgrove stated that perhaps solar lighting could be utilized.

Mayor LeTourneau stated that if you use solar lighting, there would need to be an estimate on the life expectancy of the equipment. He asked if the same thought process would apply to Ramsey Boulevard, as the City is currently not sure of the plans of Highway 10 and that interchange.

Councilmember Heinrich agreed that there will be a grade separation and that sign could then be eliminated in the future.

Community Development Director Gladhill noted that the sign could be relocated but agreed there would be a cost.

Councilmember Shryock stated that the City has already been through one rebranding and this appears to be another rebranding. She agreed to not do anything major with the sign because of the interchange that will come along with Highway 10. She noted that it will be some time before the Highway 10 projects moves forward and perhaps some updating could be done on the sign in the meantime. She asked if the Ramsey Boulevard sign should be a COR sign.

Councilmember Kuzma stated that he hates The COR and would like to go back to the City of Ramsey. He explained that if someone is not from the area, they do not know what The COR is.

Mayor LeTourneau agreed that there is more brand value associated with the City of Ramsey compared to The COR. He agreed that it does not add enough value to use The COR in branding and the message should be consistent throughout the city.

Councilmember Heinrich agreed that there is tremendous value in recognizing the whole city. She explained that there are people in the northwest area of the city that do not understand The COR.

Mayor LeTourneau agreed that residents in other areas of Ramsey can feel isolated and would rather open it up to the entire city.

Councilmember Heinrich stated that she does like the idea that the sign could be repurposed to use what is there while it is there.

Councilmember Riley agreed with the comments of Mayor LeTourneau that this would be a gateway sign for the City of Ramsey.

Councilmember Shryock explained how The COR came to be and compared that to Riverdale in Coon Rapids. She explained that The COR is within Ramsey and identifies a location rather than a community. She stated that there is already an entrance to Ramsey sign that would identify the City, whereas the Ramsey Boulevard sign would identify The COR and the businesses within.

Community Development Director Gladhill noted that this exact discussion has come up in every strategic planning discussion. He stated that the consensus that he gathered previously was to primarily focus on the City of Ramsey as the lead, with the other identifier to be secondary, such as The COR.

Councilmember Riley referenced the price range on the Highway 10 monument sign and asked for details.

City Planner McGuire Brigl stated that she reached out to different sign companies and received three quotes from three companies. She stated that two companies were very comparable, while one company came in much lower than the others did.

Community Development Director Gladhill noted that when you receive a low bidder and the other bidders are comparable, that has to be considered. He noted that if you choose the lowest bidder perhaps there are additional change orders or costs that come in the future because there are not construction drawings.

Councilmember Shryock referenced the Ramsey Boulevard sign and noted that she would be in favor of updating that sign.

Mayor LeTourneau stated that it seems that Ramsey is getting to a point of maturity where wayfinding signs on the highway will direct customers to businesses within Ramsey.

Community Development Director Gladhill stated that if the tenant panels are removed from the City sign, there would be pushback from the business community. He stated that there are requests from additional businesses that would like to be included on the sign. He noted that perhaps the City charges for placement on the sign.

Councilmember Musgrove stated that she favors the City of Ramsey over The COR. She stated that when people see The COR sign on Ramsey Boulevard, it does not provide direction on where to go.

Councilmember Shryock stated that directionally this is becoming more complicated than it needs to be. She stated that she is not opposed to changing the sign to the City of Ramsey; she was just asking if the subheadings were still going to be used or eliminated. She believed that the City is a ways off from the highway wayfinding signs and believed that the Ramsey Boulevard sign will help bring people into the businesses.

City Administrator Ulrich stated that the sign could focus on City of Ramsey and then a subpanel could state COR business district, or retail district, as that would help to bring in customers.

Councilmember Riley asked if tenant panels will become outdated when more retailers come in.

Community Development Director Gladhill stated that the City continues to receive requests for large tenant panel signs from the private market. He stated that if there was a true shopping center, the shopping center would build a sign with tenant panels.

Councilmember Shryock stated that she would prefer for the City to have the signs and charge for tenant panels to create consistency with locations in key sectors.

Mayor LeTourneau confirmed the consensus of the Council to defer the large tenant signs to the future when there is more demand for that. He confirmed the consensus of the Council to update the Ramsey Boulevard sign to focus on the City of Ramsey branding, with tenant panels and a business district identifier.

Councilmember Kuzma stated that for the entrance sign he would prefer a two-sided dynamic sign for marketing.

City Administrator Ulrich stated that there are public/private partnerships available for dynamic display signs and provided examples.

Councilmember Kuzma asked where this budget would come from for a dynamic display.

City Administrator Ulrich replied that TIF District 14 would most likely be used.

Councilmember Kuzma stated that he would prefer for the City to retain control over the content.

Councilmember Riley agreed that he would want the City to control the message rather than have advertising.

Councilmember Heinrich appreciated the option but agreed that she would prefer for the City to retain control over the messaging. She stated that the price is tough to accept. She stated that she has never been a fan of dynamic display signs and has not talked to enough residents to gain their input on the topic to provide an opinion.

City Administrator Ulrich stated that when the City had a working dynamic display sign there was a lot of contact from church and other civic organizations that wanted to advertise their events, in addition to City sponsored events.

Councilmember Shryock stated that if the City does choose dynamic display, there should be a policy on what the City can advertise for the community and prioritization.

Councilmember Kuzma stated that if there was a dynamic display sign that could bring in additional people for events like the farmers market.

Councilmember Heinrich stated that perhaps a smaller dynamic display is chosen.

City Administrator Ulrich stated that there is a broad range of capability for dynamic displays, ranging from simply letters to full color and pictures.

2.03: Discuss Public Works Facility

City Administrator Ulrich reviewed the staff report.

Mayor LeTourneau asked if the Highway 10 access planning would require acquisition of the public works space for the shoefly.

City Administrator Ulrich stated that the shoefly option has almost been eliminated because of the additional costs. He stated that the City did already purchase a site for the new public works campus.

Mayor LeTourneau asked whether now is the time to address this issue.

Councilmember Kuzma stated that in the past he has been against moving forward on the project because he was unsure how the project could be funded. He explained that in the last year his understanding has changed on why this is needed for the growing community. He stated that he would be interested in moving forward to identify the best alternative for financing.

Councilmember Heinrich thanked Public Works Superintendent Reimer for taking her on two tours of the public works building and explaining the needs. She agreed that this should be planned for. She stated that she would support looking into the funding options for this to move forward.

Councilmember Shryock stated that she agrees that this should move forward and would agree that staff should investigate other financing options that could change the burden on bonding.

Councilmember Riley stated that he would also be interested in using the money the City has as well. He stated that he appreciates the options being considered but stated that an interest only loan is typically only chosen when someone cannot afford something. He stated that he would be interested in utilizing the landfill fund.

Councilmember Musgrove agreed that having the office in the trailer is not the safest option and public works is running out of space. She liked the idea of staff being creative in funding.

Mayor LeTourneau confirmed the consensus of the Council to continue to move forward with direction for staff to continue to investigate options for financing. It was noted that no decisions have been made and the Council is very interested in reviewing options that would allow this to move forward.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Councilmember Riley stated that he would like to have additional discussions on the west end of Highway 10.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:02 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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7.04: Adopt Ordinance #19-03 Amending the Definition of Topsoil (Project No. 18-146) 6
7.05: Adopt Ordinance #19-05; Amendment to City Code Chapter 117 (Zoning and Subdivision of Land) to add a Neighborhood Business District 6
7.06: Adopt Ordinance #19-06 Amending Official Zoning Map; Case of Carol Lublin 8
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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, March 12, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chloe McGuire Brigl
Economic Development Manager Sean Sullivan

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:08 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Mayor LeTourneau noted that there has been a request to move Item 4.07 (Adopt Resolution #19-069 Approving Memorandum of Understanding with Anoka County for Septic Plan Review) from the Consent Agenda to the Regular Agenda.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to approve the following items on the Consent Agenda:

4.01: Note the Following Boards and Commissions Meeting Minutes:
- Planning Commission Meeting Minutes dated January 3, 2019
- Economic Development Authority Meeting Minutes dated January 10, 2019
- Environmental Policy Board Meeting Minutes dated January 14, 2019

4.02: Approve the following Meeting Minutes:
1) City Council Work/Strategic Planning Session dated February 19, 2019
2) City Council Work Session dated February 26, 2019
3) City Council Regular dated February 26, 2019

4.03: Approve Licenses

4.04: Adopt Resolution #19-065 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 21, 2019 through March 5, 2019

4.05: Adopt Resolution #19-064 Approving Development Agreement and Architecture of Parkside Village

4.06: Adopt Resolution #19-066 Accepting a Trail Easement Over Lots 1 and 2, Block 1 Lavern Estates (Project No. 17-137); Case of Joshua Peterson

~~4.07: Adopt Resolution #19-069 Approving Memorandum of Understanding with Anoka County for Septic Plan Review~~

4.08: Report from the Public Works Committee Meeting dated February 19, 2019:
1) Appoint Chair and Vice-Chair of the Public Works Committee – *Ratify the recommendation of the Public Works Committee to nominate Councilmember Kuzma as the Chairperson for 2019 and Councilmember Shryock as Vice-Chairperson for 2019.*
2) Staff Update on Wellhead Protection Plan Amendment Process – *No action taken, for update and informational purposes only.*

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Heinrich, Riley, and Shryock. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Kuzma, Heinrich, Riley, and Shryock. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing: Approve On-Sale and Sunday Liquor License for MENSCH, LLC dba McDuff's

Presentation

Economic Development Manager Sullivan reviewed the staff report and recommendation to approve the on-sale and Sunday liquor license for MENSCH, LLC dba McDuff's.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:11 p.m.

Citizen Input

There was none.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, and Shryock. Voting No: None.

The public hearing was closed at 7:11 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve an on-sale and Sunday liquor license for MENSCH, LLC dba McDuff's at 16659 St. Francis Boulevard NW.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Musgrove, and Shryock. Voting No: None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #19-067 Approving Purchase Agreements for Land Exchange; Case of PSD LLC

Economic Development Manager Sullivan reviewed the staff report and recommendation to approve Resolution #19-067 approving Purchase Agreements for land exchange; Case of PSD LLC, subject to review by the City Attorney as to legal form.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #19-067 Approving Purchase Agreements for Land Exchange, subject to review by the City Attorney as to legal form.

Further discussion: Councilmember Riley stated that this is a win/win situation for the City and developer. He stated that the City is getting the land needed for the infiltration basin and the developer is getting land that will be developed.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, Musgrove, and Shryock. Voting No: None.

7.02: Adopt Ordinance #19-02 Amending the R-1 and R-2 Sections of Chapter 117 of City Code to Allow 50 and 65-Foot-Wide Lots and Clarifying Existing Language

City Planner McGuire Brigl reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #19-02.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-02 Amending Article II Division 4 Section 117-89 (Districts) and 117-111 (R-1 Residential District).

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7.03: Adopt Ordinance #19-04 Amending Official Zoning Map; Case of Harvest Estates 2nd Addition

City Planner McGuire Brigl reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #19-04.

Councilmember Musgrove stated that initially there was feedback from the community and asked if additional input had been received.

City Planner McGuire Brigl stated that staff spoke with the adjacent neighbor and additional landscaping has been added to provide the desired buffer.

Councilmember Shryock stated that she was pleased to see the additional landscaping added to provide a buffer.

Motion by Councilmember Shryock, seconded by Councilmember Musgrove, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-04 Amending Section 117-90 “Map” of Chapter 117 of the City Code of Ramsey, Minnesota.

Further discussion: Councilmember Kuzma stated that at one point, there was a discussion of putting a server farm on this location and there was overwhelming input from the community that they desired residential. He noted that this is the second phase of that residential

development. Mayor LeTourneau noted that this is the point of public input, to help create the neighborhoods and community that the residents want and desire.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7.04: Adopt Ordinance #19-03 Amending the Definition of Topsoil (Project No. 18-146)

City Planner McGuire Brigl reviewed the staff report and recommendation from the Environmental Policy Board and Planning Commission to adopt Ordinance #19-03.

Councilmember Musgrove stated that she appreciates the work that staff has done after receiving comments from a developer.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-03 Amending Section 117-1 "Definitions" of Chapter 117 of the City Code of Ramsey, Minnesota.

Further discussion: Mayor LeTourneau stated that he previously served as liaison on the Environmental Policy Board and the original intent was to conserve water usage. He stated that the City has learned that the policy not only met that need but also exceeded it and this new language would better serve the community.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7.05: Adopt Ordinance #19-05; Amendment to City Code Chapter 117 (Zoning and Subdivision of Land) to add a Neighborhood Business District

Community Development Director Gladhill reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #19-05 with the revisions included in the draft (limit on hours of operation and outdoor speakers). The Planning Commission did take into account feedback from the community and amended their original recommendation.

Councilmember Riley asked for a highlight of the restrictions and why those would be in place for this district.

Community Development Director Gladhill explained that because this district would be located within a residential neighborhood, there is a very short list of allowed uses to ensure that the activity is not a nuisance for the adjacent residential properties. He stated that there are a few extra layers of protection within this district, compared to others. He advised that there are also specific uses that are prohibited, as they would not be a good fit for this type of district.

Councilmember Heinrich thanked staff for the diligence in listening to a multitude of residents throughout this process. She noted that she spoke with a resident today that was concerned with potential alcohol service and asked for additional input on the potential hours.

Community Development Director Gladhill stated that the hours would be limited to 11:00 a.m. to 9:00 p.m. for on-sale activity, which would be a location that also serves food; also, alcohol cannot be taken off site.

Councilmember Shryock noted that a use that serves alcohol would be a conditional use, which would mean that the request would come back before the Planning Commission and City Council and would include a public comment process.

Councilmember Musgrove asked and received confirmation that a business would still need to obtain a liquor license.

Community Development Director Gladhill confirmed that a public hearing would be required for that type of land use within this district. He noted that a liquor license also requires a public hearing and other elements, such as background check; therefore, this type of activity would be subject to two public hearing processes.

Jaqueline Abendroth, 15810 Sodium Street NW, stated that she does not believe a use that serves alcohol would be appropriate next to a daycare facility. She noted that she would also like assurance that the property values in that area would remain intact and would not be negatively impacted by this change in zoning. She did not believe alcohol should be served nearby a residential area.

Councilmember Shryock stated that she shares like concerns with on-sale liquor but wanted to make sure that it is understood that this is a Citywide zoning tool. She explained that if there were a proposed use of this type, that would require a public hearing and residents could then express their concern. She stated that as they move into the next case, there are no changes proposed that would open up that type of use. She stated that this rezoning will allow the

daycare and insurance to properly cover the subject property for the activity that already occurs on the site and there will not be a difference in the activity on the site.

Ms. Abendroth asked why it would be necessary to serve alcohol near a residential area ever.

Councilmember Shryock noted that there are other locations in the City where that could be a possible option. She explained that if there were a request, the residents would have the option to express their opinion during a public hearing. She stated that currently there would only be one parcel proposed to be zoned to this district and this would simply provide a zoning tool for the future.

Ms. Abendroth stated that she currently has a 150-foot easement behind the daycare, as do her neighbors. She asked if there would be a change to that buffer.

Community Development Director Gladhill explained that there was an agreement between the subject property owner in the next case with the adjacent neighbors for a buffer/land swap. He stated that the City does not have authority over those types of private agreements. He stated that the private arrangement between the property owners exceeds the setback required by the City. He stated that action tonight by the Council should not affect that private agreement, should that be in place.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-05 Amending Article II Division 4 Section 117 (Zoning and Subdivisions) of the Ramsey City Code.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7.06: Adopt Ordinance #19-06 Amending Official Zoning Map; Case of Carol Lublin

Community Development Director Gladhill reviewed the staff report and recommendation of the Planning Commission to approve of the request. The Ordinance was introduced on February 26th and is now eligible for adoption.

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-06 Amending Section 117-90 “Map” of Chapter 117 of the City Code of Ramsey, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Shryock	aye
Councilmember Riley	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7.07: Adopt Resolution #19-069 Approving Memorandum of Understanding with Anoka County for Septic Plan Review

Community Development Director Gladhill reviewed the staff report and recommended adoption of the resolution approving the Memorandum of Understanding with Anoka County for septic plan review. He noted that this item was pulled from the Consent Agenda to amend the timeframe to six months.

Councilmember Musgrove asked for additional details on how this would be budget neutral.

Community Development Director Gladhill believed that a septic permit has a cost of $125 and the review for a permit can range from one to two hours. He noted that $75 per hour is the average contracted rate. He noted that based on the average cost of review and permit cost, the item would be budget neutral.

Councilmember Heinrich stated that it was her assumption that a Building Official would have this certification and was surprised that the candidate did not hold this certification. She stated that perhaps in the future, that should be specified in the job description as a desired requirement to prevent needing to contract for services.

Community Development Director Gladhill stated that less than half the candidates held that certification, which is typical for Building Officials and Technicians. He stated that staff could have found someone that had that qualification but perhaps did not possess the leadership qualifications to lead that department. He stated that it is often hard to find the certifications that Ramsey needs that would still be a good fit to lead a department. He stated that they do list the certification as a desired element but is something that can be gained.

Councilmember Heinrich stated that Ramsey is unique in the large number of septic systems and perhaps it should be a requirement that someone on staff hold that certification.

Community Development Director Gladhill estimated about 4,200 septic systems in the community, which is unique. He stated that staff does plan to have someone on staff that holds the certification; this is just a period of lapse.

Motion by Councilmember Shryock, seconded by Councilmember Kuzma, to Adopt Resolution #19-069 Approving the Memorandum of Understanding with Anoka County for Septic Plan Review.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Shryock, Kuzma, Heinrich, Musgrove, and Riley. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Shryock stated that on Wednesday, March 20th, Veterans Day on the Hill will take place and provided the different event times. She stated that the North West Metro VA will host a public open house event on Thursday, March 21st.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:11 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RASMEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Special Work/Strategic Planning Session on Tuesday, March 13, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Melody Shryock
Vacancy

Also Present: City Administrator Kurt Ulrich
Finance Director Diana Lund
Community Development Director Tim Gladhill
Police Chief Jeff Katers
Fire Chief Matt Kohner
City Engineer Bruce Westby
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Economic Development Director Sean Sullivan
Parks & Assistant Public Works Superintendent Mark Riverblood
Communications & Events Coordinator Megan Thorstad

Welcome / Call to Order / Dinner Served. Mayor LeTourneau called the meeting to order at 5:50 p.m. City Administrator Ulrich and Mayor LeTourneau welcomed everyone and announced that Mayor LeTourneau would facilitate the session this evening. He reviewed rules of engagement. It was noted that each year the City Council and the City's leadership staff review the City's strategic plan and make updates as necessary. Mayor LeTourneau played a short leadership video called "Greatness" by David Marquet.

Review Agenda and Meeting Objectives. The agenda was noted and agreed upon. Upon request by Mayor LeTourneau, all participants shared an example of their number one reason for choosing the City of Ramsey. Each participant took turns briefly explaining why they first came to the City of Ramsey.

Review Values, Vision, Mission, and Objectives Developed at the Previous Work Session. All participants discussed and provided feedback regarding the strategic plan. Community Development Director Tim Gladhill entered the recommendations into a red-lined working strategic plan document.

Discuss Next Steps/Closing Comments: Moving forward, the leadership team will work on the strategic plan's draft action items; including timeframes, resources, key outcomes, and responsible parties. The draft will be presented for discussion at the next session scheduled 5:30 p.m., Wednesday, April 3, 2019.

Adjournment: Consensus was to adjourn the meeting. The strategic planning session adjourned at 7:45 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich, City Administrator

ATTEST:

_____

Jo Ann M. Thieling, City Clerk

Minutes transcribed by Katie Schmidt, Administrative Assistant

CC Regular Session **4. 5.**

Meeting Date: 03/26/2019

By: JoAnn Shaw, Community Development

Information

Title

Approve Licenses

Purpose/Background:

The purpose of this case is to approve various license requests for 2019.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon compeletion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

License Applications

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:09 PM
Form Started By: JoAnn Shaw		Started On: 03/20/2019 11:28 AM
Final Approval Date: 03/21/2019		

Report Name: License Report - License Types
Council Dates: 3/26/2019 to 3/26/2019
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Statu
Transient Merchant/Peddler/Solic					
Blaine Anoka Ice Cream			12/31/2019	3/26/2019	A

Transient Merchant/Peddler/Solicitor License Count: 1

Total Licenses: 1

CC Regular Session **4. 6.**

Meeting Date: 03/26/2019

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 19-077 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 6, 2019 through March 20, 2019

Action:

Motion to Adopt Resolution # 19-077 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 6, 2019 through March 20, 2019.

Attachments

Bills List 03/26/2019

Resolution 03/26/2019

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	03/20/2019 10:54 AM
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:08 PM
Form Started By: Jackie Lipski		Started On: 03/20/2019 10:47 AM
Final Approval Date: 03/21/2019		

RAMSEY CITY COUNCIL MEETING

3/26/2019

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 3/6/19-3/20/19	348,039.97
Accounts Payable 3/6/19-3/20/19	280,052.07
Payroll 3/8/2019	164,908.08
Debt Service	148,262.50

TOTAL SUBMITTED FOR APPROVAL THIS MEETING **$ 941,262.62**

		APPROVED PREV. MTG	2019 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 181,392.09	$ 673,129.37
-	CORRECTION TO PAYROLL		
	PREPAIDS	219,914.89	1,140,320.76
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		401,081.25
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	439,872.97	1,949,507.38
	ADD (DELETE) BILLS LIST SUBMITTED		
	PAY ESTIMATE(S)		81,068.13
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 841,179.95**	**$ 4,245,106.89**

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

3/7/2019 -- 12/31/2019

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
108261	**3/7/2019**		**101209 A TOUCH OF MAGIC INC**						
		534.00	BAL BIZ EXPO 2019		95651	030519	9230.6249		MISCELLANEOUS OPERA
		534.00							
108262	**3/7/2019**		**116815 AMERICAN SPECIALTIES LLC**						
		1,672.99	UB REFUND 6760 HWY 10 NW		95649	030619	9601.4651		WATER REVENUE
		1,672.99							
108263	**3/7/2019**		**114881 ANDERSON RACE MANAGEMENT**						
		600.00	HD RACE DEP 2019		95648	22000-101	0296.6249		MISCELLANEOUS OPERA
		600.00							
108264	**3/7/2019**		**116114 AVESIS THIRD PARTY ADMINISTRATORS**						
		112.88	MARCH 2019 VISION		95650	2266223	9101.2170		DENTAL/DISABILITY/LIFE
		112.88							
108265	**3/7/2019**		**111326 BURNET TITLE**						
		344.08	UB REFUND 6915 169TH LN NW		95652	030619	9601.4651		WATER REVENUE
		344.08							
108266	**3/7/2019**		**110734 CITY OF RAMSEY**						
		79.99	37942811		95653	030619	9601.4651		WATER REVENUE
		79.99							
108267	**3/7/2019**		**116605 ELEVATE HOPE HOUSE MELINDA MCDERMOTT**						
		155.00	REISSUE DAM/KEY DEP CHECK		95662	030719	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
108268	**3/7/2019**		**111674 FIRST AMERICAN TITLE**						
		265.07	UB REFUND 6067 146TH LN NW		95654	030619	9601.4651		WATER REVENUE
		265.07							
108269	**3/7/2019**		**116819 GUBASH, NABIL**						
		22.41	UB REFUND 14860 ZUNI ST NW		95655	030619	9601.4651		WATER REVENUE
		22.41							
108270	**3/7/2019**		**116818 INGENITO, ALLAN**						
		9.61	UB REFUND 5280 161ST AVE NW		95656	030619	9601.4651		WATER REVENUE
		9.61							
108272	**3/7/2019**		**116779 LEGACY TITLE**						
		297.73	UB REFUND 5930 143RD LN NW		95658	030619	9601.4651		WATER REVENUE
		297.73							
108273	**3/7/2019**		**111865 LIBERTY TITLE INC**						
		385.73	UB REFUND 5475 145TH AVE NW		95659	030619	9601.4651		WATER REVENUE
		187.11	UB REFUND 16027 IODINE ST		95660	030619A	9601.4651		WATER REVENUE
		572.84							
108274	**3/7/2019**		**116169 LIFE INSURANCE CO OF NORTH AMERICA**						
		19.40	MARCH 19 INS		95661	AI960634 MAR 19	9101.2170		DENTAL/DISABILITY/LIFE
		17.04	MARCH 19 INS		95661	AI960634 MAR 19	9101.2170		DENTAL/DISABILITY/LIFE
		36.44							
108275	**3/7/2019**		**100283 MENARDS COON RAPIDS**						
		242.41	WINDOW-WRONG SIZE		95663	92965	0452.6381		BUILDING & STRUCTURE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
108275	3/7/2019		100283 MENARDS COON RAPIDS						Continued.
		242.41							
108276	3/7/2019		100291 MET COUNCIL SAC						
		4,970.00	FEB 19 SAC CHARGES		95664	030619	9602.2083		SAC CHARGES
		49.70-	FEB 19 SAC CHARGES		95664	030619	9602.4356		SEWER AVAILABILITY CH
		4,920.30							
108277	3/7/2019		116816 MILANOVICH, MICHELLE						
		1,323.00	UB REFUND 5831 157TH LANE NW		95665	030619	9601.4651		WATER REVENUE
		1,323.00							
108278	3/7/2019		100351 NCPERS GROUP LIFE INS						
		480.00	MARCH 19 LIFE INS		95666	704800032019 MAR 19	9101.2170		DENTAL/DISABILITY/LIFE
		480.00							
108279	3/7/2019		116621 PARTNERS TITLE						
		168.40	UB REFUND 5355 140TH CT NW		95667	030619	9601.4651		WATER REVENUE
		168.40							
108280	3/7/2019		100391 POSTMASTER						
		1,890.78	ROAD FUND MTG POSTCARDS		95668	030419	0301.6322		POSTAGE
		1,890.78							
108281	3/7/2019		116821 PRESCOTT, KRISTIN						
		430.86	UB REFUND 15218 HELIUM ST NW		95669	030619	9601.4651		WATER REVENUE
		430.86							
108282	3/7/2019		101103 SPRINT						
		21.85	JAN/FEB 2019 SERVICE		95670	570683319-207	0130.6323		CELLULAR PHONES
		216.47	JAN/FEB 2019 SERVICE		95670	570683319-207	0191.6323		CELLULAR PHONES
		54.82	JAN/FEB 2019 SERVICE		95670	570683319-207	0240.6323		CELLULAR PHONES
		76.67	JAN/FEB 2019 SERVICE		95670	570683319-207	0192.6321		TELEPHONE
		121.78	JAN/FEB 2019 SERVICE		95670	570683319-207	0194.6323		CELLULAR PHONES
		263.85	JAN/FEB 2019 SERVICE		95670	570683319-207	0311.6323		CELLULAR PHONES
		685.51	JAN/FEB 2019 SERVICE		95670	570683319-207	0452.6323		CELLULAR PHONES
		235.78	JAN/FEB 2019 SERVICE		95670	570683319-207	0301.6323		CELLULAR PHONES
		150.80	JAN/FEB 2019 SERVICE		95670	570683319-207	0220.6323		CELLULAR PHONES
		226.75	JAN/FEB 2019 SERVICE		95670	570683319-207	9601.6323		CELLULAR PHONES
		2,054.28							
108283	3/7/2019		113038 THE TITLE GROUP						
		7.46	UB REFUND 16249 DYSPROSIUM ST		95673	030619	9601.4651		WATER REVENUE
		7.46							
108284	3/7/2019		116820 THOMPSON, ROSEMARY						
		425.95	UB REFUND 15511 XKIMO ST NW		95671	030619	9601.4651		WATER REVENUE
		425.95							
108285	3/7/2019		105706 TINKLENBERG GROUP INC						
		3,300.00	RETAINER MAR 19 (9 OF 12)		95672	2074	9400.6315		MISCELLANEOUS PROFE
		3,300.00							
108286	3/7/2019		114606 TITLE SMART INC						
		503.57	UB REFUND 6825 170TH AVE NW		95674	030619	9601.4651		WATER REVENUE

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108286	3/7/2019		114606 TITLE SMART INC						Continued.
		503.57							
108287	3/7/2019		116231 TITLE SMART INC						
		202.36	UB REFUND 5408 145TH AVE NW		95675	030619	9601.4651		WATER REVENUE
		202.36							
108288	3/7/2019		100510 VERIZON WIRELESS						
		61.89	JAN/FEB 19 SERVICE		95676	9824620382	0130.6323		CELLULAR PHONES
		61.89							
108289	3/7/2019		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR		95677	150-1681-6340 FEB 19	0194.6489		OTHER CONTRACTED SE
		27.95	MISC ACCTS FEB 19		95678	022719	0220.6489		OTHER CONTRACTED SE
		35.90	MISC ACCTS FEB 19		95678	022719	0194.6489		OTHER CONTRACTED SE
		24.95	MISC ACCTS FEB 19		95678	022719	9240.6315		MISCELLANEOUS PROFE
		27.95	MISC ACCTS FEB 19		95678	022719	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	7550 SUNWOOD DR PD		95679	150-1682-6501 MAR19	0211.6489		OTHER CONTRACTED SE
		172.65							
108351	3/14/2019		100012 ACE SOLID WASTE INC						
		26,125.20	CITY CONTRACT RECY MAR 19		95785	4683437	9604.6489		OTHER CONTRACTED SE
		103.97	FIRE STATIONS MAR 19		95786	4693185	0220.6374		REFUSE/RECYCLING
		221.02	PW ACCTS MAR 19		95787	4683448	0194.6374		REFUSE/RECYCLING
		289.84	PW ACCTS MAR 19		95787	4683448	0452.6374		REFUSE/RECYCLING
		122.08	PW ACCTS MAR 19		95787	4683448	0311.6374		REFUSE/RECYCLING
		40.69	PW ACCTS MAR 19		95787	4683448	9601.6374		REFUSE/RECYCLING
		40.69	PW ACCTS MAR 19		95787	4683448	9602.6374		REFUSE/RECYCLING
		137.63	PW ACCTS MAR 19		95787	4683448	9604.6249		MISCELLANEOUS OPERA
		40.70	PW ACCTS MAR 19		95787	4683448	9605.6374		REFUSE/RECYCLING
		27,121.82							
108352	3/14/2019		116636 AEON						
		100.00	DAMAGE DEP REF 6/8/2018		95788	031319	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
108353	3/14/2019		116830 BAZDELL, KATHRYN						
		11.59	UB REFUND 6061 143RD LN NW		95789	031419	9601.4651		WATER REVENUE
		11.59							
108354	3/14/2019		100647 BOLTON AND MENK INC						
		1,390.00	MISS RVR TRL #3 JAN 19		95790	0229722	9805.6315		MISCELLANEOUS PROFE
		140.00	BUNKER LK BLVD JAN 19		95791	0229723	9437.6530	00201805	IMPROVEMENTS OTHER
		1,530.00							
108355	3/14/2019		100404 CENTURYLINK						
		65.35	MARCH 19 SERVICE		95792	763 422-1452 795 MAR 19	0452.6321		TELEPHONE
		65.35							
108356	3/14/2019		110734 CITY OF RAMSEY						
		24.48	60725089		95793	031319	9601.4651		WATER REVENUE
		24.99	730078		95793	031319	9601.4651		WATER REVENUE
		25.00	727377		95793	031319	9601.4651		WATER REVENUE

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108356	3/14/2019		110734 CITY OF RAMSEY						Continued.
		74.47							
108357	3/14/2019		111696 CITY OF RAMSEY						
		75.00	UB REFUND 13554 TUNGSTEN ST		95797	031419	9601.4651		WATER REVENUE
		75.00							
108358	3/14/2019		100158 ECM PUBLISHERS INC						
		186.00	TEMP SEASONAL PW		95794	673581	0130.6354		HELP WANTED ADVERTIS
		186.00							
108359	3/14/2019		100177 FERRELLGAS						
		26.00	PROPANE		95795	8432177 FEB 19	0452.6249		MISCELLANEOUS OPERA
		26.00							
108360	3/14/2019		106049 INTERNATIONAL CODE COUNCIL INC						
		135.00	2019 MEMBERSHIP DUES		95796	030619	0240.6451		MEMBERSHIP DUES
		135.00							
108361	3/14/2019		107763 JEFFERSON FIRE AND SAFETY INC						
		170.02	FIRE HOSE		95798	IN103020	0220.6281		SMALL TOOLS & MINOR E
		170.02							
108362	3/14/2019		116831 MARTIN, NICK						
		41.39	UB REFUND 6338 154TH CT		95799	031419	9601.4651		WATER REVENUE
		41.39							
108363	3/14/2019		101089 MN APA						
		25.00	PLANNING INTERN AD		95800	030819	0130.6354		HELP WANTED ADVERTIS
		25.00							
108364	3/14/2019		107244 NORTHLAND TRUST SERVICES INC						
		145,000.00	BONDS 2009A		95801	020619	9344.6602		BOND PRINCIPAL
		3,262.50	BONDS 2009A		95801	020619	9344.6611		BOND INTEREST
		148,262.50							
108365	3/14/2019		100424 RIVERWAY CLINIC						
		100.00	DAMAGE DEP REF 2/19/2016		95802	030719	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
108366	3/14/2019		116092 ROADKILL ANIMAL CONTROL						
		186.00	REPLACE OCT 18 CHECK 107534		95803	031419	0311.6315		MISCELLANEOUS PROFE
		186.00							
90492224	3/8/2019		100601 MN DEPT OF REV WH						
		11,430.00			95644	030719853426	9101.2172		STATE WITHHOLDING
		11,430.00							
90501383	3/8/2019		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		20,722.99			95642	030719853424	9101.2174		PERA-EMPLOYEE
		27,718.62			95643	030719853425	9101.2183		PERA-EMPLOYER
		48,441.61							
94727843	3/8/2019		101306 IRS						
		23,782.28			95645	030719853427	9101.2171		FEDERAL WITHHOLDING
		13,100.07			95646	030719853428	9101.2173		FICA & MEDICARE-EMPL

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94727843	3/8/2019		101306 IRS						Continued.
		13,100.07			95647	030719853429	9101.2182		FICA & MEDICARE-EMPL(
		49,982.42							
97030819	3/8/2019		115568 ALERUS FINANCIAL NA						
		2,499.70			95639	0307198534214	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,499.70							
98030819	3/8/2019		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		2,086.86			95635	0307198534210	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,086.86							
99030719	3/7/2019		100629 MN DEPT OF REV SALES TX						
		42.75	Feb Sales/Use Tax		95632	02282019	9101.4305		RENTAL FEES
		13.36	Feb Sales/Use Tax		95632	02282019	9101.4328		ACCIDENT REPORTS
		.01-	Feb Sales/Use Tax		95632	02282019	9101.4609		OTHER MISCELLANEOUS
		39.18	Feb Sales/Use Tax		95632	02282019	9601.2082		SALES/USE TAX PAYABLE
		81.86	Feb Sales/Use Tax		95632	02282019	9601.2082		SALES/USE TAX PAYABLE
		.86	Feb Sales/Use Tax		95632	02282019	9601.2085		ANOKA COUNTY TRANSI
		178.00							
99030819	3/8/2019		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		541.72	Feb Surcharges		95633	02282019	9101.2081		SURCHARGES-PERMITS
		25.00-	Feb Surcharges		95633	02282019	9101.4604		SURCHARGES
		516.72							
99031519	3/15/2019		108768 COMDATA NETWORK INC						
		11.13	AMZN MKTP US*MB3012K22 ,		95805	FEB 19 PCARD	0211.6231		UNIFORMS & TURN-OUT
		215.64	AMAZON.COM*MB7WG7RI2 ,		95805	FEB 19 PCARD	0211.6229		SHOP MATERIALS
		6.49	AMZN MKTP US*MB5OU77K2 ,		95805	FEB 19 PCARD	0211.6231		UNIFORMS & TURN-OUT
		179.00	B2B PRIME*MB2RK0DN2 ,		95805	FEB 19 PCARD	0211.6451		MEMBERSHIP DUES
		50.00	TLO TRANSUNION ,		95805	FEB 19 PCARD	0211.6315		MISCELLANEOUS PROFE
		226.90	WEATHERTECH DIRECT LLC ,		95805	FEB 19 PCARD	0211.6550		MOTOR VEHICLES
		9.89	LITTLE DUKES RAMSEY ,		95805	FEB 19 PCARD	0194.6225		DIESEL FUEL
		39.58	LITTLE DUKES RAMSEY ,		95805	FEB 19 PCARD	0194.6225		DIESEL FUEL
		34.62	LITTLE DUKES RAMSEY ,		95805	FEB 19 PCARD	0194.6225		DIESEL FUEL
		72.82	WM SUPERCENTER #3209 ,		95805	FEB 19 PCARD	0194.6249		MISCELLANEOUS OPERA
		34.63	LITTLE DUKES RAMSEY ,		95805	FEB 19 PCARD	0194.6225		DIESEL FUEL
		30.67	LITTLE DUKES RAMSEY ,		95805	FEB 19 PCARD	0194.6225		DIESEL FUEL
		119.98	COBORN'S SUPERSTORE ,		95805	FEB 19 PCARD	0211.6331		TRAVEL & LODGING
		249.00	CALIBRE PRESS ,		95805	FEB 19 PCARD	0211.6335		TRAINING
		1,026.96	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		59.97	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		10.47	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		319.00	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0211.6281		SMALL TOOLS & MINOR E
		780.00	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		902.50	SIGNCAD SYSTEMS ,		95805	FEB 19 PCARD	0192.6405		OFFICE & DATA PROCES:
		24.36	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		199.00	SPICEWORKS INC ,		95805	FEB 19 PCARD	0192.6335		TRAINING
		195.00	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		495.00	WWW.NEWEGGBUSINESS.COM ,		95805	FEB 19 PCARD	0192.6281		SMALL TOOLS & MINOR E
		32.99	AMZN MKTP US*MI9NS5322 ,		95805	FEB 19 PCARD	0130.6248		MISCELLANEOUS OPERA
		69.99	AMZN MKTP US*MI9NS5322 ,		95805	FEB 19 PCARD	0130.6248		MISCELLANEOUS OPERA
		39.00	AMZN MKTP US*MI4UA4FV0 ,		95805	FEB 19 PCARD	0130.6405		OFFICE & DATA PROCES:
		299.99	AMZN MKTP US*MI4UA4FV0 ,		95805	FEB 19 PCARD	0130.6405		OFFICE & DATA PROCES:
		19.25	AMZN MKTP US*MI4UA4FV0 ,		95805	FEB 19 PCARD	0130.6405		OFFICE & DATA PROCES:

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99031519	3/15/2019		108768 COMDATA NETWORK INC						Continued.
		295.00	LOGMEIN*GOTOMEETING ,		95805	FEB 19 PCARD	0191.6315		MISCELLANEOUS PROFE
		815.00	AMERICAN PLANNING A ,		95805	FEB 19 PCARD	0191.6335		TRAINING
		9.99	AMZN MKTP US*MI7A65FC1 ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		14.99	AMZN MKTP US*MI7A65FC1 ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		24.95	AMZN MKTP US*MI7A65FC1 ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		16.99	AMZN MKTP US*MI7A65FC1 ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		200.00	ASSOCIATION OF MINNESO ,		95805	FEB 19 PCARD	0220.6451		MEMBERSHIP DUES
		93.00	MINNESOTA FIRE CHIEFS ,		95805	FEB 19 PCARD	0220.6451		MEMBERSHIP DUES
		247.97	FIREAWARDS.COM ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		180.68	M&G TRAILER SALES SERV ,		95805	FEB 19 PCARD	0220.6388		OTHER VEHICLE REPAIR
		52.44	MAMA DELUCAS PIZZERIA ,		95805	FEB 19 PCARD	0220.6249		MISCELLANEOUS OPERA
		254.00	AMERICAN PAYROLL ASSOC ,		95805	FEB 19 PCARD	0153.6451		MEMBERSHIP DUES
		70.15	COBORN'S SUPERSTORE ,		95805	FEB 19 PCARD	0312.6225		DIESEL FUEL
		208.00	E M JORGENSEN-IL ,		95805	FEB 19 PCARD	0311.6249		MISCELLANEOUS OPERA
		359.95	JEFF STEIN SNAPON ,		95805	FEB 19 PCARD	0311.6281		SMALL TOOLS & MINOR E
		8.00	INTERSTATE PARKING 20 ,		95805	FEB 19 PCARD	0452.6335		TRAINING
		9.69	AMZN MKTP US*MI0X71PO0 ,		95805	FEB 19 PCARD	0130.6208		MISCELLANEOUS OFFICI
		22.90	AMZN MKTP US*MI0X71PO0 ,		95805	FEB 19 PCARD	0130.6208		MISCELLANEOUS OFFICI
		81.83	DOORDASH*RIVERSBEND BA ,		95805	FEB 19 PCARD	0111.6249		MISCELLANEOUS OPERA
		7.58	COBORN'S SUPERSTORE ,		95805	FEB 19 PCARD	0111.6249		MISCELLANEOUS OPERA
		51.02	COBORN'S SUPERSTORE ,		95805	FEB 19 PCARD	0240.6249		MISCELLANEOUS OPERA
		4.49	COBORN'S SUPERSTORE ,		95805	FEB 19 PCARD	0111.6249		MISCELLANEOUS OPERA
		82.56	MAMA DELUCAS PIZZERIA ,		95805	FEB 19 PCARD	0111.6249		MISCELLANEOUS OPERA
		17.38	JOANN STORES #1935 ,		95805	FEB 19 PCARD	0130.6249		MISCELLANEOUS OPERA
		34.39	SQUARE *SQ *THINK GREA ,		95805	FEB 19 PCARD	0130.6335		TRAINING
		1.08	MN DVS ANOKA 038 729 F ,		95805	FEB 19 PCARD	0230.6249		MISCELLANEOUS OPERA
		43.50	MN DVS ANOKA 038 729 ,		95805	FEB 19 PCARD	0230.6249		MISCELLANEOUS OPERA
		89.45	ALCOPRO ,		95805	FEB 19 PCARD	0230.6237		CRIME SCENE KIT MATEI
		2,979.07	HIRSHFIELDS - 22 - RAM ,		95805	FEB 19 PCARD	9601.6249		MISCELLANEOUS OPERA
		19.99	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.10	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.11	SUPERAMERICA 03192		95806	FEB 19 FUEL	0194.6223		GASOLINE
		5.50	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE
		38.19	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		26.07	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		36.36	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		44.94	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		46.51	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		27.65	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		33.50	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6225		DIESEL FUEL
		39.69	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0240.6223		GASOLINE
		47.52	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		45.76	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		23.30	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		19.53	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0240.6223		GASOLINE
		27.80	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0220.6223		GASOLINE
		33.65	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		33.19	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.29	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.85	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		19.41	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE
		24.57	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		39.12	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.94	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE

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99031519	3/15/2019		108768 COMDATA NETWORK INC						Continued.
		40.56	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		19.71	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		5.34	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		44.44	CASEYS RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE
		9.18	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0311.6223		GASOLINE
		47.02	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0311.6223		GASOLINE
		31.66	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0211.6223		GASOLINE
		32.18	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.85	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0211.6223		GASOLINE
		30.10	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.67	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		32.01	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		31.02	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		14.77	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		9.53	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.04	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		22.57	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		44.21	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.33	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.26	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		22.36	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		37.63	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		38.18	BILL'S SUPERETTE #11 (		95806	FEB 19 FUEL	0220.6223		GASOLINE
		36.55	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		32.92	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		41.88	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		15.06	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		20.21	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.37	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		33.23	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.30	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		42.57	HOLIDAY STATIONS 0441		95806	FEB 19 FUEL	0211.6223		GASOLINE
		31.48	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.54	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		37.13	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		28.51	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		41.65	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		35.05	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		31.22	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		24.69	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		40.86	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		33.71	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.76	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.96	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.27	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.38	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.67	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		24.87	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.39	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.27	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		29.96	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.29	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.73	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		28.94	BILL'S SUPERETTE #10 (		95806	FEB 19 FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99031519	3/15/2019		108768 COMDATA NETWORK INC						Continued.
		30.00	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		33.44	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.00	SUPERAMERICA 4755		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.00	SUPERAMERICA 4755		95806	FEB 19 FUEL	0211.6223		GASOLINE
		36.00	SUPERAMERICA 4755		95806	FEB 19 FUEL	0211.6223		GASOLINE
		33.01	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		32.81	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		30.97	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		34.29	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.90	SUPERAMERICA 04508		95806	FEB 19 FUEL	0211.6223		GASOLINE
		22.03	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.14	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.11	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.28	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		16.88	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.38	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.02	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.05	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.88	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.14	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		13.40	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.40	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.52	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		19.19	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.43	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.53	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.01	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.37	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		13.76	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		13.05	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.32	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.51	KWIK TRIP 47400004747		95806	FEB 19 FUEL	0211.6223		GASOLINE
		15.24	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.64	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.10	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		24.46	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		22.40	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.82	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		29.08	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.47	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.42	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.35	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		21.82	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.31	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		27.41	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		24.13	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.06	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		22.45	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		30.93	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		15.10	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		28.90	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.62	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		53.36	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		48.30	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99031519	3/15/2019		108768 COMDATA NETWORK INC						Continued.
		35.47	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE
		39.41	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0194.6223		GASOLINE
		23.38	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0194.6223		GASOLINE
		34.89	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6225		DIESEL FUEL
		31.71	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6225		DIESEL FUEL
		38.40	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		42.65	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		45.44	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		54.27	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		43.82	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		34.18	BILL'S SUPERETTE #11 (		95806	FEB 19 FUEL	0220.6223		GASOLINE
		25.80	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		28.50	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		15.01	BILL'S SUPERETTE #11 (		95806	FEB 19 FUEL	0220.6223		GASOLINE
		29.42	BILL'S SUPERETTE #11 (		95806	FEB 19 FUEL	0220.6223		GASOLINE
		20.13	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		9.64	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		21.27	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		41.21	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		9.25	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0220.6223		GASOLINE
		34.56	CASEYS RAMSEY		95806	FEB 19 FUEL	0220.6223		GASOLINE
		43.90	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		43.11	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		58.43	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0452.6223		GASOLINE
		51.01	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		24.88	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		46.23	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		43.73	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		50.49	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		40.76	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		45.33	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		17.39	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		59.50	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		45.28	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		48.13	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		17.24	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		53.87	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		53.85	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0452.6223		GASOLINE
		56.69	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		19.80	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		144.18	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		112.96	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		101.00	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		54.29	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		45.42	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		72.14	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0452.6223		GASOLINE
		49.87	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0452.6223		GASOLINE
		35.71	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		39.79	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		41.96	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0452.6223		GASOLINE
		41.36	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		60.53	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		16.33	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		15.17	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99031519	3/15/2019		108768 COMDATA NETWORK INC						Continued.
		59.73	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		58.40	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		50.57	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0452.6223		GASOLINE
		38.51	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0311.6223		GASOLINE
		59.55	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0311.6223		GASOLINE
		27.08	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		60.73	CASEYS GEN STORE 1988		95806	FEB 19 FUEL	0311.6223		GASOLINE
		32.64	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		61.52	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0311.6223		GASOLINE
		43.13	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0311.6223		GASOLINE
		52.52	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0311.6223		GASOLINE
		24.25	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		53.43	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		35.53	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		50.02	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		32.62	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		37.05	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6223		GASOLINE
		44.85	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0311.6223		GASOLINE
		55.43	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		38.74	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		57.44	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		49.63	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		36.04	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		63.86	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	0452.6223		GASOLINE
		37.51	CASEYS RAMSEY		95806	FEB 19 FUEL	0452.6223		GASOLINE
		44.94	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		15.01	CASEYS RAMSEY		95806	FEB 19 FUEL	0311.6225		DIESEL FUEL
		15.80	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		28.19	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		19.90	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		16.76	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		31.98	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		23.95	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		13.84	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		16.00	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		12.24	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		8.47	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.74	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		19.77	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		29.99	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		32.13	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	0211.6223		GASOLINE
		16.86	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		8.69	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		20.19	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		18.73	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		17.87	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		34.39	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.92	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		25.12	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		26.33	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		30.14	CASEYS RAMSEY		95806	FEB 19 FUEL	0211.6223		GASOLINE
		36.54	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		44.44	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		25.19	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	9601.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99031519	**3/15/2019**		**108768 COMDATA NETWORK INC**						**Continued.**
		39.69	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		51.86	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		46.81	BILL'S SUPERETTE #8 (F		95806	FEB 19 FUEL	9601.6223		GASOLINE
		32.30	HOLIDAY STATIONS 0395		95806	FEB 19 FUEL	9601.6223		GASOLINE
		49.77	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		121.46	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		25.18	CASEYS RAMSEY		95806	FEB 19 FUEL	9601.6223		GASOLINE
		64.24	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	9602.6223		GASOLINE
		42.78	LITTLE DUKES RAMSEY		95806	FEB 19 FUEL	9602.6223		GASOLINE
		20,180.38							
99031819	**3/18/2019**		**100219 HOME DEPOT COMMERCIAL ACCT PROGRAM**						
		133.60	FEB 2019 PURCHASES		95804	022819	0194.6259		BUILDING MAINT/REPAIR
		133.60							
99103571	**3/8/2019**		**100223 ICMA RETIREMENT TRUST 457**						
		2,498.53			95634	030719853421	9101.2175		DEFERRED COMPENSAT
		2,498.53							
99880014	**3/8/2019**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		8,272.59			95637	0307198534212	9101.2175		DEFERRED COMPENSAT
		8,272.59							
99881764	**3/8/2019**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		2,822.47			95638	0307198534213	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,822.47							
		348,039.97	Grand Total						

Payment Instrument Totals

Checks	198,997.09
EFT Payments	149,042.88
Total Payments	348,039.97

CITY OF RAMSEY
Create Payment Control Groups

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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111610	A DYNAMIC DOOR CO. INC.	DOOR OPENER REPAIR	PV	95731	001	09101	3/11/2019	21903077	15.00
	A DYNAMIC DOOR CO. INC.	DOOR OPENER REPAIR	PV	95731	002	09101	3/11/2019	21903077	133.90
	4588 194TH AVENUE NE EAST BETHEL MN 55092				Summary Total				148.90
					Payment Amount				148.90
100011	ACE SALES	19 BIZ EXPO 300 TOTE BAGS	PV	95817	001	09230	3/15/2019	2748	787.50
	ACE SALES 17555 UNICORN STREET NW RAMSEY MN 55303				Summary Total				787.50
					Payment Amount				787.50
111385	ACHIEVE SERVICES INC	SHREDDING	PV	95680	001	09101	3/5/2019	20444	67.50
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434				Summary Total				67.50
					Payment Amount				67.50
116603	ADRENALINE SPORTS CENTER INC	MAR-MAY 2019 ZUMBA CLASSES	PV	95728	001	09101	2/27/2019	2019-2	280.00
	ADRENALINE SPORTS CENTER INC 8310 147TH LANE NW RAMSEY MN 55303				Summary Total				280.00
					Payment Amount				280.00
110402	ADVANCE AUTO PARTS	FEB 2019 PURCHASES	PV	95729	001	09101	2/28/2019	022819	76.56
	ADVANCE AUTO PARTS	FEB 2019 PURCHASES	PV	95729	002	09101	2/28/2019	022819	16.72
	AAP FINANCIAL SERVICES	FEB 2019 PURCHASES	PV	95729	003	09101	2/28/2019	022819	33.48
	P O BOX 742063	FEB 2019 PURCHASES	PV	95729	004	09101	2/28/2019	022819	579.49
	ATLANTA GA 30374-2063				Summary Total				706.25
					Payment Amount				706.25
100017	AIRGAS USA, LLC	MISC GASES	PV	95730	001	09101	2/28/2019	9959790598	28.72
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576				Summary Total				28.72
					Payment Amount				28.72

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Payment Instrument		Check Payment
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
106641	AMERICAN PRESSURE INC	MISC FOR PARTS WASHER	PV	95732	001	09101	3/6/2019	106684	99.90
	AMERICAN PRESSURE INC 3810 W BROADWAY ROBBINSDALE MN 55422						Summary Total		99.90
							Payment Amount		99.90
100029	ANOKA AREA CHAMBER OF COMMERCE	LUNCHEON- TABLE FOR 8	PV	95818	001	09101	2/1/2019	24635	13.75
	ANOKA AREA CHAMBER OF COMMERCE	LUNCHEON- TABLE FOR 8	PV	95818	002	09101	2/1/2019	24635	55.00
	12 BRIDGE SQUARE	LUNCHEON- TABLE FOR 8	PV	95818	003	09101	2/1/2019	24635	13.75
	ANOKA MN 55303	LUNCHEON- TABLE FOR 8	PV	95818	004	09101	2/1/2019	24635	13.75
		LUNCHEON- TABLE FOR 8	PV	95818	005	09101	2/1/2019	24635	13.75
							Summary Total		110.00
							Payment Amount		110.00
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	RADIO BATTERY	PV	95682	001	09101	2/28/2019	2019011	106.50
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303						Summary Total		106.50
							Payment Amount		106.50
108468	ANOKA COUNTY HISTORICAL SOCIETY	ED PROGRAMS	PV	95683	001	09101	2/28/2019	956	450.00
	ANOKA COUNTY HISTORICAL SOCIETY 2135 THIRD AVE N. ANOKA MN 55303						Summary Total		450.00
							Payment Amount		450.00
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	FEB 2019 FILING FEES	PV	95820	001	09804	3/1/2019	534 MAR 19	92.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION	FEB 2019 FILING FEES	PV	95820	002	09804	3/1/2019	534 MAR 19	46.00
	2100 - 3RD AVENUE ANOKA MN 55303						Summary Total		138.00

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				Payment Amount					138.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	VSQG NON-SEWERED PW	PV	95819	001	09101	2/28/2019	ES-00001584	90.00
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					90.00
	2100 THIRD AVENUE	JLEC 19 SHARED COSTS	PV	95866	001	09101	3/7/2019	S190306G	24,868.00
	ANOKA MN 55303			Summary Total					24,868.00
				Payment Amount					24,958.00
111377	ANOKA MUNICIPAL UTILITY	CTY RD 116/HWY 47 SIGNAL	PV	95821	001	09101	3/8/2019	22-613120-01 FEB 19	105.14
	ANOKA MUNICIPAL UTILITY			Summary Total					105.14
	CITY HALL	BUNKER LK BLVD/DYSPOSIUM	PV	95822	001	09101	3/8/2019	22-612000-01 FEB 19	35.79
	2015 FIRST AVENUE NO			Summary Total					35.79
	ANOKA MN 55303	14034 DYSPROSIUM ST LT	PV	95823	001	09603	3/8/2019	22-610280-00 FEB 19	49.73
				Summary Total					49.73
		RAMSEY STREET LIGHTS	PV	95882	001	09603	3/8/2019	22-990005-01 FEB 19	56.80
				Summary Total					56.80
				Payment Amount					247.46
107141	APPLIED CONCEPTS INC	MISC SUPPLIES	PV	95684	001	09290	2/28/2019	343601	3,216.50
	APPLIED CONCEPTS INC STALKER RADAR P O BOX 972943 DALLAS TX 75397-2943			Summary Total					3,216.50
				Payment Amount					3,216.50
100063	ASPEN MILLS	RETURN-MISC B BLUML	PD	95685	001	09101	2/28/2019	CM3727	219.99-
	ASPEN MILLS			Summary Total					219.99-
	8201 C CENTRAL AVE NE	PANTS/BELT J. BAGNE	PV	95686	001	09101	3/1/2019	232738	269.20
	SPRING LAKE PARK MN 55432			Summary Total					269.20
		BELT- T. FRANKFURTH	PV	95687	001	09101	3/1/2019	232786	58.50
				Summary Total					58.50
		TIE CLIPS- N. DAHLBERG	PV	95733	001	09101	3/7/2019	233109	428.50
				Summary Total					428.50

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		C. WEISS MISC	PV	95734	001	09101	3/6/2019	232999	417.09
				Summary Total					417.09
		A. NELSON MISC	PV	95735	001	09101	3/6/2019	232998	162.45
				Summary Total					162.45
		M. NIELSEN MISC	PV	95736	001	09101	3/1/2019	232737	116.90
				Summary Total					116.90
		MISC J. BORER FD	PV	95824	001	09101	3/11/2019	233256	130.40
				Summary Total					130.40
		2 KNIT CAPS	PV	95865	001	09101	3/12/2019	233340	28.00
				Summary Total					28.00
		MISC- A. PIPENHAGEN	PV	95867	001	09101	3/6/2019	233001	1,109.55
				Summary Total					1,109.55
				Payment Amount					2,500.60
100065	ASSOC OF METRO MUNICIPALITIES	2019 DUES	PV	95850	001	09101	1/9/2019	141	8,429.00
	ASSOC OF METRO MUNICIPALITIES 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044			Summary Total					8,429.00
				Payment Amount					8,429.00
116646	BASIC	SERVICE FILING 2018 FORMS	PV	95825	001	09101	3/15/2019	10-202595	319.50
	BENEFIT ADMINISTRATIVE SERVICES INT'L CO PO BOX 775339 CHICAGO IL 60677-5339			Summary Total					319.50
				Payment Amount					319.50
108513	BLAINE LOCK AND SAFE INC	CENTRAL PARK- REKEY CYLINDER	PV	95737	001	09101	3/7/2019	22219	161.00
	BLAINE LOCK AND SAFE INC 12052 CENTRAL AVE NE BLAINE MN 55434			Summary Total					161.00
				Payment Amount					161.00
100086	BLUE VELVET INC	FIRE MARCH 19 WASHES	PV	95738	001	09101	3/4/2019	030419	149.75
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW			Summary Total					149.75
		PD MARCH 2019 WASHES	PV	95868	001	09101	3/4/2019	030419 PD	299.50

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	RAMSEY MN 55303			Summary Total					299.50
				Payment Amount					449.25
100647	BOLTON AND MENK INC	HIGHWAY 10 CORRIDOR	PV	95739	001	09400	2/18/2019	0229733	35,634.00
	BOLTON AND MENK INC 1960 PREMIER DRIVE MANKATO MN 56001-5900			Summary Total					35,634.00
				Payment Amount					35,634.00
103641	BOYER TRUCKS ROGERS	CLAMP FOR BATTERY	PV	95740	001	09101	3/7/2019	60358R	41.81
	BOYER TRUCKS			Summary Total					41.81
	2601 NE BROADWAY	WORK ON 636	PV	95741	001	09101	3/8/2019	480585	2,281.34
	MINNEAPOLIS MN 55413	WORK ON 636	PV	95741	002	09101	3/8/2019	480585	3,435.43
				Summary Total					5,716.77
		WIRE ASY	PV	95826	001	09101	3/13/2019	60541R	21.68
				Summary Total					21.68
				Payment Amount					5,780.26
100297	CENTERPOINT ENERGY	14515 E TOWN CENTER DR	PV	95827	001	09601	3/11/2019	8782239-1 FEB 19	134.06
	CENTERPOINT ENERGY			Summary Total					134.06
	P O BOX 4671	6701 HIGHWAY 10	PV	95828	001	09410	3/11/2019	6011580-5 FEB 19	371.83
	HOUSTON TX 77210-4671			Summary Total					371.83
		7550 SUNWOOD DR	PV	95876	001	09101	3/11/2019	6702493-5 FEB 19	5,254.72
				Summary Total					5,254.72
				Payment Amount					5,760.61
112019	CENTRAL HYDRAULICS INC	SHOP SUPPLIES	PV	95742	001	09101	3/8/2019	0058138	18.62
	CENTRAL HYDRAULICS INC			Summary Total					18.62
	21877 INDUSTRIAL COURT	BOSS RINGS/HEX PLUGS/REPAIR	PV	95829	001	09101	3/8/2019	0058157	209.11
	ROGERS MN 55374			Summary Total					209.11
		MISC PIPE/HOSE/COUPLERS 662	PV	95830	001	09101	3/11/2019	0058185	179.40
				Summary Total					179.40
				Payment Amount					407.13

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116822	CENTURION SKILLS INC	TRAIN- G. VOIT	PV	95688	001	09101	3/5/2019	431	495.00
	CENTURION SKILLS INC				Summary Total				495.00
	201 CARRIAGE LANE	TRAIN- C. CURTIS	PV	95689	001	09101	3/5/2019	432	495.00
	BURNSVILLE MN 55306				Summary Total				495.00
					Payment Amount				990.00
114549	CHETS SHOES INC	BOOTS- M. MCDOWALL	PV	95831	001	09101	2/28/2019	40909	150.00
	CHETS SHOES INC				Summary Total				150.00
	8870 RENDOVA STREET NE								
	CIRCLE PINES MN 55014								
					Payment Amount				150.00
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	95743	001	09101	3/6/2019	4017770034	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	95743	002	09101	3/6/2019	4017770034	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	95743	003	09101	3/6/2019	4017770034	28.46
	P O BOX 650838	UNIFORM CLEANING	PV	95743	004	09101	3/6/2019	4017770034	28.46
	DALLAS TX 75265-0838				Summary Total				88.92
		UNIFORM CLEANING	PV	95744	001	09101	2/27/2019	4017371696	28.00
		UNIFORM CLEANING	PV	95744	002	09101	2/27/2019	4017371696	4.00
		UNIFORM CLEANING	PV	95744	003	09101	2/27/2019	4017371696	32.61
		UNIFORM CLEANING	PV	95744	004	09101	2/27/2019	4017371696	32.65
					Summary Total				97.26
		UNIFORM CLEANING	PV	95832	001	09101	3/13/2019	4018124927	28.00
		UNIFORM CLEANING	PV	95832	002	09101	3/13/2019	4018124927	4.00
		UNIFORM CLEANING	PV	95832	003	09101	3/13/2019	4018124927	29.63
		UNIFORM CLEANING	PV	95832	004	09101	3/13/2019	4018124927	29.63
					Summary Total				91.26
					Payment Amount				277.44
114451	COMPASS MINERALS	ROAD SALT	PV	95745	001	09101	3/1/2019	419644	9,781.39
	COMPASS MINERALS				Summary Total				9,781.39
	P O BOX 277043								
	ATLANTA GA 30384-7043								
					Payment Amount				9,781.39
100167	CORNERSTONE FORD	WORK ON 563	PV	95746	001	09101	3/6/2019	16249419/2	471.93
	CORNERSTONE FORD	WORK ON 563	PV	95746	002	09101	3/6/2019	16249419/2	91.54
	17219 HIGHWAY 10 NW				Summary Total				563.47
	PO BOX 304								

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	ELK RIVER MN 55330								
				Payment Amount					563.47
100125	COUNTRYSIDE PRINTING INC	BUSI CARDS J. SZYKULSKI	PV	95690	001	09101	3/6/2019	35684	59.00
	COUNTRYSIDE PRINTING			Summary Total					59.00
	6250 BUNKER LAKE BLVD NW	ROAD FUND POSTCARDS	PV	95691	001	09101	3/8/2019	35691	1,597.00
	SUITE 113			Summary Total					1,597.00
	RAMSEY MN 55303								
				Payment Amount					1,656.00
100129	CRYSTEEL TRUCK EQUIPMENT	FILL CAP/ELBOW KIT	PV	95747	001	09101	3/11/2019	F44157	16.62
	CRYSTEEL MANUFACTURING			Summary Total					16.62
	1130 73RD AVENUE NE								
	FRIDLEY MN 55432								
				Payment Amount					16.62
111818	DEANO'S COLLISION SPECIALISTS INC	394-MUD GUARDS/HITCH/HARNESS	PV	95869	001	09101	3/6/2019	52517	762.67
	DEANO'S COLLISION SPECIALISTS INC			Summary Total					762.67
	11063 173RD AVENUE								
	ELK RIVER MN 55330								
				Payment Amount					762.67
100144	DEHN OIL COMPANY	LUBE	PV	95748	001	09101	3/7/2019	25133413	151.13
	DEHN OIL COMPANY			Summary Total					151.13
	6735 141ST AVENUE NW	DIESEL FUEL	PV	95749	001	09101	2/28/2019	66510	1,782.40
	RAMSEY MN 55303			Summary Total					1,782.40
		LUBE	PV	95750	001	09101	2/28/2019	25133065	155.10
				Summary Total					155.10
		DIESEL FUEL	PV	95751	001	09101	3/7/2019	67525	2,221.04
				Summary Total					2,221.04
		DIESEL FUEL	PV	95833	001	09101	3/11/2019	60512	1,467.38
				Summary Total					1,467.38
				Payment Amount					5,777.05
101185	DO ALL PRINTING COM INC	2019 BIZ EXPO	PV	95752	001	09230	3/11/2019	42571	192.00

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		POSTERS							
	DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303			Summary Total					192.00
				Payment Amount					192.00
100158	ECM PUBLISHERS INC	COMP PLAN	PV	95754	001	09101	3/1/2019	675555	26.88
	ECM PUBLISHERS INC			Summary Total					26.88
	4095 COON RAPIDS BLVD	MENSCH LIQUOR LICENSE	PV	95755	001	09101	3/1/2019	675554	64.50
	COON RAPIDS MN 55433			Summary Total					64.50
		AD SUMMER INTERNS	PV	95834	001	09101	3/10/2019	677457	372.00
				Summary Total					372.00
		AD PATROL OFFICER	PV	95835	001	09101	2/28/2019	674938	186.00
				Summary Total					186.00
				Payment Amount					649.38
104267	ELITE SANITATION	FEB 2019 SERVICE	PV	95756	001	09101	3/4/2019	25569	162.00
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330			Summary Total					162.00
				Payment Amount					162.00
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	WORK ON 394	PV	95692	001	09101	2/28/2019	AW022119-7	230.84
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC			Summary Total					230.84
	2755 GENEVA AVE N	WORK ON 396	PV	95693	001	09101	2/28/2019	AW022119-6	242.44
	OAKDALE MN 55128			Summary Total					242.44
		WORK ON 394	PV	95694	001	09101	2/28/2019	DL012819-26E	1,864.70
				Summary Total					1,864.70
		RETURN- LED LIGHTS	PD	95870	001	09101	2/22/2019	DL012819-25CM	166.26-
				Summary Total					166.26-
				Payment Amount					2,171.72
113991	EMERGENCY RESPONSE SOLUTIONS	MISC SUPPLIES	PV	95695	001	09101	2/27/2019	12639	487.55
	EMERGENCY RESPONSE SOLUTIONS			Summary Total					487.55
	4817 VIKING BLVD SUITE 102	GAS MONITOR CAL (10)	PV	95757	001	09101	3/6/2019	12697	300.00

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	EAST BETHEL MN 55092			Summary Total					300.00
		SENSOR REPAIR KIT	PV	95836	001	09101	3/13/2019	12737	353.08
				Summary Total					353.08
				Payment Amount					1,140.63
116786	EVENT ARCHITECTS	FINAL- BOOTH SETUP 19 BIZ EXPO	PV	95837	001	09230	3/14/2019	RBE-040619-3 REV	1,085.00
	EVENT ARCHITECTS 3147 WEBSTER AVENUE S ST LOUIS PARK MN 55416			Summary Total					1,085.00
				Payment Amount					1,085.00
113321	FACTORY MOTOR PARTS CO	SHOP SUPPLIES	PV	95753	001	09101	3/8/2019	6-1528791	51.96
	FACTORY MOTOR PARTS CO			Summary Total					51.96
	BIN 139107	ELE ASY- AIR CLEANER 372	PV	95758	001	09101	3/4/2019	6-1528357	14.48
	P O BOX 9107			Summary Total					14.48
	MINNEAPOLIS MN 55480-9107	AIR FILTER 651	PV	95759	001	09101	3/7/2019	6-1528715	5.99
				Summary Total					5.99
		ANTIFREEZE	PV	95838	001	09101	3/13/2019	6-1529095	27.64
				Summary Total					27.64
				Payment Amount					100.07
107099	FASTENAL	MISC PARTS	PV	95839	001	09101	3/8/2019	MNTC8173954	27.13
	FASTENAL COMPANY			Summary Total					27.13
	P O BOX 1286	MISC PARTS	PV	95840	001	09101	3/13/2019	MNTC8174064	5.97
	WINONA MN 55987			Summary Total					5.97
				Payment Amount					33.10
112421	FIRST SCRIBE	ROWAY WEB MARCH 2019	PV	95760	001	09101	3/1/2019	2480201	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
100186	FRANKENSIGNS INC	MISC SIGNAGE	PV	95841	001	09101	2/21/2019	273546	85.00

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	FRANKENSIGNS			Summary Total					85.00
	9133 DAVENPORT STREET NE								
	P O BOX 490301								
	BLAINE MN 55449								
				Payment Amount					85.00
114103	GILLUND ENTERPRISES	CHAIN LUBE	PV	95761	001	09101	3/11/2019	858198	206.16
	GILLUND ENTERPRISES			Summary Total					206.16
	14760 MARTIN DRIVE								
	EDEN PRAIRIE MN 55344								
				Payment Amount					206.16
116213	GONCHARENKO, PHILIP	PHOTO CONTEST-2ND PARKS/TRAILS	PV	95696	001	09101	3/5/2019	03052019	25.00
	PHILIP GONCHARENKO			Summary Total					25.00
	6810 148TH LANE NW								
	RAMSEY MN 55303								
				Payment Amount					25.00
100200	GOPHER STATE ONE CALL INC	40 TICKETS	PV	95697	001	09601	2/28/2019	9020675	18.00
	GOPHER STATE ONE CALL	40 TICKETS	PV	95697	002	09601	2/28/2019	9020675	18.00
	7223 PARKWAY DRIVE	40 TICKETS	PV	95697	003	09601	2/28/2019	9020675	18.00
	SUITE 210								
	HANOVER MD 21076-1317			Summary Total					54.00
				Payment Amount					54.00
114104	GREATER MSP	2019 PORTAL LICENSE	PV	95698	001	09230	3/4/2019	INV-0073	450.00
	GREATER MSP			Summary Total					450.00
	400 ROBERT STREET NORTH SUITE 1600								
	ST PAUL MN 55101								
				Payment Amount					450.00
100211	HAWKINS INC	MISC CHEMICALS	PV	95842	001	09601	3/14/2019	4461346	7,527.29
	HAWKINS INC			Summary Total					7,527.29
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					7,527.29
115760	HENRY SCHEIN INC	BATTERY BACKUP	PV	95843	001	09101	3/4/2019	62836168	136.26

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	HENRY SCHEIN INC DEPT CH 10241 PALATINE IL 60055-0241			Summary Total					136.26
				Payment Amount					136.26
112160	HOLIDAY COMPANIES	PD WASHES	PV	95699	001	09101	3/1/2019	046801031900	19.50
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					19.50
				Payment Amount					19.50
112475	INNOVATIVE OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	PV	95844	001	09101	3/13/2019	IN2438544	206.24
	INNOVATIVE OFFICE SOLUTIONS P O BOX 860627 MINNEAPOLIS MN 55486-0001			Summary Total					206.24
				Payment Amount					206.24
115672	INTERNATIONAL SECURITY PRODUCTS	AUTO LATCH	PV	95762	001	09101	2/28/2019	3052692	308.16
	INTERNATIONAL SECURITY PRODUCTS 8511 XYLON AVENUE NORTH BROOKLYN PARK MN 55445			Summary Total					308.16
				Payment Amount					308.16
116212	JACOBSMA, WENDY	PHOTO CONTEST 1ST AND 2ND	PV	95700	001	09101	3/5/2019	030519	75.00
	WENDY JACOBSMA 14641 NEON STREET NW RAMSEY MN 55303			Summary Total					75.00
				Payment Amount					75.00
107763	JEFFERSON FIRE AND SAFETY INC	HOSE WASHER	PV	95763	001	09101	2/28/2019	IN103375	513.12
	JEFFERSON FIRE AND SAFETY INC 7620 DONNA DRIVE MIDDLETON WI 53562			Summary Total					513.12
				Payment Amount					513.12
116789	KIESLER POLICE SUPPLY	REM 870 POL 12/18	PV	95701	001	09290	2/27/2019	IN104013	4,409.91

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	INC	(9)							
	KIESLER POLICE SUPPLY INC			Summary Total					4,409.91
	2802 SABLE MILL ROAD	PD MISC SUPPLIES	PV	95702	001	09101	2/25/2019	IN103705	411.00
	JEFFERSONVILLE IN 47130			Summary Total					411.00
				Payment Amount					4,820.91
100256	LANO EQUIPMENT INC	MISC PARTS 687	PV	95764	001	09101	3/6/2019	02-650750	319.57
	LANO EQUIPMENT INC			Summary Total					319.57
	6140 HIGHWAY 10 NW	PLOW SUPPLIES	PV	95765	001	09101	3/1/2019	02-649787	120.24
	ANOKA MN 55303			Summary Total					120.24
		WIPER ARM/WIPER BLADE	PV	95766	001	09101	3/8/2019	02-651310	41.13
				Summary Total					41.13
		HARNESS	PV	95845	001	09101	3/8/2019	02-651374	249.40
				Summary Total					249.40
				Payment Amount					730.34
100259	LEAGUE OF MN CITIES INS TRUST	WIDSTROM/HESSE MAR 19	PV	95703	001	09702	3/1/2019	030119	364.09
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					364.09
				Payment Amount					364.09
102954	LITTLE FALLS MACHINE INC	MISC PARTS	PV	95846	001	09101	3/11/2019	354705	166.39
	LITTLE FALLS MACHINE INC			Summary Total					166.39
	300 LINDBERGH DRIVE SOUTH	MISC PARTS	PV	95847	001	09101	3/11/2019	354601	194.55
	LITTLE FALLS MN 56345-1598			Summary Total					194.55
		MISC PARTS	PV	95848	001	09101	3/11/2019	354637	81.26
				Summary Total					81.26
				Payment Amount					442.20
100266	LOGIS	MARCH 2019	PV	95704	001	09101	3/1/2019	46728	13,710.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					13,710.00
	5750 DULUTH STREET	NETWORK FEB 2019	PV	95705	001	09101	2/28/2019	46699	937.50

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	GOLDEN VALLEY MN 55422-4036			Summary Total					937.50
		SEAGATE HARD DRIVE	PV	95706	001	09101	2/28/2019	46784	177.19
		SEAGATE HARD DRIVE	PV	95706	002	09101	2/28/2019	46784	17.72
				Summary Total					194.91
				Payment Amount					14,842.41
116823	M S MARTIN ENTERPRISES INC	2 NOPTIC CAMERAS	PV	95707	001	09290	2/27/2019	1419	7,035.00
	M S MARTIN ENTERPRISES INC 1319 SACANDAGA ROAD WEST CHARLTON NY 12010			Summary Total					7,035.00
				Payment Amount					7,035.00
100270	MACQUEEN EQUIPMENT INC	HINGES	PV	95767	001	09101	3/7/2019	P18162	59.82
	MACQUEEN EQUIPMENT INC			Summary Total					59.82
	1125 7TH STREET EAST	PIN LIFT CYL	PV	95768	001	09101	2/28/2019	P17984	80.32
	ST PAUL MN 55106			Summary Total					80.32
		UPPER RAD HOSE	PV	95769	001	09101	3/8/2019	P18184	118.56
				Summary Total					118.56
				Payment Amount					258.70
100273	MALLOY MONTAGUE KARNOWSKI RADOSEVIC	AUDIT THROUGH 2/28/2019	PV	95849	001	09101	3/8/2019	45587	8,510.00
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC 410 PARK NATIONAL BANK BLDG 5353 WAYZATA BLVD MINNEAPOLIS MN 55416			Summary Total					8,510.00
				Payment Amount					8,510.00
100274	MAMA	K. ULRICH JAN 19 LUNCH	PV	95877	001	09101	1/2/2019	57	25.00
	MAMA 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044			Summary Total					25.00
				Payment Amount					25.00
113658	MARCO	MARCH 2019 SERVICE	PV	95708	001	09101	3/1/2019	INV6098848	60.00
	MARCO			Summary Total					60.00

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	NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128								
				Payment Amount					60.00
106616	MARTIN MCALLISTER, INC	EVAL-J.SZYKULSKI	PV	95709	001	09101	2/28/2019	12277	1,000.00
	MARTIN MCALLISTER, INC 3900 IDS CENTER MINNEAPOLIS MN 55402			Summary Total					1,000.00
				Payment Amount					1,000.00
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	95770	001	09601	2/25/2019	81190	114.47
	MENARDS ELK RIVER	MISC SUPPLIES	PV	95770	002	09601	2/25/2019	81190	477.55
	19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					592.02
				Payment Amount					592.02
100285	MET COUNCIL ENVIRONMENTAL SRV	APRIL 2019 WASTE WATER	PV	95710	001	09602	3/6/2019	0001093150	65,058.71
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					65,058.71
				Payment Amount					65,058.71
108208	METRO PRODUCTS INC	O-RINGS/LYNCH PINS	PV	95771	001	09101	3/7/2019	141568	54.20
	METRO PRODUCTS INC			Summary Total					54.20
	7401 CENTRAL AVENUE NE	MISC PARTS	PV	95851	001	09101	3/11/2019	141834	26.21
	FRIDLEY MN 55432			Summary Total					26.21
				Payment Amount					80.41
106555	MINNEAPOLIS, CITY OF	DEC 18/JAN 19 TRANS FEES	PV	95871	001	09101	2/27/2019	400451002834	216.00
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738			Summary Total					216.00
				Payment Amount					216.00
104920	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR	CLASS- J. BAGNE	PV	95852	001	09101	3/13/2019	629430-6898	425.00

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	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR 720 FOURTH AVENUE SOUTH ST CLOUD MN 56301-4498			Summary Total					425.00
				Payment Amount					425.00
111815	MLEEA	ADV 19 MN EXP CONF	PV	95711	001	09101	3/1/2019	4605	1,440.00
	MLEEA			Summary Total					1,440.00
		2019 DUES	PV	95712	001	09101	12/10/2018	4524	100.00
				Summary Total					100.00
				Payment Amount					1,540.00
113909	MOBILE VEHICLE INTEGRATION	REPROGRAM 372,373,384	PV	95713	001	09101	2/25/2019	1902027	170.00
	MOBILE VEHICLE INTEGRATION			Summary Total					170.00
	835 XENIA AVENUE NW	TEAR DOWN 342	PV	95714	001	09101	2/25/2019	1902026	325.00
	ELK RIVER MN 55330			Summary Total					325.00
				Payment Amount					495.00
108091	MUNICIPAL CODE CORPORATION	UPDATES	PV	95878	001	09101	3/11/2019	00325392	327.56
	MUNICIPAL CODE CORPORATION P O BOX 2235 TALLAHASSEE FL 32316			Summary Total					327.56
				Payment Amount					327.56
115167	NET TRANSCRIPTS INC	FEB 19 TRANSCRIPTIONS	PV	95872	001	09101	2/28/2019	0024013	231.40
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014			Summary Total					231.40
				Payment Amount					231.40
100360	NORTH STAR TOWING INC	FEB 2019 TOWS PD	PV	95715	001	09101	3/1/2019	030119	190.00
	NORTH STAR TOWING INC			Summary Total					190.00
	833 NORTH STREET	TOW 636	PV	95772	001	09101	2/25/2019	65408	250.00
	ANOKA MN 55303			Summary Total					250.00
		TOW- TOOL CAT	PV	95773	001	09101	2/14/2019	65129	75.00

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				Summary Total					75.00
				Payment Amount					515.00
100988	NORTHERN SAFETY TECHNOLOGY	REPLACE STROBE LIGHT	PV	95774	001	09101	2/23/2019	47591	210.60
	NORTHERN SAFETY TECHNOLOGY 5708 UPPER 147TH STREET W SUITE 107 APPLE VALLEY MN 55124			Summary Total					210.60
				Payment Amount					210.60
116698	NORTHERN SALT INC	SALT BRINE	PV	95777	001	09101	3/8/2019	15901	1,925.00
	NORTHERN SALT INC P O BOX 1028 FOREST LAKE MN 55025-5028			Summary Total					1,925.00
				Payment Amount					1,925.00
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	95775	001	09101	3/6/2019	194307	237.42
	NORTHERN SANITARY SUPPLY CO			Summary Total					237.42
	341 COON RAPIDS BLVD	MISC SUPPLIES	PV	95776	001	09101	3/1/2019	194261	37.80
	MINNEAPOLIS MN 55433			Summary Total					37.80
		PAPER PLATES	PV	95853	001	09101	3/8/2019	194336	47.33
				Summary Total					47.33
				Payment Amount					322.55
115071	NORTHLAND OCCUPATIONAL HEALTH	RE: G. HANSON	PV	95716	001	09101	2/28/2019	2881	125.00
	NORTHLAND OCCUPATIONAL HEALTH			Summary Total					125.00
	7533 SUNWOOD DRIVE NW SUITE 212	RE: N. MAK	PV	95717	001	09101	3/1/2019	2890	125.00
	RAMSEY MN 55303			Summary Total					125.00
		PRE EMP- D. CLARK	PV	95854	001	09101	3/8/2019	2941	125.00
				Summary Total					125.00
		PRE EMP- K. SKINNER	PV	95855	001	09101	3/5/2019	2909	125.00
				Summary Total					125.00
		PRE EMP- J. BRANDON	PV	95856	001	09101	3/4/2019	2899	125.00
				Summary Total					125.00
		PRE EMP- C. JOHNSON	PV	95861	001	09101	3/7/2019	2924	125.00
				Summary Total					125.00

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				Payment Amount					750.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC SUPPLIES	PV	95778	001	09101	2/26/2019	111140	321.81
	NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175			Summary Total					321.81
				Payment Amount					321.81
110480	OPUS 21 MANAGEMENT SOLUTIONS	FEB 2019 SERVICE	PV	95718	001	09601	3/3/2019	190212	122.81
	OPUS 21 MANAGEMENT SOLUTIONS	FEB 2019 SERVICE	PV	95718	002	09601	3/3/2019	190212	122.81
	680 COMMERCE DRIVE SUITE 160	FEB 2019 SERVICE	PV	95718	003	09601	3/3/2019	190212	122.81
	WOODBURY MN 55125	FEB 2019 SERVICE	PV	95718	004	09601	3/3/2019	190212	122.81
		FEB 2019 SERVICE	PV	95718	005	09601	3/3/2019	190212	122.79
				Summary Total					614.03
				Payment Amount					614.03
116828	OSTERHUS, MICHELLE	PHOTO CONTEST 1ST NATURE/ANIMA	PV	95719	001	09101	3/5/2019	030519	50.00
	MICHELLE OSTERHUS			Summary Total					50.00
				Payment Amount					50.00
100384	PLAISTED COMPANIES INC	ROAD SAND	PV	95779	001	09101	3/1/2019	26530	1,655.06
	PLAISTED COMPANIES INC PO BOX 332 11555 - 205TH AVENUE NW ELK RIVER MN 55330			Summary Total					1,655.06
				Payment Amount					1,655.06
111488	POPP.COM INC	FEB 2019 SERVICE	PV	95720	001	09101	2/28/2019	992539296	82.16
	POPP.COM INC	FEB 2019 SERVICE	PV	95720	002	09101	2/28/2019	992539296	36.52
	620 MENDELSSOHN AVE NO SUITE 101	FEB 2019 SERVICE	PV	95720	003	09101	2/28/2019	992539296	45.64
	GOLDEN VALLEY MN 55427	FEB 2019 SERVICE	PV	95720	004	09101	2/28/2019	992539296	173.45
		FEB 2019 SERVICE	PV	95720	005	09101	2/28/2019	992539296	27.39
		FEB 2019 SERVICE	PV	95720	006	09101	2/28/2019	992539296	104.98
		FEB 2019 SERVICE	PV	95720	007	09101	2/28/2019	992539296	41.08

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		FEB 2019 SERVICE	PV	95720	008	09101	2/28/2019	992539296	109.09
		FEB 2019 SERVICE	PV	95720	009	09101	2/28/2019	992539296	87.06
		FEB 2019 SERVICE	PV	95720	010	09101	2/28/2019	992539296	106.76
		FEB 2019 SERVICE	PV	95720	011	09101	2/28/2019	992539296	58.03
							Summary Total		872.16
							Payment Amount		872.16
113444	PRECISE	JAN 19 SERVICE	PV	95780	001	09101	2/27/2019	IN200-1020221	951.05
	PRECISE 501 EAST CLIFF ROAD SUITE 100 BURNSVILLE MN 55337						Summary Total		951.05
							Payment Amount		951.05
116826	QUAM, JUSTIN	PHOTO CONTEST NATURE/ANIMALS	PV	95721	001	09101	3/5/2019	030519	15.00
	JUSTIN QUAM						Summary Total		15.00
							Payment Amount		15.00
113737	RATWIK ROSZAK AND MALONEY PA	FEB 19 SERVICES	PV	95879	001	09804	2/28/2019	63742	132.00
	RATWIK ROSZAK AND MALONEY PA	FEB 19 SERVICES	PV	95879	002	09804	2/28/2019	63742	8,992.42
	300 U.S. TRUST BUILDING 730 SECOND AVENUE SOUTH MINNEAPOLIS MN 55402						Summary Total		9,124.42
		FEB 2019 RETAINER	PV	95880	001	09101	2/28/2019	63743	3,637.00
							Summary Total		3,637.00
							Payment Amount		12,761.42
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	95857	001	09101	3/6/2019	CN08520325	110.97
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066						Summary Total		110.97
							Payment Amount		110.97
116827	SHOEMAKER, JENNIFER	PHOTO CONTEST-GRAND PRIZE	PV	95722	001	09101	3/5/2019	030519	100.00
	JENNIFER SHOEMAKER						Summary Total		100.00
							Payment Amount		100.00

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100976	SHRED IT	PD SHREDDING	PV	95873	001	09101	3/15/2019	8126868582	72.48
	SHRED IT USA MINNEAPOLIS 28883 NETWORK PLACE CHICAGO IL 60673-1288				Summary Total				72.48
					Payment Amount				72.48
100469	STREICHER'S POLICE EQUIPMENT	2 BADGES	PV	95874	001	09101	3/7/2019	I1355993	224.00
	STREICHER'S POLICE EQUIPMENT				Summary Total				224.00
	10911 WEST HWY 55	2 MAG POUCHES	PV	95875	001	09101	3/4/2019	I1355413	59.98
	MINNEAPOLIS MN 55441				Summary Total				59.98
					Payment Amount				283.98
110313	SUMMIT FIRE PROTECTION	FIRE EXT MAINT PW/PARKS	PV	95858	001	09101	3/6/2019	1355588	372.60
	SUMMIT FIRE PROTECTION				Summary Total				372.60
	P O BOX 6205	FIRE EXT MAINT- FIRE STATIONS	PV	95859	001	09101	3/6/2019	1355615	392.85
	CAROL STREAM IL 60197-6205				Summary Total				392.85
		FIRE EXT MAINT-CH/POLICE	PV	95860	001	09101	3/6/2019	1355617	389.55
					Summary Total				389.55
					Payment Amount				1,155.00
114151	TASC (FEES)	REBA/VEBA FEES FEB 19	PV	95723	001	09101	3/1/2019	IN1473947	375.25
	TASC				Summary Total				375.25
	CLIENT INVOICES	4TH QTR 18 VOYA FEES	PV	95724	001	09101	3/1/2019	IN1474042	37.50
	P O BOX 88278 MILWAUKEE WI 53288-0001				Summary Total				37.50
					Payment Amount				412.75
116824	TAYLOR, RAY	PHOTO CONTEST-PARKS/TRAILS	PV	95725	001	09101	3/5/2019	030519	15.00
	RAY TAYLOR				Summary Total				15.00
					Payment Amount				15.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	FEB 19 MEETINGS	PV	95726	001	09101	2/27/2019	M24530	639.00

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	TIMESAVER OFF SITE SECRETARIAL INC					Summary Total			639.00
	5291 RIVER OAK DRIVE	FEB/MARCH 2019 SERVICE	PV	95881	001	09101	3/14/2019	M24566	671.63
	SAVAGE MN 55378					Summary Total			671.63
						Payment Amount			1,310.63
112688	TITAN MACHINERY	DEMO- BACKHOE	PV	95781	001	09101	1/9/2019	11908454	45.50
	TITAN MACHINERY					Summary Total			45.50
	14375 JAMES ROAD	AIR FILTERS 688	PV	95862	001	09101	3/13/2019	12111064	68.00
	ROGERS MN 55374					Summary Total			68.00
						Payment Amount			113.50
112079	TOKLE INSPECTIONS INC	FEB 2019 SERVICE	PV	95782	001	09101	3/7/2019	030719	4,224.75
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448					Summary Total			4,224.75
						Payment Amount			4,224.75
112024	TOWMASTER	SPEED SENSOR COVER	PV	95783	001	09101	2/26/2019	413180	61.23
	TOWMASTER 61381 US HWY 12 LITCHFIELD MN 55355					Summary Total			61.23
						Payment Amount			61.23
111742	TWIN CITY WATER CLINIC INC	WATER TESTS FEB 19	PV	95863	001	09601	3/4/2019	12729	300.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343					Summary Total			300.00
						Payment Amount			300.00
116825	WEIS, BRENDA	PHOTO CONTEST-1ST/2ND	PV	95727	001	09101	3/5/2019	030519	75.00
	BRENDA WEIS					Summary Total			75.00
						Payment Amount			75.00
112515	WSB AND ASSOCIATES INC	EDA MARKETING JAN 2019	PV	95784	001	09230	3/6/2019	R-013243-000-1	2,697.50

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS004V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2019	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416			Summary Total					2,697.50
				Payment Amount					2,697.50
101257	YOUTH FIRST	2019 DONATION	PV	95864	001	09270	2/18/2019	021819	15,000.00
	YOUTH FIRST 6701 HWY 10 NW RAMSEY MN 55303			Summary Total					15,000.00
				Payment Amount					15,000.00
				Total Amount to be Processed					280,052.07
				Total Number of Payments to be Processed					101

NORTHLAND TRUST SERVICES
150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

FEB 1 1 2019

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

Debt service

02/06/2019
RAMSEY09A

145,000
3262.50

9344.6607
9344.6611

RE: CITY OF RAMSEY, MINNESOTA
$1,340,000 GENERAL OBLIGATION TAXABLE
STATE-AID ROAD BONDS, SERIES 2009A

Debt Service: 04/01/2019

Principal:	145,000.00
Interest:	3,262.50
Total Principal & Interest:	148,262.50
Less Cash on Hand (Escrow Funds)	(0.00)
Paying Agent Annual Fee	0.00

Total Amount Due: 148,262.50

If paying by wire, please notify us via email

CHECK PAYMENTS due: 03-25-19

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 03-27-19

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.**

Thank you for your business!

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-077

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF MARCH 6, 2019 THROUGH MARCH 20, 2019.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of March 6, 2019, through March 20, 2019, in the amount of $941,262.62 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period March 6, 2019, through March 20, 2019, in the amount of $941,262.62.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Musgrove, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March 2019.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 7.**

Meeting Date: 03/26/2019

By: Diana Lund, Finance

Information

Title

Adopt Resolution #19-074 Approving the Transfer of Excess General Fund Revenues to the Equipment Revolving Fund, Facilities Construction Fund, Capital Maintenance Fund and Public Improvement Revolving (PIR) Fund.

Purpose/Background:

The City Council originally adopted a policy on February 22, 1994, known as the Excess Revenue Policy (Resolution #94-02-045-Resolution Establishing a Financial Policy for the Purpose of Allocation of Excess/Deficient General Fund Revenues) with the last amendment of this policy occurring on May 10, 2016 (Resolution #16-05-089) a copy of which is attached.

After meeting the fund balance requirements at year ending December 31, 2018, $643,831.79 ($497,587 excess in 2017) remained as excess revenues to be transferred from the General Fund. The majority of the excess was attributed to building permit revenue exceeding budget. As stated in the policy, transfers from the General Fund would be as such:

Facilities Construction Fund (10%) $ 64,383.17
Equipment Revolving Fund (30%) $193,149.54
Capital Maintenance Fund (30%) $193,149.54
Public Improvement Revolving (PIR) Fund (30%) $193,149.54

Recommendation:

Staff recommends that $643,831.79 be transferred from the General Fund to the Equipment Revolving Fund in the amount of $193,149.54, the Capital Maintenance Fund in the amount of $193,149.54, the Public Improvement Revolving Fund in the amount of $193,149.54 and the Facilities Construction Fund in the amount of $64,383.17 per the Allocation of the Excess Revenue/Deficient policy

Action:

Motion to adopt Resolution #19-074 Approving the Transfer of Excess General Fund Revenues to the Equipment Revolving Fund, Facilities Construction Fund, Capital Maintenance Fund and Public Improvement Revolving (PIR) Fund at the stated rates.

Attachments

Res #16-05-089 Excess Revenue Policy

Res #19-074 Transer 2018 Excess Revenue

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 03:59 PM
Form Started By: Diana Lund		Started On: 03/15/2019 10:28 AM

Final Approval Date: 03/21/2019

Councilmember Johns introduced the following resolution and moved for its adoption:

RESOLUTION #16-05-089

RESOLUTION ESTABLISHING A FINANCIAL POLICY FOR PURPOSE OF ALLOCATION OF EXCESS/DEFICIENT GENERAL FUND REVENUES

WHEREAS, this is an amendment to the policy adopted February 22, 1994 under Resolution #94-02-045; and

WHEREAS, this policy was further amended by Resolution #04-10-320 adopted October 26, 2004; and

WHEREAS, this policy was further amended by Resolution #10-04-082 adopted April 13, 2010; and

WHEREAS, this policy was further amended by Resolution #11-11-217 adopted November 7, 2011; and

WHEREAS, actual revenues can be over or under actual expenditures at the end of the fiscal year; and

WHEREAS, the State Auditor recommends a fund balance of 35-50% of next year's operating expenditures; and

WHEREAS, the city's policy will have the fund balance at 50% of next year's operating expenditures, plus prior-year encumbrances (if any) plus compensated absences; and

WHEREAS, the city's special revenue funds will not be figured into the calculation of the overall fund balance total as these funds have special designated purposes;

WHEREAS, there exists a need for additional funding sources for certain revolving, trust and replacement funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Finance Director is hereby directed to implement the following Financial Policy for the Purpose of Allocation of Excess/Deficient General Fund Revenues:

   When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.

   When committed, assigned, or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1) committed, 2) assigned, and 3) unassigned.

   When actual revenues exceed actual expenditures in a given year, the excess shall be allocated as follows:

a) Any excess shall be first allocated to "Assigned" fund balance to bring that portion of fund balance to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior-year encumbrances (if any) plus compensated absences.

b) Any excess after complying with fund balance requirements in steps a) and b) shall be allocated to revolving, trust and replacement funds in the following manner:

Thirty Percent (30%) to Fund #234 - Equipment Replacement Fund
Thirty Percent (30%) to Fund #810 – Capital Maintenance Fund
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

When actual expenditures exceed actual revenues in a given year, the deficit shall be treated as follows:

a) "Assigned" fund balance shall first be adjusted to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior year encumbrances (if any) plus compensated absences.

b) If shortage after complying with fund balance requirement in step a) and b) shall draw funds in the following manner:

Thirty Percent (30%) to Fund #234 - Equipment Replacement Fund
Thirty Percent (30%) to Fund #810 – Capital Maintenance Fund
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

2) The Ramsey City Council hereby establishes this policy effective with the year ended December 31, 2016.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Williams and upon vote being taken thereon, the following voted in favor thereof:

Mayor Strommen
Councilmember Johns
Councilmember Williams
Councilmember Kuzma
Councilmember Riley
Councilmember Shryock

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Councilmember LeTourneau

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of May 2016.

Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-074

RESOLUTION APPROVING THE TRANSFER OF EXCESS GENERAL FUND REVENUES TO THE EQUIPMENT REVOLVING FUND, FACILITIES CONSTRUCTION FUND, CAPITAL MAINTENANCE FUND AND PUBLIC IMPROVEMENT REVOLVING FUND (PIR)

WHEREAS, during the year 2018, the Ramsey City Council acted on matters impacting revenue and expenditure budgets of the City's General Fund for items that were not included in the original budget for the year ended December 31, 2018; and

WHEREAS, it has been determined that there are excess revenues over and above amounts necessary to meet the fund balance requirements for the year ended December 31, 2018; and

WHEREAS, $643,831.79 remained as excess revenues to be transferred from the General Fund at year ended December 31, 2018; and

WHEREAS, Resolution #16-05-089 states that excess year-end General Fund revenues will be distributed to the Equipment Revolving Fund (30%), Facilities Construction Fund (10%), the Capital Maintenance Fund (30%) and the Public Improvement Revolving Fund (30%); and

WHEREAS, $193,149.54 will be transferred from the General Fund to each of the Equipment Revolving Fund, Capital Maintenance Fund and Public Improvement Revolving Fund and $64,383.17 to the Facilities Construction Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the Ramsey City Council hereby approves the transfer of excess General Fund Revenues in the amount of $643,831.79 to the Equipment Revolving Fund, the Facilities Construction Fund, Capital Maintenance Fund and Public Improvement Revolving Fund at the amounts of $193,149.54, $64,383.17, $193,149.54, and $193,149.54, respectively.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March 2019.

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 8.**

Meeting Date: 03/26/2019

By: Diana Lund, Finance

Information

Title

Adopt Resolution #19-078 Granting Approval to Undertake A Housing or Redevelopment Project of the Anoka County Housing and Redevelopment Authority (HRA) Pursuant to MN Statutes, Section 383E.18, as Amended

Purpose/Background:

Purpose: Anoka County HRA Issue a Private Activity Bond Issue on behalf of Anoka County Community Action Program (ACCAP)

Per memo from Anoka County:

The Ramsey City Council is being requested to adopt a Resolution granting approval of the redevelopment project, known as the Sunwood Drive Townhome Project located off of Highway 47 at 5340 through 5444 Sunwood Drive NW in Ramsey. The Project ia a workforce housing project that was developed in 2003 and is owned by ACCAP, a registered 501c3 organization within the County.

ACCAP has requested that the County HRA issue a Private Activity Bond (Conduit Debt) in an amount not to exceed $1,550,000 to refund the initial loan, which was through the US Bank Community Fund. The Bond or Note is planned to be placed with Northeast Bank. Anoka County will be holding a public hearing in regard to this issuance on April 9, 2019 at the Anoka County HRA Special Meeting following the County Board Meeting. 501c3 organizations cannot legally issue tax exempt bonds, but they may avail themselves of the benefits of conduit tax-exempt financing through state and local government units, such as cities, towns and counties.

Before this transaction can move forward, the City of Ramsey must approve the refinancing pursuant to Minnesota Statutes, Section 383E.18 as amended, which states that before a housing or redevelopment project of the Anoka County Housing and Redevelopment Authority (HRA) is undertaken, the project shall be approved by the local governing body with jurisdiction over all or any part of the area in which the proposed project is located.

Due to the nature of this bond being a Private Activity or Conduit Debt, there is no current or future tax obligations tot he City or County. The Bond will be paid solely from the revenues generated from the Project.

Observations/Alternatives:

The City has the option not to approve the refinancing, however, it is generally in the City's interest to do so. The refinancing is a positive outcome for this project and makes the financing more secure by reducing the cost of the current debt.

Recommendation:

Recommend adoption of Resolution #19-078. The City has no tax obligation in regards to the issuance of this debt. The City's sole purpose of needing to adopt said resolution is in regard to the MN Statute 383.18E that states that the Anoka County HRA requires the city to approve the Project because it is within its city limits.

Action:

Motion to Adopt Resolution #19-078 Granting Approval to Undertake A Housing or Redevelopment Project of the Anoka County Housing and Redevelopment Authority (HRA) Pursuant to MN Statutes, Section 383E.18, as Amended

Attachments

Resolution #19-078

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 02:26 PM
Form Started By: Diana Lund		Started On: 03/05/2019 10:43 AM
Final Approval Date: 03/21/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-078

A RESOLUTION GRANTING APPROVAL TO UNDERTAKE A HOUSING OR REDEVELOPMENT PROJECT OF THE ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY PURSUANT TO MINNESOTA STATUTES, SECTION 383E.18, AS AMENDED

WHEREAS, at the request of Anoka County Community Action Program, Inc. ("ACCAP"), a Minnesota non-profit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Borrower"), the Anoka County Housing and Redevelopment Authority (the "Issuer") is proposing to issue a multifamily housing revenue refunding note (the "Note"), in an aggregate principal amount not to exceed $1,550,000, and apply the proceeds derived from the sale of the Note to make a loan (the "Loan") to the Borrower; and

WHEREAS, the Borrower has represented that it intends to apply the proceeds of the Loan to: (i) the refinancing of certain existing indebtedness of the Borrower, the proceeds of which financed the acquisition, construction, and equipping of a low-income multifamily housing development, comprised of five multi-unit townhome structures with approximately 32 units, known as Sunwood Townhomes (also known as Ramsey Townhomes) (the "Project") located at 5350 through 5444 Sunwood Drive N.W. in the City of Ramsey, Minnesota (the "City"); (ii) the funding of one or more reserve funds to secure the timely payment of the Note; and (iii) the payment of the costs of issuing the Note; and

WHEREAS, the Issuer has represented to the City that on April 9, 2019, the Board of Trustees the Issuer will hold a public hearing on the proposed issuance of the Note to provide refinancing for the Project; and

WHEREAS, the Issuer has requested that the City approve the Project pursuant to Minnesota Statutes, Section 383E.18, as amended.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Project is hereby approved.

Be It Further Resolved that the Note to be issued by the Issuer to refinance the Project will not constitute a general or moral obligation of the City, or be secured by any taxing power of the City.

Be It Further Resolved that the City Administrator and other officers of the City are authorized and directed to furnish to Kennedy & Graven, Chartered, bond counsel to the Issuer ("Bond Counsel"), certified copies of all proceedings and records of the City relating to this resolution ("Resolution") and such other affidavits, certificates, and other documents as may be required by Bond Counsel, and all such certificates, affidavits, and other documents, including any heretofore furnished, shall constitute representations of the City as to the truth of all statements contained therein.

Be It Further Resolved that it is hereby determined that any and all costs incurred by the City in connection with the refinancing of the Project will be paid by the Borrower. It is understood and agreed by

the Borrower that the Borrower shall indemnify the City against all liabilities, losses, damages, costs, and expenses (including attorney's fees and expenses incurred by the City) arising with respect to the Project or the Note.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th day of March 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **4. 9.**

Meeting Date: 03/26/2019

By: Katie Schmidt, Administrative Services

Information

Title:

Adopt Resolution #19-070 Appointing and Re-appointing Board and Commission Members

Purpose/Background:

The purpose of this case is to appoint and re-appoint members to the City's Boards and Commissions.

The City Council is responsible for appointing board and commission members to the Economic Development Authority (EDA), the Environmental Policy Board (EPB), the Park and Recreation Commission and the Planning Commission. It should be noted that the Mayor, per Minnesota Statute469.095 has authority over the EDA appointment.

Staff conducted the annual boards and commissions recruitment process for terms beginning April 1, 2019. Vacancies were advertised in the Ramsey Resident, the Anoka County Union, on the City's website, on QCTV, on the City's Facebook, and via the City's email notification system.

Board or commission members with terms set to expire on March 31, 2019, were contacted and asked if they desired reappointment or not. If yes, each member submitted a letter of interest and the Chair, Vice-chair or senior member of the respective commission was invited to submit their recommendations.

The City Council reviewed the incumbents' materials and it was the consensus of the City Council to re-appoint the following incumbent members to new terms beginning April 1, 2019.

• Reid Bernard to the Environmental Policy Board for a 4-year full term
• Brandon Sis to the Park and Recreation Commission for a 4-year full term

Per Minnesota Statue 469.095, pertaining to the Mayor's authority to appoint members to the Economic Development Authority (EDA), Mayor LeTourneau indicated that he will select Ms. Shang Berg to be appointed to the EDA; and by majority consensus, the City Council indicated approval with the Mayor's selection.

Nine new candidates were interviewed by City Council. By consensus, the City Council recommends the following individuals be appointed to the City's boards and commissions.

•Shang Berg to the Economic Development Authority for a 5-year partial term
•Susan Barnes to the Park and Recreation Commission for a 1-year partial term
•Nathan Barten to the Park and Recreation Commission for a 4-year full term
•Jennifer Shoemaker to the Park and Recreation Commission for a 4-year full term
•Torrey Johnson to the Planning Commission for a 4-year full term
•Eric Peters to the Planning Commission for a 4-year full term

Funding Source:

Funding for the City's boards and commissions is included in the 2019 General Fund Budget; therefore, there are no additional budgetary implications associated with making the recommended appointments.

Recommendation:

To appoint the following members, effective April 1, 2019:
1) to the Economic Development Authority, Ms. Shang Berg to a term ending March 31, 2024; and
2) to the Environmental Policy Board, Mr. Reid Bernard to a term ending March 31, 2023
3) to the Park and Rec.Commission, Ms. Susan Barnes to a term ending March 31, 2020; and
4) to the Park and Rec.Commission, Mr. Nathan Barten to a term ending March 31, 2023; and
5) to the Park and Rec. Commission, Ms. Jennifer Shoemaker to a term ending March 31, 2023; and
6) to the Park and Rec. Commission, Mr. Brandon Sis to a term ending March 31, 2023;and
7) to the Planning Commission, Mr. Torrey Johnson to a term ending March 31, 2023; and
8) to the Planning Commission, Mr. Eric Peters to a term ending March 31, 2023.

Action:

Motion to adopt resolution #19-070 appointing the following board and commission members, effective April 1, 2019:
1) to the Economic Development Authority, Ms. Shang Berg to a term ending March 31, 2024; and
2) to the Environmental Policy Board, Mr. Reid Bernard to a term ending March 31, 2023
3) to the Park and Rec.Commission, Ms. Susan Barnes to a term ending March 31, 2020; and
4) to the Park and Rec.Commission, Mr. Nathan Barten to a term ending March 31, 2023; and
5) to the Park and Rec. Commission, Ms. Jennifer Shoemaker to a term ending March 31, 2023; and
6) to the Park and Rec. Commission, Mr. Brandon Sis to a term ending March 31, 2023;and
7) to the Planning Commission, Mr. Torrey Johnson to a term ending March 31, 2023; and
8) to the Planning Commission, Mr. Eric Peters to a term ending March 31, 2023.

Attachments

Resolution #19-070

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Katie Schmidt	03/21/2019 03:03 PM
Colleen Lasher	Colleen Lasher	03/21/2019 04:07 PM
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:10 PM
Form Started By: Katie Schmidt		Started On: 03/11/2019 10:24 AM
Final Approval Date: 03/21/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-070

RESOLUTION APPOINTING AND RE-APPOINTING BOARD AND COMMISSION MEMBERS

WHEREAS, there are open seats on the City's boards and commissions as of April 1, 2019; and

WHEREAS, the vacancies were advertised in the Ramsey Resident, the Anoka County Union, on the City's website, on QCTV, on the City's Facebook, and via the city's email notification system; and

WHEREAS, the City Council conducted interviews on March 19, 2019; and

WHEREAS, per Minnesota Statue 469.095, pertaining to the Mayor's authority to appoint members to the Economic Development Authority (EDA), Mayor LeTourneau indicated that he will select Ms. Shang Berg to be appointed to the EDA; and the City Council indicated approval with the Mayor's selection, as follows:

Economic Development Authority, Shang Berg 5-year partial term (04-01-19 to 03-31-24);

WHEREAS, the City Council agreed by consensus to the following remaining appointments to the boards and commissions, as follows:

Environmental Policy Board	*Reid Bernard	4-year full term (04-01-19 to 03-31-23)
Park and Recreation Commission	*Brandon Sis	4-year full term (04-01-19 to 03-31-23)
	Nathan Barten	4-year full term (04-01-19 to 03-31-23)
	Jennifer Shoemaker	4-year full term (04-01-19 to 03-31-23)
	Susan Barnes	1-year partial term (04-01-19 to 03-31-20)
Planning Commission	Torrey Johnson	4-year full term (04-01-19 to 03-31-23)
	Eric Peters	4-year full term (04-01-19 to 03-31-23)

*Indicates a re-appointment

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, **as follows:**

1) Motion to adopt resolution #19-070 as follows: 1) appointing the following board and commission members effective April 1, 2019: to the Economic Development Authority, Ms. Shang Berg to a 5-year partial term; and to the Environmental Policy Board, Mr. Reid Bernard to a 4-year full term; and to the Park and Recreation Commission, Mr. Nathan Barten to a 4-year full term, Ms. Jennifer Shoemaker to a 4-year full term, Mr. Brandon Sis to a 4-year full term, Ms. Susan Barnes to a 1-year partial term; and to the Planning Commission, Mr. Torrey Johnson to a 4-year full term and Mr. Eric Peters to a 4-year full term.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 1.**

Meeting Date: 03/26/2019

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title:

Adopt Resolution #19-071 Approving Preliminary Plat Approval Extension for Riverstone and Approving Final Plat for Riverstone 3rd Addition; Case of Capstone Homes (Project #19-103)

Purpose/Background:

The purpose of this case is to consider the proposed Final Plat for Riverstone 3rd Addition which consists of 35 single family lots as well as consider extending the approved Preliminary Plat for Riverstone by a period of one year. Preliminary Plats can also be considered 'Master Plans' for an overall neighborhood. Construction is approved for individual phases of the Preliminary Plat by Final Plat Approval. Please note that Preliminary Plat approval is the most significant approval of a project, as it gives entitlement to the general layout of a project. Final Plat is simply construction documents and recording documents.

In this case, the Preliminary Plat has already been approved. Preliminary Plat Approvals are valid for a period of one year per Minnesota Statutes Chapter 462.358 (unless otherwise approved or extended by municipality). This Preliminary Plat has already been extended once and is common in a multi-phase development. The Developer is still working with the adjacent Property Owner on a utility extension through this project to the west. The current phase is is not impacted by this discussion. Both parties report positive discussions on this matter.

Notification:

Staff has attempted to notify all Property Owners within 700 feet of the Subject Property via Standard US Mail of the Final Plat Review. A public hearing is not required for the Final Plat.

Observations/Alternatives:

Alternatives:

Alternative 1:
Adopt Resolution #19-071 approving final plat for Riverstone 3rd Addition and extending the preliminary plat approval by one year. As presented, the Final Plat for 3rd Addition appears consistent with the approved Preliminary Plat.

Alternative 2:
Table Resolution #19-071 approving the final plat for Riverstone 3rd Addition and extending the preliminary plat approval by one year to allow for additional discussion and review of the final plat.

Alternative 3:
Do not approve Resolution #19-071 approving the final plat for Riverstone 3rd Addition and extending the preliminary plat approval by one year.

Funding Source:

All costs associated with processing the Application are the responsibility of the Applicant/Developer.

Recommendation:

The Planning Commission recommends approval of the project.

Action:

Motion to adopt Resolution #19-071 approving the Final Plat for Riverstone 3rd Addition and extending the Preliminary Plat by one year and direct Staff to prepare a development agreement for Riverstone 3rd Addition for future consideration by the City Council.

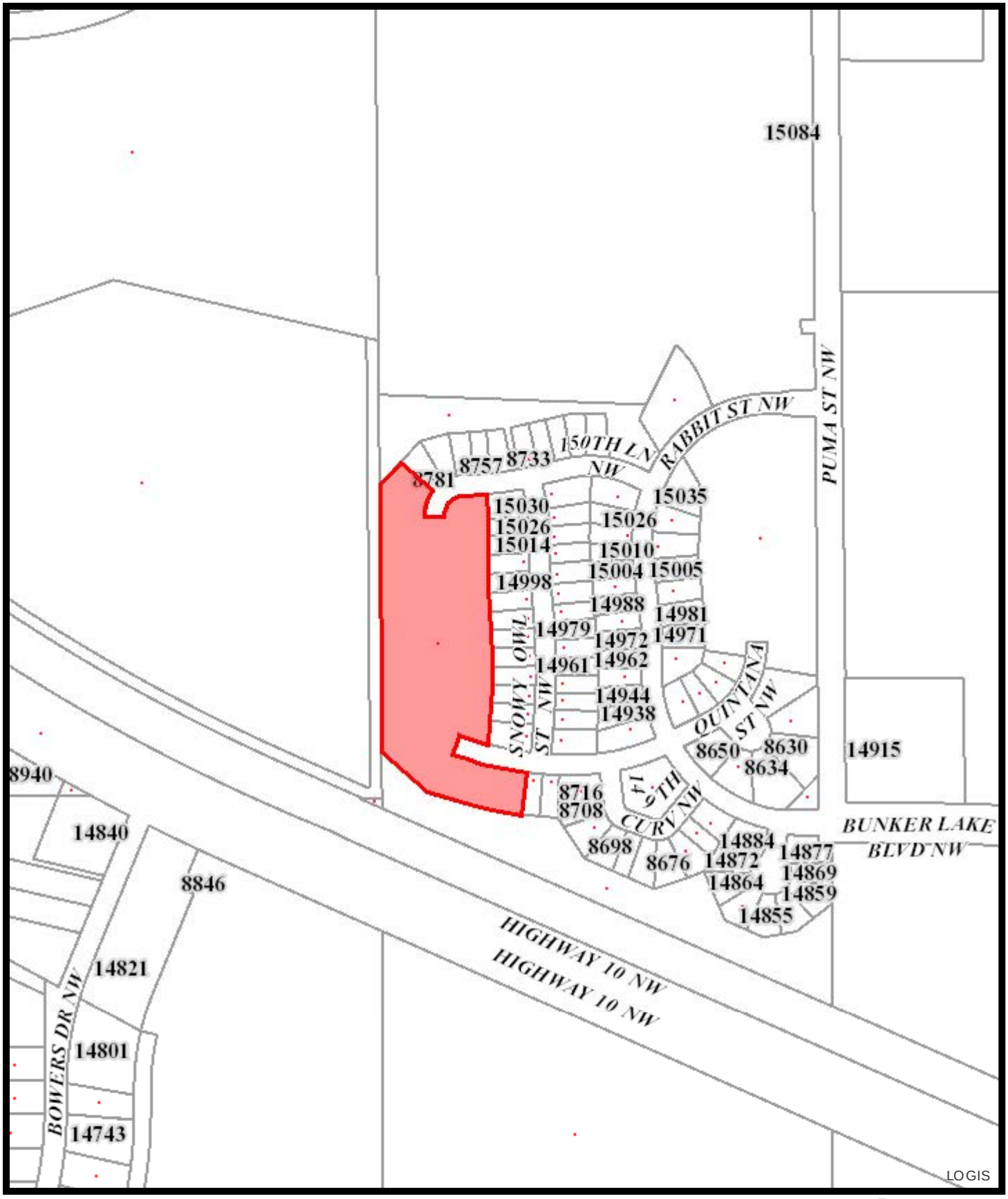
Attachments

Site Location Map
Final Plat
Construction Plans
Planning Tech Report
Resolution #19-071

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/21/2019 08:50 AM
Kurt Ulrich	Kurt Ulrich	03/21/2019 03:57 PM
Form Started By: Eric Maass		Started On: 03/12/2019 01:28 PM
Final Approval Date: 03/21/2019		

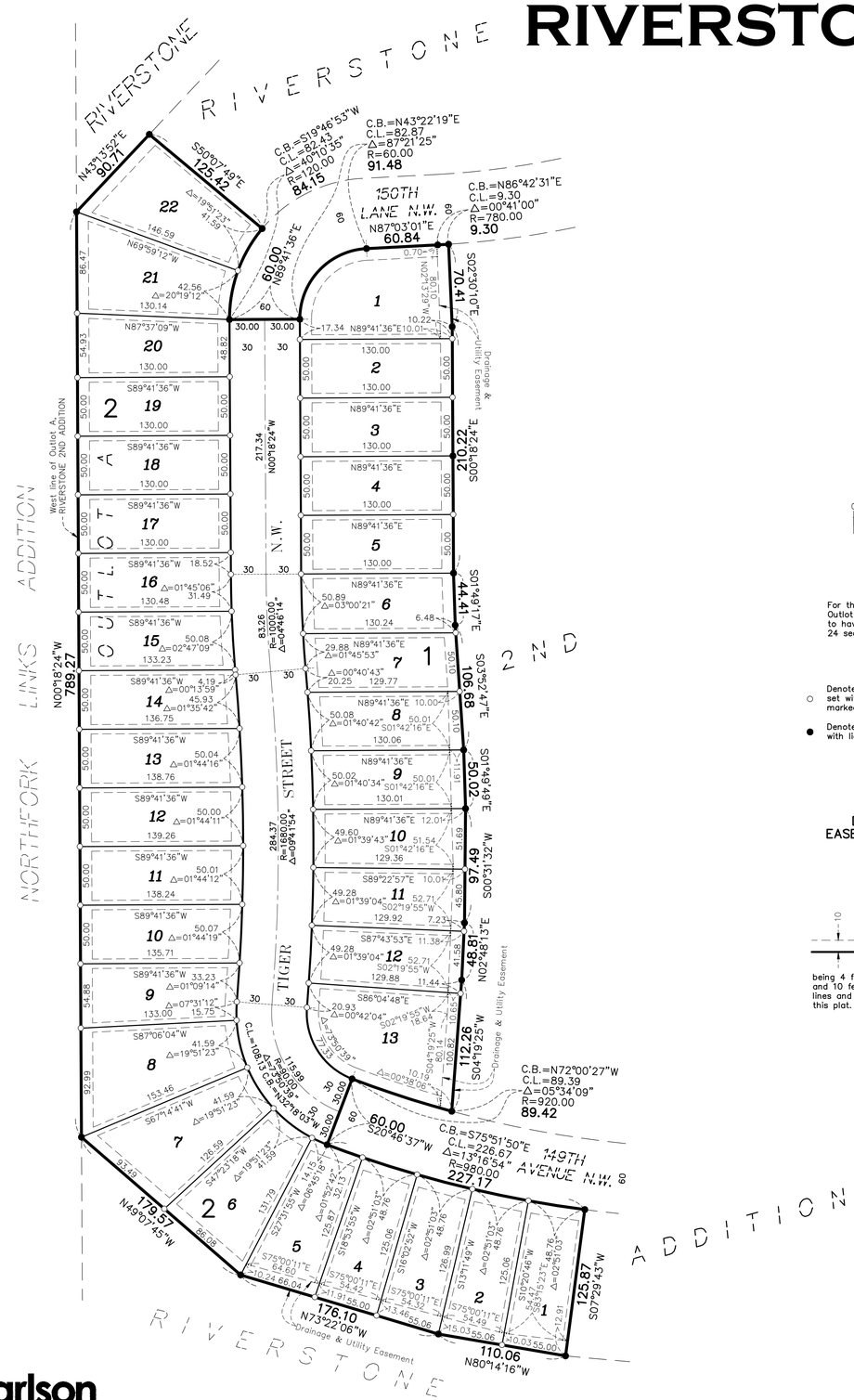
Site Location Map

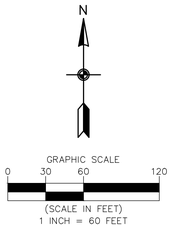


Print Date: March 7, 2019

RIVERSTONE 3RD ADDITION

CITY OF RAMSEY
COUNTY OF ANOKA
SECS. 20 & 29, TWP. 32, RGE. 25



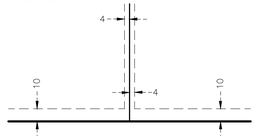


For the purposes of this plat, the West line of Outlet A, RIVERSTONE 2ND ADDITION, is assumed to have a bearing of North 00 degrees 18 minutes 24 seconds West.

○ Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361

● Denotes Found 5/8 inch by 14 inch Rebar, marked with license number 40361

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



being 4 feet in width, and adjoining side lot lines, and 10 feet in width and adjoining right of way lines and rear lot lines unless otherwise shown on this plat.

KNOW ALL PERSONS BY THESE PRESENTS: That Riverstone Development, LLC, a Minnesota limited liability company, owner of the following described property:

Outlot A, RIVERSTONE 2ND ADDITION, according to the recorded plat thereof, Anoka County, Minnesota

Has caused the same to be surveyed and platted as RIVERSTONE 3RD ADDITION and does hereby dedicate to the public for public use the public way and the drainage and utility easements as shown on this plat.

In witness whereof said Riverstone Development, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

RIVERSTONE DEVELOPMENT, LLC

_____
Stephen A. Bona, Vice President

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Stephen A. Bona, Vice President of Riverstone Development, LLC, a Minnesota limited liability company, on behalf of the company.

_____ (Signed)

_____ (Printed)

Notary Public, _____

My commission expires _____

I Thomas R. Balluff do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

_____
Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me on _____ by Thomas R. Balluff.

_____ (Signed)

_____ (Printed)

Notary Public, _____

My commission expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of RIVERSTONE 3RD ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

By: _____, Mayor By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

By: _____
Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____
Property Tax Administrator
By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of RIVERSTONE 3RD ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20____, at _____ o'clock ___.M. and was duly recorded as Document Number _____.

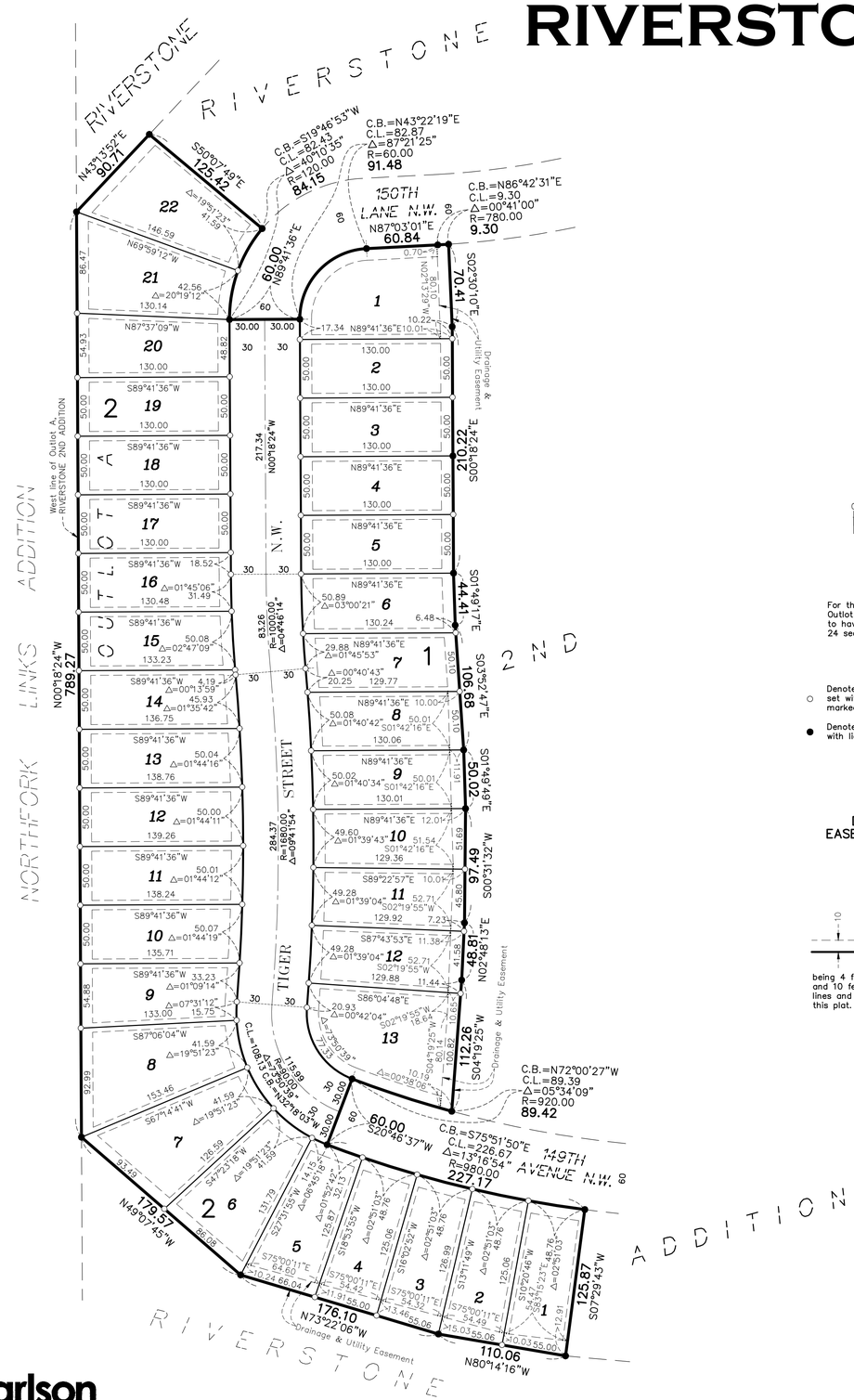
_____
County Recorder/Registrar of Titles

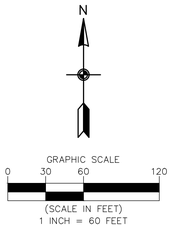
By _____, Deputy

Carlson McCain
ENVIRONMENTAL · ENGINEERING · SURVEYING

RIVERSTONE 3RD ADDITION

CITY OF RAMSEY
COUNTY OF ANOKA
SECS. 20 & 29, TWP. 32, RGE. 25





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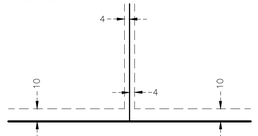

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_____
Stephen A. Bona, Vice President

STATE OF _____
COUNTY OF _____

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_____ (Signed)

_____ (Printed)

Notary Public, _____

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Dated this _____ day of _____, 20____.

_____
Thomas R. Balluff, Licensed Land Surveyor
Minnesota License No. 40361

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COUNTY OF _____

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_____ (Printed)

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By _____, Deputy

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County of Anoka, State of Minnesota

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_____
County Recorder/Registrar of Titles

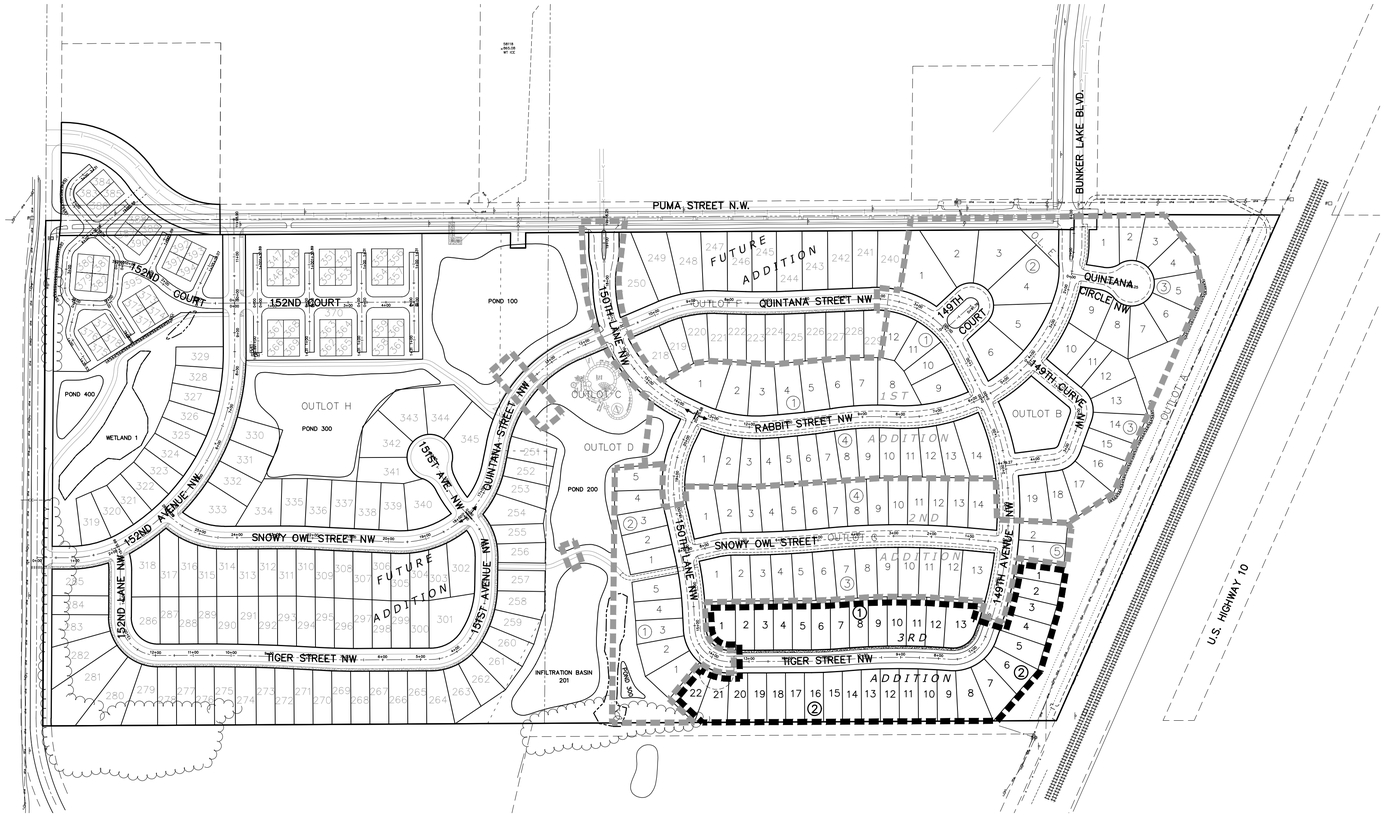
By _____, Deputy

Carlson McCain
ENVIRONMENTAL · ENGINEERING · SURVEYING

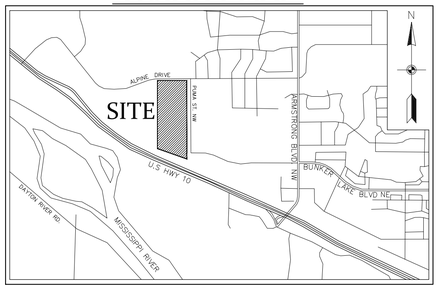
RIVERSTONE 3RD ADDITION

SANITARY SEWER, WATER MAIN, STORM SEWER AND STREET CONSTRUCTION PLANS

RAMSEY, MINNESOTA



VICINITY MAP



NOT TO SCALE

SHEET INDEX

1. COVER
2. UTILITY INDEX
3. SANITARY SEWER & WATERMAIN
4. STORM SEWER
5. STREET CONSTRUCTION
   - TIGER STREET NW/149TH AVENUE NW

6–7. DETAILS

N

0 100 200 400

(IN FEET)

BENCHMARK

1. Anoka County Benchmark No. 3076
   Elev.= 890.186 (NAVD 88)
2. Anoka County Benchmark No. 2078
   Elev.= 899.499 (NAVD 88)

CALL BEFORE YOU DIG

811 Know what's **below.** **Call** before you dig.

The subsurface utility information shown on this plan is utility Quality Level D. This quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data."

Carlson McCain | • environmental • engineering • surveying

3890 Pheasant Ridge DR. NE, Suite 100
Blaine, MN 55449
Phone: (763) 489-7900
Fax: (763) 489-7959
www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature: Brian J. Krystofiak
Date: 2/15/19 License #: 25063

Drawn: ADB
Designed: BJK
Date: 2/15/19

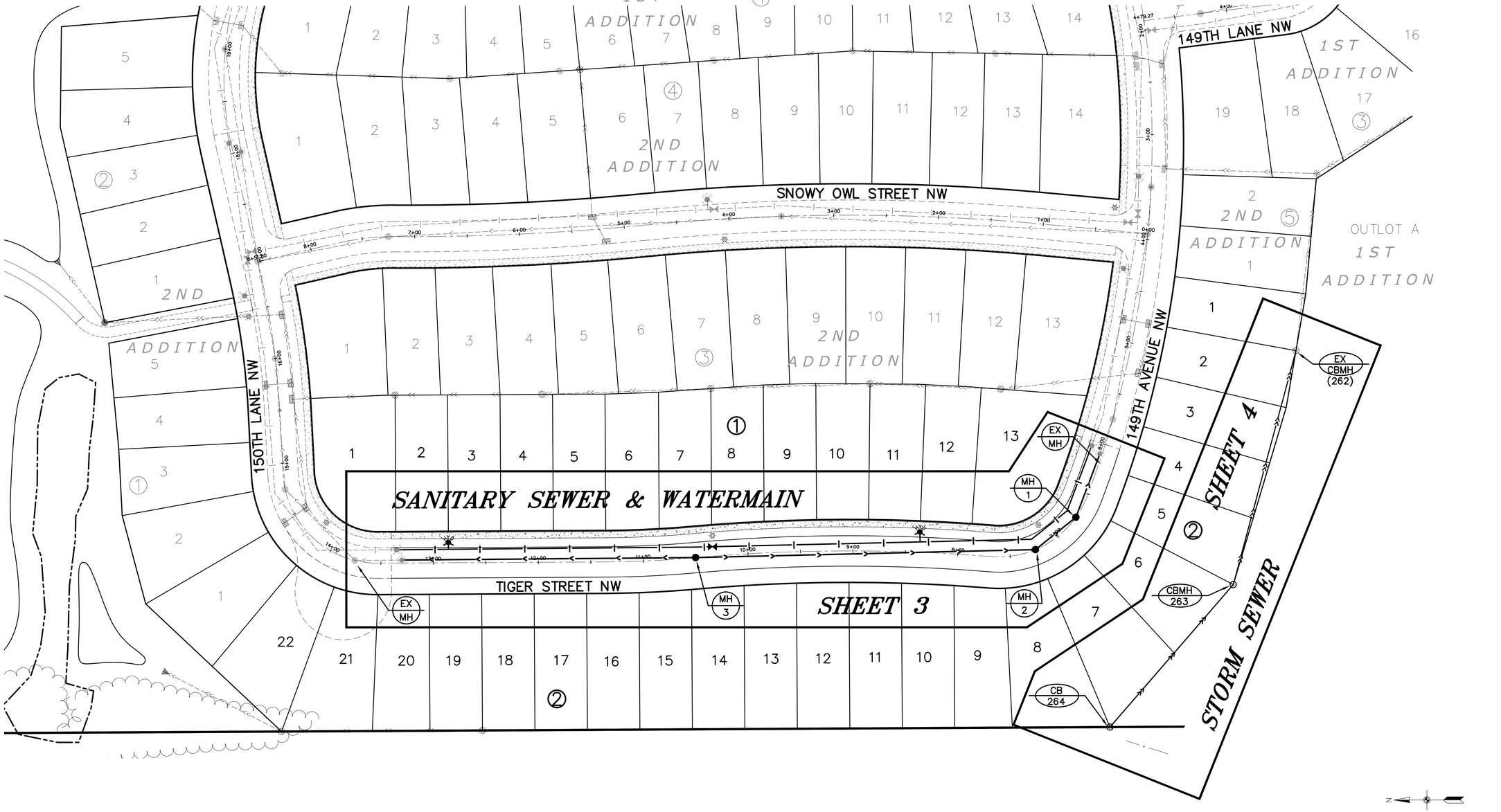
Revisions:
1.

RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

COVER

Save Date: 02/06/19 F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_cover.dwg



0 25 50 100

(IN FEET)

BENCHMARK

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14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

UTILITY INDEX

2 of 7

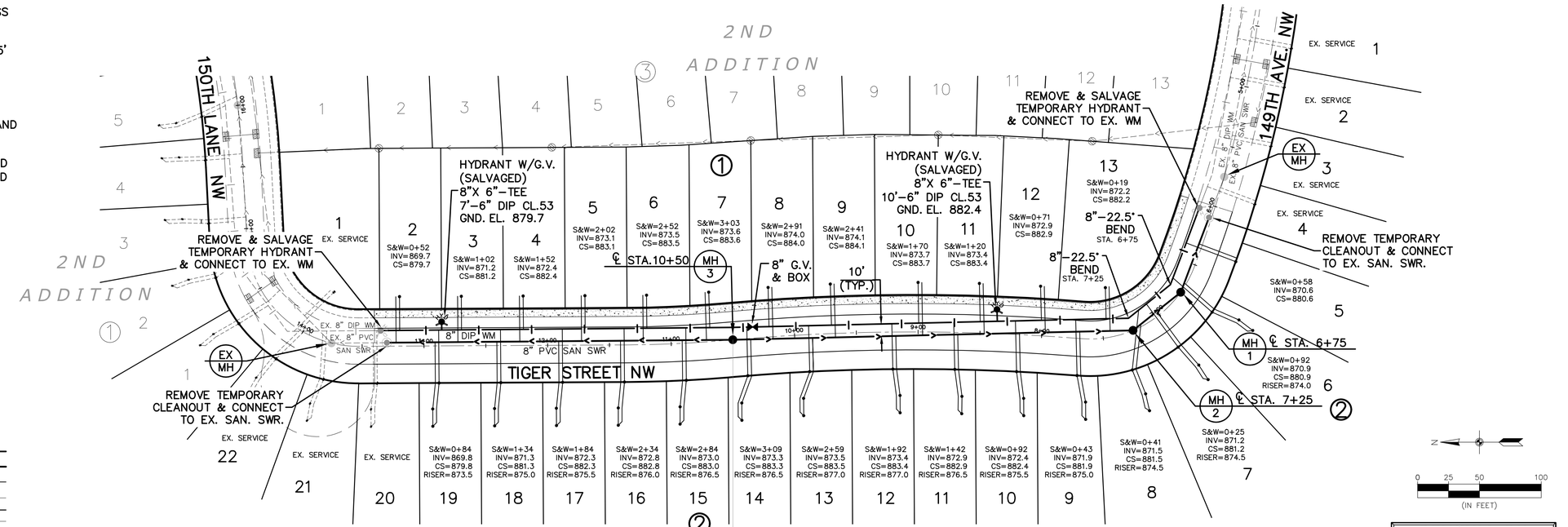
[Save Date: 02/06/19] f:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_cover.dwg

GENERAL NOTES:

1. SANITARY SEWER SERVICES SHALL BE 4" PVC SDR 26 UNLESS OTHERWISE NOTED.
2. WATER SERVICES SHALL BE 1" DIA. TYPE K COPPER WITH 7.5' MINIMUM COVER.
3. SANITARY SEWER SERVICE WYES ARE STATIONED FROM THE DOWN STREAM MANHOLE.
4. SANITARY SEWER INVERTS ARE SHOWN AT THE CURB STOP AND AT THE RISER PIPE INSIDE THE BUILDING (FOR VILLA UNITS).
5. SANITARY SEWER & WATER SERVICES SHALL BE CONSTRUCTED TO THE R/W WHERE THERE IS NO SIDEWALK, AND 10' BEYOND THE R/W WHERE THERE IS SIDEWALK.

LEGEND

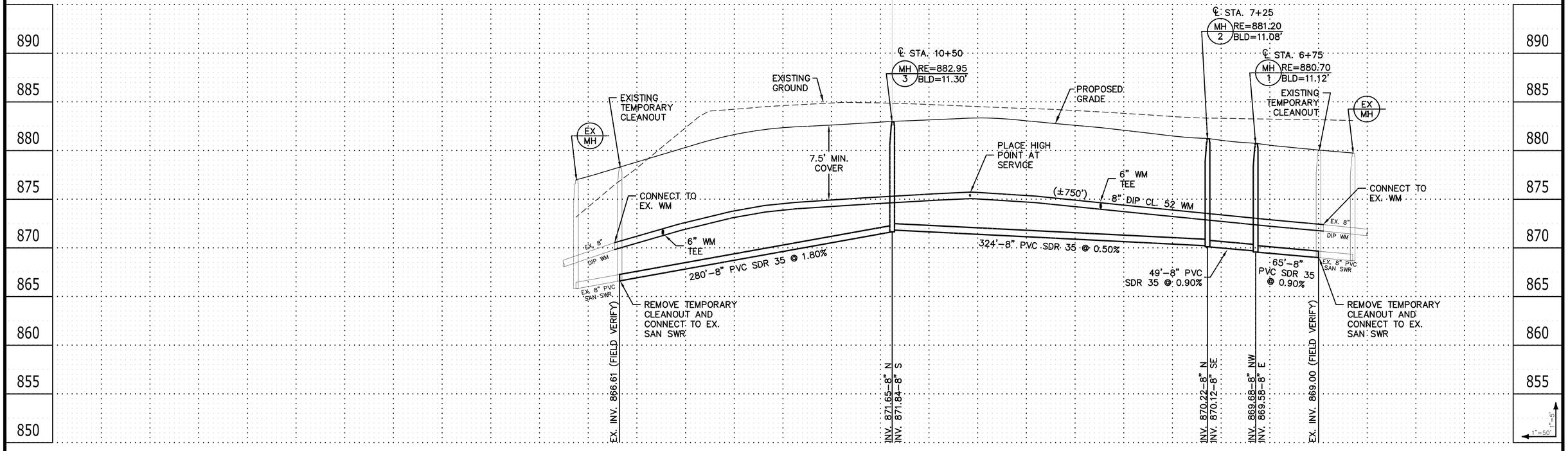
	EXISTING	PROPOSED
SANITARY MANHOLE	SAN	
FIRE HYDRANT	HYD	
GATE VALVE	GV	
CATCH BASIN	or	or
FLARED END SECTION	FES	
STORM MANHOLE	STMH / SRV	
SERVICE		
WATERMAIN		
SANITARY SEWER		
FORCEMAIN	FM	FM
STORM SEWER		
PROPERTY LINE		
SETBACK LINE		
CURB		
CONCRETE SURFACE INSULATION		PLAN / PROFILE



BENCHMARK

1. Anoka County Benchmark No. 3076 Elev.= 890.186 (NAVD 88)
2. Anoka County Benchmark No. 2078 Elev.= 899.499 (NAVD 88)

TIGER STREET NW



Carlson McCain
• environmental
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• surveying

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14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

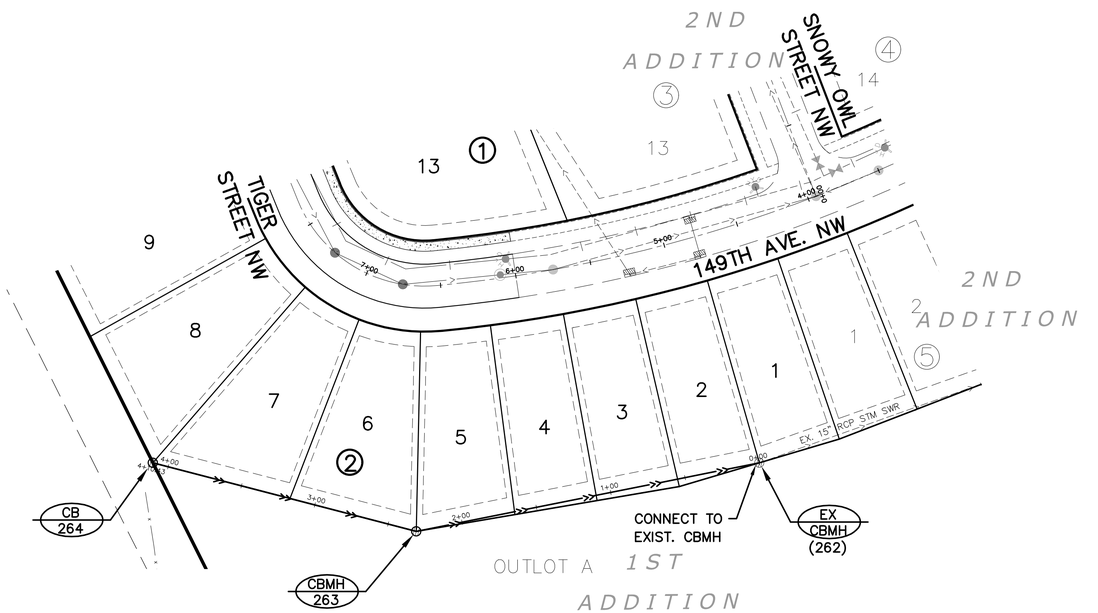
SANITARY SEWER & WATER MAIN

3 of 7

Save Date: 02/14/19 f:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_utility.dwg

LEGEND

	EXISTING	PROPOSED
SANITARY MANHOLE	SMH	
FIRE HYDRANT	HYD	
GATE VALVE	GV	
CATCH BASIN	or	CB or
FLARED END SECTION	FES	
STORM MANHOLE	SMH	
WATERMAIN		
SANITARY SEWER		
FORCEMAIN	FM	FM
STORM SEWER		
PROPERTY LINE		
SETBACK LINE		
CURB		
CONCRETE SURFACE		
INSULATION		PLAN PROFILE



STORM SEWER SCHEDULE		
STRUCTURE		NEENAH CASTING or EQUAL
TYPE & No.	SIZE	
CBMH–263	48" DIA.	R–2570
CB–264	27" DIA.	R–2570

GENERAL NOTES:
1. INSTALL SEDIMENT CONTROL BARRIER INSERTS ON ALL CATCH BASINS (SEE DETAIL).

BENCHMARK

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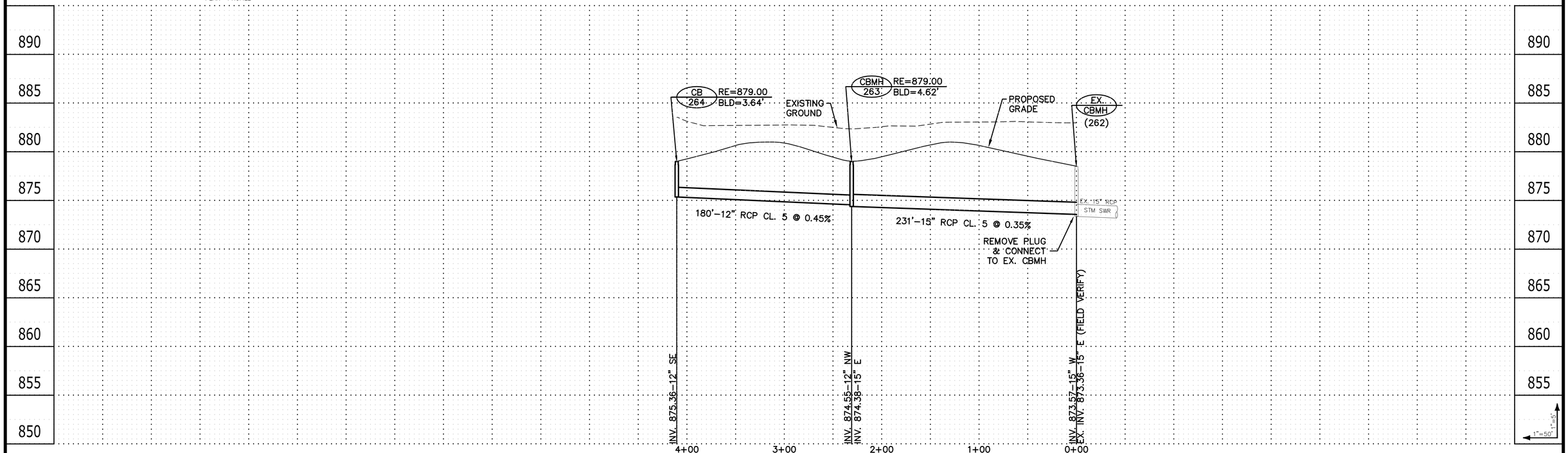
2. Anoka County Benchmark No. 2078 Elev.= 899.499 (NAVD 88)



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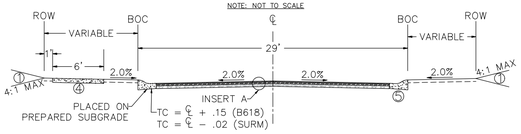
Ramsey, Minnesota

STORM SEWER

[Save Date: 02/14/19] F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_utility.dwg

29' – URBAN STREET

NOTE: NOT TO SCALE



REFERENCE NOTES:

① GRADE TO MATCH EXISTING SURFACE MINIMUM 4" COMMON TOPSOIL BORROW IN BOULEVARDS. SEE CITY PLATE No. ERO–6

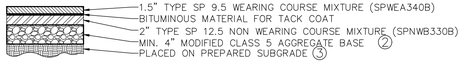
② CLASS 5 GRADATION IS MODIFIED PER CITY PLATE No. STR–26

③ CONTRACTOR SHALL SCARIFY AND COMPACT, ACCORDING TO THE SPECIFIED DENSITY METHOD, THE TOP 12 INCHES OF MATERIAL PRIOR TO PLACING ANY FILL MATERIALS OR CLASS 5 AGGREGATE BASE.

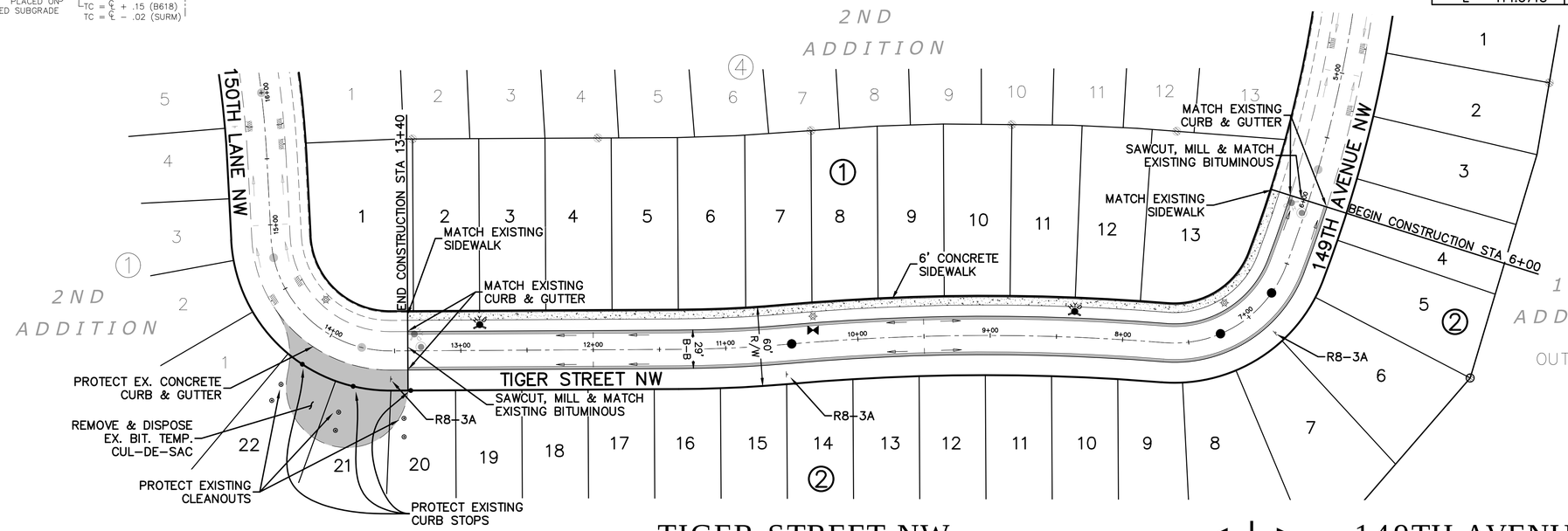
④ ALL SIDEWALKS SHALL BE 6" THICK, 6' WIDE, PLACED ON PREPARED SUBGRADE.

⑤ CONCRETE CURB AND GUTTER PER PLAN. SEE CITY PLATE No. STR–1.

INSERT A:



℄ CURVE DATA (149TH AVENUE NW/TIGER STREET NW)			
PC = 2+37.41	PC = 6+51.98	PC = 7+67.98	PC = 10+52.35
PT = 6+51.98	PT = 7+67.98	PT = 10+52.35	PT = 11+35.61
Δ = 025°00'12"	Δ = 073°50'39"	Δ = 009°41'54"	Δ = 004°46'14"
R = 950.00'	R = 90.00'	R = 1680.00'	R = 1000.00'
T = 210.64'	T = 67.63'	T = 142.52'	T = 41.65'
L = 414.5718'	L = 115.9941'	L = 284.3687'	L = 83.2606'



CURB TYPES LEGEND

	SURMOUNTABLE CONCRETE CURB & GUTTER
	B618 CONCRETE CURB & GUTTER
	B618 CONCRETE CURB & GUTTER (TIP OUT)
TC 98.76	DENOTES TOP OF CURB ELEVATION FOR THE TYPE OF CURB SHOWN.

SIGN SCHEDULE

SIGN	SIGN NO.	SIZE	QUANTITY
	R8–3A	12" x 18"	3

LIGHTING NOTES:

PROPOSED LIGHT LOCATION.

N

0 25 50 100

(IN FEET)

BENCHMARK

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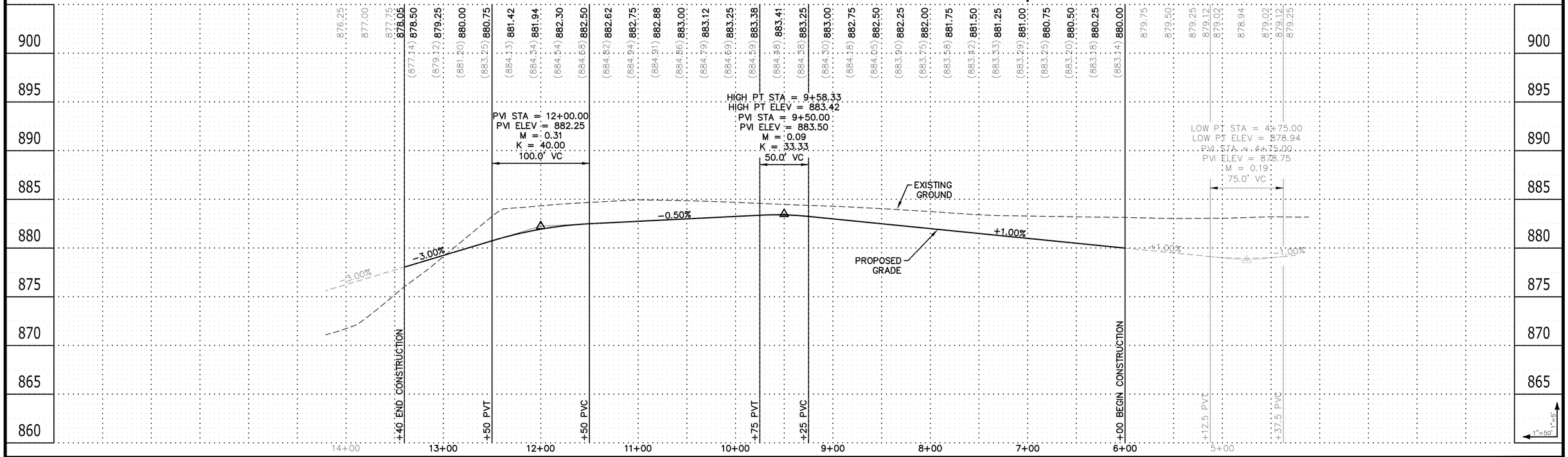
2. Anoka County Benchmark No. 2078 Elev.= 899.499 (NAVD 88)

TIGER STREET NW ←|→ 149TH AVENUE NW



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1.

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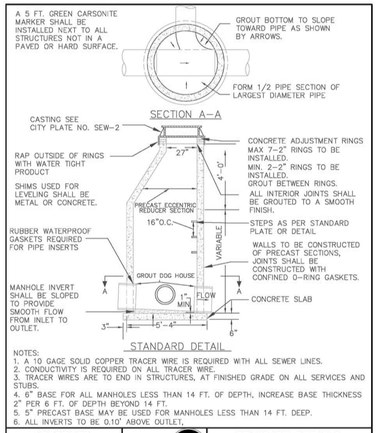
RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

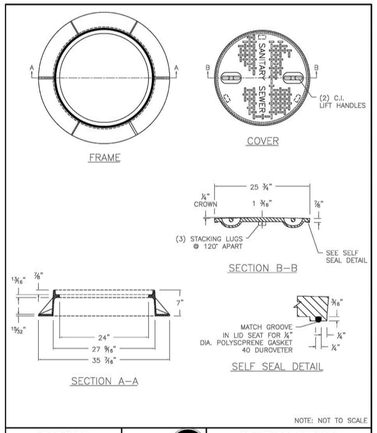
STREET CONSTRUCTION

Save Date: 02/14/19 F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_street.dwg



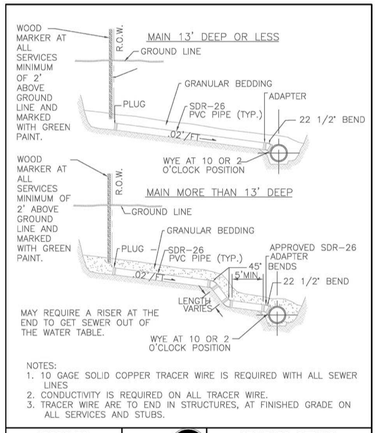
NOTES:
1. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.
4. 6" BASE FOR ALL MANHOLES LESS THAN 14 FT. OF DEPTH, INCREASE BASE THICKNESS 2" PER 6 FT. OF DEPTH BEYOND 14 FT.
5. 5" PRECAST BASE MAY BE USED FOR MANHOLES LESS THAN 14 FT. DEEP.
6. ALL INVERTS TO BE 0.10' ABOVE OUTLET.

APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	SANITARY MANHOLE
		CITY PLATE No. SEW-1



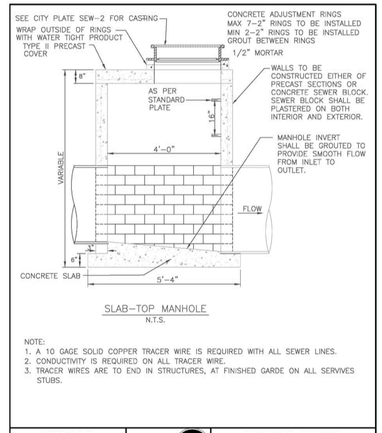
NOTE: NOT TO SCALE

APPROVED:		STANDARD DETAILS:
11 - 2015	City of RAMSEY	WATER TIGHT CASTING
		CITY PLATE No. SEW-2



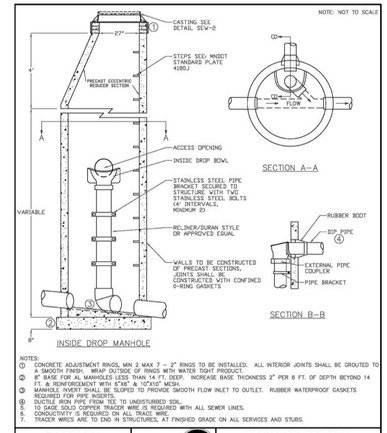
NOTES:
1. 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRE ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	SANITARY SEWER SERVICE
		CITY PLATE No. SEW-3



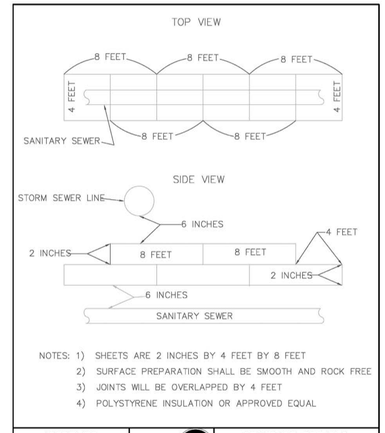
NOTE:
1. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GARDE ON ALL SERVIVES STUBS.

APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	SLAB-TOP MANHOLE
		CITY PLATE No. SEW-4



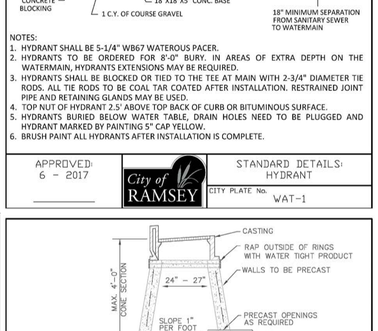
NOTES:
1. CONCRETE ADJUSTMENT RINGS, MIN 2 MAX 7 – 2" RINGS TO BE INSTALLED. ALL INTERIOR JOINTS SHALL BE GROUTED TO A SMOOTH FINISH. WRAP OUTSIDE OF RINGS WITH WATER TIGHT PRODUCT.
2. 8" BASE FOR ALL MANHOLES LESS THAN 14 FT. DEEP. INCREASE BASE THICKNESS 2" PER 6 FT. OF DEPTH BEYOND 14 FT. & REINFORCEMENT WITH 6"X6" X 10"X10" MESH.
3. MANHOLE INVERT SHALL BE SLOPED TO PROVIDE SMOOTH FLOW INLET TO OUTLET. RUBBER WATERPROOF GASKETS REQUIRED FOR PIPE INSERTS.
4. DUCTILE IRON PIPE FROM TEE TO UNDISTURBED SOIL.
5. 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
6. CONDUCTIVITY IS REQUIRED ON ALL TRACE WIRE.
7. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	INSIDE DROP MANHOLE
		CITY PLATE No. SEW-5



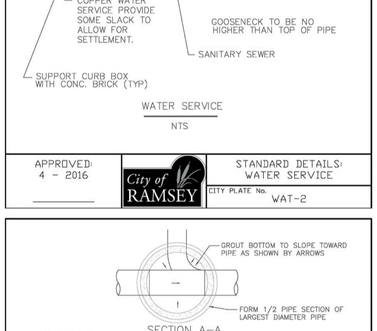
NOTES: 1) SHEETS ARE 2 INCHES BY 4 FEET BY 8 FEET
2) SURFACE PREPARATION SHALL BE SMOOTH AND ROCK FREE
3) JOINTS WILL BE OVERLAPPED BY 4 FEET
4) POLYSTYRENE INSULATION OR APPROVED EQUAL

APPROVED:		STANDARD DETAILS:
9 - 2011	City of RAMSEY	SANITARY SEWER INSULATION
		CITY PLATE No. SEW-6



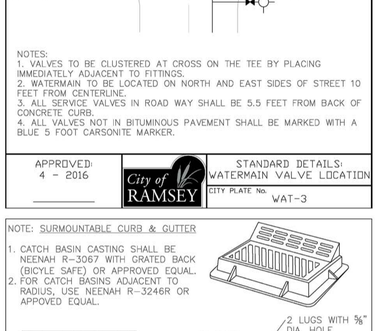
NOTES:
1. HYDRANT SHALL BE 5-1/4" WB67 WATEROUS PACER.
2. HYDRANTS TO BE ORDERED FOR 8'-0" BURY. IN AREAS OF EXTRA DEPTH ON THE WATERMAIN, HYDRANTS EXTENSIONS MAY BE REQUIRED.
3. HYDRANTS SHALL BE BLOCKED OR TIED TO THE TEE AT MAIN WITH 2-3/4" DIAMETER TIE RODS. ALL TIE RODS TO BE COAL TAR COATED AFTER INSTALLATION. RESTRAINED JOINT PIPE AND RETAINING GLANDS MAY BE USED.
4. TOP NUT OF HYDRANT 2.5' ABOVE TOP BACK OF CURB OR BITUMINOUS SURFACE.
5. HYDRANTS BURIED BELOW WATER TABLE, DRAIN HOLES NEED TO BE PLUGGED AND HYDRANT MARKED BY PAINTING 5" CAP YELLOW.
6. BRUSH PAINT ALL HYDRANTS AFTER INSTALLATION IS COMPLETE.

APPROVED:		STANDARD DETAILS:
6 - 2017	City of RAMSEY	HYDRANT
		CITY PLATE No. WAT-1



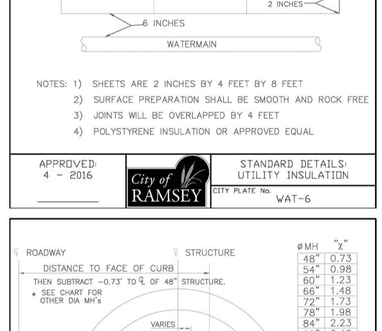
WATER SERVICE
NTS

APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	WATER SERVICE
		CITY PLATE No. WAT-2



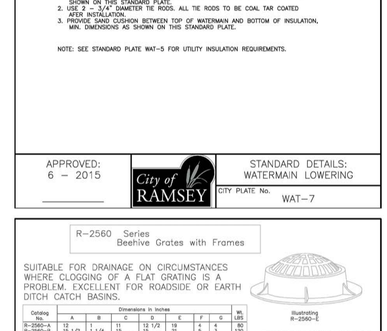
NOTES:
1. VALVES TO BE CLUSTERED AT CROSS ON THE TEE BY PLACING IMMEDIATELY ADJACENT TO FITTINGS.
2. WATERMAIN TO BE LOCATED ON NORTH AND EAST SIDES OF STREET 10 FEET FROM CENTERLINE.
3. ALL SERVICE VALVES IN ROAD WAY SHALL BE 5.5 FEET FROM BACK OF CONCRETE CURB.
4. ALL VALVES NOT IN BITUMINOUS PAVEMENT SHALL BE MARKED WITH A BLUE 5 FOOT CARSONITE MARKER.

APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	WATERMAIN VALVE LOCATION
		CITY PLATE No. WAT-3



NOTES: 1) SHEETS ARE 2 INCHES BY 4 FEET BY 8 FEET
2) SURFACE PREPARATION SHALL BE SMOOTH AND ROCK FREE
3) JOINTS WILL BE OVERLAPPED BY 4 FEET
4) POLYSTYRENE INSULATION OR APPROVED EQUAL

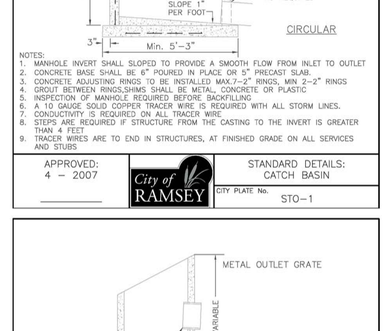
APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	UTILITY INSULATION
		CITY PLATE No. WAT-6



NOTE:
1. PROVIDE MEGA LUGS OR APPROVED EQUAL AT ALL JOINT'S ON BENDS AND AS SHOWN ON THIS STANDARD PLATE.
2. USE 2 – 3/4" DIAMETER TIE RODS. ALL TIE RODS TO BE COAL TAR COATED AFTER INSTALLATION.
3. PROVIDE SAND CUSHION BETWEEN TOP OF WATERMAIN AND BOTTOM OF INSULATION, MIN. DIMENSIONS AS SHOWN ON THIS STANDARD PLATE.

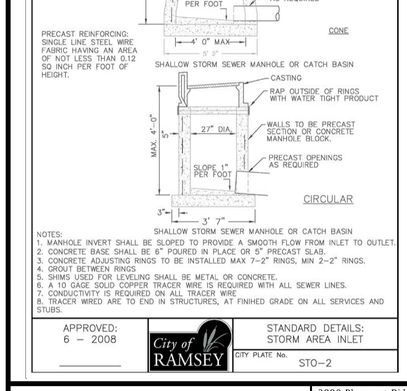
NOTE: SEE STANDARD PLATE WAT–5 FOR UTILITY INSULATION REQUIREMENTS.

APPROVED:		STANDARD DETAILS:
6 - 2015	City of RAMSEY	WATERMAIN LOWERING
		CITY PLATE No. WAT-7



NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX.7–2" RINGS, MIN 2–2" RINGS
4. GROUT BETWEEN RINGS,SHIMS SHALL BE METAL, CONCRETE OR PLASTIC
5. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
6. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
8. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
9. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

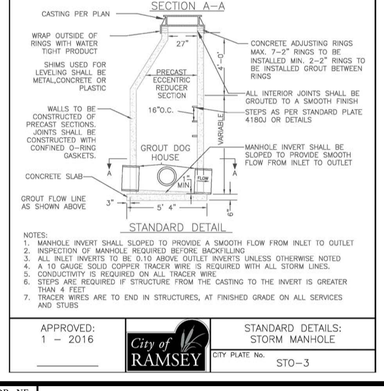
APPROVED:		STANDARD DETAILS:
4 - 2007	City of RAMSEY	CATCH BASIN
		CITY PLATE No. STO-1



SHALLOW STORM SEWER MANHOLE OR CATCH BASIN

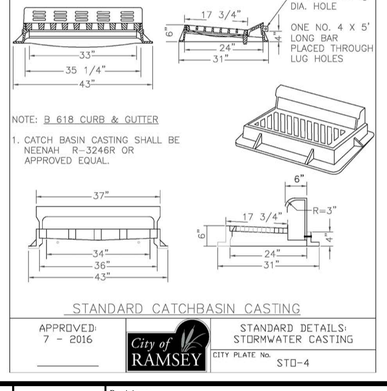
NOTES:
1. MANHOLE INVERT SHALL BE SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET.
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX 7–2" RINGS, MIN 2–2" RINGS.
4. GROUT BETWEEN RINGS
5. SHIMS USED FOR LEVELING SHALL BE METAL OR CONCRETE.
6. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
8. TRACER WIRED ARE TO END IN STRUCTURES, AT FINIHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
6 - 2008	City of RAMSEY	STORM AREA INLET
		CITY PLATE No. STO-2

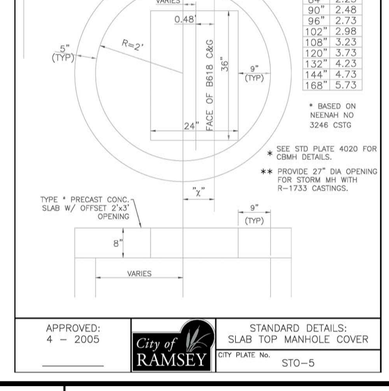


NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
3. ALL INLET INVERTS TO BE 0.10 ABOVE OUTLET INVERTS UNLESS OTHERWISE NOTED
4. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
5. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
6. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
7. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

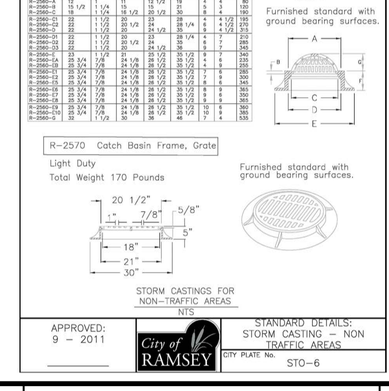
APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	STORM MANHOLE
		CITY PLATE No. STO-3



APPROVED:		STANDARD DETAILS:
7 - 2016	City of RAMSEY	STORMWATER CASTING
		CITY PLATE No. STO-4

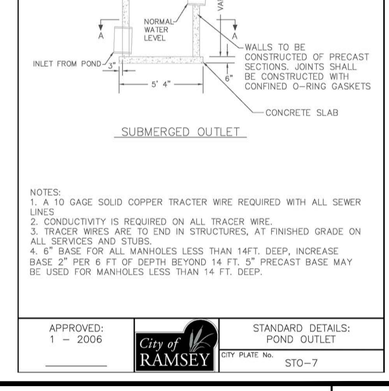


APPROVED:		STANDARD DETAILS:
4 - 2005	City of RAMSEY	SLAB TOP MANHOLE COVER
		CITY PLATE No. STO-5



Catalog	Dimensions In Inches							Wt.
Number	A	B	C	D	E	F	G	Lbs.
R–2560–1	12	1	11	11 1/2	11	5	3	180
R–2560–9	12 1/2	1 1/4	11	11 1/2	12	5	3	180
R–2560–5	15	1 1/4	18 1/2	20 1/2	30	8	4	280
R–2560–21	22	1 1/2	20	23	28	4	4 1/2	195
R–2560–11	22	1 1/2	20 1/2	24	28 1/4	4	4 1/2	270
R–2560–31	22	1 1/2	20	24 1/2	35	9	4 1/2	315
R–2560–13	22	1 1/2	20	24	28 1/4	4	7	280
R–2560–33	22	1 1/2	20 1/2	24	36	9	7	285
R–2560–55	22	1 1/2	20	24 1/2	36	9	7	345
R–2560–23	23	1 1/2	21	25 1/2	35 1/2	9	7	340
R–2560–EA	25 3/4	7/8	24 1/8	28 1/2	35 1/2	4	6	235
R–2560–27	25 3/4	7/8	24 1/8	28 1/2	35 1/2	5	6	250
R–2560–29	25 3/4	7/8	24 1/8	28 1/2	35 1/2	7	6	280
R–2560–25	25 3/4	7/8	24 1/8	28 1/2	35 1/2	8	6	345
R–2560–15	25 3/4	7/8	24 1/8	28 1/2	35 1/2	8	6	365
R–2560–17	25 3/4	7/8	24 1/8	28 1/2	35 1/2	8	9	350
R–2560–19	25 3/4	7/8	24 1/8	28 1/2	35 1/2	9	9	365
R–2560–EA	25 3/4	7/8	24 1/8	28 1/2	35 1/2	10	6	380
R–2560–D	25 3/4	7/8	24 1/8	28 1/2	35 1/2	10	9	380
R–2560–51	32	1 1/2	30	35	48	7	4	535

APPROVED:		STANDARD DETAILS:
9 - 2011	City of RAMSEY	STORM CASTING – NON TRAFFIC AREAS
		CITY PLATE No. STO-6



NOTES:
1. A 10 GAGE SOLID COPPER TRACTER WIRE REQUIRED WITH ALL SEWER LINES
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.
4. 6" BASE FOR ALL MANHOLES LESS THAN 14FT. DEEP, INCREASE BASE 2" PER 6 FT OF DEPTH BEYOND 14 FT. 5" PRECAST BASE MAY BE USED FOR MANHOLES LESS THAN 14 FT. DEEP.

APPROVED:		STANDARD DETAILS:
1 - 2006	City of RAMSEY	POND OUTLET
		CITY PLATE No. STO-7

Carlson McCain
• environmental
• engineering
• surveying
3890 Pheasant Ridge DR. NE, Suite 100
Blaine, MN 55449
Phone: (763) 489-7900
Fax: (763) 489-7959
www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 2/15/19 License #: 25063

Drawn: ADB
Designed: BJK
Date: 2/15/19

Revisions:
1.

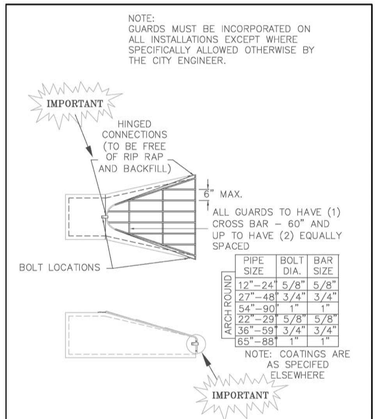
RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

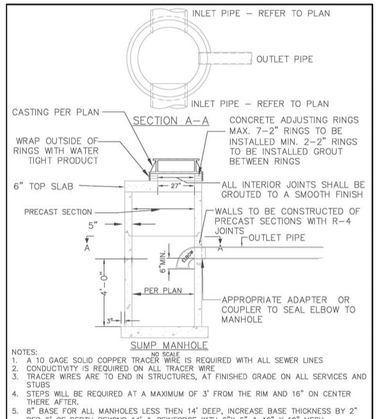
DETAILS

6 of 7

Save Date: 02/19/19 F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_details.dwg

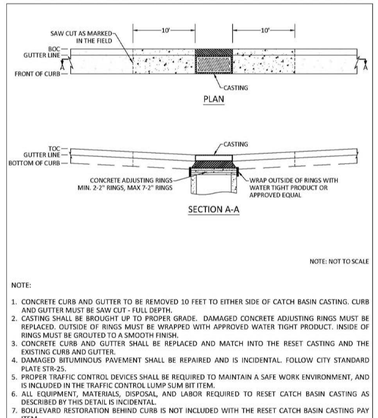


APPROVED:		STANDARD DETAILS:
2 - 2006	City of RAMSEY	TRASH GUARD
	CITY PLATE No.	STO-8



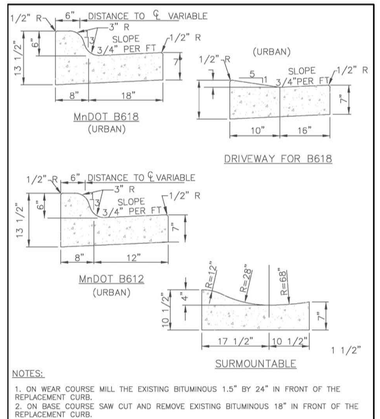
NOTES:
1. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS
4. STEPS WILL BE REQUIRED AT A MAXIMUM OF 3' FROM THE RIM AND 16" ON CENTER THERE AFTER.
5. 8" BASE FOR ALL MANHOLES LESS THEN 14' DEEP, INCREASE BASE THICKNESS BY 2" PER 6' OF DEPTH BEYOND 14' & REINFORCE WITH 6"X 6" & 10" X 10" MESH.

APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	SUMP MANHOLE
	CITY PLATE No.	STO-9



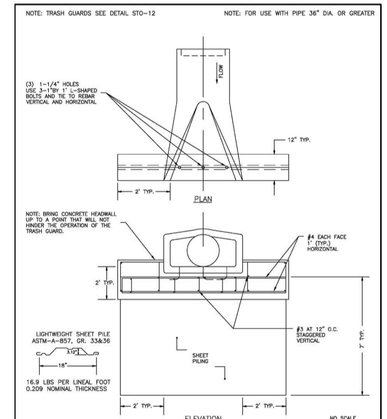
NOTE:
1. CONCRETE CURB AND GUTTER TO BE REMOVED 10 FEET TO EITHER SIDE OF CATCH BASIN CASTING. CURB AND GUTTER MUST BE SAW CUT - FULL DEPTH.
2. CASTING SHALL BE BROUGHT UP TO PROPER GRADE. DAMAGED CONCRETE ADJUSTING RINGS MUST BE REPLACED. OUTSIDE OF RINGS MUST BE WRAPPED WITH APPROVED WATER TIGHT PRODUCT. INSIDE OF RINGS MUST BE GROUTED TO A SMOOTH FINISH.
3. CONCRETE CURB AND GUTTER SHALL BE REPLACED AND MATCH INTO THE RESET CASTING AND THE EXISTING CURB AND GUTTER.
4. DAMAGED BITUMINOUS PAVEMENT SHALL BE REPAIRED AND IS INCIDENTAL. FOLLOW CITY STANDARD PLATE STR-25.
5. PROPER TRAFFIC CONTROL DEVICES SHALL BE REQUIRED TO MAINTAIN A SAFE WORK ENVIRONMENT, AND IS INCLUDED IN THE TRAFFIC CONTROL LUMP SUM BIT ITEM.
6. ALL EQUIPMENT, MATERIALS, DISPOSAL, AND LABOR REQUIRED TO RESET CATCH BASIN CASTING AS DESCRIBED BY THIS DETAIL IS INCIDENTAL.
7. BOULEVARD RESTORATION BEHIND CURB IS NOT INCLUDED WITH THE RESET CATCH BASIN CASTING PAY ITEM.

APPROVED:		STANDARD DETAILS:
3 - 2017	City of RAMSEY	RESET CATCH BASIN CASTING
	CITY PLATE No.	STO-13

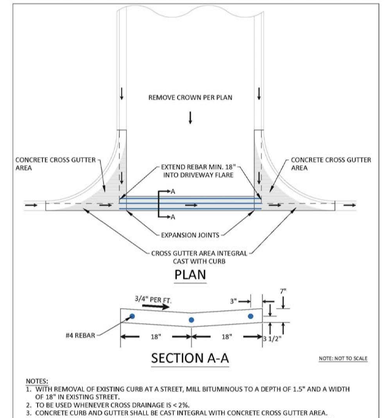


NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	CURB AND GUTTER
	CITY PLATE No.	STR-1

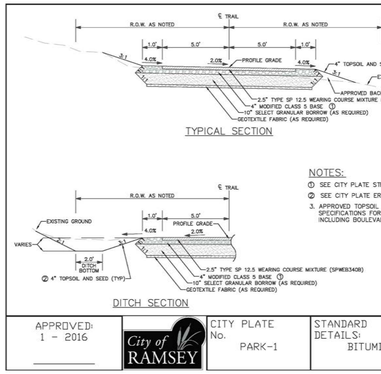


APPROVED:		STANDARD DETAILS:
9 - 2016	City of RAMSEY	STORM SEWER PILING & CONCRETE END SECTION
	CITY PLATE No.	STO-10



NOTES:
1. WITH REMOVAL OF EXISTING CURB AT A STREET, MILL BITUMINOUS TO A DEPTH OF 1.5" AND A WIDTH OF 18" IN EXISTING STREET.
2. TO BE USED WHENEVER CROSS DRAINAGE IS < 2%.
3. CONCRETE CURB AND GUTTER SHALL BE CAST INTEGRAL WITH CONCRETE CROSS GUTTER AREA.
4. CONCRETE CURB AND GUTTER SHALL BE PAID SEPARATELY FROM CONCRETE CROSS GUTTER AREA.

APPROVED:		STANDARD DETAILS:
3 - 2017	City of RAMSEY	CROSS GUTTER
	CITY PLATE No.	STR-2



NOTE:
① BROOM FINISH CONCRETE WALK SURFACE
② MAXIMUM 100 FOOT SPACING BETWEEN EXPANSION JOINTS
③ 1/2" EXPANION JOINT MEETING MNDOT SPEC 3702. PROVIDE ONE PIECE OF FILLER FOR THE ENTIRE DEPTH AND WIDTH OF THE JOINT

NOT TO SCALE

APPROVED:		STANDARD DETAILS:
10 - 2015	City of RAMSEY	CONCRETE SIDEWALK
	CITY PLATE No.	STR-3

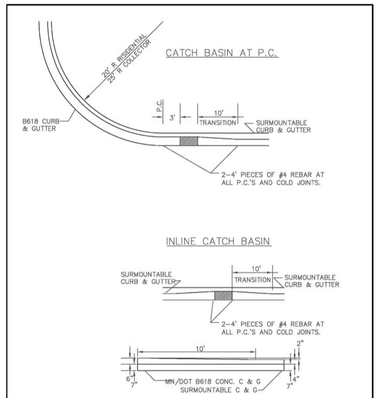
TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

% PASSING

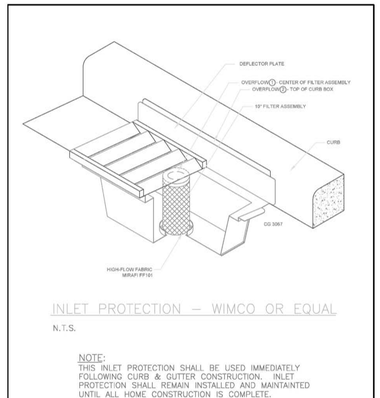
1"	100
3/4"	90 - 100
3/8"	50 - 80
No.4	35 - 70
No.10	20 - 60
No.40	10 - 35
No.200	5 - 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED:		STANDARD DETAILS:
2 - 2003	City of RAMSEY	MODIFIED CLASS 5 SPECIFICATIONS
	CITY PLATE No.	STR-26

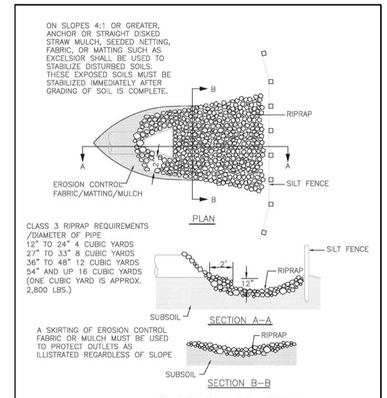


APPROVED:		STANDARD DETAILS:
4 - 2016	City of RAMSEY	CATCHBASIN PLACEMENT - SURMOUNTABLE CURB
	CITY PLATE No.	STR-27



NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

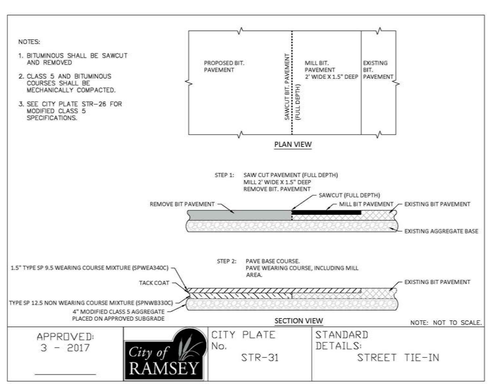
APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	INLET PROTECTION
	CITY PLATE No.	ERO-2



APPROVED:		STANDARD DETAILS:
1 - 2016	City of RAMSEY	RIP-RAP
	CITY PLATE No.	ERO-3

NOTES:
① SEE CITY PLATE STR-26
② SEE CITY PLATE ERO-6
3. APPROVED TOPSOIL MUST MEET ORGANIC CONTENT SPECIFICATIONS FOR ENTIRE BOULEVARD IN AREAS INCLUDING BOULEVARD TREES.

APPROVED:		CITY PLATE	STANDARD DETAILS:
1 - 2016	City of RAMSEY	No. PARK-1	BITUMINOUS TRAIL

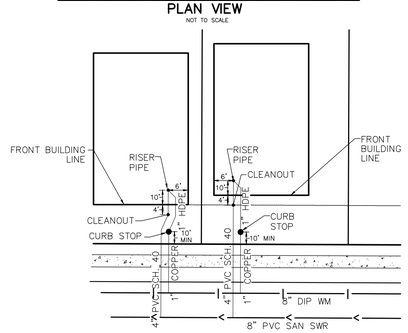


APPROVED:		CITY PLATE	STANDARD DETAILS:
3 - 2017	City of RAMSEY	No. STR-31	STREET TIE-IN

TYPICAL SERVICE FOR VILLAS

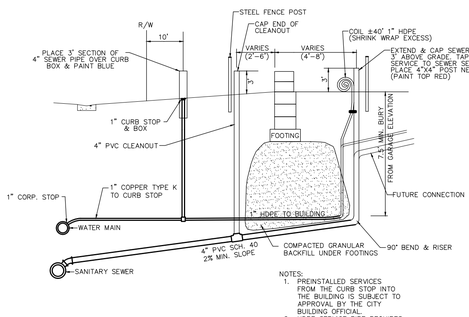
PLAN VIEW

NOT TO SCALE



PROFILE VIEW

NOT TO SCALE



NOTES:
1. PREINSTALLED SERVICES FROM THE CURB STOP INTO THE BUILDING IS SUBJECT TO APPROVAL BY THE CITY BUILDING OFFICIAL.
2. HDPE SERVICE PIPE REQUIRES TRACERWIRE IN ACCORDANCE W/CITY STANDARD SPECS.
3. SERVICE LINES ARE TO BE CAPPED IN ACCORDANCE WITH THE MINNESOTA PLUMBING CODE.

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Print Name: Brian J. Krystofiak, P.E.
Signature: [signature]
Date: 2/15/19 License #: 25063

Drawn: ADB
Designed: BJK
Date: 2/15/19

Revisions:
1.

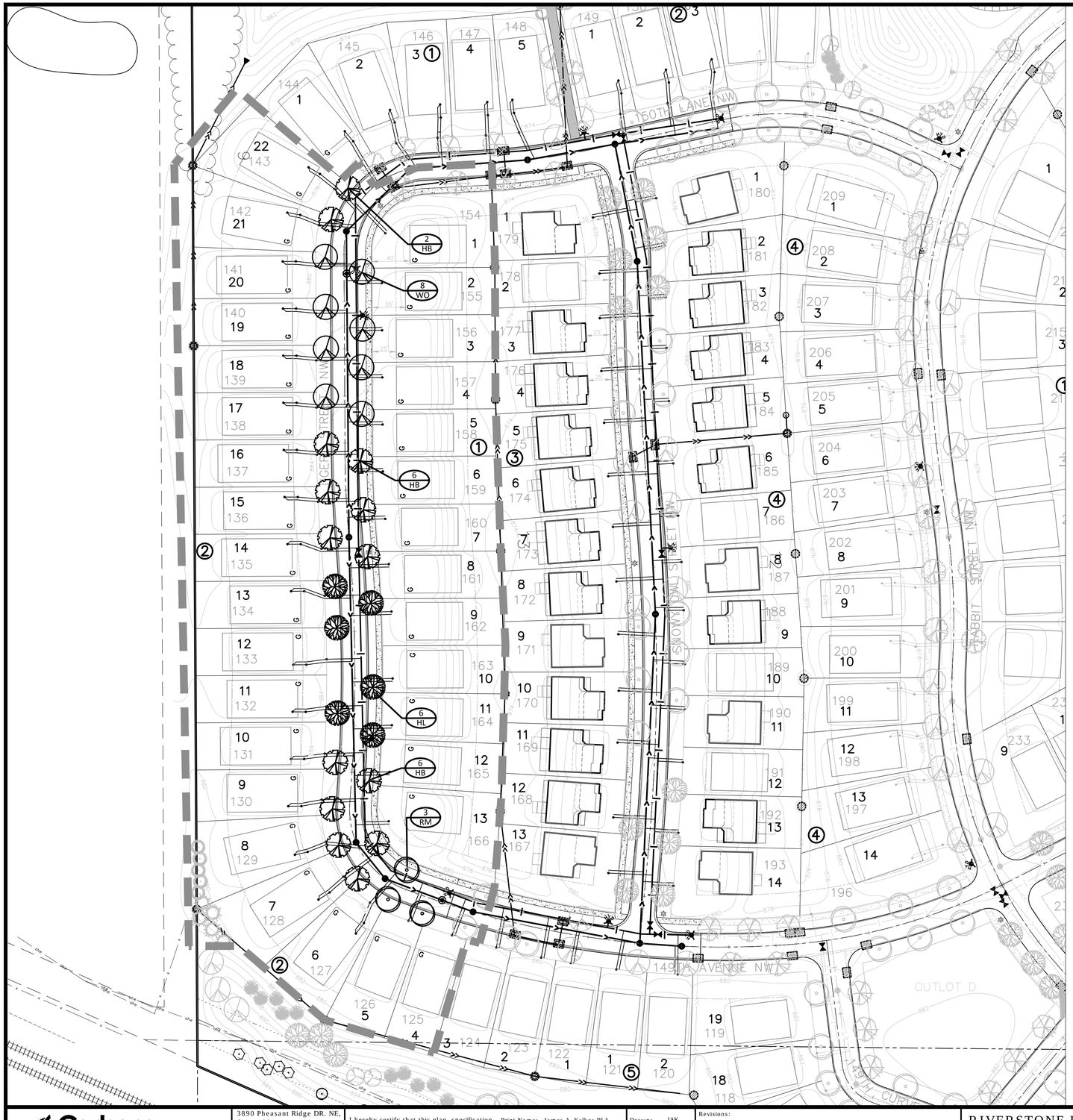
RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

DETAILS

7 of 7

Save Date: 02/19/19 F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\3rd addition\6435_3rd_details.dwg

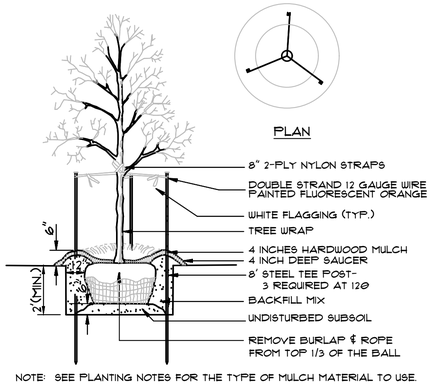


GENERAL NOTES:

1. LANDSCAPE CONTRACTOR TO VERIFY ALL UTILITY LOCATIONS ON THE PROPERTY WITH THE GENERAL CONTRACTOR AND BY GOPHER STATE ONE CALL PRIOR TO STAKING PLANT LOCATIONS.
2. COORDINATE THE PHASES OF CONSTRUCTION AND PLANTING INSTALLATION WITH OTHER CONTRACTORS WORKING ON THE SITE.
3. WHERE EXISTING TREES AND/OR SIGNIFICANT SHRUB MASSING ARE FOUND ON THE SITE WHETHER SHOWN ON THE DRAWINGS OR NOT, THEY SHALL BE PROTECTED AND SAVED UNLESS NOTED TO BE REMOVED AND/OR ARE WITHIN THE GRADING LIMITS. ANY QUESTION REGARDING WHETHER PLANT MATERIAL SHALL OR SHOULD NOT REMAIN SHOULD BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO REMOVAL.
4. ALL EXISTING TREES TO REMAIN SHALL BE FERTILIZED AND PRUNED TO REMOVE DEAD WOOD AND DAMAGED OR RUBBING BRANCHES.
5. BB TREES AND SHRUBS ARE BALLED AND BURLAPPED.
6. NO PLANT MATERIAL SUBSTITUTIONS WILL BE ACCEPTED UNLESS APPROVAL IS REQUESTED OF THE LANDSCAPE ARCHITECT BY THE LANDSCAPE CONTRACTOR PRIOR TO SUBMISSION OF BID AND/OR QUOTATION.
7. ALL PLANT MATERIAL SHALL COMPLY WITH THE LATEST ADDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, AMERICAN ASSOCIATION OF NURSERYMEN.
8. THE CONTRACTOR IS RESPONSIBLE FOR ON-GOING MAINTENANCE OF ALL NEWLY INSTALLED MATERIALS UNTIL TIME OF OWNER ACCEPTANCE. ANY ACTS OF VANDALISM OR DAMAGE WHICH MAY OCCUR PRIOR TO OWNER ACCEPTANCE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
9. CONTRACTOR SHALL PROVIDE A WRITTEN REQUEST FOR THE OWNER ACCEPTANCE INSPECTION.
10. WARRANTY FOR THE LANDSCAPE MATERIALS SHALL BEGIN ON THE DATE OF ACCEPTANCE BY THE LANDSCAPE ARCHITECT AFTER THE COMPLETION OF PLANTING ALL LANDSCAPE MATERIALS. NO PARTIAL ACCEPTANCE WILL BE CONSIDERED.
11. CONTRACTOR SHALL GUARANTEE NEW PLANT MATERIAL THROUGH TWO CALENDAR YEARS FROM THE DATE OF LANDSCAPE ARCHITECT ACCEPTANCE WITH ALL REPLACEMENTS TO BE PROVIDED AT NO ADDITIONAL COST TO THE OWNER. THE CITY IS REQUIRING TWO YEARS (2 TOTAL) FOR ALL TREES AT NO ADDITIONAL COST TO THE OWNER.
12. CONTRACTOR SHALL SCHEDULE A PRE-PLANTING MEETING WITH THE CITY AND THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF ANY TREES IN THE PUBLIC REALM, INCLUDING BOULEVARDS. CONTRACTOR SHALL USE A WOOD LATH STAKE TO MARK LOCATION AND CULTIVAR OF PROPOSED TREE.
13. TREES ALONG TRAILS AND OPEN SPACE SHALL BE INSTALLED AT COMPLETION OF FINAL GRADING. INDIVIDUAL TREES ON PROPOSED LOTS SHALL BE INSTALLED AT COMPLETION OF CONSTRUCTION ACTIVITY.

LANDSCAPE LEGEND (PHASE 3)

				SIZE	ROOT	QTY.
		OVERSTORY TREES				
WO		Quercus bicolor	SWAMP WHITE OAK	2"	BB	8
RM		Acer X freemanii 'Jeffersred'	AUTUMN BLAZE MAPLE	2"	BB	3
BL		Tilia americana 'Boulevard'	BOULEVARD LINDEN	2"	BB	–
HB		Celtis occidentalis	HACKBERRY	2"	BB	14
HL		Gleditsia tricanthos var. inermis 'Skycole'	HONEYLOCUST	2"	BB	6



NOTE: SEE PLANTING NOTES FOR THE TYPE OF MULCH MATERIAL TO USE.

A DECIDUOUS TREE PLANTING DETAIL
NOT TO SCALE

CITY OF RAMSEY REQUESTED NOTES:

1. CONTRACTOR SHALL GUARANTEE NEW PLANT MATERIAL THROUGH TWO CALENDAR YEARS FROM THE DATE OF LANDSCAPE ARCHITECT ACCEPTANCE WITH ALL REPLACEMENTS TO BE PROVIDED AT NO ADDITIONAL COST TO THE OWNER.
2. TREES SHALL NOT BE PLANTED WITHIN THE VISION TRIANGLE AS DEFINED IN CITY CODE 111-348
3. ALL TREES IN ISLANDS/CENTER MEDIAN SHALL BE PRIVATELY MAINTAINED PER THE PER THE HOME OWNERS ASSOCIATION DOCTRINE
4. TOPSOIL MEETING THE CITY'S SPECIFICATION SHALL BE REQUIRED PER EACH LOT. COPIES OF THE LOAD TICKET SHALL BE PROVIDED AND CITY INSPECTION IS REQUIRED PRIOR TO INSTALLATION OF SOD.
5. NO TOPSOIL (OR OTHER FILL) SHALL BE PLACED WITHIN ANY WETLAND OR WETLAND SETBACK AREA.
6. IRRIGATION SYSTEM SHALL BE DESIGN BUILT BY THE CONTRACTOR AND SHALL UTILIZE MATCH PRECIPITATION HEADS, HEAD TO HEAD COVERAGE AND WEATHER COMPENSATING SMART CONTROLLER.

PLANTING SPECIFICATIONS:

1. PLANTING BED PREPARATION: ALL MASS PLANTING BEDS SHALL BE TILLED TO A MINIMUM DEPTH OF 10". AMENDMENTS SHALL BE APPLIED AFTER CULTIVATION.
2. BACKFILL SOIL: USE SOIL EXCAVATED FROM PLANTING HOLES & PROVIDE AMENDMENTS. REMOVE ALL DEBRIS AND ROCKS LARGER THAN 3" IN DIA.
9. FERTILIZATION: IT IS RECOMMENDED THAT NEWLY PLANTED TREES AND SHRUBS SHOULD NOT BE FERTILIZED THE FIRST YEAR. IF NECESSARY, BEGIN FERTILIZING TREES AND SHRUBS THE SECOND YEAR AFTER ESTABLISHMENT AT A RATIO AND RATE BASED ON A SOIL TEST.
10. MULCH MATERIAL: AS SPECIFIED ON LANDSCAPE PLANS. MASS MULCH ALL PLANTING BEDS TO 3" DEPTH OVER FIBER MAT WEED BARRIER. ALL PERENNIAL PLANTING BEDS TO RECEIVE 3" DEEP SHREDDED HARDWOOD MULCH WITH NO FIBER WEED MAT BARRIER. ALL DECIDUOUS AND EVERGREEN TREES TO RECEIVE 6" DEEP SHREDDED HARDWOOD MULCH WITH NO MULCH IN DIRECT CONTACT WITH TREE TRUNK.
11. TREE STAKING: IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO STAKE AND/OR GUY THE TREES ACCORDING TO THE DETAILS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO TAKE EVERY STEP NECESSARY TO MAINTAIN THE TREES AND SHRUBS IN AN UPRIGHT AND PLUMB CONDITION AT ALL TIMES UNTIL THE END OF THE PLANT GUARANTEE PERIOD, ESPECIALLY WHERE VANDALISM, SOIL OR WIND CONDITIONS ARE A PROBLEM.
12. TREE WRAPPING: WRAPPING MATERIAL SHALL BE QUALITY, HEAVY WATERPROOF CREPE PAPER MANUFACTURED FOR THIS PURPOSE. WRAP ALL DECIDUOUS TREES IN THE FALL PRIOR TO 12-1 AND REMOVE ALL WRAPPING BY 5-1.
13. RODENT PROTECTION: PROVIDE ON ALL TREES, EXCEPT SPRUCE UNLESS OTHERWISE NOTED.
14. PLANTING PLAN: ALL PROPOSED PLANTS SHALL BE LOCATED CAREFULLY AS SHOWN ON THE PLANS. THE PLAN TAKES PRECEDENCE OVER THE NOTES. RESPECT STATED DIMENSIONS. DO NOT SCALE DRAWINGS.
15. EDGING: EDGING SHALL BE 4" P.V.C COMMERCIAL GRADE EDGING WITH THREE (3) METAL ANCHOR STAKES PER 20 FOOT SECTION, UNLESS OTHERWISE NOTED ON THE PLAN. ALL MASS PLANTING BEDS SHALL HAVE EDGING PLACED BETWEEN MULCH AND ANY ADJACENT TURF AREAS.

PLANTING NOTES:

1. NO PLANTING TO BE INSTALLED UNTIL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
2. ALL PLANT MATERIAL LOCATIONS MUST BE REVIEWED AND APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO ANY AND ALL DIGGING.
3. IF THE LANDSCAPE CONTRACTOR PERCEIVES AND DEFICIENCIES IN THE PLANT SELECTIONS, SOIL CONDITIONS, OR ANY OTHER SITE CONDITION WHICH MIGHT NEGATIVELY AFFECT PLANT MATERIAL ESTABLISHMENT, SURVIVAL OR GUARANTEE, THEY SHALL BRING THESE DEFICIENCIES TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
4. ADJUSTMENTS IN THE LOCATION OF PROPOSED PLANT MATERIAL MAY BE NEEDED IN THE FIELD. SHOULD AN ADJUSTMENT BE ADVISED, THE LANDSCAPE ARCHITECT MUST BE NOTIFIED.
5. ALL PLANTS TO BE INSTALLED PER PLANTING DETAILS.
6. ONE SHRUB PER TYPE AND SIZE IN EACH PLANTING BED AND EVERY TREE SHOULD BE CLEARLY IDENTIFIED (COMMON OR LATIN NOMENCLATURE) WITH A PLASTIC TAG WHICH SHALL NOT BE REMOVED PRIOR TO OWNER ACCEPTANCE.
7. WHERE SOD/SEED ABUTS PAVED SURFACES, FINISHED GRADE OF SEED/SOD SHALL BE HELD 1" BELOW SURFACE ELEVATION OF TRAIL, SLAB, CURB, ETC.
8. SOD SHALL BE LAID PARALLEL TO THE CONTOURS AND SHALL HAVE STAGGERED JOINTS. ON SLOPES STEEPER THAN 3 : 1 OR IN DRAINAGE SWALES, THE SOD SHALL BE STAKED TO THE GROUND.
9. SEED ALL AREAS DISTURBED DUE TO GRADING OTHER THAN THOSE TO RECEIVE SOD.
10. REPAIR ALL DAMAGE TO PROPERTY FROM PLANTING OPERATORS AT NO COST TO THE OWNER.

1/L1 SITE LANDSCAPE PLAN
0 60 120 180
SCALE 1" = 60'
NORTH

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I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota

Print Name: James A. Kalkes RLA
Signature: James A. Kalkes
Date: 04/13/18 License #: 45071

Drawn: JAK
Designed: JAK
Date: 04/13/18

Revisions:
1.

RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 3RD ADDITION
Ramsey, Minnesota

LANDSCAPE PLAN

L1 of 1

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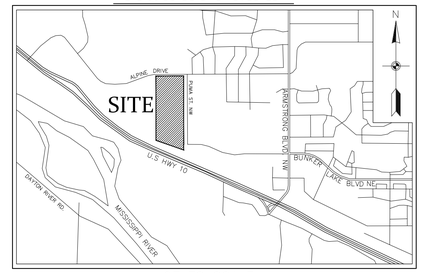
RIVERSTONE

GRADING, DEVELOPMENT & EROSION CONTROL PLANS

RAMSEY, MINNESOTA

VICINITY MAP



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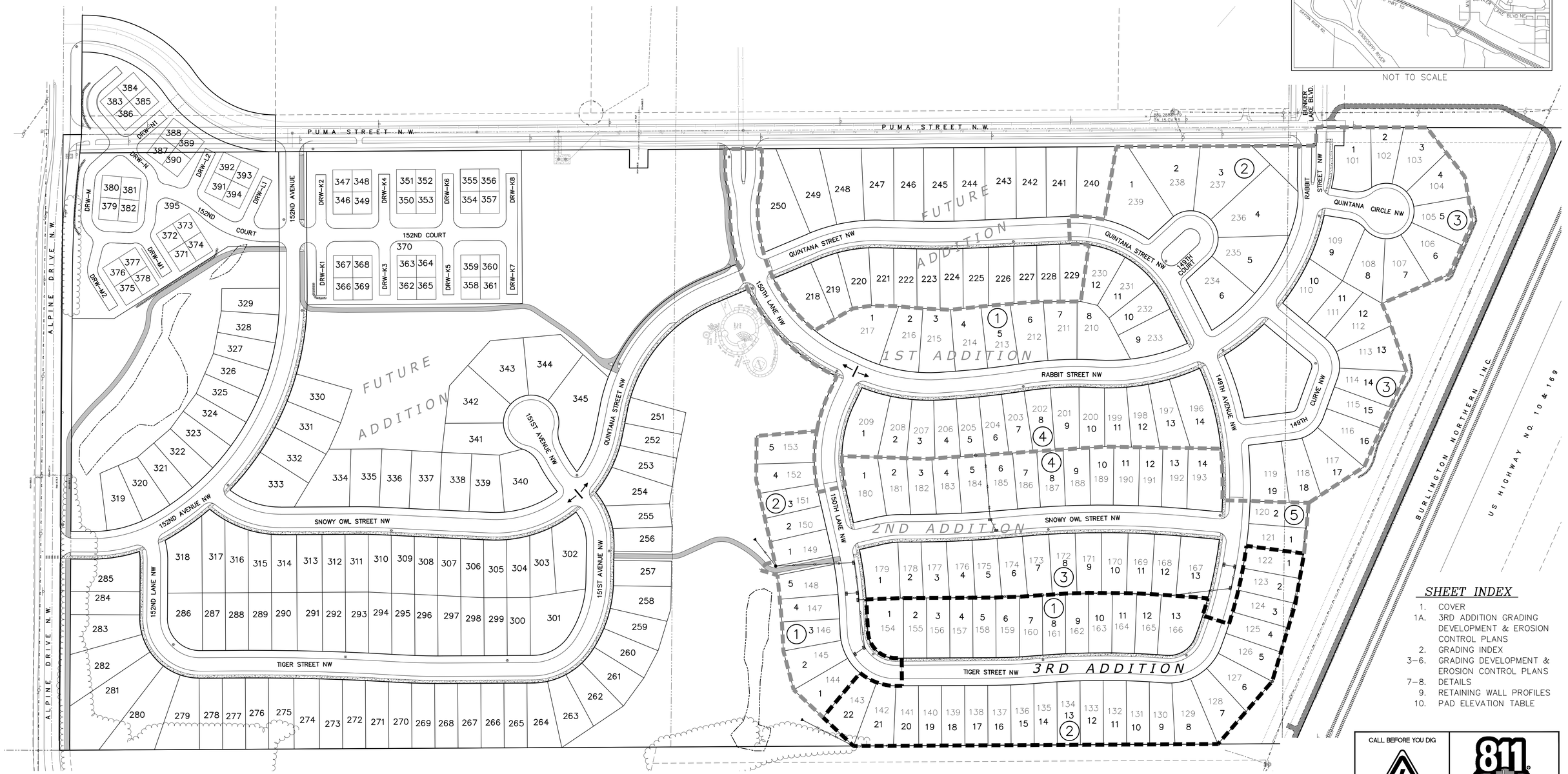

SHEET INDEX

1. COVER
1A. 3RD ADDITION GRADING DEVELOPMENT & EROSION CONTROL PLANS
2. GRADING INDEX
3–6. GRADING DEVELOPMENT & EROSION CONTROL PLANS
7–8. DETAILS
9. RETAINING WALL PROFILES
10. PAD ELEVATION TABLE

BENCHMARK

1. Anoka County Benchmark No. 3076
   Elev.= 890.186 (NAVD 88)
2. Anoka County Benchmark No. 2078
   Elev.= 899.499 (NAVD 88)

0 50 100 200
(IN FEET)

CALL BEFORE YOU DIG

811 Know what's **below.** **Call** before you dig.

The subsurface utility information shown on this plan is utility Quality Level D. This quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data."

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Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 6/23/17 License #: 25063

Drawn: ADB
Designed: BJK
Date: 6/23/17

Revisions:
1. 7/27/17 per City Comments
2. 8/31/17 per City Comments
3. 11/15/17 Update Street Names & 1st Addition Outlined
4. 4/13/18 Revise Street names, B12L15-28 & B13L1-13 & add NE Trail
5. 6/13/18 per City Comments
6. 2/15/19 per 3rd Addition

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Ramsey, MN 55303

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Ramsey, MN

COVER SHEET

1 of 10

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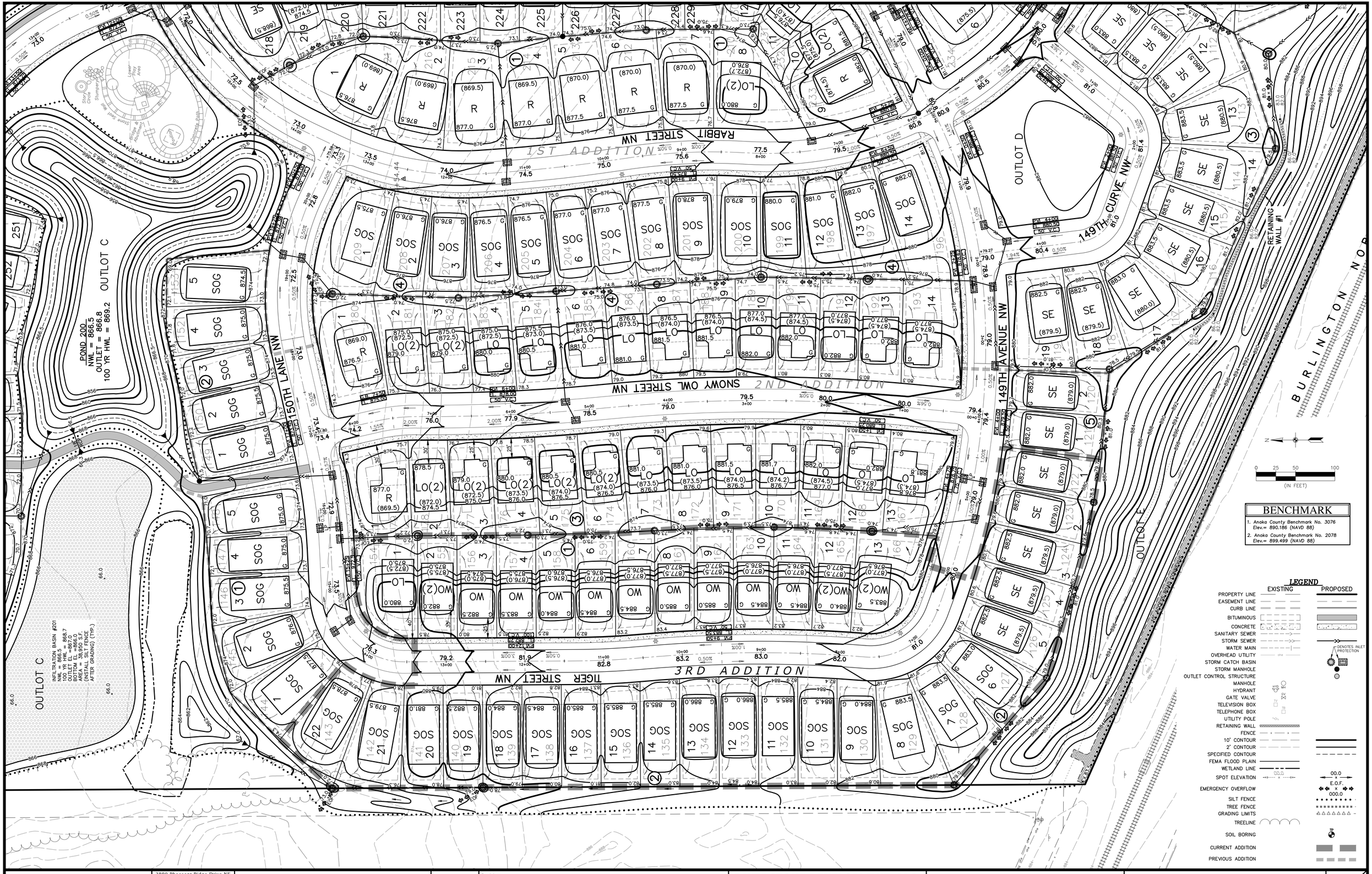

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1. Anoka County Benchmark No. 3076
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LEGEND

	EXISTING	PROPOSED
PROPERTY LINE		
EASEMENT LINE		
CURB LINE		
BITUMINOUS		
CONCRETE		
SANITARY SEWER		
STORM SEWER		
WATER MAIN		
OVERHEAD UTILITY		
STORM CATCH BASIN		
STORM MANHOLE		
OUTLET CONTROL STRUCTURE		
MANHOLE		
HYDRANT		
GATE VALVE		
TELEVISION BOX		
TELEPHONE BOX		
UTILITY POLE		
RETAINING WALL		
FENCE		
10' CONTOUR		
2' CONTOUR		
SPECIFIED CONTOUR		
FEMA FLOOD PLAIN		
WETLAND LINE		
SPOT ELEVATION	00.0	00.0
EMERGENCY OVERFLOW		E.O.F. 000.0
SILT FENCE		
TREE FENCE		
GRADING LIMITS		
TREELINE		
SOIL BORING		
CURRENT ADDITION		
PREVIOUS ADDITION		

DENOTES INLET PROTECTION

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RIVERSTONE
Ramsey, MN

GRADING, DEVELOPMENT & EROSION CONTROL PLAN

1A of 10

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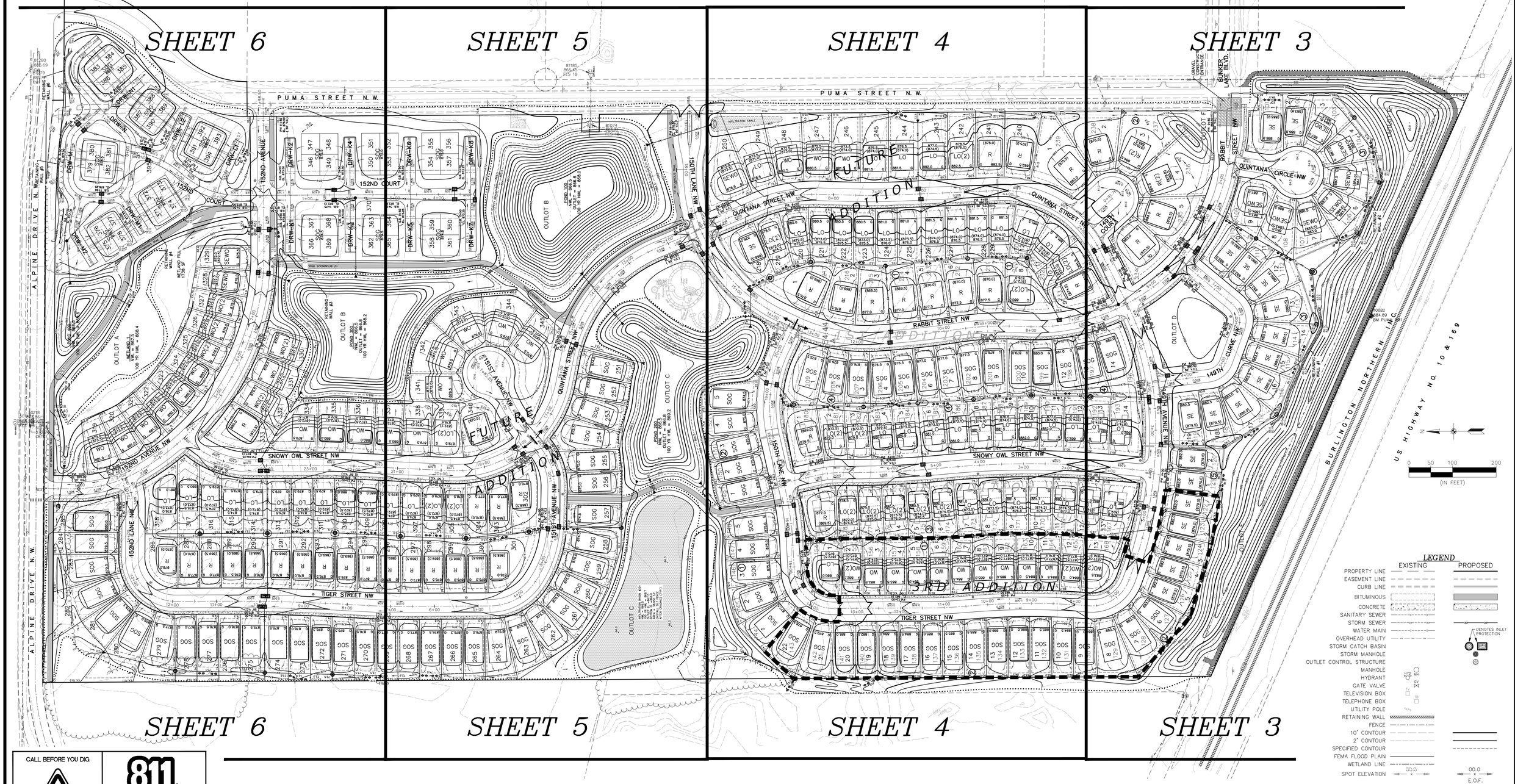

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE		
EASEMENT LINE		
CURB LINE		
BITUMINOUS		
CONCRETE		
SANITARY SEWER		
STORM SEWER		
WATER MAIN		
OVERHEAD UTILITY		
STORM CATCH BASIN		DENOTES INLET PROTECTION
STORM MANHOLE		
OUTLET CONTROL STRUCTURE		
MANHOLE	MH	
HYDRANT		
GATE VALVE	GV	
TELEVISION BOX	TV	
TELEPHONE BOX	TB	
UTILITY POLE		
RETAINING WALL		
FENCE		
10' CONTOUR		
2' CONTOUR		
SPECIFIED CONTOUR		
FEMA FLOOD PLAIN		
WETLAND LINE		
SPOT ELEVATION	000.0	00.0
EMERGENCY OVERFLOW		E.O.F. 000.0
SILT FENCE		
TREE FENCE		
GRADING LIMITS		
TREELINE		
SOIL BORING		TB
CURRENT ADDITION		
PREVIOUS ADDITION		

WETLAND SUMMARY

WETLAND FILL = 1738 SF

NOTE: WETLAND FILL TOTAL IS LESS THAN THE DEMINIMUS AMOUNT; NO WETLAND REPLACEMENT WILL BE REQUIRED

CALL BEFORE YOU DIG

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Ramsey, MN

GRADING INDEX

2 of 10

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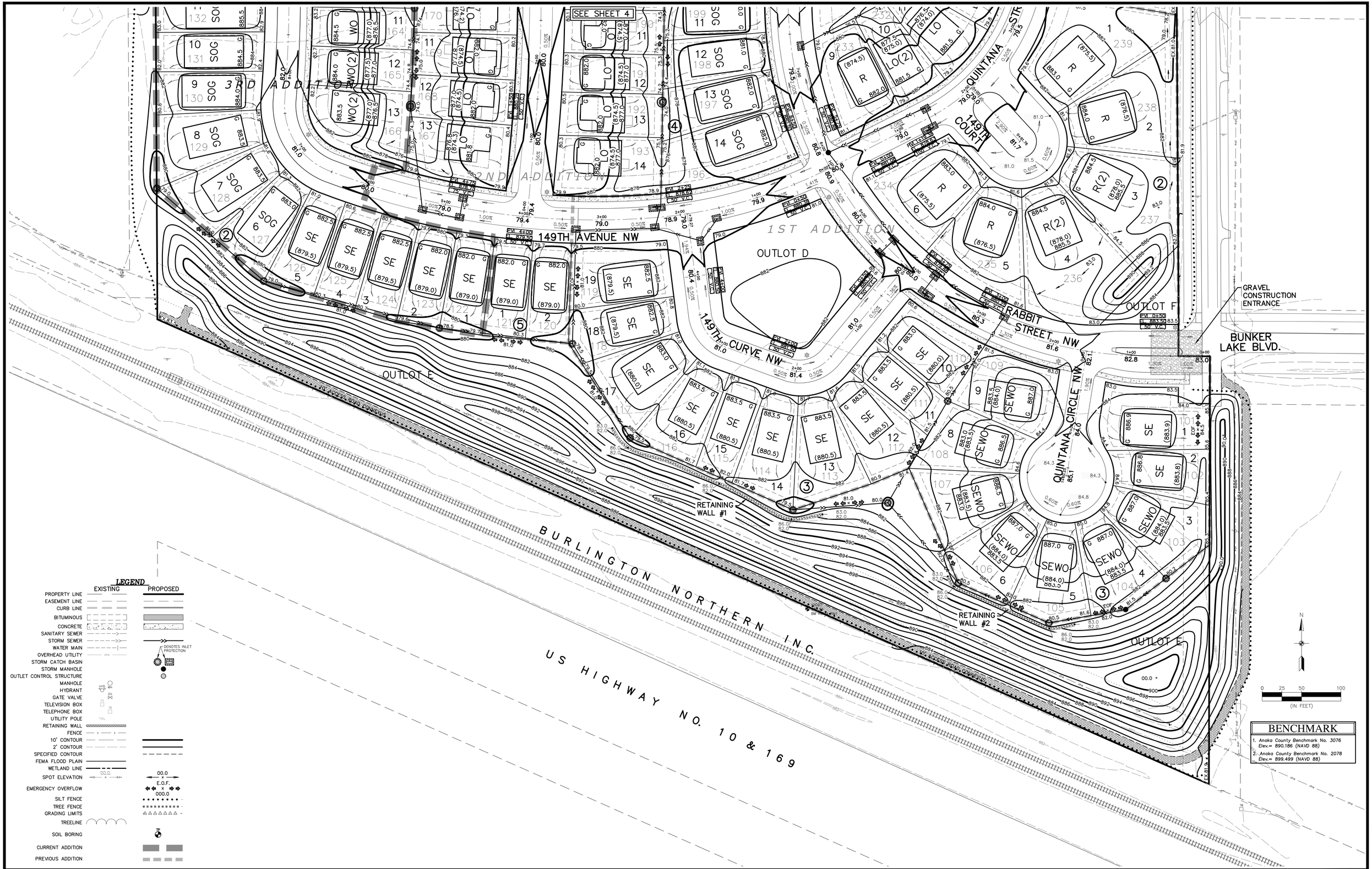

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE		
EASEMENT LINE		
CURB LINE		
BITUMINOUS		
CONCRETE		
SANITARY SEWER		
STORM SEWER		
WATER MAIN		
OVERHEAD UTILITY		
STORM CATCH BASIN		DENOTES INLET PROTECTION
STORM MANHOLE		
OUTLET CONTROL STRUCTURE		
MANHOLE		
HYDRANT		
GATE VALVE		
TELEVISION BOX		
TELEPHONE BOX		
UTILITY POLE		
RETAINING WALL		
FENCE		
10' CONTOUR		
2' CONTOUR		
SPECIFIED CONTOUR		
FEMA FLOOD PLAIN		
WETLAND LINE		
SPOT ELEVATION		00.0
EMERGENCY OVERFLOW		E.O.F. x 000.0
SILT FENCE		
TREE FENCE		
GRADING LIMITS		
TREELINE		
SOIL BORING		TB
CURRENT ADDITION		
PREVIOUS ADDITION		

BENCHMARK

1. Anoka County Benchmark No. 3076 Elev.= 890.186 (NAVD 88)
2. Anoka County Benchmark No. 2078 Elev.= 899.499 (NAVD 88)

Carlson McCain
• environmental
• engineering
• surveying

3890 Pheasant Ridge Drive NE, Suite 100
Blaine, MN 55449
Phone: (763) 489-7900
Fax: (763) 489-7959
www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 6/23/17 License #: 25063

Drawn: LC
Designed: BJK
Date: 6/23/17

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RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake B, Suite 400
Ramsey, MN 55303

RIVERSTONE
Ramsey, MN

GRADING, DEVELOPMENT & EROSION CONTROL PLAN

3 of 10

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LEGEND

	EXISTING	PROPOSED
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0 25 50 100
(IN FEET)

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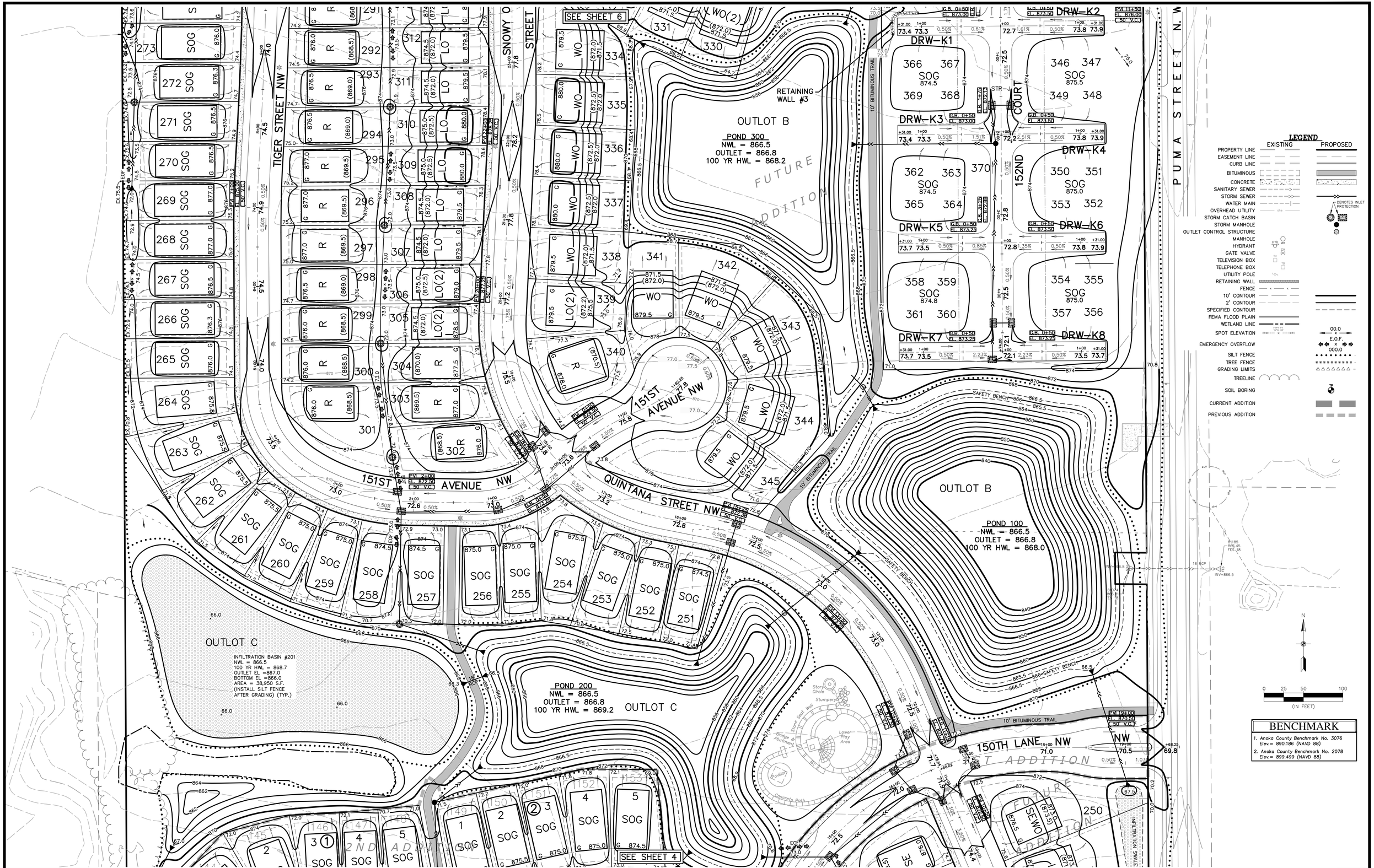

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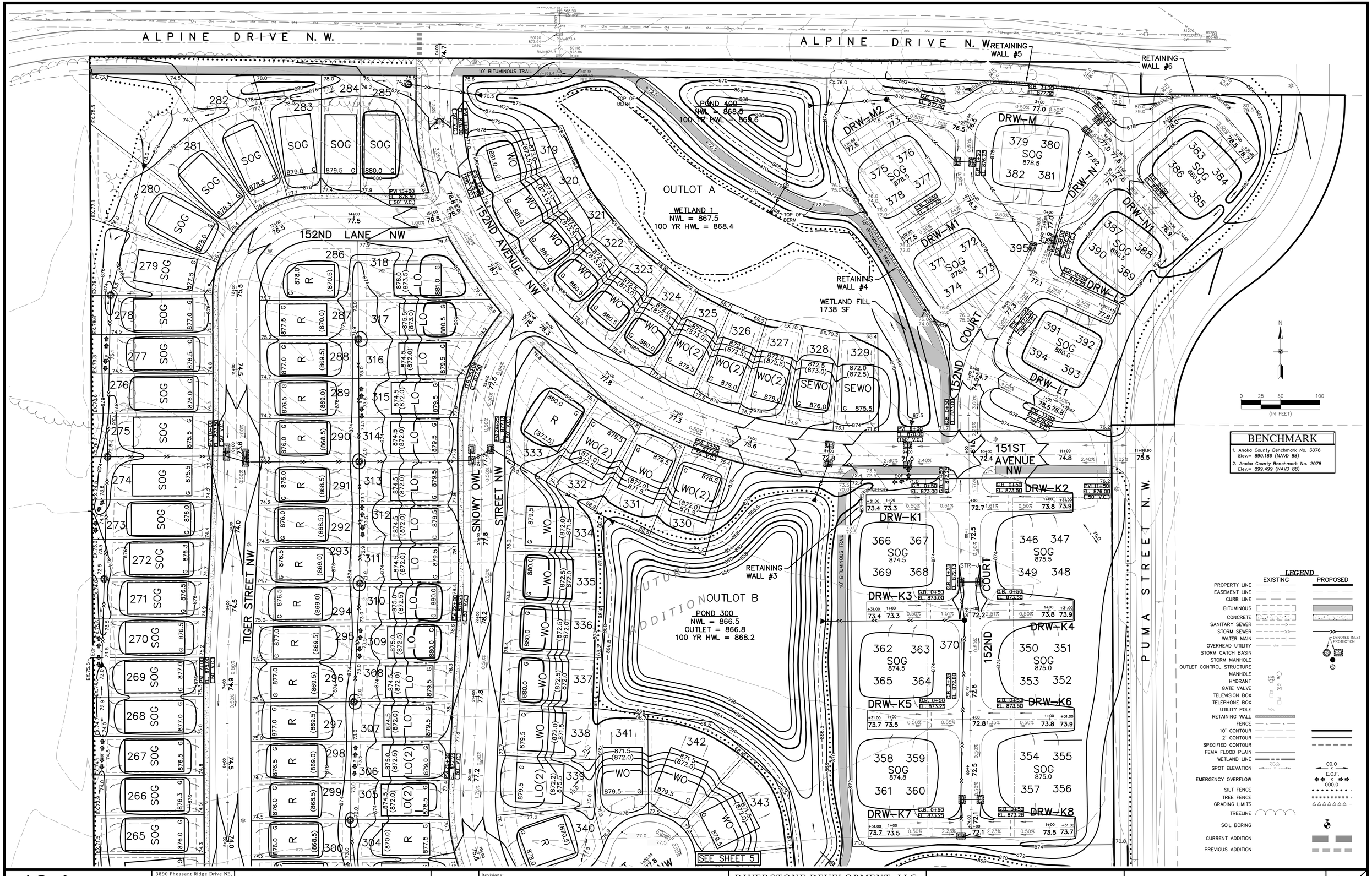

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DENOTES INLET PROTECTION

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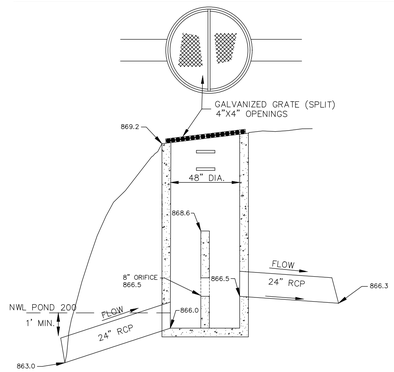
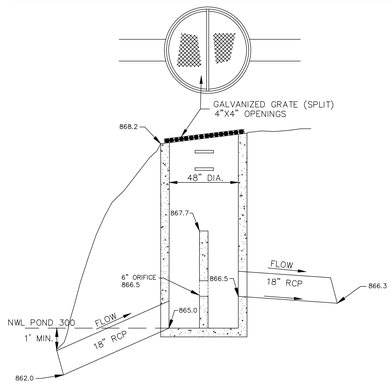
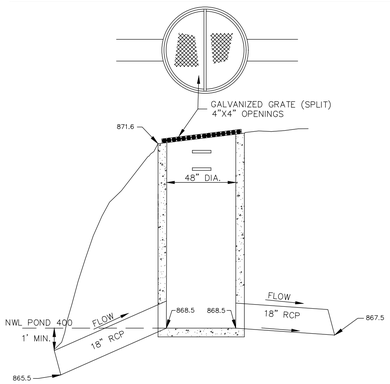
OUTLET CONTROL STRUCTURE POND 200



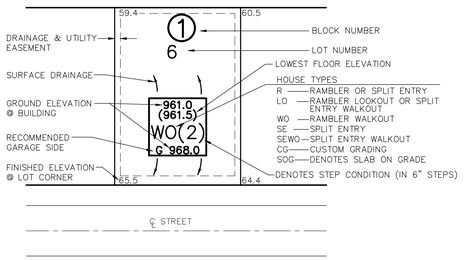
OUTLET CONTROL STRUCTURE POND 300



OUTLET CONTROL STRUCTURE POND 400



GRADING PLAN LOT KEY



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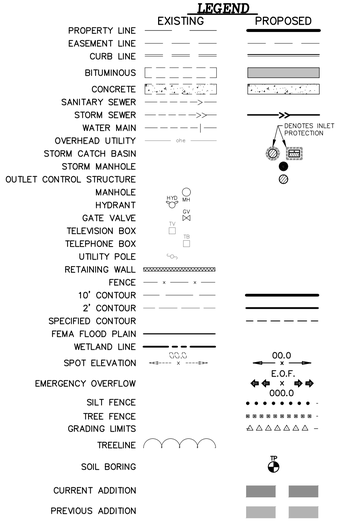

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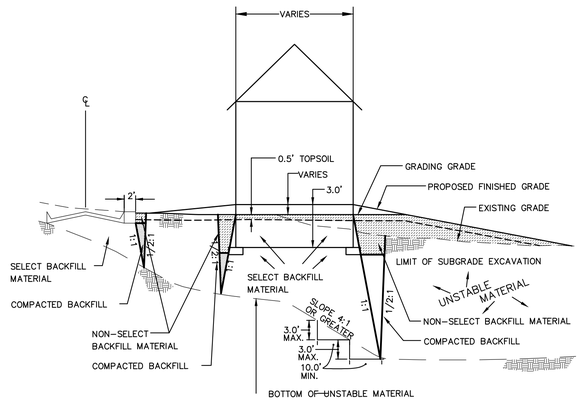
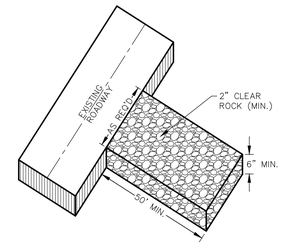
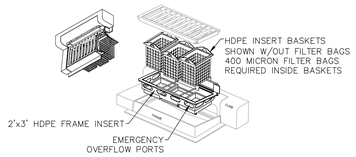


ROCK CONSTRUCTION ENTRANCE



INFRASAFE – 2'x3' DEBRIS COLLECTION DEVICE

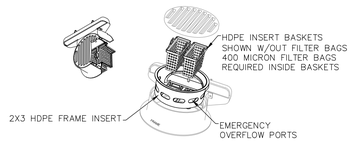
AS MANUFACTURED BY ROYAL ENVIRONMENTAL SYSTEMS



– MEETS MN/DOT SPECIFICATION 3891.F
"STORM DRAIN INLET PROTECTION – FILTER BAG INSERT"
– DESIGNED FOR NEENAH R–3067 OR R–3290 SERIES

INFRASAFE – 27" DEBRIS COLLECTION DEVICE

AS MANUFACTURED BY ROYAL ENVIRONMENTAL SERVICES



– MEETS MN/DOT SPECIFICATION 3891.F
"STORM DRAIN INLET PROTECTION – FILTER BAG INSERT"
– DESIGNED FOR NEENAH R–3250–A OR R–3250–1 (MNDOT 801) FRAME CASTING

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

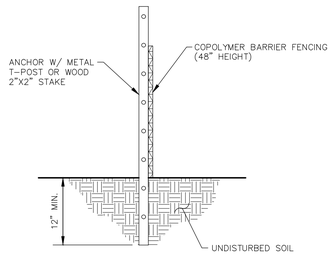
% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED:		STANDARD DETAILS:
2 – 2003	City of RAMSEY	MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No: STR–26

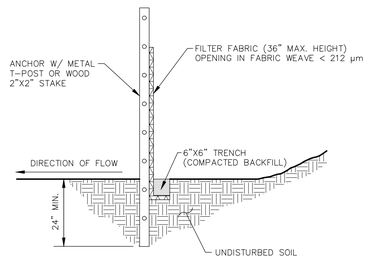
TREE FENCE



NOTES:

1. TREE FENCING SHALL BE PLACED A MINIMUM OF 1 FOOT PER CALIPER INCH OF TREE DIAMETER FROM TREE(S) THAT IS/ARE TO BE SAVED.
2. ANCHOR POST MAY BE SPACED UP TO 10 FEET APART.
3. SECURELY ATTACH TREE FENCE TO ANCHOR POSTS W/ MINIMUM OF TWO ATTACHMENTS PER POST.
4. SEE MNDOT SPECIFICATION 2572.

SILT FENCE



NOTES:

1. DIG A 6"X6" TRENCH ALONG THE INTENDED SILT FENCE LINE.
2. DRIVE ALL ANCHOR POSTS INTO THE GROUND AT THE DOWNHILL SIDE OF THE TRENCH.
3. POSTS SHALL BE SPACED A MAXIMUM OF 6 FEET APART.
4. LAY OUT SILT FENCE ALONG THE UPHILL SIDE OF THE ANCHOR POSTS AND BACK FILL 6"X6" TRENCH.
5. SECURELY ATTACH SILT FENCE TO ANCHOR POSTS W/ MINIMUM OF THREE ATTACHMENTS PER POST.
6. SEE MNDOT SPECIFICATIONS 2573 & 3886.

TURF ESTABLISHMENT

TURF ESTABLISHMENT SHALL APPLY TO ALL DISTURBED AREAS AND SHALL BE ACCORDING TO MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION (LATEST EDITION) EXCEPT AS MODIFIED BELOW.

TURF ESTABLISHMENT SHALL OCCUR AS SOON AS POSSIBLE BUT IN NO CASE MORE THAN 7 DAYS.

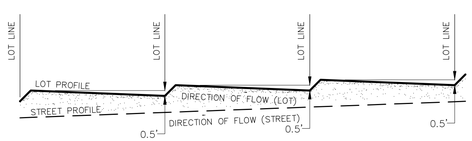
SEED: MnDOT MIXTURE 25–141 AT 60 POUNDS PER ACRE.

DORMANT SEED: SHALL BE APPLIED AT TWICE THE NORMAL RATE AFTER NOVEMBER 1ST.

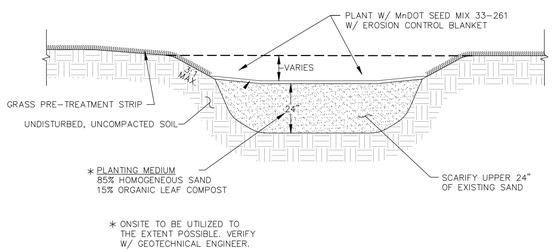
MULCH: TYPE 1 AT 2 TONS PER ACRE (DISK ANCHORED).

FERTILIZER: TYPE 1 10–10–10 AT 200 POUNDS PER ACRE.

LOT BENCHING DETAIL



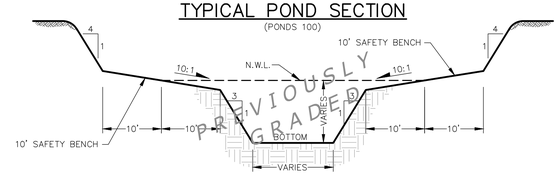
INFILTRATION BASIN



* ONSITE TO BE UTILIZED TO THE EXTENT POSSIBLE. VERIFY W/ GEOTECHNICAL ENGINEER.

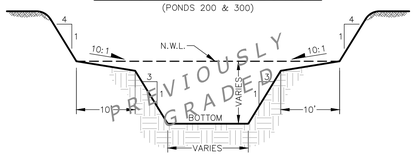
TYPICAL POND SECTION

(PONDS 100)



TYPICAL POND SECTION

(PONDS 200 & 300)



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DETAILS

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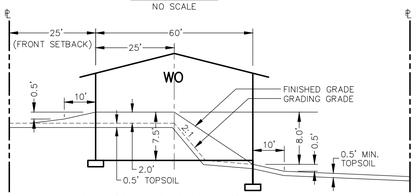
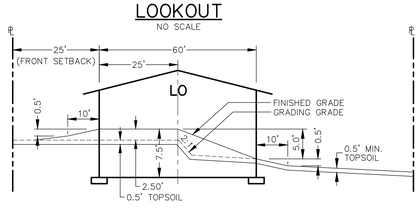
65' LOTS

WALKOUT
NO SCALE



LOOKOUT
NO SCALE



MODIFIED WALKOUT
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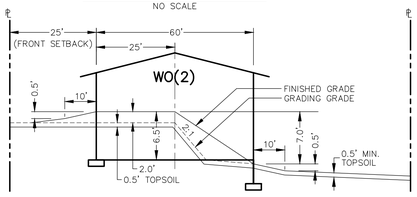

MODIFIED LOOKOUT
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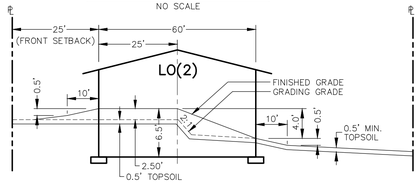

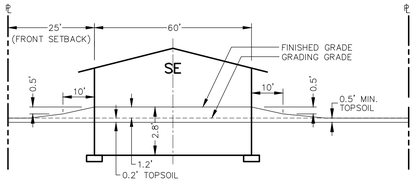

RAMBLER
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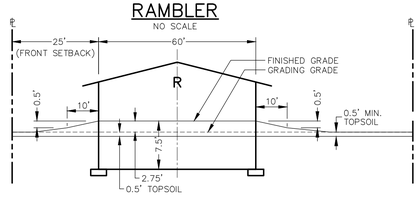
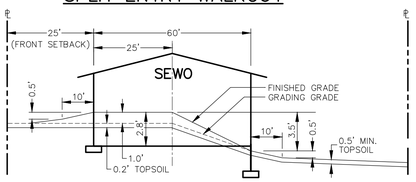
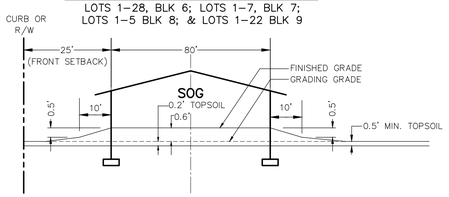
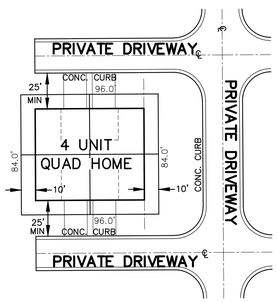


SPLIT ENTRY WALKOUT

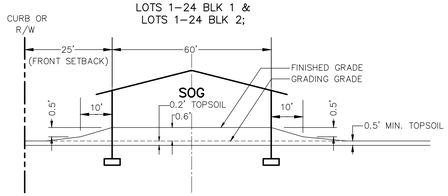


50' VILLAS
SINGLE FAMILY HOLDOWNS
LOTS 1–28, BLK 6; LOTS 1–7, BLK 7;
LOTS 1–5 BLK 8; & LOTS 1–22 BLK 9



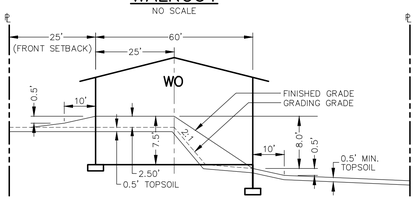


QUAD HOMES
LOTS 1–24 BLK 1 &
LOTS 1–24 BLK 2;

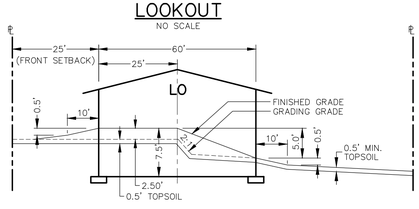


50' LOTS

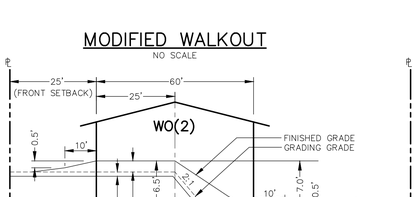
WALKOUT
NO SCALE



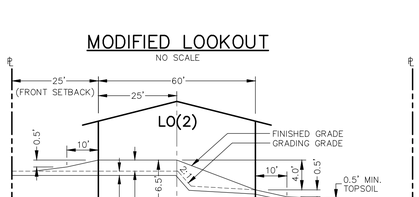
LOOKOUT
NO SCALE



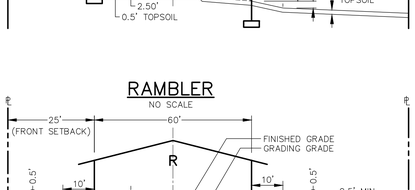
MODIFIED WALKOUT
NO SCALE

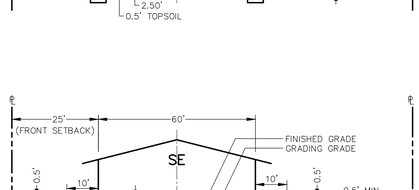


MODIFIED LOOKOUT
NO SCALE

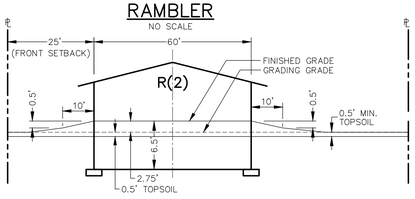


RAMBLER
NO SCALE

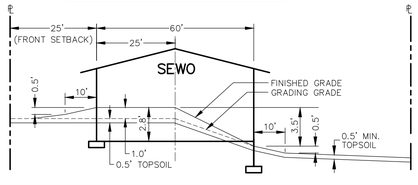




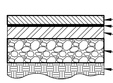
RAMBLER
NO SCALE



SPLIT ENTRY WALKOUT



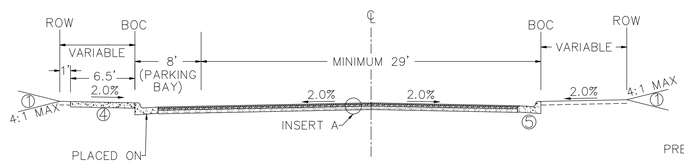
INSERT A:



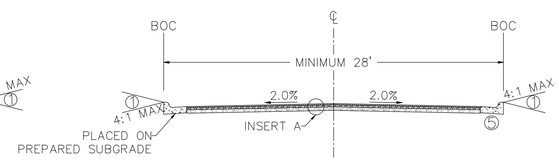
REFERENCE NOTES:

1. GRADE TO MATCH EXISTING SURFACE MINIMUM 4" COMMON TOPSOIL BORROW IN BOULEVARDS. SEE CITY PLATE No. ERO–6
2. CLASS 5 GRADATION IS MODIFIED PER CITY PLATE No. STR–26
3. CONTRACTOR SHALL SCARIFY AND COMPACT, ACCORDING TO THE SPECIFIED DENSITY METHOD, THE TOP 12 INCHES OF MATERIAL PRIOR TO PLACING ANY FILL MATERIALS OR CLASS 5 AGGREGATE BASE.
4. ALL SIDEWALKS SHALL BE 6" THICK, 6' WIDE, PLACED ON PREPARED SUBGRADE.
5. CONCRETE CURB AND GUTTER PER PLAN. SEE CITY PLATE No. STR–1.

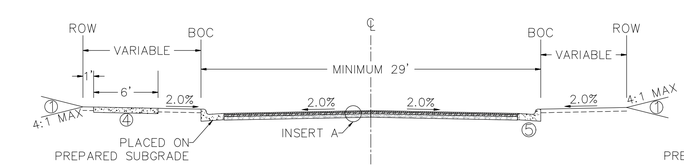
29' – URBAN STREET
W/ PARKING BAY
NOTE: NOT TO SCALE



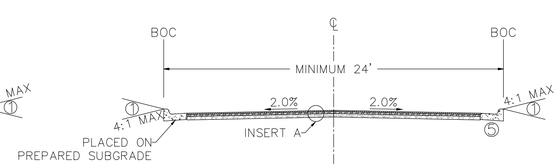
28' – PRIVATE STREET
NOTE: NOT TO SCALE



29' – URBAN STREET
NOTE: NOT TO SCALE



24' – PRIVATE STREET
NOTE: NOT TO SCALE



Carlson McCain
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• surveying

3890 Pheasant Ridge Drive NE, Suite 100
Blaine, MN 55449
Phone: (763) 489-7900
Fax: (763) 489-7959
www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 6/23/17 License #: 25063

Drawn: ADB
Designed: BJK
Date: 6/23/17

Revisions:
1. 7/27/17 per City Comments
2. 8/31/17 per City Comments
3. 11/15/17 Update Street Names & 1st Addition Outlined
4. 4/13/18 Revise Street names, B12L15-28 & B13L1-13 & add NE Trail
5. 6/13/18 per City Comments
6. 2/15/19 per 3rd Addition

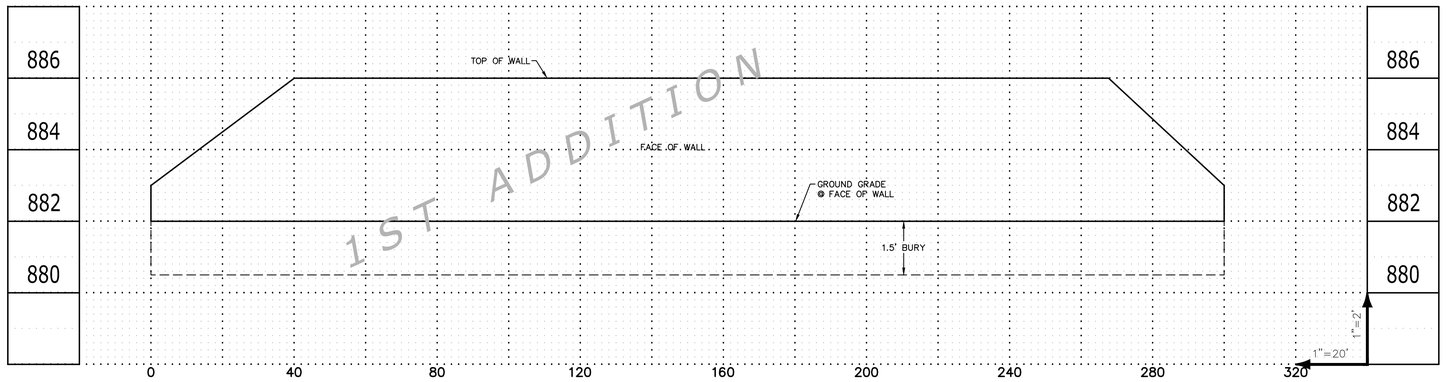
RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake B, Suite 400
Ramsey, MN 55303

RIVERSTONE
Ramsey, MN

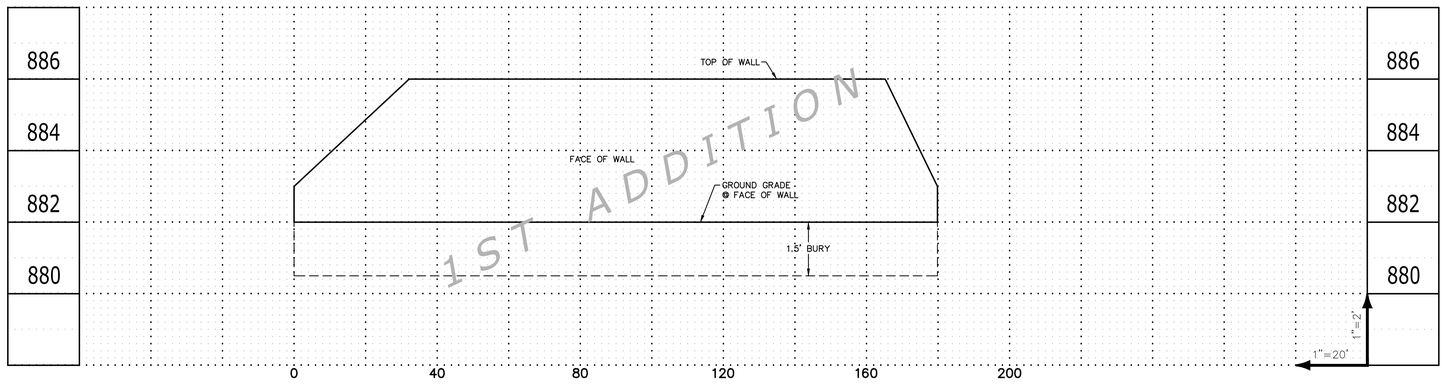
DETAILS

[Save Date: 02/14/19] F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\final grading\6435_details.dwg

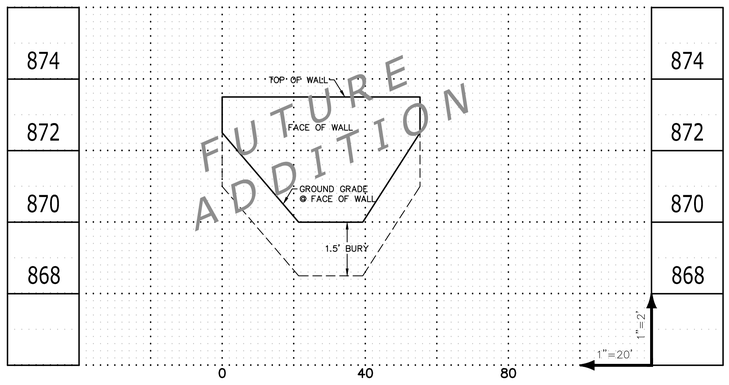
MODULAR RETAINING WALL #1
(1542 SF)



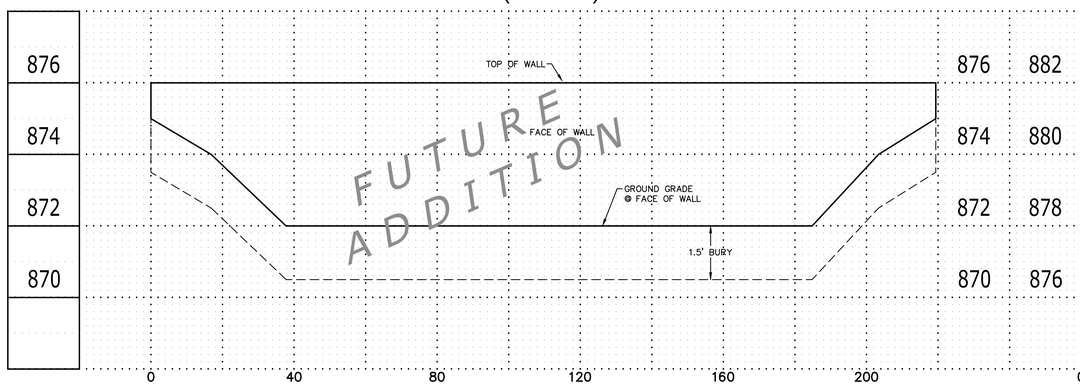
MODULAR RETAINING WALL #2
(919 SF)



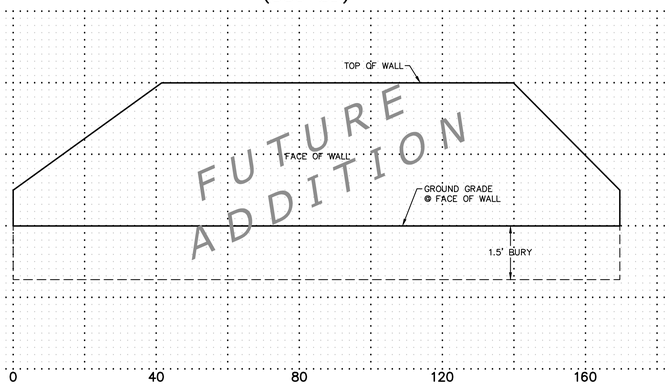
MODULAR RETAINING WALL #3
(235 SF)



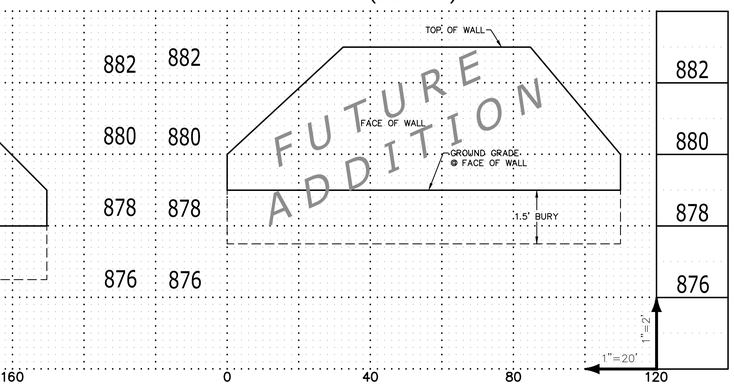
MODULAR RETAINING WALL #4
(1085 SF)



MODULAR RETAINING WALL #5
(830 SF)



MODULAR RETAINING WALL #6
(525 SF)



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I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 6/23/17 License #: 25063

Drawn: ADB
Designed: BJK
Date: 6/23/17

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RIVERSTONE
Ramsey, MN

RETAINING WALL PROFILES

[Save Date: 02/14/19] F:\jobs\6421 - 6440\6435 - ramsey str\cad c3d\engineering\final grading\6435_details.dwg

Grading Lot Number	Addition	Block	Lot	House Type	Garage Floor Elevation	Proposed Lowest Floor Elevation	Lowest opening Elevation	EOF	100 Year	Water Table	Controling Elevation		Method
											LF	LO	
101	1	3	1	SE	886.9	883.9	886.9	884.5	-	864.7	-	885.5	EOF
102	1	3	2	SE	886.8	883.8	886.8	882.0	-	864.7	-	883.0	EOF
103	1	3	3	SEWO	887.0	884.0	884.0	882.0	-	864.7	-	883.0	EOF
104	1	3	4	SEWO	887.0	884.0	884.0	882.0	-	864.7	-	883.0	EOF
105	1	3	5	SEWO	887.0	884.0	884.0	882.0	-	864.7	-	883.0	EOF
106	1	3	6	SEWO	887.0	884.0	884.0	882.0	-	864.7	-	883.0	EOF
107	1	3	7	SEWO	886.5	883.5	883.5	882.0	-	864.7	-	883.0	EOF
108	1	3	8	SEWO	886.5	883.5	883.5	882.0	-	864.7	-	883.0	EOF
109	1	3	9	SEWO	887.0	884.0	884.0	882.0	-	864.7	-	883.0	EOF
110	1	3	10	SE	883.0	880.0	883.0	882.0	-	864.7	-	883.0	EOF
111	1	3	11	SE	883.5	880.5	883.5	882.0	-	864.7	-	883.0	EOF
112	1	3	12	SE	883.5	880.5	883.5	882.0	-	864.7	-	883.0	EOF
113	1	3	13	SE	883.5	880.5	883.5	882.0	-	864.7	-	883.0	EOF
114	1	3	14	SE	883.5	880.5	883.5	882.0	-	864.7	-	883.0	EOF
115	1	3	15	SE	883.5	880.5	883.5	882.0	-	864.7	-	883.0	EOF
116	1	3	16	SE	883.5	880.5	883.5	881.0	-	864.7	-	882.0	EOF
117	1	3	17	SE	883.0	880.0	883.0	881.0	-	864.7	-	882.0	EOF
118	1	3	18	SE	882.5	879.5	882.5	881.0	-	864.7	-	882.0	EOF
119	1	3	19	SE	882.5	879.5	882.5	881.0	-	864.7	-	882.0	EOF
120	2	5	2	SE	882.0	879.0	882.0	881.0	-	864.7	-	882.0	EOF
121	2	5	1	SE	882.0	879.0	882.0	881.0	-	864.7	-	882.0	EOF
122	3	2	1	SE	882.0	879.0	882.0	881.0	-	864.7	-	882.0	EOF
123	3	2	2	SE	882.0	879.0	882.0	881.0	-	864.7	-	882.0	EOF
124	3	2	3	SE	882.5	879.5	882.5	881.0	-	864.7	-	882.0	EOF
125	3	2	4	SE	882.5	879.5	882.5	881.0	-	864.7	-	882.0	EOF
126	3	2	5	SE	882.5	879.5	882.5	881.0	-	864.7	-	882.0	EOF
127	3	2	6	SOG	883.0	883.0	883.0	881.0	-	864.7	-	882.0	EOF
128	3	2	7	SOG	883.5	883.5	883.5	881.0	-	864.7	-	882.0	EOF
129	3	2	8	SOG	883.5	883.5	883.5	881.0	-	864.7	-	882.0	EOF
130	3	2	9	SOG	884.0	884.0	884.0	881.0	-	864.7	-	882.0	EOF
131	3	2	10	SOG	884.5	884.5	884.5	881.0	-	864.7	-	882.0	EOF
132	3	2	11	SOG	885.5	885.5	885.5	881.0	-	864.7	-	882.0	EOF
133	3	2	12	SOG	886.0	886.0	886.0	881.0	-	864.7	-	882.0	EOF
134	3	2	13	SOG	886.0	886.0	886.0	879.0		864.7	-	880.0	EOF
135	3	2	14	SOG	885.5	885.5	885.5	879.0		864.7	-	880.0	EOF
136	3	2	15	SOG	885.5	885.5	885.5	879.0		864.7	-	880.0	EOF
137	3	2	16	SOG	885.0	885.0	885.0	879.0		864.7	-	880.0	EOF
138	3	2	17	SOG	884.5	884.5	884.5	879.0		864.7	-	880.0	EOF
139	3	2	18	SOG	884.0	884.0	884.0	879.0		864.7	-	880.0	EOF
140	3	2	19	SOG	882.5	882.5	882.5	879.0		864.7	-	880.0	EOF
141	3	2	20	SOG	881.0	881.0	881.0	873.0		864.7	-	874.0	EOF
142	3	2	21	SOG	879.5	879.5	879.5	873.0		864.7	-	874.0	EOF
143	3	2	22	SOG	878.5	878.5	878.5	-	869.2	864.7	871.2	-	100 YR
144	2	1	1	SOG	877.5	877.5	877.5	-	869.2	864.7	871.2	-	100 YR
145	2	1	2	SOG	876.0	876.0	876.0	-	869.2	864.7	871.2	-	100 YR
146	2	1	3	SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
147	2	1	4	SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
148	2	1	5	SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
149	2	2	1	SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
150	2	2	2	SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
151	2	2	3	SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
152	2	2	4	SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
153	2	2	5	SOG	874.5	874.5	874.5	-	869.2	864.7	871.2	-	100 YR
154	3	1	1	LO	880.0	872.5	875.0	873.5	-	864.7	-	874.5	EOF
155	3	1	2	WO(2)	882.0	875.5	875.5	873.5	-	864.7	-	874.5	EOF
156	3	1	3	WO	882.5	875.0	875.0	874.0	-	864.7	-	875.0	EOF
157	3	1	4	WO	883.5	876.0	876.0	874.0	-	864.7	-	875.0	EOF
158	3	1	5	WO	884.0	876.5	876.5	874.0	-	864.7	-	875.0	EOF
159	3	1	6	WO	884.5	877.0	877.0	875.0	-	864.7	-	876.0	EOF
160	3	1	7	WO	884.5	877.0	877.0	875.0	-	864.7	-	876.0	EOF
161	3	1	8	WO	885.0	877.5	877.5	875.0	-	864.7	-	876.0	EOF
162	3	1	9	WO	885.0	877.5	877.5	875.0	-	864.7	-	876.0	EOF
163	3	1	10	WO	884.5	877.0	877.0	875.0	-	864.7	-	876.0	EOF
164	3	1	11	WO	884.5	877.0	877.0	875.0	-	864.7	-	876.0	EOF
165	3	1	12	WO(2)	884.0	877.5	877.5	875.0	-	864.7	-	876.0	EOF
166	3	1	13	WO(2)	883.5	877.0	877.0	875.0	-	864.7	-	876.0	EOF
167	2	3	13	LO	881.8	874.3	876.8	875.0	-	864.7	-	876.0	EOF
168	2	3	12	LO	882.0	874.5	877.0	875.0	-	864.7	-	876.0	EOF
169	2	3	11	LO	882.0	874.5	877.0	875.0	-	864.7	-	876.0	EOF
170	2	3	10	LO	881.7	874.2	876.7	875.0	-	864.7	-	876.0	EOF
171	2	3	9	LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
172	2	3	8	LO	881.0	873.5	876.0	875.0	-	864.7	-	876.0	EOF
173	2	3	7	LO	881.0	873.5	876.0	875.0	-	864.7	-	876.0	EOF
174	2	3	6	LO(2)	880.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
175	2	3	5	LO(2)	880.5	874.0	876.5	874.0	-	864.7	-	875.0	EOF
176	2	3	4	LO(2)	880.0	873.5	876.0	874.0	-	864.7	-	875.0	EOF
177	2	3	3	LO(2)	879.0	872.5	875.0	874.0	-	864.7	-	875.0	EOF
178	2	3	2	LO(2)	878.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
179	2	3	1	R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
180	2	4	1	R	876.5	869.0	876.5	872.5	-	864.7	-	873.5	EOF
181	2	4	2	LO(2)	879.0	872.5	875.0	874.0	-	864.7	-	875.0	EOF

Grading Lot Number	Addition	Block	Lot	House Type	Garage Floor Elevation	Proposed Lowest Floor Elevation	Lowest opening Elevation	EOF	100 Year	Water Table	Controling Elevation		Method
											LF	LO	
182	2	4	3	LO(2)	879.0	872.5	875.0	874.0	-	864.7	-	875.0	EOF
183	2	4	4	LO	880.0	872.5	875.0	874.0	-	864.7	-	875.0	EOF
184	2	4	5	LO	880.5	873.0	875.5	874.0	-	864.7	-	875.0	EOF
185	2	4	6	LO	881.0	873.5	876.0	875.0	-	864.7	-	876.0	EOF
186	2	4	7	LO	881.0	873.5	876.0	875.0	-	864.7	-	876.0	EOF
187	2	4	8	LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
188	2	4	9	LO	881.5	874.0	876.5	875.5	-	864.7	-	876.5	EOF
189	2	4	10	LO	882.0	874.5	877.0	875.5	-	864.7	-	876.5	EOF
190	2	4	11	LO	882.0	874.5	877.0	875.5	-	864.7	-	876.5	EOF
191	2	4	12	LO	882.0	874.5	877.0	875.5	-	864.7	-	876.5	EOF
192	2	4	13	LO	882.0	874.5	877.0	875.5	-	864.7	-	876.5	EOF
193	2	4	14	LO	882.0	874.5	877.0	875.5	-	864.7	-	876.5	EOF
196	1	4	14	SOG	882.0	882.0	882.0	875.5	-	864.7	-	876.5	EOF
197	1	4	13	SOG	882.0	882.0	882.0	875.5	-	864.7	-	876.5	EOF
198	1	4	12	SOG	881.0	881.0	881.0	875.5	-	864.7	-	876.5	EOF
199	1	4	11	SOG	880.0	880.0	880.0	875.5	-	864.7	-	876.5	EOF
200	1	4	10	SOG	879.0	879.0	879.0	875.5	-	864.7	-	876.5	EOF
201	1	4	9	SOG	878.0	878.0	878.0	875.5	-	864.7	-	876.5	EOF
202	1	4	8	SOG	877.5	877.5	877.5	875.0	-	864.7	-	876.0	EOF
203	1	4	7	SOG	877.0	877.0	877.0	875.0	-	864.7	-	876.0	EOF
204	1	4	6	SOG	877.0	877.0	877.0	875.0	-	864.7	-	876.0	EOF
205	1	4	5	SOG	876.5	876.5	876.5	874.0	-	864.7	-	875.0	EOF
206	1	4	4	SOG	876.5	876.5	876.5	874.0	-	864.7	-	875.0	EOF
207	1	4	3	SOG	876.0	876.0	876.0	874.0	-	864.7	-	875.0	EOF
208	1	4	2	SOG	876.0	876.0	876.0	874.0	-	864.7	-	875.0	EOF
209	1	4	1	SOG	875.5	875.5	875.5	872.5	-	864.7	-	873.5	EOF
210	1	1	8	LO(2)	880.0	872.7	876.0	875.0	-	864.7	-	876.0	EOF
211	1	1	7	R	877.5	870.0	877.5	875.0	-	864.7	-	876.0	EOF
212	1	1	6	R	877.5	870.0	877.5	875.0	-	864.7	-	876.0	EOF
213	1	1	5	R	877.5	870.0	877.5	875.0	-	864.7	-	876.0	EOF
214	1	1	4	R	877.0	869.5	877.0	874.0	-	864.7	-	875.0	EOF
215	1	1	3	R	877.0	869.5	877.0	874.0	-	864.7	-	875.0	EOF
216	1	1	2	R	876.5	869.0	876.5	874.0	-	864.7	-	875.0	EOF
217	1	1	1	R	876.5	869.0	876.5	873.0	-	864.7	-	874.0	EOF
218				SE	876.0	868.5	876.0	873.0	-	864.7	-	874.0	EOF
219				LO(2)	878.5	872.0	874.5	873.0	-	864.7	-	874.0	EOF
220				LO	880.0	872.5	875.0	873.0	-	864.7	-	874.0	EOF
221				LO	880.5	873.0	875.5	873.0	-	864.7	-	874.0	EOF
222				LO	880.5	873.0	875.5	874.0	-	864.7	-	875.0	EOF
223				LO	880.5	873.0	875.5	874.0	-	864.7	-	875.0	EOF
224				LO	881.0	873.5	876.0	874.0	-	864.7	-	875.0	EOF
225				LO	881.0	873.5	876.0	874.0	-	864.7	-	875.0	EOF
226				LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
227				LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
228				LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
229				LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
230	1	1	12	LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
231	1	1	11	LO	881.5	874.0	876.5	875.0	-	864.7	-	876.0	EOF
232	1	1	10	LO(2)	881.5	875.0	877.5	875.0	-	864.7	-	876.0	EOF
233	1	1	9	R	882.0	874.5	882.0	875.0	-	864.7	-	876.0	EOF
234	1	2	6	R	883.0	875.5	883.0	880.5	-	864.7	-	881.5	EOF
235	1	2	5	R	884.0	876.5	884.0	880.5	-	864.7	-	881.5	EOF
236	1	2	4	R(2)	884.5	878.0	884.5	880.5	-	864.7	-	881.5	EOF
237	1	2	3	R(2)	884.5	878.0	884.5	874.0	-	864.7	-	875.0	EOF
238	1	2	2	R	884.0	876.5	884.0	874.0	-	864.7	-	875.0	EOF
239	1	2	1	R	883.0	875.5	883.0	874.0	-	864.7	-	875.0	EOF
240				R	882.5	875.0	882.5	874.0	-	864.7	-	875.0	EOF
241				R	882.5	875.0	882.5	874.0	-	864.7	-	875.0	EOF
242				LO(2)	882.5	876.0	878.5	874.0	-	864.7	-	875.0	EOF
243				LO	882.0	874.5	877.0	874.0	-	864.7	-	875.0	EOF
244				LO	881.5	874.0	876.5	874.0	-	864.7	-	875.0	EOF
245				LO	881.5	874.0	876.5	-	868.0	864.7	870.0	-	100 YR
246				WO	881.5	874.0	874.0	-	868.0	864.7	870.0	-	100 YR
247				WO	880.5	873.0	873.0	-	868.0	864.7	870.0	-	100 YR
248				WO	880.5	873.0	873.0	-	868.0	864.7	870.0	-	100 YR
249				LO	878.5	871.0	873.5	-	868.0	864.7	870.0	-	100 YR
250				SEWO	876.5	873.5	873.5	-	868.0	864.7	870.0	-	100 YR
251				SOG	874.5	874.5	874.5	-	869.2	864.7	871.2	-	100 YR
252				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
253				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
254				SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
255				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
256				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
257				SOG	874.5	874.5	874.5	-	869.2	864.7	871.2	-	100 YR
258				SOG	874.5	874.5	874.5	-	869.2	864.7	871.2	-	100 YR
259				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
260				SOG	875.0	875.0	875.0	-	869.2	864.7	871.2	-	100 YR
261				SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
262				SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
263				SOG	875.5	875.5	875.5	-	869.2	864.7	871.2	-	100 YR
264				SOG	875.8	875.8	875.8	-	869.2	864.7	871.2	-	100 YR

Grading Lot Number	Addition	Block	Lot	House Type	Garage Floor Elevation	Proposed Lowest Floor Elevation	Lowest opening Elevation	EOF	100 Year	Water Table	Controling Elevation		Method
											LF	LO	
266				SOG	876.3	876.3	876.3	-	869.2	864.7	871.2	-	100 YR
267				SOG	876.5	876.5	876.5	874.5	-	864.7	-	875.5	EOF
268				SOG	877.0	877.0	877.0	874.5	-	864.7	-	875.5	EOF
269				SOG	877.0	877.0	877.0	874.5	-	864.7	-	875.5	EOF
270				SOG	876.5	876.5	876.5	874.5	-	864.7	-	875.5	EOF
271				SOG	876.5	876.5	876.5	874.1	-	864.7	-	875.1	EOF
272				SOG	876.3	876.3	876.3	874.1	-	864.7	-	875.1	EOF
273				SOG	876.0	876.0	876.0	874.1	-	864.7	-	875.1	EOF
274				SOG	875.5	875.5	875.5	874.1	-	864.7	-	875.1	EOF
275				SOG	875.5	875.5	875.5	874.1	-	864.7	-	875.1	EOF
276				SOG	876.0	876.0	876.0	874.1	-	864.7	-	875.1	EOF
277				SOG	876.5	876.5	876.5	875.1	-	864.7	-	876.1	EOF
278				SOG	877.0	877.0	877.0	875.1	-	864.7	-	876.1	EOF
279				SOG	877.5	877.5	877.5	875.1	-	864.7	-	876.1	EOF
280				SOG	878.0	878.0	878.0	875.1	-	864.7	-	876.1	EOF
281				SOG	878.3	878.3	878.3	875.0	-	864.7	-	876.0	EOF
282				SOG	878.5	878.5	878.5	875.0	-	864.7	-	876.0	EOF
283				SOG	879.0	879.0	879.0	-	868.4	864.7	870.4	-	100 YR
284				SOG	879.5	879.5	879.5	-	868.4	864.7	870.4	-	100 YR
285				SOG	880.0	880.0	880.0	-	868.4	864.7	870.4	-	100 YR
286				R	878.0	870.5	878.0	873.5	-	864.7	-	874.5	EOF
287				R	877.5	870.0	877.5	873.5	-	864.7	-	874.5	EOF
288				R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
289				R	876.5	869.0	876.5	873.5	-	864.7	-	874.5	EOF
290				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
291				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
292				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
293				R	876.5	869.0	876.5	873.5	-	864.7	-	874.5	EOF
294				R	876.5	869.0	876.5	873.5	-	864.7	-	874.5	EOF
295				R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
296				R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
297				R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
298				R	876.5	869.0	876.5	873.5	-	864.7	-	874.5	EOF
299				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
300				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
301				R	876.0	868.5	876.0	873.5	-	864.7	-	874.5	EOF
302				R	876.0	868.5	876.0	873.0	-	864.7	-	874.0	EOF
303				R	877.0	869.5	877.0	873.5	-	864.7	-	874.5	EOF
304				R	877.5	870.0	877.5	873.5	-	864.7	-	874.5	EOF
305				LO(2)	878.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
306				LO(2)	879.0	872.5	875.0	873.5	-	864.7	-	874.5	EOF
307				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
308				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
309				LO	880.0	872.5	875.0	873.5	-	864.7	-	874.5	EOF
310				LO	880.0	872.5	875.0	873.5	-	864.7	-	874.5	EOF
311				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
312				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
313				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
314				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
315				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
316				LO	879.5	872.0	874.5	873.5	-	864.7	-	874.5	EOF
317				LO	880.5	873.0	875.5	873.5	-	864.7	-	874.5	EOF
318				LO	881.0	873.5	876.0	873.5	-	864.7	-	874.5	EOF
319				WO	881.0	873.5	873.5	-	868.4	864.7	870.4	-	100 YR
320				WO	881.0	873.5	873.5	-	868.4	864.7	870.4	-	100 YR
321				WO	881.0	873.5	873.5	-	868.4	864.7	870.4	-	100 YR
322				WO	880.5	873.0	873.0	-	868.4	864.7	870.4	-	100 YR
323				WO	880.5	873.0	873.0	-	868.4	864.7	870.4	-	100 YR
324				WO	880.0	872.5	872.5	-	868.4	864.7	870.4	-	100 YR
325				WO(2)	879.5	873.0	873.0	-	868.4	864.7	870.4	-	100 YR
326				WO(2)	879.0	872.5	872.5	-	868.4	864.7	870.4	-	100 YR
327				WO(2)	879.0	872.5	872.5	-	868.4	864.7	870.4	-	100 YR
328				SEWO	876.0	873.0	873.0	-	868.4	864.7	870.4	-	100 YR
329				SEWO	875.5	872.5	872.5	-	868.4	864.7	870.4	-	100 YR
330				WO(2)	878.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
331				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
332				WO(2)	879.5	873.0	873.0	-	868.2	864.7	870.2	-	100 YR
333				R	880.0	872.5	880.0	-	868.2	864.7	870.2	-	100 YR
334				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
335				WO	880.0	872.5	872.5	-	868.2	864.7	870.2	-	100 YR
336				WO	880.0	872.5	872.5	-	868.2	864.7	870.2	-	100 YR
337				WO	880.0	872.5	872.5	-	868.2	864.7	870.2	-	100 YR
338				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
339				LO(2)	879.5	872.2	875.5	-	868.2	864.7	870.2	-	100 YR
340				R	878.0	870.5	878.0	-	868.2	864.7	870.2	-	100 YR
341				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
342				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
343				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
344				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR
345				WO	879.5	872.0	872.0	-	868.2	864.7	870.2	-	100 YR

Grading Lot Number	Addition	Block	Lot	House Type	Garage Floor Elevation	Proposed Lowest Floor Elevation	Lowest opening Elevation	EOF	100 Year	Water Table	Controling Elevation		Method
											LF	LO	
346				SOG	875.5	875.5	875.5	872.7	-	864.7	-	873.7	EOF
347				SOG	875.5	875.5	875.5	872.7	-	864.7	-	873.7	EOF
348				SOG	875.5	875.5	875.5	872.7	-	864.7	-	873.7	EOF
349				SOG	875.5	875.5	875.5	872.7	-	864.7	-	873.7	EOF
350				SOG	875	875	875	872.7	-	864.7	-	873.7	EOF
351				SOG	875	875	875	872.7	-	864.7	-	873.7	EOF
352				SOG	875	875	875	872.7	-	864.7	-	873.7	EOF
353				SOG	875	875	875	872.7	-	864.7	-	873.7	EOF
354				SOG	875	875	875	872.8	-	864.7	-	873.8	EOF
355				SOG	875	875	875	872.8	-

CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

DATE	3/14/19	**PROJECT ADDRESS**	SW QUADRANT BUNKER LAKE BOULEVARD/PUMA STREET
PROJECT. TITLE	RIVERSTONE ADDITION 3rd FINAL PLAT		
PROJECT #	19-103		
DEPARTMENT:	Community Development – Planning Division		
TECHNICAL REVIEWER:	Name: Eric Maass, Consultant Planner Phone: 763-576-4306 Email: EMaass@cityoframsey.com		

This letter is the City's Staff Review Letter pertaining to a proposal to Final Plat for Riverstone 3rd Addition. In reviewing the proposed Final Plat to the approved Preliminary Plat, the Final Plat appears consistent. The Final Plat for Riverstone 3rd Addition consists of 35 detached single family homes.

Comprehensive Plan

The project is consistent with the Comprehensive Plan guiding a majority of the area as Medium Density Residential, with a small pocked of High Density Residential in the north east quadrant of the project. The requested final plat is located within the Medium Density Residential area of the master plan.

Permitted Uses

The Final Plat project is consistent with the approved Planned Unit Development which includes the following lot types.

1. 65-foot-wide traditional single-family lot
2. 50-foot-wide traditional single-family lot
3. 50-foot-wide 'villa' lot (association maintained lawn care and snow removal)
4. 4-unit townhome building

This specific final plat includes the following lot types:

1. 50-foot-wide traditional single-family lot
2. 50-foot-wide 'villa' lot (association maintained lawn care and snow removal)

Continued on next page.

Layout

The following design standards are required for the various housing types proposed within the development. Please note that due to the variety of housing types, it is difficult to apply a single-set of layout standards to the project. Any perceived deviation to City Code appears to be reasonable with the utilization of a Planned Unit Development. A significant portion of the project area is being preserved for open space, a key component of the PUD Approval, and a requirement of the R-2 Residential District.

Traditional Single-Family/Small Lot Single-Family and Villa Lots

Miscellaneous Standards	Required
Lot size	None
Minimum density (net)	3.0
Maximum density (net)	7.0
Lot width	None
Building setback from public street right- of-way	25 feet
Building setback from private street measured from back of curb	25 feet
Building setback from exterior development boundary line	30 feet 25 feet (detached)
Minimum separation between buildings, including any appurtenances thereto (i.e., patios, decks)	20 feet 15 feet (detached)
Parking node setback from exterior development boundary line	30 feet
Parking node setback from structure	15 feet
Maximum lot coverage	35%
Maximum building height (measured from mean ground level to mean gable)	35 feet
Accessory structure setback (measured from the development boundary line)	30 feet
Open space required	40% general open space 10% of which must be identifiable community space

The only deficiency in the above table would be the minimum separation between buildings. The approved Planned Unit Development allows the layout as presented which indicates a minimum of 10 feet of separation between buildings via eight feet of drainage and utility easement (4' on each side of property line) and an additional foot on both sides to accommodate the window eave of the home.

Staff has made a note on the submitted plan set to provide the lot width at the front yard building setback as required by City Code to verify that the 50 foot lot width is met.

Continued on next page.

Architectural Standards

Below are approved residential home models for construction. Permit submittals must be in substantial compliance with these models as determined by the City's Community Development Department.

Street Widths and Design [section modified from Sketch Plan Review]

The proposed street widths are shown at twenty-nine (29) feet. Traditional City Streets in Ramsey are measured at thirty-two (32) foot widths. These street widths were already approved with the previous Preliminary Plat.

A Street Light Plan must be created and submitted to the City for review. The City will work with Connexus Energy to determine the final, appropriate Street Light Plan.

Development Fees

Standard Development Fees are due on the plat. The Developer has entered into a Master Park Dedication and Trail Development Fee Agreement guiding satisfaction of these fees.

Standard Development Fees are due on the plat at time of recording of the Final Plat. The fees will be collected at the rate in effect at time of recording of the plat for buildable lots.

- Water Trunk/Connection
- Sanitary Sewer Trunk/Connection
- Stormwater Management

Environmental Review

An Environmental Assessment Worksheet (EAW) is mandatory by the State of Minnesota for this project as was previously accepted as adequate with the original Preliminary Plat approval.

Civil Engineering Comments

Comments from the City Engineer have been forwarded to the Developer through the City's online plan review system.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-071

RESOLUTION GRANTING FINAL PLAT APPROVAL OF RIVERSTONE 3rd ADDITION AND ONE YEAR EXTENSION FOR RIVERSTONE PRELIMINARY PLAT.

WHEREAS, Riverstone Development LLC, hereafter referred to as "Developer", properly applied for Final Plat approval of the following described property located in the City of Ramsey:

Outlot A, Riverstone Addition 2nd

(the 'Subject Property');

WHEREAS, the City has also received a request to extend by one year the previously approved Preliminary Plat for Riverstone Addition, which includes up to 246 detached single-family homes and 98 attached townhome units (293 total units); and

WHEREAS, the City Council approved the original Preliminary Plat with several contingencies on June 13, 2017; and

WHEREAS, the Developer provided a revised Preliminary Plat that addresses the June 13, 2017 contingencies and widens multiple lots for a net reduction of total lots by two (2); and

WHEREAS, the City Council approved the revised Preliminary Plat on June 26, 2018; and

WHEREAS, on February 19, 2019 the Developer applied for Final Plat approval for the 3rd addition of the Riverstone Development; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants Final Plat approval for Riverstone 3rd Addition.
2. The Riverstone Preliminary Plat was previously approved by the City Council on June 26, 2018 and would expire on June 26, 2019. The previously approved Riverstone Preliminary Plat is extend by one calendar year from its previous expiration date of June 26, 2019 to June 26, 2020.
3. The Developer shall enter into a Development Agreement with the City for Riverstone 3rd Addition.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th day of March, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 2.**

Meeting Date: 03/26/2019

By: Chloe McGuire Brigl, Community Development

Information

Title:

Review Sketch Plan for River Walk Village Located at 6080 Highway 10; Case of Village Bank (Project #18-163)

Purpose/Background:

The purpose of this case is to review a Sketch Plan submitted by Village Bank (the "Applicant") for 6080 Highway 10 NW (the "Subject Property") for a 14 lot residential subdivision. Sketch Plan Review is a high level review of a concept of a proposed development. This step affords the City to provide high level feedback, identify any red flags, and identify pending questions the City would like answered on a more formal review. This step is intentionally more abstract than detailed review. There are multiple steps before project approval. There are no approvals or entitlements provided with this step.

The applicant has proposed 50-foot wide, R-2 Detached Villa lots. The purpose of Sketch Plan is to provide the applicant high-level feedback and pertinent information to inform and expedite the Preliminary Plat process. The the project would require a rezoning and a comprehensive plan amendment - both of which are discretionary actions, meaning the City Council has the right to approve or deny the request.

Notification:

City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request via U.S. mail and published a notice of sketch plan the Anoka Union Herald, the City's official newspaper for the March 7, 2019 Planning Commission meeting. The Planning Commission met on March 7, 2019 to discuss the sketch plan.

Observations/Alternatives:

Summary/Zoning

The Subject Property is located in the E-1 Employment, with a small portion in the R-1 Residential (MUSA) District (Single Family Detached Homes). The site is currently two separate parcels. The developer is proposing to rezone the property to R-2 Residential District (Detached Villas) and is proposing 50 foot wide lots with detached single family homes. The homes would be served by City utilities. Lot 1, Block 4 does not meet the minimum depth requirement for lots, which require 100 feet of depth for at least 60 feet. This lot will need to be removed.

Previous Proposal

The City saw a similar proposal in the past, which was halted due to the cost of removing the construction debris onsite. The applicant is proposing to remove all the debris with the construction of this project. A debris removal plan will be required with Preliminary Plat submittal. It is assumed that there are no hazardous materials. However, there is approximately an acre of disturbance as deep as 14 feet. The site was utilized as an unapproved landfill for construction materials. This material must be mitigated as part of the project.

Roads/Access

The applicant is proposing to extend Rivlyn Avenue which would terminate at a public cul-de-sac. The total cul-de-sac length would be approximately 950 feet, based on aerial photos. Staff would need this exact measurement with the submittal of the preliminary plat, and the Planning Commission would need to grant a variance to total cul-de-sac length in order for the project to move forward. The road would be a public road, and sidewalks will be required on at least one side of the road (which is not currently shown on the plan set). Staff will seek a Parks and Recreation recommendation on sidewalks. The applicant is not proposing access onto Highway 10, though the City Police Department has requested an emergency access from the north, potentially a trail with breakaway barriers.

Landscaping
The site will require density transitioning to the adjacent properties to the west, which are located in the R-1 Residential District. The site layout is challenging, so additional discussions are required. A tree preservation and a landscaping plan will be required with Preliminary Plat submittal. The density transitioning requirements will likely cause some of the lots to shift in order to meet the requirements. Staff has also requested landscaping along the northern edge of the property for the homes abutting the commercial properties to the north. Staff will need additional discussions with the Developer on this topic.

Planning Commission
The Planning Commission met on March 7, 2019 and discussed the sketch plan. Staff did receive verbal comments and input from residents at the meeting who felt it was appropriate to require density transitioning and felt more comfortable with 12 lots than 14. Residents also expressed concern over the private dock due to low water levels in that area, as well as increased foot traffic.

The Planning Commission recommended the City Council view the sketch plan and supported Staff's recommendation of moving forward to preliminary plat with increased landscaping, density transitioning, and a reduction of 2 lots. Based on the Planning Commission's feedback, the Applicant updated their proposed sketch plan to include density transitioning. Please see the attached plan set (original), updated plan set (includes density transitioning) and an overlay of the two plan sets.

Funding Source:

All costs associated with processing the Application are the responsibility of the Applicant. There are no requests for financial assistance from the City at this time. However, given the amount of construction debris cleanup, the project is seeking cleanup funds from the State of Minnesota. This may require some sort of local match. These discussions will occur at future stages of the project.

Recommendation:

Staff seeks broad policy direction on the Comprehensive Plan and Zoning Amendment requirement. This is a discretionary action. Staff does not object to the project if the City desires to move forward, contingent upon compliance with Staff Review.

Action:

Staff seeks broad policy direction on the Comprehensive Plan and Zoning Amendment requirement. This is a discretionary action. Staff does not object to the project if the City desires to move forward, contingent upon compliance with Staff Review.

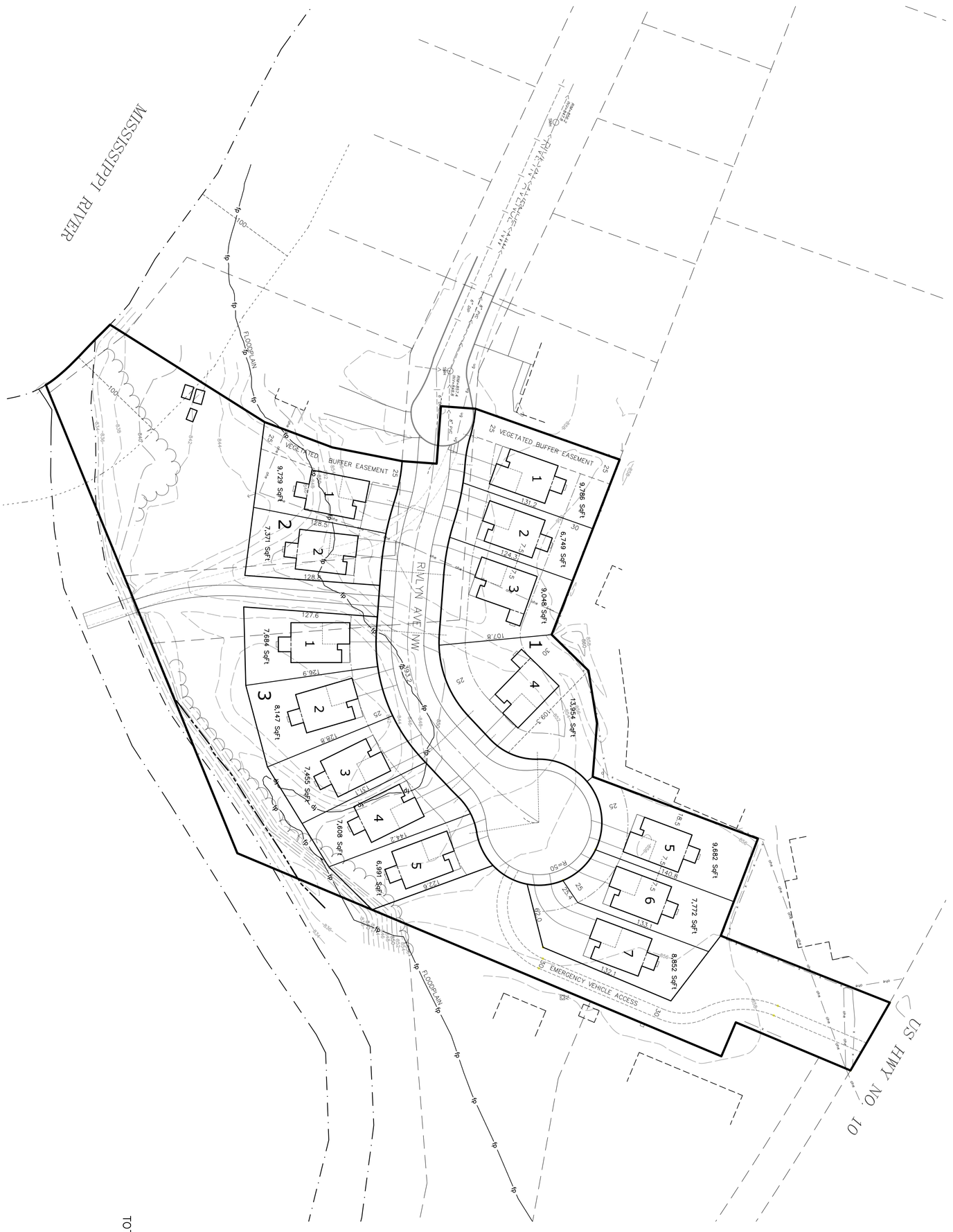
Attachments

Updated Plan Set
Comparison to Planning Commission Version
Planning Report
Staff Review (ProjectDox)
Landscape Report

Updated R-1 Requirements

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/07/2019 06:39 PM
Tim Gladhill	Tim Gladhill	03/21/2019 08:58 AM
Kurt Ulrich	Kurt Ulrich	03/21/2019 02:29 PM
Form Started By: Chloe McGuire Brigl		Started On: 03/07/2019 12:03 PM
Final Approval Date: 03/21/2019		



SITE DATA

TOTAL NUMBER OF UNITS——14

(SCALE IN FEET)

0 25 50 100

N

1 of 1

REVISIONS
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3.
4.
5.
6.

DRAWN BY: C#
ISSUE DATE: 03/11/19
FILE NO: XXX

D & M MANAGEMENT
9298 Central Avenue NE
Blaine, Minnesota 55434

PRELIMINARY PLAT EXHIBIT

ITASCA ESTATES
Ramsey, Minnesota

Carlson McCain
ENVIRONMENTAL · ENGINEERING · SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

Save Date: 03/11/19 F:\jobs\7801 - 7820\7802 - highway 10 ramsey\cad c3d\survey\7802_sba temp.dwg

GREY SHADE IS REVISED RIVER WALK VILLAGE
CONCEPT PLAN PER CITY COMMENTS

SITE DATA

TOTAL NUMBER OF UNITS——————14

(SCALE IN FEET)

Carlson McCain
ENVIRONMENTAL - ENGINEERING - SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

PRELIMINARY PLAT EXHIBIT

RIVER WALK VILLAGE
Ramsey, Minnesota

VILLAGE BANK
9298 Central Avenue NE
Blaine, Minnesota 55434

REVISIONS	
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ISSUE DATE:	03/18/19
FILE NO:	XXX

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CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

DATE	2/25/2019	**PROJECT SITE**	PID: 35-32-25-31-0034 AND 35-32-25-31-0036
PROJECT TITLE	6080 HIGHWAY 10 SKETCH PLAN REVIEW		
ESCROW #	116168		
DEPARTMENT:	Community Development: Planning Division (Zoning Code)		
TECHNICAL REVIEWER:	Name: Chloe McGuire, City Planner Phone: (763) 433-9821 Email: CMcGuire@ci.ramsey.mn.us		

Sketch Plan Review

We offer the following comments regarding the Sketch Plan for 6080 Highway 10 as it relates to the City's Zoning Code.

Summary:

1. All review and approvals will require/be contingent upon:
    a. Rezoning and comprehensive plan amendment to rezone the subject property(s) to R-2 Residential (processed with preliminary plat)
    b. Variance required for cul-de-sac length (processed with preliminary plat)
    c. Ordinance required for right-of-way vacation (processed with preliminary plat)

Planning Staff provides the following comments for general review of the application:

General: The site is located at PID 35-32-25-31-0034 and PID 35-32-25-31-0036 and is currently vacant. The site is approximately 5.55 acres with .75 acres of right-of-way.

Zoning: PID 35-32-25-31-0034 is currently zoned E-1 Employment District and PID 35-32-25-31-0036 is zoned R-1 MUSA (Detached Single Family Home), and is adjacent to Highway 10, the Mississippi River, another E-1 property, and R-1 MUSA properties. Staff will bring forward a rezoning with the preliminary plat application, and this project is being reviewed under R-1 MUSA regulations.

Critical Area: A small portion of the southwest corner of the Subject Property is located within the Mississippi River Corridor Critical Area (MRCCA). This review will be subject to Section 117-148 regulations.

Setbacks and Dimensional Standards.

R-2 – Detached Villa Regulations	Required	Proposed	Meets Requirement?
Lot Size (see below)	.15 Acres	See below	Yes
Lot Width	50 Feet	50 Feet	Yes

Density	4 – 7 units per acre	To Be Review – Net Buildable Area	To Be Review – Net Buildable Area
Front yard setback	25 feet	25 feet	Yes
Rear yard setback	20 feet	30 feet	Yes
Side yard setback	5 feet	7.5 feet	Yes
Max lot coverage	35%	<24%	Yes

Lot Sizes:

Required (sq ft)	Proposed (sq ft)	Meets Requirement?
6534	8003	Yes
6534	6876	Yes
6534	8237	Yes
6534	14,184	Yes
6534	8503	Yes
6534	7273	Yes
6534	7497	Yes
6534	7444	Yes
6534	7378	Yes
6534	7349	Yes
6534	6647	Yes
6534	10,196	Yes
6534	8062	Yes
6534	8960	Yes

Floodplains: The site is in the Flood Fringe and 500 year floodplain, which do not restrict development.

Wetlands: The site does not appear to have wetlands in the National Wetland Inventory.

Landscaping: See landscape and environmental technical review for specific comments about landscaping and tree removal.

Density Transitioning: **As proposed, the development is subject to the density transitioning standards based on the zoning of the adjacent properties.**

> Full requirements and options can be found in City Code Section 117-110 Residential Development Transitioning
>
> See Landscape Memo.

Streets and Access: The existing cul-de-sac is approximately 560 feet from Tungsten St NW. The additional cul-de-sac is proposed at approximately 400 feet to the middle of the cul-de-sac. The total cul-de-sac could be approximately 950-960 feet.

The applicant has also requested vacation of road right-of-way as part of this project. This will be processed via Ordinance during the preliminary plat application.

Sidewalks: City Code does require sidewalks on at least one side of every public street in new urban subdivisions. However, adjacent neighborhoods lack sidewalks, so a viable connection is a challenge. Staff will forward this request to the Parks and Recreation Commission for recommendation.

Utilities and Municipal Services: All new lots will be serviced with City sewer and water.

Grading and Drainage Plans: See Engineering Comments.

Parks and Trails: Park and Trail fees will be determined with preliminary plat.

Development Fees: Development Fees will be due with the Plat including, but not limited to, Park Dedication, Trail Development, Storm Water Management, Trunk Water and Trunk Sanitary Sewer, and Lateral Benefit Charges for Sewer and Water. These fees are collected at the time the Final Plat is recorded and at the rate in effect when the final plat is recorded.

Development Agreement: An executed Development Agreement will be required prior to releasing the plat for recording. City Staff will need an engineering estimate submitted with the preliminary plat in order to draft the development agreement.

Next Steps:

- If Planning Commission recommends moving forward, preliminary plat submittal
- Requires a landscape and tree preservation plan
- Meet with staff prior to submission to walk through comments on sketch plan

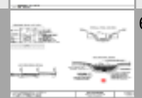
ProjectDox

Changemarks Report

Project Name: 18-163 6080 Highway 10 NW

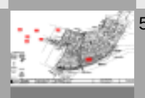
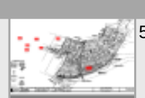
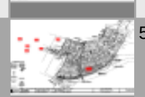
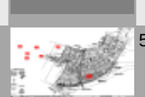
Workflow Started: 02/01/2019 9:56 AM

Report Generated: 03/04/2019 04:36 PM

Cycle	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
1	False	Unresolved	Civil Engineer		7_6080 Hwy 10_Details.pdf	LL	Revise Elevation	Revise top of splitter to 842.5 as noted in comments on Stormwater Managemnt Plan.	02/27/2019 12:11 PM	Len Linton	
1	False	Unresolved	Civil Engineer		7_6080 Hwy 10_Details.pdf	LL	Remove Detail	Remove detail as notes on sheet 6.	02/27/2019 12:11 PM	Len Linton	
1	False	Unresolved	Civil Engineer		6_6080 Hwy 10_Details.pdf	LL	Remove draintile	The LRRWMO does not give infiltration credit for ponds with an underdrain.	02/27/2019 12:09 PM	Len Linton	
1	False	Unresolved	Civil Engineer		_SWPPP.pdf	LL	SWPPP Text	SWPPP language must meet requirements of 2018 General Construction Stormwater Permit. Revise SWPPP accordingly.	02/27/2019 1:01 PM	Len Linton	
1	False	Unresolved	Civil Engineer		_SWPPP.pdf	LL	Street Sweeping	Street sweeping must take place within 3 hours after notification by City that sweeping is required.	02/27/2019 1:01 PM	Len Linton	
1	False	Unresolved	Civil Engineer		_SWPPP.pdf	LL	NOT approval	The City must approve the Notice of Termination before it is submitted to the MPCA.	02/27/2019 1:01 PM	Len Linton	
1	False	Unresolved	Civil Engineer		_SWPPP.pdf	LL	Inspection results	Inspection must be emailed to the City weekly. The full record of inspections must be submitted to the City prior to project closeout.	02/27/2019 1:01 PM	Len Linton	

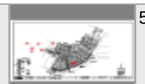
ProjectDox

Changemarks Report

1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Lot and Block Tabulation required	A lot and block tabulationis required showing the floor elevation, lowest floor elevation, 100 year flood elevation and emergency overflow elevation (if applicable).	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Minimum floor elevation	The minimum floor elevation must meet Lower Rum River Watershed Management orgainzations rules as noted below: The lowest floor elevation of all development, including basements, must be at least 3 feet above the highest anticipated ground water table, 2 feet above the designated or designed 100-year flood elevation, or 1 foot above the emergency overflow, whichever is higher.	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Minimum slope	The minimum slope is 2% on all pervious surfaces. Spot elevatoins must be added at all lot corners.	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Notes must reference the SWPPP	The SWPPP was submitted in letter format. It must be referenced on the plan sheets.	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Street Sweeping	Add a note that a sweeper must be on site or available within 3 hours notifcation from City that street sweeping is required.	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Buffer	The SWPPP states a 100 foot buffer from the river is required. The buffer must be shown on the plans and added to the legend.	02/27/2019 1:54 PM	Len Linton	

ProjectDox

Changemarks Report

1	False	Unresolved	Civil Engineer		5_6080 Hwy 10_Grade.pdf	LL	Soil Boring	Provide soil boring in infiltration area showing soil types and depth to groundwater. Report for the boring must be submitted with final plans. Infiltration basin design must be revised to match report recommendations.	02/27/2019 1:54 PM	Len Linton	
1	False	Unresolved	Civil Engineer		4_6080 Hwy 10_Site.pdf	LL	Separate Sheets Required	All demolition must be shown on its own sheet. New imporovements are not shown on the demolition sheet. Sewer and water with profiles are on a separate sheet. Removed items are not shown on this sheet. Street and Storm Sewer with profles are on a separate sheet. Removed items are not shown on this sheet. Revise the splitter detail as noted in the SWPPP comments.	02/27/2019 11:36 AM	Len Linton	

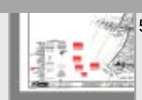
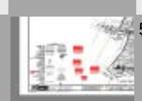
ProjectDox

Changemarks Report

1	False	Unresolved	Civil Engineer		_SWMP.pdf	LL	Revise Infiltration Calculations	The HydroCAD proposed condition shows 4.69 acres of pervious and 2.21 acres of impervious. This differs from the information presented above. The HydroCAD information along with the infiltration basin elevation information was input into the MIDS3 calculator. An infitlration rate of 0.8in/hr (SP soils) was used. The basin with the overflow set at 1 foot provides 88% Volume reduction, TP and TSS. Interpolating the area difference from 1 foot to 3 feet and using an overflow depth of 1.5 feet, the pond will provide 100% volume reduction and 96% TP and TSS reduction. Please revise the elevation of the splitter wier.	02/27/2019 11:28 AM	Len Linton	
1	False	Unresolved	City Planner		4_6080 Hwy 10_Site.pdf	Chloe	Sidewalk Required	Sidewalk required on one side of road; staff recommends south side of Rivlyn.	02/25/2019 12:02 PM	Chloe McGuire Brigl	
1	False	Unresolved	Environmental Review		6_6080 Hwy 10_Details.pdf	CA	Tree Planting Detail	Add detail for tree planting either on this sheet or with the Landscape Plan.	02/21/2019 12:02 PM	Chris Anderson	

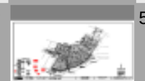
ProjectDox

Changemarks Report

1	False	Unresolved	Environmental Review		2_6080 Hwy 10_Excon.pdf	CA	Tree Inventory and Preservation Plan	A Tree Inventory and Preservation Plan is required. All significant trees, defined as all oaks and evergreens 4 inches or greater in DBH and all other trees 8 inches or greater in DBH, must be inventoried. The following data shall be provided: species, DBH, condition, status (saved or removed), reason for removal (e.g. storm water pond, trail, general grading, etc.). At least 40% of the significant tree DBH inches must be retained on site or replaced at a 1.25 inch to 1 inch ratio.	02/21/2019 10:50 AM	Chris Anderson	
1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	FEMA Flood Plain	This does not appear to be shown on this plan sheet (or any plan sheet). Flood fringe and Floodway are both present on this property. These boundaries must be clearly identified on the Existing Conditions, Grading, and Site Plan sheets at a minimum.	02/21/2019 12:00 PM	Chris Anderson	
1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	Fill	If more than 1,000 cubic yards of fill are proposed wihtin the Flood Fringe for purposes other than elevating structures above the Regulatory Flood Protection Elevation, a Conditional Use Permit is required. Please identify the proposed quantity of fill being brought onto the site.	02/21/2019 12:00 PM	Chris Anderson	

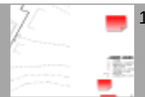
ProjectDox

Changemarks Report

1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	Lowest Floor Elevation	The lowest floor of all structures in Blocks 2 and 3 must be at or above the Regulatory Flood Protection Elevation.	02/21/2019 12:00 PM	Chris Anderson	
1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	Elevation Certificate	Elevation Certificates will be required for each home on Blocks 2 and 3 to verify compliance with Regulatory Flood Protection Elevation.	02/21/2019 12:00 PM	Chris Anderson	
1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	Tree Inventory	A Tree Inventory and Preservation Plan is required. All significant trees, which include oaks and evergreens 4 inches or greater DBH and all other trees 8 inch or greater DBH, must be inventoried, including species, DBH, condition, status (saved/removed), and if removed, why (e.g. general grading, storm water pond, trail, etc.). At least 40% of significant trees shall be retained on site.	02/21/2019 12:00 PM	Chris Anderson	
1	False	Unresolved	Environmental Review		5_6080 Hwy 10_Grade.pdf	CA	Fill to Elevate Structures	Finished fill elevation shall not be lower than 1 foot below the RFPE and shall extend out at least 15 feet from each structure.	02/21/2019 12:01 PM	Chris Anderson	
1	False	Unresolved	Environmental Review		1_6080 Hwy 10_Cover.pdf	CA	Flood Plain Information	The Floodway and Flood Fringe district boundaries, the Regulatory Flood Protection Elevation, and the required elevation of all access roads (cannot be more than 2 feet lower than the Regulatory Flood Protection Elevation) must be clearly identified and labeled on all sheets.	02/21/2019 10:42 AM	Chris Anderson	

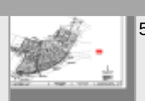
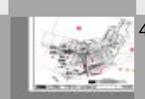
ProjectDox

Changemarks Report

1	False	Unresolved	Environmental Review		1_6080 Hwy 10_Cover.pdf	CA	Landscape Plan	There does not appear to be a Sheet L1 with this submittal. A Landscape Plan is required.	02/21/2019 10:42 AM	Chris Anderson	
1	False	Unresolved	Environmental Review		1_6080 Hwy 10_Cover.pdf	CA	Density Transitioning	Density Transitioning will be required between the existing residential neighborhood and the proposed new lots. If landscaping will be proposed to acheive this, please review City Code Section 117-110 for minimum standards.	02/21/2019 10:42 AM	Chris Anderson	
1	False	Unresolved	Community Development Director		4_6080 Hwy 10_Site.pdf	Tim Gladhill	Lot Depth Requirement	Lot does not meet minimum lot depth requirement. Dwelling is turned sideways. Delete this lot.	02/20/2019 12:24 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		4_6080 Hwy 10_Site.pdf	Tim Gladhill	Federal Approval	Mississippi River Trail (MRT) received Federal funding. May require Federal Approval to reconstruct.	02/20/2019 12:24 PM	Tim Gladhill	
1	False	Unresolved	City Planner		1_6080 Hwy 10_Cover.pdf	Chloe	Variance required	Variance required for proposed cul-de-sac length	02/19/2019 11:15 AM	Chloe McGuire Brigl	
1	False	Unresolved	City Planner		3_6080 Hwy 10_PRP.pdf	Chloe	Density Transitioning	The City requires density transitioning from R-1 to denser projects. With preliminary plat submittal, the landscape plan should reflect the City's requirements found in Section 117-110.	02/19/2019 11:15 AM	Chloe McGuire Brigl	
1	False	Unresolved	Engineering Tech - Plan Review		5_6080 Hwy 10_Grade.pdf	JJF	Lots 5 & 6, Block 1	Verify the emergency overflows for lots 5 & 6. From grading it looks like the EOF is 853.3, the lowest floor must be 1 foot above the EOF.	02/13/2019 9:37 AM	Joe Feriancek	

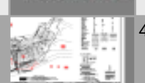
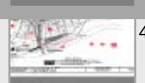
ProjectDox

Changemarks Report

1	False	Unresolved	Engineering Tech - Plan Review		4_6080 Hwy 10_Site.pdf	JJF	CDS Diameter	CDS must be 50 foot radius - 100 foot diameter back of curb to back of curb.	02/13/2019 9:23 AM	Joe Feriancek	
1	False	Unresolved	Engineering Tech - Inspections		6_6080 Hwy 10_Details.pdf	mm	Details	provide city details: hydrant storm manhole sanitary manhole street tie in curb construction trail contruction water service connection sanitary casting mail box cluster trash guard silt fence rip-rap construction entrance floating silt curtain a detail for the cleanout	02/05/2019 9:02 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		5_6080 Hwy 10_Grade.pdf	mm	Debri	Show the limits of the debri provide plan on how all the debri is going to be removed and verified from the road right-of-way and the building pads	02/05/2019 7:44 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	street tie	show city detail for street tie in	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	private drive	provide access plan to get resident into house during construction	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	trail	provide detail for trail construction with ped ramp at Rivlyn city detail for ped ramp show dedicated on street only trail route	02/05/2019 8:52 AM	Mike McDowall	

ProjectDox

Changemarks Report

1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	utilities	provide plan and profile label all structures and pipe size, grade and type provide pages location to locate storm sewer plan and profile provide design detail and maintance plan for lots hooked to the forcemain	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	see detail information	provide page numbers where to find the detail	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	curb removal	saw cut curb at next joint	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	Utility plan sheet	watermain and sanitary with plan and profile on a sheet seperate sheet for street and storm plan and profile seperate sheet for removals	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	Legend	symbol missing from the legend	02/05/2019 8:52 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	watermain	show and label all bend and valves	02/05/2019 8:53 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	Stage area	Provide an area for staging for all construction vehicles, equipment and material on the site during all phases of construction	02/05/2019 8:53 AM	Mike McDowall	
1	False	Unresolved	Engineering Tech - Inspections		4_6080 Hwy 10_Site.pdf	mm	Storm outlet	show rip-rap at outlets	02/05/2019 8:53 AM	Mike McDowall	

ProjectDox

Changemarks Report

1	False	Unresolved	Engineering Tech - Inspections		1_6080 Hwy 10_Cover.pdf	mm	removal plan	page 3 is not the removal plan provide the removal plan	02/05/2019 7:02 AM	Mike McDowall	
1	False	Unresolved	Police		3_6080 Hwy 10_PRP.pdf	PD	Changemark #01	The police department would like to see an emergency access into the development from the north. Possibly a trail with breakaway barriers.	02/04/2019 8:54 AM	Tim Frankfurth	

CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

DATE	FEBRUARY 25, 2019	**PROJECT ADDRESS**	6080 HIGHWAY 10
PROJECT. TITLE	6080 HIGHWAY 10		
ESCROW #	116795		
DEPARTMENT:	Community Development: Planning Division (Landscape Plan & Natural Resources)		
TECHNICAL REVIEWER:	Name: Chris Anderson Phone: 763-433-9817 Email: canderson@cityoframsey.com		

We offer the following comments regarding the civil engineering plans prepared by Carlson McCain and dated January 25, 2019:

Sheet 1 (Cover)

- The following data must be identified and labeled on all applicable sheets: Floodway and Flood Fringe district boundaries, Regulatory Flood Protection Elevation (RFPE) (in Minnesota, this is considered the Base Flood Elevation plus any stage increase from Floodway plus 1 foot of bounce), and the elevation of all access roads and driveways (cannot be more than 2 feet lower than the RFPE).
- Under Sheet Index, Sheet L1 (Landscape Plan) is listed. However, there was no Sheet L1 included with the submitted plan set. Note that a Landscape Plan is required and is subject to review and approval by the City.
- Due to the increased density adjacent to an existing residential development, Density Transitioning will be required. Please refer to City Code Section 117-110 for **minimum standards**.

Sheet 2 (Existing Conditions)

- A Tree Inventory and Preservation Plan is required. All significant trees, defined as all oaks and evergreens 4 inches or greater in DBH and all other trees 8 inches or greater in DBH, must be inventoried. The following data shall be provided: species, DBH, condition, status (saved or removed), reason for removal (e.g. storm water pond, trail, general grading, etc.). At least 40% of the significant tree DBH inches must be retained on site or replaced at a 1.25 inch to 1-inch ratio.
- Inventory shall provide a tally of total significant DBH inches on site, a tally of inches removed, and a tally of inches saved.

Sheet 5 (Grading & Erosion Control)

- Tree Save Fencing must be included on this sheet.
- Tree Save Fencing shall be installed at the dripline or beyond of any tree or group of trees being protected.
- Silt Fence shall be installed no closer than 16.5 feet from the normal water level of the stormwater pond and infiltration basin. Existing vegetation within this required setback area shall be left undisturbed throughout grading, construction, and landscaping aspects of the project.

- The lowest floor of all structures in Blocks 2 & 3 must be at or above the RFPE.
- Finished fill elevation shall not be lower than one (1) foot below the RFPE and must extend out at least fifteen (15) feet from each structure.
- Elevation Certificates (as-built elevations) will be required for all new homes on Blocks 2 & 3 to confirm compliance with RFPE. This will be addressed in the Development Agreement.
- If more than 1,000 cubic yards of fill are used within the floodplain for any reason other than elevating a structure to comply with the RFPE, then a Conditional Use Permit will be required. Plan shall note the total proposed fill for the project within the floodplain and shall indicate quantities used to elevate structures separately from any other use of fill.

Sheet 6 (Detailes)

- Add detail for tree planting.

The City's Environmental Policy Board (EPB) also reviewed the Sketch Plan as it relates to landscaping, tree preservation, and natural resources at their February 25, 2019 meeting. The EPB reiterated the importance of compliance with the density transitioning standards along the western boundaries of Lot 1, Block 1 and Lot 1, Block 2. If landscaping is proposed to satisfy this requirement, it may result in the need to eliminate one or more lots and/or reconfigure the layout to provide the requisite width for plantings. Additionally, the EPB also made the following recommendations:

- A landscape buffer should be added along the northern boundary of Block 1 (including the western boundary of Lot 5, Block 1) to provide some buffering between the existing industrial use(s) and the new lots.
- Explore the potential of relocating the stormwater ponding outside of the Flood Fringe boundary.

ORDINANCE #19-02

CITY OF RAMSEY

ANOKA COUNTY

STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 OF THE CITY CODE, WHICH CHAPTER IS KNOWN AS ZONING AND SUBDIVISIONS OF THE CITY CODE OF RAMSEY, MINNESOTA

AN ORDINANCE AMENDING ARTICLE II DIVISION 4 SECTION 117-89 (DISTRICTS) AND 117-111 (R-1 RESIDENTIAL DISTRICT)

The City of Ramsey Ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

Section 117-89. – Districts is amended to read as follows:

Sec. 117-89. - Districts.

For the purpose of this chapter, the city is divided in the following zoning districts:

(1) R-1 Residential (MUSA – Villas). The intent of this district is to accommodate detached single-family dwelling units on suitable land within the Metropolitan Urban Service Area at a maximum net density of four units per acre.

(2) R-1 Residential (MUSA – Detached Single Family Homes). The intent of this district is to accommodate single-family dwelling units on suitable land within the Metropolitan Urban Service Area at a maximum net density of three units per acre or four units per acre through the use of a Planned Unit Development (PUD).

(3) R-1 Residential (Rural Developing). The intent of this district is to accommodate single-family dwelling units outside of the Metropolitan Urban Service Area at a maximum gross density of one unit per 2.5 acres.

(4) R-2 Residential. The intent of this district is to accommodate duplexes, twinhomes, attached and detached townhomes, or multifamily units at a maximum density of seven units per acre and a minimum density of four units per acre.

And all existing numbers (6) through (17) renumbered accordingly.

Sec. 117-111. - R-1 Residential District shall be amended to read as follows:

(a) Intent. The intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2040 Metropolitan Urban Service Area (MUSA) and rural developing areas of the City. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2040 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural developing area shall be served with individual septic systems and wells.

(b) Permitted uses.

(1) Single-family detached dwellings.

(2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary unless compliance with chapter 10, Animals, can be maintained.

(3) Public parks, municipal fire station.

(4) Single-family/townhome units as part of a PUD located within the 2040 MUSA. PUDs shall be designed in accordance with R-2 residential performance standards established in section 117-112.

(5) State-licensed group homes in accordance with state statutes.

(6) Licensed home daycares in accordance with state statute.

(7) Noncommercial horse boarding.

(8) Home occupations as permitted by section 117-351.

(9) Accessory uses as permitted by section 117-349.

(c) Uses permitted by conditional use permit.

(1) Religious institutions.

(2) Commercial horse boarding.

(3) Commercial dog kennels.

(4) Oversizing of accessory structure size.

(5) Two-story accessory buildings.

(6) Cemeteries.

(7) Essential services.

(8) Cell towers in Tower Overlay District.

(9) Commercial garden nurseries or greenhouses with buildings.

(10) Micro-scale WECS.

(d) R-1 bulk standards.

	MUSA		Rural Developing (Large Single Family Lots)
	Villas	Single Family Detached Homes	
Minimum lot size	.15 acres	.25 acres	2.5 acres
Minimum density	2.5 units per acre	2.5 units per acre	1 unit per 2.5 acres (gross) (minimum)
Maximum density	4 units per acre (maximum)	3 units per acre/4 units per acre with PUD (net) (maximum)	N/A
Minimum lot width	65 feet	80 feet/ 90 feet - corner lot	200 feet/100 feet on cul-de-sac
Front yard setback	25 feet	30 feet	40 feet
Side yard setback uninhabitable	5 feet	6 feet	10 feet
Side yard setback habitable	5 feet	10 feet	
Side yard setback for corner lots	25 feet	30 feet	40 feet
Rear yard setback	20 feet	30 feet	40 feet
Rear yard setback when adjoining a parcel zoned Park [3]	20 feet		N/A
Major/minor arterial setback measured from the centerline of the road right-of-way	60 feet from right-of-way centerline plus the local applicable setback		

Service road setback	35 feet		
Maximum building height (measured from lowest adjacent grade to average height between eaves and highest ridge)	35 feet		
Minimum floor areas: (main floor)			
Rambler with garage	912 square feet		
Split level or two story with garage	720 square feet (total of main living areas)		
Townhouse with garage	PUD Required	N/A	
	1 bedroom—700 square feet		
	2 bedrooms—800 square feet		
	3 bedrooms—960 square feet		
	Each additional bedroom 125 square feet		
Maximum building lot coverage	35%		
Maximum driveway width at street [2]	30 feet; 24 feet on culs-de sac		
Maximum number of driveways [2]	1 per street frontage	2	
Side yard setback for driveways [2]	5 feet		
Required driveway surface [2]	Bituminous or Concrete	Bituminous, Concrete, or Class V	
Accessory structure setbacks:			
Front [1]	25 feet or same as principal structure, whichever is greater	30 feet or same as principal structure, whichever is greater	40 feet or same as principal structure, whichever is greater
Rear	5 feet		
Side	5 feet	6 feet	10 feet
Side Corner	25 feet	30 feet	40 feet

[1] Refer to section 117-349 for additional front yard setback provisions for lots two acres and greater in size.

[2] A zoning permit is required to install any driveway that is not associated with work requiring a building permit.

[3] To be eligible for the reduced rear yard setback, the entire rear property line must adjoin the parcel zoned as park.

For lots located within the MUSA where adjacent structures existing as of July 1, 2002, have a different setback from that required herein, the front yard setback shall conform to the prevailing setback of adjacent structures. If adjacent structures have different setbacks from one another, the minimum front yard shall be the average of the two adjacent structures.

Sec. 117-112. - R-2 Residential District intent, permitted uses, and bulk standards shall be amended to read as follows:

(a) Intent. The intent of the R-2 Residential District is to accommodate multiple dwellings at a density of three to seven dwelling units per acre and multiple-dwelling complexes within the 2040 MUSA. All lots created by subdivision located within the 2040 MUSA shall be serviced by sanitary sewer and municipal water.

(b) Permitted uses.

(1) Multiple-dwelling structures which include attached townhomes, duplexes, twinhomes, townhomes, and apartment buildings containing no more than ten units.

(2) Detached townhomes, including villas or cottage homes.

(3) State licensed group homes in accordance with state statutes.

(4) Licensed home daycares in accordance with state statutes.

(5) Home occupations as permitted by section 117-351.

(6) Accessory uses as permitted by section 117-349.

(d) R-2 bulk standards.

	Detached Villa	Multifamily or Townhome (Attached)
Minimum Lot Size	.15 Acres	None
Minimum density (net)	4.0	4.0
Maximum density (net)	7.0	7.0

Lot width	50 feet	N/A
Building setback from private street measured from back of curb or public street right of way	25 feet	
Building setback from exterior development boundary line	25 feet	30 feet
Front yard setback	25 feet	30 feet
Side yard setback	5 feet	30 feet
Side yard setback corner lot	25 feet	30 feet
Rear yard setback	20 feet	30 feet
Maximum lot coverage for all principal and accessory buildings (excludes impervious or prepared surface)	35%	
Maximum building height (measured from lowest adjacent grade to average height between eaves and highest ridge)	35 feet	
Open space required	N/A	40% general open space 10% of which must be identifiable community space
Minimum separation between multifamily buildings, appurtenances thereto (i.e., patios, decks)	N/A	20 feet
Parking node setback from exterior development boundary line	30 feet	30 feet
Parking node setback from structure	15 feet	15 feet
Accessory structure setbacks:		
Front	30 feet or same as principal structure, whichever is greater	N/A
Rear	5 feet	N/A
Side	6 feet	N/A
Side corner	30 feet	N/A

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the 12 day of March, 2019.

_____

Mayor

ATTEST:

_____

City Administrator

Introduction date: 26 February 2019

Posting dates:

Adoption date:

Publication date:

Effective date:

CC Regular Session **7. 3.**

Meeting Date: 03/26/2019

Submitted For: Tim Gladhill, Community Development

By: Tim Gladhill, Community Development

Information

Title:

Review Sketch Plan for Rivenwick Subdivision (Project No. 19-02); Case of Paxmar

Purpose/Background:

The purpose of this case is to review a Sketch Plan for a subdivision within the Rivenwick neighborhood. The Planning Commission considered this sketch plan at its regularly scheduled meeting on March 7th. While City Code only requires that the Sketch Plan go before the Planning Commission, given the complexity of this case, Staff recommended that the project be reviewed by the City Council prior to proceeding with Preliminary Plat.

The Planning Commission was generally supportive of the project as presented and indicated support for either attached or detached townhomes if the commercial pad was required to meet the minimum 2.0 acre lot requirement.

The Developer is Paxmar. The proposed project is located within the Mixed Use Planned Unit Development District. It is guided the same in the Comprehensive Plan. The Development is proposed to be made up of three (3) main components. The MU/PUD is the guiding, or umbrella district. Within that guidance, Staff is applying the appropriate traditional districts for review based on the land use and density types. A map is included to visualize this breakdown.

1. Two (2) Acre Commercial Parcel (using the B-2 Business District for review)
2. Two (2) Acre Assisted Living Parcel (using the R-3 Residential District [high density residential] for review)
3. Detached Townhome Neighborhood (using the R-2 Residential District [medium density residential] for review)

This is a unique district that is only applied in a couple areas of the community. The Rivenwick Neighborhood is the only existing neighborhood/development where the District actually applies. The main intent of this district was to provide flexibility in final layout versus strict district boundaries. This should not be interpreted to require urban mixed-use buildings. The current version of the MU/PUD District states that any one use may not comprise of more than 75% of the project area. According to Staff Review for the original subdivision, this remaining parcel was to develop as a retail/commercial use. However, the maximum coverage per land use type at the time was 70%, which as since been amended to 75%.

Notification:

Staff has attempted to notify all Property Owners within 700 feet of the Subject Property via Standard US Mail of the Sketch Plan Review. Public Hearings will be required with the Preliminary Plat stage.

Observations/Alternatives:

Based on a review of acreage, it is estimated that the final layout would result in approximately 80% residential and 20% commercial retail. The amount of residential exceeds the maximum threshold of 75% under existing zoning standards, unless the City considers the assisted living facility commercial and not residential.

Staff is seeking broad policy direction as to whether the City approves of the concept master plan. With said broad policy direction, Staff will work on the appropriate tool to obtain approval of said master plan. It is not the intent of this case at this time to do a detail review as to compliance with any particular district standard. Staff simply desires to know if the City wants to get to the finish line at this time, and will use subsequent meetings to navigate the particulars.

Detailed review based on appropriate districts is attached.

Funding Source:
All costs associated with processing the Application are the responsibility of the Applicant/Developer.

Currently, there are no requests for financial assistance. All infrastructure costs are the responsibility of the Developer. The Developer is responsible for standard Development Fees.

Recommendation:
This is a legislative decision of the City with some broad discretion. In other words, the City is not obligated to approve the request, but would be within legal means to approve the project. Staff does not object to the project based on past difficulties to develop as retail as currently guided and based on public input on multiple workshops related to the topic.

Staff recommends approval of the sketch plan contingent upon compliance with Staff Review.

Action:
Motion to direct the Developer to proceed with Preliminary Plat contingent upon compliance with Staff Review.

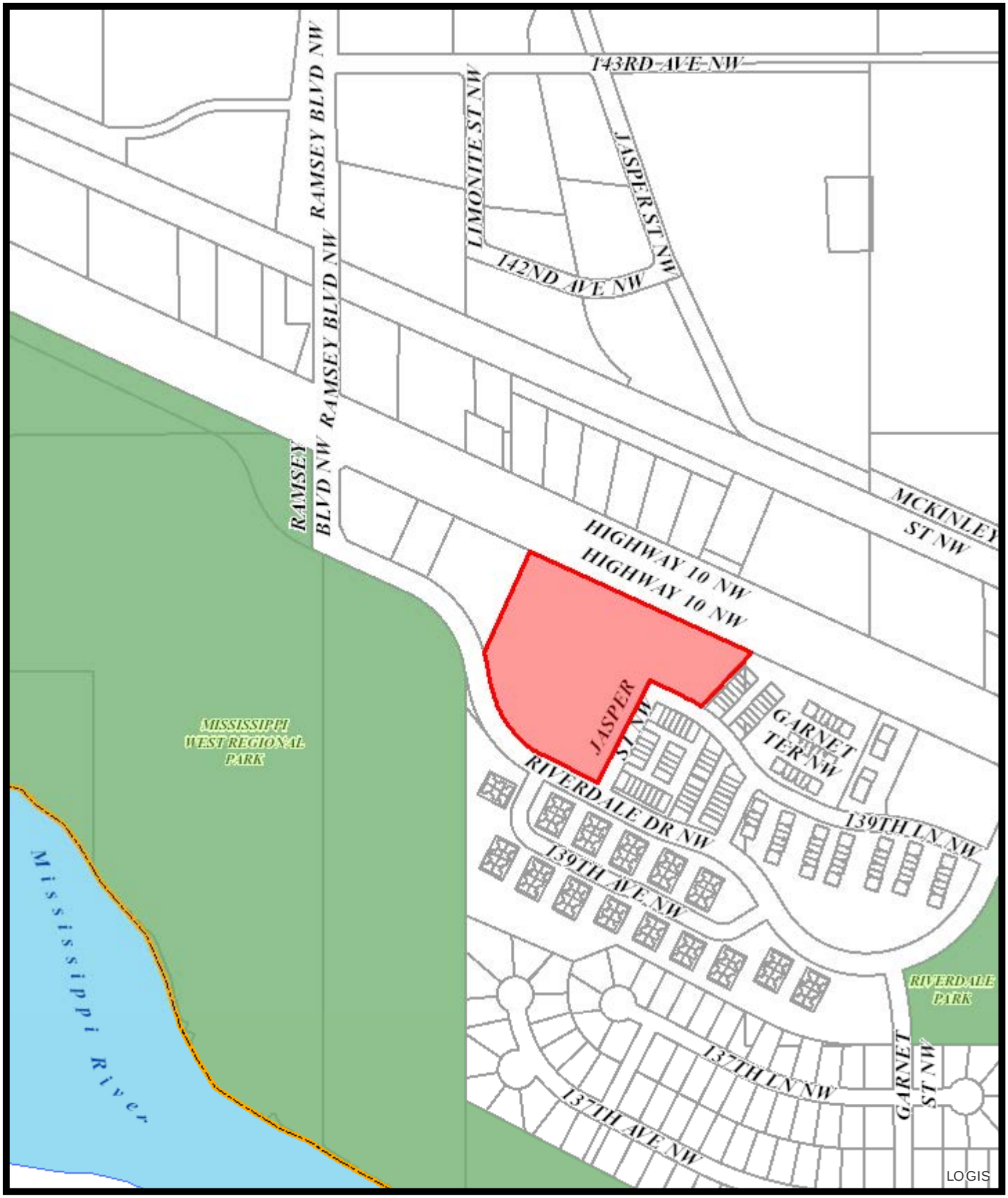
Attachments

Site Location Map
Existing Zoning Map
Subdistrict Exhibit
Revised Sketch Plan
Staff Review
Mixed Use Planned Unit Development District
R-2 Residential District
R-3 Residential District
B-2 Business District

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/14/2019 12:10 PM
Tim Gladhill	Tim Gladhill	03/20/2019 02:43 PM
Form Started By: Eric Maass		Started On: 03/12/2019 04:08 PM
Final Approval Date: 03/20/2019		

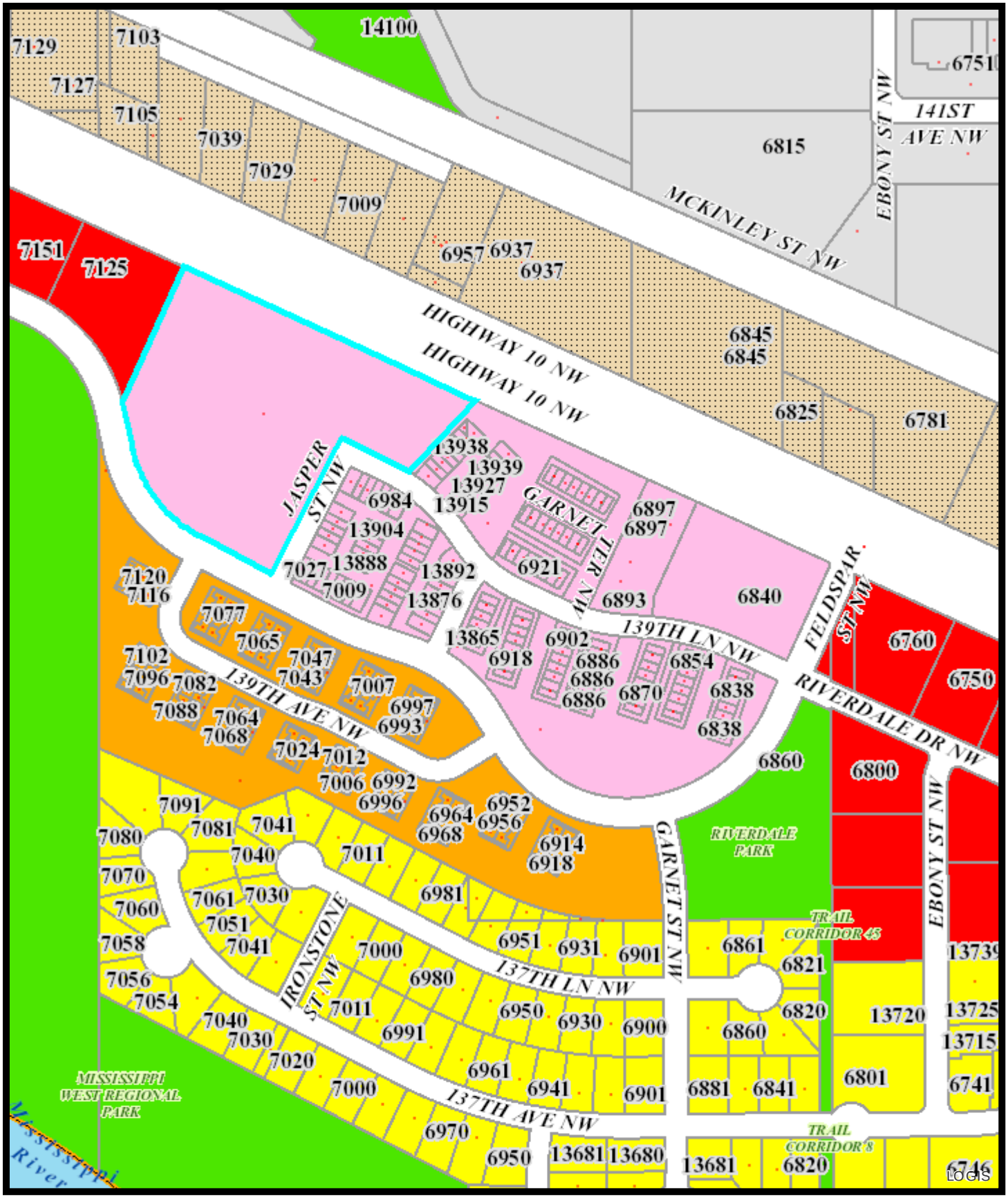
Site Location Map



Print Date: February 14, 2019

34-32-25-22-0045

Rivenwick MU/PUD



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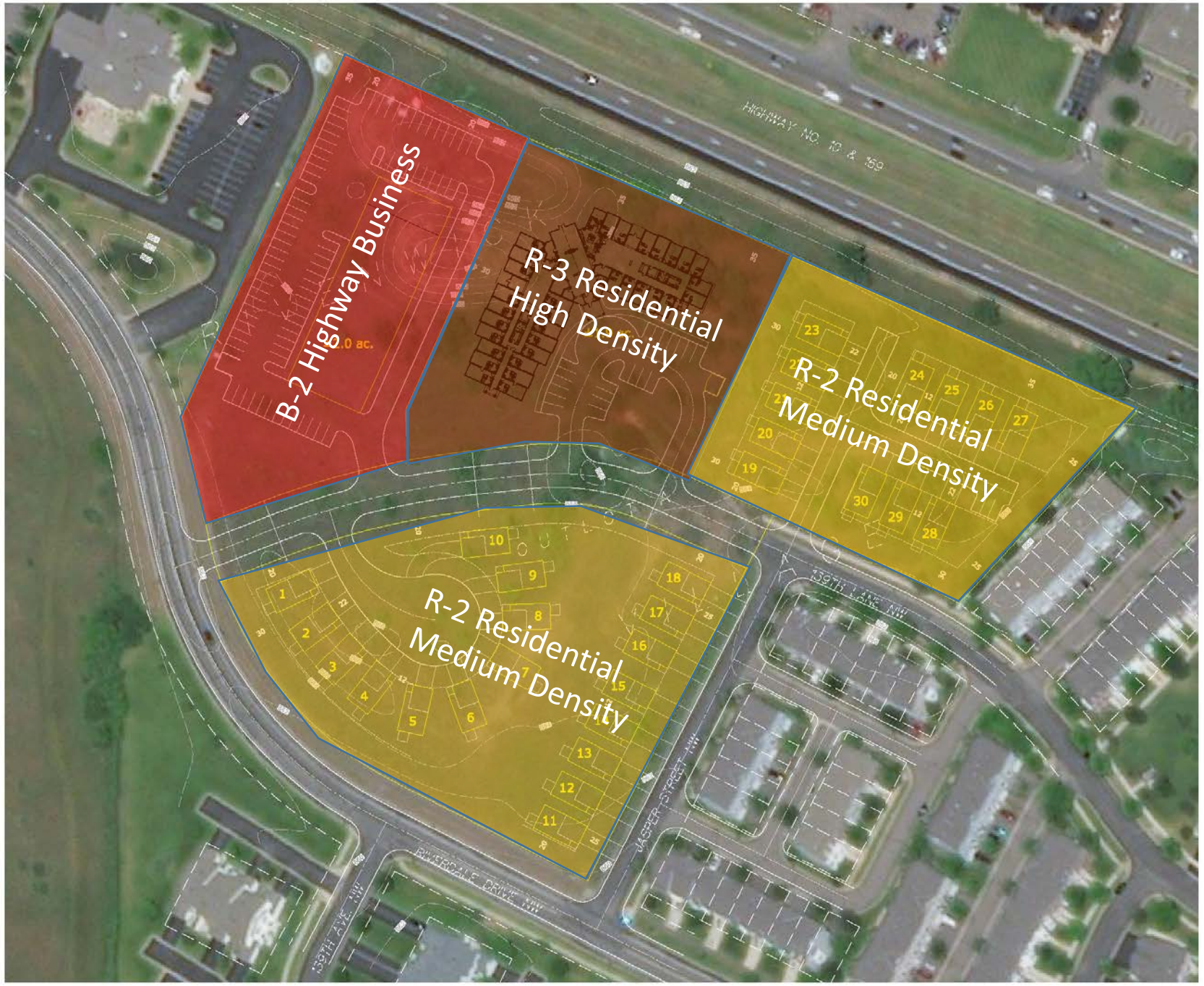
Print Date: March 1, 2019



SITE DATA

TOTAL BOUNDARY AREA	±9.34 AC.
COMMERCIAL LOTS	1
SENIOR LIVING UNITS	32
SINGLE FAMILY LOTS	30

GENERAL NOTES:

1. No field work has been completed at this time.
2. Topography shown taken from Anoka County GIS.

N

0 25 50 100

(SCALE IN FEET)

Carlson McCain
ENVIRONMENTAL • ENGINEERING • SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

CONCEPT PLAN F
AERIAL

RIVENWICK
Ramsey, Minnesota

PAXMAR
2850 Cutters Grove Ave. - Suite 207
Anoka, Minnesota 55303

REVISIONS
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2.
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6.

DRAWN BY:	CJ
ISSUE DATE:	02/05/19
FILE NO:	XXX

SITE DATA

TOTAL BOUNDARY AREA	±9.34 AC.
TOTAL ROW AREA	±0.79 AC.
TOTAL COMMERCIAL AREA	±2.00 AC.
TOTAL RESIDENTIAL AREA	±6.55 AC.
ASSISTED/EXTENDED CARE FACILITY LOT	±2.14 AC.
TOWNHOME LOTS	±4.41 AC.
TOTAL NUMBER OF LOTS	40
COMMERCIAL LOTS (LOT 40)	1
RESIDENTIAL LOTS	39
ASSISTED/EXTENDED CARE FACILITY LOT	1
TOWNHOME LOTS	38

GENERAL NOTES:

1. No field work has been completed at this time.
2. Topography shown taken from Anoka County GIS.

N

0 25 50 100

(SCALE IN FEET)

Carlson McCain
ENVIRONMENTAL - ENGINEERING - SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

CONCEPT PLAN G
AERIAL

RIVENWICK
Ramsey, Minnesota

PAXMAR
2850 Cutters Grove Ave. - Suite 207
Anoka, Minnesota 55303

REVISIONS

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ISSUE DATE:	03/05/19
FILE NO:	XXX

Save Date: 03/06/19 | \\bns\7921 - 7940s\7935 - rivenwick village - outlot a\civil\survey\dwgs\7935_layout B nov.dwg

SITE DATA

TOTAL BOUNDARY AREA	±9.34 AC.
TOTAL ROW AREA	±0.79 AC.
TOTAL COMMERCIAL AREA	±2.00 AC.
TOTAL RESIDENTIAL AREA	±6.55 AC.
ASSISTED/EXTENDED CARE FACILITY LOT	±2.14 AC.
TOWNHOME LOTS	±4.41 AC.
TOTAL NUMBER OF LOTS	40
COMMERCIAL LOTS (LOT 40)	1
RESIDENTIAL LOTS	39
ASSISTED/EXTENDED CARE FACILITY LOT	1
TOWNHOME LOTS	38

GENERAL NOTES:

1. No field work has been completed at this time.
2. Topography shown taken from Anoka County GIS.

Carlson McCain
ENVIRONMENTAL - ENGINEERING - SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

CONCEPT PLAN G

RIVENWICK
Ramsey, Minnesota

PAXMAR
2850 Cutters Grove Ave. - Suite 207
Anoka, Minnesota 55303

REVISIONS

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6.	
DRAWN BY:	C#
ISSUE DATE:	03/05/19
FILE NO:	XXX

Save Date: 03/05/19 | Xplot=7921 • 7940=7935 - rivenwick village - outlot a\xplot e3d\survey\layouts\7935 Layout 8 rev.dwg

ProjectDox

Changemarks Report

Project Name: 19-102 Paxmar Rivenwick

Workflow Started: 02/13/2019 9:34 AM

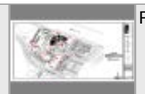
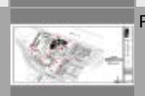
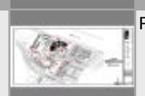
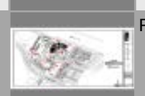
Report Generated: 03/01/2019 01:42 PM

Cycle	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
1	False	Unresolved	Civil Engineer		Rivenwick Concept F.pdf	LL	Move entrance	Move cul-de-sac entrance to be across from commercial driveway.	02/27/2019 2:00 PM	Len Linton	
1	False	Unresolved	Civil Engineer		Rivenwick Concept F.pdf	LL	Entrance Spacing	Evaluate spacing between these entrances, Jasper Street and the commercial entrance. Provide statement on conditions with next submittal.	02/27/2019 2:00 PM	Len Linton	
1	False	Unresolved	Civil Engineer		Rivenwick Concept F.pdf	LL	Sanitary Sewer	Analysis of impact of additional buildings on existing lift station will be required.	02/27/2019 2:00 PM	Len Linton	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Driveway Length	Driveways must be at least 25 feet in length.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Parcel Boundaries	Sketch shall be updated to reflect individual parcel boundaries.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Residential Setback	Minimum setback for medium density residential is 25 feet.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Maximum Density - Suite Living	Maximum density for high density residential is 15 units per acre.	02/20/2019 12:16 PM	Tim Gladhill	

Partial Review

ProjectDox

Changemarks Report

1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Incorrect Measurement?	This is measuring at 22 feet, not 25 feet.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Highway 10 Setback	This can be reduced to 30 feet.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Parking Lot Setback to Structure - Suite Living	Minimum parking lot setback to structures is 15 feet.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Lot Coverage - Suite Living	Please add note for lot coverage.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Lot Coverage - Abra Auto Body	Please add note for lot coverage.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Floor Areas - Suite Living	Please include floor areas for individual units.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Parking Stall Dimensions - Suite Living	Please indicate parking stall dimensions.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Parking Stall Dimensions and Drive Aisle Width - Auto Body	Add stall dimensions and drive aisle width.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Minimum Separation Between Buildings	Minimum separation = 15 feet. Currently discussing policy change to reduce to 10 feet (5 foot setbacks).	02/20/2019 12:16 PM	Tim Gladhill	

Partial Review

ProjectDox

Changemarks Report

1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Open Space Requirement	Minimum 40% open space; 10% must be identifiable community space.	02/20/2019 12:16 PM	Tim Gladhill	
1	False	Unresolved	Community Development Director		Rivenwick Concept F.pdf	Tim Gladhill	Floor Areas	Please include floor areas for individual units. Standard layout exhibit is acceptable.	02/20/2019 12:16 PM	Tim Gladhill	

Partial Review

Sec. 117-119. - Mixed Use Planned Unit Development (MU-PUD) District.

(a) *Intent.* The intent of the Mixed Use Planned Unit Development (MU-PUD) District is to provide a range of retail and service commercial, office, and residential uses that are organized and planned in a comprehensive manner. The MU-PUD District is created for development seeking alternative development regulations that embody more traditional neighborhood design (TND) principles to promote a better integration of uses that might typically be separated and to provide for an adequate mixture of commercial and residential uses and in no case shall a development contain more than 75 percent of one use.

(b) *Permitted uses.*

(1) Offices and banks.

(2) Enclosed retail activities without outdoor activities.

(3) Personal and professional services.

(4) Restaurants and cafes.

(5) Uses allowed in the R-1, R-2 and R-3 Districts.

(c) *Standards.*

(1) *Bulk standards.*

Standard	Minimum Requirement
Development area	10 acres
Lot width	No minimum
Front yard setback	As approved by PUD
Side yard setback	As approved by PUD
Rear yard setback	As approved by PUD
Height (max.)	45 feet
Building coverage (max.)	As approved by PUD

(2) *Other standards.*

a. The planned unit development process (section 117-123) shall be used for all development in the MU-PUD District.

b. Standards for residential and commercial uses may be applied as determined necessary when reviewing development proposals. Otherwise, development standards are established for each element of a project as approved by the PUD.

(Code 1978, § 9.20.26; Ord. No. 80-04, 5-25-1980; Ord. No. 86-2, 8-25-1986; Ord. No. 93-06, 4-23-1993; Ord. No. 03-21, 8-25-2003; Ord. No. 03-23, 8-25-2003; Ord. No. 04-19, 6-1-2004)

Sec. 117-112. - R-2 Residential District.

(a) *Intent.* The intent of the R-2 Residential District is to accommodate multiple dwellings at a density of three to seven dwelling units per acre and multiple-dwelling complexes within the 2002 MUSA. All lots created by subdivision located within the 2020 MUSA shall be serviced by sanitary sewer and municipal water.

(b) *Permitted uses.*

(1) Multiple-dwelling structures which include duplexes, twinhomes, townhomes, and apartment buildings, containing no more than ten units.

(2) Detached townhomes, including villas or cottage homes.

(3) State licensed group homes in accordance with state statutes.

(4) Licensed home daycares in accordance with state statutes.

(5) Home occupations as permitted by section 117-351.

(6) Accessory uses as permitted by section 117-349.

(c) *Uses permitted by conditional use permit.*

(1) Religious Institutions.

(2) Keeping of wild animals in accordance with chapter 10, article IV.

(3) Increased accessory structure height/size.

(4) Oversizing of signs.

(5) Expansion or enlargement of lawful nonconforming uses.

(6) Micro-scale WECS.

(d) *R-2 bulk standards.*

Miscellaneous Standards	Duplex	Twinhome or Quad
Lot size	14,000 square feet per structure	7,000 square feet per dwelling unit
Minimum density (net)	3.0	3.0
Maximum density (net)	7.0	7.0
Lot width	100 feet	50 feet

Front yard setback	30 feet	30 feet
Side yard setback	10 feet	10 feet
Side yard setback corner lot	30 feet	30 feet
Side yard interior wall setback	N/A	0
Rear yard setback	30 feet	30 feet
Maximum lot coverage for all principal and accessory buildings (excludes impervious or prepared surface)	35%	35%
Maximum building height (measured from mean ground level to mean ground gable)	35 feet	35 feet
Accessory structure setbacks:		
Front	30 feet or same as principal structure, which ever is greater	30 feet or same as principal structure, which ever is greater
Rear	5 feet	5 feet
Side	6 feet	6 feet
Side corner	30 feet	30 feet
Maximum number of units per structure	2	2 (4 for quad)

Miscellaneous Standards	Attached and Detached Townhomes	Multifamily
Lot size	None	None
Minimum density (net)	3.0	3.0
Maximum density (net)	7.0	7.0
Lot width	None	100 feet
Building setback from public street right-of-way	25 feet	25 feet
Building setback from private street measured from back of curb	25 feet	25 feet
Building setback from exterior development boundary line	30 feet	30 feet
	25 feet (detached)	
Minimum separation between	20 feet	20 feet

buildings, including any appurtenances thereto (i.e., patios, decks)	15 feet (detached)	
Parking node setback from exterior development boundary line	30 feet	30 feet
Parking node setback from structure	15 feet	15 feet
Maximum lot coverage	35%	35%
Maximum building height (measured from mean ground level to mean gable)	35 feet	35 feet

Accessory structure setback (measured from the development boundary line)	30 feet	30 feet
Maximum number of units per structure	81 (detached)	10
Open space required	40% general open space 10% of which must be identifiable community space	40% general open space 10% of which must be identifiable community space

(e) *General R-2 residential performance standards.*

(1) *Miscellaneous standards.*

Miscellaneous Standards	
Townhouse with garage	1 bedroom - 700 square feet
	2 bedrooms - 800 square feet
	3 bedrooms - 960 square feet
	Each additional bedroom - 125 square feet

	Efficiency unit - 400 square feet
Duplex dwelling	800 square feet per unit
Twinhome dwelling	912 square feet per unit
Multifamily dwellings	1 bedroom - 700 square feet 2 bedrooms - 800 square feet 3 bedrooms - 960 square feet Each additional bedroom - 125 square feet Efficiency unit - 400 square feet
No. of required off-street parking spaces	Duplex - 2 enclosed Twinhome - 2 enclosed Townhome - 2 off-street, 1 of which must be enclosed. Multifamily - 2½ off-street spaces per unit, 1 parking space must be enclosed, the remaining required parking spaces must be located within the development
Maximum building lot	35%
Maximum driveway width	20 feet
Side yard setback for driveways	5 feet

Required driveway surface	Bituminous or concrete

(2) *Parking.*

a. The surfaces of parking stalls, aisles, and access driveways shall be constructed with blacktop or concrete and properly maintained. The term "properly maintained" includes keeping the blacktop or concrete in good condition and free from chuckholes and other types of surface cracks and breakage.

b. The entire perimeter of the parking stalls, aisles and access driveways shall be curbed with six-inch-high curbing of poured concrete.

c. All required parking stalls shall be located on the premises of the principal building.

d. A parking stall shall not be less than 180 square feet in area, with a minimum width of nine feet.

e. Additional parking spaces may be required by the city.

(3) *Streets.*

a. *Public streets.* Residential developments in this district must provide one main thoroughfare through the development and main thoroughfares must be dedicated as public streets.

b. *Private streets.* Private streets or driveway collectors are permitted if they serve as access driveways from dwelling units to public streets and meet the city engineer's street standards together with the dimension standards described below:

1. Minimum private street width with no parking permitted: 24 feet.
2. Minimum private street width with parking permitted on one side of street: 28 feet.
3. Minimum private street width with parking permitted without restriction: 32 feet.
4. Maximum private street length without a turnaround provided: 200 feet.

5. Maximum private street length with a turning provision provided: 300 feet.
6. Maximum private street length with a cul-de-sac provided: 600 feet, except that when exceeding 300 feet, the entire length of the private street must be 32 feet wide.
7. Minimum access road width at street frontage: 24 feet.
8. Minimum parking aisle width: 24 feet.
9. Maximum driveway width at road frontage: 20 feet.
10. Edge of curb opening shall not be closer to nearest portion of a street right-of-way intersection than 27 feet or two-thirds of the lot width, whichever is smaller (where a "T" intersection exists, a drive may be located opposite the end of the intercepted street).
11. Minimum access drive angle to the street: 75 degrees.
12. Building setback from private street, measured from back of curb: 25 feet.
13. Minimum radius at intersections: 20 feet.

(4) *Fences.*

a. Fencing or walls (except retaining walls) located in the front yard shall not exceed four feet height. Fencing or walls located in the side or rear yard shall not exceed six feet in height. Fences outside the 2020 MUSA are allowed up to eight feet in height in any yard but must be set back a minimum of 100 feet from the front property line unless they have at least 75 percent clear visible opening. Fences may be constructed of barbed wire to accommodate agricultural activities and the raising of livestock and animals as defined by chapter 10, Animals. Lots of record as of July 1, 2002, within the MUSA that are currently used for agricultural activities or the raising of livestock and animals also qualifies under this provision.

b. Fencing material shall consist only of wood or chain link. No other types of materials will be permitted.

c. Fence framing must face inward on the fence owner's lot.

d. Fencing must be located 100 percent on the fence owner's lot.

(5)

Garbage receptacle storage. Outdoor garbage receptacles serving multifamily units must be in either the rear or side yard and must be screened from public view and adjacent lots.

(6) *Lot landscaping.*

a. *Minimum landscaping requirements.* All open space areas of a lot which are not used or improved for required parking areas, drives or storage shall be landscaped with a combination of overstory trees, ornamental trees, shrubs, flowers, ground cover, decorative walks, or other similar site design materials in a quantity and placement suitable for the lot. A reasonable attempt should be made to preserve as many existing trees as practicable in order to incorporate the trees into the development.

b. *Minimum planting requirements.* The minimum number of plantings required shall be determined based on crown or canopy cover. To fulfill the planting requirements, a combination of trees and shrubs shall meet or exceed the minimum required canopy cover square footage. The minimum canopy cover shall be calculated as follows:

1. Determine ratio of impervious area to entire site area.
2. Multiply the impervious area/site area ratio by the square footage of the pervious area to calculate the required canopy cover square footage for the project area.
3. The following formula shall be utilized to determine the average canopy cover of a species:

   $[(\text{Minimum} + \text{Maximum Spread}) \div 4]^2 \times \pi \times$ (0.65 for preferred species or 0.50 for acceptable species, as identified in the Ramsey Tree Book).

c. *Minimum size of plantings.* Required trees shall be of the following minimum planting size:

Planting Type	Size
Deciduous trees	1-inch diameter as measured six inches above ground
Coniferous trees	5 feet in height

Deciduous shrubs	2 feet in height
Evergreen shrubs	2 feet in height or 2 feet in width, whichever applies
Ornamental trees	1-inch diameter as measured six inches above ground

d. *Planting types.* Acceptable and preferred plantings shall be identified in the Ramsey Tree Book. The compliment of trees fulfilling the landscaping requirements shall not be less than 25 percent deciduous and not less than 25 percent coniferous. No more than 25 percent of the canopy cover requirements shall be fulfilled with the use of shrubs and ornamental trees.

e. *Irrigation.* If a landscape irrigation system is provided, the system shall be equipped with the following:

1. Technology that inhibits or interrupts operation of the irrigation system during periods of sufficient moisture (rain sensor).
2. One or more water efficient technologies. This could include, but is not limited to, WasterSense labeled weather-based irrigation controllers, soil moisture sensors, and/or evapotranspiration (ET) sensors.

f. *Open space.* Each townhouse development shall have at a minimum, 40 percent open space for the enjoyment of its residents that may be held as private lots or in common areas. Qualifying areas include grassed lawns, landscape areas, gardens, natural areas, landscape rock, mulch, wetlands, and ponding areas. Of the 40 percent open space, ten percent is to be dedicated as an identifiable common area for use by residents of the development.

(7) *Screening.*

a. Bufferyards. The table below establishes the minimum bufferyard and additional plantings required when a higher density zoning district is adjacent to a lower density zoning district. The screening requirements are applicable when any portion of a lot with a higher zoning

designation shares a property line with a lot of a lower zoning designation. Within that bufferyard, an additional percentage of landscaping is also required based on the minimum landscape plantings. The additional percentage of plantings required, are to be planted within the bufferyard.

		Adjacent Existing Development	
Proposed Development		R-1	R-2
	R-1	-	-
	R-2	30 ft.	-
	% increase required	10%	-
	R-3	40 ft.	30 ft.
	% increase required	20%	10%

b. The additional landscaping materials shall be in addition to the number of plantings required in the site landscaping section of this district and shall be located within the required bufferyard.

c. Screening shall be installed in accordance with section 117-356.

(8) *Lighting.* Lighting used to illuminate an off-street parking area, sign or structure, shall be arranged to deflect light away from adjacent residential districts or public streets. Bulbs emitting in excess of 3,000 lumens (150 watts) shall be directed so that the bulb is not visible from off the property where the light source is located.

(9) *Architectural standards.* The purpose of this section is to encourage the development of high-quality, diverse multiple-dwelling structures in the city while permitting flexibility in the development process.

a.

General standards. The requirements in this section apply to the front facade of all multiple-dwelling structures, as defined under permitted uses in this section.

1. The type of building materials used on exterior walls of all structures in the R-2 Residential District shall be face brick; natural stone; stucco; aluminum, steel, or vinyl siding; wood; masonite products; or other compatible residential materials that may be approved by the city. Exterior Insulation and Finish Systems (EIFS) material is prohibited. The front exterior building finish of multiple-family buildings shall consist of a minimum of 35 percent face brick, natural stone, or stucco (excluding window and door area in the calculation). This requirement shall also apply to the side of a building when it faces a public street.
2. Multiple-dwelling developments that face county highways, state highways, or MSA roads shall vary structure orientation.
3. A minimum of three colors shall be used for each multiple-dwelling building. Elements that may count towards this requirement include siding, trim, doors, and garage doors. A color palette shall be included as a part of the building elevation submittal at the time of preliminary plat review.
4. All multiple-dwelling structures shall include at least two of the following architectural elements:
   (i) Articulated/cantilevered facade.
   (ii) Dormers.
   (iii) Articulated roofline.
   (iv) Projected or inset windows.
   (v) Balconies, porches, or decks.
   (vi) Window treatments, such as shutters and window boxes.
   (vii) Other elements as approved by the city council.

b. The 35 percent masonry requirement (under subsection (e)(9)a.1 of this section) may be waived in whole or in part based on inclusion of one or more of the following criteria:
   1. Two additional architectural elements from the list in subsection

(e)(9)a.4 of this section are included.

2. Two additional colors are included in the overall color palette, for a total of five colors.
3. Decorative sidewalks (brick, stone inlays, etc.).
4. Other aesthetic enhancements deemed to be appropriate by the city council.

(Code 1978, § 9.20.12; Ord. No. 73-9, 6-1-1973; Ord. No. 86-2, 8-25-1986; Ord. No. 93-13, 8-30-1993; Ord. No. 96-17, 10-28-1996; Ord. No. 96-23, 1-13-1997; Ord. No. 02-17, 7-15-2002; Ord. No. 03-21, 8-25-2003; Ord. No. 04-08, 5-17-2004; Ord. No. 06-24, § 2, 8-8-2006; Ord. No. 09-06, § 2, 4-28-2009; Ord. No. 09-12, § 2, 9-8-2009; Ord. No. 17-04, § 2, 5-9-2017)

State Law reference— Permitted single-family uses, Minn. Stats. § 462.357, subd. 7; permitted multifamily uses, Minn. Stats. § 462.357, subd. 8.

Sec. 117-113. - R-3 Residential District.

(a) *Intent.* The intent of the R-3 Residential District is to accommodate high-density residential housing at a density greater than seven units per acre but not to exceed 15 units per acre within the 2020 MUSA. All lots created by subdivision located within the 2020 MUSA shall be serviced by sanitary sewer and municipal water.

(b) *Permitted uses.*

(1) Multiple-family dwelling units (excluding twinhomes and duplex units).

(2) Agriculture, excluding the raising of livestock, poultry, and fowl within the MUSA boundary unless compliance with chapter 10, Animals, can be maintained.

(3) State licensed group homes in accordance with state statutes.

(4) Licensed home daycares in accordance with state statutes.

(5) Home occupations as permitted by section 117-351.

(6) Accessory Uses as permitted by section 117-349.

(c) *Uses permitted by conditional use permit.*

(1) Religious institutions.

(2) Increased accessory structure height/size.

(3) Keeping of wild animals in accordance with chapter 10, Animals.

(4) Oversizing of signs.

(5) Expansion or enlargement of lawful nonconforming uses.

(6) Micro-scale WECS.

(d) *R-3 bulk standards.*

Miscellaneous Standards	Townhomes	Multifamily
Lot size	None	None
Maximum density (net)	15.0	15.0
Minimum density (net)	7.0	7.0
Lot width	None	100 feet

Building setback from street right-of-way	25 feet	25 feet
Building setback from private street (measured from back of curbline)	25 feet	25 feet
Building setback from exterior development boundary line	30 feet	30 feet
Minimum separation between buildings, including any appurtenances thereto (i.e., patios, decks)	20 feet	20 feet
Parking node setback from structures	15 feet	15 feet
Parking node setback from exterior development boundary line	30 feet	30 feet
Maximum lot coverage	35%	35%
Maximum building height (measured from mean ground level to mean ground gable)	35 feet	45 feet
Minimum floor area measured at or above lot grade:		
1 bedroom	700 square feet	640 square feet
2 bedrooms	800 square feet	760 square feet

3 bedrooms	960 square feet	860 square feet
Each additional bedroom	125 square feet	125 square feet
Efficiency unit	NA	400 square feet
Accessory structure setback (measured from the development boundary line)	30 feet	30 feet

(e) *General R-3 residential performance standards.*

(1) *Parking.*

a. Townhomes: Two off-street parking spaces (one of which should be enclosed).

b. Multiple-family dwellings: 2½ off-street parking spaces (one of which should be enclosed) per unit.

c. The surfaces of parking stalls, aisles, and access driveways shall be constructed with blacktop or concrete and properly maintained. The term "properly maintained" includes keeping the blacktop or concrete in good condition and free from chuckholes and other types of surface cracks and breakage.

d. The entire perimeter of the parking stalls, aisles and access driveways shall be curbed with six-inch-high curbing of poured concrete.

e. All required parking stalls shall be located on the premises of the principal building.

f. A parking stall shall not be less than 180 square feet in area, with a minimum width of nine feet.

g. Additional parking spaces may be required by the city.

h. Maximum driveway width: 20 feet.

i. Driveway side yard setback: five feet.

(2) *Streets.*

a. *Public streets.* Residential developments in this district must provide one main thoroughfare through the development and main thoroughfares must be dedicated as public streets.

b. *Private streets.* Private streets or driveway collectors are permitted if they serve as access driveways from dwelling units to public streets and meet the city engineer's street standards together with the dimension standards described below:

1. Minimum private street width with no parking permitted: 24 feet.
2. Minimum private street width with parking permitted on one side of street: 28 feet.
3. Minimum private street width with parking permitted without restriction: 32 feet.
4. Maximum private street length without a turnaround provided: 200 feet.
5. Maximum private street length with a turning provision provided: 300 feet.
6. Maximum private street length with a cul-de-sac provided: 600 feet, except that when exceeding 300 feet, the entire length of the private street must be 32 feet wide.
7. Minimum access road width at street frontage: 24 feet.
8. Minimum parking aisle width: 24 feet.
9. Maximum driveway width at road frontage: 20 feet.
10. Edge of curb opening shall not be closer to nearest portion of a street right-of-way intersection than 27 feet or two-thirds of the lot width, whichever is smaller (where a "T" intersection exists, a drive may be located opposite the end of the intercepted street).
11. Minimum access drive angle to the street: 75 degrees.
12. Building setback from private street, measured from back of curb: 25 feet.
13. Minimum radius at intersections: 20 feet.

(3) *Fences.*

a.

Fencing or walls (except retaining walls) located in the front yard shall not exceed four feet in height. Fencing or walls located in the side or rear yard shall not exceed six feet in height. Fences outside the 2020 MUSA are allowed up to eight feet in height in any yard but must be set back a minimum of 100 feet from the front property line unless there is at least a 75 percent clear visible opening. Fences may be constructed of barbed wire to accommodate agricultural activities and the raising of livestock and animals as defined by chapter 10, Animals. Lots of record as of July 1 2002, within the MUSA that are currently used for agricultural activities or the raising of livestock and animals also qualify under this provision.

b. Fencing material shall consist only of wood or chain link. No other types of materials shall be permitted.

c. Fence framing must face inward on the fence owner's lot.

d. Fencing must be located 100 percent on the fence owner's lot.

(4) *Garbage receptacle storage.* Outdoor garbage receptacles serving multifamily units must be in either the rear or side yard and must be screened from public view and adjacent lot.

(5) *Lot landscaping.*

a. *Minimum landscaping requirements.* All open space areas of a lot which are not used or improved for required parking areas, drives or storage shall be landscaped with a combination of overstory trees, ornamental trees, shrubs, flowers, ground cover, decorative walks, or other similar site design materials in a quantity and placement suitable for the lot. A reasonable attempt should be made to preserve as many existing trees as practicable in order to incorporate the trees into the development.

b. *Minimum planting requirements.* The minimum number of plantings required shall be determined based on crown or canopy cover. To fulfill the planting requirements, a combination of trees and shrubs shall meet or exceed the minimum required canopy cover square footage. The minimum canopy cover shall be calculated as follows:

1. Determine ratio of impervious area to entire site area.

2.

Multiply the impervious area/site area ratio by the square footage of the pervious area to calculate the required canopy cover square footage for the project area.

3. The following formula shall be utilized to determine the average canopy cover of a species:

   [(Minimum + Maximum Spread) ÷ 4] ^{2} × π × (0.65 for preferred species or 0.50 for acceptable species, as identified in the Ramsey Tree Book).

c. *Minimum size of plantings.* Required trees shall be of the following minimum planting size:

	Size
Deciduous trees	1-inch diameter as measured six inches above ground
Coniferous trees	5 feet in height
Deciduous shrubs	2 feet in height
Evergreen shrubs	2 feet in height or 2 feet in width, whichever applies
Ornamental trees	1-inch diameter as measured six inches above ground

d. *Planting types.* Acceptable and preferred plantings shall be identified in the Ramsey Tree Book. The compliment of trees fulfilling the landscaping requirements shall not be less than 25 percent deciduous and not less than 25 percent coniferous. No more than 25 percent of the canopy cover requirement shall be fulfilled with the use of shrubs and ornamental trees.

e. *Irrigation.* If a landscape irrigation system is provided, the system shall be equipped with the following:

   1. Technology that inhibits or interrupts operation of the irrigation

system during periods of sufficient moisture (rain sensor).

2. One or more water efficient technologies. This could include, but is not limited to, WasterSense labeled weather-based irrigation controllers, soil moisture sensors, and/or evapotranspiration (ET) sensors.

f. *Open space.* Each townhouse development shall have at a minimum, 40 percent open space for the enjoyment of its residents that may be held as private lots or in common areas. Qualifying areas include grassed lawns, landscape areas, gardens, natural areas, landscape rock, mulch, wetlands, and ponding areas. Of the 40 percent open space, ten percent is to be dedicated as an identifiable common area for use by residents of the development.

(6) *Screening.*

a. Bufferyards. The table below establishes the minimum bufferyard and additional plantings required when a higher density zoning district is adjacent to a lower density zoning district. The screening requirements are applicable when any portion of a lot with a higher zoning designation shares a property line with a lot of a lower zoning designation. Within that bufferyard, an additional percentage of landscaping is also required based on the minimum landscape plantings. The additional percentage of plantings required are to be planted within the bufferyard.

		Adjacent Existing Development	
> Proposed Development		R-1	R-2
	R-1	-	-
	R-2	30 ft.	-
	% increase required	10%	-
	R-3	40 ft.	30 ft.

	% increase required	20%	10%

b. The additional landscaping materials shall be in addition to the number of plantings required in the site landscaping section of this district and shall be located within the required bufferyard.

c. Screening shall be installed in accordance with section 117-356.

(7) *Lighting.* Lighting used to illuminate an off-street parking area, sign or structure, shall be arranged to deflect light away from adjacent residential districts or public streets. Bulbs emitting in excess of 3,000 lumens (150 watts) shall be directed so that the bulb is not visible from off the property where the light source is located.

(8) *Architectural standards.* The purpose of this section is to encourage the development of high-quality, diverse multiple-dwelling structures in the city while permitting flexibility in the development process.

a. General standards. The requirements in this section apply to the front facade of all multiple-dwelling structures, as defined under permitted uses in this section.

1. The type of building materials used on exterior walls of all structures in the R-3 Residential District shall be face brick; natural stone; stucco; aluminum, steel, or vinyl siding; wood; masonite products; or other compatible residential materials that may be approved by the city. Exterior Insulation and Finish Systems (EIFS) material is prohibited. The front exterior building finish of multiple-family buildings shall consist of a minimum of 35 percent face brick, natural stone, or stucco (excluding window and door area in the calculation). This requirement shall also apply to the side of a building when it faces a public street.

2. Multiple-dwelling developments that face county highways, state highways, or MSA roads shall vary structure orientation.

3.

A minimum of three colors shall be used for each multiple-dwelling building. Elements that may count towards this requirement include siding, trim, doors, and garage doors. A color palette shall be included as a part of the building elevation submittal at the time of preliminary plat review.

4. All multiple-dwelling structures shall include at least two of the following architectural elements:
   (i) Articulated/cantilevered facade.
   (ii) Dormers.
   (iii) Articulated roofline.
   (iv) Projected or inset windows.
   (v) Balconies, porches, or decks.
   (vi) Window treatments, such as shutters and window boxes.
   (vii) Other elements as approved by the city council.

b. The 35 percent masonry requirement (under subsection (e)(8)a.1 of this section) may be waived in whole or in part based on inclusion of one or more of the following criteria:
   1. Two additional architectural elements from the list in subsection (e)(8)a.4 of this section are included.
   2. Two additional colors are included in the overall color palette, for a total of five colors.
   3. Decorative sidewalks (brick, stone inlays, etc.).
   4. Other aesthetic enhancements deemed to be appropriate by the city council.

(Code 1978, § 9.20.13; Ord. No. 80-06, 8-3-1980; Ord. No. 83-06, 6-19-1983; Ord. No. 86-2, 8-25-1986; Ord. No. 96-17, 10-28-1996; Ord. No. 96-23, 1-13-1997; Ord. No. 02-17, 7-15-2002; Ord. No. 03-21, 8-25-2003; Ord. No. 04-09, 5-17-2004; Ord. No. 04-10, 5-17-2004; Ord. No. 09-06, § 2, 4-28-2009; Ord. No. 09-12, § 2, 9-8-2009; Ord. No. 17-04, § 2, 5-9-2017)

State Law reference— Permitted single-family uses, Minn. Stats. § 462.357, subd. 7; permitted multifamily uses, Minn. Stats. § 462.357, subd. 8.

Sec. 117-115. - B-2 Highway Business District.

(a) *Intent.* The purpose of the B-2 Highway Business District is to provide for and limit the establishment of motor vehicle oriented or dependent and convenience type, high intensity commercial and service activities characteristically located along major traffic carriers.

(b) *Permitted uses.* The following are permitted uses, subject to standards established in subsection (e) of this section and performance standards established in article II, division 6 of this chapter:

(1) Restaurants, cafes, on and off-sale liquor.

(2) Private clubs or lodges serving food and beverages.

(3) Commercial recreational uses.

(4) Governmental and public utility buildings and structures.

(5) Motels, motor hotels and hotels provided that the lot area contains not less than 500 square feet of lot area per unit.

(6) Animal clinics.

(7) Adult uses — principal and adult uses — accessory.

(8) Enclosed retail sales and rental activity.

(9) Offices, banks, personal and professional services.

(10) Drive-in and convenience, fast food establishments.

(11) Commercial carwashes (drive through and mechanical).

(12) Gas station, truck stop, and motor vehicle repair.

(13) Convenience grocery and/or food operations with convenience gas (no vehicle service or repair).

(14) Day care services.

(c) *Conditional uses.* Requires a conditional use permit based upon procedures set forth in and regulated by section 117-51 (conditional use permits) of this chapter.

(1) Outdoor commercial recreation.

(2) Motor vehicle, implement, and recreation equipment sales and service.

(3) Oversizing of signs.

(4) Expansion or enlargement of lawful nonconforming uses.

(5) Cell towers.

(6) Micro-scale WECS.

(7) Medium-scale WECS.

(8) Religious institutions.

(d) *Accessory uses.* The following are accessory uses, subject to standards established in subsection (e) of this section and performance standards established in article II, division 6 of this chapter:

(1) Commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 30 percent of the gross floor space of the principal use unless otherwise approved by the city council.

(2) Open and outdoor areas for display of goods for sale and rental.

(3) Off-street parking including semi-trailer trucks, as regulated and required by this chapter.

(4) Off-street loading as regulated and required by this chapter.

(5) Signing as regulated by this Code.

(6) Temporary seasonal sales.

(7) Motor vehicle implement and recreational indoor storage when accessory to sales and service.

(8) Open and outdoor storage as an accessory use not to exceed 30 percent of the property provided that (this section takes precedence over other provisions of this chapter as it relates to this district):

a. Storage area may only be located in the side or rear yard. The storage area may not be located in the front yard.

b. Storage area is surfaced with concrete or bituminous with continuous B6/12 concrete curb and gutter if located in the side yard.

c. Storage area may be surfaced with Class V Gravel in the rear yard only provided that:

1. The gravel depth must be at least two inches.

2. The storage area must be setback at least 20 feet from public rights of way.

3. The storage area must be setback at least 35 feet from adjacent residential properties.

4. The gravel surface must be kept free of vegetative cover and

routinely maintained.

5. The size of the gravel surface may not exceed the size of areas surfaced with concrete or bituminous on the property or 30 percent of the gross lot area, whichever is less.

d. Items stored outdoors shall comply with chapter 30 of the Ramsey City Code entitled Public Nuisances.

(9) Seasonal outdoor storage of marine boats from September 1 through May 31 in accordance with subdivision (8) of this subsection, except that seasonal storage of marine boats may be parked on an unimproved surface in the rear yard.

(e) *Standards.* (Also refer to article II, division 6 of this chapter for general performance standards).

(1) Bulk standards.

Standard	Requirement
Minimum lot area	½ acre
Minimum lot width	100 feet
Minimum lot depth	150 feet
Maximum building height	35 feet
Maximum structure area	35% of lot area
Minimum building setbacks	
Front yard	35 feet
Side yard	10 feet
Side yard on corner lot	20 feet
Rear yard	35 feet

Major and minor arterials and county and state roadways	60 feet from centerline of road right-of-way plus the local applicable setback
Parking and pavement (includes maneuvering areas) setback from street right-of-way	20 feet
Public/private service roads	25 feet
Setbacks from residential districts:	35 feet
Structure setback	
Off-street parking, driveways and outside sales and display areas	
Fuel pumps	

(2) All exterior wall finishes on any building shall be:

a. Face brick;

b. Stucco;

c. Glass;

d. Natural stone;

e. Specifically designed pre-cast concrete units whose surfaces have been integrally treated with an applied decorative material or texture;

f. Factory fabricated panel materials if the panel material is to be of those noted in subsections a through e of this section; and

g. Other material as may be approved by the planning and zoning commission and council. Combinations of such materials shall be permitted.

(3)

Vehicular access points shall be limited, shall create a minimum of conflict with through traffic movements, and shall be subject to the approval of the city engineer.

(4) The entire site shall have a drainage system which is subject to the approval of the city engineer.

(5) All signing and information or visual communication devices shall be in compliance with the applicable provisions of this Code.

(6) All magazining or stacking space for vehicles shall be off-street and shall be constructed to size that will accommodate that number of vehicles which can be serviced during a maximum 30 minute period and shall be subject to the approval of the city engineer.

(7) Parking or car magazine storage space shall be screened from view of abutting residential districts.

(8) Provisions are made to control and reduce noise.

(9) A concrete curb not less than six inches above grade shall separate the public sidewalk from motor vehicle service areas.

(10) Motor fuel activities shall be installed in accordance with state and city standards, regardless of whether the dispensing, sale or offering for sale of motor fuels and/or oil is incidental to the conduct of the use or business. Additionally, adequate space shall be provided to access gas pumps and allow maneuverability around the pumps. Underground fuel storage tanks are to be positioned to allow adequate access by motor fuel transports and unloading operations do not conflict with circulation, access and other activities on the site. Fuel pumps shall be installed on pump islands with protective canopies. Canopies shall maintain a 20-foot setback from property lines as measured from the edge of the canopy.

(11) There shall be no off-street parking or outside sales and display areas within 20 feet of any street right-of-way.

(12) Open and outdoor storage areas and/or open and outdoor service, sales, display or rental areas shall not encroach on the required off street parking, loading area or traffic maneuvering area required by this chapter.

(13)

Off street parking areas, driveways, traffic maneuvering areas, open and outdoor storage areas, open and outdoor service, sales, display or rental areas shall be surfaced with concrete or blacktop and finished with continuous concrete curbing as recommended by the city engineer and reflected on an approved site plan. Any site proposing to install any of the above named site improvements is subject to the site plan review process established in section 117-52.

(14) Open and outdoor service, sales, display or rental shall be fenced or screened from view of abutting residential districts. All conditions pertaining to a specific site are subject to change when the council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying the conditions.

(15) Lighting. Any lighting used to illuminate an off-street parking area, sign or structure shall be arranged to deflect light away from an adjoining residential district or public street. Bulbs emitting in excess of 3,000 lumens (150 watts) shall be so directed that the bulb is not visible from off of the property where such light source is located.

(16) Landscaping and buffering.

a. *Site landscaping.*

1. *Minimum landscaping requirements.* All open space areas of a lot which are not used or improved for required parking areas, drives or storage shall be landscaped with a combination of overstory trees, ornamental trees, shrubs, flowers, ground cover, decorative walks, or other similar site design materials in a quantity and placement suitable for the site. A reasonable attempt should be made to preserve as many existing trees as is practicable and to incorporate them into the development. For each existing significant tree retained one overstory tree can be deducted from the minimum requirements.

2. *Number of plantings.* The minimum number of overstory trees on any given site shall be as indicated below. These are minimum requirements that are typically supplemented with other understory trees, shrubs, flowers and ground covers deemed appropriate for a complete quality landscape treatment of a site.

	Business Districts
Deciduous/coniferous trees	1 per 50 lineal feet of site perimeter or 1 tree per 1,000 square feet of building footprint area, whichever is greater. For expansions to buildings, 1 additional tree is required for each 1,000 square feet of additional building area.
Shrubs	1 per lineal feet of site perimeter or 1 per 300 square feet of building footprint area, whichever is greater.

3. *Minimum size of plantings.* Landscaping material shall be of the following minimum planting size:

Landscape Material	Size
Deciduous trees	2.5 inches diameter as measured three feet above ground
Coniferous trees	6 feet in height
Deciduous shrubs	2 feet in height
Evergreen shrubs	2 feet in height or 2 feet in width, whichever applies
Ornamental trees	1.5 inches diameter as measured three feet above ground

4. *Planting Types.*

   (i) Acceptable plantings shall be determined by the City of Ramsey Tree Book.

   (ii) The compliment of trees fulfilling the landscaping requirements shall be not less than 25 percent deciduous and not less than 25 percent coniferous. No more than 25 percent of the required plantings shall consist of ornamental trees.

   (iii) For every 35 feet of public road frontage, one overstory tree shall be planted on the private property adjacent to the public road right-of-way.

b. *Topsoil.* All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

c. *Sodding and ground cover.* All areas not otherwise improved in accordance with approved site plans shall be finished with sod up to the edge of improved streets. Any alternative to the sod requirement shall require city council approval.

d. *Irrigation.* If a landscape irrigation system is provided, the system shall be equipped with the following:

   1. Technology that inhibits or interrupts operation of the irrigation system during periods of sufficient moisture (rain sensor).

   2. One or more water efficient technologies. This could include, but is not limited to, WasterSense labeled weather-based irrigation controllers, soil moisture sensors, and/or evapotranspiration (ET) sensors.

e. *Parking lot landscaping.* All parking lots are required to provide internal overstory tree plantings in an effort to shade parking surfaces and provide visual relief. Plantings are required at the following minimum schedule. The planting schedule is established to provide an acceptable number of plantings that may be planted in regular symmetrical patterns or irregular clusters or groupings.

   1. 1 tree per every ten parking spaces.

2. Every overstory tree planting shall be provided with a planting area of 162 square feet.
3. Acceptable ground cover materials include sod, mulch, and other natural ground cover. Landscaping rock and plastic underlayment is not allowed.
4. All parking lot planting areas shall include underground irrigation systems.

f. *Bufferyards.* This section is intended to be minimum requirements to achieve screening between differing uses with varied intensities and impacts that are not always complementary when adjacent to one another. When a bufferyard is required under this section, the yard space and planting requirements are not to be reduced for other purposes such as future parking and driveways, building expansions, or other activities that are not in keeping with the purposes of buffering and screening.

1. Bufferyards are intended to provide additional screening of businesses that are adjacent to residential areas. The following table details the width of the bufferyard along the common adjacent property line. An additional increase of landscape plantings would be required in the bufferyard. That increase is expressed in the table below as a percentage of the total required site landscaping.

<table>
<tr><td colspan="2"></td><td colspan="3">Existing Adjacent Development</td></tr>
<tr><td rowspan="4">Proposed Development</td><td></td><td>R-1</td><td>R-2</td><td>R-3</td></tr>
<tr><td>B-1
Bufferyard width</td><td>40 ft.</td><td>30 ft.</td><td>20 ft.</td></tr>
<tr><td>% increase in plantings required</td><td>25%</td><td>20%</td><td>20%</td></tr>
<tr><td>B-2
Bufferyard width</td><td>50 ft.</td><td>40 ft.</td><td>30 ft.</td></tr>
</table>

	% increase in plantings required	30%	25%	20%

2. As an alternative method for screening, fences that are 100 percent opaque may be used to mitigate the impacts of businesses that are adjacent to residential areas. Fences shall be subject to the provisions found in all applicable ordinances. When a fence is used for screening purposes, the bufferyard planting requirements may be reduced by ten percent from the stated minimum requirement.

(17) Off-street loading. One off-street loading dock/berth shall be provided for the first 10,000 square feet of floor area and one additional dock/berth for each additional 25,000 square feet of floor area. Such loading berth/dock shall be located in the rear or side wall of building.

(Code 1978, § 9.20.22; Ord. No. 86-2, 8-25-1986; Ord. No. 93-03, 3-1-1993; Ord. No. 96-12, 7-29-1996; Ord. No. 03-21, 8-25-2003; Ord. No. 04-20, 6-1-2004; Ord. No. 09-06, § 2, 4-28-2009; Ord. No. 09-12, § 2, 9-8-2009; Ord. No. 09-13, § 2, 9-8-2009; Ord. No. 10-04, § 2, 4-13-2010; Ord. No. 11-09, § 2, 6-28-2011; Ord. No. 14-10, § 2, 9-23-2014; Ord. No. 17-04, § 2, 5-9-2017; Ord. No. 18-15, § 2, 10-23-2018)

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 4.**

Meeting Date: 03/26/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-079 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-01, Ford Brook Estates Street Reconstruction

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-079 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-01, Ford Brook Estates Street Reconstruction.

Background:

City Improvement Project No. 19-01 proposes to reconstruct 180th Lane and Krypton Street in the Ford Brook Estates neighborhood. These streets total approximately 860 linear feet (0.16 miles) in length. Maps are attached to this case showing the general location and overall scope of the proposed improvements.

Existing Conditions

Krypton Street and 180th Lane were constructed in 1981 as rural sections with bituminous pavement at a width of 24 feet. Both streets are generally centered within a 66-foot wide right-of-way.

Attached is a street segments summary sheet detailing segment lengths, widths, curb type, 2017 PASER ratings, construction year, maintenance history, and pavement section information obtained from ground penetrating radar readings.

The existing bituminous pavement section ranges from 1.2 to 6.4 inches thick, with a median thickness of 4.3 inches, as determined from Ground Penetrating Radar (GPR) analysis performed by Braun Intertec in 2017, as well as from field observations and record plan documents. The existing aggregate base ranges from 2.4 to 6.8 inches thick, with a median thickness of 4.1 inches. The pavement section was built on silty sand and lean clay subgrade materials. Clay subgrade is not good for pavement support and typically requires subgrade corrections.

The City evaluates and rates the condition of pavement sections on all City streets on an annual basis using the Pavement Surface Evaluation and Rating (PASER) system. In the summer of 2018, the pavement section of the above referenced street segments were rated with a PASER rating of 2 which indicates these streets require complete reconstruction.

Sanitary sewer and watermain do not exist in this neighborhood.

The storm sewer system consists of ditches along both sides of the streets within the right-of-way and drainage and utility easements. Storm runoff is generally carried in the ditches to the ditch along TH 47 and directed north to Ford Brook.

Proposed Improvements

The existing bituminous pavement and aggregate base will be removed along with 2-feet of unsuitable subgrade materials. Geotextile fabric will be placed over the shaped and compacted subgrade. Two-feet of compacted select granular borrow (sand) will be placed over the fabric. Drain tile will run along the outside edges of the geotextile fabric and will be connected to a storm sewer structure to help drain low points. Then, four-inches of imported aggregate base will be placed, followed by 3½-inches of new bituminous pavement. This results in a 7-ton pavement design, which is the City standard for residential streets.

Existing ditches will require re-grading due to the subgrade corrections. Some driveway culverts will also require replacement. The culvert crossing 180th Lane will also be replaced, with a storm manhole placed in the center of the street to accommodate drain tile connections. A new swale will also be graded across the southeast corner of the property in the northwest corner of the intersection of 180th Lane and Highway 47.

Proposed project schedule:

March 26 – Approve Plans and Specifications / Authorize Ads for Bids
March 29 & April 5 – Publish Ads for Bids (Anoka Union Herald, Finance & Commerce)
May 1 – Public bid opening
May 14 – Accept Bids / Award Contract
Late May / early June – Begin construction
August 16 – Substantial completion (open to traffic)
September 10 – Order Assessment Hearing
October 8 – Conduct Assessment Hearing

Public Comment

Staff conducted a public information meeting for this project on Thursday, November 8, 2018. The purpose of the meeting was to present the proposed improvements, estimated costs, funding program, and preliminary project schedule to benefiting property owners, and to receive public input on the project. Property owners from 3 of the 8 identified benefiting properties attended. None of the owners objected to the project. Most of the questions pertained to special assessments, as well as the reasoning behind the School Districts request to enlarge the cul-de-sac. The residents questioned why the School District would ask the City to expand the cul-de-sac when they continue to see buses stop on Highway 47 in other locations. The property owners did not formally object to increasing the size of the cul-de-sac, they just didn't understand why this request was being made now as they asked the School District to pick up and drop off kids in the cul-de-sac years ago when there were far more kids in the neighborhood, yet their request was denied. Now they say there are only a few kids in the neighborhood and the cul-de-sac expansion will increase project costs, and possibly their assessments, so they wanted to better understand if other options are available.

One property owner that attended the Public Hearing later in November again questioned why the School District wanted the cul-de-sac to be enlarged at this time. Staff has been in contact with the School District numerous times over the last several months and has received the same answer numerous times. According to the School District, buses are not allowed to stop in dedicated turn lanes along Highway 47 so they need to turn onto 180 th Lane and therefore need a larger cul-de-sac to turn around.

Staff prepared final plans and specifications to include an alternate bid for enlarging the Krypton Street cul-de-sac as requested by the School District. Per the City's Special Assessments Policy, Staff would recommend that this cost be fully paid by the City since it would expand the existing width, which is considered an ineligible cost in the policy.

Notification:

Public notifications were not required in advance of this case.

Upon Council authorization, advertisements will be published in the Anoka Union Herald and in Finance & Commerce on March 29 and April 5, 2019, as required per State Statute.

Observations/Alternatives:

Observations:
The proposed improvements should have a serviceable life of 60 years, assuming that proactive maintenance operations are performed on a regular basis during the life of the improvements.

Some properties may have private irrigation systems. Impacts to these systems may occur because of the proposed improvements. Staff will notify property owners in writing of the pending construction as far in advance of construction as possible to allow them time to move their irrigation system components away from construction activities. After the project is complete, property owners may replace irrigation systems in their previous locations if desired. As previously discussed, all costs to relocate private irrigation system components will be the responsibility of the property owners. However, if private irrigation systems are damaged due to negligence on the part of the City's contractor, the contractor will be responsible to repair the damage.

This is the final year of the 2015 - 2019 Street Reconstruction and Overlay Program (SROP). If this project is not completed in 2019, it should be added to the next 5-year SROP to allow reconstruction between 2020 and 2024 instead. This would reduce the overall scope of pavement maintenance work to be completed in 2019 since no new streets can be added to the current 5-year SROP.

This project, along with Improvement Project #19-01, will be the first projects to be bid electronically through QuestCDN. Moving to full electronic bids will help streamline the bidding process for both the City and the bidders. Attached is a new specification for electronic bid requirements that was incorporated into the project specifications. Staff will elaborate on this during our presentation to Council.

Alternatives:
Alternative #1 – Motion to adopt Resolution #19-079 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-01, Ford Brook Estates Street Reconstruction.

Alternative #2 – Motion denying adoption of Resolution #19-079 at this time.

Funding Source:
Plans and specifications were prepared in-house as part of Staff's normal duties.

Estimated Costs
The engineer's opinion of probable costs as prepared with the Feasibility Report was $239,464.57. Those costs included 5-percent contingency costs plus 23-percent indirect costs for administrative, engineering, finance and legal costs.

Based on final plans and specifications, estimated construction costs for the base bid are $187,352.50. Adding 23-percent for indirect costs results in estimated project costs of $230,443.58.

Based on final plans and specifications, estimated construction costs for the alternate bid are $11,058.30. Adding 23-percent for indirect costs results in estimated project costs of $13,601.70.

If both the base and alternate bids were to be awarded, the estimated total construction costs would be $198,410.80, and after adding 23-percent for indirect costs, the estimated total project cost would be $244,045.28.

Funding Program
This project is proposed to be funded using a combination of the following funds;

- Street reconstruction bonds = $185,624.46*
- Special assessments = $33,076.00
- Storm sewer funds = $25,344.82

* After collecting assessments (bonds must initially cover assessments).

A total of 8 benefiting parcels have been identified as eligible for special assessments. Staff recommends applying 25-percent of all eligible project costs equally across the 8 assessable properties using the "per lot" assessment method as allowed by the City's adopted Special Assessments Policy. Eligible project costs include all costs except those related to subgrade corrections and any public utility improvements. A preliminary per parcel assessment rate of $3,919.90 was adopted by Council in November 2018. Based on estimated project costs, the assessment rate per benefiting parcel would be $4,134.50.

Final assessment amounts will be calculated after construction is complete and actual construction costs are known. The findings of the special benefit consultation report will also be known at that time.

Staff proposes to let this project for bids at the same time as Improvement Project #19-03 with the intent of realizing cost savings due to economies of scale. Most contractors will likely bid on both projects, allowing for lower unit bid prices due to increased quantities.

The City will fund the remaining 75% of eligible project costs, plus 100% of all ineligible project costs, which includes all subgrade correction costs, plus all costs required to expand the cul-de-sac per the total alternate bid cost.

Recommendation:

Staff recommends Alternative #1. This will allow the project to be constructed as part of the 2019 Street Maintenance Program, and will allow for the use of special assessments to pay for up to 25% of eligible project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Action:

Motion to adopt Resolution #19-079 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-01, Ford Brook Estates Street Reconstruction.

Attachments

Resolution 19-079
Project Location Map
Project Scope Map
Street Summary Sheet
Electronic Bid Specification

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:04 PM
Form Started By: Bruce Westby		Started On: 03/19/2019 09:21 AM
Final Approval Date: 03/21/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-079

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR IMPROVEMENT PROJECT #19-01, FORD BROOK ESTATES STREET RECONSTRUCTION

WHEREAS, pursuant to Ramsey City Council Resolution #18-175, adopted August 28, 2018, a Feasibility Report was prepared by the City Engineer with reference to proposed improvements to approximately 0.16 miles of streets within the Ford Brook Estates development including 180th Lane from Highway 47/Saint Francis Boulevard to Krypton Street, and Krypton Street from 180th Lane to its termini cul-de-sac, including the reconstruction of streets and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-219, adopted October 23, 2018, the Feasibility Report was received and accepted, and a Public Hearing was ordered for November 13, 2018 at 7 p.m., where the City Council will consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, benefiting properties are proposed to be assessed for 25-percent of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-229, adopted November 13, 2018, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, the City Engineer has completed plans and specifications for the purpose of advertising for bids for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer for the making of such improvements, and authorizes the advertisement of bids for the same improvements as City Improvement Project #19-01.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

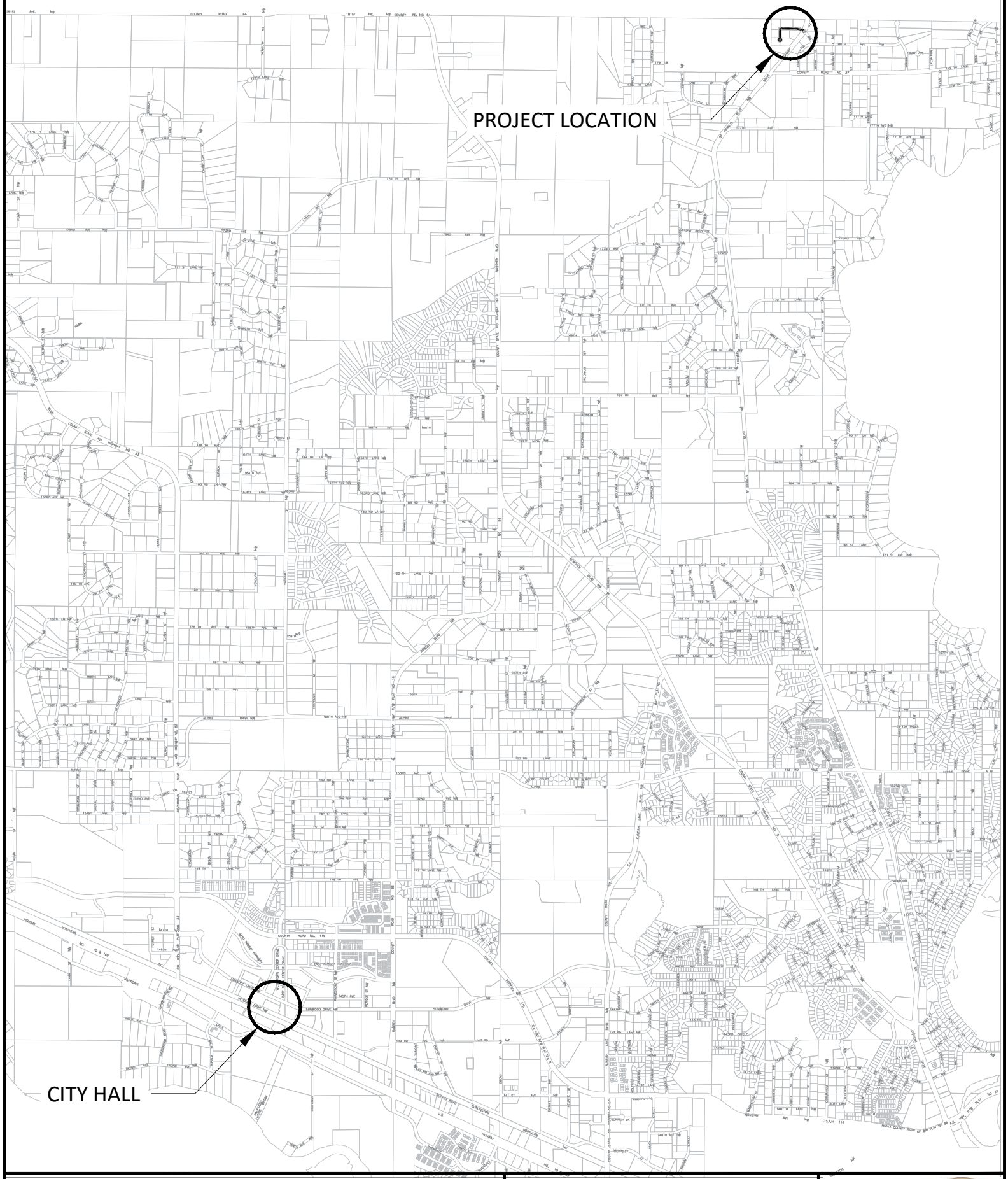
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March, 2019.

_____
Mayor

ATTEST:

_____
City Clerk



FORD BROOK ESTATES
PROJECT LOCATION

0 3000 6000 9000

SCALE (FEET)

N

City of RAMSEY

FORD BROOK ESTATES
PROJECT SCOPE

0 150 300 450
SCALE (FEET)

N

City of RAMSEY

19-01 FORD BROOK ESTATES

STREET SEGMENT SUMMARIES AND GROUND PENETRATING RADAR (GPR) RESULTS

STREET SEGMENT SUMMARY											GPR Results							
											Pavement			Aggregate			Section	
Street	Segment Description	Length	Width	Curb	2017 Rating	Year Bulit	Maintenance 1	Maintenance 2	Maintenance 3	Maintenance 4	Min	Max	Average	Min	Max	Average	Min	Location
180th Lane	TH 47 / Krypton St	556	24	n/a	4	1981	SC 1 - 1987	OL - 1997	SC 2 - 2002	SC 3 - 2012	2.7	6.4	4.2	2.4	6.8	4.1	6.1	111 feet west of TH 47.
Krypton Street	180th Ln / CDS	308	24	n/a	4	1981	SC 1 - 1987	OL - 1997	SC 2 - 2002	SC 3 - 2012	1.2	8.0*	4.9*	*	*	*	1.2*	197 feet south of 180th Lane.
* GPR was unable to determine between the aggregate base and subbase material for this section of road.																		
										Project Summary	*1.2*	*6.4*	*4.2*	*2.4*	*6.8*	*4.1*	*6.1*	*111 feet west of TH 47.*

ELECTRONIC BIDDING INFORMATION

How to Electronically Bid City of Ramsey Projects

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5. Upload bid bond – Save.

6. Go to the "Worksheet" tab and fill out all required fields or use the export and import to complete – Save.

7. Be sure to download any issued addenda(s).

8. When finished with both "Qualification" and "Worksheet" tabs, click "Submit" – you will need the company *On-Line Bid ID Code*. This is a special pass code required only at bid submittal. It can be added or changed at http://www.questcdn.com on the "My Account" page.

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Electronic bid submission reduces the number of nonconforming bids and math errors commonly seen in paper bids. Bidders now have the option to attend bid openings electronically. It also allows bidders to make changes closer to bid opening.

What Internet browsers can be used?
Internet browsers as required by QuestCDN shall be used.

How do I ensure my bids are secure?
The software program uses an encryption code and other security methods which prohibit anyone, including the City of Ramsey and the service provider from reading your bid. Once the bid opening time is reached, City of Ramsey Staff has the ability to read bids, but cannot alter the bid in anyway. Bidders do not have the ability to see other bids until City of Ramsey Staff chooses to share the bids. The City of Ramsey will only share base bid results with all bidders on the project, once they have reviewed all the electronic bids.

Can I make changes to my bid and submit a bid more than once?
Yes. Bidders can withdraw a bid, make changes and resubmit a bid as many times as they wish, until the bid opening time has occurred.

Will I know if my bid changes are accepted?
Yes. Each time a bid is withdrawn and resubmitted, the bidder will receive an email from QuestCDN confirming they have successfully submitted a bid.

Can I withdraw a Bid?
Yes. Bidders may withdraw a bid prior to the bid opening time. If a bidder withdraws a bid prior to the bid opening time, the City of Ramsey will not see the bid.

What occurs when an addendum is posted for the project?
If a bidder already submitted a bid, QuestCDN will withdraw the bid and email the bidder. The bidder will need to sign into QuestCDN, download the addendum, make changes to the bid, and resubmit the bid. If the bidder has not already submitted a bid, the bidder will need to sign into QuestCDN and download the addendum prior to submitting a bid.

How do I submit a Bid Bond electronically?
All bids must be accompanied by a Bid Bond as required by the project bid documents. Bid Bonds ensure that only legitimate bids are submitted. A scanned copy of the Bid Bond must be uploaded prior to submitting a bid.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 5.**

Meeting Date: 03/26/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-080 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-080 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Background:

City Improvement Project No. 19-03 proposes to reconstruct streets within the Wood Pond Hills and Chestnut Ridge neighborhoods including 146th Avenue, Helium Street, and Krypton Street. The streets total approximately 3,310 linear feet (0.63 miles) in length. Maps are attached to this case showing the general location and overall scope of the proposed improvements.

Existing Conditions

These streets were constructed between 1992 and 1994 as urban sections using bituminous pavement, surmountable concrete curb and gutter, and concrete storm sewer. The streets were constructed to a width of 30-feet from face-of-curb to face-of-curb, and are generally centered within 60-foot wide right-of-ways.

Attached is a street segments summary sheet detailing segment lengths, widths, curb type, 2017 PASER ratings, construction year, maintenance history, and pavement section information obtained from ground penetrating radar readings.

The existing bituminous pavement section ranges from 1.6 to 5.0 inches thick, with a median thickness of 2.5-inches, as determined from Ground Penetrating Radar (GPR) analysis performed by Braun Intertec in 2017, as well as from field observations and record plan documents. The existing aggregate base section ranges from 1.3 to 8.4 inches thick, with a median thickness of 4.1-inches. The pavement section was built on generally poorly graded sand with silt subgrade material generally considered suitable for pavement support with proper conditioning.

The City evaluates and rates the condition of pavement sections on all City streets on an annual basis using the Pavement Surface Evaluation and Rating (PASER) system. In the summer of 2018, the pavement sections of the above referenced street segments were rated with a PASER rating of 2, with the exception of the south half of Krypton Street receiving a rating of 4. PASER ratings of 3 or less indicate the street requires reconstruction.

Sanitary sewer and watermain infrastructure exist under each of the streets. These utilities were inspected and were found to be in good operating condition so no improvements are proposed at this time.

The existing storm sewer system consists of concrete catch basins that collect stormwater runoff from the curb and gutter, and concrete storm sewer pipes that route the runoff to stormwater ponding areas where the runoff is stored and treated. The storm sewer system was also inspected was generally found to be in good operating condition so only minor maintenance work is proposed including re-grouting some structures and resetting castings. One sewer pipe has a small hole near the top of the pipe, potentially caused by a boring machine while installing a private utility. This hole will be inspected during construction to see if the hole requires a patch.

Proposed Improvements
All damaged concrete curb and gutter sections are proposed to be removed and replaced.

The existing bituminous pavement section will be reconstructed using the Full Depth Reclamation (FDR) process, which involves reclaiming the existing bituminous pavement section, along with a portion of the underlying aggregate base. The reclaim material generated by this process is then spread over the reshaped and compacted existing aggregate base between the curb and gutter. Excess reclaim material is then removed and hauled off site to allow 3½-inches of new bituminous pavement to be placed over the remaining compacted reclaim material. This results in a 7-ton pavement design, which is the City standard for residential streets.

Proposed project schedule:
March 26 – Approve Plans and Specifications / Authorize Ads for Bids
March 29 & April 5 – Publish Ads for Bids (Anoka Union Herald, Finance & Commerce)
May 1 – Public bid opening
May 14 – Accept Bids / Award Contract
Late May / early June – Begin construction
August 16 – Substantial completion (open to traffic)
September 10 – Order Assessment Hearing
October 8 – Conduct Assessment Hearing

Public Comment
Staff conducted a public information meeting on Wednesday, November 7, 2018. The purpose of the meeting was to present the proposed improvements, estimated costs, funding program, and preliminary project schedule to benefiting property owners, and to receive public input on the project. Property owners from 3 of the 59 identified benefiting properties attended and none of the property owners generally objected to the project, and most of the questions pertained to special assessments, particularly payment options. Since then, no additional public comment has been received.

Notification:
Public notifications were not required in advance of this case.

Upon Council authorization, advertisements will be published in the Anoka Union Herald and in Finance & Commerce on March 29 and April 5, 2019, as required per State Statute.

Observations/Alternatives:

Observations:
The proposed improvements should have a serviceable life of 60 years, assuming that proactive maintenance operations are performed on a regular basis during the life of the improvements.

Some properties may have private irrigation systems. Impacts to these systems may occur because of the proposed improvements. Staff will notify property owners in writing of the pending construction as far in advance of construction as possible to allow them time to move their irrigation system components away from construction activities. After the project is complete, property owners may replace irrigation systems in their previous locations if desired. As previously discussed, all costs to relocate private irrigation system components will be the responsibility of the property owners. However, if private irrigation systems are damaged due to negligence on the part of the City's contractor, the contractor will be responsible to repair the damage.

This is the final year of the 2015 - 2019 Street Reconstruction and Overlay Program (SROP). If this project is not completed in 2019, it should be added to the next 5-year SROP to allow reconstruction between 2020 and 2024 instead. This would reduce the overall scope of pavement maintenance work to be completed in 2019 since no new streets can be added to the current 5-year SROP.

This project, along with Improvement Project #19-01, will be the first projects to be bid electronically through QuestCDN. Moving to full electronic bids will help streamline the bidding process for both the City and the bidders. Attached is a new specification for electronic bid requirements that was incorporated into the project specifications. Staff will elaborate on this during our presentation to Council.

Alternatives:
Alternative #1 – Motion to adopt Resolution #19-080 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Alternative #2 – Motion denying adoption of Resolution #19-080 at this time.

Funding Source:
Plans and specifications were prepared in-house as part of Staff's normal duties.

Estimated Costs
The engineer's opinion of probable costs as prepared with the Feasibility Report was $372,236.52. Those costs included 5-percent contingency costs plus 23-percent indirect costs for administrative, engineering, finance and legal costs.

Based on final plans and specifications, estimated construction costs are $267,156.35.
Adding 23-percent for indirect costs results in estimated project costs of $328,602.31.

Funding Program
This project is proposed to be funded using a combination of the following funds;

- Street reconstruction bonds = $248,619.51*
- Special assessments = $75,691.10
- Storm sewer funds = $4,291.70

* After collecting assessments (bonds must initially cover assessments).

A total of 59 benefiting parcels have been identified as eligible for special assessments. Staff recommends applying 25-percent of all eligible project costs equally across the 59 assessable properties using the "per lot" assessment method as allowed by the City's adopted Special Assessments Policy. Eligible project costs include all costs except those related to subgrade corrections and any public utility improvements. A preliminary per parcel assessment rate of $1,303.70 was adopted by Council in November 2018. Based on estimated project costs, the assessment rate per benefiting parcel would be $1,282.90.

Final assessment amounts will be calculated after construction is complete and actual construction costs are known. The findings of the special benefit consultation report will also be known at that time.

Staff proposes to let this project for bids at the same time as Improvement Project #19-01 with the intent of realizing cost savings due to economies of scale. Most contractors will likely bid on both projects, allowing for lower unit bid prices due to increased quantities.

Recommendation:

Staff recommends Alternative #1. This will allow the project to be constructed as part of the 2019 Street Maintenance Program, and will allow for the use of special assessments to pay for up to 25% of eligible project costs per the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429.

Action:

Motion to adopt Resolution #19-080 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Attachments

Resolution 19-080
Project Location Map
Project Scope Map
Street Summary Sheet
Electronic Bid Specification

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 04:06 PM
Form Started By: Bruce Westby		Started On: 03/19/2019 09:23 AM
Final Approval Date: 03/21/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-080

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR IMPROVEMENT PROJECT #19-03, WOOD POND HILLS AND CHESTNUT RIDGE STREET RECONSTRUCTIONS

WHEREAS, pursuant to Ramsey City Council Resolution #18-177, adopted August 28, 2018, a Feasibility Report was prepared by the City Engineer with reference to proposed improvements to approximately 0.63 miles of streets within the Wood Pond Hills and Chestnut Ridge developments including 146th Avenue, Helium Street, and Krypton Street, including the reconstruction of streets and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-221, adopted October 23, 2018, the Feasibility Report was received and accepted, and a Public Hearing was ordered for November 13, 2018 at 7 p.m., where the City Council considered the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, benefiting properties are proposed to be assessed for 25-percent of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-231, adopted November 13, 2018, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, the City Engineer has completed plans and specifications for the purpose of advertising for bids for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer for the making of such improvements, and authorizes the advertisement of bids for the same improvements as City Improvement Project #19-03.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

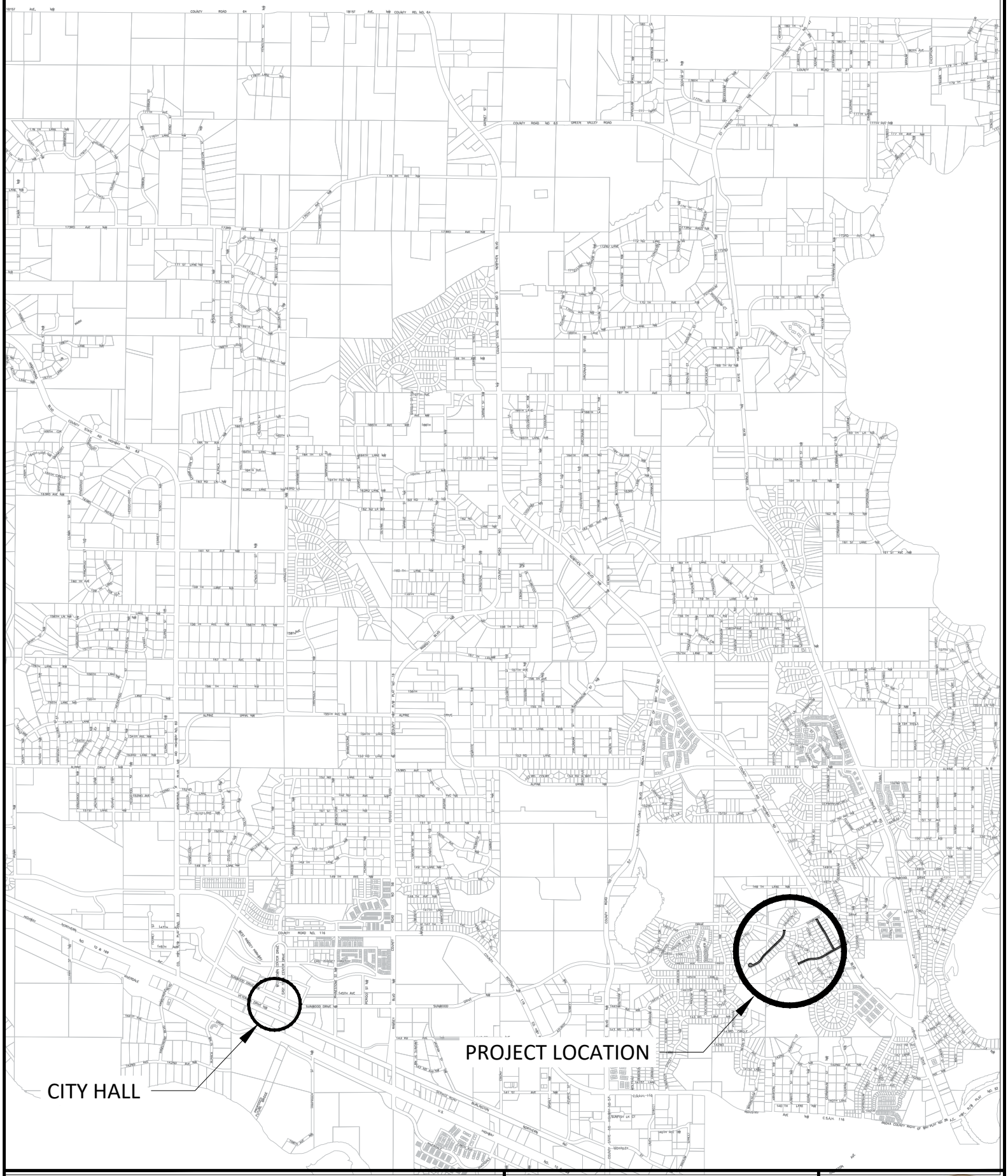
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March, 2019.

_____
Mayor

ATTEST:

_____
City Clerk



WOOD POND HILLS & CHESTNUT RIDGE PROJECT LOCATION

0 3000 6000 9000

SCALE (FEET)

N

City of RAMSEY

WOOD POND HILLS & CHESTNUT RIDGE PROJECT SCOPE

0 300 600 900

SCALE (FEET)

N

City of RAMSEY

19-03 WOOD POND HILLS & CHESTNUT RIDGE

STREET SEGMENT SUMMARIES AND GROUND PENETRATING RADAR (GPR) RESULTS

STREET SEGMENT SUMMARY											GPR Results							
											Pavement			Aggregate			Section	
Street	Segment Description	Length	Width	Curb	2017 Rating	Year Bulit	Maintenance 1	Maintenance 2	Maintenance 3	Maintenance 4	Min	Max	Average	Min	Max	Average	Min	Location
Krypton Street	Sunwood Dr / W EOP	705	31	conc.	3	1992	SC 1 - 1998	SC 2 - 2005			1.6	5.0	2.5	3.8	8.4	5.6	6.03	1121 feet south of Sunwood Drive.
Krypton Street	E EOP / CDS	592	31	conc.	5	1994	SC 1 - 1998	SC 2 - 2005										
146th Avenue	CR 5 / W EOP	355	31	conc.	4	1992	SC 1 - 1998	SC 2 - 2005			*							
146th Avenue	E EOP / Junkite Street	803	31	conc.	4	1993	SC 1 - 1998	SC 2 - 2005										
Helium Street	Sunwood Dr / 146th Ave	855	31	conc.	4	1992	SC 1 - 1998	SC 2 - 2005			1.7	4.2	2.5	1.3	4.4	2.6	3.63	403 feet south of
* GPR Data not available																		
										Project Summary	*1.6*	*5.0*	*2.5*	*1.3*	*8.4*	*4.1*	*3.63*	*403 feet south of Sunwood Drive.*

ELECTRONIC BIDDING INFORMATION

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Can I make changes to my bid and submit a bid more than once?
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Will I know if my bid changes are accepted?
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CC Regular Session **7. 6.**

Meeting Date: 03/26/2019

By: Kathy Schmitz, Administrative Services

Information

Title:

Adopt Resolution #19-073 Requesting Comprehensive Transportation Funding

Purpose/Background:

The League of Minnesota Cities recently issued a Legislative Action Alert to mayors, councilmembers, city administrators, public works directors or city engineers who may support increased transportation funding including a League initiative aimed at securing street improvement district authority. The League is requesting help in the form of letters and resolutions of support to the authors of this legislation. The opposition has aggressively lobbied against advancing this bill, and support is needed to keep the bill viable in 2019.

This resolution is consistent with recent legislative priorities in regard to the importance of transportation funding.

Key Points:

- Existing funding mechanisms for street maintenance and reconstruction are inadequate. Special assessments can be onerous to property owners and are difficult to implement for some cities.
- Municipal state aid (MSA) is limited to cities over 5,000 population--148 of 853 cities in Minnesota--and cannot be applied to more than 20% of a MSA city's lane miles. Existing MSA is not keeping up with needs on the MSA system.
- This is enabling legislation. No city would be required to create a municipal street improvement district.
- This authority would provide a funding mechanism that is fair. It establishes a clear relationship between who pays fees and where projects occur, but stops short of the benefit test that sometimes makes special assessments vulnerable to legal challenges. It also does not prohibit cities from collecting fees from tax exempt properties within a district.
- This tool allows cities to perform maintenance and reconstruction on schedule. Timely maintenance is essential to preserving streets and thereby protecting taxpayer investments.
- This tool would allow property owners to fund expensive projects by paying relatively small fees over time. The tool could be used to mitigate or eliminate the need for special assessments.

The resolution recognizes broad-based support for transportation funding and includes transit funding in the text.

Observations/Alternatives:

If passed, this legislation would provide options for local road funding.

Recommendation:

It is recommended that the Council adopt Resolution #19-073 Requesting Comprehensive Transportation Funding

Action:

Motion to Adopt Resolution #19-073 Requesting Comprehensive Transportation Funding

Attachments

Resolution 19-073
City Street Funding Factsheet

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2019 05:35 PM
Form Started By: Kathy Schmitz		Started On: 03/21/2019 03:40 PM
Final Approval Date: 03/21/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-073

RESOLUTION REQUESTING COMPREHENSIVE TRANSPORTATION FUNDING

WHEREAS, all Minnesota communities benefit from a sound, efficient, and adequately funded transportation system that offers diverse modes of travel; and

WHEREAS, the integrity of Minnesota's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which require dedicated and sustainable revenue sources; and

WHEREAS, current funding for roads, bridges, and transit systems across all government levels in Minnesota is inadequate, and this under-investment diminishes quality of life for Minnesota residents and hinders Minnesota's progress as a national business, economic, and civic leader; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and

WHEREAS, insufficient state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

WHEREAS, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

WHEREAS, for every one dollar spent on maintenance, a road authority—and therefore taxpayers—save seven dollars in repairs; and

WHEREAS, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles—or 16 percent--are owned and maintained by Minnesota's 853 cities; and

WHEREAS, almost 85 percent of all municipal streets are not eligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars, but have benefitted from the creation of the Small Cities Assistance Account; and

WHEREAS, City streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

WHEREAS, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

WHEREAS, City cost participation in state and county highway projects diverts resources from City-owned streets; and

WHEREAS, maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

WHEREAS, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies to meet growing demands for street improvements and maintenance.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council requests that the Minnesota Legislature pass and Governor Tim Walz sign a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation.

2) That the Ramsey City Council defines a comprehensive and balanced transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

3) That the Ramsey City Council requests an omnibus transportation funding bill that provides additional dedicated state funding for City streets, including funding that can be used for non-MSA City street maintenance, construction, and reconstruction.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th day of March, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

2019

LEAGUE OF MINNESOTA CITIES

CITY ISSUE FACT SHEET

DEDICATED STREET FUNDING FOR ECONOMICALLY COMPETITIVE CITIES

PROBLEM:

Existing funding mechanisms for city street maintenance and reconstruction are inadequate. The bulk of city streets are not eligible for Municipal State Aid (MSA). Nearly 84 percent of city streets are funded only with property taxes and special assessments. Special assessments can be onerous to property owners and are difficult to implement in some cities.

Just as the state has fallen behind in making transportation investments, some cities faced with budget challenges have made the difficult decision to divert volatile property tax revenue to urgent needs such as public safety, water quality, and cost participation in state and county highway projects. Unfortunately, deferring maintenance results in more expensive projects later.

This maintenance requires a reliable dedicated funding source to support the mobility and economic vitality of our communities.

DID YOU KNOW?

For every $1 spent on maintenance, a road authority saves $7 in repairs. Preventative maintenance projects can prolong the lifecycle of streets to 50 to 60 years. Without ongoing maintenance, the average life expectancy of local streets is approximately 25 to 30 years.

LEAGUE-SUPPORTED SOLUTION:

- HF 1228/SF 1269: $10 surcharge on license tab fees and motor vehicle title transfers, which raises $57 million annually to be split between the existing Small Cities Assistance Account and a new Larger Cities Assistance Account.
- HF 1095/SF 1271: Authority for cities to establish street improvement districts to fund street maintenance, construction, and reconstruction.
- HF 846/SF 1228: Creation of a Local Cost-Share Assistance Account within the Local Road Improvement Program to provide grants to local governments to help with the local share of some trunk highway projects.

LEAGUE OF MINNESOTA CITIES

FOR MORE INFORMATION:

Anne Finn
Intergovernmental Relations Asst. Director
Phone: (651) 281-1263
Email: afinn@lmc.org

www.lmc.org/citystreetfacts

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