City of Ramsey
Agenda
Revised
Regular City Council
Tuesday, June 11, 2019
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Presentation of the 2018 Comprehensive Annual Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR) - Aaron Nielsen, Principal with the firm, will be presenting.

2. Purple Lights Initiative Presentation

3. Citizen Input

4. Consent Agenda

1. Receive Cash and Investments for Period Ending May 31, 2019

2. Receive 2018 Comprehensive Annual Financial Report (CAFR)

3. Note the Following Boards and Commissions Meeting Minutes:
- Park and Recreation Meeting Minutes Dated April 11, 2019
- Environmental Policy Board Meeting Minutes Dated April 15, 2019

4. Approve the Following Meeting Minutes:

1. City Council Special Session dated 5/7/2019
2. City Council Work Session dated 5/28/2019
3. City Council Regular Session dated 5/28/2019

5. Approve Licenses

6. Approve Liquor License Renewals

7. Adopt Resolution #19-133 Hiring Seasonal Public Works Maintenance Workers

8. Adopt Resolution #19-134 to Hire a Streets Maintenance Worker Backfilling a Vacant Position

9. Adopt Resolution # 19-136 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2019 through June 5, 2019

10. Adopt Resolution #19-137 Appointing Councilmember Nadine Heinrich to the Highway 10 Committee

11. Report from Public Works Committee
The Public Works Committee held it regular meeting on May 21, 2019 and discussed the following cases:
1. Consider Recommendation to City Council to Suspend Annual Sealcoating Program: Motion to ratify the recommendatioin of the Public Works Committee to recommend that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.
2. Request Authorization to Participate in the MnWARN Mutual Aid Agreement: Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council direct staff to **adopt Resolution #19-166** Authorizing the City of Ramsey to enter into a Joint Powers Agreement with the MnWARN Emergency Response Program.
3. Discuss 6401 Highway 10 - Dranage Issues/Pavement Discussion: Motion for City Council to ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that it can move forward as soon as possible.
Committee/Staff Input
Future Topics

5. Approve Agenda

6. Public Hearing

7. Council Business

1. Adopt Resolution #19-085 Authorizing Submission of the Citys 2040 Comprehensive Plan to the Metropolitan Council

2. Adopt Resolution #19-135 Approving Plans and Specifications and Authorizing Advertisements for Bids for 2019 Crack Sealing Improvements, Improvement Project #19-00.

3. Adopt Resolution ~~#19-132~~ **#19-165** Accepting Bids and Awarding Contract for Improvement Project #18-09, COR Infiltration Basin Improvements

4. Reschedule Tuesday, August 13 City Council Meeting to Tuesday, August 6, 2019

8. Mayor/Council/Staff Input

1. Receive Update on Ramsey Gateway (Highway 10 Plan) Open House

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 06/11/2019

Information

Title:

Presentation of the 2018 Comprehensive Annual Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR) - Aaron Nielsen, Principal with the firm, will be presenting.

Purpose/Background:

The City's auditing firm will provide a brief overview of the 2018 Comprehensive Annual Financial Report, Management Report and Special Purpose Audit Reports

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:39 AM
Form Started By: Diana Lund		Started On: 05/30/2019 11:26 AM
Final Approval Date: 06/06/2019		

CC Regular Session **2. 2.**

Meeting Date: 06/11/2019

Information

Title:

Purple Lights Initiative Presentation

Purpose/Background:

The purpose of this presentation is to learn more about the Purple Lights Initiative, to recap last year's event and hear about the opportunities for an event this year.

Background: The Purple Lights Initiate highlights and draws attention to the issue of domestic abuse and seeks to promote a "conversation" about domestic abuse to increase awareness of this critical issue.

In 2018, staff was contacted by Mary Sheie, an Anoka County resident and active participant in several local and metro area domestic violence awareness groups. She had earlier submitted a proposal to the Anoka County Sheriff to participate in the "Purple Lights Initiative" which is an initiative to illuminate the outside of government buildings in purple during October 2018, which is Domestic Violence Awareness month. The Sheriff's Office Building on Hanson Boulevard was illuninated with purple lights during the month of October. In addition, the City of Ramsey Council also supported this initiative in 2018. The City contributed $500, and along with private donations, succeeded in lighting the Municipal Center buildings and spaces purple, the signatory hue for domestic violence awareness. The purpose is to highlight/draw attention to the issue of domestic abuse and join a "Conversation" about it that is already going on both statewide and nationally. From that conversation will flow more local education and awareness about this critical issue. The City promoted the event in the newsletter, on its web page, and in its social media accounts.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 02:16 PM
Form Started By: Colleen Lasher		Started On: 06/05/2019 07:50 AM
Final Approval Date: 06/06/2019		

CC Regular Session **4. 1.**

Meeting Date: 06/11/2019

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending May 31, 2019

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending May 31, 2019.

Cash and investment report shows the monthly cash flow - receipts and expenditures through May 31, 2019 with the current listing of the city's investment portfolio.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending May 31, 2019

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:33 AM
Form Started By: Diana Lund		Started On: 05/29/2019 11:19 AM
Final Approval Date: 06/06/2019		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended May 31, 2019

	May-19 CURRENT MONTH	2019 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 75,251,508.77	$ 77,758,879.57
CASH INFLOWS:		
Daily Deposit	704,836.38	3,089,708.77
Tax Settlements	-	120,738.68
U/B Receipts	485,847.88	1,004,255.18
Credit Cards (Includes Utility Billing)	600,340.48	1,502,694.06
Interest Earnings [Net of Interest Paid on Investments]	61,862.56	613,616.01
Bond Proceeds		-
TOTAL CASH INFLOW	$ 1,852,887.30	$ 6,331,012.70
TOTAL CASH AVAILABLE	$ 77,104,396.07	$ 84,089,892.27
CASH OUTFLOWS:		
Prepaid Checks	767,971.69	2,811,262.39
Bills Lists	685,087.33	3,280,142.28
Pay Estimates	247,970.36	660,096.44
Credit Cards	5,240.73	23,766.52
Payroll - Net	518,442.48	1,880,520.42
Flex Reimbursement	5,771.35	24,143.25
Void Checks/Dormant Checks Paid	(36,072.93)	(45,385.59)
Debt Service	57,631.25	602,681.25
Miscellaneous [Bank Charges; etc.]	87.50	399.00
TOTAL CASH OUTFLOW	$ 2,252,129.76	$ 9,237,625.96
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 74,852,266.31**	**$ 74,852,266.31**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**(399,242.46)**	**(2,906,613.26)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 66,898,092.74**	**66,545,332.76**
Purchases	3,175,000.00	13,910,000.00
Maturities/Sales	(3,200,043.31)	(13,582,283.33)
ENDING BALANCE	**$ 66,873,049.43**	**$ 66,873,049.43**

Prepared by the City of Ramsey Finance Department
6/3/2019

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
1802228	3/28/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
190131A	5/30/2019	4M	Term Series 4M			0.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00
190530A	9/26/2019	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190530B	11/29/2019	4M	Term Series 4M			0.00	500,000.00	0.00	500,000.00	500,000.00
190328	3/31/2020	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190131B	7/31/2019	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190131C	1/30/2020	4M	Term Series 4M			0.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00
181031A	5/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
181031B	10/31/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
18831C	3/28/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180831D	9/26/2019	4M	Term Series 4M			750,000.00		0.00	750,000.00	750,000.00
180406B	1/30/2019	4M	Term Series 4M		252589	1,000,000.00		1,000,000.00	0.00	1,000,000.00
180629E	1/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180629F	7/30/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
180731C	1/30/2019	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
180731D	7/31/2019	4M	Term Series 4M			1,000,000.00		0.00	1,000,000.00	1,000,000.00
									8,250,000.00	
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		0.00	290,000.00	290,000
180223	12/30/2019	BAIRD	FNMA		3136G3VS2	500,000.00		0.00	500,000.00	500,000
180703	12/29/2020	BAIRD	FHLMC		3134GSHB4	600,000.00		0.00	600,000.00	600,000
180725C	7/25/2022	BAIRD	FFCB		3133EJVE6	350,000.00		350,000.00	0.00	350,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		0.00	100,000.00	100,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
									2,580,000.00	
170111	1/11/2019	ICD SEC	CD-CAPITAL ONE BANK	33954	140420S92	148,000.00		148,000.00	0.00	200,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	0.00	156,000.00	0.00	156,000.00	156,000
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	0.00	245,000.00	0.00	245,000.00	245,000
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	0.00	245,000.00	0.00	245,000.00	245,000
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	0.00	245,000.00	0.00	245,000.00	245,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	0.00	245,000.00	0.00	245,000.00	245,000
190128	1/28/2022	ICD SEC	CD-BMO HARRIS	16571	05581WK53	0.00	245,000.00	0.00	245,000.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	0.00	245,000.00	0.00	245,000.00	245,000
190329	3/29/2022	ICD SEC	CD-FORTIS PRIVATE BAN	34401	3495FTBZ1	0.00	245,000.00	0.00	245,000.00	245,000
170112	1/11/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CS9	100,000.00		100,000.00	0.00	200,000
170714B	1/14/2019	ICD SEC	CD-MEDALLION BANK	57449	58403D7B6	249,000.00		249,000.00	0.00	249,000
170119	1/18/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CU4	100,000.00		100,000.00	0.00	200,000
170125B	1/25/2019	ICD SEC	CD-BANKERS West BANK	23210	06610TDQ5	109,000.00		109,000.00	0.00	200,000
180125	1/25/2019	ICD SEC	CD-BANNER BANK-Int at	28489	06552XFNO	200,000.00		200,000.00	0.00	200,000
170125C	1/25/2019	ICD SEC	CD-RONDOUT SAVINGS I	15969	776322AR0	200,000.00		200,000.00	0.00	200,000
170125A	1/25/2019	ICD SEC	CD-WHITNEY BANK	12441	966594AV5	249,000.00		249,000.00	0.00	249,000
170731	1/31/2019	ICD SEC	CD-FIRST COMMERCIAL	57069	31984GEF2	249,000.00		249,000.00	0.00	249,000
180215	2/13/2019	ICD SEC	CD-BANK OF INDIA	33648	06279KFK7	200,000.00		200,000.00	0.00	200,000
161215	2/14/2019	ICD SEC	CD-MAIN STREET BANK	57162	56034WAP6	249,000.00		249,000.00	0.00	200,000
160826C	2/28/2019	ICD SEC	CD-COMENITY CAP BANI	57570	20033ARR9	249,000.00		249,000.00	0.00	249,000
170228	2/28/2019	ICD SEC	CD-ESSA BANK & TRUST	28262	29667RPN7	249,000.00		249,000.00	0.00	249,000
170829B	3/1/2019	ICD SEC	CD-AMERICAN EXPRESS	27471	02587DX45	249,000.00		249,000.00	0.00	249,000
170330A	4/1/2019	ICD SEC	CD-NORTHFIELD BANK	28710	66612ABG2	249,000.00		249,000.00	0.00	249,000
170421	4/22/2019	ICD SEC	CD-UNITED COMMUNITY	19143	90983HAC8	249,000.00		249,000.00	0.00	249,000
171214A	6/14/2019	ICD SEC	CD-MIDLAND STATES BA	01040	59774QFF4	249,000.00		0.00	249,000.00	249,000
171214C	6/14/2019	ICD SEC	CD-ZB (ZION)	02270	98878BLQ9	249,000.00		0.00	249,000.00	249,000
161221	6/21/2019	ICD SEC	CD-ORRSTOWN BANK	00713	687377EA5	249,000.00		0.00	249,000.00	249,000
170623	6/24/2019	ICD SEC	CD-STATE BANK OF INDI	33682	856285BZ3	249,000.00		249,000.00	0.00	249,000
161228B	6/28/2019	ICD SEC	CD-STEUBEN TR CO	12936	860010BG1	160,000.00		0.00	160,000.00	160,000
170630D	6/28/2019	ICD SEC	CD-SUMMIT COMMUNIT	34102	86604XLX2	205,000.00		0.00	205,000.00	205,000
170714C	7/15/2019	ICD SEC	CD-MIDSOUTH BANK	25884	59805FAB5	249,000.00		0.00	249,000.00	249,000
140716	7/16/2019	ICD SEC	CD-BARCLAYS BANK	57203	0674OKHF7	250,000.00		0.00	250,000.00	250,000
170719A	7/19/2019	ICD SEC	CD-DISCOVER BANK	05649	2546726A1	100,000.00		0.00	100,000.00	100,000
170719C	7/19/2019	ICD SEC	CD-ENERBANK	57293	29266N5Q6	249,000.00		0.00	249,000.00	249,000
170719B	7/19/2019	ICD SEC	CD-PEOPLES UNITED BAI	27334	71270QQZZ	249,000.00		0.00	249,000.00	249,000
170721	7/22/2019	ICD SEC	CD-MERRICK BANK	34519	59013JZB8	249,000.00		0.00	249,000.00	249,000
170724	7/24/2019	ICD SEC	CD-EAST BOSTON SAVIN	33510	27119PBU4	249,000.00		0.00	249,000.00	249,000
170728C	7/29/2019	ICD SEC	CD-CITIZENS STATE BAN	00419	17669WGF6	249,000.00		0.00	249,000.00	249,000
170131	7/31/2019	ICD SEC	CD-CAPE COD	23287	13934CAB3	249,000.00		0.00	249,000.00	200,000
180216	8/16/2019	ICD SEC	CD-CATHAY BANK	18503	149159LY9	249,000.00		0.00	249,000.00	249,000
170222	8/22/2019	ICD SEC	CD-KEY BANK	17534	493065XF8	149,000.00		0.00	149,000.00	149,000
170829A	8/29/2019	ICD SEC	CD-AMERICAN EXPRESS	35328	02587CFQ8	249,000.00		0.00	249,000.00	249,000
171222	9/23/2019	ICD SEC	CD-SACO & BIDDEFORD	17743	78577TAV7	249,000.00		0.00	249,000.00	249,000
170927	9/27/2019	ICD SEC	CD-KEY BANK	17534	49306SYU4	100,000.00		0.00	100,000.00	100,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
170330B	9/30/2019	ICD SEC	CD-CENTRAL FEDERAL S	27910	15347EAE9	249,000.00		0.00	249,000.00	249,000
170331	9/30/2019	ICD SEC	CD-CITIZENS STATE BAN	11778	17668UAP5	103,000.00		0.00	103,000.00	103,000
171013	10/15/2019	ICD SEC	CD-LAKESIDE BANK	19573	51210SNQ6	101,000.00		0.00	101,000.00	101,000
170727	10/28/2019	ICD SEC	CD-PILOT BANK	27045	721531BT7	249,000.00		0.00	249,000.00	249,000
180430A	10/30/2019	ICD SEC	CD-FIRST GENERAL BAN	58060	320337CF3	200,000.00		0.00	200,000.00	200,000
171127	11/27/2019	ICD SEC	CD-ROCKFORD BANK &	57927	77315PBM3	249,000.00		0.00	249,000.00	249,000
171129B	11/29/2019	ICD SEC	CD-CRESCOM BANK	57135	225862DH1	249,000.00		0.00	249,000.00	249,000
171130B	11/29/2019	ICD SEC	CD-PONCE DELEON	31189	73233AM1	53,000.00		0.00	53,000.00	53,000
171130A	11/29/2019	ICD SEC	CD-UNIVEST NATIONAL	07759	91527PBF3	249,000.00		0.00	249,000.00	249,000
181212A	12/12/2019	ICD SEC	CD-BANK OF BARODA	33681	06063HAW3	245,000.00		0.00	245,000.00	245,000
171213	12/13/2019	ICD SEC	CD-SALLIE MAE BANK	58177	795450G41	249,000.00		0.00	249,000.00	249,000
171215A	12/16/2019	ICD SEC	CD-HAMNI BANK	24170	410193CR9	249,000.00		0.00	249,000.00	249,000
171214B	12/16/2019	ICD SEC	CD-MORGAN STANLEY B	32992	61747MD65	249,000.00		0.00	249,000.00	249,000
171220A	12/20/2019	ICD SEC	CD-MB FINANCIAL	03628	55266CXT8	249,000.00		0.00	249,000.00	249,000
181228A	12/27/2019	ICD SEC	CD-BANK OF CHINA	33653	06428FFG7	245,000.00		0.00	245,000.00	245,000
171228C	12/27/2019	ICD SEC	CD-BELL BANK	19581	07815AAT4	249,000.00		0.00	249,000.00	249,000
171229A	12/27/2019	ICD SEC	CD-BRICKELL BANK	21220	10801DAM3	249,000.00		0.00	249,000.00	249,000
161230A	12/30/2019	ICD SEC	CD-M BANK	14816	55275FKK3	160,000.00		0.00	160,000.00	160,000
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		0.00	200,000.00	200,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		0.00	249,000.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		0.00	249,000.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		0.00	248,000.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		0.00	245,000.00	245,000.00
180926A	3/26/2020	ICD SEC	CD-QUONTIC BANK	57807	74909QAW9	245,000.00		0.00	245,000.00	245,000
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		0.00	249,000.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		0.00	249,000.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		0.00	249,000.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		0.00	249,000.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		0.00	245,000.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		0.00	151,000.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		0.00	245,000.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi	30704	55977RBP7	225,000.00		0.00	225,000.00	225,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		0.00	245,000.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		0.00	249,000.00	249,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		0.00	200,000.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		0.00	249,000.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		0.00	249,000.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		0.00	245,000.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		0.00	245,000.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		0.00	249,000.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		0.00	245,000.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		0.00	245,000.00	245,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		0.00	245,000.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		0.00	245,000.00	245,000.00
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		0.00	150,000.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		0.00	245,000.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		0.00	249,000.00	249,000
180731A	7/31/2020	ICD SEC	CD-WELCH STATE BANK	9472	949095BB8	245,000.00		0.00	245,000.00	245,000.00
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		0.00	204,000.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		0.00	145,000.00	145,000
180921B	9/21/2020	ICD SEC	CD-READING COOP BANI	26620	755324BQ2	245,000.00		0.00	245,000.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		0.00	74,000.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		0.00	245,000.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		0.00	249,000.00	249,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		0.00	249,000.00	249,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
180713B	7/13/2021	ICD SEC	CD-FIRST FINANCIAL NW	29058	32022MAW8	245,000.00		0.00	245,000.00	245,000.00
180713A	7/13/2021	ICD SEC	CD-SPIRIT BANK	4048	848608DE2	249,000.00		0.00	249,000.00	249,000.00
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	245,000.00
180831B	8/31/2021	ICD SEC	CD-PEOPLES SECURITY E	7514	712303AA4	245,000.00		245,000.00	0.00	245,000.00
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK &	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
180731B	1/31/2022	ICD SEC	CD-IROQUOIS FEDERAL S	29675	46355PCM8	245,000.00		0.00	245,000.00	245,000.00
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANK	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
180725A	7/25/2023	ICD SEC	CD-COMMERCIAL BANK	18584	201282HW3	245,000.00		0.00	245,000.00	245,000.00
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		0.00	249,000.00	249,000
									21,550,000.00	
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		0.00	500,000.00	500,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97		500,000.00	0.00	500,000.00	500,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7		205,000.00	0.00	205,000.00	205,000
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4		130,000.00	0.00	130,000.00	130,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7		395,000.00	0.00	395,000.00	395,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9		150,000.00	0.00	150,000.00	150,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6		200,000.00	0.00	200,000.00	200,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2		500,000.00	0.00	500,000.00	500,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
160317	2/1/2019	Northland	BECKER MN TAX		075663TG9	645,000.00		645,000.00	0.00	645,000
150903	11/1/2018	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		0.00	285,000.00	285,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
180725B	7/25/2023	Northland	CD-SMARTBANK		83172H-DT-4	245,000.00		0.00	245,000.00	245,000
120215B	6/1/2026	Northland	CEDAR RAPIDS IO TAX		150528-JU-2	50,000.00		0.00	50,000.00	50,000
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		0.00	135,000.00	135,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		0.00	140,000.00	140,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
171129A	2/1/2019	Northland	CHASKA, MN TAX		161664-G4-7	120,000.00		120,000.00	0.00	120,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		0.00	145,000.00	145,000
180917	8/15/2019	Northland	CONNECTICUT STATE GO		20772J-QL-9	100,000.00		0.00	100,000.00	100,000
140730A	6/1/2019	Northland	DES MOINES IA TAXABLE		25009X-GB-5	115,000.00		0.00	115,000.00	115,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		0.00	145,000.00	145,000
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		0.00	135,000.00	135,000
140320A	3/1/2019	Northland	HAWLEY MN SCHOOL DISTRICT		420416-EZ-8	390,000.00		390,000.00	0.00	390,000
140117	11/1/2019	Northland	HONOLULU TAXABLE		438670-Q4-6	275,000.00		0.00	275,000.00	275,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
180212B	6/1/2019	Northland	IOWA WESTIN COMM COLLEGE		462612-SA-1	140,000.00		0.00	140,000.00	140,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		0.00	160,000.00	160,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
150708	2/1/2019	Northland	MAPLEWOOD MN TAX		56557-UM-5	350,000.00		350,000.00	0.00	350,000
161101	3/1/2019	Northland	MARSHFIELD WI TAX		572852-W4-9	145,000.00		145,000.00	0.00	145,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130702A	1/1/2019	Northland	MINNETONKA ISD #276		604195-VW-4	285,000.00		285,000.00	0.00	285,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
100803C	2/1/2019	Northland	NEW PRAGUE BAB		648159-TY-7	45,000.00		45,000.00	0.00	45,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		0.00	70,000.00	70,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		0.00	320,000.00	320,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		0.00	400,000.00	400,000
161003B	2/1/2019	Northland	OLIVIA MN TAX		681079-YE-3	95,000.00		95,000.00	0.00	95,000
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		0.00	100,000.00	100,000
180131	3/1/2021	Northland	PALMYRA EAGE AREA SCHOOL		697165-EH-7	75,000.00		0.00	75,000.00	75,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
180124B	2/1/2019	Northland	RICHFIELD TAX TIF		763325-6K-8	25,000.00		25,000.00	0.00	25,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		0.00	60,000.00	60,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	150,000.00		0.00	150,000.00	150,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
170215	5/1/2019	Northland	SPARTA WIS REFUNDING		846748-HC-8	100,000.00		100,000.00	0.00	100,000
161222	2/1/2019	Northland	ST. PAUL MN PORT AUTHORITY TAX		793028-WR-8	145,000.00		145,000.00	0.00	145,000
110608	2/1/2019	Northland	WADENA MN BAB		930217-JD-7	95,000.00		95,000.00	0.00	95,000
170620A	6/1/2019	Northland	WATERLOO IOWA TAXABLE		941647-VS-5	210,000.00		0.00	210,000.00	210,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		0.00	210,000.00	210,000
170823B	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-XW-9	120,000.00		0.00	120,000.00	120,000
120215C	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-WU-4	100,000.00		0.00	100,000.00	100,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		0.00	500,000.00	500,000
									13,240,000.00	
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190118C	1/18/2024	UBS	CD-STATE BANK INDIA II	33682	856283G91	0.00	245,000.00	0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	0.00	245,000.00	0.00	245,000.00	245,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	0.00	245,000.00	0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-FIRST STATE BANK W	9437	33650TAE0	0.00	245,000.00	0.00	245,000.00	245,000
190506	1/19/2027	UBS	FFCB		3133EG467	0.00	264,000.00	0.00	264,000.00	264,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL BA	26633	2477RBD6	0.00	200,000.00	0.00	200,000.00	200,000
190408	4/10/2023	UBS	CD-SILVERGATE BANK	27330	828373FH8	0.00	245,000.00	0.00	245,000.00	245,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	0.00	300,000.00	0.00	300,000.00	300,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	0.00	245,000.00	0.00	245,000.00	245,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	0.00	245,000.00	0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	0.00	245,000.00	0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	0.00	245,000.00	0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	0.00	245,000.00	0.00	245,000.00	245,000
190306	3/6/2025	UBS	CD-FIRST NATIONAL BAI	5005	32115AAG7	0.00	245,000.00	0.00	245,000.00	245,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
180815B	8/16/2021	UBS	CD-DIETRICH BANK	3787	253720AB2	245,000.00		0.00	245,000.00	245,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		0.00	245,000.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		0.00	240,000.00	240,000
160930E	9/30/2019	UBS	CD-JEFFERSON BANK & T	1071	472376AA0	245,000.00		0.00	245,000.00	245,000.00
180928	9/28/2023	UBS	CD-JP MORGAN CHASE BANK		48128FVB5	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		0.00	245,000.00	245,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
180723	7/24/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MJA0	245,000.00		0.00	245,000.00	245,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
180626	2/1/2023	UBS	FFCB		3133EG5K7	300,000.00		0.00	300,000.00	300,000
'180711A	3/6/2023	UBS	FFCB		3133EJET2	350,000.00		350,000.00	0.00	350,000
180614	6/12/2024	UBS	FFCB		3133EH2F9	500,000.00		0.00	500,000.00	500,000
180522	2/5/2025	UBS	FFCB		3133EJBN8	750,000.00		0.00	750,000.00	750,000
180711B	2/20/2026	UBS	FFCB		3133EJDH96	400,000.00		1,150,000.00	-750,000.00	400,000
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		0.00	300,000.00	300,000.00
160826D	8/24/2026	UBS	FHLB		3130A8Z63	300,000.00		0.00	300,000.00	300,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		0.00	300,000.00	300,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		0.00	500,000.00	500,000
180914	5/28/2038	UBS	FHLB STEP		3130A83X9	300,000.00		0.00	300,000.00	300,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		0.00	430,000.00	430,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		0.00	300,000.00	300,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		0.00	500,000.00	500,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	402.24		85.54	316.70	59,990
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
160428	10/28/2022	UBS	FNMA		3136G3JS5	250,000.00		0.00	250,000.00	250,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		0.00	250,000.00	250,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		0.00	1,000.00	129,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	491.52		95.00	396.52	52,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	439.00		102.79	336.21	75,215
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
160412	5/1/2019	UBS	LINCOLN SD TAX		533883NG5	500,000.00		500,000.00	0.00	500,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
160224B	12/1/2019	UBS	MCLEAN COUNTY IL SCHOOL DISTRIC'		582018Ff5	450,000.00		0.00	450,000.00	450,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		0.00	500,000.00	500,000
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		0.00	400,000.00	400,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
130606B	11/1/2019	UBS	NYC GEN TAX		64971QH63	1,000,000.00		0.00	1,000,000.00	1,000,000
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
									21,253,049.43	
	TOTAL INVESTMENTS					66,545,332.76	13,910,000.00	13,582,283.33	66,873,049.43	
			Unamortized Premiums			1,458,475.04	4,204.00		1,462,679.04	
			Unamortized Discounts			(3,416,804.32)	(17,478.00)		(3,434,282.32)	
			BOW			8,411,896.01	14,873,338.76	16,691,418.75	6,593,816.02	
			Money Market Accounts			4,759,980.08	5,097,024.06	6,500,000.00	3,357,004.14	
			Net Cash and Investments			77,758,879.57	33,867,088.82	36,773,702.08	74,852,266.31	

CC Regular Session **4. 2.**

Meeting Date: 06/11/2019

By: Diana Lund, Finance

Information

Title

Receive 2018 Comprehensive Annual Financial Report (CAFR)

Purpose/Background:

Purpose: The City of Ramsey is required to undergo a certified audit, on an annual basis, of all of its funds and account groups. This audit is performed by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Incorporated into the 2018 CAFR are changes that are consistent with recommendations from the review for the "Certificate of Achievement for Excellence in Financial Reporting: (Certificate) and any reporting changes required by the Governmental Accounting Standards Board (GASB). It is our belief that this report is again a good candidate for receipt of the Certificate and it is intended that we submit the 2018 CAFR for review and consideration.

The auditors, as a part of their work, prepare a Management Report for the City. This report contains information on the following:

1. Audit Summary
2. Governmental Funds Overview
3. Enterprise Funds Overview
4. Government-Wide Financial Statements
5. Legislative Updates
6. Accounting and Auditing Updates

A presentation from a representative with the firm of Malloy, Montague, Karnowski, Radosevich will review the auditors opinions contained in the CAFR, the Management Report, and Special Purpose Audit Reports and answer any questions from the Council. This presentation will be scheduled prior to the regular City Council meeting to account for time and a brief summary will be presented at the beginning the regular City Council meeting.

Funding Source:

The 2018 annual audit was included in the 2019 General Fund Finance budget.

Action:

Motion to accept the 2018 Comprehensive Annual Financial Report and authorize the Finance Director to submit to the State of Minnesota Department of Revenue and other agencies, as required, and to submit the report with application for the Certificate to the Government Finance Officers Association of the United States and Canada.

Attachments

2018 Comprehensive Annual Financial Report (CAFR)

2018 Audit Management Report

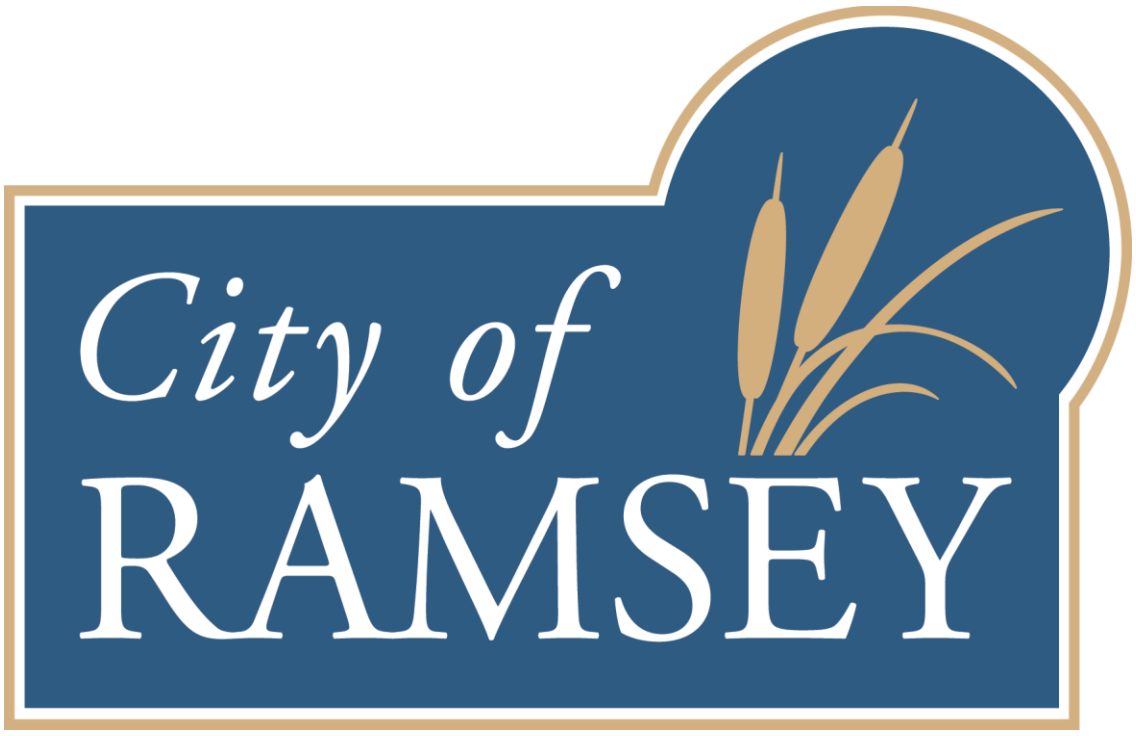
2018 Audit Special Purpose Report

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:38 AM

Form Started By: Diana Lund Started On: 05/30/2019 11:13 AM

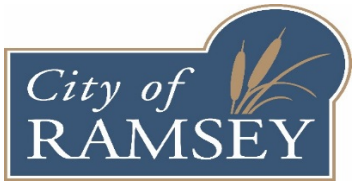
Final Approval Date: 06/06/2019



Minnesota

Comprehensive Annual Financial Report

For the fiscal year December 31, 2018



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

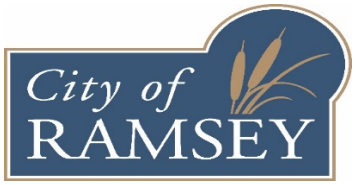
Comprehensive Annual Financial Report
For Year Ended
December 31, 2018

Prepared by
Finance Department

Diana Lund
Finance Director

and

Angela McIntire
Assistant Finance Director



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

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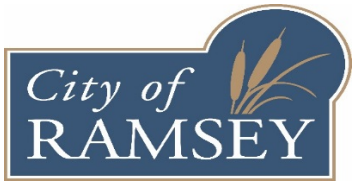
INTRODUCTORY SECTION



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

City Council and Other Officials
Year Ended December 31, 2018

CITY COUNCIL

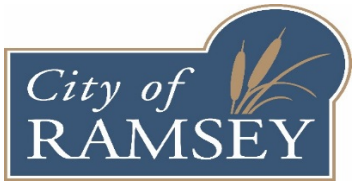
John LeTourneau	Mayor
Jill Johns	Councilmember
Mark Kuzma	Councilmember
Debra Musgrove	Councilmember
Chris Riley	Councilmember
Melody Shryock	Councilmember
Vacant	Councilmember

CITY OFFICIALS

Kurt Ulrich	City Administrator

DEPARTMENT HEADS

Timothy Gladhill	Community Development Director
Matthew Kohner	Fire Chief
Jeff Katers	Police Chief
Diana Lund	Finance Director
Grant Riemer	Public Works Superintendent
Bruce Westby	City Engineer



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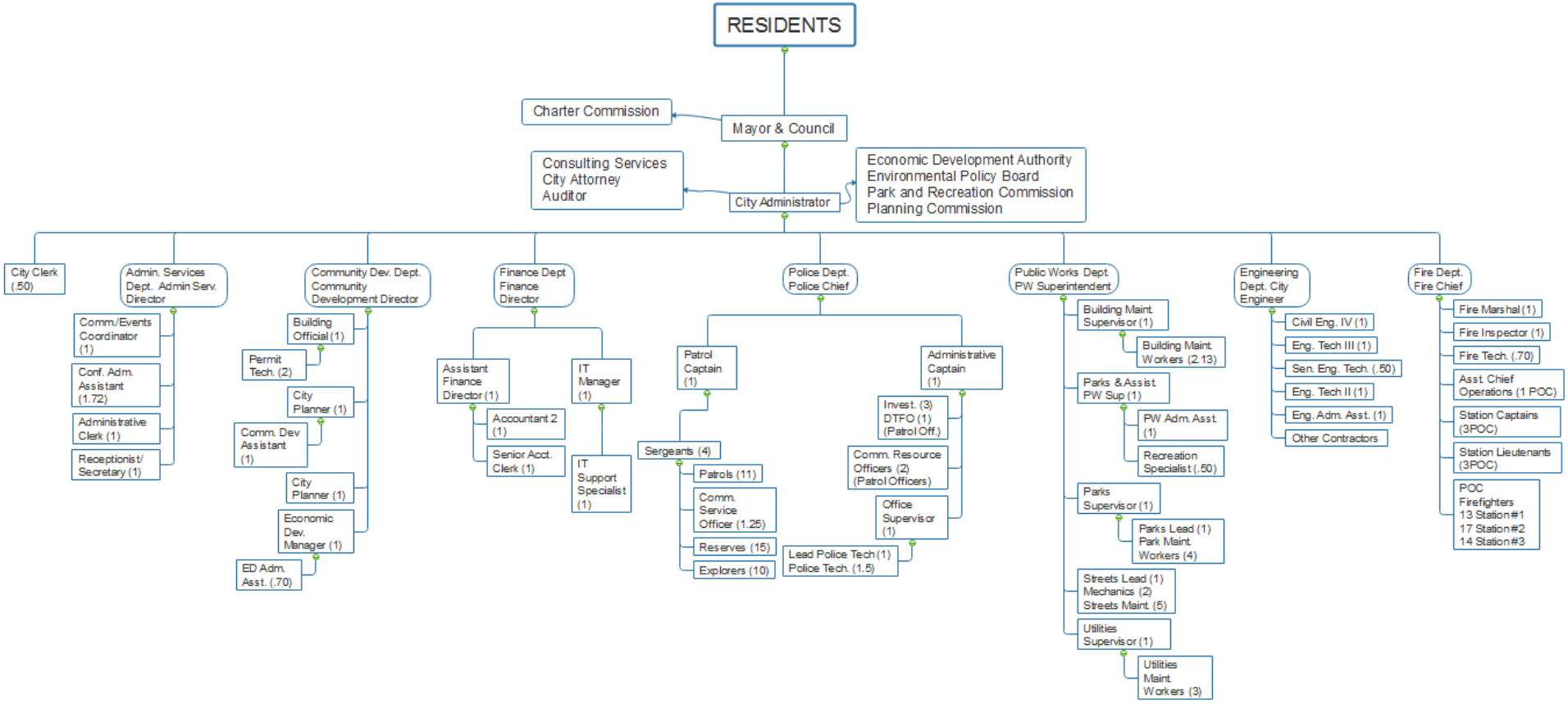
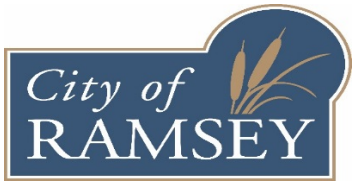
City of Ramsey Organizational Chart





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Goals/Imperatives

Financial Stability

Ensure strategic economic development that complements the City's desired quality of life and builds a stable tax base, all while maintaining a low tax levy

A Connected Community

Ensure that the city is a connected city that is part of a comprehensive regional transportation system that enables all to easily navigate the community and attracts business development

Smart, Citizen-Focused Government

Continue the delivery of quality services to ensure the city will have safe and thriving neighborhoods and business districts, and a clean environment

An Effective Organization

Maintain a highly functional staff, citizen volunteers, and elected officials and governance structure that meets the ever-changing, increasing needs of the organization

Measures For Success

In order to achieve its mission, the City must be accountable. The City defined what success will look like:

The City will look at a "Balanced Scorecard" of financial, internal, external and stakeholder metrics in order to measure success

The City will regularly measure and assess stakeholder satisfaction

The City leadership and staff will hold themselves accountable for results

The City will regularly report back to stakeholders about progress toward results

Core Values

Ethics and Integrity

Fiscal Responsibility

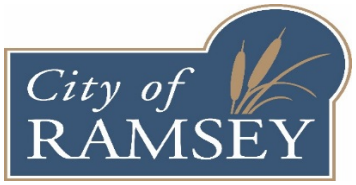
Cooperation and Teamwork

Open and Honest Communications

Excellence and Quality in the Delivery of Service

Treating People with Respect and Fairness

Adaptability and Continuous Learning



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7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

May 23, 2019

Honorable Mayor and Members of the City Council
City of Ramsey, Minnesota

The comprehensive annual financial report (CAFR) of the City of Ramsey, Minnesota (the City) for the fiscal year ended December 31, 2018 is hereby submitted. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

Minnesota Statutes and the City Charter require an annual audit of all accounts, financial records, and transactions of the City by independent certified public accountants. The accompanying financial statements have been audited by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A., Independent Certified Public Accountants. The firm is engaged by the City Council to render an opinion on the City's financial statements in accordance with accounting principles generally accepted in the United States of America, and an unmodified opinion has been issued. The independent auditor's report is located at the front of the financial section of this report.

Accounting principles generally accepted in the United States of America require that management provide a narrative introduction, overview, and analyis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the auditors.

PROFILE OF THE CITY

Ramsey is located in the southwestern part of Anoka County and is situated approximately 25 miles from Minneapolis. The City has 28.8 square miles within its corporate boundaries and is bordered by two major rivers, the Mississippi River along the southern border and the Rum River along the east.

Ramsey was incorporated as a city in 1974, and is organized as a Home Rule City under a City Charter originally adopted in 1984. The City Council consists of a Mayor and six Councilmembers, and is elected at large on a nonpartisan basis. Elections are held in November of each even numbered year. The terms of office are four years for the Mayor and four years for Councilmembers. The City Council is responsible for enacting ordinances, resolutions, and regulations governing the City, and appointing the City Administrator, City Attorney, and members of the various advisory boards and commissions. Because the City Council acts as the Board of Directors of the Ramsey Economic Development Authority (EDA) this organization is included as a blended component unit in these financial statements.

The City provides a variety of municipal services. These include a full-time police department, a volunteer fire department, engineering services, street and park maintenance, building inspections, planning and zoning, public improvements, general administrative services, and public water and sewer utilities in the urban service areas.

The City adopts an annual budget for the General Fund and the EDA Special Revenue Fund. Legal level of control is at the function level. Department heads may transfer resources within a department as they see fit. Transfers between functions, however, need special approval from the City Council.

LOCAL ECONOMY

The City has an unemployment rate of 2.5% in comparison to the state average of 2.9%. Ramsey has an employed labor force of 15,014. Anoka County, in which Ramsey is located, has an employed labor force of 197,151 and an unemployment rate of 3.0%.

There are approximately 7,113 detached single-family homes and 1,572 multifamily units located within the City. In addition, there were 148 single-family homes constructed in 2018. A senior living facility with 173 market-rate units began construction in the fall of 2018.

The City has two major industrial districts containing multiple business parks with a combined capacity of 320 acres and 25 businesses. A new 115 acre business park, west of Armstrong Boulevard has begun construction. A 20-year build-out of this park is estimated to generate about two million dollars in total annual property taxes and create about 3,000 jobs. Approximately 250 new jobs and approximately 800 construction jobs were created in 2017 and 2018 as a result of this business park. There was nearly 100,000 square feet of commercial and industrial space constructed in 2018 for businesses that included Adrenaline Sports Center, Northwoods Machine and 401 Manufacturing. In addition, the city is actively developing a city center known as The COR (Center of Ramsey). The development vision for this 400 acre area located in the heart of Ramsey is for it to become the region's center of retail, restaurants, service and office space, outdoor entertainment and parks, community amenities and housing.

LONG-TERM FINANCIAL PLANNING

The City of Ramsey prepares a ten-year capital improvement plan in an attempt to anticipate major capital expenditures in advance of the year in which they are budgeted.

The City has a policy to maintain unrestricted General Fund balance in an amount equal to 50% of the following years adopted operating budget. This policy is designed to establish a fund balance at a level which is sufficient to avoid issuing debt to meet current operating needs.

RELEVANT FINANCIAL POLICIES

The City has a comprehensive set of financial policies that provide the basic framework for the overall fiscal management of the City. The City had no unusual occurrences affecting these policies.

MAJOR INITIATIVES

The extension of Riverdale Drive between Traprock Street and Ramsey Boulevard was completed in 2018. Work began in 2018 on the Ramsey Gateway Project which is to develop a singular plan with the State, County and City for improving Highway 10 through the City of Ramsey.

The city continues to address the maintenance and condition of its local roads using the assessment process that was put in place in 2015. In 2018, significant road reconstruction projects were completed on Riversbend Avenue and Stanhope Terrace.

Ramsey is home to hundreds of successful and growing businesses. The city welcomed new businesses in 2018 such as The Kitchen Table restaurant, StoneBrook Academy daycare and Aurelio's Pizza. Total new construction value of both residential and commercial/industrial projects invested in the community in 2018 was $100 million.

Every two years the city conducts a Citizen Survey to gather feedback from the residents that help in policy-making decisions. A random sample of over 450 Ramsey households were selected to participate. The City had a 2018 Customer Service satisfaction rating of Excellent/Good by 81% of the respondents. The City's Public Safety divisions also scored high with Police receiving an Excellent/Good rating by 91% and 95% of responders gave an Excellent/Good to the services provided by the city's Fire department.

CERTIFICATE OF ACHIEVEMENT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting (CAEFR) to the City for its CAFR for the year ended December 31, 2017. This was the twenty-fourth consecutive year the City has received this prestigious award. Also, the City had previously received the award from 1981 through 1988, after which the City did not participate in the program for several years.

The CAEFR is valid for a period of one year only. We believe our current CAFR continues to meet the CAEFR Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

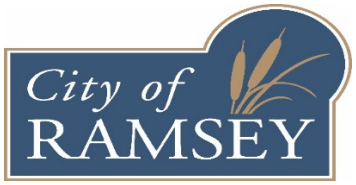
ACKNOWLEDGMENT

The 2018 CAFR of the City meets the highest professional standards and was prepared in a timely and cost-effective manner. This could never have been accomplished without the excellent work of the entire Finance Department. We would like to express our appreciation to the Finance Department and all members of the City's staff who contributed to its preparation.

Respectfully submitted,

Kurt Ulrich
City Administrator

Diana Lund
Finance Director



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Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Ramsey

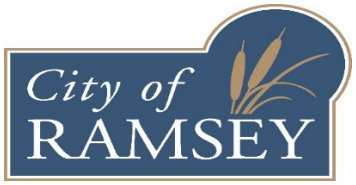
Minnesota

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2017

Christopher P. Morrill

Executive Director/CEO



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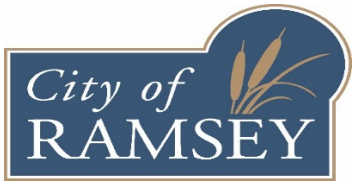
FINANCIAL SECTION



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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA

INDEPENDENT AUDITOR'S REPORT

To the City Council and Management
City of Ramsey, Minnesota

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

(continued)

OPINIONS

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

EMPHASIS OF MATTER

The City has implemented Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, during the year ended December 31, 2018. Our opinion is not modified with respect to this matter.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information (RSI), as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund statements and schedules, and statistical section, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The combining and individual fund statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

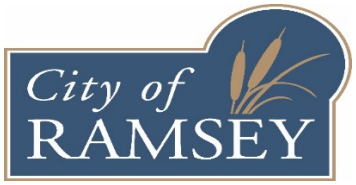
(continued)

OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 23, 2019 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
May 23, 2019



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CITY OF RAMSEY

Management's Discussion and Analysis
Year Ended December 31, 2018

As management of the City of Ramsey, Minnesota (the City), we have provided readers of the City's financial statements with this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2018.

FINANCIAL HIGHLIGHTS

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at December 31, 2018 by $176,830,870 (net position).
- Government-wide revenues totaled $30,602,071 and were $9,300,334 more than expenses.
- As of the close of the current fiscal year, the City's governmental funds reported a combined ending fund balance of $43,586,596, an increase of $2,864,688 from the prior fiscal year.
- At the end of the current fiscal year the General Fund balance of $8,490,127 included $21,335 of nonspendable fund balance and $8,468,792 of unassigned fund balance.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private sector businesses.

The Statement of Net Position presents information on all of the City's assets, liabilities, and deferred inflows/outflows, as applicable, (excluding Fiduciary Funds), with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., delinquent taxes and special assessments).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, and culture and recreation. The business-type activities of the City include enterprises for water, sewer, street light, recycling, and storm water utilities.

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the City are divided into three categories—Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds – Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, Governmental Fund financial statements focus on near-term inflows and outflows of spendable resources, as well as the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for Governmental Funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Funds balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between Governmental Funds and governmental activities.

The fund financial statements present information for each Major Governmental Fund in separate columns. Data from the Nonmajor Governmental Funds are combined into a single, aggregated presentation. Individual Fund data for each of these Nonmajor Governmental Funds is provided in the form of combining statements elsewhere in this report. The City adopts an annual appropriated budget for the General Fund and the Economic Development Authority Special Revenue Fund. Budget-to-actual comparisons are provided in this financial report for these funds.

Proprietary Funds – The City maintains two different types of Proprietary Funds. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses one Internal Service Fund to accumulate and allocate costs internally among the various city functions. Because the Internal Service Fund is predominantly used by governmental functions, it is included within governmental activities in the government-wide financial statements.

Fiduciary Funds – Fiduciary Funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary Funds are not reflected in the government-wide financial statements because the resources for those funds are not available to support the City's own programs. The accounting used for Fiduciary Funds is much like that used for Proprietary Funds.

Notes to Basic Financial Statements – The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, the financial section also presents required supplementary information, and the combining and individual fund statements and schedules (presented as supplementary information) referred to earlier in connection with nonmajor governmental funds, which are presented immediately following the basic financial statements.

Further, a statistical section has been included as part of the comprehensive annual financial report (CAFR) to facilitate additional analysis, and is the third and final section of the report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $176,830,870 at the close of December 2018. Total net position increased by $9,300,334 from current year operating results.

By far, the largest portion of the City's net position (55 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, infrastructure, and equipment), less any related debt used to acquire those assets that are still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of the City's net position:

	Net Position					
	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Assets						
Current and other assets	$ 47,057,946	$ 43,770,999	$ 43,585,362	$ 39,362,619	$ 90,643,308	$ 83,133,618
Capital assets, net of depreciation	67,681,135	66,914,791	53,653,338	53,855,285	121,334,473	120,770,076
Total assets	$ 114,739,081	$ 110,685,790	$ 97,238,700	$ 93,217,904	$ 211,977,781	$ 203,903,694
Deferred outflows of resources						
OPEB plan deferments	$ 20,955	$ -	$ -	$ -	$ 20,955	$ -
Pension plan deferments	3,842,824	5,165,609	177,917	203,009	4,020,741	5,368,618
Total deferred outflows of resources	$ 3,863,779	$ 5,165,609	$ 177,917	$ 203,009	$ 4,041,696	$ 5,368,618
Liabilities						
Current and other liabilities	$ 741,057	$ 595,650	$ 99,725	$ 598,232	$ 840,782	$ 1,193,882
Long-term liabilities	32,404,808	34,400,353	543,043	581,651	32,947,851	34,982,004
Total liabilities	$ 33,145,865	$ 34,996,003	$ 642,768	$ 1,179,883	$ 33,788,633	$ 36,175,886
Deferred inflows of resources						
Pension plan deferments	$ 5,303,755	$ 5,486,996	$ 96,219	$ 78,894	$ 5,399,974	$ 5,565,890
Net position						
Net investment in capital assets	$ 43,551,135	$ 42,129,791	$ 53,653,338	$ 53,855,285	$ 97,204,473	$ 95,985,076
Restricted	20,935,216	19,679,434	-	-	20,935,216	19,679,434
Unrestricted	15,666,889	13,559,175	43,024,292	38,306,851	58,691,181	51,866,026
Total net position	$ 80,153,240	$ 75,368,400	$ 96,677,630	$ 92,162,136	$ 176,830,870	$ 167,530,536

The City's financial position is the product of many factors. For example, the determination of the City's net investment in capital assets involves many assumptions and estimates, such as current and accumulated depreciation amounts. A conservative versus a liberal approach to depreciation estimates, as well as capitalization policies, will produce a very significant difference in the calculated amounts.

The City has taken a conservative financial approach, carefully analyzing revenues and expenditures/expenses to assure operation of a balanced budget. The ongoing management of revenue and expenditures/expenses has resulted in an upgraded bond rating. In November 2009, Standard and Poor's (S&P) upgraded the City's bond rating from an AA- to an AA+ and reaffirmed the rating in June 2018. This has also allowed the City to continue to provide quality public services at a tax rate that is affordable.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

Changes in the City's proportionate share of state-wide pension obligations contributed to the differences in amounts presented as deferred outflows, noncurrent liabilities, and deferred inflows in the previous table.

The following is a summary of the City's changes in net position:

	Changes in Net Position					
	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues						
Program revenues						
Charges for services	$ 3,444,997	$ 2,269,658	$ 7,253,786	$ 6,030,607	$ 10,698,783	$ 8,300,265
Operating grants and contributions	368,099	379,185	72,257	92,602	440,356	471,787
Capital grants and contributions	4,765,578	5,026,857	906,190	1,864,137	5,671,768	6,890,994
General revenues						
Property taxes	12,384,300	11,136,810	-	-	12,384,300	11,136,810
General grants and contributions	102,994	3,586	-	-	102,994	3,586
Investment earnings	578,770	454,089	650,053	492,594	1,228,823	946,683
Gain on sale of capital assets	75,047	5,530	-	-	75,047	5,530
Total revenues	21,719,785	19,275,715	8,882,286	8,479,940	30,602,071	27,755,655
Expenses						
General government	5,078,516	4,992,809	-	-	5,078,516	4,992,809
Public safety	5,167,897	5,782,563	-	-	5,167,897	5,782,563
Highways and streets	4,191,395	4,254,234	-	-	4,191,395	4,254,234
Culture and recreation	1,751,345	2,384,845	-	-	1,751,345	2,384,845
Interest and fiscal charges	883,292	952,965	-	-	883,292	952,965
Water utility	-	-	1,590,737	1,396,021	1,590,737	1,396,021
Sewer utility	-	-	1,523,670	1,535,664	1,523,670	1,535,664
Street light utility	-	-	160,952	159,378	160,952	159,378
Recycling utility	-	-	380,055	373,775	380,055	373,775
Storm water utility	-	-	573,878	633,101	573,878	633,101
Total expenses	17,072,445	18,367,416	4,229,292	4,097,939	21,301,737	22,465,355
Changes in net position before transfers	4,647,340	908,299	4,652,994	4,382,001	9,300,334	5,290,300
Transfers	137,500	133,000	(137,500)	(133,000)	-	-
Changes in net position	4,784,840	1,041,299	4,515,494	4,249,001	9,300,334	5,290,300
Net position - beginning	75,368,400	74,327,101	92,162,136	87,913,135	167,530,536	162,240,236
Net position - ending	$ 80,153,240	$ 75,368,400	$ 96,677,630	$ 92,162,136	$ 176,830,870	$ 167,530,536

Governmental Activities – Governmental activities account for a $4,784,840 increase in the City's net position. Charges for services increased by $1,175,339 to reflect the building growth occurring in the City. Capital grants and contributions decreased by $261,279 due to the deferred special assessment attributed to the former Legacy School project being recorded in 2017. The public safety function experienced a $614,666 decrease due to the reduction in PERA expense. Culture and recreation decreased $633,500 due a decrease in park improvements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

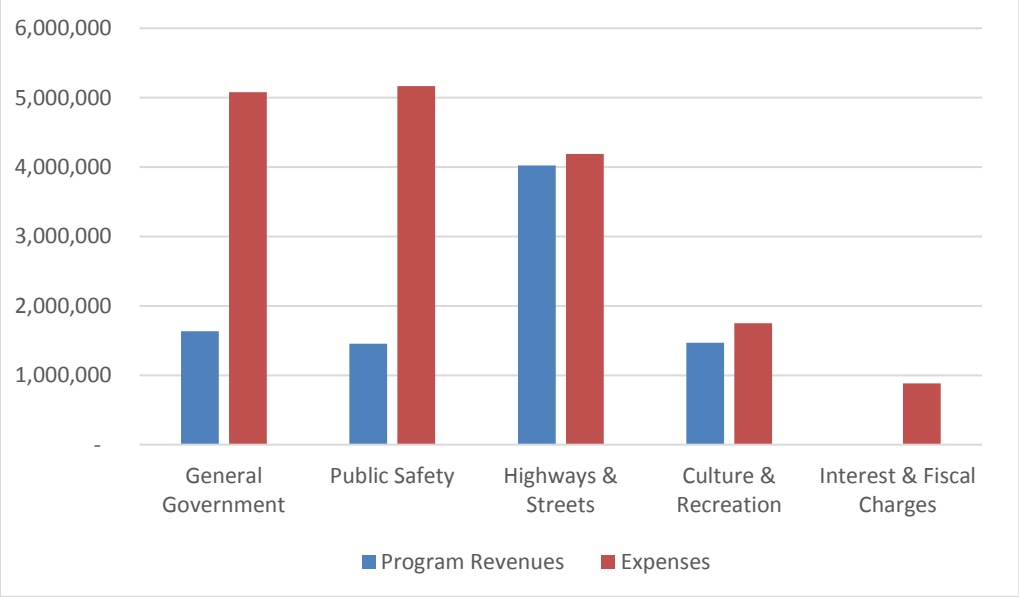
Investment earnings increased $124,681. The city is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The city reflects any changes in fair value against interest earnings. An increase in invested funds along with interest rates that have slowly began to rise, has resulted in the increase in earnings. Property tax collections saw an increase of $1,247,490 or 11% which was attributed to the city increasing their 2018 tax levy by almost 9% over the 2017 adopted levy and development in the COR increasing tax increment collected.

Business-Type Activities – Business-type activities, which are the City's utility operations of water, sewer, street light, recycling, and storm water, increased the City's net position by $4,515,494. Key elements of this increase are as follows.

- Revenues exceeded expenses before transfers by $4,652,994, with this excess increasing $270,993 from the prior year.
- Charges for services increased $1,223,179 from the prior year. This is primarily due to an increase in utility rates and developer fees for water, sewer, and storm water utility connections.
- Capital grants and contributions decreased by $957,947 from the prior year. This is primarily due to a reduction in capital contributions from developers for water, sewer, and storm water utility improvements.
- Investment earnings increased $157,459. The city is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The city reflects any changes in fair value against interest earnings. An increase in invested funds along with interest rates that have slowly began to rise, has resulted in the increase in earnings.

Governmental Activities – The following graph illustrates the City's governmental activities:

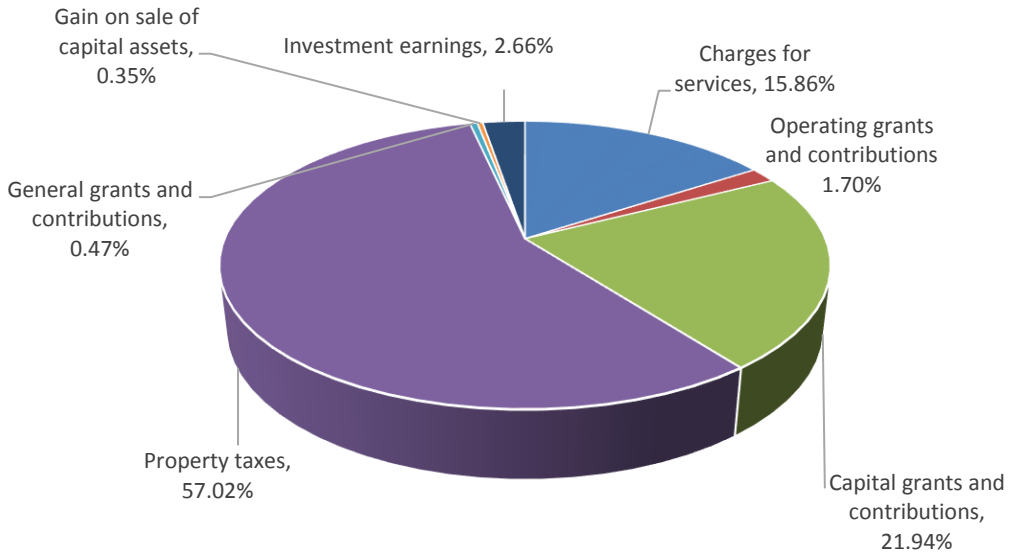
Expenses and Program Revenues – Governmental Activities



The graph clearly reflects the need for property taxes to supplement the governmental activities of the City. The trend of property taxes shows an increasing reliance on this source of revenue.

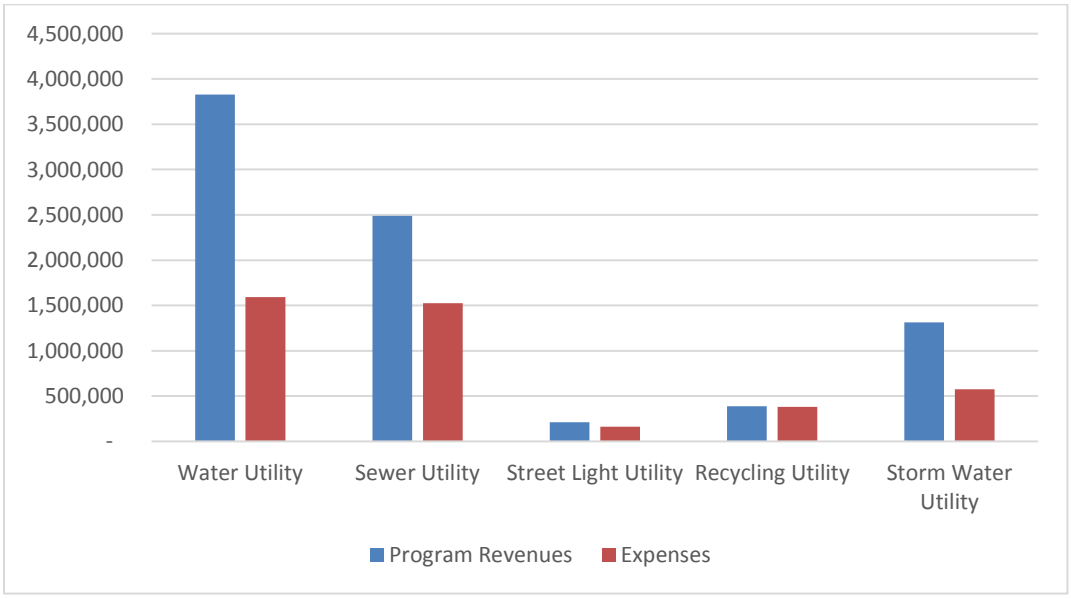
Governmental Activities – The following chart illustrates the City's governmental activities:

Revenue by Source – Governmental Activities



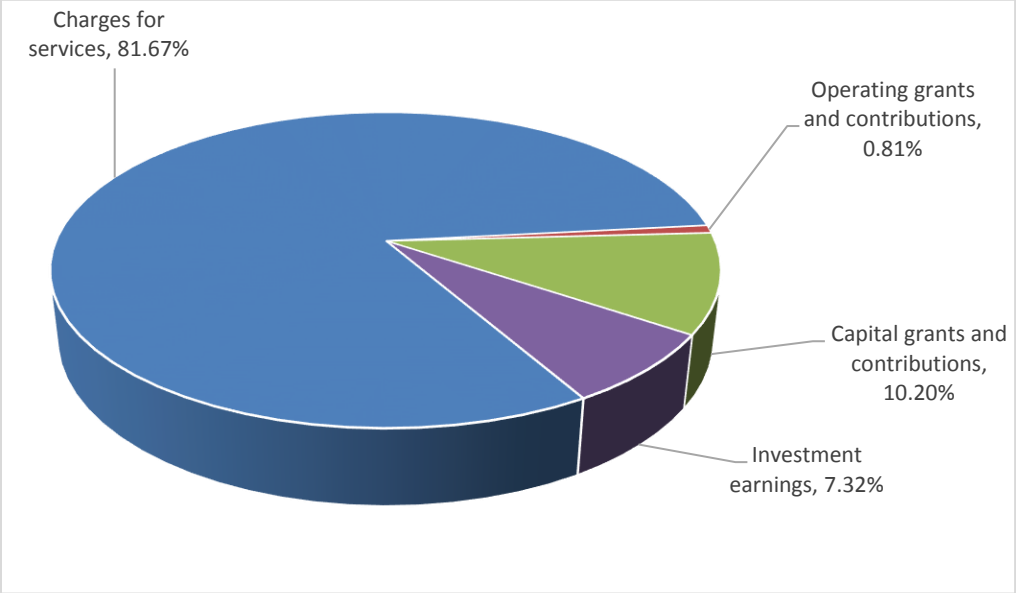
Business-Type Activities – The following graph illustrate the City's business-type activities:

Expenses and Program Revenues – Business-Type Activities



Business-Type Activities – The following graph illustrate the City's business-type activities:

Revenues By Source – Business-Type Activities



The business-type activities, which represent the Utility Funds, all received revenues in excess of expenses. Charges for services are the main source of revenue (81.67%) for all Utility Funds.

Governmental Funds – At the end of the fiscal year, the City's Governmental Funds reported combined ending fund balances of $43,586,596, an increase of $2,864,688 in comparison with the prior year. The General Fund reported a fund balance increase of $577,509 in the current year. The increase is attributed to the City's fund balance policy which states that ending fund balance shall be equal to fifty percent (50%) of the next years adopted operating budget, plus prior-year encumbrances (if any) plus compensated absences.

General Fund – The General Fund operating results can be summarized as follows:

	Original Budget	Final Budget	Actual	Over (Under) Final Budget	% Over (Under) Budget
Revenue	$ 11,152,686	$ 11,152,686	$ 11,856,968	$ 704,282	6.31%
Expenditures	12,123,284	12,123,284	11,765,227	(358,057)	-2.95%
Excess (deficiency) of revenue over expenditures	(970,598)	(970,598)	91,741	1,062,339	
Other financing sources (uses)	970,598	970,598	485,768	(484,830)	
Net change in fund balances	$ –	$ –	577,509	$ 577,509	
Fund balances					
Beginning of year			7,912,618		
End of year			$ 8,490,127		

General Fund Budgetary Highlights

The city does not formally amend its original budget during the calendar year except for extraordinary circumstances. Budget to actual reports are reported monthly to City Council and responsible staff.

The city experienced a favorable revenue variance in that actual revenues exceeded budgeted revenues by $704,282. The majority of the variance was attributed to an increase in building permits.

The difference between the final expenditure budget and actual was a difference of $358,057 and can be summarized as follows:

- $128,135 savings for personnel costs budgeted for, but not expensed due to police officer on leave, Assistant City Administrator resigning and more personnel costs accounted for in the Proprietary Funds of Water, Sewer and Storm Water Utility.
- $59,647 savings for amounts unspent on supplies such as small tools and miscellaneous supplies. Reduction due to current market prices versus history trends and current needs.
- $112,673 savings attributed to several budgeted line items related to services and charges that came in lower than expected. Final budget numbers are based on past history and expected needs.
- $57,602 savings on inter-fund loan interest on municipal center. Loan was paid off during year and avoided interest.

Overall fund balance increased by $577,509 to an ending fund balance of $8,490,127. The city's ending fund balance increase of $577,509 is determined by its fund balance policy which for year ending 2018 is summarized as follows:

- $357,749 increase based on 50% increase in next years adopted budget
- $58,425 increase in compensated absences liability
- $161,335 increase in prior year encumbrances related to building inspection fees and worker's compensation and general liabilities.

Tax Increment Fund – This Special Revenue Fund had a year-end fund balance of $4,841,978 which reflects a $208,835 increase from 2017. The increase was due to additional property tax increments received for the current year.

COR Land Fund – This Special Revenue Fund held a constant year-end fund balance of $8,629,937.

2011A Armstrong/Bunker Bond Fund – This Debt Service Fund had a year-end fund balance of $971,719. The decrease of $25,785 was attributed to debt service expenditures exceeding current year assessments, intergovernmental sources, and investment earnings.

Public Improvement Revolving Fund – The Capital Project Fund saw an overall decrease in fund balance of $287,517 due to the Highway 10 planning study with Bolton and Menk.

Road Reconstruction/Overlay Fund – This Capital Project Fund increased overall fund balance $197,246. The increase is attributable to funds received from bond proceeds and other sources to be used for the reconstruction and overlay projects as outlined in the City's Long-Term Street Maintenance Plan.

Public Facilities Construction Fund – This Capital Project Fund had a year-end fund balance of $1,095,055, or an increase of $130,155 which was mostly attributed to the excess revenue transfer per the City's fund balance policy.

Puma/Bunker Street Improvement Fund – This Capital Project Fund was created to fund the infrastructure improvements located in the City's new business park. The fund balance at year end 2018 was $13,141.

Proprietary Funds – The City's Proprietary Funds provide the same type of information found in the government-wide financial statements, but in more detail. The City's Enterprise Funds had a combined net position balance of $96,677,630 at December 31, 2018. The financial activities of these funds have been summarized in previous charts within this discussion. The City's Internal Service Fund had an ending net position of $497,694.

The Enterprise Funds consist of the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund, and Storm Water Utility Fund. The growth in net position reflects the ongoing expansion and provision of services to the various service areas of the utilities.

Capital Assets – The City's investment in capital assets (net of accumulated depreciation) for its governmental and business-type activities as of December 31, 2018 are as follows:

	Governmental Activities		Business-Type Activities		Totals	
	2018	2017	2018	2017	2018	2017
Land	$ 6,848,022	$ 6,848,022	$ 868,513	$ 868,513	$ 7,716,535	$ 7,716,535
Construction in progress	2,224,390	1,615,891	30,731	1,214,149	2,255,121	2,830,040
Buildings and structures	29,291,844	29,402,849	6,058,847	6,058,847	35,350,691	35,461,696
Improvements other than buildings	11,632,254	11,089,703	17,089,778	15,744,605	28,722,032	26,834,308
Office equipment	675,058	668,396	-	-	675,058	668,396
Motor vehicles	3,776,621	3,968,685	-	-	3,776,621	3,968,685
Machinery and equipment	7,042,354	6,635,538	1,101,645	834,318	8,143,999	7,469,856
Infrastructure	39,356,498	36,965,046	-	-	39,356,498	36,965,046
Water and sewer lines	-	-	51,003,308	50,097,118	51,003,308	50,097,118
	100,847,041	97,194,130	76,152,822	74,817,550	176,999,863	172,011,680
Less accumulated depreciation	33,165,906	30,279,339	22,499,484	20,962,265	55,665,390	51,241,604
Total capital assets, net of depreciation	$ 67,681,135	$ 66,914,791	$ 53,653,338	$ 53,855,285	$ 121,334,473	$ 120,770,076
Depreciation expense	$ 3,429,643	$ 3,335,799	$ 1,580,361	$ 1,511,968	$ 5,010,004	$ 4,847,767

The City's investment in capital assets for its governmental and business-type activities as of December 31, 2018 amounts to approximately $121 million (net of accumulated depreciation).

The governmental activities show an increase of $766,344 in capital assets attributable to an increase in capitalized projects. Business-type activities show a decrease of $201,947 in capital assets. The decrease is attributable to an increase in accumulated depreciation. Additional details of capital asset activity for the year can be found in Note 4 of the notes to basic financial statements.

Long-Term Liabilities – The Debt Service Funds account for the accumulation of resources to finance all of the City's general obligation bonds. The revenue sources for these funds include annual tax levies and special assessments. At year-end, major debt service fund balance was $971,719 and non-major debt service fund balance was $1,650,132 for a total of $2,621,851 in fund balance restricted for debt service.

The following table summarizes the City's long-term liabilities:

	2018	2017
Governmental Activities		
Bonds	$ 25,295,000	$ 26,075,000
Capital equipment certificates	875,000	1,020,000
Compensated absences	905,627	847,202
Net pension liability	4,683,942	5,892,660
Total OPEB liability	645,239	565,491
Subtotal	32,404,808	34,400,353
Business-type Activities		
Net pension liability	543,043	581,651
Total	$ 32,947,851	$ 34,982,004

During the current fiscal year, the City saw a decrease of $925,000 in bonds and certificates. The City had one debt issuance during the current year. The Series 2018A, were $1,175,000 General Obligation Street Reconstruction Bonds used to finance the road reconstruction of Riversbend Avenue and Stanhope Terrace. Due to an increase in personnel in 2018 and employees retaining larger balances at year end, the compensated absence liability increased by $58,425. Net pension liability saw a decrease of $1,247,326 to reflect the change in the City's proportionate share of the state-wide PERA pension plan obligation. Other Post-Employment Benefits (OPEB) increased $79,748 due to the annual OPEB costs exceeding contributions as actuarially determined with the parameters of GASB Statement No. 75.

State statutes limit the amount of general obligation debt a governmental entity may issue to three percent of its total assessed valuation. The current legal debt margin for the City is $56,048,970.

The City has sufficient funds on hand to make all required bond payments, and anticipates an ongoing stream of revenue to make future bond payments.

Additional details of the long-term debt activity for the year can be found in Note 5 of the notes to basic financial statements.

Economic Factors and Next Year's Budgets and Rates

- The unemployment rate for the City of Ramsey is currently 2.5%, which is a decrease from a rate of 3.0% a year ago. The state of Minnesota shows an average unemployment rate of 2.9%, whereas, nationally the unemployment rate is 4.1%.
- The number of foreclosures in the City of Ramsey decreased from 29 units in 2017 to 23 in 2018. In comparison, the State of Minnesota saw a decrease in foreclosures from 4,210 in 2017 to 3,495 in 2018.
- Inflationary trends in the region compare favorably to national indices.
- The city is expecting steady residential and commercial growth within the next three years, spurred by access to the Ramsey Station for the Minnesota Northstar commuter rail, the construction of the Armstrong interchange, a new industrial business park and continued development within The COR.

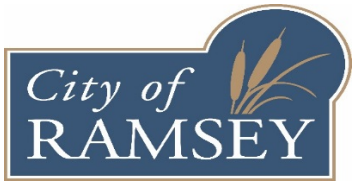
All of these factors were considered in preparing the City of Ramsey's budget for the 2019 fiscal year.

The water, sewer and storm water utility rates were increased for the 2019 budget year. The water utility, which has a tiered rate structure, will increase by an average of 2% for all customers. The sewer utility, which has a flat rate structure for residential and per gallon usage for commercial will increase an average of 3%. Storm water utilities will increase an average of 8%. The increased rates are to not only offset current maintenance costs and depreciation, but to help finance future utility improvements that are documented in the City's ten-year Capital Improvement Plan.

REQUESTS FOR INFORMATION

Questions concerning any of the information provided in this report or requests for additional information should be addressed by writing to the City of Ramsey, 7550 Sunwood Drive Northwest, Ramsey, MN 55303 or by calling (763) 427-1410.

BASIC FINANCIAL STATEMENTS



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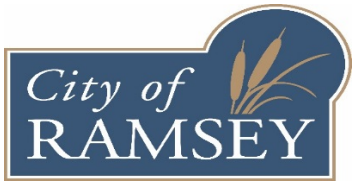
CITY OF RAMSEY

Statement of Net Position
December 31, 2018

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and temporary investments	$ 34,592,709	$ 40,801,441	$ 75,394,150
Receivables			
Unremitted taxes	117,494	–	117,494
Delinquent taxes	97,040	–	97,040
Unremitted special assessments	1,793	–	1,793
Delinquent special assessments	1,033	10,632	11,665
Deferred special assessments	2,103,035	242,772	2,345,807
Accounts	30,940	1,561,521	1,592,461
Notes	100,000	–	100,000
Interest	341,243	–	341,243
Internal balances	(862,882)	862,882	–
Due from other governmental units	901,039	41,055	942,094
Prepaids	22,540	65,059	87,599
Land held for resale	9,611,962	–	9,611,962
Capital assets			
Land	6,848,022	868,513	7,716,535
Construction in progress	2,224,390	30,731	2,255,121
Buildings and structures	29,291,844	6,058,847	35,350,691
Improvements other than buildings	11,632,254	17,089,778	28,722,032
Office equipment	675,058	–	675,058
Motor vehicles	3,776,621	–	3,776,621
Machinery and equipment	7,042,354	1,101,645	8,143,999
Infrastructure	39,356,498	–	39,356,498
Water and sewer lines	–	51,003,308	51,003,308
Less accumulated depreciation	(33,165,906)	(22,499,484)	(55,665,390)
Total capital assets, net of depreciation	67,681,135	53,653,338	121,334,473
Total assets	114,739,081	97,238,700	211,977,781
Deferred outflows of resources			
OPEB plan deferments	20,955	–	20,955
Pension plan deferments	3,842,824	177,917	4,020,741
Total deferred outflows of resources	3,863,779	177,917	4,041,696
Total assets and deferred outflows of resources	$ 118,602,860	$ 97,416,617	$ 216,019,477
Liabilities			
Accounts and contracts payable	$ 468,174	$ 24,069	$ 492,243
Salaries and benefits payable	183,108	–	183,108
Accrued interest payable	68,509	–	68,509
Due to other governmental units	21,266	33,022	54,288
Unearned revenue	–	42,634	42,634
Long-term liabilities			
Due within one year	2,868,658	–	2,868,658
Due in more than one year	29,536,150	543,043	30,079,193
Total long-term liabilities	32,404,808	543,043	32,947,851
Total liabilities	33,145,865	642,768	33,788,633
Deferred inflows of resources			
Pension plan deferments	5,303,755	96,219	5,399,974
Net Position			
Net investment in capital assets	43,551,135	53,653,338	97,204,473
Restricted for			
Capital improvements	1,644,038	–	1,644,038
Debt service	4,181,372	–	4,181,372
Economic development	1,273,753	–	1,273,753
Housing and redevelopment	8,629,937	–	8,629,937
Recreation/community programs	245,434	–	245,434
Law enforcement programs	113,663	–	113,663
Tax increment	4,847,019	–	4,847,019
Unrestricted	15,666,889	43,024,292	58,691,181
Total net position	80,153,240	96,677,630	176,830,870
Total liabilities, deferred inflows of resources and net position	$ 118,602,860	$ 97,416,617	$ 216,019,477

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Activities
Year Ended December 31, 2018

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expenses) Revenue and Changes in Net Position: Governmental Activities	Net (Expenses) Revenue and Changes in Net Position: Business-Type Activities	Net (Expenses) Revenue and Changes in Net Position: Total
Governmental activities							
General government	$ 5,078,516	$ 691,819	$ 92,134	$ 848,484	$ (3,446,079)	$ –	$ (3,446,079)
Public safety	5,167,897	1,168,258	275,965	8,974	(3,714,700)	–	(3,714,700)
Highways and streets	4,191,395	229,555	–	3,795,709	(166,131)	–	(166,131)
Culture and recreation	1,751,345	1,355,365	–	112,411	(283,569)	–	(283,569)
Interest and fiscal charges	883,292	–	–	–	(883,292)	–	(883,292)
Total governmental activities	17,072,445	3,444,997	368,099	4,765,578	(8,493,771)	–	(8,493,771)
Business-type activities							
Water utility	1,590,737	3,484,687	–	343,020	–	2,236,970	2,236,970
Sewer utility	1,523,670	2,182,944	336	307,435	–	967,045	967,045
Street light utility	160,952	211,360	–	–	–	50,408	50,408
Recycling utility	380,055	317,090	71,921	–	–	8,956	8,956
Storm water utility	573,878	1,057,705	–	255,735	–	739,562	739,562
Total business-type activities	4,229,292	7,253,786	72,257	906,190	–	4,002,941	4,002,941
Total governmental and business-type activities	$21,301,737	$ 10,698,783	$ 440,356	$ 5,671,768	(8,493,771)	4,002,941	(4,490,830)
General revenues							
Property taxes					12,384,300	–	12,384,300
General grants and contributions					102,994	–	102,994
Investment earnings					578,770	650,053	1,228,823
Gain on sale of capital assets					75,047	–	75,047
Transfers					137,500	(137,500)	–
Total general revenues and transfers					13,278,611	512,553	13,791,164
Change in net position					4,784,840	4,515,494	9,300,334
Net position - beginning					75,368,400	92,162,136	167,530,536
Net position – ending					$ 80,153,240	$96,677,630	$176,830,870

See notes to basic financial statements

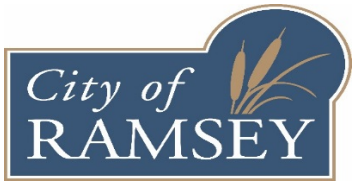
CITY OF RAMSEY

Balance Sheet
Governmental Funds
December 31, 2018

	General	Special Revenue Funds: Tax Increment	Special Revenue Funds: COR Land	Debt Service Funds: 2011A Armstrong/Bunker Bond
Assets				
Cash and temporary investments	$ 8,422,544	$ 5,152,503	$ –	$ 971,719
Receivables				
Unremitted taxes	97,204	1,405	–	–
Delinquent taxes	76,479	5,041	–	–
Unremitted special assessments	–	–	–	–
Delinquent special assessments	–	–	–	–
Deferred special assessments	–	–	–	1,123,845
Accounts	20,423	–	–	–
Notes	–	–	–	–
Interest	341,243	–	–	–
Due from other funds	–	–	–	–
Due from other governmental units	15,405	–	–	–
Prepaids	21,335	–	–	–
Land held for resale	–	–	9,084,886	–
Advances to other funds	–	–	–	–
Total assets	$ 8,994,633	$ 5,158,949	$ 9,084,886	$ 2,095,564
Liabilities				
Accounts and contracts payable	$ 233,147	$ 2,522	$ –	$ –
Salaries and benefits payable	183,108	–	–	–
Due to other governmental units	11,772	3,208	–	–
Due to other funds	–	–	–	–
Advances from other funds	–	306,200	454,949	–
Total liabilities	428,027	311,930	454,949	–
Deferred inflows of resources				
Unavailable revenue - property taxes	76,479	5,041	–	–
Unavailable revenue - special assessments	–	–	–	1,123,845
Unavailable revenue - notes receivable	–	–	–	–
Total deferred inflows of resources	76,479	5,041	–	1,123,845
Fund balances				
Nonspendable	21,335	–	–	–
Restricted	–	4,841,978	8,629,937	971,719
Committed	–	–	–	–
Assigned	–	–	–	–
Unassigned	8,468,792	–	–	–
Total fund balances	8,490,127	4,841,978	8,629,937	971,719
Total liabilities, deferred inflows of resources, and fund balances	$ 8,994,633	$ 5,158,949	$ 9,084,886	$ 2,095,564

See notes to basic financial statements

Capital Project Funds					
Public Improvement Revolving	Road Reconstruction/ Overlay	Public Facilities Construction	Puma/Bunker Street Improvement	Nonmajor	Totals
$ 3,364,809	$ 942,955	$ 1,502,988	$ –	$ 13,735,638	$ 34,093,156
–	–	–	–	18,885	117,494
–	–	–	–	15,520	97,040
1,178	–	–	–	615	1,793
1,030	–	–	–	3	1,033
220,309	–	–	269,207	489,674	2,103,035
–	–	–	–	10,517	30,940
–	–	–	–	100,000	100,000
–	–	–	–	–	341,243
811,544	–	–	–	–	811,544
–	–	–	875,741	9,893	901,039
–	–	–	–	1,205	22,540
–	–	–	–	527,076	9,611,962
306,200	–	–	–	–	306,200
$ 4,705,070	$ 942,955	$ 1,502,988	$ 1,144,948	$ 14,909,026	$ 48,539,019
$ 83,838	$ 31,053	$ –	$ 49,536	$ 66,237	$ 466,333
–	–	–	–	–	183,108
–	–	–	1,520	4,748	21,248
–	–	–	811,544	–	811,544
–	–	407,933	–	–	1,169,082
83,838	31,053	407,933	862,600	70,985	2,651,315
–	–	–	–	15,520	97,040
221,339	–	–	269,207	489,677	2,104,068
–	–	–	–	100,000	100,000
221,339	–	–	269,207	605,197	2,301,108
–	–	–	–	1,205	22,540
–	–	–	–	4,926,008	19,369,642
–	–	–	–	1,631,444	1,631,444
4,399,893	911,902	1,095,055	13,141	7,674,187	14,094,178
–	–	–	–	–	8,468,792
4,399,893	911,902	1,095,055	13,141	14,232,844	43,586,596
$ 4,705,070	$ 942,955	$ 1,502,988	$ 1,144,948	$ 14,909,026	$ 48,539,019



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CITY OF RAMSEY

Reconciliation of the Balance Sheet
to the Statement of Net Position
Governmental Funds
December 31, 2018

Total fund balances – Governmental Funds	$ 43,586,596
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in Governmental Funds.	
Cost of capital assets	100,847,041
Less accumulated depreciation	(33,165,906)
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of:	
Bonds and capital equipment certificates	(26,170,000)
Compensated absences payable	(905,627)
Net pension liability	(4,683,942)
Total OPEB liability	(645,239)
Certain revenues (including delinquent taxes, special assessments and notes receivable) are included in net position, but are excluded from fund balances until they are available to liquidate liabilities of the current period.	2,301,108
Accrued interest payable is included in net position, but is excluded from fund balances until due and payable.	(68,509)
Governmental funds do not report certain amounts related to pensions and OPEB	
Deferred outflows of resources for OPEB plan deferments	20,955
Deferred outflows of resources for pension plan deferments	3,842,824
Deferred inflows of resources for pension plan deferments	(5,303,755)
Internal Service Funds are used to manage insurance-related activity. The assets and liabilities of the Internal Service Funds are included in governmental activities in the Statement of Net Position.	497,694
Total net position – governmental activities	$ 80,153,240

See notes to basic financial statements

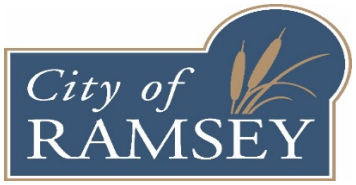
CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended December 31, 2018

		Special Revenue Funds		Debt Service Funds
	General	Tax Increment	COR Land	2011A Armstrong/Bunker Bond
Revenue				
Property taxes	$ 9,411,418	$ 983,764	$ –	$ –
Special assessments	–	–	–	87,378
Licenses and permits	1,031,944	–	–	–
Intergovernmental revenue	418,106	–	–	302,170
Charges for services	815,127	–	–	–
Fines and forfeits	46,651	–	–	–
Other revenue				
Investment earnings	111,849	85,332	–	11,670
Miscellaneous	21,873	–	–	–
Total revenue	11,856,968	1,069,096	–	401,218
Expenditures				
Current				
General government	3,292,680	565,450	–	423
Public safety	4,788,902	–	–	–
Highways and streets	1,756,372	–	–	–
Culture and recreation	1,190,099	–	–	–
Capital outlay	675,321	270,995	–	–
Debt service				
Principal retirement	–	–	–	350,000
Interest and fiscal charges	61,853	23,816	–	76,580
Total expenditures	11,765,227	860,261	–	427,003
Excess (deficiency) of revenue over expenditures	91,741	208,835	–	(25,785)
Other financing sources (uses)				
Debt issued	–	–	–	–
Premium on debt issued	–	–	–	–
Proceeds on sale of capital assets	–	–	–	–
Transfers in	936,451	–	–	–
Transfers (out)	(450,683)	–	–	–
Total other financing sources (uses)	485,768	–	–	–
Net change in fund balances	577,509	208,835	–	(25,785)
Fund balances				
Beginning of year	7,912,618	4,633,143	8,629,937	997,504
End of year	$ 8,490,127	$ 4,841,978	$ 8,629,937	$ 971,719

See notes to basic financial statements

Capital Project Funds					
Public Improvement Revolving	Road Reconstruction/ Overlay	Public Facilities Construction	Puma/Bunker Street Improvement	Nonmajor	Totals
$ –	$ –	$ 44,520	$ –	$ 1,976,832	$ 12,416,534
59,723	–	–	188,330	224,168	559,599
–	–	–	–	–	1,031,944
–	–	–	875,741	1,351,949	2,947,966
–	–	–	–	1,540,842	2,355,969
–	–	–	–	–	46,651
94,544	13,882	24,443	–	228,523	570,243
875	1,580	5,000	–	736,273	765,601
155,142	15,462	73,963	1,064,071	6,058,587	20,694,507
–	–	–	–	353,812	4,212,365
–	–	–	–	–	4,788,902
535,812	9,777	–	–	88,746	2,390,707
–	–	–	–	101,717	1,291,816
–	969,462	–	1,050,930	601,577	3,568,285
–	–	–	–	1,750,000	2,100,000
–	49,223	8,191	–	703,462	923,125
535,812	1,028,462	8,191	1,050,930	3,599,314	19,275,200
(380,670)	(1,013,000)	65,772	13,141	2,459,273	1,419,307
–	1,175,000	–	–	–	1,175,000
–	35,246	–	–	–	35,246
–	–	–	–	75,047	75,047
193,153	–	64,383	–	253,150	1,447,137
(100,000)	–	–	–	(736,366)	(1,287,049)
93,153	1,210,246	64,383	–	(408,169)	1,445,381
(287,517)	197,246	130,155	13,141	2,051,104	2,864,688
4,687,410	714,656	964,900	–	12,181,740	40,721,908
$ 4,399,893	$ 911,902	$ 1,095,055	$ 13,141	$ 14,232,844	$ 43,586,596



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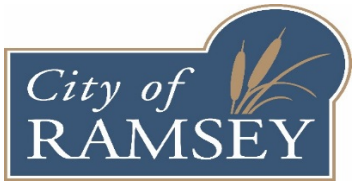
CITY OF RAMSEY

Reconciliation of the Statement of
Revenue, Expenditures, and Changes in Fund Balances
to the Statement of Activities
Governmental Funds
Year Ended December 31, 2018

Total net change in fund balances – Governmental Funds	$	2,864,688
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in Governmental Funds as expenditures. However, in the Statement of Activities the cost of those assets is allocated over the estimated useful lives as depreciation expense.		
Capital outlays		3,568,285
Contributed assets from developers		722,960
Disposals		(95,258)
Depreciation expense		(3,429,643)
Issuance of long-term debt provides current financial resources to governmental funds, while repayment of long-term liabilities is an expenditure in the Governmental Funds. Neither transaction, however, has any effect on net position.		
Issuance of new debt		(1,175,000)
Repayment of principal on long-term debt		2,100,000
Interest on long-term debt in the Statement of Activities differs from the amount reported in the Governmental Funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		4,587
Certain revenues (including delinquent taxes, special assessments, and notes receivable) are included in the change in net position, but are excluded from the change in fund balances until they are available to liquidate liabilities of the current period.		271,932
Certain expenses are included in the change in net position, but do not require the use of current funds, and are not included in the change in the fund balances.		
Governmental activities – compensated absences payable		(58,425)
Governmental activities – pension expense		69,174
Other postemployment benefits reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds until actually due.		(58,793)
Internal Service Funds are used to charge the cost of certain activities, such as insurance to individual funds. This amount represents the change in net position of the Internal Service Fund, which is reported with governmental activities.		333
Change in net position – governmental activities	$	4,784,840

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
General Fund – Budget and Actual
Year Ended December 31, 2018

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 9,400,242	$ 9,400,242	$ 9,411,418	$ 11,176
Licenses and permits	512,750	512,750	1,031,944	519,194
Intergovernmental revenue	359,750	359,750	418,106	58,356
Charges for services	710,244	710,244	815,127	104,883
Fines and forfeits	68,700	68,700	46,651	(22,049)
Other revenue				
Investment earnings	70,000	70,000	111,849	41,849
Miscellaneous	31,000	31,000	21,873	(9,127)
Total revenue	11,152,686	11,152,686	11,856,968	704,282
Expenditures				
Current				
General government	3,391,933	3,391,933	3,292,680	(99,253)
Public safety	4,775,197	4,775,197	4,788,902	13,705
Highways and streets	2,006,979	2,006,979	1,756,372	(250,607)
Culture and recreation	1,119,210	1,119,210	1,190,099	70,889
Capital outlay	710,510	710,510	675,321	(35,189)
Debt service				
Interest and fiscal charges	119,455	119,455	61,853	(57,602)
Total expenditures	12,123,284	12,123,284	11,765,227	(358,057)
Excess (deficiency) of revenue over expenditures	(970,598)	(970,598)	91,741	1,062,339
Other financing sources (uses)				
Transfers in	970,598	970,598	936,451	(34,147)
Transfers (out)	–	–	(450,683)	(450,683)
Total other financing sources (uses)	970,598	970,598	485,768	(484,830)
Net change in fund balances	$ –	$ –	577,509	$ 577,509
Fund balances				
Beginning of year			7,912,618	
End of year			$ 8,490,127	

See notes to basic financial statements

CITY OF RAMSEY

Statement of Net Position
Proprietary Funds
December 31, 2018

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Assets			
Current assets			
Cash and temporary investments	$ 23,762,740	$ 13,631,962	$ 1,248,170
Receivables			
Delinquent special assessments	3,617	7,015	–
Deferred special assessments	105,639	137,133	–
Accounts	443,703	479,149	65,914
Due from other governmental units	–	–	–
Prepaids	–	65,059	–
Total current assets	24,315,699	14,320,318	1,314,084
Noncurrent assets			
Advances to other Funds	635,407	227,475	–
Capital assets			
Land	868,513	–	–
Construction in progress	1,944	113	–
Buildings and structures	6,058,847	–	–
Improvements other than buildings	1,008,502	775,584	1,135,881
Machinery and equipment	166,603	499,786	–
Water and sewer lines	27,385,738	23,361,835	–
	35,490,147	24,637,318	1,135,881
Less accumulated depreciation	10,337,266	8,209,368	586,116
Net capital assets	25,152,881	16,427,950	549,765
Total noncurrent assets	25,788,288	16,655,425	549,765
Total assets	50,103,987	30,975,743	1,863,849
Deferred Outflows of Resources			
Pension plan deferments	95,937	41,037	–
Total assets and deferred outflows of resources	$ 50,199,924	$ 31,016,780	$ 1,863,849
Liabilities			
Current liabilities			
Accounts and contracts payable	$ 11,591	$ 4,210	$ 2,636
Due to other governmental units	23,063	9,840	119
Unearned revenue	–	34,892	7,742
Total current liabilities	34,654	48,942	10,497
Non-Current liabilities			
Net pension liability	284,836	123,312	–
Total liabilities	319,490	172,254	10,497
Deferred Inflows of Resources			
Pension plan deferments	47,756	21,468	–
Net Position			
Investment in capital assets	25,152,881	16,427,950	549,765
Unrestricted	24,679,797	14,395,108	1,303,587
Total net position	49,832,678	30,823,058	1,853,352
Total liabilities, deferred inflows of resources and net position	$ 50,199,924	$ 31,016,780	$ 1,863,849

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 270,532	$ 1,888,037	$ 40,801,441	$ 499,553
–	–	10,632	–
–	–	242,772	–
96,465	476,290	1,561,521	–
41,055	–	41,055	–
–	–	65,059	–
408,052	2,364,327	42,722,480	499,553
–	–	862,882	–
–	–	868,513	–
–	28,674	30,731	–
–	–	6,058,847	–
–	14,169,811	17,089,778	–
–	435,256	1,101,645	–
–	255,735	51,003,308	–
–	14,889,476	76,152,822	–
–	3,366,734	22,499,484	–
–	11,522,742	53,653,338	–
–	11,522,742	54,516,220	–
408,052	13,887,069	97,238,700	499,553
–	40,943	177,917	–
$ 408,052	$ 13,928,012	$ 97,416,617	$ 499,553
$ 2,636	$ 2,996	$ 24,069	$ 1,841
–	–	33,022	18
–	–	42,634	–
2,636	2,996	99,725	1,859
–	134,895	543,043	–
2,636	137,891	642,768	1,859
–	26,995	96,219	–
–	11,522,742	53,653,338	–
405,416	2,240,384	43,024,292	497,694
405,416	13,763,126	96,677,630	497,694
$ 408,052	$ 13,928,012	$ 97,416,617	$ 499,553

CITY OF RAMSEY

Statement of Revenue, Expenses, and Changes in Net Position
Proprietary Funds
Year Ended December 31, 2018

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Operating revenue			
Charges for services	$ 3,484,687	$ 2,174,321	$ 211,360
Sewer access surcharge	–	8,623	–
Other	–	–	–
Total operating revenue	3,484,687	2,182,944	211,360
Operating expenses			
Personal services	348,526	174,608	–
Supplies	175,430	11,834	–
Service charges			
Disposal charges	–	757,215	–
Other	360,334	56,873	120,827
Depreciation	706,447	523,140	40,125
Total operating expenses	1,590,737	1,523,670	160,952
Operating income (loss)	1,893,950	659,274	50,408
Nonoperating revenue			
Intergovernmental revenue	–	336	–
Investment earnings	382,157	214,313	20,579
Total nonoperating revenue	382,157	214,649	20,579
Income before contributions and transfers	2,276,107	873,923	70,987
Capital contributions	343,020	307,435	–
Transfers out	(41,000)	(35,000)	(20,000)
Change in net position	2,578,127	1,146,358	50,987
Net position			
Beginning of year	47,254,551	29,676,700	1,802,365
End of year	$ 49,832,678	$ 30,823,058	$ 1,853,352

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 317,090	$ 1,057,705	$ 7,245,163	$ –
–	–	8,623	–
–	–	–	42,070
317,090	1,057,705	7,253,786	42,070
28,435	192,516	744,085	–
30,254	11,881	229,399	2,115
–	–	757,215	–
321,366	58,832	918,232	25,561
–	310,649	1,580,361	–
380,055	573,878	4,229,292	27,676
(62,965)	483,827	3,024,494	14,394
71,921	–	72,257	–
4,771	28,233	650,053	8,527
76,692	28,233	722,310	8,527
13,727	512,060	3,746,804	22,921
–	255,735	906,190	–
(11,500)	(30,000)	(137,500)	(22,588)
2,227	737,795	4,515,494	333
403,189	13,025,331	92,162,136	497,361
$ 405,416	$ 13,763,126	$ 96,677,630	$ 497,694

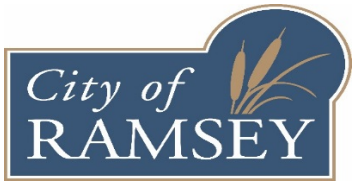
CITY OF RAMSEY

Statement of Cash Flows
Proprietary Funds
Year Ended December 31, 2018

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Cash flows from operating activities			
Receipts from customers and users	$ 3,468,590	$ 2,177,642	$ 205,288
Receipts from interfund services provided	–	–	–
Paid to suppliers/service providers	(707,873)	(1,118,661)	(120,865)
Paid to employees	(346,768)	(173,730)	–
Net cash flows from operating activities	2,413,949	885,251	84,423
Cash flows from capital and related financing activities			
Acquisition of capital assets	(97,389)	(82,321)	–
Cash flows from investing activities			
Interest received on investments	382,157	214,313	20,579
Cash flows from noncapital financing activities			
Intergovernmental revenue	–	336	–
Transfers (out)	(41,000)	(35,000)	(20,000)
Repayment of advances to other funds	453,785	1,071,268	–
Net cash flows from noncapital financing activities	412,785	1,036,604	(20,000)
Net increase (decrease) in cash and temporary investments/cash equivalents	3,111,502	2,053,847	85,002
Cash and temporary investments/cash equivalents			
Beginning of year	20,651,238	11,578,115	1,163,168
End of year	$ 23,762,740	$ 13,631,962	$ 1,248,170
Reconciliation of operating income (loss) to net cash flows from operating activities			
Operating income (loss)	$ 1,893,950	$ 659,274	$ 50,408
Adjustments to reconcile operating income (loss) to net cash flows from operating activities			
Depreciation	706,447	523,140	40,125
Change in assets, deferred inflows, liabilities and deferred outflows			
Receivables			
Delinquent and deferred special assessments	8,620	(6,402)	–
Accounts	(24,717)	(13,922)	(1,368)
Due from other governmental units	–	–	–
Prepaids	–	(1,958)	–
Deferred outflows - pension plan deferment	11,581	5,790	–
Accounts payable	(172,047)	(276,019)	(37)
Unearned revenue	–	15,022	(4,704)
Due to other governmental units	(62)	(14,762)	(1)
Net pension liability	(17,819)	(8,910)	–
Deferred inflows - pension plan deferment	7,996	3,998	–
Net cash flow from operating activities	$ 2,413,949	$ 885,251	$ 84,423
Noncash, investing, capital, and financing activities			
Contributions of capital assets from developers	$ 343,020	$ 307,435	$ –

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 298,482	$ 1,031,298	$ 7,181,300	$ –
–	–	–	42,070
(351,645)	(116,585)	(2,415,629)	(27,547)
(28,435)	(191,343)	(740,276)	–
(81,598)	723,370	4,025,395	14,523
–	(292,514)	(472,224)	–
4,771	28,233	650,053	8,527
71,921	–	72,257	–
(11,500)	(30,000)	(137,500)	(22,588)
–	–	1,525,053	–
60,421	(30,000)	1,459,810	(22,588)
(16,406)	429,089	5,663,034	462
286,938	1,458,948	35,138,407	499,091
$ 270,532	$ 1,888,037	$ 40,801,441	$ 499,553
$ (62,965)	$ 483,827	$ 3,024,494	$ 14,394
–	310,649	1,580,361	–
–	–	2,218	–
(884)	(26,407)	(67,298)	–
(17,724)	–	(17,724)	–
–	–	(1,958)	–
–	7,721	25,092	–
(25)	(45,872)	(494,000)	1,841
–	–	10,318	–
–	–	(14,825)	(1,712)
–	(11,879)	(38,608)	–
–	5,331	17,325	–
$ (81,598)	$ 723,370	$ 4,025,395	$ 14,523
$ –	$ 255,735	$ 906,190	$ –



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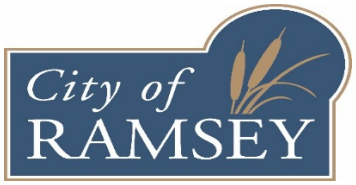
CITY OF RAMSEY

Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2018

	Agency Fund
Assets	
Cash and temporary investments	$ 3,713,511
Receivables	
Accounts	20,876
Assets held for resale	13,582,499
Total assets	$ 17,316,886
Liabilities	
Accounts payable	$ 111,918
Deposits payable	3,622,469
Loans payable to Met Council	13,582,499
Total liabilities	$ 17,316,886

See notes to basic financial statements



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NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The City of Ramsey, Minnesota (the City) operates under the Home Rule Charter City form of government as defined in Minnesota Statutes. Under this plan, the government of the City is run by a City Council composed of an elected Mayor and elected Councilmembers. The City Council exercises legislative authority and determines all matters of policy. The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units.

The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements include the City (the primary government) and its component units. Component units are legally separate entities for which the primary government is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's Board, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit.

1. Blended Component Units

In conformity with generally accepted accounting principles, the financial statements of the component unit has been included in the financial reporting entity as a blended component unit.

The Ramsey Economic Development Authority (EDA) is an entity legally separate from the City. However, for financial reporting purposes, the EDA is reported as if it were part of the City's operations because the members of the City Council serve as EDA Board Members. The EDA provides services entirely to the city, with its purpose to promote development within the City. The activity of the EDA is reported in the Nonmajor Special Revenue Fund entitled Economic Development Authority. Separate financial statements are not prepared for the EDA.

2. Jointly Governed Organization

The City is a member of Local Governmental Information Systems (LOGIS), a consortium of Minnesota municipalities that provides data processing services and support to its members. LOGIS is a legally separate entity that is financially independent of the City. Further, the City does not appoint a voting majority of LOGIS' Board of Directors. Therefore, it has not been incorporated into the City's reporting entity. During the 2018 fiscal year, the City paid LOGIS approximately $217,561 for services and equipment provided.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-Wide Financial Statements

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all of the financial activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments, which are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. However, charges between the City's Enterprise Funds and other functions are not eliminated as that would distort the direct costs and program revenues reported in those functions. Depreciation expense can be specifically identified by function and is included in the direct expenses of each function. Interest on long-term debt for governmental activities is considered an indirect expense and is reported separately on the Statement of Activities.

D. Fund Financial Statement Presentation

Separate fund financial statements are provided for Governmental, Proprietary, and Fiduciary Funds, even though the latter are excluded from the government-wide financial statements. Major individual Governmental and Enterprise Funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining Nonmajor Governmental Funds is reported in a single column in the fund financial statements. A single column is presented in the Proprietary Fund statements to report Internal Service Fund activity. Fiduciary Funds are presented in the Fiduciary Fund financial statements by fund type.

Governmental Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting, transactions are recorded in the following manner:

1. **Revenue Recognition** – Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue is generally considered as available if collected within 60 days after year-end.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. **Revenue Recognition (Continued)** – Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met. Other revenue is considered measurable and available only when cash is received by the City. Proceeds of long-term debt is reported as other financing sources.

   Major revenue that is susceptible to accrual includes property taxes, special assessments, intergovernmental revenue, charges for services, and interest earned on investments. Major revenue that is not susceptible to accrual includes licenses and permits, fees, and miscellaneous revenue. Such revenue is recorded only when received because it is not measurable until collected.

2. **Recording of Expenditures** – Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and other long-term liabilities which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the Governmental Funds.

Proprietary Fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. The principal operating revenues of the City's Enterprise Funds and Internal Service Funds are charges to customers for sales and services. The operating expenses for the Enterprise Funds and Internal Service Funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Information for the Internal Service Fund is reported in a single column in the Proprietary Fund financial statements. Because the principal user of the internal services is the City's governmental activities, the financial statements of the Internal Service Fund are consolidated into the governmental column when presented in the government-wide financial statements. The cost of these services is reported in the appropriate functional activity.

The City's Fiduciary Fund is an Agency Fund, which uses the accrual basis of accounting, but has no measurement focus.

Description of Funds

The City reports the following Major Governmental Funds:

General Fund – This is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Tax Increment Special Revenue Fund – This fund is used to account for resources received from general property taxes in the form of tax increments.

COR Land Special Revenue Fund – This fund is used to account for revenues and expenditures associated with land transactions within the COR area.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2011A Armstrong/Bunker Bond Fund – The $4,365,000 Series 2011A bonds will be repaid with annual allotments of Municipal State Aid and an annual assessment per the assessment agreement between the city of Ramsey and Hageman Holdings for the improvements that were necessary for the future Legacy School.

Public Improvement Revolving Capital Project Fund – This fund is used to account for the resources to be used to finance the City's share of the annual street maintenance program.

Road Reconstruction/Overlay Capital Project Fund – This fund is used to account for all expenditures related to the reconstruction and overlay projects as outlined in the city's Long-Term Street Maintenance Plan.

Public Facilities Construction Capital Project Fund – This fund is used to account for the resources to be used for land acquisition and the construction of public facilities.

Puma/Bunker Street Improvement Capital Project Fund – This fund is used to account for the resources used to finance the construction of Puma Street and Bunker Lake Boulevard near the City's new business park.

The City reports the following Major Proprietary Funds:

Water Utility Fund – This fund is used to account for the operation of the city-owned water system.

Sewer Utility Fund – This fund is used to account for the operation of the city-owned sewer system.

Street Light Utility Fund – This fund is used to account for the operation of city-owned streetlights within subdivisions and the priority streetlights throughout the City.

Recycling Utility Fund – This fund is used to account for the operation of the City's curbside recycling program and annual recycling days.

Storm Water Utility Fund – This fund is used to account for the operation of the city-owned storm water system repair and upkeep.

The City also reports the following fund types:

Internal Service Fund – This fund is used to account for the City's insurance refunds, dividends, and other miscellaneous insurance related revenues, and to provide for self-insuring the deductible portions of the City's insurance policies

Agency Fund – This fund is used to account for assets held by the City in the capacity of agent. The City maintains one Agency Fund to account for deposits held for developers as security for various services. In addition it accounts for property purchased on behalf of the state and the related liability for future state highway improvements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Cash and Investments

Cash balances from all funds are combined and invested to the extent available in short-term investments. Earnings from the pooled investments are allocated to the individual funds based on the average monthly cash and investment balances of the respective funds.

The Minnesota Municipal Money Market (4M) Fund is an external investment pool regulated by Minnesota Statutes that is not registered with the Securities and Exchange Commission (SEC). The City's investment in this fund is measured at the net asset value per share provided by the pool, which is based on an amortized cost method that approximates fair value.

The City reports all other investments at fair value. The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

See Note 2 for the City's recurring fair value measurements as of the current year-end.

F. Receivables

All miscellaneous accounts receivable are presented net of an allowance for doubtful accounts. Since the City is generally able to certify delinquent amounts to the county for collection as special assessments, no allowance for uncollectible accounts has been provided on these receivables. The only receivables not expected to be fully collected within one year are property taxes and special assessments receivable.

G. Property Taxes

Property tax levies are set by the City Council by December of each year and are certified to the County Auditor for collection in the following year. In Minnesota, counties act as collection agents for all property taxes. A portion of the property taxes levied is paid by the state of Minnesota through various tax credits, which is included in intergovernmental revenue in the financial statements.

The county spreads all levies over taxable property. Such taxes become a lien on January 1 and are recorded as receivables by the City on that date. Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes are due in full on May 15. The county provides tax settlements to cities and other taxing districts several times a year. Taxes which remain unpaid at December 31 are classified as delinquent taxes receivable and are offset by deferred inflows of resources in the governmental fund financial statements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Special Assessments

Special assessments primarily represent the financing for public improvements paid for by the benefiting property owners. As previously mentioned under receivables, the City is also generally able to certify delinquent amounts to the county for collection as special assessments. Special assessments are recorded as receivables upon certification to the county. Special assessments are recognized as revenue in the year levied in the government-wide financial statements and proprietary fund financial statements. In the governmental fund financial statements, special assessments are recognized as revenue when received in cash or within 60 days after year end. Governmental fund special assessments receivable which remain unpaid on December 31 are offset by a deferred inflow of resources in the governmental fund financial statements.

I. Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. In governmental funds, prepaids are recognized by the consumption method, proportionately over the periods that service is provided.

J. Interfund Receivables and Payables

Activity between funds that is representative of lending or borrowing arrangements is reported as either "due to/from other funds" (current portion) or "advances to/from other funds." All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

K. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from the PERA's fiduciary net positions have been determined on the same basis as they are reported by the plan except that the PERA pension plans fiscal year-end is June 30. For this purpose, plan contributions are recognized as of employer payroll dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The PERA has a special funding situation created by a direct aid contribution made by the state of Minnesota. The direct aid is a result of the merger of the Minneapolis Employees Retirement Fund into the PERA on January 1, 2015.

L. Deferred Outflows/Inflows of Resources

In addition to assets and liabilities, the Statement of Financial Position will sometimes report a separate section for deferred outflows or inflows of resources. These separate financial statement elements represent a consumption or acquisition of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) or an inflow of resources (revenue) until that time.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City reports deferred outflows and inflows of resources related to pensions and other post-employment benefits (OPEB) reported in the government-wide and enterprise funds Statement of Net Position. These deferred outflows and inflows result from differences between expected and actual experience, changes of assumptions, changes in proportion, differences between projected and actual earnings on pension plan investments, and contributions to the plan subsequent to the measurement date and before the end of the reporting period. These amounts are deferred and amortized as required under pension and OPEB standards.

Unavailable revenue, arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. The governmental funds report unavailable revenue from three sources: property taxes, special assessments, and notes receivable. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

M. Land Held for Resale

Land held for resale represents various property purchases made by the City with the intent to sell in order to increase tax base or to attract new businesses. These assets are stated at the lower of cost or acquisition value.

N. Capital Assets

Capital assets, which include property, buildings, improvements, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The City defines capital assets as those with an initial, individual cost of $10,000 or more with an estimated useful life in excess of one year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. As allowed by accounting principles generally accepted in the United States of America, the City has elected not to retroactively capitalize the infrastructure of its governmental activities acquired prior to January 1, 2004.

Capital assets are recorded in the government-wide and Proprietary Fund financial statements, but are not reported in the Governmental Fund financial statements. Interest incurred during the construction phase of capital assets for business-type activities is included as part of the capitalized value of the assets constructed. Capital assets are depreciated using the straight-line method over their estimated useful lives. Land and construction in progress are not depreciated. Useful lives vary from 15 to 50 years for buildings and improvements, 5 to 10 years for machinery, vehicles, and equipment, and 20 to 50 years for collection and distribution systems and other infrastructure.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Compensated Absences Payable

Certain city employees earn personal time off, vacation, compensation time, and sick leave at various rates based on longevity. These compensated absences are paid to an employee leaving in good standing, at their current rate of pay, with the exception of sick leave. A minimum of one third (based on longevity), is paid to the departing employee if they have completed 5 or more years of service prior to termination. Compensated absences payable are accounted for as long-term liabilities as described in the following section.

P. Long-Term Liabilities

In the government-wide and Proprietary Fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are immaterial and are recognized in the year of bond issuance. Bond issuance costs are expensed in the period incurred.

In the Governmental Fund financial statements, long-term debt and other long-term obligations are not reported as liabilities until due. The face amount of debt issued is reported as other financing sources. Premiums or discounts on debt issuances are reported as other financing sources or uses, respectively.

Q. Net Position

In the government-wide and proprietary fund financial statements, net position represents the difference between assets, liabilities, deferred inflows/outflows as applicable. Net position is displayed in three components:

- **Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation, reduced by any outstanding debt attributable to acquire capital assets.

- **Restricted Net Position** – Consists of net position restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments, or enabling legislation.

- **Unrestricted Net Position** – All remaining net position that do not meet the definition of "restricted" or "net investment in capital assets."

The City applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available.

R. Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

- **Nonspendable** – Consists of amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.

- **Restricted** – Consists of amounts where there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments, or enabling legislation.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- **Committed** – Consists of amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

- **Assigned** – Consists of internally imposed constraints for amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. Assigned amounts represent intended uses established by the City Council itself or by an official to which the City Council delegates the authority. Pursuant to City Council Resolution, the City's Finance Director is authorized to establish assignments of fund balance. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

- **Unassigned** – The residual classification for the General Fund, which also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, the City first uses restricted resources, then use unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use, the City uses resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

S. Budgets and Budgetary Accounting

Each fall the City Council adopts a General Fund budget for the following fiscal year beginning January 1. In addition, an annual budget is legally adopted for the Economic Development Authority, a nonmajor special revenue fund. The City has established budgetary control at the function level based upon GAAP serving as the basis of budgeting. Budget appropriations lapse at year-end.

The government's department heads may make transfers of appropriations within a function. Transfers of appropriations between functions require the approval of the council. The Economic Development Authority budget is recommended by their board and final approval comes from City Council.

T. Statement of Cash Flows

For purposes of the Statement of Cash Flows, the City considers all highly liquid debt instruments with an original maturity from the time of purchase by the City of three months or less to be cash equivalents. The Proprietary Funds' portion in the government-wide cash and investment management pool is considered to be cash equivalent.

U. Self-Insurance Plan and Risk Management

The City is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The City participates in the League of Minnesota Cities Insurance Trust (LMCIT), a public entity risk pool for its general property and casualty, workers' compensation, and other miscellaneous insurance coverages. LMCIT operates as a common risk management and insurance program for a large number of cities in Minnesota. The City pays an annual premium to LMCIT for insurance coverage. The LMCIT agreement provides that the trust will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City has elected higher deductibles through LMCIT in order to keep premiums at a minimum. To supplement the commercial coverages, the City established the Self-Insurance Internal Service Fund. This fund is funded primarily through dividend paybacks from LMCIT. Expenses from this fund consist solely of payments of those insurance related costs that are below the individual and/or commutative deductible amounts. Premiums for LMCIT policies are not paid from the Self-Insurance Internal Service Fund, but rather are budgeted and paid from the respective operating funds. The City does not retain significant uncovered risk.

The City also carries commercial insurance for certain other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. There were no significant reductions in the City's insurance coverage in 2018.

V. Loans payable to Met Council

The City entered into a loan agreement with the Metropolitan (Met) Council to acquire property within the proposed right-of-way of highways designated as a part of the metropolitan highway system plan. State Highway 10, within Ramsey, is part of that highway system plan. The loans bear no interest, and are to be repaid upon the acquisition of the property by the State of Minnesota.

W. Use of Estimates

The preparation of financial statements, in accordance with accounting principles generally accepted in the United States of America, requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

X. Change of Accounting Principle

During the 2018 fiscal year, the City implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement establishes new standards for employer recognition and measurement of liabilities, deferred outflows/inflows of resources, and expense for OPEB. This standard requires retroactive implementation. However, the cumulative net effect of this change in accounting principle was not material to these financial statements, and was therefore included in current year activity.

NOTE 2 – DEPOSITS AND INVESTMENTS

A. Components of Cash and Investments

Cash and investments at year-end consist of the following:

Deposits	$	8,425,149
Investments		70,682,312
Cash on hand		200
Total	$	79,107,661

Cash and investments are presented in the financial statements as follows:

Cash and temporary investments - Statement of Net Position	$	75,394,150
Cash and temporary investments - Statement of Fiduciary Net Position		3,713,511
Total	$	79,107,661

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

B. Deposits

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposits.

The following is considered the most significant risk associated with deposits:

Custodial credit risk – In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The City has no additional deposit policies addressing custodial credit risk.

At year end, the carrying amount of the City's deposits was $8,425,149 while the balance on the bank records was $8,478,622. At December 31, 2018, all deposits were fully covered by federal depository insurance, surety bonds, or by collateral held by the City's agent in the City's name.

C. Investments

The City has the following investments at year end:

	Credit Risk		Fair Value Measurements	Interest Risk-Maturity Duration in Years				
Investment Type	Rating	Agency	Using	Less Than 1	1 to 5	6 to 10	11 to 15	Total
U.S. Treasuries	N/A	N/A	Level 2	$ -	$ 2,083	$ -	$ -	$ 2,083
U.S. Agencies	AA+	S&P	Level 2	493,555	4,007,066	2,479,940	279,942	7,260,503
Municipal Bonds	A-AAA	Moodys	Level 2	2,505,160	6,663,120	1,052,350	-	10,220,630
Municipal Bonds	A-AAA	S&P	Level 2	2,921,843	11,044,238	975,889	-	14,941,970
Negotiable Certificates of Deposit	N/R	N/A	Level 1	11,784,239	14,725,074	237,833	-	26,747,146
Investment pools								
Minnesota Municipal Money Market	N/R	N/A	Amortized Cost	11,509,980	-	-	-	11,509,980
Total Investments								$ 70,682,312

N/A Not Applicable
N/R Not Rated

Note: The City's investments include investment pools managed by 4M, which is an external investment pool regulated by Minnesota Statutes and is not registered with the Securities and Exchange Commission. The City's investments in this investment pool are measured at the net asset value per share provided by the pools, which are based on amortized cost methods that approximate fair value. There are no restrictions or limitations on withdrawals from 4M. 4M Term Series Portfolios are intended to be held until maturity; a participant's withdrawal prior to maturity will require seven-days' notice of redemption and will likely carry a penalty, which could be substantial in that it would be intended to allow the Term Series Portfolio to recoup any associated penalties, charges, losses, or other costs associated with the early redemption of the investments therein.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Investments are subject to various risks, the following of which are considered the most significant:

Custodial credit risk – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy addressing this risk, but typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

Credit risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the City's investments to direct obligations or obligations guaranteed by the United States or its agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; commercial paper issued by the United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; time deposits that are fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of the United States banks and Guaranteed Investment Contracts guaranteed by a United States commercial bank or domestic branch of a foreign bank, or a United States insurance company, or their Canadian subsidiary, and with a credit quality in one of the top two highest categories by a nationally recognized rating agency. The City's investment policies do not further address credit risk.

Concentration risk – This is the risk associated with investing a significant portion of the City's investment (considered 5 percent or more) in the securities of a single issuer, excluding United States guaranteed investments (such as Treasuries), investment pools and mutual funds. The City's investment policies do not limit the concentration of investments.

Interest rate risk – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The City does not have an investment policy limiting the duration of investments.

NOTE 3 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

A. Short-Term Interfund Receivables/Payables

Individual interfund due from and to other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount
Major Capital Project Fund; Public Improvement Revolving	Major Capital Project Fund; Puma/Bunker Street Improvement	$ 811,544

This internal loan was utilized for cash flow purposes.

NOTE 3 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

B. Advances To and From Other Funds

Individual interfund advances to and from other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount	Purpose
Major Capital Project Fund; Public Improvement Revolving	Major Special Revenue Fund; Tax Increment	$ 306,200	Internally finance TIF loan
Major Proprietary Fund; Water Utility	Major Special Revenue Fund; COR Land	227,474	Internally finance development land purchase
Major Proprietary Fund; Sewer Utility	Major Special Revenue Fund; COR Land	227,475	Internally finance development land purchase
Major Proprietary Fund; Water Utility	Major Capital Project Fund; Public Facilities Construction	407,933	Internally finance facility loan
		$ 1,169,082	

C. Interfund Transfers

	Transfers In				
Transfers Out	General Fund	Public Improvement Revolving Capital Project Fund	Public Facilities Construction Capital Project Fund	Nonmajor Governmental Funds	Total
General Fund	$ –	$ 193,150	$ 64,383	$ 193,150	$ 450,683
Public Improvement Revolving Capital Project Fund	100,000	–	–	–	100,000
Nonmajor Governmental Funds	676,363	3	–	60,000	736,366
Water Utility Proprietary Fund	41,000	–	–	–	41,000
Sewer Utility Proprietary Fund	35,000	–	–	–	35,000
Street Light Utility Proprietary Fund	20,000	–	–	–	20,000
Recycling Utility Proprietary Fund	11,500	–	–	–	11,500
Storm Water Utility Proprietary Fund	30,000	–	–	–	30,000
Internal Service Fund	22,588	–	–	–	22,588
	$ 936,451	$ 193,153	$ 64,383	$ 253,150	$ 1,447,137

NOTE 3 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

The interfund receivables, payables and transfers are used to move funds to finance various programs or projects that the City must account for in other funds in accordance with budgetary authorizations and to move revenues from the fund with collection authorization to funds where related expenditures are occurring. Interfund activity is eliminated as needed for entity-wide financial statement reporting.

NOTE 4 – CAPITAL ASSETS

A. Changes in Capital Assets Used in Governmental Activities

	Balance – Beginning of Year	Additions	Completed Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 6,848,022	$ -	$ -	$ -	$ 6,848,022
Construction in progress	1,615,891	2,571,415	(1,962,298)	(618)	2,224,390
Capital assets, depreciated					
Buildings and structures	29,402,849	-	-	(111,005)	29,291,844
Improvements other than buildings	11,089,703	248,745	293,806	-	11,632,254
Office equipment	668,396	-	6,662	-	675,058
Motor vehicles	3,968,685	207,853	-	(399,917)	3,776,621
Machinery and equipment	6,635,538	540,272	(6,662)	(126,794)	7,042,354
Infrastructure	36,965,046	722,960	1,668,492	-	39,356,498
Total capital assets	97,194,130	4,291,245	-	(638,334)	100,847,041
Less accumulated depreciation on					
Buildings and structures	(6,598,065)	(626,984)	(4,735)	54,363	(7,175,421)
Improvements other than buildings	(4,482,015)	(556,200)	4,735	-	(5,033,480)
Office equipment	(402,998)	(33,963)	(6,662)	-	(443,623)
Motor vehicles	(3,273,604)	(267,852)	-	366,316	(3,175,140)
Machinery and equipment	(3,648,663)	(386,311)	6,662	122,397	(3,905,915)
Infrastructure	(11,873,994)	(1,558,333)	-	-	(13,432,327)
Total accumulated depreciation	(30,279,339)	(3,429,643)	-	543,076	(33,165,906)
Net capital assets	$ 66,914,791	$ 861,602	$ -	$ (95,258)	$ 67,681,135

B. Changes in Capital Assets Used in Business-Type Activities

	Balance – Beginning of Year	Additions	Completed Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 868,513	$ -	$ -	$ -	$ 868,513
Construction in progress	1,214,149	138,843	(1,322,261)	-	30,731
Capital assets, depreciated					
Buildings and structures	6,058,847	-	-	-	6,058,847
Improvements other than buildings	15,744,605	22,912	1,322,261	-	17,089,778
Machinery and equipment	834,318	310,469	-	(43,142)	1,101,645
Water and sewer lines	50,097,118	906,190	-	-	51,003,308
Total capital assets	74,817,550	1,378,414	-	(43,142)	76,152,822
Less accumulated depreciation on					
Buildings and structures	(1,501,015)	(121,079)	-	-	(1,622,094)
Improvements other than buildings	(3,656,839)	(369,561)	-	-	(4,026,400)
Machinery and equipment	(411,908)	(71,953)	-	43,142	(440,719)
Water and sewer lines	(15,392,503)	(1,017,768)	-	-	(16,410,271)
Total accumulated depreciation	(20,962,265)	(1,580,361)	-	43,142	(22,499,484)
Net capital assets	$ 53,855,285	$ (201,947)	$ -	$ -	$ 53,653,338

NOTE 4 – CAPITAL ASSETS (CONTINUED)

C. Depreciation Expense by Function

Governmental activities		
General government	$	825,160
Public safety		402,217
Highways and streets		1,759,516
Culture and recreation		442,750
Total depreciation expense – governmental activities	$	3,429,643
Business-type activities		
Water Utility	$	706,447
Sewer Utility		523,140
Street Light Utility		40,125
Storm Water Utility		310,649
Total depreciation expense – business-type activities	$	1,580,361

NOTE 5 – LONG-TERM DEBT

A. Components of Long-Term Debt

	Original Issue	Interest Rate	Issue Date	Final Maturity Date	Balance – End of Year
Governmental activities					
Bonds payable					
General Obligation Improvement Bonds					
Series 2009A	$ 1,340,000	0.85-4.50%	11/19/2009	10/1/2019	$ 145,000
Series 2011A	$ 4,365,000	2.00-3.15%	9/7/2011	2/1/2026	2,540,000
Series 2011B	$ 3,090,000	2.00-2.70%	12/29/2011	12/15/2025	2,040,000
Series 2012A	$ 16,875,000	3.00-3.75%	6/7/2012	12/15/2031	12,820,000
Series 2015A	$ 3,880,000	2.00-3.50%	6/15/2015	12/1/2035	3,545,000
Series 2015B	$ 1,205,000	2.00-2.25%	6/15/2015	12/1/2025	865,000
Series 2016A	$ 1,650,000	2.00%	7/21/2016	12/15/2026	1,350,000
Series 2017A	$ 895,000	1.15-2.50%	8/17/2017	12/15/2027	815,000
Series 2018A	$ 1,175,000	3.00%	7/17/2018	12/15/2028	1,175,000
Total general obligation improvement bonds					25,295,000
Capital Equipment Certificates					
Series 2013A	$ 635,000	0.50-3.00%	9/5/2013	9/1/2023	335,000
Series 2014A	$ 875,000	0.60-2.35%	12/3/2014	12/15/2024	540,000
Total capital equipment certificates					875,000
Compensated absences payable					905,627
Net pension liability					4,683,942
OPEB					645,239
Total governmental activities					32,404,808
Business-type activites					
Net pension liability					543,043
Total government and business-type activities					$ 32,947,851

B. Descriptions of Long-Term Debt

- **General Obligation Improvement Bonds –**

  The 2009A Series bonds will be repaid with annual allotments of Municipal State Aid and interest will be subsidized up to 35% through the Build America bond program.

  The Series 2011A bonds will be repaid with annual allotments of Municipal State Aid and an annual assessment per the assessment agreement between the city of Ramsey and Hageman Holdings for the improvements that were necessary for the future Legacy School.

NOTE 5 – LONG-TERM DEBT (CONTINUED)

- **General Obligation Improvement Bonds (continued) –**

  The Series 2011B were Improvement Crossover Refunding bonds that were issued to refund the 2005B Series bonds that were called on December 15, 2014.

  The Series 2012A bonds were issued to refund Public Facility Lease Revenue Bonds Series 2005A, dated June 1, 2005, issued by the Economic Development Authority (EDA) of the city of Ramsey.

  The Series 2015A bonds were issued to finance the construction of Fire Station #2 in the City.

  The Series 2015B were issued to fund the road improvements related to the reconstruction of Garnet and 168th Avenue and some overlay projects.

  The Series 2016A were issued to fund the road improvements related to the reconstruction of Andrie Street and 164th Lane and some overlay projects.

  The Series 2017A were issued to fund road improvements related to the reconstruction of Alpine Drive and Sunwood Drive.

  The Series 2018A were issued to fund road improvements related to the reconstruction of Riversbend Avenue and Stanhope Terrace.

- **Capital Equipment Certificates –**

  Series 2013A certificates were issued to finance various capital equipment purchases and will be repaid via ad valorem levies.

  Series 2014A certificates were issued to finance various capital equipment purchases and will be repaid via ad valorem levies.

- **Compensated Absences** – The liability represents vested benefits earned by Governmental Fund employees through the end of the year which will be paid or used in future periods. The General Fund is the primary fund used to liquidate this liability.

- **Net Pension Liability (NPL)** – The liability represents the City's proportionate share of PERA's collective net pension liability. The General, Water Utility, Sewer Utility and Storm Water Utility funds will be used to liquidate this liability.

- **Total Other Post-Employment Benefits (OPEB) Liability** – The liability represents non-pension benefits provided after the termination of employment. The General Fund is the primary fund used to liquidate this liability.

NOTE 5 – LONG-TERM DEBT (CONTINUED)

C. Changes in Long-Term Debt

	Balance - Beginning of Year	Additions	Deletions	Balance – End of Year	Due Within One Year
Governmental activities					
G.O. Improvement Bonds	$ 26,075,000	$ 1,175,000	$ 1,955,000	$ 25,295,000	$ 2,130,000
Capital Equipment Certificates	1,020,000	–	145,000	875,000	150,000
Compensated absences payable	847,202	631,347	572,922	905,627	588,658
Net pension liability	5,892,660	613,388	1,822,106	4,683,942	–
Total OPEB liability	565,491	83,097	3,349	645,239	–
Total governmental activities	34,400,353	2,502,832	4,498,377	32,404,808	2,868,658
Business type Activities					
Net pension liability	581,651	17,458	56,066	543,043	-
Total governmental and business type activities	$ 34,982,004	$ 2,520,290	$ 4,554,443	$ 32,947,851	$ 2,868,658

D. Minimum Debt Payments

Minimum annual principal and interest payments required to retire bonds and capital equipment certificates are as follows:

December 31,	Principal	Interest
2019	$ 2,280,000	$ 761,691
2020	2,230,000	686,486
2021	2,300,000	624,143
2022	2,385,000	558,080
2023	2,155,000	500,518
2024-2028	9,170,000	1,669,759
2029-2033	5,140,000	472,459
2034-2035	510,000	26,950
	$ 26,170,000	$ 5,300,086

NOTE 6 – FUND BALANCE POLICY AND CLASSIFICATION

A. Classifications

City of Ramsey had the following classifications of fund balances in its Governmental Funds:

		Special Revenue Funds		Debt Service Fund	Capital Project Funds					
	General	Tax Increment	COR Land	2011A Armstrong/Bunker Bond	Public Improvement Revolving	Road Reconstruction/ Overlay	Public Facilities Construction	Puma/Bunker Street Improvement	Nonmajor	Total
Fund balances										
Nonspendable										
Prepaids	$ 21,335	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,205	$ 22,540
Restricted for										
Road improvements	-	-	-	-	-	-	-	-	1,644,038	1,644,038
Debt service	-	-	-	971,719	-	-	-	-	1,650,132	2,621,851
Economic development	-	-	-	-	-	-	-	-	1,272,741	1,272,741
Housing and redevelopment	-	-	8,629,937	-	-	-	-	-	-	8,629,937
Recreation/community programs	-	-	-	-	-	-	-	-	245,434	245,434
Law enforcement programs	-	-	-	-	-	-	-	-	113,663	113,663
Tax increment financing	-	4,841,978	-	-	-	-	-	-	-	4,841,978
	-	4,841,978	8,629,937	971,719	-	-	-	-	4,926,008	19,369,642
Committed										
Stormwater development projects	-	-	-	-	-	-	-	-	1,200,751	1,200,751
Community/business programs	-	-	-	-	-	-	-	-	430,693	430,693
	-	-	-	-	-	-	-	-	1,631,444	1,631,444
Assigned										
Road improvements	-	-	-	-	4,399,893	911,902	1,095,055	13,141	3,554,588	9,974,579
Cemetery improvements	-	-	-	-	-	-	-	-	59,169	59,169
Park improvements	-	-	-	-	-	-	-	-	3,696,154	3,696,154
Right-of-way acquisitions	-	-	-	-	-	-	-	-	290,465	290,465
Parking ramp maintenance	-	-	-	-	-	-	-	-	73,811	73,811
	-	-	-	-	4,399,893	911,902	1,095,055	13,141	7,674,187	14,094,178
Unassigned	8,468,792	-	-	-	-	-	-	-	-	8,468,792
Total fund balances	$ 8,490,127	$ 4,841,978	$ 8,629,937	$ 971,719	$ 4,399,893	$ 911,902	$ 1,095,055	$ 13,141	$ 14,232,844	$ 43,586,596

NOTE 6 – FUND BALANCE POLICY AND CLASSIFICATION (CONTINUED)

B. Fund Balance Policy

When actual revenues exceed actual expenditures in a given year, the excess shall be allocated as follows:

a) Any excess shall be first allocated to "unassigned" fund balance to bring that portion of fund balance to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior-year encumbrances (if any) plus compensated absences.

b) Any excess after complying with fund balance requirements in step "a" shall be allocated to equipment replacement, park trust, public facilities construction, and public improvement revolving funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

When actual expenditures exceed actual revenues in a given year, the deficit shall be treated as follows:

a) "Unassigned" fund balance shall first be adjusted to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior year encumbrances (if any) plus compensated absences.

b) If shortage after complying with fund balance requirement in step "a" shall draw funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

At December 31, 2018, the city fund has met its general fund balance policy.

NOTE 7 – DEFINED BENEFIT PENSION PLANS SUMMARY

The city has reported the following balances for defined benefit pension plans as detailed further in these notes:

Pension Plans	Net Pension Liabilities	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
PERA - GERF	$ 2,923,581	$ 660,723	$ 867,571	$ 352,641
PERA - PEPFF	2,303,404	3,360,018	4,532,403	297,997
Total - all pensions	$ 5,226,985	$ 4,020,741	$ 5,399,974	$ 650,638

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

A. Plan Descriptions

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the PERA of Minnesota. The PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. The PERA's defined benefit pension plans are tax qualified plans under Section 401 (a) of the Internal Revenue Code.

1. General Employees Retirement Fund (GERF)

All full-time and certain part-time employees of the City are covered by the GERF. GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Public Employees Police and Fire Fund (PEPFF)

The PEPFF, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the PEPFF also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to PERA.

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

1. GERF Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent of average salary for each of the first 10 years of service and 1.7 percent of average salary for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent of average salary for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at age 66.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. If the GERF is at least 90.0 percent funded for two consecutive years, benefit recipients are given a 2.5 percent increase. If the plan has not exceeded 90.0 percent funded, or has fallen below 80.0 percent, benefits recipients are given a one percent increase. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30 will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30 will receive a pro rata increase.

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Benefits

Benefits for the PEPFF members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. Benefits for PEPFF members first hired after June 30, 2014, vest on a prorated basis from 50% after ten years up to 100% after twenty years of credited service. The annuity accrual rate is 3% of average salary for each year of service. A full, unreduced pension is earned when members are age 55 and vested, or for members who were first hired prior to July 1, 1989, when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. PEPFF benefit recipients receive a future annual 1% increase. An annual adjustment will equal 2.5 % any time the plan exceeds a 90 percent funded ratio for two consecutive years. If the adjustment is increased to 2.5% and the funded ratio falls below 80 percent for one year or 85 percent for two consecutive years, the post-retirement benefit increase will be lowered to 1%. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30 will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30 will receive a pro rata increase. For retirements after May 31, 2014, the first increase will be delayed two years.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. GERF Contributions

Coordinated Plan members were required to contribute 6.50% of their annual covered salary in fiscal year 2018 and the City was required to contribute 7.50% for Coordinated Plan members. The City's contributions to the GERF for the year ended December 31, 2018, were $271,321. The City's contributions were equal to the required contributions as set by state statute.

2. PEPFF Contributions

Plan members were required to contribute 10.8% of their annual covered salary in fiscal year 2018. The City was required to contribute 16.20% of pay for members. The City's contributions to the PEPFF for the year ended December 31, 2018, were $382,968. The City's contributions were equal to the required contributions as set by state statute.

D. Pension Costs

1. GERF Pension Costs

At December 31, 2018, the City reported a liability of $2,923,581 for its proportionate share of the GERF's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of $16 million to the fund in 2018. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled $95,848. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the City's proportion share was 0.0527% which was a decrease of 0.0024% from its proportion measured as of June 30, 2017.

City's proportionate share of the net pension liability	$2,923,581
State of Minnesota's proportionate share of the net pension liability associated with the City	95,848
Total	$3,019,429

For the year ended December 31, 2018, the City recognized pension expense of $330,289 for its proportionate share of the GERF's pension expense. In addition, the City recognized an additional $22,352 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of sixteen million to GERF

At December 31, 2018, the City reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 80,748	$ 82,194
Changes in actuarial assumptions	269,207	338,736
Differences between projected and actual investment earnings	-	331,730
Changes in proportion	174,569	114,911
Contributions paid to PERA subsequent to the measurement date	136,199	-
Total	$ 660,723	$ 867,571

$136,199 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2019	$ 124,663
2020	(124,657)
2021	(282,031)
2022	(61,022)

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Pension Costs

At December 31, 2018, the City reported a liability of $2,303,404 for its proportionate share of the PEPFF's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the City of Ramsey's proportion was 0.2161% which was a decrease of 0.0029% from its proportionate share measured as of June 30, 2017.

For the year ended December 31, 2018, the City recognized pension expense of $278,548 for its proportionate share of the PEPFF's expense. The City also recognized $19,449 for the year ended December 31, 2018, as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the PEPFF. Legislation passed in 2013 required the State of Minnesota to begin contributing $9 million to the PEPFF each year, starting in fiscal year 2014.

At December 31, 2018, the City reported its proportionate share of the PEPFF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 93,564	$544,638
Changes in actuarial assumptions	2,756,364	3,435,380
Difference between projected and actual investment earnings	-	514,076
Changes in proportion	312,300	38,309
Contributions paid to PERA subsequent to the measurement date	197,790	-
Total	$3,360,018	$4,532,403

$197,790 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2019	$ (36,781)
2020	(140,220)
2021	(313,459)
2022	(865,595)
2023	(14,120)

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

E. Actuarial Assumptions

The total pension liability in the June 30, 2018, actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50% per year
Active Member Payroll Growth	3.25% per year
Investment Rate of Return	7.50%

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors and disabilitants for all plans were based on RP-2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.25 percent per year for GERF and 1 percent per year for PEPFF.

Actuarial assumptions used in the June 30, 2018, valuation were based on the results of actuarial experience studies. The most recent six-year experience study in the GERF was completed in 2015. The most recent four-year experience study for PEPFF was completed in 2016. Economic assumptions were updated in 2017 based on a review of inflations and investment return assumptions.

The following changes in actuarial assumptions occurred in 2018:

1. GERF:
   - The mortality projection scale was changed from MP-2015 to MP-2017.
   - The assumed post-retirement benefit increase was changed from 1.0 percent per year through 2044 and 2.5 percent per year thereafter, to 1.25 percent per year.

2. PEPFF:
   - The mortality projection scale was changed from MP-2016 to MP-2017.
   - As set by statute, the assumed post-retirement benefit increase was changed from 1.0 percent per year through 2064 and 2.5 percent per year thereafter, to 1.0 percent for all years, with no trigger.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	36%	5.10%
International Stocks	17%	5.30%
Bonds	20%	0.75%
Alternative Assets	25%	5.90%
Cash	2%	0.00%
Total	100%	

NOTE 8 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

F. Discount Rate

The discount rate used to measure the total pension liability in 2018 was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of GERF and PEPFF were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (6.5%)	Current Discount Rate (7.5%)	1% Increase in Discount Rate (8.5%)
The City's Proportionate Share of the GERF Net Pension Liability:	$4,751,192	$2,923,581	$1,414,939
The City's Proportionate Share of the PEPFF Net Pension Liability:	$4,938,641	$2,303,404	$124,171

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at www.mnpera.org .

NOTE 9 – DEFINED CONTRIBUTION PLAN – STATE-WIDE

All City Council members of the City are covered by the Public Employees Defined Contribution Plan (PEDCP), a multiple-employer deferred compensation plan administered by PERA. The PEDCP is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

NOTE 9 – DEFINED CONTRIBUTION PLAN – STATE-WIDE (CONTINUED)

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of 1% (.25 percent) of the assets in each member's account annually.

Total contributions made by the City of Ramsey for the last three fiscal years were:

	Contribution Amount		Percentage of Covered Payroll		Required Rate for Employees and
For the Year Ended:	Employee	Employer	Employee	Employer	Employers
December 31, 2018	$600	$600	5%	5%	5%
December 31, 2017	$600	$600	5%	5%	5%
December 31, 2016	$600	$600	5%	5%	5%

NOTE 10 – DEFINED CONTRIBUTION PENSION PLAN – FIRE RELIEF ASSOCIATION

A. Plan Description

Volunteer firefighters of the City are members of the Ramsey Firefighter's Relief Association (the Association). The Association is a single-employer defined contribution pension plan that operates under the provisions of Minnesota Statutes § 69 and 424, as amended. It is governed by a Board of six officers and trustees elected by the members of the Association for three year terms. The chief of the Ramsey Volunteer Fire Department, the Mayor, and the Finance Director of the City are ex-officio members of the Board of Trustees. The City's payroll for members of the Association for the year ended December 31, 2018 was $202,230, compared to a total city payroll of $7,065,586.

For financial reporting purposes, the Association's financial statements are not included in the City's financial statements because it is not a component unit of the City. The Association issues a publicly available financial report. A copy of the report may be obtained at Ramsey Municipal Center, 7550 Sunwood Drive Northwest, Ramsey, Minnesota 55303.

B. Pension Benefits

Minnesota Statutes Chapters 424 and 424A authorize pension benefits for volunteer fire relief associations. In order to be entitled to a pension benefit, a firefighter must have completed a minimum of 10 years of service with the fire department, 10 years membership in the Association, and attain the age of 50 years.

The firefighter will then be 60% vested with every year after that at 4% per year until the 20th year when 100% vesting will occur. Because this plan is a defined contribution plan, the amount of the retirement benefit is not predetermined, but rather is based on the individual member's allocable portion of contributions made during the participation period.

NOTE 10 – DEFINED CONTRIBUTION PENSION PLAN – FIRE RELIEF ASSOCIATION (CONTINUED)

Firefighters also have the availability of other pensions such as deferred pension, disability pension, death benefits, and supplemental death benefits. Each of these other pensions are determined based on age and years of service.

C. Contributions Required and Contributions Made

Contributions to the plan include State Fire Aid pursuant to Minnesota Statutes Chapter 69. In addition, the City is allowed to make voluntary contributions of other public funds pursuant to Minnesota Statutes Chapter 69. The City's contribution to the Association in 2018, including both city and state fire aid passed through the City totaled $183,275. This contribution represents nearly 91% of the current 2018 covered payroll of $202,230.

There were no current year changes in plan provisions.

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN

A. Plan Description

The City provides post-employment health care benefits for retired employees through a single employer defined benefit plan. The term *plan* refers to the City's requirement by State Statute to provide retirees with access to health insurance. The OPEB plan is administered by the City. All post-employment benefits are based on contractual agreements with employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. The plan does not issue a publicly available financial report. No plan assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

B. Benefits Provided

All retirees of the City have the option under state law to continue their medical insurance coverage through the City from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of all employee groups, the retiree must pay the full premium to continue coverage for medical and dental insurance. Per state statutes, the City is also required to contribute towards the cost of continued health insurance coverage for officers and firefighters disabled or killed in the line of duty.

The City is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees until the retiree reaches Medicare eligibility, whether the premiums are paid the by the City or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the City's younger and statistically healthier active employees.

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

C. Contributions

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined periodically by the City. The City's current year required pay-as-you-go contributions to finance the benefits described in the previous section totaled $3,476.

D. Membership

Membership in the plan consisted of the following as of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	0
Active plan members	73
Total members	73

E. Total OPEB Liability of the City

The City's total OPEB liability of $645,239 as of year-end was measured as of December 31, 2017, and was determined by an actuarial valuation as of that date.

F. Actuarial Methods and Assumptions

The total OPEB liability was determined by an actuarial valuation as of December 31, 2017, using the entry age normal level percent of pay method. The following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Discount rate	3.44%
20-year municipal bond yield	3.44%
Inflation rate	2.75%
Salary increases	3.50%
Medical trend rate	10.00% grading to 5.00% over 10 years

Since the plan is not funded by an irrevocable trust, the discount rate is equal to the 20-year municipal bond yield.

Mortality rates were based on the RP-2014 mortality tables used in the PERA plan of which the employee, retiree, or beneficiary is a participant.

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

G. Changes in the Total OPEB Liability

	Total OPEB Liability
Beginning balance	$ 565,491
Changes for the year	
Service cost	40,892
Interest	22,858
Changes of assumptions	19,347
Benefit payments	(3,349)
Total net changes	79,748
Ending balance	$ 645,239

Assumption changes since the prior measurement date include the following:

- The discount rate was changed from 4.50 percent to 3.44 percent.

H. Total OPEB Liability Sensitivity to Discount and Health-Care cost Trend Rate Changes

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
OPEB discount rate	2.44%	3.44%	4.44%
Total OPEB liability	$ 704,541	$ 645,239	$ 589,599

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease in Healthcare Trend Rate	Healthcare Trend Rate	1% Increase in Healthcare Trend Rate
OPEB healthcare trend rate	9.00% decreasing to 4.00% over 10 years	10.00% decreasing to 5.00% over 10 years	11.00% decreasing to 6.00% over 10 years
Total OPEB liability	$ 552,328	$ 645,239	$ 757,279

I. OPEB Expense and Related Deferred Outflow of Resources and Deferred Inflows of Resources

For the current year ended, the City recognized OPEB expense of $92,437. As of year-end, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	$ 17,479	$ -
City contributions subsequent to the measurement date	3,476	-
Total	$ 20,955	$ -

A total of $3,476 reported as deferred outflows of resources related to OPEB resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ending December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	OPEB Expense Amount
2019	$ 1,868
2020	$ 1,868
2021	$ 1,868
2022	$ 1,868
2023	$ 1,868
Thereafter	$ 8,139

NOTE 12 – FLEXIBLE BENEFIT PLAN

The City has a flexible benefit plan which is classified as a "cafeteria plan" (the Plan) under § 125 of the Internal Revenue Code. All full-time and part-time regular employees of the City are eligible. Eligible employees can elect to participate by contributing pre-tax dollars withheld from payroll checks to the Plan for health and dental care, dependent care, life insurance premiums, and disability insurance benefits. Payments are made from the Plan to participating employees upon submitting a request for reimbursement of eligible expenses actually incurred by the participant.

Before the beginning of the plan year, which is from January 1 to December 31, each participant designates a total amount of pre-tax dollars to be contributed to the Plan during the year. At December 31, the City is contingently liable for claims against the total amount of participants' annual contributions to the health and dental care portion of the Plan, whether or not such contributions have been made.

The City serves as trustee and utilized the service of Total Administrative Services Corporation (TASC) - Genesis to handle all plan record keeping. The Plan is included within the General Fund in the financial statements.

All property of the Plan and income attributable to that property is solely the property of the City subject to the claims of the City's general creditors. Participants' rights under the Plan are equal to those of general creditors of the City in an amount equal to the eligible healthcare and dependent care expenses incurred by the participants. The City believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

NOTE 13 – TAX ABATEMENT AGREEMENTS

The City, in order to spur economic development, housing and redevelopment will enter into private development and redevelopment agreements to encourage a developer to construct, expand, or improve new or existing properties and buildings or clean-up and redevelop blighted properties. The City has five private development agreements: three redevelopment and two housing that would be considered a tax abatement under GASB Statement 77 as of December 31, 2018.

The City issued these five agreements through the economic development vehicle known as tax increment financing whereby tax increment revenue is generated on the incremental increase in value above a base established on the date that the tax increment district is created. Per these agreements, the developer shall initially pay for the development property and any site improvements with the City reimbursing these expenses through the issuance of a tax increment revenue note payable solely from the tax increments generated from the project.

The City is authorized to create a tax increment financing plan under Minnesota Statute 469.175. Under this statute, the following criteria must be met:

- Proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future;

- The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the plan. The requirements of this item do not apply if the district is a housing district;

NOTE 13 – TAX ABATEMENT AGREEMENTS (CONTINUED)

- The tax increment financing plan conforms to the general plan for the development or redevelopment of the municipality as a whole;

- The tax increment financing plan will afford maximum opportunity, consistent with the sound needs of the municipality as a whole, for the development or redevelopment of the project by private enterprise.

For the fiscal year ended December 31, 2018, the City abated property taxes totaling $235,298 related to the following:

- Housing Development: $20,700 abated towards a $711,000 Tax Increment Revenue Note issued in 2004 for the construction of a 31 unit townhome project. Final note payment date is February 2025 or sooner if the revenue note is retired.

- Redevelopment: $15,899 abated for a $238,491 Tax Increment Revenue note issued in 2007 for the construction of an office and warehouse building. Final note payment date is December 2028.

- Redevelopment: $139,276 abated towards a $3,000,000 Tax Increment Revenue note issued in 2015 for the construction of a 230 unit apartment building. Final note payment date is February 2038.

- Redevelopment: $21,217 abated for a $224,000 Tax Increment Revenue note issued in 2017 for a 48,325 square foot expansion of an office and warehouse building. Final note payment is February 2033.

- Housing: $38,206 abated towards a $500,000 Tax Increment Revenue note issued in 2017 for the construction of a 121 unit apartment building. Final note payment date is February 2022.

The outstanding principal balance as of December 31, 2018 for all of these agreements was $3,798,025.

This amount is not included in long-term debt because of the nature of these notes in that repayment is required only if sufficient tax increments are received. The City's position is that these are obligations to assign future and uncertain revenue sources and these obligations are not actual debt in substance.

NOTE 14 – DEPOSITS PAYABLE

Platting and performance deposits are accounted for in the City's Agency Fund. A summary of the 2018 changes in deposits is as follows:

Total deposits payable at January 1, 2018	$ 2,689,061
Add deposits received	3,074,333
Less payments from deposit account	(2,140,925)
Total deposits payable at December 31, 2018	$ 3,622,469

NOTE 15 – INDUSTRIAL AND LEASE REVENUE BONDS

From time to time, the City has issued Industrial Revenue Bonds and Lease Revenue Bonds to provide financial assistance to private sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private sector entity served by the bond issuance. Neither the City, the state of Minnesota, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2018, there was one series of Industrial Revenue Bonds and one Lease Revenue Bond outstanding with aggregate principal amounts payable of $1,340,000 and $9,390,000 respectively.

NOTE 16 – COMMITMENTS AND CONTINGENCIES

A. Commitments for Construction

At December 31, 2018, the City is committed to various construction contracts for the improvement of city property. The City's remaining commitment under these contracts is $16,527. The City has resources available to cover these commitments.

B. Federal and State Revenue

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of claims which may be disallowed by the grantor agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

C. Legal Claims

The City has the usual and customary type of miscellaneous legal claims pending at year-end. Although the outcome of these lawsuits is not presently determinable, the City's management believes that the City will not incur any material monetary loss resulting from these claims. No loss has been recorded on the City's financial statements relating to these claims.

D. Tax Increment Districts

The City's tax increment districts are subject to review by the state of Minnesota Office of the State Auditor (OSA). Any disallowed claims or misuse of tax increments could become a liability of the applicable fund. Management has indicated that they are not aware of any instances of noncompliance which would have a material effect on the financial statements.

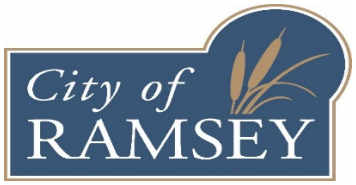
NOTE 17 – OPERATING LEASE

The City is the lessor of an operating lease. In February 2010, the City of Ramsey entered into a five-year agreement to lease approximately 2200 square feet of office space on the ground floor of the Ramsey Municipal Center to Anoka County for the operation of a license center. As part of the original lease, the tenant may extend the contract for three (3) five (5) year terms. Anoka County authorized a five (5) year extension in March 2015. The cost of the leased spaced is included in the total municipal center building cost of $12,856,588, of which $3,085,497 has been depreciated to date. These amounts are recorded in the City's capital assets. The City of Ramsey collected $49,779 in lease revenue for the fiscal year ended December 31, 2018. The following is an estimate of the future lease payments:

Year Ending December 31,		Lease Payments
2019	$	52,386
January 1 – June 30, 2020		26,580
Total	$	78,966

Lease payments may increase each year based on the increase in the Consumer Price Index – U.S. City Averages for ALL Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor for Urban Wage Earners and Clerical Workers for All Items (CPI-W).

REQUIRED SUPPLEMENTARY INFORMATION



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CITY OF RAMSEY

PERA – General Employees Retirement Fund
Schedule of City's and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.0508%	$ 2,632,720	$ –	$ 2,632,720	$ 2,984,866	88.20%	78.20%
12/31/2016	06/30/2016	0.0508%	$ 4,124,708	$ 53,908	$ 4,178,616	$ 3,154,867	130.74%	68.90%
12/31/2017	06/30/2017	0.0551%	$ 3,517,550	$ 44,220	$ 3,561,770	$ 3,550,067	99.08%	75.90%
12/31/2018	06/30/2018	0.0527%	$ 2,923,581	$ 95,848	$ 3,019,429	$ 3,542,360	82.53%	79.50%

PERA – General Employees Retirement Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 238,004	$ 238,004	$ –	$ 3,173,387	7.50%
12/31/2016	$ 247,279	$ 247,279	$ –	$ 3,297,053	7.50%
12/31/2017	$ 261,117	$ 261,117	$ –	$ 3,481,560	7.50%
12/31/2018	$ 271,321	$ 271,321	$ –	$ 3,617,613	7.50%

Note 1: **Changes in Plan Provisions**. On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the GERF, which increased the total pension liability by $1.1 billion and increased the fiduciary plan net position by $892 million. Upon consolidation, state and employer contributions were revised. In 2017, the State's special funding contribution increased from $6 million to $16 million.

Note 2: **Changes in Actuarial Assumptions**. (1) 2015 Changes – The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030 and 2.50 percent per year thereafter to 1.00 percent per year through 2035 and 2.50 percent per year thereafter. (2) 2016 Changes – The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter to 1.00 percent per year for all future years. The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 7.50 percent. Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation. (3) 2017 Changes - The Combined Service Annuity (CSA) loads were changed from 0.8 percent for active members and 60 percent for vested and non-vested deferred members. The revised CSA loads are now 0.00 percent for active member liability, 15.0 percent for vested deferred member liability and 3.0 percent for non-vested deferred member liability. The assumed post-retirement benefit increase rate was changed from 1.0 percent per year for all years, to 1.0 percent per year through 2044, and 2.5 percent per year thereafter. (4) 2018 Changes - The morality projection scale was changed from MP-2015 to MP-2017. The assumed benefit increase was changed from 1.0 percent per year through 2044 and 2.5 percent per year thereafter, to 1.25 percent per year.

Note 3: The City implemented GASB Statement No. 68 in fiscal 2015 (using a June 30, 2015 measurement date). This information is not available for previous fiscal years. Additional years' information will be displayed as it becomes available.

CITY OF RAMSEY

PERA – Public Employees Police and Fire Fund
Schedule of City's Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.2090%	$ 2,374,729	$ 1,917,443	123.85%	86.60%
12/31/2016	06/30/2016	0.2080%	$ 8,347,402	$ 2,000,574	417.25%	63.90%
12/31/2017	06/30/2017	0.2190%	$ 2,956,761	$ 2,243,957	131.77%	85.40%
12/31/2018	06/30/2018	0.2161%	$ 2,303,404	$ 2,277,516	101.14%	88.80%

PERA – Public Employees Police and Fire Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 326,419	$ 326,419	$ –	$ 2,014,315	16.20%
12/31/2016	$ 339,699	$ 339,699	$ –	$ 2,096,907	16.20%
12/31/2017	$ 357,524	$ 357,524	$ –	$ 2,206,938	16.20%
12/31/2018	$ 382,968	$ 382,968	$ –	$ 2,364,000	16.20%

Note 1: **Changes in Plan Provisions**. In 2015, the post-retirement benefit increase to be paid after attainment of the 90.0 percent funding threshold was changed, from inflation up to 2.5 percent, to a fixed rate of 2.5 percent.

Note 2: **Changes in Actuarial Assumptions**. (1) 2015 Changes – The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030 and 2.50 percent per year thereafter to 1.00 percent per year through 2037 and 2.50 percent per year thereafter. (2) 2016 Changes – The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2037 and 2.50 percent thereafter to 1.00 percent per year for all future years. The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 5.60 percent. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation. (3) 2017 Changes - The assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates. The assumed rates of retirement were changed, resulting in fewer retirements. The Combined Service Annuity (CSA) load was 30 percent for vested and non-vested deferred members. The CSA has been changed to 33 percent for vested members and 2 percent for non-vested members. The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees. The assumed termination rates were decreased to 3.0 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall. The assumed percentage of married female members was decreased from 65 percent to 60 percent. The assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females. The assumed percentage of female members electing Joint and Survivor annuities was increased. The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter. The single discount rate changed from 5.60 percent to 7.50 percent. (4) 2018 Changes - The mortality projection scale was changed from MP-2016 to MP-2017. As set by state statutes, the assumed post-retirement benefit increase was changed from 1.00 percent per year through 2064, and 2.50 percent per year thereafter, to 1.00 percent for all years with no trigger.

Note 3: The City implemented GASB Statement No. 68 in fiscal 2015 (using a June 30, 2015 measurement date). This information is not available for previous fiscal years. Additional years' information will be displayed as it becomes available.

CITY OF RAMSEY

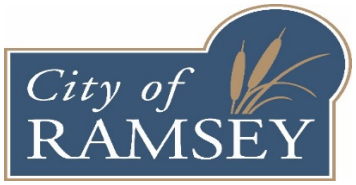
Other Post-Employment Benefits Plan
Schedule of Changes in the City's Total
OPEB Liability and Related Ratios
Year Ended December 31, 2018

	2018
Total OPEB liability	
Service cost	$ 40,892
Interest	22,858
Changes of assumptions	19,347
Benefit payments	(3,349)
Net change in total OPEB liability	79,748
Total OPEB liability – beginning of year	565,491
Total OPEB liability – end of year	$ 645,239
Covered payroll	$ 5,400,000
Total OPEB liability as a percentage of covered payroll	11.95%

Note 1: **Changes in Actuarial Assumptions**. (1) 2018 Changes - The discount rate was changed from 4.50 percent to 3.44 percent.

Note 2: The City implemented GASB Statement No. 75 in fiscal 2018. This information is not available for previous fiscal years. Additional years' information will be displayed as it becomes available.

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES



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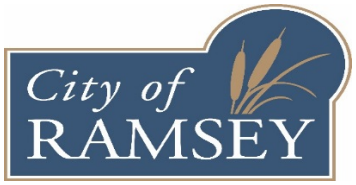
CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2018

	Special Revenue	Debt Service	Capital Project	Totals
Assets				
Cash and temporary investments	$ 2,996,886	$ 1,631,767	$ 9,106,985	$ 13,735,638
Receivables				
Unremitted taxes	1,135	17,750	–	18,885
Delinquent taxes	1,012	14,508	–	15,520
Unremitted special assessments	–	615	–	615
Delinquent special assessments	–	3	–	3
Deferred special assessments	–	489,674	–	489,674
Accounts	8,181	–	2,336	10,517
Notes	100,000	–	–	100,000
Due from other governmental units	–	–	9,893	9,893
Prepaids	1,205	–	–	1,205
Land held for resale	263,538	–	263,538	527,076
Total assets	$ 3,371,957	$ 2,154,317	$ 9,382,752	$ 14,909,026
Liabilities				
Accounts and contracts payable	$ 6,458	$ –	$ 59,779	$ 66,237
Due to other governmental units	–	–	4,748	4,748
Total liabilities	6,458	–	64,527	70,985
Deferred inflows of resources				
Unavailable revenue - property taxes	1,012	14,508	–	15,520
Unavailable revenue - special assessments	–	489,677	–	489,677
Unavailable revenue - notes receivable	100,000	–	–	100,000
Total deferred inflows of resources	101,012	504,185	–	605,197
Fund balances				
Nonspendable	1,205	–	–	1,205
Restricted	1,631,838	1,650,132	1,644,038	4,926,008
Committed	1,631,444	–	–	1,631,444
Assigned	–	–	7,674,187	7,674,187
Total fund balance	3,264,487	1,650,132	9,318,225	14,232,844
Total liabilities, deferred inflows of resources, and fund balances	$ 3,371,957	$ 2,154,317	$ 9,382,752	$ 14,909,026



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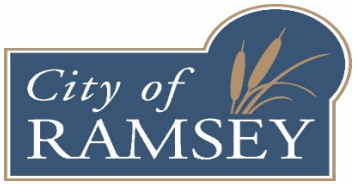
CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2018

	Special Revenue	Debt Service	Capital Project	Totals
Revenue				
Property taxes	$ 104,326	$ 1,872,506	$ –	$ 1,976,832
Special assessments	–	224,168	–	224,168
Intergovernmental revenue	3,574	491,208	857,167	1,351,949
Charges for services	–	–	1,540,842	1,540,842
Other revenue				
Investment earnings	47,380	32,092	149,051	228,523
Miscellaneous	617,155	97	119,021	736,273
Total revenue	772,435	2,620,071	2,666,081	6,058,587
Expenditures				
Current				
General government	255,471	–	98,341	353,812
Highways and streets	–	–	88,746	88,746
Culture and recreation	–	–	101,717	101,717
Capital outlay	–	–	601,577	601,577
Debt service				
Principal retirement	–	1,750,000	–	1,750,000
Interest and fiscal charges	–	703,462	–	703,462
Total expenditures	255,471	2,453,462	890,381	3,599,314
Excess (deficiency) of revenue over expenditures	516,964	166,609	1,775,700	2,459,273
Other financing sources (uses)				
Proceeds on sale of capital assets	75,047	–	–	75,047
Transfers in	–	60,000	193,150	253,150
Transfers (out)	–	–	(736,366)	(736,366)
Total other financing sources (uses)	75,047	60,000	(543,216)	(408,169)
Net change in fund balances	592,011	226,609	1,232,484	2,051,104
Fund balances				
Beginning of year	2,672,476	1,423,523	8,085,741	12,181,740
End of year	$ 3,264,487	$ 1,650,132	$ 9,318,225	$ 14,232,844



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NONMAJOR SPECIAL REVENUE FUNDS

Nonmajor Special Revenue Funds are used to account for revenue derived from specific revenue sources that are legally restricted or committed to expenditures for specific purposes.

Revolving Loan Fund – used to account for loans authorized by the City to prospective private businesses in accordance with Chapter 469 of the Minnesota Statutes.

Future Sealcoating Fund – used to account for contributions from developers/owners for sealcoating. The city is no longer collecting contributions from developers/owners as per a change in city policy.

Lawful Gambling Fund – used to account for lawful gambling revenues received by the City as authorized by Minnesota State Statutes Chapter 349.

Peace Officers Fund – used to account for post-board reimbursement and other restricted revenues which must be used exclusively for in-service training and other expenditures as specified.

Developer's Fees Fund – used to account for demand fees that will be used for storm water management.

General Govt Special Projects Fund – used to account for resources accumulated and expenditures related to special General Government projects.

Economic Development Authority Fund – used to account for revenues and expenditures associated with economic development activities within the City.

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2018

	Revolving Loan	Future Sealcoating	Lawful Gambling	Peace Officers
Assets				
Cash and temporary investments	$ 233,521	$ 95,402	$ 238,753	$ 113,830
Receivables				
Unremitted taxes	–	–	–	–
Delinquent taxes	–	–	–	–
Accounts	–	–	6,681	–
Notes	100,000	–	–	–
Prepaids	–	–	–	–
Land held for resale	–	–	–	–
Total assets	$ 333,521	$ 95,402	$ 245,434	$ 113,830
Liabilities				
Accounts and contracts payable	$ –	$ –	$ –	$ 167
Deferred inflows of resources				
Unavailable revenue - property taxes	–	–	–	–
Unavailable revenue - notes receivable	100,000	–	–	–
Total deferred inflows of resources	100,000	–	–	–
Fund balances				
Nonspendable	–	–	–	–
Restricted	–	–	245,434	113,663
Committed	233,521	95,402	–	–
Total fund balances	233,521	95,402	245,434	113,663
Total liabilities, deferred inflows of resources, and fund balances	$ 333,521	$ 95,402	$ 245,434	$ 113,830

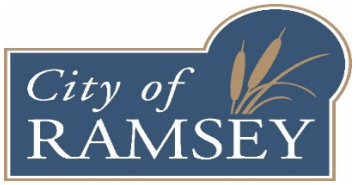
Developer's Fees	General Govt Special Projects	Economic Development Authority	Totals
$ 1,105,349	$ 197,842	$ 1,012,189	$ 2,996,886
–	–	1,135	1,135
–	–	1,012	1,012
–	–	1,500	8,181
–	–	–	100,000
–	–	1,205	1,205
–	–	263,538	263,538
$ 1,105,349	$ 197,842	$ 1,280,579	$ 3,371,957
$ –	$ 670	$ 5,621	$ 6,458
–	–	1,012	1,012
–	–	–	100,000
–	–	1,012	101,012
–	–	1,205	1,205
–	–	1,272,741	1,631,838
1,105,349	197,172	–	1,631,444
1,105,349	197,172	1,273,946	3,264,487
$ 1,105,349	$ 197,842	$ 1,280,579	$ 3,371,957

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2018

	Revolving Loan	Future Sealcoating	Lawful Gambling	Peace Officers
Revenue				
Property taxes	$ –	$ –	$ –	$ –
Intergovernmental revenue	–	–	–	3,574
Other revenue				
Investment earnings	5,340	–	3,585	1,022
Miscellaneous	11,786	–	81,926	82,174
Total revenue	17,126	–	85,511	86,770
Expenditures				
Current				
General government	99,800	–	25,163	32,917
Excess (deficiency) of revenue over expenditures	(82,674)	–	60,348	53,853
Other financing sources (uses)				
Proceeds on sale of capital assets	–	–	–	–
Net change in fund balances	(82,674)	–	60,348	53,853
Fund balances				
Beginning of year	316,195	95,402	185,086	59,810
End of year	$ 233,521	$ 95,402	$ 245,434	$ 113,663

Developer's Fees	General Govt Special Projects	Economic Development Authority	Totals
$ –	$ –	$ 104,326	$ 104,326
–	–	–	3,574
15,130	2,428	19,875	47,380
394,019	47,250	–	617,155
409,149	49,678	124,201	772,435
–	45,990	51,601	255,471
409,149	3,688	72,600	516,964
–	75,047	–	75,047
409,149	78,735	72,600	592,011
696,200	118,437	1,201,346	2,672,476
$ 1,105,349	$ 197,172	$ 1,273,946	$ 3,264,487



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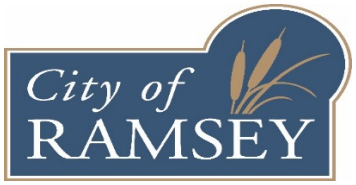
CITY OF RAMSEY

Schedule of Revenue, Expenditures, and Changes in Fund Balances
Economic Development Authority – Budget and Actual
Year Ended December 31, 2018

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 103,981	$ 103,981	$ 104,326	$ 345
Other revenue				
Investment earnings	7,500	7,500	19,875	12,375
Total revenue	111,481	111,481	124,201	12,720
Expenditures				
Current				
General government	111,481	111,481	51,601	(59,880)
Net change in fund balances	$ –	$ –	72,600	$ 72,600
Fund balances				
Beginning of year			1,201,346	
End of year			$ 1,273,946	



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NONMAJOR DEBT SERVICE FUNDS

Nonmajor Debt Service Funds are used to account for the accumulation of resources used for the payment of principal and interest on long term debt.

2011B Refund GO Improvement Bonds – In 2011, $3,090,000 Series 2011B Improvement Crossover Refunding bonds were issued to refund the 2005B Series AUAR roadway bonds that were called on December 15, 2014.

2009A State Aid Road Bond – The $1,340,000 General Obligation Tax State Aid Road Bond is to finance the construction of Sunfish Lake Boulevard.

2012A GO Refund Improvement Bond – The Series 2012A $16,875,000 General Obligation Capital Improvement Plan Bond was issued to refund the The 2005A Public Project Lease Revenue Bond that was issued to finance the construction of the city's municipal center.

2013A Capital Equipment Certificates – The Series 2013A $635,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2014A Capital Equipment Certificates – The Series 2014A $875,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2015A GO Capital Improvement Bond – The $3,880,000 General Obligation Capital Improvement Bond is to finance the construction of the city's Fire Station #2.

2015B GO Street Reconstruction Bond – The $1,205,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Garnet Street and 168th Avenue.

2016A GO Street Reconstruction Bond – The $1,650,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Andrie Street and 164th Lane.

2017A GO Street Reconstruction Bond – The $895,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Alpine Drive and Sunwood Drive.

2018A GO Street Reconstruction Bond – The $1,175,000 General Obligation Street Reconstruction Bond is to finance the reconstruction of Riversbend Avenue and Stanhope Terrace.

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Balance Sheet
December 31, 2018

	2011B Refund G.O. Improvement Bonds	2009A State Aid Road Bond	2012A GO Refund Improvement Bond	2013A Capital Equipment Certificates
Assets				
Cash and temporary investments	$ 160,515	$ 88,963	$ 736,227	$ 30,751
Receivables				
Unremitted taxes	–	–	10,588	690
Delinquent taxes	–	–	8,654	564
Unremitted special assessments	–	–	–	–
Delinquent special assessments	–	–	–	–
Deferred special assessments	–	–	–	–
Total assets	$ 160,515	$ 88,963	$ 755,469	$ 32,005
Deferred inflows of resources				
Unavailable revenue - property taxes	$ –	$ –	$ 8,654	$ 564
Unavailable revenue - special assessments	–	–	–	–
Total deferred inflows of resources	–	–	8,654	564
Fund balances				
Restricted	160,515	88,963	746,815	31,441
Total deferred inflows of resources and fund balances	$ 160,515	$ 88,963	$ 755,469	$ 32,005

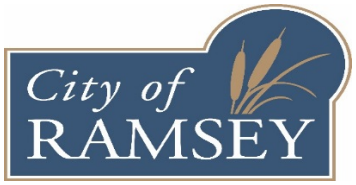
2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond	2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	Totals
$ 15,927	$ 118,902	$ 139,449	$ 151,811	$ 55,297	$ 133,925	$ 1,631,767
966	2,123	1,106	1,388	889	–	17,750
789	1,735	904	1,135	727	–	14,508
–	–	153	462	–	–	615
–	–	3	–	–	–	3
–	–	63,910	225,166	41,126	159,472	489,674
$ 17,682	$ 122,760	$ 205,525	$ 379,962	$ 98,039	$ 293,397	$ 2,154,317
$ 789	$ 1,735	$ 904	$ 1,135	$ 727	$ –	$ 14,508
–	–	63,913	225,166	41,126	159,472	489,677
789	1,735	64,817	226,301	41,853	159,472	504,185
16,893	121,025	140,708	153,661	56,186	133,925	1,650,132
$ 17,682	$ 122,760	$ 205,525	$ 379,962	$ 98,039	$ 293,397	$ 2,154,317

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2018

	2011B Refund G.O. Improvement Bonds	2009A State Aid Road Bond	2012A GO Refund Improvement Bond	2013A Capital Equiptment Certificates
Revenue				
Property taxes	$ –	$ –	$ 1,116,950	$ 72,840
Special assessments	–	–	–	–
Intergovernmental revenue	338,510	152,698	–	–
Other revenue				
Investment earnings	6,715	1,499	14,060	383
Miscellaneous	–	–	–	–
Total revenue	345,225	154,197	1,131,010	73,223
Expenditures				
Debt service				
Principal retirement	270,000	140,000	675,000	60,000
Interest and fiscal charges	52,733	10,487	443,613	10,059
Total expenditures	322,733	150,487	1,118,613	70,059
Excess (deficiency) of revenues over expenditures	22,492	3,710	12,397	3,164
Other financing sources (uses)				
Transfers in	–	–	–	–
Net change in fund balances	22,492	3,710	12,397	3,164
Fund balances				
Beginning of year	138,023	85,253	734,418	28,277
End of year	$ 160,515	$ 88,963	$ 746,815	$ 31,441

2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond	2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	Totals
$ 101,864	$ 223,952	$ 116,657	$ 146,430	$ 93,813	$ –	$ 1,872,506
–	–	14,096	62,137	14,010	133,925	224,168
–	–	–	–	–	–	491,208
460	2,568	2,735	2,644	1,028	–	32,092
–	–	14	83	–	–	97
102,324	226,520	133,502	211,294	108,851	133,925	2,620,071
85,000	170,000	115,000	155,000	80,000	–	1,750,000
12,900	101,188	20,725	30,550	21,207	–	703,462
97,900	271,188	135,725	185,550	101,207	–	2,453,462
4,424	(44,668)	(2,223)	25,744	7,644	133,925	166,609
–	60,000	–	–	–	–	60,000
4,424	15,332	(2,223)	25,744	7,644	133,925	226,609
12,469	105,693	142,931	127,917	48,542	–	1,423,523
$ 16,893	$ 121,025	$ 140,708	$ 153,661	$ 56,186	$ 133,925	$ 1,650,132



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NONMAJOR CAPITAL PROJECTS FUNDS

Nonmajor Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

State-Aid Construction Fund – used to account for state-aid allotments used by the City for improvement projects to thoroughfare roads within the City.

Revolving Acquisition Loan Fund (RALF) Funded Projects Fund – This fund is used to account for resources and expenditures related to the purchase of property for future state road development.

Trott Brook Cemetery Perpetual Care Fund – used to account for perpetual care fees collected on the sale of cemetery plots in Trott Brook Cemetery.

Park Improvement Fund – used to account for all park dedication fees to be used for land acquisition and park development.

Parking Ramp Maintenance Fund – used to account for all expenditures that the City incurs to operate, maintain, and repair the parking ramp with costs to be allocated to the affected users.

Sunwood Drive Realignment Fund – used to account for all costs that are associated with the realignment of Sunwood Drive within The COR.

2014 Capital Equipment Fund – used to account for resources and expenditures related to the 2014 purchases of capital equipment.

Landfill Fund – Used to account for certain landfill-related revenue, the expenditures the City may incur in relation to the landfill, and any other expenditures for improvements providing a benefit to the entire city. The fund does not present a potential liability for landfill closure and post closure care costs as defined by GASB Statement No. 18 as the landfill is not owned by the City.

Equipment Revolving Fund – used to account for resources to finance the replacement of city equipment, vehicles, and/or building facilities.

Fire Station #2 Fund – used to account for the resources used to finance the construction of the city's second fire station.

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Balance Sheet
December 31, 2018

	State-Aid Construction	RALF Funded Projects	Trott Brook Cemetery Perpetual Care	Park Improvement	Parking Ramp Maintenance
Assets					
Cash and temporary investments	$ 1,676,598	$ 295,195	$ 59,169	$ 3,688,863	$ 82,831
Receivables					
Accounts	–	2,336	–	–	–
Due from other governmental units	–	–	–	9,893	–
Land held for resale	–	–	–	–	–
Total assets	$ 1,676,598	$ 297,531	$ 59,169	$ 3,698,756	$ 82,831
Liabilities					
Accounts and contracts payable	$ 45,839	$ 2,318	$ –	$ 2,602	$ 9,020
Due to other governmental units	–	4,748	–	–	–
Total liabilities	45,839	7,066	–	2,602	9,020
Fund balances					
Restricted	1,630,759	–	–	–	–
Assigned	–	290,465	59,169	3,696,154	73,811
Total fund balances	1,630,759	290,465	59,169	3,696,154	73,811
Total liabilities and fund balance	$ 1,676,598	$ 297,531	$ 59,169	$ 3,698,756	$ 82,831

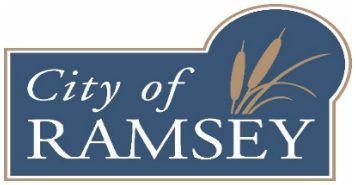
Sunwood Drive Realignment	2014 Capital Equipment	Landfill	Equipment Revolving	Fire Station #2	Totals
$ –	$ –	$ 2,126,688	$ 1,164,362	$ 13,279	$ 9,106,985
–	–	–	–	–	2,336
–	–	–	–	–	9,893
263,538	–	–	–	–	263,538
$ 263,538	$ –	$ 2,126,688	$ 1,164,362	$ 13,279	$ 9,382,752
$ –	$ –	$ –	$ –	$ –	$ 59,779
–	–	–	–	–	4,748
–	–	–	–	–	64,527
–	–	–	–	13,279	1,644,038
263,538	–	2,126,688	1,164,362	–	7,674,187
263,538	–	2,126,688	1,164,362	13,279	9,318,225
$ 263,538	$ –	$ 2,126,688	$ 1,164,362	$ 13,279	$ 9,382,752

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2018

	State-Aid Construction	RALF Funded Projects	Trott Brook Cemetery Perpetual Care	Park Improvement	Parking Ramp Maintenance
Revenue					
Intergovernmental revenue	$ 826,682	$ –	$ –	$ 30,485	$ –
Charges for services	–	194,298	–	1,346,544	–
Other revenue					
Investment earnings	22,138	–	998	60,896	895
Miscellaneous	–	135	2,600	40	96,246
Total revenue	848,820	194,433	3,598	1,437,965	97,141
Expenditures					
Current					
General government	–	–	–	–	96,160
Highways and streets	526	88,220	–	–	–
Culture and recreation	–	–	–	101,717	–
Capital outlay	200,605	–	–	299,392	28,775
Total expenditures	201,131	88,220	–	401,109	124,935
Excess (deficiency) of revenue over expenditures	647,689	106,213	3,598	1,036,856	(27,794)
Other financing sources (uses)					
Transfers in	–	–	–	–	–
Transfers (out)	–	–	–	–	–
Total other financing sources (uses)	–	–	–	–	–
Net change in fund balances	647,689	106,213	3,598	1,036,856	(27,794)
Fund balances (deficits)					
Beginning of year	983,070	184,252	55,571	2,659,298	101,605
End of year	$ 1,630,759	$ 290,465	$ 59,169	$ 3,696,154	$ 73,811

Sunwood Drive Realignment	2014 Capital Equipment	Landfill	Equipment Revolving	Fire Station #2	Totals
$ –	$ –	$ –	$ –	$ –	$ 857,167
–	–	–	–	–	1,540,842
–	–	36,106	27,380	638	149,051
–	–	–	20,000	–	119,021
–	–	36,106	47,380	638	2,666,081
–	–	–	–	2,181	98,341
–	–	–	–	–	88,746
–	–	–	–	–	101,717
–	–	–	72,805	–	601,577
–	–	–	72,805	2,181	890,381
–	–	36,106	(25,425)	(1,543)	1,775,700
–	–	–	193,150	–	193,150
–	(3)	–	(676,363)	(60,000)	(736,366)
–	(3)	–	(483,213)	(60,000)	(543,216)
–	(3)	36,106	(508,638)	(61,543)	1,232,484
263,538	3	2,090,582	1,673,000	74,822	8,085,741
$ 263,538	$ –	$ 2,126,688	$ 1,164,362	$ 13,279	$ 9,318,225



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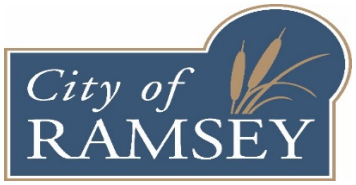
AGENCY FUND

The Agency Fund is used to account for assets held by the City in the capacity of agent.

Agency Fund – This fund is used to account for deposits held for developers as security for various services. In addition it accounts for property purchased on behalf of the state and the related liability for future state highway improvements.



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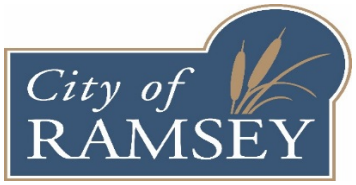
CITY OF RAMSEY

Agency Fund
Statement of Changes in Assets and Liabilities
Year Ended December 31, 2018

	Beginning Balance	Additions	Deletions	Ending Balance
Assets				
Cash and temporary investments	$ 2,686,429	$ 2,713,879	$ 1,686,797	$ 3,713,511
Receivables				
Accounts	10,704	20,342	10,170	20,876
Assets held for resale	13,582,499	–	–	13,582,499
Total assets	$ 16,279,632	$ 2,734,221	$ 1,696,967	$ 17,316,886
Liabilities				
Accounts payable	$ 8,072	$ 1,611,715	$ 1,507,869	$ 111,918
Deposits payable	2,689,061	3,074,333	2,140,925	3,622,469
Loans payable to Met Council	13,582,499	–	–	13,582,499
Total liabilities	$ 16,279,632	$ 4,686,048	$ 3,648,794	$ 17,316,886



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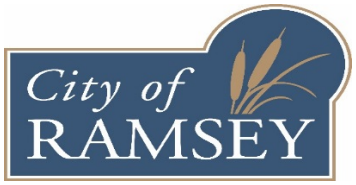
STATISTICAL SECTION (UNAUDITED)



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STATISTICAL SECTION

This part of the City of Ramsey's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Page
Financial Trends These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	134-139
Revenue Capacity These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	140-143
Debt Capacity These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	144-147
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	148-149
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	150-152

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Ramsey
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Governmental activities										
Net investment in capital assets	$ 34,736,969	$ 38,466,812	$ 39,794,321	$ 41,998,822	$ 40,374,256	$ 41,657,601	$ 41,216,689	$ 42,170,710	$ 42,129,791	$ 43,551,135
Restricted	21,780,289	21,604,295	22,103,948	14,632,006	16,128,452	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216
Unrestricted	16,902,526	14,450,911	14,433,838	7,298,825	8,107,485	8,120,953	13,292,971	13,832,461	13,559,175	15,666,889
Total governmental activities net position	$ 73,419,784	$ 74,522,018	$ 76,332,107	$ 63,929,653	$ 64,610,193	$ 65,052,136	$ 72,939,801	$ 74,327,101	$ 75,368,400	$ 80,153,240
Business-type activities										
Net investment in capital assets	$ 51,823,362	$ 52,500,049	$ 51,748,092	$ 50,843,868	$ 50,494,576	$ 50,427,367	$ 49,340,145	$ 51,959,594	$ 53,855,285	$ 53,653,338
Unrestricted	21,633,010	22,845,759	23,764,060	27,486,732	28,969,730	30,915,832	34,206,676	35,953,541	38,306,851	43,024,292
Total business-type activities net position	$ 73,456,372	$ 75,345,808	$ 75,512,152	$ 78,330,600	$ 79,464,306	$ 81,343,199	$ 83,546,821	$ 87,913,135	$ 92,162,136	$ 96,677,630
Total government										
Net investment in capital assets	$ 86,560,331	$ 90,966,861	$ 91,542,413	$ 92,842,690	$ 90,868,832	$ 92,084,968	$ 90,556,834	$ 94,130,304	$ 95,985,076	$ 97,204,473
Restricted	21,780,289	21,604,295	22,103,948	14,632,006	16,128,452	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216
Unrestricted	38,535,536	37,296,670	38,197,898	34,785,557	37,077,215	39,036,785	47,499,647	49,786,002	51,866,026	58,691,181
Total government net position	$ 146,876,156	$ 149,867,826	$ 151,844,259	$ 142,260,253	$ 144,074,499	$ 146,395,335	$ 156,486,622	$ 162,240,236	$ 167,530,536	$ 176,830,870

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015, recording a change in accounting principle that decreased unrestricted net position. Prior year balances are not restated.

Note 2: The City reported a prior period adjustment in fiscal 2016 that increased the net investment in capital assets. Prior year balances are not restated.

City of Ramsey
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2009	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**
Expenses										
Governmental activities:										
General government	$ 4,690,824	$ 4,998,807	$ 5,559,732	$ 18,976,842	$ 3,735,657	$ 4,087,755	$ 4,075,505	$ 4,528,920	$ 4,992,809	$ 5,078,516
Public safety	4,438,324	4,153,361	4,307,045	4,218,066	4,074,688	4,079,362	4,349,763	5,875,567	5,782,563	5,167,897
Highways and streets	4,795,460	5,791,896	6,129,272	5,659,428	5,215,260	4,263,552	3,197,571	3,826,143	4,254,234	4,191,395
Culture and recreation	1,067,125	1,048,690	1,267,292	1,216,583	1,415,736	1,422,810	1,867,274	1,931,537	2,384,845	1,751,345
Interest and fiscal charges	1,330,224	1,316,893	1,302,228	2,555,567	1,220,471	1,168,513	983,379	890,305	952,965	883,292
Total governmental activities expenses	16,321,957	17,309,647	18,565,569	32,626,486	15,661,812	15,021,992	14,473,492	17,052,472	18,367,416	17,072,445
Business-type activities:										
Water utility	1,291,952	1,295,721	1,358,050	1,228,012	1,293,201	1,221,211	1,278,204	1,489,070	1,396,021	1,590,737
Sewer utility	1,076,451	1,101,554	1,149,318	1,152,760	1,190,551	1,282,302	1,291,509	1,438,141	1,535,664	1,523,670
Street light utility	148,140	158,369	163,758	165,651	176,736	161,733	178,666	176,732	159,378	160,952
Recycling utility	298,631	307,662	302,947	302,936	308,629	321,321	320,901	359,418	373,775	380,055
Storm water utility	358,522	350,521	410,666	496,309	491,370	509,709	557,267	742,043	633,101	573,878
Total business-type activities	3,173,696	3,213,827	3,384,739	3,345,668	3,460,487	3,496,276	3,626,547	4,205,404	4,097,939	4,229,292
Total government expenses	$ 19,495,653	$ 20,523,474	$ 21,950,308	$ 35,972,154	$ 19,122,299	$ 18,518,268	$ 18,100,039	$ 21,257,876	$ 22,465,355	$ 21,301,737
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 303,122	$ 344,922	$ 313,195	$ 416,152	$ 479,970	$ 461,538	$ 529,820	$ 457,901	$ 571,464	$ 691,819
Public safety	802,196	979,828	918,296	1,177,840	901,570	626,844	946,887	698,310	878,141	1,168,258
Highways and streets	284,026	487,507	738,136	81,159	239,234	266,447	347,984	261,658	235,020	229,555
Culture and recreation	19,763	27,016	9,910	628,571	158,376	173,310	815,511	483,727	585,033	1,355,365
Operating grants and contributions	614,816	326,986	298,077	2,008,709	1,180,725	385,574	9,999,527	508,694	379,185	368,099
Capital grants and contributions	2,700,471	2,828,240	4,187,265	3,866,331	3,208,950	3,023,145	3,124,565	3,809,965	5,026,857	4,765,578
Total governmental activities program revenues	4,724,394	4,994,499	6,464,879	8,178,762	6,168,825	4,936,858	15,764,294	6,220,255	7,675,700	8,578,674
Business-type activities:										
Charges for services:										
Water utility	1,693,581	1,633,461	1,821,386	2,131,460	1,997,302	1,860,380	2,045,225	1,953,478	2,772,003	3,484,687
Sewer utility	1,214,953	1,261,609	1,236,771	1,324,342	1,341,674	1,393,157	1,392,101	1,458,250	1,784,755	2,182,944
Street light utility	172,897	179,272	178,850	179,124	177,158	188,185	190,872	196,253	204,418	211,360
Recycling utility	284,515	294,617	297,226	296,358	298,034	309,160	307,128	308,052	310,471	317,090
Storm water utility	578,666	617,598	617,579	647,169	677,936	706,135	770,812	1,034,552	958,960	1,057,705
Operating grants and contributions	59,963	49,873	50,279	57,239	79,358	65,817	39,423	67,100	92,602	72,257
Capital grants and contributions	102,512	310,040	88,349	1,315,030	488,687	101,107	1,185,135	1,799,057	1,864,137	906,190
Total business-type activities program revenues	4,107,087	4,346,470	4,290,440	5,950,722	5,060,149	4,623,941	5,930,696	6,816,742	7,987,346	8,232,233
Total government program revenues	$ 8,831,481	$ 9,340,969	$ 10,755,319	$ 14,129,484	$ 11,228,974	$ 9,560,799	$ 21,694,990	$ 13,036,997	$ 15,663,046	$ 16,810,907
Net (expense)/revenue										
Governmental activities	$ (11,597,563)	$ (12,315,148)	$ (12,100,690)	$ (24,447,724)	$ (9,492,987)	$ (10,085,134)	$ 1,290,802	$ (10,832,217)	$ (10,691,716)	$ (8,493,771)
Business-type activities	933,391	1,132,643	905,701	2,605,054	1,599,662	1,127,665	2,304,149	2,611,338	3,889,407	4,002,941
Total government net expense	$ (10,664,172)	$ (11,182,505)	$ (11,194,989)	$ (21,842,670)	$ (7,893,325)	$ (8,957,469)	$ 3,594,951	$ (8,220,879)	$ (6,802,309)	$ (4,490,830)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Property taxes	$ 13,019,854	$ 12,144,908	$ 11,671,760	$ 11,454,519	$ 10,421,456	$ 9,423,457	$ 10,064,621	$ 10,674,696	$ 11,136,810	$ 12,384,300
General grants and contributions	204,752	114,692	120,932	9,175	38,577	3,198	4,204	3,905	3,586	102,994
Investment earnings (charges)	1,116,588	1,283,533	903,786	474,076	(411,446)	980,922	422,405	280,597	454,089	578,770
Gan on sale of capital assets	5,816	–	14,716	–	12,940	–	8,914	–	5,530	75,047
Transfers	91,800	(125,751)	1,199,585	107,500	112,000	119,500	124,000	214,445	133,000	137,500
Total governmental activities	14,438,810	13,417,382	13,910,779	12,045,270	10,173,527	10,527,077	10,624,144	11,173,643	11,733,015	13,278,611
Business-type activities:										
Investment earnings (charges)	734,353	631,042	460,228	320,894	(353,956)	870,728	385,490	325,628	492,594	650,053
Transfers	(91,800)	125,751	(1,199,585)	(107,500)	(112,000)	(119,500)	(124,000)	(214,445)	(133,000)	(137,500)
Total business-type activities	642,553	756,793	(739,357)	213,394	(465,956)	751,228	261,490	111,183	359,594	512,553
Total government	$ 15,081,363	$ 14,174,175	$ 13,171,422	$ 12,258,664	$ 9,707,571	$ 11,278,305	$ 10,885,634	$ 11,284,826	$ 12,092,609	$ 13,791,164
Change in Net Position										
Governmental activities	$ 2,841,247	$ 1,102,234	$ 1,810,089	$ (12,402,454)	$ 680,540	$ 441,943	$ 11,914,946	$ 341,426	$ 1,041,299	$ 4,784,840
Business-type activities	1,575,944	1,889,436	166,344	2,818,448	1,133,706	1,878,893	2,565,639	2,722,521	4,249,001	4,515,494
Total government	$ 4,417,191	$ 2,991,670	$ 1,976,433	$ (9,584,006)	$ 1,814,246	$ 2,320,836	$ 14,480,585	$ 3,063,947	$ 5,290,300	$ 9,300,334

City of Ramsey
Governmental Activities Tax Revenues By Source
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year	Property Tax	Tax Increment	Total
2009	$ 9,494,094	$ 3,525,760	$ 13,019,854
2010	8,531,043	3,613,865	12,144,908
2011	8,048,173	3,623,587	11,671,760
2012	8,750,754	2,703,765	11,454,519
2013	8,186,852	2,234,604	10,421,456
2014	8,755,276	668,181	9,423,457
2015	9,393,365	671,256	10,064,621
2016	9,974,695	700,001	10,674,696
2017	10,423,864	712,946	11,136,810
2018	11,400,536	983,764	12,384,300

City of Ramsey
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General fund										
Reserved	$ 6,794	$ 14,115	$ –	$ –	$ –	$ –	$ –	$ –	$ –	$ –
Unreserved	7,010,159	6,045,644	–	–	–	–	–	–	–	–
Nonspendable	–	–	9,929	4,042	50,561	4,805	1,613	15,431	12,393	21,335
Assigned	–	–	125,015	142,419	175,008	–	–	–	–	–
Unassigned	–	–	6,253,688	6,578,822	6,545,825	6,977,764	7,271,432	7,501,962	7,900,225	8,468,792
Total general fund	$ 7,016,953	$ 6,059,759	$ 6,388,632	$ 6,725,283	$ 6,771,394	$ 6,982,569	$ 7,273,045	$ 7,517,393	$ 7,912,618	$ 8,490,127
All other governmental funds										
Reserved	$ 12,898,120	$ 12,906,280	$ –	$ –	$ –	$ –	$ –	$ –	$ –	$ –
Unreserved, reported in:										
Special revenue funds	5,973,123	6,632,439	–	–	–	–	–	–	–	–
Debt service funds	2,344,463	2,524,951	–	–	–	–	–	–	–	–
Capital projects funds	12,777,036	10,291,562	–	–	–	–	–	–	–	–
Nonspendable	–	–	304	–	590	–	–	450	920	1,205
Restricted	–	–	25,032,219	17,606,291	19,148,705	15,295,400	18,484,179	18,377,993	18,187,321	19,369,642
Committed	–	–	819,839	946,312	927,557	743,944	890,603	1,041,932	1,226,234	1,631,444
Assigned	–	–	10,552,354	9,962,381	10,719,398	10,651,554	12,645,683	13,331,150	13,394,815	14,094,178
Unassigned	–	–	(853,086)	(456,692)	(282,159)	(110,979)	(556,135)	(87,659)	–	–
Total all other governmental funds	$ 33,992,742	$ 32,355,232	$ 35,551,630	$ 28,058,292	$ 30,514,091	$ 26,579,919	$ 31,464,330	$ 32,663,866	$ 32,809,290	$ 35,096,469

Note: The City implemented GASB Statement No. 54 in fiscal year 2011. Redefined fund balance for categories nonspendable, restricted, committed, assigned, and unassigned is not available for previous fiscal years.

City of Ramsey
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Revenues										
Property taxes	$ 13,238,885	$ 12,151,317	$ 11,709,649	$ 11,545,803	$ 10,490,825	$ 9,544,771	$ 10,175,399	$ 10,684,896	$ 11,150,611	$ 12,416,534
Special assessments	446,452	492,870	545,764	436,854	370,791	326,465	468,844	444,235	959,217	559,599
Licenses and permits	373,462	412,071	368,153	534,910	718,875	458,532	784,954	526,008	732,129	1,031,944
Intergovernmental revenue	1,733,329	2,029,558	3,140,747	3,736,095	2,919,701	2,615,851	2,052,791	1,795,988	2,213,034	2,947,966
Charges for services	947,307	1,319,586	1,517,320	1,681,400	877,849	966,951	1,779,697	1,298,085	1,469,703	2,355,969
Fines and forfeits	113,661	100,199	105,833	75,562	73,110	72,216	60,236	66,410	59,701	46,651
Investment earnings (charges)	1,102,245	1,269,263	895,184	468,032	(403,836)	965,382	416,508	276,142	447,200	570,243
Other	1,422,878	838,148	746,505	1,909,229	1,402,508	596,208	10,679,794	773,836	707,675	765,601
Total Revenues	19,378,219	18,613,012	19,029,155	20,387,885	16,449,823	15,546,376	26,418,223	15,865,600	17,739,270	20,694,507
Expenditures										
General government	3,933,652	4,280,825	4,847,669	18,291,512	2,837,610	3,175,959	3,119,273	3,537,925	4,031,933	4,212,365
Public safety	3,945,154	3,779,318	3,886,613	3,860,697	3,740,132	3,809,209	4,011,871	4,234,482	4,727,493	4,788,902
Highways and streets	2,282,505	2,753,505	4,944,097	4,391,415	3,883,519	2,930,144	1,815,409	2,199,615	2,542,463	2,390,707
Culture and recreation	861,406	817,538	857,927	836,452	1,013,089	1,004,750	1,428,116	1,478,090	1,960,624	1,291,816
Capital outlay	4,429,123	6,353,954	6,589,201	3,370,128	705,383	3,688,952	6,314,573	2,756,193	1,922,947	3,568,285
Debt service										
Principal	3,430,000	2,235,000	1,810,000	1,485,000	1,315,000	1,580,000	8,780,000	1,735,000	2,085,000	2,100,000
Interest	1,331,563	1,322,871	1,220,906	2,681,176	1,213,120	1,179,859	1,103,614	965,474	967,281	923,125
Total Expenditures	20,213,403	21,543,011	24,156,413	34,916,380	14,707,853	17,368,873	26,572,856	16,906,779	18,237,741	19,275,200
Excess (deficiency) of revenues over expenditures	(835,184)	(2,929,999)	(5,127,258)	(14,528,495)	1,741,970	(1,822,497)	(154,633)	(1,041,179)	(498,471)	1,419,307
Other financing sources (uses)										
Bonds issued	1,340,000	–	4,365,000	7,320,000	635,000	875,000	5,085,000	1,650,000	895,000	1,175,000
Refunding bonds issued	–	–	3,090,000	16,875,000	–	–	–	–	–	–
Premium/(Discount) on debt issues	(25,125)	–	(22,036)	284,907	–	–	111,606	69,482	5,590	35,246
Payments on refunded bonds	–	–	–	(17,227,352)	–	(2,895,000)	–	–	–	–
Proceeds on sale of capital assets	28,545	8,361	19,980	11,753	12,940	–	8,914	–	5,530	75,047
Transfers in	5,620,998	7,782,837	3,864,855	6,237,727	2,606,637	2,329,539	3,642,196	2,183,931	1,536,025	1,447,137
Transfers (out)	(5,529,198)	(7,455,903)	(2,665,270)	(6,130,227)	(2,494,637)	(2,210,039)	(3,518,196)	(1,418,350)	(1,403,025)	(1,287,049)
Total other financing sources (uses)	1,435,220	335,295	8,652,529	7,371,808	759,940	(1,900,500)	5,329,520	2,485,063	1,039,120	1,445,381
Special item	5,851,196	–	–	–	–	–	–	–	–	–
Net change in fund balances	$ 6,451,232	$ (2,594,704)	$ 3,525,271	$ (7,156,687)	$ 2,501,910	$ (3,722,997)	$ 5,174,887	$ 1,443,884	$ 540,649	$ 2,864,688
Debt service as a percentage of noncapital expenditures	30.17%	23.42%	17.25%	13.21%	18.05%	20.17%	48.79%	19.08%	18.71%	19.25%

City of Ramsey
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Tax	Tax Increment	Total
2009	$ 9,713,125	$ 3,525,760	$ 13,238,885
2010	8,537,452	3,613,865	12,151,317
2011	8,086,062	3,623,587	11,709,649
2012	8,842,038	2,703,765	11,545,803
2013	8,256,221	2,234,604	10,490,825
2014	8,876,590	668,181	9,544,771
2015	9,504,143	671,256	10,175,399
2016	9,984,895	700,001	10,684,896
2017	10,437,665	712,946	11,150,611
2018	11,432,770	983,764	12,416,534

City of Ramsey
Taxable Market Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended Dec 31	Real Property		Personal Property	Total Taxable Market Value	Tax Capacity Value	Total Direct Tax Rate	Estimated Actual Value	Tax Capacity Value as a Percentage of Market Value
	Residential Property	Commercial Property	Other					
2009	$ 2,005,067,600	$ 347,622,600	$ 16,932,200	$ 2,369,622,400	$ 25,040,188	39.263%	$ 2,408,464,200	1.06%
2010	1,845,420,600	327,882,200	17,277,000	2,190,579,800	23,787,900	37.811%	2,232,018,600	1.09%
2011	1,659,908,100	301,333,900	18,253,100	1,979,495,100	20,609,005	39.801%	2,015,100,000	1.04%
2012	1,606,421,000	282,627,300	17,640,900	1,906,689,200	19,881,220	44.174%	1,939,707,200	1.04%
2013	1,498,299,700	257,979,400	18,811,000	1,775,090,100	18,068,054	44.290%	1,806,808,800	1.02%
2014	1,500,637,400	245,491,800	17,567,700	1,763,696,900	19,356,717	44.237%	1,795,975,400	1.10%
2015	1,720,911,700	251,254,300	16,579,800	1,988,745,800	21,196,036	42.259%	2,025,977,100	1.07%
2016	1,797,814,500	259,553,800	20,929,000	2,078,297,300	22,262,546	43.316%	2,116,664,200	1.07%
2017	1,900,784,000	272,746,700	21,166,600	2,194,697,300	23,635,124	42.454%	2,236,219,500	1.08%
2018	2,116,035,700	276,246,500	24,178,500	2,416,460,700	26,075,064	41.730%	2,460,843,300	1.08%

Note: The tax capacity value of property is calculated by applying a statutory formula to the estimated market value of the property.
Source: Anoka County records were the source of taxable market value and estimated actual values.

City of Ramsey
Property Tax Rates (1)
Direct and Overlapping (2) Governments
Last Ten Fiscal Years

	City of Ramsey			County	School District		Other	Total	
Fiscal Year	General Operating Levy	Debt Service Levy	Total City Levy	Anoka County	ISD No 11	ISD No 728	Special Taxing Districts (3)	Direct & Overlapping Rates-ISD No 11	Direct & Overlapping Rates-ISD No 728
Tax rates per $100 of tax capacity									
2009	34.685	4.578	39.263	33.563	18.247	36.088	3.803	94.876	112.717
2010	33.080	4.731	37.811	36.855	19.939	39.967	4.961	99.566	119.594
2011	35.840	3.961	39.801	41.708	23.999	43.489	4.905	110.413	129.903
2012	37.186	6.988	44.174	43.298	23.325	45.548	4.124	114.921	137.144
2013	41.500	2.790	44.290	45.453	26.751	51.290	4.146	120.640	145.179
2014	37.073	7.164	44.237	44.495	28.265	51.286	6.031	123.028	146.049
2015	36.208	6.051	42.259	38.443	22.482	42.483	5.226	108.410	128.411
2016	36.185	7.131	43.316	39.398	20.885	39.266	5.448	109.047	127.428
2017	35.564	6.890	42.454	37.273	18.590	36.659	5.087	103.404	121.473
2018	34.830	6.900	41.730	35.820	18.392	36.137	4.902	100.844	118.589

Source: Anoka County records

(1) Information reflects total tax rates levied by each entity. Tax rates are expressed as a percent of "net tax capacity." A property's tax capacity is determined by multiplying its taxable market value by a state-determined class rate. Class rates vary by property type and change periodically based on state legislation.

(2) Overlapping rates are those of local and county governments that apply to property owners within the City of Ramsey. Not all overlapping rates apply to all City of Ramsey property owners (e.g., the rates for special districts may apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.)

(3) Other taxing districts include the Metropolitan Council, Regional Transit Area, Mosquito Control, and the Anoka County Regional Railroad Authority.

City of Ramsey
Principal Property Taxpayers
Current Year And Nine Years Ago

	2018			2009		
Taxpayer	Taxable Market Value	Rank	Percentage of Total Taxable Market Value	Taxable Market Value	Rank	Percentage of Total Taxable Market Value
Residence at the COR Apartments	$ 32,951,900	1	1.36%	$ –	–	N/A
Connexus Energy/Anoka Electric Co-op	15,847,000	2	0.66%	23,389,300	2	0.99%
Parkview East, LLC	13,545,100	3	0.56%	–	–	N/A
Brunswick Corporation	12,231,000	4	0.51%	9,273,400	6	0.39%
S & A Partners, LLC	11,232,900	5	0.46%	14,423,500	3	0.61%
PSD LLC	10,396,600	6	0.43%	6,690,900	8	0.28%
Northstar Marketplace Station	8,683,400	7	0.36%	–	–	N/A
Sabra Ramsey, LLC	8,322,200	8	0.34%	–	–	N/A
Vision Ease/Insight Equity	5,587,800	9	0.23%	7,048,200	7	0.30%
Ramsey Professional Center	5,245,500	10	0.22%	24,060,600	1	1.02%
Anchorbank FSB	–	–	NA	10,712,900	4	0.45%
Sophia-Ramsey LLC	–	–	NA	9,391,400	5	0.40%
NAU Holding Company	–	–	NA	5,504,300	9	0.23%
Individual-Manufacturing	–	–	NA	5,487,800	10	0.23%

Source: County Board of Equalization and Assessment

City of Ramsey
Property Tax Levies and Collections (1)
Last Ten Fiscal Years

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy (2)		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2009	$ 9,831,529	$ 9,374,414	95.35%	$ 456,813	$ 9,831,227	100.00%
2010	8,994,443	8,432,354	93.75%	559,978	8,992,332	99.98%
2011	8,497,158	7,975,431	93.86%	519,495	8,494,926	99.97%
2012	8,782,330	8,616,750	98.11%	163,286	8,780,036	99.97%
2013	8,185,481	7,961,650	97.27%	222,073	8,183,723	99.98%
2014	8,772,143	8,649,053	98.60%	121,028	8,770,081	99.98%
2015	9,407,821	9,330,900	99.18%	72,455	9,403,355	99.95%
2016	9,971,075	9,890,058	99.19%	75,946	9,966,004	99.95%
2017	10,479,058	10,409,108	99.33%	58,669	10,467,777	99.89%
2018	11,374,395	11,314,369	99.47%	–	11,314,369	99.47%

Source: Anoka County records

(1) Includes general, debt service and HRA levy.

(2) Includes property tax credit collections shown in intergovernmental revenue.

City of Ramsey
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities: General Obligation Bonded Debt	Governmental Activities: Capital Equipment Certificates	Total Primary Government	Percentage of Personal Income(1)	Per Capita(1)
2009	$ 26,570,000	$ 695,000	$ 27,265,000	2.80%	$ 1,122
2010	24,695,000	335,000	25,030,000	2.64%	1,058
2011	30,505,000	170,000	30,675,000	3.34%	1,294
2012	36,345,000	-	36,345,000	5.02%	1,525
2013	35,030,000	635,000	35,665,000	4.69%	1,467
2014	30,615,000	1,450,000	32,065,000	4.04%	1,286
2015	27,060,000	1,310,000	28,370,000	3.40%	1,108
2016	27,120,000	1,165,000	28,285,000	3.28%	1,093
2017	26,075,000	1,020,000	27,095,000	2.93%	1,032
2018	25,295,000	875,000	26,170,000	2.77%	989

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Ramsey
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Obligation Bonds	Less: Amounts Available in Debt Service Fund (3)	Total	Percentage of Total Taxable Market Value of Property(1)	Per Capita(2)
2009	$ 26,570,000	$ 2,344,463	$ 24,225,537	1.02%	$ 997
2010	24,695,000	2,524,951	22,170,049	1.01%	937
2011	30,505,000	5,753,130	24,751,870	1.25%	1,044
2012	36,345,000	5,618,631	30,726,369	1.61%	1,289
2013	35,030,000	4,963,143	30,066,857	1.69%	1,237
2014	30,615,000	1,914,472	28,700,528	1.63%	1,151
2015	27,060,000	1,721,796	25,338,204	1.27%	990
2016	27,120,000	1,778,495	25,341,505	1.22%	980
2017	26,075,000	2,380,281	23,694,719	1.08%	903
2018	25,295,000	2,573,517	22,721,483	0.94%	859

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

(2) Population data can be found in the Schedule of Demographic and Economic Statistics.

(3) The City is using governmental fund net position restricted for debt service. We believe this to be the best amount available to present a consistent net amount when refunding bonds are held for payment, which are not restricted on entity-wide statements due to conversion for full accrual accounting.

City of Ramsey
Direct and Overlapping Governmental Activities Debt
As of December 31, 2018

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable(1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes:			
Anoka County	$ 110,265,000	7.41%	$ 8,175,123
ISD No. 11, Anoka-Hennepin	61,870,000	9.93%	6,141,753
ISD No. 728, Elk River	229,745,000	3.57%	8,201,678
Subtotal, overlapping debt			22,518,554
City of Ramsey direct debt	26,170,000	100.00%	26,170,000
Total direct and overlapping debt			$ 48,688,554

Sources: Assessed value data used to estimate applicable percentages provided by the County Board of Equalization and Assessment. Debt outstanding data provided by the county.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Ramsey. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(1) The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the city's boundaries and dividing it by the county's total taxable assessed value.

City of Ramsey
Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Debt Limit	$ 71,088,672	$ 65,717,394	$ 59,384,853	$ 57,200,676	$ 53,252,703	$ 52,910,907	$ 59,662,374	$ 62,348,919	$ 65,840,919	$ 72,493,821
Total net debt applicable to limit	17,825,537	16,465,049	12,206,870	15,675,147	15,993,070	16,141,727	19,191,513	18,316,143	17,454,836	16,444,851
Legal debt margin	$ 53,263,135	$ 49,252,345	$ 47,177,983	$ 41,525,529	$ 37,259,633	$ 36,769,180	$ 40,470,861	$ 44,032,776	$ 48,386,083	$ 56,048,970
Total net debt applicable to limit as a percentage of debt limit	25.08%	25.05%	20.56%	27.40%	30.03%	30.51%	32.17%	29.38%	26.51%	22.68%

Legal Debt Margin Calculation for Fiscal Year 2018

Taxable Market value		$ 2,416,460,700
Debt limit (3% of market value)		72,493,821
Debt applicable to limit:		
Total bonded debt and certificates	$ 26,170,000	
Less:		
Obligations issued with special assessments	(8,930,000)	
Amounts available in respective Debt Service Funds	(795,149)	
Total deductions	(9,725,149)	
		16,444,851
Legal debt margin		$ 56,048,970

Note: Under state finance law, the City of Ramsey's outstanding general obligation debt should not exceed 3 percent of total taxable market value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Ramsey
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population (1)	Personal Income (2)	Per Capita Personal Income (3)		School Enrollment (4)	Unemployment Rate (5)
2009	24,300	$ 974,430,972	$ 40,100	*	3,818	7.8%
2010	23,668	949,086,800	40,100	**	5,503	7.3%
2011	23,702	917,504,420	38,710		3,757	6.7%
2012	23,835	724,488,660	30,396		3,714	5.2%
2013	24,306	760,381,280	31,754		4,979	5.0%
2014	24,935	793,032,740	31,804		5,012	5.3%
2015	25,598	834,034,036	32,582		5,126	3.8%
2016	25,868	863,189,292	33,369		5,217	3.7%
2017	26,251	925,584,009	35,259		5,410	3.0%
2018	26,462	945,222,640	35,720		5,449	2.5%

(1) Year 2009 population based on combination of Metropolitan Council estimates and City of Ramsey estimates generated from building permit data. In 2010, the United States Census Bureau completed its decennial census showing continued growth; however, the 2010 census revealed a lower persons per household than used in population estimates based on building permit data by the city. 2011-current year data based off of 2010 census and City of Ramsey estimates.

(2) Calculated based on Per Capita Personal Income (Anoka County average) times Ramsey population.

(3) U.S. Department of Commerce, Bureau of Economic Analysis - Anoka County Average.

(4) Anoka-Hennepin School District #11 and Elk River School District #728.

(5) Minnesota Department of Employment and Economic Development

* Estimated based on state annual increase
** Used prior year as best estimated

City of Ramsey
Principal Employers
Current Year And Nine Years Ago

	2018			2009		
Employer	Employees (1)	Rank	Percentage of Total City Employment	Employees (1)	Rank	Percentage of Total City Employment
Life Fitness/Parabody Inc.	398	1	5.78%	312	2	5.67%
BMC Vision Ease Lens	246	2	3.58%	378	1	6.87%
Sign Zone	236	3	3.43%	175	4	3.18%
Connexus Energy/Anoka Electric	215	4	3.12%	246	3	4.47%
Zero Zone Refrigeration	211	5	3.07%	–	–	0.00%
Anderson & Dahlen (Knoll Properties)	175	6	2.54%	130	7	2.36%
Green Valley Greenhouse	157	7	2.28%	–	–	0.00%
Coborns Superstore	153	8	2.22%	–	–	0.00%
Diamond Graphic	151	9	2.19%	–	–	0.00%
In'Tech Industries	150	10	2.18%	–	–	0.00%
Altron Inc.	–	–	0.00%	136	5	2.47%
ISD No. 11 (located in Ramsey)	–	–	0.00%	135	6	2.45%
RJM Distributing	–	–	0.00%	100	8	1.82%
Command Tooling	–	–	0.00%	100	9	1.82%
City of Ramsey	–	–	0.00%	88	10	1.60%
Total	2,092		30.40%	1,800		32.73%

Source: State Department of Employment and Economic Development

(1) Full-time equivalent

City of Ramsey
Full-time Equivalent City Government Employees by Function
Last Ten Fiscal Years

	Fiscal Year									
Function	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**
General government	21.22	20.22	19.10	18.60	16.00	20.00	19.13	17.36	18.36	18.86
Public safety										
Police										
Officers	23.00	23.00	23.00	23.00	22.00	22.00	24.00	24.00	26.26	26.26
Civilians	5.00	5.00	5.00	5.00	5.00	5.50	4.00	4.00	3.50	3.50
Fire										
Firefighters and officers	9.58	9.58	9.58	9.58	9.58	9.58	9.58	9.58	9.58	9.58
Civilians	1.00	1.00	1.00	0.50	0.50	0.50	0.50	1.00	0.70	0.70
Protective Inspections	3.00	2.00	1.00	1.00	2.00	3.25	3.75	3.75	3.75	3.25
Highways and streets										
Engineering	7.48	6.48	6.60	6.60	6.30	6.30	7.00	7.00	7.00	6.00
Streets	7.00	7.00	7.00	7.00	7.00	7.00	7.50	8.50	8.50	10.50
Maintenance	6.00	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Culture and recreation	2.47	2.47	3.47	3.47	5.47	3.97	3.97	3.97	3.97	3.97
Water	2.00	2.00	2.00	2.00	4.00	3.00	4.00	4.00	4.00	4.00
Total	87.75	84.75	82.75	81.75	82.85	86.10	88.43	88.16	90.62	91.62

Source: City Budget documents

City of Ramsey
Operating Indicators by Function
Last Ten Fiscal Years

Function	Fiscal Year 2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Police										
Number of arrests	437	352	463	416	465	377	358	273	255	289
Motor Vehicle Accidents	545	465	631	471	493	279	279	289	162	466
Traffic violations	2,875	4,008	3,488	3,292	4,453	4,182	5,378	4,855	2,997	1,812
Fire										
Number of calls answered	453	481	483	459	443	486	460	498	698	821
Inspections	194	177	260	303	205	177	196	134	158	194
Highways and streets										
Street resurfacing (miles)	15.65	16.59	14.86	22.00	14.50	14.25	15.74	19.84	13.41	15.45
Culture and recreation										
Park Acreage maintained	565	565	565	565	571	571	571	571	571	571
Trails/sidewalks maintained (miles)	30	40	45	45	46	50	50	50	55	55
Water										
Number of connections	3,914	3,962	4,013	4,087	4,228	4,308	4,406	4,510	4,611	4,777
Water main breaks	–	–	2	–	–	–	–	1	–	–
Average daily consumption (gallons)	1,754,130	1,753,425	1,616,376	1,890,290	1,697,771	1,610,006	1,811,752	1,645,027	1,923,213	1,948,161

Source: Various City departments

City of Ramsey
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	Fiscal Year 2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	6	6	6	6	6	6	6	10	10	10
Fire stations	2	2	2	2	2	2	2	2	2	2
Highways and streets										
Streets (miles)	168.00	168.00	168.00	172.88	172.88	172.88	180.40	183.27	184.70	186.01
Streetlights	626	626	631	659	659	1,060	1,166	1,179	1,194	1,213
Culture and recreation										
Parks acreage	565	565	565	565	565	565	565	585	585	585
Parks *	35	35	35	35	38	38	38	38	38	38
Tennis courts	16	12	12	10	10	10	10	10	10	10
Water										
Water mains (miles)	87	87	89	90	90	91	91	91	94	97
Fire hydrants	1,000	1,000	1,020	1,030	1,030	1,045	1,047	1,047	1,079	1,100
Maximum daily capacity **	5,100,000	5,100,000	5,100,000	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000
Sewer										
Sanitary sewers (miles)	48	48	63	63	63	64	65	65	67	69
Storm sewers (miles)	19	21	25	28	34	36	39	43	46	47

Source: Various City departments

* The city has 38 total parks with 32 receiving some form of maintenance
** Maximum water city is able to produce in 12 hour period

Management Report

for

City of Ramsey
Anoka County, Minnesota

December 31, 2018

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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA

To the City Council and Management
City of Ramsey, Minnesota

We have prepared this management report in conjunction with our audit of the City of Ramsey, Minnesota's (the City) financial statements for the year ended December 31, 2018. We have organized this report into the following sections:

- Audit Summary
- Governmental Funds Overview
- Enterprise Funds Overview
- Government-Wide Financial Statements
- Legislative Updates
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the City, management, and those who have responsibility for oversight of the financial reporting process comments resulting from our audit process and information relevant to city finances in Minnesota. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
May 23, 2019

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AUDIT SUMMARY

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the City Council, administration, or those charged with governance of the City.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINION AND FINDINGS

Based on our audit of the City's financial statements for the year ended December 31, 2018:

- We have issued an unmodified opinion on the City's basic financial statements. Our report included a paragraph emphasizing the City's implementation of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* during the year ended December 31, 2018. Our opinion was not modified with respect to this matter.

- We reported no deficiencies in the City's internal control over financial reporting that we consider to be a material weakness.

- The results of our testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

- We reported no findings based on our testing of the City's compliance with Minnesota laws and regulations.

AUDIT COMMENTS

Land Held for Resale – The City currently holds a material amount of land for resale, which management reports at the lower of cost or acquisition value. City staff has also prepared a schedule comparing the current carrying value of these properties to estimated market values provided by Anoka County to support these values. We recognize the City is working on an ongoing basis to utilize these assets in the best interest of the City. We recommend that the City continue to review these property values and related internal loans on an ongoing basis to ensure a proper reporting of city assets and financial activity between funds is accurately presented.

SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 of the notes to basic financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2018; however, the City implemented the following governmental accounting standards during the fiscal year:

- GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which established new accounting and financial reporting requirements for governments whose employees are provided with other post-employment benefits (OPEB).

- GASB Statement No. 85, *Omnibus 2017*, which addressed issues that have been identified during implementation and application of certain GASB statements.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- **Value of Land Held for Resale** – Management's estimates of these assets are based on net realizable value (lower of cost or acquisition value).

- **Depreciation** – Management's estimates of depreciation expense are based on the estimated useful lives of the assets.

- **Compensated Absences** – Management's estimate is based on current rates of pay and unused compensated absence balances.

- **Total Other Post-Employment Benefit (OPEB) and Net Pension Liabilities** – The City has recorded liabilities and activity for OPEB and pension benefits. These obligations are calculated using actuarial methodologies described in the GASB Statement Nos. 68 and 75. These actuarial calculations include significant assumptions, including projected changes, healthcare insurance costs, investment returns, retirement ages, proportionate share, and employee turnover.

We evaluated the key factors and assumptions used by management to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no misstatements detected as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this report, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated May 23, 2019.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the management's discussion and analysis (MD&A) and the remaining required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund statements and schedules, reported as supplemental information accompanying the financial statements, which is not RSI. With respect to this supplemental information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplemental information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements, but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

GOVERNMENTAL FUNDS OVERVIEW

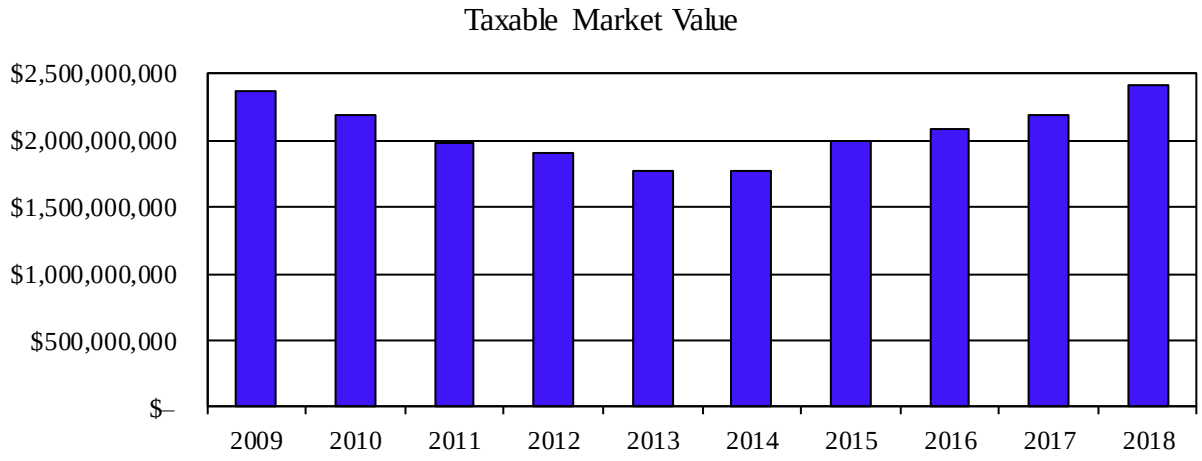
This section of the report provides you with an overview of the financial trends and activities of the City's governmental funds, which includes the General, special revenue, debt service, and capital project funds. These funds are used to account for the basic services the City provides to all of its citizens, which are financed primarily with property taxes. The governmental fund information in the City's financial statements focuses on budgetary compliance and the sufficiency of each governmental fund's current assets to finance its current liabilities.

PROPERTY TAXES

Minnesota cities rely heavily on local property tax levies to support their governmental fund activities. For the 2017 fiscal year, local ad valorem property tax levies provided 41.1 percent of the total governmental fund revenues for cities over 2,500 in population, and 37.4 percent for cities under 2,500 in population. Total property taxes levied by all Minnesota cities for taxes payable in 2018 increased 6.2 percent from the prior year, and total certified levies payable in 2019 are projected to increase by 5.6 percent.

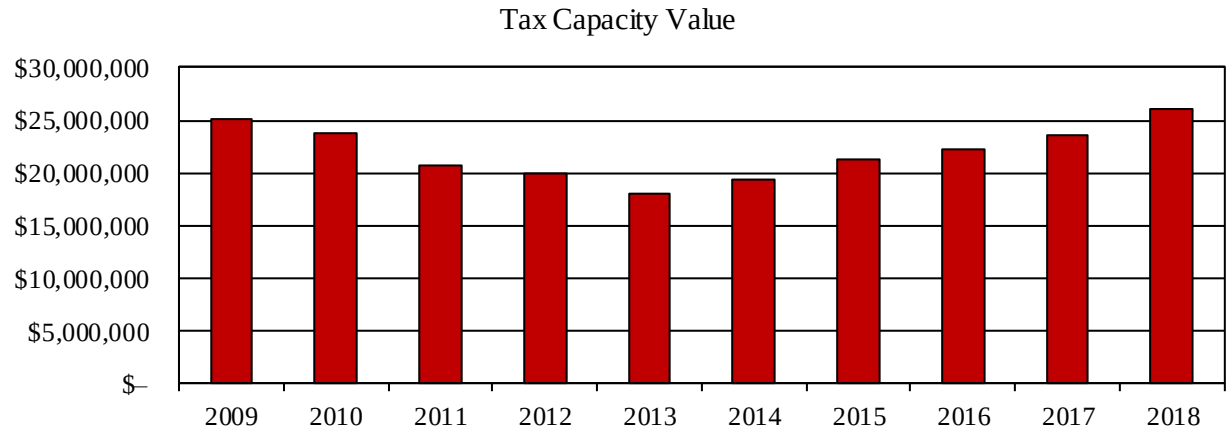
The total market value of property in Minnesota cities increased about 5.6 percent for the 2017 levy year (state-wide market value information for the 2018 levy year was not available at the time this report was issued). The market values used for levying property taxes are based on the previous fiscal year (e.g., market values for taxes levied in 2018 were based on assessed values as of January 1, 2017), so the trend of change in these market values lags somewhat behind the housing market and economy in general.

The City's taxable market value increased 5.6 percent for taxes payable in 2017 and 10.1 percent for taxes payable in 2018. The following graph shows the City's changes in taxable market value over the past 10 years:



Tax capacity is considered the actual base available for taxation. It is calculated by applying the state's property classification system to each property's market value. Each property classification, such as commercial or residential, has a different calculation and uses different rates. Consequently, a city's total tax capacity will change at a different rate than its total market value, as tax capacity is affected by the proportion of its tax base that is in each property classification from year-to-year, as well as legislative changes to tax rates. The City's tax capacity increased 6.2 percent for 2017 and 10.3 percent for 2018.

The following graph shows the City's change in tax capacities over the past 10 years:



The following table presents the average tax rates applied to city residents for each of the last three levy years:

Rates Expressed as a Percentage of Net Tax Capacity

	City of Ramsey		
	2016	2017	2018
Average tax rate			
City	43.3	42.5	41.7
County	39.4	37.3	35.8
School	20.9	18.6	18.4
Special taxing	5.5	5.1	4.9
Total	109.1	103.5	100.8

The school tax rate for Independent School District (ISD) No. 11, Anoka-Hennepin, was used for the above table.

The increase previously discussed for market value and tax capacity value within the City, contributed to the overall reduction in the average tax rate.

GOVERNMENTAL FUND BALANCES

The following table summarizes the changes in the fund balances of the City's governmental funds during the year ended December 31, 2018, presented both by fund balance classification and by fund:

Governmental Fund Changes in Fund Balance

	Fund Balance as of December 31, 2018	Fund Balance as of December 31, 2017	Increase (Decrease)
Fund balances of governmental funds			
Total by classification			
Nonspendable	$ 22,540	$ 13,313	$ 9,227
Restricted	19,369,642	18,187,321	1,182,321
Committed	1,631,444	1,226,234	405,210
Assigned	14,094,178	13,394,815	699,363
Unassigned	8,468,792	7,900,225	568,567
Total – governmental funds	$ 43,586,596	$ 40,721,908	$ 2,864,688
Total by fund			
Major funds			
General	$ 8,490,127	$ 7,912,618	$ 577,509
Special revenue funds			
Tax Increment	4,841,978	4,633,143	208,835
COR Land	8,629,937	8,629,937	–
Debt Service Fund			
2011A Armstrong/Bunker Bond	971,719	997,504	(25,785)
Capital Project Fund			
Public Improvement Revolving	4,399,893	4,687,410	(287,517)
Road Reconstruction and Overlay	911,902	714,656	197,246
Public Facilities Construction	1,095,055	964,900	130,155
Puma/Bunker Street Improvement	13,141	–	13,141
Nonmajor funds	14,232,844	12,181,740	2,051,104
Total – governmental funds	$ 43,586,596	$ 40,721,908	$ 2,864,688

As reflected in the table above, total governmental fund balance increased by $2,864,688. The increase is due in part to continued development in the City and favorable operating results of the General Fund in the current year. The change was spread across several funds as presented in the table above, including the nonmajor special revenue, debt service, and capital project funds.

GOVERNMENTAL FUNDS REVENUE

The following table presents the per capita revenue of the City's governmental funds for the past three years, along with state-wide averages.

We have included the most recent comparative state-wide averages available from the Office of the State Auditor to provide a benchmark for interpreting the City's data. The amounts received from the typical major sources of governmental fund revenue will naturally vary between cities based on factors such as a city's stage of development, location, size and density of its population, property values, services it provides, and other attributes. It will also differ from year-to-year due to the effect of inflation and changes in its operation. Also, certain data in these tables may be classified differently than how it appears in the City's financial statements in order to be more comparable to the state-wide information, particularly in separating capital expenditures from current expenditures.

We have designed this section of our management report using per capita data in order to better identify unique or unusual trends and activities of the City. We intend for this type of comparative and trend information to complement, rather than duplicate, information in the MD&A. An inherent difficulty in presenting per capita information is the accuracy of the population count, which for most years is based on estimates.

Governmental Funds Revenue per Capita
With State-Wide Averages by Population Class

	State-Wide		City of Ramsey		
Year	2016	2017	2016	2017	2018
Population	20,000–100,000	20,000–100,000	25,868	26,251	26,462
Property taxes	$ 455	$ 475	$ 386	$ 398	$ 432
Tax increments	42	38	27	27	37
Franchise and other taxes	45	48	–	–	–
Special assessments	59	59	17	37	21
Licenses and permits	42	49	20	28	39
Intergovernmental revenues	152	147	69	84	111
Charges for services	103	103	50	56	89
Other	54	48	43	46	52
Total revenue	$ 952	$ 967	$ 612	$ 676	$ 781

The City's governmental funds have generated significantly less revenue per capita in total than other Minnesota cities in its population class. A city's stage of development, along with the way a city finances various capital projects, will impact the mix of revenue sources it receives.

The City's governmental fund revenues for 2018 were $20,694,507, an increase of $2,955,237 from the prior year. On a per capita basis, the City received $781 in governmental fund revenue for 2018, an increase of $105 from the prior year. An increase in the approved levy, along with significant development activity contributed to the increase in most sources presented above. The only category that decreased was special assessments, which recognized more prepayments in the prior year.

GOVERNMENTAL FUND EXPENDITURES

The expenditures of governmental funds will also vary from state-wide averages and from year-to-year, based on the City's circumstances. Expenditures are classified into three types as follows:

- **Current** – These are typically the general operating type expenditures occurring on an annual basis, and are primarily funded by general sources such as taxes and intergovernmental revenues.

- **Capital Outlay and Construction** – These expenditures do not occur on a consistent basis, more typically fluctuating significantly from year-to-year. Many of these expenditures are project-oriented, and are often funded by specific sources that have benefited from the expenditure, such as special assessment improvement projects.

- **Debt Service** – Although the expenditures for debt service may be relatively consistent over the term of the respective debt, the funding source is the important factor. Some debt may be repaid through specific sources such as special assessments or redevelopment funding, while other debt may be repaid with general property taxes.

The City's expenditures per capita of its governmental funds for the past three years, together with state-wide averages, are presented in the following table:

Governmental Funds Expenditures per Capita
With State-Wide Averages by Population Class

	State-Wide		City of Ramsey		
Year	2016	2017	2016	2017	2018
Population	20,000–100,000	20,000–100,000	25,868	26,251	26,462
Current					
General government	$ 97	$ 101	$ 137	$ 154	$ 159
Public safety	273	287	164	180	181
Public works	95	101	85	97	90
Recreation	95	99	57	75	49
All other	91	77	–	–	–
	651	665	443	506	479
Capital outlay and construction	301	263	107	73	135
Debt service					
Principal	115	121	67	79	79
Interest and fiscal	34	32	37	37	35
	149	153	104	116	114
Total expenditures	$ 1,101	$ 1,081	$ 654	$ 695	$ 728

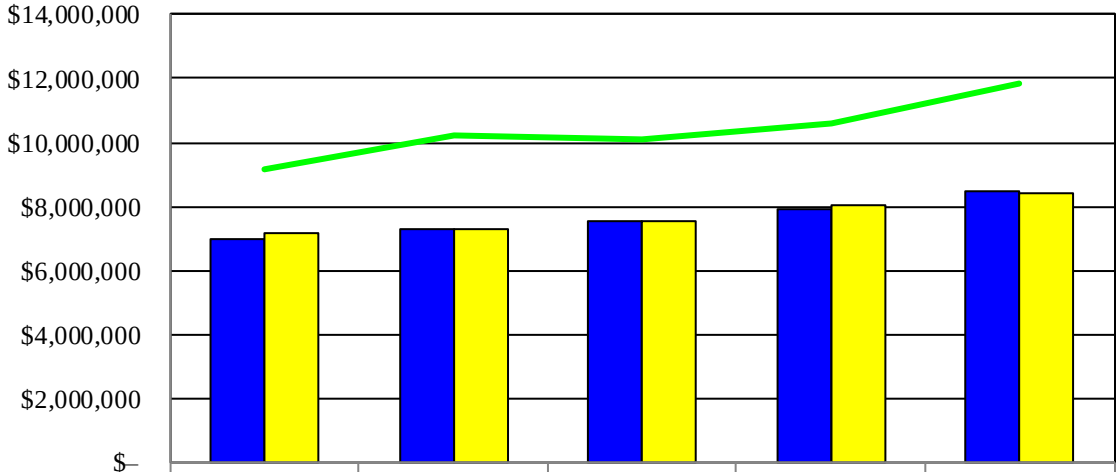
The City has historically and consistently used limited expenditure functions for financial statement reporting purposes. As the City has grown and increased spending for community development and other areas, we encourage the City to review the format and level of functional detail presented in future comprehensive annual financial reports. We believe this will enhance comparisons to state-wide averages and improve financial statement transparency, identifying changes from year-to-year.

Total expenditures in the City's governmental funds for 2018 were $19,275,200, an increase of $1,037,459 from the prior year. On a per capita basis, the City expended a total of $728 in 2018. Current expenditures decreased $27 per capita from the prior year, primarily in recreation spending. Capital outlay expenditures were $62 more per capita than the prior year. Debt service spending decreased by $2 per capita as planned with debt financing agreements. Like revenues, expenditures have typically been less than the state-wide averages.

GENERAL FUND

The City's General Fund accounts for the financial activity of the basic services provided to the community. The primary services included within this fund are the administration of the municipal operation, police and fire protection, building inspection, streets and highway maintenance, and parks and recreation. The graph below illustrates the change in the General Fund financial position over the last five years. We have also included a line representing annual revenues to reflect the change in the size of the General Fund operation over the same period.

General Fund Financial Position
Year Ended December 31,



	2014	2015	2016	2017	2018
Fund Balance	$6,982,569	$7,273,045	$7,517,393	$7,912,618	$8,490,127
Cash (Net)	$7,135,815	$7,280,307	$7,524,681	$8,004,958	$8,422,544
Revenue	$9,154,981	$10,223,395	$10,110,798	$10,583,302	$11,856,968

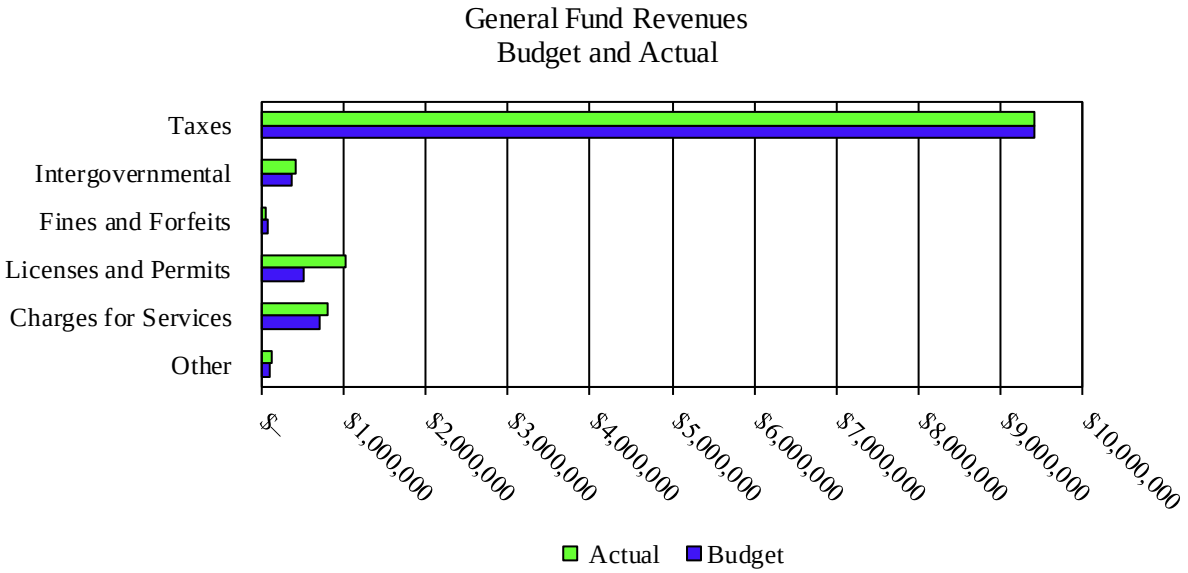
The City's General Fund cash and investments balance (net of interfund borrowing) at December 31, 2018 was $8,422,544, an increase of $417,586 from the previous year. Total fund balance at year-end was $8,490,127, an increase of $577,509 from the prior year.

The stability of the General Fund's financial position is greatly attributed to the City's "Fund Balance and Excess Revenue Policy," as well as the general budgeting policies. These policies have allowed the City to provide funding for equipment replacement and recurring capital maintenance programs without disrupting the General Fund's financial position. This is an important factor because a government, like any organization, requires a certain amount of equity to operate. The amount of required equity increases as the size of the operation increases. Increase in the size of the operation is natural, caused by such things as inflation, population growth, desired increases in services, and—something which has impacted cities significantly in recent years—mandated increases in services and administrative requirements.

Generally, a healthy financial position allows the City to avoid volatility in tax rates; helps minimize the impact of state funding changes; allows for the adequate and consistent funding of services, repairs, and unexpected costs; and can be a factor in determining the City's bond rating and resulting interest costs.

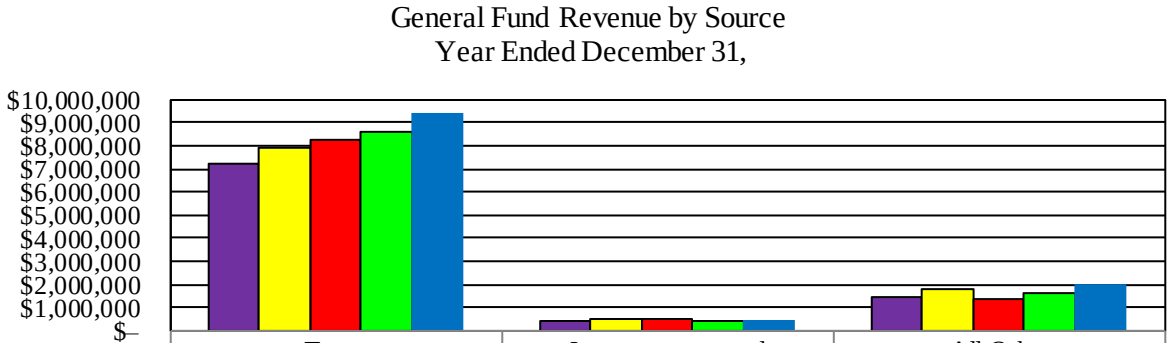
A trend that is typical to Minnesota local governments, especially the General Fund of cities, is the unusual cash flow experienced throughout the year. The City's General Fund cash disbursements are made fairly evenly during the year other than the impact of seasonal services such as snowplowing, street maintenance, and park activities. Cash receipts of the General Fund are quite a different story. Property taxes comprise 79.4 percent of the fund's total annual revenue. Approximately half of these revenues are received by the City in July and the rest in December. Consequently, the City needs to have adequate cash reserves to finance its everyday operations between these payments.

The following graph reflects the City's General Fund revenues, budget and actual, for 2018:



Total General Fund revenues for 2018 were $11,856,968, an increase of $1,273,666 (12.0 percent) from the previous year, and $704,282 (6.3 percent) more than budget. The change from prior year and favorable variance was primarily in licenses and permits and charges for services, which fluctuate with development levels in the City. Conservative budgeting for these categories contributed to revenues surpassing budget. An increase in the tax levy approved also contributed to the increase in revenues.

The following graph presents the City's General Fund revenues by source for the last five years:

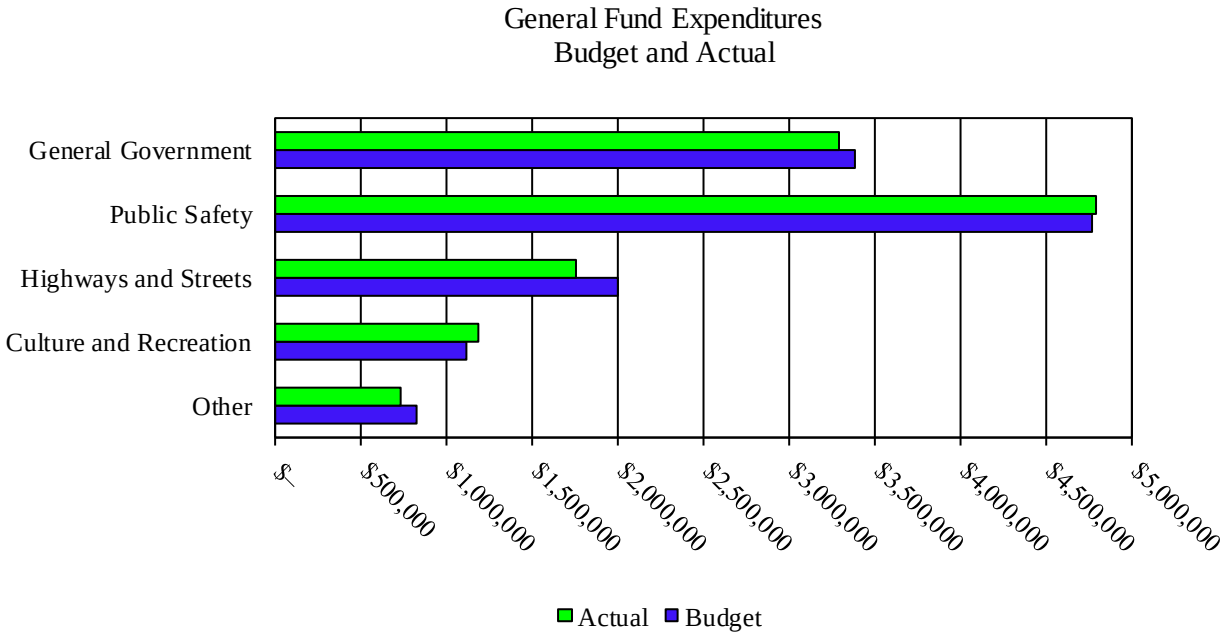


	Taxes	Intergovernmental	All Other
2014	$7,272,007	$432,476	$1,450,498
2015	$7,961,871	$470,713	$1,790,811
2016	$8,261,529	$482,243	$1,367,026
2017	$8,594,143	$375,045	$1,614,114
2018	$9,411,418	$418,106	$2,027,444

The trend of increased reliance on tax revenue and decreasing intergovernmental (primarily state revenue) is typical to Minnesota cities. As presented in the graph above, property taxes account for 79.4 percent of General Fund revenues.

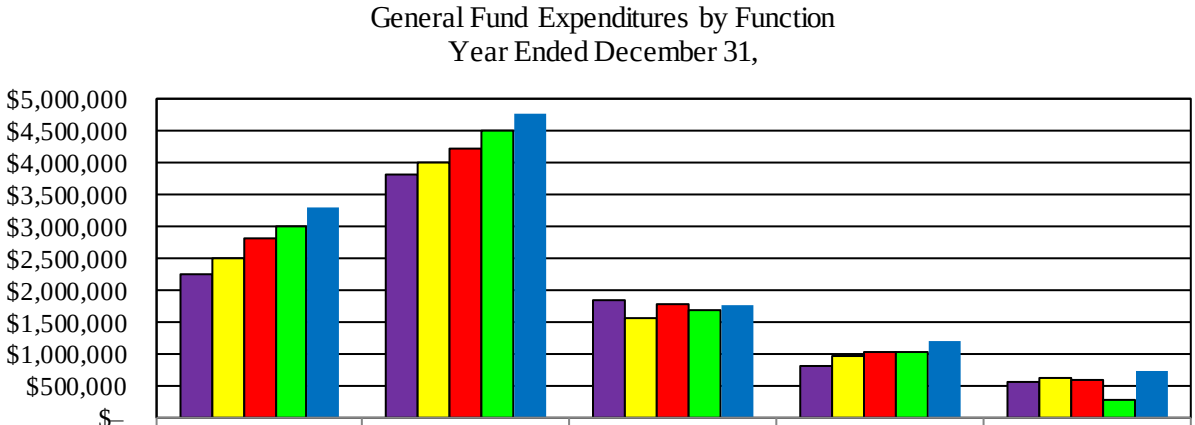
During 2018, tax sources increased by $817,275, due to an increase in the approved General Fund levy. The City received $43,061 more intergovernmental revenue in 2018. The 2018 increase in the category for all other ($413,330) above includes licenses, permits, and charges for services related to more development in the City in the current year. Improved investment earnings also contributed to the increase in "all other" revenue sources.

The following graph reflects the City's General Fund expenditures, budget and actual, for 2018:



General Fund expenditures totaled $11,765,227 in 2018, an increase of $1,271,455 (or 12.1 percent) from the prior year, and were $358,057 (or 3.0 percent) under the final budget. The variance to budget was related to savings in personnel, supplies, and capital spending.

The following graph shows General Fund expenditures for the last five years:



	General Government	Public Safety	Highways and Streets	Culture and Recreation	Other
2014	$2,242,119	$3,809,209	$1,838,115	$824,042	$544,045
2015	$2,491,491	$4,011,871	$1,558,414	$974,724	$612,961
2016	$2,802,965	$4,234,482	$1,788,385	$1,027,267	$592,985
2017	$3,009,414	$4,499,681	$1,702,747	$1,019,376	$262,554
2018	$3,292,680	$4,788,902	$1,756,372	$1,190,099	$737,174

As the graph displays, the increase in expenditures was spread across all categories as anticipated in the budget. Natural inflationary increases and the continued growth in development in the City contributed to the overall increase in expenditures. An increase in capital spending as planned in the budget contributed to the increase in the "Other" category presented above.

ENTERPRISE FUNDS OVERVIEW

The City maintains several enterprise funds to account for services the City provides that are financed primarily through fees charged to those utilizing the service. This section of the report provides you with an overview of the financial trends and activities of the City's enterprise funds, which includes the Water, Sewer, Street Light, Recycling, and Storm Water Utility Funds.

The utility funds comprise a considerable portion of the City's activities. These funds help to defray overhead and administrative costs and provide additional support to general government operations by way of annual transfers. We understand that the City is proactive in reviewing these activities on an ongoing basis and we want to reiterate the importance of continually monitoring these operations. Over the years, we have emphasized to our city clients the importance of these utility operations being self-sustaining, preventing additional burdens on general governmental funds. This would include the accumulation of net position for future capital improvements and to provide a cushion in the event of a negative trend in operations.

ENTERPRISE FUNDS FINANCIAL POSITION

The following table summarizes the changes in the financial position of the City's enterprise funds during the year ended December 31, 2018, presented both by classification and by fund:

Enterprise Funds Change in Financial Position

	Net Position as of December 31,		Increase (Decrease)
	2018	2017	
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	$ 53,653,338	$ 53,855,285	$ (201,947)
Unrestricted	43,024,292	38,306,851	4,717,441
Total – enterprise funds	$ 96,677,630	$ 92,162,136	$ 4,515,494
Total by fund			
Water Utility	$ 49,832,678	$ 47,254,551	$ 2,578,127
Sewer Utility	30,823,058	29,676,700	1,146,358
Street Light Utility	1,853,352	1,802,365	50,987
Recycling Utility	405,416	403,189	2,227
Storm Water Utility	13,763,126	13,025,331	737,795
Total – enterprise funds	$ 96,677,630	$ 92,162,136	$ 4,515,494

In total, the net position of the City's enterprise funds increased by $4,515,494 as presented in the table above. Capital contributions recognized and positive operating results contributed to the total overall increase in net position within the City's enterprise funds.

The following table presents five years of comparative operating results for each of the City's utility enterprise funds:

	2014	2015	2016	2017	2018
Utility enterprise funds					
Water					
Operating revenue	$ 1,860,380	$ 2,045,225	$ 1,953,478	$ 2,772,003	$ 3,484,687
Operating expenses	1,221,211	1,278,204	1,489,070	1,396,021	1,590,737
Operating income	$ 639,169	$ 767,021	$ 464,408	$ 1,375,982	$ 1,893,950
Operating income as a percentage of operating revenue	34.4 %	37.5 %	23.8 %	49.6 %	54.4 %
Sewer					
Operating revenue	$ 1,393,157	$ 1,392,101	$ 1,458,250	$ 1,784,755	$ 2,182,944
Operating expenses	1,282,302	1,291,509	1,438,141	1,535,664	1,523,670
Operating income	$ 110,855	$ 100,592	$ 20,109	$ 249,091	$ 659,274
Operating income as a percentage of operating revenue	8.0 %	7.2 %	1.4 %	14.0 %	30.2 %
Street Light					
Operating revenue	$ 188,185	$ 190,872	$ 196,253	$ 204,418	$ 211,360
Operating expenses	161,733	178,666	176,732	159,378	160,952
Operating income	$ 26,452	$ 12,206	$ 19,521	$ 45,040	$ 50,408
Operating income as a percentage of operating revenue	14.1 %	6.4 %	9.9 %	22.0 %	23.8 %
Recycling					
Operating revenue	$ 309,160	$ 307,128	$ 308,052	$ 310,471	$ 317,090
Operating expenses	321,321	320,901	359,418	373,775	380,055
Operating income (loss)	$ (12,161)	$ (13,773)	$ (51,366)	$ (63,304)	$ (62,965)
Operating income (loss) as a percentage of operating revenue	(3.9) %	(4.5) %	(16.7) %	(20.4) %	(19.9) %
Storm Water					
Operating revenue	$ 706,135	$ 770,812	$ 1,034,552	$ 958,960	$ 1,057,705
Operating expenses	509,709	557,267	742,043	633,101	573,878
Operating income	$ 196,426	$ 213,545	$ 292,509	$ 325,859	$ 483,827
Operating income as a percentage of operating revenue	27.8 %	27.7 %	28.3 %	34.0 %	45.7 %

As displayed in the table above, each of the individual enterprise funds was able to report positive operating results for the year ended December 31, 2018, with the exception of the Recycling Fund. This loss was covered by the County Recycling Grant, which typically subsidizes these operations.

Overall operating revenues totaled $7,253,786 in 2018, compared to $6,030,607 in the prior year. Increases for rate adjustments and new customers, as well as new connection charges, contributed to the overall growth compared to the prior year. Operating expenses were up from the prior year, with $4,229,292 in 2018 compared to $4,097,939 of spending incurred in 2017, or an overall increase of 3.2 percent. The largest change in expenses was in depreciation, which was up $68,393 and spread across all of the utility operations.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In addition to fund-based information, the current reporting model for governmental entities also requires the inclusion of two government-wide financial statements designed to present a clear picture of the City as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering services, including capital assets and long-term liabilities.

STATEMENT OF NET POSITION

The Statement of Net Position essentially tells you what the City owns and owes at a given point in time, the last day of the fiscal year. Theoretically, net position represents the resources the City has leftover to use for providing services after its debts are settled. However, those resources are not always in spendable form, or there may be restrictions on how some of those resources can be used. Therefore, net position is divided into three components: net investment in capital assets, restricted, and unrestricted.

- **Net Investment in Capital Assets** – The portion of net position reflecting equity in capital assets (i.e., capital assets minus related debt).

- **Restricted Net Position** – The portion of net position equal to resources whose use is legally restricted minus any noncapital-related liabilities payable from those same resources.

- **Unrestricted Net Position** – The residual balance of net position after the elimination of *net investment in capital assets* and *restricted net position.*

The following table presents the components of the City's net position as of December 31, 2018 and 2017, for governmental activities and business-type activities:

	As of December 31,		Increase
	2018	2017	(Decrease)
Net position			
Governmental activities			
Net investment in capital assets	$ 43,551,135	$ 42,129,791	$ 1,421,344
Restricted	20,935,216	19,679,434	1,255,782
Unrestricted	15,666,889	13,559,175	2,107,714
Total governmental activities	80,153,240	75,368,400	4,784,840
Business-type activities			
Net investment in capital assets	53,653,338	53,855,285	(201,947)
Unrestricted	43,024,292	38,306,851	4,717,441
Total business-type activities	96,677,630	92,162,136	4,515,494
Total net position	$ 176,830,870	$ 167,530,536	$ 9,300,334

Net position increased by $9,300,334 in the current year as presented above. At the end of the current fiscal year, the City is able to present positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

The increase in net position within governmental activities presents the overall operating results of the governmental funds previously discussed along with the continued development and investment in infrastructure within the City. The change in net position of business-type activities is consistent with the change of the utility enterprise operations.

STATEMENT OF ACTIVITIES

The Statement of Activities tracks the City's yearly revenues and expenses, as well as any other transactions that increase or reduce total net position. These amounts represent the full cost of providing services. The Statement of Activities provides a more comprehensive measure than just the amount of cash that changed hands, as reflected in the fund-based financial statements. This statement includes the cost of supplies used, depreciation of long-lived capital assets, and other accrual-based expenses.

The following table presents the change in the net position of the City for the years ended December 31, 2018 and 2017:

	2018			2017
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	$ 5,078,516	$ 1,632,437	$ (3,446,079)	$ (4,064,361)
Public safety	5,167,897	1,453,197	(3,714,700)	(4,659,712)
Highways and streets	4,191,395	4,025,264	(166,131)	(53,859)
Culture and recreation	1,751,345	1,467,776	(283,569)	(960,819)
Interest and fiscal charges	883,292	–	(883,292)	(952,965)
Business-type activities				
Water utility	1,590,737	3,827,707	2,236,970	2,102,649
Sewer utility	1,523,670	2,490,715	967,045	735,603
Street light utility	160,952	211,360	50,408	45,040
Recycling utility	380,055	389,011	8,956	2,091
Storm water utility	573,878	1,313,440	739,562	1,004,024
Total net (expense) revenue	$ 21,301,737	$ 16,810,907	(4,490,830)	(6,802,309)
General revenues				
Property taxes			12,384,300	11,136,810
General grants and contributions			102,994	3,586
Investment earnings			1,228,823	946,683
Gain on sale of capital assets			75,047	5,530
Total general revenues			13,791,164	12,092,609
Change in net position			$ 9,300,334	$ 5,290,300

One of the goals of this statement is to provide a side-by-side comparison to illustrate the difference in the way the City's governmental and business-type operations are financed. The table clearly illustrates the dependence of the City's governmental operations on general revenues, such as property taxes and unrestricted grants. It also shows that the City's business-type activities are generating sufficient program revenues (service charges and program-specific grants) to cover expenses. This is critical given the current downward pressures on the general revenue sources.

LEGISLATIVE UPDATES

The 2018 legislative session, falling in the second half of the state's fiscal biennium, was a short session in which only two major finance-related bills were passed, omnibus bonding bills related to bonding, and pensions. The following is a brief summary of specific legislative changes from the 2018 session or previous legislative sessions potentially impacting Minnesota cities.

Omnibus Bonding Bill – The omnibus bonding bill authorized financing for over $1.5 billion in capital improvements. Included in the approved funding was $542 million for various transportation infrastructure, $99 million for local city-related economic development projects, and appropriations for a number of different utility (water, sewer, wastewater, etc.) infrastructure improvement programs.

Wastewater Investment Protection – Effective retroactively back to August 1, 2017, when a city builds a new wastewater treatment facility or upgrades one to meet current standards that exceed its previous performance, the investment in that facility would be considered adequate for a period of 16 years before a city could be required to upgrade the facility again to meet updated state wastewater facility standards.

Competitive Bidding Threshold – Effective for contracts awarded on or after August 1, 2018, the dollar threshold at which Minnesota Statutes require the use of a sealed bidding process was raised from $100,000 to $175,000. This extends the dollar range for which contracts may be awarded using direct negotiation (obtaining two quotations) to contracts between $25,000 and $175,000. By reference, this change also increased the dollar threshold at which public contractors' performance and payment bonds are required for contracts over $175,000.

Water Tank Maintenance Contracts – Effective for contracts awarded on or after September 1, 2018, multi-year service contracts for water tank maintenance work that were previously allowed to be awarded through direct negotiation, are required to be awarded through a sealed bid or best value bid procurement process when the total cost of the contract for the services and supplies is expected to exceed the competitive bid threshold of $175,000.

Minnesota Licensing and Registration System (MNLARS) – The Legislature established the MNLARS steering committee, and a one-time appropriation of $9.65 million was approved for fiscal year 2018 to fund costs related to the continued development, improvement, operation, and deployment of the MNLARS. However, a bill to provide an additional proposed appropriation of $9 million to partially compensate deputy registrars throughout the state for financial losses related to the flawed rollout of the MNLARS was vetoed by the Governor.

Pension Benefit Reforms – The 2018 pension bill included a number of reforms to the various defined benefit pension plans across the state, including the plans administered by the Public Employees Retirement Association (PERA).

- Reforms impacting the PERA General Employees Retirement Fund (GERF) plan included:
    - Post-retirement cost of living adjustments (COLAs) will be equal to 50.0 percent of the annual increase for Social Security, but not less than 0.5 percent, and not more than 1.5 percent.
    - For early retirees that retire on or after January 1, 2024, COLAs are deferred until the retiree reaches the normal retirement age.
    - Phases in actuarial reduction factors over five year on early retirement benefits payable beginning July 1, 2019.
    - The rate of interest paid on refunds of employee contributions to former public employees was reduced from an annual rate of 4.0 percent to 3.0 percent.

- Reforms impacting the PERA Public Employees Police and Fire Fund (PEPFF) plan included:

    - Post-retirement COLAs were permanently set at 1.00 percent.
    - Employer contribution rates increase from the current 16.20 percent of covered salaries to 16.95 percent beginning January 1, 2019, and 17.70 percent beginning January 1, 2020.
    - Employee contribution rates increase from the current 10.80 percent of covered salaries to 11.30 percent beginning January 1, 2019, and 11.80 percent beginning January 1, 2020.
    - To reduce the need for additional contribution increases, the state will contribute an additional $4.5 million to the plan annually for fiscal years 2019 and 2020, increasing to $9.0 million annually thereafter through fiscal 2048, or until the plan is fully funded.
    - The rate of interest paid on refunds of employee contributions to former public employees was reduced from an annual rate of 4.00 percent to 3.00 percent.

- Reforms impacting the volunteer firefighter relief associations plan included:

    - Added a requirement that the fire chief annually certify each firefighter's service credit to the relief association and the related municipality effective January 1, 2019.

ACCOUNTING AND AUDITING UPDATES

GASB STATEMENT NO. 83, *CERTAIN ASSET RETIREMENT OBLIGATIONS*

This statement addresses accounting and financial reporting for certain asset retirement obligations (ARO), which are legally enforceable liabilities associated with the retirement of a tangible capital asset.

This statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for ARO. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability when it is both incurred and reasonably estimable. The measurement of an ARO is required to be based on the best estimate of the current value of outlays expected to be incurred, and a deferred outflow of resources associated with an ARO is required to be measured at the amount of the corresponding liability upon initial measurement.

This statement requires the current value of a government's AROs to be adjusted for the effects of general inflation or deflation at least annually, and a government to evaluate all relevant factors at least annually to determine whether the effects of one or more of the factors are expected to significantly change the estimated asset retirement outlays. A government should remeasure an ARO only when the result of the evaluation indicates there is a significant change in the estimated outlays. Deferred outflows of resources should be reduced and recognized as outflows of resources in a systematic and rational manner over the estimated useful life of the tangible capital asset.

If a government owns a minority interest in a jointly owned tangible asset where a nongovernmental entity is the majority owner or has operational responsibility for the jointly owned asset, the government's minority share of an ARO should be reported using the measurement produced by the nongovernmental majority owner or the nongovernmental minority owner that has operational responsibility, without adjustment to conform to the liability measurement and recognition requirements of this statement.

The statement also requires disclosures of any funding or financial assurance requirements a government has related to the performance of asset retirement activities, along with any assets restricted for the payment of the government's AROs. This statement also requires disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. If an ARO (or portions thereof) has been incurred by a government but is not yet recognized because it is not reasonably estimable, the government is required to disclose that fact and the reasons therefor. This statement requires similar disclosures for a government's minority shares of AROs.

The requirements of this statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB STATEMENT NO. 84, *FIDUCIARY ACTIVITIES*

This statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity, and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and post-employment benefit arrangements that are fiduciary activities.

An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements, which should present a statement of fiduciary net position and a statement of changes in fiduciary net position. This statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

A fiduciary component unit, when reported in the fiduciary fund financial statements of a primary government, should combine its information with its component units that are fiduciary component units and aggregate that combined information with the primary government's fiduciary funds.

This statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources, defined as when a demand for the resources has been made or when no further action, approval, or condition is required to be taken or met by the beneficiary to release the assets.

The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB STATEMENT NO. 87, *LEASES*

A lease is a contract that transfers control of the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this statement.

Governments enter into leases for many types of assets. Under the previous guidance, leases were classified as either capital or operating depending on whether the lease met any of the four tests. In many cases, the previous guidance resulted in reporting lease transactions differently than similar nonlease financing transactions.

The goal of this statement is to better meet the information needs of users by improving accounting and financial reporting for leases by governments. It establishes a single model for lease accounting based on the principle that leases are financings of the right-to-use an underlying asset. This statement increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract.

Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

To reduce the cost of implementation, this statement includes an exception for short-term leases, defined as a lease that, at the commencement of the lease term, has a maximum possible term under the lease contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised. Lessees and lessors should recognize short-term lease payments as outflows of resources or inflows of resources, respectively, based on the payment provisions of the lease contract. The requirements of this statement are effective for reporting periods beginning after December 15, 2019.

GASB STATEMENT NO. 88, *CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS*

The primary objective of this statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

The requirements of this statement will improve financial reporting by providing users of financial statements with essential information that currently is not consistently provided. In addition, information about resources to liquidate debt and the risks associated with changes in terms associated with debt will be disclosed. As a result, users will have better information to understand the effects of debt on a government's future resource flows.

This statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established. The statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. It also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. The requirements of this statement are effective for reporting periods beginning after June 15, 2018.

GASB STATEMENT NO. 89, *ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD*

The objectives of this statement are to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

This statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will no longer be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should continue to be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this statement should be applied prospectively.

GASB STATEMENT NO. 90, *MAJORITY EQUITY INTEREST—AN AMENDMENT OF GASB STATEMENTS NO. 14 AND NO. 61*

The primary objectives of this statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

It specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. It further specifies that such investments should generally be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund, in which case the majority equity interest should be measured at fair value.

All other holdings of a majority equity interest in a legally separate organization that do not meet the definition of an investment result in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit, and should report an asset related to the majority equity interest using the equity method.

This statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition.

The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. The requirements should be applied retroactively, except for the provisions related to reporting a majority equity interest in a component unit and reporting a component unit if the government acquires a 100 percent equity interest, which should be applied prospectively.

UNIFORM GUIDANCE, MICRO-PURCHASE THRESHOLD

Under the Uniform Guidance for federal programs, a micro-purchase is one for goods or services that, due to its relatively low value, does not require the government to abide by many of its ordinary competitive procedures, including small business set-asides. Because the contract is theoretically such a low amount, the contracting officer can pick virtually whatever company and product he or she wants to satisfy the procurement, so long as the price is reasonable. The standard micro-purchase threshold has been amended to increase the threshold to $10,000, effective June 20, 2018. Entities are not required to increase the micro-purchase and simplified acquisition thresholds but, if they wish to do so, they must update their procurement policies and procedures to reflect the change in thresholds. They cannot retroactively make these changes effective prior to June 20, 2018.

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports

Year Ended
December 31, 2018

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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports
Year Ended December 31, 2018

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MMKR
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 23, 2019.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

(continued)

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COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
May 23, 2019

MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA

INDEPENDENT AUDITOR'S REPORT

ON MINNESOTA LEGAL COMPLIANCE

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 23, 2019.

MINNESOTA LEGAL COMPLIANCE

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Cities*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
May 23, 2019

Malloy, Montague, Karnowski, Radosevich & Co., P.A.
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CC Regular Session **4. 3.**

Meeting Date: 06/11/2019

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Park and Recreation Meeting Minutes Dated April 11, 2019
- Environmental Policy Board Meeting Minutes Dated April 15, 2019

Attachments

Park 04 11 19 Minutes

EPB 04 15 19

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:33 AM
Form Started By: JoAnn Shaw		Started On: 05/29/2019 11:08 AM
Final Approval Date: 06/06/2019		

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on April 11, 2019, at Ramsey City Council Chambers, 7550 Sunwood Drive NW.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Trixy Barnes Commissioner Nathan Barten Commissioner Russell Bayer Commissioner Jennifer Leistico Commissioner Jennifer Shoemaker
Commission Members Absent:	None
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:30 p.m. and welcomed to the Commission three new members: Trixy Barnes, Jennifer Shoemaker, and Nathan Barten.

2. CITIZEN INPUT

There was no citizen input.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Barnes, to approve the Park and Recreation Commission meeting agenda as presented

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Barnes, Barten, Bayer, Leistico, Shoemaker. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Leistico, seconded by Commissioner Bayer, to approve the March 14, 2019, Park and Rec Commission meeting minutes as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Barnes, Barten, Bayer, Shoemaker, Sis. Voting No: None. Absent: None.

5. COMMISSION BUSINESS

5.01: Consider Land Acquisition North of Sunfish Lake Park

Parks & Assistant Public Works Superintendent Riverblood presented an overview of the possible land acquisition north of Sunfish Lake Park. There are 3.6 acres for sale currently. Recently, a member of the Ramsey Environmental Policy Board asked that the Park and Rec Commission review the parcel in question for possible inclusion in Sunfish Lake Park. In examining the parcel, staff has concluded it is not on the Commission's list for potential acquisition. The current list price is approximately $400,000. There are other parcels that have been previously identified that should be added to the park system, so it is staff's recommendation not to investigate this parcel any further. He also noted that if that parcel was considered for further development in the future, the Commission would have an opportunity to look at it again as part of a subdivision process. It is possible, for example, that a trail could occur there as part of a subdivision process.

Commissioner Sis asked who is the current landowner.

Parks & Assistant Public Works Superintendent Riverblood responded he is unsure who the current landowner is.

Commissioner Sis asked whether the landowner would be amenable to expanding the current park facilities.

Parks & Assistant Public Works Superintendent Riverblood responded it may be usable as a play area or a parking area.

Commissioner Sis asked how long the property has been on the market.

Parks & Assistant Public Works Superintendent Riverblood indicated he is not sure the length of market time; the property is listed at higher than the assessed value, which is not unusual.

Commissioner Bayer asked about the land's zoning and its buildable area.

Parks & Assistant Public Works Superintendent Riverblood pointed to the staff report for some of that information, noting that the buildable area would not be significant. However, additional staff research can be put into it, if the Commission desires.

Commissioner Bayer commented that the particular park has heavy kayak and canoe usage, and he asked whether the City could build something that could be used by the City and residents.

Parks & Assistant Public Works Superintendent Riverblood indicated that later in the meeting, capital improvements will be discussed. One capital improvement is canoe/kayak system for Lake Itasca. Sunfish is so well used for canoes and kayaking, and there about 1,700 people with proximity cards who have access to the system today. It is so well used that last fall, the existing parking lot was expanded to accommodate residents. Conceivably, more kayaks and canoes could be added to the 36 acres lake, though caution should be exercised not to crowd it. He noted that an investment would be better applied to lake Itasca, which does not have parking or a canoe/kayak system. Those factors are what led to the staff's recommendation.

Chair Bennett stated the Commission has not had discussion around this and does not have plans to do something different from the stated goals and priorities of the park and trail system. Additionally, this parcel would probably have to be acquired out of the park trust fund. If $300,000 to $400,000 is invested out of the park trust, that can impact the ability to execute on other projects that are much higher priority that the Commission already has plans for. He likes the idea of the land being developed, with possibly some fees coming back to the park and trails fund. He would rather move forward with other pre-planned projects.

Parks & Assistant Public Works Superintendent Riverblood added that he has talked to the Realtor of the property, and so the seller is fully aware the Commission is considering this tonight. The opportunity certainly exists for the landowner exploring its use for park.

Commissioner Leistico stated this purchase would be a lot of money for something that Commission has not previously considered a priority.

Parks & Assistant Public Works Superintendent Riverblood also noted that the Environmental Policy Board is keeping its eyes on the park and trail system, because it is such an important part of the natural resource preservation. He acknowledged the Board for thinking about the park system.

Motion by Commissioner Sis, seconded by Commissioner Bayer, to take no action at this time, but to keep the land in question on the Commission's radar for the future.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Bayer, Barnes, Barten, Leistico, Shoemaker. Voting No: None. Absent: None.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood reported on the City's recreation programs for the spring and summer, noting the marketing materials and website are continually being updated. He noted the skating statistics have slowly declined over the years, and those numbers will continue to be monitored. He also provided an update on the Capital Improvement Plan for the park and trail system, including the improvements at Pearson Park, where the Commission is scheduled to meet in July. He also noted that staff met with a sound engineer for the purposes of adding speakers to the Amphitheatre. Permanently mounted speakers would tremendously help with sound quality during park events.

Chair Bennett reminded the public to stay off the ballfields until they are released by the City, because the fields can be ruined for the entire season if they are used prematurely. He also noted that the outdoor meeting schedule begins next month at Ford Brook Park.

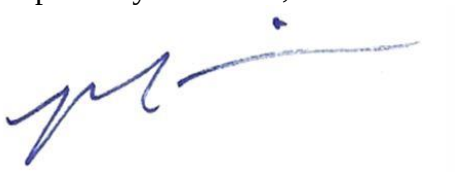
7. ADJOURNMENT

Motion by Commissioner Sis, seconded by Commissioner Leistico, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Bayer, Barnes, Barten, Shoemaker. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 6:56 p.m.

Respectfully submitted,



_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, April 15, 2019, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Michael Valentine Board Member Reid Bernard Board Member Melissa Fetterley Board Member Michael Hiatt Board Member Laura Moore
Members Absent:	Board Member Jane Covart Board Member Michael Madison
Also Present:	City Planner Chris Anderson City Councilmember Melody Shryock

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Hiatt and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Bernard, Fetterley, Hiatt, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated March 18, 2019

Motion by Board Member Fetterley and seconded by Board Member Bernard to approve the regular meeting minutes dated March 18, 2019.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Fetterley. Bernard, Hiatt, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

5. POLICY BOARD BUSINESS

5.01: Appoint Chairperson and Vice Chairperson

City Planner Anderson presented the staff report.

Board Member Hiatt nominated Michael Valentine as Chairperson.

Motion by Board Member Hiatt and seconded by Board Member Bernard to appoint Michael Valentine as Chairperson of the Environmental Policy Board through March 2020.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

Chairperson Valentine nominated Michael Hiatt as Vice Chairperson.

Motion by Chairperson Valentine and seconded by Board Member Fetterley to appoint Michael Hiatt as Vice Chairperson of the Environmental Policy Board through March 2020.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Fetterley, Bernard, Hiatt, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

5.02: Consider Request for a Variance to Building Setbacks to the Ordinary High Watermark at 15637 Juniper Ridge Drive (Project No. 19-114); Case of Andy Gilbertson

City Planner Anderson presented the staff report. He stated that the City has received an application from Andy Gilbertson for a variance to building setbacks to the ordinary high watermark (OHW) on the property located at 15637 Juniper Ridge Drive. The applicant is proposing to construct a 24 foot by 28-foot detached accessory building within the required setback from the OHW of the Rum River.

Board Member Fetterley commented that the pictures helped to justify the request. She stated that this seems to be the logical placement for the building with minimal disruption to the landscaping. She suggested requesting a tree to be replanted in place of the tree that would be removed.

Board Member Moore stated that she would recommend a few more trees on the bluff area to ensure that area is shielded.

Chairperson Valentine stated that he agrees with the comments from Board Members Fetterley and Moore. He asked for the input of staff on the additional tree cover that would be recommended.

City Planner Anderson stated that he does not have a specific recommendation on a number of trees and would support working with the applicant with the goal of planting a few additional native trees. He explained that this proposed location attempts to consider the available screening of the building, noting that this proposed location would be the most screened area on the lot.

Chairperson Valentine asked if there are thoughts or expectations on input that will be provided from the DNR.

City Planner Anderson stated that he did not think any absolute concerns would be identified by the DNR related to this request. He stated that perhaps a comment would be made to offset the building with additional plantings, which is already recommended by staff. He noted that the City has not yet received input from the DNR but is basing his comments on past experience from the DNR with similar requests.

Councilmember Shryock asked if there should be a consideration of requesting an evergreen planting between the new building and the neighboring property.

Board Member Moore stated that she would be concerned with adding additional plantings in the bluff area, because of the existing tree locations. She stated that perhaps the applicant could work with a Master Gardener from Anoka County to determine if additional plantings would be appropriate or harmful to the river. She stated that she does support the request for an additional evergreen planting between the building and neighboring property.

Chairperson Valentine stated that perhaps there should be a more professional input regarding the request for additional plantings.

City Planner Anderson stated that personally he does not see a concern with space between the building and the existing tree line, however, the recommendation could be to fill in more of the gap along the shoreline to provide additional screening of structures in general. He believed that in-house there are resources and capabilities to visit the site and determine if there is sufficient space for trees to survive. He stated that if there is not sufficient space for a tree to survive, he would then not support adding trees in that location.

Motion by Board Member Fetterley and seconded by Board Member Hiatt to recommend the Planning Commission approve the requested variance contingent upon the applicant planting additional native trees between the accessory building and the river if there is space as determined by a site visit by Staff.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Fetterley, Hiatt, Bernard, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

5.03: Review Preliminary Plat for Property at 6080 Highway 10 NW (Project No. 18-163); Case of Village Bank

City Planner Anderson presented the staff report. He stated that the purpose of this case is to review a Preliminary Plat for a subdivision of the property located at 6080 Highway 10 NW. The subject property is currently zoned both R-1 Residential and E-1 Employment. The Preliminary Plat shows 14 detached villa lots plus three outlots that will contain the storm water pond, infiltration basin, and trail (part of the Mississippi River Trail). A Comprehensive Plan amendment and zoning amendment will be required based on the proposed use, lot dimensions and density.

Councilmember Shryock stated that the Council is of the same mind as the Planning Commission and EPB. She stated that there was some discussion on the number of lots, but the Council supported moving ahead with this number of lots to gather additional public input. She noted that

the Council did support the additional density transitioning. She stated that the Council also discussed the pathway between the cul-de-sac and Highway 10 but believed that there is adequate space for that to provide additional emergency only access. She stated that the Council supports this project moving forward and felt comfortable with the comments recommended in the staff review letter.

Chairperson Valentine commented that this is a complex and challenging site that will bring in additional regulatory programs.

City Planner Anderson agreed that there are multiple complex sets of rules for this development request that must be considered.

Board Member Hiatt asked if there was discussion on reexamining the shoreland rules to bring those into compliance with the State or DNR.

Councilmember Shryock stated that at the time the Council reviewed the request that information was not yet available. She noted that staff is reviewing the information. She stated that the applicant has been working to apply for grant funds to remove the debris and clean-up the site. She stated that in the end, this development would be a benefit to the neighborhood once all the work onsite is completed.

City Planner Anderson stated typically a sketch plan review provides general information, but this applicant had provided additional information in attempt to get ahead of some of the issues on the site. He stated that the tree preservation and landscaping plans were not included and the shoreland regulations were also not taken into account during the sketch plan review and just came to light within the past few days while preparing the case for tonight's meeting. He stated that a review letter was included in the Board packet that addressed the concerns identified by staff.

Motion by Board Member Hiatt and seconded by Board Member Bernard to recommend approval contingent upon compliance with the staff review letter.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Bernard, Fetterley, and Moore. Voting No: None. Absent: Board Member Covart and Madison.

5.04: Review Current EPB Work Plan

City Planner Anderson presented the staff report. The EPB has a City Council approved Work Plan for 2017-2019. As the City Council is beginning to wrap up their strategic planning for 2019, staff thought it would be a good time to briefly review the current plan and begin brainstorming topics for future consideration. The intention is not to develop a new work plan this evening, but rather to initiate some discussion on possible topics of interest or importance to the EPB.

Chairperson Valentine welcomed some brainstorming ideas to consider further. He stated that he is satisfied with the level of effort that the Board has received from City Planner Anderson. He acknowledged the high amount of work that is placed on staff for some of the Board projects and actions.

Board Member Moore provided an update on a recent conference that she attended. She referenced a discussion regarding organics that occurred, noting that the organics recycling program in Ramsey seems to be very progressive compared to other communities in the metro. She stated that engaging youth in the community was a large focus of discussion as well. She explained that in some communities there are active youth groups completing projects and attempting to bring about new policies, while other communities were having difficulty engaging the youth population. She stated that perhaps that could be an item to add to the work plan as hat group seems to be instrumental in bringing about changes and implementing new projects. She noted that in some communities there are Master Gardeners that review landscaping plans to provide an additional element of input on tree types and vegetation.

Councilmember Shryock stated that it is exciting to be involved with different Boards and see how things begin to come together. She referenced the discussion about education and encouraging residents. She noted that there has been discussion about smart sprinkler technology and there will be an attempt to bring forward resources to help residents take advantage of those. She referenced the Resilient Communities Program with the University of Minnesota that was completed and noted that perhaps that would be a group to consult on how to engage the youth population. She stated that there are a number of Master Gardeners in Ramsey and that would be a good resource that may be willing to provide assistance. She stated that community engagement is an element that the City Council would like to focus on, and these ideas are a great way to continue that effort. She encouraged the group to think about what they can do and mesh that together with the amount of time that staff has to assist in accomplishing those items. She noted that prioritization is also important, as items can be placed on a waiting list for future years.

Board Member Hiatt stated that there is a new elementary school coming online within the year, which is a good opportunity to create a connection for engagement. He stated that the younger you start engaging youth with environmental issues, the more successful that endeavor will be as the information shared will continue to grow as those students continue on in their learning experience.

Councilmember Shryock agreed that getting the youth involved helps to increase participation throughout the City, as those students will bring that information home to parents and grandparents. She stated that as the work plan is developed that will help the Board create the focus and plan to engage the students.

Board Member Fetterley agreed that opportunity with a new school is great. She suggested perhaps investigating green architecture initiatives. She stated that as the community continues to grow, it would be nice to see some businesses engaging in green architecture initiatives. She agreed that when developing the work plan it will be helpful to find items of focus and then better define actions that will help to accomplish the goals.

Board Member Hiatt stated that it was helpful that this was placed on the agenda now, which provides additional time for thought and planning.

6. BOARD / STAFF INPUT

- **Arbor Day Event**

City Planner Anderson stated that the City is moving forward with the Arbor Day planting event with Ramsey Elementary students on April 26th from 9:30 to 3:00 p.m. He stated that the seedlings and tools will be provided by the DNR, the City will provide water, and Mayor LeTourneau and the School District Superintendent will attend. He encouraged any EPB members that are available to participate. He stated that if there is inclement weather, a makeup date is May 3rd.

- **Spring Recycling Event**

City Planner Anderson noted that the spring recycling event is scheduled for Saturday May 4th. He noted that a new vendor will be joining the event.

7. ADJOURNMENT

Motion by Board Member Hiatt and seconded by Chairperson Valentine to adjourn the meeting.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

_____
Chris Anderson
City Planner

ATTEST:

_____
JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 4.**

Meeting Date: 06/11/2019

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Special Session dated 5/7/2019
2. City Council Work Session dated 5/28/2019
3. City Council Regular Session dated 5/28/2019

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Special Session dated 5/7/2019
2. City Council Work Session dated 5/28/2019
3. City Council Regular Session dated 5/28/2019

Attachments

5-7-19 Special CC Minutes

5-28-19 CCWS Minutes

5-28-19 CC Minutes

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Katie Schmidt	06/03/2019 11:16 AM
Colleen Lasher	Katie Schmidt	06/03/2019 12:43 PM
Colleen Lasher	Colleen Lasher	06/03/2019 02:28 PM
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:40 AM
Form Started By: Katie Schmidt		Started On: 05/31/2019 10:18 AM
Final Approval Date: 06/06/2019		

CITY COUNCIL SPECIAL SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, May 7, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor John LeTourneau Councilmember Nadine Heinrich Councilmember Mark Kuzma Councilmember Debra Musgrove Councilmember Chris Riley
Members Absent:	None
Also Present:	City Administrator Kurt Ulrich Administrative Services Director Colleen Lasher Attorney Christian Shafer Public Works Superintendent Grant Riemer Utilities Supervisor John Nelson Minnesota Department of Health Brian Noma Minnesota Department of Health Anna Arkin Communications and Events Coordinator Megan Thorstad

1. CALL TO ORDER

Mayor LeTourneau called the Special City Council to order at 5:40 p.m.

2. COUNCIL BUSINESS

2.01: Discussion regarding Personnel Issue (All or portions of this meeting will be closed to the Public pursuant to MN Statutes, Section 13D.05)

Attorney Shafer stated that the purpose of the session is for preliminary consideration of allegations or charges against an employee. Pursuant to Minnesota Statutes, section 13D.05, subdivision 2(b) the meeting will be closed to the public.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to close open session.

Motion carried.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to open the closed session.

The Closed Session was adjourned at 6:00 p.m.

Attorney Shafer provided a summary that a personnel matter was discussed with the City Council and pursuant to Minnesota Statutes, section 13D.05, subdivision 2(b) the meeting was closed to the public.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to approve the discipline of an employee and authorize the City Administrator to sign the discipline letter on behalf of the City.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Riley, Kuzma, Musgrove, and Shryock. Voting No: None.

7.02: Discuss Manganese Concentration Levels in Ramsey's Municipal Drinking Water

Ramsey Utilities Supervisor John Nelson gave a brief presentation of our water system and its daily operations to the council. The presentation included well locations, and which municipal wells were affected by the manganese health advisory. The health advisor has two thresholds for human consumption, 100 ppb (parts per billion) for bottle-fed infants under the age of 12 months and 300 ppb for the rest of the general population. Nelson informed the council that wells #5, #6 and #7 were our lowest manganese producing wells and well below the 100 ppb threshold. These are the only wells that we would be using to produce drinking water, until demand for water increased beyond their capacity.

Brian Noma, from the Minnesota Department of Health, was on hand to explain the test results and why manganese is present in our municipal drinking water system. Noma explained various types of filtration systems that would lower our manganese concentration levels and the possibility of mixing the water in our system to lower the overall concentration on manganese. Noma also discussed the options on drilling additional wells and buying water from adjoining communities as additional ways to lower our manganese concentration. Noma again reassured the council that our drinking water met all safety standards required by the Minnesota Department of Health. Only the manganese levels exceeded the health advisory recently updated by the department of health.

Anna Arkin from the Minnesota Department of Health was on hand to present the council with options for various types of communication formats that the council could use for public outreach. Arkin offered to work closely with our Communications and Events Coordinator Megan Thorstad to develop an information package that would be used to inform the public of the new manganese health advisory for drinking water.

3. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Draft by Colleen Lasher
Administrative Services Director

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, May 28, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Public Works Superintendent Grant Riemer
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Elwyn Tinklenberg of the Tinklenberg Group

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:33 p.m.

2. TOPICS FOR DISCUSSION

2.01: Washington D.C. Meetings

City Administrator Ulrich reviewed the staff report.

Mr. Tinklenberg agreed that this was a very productive trip with successful meetings; he provided a brief update on the meetings with the different representatives and their staff. He stated that there is a lot of enthusiasm for moving forward on transportation issues. He stated that there are no new dollars allocated towards transportation for Ramsey in the approved State budget and therefore the opportunity to obtain Federal funding would provide assistance for the City to leverage State funding. He stated that the opportunity for Ramsey to meet with Committee staff to help design the transportation initiative is a unique opportunity and encouraged the City to take advantage. He provided a brief update on the State legislative activities regarding Highway 10. He stated that Ramsey has been positioning itself in order to pursue funding in 2020 and if that occurs the City would be able to begin construction in 2021 or 2022. He stated that a package of funding will be needed to make the Highway 10 project work and Federal funds will be a part of that package. He stated that the additional trip to Washington D.C. is an important opportunity for the City to pursue additional funding.

Mayor LeTourneau asked for details on the Transportation Alliance.

Mr. Tinklenberg stated that there is an annual event, the D.C. Fly In, which has about 30 to 35 attendees. He explained that the purpose is to meet with the Congressional delegation and reviewed some of those invited to attend. He stated that the purpose is to be updated on activities in Washington D.C. but also provides time within the schedule for attendees to talk with representatives about local projects. He stated that it is a great opportunity that he has participated in several times over the years. He believed that it would be appropriate for Ramsey to participate with the group. He stated that the Transportation Alliance is a large group of people in Minnesota involved with transportation in different ways.

Mayor LeTourneau commented that it seemed the group is involved with all different modes of transportation and not just highways. He stated that it seems that having a representative present would allow Ramsey to keep the Highway 10 project on the radar and also share the story with other municipal and county representatives. He stated that the additional Washington D.C. trip is an opportunity for Ramsey to tell its story in support of Congressman Emmer's request for transportation funding.

Councilmember Musgrove stated that the case mentioned that this is one opportunity, but other opportunities in the future were also mentioned. She stated that she is in favor of sending a representative and asked for details on the number of people that would be sent and whom those people would be.

Mayor LeTourneau stated that initially the idea started that he would take on a champion position for transportation. He commented that the large delegation that was sent was successful but believed that this opportunity would be a smaller group, perhaps he and a staff member or consultant. He noted that he does feel confident that he could also deliver the message alone. He was unsure of the next opportunity but believed the City should remain open.

City Administrator Ulrich noted that there would be another opportunity in April or May of next year. He stated that Mr. Tinklenberg could also keep the group aware of other possible opportunities.

Councilmember Riley agreed that Mayor LeTourneau should fill the role. He stated that he would also like to make a decision based on the big picture, rather than making individual decisions for trips.

Mr. Tinklenberg stated that typically there are opportunities in the spring, as there are fewer opportunities in the fall when the budget details are being finalized. He reviewed some possible opportunities that occur.

City Administrator Ulrich stated that Community Development Director Gladhill will be going to the Planning Convention in the fall and could set up meetings with representatives while he is there.

Mayor LeTourneau stated that typically a trip to Washington D.C. is planned every three years or so but with the increased focus on attempting to gain funding for Highway 10, there could be additional opportunities in the next year to 18 months.

Mr. Tinklenberg stated that opportunities may arise that come from a Congressman, such as this opportunity, and would therefore be hard to predict. He estimated that there would perhaps be three to four opportunities within the next 12 months, which includes this opportunity. He explained that would be unique to this year because of the emphasis on gaining funding for 2020.

Councilmember Heinrich stated that she shares the support of the trip because of the enthusiasm and momentum that the City has built and believes that it is important to capitalize on the opportunity. She agreed that Mayor LeTourneau could complete this visit on his own.

Mr. Tinklenberg stated that sending only Mayor LeTourneau puts a lot of pressure on him in terms of scheduling and logistics. He believed that having one support person to focus on logistics would be helpful and allow Mayor LeTourneau to better focus.

Councilmember Kuzma agreed that it would be in the best interest to bring Mr. Tinklenberg with to help facilitate meetings and logistics.

Mayor LeTourneau agreed that Mr. Tinklenberg's connections and networking ability would be helpful.

Councilmember Kuzma stated that when MnDOT visited the City a few years prior, there was discussion about creative funding and asked if there was any momentum for that.

Mr. Tinklenberg stated that unfortunately the Governor and his staff was not supportive of that creative funding. He noted that he will be speaking with the Commissioner and new Governor in attempt to determine if there is any renewed interest in creative funding.

Councilmember Heinrich agreed that it was extremely helpful to have Mr. Tinklenberg with on the most recent trip to Washington D.C. because of his networking connections related to transportation and his knowledge of the layout.

City Administrator Ulrich confirmed the consensus of the Council to send Mayor LeTourneau and Mr. Tinklenberg to Washington D.C. and attend the conference.

2.02: Local Road Funding

City Administrator Ulrich provided an overview on the topic of local road funding.

Finance Director Lund reviewed the staff report.

Councilmember Riley asked the current median home value in Ramsey.

Finance Director Lund replied that the median value falls between $225,000 to $240,000.

Councilmember Riley suggested that the first line and the last line for home values be removed from the list, as there are no homes that fall within those ranges.

Finance Director Lund replied that there are seven residential properties in the range of $1,000,000 to $5,000,000.

Councilmember Riley still suggested removing the top range from the list, as there are no properties in Ramsey under $100,000.

Councilmember Musgrove asked the number of residential properties under the breakeven mark.

Finance Director Lund provided those details.

Mayor LeTourneau asked and received confirmation that with the franchise fee, 78 percent of homeowners would pay less than the property tax (if the road funds are bonded).

City Administrator Ulrich stated that this chart would show proof that this is not a regressive tax and is not based on home value, simply applied equally.

Mayor LeTourneau stated that it would not seem that this fee would devastate someone's ability to pay rent or purchase groceries.

Councilmember Riley commented that this method of road financing would save money for 78 percent of the residents.

Mayor LeTourneau acknowledged that this is a dramatic decision for the community and having these different points of view helps to continue to inform the group.

The consensus of the Council to remove the range below $100,000, as there are zero properties in that range.

Councilmember Riley left the meeting.

Councilmember Musgrove stated that within her ward there are multiple apartments, townhomes, and senior living facilities compared to other wards that have more residential properties with land and single-family homes. She stated that some townhome developments have private roads rather than municipal roads and therefore already pay to maintain those roads. She stated that those residents that have private roads would then seem to pay for the franchise fees and their HOA costs for road maintenance.

Finance Director Lund commented that franchise fees would be similar to the school district taxes, in that some people pay for the school district tax but do not have children. She noted that everyone uses the City roads, regardless of where they live.

Councilmember Musgrove asked if there is a way this could be more equitable.

Councilmember Kuzma commented that this would be $120 per year, which is $10 per month. He referenced the levy amount and asked if that is currently bonded for and whether that is paid back within one year or over multiple years.

Finance Director Lund commented that for the purpose of the spreadsheet she put the road debt on the property tax levy, rather than levying. She explained that currently the City bonds for ten years at a time.

Mayor LeTourneau stated that the City is considering no longer using bonding and therefore the road financing would be applied straight to the levy. He confirmed that the spreadsheet did not include bonding and instead compared the use of the franchise fee to putting the road debt onto the levy.

Councilmember Musgrove asked how road funding was done in the past.

Mayor LeTourneau noted that there was not a plan prior to the five-year plan being developed.

Finance Director Lund explained that in 2009 or 2010 there was $1,300,000 put into the budget for road maintenance and reconstruction, which was funded by major staff reductions.

City Administrator Ulrich stated that there were also one-time funding sources used in the past. He noted that each year $500,000 was included in the budget.

Finance Director Lund explained that the City will not be bonding this year and is using previously unexpended funds for the projects this year. She noted that some road improvements are not eligible for bonding and that is why the unexpended funds remained, for use in future projects that could not be bonded for.

City Administrator Ulrich stated that in order to maintain the roads in the way the City desires, there will need to be money allocated through franchise fees or increased property taxes.

Councilmember Riley explained that while the City was building out, there was not a plan for maintenance and road reconstruction. He explained that the current plan went into place five years ago, using assessments, which residents do not like and is also increasing taxes. He stated that the two other choices would be to raise the property taxes or utilize the franchise fee. He stated that if there was a franchise fee, there would not be an increase of an additional 6.46 percent to property taxes. He stated that the franchise fee is also equal for all users, as the size of a home is not equitable to how much someone drives.

Mr. Matthews commented that franchise fees cannot be deducted on income tax but noted that assessments are also not deductible on income taxes and therefore it is a wash on what you can deduct.

City Administrator Ulrich welcomed the feedback from the Council. He reviewed the other elements that were included with the case tonight for review.

Finance Director Lund provided additional details on the example policy included in the case that would address properties that have already paid assessments.

Councilmember Kuzma asked the consensus of the Council towards moving forward on franchise fees. He stated that a large amount of staff time is being spent on this issue and he would like input from the Council on whether this should continue to move forward.

City Administrator Ulrich asked if the Council is at the point where an ordinance should be introduced, noting that there are additional options that could be pursued as well. He stated that additional research could continue to be done as well.

Councilmember Kuzma stated that he would like the Council to continue to move forward on the franchise fee.

Councilmember Musgrove stated that she still has questions. She stated that part of her issue is that it would not be a part of the property taxes. She stated that she would have concerns with the impact to lower income residents and noted that businesses could also pass that fee onto their customers.

Councilmember Heinrich stated that she would be interested in finding out whether this topic could go on the ballot to gain additional input. She acknowledged that there would need to be more education before that could happen.

Councilmember Kuzma stated that the City has attempted to educate the public but there has not been much interest from the general public in learning more about the topic. He stated that there is a problem with road funding and as elected officials, a decision will need to be made as to whether the franchise fees are used or whether the property taxes will need to be increased. He believed that it would be difficult to add the property tax increase of 6.46 percent to the annual increases simply for other budgeted items, or to fund roads in that manner.

Mayor LeTourneau stated that it appears that there may need to be more discussion on the topic.

Finance Director Lund explained that when the previous ordinance regarding franchise fees was adopted, there was a public hearing and the only commenters were commercial properties because of the percentage rate proposed for those properties.

2.03: Membership in Mississippi River Cities and Towns Initiative 2019

City Administrator Ulrich reviewed the staff report.

The consensus of the Council was to drop this membership and instead join the Minnesota Transportation Alliance.

2.04: Consideration of Highway 10 Committee Appointment

City Administrator Ulrich reviewed the staff report.

The consensus of the Council was to appoint Councilmember Heinrich to the vacant position on the Highway 10 Committee.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, May 28, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:03 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Proclamation Declaring May as Building Safety Month

Mayor LeTourneau stated that Building Safety Month is a public awareness campaign to help individuals, families and businesses understand what it takes to create safe and sustainable structures. The campaign reinforces the need for adoption of modern, model building codes, a strong and efficient system of code enforcement and a well-trained, professional workforce to maintain the system.

Community Development Director Gladhill recognized Ms. Ellen Krueger, a Lead Permit Technician that is present tonight and is a crucial part of the permit process.

Mayor LeTourneau read the proclamation aloud.

3. CITIZEN INPUT

Karen George, Executive Director of QCTV, acknowledged Mayor LeTourneau's participation on the Quad Cities Cable Communication Commission for the past four years. She presented Mayor LeTourneau with a plaque of recognition for his service and thanked him for his guidance during his time on the Commission.

4. CONSENT AGENDA

Mayor LeTourneau requested to move cases 4.08 and 4.12 to the regular agenda.

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda as revised to remove Items 4.08 and 4.12:

4.01: Receive April 2019 Financial Reports – General Fund and Enterprise Funds
4.02: Approve the following Meeting Minutes:
  1) City Council Work Session dated May 14, 2019
  2) City Council Regular dated May 14, 2019
4.03: Approve Licenses
4.04: Adopt Resolution #19-124 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing During the Period of May 9, 2019 through May 22, 2019
4.05: Adopt Resolution #19-108 Authorizing Final Payment to North Valley, Inc. for Improvement Project #18-07, Sunfish Lake Park Parking Lot Improvements
4.06: Adopt Resolution #19-119 Authorizing Partial Payment to Kuechle Underground, Inc. for Improvement Project #18-14, Riverdale Drive Trunk Utility Improvement
4.07: Adopt Resolution #19-120 Approving Final Plat and Development Agreement for Riverstone 3rd Addition as well as Granting a One Year Extension for the Riverstone Preliminary Plat (Project #19-103); Case of Capstone Homes
~~4.08: Adopt Resolution #19-121 Approving Code Enforcement Action Plan for 17646 St. Francis Boulevard NW~~ This item was removed from the Consent Agenda and considered as Item 7.01
4.09: Adopt Resolution #19-127 Approving Premise Permit for Anoka Ramsey Athletic Association for Lawful Gambling at The Kitchen Table
4.10: Adopt Resolution #19-130 Approving a Change of Work Assignment of an Administrative Assistant from Engineering and Community Development Department to Full-Time Engineering
4.11: Adopt Resolution #19-129 to Rescind a Previous Motion and Approve a Revised Settlement Agreement
~~4.12: Adopt Resolution #19-096 Establishing the Code Enforcement Action Plan for 15415 St. Francis Boulevard NW (Case of Kens Repair and Sales)~~ This item was removed from the Consent Agenda and considered as Item 7.02

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Kuzma, Musgrove, and Riley. Voting No: None.

5. APPROVE AGENDA

Mayor LeTourneau requested to consider Item 4.08 as case 7.01 and Item 4.12 as case 7.02, shifting the remaining cases down on the agenda.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, and Kuzma. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #19-121 Approving Code Enforcement Action Plan for 17646 St. Francis Boulevard NW

Community Development Director Gladhill reviewed the staff report and recommendation to adopt resolution #19-121 approving Code Enforcement Action Plan for 17646 St. Francis Boulevard NW.

Councilmember Heinrich asked for details on the architectural regulations and when they went into effect.

Community Development Director Gladhill provided additional details, noting that the regulation has been in existence for decades and predates the structures erected on the site.

Mayor LeTourneau noted that there are seven items listed in the process in the case and asked if those items would be completed in order to achieve the desired resolution.

Community Development Director Gladhill confirmed that those steps would be taken in order.

Mayor LeTourneau asked and received confirmation that not all steps in the process may need to be taken.

Charles and Angela Lattery, 17646 St. Francis Boulevard, stated that the communication on this matter has been scattered, noting that the last communication he received was on October 15, 2018. He stated that he responded on October 22nd with questions via email, noting that his questions were not answered. He stated that he had a hip replacement in early January and then received a letter from the City Attorney, which stated that the hoop tents needed to be removed before a certain length of time. He stated that it appears the hoop tents are the coverings that he uses to cover his boat and inoperable vehicles. He noted that it appears that he could remove the metal poles and the tarps could remain for vehicle coverage. He expressed concern that his

questions are not being answered and the Council is taking action, which appears to authorize a fishing expedition for violations on his property.

Community Development Director Gladhill replied that he has been copied on many of the circumstances with the case manager and noted that the case was ultimately turned over to the City Attorney. He stated that inoperable vehicles are not allowed even with a covering and that is not dependent on metal poles. He stated that the structures are not allowed.

Mr. Lattery asked if the definition of hoop buildings would apply across all types of uses, residential and agricultural.

Community Development Director Gladhill stated that the definition is applied equally across all residential properties. He stated that exterior design standards differ between residential and commercial properties.

Mr. Lattery stated that the City uses the same structure covering the salt pile at the public works facility.

Community Development Director Gladhill replied that type of structure is allowed in certain zoning districts but is not allowed for residential properties.

Mr. Lattery stated that once he received his letter, he cleaned up his property substantially. He stated that he has continued to receive complaints from his neighbor to the north, who has harassed him for the past 16 years. He stated that he obtained the coverings for his boat and vehicle in an attempt to solve the problem and was not aware that the coverings were against City ordinance. He stated that when he drives around Ramsey there are more than 50 of these similar coverings. He noted that driving from City Hall to his home he passed by seven coverings.

Mrs. Lattery stated that in 2009 they were advised by the previous Police Chief to use these coverings.

Mr. Lattery stated that if this action continues, he will have to pursue harassment litigation. He stated that when staff last visited his property, he submitted a formal complaint that if he is required to remove his hoop buildings, everyone in the City should be required to do so as well.

Mayor LeTourneau commended Mr. Lattery for his efforts to comply with the code thus far.

Councilmember Riley stated that within the case there are eight documented communications from City staff. He noted that there are documented cases spanning 11 years and therefore this is a problem property and not a property that is being picked on. He stated that the case identifies a process and noted that many of the steps, with the cooperation of the property owner, would end the process. He stated that he is supportive of approving the process to move forward.

Mr. Lattery stated that he acknowledges that there was a problem and that he has cleaned up. He noted that he owns his property and has a right to privacy. He noted that the Council is

composed of elected officials and if this moves forward, this could spark controversy in the community. He stated that he has worked with staff and the only thing he will not do is remove the coverings. He is opposed to allowing a fishing expedition looking for violations.

Councilmember Heinrich asked if there is a process in place that would allow the hoop building.

Community Development Director Gladhill stated that there is not a process to allow those structures in residential districts, outside of amending the allowed structures within the rules and regulations. He noted that the last discussion on the topic occurred ten plus years ago.

Councilmember Heinrich asked if it would be possible for the residents to obtain a temporary Conditional Use Permit for the hoop building.

Community Development Director Gladhill replied that there is not a process in place at this time for that activity.

Councilmember Musgrove stated that a 14-day timeline is identified beginning in step three and asked if there would be flexibility allowed to ensure sufficient time to become compliant.

Community Development Director Gladhill confirmed that there are extensions available; noting that almost every case worked on receives extensions. He noted that this case has received multiple extensions in the past. He stated that the Council revised the policy the previous year and reviewed the type of extensions that would be allowed by staff and then by the City Council, if necessary.

Councilmember Musgrove stated that it seems the biggest concern is the hoop building.

Community Development Director Gladhill confirmed that the hoop buildings are the biggest issue. He noted that the City has been made aware of outside storage items that they would want resolved as well. He acknowledged that the property owner has been willing to work with staff and has made significant improvements. He hoped that they could continue to resolve the last two issues.

Councilmember Heinrich asked if the property owners are opposed to staff coming onto the property to observe the two issues.

Mr. Lattery stated that he has not had communication or answers to his questions with City staff since October. He stated that he would not have been opposed to the inspection if staff had talked to him. He confirmed that he would not be opposed to inspection of his property. He asked why staff would want to inspect.

Mayor LeTourneau stated that the two issues were noted and those issues may be resolved upon inspection.

Mrs. Lattery asked the process for reporting complaints.

Community Development Director Gladhill reviewed the process for code enforcement. He noted that notice of violations was provided for this case in 2018 and this is a continuation of that coming before the City Council tonight.

Mayor LeTourneau asked if it is the City policy to not actively engage over the winter months or whether that is case specific.

Community Development Director Gladhill stated that typically, the City does not make people remove structures in the winter and that is why the case has come forward now. He explained that because this case started earlier in 2018, there was formal action with the City Attorney because of lack of communication.

Mayor LeTourneau explained the changes that have been made to the policy in the past year and have now been implemented.

Mr. Lattery stated that he would like to build a bigger garage that would allow him to keep all those things inside. He stated that he is currently overwhelmed with medical bills and cannot build the garage at this time.

Mrs. Lattery stated that if calls are received in the future, she would appreciate communication from staff so that they can resolve the issue.

Councilmember Riley stated that a letter was sent out addressing the hoop buildings on September 20 and the January letter would have been a reminder. He stated that the case identifies a process that the property owner is aware of. He noted that the process can be stopped through compliance.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Adopt Resolution #19-121 Approving Code Enforcement Action Plan for 17646 St. Francis Boulevard NW in the City of Ramsey, Minnesota.

Further discussion: Mayor LeTourneau stated that he would like to have a future discussion on the compliant based system versus a proactive system for complaints. He noted that he would also like to have a future discussion on the allowed structures within the residential district.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, and Kuzma. Voting No: None.

7.02: Adopt Resolution #19-096 Establishing the Code Enforcement Action Plan for 15415 St. Francis Boulevard NW (Case of Ken's Repair and Sales)

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #19-096 establishing the Code Enforcement Action Plan for 15415 St. Francis Boulevard NW.

Councilmember Riley stated that there is a process listed in the case, similar to the last case, noting that at any point the process would be stopped should compliance be reached. He stated that step one would be to get on the property for inspection, whether that is done through property owner consent or an administrative search warrant.

Dave Niles, 15415 St. Francis Boulevard NW, stated that his mom was not comfortable with staff coming onto the property, but they have talked about the issue and they would agree to let staff come onto the property.

Mayor LeTourneau stated that he was encouraged by the discussion in a previous worksession and hoped that the City and property owner could work together to resolve the situation.

Mr. Niles stated that his brother also lives on the property and uses the RV to have additional space to smoke and have privacy but noted that he does live within the home.

Councilmember Riley appreciated that the property owner is willing to work with the City, as was agreed upon a month prior. He stated that if that does not work, there is a process outlined in the case that would be followed.

Mr. Niles noted that they continue to make improvements, while also operating their business.

Community Development Director Gladhill stated that if the owner is willing to do a voluntary inspection within 14 days, that can be added as step one. He noted that if that is not successful, staff would then proceed to obtain an administrative search warrant. He stated that he would not want to come back before the Council for that approval should the voluntary inspection not be allowed.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #19-096 Approving Code Enforcement Action Plan for 15415 St. Francis Boulevard NW Commonly Known as Ken's Repair and Sales, adding the first step as completing a voluntary inspection within 14 days.

Further discussion: Councilmember Musgrove thanked the property owner for attending tonight and for his cooperative attitude. Councilmember Heinrich also thanked the property owner for reconsidering the voluntary inspection. She stated that she could also attend the inspection, should that be desired, as this property is within her ward. Mayor LeTourneau thanked the residents for attending and for being a longstanding Ramsey business that predates the City Code. He stated that the City would like the business to continue to operate but it must be done within the allowable measures.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, and Musgrove. Voting No: None.

7.03: Consider Second Amendment to Purchase Agreement for Greenway Terrace 2; Case of AEON Ramsey 2 LLC (Portions may be closed to the public)

Community Development Director Gladhill reviewed the staff report and recommendation from the EDA to approve the Second Amendment to the Purchase Agreement with AEON Ramsey 2, LLC to extend the closing date until January 13, 2020, including an additional $10,000 in non-refundable earnest money. All other terms, including the purchase price are to remain the same.

Councilmember Musgrove asked the total amount of earnest money thus far for this purchase agreement.

Community Development Director Gladhill replied that the City has collected $20,000 thus far and this would be an additional $10,000 for a total of $30,000.

Councilmember Riley stated that the EDA supported the staff recommendation.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the Second Amendment to the Purchase Agreement with AEON Ramsey 2, LLC, subject to approval by the City Attorney as to legal form.

Further discussion: Councilmember Kuzma stated that should the extension go beyond this approved date he would want to see a renegotiation on the purchase price. Councilmember Riley noted that the EDA and staff also supported renegotiation of the purchase price if AEON seeks additional extensions after this approved date.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, and Musgrove. Voting No: None.

7.04: Adopt Resolution #19-131 Acknowledging Receptivity to Livable Communities Funding for Greenway Terrace 2nd Addition; Case of AEON

Community Development Director Gladhill reviewed the staff report and recommendation to submit receptivity to the Metropolitan Livable Communities Grant on behalf of AEON for Greenway Terrace 2nd Addition. Although indirectly related and not specifically requested for recommendation on the grant itself, the EDA did recommend approval of the Purchase Agreement related to this project. Additionally, the Planning Commission previously recommended approval of the overall concept plan for both phases of Greenway Terrace.

Councilmember Riley asked if there would be adequate parking provided.

Community Development Director Gladhill stated that the minimum parking standards would need to be met and would be walked through as part of the site plan process.

Councilmember Riley stated that although there is mention of a City match of funds, the difference in the sale price would appear to meet the requirement for that match.

Mayor LeTourneau stated that it is his understanding that decision is not being made tonight.

Community Development Director Gladhill confirmed that if the grant is awarded, those details would be worked out in the future.

Councilmember Musgrove asked and received confirmation that the action tonight would not commit the City to contributing matching funds.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to Adopt Resolution #19-131 Acknowledging Receptivity to Metropolitan Council Livable Communities Grant Funding for Greenway Terrace 2nd Addition.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Heinrich, and Riley. Voting No: None.

7.05: Adopt Resolution #19-125 Authorizing BUILD Grant Application for Highway 10 Ramsey Gateway Improvements

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-125 authorizing staff to utilize Bolton & Menk at a cost not to exceed $15,000 to prepare an application for funding in the maximum amount of $25,000,000 through the BUILD grant program for the proposed Ramsey Gateway improvements.

Councilmember Riley asked if Bolton & Menk helped Anoka or Elk River to submit grant applications and receive funds.

City Engineer Westby confirmed that Bolton & Menk helped Anoka in submitting grant applications and receiving funds.

Councilmember Heinrich stated that it is her understanding that the Congressman representing Ramsey could use the grant application and possible receipt of the grant to then advocate for additional funding.

City Engineer Westby confirmed that obtaining the first source of funding acts as a springboard in obtaining additional funding. He stated that staff is also working with MnDOT and Anoka County to develop a funding plan.

Councilmember Musgrove referenced the rate charged by the consultant and asked for additional details, specifically whether that is a reasonable rate.

City Engineer Westby confirmed that the consultant is charging a reasonable rate, noting that these type of grant applications require a fair amount of work to complete.

Motion by Councilmember Heinrich, seconded by Councilmember Musgrove, to Adopt Resolution #19-125 Authorizing BUILD Grant Application for Highway 10 Ramsey Gateway Improvements.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Musgrove, Kuzma, and Riley. Voting No: None.

7.06: Adopt City Strategic Plan

City Administrator Ulrich reviewed the staff report and recommendation to adopt the City Strategic Plan.

Councilmember Heinrich thanked staff for bringing this forth and for the engaging process. She stated that she is hopeful that her proposed revisions would better reflect the input she has received from residents.

Councilmember Riley stated that even though water issues are identified in the plan, he believed that the new water levels of manganese should be addressed and moved to the top of the list. He stated that 47 and CR 5 have been on strategic plans for years and was not aware that those items would be removed, although acknowledged that there are some higher priorities at this time.

Mayor LeTourneau stated that there have been aspects of activities on both corridors but agreed that there are remaining activities needed on both corridors.

Councilmember Kuzma stated that going through this process helped to bring the new Councilmembers up to speed and he appreciated that process.

Mayor LeTourneau expressed appreciation for the group and staff that went through this productive process and allowed for everyone to come to a place of agreement. He reminded the group how the meetings were convened, making a decision in advance using the information at the time. He believed that the plan is solid as presented and encouraged the Council to adopt the plan. He stated that he would also like to be sensitive to what was not known at the time and would like the opportunity to review these two issues at a worksession in the near future. He recognized that some items may raise in priority while others fall, understanding the need to prioritize in order to make the plan better and accomplish actions.

City Administrator Ulrich stated that there was new information regarding water and stated that one of the action items could easily be amended to include that action.

Mayor LeTourneau agreed that decision could be made at a future worksession.

Councilmember Heinrich stated that it was her understanding that the work at the previous meetings regarding the worksessions were at higher levels and did not review the specific action items in detail. She believed that there would be another meeting to provide input on the action items before this moved forward.

City Administrator Ulrich stated that the last worksession did go down to the action item level with the understanding that the plan would come to the Council for approval and adoption at this Council meeting. He believed that the document incorporates the discussion at the worksession.

He used the example of the corridors noting that the consensus was to focus on Highway 10 at this time.

Councilmember Heinrich confirmed that the action items were reviewed at the last worksession. She understood that Highway 10 is the priority right now but does not want to remove 47 or CR 5.

Mayor LeTourneau stated that a discussion could occur on the individual nuances of each action item. He stated that the plan is intended to be fluid. He noted that the action tonight is to adopt the plan and make it actionable. He noted that he would support reviewing the points brought forward tonight but would want this opportunity to put the plan in place.

Motion by Councilmember Kuzma to adopt the City Strategic Plan.

The motion failed for lack of a second.

Councilmember Riley stated that he would like to see the additional items added.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to adopt the City Strategic Plan adding the additional items discussed including the water study, 47 and CR 5.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Heinrich, Kuzma, and Musgrove. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:50 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 5.**

Meeting Date: 06/11/2019

By: JoAnn Shaw, Community Development

Information

Title

Approve Licenses

Purpose/Background:

Purpose:

The purpose of this case is to approve various license requests for 2019.

Background:

Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon completion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

License Applications

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:55 AM
Form Started By: JoAnn Shaw		Started On: 06/05/2019 12:16 PM
Final Approval Date: 06/06/2019		

Report Name: License Report - License Types
Council Dates: 6/11/2019 to 6/11/2019
Status: Active, Inactive
License Type(s): Rental, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Status
Rental					
Tifany Mumford	7345 146th Xing NW		6/11/2022	6/11/2019	A
Joshua Stigen	15823 Nowthen Blvd NW		6/11/2022	6/11/2019	A
				Rental License Count:	**2**
Therapeutic Massage Establishme					
Olga F Ollanketo	9430 181st Ave NW		12/31/2019	6/11/2019	A
				Therapeutic Massage Establishment License Count:	**1**
Therapeutic Massage Therapist					
Olga F Ollanketo	9430 181st Ave NW		12/31/2019	6/11/2019	A
				Therapeutic Massage Therapist License Count:	**1**
Transient Merchant/Peddler/Solic					
G I Joes Food Truck LLC			12/31/2019	6/11/2019	A
				Transient Merchant/Peddler/Solicitor License Count:	**1**
				Total Licenses:	**5**

CC Regular Session **4. 6.**

Meeting Date: 06/11/2019

By: Wendy Schlueter, Community Development

Information

Title

Approve Liquor License Renewals

Purpose/Background:

Applications for renewal of the attached liquor licenses currently set to expire on June 30, 2019.

Recommendation:

Since these are renewals and not new license applications, Staff is asking the City Council to approve these licenses contingent upon background check completion and approval.

Action:

Motion to Approve/Deny Liquor License renewals contingent upon background check completion and approval.

Attachments

Liquor License Renewals

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Wendy Schlueter	06/05/2019 02:10 PM
Sean Sullivan	Sean Sullivan	06/05/2019 03:15 PM
Tim Gladhill	Tim Gladhill	06/06/2019 09:09 AM
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:29 AM
Form Started By: Wendy Schlueter		Started On: 05/06/2019 11:19 AM
Final Approval Date: 06/06/2019		

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Status
3.2 Beer Off-Sale					
Northern Tier Retail, LLC	14000 St Francis Blvd NW		6/30/2020	6/11/2019	A
Rademacher Companies, Inc.	15299 St Francis Blvd NW		6/30/2020	6/11/2019	A
			3.2 Beer Off-Sale License Count: 2		
Liquor 2 A.M. Closing					
Templer Group, Inc.	6141 Highway 10 NW		6/30/2020	6/11/2019	A
Whiskey Jacks of Ramsey, LLC	6415 Highway 10 NW		6/30/2020	6/11/2019	A
SM Enterprises Corporation	14077 St Francis Blvd NW		6/30/2020	6/11/2019	A
			Liquor 2 A.M. Closing License Count: 3		
Liquor Off-Sale					
Atlantic Cargo Company Inc. LLC	5900 167th Ave NW		6/30/2020	6/11/2019	A
Yayin Gadol, LLC	14107 St Francis Blvd NW		6/30/2020	6/11/2019	A
Coborn's, Inc.	7880 Sunwood Dr NW		6/30/2020	6/11/2019	A
			Liquor Off-Sale License Count: 3		
Liquor On-Sale					
Links At Northfork GC, LLC	9333 Alpine Dr NW		6/30/2020	6/11/2019	A
Templer Group, Inc.	6141 Highway 10 NW		6/30/2020	6/11/2019	A
Pleasant Valley Sunrise Group LLC	6415 Highway 10 NW		6/30/2020	6/11/2019	A
Whiskey Jacks of Ramsey, LLC	6415 Highway 10 NW		6/30/2020	6/11/2019	A
Triple Shift Entertainment, LLC	6720 Riverdale Dr NW		6/30/2020	6/11/2019	A
SM Enterprises Corporation	14077 St Francis Blvd NW		6/30/2020	6/11/2019	A
MENSCH, LLC	16659 St Francis Blvd NW		6/30/2020	6/11/2019	A
LL Batsche LLC	7533 Sunwood Dr NW		6/30/2020	6/11/2019	A
Acapulco of Ramsey, Inc.	7988 Sunwood Dr NW		6/30/2020	6/11/2019	A
			Liquor On-Sale License Count: 9		
Liquor On-Sale Sunday					
Links At Northfork GC, LLC	9333 Alpine Dr NW		6/30/2020	6/11/2019	A
Templer Group, Inc.	6141 Highway 10 NW		6/30/2020	6/11/2019	A
Pleasant Valley Sunrise Group LLC	6415 Highway 10 NW		6/30/2020	6/11/2019	A
Whiskey Jacks of Ramsey, LLC	6415 Highway 10 NW		6/30/2020	6/11/2019	A
Triple Shift Entertainment, LLC	6720 Riverdale Dr NW		6/30/2020	6/11/2019	A
SM Enterprises Corporation	14077 St Francis Blvd NW		6/30/2020	6/11/2019	A
MENSCH, LLC	16659 St Francis Blvd NW		6/30/2020	6/11/2019	A
LL Batsche LLC	7533 Sunwood Dr NW 110		6/30/2020	6/11/2019	A
Acapulco of Ramsey, Inc.	7988 Sunwood Dr NW		6/30/2020	6/11/2019	A
			Liquor On-Sale Sunday License Count: 9		

Total Licenses: 26

CC Regular Session **4. 7.**

Meeting Date: 06/11/2019

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #19-133 Hiring Seasonal Public Works Maintenance Workers

Purpose/Background:

The purpose of this case is to request authorization to hire Seasonal Public Works Maintenance Workers. Annually, the City employs Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works. At this time, staff selected three seasonal candidates to work in the Public Works Department.

Seasonal Public Works Maintenance workers provide general maintenance of streets, park grounds, trails, buildings, and related facilities and equipment through the spring, summer, and possibly fall months. This also includes mowing and trimming; pruning and planting trees or working on landscape projects; maintaining athletic fields; picking up trash; street maintenance; and utilities maintenance.

Funding Source:

The funding required to fill these positions is included within the approved 2019 budget.

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt resolution #19-133 to hire the following employees on or near the dates listed below: Seasonal Public Works Maintenance Workers: Mitchell Larson, effective June 10, 2019 at $11.00 per hour; Connor Moen, effective June 12, 2019 at $11:00 per hour, and Emma Hoekman, effective June 10, 2019 at $11.25 per hour.

Attachments

Job_Desc.

Resolution_19-133

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:58 AM
Form Started By: Colleen Lasher		Started On: 06/03/2019 03:59 PM
Final Approval Date: 06/06/2019		

Seasonal Worker

Class Code: 16014

Bargaining Unit: None

CITY OF RAMSEY
Established Date: Mar 1, 2017
Revision Date: Feb 8, 2019

Job Description

SALARY RANGE

$11.00 Hourly

PRIMARY OBJECTIVE OF POSITION:

To provide general maintenance of streets, park grounds, trails, buildings, and related facilities and equipment through the spring, summer, and possibly fall months. This also includes mowing and trimming; pruning and planting trees or working on landscape projects; maintaining athletic fields; picking up trash; street maintenance; and utilities maintenance.

This is a temporary non-union position working forty (40) hours per week, Monday - Friday from 7:30 a.m. to 3:30 p.m., beginning in April or May and running through the Fall months. There is no guaranty of further employment after the season has concluded.

MINIMUM QUALIFICATIONS:

- Must be at least 18 years old
- Must possess a high school diploma or equivalent (GED)
- Must have valid MN driver's license with a good driving record
- Must have the ability to work independently with limited supervision
- Must have the ability to work in a variety of weather conditions including cold or hot temperatures, high humidity, wind, or rain
- Must have the ability to finish work in a timely and efficient manner
- Must have the ability to get along with others including supervisors and coworkers

Desired Qualifications include:

- Previous experience working for a municipality or county
- Previous paid professional experience landscaping experience

RESPONSIBILITIES:

- Mowing and trimming parks and trails
- Landscaping duties including planting trees, shrubs and flowers
- Pruning trees
- Maintaining athletic fields (baseball, softball, soccer) including field striping and dragging
- Park irrigation
- Carpentry, painting and repair work of City facilities and property
- Picking up trash from parks, trails, roadsides, etc.
- Operating equipment including mowers, weed-whips, saws, and use pruners and related tools
- Vehicle maintenance including oil checks
- Street maintenance
- Utilities maintenance
- Other tasks and responsibilities (within the capabilities of the seasonal worker) as assigned by the designated supervisor

KNOWLEDGE, SKILLS AND ABILITIES:

- Experience mowing grass using push or ride-on equipment
- Knowledge of lawn mowers
- Experience with weed whips
- Experience with pruning equipment
- Experience with hand tools (pruners, shovels, hammers, etc.)
- Basic knowledge of carpentry and/or painting

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Sitting
- Walking
- Lifting
- Pushing/Pulling

- Carrying
- Kneeling
- Crawling
- Crouching
- Handling Objects
- Repetitive Hand Motion
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods

This job requires employees to be able to lift and carry up to 50 pounds without assistance.

The following are the working conditions of this position:

- Working Outdoors
- Working Indoors
- Operating lawn maintenance equipment and hand tools
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-133

RESOLUTION HIRING SEASONAL PUBLIC WORKS MAINTENANCE WORKERS

WHEREAS, annually the City employs Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works; and

WHEREAS, Staff selected three qualified seasonal candidates; and

WHEREAS, all candidates have passed the pre-employment screenings; and

WHEREAS, Staff recommends hiring the 2019 Seasonal Public Works Maintenance Workers.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-133 to hire the following employees on or near the dates listed below:

   Seasonal Public Works Maintenance Workers: Mitchell Larson, effective June 10, 2019 at $11.00 per hour; Connor Moen, effective June 12, 2019 at $11:00 per hour, and Emma Hoekman, effective June 10, 2019 at $11.25 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of June, 2019.

Mayor

ATTEST:

City Clerk

CC Regular Session **4. 8.**

Meeting Date: 06/11/2019

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #19-134 to Hire a Streets Maintenance Worker Backfilling a Vacant Position

Purpose/Background:

The purpose of this case is to request authorization to hire a full-time Streets Maintenance Worker to fill the current vacancy.

As a result of a retirement in the Streets Division, a Streets Maintenance Worker was promoted to a lead position, creating a Streets Maintenance Worker vacancy. Staff conducted a recruitment to fill the position and interviews were held. Staff has selected the top candidate, Mr. Michael Breiter, who subsequently participated in the City's pre-employment testing process. If hired, Mr. Breiter will be subject to a six-month probationary period, the personnel policy and the AFSCME union contact.

Notification:

The Street Maintenance Worker position is responsible for constructing and maintaining streets, parking lots and related property; performing snow related activities; performing general maintenance activities; performing general labor; performing vehicle and motorized equipment maintenance; performing and assisting with landscape, grounds care, and forestry/naturalist activities; providing assistance with preparation of community events; performing mechanical building maintenance and repair; as well as a wide range of other tasks as required.

In addition, the Streets Maintenance Worker is required be a member of the Public Works on-call team and work a rotating on-call schedule 8 weeks per year. This requires employees to be available to respond during evenings, weekends and holidays.

Funding Source:

The funding required for this position has already been included in the 2019 budget and represents a savings of approximately $7351 over the previously anticipated allocation.

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt resolution #19-134 to hire Mr. Michael Breiter as a full-time Public Works Streets Maintenance Worker, effective on or near June 12, 2019, at $22.37 per hour, which is step 1 of the 2019 wage scale.

Attachments

Resolution_19-134

Job_Desc.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 11:00 AM
Form Started By: Colleen Lasher		Started On: 06/05/2019 03:53 PM
Final Approval Date: 06/06/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-134

RESOLUTION TO HIRE A PUBLIC WORKS STREETS MAINTENANCE WORKER BACKFILLING A VACANT POSITION

WHEREAS, there is a current vacancy in the Public Works; and

WHEREAS, a recruitment process was conducted; and

WHEREAS, Mr. Michael Breiter has been selected as the top candidate for the position; and

WHEREAS, Staff completed the necessary background checks and are recommending that Mr. Michael Breiter be hired as a full-time Public Works Streets Maintenance Worker, effective on or near June 12, 2019 at $22.37 per hour; and

WHEREAS, Mr. Breiter will be subject to a 6-month probationary period; and

WHEREAS, Mr. Breiter will be subject to the terms of the applicable labor agreement and the City's Personnel Policy.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-134 to hire Mr. Michael Breiter as a full-time Public Works Streets Maintenance Worker, effective on or near June 12, 2019, at $22.37 per hour, which is step 1 of the 2019 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of June, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Streets Maintenance Worker

Class Code: 16017

Bargaining Unit: AFSCME

CITY OF RAMSEY
Established Date: Oct 24, 2017
Revision Date: Jan 30, 2019

JOB DESCRIPTION

SALARY RANGE

$22.37 Hourly

PRIMARY OBJECTIVE OF POSITION:

Provide general maintenance of public streets, right-of-ways, storm sewer systems, parking lots and any other related municipal facilities or equipment; as well as snow plowing of public streets, trails and walks.

All Street Maintenance Workers are required to be a member of the on-call team and work a rotating on-call schedule 8 weeks per year. **Members of the on-call team must reside within approximately 30 minutes from the Public Works Facility (14100 Jasper Street NW)** and to be available to respond during evenings, weekends and holidays.

****This is an AFSCME Union Position****
****This position is subject to D.O.T. random drug and alcohol testing****

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be 18 years of age or older
- Must possess a high school diploma or equivalent
- Must possess a valid Minnesota commercial driver's license (Class A or B) with both air brake and tanker endorsements, along with having a good driving record

- Must reside within the allowed distance for responding to on-call situations (approximately 30 minutes)
- Must agree to be a member of the on-call team
- Must have experience in the operation and maintenance of construction equipment
- Must pass a criminal history check and driver's license check
- Must pass a pre-employment physical exam and drug screen

DESIRED QUALIFICATIONS

- Previous experience in commercial snow plowing
- Previous experience working with asphalt pavements
- Previous experience working with street sweeping equipment
- Previous experience working in a county or municipal environment

RESPONSIBILITIES:

- Construct/maintain streets, parking lots and related property
- Perform snow related activities
- Perform general maintenance and general activities
- Perform general labor
- Perform vehicle motorized equipment maintenance
- Perform/assist with landscape/grounds care/forestry/naturalist activities
- Provide assistance with preparation of community events
- Perform mechanical building maintenance and repair
- Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Public Works Streets Maintenance Worker) from the Public Works Superintendent, Streets Supervisor, Parks Supervisor, Utility Supervisor or his/her designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to understand and follow verbal instructions and communicate in English
- Ability to work independently with limited supervision
- Ability to work in a variety of weather conditions including cold or hot temperatures, high humidity, wind, or rain
- Ability to maintain effective working relationships with supervisors and co-workers
- Ability to transport oneself to and around the work site
- General knowledge of maintenance and landscape principles (streets, parks, facilities)

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Walking
- Lifting
- Pushing/Pulling
- Carrying
- Climbing
- Kneeling
- Crawling
- Crouching
- Bending at waist
- Reaching
- Handling Objects
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods

This job requires employees to be able to lift and carry up to 74 pounds.

The following are the working conditions of the position:

- Working Outdoors
- Working Indoors
- Operating forklifts or dangerous equipment
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job
- Subject to random D.O.T. drug and alcohol testing

CC Regular Session **4. 9.**

Meeting Date: 06/11/2019

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 19-136 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2019 through June 5, 2019

Action:

Motion to Adopt Resolution # 19-136 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2019 through June 5, 2019.

Attachments

Bills List 6/11/2019

Resolution 6/11/2019

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	06/06/2019 11:53 AM
Kurt Ulrich	Kurt Ulrich	06/06/2019 02:16 PM
Form Started By: Jackie Lipski		Started On: 06/05/2019 02:32 PM
Final Approval Date: 06/06/2019		

CITY OF RAMSEY - FINANCE OFFICE Printed 6/5/2019

RAMSEY CITY COUNCIL MEETING

6/11/2019

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 5/23/19-6/5/19	264,765.40
Accounts Payable 5/23/19-6/5/19	173,615.02
Payroll 5/31/2019	174,932.25
Debt Service	57,631.25
TOTAL SUBMITTED FOR APPROVAL THIS MEETING	**$ 670,943.92**

		APPROVED PREV. MTG	2019 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 182,239.25	$ 1,705,588.17
-	CORRECTION TO PAYROLL		
	PREPAIDS	329,683.98	2,795,347.03
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		549,343.75
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	382,504.89	3,280,592.28
	ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)	247,970.36	660,096.44
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 1,142,398.48**	**$ 8,990,967.67**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
108769	5/23/2019		111377 ANOKA MUNICIPAL UTILITY						
		104.81	CTY RD 116/HWY 47 SIGNAL		96833	22-613120-01 APR19	0260.6371		ELECTRIC UTILITIES
		56.80	RAMSEY STREET LIGHTS		96834	22-990005-01 APR 19	9603.6371		ELECTRIC UTILITIES
		35.68	BUNKER LK BLVD/ DYSP. SIGNAL		96835	22-612000-01 APR 19	0260.6371		ELECTRIC UTILITIES
		40.36	14034 DYSPOSIUM ST LT		96836	22-610280-00 APR 19	9603.6371		ELECTRIC UTILITIES
		237.65							
108770	5/23/2019		110734 CITY OF RAMSEY						
		26.17	55994616		96838	052219	9601.4651		WATER REVENUE
		145.65	725608		96838	052219	9601.4651		WATER REVENUE
		26.15	674451896		96838	052219	9601.4651		WATER REVENUE
		31.52	730083		96838	052219	9601.4651		WATER REVENUE
		180.00	729653		96838	052219	9601.4651		WATER REVENUE
		160.00	720561		96838	052219	9601.4651		WATER REVENUE
		26.15	661027254		96838	052219	9601.4651		WATER REVENUE
		140.00	718889		96838	052219	9601.4651		WATER REVENUE
		26.17	37202737		96838	052219	9601.4651		WATER REVENUE
		151.37	729769		96838	052219	9601.4651		WATER REVENUE
		207.01	729277		96838	052219	9601.4651		WATER REVENUE
		250.00	729511		96838	052219	9601.4651		WATER REVENUE
		213.17	718126		96838	052219	9601.4651		WATER REVENUE
		524.18	681838064		96838	052219	9601.4651		WATER REVENUE
		481.69	727491		96838	052219	9601.4651		WATER REVENUE
		73.00	723946		96838	052219	9601.4651		WATER REVENUE
		2,662.23							
108771	5/23/2019		100111 COMMERCIAL ASPHALT COMPANY						
		1,358.90	ASPHALT		96858	190515	0311.6265		ASPHALT
		1,358.90							
108772	5/23/2019		106583 DELTA DENTAL PLAN OF MINNESOTA						
		3,560.80	JUNE 2019 DENTAL INS		96839	7654922	9101.2170		DENTAL/DISABILITY/LIFE
		3,560.80							
108773	5/23/2019		115230 ESCAPE FIRE PROTECTION LLC						
		400.00	6701 FIRE SPRINK. INSPEC.		96840	25873	9410.6315	00041012	MISCELLANEOUS PROFE
		400.00							
108774	5/23/2019		115574 HEALTHPARTNERS						
		51,519.00	JUNE 2019 HEALTH INS.		96841	89674104	9101.2176		LIFE/HEALTH-EMPLOYEE
		51,519.00							
108775	5/23/2019		116969 LDRV HOLDINGS CORP						
		65,511.00	RE:SANITARY SEWER FEES REFUND		96842	052019	9602.4606		DEVELOPER FEES (WAC
		65,511.00							
108776	5/23/2019		116169 LIFE INSURANCE CO OF NORTH AMERICA						
		19.40	JUNE 2019 LIFE INS		96843	AI960634 JUNE 2019	9101.2170		DENTAL/DISABILITY/LIFE
		17.04	JUNE 2019 LIFE INS		96843	AI960634 JUNE 2019	9101.2170		DENTAL/DISABILITY/LIFE
		36.44							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
108776	5/23/2019		116169 LIFE INSURANCE CO OF NORTH AMERICA						Continued
108777	5/23/2019		108246 MN DEPARTMENT OF NATURAL RESOURCES						
		115.00	REVIEW SITE 55 DEVEL.		96844	229852	9230.6315		MISCELLANEOUS PROFE
		115.00	REVIEW BLIP HAGMAN SITE		96845	229851	9201.6315		MISCELLANEOUS PROFE
		230.00							
108778	5/23/2019		113719 NEOFUNDS BY NEOPOST						
		2,000.00	POSTAGE 7900044034448047		96846	052219	9101.1551		POSTAGE METER DEPOS
		2,000.00							
108779	5/23/2019		113061 NOWTHEN PLUMBING INC						
		75.00	REFUND PERMIT RA39726		96847	051519	9101.4206		PLUMBING PERMIT
		1.00	REFUND PERMIT RA39726		96847	051519	9101.2081		SURCHARGES-PERMITS
		76.00							
108780	5/23/2019		100678 PETTY CASH						
		17.96	ELECTION BOXES		96848	052219	0141.6249		MISCELLANEOUS OPERA
		5.00	PARKING FEE		96848	052219	0211.6331		TRAVEL & LODGING
		21.75	TITLE TRANSFER- 571		96848	052219	0220.6249		MISCELLANEOUS OPERA
		7.00	REIMBURSE PETTY CASH		96848	052219	0130.6249		MISCELLANEOUS OPERA
		51.71							
108781	5/23/2019		116970 PIERSON, STEVE						
		75.00	MAILBOX DAMAGE REIMBURSEMENT		96849	051619	0312.6267		OTHER STREET MAINTEI
		75.00							
108782	5/23/2019		100391 POSTMASTER						
		1,893.10	POSTAGE- HWY 10 OPEN HOUSE		96850	052019	9400.6322		POSTAGE
		1,893.10							
108783	5/23/2019		112959 PREMIUM WATERS INC						
		67.29	BOTTLED WATER		96851	621331-04-19	0220.6489		OTHER CONTRACTED SE
		65.29	BOTTLED WATER		96853	621332-04-19	0220.6489		OTHER CONTRACTED SE
		132.58							
108835	5/30/2019		115203 ALL AMERICAN TITLE CO INC						
		6.21	UB REFUND 16017 NOWTHEN BLVD		96862	053019	9601.4651		WATER REVENUE
		6.41	UB REFUND 8660 174TH LN		96862	053019	9601.4651		WATER REVENUE
		12.92	UB REFUND 15401 GERMANIUM ST		96862	053019	9601.4651		WATER REVENUE
		25.54							
108836	5/30/2019		106670 CENTRAL POWER DISTRIBUTORS INC						
		25.12	TRIMMER LINE		96865	19-828440	0311.6249		MISCELLANEOUS OPERA
		25.12							
108837	5/30/2019		110734 CITY OF RAMSEY						
		152.00	729064		96866	052919	9601.4651		WATER REVENUE
		168.00	719178		96866	052919	9601.4651		WATER REVENUE
		199.00	610929376		96866	052919	9601.4651		WATER REVENUE
		100.00	718888		96866	052919	9601.4651		WATER REVENUE
		619.00							
108838	5/30/2019		100116 CONNEXUS ENERGY						
		11.38	6401 W HWY 10		96867	444931-270863 MAY 19	9603.6371		ELECTRIC UTILITIES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
108838	5/30/2019		100116 CONNEXUS ENERGY						
		11.38							
108839	5/30/2019		115887 DVS RENEWAL						
		11.00	TAB RENEWAL 363		96868	052819	0211.6249		MISCELLANEOUS OPERA
		11.00							
108840	5/30/2019		113651 ELECTRO WATCHMAN INC						
		1,325.78	DEP- KEY CABINET		96869	052919SP-8080	0192.6405		OFFICE & DATA PROCES:
		1,325.78							
108841	5/30/2019		100351 NCPERS GROUP LIFE INS						
		416.00	JUNE 19 LIFE INS		96870	704800062019	9101.2170		DENTAL/DISABILITY/LIFE
		416.00							
108842	5/30/2019		100391 POSTMASTER						
		1,713.31	19 SUMMER RECYCLER POSTAGE		96871	052319	9604.6249		MISCELLANEOUS OPERA
		1,713.31							
108843	5/30/2019		116978 SANOE, LAYEE						
		155.00	REFUND DAMAGE/KEY DEPOSIT		96872	052419	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
108844	5/30/2019		101103 SPRINT						
		58.92	APR/MAY 2019 BILLING		96873	570683319-210	0311.6323		CELLULAR PHONES
		53.52	APR/MAY 2019 BILLING		96873	570683319-210	0452.6323		CELLULAR PHONES
		70.34	APR/MAY 2019 BILLING		96873	570683319-210	0220.6323		CELLULAR PHONES
		182.78							
1000142	5/24/2019		116114 AVESIS THIRD PARTY ADMINISTRATORS						
		132.48	JUNE 19 VISION INS		96837	2333997	9101.2170		DENTAL/DISABILITY/LIFE
		132.48							
1000143	5/24/2019		113278 HEMMERICH, KYLE						
		145.65	MAY 7,19 RANGE SHOOT LUNCHES		96859	052119	0211.6331		TRAVEL & LODGING
		145.65							
1000144	5/24/2019		115383 SCHLENDER, SHANNON						
		23.99	MEALS AT TRAINING		96854	051619	0211.6331		TRAVEL & LODGING
		23.99							
1000145	5/24/2019		100510 VERIZON WIRELESS						
		763.88	APR/MAY 19 SERVICE		96855	9829267135	0211.6323		CELLULAR PHONES
		111.39	APR/MAY 19 SERVICE		96855	9829267135	0280.6323		CELLULAR PHONES
		458.13	APR/MAY 19 SERVICE		96855	9829267135	0211.6415		OTHER EQUIPMENT REN
		27.40	APR/ MAY 19 SERVICE		96856	9829784537	0130.6323		CELLULAR PHONES
		425.09	APR/ MAY 19 SERVICE		96856	9829784537	0192.6321		TELEPHONE
		135.71-	APR/ MAY 19 SERVICE		96856	9829784537	0191.6323		CELLULAR PHONES
		17.55	APR/ MAY 19 SERVICE		96856	9829784537	0194.6323		CELLULAR PHONES
		22.42	APR/ MAY 19 SERVICE		96856	9829784537	0220.6323		CELLULAR PHONES
		57.60-	APR/ MAY 19 SERVICE		96856	9829784537	0240.6323		CELLULAR PHONES
		56.35	APR/ MAY 19 SERVICE		96856	9829784537	0301.6323		CELLULAR PHONES
		100.67	APR/ MAY 19 SERVICE		96856	9829784537	0311.6323		CELLULAR PHONES
		32.44	APR/ MAY 19 SERVICE		96856	9829784537	0452.6323		CELLULAR PHONES
		260.00	APR/ MAY 19 SERVICE		96856	9829784537	9601.6323		CELLULAR PHONES
		385.11	APR- MAY 19 SERVICES		96857	9829884002	0220.6323		CELLULAR PHONES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
1000145	5/24/2019		100510 VERIZON WIRELESS						Continued.
		2,467.12							
1000146	5/29/2019		114740 BOND TRUST SERVICES CORPORATION						
		48,656.25	CAP IMPROV BONDS 2015A		96860	48836	9351.6611		BOND INTEREST
		8,975.00	ST RECON BONDS 2015B		96861	48837	9350.6611		BOND INTEREST
		57,631.25							
1000174	5/31/2019		100031 ANOKA COUNTY						
		40.00	LOC GOV OFF DINNER (6)		96863	052419	0111.6335		TRAINING
		10.00	LOC GOV OFF DINNER (6)		96863	052419	0130.6335		TRAINING
		10.00	LOC GOV OFF DINNER (6)		96863	052419	0191.6335		TRAINING
		60.00							
1000175	5/31/2019		107604 BONINE, JAMES						
		23.99	REIMBURSE- TRAIN MEALS		96864	052819	0211.6331		TRAVEL & LODGING
		23.99							
1000176	5/31/2019		105706 TINKLENBERG GROUP INC						
		3,300.00	JUNE 19 RETAINER 12 OF 12		96874	052919	9400.6315		MISCELLANEOUS PROFE
		3,300.00							
90511861	5/31/2019		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		20,715.11			96879	0530191054373	9101.2174		PERA-EMPLOYEE
		27,671.67			96880	0530191054374	9101.2183		PERA-EMPLOYER
		48,386.78							
93741479	5/31/2019		101306 IRS						
		24,084.97			96882	0530191054376	9101.2171		FEDERAL WITHHOLDING
		13,486.52			96883	0530191054377	9101.2173		FICA & MEDICARE-EMPL(
		13,486.52			96884	0530191054378	9101.2182		FICA & MEDICARE-EMPL(
		51,058.01							
96930268	5/31/2019		100601 MN DEPT OF REV WH						
		11,607.42			96881	0530191054375	9101.2172		STATE WITHHOLDING
		11,607.42							
99140741	5/31/2019		100223 ICMA RETIREMENT TRUST 457						
		2,333.53			96875	0530191054371	9101.2175		DEFERRED COMPENSAT
		2,333.53							
99512928	5/31/2019		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		8,157.20			96876	05301910543710	9101.2175		DEFERRED COMPENSAT
		8,157.20							
99515267	5/31/2019		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		2,839.91			96877	05301910543711	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,839.91							
		322,396.65	Grand Total						

Payment Instrument Totals

Checks	134,229.32
EFT Payments	124,382.85
A/P ACH Payment	63,784.48
Total Payments	322,396.65

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
115149	ADVANCED FIRST AID INC	LIFEPAK AED 396	PV	96972	001	09290	5/22/2019	0519-284	2,205.00
				Summary Total					2,205.00
	ADVANCED FIRST AID INC 4201 DREW AVENUE NORTH ROBBINSDALE MN 55422-1549			Payment Amount					2,205.00
102953	AMERIGAS OF ANOKA	PROPANE	PV	96923	001	09101	5/20/2019	649166532	105.24
				Summary Total					105.24
	AMERIGAS OF ANOKA P O BOX 371473 PITTSBURGH PA 15250-7473			Payment Amount					105.24
100026	ANDERSON IRRIGATION	REPAIRS 4 PARKS	PV	96887	001	09101	5/30/2019	07-8488	164.98
	ANDERSON IRRIGATION	REPAIRS 4 PARKS	PV	96887	002	09101	5/30/2019	07-8488	563.75
				Summary Total					728.73
	3200 MAIN STREET NE SUITE 240 MINNEAPOLIS MN 55448	WORK AT CENTRAL PARK	PV	96970	001	09101	5/10/2019	07-8413	581.09
		WORK AT CENTRAL PARK	PV	96970	002	09101	5/10/2019	07-8413	1,663.75
				Summary Total					2,244.84
		DRAW PRK/RHINESTONE FIELD	PV	97004	001	09101	5/10/2019	07-8414	323.40
		DRAW PRK/RHINESTONE FIELD	PV	97004	002	09101	5/10/2019	07-8414	1,100.00
				Summary Total					1,423.40
				Payment Amount					4,396.97
100033	ANOKA COUNTY ATTORNEY	FORFEITURE DISBURSEMENT	PV	96925	001	09290	5/21/2019	052119	1,329.00
				Summary Total					1,329.00
	ANOKA COUNTY ATTORNEY 2100 - 3RD AVENUE NORTH ANOKA MN 55303			Payment Amount					1,329.00
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	HAPPY DAYS 5K/BIKE PERMIT	PV	96924	001	09297	5/29/2019	052919	50.00
				Summary Total					50.00
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304			Payment Amount					50.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100063	ASPEN MILLS	J. BONINE RADIO HOLDER	PV	96973	001	09101	5/20/2019	237349	46.85
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432						Summary Total		46.85
							Payment Amount		46.85
106346	BAUER BUILT INCORPORATED	REPAIR 673	PV	96889	001	09602	5/29/2019	940058518	1,319.42
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR BLAINE MN 55449						Summary Total		1,319.42
							Payment Amount		1,319.42
116848	BAYCOM INC	RE: LOGIN ISSUES	PV	96890	001	09101	5/24/2019	SRVCE000000020843	145.00
	BAYCOM INC N16 W23217 STONE RIDGE DRIVE # 250 WAUKESHA WI 53188						Summary Total		145.00
							Payment Amount		145.00
100086	BLUE VELVET INC	FIRE- JUNE 2019 WASHES	PV	96974	001	09101	6/1/2019	060119	149.75
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW RAMSEY MN 55303						Summary Total		149.75
							Payment Amount		149.75
114529	BRUCE JACOBSON LANDSCAPE ARCHITECT	LCDA GRANT APP JAN-MAY 19	PV	96927	001	09101	5/10/2019	051019	4,000.00
	BRUCE JACOBSON LANDSCAPE ARCHITECT 4204 PILLSBURY AVENUE S MINNEAPOLIS MN 55409						Summary Total		4,000.00
							Payment Amount		4,000.00
106670	CENTRAL POWER DISTRIBUTORS INC	MOWER BLADES	PV	96975	001	09101	5/31/2019	19-839750	90.79
	CENTRAL POWER DISTRIBUTORS INC 3801 THURSTON AVENUE						Summary Total		90.79

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ANOKA MN 55303								
				Payment Amount					90.79
114451	COMPASS MINERALS	ROAD SALT	PV	96930	001	09101	5/15/2019	450359	11,881.13
				Summary Total					11,881.13
	COMPASS MINERALS								
	P O BOX 277043	ROAD SALT	PV	96931	001	09101	5/14/2019	449842	1,753.41
				Summary Total					1,753.41
	ATLANTA GA 30384-7043								
				Payment Amount					13,634.54
100116	CONNEXUS ENERGY	MISC CITY ACCTS	PV	96895	001	09230	5/21/2019	759126-303107 MAY 19	71.54
	CONNEXUS ENERGY	MISC CITY ACCTS	PV	96895	002	09230	5/21/2019	759126-303107 MAY 19	1,021.90
	PO BOX 1808	MISC CITY ACCTS	PV	96895	003	09230	5/21/2019	759126-303107 MAY 19	30.82
	MINNEAPOLIS MN 55480-1808	MISC CITY ACCTS	PV	96895	004	09230	5/21/2019	759126-303107 MAY 19	667.26
		MISC CITY ACCTS	PV	96895	005	09230	5/21/2019	759126-303107 MAY 19	6,799.94
		MISC CITY ACCTS	PV	96895	006	09230	5/21/2019	759126-303107 MAY 19	3,213.87
		MISC CITY ACCTS	PV	96895	007	09230	5/21/2019	759126-303107 MAY 19	199.56
				Summary Total					12,004.89
		TRAFFIC SIGNALS	PV	96896	001	09101	5/21/2019	759126-303100 MAY 19	850.49
				Summary Total					850.49
		PW MISC ACCTS	PV	96897	001	09101	5/21/2019	759126-303106 MAY 19	487.66
		PW MISC ACCTS	PV	96897	002	09101	5/21/2019	759126-303106 MAY 19	162.55
		PW MISC ACCTS	PV	96897	003	09101	5/21/2019	759126-303106 MAY 19	162.55
		PW MISC ACCTS	PV	96897	004	09101	5/21/2019	759126-303106 MAY 19	162.56
		PW MISC ACCTS	PV	96897	005	09101	5/21/2019	759126-303106 MAY 19	1,579.26
				Summary Total					2,554.58
		STREET LIGHTS	PV	96932	001	09603	5/21/2019	759126-303101 MAY 19	9,673.87
				Summary Total					9,673.87
		SIRENS	PV	96976	001	09101	5/21/2019	759126-303095 MAY	85.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2882
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
						19			
				Summary Total					85.00
				Payment Amount					25,168.83
115409	DESERT SNOW	B. HESSE-CLASS ARDEN HILLS MN	PV	96899	001	09101	5/28/2019	7794	599.00
	DESERT SNOW P O BOX 1466 LIBBY MT 59923			Summary Total					599.00
				Payment Amount					599.00
100986	E G RUD AND SONS INC	JOB- 19.277	PV	96935	001	09101	5/9/2019	39251	1,057.06
	E G RUD AND SONS INC 6776 LAKE DRIVE NE SUITE 110 LINO LAKES MN 55014			Summary Total					1,057.06
				Payment Amount					1,057.06
104267	ELITE SANITATION	TOLIETS-PARKS APRIL 19	PV	96937	001	09101	5/19/2019	25739	487.00
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330			Summary Total					487.00
				Payment Amount					487.00
100169	EMERGENCY APPARATUS MAINTENANCE INC	WORK ON 556	PV	96978	001	09101	5/23/2019	106257	1,058.24
	EMERGENCY APPARATUS MAINTENANCE INC 7512 4TH AVENUE LINO LAKES MN 55014			Summary Total					1,058.24
		WORK ON 560	PV	96979	001	09101	5/22/2019	106134	1,497.92
				Summary Total					1,497.92
				Payment Amount					2,556.16
104205	EXPRESS SIGNS INC	AD SIGN JUNE/JULY 19	PV	96939	001	09101	3/27/2019	INV-3778	310.00
	EXPRESS SIGNS INC PO BOX 475 ANOKA MN 55303			Summary Total					310.00
				Payment Amount					310.00
100143	FERGUSON WATERWORKS #	MISC PARTS	PV	96940	001	09601	5/21/2019	0327137	82.48

Payment Group Control Number 2882
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
2516									
	FERGUSON WATERWORKS 2516			Summary Total					82.48
	P O BOX 802817	MISC SUPPLIES	PV	96941	001	09601	5/22/2019	0327136	819.22
	CHICAGO IL 60680-2817			Summary Total					819.22
		MISC SUPPLIES	PV	96942	001	09601	5/20/2019	0322149	3,559.50
				Summary Total					3,559.50
				Payment Amount					4,461.20
107737	FINANCE AND COMMERCE INC	COR INFIL BASIN IMPROV BIDS	PV	96903	001	09605	5/24/2019	744285655	166.27
	FINANCE AND COMMERCE INC			Summary Total					166.27
	SDS 12-2619								
	P O BOX 86								
	MINNEAPOLIS MN 55486-2619			Payment Amount					166.27
107274	G L BERG ENTERTAINMENT	DEP HAPPY DAYS 2019	PV	96944	001	09297	5/28/2019	052819	200.00
	G L BERG ENTERTAINMENT			Summary Total					200.00
	825 NICOLLET MALL SUITE 801								
	MINNEAPOLIS MN 55402-2604			Payment Amount					200.00
114068	IDEAL SERVICES INC	WORK ON IRRIG. ELMCREST	PV	96947	001	09101	4/25/2019	9918	85.00
	IDEAL SERVICES INC			Summary Total					85.00
	P O BOX 244								
	ALEXANDRIA MN 56308			Payment Amount					85.00
112413	L E A DATA TECHNOLOGIES	TRAINING DB UPGRADE	PV	96985	001	09101	5/29/2019	10-1147-07	100.00
	L E A DATA TECHNOLOGIES			Summary Total					100.00
	290 SE LYON STREET								
	HAPPY VALLEY OR 97086			Payment Amount					100.00
100256	LANO EQUIPMENT INC	STIHL BLOWER	PV	96949	001	09101	5/21/2019	02-675933	224.95

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	LANO EQUIPMENT INC						Summary Total		224.95
	6140 HIGHWAY 10 NW	MISC PARTS FOR LAND PRIDE	PV	96984	001	09101	5/30/2019	02-677899	207.53
	ANOKA MN 55303						Summary Total		207.53
							Payment Amount		432.48
100293	MIDC ENTERPRISES	MISC PARTS	PV	96908	001	09101	5/23/2019	I0043463	577.37
	MIDC ENTERPRISES 1450 WEST COUNTY ROAD C ROSEVILLE MN 55113						Summary Total		577.37
							Payment Amount		577.37
106555	MINNEAPOLIS, CITY OF	APRIL 19 TRANSACTION FEES	PV	96909	001	09101	5/21/2019	400451003019	138.60
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738						Summary Total		138.60
							Payment Amount		138.60
116977	MINNESOTA MULCH AND SOIL	3 LOADS COMPOST	PV	96969	001	09101	5/14/2019	D23093	2,500.00
	MINNESOTA MULCH AND SOIL P O BOX 270101 ST PAUL MN 55127						Summary Total		2,500.00
							Payment Amount		2,500.00
115206	MINNETONKA GAME AND FISH CLUB	RANGE USE MAY 6-7 AND 16, 19	PV	96951	001	09101	5/17/2019	051719	960.00
	MINNETONKA GAME AND FISH CLUB 1506 FLORIDA AVENUE N GOLDEN VALLEY MN 55427						Summary Total		960.00
							Payment Amount		960.00
100328	MN DEPT OF HEALTH WATER	APR/JUNE 2019	PV	96910	001	09601	6/3/2019	060319	7,300.00
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494						Summary Total		7,300.00

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					7,300.00
100341	MTI DISTRIBUTING INC MTI DISTRIBUTING INC SDS 12-1900 P O BOX 86 MINNEAPOLIS MN 55486-1900	V BELTS	PV	96952	001	09101	5/21/2019	1212868-00	159.54
				Summary Total					159.54
				Payment Amount					159.54
116975	MURRAY, DENA DENA MURRAY 2535 4TH STREET NE # 2 MINNEAPOLIS MN 55418	FIRE- SEWING HONOR GUARD	PV	96953	001	09101	5/21/2019	052119	300.00
				Summary Total					300.00
				Payment Amount					300.00
100345	NAPA AUTO PARTS ELK RIVER NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330	OIL/AIR FILTER	PV	96954	001	09101	5/21/2019	014321	95.48
				Summary Total					95.48
		AIR FILTER- SPRAY PATCHER	PV	96955	001	09101	5/20/2019	014154	106.18
				Summary Total					106.18
		AIR FILTER 673	PV	96956	001	09101	5/24/2019	014809	51.67
				Summary Total					51.67
		FUEL/AIR/HYDRO FILTERS 673	PV	96957	001	09101	5/24/2019	014831	73.81
				Summary Total					73.81
		AIR FILTER 691	PV	96990	001	09101	5/29/2019	015349	42.74
				Summary Total					42.74
		AIR FILTERS 679	PV	96991	001	09101	5/29/2019	015308	58.24
				Summary Total					58.24
				Payment Amount					428.12
115167	NET TRANSCRIPTS INC NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014	TRANSCRIPTION	PV	96992	001	09101	5/15/2019	0025357	327.80
				Summary Total					327.80
				Payment Amount					327.80

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
114239	NORTH AMERICAN SAFETY	RAIN SUIT	PV	96912	001	09101	5/28/2019	42671	35.89
	NORTH AMERICAN SAFETY				Summary Total				35.89
	326 S. ASH STREET	SAFETY VESTS	PV	97005	001	09101	5/30/2019	42765	115.00
	BELLE PLAINE MN 56011	SAFETY VESTS	PV	97005	002	09101	5/30/2019	42765	115.00
					Summary Total				230.00
					Payment Amount				265.89
114895	PRO TECH SECURITY SYSTEMS	WORK ON CARD READER	PV	96958	001	09101	4/24/2019	6827	710.00
	PRO TECH SECURITY SYSTEMS 129 CENTRAL AVE OSSEO MN 55369				Summary Total				710.00
					Payment Amount				710.00
108033	RAMSEY FOUNDATION	DONATION CONCERT ALLOCATION	PV	96961	001	09101	5/29/2019	052919	10,000.00
	RAMSEY FOUNDATION P O BOX 234 RAMSEY MN 55303				Summary Total				10,000.00
					Payment Amount				10,000.00
114163	RCM SPECIALTIES INC	EMULSION	PV	96915	001	09101	5/24/2019	7027	4,866.40
	RCM SPECIALTIES INC 12090 MARGO AVENUE SOUTH SUITE B HASTINGS MN 55033				Summary Total				4,866.40
					Payment Amount				4,866.40
111128	SHERBURNE COUNTY SHERIFFS OFFICE	RANGE USE 5/28/2019	PV	96996	001	09101	5/29/2019	02019005-RPD	30.00
	SHERBURNE COUNTY SHERIFFS OFFICE 13880 BUSINESS CENTER DRIVE NW ELK RIVER MN 55330				Summary Total				30.00
					Payment Amount				30.00
113273	STATE OF MINNESOTA	FORFEITURE DISBURSEMENT	PV	96963	001	09290	5/22/2019	052219	664.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	STATE OF MINNESOTA DEPARTMENT OF FINANCE TREASURY DIVISION- SEIZED PROPERTY P O BOX 64577 ST PAUL MN 55164-0577			Summary Total					664.00
				Payment Amount					664.00
112736	SWANK MOTION PICTURES INC	2 MOVIES AUG 2019	PV	96965	001	09101	5/23/2019	1621911	750.00
	SWANK MOTION PICTURES INC 2844 PAYSPHERE CIRCLE CHICAGO IL 60674			Summary Total					750.00
				Payment Amount					750.00
115260	SYSAID TECHNOLOGIES LTD	1 YR RENEWAL	PV	96964	001	09101	5/15/2019	#OP-0602736	1,825.00
	SYSAID TECHNOLOGIES LTD BENEFICIARY: SYSAID TECH LTD P O BOX 841922 BOSTON MA 02284-1922			Summary Total					1,825.00
				Payment Amount					1,825.00
114151	TASC (FEES)	VOYA TRUST FEES 1ST QTR 19	PV	96997	001	09101	5/30/2019	IN1526304	37.50
	TASC CLIENT INVOICES P O BOX 88278 MILWAUKEE WI 53288-0001			Summary Total					37.50
				Payment Amount					37.50
116724	TRI STATE BOBCAT	BANDIT CHIPPER 605	PV	96966	001	09101	5/20/2019	S25192	39,573.25
	TRI STATE BOBCAT 1200 HIGHWAY 13 EAST BURNSVILLE MN 55337			Summary Total					39,573.25
				Payment Amount					39,573.25
100495	TWIN CITIES FLAG SOURCE	MISC FLAGS	PV	96921	001	09101	5/20/2019	32764	334.00
	TWIN CITIES FLAG SOURCE 3240 - 199TH AVENUE NW			Summary Total					334.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2882		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ANOKA MN 55303								
				Payment Amount					334.00
100529	WENDELL'S INC	AP STAMP- PARKS	PV	96922	001	09101	5/24/2019	2400668	15.23
	WENDELL'S INC			Summary Total					15.23
	6601 BUNKER LAKE BLVD	BADGES-MOHLER/ELMQUIST	PV	96999	001	09101	5/21/2019	2399319	10.46
	PO BOX 458			Summary Total					10.46
	RAMSEY MN 55303-0458								
				Payment Amount					25.69
100539	WRIGHT TIRE SERVICE INC	4 TIRES 667	PV	96967	001	09601	5/28/2019	69663	431.28
	WRIGHT TIRE SERVICE INC			Summary Total					431.28
	710 WEST MAIN STREET	2 TIRES MOW TRAILER	PV	97002	001	09101	5/30/2019	69746	115.96
	ANOKA MN 55303			Summary Total					115.96
		1 TIRE PATCHING TRAILER	PV	97003	001	09101	5/31/2019	69783	73.22
				Summary Total					73.22
				Payment Amount					620.46
				Total Amount to be Processed					135,489.18
				Total Number of Payments to be Processed					46

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2883		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
107587	ANOKA COUNTY TREASURY DEPARTMENT	JUNE 19 BROADBAND	PV	96888	001	09101	5/16/2019	B190517M	604.50
	ANOKA COUNTY TREASURY DEPARTMENT				Summary Total				604.50
	2100 THIRD AVENUE	5-19 JOINT POWERS AGREE.	PV	96926	001	09101	5/17/2019	ELEC05161919	5,363.24
	ANOKA MN 55303				Summary Total				5,363.24
					Payment Amount				5,967.74
100647	BOLTON AND MENK INC	RTC 9TH ADD PONDS MAY 19	PV	96891	001	09605	5/15/2019	0232987	882.50
	BOLTON AND MENK INC				Summary Total				882.50
	1960 PREMIER DRIVE	COR INFIL PROJECT	PV	96892	001	09605	5/15/2019	0232986	816.00
	MANKATO MN 56001-5900				Summary Total				816.00
					Payment Amount				1,698.50
112019	CENTRAL HYDRAULICS INC	MISC PARTS	PV	96928	001	09605	5/28/2019	0059579	136.54
	CENTRAL HYDRAULICS INC				Summary Total				136.54
	21877 INDUSTRIAL COURT								
	ROGERS MN 55374				Payment Amount				136.54
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	96894	001	09101	5/29/2019	4022805723	229.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	96894	002	09101	5/29/2019	4022805723	5.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	96894	003	09101	5/29/2019	4022805723	28.32
	P O BOX 650838	UNIFORM CLEANING	PV	96894	004	09101	5/29/2019	4022805723	28.33
	DALLAS TX 75265-0838				Summary Total				290.65
		UNIFORM CLEANING	PV	96929	001	09101	5/22/2019	4022399095	28.00
		UNIFORM CLEANING	PV	96929	002	09101	5/22/2019	4022399095	4.00
		UNIFORM CLEANING	PV	96929	003	09101	5/22/2019	4022399095	36.40
		UNIFORM CLEANING	PV	96929	004	09101	5/22/2019	4022399095	36.41
					Summary Total				104.81
					Payment Amount				395.46
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC	CONTRACT MAY/JUNE 2019	PV	96900	001	09101	5/22/2019	INV183320	252.07
	DEFINITIVE TECHNOLOGY SOLUTIONS INC				Summary Total				252.07
	9401 JAMES AVENUE SOUTH SUITE 120								

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2883		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	BLOOMINGTON MN 55431								
				Payment Amount					252.07
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	96898	001	09101	5/23/2019	61856	2,324.75
	DEHN OIL COMPANY			Summary Total					2,324.75
	6735 141ST AVENUE NW	BULK OIL	PV	96933	001	09101	5/16/2019	25136480	933.40
	RAMSEY MN 55303			Summary Total					933.40
				Payment Amount					3,258.15
101185	DO ALL PRINTING COM INC	MOVIE STICKERS-ART FAIR BOARDS	PV	96934	001	09101	5/17/2019	43453	306.60
	DO ALL PRINTING COM INC			Summary Total					306.60
	6360 HIGHWAY 10 NW								
	RAMSEY MN 55303								
				Payment Amount					306.60
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	PROSECUTION MAY 2019	PV	96977	001	09101	5/31/2019	05 2019	5,873.85
	ECKBERG LAMMERS ATTORNEYS AT LAW			Summary Total					5,873.85
	1809 NORTHWESTERN AVENUE								
	STILLWATER MN 55082								
				Payment Amount					5,873.85
100158	ECM PUBLISHERS INC	INFIL BASIN IMPROV BIDS	PV	96901	001	09605	5/24/2019	697427	193.50
	ECM PUBLISHERS INC			Summary Total					193.50
	4095 COON RAPIDS BLVD	AD STREETS MAINT FT	PV	96936	001	09101	5/19/2019	695961	186.00
	COON RAPIDS MN 55433			Summary Total					186.00
				Payment Amount					379.50
113991	EMERGENCY RESPONSE SOLUTIONS	FACE PIECE	PV	96938	001	09101	5/22/2019	13168	288.61
	EMERGENCY RESPONSE SOLUTIONS			Summary Total					288.61
	4817 VIKING BLVD SUITE 102	SCBA FLOW TESTS	PV	96980	001	09101	4/2/2019	12934	2,544.00
	EAST BETHEL MN 55092			Summary Total					2,544.00
		FACE SHIELD	PV	96981	001	09101	5/23/2019	13187	221.46
				Summary Total					221.46

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2883
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					3,054.07
107099	FASTENAL	MISC PARTS	PV	96902	001	09101	5/29/2019	MNTC8176657	21.16
	FASTENAL COMPANY P O BOX 1286 WINONA MN 55987			Summary Total					21.16
				Payment Amount					21.16
100186	FRANKENSIGNS INC	NAME- CORY GARDNER	PV	96943	001	09101	5/6/2019	273939	28.00
	FRANKENSIGNS 9991 GOODHUE STREET NE P O BOX 490301 BLAINE MN 55449			Summary Total					28.00
				Payment Amount					28.00
100650	GRAINGER	FAUCET HOLE COVER	PV	96905	001	09101	5/24/2019	9186290749	2.56
	GRAINGER INC			Summary Total					2.56
	DEPT. 806511127	LEATHER GLOVES	PV	96946	001	09101	5/22/2019	9183606814	88.08
	PALATINE IL 60038-0001			Summary Total					88.08
		CREDIT- RETURN ASPHALT LUTE	PD	96971	001	09101	6/11/2019	9182591041	54.84-
				Summary Total					54.84-
		FLARES/FLOOR SQUEEGEE	PV	96982	001	09101	5/29/2019	9188753520	84.30
		FLARES/FLOOR SQUEEGEE	PV	96982	002	09101	5/29/2019	9188753520	127.82
				Summary Total					212.12
				Payment Amount					247.92
112475	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	96948	001	09101	5/29/2019	IN2534381	31.75
	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	96948	002	09101	5/29/2019	IN2534381	18.10
	P O BOX 860627	OFFICE SUPPLIES	PV	96948	003	09101	5/29/2019	IN2534381	93.90
	MINNEAPOLIS MN 55486-0001			Summary Total					143.75
		MISC SUPPLIES	PV	96983	001	09101	5/31/2019	IN2538570	73.72
				Summary Total					73.72
				Payment Amount					217.47

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2883		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100283	MENARDS COON RAPIDS	STEEL RACKING	PV	96904	001	09101	5/21/2019	1876	252.77
	MENARDS COON RAPIDS				Summary Total				252.77
	3045 MAIN STREET	MISC SUPPLIES	PV	96907	001	09101	5/22/2019	1944	462.57
	COON RAPIDS MN 55433	MISC SUPPLIES	PV	96907	002	09101	5/22/2019	1944	46.99
					Summary Total				509.56
		MISC SUPPLIES	PV	96987	001	09101	5/20/2019	1749	83.08
					Summary Total				83.08
		SOCKETS	PV	96989	001	09101	5/23/2019	2067	15.38
					Summary Total				15.38
					Payment Amount				860.79
100284	MENARDS ELK RIVER	STEEL RACKING/FRAME	PV	96906	001	09101	5/21/2019	87300	156.88
	MENARDS ELK RIVER				Summary Total				156.88
	19521 EVANS STREET NW	MISC SUPPLIES	PV	96950	001	09101	5/19/2019	87217	91.35
	ELK RIVER MN 55330-1077				Summary Total				91.35
		MISC PARTS	PV	96986	001	09101	5/24/2019	87552	67.39
					Summary Total				67.39
		MISC SUPPLIES	PV	96988	001	09101	5/22/2019	87407	181.93
					Summary Total				181.93
					Payment Amount				497.55
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	96913	001	09101	5/24/2019	195239	302.08
	NORTHERN SANITARY SUPPLY CO				Summary Total				302.08
	341 COON RAPIDS BLVD MINNEAPOLIS MN 55433								
					Payment Amount				302.08
115232	NORTHERN TECHNOLOGIES LLC	APR/MAY 19 RIVERDALE SWR/WTR	PV	96914	001	09601	5/4/2019	31090	190.13
	NORTHERN TECHNOLOGIES LLC	APR/MAY 19 RIVERDALE SWR/WTR	PV	96914	002	09601	5/4/2019	31090	190.12
	3522 4TH AVENUE S FARGO ND 58103				Summary Total				380.25
					Payment Amount				380.25
106216	PIONEER RIM AND WHEEL	PARTS MOW TRAILER	PV	96993	001	09101	5/30/2019	01BL7722	98.30

Payment Group Control Number 2883
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CO	650							
				Summary Total					98.30
	PIONEER RIM AND WHEEL CO								
	2500 KENNEDY ST NE	PARTS FOR MOW TRAILER 650	PV	96994	001	09101	5/29/2019	02BL6916	185.12
				Summary Total					185.12
	MINNEAPOLIS MN 55413								
		ELECTRIC BRAKE MOW TRAILER	PV	96995	001	09101	5/29/2019	01BL6980	42.88
				Summary Total					42.88
				Payment Amount					326.30
113444	PRECISE	APR 2019 SERVICE	PV	97006	001	09101	5/31/2019	200-1021378	768.83
				Summary Total					768.83
	PRECISE								
	501 EAST CLIFF ROAD SUITE 100								
	BURNSVILLE MN 55337								
				Payment Amount					768.83
113737	RATWIK ROSZAK AND MALONEY PA	APRIL 19 SERVICE	PV	96959	001	09101	5/1/2019	64170	6,206.00
	RATWIK ROSZAK AND MALONEY PA	APRIL 19 SERVICE	PV	96959	002	09101	5/1/2019	64170	174.93
	300 U.S. TRUST BUILDING	APRIL 19 SERVICE	PV	96959	003	09101	5/1/2019	64170	145.00
	730 SECOND AVENUE SOUTH	APRIL 19 SERVICE	PV	96959	004	09101	5/1/2019	64170	362.50
				Summary Total					6,888.43
	MINNEAPOLIS MN 55402								
		RETAINER APR 2019	PV	96968	001	09804	5/1/2019	64171	72.50
		RETAINER APR 2019	PV	96968	002	09804	5/1/2019	64171	3,064.50
				Summary Total					3,137.00
				Payment Amount					10,025.43
115583	SANDARIN, BARBARA	MAY 2019 YOGA CLASSES	PV	96962	001	09101	5/6/2019	905	450.00
				Summary Total					450.00
	BARBARA SANDARIN								
	1824 113TH LANE NW								
	COON RAPIDS MN 55433								
				Payment Amount					450.00
100976	SHRED IT	APRIL 2019 SHREDDING	PV	96917	001	09101	4/15/2019	8127080254	72.80
				Summary Total					72.80
	SHRED IT USA MINNEAPOLIS								
	28883 NETWORK PLACE	MAY 19 SHREDDING	PV	96918	001	09101	5/15/2019	8127297251	72.80
	CHICAGO IL 60673-1288			Summary Total					72.80

Payment Group Control Number 2883
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					145.60
114269	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC	TURF CARE- ALPINE FF	PV	96919	001	09101	5/24/2019	11327	460.64
	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC			Summary Total					460.64
	18523 OLSON STREET NW	TURF CARE-CH, DRAW, SUNWOOD DR	PV	96920	001	09101	5/24/2019	11345	1,640.04
	ELK RIVER MN 55330			Summary Total					1,640.04
				Payment Amount					2,100.68
112024	TOWMASTER	VALVE SOLENOID	PV	96916	001	09101	5/20/2019	416273	90.50
	TOWMASTER			Summary Total					90.50
	61381 US HWY 12	SOLENOID	PV	97007	001	09101	5/28/2019	416534	105.30
	LITCHFIELD MN 55355			Summary Total					105.30
				Payment Amount					195.80
105628	WELLS CATERING SERVICE	COUNCIL MEAL 05/28/2019	PV	96998	001	09101	5/28/2019	45701	90.80
	WELLS CATERING SERVICE 7533 SUNWOOD DRIVE SUITE 108 RAMSEY MN 55303			Summary Total					90.80
				Payment Amount					90.80
111137	WRIGHT HENNEPIN COOPERATIVE ELECTRIC	MAY 2019 SERVICES	PV	97000	001	09240	5/29/2019	052919	24.95
	WRIGHT HENNEPIN COOPERATIVE ELECTRIC	MAY 2019 SERVICES	PV	97000	002	09240	5/29/2019	052919	27.95
	P O BOX 77027	MAY 2019 SERVICES	PV	97000	003	09240	5/29/2019	052919	27.95
	MINNEAPOLIS MN 55480-7727	MAY 2019 SERVICES	PV	97000	004	09240	5/29/2019	052919	35.90
				Summary Total					116.75
		7550 SUNWOOD DR NW	PV	97001	001	09101	5/29/2019	150-1681-6340 MAY 19	27.95
				Summary Total					27.95
				Payment Amount					144.70
				Total Amount to be Processed					38,125.84
				Total Number of Payments to be Processed					27

EHLERS
BOND TRUST SERVICES

Debt Service Statement

APR 10 2019

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 48836
Statement Date: April 10, 2019

RE: $3,880,000.00 General Obligation Capital Improvement Plan Bonds, Series 2015A

Debt Service Date	CUSIP	Principal	Interest	Total Due
06-01-2019	751813	$0.00	$48,656.25	**$48,656.25**

Payment Instructions

WIRES due by May 31, 2019
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327741

CHECKS due by May 24, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 327741
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9351 6601
Date Rec'd: 4/11 Total Due: 48,656.25
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

EHLERS
BOND TRUST SERVICES

Debt Service Statement

APR 19 2019

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 48837
Statement Date: April 10, 2019

RE: $1,205,000.00 General Obligation Street Reconstruction Bonds, Series 2015B

Debt Service Date	CUSIP	Principal	Interest	Total Due
06-01-2019	751813	$0.00	$8,975.00	**$8,975.00**

Payment Instructions

WIRES due by May 31, 2019
Wells Fargo ~~Bank, San Francisco~~, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327787

CHECKS due by May 24, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 327787
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9350.6611 8975.-
Date Rec'd: 4/11 Total Due:
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-136

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF MAY 23, 2019 THROUGH JUNE 5, 2019

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of May 23, 2019, through June 5, 2019, in the amount of $ 670,943.92 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period May 23, 2019, through June 5, 2019, in the amount of $ 670,943.92.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of June 2019.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 10.**

Meeting Date: 06/11/2019

Submitted For: Kurt Ulrich, Administrative Services

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #19-137 Appointing Councilmember Nadine Heinrich to the Highway 10 Committee

Purpose/Background:

The purpose of this case is to appoint Councilmember Nadine Heinrich to the Highway 10 Committee. This appointment is necessary to fill the vacancy left on the Committee when former Councilmember Melody Shryock resigned. Other members of the Committee include: Mayor LeTourneau, Councilmember Riley, City Administrator Ulrich and Elwyn Tinklenberg of the Tinklenberg Group.

Three City Councilmembers serve on the Committee to address issues of concern to Highway 10, including legislative initiatives, grant requests, and attending the Anoka County Highway 10 Working Group meetings. The Committee meets four to six times per year as needed.

Councilmember Heinrich has expressed an interest in serving on the Highway 10 Committee. She recently was a part of the group that went to Washington, D.C. to advocate for transportation funding for Highway 10. Furthermore, at the May 28, 2019 work-session, it was the consensus of the Council to appoint Councilmember Heinrich to the vacant position on the Highway 10 Committee.

Funding Source:

Not Applicable

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt Resolution #19-137 Appointing Councilmember Nadine Heinrich to the Highway 10 Committee.

Attachments

Resolution 19-137

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:59 AM
Form Started By: Colleen Lasher		Started On: 06/04/2019 12:13 PM
Final Approval Date: 06/06/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-137

RESOLUTION APPOINTING COUNCILMEMBER NADINE HEINRICH TO THE HIGHWAY 10 COMMITTEE

WHEREAS, the Highway 10 Committee is currently underrepresented due to the resignation of Councilmember Shryock; and

WHEREAS, the City Council selects three members to serve on the Committee; and

WHEREAS, at the May 28, 2019 work-session, it was the consensus of the Council to appoint Councilmember Heinrich to the vacant position on the Highway 10 Committee.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-137 to do the following:

Appoint Councilmember Nadine Heinrich to the Highway 10 Committee.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of June, 2019.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 11.**

Meeting Date: 06/11/2019

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Report from Public Works Committee
The Public Works Committee held it regular meeting on May 21, 2019 and discussed the following cases:
1. Consider Recommendation to City Council to Suspend Annual Sealcoating Program: Motion to ratify the recommendatioin of the Public Works Committee to recommend that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.
2. Request Authorization to Participate in the MnWARN Mutual Aid Agreement: Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council direct staff to **adopt Resolution #19-166** Authorizing the City of Ramsey to enter into a Joint Powers Agreement with the MnWARN Emergency Response Program.
3. Discuss 6401 Highway 10 - Dranage Issues/Pavement Discussion: Motion for City Council to ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that it can move forward as soon as possible.
Committee/Staff Input
Future Topics

Purpose/Background:

1. Consider Recommendation to City Council to Suspend Annual Sealcoating Program: City Engineer Westby stated that the purpose of this case is to consider a recommendation to the City Council to suspend the City's annual sealcoating program temporarily. The City of Ramsey has generally sealcoated between 13 and 23 miles of City streets each year for many years. The purpose of sealcoating is to protect existing bituminous pavement from damage caused by stormwater runoff, ultraviolet rays from the sun, and petroleum deposits left by vehicles using these streets. Over the last two or three years, City staff has received higher than normal numbers of complaints about loose rock along gutters and in the boulevards of properties fronting streets that were sealcoated. City Engineer Westby stated that this spring, staff has observed damage to the underlying pavement of streets that were sealcoated within the last two to three years. Staff has also heard from numerous other cities throughout the Twin Cities metro area, including several northwest metro, about similar recent observations on their sealcoat projects. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.
2. Request Authorization to Participate in the MnWARN Mutual Aid Agreement: Public Works Superintendent Riemer stated that MnWARN is a formal emergency response program in Minnesota. MnWARN is a mutual aid agreement to provide a program whereby water, wastewater, and storm water utilities sustaining physical damage from natural or man-made disasters in the state of Minnesota can obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary to protect the health and welfare of the utilities' customers. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council direct staff to adopt Resolution #19-166 Authorizing the City of Ramsey to enter into a Joint Powers Agreement with the MnWARN.
3. Discuss 6401 Highway 10 - Dranage Issues/Pavement Discussion: Public Works Superintendent Riemer stated that the City currently owns 6410 Highway 10 on the corner of Sunfish Lake Boulevard and Highway 10 by Aurelio's Pizza and Willy McCoy's. The site is currently gravel and dirt, with smaller pieces of pavement onsite. A neighboring tenant has requested the City pave or improve the conditions of the site, because the gravel and dirt is unmaintained and blows with the wind. More importantly, the dirt onsite is running into a storm drain onsite.

Public Works Superintendent Riemer stated that because of the prohibitive cost of paving the area temporarily, staff would suggest obtaining quotes for chemical dust control. Chemical treatment would likely be an annual expense, until construction began on the Sunfish Lake Boulevard interchange. He stated that he did receive an estimate from a contractor that stated the chemical spraying would have a cost of about $1,600. He believed that this would be a good short-term solution. Motion for City Council to ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that it can move forward as soon as possible.
Future Topics Calendar: Councilmember Riley asked for additional details on the increase in costs for road improvements and how that translates to the increase in an assessment: City Engineer Westby stated he will provide the information requested via email.

Recommendation:

1. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.
2. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council direct staff to Adopt Resolution #19-166 Authorizing the City of Ramsey to enter into a Joint Powers Agreement with the MnWARN.
3. Motion for City Council to ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that it can move forward as soon as possible.

Action:

Motion for City Council to ratify the recommendation of the public Works Committee as follows:
Committee Business.
1. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.
2. Motion to ratify the recommendation of the Public Works Committee to recommend that the City Council direct staff to adopt Resolution #19-166 Authorizing the City of Ramsey to enter into a Joint Powers Agreement with the MnWARN.
3. Motion for City Council to ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that it can move forward as soon as possible.

Attachments

Agenda

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	06/05/2019 10:21 AM
Bruce Westby	Bruce Westby	06/06/2019 10:22 AM
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:42 AM
Form Started By: MaryJo Warner		Started On: 05/31/2019 03:18 PM
Final Approval Date: 06/06/2019		

City of Ramsey
Agenda
Public Works Committee
Tuesday, May 21, 2019
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. Call to Order

2. Citizen Input

3. Approve Agenda

4. Approve Minutes

1. Approve the following meeting minutes.
1. Public Works Committee meeting dated April 16, 2019.

5. Committee Business

1. Consider Recommendation to City Council to Suspend Annual Sealcoating Program

2. Request Authorization to Participate in the MnWarn Mutual Aid Agreement

3. Discuss 6401 Highway 10 - Drainage Issues/Pavement Discussion

6. Committee/Staff Input

1. Staff Updates on Improvement Projects and Items of Interest

2. Review Future Topics Calendar

7. Adjournment

Public Works Committee **4. 1.**

Meeting Date: 05/21/2019
Submitted For: Grant Riemer, Engineering/Public Works
By: MaryJo Warner, Engineering/Public Works

Title:

Approve the following meeting minutes.
1. Public Works Committee meeting dated April 16, 2019.

Purpose/Background:

Purpose: To review and approve meeting minutes.
Background: Attached are the meeting minutes for review.

Timeframe:

5 minutes.

Observations/Alternatives:

n/a

Funding Source:

n/a

Recommendation:

To review and approve meeting minutes dated April 16, 2019.

Action:

Motion to approve meeting minutes dated April 16, 2019.

Attachments

Minutes

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	05/15/2019 01:54 PM
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:25 PM
Form Started By: MaryJo Warner		Started On: 05/15/2019 01:00 PM
Final Approval Date: 05/16/2019		

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, April 16, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
Councilmember Chris Riley
Councilmember Melody Shryock

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
Civil Engineer IV Leonard Linton

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:35 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Shryock. Voting No: None.

4. APPROVE MINUTES

4.01: Approve March 19, 2019, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Shryock, to approve the following minutes:

Regular Meeting Minutes dated March 19, 2019

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Shryock. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Provide City Council Recommendation to Approve Plans and Specifications and Authorize Advertisements for Bids for COR Infiltration Basin Improvements, Improvement Project #18-09

Civil Engineer IV Linton stated that the City made the decision to place their municipal wells in the western part of the City where development was expected to happen in the mid 1990's. The area around the wells was selected as the site of Ramsey Town Center (RTC) in the early 2000's. The state required development of a wellhead protection plan for the wells in the mid 2000's. The City acquired the foreclosed RTC properties in 2009 and began marketing the properties as The COR.

Civil Engineer IV Linton reported that the City is part of the Lower Rum River Watershed Management Organization (LRRWMO), which is tasked with maintaining water quality through regulating stormwater discharges. The LRRWMO Third Generation Plan was adopted in 2012 and must be updated every 10 years just like the City Comprehensive Plan. The Third Generation plan required infiltration of the first one (1) inch of runoff from all impervious surfaces (roofs and paving) on new projects. The infiltration guidelines discourage or prohibit infiltration in wellhead protection areas. The Third Generation Plan has a provision that projects can pay into an infiltration mitigation fund if they cannot infiltrate on site.

Civil Engineer IV Linton stated that most of The COR area to be developed is in the area where infiltration is not permitted. All projects developed in the COR since 2015 have paid into the infiltration mitigation fund. LRRWMO permits were approved for these projects with the condition that the City develop an infiltration basin in an area where infiltration is permitted. The City was first required to have the infiltration basin in place by July 1, 2018. The LRRWMO Board later extended this requirement to September 30, 2019.

Civil Engineer IV Linton noted that the City Council approved preparation of plans and specifications for the COR Infiltration Basin Improvements on April 9, 2018. Staff has since completed plans and specifications and wants to request City Council approval of plans and authorization to advertise for bids on May 14, 2019. This date falls before the next Public Works Committee meeting, so Staff is requesting the Committee to recommend that the City Council approve plans and specifications and authorize advertisements for bids to allow this project to move forward in a timely manner to meet the completion deadline of September 30, 2019.

Civil Engineer IV Linton stated that construction of the infiltration basin is necessary to fulfill City obligations incurred with the LRRWMO approval of projects in The COR since 2015 and to provide capacity for future development to occur. He noted that the estimated cost for the improvement is $970,000 and advised that the City has collected infiltration mitigation funds from all developments that have occurred in The COR since 2015. These funds will pay approximately one-fourth of the cost of the project. The City will pay the remainder of the project now using stormwater utility funds. These costs will be reimbursed as future development occurs.

City Engineer Westby stated that the Council previously reviewed the PSD, LLC proposal for exchanging City-owned land west of Armstrong Boulevard for land owned by PSD south and east of the Medical Examiner building that is needed to construct the infiltration basin and staff is working with PSD to finalize the details of this transaction. He believed that agreement would be ready for the May 14th Council meeting as well.

Chairperson Kuzma asked for details on the fill that would be moved from the site.

City Engineer Westby stated that this project will generate approximately 35,000 cubic yards of soil that will need to be exported. Based on the need for fill within two other areas of The COR, the plans incorporate provisions for the contractor to place the excess fill in those areas after installing erosion control measures (silt fence) and stripping the existing topsoil to expose the underlying granular material. This base material will be tested and compacted, and the imported fill will be placed in specified lifts that will be compacted and documented. He noted that the area south of Sunwood Drive and east of Zeolite Street was identified as one of the sites for the excess fill. Bringing this site to grade will accomplish two things. It will address a concern raised by the Minnesota Department of Health about the area around the municipal well being depressed and holding water. It will also make the site more marketable. The remainder of the fill will be placed in the Municipal Plaza recreational area north of Sunwood Drive and west of Center Street.

Councilmember Riley asked why there are so many wells so close together.

City Engineer Westby stated he is unsure what drove this decision.

Civil Engineer IV Linton explained that for some wells there is one treatment center serving two wells.

Public Works Superintendent Riemer stated that the original thought was to have a water treatment plant near the fire station and therefore the wells were setup to support that.

Motion by Councilmember Riley, seconded by Councilmember Shryock, to recommend City Council approval of Plans and Specifications and authorization to advertise for Bids for The COR Infiltration Basin Improvements, Improvement Project #18-09.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Shryock. Voting No: None.

Councilmember Riley asked if the infiltration basin would be constructed this year.

City Engineer Westby replied that construction is estimated to take 60 to 75 days, depending on weather. Construction must therefore start by mid-July to ensure completion by the deadline of September 30, 2019. If the Council approves plans and authorizes ads for bids on May 14, bids could be advertised May 17 and 24, bids could be opened June 7, and awarded on June 11. At that time, the Contractor could order the lift station, which has an anticipated delivery lead-time

of 4 months. If necessary, staff can request a second project completion extension based on when the lift station is expected to be operational.

Councilmember Riley asked why a lift station would be necessary.

Civil Engineer IV Linton provided additional details on the necessity of a stormwater lift station in order to make the infiltration basin successful.

6. COMMITTEE / STAFF INPUT

6.01: Wellhead Protection Plan Part 2 Amendment Process Update

City Engineer Westby stated that City Staff has been working with MDH since March of 2017 to amend the City of Ramsey's Wellhead Protection Plan (WHPP), which was adopted January 4, 2010, and is effective until January 4, 2020. The City's WHPP must be amended by October 6, 2019 to meet the required 10-year update schedule. The WHPP consists of two parts. Part 1 delineates the City's wellhead protection zone and drinking water supply management area (DWSMA) and assesses the vulnerability of our DWSMA and municipal water supply wells. Part 2 includes a potential contaminant source inventory, a potential contaminant source management strategy, an emergency/alternative water supply contingency plan, and wellhead protection program evaluation plan.

City Engineer Westby stated that Part 1 of the WHPP was recently amended and approved by the MDH. A copy of the MDH approval letter, received February 4, 2019, is included in the packet. As required, copies of the amended delineated wellhead protection areas, drinking water supply management areas, and assessments of well and aquifer vulnerabilities were issued to local units of governments wholly or partially within these areas within 30 days after receiving MDH approval of the Part 1 amendment. A copy of this letter with attachments is attached. The City was also required to conduct a public information meeting by April 4, 2019, to present the Part 1 amendments to the public. The public information meeting was conducted on March 19, 2019, as part of the Public Works Committee meeting.

City Engineer Westby stated that the City must now amend Part 2 of the WHPP. To kick this process off, City and MDH Staff met on March 28, 2019, to discuss the scope of the required Part 2 amendments. It was discussed that numerous data elements must be compiled and assessed as related to the management of potential contaminants in the drinking water supply management area that was approved with the WHPP Part 1 amendments. Data elements are pieces of information in the form of maps, lists, records, tables and inventories. Where appropriate, the elements should be reviewed and assessed in terms of their present and/or future implications on the 1) use of the wells, 2) quality and quantity of water supplying the public water supply wells, and 3) land and groundwater uses in the DWSMA.

City Engineer Westby stated that MDH prepared a Scoping 2 Decision Notice after the meeting, which was submitted to the City via email on April 4, 2019. The Notice included a list of required data elements. A hard copy of this Notice, including an attachment noting Potential

Contaminant Source Inventory (PCSI) requirements, was received in the mail on April 8, 2019. Copies of the Scoping 2 Decision Notice and PCSI requirements were included in the packet.

City Engineer Westby stated that based on Engineering Staff's current and projected workloads, the scope of work required to amend Part 2 of the WHPP, and the minimal amount of time available to complete this work, Staff recommends enlisting an engineering consultant to complete the work. The cities of Andover, and Anoka, who are also members of the Lower Rum River Watershed Management Organization (LRRWMO), enlisted the services of Barr Engineering to complete the Part 2 amendments for their respective WHPP's. It is important to note that Barr Engineering is the LRRWMO's Engineer, and that the LRRWMO reviews and comments on all WHPP Part 2 amendments.

City Engineer Westby stated that Anoka and Andover used the same project manager from Barr Engineering, Mr. John Greer, and both cities highly recommended him. Staff met with Mr. Greer on Monday, April 8, 2019, to discuss his availability to assist the City of Ramsey with our WHPP Part 2 amendments. Mr. Greer indicated he could assist the City with our Part 2 amendments, and noted that while the timelines are tight, he felt that if data requests are addressed in a timely manner the City should be able to meet the MDH deadline of October 6, 2019. Staff therefore requested that Barr Engineering submit a proposal for assisting the City of Ramsey with its WHPP Part 2 amendments, including a not-to-exceed fee. Staff originally estimated costs for hiring a consultant to assist with the Part 2 amendments to be in the range of $15,000 to $30,000, depending on the scope of work identified in the MDH Scoping 2 Decision Notice.

City Engineer Westby stated that on April 10, 2019, Barr Engineering submitted their proposal to amend Part 2 of the City of Ramsey's WHPP, which includes a not-to-exceed fee of $25,100. He stated that staff has reviewed Barr Engineering's proposed not-to-exceed fee and feels it is reasonable based on the required scope of work.

Civil Engineer IV Linton provided an update on the watershed-based funding meetings that he has attended. He noted that if a project was not included in the City/LRRWMO plan prior to the availability of the watershed-based funding, the project would not be eligible. He noted that the primary focus of watershed-based funding is for stormwater projects, rather than drinking water projects.

City Engineer Westby stated that staff would like to enter into the contract with Barr Engineering and noted that funds are available in the professional services water fund.

Councilmember Riley stated that the comment was made that the timing was tight, but Barr Engineering could meet that deadline and asked if the timeline impacts the cost.

City Engineer Westby noted that the time does not have an impact on the cost. He stated that timing is dependent on data requests that may have to be made from other agencies. He noted that if the deadline is not met, the City could request an extension.

Chairperson Kuzma confirmed the consensus of the Committee to proceed with entering into the agreement with Barr Engineering.

6.02: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on City improvement projects, Anoka County improvement projects, MnDOT improvement projects, and other items of interest. He provided additional details on the process of chip sealing versus fog sealing.

6.03: Review Future Topics Calendar

City Engineer Westby stated that staff is attempting to keep the calendar updated with the dates the items will be brought back to the City Council.

Councilmember Riley stated that a resident approached him about the rusty black metal fence along Alpine.

Public Works Superintendent Riemer stated that he obtained two bids on the fence the previous year, one to sandblast and repaint and the other to replace. He provided the estimated cost and noted that the item is included on the CIP for this year. He noted that the current fence is almost 20 years old.

7. ADJOURNMENT

Motion by Councilmember Shryock, seconded by Councilmember Riley, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:15 p.m.

Respectfully submitted,

_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Public Works Committee **5. 1.**

Meeting Date: 05/21/2019

By: Bruce Westby, Engineering/Public Works

Title:

Consider Recommendation to City Council to Suspend Annual Sealcoating Program

Purpose/Background:

Purpose:

The purpose of this case is to consider a recommendation to the City Council to suspend the City's annual sealcoating program temporarily.

Background:

The City of Ramsey has generally sealcoated between 13 and 23 miles of City streets each year for many years. The purpose of sealcoating is to protect existing bituminous pavement from damage caused by stormwater runoff, ultraviolet rays from the sun, and petroleum deposits left by vehicles using these streets.

Over the last two to three years, City staff has received higher than normal numbers of complaints about loose rock along gutters and in the boulevards of properties fronting streets that were sealcoated.

This spring, Staff has observed damage to the underlying pavement of streets that were sealcoated within the last two to three years. Staff has also heard from numerous other cities throughout the Twin Cities metro area, including several in the northwest metro, about similar recent observations on their sealcoat projects.

Locally, the City of Andover stopped sealcoating all of their streets years ago, and the City of Coon Rapids is transitioning from sealcoating all streets to sealcoating only local residential streets and fog sealing higher-volume collector streets. They believe the higher traffic volumes leads to surface stripping and believe fog sealing will provide similar benefits to seal coating at reduced costs.

Staff will present pictures of the damage observed on numerous streets throughout the City this spring, which has been observed on local streets as well as on higher volume collector streets, and is seeking a recommendation to the City Council to suspend the City of Ramsey's sealcoat program. This will allow Staff time to further observe the condition of our streets to make sure further degradation does not occur as a result of prior sealcoat projects, and to observe the practices and findings of the City of Coon Rapids fog sealing program, and other cities who are trying similar or alternative treatments to sealcoating.

Timeframe:

Staff estimates 15 minutes will be sufficient to present this case and respond to questions.

Observations/Alternatives:

Alternative #1– Motion to recommend that the City Council suspend the City's annual sealcoating program to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.

Alternative #2 – Motion of other.

Funding Source:

The City annually budgets $500,000 for crack sealing and sealcoating projects. Staff still recommends completing crack sealing projects in an estimated amount of $200,000 annually.

Recommendation:

Staff recommends providing a recommendation to the City Council to suspend the City's annual sealcoating program temporarily for reasons noted herein.

Action:

Motion to recommend that the City Council suspend the City's annual sealcoating program to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	05/16/2019 02:20 PM
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:24 PM
Form Started By: Bruce Westby		Started On: 05/15/2019 08:55 AM
Final Approval Date: 05/16/2019		

Public Works Committee **5. 2.**

Meeting Date: 05/21/2019

Submitted For: Grant Riemer, Engineering/Public Works

By: Grant Riemer, Engineering/Public Works

Title:

Request Authorization to Participate in the MnWarn Mutual Aid Agreement

Purpose/Background:

Purpose:

The purpose of this case is to seek authorization to join the MnWarn Network.

Background:

MnWARN is a formal emergency response program in Minnesota. MnWARN is a mutual aid agreement to provide a program whereby water, wastewater, and storm water utilities sustaining physical damage from natural or man-made disasters in the state of Minnesota can obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary to protect the health and welfare of the utilities' customers.

Timeframe:

15 Minutes

Observations/Alternatives:

Observations:

MnWARN assists members utilities with:
Emergency assessment, emergency response, and recovery.
Mutual Aid Agreement for sharing emergency resources with members.
Resources to help recover from a disaster.
Emergency contact network.
Voluntary participation.
A Water and Wastewater Agency Response Network (WARN) is a network of utilities helping utilities respond to and recover from emergencies. Mutual Aid/Assistance is one agency helping another based on a written agreement. The assistance is provided across jurisdictional boundaries in the event of an emergency. Participation is voluntary.

Funding Source:

There is no cost to participate. MnWARN provides a forum for establishing and maintaining emergency contacts. MnWARN program provides a utility with access to specialized, certified, and knowledgeable utility personnel. If our utility staff were to respond, the associated cost would come out of one of our utility operating budgets, depending on the type of emergency, water, sanitary sewer or storm sewer. Some of these costs are reimbursable from the city receiving emergency aid.

Recommendation:

Staff recommends entering into a joint powers agreement with the MnWarn emergency response program.

Action:

Motion to council to direct Staff to enter into a joint powers agreement with the MnWarn Emergency Response Program.

Attachments

MnWarn Mutual Aid Agreement
MnWarn Resolution
LMC Joint Powers Agreement Info
MnWarn Application Info
MnWarn Application Form

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:22 PM
Form Started By: Grant Riemer		Started On: 05/06/2019 08:30 AM
Final Approval Date: 05/16/2019		

MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN) MUTUAL AID AGREEMENT

This Minnesota Water Agency Response Network (MnWARN) Mutual Aid Agreement is made and entered into by the undersigned Parties.

WHEREAS, the Parties hereto are authorized by law or home rule charter to establish a water, wastewater or storm water utility; and

WHEREAS, the Parties hereto have established a water, wastewater and/or storm water utility; and

WHEREAS, the Parties recognize that an Emergency may require Assistance in the form of personnel, equipment and supplies from a Utility outside the Governmental Unit; and

WHEREAS, the governing bodies of the Parties have investigated the facts and determined that it is in their best interests to authorize their Utilities to work cooperatively with another Party's Utilities when there is an Emergency; and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes the Parties by agreement of their governing bodies to jointly or cooperatively exercise any power common to them.

NOW, THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

ARTICLE I
PURPOSE

The Parties recognize that in an Emergency, their Utilities may require Assistance in the form of personnel, equipment and supplies from outside the area of impact. The purpose of this Agreement is to provide a framework, in the event of an Emergency, for the Parties to participate in an intrastate program for mutual aid assistance to provide water, wastewater and storm water utility services. The Parties authorize their Utilities to cooperatively assist other Party's Utilities when there is an Emergency, subject to the discretion of the Responding Party's Authorized Official as set forth in Article IV.

ARTICLE II
DEFINITIONS

A. Agreement — This Water Agency Response Network Mutual Aid Agreement.

B. Assistance — Resources, including but not limited to personnel, equipment, material and supplies that a Responding Party's Utility provides to a Receiving Party's Utility.

C. Authorized Official — An employee or official of a Party's Utility that is authorized by the Party's governing body to request Assistance or provide Assistance under this Agreement.

D. Emergency — Any occurrence that is, or is likely to be, beyond the control of the services, personnel, equipment or facilities of a Party's Utility.

E. Governmental Unit — A city, county or township in Minnesota or a city's public utilities commission.

F. MnWARN — The framework for public water, wastewater and storm water utilities in Minnesota to assist other public water, wastewater and storm water utilities when there is an Emergency that requires Assistance from another Utility. The framework includes this Agreement and other resources to be developed and coordinated by the Statewide Committee to implement the purpose of this Agreement.

G. National Incident Management System (NIMS) — A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

H. Party/Parties — One or more governmental units that has a water, wastewater or stormwater utility that executes this Agreement or adopts this Agreement by resolution pursuant to Article XIV.

I. Period of Assistance — The period of time when a Responding Party assists a Receiving Party. The period commences when personnel, equipment or supplies depart from a Responding Party's facility and ends when the resources return to their facility. All protections identified in the Agreement apply during this period. The Period of Assistance may occur during response to or recovery from an Emergency.

J. Receiving Party — A Party who requests and receives Assistance under this Agreement.

K. Responding Party — A Party that provides Assistance to another Party pursuant to this Agreement.

L. Statewide Committee — The committee responsible for overseeing MnWARN on a statewide level.

M. Steering Committee — The leadership group that established MnWARN and the development of this Agreement.

N. Utility/Utilities — A water, wastewater and/or storm water utility of a Party.

ARTICLE III
ADMINISTRATION

A. Statewide Committee.

1. Voting Members. MnWARN shall be administered through a Statewide Committee. The Statewide Committee shall be comprised of nine (9) voting members. The voting members of the Statewide Committee shall be comprised as follows: (i) an employee or official of a Utility located in Region 1 of the Minnesota Division of Homeland Security and Emergency Management Regions; (ii) an employee or official of a Utility located in Region 2 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iii) an employee or official of a Utility located in Region 3 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iv) an employee or official of a Utility located in Region 4 of the Minnesota Division of Homeland Security and Emergency Management Regions; (v) an employee or official of a Utility located in Region 5 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vi) an employee or official of a Utility located in Region 6 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vii) an employee or official of the Minnesota Rural Water Association; (viii) a representative from the Minnesota Section of the American Water Works Association; and (ix) a representative of the Minnesota Wastewater Operator's Association.

   a. Initial Voting Members. The initial voting members representing the six regions of the Minnesota Division of Homeland Security and Emergency Management Regions shall be selected by the Steering Committee. The other three voting members shall be selected by the organization they represent.

   b. Subsequent Voting Members. The appointment or election of subsequent voting members shall be done in accordance with bylaws to be adopted by the Statewide Committee.

   c. Terms. The terms of the voting members shall be established by the bylaws to be adopted by the Statewide Committee.

   d. Changes. The Statewide Committee may change the number or composition of the voting members in accordance with its bylaws.

2. Advisory Members. There shall be at least six (6) advisory members of the Statewide Committee who shall not be entitled to vote. The advisory member shall consist of a representative to be selected by each of the following organizations: (i) the Minnesota Pollution Control Agency; (ii) the Minnesota Department of Health; (iii) Minnesota Homeland Security and Emergency Management; (iv) the Association of Minnesota Emergency Managers; (v) the Minnesota Municipal Utilities Association; and (vi) the League of Minnesota Cities. The voting members of the Statewide Committee may change the number or composition of the advisory members in accordance with its bylaws. The terms of the advisory members shall be established by the bylaws of the Statewide Committee.

3. Officers. The Statewide Committee shall have the following officers: a Chair, a Vice-Chair and a Secretary. The initial officers shall be elected by the Statewide Committee at its first meeting. The terms of the initial officers and subsequently elected officers

shall be established by the bylaws of the Statewide Committee. The officers shall have the following powers:

a. Chair. The Chair shall have no more power than any other member of the Statewide Committee except that the Chair shall act as the presiding officer at all Statewide Committee meetings and may have other duties as assigned from time to time and prescribed by the Statewide Committee.

b. Vice-Chair. The Vice-Chair shall act as the presiding officer at any Statewide Committee meeting not attended by the Chair and shall perform the Chair's duties in the Chair's absence. The Vice-Chair may have other duties as assigned from time to time and prescribed by the Statewide Committee.

c. Secretary. The Secretary shall be responsible for ensuring that minutes are prepared for all Statewide Committee meetings. The Secretary shall also keep all books and records of the Statewide Committee and shall give all notices required by law, and may have other duties as assigned from time to time and prescribed by the Statewide Committee. The Statewide Committee may delegate all or part of the Secretary's duties required under this Section to another person; provided that such delegation shall not relieve the Secretary of ultimate responsibility for these duties

4. Powers. The Statewide Committee shall have the following powers:

a. To coordinate emergency planning and response activities of Utilities in coordination with the emergency management and public health system of the State;

b. To adopt policies and procedures to further the purpose of MnWARN;

c. To establish committees, including regional committees, to assist in implementing the purpose of MnWARN;

d. To develop a resource list of personnel, equipment, supplies and other resources that may be used to provide Assistance;

e. To establish a website to facilitate the Parties' use of MnWARN;

f. To develop protocols, forms or procedures for Parties to request assistance;

g. To develop educational materials; and

h. To develop training materials and conduct training for Parties.

5. Meetings. The Statewide Committee shall hold meetings as follows:

a. Organizational Meeting. An organizational meeting shall be held at a time and place to be determined by the Steering Committee.

b. Regular Meetings. Thereafter, the Statewide Committee shall meet at least annually. A schedule of regular meetings may be adopted by the Statewide

Committee at the organizational meeting. A schedule of regular meetings may be changed from time to time as deemed necessary by the Statewide Committee.

c. Special Meetings. Special meetings of the Statewide Committee may be called by the Chair and must be called by the Chair upon written request of two Statewide Committee members.

d. Quorum. The Statewide Committee shall not take official action unless a majority of the voting members are present in person or via electronic communication.

ARTICLE IV
REQUESTS FOR ASSISTANCE

A. Party Responsibility. The Parties shall identify an Authorized Official and one or more alternates; provide contact information including 24-hour access; and maintain the resource information required contained in the member information form to be developed by the Statewide Committee. The Parties shall update this information as required by the bylaws.

In the event of an Emergency, a Party's Authorized Official may request Assistance from a Party's Utility. The Authorized Official must specifically state that Assistance is being requested under MnWARN to activate the provisions of this Agreement. Requests for Assistance can be made orally or in writing. When made orally, the request for Assistance shall be prepared in writing as soon as practicable. Requests for Assistance shall be directed to the Authorized Official of a Party. Specific protocols for requesting Assistance shall be established by the Statewide Committee.

B. Response to a Request for Assistance. After a Party receives a request for Assistance, the Authorized Official should evaluate if resources are available to respond to the request for Assistance. Following the evaluation, the Responding Party's Authorized Official shall inform, as soon as possible, the Receiving Party's Authorized Official if it can provide Assistance. If Assistance is provided, the Responding Party shall inform the Receiving Party about the type of available resources and the approximate arrival time of such resources.

C. Discretion of Responding Party's Authorized Official. Adoption of this Agreement does not create any duty to provide Assistance. When a Party receives a request for Assistance, the Authorized Official shall have absolute discretion to provide Assistance or to not provide Assistance. A Party's decision to provide Assistance or not provide Assistance shall be final. No Party nor any employee or officer of any Party shall be liable to any other Party or to any person for failure of any Party to furnish Assistance or for recalling Assistance.

ARTICLE V
RESPONDING PARTY PERSONNEL

A. National Incident Management System (NIMS). When providing Assistance under this Agreement, the Requesting Party's Utility and the Responding Party's Utility shall be organized and function under NIMS.

B. Control. The personnel of a Responding Party providing Assistance shall be under the direction and control of the Receiving Party until the Responding Party's Authorized Official withdraws Assistance. The Receiving Party's Authorized Official shall coordinate response

activities with the Responding Party's Authorized Official. Whenever practical, Responding Party personnel should plan to be self sufficient for up to 72 hours.

C. Food and Shelter. The Receiving Party shall supply reasonable food and shelter for Responding Party personnel for Assistance that is provided for more than 72 hours. If the Receiving Party is unable to provide food and shelter for a Responding Party's personnel, the Responding Party's Authorized Official or designee is authorized to secure food and shelter for its personnel and shall be entitled to reimbursement for such expenses from the Receiving Party. Reimbursement for food and shelter shall reflect the actual costs incurred by the Responding Party. If receipts are not available, the Responding Party cannot request reimbursement in excess of the State per diem rates for that area.

D. Communication. The Receiving Party shall provide Responding Party personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communication among personnel providing Assistance.

E. Status. Unless otherwise provided by law, the Responding Party's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.

F. Licenses and Permits. To the extent permitted by law, Responding Party personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the Period of Assistance.

G. Right to Withdraw. The Responding Party's Authorized Official retains the right to withdraw some or all of its resources at any time. Notice of intention to withdraw must be communicated to the Receiving Party's Authorized Official as soon as possible.

ARTICLE VI
COST REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part, the Receiving Party shall reimburse the Responding Party for each of the following categories of costs incurred while providing Assistance during the Period of Assistance.

A. Personnel. A Responding Party shall be reimbursed for its actual costs paid to personnel providing Assistance during the Period of Assistance. The Responding Party's designated supervisor(s) must keep accurate records of work performed by personnel during the Period of Assistance. Reimbursement to the Responding Party must consider all personnel costs, such as salaries or hourly wages, including overtime, and costs for fringe benefits and indirect costs.

B. Equipment. The Receiving Party shall reimburse the Responding Party for the use of equipment during a Period of Assistance pursuant to the Responding Party's rate schedule. If the Responding Party does not have a rate schedule, the rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Party uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Party must provide such rates in writing to the Receiving Party prior to supplying Assistance. Reimbursement for equipment not referenced on a Party's rate schedule or the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs.

C. Materials and Supplies. The Receiving Party must reimburse the Responding Party in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Party must not charge direct fees or rental charges to the Receiving Party for other supplies and reusable items that are returned to the Responding Party in a clean, damage-free condition. Reusable supplies that are returned to the Responding Party with damage must be treated as expendable supplies for purposes of cost reimbursement.

D. Payment Period. The Responding Party must provide an itemized bill to the Receiving Party for all expenses it incurred as a result of providing Assistance under this Agreement. The Responding Party must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Receiving Party must pay the undisputed portion of the bill in full on or before the forty-fifth (45th) day following the billing date. Unpaid bills become delinquent upon the forty-sixth (46th) day following the billing date, and, once delinquent, the bill accrues interest at the standard rate of interest charged by the Responding Party for unpaid bills. If the Responding Party does not have a standard rate, the interest rate shall be the rate of prime, as reported by the *Wall Street Journal,* plus two percent (2%) per annum. Any undisputed amount must be resolved using the procedures set forth in Article VII.

ARTICLE VII
DISPUTES

The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

A. Mediation. If there is a failure between Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The Parties shall agree upon a mediator, or if they cannot agree, the Statewide Committee Chair shall select a mediator. If the Chair of the Statewide Committee, has a conflict of interest, the duty for selecting a mediator shall pass to the Vice-Chair.

B. Arbitration. If the dispute remains unresolved following mediation, the dispute shall be submitted to arbitration under the Uniform Arbitration Act, Minnesota Statutes, Sections 572.08-.30. If the Parties cannot agree on one or more arbitrators, the arbitrator(s) shall be selected using the same procedure set forth for selecting a mediator. The decision of the majority of the arbitrators shall not be binding upon the Parties. If the arbitration decision is not accepted, the Parties may pursue any other legal remedy to resolve the dispute.

ARTICLE VIII
RECEIVING PARTY'S DUTY TO INDEMNIFY

For the purposes Minnesota Municipal Tort Liability Act, Minnesota Statutes, Chapter 466, the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Receiving Party.

The Receiving Party shall defend, indemnify and hold harmless, the Responding Party, its officers, employees, volunteers and agents from all claims, loss, damage, injury, and liability of

every kind, nature, and description, directly or indirectly arising from the Responding Party's Assistance during the Period of Assistance. The scope of the Receiving Party's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Receiving Party, or faulty workmanship or other negligent acts, errors, or omissions by the Responding Party personnel. The Receiving Party shall not be required to defend and indemnify the Responding Party for any willful or wanton misconduct of the Responding Party or its officer, employees, volunteers or agents. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits of liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The intent of this article is to impose on each Receiving Party a limited duty to defend and indemnify a Responding Party for claims arising within the Receiving Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

The Receiving Party's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

ARTICLE IX
DAMAGE TO EQUIPMENT

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

ARTICLE X
WORKERS' COMPENSATION

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of another Party or its officers, employees or volunteers.

ARTICLE XI
INSURANCE

Parties to this Agreement shall maintain the following liability coverages: (1) commercial general liability; and (2) automobile liability, including owned, hired, and non-owned automobiles. Each policy shall have a limit at least equal to the maximum municipal liability limit in Section 466.04, subd. 1. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than double the maximum municipal liability limit in Section 466.04, subd. 1.

ARTICLE XII
WITHDRAWAL

A Party may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Committee Secretary. Withdrawal takes effect 60 days after notice is sent.

ARTICLE XIII
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Parties to this Agreement are encouraged to participate in mutual aid and assistance activities conducted under the State of Minnesota Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for Utilities through this Agreement if such a Program were established.

ARTICLE XIV
NEW MEMBERS

Other Governmental Units may be added to this Agreement upon approval of their governing body as evidenced by adoption of the resolution attached as Exhibit I to this Agreement and execution by the Governmental Unit's authorized representatives. A Governmental Unit shall not become a Party to this Agreement until a certified copy of the resolution is received by the Statewide Committee Secretary. The Statewide Committee Secretary shall maintain a master list of all Parties to this Agreement.

ARTICLE XV
GENERAL PROVISIONS
MODIFICATION

A. Modification. No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the Agreement. Modifications require a simple majority vote of the Parties to this Agreement. The Statewide Committee Secretary shall provide written notice to all Parties of approved modifications to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Parties.

B. Signatory Indemnification. In the event of a liability, claim, demand, action or proceeding of whatever kind or nature arising out of a Period of Assistance, the Parties who receive and provide Assistance shall indemnify and hold harmless those Parties whose involvement in the transaction or occurrence that is the subject of such claim, action, demand or other proceeding is limited to execution of this Agreement.

C. Prohibition on Third Parties and Assignment of Rights/Duties. This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.

D. Notice. A Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties to this Agreement shall

provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

E. Effective Date. This Agreement shall be effective after approval by the Parties' governing body and execution by the Parties' authorized representatives.

F. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.

G. Captions. Article and section headings contained in this Agreement are included for convenience only and form no part of the Agreement among the Parties.

H. Waivers. The waiver by a Party of any breach or failure to comply with any provision of this Agreement by another Party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

I. Counterparts**.** This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

J. Savings Clause. If any court finds any article, section or portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties, by action of their respective governing bodies, caused this Agreement to be approved on the dates below.

City of _____, Minnesota

The City Council of _____, Minnesota duly approved this Agreement on the _____ day of _____, 20__.

By: _____
Its Mayor

And: _____
Its Clerk

EXHIBIT I

RESOLUTION AUTHORIZING GOVERNMENTAL
UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK
(MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them;

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of [name of governmental unit] considers it to be in the best interests of the [City][County][Town] to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that [name of governmental unit]:

1. Authorizes [position title of designated employee or official] and [position title of designated employee or official] to sign this resolution evidencing the intent of [name of governmental unit] to be a party to MnWARN; and

2. [Name of designated employee or official] is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and

3. [Name of political subdivision] agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, [name of governmental unit], by action of its governing body, caused this Resolution to be approved on [Month/Date/Year].

By: _____

Its _____

And: _____

Its _____

EXHIBIT I

RESOLUTION AUTHORIZING GOVERNMENTAL
UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK
(MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them;

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of the _____ considers it to be in the best interest of the City to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the _____:

1. Authorizes the Mayor and Clerk-Administrator-Treasurer to sign this resolution evidencing the intent of _____ to be a party to MnWARN; and

2. Clerk-Administrator-Treasurer is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and

3. _____ agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, _____ by action of its governing body caused this Resolution to be approved on _____.

By: _____

Its Mayor

And: _____

Its Clerk-Administrator-Treasurer

MAIL TO:
Secretary of Statewide Committee
MnWARN
217 12th Avenue SE
Elbow Lake, MN 56531

LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION

PROVIDING ASSISTANCE IN EMERGENCIES

Coverage and Liability Issues

When disaster strikes in Minnesota, the response is always the same. Cities and other local governments around the state pitch in to help, sending equipment and crews of firefighters, police officers, public works and utilities workers, building inspectors, and whatever other help is needed. We see that same spirit of emergency assistance sometimes reaching beyond the borders of Minnesota, whether that means helping out with floods in Iowa or sending assistance to the coastal states impacted by a hurricane.

Providing and receiving disaster assistance raises some coverage and liability issues for Minnesota cities, some of which can be different when you're responding out of state. This memo outlines applicable statutes, summarizes how the city's LMCIT coverage would apply, and identifies some potential problems that cities need to be aware of. There's also a checklist of potential coverage issues in emergency assistance situations.

Providing assistance within Minnesota – the local emergency assistance statute

Minn. Stat. 12.331 was first passed as part of the tornado relief bill in 1998. You could think of this law as a "default" mutual aid agreement for disasters. It clarifies local governments' authority both to request and to provide emergency assistance without an existing mutual aid agreement, and addresses the liability issues that can arise from emergency assistance.

12.331 sets out the following rules for when one political subdivision in Minnesota sends assistance to another Minnesota public body in an emergency. Throughout this memo we'll refer to cities, but this statute also applies to counties, towns and other political subdivisions.

Learn More

Read more about emergency assistance in:

Handbook for Minnesota Cities: Part IV

It's available at www.lmc.org.

- *Workers' compensation*. For purposes of workers' compensation, the sending city's employees are deemed to be acting within the scope of their duties as employees of the sending city. An injury to an employee of a city providing assistance would therefore be covered under his or her own city's work comp coverage.

- *Liability*. For purposes of tort liability, employees of the city sending assistance are deemed to be employees of the city receiving assistance. It would therefore be the responsibility of the

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

city receiving the assistance (and that city's liability carrier) to defend and indemnify the sending city's employee if that employee were sued for activities while providing the assistance. This provision eliminates much of the potential for conflicts between the two cities if both were sued in a tort claim arising from the emergency assistance.

- *Equipment*. Damage to the sending city's equipment is the sending city's own responsibility.

12.331 also provides the city receiving assistance must reimburse the city sending assistance for the compensation of the sending city's employees, for those employees' travel and maintenance expenses, and for any supplies used.

Keep in mind these statutory provisions only apply if there's not a written agreement between the two cities to address these points. If the sending and receiving cities prefer to handle any of these considerations differently, they can simply develop and sign a written agreement with terms more suitable to their needs.

How does LMCIT coverage work when one Minnesota city provides emergency assistance to another under 12.331?

We'll have to simplify some detailed coverage provisions, but the general way things work follow.

- Injuries to the sending city's employees while assigned to provide emergency assistance in another city will be covered under the sending city's LMCIT workers' compensation coverage. This is because employees responding to another city's emergency are doing so at the direction of their employer, the sending city.

  Employees who "self deploy" to an emergency in another city may not be afforded this same protection – a point cities should specifically call out to those groups of employees who are most often asked to assist somewhere else (i.e. firefighters, police officers, and emergency medical responders). The message is simple – deciding on your own to respond in another community's emergency is never a good idea. Doing so can be dangerous for you, can create liability problems for both cities involved, and often leads to disruptive confusion in situations that are already chaotic.

- Damage to any vehicles or equipment from the sending city will be covered by the sending city's LMCIT property or auto physical damage coverage, just as if the equipment were being used for any other city purpose.

Learn More

Read more about LMCIT coverages in:

- *Things to Think About When Renewing Your City's Property/Casualty Coverage*
- *Things to Think About When Renewing Your City's Workers' Compensation Coverage*

They're available at www.lmc.org.

- LMCIT liability coverage for the receiving city will respond to liability claims against the sending city's employees that arise in the course of providing emergency assistance. This is because employees of the sending city are deemed to be employees of the receiving city for tort liability purposes under 12.331.

- For auto liability claims that arise from using the sending city's licensed vehicles in providing emergency assistance, both cities' coverage could theoretically apply. Where both cities are LMCIT members, LMCIT will treat the receiving city's LMCIT auto liability coverage as primary in this situation.

- In many cases, the city providing assistance will send vehicles and equipment, along with employees to operate them. In those cases, the vehicle is not considered to be a "borrowed" vehicle for the city that's receiving the assistance, and that vehicle is therefore not covered by the receiving city's auto physical damage coverage. Damage to the vehicle or equipment would be covered under the sending city's auto physical damage coverage.

  The vehicle is considered a "borrowed" vehicle only if it's being operated by and is in the care, custody, and control of, the city receiving assistance. If that's the case – a city sends its vehicles to be operated by the receiving city's employees or volunteers – then the receiving city's auto physical damage coverage is primary.

- When a city employee operates his or her own vehicle on city business, including responding to an emergency in another community, that vehicle is not considered to be a "borrowed" or "leased" vehicle. The receiving city's auto physical damage coverage through LMCIT therefore won't cover damage to the vehicle; nor will the sending city's LMCIT coverage. Physical damage to an employee's car is at his or her own risk, just as it would be in his or her own city limits.

What if my city borrows or rents vehicles or equipment from someone who is not a LMCIT member city?

The city's LMCIT municipal liability and auto liability coverage will automatically respond to liability claims arising from the operation of vehicles or equipment that the city borrows or rents in an emergency. It is not necessary to schedule each individual vehicle in order to have coverage.

LMCIT blanket property coverage would cover any physical damage to vehicles or equipment you borrow or rent, up to a sublimit of $500,000, as long as the equipment is in the city's care, custody and control. There are a few cities who choose not to cover their small-value equipment at all. If your city doesn't have coverage for its own small-value mobile property, you don't have coverage for small-value equipment you borrow or lease either.

What happens if we provide emergency assistance under a mutual aid agreement with different provisions from the statute?

It really depends on what the mutual aid agreement says. If the mutual aid agreement between the two cities is silent about workers' compensation, tort liability, or damage to equipment, the provisions of the statute apparently would still apply on that particular issue. If the agreement specifically addresses any or all of those matters differently from the way the statute handles them, the terms of the agreement would govern.

If both cities are LMCIT members, liability and auto liability coverage shouldn't be a problem. Regardless of how the mutual aid agreement addresses tort liability, each city's respective LMCIT coverage would pick up whatever liability the city has under the agreement. That would include liability for its own employees' acts and any tort liability the city assumes under mutual aid agreement for the other city's employees' acts.

LMCIT strongly suggests cities avoid using mutual aid agreements which have language like "each party shall be responsible for its own liability." Although it may sound like a fair allocation of risk, this language sets up the potential for a defense conflict between the two cities if both are sued for a single incident. Under a contract provision like this, when a plaintiff sues both cities for their combined emergency response, the goal for each city becomes to show that the other city was more liable and should therefore pay the claim. This kind of conflict can reduce both cities' chances of successfully defending the plaintiff's claim. In addition, each city will need its own defense attorney, resulting in greater legal expenses all around.

Model Mutual Aid Agreement

View a model agreement in:

LMCIT Model Mutual Aid Agreement

It's available at www.lmc.org.

If a mutual aid agreement makes your city responsible for workers' compensation benefits for another city's employees, you need to contact LMCIT. There may be an additional premium charge to your city for this kind of additional workers' compensation exposure.

What about emergency volunteers?

So far, we've talked about the implications of one city's employees providing assistance in another community's disaster. But we know that volunteers may also provide critical help in emergency situations.

Learn More

Read more about covering volunteers in:

Accident Coverage for City Volunteers

It's available at www.lmc.org.

Minn. Stat. 12.22 subd. 2a, says that a city volunteer assisting a city in a disaster or emergency is considered a city employee, if the volunteer:

- Is registered with the city; and
- Is working under the direction and control of the city.

A registered city volunteer who is injured while assisting in a disaster would therefore be entitled to workers' compensation benefits. LMCIT's practice has been not to charge any additional premium for this workers' compensation exposure.

Like any city volunteers, disaster volunteers are automatically "covered parties" under the city's LMCIT liability coverage. Thus for LMCIT member cities, LMCIT would cover liability claims against a registered emergency volunteer working under the city's direction and control.

These volunteers do not need to be reported to LMCIT. However, because the statute specifies that emergency volunteers must be "registered", the city should maintain a record of the individuals that provide volunteer help to the city in an emergency (or at any other time for that matter). If an injury occurs, the LMCIT work comp claims staff will need that record to determine whether or not the individual is covered.

What about other political subdivisions or cities that aren't LMCIT members?

Obviously, we're only in a position to tell you how the city's LMCIT coverage works. If you're not an LMCIT member, talk to your insurer about work comp, liability, and equipment coverage. Make sure your insurer will cover whatever exposures you have, whether you're operating under the statute or under an agreement. Make sure too that you understand what items or exposures you need to report to your insurer, and what the added coverage will cost.

Similarly, if your city receives assistance from a political subdivision that's not an LMCIT member, make sure that that political subdivision is aware of these various coverage and liability issues and has addressed them appropriately with their own carrier.

Providing help outside of Minnesota

Sometimes a Minnesota city is called to help in an emergency outside the state. Sending help to other states is of course very valuable to their disaster response needs, and may also provide some important "real life" training to local responders.

Cross-border assistance

It's common in border communities to have mutual aid agreements that cross state lines. This is a perfectly okay practice and the provisions of that contract will control the arrangement, just as it would if both cities were in Minnesota.

It may sometimes be the case where a city in another state calls a Minnesota city directly to provide assistance, but the two cities don't have an existing mutual aid arrangement. Again, this is probably most common in border communities. This scenario can be a bit tricky, because state laws may differ in terms of how liability and workers' compensation issues are handled. In

addition, things like immunity defenses, tort cap limits, or work comp benefits may also be different in another state.

In short, it's just not a good idea to provide one-to-one emergency assistance outside Minnesota without a written agreement already in place. LMCIT staff will be glad to work with member cities on developing such agreements. If you have resources that are so particularly unique that you are often called by communities outside Minnesota, you should check in with the Minnesota Duty Officer about how best to manage those resources and you should probably consult with your city attorney to develop a standard agreement for sending resources outside Minnesota in an emergency.

Interstate assistance under EMAC
There's another important way Minnesota cities might provide assistance outside the state's borders. The state of Minnesota, along with all other states, participates in the Emergency Management Assistance Compact (EMAC). EMAC is an inter-state agreement which each state adopts by statute – here it's Minn. Stat. 192.89 – in order to provide an orderly mechanism through which emergency assistance can be requested and offered. EMAC is coordinated by the National Emergency Management Association. More information about EMAC can be found at www.emacweb.org.

Although EMAC is a state-to-state arrangement, it's often the case that much of the actual emergency assistance is provided by local government employees rather than by state employees. EMAC contemplates that inter-state assistance by local governments will be requested, coordinated, and dispatched through the state emergency management office. In Minnesota, the state Department of Homeland Security and Emergency Management (HSEM) performs that function. More information about HSEM's role in EMAC can be found at www.hsem.state.mn.us.

When EMAC is activated, HSEM is notified of any need for assistance and HSEM in turn notifies local responders. The city providing assistance will sign an intergovernmental agreement with HSEM that specifies the terms and conditions under which assistance will be provided outside Minnesota.

Both Minn. Stat. 192.91 and the current version of HSEM's intergovernmental agreement provide that the city's employees are deemed to be state of Minnesota employees for purposes of tort liability. This provides two important protections for city employees responding under EMAC.

- It gives city employees immunity for liability claims arising from their acts or omissions while providing disaster assistance to another state. There's an exception for "willful misconduct, gross negligence, or recklessness."

- It provides that city employees providing inter-state disaster assistance under EMAC are considered agents of the requesting state for tort liability and immunity purposes. This

basically makes the requesting state responsible to defend and indemnify the sending city's employees if they're sued.

In most cases therefore, liability should not be a concern for a city providing assistance in another state under EMAC. However, if it were to somehow happen that there was a liability claim against an LMCIT member city which was not handled by the state that was receiving the assistance, the city's LMCIT liability coverage would respond to that claim, just like any other liability claim against the city.

As is the case with providing assistance within the state of Minnesota under the emergency assistance statute, the sending city remains responsible under workers' compensation laws for their employees' injuries. A city's LMCIT work comp coverage would continue to apply under an EMAC response.

EMAC also provides for the state receiving assistance to reimburse the party providing assistance for damage to the assisting party's equipment. If for some reason an LMCIT member city wasn't reimbursed by the receiving state for damage to its equipment or vehicles, the city's LMCIT property and/or auto physical damage coverages would apply, just as with any other instance of damage to city vehicles or equipment.

The provisions of EMAC and associated HSEM intergovernmental agreements offer responding cities some very important protections. It is therefore imperative that city employees NEVER self-deploy to an emergency outside Minnesota. In the words of HSEM, "If you respond on your own, you are on your own."

Disaster assistance – a coverage checklist for cities

If your city is either receiving assistance in a disaster or providing assistance to another city in a disaster, here's a checklist to help identify potential coverage problems:

1. *Is assistance being provided under the statute or under an agreement?*
   If both the sending and receiving cities are LMCIT members and you're working under Minn. Stat. 12.331, providing or receiving disaster assistance doesn't create any particular coverage problems for either city. Both cities' existing LMCIT liability, property, auto, and workers' compensation coverages will address their respective risks under the statute.

   If you are instead responding under an existing mutual aid agreement, the terms of that contract will apply. It's a good idea to review the terms of existing mutual aid agreements in light of the information provided in this memo, and in consultation with your city attorney.

Contract Review Service:

If you're not sure about a particular contract, LMCIT will review it to help ensure that the contract's insurance and liability provisions adequately protect the city's interests.

Send contracts to Chris Smith at csmith@lmc.org or Tracie Chamberlin at tchamberlin@lmc.org.

2. *Is either the sending or the receiving party a non-LMCIT member?*
   If you're receiving assistance from a county or township, or from a city that isn't an LMCIT member, you'll want to make sure they understand that under the statute, they're responsible for work comp for injuries to their employees, and for any damage to their equipment.

   If you're providing assistance to a city or other unit that isn't an LMCIT member, you'll want to make sure that they and their liability carrier understand that they are responsible for liability claims arising from your employees' activities.

3. *Is the city borrowing or leasing any vehicles?*
   LMCIT member cities automatically have liability coverage and coverage for physical damage to any vehicle the city rents or borrows.

4. *Is the city using volunteers?*
   If your city is using volunteers who are acting under your direction and control, those volunteers need to be "registered" with the city in order to be covered by the city's workers' compensation and liability coverage. In other words, keep a list of your disaster volunteers, by name.

5. *Does a mutual aid agreement make you responsible for work comp for anyone else's employees or volunteers?*
   If an agreement makes your city responsible for providing workers' compensation coverage for anyone who is not by law your city's employee, contact LMCIT right away – preferably before you sign the agreement.

6. *Does a mutual aid agreement require you to provide liability coverage for anyone else or name them as a covered party?*
   If the agreement calls for you to add another city or other person or entity as an "insured" or a "covered party," contact LMCIT.

7. *Are you responding outside the state of Minnesota?*
   If you are providing assistance outside Minnesota, you should be doing so either under a specific written mutual aid agreement or through EMAC as deployed by HSEM. Never self-deploy to any emergency, whether or not outside of Minnesota.

If your city is working under an agreement rather than under the statute in either providing or receiving disaster assistance, make sure you understand your responsibilities under that agreement. It's a good idea to have your city attorney review all mutual aid agreements.

Questions?

If you have any questions about coverage, please give us a call. We understand that when you're dealing with a disaster, the last thing you need is to be worrying about arcane details of coverage. We'll do our best to answer your questions and address any problems as quickly as we can.

Feel free to contact Ann Gergen, LMCIT Associate Administrator; Chris Smith, Risk Management Attorney; or any of the underwriters at the LMCIT office.

Ann Gergen 09/08

MnWARN Membership Application Questionnaire

System Name: _____

Check all that apply: ☐ Water ☐ Wastewater ☐ Stormwater ☐ Collection Only
☐ Distribution Only ☐ Treatment Only

Which department is responsible for Gopher State One-Call (GSOC) response?
☐ Water ☐ Wastewater ☐ Stormwater

WATER:

System Connections:_____

Population Served: _____

GPM production capacity: _____

Are accurate maps available?..... ☐ Yes ☐ No

Type of supply: ..... ☐ Ground Water ☐ Surface Water

Treatment Process: ..... ☐ Softening ☐ Iron Removal ☐ Zeolite
☐ Other (describe) _____

System Classification:..... ☐ A ☐ B ☐ C ☐ D

Number of licensed operators: .....A_____ B_____ C_____ D_____

Type of equipment available:..... ☐ Backhoe ☐ Portable Generator ☐ Tools
☐ Routine water/wastewater/storm water pumps
☐ Pressure washers and equipment ☐ Trucks
☐ Other (describe)

Size of curb stop riser pipe (Choose one): ☐ 1 inch ☐ 1 ¼ inch

Current type of hydrants in use and type of thread: _____

WASTEWATER:

System Capacity: _____Million Gallons a Day (MGD)

Population Served: _____

Treatment System: ..... ☐ Activated Sludge ☐ Trickling Filter
☐ Biologically Activated Filter (BAF)
☐ Rotary Biological Contact (RBC) ☐ Extended Filter
☐ Other (please list) _____

Collection System: ..... ☐ Yes ☐ No

Collection Only: ..... ☐ Yes ☐ No

System Classification:..... ☐ A ☐ B ☐ C ☐ D

Number of licensed operators: .....SA_____ SB_____ SC_____ SD_____

Are accurate maps available? ..... ☐ Yes ☐ No

Types of pipe: ..... ☐ Clay ☐ Concrete ☐ PVC
☐ Other (describe) _____

Manhole Opening Sizes: ..... ☐ 24" ☐ 27" ☐ Other (describe) _____

How are lift stations operated? ..... ☐ SCADA ☐ Floats ☐ Auto Dialer ☐ Alarms

Type of equipment available:..... ☐ Vactor ☐ Backhoe ☐ Tools ☐ Bucket machine
☐ Camera truck ☐ Service camera ☐ Trucks
☐ Routine water/wastewater/storm water pumps
☐ Jetting Equipment ☐ Rodding Equipment
☐ Other (describe)

Treatment system contains:..... ☐ Odor scrubbers ☐ Pre-treatment ☐ Clarification
☐ Incineration ☐ Mixers ☐ Bar screens
☐ Anaerobic digestion ☐ Aerobic digestion
☐ Disinfection ☐ De-chlorination
☐ Other (describe) _____

STORMWATER:

MS4 Community: ..... ☐ Yes ☐ No

Are accurate maps available? ..... ☐ Yes ☐ No

Direct Discharge to receiving stream. ☐ Yes ☐ No

Number of direct discharges: .....

Type of pipe in collection system: .... ☐ Clay ☐ Concrete ☐ PVC ☐ Other _____

Manholes: ..... ☐ Sumps

Catch basins: ..... ☐ Sumps

Treatment basins: ..... ☐ Detention ☐ Retention ☐ Infiltration

Special equipment:..... ☐ Mowers ☐ Tractors ☐ Sweepers/Brooms

Number of staff: .....Supervisors_____ Operators_____

MnWARN Minnesota's Water/Wastewater Agency Response Network

Member Information Form

Utility Information

Utility Name: _____

Fill-in applicable information:

Water Utility: ☐	Wastewater Utility: ☐	Storm Water Utility: ☐
PWS ID#: _____	Permit# _____	Permit# (if applicable)
Connections: _____	Connections: _____	_____
Type of System:		
☐ Groundwater OR		
☐ Source Water		

Physical Address: _____

City/State/Zip: _____

County: _____

24 Hour Telephone# _____

Authorized Official: Primary Contact Information

Name: _____

Title: _____

Emergency Telephone#: _____

E-mail: _____

Additional Personnel Contact Information

Name: _____

Title

Emergency Telephone#: _____

E-mail: _____

Emergency Operation Center:

Name: _____

Emergency Telephone#: _____

E-mail: _____

Return Completed Form to MnWARN at 217 12th Avenue SE, Elbow Lake, MN 56531

Public Works Committee **5. 3.**

Meeting Date: 05/21/2019

By: Grant Riemer, Engineering/Public Works

Title:

Discuss 6401 Highway 10 - Drainage Issues/Pavement Discussion

Purpose/Background:

The City currently owns 6401 Highway 10 on the corner of Sunfish Lake Blvd and Highway 10 by Aurelio's Pizza and Willy McCoy's. The site is currently gravel and dirt, with smaller pieces of pavement onsite.

A neighboring tenant has requested the City pave or improve the conditions of the site, because the gravel and dirt is unmaintained and blows with the wind. More importantly, the dirt onsite is running into a storm drain onsite. The City has seen photos of this, and is awaiting receipt of the photos from the tenant.

Topics of discussion:

- Maintenance opportunities?
- Is paving an option? (Temporary)
- Could the City lease the site as temporary parking until the improvements/interchange are finished to recoup paving costs?

Please note that plans and specs for this project were initially prepared by Hakanson Anderson. However, the City Council elected not to move forward with the project due to cost (approximately $100K).

Notification:

Staff has contacted the owner of Aurelio's Pizza and made him aware that this issue would be discussed by the PW Committee.

Observations/Alternatives:

Because of the prohibitive cost of paving the area temporarily, staff would suggest obtaining quotes for chemical dust control. Due to the short lead time staff was given to prepare for this case, more information pertaining to the cost will be presented at the meeting. Chemical treatment would likely be an annual expense, until construction began on the Sunfish Lk Blvd Interchange.

Funding Source:

Because the cost of treatment is unknown at this time, a funding source has yet to be determined.

Recommendation:

Based on staff and committee discussion.

Action:

Based on discussion by the PW committee.

Attachments

Aerial View of Site

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:26 PM
Tim Gladhill	MaryJo Warner	05/16/2019 03:43 PM
Form Started By: Grant Riemer		Started On: 05/15/2019 09:37 PM
Final Approval Date: 05/16/2019		

Approximate location of catch basin

Public Works Committee **6. 1.**

Meeting Date: 05/21/2019

By: Bruce Westby, Engineering/Public Works

Title:

Staff Updates on Improvement Projects and Items of Interest

Purpose/Background:

The purpose of this case is to update the Public Works Committee on current and proposed improvement projects within the City, and on other items of interest to the Committee.

City Improvement Projects

- **River's Bend Street Reconstructions (#17-02)**
  - Complete punch list items and make final payment in 2019
- **Stanhope Terrace Street Reconstructions (#18-00)**
  - Complete punch list items and make final payment in 2019
- **2018 Street Overlay Improvements (#18-03)**
  - Complete punch list items and make final payment in 2019
- **Bunker Lake Boulevard and Puma Street Improvements (#18-05)**
  - Complete punch list items and make final payment in 2019
- **The COR Regional Infiltration Basin (#18-09)**
  - Out for bids
  - LRRWMO Permit requires completion by September 30, 2019
- **Riverdale Drive Trunk Utility Improvements (#18-14)**
  - Utilities were operational April 30, 2019
  - Final completion June 30, 2019
- **2019 Crackseal and Sealcoat Improvements (#19-00)**
  - Public Works Committee to discuss suspending sealcoat program 5/21
  - Staff recommends continuing annual crack seal program
- **Ford Brook Estates Street Reconstructions (#19-01)**
  - Executing contract
  - Substantial completion in 2019
- **Wood Pond Hills and Chestnut Ridge Street Reconstructions (#19-03)**
  - Executing contract
  - Substantial completion in 2019
- **RTC 9th Addition Pond Lining Improvements (#19-06)**
  - Engineering Staff provided plans to developer for quotes
  - Engineer's estimate = $50,000
  - Developer to construct improvements with City reimbursement
- **Wetland 114P Outlet Control Improvements (#19-07)**
  - Engineering Staff developing plans
  - Final completion fall 2019
- **Ferret Street and 147th Avenue Intersection Improvements (#19-08)**
  - Engineering Staff developing plans
  - Public Works Staff completing work in 2019
- **Germanium Street Drainage Improvements (#19-09)**
  - Engineering Staff developing plans
  - Final completion summer 2019

- **Hedgehog Street Drainage Improvements (#19-10)**
  - Engineering Staff developing plans
  - Final completion summer 2019
- **Misc. Drainage Improvements**
  - Other drainage improvements are under consideration
  - Staff would prepare plans and specifications in-house

Anoka County Improvement Projects

- **Roundabout at Armstrong Boulevard/CSAH 83 and Alpine Drive**
  - Anoka County received $1.35M in HSIP funds (est. project cost = $1.5M)
  - Local cost share (Anoka County, City of Ramsey) = $150,000
  - City of Ramsey costs set per Anoka County Cost Share Policy
  - Anoka County to begin project design efforts in 2019/2020
  - Construction planned for 2022/2023 pending City and County approvals

MnDOT Improvement Projects

- **Ferry Street / Trunk Highway 47 Grade Separation @ BNSF Rail Crossing**
  - Preliminary design on hold
  - MnDOT is exploring potential realignment of Highway 47 to remove S-curve at Anoka County fair grounds
  - Staff communicated the comment made at the April 3rd Strategic Planning Meeting that Ramsey wants to be involved with traffic studies due to obvious impacts to the City of Ramsey
  - MnDOT is considering combining this project with Anoka's Highway 10 improvements, which are now fully funded

Items of Interest

- **17290 Germanium Street Drainage Concerns**
  - November 13, 2018 - Owner addressed City Council with drainage concerns
  - December 18, 2018 - Owner presented concerns to Public Works Committee
  - Late December 2018 - Staff collected topo on west property edge per Public Works Committee direction
  - March 5, 2019 - Staff emailed updates to owner
  - Late March 2019 - Owner submitted invoice to City for frozen septic system
  - Early April 2019 - Staff collected topo on south property edge
  - April 10, 2019 – Staff emailed updates to owner
  - May 17, 2019 - Staff mailed letter to owner summarizing analysis/next steps
  - Spring/summer 2019 - Covenant Meadows developer will install two 8-inch driveway culverts and regrade driveway with property owner input
- **Northwest Metro Surface Water Supply Feasibility Study**
  - City participants include Corcoran, Dayton, Ramsey and Rogers
  - Short Elliott Hendrickson (SEH) is completing the study
  - Completion of the study should occur in late 2019/early 2020
- **JPA for Signal System at CSAH 5/Nowthen Boulevard and 170th Avenue**
  - Anoka County submitted a draft JPA for the new signal system
  - Ramsey City Attorney reviewed draft JPA
  - Anoka-Hennepin Independent School District #11 reviewed draft JPA
  - JPA will be presented to City Council for approval in May/June 2019
  - Signal system construction scheduled for summer 2019

Timeframe:

Staff estimates 5 minutes will be needed for updates and discussion.

Observations/Alternatives:

NA

Funding Source:
NA

Recommendation:
NA

Action:
No formal action required. For Committee review and discussion purposes only.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	05/16/2019 09:58 AM
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:27 PM
Form Started By: Bruce Westby		Started On: 05/16/2019 06:59 AM
Final Approval Date: 05/16/2019		

Public Works Committee **6. 2.**

Meeting Date: 05/21/2019

By: Bruce Westby, Engineering/Public Works

Title:

Review Future Topics Calendar

Purpose/Background:

Attached is a calendar of future topics for review and discussion by the Public Works Committee. The calendar includes topics drawn from Committee requests received during meetings and/or unresolved topics previously discussed by the Committee. Calendar dates are estimated based on availability of information, staff workload and competing interests and objectives. Dates are therefore subject to change.

Timeframe:

Staff estimates 2 minutes will be necessary to review the future topics calendar and address questions.

Observations/Alternatives:

NA

Funding Source:

NA

Recommendation:

NA

Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

PWC calendar May2019

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	05/16/2019 01:42 PM
Kurt Ulrich	Kurt Ulrich	05/16/2019 03:28 PM
Form Started By: Bruce Westby		Started On: 05/16/2019 07:00 AM
Final Approval Date: 05/16/2019		

Public Works Committee Future Topics Calendar *

Date	Topics for Discussion – Committee Action
July 2019	Sunfish Lake Sedimentation Basin Improvements *(Westby)*
August 2019	Gibbon Street Basement Flooding Funding Options *(Westby)*
Future/TBD	Well Siting Study - Well #9 *(Westby)*
Future/TBD	Sunwood Drive Roundabout Landscaping *(Riemer)*
Future/TBD	County Ditch Maintenance / Buffer Law *(Westby)*
Date	**Topics for Discussion – Regulatory**
Future/TBD	Sunfish Lake Boulevard Speed Zone Study Results *(Westby)*
Ongoing (2019)	Wellhead Protection Plan Update *(Westby)*
Date	**Topics for Discussion – Policy**
Future/TBD	Landscaped Median Maintenance Policy *(Riemer)*
October 2019	Draft Trail Maintenance Policy *(Westby)*
November 2019	Draft Stormwater Pond Maintenance Policy *(Westby)*
Date	**Topics for Discussion – Planning and Budget**
August 2019	Municipal State Aid System (MSAS) Revisions *(Westby)*
September 2019	Review 1996 and 2007 (unadopted) TH 47 Corridor Studies *(Westby)*
Future/TBD	Public Works Facility Review/Update *(Riemer)*
Future/TBD	Long-Term Water Supply Plan *(Westby)*
Date	**Topics for Discussion – Staff Updates**
Future/TBD	Water Conservation Opportunities / Incentives *(Westby)*
Future/TBD	Asset Management Program *(Westby)*
May 2019	17290 Germanium St Drainage Concerns *(Westby)*
Ongoing (2019)	NW Metro Surface Water Supply Feasibility Study

* Dates are estimated and are subject to change based on availability of information, staff workload, and competing objectives.

CC Regular Session **7. 1.**

Meeting Date: 06/11/2019

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title:

Adopt Resolution #19-085 Authorizing Submission of the Citys 2040 Comprehensive Plan to the Metropolitan Council

Purpose/Background:

Please note that this case will be updated with additional Staff Notes on June 7, 2019. Of primary note, Staff acknowledges the need to reconcile with recent updates to the City's Strategic Plan (shorter term planning document).

The purpose of this case is for the City Council to consider the City's proposed 2040 Comprehensive Plan following the required six (6) month adjacent and affected jurisdiction review period. The next steps in the Comprehensive Plan update process is to submit the plan to the Metropolitan Council for their official review. Following Metropolitan Council review and approval the plan would then be brought before the City Council for formal adoption.

The City Council may table this case to the next meeting if additional information and updates are required. Additionally, there will be other points to be able to update the draft. This is not final approval. This step simply sends to the Metropolitan Council for official review. It is anticipated that additional amendments will be required based on that review.

Notification:

A Notice of Public Hearing was published in the Anoka County Union Herald and the public hearing was held at the April 4, 2019 Planning Commission meeting. This was actually the second Public Hearing on the case. This project represents 3 years of extensive public engagement and public notice.

Observations/Alternatives:

Staff submitted the draft 2040 Comprehensive Plan for review by adjacent and affected jurisdictions as required by State Statutue. Following that review timeline Staff has reviewed the comprehensive plan and provided updates to that plan based on requirements of the Metropolitan Council. Staff is now prepared to officially submit for review the City's 2040 Comprehensive Plan to the Metropolitan Council. Staff at the Metropolitan Council will first review the Comprehensive Plan for completness and if deemed complete will then move forward in its official review. Once deemed complete and ready for consideration, Staff at the Metropolitan Council would bring the plan forward to the full body of the Metropolitan Council for approval. Once approved by the Metropolitan Council the 2040 Comprehensive Plan would come back to the City for it's official adoption.

Alternatives:

Alternative 1: Adopt Resolution #19-085 authorizing staff to submit the City's 2040 Comprehensive Plan update to the Metropolitan Council. Staff supports this alternative.

Alternative 2: Adopt Resolution #19-085 authorizing staff to submit the City's 2040 Comprehensive Plan update to the Metropolitan Council. The City Council should indicate specific items or areas of the plan they would like to see revised if Alternative 2 is preffered. Staff does not object to Alternative 2 as the extension approved by the

Metropolitan Council to submit the plan provides the City until June 30, 2019 to ultimately submit the plan.

Funding Source:

Staff is updating the Comprehensive Plan as part of their normal duties with some assistance from Consultants WSB and Bolton & Menk. The City recieved a grant from the Metropolitan Council to assist in the cost associated with updating the comprehensive plan.

Recommendation:

Staff recommends adoption of Resolution #19-085 authorizing submission of the City's 2040 Comprehensive Plan to the Metropolitan Council. The Planning Commission unanimously recommended that the City Council adopt Resolution #19-085.

Action:

Motion to adopt Resolution #19-085 authorizing Staff to submit the City's 2040 Comprehensive Plan to the Metropolitan Council.

Attachments

2040 Comprehensive Plan_RedlinedPerAdjacentReview

Resolution #19-085 Authorizing Submission of the 2040 Comprehensive Plan to the Metropolitan Council

Planning Commission Meeting Minutes April 4, 2019

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Eric Maass	04/11/2019 12:39 PM
Tim Gladhill	Tim Gladhill	06/06/2019 09:08 AM
Tim Gladhill	Tim Gladhill	06/06/2019 01:45 PM
Kurt Ulrich	Kurt Ulrich	06/06/2019 02:02 PM
Form Started By: Eric Maass		Started On: 04/11/2019 10:51 AM
Final Approval Date: 06/06/2019		

City of RAMSEY

2040 Comprehensive Plan Update

Table of Contents

Chapter 1: Community Profile

Chapter 2: Land Use

Chapter 3: Transportation

Chapter 4: Housing

Chapter 5: Natural Resources

Chapter 6: Mississippi River Corridor Critical Area (MRCCA) Plan

Chapter 7: Park and Recreation

Chapter 8: Economic Development

Chapter 9: Water Resources

Chapter 10: Implementation

Our Mission

It is our mission to work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

Our Vision

Ramsey will evolve through citizen-driven, collaborative processes that respect the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Strategic Goals

1. A Balance of Rural Character and Urban Growth Balance
2. An Active Community
3. A Connected Community
4. Smart, Citizen Focused Government
5. Financial Stability

Core Values for Land Use

These core values carry equal importance. They are not shown in a prioritized list.

- Encourage new pedestrian friendly neighborhoods and balanced transportation.
- Maintain landowner rights.
- Employ careful foresight that involves all citizens in decisions that affect their lives, property, and neighborhoods through collaborative public engagement.
- Nurture neighborhood and community interactions with flexibility to meet future needs without compromising the needs and interests of current residents.
- Develop and maintain a well-connected park and public space system for all ages.
- Attract and retain businesses that support the whole community.

Components of the Comprehensive Plan

The Land Use Plan serves as the foundation in a series of plans that guides the future of Ramsey. Policy decisions on how the community will change over the next twenty (20) years will have impacts on a variety of systems. This chapter sets the stage and tone for subsequent chapters. The Comprehensive Plan is a compilation of several chapters that are well integrated to form a vision for the community for the next twenty (20) years.

- Land Use
- Transportation
- Wastewater
- Surface Water
- Water Supply
- Parks and Trails
- Housing

- Resilience (Natural Resources)
- Economic Competitiveness
- Implementation (tying it all together in a plan of action)

Key Achievements of the Previous Plan

- Improved Public Engagement in Key Policy Decisions
- Secured the Ramsey Station on the Northstar Commuter Rail.
- Completed the Armstrong Interchange.
- Progressed on Completing The COR according to its Vision.

Chapter 01: Community Profile

Prepared with assistance from WSB ~~Associates~~

Community Profile

The Community

Located in the northwest Twin Cities Metro, the City of Ramsey boasts incredible outdoor recreation opportunities, a growing downtown in Ramsey COR, an impressive manufacturing sector, and a strong local government.

The City of Ramsey has experienced steady growth and development over the past 20 years. This trend is expected to continue as the City has over 1,000 acres of developable land in the COR located near U.S. Highway 10.

Our Neighborhoods

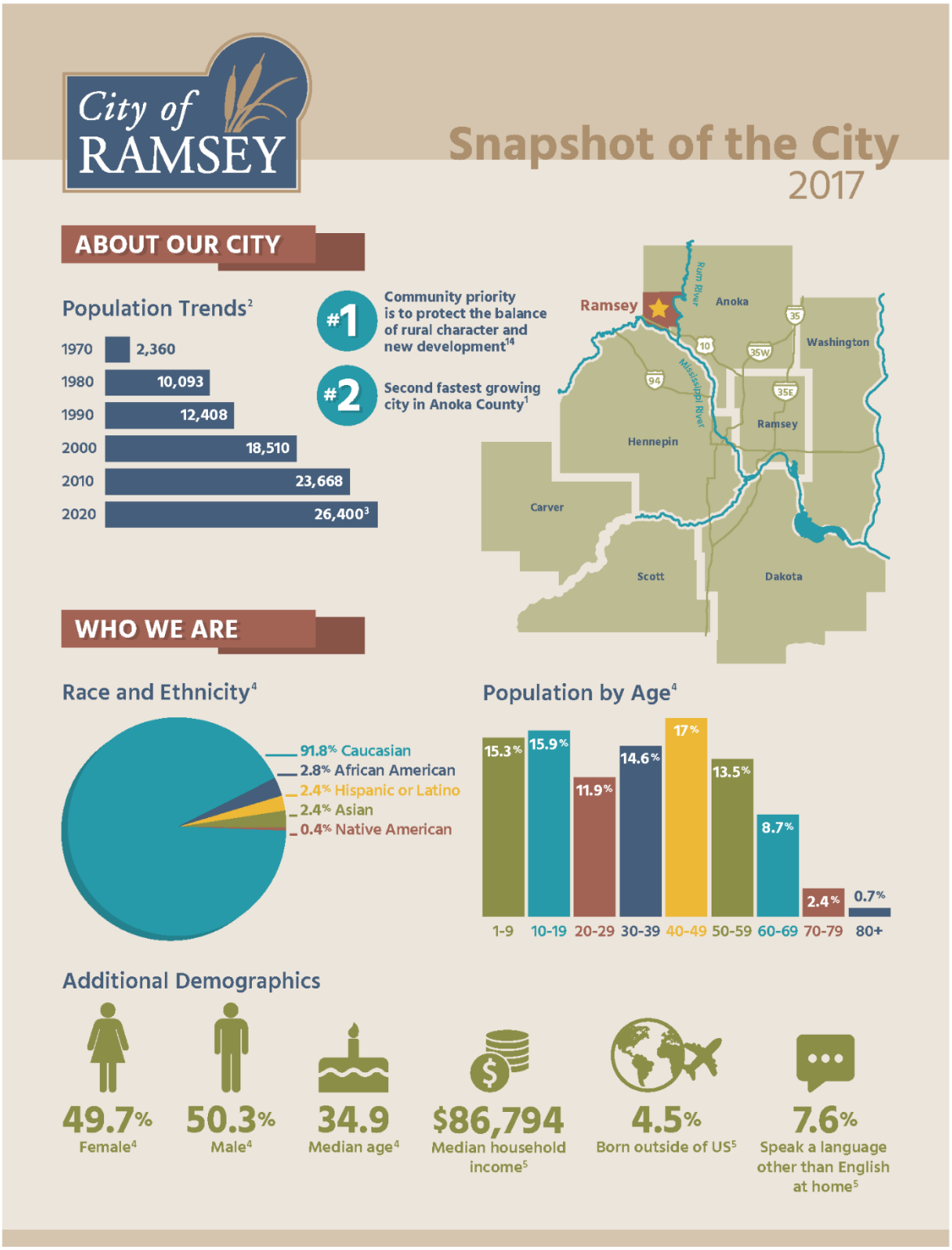
Ramsey's neighborhoods make up the fabric of our community and define the balance of Rural Character and Urban Development. Each neighborhood is uniquely connected to a variety of services.

Ramsey is a great place to live!

Ramsey boasts a robust recreation system, high-quality affordable housing, great jobs, and living wages.

Ramsey is a great place to locate a business!

Ramsey strives to provide high-quality, cost-effective government services while balancing a low tax rate.


City of RAMSEY
Snapshot of the City
2017
ABOUT OUR CITY
Population Trends[2]
1970 2,360
1980 10,093
1990 12,408
2000 18,510
2010 23,668
2020 26,400[3]
#1 Community priority is to protect the balance of rural character and new development[14]
#2 Second fastest growing city in Anoka County[1]
Ramsey
Anoka
Washington
Hennepin
Carver
Scott
Dakota
Rum River
Mississippi River
WHO WE ARE
Race and Ethnicity[4]
91.8% Caucasian
2.8% African American
2.4% Hispanic or Latino
2.4% Asian
0.4% Native American
Population by Age[4]
15.3% 15.9% 11.9% 14.6% 17% 13.5% 8.7% 2.4% 0.7%
1-9 10-19 20-29 30-39 40-49 50-59 60-69 70-79 80+
Additional Demographics
49.7% Female[4]
50.3% Male[4]
34.9 Median age[4]
$86,794 Median household income[5]
4.5% Born outside of US[5]
7.6% Speak a language other than English at home[5]

City of RAMSEY

Snapshot of the City 2017

WHAT WE HAVE

5.6k Acres of undeveloped land[9]

8k Acres of developed land[9]

1k+ Acres of developable land[1]

15+% of land is protected wetland[10]

17+ Miles of shoreline[8]

50+ Miles of trail[7]

32 Parks[6]

HOW WE LIVE AND WORK

9,158 Total Number of Housing Units[4]

6,776 Single family detached

1,438 Townhome

37 Duplex, triple, quad

823 Multifamily (5 units or more)

84 Manufactured home

Septic vs. Sewer

4,000 Housing units on septic[13]

5,158 Housing units on sewer[13]

Employment

470 Places of work[11]

6,334 Number of jobs in Ramsey[12]

1. City of Ramsey Developers Document | 2. Decennial Census (1970, '80, '90, 2000, '10) | 3. Metropolitan Council Population, Households and Employment Forecast | 4. 2010 census
5. 2011 American Community Survey | 6. 2017 Ramsey New Residents Packet | 7. City of Ramsey Parks Department | 8. Google earth
9. Metropolitan Council Generalized Land Use Historical Data Set | 10. City of Ramsey Parks and Recreation webpage | 11. 2012 Economic Census
12. 2016 Quarterly Census of Employment and Wages – second quarter | 13. Rick Jarson, Ramsey Building Official | 14. City Comprehensive Plan Community Engagement

Forecasted Growth

Table 1: Forecasted Growth

	2016	2020	2030	2040
Households	8,973	9,500	11,500	13,500
Population	26,251	27,550	33,350	39,150
Employment	6,334	6,900	7,800	8,400

Ramsey acknowledges that these forecasts deviate from the approved 2040 forecasts for Ramsey. After careful consultation and analysis of recent growth trends, Ramsey requests these modifications to our 2040 Forecasts. For assistance in reviewing requested changes, the series of tables below are offered.

Table 2: Requested Household Forecast Amendment

	2020	2030	2040
Published Forecast	9,400	11,300	13,000
Requested Amendment	9,600	11,500	13,500
Difference	+200	+200	+500

Table 3: Requested Population Forecast Amendment

	2020	2030	2040
Published Forecast	26,400	30,700	34,700
Requested Amendment	27,550	33,350	39,150
Difference	+1,150	+2,650	+4,450

Table 4: Requested Employment Forecast Amendment

	2020	2030	2040
Published Forecast	6,200	7,000	7,600
Requested Amendment	6,900	7,800	8,400
Difference	+700	+800	+800

The People

Population

As of the 2010 US Census, the population of Ramsey was 18,510, and the most recent estimates from the 2015 American Community Survey (ACS) put the population at 25,362. The population has steadily increased since 1990. Although the number of households in the city has increased, the number of persons per household has decreased from 3.43 in 1990 to 2.95 in 2010. According to forecasts by the Metropolitan Council, the 2040 population is projected to nearly 40,000.

Table 5: Historical and Future Population

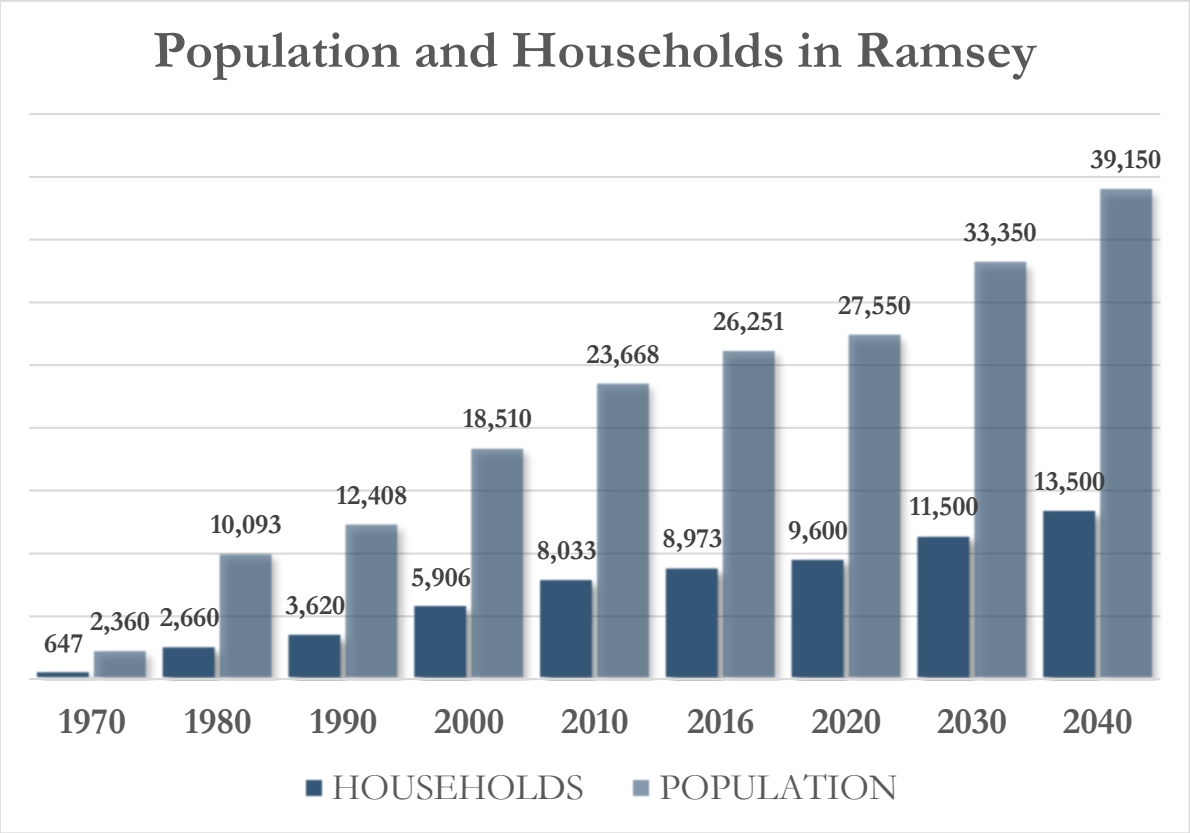
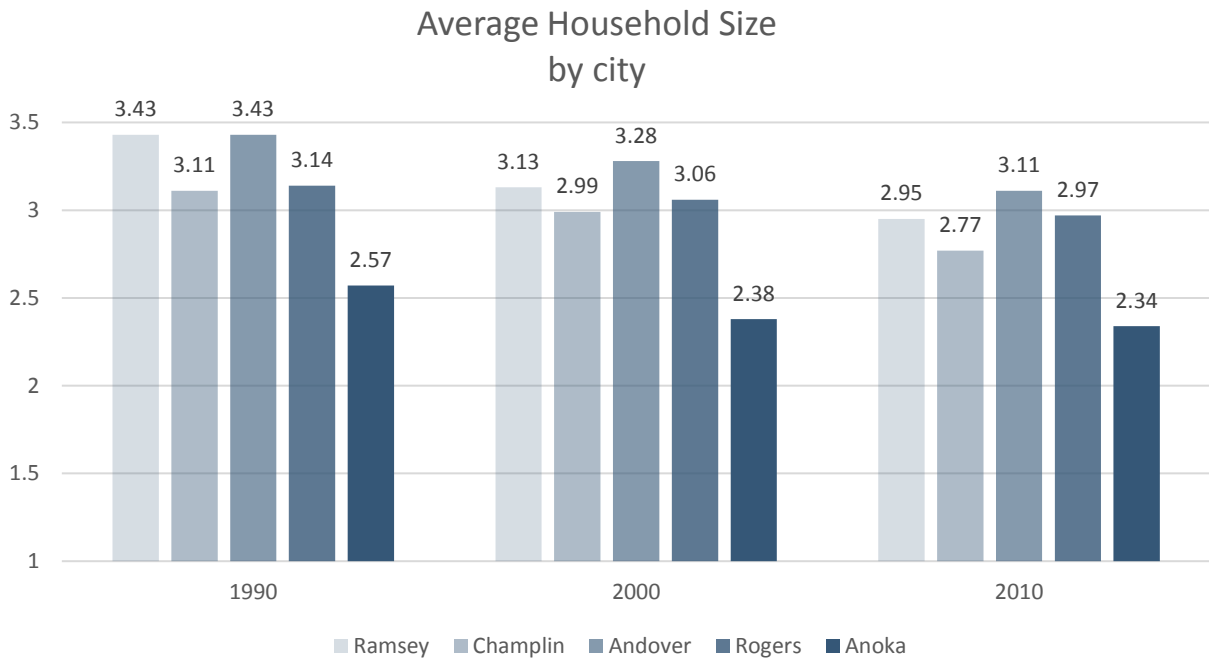


Table 6: Average Household Size



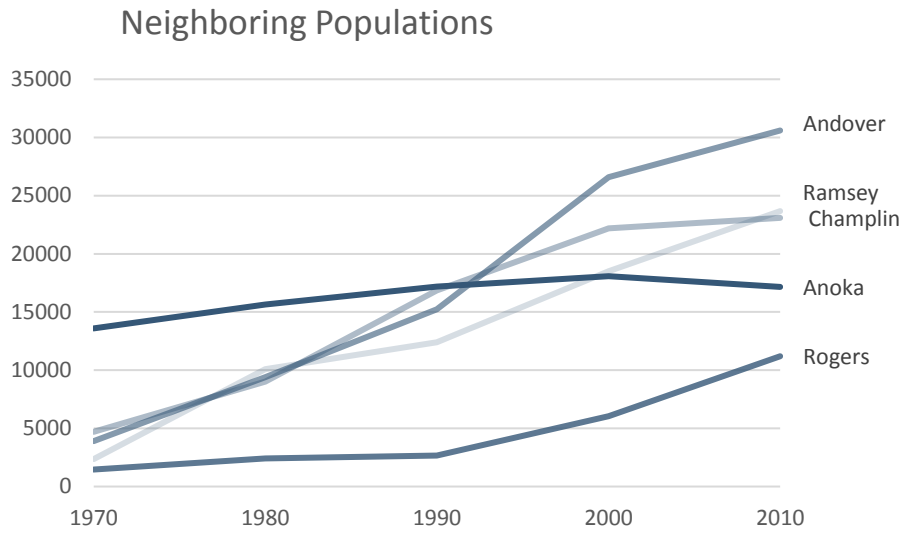
With the number of residents per household likely to continue to decline as the overall population of Ramsey ages, residential housing types will need to be accommodated through development of a variety of housing types including apartments and townhomes.

Ramsey's population experienced steady growth between 1990 and 2010, slowed from 2010 to 2015, and is projected by the Metropolitan Council to steadily increase yet again from 2020 to 2040.

Continued on Next Page

As shown in **Error! Reference source not found.**, Ramsey has been outpaced by only Andover in population growth since 1990 and has risen from to the second most populated City in the area.

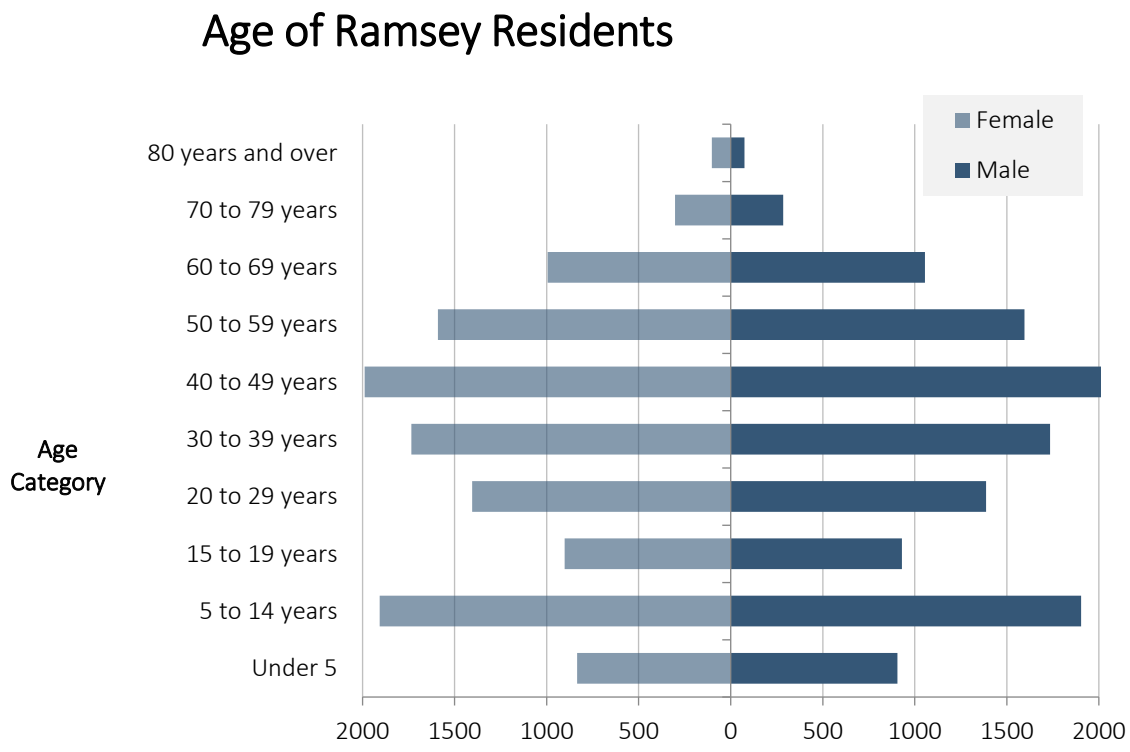
Table 7: Population Comparison



Age demographics

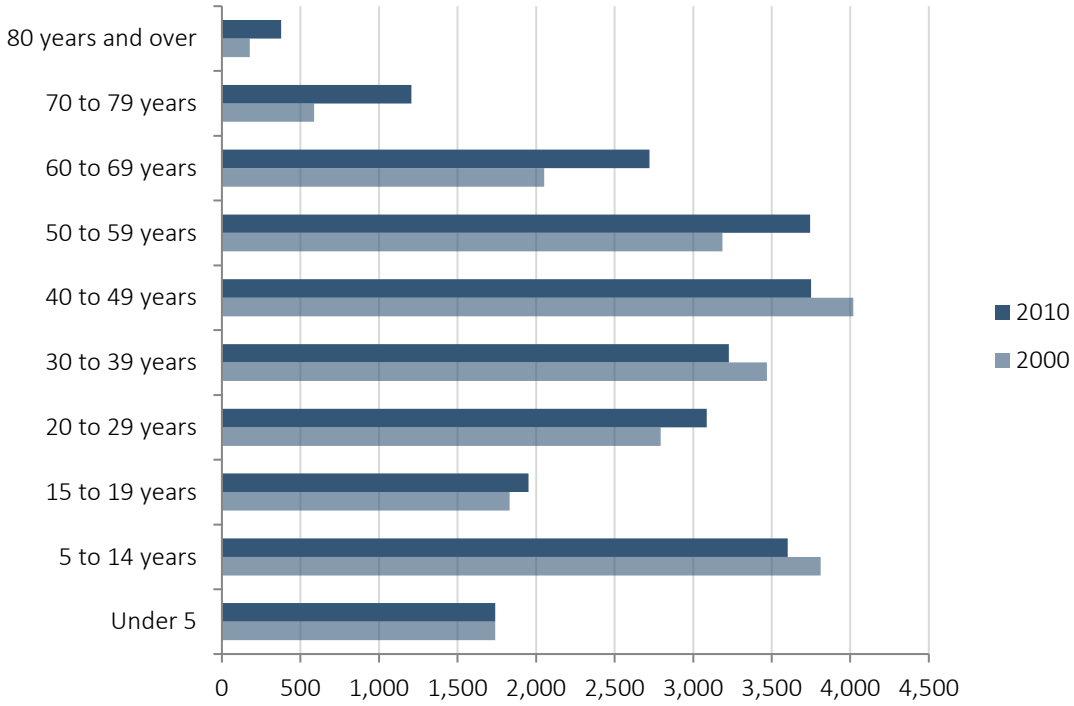
Consistent with most other communities across the region, Ramsey's population is aging. Table 8, shows that the largest segment of the population is in the 40-49 age range which is quite young compared to many other communities in the metropolitan region. It will be important for Ramsey to plan for alternative housing options for these residents as they age so that they can remain in the community. In addition, it will also remain important that Ramsey seek ways to be competitive in retaining younger residents as the data shows the second largest section of residents in the 5-14 age range.

Table 8: Age Distribution



Looking at the changes in age demographics from 2000 to 2010, the greatest gains were in the categories of "empty nester" adults, while there were losses in population amongst 30- to 50-year-olds. This age demographic profile helps explain Ramsey's key themes pertaining to schools, parks, and recreation.

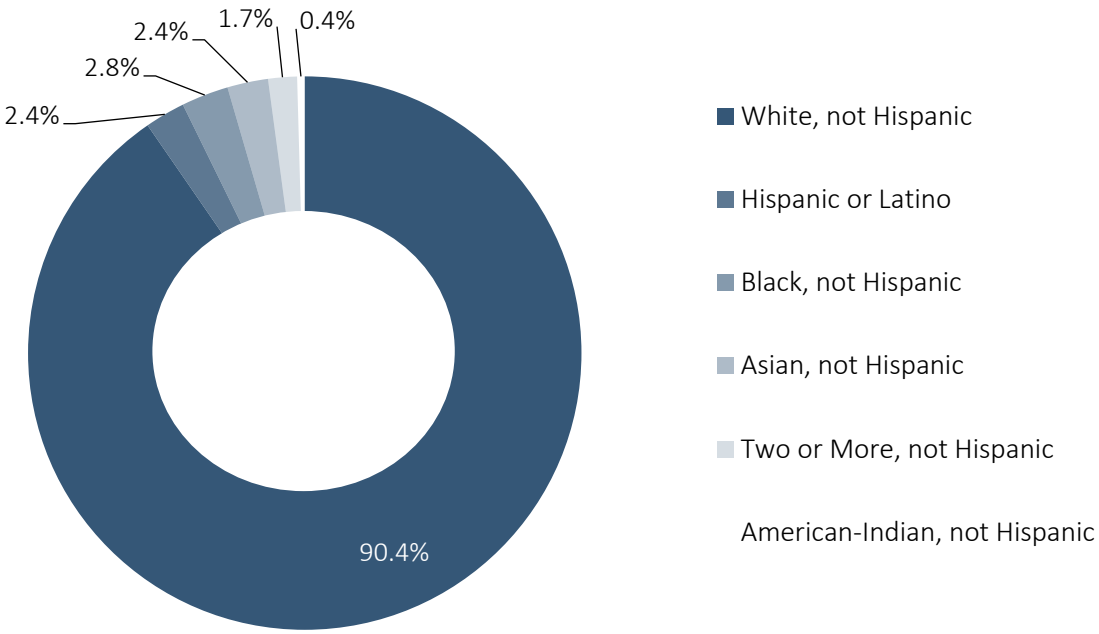
Table 9: Age Cohort



Race

At 90.4 percent, Ramsey residents are primarily white non-Hispanic individuals with the remaining 9.6% of residents being people of color. By comparison, the Twin Cities region is 24.6% residents of color, and Anoka County is 15.6% residents of color. As such, Ramsey is not diversifying at the same rate as Anoka County or the Twin Cities region. Regional trends indicate that in the Twin Cities metro area, residents of color will continue to comprise a greater share of our region's population, increasing from 24% in 2010 to 41% in 2040.

Table 10: Racial Demographics



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The Neighborhoods

Housing Types

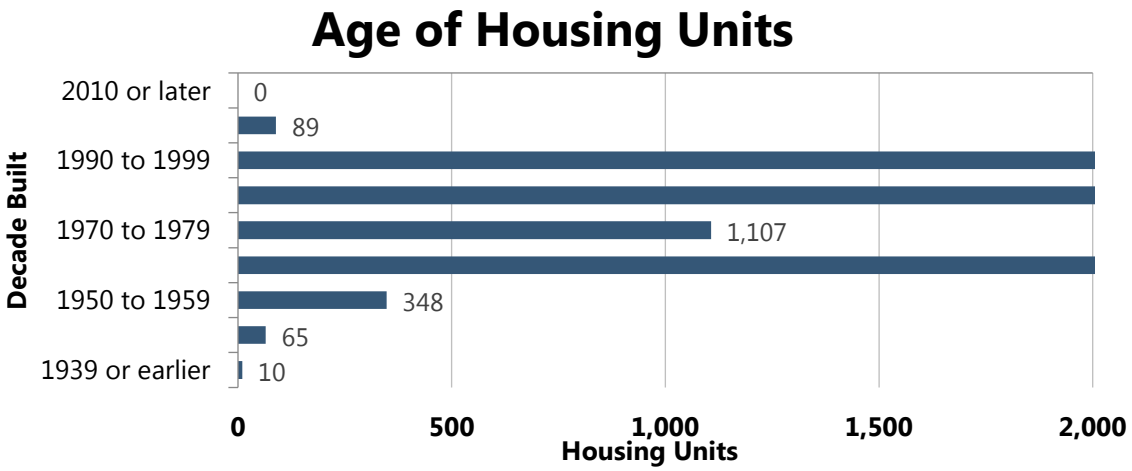
Housing is the predominant land use in Ramsey. Estimates from the Metropolitan Council indicate that there were 8,812 housing units in Ramsey in 2015. Around 75 percent of the housing units in Ramsey are single-family detached homes with townhomes counting for an additional 15 percent of the total housing units.

Table 11: Housing Type

Unit Type	Units	
Single Family Detached	6,692	75.9%
Multifamily (5 units or more)	680	7.7%
Townhomes	1403	15.9%
Duplex, triplex, quad	37	0.5%
Total:	**8,812**	100%

Source: Metropolitan Council Housing Stock Estimates (2015)

Table 12: Age of Housing Stock

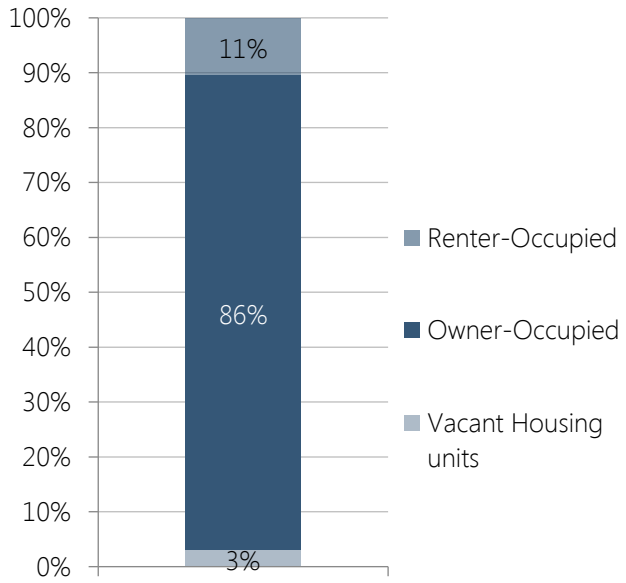


Data source: ACS 2011-2015

Housing Tenure

The City of Ramsey has a historically consistent foundation of owner-occupied housing which remains true today. Approximately 85 percent of Ramsey housing units are owner-occupied, and that percentage has remained largely the same since 1990. That percentage is higher than most of the cities surrounding Ramsey with the lowest percentage of owner-occupied housing of local communities being the City of Anoka at 52 percent.

Table 13: Housing Tenure



The Economy

The Minnesota Department of Employment and Economic Development estimate approximately 6,150 jobs in the City of Ramsey in 2015. Average annual wages for 2015 are estimated at $46,637. A large reason for this average is likely due to the fact that manufacturing represents the largest employment industry in Ramsey at 34 percent, and these are typically living wage jobs. Anoka County as a whole has 16 percent devoted to Manufacturing.

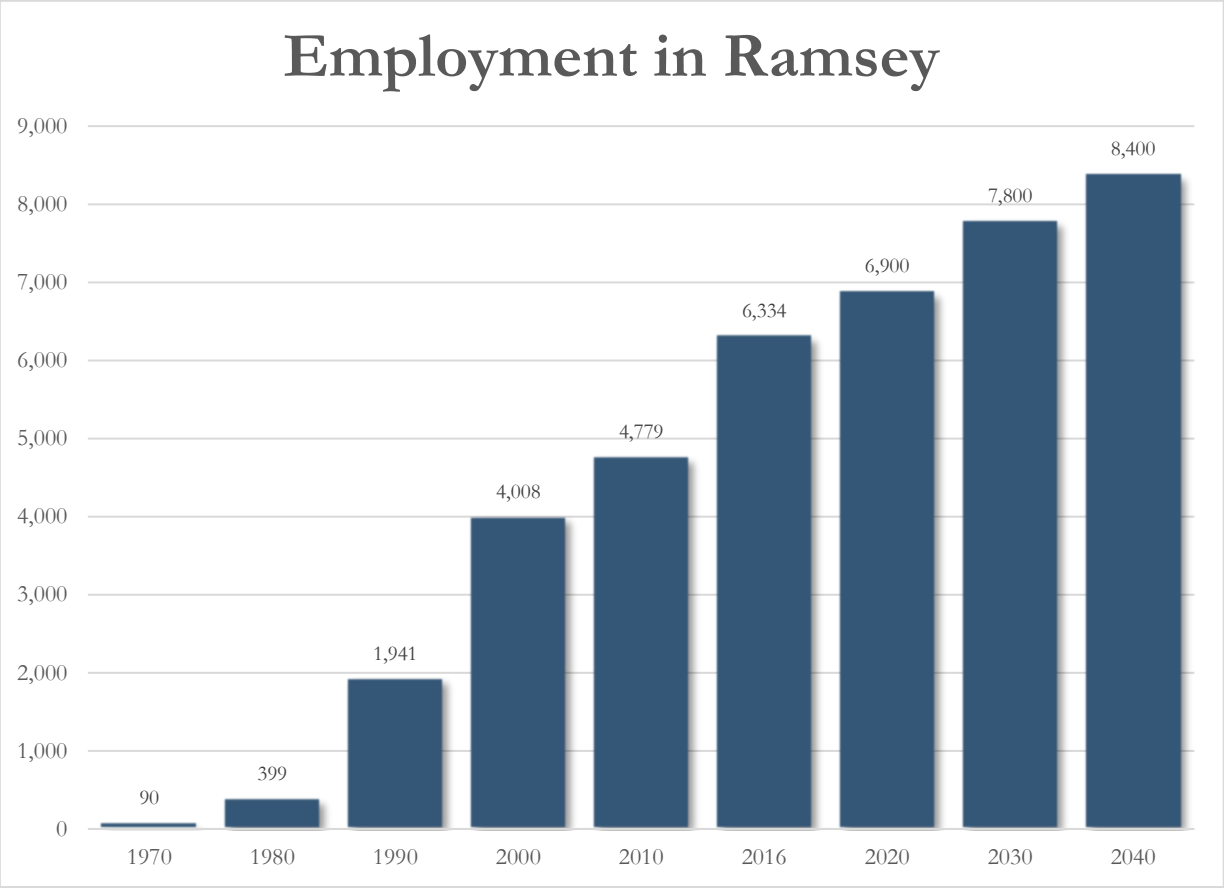
Table 14: Jobs Located in Ramsey

Industry	Employment Total	Percentage
Retail Trade	554	9%
Health Care and Social Assistance	246	4%
Accommodation and Food Services	369	6%
Public Administration	185	3%
Manufacturing	2,091	34%
Other Services, Ex. Public Admin	308	5%
Educational Services	369	6%
Administrative and Waste Services	369	6%
Finance and Insurance	123	2%
Arts, Entertainment, and Recreation	123	2%
Information	62	1%
Wholesale Trade	308	5%
All Other Industries	1,046	17%
Total:	**6,150**	**100%**

The U.S. Highway 10 corridor is the commercial hub of Ramsey, running the length of the City. Ramsey faces the challenge of encouraging updates and redevelopment of its older and more outmoded buildings and businesses along U.S. Highway 10, while also developing greenfield properties within The COR and new business park east of Armstrong Boulevard.

Employment Forecasts

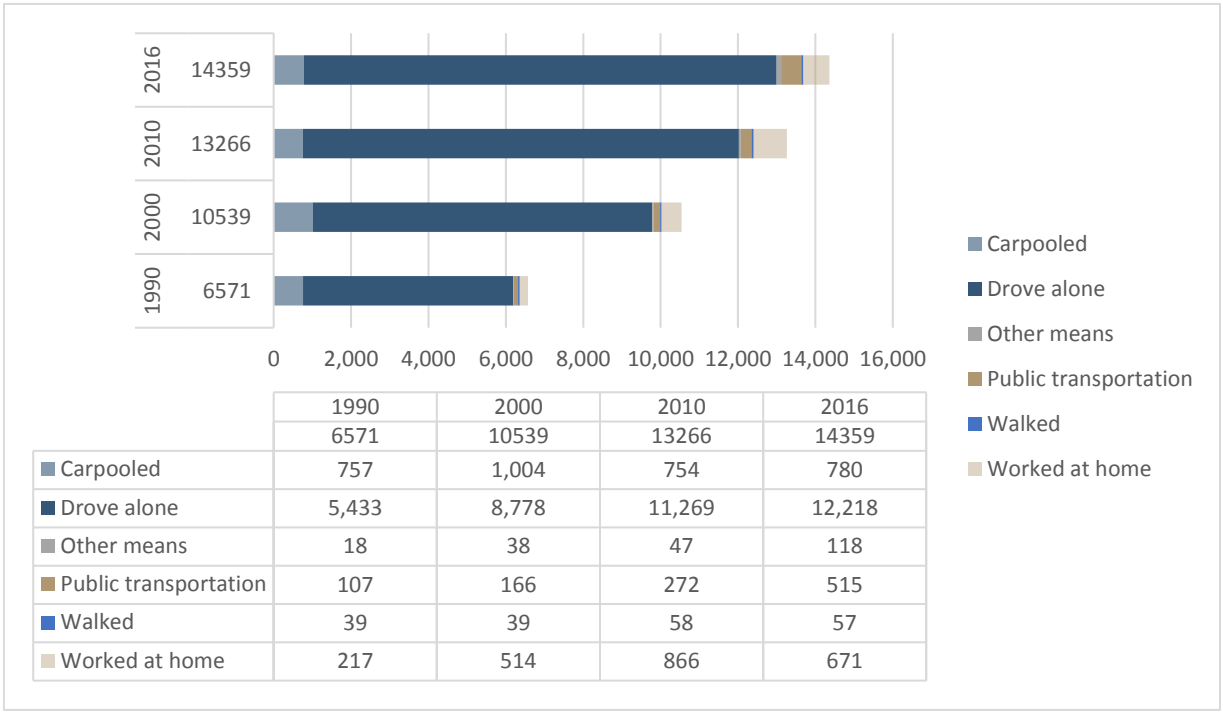
Table 15: Employment Forecasts



Source: U.S. Census Decennial Survey, U.S. Census American Communities Survey, Metropolitan Council Forecasts

The Commute

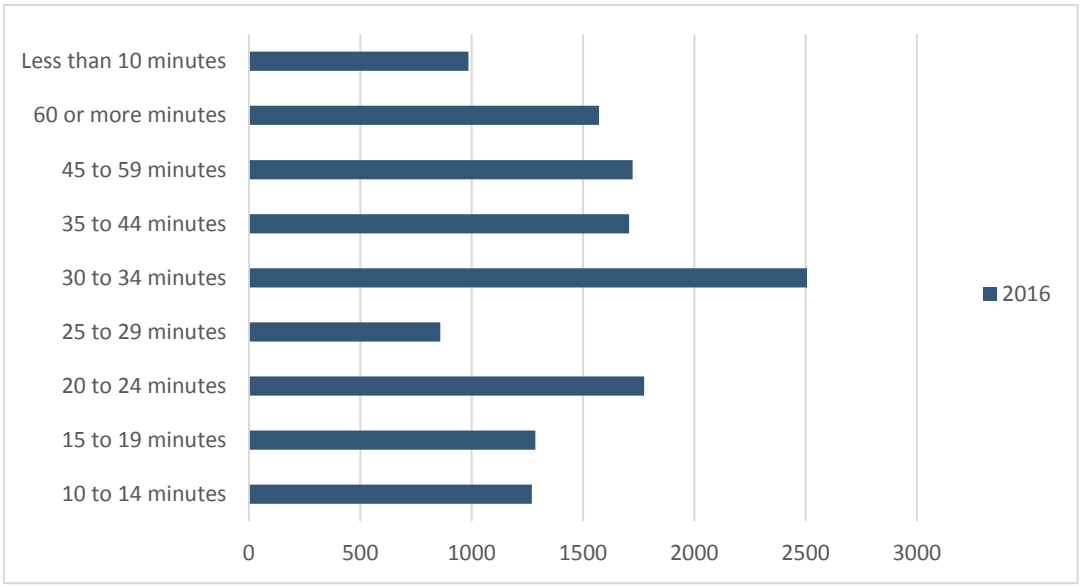
Table 16: Means of Commuting



	1990	2000	2010	2016
	6571	10539	13266	14359
Carpooled	757	1,004	754	780
Drove alone	5,433	8,778	11,269	12,218
Other means	18	38	47	118
Public transportation	107	166	272	515
Walked	39	39	58	57
Worked at home	217	514	866	671

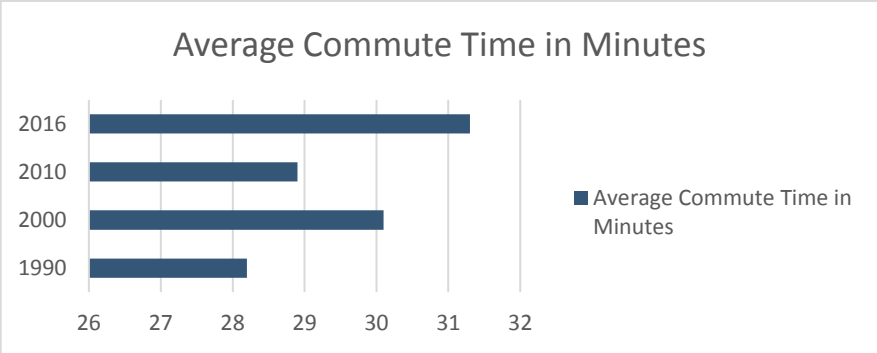
Source: U.S. Census American Communities Survey

Table 17: Travel Time to Work



Source: U.S. Census American Communities Survey

Table 18: Average Time to Work



Source: U.S. Census Decennial Census, U.S. Census American Communities Survey

Table 19: Top Workplaces of Ramsey Residents

Workplace	Workers
Other	4,282
Minneapolis	1,722
Coon Rapids	1,062
Anoka	1,061
Ramsey	952
St. Paul	554
Plymouth	444
Brooklyn Park	433
Blaine	429
Fridley	425
Maple Grove	400

Table 20: Top Residences of Ramsey Workers

Residence	Workers
Other	1,322
Ramsey	952
Coon Rapids	429
Andover	333
Anoka	280
Blaine	206
Nowthen	160
Brooklyn Park	145
Minneapolis	133
Oak Grove	121
Champlin	116

Proximity to jobs and commuting profiles are important to Ramsey's Transportation Goals and Economic Development Goals.

Chapter 02: Land Use Plan

Prepared with assistance from WSB ~~Associates~~

Land Use Goals and Objectives

The following represents goals and strategies for the future land use plan which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their objectives, policies and actions related to these goals. Specific policies and actions for the land use plan goals and strategies appear at the end of this chapter.

A Balance of Rural Character and Urban Growth

- Maintain and Expand the Rural Character of Ramsey
- Balance vision with market forces.
- Ensure a sense of place (public art)

A Connected Community

- Improve the safety and mobility of major corridors

An Active Community

- Create a diverse and robust offering of recreation opportunities
- Create a healthy community

Smart, Citizen-Focused Government

- Plan for future educational needs for youth in Ramsey
- Ensure an Adequate Workforce for Business Community and Economic Development Goals

Financial Stability

- Plan for a balance of desired community amenities with goal of maintaining a low tax rate.

2030 Land Use Plan Accomplishments

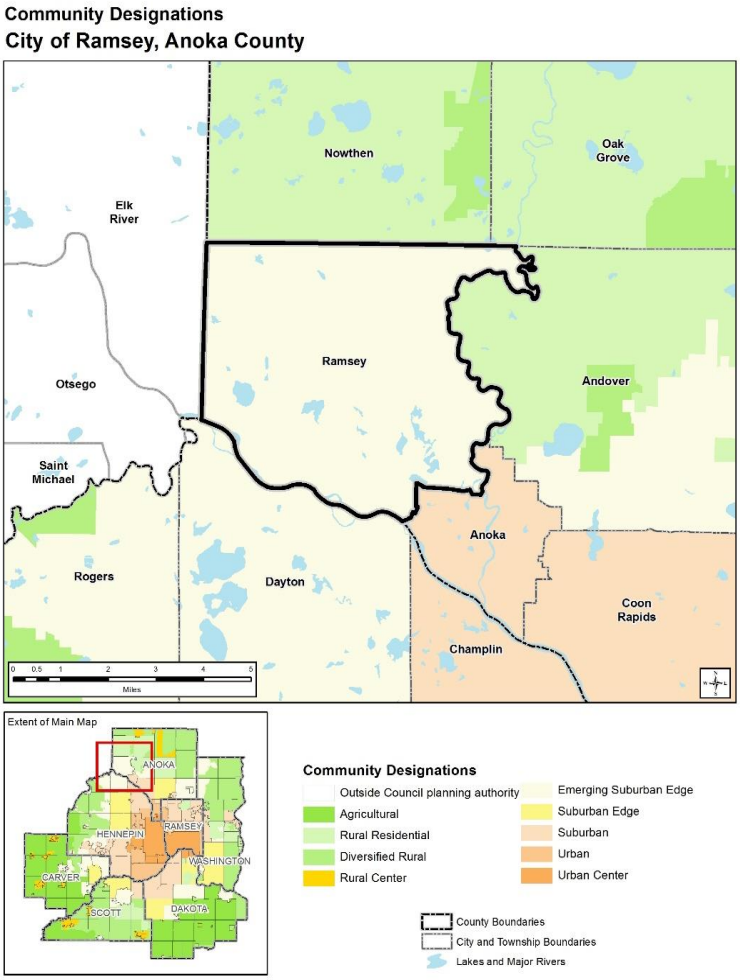
The last plan was adopted in 2010. While a number of factors changed since the last plan, the City can celebrate a number of successes as it relates to our land use vision. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Created a collaborative development review process for land use plans and project review.
- Implemented meaningful density transition into projects that are located adjacent to existing residential neighborhoods.
- Protected Ramsey's rural character in many areas of the community, representing the largest land area category in the community.
- Responded to changing market conditions to provide a variety of housing types and prices.
- Concentrated more dense developments in or near The COR to protect the City's rural character, create walkability, and create a unique identity for the community.
- Re-assessed the effectiveness of rural reserve and rural preserve practices and policies.
- Implemented design standards for walkable streets into review practices.
- Mitigated City's financial risks associated by new developments by encouraging new development to focus near existing infrastructure.
- Developed incentives for The COR to enhance its marketability.
- Maintained high quality design standards in The COR.
- Planned for adequate retail and commercial services.
- Expanded employment and industrial opportunities by facilitating a new, private business park.
- Ensured new development protected natural resources, made trail connections, and blended in with surrounding development.
- Employed conservation subdivision practices aimed to protect existing neighborhoods and natural resources.
- Struck a balance between land use planning, policy development, natural resource protection, and private property rights.

Community Designation: Balancing Rural Character and Urban Growth

A primary theme from Ramsey public engagement and outreach efforts was the need to better plan for and communicate our vision for a balanced approach of rural preservation and urban growth. Ramsey supports continued urban growth in areas planned for growth, all while preserving some of the Rural Character that makes Ramsey unique. After extensive review, Ramsey believes this balance can be best achieved through our existing designation as Emerging Suburban Edge. Later in the plan, Ramsey will highlight a generalized land use map that better illustrates the balance of rural character and urban growth while providing the flexibility to develop consistent with historical growth patterns.

Figure 1: Ramsey Community Designation



The Metropolitan Council uses community designations to group communities with similar characteristics in order to more effectively target its policies, similar to Ramsey's Future Land Use Categories and Zoning Districts. The Metropolitan Council uses these community designations to:

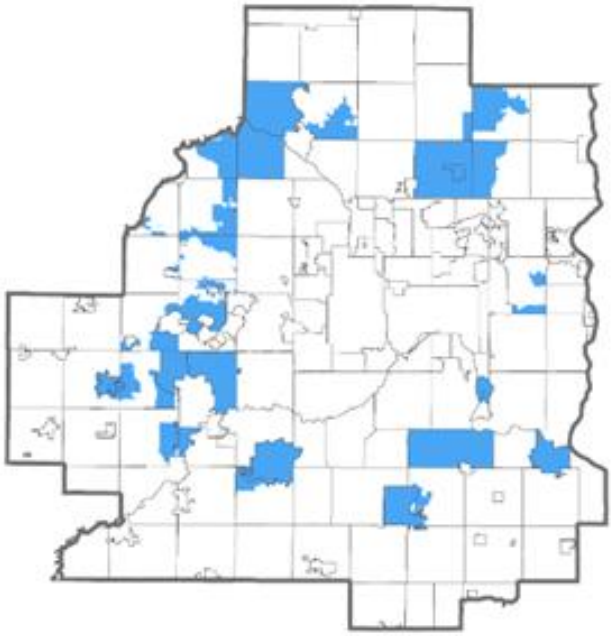
- Guide regional growth and development to areas that have urban infrastructure in place and the capacity to accommodate development and redevelopment.
- Establish land use expectations, including overall densities and development patterns, for different community designations.
- Outline the respective roles of the Metropolitan Council and Ramsey along with strategies for planning for forecasted growth.

Emerging Suburban Edge

An Emerging Suburban Edge Community is characterized as transitioning from rural to developed. It should be noted that although a portion of Ramsey certainly is transition in this manner, a significant portion of the community remains guided for larger-lot, single-family development on private well and septic along with goals to protect a significant amount of exceptional quality ecological resources.

The Emerging Suburban Edge includes cities, townships, and portions of both that are in the early stages of transitioning into urbanized levels of development. Strategically located between Suburban Edge and Rural communities, the Emerging Suburban Edge communities offer both connections to urban amenities and the proximity to open spaces that characterizes a rural lifestyle. Often, the cities and townships in the Emerging Suburban Edge are in more than one Community Designation. In the majority of Emerging Suburban Edge communities, less than 40% of the land has been developed. Communities designated as Emerging Suburban Edge communities are expected to plan for forecasted population and household growth at average densities of at least 3-5 units per acre for new development and redevelopment. In addition, Emerging Suburban Edge communities are expected to target opportunities for more intensive development near regional transit investments at densities and in a manner articulated in the 2040 Transportation Policy Plan.

Figure 2: Emerging Suburban Edge Communities



Communities in the Emerging Suburban Edge have a mix of residential, rural, and agricultural areas, often including lower-density single-family neighborhoods and small downtown service centers. The growth patterns in these communities demonstrate the challenges of changing from rural to suburban. New developments are typically built in a traditional suburban pattern, characterized by large curving streets, limited through-roadways, and auto-oriented street design. Emerging Suburban Edge communities have access to regional wastewater services (either municipally owned or regional services), access to the metropolitan highway system, and include existing or planned Regional Parks System facilities.

The Emerging Suburban Edge communities provide a variety of commercial activities along the main transportation corridors, and most encompass historic small downtowns with small town characteristics. These communities benefit from their proximity to more developed areas while retaining their local rural character and protecting natural resources. Commercial areas in the Emerging Suburban Edge tend to be individual large employers and smaller-scale commercial centers serving the local population.

Although these communities have some redevelopment potential in older areas such as historic downtown districts, the focus in the Emerging Suburban Edge is on greenfield development. Greenfields present opportunities to integrate natural resource preservation into site planning prior to development. Some of these communities have land available within their jurisdiction staged for future development, while others are expanding through orderly annexation agreements with neighboring townships. This mix of uses, availability of undeveloped land, and rich access to natural resources is a characteristic unique to Emerging Suburban Edge communities.

As of May 2014, the Metropolitan Council forecasts that the Emerging Suburban Edge area will add 201,000 residents, 93,000 households, and 58,000 jobs between 2010 and 2040. This represents growth of 66% in population, 87% in households, and 66% in employment over the three decades. Because most Emerging Suburban Edge communities also have areas designated as rural, these numbers are approximations. These numbers may change during the current comprehensive planning process, which will more precisely delineate how much community growth belongs inside the Metropolitan Urban Service Area.

Forecasted Growth

Table 21: Forecasted Growth

	2016	2020	2030	2040
Households	8,973	9,500	11,500	13,500
Population	26,251	27,550	33,350	39,150
Employment	6,334	6,900	7,800	8,400

Ramsey acknowledges that these forecasts deviate from the approved 2040 forecasts for Ramsey. After careful consultation and analysis of recent growth trends, Ramsey requests these modifications to our 2040 Forecasts. For assistance in reviewing requested changes, the series of tables below are offered.

Table 22: Requested Household Forecast Amendment

	2020	2030	2040
Published Forecast	9,400	11,300	13,000
Requested Amendment	9,600	11,500	13,500
Difference	+200	+200	+500

Table 23: Requested Population Forecast Amendment

	2020	2030	2040
Published Forecast	26,400	30,700	34,700
Requested Amendment	27,550	33,350	39,150
Difference	+1,150	+2,650	+4,450

Table 24: Requested Employment Forecast Amendment

	2020	2030	2040
Published Forecast	6,200	7,000	7,600
Requested Amendment	6,900	7,800	8,400
Difference	+700	+800	+800

Table 25: Forecasted Household and Population Growth

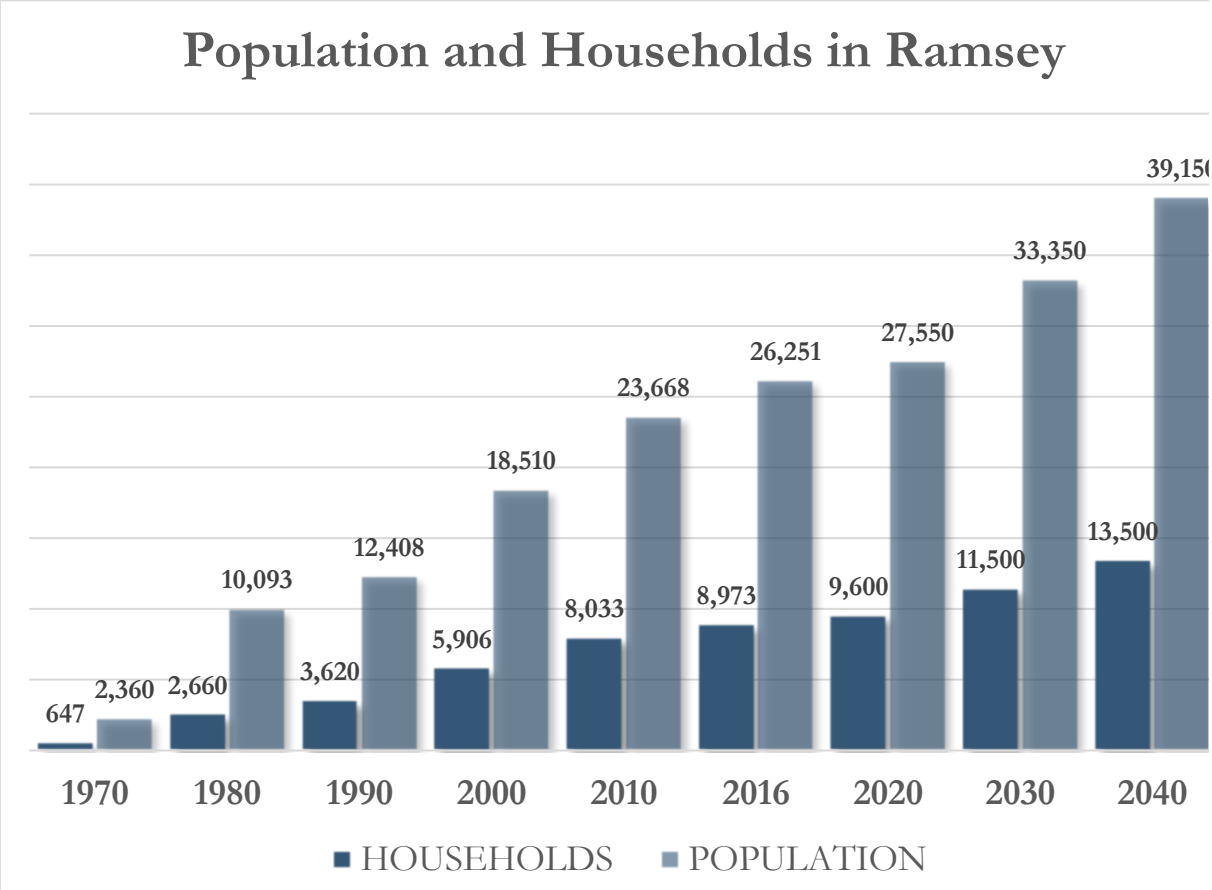
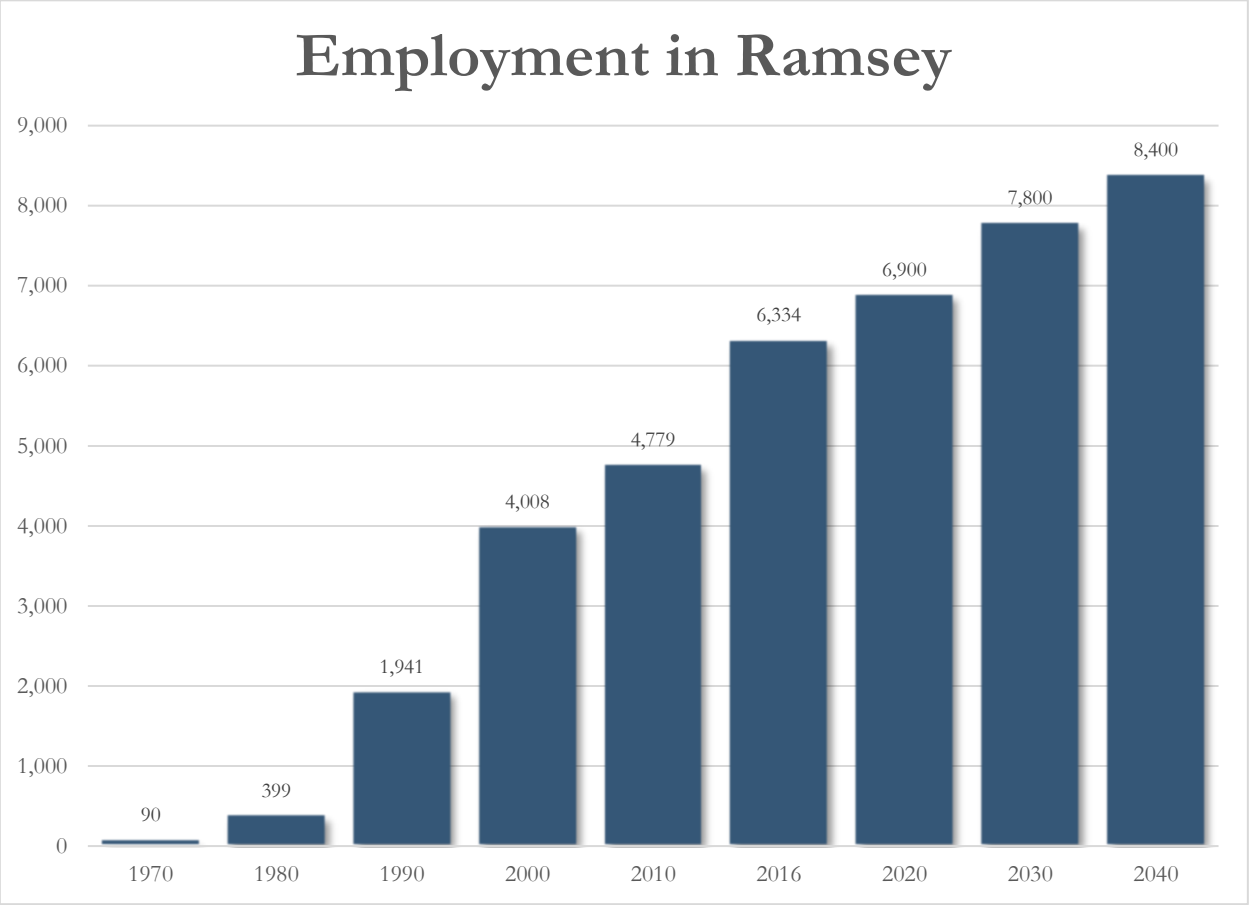


Table 26: Forecasted Employment Growth



Existing Land Uses

Figure 5: Existing Land Use Map

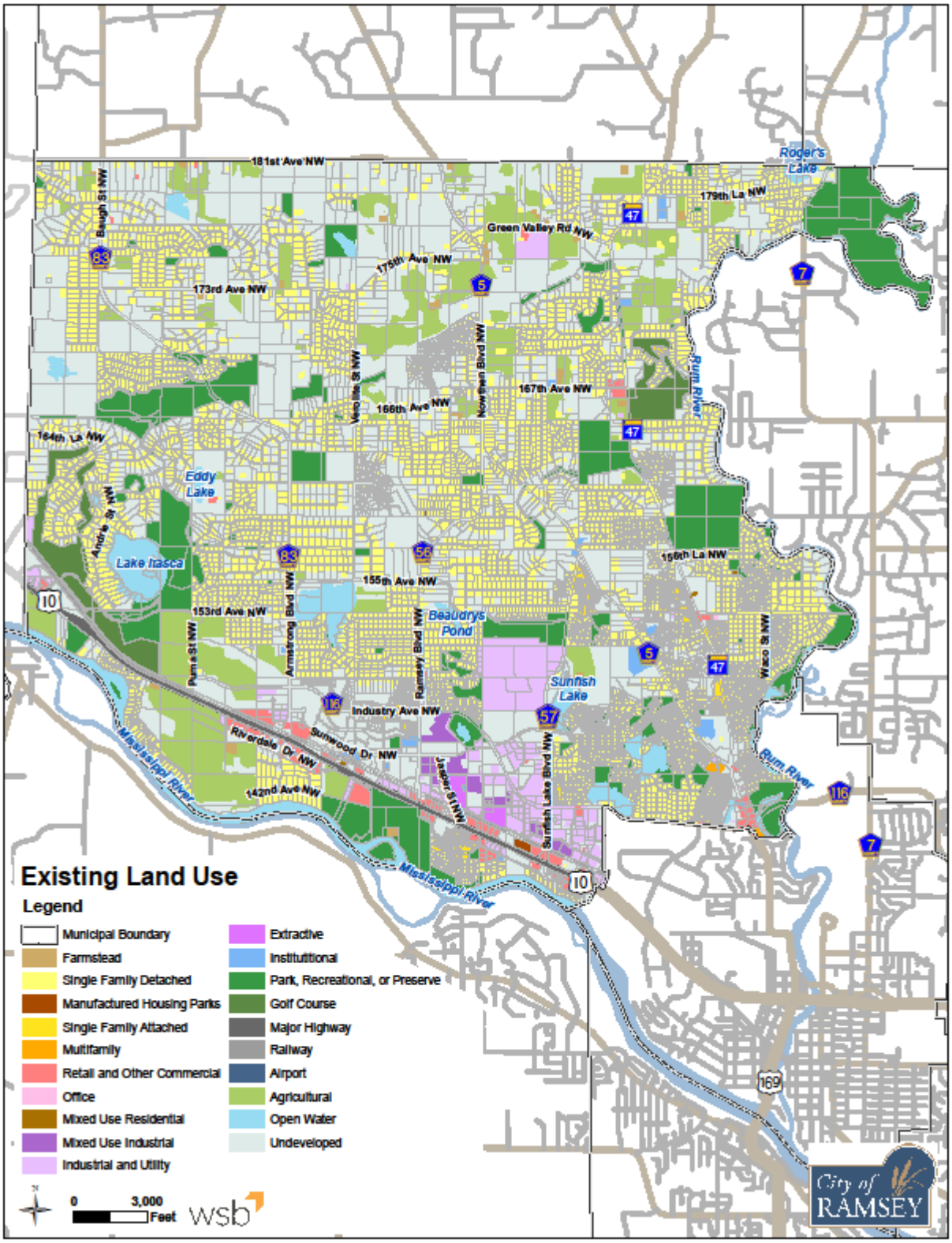


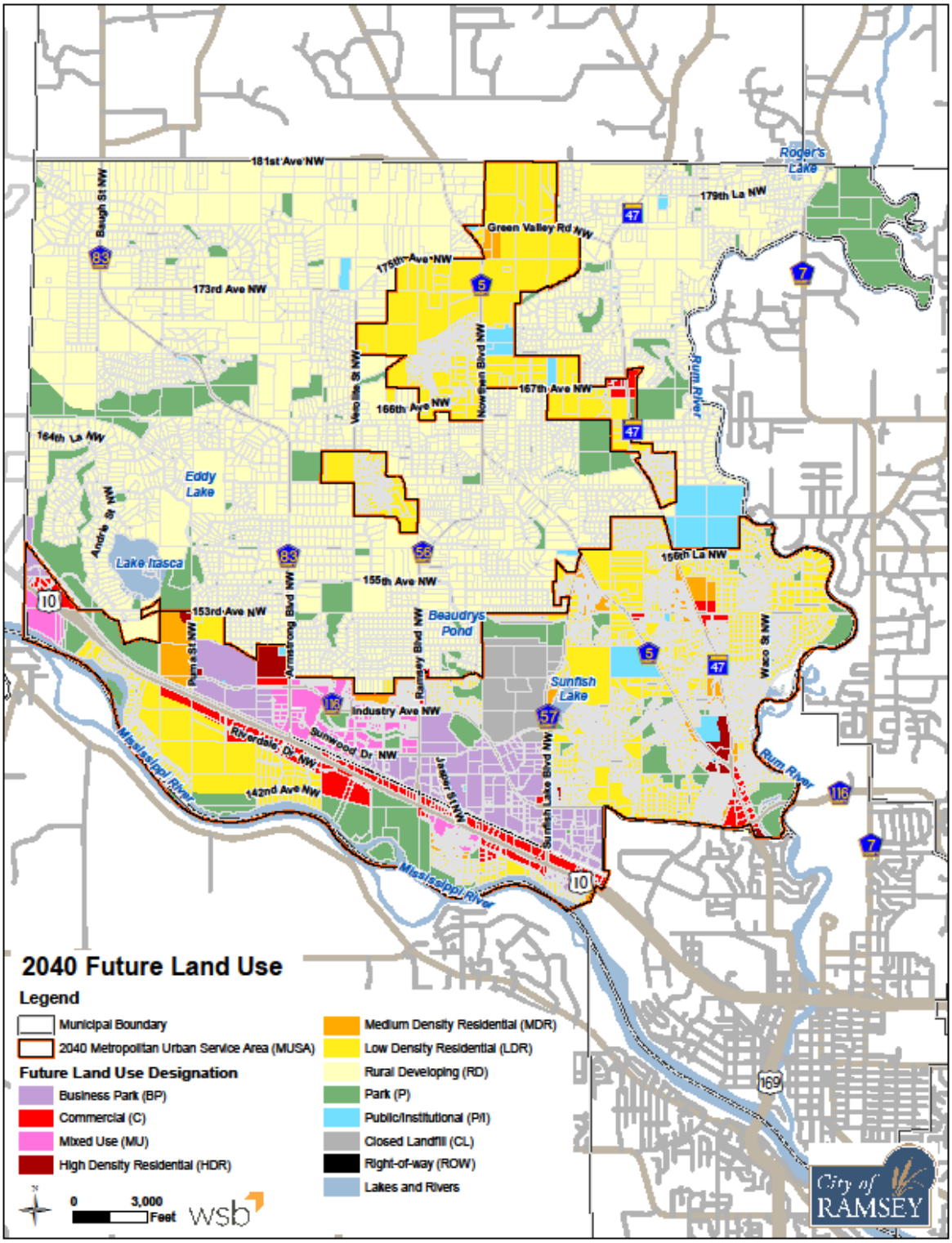
Table 27: ~~2010~~ 2016 Existing Land Use Categories

Land Use	Acres	Percentage of Total
Agriculture	~~1,659~~1,399	~~9~~7 %
Airport	0	0 %
Extractive	~~40~~ 16	<~~1~~0 %
Farmstead	~~65~~ 55	<~~1~~0 %
Golf Course	~~332~~ 335	2 %
Industrial and Utility	~~561~~ 534	3 %
Institutional	~~92~~ 95	~~1~~0 %
Major Highway	~~144~~ 149	1 %
Manufactured Housing Park	7	~~0~~ <1 %
Mixed Use Industrial	~~107~~ 122	1 %
Mixed Use Residential	~~8~~ 16	~~0~~ <1 %
Multifamily	~~12~~ 22	~~0~~ <1 %
Office	~~14~~ 25	~~0~~ <1 %
Open Water	~~753~~ 756	4 %
Park, Recreational or Preserve	~~1,960~~1,988	10 %
Railway	~~67~~ 84	~~0~~ <1 %
Retail and Other Commercial	~~254~~ 248	1 %
Single Family Attached	~~227~~ 250	1 %
Single Family Detached	~~6,837~~7,395	~~36~~ 39 %
Undeveloped Land	~~5,957~~5,600	~~31~~ 29 %

Note: over 8,000 acres of Ramsey is already developed.

Future Land Uses

Figure 62: Future Land Use Map



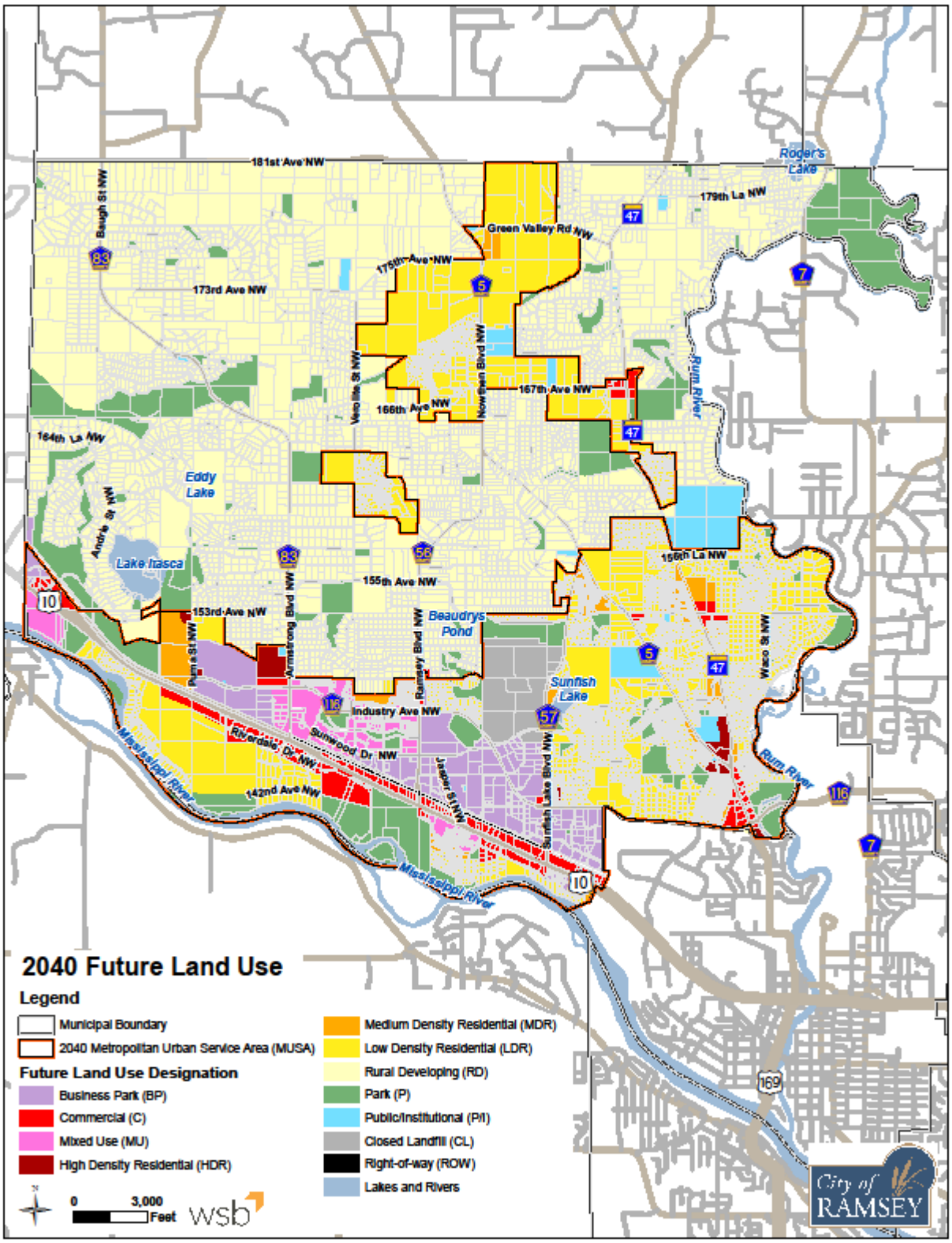


Table 28: Future Land Use Categories By Planning Period

Land Use	2018 – 2020	2021 – 2030	2031 - 2040

	Acres	Percentage of Total	Acres	Percentage of Total	Acres	Percentage of Total
Business Park (BP)	696.78	3.6	696.78	3.6	696.78	3.6
Commercial (C)	410.68	2.1	410.68	2.1	410.68	2.1
Mixed Use (MU)	326.67	1.7	326.67	1.7	326.67	1.7
High Density Residential (HDR)	83.56	0.4	83.56	0.4	83.56	0.4
Medium Density Residential (MDR)	324.15	1.7	324.15	1.7	324.15	1.7
Low Density Residential (LDR)	3,812.89	20.0	3,812.89	20.0	3,812.89	20.0
Rural Developing (RD)	8,570.18	44.9	8,570.18	44.9	8,570.18	44.9
Park (P)	2,053.29	10.8	2,053.29	10.8	2,053.29	10.8
Public/Institutional (P/I)	375.50	2.0	375.50	2.0	375.50	2.0
Closed Landfill (CL)	261.84	1.4	261.84	1.4	261.84	1.4
Right-of-way (ROW)	35.18	0.2	35.18	0.2	35.18	0.2
Total	16,950	100%	16,950	100%	16,950	100%

Future Land Use Descriptions

Rural Developing (RD)

Areas guided Rural Developing are those areas that may be developed utilizing private utilities. These areas are expected to develop at a minimum of 1 unit per 10 acres and a maximum of 1 unit per 2.5 acres.

Low Density Residential (LDR)

Areas guided Low Density Residential must have urban services before development can take place. These areas are expected to develop at a minimum of 3 units per acre and a maximum of 4 units per acre for an average of 3.5 units per acre and contain single family, detached dwellings.

Where Low Density Residential is directly adjacent to areas guided Rural Developing that contain 2.5 acre lots, strategies for density transitioning will be employed. This means that while an area of Low Density Residential may average three (3) units per acre, those lots directly adjacent to 2.5 acre lots will be required to provide an effective transition that maintains the existing character of the neighborhood. Screening methods, such as landscaping must also be employed to transition between very low-density areas and urban lots.

Medium Density Residential (MDR)

These areas are within the MUSA and intended to receive medium density housing including lower density multi-family housing and higher density single-family housing. These areas are expected to develop at a minimum of four (4) units per acre and a maximum of eight (8) units per acre. Average density will be six (6) units per acre. Medium density detached single-family is becoming an increasingly popular development pattern for Ramsey.

High Density Residential (HDR)

These areas are within the MUSA and intended to accommodate multi-family housing such as townhomes and apartment buildings. These areas are expected to develop at a minimum of ten (10) units per acre and a maximum of fifteen (15) units per acre. The average density will be 12.5 units per acre.

Mixed Use (MU)

Mixed Use areas may include a combination of residential, commercial, light industrial, open space, and a transit hub and are broken into the following three categories:

Mixed Use (Low). Areas guided as Mixed Use (Low) are expected to develop at a minimum of five (5) units per acre and a maximum of fifteen (15) units per acre. It is expected that 50% of the land area will be developed as residential.

Mixed Use (Medium). Areas guided as Mixed Use (Medium) are expected to develop at a minimum of eight (8) units per acre and a maximum of twenty-five (25) units per acre. It is expected that 50% of the land area will be developed as residential.

Mixed Use (High). Areas guided as Mixed Use (High) are expected to develop at a minimum of fifteen (15) units per acre and a maximum of seventy-five (75) units per acre. It is expected that 50% of the land area will be developed as residential.

Commercial (C)
Areas guided Commercial may include a range of neighborhood and community commercial/retail development.

Business Park (BP)
Areas guided Business Park are reserved for office and industrial development.

Public/Institutional (P/I)
This category generally includes city offices, public works facilities, churches, schools, other non-profit or government facilities, and bridges/major rights-of-way.

Park (P)
Parks, trails and open space include the City Park and trail system, golf courses, regional parks, wetlands, and the greenway. Lands in this category are intended to preserve the natural resource base and provide an adequate supply of active and passive recreational lands in Ramsey.

Closed Landfill (CL)
The risk to public health and safety associated with the closed landfill in Ramsey is mitigated by implementing land-use controls that minimize public exposure to landfill hazards and protect the state's response action equipment. In other words, future use of land at and around closed landfills needs to be planned carefully and responsibly. The purpose, then, for preparing a Closed Landfill Use Plan (CLUP) for each landfill is to protect the integrity of the landfill's remediation and monitoring systems, protect human health and public safety at each landfill, and accommodate local government needs and desires for land use at the qualified facility with consideration for health and safety requirements.

Right of Way (ROW)
Right of way identifies area designated for public roadways.

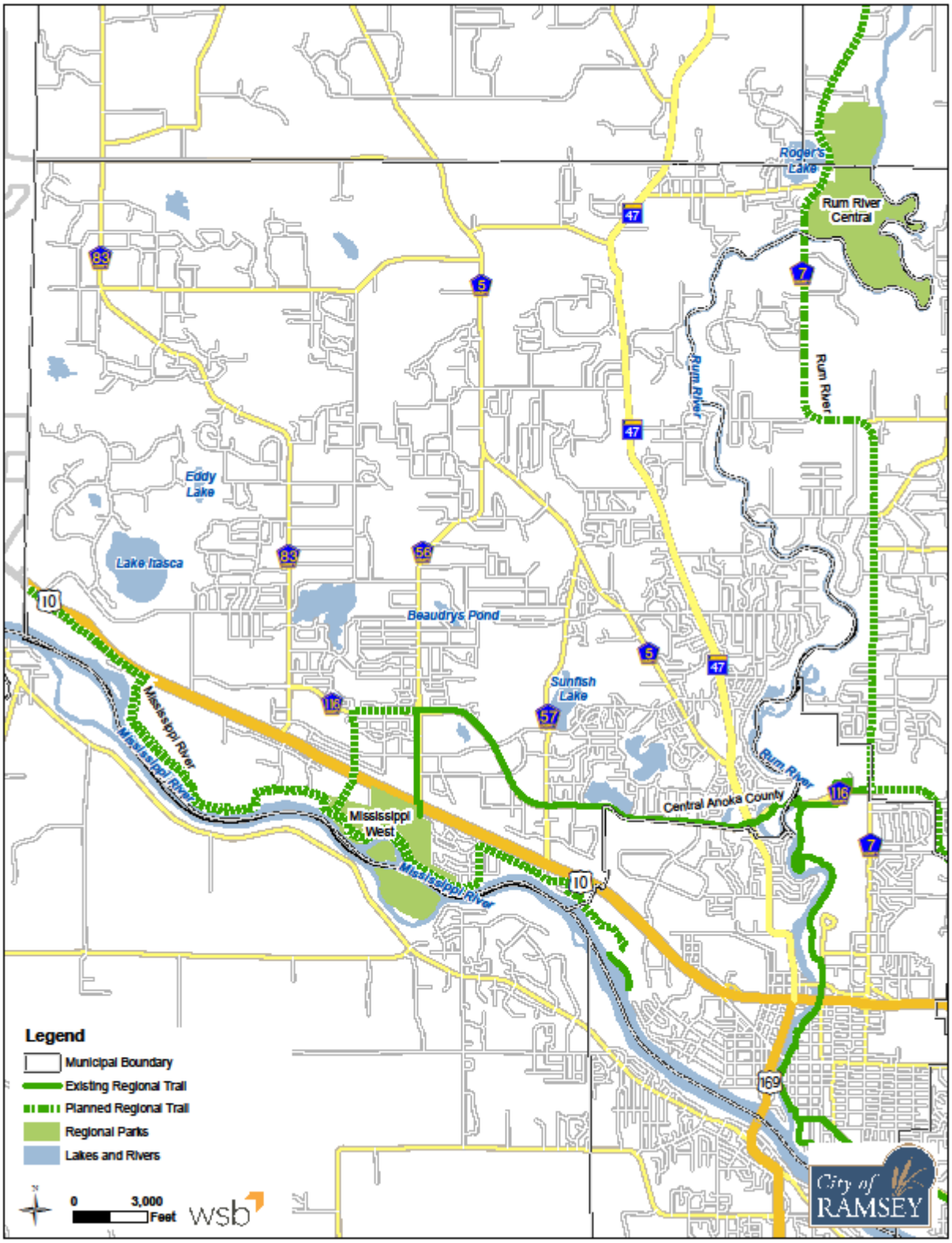
Continued on Next Page.

Metropolitan Council Approved Master Plans

The Metropolitan Council has approved Master Plans for Rum River Central Regional Park and Mississippi West Regional Park (future). These Master Plan Boundaries are reflected in the Future Land Use Map and within the Parks and Recreation Plan. Additional information on local park and recreation planning is included in the Parks and Recreation Plan.

Continued on Next Page.

Figure 7: Master Plan Boundaries



Affordable Housing Allocation

The City participates in the Livable Communities Program of the Metropolitan Council, which provides access to a number of funding opportunities. As part of said participation, the City plans for an allocation of affordable housing. The City has confirmed that the Future Land Use Map/Plan is acceptable for anticipated affordable housing need. Additional information and narrative regarding affordable housing within the City is included in the Housing chapter.

Table 29: Affordable Housing Allocation

Affordable Housing Need	
At or Below 30% AMI	292
31% to 50% AMI	167
51% to 80% AMI	40
Total Units	499
AMI = Area Median Income	

Staged Development Plan

Planned Density

Table 30: Density Table

Land Use Category	Minimum Density	Midpoint Density	Maximum Density
Rural Developing	0.1 units/acre	0.25 units/acre	0.4 units/acre
Low Density Residential	3 units/acre	3.25 units/acre	4 units/acre
Medium Density Residential	4 units/acre	6 units/acre	8 units/acre
High Density Residential	10 units/acre	12.5 units/acre	15 units/acre
The COR – Low Density	5 units/acre	10 units/acre	15 units/acre
The COR – Medium Density	8 units/acre	16.5 units/acre	25 units/acre
The COR – High Density	15 units/acre	45 units/acre	75 units/acre

Table 31: Mixed Use Densities

Land Use Category	% Residential	% Commercial	% Office	Residential Density Range
The COR – Low Density	50%	25%	25%	5 - 15 units/acre
The COR – Medium Density	50%	25%	25%	8 – 25 units/acre
The COR – High Density	50%	25%	25%	15 – 75 units/acre

Table 32: Forecasted Growth Allocations

	Guided Land Use Type	Dev. Acres	Density Range			Yield %	Minimum Units (overall density and average)	Midpoint Units (meet forecast)
			Min	Mid	Max			
Guided in 2040 Plan	Low Density Residential (LDR)	1,096.95	3	3.5	4	100%	3,291	3,839
	Medium Density Residential (MDR)	49.62	4	6	8	100%	198	298
	High Density Residential (HDR)	29.50	10	12.5	15	100%	295	369
	Mixed Use (Low Density)	4.30	5	10	15	50%	11	22
	Mixed Use (Medium Density)	45.30	8	16.5	25	50%	181	374
	Mixed Use (High Density	6.90	15	45	75	50%	52	155
	Guided Total	1,204.32					4,028	5,056
Community Designation Density								
Overall Average		3.34	(min. 3 for emerging suburban edge community)					

Staged Development and Redevelopment

Development and Redevelopment is likely to focus on the following areas. Public utilities (water and sewer) were recently extended to the Armstrong West/COR West and Mississippi West areas. Utilities will need to be extended to north of the Trott Brook and to the Rum River Retail Node to assist with future development and redevelopment. The City will work with developers to extend additional utilities as projects require.

- Armstrong West/COR West
  - Bunker Lake Industrial Park
  - Future Business Park
  - Riverstone
- Mississippi West
  - Pearson Agricultural Area
  - Riverside Farms
- Rum River Retail Node
  - Rum River Hills
  - Retail Node Revitalization
- The COR
- Trott Brook

Figure 8: Development Staging by Planning Period

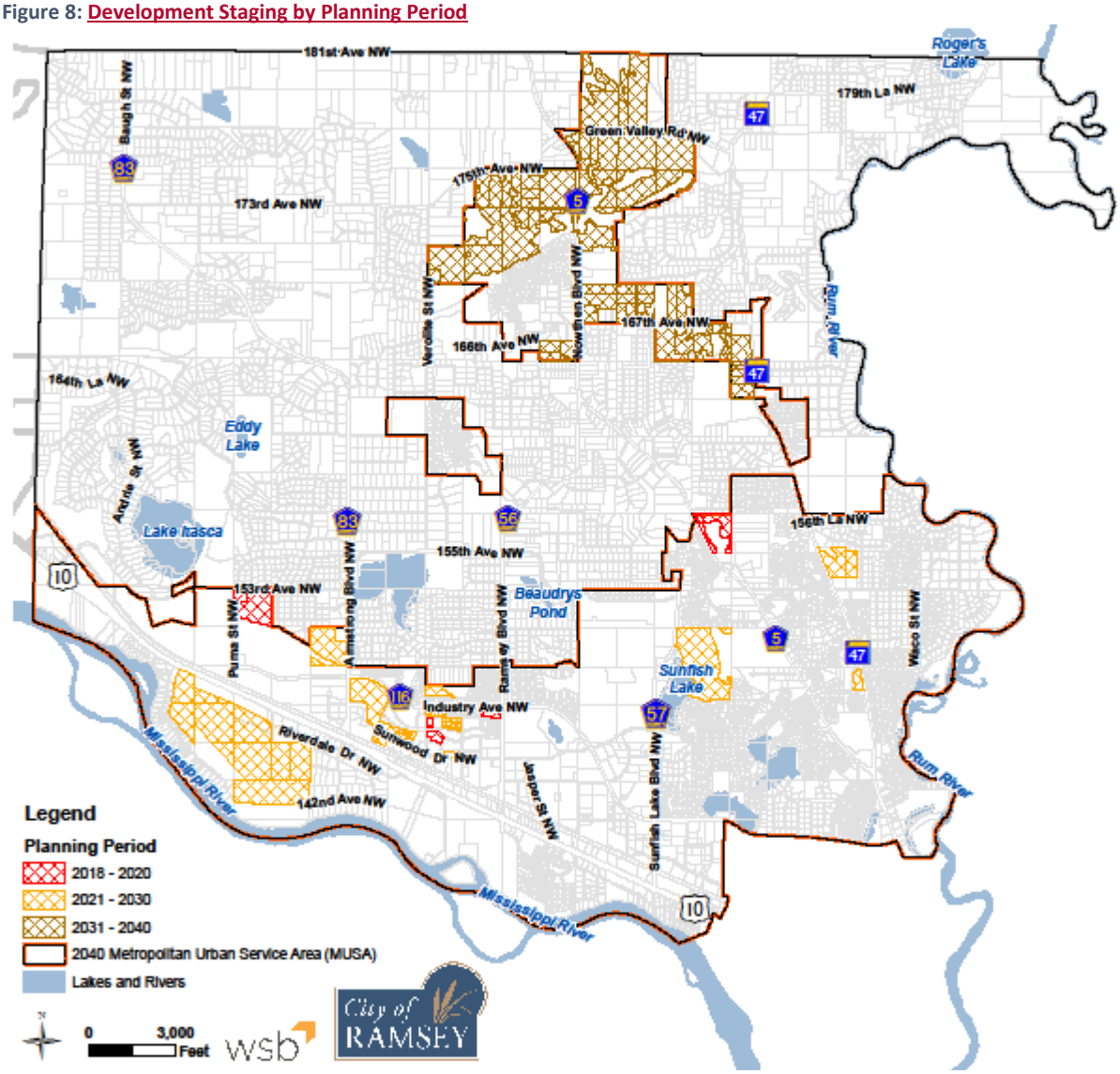
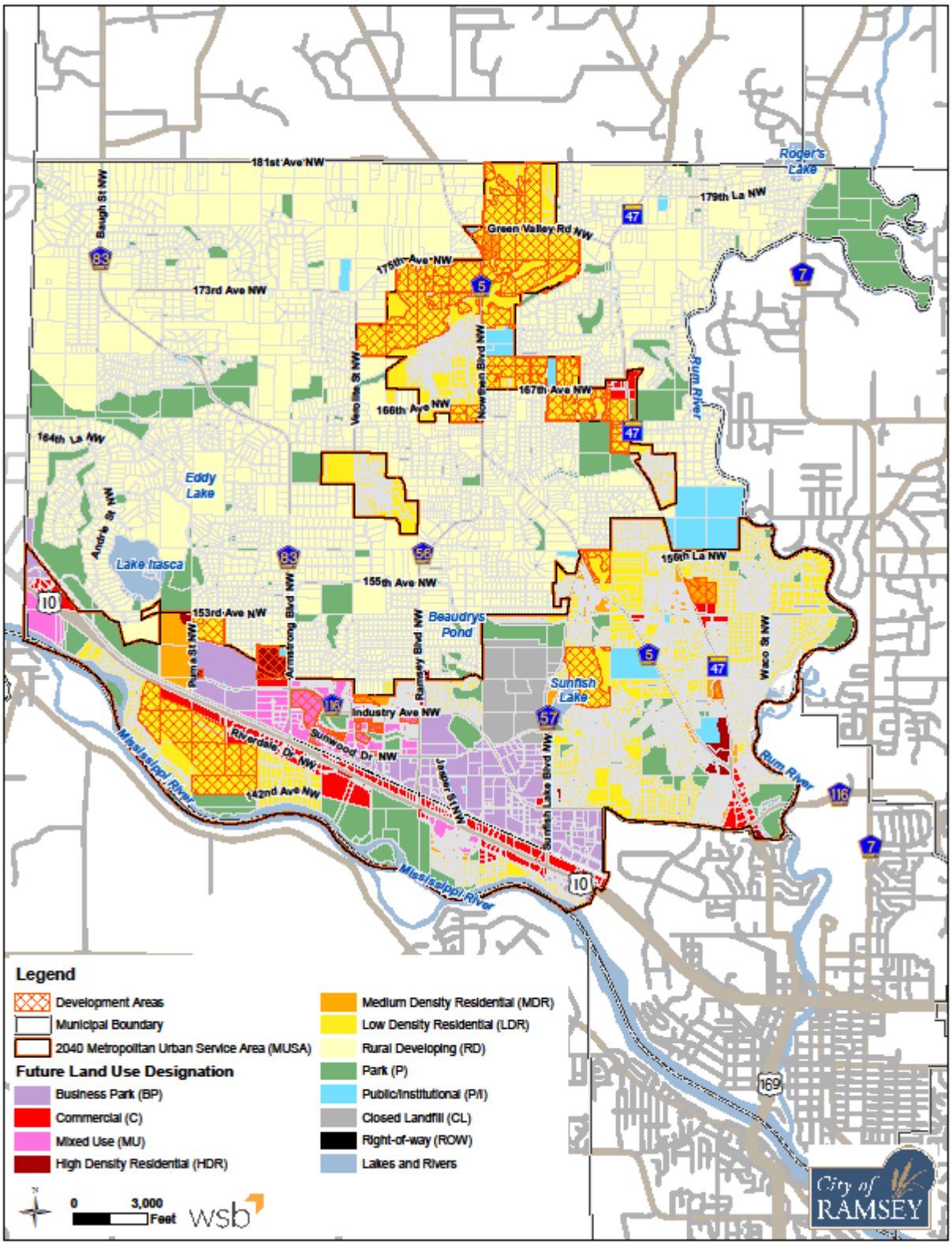


Table 33: Development Staging by Planning Period

Land Use	Dev. Acres	2018 - 2020	2021 - 2030	2031 - 2040	Density Range			Planning Period Units					
					Min	Mid	Yield %	2020		2030		2040	
								Min	Mid	Min	Mid	Min	Mid
LDR	1096.95	47.78	311.11	738.06	3	3.5	100%	143	167	933	1089	2214	1279
MDR	49.62	0	31.52	18.1	4	6	100%	0	0	126	189	72	100
HDR	29.50	0	29.50	0	10	12.5	100%	0	0	295	369	0	0
MU-Low	4.29	4.30	0	0	5	10	50%	11	22	0	0	0	0
MU-Med	45.27	0	45.3	0	8	16.5	50%	0	0	181	374	0	0
MU-High	16.39	5.26	11.13	0	15	45	50%	39	118	83	250	0	0

Figure 93: Development Potential to meet Metropolitan Council Forecast



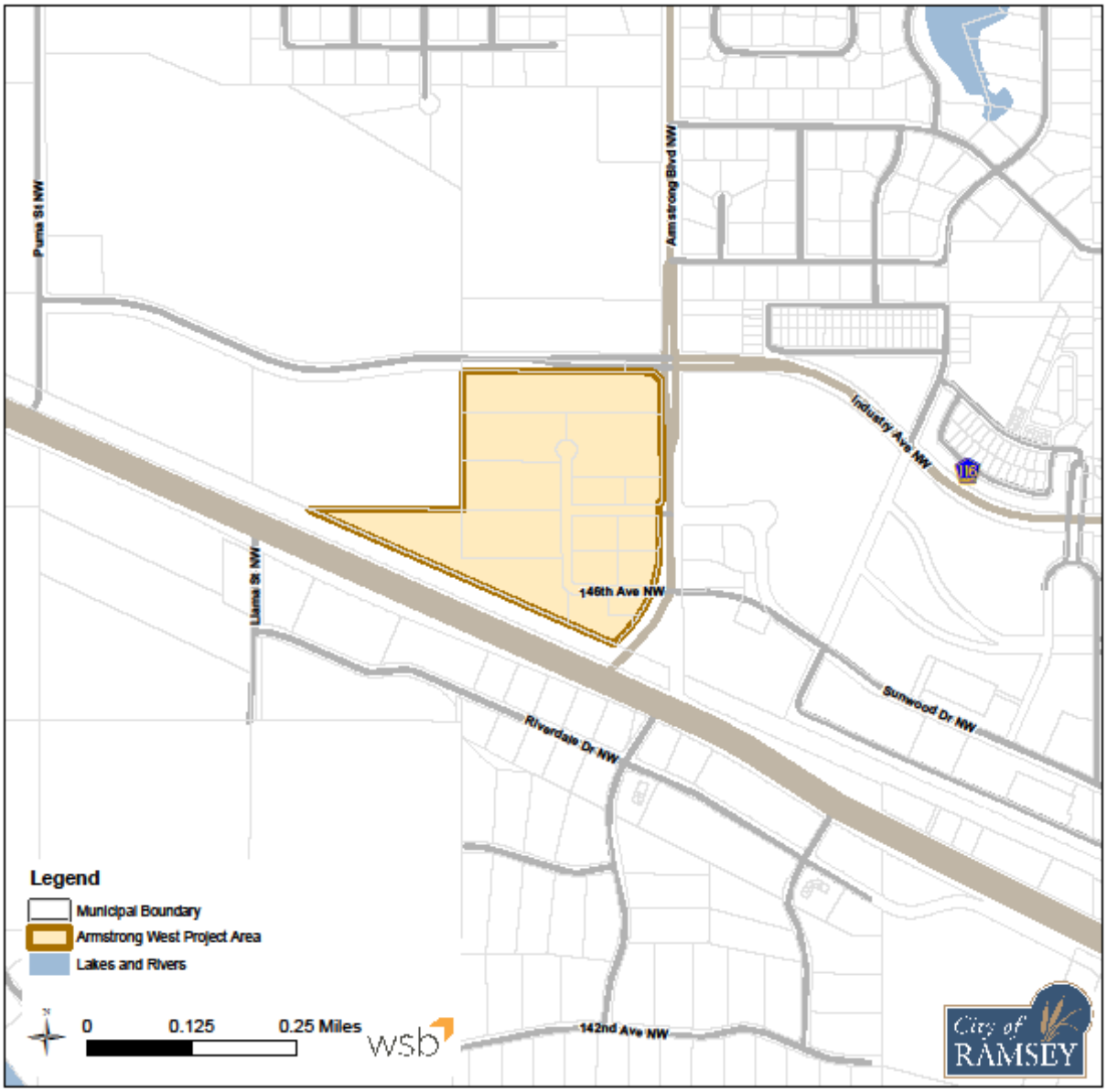
Small Area Plans

Over the next five (5) years, Ramsey will be taking a deeper dive into several smaller areas to do more detailed planning analysis.

Armstrong West

Armstrong West is a planning area generally north of Highway 10 and west of Armstrong Boulevard. This area is approximately 350 acres and is current a mix of agricultural land, vacant land, and industrial land. Planned future land uses include a retail redevelopment area of the current industrial park, Business Park, low density residential, medium density residential, high density residential, and rural developing. Development is expected to commence in 2018. Full build out is expected in the next ten (10) to fifteen (15) years.

Figure 10: Armstrong West Project Area

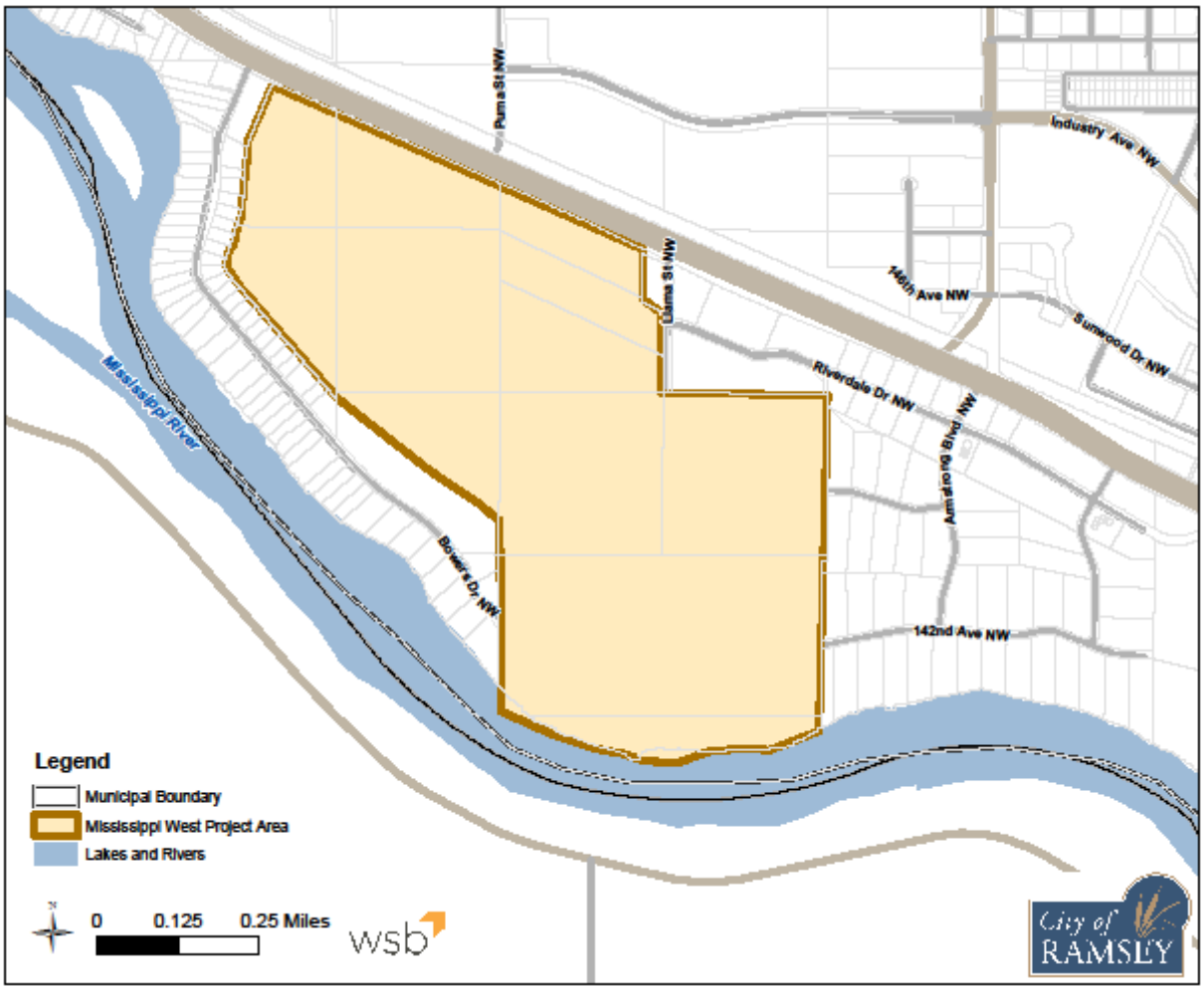


Mississippi West

Mississippi West is a planning area generally south of Highway 10 between Armstrong Boulevard and Bowers Drive. This area is predominantly agricultural and is the location of a potential future river crossing in the form of an extension of Armstrong Boulevard to the City of Dayton. This improvement is not currently in official regional planning documents and is likely at least twenty (20) years away, if not longer. The cities of Dayton and Ramsey choose to plan for this long-term improvement to protect the necessary corridor.

Planned land use within this area is predominantly low density residential with a stretch of commercial land use along Highway 10 and an area of natural resource protection along the Mississippi River. Development of this area is likely ten (10) to fifteen (years) in the future due to availability of infrastructure (2015 to 2025 timeframe). Connexus Energy constructed a nineteen (19) acre solar farm within this planning district in 2018.

Figure 11: Mississippi West Project Area



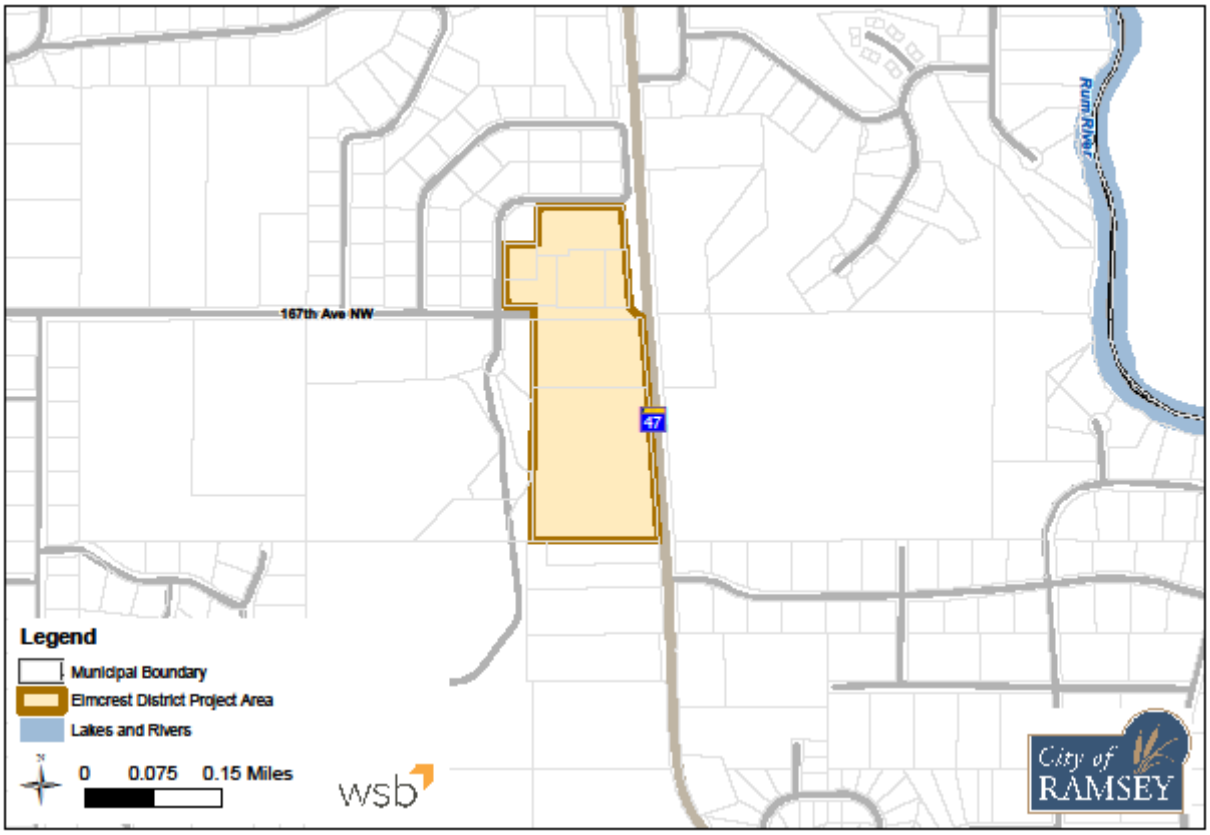
Elmcrest District Small Area Plan

The Elmcrest District is a planning area anchored by a 1970s area rural commercial node. This node has shown evidence of blight and vacancy, with some recent renovations of existing structures. The City has excess land for sale, remnant from the construction of Water Tower #3. Rum River Hills Golf Course desires to redevelop a portion of their property (two holes only) and reconfigure the two (2) holes displaced by redevelopment.

The retail node located at 167th Avenue and Trunk Highway 47 has been a topic of discussion with City Councils and EDA boards for several years. The Elmcrest District has struggled to become economically viable for some time, is experiencing high vacancy rates, an increase of blighted building conditions, and escalating crime.

Ramsey's goal is to improve and/or remove blight from properties-of-concern and encourage sustainable market-driven redevelopment of the Elmcrest District that will benefit the entire City of Ramsey. Our vision is a mixture of residential and retail uses. Residential users may include single family residential, townhomes, or senior living units as directed by the market. Retail will include a market driven neighborhood commercial node. Redevelopment of the Elmcrest District should include a connection to Elmcrest Park and/or nearby trails where feasible.

Figure 12: Elmcrest District Project Area



The COR

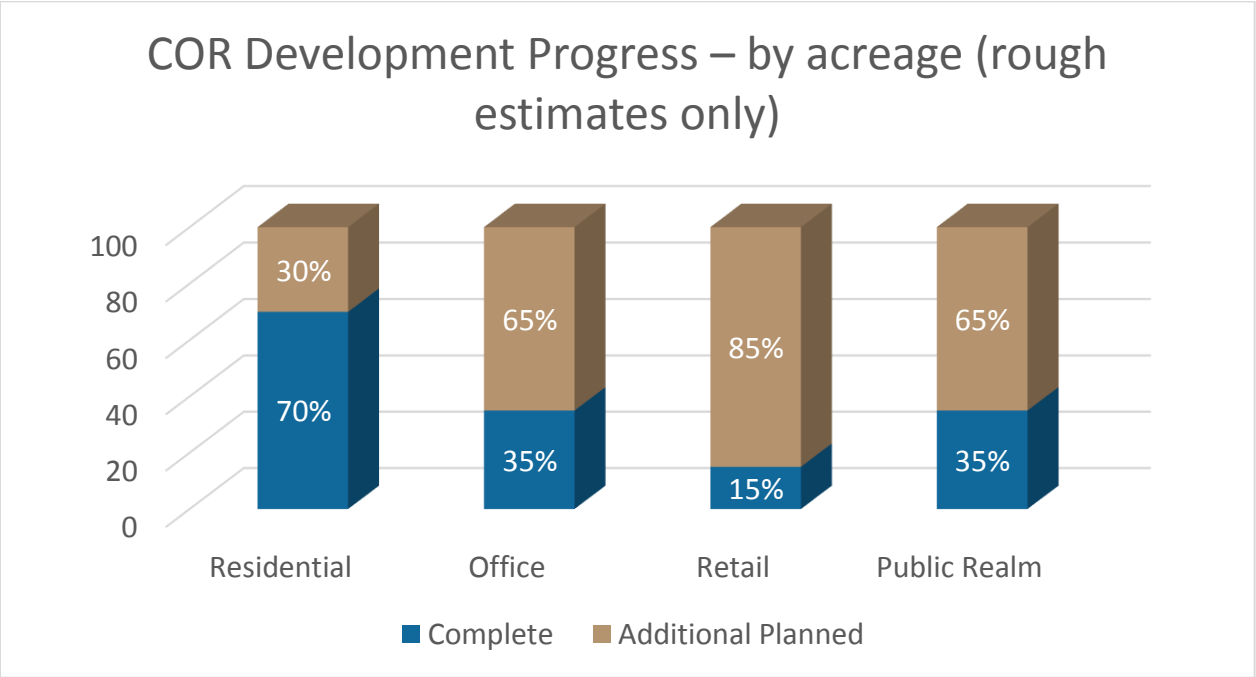
The COR is a 320-acre master-planned community located adjacent to the Northstar Commuter Rail – Ramsey Station (The COR plus surrounding developable area is over 400 acres). Together with adjacent developed and developable area, there are approximately 400 acres of development of a mix of uses. Goals for this development include an identity for the community, a destination for retail to support the local community, walkability, and supportive of commuter-rail transit.

As an implementation strategy of this Comprehensive Plan Update, Ramsey will be updating the land use plans for The COR. To frame said update, the vision of the COR is as follows.

The COR will serve as a City Center primarily to bring people of Ramsey together that embraces natural market opportunities. The COR will also attract energy from the surrounding region. It will be a unique destination, technology-accessible, and serve as a gathering place. It will feature unique architecture stressing historical feel and function.

Approximately 50% of the available land in The COR has been developed. Based on existing market trends the City anticipates The COR to experience substantial additional development over the next ten (10) years. Ramsey is updating the COR Development Plan as a separate planning document known as The COR Development Plan Update.

Table 34: Development Progress in The COR

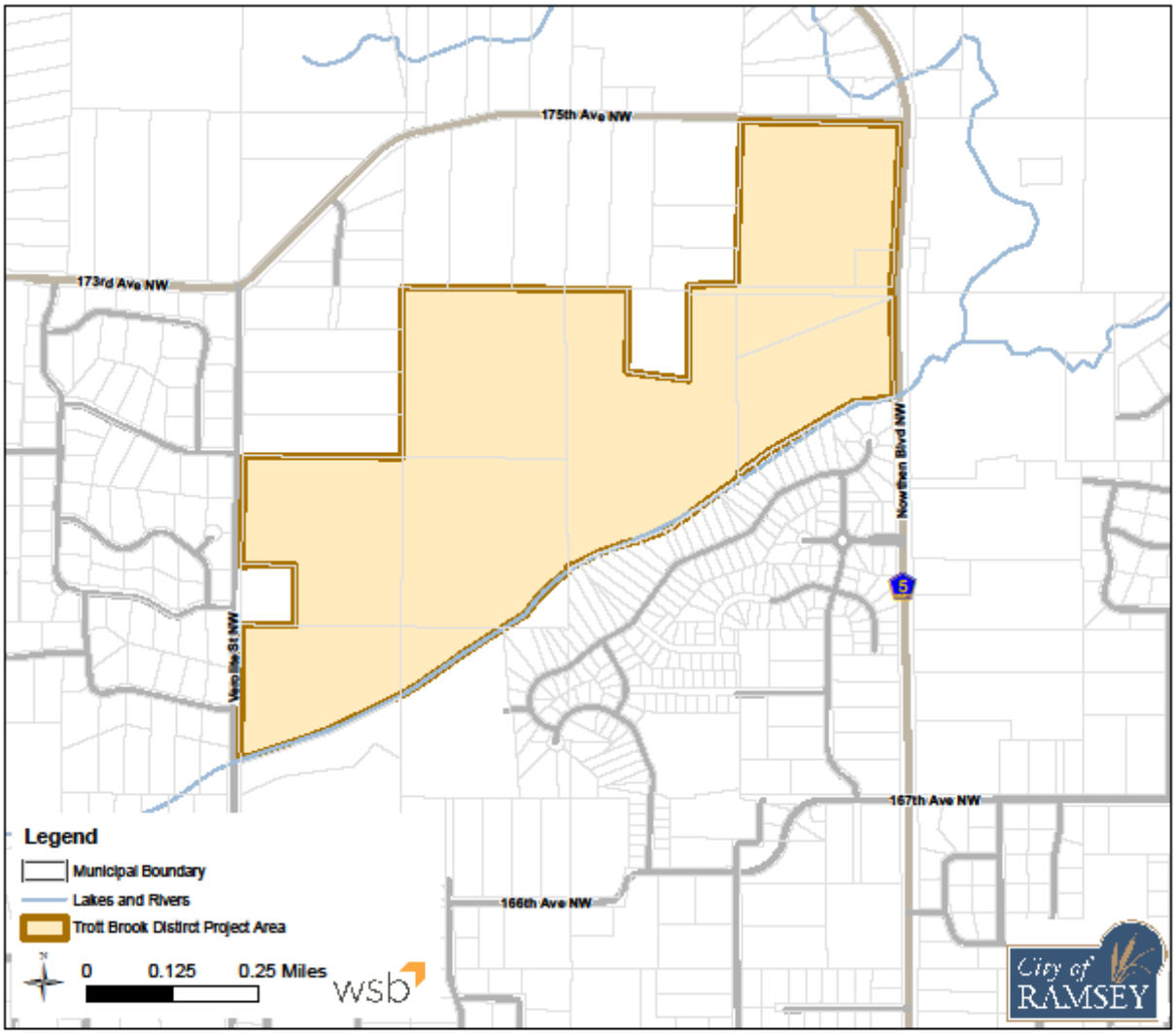


Trott Brook

A significant area for future development of primarily Low Density Residential uses is planned for north of Trott Brook. Trott Brook is a significant ecological resource for the City to protect, and also serves as an important recreational corridor. This development area will represent the first area in the community north of Trott Brook to receive municipal services (water and sanitary sewer).

Immediately adjacent to this area is the site of a ~~planned~~ second elementary school that is currently under construction and once open will be operated by Anoka Hennepin School District #11.

Figure 13: Trott Brook Project Area



Natural Resources

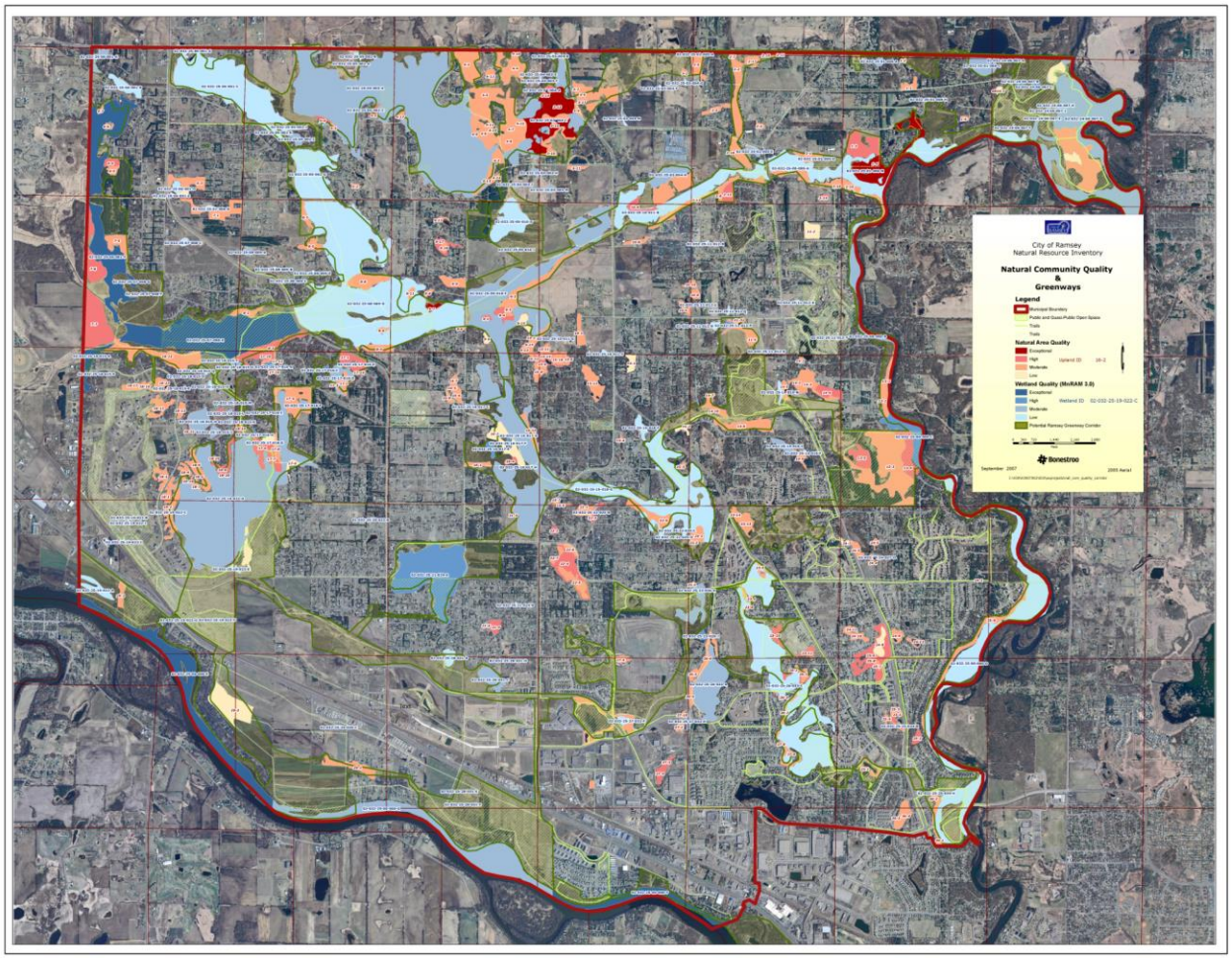
Ramsey has established a number of land use goals focused on natural resources.

- Enhanced Protection of Natural Resources
- Enhanced Recreation Opportunities in Natural Resource Areas
- Clean Water and Clean Air
- Reduced Waste Stream in Landfills

These goals are defined within the Natural Resources Plan

There are no known aggregate resources within the community.

Figure 14: Natural Resources



Special Resources Plan

Ramsey has two (2) special resources within the community.

1. Mississippi River Corridor Critical Area
2. Old Town Hall

Mississippi River Corridor Critical Area

The Minnesota Department of Natural Resources has adopted new rules for the Mississippi River Corridor Critical Area. Ramsey is awaiting guidance from the DNR before updating our Comprehensive Plan for this section. The City will prepare this plan as a separate chapter.

Old Town Hall

The former Ramsey Township Town Hall is the only structure within Ramsey on the National Historic Database. Ramsey is working with the Anoka County Historical Society to develop a long-term plan for this facility.

Other Opportunities

The City has partnered with the University of Minnesota through its Resilient Communities Project (RCP). One of these projects is evaluating other cultural and historical resources that may exist within the community.

Mississippi River Corridor Critical Area

Portions of Ramsey are located within the Mississippi River Corridor Critical Area (MRCCA). Ramsey acknowledges the requirement to update MRCCA Plans based on new State of Minnesota Rules. a separate chapter of the Comprehensive Plan.

Land Use Goals, Strategies, and Actions

A Balance of Rural Character and Urban Growth

Strategy: Objective: Maintain and Expand the Rural Character of Ramsey

Policies and Actions:

1. Establish a Policy for Urban Service Boundary Extensions
2. Update the Density Transitioning Ordinance

Strategy: Balance Land Use Vision with Market Realities

Policies and Actions:

1. Complete the Development Plan Update for The COR
2. Create a Neighborhood Plan for Green Valley Greenhouse Area
3. Create a Neighborhood Plan for Mississippi West Neighborhood
4. Create a Neighborhood Plan for the Elmcrest District

Strategy: Ensure a Sense of Place

Policies and Actions:

1. Create a Public Art Plan
2. Complete the Community Identity and Streetscape Plan

An Active Community

Strategy: Create a Diverse and Robust Offering of Recreation Opportunities

Policies and Actions:

1. Complete the Master Park and Recreation Plan

Strategy: Ensure a Healthy Community

Policies and Actions:

1. Ensure all Comprehensive Plan Chapters are reviewed through the lens of Healthy Communities

A Connected Community

Policies and Actions

Strategy: Improve the Safety and Mobility of Major Corridors

1. Create a Corridor Plan for Highway 10
2. Create a Corridor Plan for Highway 47
3. Create a Corridor Plan for Highway 5
4. Create a Corridor Plan for Green Valley Road
5. Create a Corridor Plan for Mississippi River Crossing

Smart, Citizen-Focused Government

Strategy: Plan for Future Educational Needs

Policies and Actions:

1. Advocate for a new Middle School and third Elementary School
2. Create a Workforce Development Plan
3. Encourage updates to district boundaries to reflect neighborhood boundaries

4. Ensure an Adequate Workforce for Business Community and Economic Development Goals

Financial Stability

Strategy: Plan for a balance of desired community amenities with goal of maintaining a low tax rate.

1. Prioritize desired amenities and basic infrastructure needs through the annual Capital Improvement Program (CIP) process.

Land Use Implementation

Ramsey will achieve our land use goals and strategies through the following specific action items.

Table 35: Land Use Implementation Table

Action	Priority	Timeframe
Amend Official Zoning Map	Required	June 1, 2019
Amend Zoning Code	Required	December 31, 2019
Update The COR Development Plan	Immediate	December 31, 2018
Complete the Mississippi West Small Area Plan	Opportunity Driven	Prior to 2023
Complete the Elmcrest District Small Area Plan	Opportunity Driven	Prior to 2023
Complete the Green Valley District Small Area Plan	Opportunity Driven	Prior to 2023
Complete Corridor Plans	See Transportation Plan	

Chapter 03: Transportation Plan

Prepared with assistance from WSB

Transportation Background

The City of engaged the services of WSB to complete a Transportation Plan on behalf of the City. The Transportation Plan is included in the Comprehensive Plan Update by reference.

This transportation plan includes the following information:

1. Summary of Regional Strategies
2. Existing Roadway System
3. 2040 Traffic Forecasts and Roadway Network Planning
4. Existing and Planned Non-Motorized Transportation Network
5. Freight Network
6. Transit
7. Aviation
8. Goals and Multimodal Strategies
9. Proposed Short and Long Range Roadway Projects
10. Public Comments
11. Conclusion and Next Steps

Transportation Priorities

Ramsey has several transportation priorities highlighted in the Transportation Plan. Detailed planning efforts are planned for each of these main corridors.

- Highway 10
- Highway 47
- Mississippi River Crossing
- Nowthen Boulevard
- Armstrong Boulevard
- Green Valley Road
- 181st Avenue

Ramsey hopes to have Corridor Plans completed for each of these corridors by 2023.

Introduction

The transportation system in Ramsey generally operates well today. The city's multimodal transportation system includes facilities for vehicles, freight, walking, bicycling and transit. Facilities are operated by a number of agencies, including the City of Ramsey, Anoka County, the Minnesota Department of Transportation (MnDOT), Metro Transit, and the Burlington Northern Santa Fe (BNSF) Railway.

This transportation chapter has been prepared in compliance with State of Minnesota Statutes and applicable Metropolitan Council guidelines. As part of this Plan, the city has reviewed existing and

future conditions for each mode and identified safety, operations, and network improvements that will be important to address over the 2040 planning horizon. The city has also developed goals and strategies to preserve and improve the transportation system.

This transportation plan includes the following information:

1. Summary of Regional Strategies
2. Existing Roadway System
3. 2040 Traffic Forecasts and Roadway Network Planning
4. Existing and Planned Non-Motorized Transportation Network
5. Freight Network
6. Transit
7. Aviation
8. Goals and Multimodal Strategies
9. Proposed Short and Long Range Roadway Projects
10. Public Comments
11. Conclusion and Next Steps

Transportation Glossary

CIP: Capital Improvement Plan – five year plan for capital investments in the transportation system and in other capital assets owned by the city (equipment, buildings, etc.).

CR: County Road – county-owned roadway that does not receive State funding.

Critical Crash Rate: Statistical indicator of a safety problem at a location. If crash rates at a location are above the critical crash rate, it indicates that the location has a crash rate that is statistically significant compared to similar roadways.

CSAH: County State Aid Highway – county-owned roadway that receives State Aid funding.

MnDOT: Minnesota Department of Transportation.

RBTN: Regional Bicycle Transportation Network – existing and planned regional bicycle network established by the Metropolitan Council.

TH: Trunk Highway – State highway owned and operated by MnDOT.

TPP: Transportation Policy Plan – Regional transportation plan for the Twin Cities metropolitan region, developed by the Metropolitan Council.

Summary of Regional Strategies

This Plan has been prepared to be consistent with the regional transportation strategies outlined in the Metropolitan Council 2040 Transportation Policy Plan (TPP). Similar to this Plan, the TPP evaluates the existing transportation system, identifies transportation challenges to the region, and sets regional goals, objectives, and priorities to meet the transportation needs of current residents while accommodating the region's anticipated growth. The TPP also guides local agencies in coordinating land use and transportation and establishes regional performance measures and targets.

The TPP is guided by the following goals:

- **Transportation system stewardship:** Sustainable investments in the transportation system are protected by strategically preserving, maintaining, and operating system assets.
- **Safety and Security:** The regional transportation system is safe and secure for all users.
- **Access to Destinations:** People and businesses prosper by using a reliable, affordable, and efficient multimodal transportation system that connects them to destinations throughout the region and beyond.
- **Competitive Economy:** The regional transportation system supports the economic competitiveness, vitality, and prosperity of the region and State.
- **Healthy Environment:** The regional transportation system advances equity and contributes to communities' livability and sustainability while protecting the natural, cultural, and developed environments.
- **Leveraging Transportation Investment to Guide Land Use:** The region leverages transportation investments to guide land use and development patterns that advance the regional vision of stewardship, prosperity, livability, equity, and sustainability.

Funding is a key constraint that is acknowledged in the TPP. Current transportation revenue will not meet the region's transportation needs through 2040. As a result, the TPP includes two long-term investment scenarios: a fiscally-constrained scenario that identifies projects anticipated to be funded based on current revenue projections, and an increased revenue scenario that identifies project priorities should additional transportation funding become available.

Under the current revenue scenario, the TPP is focused on operations and maintenance of the existing transportation system. Investments in highway mobility and access are limited to those projects that address multiple TPP goals and objectives. The increased revenue scenario would allow additional investments in operations and maintenance, as well as regional mobility, access, safety, and bicycle/pedestrian improvements. However, congestion cannot be greatly reduced under even the increased revenue scenario. Under both scenarios, proposed investments are focused on areas of the metro with the greatest existing and future challenges and anticipated growth.

The Metropolitan Council classifies Ramsey under the Emerging Suburban Edge Community Designation. Based on *Thrive MSP 2040*, Emerging Suburban Edge areas are expected to plan for forecasted population and household growth at average densities of at least three to five units per acre for new development and redevelopment. These communities are also expected to target opportunities for more intensive development near regional transit investments.

Existing Roadway System

The sections below provide information about the existing roadway system in Ramsey, including existing number of lanes, existing roadway jurisdiction, existing functional classification, existing traffic, existing safety, and access management. This chapter also includes summary recommendations from recent plans and corridor studies.

Functional Classification

The functional classification system groups roadways into classes based on roadway function and purpose. Functional classification is based on both transportation and land use characteristics, including roadway speeds, access to adjacent land, connection to important land uses, and the length of trips taken on the roadway.

The **functional classification system** organizes a roadway and street network that distributes traffic from local neighborhood streets to collector roadways, then to minor arterials and ultimately the principal arterial system. Roads are placed into categories based on the degree to which they provide access to adjacent land and mobility for through traffic. Functional classification gives an indication of the relative hierarchy of roadways in the transportation network.

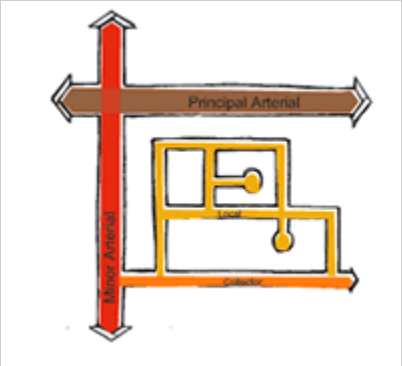


Image: MnDOT

Four classes of roadways are included in the seven-county metropolitan area functional classification system: principal arterials, minor arterials, collector streets, and local streets. Figure 31 shows the existing functional classification of each road in the City of Ramsey and Figure 32 shows the existing roadway jurisdiction. The following sections describe each functional class in greater detail and indicate which roadways fall into each classification.

Figure 15: Existing Functional Classification

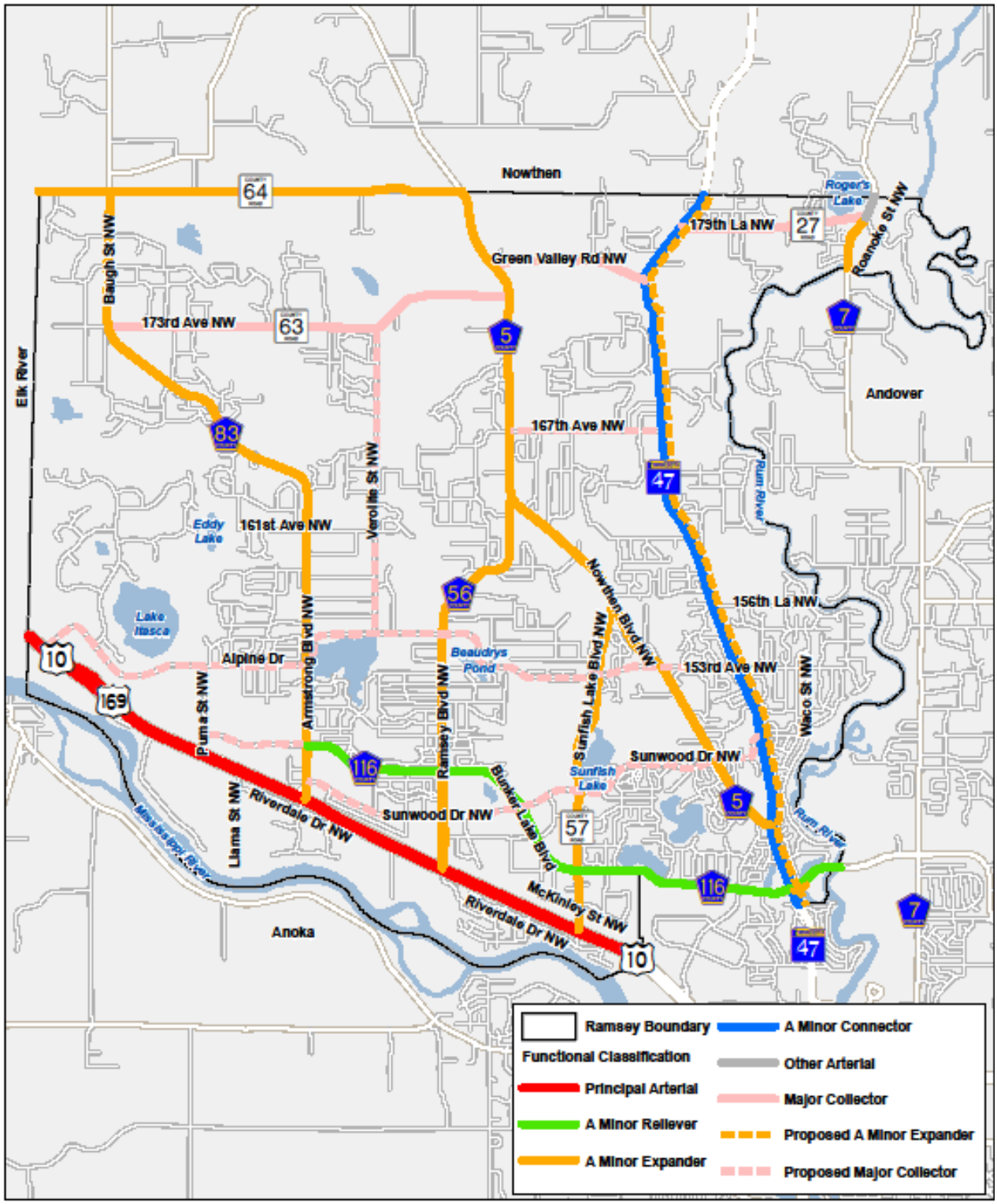
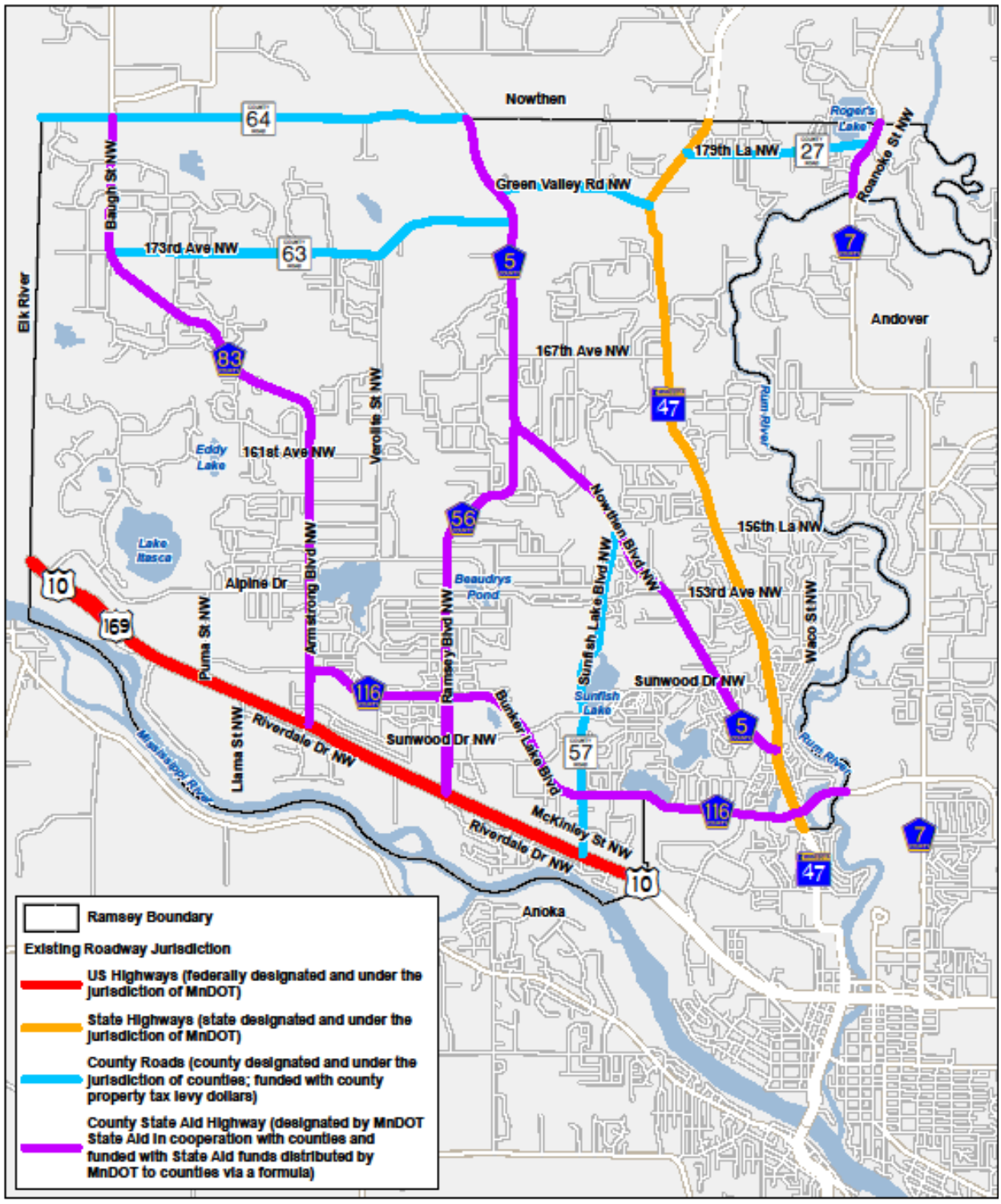


Figure 16: Existing Roadway Jurisdiction



Principal Arterials

Principal arterials are roadways that provide the greatest level of mobility and access control. Within the metropolitan area, the great majority of principal arterials are under MnDOT jurisdiction. Principal arterials are typically Interstate highways or other state or US freeways or expressways. These facilities are intended to serve trips greater than eight miles and express transit trips. Spacing of principal arterials varies within developing areas of the metropolitan area. Typically these facilities are spaced between two and six miles apart. These facilities connect regional business and commercial concentrations, transportation terminals, and large institutions within the metropolitan area. Principal arterials also connect to other cities, regions, and states outside of the metropolitan area.

Principal arterials are intended to maintain average speeds of 40 mph during peak traffic periods. To maintain mobility and speeds on principal arterials, land access and transportation system connections are limited. There is little to no direct land access from principal arterials. Intersections are limited to interstate freeways, other principal arterials, and "A" Minor arterials. Access points are typically grade-separated or controlled with a signal and are spaced one to two miles apart.

One existing principal arterial is located within Ramsey. US Highway (US) 169/US Highway 10 crosses the southern portion of the city in a northwest-southeast direction parallel to the Mississippi River. US 169 and US 10 join in the City of Elk River to the west of Ramsey and diverge again in the City of Anoka, just east of Ramsey. US 169 connects northern Minnesota with the Twin Cities metropolitan area, Mankato, and areas further south. US 10 provides a connection between the western portion of the state and the Twin Cities metropolitan area and Wisconsin. These roadways are also trunk highways (THs) on the MnDOT system, and these combined highways in Ramsey are hereafter referred to as "US 10" in this Plan. The 2040 Transportation Policy Plan does not propose any additional principal arterials within the city.

Minor Arterials

Minor arterials maintain a focus on mobility, but provide more land access than principal arterials. Within Ramsey, all minor arterials are under the jurisdiction of MnDOT or Anoka County. Minor arterials are intended to serve trips of four to eight miles in length. Within developing areas of the metro, these facilities are spaced between one and two miles apart. Minor arterials connect cities and towns within the region and link to regional business and commercial concentrations. Access points along minor arterials are generally at-grade and typically controlled with signals or stop signs.

During peak traffic, minor arterials in developing areas are intended to maintain 30 mph average speeds. As a result, transportation system connections are limited to interstate freeways, other principal arterials, other minor arterials, collectors, and some local streets. Land access is limited to concentrations of commercial and industrial land uses. The Metropolitan Council has established a system of "A" Minor and "B" Minor arterials. "A" Minor arterials are eligible for federal funding administered by the Metropolitan Council.

The Metropolitan Council has further split "A" Minor arterials into four types, described below:

- Relievers: Arterials located parallel to congested principal arterials. The purpose of "A" Minor Relievers is to provide additional capacity in congested corridors.

- Augmenters: Arterials that supplement the principal arterials system within urban centers and urban communities.
- Expanders: Arterials that supplement principal arterials in less-densely developed areas of the metro area.
- Connectors: Arterials that provide connections between rural towns and connect rural areas with the principal arterial system.

There are seven "A" Minor Expanders, one "A" Minor Reliever, and one "A" Minor Connector within the city:

"A" Minor Expanders:

- Anoka County State Aid Highway (CSAH) 5 (Nowthen Boulevard)
- CSAH 7 (Rum River Boulevard) south of 179th Lane
- CSAH 22 (181st Avenue)
- CSAH 56 (Ramsey Boulevard)
- CSAH/County Road 57 (Sunfish Lake Boulevard)
- County Road 64 (181st Avenue)
- CSAH 83 (Armstrong Boulevard/Baugh Street)

"A" Minor Reliever:

- CSAH 116 (Bunker Lake Boulevard)

"A" Minor Connector:

- Trunk Highway (TH) 47 (St. Francis Boulevard)

"B" Minor arterials have a similar focus on mobility above land access. These roadways connect major traffic generators in the region. "B" Minor arterials are not eligible for federal funding. "B" Minor arterials within the city include the following:

- CSAH 7 (Rum River Boulevard) north of 179th Lane

An additional B minor arterial connecting CSAH 5 with TH 47 in the northern section of the city is identified as a planned arterial in the 2040 Transportation Policy Plan.

Major and Minor Collectors

Major and minor collector roadways provide linkages to larger developments and community amenities. They generally do not link communities to one another. Collector roadways generally favor access to the system over mobility, but try to balance the two competing needs. Collector roadways are generally lower speed than the principal or minor arterial routes. Collector roadways are often owned and operated by cities, although counties operate some of these facilities. Within Ramsey, two collector roadways are owned and operated by the city, and Anoka County operates two. Collectors are intended to serve trips of one to four miles in length. Collectors link minor arterials, other collectors, and local streets.

Major collectors typically serve higher density residential areas and concentrations of commercial and industrial land uses. These facilities tend to serve longer trips than minor collectors. Major collectors within the city include the following:

- 173rd Avenue Northwest
- 175th Avenue Northwest
- County Road 63 (Green Valley Road)
- County Road 27 (179th Lane Northwest)

There are no minor collectors within the city, and the 2040 Transportation Policy Plan does not propose any additional collector roadways within the city.

Local Roadways

The primary function of local roadways is land access. Local roadways connect individual land parcels with other local roadways and collectors. Trips on local roadways are typically under two miles. Speeds on local roadways are typically low. Longer trips are facilitated by local roadway connections to the collector and arterial systems. Local roadways are under the jurisdiction of the City of Ramsey. Local roadways are all roadways that are not arterials or collectors.

Planned Functional Classification

Aside from new proposed roadways, no functional classification changes are currently recommended in the city.

> **A note on transportation plan strategies:**
>
> Throughout this Plan, locations associated with numbered mode-specific strategies are identified on corresponding maps. These strategies are listed and described in further detail in **Table 42.**

Existing Roadway Capacity and Safety

Roadway capacity and roadway safety are two key indicators of how well the roadway system is meeting the city's transportation needs. The sections below provide information to better understand capacity and safety issues within Ramsey.

Existing Roadway Capacity

A roadway's capacity indicates how many vehicles may use a roadway before it experiences congestion. Capacity is largely dependent upon the number of lanes. **Table 36** below lists planning-level thresholds that indicate a roadway's capacity for different facility types based on the Anoka County travel demand model. Additional variation (more or less capacity) on an individual segment is influenced by a number of factors including: amount of access, type of access, peak hour percent of traffic, directional split of traffic, truck percent, opportunities to pass, and amount of turning traffic, the availability of dedicated turn lanes, parking availability, intersection spacing, signal timing and a variety of other factors.

Table 36: Planning-level Roadway Capacities

Facility Type	Number of Lanes	Daily Capacity
Metered Freeway	8	147,000
	6	110,000
	4	73,000
Un-Metered Freeway	6	99,000
	4	66,000
Expressway	6	62,000
	4	41,000
Divided Arterial (Rural)	6	56,000
	4	36,000
	2	19,000
Divided Arterial (Developing)	6	54,000
	4	34,000
	2	18,000
Divided Arterial (Developed)	6	48,000
	4	30,000
	2	16,000
Un-Divided Arterial (Rural)	6	45,000
	4	28,000
	2	15,000
Un-Divided Arterial (Developing)	6	42,000
	4	26,000
	2	14,000
Undivided Arterial (Developed)	6	36,000
	4	22,000
	2	12,000
Collector (Rural)	4	23,000
	2	11,000
Collector (Developing)	4	21,000
	2	10,000
Collector (Developed)	4	19,000
	2	9,000

Existing Capacity Problems on Arterial Roads

At the planning level, capacity problems are identified by comparing the existing number of lanes with current traffic volumes. **Table 13** and **Figure 33** illustrate the existing number of lanes on collector and arterial roadways within the city. **Figure 18** illustrates existing traffic volumes on Principal Arterial, A-Minor Arterials and other significant roadways within the city.

As shown in the table, US 10 has four lanes throughout the city, as do portions of CSAH 56 (Ramsey Boulevard), CSAH 57 (Sunfish Lake Boulevard), CSAH 83 (Armstrong Boulevard), and CSAH 116

(Bunker Lake Boulevard). All other arterial roadways have two lanes. Most of the arterials in Ramsey currently exhibit traffic volumes below or within the range of the planning level capacity thresholds shown in **Table 36**; however, existing volumes on TH 47 (St. Francis Boulevard) exceed these thresholds in the southeastern area of the city. This indicates that this roadway may be experiencing some levels of congestion during peak travel periods.

Figure 17: Existing Roadway Lanes

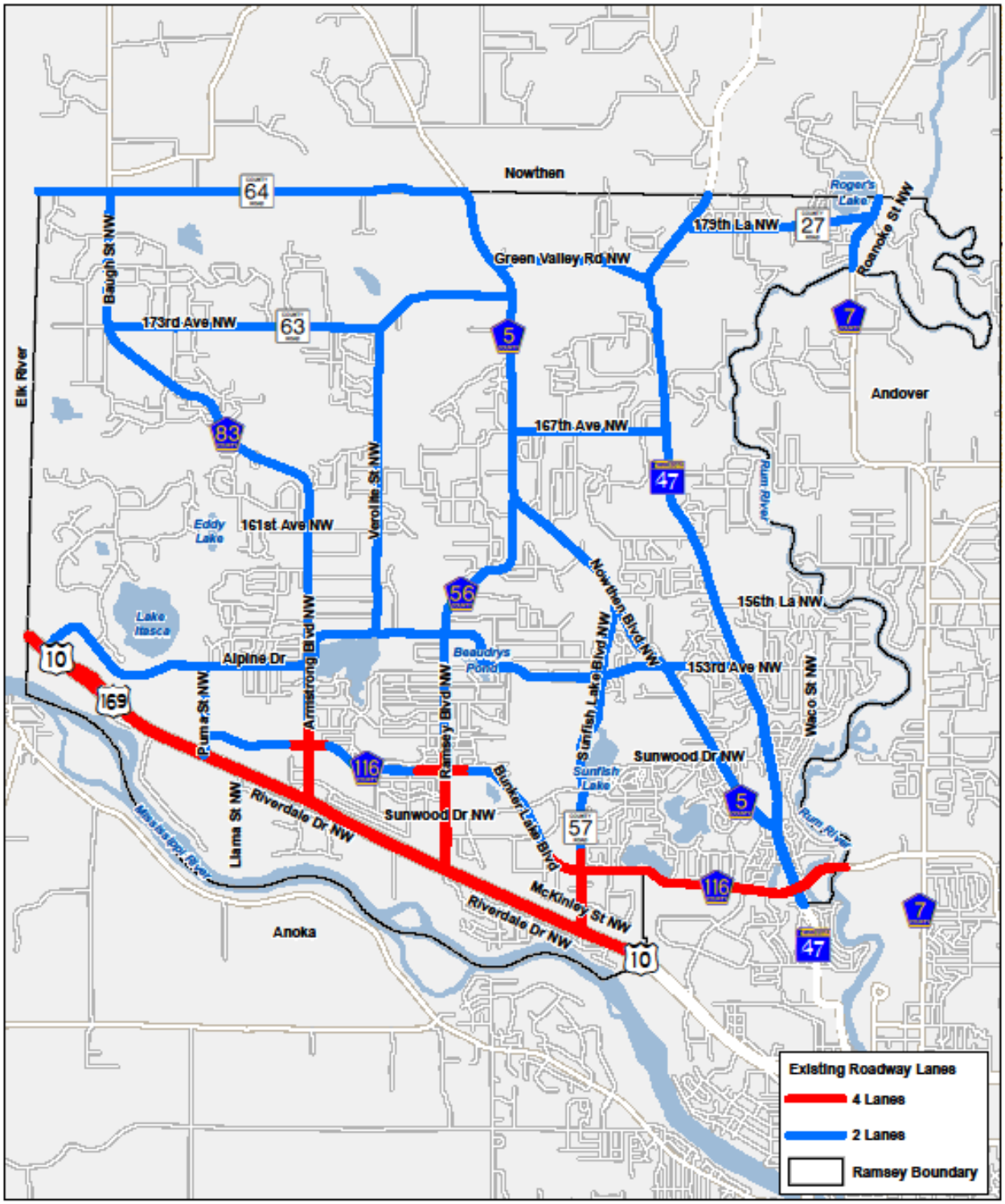


Figure 18: Existing Traffic Volumes

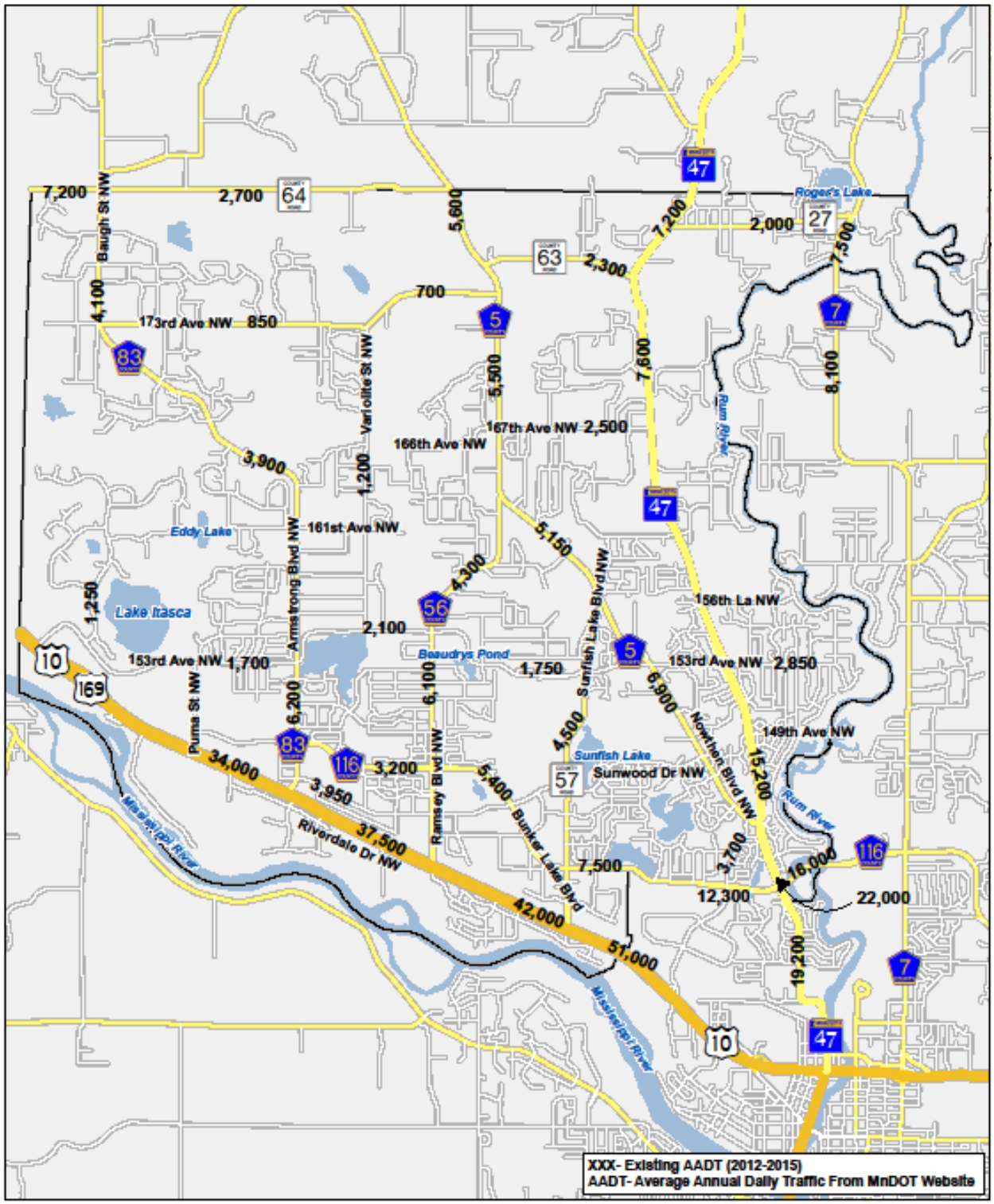


Table 37: Existing number of lanes on arterial roads

Functional Classification	Roadway Name	Location	Number of Lanes
Principal Arterial	US 10	Ramsey-Elk River border to Ramsey-Anoka border	4
"A" Minor Expander	CSAH 5 (Nowthen Boulevard)	TH 47 to Ramsey-Nowthen border	2
	CSAH 7 (Rum River Boulevard)	Ramsey-Andover border to 179th Lane	2
	CSAH 22 (181st Avenue)	Ramsey-Elk River border to CSAH 83	2
	CSAH 56 (Ramsey Boulevard)	US 10 to CSAH 5	2–4
	CSAH/County Road 57 (Sunfish Lake Boulevard)	US 10 to CSAH 5	2–4
	County Road 64 (181st Avenue)	CSAH 83 to CSAH 5	2
	CSAH 83 (Armstrong Boulevard/Baugh Street)	US 10 to Ramsey-Nowthen border	2–4
"A" Minor Reliever	CSAH 116 (Bunker Lake Boulevard)	CSAH 83 to Ramsey-Anoka border	2–4
"A" Minor Connector	TH 47 (St. Francis Boulevard)	Ramsey-Anoka border to Ramsey-Nowthen border	2
"B" Minor	CSAH 7	179th Lane to Ramsey-Oak Grove border	2

Existing Safety and Operational Issues

There are a number of intersection locations within Ramsey where safety, geometric, or operational issues have been identified for motorists and pedestrians. These locations include:

- TH 47 and Bunker Lake Boulevard (CSAH 116)
- TH 47 and Nowthen Boulevard (CSAH 5)
- Armstrong Boulevard (CSAH 83) and Alpine Drive
- Armstrong Boulevard (CSAH 83) and 161st Avenue
- Ramsey Boulevard (CSAH 56) and Alpine Drive
- Ramsey Boulevard (CSAH 56) and Nowthen Boulevard (CSAH 5)
- Nowthen Boulevard (CSAH 5) and Sunfish Lake Boulevard (CSAH 57)
- Nowthen Boulevard (CSAH 5) and 167th Avenue
- Nowthen Boulevard (CSAH 5) and 175th Avenue
- Nowthen Boulevard (CSAH 5) and Green Valley Road

Access Management

The purpose of access management is to provide adequate access to adjacent land development while maintaining acceptable and safe traffic flow on higher level roadways. Access management consists of carefully controlling the spacing and design of public street intersections and private access points to the public roadway system. Because they are designed for higher speed, longer distance trips, arterials generally have restricted access, while local streets can accommodate much greater access. Collector roadways fall in between arterials and local roadways regarding the amount of access that is permitted.

The agency with jurisdiction over a roadway sets access management guidelines. Access to US 10 must meet MnDOT access management guidelines. See **Tables 38** and **39** for MnDOT Access Management Guidelines.

Anoka County has established access management guidelines for county roadways, as displayed in **Table 40**.

MnDOT Access Management Manual

Table 38 – Summary of Recommended Street Spacing for IRCs

Category	Area or Facility Type	Typical Functional Class	Public Street Spacing		Signal Spacing
			Primary Full-Movement Intersection	Secondary Intersection	
1	**High Priority Interregional Corridors & Interstate System (IRCs)**				
1F	Interstate Freeway	Principal Arterials	Interchange Access Only		⊘
1AF	Non-Interstate Freeway		Interchange Access Only (see Section 3.2.7 for interim spacing)		See Section 3.2.5 for Signalization on Interregional Corridors
1A	Rural		1 mile	1/2 mile	
1B	Urban/Urbanizing		1/2 mile	1/4 mile	
1C	Urban Core		300-660 feet dependent upon block length		
2	**Medium Priority Interregional Corridors**				
2AF	Non-Interstate Freeway	Principal Arterials	Interchange Access Only (See Section 3.2.7 for interim spacing)		See Section 3.2.5 for Signalization on Interregional Corridors
2A	Rural		1 mile	1/2 mile	
2B	Urban/Urbanizing		1/2 mile	1/4 mile	
2C	Urban Core		300-660 feet, dependent upon block length		¼ mile
3	**Regional Corridors**				
3AF	Non-Interstate Freeway	Principal and Minor Arterials	Interchange Access Only (see Section 3.2.7 for interim spacing)		Interim
3A	Rural		1 mile	1/2 mile	See Section 3.2.5
3B	Urban/Urbanizing		1/2 mile	1/4 mile	1/2 mile
3C	Urban Core		300-660 feet, dependent upon block length		1/4 mile

MnDOT Access Management Manual

Table 39 – Summary of Recommended Street Spacing for Non-IRCs

Category	Area or Facility Type	Typical Functional Class	Public Street Spacing		Signal Spacing
			Primary Full-Movement Intersection	Secondary Intersection	
4	**Principal Arterials in the Twin Cities Metropolitan Area and Primary Regional Trade Centers (Non-IRCs)**				
4AF	Non-Interstate Freeway	Principal Arterials	Interchange Access Only (see Section 3.2.7 for interim spacing)		Interim
4A	Rural		1 mile	1/2 mile	See Section 3.2.5
4B	Urban/Urbanizing		1/2 mile	1/4 mile	1/2 mile
4C	Urban Core		300-660 feet dependent upon block length		1/4 mile
5	**Minor Arterials**				
5A	Rural	Minor Arterials	1/2 mile	1/4 mile	See Section 3.2.5
5B	Urban/Urbanizing		1/4 mile	1/8 mile	1/4 mile
5C	Urban Core		300-660 feet, dependent upon block length		1/4 mile
6	**Collectors**				
6A	Rural	Collectors	1/2 mile	1/4 mile	See Section 3.2.5
6B	Urban/Urbanizing		1/8 mile	Not Applicable	1/4 mile
6C	Urban Core		300-660 feet, dependent upon block length		1/8 mile
7	**Specific Area Access Management Plans**				
7	All	All	By adopted plan		

Table 40: Anoka County Access Spacing Guidelines

	Roadway Type	Principal Arterial			Arterial Expressway	Minor Arterial			Collector and Local			Specific Access Plan
	Route Speed (miles per hour)	50 – 55	40 – 45	< 40	50 – 55	50 – 55	40 – 45	< 40	50 – 55	40 – 45	< 40	By adopted plan/agreement/covenant on land
Intersection Spacing	Full Movement Intersection	1 mi.	1/2 mi.	1/8 mi.	1 mi.	1/2 mi.	1/4 mi.	1/8 mi.	1/2 mi.	1/8 mi.	1/8 mi.	
	Conditional Secondary Intersection	1/2 mi.	1/4 mi.	300 – 660 ft.	1/2 mi.	1/4 mi.	1/8 mi.	300 – 660 ft.	1/4 mi.	NA	300 – 660 ft.	
Signal Spacing		1 mi.	1/2 mi.	1/4 mi.	1 mi.	1/2 mi.	1/4 mi.	1/4 mi.	1/2 mi.	1/4 mi.	1/8 mi.	
Private Access		Subject to conditions for all roadway types and speeds										

Recommendations from Recent Plans and Studies

A number of recent planning efforts have been completed that identify potential improvements to the City of Ramsey's transportation system. This section describes these studies and summarizes their recommendations.

Highway 10 Access Planning Study

In 2014, MnDOT completed the Highway 10 Access Planning Study to identify safety and mobility along the US 10 corridor between the Anoka/Sherburne County line and the Rum River. Specifically, the purpose of the study was to identify high-benefit improvements that are fiscally responsible so that improvements can be funded, programmed, and implemented incrementally. The study area was divided into subareas and concepts were developed and evaluated, and recommendations for individual projects were broken into immediate priority, short-term priority projects, mid-term priority projects, and opportunity/development/safety-driven projects. The recommended projects specific to the City of Ramsey include the following:

- Immediate Priority projects
  - Construct North Frontage Road from Sunfish Lake Boulevard to Anoka Technical College
  - Construct North Frontage Road from Ramsey Boulevard to Sunfish Lake Boulevard
  - Construct South Frontage Road from Traprock Street to Ramsey Boulevard
- Short-Term Priority projects
  - Extend Riverdale Drive east of Tungsten Street (two alignment options)
- Mid-Term Priority projects
  - Grade separation at Sunfish Lake Boulevard – Highway 10 flyover with access or overpass with right-turn access
  - Grade separation at Ramsey Boulevard – Highway 10 flyover with access or overpass with right-turn access
- Opportunity/Development/Safety Driven Priority projects
  - Purchase ROW north of US 10 and west of Ramsey Boulevard
  - Extend Civic Center Drive to Ramsey Boulevard
  - Railroad grade separation at Sunfish Lake Boulevard
  - Railroad grade separation at Ramsey Blvd
  - Extend 156th Street from Jarvis Street to Alpine Drive
  - Construct a Reduced Conflict U-Turn (RCUT) intersection at US 10 and Alpine Drive
  - Construct a Reduced Conflict U-Turn (RCUT) intersection at US 10 and Bowers Drive
  - Extend Riverdale Drive from Bowers Drive to Llama Street

Mississippi Skyway Preliminary Engineering Report

In 2014, the City of Ramsey completed the Mississippi Skyway Preliminary Engineering Report to identify potential alignments for a new pedestrian bridge crossing of US 10 near Riverdale Drive. This study also produced a preliminary analysis of alternative profiles and aesthetic design options, along with impacts associated with various alternatives. This study recommended an open air bridge with a helix approach ramp located just south of Riverdale Drive. A preferred bridge concept was also identified, with a prefabricated steel truss including dual modified bowstring arches.

Future Roadway System

This section addresses future roadway improvement needs and roadway design guidelines.

Roadway Capacity – Traffic Forecasting

To determine future roadway capacity needs, year 2040 traffic forecasts were prepared using the Metropolitan Council travel demand model. The 2040 projections were compared against the assumed 2040 roadway network to see where roadway segment capacity deficiencies may result. The 2040 roadway network assumed for this analysis is the same as the current roadway network, as the City and County Capital Improvement Plans (CIPs) do not include any projects that add significant capacity to the roadway network.

While the travel demand model is a valuable tool for identifying future traffic based on the proposed land use impacts, it is not meant for use in detailed traffic operations studies. For a more accurate representation of the transportation impacts from specific developments, detailed traffic studies should be conducted to determine the operational impacts on adjacent roadways and intersections.

A central concept of travel demand forecasting is the use of Transportation Analysis Zones (TAZs). Each forecast study area, in this case, the City of Ramsey, is divided into a series of TAZs. Each TAZ has population, employment, and household data that is used by the model to assign trips to the various network roadways. **Figure 19** displays Metropolitan Council TAZs within Ramsey.

The results of the Ramsey modeling process are summarized in **Figure 20**, which displays Metropolitan Council 2040 projected average daily traffic volumes compared to the existing (2012–2015) traffic volumes.

Tables 41 provides a summary of existing and forecasted demographic growth by TAZ for Ramsey through the year 2040. The Ramsey population is forecasted to reach 39,150 by the year 2040, with households and employment increasing by approximately 5,500 and 3,600 respectively. Allocated demographic growth and associated land use was located throughout the community. Higher density residential was generally allocated to the southern portion of the city, with commercial and multi-optional development areas also generally identified within the southern portion of the city, consistent with the Center of Ramsey (COR) land use plan. For more information about the demographic allocation and associated land use forecast, please refer to the Ramsey Land Use Plan in Chapter 2 of the Ramsey Comprehensive Plan.

Figure 19: Transportation Analysis Zones

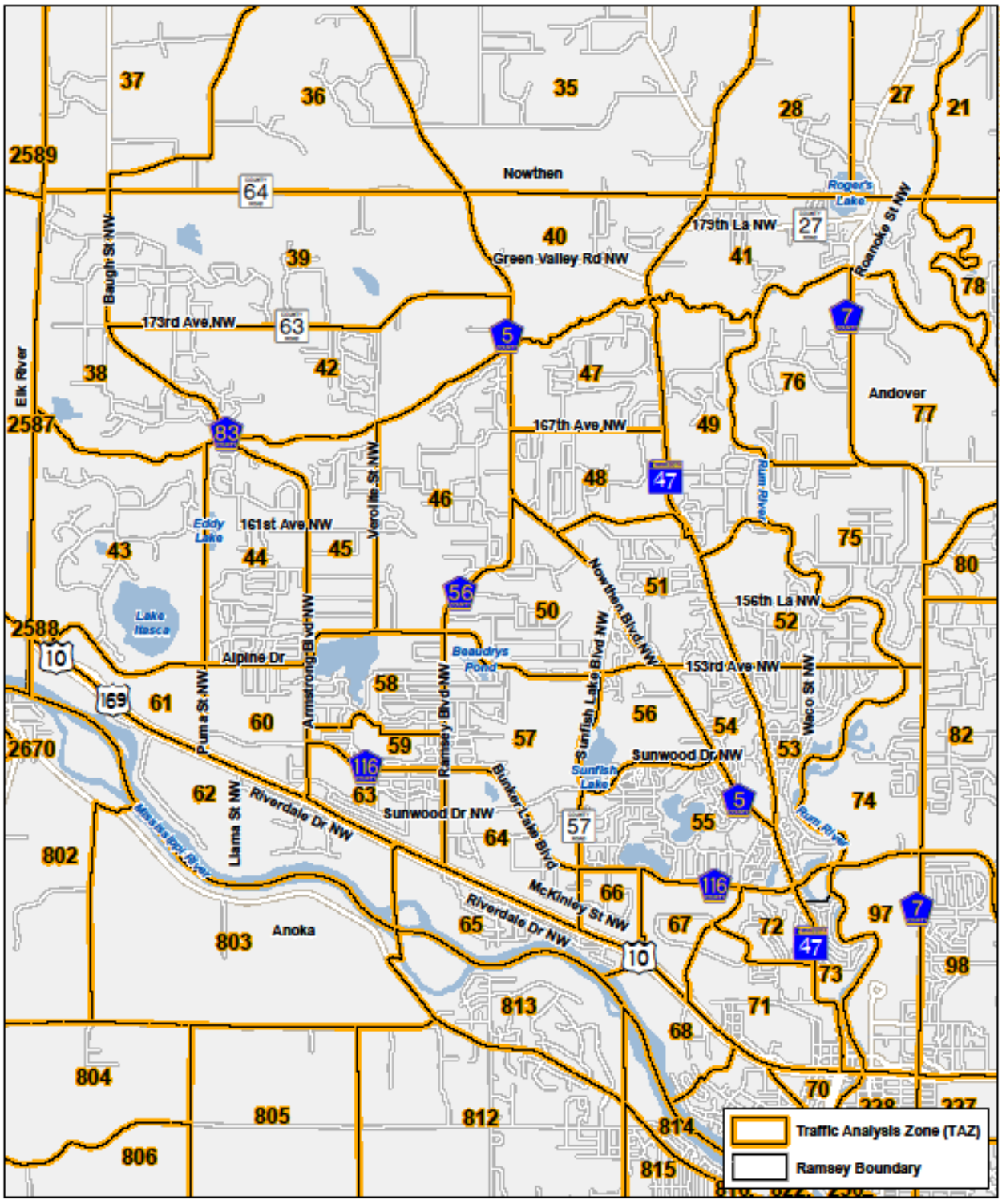


Figure 20: Transportation Analysis Zones

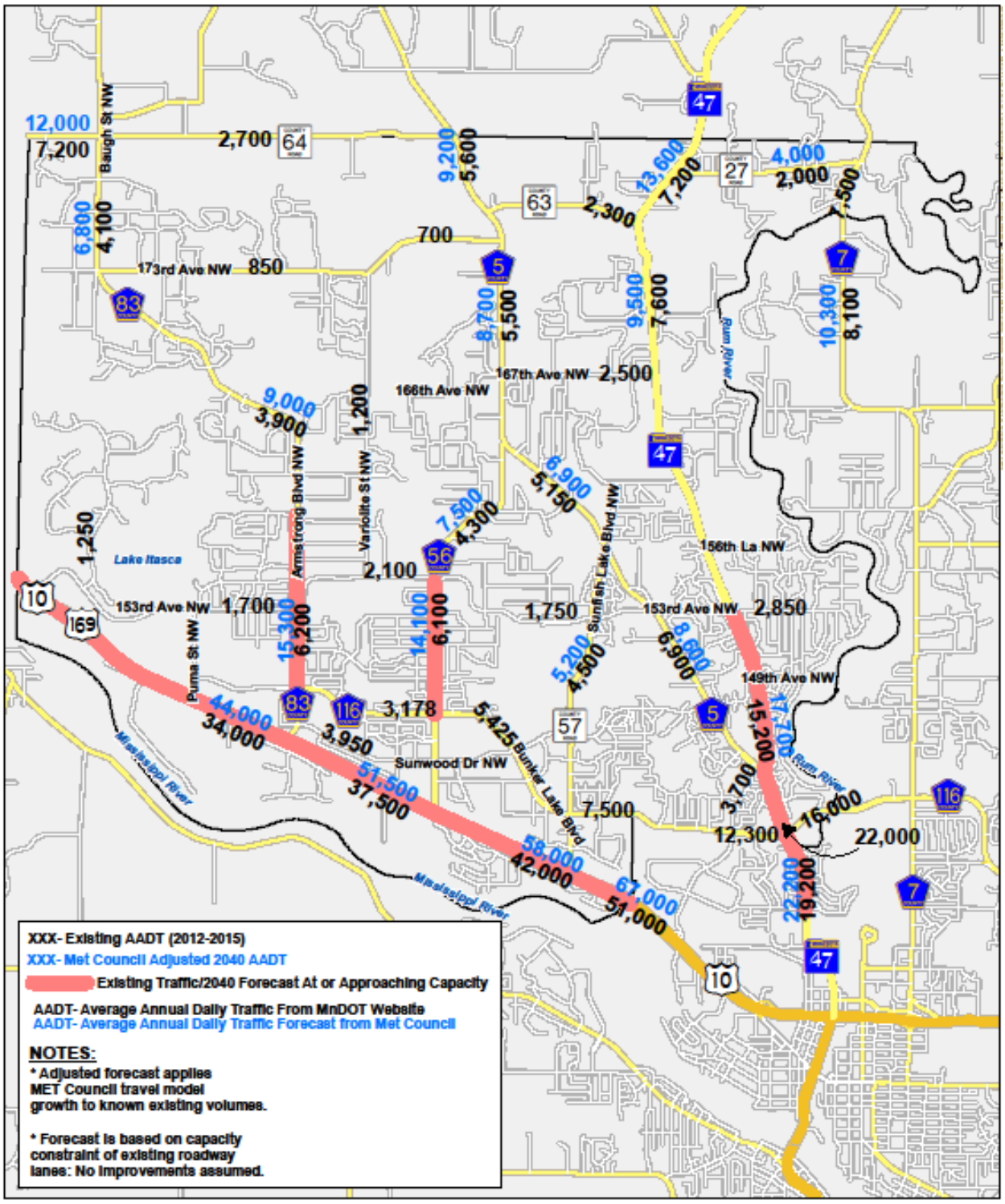


Table 41: Ramsey 2040 Land Use Plan TAZ Growth Allocation

TAZ	POP2010	HH2010	EMP2010	POP2020	HH2020	EMP2020	Change from 2010-2020			POP2030	HH2030	EMP2030	Change from 2020-2030			POP2040	HH2040	EMP2040	Change from 2030-2040		
							POP	HH	EMP				POP	HH	EMP				POP	HH	EMP
38	700	234	6	788	281	11	88	47	5	986	367	11	198	86	0	1145	434	11	159	67	0
39	750	266	20	900	321	10	150	55	-10	1143	426	13	243	105	3	1355	515	16	212	89	3
40	322	102	126	340	121	180	18	19	54	538	197	189	198	76	9	831	309	192	293	112	3
41	531	207	15	607	207	3	76	0	-12	601	209	8	-6	2	5	600	211	12	-1	2	4
42	597	195	16	686	240	50	89	45	34	1918	336	52	1,232	96	2	3161	734	53	1,243	398	1
43	1,052	325	160	1207	421	179	155	96	19	1488	537	220	281	116	41	1558	574	224	70	37	4
44	742	265	23	999	349	53	257	84	30	1290	466	62	291	117	9	1443	532	64	153	66	2
45	456	160	5	675	245	9	219	85	4	788	295	9	113	50	0	847	323	9	59	28	0
46	1,034	358	21	1503	544	31	469	186	10	1729	648	32	226	104	1	1824	696	33	95	48	1
47	647	207	41	637	228	33	-10	21	-8	769	282	35	132	54	2	919	342	36	150	60	1
48	577	198	13	601	215	189	24	17	176	688	253	196	87	38	7	766	285	198	78	32	2
49	665	215	57	642	219	66	-23	4	9	655	228	76	13	9	10	672	237	81	17	9	5
50	1,351	496	19	1496	535	19	145	39	0	1661	612	20	165	77	1	1770	662	20	109	50	0
51	1,864	600	89	1797	644	84	-67	44	-5	1942	719	89	145	75	5	1988	749	90	46	30	1
52	1,038	315	3	923	315	7	-115	0	4	908	318	12	-15	3	5	898	321	20	-10	3	8
53	1,792	577	199	1648	570	195	-144	-7	-4	1611	579	218	-37	9	23	1588	588	233	-23	9	15
54	1,075	358	109	1096	389	174	21	31	65	1080	396	249	-16	7	75	1078	401	310	-2	5	61
55	3,785	1,269	126	3512	1264	148	-273	-5	22	3450	1286	154	-62	22	6	3438	1304	156	-12	18	2
56	489	158	121	436	157	96	-53	-1	-25	427	160	114	-9	3	18	430	165	129	3	5	15
57	715	241	498	683	234	753	-32	-7	255	682	238	779	-1	4	26	694	240	805	12	2	26
58	725	253	1	1016	368	3	291	115	2	1066	400	3	50	32	0	1018	389	3	-48	-11	0
59	522	200	134	866	314	93	344	114	-41	1061	399	101	195	85	8	1215	466	106	154	67	5
60	179	60	51	654	106	467	475	46	416	708	255	643	54	149	176	1290	473	639	582	218	-4
61	0	0	12	416	72	31	416	72	19	99	36	44	-317	-36	13	227	86	56	128	50	12
62	313	123	82	500	185	178	187	62	96	1944	576	611	1,444	391	433	3546	809	776	1,602	233	165
63	447	175	426	1364	384	835	917	209	409	2339	617	868	975	233	33	3015	967	982	676	350	114
64	246	81	1,579	228	79	1745	-18	-2	166	226	80	1614	-2	1	-131	227	82	1756	1	2	142
65	1,022	375	150	1279	473	324	257	98	174	1552	585	426	273	112	102	1606	606	428	54	21	2
66	0	0	665	1	0	917	1	0	252	1	0	952	0	0	35	1	0	962	0	0	10
73	32	20	13	50	20	17	18	0	4	48	21	18	-2	1	1	49	21	20	1	0	2
2040	23,668	8,033	4,780	27,550	9,500	6,900	3,882	1,467	2,120	33,350	11,500	7,800	5,800	2,000	900	39,150	13,500	8,400	5,800	2,000	600
Land Use Plan																					
Totals																					

2040 Future Roadway Capacity Improvement Needs

To identify the need for potential future capacity improvements, Metropolitan Council 2040 forecasts were compared to planning-level roadway capacities for Principal and A-Minor Arterial Roadways. Planning-level roadway capacities used for this analysis are illustrated in **Table 36** of this chapter. Based on this comparison, most roadways in the city have adequate capacity to accommodate forecasted Metropolitan Council 2040 travel volumes with little to minimal congestion. These roadways are expected to function well through the 2040 planning horizon.

Based on these planning level roadway capacities, portions of TH 47, US 10, Armstrong Boulevard (CSAH 83), and Ramsey Boulevard (CSAH 56) are expected to exceed capacity in 2040. TH 47 is currently a rural two-lane roadway with a planning-level capacity of 10,000–12,000 and a forecasted 2040 volume of 9,500–22,200. US 10 is a four-lane divided roadway with a planning-level capacity of 28,000–32,000 and a forecasted 2040 volume of 44,000–67,000. Armstrong Boulevard (CSAH 83) and Ramsey Boulevard (CSAH 56) each vary between two and four lanes within Ramsey, but each roadway includes a segment where the forecasted 2040 volume would surpass the associated planning-level capacity for a two-lane undivided roadway of 10,000–12,000 (15,300 for Armstrong Boulevard and 14,100 for Ramsey Boulevard). US Highway 10 also has forecasted 2040 volumes that exceed its capacity through Ramsey. Accordingly, motorists will likely experience some congestion along these roadways during the 2040 planning horizon.

Existing and Planned Non-Motorized Transportation Network

This section addresses network needs for walking and bicycling within Ramsey. This section also addresses the needs of people using wheelchairs and assistive mobility devices such as mobility scooters, as they are considered pedestrians.

Enhancing the non-motorized elements of the Ramsey transportation system is a key goal in terms of improving transportation sustainability in the city and in the region. This approach gives residents an alternative to driving, supports transportation options for people who do not have consistent access to a personal vehicle, and encourages healthy activities and lifestyles.

This section includes information on the existing non-motorized transportation network within Ramsey, connections to land use planning, the planned local non-motorized transportation network, and the planned regional non-motorized transportation network. This section also includes recommendations for intersection improvements and design best practices.

Existing Non-Motorized Transportation Network

The non-motorized transportation network in Ramsey is comprised of sidewalks, on-street bicycle lanes/shoulders, local multi-use trail, and regional trail. As shown in **Figure 21**, there is existing sidewalk on many of the streets in the COR and on some residential streets in other areas of the city. There are also approximately 38 miles of city trails, which are largely paved with asphalt and primarily adjacent to roadways, connecting parks, schools, and other destinations within the city.

Additionally, there are two regional multi-use trails located in the City of Ramsey. The Central Anoka Regional Trail is an existing Anoka County regional trail that, when complete, will be 26 miles long, beginning at the Mississippi West Regional Park in Ramsey and ending at the Anoka-Washington County line. The completed portions of the trail within Ramsey are located along Bunker Lake Boulevard and Ramsey Boulevard. A route for the Mississippi River Regional Trail (which is also part of a national bikeway) crosses the southern portion of the city using a combination of on-street and off-street facilities.

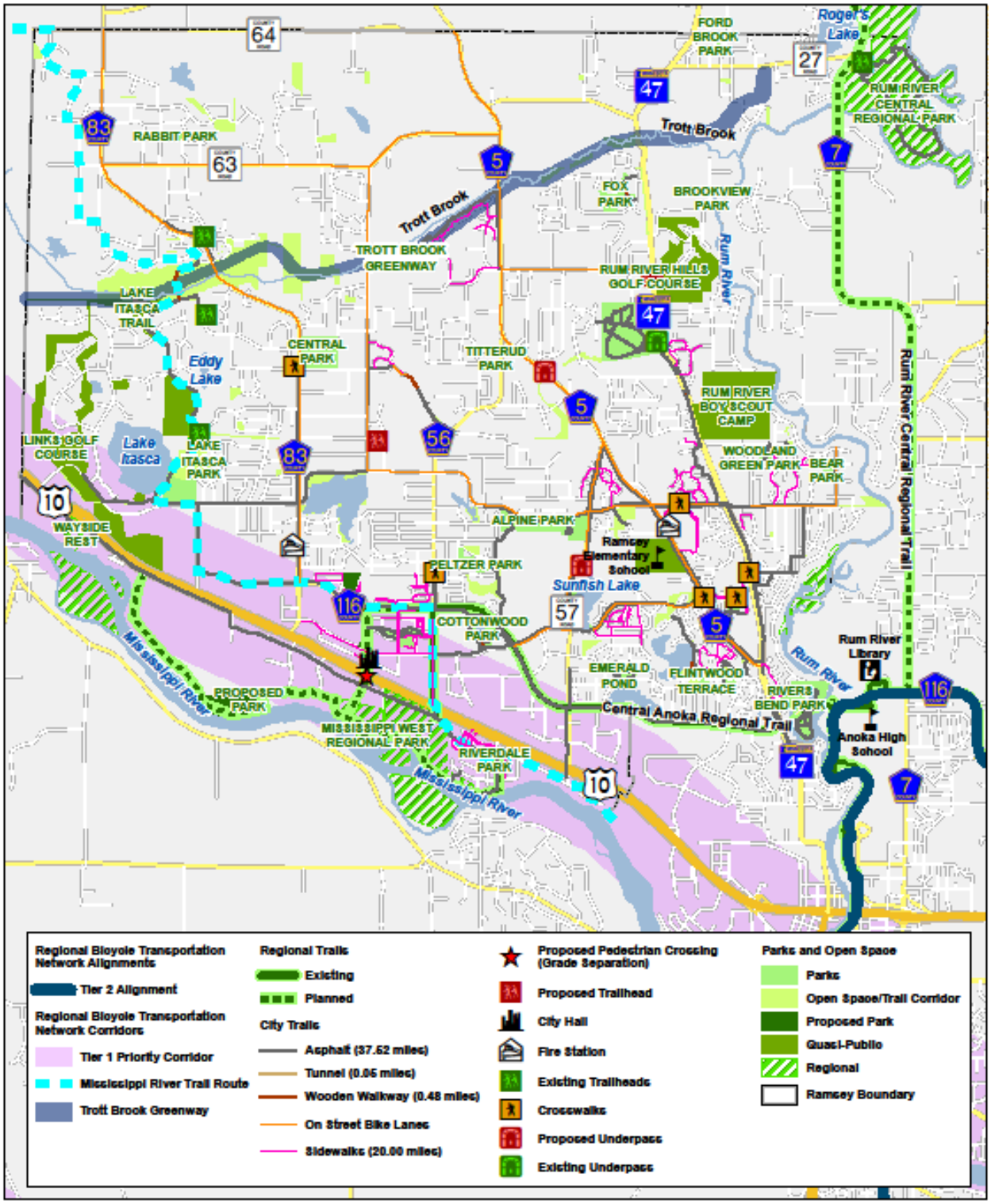
Connections to Land Use Planning

Ramsey has development patterns largely consistent with its designation as an Emerging Suburban Edge community. In many areas of the city, existing residential development is lower in density compared with many urban and suburban areas, reflecting a community that has developed relatively recently. As a result, most commercial land uses are separated from largely single-family residential land uses. This means that people walking and bicycling must cover greater distances to reach commercial areas from their homes. In these areas of the city, development patterns are likely better suited to bicycling than walking for transportation for most trips due to the distance between residential and commercial areas of the city. However, the COR area demonstrates existing and planned land use patterns that are more similar to urban or suburban areas, including transit facilities and a mix of land uses at higher densities, along with a more regular street grid. In this area, development patterns are better-suited to bicycling and walking.

The city's land use planning and coordination with developers can help improve opportunities for walking and bicycling for transportation. The city can continue to encourage mixed-use development that situates residents within a short walk of commercial destinations. The city can also work with developers to construct sidewalks and trails within developments. Additionally, the

city can require pedestrian and bicycle connections in areas where the roadway network does not connect, such as cul-de-sac connector trails that provide shortcuts for people walking and bicycling.

Figure 21: Non-Motorized Transportation Network



Planned Local Non-Motorized Transportation Network

The city's planned local non-motorized transportation network includes sidewalk, paved multi-use trails, and on-street bicycle lanes or shoulders. The existing and proposed network is shown in **Figure 21**. When the network is complete, it will provide safe, convenient linkages between residential areas and commercial, institutional, and recreational areas within the city. This includes filling existing network gaps and adding facilities adjacent to developing areas. The planned network also includes completion of the Trott Brook Trail Corridor, which would generally follow Trott Brook from the city's border with Elk River to Rum River Regional Park. The network will improve options for people to walk and bicycle for transportation within the city, and facilitate regional connections (described in greater detail in the following section).

The planned non-motorized transportation network also includes construction of the planned Mississippi Skyway, a bicycle and pedestrian bridge that would cross US 10, providing a dedicated crossing between the COR and Mississippi West Regional Park for non-motorized users. While the project is being led by the City of Ramsey and is important in providing a local connection between the COR and the Mississippi River area, the Mississippi Skyway would be a key regional connection, likely becoming part of the Central Anoka Regional Trail and providing a key connection to the Mississippi River Regional Trail (MRRT).

Planned Regional Non-Motorized Transportation Network

The Metropolitan Council 2040 TPP encourages the use of bicycles as a mode of transportation and establishes a Regional Bicycle Transportation Network (RBTN) to establish an integrated network of on-street bikeways and off-road trails that complement each other to improve conditions for bicycle transportation at the regional level. The RBTN identifies Tier 1 and Tier 2 alignments where existing regional or other trails exist or where a specific alignment has been identified. The RBTN also identifies Tier 1 and Tier 2 corridors where specific alignments have not yet been defined.

Within Ramsey, the RBTN identifies one Tier 1 RBTN corridor. The corridor follows the alignment of US 10 west–east along the Mississippi River and the southern border of the city. This corridor substantially contains completed or planned off-street segments of the MRRT. In 2017, a segment of the MRRT was constructed within the US 10 right of way between Mississippi West Regional Park and the city's border with Elk River. The county's planned ultimate alignment for MRRT will include a segment closer to the river. The timing for construction of this portion of the MRRT is dependent on the pace of development in the area and available funding. The city proposes the ultimate MRRT alignment as the RBTN alignment.

The Rum River Regional Trail is a planned Anoka County trail that, when completed, would be 20 miles long stretching north to south through the county along the east side of the Rum River. A short segment of this trail is planned to pass through the City of Ramsey along CSAH 7 and connecting to Rum River Central Regional Park in the northeastern portion of the city. Anoka County also plans to complete the Central Anoka Regional Trail through the city, completing existing gaps in the trail. The city and county plan to realign Central Anoka Regional Trail to pass through the COR and over the Mississippi Skyway. This would provide an off-road connection to Mississippi West Regional Park.

The existing and proposed regional network is shown in **Figure 21**.

Roadway Crossing Improvements for Bicycling and Walking

Through public outreach, a number of intersections and other locations throughout the city have been identified for potential improvements based on safety issues for crossing pedestrians and bicyclists. In these locations, potential improvements could be made by adding or improving pavement markings or signals, constructing traffic calming elements, shortening crossing distances, and/or providing pedestrian refuges. In most cases, addition of these features would be evaluated and conducted as opportunities arise. For example, crossing improvements would be considered in concert with adjacent roadway improvements or as development/redevelopment occurs in an area.

Non-Motorized Transportation Design Considerations

Design dimensions for sidewalks are recommended to be five-feet or wider, with a minimum of a four-foot-wide boulevard between the sidewalk and the curb. Increased separation improves pedestrian comfort and provides space for street signs and snow storage.

Design considerations for bicycle facilities are somewhat more complicated due to the hierarchy of facility types. In order of their ability to provide a comfortable bicycling environment from largest improvement to smallest, facilities include: off-street facilities, protected bikeways, buffered bicycle lanes, conventional bicycle lanes, bicycle boulevards, and wide paved shoulders. **Figure 8** shows examples of these facility types.

Multi-use trails are recommended to be a minimum of eight-feet wide. Regional trails are recommended to be a minimum of ten-feet wide due to higher use and the design requirements to comply with federal funding. Trails must have a two-foot wide clear zone on either side to reduce hazards for bicyclists and provide a recovery zone if a bicyclist leaves the edge of the trail. The clear zone can be paved or turf surface. No signs, furnishings, trees, or other obstructions can be in the clear zone.

Paved shoulders should be a minimum of four-feet wide if intended for bicycle and pedestrian use. Four-foot wide shoulders are adequate on streets with traffic volumes below 1,000 vehicles per day. Six- to eight-foot shoulders are recommended when traffic volumes exceed 1,000 vehicles per day. A wider shoulder improves pedestrian and bicyclist safety and comfort when vehicle traffic speeds and volumes are higher.

As non-motorized facilities are planned and designed, the city should consult additional planning and design resources, including:

- Minnesota's Best Practices for Pedestrian/Bicycle Safety, MnDOT
- Bikeway Facility Design Manual, MnDOT
- Minnesota Manual on Uniform Traffic Control Devices, MnDOT
- NACTO Urban Bikeway Design Guide, Second Edition, National Association of City Transportation Officials
- Guide for the Development of Bicycle Facilities, American Association of State Highway and Transportation Officials
- Guide for the Planning, Design, and Operation of Pedestrian Facilities, American Association of State Highway and Transportation Officials
- Complete Streets Implementation Resource Guide for Minnesota Local Agencies, MnDOT
- Public Rights of Way Accessibility Guidelines (PROWAG), US Access Board

A Complete Streets approach to planning and implementing non-motorized facilities, as described in the MnDOT Complete Streets Implementation Resource Guide, can provide a helpful framework for creating a community-supported, safe, comfortable, and convenient transportation network that serves all modes. A Complete Streets policy or process is intended to provide design guidance and implementation clarity, allowing the community and project designers to advance individual projects in a collaborative and cost-efficient manner.

Accessibility is a very important consideration for non-motorized design. All new pedestrian and bicycle facilities must meet the ADA accessibility guidelines established in PROWAG. The guidelines in PROWAG address the design needs of people with physical and/or visual impairments. Accessibility will become increasingly important over the next 20 years due to demographic changes. Baby boomers are aging and the population over age 65 is increasing. People over 65 are more likely to have physical and/or visual impairments that affect their ability to get around.

Off-street Facility
Source: www.pedbikeimages.org / Laura Sandt

Conventional Bicycle Lane
Source: www.pedbikeimages.org / Jennifer Compos

Protected Bikeway
Source: NACTO Urban Bikeway Design Guide

Bicycle Boulevard
Source: NACTO Urban Bikeway Design Guide

Buffered Bicycle Lane
Source: www.pedbikeimages.org / Lyubov Zuyeva

Wide Paved Shoulder
Source: www.pedbikeimages.org / Laura Sandt

Freight

Freight transportation in Ramsey is primarily served by one rail line and arterial roadways. **Figure 22** shows the city's freight system and potential freight generators. A Burlington Northern Santa Fe (BNSF) rail line passes through the southern portion of the city, adjacent to TH 10.

There are no large freight traffic generators or intermodal facilities within the city. Most truck and rail traffic are passing through Ramsey on trips to, from, and through the Twin Cities. Freight traffic generators within Ramsey are located along the BNSF rail line and TH 10. Freight generators include concentrations of industrial and commercial land uses along the TH 10 corridor.

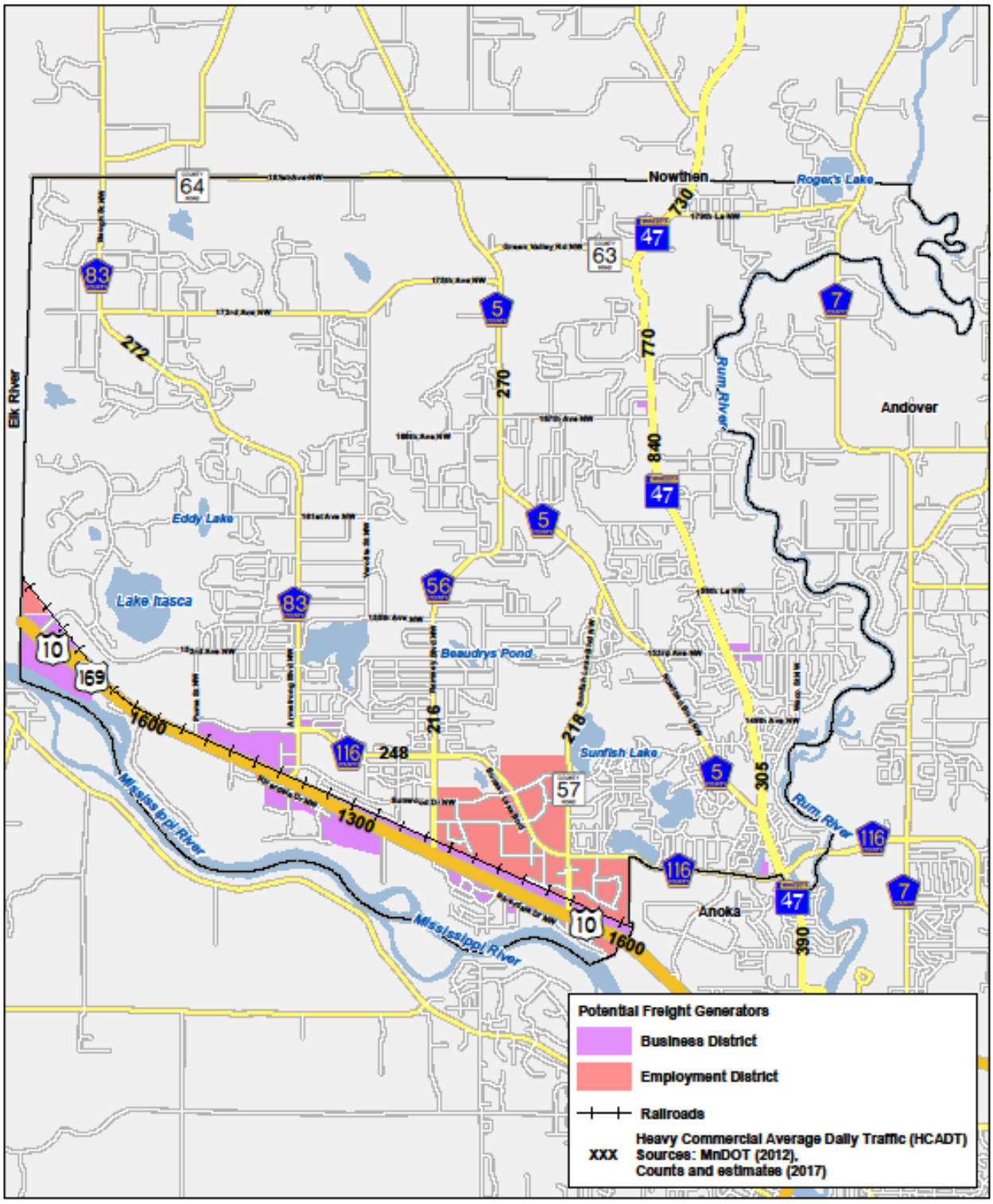
Figure 22 also shows Heavy Commercial Average Annual Daily Traffic (HCAADT) within the City of Ramsey. TH 10 carries the greatest number of heavy commercial vehicles (1,600 vehicles per day). TH 47 also carries a substantial amount of heavy commercial traffic within the city. The 2017 Regional Truck Highway Corridor study identifies TH 10 as a Tier 2 Corridor on the regional freight network.

The BNSF rail line carries 40–80 trains per day through Ramsey, depending on market conditions, which includes 12 Northstar Commuter Rail trains and 2 Amtrak trains. The Metropolitan Council 2040 TPP notes that freight rail traffic has increased substantially since 2010. Throughout the region, freight rail traffic is expected to increase, especially as the regional population continues to grow.

With the recent construction of a grade separation at Armstrong Boulevard, there are three remaining locations in the city where the BNSF rail line crosses public roadways at grade: Alpine Drive, Ramsey Boulevard, and Sunfish Lake Boulevard. Each of these crossings is controlled by flashing lights and gates. The Ramsey Boulevard crossing includes sidewalk and the Sunfish Lake Boulevard crossing includes multi-use trail.

The Metropolitan Council 2040 TPP acknowledges several freight challenges that impact the city and the region. As mentioned above, freight traffic is expected to increase and place pressure on the region's highway and rail systems. East-west traffic on the BNSF lines has increased in recent years in part due to growth in the Bakken oil fields of North Dakota and Montana. Safety is also an increasing concern, particularly rail safety as related to Bakken crude oil being transported through the region on the BNSF lines. The volume of rail traffic has therefore raised concerns about compatibility between freight traffic and adjacent land uses. While land use adjacent to the city's primary freight routes is generally compatible with these uses (industrial, commercial, etc.), there are several areas of existing and planned multi-family residential housing or mixed use that lie adjacent to the rail lines, particularly in the COR area.

Figure 22: Freight Facilities and HCADT



Transit

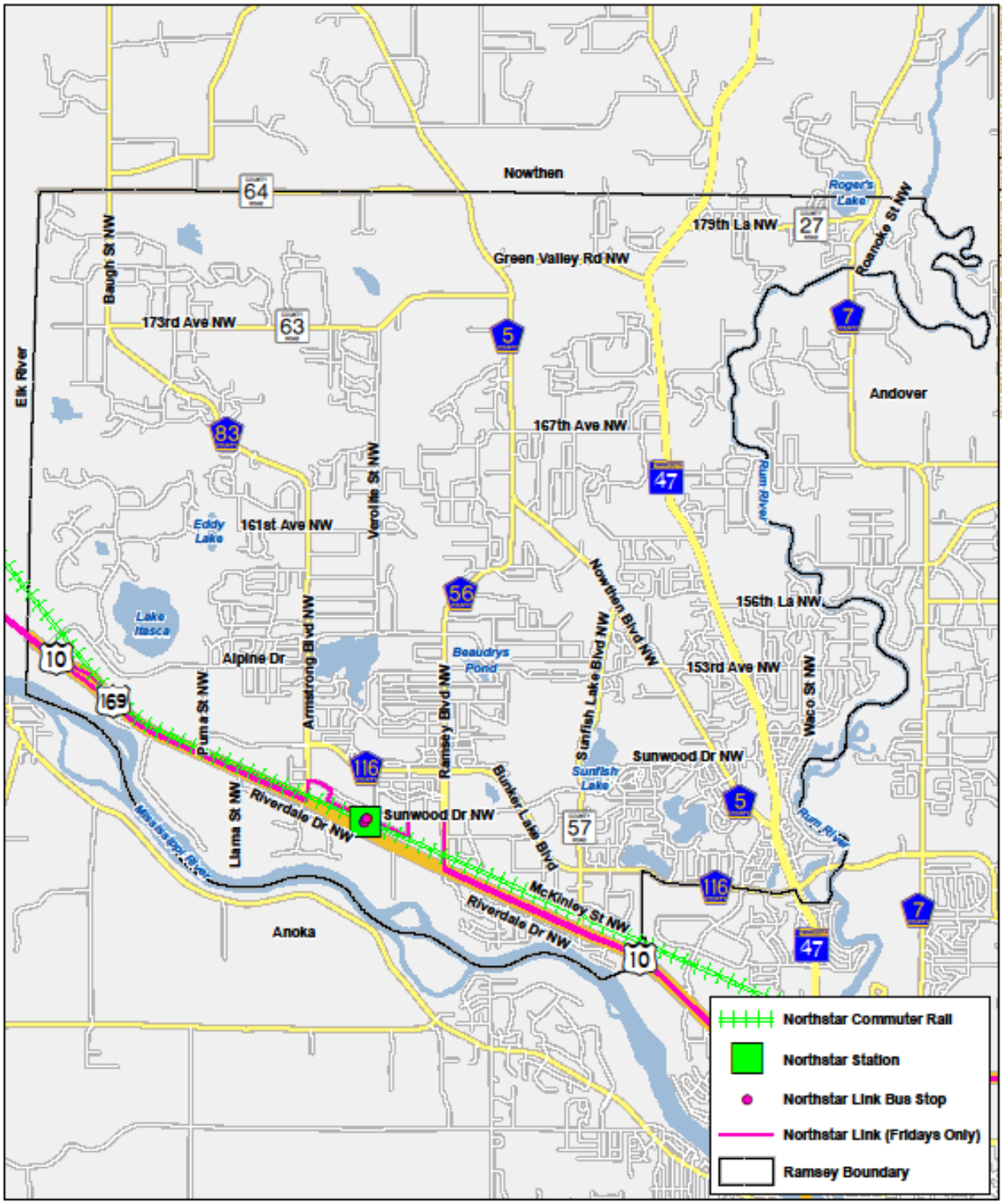
Ramsey is located within the Transit Capital Levy District as shown in the Metropolitan Council 2040 TPP. The TPP further classifies the metropolitan area into transit markets based on demographic and urban design factors. Ramsey is located in Market Area IV. Market Area IV generally supports public dial-a-ride services and can support peak-period express bus services if a sufficient concentration of commuters likely to use transit service is located along a corridor. However, with the presence of the Northstar transitway, Ramsey has a unique level of transit service for a city in Market Area IV.

The Northstar transitway is a commuter rail line that runs six daily round trips between Big Lake and downtown Minneapolis, with stations in Elk River, Ramsey, Anoka, Coon Rapids, and Fridley. It uses the BNSF rail corridor, and the Ramsey station is located within the COR area, supporting transit-oriented development and providing an alternative for Ramsey residents commuting to Minneapolis. The station includes a park-and-ride lot with 350 free parking spaces as well as ticket machines, seating, and covered and enclosed waiting areas. The Northstar Link also provides commuter bus service to Ramsey on Fridays. Transit facilities in Ramsey are shown on **Figure 23**.

In addition to the fixed-route transit options, the city is also served by Anoka County Transit Link, a dial-a-ride service for the general public. Transit Link provides connections to destinations within Anoka County. Transit Link also connects to regular route transit for trips within the metro area, including outside of Anoka. Ramsey residents also have opportunities to participate in the Metro Vanpool program. This program provides financial assistance for vanpools to serve areas with limited regular-route transit service.

The TPP's transit investment plan does not show any additional regional transitway investments planned for Ramsey in the current revenue scenario. The city is interested in exploring the feasibility of future bus service between Ramsey Station and Anoka Technical College. Following additional growth in the COR, demand may be sufficient in the future to provide this service. There is also interest in partnering with Anoka Commuter Solutions in the future to provide circulator-type service between the city and Anoka and Coon Rapids, connecting the Northstar station and the COR with employment areas in neighboring communities.

Figure 23: Transit Facilities



Aviation

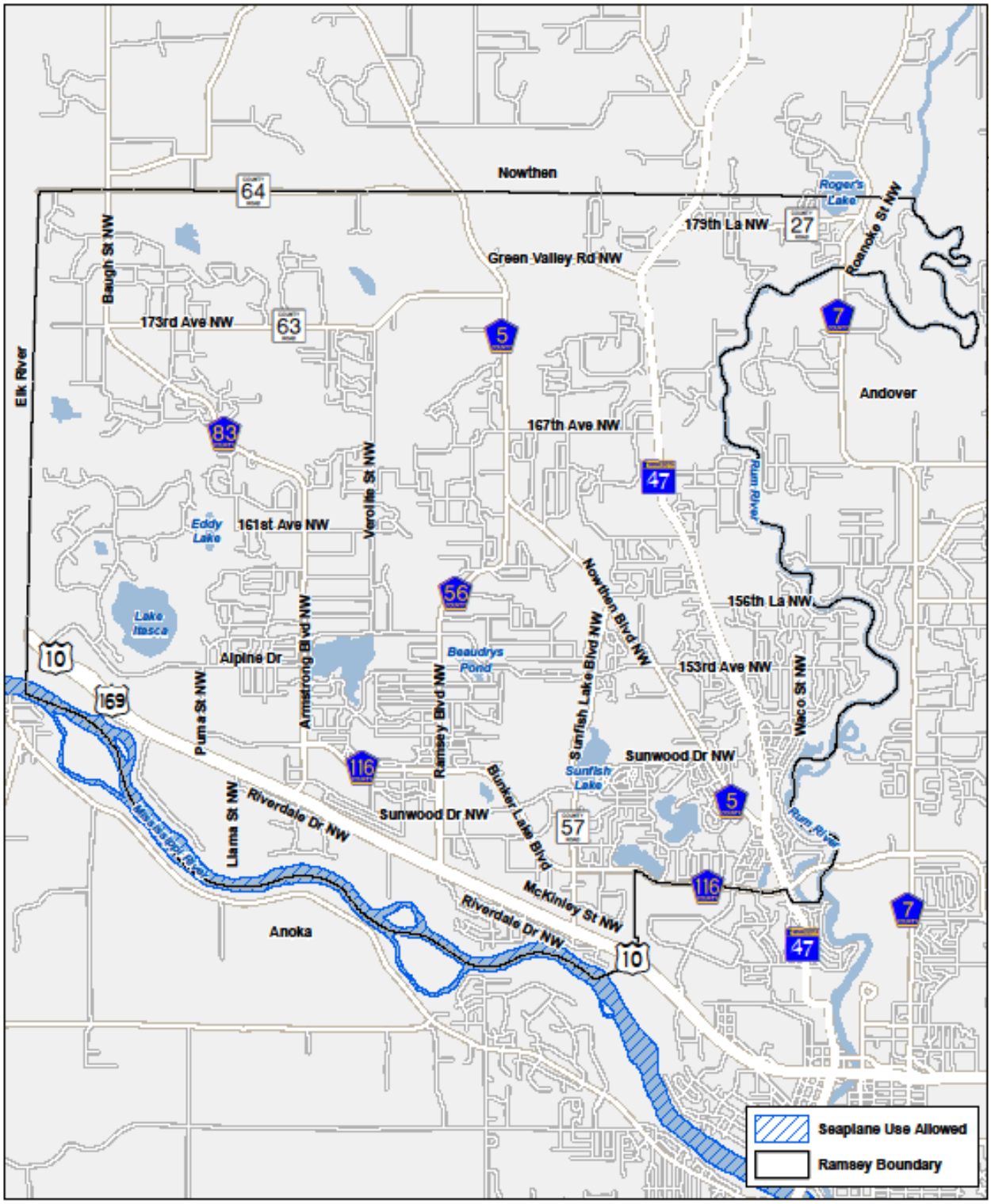
There are currently no existing or planned aviation facilities within Ramsey. However, the city is responsible for airspace protection in order to reduce hazards to air travel within the region. The closest airport is the Anoka County-Blaine Airport, approximately 10 miles southeast of Ramsey.

Due to the distance to the nearest airport, there are no radio beacons or other air navigation aids located in off-airport locations in Ramsey. The city is not within an area of influence, and is therefore not subject to associated land use restrictions.

Any person or organization who intends to sponsor the construction or alteration of a structure affecting navigable airspace as defined in Federal Regulation Title 14; Part 77 needs to inform the Federal Aviation Agency (FAA) of the project. This notification is accomplished through the completion and submittal to FAA of Form 7460-1, Notice of Proposed Construction or Alteration. In Ramsey, this requirement applies to any construction or alteration exceeding 200 feet above ground level. The city's zoning code also requires the zoning administrator to provide notification to MnDOT when an applicant proposes construction or alteration of a structure that would exceed 200 feet.

There are currently no heliports in Ramsey or any known plans to construct one. As shown on **Figure 24**, the Mississippi River within the city is identified by MnDOT as an authorized landing site for seaplanes.

Figure 24: Surface Waters Allowed for Seaplane Use



Transportation Strategies and Actions

This Plan, and the city's actions over the next 20 years, will be guided by the following transportation goals, objectives, and strategies.

Strategies and Actions

Table 42 below displays the goals and of the Ramsey Transportation Plan. These goals represent the city's overall vision for transportation over the next 20 years. The strategies listed in the following section provide guidance that the city can use to reach the transportation objectives.

Table 42: Transportation Plan Goals and Objectives

Strategies	Actions
1. Facilitate efficient movement of people within and through the city	1.1. Improve local roadway system connectivity to county roadways and state highways.
	1.2. Provide safe and efficient routes for emergency and public safety vehicles.
	1.3. Provide adequate capacity to relieve congestion.
	1.4. Encourage sound access management.
	1.5. Preserve necessary rights-of-way for the 20-year planning horizon and beyond.
2. Facilitate efficient movements of goods within and through the city	2.1. Maintain a safe and effective network of roadways for freight movement.
	2.2. Coordinate with MnDOT and Anoka County to proactively address freight safety.
3. Provide a transportation system that is integrated with land use and development	3.1. Coordinate transportation system investments with the City of Ramsey Land Use Plan.
	3.2. Connect land use districts and provide safe access to major activity areas.
	3.3. Design, construct, and maintain roadways that fit the character of the adjacent land use (rural vs. urban development areas).
	3.4. Require private residential streets be designed to city standards.
4. Improve transportation safety for all users and modes of transportation	4.1. Implement safety improvements to address high crash locations.
	4.2. Proactively address bicycle and pedestrian safety concerns along roadways and at crossings.

	4.3. Bring sidewalks, trails, and intersections into compliance with ADA.
	4.4. Support traffic calming and design to minimize speed on minor city collectors and local roadways.
5. Develop a safe and convenient multimodal transportation system	5.1. Invest in multi-modal transportation solutions including bicycle and pedestrian infrastructure.
	5.2 Consider a "complete streets" approach to designing and constructing roadways in high pedestrian and bicycle traffic corridors.
	5.2. Preserve adequate right of way for sidewalk and trail construction.
6. Conserve and enhance environmental resources	6.1. Support investments in bicycle, pedestrian, and transit infrastructure to reduce environmental impacts of transportation.
	6.2. Manage storm water effectively and minimize the construction of new impervious surfaces.
	6.3. Support native plant landscapes along roadways.
	6.4. Design new roadways to preserve natural features.
7. Maintain the Existing Transportation System	7.1. Regularly assess transportation maintenance needs and include roadway, trail pavement, and other transportation infrastructure maintenance in the City of Ramsey Capital Improvement Program.

Multimodal Strategies

The multimodal strategies listed in this section are specific, actionable steps that the city can take in support of the goals of this Plan. These strategies are based upon existing and future transportation needs as described in detail in the previous sections of this Plan.

Each strategy is tied to one or multiple goals; however, not all goals are associated with a specific strategy. In these cases, the city's goals apply across individual projects, and the city will identify opportunities to achieve them throughout its existing project and policy development processes. **Table 43** on the following pages describes each strategy, notes which goal(s) is/are related to each strategy, and identifies the lead agency for the strategy. **Figures 25–27** following the tables illustrate the location-specific strategies geographically.

Table 43: Transportation Implementation Strategies

Location	Type of Improvement	Action	Lead Agency(ies)
CR 63/TH 47/179th Avenue NW (CR 27 from CSAH 83 to Roanoke Street NW	Corridor Study	Conduct a multimodal safety/operations corridor study to evaluate potential elimination of intersection jog at Green Valley Road NW/County Road 5/175th Avenue NW. Also evaluate overall safety operations along entire corridor to evaluate speed, shoulder adequacy, signing, bicycling and pedestrian safety, traffic enforcement etc.	Anoka County/ City of Ramsey
East/West Collector between CR 63 (Green Valley Road) and Bunker Lake Boulevard (CSAH 116)	Corridor Study	Conduct a multimodal corridor feasibility study to evaluate purpose and need and potential alignment alternatives for a new east/west collector roadway connecting Armstrong Boulevard (CSAH 83) to TH 47.	City of Ramsey
Mississippi River Crossing	River Crossing Study	Conduct a feasibility study to evaluate purpose and need and potential alignment alternatives for a new Mississippi River crossing connecting the City of Ramsey to the City of Dayton	City of Ramsey/ City of Dayton/ Anoka County/ Hennepin County
Bunker Lake Boulevard (CSAH 116) and Puma Street NW from Alpine Drive to CSAH 7	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies. As part of this study, the segment between Ramsey Boulevard (CSAH 56) and Sunfish Lake Boulevard (CSAH 57) should specifically be considered for a four-lane divided expansion and signals at Sunwood Drive NW	Anoka County/ City of Ramsey
Armstrong Boulevard (CSAH 83) from Sunwood Drive to 161st Avenue NW	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies. As part of this study, a four-way stop, or other intersection control options should be considered at Alpine Drive and updates/enhancements to the pedestrian crossing and associated signage will be considered at 161st Avenue NW.	Anoka County/ City of Ramsey

TH 47 from north city limits to south city limits	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies.	MnDOT/ City of Ramsey
TH 10/Ramsey Boulevard (CSAH 56)	Interchange and Railroad Grade Separation	Construct full access grade-separated interchange including railroad grade separation of BNSF mainline railroad per Highway 10 Access Planning Study Report (September 2014) and Metropolitan Council Principal Arteria Intersection Conversion Study (January 2017) – "low priority" in Metropolitan Council Study	MnDOT/ City of Ramsey/ Anoka County
TH 10/ Sunfish Lake Boulevard (CSAH 57)	Interchange and Railroad Grade Separation	Construct full access grade-separated interchange including railroad grade separation of BNSF mainline railroad per Highway 10 Access Planning Study Report (September 2014) and Metropolitan Council Principal Arterial Intersection Conversion Study (January 2017) – "high priority" in Metropolitan Council Study	MnDOT/ City of Ramsey/ Anoka County
TH 10	Frontage Roads	Construct north and south frontage roads through the City of Ramsey consistent with the Highway 10 Access Planning Study Report (September 2014)	City of Ramsey/ MnDOT/ Anoka County
Alpine Drive and Armstrong Boulevard (CSAH 83)	Intersection Control	Explore need for intersection control and/or geometric improvements	City of Ramsey
Sunfish Lake Blvd/157th Lane and Nowthen Boulevard	Safety/ Operations	Evaluate intersection for potential left-turn lane or other geometric improvements	City of Ramsey
Bunker Lake Boulevard (CSAH 116)	Freight – Intelligent Transportation Systems (ITS)	Evaluate feasibility of installing advanced warning system to notify drivers of approaching trains along BNSF mainline to allow drivers time to consider alternate routes	Anoka County/City of Ramsey

TH 10/Tungsten Street NW	Freight – Truck Ingress and Egress	Coordinate with MnDOT to explore solution to truck ingress/egress	City of Ramsey/MnDOT
Ramsey Northstar Station	Transit Improvement	Consider long-term improvement of circulator shuttle bus service by Anoka Commute Solutions between Anoka businesses and the Ramsey Northstar Station	Anoka County/ Metro Transit
Ramsey Northstar Station	Transit Improvement	Consider long-term improvement of adding shuttle bus service between Anoka Technical College and the Ramsey Northstar Station	Anoka County/ Metro Transit
COR Area	Transit-Oriented Development	Continue to implement urban design and land use policies (including the Design Framework for the COR) supportive of transit use within the COR area, including compacted, mixed use development patterns and convenient multimodal connections to Ramsey Northstar Station	City of Ramsey
TH 10/Ramsey Northstar Station	Bicycle and Pedestrian Bridge	Construct Trunk Highway 10 pedestrian bridge extension of existing Ramsey Northstar Station pedestrian bridge between Ramsey Boulevard (CSAH 56) and Armstrong Boulevard (CSAH 83) consistent with the Mississippi Skyway Preliminary Engineering Report (December 2014)	City of Ramsey/MnDOT
Rum River Regional Trail Corridor	Bicycle and Pedestrian Improvements	Construct trail between Ramsey–Anoka border and Ramsey–Oak Grove border as opportunities arise	Anoka County
Mississippi River Regional Trail Corridor	Bicycle and Pedestrian Improvements	Construct final trail alignment along river as opportunities arise. Designate as Tier 1 RBTN alignment.	Anoka County/ City of Ramsey
Central Anoka Regional Trail Corridor	Bicycle and Pedestrian Improvements	Realign regional trail along Bunker Lake Blvd. and E. Town Center Dr. through COR and over Mississippi Skyway to Mississippi West Regional Park	Anoka County

Various Locations	Bicycle and Pedestrian Improvements	Sidewalks shall be installed with any street reconstruction project occurring within the City's urban service area	City of Ramsey
Various Locations	Bicycle and Pedestrian Improvements	Continue to proactively pursue opportunities to make off-road multiuse trails and on-road bicycle lane and wide shoulder network connections to existing trails, schools, parks, commercial nodes, and residential areas	City of Ramsey
Various Locations	Bicycle and Pedestrian Safety	Evaluate intersections for potential safety improvements such as intersection controls, crosswalks, etc.	City of Ramsey
Various locations	Bicycle and Pedestrian Maintenance	Continue to monitor and maintain bicycle and pedestrian facilities to provide safe and convenient conditions for users	City of Ramsey/ Anoka County

Figure 25: Roadway and Freight Strategies

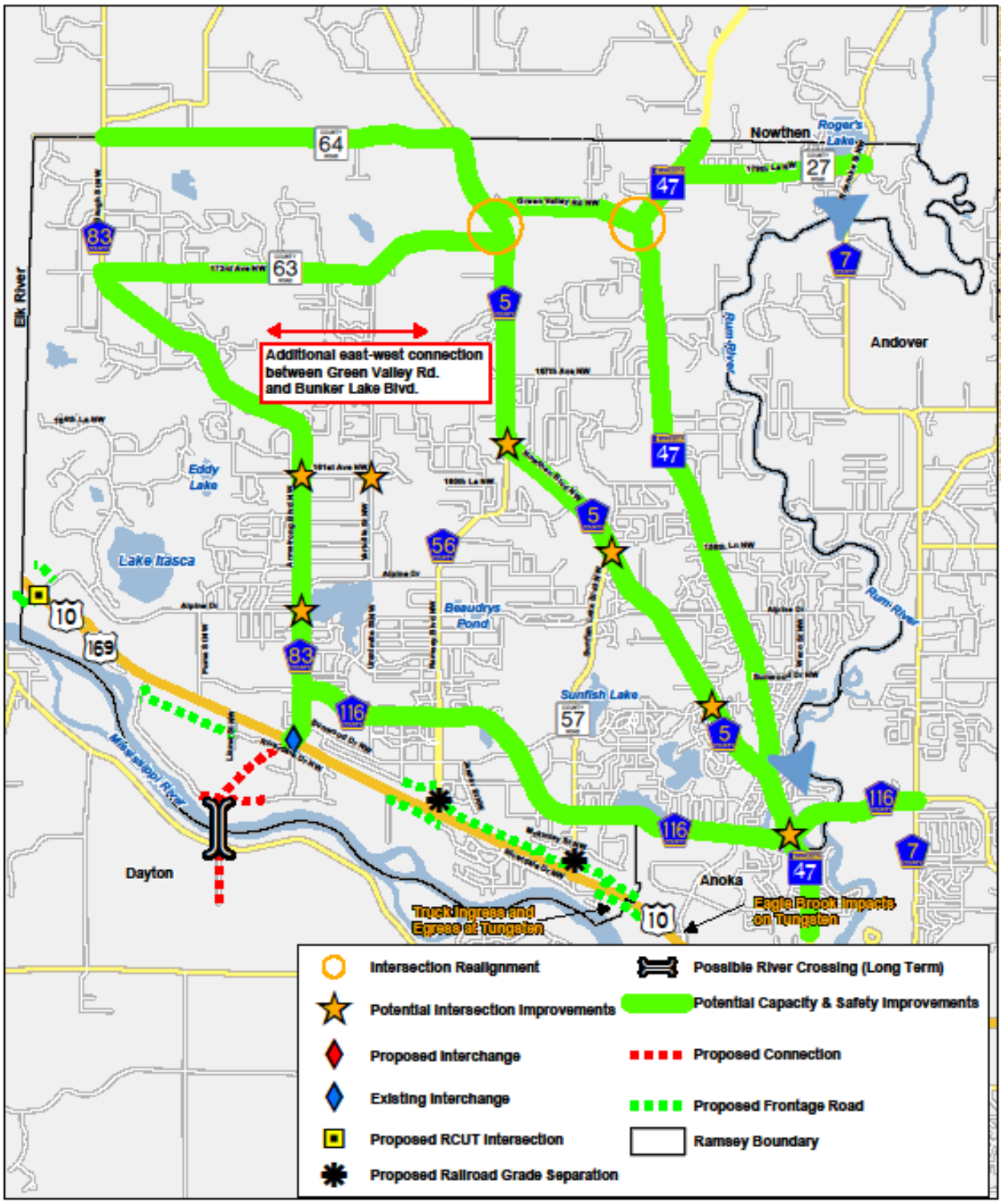


Figure 26: Proposed Non-Motorized and Transit Strategies

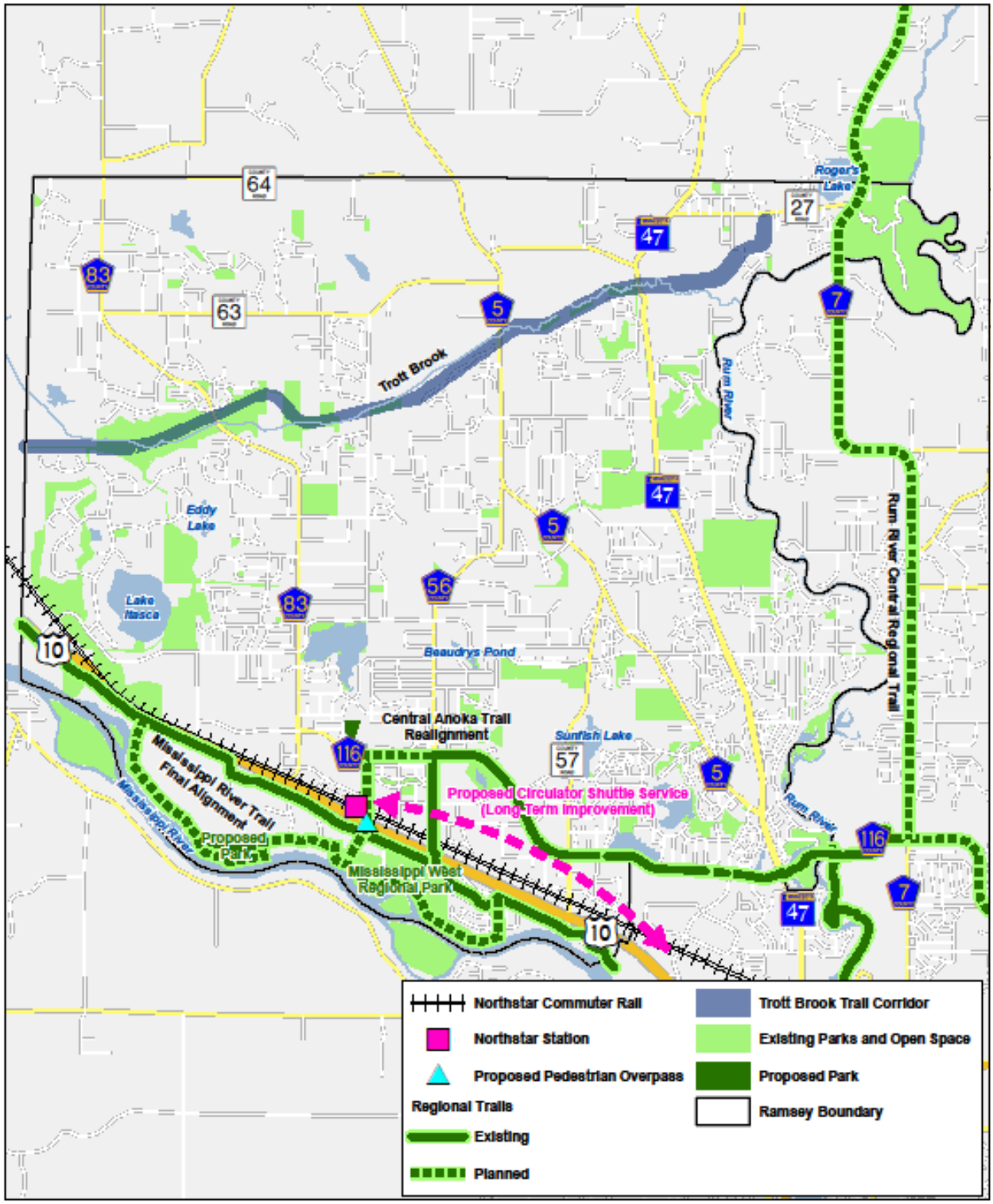
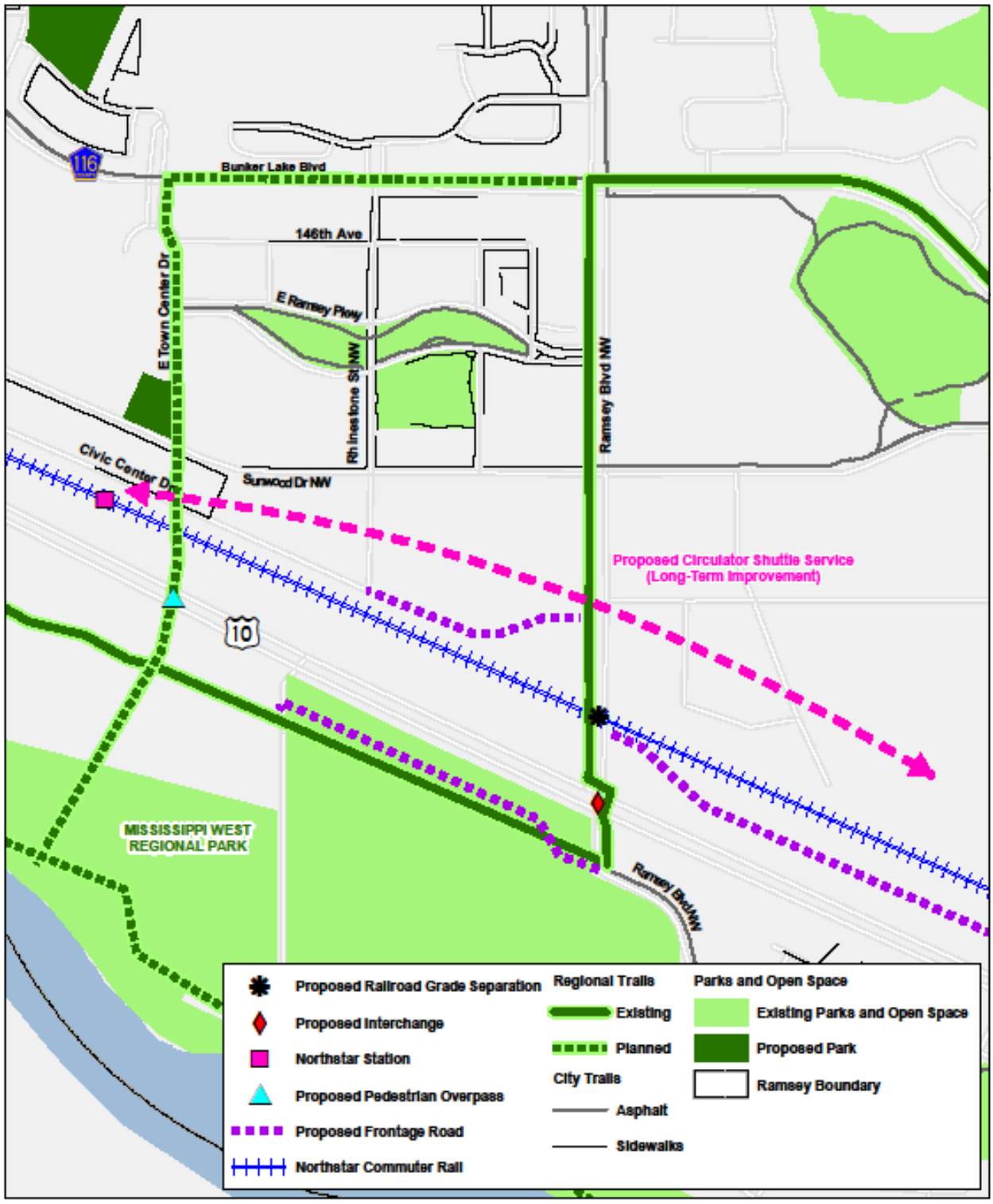


Figure 27: Proposed COR Area Multimodal Strategies



Proposed Short and Long Range Roadway Projects

The sections below identify proposed short and long range roadway projects identified in the city's CIP and based on the proposed land use and redevelopment activities described in previous sections of this Plan. This section does not include information on proposed projects from the Metropolitan Council 2040 TPP, as the TPP does not include any planned improvements to principal arterials in Ramsey (aside from the completed interchange at TH 10 and Armstrong Boulevard (CSAH 83). No additional interchanges, MnPASS lanes, dedicated busways, or bus-only shoulders are proposed in the Current Revenue Scenario of the 2040 TPP.

Proposed Projects from CIPs

The city's CIP identifies a number of roadway projects. These projects are primarily reconstruction and overlay projects intended to improve and maintain the roadway surface. However, there are also several projects that will extend or expand the operational capacity of the roadway network within the COR area, including improvements along Zeolite Street and Bunker Lake Boulevard. A number of projects identified in the Highway 10 Access Planning Study are also included in the CIP, including extension of Riverdale Drive, construction of a BNSF railroad underpass on Ramsey Boulevard, construction of north and south frontage roads along TH 10. Other road improvement projects included in the CIP include projects for striping, lighting, and landscaping.

There are also a number of non-motorized transportation projects identified in the city's CIP. These include completion of the off-road Mississippi River Regional Trail within the city, construction of a trail connection to McKinley Street in the City of Anoka, a number of other high-priority trail connections, and a pedestrian underpass at Alpine Drive.

Proposed Projects based on Land Use and Development

Transportation needs in the city will shift as development occurs. Narrow rural roadways may no longer be suitable in certain areas. Additionally, there may be areas where development occurs and requires new connecting roadways to ensure that roadways and intersections can accommodate additional traffic volumes. Similarly, areas with new development may require non-motorized transportation facilities to provide safe access to the transportation system for pedestrians and bicyclists. Consideration of roadway modifications, intersection traffic control improvements, and non-motorized facilities will continue as individual proposals for development move forward.

Public Comments

The city held a workshop to gather public input on the transportation plan. At this workshop, members of the public identified issues and opportunities related to transportation as well was parks, trails, and recreation. A wide range of topics was raised, including roadway speeds, pedestrian safety, congestion, enforcement of speeding/stop signs, general support for trails, support for an additional river crossing, and a request for a new east/west road connection in the community. These comments were compiled and used to inform the strategies identified in **Table 43**.

Conclusion and Next Steps

The purpose of this Transportation Plan is to set a multimodal transportation vision for the City of Ramsey through the year 2040. Goals and specific strategies have been identified collaboratively by the city, Anoka County, MnDOT, and members of the public within the framework of Metropolitan Council requirements. The vision and associated strategies outlined in this Plan were established by considering existing and forecasted conditions, City of Ramsey priorities, regional travel patterns and a variety of other factors.

As the owners of the transportation network in Ramsey (i.e. City of Ramsey, Anoka County, MnDOT, Metro Transit, and the BNSF railway) advance their respective Capital Improvement Programs (CIPs), this Plan is intended to serve as an important resource and reference in establishing priorities and advancing transportation projects for implementation. Advancing these projects from a planning to implementation phase will require collaborative discussions among facility owners, adjacent communities, the Metropolitan Council, residents and others to conduct traffic studies, finalize designs, preserve rights-of-way, obtain environmental clearances and leverage necessary financial resources.

Chapter 04: Housing Plan

Housing Plan Background

Through the City of Ramsey's Open Houses, Workshops, and updates to the Planning Commission and City Council regarding the 2040 Comprehensive Plan Update, as well as working directly with the Housing Committee, the City of Ramsey has created the following vision statement:

"We envision a community with a variety of housing options, with options for residents of all socioeconomic statuses, races, income levels, preferences, and ages. We envision a community where residents can age in place, but also one where young families want to live. Our community provides homes with rural character, homes for those who prefer a more urban environment, and amenities for homeowners and renters."

Housing Goals and Strategies

The following represents goals and strategies for the housing plan which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their objectives, policies and actions related to these goals. Specific policies and actions for the housing plan goals and strategies appear at the end of this chapter.

A Balance of Rural Character and Urban Growth

- Rehabilitate and improve housing stock to preserve rural character and enhance existing neighborhoods
- Provide sufficient housing options for all types of residents; provide lifecycle housing options
- Promote development that preserves the natural environment and respects residential health
- Support affordable housing development
- Increase community knowledge of affordable housing

A Connected Community

- Ensure that discrimination does not occur against persons seeking housing in Ramsey based on age, religion, race, ethnic origin, sexual preference, gender, status with regard to public assistance, marital or familial status, or disability
- Ensure that individuals of similar income levels have equal access to Minnesota Housing programs, regardless of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, familial status, gender identity, or sexual orientation

An Active Community

- Plan for multi-family and senior residential developments near transit, bicycle routes, trails, sidewalks, etc. in order to reduce building footprints, energy consumption, and reliance on automobiles
- Ensure new development projects support an active lifestyle

Smart, Citizen-Focused Government

- Expand community engagement efforts to create lasting relationships and educated residents

- Employ innovative engagement strategies to keep residents informed

Financial Stability

- Create low-cost solutions to improve housing stock
- Support county-wide, regional, state-wide, and national funding sources for new development projects

2030 Housing Plan Accomplishments

The last plan was adopted in 2010. While a number of factors changed since the last plan was adopted, the City can celebrate a number of successes as it relates to our housing plan vision. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Exceeded the 2030 goal of renters within the City of Ramsey
- Provided an increased variety of housing options including difference lot sizes maintenance levels and affordability
- Increased the overall number of available housing units
- Developed strong, positive relationships with developers
- Increased customer service and efficiency in the development process
- Established a right-sized Rental License Program

Housing Definitions

Affordable Housing:

In general, housing for which occupants are paying no more than 30 percent of their income for gross housing costs, including utilities. This type of housing can be an apartment, single family home, townhome, duplex, etc. This type of housing does not need to be subsidized by the government, but instead is only based on monthly housing costs as related to the area median income.

Multifamily Housing:

Also known as multi-unit dwellings, multifamily building contain multiple housing units within one building or complex, such as an apartment building, quad-plex, or duplex.

Publicly Subsidized Housing:

Government-sponsored assistance program aimed towards alleviating housing costs and expenses. Often referred to as “affordable housing.”

Single Family Housing:

A stand-alone housing unit, such a detached home, detached townhouse, or attached townhouse.

Existing Housing Supply

The following tables and figures represent the current context of the City of Ramsey. The data for the following tables, graphics, and narratives were provided by the Metropolitan Council or the American Community Survey 2016 5-Year Estimates. The City of Ramsey had approximately 8,776 units in 2016, as estimated by the American Community Survey 2016 5-Year Estimates. The Metropolitan Council estimated a slightly higher number for housing units in Ramsey – 8,896.

Total Housing Units

According to the American Community Survey (ACS) 2016 5-Year Estimates, the City of Ramsey has 8,776 units. The majority of these, 97 percent, are occupied housing units. Total housing vacancy was approximately 2.6% in 2016. This low vacancy rates shows a demand for existing housing units. Due to movement in and out of units, housing vacancy cannot reach zero percent. 2.6% vacancy is an extremely healthy vacancy rate for the City of Ramsey and is on par with other cities in the region.

Table 44: Total Housing Units

Unit Type	Total Units
Occupied Housing Units	8,544
Vacant Housing Units	232
Total Housing Units	8,776

Source: ACS 2016 Estimates

Total Existing Affordable Housing Units

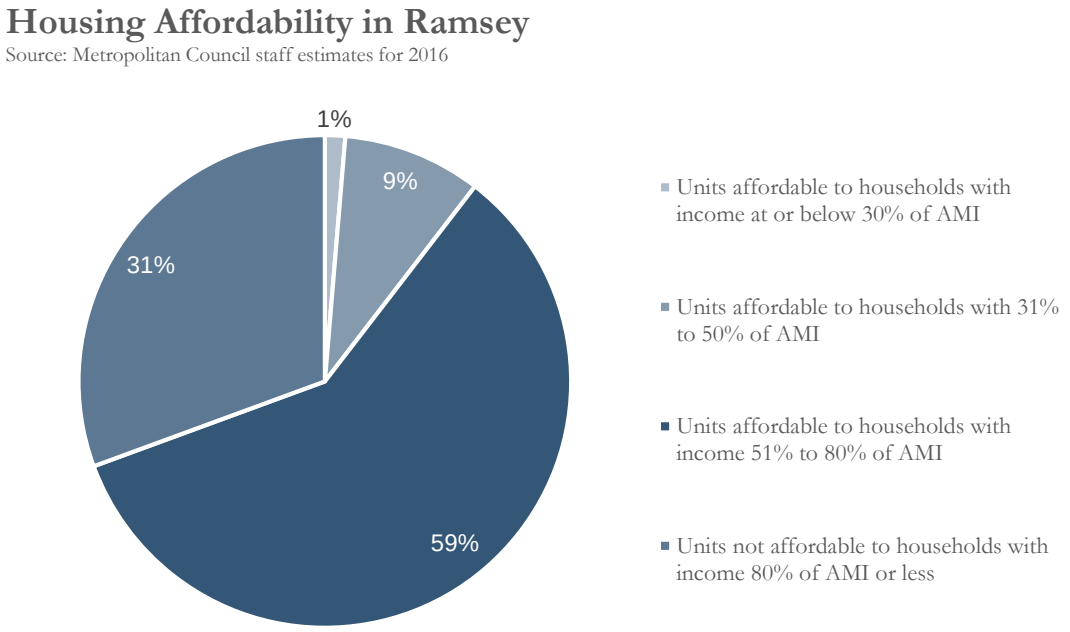
Affordable housing is based upon the Area Median Income (AMI) of the region. Half of those in the region earn more than the AMI, and half earn less than the AMI. Housing policies for affordable housing are based upon income thresholds related to this AMI.

In the Twin Cities Metropolitan Region, the U.S. Department of Housing and Urban Development (HUD) has defined the following affordability levels for a family of four.

Table 45: Housing Affordability Level

Affordability Level	Number of Units	Percent of Total
Affordable at 30% AMI	122	1%
Affordable from 31 – 50% AMI	834	9%
Affordable from 51 – 80% AMI	5,400	59%
Total Affordable Units	6,356	
Units Not Affordable to Households with Income 80% of AMI or Less	2,802	31%

Source: Metropolitan Council Existing Housing Assessment



Owner vs. Renter Occupied Housing Units

The majority of Ramsey units, around 87%, are owner-occupied housing units. In these owner-occupied housing units, the average household size is approximately 3.01. Renter-occupied housing units are approximately 11% of the total housing units in Ramsey. These renter-occupied housing units have an average household size of approximately 2.58. On average, gross rent in 2016 was $1,313 per month.

Vacancy rates are extremely low in Ramsey, which shows a demand for housing and a quick movement of people in and out of units. Although there is no agreed upon number, a vacancy rate of 5% is typically considered "a healthy vacancy rate" within the planning community. The rental vacancy rate is less than half a percent, which shows there is a need for this type of housing, because essentially all rental units are rented. The City of Ramsey should look into the opportunity to provide additional housing units, because there clearly is a demand for housing within the community.

The number of owner-occupied units (according to the US Census estimates) increased from 3,493 in 1990 to 7,593 in 2016, while the number of renter-occupied units increased from 127 to 951. The rate of increase in rental housing units was over 6% in the last 26 years, significantly higher than the rate of owner-occupied units at just over 1%.

Table 46: Housing Units by Renter, Owner, or Vacant

Unit Type	Number of Units
Renter-Occupied Housing Units	951
Owner-Occupied Housing Units	7,593
Vacant Housing Units	232
Total Housing Units	8,776

Source: ACS 2016 Estimates

Table 47: Owner vs Rental Units

Unit Type	Vacancy Rate
Owned Housing Units	1.5%
Rental Housing Units	0.3%

Source: ACS 2016 Estimates

Table 48: Housing Tenure

Housing Tenure	1990	2000	2010	2016	Percent Increase 1990 - 2016
Renter-Occupied Housing Units	3,493	5,756	7,349	7,593	1.2%
Owner-Occupied Housing Units	127	150	684	951	6.5%
Vacant Housing Units	54	40	269	232	3.3%
Total Housing Units	3,674	5,946	8,302	8,776	1.4%

Source: ACS 2016 Estimates, US Census 1990, 2000, 2010

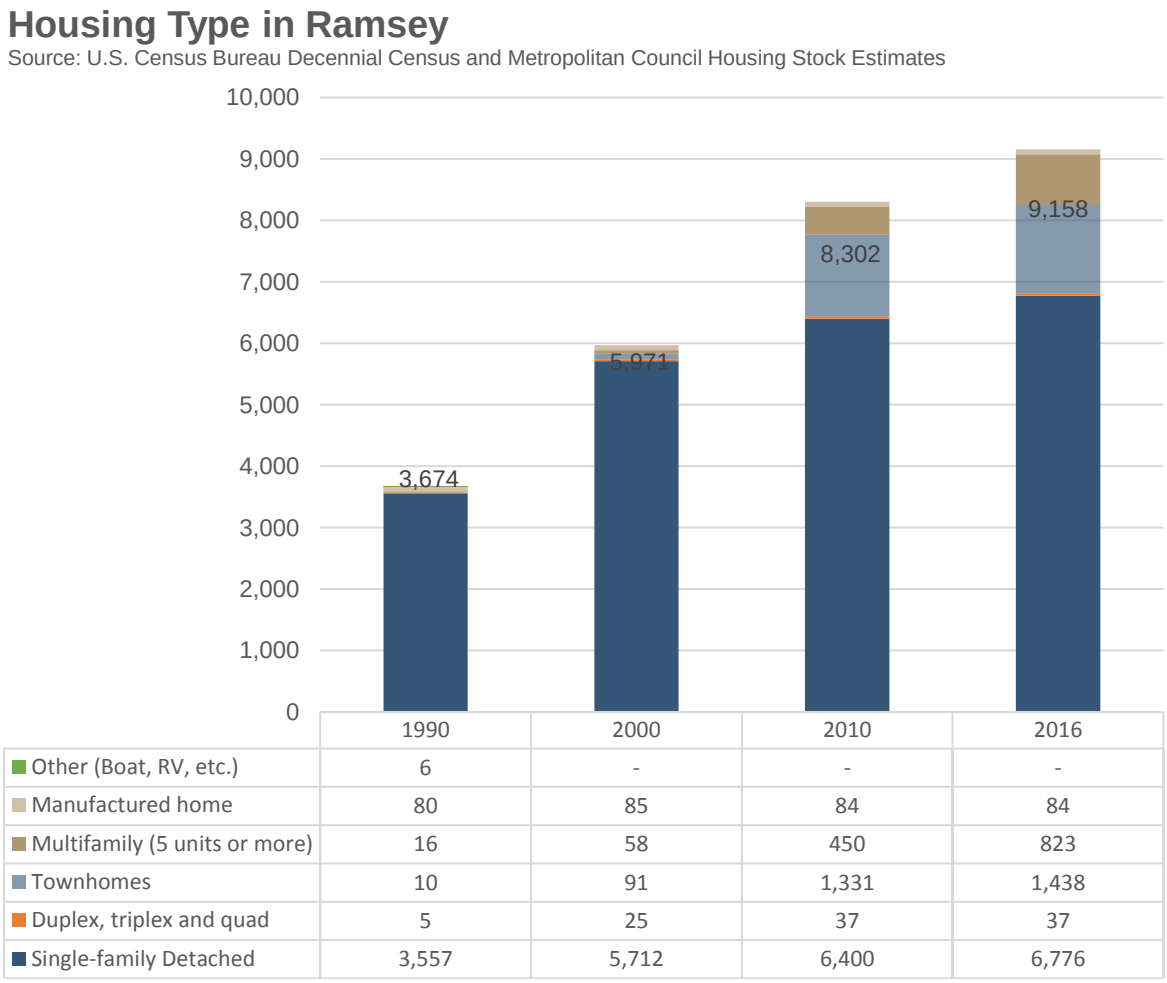
Housing Types

The vast majority of Ramsey residents, almost 75%, live in single-family detached housing, while only 9 percent of residents live within multi-family housing. Approximately 16% of residents live in townhomes, and only 1% in manufactured homes.

Table 49:

Housing Type	1990	2000	2010	2016
Single-family Detached	3,557	5,712	6,400	6,776
Duplex, triplex and quad	5	25	37	37
Townhomes	10	91	1,331	1,438
Multifamily (5 units or more)	16	58	450	823
Manufactured home	80	85	84	84
Other (Boat, RV, etc.)	6	-	-	-
Total	3,674	5,971	8,302	9,158

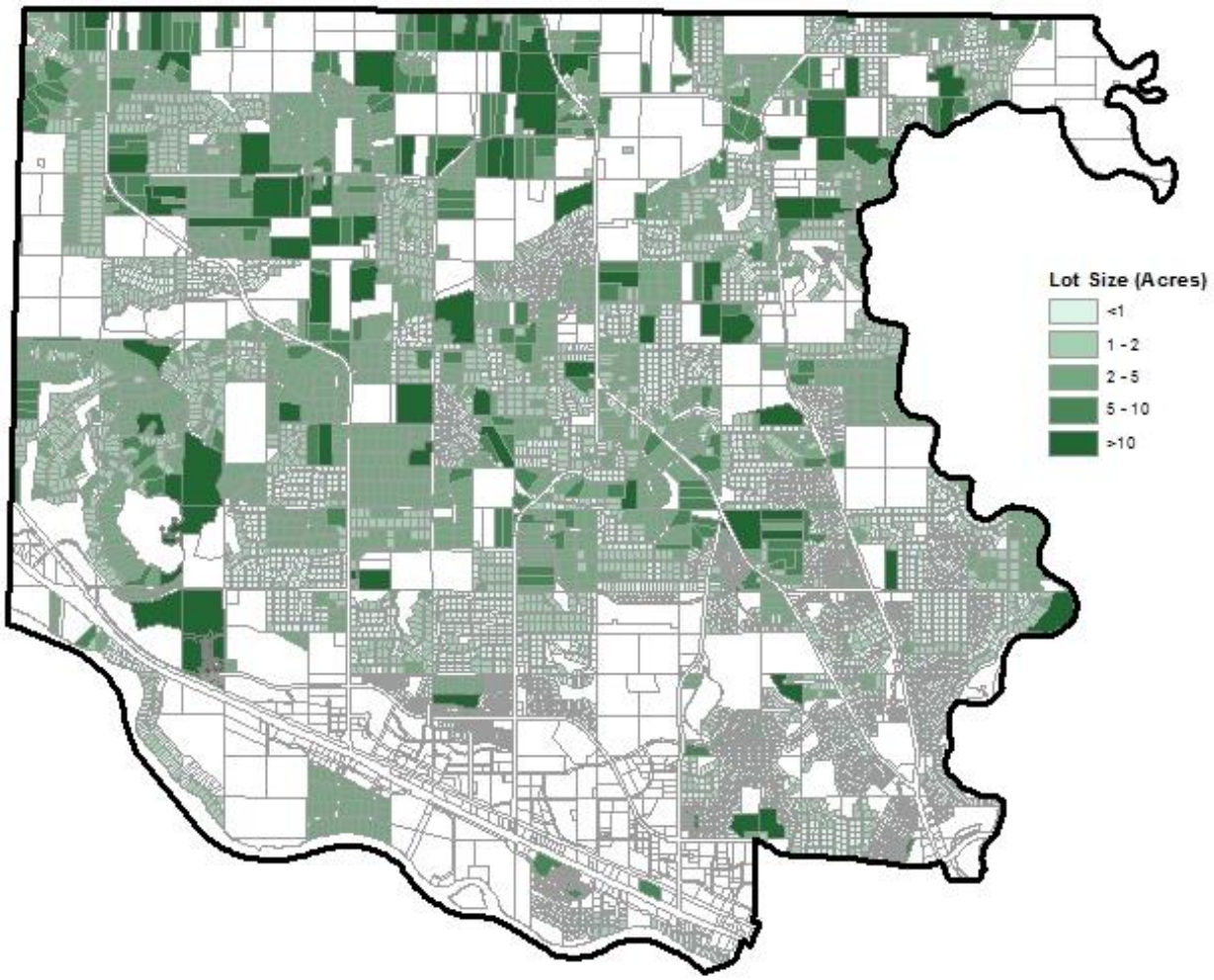
Source: Metropolitan Council, Ramsey Community Profile



Lot Sizes

Of the residential lots with one unit (detached townhomes, single family homes, etc.), the majority are on lots less than one acre according to 2016 Metropolitan Council data. The map below shows the geographic distribution of different sized single-family residential lots. The larger lots are generally not near The COR, but are instead in the west, north, and northeast portions of the City. Lots in residential subdivisions are generally less than 5 acres, and usually less than 2 acres. Lot sizes tend to increase in the northern portion of the City, and are smaller in the central and southern portions of the City. This shift in lot size reflects the shift from rural character in the north into a more urban growth pattern in the central and southern parts of the City.

Figure 28: Area Lot Sizes



Though it may seem like the larger lots identified on the map represent an opportunity for future subdivisions and absorption of residential growth, many of the larger lots contain wetlands, which are protected in the City.

Table 50: Lot Sizes

Lot Size	Count
Less than 1 acre	6,456
1 acre – 2 acres	1,417
2 acre – 5 acres	1,037
5 acre – 10 acres	181
10 acres or greater	111
Total	9,202

Source: Metropolitan Council GIS data, 2016

Publicly Subsidized Housing Units

Publicly subsidized housing units represent housing projects that receive funding to keep rents low. Often, this type of funding subsidizes the mortgage, allowing the building owner to keep rents low, and is not a direct subsidy to renters. These buildings have income restrictions and limits. As of 2016, the City of Ramsey only has general units, none specifically for seniors or people with disabilities. The City of Ramsey has a goal of having lifecycle housing options and housing options for all types of residents. In order to reach this goal, the City of Ramsey should support housing for differently-abled types of residents, as well as senior residents with fixed incomes, who are not currently served by public housing.

Table 51: Subsidized Housing by Type

Housing Type	Number of Units
Senior Housing	0
Housing for People with Disabilities	0
All other Publicly Subsidized Units	102
Total Publicly Subsidized Housing Units	102

Source: Metropolitan Council Existing Housing Assessment and HousingLink Streams Data, total housing units 8,896

Information on Publicly Subsidized Buildings:

The Seasons

Funding: LIHTC 9% Tax Credit		Funding Dates & Programs	
7436-7600 147th Cir NW		First known closing:	07/01/2013
Year Built:	2013	Most recent closing:	07/01/2013
Total Units:	50	Earliest expiration:	07/01/2043
Affordable Units:	49	Last Activity:	New construction
Affordability by Bedroom		MHFA: Housing Tax Credits 9%	
2 BR:	22	Close Date:	07/01/2013
3 BR:	27	Est. Expiration:	07/01/2043
Affordability by AMI		Property Identifiers	
60%:	49	HousingLink	10893
		MHFA	D7574
		HUDLIHTC	MNA2013019

Sunwood Village

Funding: Other		Funding Dates & Programs	
7550 Sunwood Dr NW		First known closing:	09/24/2015
Year Built:	2016	Most recent closing:	12/21/2016
Total Units:	47	Earliest expiration:	01/01/2017
Affordable Units:	47	Last Activity:	New construction
Affordability by Bedroom		County: County	
1 BR:	9	Close Date:	12/21/2016
2 BR:	26	Expiration:	03/01/2047
3 BR:	12		
		MHFA: LHIA	
Affordability by AMI		Close Date:	12/21/2016
30%:	4	Expiration:	03/01/2047
50%:	43		
		MHFA: LMIR	
Property Identifiers		Expiration:	03/01/2047
HousingLink	10924	Close Date:	12/21/2016
MHFA	D7721		
		MHFA: Bonds	
		Close Date:	12/21/2016
		Expiration:	03/01/2047

Sunwood Townhomes

Funding: LIHTC 9% Tax Credit		Funding Dates & Programs	
5350 – 5444 Sunwood Dr NW*		First known closing:	07/01/2002
Year Built:	2003	Most recent closing:	07/01/2003
Total Units:	34	Earliest expiration:	05/16/2023
Affordable Units:	27	Last Activity:	New construction
Affordability by Bedroom		County: County	
1 BR:	2	Close Date:	05/16/2003
2 BR:	12	Est. Expiration:	05/16/2023
3 BR:	12		
4 BR:	1	MHFA: LHIA	
		Close Date:	05/16/2003
Affordability by AMI		Est. Expiration:	05/16/2023
60%:	49		
		MHFA: ARIF	
Property Identifiers		Close Date:	05/16/2003
HousingLink	4521	Est. Expiration:	05/16/2023
MHFA	D2743		
TC9:	D2743, MNA2002095	MHFA: Housing Tax Credits 9%	
		Close Date:	07/01/2002
		Est. Expiration:	07/01/2021
*Some addresses within City of Anoka Source: HousingLink – Streams Search, data through 12/31/2016			

Housing Cost Burden

According to the Metropolitan Council in 2018, 1,537 households in Ramsey are cost-burdened. Being cost-burdened is defined as spending more than 30% of your annual income on housing costs. Being cost-burdened by housing costs affects lower income residents at a higher rate than higher income residents.

In 2016, the ACS data showed that of those households making less than $35,000 annually (which is almost one third of Ramsey households), around 22% of those households spend more than 30% of their annual income on housing costs. The percent of households who spend more than 30% of their annual income on housing costs is much higher for lower income residents. Households that make more than $75,000 per year rarely pay more than 30% of their income to housing costs – less than 2%.

Approximately 17% of all households in Ramsey are cost-burdened to some extent. Ideally, no residents in Ramsey would be cost-burdened. While this goal is not realistic or likely even achievable, the City of Ramsey should strive to support housing options at all affordability levels to decrease the burden on its residents. As the City tries to provide housing for all types of residents, at all stages of life, maintaining low costs for residents with lower incomes is extremely important. These types of residents could be seniors with fixed incomes, residents with disabilities, or

firefighters, teachers, non-profit workers, etc. The City of Ramsey is proactively working on their "Could I Be Your Neighbor?" campaign to remove the stigma around low-income housing, as providing low-income housing options reduces the cost-burden for those individuals and families.

While there are only 122 housing units affordable to households with income at or below 30% of AMI, there are 272 households that are cost-burdened and have income at or below the 30% AMI threshold. The 150 units differential between available units to cost burdened households means that Ramsey simply does not have the necessary number of units at that affordability level to meet the City's existing need. Comparatively, while there are households that have cost-burden at higher income levels, Ramsey already has a surplus of units deemed affordable at those income levels.

Table 52: Household Income Levels

Income Levels	Number of Households	Discrepancy
< 30% AMI	272	-150
31 – 50% AMI	411	423
51 – 80% AMI	674	4,726
Total	1,357	

Source: US Department of Housing and Urban Development, 2010 – 2014 Comprehensive Housing Affordability Strategy (CHAS) Data

Assessed Values of Owner-Occupied Housing Units

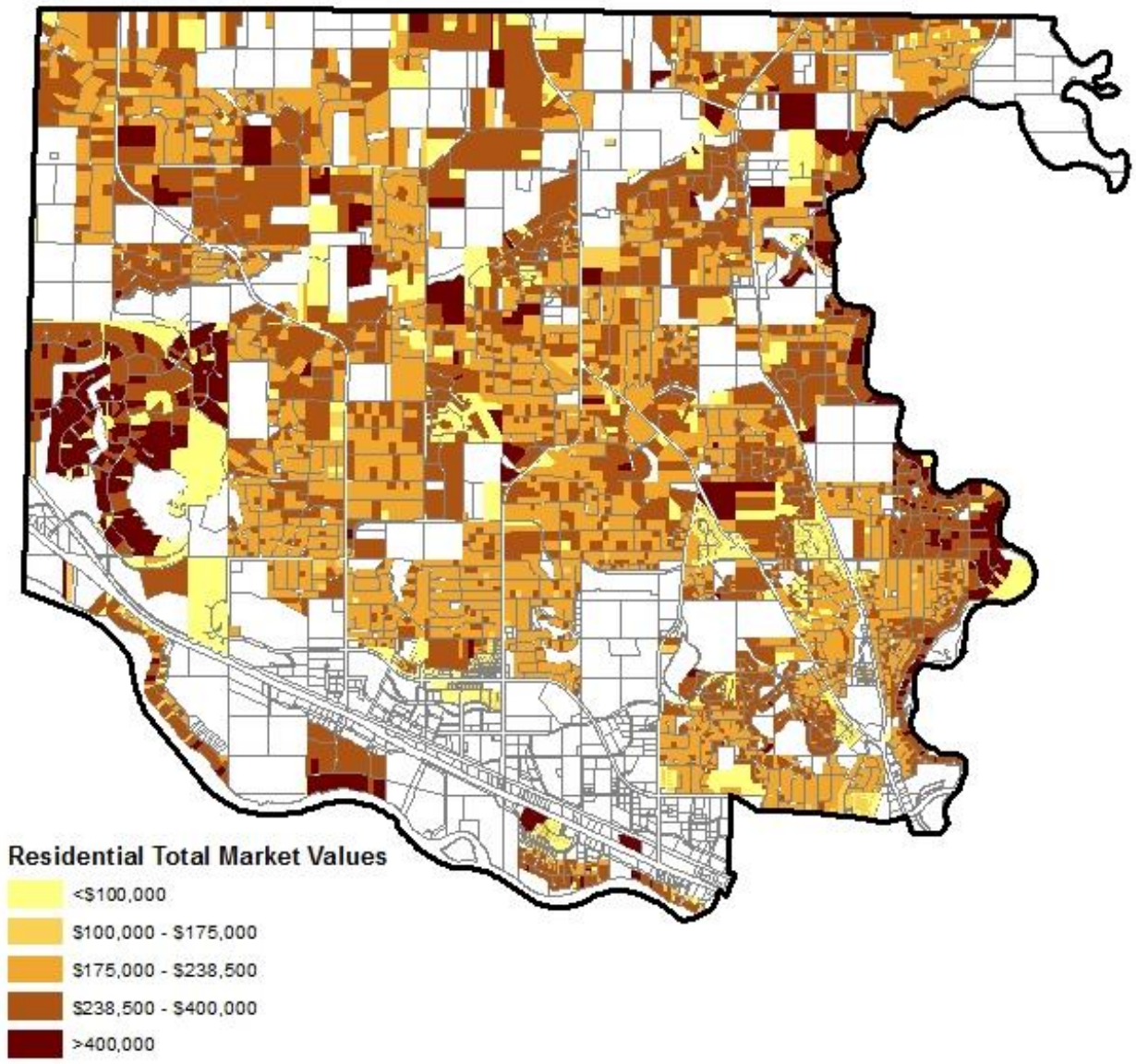
Values above and below $238,500 are shown in the figure below. $238,500 represents the affordable purchase prize for a housing unit in 2015 for those at 80% of AMI. 2015 AMI was $86,600 for a family of four in the Minneapolis-Saint Paul-Bloomington Metropolitan Area. The median value for a home in Ramsey was approximately $210,200 in 2016. Assessed values are typically lower than sale values, especially when homes are selling for above asking price during a busy housing market. The map below shows total market values for housing units across Ramsey, as reported by the Metropolitan Council, in order to attempt to show residential market values more accurately.

Table 53: Household Assessed Value

Assessed Value	Number	Percent of Total
Less than $50,000	329	4%
$50,000 - $99,999	141	2%
$100,000 - $149,999	851	11%
$150,000 - $199,999	2,109	28%
$200,000 - $299,999	2,965	39%
$300,000 - $499,999	1,067	14%
$500,000 - $999,999	131	2%
$1,000,000 or more	0	-
Total Units:	7,593	
Median Value:	$210,200	

Source: ACS 2016 Estimates

Figure 29: Residential Total Market Values



Building Permit Data

Buildings permits for 2013, 2014, and 2015 show 247 permits issued for new residential dwellings. The total value for all new homes in this period was almost $56,000,000. This data was pulled to supplement the American Community Survey data shown below, which is an estimate created by the Census every year. This estimate shows that very few homes were built after 2013, which is not realistic. In reality, the number of houses built in the 2010s will likely compete with the numbers shown during the housing booms in the 1990s and 2000s, as Ramsey continues to grow.

Housing Age (Single Family Homes)

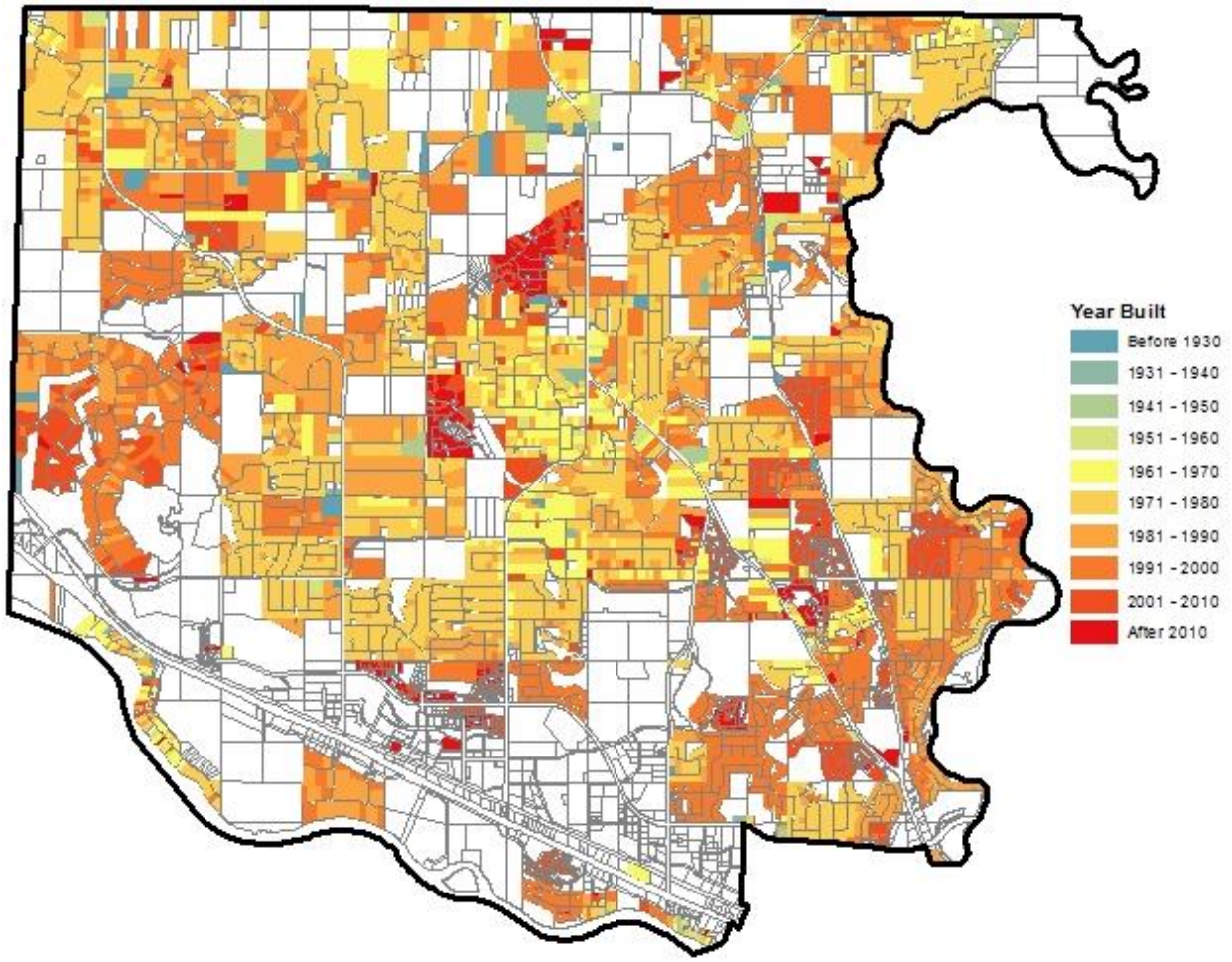
The majority of single-family homes were built between 1970 and 2009. Less than 10% of all single-family homes in Ramsey were built outside this period.

Table 54: Year Principal Structure was Built

Year Built	Number of Houses	Percent of Total
Before 1939	53	<1%
1940s	16	<1%
1950s	56	<1%
1960s	375	4%
1970s	2,017	23%
1980s	1,322	15%
1990s	2,381	27%
2000s	2,397	27%
2010 to 2013	134	2%
2013 or Later	23	<1%
Total Housing Units	8,776	

Source: ACS 2016 Estimates

Figure 30: Year Principal Structure was Built



Summary of Existing Housing

Within Ramsey, most of the homes are owner-occupied, and rentals are approximately 11% of the total housing units. Ramsey has a healthy vacancy rate, less than 3%, showing the high demand for housing units within Ramsey.

Approximately 96% of all housing units in Ramsey are single-family homes, both attached and detached. Only 4% of all housing units are multi-family units. Likely, future housing growth will be single family in the northern portions of the City, which represent and maintain Ramsey's rural character. Areas near The COR represent areas where multi-family housing is more likely to occur in the future, this area represents the urban, transit-oriented growth around the Northstar Commuter Rail Station.

The Future Land Use Map and Development Maps show future areas that are likely to change in land uses. There are areas in the northern half of the City that will likely accommodate future single-family housing development projects.

Seventeen percent of all Ramsey households are cost-burdened, and the percent of lower income residents who are cost-burdened (spending more than 30% of their income on housing) is much higher than higher income residents. Creating and maintaining affordable housing options is a key priority for the City of Ramsey, in order to support these residents.

In summary, the existing housing assessment shows that there are residents who could use assistance from the City in order to reduce their housing costs. One route to reduce the number of cost-burdened residents is to provide additional housing options, including affordable housing options, across the City. The existing housing assessment also shows that housing in Ramsey is sought-after. There is a low vacancy rate, and a low rental rate, which means that those who want to move to Ramsey likely have to buy a single family home in order to move to the community. In order to provide options for all types of residents, at all stages of life, different housing options, including multi-family options and single-family rentals, the City should support these types of projects.

Most of the homes in Ramsey were built in 1970 or after, with very few built after 2010. Many of these homes will likely need reinvestment in coming years, such as putting in a new roof, updating well and septic, or upgrading the interior finishes in the home. The City could consider options to providing incentives for homeowners to make these improvements.

Land Supply

The Future Land Use Map guides the future land uses for the entire City of Ramsey. The areas designated low density, medium density, and high density residential are sufficient to absorb the City's necessary growth in housing and affordable housing allocations. The mass of the affordable housing allocation will likely be in The COR area, which provides flexibility and density bonuses for projects near the Northstar Commuter Rail Station.

With the City of Ramsey's knowledge of the area and land that is likely to develop, or projects that have been started on vacant land, the City does not expect to have any issues meeting the projected growth or affordable housing allocation.

Existing Housing Programs

Anoka County Programs

When we would use these: The City of Ramsey cannot actively maintain or manage these programs; however, they are important to note as the City of Ramsey actively supports these programs and will lend their support to maintaining these programs in any way possible. Additionally, these tools are included in this section to provide additional resources for residents, and potential residents, of the City.

1. Anoka County Community Action Program (ACCAP) for Affordable Housing

Affordable Housing is a partnership between ACCAP and Anoka County Corrections to construct affordable housing in Anoka County. The goal of the program is to build two new homes each year using inmate labor to reduce construction costs making homeownership for eligible buyers very affordable. These homes are available to buyers who have completed the Home Ownership Program offered by ACCAP.

2. Anoka County – Housing & Redevelopment Authority

Anoka County Housing and Redevelopment Authority (ACHRA) was created in December 1994 and is responsible for the administration of federal, state, and Anoka County programs. They provide housing and redevelopment services to many communities in Anoka County, including Ramsey.

3. Anoka County – Senior Housing

Anoka County owns four properties, managed by Great Lakes Management Company, with market rate rental units for residents 55 years and older.

4. Anoka County – MN Housing Rehabilitation Loan Program (MNRLP)

Owner-occupied properties in Anoka County that are either single-family detached home, townhome, duplex, or condominium, or manufactured homes that are taxed as real or personal property can apply for eligible improvements including: Roof, furnace/boiler, insulation, radon mitigation, lead paint hazards, siding, handrails, plumbing, smoke/CO detectors, well and septic systems, electrical wiring, windows/doors. Applicants must meet the income requirements based on household size and other borrower requirements.

Regional Programs

Livable Communities Demonstration Account – Metropolitan Council Grant Fund

The Livable Communities Demonstration Account (LCDA) funds innovative projects that efficiently link housing, jobs, services, and transit.

When we would use this: The City of Ramsey is actively seeking projects that align with the mission of the LCDA. Due to the funding schedule and timeline, partners in these types of applications must be able to wait approximately 6 months from application to award letters. Because of this timeline, City-initiated projects, affordable housing projects (likely for those less than 50% AMI), and senior living projects are likely the prime candidates for this program.

Section 8 Housing

Section 8 programs for Anoka County are administered by the Metropolitan Housing and Redevelopment Authority (HRA), located in Saint Paul, MN.

When we would use this: The City of Ramsey ~~attempts to support affordable housing projects that utilize the Section 8 Program by writing letters of support in their applications. In addition, the City of Ramsey will advocate for continuing this program to ensure its continuity~~does not administer Section 8 housing. Ramsey residents apply through the Metropolitan Council.

Home Energy Loan Program

Center for Energy and Environment (CEE) offers low-interest home energy loans for homeowners to make improvements to their homes. Examples of eligible projects include: heating system upgrades, central air conditioning, light fixtures, window and exterior door replacement, attic air sealing and insulation, wall insulation and heater, and geothermal and heat pumps. Loans are typically from $1,000 - $2,000 dollars. There is no maximum income limit for these loans.

When we would use this: The City of Ramsey does not manage this program, but they do support this program. The City has resources available to residents of all income levels, and is able to point

residents to Center for Energy and the Environment for additional information on which they are not experts (such as insulating attics). Specially, the City is able to direct residents whose homes have code enforcement issues to this type of program to help increase the safety, value, and appearance of the home. Because these loans do not have income limits, these are options for all residents, developers, and others throughout the City. This type of program supports small upgrades to homes that long-term increase cost savings and environmental savings. This program not only represents the City of Ramey's commitment to maintaining existing properties, but also our commitment to environmentally sensitive housing and design.

Statewide Programs

1. Minnesota Housing – Coordinated Entry

Coordinated Entry is a HUD initiative to those who may be at-risk of losing their housing, or who are homeless. The Coordinated Entry initiative supports people in connecting their housing needs with the appropriate resources. Anoka County has a separate resource line to assist residents.

When we would use this: The City of Ramsey does not maintain this program, but does believe this program is an important tool they are able to point residents towards. The City of Ramsey provides a connection to this resource for residents who are at risk, or afraid of, losing their housing. They can also direct homeless individuals towards this program. The City of Ramsey will continue to support this program as they believe it is an important part of supporting their residents and maintaining their mission of equity.

Minnesota Housing – Start Up Program

This first-time homebuyer program is meant to promote affordable interest rates and help homeowners' better tackle their down payments and closing costs. Qualified first-time homebuyers must have a credit score of at least 640, they must meet certain income limits and must be able to obtain a mortgage from a lender. Borrowers must also attend a homebuyer education course.

In order to be eligible for this program, residents must be first-time homebuyers, have a credit score of at least 640, and meet the income requirements.

When we would use this: The City of Ramsey does not maintain this program, but believes it to be a great opportunity for potential homebuyers. Because so much of the City has naturally-occurring affordable housing, the City expects to see first time homebuyers purchasing properties in Ramsey. This type of program is an excellent tool to point those types of residents towards. Additionally, this type of program supports low-income individuals, and supports the City of Ramsey's goal and mission to provide lifecycle housing options and affordable housing options.

Minnesota Housing - Step Up

This is a loan can be used for home purchase or to help homeowners refinance. The loan is meant to promote affordable interest rates in the state of Minnesota. The monthly payment portion of this Minnesota Housing program is available to help buyers afford closing costs and the down payment of a home purchase. The loan allows borrowers to reduce or eliminate mortgage insurance costs. Qualified borrowers need to have a credit score of at least 640, they must meet program income limits and, in some cases, borrowers must attend homebuyer education courses.

Summary:

- Loan can be used for home purchase or refinancing.
- Must have a credit score of at least 640.
- Must meet income limits.

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity.

Minnesota Housing - Deferred Payment Loan

This loan is meant for first-time homebuyers to help ease the cost of home ownership. There are two loan options, a deferred payment loan and a plus loan. The deferred payment loan starts at $5,000 and up to $7,500. The maximum for the plus loan is higher, up to $10,000 for those borrowers who fit target criteria. Minimum credit score for qualified borrowers is 640. The borrowers must also attend a homebuyer education course. The loan term is equal to the first mortgage and has 0% interest - the loan is repaid when the property is sold, no longer the homestead of the homeowners, or the loan is refinanced.

Summary:

- Must be first-time homebuyers
- Two loan options — can borrow from $5,000 to $10,000
- Minimum credit score of 640

Minnesota Housing - Monthly Payment Loan

This program is designed to help Minnesota homebuyers afford the costs of purchasing a home. Minnesota Housing has a monthly payment loan to help with 5% of the purchase price or $5,000, whichever is greater, to be put towards closing costs and the down payment. Borrowers need to get a Minnesota Housing first mortgage loan as well, which is either a Start Up (first-time homebuyers), Step Up (refinancing), or MCC (mortgage credit certificate). The ten-year loan term comes with monthly payments with an interest rate equal to first mortgage rate. Qualified borrowers need a minimum 640 credit score and must meet program income limits. Borrowers also need to attend a homebuyer education course.

Summary:

- Loan towards closing costs and home down payment
- Ten-year loan term with monthly payments
- Minimum 640 credit score
- Qualified borrowers must attend homebuyer education course

When we would use this: The City of Ramsey does not maintain this program.

Minnesota Housing - Mortgage Credit Certificate

This program was designed to help Minnesota homeowners better afford their mortgages. This Mortgage Credit Certificate allows homeowners to claim 35% of their mortgage interest paid every

year as a federal income tax credit — this can provide households with up to $2,000 in tax savings. This certificate can used in conjunction with a Minnesota Housing mortgage, as well as the Monthly Payment Loan which helps with the home down payment and closing costs. This program is geared towards first-time homebuyers (not owned a home in at least three years and not displaced by divorce). The certificate has many qualifications like: borrowers must qualify for a mortgage on a house, meet the income limits of the program, plan to have the property as their primary residence and hold a federal income tax liability. In order to be eligible for this program, residents must be first-time homebuyers, qualify for a home mortgage, and meet the income restrictions

When we would use this: The City of Ramsey does not maintain this program.

Minnesota GreenStar Certification

In order to be eligible for this program, residents must be first-time homebuyers, qualify for a home mortgage, and meet the income restrictions

When we would use this: The City of Ramsey does not maintain this program.

Weatherization Program

The Weatherization Assistance Program through the Minnesota Department of Commerce provides free home energy upgrades to income-eligible homeowners and renters. The goal of this program is to allow homeowners to save energy and ensure their homes are healthy and safe. Weatherization services include: exterior wall and attic insulation, air leakage reduction, furnace, boiler, and hot water heater repair or replacement, and can help decrease energy costs by 30% annually. The 2017 income limit for a household of 4 to be eligible for this program was an annual income of $49,200.

When we would use this: The City of Ramsey does not maintain this program.

Low Income Energy Assistance Program

The Low Income Energy Assistance Program (EAP) helps pay for heating costs and furnace repairs for low-income households. In order to be eligible, households must be at or below 50% AMI for the state. This program is eligible to homeowners and renters. Services may include: payment of energy bills, education on safe energy use, repair or replacement of broken heating systems, and help with utility disconnections or fuel deliveries. The 2017 income limit for a household of 4 to be eligible for this program is $48,077.

When we would use this: The City of Ramsey does not maintain this program, but believes it to be a great opportunity for potential homebuyers. Because so much of the City has naturally-occurring affordable housing, the City expects to see first time homebuyers purchasing properties in Ramsey. This type of program is an excellent tool to point those types of residents towards. Additionally, this type of program supports low-income individuals, and supports the City of Ramsey's goal and mission to provide lifecycle housing options and affordable housing options.

When we would use this: The City of Ramsey does not maintain this program.

Federal Programs

When we would use this: Federal program are managed by the Federal Government; however, they are noted in this section of the Comprehensive Plan Update to provide additional information

to residents seeking guidance or specific tools to increase homeownership. The City of Ramsey is supportive of these types of programs and will guide residents towards these programs in order to increase homeownership rates within the City, and provide opportunities for residents who many not have the option to purchase a home without these types of programs, specifically low-income residents and people of color. These programs have income limits, and therefore would be helpful for residents with lower incomes.

FHA Loans

Federal Housing Administration (FHA) loans typically have lower interest rates and smaller down payments than other loans. They also have low closing costs and are typically available to first-time homebuyers and those who are trying to make their homes more energy efficient (FHA Energy-Efficient Mortgage).

FHA Down Payment Assistance

Federal Housing Administration (FHA) loans typically have lower interest rates and smaller down payments than other loans. They also have low closing costs and are typically available to first-time homebuyers and those who are trying to make their homes more energy efficient (FHA Energy-Efficient Mortgage).

Other Tools

Public-Private Partnerships

The City of Ramsey is actively creating relationships with local businesses, developers, and potential partners. The Economic Development Department works diligently to find opportunities for public-private partnerships, when private dollars can assist a public project with a mutually beneficial outcome.

When we would use this: Public-private partnerships work best when the City and the partner have similar goals and desired outcomes for a project. Potential projects that the City is actively looking at are new park spaces around affordable housing projects, a new parking ramp near affordable, multi-family housing, park spaces, and The COR, as well as roadway improvements. For new single-family housing development projects proposed through the PUD process, the City will attempt to suggest the cost-sharing of public amenities and improvements to adjacent spaces – such as parks, trails, open spaces, roadway improvements, or pedestrian crossings.

Projected Housing Need

Ramsey's population is anticipated to steadily increase through 2040. In order to accommodate the future growth, there will need to be additional housing units within Ramsey. A variety of housing types will need to be provided in order to house residents of all income levels, stages of life, and housing preferences. For instance, young families may prefer single family homes or townhomes, while seniors may prefer a denser living environment near The COR.

By 2040, the City of Ramsey will need to provide almost 4,000 additional housing units for almost 8,000 additional residents. Population and housing projections through 2040 are shown below.

Table 55: Population and Households by Decade

	2010	2020	2030	2040
Population	23,668	26,400	30,700	34,700
Households	8,033	9,400	11,300	13,000

Source: Metropolitan Council

Affordable Housing Allocation

The City participates in the Livable Communities Program of the Metropolitan Council, which provides access to a number of funding opportunities. As part of said participation, the City plans for an allocation of affordable housing. The total need for affordable housing in the region from 2021 – 2030 is 37,900 units. In order to reach this total need, the City of Ramsey will need to provide an additional 499 units by 2030. The breakdown of unit types is shown below.

Affordable housing is defined by different affordability levels depending on tenant income. Affordability levels for necessary affordable housing in Ramsey is shown at three different levels below. 292 units will be required for those who make less than 30% Area Median Income (AMI). In 2015, annual income for those in this type of housing would need to be less than $25,980 as the 2015 AMI was $86,600 for a family of four in the region.

The need for affordable housing is shown below. As the City of Ramsey meets its affordable housing need, less Ramsey residents will experience a housing cost-burden. These residents, many of whom are members of the workforce in Ramsey and surrounding communities, can reside in our community without fear of homelessness.

Table 56: Housing Affordability Need

Affordability Level	Number of Units
At or Below 30% AMI	292
31% to 50% AMI	167
51% to 80% AMI	40
Total Units	499

Source: Metropolitan Council Existing Housing Assessment, total housing units 8,896

Guided Land Use

The Future Land Use Map shows the areas guided for low density, medium density, and high density residential. The areas included in The COR are estimated to be approximately 50% residential, as The COR is a fully mixed-use area. As shown in Table 7: Forecasted

Growth Allocations in the Land Use Chapter, based on planned densities and associated acreages available for development, the City can expect a minimum of 528 housing units. This meets the minimum requirements.

Implementation Plan

A Balance of Rural Character and Urban Growth

The existing housing stock in Ramsey is an asset for the entire City, not just its current owners as ownership changes throughout time. The safety, maintenance, and care of Ramsey's current housing stock will ensure its longevity, sustain our older neighborhoods, and allow the housing stock to evolve as our residents evolve.

Strategy: Rehabilitate and improve housing stock to preserve rural character and enhance existing neighborhoods

Policies and Actions:

1. Provide incentive-based approaches for individual improvements to private properties
2. Eliminate blighting influences such as unkempt yards, glaring lights, unscreened storage, noise, inappropriate vehicle storage, etc.
3. Identify and remove substandard housing units that are economically unfeasible to rehabilitate.
4. Create a simple webpage/portal that allows residents to voice anonymously code enforcement concerns
5. Create relationships with neighborhood leaders and Community Development Staff
6. Create and implement a strategy for targeted outreach to homeowners of aging housing
7. Monitor the City's housing supply to ensure quality, low-income options
8. Create Eliminate blighting influences such as unkempt yards, glaring lights, unscreened storage, noise, inappropriate vehicle storage, etc.

Strategy: Provide sufficient housing options for all types of residents; provide lifecycle housing options

Policies and Actions:

1. Complete a housing needs assessment and analysis in the immediate future
2. Create a policy (allow, not allow, and under what conditions) accessory dwelling units (ADUs) on single family lots in order to maintain rural character while increasing lifecycle housing options and increasing affordability levels
3. Create policy allowing flexibility for senior projects to convert to affordable housing when the demand for senior housing changes
4. Encourage developers to consider all aspects of resident needs, such as one level living for seniors, shared workspaces in multifamily buildings, and wheel-chair accessible doorway widths in senior housing

5. Allow higher density housing options near The COR and the Northstar Commuter Rail Station; in neighborhoods furthest from The COR, allow new housing within existing range of housing densities

Strategy: Promote development that preserves the natural environment and respects residential health

Policies and Actions:

1. Promote improvements to existing housing that meet or exceed energy efficiency standards and implement sustainable design features
2. Maintain, and update if needed, conservation subdivision ordinances.
3. Provide incentives for innovative water-saving solutions for stormwater management, water conservation, and rainwater reuse
4. Create a policy regarding sprinkler gauging for single family homes, townhomes, and homeowners associations in order to save water
5. Encourage multifamily buildings and homeowners associations to require individual tenants to pay utilities, which typically reduces the amount of water, electricity, and heat used, creating responsibility for own actions
6. Require environmentally-sensitive site planning, green building design, and indoor environmental quality best practices. Continue to require stormwater management, strict wetland setbacks, tree preservation standards, and environmental review on development projects.

Strategy: Support affordable housing development

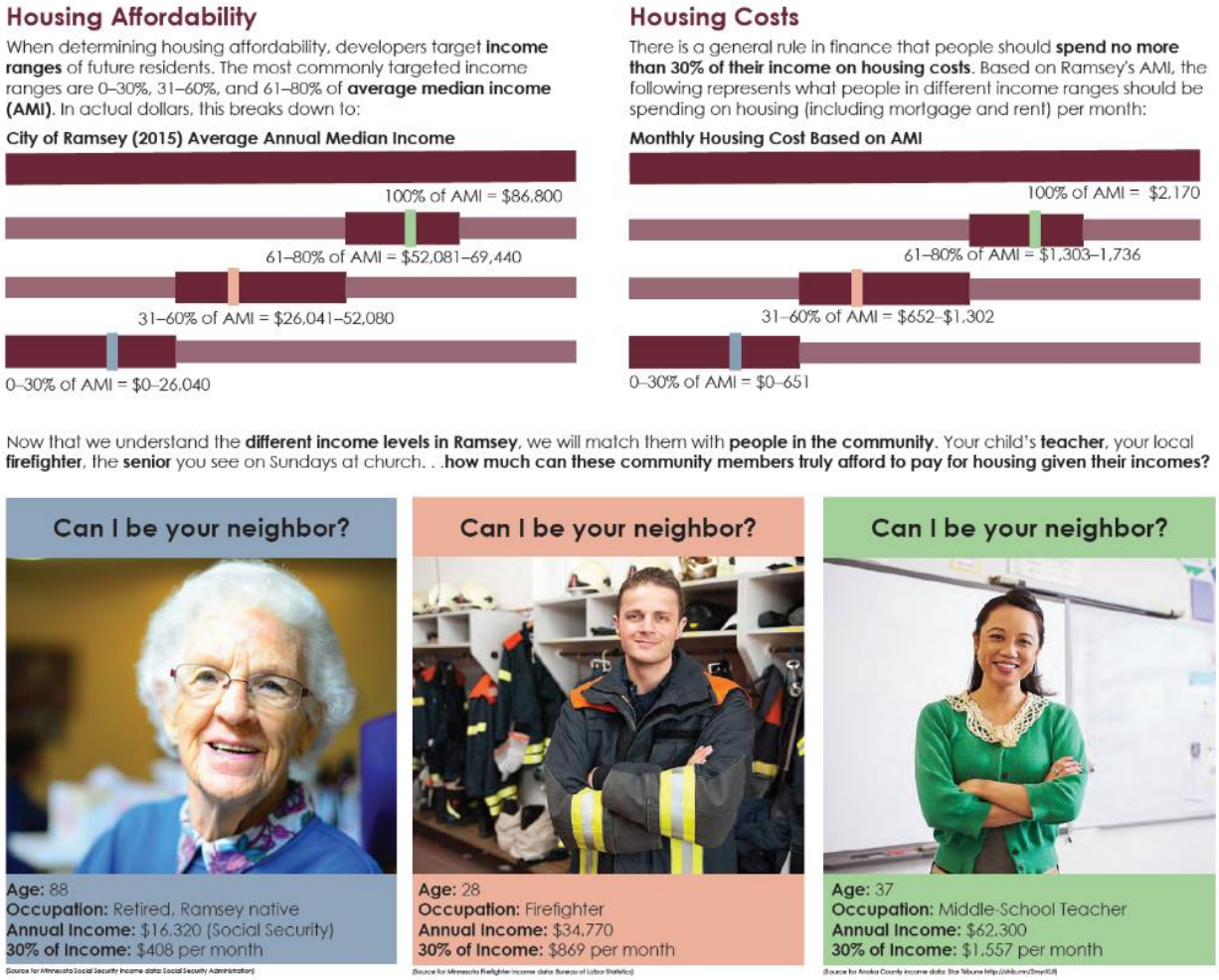
Policies and Actions:

1. Monitor the City's housing supply to ensure quality, low-income options
2. Create relationships with affordable housing developers to determine working styles, possible grants, and quickly take advantage of opportunities
3. Ensure development fees are appropriate but don't restrict affordable housing development
4. Create an inclusionary housing policy and toolkit

Strategy: Increase community knowledge of affordable housing

Policies and Actions:

1. Roll out the "Can I Be Your Neighbor?" initiative



A Connected Community

The City will attempt to eliminate barriers in fair housing through ongoing policy development and evaluation informed by community engagement and fair housing evaluations and data. Because many fair housing barriers are regional in nature, the City will participate in regional efforts to eliminate racial disparities and fair housing barriers.

As Ramsey attempts to utilize HUD grants for future projects, we have the responsibility to take meaningful action to eliminate discrimination and remove barriers that restrict access based on protected characteristics, such as race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, gender identity, sexual orientation, and family status. The City will examine policies, regulations, programs and actions that both the City and its partners take to assess their impact on affordable housing

and the ability of people to make housing choices in an environment free from discriminatory practices, referred to as "fair housing choice."

Strategy: Ensure that discrimination does not occur against persons seeking housing in Ramsey based on age, religion, race, ethnic origin, sexual preference, gender, status with regard to public assistance, marital or familial status, or disability.

Policies and Actions:

- Create a Fair Housing Policy for the City

Strategy: Expand fair housing choice and access throughout the City

Policies and Actions:

1. Direct developers to the Affirmative Marketing Toolkit from the Fair Housing MN Resource Guide to make it easier for providers to meet federal requirements for planning fair housing
2. Direct those seeking assistance with housing programs to Minnesota Housing programs
3. Provide clear, concise, and easy to access fair housing information and resources
4. Support and collaborate on the expansion of fair housing work throughout the region, including the 7 county metropolitan area, and those outside the metropolitan area
5. Participate in regional collaboration to eliminate fair housing barriers, including completing a fair housing assessment every five years (at minimum) which is informed by resident and stakeholder engagement

An Active Community

Strategy: Plan for multi-family and senior residential developments near transit, bicycle routes, trails, sidewalks, etc. in order to reduce building footprints, energy consumption, and reliance on automobiles.

Policies and Actions:

1. Allow flexibility in regulations for multi-family or senior housing projects near Northstar Commuter Rail Station
2. Create and maintain a policy that allows for density bonuses for new projects in The COR that provide additional public amenities, such as open space dedication or affordable housing, in exchange for densities greater than the Zoning Ordinance typically would allow

Strategy: Ensure new development projects support an active lifestyle.

Policies and Actions:

1. Continue to require internal trails and sidewalks on adjacent roads for new residential development projects

2. Continue to require sidewalks on adjacent roads for all non-residential development projects
3. Encourage new residential development projects to include items such as bike racks, bike storage, workout centers, and showers

Strategy: Support all types of active lifestyles, including children, seniors, differently-abled, disabled and families.

Policies and Actions:

1. Require strict accessibility standards on new development projects that comply with updated ADA standards
2. Ensure new housing developments have sidewalks and trails wide enough for strollers, wheelchairs, and other mobility devices

Smart, Citizen-Focused Government

Strategy: Expand community engagement efforts to create lasting relationships and educated residents

Policies and Actions:

1. Educate residents on tools available for rehabilitation and upgrading of residences
2. Encourage multifamily buildings and homeowners associations to provide spaces for community gathering and learning, such as libraries, incubator spaces, and computer labs
3. Create informational packet of first time homebuyer programs to provide to prospective homebuyers

Strategy: Employ innovative engagement strategies to keep residents informed

Policies and Actions:

~~1. Have interactive dot maps at community engagement sessions and workshops~~
~~2.~~1. Invite community members on housing tours to show different types of housing first-hand
~~3.~~2. Host living room meetings, understanding that some community members may not be comfortable or able to attend meetings at City Hall

Financial Stability

Strategy: Create low-cost solutions to improve housing stock

Policies and Actions:

1. Provide Incentive-Based Approaches for Individual Improvements to Private Properties

Strategy: Support county-wide, regional, state-wide, and national funding sources for new development projects

Policies and Actions:

1. Provide letters of support for new development projects for funding applications

Chapter 05: Natural Resources Plan

Natural Resources Goals and Strategies

The following represents goals and strategies for Natural Resources Plan, which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their objectives, policies and actions related to these goals. Specific policies and actions for the land use plan goals and strategies appear at the end of this chapter.

A Balance of Rural Character and Urban Growth

- Ensure sustainability of food supply and food web
- Maintain and enhance the public community forest (boulevard tree program)
- Reduce erosion along both the Mississippi and Rum Rivers
- Preserve significant ecological resources through conservation design.
- Improve sustainability and resilience

A Connected Community

- Improve connections to significant ecological resources

An Active Community

- Improve recreation opportunities along the City's Priority Greenway Plan
- Improve water quality of Mississippi River

Smart, Citizen-Focused Government

- Improve awareness for groundwater planning
- Improve awareness for solid waste reduction

Financial Stability

- Prioritize areas of preservation to identify key areas of preservation
- Utilize staff and local knowledge to reduce consulting costs
- Utilize Planned Unit Development (PUD) process where applicable to acquire high-priority natural resource areas and provide flexibility in development design

2030 Plan Accomplishments

Before looking forward to what Ramsey will strive to accomplish within the timeframe of this Comprehensive Plan, it is always good to pause and look back to what it was able to accomplish over during the course of the 2030 Comprehensive Plan. The last plan was adopted in 2010. While a number of factors have changed since the adoption of the last plan, the City can celebrate a number of successes as it relates to natural resources. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Relied on the Natural Resources Inventory (NRI) to inform recommendations on subdivision design and areas of focused protection/preservation where feasible.
- Purchased two (2) Weed Wrenches to assist property owners with managing and eradicating certain invasive species, specifically Buckthorn.
- Protected Ramsey's rural character in many areas of the community, representing the largest land area category in the community.

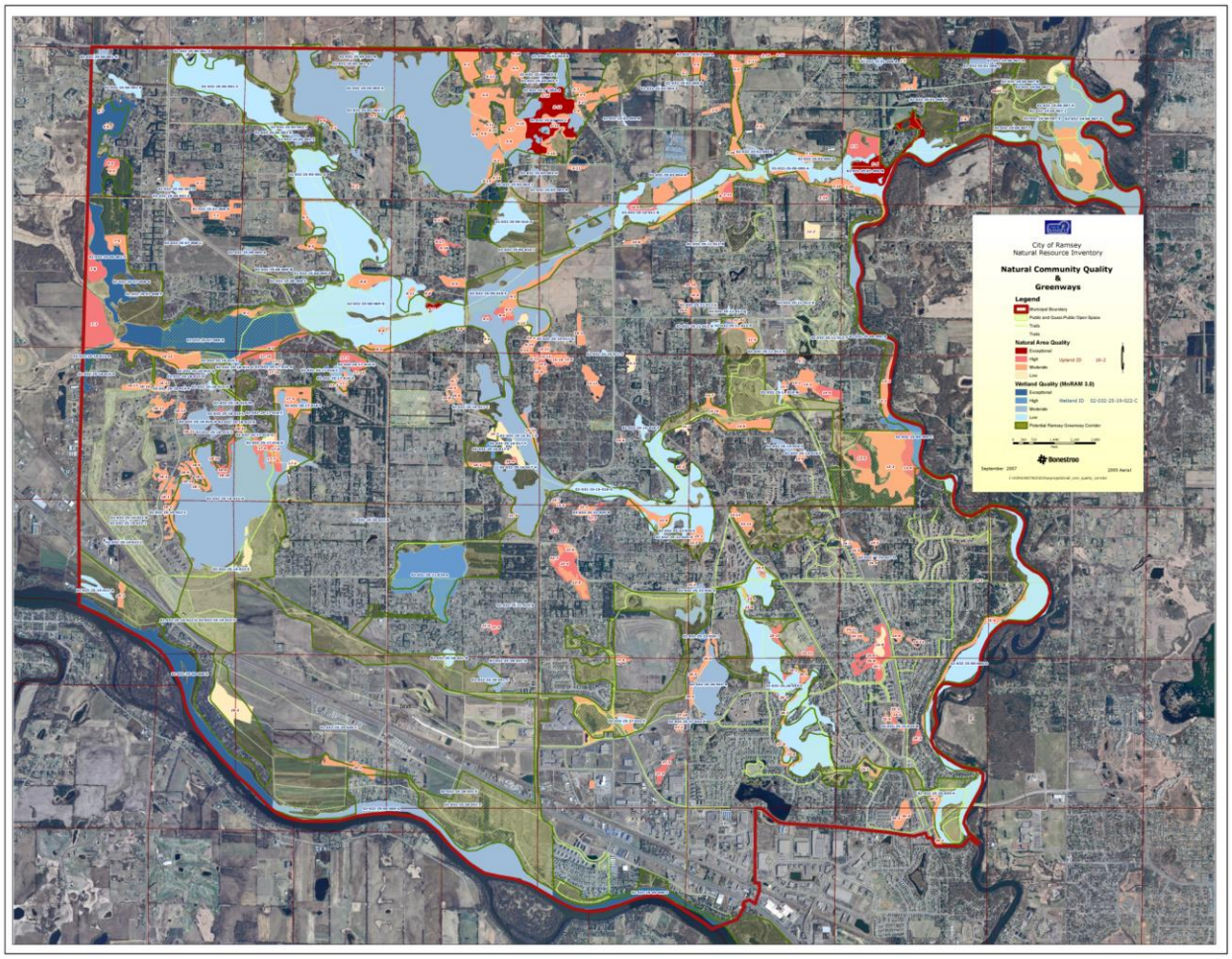
- Mitigated City's financial risks associated by new developments by encouraging new development to focus near existing infrastructure.
- Ensured new development protected natural resources, made trail connections, and blended in with surrounding development.
- Employed conservation subdivision practices intended to protect existing neighborhoods and natural resources.
- Struck a balance between land use planning, policy development, natural resource protection, and private property rights.
- Refined the Tree Preservation Ordinance to establish a reforestation standard and proactively began working with developers to establish street trees rather than just front yard trees.
- Encouraged stormwater management systems/plans that incorporate rain harvesting techniques (reducing the demand on and use of groundwater for irrigation) and rain gardens (to promote infiltration and groundwater recharge).
- Employed new strategies to help residents recycle additional materials and divert more materials from landfills.
- Implemented an organics recycling drop-off program for residents.
- Secured grant funds to establish a 'mini-arboretum' of tree species native to Minnesota in North Commons.
- Continued to maintain the Tree City USA designation (twenty-five [25] years and counting).
- Updated the Floodplain Ordinance and adopted new Flood Insurance Rate Maps to remain compliant with the National Flood Insurance Program.
- Adopted an Emerald Ash Borer (EAB) Management Plan.

Existing Natural Resources

Ramsey undertook two (2) comprehensive inventories in the mid-2000s; a Natural Resources Inventory (NRI) and a Wetland Inventory. Both of these data sets are referenced any time a new development is proposed. These data sets help inform Ramsey if there are significant and/or high value natural resources within a development site that may warrant greater protections. While both provide valuable insight, Ramsey acknowledges that both require periodic updates to ensure that the data is accurate and relevant. There has been no specific timeframe identified for updates to either, but for this data to remain useful, they should be revisited no less than every ten (10) to fifteen (15) years.

Existing Natural Resource Quality

Figure 31: Natural Resource Inventory

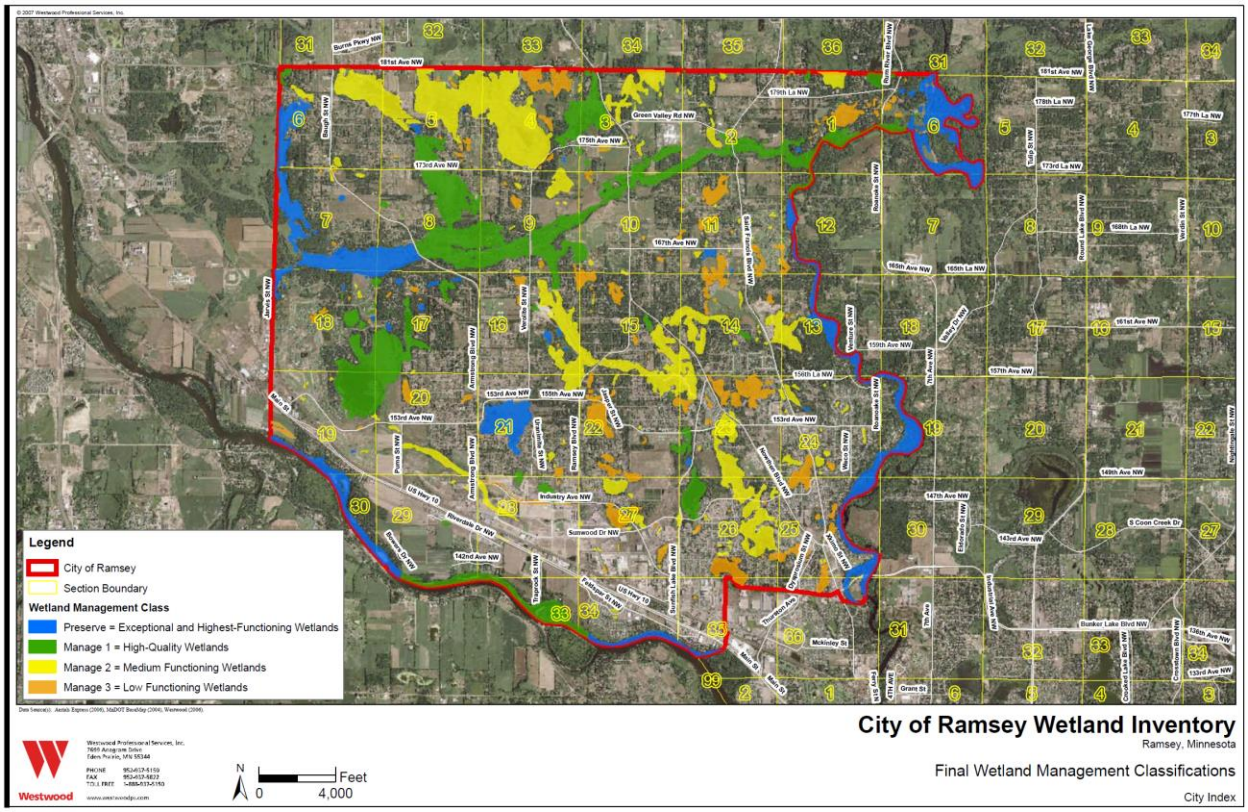


As part of the NRI, potential greenway corridors were identified. Thus, in addition to providing insight to the potential presence of higher value natural areas, the NRI can also be utilized as a reference and guide for critical corridor connections. As Ramsey continues to experience

development pressures, the NRI will eventually need to be 'recalibrated' to ensure that it is still a meaningful and reliable data source.

Existing Wetland Quality

Figure 32: Wetland Inventory



In 2006, Ramsey completed a Wetland Inventory utilizing the Minnesota Routine Assessment Method (MnRAM) to accompany a now repealed wetland buffer ordinance. While the wetland buffer standards are no longer codified, the Wetland Inventory is still relied upon to understand what, if any, impacts proposed development may have, especially regarding wetlands classified as high and exceptional.

Natural Resource Initiatives and Pilot Projects

Ramsey has completed a number of natural resource initiatives and pilot projects in recent years. Key programs include, but are not limited to the following.

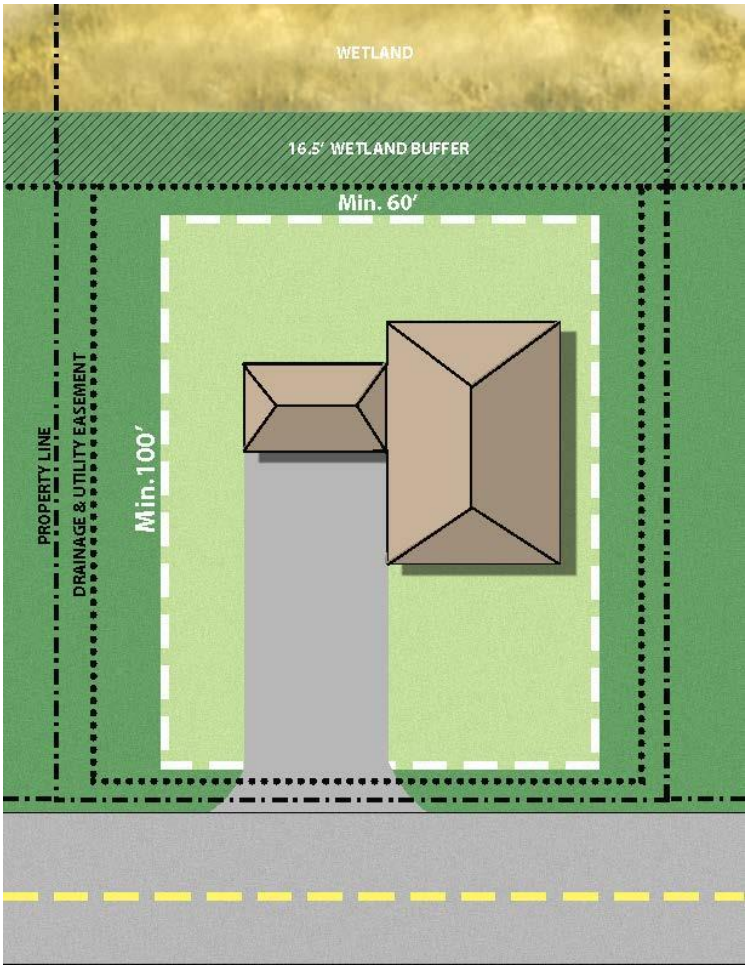
- Buildable Area Standards
- Pollinator Friendly Habitat
- Shoreline Protection

Buildable Area Standards

In 2016, the City adopted new standards related to lot depth as well as instituted a wetland setback. The purpose of both of these standards was to ensure that newly created lots would actually have

sufficient buildable and usable area to accommodate typical homeowner additions, such as a deck, small shed, a yard to play in, etc. Too often, homeowners attempting to make improvements to their property were discovering that there was not sufficient space to accommodate a new deck, a detached accessory building, or even to establish what they viewed as a usable backyard. This was creating a lot of frustration on their part and was also resulting in code violations as well. By implementing these new standards, it not only assured that each newly created lot would have buildable and/or usable space beyond the footprint of their home, but also helped to protect wetlands both from being filled in as well as from a water quality stand point (more filtration of runoff before entering the wetland).

Buildable Area and Wetland Setback Example



Pollinator Friendly Habitat

The City desires to encourage more pollinator friendly habitat for a multitude of reasons. First and foremost, Ramsey desires to ensure the sustainability of food supply and the food web, which relies heavily on pollinators. By promoting pollinator friendly practices and initiatives, the City not only helps foster the concept of local food through opportunities such as a local farmer's market, but also encourages the protection, restoration, and/or establishment of pollinator habitat.

Broadly speaking, pollinator habitat generally consists of native plants, shrubs and trees. Native species are generally more drought tolerant and require fewer inputs, such as water (irrigation) and chemicals (fertilizers and herbicides). Thus, by establishing more pollinator friendly habitat, the demand on groundwater for irrigation purposes should decrease. Furthermore, the reduced need for chemical applications should lower the potential of groundwater and/or surface water contamination from inappropriate application of these products on the landscape.

Protecting, restoring, and/or establishing pollinator habitat also creates habitat for a variety of wildlife. Where feasible, conglomerations of pollinator friendly landscapes can become the basis for wildlife corridors and potentially even a greenway corridor. Even small patches, such as a backyard butterfly garden, of pollinator friendly habitat can be beneficial for many pollinators whose populations are declining as habitat loss continues to increase.

Mayors for Monarchs

The City has taken the Mayors for Monarchs Pledge to affirm its support not only for the iconic monarch butterfly, but also for pollinators in general, whose habitat continues to be fragmented and/or destroyed.

Mayors for Monarchs

Many people may not realize that Monarch butterflies play an important role in pollinating various plants, including many of our food crops. But their population has declined by more than 90% in the last two decades. That is why it is important to create special habitats for these pollinators in our yards and gardens. Recently, the City of Ramsey adopted a resolution to support pollinator initiatives throughout our community.

Ramsey Mayor, Sarah Strommen, launched the initiative by signing the Mayors for Monarchs Pledge to support Monarch butterflies in our community by implementing efforts to create, restore, and protect pollinator habitat and encouraging our citizens to do the same in their own backyards. The Mayors for Monarchs Pledge Signing event took place on June 6, 2017 at the Lake Itasca Trailhead in Ramsey.

At the pledge signing event Mayor Strommen designated a new "Monarch Trail" along the Lake Itasca Trail corridor. Together with the U.S. Fish and Wildlife Service, the City of Ramsey will be restoring six and a half acres of land along this trail to a natural habitat designed to support Monarch butterflies and other important pollinators.

Students from Youth First Community of Promise were there to jump-start the project by planting a small section of native plant plugs at this event, which was representative of the larger-scale planting that will happen this fall.

Fourth grade students from Ramsey Elementary also contributed to the event by creating 150 colorful butterflies, which served as the backdrop for this event and will also be on display in the Ramsey City Hall in honor of National Pollinator Week, June 19 - 25, 2017.

If you are interested in learning more about the Monarch butterfly, be sure to check out Ramsey Parks & Recreation's Monarch Lab on July 25. Visit www.cityoframsey.com/ParkEvents for more information on how to register.

City of RAMSEY

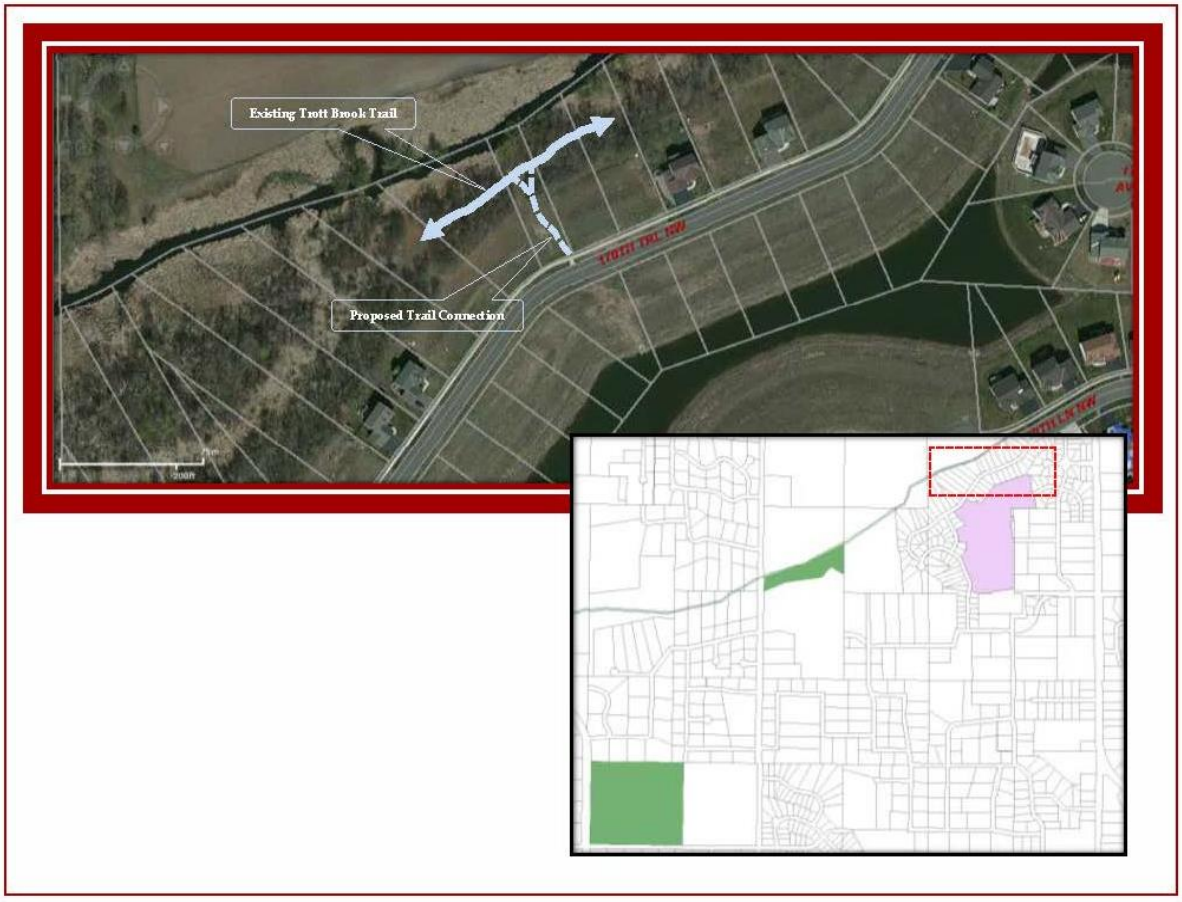
Lake Itasca Monarch Trail

In the summer of 2017, the City designated a portion of the Lake Itasca Trail as a Monarch Trail. This was in conjunction with the Mayor's Monarch Pledge proclamation. The Monarch Trail includes roughly seven (7) acres of land on both sides of an existing, well used trail segment along Lake Itasca. A ceremonial planting of a mixture of plugs was completed in the summer of 2017. Site preparations occurred over the following fall, winter and spring seasons. This included a prescribed burn to eliminate non-native and undesirable vegetation (forbs/grasses) and removal of red cedar and Siberian elms within approximately 100 feet of the trail. The site was then seeded with species favored by monarch butterflies and other pollinators. This project converted fallow land into a native, pollinator friendly landscape that abuts a heavily used walking/biking trail in the community. Thus, it not only created new habitat but also did so in a location that would is highly visible to the community.

Brookfield Trail Connection

In 2016, Ramsey identified an opportunity to create a new trail connection to the Trott Brook Trail, a very popular walking/biking trail that parallels Trott Brook. There were multiple facets to this project that, in concert, would improve mobility, create pollinator friendly habitat, promote infiltration and improve water quality. The new trail segment provided a 'mid-block' connection to the existing Trott Brook Trail. Since the existing pedestrian ramp was at the low spot in the road, an opportunity existed to incorporate a rain garden into this project to promote infiltration and groundwater recharge while also improving the water quality of a large stormwater pond that serves as a 'water feature amenity' for this neighborhood also. Finally, rather than installing a typically turf grass landscape that would require irrigation and regular, routine maintenance (mowing), a native, pollinator friendly landscape was established on both sides of the trail. This creates not only additional habitat for pollinators, but also will result in year round interest and variability in the view shed.

Figure 4: Brookfield Trail Connection



Shoreline Protection

The Mississippi River and Rum River experience significant erosion that poses a threat to individual properties and water quality as well. The Anoka Conservation District completed an inventory of the Mississippi River shoreline in December of 2015 to assess the severity of erosion. While a

formal shoreline erosion inventory has not been completed on the Rum River, the Lower Rum River Watershed Management Organization (LRRWMO), along with City Staff, do conduct annual inspections to identify potential erosion concerns (as well as potential violations of the Wild and Scenic River Overlay District).

One of the primary impetuses for the formal inventory of the Mississippi River shoreline was to identify the most problematic properties and to use that data to solicit funding assistance.

Acceptable Shoreline Stabilization Techniques

There are a number of potential acceptable stabilization techniques that can be employed. While Ramsey would look for guidance from other, more technically specialized agencies, such as the Anoka Conservation District and the Department of Natural Resources, some potentially acceptable techniques may include:

- Vegetation
- Natural Barriers
- Rip Rap
- Wing Dams
- Other

Oftentimes, a combination of techniques may be necessary. However, each site likely will have specific conditions or circumstances that will, at least in part, determine which method(s) will be most effective.

New Preservation Efforts

Moving forward, Ramsey desires to enhance efforts in two (2) main categories.

1. Groundwater Supply Preservation
2. Solid Waste Reduction
3. Access to Solar
4. Alternative Energy
5. Greenway Planning
6. Water Quality
7. Public Realm Landscaping

Groundwater Supply Preservation

Ramsey desires to protect the quantity and quality of our groundwater supply and aquifers. The City will accomplish this goal with two (2) broad strategies.

1. Programs, Incentives, and Rebates
2. Educational Initiatives

In the summer months, Ramsey's water usage typically doubles or almost triples that of winter months. This is not due to a lack of concern by Ramsey residents regarding water supply, but rather it is the result of the predominantly sandy nature of sandy soils. This previously prompted Ramsey to adopt a topsoil requirement applicable to any property with a Building Permit for a new

principal building. However, this is not necessarily addressing the water usage as many property owners have not altered the programming of their irrigation system to account for the higher organic content of the topsoil.

The Environmental Policy Board (EPB) recommended a change to City Code that required any new in-ground irrigation system to be equipped with some form of water efficient technology (e.g. smart controller, soil moisture sensors, evapotranspiration sensors, etc.). But, beyond that, the EPB also expressed an interest in incentives and/or rebates to encourage existing property owners with in-ground irrigation systems to consider retrofitting their irrigation system with water efficient technologies. Due to the greater financial impact of retrofitting, the EPB felt that a carrot, rather than a stick, approach would be better.

There continues to be a need for public education on the current status of groundwater availability and conservation techniques and measures that could be implemented by individual property owners to help reduce the demand on aquifers. Ramsey has a keen interest in this subject as it had previously explored utilizing surface water from the Mississippi River as a source of drinking water. However, this is truly a regional issue and one that Ramsey believes needs a regional solution. Thus, instituting an education and awareness campaign around groundwater has the distinct ability to help delay and defer any significant capital expenses that Ramsey may incur.

Solid Waste Reduction

Ramsey contracts with a single hauler for curbside service for single-family residential . This not only helps with participation rates and education, but also helps reduce the number of trucks traversing local streets (less wear and tear and likely reduces air pollutants as well). The curbside program provides collection of recyclables on an every other week (EOW) schedule. Ramsey is divided into an east side and west side for collection purposes, generally along Sunfish Lake Blvd and Nowthen Blvd (with all residential properties south of Highway 10 being considered west).

In 2014, State Statute 115A.551 (Recycling) was amending to specify that by December 31, 2030, each metropolitan county will have a goal to recycle seventy-five percent (75%), by weight, of the total solid waste generated. Furthermore, it states that counties will develop or require political subdivisions within the county to develop and implement programs, practices, and/or methods designed to achieve this goal.

In recognition of this aggressive goal, Ramsey has created new and/or additional opportunities for residents to properly dispose of recyclable materials. This includes expanding the list of acceptable materials collected during Ramsey's Recycling Day events, which now accepts carpet, carpet padding, textiles, motor oil, oil filters, and antifreeze. Additionally, Ramsey has added a third Recycling Day (summer) event to provide an additional opportunity for residents to properly dispose of materials generally not accepted through the curbside program.

After review of a recent metropolitan waste sort (completed for Hennepin County in 2016), it is clear that organic materials represent the largest component remaining in trash. This represents a potential opportunity to boost Ramsey's recycling tonnage, which led the city to implement an organics recycling drop-off program.

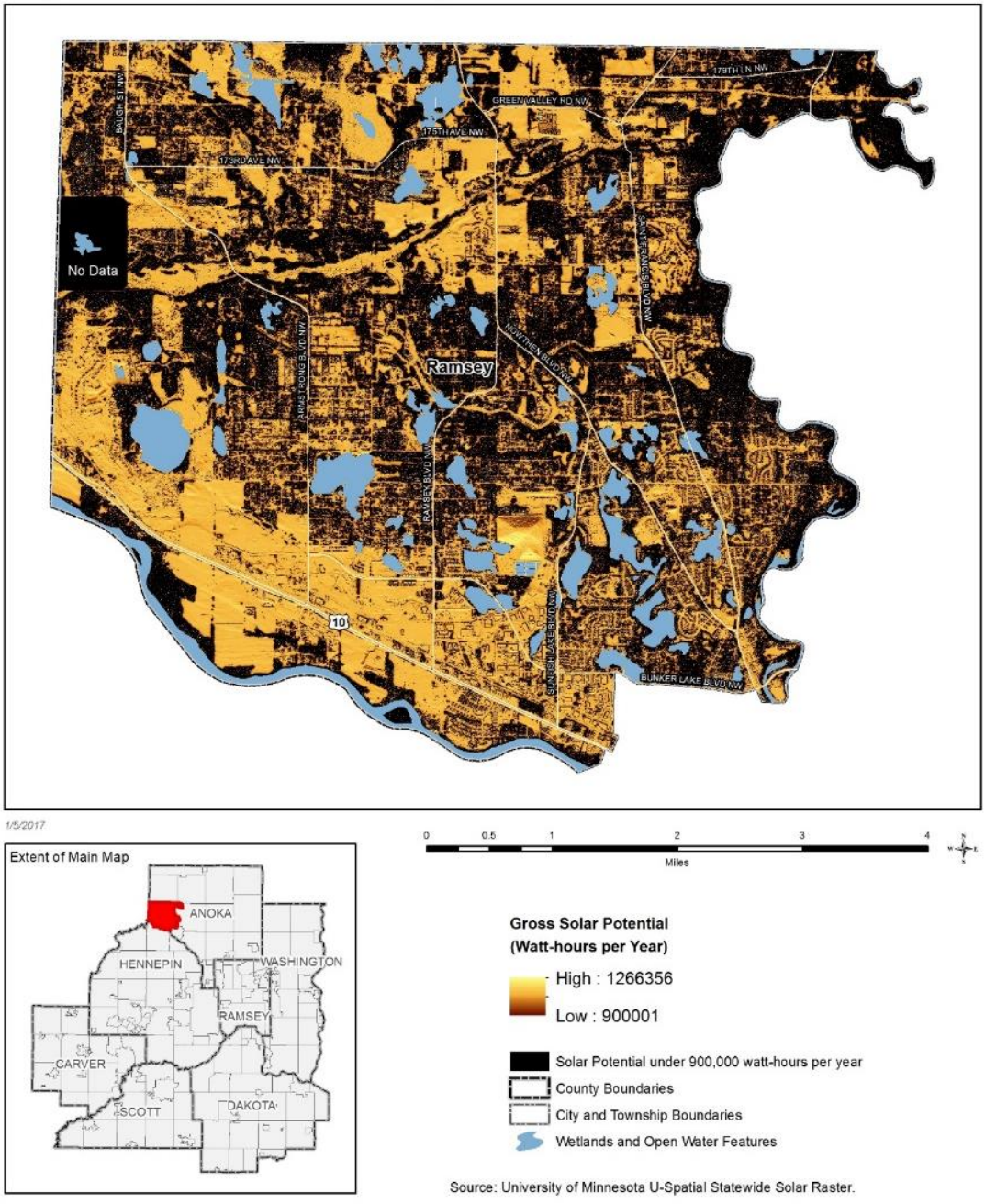
Ramsey is providing 'starter kits' at no cost to encourage residents to participate in this program. There are carts located at the Public Works Campus for participants to drop off their organics. Ramsey is continuing to explore various options to expand and improve the organics program. This could include a larger scale drop-off site and/or a curbside program is yet another attempt to increase the amount of material diverted from the trash to the recycling stream.

The greatest opportunity to realize significant gains in recycling, however, will likely come from the commercial sector. While Ramsey's recycling program is focused on the residential sector, primarily based on how the program is funded (Select Committee on Recycling and the Environment, aka SCORE), Anoka County does work with the commercial sector. They have partnered with Minnesota Waste Wise to conduct waste audits for interested commercial entities and guidance on how to increase recycling and reduce waste (and possibly costs too). Ramsey supports this work and will continue to explore opportunities to educate and assist the commercial sector with waste reduction measures where feasible.

Access to Solar

In the mid-2010s, Ramsey amended its Zoning Code to permit both ground mounted and building mounted solar arrays as an accessory use in any zoning district. This created the possibility for both the residential and commercial/industrial sectors to lawfully install solar energy systems if they so desired. In 2017, Ramsey amended its Zoning Code again to identify solar energy systems as a principal use with the issuance of a Conditional Use Permit within the Public/Quasi-Public zoning district.

Figure 5: Gross Solar Potential



Alternative Energy

Ramsey recognizes the growing field of renewable energy sources and has taken steps over the past decade to include provisions in the Zoning Code that govern their installation. In addition to solar energy systems (as addressed above), Ramsey also permits, under certain conditions, Wind Energy Conversion Systems (WECS) and Ground Source Heat Pumps. Ramsey will continue to monitor the evolution of alternative energies and, where appropriate and supported by the community, will contemplate zoning amendments to avoid unintentionally prohibiting their installation.

Greenway Planning

Ramsey has developed a robust system of parks and trails. Trail connectivity is a key metric of success for our community. Ramsey desires to continue our tradition of prudent trail planning, connecting important recreational and ecological resources. In order prioritize limited resources to accomplish this goal, Ramsey has prioritized important trail connections around the 'Circle of Ramsey' connecting our system of Community Parks. More information on this topic is found in the parks section of this plan.

Water Quality

Chlorides (de-icing salts) are a growing concern, not only in Ramsey but across the state, due to their likely impact on water quality. Ramsey is committed to exploring opportunities to reduce the quantities of de-icing salts used on roadways as long as it does not negatively impact safety. Options that could be considered or further investigated include an outright reduction in salt applied to roadways and parking lots, installation of pervious pavement and/or pervious concrete roads, alternative road surfaces (e.g. 'solar' roads that aid in melting snow), etc.

Public Realm Landscaping

Ramsey is committed to growing its boulevard/street tree program. A well designed urban forest addresses several of the key imperatives that were identified throughout the public engagement process. Boulevard trees aid with reducing stormwater runoff (improved water quality and increased infiltration). As Ramsey continues to develop, it will inevitably result in a greater number of vehicles on the roads. Boulevard trees will help filter out pollutants and other particulates from the air while also having a traffic calming effect. Boulevard trees also add economic and aesthetic value to neighborhoods and commercial districts.

University of Minnesota Resilient Communities Project

During the 2017-2018 Academic School Year, Ramsey partnered with the University of Minnesota's Resilient Communities Project (RCP) to advance resilience planning and goals. A summary of the projects evaluated during the academic year is found below. Project reports are available upon requests. Many of the recommendations from the RCP partnership are integrated into this document's goals and implementation strategies.

RESILIENT COMMUNITIES PROJECT

What is the Resilient Communities Project?

The Resilient Communities Project (RCP) is a cross disciplinary program at the University of Minnesota whose mission is to connect communities in Minnesota with University faculty and students to advance local sustainability and resilience through collaborative, course-based projects. Ultimately, RCP strives to

- build local capacity to address community sustainability and resilience issues
- train students to be future sustainability practitioners in their fields
- produce case studies, tool kits, and other resources that advance sustainability and resilience practice at the community scale

How does RCP work?

Each academic year, RCP selects a partner community (typically a city, county, or tribal government) through a competitive process. RCP collaborates with the selected community to identify between 5 and 30 projects— based on community identified environmental, social, and economic issues and needs—that will advance local sustainability and resilience. Then, RCP serves as a matchmaker, strategically connecting the community's projects with existing U of MN courses that can provide appropriate research or technical assistance.

Staff and stakeholders from our partner communities work closely with faculty and students to provide local knowledge and deeper insight into the issues, ensuring the work students undertake is relevant to the community context. Outcomes from each University course are documented in a final report and presentation at the conclusion of the semester. Project results are shared with the community, and disseminated through RCP's website for use by other communities.

What are the benefits to students of collaborating with RCP?

- Efficient access to high-quality and well-organized community projects
- Experience applying your knowledge and skills to real-world issues
- Opportunities to build your resume or portfolio for future job interviews
- Potential to meaningfully advance local sustainability and resilience
- Local and regional visibility and recognition for your work
- Opportunities to network with local government and industry professionals

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Resilient Communities Project
UNIVERSITY OF MINNESOTA
Driven to Discover℠

RCP–RAMSEY PROJECTS, 2017–2018

City of RAMSEY

For the 2017–2018 academic year, RCP is collaborating with the City of Ramsey on 20 projects that will engage dozens of U of MN courses and hundreds of students to provide information, ideas, and new perspectives on locally identified sustainability and resilience issues.

Community Identity and Engagement

Every Voice Matters
Resident Engagement and Volunteerism Plan

A Gathering Place for Community
Community Center Plan

Sustaining Our Legacy
Historic Town Hall Plan

Creating Community Identify
Branding and Marketing Plan

Land Use and Transportation

Highway 10: A Community and Regional Focal Point
U.S. Highway 10 Corridor Plan

Connecting Ramsey
City-Wide Greenway Plan

A Gathering Within: An Attraction Beyond
The CDR Development Plan Update

Paying for Future Infrastructure Needs
Development Fee Study

Environmental Stewardship

Integrating Resources into Our Future
Natural Resources Management and Outreach Plan

Preventing Flood Damage and Disaster
Floodplain Communications Plan

Reduce Waste, Reuse Resources
Organics Recycling Plan

Clean Water, Clean Soil
Septic System Communications Plan

Will the Faucet Turn On?
Water Conservation Toolkit

Restoring Our Edge
Mississippi Shoreline Plan

Housing and Economic Development

Encouraging Small Business Growth and Expansion
Business Incubator Plan

Creating Housing Opportunities for All Generations
Housing Plan

Creating Destination
Retail Market Analysis

Administration

Protecting Our Investments
Asset Management Plan

Sustaining Our Team
Employee Development Plan

Employee Benefits for the Next Generation
Employee Benefits Plan

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RCP is a program of the University of Minnesota's Center for Urban and Regional Affairs (CURA).
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Printed on recycled and recyclable paper with at least 10 percent postconsumer waste material.

Natural Resources Implementation Plan

A Balance of Rural Character and Urban Growth

Strategy: Ensure sustainability of food supply and food web

Policies and Actions:

1. Promote pollinator-friendly landscape practices

Strategy: Maintain and enhance the community forest

Policies and Actions:

1. Develop a boulevard tree program

Strategy: Reduce erosion along shorelines

Policies and Actions:

1. Create a Shoreline Protection Plan for the Mississippi River
2. Create a Shoreline Protection Plan for the Rum River

Strategy: Preserve significant ecological resources during development

Policies and Actions

1. Create a Conservation Subdivision Design policy
2. Create and overlay district for Trott Brook
3. Implement the Mississippi River Corridor Critical Area Plan

Strategy: Improve Sustainability and Resilience

Policies and Actions

1. Create a Community Resilience Plan

An Active Community

Strategy: Improve recreation opportunities along the City's Priority Greenway Plan

Policies and Actions

1. Complete the priority greenway plan

A Connected Community

Strategy: Improve connections to significant ecological resources

Policies and Actions

1. Inventory potential access points to significant ecological resources

Smart, Citizen –Focused Government

Strategy: Improve awareness for groundwater planning

Policies and Actions

1. Create an outreach plan for groundwater planning

Strategy: Improve awareness for solid waste reduction

Policies and Actions

1. Create an outreach plan for organics recycling

Financial Stability

Objective 1: Utilize staff and local knowledge to reduce consulting costs

Policies and Actions

Chapter 06: Mississippi River Corridor Critical Area Plan (MRCCA)

Introduction

Designated by Governor's Executive Order in the 1970s, the Mississippi River Corridor Critical Area (MRCCA) is a land corridor along the Mississippi River in the Twin Cities Metropolitan Area governed by special land planning requirements and land development regulations. These regulations, which are implemented through local MRCCA plans and ordinances, protect and preserve the natural, scenic, recreational, and transportation resources of this section of the Mississippi River. The MRCCA comprises 72 miles of river and 54,000 acres of surrounding land in 30 local jurisdictions.

Ramsey adopted its first Critical Area Plan in 1980. Ramsey adopted its first Critical Area Ordinance in 1985, and has processed several amendments since that date.

Ramsey has ensured that plan preparation has included extensive public engagement. In 2013, Ramsey hosted a series of public workshops on the topic, and maintains a contact database. In addition, Ramsey's overall Comprehensive Plan Update has included the most extensive public engagement process Ramsey has hosted for any of its Comprehensive Plan Updates.

Comprehensive Plan Strategic Imperatives

- A Balance of Rural Character and Urban Growth
- An Active Community (Parks, Recreation, and Open Space)
- A Connected Community (Transportation)
- A Positive Learning Environment

Initiatives for the Critical Area

A Balance of Rural Character and Urban Growth

- Protect and Restore Significant Ecological Resources
- Improve Water Quality

An Active Community

- Maintain and Improve Recreation Opportunities along and adjacent to the Mississippi River

A Connected Community

- Improve Access to the Mississippi River

A Positive Learning Environment

- Communicate the Benefits of Protection of Ecological Resources

Mississippi River Corridor Critical Area Districts

River Neighborhood (CA-RN)

The river neighborhood district is characterized by primarily residential neighborhoods that are riparian or readily visible from the river or that abut riparian parkland. The district includes parks and open space, limited commercial development, marinas, and related land uses.

The river neighborhood district must be managed to maintain the character of the river corridor within the context of existing residential and related neighborhood development, and to protect and enhance habitat, parks and open space, public river corridor views, and scenic, natural, and historic areas. Minimizing erosion and the flow of untreated storm water into the river and enhancing habitat and shoreline habitat vegetation are priorities in the district.

Rural Open Space (CA-ROS)

The rural and open space district is characterized by rural and low-density development patterns and land uses, and includes land that is riparian or visible from the river, as well as large, undeveloped tracts of high ecological and scenic value, floodplain, and undeveloped islands. Many primary conservation areas exist in the district.

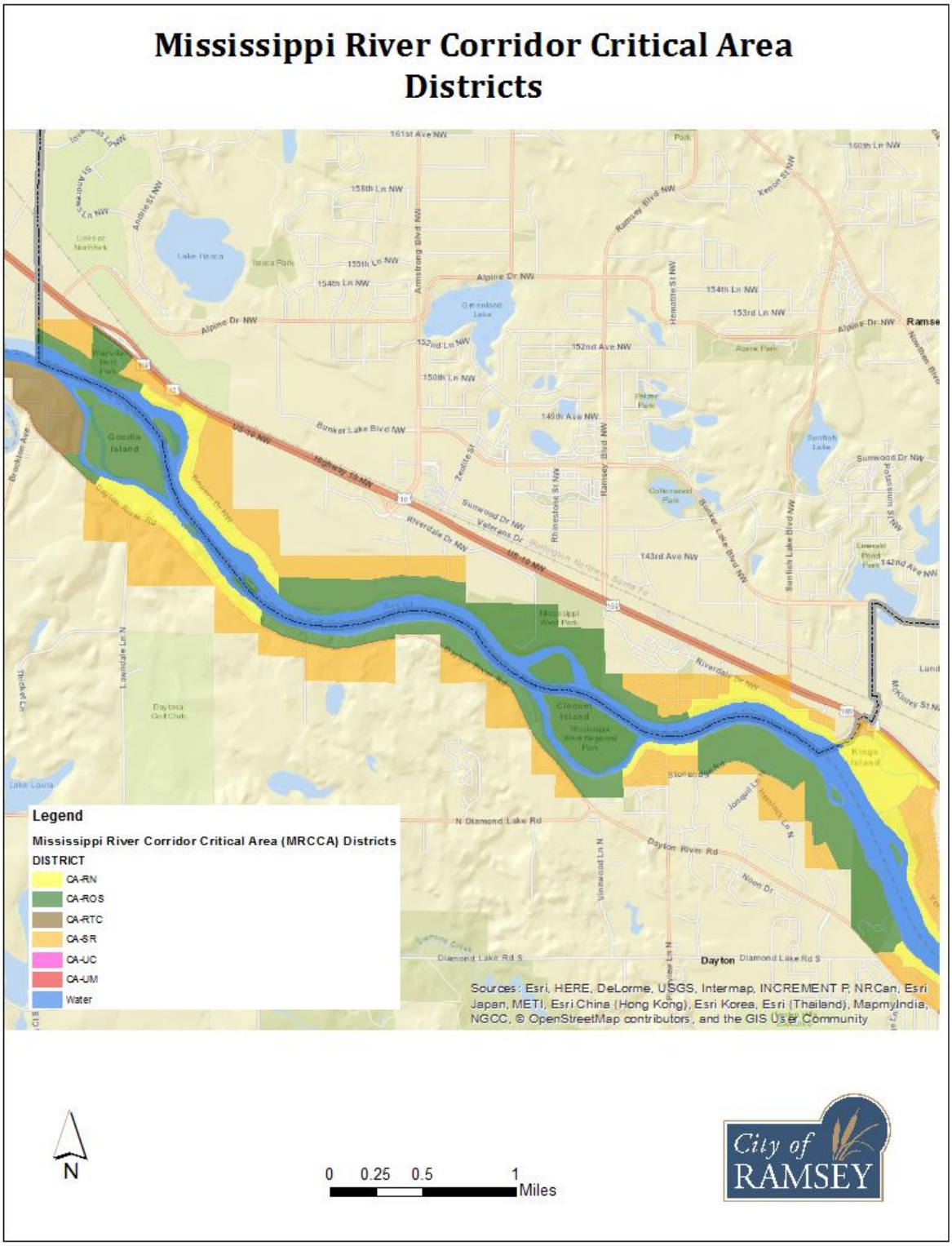
The rural open space district must be managed to sustain and restore the rural and natural character of the corridor and to protect and enhance habitat, parks and open space, public river corridor views, and scenic, natural, and historic areas.

Separated From River (CA-SR)

The separated from river district is characterized by its physical and visual distance from the Mississippi River. The district includes land separated from the river by distance, topography, development, or a transportation corridor. The land in this district is not readily visible from the Mississippi River.

The CA-SR district provides flexibility in managing development without negatively affecting the key resources and features of the river corridor. Minimizing negative impacts to primary conservation areas and minimizing erosion and flow of untreated storm water into the Mississippi River are priorities in the district.

Figure 6: Mississippi River Corridor Critical Area Districts



Primary Conservation Areas

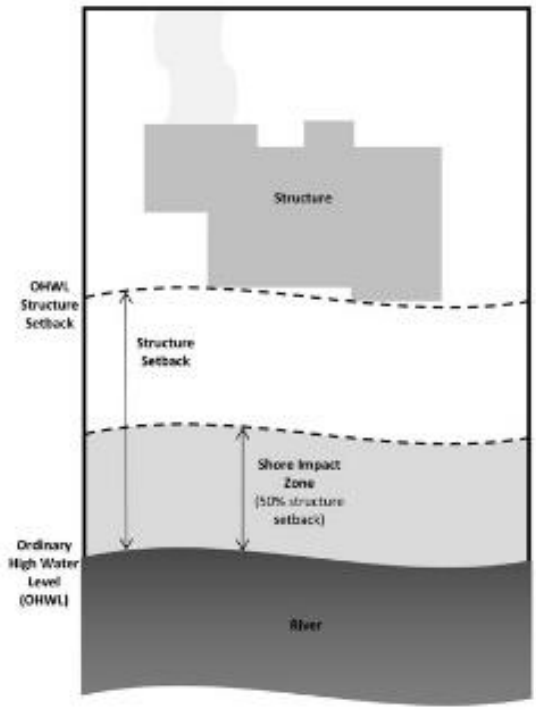
"Primary conservation areas" means key resources and features, including shore impact zones, bluff impact zones, floodplains, wetlands, gorges, areas of confluence with tributaries, natural drainage routes, unstable soils and bedrock, native plant communities, cultural and historic properties, significant existing vegetative stands, tree canopies, and other resources identified in local government plans.

General Overview and Description

Generalized maps of the Primary Conservation Areas below are included in the text below. Larger, more detailed maps are included as an appendix. Detailed maps will be available upon request.

Shore Impact Zones

"Shore impact zone" means land located between the ordinary high water level of public waters and a line parallel to it at a setback of 50 percent of the required structure setback or, for areas in agricultural use, 50 feet landward of the ordinary high water level.



Floodplains and Wetlands

"Floodplain" means the areas adjoining a watercourse which has been or hereafter may be covered by the regional flood.

Confluence with Key Tributaries

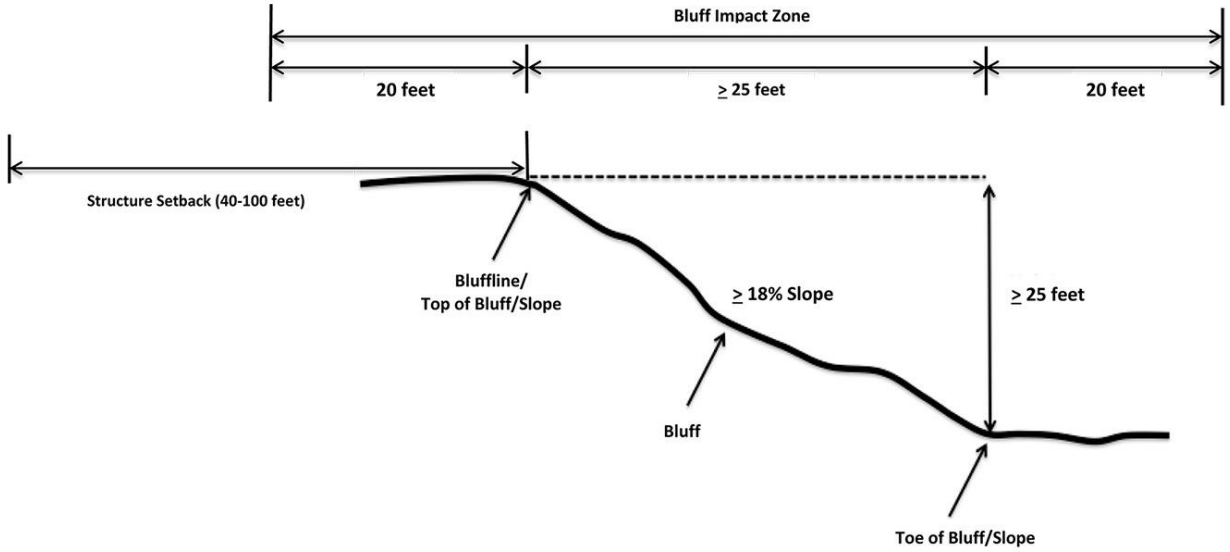
There are no confluences with key tributaries within Ramsey.

Natural Drainage Areas

The Critical Area Plan includes mapping of natural drainage areas that impact the Mississippi River.

Bluff Impact Zone

"Bluff impact zone" means the bluff and land within 20 feet of the bluff.



Native Plant Communities and Significant Existing Vegetative Stands

"Native plant community" means a plant community that has been identified as part of the Minnesota biological survey or biological survey issued or adopted by a local, state, or federal agency.

Cultural & Historic Properties

Historic property" means an archaeological site, standing structure, site, district, or other property that is:

- Listed in the National Register of Historic Places or the State Register of Historic Places or locally designated as a historic site under Minnesota Statutes, chapter 471;
- Determined to meet the criteria for eligibility to the National Register of Historic Places or the State Register of Historic Places; or
- An unplatted cemetery that falls under the provisions of Minnesota Statutes, chapter 307, in consultation with the Office of the State Archeologist.

One area of cultural and historic significance is located in the corridor. It does not meet the definition above. The location of the first settlement in Ramsey is located within the corridor, originally known as Itasca Village. There are no remaining structures or assets from this original settlement.

Gorges

There are no gorges located in Ramsey.

Unstable Soils and Bedrock

There are significant areas of shoreline erosion located along Ramsey's Mississippi River Shoreline. This erosion is documented through a 2016 Anoka Conservation District Survey. The results of said

survey are incorporated into this document by reference. Ramsey will be utilizing this information for education, outreach, and funding purposes to restore priority areas from further erosion.

Figure 7: Shore Impact Zone Map

Figure 8: Floodplains and Wetlands

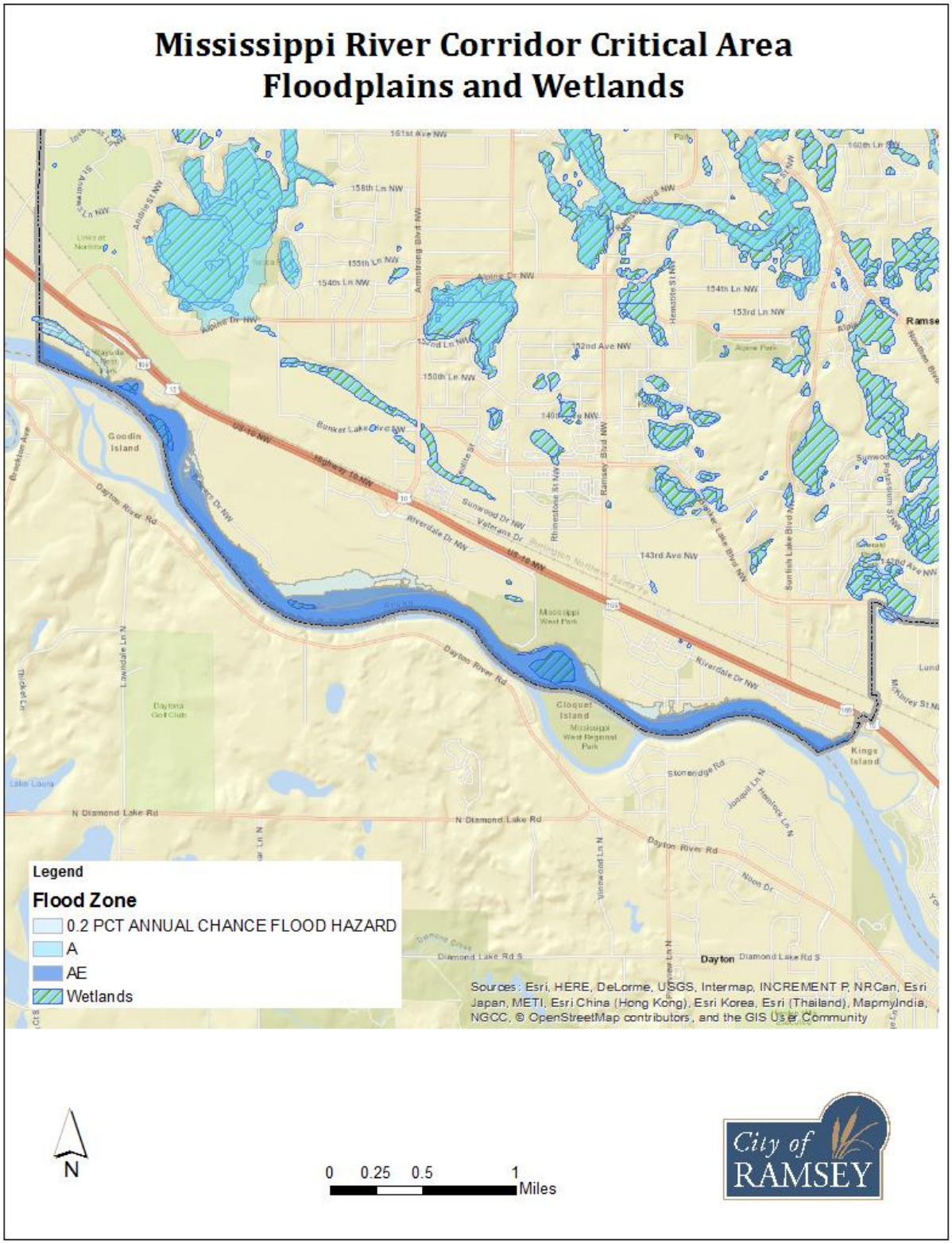


Figure 9: Confluence with Key Tributaries

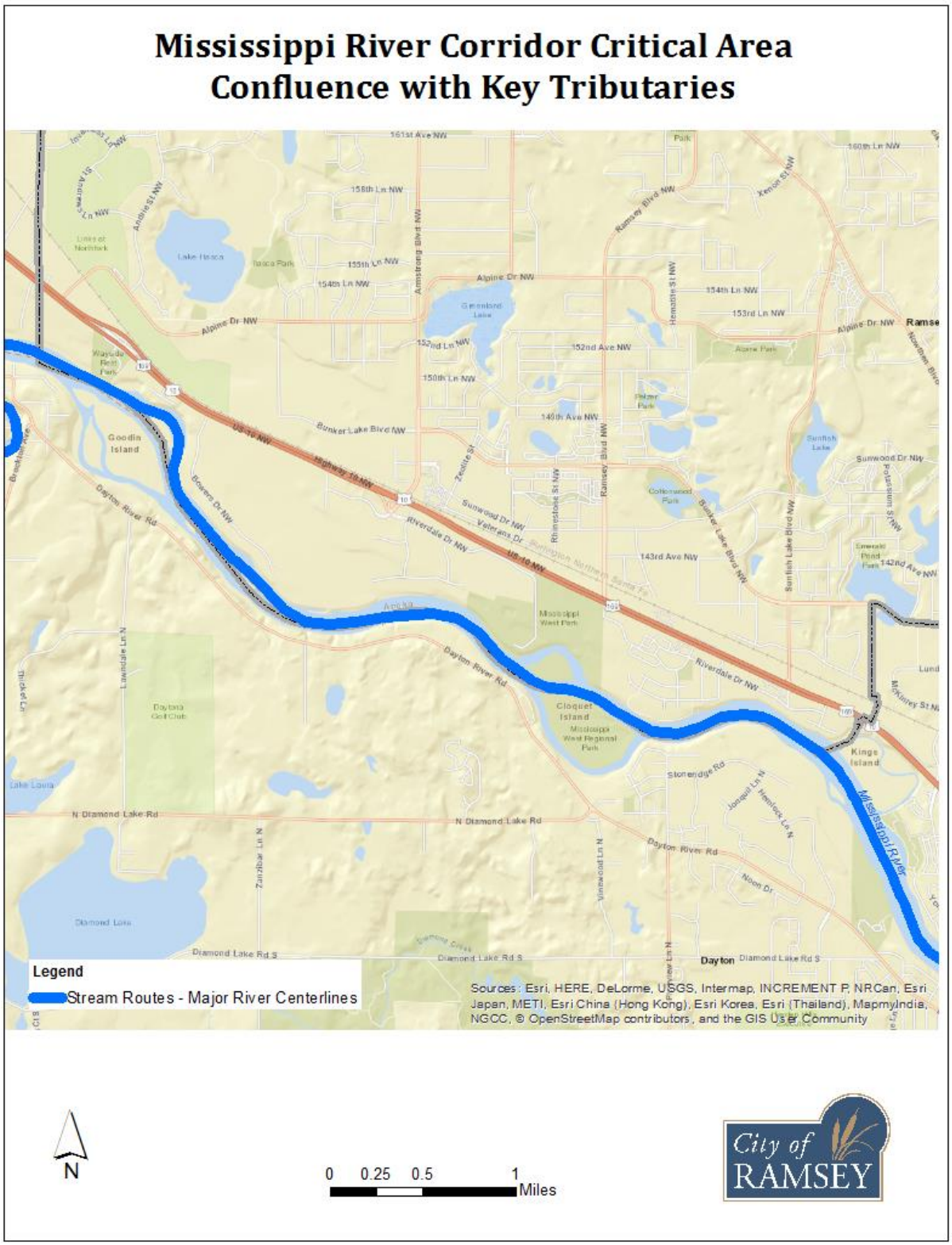


Figure 10: Natural Drainage Areas

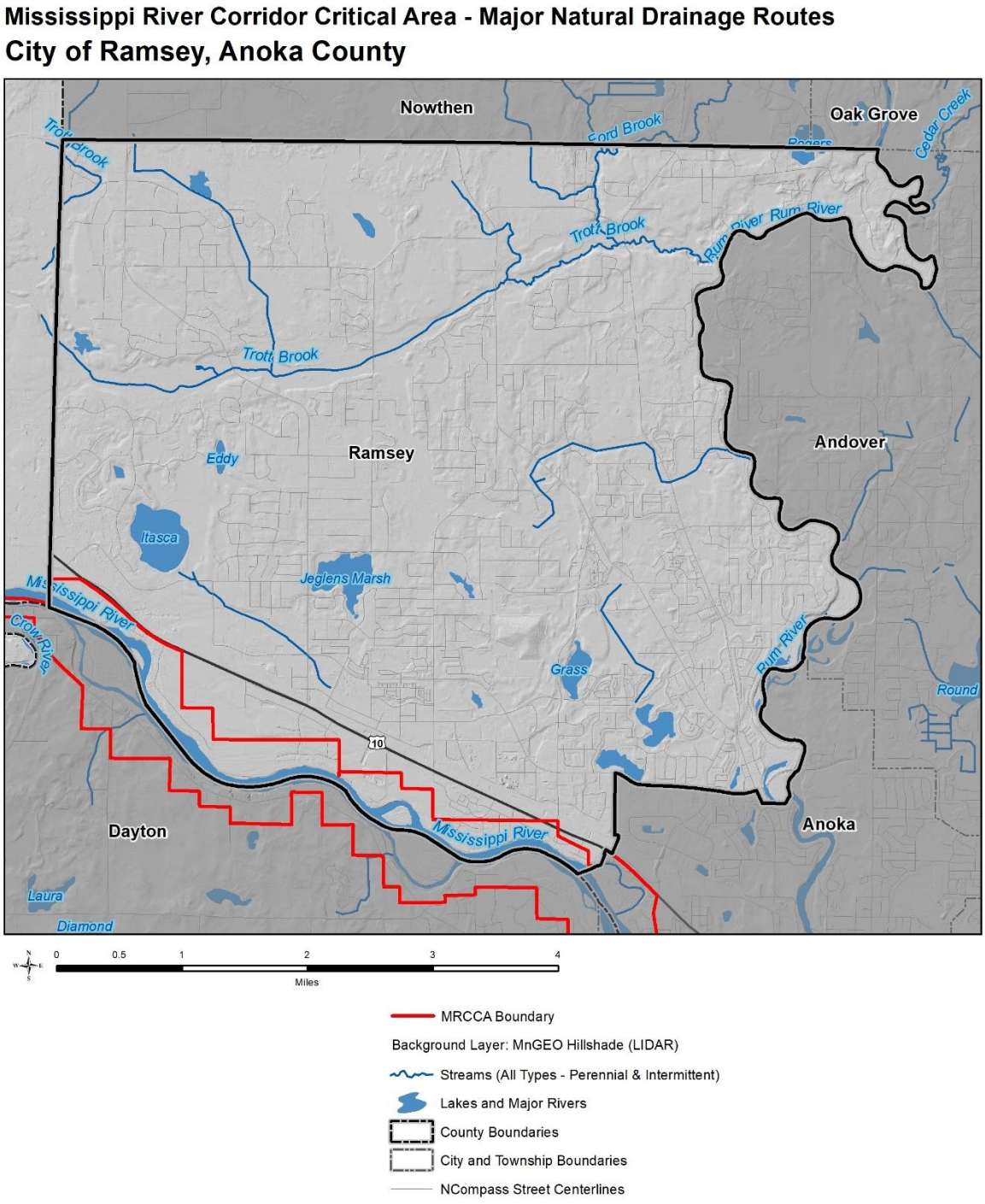


Figure 11: Bluffs and Bluff Impact Zones

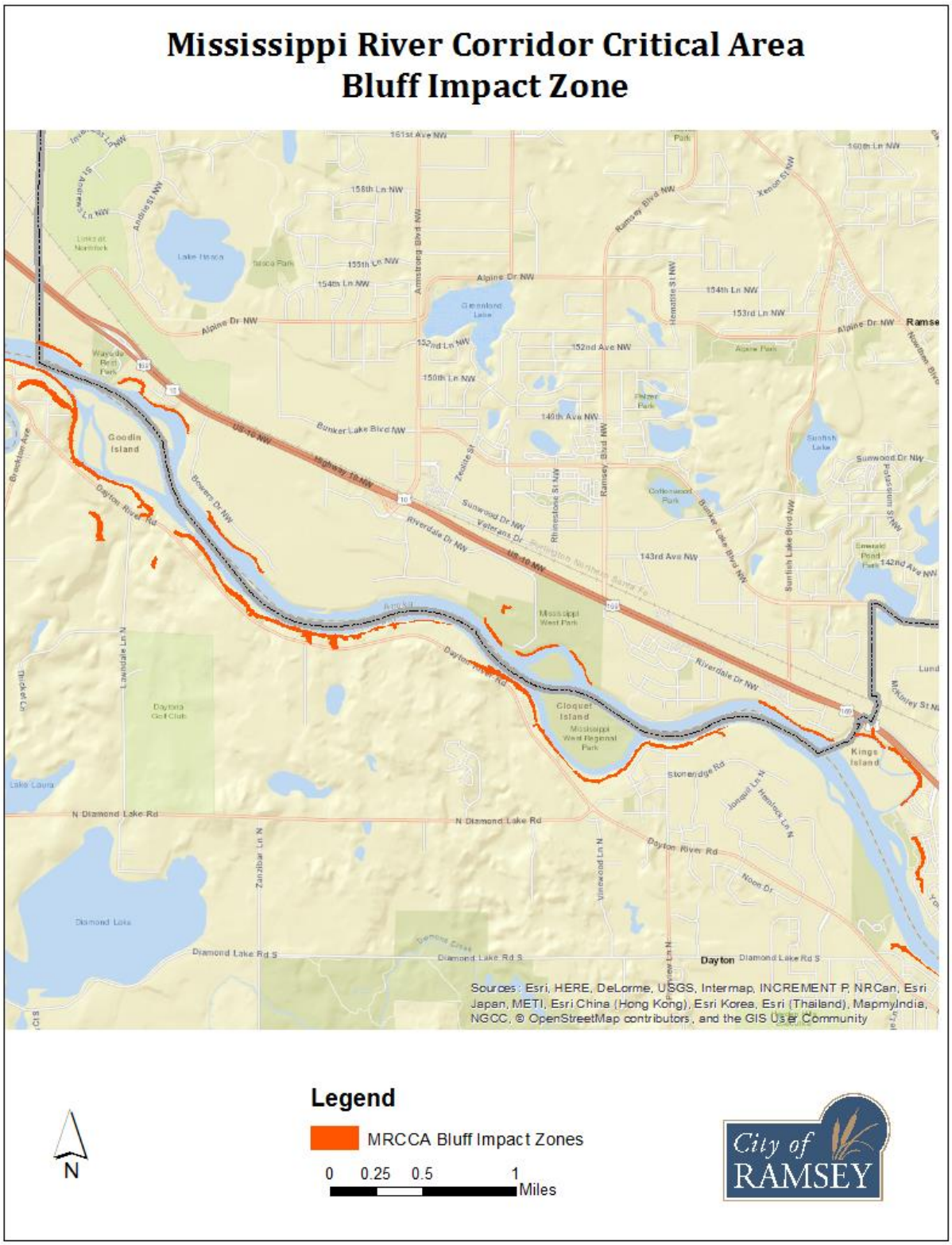
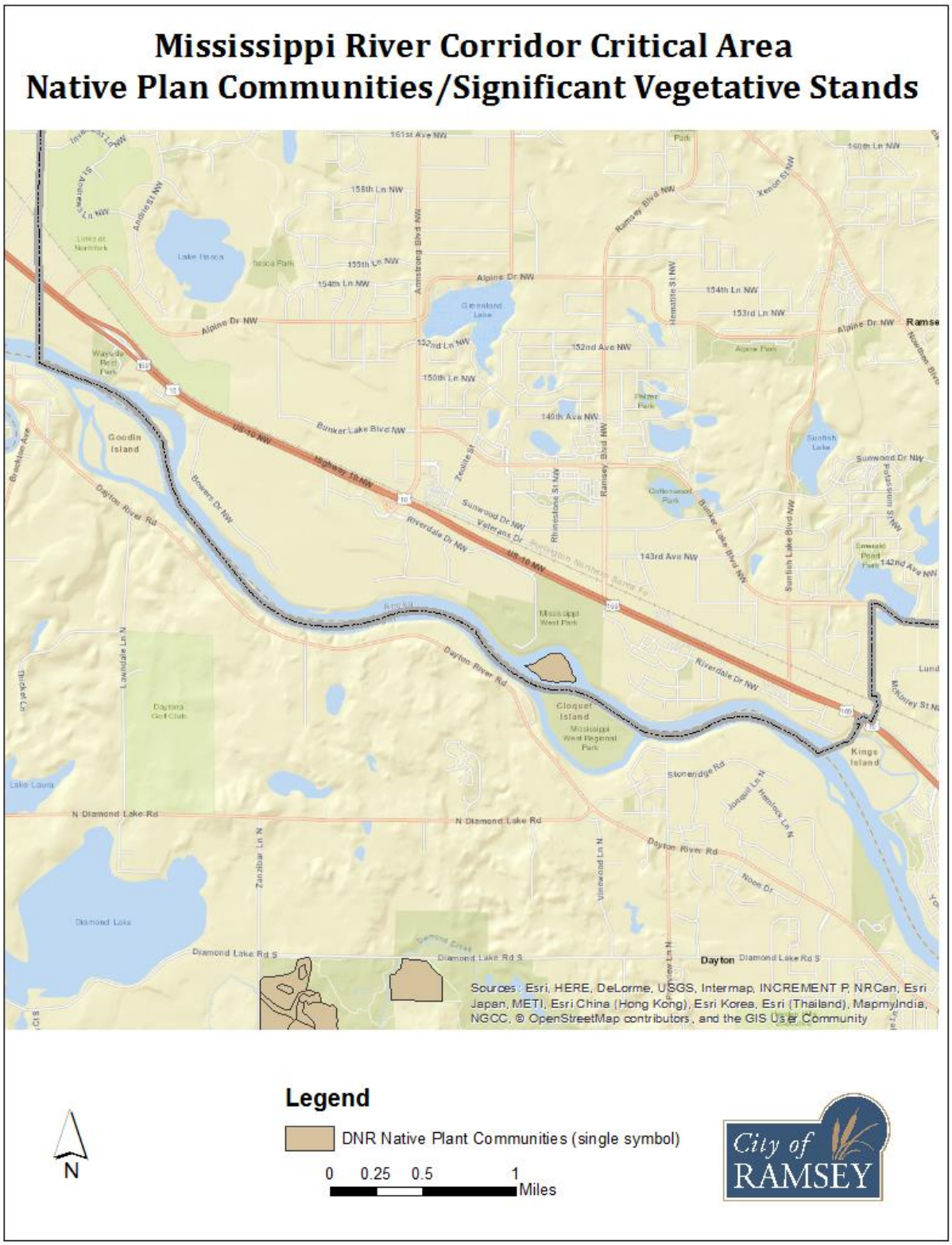


Figure 12: Native Plan Communities & Significant Existing Vegetative Stands



Public River Corridor Views

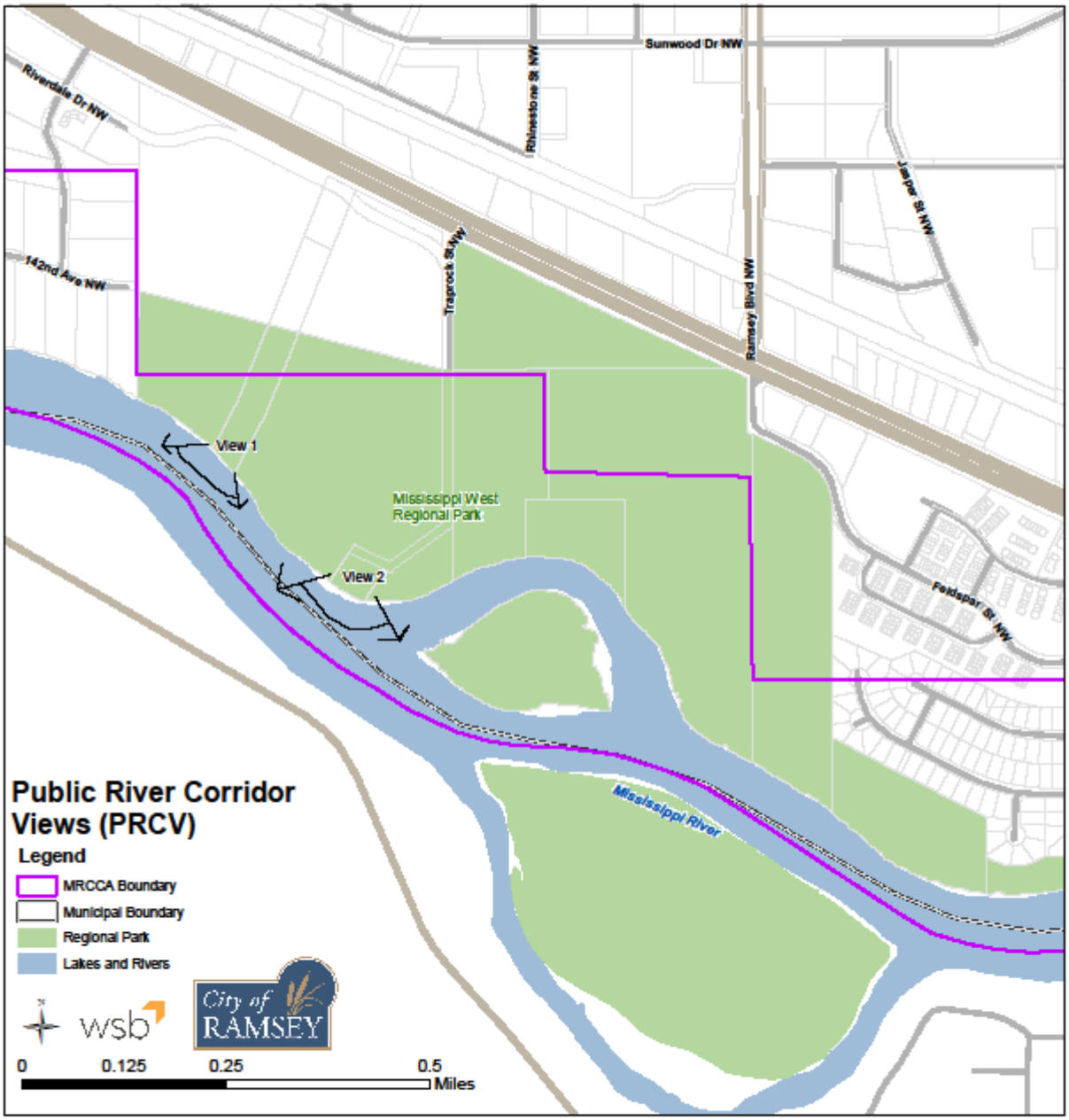
General Overview

A key component of the Critical Area Plan is to improve access to public river views and protect the views of bluffs from the river.

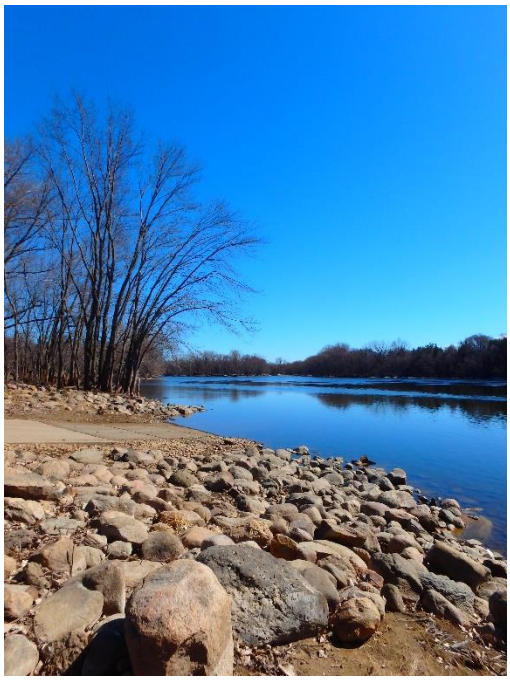
Views Toward River from Public Places (PRCV)

Two views were identified by Staff as being key public river corridor views (PRCVs) which are showing below as well as the location of the PRCV mapped with the direction of the view included.

Figure 42: Public River Corridor View Location



PRCV View 1



PRCV View 2

View 1 and 2 are deemed important PRCV's due to their direct pedestrian (view 1) and vehicular (view 2) access to the waterfront as well as existing dense vegetation at both sites. Loss of vegetation at either site may result in erosion that could reduce water quality in the area and thus degrade the overall aesthetic of the area.

Priorities for Restoration

Ramsey's priority for restoration within the Corridor is protecting the Corridor from significant erosion as identified by the 2017 Anoka Conservation District Mississippi River Shoreline Inventory for Ramsey.

Figure 43: Vegetation Restoration Priorities

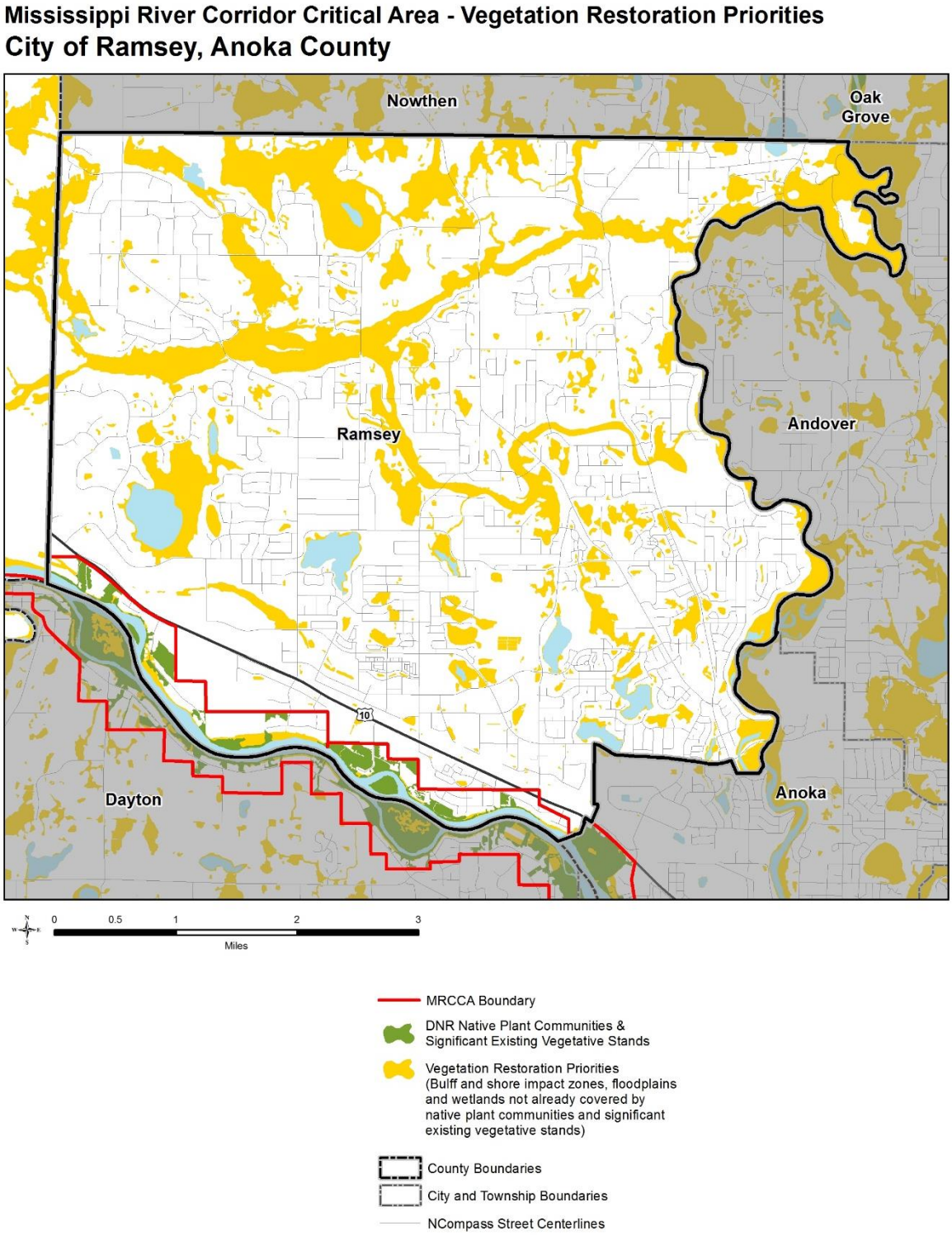
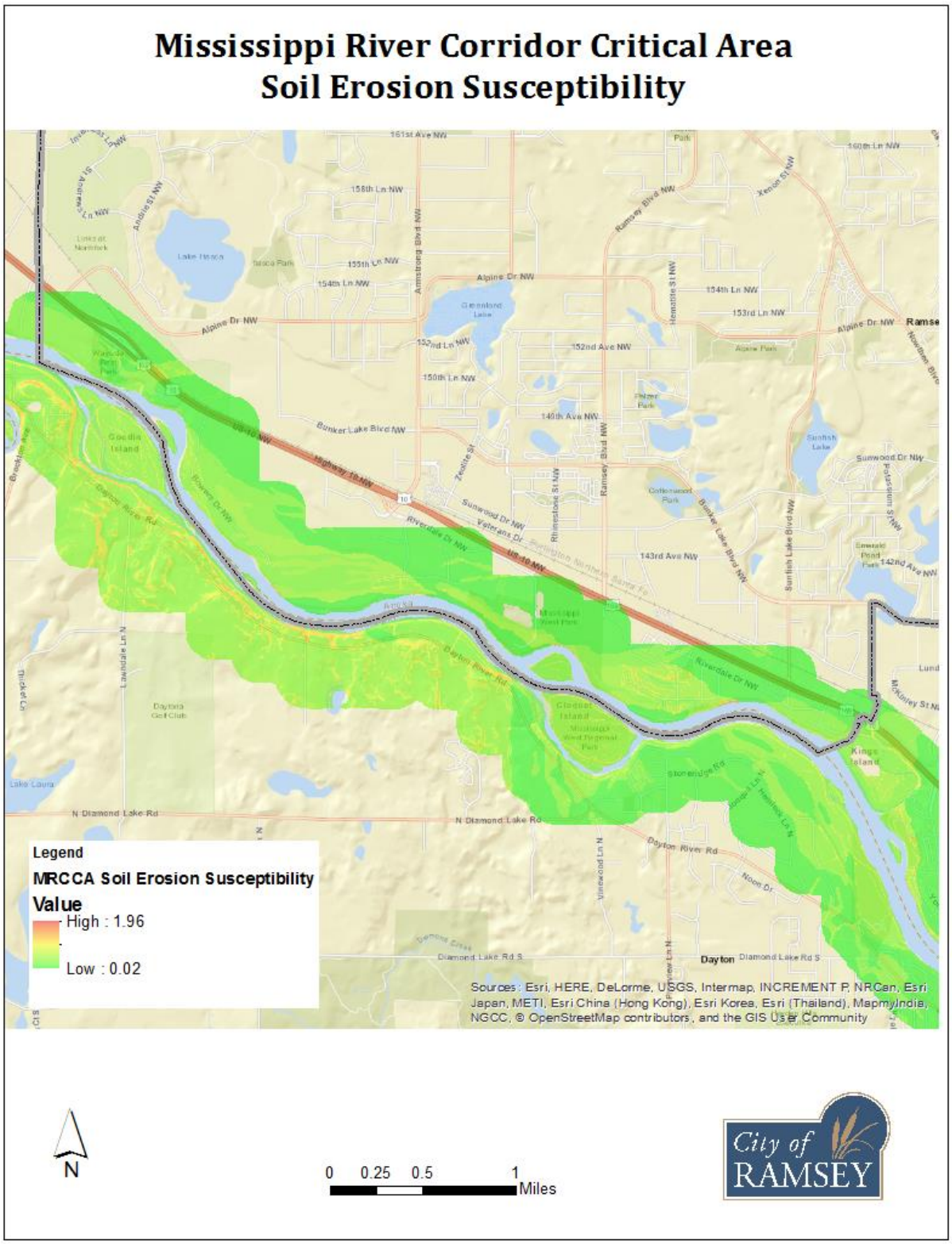


Figure 134: Soil Erosion Susceptibility



Surface Water Uses

Water-Oriented Uses

Open Space & Recreational Facilities

Existing Recreation Facilities

The Mississippi River Trail and Riverdale Park are currently located within the Corridor.

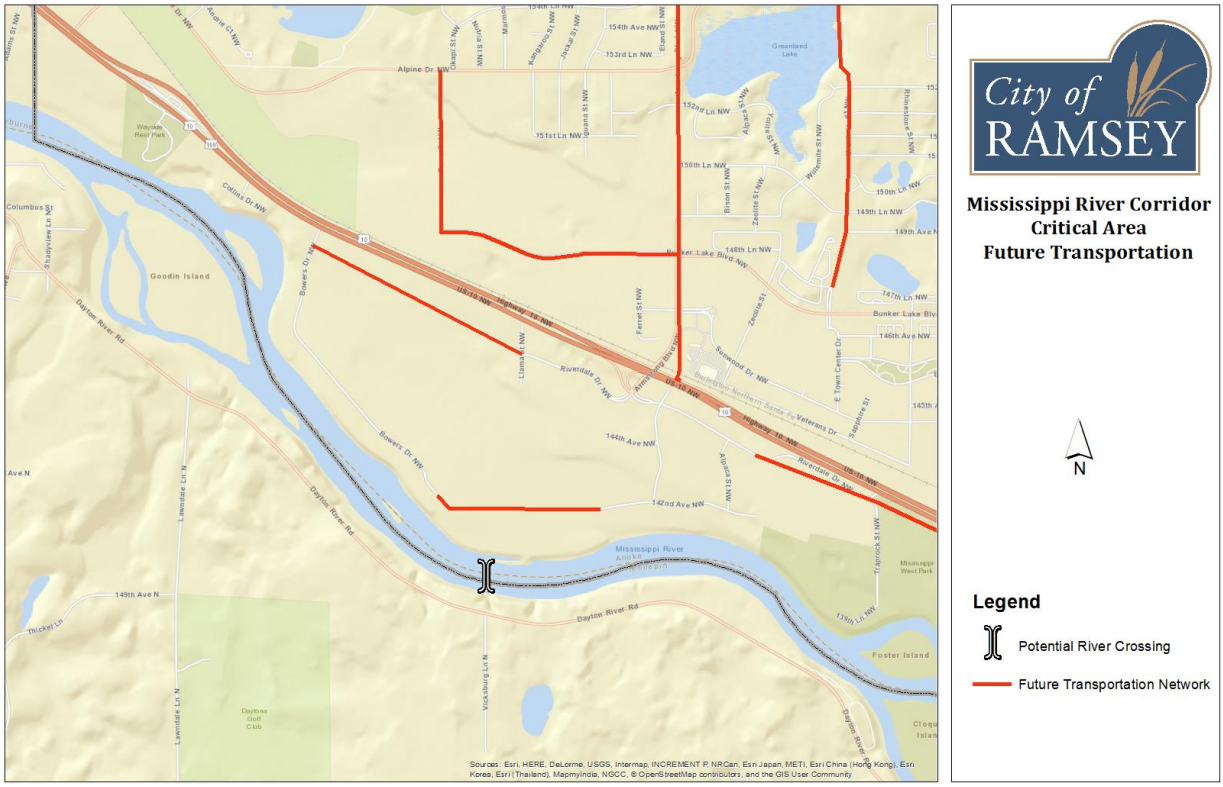
Future Recreation Facilities

The future Mississippi West Regional Park is located within the Corridor. In addition, the future alignment of Central Anoka County Regional Trail connects to the Corridor. A future component of the Central Anoka County Regional Trail is a grade-separated pedestrian crossing over the BNSF/Northstar Commuter Rail Corridor and U.S. Highway 10, known as the Mississippi Skyway.

Transportation & Public Utilities

An existing Connexus Energy Electric Transmission Line current crosses the Mississippi River connecting Ramsey and Dayton. Ramsey continues to plan for a future River Crossing between Ramsey and Dayton.

Figure 4514: Mississippi River Bridge/Crossing



There are currently no electric power generating facilities installed within the MRCCA boundary. There is however a solar garden owned and operated by Connexus Energy just outside of the boundary. Solar power generating facilities are allowed as an accessory use is all city zoning districts. Ground mounted solar energy systems are required to comply with all building setbacks

in the applicable zoning district. The height of ground mounted solar energy systems at maximum designed tilt shall not exceed the distance from the nearest property boundary or the maximum allowable building height for the applicable zoning district, whichever is more restrictive. Building mounted solar energy systems shall comply with the maximum allowable building height for the applicable zoning district. The limitations on height to be in conformance with height of other structures in the zoning district will limit the amount of impact a solar energy system could have on area PRCV's.

MRCCA Policies

Districts/Land Use

Policy 1: The City will implement the policies of the Critical Area by adopting the new districts within our Zoning Code.

Policy 2: The City will protect native and existing vegetation during the development process and require restoration if any is removed by development. Priorities for restoration shall include stabilization of erodible soils, riparian buffers and bluffs or steep slopes visible from the river.

Policy 3: Identify and encourage connection of CA-SR district land to existing and planned parks and trails for Local Governing Units (LGUs) with developable land in CA-SR districts.

Policy 4: Encourage that land dedication requirements be used to acquire land suitable for public river access.

Primary Conservation Areas

Policy 3: The City will encourage conservation subdivision design to protect Primary Conservation Areas.

Policy 4: Conservation Subdivision Design will be utilized to allow the clustering of lots in exchange for permanent protection of Primary Conservation Areas.

Policy 5: The City will continue its proactive approach to subdivision design by encouraging setbacks and adequate lot depth to preserve Primary Conservation Areas.

Policy 6: The City will support mitigation of impacts to PCAs through subdivisions/PUDs, variances, CUPs, and other permits.

Policy 7: The City will where possible and feasible restore previously removed native plant communities and natural vegetation in riparian areas a high priority during development.

Policy 8: The City will seek to establish permanent protection of PCAs through either public acquisition, conservation easement, or deed restrictions.

Public River Corridor Views

Policy 9: The City will strive to work with applicable partners, especially Anoka County Parks, to improve access to Public River Corridor Views.

Policy 10: When feasible, the City will protect and minimize impacts to PRCVs from public and private development activities.

Policy 11: The City will protect and minimize impacts to PRCVs from public and private vegetation management activities.

Policy 12: The City will protect PRCVs located within the community and identified by other communities adjacent or across the river.

Restoration Priorities

Policy 13: The City will continue to implement pilot demonstration projects and incentives to encourage restoration of priority areas.

Policy 14: The City will seek opportunities to restore vegetation to protect and enhance PRCVs identified in this plan.

Policy 15: The City will seek opportunities to restore vegetation in restoration priority areas identified in this plan through the CUP, variance, vegetation permit and subdivision/PUD processes.

Policy 16: The City will work to sustain and enhance ecological functions (habitat value) during vegetation restorations.

Policy 17: The City will require that proposed development sites be evaluated for erosion prevention and bank and slope stabilization issues and require restoration as part of the development process.

Surface Water Uses

Policy 18: The City will continue to support Anoka County's operation of a Boat Launch along Traprock Street.

Policy 19: The City recognizes the Mississippi River as a "working river" that is important to the economy of the Twin Cities metropolitan area and the Midwest.

Policy 20: The City does not currently regulate surface water use under Minn. Statute, Chapter 86B and does not intend to assume that responsibility.

Policy 21: Where applicable, the City will seek to balance commercial and recreational surface water uses.

Water-Oriented Use

There are no private Water-Oriented Uses planned along the shoreline of the Mississippi River. However, the Mississippi West Regional Park will be a primary access to encourage interaction with the Mississippi River. There is also a future local park planned west of Mississippi West Regional park. The location of this water-oriented use is identified as "view 2" on the Public River Corridor View figure.

Open Space & Recreation Facilities

Ramsey will continue to support planning and implementation for Mississippi West. Ramsey will continue to own and maintain Riverdale Park. Ramsey will continue to plan for a new municipal park along the Mississippi River between the Alpaca Estates and Bowers neighborhoods.

Transportation & Public Utilities

Ramsey will continue to support future planning for the future Mississippi River Crossing to the City of Dayton in Hennepin County.

Ramsey will continue to support Connexus Energy's electric transmission line across the Mississippi River to the City of Dayton.

Natural Resources Planning

Ramsey undertook two (2) comprehensive inventories in the mid-2000s; a Natural Resources Inventory (NRI) and a Wetland Inventory. Both of these data sets are referenced any time a new development is proposed. These data sets help inform Ramsey if there are significant and/or high value natural resources within a development site that may warrant greater protections. While both provide valuable insight, Ramsey acknowledges that both require periodic updates to ensure that the data is accurate and relevant. There has been no specific timeframe identified for updates to either, but for this data to remain useful, they should be revisited no less than every ten (10) to fifteen (15) years. This may be useful as Ramsey continues to consider partnering with other agencies, especially as it relates to shoreline stabilization efforts.

City Code Amendments

In order to properly administer this amended plan, the City will need to make certain amendments to City Code. These amendments include but are not necessarily limited to the following.

- Establish General Land Use Review Procedures.
- Develop administrative procedures for shoreline stabilization.
- Actively communicate with other communities to protect views they have identified in your community that are valuable, and vice versa.
- Establish a vegetation permitting process that includes permit review procedures to ensure consideration of restoration priorities identified in this plan in permit issuance, as well as standard conditions requiring vegetation restoration for those priority areas.
- Establish process for evaluating priorities for natural vegetation restoration, erosion prevention and bank and slope stabilization, or other restoration priorities identified in this plan in CUP, variances and subdivision/PUD processes.
- Develop visual analysis approach for CUPs for additional height in the RTC and UM districts (if applicable), as well as for proposed PUDs and variances.
- Develop a system for reviewing, tracking, and monitoring open space required as part of the subdivision process.

Critical Area Implementation Plan

A Balance of Rural Character and Urban Growth

Strategy: Protect and Restore Significant Ecological Resources

- Update Zoning Code to reflect Amended Plan
- Establish a plan to reduce erosion, protect canopy coverage, protect significant vegetative areas, and encourage pollinator-friendly landscapes.
- Ensure that information on the location of PRCVs is readily available to property owners to understand how PRCV-relevant ordinance requirements, such as vegetation management and land alteration permits, apply to their property for project planning and permitting.
- Establish procedures for processing applications with potential impacts to PRCVs including
    - Identifying the information that must be submitted and how it will be evaluated
    - Determining appropriate mitigation procedures/methods for variances and CUPs

Strategy: Improve Water Quality

- Establish a plan to reduce the amount of sediment and phosphorus entering the river.

An Active Community

Strategy: Maintain and Improve Recreation Opportunities along and adjacent to the Mississippi River

- Prioritize areas for acquisition to increase opportunities to access the river.
- Coordinate jurisdictional planning efforts.

A Connected Community

Initiative #3.1: Improve Access to the Mississippi River

- Encourage creation, connection, and maintenance of open space, recreational facilities, including public access to the river.
- Complete the Central Anoka County Regional Trail Connection
- Update the Capital Improvement Program (CIP) to reflect the amended Plan.
- Update Surface Water Use Regulations.
- Provide Guidance to Private Property Owners for Private Accesses.

Smart, Citizen Focused Government

Strategy: Communicate the Benefits of Protection of Ecological Resources

- Create Informational Packets that provide the location of PCAs and information for property owners to understand how PCA-relevant ordinance requirements, such as vegetation management and land alternation permits apply to their property for project planning and permitting.
- Establish procedures and criteria for processing applications with potential impacts to PCA's including:
    - Identify what information must be submitted for projects within the MRCCA boundary and the way in which it will be evaluated.
    - Determine appropriate mitigation procedures/methods for variances and CUPs

    - Establish evaluation criteria for protecting PCAs when a development site contains multiple types of PCAs and the total area of PCAs exceed the required set aside percentages.
    - Develop administrative procedures for integrating DNR and local permitting of riprap, walls and other hard armoring.
- Develop a Communications Plan
- Create a new Critical Area Webpage
- Create a Signage Package for Public Spaces
- Provide information on the location of natural vegetation restoration priorities to property owners to help them understand how relevant ordinance requirements apply to their property for project planning and permitting.

Financial Stability

Strategy: Prioritize Areas of Preservation

- Focus efforts on stabilizing erosion at Mississippi West Regional Park
- Work collaboratively with owners of undeveloped land with shoreline to partner of preservation and flexibility in subdivision design

Chapter 07: Parks and Recreation Plan

Parks and Recreation Goals and Strategies

A Balance of Rural and Urban Character

- Preserve and enhance continuous open space corridors.
- Balance a variety of smaller neighborhood parks and larger community parks.

An Active Community

- Expand opportunities for community recreation programming.
- Expand recreation opportunities for aging population.
- Ensure equitable access to recreation programs and facilities.

A Connected Community

- Ensure connected regional and local parks and open spaces.
- Coordinated planning efforts across multiple jurisdictions.

Smart, Citizen-Focused Government

- Maximize joint use facilities and recreation opportunities.
- Strengthen relationships with local youth organizations.

Financial Stability

- Prioritize desired recreation amenities with goal for financial stability in complete the Master Park and Recreation Plan.

Parks and Recreation Introduction

Ramsey recognizes parks, trails, and natural open spaces as vital to the quality of life and in many ways define the community. In some ways, Ramsey's park system emerged from the conversion of agricultural land to suburban in the 1970's with small park areas—often just open space, dedicated with these subdivisions. Ramsey created its first prominent park in the early 1980's, largely to meet the demand for youth athletics' play fields. Originally envisioned as a community park, Central Park serves as our flagship park. In the 1990's trails were added to Ramsey's landscape—and these were embraced every bit as much as parks. Citywide, the *value* of parks, trails and open space continues to grow, mirroring the increasing population, and corresponding with the conversion of open space to residential uses.

Taking advantage of its unique geography, cherished natural resources, and a diversity of recreational venues, while responding to its history and recognized rural character, are both determinants and opportunities for future public realm investments in the community. The Public Realm is what gives cities and neighborhoods their identity—typically including streets, parks, plazas, trails and other amenities. This network of connected spaces supports a host of broader city goals, sets the stage for ongoing quality development, and at the same time; promotes Community Parks and Trails, Regional Parks and The COR, to become a vibrant, dynamic, must-experience destinations.

Remaking infrastructure (including public space), as Ramsey develops a stewardship plan for a three decade-old 'built' park system, invites an opportunity to promote innovative design

strategies that embrace the challenges of a growing city. Ramsey also has a bounty of natural resources to build upon, as in the instance of one of the most renowned rivers in the world. Indeed, both the Mississippi River and Rum River are significant water resources, and both part of the State's Wild and Scenic Rivers system that literally define the borders of the community. These two rivers are also state designated canoe routes, or recreational water trails—reconnecting residents through parks and trails, connects us to our past—as well as our future.

Another relevant stream is Trott Brook with its associated wetlands and uplands, representing a natural greenway spanning the northern 1/3rd of the city. Ramsey by area is also more than 17% wetlands of varying types and classes. Of the many wetland complexes, some have valuable oak and other forested areas in association, providing people opportunities to both live and recreate in these natural settings. These layers of habitat are valuable vestiges for the wildlife that residents embrace and enjoy. The greenway system referred to as the Circle of Ramsey. Trott Brook is the primary element and will inspire people to move within their community and will help restore ecological connectivity at the same time.

Exploring opportunities to reconnect all these valuable resources, to re-establish the continuity, functionality and beauty of these systems through a citywide greenway will serve as an expression of Ramsey's history, physical character and community identity.

People also want safe and enjoyable places that meet a range of recreational needs, providing both indoor/outdoor venues, supporting programmed or spontaneous activities. However, Ramsey will not be 'locked in' to an auto-centric environment as the only means to access parks and destinations, but rather, view the opportunity when thinking about parks and the public realm to creating a community that invites bicycling and pedestrians, to experience the city via greenways that connect neighborhoods, amenities and destinations.

Healthy, thriving cities invariably contain significant civic components that celebrate the "publicness" of place—yielding measurable returns; economic, environmental, and social—this Comprehensive Plan highlights the investments in the Park, Trail, and Recreation and Open Space system that will pay dividends for generations to come.

2030 Plan Accomplishments

The Comprehensive Plan is an important document that establishes a vision for the community that stakeholders can rely upon. The Comprehensive Plan is the result of commitment policy makers as well as engagement and participation by the community. Only true priorities make it into the Plan. The goals and strategies identified become the City's work plan and focus for the coming years. The following are a sampling of completed goals and strategies from the Parks, Recreation, Trails and Open Space Chapter of the 2030 Plan.

'Establish a regional trail along the Mississippi River'

Status: The City of Ramsey has completed construction of the Mississippi River Trail from King's Island in the City of Anoka to city limits at the border with Elk River.

'Improve coordination of park and trail planning within City and adjacent communities'

Status: Ramsey's Council meets with neighboring Councils regularly, which has resulted in collaboration on the above trail project with the City of Anoka.

'Design for connectivity with local and regional parks'

Status: The concept for the Circle of Ramsey emerged to address this goal with much of the greenway that encircles the community, now in place today.

'Develop a Trott Brook Trail Corridor'

Status: A quarter mile long boardwalk that will be constructed in the Spring of 2018, will complete the Trott Brook Trail between Variolite Street and Nowthen Boulevard.

'Explore providing pedestrian access from the Mississippi River to the north side of Highway 10'

Status: The skyway over Veteran's Drive was completed with the 2012 construction of the Northstar Rail Station. More recently a private landowner granted the 'touchdown' location (valued at $100,000) for the proposed pedestrian bridge referred to as the Mississippi Skyway. In 2014, the City secured $490,000 from the National Park Service, and completed the Final Plans and Specifications—for a project that is shovel ready.

'Minimize at-grade crossings of trails and roads and other interactions between trail users and automobiles, with underpasses or overpasses'

Status: See above. In addition to the underpass constructed below T.H #47 with the second phase of Elmcrest Park's development—a realignment of the Central Anoka County Regional Trail is underway to be routed from Ramsey Boulevard, through The COR and over both the railroad tracks and Hwy #10.

'Seek out alliances and partnerships with non-profit and governmental agencies to assist in securing funding and other resources that will assist in implementing the park and trail plan'

Status: Ramsey has secured well in excess of $2 million dollars from governmental agencies for park and trail construction in recent years. In 2017, an alliance with the Mississippi River Park Connection (a non-profit) and Recreational Equipment Incorporated (REI) funded a new recreational opportunity for Ramsey, canoe campsites on the Mississippi River. A partnership with Anoka County and Ramsey Parks, MN DNR and Conservation Corps Minnesota implemented this unique amenity.

'Work with the schools and community organizations to plan for athletic fields and facilities that will accommodate the growing community'

Status: The City is working closely with the School District #11 on the new elementary school (2018-19 construction) which will have several outdoor facilities, as well as trail connections to the adjoining neighborhoods. Additionally, the City and the Anoka Ramsey Athletic Association have a

strong partnership in both planning for and renovating and developing fields and facilities to meet increasing demands.

'Study the need for a Community Center that offers a variety of recreational uses for all age groups'

Status: Through the Resilient Communities Program partnership with the University of Minnesota, the City is organizing a number of different evaluations on how a Community Center may be structured to meet the future needs of residents. These studies will inform City Council on the way forward, with this discussion expected to occur later in 2018.

Public Engagement

Since the early 1990s, Ramsey has engaged residents purposely and consciously in their neighborhood park planning with good success. This approach creates ownership in their public spaces. More recently, the City of Ramsey has undertaken a variety of engagement efforts, citywide that directly and indirectly affect decision making about the park system. The responses to all those efforts have highlighted the importance of parks, recreation, trails, and open space on the quality of life in Ramsey. Access to parks and trails, coupled with high-quality open space—even if only visually, evokes a sense of rural character and is a significant reason that people choose to live and invest in the community and thus, parks, trails greenways should remain a priority for on-going municipal investment.

As part of the specific engagement effort for this Comprehensive Plan Update, the City of Ramsey has held several meetings and workshops, along with other engagement tools. Specifically, we have heard Ramsey should:

- Prioritize preservation along Trott Brook.
- Begin addressing reconstruction of aging/existing parks.
- Develop a plan for filling in trail gaps in the community—especially in the northern tier of the community, and along arterial roadways.
- Find a balance in investment between larger Community Parks and Neighborhood Parks.
    - A few of our newer subdivisions are asking for parks to be included within their new neighborhood.
    - Many existing neighborhoods desire updating of play structures—some less than 15 years old, some exceedingly beyond their useful life.
- Preserve open space along the Mississippi River as a priority.
- Focus new park efforts on
    - Future Community Park #6 (north central portions of the city)
    - The COR (at the top of the list is a splash pad/water recreation)
    - Lake Itasca Park (natural resource-based development, lake access and the proposed Lake Itasca Greenway—connecting The COR)

There were related comments with more of a focus on Ramsey's ecological resources, such as "Protect Mississippi River and Rum River from shoreline erosion," and those comments are included in Ramsey's Natural Resources Plan.

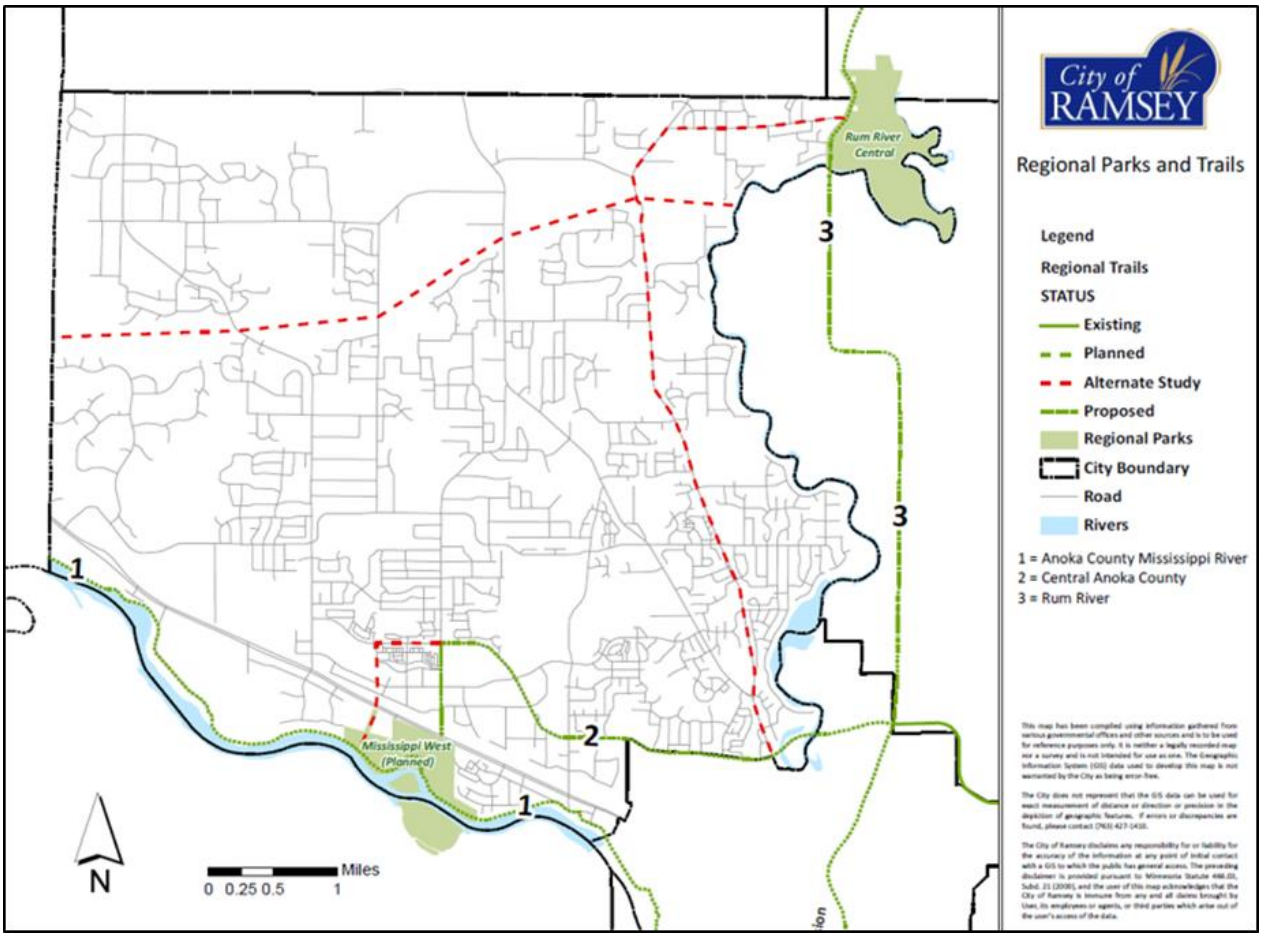
Existing Parks System

Regional Parks

There are two (2) Regional Parks and two (2) Regional Trails in Ramsey.

- Central Anoka County Regional Trail
- Mississippi River Regional Trail
- Mississippi West Regional Park
- Rum River Central Regional Park

Figure 46: Regional Parks and trails



The City of Ramsey is unique and fortunate in that it has two county parks within its boundaries that are a part of the Metropolitan Council's regional system. Rum River Central Park is 434 acres, 304 acres of which are in the City of Ramsey (the remaining is in the City of Oak Grove) and occupies the northeast corner of the city.

Mississippi West Regional Park

Mississippi West Park includes bluffs, wooded areas and two islands on the Mississippi River. The 273-acre park includes a small boat landing and shore fishing, and, in the Fall of 2017, canoe

campsites were established on the islands—an amenity that is rare in the Metropolitan area— and one that provides additional recreational access to the most renown river in the nation. The campsites required close coordination between the City, County and the MN DNR, and are an example of the success of inter-jurisdictional cooperation and planning.

Mississippi River Regional Trail

Coursing along America's most renowned river, the Mississippi River Trail winds its way from the headwaters within Lake Itasca State Park in Minnesota to the Gulf of Mexico. A 3,000-mile system of bicycle-friendly roads and multi-use pathways, the Mississippi River Trail is referred to as a "string of pearls" connecting ten states, the cities of Ramsey, Minneapolis, St. Louis, Memphis, New Orleans, and myriad towns between.

In addition to being a Regional Trail within the Twin Cities metro, this trail is also United States Bikeway #45 within the entirety of Minnesota—connecting 700 miles of existing shouldered highways, low-use roads and off-road paths for bicyclists. While in place in Minnesota, southern states are actively constructing and identifying additional routes. Once complete, USBR 45 will continue south along the Mississippi River to Louisiana—then the U.S. Bicycle Route System will encompass more than 50,000 miles of riding connected to Ramsey.

A key improvement benefitting the utility and safe access to the Mississippi River Regional Trail in Ramsey, will be the completion of the pedestrian bridge over Hwy #10 discussed below.

Wayside Rest

In addition, the aforementioned county facilities, Ramsey also benefits from the Mn/DOT Wayside Rest between Highway 10 and the Mississippi River in western Ramsey that has visitor contact building with restrooms, canoe access and picnic facilities. This site serves as a trailhead for the Mississippi River Trail that traverses from the Headwaters in Minnesota, through 10 states to New Orleans.

Local Parks

The City of Ramsey is approximately 29 square miles in area, has a population of approximately 23,500, and is fortunate to be known for its natural resources. More than half of the City borders the Rum and Mississippi Rivers, and over 15% of its area is protected wetlands.

Establishing parks and creating quality recreational and open space opportunities remains a high priority for the City. There are approximately 500 acres of existing municipal parkland and two regional parks with varying amenities, creating a comprehensive system with many diverse opportunities to recreate and enjoy the natural environment.

Other Recreation Opportunities

Ramsey is also home to a variety of other unique recreation amenities.

- Game Fair
- Rum River Hills Golf Course
- Rum River Scout Camp (Boy Scouts of America)
- The Links at Northfork Golf Course
- Wayside Rest (State of Minnesota)

Planned Park System

Recreation Districts

Most residents cherish their park system. Given the choice, most would like more parks, especially near their homes. However, financial priorities continue to challenge city leadership to build and manage a park system that meets those desires yet meet the financial obligations to build and maintain these improvements. Currently, the overall amount of acreage devoted to Ramsey's park and open space system is over 1,800 acres, or approximately 10% of the of the City's 28 square miles. Given this large available area, the focus is on using these spaces wisely and connecting them effectively.

The gap between the desire for more parks and the stark reality of limited annual maintenance funding calls for a strategy to plan a system of interconnected parks and trails distributed reasonably and equitably throughout the community. Ramsey can achieve this goal by viewing Ramsey's park system as divided into ten 'Recreation Districts.' These districts are delineated by major roadways or other barriers and provide a means for more effective planning in determining future park needs at the scale of larger groups of neighborhoods (see map below).

A broad overview of the existing park system in Ramsey reveals a number of small, underutilized park spaces scattered throughout rural areas of the community. These low-density (or large lot) developments do not support high use of a neighborhood park system and thus can lead to inefficiencies. Larger scale community parks, which would provide park and recreation opportunities not available within private yards or large lots, would prove a more effective and efficient use of a park and recreation system for these areas, and at the same time serve both rural and urban areas of Ramsey—especially if well connected by trails or greenways.

It should be clarified that these Recreation Districts are not only a planning tool, but are an organizing structure of aggregating neighborhoods in order to interconnect them with the 'Circle of Ramsey' greenway. This greenway encircles the community, while connecting each Recreation District to each other, as well as to destinations like retail areas, schools, and workplaces.

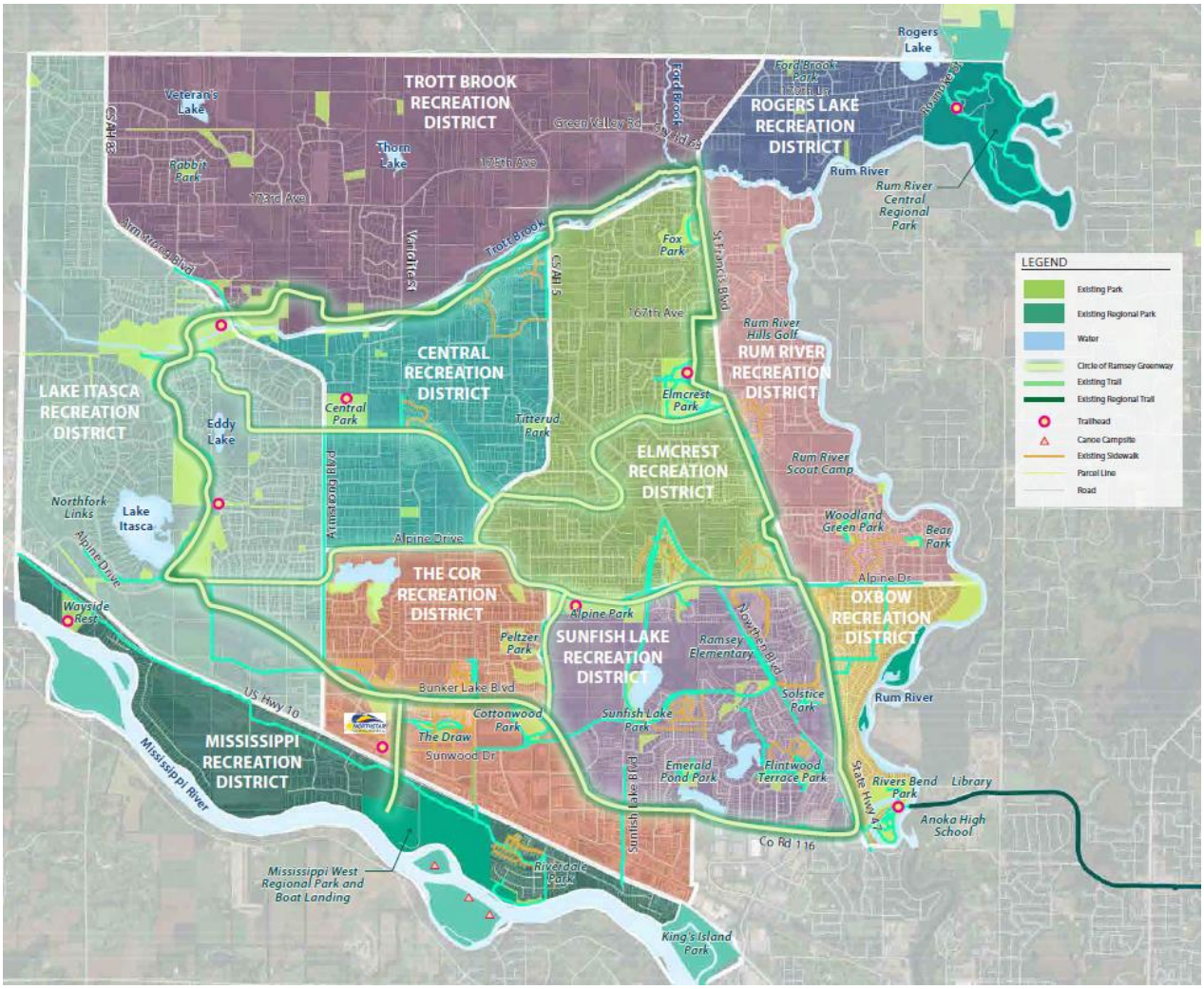
Using the structure of the Recreation Districts, it is evident that there are relatively few developed neighborhood parks in the northern third of the city. This, coupled with the need for additional spaces for a growing youth athletic program, suggests the need for a sixth community park in the north central part of the city. The remaining major emphases in the rural area of Ramsey should be, first, to provide trail connections to connect people to larger park facilities and destinations such as Central Park, Elmcrest, and Rum River Central Regional Park and, second, to preserve open space corridors consistent with a more rural land use. This approach is also consistent with the refrain heard throughout the public engagement process of the Comprehensive Plan: strive to find the "balance of rural and urban character."

In urban districts, this same approach is not effective. Higher density development demands more parks that are within walking distance of homes and provide a greater variety of activities. It would be prudent to start more detailed planning for the provision of neighborhood parks in future urban areas as well as looking to fill gaps in existing urban developed areas. As traffic patterns become denser within the urban areas, more neighborhood barriers may occur and further accentuate the need for more neighborhood park facilities. Trail, sidewalk, and greenway development is a

significant element of future park planning to connect residents to the places they work, shop, and recreate. Therefore, the City must continue installing paved trails or sidewalks along all collector streets concurrent with their construction and enhance intersections with pedestrian-friendly treatments in the more urban areas.

In terms of significant outdoor recreation available from the private sector, Ramsey has two 18-hole golf courses open to the public; the Links at Northfork located in northwest of Lake Itasca and Rum River Hills Golf Course to the east, adjacent to the river at the 167th Avenue alignment. An additional privately-owned outdoor recreation facility is the 160-acre Boy Scouts of America site along the Rum River. Upon request, this site is open to the public. Recreational camping and outdoor activities for scouts are available, and the site serves as an area of important wildlife habitat along the river. If the Owner ever proposes this site for development, Ramsey proposes that a portion of the Scout camp along the Rum River to become a municipal park with access to the river.

Figure 47: Recreation Districts



Park Types and Classifications

Community Park

A Community Park is generally defined as a larger park (usually more than 40 acres) serving multiple neighborhoods, enhanced amenities, and with trail connections to the large area. Examples include Alpine Park, Central Park, Rivers' Bend, and Elmcrest Park.

Neighborhood Park

A Neighborhood Park is generally defined as a smaller park serving mainly an individual neighborhood, or a group of neighborhoods. Neighborhood Parks generally have less amenities.

Future Improvements

Existing Park Replacement Plan

Ramsey heard throughout the Comprehensive Plan public engagement process a desire to reinvest in existing park spaces. Through the Parks System Plan, and the associated Capital Improvements Plan, Ramsey will identify and prioritize park, trails, and open spaces in need of reinvestment.

New Park Improvements

A number of areas are planned for future expansion and improvements. The key improvements in the current plan include.

- Circle of Ramsey
- Community Center
- Community Park #6
- Lake Itasca Park
- The COR

Potential Regional Trail and Regional Trail Search Corridor Realignments.

Ramsey requests an analysis of multiple regional trail corridors for alternate alignment as part of the next regional planning cycle. These corridors include the following.

- Central Anoka County Regional Trail
- Rum River Regional Trail
- Regional Trail Search Corridor (Trott Brook Greenway)

Rum River Regional Trail

Rum River Regional Trail - Existing Planned Alignment

The exhibit below identifies the proposed Rum River Regional Trail as number 3 between the Central Anoka County Trail (at Bunker Lake Boulevard) and Rum River Central Park. None of the trail is currently in place. Ramsey assumes that construction of the trail would occur in existing right-of-way.

Figure 47: Destinations along a Potential Realigned Rum River Regional Trail

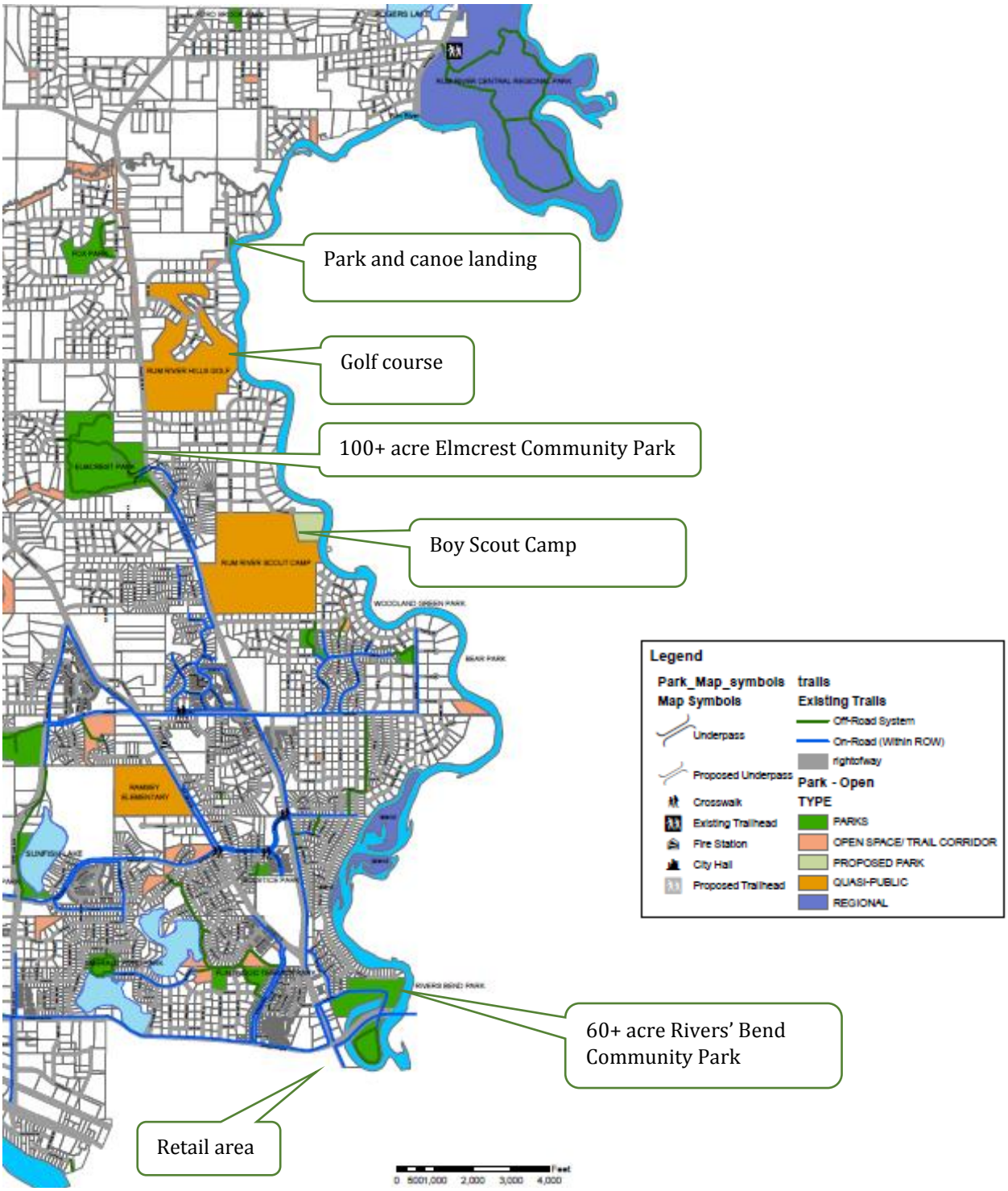
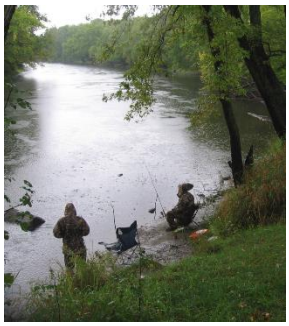
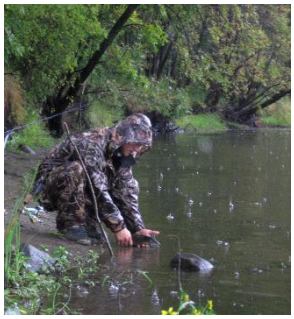


Figure 15: Illustration of the newly completed one million-dollar Elmcrest Park Community Building with public restrooms

In addition to many more parks and recreation facilities on the west side of the Rum River than the east, there is an area of retail services (restaurants etc.) that are presently accessed by trails on both sides of T. H. #47 north of the Central Anoka County Regional Trail at Bunker Lake Boulevard.





Within the **Linking Regional Trails** definitions in the 2040 Policy Plan, indicates that: "Visitor origin data from the [Metropolitan] Council's **2008 Regional Parks and Trails Survey** indicate that regional trails in the metropolitan area are used most by people who live nearby or can reach the trail in a short bicycle trip or drive. Therefore, a priority is to develop more trail corridors in the Metropolitan Urban Service Area, where more than 90% of the population lives".

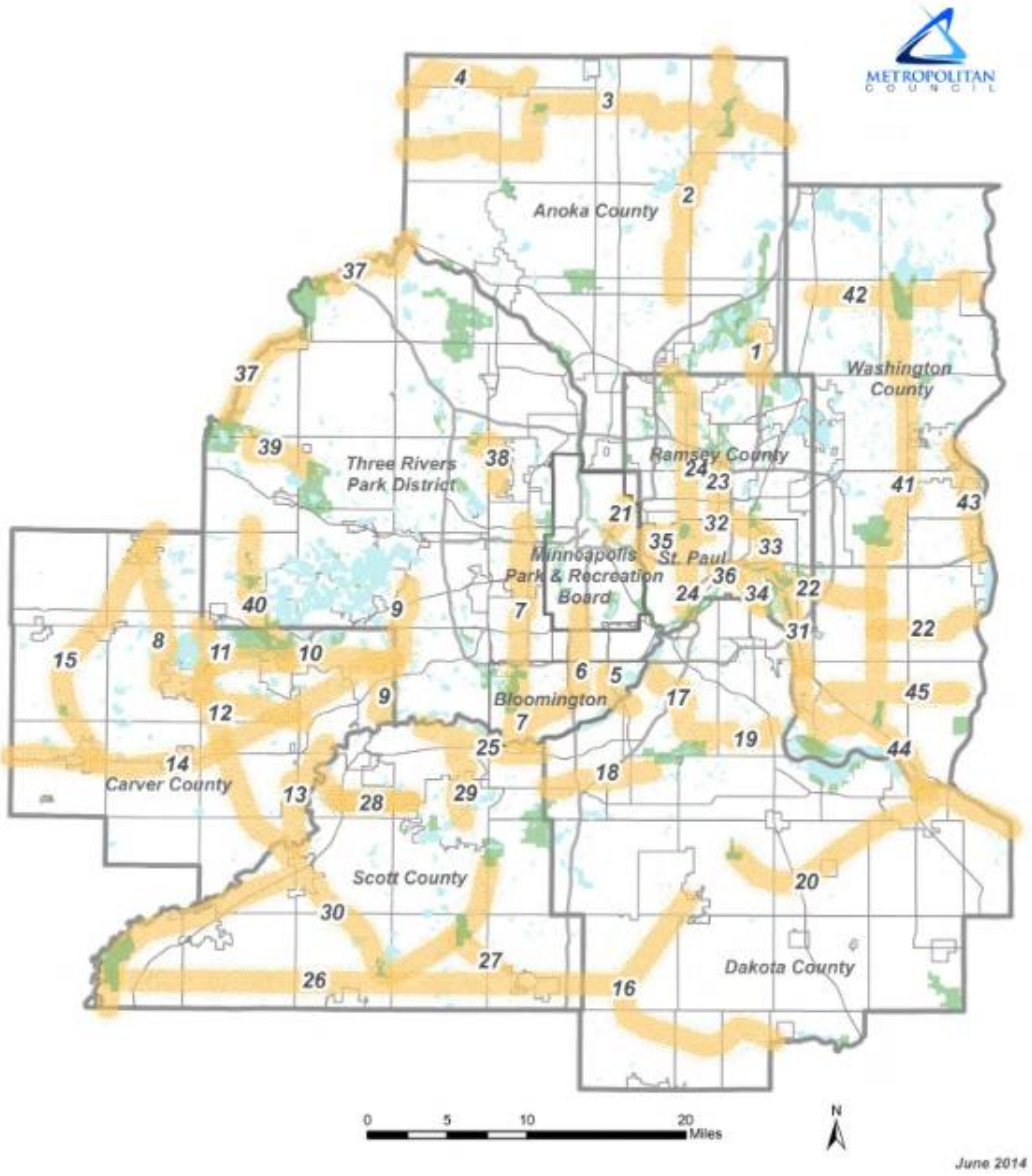
Ramsey has many thousands of residents in the Metropolitan Urban Service Area within 1.5 miles of the proposed, realigned Rum River Regional Trail.

In concluding, the Alternate Alignment Study would explore moving this proposed regional trail from the east side of the river to the west, (#3 from green to the red dashed line west of the Rum River above).

North Anoka County Regional Trail Search Corridor – Trott Brook Greenway Alternative

The 2040 Regional Parks Policy Plan, Chapter Three identifies 'Regional Search Corridors', including one entitled 'North Anoka County' generally designated as number three on Figure 3-9 below.

Figure 49: Regional Trail Search Corridors

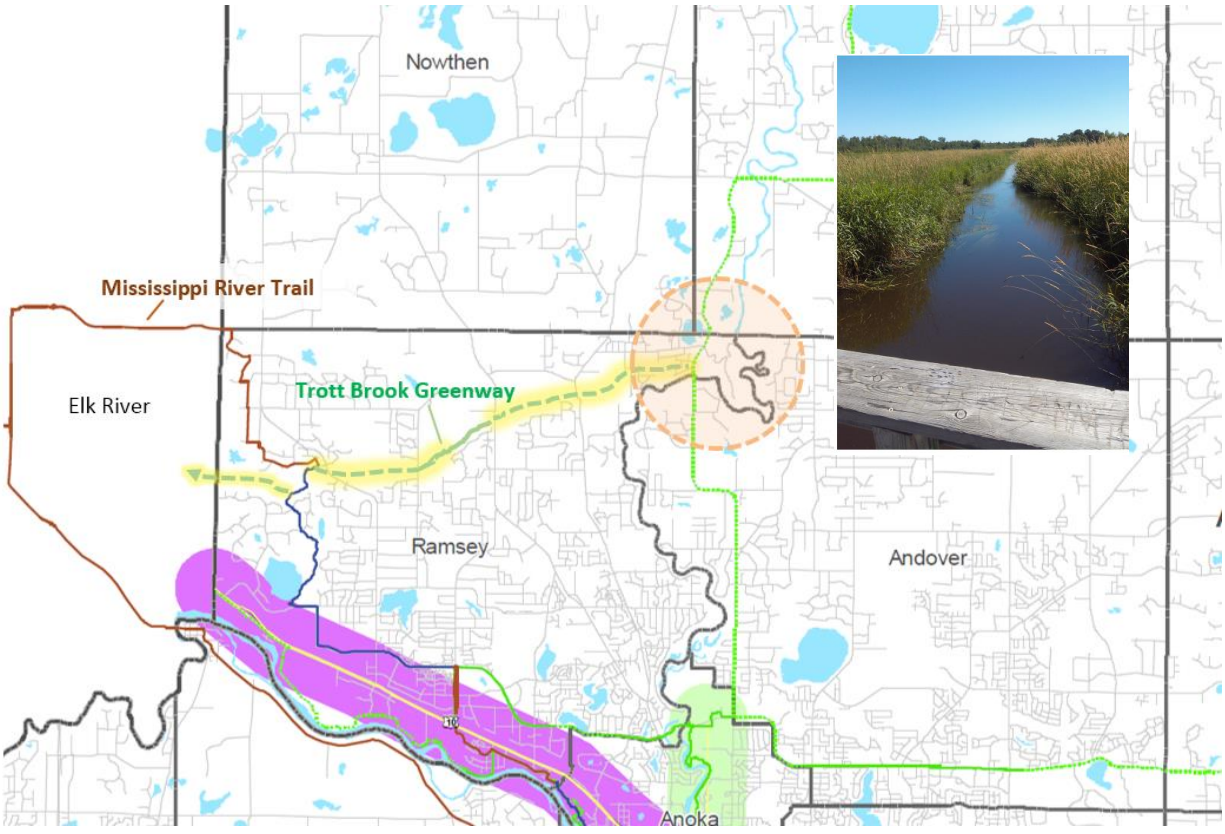


Regional Trail Search Corridor - Better Connectivity to Regional Parks System

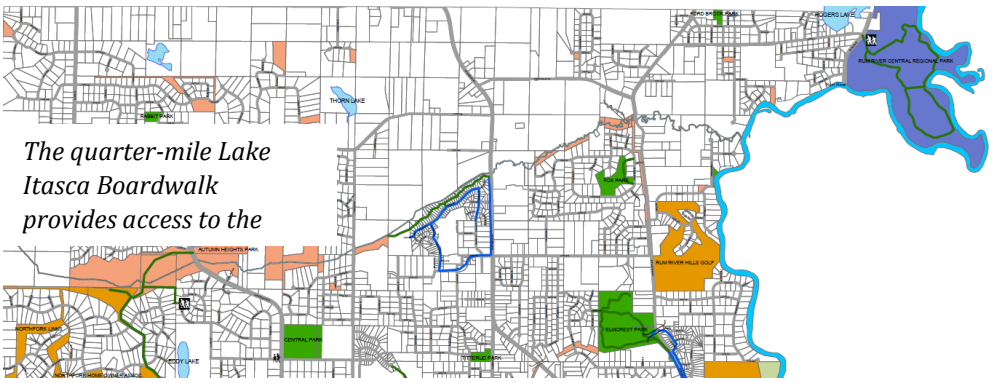
The introduction of Regional Trails within Chapter 3 states: "[…] regional trails are selected to pass through or provide connections between components in the Regional Parks System. The regional parks and park reserves perform the important function of providing places for parking, comfort facilities and safe water supplies.

Trails also are selected for their ability to intersect with local trail networks, with the regional trails functioning much like regional highways that interconnect with more local arterials and local streets".

In keeping with the above statement and intent, Anoka County Parks and the Metropolitan Council should investigate the west portion of Search Corridor 3 to connect to the only regional park in this area. By aligning the proposed, search area trail south to Rum River Central Regional Park, it also then intersects with the east/west Trott Brook Greenway. Additionally, this connects the Four-corner sub-regional center (depicted by the circle below) of Nowthen, Oak Grove, Andover and Ramsey, thus connecting four communities to; the Mississippi River Trail, a Regional Park, Wild and Scenic Rum River, and proposed Rum River Regional Trail—(without regard to whether the trail is east or west of the Rum).



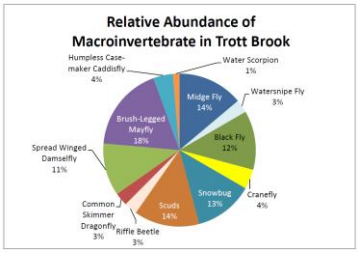
Ramsey has already acquired significant tracts of land along Trott Brook for the greenway and trail, including a $500,000 investment by the Legislative Commission on Minnesota Resources for conservation and trail easements. Trott Brook runs west to east within the area below.



The quarter-mile Lake Itasca Boardwalk provides access to the

Regional Trail Search Corridor - Fish and Wildlife Benefits

A proposal exists for habitat improvements and the stocking of trout within the brook. If feasible, this would provide a rare opportunity in the Metropolitan area, and a unique recreational opportunity with significant tourism and favorable economic impacts. The MN DNR has placed data loggers in Trott Brook to collect the thermo profile of the stream to better understand the streams suitability as a fishery – and a report has identified the brook as potential as a trout fishing stream for the Metro. Trails and public lands along the brook are synergistic with fishing and the deliberate multi-use nature of the greenway.



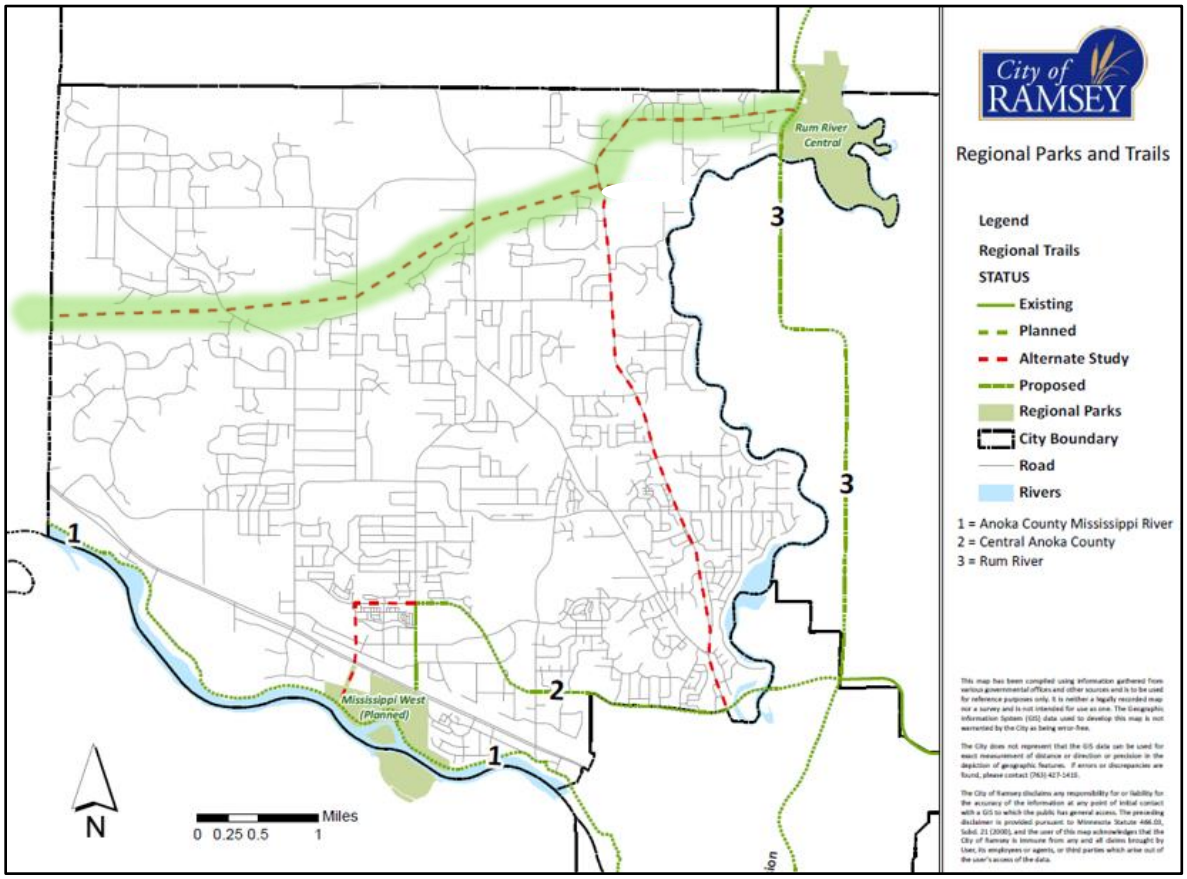
Excerpt from the 22-page report: ***Assessing the Ability to Bring Trout Fishing to the North Metro Area through Stream Quality Assessments and the Summarization of the Economic Impact of***

DNR electro-fishing at Trott Brook to survey existing fish populations

Fish sampling in 2012

In concluding, this proposal would recommend that the Trott Brook Greenway be considered as a Regional Trail, fulfilling the east/west Regional Search Corridor goals, as aligned generally and depicted below.

Figure 50: Trail Search Corridors and planned/existing trails within Ramsey

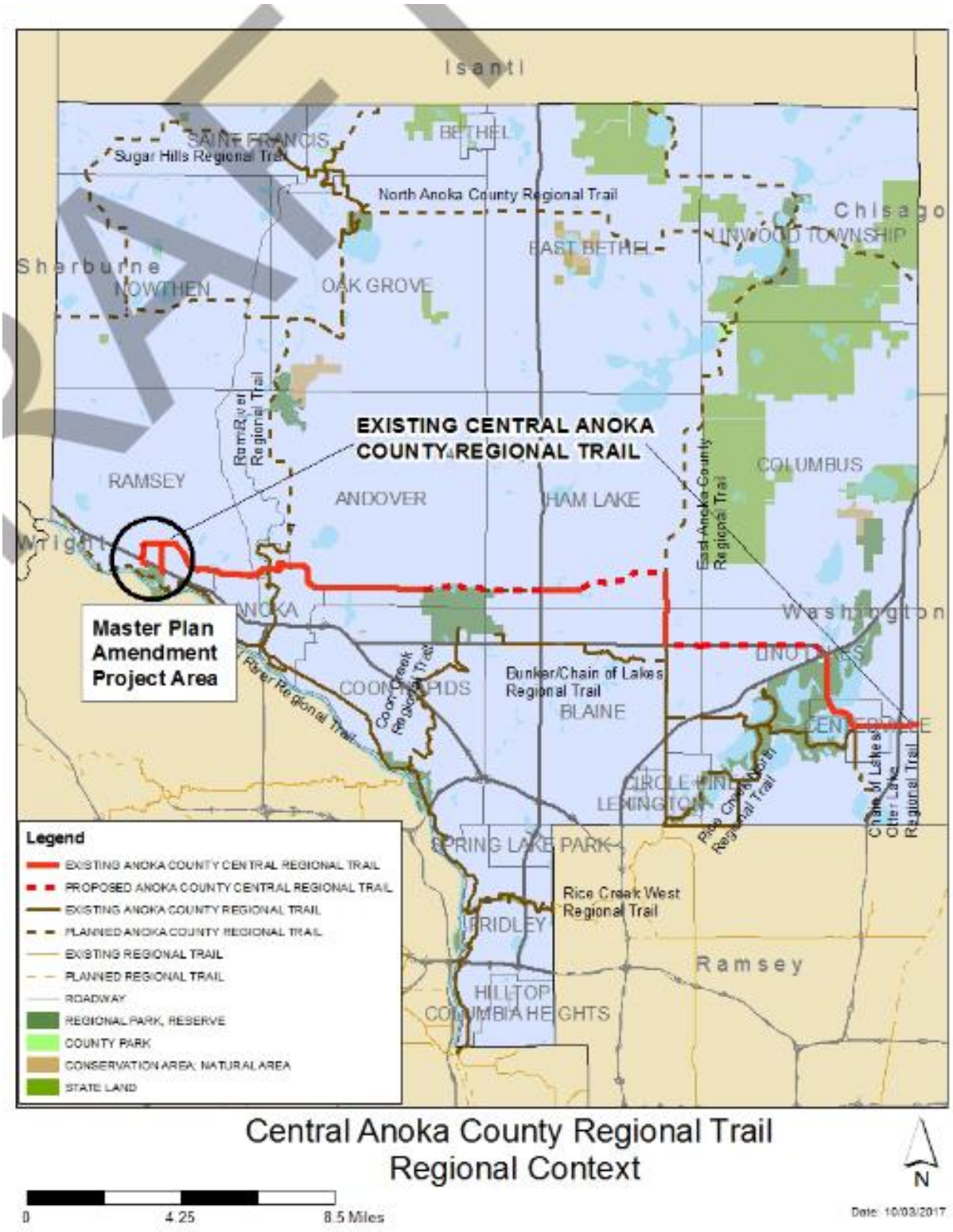


The 2040 Regional Parks Policy Plan, Chapter 4: Siting and Acquisition – Strategy 3, cites, "New regional trails must serve a regional audience and provide connection between regional parks, park preserves, and regional trails without duplicating an existing trail." The proposal above meets this objective, by connecting Rum River Central Regional Park to the proposed Rum River Regional Trail (potentially west of the river, as described above) and does not duplicate an existing trail. Moreover, by designating the Trott Brook Greenway as a regional trail, it will function as described by the Council "…two major types of trails to serve the region: 1) destination or greenway trails and 2) linking trails". The trail would be a destination, and one significant linkage would be the Mississippi River Trail in Ramsey, with its connection to the west in Elk River and subsequent link to the Great Northern Trail.

Central Anoka County Regional Trail

The Central Anoka County Regional Trail is an outstanding recreational (and transportation) amenity for Ramsey residents, and connects them via trail to broad swaths of the county. This includes Bunker Hills Regional Park to the east, with planned connections that will link the Rice Creek Chain of Lakes near Lino Lakes and Centerville, and on to Washington County. Approximately 19 miles of this 26-mile trail are in place today.

Figure 51: Central Anoka County Regional Existing Alignment

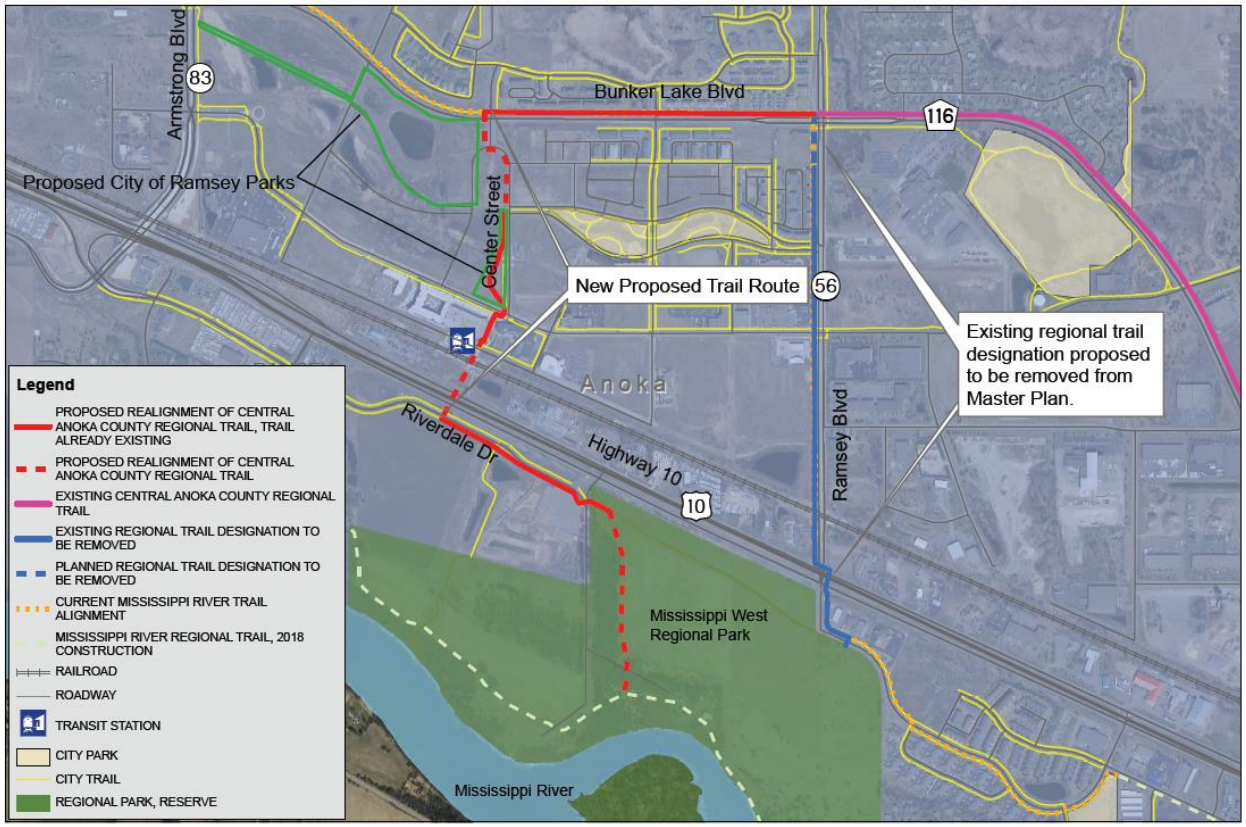


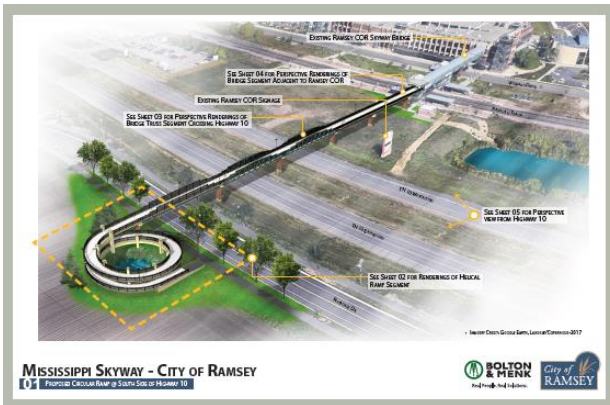
Central Anoka County Regional Trail - Pending Alternative Alignment

Anoka County Parks & Recreation has submitted to Metropolitan Council, a Master Plan Amendment for the realignment of the Central Anoka County Regional Trail. This amendment is located between Ramsey Boulevard and Center Street and connects to the Northstar Commuter Rail station and future grade separated pedestrian crossing of Highway 10, for a safe, direct, and multi-modal connection to the Mississippi River Regional Trail, and Mississippi West Regional Park.

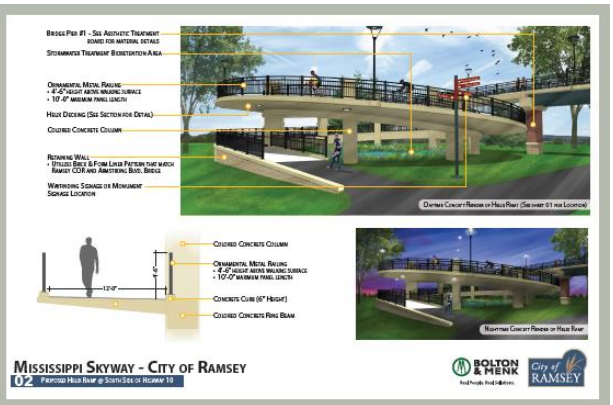
The realignment in Ramsey is needed as, presently the City of Ramsey has limited access to the Mississippi River and Mississippi West Regional Park because Highway 10 is a significant barrier for bicycle and pedestrian access. The amendment will change the alignment of the Central Anoka County Regional Trail within the City of Ramsey to better connect with local parks, trails, restaurants, businesses and transit, while still providing a safe connection to the river and Mississippi West Regional Park.

Figure 52: Potential Anoka County Regional Trail Alignments





SKYWAY VIEW OF BRIDGE

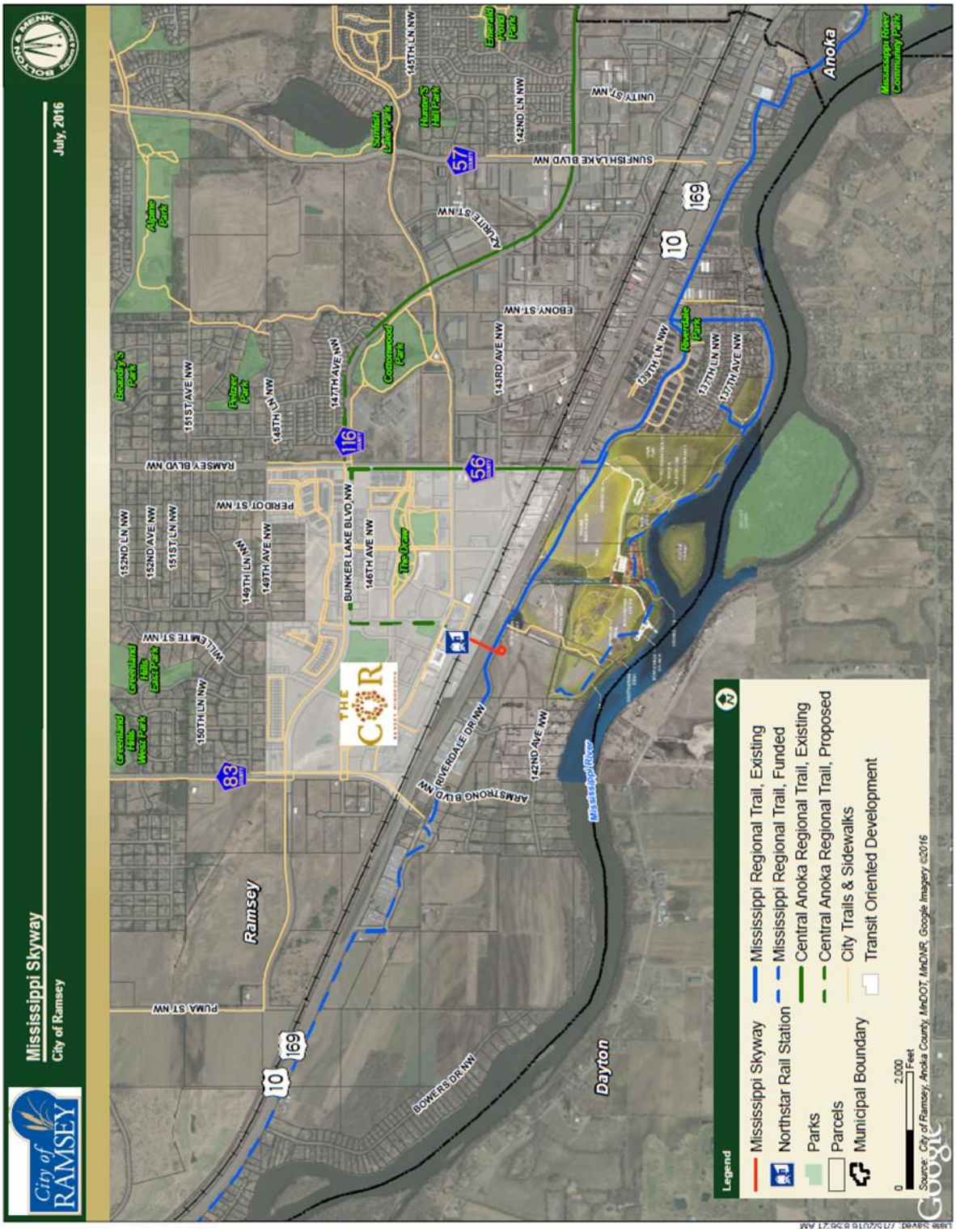


ELEVATIONS OF RAMP

Considerable investments in regional improvements converge in this location, including the $13 million-dollar Northstar rail station, with $1.1 million-dollar pedestrian skyway over Veteran's Drive, $8 million dollar covered transit and parking facility, as well as more than one-half million in boat landing and river access improvements. Additionally, a segment of the Mississippi River Regional Trail is now complete from the City of Anoka, through the City of Ramsey to Sherburne County (including within Mississippi West Regional Park). The trail together with two bridges on the 80-acre King's Island represents over one million dollars in bike facilities that are also a key component of the Mississippi National River and Recreation Area. The National Parks Service awarded Ramsey a $490,000 planning grant to complete Final Plans and Specifications for the Mississippi Skyway. This now makes the project shovel-ready.

This Central Anoka County Regional Trail with multi-modal connections and host of retail services will make this pedestrian bridge the nexus of regional systems and destinations. Therefore, it is imperative that Anoka County Parks and the City of Ramsey work with Metropolitan Council and other regional partners to develop a cost-share plan for the funding and construction of the remaining portion of the Mississippi Skyway, utilizing grant monies that are uniquely available for pedestrian and bicycle facilities

Figure 16: Mississippi Skyway (Central Anoka County Regional Trail) Layout



Parks and Recreation Implementation

Relationship to Local Park System Plan Process

Concurrently with this Comprehensive Plan Update process, the City of Ramsey is conducting our first-ever Park System Plan (PSP) process. The foundation of that plan is an analysis of the needs and desires of the community, a review of existing features, and an exploration of the context for the system. It will then provide a vision for the overall system and planning and policy direction for parks, trails, recreation, and open space. It is meant to guide the system as it evolves over the next several decades, including how new investments and ongoing maintenance and operations will be conducted.

Ramsey anticipates completing the Local Parks System Plan by the end of 2019. Because that plan is underway and will be a formally adopted City policy document, this Chapter refers to the PSP for much of its findings about local planning direction and implementation for the system. This current Comprehensive Plan will cover topics such as relationship to other citywide planning decisions and regional coordination. Ramsey will ensure consistency between this Comprehensive Plan and the future Local Parks System Plan.

Parks and Recreation Action Items

A Balance of Rural and Urban Character

Strategy: Preserve and enhance continuous open space corridors.

- Actions
    - Continue to acquire land along Trott Brook for the Trott Brook Greenway Segment of the Circle of Ramsey

Strategy: Balance a variety of smaller neighborhood parks and larger community parks.

- Actions
    - Complete the Local Parks System Plan

An Active Community

Strategy: Expand opportunities for community recreation programming.

Strategy: Expand recreation opportunities for aging population.

Strategy: Ensure equitable access to recreation programs and facilities.

- Actions
    - Each of these strategies is achieve by maintaining the existing Recreation Program.

A Connected Community

Strategy: Ensure connected regional and local parks and open spaces.

- Actions
    - Complete the Parks System Plan
    - Create a Master Trail Plan

Strategy: Coordinated planning efforts across multiple jurisdictions.

- Actions

- Amend Mississippi West Regional Park Master Plan
- Create a plan to connect the Mississippi River Regional Trail to the Oliver Kelly Farm

Smart, Citizen-Focused Government

Strategy: Maximize joint use facilities and recreation opportunities.

- Actions
  - Consider a plan for a future Community Center

Strategy: Strengthen relationships with local youth organizations.

- Actions
  - Formalize a process to include youth athletic associations in CIP Updates

Strategy: Improve the accessibility and user experience of the City's Trail System

- Actions
  - Create a sustainable maintenance plan for routine maintenance of trails.

Financial Stability

Strategy: Balance desire for additional amenities with goal for financial stability.

- Actions
  - Establish a policy for Neighborhood Park selection
  - Consider a Long-Term Park and Trail Replacement Plan

Table 57: Capital Improvement Plan

Capital Improvement	Construction Date	Cost	Responsible Agency
Central Anoka County Trail	TBD	TBD	Anoka County Parks
Circle of Ramsey	TBD	TBD	Ramsey
Community Center	TBD	TBD	Ramsey
Community Park #6	TBD	TBD	Ramsey
Lake Itasca Park	TBD	TBD	Ramsey
Local Trail Gaps	TBD	TBD	Ramsey
Nathe Park	TBD	TBD	Ramsey
Mississippi River Trail	TBD	TBD	Anoka County Parks
Mississippi West Regional Park	TBD	TBD	Anoka County Parks
Rum River Trail	TBD	TBD	Anoka County Parks
The COR Parks	TBD	TBD	Ramsey

Chapter 08: Economic Development Plan

Economic Development Goals and Strategies

A Balance of Rural Character and Urban Growth

- Complete Built-Out of The COR according to the approved Development Plan.

An Active Community

- Create a Robust Offering of Recreational Opportunities that benefit Businesses.

A Connected Community

- Improve Highway 10

Smart, Citizen, Focused Government

- Increase and Construct Retail Options for Residents and Businesses
- Improve the Image of Ramsey and its Neighborhoods, Business Districts, and Key Corridors

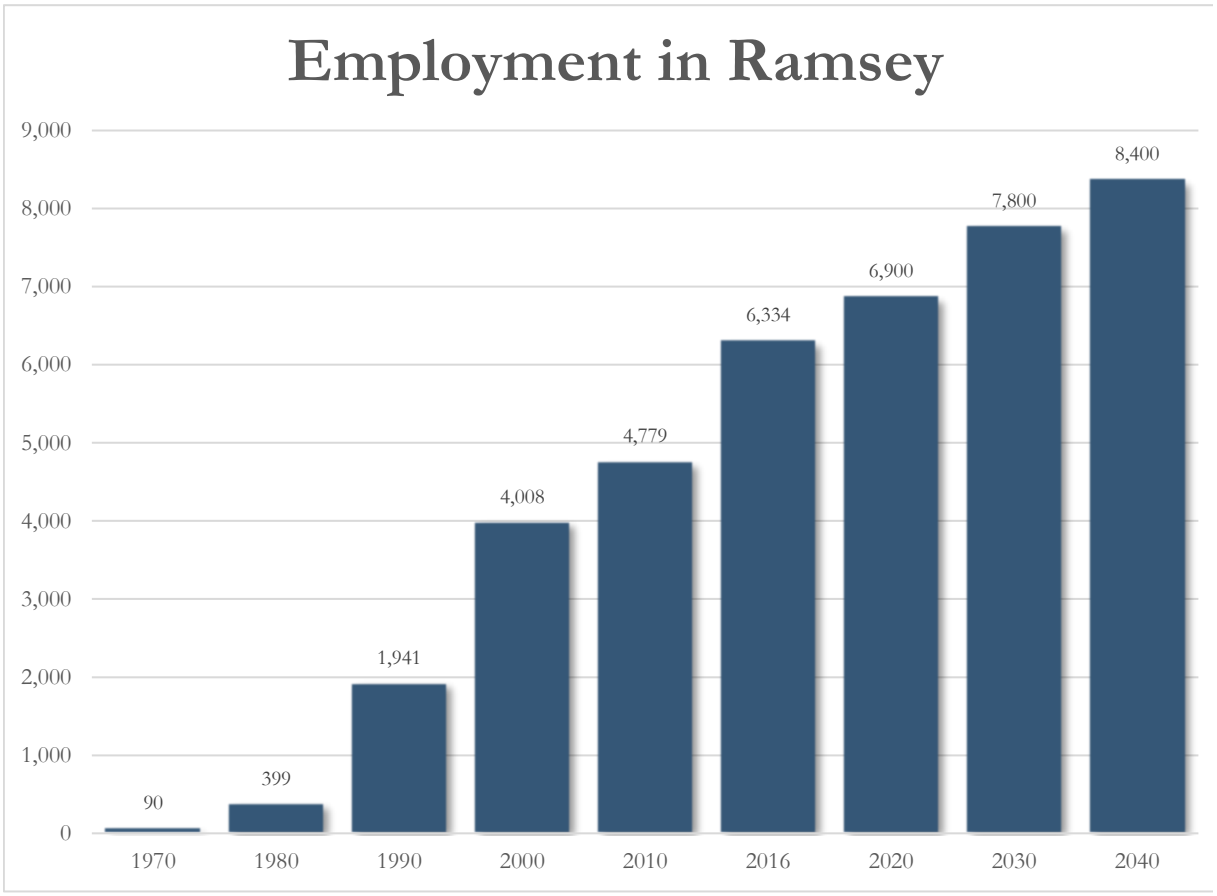
Financial Stability

- Maintain and Expand our Employment Base

Economic Development Outlook

Ramsey has an estimated employment base of 6,334 employees working in Ramsey and approximately 634 acres of industrial land.

Figure 178: Employment Forecasts



Source: U.S. Census Decennial Survey, U.S. Census American Communities Survey, Metropolitan Council Forecasts

Industrial Development

Existing Industrial Conditions

Ramsey/Anoka Industrial Park

Ramsey's existing industrial park area borders another large industrial park in the City of Anoka. Highlights of the combined industrial park area are below.

- Approximately 1,000 acres
- Approximately 15,000 jobs
- Hundreds of businesses, with a high concentration of manufacturing

Future Industrial Opportunities

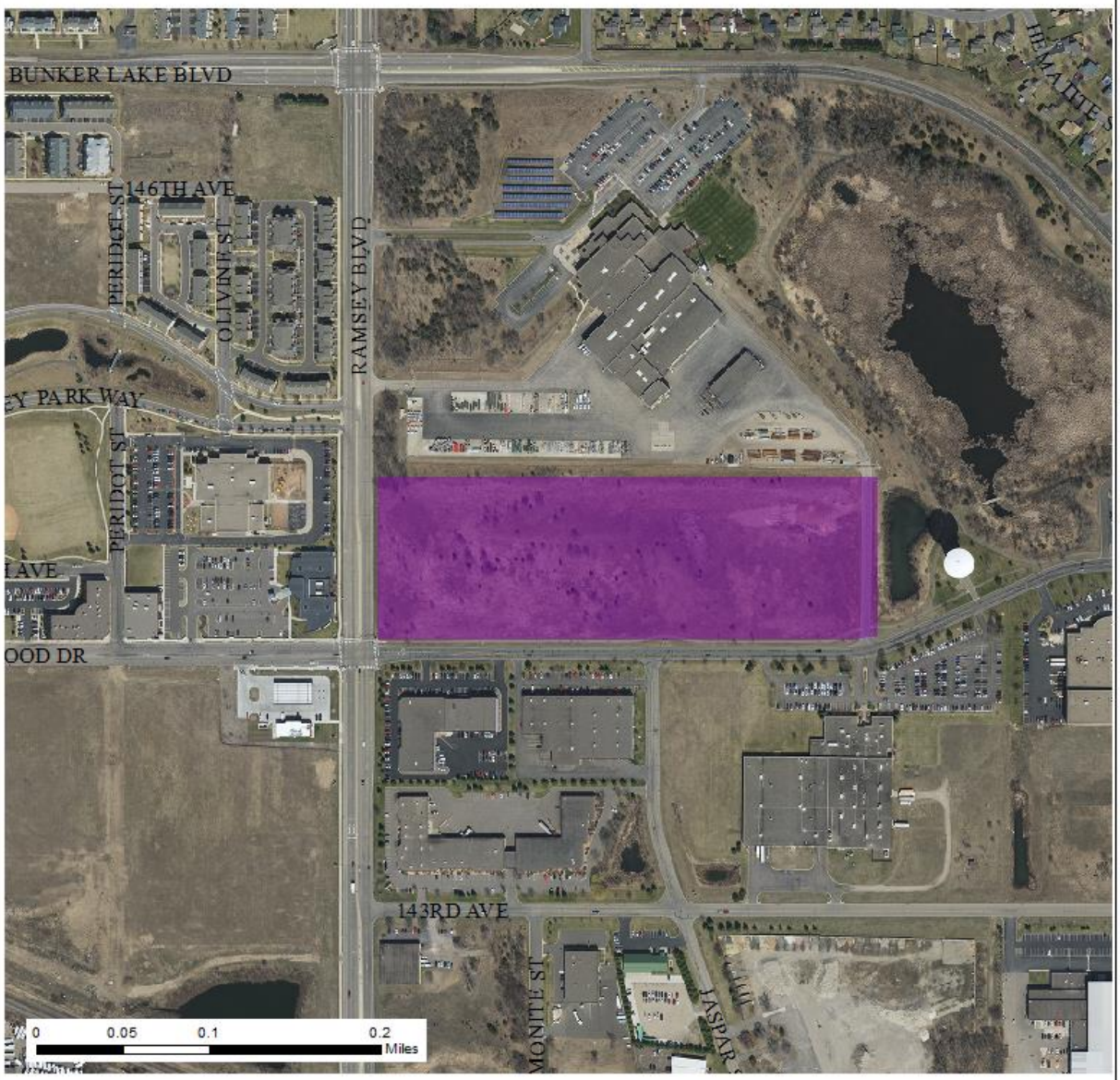
Employment growth is expected to continue to grow through 2040. The current estimated employment within Ramsey is 6,334 jobs. The number is expected to grow 8,100 jobs in the year 2040.

Ramsey has been fortunate to be extremely successful in both greenfield development and redevelopment. Ramsey's supply of industrial land guided by the 2030 Comprehensive Plan is extremely low. In response, Ramsey amended its 2030 Comprehensive Plan to guide an additional 115 acres for future employment growth.

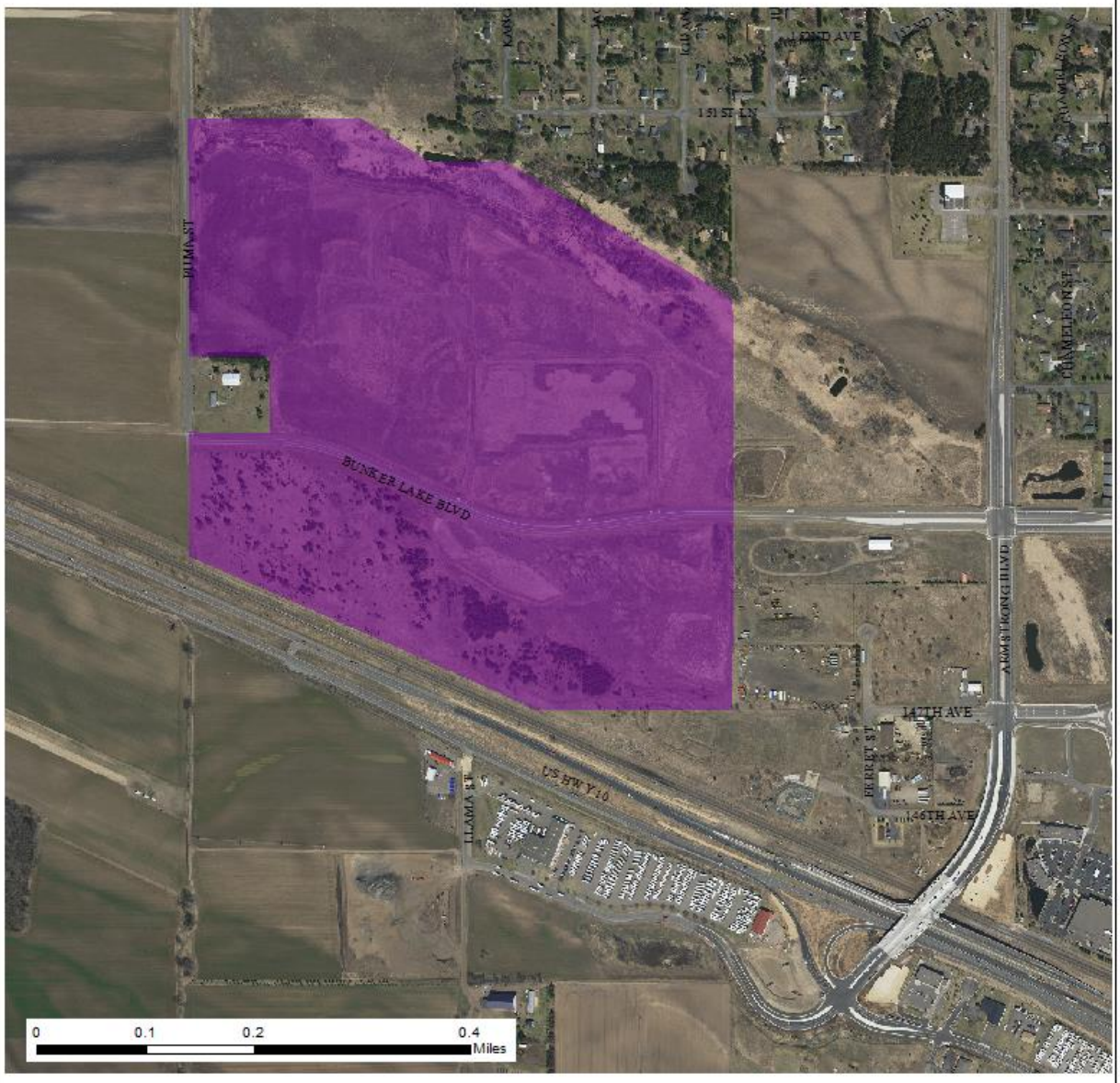
Highlights of existing employment growth opportunities include, but are not limited to the following.

- AEC Energy Park (15 Acres)
- Bunker Lake Industrial Park (140 Acres)
- Highway 10 Business Park (150 Acres)
- Jaspar Industrial Park (9 Acres)

Future Industrial Opportunities



Future Industrial Opportunities

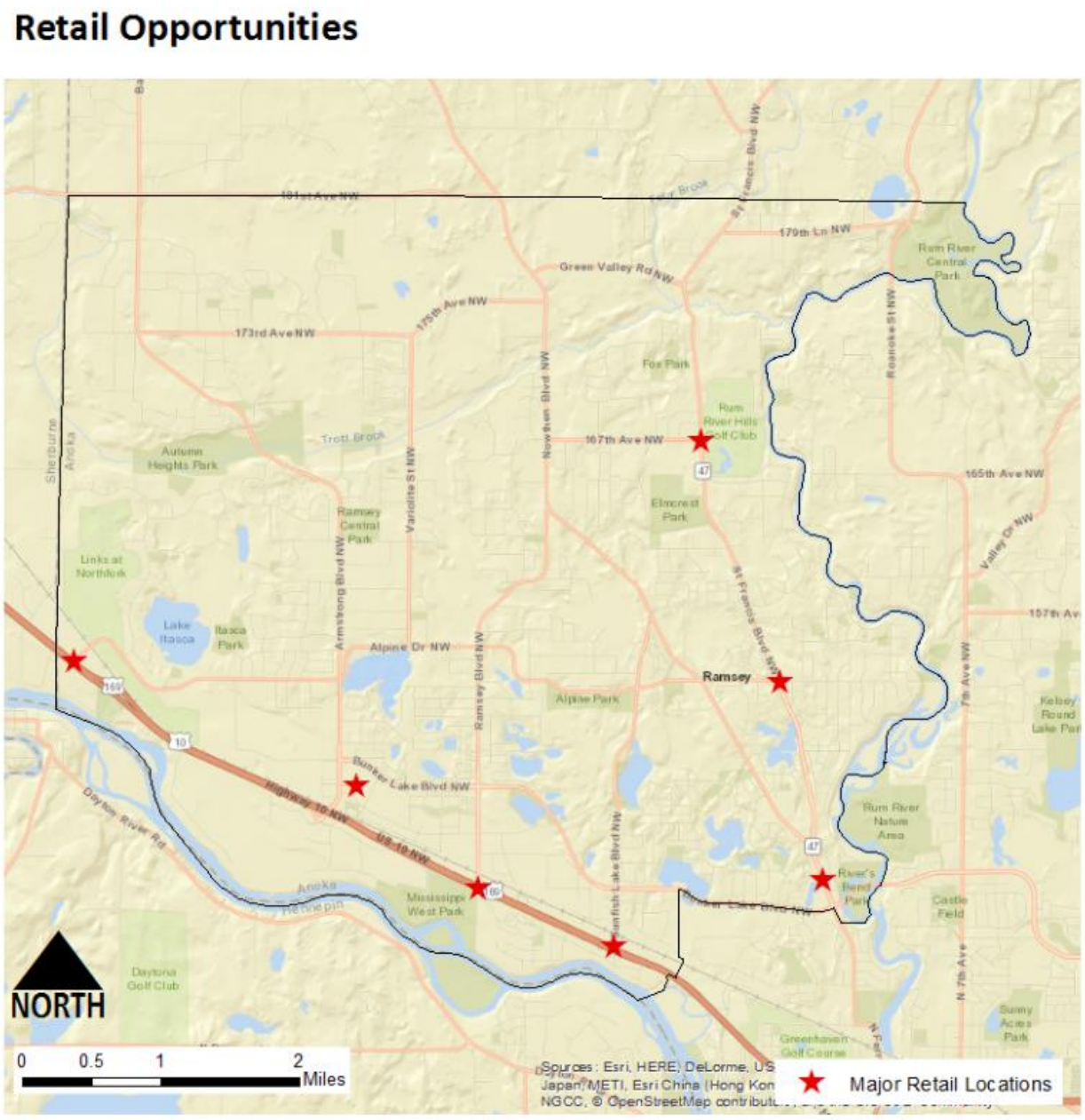


Retail Development

Existing Retail

Primary retail nodes are indicated on the map below. The City has approximately 125 acres of developable land available for development of new retail opportunities.

Figure 18: Retail Opportunities



Market Conditions in Ramsey

Ramsey's Market Area for retail growth has a positive outlook, but is constrained by several factors. While the Mississippi River and Rum River are some of Ramsey's primary assets, they do constrain Ramsey's Retail Market Area, as these physical barriers restrict access for many in close proximity.

Future Retail Opportunities

The COR

The COR is commonly known as Ramsey's Downtown Area. This development has a planned mix of uses, including a variety of retail areas. Within The COR and surrounding area, there are approximately 100 acres of area guided for retail growth. Ramsey has employed an aggressive economic development strategy to attract retailers to the area. This includes, but is not limited to a dedicated economic development staff, partnering with a commercial real estate broker, and offering a variety of financial incentives to locate to Ramsey.

Figure 54: The COR Development Plan

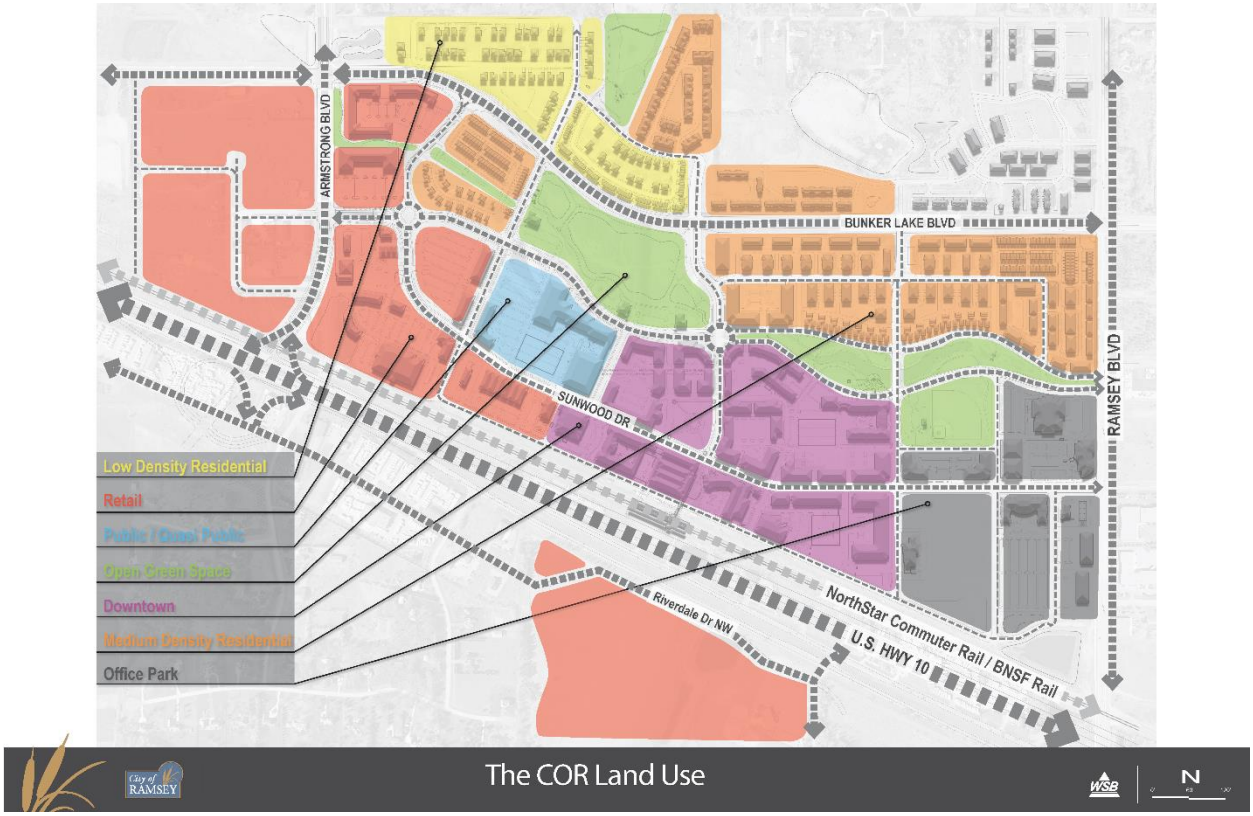
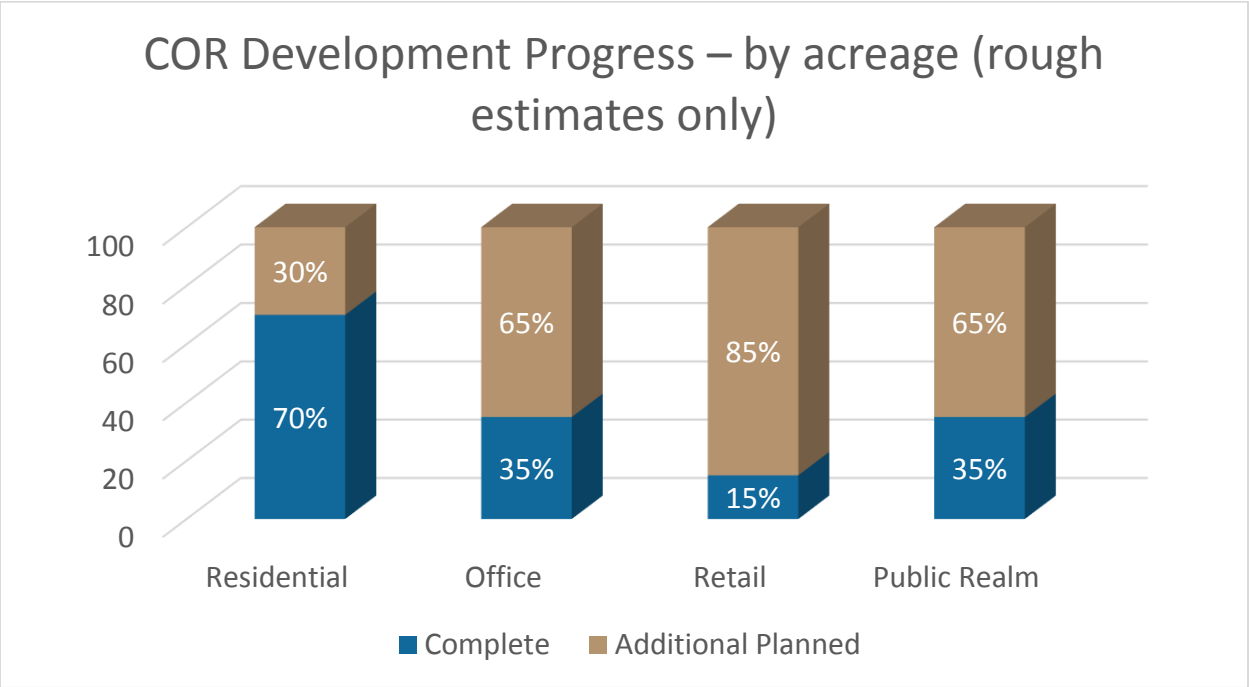


Table 59: Planned Growth in The COR



Elmcrest District

The Elmcrest District is anchored by a small retail node at the intersection of 167th Avenue and Saint Francis Boulevard (T.H. 47). For a number of years, Ramsey has analyzed how to best revitalize this node that has experienced a high rate of vacancy and blight. This node has seen some private reinvestment in recent years. The Rum River Hills Golf Course has also expressed an interest in redeveloping a small portion of their land for residential development.

The goal of this district is to improve and/or remove blight from the retail node and encourage sustainable market-driven redevelopment that will benefit the entire City of Ramsey.

Ramsey's vision for the neighborhood is a mixture of residential and retail uses. Residential users may include single family residential, townhomes, or senior living units as directed by the market. Retail will include a market driven neighborhood commercial node. Redevelopment should include a connection to Elmcrest Park and/or nearby trails where feasible.

Economic Development Tools

The City of Ramsey has a number of financial tools available for economic development projects. Below is an overview of the most commonly used economic development tools.

Gap Financing:

The City's RLF and the DEED MIF programs are used to fill the financial "gap" of a particular project. A financial gap occurs when private financing and/or owner equity cannot fund an entire project. Commonly, these programs are used to purchase equipment; however, other eligible uses exist. Interest rates and terms are negotiable.

Deed Job Creation Fund:

DEED assistance to projects that have capital investment and provide well-paying jobs. Program would allow for a company to receive a 5% rebate on capital expenditures (construction costs, materials etc.) up to $500,000. In addition, this program allows for up to $500,000 in job creation rebates based upon jobs created and their salary levels.

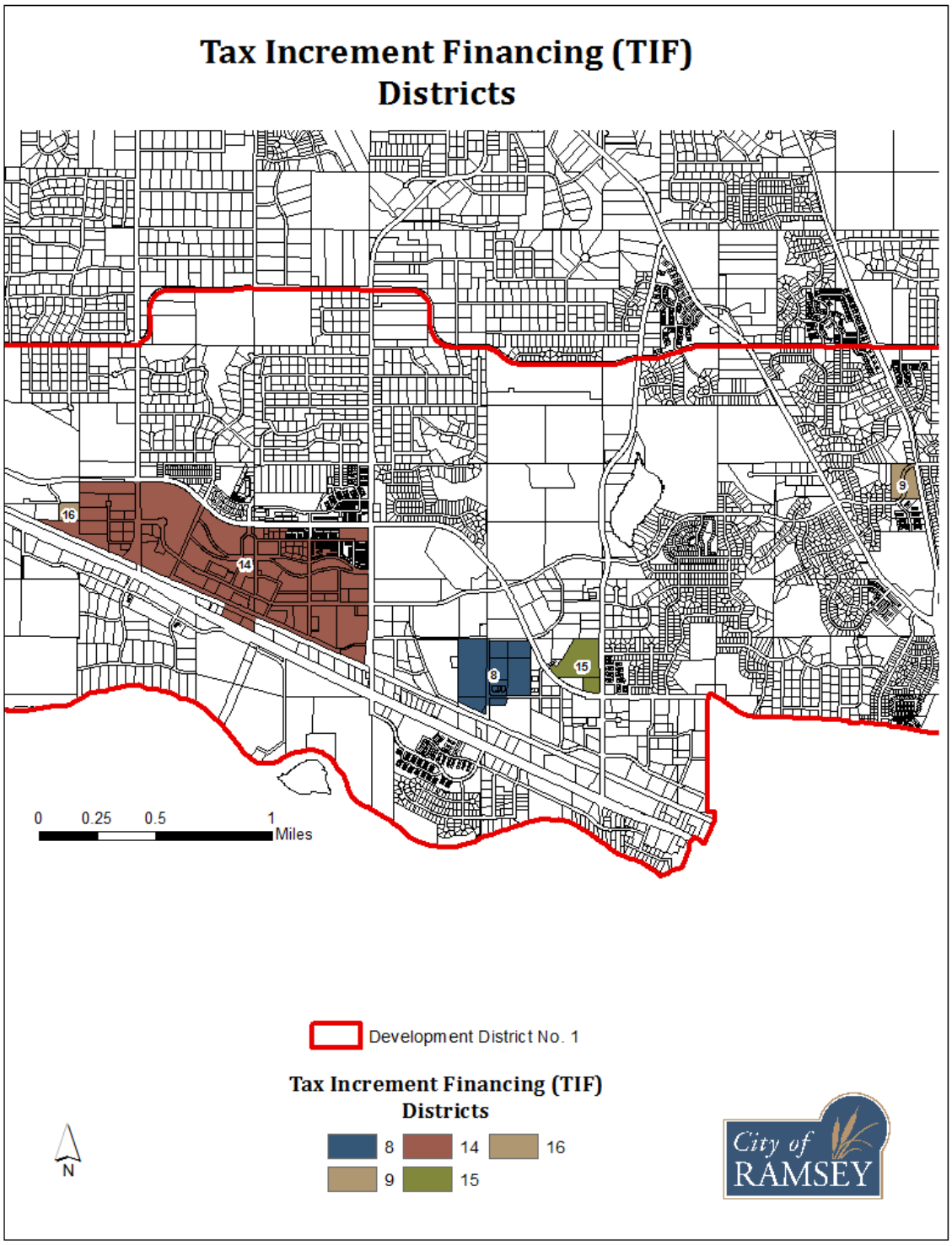
Property Tax Programs:

Tax abatement and TIF are local tax programs typically used for public infrastructure or land acquisition costs. In general, both programs work by capturing property taxes generated by a particular parcel then dedicating said tax revenue for a specific project cost.

Eligibility for financing tools based on the merit of an individual project, compliance with specific program requirements and in many cases approval from the Ramsey EDA and City Council. The City of Ramsey targets quality projects with high quality job growth. Typically, projects require owner equity and/or private financing. Most programs require specific job creation goals and annual reporting.

Tax Increment Financing

Figure 55: Tax Increment Financing District



Economic Development Strategies and Actions

Ramsey will strive to achieve its economic development goals through the following actions and policies.

A Balance of Rural Character and Urban Growth

Strategy: Complete Built-Out of The COR according to the approved Development Plan.

- Complete the Development Plan Update.
- Continue Current Recruitment Efforts.

A Connected Community

Strategy: Improve Highway 10

- Establish a Stakeholder Group for Highway 10.
- Improve Traffic Conditions (Complete Highway 10 Traffic Plan).
- Create a sustainable funding plan for right-of-way acquisition and construction.
- Remove Blight and Public Nuisances (Complete Highway 10 Land Use Plan).

Strategy: Improve the Image of Ramsey and its Neighborhoods, Business Districts, and Key Corridors

- Improve signage.
- Grade separate rail crossings to eliminate physical barriers.
- Remove Blight and Public Nuisances at the Rum River Hills Node.
- Remove Blight and Public Nuisances at the Highway 47 Corridor.
- Improve Relationships Communitywide to Remove Blight and Public Nuisances.

An Active Community

Strategy: Create a Robust Offering of Recreational Opportunities that benefit Businesses.

- Support the completion of the Master Park and Recreation Plan

Smart, Citizen Focused Government

Strategy: Increase Retail Options for Residents and Businesses

- Continue and Expand Current Marketing and Recruitment Efforts for New Retailers.
- Improve Access and Visibility for Retailers from Key Corridors.
- Consider free land and incentives.
- Directly recruit businesses.
- Execute a marketing campaign to draw businesses.
- Coordinate with existing efforts (Anoka County, DEED, Chambers of Commerce, etc.)

Financial Stability

Strategy: Maintain and Expand our Employment Base

- Continue our Business Retention and Expansion Efforts.
- Build Out the Bunker Lake Industrial Base.
- Plan for the Highway 10 Business Park (next Business Park after Bunker Lake Industrial Park).

- Make sites shovel ready.
- Provide incentives to achieve our economic development goals.
- Be flexible with zoning.

Chapter 09: Water Resources Plan

Prepared with assistance from Bolton and Menk

Water Supply Plan

In 2004 the City of Ramsey completed a Water Supply and Distribution plan as required by State Legislation adopted in 1993, which required public water suppliers to adopt plans to promote the efficient use of water. This plan, prepared by consulting engineers Bolton & Menk, Inc. documented the water supply, demand and use characteristics of the existing municipal water system and projected future municipal water system needs. The plan also established a conservation plan and an emergency preparedness plan.

Continued growth and changes in development plans of the future community prompted a need to update this study in 2012 as part of the 2030 Comprehensive Plan.

The 2012 Comprehensive Water Plan included a plan for meeting the City's needs based on development projected within the City's 2030 Comprehensive Plan. The 2012 Comprehensive Water Plan outlined infrastructure needs and included an implementation schedule based on the anticipated development.

In 2017, the 2012 Comprehensive Water Plan was updated based on current (2017) population and land use projections and included the following revisions:

- Development projections from 2012 indicated a new water supply capacity would be required by 2019. With the updated development data, new water supply is now projected to be required by 2022.
- In the 2012 report, a water treatment facility was identified as a means of water supply. This was intended to be a surface water treatment facility that drew raw water from the Mississippi River. Based on current discussions with regulatory agencies, there is the potential to provide more water to the system through the addition of wells. In the 2017 report, the treatment facility was removed.
- A new treatment facility was added to the 2017 report to provide greater water quality than exists from the untreated well water current used in the City. The construction of the facility will depend on several factors, including: needs of business and industrial users, and acceptability of the water by residents of the community. The water treatment facility is depicted as being constructed in 2027 and 2028. The actual timing of the construction of the facility is undetermined at this time.
- Construction of new wells in 2023 and 2028 will provide adequate capacity to the year 2040 based upon projected growth rates. In order to determine a viable location for a new well, and potential for additional water supply options utilizing groundwater sources, a well location study should be undertaken.

The Proposed Water System Improvements map from the 2017 update is attached as Figure 1 in Appendix A. The 2017 Comprehensive Water System Study Update completed by Bolton & Menk, Inc is incorporated in this Plan as Appendix B.

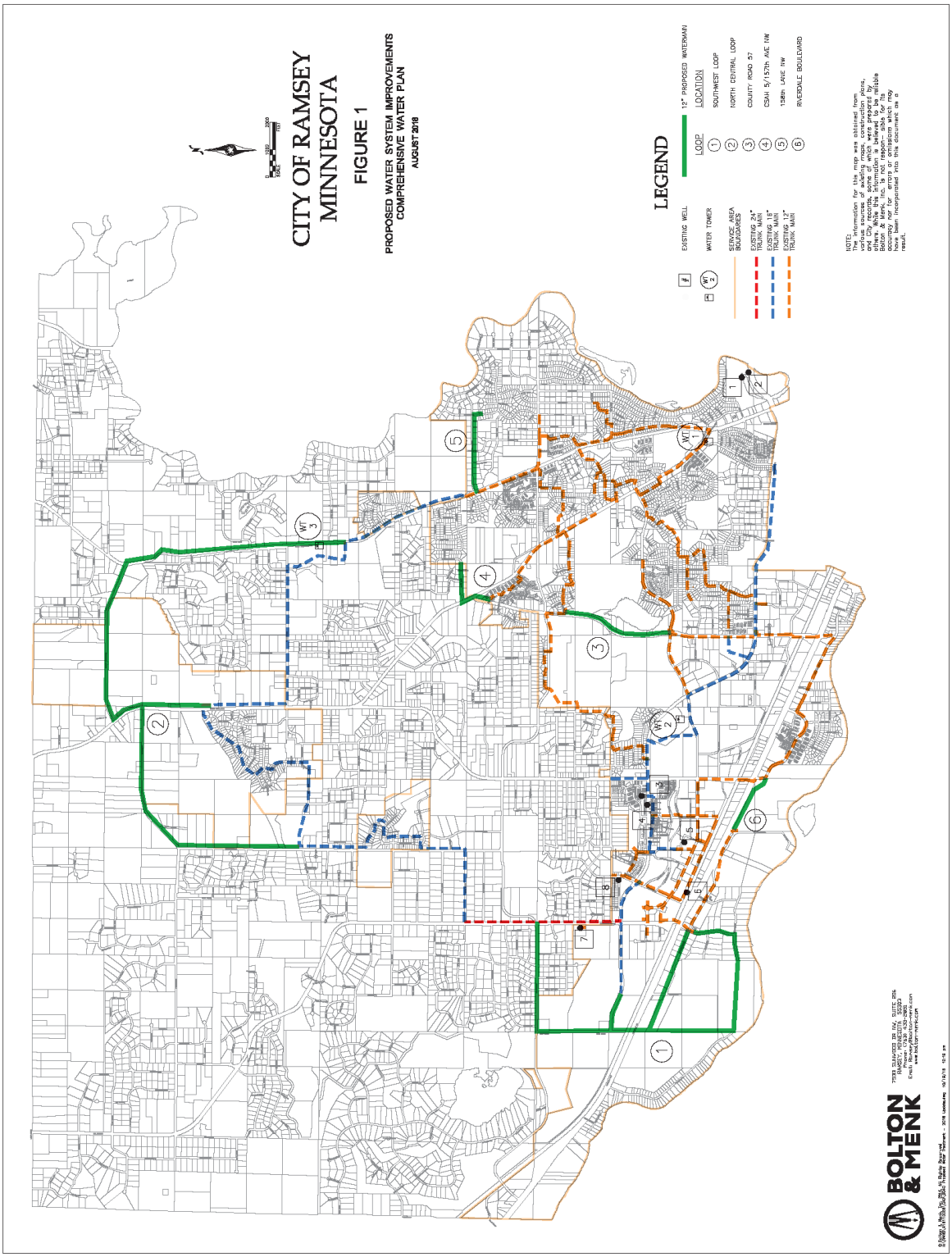
In August 2009, the City of Ramsey adopted a Wellhead Protection Plan as required by the Minnesota Department of Health. The purpose of this study was to protect the city's water supply system from pollution by updating information regarding private wells, storage tanks, hazardous waste generators, etc. within close proximity to public wells. The Wellhead Protection Plan is

included in Appendix B. An update to the Wellhead Protection Plan is scheduled to be completed in 2019.

In 2017, the City of Ramsey completed a Water Supply Plan and submitted it to the Department of Natural Resources and the Metropolitan Council for approval. The submitted Water Supply Plan is included in Appendix B.

The City of Ramsey will continue to explore opportunities for water conservation, including the recently adopted topsoil ordinance for new primary structures.

Figure 5619: Trunk Water Supply Map



Wastewater Plan

Overview and Background

Growth of population and jobs in a community can present challenges to ensuring the needs of residents and businesses are adequately met. One of the key elements in addressing this challenge is the planning, construction, and maintenance of adequate wastewater collection systems. A Wastewater and Comprehensive Sewer Plan is a useful tool for defining the strategies the City will use to accomplish planning, construction, and maintenance of the wastewater system.

Under the state Metropolitan Planning Act, local governments are required to submit a wastewater and comprehensive sewer plan element as part of their overall comprehensive plan. This includes describing service needs from the regional system in support of planned growth. Prior to any expansion of sanitary sewer service, this plan must be found consistent with the regional 2040 Water Resources Policy Plan produced by the Metropolitan Council.
In 2005 the City of Ramsey completed a Comprehensive Sanitary Sewer Study which was prepared by consulting engineers Bolton & Menk, Inc. The 2005 Plan presented a guide plan for the extension of the sanitary sewer trunk system to the entire City. In 2012 the City updated the 2005 Comprehensive Sanitary Sewer Study. This update focused on the proposed sanitary sewer trunk extensions and improvements which are required to provide service to all areas within the 2030 MUSA boundaries. In September, 2017, the City completed an update to the 2012 Comprehensive Sanitary Sewer Study. The 2012 study and 2017 update identified the ultimate sanitary sewer flows for the City. The City of Ramsey is considered by Metropolitan Council to be a "Developing Community" and as such is presently allowed to extend sanitary sewer service anywhere within MWCC Sanitary Sewer District 3 boundary (south of Trott Brook). The current extent of the sewered area is now adjacent to Trott Brook and revised land use plans require its extension to the remaining portion of the City. The City's current wastewater flow allocation is 3.8 million gallons per day (mgd).

The 2017 update to the Comprehensive Sanitary Sewer Study completed by Bolton & Menk Inc. is incorporated in this Plan in Appendix B. Revised sanitary sewer flow projections based on the revised Future Land Use Map are included as Exhibit 8:1 of this Chapter. The flow assumptions for calculating sanitary sewer flow are as follows:

Description	Factor
Gallons per Person per Day	75.0
Flow Variation Factor	2.5 to 4.0
People per Unit	3.0
Flow per unit	225
Employees per Acre	20
Commercial/Industrial Flow per Acre	1,500

Existing System

The existing wastewater treatment system, shown in Figure 1 in Appendix A, includes 8 Lift Stations, forcemain and gravity sanitary sewer. This figure also shows the location of the two connection points to the MCES system. The City does not have a separate sanitary sewer treatment facility from the MCES, however, approximately 4,100 Individual Sewage Treatment Systems are active in the City limits. A map of the ISTS is included in Appendix A as Figure 3.

Population, Household, and Employment Forecasts

The municipally owned sanitary sewer system provides service to all residents and businesses in the City. The City has requested the following revisions to the Met Council projections of population, household, and employment forecasts, the City of Ramsey anticipates the following sewer demands, as detailed in Table 60.

Table 60 – Population, Housing, & Employment Sewer Allocation Forecasts

	Forecast Component	2010	2020	2030	2040
Population	Sewered	10,615	14,490	23,810	28,370
	Unsewered	13,053	13,060	9,540	10,780
Households	Sewered	3,615	4,920	7,980	9,440
	Unsewered	4,418	4,680	3,520	4,060
Employment	Sewered	4,304	6,280	7,100	7,640
	Unsewered	475	620	700	760

Actual and Projected Wastewater Flow

Table 61 shows actual and projected average flows for the City's wastewater system, in millions of gallons per day (MGD). The current system has sufficient capacity to meet the demands of population forecasts.

According to the Metropolitan Council, regional capacity for North Trott Brook Sewer District can be provided through the existing Regional Disposal System by system capacity improvements. Therefore, a future Regional waste water treatment plant (WWTP) is not being planned at this time.

Table 61 – Actual and Projected Wastewater Flows

2010	2020	2030	2040
.78	.98	1.51	1.74

Table 62: Sewer Flow Forecasts for North Trott Brook Sewer District

North Trott Brook Sewer District	Year	Households (Sewer)	Peak Flow Projection-MGD	Employment (Sewer)	Peak Flow Projection-MGD	Total Flow
	2020	672	0.2	42	0.0	0.2
	2030	1089	0.2	48	0.0	0.2
	2040	1288	0.3	52	0.0	0.3
Mississippi River Sewer District	2020	2084	0.5	5825	1.3	1.8
	2030	3379	0.8	6584	1.5	2.3
	2040	3998	0.9	7087	1.6	2.5
Rum River Sewer District	2164	0.5	413	0.1	0.6	2164
	3512	0.8	467	0.1	0.9	3512
	4154	0.9	502	0.1	1.0	4154

Inflow and Infiltration

Groundwater infiltration and surface water inflows, often called infiltration/inflow (I/I), may contribute a substantial amount of municipal wastewater volume. Reducing I/I through proper design, construction, maintenance, and other interventions can reduce the strain this puts on municipal wastewater systems.

The Inflow and Infiltration (I/I) goal established for the City of Ramsey varies based on annual average flow for each connection point to the Metropolitan Disposal System (MDS). The Metropolitan Council's metering program shows that the City's 2017 annual average flow at meter M302 was 0.567 mgd. The current I/I goal for the City of Ramsey at this point is an allowable peak hourly flow of 2.54 mgd. The 2017 annual flow at meter M304 was 0.279 mgd. The current I/I goal for Ramsey at this point is an allowable peak hourly flow of 1.29 mgd.

The City continues to monitor the integrity of its Sanitary Sewer infrastructure. The City has had a Sewer Vac truck since 2009 and have a program in place to clean one third of the Sanitary Sewer system each year In addition to cleaning the existing sewer system, the City has a program in place to televise one tenth of the system each year to monitor for I/I issues. The City has historically spent approximately $10,000 per year televising and mitigating I/I issues that are discovered during the televising process. Items that are repaired though this process include: private utility hits, leaking joints, collapsed pipes and leaking manholes. The City does not have an ordinance that prohibits the connection of sump pump, rain leaders, or passive drain tile from the sanitary sewer system. The City of Ramsey has adopted the Minnesota State Building Code, which states that drainage systems shall discharge into an approved sewer system or to daylight (§R405.2.3) and storm sewer systems shall not drain into sewers intended for sanitary sewage only (§4715.2700). The City of Ramsey interprets that these systems must drain to daylight only unless storm sewer is available on-site. The City of Ramsey will explore the need for such ordinances if it is determined the City is not meeting the established I/I goal.

The City applied for $25,250 in matching grant funds from the 2014 State Bond Fund Municipal Inflow & Infiltration Grant program though the Met Council Environmental Services to perform needed I&I improvements. The grant was awarded, and this project was completed in 2016 where multiple castings were adjusted and chimney seals were installed to prevent I&I at those structures. A lift station and a manhole were also rehabilitated to seal the structure by coating the insides of the structures.

Figure 20: Existing Sanitary Sewer Trunk Map

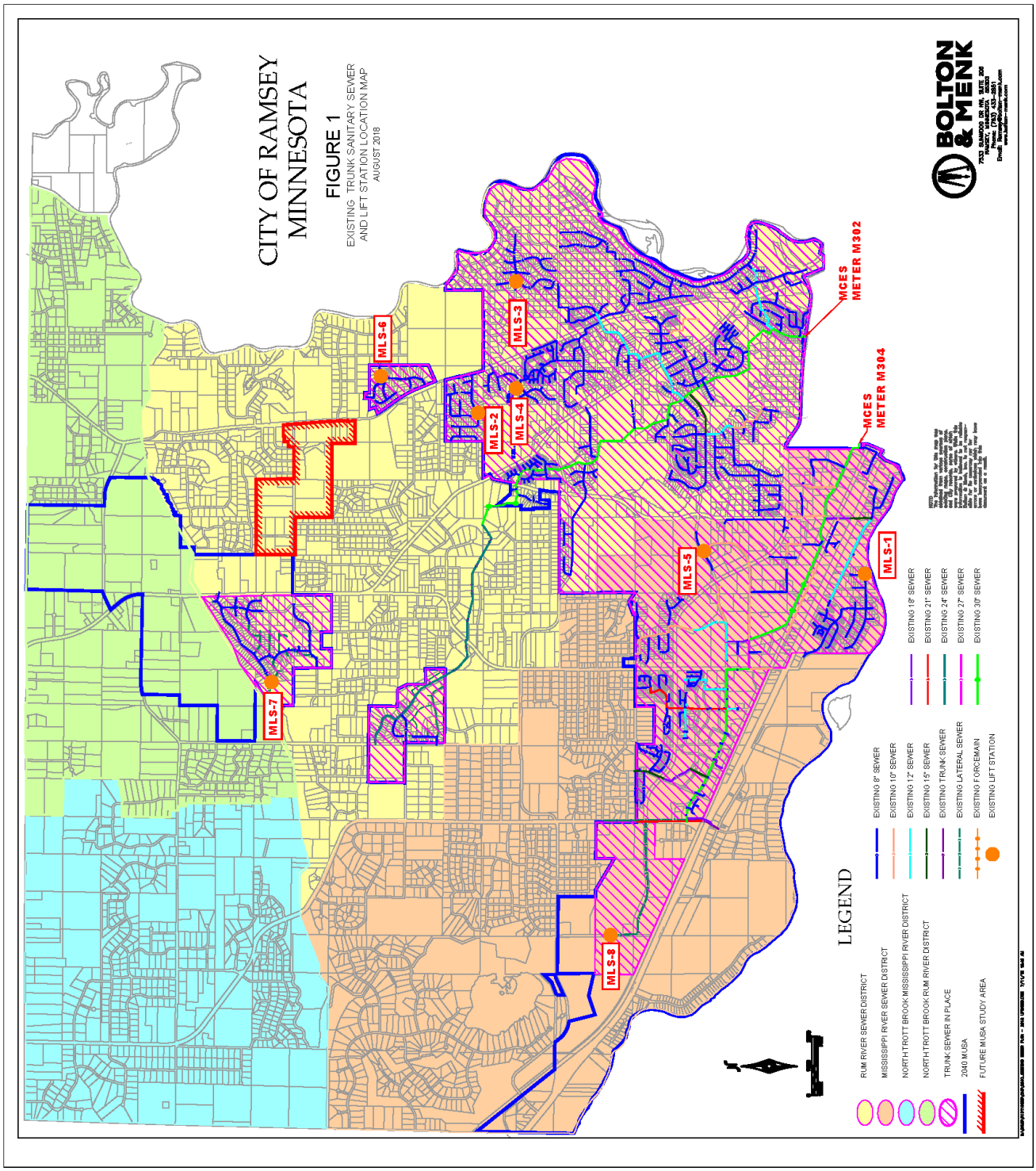
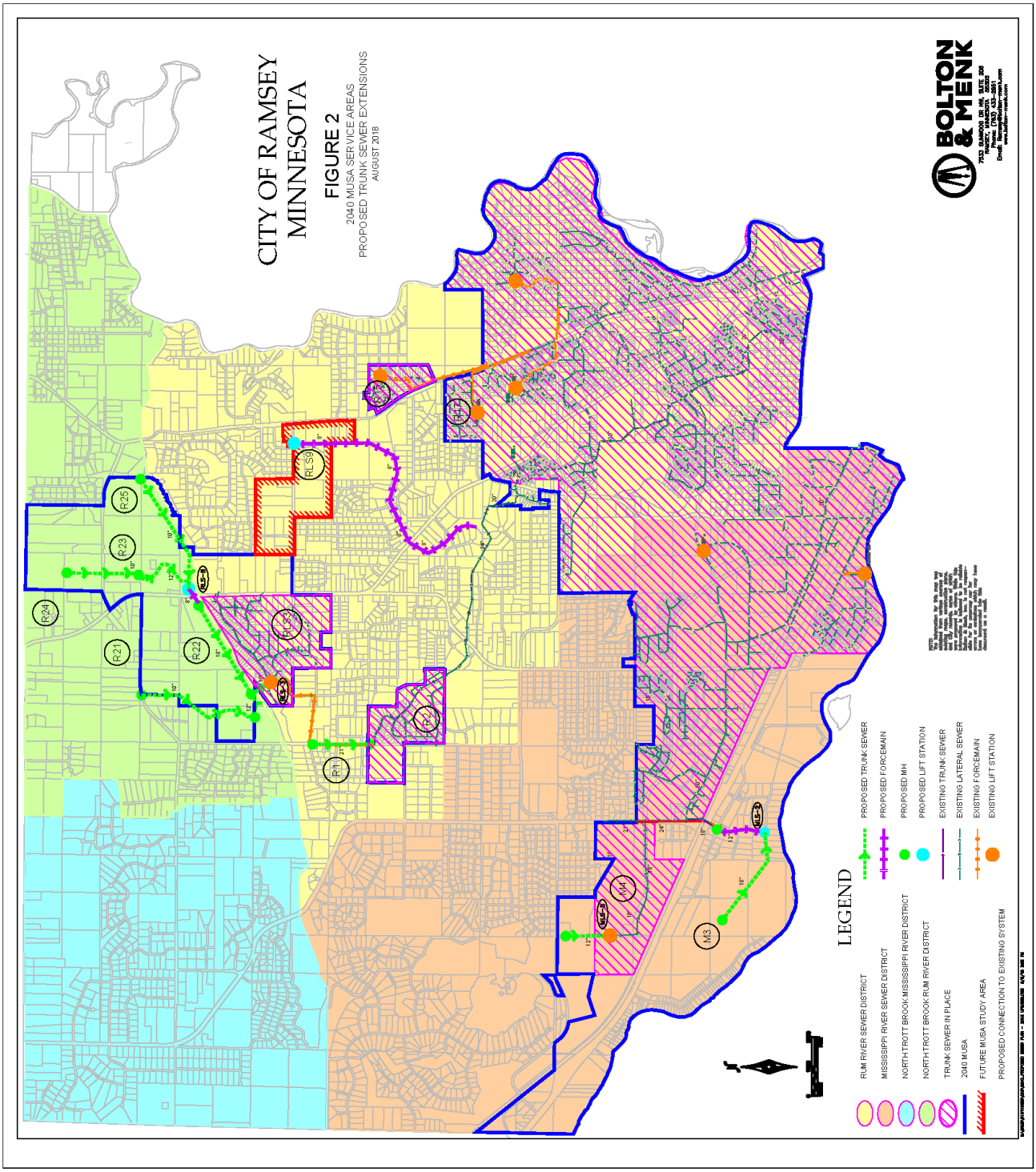


Figure 21: Future Sanitary Sewer Trunk Map

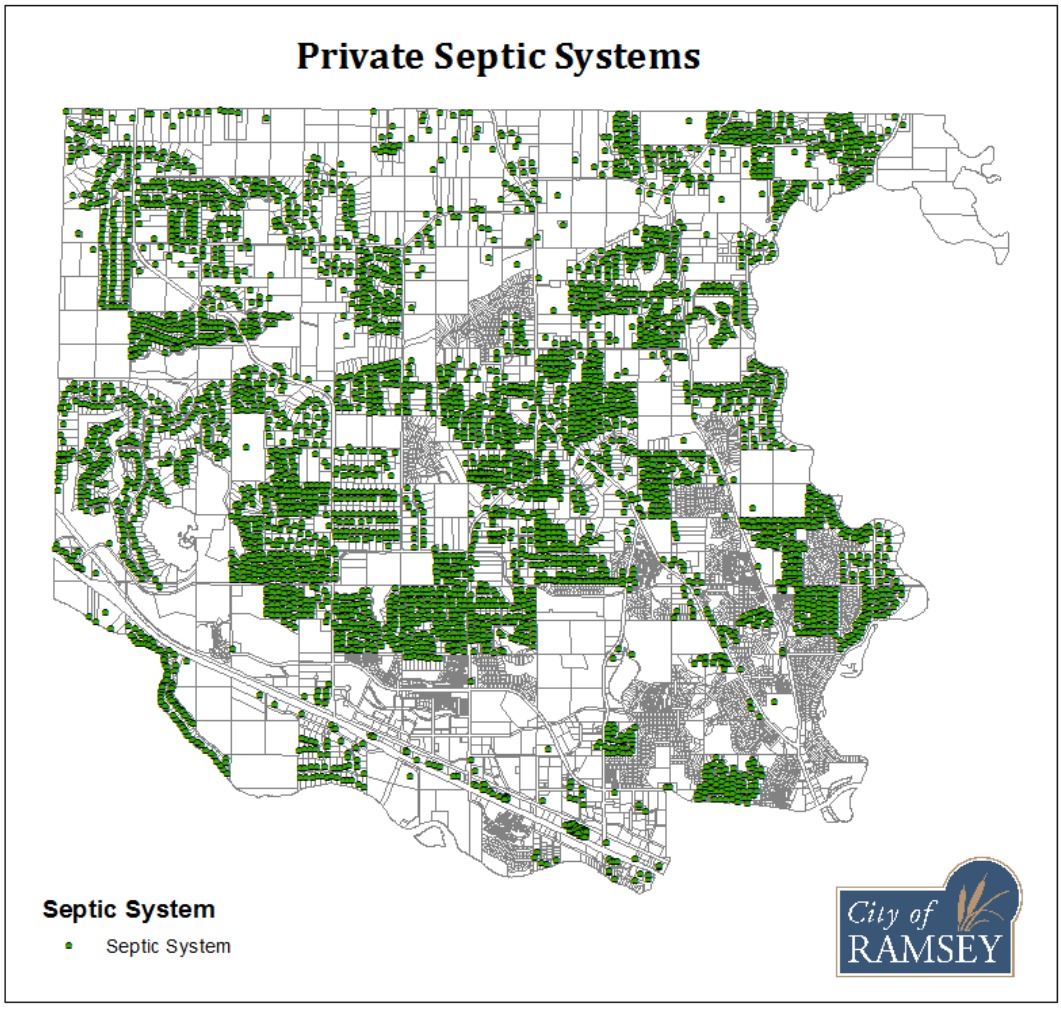


Community and Subsurface Treatment Systems

Community and Subsurface Treatment System Management Program

Ramsey maintains a database of approximately 4,100 private subsurface septic systems. A majority of these are for single-family homes. There is one group septic system for a six (6) unit townhome development owned and operated by a private Home Owners Association (HOA). In 2016, the Minnesota Pollution Control Agency (MPCA) reported a total of approximately 541,000 septic systems in Minnesota. Anoka County has an estimated 28,000 systems, the second highest number of septic systems per County in the State and the highest number of systems of any County in Metropolitan Area. When properly maintained, these systems are an adequate means of treating wastewater. However, given the number of private septic systems in the community, Ramsey must dedicate resources to ensure that these systems are being properly maintained in order to protect groundwater quality, prevent public health threats, and avoid public nuisances.

Figure 22: Private Septic Systems



Ramsey is a Home Rule Charter City. Ramsey City Charter states the following.

> *Connection Policy.* The city may not compel any property owner with a functional private sewer and water system to connect to city sewer and/or water.
>
> *Assessment policy.* The city may not levy an assessment for any component of any project which includes sewer and/or water improvements against a property whose owner elects to remain on a functional private sewer and/or water system.
>
> *Request for urban services.* Property owners who remain on private sewer and water systems after urban services become available may request connection to urban services at any time. Upon connection to urban services an assessment may be levied provided it is consistent with the original assessment.

Ramsey tracks septic systems with a permit management system known as Permit Information Management System (PIMS). PIMS is a product of the Local Government Information System (LOGIS) consortium of local communities.

Public Treatment Systems

Ramsey has no public treatments in our community. Ramsey does have three (3) cluster systems serving four (4) units each, resulting in twelve (12) units being served by a clustered (shared) system.

Subsurface Treatment Systems

Ramsey has an estimated 4,170 subsurface treatment systems.

Public Education

Ramsey has set a goal to improve public education on proper maintenance of septic systems. Ramsey's primary clearinghouse for education materials is www.cityoframsey.com/septic. The website serves as a clearinghouse leveraging a number of existing resources including, but not limited to the Minnesota Pollution Control Agency (MPCA) and Know the Flow (Anoka County).

Ramsey actively participates in Septic Smart Week each September.

Additionally, during the 2017-2018 Academic Year, Ramsey collaborated with the University of Minnesota through its Resilient Communities Project (RCP). One of the projects this partnership worked on was septic education. The partnership developed printed materials and website content. Ramsey is working on incorporating these resources within our new website rolling out in 2018.

Required Pumping and/or Maintenance Reminders

Each year Ramsey sends reminders to septic system owners that are due for septic pumping and/or maintenance at an interval not to exceed once every three (3) years as required by the State of Minnesota.

Financial Assistance for Public Health or Safety Concerns

In instances where a septic system has failed to the point it poses a threat to public health or safety, Property Owners may request the City replace a private septic system and assess the costs of the replacement to the benefitted property. The Property Owner must enter into an Assessment

Agreement and the costs of replacement will be levied against the Property as a Special Assessment. The Property Owner must submit proof that they have exhausted all other financial options to replace the system.

Anoka County also has potential dollars and/or loans available for septic replacement needs.

Administrative Enforcement of Septic Rule Violations

Ramsey has established an administrative process to enforce violations of various sections of our City Code, including our Septic Code. When the City becomes aware of a septic system in violation of the Septic Code, we track the violation through our code enforcement management system. Property Owners are provided two (2) notices of violation with instruction on how to comply with Septic Code. The City is able to issue Administrative Fines in addition to the Notices of Violation.

Civil Prosecution

In the rare occasion where Ramsey's Administrative Enforcement is unsuccessful in achieving compliance, the City will file civil prosecution charges in order to obtain an injunction from District Court to remedy the situation.

Criminal Prosecution

In extremely rare occasions, especially in events of threats to public health or safety, Ramsey may choose to seek criminal charges to remedy the situation.

Future Community Treatment Systems

In certain instances, Ramsey may consider allowing private, community septic systems.

Land Uses and Physical Conditions

Ramsey will generally only allow a private, community system outside of the Metropolitan Urban Service Area (MUSA). In certain circumstances where an agreement for future connection is reached, Ramsey may allow private, community septic systems within the MUSA boundary.

Rural Residential

Private septic systems are generally reserved for rural residential lots of at least one (1) acre in size. Properties shall ensure adequate space for a primary and secondary drainfield area.

Shoreland Areas

Ramsey is supportive of private, community septic systems in areas located within our Shoreland Overlay District, Rum River Wild and Scenic Overlay District, and Mississippi River Corridor Critical Area (MRCCA). These are environmentally sensitive areas, and the public benefits from limiting the number of potential individual source points of pollution that could pose a threat to water quality.

Urban Residential

For areas in the future urban service area but future municipal utilities are not expected within the current planning period (20 years), Owners may cluster lots and serve through a private, community septic system. The Owners must enter into a Future Connection Agreement providing for future connections when municipal services are available.

Administrative Procedures

Ramsey will require that a legal entity be established prior to the construction of any private, community septic systems. Although Ramsey will have no enforcement responsibilities of the entity, Ramsey will require a review of the articles of incorporation by the City Attorney. The participating properties shall enter into a Maintenance Agreement with the City and shall agree to allow the City to assess the costs of future repair in the event of failure to repair a non-compliant system.

Compliance with Applicable Regulations

Owners and Installers of private, community septic systems shall design and construct consistent with Minnesota Rules, Anoka County Ordinances, and Ramsey City Code.

Ramsey Administration

Ramsey shall administer applicable Minnesota Rules consistent with other private septic systems. Ramsey shall require the issuance of a permit prior to installation and shall ensure ongoing compliance.

Surface Water Management Plan

Ramsey originally updated its Surface Water Management Plan in 2015. Changes to Minnesota Rules required updates to this plan sooner than originally planned as part of the Comprehensive Plan Update. A revised Surface Water Management Plan is incorporated by reference into the Comprehensive Plan Update.

Ramsey supports additional discussion to coordinate the efforts of local municipalities, watershed organizations, the Minnesota Board of Water and Soil Resources (BWSR), and the Metropolitan Council to provide clarity, consistency, and reasonable update cycles for Surface Water Management Plans.

Chapter 10: Implementation Plan

Action Item	Policy or Capital Improvement?	Resources Needed	Timeframe
Land Use			
Establish Policy for Urban Service Boundary Extensions	Policy	Existing Resources	2019
Update Density Transitioning Ordinance	Policy	Existing Resources	2019
Small Area Plan – The COR	Policy	Existing Resources	2019
Small Area Plan – Green Valley District	Policy	Existing Resources	2020
Small Area Plan/Infrastructure Study – Mississippi West District	Policy	$25,000 Partner with Developers and Land Owners	2020
Small Area Plan – Elmcrest District	Policy	Existing Resources	2020
Establish Public Art Plan	Policy	$5,000	2021
Complete the Streetscape Plan	Policy	Existing Resources	2019
Advocate for a new Middle School and Third Elementary School	Policy	Existing Resources	Ongoing
Encourage School Districts to Amend District Boundaries to follow Neighborhood Boundaries	Policy	Existing Resources	Ongoing
Prioritize Desired Amenities with goal of Financial Stability through Annual CIP Process	Policy	Existing Resources	Ongoing
Update Official Zoning Map for consistency with Comprehensive Plan	Policy	Existing Resources	Ongoing
Complete a Comprehensive Zoning Code Update	Policy	Existing Resources	2019
Transportation Plan			
Complete the Ramsey Highway 10 Plan	Policy	Existing Resources	2019

Complete the Highway 47 Corridor Plan	Policy	$25,000	2020
Complete the Nowthen Boulevard/CSAH 5 Corridor Plan	Policy	$25,000	2020
Complete the Green Valley Road/CR 63 Corridor Plan	Policy	Existing Resources	2021
Complete the 181st Avenue/CR64 Plan	Policy	Existing Resources	2021
See Transportation Plan for Capital Improvements			
Housing Plan			
Provide incentive-based approach to neighborhood revitalization	Policy	TBD	2022
Identify and remove substandard housing units that are economically unfeasible to rehabilitate.	Policy	TBD	2023
Create a simple webpage/portal that allows residents to voice anonymously code enforcement concerns	Policy	Existing Resources	2019
Complete a housing needs assessment and analysis in the immediate future	Policy	Existing Resources	2020
Create policy allowing flexibility for senior projects to convert to affordable housing when the demand for senior housing changes	Policy	Existing Resources	2023
Maintain, and update if needed, conservation subdivision ordinances	Policy	Existing Resources	2020

Consider incentives for innovative water-saving solutions for stormwater management, water conservation, and rainwater reuse	Policy	TBD	2023
Consider a policy regarding sprinkler gauging for single family homes, townhomes, and homeowners' associations in order to save water	Policy	TBD	2023
Create an inclusionary housing policy and toolkit	Policy	Existing Resources	2022
Roll out the "Can I Be Your Neighbor?" initiative	Policy	Existing Resources	2019
Create a Fair Housing Policy for the City	Policy	Existing Resources	2020
Create and maintain a policy that allows for density bonuses for new projects in The COR that provide additional public amenities, such as open space dedication or affordable housing, in exchange for densities greater than the Zoning Ordinance typically would allow	Policy	Existing Resources	2020
Create informational packet of first-time homebuyer programs to provide to prospective homebuyers	Policy	Existing Resources	2019
Natural Resources Plan			
Create a Pollinator-Friendly Toolkit	Policy	Existing Resources	2020
Consider a Boulevard Tree Program	Policy	Existing Resources	2020

Create a Shoreline Protection Plan	Policy	Existing Resources	2019
Create a Conservation Subdivision Design Policy	Policy	Existing Resources	2021
Create an Environmental Protection Overlay District for Trott Brook	Policy	Existing Resources	2020
Implement the Mississippi River Corridor Critical Area (MRCCA) Plan	Policy	Existing Resources	2021
Create a Community Resilience Plan	Policy	Existing Resources	2020
Complete the Circle of Ramsey Greenway Plan	Policy	Existing Resources	2019
Inventory potential access points to significant ecological resources	Policy	Existing Resources	2022
Create an Outreach Program for Groundwater Planning	Policy	Existing Resources	2022
Create an Outreach Program for Organics Recycling/Solid Waste Reduction	Policy	Existing Resources	2019
Mississippi River Corridor Critical Area (MRCCA)			
Parks and Recreation			
Circle of Ramsey Greenway	Capital Construction	TBD (Private/Public Partnership)	Opportunity Driven
Community Center	Capital Construction	TBD	Opportunity Driven
Lake Itasca Park	Capital Construction	$750,000 (paid by Developer Park Dedication Dollars)	2023
Nathe Park	Planning and Design	$25,000	2023
The COR Parks System	Capital Construction	TBD	2020-2030 (phased)

Community Park #6	Capital Construction	TBD (paid by Developer Park Dedication Dollars)	2025
Complete the Parks System Plan	Policy	Existing Resources	2019
Acquire Land along Trott Brook	Acquisition	TBD	Opportunity Driven
Maintain the Recreation Program	Policy	0.50 FTE Recreation Coordinator	2019
Create a Trail Plan to connect Mississippi River Regional Trail to Oliver Kelly Farm	Policy	$10,000	2020
Create a Trail Maintenance Plan	Policy	Existing Resources	2020
Formalize process to involve local athletic association in Capital Improvement Program (CIP) Process	Policy	Existing Resources	2019
Create a policy for Neighborhood Park Selection	Policy	Existing Resources	2020
Economic Development			
Create a Plan for the Highway 10 Business Park	Policy	Existing Resources	2023
Create a Plan to increase access and visibility for Retailers	Policy	Existing Resources	2019
Create a Marketing and Recruitment Campaign for Economic Development	Policy	Existing Resources	2019
Create the Highway 10 Steering Committee	Policy	Existing Resources	2018
Complete the Highway 10 and Highway 47 Plans	Policy	Existing Resources	2019

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-085

RESOLUTION AUTHORIZING SUBMISSION OF THE CITY OF RAMSYES 2040 COMPREHENSIVE PLAN UPDATE TO THE METROPOLITAN COUNCIL.

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018; and

WHEREAS, the City of Ramsey was granted an extension to submit the Cities 2040 Comprehensive Plan update to the Metropolitan Council by no later than June 30, 2019; and

WHEREAS, the City Council, Planning Commission, and the City Staff have prepared a proposed Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for a period of 6 months for their review and comment; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all public comments, and thereafter submitted its recommendations to this Council; and

WHEREAS, the City's Planning Commission conducted a public hearing on April 4th, 2019 relative to the submission of the plan for adjacent community and affected jurisdiction review and submission of the Comprehensive Plan update to the Metropolitan Council; and

WHEREAS, on April 4th, 2019 the Planning Commission recommended approval of the proposed Comprehensive Plan Amendment for City Council consideration; and

WHEREAS, the City Council has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by the planning commission and after consideration but before final approval by the governing body of the local governmental unit.

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the City Council is ready to submit its proposed plan to the Metropolitan Council for review pursuant to Minnesota Statutes section 473.864; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes City Staff to submit the City's 2040 Comprehensive Plan update to the Metropolitan Council.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of April, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, April 4, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Cheri Gengler Commissioner Torrey Johnson Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Bruce Anderson
Also Present:	Community Development Director Timothy Gladhill City Planner Chris Anderson City Planner Chloe McGuire Brigl Consulting Planner Eric Maass

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the Commission in the Pledge of Allegiance.

Chairperson Bauer welcomed newly appointed Commission members Torrey Johnson and Eric Peters to the Planning Commission.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Johnson, Peters, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

5. APPROVE PLANNING COMMISSION MINUTES

5.01: Approve the Following Planning Commission Minutes:

5.01.1: Planning Commission Meeting Minutes Dated March 7, 2019

Motion by Commissioner Woestehoff, seconded by Commissioner VanScoy, to approve the following minutes as presented: Planning Commission Meeting Minutes dated March 7, 2019.

Motion Carried. Voting Yes: Commissioners Woestehoff, VanScoy, and Gengler. Voting No: None. Abstain: Chairperson Bauer, Commissioners Johnson and Peters. Absent: Commissioner Anderson.

6. COMMISSION BUSINESS

6.01: Appoint Chairperson and Vice Chairperson of the Planning Commission

Community Development Director Gladhill stated each year the Planning Commission appoints a chairperson and vice-chairperson. Currently, Commissioner Randy Bauer serves as Chairperson and Commissioner Gary VanScoy serves as the Vice Chairperson. The term of appointment is April 5, 2019 to April 2, 2020. He requested the record reflect that Commissioner Anderson would support Randy Bauer as Chairperson and Gary VanScoy as Vice Chairperson.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to appoint Randy Bauer as Chairperson of the Planning Commission from April 5, 2019 to April 2, 2020.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, Johnson, and Peters. Voting No: None. Absent: Commissioner Anderson.

Motion by Commissioner Woestehoff, seconded by Commissioner Peters, to appoint Gary VanScoy as Vice Chairperson of the Planning Commission from April 5, 2019 to April 2, 2020.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Woestehoff, Peters, Gengler, Johnson, and VanScoy. Voting No: None. Absent: Commissioner Anderson.

7. PUBLIC HEARINGS

7.01: Public Hearing: Consider Variance and Minor Plat for 16950 Neon Street NW (Project No. 19-105); Case of Jill Arnold

Public Hearing

Chairperson Bauer called the public hearing to order at 7:04 p.m.

Presentation

City Planner Anderson presented the staff report stating on March 1, 2019, the City received an application submittal from Jill Arnold (the "Applicant") for a variance, sketch plan, and final plat for a Minor Subdivision of the property located at 16950 Neon St NW (the "Subject Property"). The Planning Commission reviewed a concept of the proposed Minor Plat back in May of 2018 and generally supported a variance to lot size as it did not appear to alter the essential character of the surrounding neighborhood. Staff reviewed the request in further detail and recommended approval.

Citizen Input

Jill Arnold, 16950 Neon Street, thanked the Commission for their consideration and thanked staff for providing a thorough report.

Commissioner VanScoy asked if the applicant had any concerns with the staff review letter.

City Planner Anderson reported this letter was meant for the surveyor and noted all issues within the letter had been addressed.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, Johnson, and Peters. Voting No: None. Absent: Commissioner Anderson.

Chairperson Bauer closed the public hearing closed at 7:12 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to adopt Resolution #19-075 granting a variance to minimum lot size.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Johnson, Peters, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #19-076 granting Final Plat approval for Hauck Addition.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Peters, Johnson, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

7.02: Public Hearing: Consider Multiple Actions for a Proposed Expansion at 6601 McKinley Street NW (Project No. 19-106): Case of ACE Solid Waste, Inc.

1. **Variance to pavement setback from road right-of-way.**
2. **Amended Conditional Use Permit.**
3. **Site Plan Approval.**

Public Hearing

Chairperson Bauer called the public hearing to order at 7:15 p.m.

Presentation

City Planner Anderson presented the staff report stating the City has received an application from ACE Solid Waste, Inc. (the "Applicant") for a proposed expansion of their existing transfer station at 6601 McKinley St NW (the "Subject Property"). The project requires multiple actions by the City, including a variance to off-street parking/maneuvering setbacks, an amendment to an existing Conditional Use Permit, and Site Plan approval. In 2018, the Applicant received approval of a plat that combined two parcels into one as well as a zoning amendment to secure a single zoning designation for the entire parcel. Those previous actions were completed by the Applicant in anticipation of an expansion of their transfer station, which is now moving forward. Staff provided further comment on ACE Solid Waste's requests and recommended approval.

Citizen Input

Commissioner VanScoy asked why the roadway was considered a street when it appeared to be more of a drive access.

City Planner Anderson explained this was a public roadway that provided sole access to a local business.

Commissioner VanScoy questioned why the CUP was being amended.

City Planner Anderson stated this was being done to allow for the expansion of the conditional use.

Dave Wiggins, Division Vice President of ACE Solid Waste, discussed the plans ACE had for this property and noted the changes were being made in response to the closing of the Great River Energy plant in Elk River. He explained this project would assist ACE in providing consistent, high quality services to its residents in Ramsey.

Neil Darthfield, 10801 Direct River Drive in Coon Rapids, asked if ACE would have more solid waste on this property after the closing of the Great River Energy plant and if the odor on the site would become a concern.

Mr. Wiggins reported ACE was currently running the same volumes that would run through the new building. He reported the new building would assist with better sorting and processing

recyclables. He explained the prevailing winds were generally from the north and the west and his intent would be to keep the door on the north closed to alleviate any odor concerns.

Mark Northfield, 10222 Mississippi Boulevard, asked if the ACE property would have an increased volume of trucks coming to and from the site.

Mr. Wiggins reported the number of garbage trucks using the facility would remain the same, along with the number of semi tractor-trailers that were coming to and from the site.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, Johnson, and Peters. Voting No: None. Absent: Commissioner Anderson.

Chairperson Bauer closed the public hearing closed at 7:31 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to adopt Resolution #19-081 with findings favorable to the Applicant, granting a variance to the pavement setback from road right-of-way on the Subject Property, contingent upon review and approval as to legal form by the City Attorney.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Johnson, Peters, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to recommend that City Council approve an amended CUP and Site Plan for the proposed expansion of the transfer station building on the Subject Property.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Gengler, Johnson, and Peters. Voting No: None. Absent: Commissioner Anderson.

7.03: Public Hearing: Consider Resolution #19-085 Authorizing Submission of the City's 2040 Comprehensive Plan to the Metropolitan Council

Public Hearing

Chairperson Bauer called the public hearing to order at 7:33 p.m.

Presentation

Community Development Director Gladhill presented the staff report stating the purpose of this case is for the Planning Commission to consider the City's proposed 2040 Comprehensive Plan

following the required six (6) month adjacent and affected jurisdiction review period. The next steps in the Comprehensive Plan update process is to submit the plan to the Metropolitan Council for their official review. Following Metropolitan Council review and approval the plan would then be brought before the City Council for formal adoption. Staff provided the Commission with a broad overview of the Comprehensive Plan and recommended approval.

Citizen Input

Chairperson Bauer asked if the City of Dayton had commented on the proposed river crossing within the plan.

Consulting Planner Maass noted the City of Dayton had not provided the City with any feedback on the plan but noted the DNR had proposed changes.

Community Development Director Gladhill commented further on the proposed river crossing and noted this connection was being included in surrounding communities' plans. He stated he believed this would assist in moving the connection forward.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Peters, Gengler, Johnson, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

Chairperson Bauer closed the public hearing closed at 7:47 p.m.

Commission Business

Motion by Commissioner Woestehoff, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #19-085 authorizing Staff to submit the City's 2040 Comprehensive Plan to the Metropolitan Council.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Woestehoff, Peters, Gengler, Johnson, and VanScoy. Voting No: None. Absent: Commissioner Anderson.

8. COMMISSION BUSINESS

8.01: Consider Sketch Plan and Site Plan for The Sapphire (Project No. 18-183); Case of PSD, LLC

Presentation

Consulting Planner Maass presented the Staff Report stating the purpose of this case is to review a Sketch Plan and Site Plan for a proposed single lot 118-unit apartment building that consists of 1, 2, and 3-bedroom apartments. The proposal includes additional community space, most

notably an indoor pool for residents. Overall, architecture is compliance with underlying regulations, with amendments. Staff reviewed the project in detail with the Commission and recommended approval of the sketch plan and site plan.

Commission Business

Commissioner VanScoy questioned how the large parking lot would be accessed.

Consulting Planner Maass reported the parking lot would be accessed off of 145th Avenue NW through a shared access with Parkview East.

Commissioner VanScoy stated he was concerned with the fact the Town Center was not developing in a Mixed Use manner, which was the original intent. He commented as more and more single uses are approved, the City would be eliminating the chance for any retail or commercial uses in this area. He questioned where retail would be located in the future.

Community Development Director Gladhill reviewed the comments submitted by Commissioner Anderson with respect to this sketch plan. He reported Commissioner Anderson required additional information before he could support the request and recommended action on the item be tabled until this information could be provided to the Planning Commission.

Commissioner VanScoy stated he supported Commissioner Anderson's recommendation to table.

Commissioner Johnson commented he would be abstaining from the vote on this item.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to table action on this item until architectural elevations for all sides of the structure have been submitted to the City of Ramsey.

Further discussion

Commissioner Woestehoff recommended elevations also be included for the parking structure.

Matt Cooker, PSD, thanked staff for providing a thorough report to the Planning Commission. He reported he owned the Parkview East property. He explained he was not aware of the fact he had to provide staff with plans on the parking garage. He stated his company was not known for building junk properties and commented he was surprised the direction this was going. He commented further on the number of parking stalls required reporting this was a big complex.

Commissioner VanScoy commented he did not want to see a monolithic wall. He questioned what architectural enhancements would be made to the parking garages.

Mr. Cooker stated he anticipated the garages would be similar to the Parkview East garages with stone half-way up.

Commissioner VanScoy questioned if the architectural standards had to be addressed at this time.

Community Development Director Gladhill reported the architectural standards were a part of the Site Plan approval process.

Commissioner VanScoy commented without the architectural renderings he would have a hard time offering his support to the Site Plan.

Motion Carried. Voting Yes: Commissioners Woestehoff, Gengler, Johnson and Peters. Voting No: Chairperson Bauer and Commissioner VanScoy. Absent: Commissioner Anderson.

8.02: Review Concept Plan for PSD Retail Pad Site

Presentation

City Planner McGuire Brigl presented the Staff Report stating the purpose of this case is to review a potential development by PSD LLC (the "Applicant") on the property on the southwest corner of 147th Ave NW and Armstrong Blvd (the "Subject Property"). Staff explained the intent of this case is as follows:

- Does the Planning Commission want Staff to get this project to the finish line? If so, Staff will chart a course with future cases on exactly how to get there?
- Are there any red flags in the concept plan?
- Are there questions the Planning Commission wants answered with any future official application?

Commission Business

Commissioner VanScoy asked if the site exit was on 147th Avenue.

City Planner McGuire Brigl reported this was the case.

Matt Cooker, PSD, explained he just sent staff the elevations for this project. He commented further on the retail site he was proposing to construct.

Commissioner Woestehoff stated he believed this was a great concept for this property.

Commissioner Gengler agreed.

Community Development Director Gladhill reviewed comments that were submitted by Commissioner Anderson noting he supported the proposed concept.

8.03: Provide Feedback on Potential Lot Combination at 14671 Sodium Street NW

Presentation

City Planner McGuire Brigl presented the Staff Report stating the purpose of this case is to provide a homeowner feedback on a possible lot combination and subsequent detached garage at 14671 Sodium St NW (the "Subject Property"). The owner is proposing a lot combination (replatting) and building a new, detached garage to store his children's vehicles on the subject property. The property owner owns both lots and has done a simple tax combination at the County, but in order to build a detached garage, would need to formally replat the properties. Staff offered the property owner the chance to receive high-level feedback from the Planning Commission before investing in application fees. She commented further on the potential lot combination and requested feedback from the Commission.

Commission Business

Commissioner VanScoy asked if the neighbors had been made aware of the potential lot combination.

City Planner McGuire Brigl reported no formal notifications have been sent to the neighbors. She explained this would occur once the property owner submits an application.

Curt Fulstrom, 14671 Sodium Street NW, stated he lives in an association and reported he has discussed his proposal with the Board. He commented the Board had not expressed any concerns regarding the lot combination. He explained he understood the new garage would have to be stick built and would have to match his home.

Commissioner VanScoy indicated he was having a hard time seeing the proposed garage in this neighborhood. He stated he believed the proposed garage would be completely out of character for the neighborhood and that it would not be well received by the neighbors.

Mr. Fulstrom explained he brought his request to the architectural committee within his homeowner's association and was told the lawyers would need to look over the paperwork, but was not offered any negative feedback.

Commissioner VanScoy stated he would not be able to support this given the fact it would not fit in with the rest of the neighborhood.

Mr. Fulstrom discussed how he was trying to rectify a problem he would have in the future. He explained his kids would soon be driving and he needed additional garage space for them.

Commissioner Woestehoff questioned if the existing garage space would be converted into living space in the future.

Mr. Fulstrom stated originally, this was part of the long-term goals for his home, but noted it would be more cost effective to have living space within the new garage.

Chairperson Bauer reported Commission Anderson had concerns regarding how the new garage would fit into the character of the neighborhood.

Commissioner Johnson indicated he feared how the neighbors would react to the new, very large garage structure.

Commissioner Woestehoff stated there were other lots that had space next to them. He explained he feared that by approving this request, the City would be receiving additional requests for large accessory structures.

Mr. Fulstrom stated the other empty lots were owned by a single homeowner.

City Planner McGuire Brigl asked if the Planning Commission would be more supportive of the proposed garage if it was two-stories and looked more like a house.

Commissioner Johnson stated he could support this.

Commissioner VanScoy commented he would not support it as the character of the neighborhood would be altered and he could not support the large garage.

Community Development Director Gladhill explained the project did not have strong consensus from the Planning Commission. He reported staff could work with the applicant on architectural renderings in concept form. He indicated this item could be further discussed at a future worksession meeting with the neighbors being invited.

The Commission supported moving forward in this direction.

8.04: Review Concept Plan for Anderson Dahlen

Presentation

Community Development Director Gladhill presented the Staff Report stating the City has received a concept plan for a second building for Anderson Dahlen to meet their expanding building needs. This would be a second building/campus on a portion of 14251 Jaspar St NW. The site is currently owned by the City, with a majority of the site reserved for a future Public Work Campus. Approximately nine (9) acres is available for industrial development. The intent of this case is as follows:

- Does the Planning Commission want Staff to get this project to the finish line? If so, Staff will chart a course with future cases on exactly how to get there?
- Are there any red flags in the concept plan?

- Are there questions the Planning Commission wants answered with any future official application?

Commission Business

The Commission supported moving this project forward for an official review.

8.05: Review Concept Plan for an Industrial Building at 8200 Bunker Lake Boulevard; Case of DeltaModTech

Presentation

Consulting Planner Maass presented the Staff Report stating the purpose of this case is to provide high-level input on a potential industrial use at 8200 Bunker Lake Boulevard. Concept Plan Review is a high-level review of a concept of a proposed development. This step affords the City the ability to provide high level feedback, identify any red flags, and identify pending questions the City would like answered on a more formal review. This step is intentionally more abstract than detailed review. There are multiple steps before project approval. There are no approvals or entitlements provided with this step. The Planning Commission is being asked to review the concept plan due to a pending Tax Increment Financing (TIF) Application. Before embarking on this process, the Planning Commission is being asked to informally weigh in on compliance with the Comprehensive Plan.

Commission Business

Commissioner VanScoy asked if a trail was planned through this area.

Consulting Planner Maass reported this trail was further to the north adjacent to the residential properties. He noted this project would not impact the proposed trail.

Commissioner VanScoy questioned what this business manufactured.

Evan Skebalt, owner of DeltaModTech, explained his business was a custom engineering house. He described the high-end wound care and diabetic products that he has mass produced. He discussed how the proposed building expansion would assist his company with growth in the future. He noted he was overbuilding on office space at this time.

The Commission supported this item moving forward.

8.06: Review Concept Plan for Zeolite/Bunker Townhomes

Presentation

City Planner McGuire Brigl presented the Staff Report stating Lennar (the "Applicant") has sent in a potential concept plan for townhomes in The COR District northeast of the Northstar Marketplace north of Sunwood Drive. The site is approximately 31 acres and is owned by the City of Ramsey. The Subject Property's PID is 28-32-25-22-0058. The intent of this case is as follows:

- Does the Planning Commission want Staff to get this project to the finish line? If so, Staff will chart a course with future cases on exactly how to get there?
- Are there any red flags in the concept plan?
- Are there questions the Planning Commission wants answered with any future official application?

Commission Business

Commissioner VanScoy encouraged the City to consider what areas should be residential and what areas should be retail/commercial.

Chairperson Bauer reported Commissioner Anderson strongly opposed this plan as it did not comply with the 2040 Comprehensive Plan. He commented the south parcel was proposed for retail and believed the north parcel could house townhomes. He recommended these parcels not be developed in haste.

Commissioner Gengler stated she supported the townhomes on the top portion of the development with a retail mixed use on the bottom portion of the development.

8.07: Review Concept Plan for All Seasons Garage Door Potential Expansion

Presentation

City Planner McGuire Brigl presented the Staff Report stating the purpose of this case is to review a potential expansion by All Seasons Garage Door (the "Applicant") on the property located at the northeast corner of 141st Ave and Basalt Street (the "Subject Property"). Concept Plan Review is a high-level review of a concept of a proposed development. This step affords the City to provide high level feedback, identify any red flags, and identify pending questions the City would like answered on a more formal review. This step is intentionally more abstract than detailed review. There are multiple steps before project approval. There are no approvals or entitlements provided with this step. Staff requested feedback from the Commission regarding this request.

Commission Business

Commissioner VanScoy stated he did not have an issue with the proposal.

Mark Northfield, All Seasons Garage Door, explained he was in the process of completing a business succession plan, noting his kids would be taking over the business in the next three years. He discussed how his business had thrived in Ramsey. He requested no time limit be placed on constructing the new building.

Community Development Director Gladhill stated staff did not object to this request and commented on the right of reentry clause that could be written into the Purchase Agreement.

Commissioner VanScoy stated he was pleased to see this business expanding in the City.

Chairperson Bauer explained Commissioner Anderson supported the proposed request.

8.08: Review Draft Highway 47 Land Use Plan

Presentation

City Planner McGuire Brigl presented the Staff Report stating the purpose of this case is to review the draft Highway 47 Land Use Plan. The Highway 47 Plan was a goal of the City Council as part of its Strategic Plan to provide specific recommendations to improve the image of the corridor, but does not provide any specific traffic control measures. The City Council's current draft Strategic Plan Update does include a traffic study, incorporating previous alternatives and recent project approvals. With this current land use plan, the City was specifically looking for tools to make the Highway corridor more pleasant and attractive to residents and drivers. Staff worked with residents in 2018 to garner feedback on the plan. The draft plan focuses on three specific nodes along Highway 47, which are the North End, Elmcrest District and Bunker/47.

City Planner McGuire Brigl stated please note that this plan includes recommendations for landscaping and buffering; Staff is currently working with MnDOT for a landscaping program along the existing noise wall between Nowthen Boulevard and Alpine Drive. This program is already approved and funded by the City as of 2018, and staff anticipates that the landscaping will be put in this year. This was a large component of the effort to improve the image of Highway 47, but is being handled separately from this longer-range planning document. Staff is looking for general feedback on the plan, specifically on the action items related to each node. Staff will come back with a designed document ready for publication after updating the draft to include Planning Commission's recommendations.

Commission Business

Chairperson Bauer supported improvements being made at Bunker Lake Boulevard and Highway 47, with respect to the turn lanes.

Commissioner Gengler suggested pedestrian improvements also be made at this intersection.

Commissioner VanScoy recommended pedestrian crossings at all intersections along the Highway 47 corridor be considered in order to improve overall safety.

Chairperson Bauer recommended the sign by the turn lane at the fairgrounds be reposted to discourage cars from passing on the right.

Community Development Director Gladhill stated this would be a great topic for the Council to discuss jointly with the City of Anoka.

9. COMMISSION / STAFF INPUT

9.01: Receive Development/Planning Commission Update

The Staff Update was noted.

9.02: Receive Update on River Walk Village (6080 Highway 10); Case of Village Bank

The Staff Update on River Walk Village was noted.

9.03: Zoning Bulletins

Zoning Bulletins were noted.

10. ADJOURNMENT

Motion by Commissioner Peters, seconded by Commissioner Johnson, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Peters, Johnson, Gengler, VanScoy, and Woestehoff. Voting No: None. Absent: Commissioner Anderson.

The regular meeting of the Planning Commission adjourned at 9:12 p.m.

Respectfully submitted,

_____

Tim Gladhill
Community Development Director

ATTEST:

_____

JoAnn Shaw
Community Development Assistant

Drafted by Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 2.**

Meeting Date: 06/11/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-135 Approving Plans and Specifications and Authorizing Advertisements for Bids for 2019 Crack Sealing Improvements, Improvement Project #19-00.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-135 approving plans and specifications and authorizing advertisements for bids for 2019 Cracksealing Improvements, Improvement Project #19-00.

Background:

Crackseal improvements are completed on numerous public street segments annually to cost-effectively maximize the life of the bituminous pavement. Cracksealing protects pavement by preventing stormwater runoff from seeping through cracks in the pavement and joints between the pavement and concrete curb and gutter and utility castings, reducing future pavement damage due to wet subgrade soils, especially during freeze-thaw cycles.

The City's typical maintenance schedule for public streets includes:

- Crackseal 3 years after construction, reconstruction, or overlays.
- Crackseal and sealcoat 7 years after construction, reconstruction, overlays, and sealcoats.
- Overlay 20 years after construction, reconstruction, or overlays.
- Reconstruct 60 years after construction or reconstruction.

While this is the typical maintenance schedule, it is important to note that Staff reviews the condition of all streets annually and adjusts the schedule of maintenance operations based on actual pavement conditions.

Plans and specifications for the 2019 Cracksealing Improvements were prepared in-house as part of Staff's normal duties. A copy of the plans are attached to this case.

A total of 24.20 miles of public streets are proposed to receive crackseal improvements in 2019. These street segments were selected based on their maintenance history, age, and Pavement and Surface Evaluation Rating (PASER). Per the City's typical maintenance schedule, these street segments are generally composed of streets that were constructed, reconstructed or received overlay improvements 3 years ago, or were last sealcoated 7 years ago.

<u>One-Year Suspension of Sealcoat Program</u>

The purpose of sealcoating is to protect existing bituminous pavement from damage caused by stormwater runoff, ultraviolet rays from the sun, and petroleum deposits left by vehicles. The City of Ramsey has generally sealcoated between 13 and 23 miles of City streets each year, and has done so for many years. This year, Staff and the Public Works Committee recommend suspending the sealcoat program for one year for the following reasons.

Over the last two to three years, City staff has received higher than normal numbers of complaints about loose rock along gutters and in the boulevards of properties fronting streets that were sealcoated. Staff has been researching this issue in an attempt to reduce the loose rock complaints. Last year, the City completed our annual sealcoat project earlier in the summer with the thought that completing the work during warmer weather might help the rock to better embed itself in the oil. As of this spring, this does not appear to have helped.

This spring, Staff observed damage to underlying pavement on several streets that were sealcoated within the last two to three years. Staff also heard from numerous other cities throughout the Twin Cities metro area, including several in the northwest metro, about similar observations this spring on their sealcoat projects. Attached are five pictures taken within Business Park 95 (bordered by Bunker Lake Boulevard, Sunfish Lake Boulevard, and the BNSF Railroad) and Alpine Acres (north of Alpine Drive and west of Nowthen Boulevard) that highlight some of the damage observed on public streets throughout Ramsey this spring. These streets include a mix of local streets and higher volume collector streets.

The City of Andover stopped sealcoating their streets years ago. The City of Coon Rapids is in the process of transitioning from sealcoating all streets to sealcoating only local residential streets and fog sealing higher-volume collector streets. Staff from Coon Rapids believe the higher traffic volumes lead to surface stripping and that fog sealing provides similar benefits to seal coating at reduced costs.

Staff plans to spend the next several months observing the condition of recently sealcoated streets to make sure further degradation does not occur. Staff also plans to observe the practices and findings of the cities of Coon Rapids and Saint Michael's fog sealing programs, as well as practices of other cities trying alternative treatments to sealcoating.

Notification:

No notifications were required for this case.

Observations/Alternatives:

Observations:

Upon Council approval of plans and specifications and authorization to advertise for bids, bid advertisements will be published in the Anoka Union Herald and in Finance and Commerce on June 14th and 21st, and bids will be opened on July 5th. The City Council will then be asked to accept bids and award a contract for construction on July 9th.

Alternatives:

Alternative #1 - Motion to adopt Resolution #19-135 approving plans and specifications and authorizing advertisements for bids for 2019 Cracksealing Improvements, Improvement Project #19-00.

Alternative #2 - Motion to deny adoption of Resolution #19-135 at this time.

Funding Source:

Estimated costs for the proposed 2019 cracksealing improvements total $244,807.49. This includes 14% indirect costs for administrative, engineering, legal and financing.

Based on bids recently received for street reconstruction projects, Staff anticipates bid prices for the 2019 crackseal improvements may be up to 25% higher than our 2018 bids. Staff therefore increased the average 2018 unit bid price for bituminous crack sealing material by 23% for the purpose of estimating 2019 project costs. Staff anticipates that our estimate will be towards the high side of the bids.

The City annually budgets $500,000 for crack seal and sealcoat projects. As previously discussed, City Staff and the Public Works Committee recommend suspending the sealcoat program for one year, but continuing with crackseal improvements.

Special assessments are not proposed to fund any portion of this project.

Recommendation:

Staff recommends Alternative Action #1. Cracksealing continues to be the most cost-effective pavement maintenance operation available.

On May 21, 2019, the Public Works Committee received input from Staff regarding temporarily suspending the City of Ramsey's sealcoat program but continuing to complete crackseal improvements. The Committee recommended that the City Council suspend the City's annual sealcoat program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.

Action:

Motion to adopt Resolution #19-135 approving plans and specifications and authorizing advertisements for bids for 2019 Cracksealing Improvements, Improvement Project #19-00.

Attachments

Resolution 19-135
McKinley west of Radium
Unity north of 140th Av
Unity north of McKinley
Sodium and Radium
Tungsten and Sodium
IP1900 Plans

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	06/05/2019 04:17 PM
Kurt Ulrich	Kurt Ulrich	06/06/2019 10:46 AM
Form Started By: Bruce Westby		Started On: 06/03/2019 03:28 PM
Final Approval Date: 06/06/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-135

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR 2019 CRACKSEALING IMPROVEMENTS, IMPROVEMENT PROJECT #19-00

WHEREAS, the City of Ramsey adopted a budget for 2019 including $500,000 to crackseal and sealcoat various public streets as part of the City's annual Street Maintenance Program; and

WHEREAS, on May 21, 2019, the City of Ramsey's Public Works Committee recommended that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities; and

WHEREAS, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for 2019 cracksealing improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby approves final plans and specifications as prepared by the City Engineer with reference to the 2019 Cracksealing Improvements, Improvement Project #19-00, and authorizes the advertisement of bids for the same improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of June, 2019.

_____
Mayor

ATTEST:

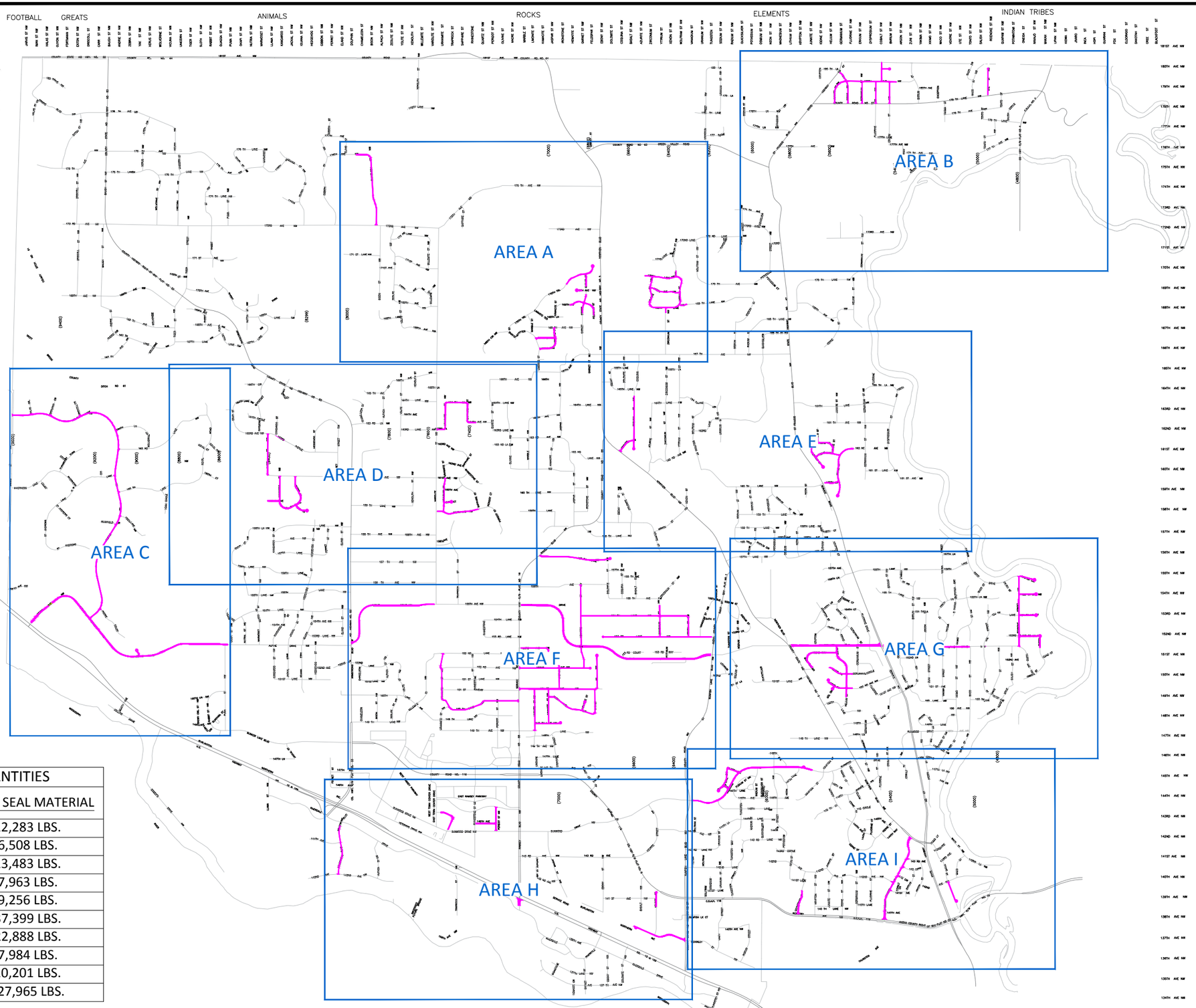
_____
City Clerk

FOR LEASE

Dynamic Group

Sodium St
Radium St

Tungsten St
NO PARKING
ON
COLLECTOR
DRIVEWAYS



2019 CRACK SEAL QUANTITIES		
AREA	MILES	CRACK SEAL MATERIAL
A	2.46	12,283 LBS.
B	1.37	6,508 LBS.
C	3.34	13,483 LBS.
D	1.86	7,963 LBS.
E	1.38	9,256 LBS.
F	7.86	37,399 LBS.
G	2.88	22,888 LBS.
H	1.16	7,984 LBS.
I	1.89	10,201 LBS.
TOTAL	24.20	127,965 LBS.

CRACK SEAL

NOTE: CRACK SEAL - INCLUDES FACE OF CONCRETE CURB

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

OVERALL MAP

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

AREA A CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
BROOKFIELD	0.63	5,533 LBS.
BROOKFIELD 6TH	0.03	69 LBS.
BROOKFIELD 7TH	0.29	760 LBS.
SHADY LAWN ESTATES	1.02	4,684 LBS.
SHAWN ACRES	0.50	1,237 LBS.
TOTAL	2.46	12,283 LBS.

CRACK SEAL

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AREA A

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 10 SHEETS

0 352 704 1056
SCALE (FEET)

N

AREA B CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
FORD BROOK ESTATES	1.21	5,672 LBS.
SECTION 01 UNPLATTED	0.16	836 LBS.
TOTAL	1.37	6,508 LBS.

CRACK SEAL

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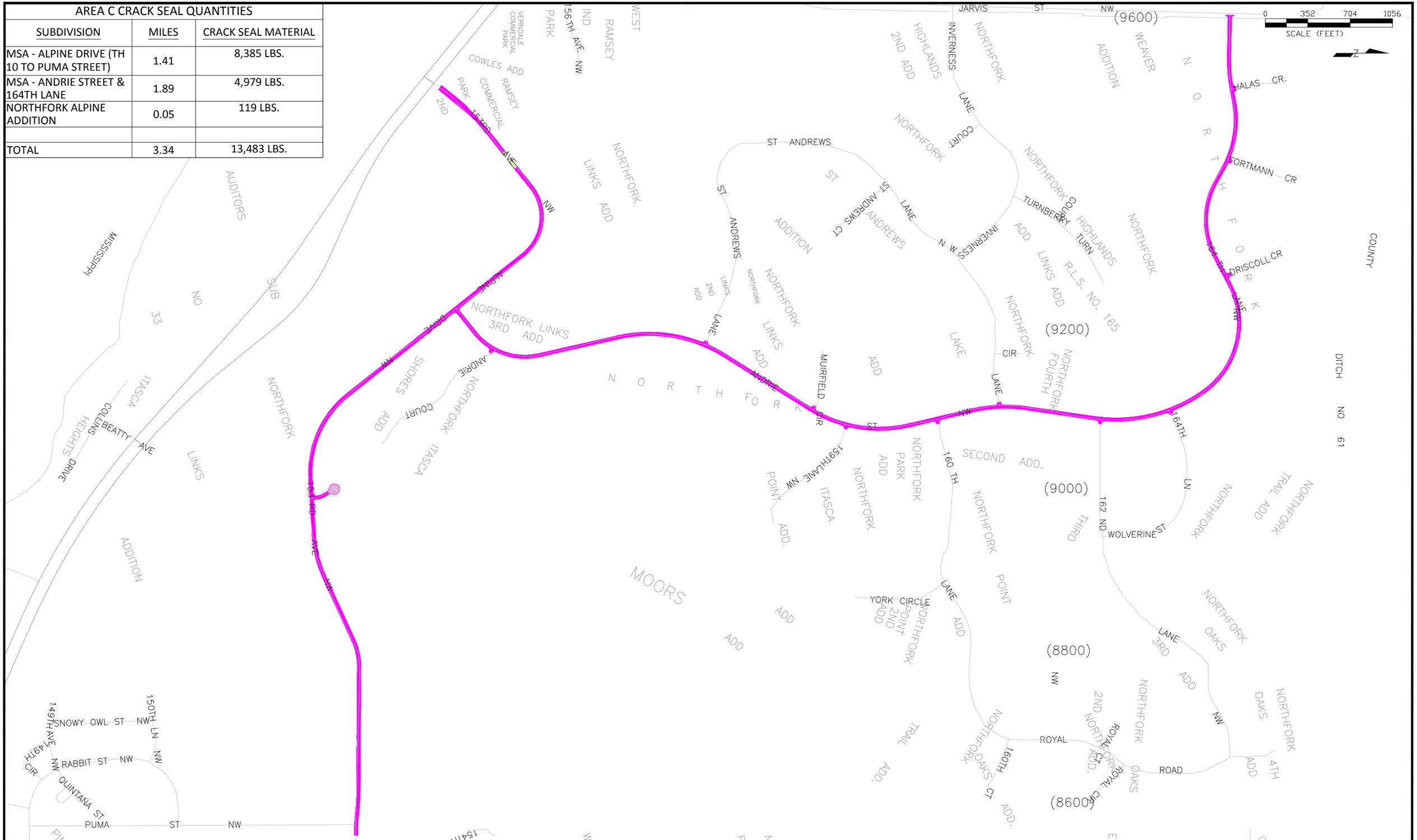
AREA B

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

AREA C CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
MSA - ALPINE DRIVE (TH 10 TO PUMA STREET)	1.41	8,385 LBS.
MSA - ANDRIE STREET & 164TH LANE	1.89	4,979 LBS.
NORTHFORK ALPINE ADDITION	0.05	119 LBS.
TOTAL	3.34	13,483 LBS.



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City of RAMSEY

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AREA C

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

AREA D CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
FOREST HIDEAWAY	0.62	3,835 LBS.
SECTION 16 UNPLATTED	0.49	1,405 LBS.
SECTION 17 UNPLATTED	0.25	1,403 LBS.
WOODLANDS	0.29	769 LBS.
WOODLANDS 2ND	0.21	551 LBS.
TOTAL	1.86	7,963 LBS.

CRACK SEAL

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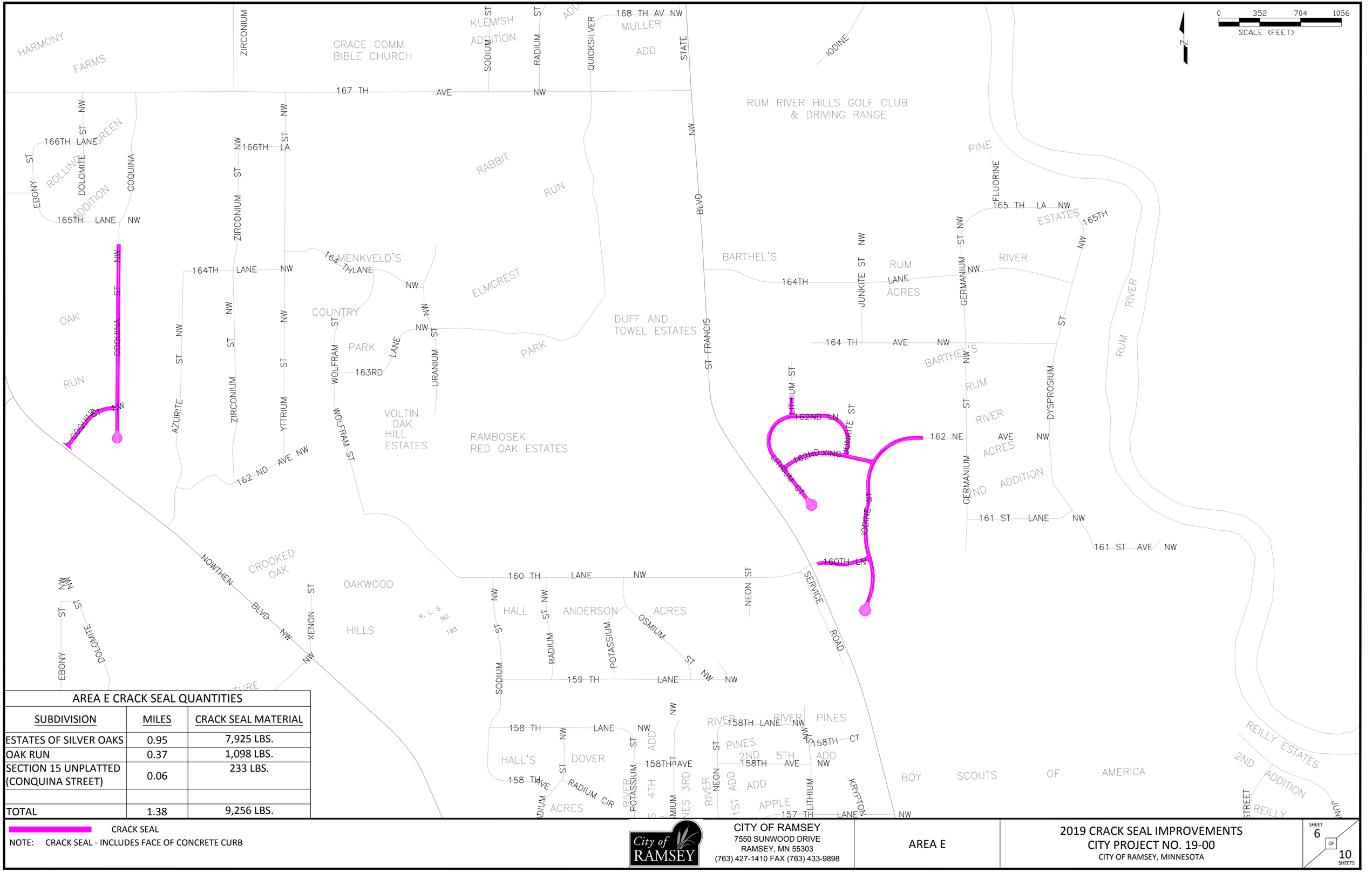
AREA D

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA



AREA E CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
ESTATES OF SILVER OAKS	0.95	7,925 LBS.
OAK RUN	0.37	1,098 LBS.
SECTION 15 UNPLATTED (CONQUINA STREET)	0.06	233 LBS.
TOTAL	1.38	9,256 LBS.

CRACK SEAL

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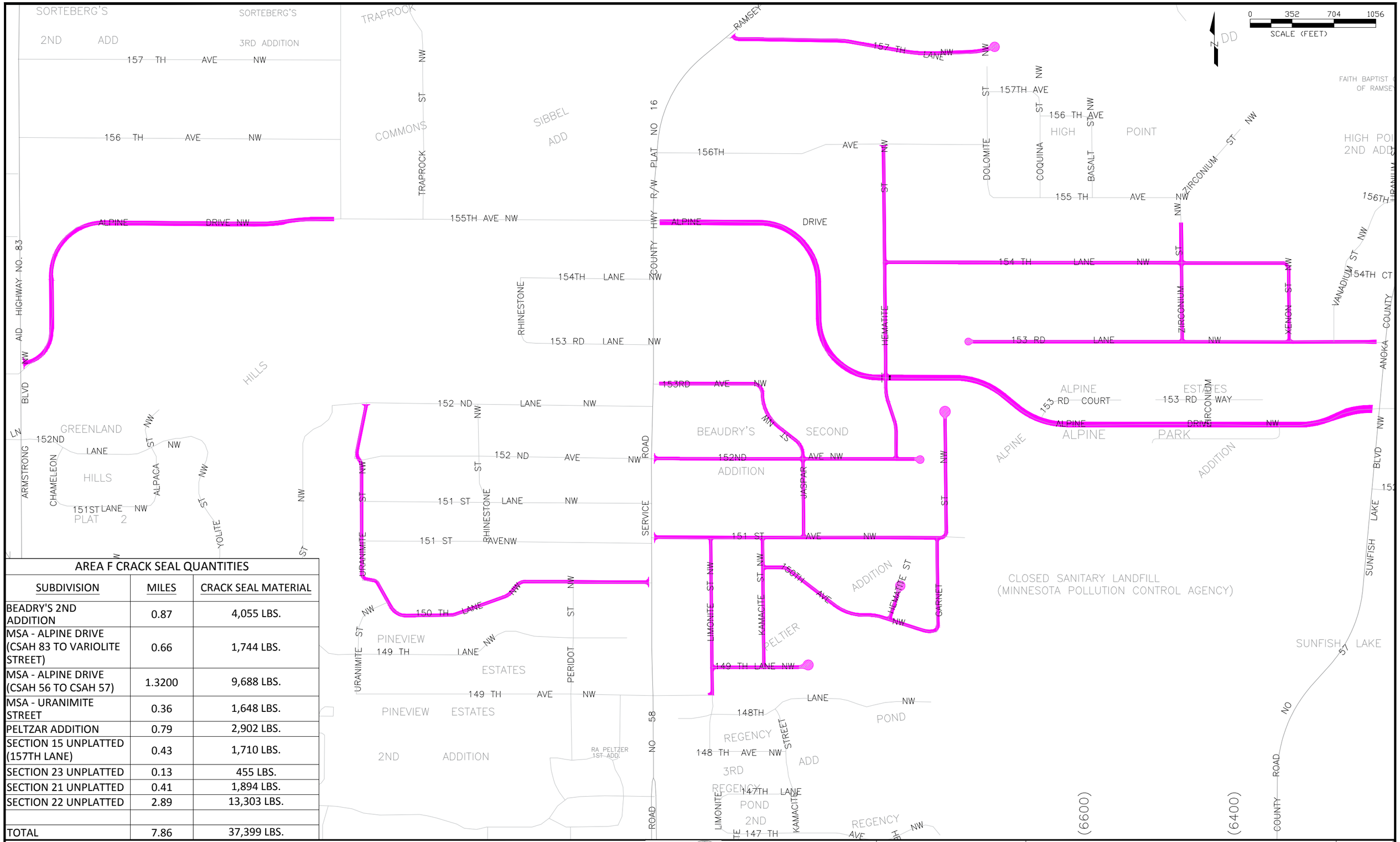
AREA E

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 10 SHEETS



AREA F CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
BEADRY'S 2ND ADDITION	0.87	4,055 LBS.
MSA - ALPINE DRIVE (CSAH 83 TO VARIOLITE STREET)	0.66	1,744 LBS.
MSA - ALPINE DRIVE (CSAH 56 TO CSAH 57)	1.3200	9,688 LBS.
MSA - URANIMITE STREET	0.36	1,648 LBS.
PELTZAR ADDITION	0.79	2,902 LBS.
SECTION 15 UNPLATTED (157TH LANE)	0.43	1,710 LBS.
SECTION 23 UNPLATTED	0.13	455 LBS.
SECTION 21 UNPLATTED	0.41	1,894 LBS.
SECTION 22 UNPLATTED	2.89	13,303 LBS.
TOTAL	7.86	37,399 LBS.

CRACK SEAL

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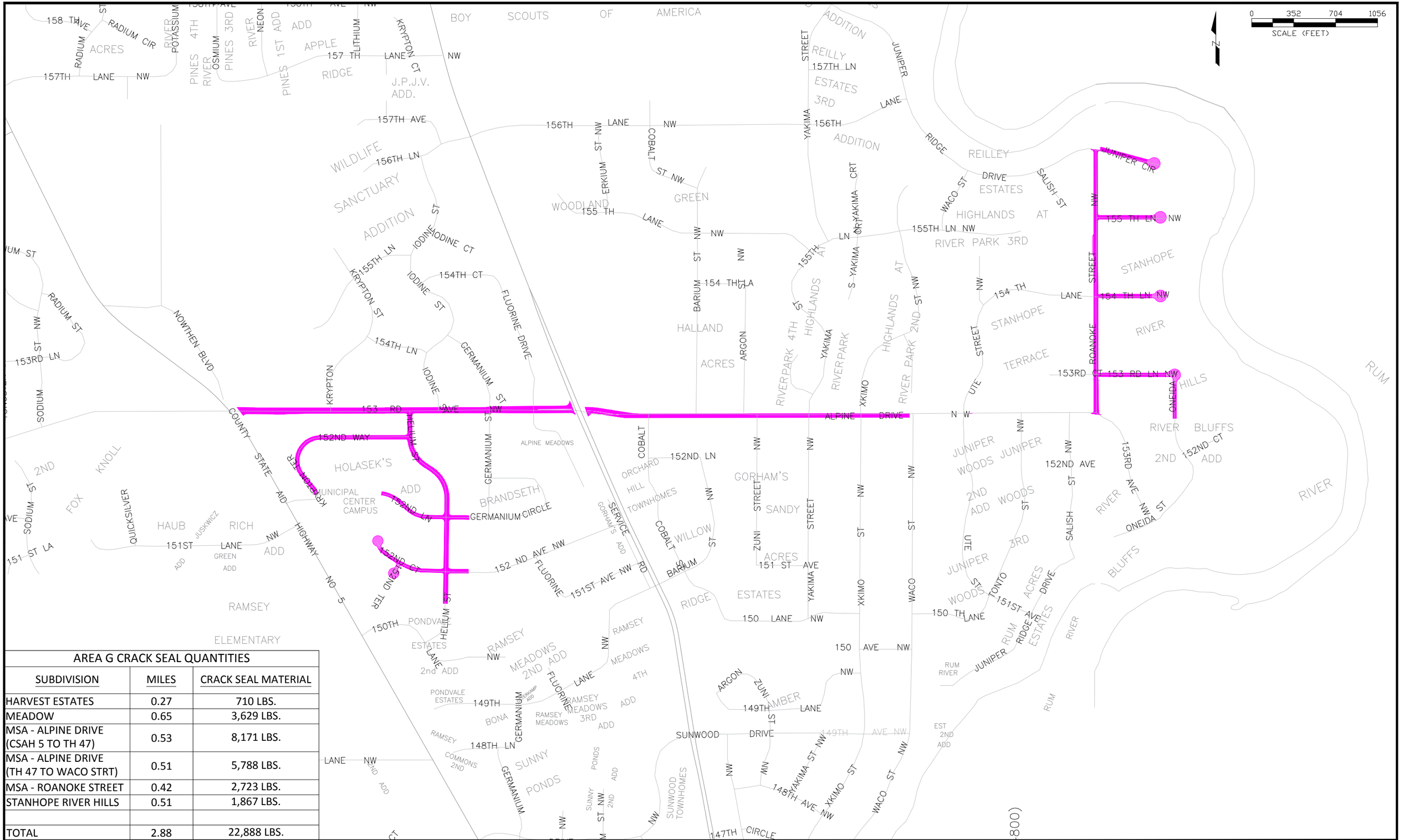
AREA F

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA



AREA G CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
HARVEST ESTATES	0.27	710 LBS.
MEADOW	0.65	3,629 LBS.
MSA - ALPINE DRIVE (CSAH 5 TO TH 47)	0.53	8,171 LBS.
MSA - ALPINE DRIVE (TH 47 TO WACO STRT)	0.51	5,788 LBS.
MSA - ROANOKE STREET	0.42	2,723 LBS.
STANHOPE RIVER HILLS	0.51	1,867 LBS.
TOTAL	2.88	22,888 LBS.

CRACK SEAL

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AREA G

2019 CRACK SEAL IMPROVEMENTS
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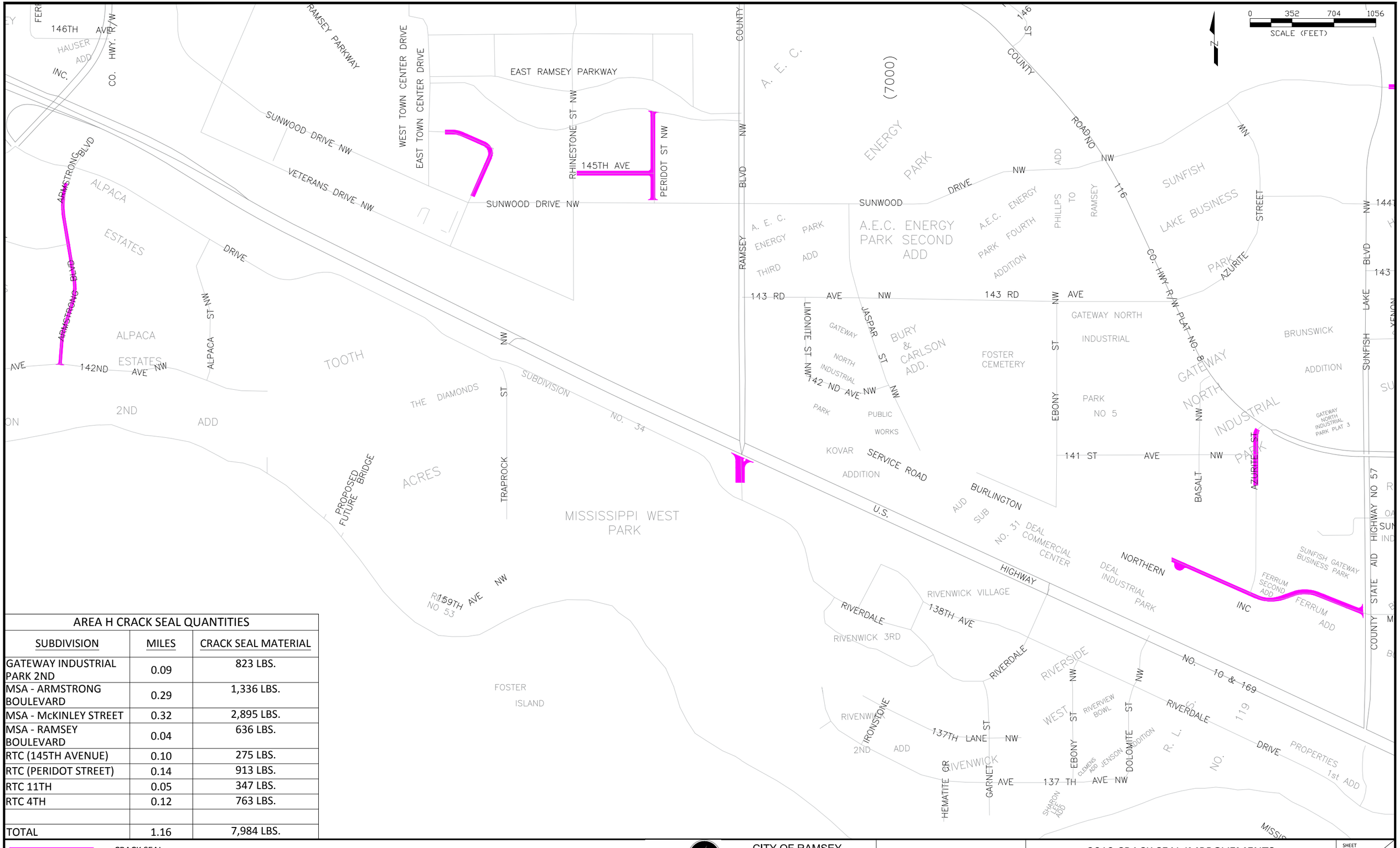

AREA H CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
GATEWAY INDUSTRIAL PARK 2ND	0.09	823 LBS.
MSA - ARMSTRONG BOULEVARD	0.29	1,336 LBS.
MSA - McKINLEY STREET	0.32	2,895 LBS.
MSA - RAMSEY BOULEVARD	0.04	636 LBS.
RTC (145TH AVENUE)	0.10	275 LBS.
RTC (PERIDOT STREET)	0.14	913 LBS.
RTC 11TH	0.05	347 LBS.
RTC 4TH	0.12	763 LBS.
TOTAL	1.16	7,984 LBS.

CRACK SEAL

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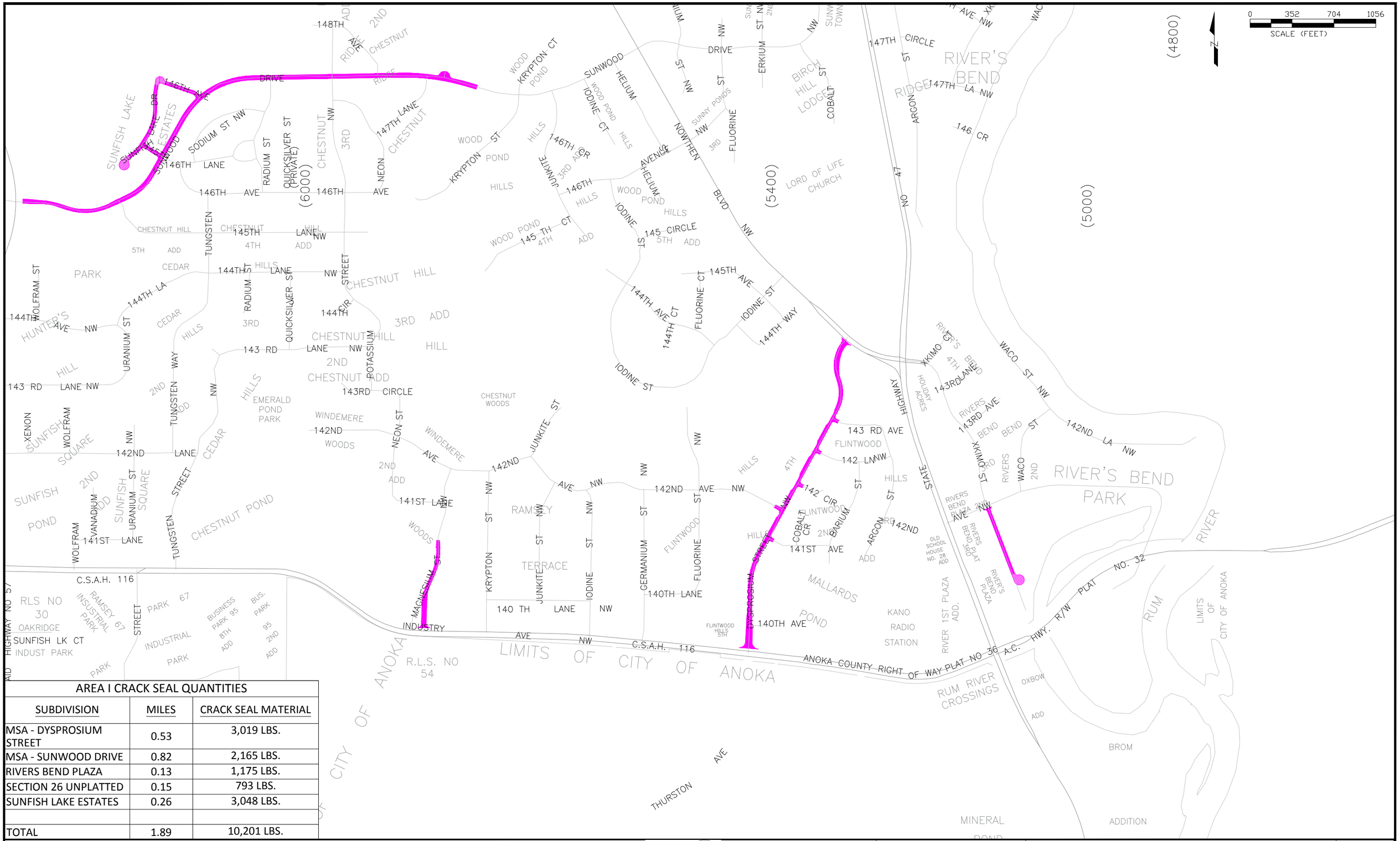
AREA H

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA



AREA I CRACK SEAL QUANTITIES		
SUBDIVISION	MILES	CRACK SEAL MATERIAL
MSA - DYSPROSIUM STREET	0.53	3,019 LBS.
MSA - SUNWOOD DRIVE	0.82	2,165 LBS.
RIVERS BEND PLAZA	0.13	1,175 LBS.
SECTION 26 UNPLATTED	0.15	793 LBS.
SUNFISH LAKE ESTATES	0.26	3,048 LBS.
TOTAL	1.89	10,201 LBS.

CRACK SEAL

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AREA I

2019 CRACK SEAL IMPROVEMENTS
CITY PROJECT NO. 19-00
CITY OF RAMSEY, MINNESOTA

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 3.**

Meeting Date: 06/11/2019

Submitted For: Len Linton, Engineering/Public Works

By: Len Linton, Engineering/Public Works

Information

Title:

Adopt Resolution ~~#19-132~~ **#19-165** Accepting Bids and Awarding Contract for Improvement Project #18-09, COR Infiltration Basin Improvements

Purpose/Background:

Purpose

The purpose of this case is to adopt Resolution #19-132 accepting bids and awarding a contract for construction of Improvement Project #18-09, COR Infiltration basin Improvements.

Background

Attached is a copy of the plans prepared by CIty Staff for Improvement Project #18-09 COR Infiltration Basin Improvments, which proposes to construct a Regional Infiltration basin in the northwest quadrant of Ramsey Boulevard and the BNSF Right of Way. The plans show the location and general scope of the work..

The City made the decision to place their municipal wells in the western part of the City where development was expected to happen in the mid 1990's. The area around the wells was selected as the site of Ramsey Town Center (RTC) in the early 2000's. The state required development of a wellhead protection plan for the wells in the mid 2000's. The City acquired the foreclosed RTC properties in 2009 and began marketing the properties as The COR.

The City is part of the Lower Rum River Watershed Management Organization (LRRWMO), which is tasked with maintaining water quality through regulating stormwater discharges. The LRRWMO Third Generation Plan was adopted in 2012, and must be updated every 10 years just like the City Comprehensive Plan. The Third Generation plan required infiltration of the first one (1) inch of runoff from all impervious surfaces (roofs and paving) on new projects. The infiltration guidelines discourage or prohibit infiltration in wellhead protection areas. The Third Generation Plan has a provision that projects can pay into an infiltration mitigation fund if they cannot infiltrate on site.

Most of The COR area to be developed is in the area where infiltration is not permitted. All projects developed in the COR since 2015 have paid into the infiltration mitigation fund. LRRWMO permits were approved for these projects with the condition that the City develop an infiltration basin in an area where infiltration is permitted. The City was first required to have the infiltration basin in place by July 1, 2018. The LRRWMO Board later extended this requirement to September 30, 2019.

The City Council approved preparation of plans and specifications for the COR Infiltration Basin Improvements on April 9, 2018. The City Council approved the plans and authorized advertisement for bids on May 14, 2019.

Construction of the improvements is estimated to take 60 to 75 days, depending on weather.

This project will generate approximately 35,000 cubic yards of soil that will need to be exported. Based on the need for fill within two other areas of The COR, the plans incorporate provisions for the Contractor to place the excess fill in those areas after installing erosion control measures (silt fence) and stripping the existing topsoil to expose the underlying granular material. This base material will be tested and compacted, and the imported fill will be placed in specified lifts that will be compacted and documented.

The area south of Sunwood Drive and east of Zeolite Street was identified as one of the sites for the excess fill. This site will take approximately 6,000 cubic yards. Bringing this site to grade will accomplish two things. It will address a concern raised by the Minnesota Department of Health about the area around the municipal well being depressed and holding water. It will also make the site more marketable. The fill will also be placed in the Municipal Plaza recreational area of The COR north of Sunwood Drive and west of Center Street. Excess fill will be stockpiled north of the project on City owned land for use elswhere in the COR.

Bids

Bids were received, opened, and tabulated on June 7, 2019, and the following bids were found to comply with the advertisement for bids; and

Contractor	**TOTAL BID**
Northern Lines Contracting, Inc.	$607,136.11
Rachel Contracting	$772,253.65
U S Site Work	$776,828.41
Douglas-Kerr Underground, LLC	$889608.20
Meyer Contracting, Inc.	$969,343.03
Engineeers Estimate	$993,935.20

Northern Lines Contracting, Inc. of Bloomington, Minnesota submitted the lowed total bid of $607,136.11 for constructing the proposed improvements in accordance with the approved plans and specifications and advertisement for bids. All of the bids were below the engineers estimate.

Following award of contract, Notice of Award will be issued to the low bidder to initial execution of the contract and issuance of the required bonds and insurance. The City Attorney will verify that the contract, bonds and insurance are in proper legal form prior to execution of the contract. Once the Contract is executed, staff will issue a Notice to Proceed so construction can begin. At this time, it is anticipated that construction will begin in early July, depending on the Contractor's availability.

A preconstruction meeting will be held before construction begins.

Project Schedule
June 11 - Accept Bids/ Award Contract
Early July - Begin construction
September 30 - Substantial completion (Grading and Paving complete, seeding installed)
October 30 - Liftstation operational (dependent on Control suppliers scehdule)

Observations/Alternatives:

Alternatives:
Alternative #1 - Motion to adopt Resolution ~~#19-132~~ **#19-165** accepting bids and awarding contract for construction for Improvement Project # 18-09 COR Infiltration Basin Improvments to _____ in the amount of _____.

Alternative #2 - Motion to deny adoption of Resolution #19-132 at this time.

Funding Source:

Project Costs

Construction and total project costs are based on the lowest responsible bid recieved for Northern Lines Contracting, Inc of Bloomington, Minnesota, are as follows:

	Total Bid
Construction Costs	$607,136.11
Project Costs	$767,777.42

Project costs include 23% indirect costs for administrative (6%), engineering (15%), finance (1%) and legal(1%) costs.

Attached is a proposal from Bolton & Menk, Inc. for construction staking services using 2019 hourly rates. With the recent retirement of the senior engineering technician, Staff no longer has the ability to stake construction so consultants will need to provide this service on all future public improvement projects. This cost is included under indirect costs for engineering.

Proect Funding

The City has collected infiltration mitigation funds from all developments that have occurred in The COR since 2015. These funds will pay approximately 1/4 of the cost of the project. The City will pay the remainder of the project now using stormwater utility funds. These costs will be reimbursed as future development occurs.

Recommendation:

Staff recomments Alternative #1. Construction of the project in 2019 will fullfill the City obligation to the LRRWMO for providing infiltration for projects in the COR.

Action:

Motion to adopt Resolution ~~#19-132~~ **#19-165** accepting bids and awarding a contract for construction of Improvement Project #18-09, COR Infiiltration Basin Improvements to _____ in the amount of $_____.

Attachments

Benfitting Properties

Resolution 19-132

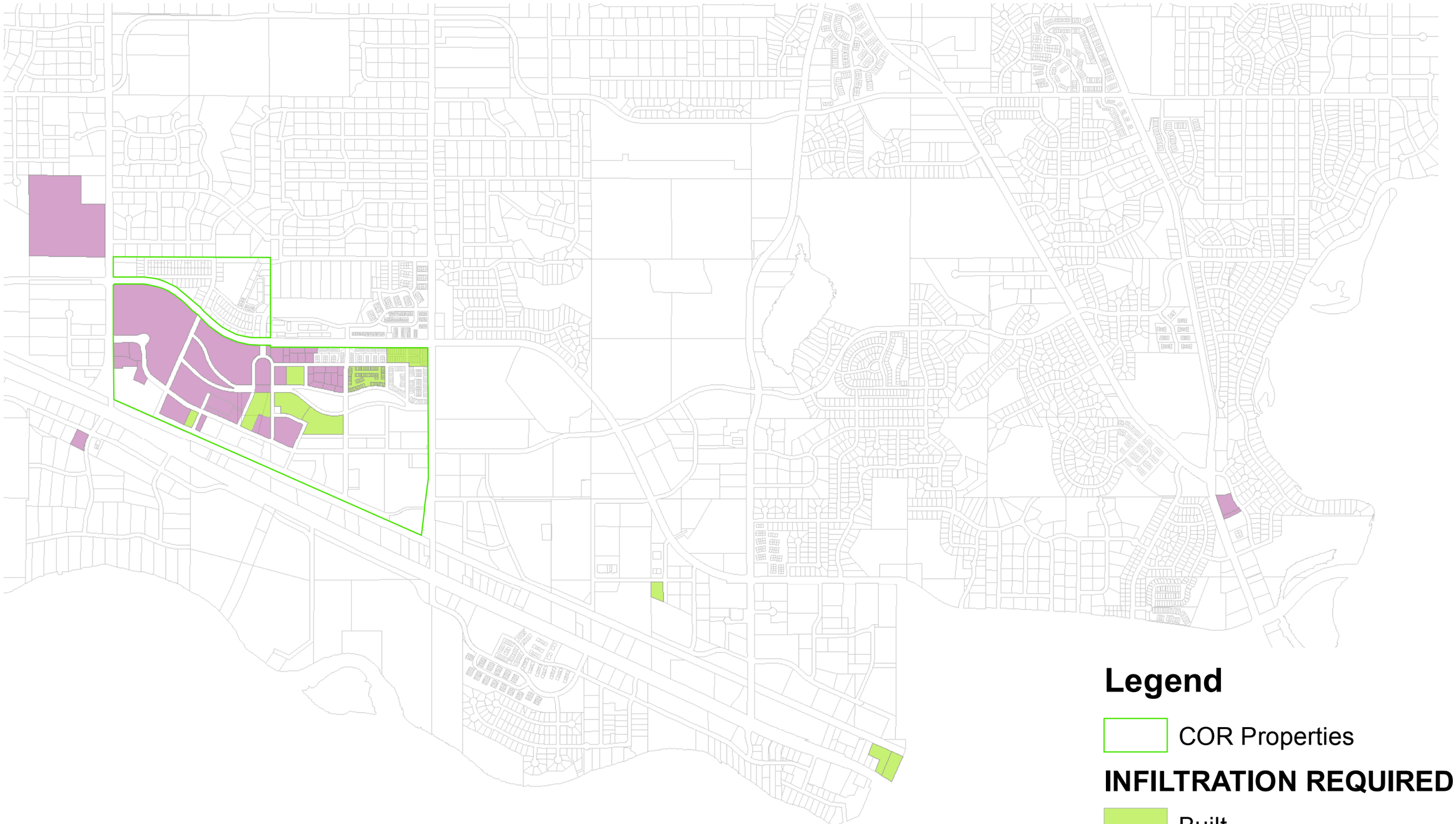
18-09 Final Plans

BMI Staking Proposal

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/06/2019 09:55 AM
Len Linton (Originator)	Len Linton	06/06/2019 10:56 AM
Bruce Westby	Bruce Westby	06/06/2019 11:01 AM
Kurt Ulrich	Kurt Ulrich	06/06/2019 11:28 AM
Len Linton (Originator)	Len Linton	06/07/2019 11:40 AM
Form Started By: Len Linton		Started On: 06/03/2019 10:54 AM
Final Approval Date: 06/07/2019		

2019 COR Infiltration Volume Credit Tracking



Councilmember _____ introduced the following resolution and moved for its adoption.

RESOLUTION #19-132

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR IMPROVEMENT PROJECT #18-09, COR INFILTRATION BASIN IMPROVEMENTS

WHEREAS, pursuant to Ramsey City Council Resolution #18-056, adopted March 27, 2018, a Feasibility Report was prepared by the City Engineer with reference to construction of stormwater infiltration basins, a storm water lift station and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-072, adopted April 9, 2018, the City Council approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-093, adopted April 23, 2019, the City has acquired title to Part of Outlot A, Ramsey Town Center 13th Addition to be used in the infiltration basins; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-115, adopted May 14, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 17 and May 24, 2019; and

WHEREAS, bids were received, opened, and tabulated on June 7, 2019, and the following bids were found to comply with the advertisement for bids; and

Contractor	**TOTAL BID**
Northern Lines Contracting, Inc.	$607,136.11
Rachel Contracting	$772,253.65
U S Site Work	$776,828.41
Douglas-Kerr Underground, LLC	$889,608.20
Meyer Contracting, Inc.	$969,343.03
Engineers Estimate	$993,935.20

WHEREAS, the bid of Northern Lines Contracting, Inc. of Bloomington, Minnesota, in the amount of $607,136.11 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

WHEREAS, the City has sufficient funds in the Stormwater fund to cover the project, and the City has collected infiltration mitigation funds from projects that cannot infiltrate on site due to proximity to municipal wells or contaminated soils which currently amount to one quarter of the cost of this project with revenues from future projects anticipated to fully reimburse the Stormwater fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) 2)The City Administrator is hereby authorized and directed to return forthwith to all bidders the bid bonds made with their bids at such time that a contract has been executed

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

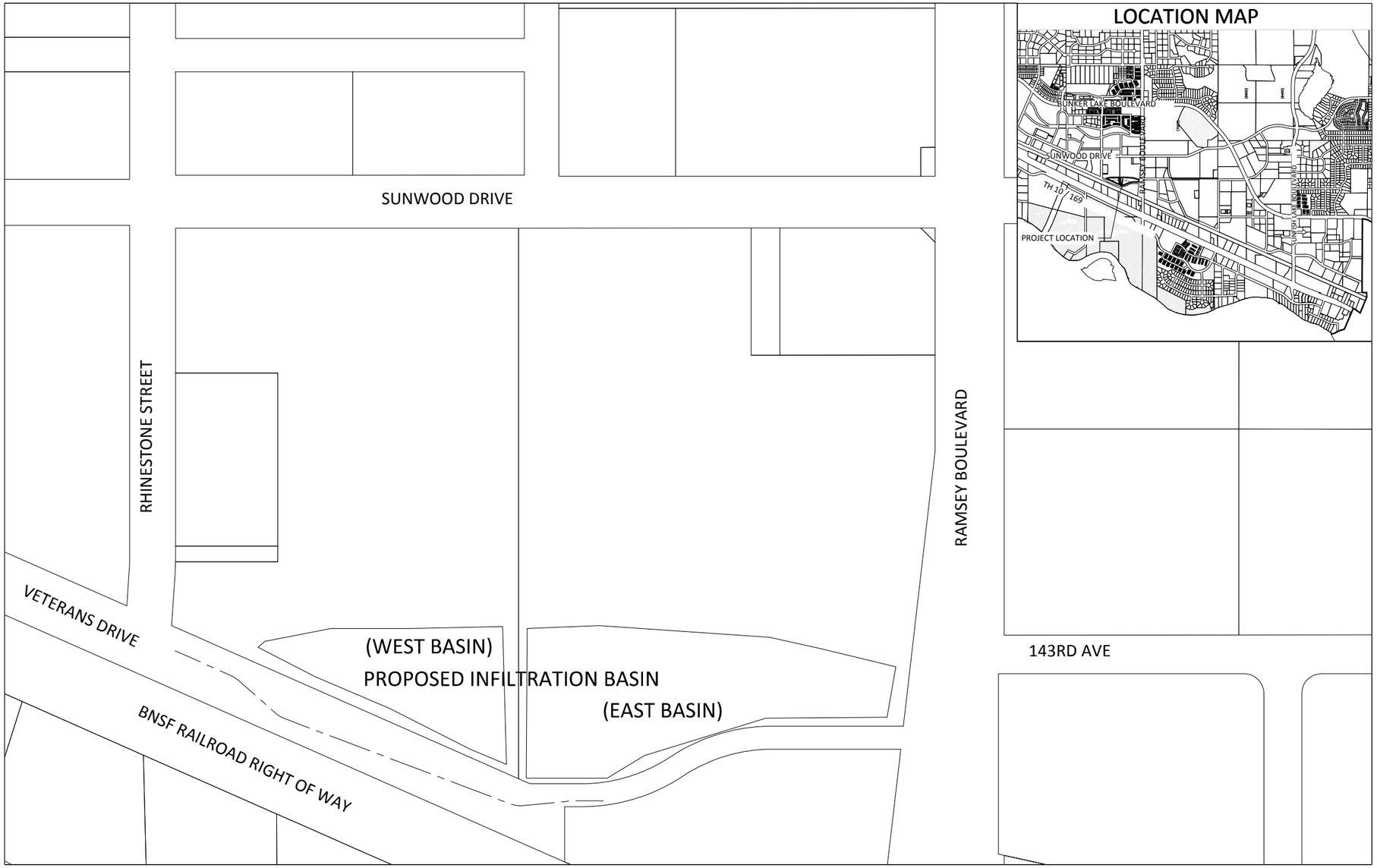
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11 day of June, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
COR INFILTRATION IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 18-09



LOCATION MAP

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 37 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	STATEMENT OF ESTIMATED QUANTITIES
3	TYPICAL SECTION
4	ALIGNMENT LAYOUT
5 - 8	EXISTING CONDITIONS AND EROSION CONTROL
9 - 10	REMOVAL PLANS
11 - 14	GRADING PLANS
15	EXISTING STORM SEWER PLAN AND PROFILE
16	PROPOSED STORM SEWER PLAN AND PROFILE
17	ACCESS ROAD PLAN AND PROFILE
18 - 30	CROSS SECTIONS - ACCESS ROAD
30 - 33	SWPPP
34 5.01	LIFT STATION PLANS AND SECTIONS
35 7.01	LIFT STATION ELECTRICAL PLAN
36 7.02	LIFT STATION ELECTRICAL DETAILS

LEGEND

- LIGHT POLE
- TREE
- TREE
- SHRUB
- SIGN
- VALVE
- UTILITY PEDESTAL
- HAND HOLE
- REMOVE TREE
- 3'X2' CATCH BASIN
- MANHOLE
- INLET PROTECTION
- HYDRANT
- VALVE
- EASEMENT
- RIGHT OF WAY
- ELECTRIC
- OVERHEAD ELECTRIC
- GAS
- TELECOMMUNICATIONS
- STORM SEWER
- SANITARY SEWER
- WATERMAIN
- SAWCUT PAVEMENT
- TREE LINE
- FENCE
- LANDSCAPING
- RETAINING WALL
- 5' CONTOUR LINE
- 1' CONTOUR LINE
- SILT FENCE
- EXISTING CONCRETE CURB & GUTTER
- B618 CONCRETE CURB & GUTTER
- REMOVE BITUMINOUS PAVEMENT
- SODDING TYPE LAWN
- CONCRETE PAVEMENT
- BITUMINOUS PAVEMENT
- GRAVEL SURFACE
- ROCK CONSTRUCTION EXIT

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Leonard L Linton

LEONARD LINTON, P.E.
RAMSEY CIVIL ENGINEER IV

21112 LIC. NO.

DATE 5/23/19

DATE	REVISION
5/30/19	ADDENDUM NO. 1

0 100 200 300
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

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18-09 COR INFILTRATION BASIN IMPROVMENTS					
STATEMENT OF ESTIMATED QUANTITIES					
PAGE No.	**NOTE**	**MNDOT No.**	**DESCRIPTION**	**UNIT**	**ESTIMATED QUANTITY**
		2021.501	MOBILIZATION	LS	1
9		2101.505	CLEARING	ACRE	0.94
9		2105.505	GRUBBING	ACRE	0.15
9		2104.502	REMOVE STORM SEWER STRUCTURE	EA	3
9		2104.502	BULKHEAD OPENING EXISTING STORM SEWER STRUCTURE	EA	3
9		2104.503	REMOVE STORM SEWER PIPE 15" - 18"	LF	114
9		2104.503	SAWCUT EXISTING BITUMINOUS FULL DEPTH	LF	12
9		2104.504	REMOVE SAWCUT BITUMINOUS	SY	2
		2105.601	DEWATERING	LS	1
11-14		2105.507	COMMON EXCAVATION (EV)	CY	35,000
11-14	6	2105.507	TOPSOIL EXCAVATION (LV)	CY	6,500
17		2112.501	SUBGRADE PREPARATION	RDST	8
17	4	2211.503	AGGREGATE BASE CLASS 5 MODIFIED (CV)	TON	300
9		2232.501	MILL BITUMINOUS 1.5" DEEP	SY	3
17	3	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	60
17	4	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (1.5")	TON	110
17	4	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C) (2")	TON	150
16		2503.541	24" RC PIPE SEWER, DESIGN 3006 CLASS III	LF	151
16		2504.603	10" DUCTILE IRON PIPE CL 52	LF	167
16		2504.608	DUCTILE IRON FITTINGS	LB	1,265
34-36		2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	7.5
17, 34-36		2505.601	FURNISH AND INSTALL LIFT STATION	LS	1
17		2506.502	ADJUST EXISTING FRAME AND CASTING	EA	6
16-17		2506.516	FURNISH AND INSTALL CASTING ASSEMBLY	EA	5
16-17		2511.502	FURNISH AND INSTALL RANDOM RIP RAP, CL III	TON	40
16-17		2511.502	PLACE RANDOM RIP RAP, CL V (ONSITE)	TON	145
16-18		2573.501	STABILIZED CONSTRUCTION ENTRANCE	LS	3
5-8		2573.502	SILT FENCE, TYPE MS	LF	9,100
9		2573.530	STORM DRAIN INLET PROTECTION	EA	23
11-14		2574.505	SEED BED PREPARATION	ACRE	12.5
11-14		2575.505	SEEDING, INFILTRATION BASIN	ACRE	4.6
11-14		2575.505	SEEDING, NON INFILTRATION BASIN AREAS	ACRE	7.9
11-14		2575.508	SEED MIXTURE 25-121 (61 LB/ ACRE) UPLAND AREAS	LB	482
11-14		2575.51	SEED MIXTURE 33-261 (35 LB/ ACRE) INFILTRATION WETTED AREA	LB	161
11-14		2575.504	EROSION CONTROL BLANKET CATEGORY 3 N	SY	23,246
11-14		2575.511	MULCH MATERIAL TYPE 1	TON	16
11-14		2575.519	DISC ANCHORING	ACRE	12.5
11-14	6	2575.525	SPREAD COMMON TOPSOIL BORROW (LV)	CY	6500

2.

PAY ITEM NOTES:

1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.
2. EV TO CV CONVERSION FACTOR = 1.2.
3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.
4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.
5. MODIFIED CLASS 5 OR APPROVED BITUMINOUS RECLAMAITION MATERIAL.
6. CONTRACTOR SHALL SALVAGE AND STOCKPIPE AVAILABLE TOPSOIL ON SITE. STOCKPILE LOCATION IS NORTH OF EAST BASIN.

GENERAL NOTES:

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING IRRIGATION SYSTEMS WITHIN THE PROJECT CONSTRUCTION LIMITS BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR AVOIDING DAMAGE TO IRRIGATION SYSTEMS WHERE POSSIBLE.

STORM SEWER STURUCTURE AND CASTING TABLE							
PAGE NO.	STRUCTURE	DESIGN	RIM	INVERT	CASTING	SIDE OPENING	SIDE COVER (1)
16	WM	48-4020	864.50	859.80	R-1733	18"	AG3030-72
16	EM	48-4020	864.50	859.80	R-1733	18"	AG3030-72
16	SK	48-4020	854.00	848.50	RCG48 (1)		
(1) HAALA MANUFACTURING							

2.

DATE	REVISION
5/30/19	ADDENDUM NO. 1
6/05/19	2. ADDENDUM NO. 2

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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Leonard L Linton

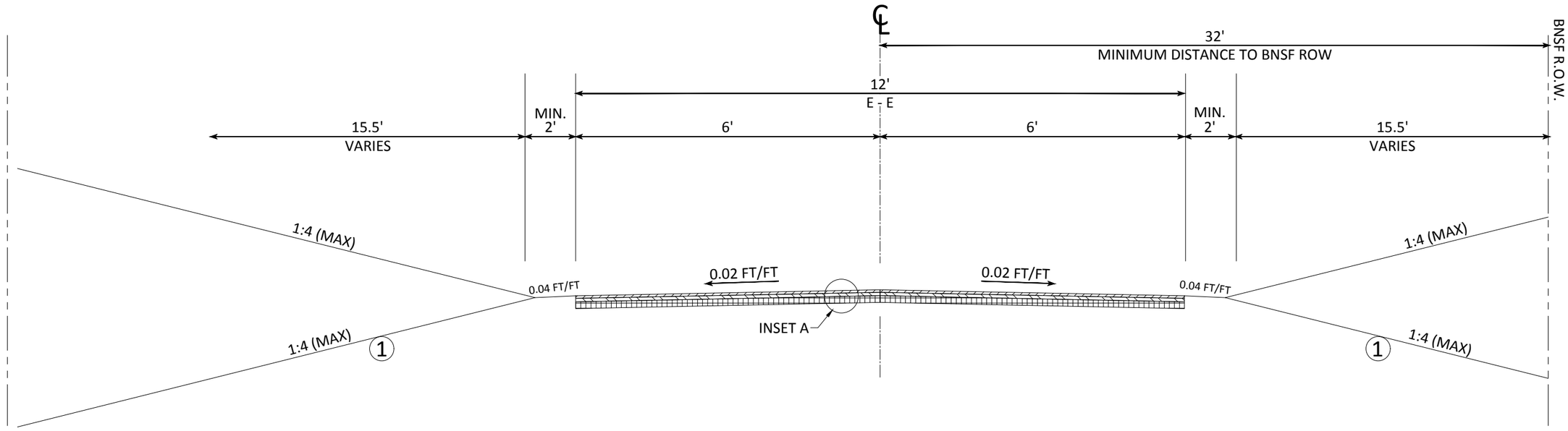
LEONARD LINTON
Date 5/23/19 Lic. No. 5/23/19

DESIGNED BY:	
LLL	
DRAWN BY:	DATE:
LLL	5/23/19
CHECKED BY:	FILE No.
BRW	18-09

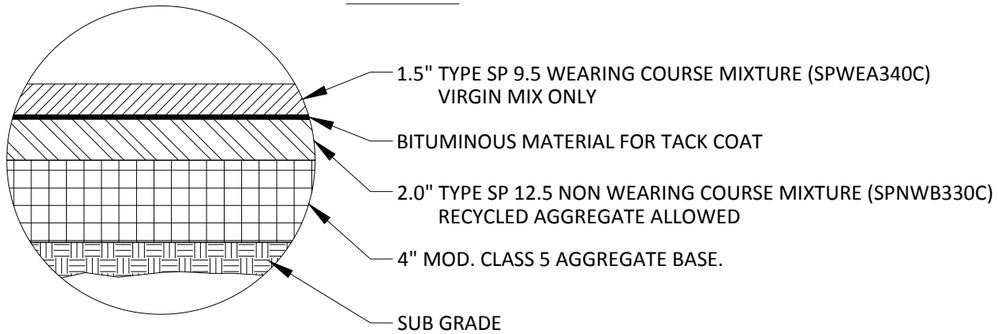
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STATEMENT OF ESTIMATED QUANTITIES

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA



INSET A:

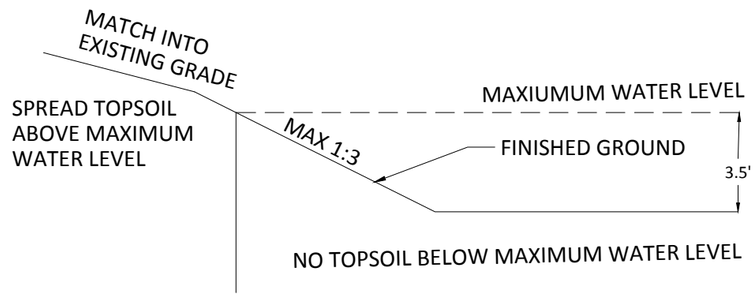


REFERENCE NOTES:

① GRADE TO MATCH EXISTING GROUND. ESTABLISH TURF USING A MINIMUM OF 4" COMMON TOPSOIL BORROW AND SODDING TYPE NATIVE VEGETATION.

NOTE: NOT TO SCALE

TYPICAL PAVEMENT SECTION



NOTE: NOT TO SCALE

BASIN BANK DETAIL

TYPICAL SECTION OF BASIN BANK

DATE	REVISION

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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL		
DRAWN BY:	LLL	DATE:	5/23/19
CHECKED BY:	BRW	FILE No.	18-09

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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TYPICAL SECTIONS

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

ACCESS ROAD CL ALIGNMENT

ALIGMENT LINE TABLE				
Line #	Length	Direction	Start Point	End Point
L26	106.330	S65° 55' 14.17"E	(451454.7920,171139.1636)	(451551.8693,171095.7807)
L29	419.732	S69° 18' 02.88"E	(451645.2140,171021.0097)	(452037.8521,170872.6504)
L30	87.937	N84° 24' 10.98"E	(452060.4017,170869.6613)	(452147.9193,170878.2377)
L31	51.256	S89° 48' 23.20"E	(452147.9193,170878.2377)	(452199.1750,170878.0646)

ALIGNMENT CURVE TABLE					
Curve #	Radius	Length	Chord Direction	Start Point	End Point
C24	50.000	22.948	S82° 26' 55.95"E	(452037.8521,170872.6504)	(452060.4017,170869.6613)
C25	50.000	15.030	S57° 18' 32.64"E	(451551.8693,171095.7807)	(451564.4709,171087.6935)
C26	50.000	17.980	S58° 59' 57.00"E	(451629.8854,171030.2204)	(451645.2140,171021.0097)

0 25 50 100 150
SCALE (FEET)

RHINESTONE STREET

ACCESS ROAD

BNSF RR

TH10/ 169

0+00 L26 1+00 C25 2+00 C26 3+00 L29 4+00 5+00 6+00 C24 7+00 L30 L31 8+8+08

DATE	REVISION

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CHECKED BY:	BRW	FILE No.	18-09

City of RAMSEY
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RAMSEY, MN 55303
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ALIGNMENTS

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

EROSION CONTROL AND SEEDING QUANTITIES FOR SHEETS 5 & 6

MNDOT No.	DESCRIPTION	UNIT	ESTIMATED QUANTITY
2573.502	SILT FENCE, TYPE MS	LF	5,268
2573.530	STORM DRAIN INLET PROTECTION	EA	10
2573.501	STABILIZED CONSTRUCTION ENTRANCE	LS	1
2575.508	SEED MIXTURE 25-121 (61 LB/ ACRE) UPLAND AREAS	LB	61
2575.508	SEED MIXTURE 33-261 (35 LB/ ACRE) INFILTRATION WETTED AREA	LB	161
2575.504	EROSION CONTROL BLANKET CATEGORY 3 N	SY	23,246
2575.505	SEEDING INFILTRATION BASIN AREA	ACRE	4.6
2575.505	SEEDING UPLAND AREAS	ACRE	1.01
2575.511	MULCH MATERIAL TYPE 1	TON	2.0

0 15 30 60 90
SCALE (FEET)

N

RHINESTONE STREET

VETERANS DRIVE

CONSTRUCTION ACCESS

ROCK CONSTRUCTION ENTRANCE

BNSF RAILROAD RIGHT OF WAY

SECONDARY SILT FENCE

SB-1 SB-2 SB-3 SB-4 SB-5 SB-9 SB-12

DRI-1 DRI-2

STM MH (CBMH 76) R=865.13

CB R=865.61

CBMH 76

STM MH R=865.15

STM MH R=865.52

STM MH (MH33) R=864.47

CB (CBMH 78) R=865.61

STM MH (CBMH 79) R=864.52

FM Rim =864.50 Inv =859.80

WM Rim =864.50 Inv =859.80

Structure (30) 864

INLET STATION

15011 x855.52 MISC /WATE

MATCH TO SHEET 6 STA 12+00

NOTES:

1. RESTORATION AREAS ARE SHOWN IN A GENERAL MANNER ONLY. RESTORE ALL DISTURBED AREAS WITH SEEDING. AREAS BELOW THE HIGH WATER LEVEL SHALL BE SEEDED WITH INUNDATION TOLERANT SPECIES. AND NO TOPSOIL. AREAS ABOVE HIGH WATER LEVEL SHALL RECIEVE 4" TOPSOIL.
2. INSTALL SECONDARY SILT FENCE AFTER BASIN IS GRADED.
3. SALVAGE EXISTING CLASS V RIP RAP FOR REUSE ON SITE.

LEGEND

- INFILTRATION AREA WITH NATIVE VEGETATION
- UPLAND SEEDING
- SILT FENCE (SF)
- INLET PROTECTION
- PROPOSED CONTOUR
- EXISTING CONTOUR
- ROCK CONSTRUCTION ENTRANCE
- EXISTING CLASS 5 RIPRAP

DATE	REVISION
5/30/19	ADDENDUM NO. 1

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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

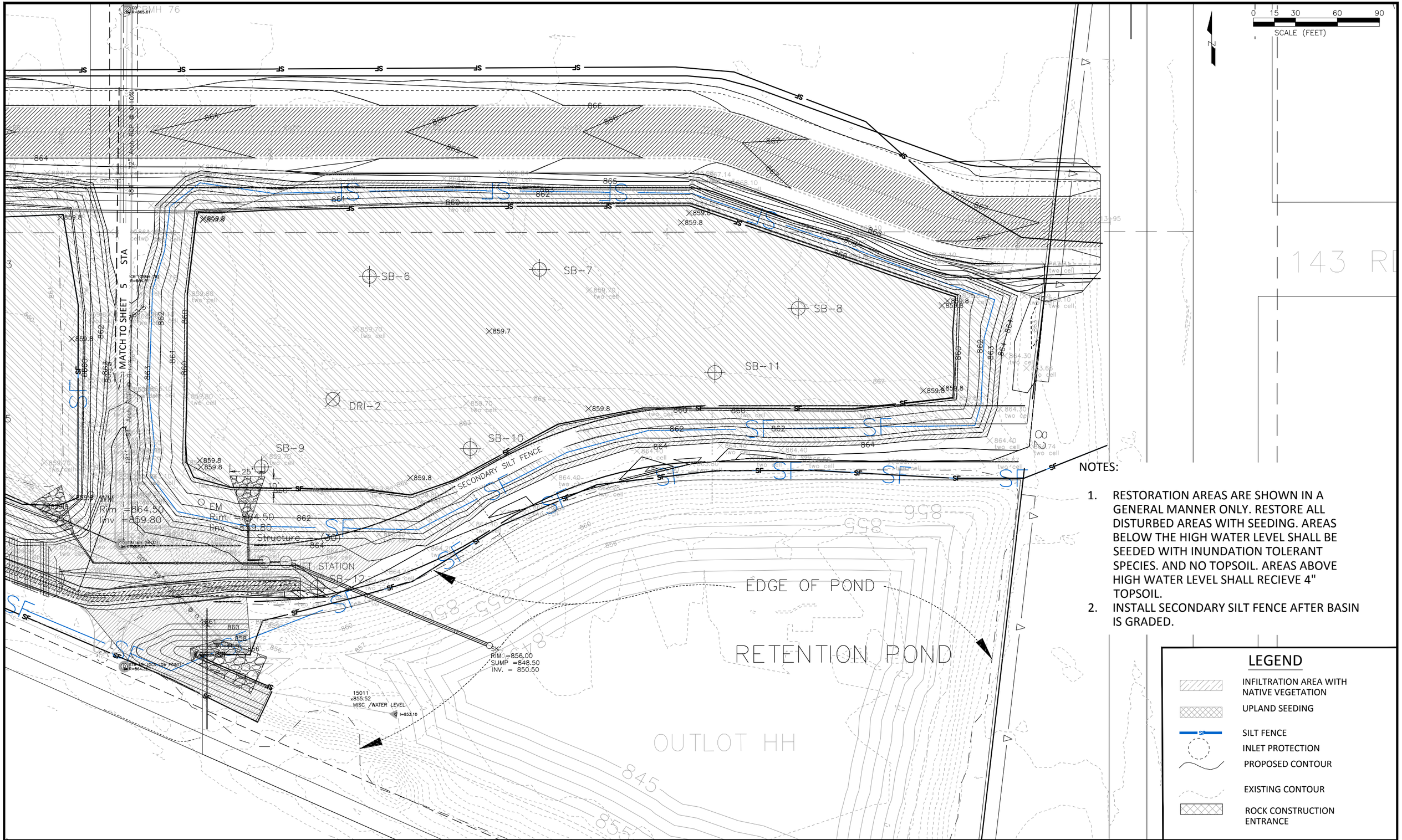
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

WEST BASIN EXISTING CONDITIONS AND EROSION CONTROL PLAN

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 37 SHEETS



NOTES:

1. RESTORATION AREAS ARE SHOWN IN A GENERAL MANNER ONLY. RESTORE ALL DISTURBED AREAS WITH SEEDING. AREAS BELOW THE HIGH WATER LEVEL SHALL BE SEEDED WITH INUNDATION TOLERANT SPECIES. AND NO TOPSOIL. AREAS ABOVE HIGH WATER LEVEL SHALL RECIEVE 4" TOPSOIL.
2. INSTALL SECONDARY SILT FENCE AFTER BASIN IS GRADED.

LEGEND

- INFILTRATION AREA WITH NATIVE VEGETATION
- UPLAND SEEDING
- SF — SILT FENCE
- INLET PROTECTION
- PROPOSED CONTOUR
- EXISTING CONTOUR
- ROCK CONSTRUCTION ENTRANCE

DATE	REVISION
5/30/19	ADDENDUM NO. 1

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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL		
DRAWN BY:	LLL	DATE:	5/23/19
CHECKED BY:	BRW	FILE No.	18-09

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS AND EROSION CONTROL PLAN EAST BASIN

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 37 SHEETS

EROSION CONTROL AND SEEDING QUANTITIES FOR SHEET 7

MNDOT No.	DESCRIPTION	UNIT	ESTIMATED QUANTITY
2573.502	SILT FENCE, TYPE MS	LF	1,510
2573.530	STORM DRAIN INLET PROTECTION	EA	8
2573.501	STABILIZED CONSTRUCTION ENTRANCE	LS	1
2575.508	SEED MIXTURE 25-121 (61 LB/ ACRE) UPLAND AREAS	LB	183
2575.505	SEEDING UPLAND AREAS	ACRE	3
2575.511	MULCH MATERIAL TYPE 1	TON	6.0

0 15 30 60 90
SCALE (FEET)

SUNWOOD DRIVE NW

ZEOLITE STREET

XYLITE STREET

VETERANS DRIVE NW

MUNICIPAL WELL NO. 10

ROCK CONSTRUCTION ENTRANCE

NOTE:
RESTORATION AREAS ARE SHOWN IN A GENERAL MANNER ONLY. RESTORE ALL DISTURBED AREAS WITH SALVAGED TOPSOIL AND SEED UNLESS OTHERWISE NOTED.
CONTRACTOR IS RESPONSIBLE FOR RESTORING ALL LANDSCAPING TO AS GOOD OR BETTER CONDITION.

LEGEND

- UPLAND SEEDING
- SILT FENCE (SF)
- INLET PROTECTION
- PROPOSED CONTOUR
- EXISTING CONTOUR
- ROCK CONSTRUCTION ENTRANCE

DATE	REVISION

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Date 5/23/19 Lic. No. 21112

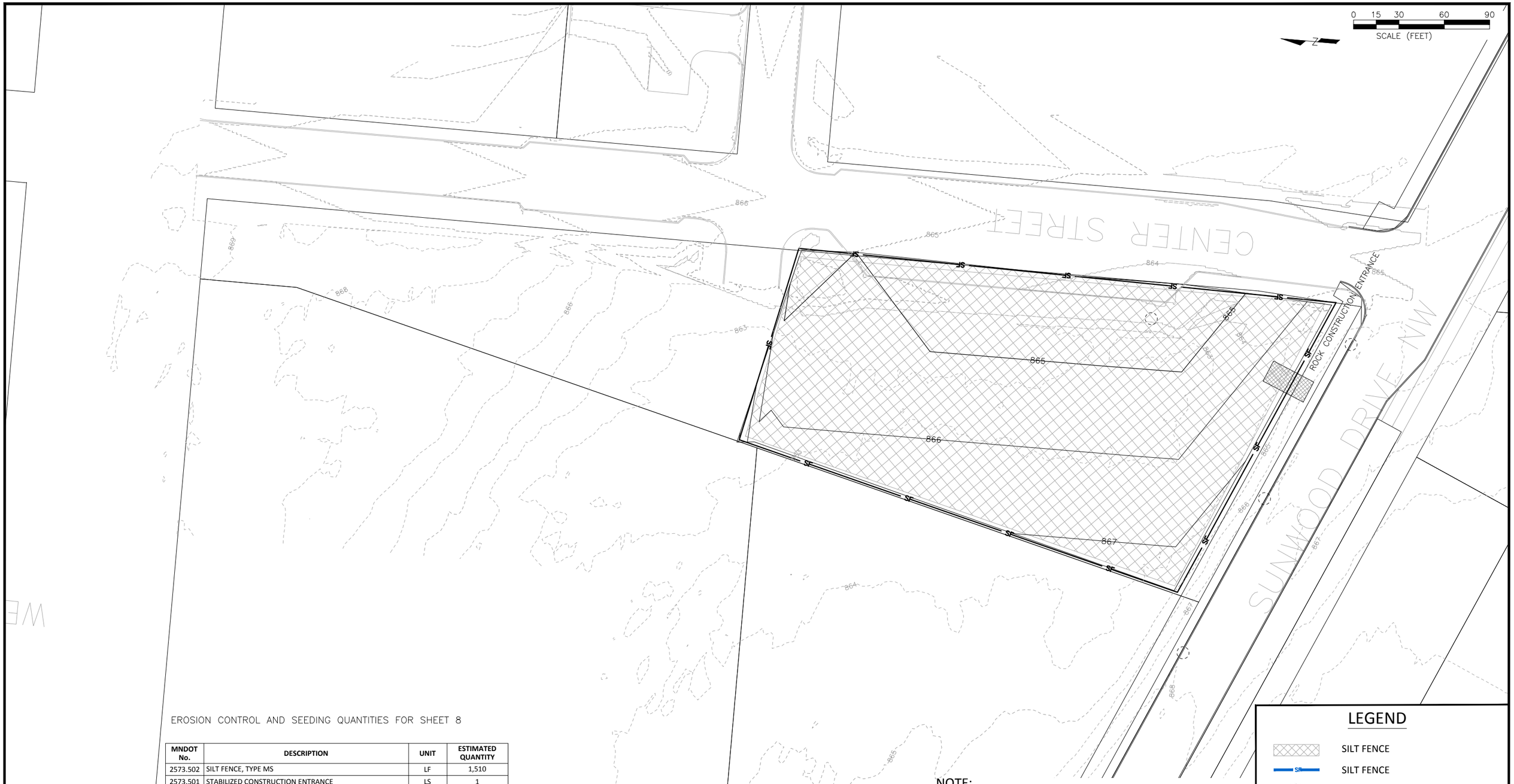
DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS AND EROSION CONTROL PLAN ZEOLITE STREET FILL SITE

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 7 OF 37 SHEETS



EROSION CONTROL AND SEEDING QUANTITIES FOR SHEET 8

MNDOT No.	DESCRIPTION	UNIT	ESTIMATED QUANTITY
2573.502	SILT FENCE, TYPE MS	LF	1,510
2573.501	STABILIZED CONSTRUCTION ENTRANCE	LS	1
2573.530	STORM DRAIN INLET PROTECTION	EA	8
2575.508	SEED MIXTURE 25-121 (61 LB/ ACRE) UPLAND AREAS	LB	238
2575.505	SEEDING UPLAND AREAS	ACRE	3.9
2575.511	MULCH MATERIAL TYPE 1	TON	8.0

NOTE:
RESTORATION AREAS ARE SHOWN IN A GENERAL MANNER ONLY. RESTORE ALL DISTURBED AREAS WITH TOPSOIL AND SEED UNLESS OTHERWISE NOTED.
CONTRACTOR IS RESPONSIBLE FOR RESTORING ALL LANDSCAPING TO AS GOOD OR BETTER CONDITION.

LEGEND

- SILT FENCE
- SF SILT FENCE
- INLET PROTECTION
- PROPOSED CONTOUR
- EXISTING CONTOUR
- ROCK CONSTRUCTION ENTRANCE

DATE	REVISION

Jun 06, 2019 - 9:15am
G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Erosion Control and Restoration.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

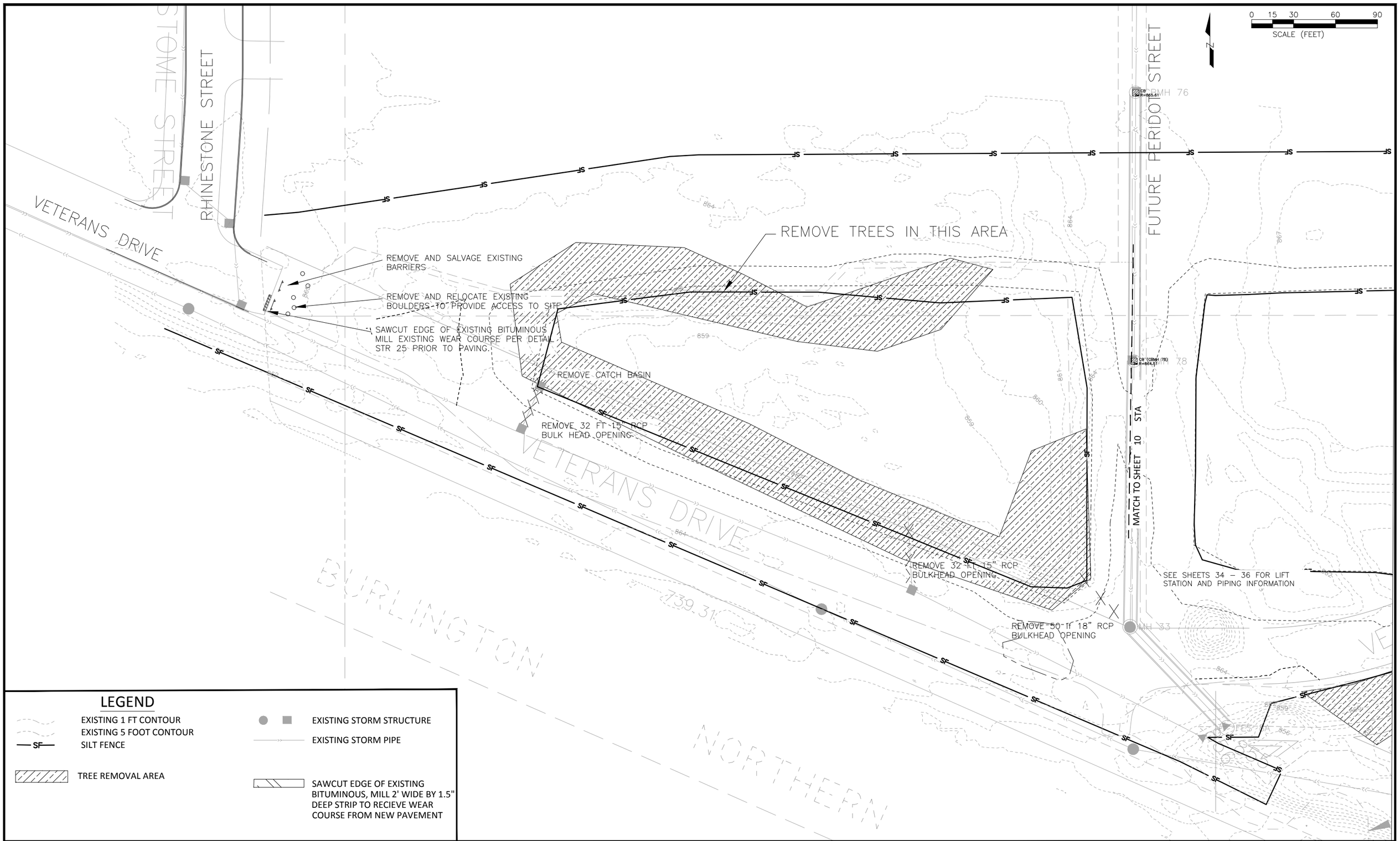
DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EROSION CONTROL CENTER STREET SITE

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 8 OF 37 SHEETS



LEGEND

- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- SF — SILT FENCE
- TREE REMOVAL AREA
- EXISTING STORM STRUCTURE
- EXISTING STORM PIPE
- SAWCUT EDGE OF EXISTING BITUMINOUS, MILL 2' WIDE BY 1.5" DEEP STRIP TO RECIEVE WEAR COURSE FROM NEW PAVEMENT

DATE	REVISION
5/30/19	ADDENDUM NO.1

Jun 06, 2019 - 9:16am
G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Removals Plan.dwg

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Leonard L Linton
LEONARD LINTON
Date 5/23/19 Lic. No. 21112

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DRAWN BY:	LLL	DATE:	5/23/19
CHECKED BY:	LLL	FILE No.	18-09

City of RAMSEY

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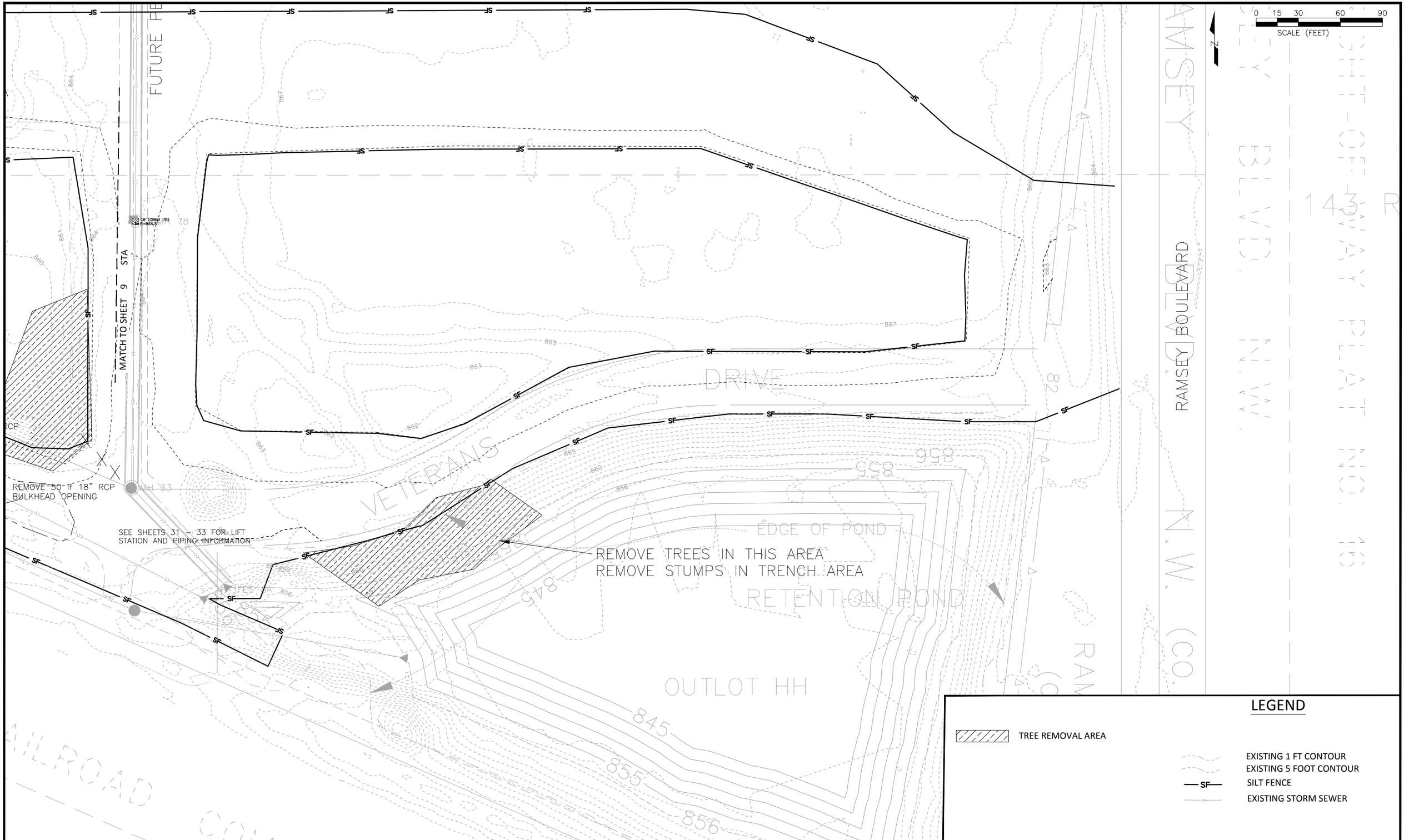
REMOVAL PLAN WEST BASIN

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 9 OF 37 SHEETS



LEGEND

- TREE REMOVAL AREA
- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- SF — SILT FENCE
- EXISTING STORM SEWER

DATE	REVISION
5/30/19	ADDENDUM NO.1

Jun 06, 2019 - 9:16am
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Leonard L Linton

LEONARD LINTON

Date 5/23/19 Lic. No. 21112

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CHECKED BY:	BRW	FILE No.	18-09

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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REMOVALS EAST

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 10 OF 28 SHEETS

NOTES:
1. EXCAVATE INFILTRATION BASINS WITH LOW GROUND PRESSURE EQUIPMENT TO PREVENT COMPACTION OF THE SOILS.
2. INSTALL SECONDARY SILT FENCE AT BASE OF SLOPE AFTER EXCAVATION TO PROTECT BASE OF BASIN FROM EROSION.
3. REMOVE ALL COHESIVE SOILS (SC, SP-SM, SM) BELOW BASE OF BASIN AND REPLACE WITH LOOSE PLACED SAND (SP).

0 15 30 60 90
SCALE (FEET)

N

VETERANS DRIVE
RHINESTONE STREET
STONE STREET
PERIDOT STREET
CBMH 76
GRADING FOR FUTURE ROAD EXTENSION
SB-1
SB-2
SB-3
SB-4
SB-5
DRI-1
DRI-2
SB-9
SB-12
WEST INFILTRATION BASIN
LOW ELEV 859.8
MAX ELEV 863.0
MATCH TO SHEET 12 STA
SEE SHEETS 34-36 FOR LIFT STATION AND PIPING INFORMATION
LIFT STATION
WM Rim =864.50 Inv =859.80
EM Rim =864.50 Inv =859.80
Structure - (30)
18" RCP @ 10%
12" ARCH RCP @ 10%
RESHAPE SLOPE AND PLACE ON-SITE RIPRAP AROUND EXISTING FLARED ENDS.
15011 x855.52 MISC /WATE
SF
BURLINGTON NORTHERN

LEGEND

- SOIL BORING
- DOUBLE RING INFILTROMETER TEST
- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- PROPOSED 1 FOOT CONTOUR
- PROPOSED 5 FOOT CONTOUR
- X 859.8 PROPOSED SPOT ELEVATION
- SF SILT FENCE
- EXISTING STORM STRUCTURE
- EXISTING STORM PIPE
- PROPOSED STORM PIPE
- PROPOSED STORM STRUCTURE
- PLACE ON-SITE RIPRAP

DATE	REVISION
5/30/19	ADDENDUM NO. 1

Jun 06, 2019 - 9:17am
G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Grading Plan.dwg

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Leonard L Linton
LEONARD LINTON
Date 5/23/19 Lic. No. 21112

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CHECKED BY:	LLL	FILE No.	18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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GRADING PLAN WEST BASIN

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 11 OF 37 SHEETS

SOIL STOCK PILE AREA
VERIFY WITH ENGINEER
BEFORE USING

NOTES:
1. EXCAVATE INFILTRATION BASINS WITH LOW GROUND PRESSURE EQUIPMENT TO PREVENT COMPACTION OF THE SOILS.
2. INSTALL SECONDARY SILT FENCE AT BASE OF SLOPE AFTER EXCAVATION TO PROTECT BASE OF BASIN FROM EROSION.
3. REMOVE ALL COHESIVE SOILS (SC, SP-SM, SM) BELOW BASE OF BASIN AND REPLACE WITH LOOSE PLACED SAND (SP).

0 15 30 60 90
SCALE (FEET)

FUTURE PERIDOT STREET

MH 76

STORM

MATCH TO SHEET 11 STA

EAST INFILTRATION BASIN
LOW ELEV 859.8
MAX ELEV 863.0

SB-3
SB-5
SB-6
SB-7
SB-8
SB-9
SB-10
SB-11
SB-12

DRI-2

SEE SHEETS XXX FOR LIFT STATION AND PIPING INFORMATION

WM
Rim =864.50
Inv =859.80

EM
Rim =864.50
Inv =859.80

Structure (30)

LIFT STATION

EDGE OF POND

EXISTING STORM WATER RETENTION POND

RETENTION POND

OUTLOT HH

RAMSEY BOULEVARD

1413.36

143

STK
RIM =856.00
SUMP =848.50
INV. = 850.50

15011
855.52
MISC /WATER LEVEL
I=853.10

STORMWATER LIFT STATION
SEE SHEETS 34-36 FOR
DETAILS

LEGEND

- SOIL BORING
- PROPOSED STORM PIPE
- PROPOSED STORM STRUCTURE
- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- PROPOSED 1 FOOT CONTOUR
- PROPOSED 5 FOOT CONTOUR
- X 859.8 PROPOSED SPOT ELEVATION
- SF SILT FENCE

DATE	REVISION
5/30/19	ADDENDUM NO. 1

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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

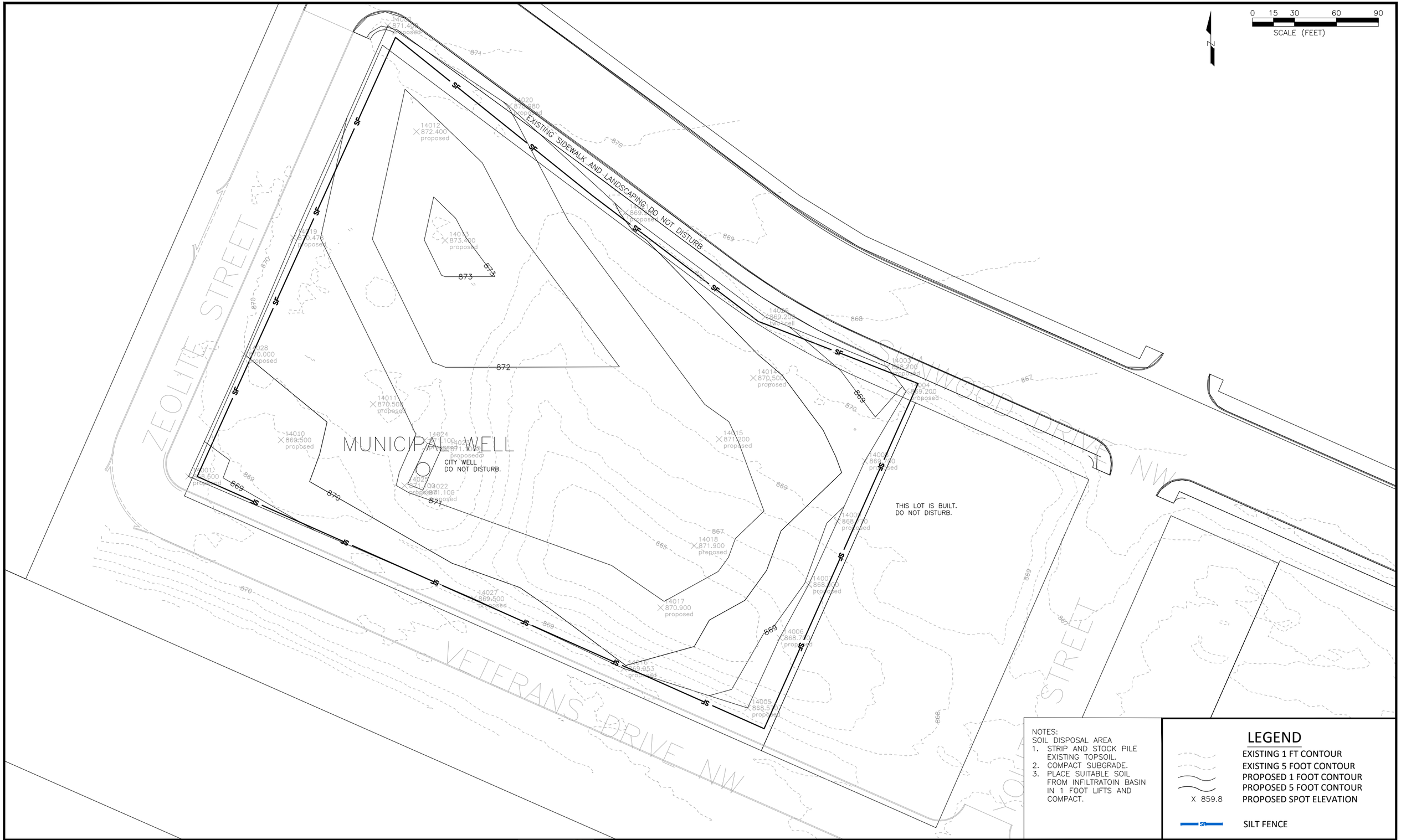
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

GRADING PLAN EAST BASIN

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 12 OF 37 SHEETS



NOTES:
SOIL DISPOSAL AREA
1. STRIP AND STOCK PILE EXISTING TOPSOIL.
2. COMPACT SUBGRADE.
3. PLACE SUITABLE SOIL FROM INFILTRATOIN BASIN IN 1 FOOT LIFTS AND COMPACT.

LEGEND

- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- PROPOSED 1 FOOT CONTOUR
- PROPOSED 5 FOOT CONTOUR
- X 859.8 PROPOSED SPOT ELEVATION
- SF SILT FENCE

DATE	REVISION

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Leonard K. Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY: LLL	
DRAWN BY: LLL	DATE: 5/23/19
CHECKED BY: BRW	FILE No. 18-09

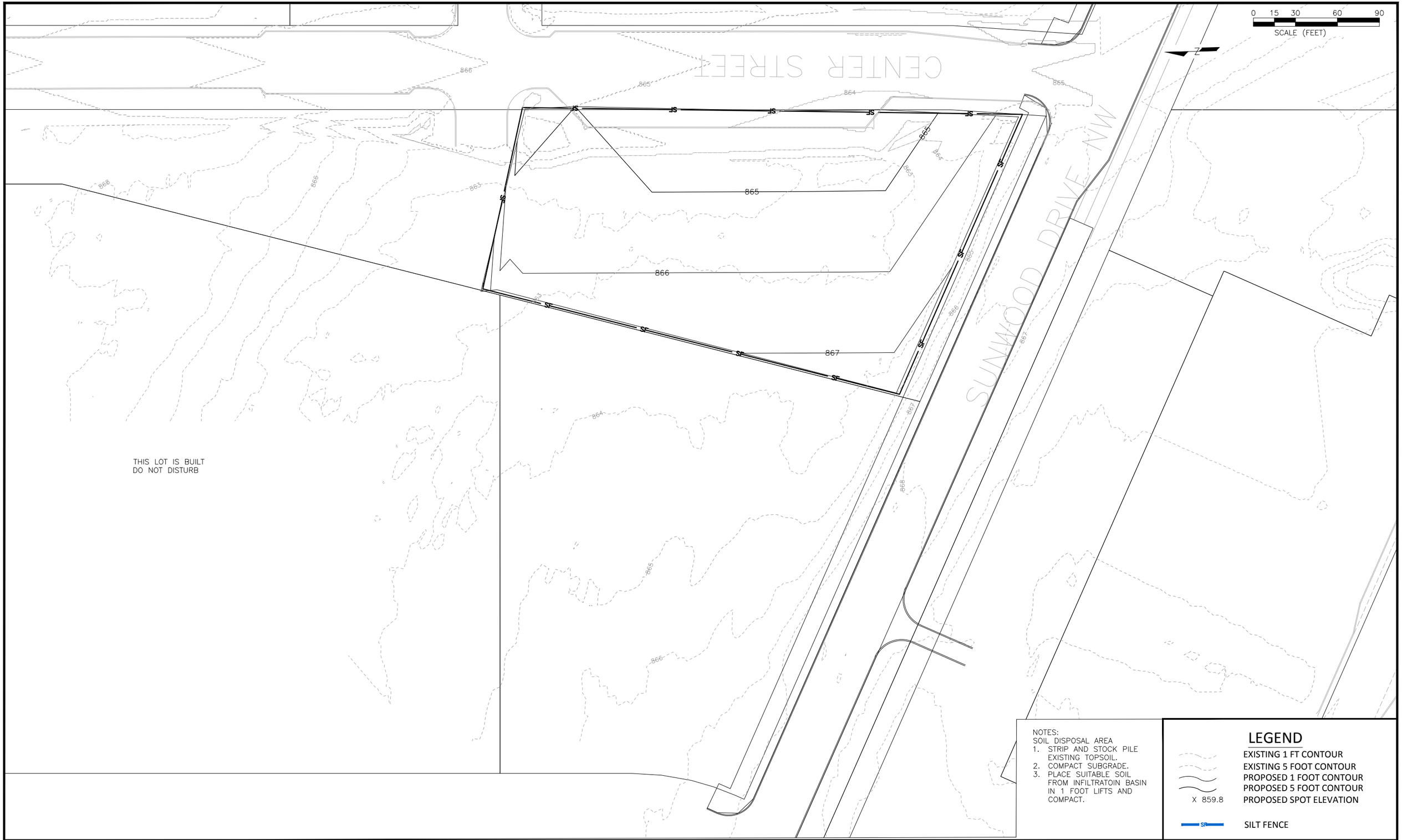
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

GRADING PLAN ZEOLITE STREET SITE

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 13 OF 37 SHEETS



NOTES:
SOIL DISPOSAL AREA
1. STRIP AND STOCK PILE EXISTING TOPSOIL.
2. COMPACT SUBGRADE.
3. PLACE SUITABLE SOIL FROM INFILTRATOIN BASIN IN 1 FOOT LIFTS AND COMPACT.

LEGEND

- EXISTING 1 FT CONTOUR
- EXISTING 5 FOOT CONTOUR
- PROPOSED 1 FOOT CONTOUR
- PROPOSED 5 FOOT CONTOUR
- X 859.8 PROPOSED SPOT ELEVATION
- SF SILT FENCE

DATE	REVISION

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Leonard R. Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

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DRAWN BY:	LLL	DATE: 5/23/19
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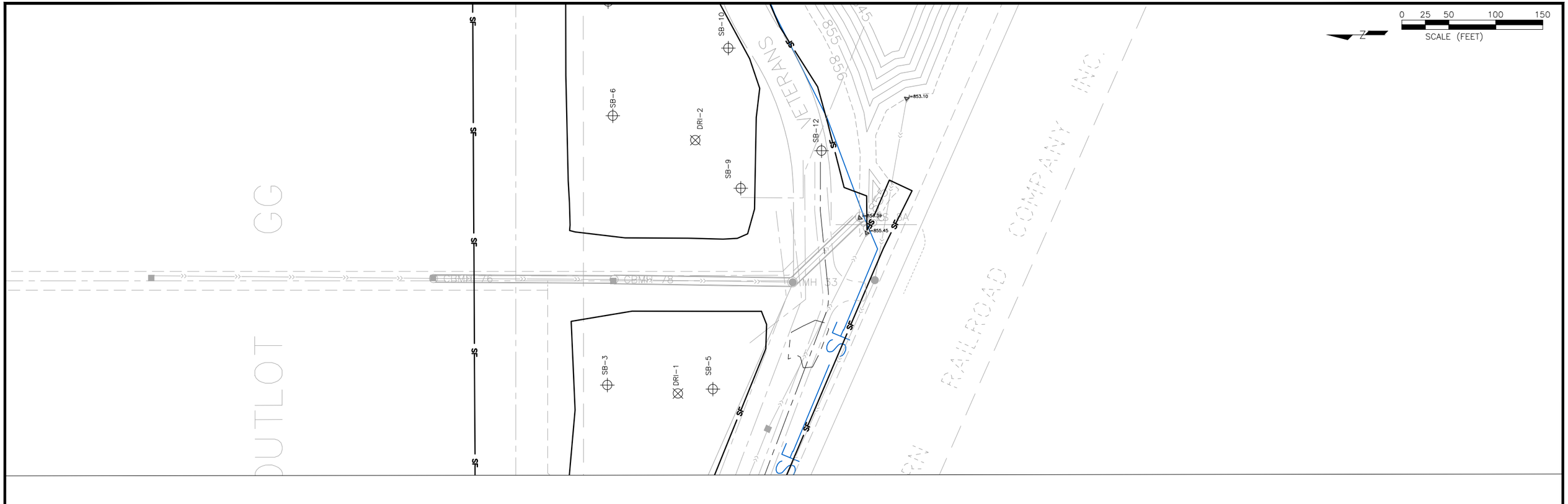
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

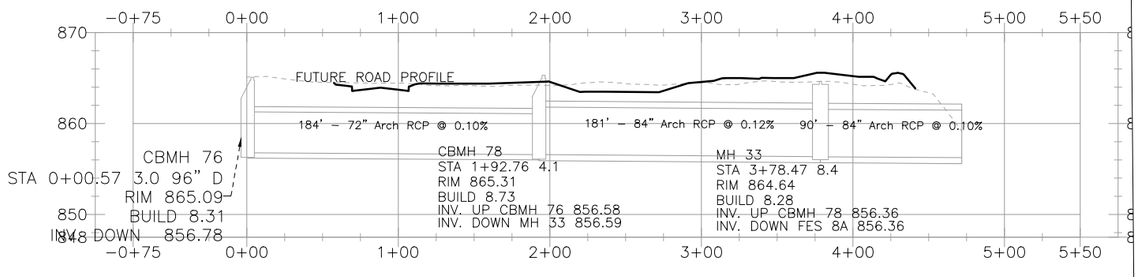
GRADING PLAN CENTER STREET SITE

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 14 OF 37 SHEETS



EXISTING STORM SEWER PROFILE



LEGEND

EXISTING STORMSEWER

SF SILT FENCE

DATE	REVISION
5/30/19	ADDENDUM NO. 1

Jun 06, 2019 - 9:18am
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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

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DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
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RAMSEY, MN 55303
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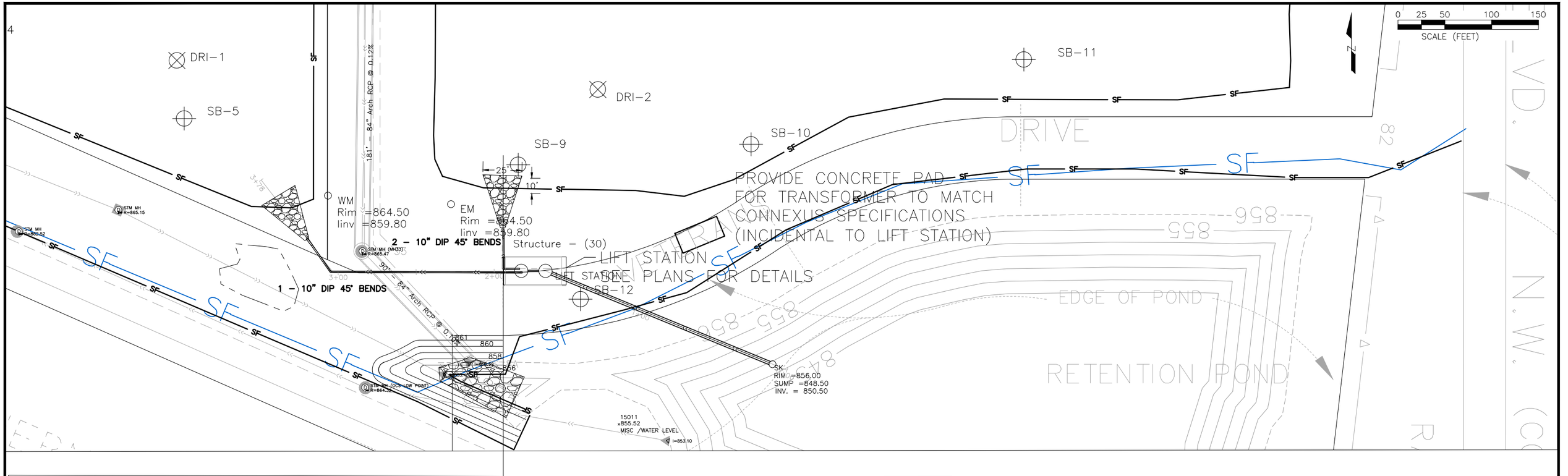
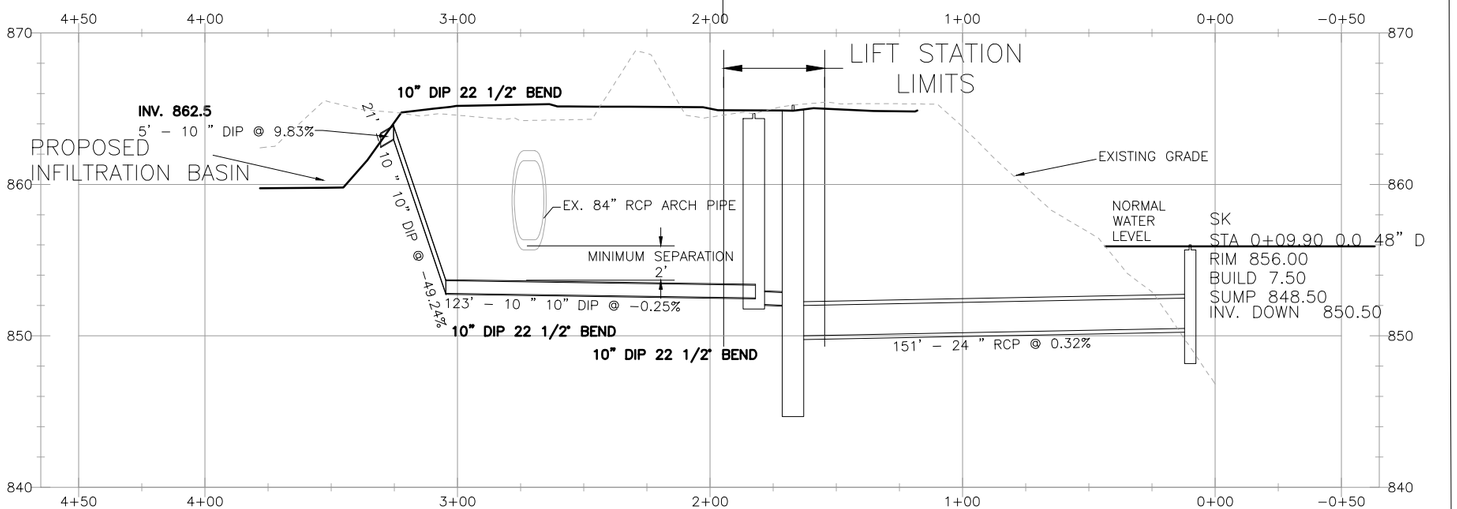
EXISTING STORMSEWER PLAN AND PROFILE

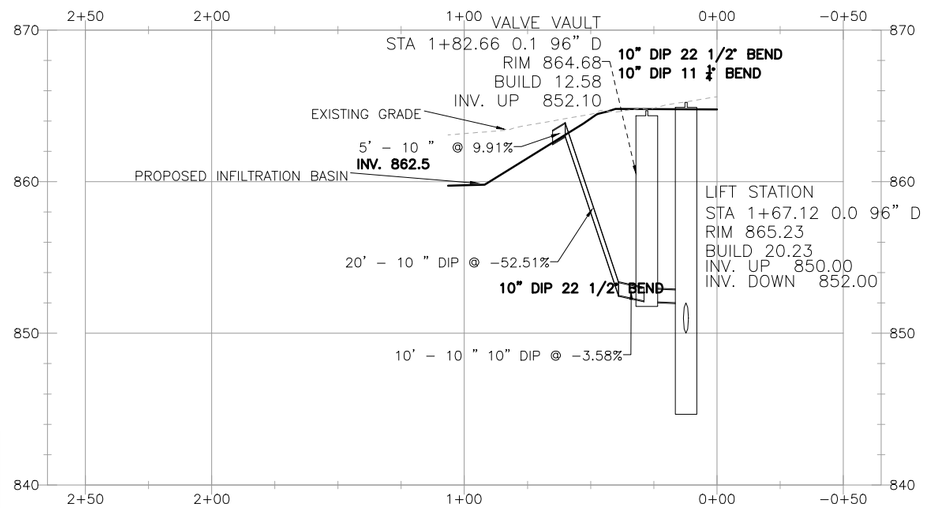
COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 15 OF 37 SHEETS





WEST BASIN OUTLET



EAST BASIN OUTLET

LEGEND

- PROPOSED STORMSEWER
- PROPOSED STORM STRUCTURE
- SF — SILT FENCE

DATE	REVISION
5/30/19	ADDENDUM NO. 1

Jun 06, 2019 - 9:19am
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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	
LLL	
DRAWN BY:	DATE:
LLL	5/23/19
CHECKED BY:	FILE No.
BRW	18-09

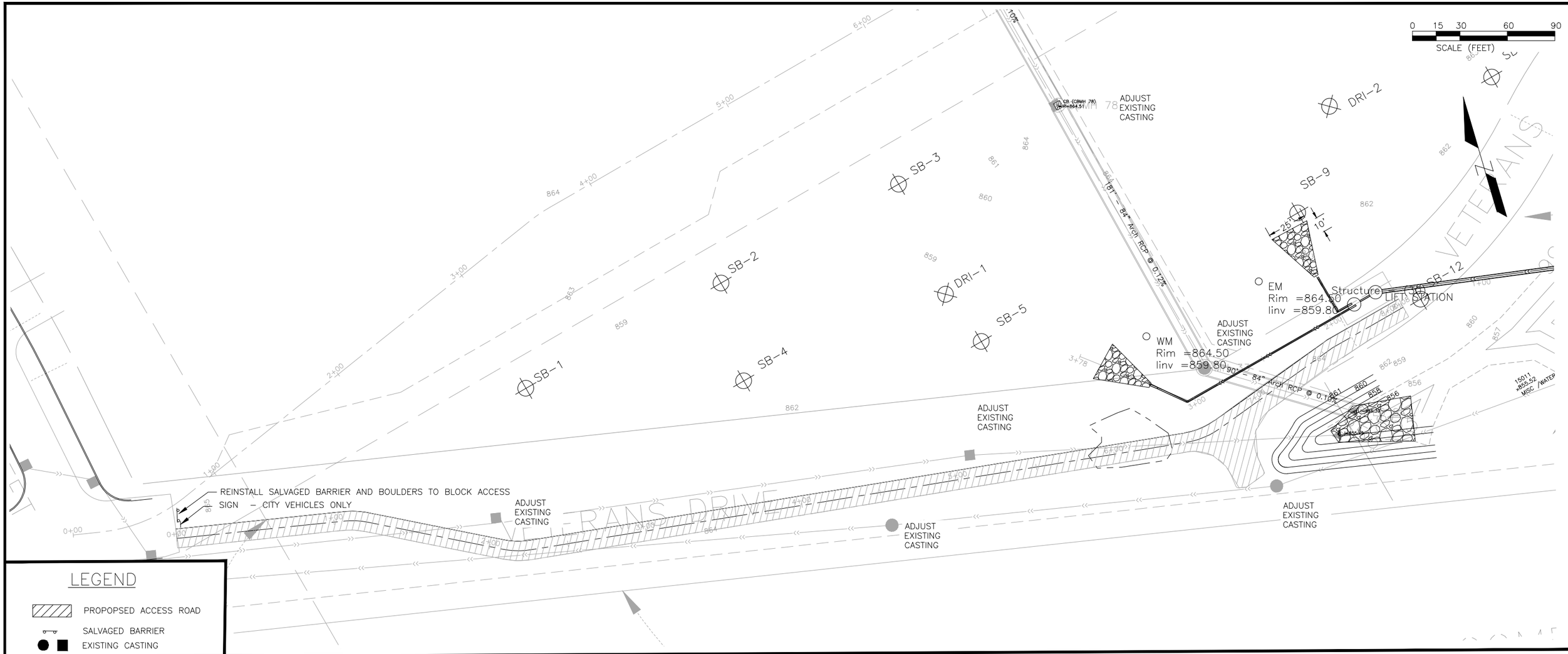
City of RAMSEY

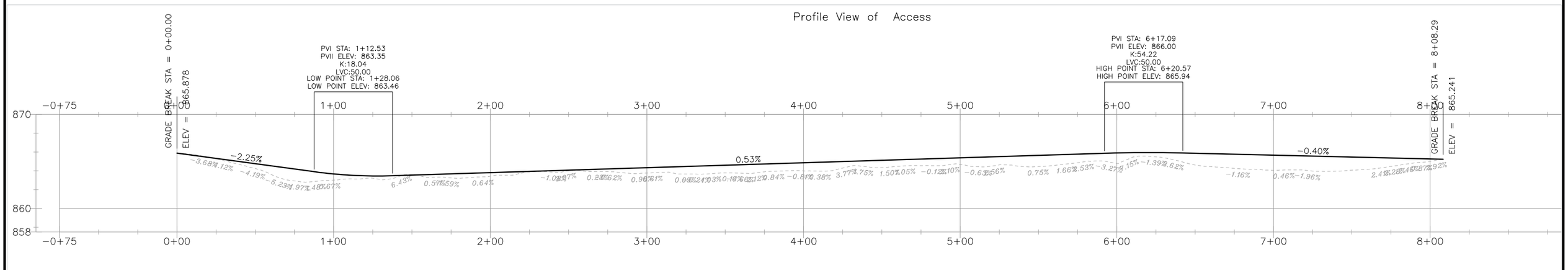
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROPOSED PLAN PROFILE

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 16 OF 37 SHEETS





DATE	REVISION
5/30/19	ADDENDUM NO. 1
6/05/19	ADDENDUM NO. 2 ADJUST VIEW PLAN VIEW

Jun 06, 2019 - 9:20am
G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Cross Sections.dwg

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Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 40116

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CHECKED BY:	BRW	FILE No. 18-09

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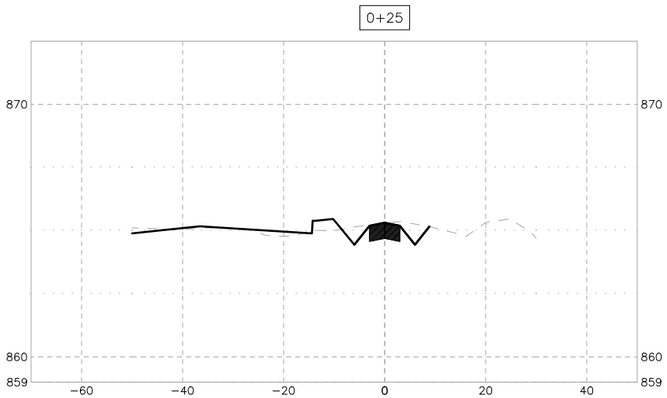
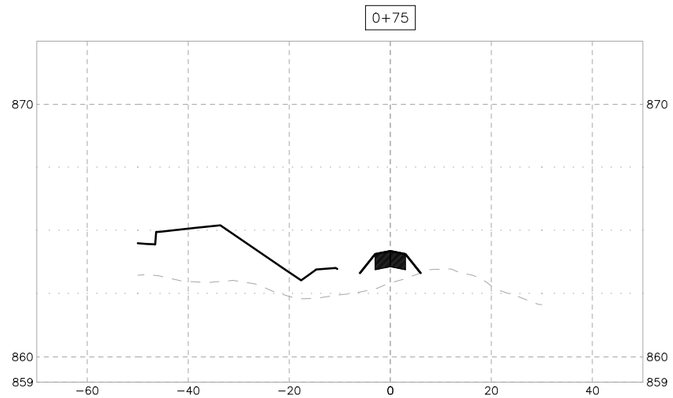
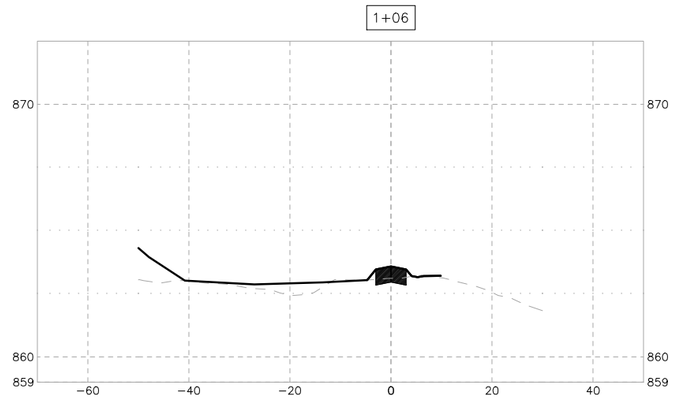
ACCESS ROAD PLAN AND PROFILE

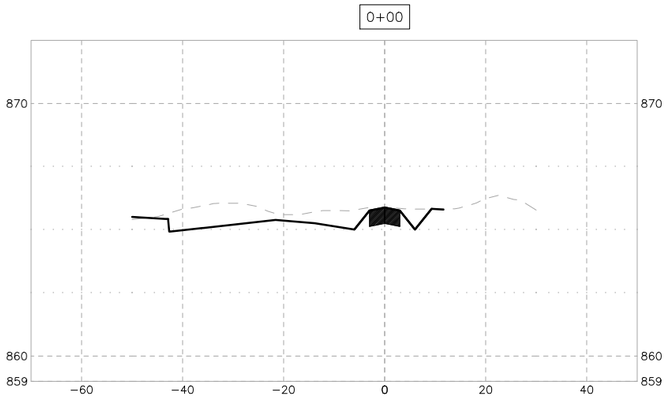
COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

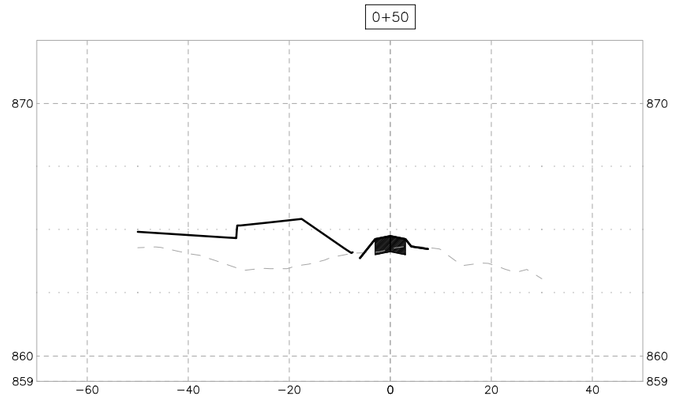
SHEET 17 OF 37 SHEETS

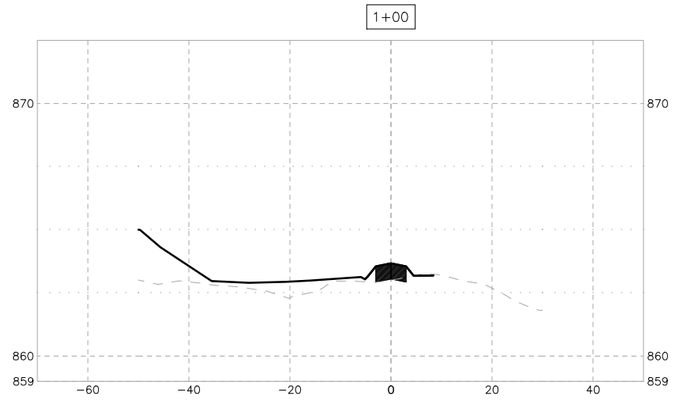












0 15 30 60 90
SCALE (FEET)

DATE	REVISION

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G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Cross Sections.dwg

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Leonard L. Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

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DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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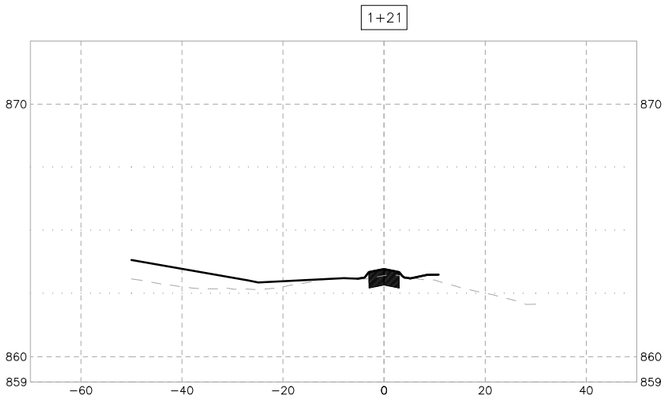
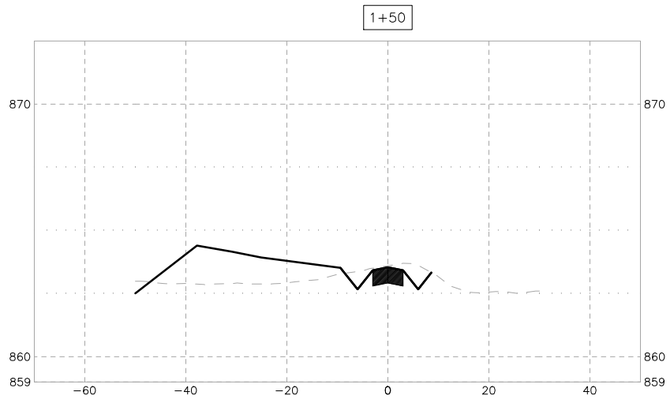
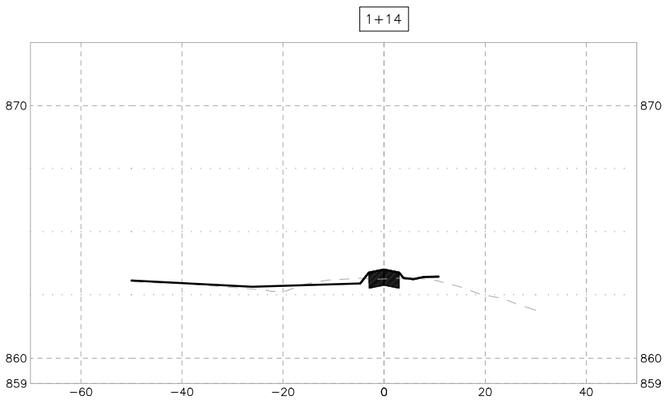
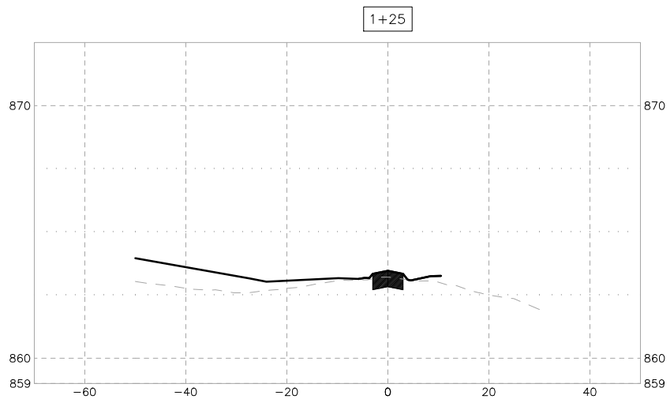
ACCESS ROAD CROSS SECTIONS

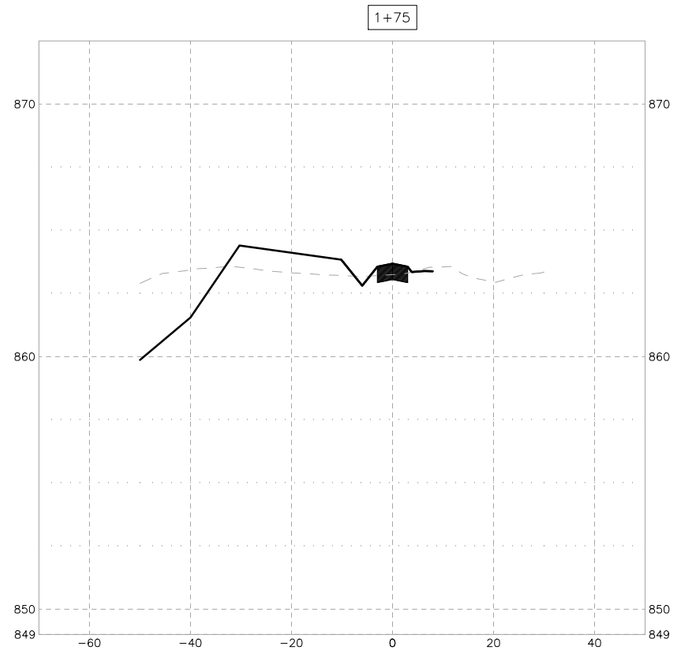
COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA











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Leonard L Linton

LEONARD LINTON

Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
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ACCESS ROAD CROSS SECTIONS

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 19 OF 37 SHEETS

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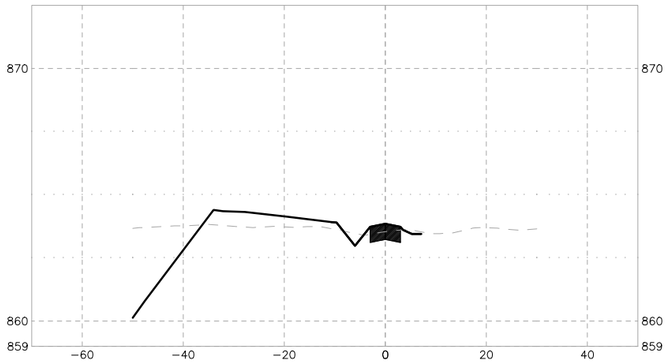

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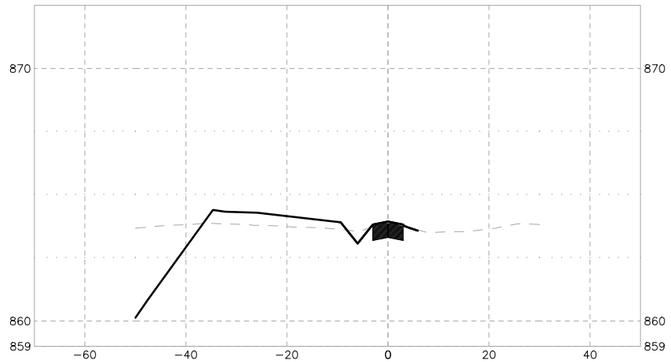

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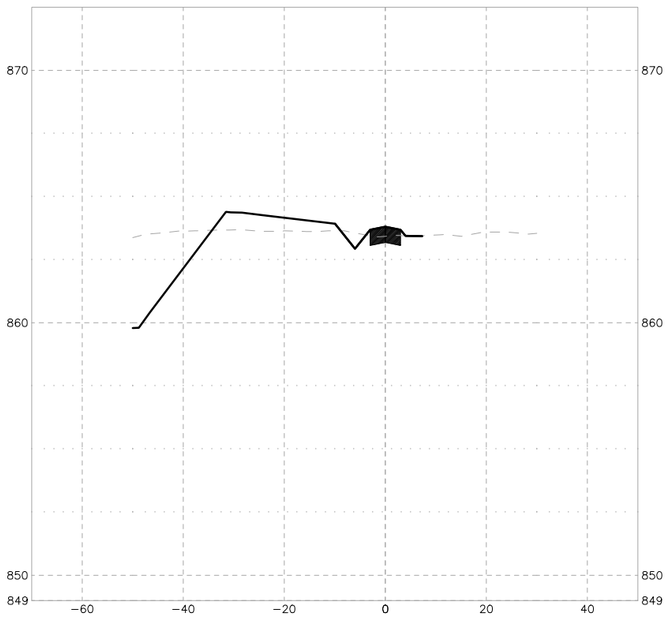

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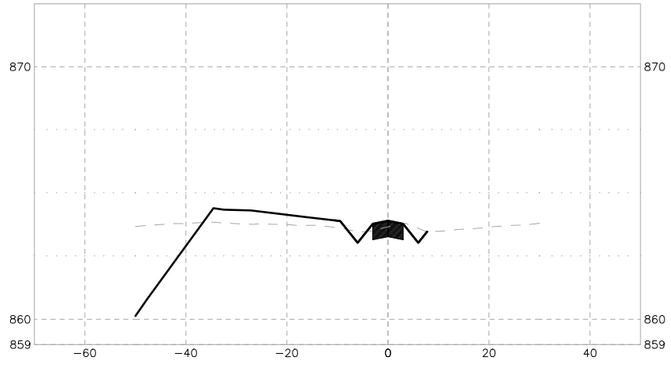

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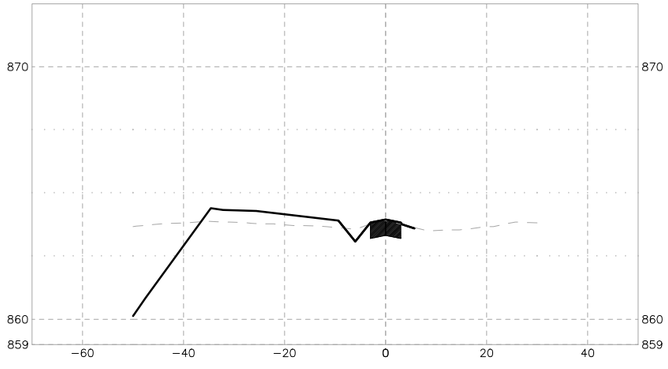

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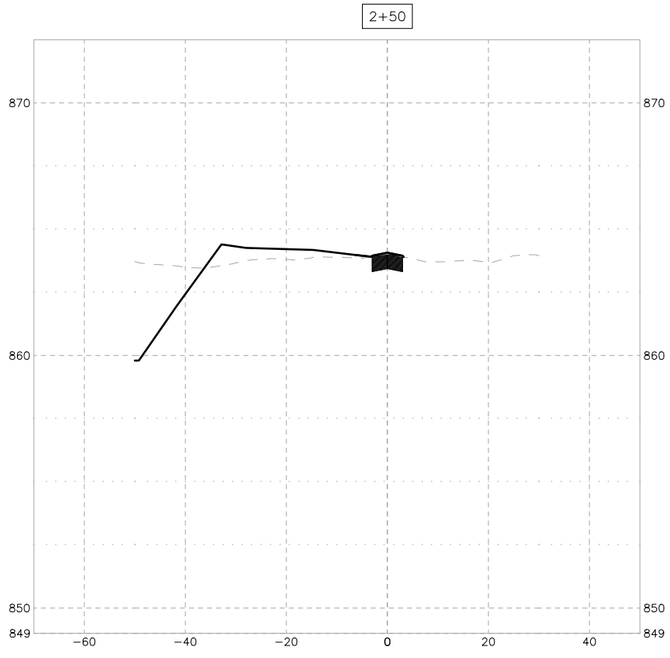

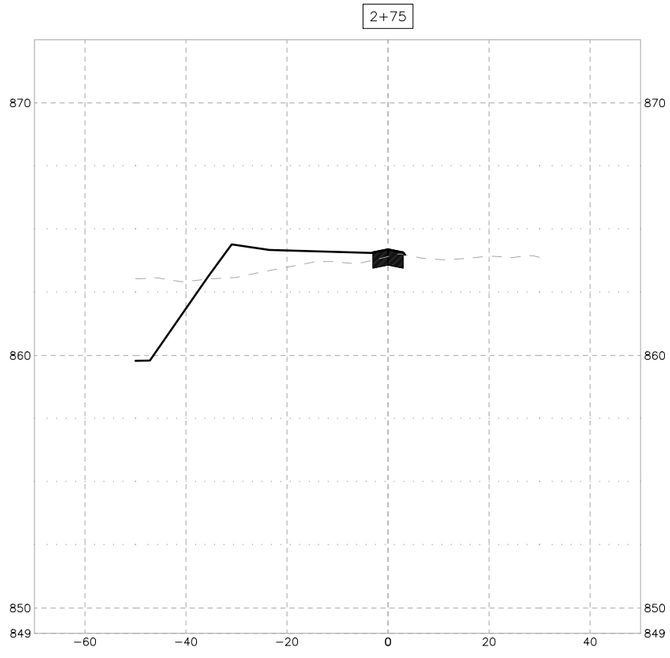

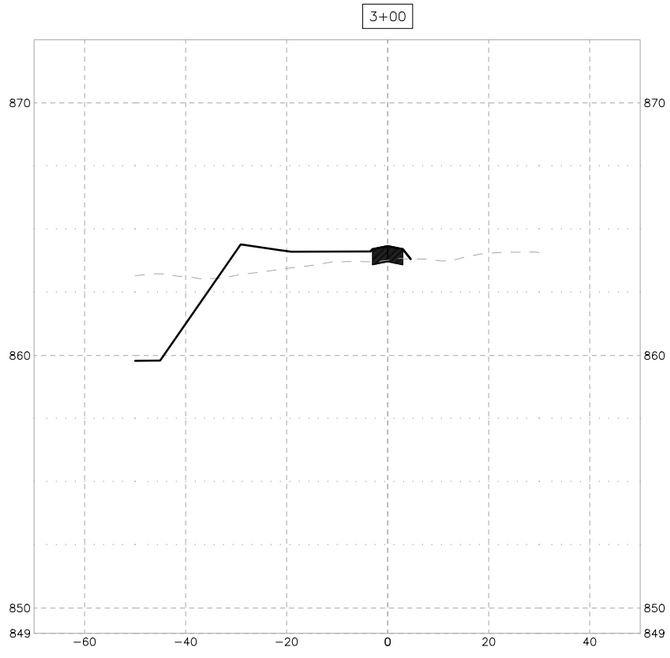

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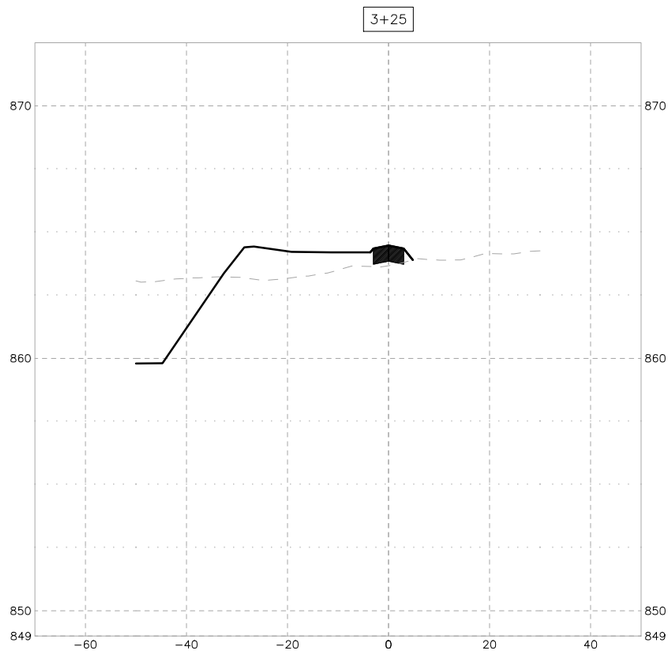
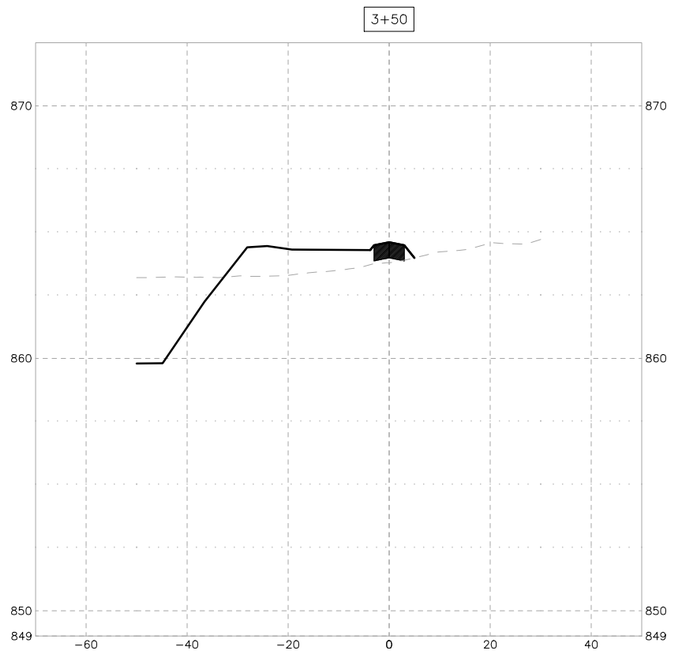
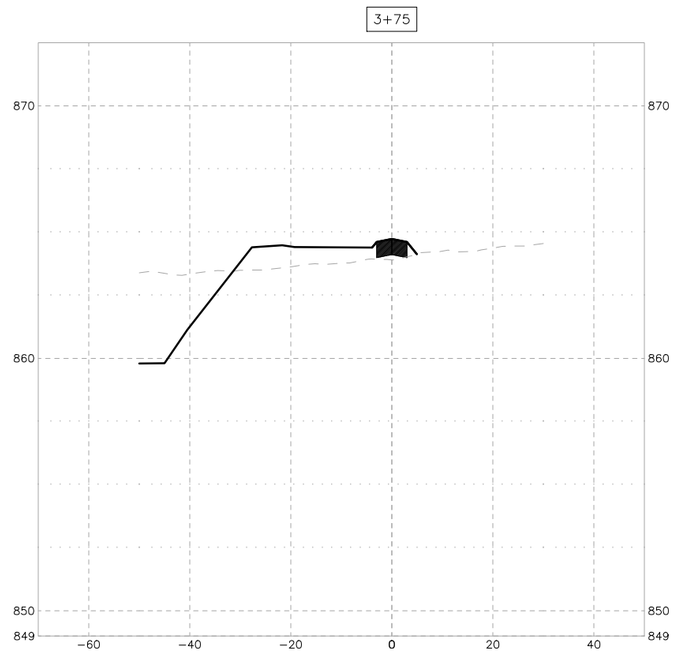
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 21 OF 37 SHEETS







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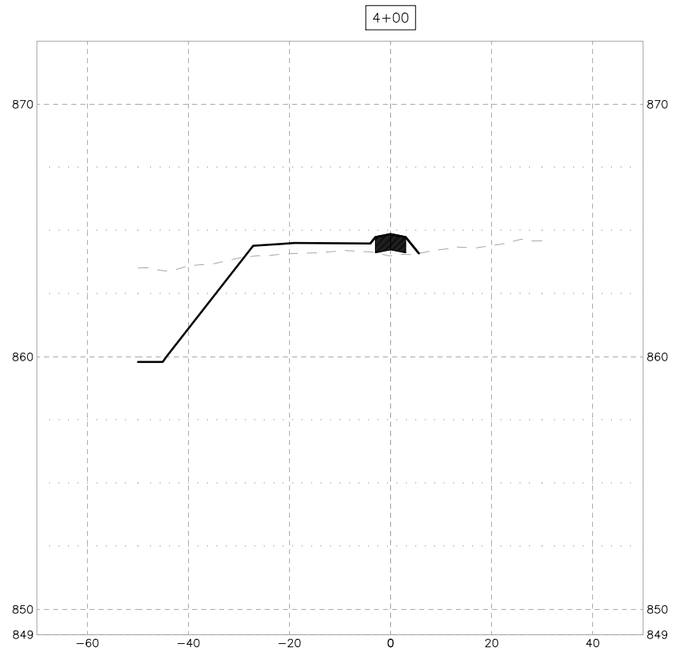

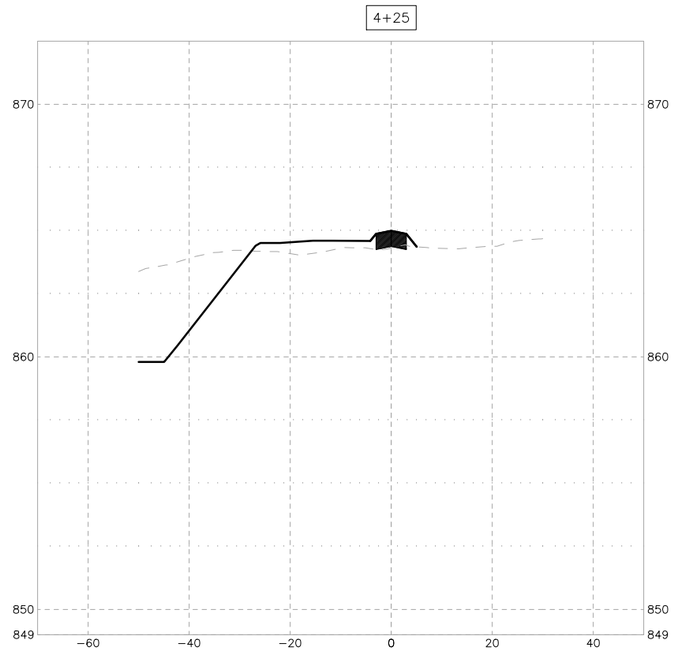

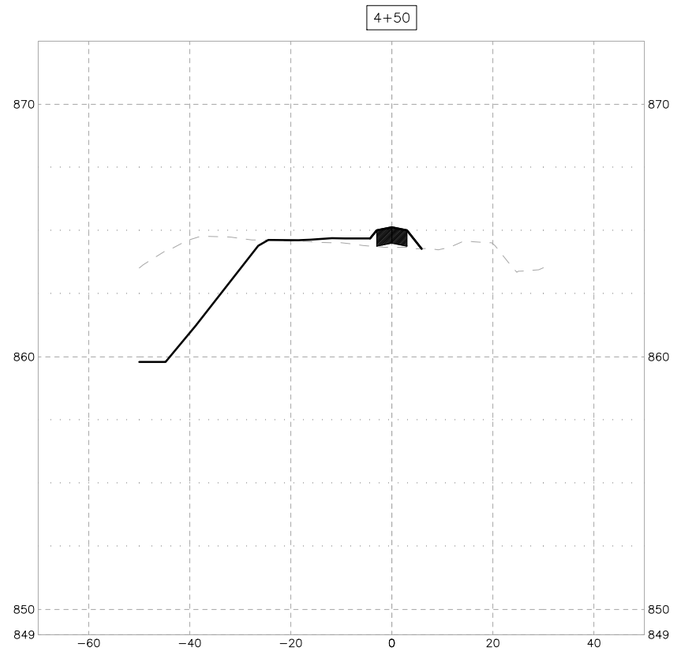

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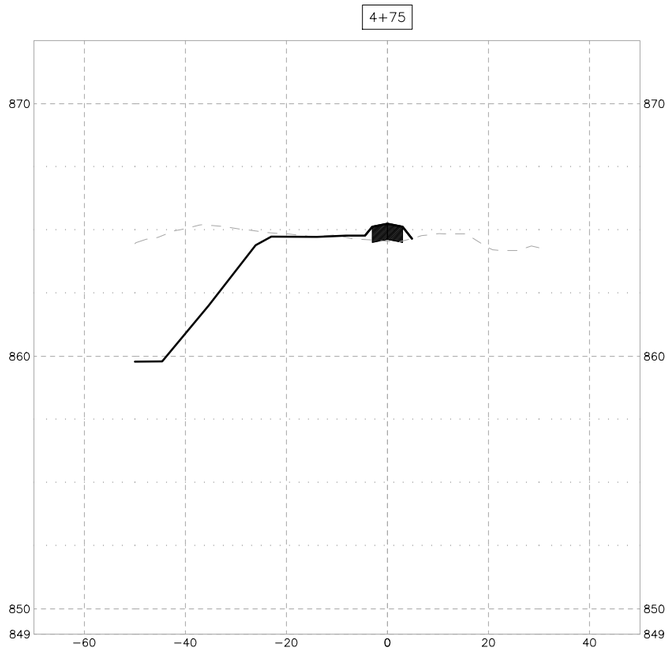
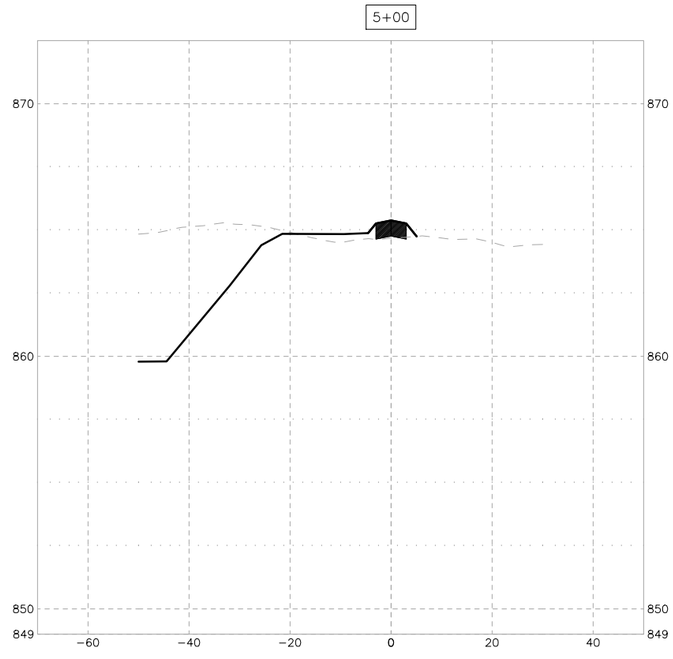
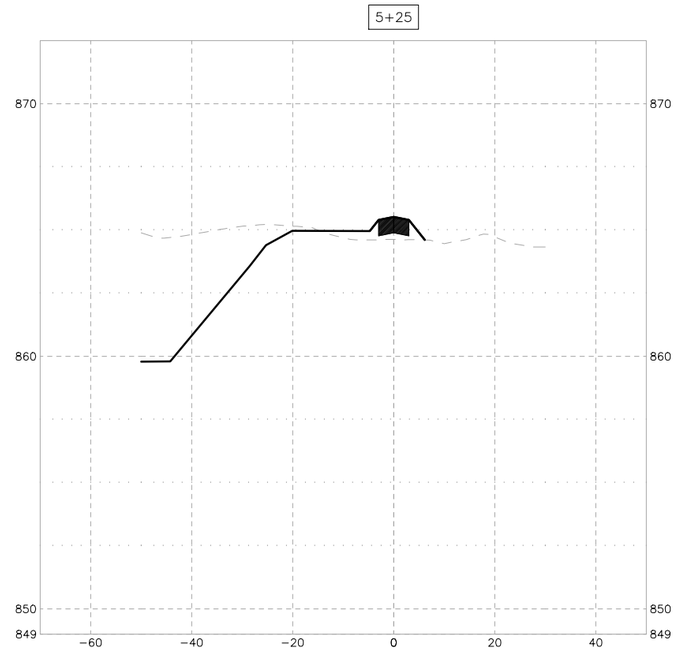
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 23 OF 37 SHEETS







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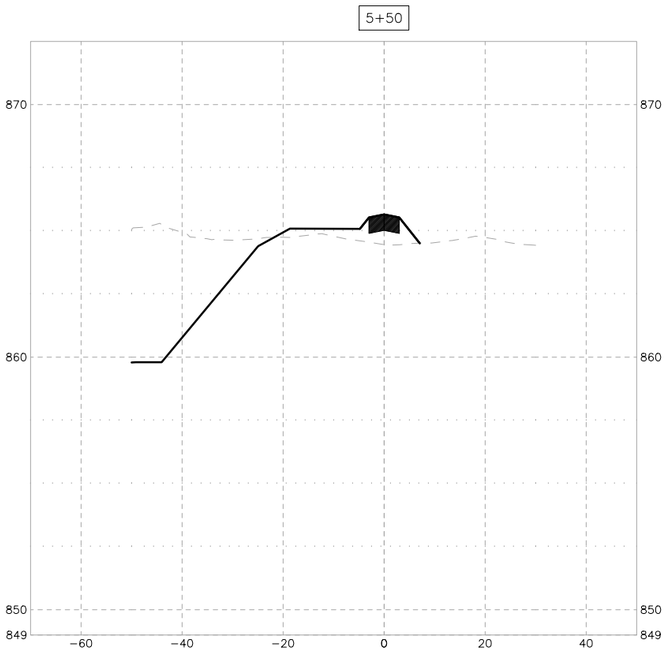
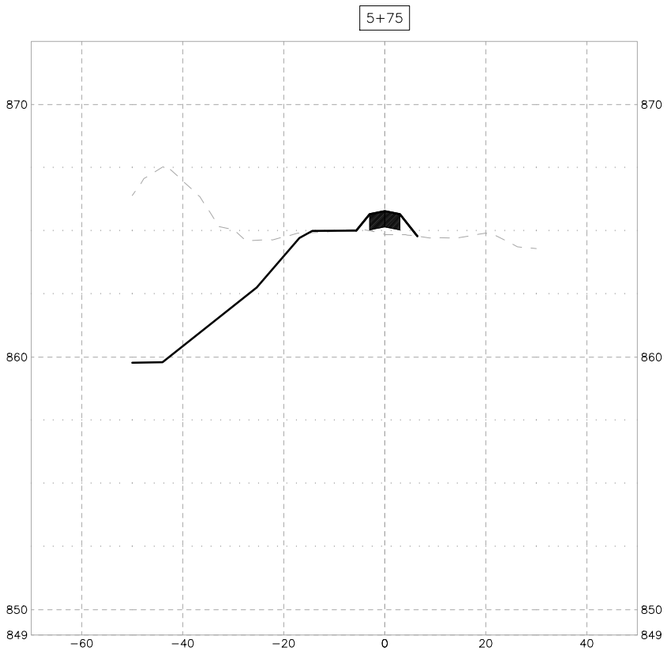
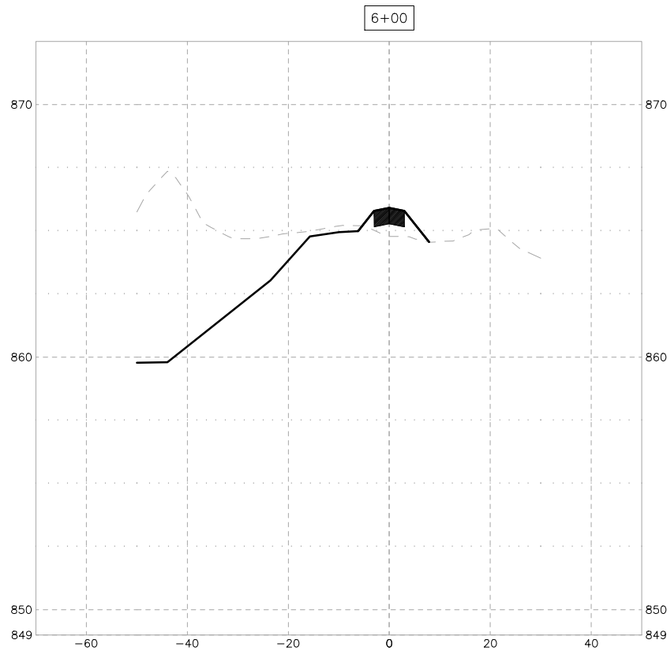
CITY OF RAMSEY, MINNESOTA

SHEET 24 OF 37 SHEETS







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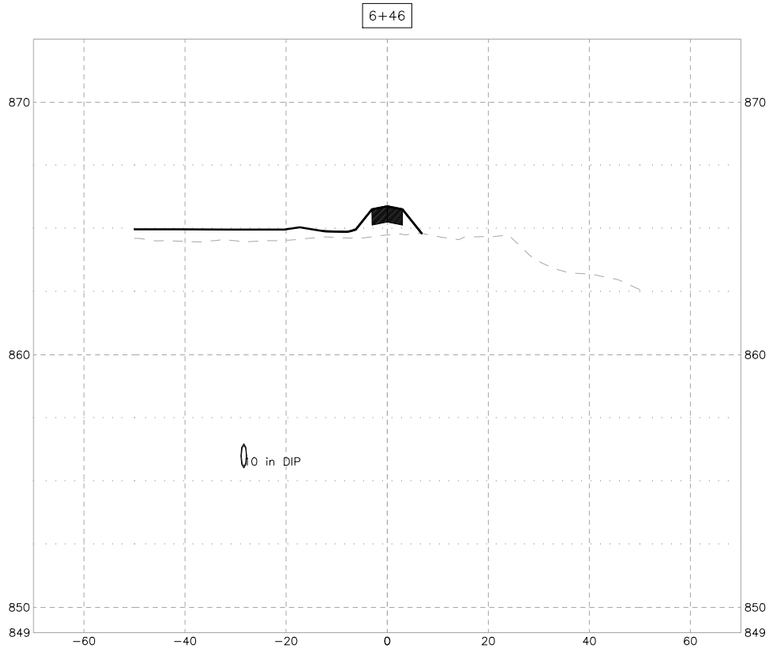
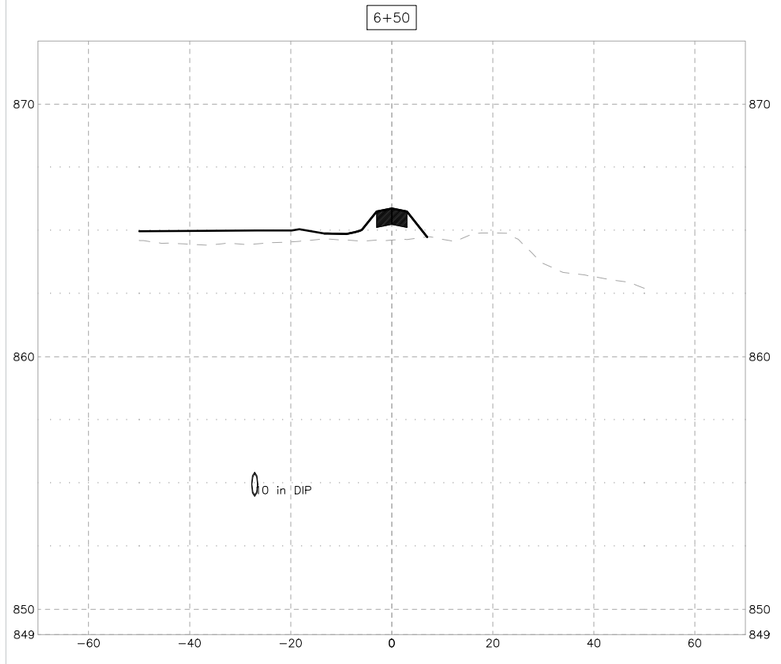
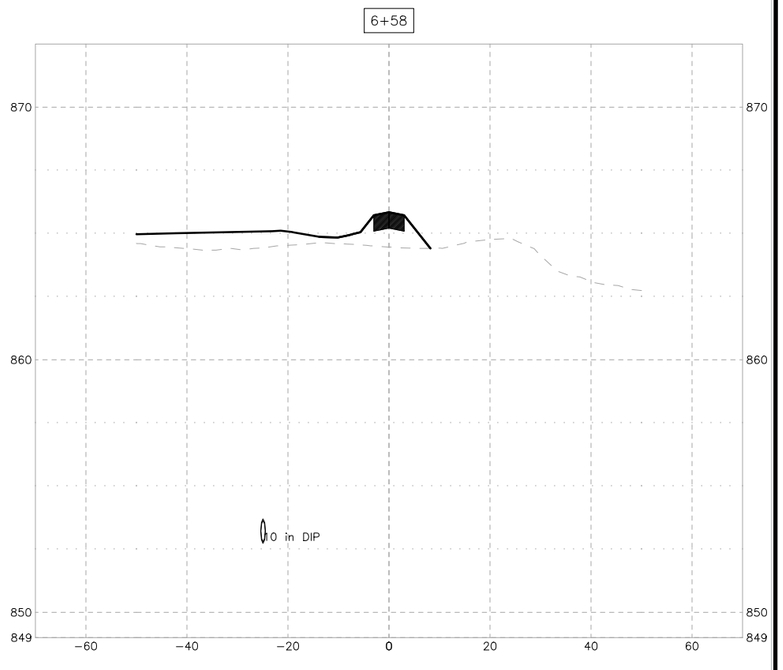
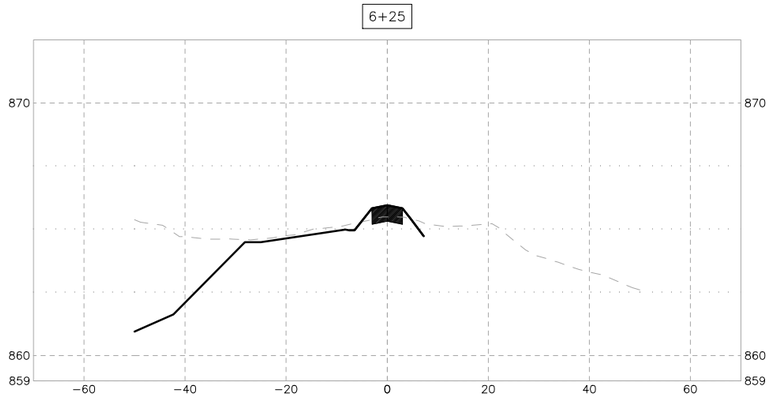
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 25 OF 37 SHEETS









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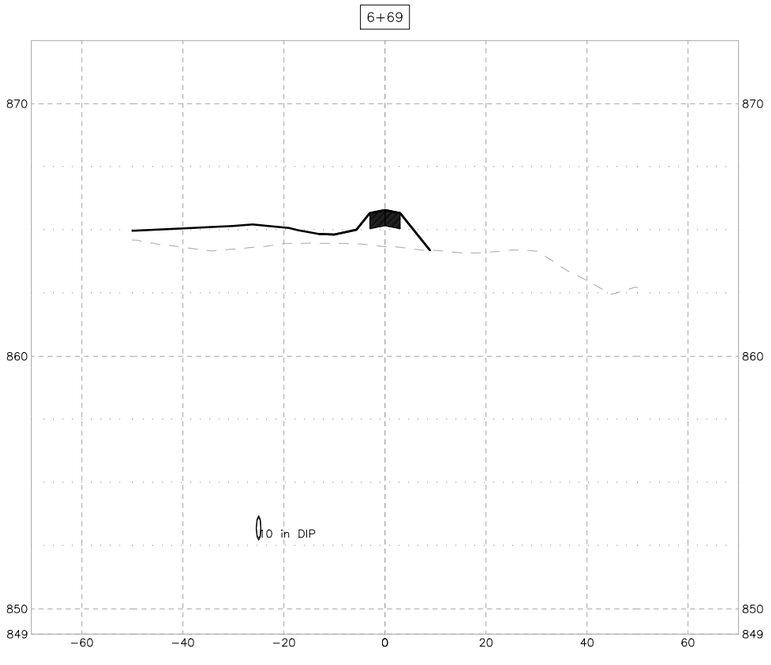

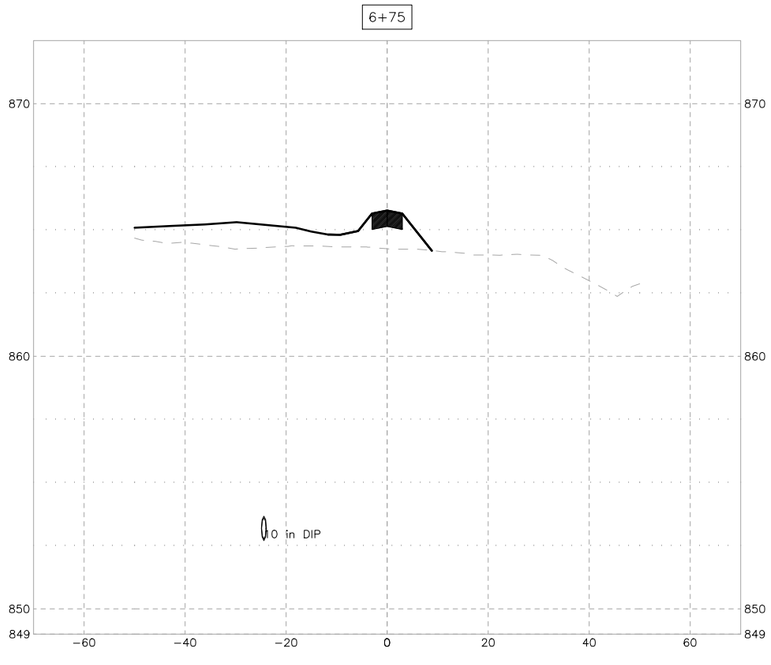

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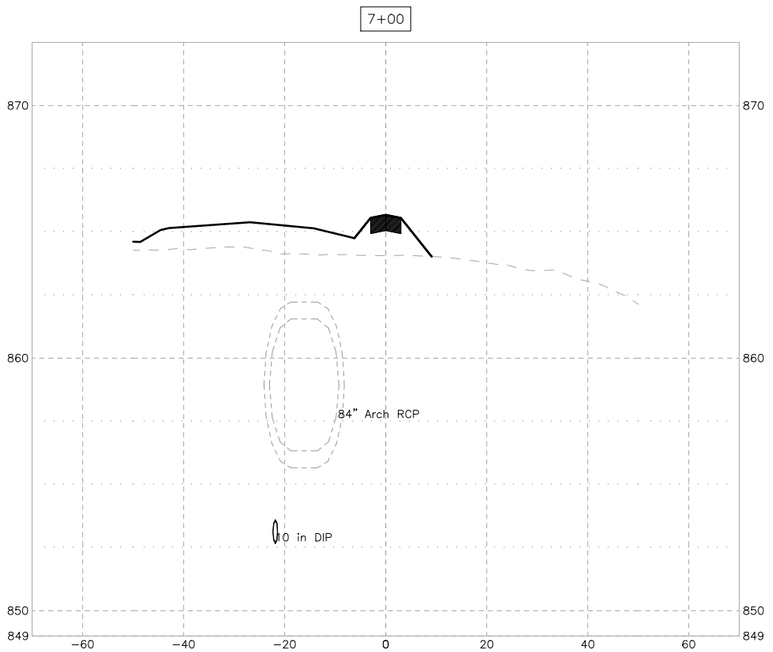

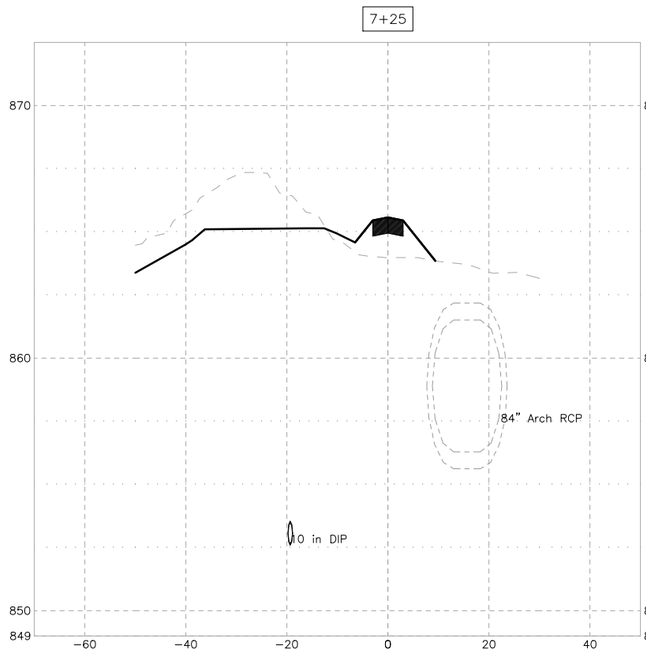

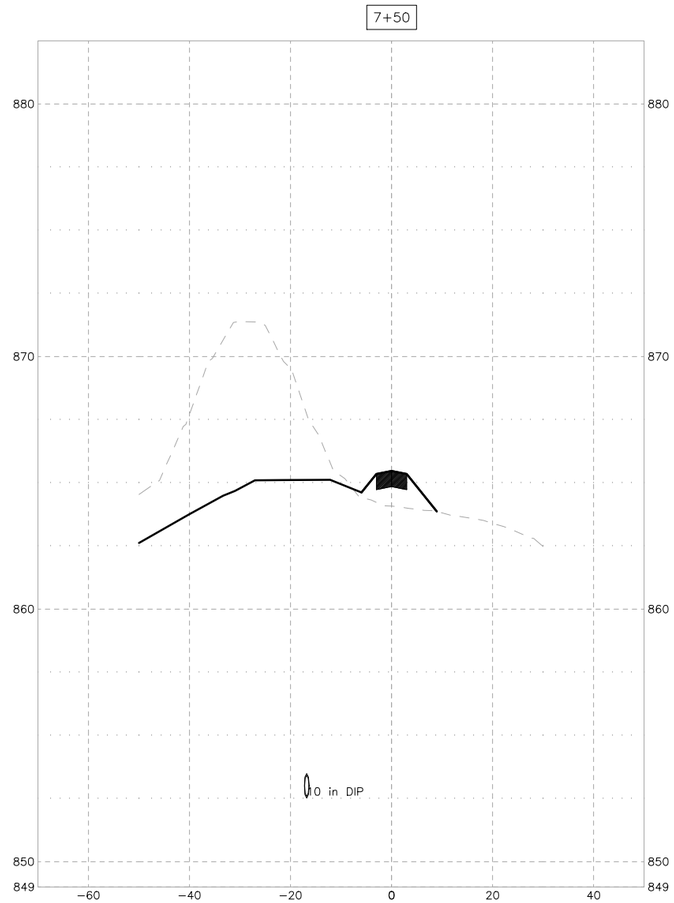

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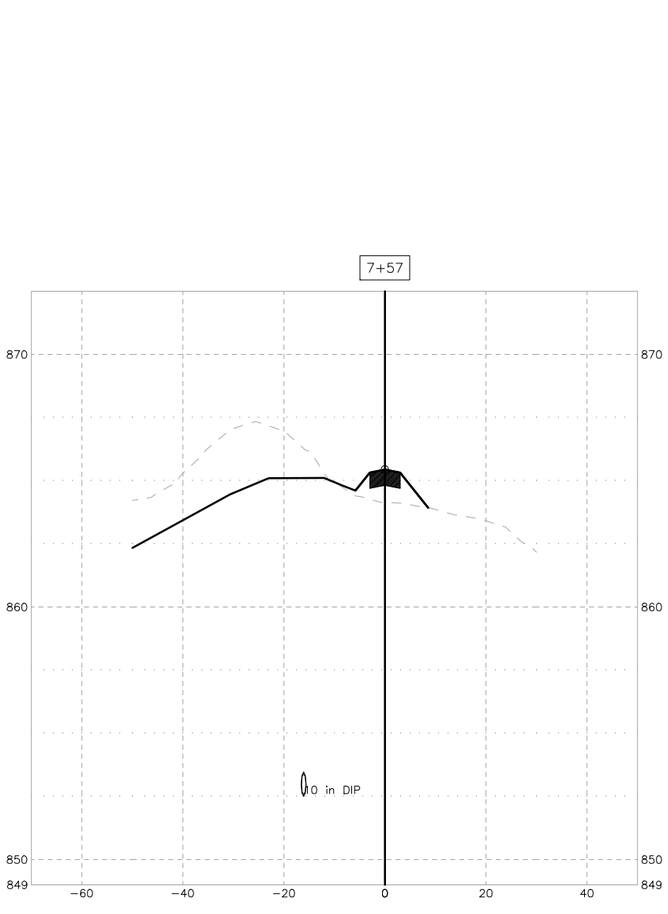

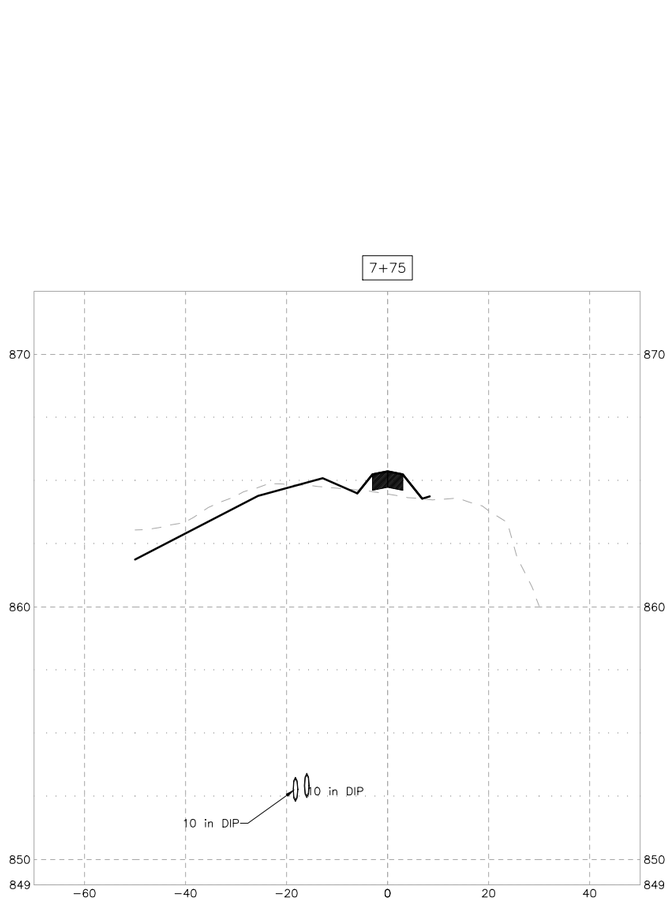

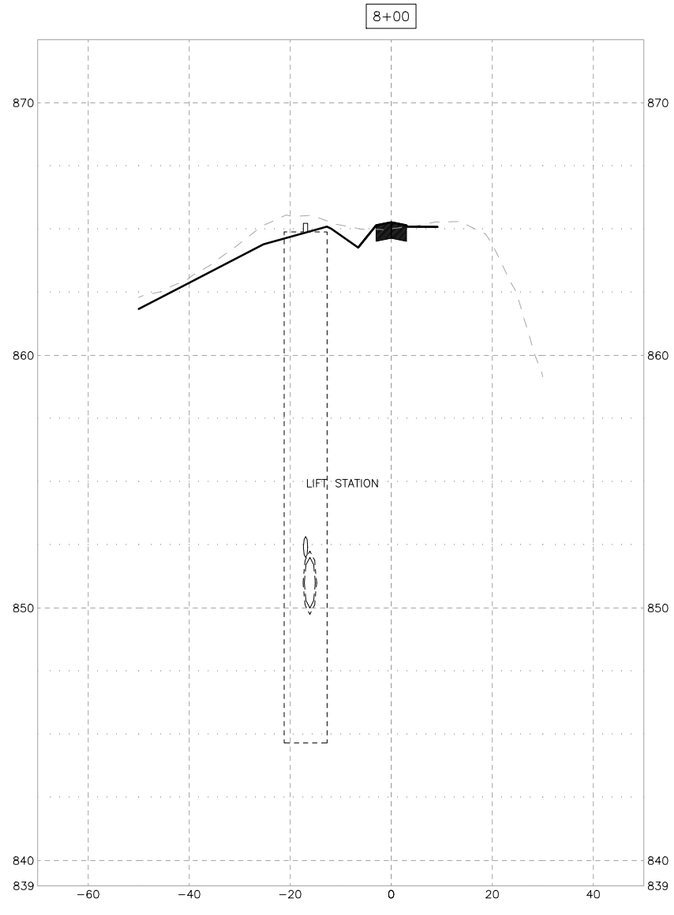

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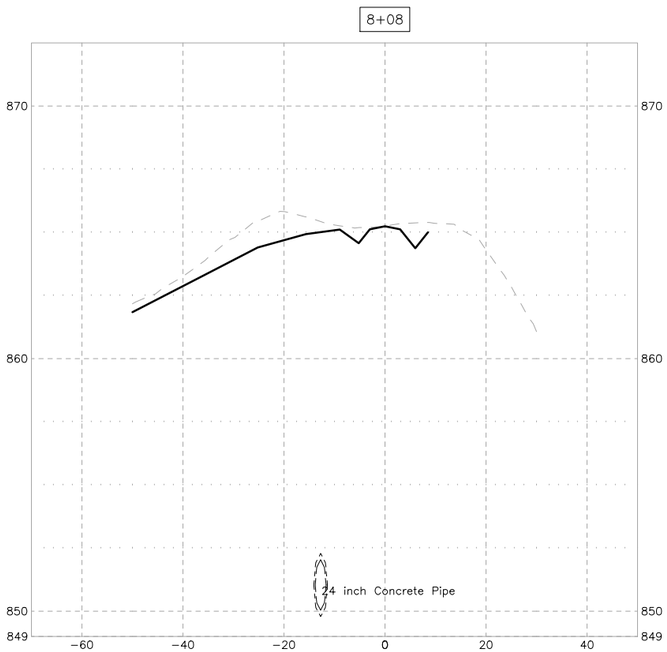
CITY OF RAMSEY, MINNESOTA

SHEET 29 OF 37 SHEETS



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SCALE (FEET)

DATE	REVISION
5/30/19	ADDENDUM NO. 1

Jun 06, 2019 - 9:21am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Leonard L Linton

LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 2/14/18
CHECKED BY:	BRW	FILE No. 18-09

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

ACCESS ROAD CROSS SECTIONS

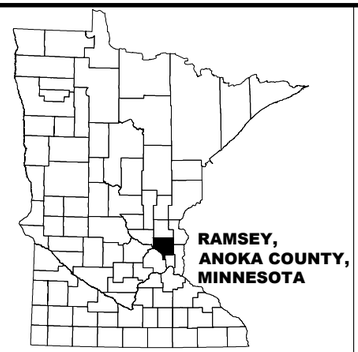
COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 30 OF 37 SHEETS

STORM WATER POLLUTION PREVENTION PLAN (SWPPP)

COR INFILTRATION BASIN

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA



DESCRIPTION OF CONSTRUCTION ACTIVITIES AND STORMWATER MANAGEMENT:
Construction activities include; Site Grading, Storm Sewer Construction, Temporary Erosion and Sediment Control, Roadway Construction, and Permanent Stabilization.

Project Description:

This project consists of reconstruction of 0.16 miles of existing bituminous streets with drainage ditches, replacing with bituminous street to the existing width and grade, with the addition of a 2-foot soil correction. The drainage for the existing street flows to drainage swales to the northeast end of the project, eventually reaching the Ford Brook to the north. The construction will include the addition of drain tile to properly drain the subsoil corrections, minor improvements will be made to the drainage ditches to improve the drainage of the site. There is no change to the outfall location of the storm water runoff.

RESPONSIBLE PARTIES:

The Contractor and Owner must apply for coverage under the MPCA's General Storm Water Permit for Construction Activity as required by the National Pollution Discharge Elimination System (NPDES) Phase II program. Coverage under the permit will begin automatically 7 calendar days after the electronic submittal date or after the postmarked date of a complete application. (Longer time frames will apply to areas disturbing 50 acres or discharge within 1 mile of a special water).

	COMPANY	CONTACT PERSON	PHONE
OWNER:	CITY OF RAMSEY	LEONARD LINTON, PE	763-433-9834
SWPPP DESIGNER:	CITY OF RAMSEY	LEONARD LINTON, PE	763-433-9834
CONTRACTOR:			
SITE MANAGER:			
PARTY RESPONSIBLE FOR LONG TERM O&M:	CITY OF RAMSEY	BRUCE WESTBY, PE	763-433-9825

Individuals listed above, including the SWPPP preparer, individual overseeing implementation of, revising and amending the SWPPP, Individuals performing or supervising the installation, maintenance and repair of BMP's must be trained. At least one individual present on the permitted project, or available within 72 hours shall be trained in the applicable job duties. Documentation showing training commensurate with the job duties and responsibilities is required to be included in the SWPPP prior to any work beginning on the site. Copies of the SWPPP preparer information is included in the Project Manual. The Contractor shall provide information for the individual(s) overseeing implementation, supervising installation, maintenance, and repair of BMP's to be included in the Project Manual prior to the start of construction. This information shall be kept up to date until the project NOT is filed.

Documentation shall include:

a. Names of trained personnel associated with this project.
b. Dates of training, names of instructor(s) and entity providing training.
c. Content of training course or workshop including the number of hours trained.
d. As an alternative to a, b, and c listed above, a photocopy of the current Erosion and Stormwater Management card issued by the University of Minnesota can be attached to the SWPPP as suitable documentation of training.

DOCUMENTATION RETENTION:
The following documentation will be retained for a period of not less than 3-years form the date of submittal of the NOT.
1. The final SWPPP.
2. Copies of all stormwater related permits required for the project.
3. Records of all inspection and maintenance conducted during construction.
4. Copies of all permanent operation and maintenance agreements; including all right-of-way, contracts, covenants and other binding requirements regarding perpetual maintenance.
5. All required calculations for design of temporary and permanent BMP's.

IMPLEMENTATION SCHEDULE AND PHASING:
1. Furnish & Install perimeter sediment control and inlet protection.
2. Removal of existing bituminous street.
3. Rough grade site.
4. Furnish & install bituminous pavement.
5. Add additional temporary BMP's as necessary during construction based on inspection reports.
6. Submit Notice of Termination (NOT) to MPCA within 30 days of final stabilization.

FINAL STABILIZATION:
The permittee(s) must ensure final stabilization of the site. The permittee(s) must submit a NOT within 30 days after final stabilization is complete, or another owner/operator (permittee) has assumed control over all areas of the site which have not undergone final stabilization. Final stabilization can be achieved in one of the following ways:
1. All soil disturbing activities at the site have been completed and all soils must be stabilized by a uniform perennial vegetative cover with a density of 70 percent over the entire pervious surface area, or other equivalent means necessary to prevent soil failure under erosive conditions and;
a. All drainage ditches, constructed to drain water from the site after construction is complete, must be stabilized to preclude erosion;
b. All temporary synthetic, and structural erosion prevention and sediment control BMP's (such as silt fence) must be removed as part of the site final stabilization; and
c. The permittee(s) must clean out all sediment from conveyances and from temporary sedimentation basins to be used as permanent water quality management basins. Sediment must be stabilized to prevent it from being washed back into the basin, conveyances or drainage ways discharging off-site or to surface waters. The cleanout of permanent basins must be sufficient to return the basin to design capacity.
2. Final vegetation cover shall be in the Project Specifications.
3. For residential construction only, final stabilization has been achieved when temporary erosion protection and down gradient perimeter control for individual lots has been completed and the residence has been transferred to the homeowner. Additionally, the permittee must distribute the MPCA "Homeowner fact sheet" to the homeowner to inform the homeowner of the need for, and benefits of, final stabilization.

SPECIAL ENVIRONMENTAL CONSIDERATIONS:

Was an environmental review required for this project or any part of a common plan of development or sale that includes all or any portion of this project?	NO
Does any portion of the site have the potential to affect threatened or endangered species?	NO
Does any portion of this site discharge to a Calcareous Fen and the letter of approval from the DNR is located in the Project Manual?	NO
Will any portion of this site potentially affect properties listed on the National Register of Historic Places or a Known or Discovered Archeological site?	NO
Have any Karst features been identified in the project vicinity?	NO
Is compliance with temporary or permanent stormwater management design requirements infeasible for this project?	NO

POLLUTION PREVENTION MANAGEMENT MEASURES:
The permittee(s) shall implement the following pollution prevention management measures on the site:
1. Solid waste: collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be disposed of properly and must comply with MPCA disposal regulations.
2. Hazardous materials: oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA regulations.
3. External washing of trucks and other construction vehicles must be limited to a defined area of the site. Runoff must be contained and waste properly disposed of. No engine degreasing is allowed on site.

GENERAL STORMWATER DISCHARGE REQUIREMENTS:
All requirements listed in Part 15 of the permit for the design of permanent stormwater treatment system and discharge have been included in the preparation of this SWPPP. These include but are not limited to:
1. The expected amount, frequency, intensity and duration of precipitation.
2. The nature of stormwater runoff and run-on at the site.
3. Peak flow rates and stormwater volumes to minimize erosion at outlets and downstream channel and stream bank erosion.
4. The range of soil particle sizes expected to be present on the site.

RECEIVING WATERS:
Recieving waters, including surface water, wetlands, Public Waters, and stormwater ponds are identified on the USGS 7.5min quad map within 1 mile of the project boundary. Receiving waters that are impaired, the impairment and WLA are listed as follows. All specific BMP's relative to construction activities listed in this permit for special and impaired waters have been incorporated into this plan. All specific BMP's listed in approved TMDLs and those BMP's listed for construction related waste load allocations have also been incorporated.

NAME OF WATER BODY	TYPE (DITCH, POND, WETLAND, LAKE, ETC.)	APPENDIX A SPECIAL WATER?	FLOWS TO IMPAIRED WATER WITHIN 1 MILE?	USEPA APPROVED TMDL?
MISSISSIPPI RIVER	RIVER	YES	YES	YES
IMPAIRMENTS: NOT FOR AQUATIC CONSUMPTION OF AQUATIC RECREATION				

PROJECT AREAS:

Total project size (disturbed area) =	15.7	acres
Existing area of impervious surface =	0.00	acres
Post construction area of impervious surface =	0.25	acres
New impervious surface area created =	0.25	acres

Planned construction start date: June 2019
Planned construction completion date: October 2019

PROJECT LOCATION:

County: ANOKA Township: 32 Range: 25 Section: 28 Latitude: 45 13 47.70 Longitude: -93 27 02.79

PERMANENT STORMWATER MANAGEMENT SYSTEM:
Type of storm water management used if more than 1 acre of new impervious surface is created:
a. Wet Sedimentation Pond
b. Infiltration / Filtration
c. Regional Pond
d. Permanent Stormwater Management Not Required

LOCATION OF SWPPP REQUIREMENTS IN PROJECT PLAN:

DESCRIPTION	LOCATION
TEMPORARY EROSION CONTROL MEASURES	SHEETS No. 5 - 8
FINAL STABILIZATION	SHEETS No. 5 - 8, 17
STORM SEWER TABULATION	SHEETS No. 16
EROSION AND SEDIMENT CONTROL DETAILS	SHEETS No. 37

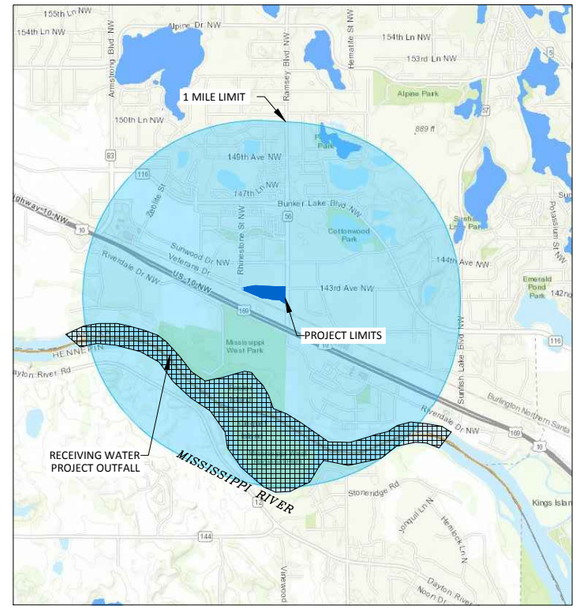
EROSION AND SEDIMENT CONTROL QUANTITIES:

DESCRIPTION	QUANTITY
SILT FENCE TYPE MS	9,100 LF
INLET PROTECTION - MANHOLE	23 EA.

CERTIFICATION:

UNIVERSITY OF MINNESOTA
Leonard Linton
Design of Construction SWPPP (May 31 2019)

LEGEND
- PROJECT LIMITS
- 1 MILE LIMIT
- RECEIVING WATER
- IMPAIRED WATER



DATE	REVISION

Jun 06, 2019 - 9:21am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

LEONARD LINTON
Date 4/8/19 Lic. No. 21112

DESIGNED BY: LLL
DRAWN BY: LLL DATE: 5/23/19
CHECKED BY: BRW FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SWPPP 1

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 31 OF 37 SHEETS

SEQUENCE OF CONSTRUCTION:

Construction shall proceed in the following sequence:

1. Contractor shall schedule and conduct a pre-construction meeting with the City.
2. Contractor shall secure all necessary permits and licenses.
3. Furnish & install erosion control measures.
4. Maintain erosion control measures, i.e. silt fence, inlet protection.
5. Remove existing bituminous pavement and base.
6. Remove undesirable subcut material.
7. Prepare subbase, finish and install geotextile fabric, select granular base material, and draintile.
8. Furnish and install class 5 aggregate base, grade and compact aggregate.
9. Furnish & install base course of bituminous pavement
10. Grade and compact drainage ditches to final grades, install restoration per plan.
11. Furnish & install wear course of bituminous pavement.
12. Remove erosion control after vegetation is established.

ADDITIONAL STORMWATER POLLUTION PREVENTION, GRADING PLAN, AND SCHEDULE NOTES:

1. All slopes to be 1:4 unless approved by the city engineer.
2. Below grade structures shall be protected and meet drainage requirements per the city engineer.
3. Construction operation hours are from 7:00 a.m. - 10:00 p.m. Monday through Saturday.
4. Call Gopher State One Call for utility locations prior to any work at 1-800-252-1166.
5. Permittee may need to modify SWPPP if the general objectives of controlling pollutants is not being met.
6. Operator shall implement these and any other BMP's that may be required to meet the general permit requirements.
7. Site is not in karst area or pollution or remediation site.
8. Silt fence to be installed downhill from any grading activity.
9. If tracking onto adjacent streets occurs a street sweeper shall be used to clean streets within 8 hours or as directed by the engineer.
10. Dust control may be necessary during rough grading. No grading can take place if wind speed exceeds 25 mph.
11. Solid waste shall be collected and disposed of properly and must comply with MPCA disposal requirements.
12. Hazardous materials shall be stored properly to prevent spills and vandalism.
13. No engine degreasing is allowed on site. External washing of vehicles shall be limited to a defined area (bone yard) on site.
14. Permittee(s) shall adhere to all SWPPP specifications on the plan and other MPCA permit requirements.

EROSION PREVENTION PRACTICES:

1. The permittee(s) must plan for and implement appropriate construction phasing, vegetative buffer strips, horizontal slope grading, and other construction practices that minimize erosion, so that the inspection and maintenance requirements are complied with. The location of areas not to be disturbed must be delineated (e.g. with flags, stakes, signs, silt fence, etc.) on the development site before work begins.
2. All exposed soil areas must be stabilized as soon as practical, but in no case later than 7 days after the construction area has temporarily or permanently ceased.
   These areas include constructed stormwater management pond side slopes, and any exposed soil areas with a positive slope to a stormwater conveyance system, such as a curb and gutter system, storm sewer inlet, temporary or permanent drainage ditch or other natural or man made systems that discharge to a surface water.
3. The normal wetted perimeter of any temporary or permanent drainage ditch that drains water from a construction site, or diverts water around a site, must be stabilized within 200 lineal feet from the property edge, or from the point of discharge to any surface water. Stabilization must be completed within 24 hours of connecting to a surface water.
4. Pipe outlets must be provided with temporary or permanent energy dissipation within 24 hours of connection to a surface water.
5. All disturbed areas, except roadways, building areas, parking areas, islands and sidewalk, shall be restored with minimum 4 inches topsoil, seeded and mulched within 7 days of completion of site grading. Seeding shall be in accordance with MnDOT Specification 2575. Where side slopes exceed or equal 1:3 and running slope is greater than 1:50, a polypropylene netting or wood fiber blanket shall be provided and staked over the mulched area. Seed and mulch types and applications rates are per plan and specification.
6. Refer to restoration plan for areas to be seeded or sodded for erosion control.

DEWATERING AND BASIN DRAINING:

1. Dewatering or basin draining (e.g. pumped discharges, trench/ditch cuts for drainage) related to the construction activity that may have turbid or sediment laden discharge water must be discharged to a temporary or permanent sedimentation basin on the project site whenever possible. If the water cannot be discharged to a sedimentation basin prior to entering the surface water, it must be treated with the appropriate BMP's, such that the discharge does not adversely affect the receiving water or downstream landowners. The permittee(s) must ensure that discharge points are adequately protected from erosion and scour. The discharge must be dispersed over natural rock rip rap, sand bags, plastic sheeting or other accepted energy dissipation measures. Adequate sedimentation control measures are required for discharge water that contains suspended solids.
2. All water from dewatering or basin draining activities must be discharged in a manner that does not cause nuisance conditions, erosion in receiving channels or on downslope properties, or inundation in wetlands causing significant adverse impact to the wetland.

SEDIMENT CONTROL PRACTICES:

1. Sediment control practices must minimize sediment from entering surface waters, including curb and gutter systems and storm sewer inlets.
   a. Temporary or permanent drainage ditches and sediment basins that are designed as part of a treatment system (e.g. ditches with rock check dams) require sediment control practices only as appropriate for site conditions.
   b. If the down gradient treatment system is overloaded, additional upgradient sediment control practices must be installed to eliminate the overloading, and the SWPPP must be amended to identify these additional practices.
   c. In order to maintain sheet flow and minimize rills and/or gullies, there shall be no unbroken slope length of greater than 75 feet for slopes with a grade of 1:3 or steeper.
2. Sediment control practices must be established on all down gradient perimeters before any upgradient land disturbing activities begin. These practices shall remain in place until final stabilization has been established.
3. The timing of the installation of sediment control practices may be adjusted to accommodate short-term activities such as clearing or grubbing, or passage of vehicles. Any short-term activity must be completed as quickly as possible and the sediment control practices must be installed immediately after the activity is completed. However, sediment control practices must be installed before the next precipitation event even if the activity is not complete.
4. All storm drain inlets must be protected by appropriate BMP's during construction until all sources with potential for discharging to the inlet have been stabilized.
5. Temporary soil stockpiles must have silt fence or other effective sediment controls, and cannot be placed in surface waters, including stormwater conveyances such as curb and gutter systems, or conduits and ditches.
6. Stockpile areas which remain on the site for more than seven days shall be seeded, mulched, and surrounded by silt fence.
7. Vehicle tracking of sediment from the construction site must be minimized by BMP's such as stone pads, concrete or steel wash racks, or equivalent systems. Street sweeping must be used if such BMPs are not adequate to prevent sediment from being tracked onto the street.
8. The permittee must install temporary sedimentation basins as required.

INSPECTIONS AND MAINTENANCE:

1. The permittee(s) (either the owner or operator, whoever is identified in the SWPPP) must routinely inspect the construction site once every seven (7) days during active construction and within 24 hours after a rainfall event greater than 0.5-inches in 24 hours. Following an inspection that occurs within 24 hours after a rainfall event, the next inspection must be conducted within 7 days.
2. All inspections and maintenance conducted during construction must be recorded in writing and these records must be retained with the SWPPP. Records of each inspection and maintenance activity shall include:

a. Date and time of inspections;
b. Name of persons conducting inspections;
c. Accurate findings of inspections, including the specific location where corrective actions are needed;
d. Corrective actions taken (including dates, times, and party completing maintenance activities);
e. Date of all rainfall events greater than ½ inches in 24 hours, and the amount of rainfall for each event. Permittee(s) must obtain rainfall amounts by either a properly maintained rain gauge installed onsite, a weather station that is within one (1) mile of your location, or a weather reporting system that provides site specific rainfall data from radar summaries;
f. If permittee(s) observe a discharge (i.e., color, odor, settled or suspended solids, oil sheen, and other obvious indicators of pollutant(s);
g. Any amendments to the SWPPP proposed as a result of the inspection must be documented as required in Section 6 of the general permit within seven (7) calendar days.

3. Where parts of the construction site have undergone final stabilization, but work remains on other parts of the site, inspections of the stabilized areas may be reduced to once per month. Where work has been suspended due to frozen ground conditions, the required inspections and maintenance must take place within 24 hours after runoff occurs at the site or 24 hours prior to resuming construction, whichever occurs first.
4. All erosion prevention and sediment control BMP's must be inspected to ensure integrity and effectiveness. All nonfunctional BMP's must be repaired, replaced, or supplemented with functional BMP's. The permittee(s) must investigate and comply with the following inspection and maintenance requirements:

a. All silt fence must be repaired, replaced, or supplemented when they become nonfunctional or the sediment reaches ⅓ of the height of the fence. These repairs must be made within 24 hours of discovery, or as soon as field conditions allow access.
b. Temporary and permanent sedimentation basins must be drained and the sediment removed when the depth of sediment collected in the basin reaches ½ the storage volume. Drainage and removal must be completed within 72 hours of discovery, or as soon as field conditions allow access.
c. Surface waters, including drainage ditches and conveyance systems, must be inspected for evidence of sediment being deposited by erosion. The permittee(s) must remove all deltas and sediment deposited in surface waters, including drainage ways, catch basins, and other drainage systems, and restabilize the areas where sediment removal results in exposed soil. The removal and stabilization must take place within seven (7) days of discovery unless precluded by legal, regulatory, or physical access constraints. The permittee shall use all reasonable efforts to obtain access. If precluded, removal and stabilization must take place within seven (7) calendar days of obtaining access. The permittee is responsible for contacting all local, regional, state and federal authorities and receiving any applicable permits, prior to conducting any work.
d. Construction site vehicle exit locations must be inspected for evidence of off-site sediment tracking onto paved surfaces. Tracked sediment must be removed from all paved surfaces within 3 hours after notification by the City that sweeping is required.
   e.The permittee(s) are responsible for the operation and maintenance of temporary and permanent water quality management BMP's as well as all erosion prevention and sediment control BMP's, for the duration of the construction work at the site. The permittee(s) are responsible until another permittee has assumed control over all areas of the site that have not been finally stabilized or the site has undergone final stabilization, and a NOT has been submitted to the MPCA.
e. If sediment escapes the construction site, off-site accumulations of sediment must be removed in a manner and at a frequency sufficient to minimize off-site impacts (e.g. fugitive sediment in streets could be washed into storm sewers by the next rain and/or pose a safety hazard to users of public streets).

5. All infiltration areas must be inspected to ensure that no sediment from ongoing construction activities is reaching the infiltration area and these areas are protected from compaction due to construction equipment driving across the infiltration area.
6. Storm sewer pipes and structures to be inspected and cleaned out.

DATE	REVISION

Jun 06, 2019 - 9:21am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

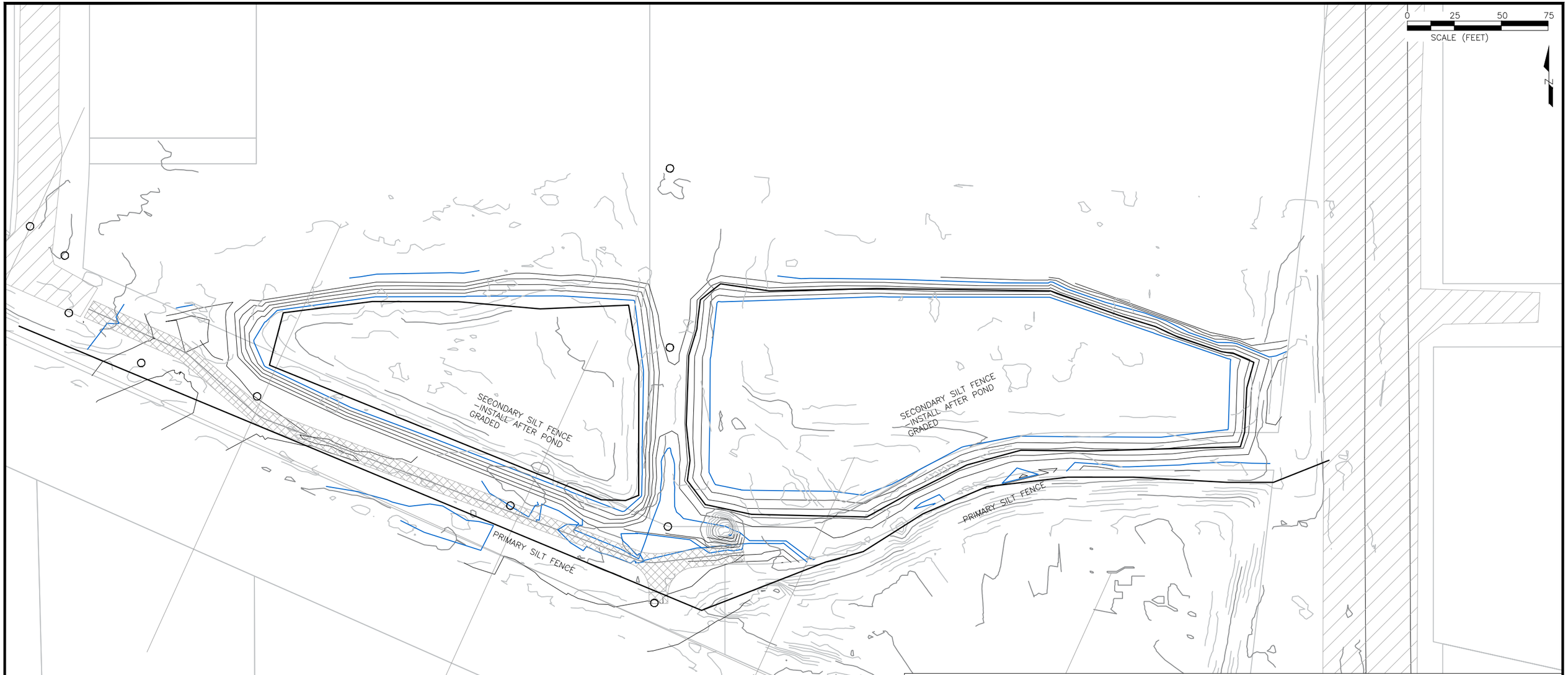
LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SWPPP 2

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA



DATE	REVISION

Jun 06, 2019 - 9:21am
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LEONARD LINTON
Date 5/23/19 Lic. No. 21112

DESIGNED BY:	LLL	
DRAWN BY:	LLL	DATE: 5/23/19
CHECKED BY:	BRW	FILE No. 18-09

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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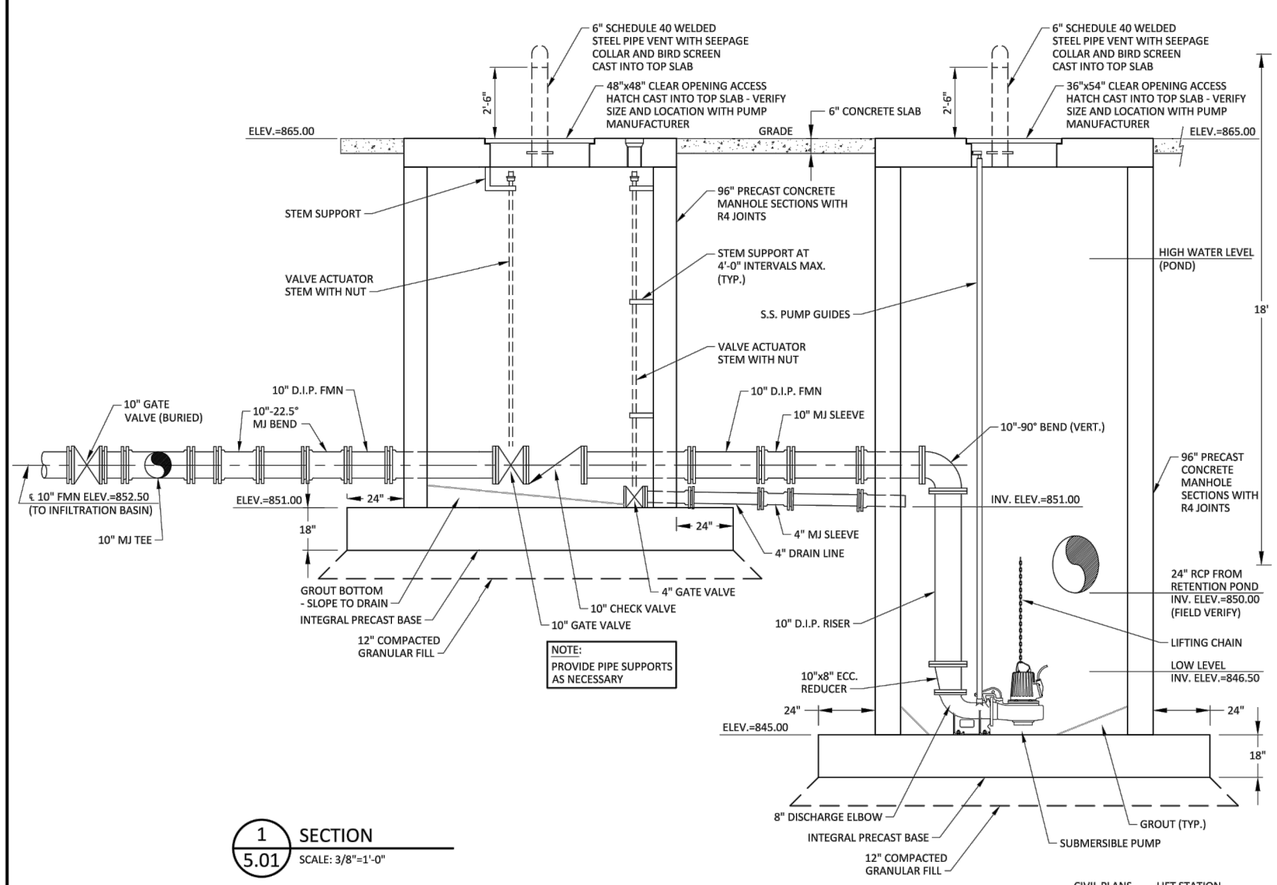
SWPPP 3

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA



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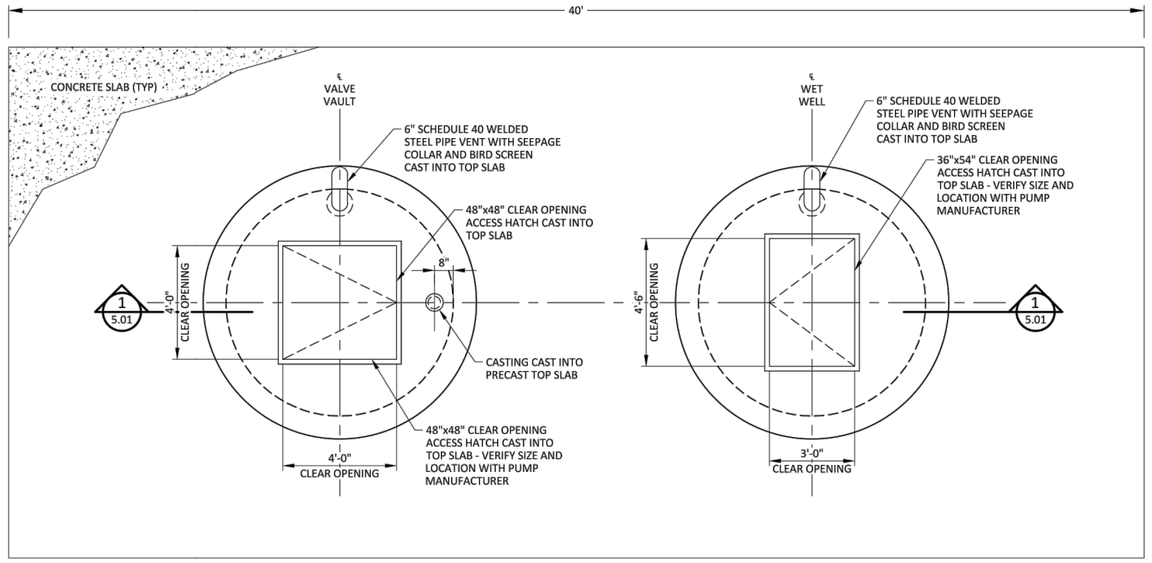
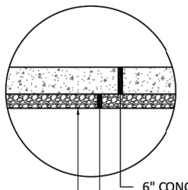


PLAN - LIFT STATION AND VALVE VAULT

SCALE: 3/8"=1'-0"



6" CONCRETE SLAB

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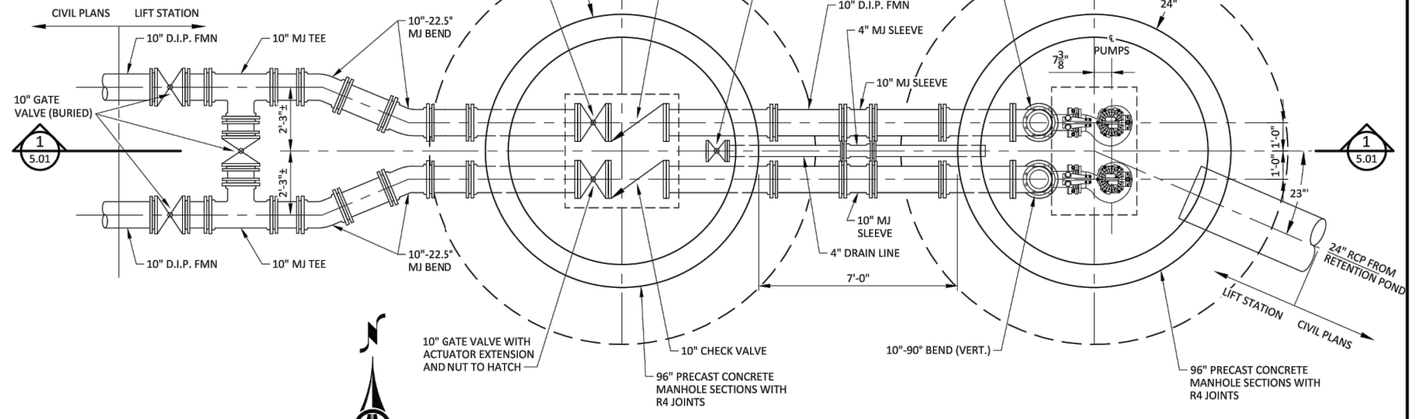

PLAN - LIFT STATION AND VALVE VAULT

SCALE: 3/8"=1'-0"

18–09 COR INFILTRATION BASIN IMPROVEMENTS
LIFT STATION PLAN AND SECTION
SHEET 34 OF 37

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Graphic Scale for 3/8"=1'-0" (0 1 2 3 4 6 8)

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KEVIN P. KIELB
LIC. NO. 23211 DATE 04/24/2019

City of RAMSEY

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

DESIGNED	PLS
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CHECKED	PLS
CLIENT PROJ. NO.	

NO.	REVISION	DATE
0		

CITY OF RAMSEY, MINNESOTA
INFILTRATION PONDS - LIFT STATION
PROPOSED LIFT STATION PLANS AND SECTION

SHEET 5.01

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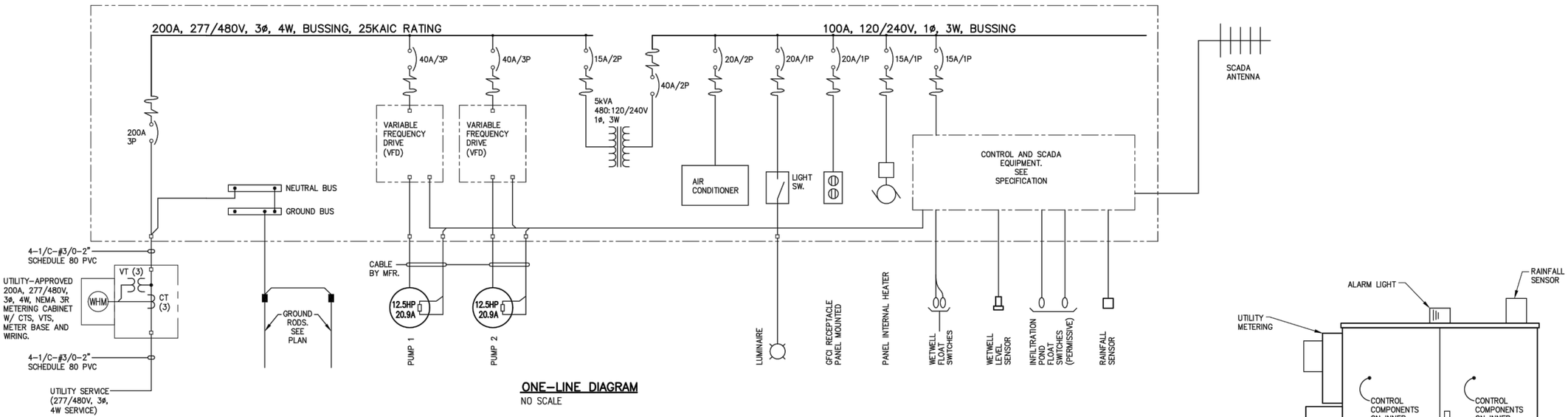
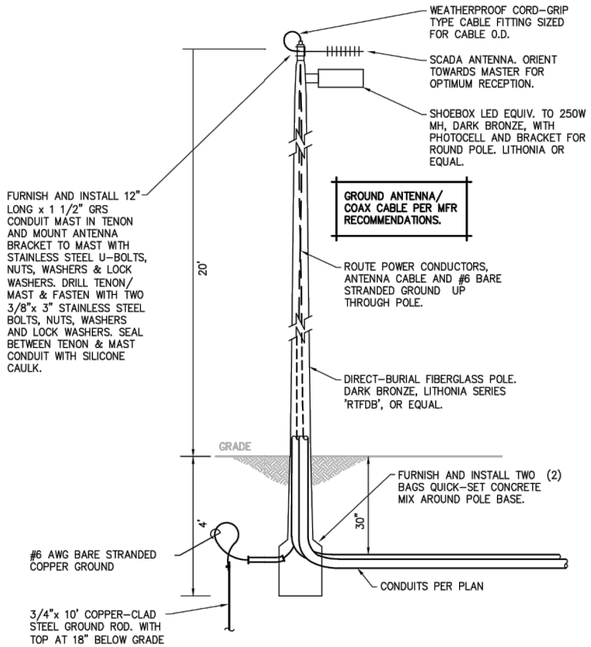
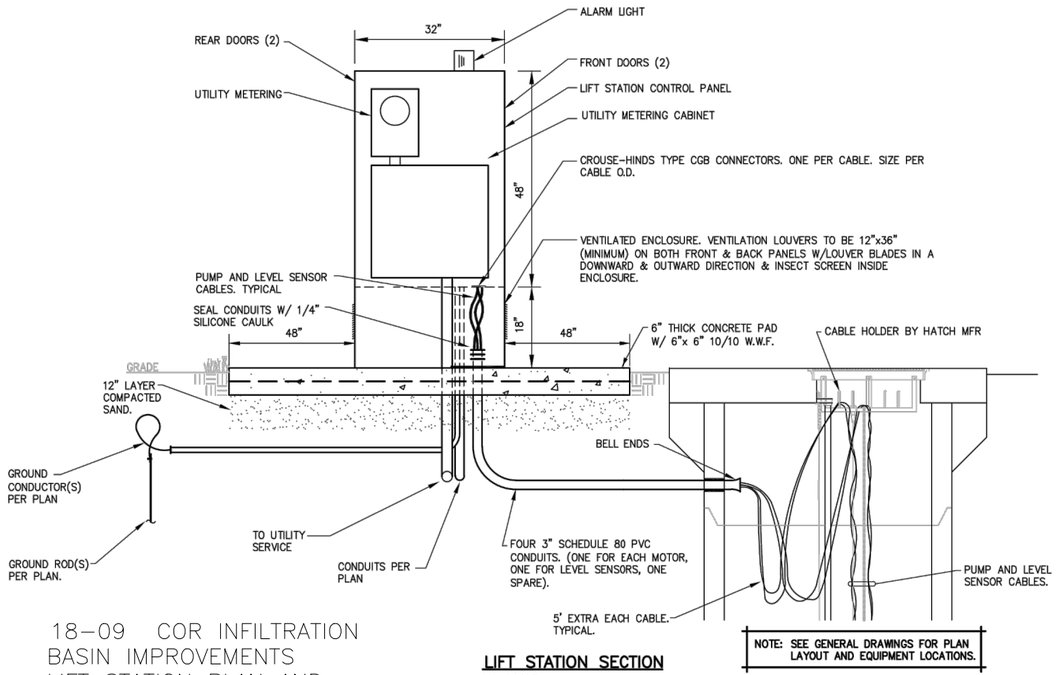


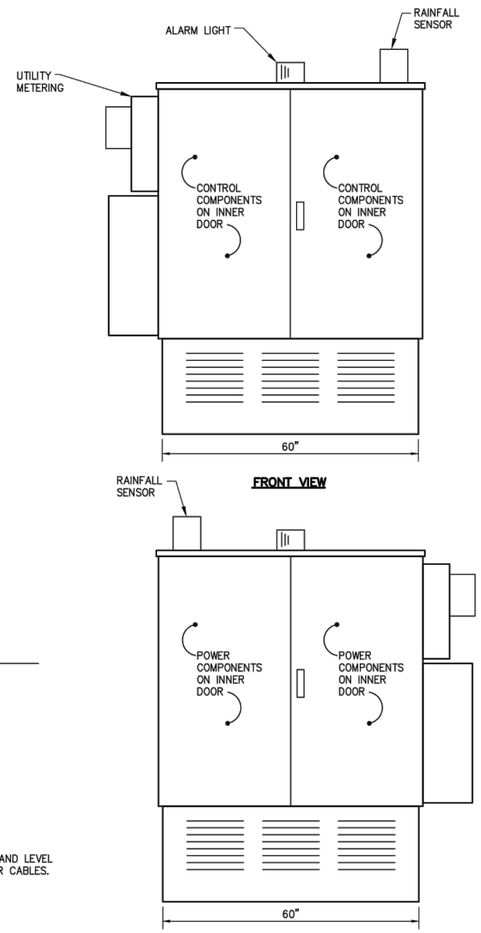
ONE-LINE DIAGRAM
NO SCALE



SCADA ANTENNA/LUMINAIRE DETAIL
NO SCALE



LIFT STATION SECTION
NO SCALE



LIFT STATION CONTROL PANEL DETAILS
NO SCALE

18-09 COR INFILTRATION BASIN IMPROVEMENTS
LIFT STATION PLAN AND SECTION
SHEET 35 OF 37

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

SIGNATURE: Sheldon Sorensen TYPED OR PRINTED NAME: Sheldon J. Sorensen

DATE 05/07/2019 LIC. NO. 18925

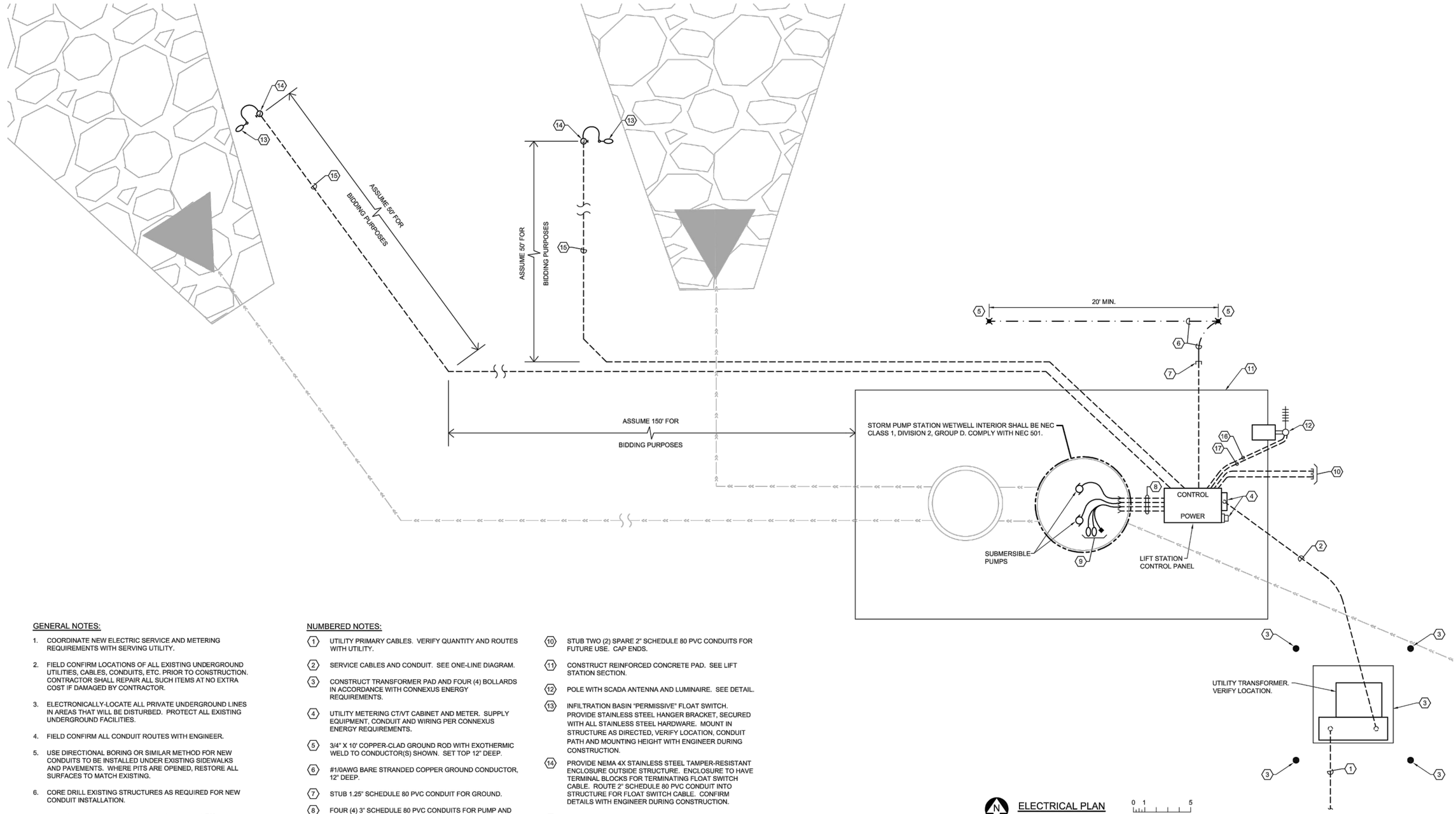
BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	REVISION	DATE
SJS	0		9/12/2018
DRAWN CML	1		5/07/2019
CHECKED SJS			
CLIENT PROJ. NO.			

CITY OF RAMSEY, MINNESOTA
INFILTRATION PONDS - LIFT STATION
LIFT STATION ELECTRICAL DETAILS

SHEET 7.02

FILE: M:\ADEPT\WORKCHAD LAKOSE\23020198.34_7.01.DWG



ELECTRICAL PLAN

SCALE 0 1 5

GENERAL NOTES:

1. COORDINATE NEW ELECTRIC SERVICE AND METERING REQUIREMENTS WITH SERVING UTILITY.
2. FIELD CONFIRM LOCATIONS OF ALL EXISTING UNDERGROUND UTILITIES, CABLES, CONDUITS, ETC. PRIOR TO CONSTRUCTION. CONTRACTOR SHALL REPAIR ALL SUCH ITEMS AT NO EXTRA COST IF DAMAGED BY CONTRACTOR.
3. ELECTRONICALLY-LOCATE ALL PRIVATE UNDERGROUND LINES IN AREAS THAT WILL BE DISTURBED. PROTECT ALL EXISTING UNDERGROUND FACILITIES.
4. FIELD CONFIRM ALL CONDUIT ROUTES WITH ENGINEER.
5. USE DIRECTIONAL BORING OR SIMILAR METHOD FOR NEW CONDUITS TO BE INSTALLED UNDER EXISTING SIDEWALKS AND PAVEMENTS. WHERE PITS ARE OPENED, RESTORE ALL SURFACES TO MATCH EXISTING.
6. CORE DRILL EXISTING STRUCTURES AS REQUIRED FOR NEW CONDUIT INSTALLATION.
7. RESTORE ALL SURFACES DISTURBED BY THIS WORK.

NUMBERED NOTES:

1. UTILITY PRIMARY CABLES. VERIFY QUANTITY AND ROUTES WITH UTILITY.
2. SERVICE CABLES AND CONDUIT. SEE ONE-LINE DIAGRAM.
3. CONSTRUCT TRANSFORMER PAD AND FOUR (4) BOLLARDS IN ACCORDANCE WITH CONNEXUS ENERGY REQUIREMENTS.
4. UTILITY METERING CT/VT CABINET AND METER. SUPPLY EQUIPMENT, CONDUIT AND WIRING PER CONNEXUS ENERGY REQUIREMENTS.
5. 3/4" X 10' COPPER-CLAD GROUND ROD WITH EXOTHERMIC WELD TO CONDUCTOR(S) SHOWN. SET TOP 12" DEEP.
6. #1/0AWG BARE STRANDED COPPER GROUND CONDUCTOR, 12" DEEP.
7. STUB 1.25" SCHEDULE 80 PVC CONDUIT FOR GROUND.
8. FOUR (4) 3" SCHEDULE 80 PVC CONDUITS FOR PUMP AND LEVEL SENSOR CABLES. SEE LIFT STATION SECTION.
9. FLOAT SWITCHES AND SUBMERSIBLE LEVEL SENSOR WITH STAINLESS STEEL CABLE AND WEIGHT ASSEMBLY. PROVIDE STAINLESS STEEL HANGER BRACKET BELOW HATCH, SECURED WITH ALL STAINLESS STEEL HARDWARE.
10. STUB TWO (2) SPARE 2" SCHEDULE 80 PVC CONDUITS FOR FUTURE USE. CAP ENDS.
11. CONSTRUCT REINFORCED CONCRETE PAD. SEE LIFT STATION SECTION.
12. POLE WITH SCADA ANTENNA AND LUMINAIRE. SEE DETAIL.
13. INFILTRATION BASIN "PERMISSIVE" FLOAT SWITCH. PROVIDE STAINLESS STEEL HANGER BRACKET, SECURED WITH ALL STAINLESS STEEL HARDWARE. MOUNT IN STRUCTURE AS DIRECTED, VERIFY LOCATION, CONDUIT PATH AND MOUNTING HEIGHT WITH ENGINEER DURING CONSTRUCTION.
14. PROVIDE NEMA 4X STAINLESS STEEL TAMPER-RESISTANT ENCLOSURE OUTSIDE STRUCTURE. ENCLOSURE TO HAVE TERMINAL BLOCKS FOR TERMINATING FLOAT SWITCH CABLE. ROUTE 2" SCHEDULE 80 PVC CONDUIT INTO STRUCTURE FOR FLOAT SWITCH CABLE. CONFIRM DETAILS WITH ENGINEER DURING CONSTRUCTION.
15. 2-#14 IN 1.25" SCHEDULE 80 PVC CONDUIT.
16. 2-#12 & 1-#12 GROUND IN 1.25" SCHEDULE 80 PVC CONDUIT.
17. ARMORED ANTENNA CABLE IN 2" SCHEDULE 80 PVC CONDUIT.

18-09 COR INFILTRATION BASIN IMPROVEMENTS
LIFT STATION PLAN AND SECTION
SHEET 36 OF 37

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SIGNATURE: Sheldon Sorensen TYPED OR PRINTED NAME: Sheldon J. Sorensen

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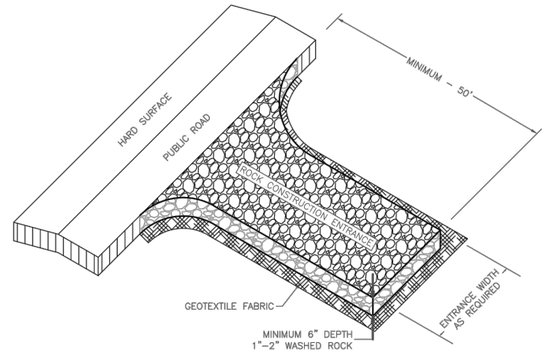
DESIGNED	SJS
DRAWN	CML
CHECKED	SJS
CLIENT PROJ. NO.	

NO.	REVISION	DATE
	0	9/12/2018
	1	5/07/2019

CITY OF RAMSEY, MINNESOTA
INFILTRATION PONDS - LIFT STATION
LIFT STATION ELECTRICAL PLAN

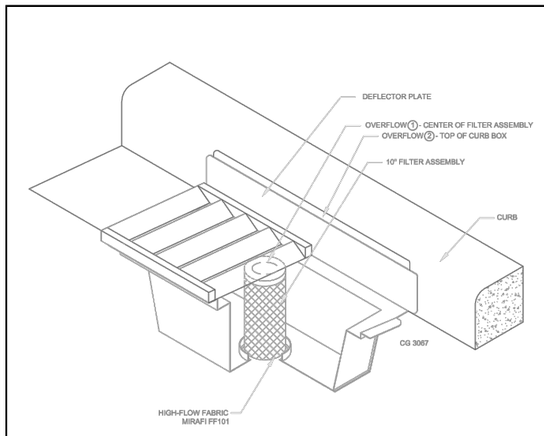
SHEET 7.01



NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

NOT TO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE
		CITY PLATE No. ERO–5

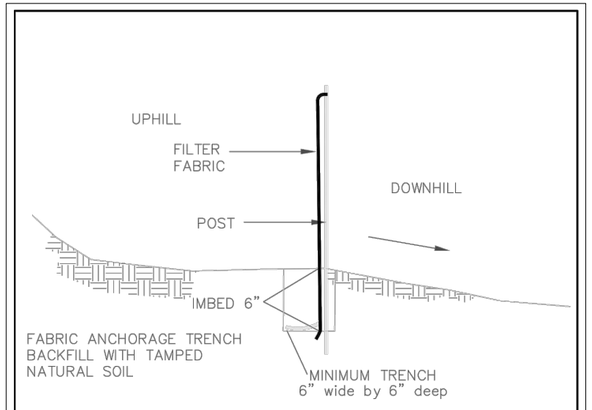


INLET PROTECTION – WIMCO OR EQUAL

N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: INLET PROTECTION
		CITY PLATE No. ERO–2

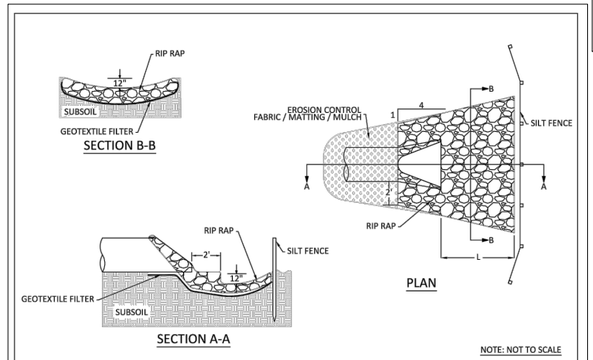


INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL

NO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: SILT FENCE
		CITY PLATE No. ERO–1



NOTE: NOT TO SCALE

NOTES:

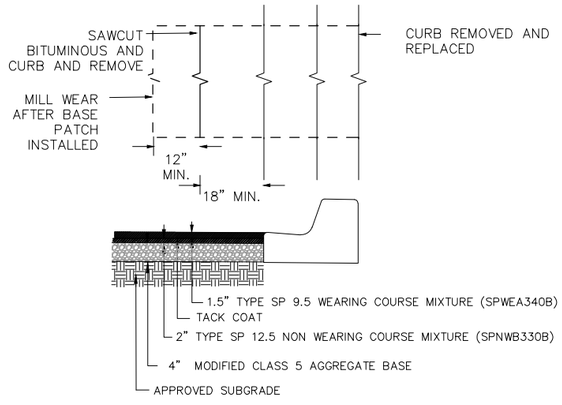
1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

RIP RAP AT RCP OUTLETS			
DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	19.6	4.4
15	8	20.8	4.8
18	10	25.6	6.4
21	10	27.4	7.1
24	12	33.4	9.2
27	12	35.2	9.9
30	14	41.6	12.3
36	16	50.5	15.8
42	18	57.8	18.7
48	20	66.5	22.2

RIP RAP AT RCP-A OUTLETS			
SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
22	10	25.6	6.1
28	12	33.2	8.5
36	14	41.5	11.2
43	16	50.5	14.3
51	18	57.5	16.9
58	20	65.2	19.8

COR INFILTRATION
FES 8 88 30 88 58
FES 8A 115 38 125 88

APPROVED: 9 – 2016 MODIFIED: 5 – 2019	City of RAMSEY	STANDARD DETAILS: RIP–RAP
		CITY PLATE No. ERO–3



NOTES:
1. BITUMNOUS SHALL BE SAWCUT AND REMOVED AFTER CURB IS REPLACED.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
3. SEE CITY PLATE STR–26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

DATE	REVISION

Jun 06, 2019 - 9:22am
G:\Engineering\AutoCad Dwgs\Projects A-M\COR Infiltration Basin Design\Final Design\18-09 Cover and Notes.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota
Leonard L Linton
LEONARD LINTON
Date 5/23/19 Lic. No. 5/23/19

DESIGNED BY:	LLL		
DRAWN BY:	LLL	DATE:	5/23/19
CHECKED BY:	BRW	FILE No.	18-09

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

DETAILS

COR INFILTRATION BASIN IMPROVEMENTS
CITY PROJECT NO. 18-09
CITY OF RAMSEY, MINNESOTA

SHEET 37 OF 37 SHEETS

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

June 6, 2019

Bruce Westby, P.E.
City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Construction Staking Services
City of Ramsey Improvement Project #18-09, COR Infiltration Improvements

Dear Mr. Westby:

We appreciate the opportunity to assist the City of Ramsey with the construction survey for the above referenced project. We have reviewed the May 23, 2019 plans for the project.

SCOPE OF WORK

Bolton & Menk will complete the following survey related tasks associated with the project:

- Establish Horizontal and Vertical Control,
- Create Stakeout Files,
- Storm Sewer – 300 ft, 3 structures,
- Pumping Station and Valve Vault,
- Access Road (800 ft – centerline),
- Ponds (1 contour around each pond), and
- As-built survey for the project when completed.

ASSUMPTIONS

We have made the following assumptions in preparing this proposal:

- We will be supplied with AutoCAD files of the design, including alignments and profiles of the storm sewer,
- The As-Built Survey will consist of rim and invert elevations for the storm sewer, and contours for the ponds.
- The As-Built information will be provided to the City in XYZ format.

PROPOSED FEES

Bolton & Menk proposes to perform the staking based on the hours and rates presented in the following table:

Personnel	Hours	Rate/Hr	Total
Survey Technician	6.0	$100.00	$ 600.00
Survey Crew Chief	20.0	$115.00	$ 2,300.00
Totals	**26.0**		**$ 2,900.00**

Bolton & Menk is an equal opportunity employer.

We propose to complete the work for a Not-to-Exceed amount of $2,900.00. No additional fees for stakes, mileage, equipment, etc. will be invoiced to the City, but are included in our hourly rates. Additional services, if required, will be performed at the rates presented in the table above.

If there are any questions, please call me at (651) 968-7760.

Sincerely,
BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

Bolton & Menk is an equal opportunity employer.

CC Regular Session **7. 4.**

Meeting Date: 06/11/2019

Information

Title:

Reschedule Tuesday, August 13 City Council Meeting to Tuesday, August 6, 2019

Purpose/Background:

Purpose: To discuss changing the date of the first Council meeting in August.

Background: The regular City Council meeting date of Tuesday, August 13, 2019, was rescheduled to Monday, August 12, because of the Primary Election. Staff is asking Council to consider moving the meeting up one week, to Tuesday, August 6, to allow some upgrades to be scheduled for the Council Chambers. QCTV is providing upgrades to the four member cities Council Chambers and they need approximately 18 days to complete the upgrade. If Council could reschedule their August 13 meeting to August 6, the upgrade work could begin on August 7, and that would allow 16 days without meetings in the Chambers and QCTV is hoping that will be enought time to get all or a majority of the work completed before the Council meeting of August 27.

If Council is amenable to changing the meeting date to August 6, a Consent Item will be placed on the June 25, 2019, Council Agenda asking for formal approval to change the date. The rescheduled date would also be noted at the end of the meeting under Mayor/Council/Staff Input and the City's meeting calendars would be updated to reflect the change. It should be noted as well that the month of July has five Tuesdays; therefore, there would be a couple weeks in between the scheduled meetings - even with moving the one up a week.

If changing the date to August 6, does not work for all, or most, the alternative would be to leave the previously scheduled August 12th date, however, the meeting would not be cablecast.

This schedule does conflict with the August EDA and the EPB meetings; however, they will move their meetings to the Lake Itasca Room for August and that one meeting for each Commission will not be cablecast.

Timeframe:

5 Minutes

Funding Source:

N/A

Responsible Party(ies):

City Administrator Kurt Ulrich

Outcome:

To direct staff to reschedule the Monday, August 13, 2018 Council meeting to Tuesday, August 6, 2018

or

To leave the meeting date for August 13, noting that the meeting will not be cablecast.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 11:08 AM

Form Started By: Kathy Schmitz
Started On: 06/04/2019 11:59 AM
Final Approval Date: 06/06/2019

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **8. 1.**

Meeting Date: 06/11/2019

By: Tim Gladhill, Community Development

Information

Title:

Receive Update on Ramsey Gateway (Highway 10 Plan) Open House

Purpose/Background:

Staff will provide a recap of the June 4 Open House for the Ramsey Gateway Project (Highway 10 Plan). Materials presented at the Open House can be found online at http://www.ramseygateway.com/overview-2-2/. These materials are also attached to this case.

Recommendation:

No action is requested. This case is for update only.

Action:

No action is requested. This case is for update only.

Attachments

Welcome and Understanding Boards

Goals and Adjacent Projects

Sunfish Lake Boulevard Concepts

Ramsey Boulevard Concepts

West End Study and Other Relevant Projects

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/06/2019 11:01 AM
Form Started By: Tim Gladhill		Started On: 06/06/2019 08:26 AM
Final Approval Date: 06/06/2019		

CITY OF RAMSEY GATEWAY

DEPARTMENT OF TRANSPORTATION

Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

GREATER MN GATEWAY

THE RAMSEY GATEWAY PROJECT

Open House

RAMSEYGATEWAY.COM

CITY OF RAMSEY GATEWAY

DEPARTMENT OF TRANSPORTATION

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GREATER MN GATEWAY

The Ramsey Highway 10/169 Gateway Project

KEY ISSUES:

- High number of crashes
- Multiple hours of congestion
- Too many accesses that degrade safety and performance
- Important multi-modal corridor
- Challenging for bikers & walkers
- Regional gateway

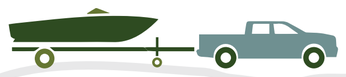
2014

IN 2014, MOVEMENT STARTED

The Highway 10 Access Planning Study identified a broad vision with **several improvement options** for Highway 10 in Ramsey and Anoka.

TOURISM

CITY CONSTRUCTED FRONTAGE ROADS



LAKE COUNTRY

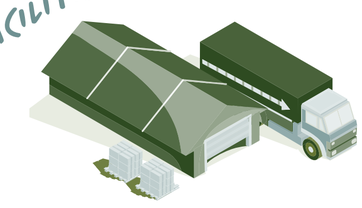
2018

IN 2018, THE STUDY CONTINUED

The City of Ramsey, in collaboration with Anoka County and MnDOT, built upon previous work to:

» Establish a singular vision
» Resolve uncertainty
» Position for funding

FREIGHT FACILITIES



2019

WE ARE HERE

IN 2019, A LAYOUT WILL BE DEVELOPED

The recommended project layout will:

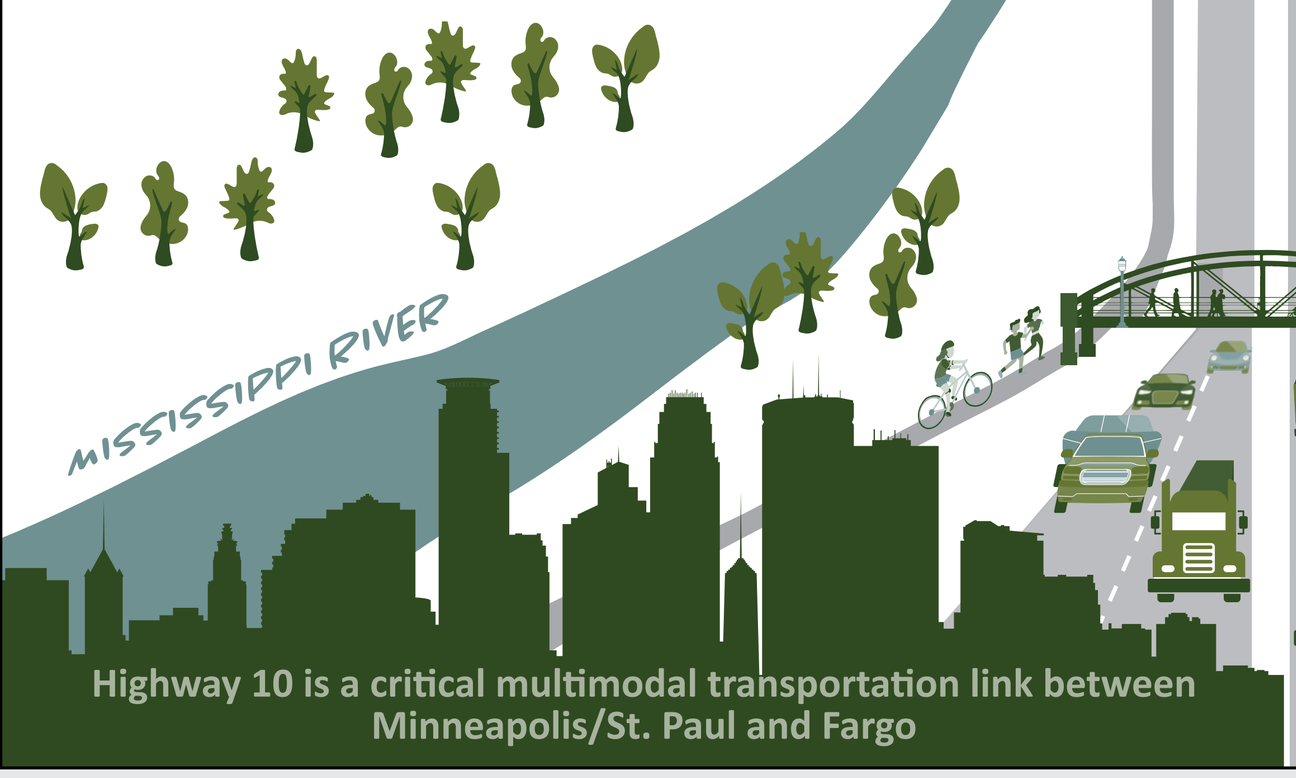
» Serve all users
» Reduce delays
» Improve safety and reliability
» Maintain responsible access
» Support economic development

2020+

IN 2020 AND BEYOND

the Project Team aims to continue momentum:

1. **Completing more detailed design**
2. **Obtaining funding**
3. **Building the corridor vision**



Highway 10 is a critical multimodal transportation link between Minneapolis/St. Paul and Fargo

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Highway 10/169 THE GREATER MINNESOTA GATEWAY

CITY OF RAMSEY GATEWAY

Highway 10 serves the Northern Minnesota tourism industry and is a major commuter route into the Twin Cities metro area.

In **2022,** construction of Highway 10/169 in Anoka and Elk River will be underway. Congestion and crashes in Ramsey will increase.

DEPARTMENT OF TRANSPORTATION

ANOKA REAL. CLASSIC.

GREATER MN GATEWAY

Anoka County MINNESOTA
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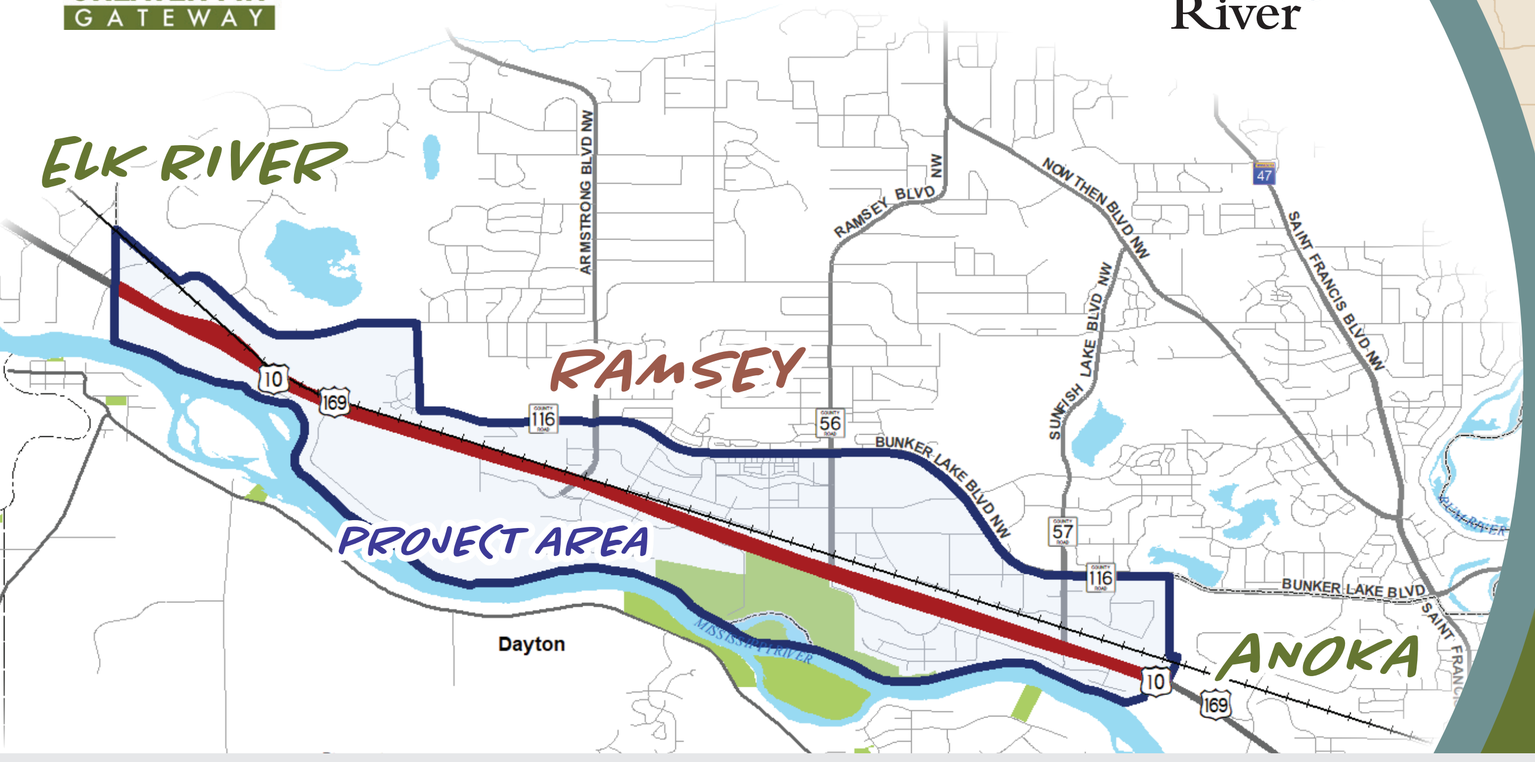
City of RAMSEY

City of Elk River



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CITY OF RAMSEY GATEWAY

DEPARTMENT OF TRANSPORTATION

Anoka County MINNESOTA
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GREATER MN GATEWAY

PROJECT GOALS

- SAFELY ACCOMMODATE ALL USERS
- DEVELOP A FINANCIALLY RESPONSIBLE PLAN
- PROVIDE EFFICIENT MOBILITY AND ACCESS FOR ALL
- BUILD A CONNECTED AND RECOGNIZABLE HIGHWAY 10 CORRIDOR
- COMPATIBLE WITH THE BUILT AND NATURAL ENVIRONMENT

NEXT STEPS

Phase 1

What?
Project Justification,
Concepts & Evaluation

Why?
Establish a Singular Vision
Resolve Uncertainty
Position for Funding

WE ARE HERE!

Phase 2

What?
Vision Refinement &
Preliminary Design

Why?
Define Exactly What to Build
Identify Detailed Impacts & Costs
Apply for Funding

2019+

Phase 3

What?
Final Design &
Right of Way

Why?
Define How to Build the Vision
Obtain Right of Way
Fill Funding Gap

2020+

Construction

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Ramsey Gateway Highway 10 Project

Goals and Objectives – *FINAL*

Purpose

The purpose of this document is to outline the goals and objectives for the Ramsey Gateway Highway 10 Study. The goals and objectives are intended to align with state and local transportation plans as much as possible. They build off the existing conditions, issues and needs outlined in the Purpose and Need Framework and define desired results or outcomes. Multiple objectives for each goal exist to provide additional details on how the goal can be achieved. The goals and objectives will be used as the framework to guide the identification and evaluation of improvement options within the study area.

Goals and Objectives

City of Ramsey Strategic Goal	Ramsey Gateway Highway 10 Project	
	Goal	**Objective**
Smart, Citizen-Focused Government	**Safely accommodate all users (motor vehicles, freight, rail, transit, pedestrians, bicyclists)**	Eliminate fatal and serious injury crashes
		Reduce all crashes in both frequency and severity
		Provide safe pedestrian and bicycle facilities along roadways and at crossings of roads and rail
		Minimize vehicle delay from railroad operations that results in backups across adjacent intersections and onto Highway 10
A Connected and Active Community	**Provide efficient mobility and access for all modes of travel**	Provide acceptable mobility and system reliability on Highway 10 for access to Ramsey and beyond including regional and statewide tourism destinations
		Ensure acceptable vehicle delay and travel times for arterial highways (e.g., Highway 10, Sunfish Lake Blvd, Ramsey Blvd, and Armstrong Blvd)
		Serve the projected regional and local growth demands
		Provide reasonable and responsible access to optimize mobility and reduce the need for vehicles to enter onto Highway 10 for short trips
		Provide convenient access for pedestrians and bicyclists to serve demand
Financial Stability	**Develop a financially responsible infrastructure implementation plan**	Develop projects and phasing that meet schedule and funding constraints
		Minimize right-of-way costs
		Minimize lifecycle costs
		Maximize benefit-cost of improvements
		Maximize potential to secure multiple funding scenarios

City of Ramsey Strategic Goal	Ramsey Gateway Highway 10 Project	
	Goal	**Objective**
A Balance of Rural Character and Urban Growth	**Support plans to build a connected and recognizable Highway 10 corridor**	Attract visitors and residents to the Highway 10 corridor by car, train/transit, bike or foot
		Create a cohesive and inviting aesthetic including appropriate signage, lighting and landscape
		Define right-of-way needs for clarity to affected businesses and property owners
		Accommodate existing and future land uses
		Promote business expansion
		Support connections to Ramsey assets and destinations (parks, trails, The COR, etc.) from either side of Highway 10
		Seek consistency with state, regional and local plans
	Provide infrastructure improvements compatible with the natural and built environment	Avoid impacts to environmental resources
		Minimize impacts to the built environment

EARLY CONCEPTS DISMISSED

Dismissed Concepts	Conflicting Goals	Reason Dismissed*
West End		
1. At-Grade Full Access Intersections (non-signalized)	*1 and 2*	*a)* Long delays for side streets is a safety concern. *b)* 2018 hourly volumes (3500+) at Jarvis and Alpine confirm that a full movement intersection would not operate safely as gaps are infrequent.
2. At-Grade Reduced Conflict Intersections (non-signalized)	*1 and 2*	*a)* Long delays for side streets is a safety concern.
East End		
1. Highway 10 Expansion to 6-lane (At-grade)	*1, 2, 3, and 4*	*a)* Does not provide adequate traffic operations. *b)* High cost. *c)* High likelihood of property accusations. *d)* Not consistent with Anoka and Elk River Hwy 10/169 improvement plans.
2. At-grade full movement intersections at Ramsey and Sunfish Lake Blvd	*1 and 2*	*a)* Does not provide adequate traffic operations. *b)* Safety concern with signalized intersection control.
3. Partial movement grade separation at Ramsey Blvd	*2 and 4*	*a)* Full movement at Ramsey Blvd desired by City of Ramsey to serve businesses from Highway 10. *b)* Full movement at Ramsey Blvd desired by City of Ramsey for community connectivity to, from and across Highway 10.
4. Railroad Underpass at Sunfish Lake Blvd	*3, 4, and 5*	*a)* Shoofly railroad track construction needed which would require acquisition of 4 businesses, relocation of powerlines relocation, and mitigation of significant ground water issues. These impacts result in substantial cost. *b)* Underpass could be considered a future opportunity but due to impacts and cost it was not determined feasible within this study's planning horizon.

* Details supporting the traffic and safety analyses are documented in the Existing and No-Build Traffic Conditions Tech Memo.

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DEPARTMENT OF TRANSPORTATION

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RAMSEY BOULEVARD EVALUATION

Measures		No Build	RAMSEY BLVD OVER RAILROAD CONCEPTS										RAMSEY BLVD UNDER RAILROAD CONCEPTS								Notes
			1	2	3	4	5	6	7A	7B	8	9	1	2	3	4	5	6	7	8	
			Standard Diamond	Tight Diamond	Folded EB On Tight Diamond	Folded WB Off Tight Diamond	Folded EB On & WB Off Tight Diamond	Folded EB On & Semi-Folded WB Off Tight Diamond	Overpass with Right-In/Right-Out	Overpass with Right-In/Right-Out (West)	Single Point Urban Interchange (SPUI)	Tight Diamond with West Frontage Road	Standard Diamond	Tight Diamond	Folded EB On Tight Diamond	Folded WB Off Tight Diamond	Folded EB On & WB Off Tight Diamond	Folded EB On & Semi-Folded WB Off Tight Diamond	Overpass with Right-In/Right-Out	Single Point Urban Interchange (SPUI)	
Pedestrian-Vehicle Conflict Points		13	23	23	43	25	47	47	17	23	23	24	23	23	43	27	47	47	27	23	Conflict points were counted where crosswalks and sidewalk connections will be provided.
Perceived Pedestrian Comfort																					
Total Interchange Delay (seconds/vehicle)	2045 AM	164	Dismissed prior to operational analysis	5	Dismissed prior to operational analysis	17	Dismissed prior to operational analysis	Dismissed prior to operational analysis	3	12	Dismissed prior to operational analysis	6	Dismissed prior to operational analysis								
	2045 PM	36		8		20			3	15		4									
Ease of Business Access - Retail	From EB TH 10	Baseline	Option eliminates Holiday Gas Station										Option eliminates Holiday Gas Station								Assume traveling to Holiday Gas Station. Green - adds <60 seconds Yellow - adds 60-120 seconds Red - adds 120+ seconds
	From WB TH 10	Baseline																			
Ease of Business Access - Industrial	From EB TH 10	Baseline																			Assume traveling to 143rd Ave at Ebony St Green - adds <60 seconds Yellow - adds 60-120 seconds Red - adds 120+ seconds
	From WB TH 10	Baseline																			
Potential Property Impacts*		0	12 full 8 partial	9 full 4 partial	9 full 6 partial	9 full 3 partial	9 full 4 partial	9 full 4 partial	11 full 2 partial	9 full 4 partial	9 full 5 partial	6 full 4 partial	12 full 8 partial	9 full 5 partial	9 full 6 partial	9 full 3 partial	9 full 4 partial	9 full 4 partial	9 full 4 partial	9 full 5 partial	
Impact to Regional Park		0 Acres	21 Acres	4 Acres	21 Acres	4 Acres	21 Acres	21 Acres	7 Acres	7 Acres	4 Acres	4 Acres	21 Acres	4 Acres	21 Acres	4 Acres	21 Acres	21 Acres	4 Acres	4 Acres	Any impact is a concern because the park is already smaller than the average regional park.
Impact to Public Works Campus																					Underpass options require a shoofly which impacts the existing Public Works Campus.
Cost		$0 M	Dismissed prior to cost estimation	$58 - 64 M	Dismissed prior to cost estimation	$52 - 58 M	Dismissed prior to cost estimation	Dismissed prior to cost estimation	$46 - 51 M	$49 - 54 M	Dismissed prior to cost estimation	$61 - 67 M	Dismissed prior to cost estimation								
Constructability/Long Term Maintenance																					Underpass options require a shoofly which influences the construction schedule and requires extra measures for drainage. Additionally TH 10 grade change is more impactful to traffic than Ramsey grade change.
Likelihood of Railroad Approval																					Discussions with BNSF Railroad indicate strong preference for an overpass.
Agency Support to Carry Concept Forward		No Support	No Support	Supported Concept	No Support	Supported Concept	No Support	No Support	Supported Concept	Supported Concept	No Support	Supported Concept	No Support	No Support	No Support	No Support	No Support	No Support	No Support	No Support	

*Assessment based on planning-level concepts and will require further review to verify actual impacts.

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SUNFISH LAKE BOULEVARD EVALUATION

Measures		No Build	SUNFISH LAKE BLVD CONCEPTS															Notes
			GRADE SEPARATED RAILROAD CROSSING							AT GRADE RAILROAD CROSSING								
			1A	1B	2	3	4A	5A	6A	4B	5B	6B	7A	7B	8	9A	9B	
			Sunfish Overpass with RI/RO	Sunfish Overpass with RI/RO	Standard Diamond	Tight Diamond	Single Point Urban Interchange (SPUI)	Grade Separated Roundabout	Center Turn Overpass	Single Point Urban Interchange (SPUI)	Grade Separated Roundabout	Center Turn Overpass	High-T (Ped Overpass)	High-T (Ped Underpass)	Flyover	TH 10 Overpass with RI/RO & WB Exit Ramp	TH 10 Overpass with RI/RO	
Pedestrian-Vehicle Conflict Points		7	26	17	30	30	30	30	30	30	30	30	20	20	16	17	16	Conflict points were counted where crosswalks and sidewalk connections will be provided.
Perceived Pedestrian Comfort													Assumes separate pedestrian bridge	Assumes separate pedestrian underpass				
Total Interchange Delay (seconds/vehicle)	2045 AM	86	3	3	Dismissed prior to operational analysis	Dismissed prior to operational analysis	14	9	16	14	9	16	6	6	**	5	5	
	2045 PM	130	4	4			15	10	11	15	10	11	8	8	**	6	6	
Requires a Separate Pedestrian Bridge		NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	YES	NO	NO	NO	
Community Connectivity - Accommodates All Movements																		
Ease of Business Access - Retail	From EB TH 10	Baseline																Assume traveling to Do It All Printing Green - adds <60 seconds Yellow - adds 60-120 seconds Red - adds 120+ seconds
	From WB TH 10	Baseline																
Ease of Business Access - Industrial	From EB TH 10	Baseline																Assume traveling to McKinley St at Unity St Green - adds <60 seconds Yellow - adds 60-120 seconds Red - adds 120+ seconds
	From WB TH 10	Baseline																
Access to Business Park																		
Potential Property Impacts*		0	5 full 15 partial	5 full 14 partial	9 full 16 partial	9 full 13 partial	5 full 17 partial	5 full 17 partial	5 full 14 partial	5 full 15 partial	5 full 12 partial	5 full 12 partial	5 full 12 partial	4 full 12 partial	4 full 10 partial	5 full 11 partial	5 full 11 partial	
Provides Railroad Grade Separation																		
Cost		$0 M	$61 - 68 M	$54 - 60 M	Dismissed prior to cost estimation	Dismissed prior to cost estimation	$133 - 147 M	$89 - 99 M	$90- 100 M	$65 - 72 M	$51 - 56 M	$59 - 65 M	$52 - 57 M	$42 - 47 M	$32 - 36 M	$34 - 38 M	$34 - 38 M	
Constructability/Long Term Maintenance																		TH 10 grade change is more impactful to traffic than Sunfish Lake Blvd grade change.
Agency Support to Carry Concept Forward		No Support	Supported Concept	Supported Concept	No Support	No Support	No Support	No Support	No Support	No Support	Supported Concept	Supported Concept	No Support	No Support	No Support	Supported Concept	Supported Concept	

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ANOKA SOLUTION

2022 CONSTRUCTION

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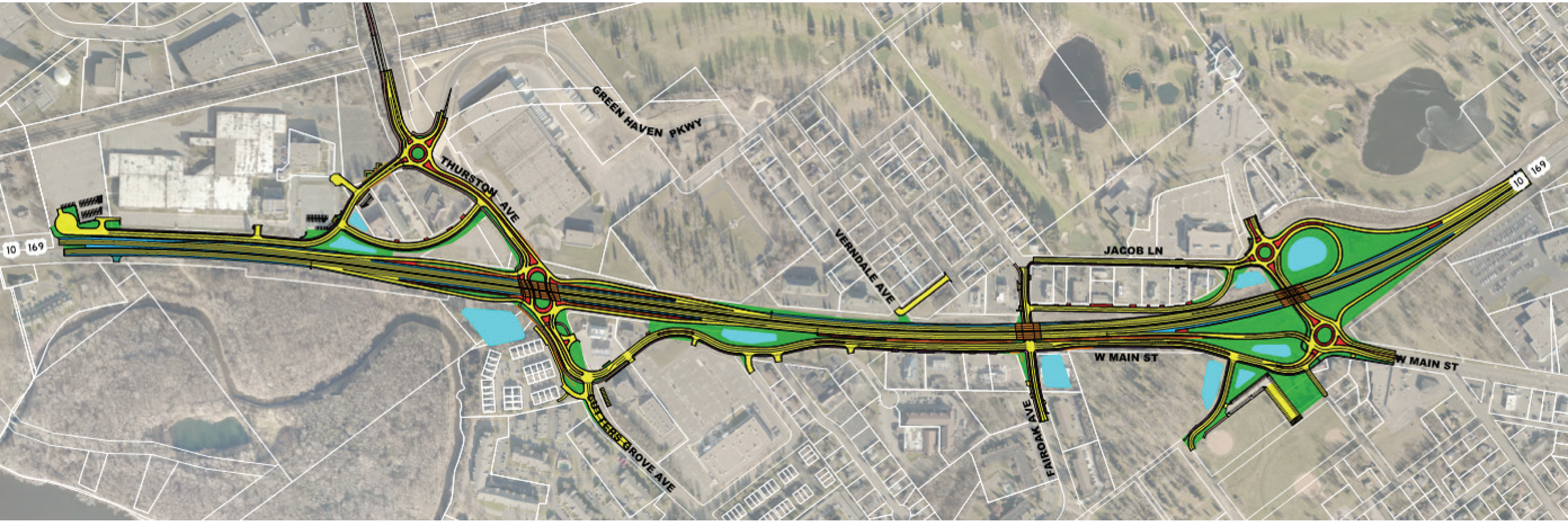

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ELK RIVER - 169 REDEFINE

2022 CONSTRUCTION

Anoka County
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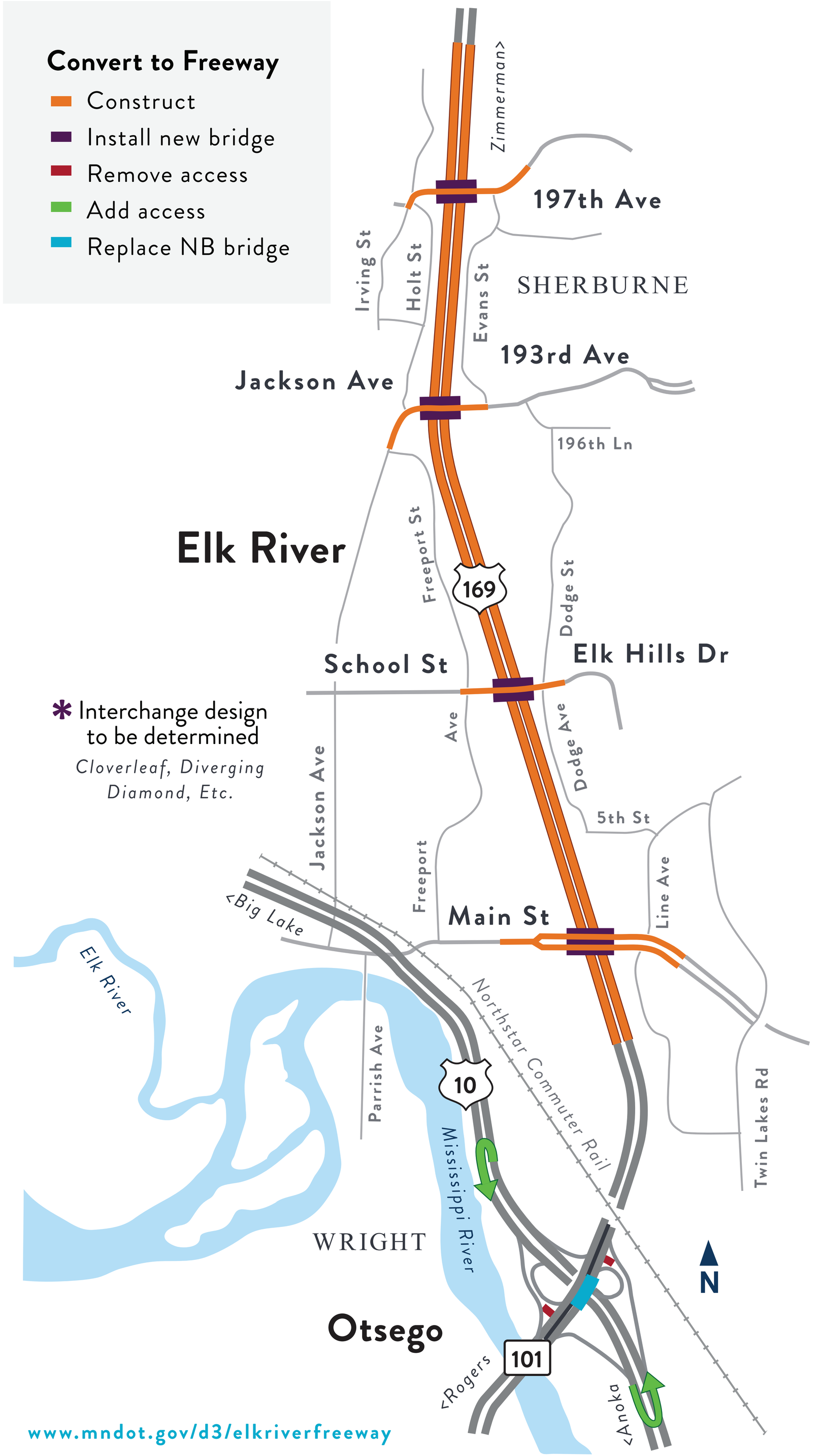
DEPARTMENT OF TRANSPORTATION



www.mndot.gov/d3/elkriverfreeway

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SUNFISH LAKE BOULEVARD

OVERPASS WITH RIGHT-IN/RIGHT-OUT

EXAMPLE: **ST. LOUIS PARK**

OVERALL BENEFITS SCORE

OPTION A	OPTION B
81	81

1 — 50 — 100

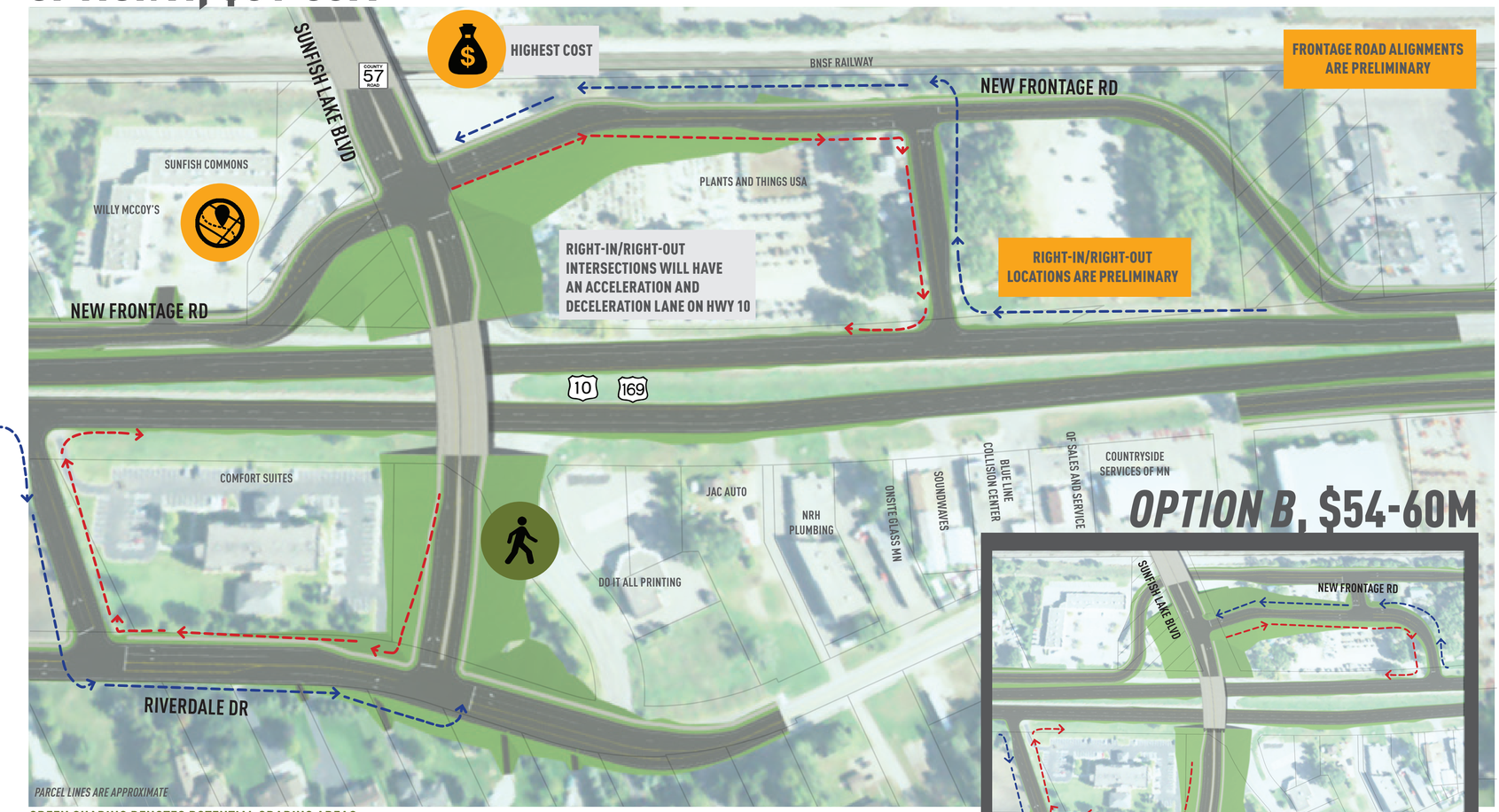
TOP MEASURES

OPTION A		OPTION B
	PEDESTRIAN EASE	
	BUSINESS EASE	
	PROPERTY IMPACTS	
	COST	
	RR GRADE SEPARATION	

1 - POOR | 2 - FAIR | 3 - GOOD

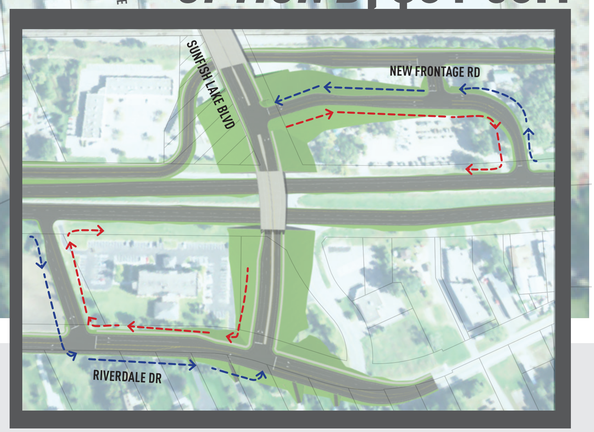
COLOR CODE BREAKDOWN

OPTION A, $61-68M



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

OPTION B, $54-60M



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SUNFISH LAKE BOULEVARD

GRADE-SEPARATED ROUNDABOUT

OVERALL BENEFITS SCORE

72

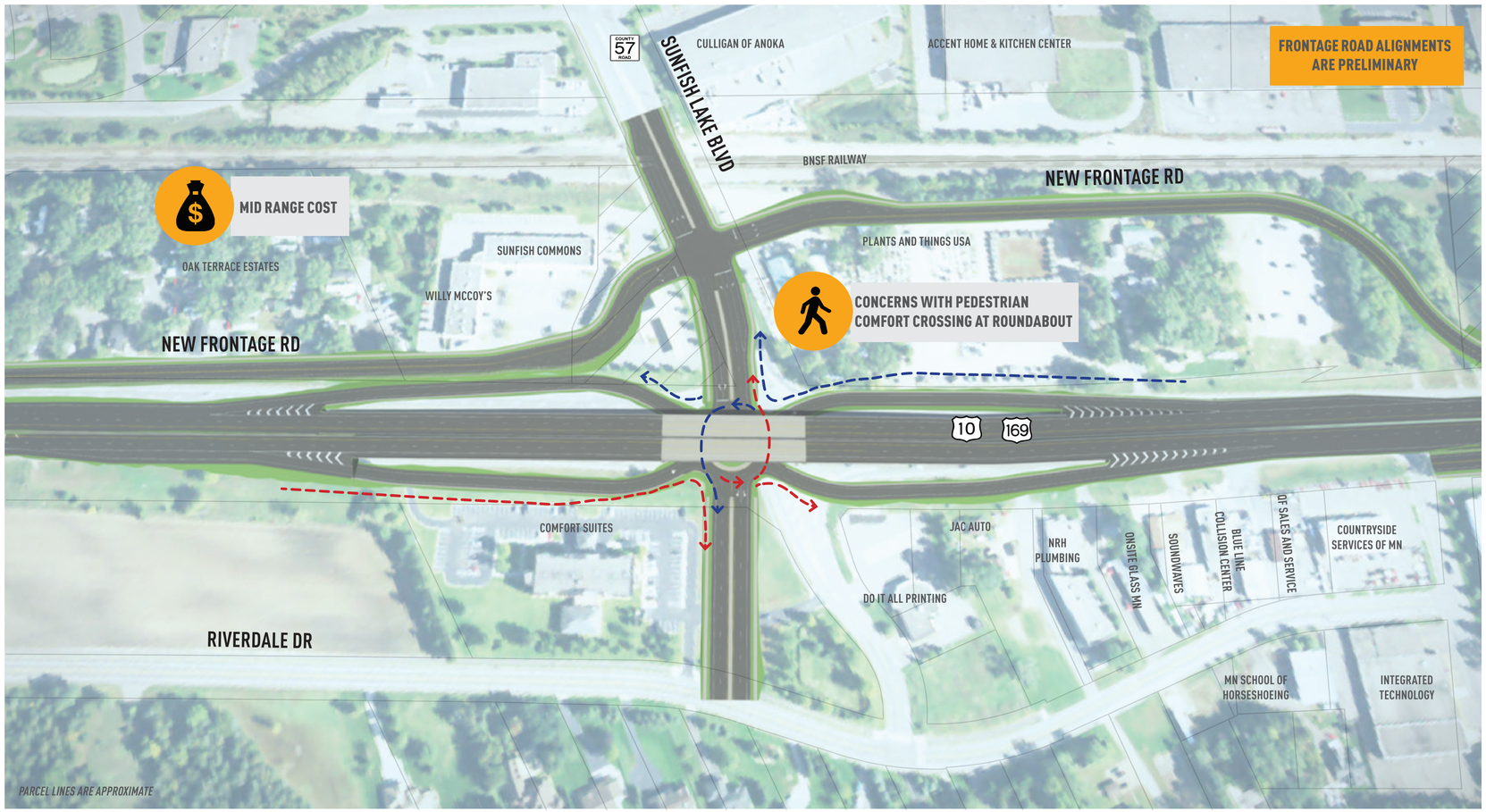
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR **2 - FAIR** **3 - GOOD**

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$51-56M

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SUNFISH LAKE BOULEVARD

CENTER TURN OVERPASS

EXAMPLE: **CHICAGO, IL**

OVERALL BENEFITS SCORE

72

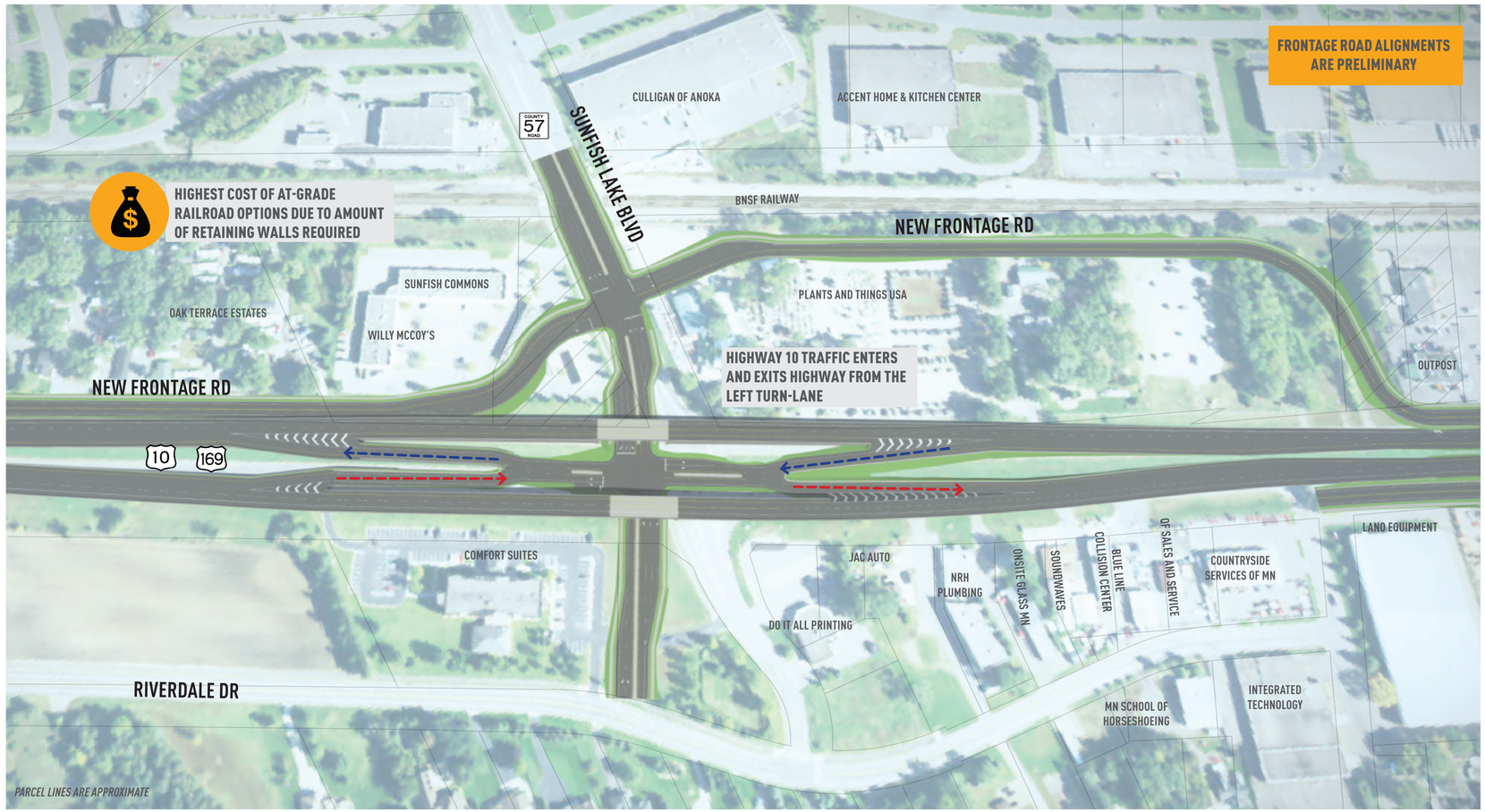
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR | 2 - FAIR | 3 - GOOD

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$59-65M

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SUNFISH LAKE BOULEVARD

RIGHT-IN/RIGHT-OUT WITH ROUNDABOUT

REDUCED ACCESS

OVERALL BENEFITS SCORE

66

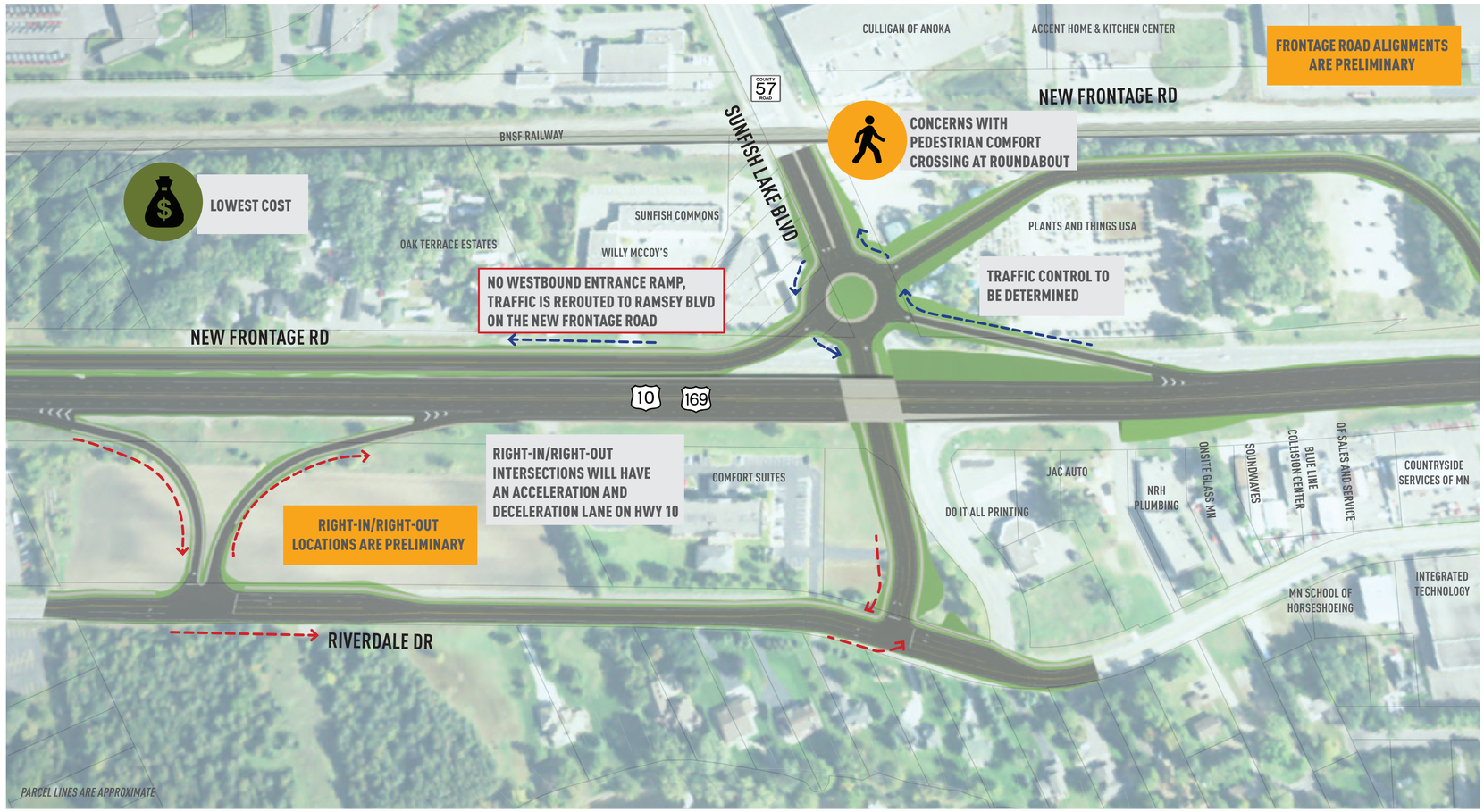
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR | 2 - FAIR | 3 - GOOD

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$34-38M

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SUNFISH LAKE BOULEVARD

RIGHT-IN/RIGHT-OUT WITH ROUNDABOUT
FULL ACCESS

EXAMPLE: **BROOKLYN CENTER**

OVERALL BENEFITS SCORE
70

1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR | 2 - FAIR | 3 - GOOD

COLOR CODE BREAKDOWN

GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$34-38M

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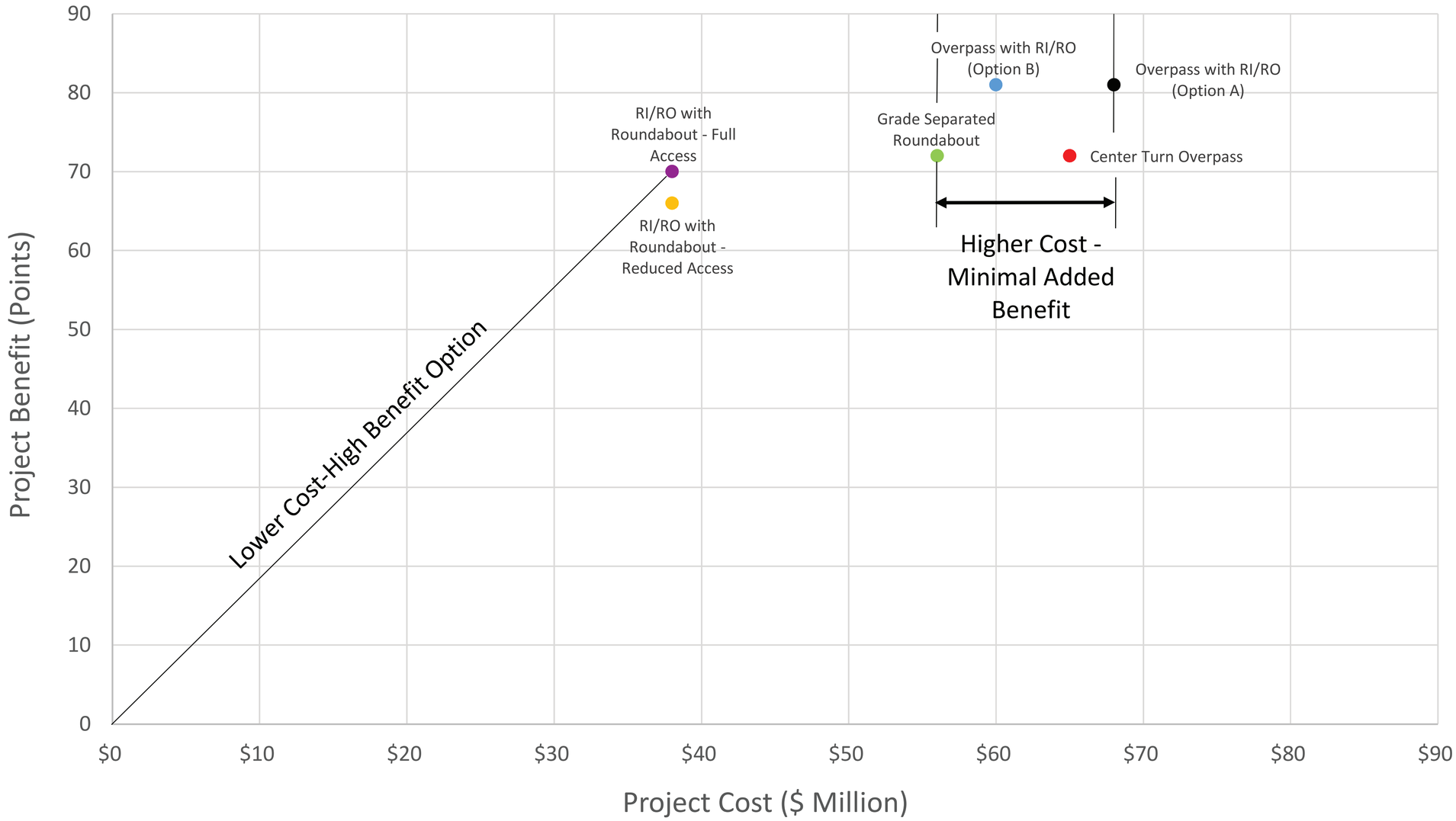
SUNFISH LAKE BOULEVARD OPTIONS: COST-BENEFIT



CITY OF RAMSEY GATEWAY

RAMSEY BOULEVARD

TIGHT DIAMOND

OVERALL BENEFITS SCORE

82

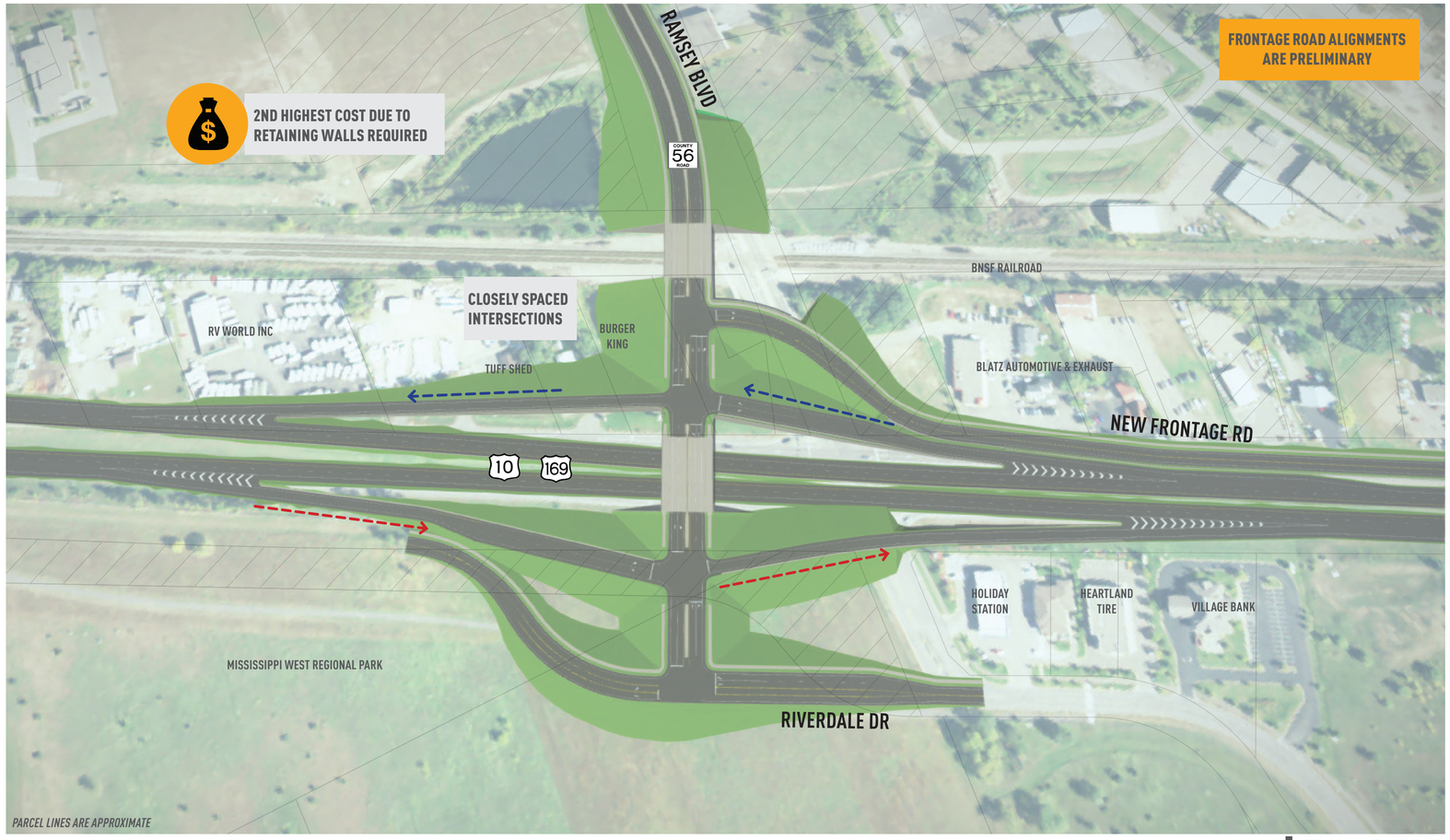
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR **2 - FAIR** **3 - GOOD**

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$58-64M

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CITY OF RAMSEY GATEWAY

RAMSEY BOULEVARD

FOLDED WESTBOUND OFF TIGHT DIAMOND

EXAMPLE: **PLYMOUTH / NEW HOPE**

OVERALL BENEFITS SCORE

82

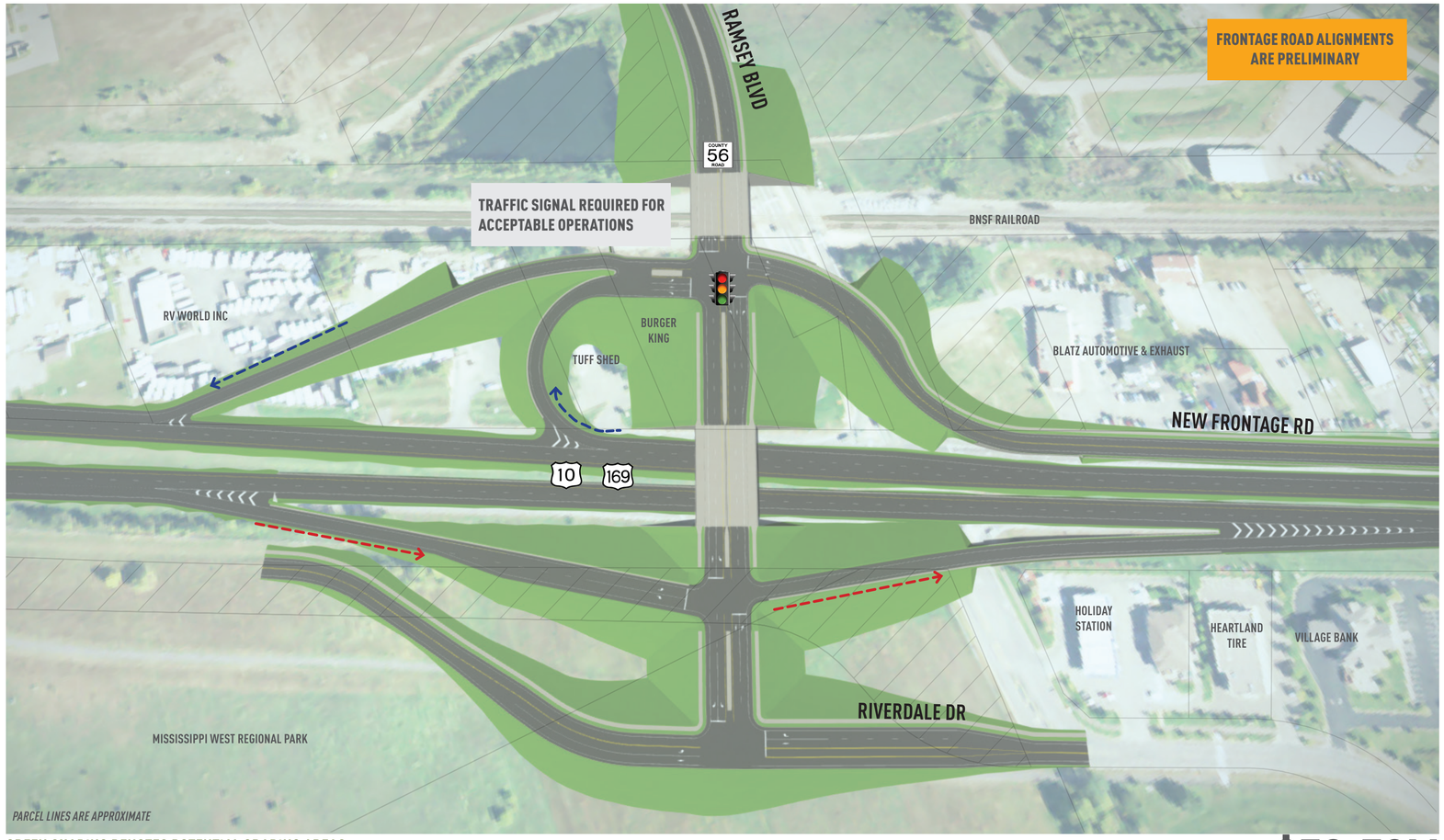
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR **2 - FAIR** **3 - GOOD**

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$52-58M

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CITY OF RAMSEY GATEWAY

RAMSEY BOULEVARD

OVERPASS WITH RIGHT-IN/RIGHT-OUT

EXAMPLE: **MINNETONKA / ST. LOUIS PARK**

OVERALL BENEFITS SCORE

OPTION A	OPTION B
80	82

1 — 50 — 100

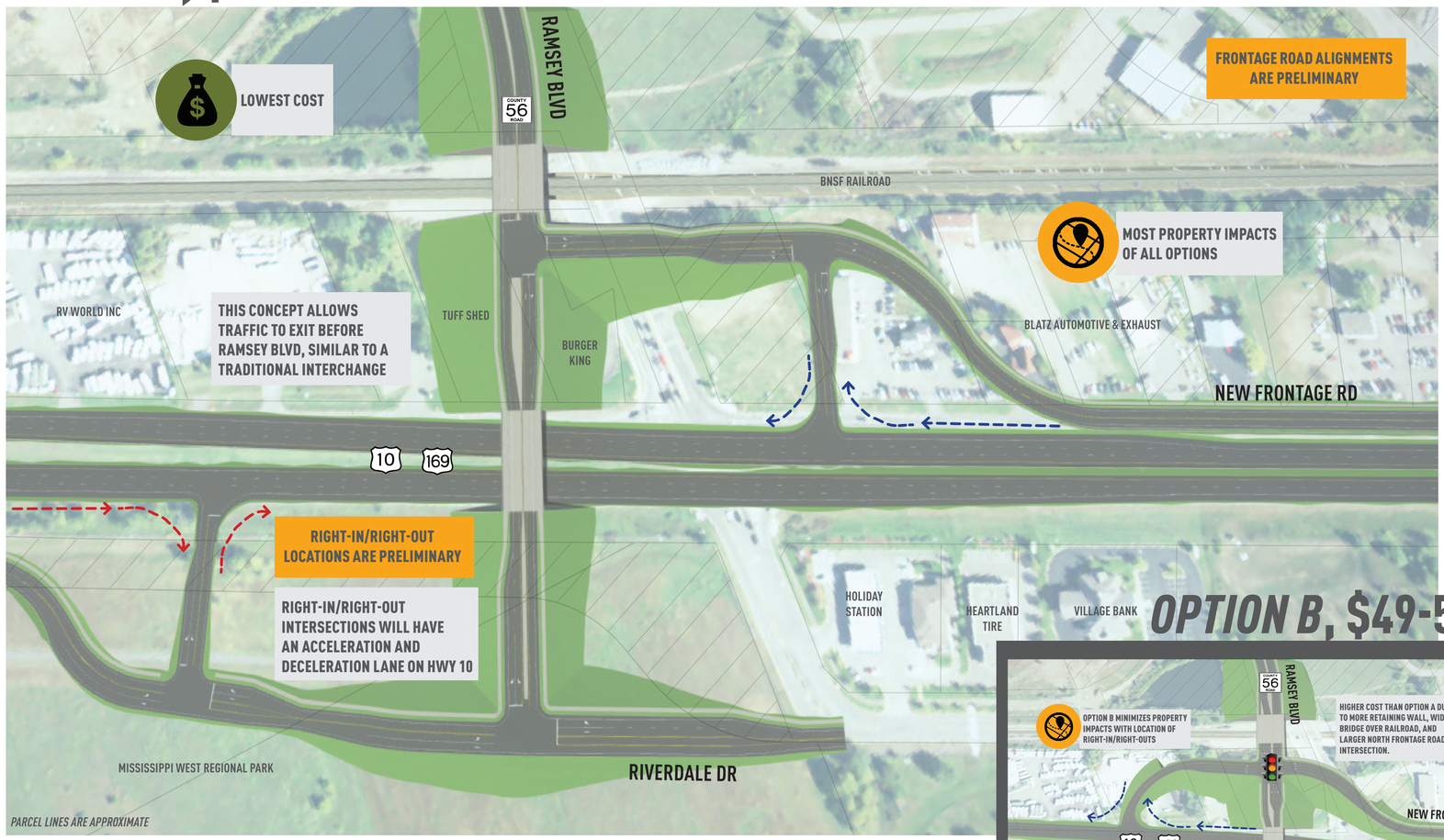
TOP MEASURES

OPTION A		OPTION B
✓	PEDESTRIAN EASE	
	BUSINESS EASE	
	PROPERTY IMPACTS	
	COST	
✓	RR GRADE SEPARATION	✓

1 - POOR | 2 - FAIR | 3 - GOOD

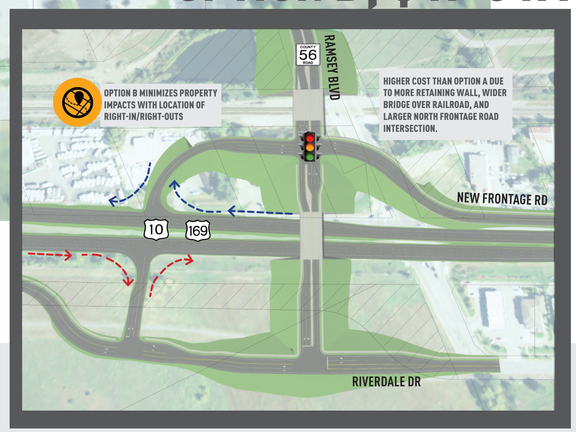
COLOR CODE BREAKDOWN

OPTION A, $46-51M



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

OPTION B, $49-54M



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RAMSEY BOULEVARD

TIGHT DIAMOND WITH WEST FRONTAGE ROAD

OVERALL BENEFITS SCORE

79

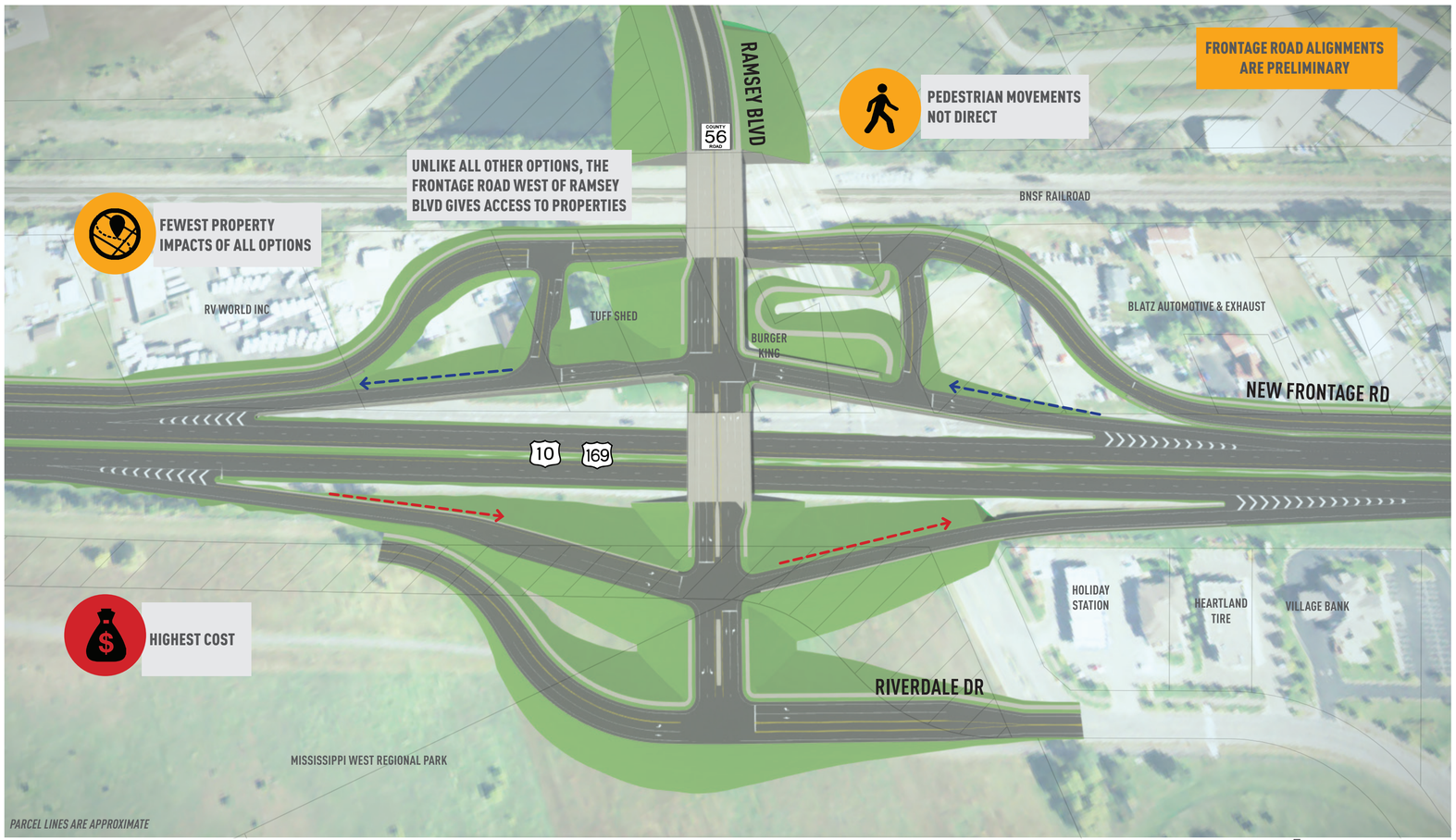
1 — 50 — 100

TOP MEASURES

- PEDESTRIAN EASE
- BUSINESS EASE
- PROPERTY IMPACTS
- COST
- RR GRADE SEPARATION

1 - POOR **2 - FAIR** **3 - GOOD**

COLOR CODE BREAKDOWN



GREEN SHADING DENOTES POTENTIAL GRADING AREAS

$61-67M

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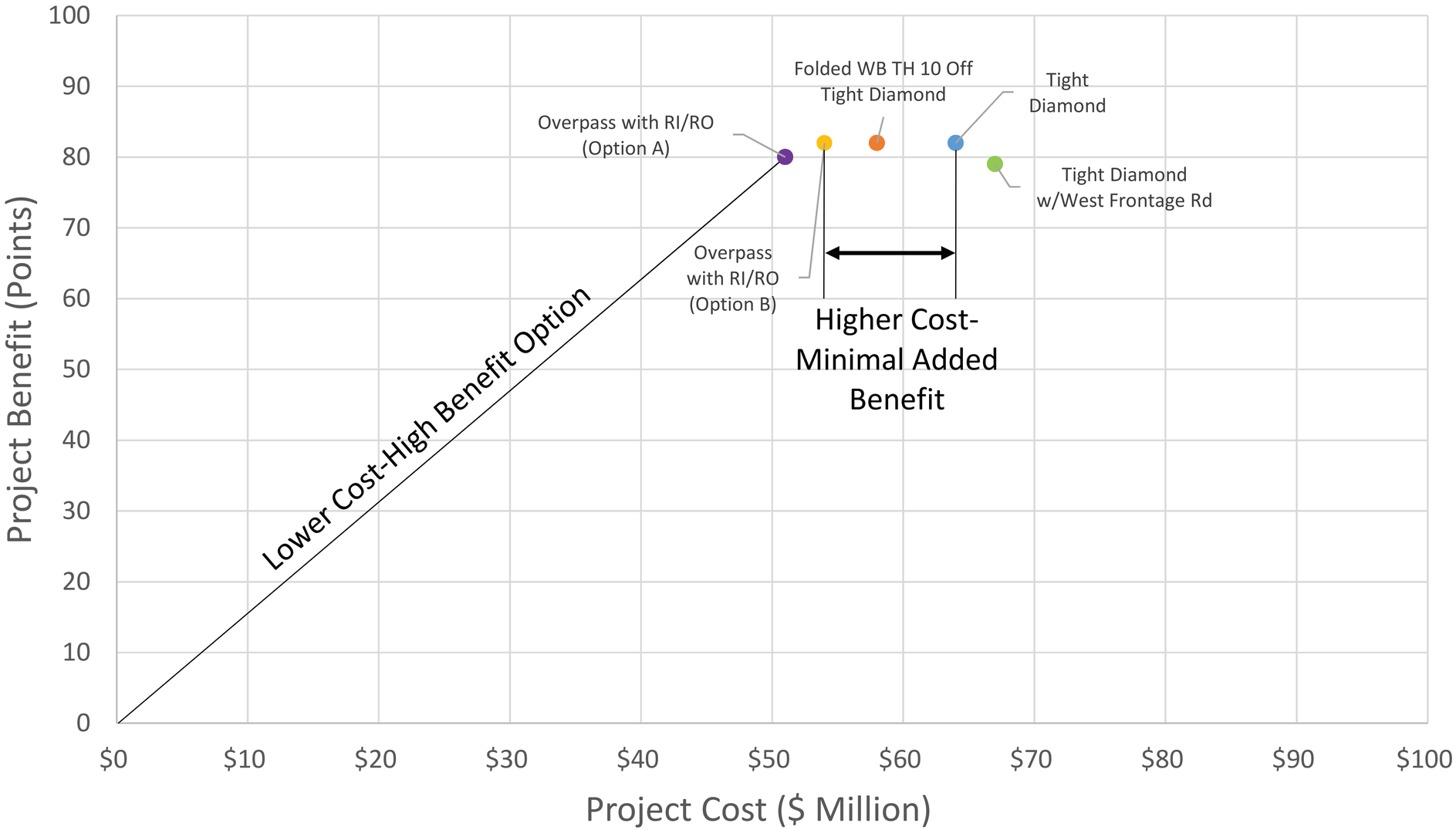
RAMSEY BOULEVARD OPTIONS: COST-BENEFIT



CITY OF RAMSEY GATEWAY

WEST END AREA

JARVIS STREET & ALPINE DRIVE

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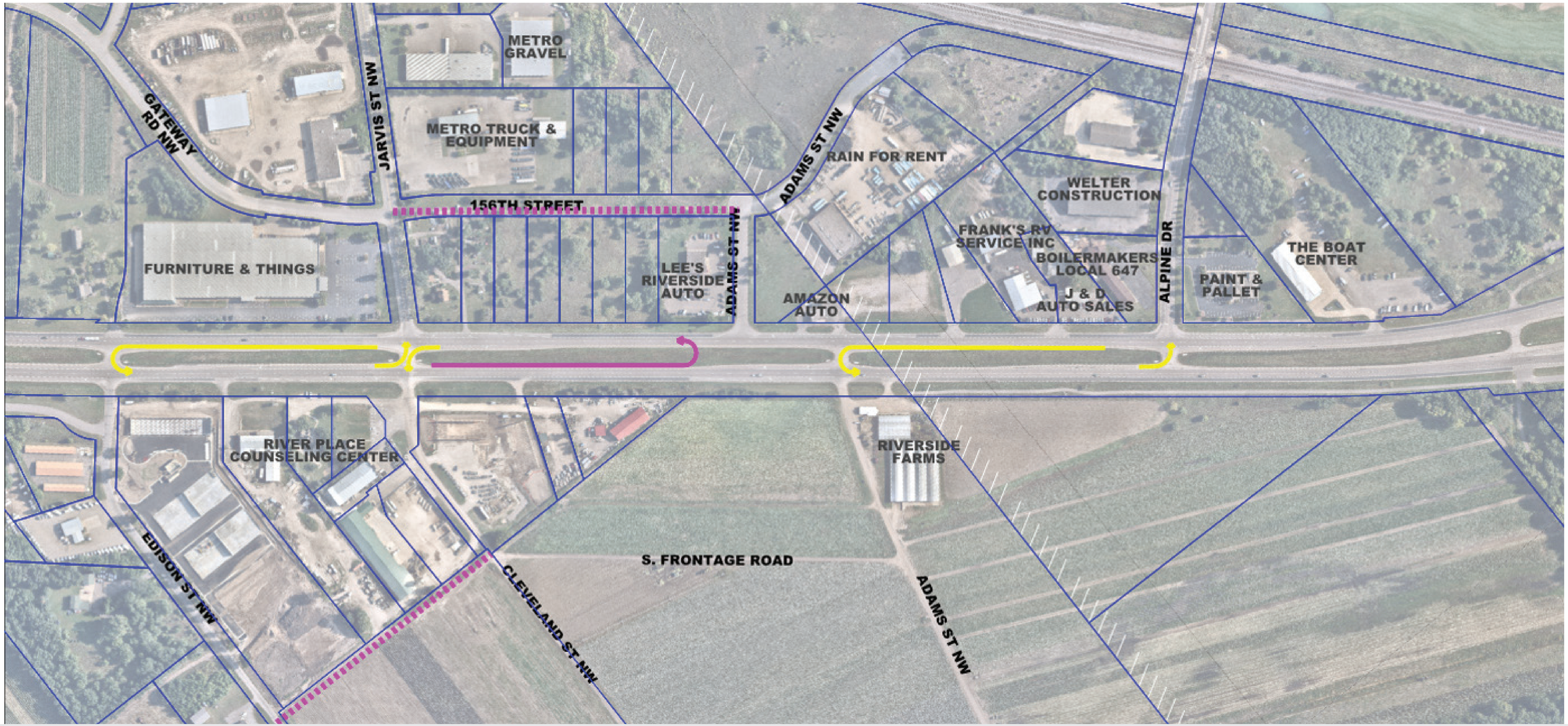
INTERIM OPTION - UNSIGNALIZED RCUT



CITY OF RAMSEY
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WEST END AREA

JARVIS STREET & ALPINE DRIVE

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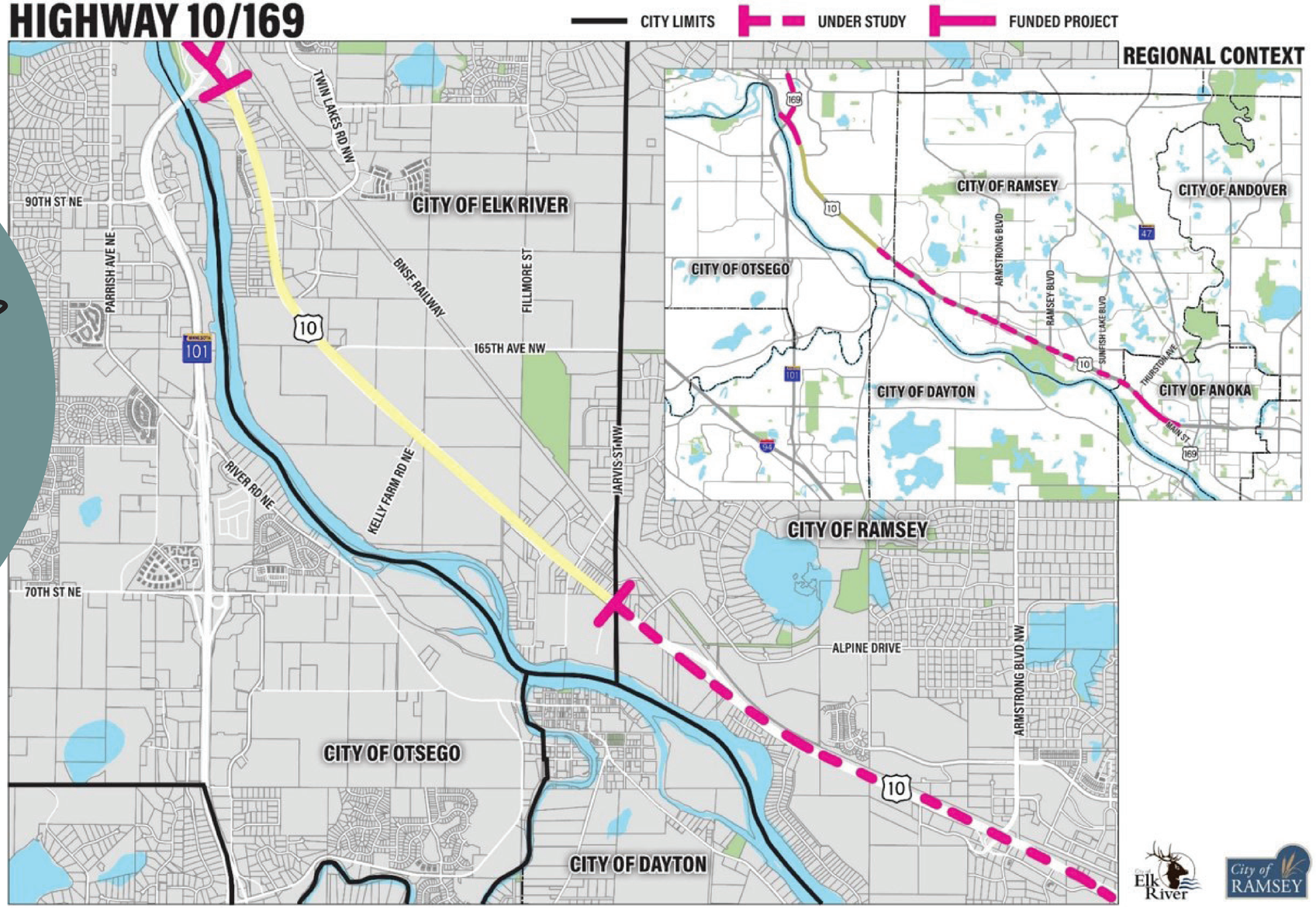
FUTURE STUDY NEEDED
&
COORDINATION WITH
THE CITY OF ELK RIVER



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