

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

 2.01: Presentation of the 2018 Comprehensive Annual Financial Report by the City’s Auditing Firm of Mallow, Montague, Karnowski, Radosevich & Company (MMKR) 2

 2.02: Purple Lights Initiative Presentation..... 3

3. CITIZEN INPUT 3

4. CONSENT AGENDA 4

5. APPROVE AGENDA 4

6. PUBLIC HEARING 5

7. COUNCIL BUSINESS..... 5

 7.01: Adopt Resolution #19-085 Authorizing Submission of the City’s 2040 Comprehensive Plan to the Metropolitan Council..... 5

 7.02: Adopt Resolution #19-135 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2019 Crack Sealing Improvements, Improvement Project #19-00 6

 7.03: Adopt Resolution #19-132 Accepting Bids and Awarding Contract for Improvement Project #18-09, COR Infiltration Basin Improvements 7

 7.04: Reschedule Tuesday, August 13th City Council Meeting to Tuesday, August 6, 2019.. 8

8. MAYOR, COUNCIL AND STAFF INPUT 8

9. ADJOURNMENT 8

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 11, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Debra Musgrove
Councilmember Chris Riley

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Civil Engineer IV Lenard Linton

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Presentation of the 2018 Comprehensive Annual Financial Report by the City's Auditing Firm of Mallow, Montague, Karnowski, Radosevich & Company (MMKR)

Aaron Nielsen, MMKR, stated that within the packet are the Comprehensive Annual Financial Report (CAFR), Special Purpose Reports, and Management Report. He reported that the City received an unmodified or clean opinion on the financial statements. He referenced the Special Purpose Reports and noted that there were no material weaknesses or issues of noncompliance. He stated that the City was able to meet the fund balance goal for the general fund and favorable operating results were found for the fund. He welcomed any questions the Council may have.

Councilmember Riley stated that the Council received a more comprehensive report during the worksession tonight and thanked Mr. Nielsen for his presentation.

2.02: Purple Lights Initiative Presentation

Mayor LeTourneau stated that the City has the opportunity to once again participate in the Purple Lights Initiative.

Mary Shay thanked the City for allowing them to come back again this year with another request for the Purple Lights Initiative. She provided background information on the initiative, noting that the purpose is to bring attention to the topic of domestic abuse. She stated that this would be the second year for Ramsey and proposed that the same spaces be lit this year as were last year. She noted that all the lights were acquired last year and could be used again this year, if still in working condition. She stated that if replacement of lights is needed, they are willing to work with the City to acquire funding. She noted that she is a member of Zion Lutheran Church and a part of the Rachel Circle.

Kathy Green stated that she is a part time employee at Alexandra House, works with Break the Silence Against Domestic Violence, and is also a part of the Rachel Circle.

Ms. Shay thanked the City for participating the previous year and noted that the topic received a lot of publicity. She stated that this year it would be great to add a way to identify and clarify the meaning of the lights for the public driving by.

Ms. Green stated that having the lights was an amazing step and it would be nice to add a sign stating that the purple lights represent Domestic Violence Awareness Month. She stated that Ramsey participating helps victims know that Ramsey will help them and also sends a message to abusers that the act will not be tolerated.

Ms. Shay provided an example of a sign that could be used by the City. She noted that similar signs could be purchased by residents or businesses to help support the initiative as well. She stated that Ramsey could also offer to be a venue for a domestic violence awareness event. She stated that they also have resources that could come to Ramsey to provide training to City staff or police. She hoped that the City endorses the Purple Lights Initiative once again this year.

Councilmember Heinrich thanked the ladies for being present and for their advocacy. She asked if there were any social media posts on the initiative the previous year.

Ms. Shay stated that last year there was an excellent article in the City newsletter and perhaps on the City Facebook page. She believed that those efforts would be helpful again this year.

Mayor LeTourneau thanked the ladies for coming tonight and stated that the City was proud to participate last year. He stated that he looks forward to continuing discussions on a potential partnership for this year.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash and Investments for Period Ending May 31, 2019
- 4.02: Receive 2018 Comprehensive Annual Financial Report (CAFR)
- 4.03: Note the Following Boards and Commissions Meeting Minutes:
 - Park and Recreation Meeting Minutes dated April 11, 2019
 - Environmental Policy Board Meeting Minutes dated April 15, 2019
- 4.04: Approve the following Meeting Minutes:
 - 1) City Council Special Session dated May 7, 2019
 - 2) City Council Work Session dated May 28, 2019
 - 3) City Council Regular dated May 28, 2019
- 4.05: Approve Licenses
- 4.06: Approve Liquor License Renewals
- 4.07: Adopt Resolution #19-133 Hiring Seasonal Public Works Maintenance Workers
- 4.08: Adopt Resolution #19-134 to Hire a Streets Maintenance Worker Backfilling a Vacant Position
- 4.09: Adopt Resolution #19-136 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2019 through June 5, 2019
- 4.10: Adopt Resolution #19-137 Appointing Councilmember Nadine Heinrich to the Highway 10 Committee
- 4.11: Report from the Public Works Committee Meeting dated May 21, 2019:
 - 1) Consider Recommendation to City Council to Suspend Annual Sealcoating Program – *Ratify the recommendation of the Public Works Committee to suspend the City’s annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.*
 - 2) Request Authorization to Participate in the MnWARN Mutual Aid Agreement – *Ratify the recommendation of the Public Works Committee to direct staff to enter into a Joint Powers Agreement with the MnWARN Emergency Response Program.*
 - 3) Discuss 6401 Highway 10 Drainage Issues and Pavement Discussion – *Ratify the consensus of the Public Works Committee that this item should be treated as maintenance so that staff can move forward as soon as possible.*

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Heinrich, Musgrove, and Riley. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, and Kuzma. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #19-085 Authorizing Submission of the City's 2040 Comprehensive Plan to the Metropolitan Council

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #19-085 authorizing submission of the City's 2040 Comprehensive Plan to the Metropolitan Council. The Planning Commission unanimously recommended that the City Council adopt Resolution #19-085.

Councilmember Riley stated that this is not the final document, as additional revisions are necessary and therefore, he does not want to approve this for submittal until it is finalized. He stated that he does have some formatting and typographic suggestions to provide to staff. He referenced the first priority listed of balancing the suburban and rural characters. He stated that he would not necessarily identify that as the highest priority.

Community Development Director Gladhill stated that change could be made.

Councilmember Riley referenced page 22, the line item that refers to public art and noted that he does not recall a discussion on public art or funding that type of activity.

Community Development Director Gladhill stated that these are higher aspirational elements. He noted that this does not authorize a project but simply helps the City to think about possible opportunities to capitalize on that idea. He noted that it could even involve an outside group that is not requesting City funding.

Parks and Assistant Public Works Superintendent Riverblood confirmed that this comment was made at a number of public workshops. He explained that public art can be interpreted in a number of ways and provided different examples which span from architectural treatments, sign facades, and public art elements.

Councilmember Riley suggested that the statement be removed, noting that the City could always consider public art without it being included in the plan. He referenced page 34, noting that it appears the graphic has not been updated from previous years.

Community Development Director Gladhill stated that this graphic looks at acreage of each land use type. He stated that a clean version will go forward, noting that this was a track changes format. He clarified that this is not a growth trend but simply shows acreage related to land use.

Councilmember Musgrove referenced page 22 and asked for additional input on the statement related to planning for future educational needs for the youth of Ramsey.

Community Development Director Gladhill explained that there was a lot of discussion regarding a lack of educational space within Ramsey. He noted that a second elementary school will open in the next school year. He acknowledged that the City is not the driving force behind schooling, but the City can work collaboratively with the School District to reach the needs of the community.

Councilmember Musgrove asked if that could be restated to better show the intent towards working collaboratively with the public school system.

Councilmember Heinrich stated that she supports the change in language related to education and agrees that the language should be more specific. She stated that she also had questions about the public art language. She noted that while she does value input from the public, she also believes that language should be removed from the planning document.

Community Development Director Gladhill agreed that not everything raised needs to be included in the plan and noted that line could be removed if desired.

Mayor LeTourneau stated that the City needs to be sensitive in the amount of engagement that has taken place in the creation of this document. He believed that this plan is a great combination of a lot of great input and ideas that can be used to guide the City over the years. He noted that this does not direct the City but simply provides aspirational goals for the future.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to direct staff to finalize the draft and bring the document back to the City Council to adopt prior to the June 30, 2019 deadline.

Further discussion: Councilmember Kuzma asked and received clarification that the intent would be for staff to make the suggested changes and bring the finalized document back to the Council for approval.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, and Kuzma. Voting No: None.

7.02: Adopt Resolution #19-135 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2019 Crack Sealing Improvements, Improvement Project #19-00

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-135 approving plans and specifications and authorizing advertisement for bids for 2019 Cracksealing Improvements, Improvement Project #19-00. He noted that cracksealing continues to be the most cost-effective pavement maintenance operation available. On May 21, 2019, the Public Works Committee received input from staff regarding temporarily suspending the City of Ramsey's sealcoat program but continuing to complete crackseal improvements. The Committee

recommended that the City Council suspend the City's annual sealcoat program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities.

Councilmember Kuzma noted that fog sealing has a longer time where residents cannot drive on the road and that can be challenging. He stated that if that route is chosen, he would like to see some additional testing.

Councilmember Musgrove noted that some of the roads are MSA roads and asked for information on funding for those roads.

City Engineer Westby explained that State Aid Funds are not used for cracksealing or sealcoating.

Councilmember Heinrich commented that it seems that the sealcoating is not working and therefore it makes sense to suspend that activity and put more research into that topic. She thanked staff for thinking ahead on that subject.

Councilmember Riley stated that it is counterintuitive to stop caring for the roads that have not been maintained. He noted that this would suspend sealcoating for one year to allow additional research. He stated that \$500,000 has been budgeted and therefore staff will find the most appropriate use of the additional funds.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Adopt Resolution #19-135 Approving Plans and Specifications and Authorizing Advertisements for Bids for 2019 Cracksealing Improvements, Improvement Project #19-00.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Riley, Heinrich, and Kuzma. Voting No: None.

7.03: Adopt Resolution #19-132 Accepting Bids and Awarding Contract for Improvement Project #18-09, COR Infiltration Basin Improvements

Civil Engineer IV Linton reviewed the staff report and recommendation to adopt Resolution #19-132 accepting bids and awarding contract for construction for Improvement Project #18-09 COR Infiltration Basin Improvements. He noted that construction of the project in 2019 will fulfill the City obligation to the LRRWMO for providing infiltration for projects in The COR.

Councilmember Kuzma stated that the commercial developers pay a fee that helps to defer the cost for this construction. He noted that future development will also pay towards this construction.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #19-132 Accepting Bids and Awarding Contract for Improvement Project #18-09, COR Infiltration Basin Improvements.

Further discussion: Councilmember Musgrove thanked City staff for doing the extra work to look at all areas that may be affected by this in the future. She stated that it is helpful to plan for future development during this construction.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, and Musgrove. Voting No: None.

7.04: Reschedule Tuesday, August 13th City Council Meeting to Tuesday, August 6, 2019

City Administrator Ulrich reviewed the staff report and recommendation to direct staff to reschedule the August 13th meeting to August 6th due to the special election.

Councilmember Musgrove stated that she is not available on August 13th, so the 6th works better for her.

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to direct staff to reschedule the August 13, 2019 meeting to August 6, 2019.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Kuzma, Musgrove, and Riley. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Community Development Director Gladhill provided a brief update on the recent Ramsey Gateway open house meetings and reviewed the next steps.

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:18 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.