City of Ramsey
Agenda
Revised
Regular City Council
Tuesday, September 24, 2019
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Happy Days Recap

3. Citizen Input

4. Consent Agenda

1. Receive August 2019 Financial Reports - General Fund and Enterprise Funds

2. Receive Cash & Investments for Period Ending August 31, 2019

3. Note the Following Boards and Commissions Meeting Minutes:
- Planning Commission Meeting Minutes Dated August 1, 2019
- Park and Recreation Commission Meeting Minutes Dated August 8, 2019
- Economic Development Authority Meeting Minutes Dated August 8, 2019
- Environmental Policy Board Meeting Minutes Dated August 19, 2019

4. Approve the Following Meeting Minutes:

1. City Council Work Session dated 8/27/2019
2. City Council Regular Session dated 8/27/2019
3. City Council Special Work Session dated 9/3/2019
4. City Council Work Session dated 9/10/2019
5. City Council Regular Session dated 9/10/2019

5. Approve Rental Licenses

6. Approve Licenses

7. Adopt Resolution #19-239 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2019 through September 18, 2019

8. ~~Adopt Resolution #19-211 Approving Code Enforcement Action Plan at 8700 171st Ave NW~~ - Please Note: this case was removed from the the Consent Agenda for future consideration.

9. Adopt Resolution #19-222 Approving Code Enforcement Action Plan at 6336 Highway 10 NW

10. Adopt Resolution #19-228 Approving Code Enforcement Action Plan at 17030 Baugh St NW

11. Adopt Resolution #19-229 Authorizing Partial Payment #3 to Asphalt Surface Technologies for Improvement Project #19-01, Ford Brook Estates Street Reconstruction.

12. Adopt Resolution #19-230 Authorizing Partial Payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements.

13. Adopt Resolution #19-231 Authorizing Partial Payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstruction.

14. Adopt Resolution #19-240 Approving Development Agreement for Suite Living (Project #19-121); Case of Hampton Companies

15. Adopt Resolution #19-241 Approving a Drainage and Utility Easement Encroachment Agreement between the City of Ramsey and Ramsey Station Apartments, LLC (AEON)

16. Approve contract with North Metro Animal Care and Control for animal impound services

17. ~~Consider Site Selection Options for New Hotel Concept~~ - This case was moved to the regular agenda as item 7.01A.

18. Adopt Resolution #19-238 Hiring a Fall Seasonal Public Works Maintenance Worker

5. Approve Agenda

6. Public Hearing

1. Adopt Resolution #19-224 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

2. PUBLIC HEARING: Adopt Resolution #19-209 Granting a Conditional Use Permit for Hope Fellowship at 6000 167th Avenue NW

3. PUBLIC HEARING: Adopt Resolution #19-232 Approving Wellhead Protection Plan Part 2 Amendment

7. Council Business

1. Adopt Resolution #19-225 Adopting Proposed 2020 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 10, 2019; Adopt Resolution #19-226 Adopting Proposed 2020 General Fund Budget and Resolution #19-227 Adopting Proposed 2020 EDA Budget.

A. ~~Consider Site Selection Options for New Hotel Concept~~ - This case was moved from the Consent Agenda (4.17) to the regular agenda as item 7.01A.

2. Adopt Resolution #19-233 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements

3. Adopt Resolution #19-234 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements

4. Adopt Resolution #19-242 Approving Temporary Contracted Inspection Assistance with Rum River Construction Consultants

5. Adopt Resolution #19-235 Authorizing Metropolitan Council Water Efficiency Grant Program Application

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 09/24/2019

Information

Title:

Happy Days Recap

Purpose/Background:

Staff would like to provide the City Council and residents with a recap of the City of Ramsey's annual Happy Days Festival. Included in this presentation are updates on the number of participants as well as the issuing and distributing of Certificates of Appreciation to festival sponsors.

Recap provided by Communicaitons and Events Coordinator, Megan Thorstad.

Attachments

Happy_Days_Presentation

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/19/2019 03:29 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:38 PM
Form Started By: Megan Thorstad		Started On: 09/17/2019 03:07 PM
Final Approval Date: 09/19/2019		

21st Annual City of Ramsey

Happy DayS

Saturday, Sept. 7th, 2019

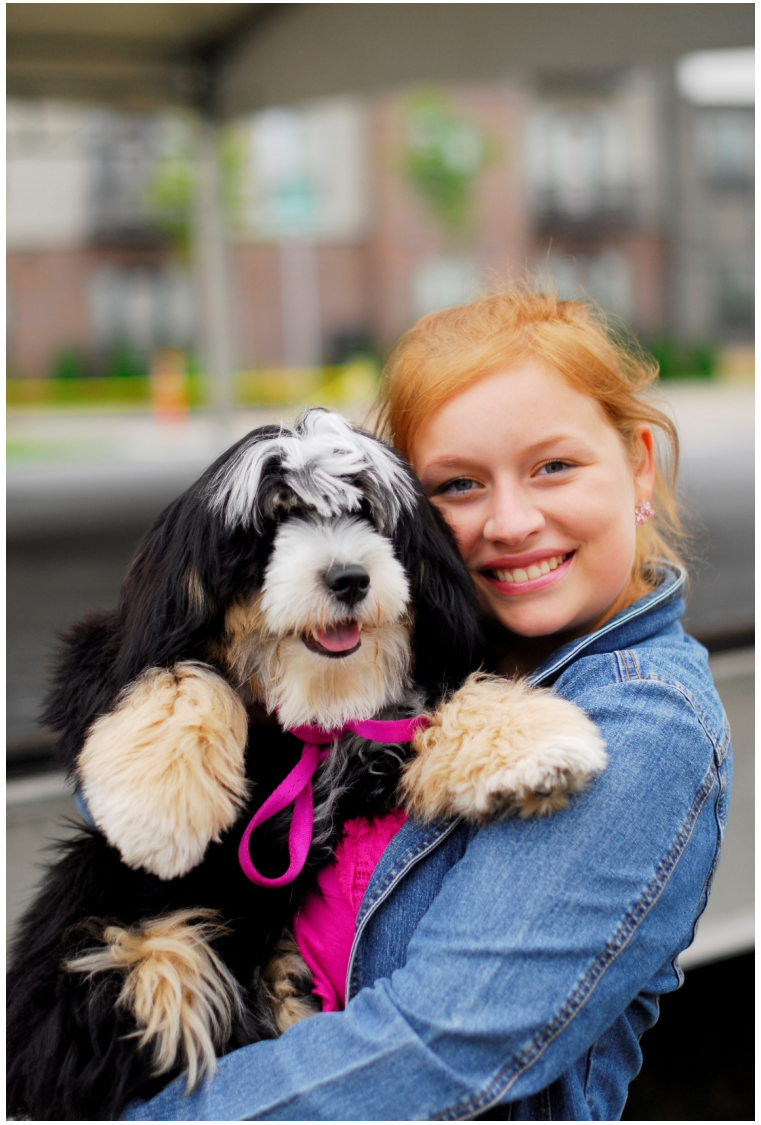
FAMILY FUN EXPERIENCE

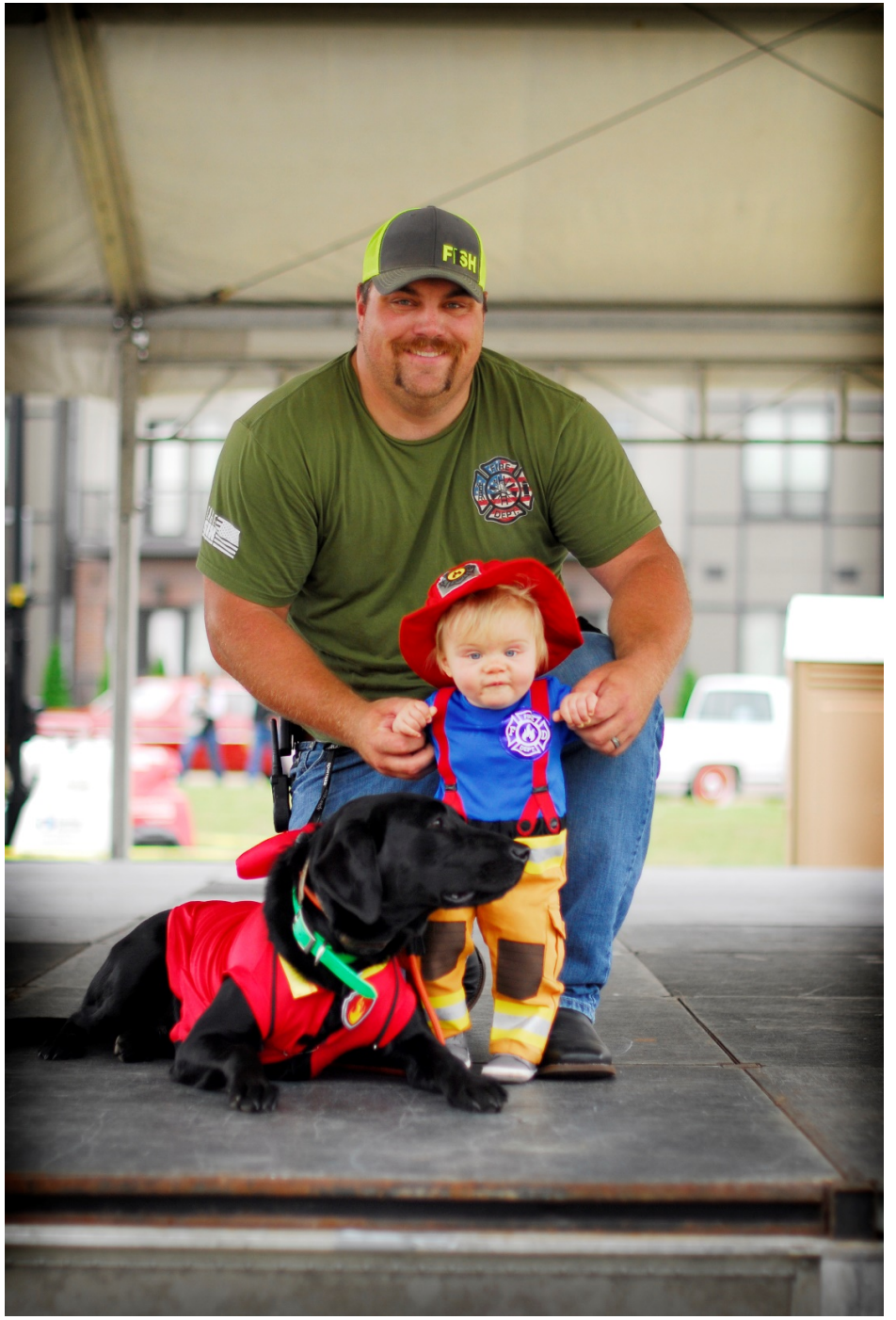
5K & FUN RUN

BIKE TOUR

Expos

DOG SHOW





KIDS TALENT SHOW

PARADE

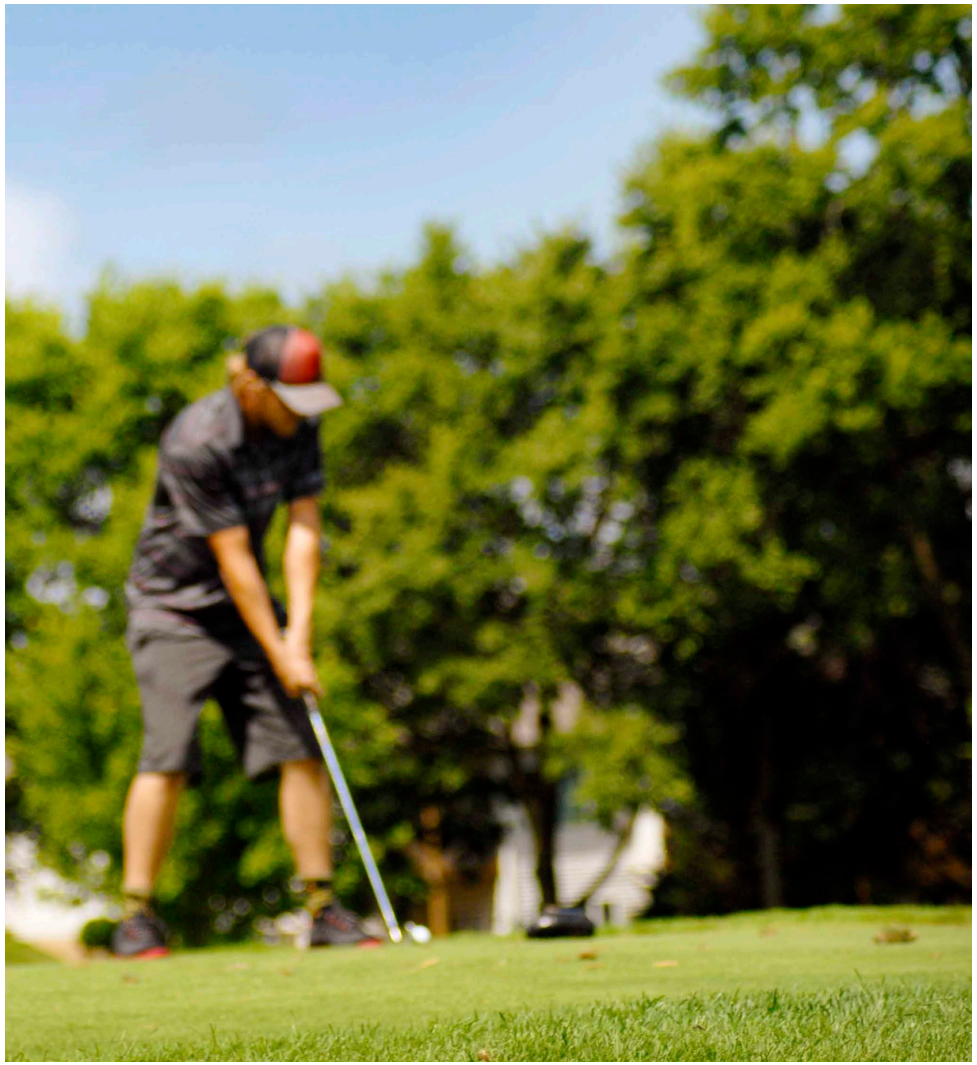
FOOD-MUSIC-FIREWORKS

4th Annual

9/11 MEMORIAL GOLF TOURNAMENT

Ramsey Fire Relief Association Is Honored to Host the:*

September 8th, 2019 • 1:00 p.m. Shotgun Start • The Links at NorthFork



9/11 MEMORIAL GOLF TOURNAMENT

THANK YOU

Ramsey Police Department

Police Reserves

Ramsey Fire Department

Public Works Department

City Staff

Happy Days Committee:

Councilmember Musgrove
Jason Tossey
Rick Chubb
Gary Greb
Kristine Anderson
Jackie Rouse
Kris Johnson
Rachel Bohnsack
Anne Madison
Sheila Ewer
Christine Montour
Mike Orn
Mark Reid
Pete Turok
Linnea Basche

PLATINUM SPONSORS

GOLD SPONSORS

Altron, Inc.
Coborn's
Dedicated Networks, Inc.
Hakanson Anderson
Hope Fellowship
The Links at Northfork
Jackie B Realty Group – Realty One Group Chioce
NAU Country Insurance
Stone Brook Academy
Northern Starz Children's Theater
One Hour Heating & Air
Parkplace Studio
PSD, LLC
QCTV
R and D Transportation
Village Bank
Wendell's
Zero Zone, Inc.

All Seasons Garage Door
The Bank of Elk River
Boilermakers Local 647
Casey's General Store
Chuck & Don's
Countryside Printing
Pearson Farm
Ramsey Bicycle
Sharp & Associates
Texas Roadhouse

SILVER SPONSORS

22nd Annual City of Ramsey

Happy DayS

SATURDAY SEPT. 12TH 2020

FOR MORE INFORMATION

Sponsorship & volunteer opportunities
Event registration
Getting your business or organization involved

Megan Thorstad
mthorstad@cityoframsey.com
763-433-9831

www.cityoframsey.com/happy-days-festival

CC Regular Session **4. 1.**

Meeting Date: 09/24/2019

By: Diana Lund, Finance

Information

Title

Receive August 2019 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive August monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Action:

No action required. Informational only.

Attachments

August 2019 General Fund Financial Report - Budget to Actual

August 2019 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Diana Lund		Started On: 09/13/2019 11:41 AM
Final Approval Date: 09/19/2019		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: August 31, 2019

GENERAL FUND EXPENDITURES - BY DEPARTMENT -

Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,217,852.00	1,222,331.45
Com Dev	1,144,856.00	846,431.34
Contingency	131,373.00	61,853.00
Council	133,275.00	78,166.25
Finance	513,002.00	482,129.23
Fire	1,040,085.00	647,666.59
Legal	123,300.00	89,594.61
Police	3,827,771.00	2,460,100.27
Public Works	3,707,268.00	2,196,262.13
Grand Total	**12,838,782.00**	**8,084,534.87**

GENERAL FUND EXPENDITURES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	824,450.00	492,666.95
Debt Service	106,373.00	61,853.00
Other Services & Charges	2,674,679.00	1,382,353.98
Personal Services	8,271,485.00	5,596,694.96
Supplies	961,795.00	550,965.98
Grand Total	**12,838,782.00**	**8,084,534.87**

GENERAL FUND REVENUES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	9,927,432.00	5,208,912.32
Charges for Services	703,600.00	421,278.56
Business Licenses/Permits	23,400.00	64,444.99
Fines and Forfeits	61,500.00	27,095.78
Federal Intergovernmental	8,000.00	-
State Intergovernmental	367,800.00	195,127.86
Interest	90,000.00	-
Miscellaneous	15,700.00	19,347.30
Non-Business Licenses/Permits	508,900.00	396,389.62
Transfers in	1,132,450.00	395,000.00
Grand Total	**12,838,782.00**	**6,727,596.43**

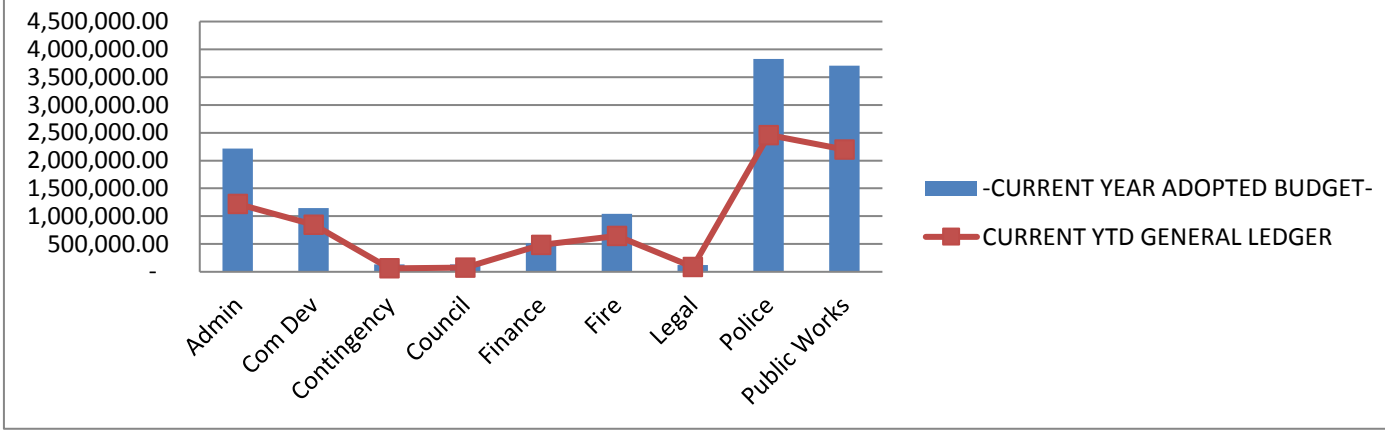
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

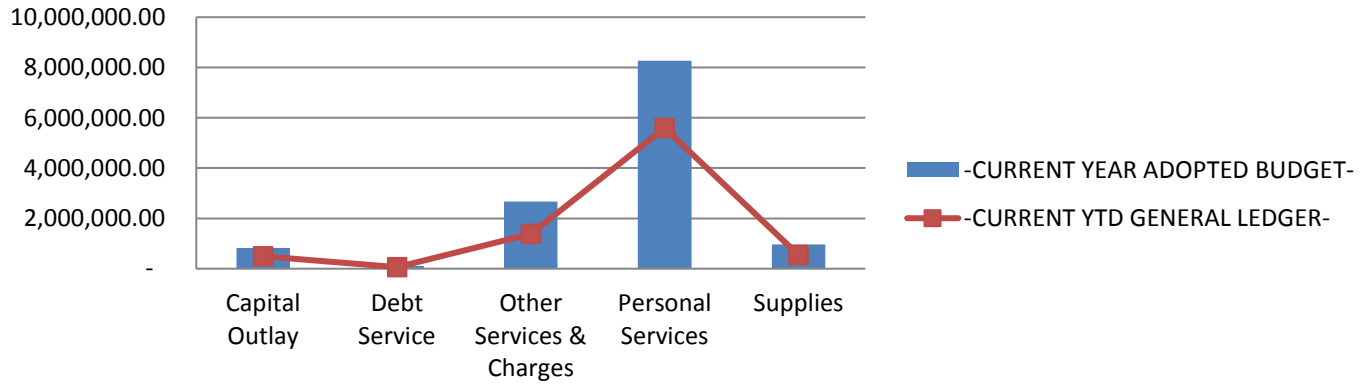
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: August 31, 2019

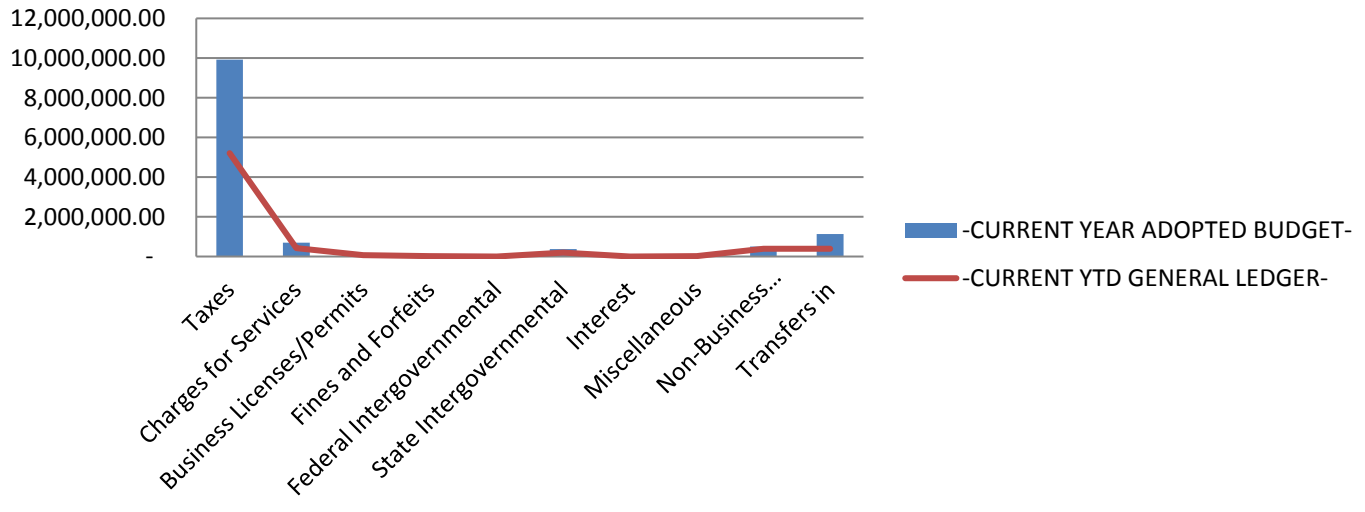
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: August 31, 2019

REVENUES

BUSINESS UNIT 9601 WATER UTILITY

	GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(14,000.00)	(5,728.52)	40.92%
4609	OTHER MISCELLANEOUS REVENUES	62,000.00	67,033.51	108.12%
4651	WATER REVENUE		78.64	0.00%
4652	WATER SALES - RESIDENTIAL	1,142,606.00	578,922.25	50.67%
4653	WATER SALES-COMMERCIAL	666,194.00	246,244.90	36.96%
4654	WATER PENALTIES	36,576.00	18,518.86	50.63%
4655	WATER METER INSTALLATION	12,000.00	12,740.00	106.17%
4656	WATER METERS	30,000.00	42,140.14	140.47%
4657	CONNECTION/RECONNECTION FEES	500.00	-	0.00%
4701	INTEREST ON INVESTMENTS	130,000.00	-	0.00%
4702	MISCELLANEOUS INTEREST	-	8,178.65	0.00%
4606	DEVELOPER FEES (WAC)		199,492.00	0.00%
4601	MISCELLANEOUS REVENUE		766.28	0.00%
Grand Total		**2,065,876.00**	**1,168,386.71**	

EXPENSES

BUSINESS UNIT 9601 WATER UTILITY

	GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	239,868.00	116,477.99	48.56%
6103	FULL TIME-REGULAR-OVERTIME	13,500.00	8,528.41	63.17%
6105	TEMPORARY-WAGES & SALARIES	17,066.00	4,731.91	27.73%
6121	PERA CONTRIBUTIONS	48,701.00	10,046.59	20.63%
6122	FICA/MEDICARE CONTRIBUTIONS	20,887.00	10,762.85	51.53%
6131	GROUP INSURANCE	33,931.00	17,427.99	51.36%
6133	WORKERS COMP INSURANCE PREMIUM	14,518.00	-	0.00%
6208	MISCELLANEOUS OFFICE SUPPLIES	600.00	341.42	56.90%
6223	GASOLINE	3,000.00	2,912.87	97.10%
6225	DIESEL FUEL	3,500.00	352.20	10.06%
6229	SHOP MATERIALS	600.00	77.56	12.93%
6231	UNIFORMS & TURN-OUT GEAR	2,900.00	2,020.00	69.66%
6249	MISCELLANEOUS OPERATING SUPPLY	18,000.00	10,653.83	59.19%
6257	OTHER VEHICLE PARTS	7,000.00	1,262.19	18.03%
6273	UTILITY SYSTEM MAINT SUPPLIES	75,000.00	47,386.33	63.18%
6281	SMALL TOOLS & MINOR EQUIPMENT	6,000.00	1,691.62	28.19%
6292	WATER METERS FOR RESALE	60,000.00	36,676.09	61.13%
6315	MISCELLANEOUS PROFESSIONAL SER	150,000.00	6,574.02	4.38%
6322	POSTAGE	2,600.00	2,063.62	79.37%
6323	CELLULAR PHONES	2,900.00	2,311.78	79.72%
6334	MILEAGE REIMBURSEMENT		132.54	0.00%
6335	TRAINING	1,500.00	1,178.00	78.53%
6352	GENERAL NOTICE & PUBLIC INFOR	300.00	-	0.00%
6361	GENERAL LIABILITY/PROPERTY INS	30,000.00	5,253.00	17.51%
6371	ELECTRIC UTILITIES	150,000.00	61,988.81	41.33%
6373	GAS	3,000.00	1,786.00	59.53%
6374	REFUSE/RECYCLING	700.00	349.31	49.90%
6381	BUILDING & STRUCTURE REPAIR	3,000.00	-	0.00%
6439	OTHER MISCELLANEOUS	58,000.00	-	0.00%
6451	MEMBERSHIP DUES	1,400.00	994.00	71.00%
6489	OTHER CONTRACTED SERVICES	76,000.00	18,898.13	24.87%
6722	DEPRECIATION	760,000.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	43,000.00	43,000.00	100.00%
Grand Total		**1,847,471.00**	**415,879.06**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: August 31, 2019

REVENUES

BUSINESS UNIT 9602 SEWER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(11,500.00)	(6,488.97)	56.43%
4356	SEWER AVAILABILITY CHARGE-ADM	5,000.00	1,540.70	30.81%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,196,052.00	633,805.28	52.99%
4662	COMMERCIAL-SEWER CHARGES	370,800.00	170,284.14	45.92%
4663	SEWER PENALTIES	40,000.00	21,790.61	54.48%
4701	INTEREST ON INVESTMENTS	85,000.00	-	0.00%
4702	MISCELLANEOUS INTEREST	15,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	(4,861.00)	0.00%
4601	MISCELLANEOUS REVENUE		954.06	0.00%
Grand Total		**1,705,352.00**	**817,024.82**	

EXPENSES

BUSINESS UNIT 9602 SEWER UTILITY

GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	162,793.00	49,896.16	30.65%
6103	FULL TIME-REGULAR-OVERTIME	-	454.20	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	7,469.08	0.00%
6121	PERA CONTRIBUTIONS	26,908.00	4,392.05	16.32%
6122	FICA/MEDICARE CONTRIBUTIONS	12,561.00	4,603.54	36.65%
6131	GROUP INSURANCE	6,867.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	8,229.00	-	0.00%
6223	GASOLINE	3,500.00	2,231.15	63.75%
6225	DIESEL FUEL	2,500.00	1,910.84	76.43%
6229	SHOP MATERIALS		11.75	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	17,000.00	7,506.07	44.15%
6257	OTHER VEHICLE PARTS		2,328.77	0.00%
6275	OTHER EQUIPMENT PARTS	5,000.00	1,464.83	29.30%
6315	MISCELLANEOUS PROFESSIONAL SER	70,000.00	37,586.75	53.70%
6334	MILEAGE REIMBURSEMENT		37.12	0.00%
6335	TRAINING	1,500.00	780.00	52.00%
6361	GENERAL LIABILITY/PROPERTY INS	20,000.00	512.00	2.56%
6371	ELECTRIC UTILITIES	17,000.00	7,332.58	43.13%
6373	GAS	2,000.00	1,107.76	55.39%
6374	REFUSE/RECYCLING	700.00	349.31	49.90%
6377	SEWER SERVICE CHARGE	780,705.00	585,528.39	75.00%
6489	OTHER CONTRACTED SERVICES	26,000.00	8,036.82	30.91%
6722	DEPRECIATION	525,300.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	37,000.00	37,000.00	100.00%
Grand Total		**1,725,563.00**	**760,539.17**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: August 31, 2019

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,300.00)	(2,024.89)	61.36%
4681 CHARGES FOR STREET LIGHTS	148,000.00	78,480.20	53.03%
4683 STREET LIGHTING PENALTIES	7,000.00	3,393.25	48.48%
4701 INTEREST ON INVESTMENTS	11,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	51,380.00	26,118.08	50.83%
Grand Total	**214,080.00**	**105,966.64**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	125,000.00	68,682.24	54.95%
6489 OTHER CONTRACTED SERVICES	14,300.00	7,880.06	55.11%
6722 DEPRECIATION	47,380.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	21,000.00	21,000.00	100.00%
Grand Total	**207,680.00**	**97,562.30**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: **August 31, 2019**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,800.00)	(2,324.81)	61.18%
4287 OTHER LOCAL GOVERNMENT GRANTS	69,000.00	29,328.97	42.51%
4609 OTHER MISCELLANEOUS REVENUES	-	927.78	0.00%
4671 RECYCLING CHARGES	310,000.00	157,298.22	50.74%
4672 RECYCLING PENALTIES	8,000.00	4,928.34	61.60%
4701 INTEREST ON INVESTMENTS	3,000.00	-	0.00%
Grand Total	**386,200.00**	**190,158.50**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	21,733.00	7,908.60	36.39%
6103 FULL TIME-REGULAR-OVERTIME	-	583.58	0.00%
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%
6121 PERA CONTRIBUTIONS	2,176.00	636.66	29.26%
6122 FICA/MEDICARE CONTRIBUTIONS	2,230.00	574.58	25.77%
6131 GROUP INSURANCE	3,422.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	1,230.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	30,000.00	15,948.02	53.16%
6322 POSTAGE	300.00	-	0.00%
6489 OTHER CONTRACTED SERVICES	322,000.00	218,020.37	67.71%
Grand Total	**390,371.00**	**243,671.81**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2019 THROUGH PERIOD ENDING: **August 31, 2019**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(6,000.00)	(3,521.26)	58.69%
4609 OTHER MISCELLANEOUS REVENUES	-	(5.00)	0.00%
4693 STORM WATER-RESIDENTIAL	552,874.00	284,840.61	51.52%
4694 STORM WATER-COMMERCIAL	543,309.00	287,906.04	52.99%
4695 STORM WATER-PENALTIES	19,901.00	13,710.93	68.90%
4701 INTEREST ON INVESTMENTS	11,000.00	-	0.00%
Grand Total	**1,121,084.00**	**582,931.32**	

EXPENSES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	128,315.00	26,586.45	20.72%
6103 FULL TIME-REGULAR-OVERTIME	-	872.43	0.00%
6105 TEMPORARY-WAGES & SALARIES	-	1,073.40	0.00%
6121 PERA CONTRIBUTIONS	25,322.00	2,140.04	8.45%
6122 FICA/MEDICARE CONTRIBUTIONS	9,846.00	2,201.04	22.35%
6131 GROUP INSURANCE	16,585.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	5,717.00	-	0.00%
6225 DIESEL FUEL	5,000.00	3,109.05	62.18%
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	2,339.49	23.39%
6257 OTHER VEHICLE PARTS	9,500.00	2,506.97	26.39%
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	2,474.65	4.12%
6334 MILEAGE REIMBURSEMENT		18.56	0.00%
6361 GENERAL LIABILITY/PROPERTY INS	8,400.00	-	0.00%
6371 ELECTRIC UTILITIES	2,500.00	1,509.55	60.38%
6373 GAS	2,500.00	1,107.74	44.31%
6374 REFUSE/RECYCLING	700.00	349.29	49.90%
6451 MEMBERSHIP DUES	21,000.00	-	0.00%
6489 OTHER CONTRACTED SERVICES	40,000.00	8,314.42	20.79%
6722 DEPRECIATION	334,750.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	32,000.00	32,000.00	100.00%
Grand Total	**712,135.00**	**86,603.08**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **4. 2.**

Meeting Date: 09/24/2019

By: Diana Lund, Finance

Information

Title

Receive Cash & Investments for Period Ending August 31, 2019

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending August 31, 2019.

Cash and investment report shows the monthly cash flow - receipts and expenditures through August 31, 2019 with the current listing of the city's investment portfolio.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending August 31, 2019

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Diana Lund		Started On: 09/11/2019 09:01 AM
Final Approval Date: 09/19/2019		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended August 31, 2019

	August-19 CURRENT MONTH	2019 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 79,852,273.01	$ 77,758,879.57
CASH INFLOWS:		
Daily Deposit	493,911.95	4,550,500.27
Tax Settlements	-	7,162,734.82
U/B Receipts	522,180.04	1,590,310.53
Credit Cards (Includes Utility Billing)	661,281.44	2,373,684.60
Interest Earnings [Net of Interest Paid on Investments]	119,054.09	1,067,279.52
Bond Proceeds		-
TOTAL CASH INFLOW	$ 1,796,427.52	$ 16,744,509.74
TOTAL CASH AVAILABLE	$ 81,648,700.53	$ 94,503,389.31
CASH OUTFLOWS:		
Prepaid Checks	877,336.59	5,136,339.55
Bills Lists	512,155.28	4,671,492.01
Pay Estimates	283,882.53	1,137,367.96
Credit Cards	6,481.48	44,109.41
Payroll - Net	369,500.91	3,005,320.21
Flex Reimbursement	5,127.65	34,658.47
Void Checks/Dormant Checks Paid	(69,921.82)	(115,991.79)
Debt Service	-	925,273.35
Miscellaneous [Bank Charges; etc.]	105.00	787.23
TOTAL CASH OUTFLOW	$ 1,984,667.62	$ 14,839,356.40
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 79,664,032.91**	**$ 79,664,032.91**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**(188,240.10)**	**1,905,153.34**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 68,417,974.59**	**66,545,332.76**
Purchases	1,965,000.00	27,213,000.00
Maturities/Sales	(1,837,040.22)	(25,212,398.39)
ENDING BALANCE	**$ 68,545,934.37**	**$ 68,545,934.37**

Prepared by the City of Ramsey Finance Department
9/11/2019

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
1802228	3/28/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
190131A	5/30/2019	4M	Term Series 4M			0.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00
190530A	9/26/2019	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190530B	11/29/2019	4M	Term Series 4M			0.00	500,000.00	0.00	500,000.00	500,000.00
190328	3/31/2020	4M	Term Series 4M			0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
190131B	7/31/2019	4M	Term Series 4M			0.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00
190131C	1/30/2020	4M	Term Series 4M			0.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00
181031A	5/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
181031B	10/31/2019	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
18831C	3/28/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180831D	9/26/2019	4M	Term Series 4M			750,000.00		0.00	750,000.00	750,000.00
180406B	1/30/2019	4M	Term Series 4M		252589	1,000,000.00		1,000,000.00	0.00	1,000,000.00
180629E	1/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180629F	7/30/2019	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
180731C	1/30/2019	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
180731D	7/31/2019	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
									5,750,000.00	
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		0.00	290,000.00	290,000
180223	12/30/2019	BAIRD	FNMA		3136G3VS2	500,000.00		0.00	500,000.00	500,000
180703	12/29/2020	BAIRD	FHLMC		3134GSHB4	600,000.00		600,000.00	0.00	600,000
180725C	7/25/2022	BAIRD	FFCB		3133EJVE6	350,000.00		350,000.00	0.00	350,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		0.00	100,000.00	100,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
									1,980,000.00	
170111	1/11/2019	ICD SEC	CD-CAPITAL ONE BANK	33954	140420S92	148,000.00		148,000.00	0.00	200,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	0.00	156,000.00	0.00	156,000.00	156,000
190827	5/27/2020	ICD SEC	CD-ZIONS BANKCORP	2270	9897Ol2Q5	0.00	245,000.00	0.00	245,000.00	245,000.00
190828A	2/28/2022	ICD SEC	CD-SB ONE BANK	22221	78414TBD3	0.00	245,000.00	0.00	245,000.00	245,000.00
190828B	2/26/2021	ICD SEC	CD-CENTIER BANK	12854	1514ORCA5	0.00	245,000.00	0.00	245,000.00	245,000.00
190628A	12/28/2021	ICD SEC	CD-FLAGSTAR BANK	32541	33847E2Q9	0.00	245,000.00	0.00	245,000.00	245,000
190621B	9/21/2020	ICD SEC	CD-GREAT SOUTHERN B.	29546	39120VSJ4	0.00	245,000.00	0.00	245,000.00	245,000
190607	5/7/2020	ICD SEC	CD-BANK OZARK	110	064417NJE4	0.00	245,000.00	0.00	245,000.00	245,000
190612	6/11/2020	ICD SEC	CD-FIRST FINANCIAL BA	6600	32021SGD2	0.00	245,000.00	0.00	245,000.00	245,000
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	0.00	245,000.00	0.00	245,000.00	245,000
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	0.00	245,000.00	0.00	245,000.00	245,000
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	0.00	245,000.00	0.00	245,000.00	245,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	0.00	245,000.00	0.00	245,000.00	245,000
190128	1/28/2022	ICD SEC	CD-BMO HARRIS	16571	05581WK53	0.00	245,000.00	245,000.00	0.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	0.00	245,000.00	0.00	245,000.00	245,000
190329	3/29/2022	ICD SEC	CD-FORTIS PRIVATE BAN	34401	3495FTBZ1	0.00	245,000.00	245,000.00	0.00	245,000
190711	7/13/2020	ICD SEC	CD-SECURITY BANK	15731	81404QABO	0.00	245,000.00	0.00	245,000.00	245,000
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	8727OLCJ0	0.00	85,000.00	0.00	85,000.00	85,000
190718	7/18/2022	ICD SEC	CD-WESTERN BANK OF V	341	95772AAK9	0.00	245,000.00	0.00	245,000.00	245,000
190719A	7/19/2022	ICD SEC	CD-FRONTIER BANK	33922	359067CZ6	0.00	245,000.00	0.00	245,000.00	245,000
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BANK	26605	94948LCR0	0.00	245,000.00	0.00	245,000.00	245,000
190719C	11/19/2021	ICD SEC	CD-BANK OF NEW ENGL/	24540	06426KBF4	0.00	245,000.00	0.00	245,000.00	245,000
190723	7/23/2021	ICD SEC	CD-SECURITY STATE BA	11907	81500JAT0	0.00	245,000.00	0.00	245,000.00	245,000
190726A	10/26/2020	ICD SEC	CD-COMMUNITY WEST E	27572	20415Q6W3	0.00	245,000.00	0.00	245,000.00	245,000
190729A	1/29/2021	ICD SEC	CD-RADIUS BANK	32551	75047ABL7	0.00	245,000.00	0.00	245,000.00	245,000
190731B	7/30/2021	ICD SEC	CD-LAKE OSCEOLA STAT	8172	510354AB9	0.00	245,000.00	0.00	245,000.00	245,000
170112	1/11/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CS9	100,000.00		100,000.00	0.00	200,000
170714B	1/14/2019	ICD SEC	CD-MEDALLION BANK	57449	58403D7B6	249,000.00		249,000.00	0.00	249,000
170119	1/18/2019	ICD SEC	CD-WORLDS FOREMOST	57079	981571CU4	100,000.00		100,000.00	0.00	200,000
170125B	1/25/2019	ICD SEC	CD-BANKERS West BANK	23210	06610TDQ5	109,000.00		109,000.00	0.00	200,000
180125	1/25/2019	ICD SEC	CD-BANNER BANK-Int at	28489	06552XFNO	200,000.00		200,000.00	0.00	200,000
170125C	1/25/2019	ICD SEC	CD-RONDOUT SAVINGS I	15969	776322AR0	200,000.00		200,000.00	0.00	200,000
170125A	1/25/2019	ICD SEC	CD-WHITNEY BANK	12441	966594AV5	249,000.00		249,000.00	0.00	249,000
170731	1/31/2019	ICD SEC	CD-FIRST COMMERCIAL	57069	31984GEF2	249,000.00		249,000.00	0.00	249,000
180215	2/13/2019	ICD SEC	CD-BANK OF INDIA	33648	06279KFK7	200,000.00		200,000.00	0.00	200,000
161215	2/14/2019	ICD SEC	CD-MAIN STREET BANK	57162	56034WAP6	249,000.00		249,000.00	0.00	200,000
160826C	2/28/2019	ICD SEC	CD-COMENITY CAP BANI	57570	20033ARR9	249,000.00		249,000.00	0.00	249,000
170228	2/28/2019	ICD SEC	CD-ESSA BANK & TRUST	28262	29667RPN7	249,000.00		249,000.00	0.00	249,000
170829B	3/1/2019	ICD SEC	CD-AMERICAN EXPRESS	27471	02587DX45	249,000.00		249,000.00	0.00	249,000
170330A	4/1/2019	ICD SEC	CD-NORTHFIELD BANK	28710	66612ABG2	249,000.00		249,000.00	0.00	249,000
170421	4/22/2019	ICD SEC	CD-UNITED COMMUNITY	19143	90983HAC8	249,000.00		249,000.00	0.00	249,000
171214A	6/14/2019	ICD SEC	CD-MIDLAND STATES BA	01040	59774QFF4	249,000.00		249,000.00	0.00	249,000
171214C	6/14/2019	ICD SEC	CD-ZB (ZION)	02270	98878BLQ9	249,000.00		249,000.00	0.00	249,000
161221	6/21/2019	ICD SEC	CD-ORRSTOWN BANK	00713	687377EA5	249,000.00		249,000.00	0.00	249,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
170623	6/24/2019	ICD SEC	CD-STATE BANK OF INDI	33682	856285BZ3	249,000.00		249,000.00	0.00	249,000
161228B	6/28/2019	ICD SEC	CD-STEUBEN TR CO	12936	860010BG1	160,000.00		160,000.00	0.00	160,000
170630D	6/28/2019	ICD SEC	CD-SUMMIT COMMUNIT	34102	86604XLX2	205,000.00		205,000.00	0.00	205,000
170714C	7/15/2019	ICD SEC	CD-MIDSOUTH BANK	25884	59805FAB5	249,000.00		249,000.00	0.00	249,000
140716	7/16/2019	ICD SEC	CD-BARCLAYS BANK	57203	0674OKHF7	250,000.00		250,000.00	0.00	250,000
170719A	7/19/2019	ICD SEC	CD-DISCOVER BANK	05649	2546726A1	100,000.00		100,000.00	0.00	100,000
170719C	7/19/2019	ICD SEC	CD-ENERBANK	57293	29266N5Q6	249,000.00		249,000.00	0.00	249,000
170719B	7/19/2019	ICD SEC	CD-PEOPLES UNITED BAI	27334	71270QQZZ	249,000.00		249,000.00	0.00	249,000
170721	7/22/2019	ICD SEC	CD-MERRICK BANK	34519	59013JZB8	249,000.00		249,000.00	0.00	249,000
170724	7/24/2019	ICD SEC	CD-EAST BOSTON SAVIN	33510	27119PBU4	249,000.00		249,000.00	0.00	249,000
170728C	7/29/2019	ICD SEC	CD-CITIZENS STATE BAN	00419	17669WGF6	249,000.00		249,000.00	0.00	249,000
170131	7/31/2019	ICD SEC	CD-CAPE COD	23287	13934CAB3	249,000.00		249,000.00	0.00	200,000
180216	8/16/2019	ICD SEC	CD-CATHAY BANK	18503	149159LY9	249,000.00		249,000.00	0.00	249,000
170222	8/22/2019	ICD SEC	CD-KEY BANK	17534	493065XF8	149,000.00		149,000.00	0.00	149,000
170829A	8/29/2019	ICD SEC	CD-AMERICAN EXPRESS	35328	02587CFQ8	249,000.00		249,000.00	0.00	249,000
171222	9/23/2019	ICD SEC	CD-SACO & BIDDEFORD	17743	78577TAV7	249,000.00		0.00	249,000.00	249,000
170927	9/27/2019	ICD SEC	CD-KEY BANK	17534	49306SYU4	100,000.00		0.00	100,000.00	100,000
170330B	9/30/2019	ICD SEC	CD-CENTRAL FEDERAL S	27910	15347EAE9	249,000.00		0.00	249,000.00	249,000
170331	9/30/2019	ICD SEC	CD-CITIZENS STATE BAN	11778	17668UAP5	103,000.00		0.00	103,000.00	103,000
171013	10/15/2019	ICD SEC	CD-LAKESIDE BANK	19573	51210SNQ6	101,000.00		0.00	101,000.00	101,000
170727	10/28/2019	ICD SEC	CD-PILOT BANK	27045	721531BT7	249,000.00		0.00	249,000.00	249,000
180430A	10/30/2019	ICD SEC	CD-FIRST GENERAL BAN	58060	320337CF3	200,000.00		0.00	200,000.00	200,000
171127	11/27/2019	ICD SEC	CD-ROCKFORD BANK &	57927	77315PBM3	249,000.00		0.00	249,000.00	249,000
171129B	11/29/2019	ICD SEC	CD-CRESCOM BANK	57135	225862DH1	249,000.00		0.00	249,000.00	249,000
171130B	11/29/2019	ICD SEC	CD-PONCE DELEON	31189	73233AM1	53,000.00		0.00	53,000.00	53,000
171130A	11/29/2019	ICD SEC	CD-UNIVEST NATIONAL	07759	91527PBF3	249,000.00		0.00	249,000.00	249,000
181212A	12/12/2019	ICD SEC	CD-BANK OF BARODA	33681	06063HAW3	245,000.00		0.00	245,000.00	245,000
171213	12/13/2019	ICD SEC	CD-SALLIE MAE BANK	58177	795450G41	249,000.00		0.00	249,000.00	249,000
171215A	12/16/2019	ICD SEC	CD-HAMNI BANK	24170	410193CR9	249,000.00		0.00	249,000.00	249,000
171214B	12/16/2019	ICD SEC	CD-MORGAN STANLEY B	32992	61747MD65	249,000.00		0.00	249,000.00	249,000
171220A	12/20/2019	ICD SEC	CD-MB FINANCIAL	03628	55266CXT8	249,000.00		0.00	249,000.00	249,000
181228A	12/27/2019	ICD SEC	CD-BANK OF CHINA	33653	06428FFG7	245,000.00		0.00	245,000.00	245,000
171228C	12/27/2019	ICD SEC	CD-BELL BANK	19581	07815AAT4	249,000.00		0.00	249,000.00	249,000
171229A	12/27/2019	ICD SEC	CD-BRICKELL BANK	21220	10801DAM3	249,000.00		0.00	249,000.00	249,000
161230A	12/30/2019	ICD SEC	CD-M BANK	14816	55275FKK3	160,000.00		0.00	160,000.00	160,000
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		0.00	200,000.00	200,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		0.00	249,000.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		0.00	249,000.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		0.00	248,000.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		0.00	245,000.00	245,000.00
180926A	3/26/2020	ICD SEC	CD-QUONTIC BANK	57807	74909QAW9	245,000.00		245,000.00	0.00	245,000
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		0.00	249,000.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		0.00	249,000.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		0.00	249,000.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		0.00	249,000.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		0.00	245,000.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		0.00	151,000.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		0.00	245,000.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi	30704	55977RBP7	225,000.00		0.00	225,000.00	225,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		0.00	245,000.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		0.00	249,000.00	249,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		0.00	200,000.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		0.00	249,000.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		0.00	249,000.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		0.00	245,000.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		0.00	245,000.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		0.00	249,000.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		0.00	245,000.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		0.00	245,000.00	245,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		0.00	245,000.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		0.00	245,000.00	245,000.00
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		0.00	150,000.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		0.00	245,000.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		0.00	249,000.00	249,000
180731A	7/31/2020	ICD SEC	CD-WELCH STATE BANK	9472	949095BB8	245,000.00		245,000.00	0.00	245,000.00
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		0.00	204,000.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		0.00	145,000.00	145,000
180921B	9/21/2020	ICD SEC	CD-READING COOP BANI	26620	755324BQ2	245,000.00		0.00	245,000.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		0.00	74,000.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		0.00	245,000.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		0.00	249,000.00	249,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN'	11406	856188AV9	249,000.00		0.00	249,000.00	249,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
180713B	7/13/2021	ICD SEC	CD-FIRST FINANCIAL NW	29058	32022MAW8	245,000.00		0.00	245,000.00	245,000.00
180713A	7/13/2021	ICD SEC	CD-SPIRIT BANK	4048	848608DE2	249,000.00		249,000.00	0.00	249,000.00
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	245,000.00
180831B	8/31/2021	ICD SEC	CD-PEOPLES SECURITY E	7514	712303AA4	245,000.00		245,000.00	0.00	245,000.00
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK &	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
180731B	1/31/2022	ICD SEC	CD-IROQUOIS FEDERAL S	29675	46355PCM8	245,000.00		0.00	245,000.00	245,000.00
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANK	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
180725A	7/25/2023	ICD SEC	CD-COMMERCIAL BANK	18584	201282HW3	245,000.00		245,000.00	0.00	245,000.00
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		0.00	249,000.00	249,000
									20,229,000.00	
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		0.00	500,000.00	500,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97		500,000.00	0.00	500,000.00	500,000
190826	3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5		250,000.00	0.00	250,000.00	250,000
190703	4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2		180,000.00	0.00	180,000.00	180,000
190628A	8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0		500,000.00	0.00	500,000.00	500,000
190627	2/1/2020	Northland	MOORHEAD MINN ISD #152		616157-SK-0		500,000.00	0.00	500,000.00	500,000
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4		240,000.00	0.00	240,000.00	240,000
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7		205,000.00	0.00	205,000.00	205,000
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4		130,000.00	0.00	130,000.00	130,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7		395,000.00	0.00	395,000.00	395,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9		150,000.00	0.00	150,000.00	150,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6		200,000.00	0.00	200,000.00	200,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2		500,000.00	0.00	500,000.00	500,000
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75		250,000.00	0.00	250,000.00	250,000
190726C	7/17/2026	Northland	FFCB		3133EKVJ2		485,000.00	0.00	485,000.00	485,000
190731A	11/30/2021	Northland	CD-ENERBANK		29266N7E1		148,000.00	0.00	148,000.00	148,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
160317	2/1/2019	Northland	BECKER MN TAX		075663TG9	645,000.00		645,000.00	0.00	645,000
150903	11/1/2018	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		0.00	285,000.00	285,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
180725B	7/25/2023	Northland	CD-SMARTBANK		83172H-DT-4	245,000.00		245,000.00	0.00	245,000
120215B	6/1/2026	Northland	CEDAR RAPIDS IO TAX		150528-JU-2	50,000.00		50,000.00	0.00	50,000
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		0.00	135,000.00	135,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		0.00	140,000.00	140,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
171129A	2/1/2019	Northland	CHASKA, MN TAX		161664-G4-7	120,000.00		120,000.00	0.00	120,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		0.00	145,000.00	145,000
180917	8/15/2019	Northland	CONNECTICUT STATE GO		20772J-QL-9	100,000.00		100,000.00	0.00	100,000
140730A	6/1/2019	Northland	DES MOINES IA TAXABLE		25009X-GB-5	115,000.00		115,000.00	0.00	115,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		0.00	145,000.00	145,000
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		0.00	135,000.00	135,000
140320A	3/1/2019	Northland	HAWLEY MN SCHOOL DISTRICT		420416-EZ-8	390,000.00		390,000.00	0.00	390,000
140117	11/1/2019	Northland	HONOLULU TAXABLE		438670-Q4-6	275,000.00		0.00	275,000.00	275,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
180212B	6/1/2019	Northland	IOWA WESTIN COMM COLLEGE		462612-SA-1	140,000.00		140,000.00	0.00	140,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		0.00	160,000.00	160,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
150708	2/1/2019	Northland	MAPLEWOOD MN TAX		56557-UM-5	350,000.00		350,000.00	0.00	350,000
161101	3/1/2019	Northland	MARSHFIELD WI TAX		572852-W4-9	145,000.00		145,000.00	0.00	145,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130702A	1/1/2019	Northland	MINNETONKA ISD #276		604195-VW-4	285,000.00		285,000.00	0.00	285,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
100803C	2/1/2019	Northland	NEW PRAGUE BAB		648159-TY-7	45,000.00		45,000.00	0.00	45,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		0.00	70,000.00	70,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		0.00	320,000.00	320,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		0.00	400,000.00	400,000
161003B	2/1/2019	Northland	OLIVIA MN TAX		681079-YE-3	95,000.00		95,000.00	0.00	95,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		0.00	100,000.00	100,000
180131	3/1/2021	Northland	PALMYRA EAGE AREA SCHOOL		697165-EH-7	75,000.00		0.00	75,000.00	75,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
180124B	2/1/2019	Northland	RICHFIELD TAX TIF		763325-6K-8	25,000.00		25,000.00	0.00	25,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		0.00	60,000.00	60,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	150,000.00		0.00	150,000.00	150,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
170215	5/1/2019	Northland	SPARTA WIS REFUNDING		846748-HC-8	100,000.00		100,000.00	0.00	100,000
161222	2/1/2019	Northland	ST. PAUL MN PORT AUTHORITY TAX		793028-WR-8	145,000.00		145,000.00	0.00	145,000
110608	2/1/2019	Northland	WADENA MN BAB		930217-JD-7	95,000.00		95,000.00	0.00	95,000
170620A	6/1/2019	Northland	WATERLOO IOWA TAXABLE		941647-VS-5	210,000.00		210,000.00	0.00	210,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		0.00	210,000.00	210,000
170823B	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-XW-9	120,000.00		0.00	120,000.00	120,000
120215C	10/1/2019	Northland	WESTERN LAKE SUPERIOR		958522-WU-4	100,000.00		0.00	100,000.00	100,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		0.00	500,000.00	500,000
									14,933,000.00	
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190118C	1/18/2024	UBS	CD-STATE BANK INDIA II	33682	856283G91	0.00	245,000.00	245,000.00	0.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	0.00	245,000.00	0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	0.00	245,000.00	0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-FIRST STATE BANK W	9437	33650TAE0	0.00	245,000.00	0.00	245,000.00	245,000
190823	8/23/2022	UBS	CD-CALPRIVATE BANK	58291	13135NAH3	0.00	245,000.00	0.00	245,000.00	245,000
190828C	8/28/2024	UBS	CD-FIRST OKLAHOMA BA	12484	335857BN7	0.00	245,000.00	0.00	245,000.00	245,000
190830A	8/29/2025	UBS	CD-MERRICK BANK	34519	59013KCA2	0.00	245,000.00	0.00	245,000.00	245,000
190830B	8/31/2026	UBS	CD-FIRST UNITED BANK	4239	33742CAP2	0.00	245,000.00	0.00	245,000.00	245,000
190620	12/20/2019	UBS	CD-IBERIABANK LAFAYE	28100	45083ANA6	0.00	245,000.00	0.00	245,000.00	245,000
190619	11/19/2019	UBS	CD-CITIZEN BANK NATIC	27957	75524KMF8	0.00	245,000.00	0.00	245,000.00	245,000
190621	6/20/2025	UBS	CD-CELTIC BANK	57056	15118RRB5	0.00	245,000.00	0.00	245,000.00	245,000
190705	1/3/2022	UBS	CD-BANCO POPULAR	34967	05970EAM6	0.00	245,000.00	0.00	245,000.00	245,000
190614	6/14/2024	UBS	CD-ANCHOR BANK	4208	033034AF6	0.00	245,000.00	0.00	245,000.00	245,000
190630	6-30///	UBS	MM				3,000,000.00	0.00	3,000,000.00	3,000,000
190506	1/19/2027	UBS	FFCB		3133EG467	0.00	264,000.00	264,000.00	0.00	264,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL BA	26633	2477RBD6	0.00	200,000.00	0.00	200,000.00	200,000
190408	4/10/2023	UBS	CD-SILVERGATE BANK	27330	828373FH8	0.00	245,000.00	0.00	245,000.00	245,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	0.00	300,000.00	0.00	300,000.00	300,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	0.00	245,000.00	0.00	245,000.00	245,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	0.00	245,000.00	0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	0.00	245,000.00	0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	0.00	245,000.00	0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	0.00	245,000.00	0.00	245,000.00	245,000
190306	3/6/2025	UBS	CD-FIRST NATIONAL BAI	5005	32115AAG7	0.00	245,000.00	245,000.00	0.00	245,000
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	0.00	175,000.00	0.00	175,000.00	175,000
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	0.00	630,000.00	0.00	630,000.00	630,000
190725B	8/25/2020	UBS	CD-BMO HARRIS	16571	05581WX59	0.00	245,000.00	0.00	245,000.00	245,000
190726D	7/26/2022	UBS	CD-OLD NATIONAL BANI	3832	680061HN1	0.00	245,000.00	0.00	245,000.00	245,000
190729B	7/29/2025	UBS	CD-FIRST NATIONAL BAI	17438	32115AAG7	0.00	245,000.00	0.00	245,000.00	245,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
180815B	8/16/2021	UBS	CD-DIETRICH BANK	3787	253720AB2	245,000.00		245,000.00	0.00	245,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		0.00	245,000.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		0.00	240,000.00	240,000
160930E	9/30/2019	UBS	CD-JEFFERSON BANK & T	1071	472376AA0	245,000.00		0.00	245,000.00	245,000.00
180928	9/28/2023	UBS	CD-JP MORGAN CHASE BANK		48128FVB5	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		0.00	245,000.00	245,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
180723	7/24/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MJA0	245,000.00		245,000.00	0.00	245,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
180626	2/1/2023	UBS	FFCB		3133EG5K7	300,000.00		300,000.00	0.00	300,000
'180711A	3/6/2023	UBS	FFCB		3133EJET2	350,000.00		350,000.00	0.00	350,000
180614	6/12/2024	UBS	FFCB		3133EH2F9	500,000.00		500,000.00	0.00	500,000
180522	2/5/2025	UBS	FFCB		3133EJBN8	750,000.00		0.00	750,000.00	750,000
180711B	2/20/2026	UBS	FFCB		3133EJDH96	400,000.00		1,150,000.00	-750,000.00	400,000

2019 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2019	PURCH 2019	SOLD/ MATURE 2019	BV PRIN BAL 12/31/2019	PAR
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		0.00	300,000.00	300,000.00
160826D	8/24/2026	UBS	FHLB		3130A8Z63	300,000.00		300,000.00	0.00	300,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		0.00	300,000.00	300,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		0.00	500,000.00	500,000
180914	5/28/2038	UBS	FHLB STEP		3130A83X9	300,000.00		0.00	300,000.00	300,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		0.00	430,000.00	430,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		0.00	300,000.00	300,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		0.00	500,000.00	500,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	402.24		117.61	284.63	59,990
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
160428	10/28/2022	UBS	FNMA		3136G3JS5	250,000.00		0.00	250,000.00	250,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		0.00	250,000.00	250,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		0.00	1,000.00	129,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	491.52		132.18	359.34	52,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	439.00		148.60	290.40	75,215
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
160412	5/1/2019	UBS	LINCOLN SD TAX		533883NG5	500,000.00		500,000.00	0.00	500,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
160224B	12/1/2019	UBS	MCLEAN COUNTY IL SCHOOL DISTRIC		582018Ff5	450,000.00		0.00	450,000.00	450,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		0.00	500,000.00	500,000
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		0.00	400,000.00	400,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
130606B	11/1/2019	UBS	NYC GEN TAX		64971QH63	1,000,000.00		0.00	1,000,000.00	1,000,000
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
									25,653,934.37	
	TOTAL INVESTMENTS					66,545,332.76	27,213,000.00	25,212,398.39	68,545,934.37	
			Unamortized Premiums			1,458,475.04	13,221.60		1,471,696.64	
			Unamortized Discounts			(3,416,804.32)	(27,509.80)		(3,444,314.12)	
			BOW			8,411,896.01	34,429,208.75	35,676,881.24	7,164,223.52	
			Money Market Accounts			4,759,980.08	7,666,512.42	6,500,000.00	5,926,492.50	
			Net Cash and Investments			77,758,879.57	69,294,432.97	67,389,279.63	79,664,032.91	

CC Regular Session **4. 3.**

Meeting Date: 09/24/2019

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards and Commissions Meeting Minutes:

- Planning Commission Meeting Minutes Dated August 1, 2019
- Park and Recreation Commission Meeting Minutes Dated August 8, 2019
- Economic Development Authority Meeting Minutes Dated August 8, 2019
- Environmental Policy Board Meeting Minutes Dated August 19, 2019

Attachments

Planning Minutes 08 01 19

Park Minutes 08 08 19

EDA Minutes 08 08 19

EPB Minutes 08 19 19

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:58 PM
Form Started By: JoAnn Shaw		Started On: 09/11/2019 03:16 PM
Final Approval Date: 09/19/2019		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 1, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Torrey Johnson Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	None
Also Present:	Community Development Director Timothy Gladhill City Planner Chloe McGuire Brigl Planning Intern Elliot Mohler

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. CITIZEN INPUT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, VanScoy, Anderson, Johnson, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

4. APPROVE PLANNING COMMISSION MINUTES

4.01: Approve the Following Planning Commission Minutes:

4.01.1: Planning Commission Meeting Minutes Dated July 10, 2019

Chair Bauer noted on page eight, the motion for Resolution #19-155, it should state, "...seconded by Commissioner Peters…" On page nine, the seventh paragraph, it should state, "…also used ~~for recreation~~ by residents." On page 11, the last line of paragraph two, it should state, "…~~quiet~~ site quieter…"

Motion by Commissioner Johnson, seconded by Commissioner Peters, to approve the following minutes as amended: Planning Commission Meeting Minutes dated July 10, 2019.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Johnson, Peters, and Anderson. Voting No: None. Abstained: Commissioners Gengler, VanScoy, and Woestehoff. Absent: None.

5. PUBLIC HEARINGS/COMMISSION BUSINESS

5.01: Public Hearing: Consider Resolution #19-173 Issuing a Variance to the Setback Requirements for 14877 Quintana Circle NW; Case of Cody and Gretchen Hoeft

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Planning Intern Mohler presented the staff report and the recommendation to approve the request for a variance to the setback requirements for a deck on the subject property.

Citizen Input

Commissioner VanScoy asked for details on the arrangement of the lot lines.

City Planner McGuire Brigl stated that there is excess right-of-way from the platting of Bunker Lake Boulevard. She stated that from the ground the odd lot line would not be noticeable because of the landscaped buffer between the yard and sidewalk area.

Commissioner VanScoy stated that he visited the property and could not identify a lot line variance location. He asked if there is a possibility in the future that the excess right-of-way easement would be used for something else.

Community Development Director Gladhill explained that could be used for Bunker Lake Boulevard, Puma Street, snow storage or drainage and utility purposes. He stated that at this time staff decided not to vacate the easement and opted for the variance as the shorter and more appropriate choice.

Chairperson Bauer stated that he is a neighbor, but not within the notification parameters. He provided the applicants an opportunity to speak.

Gretchen and Cody Hoeft, 14877 Quintana Circle NW, confirmed that the side of the deck will end at the side of the house and the steps would be located towards the interior of the property. She stated that the average person would not visibly be able to tell that the easement is not part of the property, as they themselves were not aware of the lot line location.

Commissioner VanScoy stated that the landscaping in the easement appears to be permanent.

Mrs. Hoeft confirmed that there are mulch, rocks and trees and noted that they had been told by the developer that the landscaping was permanent and there is possibly an intent to place a Riverstone sign in the easement as well.

Commissioner VanScoy stated that he could not even imagine the City using the easement for snow storage because of the existing landscaping.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Woestehoff, Anderson, Gengler, Johnson, and Peters. Voting No: None. Absent: None.

Chairperson Bauer closed the public hearing closed at 7:10 p.m.

Commission Business

Motion by Commissioner Johnson, seconded by Commissioner Peters, to adopt Resolution #19-173 Approving the Issuance of a Variance to the Setback Requirements for a Deck on the Subject Property.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Johnson, Anderson, Gengler, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

5.02: Public Hearing: Consider Resolution #19-183 to Grant a Conditional Use Permit for an Oversized Second Ground Sign at 8390 Highway 10 NW (Project No. 19-128); Case of LazyDays RV

Public Hearing

Chairperson Bauer called the public hearing to order at 7:11 p.m.

Presentation

City Planner McGuire Brigl presented the staff report and the recommendation to approve the request for a Conditional Use Permit to maintain an oversized second ground sign on the subject property.

Citizen Input

Marlene Sandman of Sandman Signs, representing the applicant, stated that the new service bay addition will never have its own signage and therefore this additional sign would take the place of a sign for that location.

Commissioner Woestehoff asked how far apart the two signs would be.

Ms. Sandman estimated about 100 yards between the two signs.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Johnson, Peters, and Woestehoff. Voting No: None. Absent: None.

Chairperson Bauer closed the public hearing closed at 7:15 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Johnson, to recommend that City Council adopt Resolution #19-183 granting a Conditional Use Permit to maintain an oversized second ground sign on the Subject Property.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Johnson, Anderson, Gengler, and Peters. Voting No: Commissioner Woestehoff. Absent: None.

5.03: Public Hearing: Consider Resolution #19-181 Granting an Interim Use Permit to a Religious Institution at 6937 Highway 10; Case of Freedom Church

Public Hearing

Chairperson Bauer called the public hearing to order at 7:16 p.m.

Presentation

City Planner McGuire Brigl presented the staff report and recommendation to approve the request for an Interim Use Permit to operate a religious institution on the subject property.

Citizen Input

Commissioner Woestehoff asked if an Interim Use Permit is tied to the property or the applicant.

City Planner McGuire Brigl replied that an Interim Use Permit is tied to the specific business.

Mark Reed, representing the applicant, stated that the church has been at the location since 2012 when the original temporary use permit was obtained. He stated that the church plans to continue

to operate in this location. He explained that the church thought that they may outgrow the existing location but that does not seem to be the case.

Chair Bauer stated that if the church is planning to stay in this location perhaps there would be a better choice than granting an Interim Use Permit yet again.

City Planner McGuire Brigl replied that an Interim Use Permit has a time limit but noted that staff would be open to tying that limit to something else other than the ten years. She explained that the permit could be linked to an event in time, but the permit could not be indefinite.

Chair Bauer asked if this property would be impacted by the possible Highway 10 improvements in the future.

Community Development Director Gladhill noted that this parcel could be a possible partial acquisition and noted that in the future there would be additional discussions on appropriate uses for the parcel. He stated that there is potential for this to be a permitted or conditional use in the future but noted that those discussions will occur in the future and that is why staff recommended a ten-year period on this permit.

Commissioner VanScoy asked if there would be partial acquisition in the future or whether that is simply a possibility.

Community Development Director Gladhill explained that the full scope of acquisitions is not yet known, as planning has begun on a high level. He stated that the City hopes to delve further into design and engineering in 2020, where some of those questions will be answered. He stated that staff is confident that the building would remain and explained that the question would be how close the frontage road would get to the parking.

Commissioner Anderson asked if it would be more appropriate for a five-year permit rather than a ten year because of the questions that remain.

Community Development Director Gladhill replied that if acquisition is needed for the highway project, there would be a process to follow and therefore staff believes that there are adequate tools if needed and ten years would be appropriate tonight.

Commissioner Woestehoff asked if changes are made to the zoning in the ten-year period, would something then need to be done with the Interim Use Permit.

Community Development Director Gladhill noted that the zoning change would supersede the Interim Use Permit.

Mr. Reed explained the reason for the Interim Use Permit is because the property is zoned commercial. He stated that there are a lot of questions from the buildings along Highway 10 related to the future improvement project. He stated that he has been told similar to the comments of staff about the potential impacts. He asked the type of notice that would be provided about future improvements related to Highway 10.

Community Development Director Gladhill replied that each address in the city was mailed a postcard that identified an open house that occurred on June 4th. He stated that the information is available online and a similar notice would occur once additional design details are known.

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Anderson, Johnson, Peters, and Woestehoff. Voting No: None. Absent: None.

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Chairperson Bauer closed the public hearing closed at 7:26 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner Johnson, to recommend that City Council adopt Resolution #19-181 granting an Interim Use Permit to operate a Religious Institution on the Subject Property.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Gengler, Johnson, Anderson, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

5.04: Public Hearing: Consider Resolution #19-182 Granting an Interim Use Permit to Operate a Place of Assembly and Parish Offices at 7101 143rd Avenue NW; Case of Church of St. Katharine Drexel

Chairperson Bauer noted that he is the Deacon and Administrator for St. Katherine Drexel and his signature is on the application. He noted that Vice Chairperson VanScoy is on the building and finance committees for the church. He stated that in order to avoid any conflicts of interest he and Commissioner VanScoy would be stepping down from consideration of this item. He stated that Commissioner Anderson would be Chair for this agenda item.

Public Hearing

Acting Chairperson Anderson called the public hearing to order at 7:27 p.m.

Presentation

City Planner McGuire Brigl presented the staff report and recommendation to approve the request for an Interim Use Permit to operate a place of assembly and parish offices on the subject property.

Citizen Input

Randy Bauer, representing the applicant, stated that the church is hoping to build in the near future, noting that the church is working with a contractor and hopes to break ground next spring. He

noted that this would simply be an Interim Use Permit to hold over until the new location is constructed.

Motion by Commissioner Johnson, seconded by Commissioner Peters, to close the public hearing.

Motion Carried. Voting Yes: Acting Chairperson Anderson, Commissioners Johnson, Peters, Gengler, and Woestehoff. Voting No: None. Absent: None.

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Acting Chairperson Anderson closed the public hearing closed at 7:31 p.m.

Commission Business

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #19-182 granting an Interim Use Permit to operate a place of assembly and parish offices on the Subject Property.

Motion Carried. Voting Yes: Acting Chairperson Anderson, Commissioners Peters, Woestehoff, Gengler, and Johnson. Voting No: None. Absent: None.

Chairperson Bauer and Commissioner VanScoy rejoined the Commission.

6. COMMISSION BUSINESS

6.01: Consider Conditional Use Permit for Oversized Accessory Building at 15800 Traprock St. NW, Case of James Couch (Project No. 19-123)

Chairperson Bauer noted that this item had been tabled at the last meeting because of discussion related to the proposed size and height of the building.

Presentation

Planning Intern Mohler presented the Staff Report and recommendation to recommend that the City Council adopt Resolution #19-161 approving the Conditional Use Permit for an oversized accessory building addition contingent upon compliance with Staff Review comments and architectural conditions.

City Planner McGuire Brigl stated that staff conducted an aerial review and many of the properties in the surrounding neighborhood of the subject property contain detached accessory buildings, many of which are 3,000 square feet in size. She noted that if the detached garage were taken out of consideration, the request would be in line with other properties in the neighborhood.

Commission Business

Commissioner Anderson asked for additional details on screening.

Planning Intern Mohler replied that screening could be defined as trees, identifying mature pine trees on the property that would screen the barn addition from Traprock. He noted that the structure would be more visible from the Variolite side of the property. He noted that additional screening could be a consideration from the Commission and is not a recommendation made by staff.

City Planner McGuire Brigl stated that staff is not concerned with the additional access and believe that it would be a good additional because of the wear on the grass in that area. She stated that this property would be allowed two driveways. She stated that one comment was received from a neighbor that expressed concern with the second driveway but noted that perhaps that is where additional screening could be appropriate.

Community Development Director Gladhill replied that all cases that come before the Planning Commission are reviewed by a development group of staff which includes engineering. He noted that no additional concerns were expressed by engineering.

Commissioner Anderson stated that it appears that there will be some excavation of the site on which the building will be constructed. He asked how far down that excavation would occur and if there would be concern with water levels.

James Couch, the applicant, replied that he will be excavating about eight feet to the floor and nine feet to the bottom of the footings.

Commissioner VanScoy asked if that would account for drainage, or whether there would be concern for the accessory building to have drainage problems.

Mr. Couch replied that there would be 14.3 feet from the existing ground level to the road, therefore the land slopes away from the building.

Commissioner VanScoy asked the height of the building.

Mr. Couch stated that according to the regulations for accessory buildings and garages, on a property of his size he would be allowed two stories, which would be 20 feet plus roof. He stated that at the previous meeting there was a perception that was not accurate. He stated that as designed the average height would be 22 feet.

Commissioner VanScoy asked the proposed finish of the building. He stated that he drove by the property and was impressed with the quality of the buildings on his property.

Mr. Couch replied that the brick he has used in the past is no longer available and therefore is looking at cement fiber board or stamped cement, which would look as similar to the existing buildings as possible.

Commissioner Woestehoff asked how the applicant would feel about adding additional trees on the Variolite side of the property.

Mr. Couch was unaware when the aerial photo was taken, as his property does not look like that currently.

Commissioner Woestehoff agreed but noted that he would prefer a few more trees.

Commissioner VanScoy agreed that there is good adequate screening right now with the leaf on conditions but noted that additional conifers would be helpful.

Mr. Couch stated that he would be planning to add a few trees after construction whether required or not required. He explained that they lost a lot of trees on the property following a past storm. He stated that he has planted trees following the storm and would plan to continue to do that. He noted that the sandy soils and drainage issues are a challenge for the survival of some types of trees.

City Planner McGuire Brigl provided a more up to date aerial photograph of the property showing additional trees.

Commissioner Woestehoff asked if all the vehicles would fit within the newly proposed building.

Mr. Couch stated that not all the vehicles would fit within the structure. He stated that they are in the process of removing the boat, hay wagon and snowmobile trailer from the property. He stated that the proposed cost of the building will double because of the changes in design that were made.

Commissioner Johnson appreciated the applicant's willingness to work with the Commission, staff and neighbors to find a compromise.

Commissioner Anderson thanked the applicant for making the changes asked by the Commission. He stated that he also drove by the property and it is a well-constructed property. He stated that getting the toys indoors would always be the best option. He stated that he appreciates the willingness to make the proposed structure similar in look to the existing buildings on the property.

Motion by Commissioner Anderson, seconded by Commissioner Johnson, to recommend that City Council adopt Resolution #19-161 approving a Conditional Use Permit for an oversized accessory building contingent upon compliance with Staff Review comments and architectural conditions.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Johnson, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

7. COMMISSION / STAFF INPUT

7.01: Receive Staff Update

Chairperson Bauer noted that included in the report was an update from Community Development Director Gladhill related to a case the Commission reviewed at the previous meeting. He explained that the Commission denied a variance request from Delta ModTech, which was appealed to the City Council and ultimately the City Council granted the variance to the side yard setback.

Community Development Director Gladhill stated that in the future staff will work to provide more information and a more thorough presentation from the applicant. He noted that the Council did have the benefit of having additional information.

Commissioner Johnson asked for clarification on the additional information that was received by the City Council.

Community Development Director Gladhill noted that the additional development challenges were reviewed which include the site's topography, common property line, and zoning information related to the adjacent property.

Chairperson Bauer stated that there has been a lot of activity in The COR and asked for an update.

Community Development Director Gladhill stated that his update included details on The COR infiltration basin, which covers previous obligations and will cover future development as well. He explained that this is a regional approach rather than providing individual stormwater treatment on each parcel in The COR. He stated that some of the fill from the infiltration basin site is being moved to a lower site within The COR to bring the level of that site up. He reviewed the list of projects that have been recently approved in Ramsey. He provided details on the upcoming Ramsey City elections and upcoming events including Night to Unite and the annual EDA Business Appreciation Day.

Commissioner VanScoy referenced the grading that has occurred on the lot east of Coborn's.

Community Development Director Gladhill noted that site is receiving fill from the infiltration basin site.

Chairperson Bauer stated that during the last City Council meeting, comments were received from the owner of M&G Trailer related to City development fees. He asked if the Commission could receive a list of the City fees and comparatively a list of fees for neighboring communities.

Community Development Director Gladhill stated that staff is gathering information for the City Council and once prepared could share that information with the Commission as well.

Chairperson Bauer noted that two Interim Use Permits were granted today and stated that perhaps similar comparative information could be provided in that policy. He noted that the process seems cumbersome to occur every five years and perhaps once the initial permit is received, the renewal process could be done administratively.

Community Development Director Gladhill noted that the Ramsey code already provides flexibility. He stated that staff is in the process of reviewing ordinances and codes and is planning a more comprehensive review.

8. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Anderson, Gengler, Johnson, Peters, and Woestehoff. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 8:00 p.m.

Respectfully submitted,

_____
Tim Gladhill
Community Development Director

ATTEST:

_____
JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on August 8, 2019, at The Draw, 7401 Ramsey Parkway NW.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Trixy Barnes Commissioner Nathan Barten Commissioner Russell Bayer
Commission Members Absent:	Commissioner Jennifer Leistico (excused) Commissioner Jennifer Shoemaker
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood Recreation Specialist Heather Mohr

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Bayer, to approve the Park and Recreation Commission meeting agenda with the removal of Item 5.02.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Bayer, Barnes, Barten. Voting No: None. Absent: Leistico, Shoemaker.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Barten, seconded by Commissioner Sis, to approve the July 11, 2019, Park and Rec Commission meeting minutes as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Sis, Barnes, Bayer. Voting No: None. Absent: Leistico, Shoemaker.

5. COMMISSION BUSINESS

5.01: Review Ramsey's 2018-2019 Recreation Program Offerings

Parks & Assistant Public Works Superintendent Riverblood stated it is important part of its advisory role for the Commission to weigh in on program offerings, to review the prior year, and also forecast the upcoming year. He introduced Recreation Specialist Heather Mohr.

Recreation Specialist Mohr reported on various City programs such as yoga a perennially popular program; line dancing class, which has been very popular; ballroom and salsa dancing, which had less interest; and the third Annual Arts Fair with a great turnout. An archery event is upcoming on Saturday.

Parks & Assistant Public Works Superintendent Riverblood noted the website and handouts list all of the programming. Formal and informal evaluations are given after each programming event, to be sure each program is meeting the needs of the public. The Recreation Specialist works also closely with concert programming.

Chair Bennett noted he would be very interested in the archery event on Saturday, though he will be out of town. He has heard from residents that yoga events have been appreciated.

Commissioner Sis asked about the marketing program.

Recreation Specialist Mohr responded there are several ways to market for events: Facebook, advertising with the local companies with whom events are co-hosted, special Art Fair signage, and QCTV.

Chair Bennett asked about the most popular events.

Recreation Specialist Mohr responded the biggest turnout is consistently yoga. The newest program with the best turnout has been line dancing.

Parks & Assistant Public Works Superintendent Riverblood noted that staff has also been experimenting with price points. The Art in the Park had 40-50% registration at The Draw in 2019 at $5 dollars per child. This year staff opted to try a zero cost, and the spots quickly filled up, with a wait list. Residents certainly like the program when it is free, and perhaps it may be a little inconvenient to find a $5 registration fee. The Art Fair has traditionally been popular, but this year it was very hot, which depressed attendance. Last year, 700-800 folks attended the fair. It was very low cost, which results in a significant return on investment for the staff time. Another metric staff evaluates for all programs is ROI. Some new programs are modified over time to find the sweet spot and in order to create efficiencies.

Commissioner Sis inquired whether the City has resources for an email campaign or text messaging.

Recreation Specialist Mohr noted there is a City calendar on the website. Residents can subscribe to the calendar, and an email notification can be sent out. A new registration system has also been established this year so that all emails are now being collected into the system, and a master list could be created.

Commissioner Bayer suggested looking into advertising to folks who do not go on the City website or are not on Facebook, such as distributing flyers at National Night Out.

Commissioner Barnes asked about the Commission's participation in Happy Days.

Chair Bennett noted he typically spends a couple of hours in the booth at some point during the day.

Commissioner Barnes stated she is available to serve on that day.

Parks & Assistant Public Works Superintendent Riverblood noted he will send out a reminder to the Commission, so that Commissioners can respond with availability to staff the city booth.

Resident Carlyn Erion stated she has been looking at the bluebird houses around the city, and they are in terrible condition. She has had an ongoing email chat with Parks & Assistant Public Works Superintendent Riverblood about the state of the houses. She is interested in spear-heading a re-establishment of that habitat and giving some feedback or input on what can be done.

Chair Bennett asked about the history of the bluebird houses.

Parks & Assistant Public Works Superintendent Riverblood indicated there is no documented history, as so many folks have been involved over the years, from Eagle Scouts to various local residents. He suggested inviting volunteer participation.

Chair Bennett concurred, and suggested creating an event where volunteers can build the houses.

Ms. Erion stated part of the bluebird recovery project includes doing egg checks, recording who is in the nest, along with all other sorts of educational opportunities.

Commissioner Barnes suggested distributing some information at Happy Days about the bluebird house project.

Chair Bennett commented that may be a tight timeline, but certainly the Commission will look initiating the project, possibly at the October meeting.

6. COMMISSION/STAFF INPUT

None.

7. ADJOURNMENT

Motion by Commissioner Sis, seconded by Commissioner Bayer, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Bayer, Barnes, Barten. Voting No: None. Absent: Leistico, Shoemaker.

The Park and Recreation Commission meeting adjourned at 6:54 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Allison Burr
TimeSaver off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 8, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
Member Shang Berg
Member Brian Burandt
Member Glen Hardin
Member Mark Kuzma
Member Chris Riley

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Burandt, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Burandt, Berg, Kuzma, and Riley. Voting No: None. Absent: None.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated July 11, 2019

Chairperson Steffen noted on case one, the top of page two, it should state, "Chairperson Steffen stated he will not…"

Motion by Member Hardin, seconded by Member Burandt, to approve the July 11, 2019, minutes as amended.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Burandt, Berg, Kuzma, and Riley. Voting No: None. Absent: None.

4. EDA BUSINESS

4.01: Review Draft 2020 Preliminary EDA Budget and Levy

Economic Development Manager Sullivan presented the staff report.

Member Hardin asked if the full budget was utilized in 2018 or whether it looked like the entire budget would be utilized in 2019.

Economic Development Manager Sullivan noted that the EDA is tracking to remain under budget this year and did not believe expenditures would exceed the budgeted amount.

Motion by Member Hardin, seconded by Member Berg, to recommend to City Council to adopt the 2020 Preliminary EDA Budget and Levy.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Berg, Burandt, Kuzma, and Riley. Voting No: None. Absent: None.

4.02: Consider Resolution #19-188 Approving Right of Re-Entry Agreement for Lot 1, Block 1, Anderson Dahlen South Addition; Case of Knoll Properties LLC

Economic Development Manager Sullivan presented the staff report.

Member Riley stated that the right of re-entry agreement helps ensure that when the City sells land something is built on site. He indicated that the last thing the City wants is to take back the land. He believed that the request by the developer is a reasonable request.

Motion by Member Riley, seconded by Member Burandt, to recommend to City Council to adopt Resolution #19-188 Approving Right of Re-Entry Agreement for Lot 1, Block 1, Anderson Dahlen South Addition; subject to City Attorney review and approval.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Burandt, Berg, Hardin, and Kuzma. Voting No: None. Absent: None.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan indicated that the Business Appreciation Day event is full with 144 golfers signed up. He is looking forward to the event on August 20th at the Links at Northfork.

Chairperson Steffen stated that he has received some comments related to the grading near Coborns and asked staff to provide an update.

Economic Development Manager Sullivan explained that excavation is underway on The COR infiltration basin. The project involves moving the fill excavated from the infiltration basin site to other lower sites in The COR in order to create pad ready sites.

He stated that plans were submitted for the West of Armstrong retail project by PSD LLC, noting that the project should begin construction this fall. He stated that the Sapphire project, which is a market rate apartment building, is expected to begin construction this fall.

6. ADJOURNMENT

Motion by Member Hardin, seconded by Member Berg, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Hardin, Berg, Burandt, Kuzma, and Riley. Voting No: None. Absent: None.

The regular meeting of the Economic Development Authority adjourned at 7:40 a.m.

Respectfully submitted,

_____
Sean Sullivan
Economic Development Manager

ATTEST:

_____
Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, August 19, 2019, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Michael Valentine Board Member Reid Bernard Board Member Jane Covart Board Member Laura Moore
Members Absent:	Board Member Melissa Fetterley Board Member Michael Hiatt
Also Present:	City Planner Chris Anderson City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Covart and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Hiatt.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated June 17, 2019

Motion by Board Member Covart and seconded by Board Member Bernard to approve the regular meeting minutes dated June 17, 2019.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Hiatt.

5. POLICY BOARD BUSINESS

5.01: Review of MN Brightfields Workshop on the Potential of Solar Development at the Closed Landfill Site

City Planner Anderson presented the staff report. He reported that the City hosted a workshop on July 17-18 focused on development of solar energy systems on Closed Landfill Sites across the state and more specifically, the Closed Landfill Site (CLS) in Ramsey, located west of Sunfish Lake Boulevard, north of Sunwood Drive, and south of Alpine Park. The workshop was organized by Metropolitan Council staff in response to Ramsey's Closed Landfill Site being selected by the Council of Development Finance Agencies (CDFA) Brownfields Technical Assistance Program for further analysis (at no cost to the City). The intention of the workshop was to explore what potential obstacles there may be to develop solar on a CLS and identify possible solutions. The workshop also included a site visit to Ramsey' CLS.

City Planner Anderson stated that overall, the workshop seemed very well received with a lot of enthusiasm from all attendees about the possibilities of utilizing CLS across the state for solar energy development. There is a broader study that has also been funded by the state legislature for the State of Minnesota Environmental Quality Board (EQB) to conduct further analysis on siting solar development and greenhouse gas mitigation on CLS across the state. The study should be completed sometime in 2020.

City Councilmember Musgrove stated that the CLS is within her Ward and asked if there would be notice provided to residents in that area prior to a possible rezoning.

City Planner Anderson confirmed that any zoning amendment would require publication in the local newspaper to alert the residents of a public hearing conducted by the Planning Commission prior to moving to the City Council. He reiterated that currently there are no projects proposed for the site.

City Councilmember Musgrove stated that there are some new concerns arising with toxic waste generated from panels used in solar energy. She stated that she would also be interested in possible runoff from the site into the nearby lake.

Chairperson Valentine stated that if there is anything the Board can do to assist in moving things along, should a possible project arise, staff should bring that to the Board.

5.02: Consider Opportunity to Apply for Grant Funding for Water Efficiency

City Planner Anderson presented the staff report. He stated that the Metropolitan Council is offering grants from $2,000 to $50,000 to municipal water suppliers to help increase water efficiency in their communities by lowering the cost for residents to purchase and install products that reduce water use including toilets, washing machines, and irrigation sprinklers and controllers. Municipalities may use grant funds to fund rebates to residents who replace inefficient water-using devices with approved devices that use substantially less water, or for irrigation system audits. The Metropolitan Council administered a water efficiency grant program during the 2015-2017 biennium using $500,000 from the Clean Water Fund, which yielded an estimated total savings of 52 million gallons of water per year. This grant program requires that products be labeled by the U.S. Environmental Protection Agency's WaterSense program or, in the case of washing machines, by the U.S. Department of Energy's Energy Star program. Grant funds can only be

used for appliance replacement, not for first-time purchases for new developments. Municipalities are responsible for developing and operating their own rebate programs. The grant funds will cover 75 percent of program costs, with a required 25 percent local match of which residents must pay a portion of the cost for any device or water use audit they purchase. Grant applications will be accepted through September 30, 2019. Staff would propose that the local 25 percent match come from the City's water enterprise fund, with a portion being reimbursed by payments from residents for any device or water use audit they purchase.

Councilmember Musgrove asked the anticipated dollar amount of the grant.

City Planner Anderson stated that staff has not attempted to begin a grant application or an outline of what the program would look like.

Board Member Covart stated that the Board work plan identified attempting to incentivize water and irrigation efficiency and asked if this program would be similar to the rebate program Elk River has.

City Planner Anderson stated that staff has not yet attempted to draft a program but confirmed that other cities including Elk River and Plymouth have similar programs. He noted that staff could reach out to cities that have participated in a rebate program in the past to gain input.

Motion by Board Member Covart and seconded by Board Member Bernard to recommend that the City Council authorize staff to prepare and submit an application for water efficiency grant funds from the Metropolitan Council.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Hiatt.

6. BOARD / STAFF INPUT

- **Review Summer Recycling Event**

City Planner Anderson reported that the summer recycling event took place in July and noted that the event seemed slower than the normal recycling events. He provided comparison data from the past three years, noting that the material collected at the summer event was lower than previous years, with the exception of comingled materials. He stated that staff will need to do an assessment on the effectiveness of a summer event versus the cost to hold the event. He noted that he will also monitor whether the summer event has an impact on the upcoming fall recycling event. He stated that based on the numbers, perhaps in 2020 Ramsey will go back to offering spring and fall recycling events.

Chairperson Valentine asked if the recycling events have been impacted by weather.

City Planner Anderson commented that he has yet to be rained out at a recycling event. He stated that he could not pinpoint weather as impacting any of the past events. He noted that another municipality in Anoka County held a recycling event in April on a day that received snow and that city still had a lot of participation.

Board Member Moore stated that she noticed this year that there were two or three big events in this area around the same time as the summer recycling event, and perhaps some people chose to attend other events.

Councilmember Musgrove asked how this event would impact the total amount of recycling tonnage set as a goal by Anoka County.

City Planner Anderson stated that he reports to the County twice per year, once in January and once in July. He stated that the summer event tonnage will be included in the second half of the year report provided to the County in January 2020. He noted that the costs to hold the events are reimbursable by SCORE funds through Anoka County.

Councilmember Musgrove asked if there would be consideration to promote the fall event more because of the lesser amounts collected in the summer.

City Planner Anderson stated that the City consistently promotes the different events and reviewed the different methods used for promotion.

Board Member Covart asked about possible signage for the events.

City Planner Anderson reported that the City is in the process of updating its dynamic display sign on Highway 10 and once completed, the City would be able to use that for the events.

Chairperson Valentine stated that he and Board Member Moore have been involved in the group composed of Environmental Boards around the metro, noting that the group is attempting to setup webinars that could be viewed by Board Members. He noted that he will pass on the information to City Planner Anderson.

7. ADJOURNMENT

Motion by Board Member Covart and seconded by Chairperson Valentine to adjourn the meeting.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

_____

Chris Anderson
City Planner

ATTEST:

_____

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple, *TimeSaver Off Site Secretarial, Inc.*

CC Regular Session **4. 4.**

Meeting Date: 09/24/2019

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 8/27/2019
2. City Council Regular Session dated 8/27/2019
3. City Council Special Work Session dated 9/3/2019
4. City Council Work Session dated 9/10/2019
5. City Council Regular Session dated 9/10/2019

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 8/27/2019
2. City Council Regular Session dated 8/27/2019
3. City Council Special Work Session dated 9/3/2019
4. City Council Work Session dated 9/10/2019
5. City Council Regular Session dated 9/10/2019

Attachments

8-27-19 CCWS Minutes

8-27-19 CC Minutes

9-3-17 Special CCWS Minutes

9-10-19 CCWS Minutes

9-10-19 CC Minutes

Form Review

Inbox	Reviewed By	Date

Colleen Lasher	Colleen Lasher	09/18/2019 02:38 PM
Colleen Lasher	Colleen Lasher	09/18/2019 02:57 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Katie Schmidt		Started On: 09/09/2019 12:34 PM
Final Approval Date: 09/19/2019		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, August 27, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Acting Mayor Chris Riley
	Councilmember Nadine Heinrich
	Councilmember Mark Kuzma
	Councilmember Jeff Menth
	Councilmember Debra Musgrove
Members Absent:	Mayor John LeTourneau
Also Present:	City Administrator Kurtis Ulrich
	Captain Brad Bluml
	Public Works Superintendent Grant Riemer
	Administrative Services Director Colleen Lasher
	Community Development Director Timothy Gladhill
	City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor Riley called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Construction Managers for Public Works Facility

Public Works Superintendent Riemer reviewed the staff report. He stated that the Council will be interviewing potential firms for the project and introduced the first firm, Kraus Anderson.

Mark Cotton, Kraus Anderson, reported that the firm has worked on 28 public works facilities. He provided details on the experienced team that Kraus Anderson has with experience in public works and fleet maintenance and reviewed the different members of the team and the roles that each of them fulfill. He stated that the firm is very team focused noting that the project involves the owner, architect and construction manager. He stated that the firm is budget driven and provided information on the public process, noting that 90 percent of the projects that this team works on are CMA/public projects.

Dustin Phillips, Senior Project Manager stated that this team is well experienced and has worked together on other projects. He stated that the team would assist in the selection of architects, as it is important to have the owner, construction manager and architect work together for a successful project. He reviewed the different members of the team that would assist throughout the process. He referenced the importance of the work done in the preconstruction stage,

providing an example that not only reduced the work required but also provided a better end product to the owner. He stated that making smart decisions upfront can provide a cost savings and increase the lifespan of the product. He stated that setting and staying to the initial budget is the most important element of success, noting that making the right decisions upfront is important to staying within the budget and keeping a project on track. He explained that the knowledge of their team includes historical cost information that can be used to better refine project costs and an accurate budget that will help to drive the design decisions.

Ken Francois explained that historical cost information data can be tweaked and modeled to provide very accurate cost information. He noted that once construction begins, budget and project schedule continue to be the driving force behind the project. He noted that those elements are constantly tracked to provide a big picture throughout the process. He stated that this is an open book process and all costs would be completely transparent. He provided information on the software used for management and the information that is tracked. He reviewed an anticipated project schedule, which would include six months of preconstruction and nine months of construction. He anticipated that the project would begin in May 2020 with completion and move in during February of 2021. He stated that the team has extensive knowledge in different elements of public works projects that could impact schedules. He noted that coordination and communication are key elements of ensuring a successful project.

Chris Larkin, On-Site Superintendent, explained that he would be the contact for daily interaction. He explained that issues during construction are typically related to material, labor, and communication, his role is to minimize the issues that arise from those areas. He noted that he holds weekly foreman meetings and reviewed other communication tools that are used to improve communication with contractors to keep the project on track. He explained that because of the CMA process, there may be 30 different contractors on site and therefore communication and organization is key. He stated that safety is also very important, noting that orientation occurs with every contractor that enters the site. He also provided details on the quality program, noting that the team reviews the materials to order against a list of materials that are known to cause problems based on their experience.

Mr. Francois stated that because communication is key, they holds weekly construction meetings with the architect, owner, and contractors as well as weekly stakeholder meetings.

Megan Barnett-Livgard stated that she is excited to be part of the team. She stated that because of her public sector experience she is very aware of how important communication and public engagement can be. She stated that she likes to make communication and updates efficient and effective, providing an example of an easily updated website that the City can use to provide up to date information on the project.

Mr. Cotton stated that Kraus Anderson's core purpose is to provide enduring relationships and strong communities. He expressed appreciation for the ability for the firm to meet with the Council tonight. He noted that the proposed team has a strong level of experience in the area of public works.

Councilmember Kuzma asked if Kraus Anderson would use its own construction crews or whether subcontractors would be needed for construction.

Mr. Cotton replied that Kraus Anderson would be a construction manager and the elements of the project would be publicly bid out. The firm would manage the project and feel that it would be a conflict of interest to have its own construction workers onsite.

Acting Mayor Riley thanked the members of Kraus Anderson for the presentation.

Public Works Superintendent Riemer introduced the next firm, Bradbury Stamm.

Mike Schoenecker, Bradbury Stamm, provided background information on the firm and introduced the members of his team. He stated that their standard of excellence exceeds the expectations of their clients. He stated that although the business is located in Saint Cloud, the firm completes projects across the metro area. He explained that the firm does not do self-performance work, which means that they are never competing against the bidders. He stated that the firm has extensive experience in construction management and provided examples of public projects ranging from a park building to a high school. He noted that they provide assistance in the hiring of the architect for the project. He stated that his firm is unique in that it is experienced in solar installation and provided examples of recent projects and the cost savings. He reviewed some examples of vehicle maintenance projects that the firm has recently worked on.

Jay Vogel, Senior Vice President/Preconstruction Services, explained that in the 20 years he has been with the firm he has focused on preconstruction. He stated that the largest percentage of cost savings and value engineering items are found in the preconstruction phase of the project. He reviewed some of the partners that the firm works to provide precast options. He estimated that the preconstruction period would range from 12 to 15 months. He reported that there are multiple budget stops throughout the preconstruction process and provided details. He estimated that there would be about 40 contract packages for the different project elements. He believed that the firm is unique in its location because it has experience in the metro and central Minnesota, explaining that additional subcontractors will look at the project because of their experience with Bradbury Stamm compared to only metro contractors. He confirmed that the firm would not self-perform and therefore would only act as a representative of the project owner rather than attempting to compete with the subcontractors bidding the project. He provided additional details on the elements included in the preconstruction process.

Chris Koepp, Project Manager, stated that he along with the Project Engineer and On-Site Superintendent would be involved in preconstruction and would then step up as the three-team members focused on the construction process. He provided details on the software that the firm uses.

Josh Schwinghammer, On-Site Superintendent, explained the information that he has available through the software, noting that he can also access that information through his smartphone so that it is easily accessible on the job site.

Erin Deters, Project Engineer, explained that all the information and photos are added to the software, which makes information easily sharable between the members of the team.

Mr. Schoenecker stated that Ms. Deters has a drone license and therefore they can use the drone to take pictures that can be shared with the public throughout the different phases of the project.

Ms. Deters noted that the information available on the project in the software would also be shared with the subcontractors to ensure that all parties have the most up to date information available.

Mr. Koepp stated that he maintains a master project schedule, which would include an extensive list of line items that are updated and distributed on a monthly basis.

Mr. Schwinghammer stated that he creates a two/three-week ahead schedule for the contractors and also to the project owner and members of the team which allows the progress to be tracked within a three-week period.

Mr. Koepp stated that they would hold bi-weekly meetings with the subcontractors. He stated that the firm would be available to provide updates to the City Council. He stated that communication is another focus and noted that members of the team are always available via cell phone.

Mr. Schoenecker recognized that the Council is interviewing two additional firms and highlighted the fact that his firm would bring exposure and interest from contractors and vendors in the central Minnesota area as well as the metro. He stated that his firm spends a sufficient amount of time on the preconstruction phase to ensure that the building is well constructed and well thought out and budgeted.

Councilmember Heinrich asked if there would be a markup on change orders.

Mr. Schoenecker replied that there would not be a mark up from the firm, unless it were a major scope change that was not included in the original design.

Public Works Superintendent Riemer introduced the next firm, RJM Construction.

Brian Recker, President, thanked the Council for allowing the firm to join them tonight. He provided background information on the construction management experience he has had for the past 15 years, noting that he has worked with the members of his team for nearly that long.

Brad Barickman, Vice President, stated that he would be the project principle and has been in the construction industry for 15 years, currently leading the community market sector, which consists of municipal projects. He believed that a quality team has been assembled with experienced members.

Justin Johnson, Chief Estimator, stated that he leads the preconstruction process specifically in regards to the budget. He stated that he will keep updated figures and continue to look for opportunities in cost savings.

Curtis Sell, Project Manager, stated that he has been with the firm for nine years and has worked on multiple projects with this team. He stated that he is heavily involved in the preconstruction phase to ensure that the scope of the project is captured in full and would remain the main contact to the City from construction through to warranties and closeout. He reviewed the other management activities that he would be responsible for during the project.

Mark Dongoske, Field Superintendent, stated that he has been with RJM for 18 years and for the past 12 years has focused on construction of public works facilities. He stated that his role is focused on quality control, safety, scheduling, subcontractor control, and development of the three/four week look ahead schedule.

Mr. Barickman stated that RJM would be the advocate of the City for this project and would bring their experience and enthusiasm. He stated that they are the fastest growing construction management company in the twin cities, with 26 municipality clients. He stated that this team has experience in building public works facilities together as a team and reviewed some of the public works facilities that they have helped to construct in the metro area. He stated that there is no learning curve with this team as each member is familiar with how the other operates.

Mr. Recker stated that the firm understands that the City has day to day operational activities and that is where the expertise of RJM as the construction manager would provide assistance. He stated that the firm has experience with vendors and contractors for municipal projects and would bring that to the project. He understood that the budget drives the design and it would be the job of the construction managers to provide that result. He noted that his team has never missed a completion deadline and has always come in on time. He stated that they would provide critical input to the design team, offer material selection throughout the process, lead the quality control process with critical meetings on critical components before installed to prevent issues, provide executive leadership, and eliminate surprises.

Mr. Johnson stated that his firm provides a 95 percent estimate check and provided details. He provided information on the additional reviews that are done. He stated that the estimating team makes countless emails and follow-ups to ensure that the owner will get multiple bids on each of the elements of the projects.

Mr. Barickman reported that for the Woodbury project the team completed, the 95 percent estimate was $23,000,000 and on bid day, they came in $81,000 under budget.

Mr. Barickman stated that it is important to have the right design team and to have early and continual project engagement.

Mr. Barickman stated that they look at all elements of the project, as the building is not the only part of the project, using the example of equipment layout, fuel island operations, vehicle lift design, underground coordination, flooring design, wash bay operations, and salt storage.

Mr. Dongoske stated that he likes to work with the public works staff as well during the process to ensure that the end product will work for the people using it. He noted that involving the right people early in the process helps to make the project more efficient and provides a cost savings.

Mr. Sell reviewed the proposed project schedule

Mr. Johnson provided additional details on the different elements of the preconstruction process.

Mr. Barickman continued to review the schedule including the different elements of the construction process, estimating a total of around 24 months on the entire process.

Mr. Recker stated that communication with the City is very important throughout the process with all departments including weekly update meetings. He explained that the schedule will include the activities of the day, along with the next six weeks. He stated that they would like to make this a rewarding experience.

Mr. Recker stated that his team pledges to be committed to this project so that it is a rewarding experience that meets the budget of the City, and delivers the vision the City desires. He explained that commitment goes above and beyond the preconstruction and construction process, noting that the City can call the team any time to provide additional assistance.

Councilmember Heinrich asked if there is a markup on change orders.

Mr. Barickman explained that the fee for the firm is based on a percentage of the total project cost and change orders would not have an additional markup.

Acting Mayor Riley commended staff for bringing three great candidates. He asked if there is input from staff.

Public Works Superintendent Riemer stated that his choice would be RJM, noting that the proposal was very personal to the City and the level of detail on elements within was great.

City Administrator Ulrich stated that RJM would also be his top choice. He noted that he spoke with staff from Andover and Maple Grove, with positive input received from both cities.

Councilmember Heinrich stated that RJM was the only company already looking at lead times, which is a sign that they are ahead of things and engaged in the potential project. She stated that she would defer to the recommendation of Public Works Superintendent Riemer and City Administrator Ulrich. She asked if the longer timeline would be an issue.

Public Works Superintendent Riemer replied that he would be willing to wait the additional time to receive a quality product.

Acting Mayor Riley asked if Public Works Superintendent Riemer has spoken with Andover staff to gain input on that process which is currently underway.

Public Works Superintendent Riemer replied that he has not yet spoken with Andover but advised that he has toured the Elk River facility multiple times.

Councilmember Musgrove stated that she liked that everyone from the team was heavily involved in the presentation, which shows they are used to working as a team. She referenced the timeline, noting that the larger planning time on the frontend will help to provide a more efficient construction process.

Acting Mayor Riley asked if the firm hired as construction manager would then be precluded from building the project. He asked if RJM is also a builder. He asked if something is lost in not letting the construction manager actually build the project as well.

Public Works Superintendent Riemer confirmed that the construction manager would not bid to complete the construction internally and would not be building any project elements themselves. He stated that allowing someone to manage and build a project would be double dipping.

Councilmember Menth asked for input on the Elk River facility.

Public Works Superintendent Riemer provided details, noting that he would love to have that facility.

Councilmember Kuzma stated that he thought Kraus Anderson had the strongest/smoothest presentation and he liked that Bradbury Stamm had additional connections in the central Minnesota area. He noted that if staff is comfortable with RJM, he would also support that recommendation.

Public Works Superintendent Riemer stated that RJM has followed up with him on multiple occasions related to the schedule. He stated that there are parts of the process that could be shortened.

Acting Mayor Riley stated that each of the presenters would provide a quality project and noted that the costs were pretty similar. He supported the recommendation of staff and confirmed the consensus of the Council to direct staff to continue with RJM.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

City Administrator Ulrich provided brief updates.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:56 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, August 27, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor Chris Riley
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove

Members Absent: Mayor John LeTourneau

Also Present: City Administrator Kurtis Ulrich
Police Captain Brad Bluml
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chloe McGuire Brigl
Communications and Event Coordinator Megan Thorstad
Administrative Intern Jay Elmquist

1. CALL TO ORDER

Acting Mayor Riley called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor Riley.

2. PRESENTATION

2.01: Swearing-In Ceremony for Councilmember Jeff Menth

Administrative Services Director Lasher administered the oath of office to Councilmember Jeff Menth.

2.02: Public Safety Educational Exhibit Appreciation

Police Captain Brad Bluml provided background information on a personal injury accident, which occurred on April 6, 2018 in which speed, alcohol, distracting driving and no seat belt were factors related to the crash. Ramsey Police and Fire Departments, Allina Paramedics, the Minnesota State Patrol, Anoka County Sheriff's Office, and the Anoka Police Department all responded to the incident. The driver's father contacted the Ramsey Police Department expressing interest in using the crashed car to help make others aware of these types of incidents

and the importance of driving sober, not speeding, not driving distracted and wearing your seat belt. Ramsey business M & G Trailer generously donated the trailer which will be used to transport the vehicle to different locations; Anoka business North Star Towing generously donated their time and the equipment to permanently attach the vehicle to the trailer for safe transporting; Wade Anderson and the Anderson family generously donated the vehicle, a 2007 silver BMW; and Carrie Dubbelde, a family member of the driver, created the safety banners which will be on display around the vehicle as well as the plaques of recognition. The ability to use this vehicle as an exhibit will be extremely valuable as a public safety educational tool, allowing first responders to convey the importance of traffic laws and real dangers of operating vehicles to citizens. He presented plaques of recognition to the above-mentioned parties.

2.03: 2019 Happy Days Festival Update

Administrative Intern Jay Elmquist provided an update on the coordination and planning efforts for the City of Ramsey's annual Happy Days Festival including a schedule of events, new activities, and opportunities for involvement.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve the following items on the Consent Agenda:

4.01: Receive July 2019 Financial Reports – General Fund and Enterprise Funds
4.02: Receive Cash and Investments for Period Ending July 31, 2019
4.03: Approve Licenses
4.04: Accept Donations of Public Safety Educational Exhibit
4.05: Adopt Resolution #19-207 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 8, 2019 through August 21, 2019
4.06: Adopt Resolution #19-200 Authorizing Partial Payment #1 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements
4.07: Adopt Resolution #19-201 Appointing a Member to the Economic Development Authority
4.08: Adopt Resolution #19-202 Authorizing Final Payment to Kuechle Underground, Inc. for Improvement Project #18-14, Riverdale Drive Trunk Utility Improvements
4.09: Adopt Resolution #19-203 Authorizing Partial Payment #2 to Asphalt Surface Technologies (ASTECH) for Improvement Project #19-01, Ford Brook Estates Street Reconstructions
4.10: Adopt Resolution #19-206 Approving a Development Agreement and Snow Storage Easement Agreement for Ramsey Storage Center (Project No. 19-119); Case of Ramsey Storage Center, LLC
4.11: Adopt Resolution #19-208 Proclaiming Women's Suffrage Ratification Centennial Day

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Menth, Heinrich, and Musgrove. Voting No: None. Absent: Mayor LeTourneau.

5. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Musgrove, Kuzma, Heinrich, and Menth. Voting No: None. Absent: Mayor LeTourneau.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Presentation of Housing Study by Maxfield Research and Consulting, LLC

City Planner McGuire Brigl introduced Matt Mullins from Maxfield Research and Consulting.

Matt Mullins provided background information and reviewed the results of the housing study his firm completed at the request of the City. He reviewed information on population trends, household incomes, employment, and growth in housing. He reported that there are low vacancy rates in rental housing in Ramsey and noted that roughly 44 percent of the rental market in Ramsey is composed of townhomes. He provided information on the senior housing inventory, noting that while Ramsey currently does not have a large stock of this housing type there are projects underway that will contribute to that stock. He also reviewed information on the for-sale market, specifically new construction, and the development pipeline. He stated that over the next decade they see a need for 2,300 units and provided specific information on rentals, senior housing, and single-family housing. He summarized the key takeaways from the study and noted that the final report will be issued soon.

Acting Mayor Riley thanked Mr. Mullin for his presentation.

Community Development Director Gladhill stated that this study was requested by the Council because of the product type changes being asked for by developers. He explained that just because there is a demand for a certain housing type, the City does not necessarily have to plan for it. He thanked the Anoka County HRA, which is providing the funding for this study.

Acting Mayor Riley stated that the comment in the past has been to continue with market rates and market driven housing products. He stated that he looks forward to continuing the conversation to determine how this information fits Ramsey.

7.02: Receive Update on Metropolitan Council Brownfield Cleanup Grant Award and Discuss Fair Housing Policy Requirement

Community Development Director Gladhill reviewed the staff report and stated that staff is seeking broad policy direction and is not providing a specific recommendation. However, staff reiterates that this policy is not required or otherwise mandated but is necessary if the City desires to access the cleanup grant dollars recently awarded to the City for the River Walk Village development project. The policy is not a requirement for all Livable Communities Grants, from which the City has received nearly $6,000,000 in the past 20 years.

Acting Mayor Riley stated that it seems that if the City wants to accept the award of $900,000, the City would be required to have this policy in place.

Community Development Director Gladhill confirmed that to be true.

Councilmember Heinrich asked and received confirmation that the Fair Housing Officer position would be deferred to an existing staff member. She asked for information on the training that would be required.

Community Development Director Gladhill stated that it is his understanding that the training is more about Ramsey staff training other Ramsey staff to ensure that the calls are being directed to the Fair Housing Officer.

Councilmember Heinrich asked if the requirements would be things that current staff could handle.

Community Development Director Gladhill confirmed that these elements do not seem to place a burden on staff. He explained that staff is already doing these things; this would just place it under a new lens.

Councilmember Kuzma stated that he was pleased to see the grant award, noting that this property has been a problem for years, and therefore he would support this policy.

Acting Mayor Riley stated that he understands that a policy needs to be drafted and adopted and would like to see the policy as "City friendly" and least restrictive as possible.

Councilmember Musgrove referenced the bullet points; specifically the item which states the City does not restrict the number of people in a dwelling unit and asked for information related to the Fire Code.

Community Development Director Gladhill stated that it more related to college atmospheres where there are a number of unrelated individuals living in a home, which can overload. He stated that case law states that the City can restrict the number of unrelated individuals living in a dwelling unit, but the City currently does not have such a limit.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:55 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Special Work Session on Tuesday, September 3, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:37 p.m.

2. TOPICS FOR DISCUSSION

2.01: 2020 General Fund/Levy Review – Continued Discussion

City Administrator Ulrich stated that this is a special worksession focused on budget discussion. He stated that the intent would be to have a preliminary levy adopted by the second meeting in September, which allows the City to submit that information to the County prior to the deadline. He noted that a number of revisions have been made in attempt to present a lower levy amount.

Finance Director Lund reviewed the staff report.

Mayor LeTourneau asked for clarification on whether the Recreation Specialist and Police Officer position were included in the budget.

Finance Director Lund confirmed that the Recreation Specialist and the Police Officer position, approved in the 2019 budget, were included in the budget as presented tonight. She noted that

the officer position approved in the 2019 budget for hiring in October of 2019 has been moved to a hiring date of January 2020 as previously directed by the Council.

City Administrator Ulrich stated that staff has begun recruitment for the Police Officer position, as recently directed by the Council for hiring later in 2019.

Councilmember Heinrich stated that the part-time Recreation Specialist was recently not approved for hiring and asked for clarification on whether the item is still reflected in the budget.

Finance Director Lund confirmed that position is still included in this draft of the budget.

Councilmember Heinrich asked why the position is still included if the item did not pass at the Council meeting.

Finance Director Lund confirmed that item is up for discussion tonight.

Mayor LeTourneau asked the dollar amount for that position.

Administrative Services Director Lasher estimated that position had a cost of about $27,000.

Councilmember Riley asked if the firetruck purchase could be pushed back one year.

Fire Chief Kohner stated that could be an option. He noted that there have been maintenance issues over the past two to three years with a cost of about $15,000 over the past two years. He could not guarantee if there would be more issues of maintenance but confirmed that it was not a safety concern. He stated that if the purchase was pushed out, the truck would be 22 years old at time of replacement.

Councilmember Musgrove asked for clarification on whether the entire amount would be pushed back and be allocated next year, or whether the amount would still be broken up over multiple years.

Councilmember Riley explained that his suggestion was to push back the two-year financing one year, to begin in 2021 rather than 2020.

Councilmember Musgrove stated that she would like to see a portion allocated this year and perhaps split the purchase into three budget cycles. She referenced the contingency funds and asked for information on the history of the totals used and the amounts left each year that are distributed into the four funds.

Finance Director Lund explained that the contingency fund is part of the general fund budget and is used for unbudgeted items throughout the year. She explained although it operates separately, it is still a part of the general fund and therefore if funds are unspent at the end of the year, they would transfer between the four identified funds as the policy dictates.

Councilmember Musgrove asked if the contingency amount is used each year or whether that amount could be decreased.

Finance Director Lund stated that only $25,000 is up for discussion and explained that the remainder is related to debt for the public works land purchase and a loan for the city hall building. She stated that $10,000 is included for the special election and for the presidential election. She noted that contingency funds are used for unbudgeted/emergency expenses that arise during the year.

Councilmember Musgrove asked how often those contingency funds are used.

Finance Director Lund stated that she would recommend some form of contingency as there is always something that could happen. She used an example of winter, noting that one year the City ran out of salt and excess funds were needed for that purchase.

Parks and Assistant Public Works Superintendent Riverblood stated that storm damage is another example of those expenses.

Finance Director Lund stated that the price of gas is another area that cannot be anticipated and has caused use of the funds.

City Administrator Ulrich stated that it is rare that funds would be allocated from the contingency fund unless it is an emergency situation. He noted that typically funds are allocated from a department or reserve fund. He stated that the contingency amount has been decreased in the past to the current amount of $25,000.

Finance Director Lund provided additional details on the firetruck purchase, noting that the funding in 2020 would come from the capital equipment fund but in 2021 there would be additional discussion on that funding.

Councilmember Riley asked if the City has had a surplus revenue over expenses each year.

Finance Director Lund confirmed that has been the case for the past few years and provided additional details on those figures from the past three years. She reviewed how those funds were allocated to the different City funds, following the City's policy.

Councilmember Riley stated that each year the City begins with a balance budget and for the past few years has ended with a surplus. He stated that the statement could then be made that the City has overtaxed its residents by over $1,000,000 in the past two years.

Finance Director Lund explained that the City budgets conservatively for building permit revenue as that cannot be predicted and therefore the majority of the revenue from the last two years was related to building permit revenue.

Community Development Director Gladhill stated that there are sometimes large projects that will provide revenue. He confirmed that both revenue and expenses are tracked and used for budgeting.

City Administrator Ulrich stated that generally staff reviews the line items each year to determine the appropriate amounts for the next year. He stated that in previous years when development was booming there were surpluses over $1,000,000 at the end of the year and therefore that has been reduced. He stated that the question would be how tight the City would want to get on those projections, as they do not want to create a deficit situation. He noted that the surplus funds are distributed to different City funds and therefore remain for use by the City in future years.

Councilmember Musgrove asked for additional information on building permits.

Community Development Director Gladhill stated that the plan review process has become more efficient. He stated that the inspection staff is feeling taxed but has been able to keep up with the approved metrics for service. He noted that there is some slippage in the service timeline during peak times.

Councilmember Musgrove asked if the price of permits was lowered in return for compliance and asked if that goal was achieved.

Community Development Director Gladhill stated that it would be difficult to track. He noted that the number of permits has increased but the reason for that increase cannot be determined. He noted that there will always be a lack of compliance no matter the fee that is charged. He believed that a higher degree of compliance has been reached.

Councilmember Musgrove asked if all permit prices were decreased or only certain permits.

Community Development Director Gladhill noted that several permit prices were reduced, mainly those related to plan review, because of the more efficient process. He stated that a number of communities have increased the cost of permits a small percentage each year, whereas Ramsey has held the same price for over 15 years and then decreased the cost.

Councilmember Musgrove stated that the City pays a salary to the staff and asked what the permit fee actually pays above what the City has already paid staff for. She asked why it would not be a good idea to lower the fees more.

Community Development Director Gladhill confirmed that there is a service the City provides but the State has a building code that is required. He stated that the City pays a salary but there are a number of revenue sources that can be used including permit fees. He stated that the City is obligated to administer the building code per State rules. He stated that the general tax rate would raise if building permits are not used to fund the building department. He explained that the revenue from building permits is then used to fund the building department, rather than every resident funding the review of permits submitted by those requesting to build.

City Administrator Ulrich noted that there are contracted staff that are funded through building permit revenue as well.

Community Development Director Gladhill stated that some charges were reduced to gain compliance and the expenses to review and inspect the smaller permits are more than the fee charges for the permit, with the expectation that additional compliance will be gained in return for the lower permit fee.

Finance Director Lund stated that building permit fees do not strictly fund salary and reviewed some of the other related expenses that are covered by the revenue source.

Councilmember Menth asked for clarification on the statement that some of the smaller permit expenses are not covered by the permit fee.

Community Development Director Gladhill confirmed that to be true, noting that it was an intentional change meant to gain compliance on items such as basement finishes and decks. He noted that those can be dangerous situations if not completed correctly and therefore review is important and therefore the fee was lowered slightly.

Councilmember Heinrich referenced the surplus amount and the comments of Councilmember Riley. She stated that she also finds it concerning that there is such a large surplus. She stated that perhaps the Council discuss what it is comfortable with compared to Councils of the past.

Councilmember Kuzma stated that his understanding it that the City estimates conservatively on the permits as the number of permits that will be generated during a year is unknown.

Community Development Director Gladhill confirmed that it is difficult to forecast permit revenue. He stated that the discussion has fixated on building permits but that is just one piece of the surplus.

Councilmember Kuzma asked if staff is comfortable with the forecasted 2020 amounts.

Community Development Director Gladhill noted that additional revenue was forecasted in this proposed budget compared to the 2019 budget. He stated that in his experience when he has seen someone stretch too far in anticipated revenue, a slowdown often hits. He stated that they may be seeing the end of a building cycle in the near future, where a slowdown will occur.

Mayor LeTourneau asked if the Council would rather give direction to staff to forecast a more aggressive pace or stay at a conservative pace.

Councilmember Riley stated that he would not favor aggressive or conservative and would aim for accuracy. He recognized that the guess will not be correct but would like the best estimate.

Councilmember Heinrich agreed that the guess should be the best guess.

City Administrator Ulrich stated that building permit revenue has a lot of flux to it and asked the last time the City was significantly under the projected amount.

Community Development Director Ulrich replied that 2011 was the last time the City came up short on its projection. He stated that his department has made corrections to the expense side of building in order to keep up with customer service. He noted that increased revenue projections equate to increased expenses as well. He advised that there are larger projects that come along with larger expenses.

Finance Director Lund reviewed the excess revenue policy, noting that it is the direction of the Council that allocates those surplus funds. She explained that those funds are then used to avoid placing all costs on the taxes in the next year. She suggested leaving the building permit revenue amount the same and noted that any surplus amounts can be used to lower taxes the next year.

Mayor LeTourneau agreed. He suggested that rather than focusing on what cannot be controlled, building permit revenue, the focus should be on what can be controlled which is the excess fund policy. He explained that the Council has the ability to decide how surplus funds are allocated.

Councilmember Riley agreed. He stated that is what is being done in the 2020 budget to buy down the road debt. He stated that his only comment was that each year there has been a surplus and he would like to see less of a surplus and sharpen pencils a bit more.

Councilmember Musgrove asked for details on the funds that receive allocations from surplus funds at the end of the year.

Finance Director Lund provided additional details on the funds that receive allocations per the excess fund policy, the current balances of those funds, and proposed expenses for those funds. She noted that any Highway 10 expenses are funded through the PIR fund.

Councilmember Menth asked what would happen if the City were to go negative.

Finance Director Lund provided additional information. She noted that when the City obtains bonds, part of the rating is the amount of surplus funds the City has had in previous years.

Mayor LeTourneau stated that the reserves and surplus is then a part of the bond rating of the City.

Councilmember Menth asked for additional information on the bond rating and who does the rating.

Finance Director Lund provided additional information the issuance of debt and the agencies that complete the rating. She noted that the higher rating the City receives, the less interest is paid. She noted that currently the City is at the second highest rating and in order to reach the next highest rating the community would need to be larger in population and more established. She believed that the AA rating began in 2001.

Mayor LeTourneau stated that the bond rating is an important aspect to the City's financial security and providing good stewardship.

Councilmember Musgrove asked for additional information on the park budget and financing proposed from capital.

Parks and Assistant Public Works Superintendent Riverblood stated that the $50,000 proposed to come from the capital maintenance fund would provide for trail maintenance only. He explained that the City has been in the business of overlaying trails for many years with an allocation of $10,000 per year but the City was falling far behind. He noted that in 2019 the budget was increased to $40,000. He stated that the $50,000 increase was proposed in order to keep up with the projected maintenance demand, similar to the road projects, in order to keep the trails safe and in good condition.

Councilmember Musgrove asked if that increase would continue annually.

Parks and Assistant Public Works Superintendent Riverblood confirmed that the total amount of $90,000 would remain constant for at least the next few years while the City catches up. He stated that there would perhaps be a small decrease in the future but noted that there will also be trails added and inflation in the future.

Councilmember Musgrove stated that she does not see a line item for street reconstruction.

Finance Director Lund replied that $500,000 was included in the 2020 budget for maintenance but street reconstruction is not part of the general fund levy. She stated that the 2020 street projects would be funded through MSA and the remaining available street reconstruction funds. She confirmed that the road funding for 2021 is still undetermined.

Councilmember Heinrich referenced parks and recreation and was surprised to see that budget is higher than fire protection. She asked if trail maintenance is included in that budget as well.

Parks and Assistant Public Works Superintendent Riverblood stated that of the $90,000 allocation for trail maintenance, $40,000 would come from the general fund similar to 2019, but the increase of $50,000 would come from the capital maintenance fund.

Finance Director Lund provided additional clarification on the specific line item for trail maintenance within the park and recreation budget.

City Administrator Ulrich stated that perhaps this is a good time to discuss the concept of attempting to gain additional revenue from parks users, specifically ARAA.

Public Works Superintendent Riemer stated that currently the City charges $12 per field per day to stripe the fields, which has an actual cost to the City of $112. He stated that the actual cost to the City per season is $170,000. He stated that for soccer ARAA pays $20 per week and the cost to the City to provide the maintenance is $230,000. He noted that football is the cheapest because the association does their own striping and the City only does the mowing, which has a

cost to the City of $174 per week. He stated that for soccer the City receives about $5,000 to $6,000 per season from the association and about $2,000 to $3,000 per season for softball/baseball.

Councilmember Heinrich asked if the City has investigated doing advertisement opportunities on the fields as that could provide additional revenue.

Mayor LeTourneau asked if the City would sell the advertising.

Councilmember Heinrich stated that she is unaware of how other cities advertise but noted that some cities offer advertising on the fencing around the fields to gain additional revenue.

Mayor LeTourneau asked where those funds are then allocated.

Parks and Assistant Public Works Superintendent Riverblood stated that ARAA asked the City to amend its policy to allow for similar advertising on fences, which would allow the organization to seek advertisers/sponsors to pay for things like equipment and uniforms. He did not believe that there would be a great potential for revenue for the City.

Councilmember Heinrich stated that she would be interested in finding out more information on that topic.

Mayor LeTourneau asked if the hope would be that the advertising would offset the hundreds of thousands of dollars in maintenance costs.

Councilmember Kuzma commented that reviewing the budget line by line seems trivial as the department heads are experts in their area and have made recommendations. He stated that he would be interested in the overall budget and what is needed for that to be able to pass. He stated that the past year has been focused on the citizen survey and providing input to staff on the desired service levels. He stated that staff then developed a budget based on that direction and members of the Council have then said that is too much and they want to cut it back. He stated that staff did make cuts on the budget as directed. He asked if the Council is comfortable with the budget as proposed. He stated that this budget includes zero dollars for roads. He stated that if the budget cannot be passed the City would revert to the budget from the previous year, which is a concern.

Mayor LeTourneau stated that the exercise the Council is going through is healthy to understand how everything goes together, especially for new members. He asked for input from the Council on the currently proposed budget number.

Councilmember Heinrich stated that she would like to deal with the road funding but part of her stance in being elected was that she is willing to go line by line. She stated that she is being asked these questions and she has a duty and responsibility to be able to answer those questions. She stated that she is not willing to just look at the budget and say go ahead. She agreed that the staff is qualified, but this is her job to wrestle with these details as every taxpayer dollar makes a difference.

Councilmember Riley stated that currently the proposed budget is an increase of 6.77 percent, and prior year funds are being used to buy it down to that amount. He stated that while he approves of the buying down, he would like to see the rate closer to six percent. He stated that it was said earlier that $91,000 would need to be cut to reach six percent. He noted that with the surplus funds exceeding $400,000 and $600,000 in the past two years, he would think it realistic that an additional $91,000 could be cut from the budget without impacting bond ratings.

Mayor LeTourneau asked for additional information on the surplus piece, as it was determined that the surplus is composed of different forms of revenue. He asked if the desire would be to estimate projected building permit revenue further.

Councilmember Riley stated that he has not done the analysis to determine where the large surplus amounts are coming from. He stated that if that is coming from building permit revenue, then perhaps that item be adjusted.

Mayor LeTourneau stated that the budget is balanced based on revenue against expenses. He stated that the larger savings would be on the expense side.

Councilmember Riley stated that he would like to see the levy reduced.

City Administrator Ulrich stated that in order to reduce the levy they would make more aggressive revenue projections.

Councilmember Musgrove stated that the City would not want to over project revenues. She stated that it can appear good on paper but that might not be a real project of revenue and expenses.

Mayor LeTourneau stated that currently the City uses a conservative approach to projecting revenue and some commented that a more aggressive approach would be better. He stated that it appears now that the statement is being made that over projecting revenues would not look good on paper.

Councilmember Musgrove stated that she would not want to just say there will more revenue just to make the expenses look less. She stated that she would like to see both revenues and expenses accurately projected. She referenced the Happy Days budget of $12,000, noting that the projected revenue is $15,000. She asked how the additional revenue from the event is then allocated.

Finance Director Lund explained that the City contributes $12,000 to the Happy Days account and the organization receives contributions from businesses and sponsors. She stated that Happy Days is a standalone fund and the contribution from the City and any other contributions that the organization receives, stay with that organization.

Mayor LeTourneau asked if there is consensus on the preliminary budget with the understanding that the Council and staff would still have additional time to attempt to decrease that amount before final adoption in December.

City Administrator Ulrich stated that if there was consensus on reducing the budget to six percent, which would be a decrease of $91,000, he is confident that staff could get to that point. He agreed that would allow more time after preliminary adoption to continue to review the budget prior to final adoption.

Councilmember Heinrich agreed that reducing the budget by $91,000 would be a good start. She stated that she also has a few additional items that she would like to address. She referenced the park and recreation specialist, which is included in this budget but was not approved by the Council. She stated that her assumption is that the position would not be included as it was not approved by the Council.

City Administrator Ulrich stated that one of the issues for staff is that the alternative is more expensive than the position. He explained that the Council needs to provide input on recreation programs, perhaps that position is not desired because park programing is not important or desired by the Council any longer.

Councilmember Heinrich stated that she does see value in the recreation program but struggles that the City is paying a yoga instructor but now Zumba and line dancing are also offered, and those instructors should then be paid. She stated that residents can obtain that service through community education for a low cost. She stated that there are different additions to the programing but would also like to look at participation. She referenced a recent archery event where only four people signed up. She stated that she would not want to continue to offer selections that residents are not participating in. She stated that while residents see value in recreational programming, there should be prioritization based on the level of use.

Parks and Assistant Public Works Superintendent Riverblood referenced an item from the Strategic Plan that speaks to finding the balance between revenue from recreational programing and access. He stated that at any time a cost benefit analysis could be provided on the programing. He stated that 2019 was the first full year of recreation programing with the half-time position. He noted that a wide variety of programing was offered in order to determine which programs would garner the most interest. He stated that the art programing for seniors started out slow but has now grown to be very popular. He stated that the Zumba and line dancing instructors are paid similar to the yoga instructor. He noted that sometimes instructors are obtained for free. He stated that item four in the attachment to the case seeks to gain consensus with what to do with the recreation program and recreation specialist position. He stated that the candidate that was recommended by staff is an ideal candidate that matches well with Ramsey residents and programs and services desired. He stated that he would be excited to add her to the organization to backfill the now vacant position that was budgeted for in 2019. He reviewed the three options presented in the attachment, noting that he would like the Council to reconsider the resolution approving the hiring of the candidate. He noted that the part-time recreation specialist could also provide backup to administration. He stated that the cost for the position would be about $27,000 per year, which is a cost savings compared to the two interns

that were used for that purpose in the past. He stated that the best value to the residents would be to backfill that recreation specialist position with the recommended candidate, which would allow parks programing to continue.

Mayor LeTourneau expressed appreciation on the additional information that was provided.

Councilmember Riley stated that this position was discussed the previous year and he was excited because it appeared that the City would gain more work for a lesser cost. He asked if Councilmember Heinrich addressed her specific problems or whether there is a general problem with the position or the park offerings.

Councilmember Heinrich stated that there are multiple things. She stated that it is interesting that other positions have come before the Council and are approved or not approved and they do not come back before the Council. She stated that this goes to the extreme of programming or no programming. She stated that she is not saying that programing that residents participate in should be cut but is saying that the City should continue to do what it does well and cut the items that do not garner participation. She stated that there is more a discussion about this than an engine for the fire department. She stated that she is frustrated that they are not getting anywhere. She stated that she would like to see prioritization of the recreational programing and which programs will move forward to support that 20 hours per week.

Councilmember Riley stated that he asked if there is a specific problem and it appears there is not.

Councilmember Heinrich commented that it seems there is an overspending by the parks department.

Mayor LeTourneau asked if the problem is with staff or the programs.

Councilmember Heinrich stated that her comments are related to recreational programing.

Mayor LeTourneau asked if staff would have the ability to provide a list of the recreational programming.

Parks and Assistant Public Works Superintendent Riverblood stated that perhaps it would be easier to review program costs. He used the example of movie night, noting that has a cost of about $1,500 plus staff time for setup. He stated that this position is included as consensus is needed on how to move forward on recreational programing. He stated that the last movie night had poor weather and was moved inside and had about eight attendees while better weather events perhaps had 35 attendees. He stated that the metrics can be reviewed at any time and the menu of offerings can be changed at any time. He stated that he just needs consensus on how to move forward on the budgeting process for recreational programing.

Councilmember Musgrove asked if people can make reservations online.

Parks and Assistant Public Works Superintendent Riverblood confirmed that reservations are available online, but many residents like to call to make reservations or to ask questions.

Councilmember Musgrove stated that she has provided input on potentially charging for programing to recoup some of the costs associated with the programming. She noted that other cities charge for services and that covers the cost for the instructor. She stated that a majority of residents do not participate in programming. She stated that she would be willing to support the staff position if there is some recoup of costs by those participating in the programing.

Parks and Assistant Public Works Superintendent Riverblood clarified that the example that he used where the charge of $5 was reduced to free was for art in the park, which is an activity for children offered as a companion to the summer concert series. He noted that when the cost was eliminated there was an increase of 50 percent in participation. He agreed that there should be a balance between cost recovery and access. He stated that a cost benefit analysis can be reviewed to determine which programs should continue and which should not.

City Administrator Ulrich stated that it appears that perhaps some of the free programs should have a nominal fee to show cost recovery rather than providing a free service. He stated that perhaps classes or programs offered by other entities should not be repeated and the City should look to develop unique programing with a method of cost recovery. He stated that there seems to be an interest in providing some recreational programing.

Councilmember Kuzma stated that it has been said that interns require additional staff time to bring them up to speed, whereas a regular employee would provide a better value for the dollar. He stated that the recreation programing, specifically the music series, is popular and requires staff time. He stated that he would support this coming back to the next Council meeting.

Councilmember Heinrich agreed with City Administrator Ulrich's comments. She stated that the City should be reviewing the offerings provided by churches as well, noting that many churches offer movie nights. She stated that she would not want to see taxpayer dollars used to compete with free events offered by other organizations.

Mayor LeTourneau noted that a recreational specialist could do the work to determine the current offerings to residents in order to provide unique opportunities.

Councilmember Musgrove stated that she would like to see parameters provided on the programing. She stated that $1,500 for a movie night seems ridiculous. She stated that she would like to see additional information before the item comes before the Council.

Mayor LeTourneau confirmed the consensus of the Council for staff to bring the recreational specialist back on September 10. He noted that additional metrics could be provided.

Parks and Assistant Public Works Superintendent Riverblood stated that perhaps that additional information could be reviewed at the work session on September 10, prior to the regular meeting. He stated that part of his concern is that staff has an ideal candidate and has spent a considerable

amount of time on the recruitment and interview process. He stated that if the candidate were lost it would be a lot of time to go through that process again.

City Administrator Ulrich confirmed that could be fit into the worksession.

Administrative Services Director Lasher provided additional details on the recreational specialist position. She stated that interns are limited to 100 days or 640 hours and therefore cannot be kept beyond that time without developing a memorandum of understanding with the union. She stated that the part-time regular position would not be a good fit for an intern, as the person is running a program while Parks and Assistant Public Works Superintendent Riverblood completes higher level work. She noted that interns require a lot of handholding. She stated that Happy Days is a better fit for an intern as the staff person is available to provide daily direction and handholding.

Councilmember Heinrich referenced the amount of time that is spent on the recruitment process. She explained that the Council that voted on decisions in the past is not the same Council that is voting on matters today. She agreed that it is not a good use of time to spend 10 weeks on something that is not approved. She stated that the Council will soon have another seat filled and the changing makeup of the Council should continue to be considered.

Mayor LeTourneau briefly recessed the meeting at 7:35 p.m.

Mayor LeTourneau reconvened the meeting at 7:43 p.m.

City Administrator Ulrich asked for input on whether there is interest in attempting to recover additional revenue from ARAA.

Councilmember Menth asked for clarification on the costs to the City to provide the service and the cost recouped from ARAA.

Public Works Superintendent Riemer again provided those amounts for baseball/softball, soccer and football.

Councilmember Musgrove asked the last time the rates were increased.

Public Works Superintendent Riemer confirmed that the rates have remained mostly stagnant.

Parks and Assistant Public Works Superintendent Riverblood stated that the rates have increased by perhaps one dollar every two years. He recognized that most of the participants of ARAA are Ramsey residents, while some participants are also from Anoka. He explained that in the past ARAA would request all of the fields to be prepared even though they may not be used. He noted that the fees were developed as a method of determining which fields actually needed to be prepared and would be used so that staff time was not wasted. He stated that Ramsey implemented the fees at the same time as Anoka in order for the two communities to remain consistent.

Councilmember Musgrove stated that she would like to see if there is communication with ARAA to see if they would be okay with an increase or whether the organization is struggling to make enough money.

Public Works Superintendent Riemer stated that there is an annual meeting with ARAA each March and that idea could be brought up.

Mayor LeTourneau stated that most likely the organization will say they do not have a lot of money. He agreed that the question could be asked.

Councilmember Musgrove asked if there is a way to put out the word that donations would be welcome.

Councilmember Heinrich asked if a conversation could be had with Anoka to ensure that the discussion is inline regarding rates. She asked if there is another soccer association in another community that could be used to compare rates.

Parks and Assistant Public Works Superintendent Riverblood replied that in 2017 the City completed a comprehensive survey of how other cities interact and do business with their sports associations. He stated that staff found similar results to the same survey that was done 15 years prior, noting that the results showed that there was no way to do an equal comparison because each community handles that relationship different. He noted that staff speaks with Anoka staff on a weekly basis.

City Administrator Ulrich stated that ARAA does really provide a service to the City in terms of recreation. He noted that the volunteer and fundraising provides a benefit to the community, which is why the City assists with maintenance of the fields.

Councilmember Kuzma noted that ARAA did contribute $40,000 two years ago for dugouts. He stated that the organization does contribute to the park infrastructure.

Councilmember Riley noted that ARAA also contributed towards the Elm Crest building.

City Administrator Ulrich stated that at the last Board meeting for Nowthen fire service, staff was asked to provide additional information on the cost analysis and the contract details will come back before the City. He stated that QCTV is proposing to provide a $40,000 capital allocation, which is typically used for equipment. He referenced Youth First and the value of the contribution from Ramsey, specifically the in-kind contribution of the building and cash contribution. He noted that there are now four cities and perhaps the donation amount of the City should be reviewed. He stated that there has been a staff discussion related to memberships and supporting events, specifically how the Game Fair is supported in terms of police and public works and noted that relationship could be discussed further. He stated that staff can target six percent for a preliminary levy and then continued discussion can occur on both revenue and expenses.

Councilmember Heinrich asked if Councilmembers have had time to review the Youth First information, specifically the contribution level that Ramsey is making. She noted that contribution is much higher than the other cities utilizing Youth First. She stated that the City owns the building, which means taxes are not generated, and rent is not charged therefore the contribution is much higher than the cash contribution the City makes. She asked for input on the contribution that the City is making. She stated that Anoka provides accounting and other services, but that is not equal to the building cost.

Mayor LeTourneau stated that he would prefer to avoid putting undue hardship on Youth First. He stated that it seems the organization is doing well, but they have had a long history of struggling to provide that service. He stated that he would welcome Councilmember Heinrich to open discussions with the organization to determine how a better spread could be made between the cities utilizing the service.

Councilmember Heinrich stated that it has been a difficult torch to carry and the conversations have not been easy. She stated that she is not getting the information she requested from the Chair and Treasurer in terms of donations and in-kind contributions.

Mayor LeTourneau stated that seems uncharacteristic and perhaps staff could assist in gathering that information.

Councilmember Musgrove stated that it would be nice to see some of that financing information.

Mayor LeTourneau stated that it would be helpful to see that financial information. He stated that the mission of the organization is solid, and it fills a necessary void. He stated that in most cases the organization does not do well financially. He stated that when donations are made to a charity it is often helpful to see the amount of each dollar that is used for the program and the amount that is used for administration.

City Administrator Ulrich stated that he would make the request for the information.

Councilmember Kuzma stated that in years past different groups the Council supports have come into a meeting to provide background information on their mission. He stated that perhaps that would be helpful with the new Councilmembers. He stated that Youth First provides a valuable service to children after school that may not have the support otherwise. He stated that he supports the mission of Youth First.

City Administrator Ulrich stated that could be done. He stated that staff recommends that the relationship with Anoka County Mediation be terminated as that service has not been found helpful.

Councilmember Heinrich stated that she supports that action. She asked if Police Chief Katers supports that recommendation.

Police Chief Katers stated that with the change in leadership for that organization there has been a decline in the resources provided to the City and therefore supports the recommendation to terminate that relationship.

Councilmember Heinrich believed that about $80,000 was collected in charitable gambling in 2018 and proposed that the nonprofit contributions be funded through charitable gambling rather than the general fund.

Councilmember Kuzma stated that he was under the impression that there were guidelines on how the charitable gambling funds could be used.

Finance Director Lund provided additional information on eligible uses of charitable gambling funds.

Mayor LeTourneau asked the funding source of the gambling fund.

Finance Director Lund provided details on how the charitable gambling fund receives funds.

Mayor LeTourneau stated that additional information should then be brought back on that topic.

Councilmember Heinrich explained that some people have different feelings about their tax dollars being used for donations to organizations.

Councilmember Musgrove stated that she would like additional information on the Metro Cities membership.

City Administrator Ulrich provided additional input noting that the first-year membership was provided at a discount rate. He stated that the organization could be invited to provide a presentation to the Council as well. He noted that he has gained useful information from the partnership.

Councilmember Menth asked for details on the League of Minnesota Cities.

City Administrator Ulrich provided additional details, noting that the organization provides municipal liability insurance to 95 percent of the communities in Minnesota and you must be a member in order to obtain that insurance and other benefits.

Councilmember Menth referenced the community events category and stated that there are many offerings that were not available in the 70's. He commented that they are great events that are funded by the City.

Councilmember Musgrove stated that the City provides funding for the Ramsey Foundation for the Draw Park series and asked how that organization participates in any of the work that is done behind the scenes.

Parks and Assistant Public Works Superintendent Riverblood explained that the City has an outstanding relationship with the Ramsey Foundation to provide meaningful work and services to the community. He stated that in terms of behind the scenes work, maintenance staff completes preparation of the site in terms of mowing and trash cleanup. He stated that the Ramsey Foundation provides fundraising for the hard program costs. He noted that the music costs are about $20,000 annually and the Ramsey Foundation is able to solicit donations to cover half of that cost.

Councilmember Kuzma provided additional information on the duties and tasks managed by the Ramsey Foundation, as he is a member. He stated that in the beginning, the foundation funded the entire cost, but it became too laborious for the volunteers and that is when the contribution from the City was implemented.

City Administrator Ulrich stated that staff will look at a six percent increase based on the discussions tonight, summarized the items that consensus was reached on, and reviewed the different topics that will be discussed at future meetings.

3. ADJOURNMENT

The Work Session of the City Council was adjourned at 8:28 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, September 10, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich (arrived at 5:37 p.m.)
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
City Clerk Jo Ann Thieling
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Attorney Joe Langel

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:36 p.m.

2. TOPICS FOR DISCUSSION

2.01: Continued Discussion of 2020 Budget/Levy

City Administrator Ulrich stated that he and Finance Director Lund worked with the department heads in order to reduce the budget to reach the six percent levy amount directed by the Council at the last worksession. He noted that this would be the preliminary levy and additional reductions could be made if desired prior to final adoption.

Councilmember Heinrich arrived.

Finance Director Lund reviewed the staff report.

Councilmember Musgrove referenced the contingency line item and asked for clarification, noting a $10,000 increase and decrease.

Finance Director Lund replied that the added $10,000 was related to the presidential election, but the overall $25,000 contingency was then reduced by $10,000.

Councilmember Musgrove asked for clarification on the asphalt line item for park trail maintenance.

Finance Director Lund provided additional explanation noting that the expenditure was better offset by the revenue source and provided additional information on the capital maintenance fund.

Councilmember Riley asked the source of the firetruck funding.

Finance Director Lund replied that the first half would be funded by the equipment fund and funding for the second half would still need to be discussed.

Councilmember Riley asked if there are large equipment replacements in years two and three.

Finance Director Lund believed that plow trucks would be included in those years. She commented that the firetruck expenditure is not currently slated to impact the levy.

Fire Chief Kohner stated that if the truck replacement is pushed out there would no doubt be additional maintenance required as the truck is past the recommended lifecycle and the mechanic has recommended replacement. He noted that if the purchase is delayed, the cost would increase, and the revenue gained from the sale would decrease based on the age of the vehicle.

Mayor LeTourneau summarized that six percent will move forward as the preliminary levy increase amount. He noted that once the preliminary amount is adopted, the Council and staff can continue to have discussions related to possible decreases.

Councilmember Riley asked that Finance Director Lund review the items that the City was already committed to in the budget when she makes the presentation, noting that many of the increases were already built in due to obligations.

Councilmember Kuzma commended the hard work of staff to lower the budget to the directed six percent.

2.02: Recreation Program Policy Plan

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report.

Councilmember Musgrove stated that when looking through the case, it sounds like this employee will be hired and will then provide a financial analysis to justify her job rather than completing that process ahead of time.

Parks and Assistant Public Works Superintendent Riverblood explained that staff hopes to have the new employee work to reinstate programs that did not have action when the position was denied on August 12. He stated that staff put a hold on all park programing outside of the City movie night and therefore the new employee would reimplement programs for the remainder of 2019. He explained that the second phase would be to conduct a more thorough review of the recreation programming, with input from the Park and Recreation Commission and City Council. He noted that staff has received input on the classes and offerings in order to evaluate the programming.

Councilmember Musgrove stated that she would like to see additional information in the survey asking the priority residents give to parks and recreation compared to other City priorities such as roads, public works, or public safety. She commented that people using the programs are more likely to provide positive comments compared to residents that do not participate in the park programs. She referenced the cost element provided in the case and asked for clarification.

Parks and Assistant Public Works Superintendent Riverblood stated that those questions were asked as part of the survey completed with the Resilient Communities process and within the resident survey. He provided additional information on the cost table provided in the case, which includes the cost for the instructors of the programs and breaks that down to the cost per participant.

Councilmember Heinrich asked the programs referred to earlier that were budgeted for 2019 that had been put on hold.

Parks and Assistant Public Works Superintendent Riverblood replied that no new programming was added to finish the year. He explained that there was a long list of possibilities, but staff did not pursue those opportunities. He stated that one of the primary goals of recreational programing is to partner with an entity that has recreation programs to introduce and promote those programs to residents.

Councilmember Heinrich stated that it seems that most of the recreational programing occurs during the summer months and asked if the City has reviewed the option of a seasonal employee.

Parks and Assistant Public Works Superintendent Riverblood stated that specific option was not reviewed but that would follow the intern model, where someone is brought on for that season. He noted that a lot of the programing occurs outside of the summer months and a lot of the work for recreational programing needs to happen months in advance, using the examples of the Art Fest and the summer concert series.

Councilmember Musgrove referenced the area recreational analysis summary from 2015 and asked if that is the most current edition. She asked if that information is regularly reviewed with the Planning Commission.

Parks and Assistant Public Works Superintendent Riverblood replied that was simply an example of a survey that has been done, noting the most current survey would have been part of the Resilient Communities process.

Councilmember Musgrove stated that her question related to the survey of recreational programs available in neighboring communities or other local entities. She asked how often that information is updated in order to capture the available recreation programs.

Parks and Assistant Public Works Superintendent Riverblood replied that he has not updated that information since 2013. He stated that data was the result of the entire season of one intern and therefore he does not plan to update that information.

Mayor LeTourneau stated that data provides a general sense of the programming available in the community and how the City makes decisions when offering different programs.

Councilmember Kuzma stated that he is in support of recreational programing as there are many young families in the community that take advantage, noting that the senior population also enjoys the offerings.

Mayor LeTourneau stated that he is fond of the idea that the Council has been able to have a conversation and look at the work plan, noting that the new employee will put together a more comprehensive review in order to make future decisions on programing.

Administrative Services Director Lasher stated that the person in this position would be a public employee and would not qualify to be a seasonal employee.

Councilmember Heinrich asked if the position could be qualified as an intern position.

Administrative Services Director Lasher stated that the number of days would be the trigger for the union contracts. She explained that if an employee works less than 14 hours per week they would not be qualified as a public employee but did not believe that would be a sufficient amount of time for the work required by this position.

Councilmember Heinrich asked if this position is based on the current offerings for recreation and not the assumption that perhaps the recreation programs would be reduced in the future.

Administrative Services Director Lasher noted that her office is near the employee, and the employee was functioning at high speed and busy for their 20 hours per week.

Mayor LeTourneau noted that while that may be an outcome of future discussion, the reverse must also be considered where the City could offer more recreational programs.

Councilmember Heinrich stated that her comments are related to the input she has received from residents that would like the recreational budget reduced with a higher focus on road and public safety.

Mayor LeTourneau noted that he has also received comments in support of the programing and a request for additional programs.

Councilmember Musgrove asked for input on the rollout on the online programs and park registration process.

Parks and Assistant Public Works Superintendent Riverblood stated that the work of the employee is program development, program management, auditing, and resident interaction with only a small portion of the time spent on reservations. He noted that this position will also be a backup to the public works administrative assistant.

2.03: Discussion Regarding Processes and Procedures for Council Meetings

Administrative Services Director Lasher reviewed the staff report.

Councilmember Kuzma stated that the meetings are also recorded and therefore verbatim information is available on the recordings.

Administrative Services Director Lasher confirmed that QCTV must keep the videos posted for three years by State Statute and the City keeps those DVD's on file for a longer period.

Councilmember Heinrich stated that she would like clarity on whether the recreation specialist position is going to remain on the consent agenda for tonight's meeting and asked for that discussion to occur prior to the minutes.

City Administrator Ulrich stated that the items on the consent agenda are items that have had previous discussion at a work session or are administrative/clerical issues that are not expected to have debate. He noted that any item could be proposed to be removed from the consent agenda at the regular Council meeting, should a member wish to vote against the item. He stated that staff has also amended the agenda prior to a regular meeting in order to move an item from the consent agenda to the regular agenda at the direction of a Councilmember, but noted that does require additional staff time. He stated that a deadline was previously discussed to be set as noon the Friday before the Council meeting for members to alert staff to items they may have concern with on the consent agenda, which would allow time for staff to amend the agenda and repost.

Councilmember Heinrich agreed that seems to be a fair timeline. She stated that she was surprised to see the recreation specialist position on the consent agenda, as even though there was previous worksession discussion, there was not a clear consensus.

Mayor LeTourneau stated that it has been the practice of the Council for a Councilmember to alert staff, even in the work session prior to the regular meeting to an item they would like moved to the regular agenda. He stated that the benefit of having the change made the Friday before the regular meeting is that the change would be made public for the residents to see.

Councilmember Heinrich stated that she would like the recreation specialist position moved from the consent agenda to the regular agenda.

Councilmember Riley stated that the request to have changes submitted by noon the Friday prior to the Council meeting is a good practice that the Council can strive for but acknowledged that

changes could still be made prior to the regular meeting to move an item from consent to the regular agenda.

City Administrator Ulrich confirmed that requests could be received after that deadline; it simply would not be reflected on the agenda.

Councilmember Musgrove stated that other groups that she is a part of distributes their minutes earlier, which allows quicker review by the members. She asked if the minutes could be distributed earlier for the Council meetings.

City Clerk Thieling stated that staff receives the minutes the morning following the meeting, but the practice of staff has been to distribute the minutes with the next meeting packet. She noted that should staff agree the minutes could be distributed earlier for review purposes.

City Administrator Ulrich stated that it is nice to know about technical changes, which can be checked and implemented, but for staff to rewrite the narrative is difficult and unworkable.

Councilmember Heinrich appreciated that while that can be difficult, if the summary does not summarize a portion of the meeting, she would have concerns. She provided an example of a recent meeting where she did not feel the summary captured the dialogue. She stated that overall the summary minutes have been fine but there have been a few things that have not been to her liking as she did not feel the complete picture was captured.

City Administrator Ulrich stated that minutes can be changed and if there is a change to the summary narrative, that change would be brought forward to the full Council for discussion.

City Attorney Langel stated that State law does not provide much guidance in terms of what must be included in the minutes. He stated that beyond the basic requirements, it is up to the City as to the level of detail that must be included. He stated that from his experience the level of detail is as much, if not more than, other cities. He explained that if too much detail is provided in the "he said/she said" you reach more of a transcript level. He cautioned against getting overly detailed in the minutes, noting that someone wanting additional detail can watch the video. He explained that the more detail that is put into minutes, the more people deny what/how was said and the character of the discussion. He stated that the current level of minutes is fine, and he would not recommend additional detail. He stated that the City Code contains a provision that states any Councilmember has the right to express decent of any action, using the example of a Councilmember stating, I would like the minutes to show I am opposed to this action for the following reasons.

Councilmember Kuzma stated that he would be opposed to increasing the level of detail and cost to the minutes, noting that someone wanting additional detail can review the tapes.

Councilmember Riley asked to move to the public input portion of the case. He read language from the Charter that states the Council shall not place restrictions on citizen comments and questions. He stated that if people are at a meeting to talk, they should be allowed to talk and asked for input from the Council.

City Attorney Langel explained that statement applies to the open forum portion of the meeting. He noted that the comment is inconsistent with the remainder of the language in that section. He stated that each City allows residents to comment in open forum for things not on the agenda. He stated that there is no regulation on the comments related to items on the agenda and that is an issue the City Council would have to discuss and resolve. He noted that this is an area of the Charter that could use clarification.

Councilmember Riley stated that it would not make sense to preclude people from making comments on the cases that are being discussed as that voids the purpose of having an open meeting.

City Attorney Langel stated that he has seen instances where Councils have allowed or disallowed public comments, depending on the agenda item.

City Administrator Ulrich asked for information related to time limits for public comments.

City Attorney Langel stated that almost every city has a three to five-minute limitation on public comment and a request not to duplicate previously provided comments as a method of efficiency.

Councilmember Riley stated that if the City has to develop its own rule, he would propose that citizens in the audience that would like to address the Council on an agenda item would be allowed to speak. He noted that if the Charter needs to be amended to incorporate that statement, he would suggest that be made.

Councilmember Heinrich asked if the comment card currently specifies that a resident cannot speak at open forum on an item related to a regular agenda item. That was confirmed. She requested that those cards be pulled to remove that language, as she believes it conflicts with the Charter.

Councilmember Kuzma asked if a recommendation made to the Charter Commission to amend the Charter would need to come back before the Council and require a 7-0 vote.

City Attorney Langel stated that he would need to review the Charter language. He stated that currently the two groups are working together to cleanup language in the Charter. He noted that this may be an instance that requires unanimous approval.

Councilmember Menth stated that it does not appear that any decision has been made to pull cards and change language as additional discussion will be needed.

Mayor LeTourneau agreed that this item should come forward at a future worksession for further discussion.

Councilmember Riley stated that he was unsure why much more discussion would be needed to allow residents to provide public input at meetings. He stated that if the direction is going to be to follow the Charter and only allow discussion during open forum, then the comment card

should reflect that, but if the direction is to allow residents to speak during agenda items, the card should reflect that as well.

Mayor LeTourneau asked if this discussion is related to a previous Council meeting where residents were not allowed to speak. It was confirmed. He stated that there may be direction to limit or put reasonable restrictions on comments based on the agenda item. He explained that he was not prohibiting input but asking residents to write their comments down on the cards as their input would not inform the case. He explained that the case was meant to declare a public meeting where input would then be allowed. He stated therefore resident input would not inform the decision of the Council as to whether a public meeting should be held on the topic. He noted that written comments were still allowed. He stated that there are mechanisms in place in which the Council could have overridden his statement during that meeting. He stated that was not done at the meeting.

Councilmember Heinrich stated that she made an attempt to make a motion to open the public hearing. She stated that perhaps City staff could have provided the correct language for her to use.

Administrative Services Director Lasher stated that in order to hold a public hearing, notice would be required to be published prior to the meeting.

Councilmember Heinrich stated that perhaps she used the wrong language.

City Clerk Thieling stated that from what she understood, the action of the case was to place the item on the next agenda, which would be a public hearing.

Mayor LeTourneau confirmed that to be true. He noted that this item will need to come back at a future meeting because of the lack of time.

2.04: Discuss Council Committee Appointments for Alternates Acting as Members

No discussion for lack of time.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

None.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:00 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, September 10, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
City Planner Chloe McGuire Brigl

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Economic Development Authority (EDA) Member Oath of Office

Mayor LeTourneau administered the Oath of Office to newly appointed EDA Member Mr. Richard (Scott) Cords.

2.02: Proclamation Declaring October 2019 as *Domestic Violence Awareness Month*

Mayor LeTourneau read aloud a proposed proclamation declaring October 2019 *Domestic Violence Awareness Month*. He noted that the request was made by Alexandra House and the Purple Lights Initiative.

2.03: Receive Update on Highway 10 Planning Efforts

Community Development Director Gladhill provided an update on the City's Highway 10/169 planning effort. He stated that the goal following the last discussion was to present the Council preferred alternatives to the Anoka County Board Transportation Committee related to converting the at grade crossings for Highway 10 at Ramsey Boulevard and Sunfish Lake Boulevard and related to the railroad crossings. He stated that the Anoka County Board Transportation Committee seemed to provide consensus on the TAC recommendation for Ramsey Boulevard, noting that formal approval from the Board will need to follow. He stated that there was some additional discussion related to the Sunfish Lake crossing. He stated that consensus was reached to attempt to pursue the Sunfish Lake crossing, which would cross both Highway 10 and the railroad, but if funding is not gained for that, the design should be amended. He stated that the alternative for Sunfish Lake would be a right-in/right-out with an at grade railroad crossing. He stated that the plan would be highly dependent on frontage roads, noting that the southeast quadrant near Anoka would be the most challenging. He stated that staff is excited to move into the next phase which would focus on funding requests.

Angie Bersaw, Bolton & Menk, stated that they are meeting with agency partners again the following week to recap comments from the County Board and Council to identify a plan to be presented to the Council that would include a funding and implementation plan. She stated that there are opportunities that they would like to be prepared for in 2020.

Melissa Barns, MnDOT, stated that MnDOT appreciates the leadership and initiative of Ramsey on Highway 10 and support the process of the study, which has provided a vision.

Joe MacPherson, Anoka County, stated that there was good discussion at the meeting the previous week, noting that larger projects have a number associated with the different elements of the overall package. He stated that it is not that the whole thing is not important, but sometimes you have to go with the good option rather than the best option in order to get what you need, which is to increase movement and remove stoplights on Highway 10. He stated that direction was provided at the Transportation Committee meeting with two options for Sunfish Lake Boulevard. He stated that the full project will forge ahead with railroad crossings at both, but should funding become an issue, at grade crossing would be recommended for the Sunfish Lake Boulevard rail crossing.

Councilmember Kuzma asked the plans for 47.

Mr. MacPherson replied that 47 is one of the worst roads and most unsafe railroad crossings in the State, which makes it a high priority for the municipalities and other agencies. He stated that all agencies are looking for a method to fund that improvement, noting the other projects in Anoka that are moving forward in the next few years including the Anoka solution and the Rum River bridge.

Councilmember Musgrove asked if there is a final plan for 47, or options that remain.

Mr. MacPherson stated that there were a few options, noting that the original plan intended to follow the current curves of 47, which included a two-lane bridge. He stated that as the municipalities and County were involved, the future of the roadway was discussed and softening the curves was reviewed which would include a four-lane bridge that veers into the Alter site. He noted that a third option was reviewed that would pass through the fairgrounds rather than Alter.

Community Development Director Gladhill stated that the City of Anoka is leading a planning study to continue north of that railroad crossing and noted that Ramsey will be part of a public input process that will occur in the next month.

Mayor LeTourneau stated that as nice as it is to discuss 47, there is still work to be done on Highway 10 before moving onto that roadway. He stated that Ramsey was graciously received at the Transportation Committee meeting and appreciated the collaborative nature of all the agencies working together on Highway 10. He stated that the option with the two railroad overpasses would create the best option for safety and mobility. He stated that Highway 10 is an extensive travelshed, not only for Ramsey, but for the surrounding communities and recreational areas to the north as well. He stated that Ramsey will continue with its lobbying efforts in an attempt to continue to move this forward and create a solution for Highway 10.

Community Development Director Gladhill stated that there is an upcoming open house in Anoka from 4:00 - 7:00 p.m. on September 18 to discuss the Highway 10 corridor improvements planned for Anoka.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Mayor LeTourneau requested to remove Item 4.12 from the Consent Agenda to be considered as Item 7.00 at the request of one of the Councilmembers.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to approve the following items on the Consent Agenda as revised to remove Item 4.12:

4.01: Note the Following Boards and Commissions Meeting Minutes:
- Environmental Policy Board Meeting Minutes dated June 17, 2019
- Planning Commission Meeting Minutes dated July 10, 2019
- Park and Recreation Commission Meeting Minutes dated July 11, 2019
- Economic Development Authority Meeting Minutes dated July 11, 2019

4.02: Approve the following Meeting Minutes:
1) City Council Work Session dated July 23, 2019
2) City Council Regular dated July 23, 2019
3) City Council Work Session dated August 12, 2019
4) City Council Regular dated August 12, 2019

5) City Council Special Meeting Canvassing Board dated August 19, 2019

4.03: Approve Licenses

4.04: Approve Rental Licenses

4.05: Authorize Replacement of Leaking Discharge Valve on Municipal Center HVAC System

4.06: Adopt Resolution #19-212 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period August 22, 2019 through September 4, 2019

4.07: Adopt Resolution Proclaiming October 2019 Domestic Violence Awareness Month

4.08: Adopt Resolution #19-204 Proclaiming September 17-23, 2019 as Constitution Week

4.09: Adopt Resolution #19-213 Declaring Costs to be Assessed and Calling for a Public Hearing on Proposed Assessment for Past Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges and penalties incurred) and Current Services Rendered

4.10: Adopt Resolution #19-214 Authorizing Release of Encumbered HRA Funds for Bunker Lake Business Park

4.11: Adopt Resolution #19-220 Ordering a Public Hearing for Wellhead Protection Plan Part 2 Amendment

~~4.12: Adopt Resolution #19-189 to Backfill the Vacant Part-Time Recreation Specialist Position~~ This item was removed from the Consent Agenda and considered as Item 7.00

4.13: Adopt Resolution #19-221 Hiring a Fall Seasonal Public Works Maintenance Worker

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Heinrich, Menth, Musgrove, and Riley. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, Menth, and Riley. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.00: Adopt Resolution #19-189 to Backfill the Vacant Part-Time Recreation Specialist Position

Administrative Services Director Lasher reviewed the staff report and recommendation to hire Ms. Abigail Proulx as the City's part-time Recreation Specialist, effective on or near September 11, 2019 at Step 1 of the 2019 wage scale.

Mayor LeTourneau asked for input related to the procedure that occurred at the last meeting where a vote of 3-2 was made against the position.

City Administrator Ulrich stated that discussion occurred with the City Attorney and because the item was considered no action, the item can be returned to a regular Council meeting and does not require a vote of reconsideration.

Councilmember Musgrove asked for input on the 20 hours per week for this position and the needs of the public works administrative assistant. She stated that it appears that this position would require 20 hours per week and wanted to ensure that there would not be additional hours needed.

Administrative Services Director Lasher explained that this position would work 20 hours per week and no more, any backup to the public works administrative assistant would occur within those 20 hours.

Councilmember Heinrich asked if the parks and recreation budget would have a higher budgeted line item in the 2020 budget than fire.

City Administrator Ulrich stated that this item was included in both the 2019 and 2020 budgets but noted that he would need to review the proposed budget in terms of comparison of line items.

Councilmember Heinrich thanked the members of the community that have reached out to her following the last discussion of this item. She noted that she will be voting in support of the comments she has received based on the priority of budget items.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #19-189 to Backfill the Vacant Part-Time Recreation Specialist Position.

Further discussion: Councilmember Riley stated that he found it interesting that Councilmember Heinrich has received negative comments. He noted that he has received comments of support as many residents and visitors of the community have interactions with the parks. Councilmember Musgrove stated that she will be opposing the vote not because she does not support parks and recreation but in support of the comments that she has received and because she wants to ensure that programing is offered at a cost recovered by the users. Mayor LeTourneau noted that parks programing is a part of the Strategic Plan and desires of the community. He stated that the expansion of the recreational programing has been requested by the community. He noted that he received many comments from residents who did not understand how the City would not support recreational programing. He explained that without this position, that programing for the community would not be possible. He stated that one element in this coming back for consideration was the development of a plan for programing and how that can be evaluated, which is included in the work plan provided in tonight's case. He stated that the community continues to grow, and he believes that people want to continue to connect with other members of the community in the parks. Councilmember Heinrich stated that there was discussion related to prioritization of the parks programing tonight but noted that decisions were not made. Mayor LeTourneau confirmed that the work needed would be a

responsibility of this position. City Administrator Ulrich replied that the proposed 2020 budget would be $1,421,798, which includes capital maintenance while the fire department proposed 2020 budget would be $1,338,750.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley and Menth. Voting No: Councilmembers Heinrich and Musgrove.

7.01: Authorization to Approve Construction Management Services for the New Public Works Facility

Public Works Superintendent Riemer reviewed the staff report and recommendation to enter into negotiations with RJM Construction for construction management services for the new Public Works Facility.

Councilmember Musgrove stated that she is very excited about this, noting that it was difficult to narrow it down from the three well-qualified presentations. She stated that she will support this recommendation.

Councilmember Riley agreed that there were three well-qualified candidates, each that would have done an excellent job. He stated that the City will be spending money on a construction manager in the hopes of saving money on this large construction process, similar to what was done on the fire station.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve staff negotiations with RJM Construction for construction management services for the new City of Ramsey Public Works Facility.

Further discussion: Councilmember Kuzma commented that the new public works building has been a long time coming and therefore he supports this moving forward.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, and Menth. Voting No: None.

7.02: Adopt Ordinance #19-09 Vacating Right-of-Way and Resolution #19-190 Approving Final Plat and Development Agreement for River Walk Village; Case of Don Kveton/Village Bank (Project 18-163)

City Planner McGuire Brigl reviewed the staff report and recommendation to adopt Ordinance #19-09 vacating right-of-way for River Walk Village and #19-190 approving Final Plat for River Walk Village. Vacation of underlying right-of-way is common, and the road will be realigned onsite. The MRT will be platted as a separate outlot to be deeded to the City at the time of recording the Final Plat.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance #19-09 Vacating Dedicated Roadway Related to River Walk Village.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Adopt Resolution #19-190 Granting Final Plat and Development Agreement Approval for River Walk Village.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, and Menth. Voting No: None.

7.03: Adopt Resolution #19-216 Accepting Metropolitan Council Tax Base Revitalization Account (TBRA) Brownfield Cleanup Grant, Approving Grant Agreements, and Authorize Request for Anoka County Housing and Redevelopment Authority (ACHRA) Funds

Community Development Director Gladhill reviewed the staff report and recommendation to accept the grant and approve one of the local match cost-share models outlined in the staff report.

Councilmember Heinrich asked if staff could review how the ACHRA funds are used and whether this is an appropriate use. She also asked in past instances whether the City has provided 100 percent contribution or a 50/50 split.

City Administrator Ulrich provided additional details on the ACHRA fund and how those proceeds can be used to benefit the community related to housing and economic development projects. He provided examples of previous projects that were funded with the use of ACHRA funds.

Community Development Director Gladhill stated that these situations are not encountered that often and therefore the City has little experience with this large of a scale project and grant reward. He stated that the last time grant dollars were used was related to the old municipal center for research purposes, where the City provided 100 percent contribution. He noted that either scenario would be appropriate and would not break policy.

Councilmember Kuzma asked for clarification on the payback of taxes to recoup the contribution costs.

Community Development Director Gladhill noted that a conservative approach was used to provide a payback of 12-15 years but that return could be as early as eight years.

Councilmember Kuzma stated that it seems that this action would cleanup the contamination and the City could receive payback in as short as eight years based on the tax values.

Councilmember Riley stated that his opinion would be that the ACHRA funds are funds levying from Ramsey residents and this request would bring those dollars back into the community for use by the community.

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to Adopt Resolution #19-216 Accepting Metropolitan Council TBRA Brownfield Cleanup Grant, Approving Grant Agreement, and Requesting Funds for Local Match from Anoka County HRA in an amount not to exceed $87,021.

Further discussion: Councilmember Riley stated that he will support this action tonight. He noted that he was discussing this with his wife and he determined that if this does not move forward, the site will not get cleaned up and these homes will not be built, which in turn will not increase the tax base of the community and the land will remain contaminated.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Kuzma, Heinrich, Menth, and Riley. Voting No: None.

7.04: Adopt Resolution #19-215 Approving Fair Housing Policy – A Requirement of the Metropolitan Council Cleanup Grant

Community Development Director Gladhill reviewed the staff report and recommendation to approve the Fair Housing Policy. He stated that based on feedback at the August 27 City Council meeting, staff believes this policy meets the minimum requirements as outlined in the grant agreement.

Councilmember Riley stated that in the spirit of the last discussion he provided input which he felt would meet the minimum requirements of the policy and would streamline the policy.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to Adopt Resolution #19-215 Approving a Fair Housing Policy for City of Ramsey as amended by Councilmember Riley.

Further discussion: Councilmember Heinrich thanked Councilmember Riley for his work, noting that she is in more support of this as amended. Councilmember Musgrove also expressed appreciation for Councilmember Riley and his expertise. She stated that she received input from residents that were concerned about this topic. She noted that she will also support this as the proposed amendment has kept the City to the minimum level of responsibility. She referenced the required training and asked for details. Community Development Director Gladhill replied that the training would be Ramsey staff training Ramsey staff, likely an annual training that could be in person or simply printed materials. Mayor LeTourneau agreed that Councilmember

Riley has streamlined this policy in a manner which appears to be an improvement. He asked for the opinion of staff related to the proposed amendments that may cause pause or a possibility that it would not be accepted by the Metropolitan Council. Community Development Director Gladhill commented that staff did not see a red flag upon reading and noted that if the Metropolitan Council identifies issues, the policy would simply be brought back for revision and Council review.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Heinrich, Kuzma, Menth, and Musgrove. Voting No: None.

Don Kveton stated that he has worked on this property for over 10 years and thanked the Council. He stated that he lives in Ramsey and is a proud resident, noting that his children will most likely purchase homes in the new development and continue to be residents of the community. He stated that he started this project and intends to provide a product the Council and City will be proud of.

7.05: Adopt Resolution #19-217 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #19-01, Ford Brook Estates Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-127 ordering preparation of a final assessment roll and calling for an assessment hearing at 7:00 p.m. on October 8 for Improvement Project #19-01, Ford Brook Estates Street Reconstructions.

Councilmember Kuzma stated that it was his recollection that half of Jarvis is within Ramsey and half is within Elk River, therefore the cost for the project was split between the two cities.

City Engineer Westby explained that the assessment was based on Ramsey's share of the construction costs and the special benefit report applies to all the homes in the project area. He confirmed that there were significant cost savings because Elk River administered the project and did not charge the City interest, which was reflected in the assessment.

Councilmember Kuzma suggested moving forward with the 25 percent assessment, similar to the other City road projects.

Councilmember Musgrove asked and received confirmation that the $6,600 assessment is not yet final. She commented that it appears that this case and the next case are outliers in the cost between the estimated assessment and the actual assessment.

City Engineer Westby stated that typically the difference between the estimated and actual is a few hundred dollars and therefore this case specifically is a large difference.

Councilmember Musgrove asked if there are funds available which could help to bridge the gap rather than charging the 25 percent assessment.

City Engineer Westby explained that part of the reason for the significant difference in the estimated cost and actual cost is due to subgrade corrections and the cul-de-sac, which are not assessable. He noted that the items that came in lower on the bids were items that were not assessable while the assessable items had higher costs.

Councilmember Riley stated that while the overall project increased by 32 percent, the assessable portion increased by 68 percent. He suggested averaging out those costs to increase the assessment from the estimated amount by 32 percent rather than the 68 percent. He agreed that it would seem unfair to charge the full assessment of $6,600.

Councilmember Heinrich asked for additional information on the City covering the cost of the improvements to the cul-de-sac.

City Engineer Westby reported that the expansion of the cul-de-sac was roughly $12,000 and was funded 100 percent by the City and therefore is not a part of the assessment calculations.

Councilmember Kuzma reiterated that it would not be fair to those that have paid assessments at 25 percent to lower this assessment and would prefer to remain consistent. He stated that the City does not have the extra money.

Councilmember Riley stated that the overall cost of the project increased by 32 percent and therefore proposed to increase the estimated assessment by 32 percent, rather than breaking out the specific line items that could be assessed or not assessed. He noted that the assessment would still be 25 percent of the overall project cost.

City Administrator Ulrich stated that the concern of staff would be the ability to follow a process that could be applied consistently. He agreed that the process suggested by Councilmember Riley could be duplicated in the future if necessary. He stated that all the estimates prior to this project have been fairly close in their projections. He agreed that there should also be a consistent and fair policy that could be applied consistently should this happen again.

Mayor LeTourneau stated that there is a policy in place today, but that policy is set to expire at the end of the year, and therefore this is a discussion on exceptions to a policy that will soon not exist.

City Engineer Westby stated that the special assessment policy does not expire and explained that the five-year street reconstruction and overlay program sunsets at the end of the year.

Councilmember Kuzma noted that the Andre Street project had an original assessment estimate of $8,000 but the bids came in lower, which lowered the assessment.

Mayor LeTourneau asked when the special benefit report would be prepared.

City Engineer Westby stated that the special benefit report was not prepared for this project or the next, as the reports would have had a cost of $6,500 each and staff felt that these projects were similar to other previously completed projects.

Mayor LeTourneau asked if this would be a case where the City would like to have that report to justify the cost of the assessment.

City Engineer Westby stated that those reports were not ordered and if they were desired, they would have been ordered at the time the contract is awarded.

Councilmember Riley stated that the City has prepared similar reports for other projects and therefore has the knowledge on the amount of benefit that would be provided from the project; therefore the cost of $6,500 for the report did not seem justifiable. He noted that Jarvis Street was a similar project with a report available.

Councilmember Kuzma asked if residents would still have the ability to stop the project if desired.

City Engineer Westby stated that window closed, and that option is not available at this time. He noted that for Andre Street $9,150 was the original assessment estimated. He explained that was the City's first reclamation project, which resulted in a lower cost and assessment.

Councilmember Musgrove noted that the decision of the Council was not to complete the benefit study because there was an available report from a similar project, noting that it was seen as a cost savings to the residents.

Lisa Monserud, 5725 180th Lane NW, commented that an assessment of $6,600 seems absurd. She noted that the pooling of water is worse now than it was prior to the project. She commented that it was great that the cul-de-sac was expanded which is great but does not justify an additional $3,000 in assessment.

City Engineer Westby stated that the project has not yet been finalized. He agreed that there is a drainage issue not yet completed. He noted that the Monseruds are also doing a project in their yard that has caused sand to wash into the ditch. He noted that the issue will be resolved prior to projection completion.

Mayor LeTourneau acknowledged the complaint related to water, noting that the water issue can be resolved but the discussion tonight is related to the proposed assessment.

Ms. Monserud stated that the difference in assessment is huge.

Councilmember Musgrove asked if the resident would feel that the investment in the roadway has increased the value of the property, should the property be sold. She noted that the children in the neighborhood also have a safer location to be picked up by the bus.

Ms. Monserud was unsure. She commented that the assessor just visited their neighborhood prior to the project and therefore that would not be adjusted for another five years. She stated that they have no intentions of selling their property.

Jerry Walz, 18030 Krypton Street, asked if the removal of the gravel and tar was included in the cost of the project. He noted that material was provided to another area where fill was desired.

City Engineer Westby stated that the City has a contract for the removal of that material that specified an amount for that service and wherever the contractor takes that material is up to the contractor.

Mr. Walz stated that he also now has an issue with water in his front yard.

City Engineer Westby stated that the City is still working with the contractor to resolve that issue. He stated that staff can follow-up to ensure that his concerns are addressed.

Mr. Walz stated that the increased amount of the assessment is hard for the residents in that area to swallow. He noted that he is retired, as are three or four others in the project area and the difference of almost $3,000 for the assessment is huge.

Mayor LeTourneau appreciated the input and noted that there will be continued discussion. He stated that it is clear what the assessment policy is and the importance of consistency, noting that this was an unusual situation that arose with the costs that came in that were out of the control of the City. He noted that the current assessment proposed of $6,600 falls within the City policy.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Adopt Resolution #19-217 Ordering Preparation of Assessment Roll, increasing the estimated assessment equal to the percentage of increase in the overall project cost (approximately $5,174) and Calling for Assessment Hearing for Improvement Project #19-01, Ford Brook Estates Street Reconstructions.

Further discussion: Councilmember Menth asked for additional information on what is proposed by Councilmember Riley. City Engineer Westby believed that the proposed assessment would be 25 percent of the eligible project cost, based on the difference between the engineer's estimate and amount bid, which was an increase of 32 percent. Councilmember Menth asked if the assessment would then be based on the engineer's estimate rather than the actual cost. City Engineer Westby stated that the assessment would be based on the difference between the engineer's estimate and low bid received whereas the larger amount of $6,600 would be based on actual project costs. Councilmember Kuzma stated that while he understands where Councilmember Riley is coming from, the policy for assessment is 25 percent of the cost and therefore to be consistent the assessment should remain at 25 percent. Mayor LeTourneau asked if there have been any instances in the past five years where the assessment have been this high. City Engineer Westby commented that the bidding environment drove up the cost of the project and noted that there have not been any assessments of this level. Mayor LeTourneau stated that if the bidding project for the Andre project would have been similar to this environment, those assessments would have perhaps reached $9,000. Councilmember Heinrich asked for clarification on whether there have been other exceptions made to the amount assessed when the initial assessment and proposed assessment have such a large change. City Administrator Ulrich noted that this is the first time the City has faced this situation. He noted that staff could possibly reach out to other cities to determine how they handled similar situations. He explained that

some cities have a flat fee for assessment per lot for residents and do not base the assessment on the actual project cost. Councilmember Riley commented that a franchise fee would have a cost of $168 per year. He asked for additional information on the construction numbers for this project. City Engineer Westby stated that the contractors have no idea of the City's assessment policy and it was just happenstance that the line items were received in this manner. He noted that the higher line items were skewed towards assessable costs. Councilmember Riley stated that is why he is proposing an average increase in the assessment of 32 percent, as the overall project cost increased by that amount. Councilmember Menth stated that earlier on the agenda there was a contaminated site, where the first developer walked away. He stated that this is the same situation where you cannot predict the conditions under the roadway. He stated that while it is no one's fault; some exception could be made for the subsoil under the road, as residents were not aware of the conditions when they purchased the homes and therefore would support the motion by Councilmember Riley. Mayor LeTourneau echoed the comments that the road conditions are very inconsistent throughout the community, which continues to be a large issue for the community. Councilmember Musgrove stated that she would not agree that road reconstruction is similar to the correction of contaminated soils. She stated that in these instances the increase was related to the bidding environment. She believed that the homeowners will recover the cost with the resale of their homes. She stated that this is a unique situation and could support the motion proposed by Councilmember Riley.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, and Menth. Voting No: Councilmember Kuzma.

7.06: Adopt Resolution #19-218 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #19-03, Chestnut Ridge and Wood Pond Hills Street Reconstructions

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-218 ordering preparation of a final assessment roll and calling for an assessment hearing at 7:00 p.m. on October 8 for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Councilmember Kuzma stated that this case proposes to assess 25 percent, which he felt should have been the action on the last case. He stated that the policy should be followed.

Councilmember Menth referenced the thickness of the average aggregate and bituminous and asked the City standard.

City Engineer Westby replied that typically a residential street would have four inches of aggregate base and 3.5 inches of bituminous. He stated that Ramsey has a large variability and new projects attempt to achieve that consistent standard.

Councilmember Musgrove asked if there has been feedback from residents in this area related to the project.

City Engineer Westby stated that there is always feedback, typically more negative than positive on all projects. He commented that there was very little comment on this project, noting that he has personally spoken with six residents that all agreed the road needed to be improved and do not object to the assessment amount.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to adopt Resolution #19-218 Ordering Preparation of Assessment Roll and Calling for Assessment Hearing for Improvement Project #17-02, Wood Pond Hills and Chestnut Ridge Street Reconstructions.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, and Menth. Voting No: None.

7.07: Adopt Resolution #19-219 Approving Proposals for Topographic Survey and Geotechnical Report for Improvement Project #20-01, Variolite Street Reconstruction

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #19-219 approving proposals from Hakanson Anderson for the topographic survey, and from Northern Technologies Inc. for a Geotechnical Report, for Improvement Project #20-01, Variolite Street Reconstruction.

Councilmember Musgrove asked if these funds would come from the MSA fund because this is an MSA road.

City Engineer Westby confirmed that to be true. He explained that the intent in moving this project forward was because the MSA funds could be used as the five-year bonding program expires at the end of 2019. He noted that this project only has 13 properties on a quarter acre of road and therefore assessments would be minor. He stated that it has not been decided whether assessments would be used, this action would simply move the information forward to be used in development of project plans.

Motion by Councilmember Heinrich, seconded by Councilmember Riley, to Adopt Resolution #19-219 Approving Engineering Proposals for Topographic Survey and Geotechnical Report for Improvement Project #20-01, Variolite Street Reconstruction.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Riley, Kuzma, Menth, and Musgrove. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove reminded residents that tomorrow is September 11 and encouraged residents to remember that incident.

Mayor LeTourneau echoed the comments of City Administrator Ulrich related to Happy Days, noting that it was great to see the amount of the community that came out to the event.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:46 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 5.**

Meeting Date: 09/24/2019

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2019.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

New license application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental Licenses

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 08:46 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:58 PM
Form Started By: JoAnn Shaw		Started On: 09/11/2019 03:16 PM
Final Approval Date: 09/19/2019		

Report Name: License Report - License Types
Council Dates: 9/24/2019 to 9/24/2019
Status: Active, Inactive
License Type(s): Rental

City of Ramsey
License Report - License Types

Printed: 9/18/2019

Company	Location	Complex	Exp. Date	Council Date	Status
Rental					
Kevin Schwietz	7277 147th Ter NW		9/24/2022	9/24/2019	A
A & R Investment Properties	5575 153rd Ct NW		9/24/2022	9/24/2019	A

Rental License Count: 2

Total Licenses: 2

CC Regular Session **4. 6.**

Meeting Date: 09/24/2019

By: Wendy Schlueter, Community Development

Information

Title

Approve Licenses

Purpose/Background:

Purpose:

The purpose of this case is to approve various license requests for 2019.

Background:

Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon completion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

Licenses to be Approved

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	09/18/2019 10:26 AM
Tim Gladhill	Tim Gladhill	09/19/2019 06:35 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:59 PM
Form Started By: Wendy Schlueter		Started On: 09/18/2019 10:19 AM
Final Approval Date: 09/19/2019		

Report Name: License Report - License Types
Council Dates: 9/24/2019 to 9/24/2019
Status: Active, Inactive
License Type(s): Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Status
Transient Merchant/Peddler/Solicitor					
Legacy Restoration LLC			12/31/2019	9/24/2019	A
Legacy Restoration LLC			12/31/2019	9/24/2019	A
Legacy Restoration LLC			12/31/2019	9/24/2019	A

Transient Merchant/Peddler/Solicitor License Count: 3

Total Licenses: 3

CC Regular Session **4. 7.**

Meeting Date: 09/24/2019

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #19-239 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2019 through September 18, 2019

Action:

Motion to Adopt Resolution #19-239 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 5, 2019 through September 18, 2019.

Attachments

Bills List 9/24/2019

Resolution 9/24/2019

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/19/2019 12:01 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:40 PM
Form Started By: Jackie Lipski		Started On: 09/18/2019 02:31 PM
Final Approval Date: 09/19/2019		

RAMSEY CITY COUNCIL MEETING

9/24/2019

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 9/5/19-9/18/19	294,698.53
Accounts Payable 9/5/19-9/18/19	307,940.87
Payroll 9/6/19	167,156.72
Pay Estimates- Projects	292,637.42

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 1,062,433.54**

	APPROVED PREV. MTG	2019 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:		
NET PAYROLL TOTAL	$ 196,616.89	$ 3,005,320.21
- CORRECTION TO PAYROLL		
PREPAIDS	275,440.79	5,246,078.02
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	69,788.75	999,355.85
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	256,010.47	4,927,952.48
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		1,137,367.96
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 797,856.90**	**$ 15,316,074.52**

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
102953	AMERIGAS OF ANOKA	PROPANE GAS	PV	98547	001	09101	9/10/2019	653965702	105.24
				Summary Total					105.24
	AMERIGAS OF ANOKA P O BOX 371473 PITTSBURGH PA 15250-7473			Payment Amount					105.24
100052	ANOKA POLICE DEPARTMENT	AUG 19 ANIMAL CONTAINMENT	PV	98570	001	09101	9/12/2019	091219	300.00
				Summary Total					300.00
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Payment Amount					300.00
107591	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.	MISC FOR 415 SETUP	PV	98498	001	09101	8/1/2019	15513	2,552.00
				Summary Total					2,552.00
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES. 14155 UNITY STREET NW RAMSEY MN 55303			Payment Amount					2,552.00
100063	ASPEN MILLS	RESERVE SHIRTS	PV	98571	001	09101	9/10/2019	243373	135.60
				Summary Total					135.60
	ASPEN MILLS 8201 C CENTRAL AVE NE	MISC G, OLSON CSO	PV	98572	001	09101	9/6/2019	243240	1,199.80
				Summary Total					1,199.80
	SPRING LAKE PARK MN 55432	MISC G. OLSON CSO	PV	98573	001	09101	9/6/2019	243239	121.80
				Summary Total					121.80
				Payment Amount					1,457.20
108226	ASPHALT SURFACE TECHNOLOGIES CORP	PAY EST 3 FORD BROOK EST ST	PV	98548	001	09435	9/12/2019	091219	4,306.12
				Summary Total					4,306.12
	ASPHALT SURFACE TECHNOLOGIES CORP P O BOX 1025 ST CLOUD MN 56302			Payment Amount					4,306.12
101084	BATTERIES PLUS BULBS	2 12 V BATTERIES	PV	98574	001	09101	9/16/2019	P18795604	43.90
				Summary Total					43.90
	BATTERIES PLUS BULBS 138 SOUTH DALE MABRY HWY								

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	TAMPA FL 33609							Payment Amount	43.90
100086	BLUE VELVET INC	PD MISC SEPT 19 WASHES	PV	98502	001	09101	9/3/2019	090319	329.45
								Summary Total	329.45
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW	SEPT 19 FIRE WASHES	PV	98503	001	09101	9/3/2019	090319A	149.75
	RAMSEY MN 55303							Summary Total	149.75
								Payment Amount	479.20
117165	BSI MECHANICAL INC	WORK ON BOILER CH	PV	98500	001	09101	8/27/2019	47148	1,300.00
								Summary Total	1,300.00
	BSI MECHANICAL INC 10327 FLANDERS STREET NE BLAINE MN 55449							Payment Amount	1,300.00
115596	C AND J ENTERTAINMENT LLC	JUNE/AUG/SEPT 19 MOVIES	PV	98492	001	09101	9/6/2019	1381A	1,485.00
								Summary Total	1,485.00
	C AND J ENTERTAINMENT LLC 4675 VICTOR PATH UNIT 1 HUGO MN 55038							Payment Amount	1,485.00
116439	CANTEEN VENDING	COFFEE	PV	98459	001	09101	8/27/2019	141780000068621	168.20
								Summary Total	168.20
	CANTEEN VENDING P O BOX 91337 CHICAGO IL 60693-1337							Payment Amount	168.20
110537	CARRIER CORPORATION	REPAIR CHILLER CH	PV	98575	001	09101	9/6/2019	B002706308	490.00
								Summary Total	490.00
	CARRIER CORPORATION P O BOX 93844 CHICAGO IL 60673-3844							Payment Amount	490.00
106670	CENTRAL POWER DISTRIBUTORS INC	FILLER CAP- CHAIN SAW	PV	98505	001	09101	9/5/2019	19-949494	6.14

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2928
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CENTRAL POWER DISTRIBUTORS INC	FILLER CAP- CHAIN SAW	PV	98505	002	09101	9/5/2019	19-949494	.06-
								Summary Total	6.08
	3801 THURSTON AVENUE ANOKA MN 55303							Payment Amount	6.08
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	98460	001	09101	8/31/2019	190831	629.15
								Summary Total	629.15
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480							Payment Amount	629.15
100134	CUTTER SALES INC	OIL SEAL/ SHOP SUPPLIES	PV	98552	001	09101	9/10/2019	138323	11.10
	CUTTER SALES INC	OIL SEAL/ SHOP SUPPLIES	PV	98552	002	09101	9/10/2019	138323	38.81
								Summary Total	49.91
	8844 ZEALAND AVENUE NORTH BROOKLYN PARK MN 55445							Payment Amount	49.91
111818	DEANO'S COLLISION SPECIALISTS INC	WORK ON 363	PV	98508	001	09702	9/9/2019	53667	1,853.09
								Summary Total	1,853.09
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330							Payment Amount	1,853.09
104267	ELITE SANITATION	RENTAL- CONCERT 8/22/19	PV	98463	001	09101	8/21/2019	26056	368.00
								Summary Total	368.00
	ELITE SANITATION PO BOX 526	PARKS- SERVICE AUG/SEPT 19	PV	98577	001	09101	9/9/2019	26134	624.00
								Summary Total	624.00
	ELK RIVER MN 55330							Payment Amount	992.00
100169	EMERGENCY APPARATUS MAINTENANCE INC	WORK ON 560	PV	98464	001	09101	8/22/2019	106948	1,296.57
								Summary Total	1,296.57
	EMERGENCY APPARATUS MAINTENANCE INC								

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	7512 4TH AVENUE	WORK ON 560	PV	98512	001	09101	8/26/2019	106947	14,559.66
	LINO LAKES MN 55014						Summary Total		14,559.66
							Payment Amount		15,856.23
100143	FERGUSON WATERWORKS # 2516	MISC METER SUPPLIES	PV	98465	001	09601	8/28/2019	0339823-1	1,969.17
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817						Summary Total		1,969.17
							Payment Amount		1,969.17
114933	GIRL SCOUTS RIVER VALLEY	HAPPY DAYS 9/7/19 WASTE ED	PV	98514	001	09604	9/9/2019	100	264.00
	GIRL SCOUTS RIVER VALLEY ATTEN: ROBERTA PETERSON 14150 FLUORINE STREET NW RAMSEY MN 55303						Summary Total		264.00
							Payment Amount		264.00
116933	GREAT PLAINS FIRE INC	HAZMAT HOSE ADAPTOR	PV	98468	001	09101	9/5/2019	5506	124.94
	GREAT PLAINS FIRE INC 17277 230TH STREET FERGUS FALLS MN 56537						Summary Total		124.94
							Payment Amount		124.94
115501	HAWKINS AND BAUMGARTNER, P.A.	ADMIN HEARING OFFICER SERV.	PV	98470	001	09101	9/5/2019	RAMSEY2	1,065.00
	HAWKINS AND BAUMGARTNER, P.A. ATTORNEYS AT LAW 2140 FOURTH AVE NORTH ANOKA MN 55303						Summary Total		1,065.00
							Payment Amount		1,065.00
112160	HOLIDAY COMPANIES	PD AUG 19 WASHES	PV	98515	001	09101	9/1/2019	046801091900	26.00
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437						Summary Total		26.00
							Payment Amount		26.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
106324	INSPECTRON INC	AUG 19 SERVICES	PV	98604	001	09101	9/12/2019	091219	15,025.00
				Summary Total					15,025.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Payment Amount					15,025.00
100256	LANO EQUIPMENT INC	TOOL CAT BROOM	PV	98472	001	09101	9/3/2019	02-699559	19.49
				Summary Total					19.49
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303	BOLTS/NUTS- BOB CAT	PV	98473	001	09101	9/4/2019	02-699978	126.31
		BOLTS/NUTS- BOB CAT	PV	98473	002	09101	9/4/2019	02-699978	126.31
				Summary Total					252.62
		RETURNS- CREDIT	PD	98516	001	09101	9/3/2019	02-699552 CREDIT	50.00-
				Summary Total					50.00-
		RENTAL PARKS	PV	98517	001	09101	9/3/2019	02-699548	125.00
				Summary Total					125.00
		FILTER	PV	98559	001	09101	9/11/2019	02-701533	41.70
				Summary Total					41.70
		BLADE KIT	PV	98560	001	09101	9/11/2019	02-701765	530.84
				Summary Total					530.84
				Payment Amount					919.65
100259	LEAGUE OF MN CITIES INS TRUST	RE: KROLL/WEISS	PV	98561	001	09702	9/3/2019	090319	1,324.91
				Summary Total					1,324.91
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Payment Amount					1,324.91
117068	MAKOUSKY, KIM	AUG 19 SUNRISE YOGA	PV	98474	001	09101	8/2/2019	0103	225.00
				Summary Total					225.00
	KIM MAKOUSKY 6700 153RD COURT NW RAMSEY MN 55303			Payment Amount					225.00
117167	MCCARTHY AUTO WORLD	REMOTES- REMOTE	PV	98519	001	09101	8/27/2019	BUCS152953	43.95

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		START							
				Summary Total					43.95
	MCCARTHY AUTO WORLD 3350 129TH AVENUE NW COON RAPIDS MN 55448								
				Payment Amount					43.95
108201	METRO TENT RENTAL	HD-TENTS/STAGE/TABLE S/CHAIRS	PV	98580	001	09297	9/11/2019	7116	3,369.00
				Summary Total					3,369.00
	METRO TENT RENTAL 9273 188TH AVE NW ELK RIVER MN 55330								
				Payment Amount					3,369.00
100293	MIDC ENTERPRISES	MISC PARTS	PV	98581	001	09101	9/12/2019	I0044381	204.86
				Summary Total					204.86
	MIDC ENTERPRISES 1450 WEST COUNTY ROAD C ROSEVILLE MN 55113								
				Payment Amount					204.86
101164	MILLER CHEVROLET	CAP/WHEEL 4 EACH 571	PV	98476	001	09101	8/29/2019	CVR162286	1,010.44
				Summary Total					1,010.44
	MILLER CHEVROLET P O BOX 130 21150 JOHN MILLESS DRIVE ROGERS MN 55374								
				Payment Amount					1,010.44
104920	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR	3 FOR CLASS 9/10/19	PV	98521	001	09101	9/10/2019	45088	1,305.00
				Summary Total					1,305.00
	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR 720 FOURTH AVENUE SOUTH ST CLOUD MN 56301-4498								
				Payment Amount					1,305.00
117184	NELSON SANITATION AND RENTAL INC	HD RENTAL TOILETS/WASH STATION	PV	98582	001	09297	9/10/2019	A-48100	1,010.00
				Summary Total					1,010.00
	NELSON SANITATION AND RENTAL INC P O BOX85 1376 105TH ST NW								

Payment Group Control Number 2928
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RICE MN 56367								
				Payment Amount					1,010.00
115167	NET TRANSCRIPTS INC	TRANSCRIPTION	PV	98477	001	09101	8/31/2019	0027296	206.29
				Summary Total					206.29
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014								
				Payment Amount					206.29
100360	NORTH STAR TOWING INC	AUG 2019 TOWS (7)	PV	98478	001	09101	9/2/2019	090219	784.00
				Summary Total					784.00
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303								
				Payment Amount					784.00
117130	NORTHERN LINES CONTRACTING INC	PAY EST 2 COR FIL BASIN	PV	98565	001	09605	9/16/2019	091619	36,293.47
				Summary Total					36,293.47
	NORTHERN LINES CONTRACTING INC 9705 UPTON CIRCLE SOUTH BLOOMINGTON MN 55431								
				Payment Amount					36,293.47
117185	OMANN CONTRACTING COMPANIES INC	PAY EST 1 WOOD POND/CHESTNUT	PV	98567	001	09435	9/16/2019	091619	252,037.83
				Summary Total					252,037.83
	OMANN CONTRACTING COMPANIES INC P O BOX 120 ALBERTVILLE MN 55301								
				Payment Amount					252,037.83
100393	PRAIRIE RESTORATIONS INC	SUNFISH LAKE PARK #3	PV	98485	001	09101	8/26/2019	20202	160.86
				Summary Total					160.86
	PRAIRIE RESTORATIONS INC 31646 128TH STREET	RIVERS BEND PARK #3	PV	98531	001	09101	8/26/2019	20201	262.41
	PRINCETON MN 55371			Summary Total					262.41
				Payment Amount					423.27
115671	RCM EQUIPMENT COMPANY	SEPTEMBER 19-RENTAL	PV	98568	001	09101	9/6/2019	3790	9,300.00

Payment Group Control Number 2928
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	LLC								
				Summary Total					9,300.00
	RCM EQUIPMENT COMPANY LLC 12090 MARGO AVE SO SUITE B HASTINGS MN 55033								
				Payment Amount					9,300.00
107711	SCHINDLER ELEVATOR	PARK RAMP SEPT-NOV 19	PV	98488	001	09240	9/1/2019	8105144691	1,377.36
				Summary Total					1,377.36
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050								
				Payment Amount					1,377.36
102204	SIRCHIE FINGER PRINT LAB INC	E-Z PEEL/DISPENSER	PV	98532	001	09101	8/26/2019	0413134	446.45
				Summary Total					446.45
	SIRCHIE FINGER PRINT LAB INC 100 HUNTER PLACE YOUNGSVILLE NC 27596								
				Payment Amount					446.45
100456	ST CROIX RECREATION FUN PLAYGROUNDS	SPORTS MISTER	PV	98533	001	09101	9/5/2019	20293	3,517.00
				Summary Total					3,517.00
	ST CROIX RECREATION FUN PLAYGROUNDS INC 1826 TOWER DRIVE W STILLWATER MN 55082								
				Payment Amount					3,517.00
116651	THOMPSON, LOGAN	AUG 2019 ZUMBA CLASSES (3)	PV	98494	001	09101	9/3/2019	090319	150.00
				Summary Total					150.00
	LOGAN THOMPSON 3225 16TH AVE ANOKA MN 55303								
				Payment Amount					150.00
107059	TJ ASSOCIATES PRINTING INC	RE LETTER GOLF SIGNS	PV	98489	001	09230	9/4/2019	231516	195.00
				Summary Total					195.00
	T J ASSOCIATES PRINTING INC 6441 140TH COURT N.W. RAMSEY MN 55303								

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					195.00
103007	TRAF O TERIA SYSTEM	PD ENVELOPES/CARBON PAPER	PV	98535	001	09101	9/4/2019	17078	255.36
				Summary Total					255.36
	TRAF O TERIA SYSTEM 121 WEST ASH EL DORADO KS 67042			Payment Amount					255.36
112001	ULTIMATE EVENTS	HD SOUND SYSTEM	PV	98585	001	09297	9/5/2019	84603	4,096.69
				Summary Total					4,096.69
	ULTIMATE EVENTS 13405 15TH AVENUE N PLYMOUTH MN 55441			Payment Amount					4,096.69
100498	UNITED RENTALS	RENT- LIGHT TWR/GENERATOR	PV	98586	001	09297	9/9/2019	173517099-001	4,177.37
				Summary Total					4,177.37
	UNITED RENTALS P O BOX 100711	HD POWER	PV	98587	001	09297	9/10/2019	173517099-002	3,000.86
				Summary Total					3,000.86
	ATLANTA GA 30384-0711	CREDIT-ERROR IN DELIVERY CHRG	PV	98607	001	09297	9/24/2019	173517099-003 CM	2,200.00-
				Summary Total					2,200.00-
				Payment Amount					4,978.23
106351	WATER LABORATORIES, INC	AUG 19 WATER TESTS	PV	98588	001	09601	9/4/2019	7598	640.00
				Summary Total					640.00
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Payment Amount					640.00
100529	WENDELL'S INC	S CORDS BADGE- EDA	PV	98493	001	09230	9/4/2019	2423197	11.68
				Summary Total					11.68
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458			Payment Amount					

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2928		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
									11.68

Total Amount to be Processed	374,672.87
Total Number of Payments to be Processed	48

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2929
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110402	ADVANCE AUTO PARTS	PARTS PURCHASES AUG 19	PV	98545	001	09101	8/31/2019	083119	15.18
	ADVANCE AUTO PARTS	PARTS PURCHASES AUG 19	PV	98545	002	09101	8/31/2019	083119	29.56
	AAP FINANCIAL SERVICES	PARTS PURCHASES AUG 19	PV	98545	003	09101	8/31/2019	083119	14.34
	P O BOX 742063	PARTS PURCHASES AUG 19	PV	98545	004	09101	8/31/2019	083119	108.31
	ATLANTA GA 30374-2063	PARTS PURCHASES AUG 19	PV	98545	005	09101	8/31/2019	083119	20.33
		PARTS PURCHASES AUG 19	PV	98545	006	09101	8/31/2019	083119	87.09
		PARTS PURCHASES AUG 19	PV	98545	007	09101	8/31/2019	083119	772.15
							Summary Total		1,046.96
							Payment Amount		1,046.96
100017	AIRGAS USA, LLC	MISC GASES	PV	98546	001	09101	8/31/2019	9964121620	31.24
							Summary Total		31.24
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576						Payment Amount		31.24
106641	AMERICAN PRESSURE INC	HOSE/BALL STOP/ BRACKET	PV	98495	001	09101	9/3/2019	110054	217.37
							Summary Total		217.37
	AMERICAN PRESSURE INC 3810 W BROADWAY ROBBINSDALE MN 55422						Payment Amount		217.37
100026	ANDERSON IRRIGATION	ELMCREST REPAIRS	PV	98499	001	09101	7/16/2019	071619	263.94
	ANDERSON IRRIGATION	ELMCREST REPAIRS	PV	98499	002	09101	7/16/2019	071619	817.50
							Summary Total		1,081.44
	3200 MAIN STREET NE SUITE 240 MINNEAPOLIS MN 55448						Payment Amount		1,081.44
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	PAGER ANTENNAS/PAGER CLIPS	PV	98457	001	09101	8/28/2019	2019114	105.65
							Summary Total		105.65
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303								

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2929		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					105.65
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	FILING FEES AUG 2019	PV	98496	001	09804	9/3/2019	534 090319	184.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION	FILING FEES AUG 2019	PV	98496	002	09804	9/3/2019	534 090319	46.00
	2100 - 3RD AVENUE	FILING FEES AUG 2019	PV	98496	003	09804	9/3/2019	534 090319	92.00
	ANOKA MN 55303			Summary Total					322.00
				Payment Amount					322.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	8/13/19 ELECTION BALLOTS	PV	98458	001	09101	9/5/2019	ELEC09031901	1,023.75
	ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303			Summary Total					1,023.75
				Payment Amount					1,023.75
113508	APPRIZE TECHNOLOGY SOLUTIONS	SEPT ELEC. ENROLL ADMIN	PV	98497	001	09101	9/1/2019	18541	320.00
	APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441			Summary Total					320.00
				Payment Amount					320.00
116848	BAYCOM INC	1 KEYBOARD	PV	98501	001	09101	8/28/2019	EQUIPINV_021888	109.00
	BAYCOM INC N16 W23217 STONE RIDGE DRIVE # 250 WAUKESHA WI 53188			Summary Total					109.00
				Payment Amount					109.00
103641	BOYER TRUCKS ROGERS	BELT	PV	98504	001	09101	8/29/2019	67879RX1	33.61
	BOYER TRUCKS P O BOX 18338 MINNEAPOLIS MN 55418			Summary Total					33.61
				Payment Amount					33.61
116197	CINTAS CORPORATION	FIRE- MATS	PV	98506	001	09101	8/28/2019	4028944247	16.56

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2929
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CINTAS CORPORATION			Summary Total					16.56
	CINTAS LOC #4K	UNIFORM CLEANING	PV	98549	001	09101	9/5/2019	4029477765	28.00
	P O BOX 650838	UNIFORM CLEANING	PV	98549	002	09101	9/5/2019	4029477765	4.00
	DALLAS TX 75265-0838	UNIFORM CLEANING	PV	98549	003	09101	9/5/2019	4029477765	31.29
		UNIFORM CLEANING	PV	98549	004	09101	9/5/2019	4029477765	31.29
				Summary Total					94.58
		UNIFORM CLEANING	PV	98550	001	09101	9/11/2019	4030009375	28.00
		UNIFORM CLEANING	PV	98550	002	09101	9/11/2019	4030009375	4.00
		UNIFORM CLEANING	PV	98550	003	09101	9/11/2019	4030009375	35.46
		UNIFORM CLEANING	PV	98550	004	09101	9/11/2019	4030009375	35.46
				Summary Total					102.92
				Payment Amount					214.06
108228	COBORN'S INC	AUG 19 CHARGES	PV	98551	001	09101	8/31/2019	083119	300.00
	COBORN'S INC	AUG 19 CHARGES	PV	98551	002	09101	8/31/2019	083119	52.43
	1921 COBORN BLVD			Summary Total					352.43
	ST CLOUD MN 56301			Payment Amount					352.43
100125	COUNTRYSIDE PRINTING INC	BUSI CARDS/EVIDENCE SHEETS	PV	98507	001	09101	8/28/2019	35957	332.00
				Summary Total					332.00
	COUNTRYSIDE PRINTING								
	6250 BUNKER LAKE BLVD NW	FALL RECYCLE POSTCARD	PV	98603	001	09604	9/9/2019	35970	957.88
	SUITE 113			Summary Total					957.88
	RAMSEY MN 55303			Payment Amount					1,289.88
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	98553	001	09101	9/6/2019	73934	1,267.50
	DEHN OIL COMPANY			Summary Total					1,267.50
	6735 141ST AVENUE NW								
	RAMSEY MN 55303			Payment Amount					1,267.50
101185	DO ALL PRINTING COM INC	HAPPY DAYS SHIRTS	PV	98509	001	09297	9/4/2019	44747	1,673.17
	DO ALL PRINTING COM INC			Summary Total					1,673.17
	6360 HIGHWAY 10 NW								
	RAMSEY MN 55303			Payment Amount					

Payment Group Control Number 2929
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									1,673.17
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	AUG 2019 PROSECUTION	PV	98461	001	09101	8/31/2019	08 2019	5,947.60
				Summary Total					5,947.60
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Payment Amount					5,947.60
100158	ECM PUBLISHERS INC	AD HAPPY DAYS	PV	98510	001	09297	8/31/2019	720914	175.00
				Summary Total					175.00
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD	AD PATROL OFFICER	PV	98554	001	09101	9/8/2019	722740	186.00
				Summary Total					186.00
	COON RAPIDS MN 55433	AD HAPPY DAYS	PV	98576	001	09297	9/8/2019	722741	250.00
				Summary Total					250.00
				Payment Amount					611.00
114680	ELECTRICAL PRODUCTION SERVICES INC	WORKED ON CAMERAS	PV	98511	001	09240	8/29/2019	4621	2,893.79
				Summary Total					2,893.79
	ELECTRICAL PRODUCTION SERVICES INC 2431 GALPIN COURT SUITE 140 CHANHASSEN MN 55317			Payment Amount					2,893.79
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	BUMPER/MISC 383	PV	98462	001	09702	8/29/2019	DL082019-33	764.10
				Summary Total					764.10
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N OAKDALE MN 55128			Payment Amount					764.10
113321	FACTORY MOTOR PARTS CO	AIR FILTER 681	PV	98555	001	09101	9/4/2019	6-1544147	7.49
				Summary Total					7.49
	FACTORY MOTOR PARTS CO BIN 139107	AIR FILTER 667	PV	98556	001	09101	9/3/2019	6-1544006	5.99
				Summary Total					5.99
	P O BOX 9107 MINNEAPOLIS MN	ALTERNATOR	PV	98557	001	09101	9/11/2019	6-1544720	131.08

Payment Group Control Number 2929
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Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	55480-9107								
				Summary Total					131.08
				Payment Amount					144.56
107099	FASTENAL	MISC PARTS	PV	98558	001	09101	9/9/2019	MNTC8179809	25.15
				Summary Total					25.15
	FASTENAL COMPANY P O BOX 1286 WINONA MN 55987								
				Payment Amount					25.15
100193	GALLS LLC	BLUEGUN TASERS 5	PV	98513	001	09101	8/16/2019	013467995	247.50
				Summary Total					247.50
	GALLS LLC P O BOX 71628 CHICAGO IL 60694-1628								
				Payment Amount					247.50
100200	GOPHER STATE ONE CALL INC	271 TICKETS AUGUST 2019	PV	98466	001	09601	8/31/2019	9080685	121.95
	GOPHER STATE ONE CALL	271 TICKETS AUGUST 2019	PV	98466	002	09601	8/31/2019	9080685	121.95
	7223 PARKWAY DRIVE SUITE 210	271 TICKETS AUGUST 2019	PV	98466	003	09601	8/31/2019	9080685	121.95
	HANOVER MD 21076-1317			Summary Total					365.85
				Payment Amount					365.85
100650	GRAINGER	TOWEL DISPENSER	PV	98467	001	09101	9/5/2019	9283364637	84.98
				Summary Total					84.98
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001								
				Payment Amount					84.98
100211	HAWKINS INC	CHEMICALS	PV	98469	001	09601	9/6/2019	4575512	5,290.24
				Summary Total					5,290.24
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263								
				Payment Amount					5,290.24
112475	INNOVATIVE OFFICE	OFFICE SUPPLIES	PV	98471	001	09230	9/5/2019	IN2657674	42.57

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2929
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	SOLUTIONS								
	INNOVATIVE OFFICE	OFFICE SUPPLIES	PV	98471	002	09230	9/5/2019	IN2657674	27.29
	SOLUTIONS								
	P O BOX 860627	OFFICE SUPPLIES	PV	98471	003	09230	9/5/2019	IN2657674	51.38
	MINNEAPOLIS MN	OFFICE SUPPLIES	PV	98471	004	09230	9/5/2019	IN2657674	32.95
	55486-0001								
		OFFICE SUPPLIES	PV	98471	005	09230	9/5/2019	IN2657674	67.66
		OFFICE SUPPLIES	PV	98471	006	09230	9/5/2019	IN2657674	130.15
		OFFICE SUPPLIES	PV	98471	007	09230	9/5/2019	IN2657674	44.82
		OFFICE SUPPLIES	PV	98471	008	09230	9/5/2019	IN2657674	155.97
		OFFICE SUPPLIES	PV	98471	009	09230	9/5/2019	IN2657674	105.13
		OFFICE SUPPLIES	PV	98471	010	09230	9/5/2019	IN2657674	197.46
							Summary Total		855.38
							Payment Amount		855.38
100266	LOGIS	SEPT 19 SERVICE	PV	98562	001	09101	9/1/2019	47500	13,710.00
							Summary Total		13,710.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS								
	5750 DULUTH STREET	SERVER/CORE REPLACE	PV	98578	001	09101	8/31/2019	47554	40,399.23
							Summary Total		40,399.23
	GOLDEN VALLEY MN 55422-4036								
		SERVER IMPLEMENTATION	PV	98579	001	09101	8/30/2019	47473	3,750.00
		SERVER IMPLEMENTATION	PV	98579	002	09101	8/30/2019	47473	375.00
							Summary Total		4,125.00
							Payment Amount		58,234.23
113658	MARCO	SEPT 19 SERVICE	PV	98518	001	09101	8/29/2019	INV6716037	60.00
							Summary Total		60.00
	MARCO								
	NW 7128 PO BOX 1450								
	MINNEAPOLIS MN 55485-7128								
							Payment Amount		60.00
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	98475	001	09601	9/4/2019	94616	68.12
							Summary Total		68.12
	MENARDS ELK RIVER								
	19521 EVANS STREET NW								
	ELK RIVER MN 55330-1077								
							Payment Amount		68.12
100285	MET COUNCIL	OCT 19 WASTE WATER	PV	98520	001	09602	9/6/2019	0001100405	65,058.71
	ENVIRONMENTAL SRV								

CITY OF RAMSEY
Create Payment Control Groups

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Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					65,058.71
				Payment Amount					65,058.71
100289	METRO SALES INC	CONTRACT- COPIERS MAY/OCT 19	PV	98563	001	09101	9/10/2019	INV1422858	241.55
	METRO SALES INC	CONTRACT- COPIERS MAY/OCT 19	PV	98563	002	09101	9/10/2019	INV1422858	72.15
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423			Summary Total					313.70
				Payment Amount					313.70
113909	MOBILE VEHICLE INTEGRATION	LIGHTS FOR 415	PV	98522	001	09101	8/22/2019	1908132	800.00
				Summary Total					800.00
	MOBILE VEHICLE INTEGRATION 835 XENIA AVENUE NW	THERMAL IMAGE CAMERAS 3	PV	98523	001	09101	9/5/2019	1909142	265.00
	ELK RIVER MN 55330			Summary Total					265.00
				Payment Amount					1,065.00
108091	MUNICIPAL CODE CORPORATION	UPDATE PAGES	PV	98564	001	09101	6/27/2019	00330315	1,349.60
				Summary Total					1,349.60
	MUNICIPAL CODE CORPORATION P O BOX 2235 TALLAHASSEE FL 32316			Payment Amount					1,349.60
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	98583	001	09101	9/5/2019	196314	252.55
				Summary Total					252.55
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Payment Amount					252.55
115232	NORTHERN TECHNOLOGIES LLC	JULY/AUG 19 AFFINITY	PV	98524	001	09804	8/10/2019	32390	3,532.25
				Summary Total					3,532.25
	NORTHERN TECHNOLOGIES LLC 3522 4TH AVENUE S	JULY/AUG 19	PV	98525	001	09804	8/10/2019	32394	4,831.16

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Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		RIVERSTONE 3RD ADD							
				Summary Total					4,831.16
	FARGO ND 58103	JULY/AUG 19 BUNKER LK IND #3	PV	98526	001	09804	8/10/2019	32389	1,077.13
				Summary Total					1,077.13
		JULY/AUG 19 HARVEST ESTATES 2	PV	98527	001	09804	8/10/2019	32391	2,156.50
				Summary Total					2,156.50
		JULY/AUG 19 COR INFIL BASIN	PV	98528	001	09605	8/10/2019	32393	3,804.56
				Summary Total					3,804.56
		JULY/AUG FORD BROOK ESTATES	PV	98529	001	09435	8/10/2019	32392	1,161.51
				Summary Total					1,161.51
				Payment Amount					16,563.11
115071	NORTHLAND OCCUPATIONAL HEALTH	PRE EMPLOY DRUG SCREEN	PV	98566	001	09101	9/6/2019	4417	50.00
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303			Summary Total					50.00
				Payment Amount					50.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC RAMP BULBS	PV	98584	001	09240	9/12/2019	113286	257.57
	NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175			Summary Total					257.57
				Payment Amount					257.57
112824	PARKPLACE STUDIO	EDA GOLF TOURNEY PICS	PV	98530	001	09230	9/5/2019	082619	849.00
	PARKPLACE STUDIO 6093 146TH LANE NW RAMSEY MN 55303			Summary Total					849.00
				Payment Amount					849.00
112421	PERRILL	SEPT 19 ROWAY WEB	PV	98483	001	09101	9/1/2019	2480875-295	200.00
	PERRIL			Summary Total					200.00

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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305								
				Payment Amount					200.00
111488	POPP.COM INC POPP.COM INC 620 MENDELSSOHN AVE NO SUITE 101 GOLDEN VALLEY MN 55427	AUG 2019 SERVICE	PV	98484	001	09101	8/31/2019	992571578	83.06
		AUG 2019 SERVICE	PV	98484	002	09101	8/31/2019	992571578	36.91
		AUG 2019 SERVICE	PV	98484	003	09101	8/31/2019	992571578	46.14
		AUG 2019 SERVICE	PV	98484	004	09101	8/31/2019	992571578	175.34
		AUG 2019 SERVICE	PV	98484	005	09101	8/31/2019	992571578	27.69
		AUG 2019 SERVICE	PV	98484	006	09101	8/31/2019	992571578	106.13
		AUG 2019 SERVICE	PV	98484	007	09101	8/31/2019	992571578	41.52
		AUG 2019 SERVICE	PV	98484	008	09101	8/31/2019	992571578	110.53
		AUG 2019 SERVICE	PV	98484	009	09101	8/31/2019	992571578	88.32
		AUG 2019 SERVICE	PV	98484	010	09101	8/31/2019	992571578	108.12
		AUG 2019 SERVICE	PV	98484	011	09101	8/31/2019	992571578	66.84
				Summary Total					890.60
				Payment Amount					890.60
115381	RUMRIVER ART CENTER	ART IN THE PRK-WATERCOLOR	PV	98486	001	09101	8/25/2019	1210792	67.50
				Summary Total					67.50
	RUMRIVER ART CENTER 2665 4TH AVENUE SUITE 102 ANOKA MN 55303								
				Payment Amount					67.50
110313	SUMMIT COMPANIES	SERVICE CALL CH	PV	98534	001	09101	8/26/2019	1420632	305.00
				Summary Total					305.00
	SUMMIT COMPANIES P O BOX 6205 CAROL STREAM IL 60197-6205								
				Payment Amount					305.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	AUG 2019 MEETINGS	PV	98490	001	09101	8/30/2019	M25024	560.25
				Summary Total					560.25
	TIMESAVER OFF SITE SECRETARIAL INC 5291 RIVER OAK DRIVE SAVAGE MN 55378								
				Payment Amount					560.25
112688	TITAN MACHINERY	MOWER PARTS	PV	98487	001	09101	8/30/2019	12893874	412.89

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2929		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	TITAN MACHINERY 14375 JAMES ROAD ROGERS MN 55374			Summary Total					412.89
				Payment Amount					412.89
112079	TOKLE INSPECTIONS INC	AUG 19 SERVICES	PV	98605	001	09101	9/11/2019	091119	6,324.00
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448			Summary Total					6,324.00
				Payment Amount					6,324.00
112024	TOWMASTER	KMI PATCH TRAILER 610	PV	98491	001	09101	9/4/2019	419748	33,983.00
	TOWMASTER 61381 US HWY 12 LITCHFIELD MN 55355			Summary Total					33,983.00
				Payment Amount					33,983.00
105628	WELLS CATERING SERVICE	COUNCIL MEAL 9/24/2019	PV	98569	001	09101	9/24/2019	46132	107.13
	WELLS CATERING SERVICE 7533 SUNWOOD DRIVE SUITE 108 RAMSEY MN 55303			Summary Total					107.13
				Payment Amount					107.13
112515	WSB AND ASSOCIATES INC	2040 COMP PLAN JULY 2019	PV	98536	001	09101	8/28/2019	0-001973-160-27	580.00
				Summary Total					580.00
	WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416	2019 PLAN JULY 2019	PV	98537	001	09101	8/28/2019	R-013321-000-7	7,811.50
		2019 PLAN JULY 2019	PV	98537	002	09101	8/28/2019	R-013321-000-7	232.00
		2019 PLAN JULY 2019	PV	98537	003	09101	8/28/2019	R-013321-000-7	696.00
		2019 PLAN JULY 2019	PV	98537	004	09101	8/28/2019	R-013321-000-7	754.00
				Summary Total					9,493.50
		EDA MARKETING JULY 19	PV	98606	001	09230	8/30/2019	R-013243-000-4	2,541.75
				Summary Total					2,541.75
				Payment Amount					12,615.25

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CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	2929		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
								Total Amount to be Processed	225,905.42
								Total Number of Payments to be Processed	48

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
109356	**9/5/2019**		**113692 ALL AMERICAN TITLE CO**						
		159.21	UB REFUND 14160 BARIUM ST NW		98345	083019	9601.4651		WATER REVENUE
		159.21							
109357	**9/5/2019**		**113692 ALL AMERICAN TITLE CO**						
		142.82	UB REFUND 14603 PERIDOT ST		98346	083019A	9601.4651		WATER REVENUE
		142.82							
109358	**9/5/2019**		**113692 ALL AMERICAN TITLE CO**						
		176.00	UB REFUND 15477 IODINE ST		98347	083019B	9601.4651		WATER REVENUE
		176.00							
109359	**9/5/2019**		**115203 ALL AMERICAN TITLE CO INC**						
		177.67	UB REFUND 14421 RADIUM ST NW		98344	083019	9601.4651		WATER REVENUE
		177.67							
109360	**9/5/2019**		**113045 ANCONA TITLE AND ESCROW**						
		297.10	UB REFUND 7316 146TH AVE NW		98348	083019	9601.4651		WATER REVENUE
		297.10							
109361	**9/5/2019**		**113045 ANCONA TITLE AND ESCROW**						
		157.76	UB REFUND 15362 IODINE ST NW		98349	083019A	9601.4651		WATER REVENUE
		157.76							
109362	**9/5/2019**		**117159 BATISTA, MARCO**						
		43.73	UB REFUND 14761 COBALT ST 39		98350	083019	9601.4651		WATER REVENUE
		43.73							
109363	**9/5/2019**		**117160 BECKER, ANTHONY AND DIANE**						
		16.68	UB REFUND 16020 NEON ST NW		98351	083019	9601.4651		WATER REVENUE
		16.68							
109364	**9/5/2019**		**117163 BLACKORBAY CURTIS, SHANNON**						
		284.65	UB REFUND 14210 XENON ST NW		98356	083019	9601.4651		WATER REVENUE
		284.65							
109365	**9/5/2019**		**111326 BURNET TITLE**						
		32.40	UB REFUND 7290 149TH LN NW		98352	083019	9601.4651		WATER REVENUE
		32.40							
109366	**9/5/2019**		**111326 BURNET TITLE**						
		228.35	UB REFUND 14402 WACO ST NW		98353	083019A	9601.4651		WATER REVENUE
		228.35							
109367	**9/5/2019**		**111696 CITY OF RAMSEY**						
		100.00	HD DOG SHOW CASH		98354	090419	0296.6249		MISCELLANEOUS OPERA
		300.00	HAPPY DAYS- CASH FOR BOXES		98355	082619	0296.6249		MISCELLANEOUS OPERA
		400.00							
109368	**9/5/2019**		**100870 EDINA REALTY TITLE**						
		164.30	UB REFUND 15428 FLUORINE ST NW		98357	083019	9601.4651		WATER REVENUE
		164.30							
109369	**9/5/2019**		**116940 ENTITLE**						
		129.55	UB REFUND 15262 COBALT ST		98358	083019	9601.4651		WATER REVENUE
		129.55							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
109369	9/5/2019		116940 ENTITLE						Continued.
109370	9/5/2019		117151 EXECUTIVE TITLE SERVICES						
		35.56	UB REFUND 6741 154TH LN NW		98359	083019	9601.4651		WATER REVENUE
		35.56							
109371	9/5/2019		111674 FIRST AMERICAN TITLE						
		46.15	UB REFUND 6980 137TH LN NW		98360	083019	9601.4651		WATER REVENUE
		46.15							
109372	9/5/2019		117164 FRANCO, MARISELA						
		184.05	UB REFUND 14280 DYSPROSIUM		98361	083019	9601.4651		WATER REVENUE
		184.05							
109373	9/5/2019		116792 JOHNSON, PAUL AND MARY						
		500.00	REF HOME IMPROV 16512 GERMANIU		98405	090519	9804.6433	00116565	REFUNDS
		500.00							
109374	9/5/2019		113464 LAND TITLE						
		142.83	UB REFUND 15459 IODINE RIDGE		98362	083019	9601.4651		WATER REVENUE
		142.83							
109375	9/5/2019		117162 LEAF, JAMIE AND KYLE						
		31.26	UB REFUND 15255 ZUNI ST NW		98363	083019	9601.4651		WATER REVENUE
		31.26							
109376	9/5/2019		117152 LEGACY TITLE						
		33.56	UB REFUND 17820 HALAS ST NW		98364	083019	9601.4651		WATER REVENUE
		33.56							
109377	9/5/2019		115328 LENNAR						
		1,500.00	REF ERO ESC 7362 159TH AVE NW		98406	090519	9804.6433	00116958	REFUNDS
		1,500.00							
109378	9/5/2019		111865 LIBERTY TITLE INC						
		26.96	UB REFUND 7831 151ST LN NW		98365	083019	9601.4651		WATER REVENUE
		32.41	UB REFUND 17735 ERKIUM ST		98366	083019A	9601.4651		WATER REVENUE
		40.26	UB REFUND 7384 147TH LN NW		98367	083019B	9601.4651		WATER REVENUE
		44.11	UB REFUND 14651 QUARTZ WAY		98368	083019C	9601.4651		WATER REVENUE
		44.11	UB REFUND 6982 139TH AVE NW		98369	083019D	9601.4651		WATER REVENUE
		59.93	UB REFUND 14108 DYSPROSIUM ST		98370	083019E	9601.4651		WATER REVENUE
		134.54	UB REFUND 15248 FLUORINE ST		98371	083019F	9601.4651		WATER REVENUE
		167.72	UB REFUND 7704 147TH LN NW		98372	083019G	9601.4651		WATER REVENUE
		257.28	UB REFUND 5425 144TH WAY #18		98373	083019H	9601.4651		WATER REVENUE
		297.10	UB REFUND 14628 QUICKSILVER ST		98374	083019I	9601.4651		WATER REVENUE
		1,104.42							
109379	9/5/2019		117157 MCCOLLOR, THEODORE AND ANGELICA						
		148.03	UB REFUND 14200 WACO ST NW		98375	083019	9601.4651		WATER REVENUE
		148.03							
109380	9/5/2019		116025 MINNESOTA TITLE						
		240.85	UB REFUND 14281 URANIUM ST NW		98376	083019	9601.4651		WATER REVENUE
		240.85							
109381	9/5/2019		116025 MINNESOTA TITLE						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
109381	9/5/2019		116025 MINNESOTA TITLE						
		191.36	UB REFUND 16739 KAMACITE ST		98377	083019A	9601.4651		WATER REVENUE
		191.36							
109382	9/5/2019		112465 NORTH AMERICAN TITLE CO						
		169.37	UB REFUND 14200 XENON ST # 10		98378	083019	9601.4651		WATER REVENUE
		169.37							
109383	9/5/2019		116364 NORTHLAND CUSTOM HOMES LLC						
		5,000.00	REF LAND ESC 9071 169TH AVE		98407	090519	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 9071 169TH AVE NW		98408	090519A	9804.6433	00116874	REFUNDS
		6,500.00							
109384	9/5/2019		117156 OAKLAND, ROBERT						
		166.05	UB REFUND 7140 148TH AVE NW		98379	083019	9601.4651		WATER REVENUE
		166.05							
109385	9/5/2019		117153 OS NATIONAL LLC						
		171.32	UB REFUND 6068 146TH LN NW		98380	083019	9601.4651		WATER REVENUE
		171.32							
109386	9/5/2019		116065 PARTNERS TITLE						
		5.15	UB REFUND 7286 147TH LN NW		98382	083019	9601.4651		WATER REVENUE
		5.15							
109387	9/5/2019		116065 PARTNERS TITLE						
		68.79	UB REFUND 14642 RHINESTONE TER		98383	083019A	9601.4651		WATER REVENUE
		68.79							
109388	9/5/2019		116941 PARTNERS TITLE						
		194.03	UB REFUND 14191 XENON ST #15		98381	083019	9601.4651		WATER REVENUE
		194.03							
109389	9/5/2019		117039 RESULTS TITLE						
		44.11	UB REFUND 7122 139TH AVE		98385	083019	9601.4651		WATER REVENUE
		44.11							
109390	9/5/2019		117094 RESULTS TITLE						
		155.83	UB REFUND 15111 UTE ST NW		98384	083019	9601.4651		WATER REVENUE
		155.83							
109391	9/5/2019		117154 RESULTS TITLE						
		36.41	UB REFUND 14661 COBALT ST #31		98386	083019	9601.4651		WATER REVENUE
		36.41							
109392	9/5/2019		117150 SONIE, NOAH						
		800.00	HD TENT EVENT PERFORMER		98387	082719	0296.6249		MISCELLANEOUS OPER/
		800.00							
109393	9/5/2019		116943 STEWART TITLE COMPANY						
		39.10	UB REFUND 7337 147TH TER NW		98389	083019	9601.4651		WATER REVENUE
		39.10							
109394	9/5/2019		117161 STRAUSS, THOMAS						
		26.17	UB REFUND 17224 TUNGSTEN ST		98388	083019	9601.4651		WATER REVENUE
		26.17							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
109394	9/5/2019		117161 STRAUSS, THOMAS						
109395	9/5/2019		114172 TITLE GROUP INC						
		30.40	UB REFUND 15813 NOWTHEN BLVD		98390	083019	9601.4651		WATER REVENUE
		30.40							
109396	9/5/2019		114172 TITLE GROUP INC						
		138.02	UB REFUND 5552 154TH LN NW		98391	083019A	9601.4651		WATER REVENUE
		138.02							
109397	9/5/2019		114606 TITLE SMART INC						
		28.76	UB REFUND 16201 NOWTHEN BLVD		98392	083019	9601.4651		WATER REVENUE
		28.76							
109398	9/5/2019		117155 WEST TITLE LLC						
		51.08	UB REFUND 14700 COBALT ST #48		98394	083019	9601.4651		WATER REVENUE
		51.08							
109399	9/5/2019		100534 WICKLUND CONSTRUCTION						
		1,500.00	REF ERO ESC 16512 GERMANIUM ST		98411	090519	9804.6433	00115785	REFUNDS
		1,500.00							
109400	9/5/2019		117168 ZOUSKI, ANNE						
		38.96	UB REFUND 7286 147TH LN NW		98400	083019	9601.4651		WATER REVENUE
		38.96							
109439	9/12/2019		100012 ACE SOLID WASTE INC						
		26,281.55	SEPT 19 CITY RECYCLE CONTRACT		98428	5157791	9604.6489		OTHER CONTRACTED SE
		223.77	MISC PW ACCTS SEPT 19		98429	5157801	0194.6374		REFUSE/RECYCLING
		123.46	MISC PW ACCTS SEPT 19		98429	5157801	0311.6374		REFUSE/RECYCLING
		476.66	MISC PW ACCTS SEPT 19		98429	5157801	0452.6374		REFUSE/RECYCLING
		41.15	MISC PW ACCTS SEPT 19		98429	5157801	9601.6374		REFUSE/RECYCLING
		41.15	MISC PW ACCTS SEPT 19		98429	5157801	9602.6374		REFUSE/RECYCLING
		296.15	MISC PW ACCTS SEPT 19		98429	5157801	9604.6249		MISCELLANEOUS OPERA
		41.15	MISC PW ACCTS SEPT 19		98429	5157801	9605.6374		REFUSE/RECYCLING
		105.28	SEPT 19 FIRE STATIONS		98430	5167024	0220.6374		REFUSE/RECYCLING
		27,630.32							
109440	9/12/2019		100948 ANOKA COUNTY LICENSE CENTER						
		2,129.68	REG/PLATES ASPHALT TRAILER		98431	091119	0311.6580		OTHER EQUIPMENT
		2,129.68							
109441	9/12/2019		117170 BIZAL, ANGELA						
		75.00	REFUND HD EXPO REG		98432	090919	0296.4609		OTHER MISCELLANEOUS
		75.00							
109442	9/12/2019		100404 CENTURYLINK						
		65.35	AUG/SEPT 2019 SERVICE		98436	763 422-1452 795 AUG 19	0452.6321		TELEPHONE
		65.35							
109443	9/12/2019		117178 DUNN, CORY						
		155.00	REF DAMAGE/KEY DEPOSIT		98437	091019	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
109444	9/12/2019		115887 DVS RENEWAL						

CITY OF RAMSEY

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
109444	9/12/2019		115887 DVS RENEWAL						
		14.25	TABS 334		98438	091019	0211.6249		MISCELLANEOUS OPERA
		14.25							
109445	9/12/2019		100871 FBI NAA NORTHWEST CHAPTER						
		25.00	B. BLUML FBI PISTOL COMP		98446	090919	0211.6335		TRAINING
		25.00							
109446	9/12/2019		117179 GIRL SCOUT TROOP 16476						
		155.00	REF DAMAGE/KEY DEPOSIT		98439	091119	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
109447	9/12/2019		116677 LEVEL CONTRACTING LLC						
		5,000.00	REF LAND ESC 5655 152ND LN NW		98441	091219	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF ERO ESC 5655 152ND LN NW		98442	091219A	9804.6433	00116507	REFUNDS
		6,500.00							
109448	9/12/2019		113719 NEOFUNDS BY NEOPOST						
		2,000.00	7900044034448047 POSTAGE		98445	090519	9101.1551		POSTAGE METER DEPOS
		2,000.00							
109449	9/12/2019		117180 OATES, RAY						
		200.00	REF APP FEE/ESCROW		98447	091119	9101.4209		CONDITIONAL USE PERM
		400.00	REF APP FEE/ESCROW		98447	091119	9804.6433	00117145	REFUNDS
		600.00							
109450	9/12/2019		100391 POSTMASTER						
		1,870.73	POSTAGE- FALL RECYCLE POSTCARD		98448	090919	9604.6249		MISCELLANEOUS OPERA
		1,870.73							
109451	9/12/2019		107142 REGENCY HOMES						
		5,000.00	REF LAND ESC 17336 IODINE ST		98449	091219	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF ERO ESC 17336 IODINE ST		98450	091219A	9804.6433	00116506	REFUNDS
		6,500.00							
109452	9/12/2019		116910 XCEL ENERGY						
		145.00	REPLACE CHECK TWO		98452	CCCRC04102019-1 A	0211.6315		MISCELLANEOUS PROFE
		145.00							
1000470	9/6/2019		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 14958 SNOWY OWL ST		98401	090519	9804.6433	00116967	REFUNDS
		1,500.00	REF GRADE ESC 14958 SNOWY OWL		98402	090519A	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF ERO ESC 14983 SNOWY OWL ST		98403	090519B	9804.6433	00116961	REFUNDS
		1,500.00	REF GRADE ESC 14983 SNOWY OWL		98404	090519C	9252.1155.1		MANUAL-ACCOUNTS REC
		6,000.00							
1000471	9/6/2019		106418 PURMORT HOMES INC						
		1,500.00	REF LAND ESC 7784 148TH LN NW		98409	090519	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF LAND ESC 7764 148TH LN NW		98410	090519A	9252.1155.1		MANUAL-ACCOUNTS REC
		3,000.00							
1000472	9/6/2019		100510 VERIZON WIRELESS						
		62.40	JUL/AUG 19 SERVICE		98393	9836517240	0130.6323		CELLULAR PHONES
		62.40							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
1000473	9/6/2019		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR NW		98395	150-1681-6340 AUG 19	0194.6489		OTHER CONTRACTED SE
		22.95	7650 SUNWOOD DR NW		98396	150-1681-4280 AUG 19	9240.6315		MISCELLANEOUS PROFE
		27.95	6701 HWY 10 YOUTH FIRST		98397	150-1687-1105 AUG 19	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	5650 ALPINE DR FIRE 2		98398	150-1691-2206 AUG 19	0220.6489		OTHER CONTRACTED SE
		35.90	7550 SUNWOOD DR		98399	150-1693-4968 AUG 19	0194.6489		OTHER CONTRACTED SE
		142.70							
1000502	9/13/2019		106687 BLUML, BRAD						
		12.71	REIMB- TRAINING-LUNCH		98433	090919	0211.6331		TRAVEL & LODGING
		12.71							
1000503	9/13/2019		112663 CAPSTONE HOMES INC						
		1,500.00	REFUND ERO ESC 8765 150TH LN		98434	091219	9804.6433	00117004	REFUNDS
		1,500.00	REF ERO ESC 7381 168TH CIR NW		98435	091219A	9804.6433	00116960	REFUNDS
		3,000.00							
1000504	9/13/2019		116789 KIESLER POLICE SUPPLY INC						
		501.00	GLOCK		98440	IN111221	0211.6231		UNIFORMS & TURN-OUT
		501.00							
1000505	9/13/2019		116183 MCGUIRE BRIGL, CHLOE						
		12.50	REIMB LUNCH- GOLF EVENT		98443	082819	0191.6331		TRAVEL & LODGING
		12.50							
1000506	9/13/2019		100291 MET COUNCIL SAC						
		49,700.00	SAC CHARGES AUGUST 2019		98444	090919	9602.2083		SAC CHARGES
		497.00-	SAC CHARGES AUGUST 2019		98444	090919	9602.4356		SEWER AVAILABILITY CH
		49,203.00							
1000507	9/13/2019		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR POLICE		98451	150-1682-6501 AUG 19	0211.6489		OTHER CONTRACTED SE
		27.95							
90524503	9/6/2019		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		20,947.01			98420	0905191023114	9101.2174		PERA-EMPLOYEE
		28,082.91			98421	0905191023115	9101.2183		PERA-EMPLOYER
		49,029.92							
91195675	9/6/2019		101306 IRS						
		23,705.12			98423	0905191023117	9101.2171		FEDERAL WITHHOLDING
		13,097.78			98424	0905191023118	9101.2173		FICA & MEDICARE-EMPL(
		13,097.78			98425	0905191023119	9101.2182		FICA & MEDICARE-EMPL(
		49,900.68							
97904032	9/6/2019		100601 MN DEPT OF REV WH						
		11,425.17			98422	0905191023116	9101.2172		STATE WITHHOLDING
		11,425.17							
98090619	9/6/2019		115568 ALERUS FINANCIAL NA						

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									Continued.
98090619	9/6/2019		115568 ALERUS FINANCIAL NA						
		3,235.54			98417	09051910231114	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,235.54							
99090619	9/6/2019		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		2,055.86			98413	09051910231110	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,055.86							
99091119	9/11/2019		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		4,369.57	Aug Building Surcharges		98427	08312019	9101.2081		SURCHARGES-PERMITS
		87.39-	Aug Building Surcharges		98427	08312019	9101.4604		SURCHARGES
		4,282.18							
99091219	9/12/2019		100629 MN DEPT OF REV SALES TX						
		121.92	August Sales Tax		98426	08312019	9101.4305		RENTAL FEES
		1.44	August Sales Tax		98426	08312019	9101.4308		SALES OF MAPS & PUBLI
		8.50	August Sales Tax		98426	08312019	9101.4328		ACCIDENT REPORTS
		.52	August Sales Tax		98426	08312019	9101.4609		OTHER MISCELLANEOUS
		352.62	August Sales Tax		98426	08312019	9601.2082		SALES/USE TAX PAYABLE
		485.00							
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		15.00	WILLY MCCOYS		98453	AUG 19 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		62.89	AMZN MKTP US*MA9E66G40		98453	AUG 19 COMDATA PCARD	0211.6233		BATTERIES EQUIP
		12.04	CHICK-FIL-A #03154		98453	AUG 19 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		14.99	AMZN MKTP US*MO6B46Q52		98453	AUG 19 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		12.19	CHIPOTLE 0728		98453	AUG 19 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		49.49	AMZN MKTP US*MA2FU96Y0		98453	AUG 19 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		50.00	TLO TRANSUNION		98453	AUG 19 COMDATA PCARD	0211.6315		MISCELLANEOUS PROFE
		9.11	CHIPOTLE 0324		98453	AUG 19 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		253.06	MAMA DELUCAS PIZZERIA		98453	AUG 19 COMDATA PCARD	0280.6331		TRAVEL & LODGING
		32.54	AMZN MKTP US*MO8VV23V0		98453	AUG 19 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		166.35	AMZN MKTP US*MA4LF4R80		98453	AUG 19 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		22.44	AMZN MKTP US*MO7Y665T2		98453	AUG 19 COMDATA PCARD	0191.6259		BUILDING MAINT/REPAIR
		146.24	BULBSDEPOT/ILIGHT		98453	AUG 19 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		26.29	CASEYS RAMSEY		98453	AUG 19 COMDATA PCARD	0211.6223		GASOLINE
		20.29	LUCKY SEVEN		98453	AUG 19 COMDATA PCARD	0211.6223		GASOLINE
		375.00	INTERVET INC		98453	AUG 19 COMDATA PCARD	0270.6281		SMALL TOOLS & MINOR E
		2,510.97	WWW.NEWEGGBUSINESS.COM		98453	AUG 19 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E

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									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		113.90	AMZN MKTP US*MA7424V60		98453	AUG 19 COMDATA PCARD	0192.6208		MISCELLANEOUS OFFICI
		836.99	WWW.NEWEGGBUSINESS.COM		98453	AUG 19 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		2,510.97	WWW.NEWEGGBUSINESS.COM		98453	AUG 19 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		830.22	WWW.NEWEGGBUSINESS.COM		98453	AUG 19 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		9.90	HOLIDAY STATIONS 3532		98453	AUG 19 COMDATA PCARD	0240.6223		GASOLINE
		7.68	COBORN'S SUPERSTORE		98453	AUG 19 COMDATA PCARD	0280.6241		COMMUNITY POLICING S
		410.35	SQU*SQ *FLAGS AND EMBL		98453	AUG 19 COMDATA PCARD	0220.6281		SMALL TOOLS & MINOR E
		301.00	PLANOAMERICA		98453	AUG 19 COMDATA PCARD	0220.6281		SMALL TOOLS & MINOR E
		270.95	GETTYSBURGFLAG.COM		98453	AUG 19 COMDATA PCARD	0220.6281		SMALL TOOLS & MINOR E
		2.71	WM SUPERCENTER #3209		98453	AUG 19 COMDATA PCARD	0141.6249		MISCELLANEOUS OPERA
		276.42	ARROWWOOD RESORT AND C		98453	AUG 19 COMDATA PCARD	0130.6331		TRAVEL & LODGING
		444.60	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		108.79	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		125.82	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		16.49	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		139.44	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		5.94	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		9.18	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		25.98	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		7.98	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		45.97	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		143.68	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		65.88	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		11.49	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		10.99	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		80.97	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		41.88	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR

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									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		7.76	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		65.88	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		65.88	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		65.88-	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		29.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		5.75	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		5.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		20.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		38.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		26.61	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		26.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		17.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		17.91	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		10.47	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		107.82	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		29.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		29.94	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		11.94	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		59.94	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		23.94	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		8.97	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		13.41	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		27.98	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		9.94	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		11.49	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		23.48	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		127.96	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR

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									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		156.80	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		14.99	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		12.87	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		3.39	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		3.19	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		8.60	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		14.72	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		32.52	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		64.95	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		8.56	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		4.28	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		33.73	DO ALL PRINTING COM IN		98453	AUG 19 COMDATA PCARD	0260.6249		MISCELLANEOUS OPERA
		13.42	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		123.30	MENARDS COON RAPIDS MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		502.03	ELK RIVER LANDFILL		98453	AUG 19 COMDATA PCARD	0311.6374		REFUSE/RECYCLING
		653.25	JEFF STEIN SNAPON		98453	AUG 19 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR E
		108.79-	MENARDS ELK RIVER MN		98453	AUG 19 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR
		164.88	POSITIVE PROMOTIONS		98453	AUG 19 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERA
		470.00	ALERT ALL CORP		98453	AUG 19 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERA
		184.95	NFPA NATL FIRE PROTECT		98453	AUG 19 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERA
		103.61	MAMA DELUCAS PIZZERIA		98453	AUG 19 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERA
		61.48	AMZN MKTP US*MO9LY7ZE0		98453	AUG 19 COMDATA PCARD	0130.6208		MISCELLANEOUS OFFICI
		109.77	DOORDASH*RIVERSBEND BA		98453	AUG 19 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		8.98	COBORN'S SUPERSTORE		98453	AUG 19 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		21.98	AMZN MKTP US*MA36T2W81		98453	AUG 19 COMDATA PCARD	0452.6208		MISCELLANEOUS OFFICI
		720.00	INTERNATION		98453	AUG 19 COMDATA PCARD	0130.6335		TRAINING
		14.28	GS CAFE		98453	AUG 19 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT

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									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		30.00	EB TWINS GAME WITH AP		98453	AUG 19 COMDATA PCARD	9230.6246		MARKETING & PROMOTI
		45.59	COBORN'S SUPERSTORE		98453	AUG 19 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERA
		119.95	AMZN MKTP US*MA69T3BQ2		98453	AUG 19 COMDATA PCARD	0230.6281		SMALL TOOLS & MINOR E
		8.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		5.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		5.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		14.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		14.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		14.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		14.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.12	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		7.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		18.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		12.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		12.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA

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99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.69	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		9.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		9.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		9.07	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.98	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		10.59	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.31	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.31	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.31	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		7.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		7.89	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.79	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		8.49	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.20	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		28.98	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		51.40	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		16.98	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		19.44	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		15.90	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		.03-	AMZN MKTP US*MO98175I1		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.90	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		2.99	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.88	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.88	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.88	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.88	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		5.00	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		5.00	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		7.50	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		5.00	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		.13	TARGET 00011445		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		6.00	COBORN'S SUPERSTORE		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		21.96	MICHAELS STORES 2728		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		48.29	MICHAELS STORES 2728		98453	AUG 19 COMDATA PCARD	0296.6249		MISCELLANEOUS OPERA
		59.95	MIDWAY FORD		98453	AUG 19 COMDATA PCARD	9400.6315		MISCELLANEOUS PROFE
		100.00	MIDWAY FORD		98453	AUG 19 COMDATA PCARD	9400.6315		MISCELLANEOUS PROFE
		231.94	THE HOME DEPOT 2821		98453	AUG 19 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR E
		23.00	POLLUTION CONTROL AGEN		98453	AUG 19 COMDATA PCARD	9601.6335		TRAINING
		600.00	PENTAIR TECHNICAL PROD		98453	AUG 19 COMDATA PCARD	9601.6489		OTHER CONTRACTED SE
		275.00	PSN*MINNESOTA RWA MN		98453	AUG 19 COMDATA PCARD	9601.6335		TRAINING
		919.00	PENTAIR TECHNICAL PROD		98453	AUG 19 COMDATA PCARD	9601.6489		OTHER CONTRACTED SE
		1,440.86	PENTAIR TECHNICAL PROD		98453	AUG 19 COMDATA PCARD	9601.6489		OTHER CONTRACTED SE
		1,170.20	PENTAIR TECHNICAL PROD		98453	AUG 19 COMDATA PCARD	9601.6489		OTHER CONTRACTED SE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		2,448.20	PENTAIR TECHNICAL PROD		98453	AUG 19 COMDATA PCARD	9601.6489		OTHER CONTRACTED SE
		11.29	FREECONFERENCECALL.COM		98453	AUG 19 COMDATA PCARD	9804.6315	00116925	MISCELLANEOUS PROFE
		38.00	BP#1824473ROGERS BPQPS		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		49.31	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		25.37	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		16.26	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		93.61	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		55.16	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		17.01	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		21.31	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		59.17	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		50.97	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		25.81	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		10.21	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.19	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		57.39	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		52.57	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		54.03	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.99	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		21.12	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		51.43	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.94	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		53.18	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		44.35	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		13.86	HOLIDAY STATIONS 0323		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.88	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0194.6223		GASOLINE
		17.26	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

CITY OF RAMSEY

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									Continued.
99091619	9/13/2019		108768 COMDATA NETWORK INC						
		27.45	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		21.93	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		30.29	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		57.51	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		52.41	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		63.10	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		23.88	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		40.16	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		18.00	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		47.54	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.00	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		19.24	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		18.67	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.63	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		46.99	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		44.24	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		42.28	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		39.03	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.40	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		57.04	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		21.58	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		35.96	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		56.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		34.62	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0194.6223		GASOLINE
		24.70	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.57	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		32.87	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		51.90	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		86.28	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		17.33	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.71	SPEEDWAY 04297		98454	AUG 19 COMDATA FUEL	0194.6223		GASOLINE
		40.12	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		10.04	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		39.92	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		40.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		33.69	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		41.53	HOLIDAY STATIONS 0323		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		41.84	SPEEDWAY 04508		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		46.90	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		47.46	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		50.62	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		13.52	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		58.62	CASEYS GEN STORE 1988		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.36	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		54.10	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		47.36	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.15	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		46.86	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		19.70	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		16.50	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		45.22	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		48.12	HOLIDAY STATIONS 0323		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.54	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

CITY OF RAMSEY

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		17.44	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		43.21	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		41.93	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		38.39	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.45	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		22.59	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		15.75	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		33.97	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.60	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.97	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.64	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.98	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		32.65	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.01	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.35	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.77	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.92	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.87	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.20	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.32	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.72	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.30	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.70	HOLIDAY STATIONS 0477		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		39.50	HOLIDAY STATIONS 3514		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		40.00	SPEEDWAY 04773 11872 R		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		37.74	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		39.52	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		38.68	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		37.98	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.21	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		22.09	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.01	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		21.81	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.21	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.43	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		10.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		30.66	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.33	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		18.44	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.91	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.44	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.80	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.99	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.26	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.28	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.45	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.06	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		30.47	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		25.07	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		12.98	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.39	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		13.64	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		32.29	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		35.57	HOLIDAY STATIONS 0323		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

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									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		31.81	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		30.45	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.77	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		6.35	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		33.49	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		18.71	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		30.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		25.09	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		37.87	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		31.11	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.28	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		18.71	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		22.73	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		22.77	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		21.58	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		16.53	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.64	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		33.77	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.11	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		20.91	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.47	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.46	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.28	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.75	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.63	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		20.84	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.66	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		24.60	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.72	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		46.91	KWIK TRIP 10300010371		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		50.70	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		59.46	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		46.02	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		43.63	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		50.62	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		56.59	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		45.57	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.44	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.87	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		32.61	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.55	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.10	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.72	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.81	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.34	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.94	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.34	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		25.98	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		27.76	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.42	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.18	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		20.34	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		19.76	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		20.43	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		16.24	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		14.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		22.73	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.64	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		26.31	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		67.22	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0194.6223		GASOLINE
		50.48	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		56.29	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		57.32	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		55.65	SPEEDWAY 04508		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		30.24	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		35.18	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		28.95	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		28.00	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		33.25	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		25.40	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		25.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		31.70	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0240.6223		GASOLINE
		42.41	SPEEDWAY 04508		98454	AUG 19 COMDATA FUEL	0301.6223		GASOLINE
		26.12	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		22.50	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		14.20	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		42.32	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		77.16	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		39.46	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		39.77	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		32.37	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		43.00	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		34.60	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		52.73	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		33.64	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6225		DIESEL FUEL
		31.49	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		44.16	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		60.16	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		43.40	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		27.82	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		31.54	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		33.10	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		34.26	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		35.59	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		28.06	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		11.19	BILL S SUPERETTE #11		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		19.23	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		44.60	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		59.46	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		47.15	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		36.41	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		50.13	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		48.07	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0220.6223		GASOLINE
		45.07	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		68.49	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		65.11	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		66.30	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		108.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		53.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		27.96	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		96.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		63.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		61.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		50.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		20.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		55.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		68.50	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		63.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		66.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		15.28	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		56.01	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		115.96	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		100.19	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		104.87	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		40.70	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		75.49	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		68.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		6.56	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		52.00	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		85.62	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		82.22	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		5.42	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6225		DIESEL FUEL
		64.38	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		45.21	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE
		59.84	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0311.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091519	9/13/2019		108768 COMDATA NETWORK INC						Continued.
		76.74	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		79.91	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		75.19	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		30.24	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		80.47	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	0452.6223		GASOLINE
		39.77	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		37.96	HOLIDAY STATIONS 0292		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.92	HOLIDAY STATIONS 0323		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.54	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		35.17	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		36.41	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.14	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.69	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.93	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		19.85	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		23.34	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		38.00	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		20.24	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		21.85	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		34.50	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		12.92	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.81	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		30.70	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		24.52	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		25.25	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.98	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		31.80	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
99091519	9/13/2019		108768 COMDATA NETWORK INC						
		22.30	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		39.19	HOLIDAY STATIONS 0395		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		17.70	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		28.98	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		33.80	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		29.68	SPEEDWAY 04508		98454	AUG 19 COMDATA FUEL	0211.6223		GASOLINE
		49.61	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		47.51	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		43.57	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		45.70	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		41.50	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		59.75	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	9601.6223		GASOLINE
		59.19	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		74.85	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		73.89	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		73.20	BILL S SUPERETTE #8		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		39.33	CASEYS RAMSEY		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		45.15	LITTLE DUKES RAMSEY		98454	AUG 19 COMDATA FUEL	9602.6223		GASOLINE
		34,561.75							
99091819	9/18/2019		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		68.82	AUGUST 2019 PURCHASES		98538	082819	0194.6249		MISCELLANEOUS OPERA
		68.82							
99193786	9/6/2019		100223 ICMA RETIREMENT TRUST 457						
		2,333.53			98412	0905191023111	9101.2175		DEFERRED COMPENSAT
		2,333.53							
99318090	9/6/2019		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		7,772.20			98415	09051910231112	9101.2175		DEFERRED COMPENSAT
		7,772.20							
99320564	9/6/2019		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		2,988.45			98416	09051910231113	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,988.45							
		294,698.53	Grand Total				Payment Instrument Totals		

R55CKR2 LOGIS100

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

9/5/2019 -- 12/31/2019

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		294,698.53	Grand Total						

Payment Instrument Totals

Checks	64,597.17
EFT Payments	168,139.10
A/P ACH Payment	61,962.26
Total Payments	294,698.53

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-239

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF SEPTEMBER 5, 2019 THROUGH SEPTEMBER 18, 2019

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of September 5, 2019, through September 18, 2019, in the amount of $ 1,062,433.54 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period September 5, 2019, through September 18, 2019, in the amount of $ 1,062,433.54.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2019.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **4. 8.**

Meeting Date: 09/24/2019
Submitted For: Tim Gladhill, Community Development
By: Elliot Mohler, Community Development

Information

Title

~~Adopt Resolution #19-211 Approving Code Enforcement Action Plan at 8700 171st Ave NW~~ - Please Note: this case was removed from the the Consent Agenda for future consideration.

Purpose/Background:

The purpose of this case is to review the code enforcement activities at 8700 171st Ave NW (the "Subject Property"), for an extension of code enforcement actions and time for cleanup.

Staff has been working with various code enforcement actions on this property for outdoor storage and off-street parking violations. City Staff has previously sent one notice of violation. The property owner has since been proactive in addressing code violations and keeping an open line of communication with City Staff. Due to the number of items, Staff believes an extension for clean up and code compliance is necessary. In addition, the property owner has been made aware of the resolution and has agreed to its provisions.

Notification:

No notification required.

Observations/Alternatives:

Alternative 1: Adopt Resolution #19-211 Approving Code Enforcement Action Plan at 8700 171st Ave NW. The property owner has been cooperative with staff and when provided the draft dates of compliance was agreeable to them. Staff is supportive of this alternative.

Alternative 2: Do not adopt Resolution #19-211 Approving Code Enforcement Action Plan at 8700 171st Ave NW. City Council should provide specific direction to staff as to how to proceed with this active code enforcement case. Staff is not opposed to this alternative but believes the approach and timeline outlined in the proposed resolutions is appropriate.

Funding Source:

Staff handles code enforcement as part of their normal duties.

Recommendation:

Staff recommends approval of Resolution #19-211, which will extend the time for cleanup at 8700 171st Ave NW.

Action:

Motion to adopt Resolution #19-211 approving an extension of cleanup and code enforcement actions at 8700 171st Ave NW.

Attachments

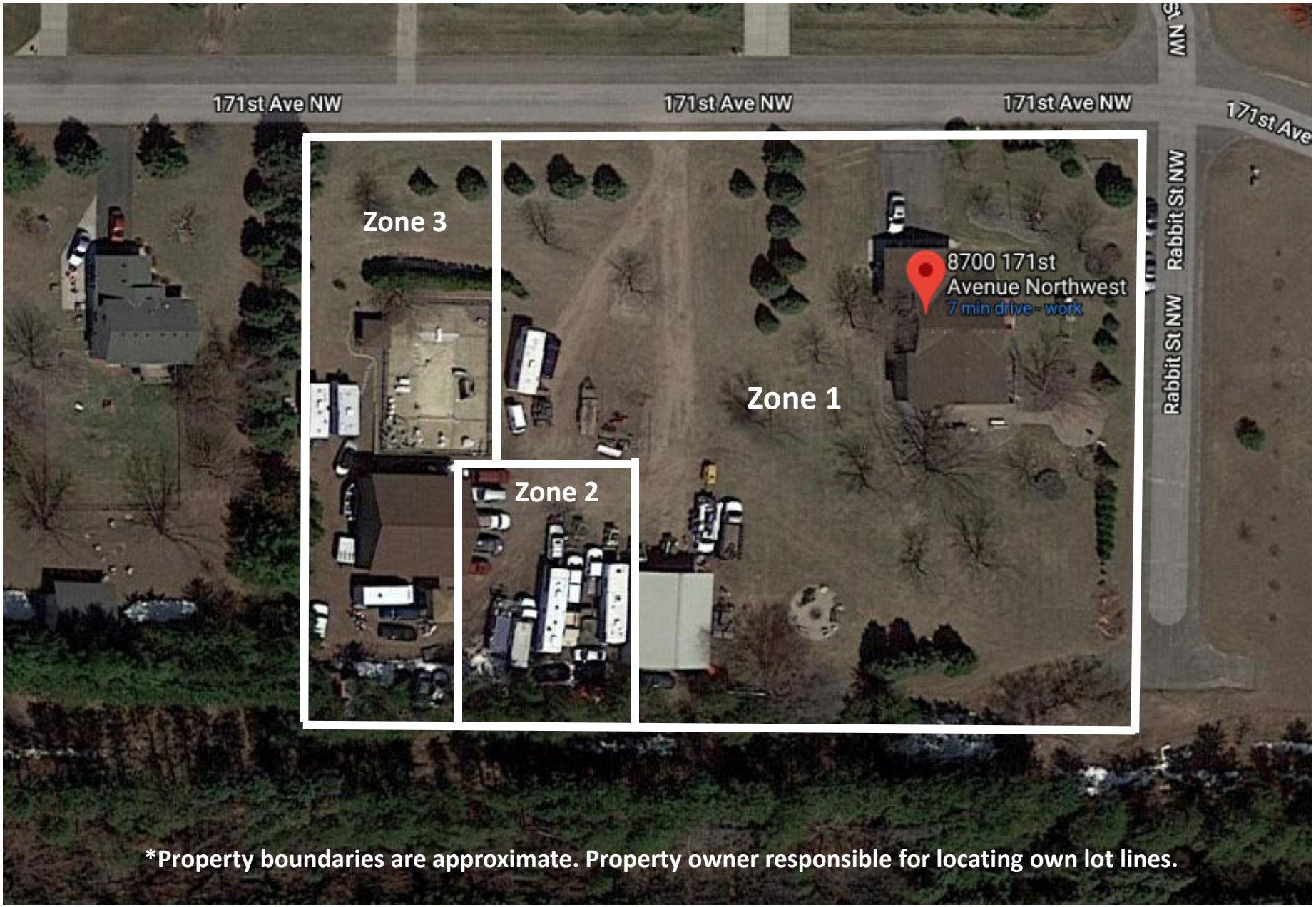
Site Location
Clean Up Zones

Res #19-211

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:37 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Elliot Mohler		Started On: 09/09/2019 12:34 PM
Final Approval Date: 09/19/2019		

Property Location Map for 8700 171st Ave NW, Ramsey, MN


171st Ave NW
171st Ave NW
171st Ave NW
171st Ave
Rabbit St NW
Rabbit St NW
Zone 3
Zone 2
Zone 1
8700 171st Avenue Northwest
7 min drive - work
*Property boundaries are approximate. Property owner responsible for locating own lot lines.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-211

A RESOLUTION APPROVING CODE ENFORCEMENT ACTION PLAN FOR 8700 171ST AVENUE NW IN THE CITY OF RAMSEY, MINNESOTA

WHEREAS, the property owner David Kranitz (the "Property Owner") has an open code enforcement case on the property generally known as 8700 171st Avenue NW and legally described as follows:

Lot 1, Block 4, Alicia Addition

(the "Subject Property"); and

WHEREAS, the Subject Property is zoned R-1 Residential (Rural Developing); and

WHEREAS, the Subject Property is approximately 2.02 acres in size; and

WHEREAS, there are documented City Code violations dating back to 2015, with notices of violation regarding off-street parking and exterior storage; and

WHEREAS, the City has most recently opened a case on the Subject Property for violations related to off-street parking and exterior storage; and

WHEREAS, the City sent a formal notice of violation on August 8, 2019 for off-street parking and exterior storage violations; and

WHEREAS, the City of Ramsey City Code would allow the Subject Property to have eight (8) total items of outdoor storage, including one (1) unlicensed or inoperable vehicle on a proper parking surface; and

WHEREAS, Staff estimates the Subject Property has approximately 40 unlicensed and/or inoperable vehicles in the side and rear yard, including personal automobiles, semis, campers/RVs, trailers, and commercial vehicles; and

WHEREAS, the Nuisance Regulations in the City Code prohibit the outdoor storage of junk, debris, items that are not being put to their intended use, construction debris, and other stockpiles of materials; and

WHEREAS, the Subject Property has outdoor storage of generator(s), tires, personal tools including chainsaws, car parts, pallets, gas canisters, metal pieces, and other miscellaneous junk and unused items.

FINDINGS OF FACT

1. The City inspected the property on:

a. August 8, 2019; and
b. August 27, 2019

2. The City sent formal notices via US Mail on:

    a. August 8, 2019 for the reduction in the number of motor vehicles and items being stored outside to the City Code limit of eight (8), that all vehicles be parked on an improved surface, and that no more than one (1) inoperable vehicles were allowed on the property.

3. The City corresponded with the applicant via phone on August 22, 2019 and in person at the inspection on August 27, 2019 outlining outstanding violation issues and expectations going forward including a timeline for compliance of which the property owner was agreeable.

4. The City sent correspondence via US Mail on:

    a. August 30, 2019 thanking the property owner for allowing Staff to inspect the property and laying out next steps.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below, contingent upon verification of any violation(s) of City Code:

1. All items to be removed are catalogued in **Exhibit A**.

2. By Friday, November 15, 2019 the property owner will have removed or relocated to an allowed location all items from the Subject Property that are catalogued in **Exhibit A**. Additionally, all smaller items such as stored debris (pallets, gas canisters, construction materials, etc.) shall be removed from the Subject Property.

3. By Friday, November 22, 2019 the Property Owner will have set up a final inspection date with City Staff to ensure the Subject Property is in compliance with City Code.

4. That future violations within twelve (12) months of the same type will result in financial penalties and quicker escalation of violation notices.

5. That the City Council reserves the right to escalate future violations directly to District Court for Temporary Restraining Order.

6. That if the Property Owner misses one of the aforementioned deadlines, Staff has the approval to:

    a. Reinspect the Subject Property and document all items out of compliance.
    b. Issue an abatement notice for specific items outlined in step (a).

c. Abate the Subject Property of items and charge abatement back to Property Owner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy
Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of September, 2019.

CITY OF RAMSEY:

By:_____
City Clerk

By:_____
Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this_____day of_____,2019, before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr
NW Ramsey, MN
55303

Exhibit A: Catalogued Items

1. Green Polaris Side by Side ATV
2. Tan Humvee
3. Black Ford Explorer
4. Tan Generator
5. White and Blue Boat
6. Navy Chevy Pickup
7. White Bucket Truck
8. Red/Orange Trailer
9. Black Trailer
10. Green Trailer
11. White Truck w/ Flatbed
12. Miscellaneous debris/junk
13. White "Tiger Truck"
14. Blue and White "Twin Cities" Tow Truck
15. "Snap On" White Van
16. Yellow Truck "GMC 5500"
17. Green Chrysler MiniVan
18. Black Lincoln Sedan (Busted Front)
19. White Metal Storage Container
20. Red Metal Storage Container
21. Red "Power Light" Generator
22. White SUV Truck
23. Red Chevy Tahoe
24. Broken Green Metal Box
25. Gold Chrysler Sebring
26. "Max Sport" Camper
27. Black Harley Davidson Trailer
28. "Track and Trail" Camper
29. Miscellaneous debris/junk
30. Silver Ford F-350
31. White Trailer with Yellow Barrel
32. "Endeavor" RV
33. White Ford Van
34. Gray Ford F-150
35. 2 Black Chevy Sonic (Hatchback)
36. Three Bobcats
37. Red Ford F-250
38. Silver Dodge Grand Caravan
39. Green Humvee
40. Silver Chevy Sonic
41. Purple Dodge Durango (in woods)
42. Red Chevy Sonic (Hatchback)
43. Silver Ford Focus (Hatchback)
44. Purple Chevy Sonic
45. Miscellaneous debris/junk

CC Regular Session **4. 9.**

Meeting Date: 09/24/2019

Submitted For: Tim Gladhill, Community Development

By: Elliot Mohler, Community Development

Information

Title

Adopt Resolution #19-222 Approving Code Enforcement Action Plan at 6336 Highway 10 NW

Purpose/Background:

The purpose of this case is to review the code enforcement activities at 6336 Highway 10 NW (the "Subject Property") for an extension of code enforcement actions and time for cleanup. Staff has been working with various code enforcement actions on this property for outdoor storage, off-street parking, and the accumulation of junk. City Staff has previously sent one notice and met with the Property Owner in person regarding the violation. The Property Owner has been dismissive of Staff's attempts to bring the property into compliance with City Code. Due to the severity of the issue, Staff believes an approval of a code enforcement action plan by City Council is necessary. In addition, the property owner has been made aware of the resolution.

Notification:

No notification required.

Observations/Alternatives:

Alternative 1: Adopt Resolution #19-222 Approving Code Enforcement Action Plan at 6336 Highway 10 NW. The Property Owner has been dismissive of Staff attempts to bring the property and business into compliance with City Code. Staff supports this alternative.

Alternative 2: Do not adopt Resolution #19-222 Approving Code Enforcement Action Plan at 6336 Highway 10 NW. City Council should provide specific direction to staff as to how to proceed with this active code enforcement case. Staff is not opposed to this alternative but believes the approach and timeline outlined in the proposed resolution is appropriate.

Funding Source:

Staff handles code enforcement as part of their normal duties.

Recommendation:

Staff recommends approval of Resolution #19-222, which will confirm current code enforcement attempts at 6336 Highway 10 NW.

Action:

Motion to adopt Resolution #19-222 approving a timeline for cleanup and code enforcement actions at 6336 Highway 10 NW.

Attachments

Site Location

Resolution #19-222

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:39 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:58 PM
Form Started By: Elliot Mohler		Started On: 09/12/2019 10:10 AM
Final Approval Date: 09/19/2019		

Site Location Map for 17030 Baugh St NW

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-222

A RESOLUTION APPROVING CODE ENFORCEMENT ACTION PLAN FOR 6336 HIGHWAY 10 NW COMMONLY KNOWN AS JAC AUTO REPAIR AND SALES

WHEREAS, JAC Auto Repair and Sales (the "Business") is operating on the property generally known as 6336 Highway 10 NW and legally described as follows:

LOT 2 AUDITOR SUBDIVISION NUMBER 096, EX ROAD SUBJECT TO EASEMENT OF RECORD

(the "Subject Property"); and

WHEREAS, the Subject Property is zoned H-1 Business District; and

WHEREAS, the Subject Property is approximately 0.95 acres; and

WHEREAS, the Business, commonly known as JAC Auto Repair and Sales, has been in operation after the City's incorporation and formal adoption of zoning authority; and

WHEREAS, the City acknowledges that certain lawful non-conforming rights related to motor vehicle repair and sales are applicable; however, the 'footprint' of the lawful non-conforming use appears to have expanded based on historic aerials; and

WHEREAS, there are documented City Code violations dating back to the 1980s, with notices of violation regarding multiple issues, including off-street parking, exterior storage of inoperable vehicles, accumulation of debris, non-permitted signs, and operating a business without proper licensure, with notifications sent in 1985, 1990, 1993, 1994, 2006, and 2007; and

WHEREAS, an agreement was reached between the Business owner and the City Attorney on January 3, 1986 permitting the business to store no more than four (4) inoperable automobiles behind the fence that exists behind the garage; and

WHEREAS, that same agreement called for the removal of any and all other automobiles from the property by January 17, 1986; and

WHEREAS, that same agreement required the Business owner to provide three (3) parking spaces for each the auto body business and auto upholstery business on the Subject Property; and

WHEREAS, City Staff have in their possession photographs that find the Business to be out of compliance with this past agreement; and

DRAFT

WHEREAS, a code enforcement action plan is required to bring the Subject Property and Business into compliance with City Code.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below:

1. The Owner has 28 days (4 weeks) from the date of approval of this resolution to come into compliance with both City Code and the past agreement made in 1986, which allows for up to four (4) inoperable or damaged vehicles stored on the Subject Property behind the fencing.

2. If the Owner does not come into compliance with both City Code and the past agreement made in 1986 within 28 days, they will be financially penalized.

3. That the Subject Property has lawful, non-conforming rights for a graveled parking surface for vehicle parking as seen in **Exhibit A**.

4. The Subject Property does not have the right to park on the grass.

5. The Subject Property cannot store any damaged or inoperable vehicles outside the fenced in area seen in **Exhibit A**.

6. The Subject Property cannot store any items unrelated to the business on the Subject Property.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the _____ day of _____, 2019.

DRAFT

CITY OF RAMSEY:

By:_____ By:_____

Mayor City Clerk

STATE OF MINNESOTA)

) ss.

COUNTY OF ANOKA)

On this _____ day of _____, ____, before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____

Notary Public

DRAFT

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

EXHIBIT A

CC Regular Session **4. 10.**

Meeting Date: 09/24/2019

Submitted For: Tim Gladhill, Community Development

By: Elliot Mohler, Community Development

Information

Title

Adopt Resolution #19-228 Approving Code Enforcement Action Plan at 17030 Baugh St NW

Purpose/Background:

The purpose of this case is to review the code enforcement activities at 17030 Baugh St NW (the "Subject Property") for an extension of code enforcement actions and time for cleanup. Staff has been working with various code enforcement actions on this property for outdoor storage, off-street parking, and the operation of a garbage hauling business (the "Home Occupation") without proper permitting. City Staff has previously sent one notice of violation, conducted one site visit, had multiple calls with the Property Owners, and met in person with the Property Owners in person regarding code enforcement issues. Due to the number of items on the property and severity of the issue, Staff believes an extension for clean up and code compliance is necessary. In addition, the Property Owners have been made aware of the resolution and has agreed to its provisions.

Please note that if the Owner applies for a formal Home Occupation Permit, the Owner is entitled to due process for the City to consider this request. In other words, that process might push compliance beyond the timeframe outlined in this resolution.

Notification:

No notification required.

Observations/Alternatives:

Alternative 1: Adopt Resolution #19-228 Approving Code Enforcement Action Plan at 17030 Baugh St NW. The Property Owners have been cooperative with Staff and when provided the draft dates of compliance was agreeable to them. Staff is supportive of this alternative.

Alternative 2: Do not adopt Resolution #19-228 Approving Code Enforcement Action Plan for 17030 Baugh St NW. City Council should provide specific direction to staff as to how to proceed with this active code enforcement case. Staff is not opposed to this alternative but believes that the approach and timeline outlined in the proposed resolution is appropriate.

Funding Source:

Staff handles code enforcement as part of their normal duties.

Recommendation:

Staff recommends approval of Resolution #19-228, which will extend the time for cleanup at 17030 Baugh St NW.

Action:

Motion to adopt Resolution #19-228 approving an extension of cleanup and code enforcement actions at 17030 Baugh St NW.

Attachments

Site Location
HOP Questionnaire
Res #19-228

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:42 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:58 PM
Form Started By: Elliot Mohler		Started On: 09/12/2019 09:58 AM
Final Approval Date: 09/19/2019		

Site Location Map for 17030 Baugh St NW

Address: 17030 Baugh St. NW

Home Occupation Supplemental Questionnaire

Does the home occupation owner live in the home on the property? Yes (●) -or- No ( )

Does the home occupation owner rent or own the property? Yes (●) -or- No ( )

Will any part of the occupation be conducted in the home? Yes (●) -or- No ( )

If so, what activities will be conducted in the home and in which room(s)?

Billing

What is the gross living area of the home? 3,000 sq. ft.

How much of that area will be used for the occupation? 132 sq. ft. room

Will an attached garage or any detached accessory building or garage be used for the occupation? Yes (×) -or- No ( )

If so, explain:

1500 sq. ft. building

Will there be at least 400 square feet of garage space reserved for indoor residential parking and storage related to the residential use on the property? Yes (●) -or- No ( )

Will any structural additions or alterations to home or garages be required for this occupation?
Yes ( ) -or- No (●)

If so, explain:

Will you employ persons that do not live in the home on the property? Yes ( ) -or- No (●)

If yes, how many non-resident employees will work on the site? — None

How many non-resident employees will work off-site? — None

Will it be necessary employees working off-site to come to the home? No

If so, explain:

Will customers or clients come to the property? Yes ( ) -or- No (●)

How many vehicle trips per day do you anticipate entering and leaving the property in a typical 24 hour period? (this includes employees, customers, deliveries, etc.)?

None

Will any vehicles, other than your private car(s), be used in connection with the home occupation? Yes (X) -or- No ( )

If so, provide number, size and type of vehicles:

2 Trucks - 3 times Per Week

Do you intend to store supplies and/or materials on the site? Yes ( ) -or- No (●)

Please describe items to be stored and where?

5 garbage trucks (2 used, 1 standby, 2 old)
50 garbage cans w/7 dumpsters

X Are any of the home occupation processes or materials subject to review and permitting by Anoka County Environmental Services? Yes ( ) -or- No (●)

If so, explain and/or provide necessary documents.

Homeowner's Name: Allen + Joyce Birchem Date: 9-3-19

Homeowner's Signature: Allen D Birchem

Email: — Phone: 763-441-3572

Brief Description of Home Occupation: Route in Wright + Sherburne Counties

- 2 garbage trucks - allen, shannon drive 3/wk. pick up residential rubbish + drop off in Elk River waste management.
  leave 8:00 am, come back 4:30 pm
  -typically Mon-Wed., Thurs. if holiday
- 37 years
- Barrels onsite need to remain
- Licensed in Wright and Sherburne County
- For HOP, would agree to store 1 truck in pole barn, remove 2, and 2 parked outside. Cans stored in pole barn, 6 or 7 dumpsters stored outside.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-228

A RESOLUTION APPROVING CODE ENFORCEMENT ACTION PLAN FOR 17030 BAUGH STREET NW IN THE CITY OF RAMSEY, MINNESOTA

WHEREAS, the property owners Allen and Joyce Birchem (the "Property Owners") have an open code enforcement case on the property generally known as 17030 Baugh Street NW and legally described as follows:

> UNPLATTED RAMSEY TWP THE S 200 FT OF THE N 1633 FT OF THE E 416 FT OF THE E1/2 OF THENW1/4 OF SEC 7-32-25 IN ANOKA CNTY, MN AS MEAS ALONG THE E & N LINES OF SD E1/2 OF THE NW1/4(SUBJ TO AN EASE FOR RDPURP OVER THE E 66 FT THEREOF)(SUBJ TO EASE FOR RD & UTIL TO RAMSEY TWP)
>
> (the "Subject Property"); and

WHEREAS, the Subject Property is zoned R-1 Residential (Rural Developing); and

WHEREAS, the Subject Property is approximately 1.6 acres; and

WHEREAS, there have been no documented City Code violations until this year, with a notice of violation regarding the operation of a home-based business without a permit, the accumulation of garbage, waste, or refuse, and off-street parking; and

WHEREAS, conversations with the Property Owners have confirmed that a garbage hauling business (the "Home Occupation") is being operated on the Subject Property; and

WHEREAS, City Staff have in their possession photographs that find the property and business to be non-compliant with City Code; and

WHEREAS, the City sent a formal notice of violation on July 29, 2019 for the operation of the Home Occupation, the accumulation of garbage, waste, or refuse, and off-street parking; and

WHEREAS, the City of Ramsey City Code would allow the Subject Property to have six (6) total items to be stored outdoors, including one (1) unlicensed or inoperable vehicle so long as said items are on an approved parking surface; and

WHEREAS, the City of Ramsey City Code would allow the Property Owners to apply for a Home Occupation Permit to operate their business, but that approval of said Permit is at the discretion of the Ramsey City Council; and

WHEREAS, the Property Owners would need to obtain a license from Anoka County due to the nature of the business if not already obtained; and

WHEREAS, the Nuisance Regulations in the City Code prohibit the outdoor storage of junk, debris, items that are not being put to their intended use, construction debris, and other stockpiles of materials; and

WHEREAS, the City Staff have confirmed that the Subject Property has two garbage trucks, a multitude of garbage bins and garbage dumpsters (estimated at 50 garbage bins and 5 garbage dumpsters), inoperable or unlicensed vehicles, boats, trailers, and miscellaneous garbage, waste, or refuse; and

WHEREAS, a code enforcement action plan is required to bring the Subject Property and Business into compliance with City Code.

WHEREAS, City Staff sent notice of violation letter to the Property Owners on August 28, 2019; and

WHEREAS, City Staff and the Property Owners had agreed to meet on Tuesday, August 20, 2019 but the Property Owners cancelled the meeting; and

WHEREAS, City Staff and the Property Owners rescheduled the meeting for September 12, 2019 and met to discuss the outstanding code violations on the Subject Property; and

WHEREAS, City Staff feels that they have allotted more than a reasonable amount of time to the Property Owners to come into compliance with City Code; and

WHEREAS, the Property Owners stated that they were seeking legal counsel to file suit against the City of Ramsey.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below, contingent upon verification of any violation(s) of City Code:

1. By Tuesday, October 8, 2019 the Property Owners should have applied for a Home Occupation Permit for the operation of their home-based garbage hauling business. If the Property Owners fail to apply for a Home Occupation Permit or refuse to apply for one, they have until Tuesday October 22, 2019 to remove any and all equipment and materials associated with the home-based garbage hauling business.

2. By Tuesday, November 26, 2019 the Property Owners will have removed any and all additional junk or garbage not associated with the home-based business but that is in violation of City Code.

3. That future violations within twelve (12) months of the same type will result in financial penalties and quicker escalation of violation notices.

4. That the City Council reserves the right to escalate future violations directly to District Court for Temporary Restraining Order.

5. That if the Property Owner misses one of the aforementioned deadlines, Staff has the approval to:

    a. Reinspect the Subject Property and document all items out of compliance.
    b. Issue an abatement notice for specific items outlined in step (a).
    c. Abate the Subject Property of items and charge abatement back to the Property Owners.

The motion for the adoption of the foregoing resolutions was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

CITY OF RAMSEY:

By:_____
City Clerk

By:_____
Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this_____day of_____,2019, before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr
NW Ramsey, MN
55303

CC Regular Session **4. 11.**

Meeting Date: 09/24/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-229 Authorizing Partial Payment #3 to Asphalt Surface Technologies for Improvement Project #19-01, Ford Brook Estates Street Reconstruction.

Purpose/Background:

Resolution and Pay Estimate #3 Attached.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends approving partial payment #3 to Asphalt Surface Technologies (ASTECH) for Improvement Project #19-01, Ford Brook Estates Street Reconstructions, in the amount of $4,306.11.

Action:

Motion to adopt Resolution #19-229 authorizing partial payment #3 to Asphalt Surface Technologies for Improvement Project #19-01, Ford Brook Estates Street Reconstruction, in the amount of $4,306.11.

Attachments

Pay Resolution #3

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2019 12:45 PM
Bruce Westby	Bruce Westby	09/18/2019 02:24 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Marsha Weidner		Started On: 09/16/2019 08:39 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-229

RESOLUTION AUTHORIZING PARTIAL PAYMENT #3 TO ASPHALT SURFACE TECHNOLOGIES FOR IMPROVEMENT PROJECT #19-01, FORD BROOK ESTATES STREET RECONSTRUCTIONS.

WHEREAS, pursuant to Ramsey City Council Resolution #18-175, adopted August 28, 2018, a Feasibility Report was prepared by the City Engineer with reference to proposed improvements to approximately 0.16 miles of streets within the Ford Brook Estates development including 180th Lane from Highway 47/Saint Francis Boulevard to Krypton Street, and Krypton Street from 180th Lane to its termini cul-de-sac, including the reconstruction of streets and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-219, adopted October 23, 2018, the Feasibility Report was received and accepted, and a Public Hearing was ordered for November 13, 2018 at 7 p.m., where the City Council will consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, benefiting properties are proposed to be assessed up to 25-percent of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-229, adopted November 13, 2018, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-079, adopted March 26, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on March 29 and April 5, 2019; and

WHEREAS, bids were received, opened, and tabulated on May 1, 2019, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, the bid of Asphalt Surface Technologies of Saint Cloud, Minnesota, in the amount of $262,503.25 for the total bid for construction of the base bid improvements plus the alternate bid improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

WHEREAS, as of September 24, 2019 $245,868.65 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends partial payment #3 to Asphalt Surface Technologies (ASTECH) for Improvement Project #19-01, Ford Brook Estates Street Reconstructions in the amount of $4,306.11.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment #3 to Asphalt Surface Technologies, for Improvement Project #19-01, Ford Brook Estates Street Reconstruction, in the amount of $4,306.11.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 24, 2019.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 19-01 Ford Brook Estates Street Reconstructions

City of Ramsey

Estimate no 3

TOTAL BASE BID PLUS ALTERNATES	$	262,503.25
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	263,341.85
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	263,341.85
RETAINED PERCENTAGE 5%	$	13,167.09
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	250,174.76
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	245,868.65
PAY CONTRACTOR PER ESTIMATE NO. 3	$	4,306.11

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Asphalt Surface Technologies

By _____ (Foreman)
Name Title

Date 9-12-19

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Engineering Technician III
Joe Feriancek, PE

Date 9/12/19

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 9/12/19
Name Title Date

IP 19-01 Ford Brook Estates Street Reconstructions
Pay Estamite

PAY ESTIMATE NO 3

BASE-BID	$ 249,901.55	$ 4,532.75	$ 250,740.15
ALTERNATIVE A	$ 12,601.70	$ -	$ 12,601.70
BASE BID PLUS ALTERNATIVES	$ 262,503.25	$ 4,532.75	$ 263,341.85

BASE AREA

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	2021.501	Mobilization	LS	1	$25,000.00	$ 25,000.00	0.0	$ -	1.0	$ 25,000.00
2	2101.502	Clearing Tree	TREE	4	$ 450.00	$ 1,800.00	0	$ -	4	$ 1,800.00
3	2101.507	Grubbing Tree	TREE	4	$ 350.00	$ 1,400.00	0	$ -	4	$ 1,400.00
4	2104.501	Remove Pipe Culverts	LF	142	$ 15.00	$ 2,130.00	40	$ 600.00	142	$ 2,130.00
5	2104.503	Remove Concrete Pavement - Driveways	SF	1,370	$ 1.15	$ 1,575.50	0	$ -	1,574	$ 1,810.10
6	2104.505	Remove Bituminous Pavement - Driveways	SY	87	$ 5.00	$ 435.00	0	$ -	88	$ 440.00
7	2104.505	Remove Bituminous Pavement - Roadway	SY	2,641	$ 2.25	$ 5,942.25	0	$ -	2,641	$ 5,942.25
8	2104.505	Remove Gravel Pavement - Driveways	SY	117	$ 4.50	$ 526.50	0	$ -	117	$ 526.50
9	2104.507	Subgrade Excavation, Remove Unsuitable Material (EV)	CY	2,097	$ 11.50	$ 24,115.50	0	$ -	2,220	$ 25,530.00
10	2104.511	Sawing Concrete Pavement - Full Depth	LF	110	$ 5.00	$ 550.00	0	$ -	112	$ 560.00
11	2104.513	Sawing Bituminous Pavement - Full Depth	LF	113	$ 3.00	$ 339.00	0	$ -	84	$ 252.00
12	2104.521	Salvage and Install Retaining Wall	LF	52	$ 100.00	$ 5,200.00	0	$ -	26	$ 2,600.00
13	2104.523	Salvage and Install Mail Box Support	EA	8	$ 125.00	$ 1,000.00	0	$ -	8	$ 1,000.00
14	2104.523	Temporary Mail Box Cluster	EA	1	$ 375.00	$ 375.00	0	$ -	1	$ 375.00
15	2105.501	Common Excavation (EV)	CY	175	$ 20.00	$ 3,500.00	0	$ -	85	$ 1,700.00
16	2105.522	Select Granular Borrow (CV)	CY	2,430	$ 13.50	$ 32,805.00	0	$ -	2,324	$ 31,374.00
17	2105.604	Geotextile Fabric Type V	SY	3,036	$ 1.85	$ 5,616.60	0	$ -	3,036	$ 5,616.60
18	2112.501	Subgrade Preparation	RDST	8	$ 300.00	$ 2,400.00	0	$ -	8	$ 2,400.00
19	2118.502	Aggregate Surfacing, Class 5 Modified (LV) - Driveways	CY	16	$ 65.00	$ 1,040.00	0	$ -	24	$ 1,560.00
20	2130.501	Water	MGAL	16	$ 45.00	$ 720.00	0.0	$ -	17.5	$ 787.50
21	2211.503	Aggregate Base Class 5 Modified (CV)	CY	380	$ 40.00	$ 15,200.00	0	$ -	372	$ 14,880.00
22	2232.501	Mill Bituminous Pavement (1.5")	SY	126	$ 10.00	$ 1,260.00	0	$ -	126	$ 1,260.00
23	2357.502	Bituminous Material for Tack Coat	GAL	200	$ 3.00	$ 600.00	0	$ -	225	$ 675.00
24	2360.501	Type SP 9.5 Wearing Course Mixture (SPWEA340C) (1.5")	TON	230	$ 95.50	$ 21,965.00	0	$ -	237	$ 22,633.50
25	2360.501	Type SP 9.5 Wearing Course Mixture (SPWEA34C) Driveways (2.0")	TON	10	$ 150.00	$ 1,500.00	0	$ -	10	$ 1,500.00
26	2360.502	Type SP 12.5 Non Wearing Course Mixture (SPNWB330C) (2.0")	TON	302	$ 81.75	$ 24,688.50	0	$ -	354	$ 28,939.50
27	2501.511	15" CS Pipe Culvert	LF	127	$ 56.00	$ 7,112.00	0	$ -	148	$ 8,288.00
28	2501.515	15" CS Pipe Apron	EA	8	$ 630.00	$ 5,040.00	0	$ -	8	$ 5,040.00
29	2501.602	Clean Pipe Culvert	EA	5	$ 400.00	$ 2,000.00	0	$ -	5	$ 2,000.00
30	2502.541	4" Perf. Pipe Drain	LF	721	$ 15.00	$ 10,815.00	0	$ -	721	$ 10,815.00
31	2506.501	Construct Drainage Structure Design 48-4020	LF	5.3	$ 455.00	$ 2,411.50	0.0	$ -	5.3	$ 2,411.50
32	2506.516	Furnish & Install Casting Assembly - Storm	EA	1	$ 850.00	$ 850.00	0	$ -	1	$ 850.00
33	2506.522	Adjust Frame & Ring Casting	EA	1	$ 650.00	$ 650.00	0	$ -	1	$ 650.00
34	2531.507	6" Concrete Driveway Pavement	SF	1,377	$ 13.25	$ 18,245.25	127	$ 1,682.75	1,499	$ 19,861.75
35	2540.601	Landscape Restoration	LS	1	$ 4,500.00	$ 4,500.00	0.5	$ 2,250.00	1.0	$ 4,500.00
36	2563.601	Traffic Control	LS	1	$ 1,500.00	$ 1,500.00	0	$ -	1	$ 1,500.00
37	2572.501	Tree Protection Fence	LF	155	$ 2.75	$ 426.25	0	$ -	85	$ 233.75
38	2573.502	Silt Fence, Type MS	LF	220	$ 2.75	$ 605.00	0	$ -	220	$ 605.00
39	2573.530	Storm Drain Inlet Protection - Manhole	EA	1	$ 225.00	$ 225.00	0	$ -	1	$ 225.00
40	2573.530	Storm Drain Inlet Protection - Culvert	EA	20	$ 120.00	$ 2,400.00	0	$ -	12	$ 1,440.00
41	2574.508	Fertilizer Type 3	LBS	52	$ 1.10	$ 57.20	0	$ -	52	$ 57.20
42	2574.525	Topsoil (LV)	CY	173	$ 40.00	$ 6,920.00	0	$ -	160	$ 6,400.00
43	2575.501	Hydroseeding	ACRE	0.52	$ 4,500.00	$ 2,340.00	0.00	$ -	0.52	$ 2,340.00
44	2575.502	Seed Mixture 25-151	LBS	63	$ 3.50	$ 220.50	0	$ -	74	$ 259.00
45	2575.505	Sodding Type Lawn	SY	83	$ 16.00	$ 1,328.00	0	$ -	0	$ -
46	2575.562	Hydraulic Matrix Type Mulch	LBS	1,040	$ 0.55	$ 572.00	0	$ -	1,040	$ 572.00
					TOTAL BID	$ 249,901.55		$ 4,532.75		$ 250,740.15

ALTERNATE A

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	2101.502	Clearing Tree	TREE	1	$ 450.00	$ 450.00	0	$ -	1	$ 450.00
2	2101.507	Grubbing Tree	TREE	1	$ 350.00	$ 350.00	0	$ -	1	$ 350.00
3	2104.503	Remove Concrete Pavement - Driveways	SF	208	$ 1.15	$ 239.20	0	$ -	208	$ 239.20
4	2104.507	Subgrade Excavation, Remove Unsuitable Material (EV)	CY	160	$ 11.50	$ 1,840.00	0	$ -	160	$ 1,840.00
5	2105.501	Common Excavation (EV)	CY	10	$ 25.00	$ 250.00	0	$ -	10	$ 250.00
6	2105.522	Select Granular Borrow (CV)	CY	192	$ 13.50	$ 2,592.00	0	$ -	192	$ 2,592.00
7	2105.604	Geotextile Fabric Type V	SY	240	$ 2.00	$ 480.00	0	$ -	240	$ 480.00
8	2211.503	Aggregate Base Class 5 Modified (CV)	CY	32	$ 39.50	$ 1,264.00	0	$ -	32	$ 1,264.00
9	2357.502	Bituminous Material for Tack Coat	GAL	17	$ 3.00	$ 51.00	0	$ -	17	$ 51.00
10	2360.501	Type SP 9.5 Wearing Course Mixture (SPWEA340C) (1.5")	TON	20	$ 95.50	$ 1,910.00	0	$ -	20	$ 1,910.00
11	2360.502	Type SP 12.5 Non Wearing Course Mixture (SPNWB330C) (2.0")	TON	26	$ 81.75	$ 2,125.50	0	$ -	26	$ 2,125.50
12	2571.502	Deciduous Tree 2.5" Cal. BR	EA	1	$ 1,050.00	$ 1,050.00	0	$ -	1	$ 1,050.00
					TOTAL BID	$ 12,601.70		$ -		$ 12,601.70

CC Regular Session **4. 12.**

Meeting Date: 09/24/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-230 Authorizing Partial Payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements.

Purpose/Background:

Resolution and Pay Estimate #2 attached.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends approving partial payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements, in the amount of $36,293.47.

Action:

Motion to adopt Resolution #19-230 authorizing partial payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements, in the amount of $36,293.47.

Attachments

Pay Resolution #2

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2019 12:49 PM
Bruce Westby	Bruce Westby	09/18/2019 02:25 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Marsha Weidner		Started On: 09/16/2019 10:41 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-230

RESOLUTION AUTHORIZING PARTIAL PAYMENT #2 TO NORTHERN LINES CONTRACTING, INC. FOR IMPROVEMENT PROJECT #18-09, COR INFILTRATION BASIN IMPROVEMENTS.

WHEREAS, pursuant to Ramsey City Council Resolution #18-056, adopted March 27, 2018, a Feasibility Report was prepared by the City Engineer with reference to construction of storm water infiltration basins, a storm water lift station and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-072, adopted April 9, 2018, the City Council approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-093, adopted April 23, 2019, the City has acquired title to Part of Outlot A, Ramsey Town Center 13th Addition to be used in the infiltration basins; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-115, adopted May 14, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 17 and May 24, 2019; and

WHEREAS, bids were received, opened, and tabulated on June 7, 2019, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, the bid of Northern Lines Contracting, Inc. of Bloomington, Minnesota, in the amount of $607,136.11 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

WHEREAS, the City has sufficient funds in the Stormwater fund to cover the project, and the City has collected infiltration mitigation funds from projects that cannot infiltrate on site due to proximity to municipal wells or contaminated soils which currently amount to one quarter of the cost of this project with revenues from future projects anticipated to fully reimburse the Stormwater fund; and

WHEREAS, as of September 24, 2019, $140,318.89 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends partial payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements, in the amount of $36,293.47.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment #2 to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements, in the amount of $36,293.47.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 24, 2019.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
18-09 COR INFILTRATION BASIN IMPROVEMENTS

City of Ramsey

Estimate no **2**

TOTAL CONTRACT	$	607,136.11
TOTAL CHANGE ORDERS	$	-
TOTAL CONTRACT WITH CHANGE ORDERS	$	607,136.11
STORED MATERIALS		
TOTAL, COMPLETED WORK TO DATE	$	185,907.75
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	185,907.75
RETAINED PERCENTAGE 5%	$	9,295.39
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	176,612.36
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	140,318.89
PAY CONTRACTOR PER ESTIMATE NO. 2	$	36,293.47

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Northern Lines Contracting

By _____ Estimator / P.M
Name Title

Date 9-11-19

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Engineering Technician III
Joe Feriancek, PE

Date 9/12/19

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 9/12/19
Name Title Date

IP 18-09; COR Infiltration Basin Improvments
PAY ESTIMATE

PAY ESTIMATE NO. 2

BASE BID	$607,136.11	$38,203.65	$185,907.75
SUBTOTAL CHANGE ORDERS	$ -	$ -	$ -
TOTAL BID WITH CHANGE ORDERS	$ 607,136.11	$ 38,203.65	$ 185,907.75

		CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
ITEM No.	MnDOT No.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATE QUANTITY	UNIT COST	TOTAL COST	QUANTITY	EXTENSION	QUANTITY	EXTENSION
		SITE WORK								
1	2021.501	MOBILIZATION	LS	1	$27,500.00	$27,500.00	0.00	$ -	0.50	$ 13,750.00
2	2101.505	CLEARING	ACRE	0.94	$0.01	$0.01	0.15	$ -	0.15	$ -
3	2105.505	GRUBBING	ACRE	0.15	$0.01	$0.00	0.15	$ -	0.15	$ -
4	2104.502	REMOVE STORM SEWER STRUCTURE	EA	3	$480.00	$1,440.00	0.00	$ -	0.00	$ -
5	2104.502	BULKHEAD OPENING EXISTING STORM SEWER STRUCTURE	EA	3	$290.00	$870.00	0.00	$ -	0.00	$ -
6	2104.503	REMOVE STORM SEWER PIPE 15" - 18"	LF	114	$15.00	$1,710.00	0.00	$ -	0.00	$ -
7	2104.503	SAWCUT EXISTING BITUMINOUS FULL DEPTH	LF	12	$20.00	$240.00	0.00	$ -	0.00	$ -
8	2104.504	REMOVE SAWCUT BITUMINOUS	SY	2	$20.00	$40.00	0.00	$ -	0.00	$ -
9	2105.601	DEWATERING	LS	1	$32,000.00	$32,000.00	0.00	$ -	0.00	$ -
10	2105.507	COMMON EXCAVATION (EV)	CY	35000	$4.45	$155,750.00	8,000.00	$ 35,600.00	33,000.00	$ 146,850.00
11	2105.507	TOPSOIL EXCAVATION (LV)	CY	6500	$2.15	$13,975.00	0.00	$ -	6,500.00	$ 13,975.00
12	2112.501	SUBGRADE PREPARATION	RDST	8	$300.00	$2,400.00	0.00	$ -	0.00	$ -
13	2211.503	AGGREGATE BASE CLASS 5 MODIFIED (CV)	TON	300	$20.00	$6,000.00	0.00	$ -	0.00	$ -
14	2232.501	MILL BITUMINOUS 1.5" DEEP	SY	3	$115.00	$345.00	0.00	$ -	0.00	$ -
15	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	60	$4.20	$252.00	0.00	$ -	0.00	$ -
16	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (1.5")	TON	110	$140.00	$15,400.00	0.00	$ -	0.00	$ -
17	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C)	TON	150	$116.00	$17,400.00	0.00	$ -	0.00	$ -
18	2503.541	24" RC PIPE SEWER, DESIGN 3006 CLASS III	LF	151	$66.00	$9,966.00	0.00	$ -	0.00	$ -
19	2504.603	10" DUCTILE IRON PIPE CL 52	LF	167	$62.00	$10,354.00	0.00	$ -	0.00	$ -
20	2504.608	DUCTILE IRON FITTINGS	LB	1265	$6.50	$8,222.50	0.00	$ -	0.00	$ -
21	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	7.5	$525.00	$3,937.50	0.00	$ -	0.00	$ -
22	2505.601	FURNISH AND INSTALL LIFT STATION	LS	1	$195,000.00	$195,000.00	0.00	$ -	0.00	$ -
23	2506.502	ADJUST EXISTING FRAME AND CASTING	EA	6	$460.00	$2,760.00	0.00	$ -	0.00	$ -
24	2506.516	FURNISH AND INSTALL CASTING ASSEMBLY	EA	5	$660.00	$3,300.00	0.00	$ -	0.00	$ -
25	2511.502	FURNISH AND INSTALL RANDOM RIP RAP, CL III	TON	40	$140.00	$5,600.00	0.00	$ -	0.00	$ -
26	2511.502	PLACE RANDOM RIP RAP, CL V (ONSITE)	TON	145	$80.00	$11,600.00	0.00	$ -	0.00	$ -
27	2573.501	STABILIZED CONSTRUCTION ENTRANCE	LS	3	$1,500.00	$4,500.00	0.00	$ -	2.00	$ 3,000.00
28	2573.502	SILT FENCE, TYPE MS	LF	9100	$1.30	$11,830.00	0.00	$ -	4,407.00	$ 5,729.10
29	2573.53	STORM DRAIN INLET PROTECTION	EA	23	$250.00	$5,750.00	0.00	$ -	0.00	$ -
30	2574.505	SEED BED PREPARATION	ACRE	12.5	$160.00	$2,000.00	3.00	$ 480.00	3.00	$ 480.00
31	2575.505	SEEDING, INFILTRATION BASIN	ACRE	4.6	$132.00	$607.20	0.00	$ -	0.00	$ -
32	2575.505	SEEDING, NON INFILTRATION BASIN AREAS	ACRE	7.9	$132.00	$1,042.80	3.00	$ 396.00	3.00	$ 396.00
33	2575.508	SEED MIXTURE 25-121 (61 LB/ ACRE) UPLAND AREAS	LB	482	$3.65	$1,759.30	183.00	$ 667.95	183.00	$ 667.95
34	2575.508	SEED MIXTURE 33-261 (35 LB/ ACRE) INFILTRATION WETTED A	LB	161	$25.00	$4,025.00	0.00	$ -	0.00	$ -
35	2575.504	EROSION CONTROL BLANKET CATEGORY 3 N	SY	23246	$1.30	$30,219.80	0.00	$ -	0.00	$ -

36	2575.511	MULCH MATERIAL TYPE 1	TON	16	$265.00	$4,240.00	2.98	$ 789.70	2.98	$ 789.70
37	2575.519	DISC ANCHORING	ACRE	12.5	$90.00	$1,125.00	3.00	$ 270.00	3.00	$ 270.00
38	2575.525	SPREAD COMMON TOPSOIL BORROW (LV)	CY	6500	$2.15	$13,975.00	0.00	$ -	0.00	$ -
	BID TOTAL					$607,136.11		$38,203.65		$185,907.75

CC Regular Session **4. 13.**

Meeting Date: 09/24/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-231 Authorizing Partial Payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstruction.

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends approving partial payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstruction, in the amount of $252,037.83.

Action:

Motion to adopt Resolution #19-231 authorizing partial payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstruction, in the amount of $252,037.83.

Attachments

Pay Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2019 12:53 PM
Bruce Westby	Bruce Westby	09/18/2019 02:26 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Marsha Weidner		Started On: 09/17/2019 09:44 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-231

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO OMANN CONTRACTING COMPANIES, INC. FOR IMPROVEMENT PROJECT #19-03, WOOD POND HILLS AND CHESTNUT RIDGE STREET RECONSTRUCTIONS.

WHEREAS, pursuant to Ramsey City Council Resolution #18-177, adopted August 28, 2018, a Feasibility Report was prepared by the City Engineer with reference to proposed improvements to approximately 0.63 miles of streets within the Wood Pond Hills and Chestnut Ridge developments including 146th Avenue, Helium Street, and Krypton Street, including the reconstruction of streets and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-221, adopted October 23, 2018, the Feasibility Report was received and accepted, and a Public Hearing was ordered for November 13, 2018 at 7 p.m., where the City Council considered the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, benefiting properties are proposed to be assessed for 25-percent of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-231, adopted November 13, 2018, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-080, adopted March 26, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on March 29 and April 5, 2019; and

WHEREAS, bids were received, opened, and tabulated on May 1, 2019, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, the bid of Omann Contracting Companies, Inc. of Albertville, Minnesota, in the amount of $304,916.53 for the total bid for construction of the proposed improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

WHEREAS, as of September 24, 2019 $0 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends partial payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills & Chestnut Ridge Street Reconstructions, in the amount of $252,037.83.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment #1 to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills & Chestnut Ridge Street Reconstructions, in the amount of $252,037.83.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 24, 2019.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 19-03 Wood Pond Hills & Chestnut Ridge Street Reconstructions

City of Ramsey

Estimate no 1

TOTAL BASE BID PLUS ALTERNATES	$	304,916.53
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	265,302.98
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	265,302.98
RETAINED PERCENTAGE 5%	$	13,265.15
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	252,037.83
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	-
PAY CONTRACTOR PER ESTIMATE NO. 1	$	252,037.83

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Omann Contracting Companies, Inc.

By _____ President
Name Title

Date 9/16/19

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Engineering Technician III
Joe Feriancek, PE

Date 9/16/19

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 9/16/19
Name Title Date

IP 19-03 Wood Pond Hills & Chestnut Ridge Street Reconstructions
Pay Estamite

PAY ESTIMATE NO 1

BASE BID $ 304,916.53 $ 265,302.98 $ 265,302.98

BASE AREA

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	2021.501	Mobilization	LS	1	$ 6,400.00	$ 6,400.00	1.0	$ 6,400.00	1.0	$ 6,400.00
2	2104.501	Remove Concrete Curb and Gutter	LF	900	$ 8.90	$ 8,010.00	882	$ 7,849.80	882	$ 7,849.80
3	2104.503	Remove Concrete Pavement - Driveways	SF	80	$ 7.90	$ 632.00	0	$ -	0	$ -
4	2104.505	Remove Bituminous Pavement - Driveways	SY	15	$ 13.65	$ 204.75	10	$ 136.50	10	$ 136.50
5	2104.505	Remove Bituminous Pavement	SY	73	$ 9.00	$ 657.00	73	$ 657.00	73	$ 657.00
6	2104.505	Remove Concrete Valley Gutter	SY	19	$ 29.35	$ 557.65	19	$ 557.65	19	$ 557.65
7	2104.511	Sawing Concrete Pavement - Full Depth	LF	292	$ 4.00	$ 1,168.00	148	$ 592.00	148	$ 592.00
8	2104.513	Sawing Bituminous Pavement - Full Depth	LF	340	$ 3.00	$ 1,020.00	195	$ 585.00	195	$ 585.00
9	2105.501	Common Excavation (EV)	CY	23	$ 50.00	$ 1,150.00	0	$ -	0	$ -
10	2112.501	Subgrade Preparation	RDST	34	$ 190.00	$ 6,460.00	34	$ 6,460.00	34	$ 6,460.00
11	2105.507	Subgrade Excavation, Remove Unsuitable Material (EV)	CY	500	$ 24.40	$ 12,200.00	0	$ -	0	$ -
12	2105.522	Select Granular Borrow (CV)	CY	600	$ 20.50	$ 12,300.00	0	$ -	0	$ -
13	2130.501	Water	MGAL	50	$ 90.00	$ 4,500.00	12	$ 1,080.00	12	$ 1,080.00
14	2215.501	Bituminous Pavement Reclamation (Full Depth)	SY	10,332	$ 0.69	$ 7,129.08	10,332	$ 7,129.08	10,332	$ 7,129.08
15	2232.501	Mill Bituminous Pavement (2' Width X 1.5" Depth)	SY	69	$ 15.00	$ 1,035.00	69	$ 1,035.00	69	$ 1,035.00
16	2301.603	Curing Compound For Existing Concrete Curb and Gutter	LF	5,709	$ 1.55	$ 8,848.95	0	$ -	0	$ -
17	2331.607	Haul and Dispose Bit Pavement Reclamation (LV)	CY	1,206	$ 7.95	$ 9,587.70	1,281	$ 10,183.95	1,281	$ 10,183.95
18	2357.502	Bituminous Material for Tack Coat	Gal	732	$ 3.00	$ 2,196.00	800	$ 2,400.00	800	$ 2,400.00
19	2360.501	Type SP 9.5 Wearing Course Mixture (SPWEA340C) (1.5")	TON	863	$ 77.45	$ 66,839.35	956	$ 74,042.20	956	$ 74,042.20
20	2360.502	Type SP 12.5 Non-Wearing Course Mixture (SPNWB330C) (2.0")	TON	1,143	$ 74.35	$ 84,982.05	1,168	$ 86,840.80	1,168	$ 86,840.80
21	2360.505	Type SP 9.5 Wearing Course Mixture (SPWEA340C) Driveways (2.0")	TON	2	$ 400.00	$ 800.00	2	$ 800.00	2	$ 800.00
22	2504.602	Adjust Valve Box	EA	10	$ 275.00	$ 2,750.00	10	$ 2,750.00	10	$ 2,750.00
23	2504.602	Replace Broken Valve Box	EA	5	$ 500.00	$ 2,500.00	5	$ 2,500.00	5	$ 2,500.00
24	2506.522	Adjust Frame and Ring Casting	EA	15	$ 635.00	$ 9,525.00	15	$ 9,525.00	15	$ 9,525.00
25	2506.602	Grout Catch Basin	EA	3	$ 175.00	$ 525.00	3	$ 525.00	3	$ 525.00
26	2506.602	Reset Catch Basin Casting	EA	8	$ 350.00	$ 2,800.00	5	$ 1,750.00	5	$ 1,750.00
27	2531.501	Concrete Curb & Gutter Design Surmountable	LF	780	$ 33.00	$ 25,740.00	728	$ 24,024.00	728	$ 24,024.00
28	2531.501	Concrete Curb & Gutter Design B618	LF	120	$ 43.00	$ 5,160.00	154	$ 6,622.00	154	$ 6,622.00
29	2531.507	6" Concrete Driveway Pavement	SY	9	$ 165.00	$ 1,485.00	0	$ -	0	$ -
30	2531.604	7" Concrete Valley Gutter	SY	33	$ 150.00	$ 4,950.00	30	$ 4,500.00	30	$ 4,500.00
31	2540.601	Landscape Restoration	LS	1	$ 3,100.00	$ 3,100.00	0	$ -	0	$ -
32	2563.601	Traffic Control	LS	1	$ 4,000.00	$ 4,000.00	1	$ 4,000.00	1	$ 4,000.00
33	2573.530	Storm Drain Inlet Protection	EA	14	$ 125.00	$ 1,750.00	14	$ 1,750.00	14	$ 1,750.00
34	2574.525	Topsoil	CY	27	$ 70.00	$ 1,890.00	5	$ 350.00	5	$ 350.00
35	2575.505	Sodding Type Lawn	SY	200	$ 10.32	$ 2,064.00	25	$ 258.00	25	$ 258.00
					TOTAL BID	**$ 304,916.53**		**$ 265,302.98**		**$ 265,302.98**

CC Regular Session **4. 14.**

Meeting Date: 09/24/2019

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title

Adopt Resolution #19-240 Approving Development Agreement for Suite Living (Project #19-121); Case of Hampton Companies

Purpose/Background:

The purpose of this case is to consider the proposed development agreement between the City and Hampton Companies, Inc for the purposes of a 23 unit senior living facility. The City previously approved the site plan for the project (Resolution #19-154) on July 23, 2019. A condition of approval for the site plan was entering into a future development agreement with the City.

Notification:

No additional notification is required for the consideration of the proposed development agreement. The development project itself has been reviewed by both the Planning Commission and City Council with appropriate public notice issued with that review.

Observations/Alternatives:

The proposed development agreement is the City's standard form and the development agreement itself is the next step in the development process towards actual construction of the project. City Council should note that development fees for the property have been previously paid by Paxmar LLC via their development agreement (Resolution #19-151) with the City when they previously platted the lot. The fees paid were based on the proposed Suite Living project. The proposed development agreement recognizes that those fees were previously collected. The City will still require the standard financial surety, inspection fee, warranty, and landscaping maintenance warranty based on the reviewed engineers estimate.

Alternatives

Alternative 1: Adopt Resolution #19-240 approving the development agreement for Suite Living. The proposed development agreement is the City's standard form and the Applicant has not opposed of any language. Staff supports Alternative 1.

Alternative 2: Do not adopt Resolution #19-240 approving the development agreement for Suite Living. The development agreement is the next step in the development process and necessary prior to the project beginning construction. Staff does not support this alternative.

Funding Source:

Costs associated with this request are the responsibility of the Applicant.

Recommendation:

Staff recommends adoption of Resolution #19-240 approving a development agreement for Suite Living (Project #19-12); Case of Hampton Companies.

Action:

Motion to adopt Resolution #19-240 Approving Development Agreement for Suite Living.

Attachments

Development Agreement Suite Living
Resolution 19-240 Approving Development Agreement for Suite Living
Site Location Map

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:29 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Eric Maass		Started On: 08/26/2019 10:10 AM
Final Approval Date: 09/19/2019		

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR SUITE LIVING

This Agreement (hereinafter the "Agreement") is dated as of this 24th day of September, 2019 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "CITY") and **Hampton Companies, LLC** ("DEVELOPER").

WHEREAS, the **DEVELOPER** is the fee owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota, and legally described as follows:

Outlot A, Rivenwick Village

Or upon Platting

Lot 1, Block 1, Rivenwick Village 3rd Addition

(the "Subject Property"); and

WHEREAS, on July 10, 2019, pursuant to Resolution #19-151, the **CITY** approved the final plat for the Subject Property, which plat is known as **RIVENWICK VILLAGE 3RD ADDITION** (the "Plat"), which approval is contingent on certain requirements, including the **DEVELOPER** and the **CITY** entering into this Agreement.

WHEREAS, on July 23, 2019, pursuant to Resolution #19-154, the **CITY** approved the Site Plan for Suite Living, which approval is contingent on certain requirements, including the **DEVELOPER** and the **CITY** entering into this Agreement.

THEREFORE, in consideration of the mutual promises set forth below, the **CITY** and the **DEVELOPER** agree as follows:

1. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

    a. Development Agreement. That the **DEVELOPER** enter into this Agreement.

    b. Marketable Title. That the **DEVELOPER** shall provide the **CITY** with proof of marketable title to the **Subject Property** either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

    c. Proof of Authority. That the **DEVELOPER** provide proof that the respective governing boards of the **DEVELOPER** have authorized the **DEVELOPER'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

2. The Plans. The term "Plans" as used in this Agreement means the plans dated June 6, 2019, revised on August 5, 2019, and August 29, 2019, prepared by Anderson Engineering, LLC The Plans remain subject to: (a) **CITY** Staff's review and approval of revisions in conformance with staff comments and (b) such further revisions as the **DEVELOPER** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

3. Utilities. The **DEVELOPER** acknowledges that any structure constructed on the **Subject Property** shall be serviced with public utilities with all applicable standards in City Code.

4. Site Improvements. The site improvements the **PERMITTEE** will construct or install are identified on **Exhibit A** attached hereto and made a part hereof (the "**Site Improvements**").

   The **PERMITTEE** agrees to construct the Site Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Site Improvements and acceptance by the **CITY**. As as-built plans are required for the Site Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Site Improvement Financial Guarantee noted in Section 11 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Site Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Site Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Site Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Site Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Site Improvements.

7. Time of Performance for the Site Improvements. The **PERMITTEE** must complete the Site Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Site Improvements. The **PERMITTEE** owns the Site Improvements until the **CITY'S** acceptance of those Site Improvements identified on **Exhibit A** hereto as public (the "**Public Site Improvements**"). Title to the Public Site Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Site Improvements. Except to the extent the **CITY** has accepted all or portions of the Site Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 11 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Site Improvements, the **CITY** is deemed to have accepted the Site Improvements when the

CITY releases the financial guaranty described in Section 11 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Site Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Site Improvements. The license shall expire after the **CITY** accepts ownership of Site Improvements.

10. Stage II **CITY** Improvements. None

11. Financial Guaranty for Site Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** in a cash payment guaranteeing the construction of the Site Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($249,234.00)** which amount is seventy five percent of the engineers estimate as shown in **Exhibit A**. Upon completion of the Site Improvements or any portion thereof that has been accepted by the **CITY**, (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), supported by appropriate lien waivers, the **PERMITTEE** may request a reduction in the amount of the financial guarantee for all or such completed component of the Site Improvements. The **CITY** shall grant any request by the **PERMITTEE** for a reduction in the amount of the financial guaranty, including a complete termination, without unreasonable condition or delay. The financial guaranty shall automatically terminate upon issuance of a certificate of occupancy for the Subject Property.

12. Inspection Fees for the Site Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Site Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($16,615.00)**, which amount is 5% of the City Engineer's estimated cost of the Site Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Site Improvements and acceptance by the **CITY**, which the **CITY** shall grant without unreasonable condition or delay.

13. Warranty for Site Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$83,078.00**, which is 25% of the cost of the Site Improvements. Said warranty shall be in force for one year following the final acceptance of the Site Improvements and shall guarantee satisfactory performance of the Site Improvements. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

14. Street Cleaning and Clean Up. After the street surfacing that is a part of the Site Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Site Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

15. Payment of Development Fees. Development Fees for the **SUBJECT PROPERTY** have been previously paid by Paxmar, LLC. Development fees previously paid include Sanitary

Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Storm Management Fees, Park Dedication, and Trail Development.

16. Requirements for Building and Occupancy Permits.

a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; (c) provided the financial guaranty described in Section 11 to the **CITY**; (d) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot and such utilities and storm water facilities are in place, and operational and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Site Improvements.

17. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Agreement, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30) days, then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial

guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 11 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 17(d).

18. Maintenance Guarantee for Landscaping. It is herein agreed that **PERMITTEE** shall provide a maintenance guarantee to ensure the survival of the plantings for Suite Living. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the **CITY**, in the amount of **$8,887.50**. [# tree plantings 39 trees) x cost/planting ($300/tree x 30% average non-survival rate] + [# shrub plantings (239 shrubs) x cost/planting ($75/shrub x 30% average non-survival rate)], which shall be in effect for a two-year period commencing on the date of the **CITY'S** acceptance of said plantings as part of the Site Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the **PERMITTEE**. The determination that all plantings that have been planted in accordance with the Site Plan have either survived or have been replaced shall be made by the Community Development Department. In the event the **PERMITTEE** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with **CITY** day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **PERMITTEE** hereby grants permission and a license to the **CITY** and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **PERMITTEE'S** default.

19. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraphs or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **DEVELOPER** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **DEVELOPER'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **DEVELOPER** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the platted area until the **DEVELOPER** does comply. Upon the **CITY**'**S** demand **DEVELOPER** shall cease work until there is compliance.

d. Mailbox Locations. If the **DEVELOPER** desires to construct mailboxes within the public right of way, the **DEVELOPER** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **DEVELOPER** shall be responsible for the cost of establishing seed in all boulevards within 30 days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **DEVELOPER** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Plan Approval Expenses. The **DEVELOPER** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Site Plan, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

g. Reimbursement to the **CITY**. The **DEVELOPER** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

h. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

i. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO DEVELOPER:
Hampton Companies, LLC
Attn: Jeremy Larson, Vice President
1824 Buerkle Rd
White Bear Lake, MN 55110

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Suite Living

By:_____, Jeremy Larson
Its: Vice President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019, by Jeremy Larson, Vice President of Hampton Companies, LLC, a corporation Minnesota limited liability company, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____, _____, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

EXHIBIT A

Engineers Estimate for Site Improvements

PROJECT NAME: Suite Living of Ramsey
PROJECT LOCATION: Ramsey, Minnesota
CARLSON MCCAIN PROJECT NO.: 8155
DATE: 9/9/19
BY: JTR

COST ESTIMATE SUMMARY

DESCRIPTION OF WORK	AMOUNT
GRADING	$85,350.00
SANITARY SEWER	$11,840.00
WATER MAIN	$21,310.00
STORM SEWER	$45,107.00
PARKING LOT	$103,705.00
LANDSCAPE	$65,000.00
TOTAL	$332,312.00

Note:
This estimate is based on preliminary design and is subject to change with final design.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-240

RESOLUTION APPROVING DEVELOPMENT AGREEMENT FOR SUITE LIVING

WHEREAS, Hampton Companies, hereafter referred to as "Developer", properly applied for and received Site Plan approval of the following described property located in the City of Ramsey:

Outlot A, Rivenwick Village, Anoka County, Minnesota

Or upon platting:

Lot 1, Block 1, Rivenwick Village 3rd Addition, Anoka County, Minnesota

(the 'Subject Property');

WHEREAS, the City granted site plan approval with the condition that the Applicant enter into a development agreement with the City as well as receive approval of plans by the City engineer; and

WHEREAS, the City Council considered the Development Agreement on September 24, 2019; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the development agreement for Suite Living.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

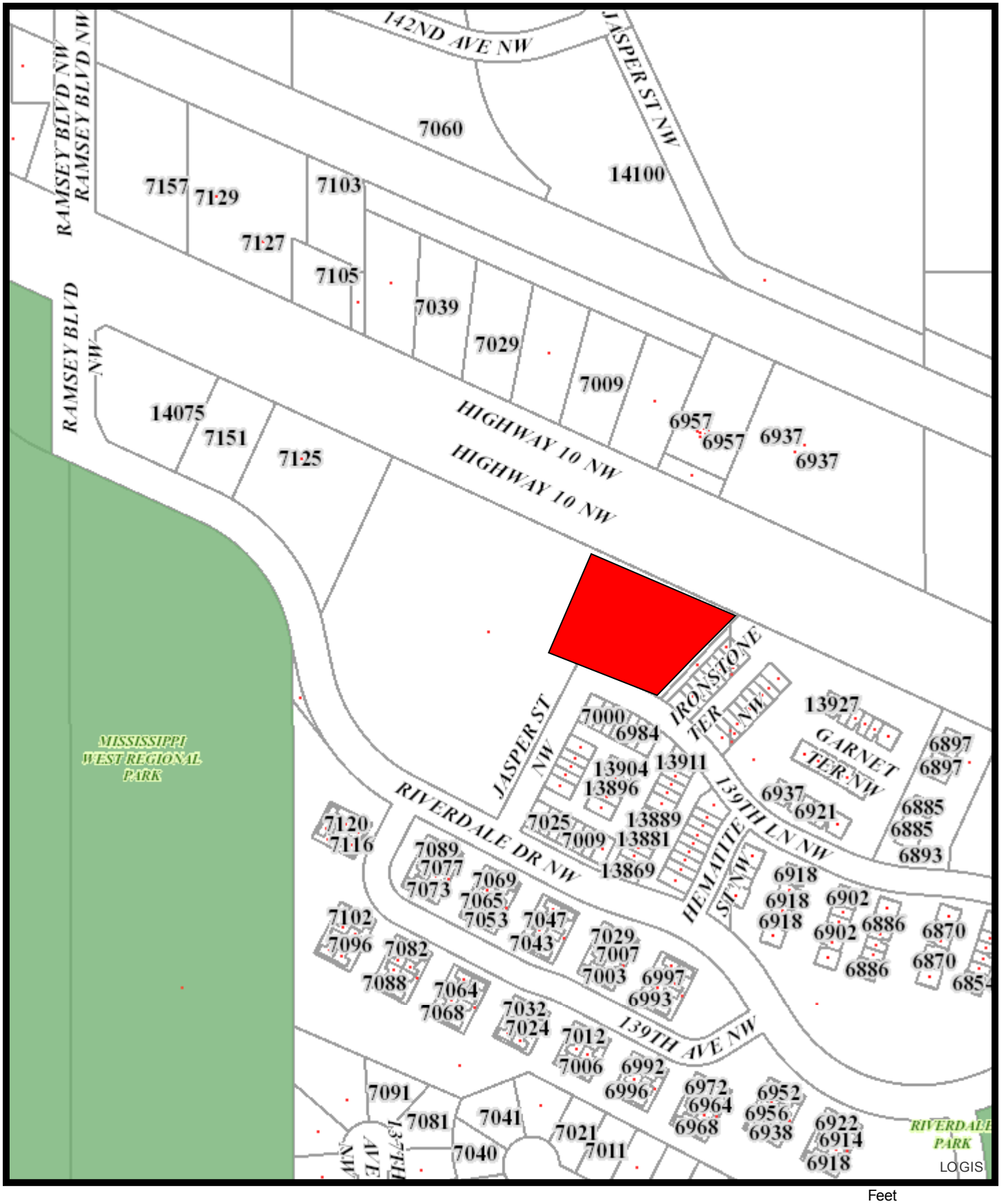
whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Site Location Map



Feet
0 75 150 300 450 600

Print Date: June 19, 2019

CC Regular Session **4. 15.**

Meeting Date: 09/24/2019

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title

Adopt Resolution #19-241 Approving a Drainage and Utility Easement Encroachment Agreement between the City of Ramsey and Ramsey Station Apartments, LLC (AEON)

Purpose/Background:

The purpose of this case is to consider an encroachment agreement for an encroachment into a city drainage and utility for the purposes of a trash enclosure that was constructed 2'7" into the City's drainage and utility easement. The easement was provided to the City by Aeon as part of their plat of Greenway Terrace. As the developer and contractor were surveying the constructed sites to provide as-built drawings it was discovered that the trash enclosure was constructed 2'7" into the City's easement.

Notification:

No notification is required for the requested action.

Observations/Alternatives:

Alternatives

Alternative 1: Adopt Resolution #19-241 approving a drainage and utility easement encroachment agreement between the City and Ramsey Stations Apartments for the purposes of a trash enclosure that was constructed 2 feet 7 inches into the City's drainage and utility easement. The encroachment does not extend over any utility lines and the City Engineer has indicated support for the requested encroachment. Staff supports this alternative.

Alternative 2: Do not adopt Resolution #19-241 approving a drainage and utility easement encroachment agreement. The City could require that the trash enclosure be removed and reconstructed so that it is outside of the drainage and utility easement; however, City Staff does not think that is necessary as the encroachment does not directly impact any utilities. Staff does not support this alternative.

Funding Source:

Staff is handling this request as part of its normal duties.

Recommendation:

Staff recommends adoption of Resolution #19-241 Approving a Drainage and Utility Easement Encroachment Agreement between the City of Ramsey and Ramsey Station Apartments, LLC. The trash enclosure which extends into the drainage and utility easement has not been constructed over any utilities and the City Engineer is supportive of the requested encroachment.

Action:

Motion to adopt Resolution #19-241 Approving a Drainage and Utility Easement Encroachment Agreement between the City of Ramsey and Ramsey Station Apartments, LLC.

Attachments

Site Location Map

As Built Site Plan

Site Plan Trash Enclosure Encroachment Close Up

Easement Encroachment Agreement

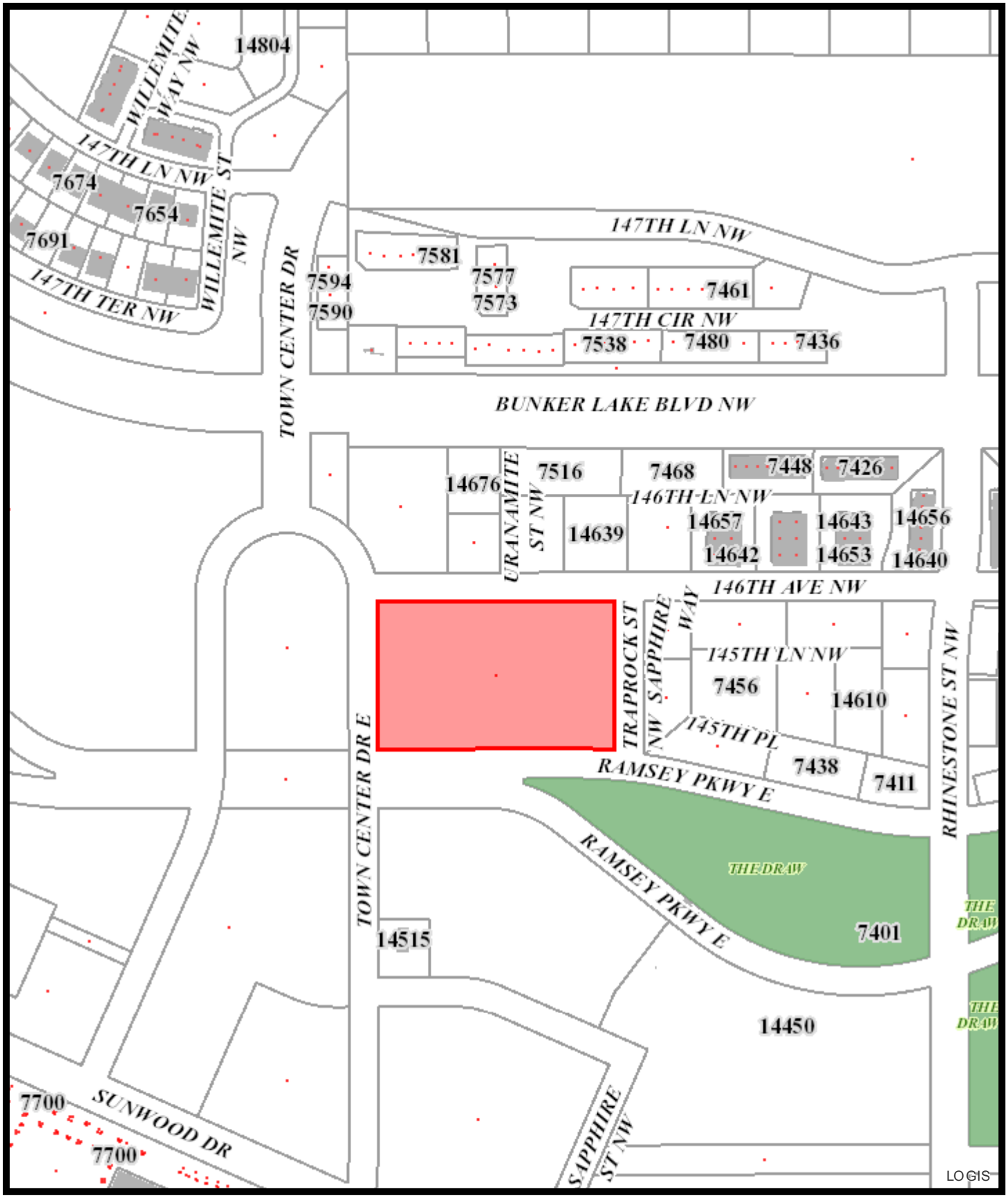
Resolution 19-241

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:31 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Eric Maass		Started On: 08/29/2019 12:58 PM
Final Approval Date: 09/19/2019		

Site Location Map

Greenway Terrace



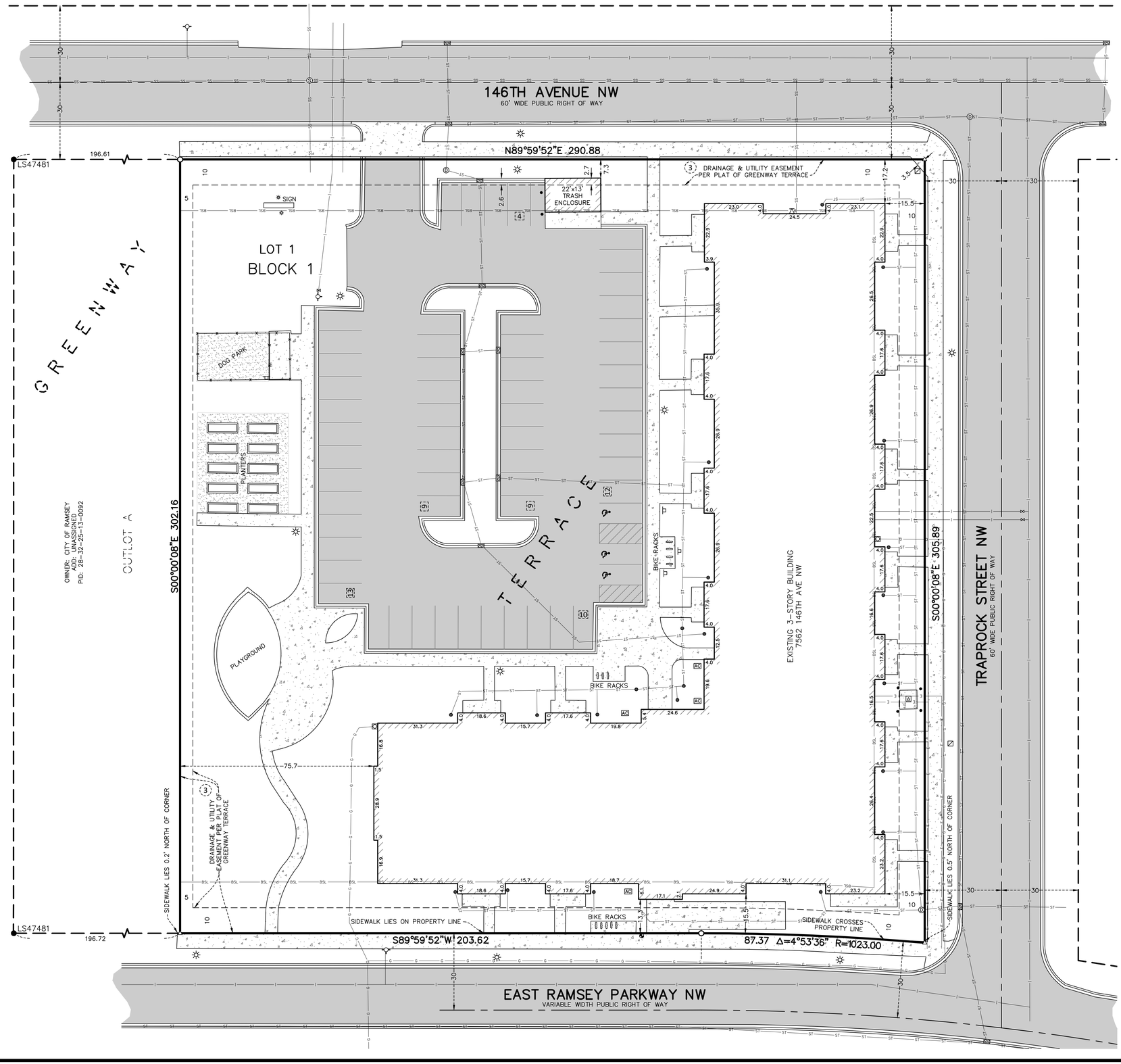
Feet

0 65 130 260 390 520

Print Date: June 13, 2017

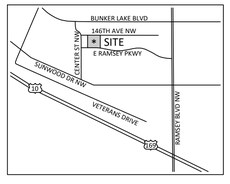
LEGEND

- FOUND IRON PIPE
- SET IRON PIPE
- SET NAIL
- AIR CONDITIONER UNIT
- BOLLARD
- LIGHT POLE
- GROUND LIGHT
- SIGN
- TRANSFORMER
- POWER POLE
- HANDHOLE
- GAS METER
- CATCH BASIN
- DRAIN BASIN
- AUTO SPRINKLER
- GATE VALVE
- HYDRANT
- SANITARY MANHOLE
- STORM MANHOLE
- BSL — BUILDING SETBACK LINE
- G — UNDERGROUND GAS
- E — UNDERGROUND ELECTRIC
- SS — UNDERGROUND SANITARY
- ST — UNDERGROUND STORM
- I — UNDERGROUND WATER
- X — ALUMINUM FENCE
- HANDICAP PARKING STALL
- PARKING STALL COUNT
- SCHEDULE B EXCEPTION NO.
- BITUMINOUS SURFACE
- CONCRETE SURFACE
- GRAVEL SURFACE



VICINITY MAP

NOT TO SCALE



N

SCALE IN FEET

0 20' 40'

1" = 20'

SURVEY NOTES

1. The bearing system is based on the plat of GREENWAY TERRACE.
2. Field work was completed on 02/12/2019.

SURVEYED PROPERTY

Description from Title Policy:

Lot 1, Block 1, Greenway Terrace

Anoka County, Minnesota
Abstract Property

Referencing Title Policy No. LX-12055021, dated 11/29/2017 and final title endorsement dated the date of closing, that Commercial Partners Title, LLC, as agent for Old Republic National Title Insurance Company, has provided us, the following comments on easements etc., that the property is subject to in Schedule B, Part I thereof using the same numbering system as in said Schedule B, Part I. Items 1, 2, and 4 are not Survey related items and therefor are not listed below.

3. Easements for utilities and drainage as shown on the recorded plat of Greenway Terrace. **The easements are shown on the survey.**

"TABLE A" NOTES

1. Monuments have been placed at all corners of the boundary of the property, unless already marked or referenced by existing monuments or witnesses in close proximity to the corner, as shown on the survey.
2. The subject property address is 7562 146th Avenue Northwest, Ramsey, Minnesota 55303, and its property identification number is 28-32-25-13-0091.
3. The subject property lies within Flood Plain Zone X (areas determined to be outside the 0.2% annual chance flood plain) per Federal Insurance Rate Map No. 27003C0280E dated 12/16/2015.
4. The gross area of the surveyed property is 2.02 Acres or 88,000 Square Feet.
6. Per Zoning Letter prepared by the City of Ramsey, dated 09/19/2017, the current zoning classification of the subject property is: The Cor District
   Setback Requirements: no further than 20 feet from building front to right of way.
   Parking Requirements: one stall or a maximum of two stalls be provided for each housing unit when located in a multifamily development.
   b) Setback requirements are shown on the survey.
7. a) The building and exterior dimensions of the outside wall at ground level are shown on the survey. It may not be the foundation wall.
8. Substantial features observed in the process of conducting the fieldwork are shown on the survey.
9. The parking areas and striping on the surveyed property are shown. There are 3 handicap parking stalls and there are 57 regular parking stalls for a total of 60 parking stalls. Parking stall dimensions are 9' x 17'.
10. No walls have been designated by the client.
11. Source information from plans and markings has been combined with observed evidence of utilities to to develop a view of underground utilities. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted. In addition, some utility locate requests from surveyors may be ignored or result in an incomplete response. The surveyor has compiled the markings made on the ground, the maps provided, and the observed evidence to show utilities hereon. Where additional or more detailed information is required, the client is advised that excavation and/or a private utility locate request may be necessary. Pursuant to MS 216.D contact Gopher State One Call at 651-454-0002 prior to any excavation.
13. The names, address and property identification numbers of adjoining owners according to current public records are shown on the survey.
16. There is no evidence of current earth moving work, building construction or building additions.
17. There are no proposed changes in street right of way lines, per City of Ramsey website. There is no observed evidence of recent street or sidewalk construction or repairs.
18. No wetland delineation markers were observed in the process of conducting the fieldwork.
19. Plottable offsite easements disclosed in documents provided to the surveyor are shown on the survey.

CERTIFICATION

To Ramsey Station Apartments Limited Partnership, a Minnesota limited partnership; Wells Fargo Affordable Housing Community Development Corporation; Wells Fargo Community Investment Holdings LLC; Dougherty Mortgage LLC, its successors and/or assigns; Commercial Partners Title, LLC as agent for Old Republic National Title Insurance Company; and Department of Housing and Urban Development ("HUD") :

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6(a), 6(b), 7(a), 8, 9, 10(a), 10(b), 11, 12, 13, 16, 17, 18, and 19 of Table A thereof.
The fieldwork was completed on February 12, 2019.

Date of Plat or Map: February 12, 2019
James R. Hill, Inc.

Marcus F. Hampton, Land Surveyor
MN License No. 47481

MARCUS F. HAMPTON — LICENSED LAND SURVEYOR — 47481 — STATE OF MINNESOTA

James R. Hill, Inc.
PLANNERS / ENGINEERS / SURVEYORS
2500 WEST C.R. 42, SUITE 120, BURNSVILLE, MN 55337
PHONE: 952.890.6044 mhampton@jrhinc.com
www.jrhinc.com

GREENWAY TERRACE - FHA PROJECT NO. 092-35822

ALTA/NSPS LAND TITLE SURVEY

RAMSEY, MINNESOTA

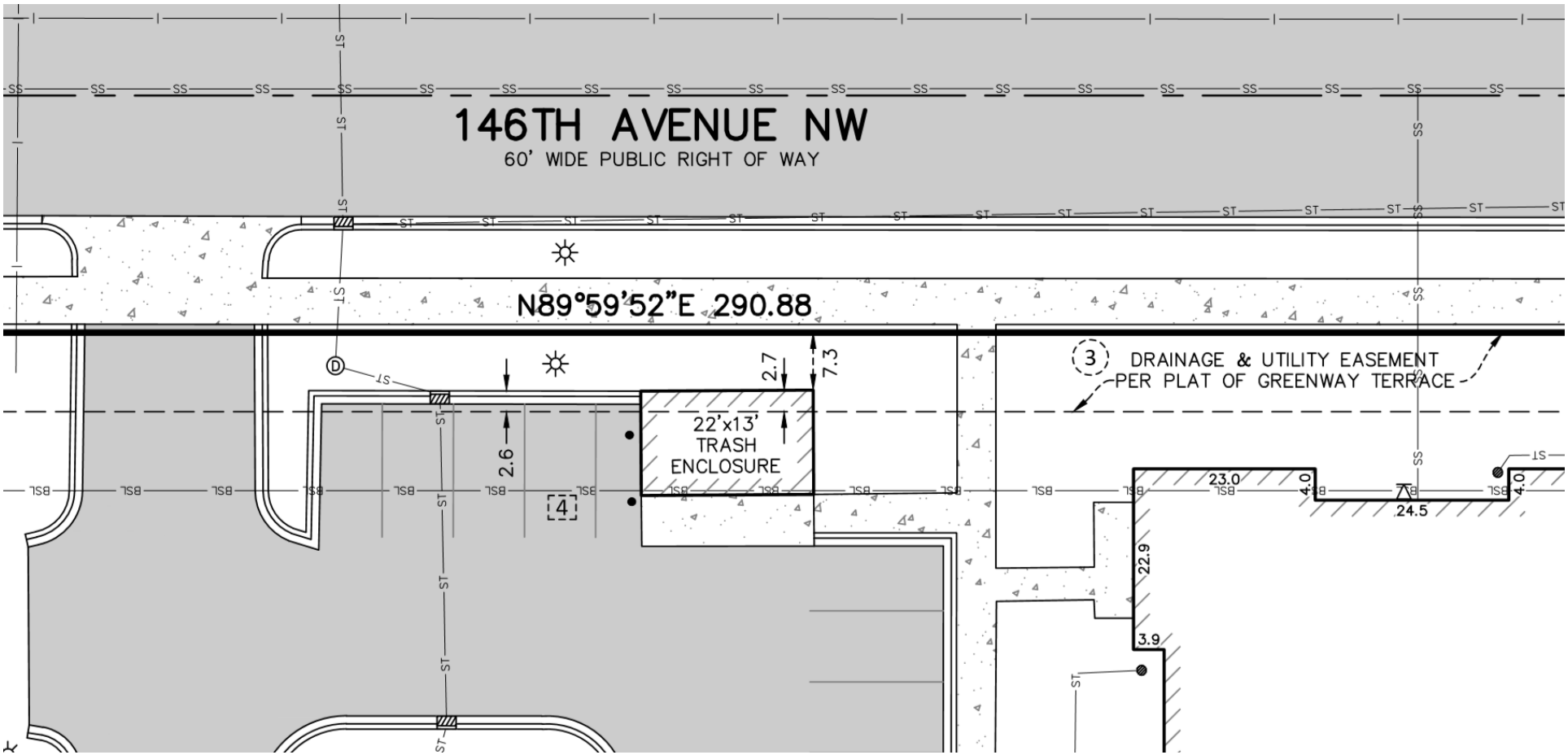
FOR

AEON

901 NORTH THIRD STREET, SUITE 150, MINNEAPOLIS, MN 55401

DRAWN BY	MFH
DATE	11/14/2018
REVISIONS	A 12/11/18: Comments B 02/12/19: Update
CAD FILE	23370m-ASB.dwg
PROJECT NO.	23370-00
FILE NO.	1-18-057
SHEET	1 OF 1

F:_Civil 3D Projects\23370\23370m-ASB.dwg - 2/12/2019 10:55AM


146TH AVENUE NW
60' WIDE PUBLIC RIGHT OF WAY
N89°59'52"E 290.88
22'x13'
TRASH
ENCLOSURE
2.7
7.3
2.6
3
DRAINAGE & UTILITY EASEMENT
PER PLAT OF GREENWAY TERRACE
4
23.0
4.0
24.5
4.0
22.9
3.9

Easement Encroachment Agreement

This Easement Encroachment Agreement ("Encroachment Agreement") is made this 24th day of September, 2019, by and between Ramsey Station Apartments, LLC, the property owners (hereinafter referred to as the "Owner"), and the City of Ramsey, a Minnesota municipal corporation (hereinafter referred to as the "City"), to provide for the terms of allowing the encroachment of a trash enclosure into the drainage and utility easement on Lot 1, Block 1, Greenway Terrace, Anoka County, Minnesota (the "Property", address "7562 146th Avenue NW, Ramsey, MN 55303"), a depiction of which is attached hereto and incorporated herein as Exhibit A.

WHEREAS, Owner is the fee owner of the property; and

WHEREAS, Owner has obtained approval from the City to keep a trash enclosure which was constructed within an existing drainage and utility easement on the north side of the parcel; and

WHEREAS, the conditions for the City permitting the encroachment include this encroachment agreement specifying the responsibilities of each party.

NOW THEREFORE IT IS MUTUALLY AGREED by and between the parties as follows:

1. The trash enclosure was constructed a distance of two feet seven inches into the drainage and utility easement.
2. The City retains all rights for use of the drainage and utility easement.
3. The Owner waives the right to claim damages to the trash enclosure in the event it is damaged by the City while the City is performing maintenance or operating within in the easement. All repair, removal and/or replacement costs will be the Owners responsibility.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

Property Owners

By: _____
Its _____

City of Ramsey, a Minnesota municipal corporation

By: _____
Its Mayor

By: _____
Its City Administrator

State of Minnesota)
) ss.
County of Anoka)

The foregoing instrument was acknowledged before me on the _____ day of _____, 2019 by _____, the Owners of said Property.

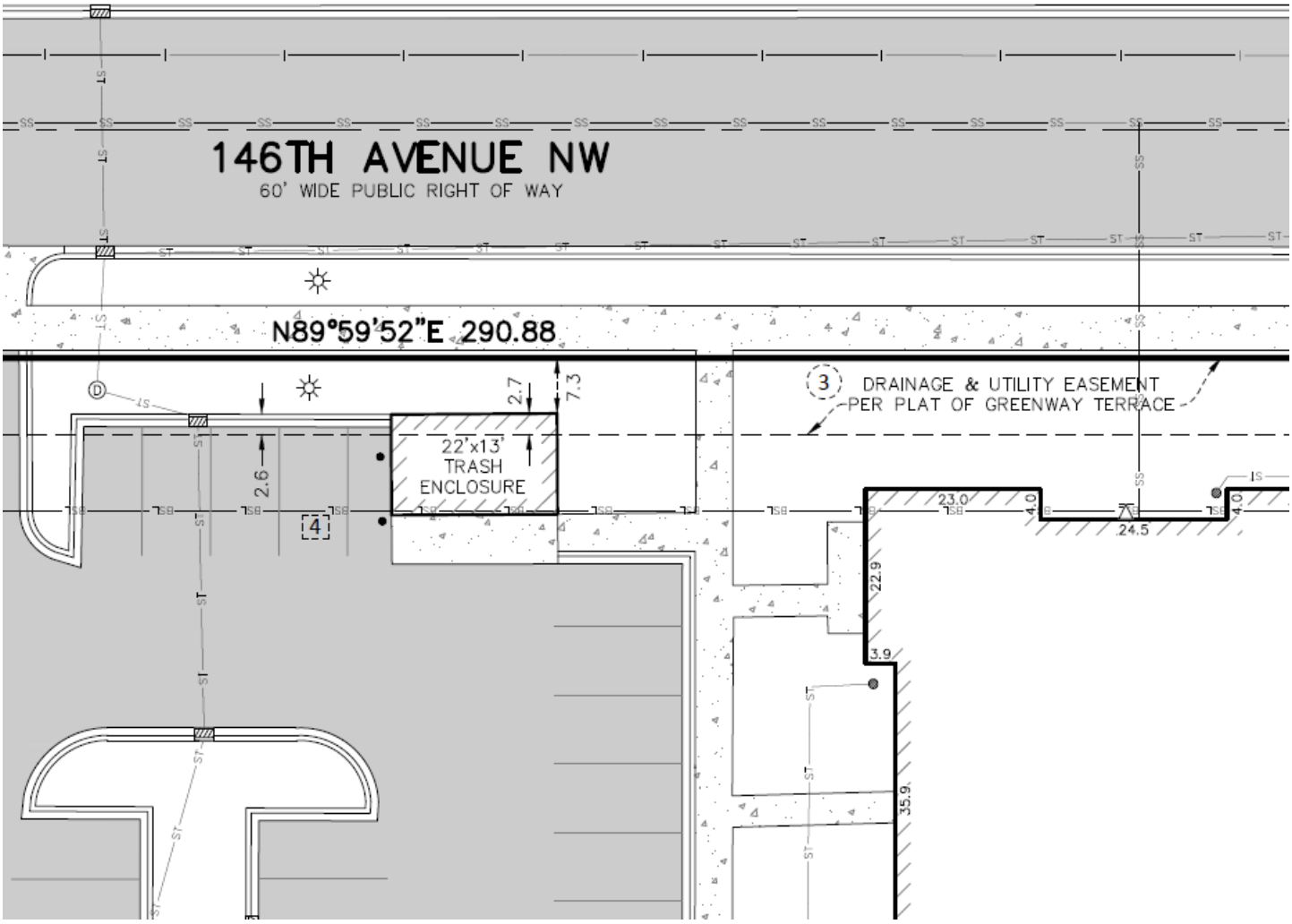
_____
Notary Public

State of Minnesota)
) ss.
County of Anoka)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2019 by John LeTourneau and Kurt Ulrich, the Mayor and City Administrator of the City of Ramsey, a municipal corporation under the laws of the State of Minnesota, on behalf of the municipal corporation.

_____
Notary Public

EXHIBIT A


146TH AVENUE NW
60' WIDE PUBLIC RIGHT OF WAY
N89°59'52"E 290.88
3
DRAINAGE & UTILITY EASEMENT
PER PLAT OF GREENWAY TERRACE
22'x13'
TRASH
ENCLOSURE
2.7
7.3
2.6
4
23.0
4.0
24.5
4.0
22.9
3.9
35.9

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-241

RESOLUTION APPROVING A DRAINAGE AND UTILLITY EASEMENT ENCROACHMENT AGREEMENT BETWEEN THE CITY AND RAMSEY STATION APARTMENTS, LLC

WHEREAS, The City of Ramsey approved the Final Plat of Greenway Terrace on August 22, 2017; and

WHEREAS, with the Final Plat the Developer dedicated to the City standard drainage and utility easements around the perimeter of the property; and

WHEREAS, upon construction of the facility as-built surveys indicated that the trash enclosure was constructed a distance of two feet seven inches into the previously dedicated drainage and utility easement; and

WHEREAS, the City Engineer has reviewed the encroachment and indicated support for the encroachment as no utilities have been constructed in the general area of the encroachment; and

WHEREAS, the terms of the proposed encroachment agreement indicate that the City retains all rights for use of the drainage and utility easement and that the owner waives the right to claim damages to the trash enclosure in the event is it damaged by the City while the City is performing maintenance or operating within the easement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY , STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby approves of the proposed drainage and utility encroachment agreement contingent upon the following conditions:

1. Review and approval as to legal form by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of September, 2019.

Mayor

ATTEST:

City Clerk

CC Regular Session **4. 16.**

Meeting Date: 09/24/2019

By: Jeff Katers, Police

Information

Title

Approve contract with North Metro Animal Care and Control for animal impound services

Purpose/Background:

The city of Ramsey has contracted exclusively with the city of Anoka for animal containment services (pound) since 2001. The city of Anoka will be closing the animal impound facility and redeveloping the property in the near future. There have been discussions about re-building the facility but the final plans are undetermined at this point. Several North Metro cities, including Anoka, have contracted with North Metro Animal Care and Control (NMACC) of Andover for animal containment services.

The Ramsey Police Department is responsible for Animal Control in the city of Ramsey and requests approval of a contract so this important service for residents is not interrupted. Staff requested a proposal from NMACC and it is attached to this case. This professional services contract came in at an annual estimated expense to the city of approximately $1,530 year. NMACC would be collecting an additional $1,320 per year in impound fees from owners.These estimated amounts would be a significant reduction to expenses currently paid by both the city and animal owners for pet containment.

The amounts paid by the city of Ramsey to the city of Anoka for animal containment services for the last five years:
2014 = 5135
2015 = 3810
2016 = 8050
2017 = 8955
2018 = 4610
The amounts collected by the city of Ramsey from residents for animal containment services for the last five years (including related fines/penalties per ordinance):
2014 = 6417
2015 = 4810
2016 = 4865
2017 = 8583
2018 = 5025

Funding Source:

The budgeted amount for animal containment services is $8000 in 2019 and the same amount in 2020. The estimated city cost of the contract with NMACC is $1530.

The estimated savings to the city would be $6470.

Recommendation:

Staff recommends approval of the attached professional services contract with NMACC for animal containment services. This contract has been reviewed by the city attorney.

Attachments

NMACC Contract

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:35 PM
Form Started By: Jeff Katers		Started On: 09/17/2019 02:27 PM
Final Approval Date: 09/19/2019		

NORTH METRO ANIMAL CARE AND CONTROL

2019 Contract Packet

Specially Prepared for the City of Ramsey

Mark Anderson
Director

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Vet Care…… ……5

INTRODUCTION

Each year, North Metro Animal Care and Control (NMACC) processes hundreds of lost, abandoned and stray animals. Our goal is to provide effective, timely services and to reunite these animals with their owners in a timely and efficient manner. Every animal is processed animal is processed, checked for injury, checked for ID (Microchip) and posted on various social media platforms.

NMACC operates as a public charity and relies impound fees, boarding fees, donations, and income from municipal contracts to fund its animal control operations, train officers, and provide various services to our municipal partners and our community.

NMACC is able to provide assistance many ways. As an Animal and Impound Services provider, we are given the authority to operate by our contract, city ordinances, and state statutes. We act under the direct supervision of the Police Department. These are just a few of the ways we can serve your needs at NO ADDITIONAL COST to the City.

We can assist with pick up and transport of animals.
We can assist and give of our expertise in animal neglect/cruelty investigations.
We can provide extra assistance in the handling of animal hoarding situations.
We can provide assistance in temporary handling/holding of animals during search warrants.
We can assist Police and Fire with calls where animals are involved and in need of attention.
We work under the supervision of your Police Department or other designated City Officials.
Urgent response is available 24/7.

When you contract with NMACC, your City will have access to qualified, professional Animal Control and Impound Officers.

NMACC Officers have completed or will complete training provided by the American Society for the Protection of Animals (ASPCA); Federal Emergency Management Agency (FEMA); and received or will receive national certification Animal Control Officers through the National Animal Control and Humane Officers Academy (NACHO) and Colorado State University. All NMACC Officers are required to have continuing education to maintain their certification status.

We have the necessary credentials to work closely with your CSOs and Licensed Police Officers to help protect the public safety and ensure the health, safety and well-being of companion animals.

All additional services **are included** in our Animal and Impound Services contract and/or Memorandum of Understanding. There is **no extra charge** as our activities are paid for by impound fees collected from animal owners and the boarding fees charged to your city for unclaimed animals.

Based on the population of the City of Ramsey , we can estimate the pet population with a formula used by Veterinarians and shelters, impound facilities and animal control agencies nationwide.

ESTIMATED POPULATION[1] 23,668

	NUMBER OF PET OWNING HOUSEHOLDS	PET POPULATION[2]
DOGS	**3,323**	**5,316**
CATS	**2,767**	**5,808**

It's easy to see that the justification exists to augment your animal control program by working with us.

Most municipal animal control programs barely scratch the surface when it comes to regulating, licensing, and controlling the pet populations in their jurisdictions. This is because law enforcement focuses mainly on picking up stray animals, bringing them to the pound, and perhaps ensuring that owners comply with licensing requirements. But only to a certain degree.

Many law enforcement agencies and City Administrators desire to have their department staff focus on life safety issues such as responding to traffic accidents, medicals, and providing public services such as vehicle and residential lockouts, traffic control, and crime prevention and education.

There is seldom enough time or resources for law enforcement staff to properly address the rescue of mistreated animals, detect and investigate cases of animal neglect and cruelty, employ and administer spay/neuter programs, and deter future problems through public education.

Contracting with NMACC can provide back up for Community Service Officers and Police when they are unavailable to handle animal related calls, and allows an additional measure of service to the city and the community.

Augmenting the City's law enforcement services with NMACC can also provide extra eyes on the street to observe and report criminal activity. Consider us a free force multiplier.

Working with NMACC as part of your animal control team will enable us to use our expertise and resources to educate the public regarding responsible ownership, increase voluntary compliance with licensing requirements, and encourage participation in spay/neuter programs.

Please review our standard contract agreement (ATTACHED). We are flexible and will make changes to suit the needs of the City. Feel free to call with any questions or concerns.

1 – 2010 Estimate (US Census Bureau)

2- Pet Population estimates are based on a formula provided in the *2012 U.S. Pet Ownership & Demographics Sourcebook*

LENTGH OF STAY FIGURES - NMACC

The Average Length of Stay for claimed animals is 1.24 days. Most animals are claimed within 24 hours. The Average Length of Stay for Animals Transferred to Rescue is 8.25 days. The Average Length of Stay for Animals still on shelter is 9.65 days.

AVERAGE COST TO CITY - ESTIMATE

The City's adopted budget for Animal Control for 2019 is $9,250. Under our standard contract, the City can expect major cost savings.

The City will only be charged for boarding and reimbursement of any necessary veterinary care. Based on 50 animals impounded per year, we estimate that 65.6% or roughly 33 animals will be reclaimed. On average, the city will be responsible for 17 animals per year. At $15/day, it is estimated that the City will spend approximately $1,530 year. This does not include reimbursement for necessary veterinary care. The City will not be charged any pickup fees, impound fees, or other administrative fees.

AVERAGE COST TO PET OWNERS-ESTIMATE

Most pet owners will reclaim their animals within the first 24 hours. It will cost most pet owners just $40/Animal to reclaim their pet. Based on 50 animals, NMACC would be collecting $1,320 per year in impound fees from owners. This does not include any after hours release fees, pickup fees, or reimbursement for necessary veterinary care.

VETERINARY CARE

It is a rare event that our municipal partners are charged for emergency veterinary care. When we encounter animals with life threatening injuries, we immediately attempt to locate the owner. All veterinary care is the responsibility of the owner and must be paid at the time of pickup. However, if, in the case of such an emergency an owner cannot be identified or the animal is unclaimed, the City is only responsible for the first $300.00 per case. This covers the animal being seen at the Emergency Vet, the diagnosis, and minimal care to either stabilize the animal or euthanize if the animal is no longer viable or is suffering. If the owner of the animal can be located, we will ask them to come to the vet and take responsibility for the animal's care.

If the animal is viable, and no owner can be found, we will cover expenses over the $300 cap. We work with Rescue organizations and can access donated funds to cover the costs if no owner can be located.

Non-Urgent veterinary care, we contract with Andover Animal Hospital and receive a discount which will be passed on to the City. These charges will be reimbursed by the City only if the animal is unclaimed. These charges are also capped to $300.00 per case. These cases would be things like evaluation and treatment of fleas, ticks, animals with non-critical wounds, or showing signs of illness or disease that we would be reasonably required to treat while the animal is in our custody. If an owner comes to claim the animal they would bear the cost.

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NORTH METRO ANIMAL CARE AND CONTROL

ANIMAL AND IMPOUND SERVICES CONTRACT

THIS AGREEMENT, made this day of 2019 by and between North Metro Animal Care and Control at 16422 Hanson Boulevard NW, Andover, MN 55304 hereinafter referred to as "the Contractor", and the City of Ramsey, MN. hereinafter referred to as "City".

WITNESSETH, that Contractor and City, for the consideration stated herein, mutually agree as follows:

1. **STATEMENT OF WORK.** Contractor shall furnish all labor, equipment, and services necessary to function as the designated animal impound facility for the City, as set forth below, in an efficient and workmanlike manner and in accordance with this Agreement. Contractor shall comply with all federal, state and local laws and ordinances in performing the duties as specified herein.

2. **TERM.** This Agreement shall commence on the day of , 2019 and continue through December 31, 2019, unless otherwise terminated as provided herein.

3. CONTRACTOR'S DUTIES. The Contractor is appointed to provide animal and impound services for the City. The Contractor shall assist the Police Department with the enforcement of City Ordinances and State Statutes regarding the regulation and welfare of Animals. Upon the request of a member of Anoka County Central Communications, City Administration, or the City Clerk, or Police Department, the Contractor shall take up and impound any domestic animal determined to be in violation of City Ordinance or Minnesota State Statute. All such animals received by the Contractor shall be treated humanely. The Contractor agrees to comply with all state and local laws regarding waiting periods. The Contractor shall be responsible to the advertisement and publication of notice for all animals received by the Contractor. The Contractor agrees to be available to the Police Department on a 24/7 basis and will perform requested duties under the direction of the Police Department.

4. THE CONTRACT PRICE.

(A) When animals are unclaimed, the City shall pay the Contractor for services rendered under this agreement as follows:

1. Boarding Fees - $15.00 per calendar day, per animal.
2. Veterinary Expenses – **Expenses for emergency services** will be reimbursed to a maximum of $300/per occurance,provided receipt for services is included with the Contractor's invoice. **Non-emergency Veterinary care** must be for a reasonable purpose and be approved in advance by the City. Receipt for services must accompany the Contractor's invoice. The City shall receive the benefit of the Contractor's discounted rate given by Andover Animal Hospital. 50% off Office Visits and 20% Off Services
3. The City will not be charged a monthly retainer, an administrative fee or any pickup fee.

DRAFT

(B) When animals are claimed by their owner, the owner shall pay all fees prior to the release of the animal. Fees for owners are as follows:

1. Minimum Fee - $40.00 per animal within the first 24 hours.
2. Boarding Fees - $25.00 per calendar day, per animal after first 24 hours.
3. After Hours Release Fees – Regular Business Hours are M-F 8:00AM - 6:00 PM Sat, 8-Noon, Closed Sundays and Legal Holidays. However, if an owner insists on picking up outside of regular business hours (8AM –6PM on a Sunday or Holiday), an after-hours release surcharge of$50.00 will be applied.
4. Veterinary Expenses – Expenses for all Veterinary care must be reimbursed by the owner prior to the release of their animal. This includes the cost of Rabies Vaccination and transport charges if animal is held to comply with City Licensing Regulations.

1. **BILLS TO CITY FOR SERVICES.** Contractor shall submit bills for services and monthly reports no later than the 10th day of the following month. The City shall be pay the City within thirty (30) days of receipt.

2. **INDEPENDENT CONTRACTOR.** In rendering services hereunder, Contractor shall be an Independent Contractor and no employer/employee relationship shall arise out of or result from rendering such services to City. Contractor and its employees will acquire no rights to tenure, workers compensation benefits, re-employment compensation benefits, medical and hospital benefits, sick and vacation leave, severance pay, pension benefits or other rights or benefits offered to employees of the City, its department or agencies. All persons employed by Contractor shall be the sole and exclusive employees of Contractor and shall be paid by Contractor. In connection with the employment of said employees during the term of this Agreement, Contractor shall accept full and exclusive liability for all applicable social security, unemployment, workers' compensation, or other employment taxes or contributions of insurance, and all employee benefits, and shall comply with all federal and state laws and regulations relating to employment generally, minimum wages, social security, unemployment insurance, and workers' compensation. Certificates evidencing compliance with the foregoing shall be submitted to the City as reasonably requested by the City. Contractor shall indemnify, defend, and hold harmless the City, its council members, officers, agents, servants, and employees from all liability, loss, costs, and expenses, including reasonable attorney's fees, which may be imposed in connection with employees of Contractor.

3. **REPRESENTATION.** The Contractor represents that he/she employs employees who are properly trained to perform the services contemplated in this Agreement, and if required by the State, are certified by the State of Minnesota.

4. **LICENSES AND PERMITS.** Contractor shall, at its own expense, procure all necessary licenses and permits required to fulfill its obligations under this Agreement.

5. **THIRD PARTY BENEFICIARIES.** This Agreement is for the sole and exclusive benefit of the Parties hereto and their respective successors and assigns, and no third parties are intended to or shall have any rights hereunder.

6. **ASSIGNMENTS; SUBCONTRACTS**. The duties and obligations of Contractor contained in this Agreement may not be delegated, assigned, or subcontracted out to another party either directly or indirectly without the prior written consent of the City, which consent may be withheld in the City's sole discretion. No such delegation or subcontract, if approved by the City, shall relieve Contractor of its obligations hereunder.

11. INSURANCE. Contractor shall, at its own expense, procure insurance to include, but not be limited to, liability insurance covering bodily injury, death and property damages, worker's compensation, and commercial general liability, in a form and amount acceptable to City, and by a company admitted and licensed to issue said policies in the State of Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess. All such insurance shall name the City as an additional insured, and shall not be cancel-able on less than thirty (30) days written notice to City by the insurer. Such insurance shall be in full force and effect on the date of execution of this Agreement and shall remain continuously in full force and effect for the duration of this Agreement, and shall be evidenced by a Certificate(s) of Insurance provided to City.

12. IDEMNIFICATION. Contractor agrees to defend, indemnify and hold harmless the City, along with its officers and employees, from any liabilities, claims, damages, costs, judgments, and expenses, including attorney's fees, resulting directly or indirectly from any act or omission of Contractor, its employees or its agents, in the performance of the services provided by this Agreement or by reason of the failure of Contractor to fully perform, in any respect, any of its obligations under this Agreement. Further, City shall not be liable for any loss suffered by Contractor due to personal injury or because of damage to, or destruction of, any property, or any loss of profits or other consequential damages or any inconveniences.

13. NOTICES AND COMMUNICATIONS: All notices and communications provided for in this Agreement shall be in writing and shall be emailed directly, personally delivered or sent by a reputable private commercial courier service or sent by United States registered or certified mail, postage pre-paid, return receipt requested, to the Parties at the address set forth in the opening paragraph of this Agreement. Notice shall be deemed effective upon receipt when delivered personally, or upon mailing.

14. TERMINATION. The City may terminate this Agreement at any time upon thirty

(30) days prior written notice to Contractor. In the event of a breach or non-performance of this Agreement by Contractor, City may terminate this Agreement immediately upon written notice to Contractor.

15. FORMALITIES. Any change to or modification of this Agreement must be in writing signed by both Parties. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one in the same instrument. The captions for each section of this Agreement are intended for convenience only and shall not be deemed to construe or limit in any manner this Agreement. This Agreement is separate and independent of any other document, agreement, or understanding of the Parties. This Agreement constitutes the entire agreement of the Parties with respect to the matters addressed herein.

16. SEVERABILITY: If any one or more of the provisions of this Agreement, or any application thereof, shall be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions or any application thereof shall not in any way be effected or impaired thereby.

17. APPLICABLE LAW: This Agreement is governed by and is to be interpreted pursuant to the laws of the State of Minnesota. City and Contractor each hereby consent to the personal jurisdiction of the District Court of Anoka County, Minnesota, in any action, suit, or proceeding arising under this Agreement and agree that any such action, suit, or

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proceeding shall be venued in such court and agree to waive any objection based on forum non convenience to the bringing of any action in such court.

MINNESOTA DATA PRACTICES ACT NOTICE:

(a) If a government entity enters into a contract with a private person to perform any of its functions, all of the data created, collected, received, stored, used, maintained, or disseminated by the private person in performing those functions is subject to the requirements of this chapter and the private person must comply with those requirements as if it were a government entity. All contracts entered into by a government entity must include a notice that the requirements of this subdivision apply to the contract. Failure to include the notice in the contract does not invalidate the application of this subdivision. The remedies in section 13.08 apply to the private person under this subdivision.

(b) This subdivision does not create a duty on the part of the private person to provide access to public data to the public if the public data are available from the government entity, except as required by the terms of the contract

Ref Minnesota State Statutes 13.05 subd. 11

(c) Any data shared with the Contractor as a result of the Contractor's work shall maintain the original classification given by the City.

IN WITNESS THEREOF, the parties have executed this Agreement on the day and year appearing opposite their signatures below.

CONTRACTOR

Date:_____ By: _____
Its: _____

CITY OF RAMSEY

Date:_____ By: _____

Attested by:

Date:_____ _____
City Clerk

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CC Regular Session **4. 17.**

Meeting Date: 09/24/2019

By: Sean Sullivan, Community Development

Information

Title:

~~Consider Site Selection Options for New Hotel Concept~~ - This case was moved to the regular agenda as item 7.01A.

Purpose/Background:

The purpose of this case is to review a conceptual site plan for a potential hotel in The COR on land owned by the City.

The City has been approached by a hotel developer interested in a project in Ramsey. This is a different hotel developer on a different site than a similar hotel reviewed in early 2019. The previous hotel concept is still considering a project in Ramsey. The Developer is requesting some high level site selection and site layout feedback. This step is an optional step in the process as a precursor to the City's Purchase Agreement process. This phase is intended to ensure alignment between the Planning Commission, Economic Development Authority (EDA), and City Council in an attempt to avoid project coordination issues with future steps.

Notification:

Notification is not required.

Observations/Alternatives:

The project is being proposed as a four story hotel with a ground level restaurant and outdoor patio. The Developer is considering a portion of the parcel located on the south side of Sunwood Drive between Stonebrook Academy and Northstar Marketplace (Coborns-Anchored Retail Center). The site is currently guided for retail in The COR Zoning District.

The project only needs half of the parcel. Staff has been having internal discussions about preferred sites, and is generally comfortable with either.

Eastern Half of Parcel

- The site is generally flat and square
- There are minimal encumbrances to the parcel
- This site would be the easiest to develop compared to the western half of the parcel
- Development of this site would leave a more challenging parcel remaining to develop (see below for more detail)

Western Half of Parcel

- The site is generally flat but not square
- The site contains a public well, which would allow parking, but not building within a 50 foot radius
- There are previous environmental findings (soil) that have been mitigated, but continue to show up in environmental reports
- The project could be a nice frame to the Zeolite Street/Sunwood Drive Intersection across from Northstar Marketplace

Both the EDA and Planning Commission have reviewed the concepts and support it on either side of the site. This project is very preliminary in nature but Staff wanted to be sure that the City Council was kept in the loop of this potential project in the COR and to give an opportunity to show general support for the concept before a formal

Purchase Agreement is offered.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The Planning Commission and EDA believe this is a worthy project for this parcel, and is generally comfortable with either alternative site selection. The intent for this evening is high level; does the City Council desire this project to get to the finish line? If so, Staff will chart out the necessary approval process moving forward. This is not intended to be an exhaustive site plan review.

Action:

Motion to confirm the consensus of the Planning Commission and EDA that the City is generally supportive of both site concepts for further evaluation.

Attachments

Site Location Map

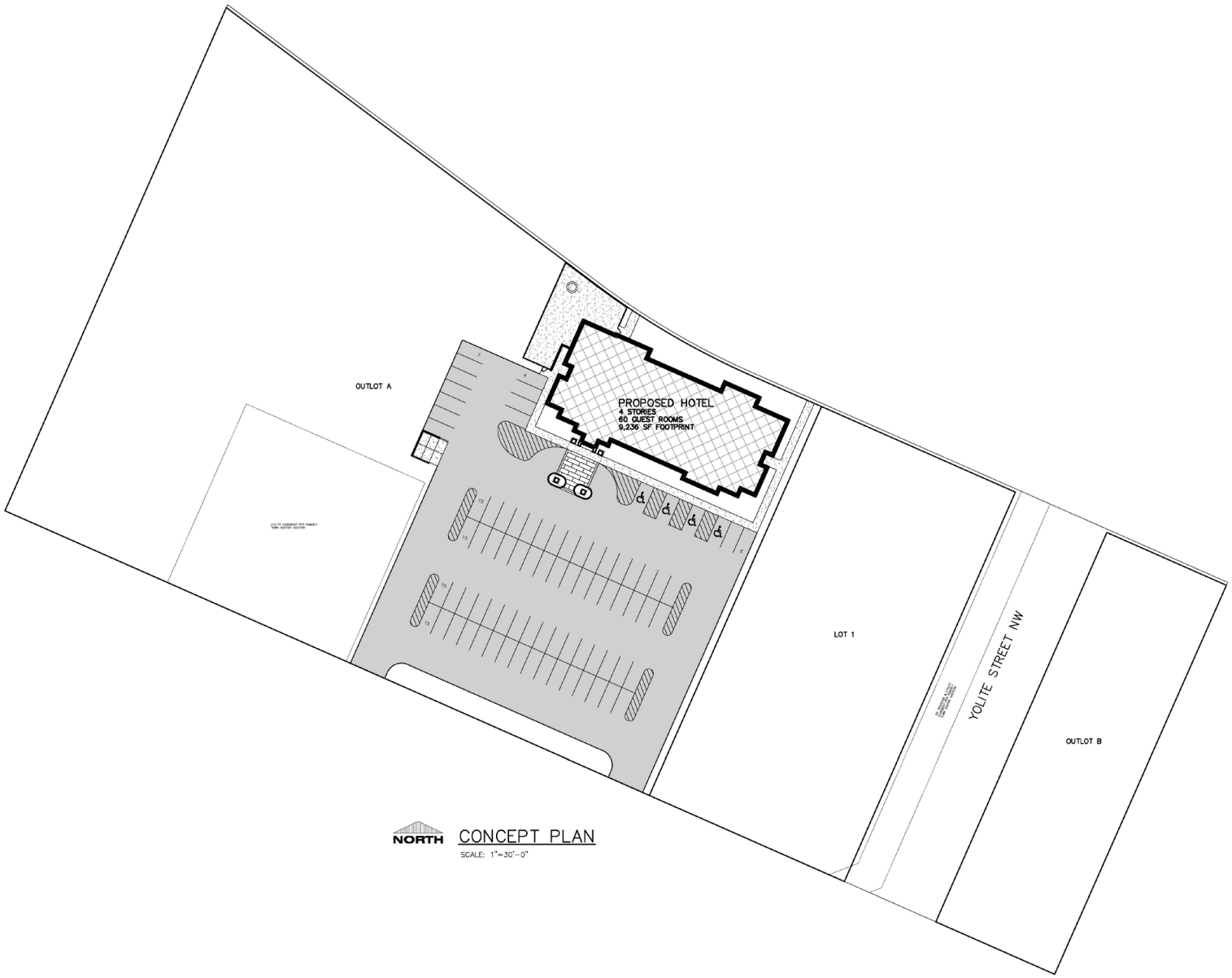
Concept 1

Concept 2

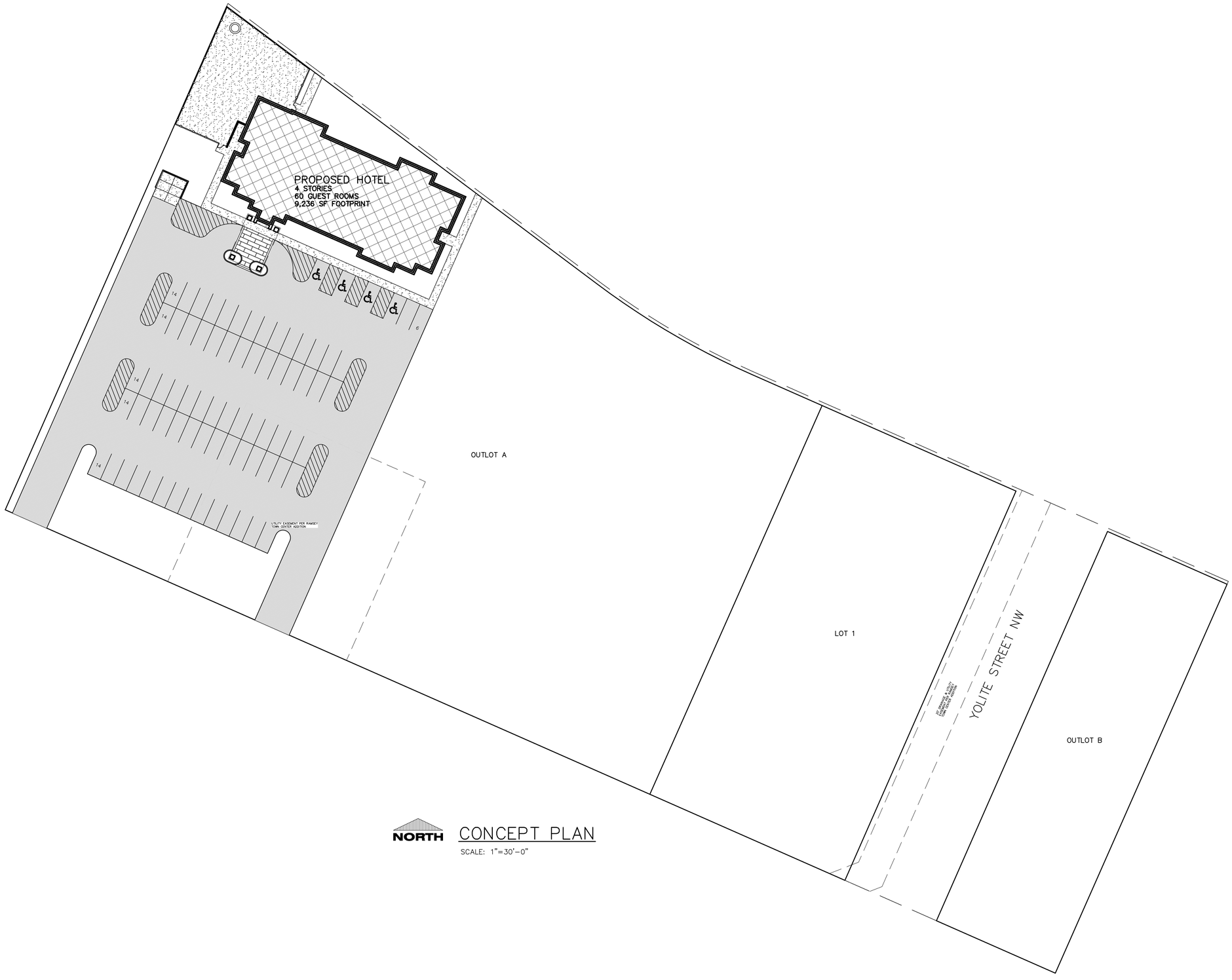
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/17/2019 10:32 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Sean Sullivan		Started On: 09/17/2019 07:56 AM
Final Approval Date: 09/19/2019		

Sunwood/Zeolite Hotel Concept


OUTLOT A
PROPOSED HOTEL
4 STORIES
60 GUEST ROOMS
9,236 SF FOOTPRINT
LOT 1
YOLITE STREET NW
OUTLOT B
NORTH
CONCEPT PLAN
SCALE: 1"=30'-0"

SITE PLAN



CONCEPT PLAN

SCALE: 1"=30'-0"

CC Regular Session **4. 18.**

Meeting Date: 09/24/2019

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #19-238 Hiring a Fall Seasonal Public Works Maintenance Worker

Purpose/Background:

The purpose of this case is to request authorization to hire a fall Seasonal Public Works Maintenance Worker.

Now that school is back in session, the previously hired summer seasonal employees have left employment. However, most of the seasonal tasks continue well into the fall. It is necessary to replace some of the summer seasonal employees so that the City's fall seasonal maintenance work can continue. This action will not increase the budget.

Seasonal Public Works Maintenance workers provide general maintenance of streets, park grounds, trails, buildings, and related facilities and equipment through the spring, summer, and possibly fall months. This also includes mowing and trimming; pruning and planting trees or working on landscape projects; maintaining athletic fields; picking up trash; street maintenance; and utilities maintenance.

Notification:

Annually, the City employs fall Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works. At this time, staff selected one fall seasonal candidate to work in the Public Works Department.

Funding Source:

The funding required to fill these positions is included within the approved 2019 budget.

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt resolution #19-238 to hire the following employee on or near the dates listed below: Seasonal Public Works Maintenance Workers: Nathan Close, effective on or near September 24, 2019 at $11.00 per hour.

Attachments

Resolution 19-238

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/18/2019 02:56 PM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Katie Schmidt		Started On: 09/17/2019 08:04 AM
Final Approval Date: 09/19/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-238

RESOLUTION HIRING SEASONAL PUBLIC WORKS MAINTENANCE WORKER

WHEREAS, annually the City employs Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works; and

WHEREAS, Staff selected one qualified seasonal candidates; and

WHEREAS, the candidate has passed the pre-employment screenings; and

WHEREAS, Staff recommends hiring the 2019 Seasonal Public Works Maintenance Worker.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-238 to hire the following employee on or near the dates listed below:

   Seasonal Public Works Maintenance Worker: Nathan Close, effective on or near September 24, 2019 at $11.00 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____

Mayor

ATTEST:

_____

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 1.**

Meeting Date: 09/24/2019

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #19-224 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Purpose/Background:

The City of Ramsey provides varying services that are billed directly to residents through the municipal utility bill and through city invoices. The proposed assessment is made pursuant to the authority granted to the Council by City Ordinance #94-13 and/or Minnesota Statute 429.101 and Chapter 30, Sec 30-3 and Chapter 58 Sec 58-24 of the City Code.

This is the 21st year that the City of Ramsey will be certifying delinquent payments as assessments to be collected with property taxes payable in 2020. The total of delinquent payments as of the writing of this case was $344,217.40 [which includes penalties and interest]. This amount is anticipated to change after collections through September 24, 2019 are posted. The new amount will be the amount to be included in the attached resolution for certification. Any payments received after September 24, 2019, and through November 15, 2019, will be indicated as “prepaid” when the list is transmitted to Anoka County for certification.

Notification:

The Public Hearing was posted in the Anoka Union for two consecutive weeks prior to the meeting.

Observations/Alternatives:

Attached is the resolution certifying the delinquencies and the most current list of delinquent accounts. The residents that are listed on the delinquency list have all been notified via letter from the City. For those accounts where the former homeowner has moved out and left a balance owing on their account, the City follows the policy that all delinquent bills follow the property and not the person.

Funding Source:

Utility collections fund the respective utility accounts of water, sewer, street lighting, recycling and storm drainage.

Recommendation:

Recommendation to adopt Resolution #19-224 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Action:

Hold public hearing and then motion to adopt Resolution #19-224 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Attachments

3-Year Certification Comparison

List of Delinquent Accounts

Resolution #19-224 Adopting Levy of Assessments for Past Due Charges

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Diana Lund		Started On: 09/11/2019 09:07 AM
Final Approval Date: 09/19/2019		

2019 CERTIFICATION

Original Letters Sent 9/4/19

Number of UB Accts: 1066
Number of Accounts Increased from 2017: 25
Percentage of Accounts Increased from 2017: 2.35%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	332,496.54	31,950.00	23,246.67	387,693.21
Accounts Receivable	2,643.75	120.00	184.83	2,948.58
Total	**335,140.29**	**32,070.00**	**23,431.50**	**390,641.79**

Public Hearing Update 9/24/19

Number of UB Accts: 880
Number of UB Accounts Brought Current Since Letters: 186
Percentage of UB Accounts Brought Current Since Letters: 17.45%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	294,293.16	26,400.00	20,575.66	341,268.82
Accounts Receivable	2,643.75	120.00	184.83	2,948.58
Total	**296,936.91**	**26,520.00**	**20,760.49**	**344,217.40**

Final Certification - Post 11/15/19

Number of UB Accts: 0
Number of UB Accounts Brought Current Since Letters: 1066
Percentage of UB Accounts Brought Current Since Letters: 100.00%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	-	-	-	-
Accounts Receivable	-	-	-	-
Total	**-**	**-**	**-**	**-**
Increase/(decrease) from prior year	*(182,817.80)*	*(17,010.00)*	*(12,727.53)*	*(212,555.33)*

2018 CERTIFICATION

Original Letters Sent 9/5/18

Number of UB Accts: 1041
Number of Accounts Increased from 2017: (49)
Percentage of Accounts Increased from 2017: -4.71%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	300,057.90	31,230.00	20,889.60	352,177.50
Accounts Receivable	3,331.25	120.00	231.90	3,683.15
Total	**303,389.15**	**31,350.00**	**21,121.50**	**355,860.65**

Public Hearing Update 9/25/18

Number of UB Accts: 889
Number of UB Accounts Brought Current Since Letters: 152
Percentage of UB Accounts Brought Current Since Letters: 14.60%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	275,145.21	26,520.00	19,155.20	320,820.41
Accounts Receivable	1,218.75	90.00	84.84	1,393.59
Total	**276,363.96**	**26,610.00**	**19,240.04**	**322,214.00**

Final Certification - Post 11/16/18

Number of UB Accts: 565
Number of UB Accounts Brought Current Since Letters: 476
Percentage of UB Accounts Brought Current Since Letters: 45.73%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	181,599.05	16,920.00	12,642.69	211,161.74
Accounts Receivable	1,218.75	90.00	84.84	1,393.59
Total	**182,817.80**	**17,010.00**	**12,727.53**	**212,555.33**
Increase/(decrease) from prior year	*(8,385.35)*	*(450.00)*	*(526.40)*	*(9,361.75)*

2017 CERTIFICATION

Original Letters Sent 9/6/17

Number of UB Accts: 1090
Number of Accounts Increased from 2016: 75
Percentage of Accounts Increased from 2016: 6.88%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	293,871.72	32,700.00	20,413.95	346,985.67
Accounts Receivable	3,446.25	60.00	239.40	3,745.65
Total	**297,317.97**	**32,760.00**	**20,653.35**	**350,731.32**

Public Hearing Update 9/26/17

Number of UB Accts: 902
Number of UB Accounts Brought Current Since Letters: 188
Percentage of UB Accounts Brought Current Since Letters: 17.25%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	262,335.15	27,030.00	18,223.16	307,588.31
Accounts Receivable	3,446.25	60.00	239.40	3,745.65
Total	**265,781.40**	**27,090.00**	**18,462.56**	**311,333.96**

Final Certification - Post 11/13/17

Number of UB Accts: 585
Number of UB Accounts Brought Current Since Letters: 505
Percentage of UB Accounts Brought Current Since Letters: 46.33%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	189,603.15	17,430.00	13,142.78	220,175.93
Accounts Receivable	1,600.00	30.00	111.15	1,741.15
Total	**191,203.15**	**17,460.00**	**13,253.93**	**221,917.08**
Increase/(decrease) from prior year	*38,686.62*	*1,680.00*	*2,682.87*	*43,049.49*

Note: Deadline to pay “Delinquent Amount” is 11/15/2019. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2020 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
610988824	Property Owner	City Services	6250 MCKINLEY ST NW		3,494.54	30.00	244.33	3,768.87
494614209	Property Owner	City Services	6501 MCKINLEY AVE NW		3,489.39	30.00	243.97	3,763.36
725523	Property Owner	City Services	6991 137TH LN NW		2,848.21	30.00	199.14	3,077.35
650528156	Property Owner	City Services	14760 Potassium St Nw		2,597.96	30.00	181.64	2,809.60
721370	Property Owner	City Services	14220 BASALT ST NW		2,593.47	30.00	181.33	2,804.80
728245	Property Owner	City Services	6021 HWY 10 NW	UNIT 2 (SOUTH)	2,281.36	30.00	159.51	2,470.87
730003	Property Owner	City Services	14816 Armstrong Blvd Nw		1,835.21	30.00	128.31	1,993.52
630435835	Property Owner	City Services	6845 169TH LN NW		1,764.49	30.00	123.37	1,917.86
726326	Property Owner	City Services	9619 Hwy 10 Nw		1,642.06	30.00	114.81	1,786.87
720309	Property Owner	City Services	14700 GERMANIUM ST NW		1,635.51	30.00	114.35	1,779.86
673670027	Property Owner	City Services	15386 KRYPTON ST NW		1,575.99	30.00	110.19	1,716.18
721259	Property Owner	City Services	7050 137th Ave Nw		1,476.12	30.00	103.21	1,609.33
722700	Property Owner	City Services	15840 Osmium St Nw		1,354.63	30.00	94.71	1,479.34
492505827	Property Owner	City Services	5521 144th Ave		1,340.44	30.00	93.72	1,464.16
633699046	Property Owner	City Services	15774 Neon St Nw		1,323.00	30.00	92.50	1,445.50
727587	Property Owner	City Services	9411 Alpine Dr Nw		1,302.88	30.00	91.09	1,423.97
727902	Property Owner	City Services	5713 160TH LN NW		1,197.84	30.00	83.75	1,311.59
718377	Property Owner	City Services	14777 XKIMO ST NW		1,193.84	30.00	83.47	1,307.31
728247	Property Owner	City Services	15958 URANIMITE ST NW		1,189.70	30.00	83.18	1,302.88
727415	Property Owner	City Services	14729 Krypton St Nw		1,184.42	30.00	82.81	1,297.23
1321918	Property Owner	City Services	14880 ZUNI ST NW		1,178.22	30.00	82.38	1,290.60
728202	Property Owner	City Services	14645 ARGON ST NW		1,162.05	30.00	81.25	1,273.30
417141790	Property Owner	City Services	6336 Hwy 10 Nw		1,159.26	30.00	81.05	1,270.31
726993	Property Owner	City Services	7086 168TH AVE NW		1,138.00	30.00	79.57	1,247.57
724651	Property Owner	City Services	6131 145TH LN NW		1,134.77	30.00	79.34	1,244.11
724274	Property Owner	City Services	5962 151ST LN NW		1,132.04	30.00	79.15	1,241.19
697178145	Property Owner	City Services	14729 HELIUM ST NW		1,125.77	30.00	78.71	1,234.48
722418	Property Owner	City Services	6821 147th Ave Nw		1,094.49	30.00	76.52	1,201.01
724305	Property Owner	City Services	15490 XKIMO ST		1,093.65	30.00	76.47	1,200.12
708937515	Property Owner	City Services	14801 ERKIUM ST NW		1,088.87	30.00	76.13	1,195.00
722933	Property Owner	City Services	14568 WACO ST NW		1,080.58	30.00	75.55	1,186.13
729538	Property Owner	City Services	14946 QUINTANA STREET		1,062.01	30.00	74.25	1,166.26
422439531	Property Owner	City Services	7031 147TH LN NW		1,059.57	30.00	74.08	1,163.65
719752	Property Owner	City Services	14721 Potassium St Nw		1,051.08	30.00	73.49	1,154.57
688644	Property Owner	City Services	14701 GERMANIUM ST NW		1,027.24	30.00	71.82	1,129.06
722177	Property Owner	City Services	5641 146th Ave Nw		1,017.93	30.00	71.17	1,119.10
722893	Property Owner	City Services	5739 152 WAY NW		1,007.82	30.00	70.46	1,108.28
727353	Property Owner	City Services	15143 HELIUM ST NW		1,006.75	30.00	70.39	1,107.14
727270	Property Owner	City Services	15340 XKIMO ST NW		991.36	30.00	69.31	1,090.67
718760	Property Owner	City Services	14940 WACO ST NW		989.21	30.00	69.16	1,088.37
725801	Property Owner	City Services	14638 SODIUM ST NW		979.28	30.00	68.47	1,077.75
453404808	Property Owner	City Services	5811 157TH LN NW		978.09	30.00	68.39	1,076.48
727822	Property Owner	City Services	15821 OSMIUM ST NW		970.35	30.00	67.84	1,068.19
718276	Property Owner	City Services	4965 155TH LN NW		968.74	30.00	67.73	1,066.47

“Delinquent Amount” is as of 8/31/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
627213120	Property Owner	City Services	14778 XKIMO ST NW		948.72	30.00	66.33	1,045.05
696153358	Property Owner	City Services	4990 155TH LN		947.52	30.00	66.25	1,043.77
496329287	Property Owner	City Services	15200 Germanium St Nw		944.72	30.00	66.05	1,040.77
720924	Property Owner	City Services	15310 XKIMO ST NW		935.48	30.00	65.41	1,030.89
386213765	Property Owner	City Services	7435 HWY 10 NW		932.71	30.00	65.21	1,027.92
729814	Property Owner	City Services	9539 Hwy 10 Nw		932.03	30.00	65.17	1,027.20
718162	Property Owner	City Services	14701 NEON ST NW		931.88	30.00	65.16	1,027.04
725870	Property Owner	City Services	16892 LIMONITE TER NW		931.36	30.00	65.12	1,026.48
725615	Property Owner	City Services	6910 147TH AVE NW		923.73	30.00	64.59	1,018.32
925859	Property Owner	City Services	14771 FLUORINE ST NW		917.13	30.00	64.12	1,011.25
1776781	Property Owner	City Services	5222 148TH AVE NW		910.87	30.00	63.69	1,004.56
714596885	Property Owner	City Services	14200 XENON ST	UNIT 2	905.13	30.00	63.28	998.41
425486525	Property Owner	City Services	7051 137th Ave Nw		905.11	30.00	63.28	998.39
720477	Property Owner	City Services	7804 149TH AVE NW		902.13	30.00	63.07	995.20
613536680	Property Owner	City Services	6831 146TH CIR NW		895.09	30.00	62.58	987.67
674812294	Property Owner	City Services	14871 XKIMO ST NW		889.20	30.00	62.17	981.37
720413	Property Owner	City Services	16111 IODINE ST NW		883.89	30.00	61.80	975.69
727426	Property Owner	City Services	7098 168TH AVE NW		879.88	30.00	61.52	971.40
722311	Property Owner	City Services	5870 142ND AVE NW		874.11	30.00	61.12	965.23
726878	Property Owner	City Services	7017 168TH AVE NW		873.28	30.00	61.06	964.34
728492	Property Owner	City Services	14261 WOLFRAM ST NW		866.62	30.00	60.59	957.21
414754675	Property Owner	City Services	5601 146TH AVE NW		862.80	30.00	60.33	953.13
704266754	Property Owner	City Services	14841 ARGON ST NW		859.79	30.00	60.11	949.90
728058	Property Owner	City Services	14554 WACO ST NW		844.78	30.00	59.07	933.85
725284	Property Owner	City Services	5720 145TH CT NW		842.51	30.00	58.91	931.42
725513	Property Owner	City Services	13741 DOLOMITE ST NW		841.55	30.00	58.84	930.39
496380957	Property Owner	City Services	14970 ARGON ST NW		839.46	30.00	58.69	928.15
718401	Property Owner	City Services	7070 148th Ave Nw		836.57	30.00	58.49	925.06
728159	Property Owner	City Services	6001 167th Ave Nw		835.71	30.00	58.43	924.14
724958	Property Owner	City Services	7135 170TH TRL NW		833.51	30.00	58.28	921.79
729798	Property Owner	City Services	8050 147th Ave Nw		830.40	30.00	58.06	918.46
729282	Property Owner	City Services	14774 ZEOLITE ST NW		827.60	30.00	57.86	915.46
15131203	Property Owner	City Services	14320 TUNGSTEN ST NW		827.38	30.00	57.85	915.23
389551081	Property Owner	City Services	14520 SUNFISH LAKE DR		824.23	30.00	57.63	911.86
676319625	Property Owner	City Services	14183 BARIUM ST NW		822.46	30.00	57.50	909.96
720416	Property Owner	City Services	5821 Sunwood Dr Nw		822.31	30.00	57.49	909.80
675624428	Property Owner	City Services	6855 148TH LN NW		820.18	30.00	57.35	907.53
705353699	Property Owner	City Services	14211 VANADIUM ST NW		818.68	30.00	57.24	905.92
704100252	Property Owner	City Services	15410 GERMANIUM ST NW		818.62	30.00	57.24	905.86
727766	Property Owner	City Services	7463 159TH AVE NW		815.15	30.00	56.99	902.14
395504700	Property Owner	City Services	14221 VANADIUM ST NW		814.88	30.00	56.97	901.85
720871	Property Owner	City Services	7809 148TH LN NW		814.09	30.00	56.92	901.01
720353	Property Owner	City Services	5960 144TH CIR NW		805.89	30.00	56.35	892.24
689963132	Property Owner	City Services	15501 XKIMO ST		805.07	30.00	56.29	891.36

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728789	Property Owner	City Services	7040 137TH LN NW		803.97	30.00	56.21	890.18
727159	Property Owner	City Services	5145 149TH LN NW		803.26	30.00	56.16	889.42
718562	Property Owner	City Services	6174 146th Ave Nw		800.40	30.00	55.96	886.36
383621341	Property Owner	City Services	6160 144TH LN NW		794.97	30.00	55.58	880.55
728808	Property Owner	City Services	5521 153RD TER NW		793.51	30.00	55.48	878.99
726171	Property Owner	City Services	13923 Ironstone Ter Nw		790.93	30.00	55.30	876.23
726033	Property Owner	City Services	14550 IODINE ST NW		790.37	30.00	55.26	875.63
668488991	Property Owner	City Services	5443 145TH AVE NW		790.00	30.00	55.24	875.24
718073230	Property Owner	City Services	5400 149TH LN NW		787.59	30.00	55.07	872.66
719145	Property Owner	City Services	15603 Iodone St Nw		784.23	30.00	54.83	869.06
679321126	Property Owner	City Services	15421 XKIMO ST		781.63	30.00	54.65	866.28
426481293	Property Owner	City Services	6206 RIVLYN AVE NW		775.12	30.00	54.19	859.31
674033735	Property Owner	City Services	6220 152ND AVE NW		772.66	30.00	54.02	856.68
727457	Property Owner	City Services	13640 HEMATITE CIR NW		763.19	30.00	53.36	846.55
727260	Property Owner	City Services	14834 PERIDOT ST NW		762.68	30.00	53.32	846.00
613511633	Property Owner	City Services	14751 XKIMO ST NW		761.03	30.00	53.21	844.24
720229	Property Owner	City Services	13885 IRONSTONE TRL NW		759.97	30.00	53.14	843.11
728714	Property Owner	City Services	14643 HELIUM ST NW		759.93	30.00	53.13	843.06
726269	Property Owner	City Services	7801 148TH LN NW		754.60	30.00	52.76	837.36
727056	Property Owner	City Services	16258 LITHIUM CT NW		754.05	30.00	52.72	836.77
728511	Property Owner	City Services	15216 KRYPTON TER NW		751.62	30.00	52.55	834.17
668134792	Property Owner	City Services	14412 IODINE ST NW		751.12	30.00	52.52	833.64
728800	Property Owner	City Services	5840 141ST LN NW		750.50	30.00	52.47	832.97
719231	Property Owner	City Services	5981 144TH LN NW		745.63	30.00	52.13	827.76
723064	Property Owner	City Services	14971 WACO ST NW		744.08	30.00	52.02	826.10
493603258	Property Owner	City Services	6140 145th Ln Nw		742.31	30.00	51.90	824.21
725736	Property Owner	City Services	14750 POTASSIUM ST NW		733.82	30.00	51.31	815.13
724786	Property Owner	City Services	14700 Fluorine St Nw		733.22	30.00	51.27	814.49
720009	Property Owner	City Services	16212 LITHIUM CT NW		733.21	30.00	51.26	814.47
719005	Property Owner	City Services	16194 LITHIUM CT NW		733.20	30.00	51.26	814.46
729294	Property Owner	City Services	15240 Germanium St Nw		730.35	30.00	51.06	811.41
724013	Property Owner	City Services	14058 DYSPROSIUM ST NW		729.54	30.00	51.01	810.55
727071	Property Owner	City Services	14150 MAGNESIUM ST NW		727.27	30.00	50.85	808.12
728522	Property Owner	City Services	5672 154TH AVE NW		725.89	30.00	50.75	806.64
727920	Property Owner	City Services	14760 ARGON ST NW		724.88	30.00	50.68	805.56
725036	Property Owner	City Services	14838 GERMANIUM ST NW		724.09	30.00	50.63	804.72
723066	Property Owner	City Services	16206 SAPPHIRE ST NW		718.83	30.00	50.26	799.09
727954	Property Owner	City Services	15240 HELIUM ST NW		718.47	30.00	50.23	798.70
719797	Property Owner	City Services	6981 137TH LN NW		718.34	30.00	50.22	798.56
674018518	Property Owner	City Services	15539 Iodine Ct Nw		718.19	30.00	50.21	798.40
728580	Property Owner	City Services	5815 158TH AVE NW		718.13	30.00	50.21	798.34
728809	Property Owner	City Services	7675 147TH TER NW		718.13	30.00	50.21	798.34
722974	Property Owner	City Services	7850 149TH AVE NW		717.86	30.00	50.19	798.05
682035500	Property Owner	City Services	14119 BARIUM ST NW		716.15	30.00	50.07	796.22

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726666	Property Owner	City Services	6960 137th Ln Nw		712.11	30.00	49.79	791.90
728041	Property Owner	City Services	14177 NEON ST NW		708.74	30.00	49.55	788.29
719427	Property Owner	City Services	5324 142ND LN NW		708.24	30.00	49.52	787.76
721099	Property Owner	City Services	15210 Germanium St Nw		705.76	30.00	49.35	785.11
618202839	Property Owner	City Services	5232 148TH AVE NW		705.17	30.00	49.30	784.47
719238	Property Owner	City Services	7266 149TH AVE NW		703.05	30.00	49.16	782.21
620856544	Property Owner	City Services	5231 148TH AVE NW		702.78	30.00	49.14	781.92
718617	Property Owner	City Services	7141 148th Ln Nw		702.78	30.00	49.14	781.92
487939989	Property Owner	City Services	15480 YAKIMA CT NW		700.23	30.00	48.96	779.19
483753338	Property Owner	City Services	14950 ZUNI ST NW		700.06	30.00	48.95	779.01
726727	Property Owner	City Services	6951 147th Ave Nw		697.82	30.00	48.79	776.61
719818	Property Owner	City Services	5770 162ND LN NW		697.26	30.00	48.75	776.01
706002029	Property Owner	City Services	7031 137th Ln Nw		695.84	30.00	48.65	774.49
727949	Property Owner	City Services	14583 Olivine Ter Nw		694.11	30.00	48.53	772.64
728654	Property Owner	City Services	5430 144TH WAY NW	UNIT 18	690.60	30.00	48.29	768.89
724385	Property Owner	City Services	15429 Iodine St Nw		687.94	30.00	48.10	766.04
719881	Property Owner	City Services	14866 OLIVINE ST NW		687.26	30.00	48.05	765.31
664650189	Property Owner	City Services	14281 XKIMO ST NW		684.95	30.00	47.89	762.84
720602	Property Owner	City Services	5941 143RD LN NW		684.89	30.00	47.89	762.78
727943	Property Owner	City Services	15436 Fluorine St Nw		682.03	30.00	47.69	759.72
718613	Property Owner	City Services	14635 SODIUM ST NW		681.91	30.00	47.68	759.59
718887	Property Owner	City Services	7263 148TH LN NW		681.91	30.00	47.68	759.59
725804	Property Owner	City Services	14720 ERKIUM ST NW		681.91	30.00	47.68	759.59
635542758	Property Owner	City Services	7100 148th Ave Nw		678.93	30.00	47.47	756.40
718262	Property Owner	City Services	6870 169th Ln Nw		675.95	30.00	47.26	753.21
723757	Property Owner	City Services	15469 RADIUM ST NW		673.18	30.00	47.07	750.25
729061	Property Owner	City Services	15357 IODINE ST NW		672.97	30.00	47.05	750.02
383608379	Property Owner	City Services	14725 XKIMO ST NW		672.35	30.00	47.01	749.36
474967975	Property Owner	City Services	5691 154th Ave Nw		670.09	30.00	46.85	746.94
671156957	Property Owner	City Services	14671 ARGON ST NW		667.11	30.00	46.64	743.75
727314	Property Owner	City Services	5535 149TH LN NW		667.01	30.00	46.64	743.65
686401827	Property Owner	City Services	14690 Sodium St Nw		666.35	30.00	46.59	742.94
704226711	Property Owner	City Services	5991 146TH AVE NW		664.03	30.00	46.43	740.46
718795	Property Owner	City Services	16718 LIMONITE ST NW		664.02	30.00	46.43	740.45
728253	Property Owner	City Services	13946 Ironstone Ter Nw		661.21	30.00	46.23	737.44
723120	Property Owner	City Services	5251 149TH LN NW		660.87	30.00	46.21	737.08
492588120	Property Owner	City Services	15211 URANIUM ST NW		660.65	30.00	46.19	736.84
686592225	Property Owner	City Services	6280 142ND LN NW		659.16	30.00	46.09	735.25
712194920	Property Owner	City Services	6030 143RD LN NW		658.06	30.00	46.01	734.07
422874913	Property Owner	City Services	15111 TONTO ST NW		655.14	30.00	45.81	730.95
483577507	Property Owner	City Services	14400 QUICKSILVER ST NW		655.14	30.00	45.81	730.95
12661013	Property Owner	City Services	14340 TUNGSTEN ST NW		652.10	30.00	45.59	727.69
15601245	Property Owner	City Services	14330 TUNGSTEN ST NW		652.10	30.00	45.59	727.69
18011172	Property Owner	City Services	14656 ARGON ST NW		652.10	30.00	45.59	727.69

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30081874	Property Owner	City Services	14282 TUNGSTEN WAY NW		652.10	30.00	45.59	727.69
479437277	Property Owner	City Services	7041 147th Ln Nw		652.10	30.00	45.59	727.69
638738719	Property Owner	City Services	15225 Germanium Cir Nw		652.10	30.00	45.59	727.69
640142287	Property Owner	City Services	14217 XKIMO ST NW		652.10	30.00	45.59	727.69
688986875	Property Owner	City Services	15430 RADIUM ST NW		652.10	30.00	45.59	727.69
689326689	Property Owner	City Services	15445 SODIUM ST		652.10	30.00	45.59	727.69
704292051	Property Owner	City Services	14617 Olivine St Nw		652.10	30.00	45.59	727.69
714419068	Property Owner	City Services	14221 Xenon St Nw	Unit 11	652.10	30.00	45.59	727.69
718590	Property Owner	City Services	5410 144th Way	Unit 20	652.10	30.00	45.59	727.69
718932	Property Owner	City Services	14689 SODIUM ST NW		652.10	30.00	45.59	727.69
718944	Property Owner	City Services	13881 IRONSTONE TRL NW		652.10	30.00	45.59	727.69
720052	Property Owner	City Services	5410 144TH WAY	UNIT 22	652.10	30.00	45.59	727.69
720122	Property Owner	City Services	5544 154th Ln Nw		652.10	30.00	45.59	727.69
720828	Property Owner	City Services	6168 146th Ave Nw		652.10	30.00	45.59	727.69
721193	Property Owner	City Services	15759 Neon St Nw		652.10	30.00	45.59	727.69
722169	Property Owner	City Services	15305 IODINE ST NW		652.10	30.00	45.59	727.69
722353	Property Owner	City Services	14705 QUICKSILVER ST		652.10	30.00	45.59	727.69
722645	Property Owner	City Services	16725 LIMONITE ST NW		652.10	30.00	45.59	727.69
724180	Property Owner	City Services	15423 IODINE ST NW		652.10	30.00	45.59	727.69
725134	Property Owner	City Services	14671 HELIUM ST NW		652.10	30.00	45.59	727.69
725327	Property Owner	City Services	15473 RADIUM ST NW		652.10	30.00	45.59	727.69
727068	Property Owner	City Services	5565 154th Ln Nw		652.10	30.00	45.59	727.69
727617	Property Owner	City Services	15359 RADIUM ST NW		652.10	30.00	45.59	727.69
728026	Property Owner	City Services	15535 SODIUM WAY NW		652.10	30.00	45.59	727.69
728278	Property Owner	City Services	14608 PERIDOT ST NW		652.10	30.00	45.59	727.69
728280	Property Owner	City Services	15376 VANADIUM ST NW		652.10	30.00	45.59	727.69
728065	Property Owner	City Services	14931 XKIMO ST NW		651.50	30.00	45.55	727.05
727194	Property Owner	City Services	14800 Krypton Ct Nw		651.05	30.00	45.52	726.57
720731	Property Owner	City Services	14220 DYSPROSIUM ST NW		642.44	30.00	44.92	717.36
723889	Property Owner	City Services	14620 NEON ST NW		639.33	30.00	44.70	714.03
719947	Property Owner	City Services	5185 146TH CIR NW		639.29	30.00	44.70	713.99
718505	Property Owner	City Services	5041 143RD LN NW		638.27	30.00	44.63	712.90
727101	Property Owner	City Services	14433 Iodine St Nw		635.61	30.00	44.44	710.05
724105	Property Owner	City Services	14139 BARIUM ST NW		630.35	30.00	44.07	704.42
721320	Property Owner	City Services	13934 Ironstone Ter Nw		627.88	30.00	43.90	701.78
636733791	Property Owner	City Services	14220 XENON ST NW	UNIT 4	626.28	30.00	43.79	700.07
718458	Property Owner	City Services	14551 Iodine St Nw		623.05	30.00	43.56	696.61
725161	Property Owner	City Services	14191 Xenon St Nw	Unit 27	618.48	30.00	43.24	691.72
724911	Property Owner	City Services	5388 141ST AVE NW		615.50	30.00	43.03	688.53
718685	Property Owner	City Services	16710 LIMONITE ST NW		615.15	30.00	43.01	688.16
683734155	Property Owner	City Services	5040 143RD LN NW		612.94	30.00	42.86	685.80
624365442	Property Owner	City Services	5342 142ND LN NW		612.46	30.00	42.82	685.28
644258397	Property Owner	City Services	14150 DYSPROSIUM ST NW		612.46	30.00	42.82	685.28
668157771	Property Owner	City Services	5178 148TH AVE NW		612.46	30.00	42.82	685.28

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681415286	Property Owner	City Services	15200 UTE ST NW		612.46	30.00	42.82	685.28
719764	Property Owner	City Services	14190 Xenon St Nw	Unit 6	612.46	30.00	42.82	685.28
723105	Property Owner	City Services	14055 DYSPROSIUM ST NW		612.46	30.00	42.82	685.28
725135	Property Owner	City Services	14101 DYSPROSIUM ST NW		612.46	30.00	42.82	685.28
726509	Property Owner	City Services	5414 142ND AVE NW		612.46	30.00	42.82	685.28
726780	Property Owner	City Services	14024 DYSPROSIUM ST NW		612.46	30.00	42.82	685.28
612064330	Property Owner	City Services	14271 ARGON ST NW		610.69	30.00	42.70	683.39
636283628	Property Owner	City Services	15331 WACO CT NW		605.42	30.00	42.33	677.75
729338	Property Owner	City Services	7674 147TH LN NW		602.75	30.00	42.14	674.89
721325	Property Owner	City Services	14076 DYSPROSIUM ST NW		602.28	30.00	42.11	674.39
721542	Property Owner	City Services	5530 154th Ter Nw		591.03	30.00	41.32	662.35
726447	Property Owner	City Services	13895 Ironstone Trl Nw		581.24	30.00	40.64	651.88
647316294	Property Owner	City Services	7030 137TH LN NW		573.77	30.00	40.12	643.89
718876	Property Owner	City Services	14714 HELIUM ST NW		563.70	30.00	39.41	633.11
729191	Property Owner	City Services	14713 FLUORINE ST NW		559.42	30.00	39.11	628.53
728595	Property Owner	City Services	6848 170TH TRL NW		556.10	30.00	38.88	624.98
721549	Property Owner	City Services	15160 QUICKSILVER ST NW		552.10	30.00	38.60	620.70
727988	Property Owner	City Services	5940 143rd Cir Nw		552.10	30.00	38.60	620.70
630126799	Property Owner	City Services	5780 157TH LN NW		543.99	30.00	38.03	612.02
718332	Property Owner	City Services	5420 144TH WAY NW	UNIT 16	542.72	30.00	37.95	610.67
706148012	Property Owner	City Services	14540 Sunfish Lake Dr		533.48	30.00	37.30	600.78
726894	Property Owner	City Services	13888 Ironstone Trl Nw		529.87	30.00	37.05	596.92
727636	Property Owner	City Services	5410 144th Way	Unit 14	520.96	30.00	36.42	587.38
724181	Property Owner	City Services	16771 MARBLE ST NW		514.49	30.00	35.97	580.46
656832707	Property Owner	City Services	6230 MCKINLEY ST NW	STE C2	513.55	30.00	35.91	579.46
701128448	Property Owner	City Services	15290 URANIUM ST NW		513.46	30.00	35.90	579.36
726011	Property Owner	City Services	14240 URANIUM ST NW		512.00	30.00	35.80	577.80
723748	Property Owner	City Services	5587 154th Ln Nw		504.96	30.00	35.31	570.27
725372	Property Owner	City Services	15390 Germanium St Nw		504.96	30.00	35.31	570.27
728784	Property Owner	City Services	7340 146TH AVE NW		504.96	30.00	35.31	570.27
718594	Property Owner	City Services	5653 154TH LN NW		502.10	30.00	35.11	567.21
717676997	Property Owner	City Services	7293 E RAMSEY PKWY		493.68	30.00	34.52	558.20
674644633	Property Owner	City Services	5425 152ND AVE NW		490.24	30.00	34.28	554.52
725460	Property Owner	City Services	5430 144TH WAY NW	UNIT 20	490.24	30.00	34.28	554.52
729283	Property Owner	City Services	7303 E RAMSEY PKWY		490.24	30.00	34.28	554.52
729331	Property Owner	City Services	14200 Xenon St Nw	Unit 6	490.24	30.00	34.28	554.52
724485	Property Owner	City Services	5401 142ND AVE NW		485.50	30.00	33.95	549.45
728547	Property Owner	City Services	15210 SODIUM ST NW		473.13	30.00	33.08	536.21
728530	Property Owner	City Services	6930 137TH LN NW		471.04	30.00	32.93	533.97
400257680	Property Owner	City Services	6001 144TH LN NW		469.76	30.00	32.84	532.60
495635343	Property Owner	City Services	14168 ARGON ST NW		460.51	30.00	32.20	522.71
727901	Property Owner	City Services	5404 142ND AVE NW		460.51	30.00	32.20	522.71
728603	Property Owner	City Services	7320 146TH AVE NW		452.10	30.00	31.61	513.71
714055984	Property Owner	City Services	5420 144th Way	Unit 18	443.10	30.00	30.98	504.08

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
727121	Property Owner	City Services	14790 WILLEMITE WAY NW		443.10	30.00	30.98	504.08
724240	Property Owner	City Services	4881 142ND LN NW		442.09	30.00	30.91	503.00
676705915	Property Owner	City Services	15247 Germanium Cir Nw		438.69	30.00	30.67	499.36
728958	Property Owner	City Services	6097 146TH AVE NW		409.86	30.00	28.66	468.52
721957	Property Owner	City Services	5698 152ND WAY NW		408.00	30.00	28.53	466.53
722284	Property Owner	City Services	5631 148TH LN NW		405.08	30.00	28.32	463.40
667094355	Property Owner	City Services	14201 Xenon St Nw	Unit 19	403.82	30.00	28.23	462.05
727977	Property Owner	City Services	13919 Ironstone Ter Nw		398.00	30.00	27.83	455.83
729593	Property Owner	City Services	14637 IODINE CT NW		397.56	30.00	27.80	455.36
719659	Property Owner	City Services	14740 LIMONITE ST NW		385.34	30.00	26.94	442.28
727884	Property Owner	City Services	7962 SUNWOOD DR NW	STE 700	368.99	30.00	25.80	424.79
710272182	Property Owner	City Services	14445 AZURITE ST NW		366.81	30.00	25.65	422.46
726642	Property Owner	City Services	15419 RADIUM ST NW		361.04	30.00	25.24	416.28
729284	Property Owner	City Services	14270 URANIUM ST NW		360.84	30.00	25.23	416.07
458263652	Property Owner	City Services	14532 Krypton St Nw		359.22	30.00	25.12	414.34
727510	Property Owner	City Services	13873 IRONSTONE TRL NW		353.28	30.00	24.70	407.98
727371	Property Owner	City Services	5420 144TH WAY	UNIT 22	348.44	30.00	24.36	402.80
488325558	Property Owner	City Services	6861 146TH CIR NW		347.90	30.00	24.32	402.22
483574031	Property Owner	City Services	15360 Krypton St Nw		346.38	30.00	24.22	400.60
703434209	Property Owner	City Services	14681 Hematite St Nw		345.91	30.00	24.19	400.10
480902318	Property Owner	City Services	5810 142ND AVE NW		345.24	30.00	24.14	399.38
721499	Property Owner	City Services	6200 145TH LN NW		337.32	30.00	23.58	390.90
730060	Property Owner	City Services	14231 Uranium St Nw		334.46	30.00	23.38	387.84
728489	Property Owner	City Services	5440 144TH WAY NW	UNIT 20	334.44	30.00	23.38	387.82
724349	Property Owner	City Services	14361 POTASSIUM ST NW		331.42	30.00	23.17	384.59
650085181	Property Owner	City Services	15301 IODINE ST NW		330.45	30.00	23.10	383.55
729689	Property Owner	City Services	5304 143RD AVE NW		328.54	30.00	22.97	381.51
679283880	Property Owner	City Services	16018 IODINE ST		328.38	30.00	22.96	381.34
710989567	Property Owner	City Services	6960 147TH AVE NW		328.38	30.00	22.96	381.34
726499	Property Owner	City Services	5623 157TH AVE NW		328.38	30.00	22.96	381.34
728272	Property Owner	City Services	15492 TUNGSTEN ST NW		328.38	30.00	22.96	381.34
728551	Property Owner	City Services	7051 147TH AVE NW		328.38	30.00	22.96	381.34
729000	Property Owner	City Services	14715 WILLEMITE ST NW		328.38	30.00	22.96	381.34
645124982	Property Owner	City Services	5591 154th Ln Nw		327.10	30.00	22.87	379.97
634668003	Property Owner	City Services	15460 YAKIMA ST NW		323.53	30.00	22.62	376.15
725300	Property Owner	City Services	14335 TUNGSTEN ST NW		322.47	30.00	22.55	375.02
727595	Property Owner	City Services	15471 RADIUM ST NW		321.59	30.00	22.48	374.07
721923	Property Owner	City Services	14781 Potassium St Nw		320.78	30.00	22.43	373.21
718888	Property Owner	City Services	14842 OLIVINE ST NW		317.96	30.00	22.23	370.19
727921	Property Owner	City Services	5061 143RD LN NW		317.40	30.00	22.19	369.59
726468	Property Owner	City Services	5322 143RD AVE NW		312.46	30.00	21.85	364.31
616598	Property Owner	City Services	14143 ARGON ST NW		312.04	30.00	21.82	363.86
727490	Property Owner	City Services	5350 141ST AVE NW		308.56	30.00	21.57	360.13
727484	Property Owner	City Services	14190 VANADIUM ST NW		305.08	30.00	21.33	356.41

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727373	Property Owner	City Services	14180 Xenon St Nw	Unit 14	302.10	30.00	21.12	353.22
721979	Property Owner	City Services	14721 ARGON ST NW		301.37	30.00	21.07	352.44
713598964	Property Owner	City Services	15326 ZUNI CT		299.68	30.00	20.95	350.63
718168	Property Owner	City Services	16714 LIMONITE ST NW		298.55	30.00	20.87	349.42
728004	Property Owner	City Services	7112 148TH LN NW		297.54	30.00	20.80	348.34
721662	Property Owner	City Services	14860 OLIVINE ST NW		293.64	30.00	20.53	344.17
703426665	Property Owner	City Services	15291 URANIUM ST NW		292.10	30.00	20.42	342.52
729531	Property Owner	City Services	7217 E Ramsey Pkwy		290.24	30.00	20.29	340.53
719011	Property Owner	City Services	15121 HELIUM ST NW		289.68	30.00	20.25	339.93
702274622	Property Owner	City Services	13939 ST FRANCIS BLVD NW		288.37	30.00	20.16	338.53
729736	Property Owner	City Services	5647 154th Ct		287.13	30.00	20.08	337.21
686958461	Property Owner	City Services	5304 143RD AVE NW		285.16	30.00	19.94	335.10
728207	Property Owner	City Services	15795 OSMIUM ST NW		282.80	30.00	19.77	332.57
729552	Property Owner	City Services	14022 DYSPROSIUM ST NW		280.18	30.00	19.59	329.77
723112	Property Owner	City Services	5775 152ND WAY NW		272.80	30.00	19.07	321.87
728648	Property Owner	City Services	16071 SAPPHIRE ST NW		267.86	30.00	18.73	316.59
727220	Property Owner	City Services	13903 IRONSTONE TRL NW		263.87	30.00	18.45	312.32
448685051	Property Owner	City Services	5180 149TH LN NW		260.39	30.00	18.21	308.60
729102	Property Owner	City Services	15236 Germanium Cir Nw		260.13	30.00	18.19	308.32
681258856	Property Owner	City Services	14771 ERKIUM ST NW		259.96	30.00	18.18	308.14
720030	Property Owner	City Services	16251 LITHIUM CT NW		257.84	30.00	18.03	305.87
727103	Property Owner	City Services	15410 FLUORINE ST NW		255.47	30.00	17.86	303.33
726426	Property Owner	City Services	15271 GERMANIUM ST NW		252.10	30.00	17.63	299.73
718302	Property Owner	City Services	15396 VANADIUM ST NW		250.26	30.00	17.50	297.76
726391	Property Owner	City Services	14128 ARGON ST NW		243.53	30.00	17.03	290.56
720149	Property Owner	City Services	13725 EBONY ST NW		243.10	30.00	17.00	290.10
723870	Property Owner	City Services	15404 GERMANIUM ST NW		242.27	30.00	16.94	289.21
729698	Property Owner	City Services	14735 Olivine St		234.88	30.00	16.42	281.30
729861	Property Owner	City Services	6971 147TH AVE NW		232.15	30.00	16.23	278.38
723057	Property Owner	City Services	5573 154th Ln Nw		227.63	30.00	15.92	273.55
729609	Property Owner	City Services	14663 RHINESTONE ST NW		224.56	30.00	15.70	270.26
669524096	Property Owner	City Services	14331 NEON ST NW		221.72	30.00	15.50	267.22
729436	Property Owner	City Services	15312 Argon St Nw		215.19	30.00	15.05	260.24
613472501	Property Owner	City Services	15101 COBALT ST NW		209.42	30.00	14.64	254.06
383597330	Property Owner	City Services	6090 145TH LN NW		207.10	30.00	14.48	251.58
725699	Property Owner	City Services	16904 Feldspar St Nw		207.00	30.00	14.47	251.47
730111	Property Owner	City Services	5671 152ND LANE NW		203.02	30.00	14.19	247.21
719412	Property Owner	City Services	4990 150TH LN NW		197.50	30.00	13.81	241.31
667265056	Property Owner	City Services	15781 Potassium St Nw		195.11	30.00	13.64	238.75
724365	Property Owner	City Services	6260 142ND LN NW		190.81	30.00	13.34	234.15
725592	Property Owner	City Services	5546 154th Ct Nw		190.15	30.00	13.29	233.44
725990	Property Owner	City Services	6838 139TH LN NW	UNIT 7	189.65	30.00	13.26	232.91
727795	Property Owner	City Services	7279 147TH LN NW		189.65	30.00	13.26	232.91
729796	Property Owner	City Services	14170 Xenon St Nw	Unit 6	189.22	30.00	13.23	232.45

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729449	Property Owner	City Services	7448 BUNKER LAKE BLVD		188.24	30.00	13.16	231.40
725423	Property Owner	City Services	7060 168TH LN NW		187.31	30.00	13.10	230.41
719590	Property Owner	City Services	7627 147TH LN NW		186.07	30.00	13.01	229.08
725598	Property Owner	City Services	6985 139th Ave Nw		184.54	30.00	12.90	227.44
642717915	Property Owner	City Services	5970 144TH LN NW		184.28	30.00	12.88	227.16
729936	Property Owner	City Services	5408 145th Ave Nw		184.26	30.00	12.88	227.14
687280690	Property Owner	City Services	15441 SODIUM ST		181.70	30.00	12.70	224.40
668669787	Property Owner	City Services	14402 Iodine St Nw		181.24	30.00	12.67	223.91
727279	Property Owner	City Services	14614 QUICKSILVER ST NW		181.24	30.00	12.67	223.91
728457	Property Owner	City Services	7096 167TH LN NW		181.24	30.00	12.67	223.91
704727261	Property Owner	City Services	6500 153RD WAY NW		179.63	30.00	12.56	222.19
728598	Property Owner	City Services	5599 154th Ln Nw		177.14	30.00	12.39	219.53
720151	Property Owner	City Services	5400 144TH WAY	UNIT 14	176.25	30.00	12.32	218.57
730303	Property Owner	City Services	14700 Armstrong Blvd Nw		174.24	30.00	12.18	216.42
729160	Property Owner	City Services	5682 157th Ave		172.62	30.00	12.07	214.69
728558	Property Owner	City Services	5430 144TH WAY NW	UNIT 14	172.59	30.00	12.07	214.66
726334	Property Owner	City Services	6880 147TH AVE NW		169.80	30.00	11.87	211.67
691228676	Property Owner	City Services	5621 146th Ave Nw		169.56	30.00	11.86	211.42
648729844	Property Owner	City Services	15443 Ramsey Blvd Nw		168.78	30.00	11.80	210.58
384793	Property Owner	City Services	5840 142ND AVE NW		166.52	30.00	11.64	208.16
611256431	Property Owner	City Services	14742 Krypton Ct Nw		166.52	30.00	11.64	208.16
622923248	Property Owner	City Services	6671 153RD CT NW		166.52	30.00	11.64	208.16
624617034	Property Owner	City Services	6261 142nd Ln Nw		166.52	30.00	11.64	208.16
655542844	Property Owner	City Services	5460 149TH LN NW		166.52	30.00	11.64	208.16
700617252	Property Owner	City Services	6601 153rd Ct Nw		166.52	30.00	11.64	208.16
719020	Property Owner	City Services	14600 HELIUM ST NW		166.52	30.00	11.64	208.16
719184	Property Owner	City Services	14600 OLIVINE ST NW		166.52	30.00	11.64	208.16
720112	Property Owner	City Services	15400 RADIUM ST NW		166.52	30.00	11.64	208.16
720462	Property Owner	City Services	15225 HELIUM ST NW		166.52	30.00	11.64	208.16
720808	Property Owner	City Services	5617 154th Ln Nw		166.52	30.00	11.64	208.16
721419	Property Owner	City Services	6992 139TH LN NW		166.52	30.00	11.64	208.16
721686	Property Owner	City Services	5534 154th Ct Nw		166.52	30.00	11.64	208.16
722013	Property Owner	City Services	13930 Ironstone Ter Nw		166.52	30.00	11.64	208.16
724436	Property Owner	City Services	15770 KRYPTON CT NW		166.52	30.00	11.64	208.16
724502	Property Owner	City Services	6122 146TH LN NW		166.52	30.00	11.64	208.16
726114	Property Owner	City Services	15463 Iodine St Nw	Unit South	166.52	30.00	11.64	208.16
726157	Property Owner	City Services	5542 154th Ter Nw		166.52	30.00	11.64	208.16
726847	Property Owner	City Services	7085 148th Ln Nw		166.52	30.00	11.64	208.16
727427	Property Owner	City Services	5441 145TH AVE NW		166.52	30.00	11.64	208.16
727830	Property Owner	City Services	15252 FLOURINE ST NW		166.52	30.00	11.64	208.16
727912	Property Owner	City Services	15181 QUICKSILVER ST		166.52	30.00	11.64	208.16
727974	Property Owner	City Services	7030 147TH AVE NW		166.52	30.00	11.64	208.16
728462	Property Owner	City Services	14609 PERIDOT TER NW		166.52	30.00	11.64	208.16
729144	Property Owner	City Services	14607 PERIDOT ST NW		166.52	30.00	11.64	208.16

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729847	Property Owner	City Services	5672 157TH AVE NW		166.52	30.00	11.64	208.16
729867	Property Owner	City Services	5430 144TH WAY NW	UNIT 24	166.52	30.00	11.64	208.16
729233	Property Owner	City Services	15575 XKIMO CT NW		165.90	30.00	11.60	207.50
655531873	Property Owner	City Services	14292 TUNGSTEN WAY NW		163.84	30.00	11.46	205.30
727604	Property Owner	City Services	5344 142ND CIR NW		162.68	30.00	11.37	204.05
727429	Property Owner	City Services	15190 TONTO ST NW		162.16	30.00	11.34	203.50
725890	Property Owner	City Services	15769 Potassium St Nw		160.41	30.00	11.22	201.63
722221	Property Owner	City Services	6480 153RD WAY NW		157.66	30.00	11.02	198.68
729285	Property Owner	City Services	5532 153rd Ter Nw		156.84	30.00	10.97	197.81
279369	Property Owner	City Services	14844 WACO ST NW		156.61	30.00	10.95	197.56
12851033	Property Owner	City Services	14252 WACO ST NW		156.61	30.00	10.95	197.56
724084	Property Owner	City Services	5346 140th Ln Nw		156.61	30.00	10.95	197.56
726850	Property Owner	City Services	14834 YAKIMA ST NW		156.61	30.00	10.95	197.56
728593	Property Owner	City Services	14304 WACO ST NW		156.61	30.00	10.95	197.56
645537648	Property Owner	City Services	14157 COBALT CIR NW		156.55	30.00	10.95	197.50
645326936	Property Owner	City Services	5841 158TH LN NW		152.30	30.00	10.65	192.95
726991	Property Owner	City Services	14321 TUNGSTEN WAY NW		152.10	30.00	10.63	192.73
730214	Property Owner	City Services	14854 QUINTANA CIRCLE NW		151.37	30.00	10.58	191.95
730239	Property Owner	City Services	5430 144TH WAY NW	UNIT 16	151.37	30.00	10.58	191.95
729094	Property Owner	City Services	7359 146TH CROSSING NW		150.95	30.00	10.55	191.50
681590395	Property Owner	City Services	7404 147th Ln Nw		150.94	30.00	10.55	191.49
688670261	Property Owner	City Services	7292 147th Ter Nw		150.94	30.00	10.55	191.49
693891391	Property Owner	City Services	7309 147th Ter Nw		150.94	30.00	10.55	191.49
719514	Property Owner	City Services	14835 OLIVINE ST		150.94	30.00	10.55	191.49
719562	Property Owner	City Services	7077 139th Ave		150.94	30.00	10.55	191.49
720758	Property Owner	City Services	7351 147TH LN NW		150.94	30.00	10.55	191.49
720851	Property Owner	City Services	14660 Cobalt St Nw	Unit 32	150.94	30.00	10.55	191.49
720857	Property Owner	City Services	7418 Bunker Lake Blvd		150.94	30.00	10.55	191.49
722421	Property Owner	City Services	14761 Cobalt St Nw	Unit 19	150.94	30.00	10.55	191.49
722696	Property Owner	City Services	7410 147th Ln Nw		150.94	30.00	10.55	191.49
722738	Property Owner	City Services	13883 HEMATITE ST NW		150.94	30.00	10.55	191.49
727095	Property Owner	City Services	6952 139th Ave Nw		150.94	30.00	10.55	191.49
727218	Property Owner	City Services	14660 Cobalt St Nw	Unit 28	150.94	30.00	10.55	191.49
727561	Property Owner	City Services	14700 Cobalt St Nw	Unit 36	150.94	30.00	10.55	191.49
727847	Property Owner	City Services	7085 139th Ave		150.94	30.00	10.55	191.49
728307	Property Owner	City Services	14660 Cobalt St Nw	Unit 24	150.94	30.00	10.55	191.49
728526	Property Owner	City Services	7298 147th Ln Nw		150.94	30.00	10.55	191.49
728616	Property Owner	City Services	14614 Olivine Ter Nw		150.94	30.00	10.55	191.49
728645	Property Owner	City Services	14587 Olivine Way Nw		150.94	30.00	10.55	191.49
728733	Property Owner	City Services	13912 Garnet Ter Nw		150.94	30.00	10.55	191.49
728753	Property Owner	City Services	14569 Olivine Way Nw		150.94	30.00	10.55	191.49
729098	Property Owner	City Services	6913 139th Ln Nw		150.94	30.00	10.55	191.49
687949106	Property Owner	City Services	5435 144th Way	Unit 26	150.07	30.00	10.49	190.56
722031	Property Owner	City Services	5541 153RD CT NW		148.63	30.00	10.39	189.02

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729096	Property Owner	City Services	7035 139th Ave Nw		147.14	30.00	10.29	187.43
726259	Property Owner	City Services	5346 140th Ave Nw		146.28	30.00	10.23	186.51
681707796	Property Owner	City Services	14422 Iodine St Nw		143.45	30.00	10.03	183.48
727940	Property Owner	City Services	5528 153rd Ct Nw		142.47	30.00	9.96	182.43
728744	Property Owner	City Services	14749 OLIVINE ST NW		141.96	30.00	9.93	181.89
615416800	Property Owner	City Services	14767 Kamacite St Nw		141.58	30.00	9.90	181.48
727539	Property Owner	City Services	5450 144th Way	Unit 18	131.00	30.00	9.16	170.16
728773	Property Owner	City Services	15741 Ferret St Nw		129.26	30.00	9.04	168.30
726763	Property Owner	City Services	5557 154th Ln Nw		129.00	30.00	9.02	168.02
725191	Property Owner	City Services	15420 Eland St Nw		128.73	30.00	9.00	167.73
726428	Property Owner	City Services	5660 148TH LN NW		127.99	30.00	8.95	166.94
726189	Property Owner	City Services	15191 UTE ST NW		125.64	30.00	8.78	164.42
728915	Property Owner	City Services	5584 154th Ln Nw		124.00	30.00	8.67	162.67
726783	Property Owner	City Services	7036 168TH AVE NW		123.38	30.00	8.63	162.01
727864	Property Owner	City Services	15280 FLUORINE ST NW		122.59	30.00	8.57	161.16
726361	Property Owner	City Services	4895 155TH LN NW		122.02	30.00	8.53	160.55
729512	Property Owner	City Services	13927 Ironstone Ter Nw		121.33	30.00	8.48	159.81
383361	Property Owner	City Services	14715 HELIUM ST NW		121.03	30.00	8.46	159.49
728034	Property Owner	City Services	15537 Uranium St Nw		120.53	30.00	8.43	158.96
65185529	Property Owner	City Services	9150 Hwy 10 Nw		119.79	30.00	8.38	158.17
729392	Property Owner	City Services	6976 139th Ave		117.53	30.00	8.22	155.75
655992344	Property Owner	City Services	5710 170th Ln Nw		113.81	30.00	7.96	151.77
720875	Property Owner	City Services	9001 159TH LN NW		113.81	30.00	7.96	151.77
410818083	Property Owner	City Services	14701 Cobalt St Nw	Unit 27	113.53	30.00	7.94	151.47
723699	Property Owner	City Services	7430 Bunker Lake Blvd		113.53	30.00	7.94	151.47
724746	Property Owner	City Services	7263 147TH LN NW		113.53	30.00	7.94	151.47
725862	Property Owner	City Services	14667 RHINESTONE ST NW		113.53	30.00	7.94	151.47
14871175	Property Owner	City Services	6319 143RD LN NW		111.30	30.00	7.78	149.08
32682305	Property Owner	City Services	14160 JUNKITE ST NW		111.30	30.00	7.78	149.08
33622379	Property Owner	City Services	5434 180th Ln Nw		111.30	30.00	7.78	149.08
34003380	Property Owner	City Services	16800 Iodine St Nw		111.30	30.00	7.78	149.08
34222439	Property Owner	City Services	17700 Cobalt St Nw		111.30	30.00	7.78	149.08
36132630	Property Owner	City Services	17410 Chameleon St Nw		111.30	30.00	7.78	149.08
36292646	Property Owner	City Services	7363 175th Ave Nw		111.30	30.00	7.78	149.08
37102727	Property Owner	City Services	8031 176th Ln Nw		111.30	30.00	7.78	149.08
37282745	Property Owner	City Services	17450 Baugh St Nw		111.30	30.00	7.78	149.08
37822799	Property Owner	City Services	9221 173rd Ave Nw		111.30	30.00	7.78	149.08
39732990	Property Owner	City Services	8230 173rd Ave Nw		111.30	30.00	7.78	149.08
40233040	Property Owner	City Services	8723 167th Ln Nw		111.30	30.00	7.78	149.08
42223239	Property Owner	City Services	6700 165th Ln Nw		111.30	30.00	7.78	149.08
42363253	Property Owner	City Services	16530 Dolomite St Nw		111.30	30.00	7.78	149.08
42443261	Property Owner	City Services	17020 Azurite St Nw		111.30	30.00	7.78	149.08
42683285	Property Owner	City Services	16865 Sodium St Nw		111.30	30.00	7.78	149.08
43623379	Property Owner	City Services	6221 169th Ln Nw		111.30	30.00	7.78	149.08

“Delinquent Amount” is as of 8/31/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
47523769	Property Owner	City Services	16111 Azurite St Nw		111.30	30.00	7.78	149.08
47543771	Property Owner	City Services	6767 158th Ln Nw		111.30	30.00	7.78	149.08
47713788	Property Owner	City Services	6841 158th Ln Nw		111.30	30.00	7.78	149.08
48603877	Property Owner	City Services	7619 157th Ave Nw		111.30	30.00	7.78	149.08
48843901	Property Owner	City Services	16156 Olivine St Nw		111.30	30.00	7.78	149.08
49113928	Property Owner	City Services	16350 Yolite St Nw		111.30	30.00	7.78	149.08
49343951	Property Owner	City Services	16400 Uranimite St Nw		111.30	30.00	7.78	149.08
49473964	Property Owner	City Services	16330 Yolite St Nw		111.30	30.00	7.78	149.08
49994016	Property Owner	City Services	8200 163rd Ave Nw		111.30	30.00	7.78	149.08
50244041	Property Owner	City Services	16320 Ferret St Nw		111.30	30.00	7.78	149.08
53174334	Property Owner	City Services	15231 Kangaroo St Nw		111.30	30.00	7.78	149.08
53804397	Property Owner	City Services	8520 156th Ln Nw		111.30	30.00	7.78	149.08
53934410	Property Owner	City Services	8121 154th Ave Nw		111.30	30.00	7.78	149.08
53984415	Property Owner	City Services	15355 Eland St Nw		111.30	30.00	7.78	149.08
54734490	Property Owner	City Services	7930 156th Ave Nw		111.30	30.00	7.78	149.08
55154532	Property Owner	City Services	7381 152nd Ave Nw		111.30	30.00	7.78	149.08
55204537	Property Owner	City Services	7440 152nd Ave Nw		111.30	30.00	7.78	149.08
55604577	Property Owner	City Services	7921 152nd Ln Nw		111.30	30.00	7.78	149.08
56044621	Property Owner	City Services	15061 Willemite St Nw		111.30	30.00	7.78	149.08
56294646	Property Owner	City Services	7431 151st Ave Nw		111.30	30.00	7.78	149.08
56364653	Property Owner	City Services	7220 151st Ave Nw		111.30	30.00	7.78	149.08
57004717	Property Owner	City Services	6825 151st Ave Nw		111.30	30.00	7.78	149.08
57144732	Property Owner	City Services	7140 152nd Ave Nw		111.30	30.00	7.78	149.08
57674785	Property Owner	City Services	7100 149th Ln Nw		111.30	30.00	7.78	149.08
57794797	Property Owner	City Services	15030 Garnet St Nw		111.30	30.00	7.78	149.08
58134831	Property Owner	City Services	15611 Dolomite St Nw		111.30	30.00	7.78	149.08
60075024	Property Owner	City Services	5207 150th Ln Nw		111.30	30.00	7.78	149.08
62505261	Property Owner	City Services	14760 Bowers Dr Nw		111.30	30.00	7.78	149.08
63625372	Property Owner	City Services	17958 Fluorine St Nw		111.30	30.00	7.78	149.08
64695480	Property Owner	City Services	6761 159th Ave Nw		111.30	30.00	7.78	149.08
65115522	Property Owner	City Services	8030 152nd Ln Nw		111.30	30.00	7.78	149.08
65465557	Property Owner	City Services	15131 Chameleon St Nw		111.30	30.00	7.78	149.08
66235634	Property Owner	City Services	17520 Chameleon St Nw		111.30	30.00	7.78	149.08
66665677	Property Owner	City Services	17229 Tungsten St Nw		111.30	30.00	7.78	149.08
67385750	Property Owner	City Services	7410 152nd Ln Nw		111.30	30.00	7.78	149.08
68415853	Property Owner	City Services	14905 Willemite St Nw		111.30	30.00	7.78	149.08
68975909	Property Owner	City Services	16727 Radium St Nw		111.30	30.00	7.78	149.08
69275939	Property Owner	City Services	15120 Kangaroo St Nw		111.30	30.00	7.78	149.08
70306041	Property Owner	City Services	7003 164th Ave Nw		111.30	30.00	7.78	149.08
71356146	Property Owner	City Services	6384 143rd Ln Nw		111.30	30.00	7.78	149.08
117620878	Property Owner	City Services	6310 153rd Ln Nw		111.30	30.00	7.78	149.08
221774498	Property Owner	City Services	16361 Nowthen Blvd Nw		111.30	30.00	7.78	149.08
221860690	Property Owner	City Services	5941 160th Ln Nw		111.30	30.00	7.78	149.08
389850754	Property Owner	City Services	15861 Dolomite St Nw		111.30	30.00	7.78	149.08

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
431614638	Property Owner	City Services	9111 ANDRIE CT NW		111.30	30.00	7.78	149.08
440400586	Property Owner	City Services	7731 149th Ln Nw		111.30	30.00	7.78	149.08
448022880	Property Owner	City Services	7605 173rd Ave Nw		111.30	30.00	7.78	149.08
461530292	Property Owner	City Services	14100 GERMANIUM ST		111.30	30.00	7.78	149.08
479364743	Property Owner	City Services	17511 Unicorn St Nw		111.30	30.00	7.78	149.08
479839440	Property Owner	City Services	14950 PERIDOT ST NW		111.30	30.00	7.78	149.08
482232058	Property Owner	City Services	15122 Zuni St Nw		111.30	30.00	7.78	149.08
483273736	Property Owner	City Services	8376 156th Ln Nw		111.30	30.00	7.78	149.08
484524490	Property Owner	City Services	17960 St Francis Blvd Nw		111.30	30.00	7.78	149.08
485471539	Property Owner	City Services	17936 Junkite St Nw		111.30	30.00	7.78	149.08
486589948	Property Owner	City Services	15231 Waco St Nw		111.30	30.00	7.78	149.08
489883731	Property Owner	City Services	6441 153rd Ln Nw		111.30	30.00	7.78	149.08
491041898	Property Owner	City Services	5670 150th Ln Nw		111.30	30.00	7.78	149.08
494013046	Property Owner	City Services	16823 Iodine St Nw		111.30	30.00	7.78	149.08
494444008	Property Owner	City Services	16911 Tiger St Nw		111.30	30.00	7.78	149.08
495535769	Property Owner	City Services	14900 Kamacite St Nw		111.30	30.00	7.78	149.08
614755957	Property Owner	City Services	7600 163rd Ln Nw		111.30	30.00	7.78	149.08
615049714	Property Owner	City Services	16207 Azurite St Nw		111.30	30.00	7.78	149.08
616359552	Property Owner	City Services	17917 Junkite St Nw		111.30	30.00	7.78	149.08
616419298	Property Owner	City Services	5706 140TH LN NW		111.30	30.00	7.78	149.08
618097549	Property Owner	City Services	5840 160th Ln Nw		111.30	30.00	7.78	149.08
619763801	Property Owner	City Services	16400 Zirconium St Nw		111.30	30.00	7.78	149.08
622394640	Property Owner	City Services	7500 151st Ln Nw		111.30	30.00	7.78	149.08
628555082	Property Owner	City Services	5455 152nd Ave Nw		111.30	30.00	7.78	149.08
633391698	Property Owner	City Services	7720 150th Ln Nw		111.30	30.00	7.78	149.08
638872650	Property Owner	City Services	7320 151st Ln Nw		111.30	30.00	7.78	149.08
642923030	Property Owner	City Services	16444 St Francis Blvd Nw	Dup Upper	111.30	30.00	7.78	149.08
645477066	Property Owner	City Services	15230 Uranimite St Nw		111.30	30.00	7.78	149.08
645928746	Property Owner	City Services	6940 152nd Ave Nw		111.30	30.00	7.78	149.08
648269718	Property Owner	City Services	8550 176th Ave Nw		111.30	30.00	7.78	149.08
648784012	Property Owner	City Services	15119 Zuni St Nw		111.30	30.00	7.78	149.08
649342743	Property Owner	City Services	6460 153rd Ln Nw		111.30	30.00	7.78	149.08
650256659	Property Owner	City Services	7231 150th Ln Nw		111.30	30.00	7.78	149.08
650529890	Property Owner	City Services	7646 158th Ave Nw		111.30	30.00	7.78	149.08
650625926	Property Owner	City Services	16410 Quartz St Nw		111.30	30.00	7.78	149.08
651110116	Property Owner	City Services	17071 Zeolite St Nw		111.30	30.00	7.78	149.08
654348277	Property Owner	City Services	8330 151st Ln Nw		111.30	30.00	7.78	149.08
658144749	Property Owner	City Services	8733 175th Ln Nw		111.30	30.00	7.78	149.08
659704939	Property Owner	City Services	16411 Olivine St Nw		111.30	30.00	7.78	149.08
659732792	Property Owner	City Services	17352 Unicorn St Nw		111.30	30.00	7.78	149.08
661664849	Property Owner	City Services	15739 Ramsey Blvd Nw		111.30	30.00	7.78	149.08
668141282	Property Owner	City Services	17150 Potassium St Nw		111.30	30.00	7.78	149.08
669678276	Property Owner	City Services	15599 Hedgehog St Nw		111.30	30.00	7.78	149.08
670417910	Property Owner	City Services	5803 Alpine Dr Nw		111.30	30.00	7.78	149.08

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
676422847	Property Owner	City Services	9537 Hwy 10 Nw		111.30	30.00	7.78	149.08
677454508	Property Owner	City Services	6250 160th Ln Nw		111.30	30.00	7.78	149.08
681251915	Property Owner	City Services	16427 Chameleon St Nw		111.30	30.00	7.78	149.08
686579016	Property Owner	City Services	15253 Yakima St Nw		111.30	30.00	7.78	149.08
689697996	Property Owner	City Services	17646 St Francis Blvd Nw		111.30	30.00	7.78	149.08
690375806	Property Owner	City Services	6640 153rd Ln Nw		111.30	30.00	7.78	149.08
690949632	Property Owner	City Services	7850 149th Ln Nw		111.30	30.00	7.78	149.08
699422168	Property Owner	City Services	6219 144th Ln Nw		111.30	30.00	7.78	149.08
700897911	Property Owner	City Services	9060 168th Ave Nw		111.30	30.00	7.78	149.08
701988698	Property Owner	City Services	15781 Azurite Ct Nw		111.30	30.00	7.78	149.08
702404821	Property Owner	City Services	7251 166th Ave Nw		111.30	30.00	7.78	149.08
703333526	Property Owner	City Services	7440 152nd Ln Nw		111.30	30.00	7.78	149.08
708075369	Property Owner	City Services	15243 Yakima St Nw		111.30	30.00	7.78	149.08
711415058	Property Owner	City Services	6631 155th Ave Nw		111.30	30.00	7.78	149.08
715474311	Property Owner	City Services	8121 153rd Ln Nw		111.30	30.00	7.78	149.08
718161	Property Owner	City Services	14210 Fluorine St Nw		111.30	30.00	7.78	149.08
718468	Property Owner	City Services	5108 151st Ave Nw		111.30	30.00	7.78	149.08
718759	Property Owner	City Services	16331 Yttrium St Nw		111.30	30.00	7.78	149.08
718800	Property Owner	City Services	15511 Coquina St Nw		111.30	30.00	7.78	149.08
719077	Property Owner	City Services	17310 St Francis Blvd Nw		111.30	30.00	7.78	149.08
719113	Property Owner	City Services	15431 Iguana St Nw		111.30	30.00	7.78	149.08
719220	Property Owner	City Services	15310 Zirconium St Nw		111.30	30.00	7.78	149.08
719366	Property Owner	City Services	14021 MAGNESIUM ST NW		111.30	30.00	7.78	149.08
719502	Property Owner	City Services	7840 152nd Ln Nw		111.30	30.00	7.78	149.08
719956	Property Owner	City Services	8021 176th Ln Nw		111.30	30.00	7.78	149.08
720125	Property Owner	City Services	8421 154th Ln Nw		111.30	30.00	7.78	149.08
720178	Property Owner	City Services	7631 164th Ln Nw		111.30	30.00	7.78	149.08
720340	Property Owner	City Services	7202 181st Ave Nw		111.30	30.00	7.78	149.08
720352	Property Owner	City Services	16101 RAMSEY BLVD NW		111.30	30.00	7.78	149.08
720463	Property Owner	City Services	15181 Salish St Nw		111.30	30.00	7.78	149.08
720660	Property Owner	City Services	15211 Waco St Nw		111.30	30.00	7.78	149.08
720825	Property Owner	City Services	8230 154th Ln Nw		111.30	30.00	7.78	149.08
721043	Property Owner	City Services	15010 Kamacite St Nw		111.30	30.00	7.78	149.08
721279	Property Owner	City Services	8350 158th Ln Nw		111.30	30.00	7.78	149.08
721563	Property Owner	City Services	7660 150TH LN NW		111.30	30.00	7.78	149.08
721672	Property Owner	City Services	7111 175th Ave Nw		111.30	30.00	7.78	149.08
721692	Property Owner	City Services	8964 Hwy 10 Nw		111.30	30.00	7.78	149.08
721694	Property Owner	City Services	5515 BUNKER LAKE BLVD NW		111.30	30.00	7.78	149.08
721849	Property Owner	City Services	15410 Kangaroo St Nw		111.30	30.00	7.78	149.08
722236	Property Owner	City Services	15505 Ramsey Blvd Nw		111.30	30.00	7.78	149.08
722238	Property Owner	City Services	5301 156th Ln Nw		111.30	30.00	7.78	149.08
722318	Property Owner	City Services	15621 Barium St Nw		111.30	30.00	7.78	149.08
722322	Property Owner	City Services	15959 Ebony St Nw		111.30	30.00	7.78	149.08
722362	Property Owner	City Services	15000 Garnet St Nw		111.30	30.00	7.78	149.08

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
722372	Property Owner	City Services	5431 164th Ln Nw		111.30	30.00	7.78	149.08
722482	Property Owner	City Services	6720 158th Ln Nw		111.30	30.00	7.78	149.08
722495	Property Owner	City Services	8151 154th Ln Nw		111.30	30.00	7.78	149.08
722543	Property Owner	City Services	6819 164th Ln Nw		111.30	30.00	7.78	149.08
722667	Property Owner	City Services	14051 Fluorine St Nw		111.30	30.00	7.78	149.08
722900	Property Owner	City Services	5810 164th Ln Nw		111.30	30.00	7.78	149.08
723175	Property Owner	City Services	16448 Uranimite St Nw		111.30	30.00	7.78	149.08
723483	Property Owner	City Services	17745 Nowthen Blvd Nw		111.30	30.00	7.78	149.08
723927	Property Owner	City Services	16231 Jarvis St Nw		111.30	30.00	7.78	149.08
723928	Property Owner	City Services	5821 160th Ln Nw		111.30	30.00	7.78	149.08
724006	Property Owner	City Services	9050 ANDRIE CT		111.30	30.00	7.78	149.08
724490	Property Owner	City Services	8059 154th Ave Nw		111.30	30.00	7.78	149.08
724680	Property Owner	City Services	14120 JUNKITE ST NW		111.30	30.00	7.78	149.08
724938	Property Owner	City Services	15730 Kangaroo St Nw		111.30	30.00	7.78	149.08
724974	Property Owner	City Services	8055 142nd Ave Nw		111.30	30.00	7.78	149.08
725006	Property Owner	City Services	16920 Zeolite St Nw		111.30	30.00	7.78	149.08
725120	Property Owner	City Services	7240 ALPINE DR NW		111.30	30.00	7.78	149.08
725266	Property Owner	City Services	7820 151st Ln Nw		111.30	30.00	7.78	149.08
725566	Property Owner	City Services	15200 Willemite St Nw		111.30	30.00	7.78	149.08
725594	Property Owner	City Services	6841 173rd Ave Nw		111.30	30.00	7.78	149.08
725657	Property Owner	City Services	8120 154th Ln Nw		111.30	30.00	7.78	149.08
725773	Property Owner	City Services	17931 Vanadium St Nw		111.30	30.00	7.78	149.08
725854	Property Owner	City Services	18014 IODINE ST NW		111.30	30.00	7.78	149.08
725977	Property Owner	City Services	16021 Ramsey Blvd Nw		111.30	30.00	7.78	149.08
726086	Property Owner	City Services	17800 Yakima St Nw		111.30	30.00	7.78	149.08
726111	Property Owner	City Services	8150 151ST LN NW		111.30	30.00	7.78	149.08
726130	Property Owner	City Services	14765 Nowthen Blvd Nw		111.30	30.00	7.78	149.08
726151	Property Owner	City Services	15220 Alpaca St Nw		111.30	30.00	7.78	149.08
726319	Property Owner	City Services	9020 168th Ave Nw		111.30	30.00	7.78	149.08
726372	Property Owner	City Services	7150 166th Ave Nw		111.30	30.00	7.78	149.08
726434	Property Owner	City Services	8221 159th Ln Nw		111.30	30.00	7.78	149.08
726714	Property Owner	City Services	17059 Nowthen Blvd Nw		111.30	30.00	7.78	149.08
726938	Property Owner	City Services	9501 Ermine Blvd Nw		111.30	30.00	7.78	149.08
726964	Property Owner	City Services	14620 Bowers Dr Nw		111.30	30.00	7.78	149.08
727169	Property Owner	City Services	8005 142nd Ave Nw		111.30	30.00	7.78	149.08
727286	Property Owner	City Services	9165 164th Ln Nw		111.30	30.00	7.78	149.08
727352	Property Owner	City Services	9131 178th Ave Nw		111.30	30.00	7.78	149.08
727360	Property Owner	City Services	15421 Kangaroo St Nw		111.30	30.00	7.78	149.08
727447	Property Owner	City Services	6920 150th Ave Nw		111.30	30.00	7.78	149.08
727499	Property Owner	City Services	15330 Marmoset St Nw		111.30	30.00	7.78	149.08
727514	Property Owner	City Services	7471 152nd Ave Nw		111.30	30.00	7.78	149.08
727551	Property Owner	City Services	7100 160TH LN NW		111.30	30.00	7.78	149.08
727586	Property Owner	City Services	5449 180th Ave Nw		111.30	30.00	7.78	149.08
727592	Property Owner	City Services	7341 154th Ln Nw		111.30	30.00	7.78	149.08

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
727608	Property Owner	City Services	16640 Yttrium St Nw		111.30	30.00	7.78	149.08
727675	Property Owner	City Services	16980 Rabbit St Nw		111.30	30.00	7.78	149.08
727806	Property Owner	City Services	8240 159th Ln Nw		111.30	30.00	7.78	149.08
727914	Property Owner	City Services	16681 Garnet St Nw		111.30	30.00	7.78	149.08
728095	Property Owner	City Services	7346 149th Ave Nw		111.30	30.00	7.78	149.08
728379	Property Owner	City Services	8416 158th Ln Nw		111.30	30.00	7.78	149.08
728460	Property Owner	City Services	17200 Germanium St Nw		111.30	30.00	7.78	149.08
728707	Property Owner	City Services	17225 BISON ST NW		111.30	30.00	7.78	149.08
728866	Property Owner	City Services	8643 174th Ln Nw		111.30	30.00	7.78	149.08
728898	Property Owner	City Services	8661 174th Ln Nw		111.30	30.00	7.78	149.08
718886	Property Owner	City Services	7271 148TH LN NW		110.74	30.00	7.74	148.48
729750	Property Owner	City Services	6936 Riverdale Dr Nw		110.12	30.00	7.70	147.82
727730	Property Owner	City Services	15730 Radium St Nw		109.66	30.00	7.67	147.33
728271	Property Owner	City Services	5637 154th Ln Nw		109.22	30.00	7.64	146.86
624777053	Property Owner	City Services	15768 Okapi St Nw		108.80	30.00	7.61	146.41
730110	Property Owner	City Services	5655 152ND LANE NW		105.83	30.00	7.40	143.23
729112	Property Owner	City Services	14651 Fluorine St Nw		105.22	30.00	7.36	142.58
58014819	Property Owner	City Services	6728 153rd Ln Nw		105.18	30.00	7.35	142.53
728461	Property Owner	City Services	13892 Ironstone Trl Nw		104.96	30.00	7.34	142.30
40283045	Property Owner	City Services	8506 173rd Ave Nw		101.23	30.00	7.08	138.31
730029	Property Owner	City Services	14666 SODIUM ST NW		100.35	30.00	7.02	137.37
46943711	Property Owner	City Services	16321 Yttrium St Nw		94.50	30.00	6.61	131.11
724126	Property Owner	City Services	14731 Cobalt St Nw	Unit 15	91.43	30.00	6.39	127.82
34302447	Property Owner	City Services	5400 177th Ln Nw		87.81	30.00	6.14	123.95
727435	Property Owner	City Services	6451 160th Ln Nw		87.00	30.00	6.08	123.08
639638001	Property Owner	City Services	15585 Krypton St Nw		86.92	30.00	6.08	123.00
35912608	Property Owner	City Services	7009 175th Ave Nw		86.31	30.00	6.03	122.34
408799324	Property Owner	City Services	6341 167th Ave Nw	Unit B	86.31	30.00	6.03	122.34
447450668	Property Owner	City Services	7261 149th Ave Nw		86.31	30.00	6.03	122.34
634053276	Property Owner	City Services	14553 Bowers Dr Nw		86.31	30.00	6.03	122.34
723726	Property Owner	City Services	7920 157th Ave Nw		86.31	30.00	6.03	122.34
728542	Property Owner	City Services	16380 Hedgehog St Nw		86.31	30.00	6.03	122.34
721504	Property Owner	City Services	15067 Yakima St Nw		86.30	30.00	6.03	122.33
729212	Property Owner	City Services	7131 166th Ave Nw		85.27	30.00	5.96	121.23
724807	Property Owner	City Services	8455 176th Ave Nw		85.10	30.00	5.95	121.05
55274544	Property Owner	City Services	7231 151st Ln Nw		83.80	30.00	5.86	119.66
58054823	Property Owner	City Services	7030 151st Ave Nw		83.80	30.00	5.86	119.66
383670962	Property Owner	City Services	16170 Olivine St Nw		83.80	30.00	5.86	119.66
626830391	Property Owner	City Services	5711 170th Ln Nw		83.80	30.00	5.86	119.66
647544218	Property Owner	City Services	9340 164th Ln Nw		83.80	30.00	5.86	119.66
664105424	Property Owner	City Services	8610 171st Ave Nw		83.80	30.00	5.86	119.66
672343397	Property Owner	City Services	14713 Bowers Dr Nw		83.80	30.00	5.86	119.66
705656989	Property Owner	City Services	16822 Rabbit St Nw		83.80	30.00	5.86	119.66
719681	Property Owner	City Services	16650 Dolomite St Nw		83.80	30.00	5.86	119.66

“Delinquent Amount” is as of 8/31/2018. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2019 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
724899	Property Owner	City Services	15211 JACKEL ST NW		83.80	30.00	5.86	119.66
725959	Property Owner	City Services	15831 Eland St Nw		83.80	30.00	5.86	119.66
726662	Property Owner	City Services	5651 170th Ln Nw		83.80	30.00	5.86	119.66
726890	Property Owner	City Services	17431 St Francis Blvd Nw		83.80	30.00	5.86	119.66
727110	Property Owner	City Services	16305 Coquina St Nw		83.80	30.00	5.86	119.66
727321	Property Owner	City Services	17001 Helium St Nw		83.80	30.00	5.86	119.66
727465	Property Owner	City Services	7651 178th Ln Nw		83.80	30.00	5.86	119.66
728424	Property Owner	City Services	8051 163rd Ave Nw		83.80	30.00	5.86	119.66
728591	Property Owner	City Services	16521 Xenolith St Nw		83.80	30.00	5.86	119.66
729147	Property Owner	City Services	16324 Coquina St Nw		83.80	30.00	5.86	119.66
474357980	Property Owner	City Services	17211 Willemite St Nw		83.74	30.00	5.85	119.59
724634	Property Owner	City Services	15570 YAKIMA CT NW		82.45	30.00	5.76	118.21
729275	Property Owner	City Services	14701 Cobalt St Nw	Unit 43	79.53	30.00	5.56	115.09
725110	Property Owner	City Services	7731 164th Ave Nw		79.28	30.00	5.54	114.82
1001898	Property Owner	City Services	5581 148TH LN NW		78.54	30.00	5.49	114.03
723769	Property Owner	City Services	14255 Bowers Dr Nw		76.55	30.00	5.35	111.90
723804	Property Owner	City Services	7059 139th Ave		76.53	30.00	5.35	111.88
407456763	Property Owner	City Services	16254 Kamacite St Nw		76.18	30.00	5.33	111.51
659355557	Property Owner	City Services	14661 Cobalt St Nw	Unit 11	76.12	30.00	5.32	111.44
683522909	Property Owner	City Services	7360 147th Ln Nw		76.12	30.00	5.32	111.44
706885755	Property Owner	City Services	14640 Peridot Ter		76.12	30.00	5.32	111.44
720408	Property Owner	City Services	7368 147th Ln Nw		76.12	30.00	5.32	111.44
726715	Property Owner	City Services	6918 139th Ln Nw	Unit 3	76.12	30.00	5.32	111.44
726859	Property Owner	City Services	7326 147th Ln Nw		76.12	30.00	5.32	111.44
728273	Property Owner	City Services	7371 147th Ln Nw		76.12	30.00	5.32	111.44
729258	Property Owner	City Services	14765 Peridot St		76.12	30.00	5.32	111.44
724045	Property Owner	City Services	6840 164th Ln Nw		73.73	30.00	5.16	108.89
727568	Property Owner	City Services	5860 141ST LN NW		73.45	30.00	5.14	108.59
726417	Property Owner	City Services	14806 WACO ST NW		73.00	30.00	5.10	108.10
730026	Property Owner	City Services	7080 137TH AVE NW		72.99	30.00	5.10	108.09
722054	Property Owner	City Services	6962 139th Ave		69.72	30.00	4.87	104.59
720726	Property Owner	City Services	6820 158th Ln Nw		68.80	30.00	4.81	103.61
34572474	Property Owner	City Services	5143 179th Ln Nw		67.69	30.00	4.73	102.42
1284346	Property Owner	City Services	15557 WACO ST NW		67.14	30.00	4.69	101.83
725766	Property Owner	City Services	9480 Inverness Ct		66.39	30.00	4.64	101.03
730259	Property Owner	City Services	15019 SNOWY OWL STREET NW		66.35	30.00	4.64	100.99
721431	Property Owner	City Services	6902 139TH LN NW	APT 2	63.53	30.00	4.44	97.97
729610	Property Owner	City Services	16300 Ramsey Blvd Nw		63.53	30.00	4.44	97.97
722227	Property Owner	City Services	6300 Bunker Lake Blvd Nw		62.27	30.00	4.35	96.62
687358480	Property Owner	City Services	5283 143RD AVE NW		62.04	30.00	4.34	96.38
715319864	Property Owner	City Services	14830 Nowthen Blvd Nw		61.30	30.00	4.29	95.59
729877	Property Owner	City Services	7372 Bunker Lake Blvd Nw		60.43	30.00	4.23	94.66
725656	Property Owner	City Services	17010 Driscoll St Nw		60.10	30.00	4.20	94.30
66415652	Property Owner	City Services	8860 167th Ln Nw		58.81	30.00	4.11	92.92

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
450826892	Property Owner	City Services	7652 158th Ave Nw		58.81	30.00	4.11	92.92
637825496	Property Owner	City Services	16000 St Francis Blvd Nw		58.81	30.00	4.11	92.92
639301883	Property Owner	City Services	17725 Baugh St Nw		58.81	30.00	4.11	92.92
728359	Property Owner	City Services	5419 145th Ave Nw		57.64	30.00	4.03	91.67
729667	Property Owner	City Services	7229 153rd Ln Nw		57.42	30.00	4.01	91.43
41913208	Property Owner	City Services	6420 169th Ln Nw		56.30	30.00	3.94	90.24
42953312	Property Owner	City Services	16836 Sodium St Nw		56.30	30.00	3.94	90.24
52424259	Property Owner	City Services	9138 Collins Dr Nw		56.30	30.00	3.94	90.24
56274644	Property Owner	City Services	7240 150th Ln Nw		56.30	30.00	3.94	90.24
61275144	Property Owner	City Services	14341 Uranium St Nw		56.30	30.00	3.94	90.24
63875397	Property Owner	City Services	17531 Chameleon St Nw		56.30	30.00	3.94	90.24
65035514	Property Owner	City Services	8467 158th Ln Nw		56.30	30.00	3.94	90.24
495497520	Property Owner	City Services	5951 160th Ln Nw		56.30	30.00	3.94	90.24
615573068	Property Owner	City Services	16591 Variolite St Nw		56.30	30.00	3.94	90.24
660951883	Property Owner	City Services	7240 162nd Ln Nw		56.30	30.00	3.94	90.24
665145659	Property Owner	City Services	15942 Ironstone St Nw		56.30	30.00	3.94	90.24
678110935	Property Owner	City Services	7210 163rd Ave Nw		56.30	30.00	3.94	90.24
720751	Property Owner	City Services	16326 Dysprosium St Nw		56.30	30.00	3.94	90.24
721604	Property Owner	City Services	7087 159th Ln Nw		56.30	30.00	3.94	90.24
721790	Property Owner	City Services	17410 Wolverine St Nw		56.30	30.00	3.94	90.24
723135	Property Owner	City Services	8070 ALPINE DR NW		56.30	30.00	3.94	90.24
724441	Property Owner	City Services	17521 Chameleon St Nw		56.30	30.00	3.94	90.24
725027	Property Owner	City Services	17359 Puma St		56.30	30.00	3.94	90.24
725146	Property Owner	City Services	8306 155th Ln Nw		56.30	30.00	3.94	90.24
725816	Property Owner	City Services	15354 Argon St Nw		56.30	30.00	3.94	90.24
726048	Property Owner	City Services	17201 Tungsten St Nw		56.30	30.00	3.94	90.24
726095	Property Owner	City Services	15255 Garnet St Nw		56.30	30.00	3.94	90.24
726179	Property Owner	City Services	7650 163rd Ln Nw		56.30	30.00	3.94	90.24
726997	Property Owner	City Services	14450 Bowers Dr Nw		56.30	30.00	3.94	90.24
727201	Property Owner	City Services	14101 Fluorine St Nw		56.30	30.00	3.94	90.24
727328	Property Owner	City Services	17295 Variolite St Nw		56.30	30.00	3.94	90.24
727573	Property Owner	City Services	15210 Yakima St Nw		56.30	30.00	3.94	90.24
727867	Property Owner	City Services	5406 165th Ln Nw		56.30	30.00	3.94	90.24
729747	Property Owner	City Services	15130 Kangaroo St Nw		56.30	30.00	3.94	90.24
725194	Property Owner	City Services	5620 149TH LN NW		55.61	30.00	3.89	89.50
700951707	Property Owner	City Services	7090 159th Ln Nw		55.08	30.00	3.85	88.93
6113335	Property Owner	City Services	6230 167th Ave Nw		55.00	30.00	3.85	88.85
729770	Property Owner	City Services	6044 174th Ave Nw		54.41	30.00	3.80	88.21
697183298	Property Owner	City Services	16020 St. Andrews Ln		53.42	30.00	3.74	87.16
724623	Property Owner	City Services	15959 Ironstone St Nw		53.29	30.00	3.73	87.02
720501	Property Owner	City Services	5254 180th Ave Nw		51.30	30.00	3.59	84.89
675430728	Property Owner	City Services	5305 140th Ave Nw		50.66	30.00	3.54	84.20
633488521	Property Owner	City Services	5920 159th Ln Nw		48.42	30.00	3.39	81.81
721017	Property Owner	City Services	7961 150th Ln Nw		47.99	30.00	3.36	81.35

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
729889	Property Owner	City Services	14311 BOWERS DR NW		46.87	30.00	3.28	80.15
728770	Property Owner	City Services	13942 Ironstone Ter Nw		44.56	30.00	3.12	77.68
719450	Property Owner	City Services	6337 143rd Ln Nw		42.18	30.00	2.95	75.13
719798	Property Owner	City Services	7096 139th Ave Nw		42.12	30.00	2.94	75.06
727357	Property Owner	City Services	6150 145TH LN NW		41.06	30.00	2.87	73.93
729816	Property Owner	City Services	14641 RHINESTONE ST NW		41.06	30.00	2.87	73.93
665908786	Property Owner	City Services	14400 Iodine St Nw		40.47	30.00	2.83	73.30
720866	Property Owner	City Services	14791 Cobalt St Nw	Ste 19	38.94	30.00	2.72	71.66
689643146	Property Owner	City Services	13923 Garnet Ter Nw		38.71	30.00	2.71	71.42
722860	Property Owner	City Services	7380 147th Ln Nw		38.71	30.00	2.71	71.42
726766	Property Owner	City Services	7023 139th Ave Nw		38.71	30.00	2.71	71.42
727170	Property Owner	City Services	13927 Garnet Ter Nw		38.71	30.00	2.71	71.42
727400	Property Owner	City Services	7261 147th Ter Nw		38.71	30.00	2.71	71.42
727805	Property Owner	City Services	14647 RHINESTONE WAY		38.71	30.00	2.71	71.42
727900	Property Owner	City Services	14583 Olivine Way Nw		38.71	30.00	2.71	71.42
728037	Property Owner	City Services	7034 139th Ave Nw		38.71	30.00	2.71	71.42
728044	Property Owner	City Services	6974 139th Ave Nw		38.71	30.00	2.71	71.42
729273	Property Owner	City Services	7256 147th Ter Nw		38.71	30.00	2.71	71.42
726743	Property Owner	City Services	17362 Rabbit St Nw		38.57	30.00	2.70	71.27
726323	Property Owner	City Services	13915 Garnet Ter Nw		38.30	30.00	2.68	70.98
729958	Property Owner	City Services	5636 172ND LN NW		37.53	30.00	2.62	70.15
729208	Property Owner	City Services	15582 XKIMO CT NW		37.36	30.00	2.61	69.97
729823	Property Owner	City Services	8870 162nd Ln Nw		37.29	30.00	2.61	69.90
56304647	Property Owner	City Services	7411 151st Ln Nw		37.06	30.00	2.59	69.65
728640	Property Owner	City Services	6200 152ND AVE NW		36.52	30.00	2.55	69.07
721416	Property Owner	City Services	6918 139th Ln Nw	Unit 4	34.50	30.00	2.41	66.91
729805	Property Owner	City Services	14884 QUINTANA CIRCLE NW		33.35	30.00	2.33	65.68
33882405	Property Owner	City Services	4941 179th Ave Nw		31.31	30.00	2.19	63.50
37942811	Property Owner	City Services	9420 181st Ave Nw		31.31	30.00	2.19	63.50
40293046	Property Owner	City Services	8755 168th Ave Nw		31.31	30.00	2.19	63.50
44873504	Property Owner	City Services	5720 164th Ave Nw		31.31	30.00	2.19	63.50
68035815	Property Owner	City Services	17711 Vicuna St Nw		31.31	30.00	2.19	63.50
69565968	Property Owner	City Services	6921 156th Ave Nw		31.31	30.00	2.19	63.50
603234106	Property Owner	City Services	7250 181st Ave Nw		31.31	30.00	2.19	63.50
625872729	Property Owner	City Services	8400 181st Ave Nw		31.31	30.00	2.19	63.50
714508103	Property Owner	City Services	7601 171st Ave Nw		31.31	30.00	2.19	63.50
718274	Property Owner	City Services	8765 176th Ave Nw		31.31	30.00	2.19	63.50
725004	Property Owner	City Services	6284 144TH AVE NW		31.31	30.00	2.19	63.50
698954810	Property Owner	City Services	6850 151st Ave Nw		31.30	30.00	2.19	63.49
659575899	Property Owner	City Services	5651 154TH AVE NW		31.24	30.00	2.18	63.42
724810	Property Owner	City Services	13928 Garnet Ter Nw		30.94	30.00	2.16	63.10
722377	Property Owner	City Services	16465 Driscoll Cir		30.73	30.00	2.15	62.88
727099	Property Owner	City Services	14761 Cobalt St Nw	Unit 11	30.30	30.00	2.12	62.42
719174	Property Owner	City Services	14105 AZURITE ST NW		29.10	30.00	2.03	61.13

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
37522769	Property Owner	City Services	9240 Ermine Blvd Nw		28.80	30.00	2.01	60.81
43093326	Property Owner	City Services	16716 Radium St Nw		28.80	30.00	2.01	60.81
63305341	Property Owner	City Services	16941 Zeolite St Nw		28.80	30.00	2.01	60.81
70486059	Property Owner	City Services	9225 164th Ln Nw		28.80	30.00	2.01	60.81
437244446	Property Owner	City Services	17740 Fluorine St Nw		28.80	30.00	2.01	60.81
485158339	Property Owner	City Services	15611 Marmoset St Nw		28.80	30.00	2.01	60.81
490351895	Property Owner	City Services	16320 Olivine St Nw		28.80	30.00	2.01	60.81
542407389	Property Owner	City Services	17800 Sodium St Nw		28.80	30.00	2.01	60.81
640805671	Property Owner	City Services	16551 Dolomite St Nw		28.80	30.00	2.01	60.81
667012776	Property Owner	City Services	17320 Driscoll St Nw		28.80	30.00	2.01	60.81
676393434	Property Owner	City Services	7651 172nd Ln Nw		28.80	30.00	2.01	60.81
694738093	Property Owner	City Services	7700 169th Ln Nw		28.80	30.00	2.01	60.81
697736349	Property Owner	City Services	16736 Radium St Nw		28.80	30.00	2.01	60.81
709834362	Property Owner	City Services	18055 Waco St Nw		28.80	30.00	2.01	60.81
716187025	Property Owner	City Services	16855 St Francis Blvd Nw		28.80	30.00	2.01	60.81
720655	Property Owner	City Services	14931 Willemite St Nw		28.80	30.00	2.01	60.81
722041	Property Owner	City Services	7619 158th Ave Nw		28.80	30.00	2.01	60.81
722247	Property Owner	City Services	15040 Uranimite St Nw		28.80	30.00	2.01	60.81
723274	Property Owner	City Services	7250 175th Ave Nw		28.80	30.00	2.01	60.81
725007	Property Owner	City Services	15150 Kangaroo St Nw		28.80	30.00	2.01	60.81
725978	Property Owner	City Services	7230 151st Ln Nw		28.80	30.00	2.01	60.81
727669	Property Owner	City Services	5021 179th Ave Nw		28.80	30.00	2.01	60.81
728094	Property Owner	City Services	8100 151st Ln Nw		28.80	30.00	2.01	60.81
728903	Property Owner	City Services	6981 180TH AVE NW		28.80	30.00	2.01	60.81
729063	Property Owner	City Services	4720 153rd Ln Nw		28.80	30.00	2.01	60.81
729217	Property Owner	City Services	6501 Green Valley Rd Nw		28.80	30.00	2.01	60.81
730148	Property Owner	City Services	7551 149th Ave Nw		28.80	30.00	2.01	60.81
719543	Property Owner	City Services	5433 180th Ave Nw		28.79	30.00	2.01	60.80
723762	Property Owner	City Services	7631 172nd Ln Nw		28.79	30.00	2.01	60.80
728874	Property Owner	City Services	6820 159th Ave Nw		28.79	30.00	2.01	60.80
722442	Property Owner	City Services	7825 148TH LN NW		28.38	30.00	1.98	60.36
697630212	Property Owner	City Services	5533 153RD CT NW		28.26	30.00	1.98	60.24
39482965	Property Owner	City Services	9081 167th Ln Nw		28.24	30.00	1.97	60.21
642737953	Property Owner	City Services	15120 Waco St Nw		27.65	30.00	1.93	59.58
491271946	Property Owner	City Services	16421 Olivine St Nw		26.80	30.00	1.87	58.67
727418	Property Owner	City Services	5206 150th Ln Nw		26.17	30.00	1.83	58.00
730262	Property Owner	City Services	7036 156th Ave Nw		26.17	30.00	1.83	58.00
55934610	Property Owner	City Services	7530 151st Ave Nw		24.90	30.00	1.74	56.64
728269	Property Owner	City Services	14190 Xenon St Nw	Unit 12	24.29	30.00	1.70	55.99
730092	Property Owner	City Services	7273 147th Ter Nw		21.64	30.00	1.51	53.15
723526	Property Owner	City Services	6891 170TH AVE NW		20.80	30.00	1.45	52.25
712230960	Property Owner	City Services	15520 Zirconium St Nw		20.67	30.00	1.45	52.12
712998746	Property Owner	City Services	9100 181st Ave Nw		20.51	30.00	1.43	51.94
728791	Property Owner	City Services	5560 153rd Ct Nw		20.29	30.00	1.42	51.71

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City of Ramsey, Minnesota

Delinquent City Services
- As of September 25, 2018 -

Prepared By: Finance Dept.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
				TOTAL UB AMOUNTS:	294,293.16	26,400.00	20,575.66	341,268.82
25771	Property Owner	False Alarm Fees	16807 Olivine St NW		75.00	30.00	5.24	110.24
25374	Property Owner	Abatement Fees	7720 147th Lane NW		1,068.75	30.00	74.72	1,173.47
25530	Property Owner	Abatement Fees	16640 Quicksilver Street NW		1,425.00	30.00	99.63	1,554.63
25388	Property Owner	False Alarm Fees	5660 148th Lane NW		75.00	30.00	5.24	110.24
				TOTAL AR AMOUNTS:	2,643.75	120.00	184.83	2,948.58

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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-224

RESOLUTION ADOPTING ASSESSMENTS FOR PAST-DUE CHARGES ON MUNICIPAL UTILITY BILLS (WHICH MAY INCLUDE WATER, SEWER, STREET LIGHTING, RECYCLING, STORM WATER CHARGES AND PENALTIES INCURRED) AND CURRENT SERVICES RENDERED

WHEREAS, pursuant to proper notice duly given as required by law, the Ramsey City Council has met and heard and passed upon all objections to the proposed assessment for past-due charges on municipal utility bills and through invoices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services in the amount of the assessment levied against it.

2) That such assessment shall be payable in annual installments extending over a period of one year, to be payable with the first tax rolls of 2019, and shall bear interest at the rate of 5.50 percent from the date of adoption of this assessment resolution to December 31, 2020.

3) That the owner of any property so assessed may, at any time prior to certification of the assessment to the Anoka County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Department, except that no interest will be charged if the entire assessment is paid within 30 days from the adoption of this resolution.

4) That a certified duplicate of this assessment be transmitted to the Anoka County Auditor's Office to be extended on the property tax lists of the County and such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September 2019.

Acting Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 2.**

Meeting Date: 09/24/2019

By: Elliot Mohler, Community Development

Information

Title:

PUBLIC HEARING: Adopt Resolution #19-209 Granting a Conditional Use Permit for Hope Fellowship at 6000 167th Avenue NW

Purpose/Background:

The City has received an application from Hope Fellowship of Ramsey (the "Applicant") to operate a Religious Institution at 6000 167th Avenue NW (the "Subject Property"). The Subject Property is zoned B-1 Business District. Religious Institutions are allowed in this district with a Conditional Use Permit. The City previously granted an Interim Use Permit for the Religious Institution as the use was not yet allowed via Conditional Use Permit.

Notification:

Notifications of this proposal were sent via Standard US Mail to Property Owners within 350 feet of the Subject Property, as reflected by Anoka County Property Records. A notice was also published in the Anoka Union Herald, the City's official newspaper, for the September 24, 2019 City Council Meeting.

Observations/Alternatives:

General

The Applicant sent in an application to renew their Interim Use Permit to Operate a Religious Institution, generally known as Hope Fellowship of Ramsey. The City now allows Religious Institutions via Conditional Use Permit in the B-1 District, so Staff has recommended a Conditional Use Permit for Hope Fellowship (see attached draft CUP).

Zoning

The Subject Property is zoned B-1 General Business District. The properties north of the Subject Property across 167th Avenue NW are zoned B-1 General Business District. The properties to the west and south are zoned R-1 Residential (Rural Developing) and the properties to the east across Highway 47/St. Francis Boulevard are zoned Planned Use Development (PUD). Hope Fellowship of Ramsey's interim use permit expired, so they need a Conditional Use Permit to continue operation.

Streets and Access

The Subject Property gains access off Highway 47/Saint Francis Boulevard and 167th Ave NW. The Applicant would utilize a shared parking lot that is also utilized by a few other businesses that also rent in the same building. The proposed use has been found to not adversely impact traffic in the area or the community at large. Staff has not had an issue with the number of parking stalls onsite.

Alternatives

Alternative 1: Approve a Conditional Use Permit to continue the use on the Subject Property. The City has not had

any major issues with the use onsite, nor complaints about the use. Staff supports this alternative.

Alternative 2: Deny the permit request. This would leave a vacant storefront in the strip mall and force out a use that the City has not had complaints about. Staff does not support this alternative.

Funding Source:

The Applicant is responsible for all costs associated with this request.

Recommendation:

The Planning Commission recommends approving the request for an Conditional Use Permit to operate a Religious Institution on the Subject Property.

Action:

Motion to adopt Resolution #19-209 granting an Conditional Use Permit to operate a Religious Institution on the Subject Property.

Attachments

Application
Site Location
Resolution #19-206

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/18/2019 07:34 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:50 PM
Form Started By: Elliot Mohler		Started On: 09/09/2019 11:47 AM
Final Approval Date: 09/19/2019		

City of RAMSEY

RECEIVED
JUL 22 2019
BY:

Land Use Application

19-131

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	☐ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Easement/ROW Vacation
☐ Conditional Use Permit	☒ Interim Use Permit	☐ Comprehensive Plan Amendment
☐ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ Beekeeping License	☐ Private Kennel License

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Tanja Hansen		
Street Address:	5671 156th Lane NW		
City, State, ZIP:	Ramsey, MN 55303		
Home Phone:	612-386-1734	Work Phone:	
Email:	Tanja@hope-fellowship.com	Fax Number:	
Name of Business (if applicable):	Hope Fellowship		
Business Address (if applicable)	16000 167th AVE		
Business City, State, ZIP	Ramsey, MN 55303		
Business Phone:	763-422-4928	Business Fax:	

Subject Property Information

(Location of Application)

Address	16000 167th AVE NW Ramsey, MN 55303
PIN	
Legal Description	
Zoning District	

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Property Owner Information

(If different than Applicant)

Name:			
Street Address:			
City, State, ZIP:			
Home Phone:		Work Phone:	
Email:		Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature	Tanja Hanson	Co-Applicant Signature	
Printed Name	Tanja Hanson	Printed Name	
Title	Administrative Assistant	Title	
Date	7/22/2019	Date	

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Property Owner Signature		Property Owner Signature	
Printed Name		Printed Name	
Title		Title	
Date		Date	

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.

JoAnn Shaw

From: Seth Mathis <seth@cornerstone-mn.com>
Sent: Monday, July 22, 2019 1:21 PM
To: Tanja Hansen
Cc: JoAnn Shaw
Subject: RE: Hope Fellowship IUP Application

Please let this email serve as permission for Hope Fellowship to use their portion of the building for the Business Registration Certificate.

Thank you,

Seth Mathis

Mobile 763.334.0180
Office 952.368.9011

Cornerstone Investors, LLC
102 Jonathan Blvd. N #200
Chaska MN 55318

Follow me on LinkedIn
www.cornerstone-mn.com

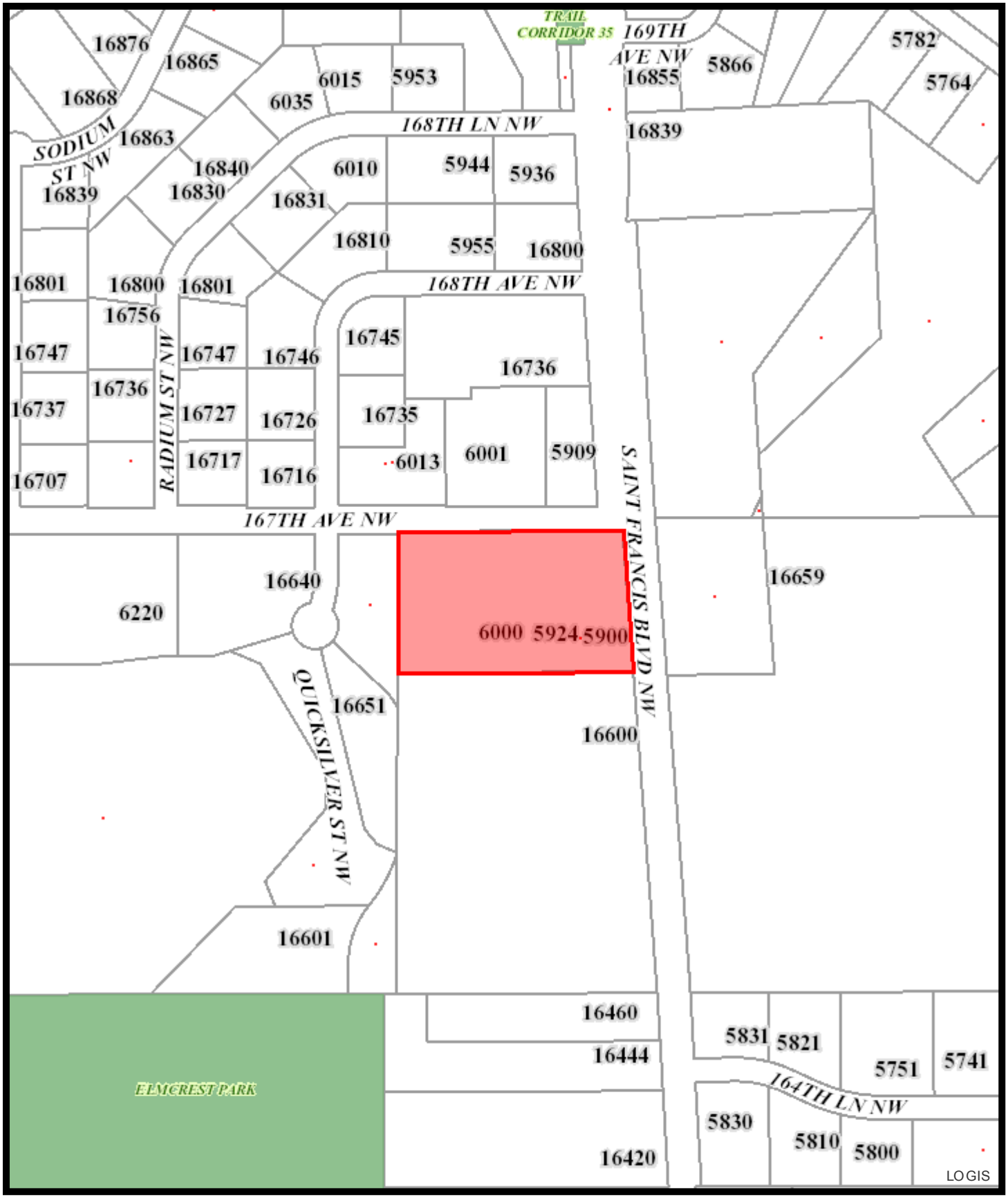
From: Tanja Hansen <tanja@hope-fellowship.com>
Sent: Monday, July 22, 2019 1:11 PM
To: Seth Mathis <seth@cornerstone-mn.com>
Cc: Jshaw@cityoframsey.com
Subject: Re: Hope Fellowship IUP Application

Hi Seth,
Looks like JoAnns email didn't work. Give Jshaw@cityoframsey.com a try. Thanks!

On Mon, Jul 22, 2019, 1:06 PM Tanja Hansen <tanja@hope-fellowship.com> wrote:

> Hi Seth,
> In the process of renewing our Business Registration Certificate, we've had to apply for an Interim Use Permit.
>
> The city of Ramsey needs your signature to complete the application but said an email from you would suffice. I've ccd the representative from the city, Joann. Please respond to her so we can complete our application process.
>
> Thank you!
> Tanja

Site Location Map



Print Date: July 22, 2019

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-209

RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR HOPE FELLOWSHIP OF RAMSEY TO OPERATE A RELIGIOUS INSTITUTION IN THE B-1 GENERAL BUSINESS DISTRICT AT 6000 167th AVE NW BASED ON FINDINGS OF FACT AND DECLARING THE TERMS OF SAME

RECITALS

1. Hope Fellowship of Ramsey, hereinafter referred to as "Permittee", has properly applied to the City of Ramsey (the "City") for a conditional use permit (the "Permit") to operate a Religious Institution, including church and parish offices, in the B-1 General Business District on the property generally referred to as 6000 167th Avenue NW and legally described as follows:

   The north 426.29 feet, as measured along west line, of that part of southwest ¼ of southeast 1/4 of Section 11 Township 32 Range 25 lying westerly of centerline of thence number 47, extended road, subject to easement of record.

   (the "Subject Property")

2. That the Permittee appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on September 5, 2019, and that the public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.

3. That the City Council met on September 24, 2019 and approved the Conditional Use Permit.

4. That the Subject Property is zoned B-1 General Business District; the adjacent parcels to the west and south are zoned R-1 Residential (Rural Developing), the property to the north is zoned B-1 General Business District (north side of 167th Avenue NW) and the properties to the east (east side of Highway 47) is zoned PUD Planned Unit Development.

5. That the B-1 General Business District allows Religious Institutions as a Conditional Use.

6. That there have been no code enforcement violations with the tenant on the Subject Property.

7. That the Building is a multitenant strip mall building and the Permittee is proposing to utilize approximately 3,500 square feet of the building located at 6000 167th Avenue NW for the purpose of a Religious Institution.

8. That the Permittee is not proposing any building modifications associated with the use.

FINDINGS OF FACT

1. That the proposed use **will not** adversely impact traffic in the area.

2. That the proposed use **will not** be dangerous or detrimental to persons residing or working in the vicinity of the use or to the public welfare.

3. That the proposed use **will not** substantially or adversely impair the use, enjoyment or market value of surrounding properties.

4. That the proposed use **will** be operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and such use **will not** change the essential character of the area.

5. That the proposed use **will not** create additional requirements at public cost for public facilities and services.

6. That the proposed use **will not** be detrimental to the economic welfare of the community.

7. That the proposed use **will not** be disturbing or hazardous to existing or future neighboring uses.

8. That the proposed use **will not** involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke, or glare.

9. That the proposed use **will** be in accordance with the objectives of the intent of Section 117-51 Conditional Use Permits of the City Code.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

This **Permit** is issued pursuant to Section 117-51 of the Ramsey City Code. The conditions of this **Permit** are as follows:

1. That the **Permittee** shall comply with the findings of the inspection and walkthrough with both the Building Official and Fire Marshal to ensure safety and correct measures are taken for the gathering space.

2. That the **Permit** allows for a Religious Institution at the **Subject Property**, and does not permit commercial sales, storage of any items except those related to Hope Fellowship and/or the Religious Institution use, or renting of space for storage. There shall never be any outdoor storage related to the use.

3. That the **Permittee** shall maintain a Certificate of Occupancy for the change in use from commercial space to a gathering space, religious institution, and office spaces.

4. That the **Permittee** shall apply separately for any outdoor events, celebrations, block parties, or similar events with the City of Ramsey in order to ensure safety near Highway 47.

5. That the **Permittee** shall be responsible for obtaining any applicable permits from the **City** to complete these building modifications.

6. That there shall be no parking related to the use along any City of Ramsey streets, including 167th Avenue NW and Highway 47.

7. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

8. That the **Permittee** shall comply with all state, local, and federal regulations.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

HOPE FELLOWSHIP OF RAMSEY

By:_____

Its:_____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing was acknowledged before me this ____ day of _____, 2019, before me, a Notary Public, personally appeared _____, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____
Notary Public

CITY OF RAMSEY:

By: _____ By: _____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this ____ day of _____, 2019, before me, a Notary Public, personally appeared John LeTourneau and JoAnn M. Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal Corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council and said John LeTourneau and JoAnn M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, Minnesota 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Avenue South #300
Minneapolis, MN 55402

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 3.**

Meeting Date: 09/24/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

PUBLIC HEARING: Adopt Resolution #19-232 Approving Wellhead Protection Plan Part 2 Amendment

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-232 approving the City of Ramsey's Wellhead Protection Plan Part 2 Amendment following the required Public Hearing, and authorizing submittal to the Minnesota Department of Health by October 6, 2019.

Background:

The Minnesota Department of Health (MDH) is charged with protecting drinking water sources throughout Minnesota per Minnesota Rules, Chapter 4720, Public Water Supplies, which includes administering the Wellhead Protection Program. The purpose of the program is to prevent contamination of public drinking water supplies by identifying water supply recharge areas and implementing management practices for potential pollution sources found within those areas. Public Water Suppliers, which includes municipalities, are required to maintain a Wellhead Protection Plan (WHPP), and to amend it every 10 years.

The City has been working with MDH since March of 2017 to amend the City's WHPP, which was adopted January 4, 2010, and is effective until January 4, 2020. The City must submit the amended WHPP to the MDH for review and approval by October 6, 2019 to meet the required 10-year update schedule. The City will meet this requirement by conducting a Public Hearing on September 24, 2019, revising the amended WHPP based on comments received from other agencies, the City Council, and the public, then submitting the final amended WHPP to the MDH by October 6, 2019.

The City's WHPP consists of two parts. Part 1 delineates the City's wellhead protection zone and drinking water supply management area (DWSMA), and assesses the vulnerability of our DWSMA and municipal water supply wells. Part 2 includes a potential contaminant source inventory, a potential contaminant source management strategy, an emergency/alternative water supply contingency plan, and wellhead protection program evaluation plan.

Part 1 of the WHPP was recently amended and approved by the MDH. A copy of the MDH approval letter issued January 29, 2019, and received February 4, 2019, is attached. As required, copies of the amended delineated wellhead protection areas, drinking water supply management areas, and assessments of well and aquifer vulnerabilities were issued to local units of governments (LGU's) wholly or partially within these areas within 30 days after receiving MDH approval of the Part 1 amendment. A copy of the LGU notification letter issued March 1, 2019, including attachments, is attached to this case.

The City was also required to conduct a public information meeting by April 4, 2019, to present the Part 1 amendments to the public. The public information meeting was conducted on March 19, 2019, as part of the regular

Public Works Committee meeting.

To kick the Part 2 amendment process off, City and MDH Staff met on March 28, 2019, to discuss the scope of the required amendments. It was discussed that numerous data elements must be compiled and assessed as related to the management of potential contaminants in the drinking water supply management area that was approved with the WHPP Part 1 amendments. Data elements are pieces of information in the form of maps, lists, records, tables and inventories. Where appropriate, the elements should be reviewed and assessed in terms of their present and/or future implications on the 1) use of the wells, 2) quality and quantity of water supplying the public water supply wells, and 3) land and groundwater uses in the DWSMA.

The MDH prepared a Scoping 2 Decision Notice after the meeting, which was submitted to the City via email on April 4, 2019. This Notice included a list of required data elements. A hard copy of this Notice, including an attachment noting Potential Contaminant Source Inventory (PCSI) requirements, was received in the mail on April 8, 2019. Copies of the Scoping 2 Decision Notice and PCSI requirements are attached. The MDH provided a deadline of October 6, 2019, for completing and submitting the City of Ramsey's Wellhead Protection Plan Part 2 Amendment.

BARR engineering was enlisted to amend Part 2 of the WHPP given Staff's workload, the scope of work required to amend Part 2 of the WHPP, and the minimal amount of time available to complete this work. The Public Works Committee supported using BARR Engineering to prepare the Part 2 Amendments at a cost not-to-exceed $25,100.

Attached is a draft of the City of Ramsey's Part 2 Wellhead Protection Plan Amendment as prepared and submitted by BARR Engineering on July 10, 2019. Also attached is a copy of the cover letter that was submitted with the draft WHPP amendments to LGU's on July 17, 2019, for the purpose of soliciting public comment and notifying them of the Public Hearing for the Part 2 WHPP Amendment.

Notification:

Notice of the Public Hearing was published in the Anoka Union Herald.

Observations/Alternatives:

Observations:

Attached are copies of Part 2 WHPP Amendment review letters received from the Metropolitan Council and Anoka County Environmental Services. Staff will address these comments during the presentation made prior to the Public Hearing, with assistance from Mr. John Greer with BARR Engineering.

Staff provided a brief update on the Part 2 amendments to the Public Works Committee on September 17, 2019. No requests for additional or clarifying information were made by the Committee. Staff therefore plans to present a high-level overview of Parts 1 and 2 of the Wellhead Protection Plan prior to the Public Hearing.

Alternatives:

Alternative #1 – Motion to adopt Resolution #19-232 approving the City of Ramsey's Wellhead Protection Plan Part 2 Amendment, and authorizing submittal to the Minnesota Department of Health by October 6, 2019, following final revisions as approved and directed by the City Council.

Alternative #2 – Motion to deny adoption of Resolution #19-232 at this time.

Funding Source:

All costs required to amend Parts 1 and 2 of the City's WHPP will be funded through the City of Ramsey's water enterprise funds, including BARR Engineering's work, which will be paid through the professional services budget.

Recommendation:

Staff recommends Alternative #1.

Action:

Motion to adopt Resolution #19-232 approving the City of Ramsey's Wellhead Protection Plan Part 2 Amendment, and authorizing submittal to the Minnesota Department of Health by October 6, 2019, following final revisions as approved and directed by the City Council.

Attachments

Resolution 19-232
Draft WHPP Part 2 Amendment
WHPP Workplan
MDH Part 1 Approval Ltr
Part 1 LGU Notification Ltr
MDH Scoping 2 Decision Notice
Part 2 LGU Notification Ltr
ACES Review Ltr
Met Council Review Ltr

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Bruce Westby		Started On: 09/17/2019 06:54 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-232

RESOLUTION APPROVING
WELLHEAD PROTECTION PLAN PART 2 AMENDMENT

WHEREAS, the Minnesota Department of Health (MDH) is charged with protecting drinking water sources throughout Minnesota per Minnesota Rules, Chapter 4720, Public Water Supplies, which includes administering the Wellhead Protection Program; and

WHEREAS, the City of Ramsey's municipal water supply system uses groundwater as its water source; and

WHEREAS, the City of Ramsey is required to maintain a Wellhead Protection Plan and to update it every ten years; and

WHEREAS, Part 1 of the City of Ramsey's Wellhead Protection Plan was amended and approved by the MDH in January of 2019; and

WHEREAS, Part 2 of the Wellhead Protection Plan was amended and a Public Hearing was conducted on September 24, 2019, for the purpose of receiving public input.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby directs the City Engineer to revise the Wellhead Protection Plan Part 2 Amendment as directed by the City Council.

2) The City Council hereby directs the City Engineer to submit the revised Wellhead Protection Plan Part 2 Amendment to the Minnesota Department of Health by October 6, 2019.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Wellhead and Source Water Protection – Part 2: Wellhead Protection Plan Amendment

Prepared for

City of RAMSEY

July 2019

DRAFT

4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952.832.2600

Wellhead and Source Water Protection – Part 2: Wellhead Protection Plan Amendment

July 2019

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Public Water Supply Profile

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General Information

UNIQUE WELL NUMBER(S) Primary: 161441, 416183, 580303, 580313, 593672, 743832, 743833

PUBLIC WATER SUPPLY ID # 1020035

SIZE OF POPULATION SERVED 13,720 (2017 estimate)

COUNTY Anoka

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Documentation List

Step	Date Performed
Scoping Meeting 2 Held (4720.5340, subp. 1)	March 28, 2019
Scoping 2 Decision Notice Received (4720.5340, subp. 2)	April 8, 2019
Remaining Portion of Plan Submitted to Local Units of Government (LUGs) (4720.5350)	July 17, 2019
Review Received From Local Units of Government (4720.5350, subp. 2)	July 18, 2019 to September 17, 2019
Review Comments Considered (4720.5350, subp. 3)	July 18, 2019 to September 20, 2019
Public Hearing Conducted (4720.5350, subp.4)	September 24, 2019
Remaining Portion WHP Plan Submitted (4720.5360, subp. 1) **NOTE TO REVIEWERS: DATE WILL BE ADDED BEFORE SUBMITTAL**	September XX, 2019
Final WHP Plan Review Received (4720.5360, subp. 4)	

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Certification

I hereby certify that this plan, document, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Geologist under the laws of the state of Minnesota.

John C. Greer
PG #: 30347

Date

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Acronyms

Acronym	Description
DWSMA	Drinking Water Supply Management Area
LUST	Leaking Underground Storage Tank
MGD	Million Gallons per Day
MGY	Million Gallons per Year
MDH	Minnesota Department of Health
MDNR	Minnesota Department of Natural Resources
MGS	Minnesota Geological Survey
MnOPS	Minnesota Office of Pipeline Safety
MPCA	Minnesota Pollution Control Agency
PCSI	Potential Contaminant Source Inventory
WHPA	Wellhead Protection Area
WHPP	Wellhead Protection Plan

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Executive Summary

The Wellhead and Source Water Protection Plan (the Plan) for the City of Ramsey (the City) addresses the eight municipal water supply wells operated by the City. The City's previous Wellhead Protection Plan was approved by the Minnesota Department of Health in 2010. This Plan amendment was prepared in accordance with the applicable portions of the State of Minnesota Wellhead Protection Rules (Minnesota Rules 4720.5100 through 4720.5590) due to the age of the Plan.

The City is a member of the Anoka County Municipal Wellhead Protection Group (ACMWPG). As such, the City has the opportunity to work with surrounding communities and Anoka County to protect the source water aquifer, when mutually beneficial.

The City's municipal water supply system includes eight municipal water supply wells: Wells 1, 2, 3, 4, 5, 6, 7, and 8. Wells 1, 3, 4, 5, 6, 7, and 8 are used as primary water supply wells. Well 2 is used as a seasonal well on an as needed basis to meet peak demands. All eight wells pump from the Tunnel City Group-Wonewoc Sandstone aquifer. In accordance with Minnesota Rules 4720.5550, Ramsey Wells 6 and 7 are classified as not vulnerable to contamination from the surface while wells 1, 2, 3, 4, 5, and 8 are classified as vulnerable to contamination.

This Plan amendment consists of two parts. In Part 1 of the Plan amendment, wellhead protection areas (WHPAs) for the City's water supply wells were delineated as were the associated drinking water supply management areas (DWSMAs). Two DWSMAs were delineated for Ramsey. These DWSMAs encompass the WHPAs for the following Ramsey water supply wells:

- East – Wells 1 and 2
- West – Wells 3, 4, 5, 6, 7, and 8

As shown on Figure 1, the West DWSMA is contained entirely within the Ramsey city limits. A portion of the East DWSMA extends into the city of Anoka. The vulnerability of the source water aquifer in the DWSMAs is classified as Moderate based on the geologic conditions in and around the City's DWSMAs and water quality data for the City's wells. The Part 1 WHPP amendment was approved by the Minnesota Department of Health in January 2019. A public information meeting on the Part 1 WHPP amendment was held on March 19, 2019.

This document comprises Part 2 of the Plan amendment and includes the following information:

- A review of data elements identified by the Minnesota Department of Health as applicable to the DWSMAs.
- Results of an inventory of potential contaminant sources within the DWSMAs.
- A review of changes, issues, problems, and opportunities related to the public water supply and the identified potential contaminant sources.
- A discussion of potential contaminant source management strategies and the goals, objectives, and action plans associated with these management strategies.

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- A review of the Wellhead and Source Water Protection evaluation program and Ramsey's alternative water supply contingency strategy.

Potential contaminant sources identified in the DWSMAs include non-municipal wells, properties with storage tanks (including properties that had leaking underground storage tanks), chemical storage sites, properties that where Class V disposal wells may be present or may have been present, properties where contaminant spills have occurred, and brownfields sites.

The goals and objectives of this WHPP will focus on reducing the potential contaminant pathways to the source water aquifers that may be provided by private wells, and educating property owners and water supply users and working with the neighboring jurisdictions, to the extent practicable, to ensure proper management of the portions of the DWSMAs within the neighboring jurisdictions.

The following goals have been identified for implementation of this WHPP:

- The City will work to maintain or improve the current level of water quality so that the municipal water supply will continue to meet or exceed all applicable state and federal water quality standards.
- Work with other cities in the ACMWPG to protect the source water aquifer.
- The City will provide information and promote activities that protect the source water aquifer that provides water to the municipal system. This will include increasing public awareness of the Wellhead and Source Water Protection Program and groundwater-related issues, and management of the identified potential contaminant sources within the DWSMAs.
- The City will continue to collect data to support future wellhead and source water protection efforts.

Actions identified to accomplish these goals include the following:

- Wells
    - Promoting proper management of existing active wells in the DWSMAs
    - Encouraging the proper sealing of all unused wells within the DWSMAs
    - Identification of new high capacity wells in or near the DWSMAs
- Potential contaminant source properties
    - Notifying owners of potential Class V well properties of requirements related to Class V wells
    - Encouraging proper handling of chemicals/wastes
    - Encouraging proper operation and maintenance of storage tanks
    - Tracking the status of identified brownfields sites in the DWSMAs
    - Updating information on potential contaminant sources in the DWSMAs as new locations are identified. This will include obtaining information on potential contaminant sources in the DWSMAs from the regulating agencies to maintain an up-to-date potential contaminant source database for the DWSMAs and allow timely recognition of potential issues that could affect the Ramsey municipal water supply or DWSMAs.

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- Public education
  - Distribution of the Ramsey Annual Water Quality Report for the water supply system,
  - Posting Wellhead Protection Program information on the City of Ramsey website (http://www.ci.ramsey.mn.us/) and provide a link to the ACMWPG's *Know the Flow* website (http://www.knowtheflow.us/) on the City's website,
  - Inclusion of wellhead and source water protection in the City's planning process,
- Continued data collection
  - Recording static and pumping water levels in the Ramsey water supply wells,
  - Monitoring water levels in the City's observation well network,
  - Collection of additional local geologic and hydrogeologic data as it becomes available from public sources or from City-sponsored projects.

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1.0 Introduction

1.1 Background

The City of Ramsey (City) currently operates seven primary municipal water supply wells: Wells 1, 3, 4, 6, 7, and 8. Well 2 is used seasonally, as needed, during high demand periods. These wells pump from the Tunnel City Group-Wonewoc Sandstone aquifer. Minnesota unique well number along with well construction, status, aquifer, and well vulnerability classification for each of Ramsey's municipal water supply wells is presented in Table 1. Well locations and Drinking Water Supply Management Area (DWSMA) locations are shown on Figure 1. Minnesota Department of Health (MDH) well records for all the Ramsey municipal wells are presented in Appendix A.

The previous Ramsey Wellhead Protection Plan (WHPP) Parts 1 and 2 were prepared in 2008 and 2009, respectively. The MDH issued final approval of the previous Part 2 WHPP in 2010. In accordance with the Minnesota Wellhead Protection Rules (Minnesota Rules 4720.5100 through 4720.5590), amendment of the City's WHPP was initiated based on the age of the Plan. The Part 1 WHPP amendment (MDH, 2018) was approved by the Minnesota Department of Health (MDH) in January 2019 (MDH, 2019a). A public information meeting on the Part 1 WHPP amendment was held on March 19, 2019.

In the Part 1 WHPP amendment, two separate DWSMAs were delineated for Ramsey that encompassed the wellhead protection areas (WHPAs) for the Ramsey water supply wells. In addition to the delineation of the WHPAs and the DWSMAs, Part 1 of the WHPP amendment includes an assessment of the vulnerability to contamination of the Ramsey municipal wells and the source water aquifers in the associated DWSMAs. In accordance with Minnesota Rules 4720.5550, Wells 1, 2, 3, 4, 5, and 8 are classified as vulnerable to contamination from the surface and Wells 6, and 7 are classified as not vulnerable (see Table 1). In the Part 1 amendment report, the vulnerability to contamination of the uppermost source water aquifer within the DWSMAs was identified as Moderate (MDH, 2018). Figure 1 shows the aquifer vulnerability in the Ramsey DWSMAs. The Ramsey Part 1 WHPP amendment is presented in Appendix B.

1.2 Description of the Public Water Supply System

The City is located in Anoka County. Ramsey currently has seven primary water supply wells and one seasonal-use wells in the municipal water supply and distribution system for Public Water Supply #1020035. Locations of the wells are shown on Figure 1 and general construction details for the Ramsey municipal wells are summarized in Table 1. Copies of the MDH well records for the Ramsey municipal wells are presented in Appendix A

The 2010 census indicated that Ramsey had a population of 23,668. In 2017 the City's estimated population was 25,581 and the estimated population served by the municipal water supply system was 13,720 (Ramsey, 2018a). The Metropolitan Council's preliminary estimate of the 2018 population of Ramsey is 27,051. The City's draft Water Supply Plan (Ramsey, 2018a) projects that the City's water supply

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system will serve 13,921 people in 2020 and 22,987 in 2030. The draft Water Supply Plan projects the City's total population in 2030 will be 33,350.

The projected 2030 average day and maximum day (the largest daily water use in a given year) water demands shown in the City's Water Supply Plan (Ramsey, 2018a) are approximately 2,090 gallons per minute (gpm) [3.01 million gallons per day (MGD)] and 6,060 gpm (8.73 MGD), respectively. Current daily water demand (based on the period 2013-2017) averages approximately 1.7 MGD. Maximum day demand ranged from 4.4 MGD to 5.4 MGD in the period 2013-2017 (e.g., Ramsey, 2018). The current permitted instantaneous pumping rate for the system is 8,200 gpm and the permitted annual volume is 850 MG.

The City currently adds chlorine and fluoride to the water supply at the pumphouses associated with the wells (Ramsey, 2018a). In addition, ortho and polyphosphates are also added to the pumped water at the pumphouses to inhibit corrosion and sequester iron and manganese. The City currently has four pumphouses in which water is treated prior to entering the distribution system. Water from the City's wells is routed to the pumphouses for treatment as follows:

- Pumphouse 1 – water from Wells 1 and 2
- Pumphouse 2 – water from Wells 3 and 4
- Pumphouse 3 – water from Wells 5 and 6
- Pumphouse 4 – water from Wells 7 and 8

The City currently has the capacity to treat up to 11 MGD.

Ramsey currently has three elevated water storage facilities. These facilities have a combined storage capacity of four million gallons. Construction of additional water storage facilities is not currently planned (e.g., Ramsey, 2018).

As shown in MDH (2018), 2011 through 2015 pumping information from the City was used in the development of pumping rates for use in delineating the WHPAs. Annual volume of water pumped by each of the City's municipal water supply wells during the period 2011 through 2015 is shown in Table 2.

1.3 DWSMAs

The DWSMAs delineated in the Part 1 WHPP amendment encompass the 10-year groundwater time of travel WHPAs around the City's wells. As shown on Figure 1, two Drinking Water Supply Management Areas (DWSMAs) have been delineated for Ramsey (MDH, 2018). These DWSMAs encompass Wellhead Protection Areas (WHPAs) for the following Ramsey water supply wells:

- West – Wells 3, 4, 5, 6, 7, and 8
- East – Wells 1 and 2

The West DWSMA is found in Township 32N, Range 25W, Sections 20, 21, 22, 27, 28, and 29 (Figure 1). The East DWSMA lies in Township 32N, Range 25W, Sections 25 and 36 (Figure 1).

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As shown on Figure 1, the West DWSMA is contained entirely within the Ramsey city limits. The East DWSMA extends beyond the Ramsey city limits into Anoka.

In the Part 1 amendment report, the aquifer vulnerability within each of the DWSMAs was classified as Moderate (Figure 1).

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2.0 Identification and Assessment of Data Elements

The Minnesota Wellhead Protection Rules specify data elements that must be addressed in wellhead protection plans. For the WHPP amendment, MDH staff met with City staff on two occasions to discuss the data elements that are specified in the Minnesota Rules 4720.5400. Results of these scoping meetings were transmitted to the City via two Scoping Decisions dated May 10, 2017 (MDH, 2017) and April 4, 2019 (MDH, 2019b).

The first Scoping Meeting was held on March 23, 2017. At this meeting, the data elements related to delineation of the WHPAs and DWSMAs and assessment of well and aquifer vulnerability were discussed. The second Scoping Meeting was held on March 28, 2019. At this meeting, the data elements required to support development of Part 2 of the WHPP amendment (this document) which identifies potential contaminant sources within the DWSMAs and identifies management strategies to help safeguard the municipal water supply from identified potential contaminants were discussed. An assessment of these data elements, as required by the Minnesota Wellhead Protection Rules, is presented in Appendix C.

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3.0 Inventory of Potential Contaminant Sources

In Part 1 of this WHPP amendment, WHPAs for the Ramsey water supply wells and the associated DWSMAs were delineated. The DWSMAs encompass the 10-year groundwater time of travel WHPAs around the City's wells (MDH, 2018). As discussed above in Section 1.3, two DWSMAs were delineated for the City's wells.

As shown on Figure 2 and in Appendix C, the current land use (i.e., year 2016 data from the Metropolitan Council) data indicates that numerous land uses are found within the DWSMAs. Land uses in the DWSMAs that cover more than one percent or more of the area in the DWSMAs include Residential of various types, Undeveloped land, Park/Recreational/Preserve, Retail and Other Commercial, Agricultural, Major Highways, and Open Water.

Per the April 4, 2019 Scoping 2 Decision Notice, the City performed a Potential Contaminant Source Inventory (PCSI) within the DWSMAs.

3.1 Inventory Process

At Scoping Meeting No. 2, the types of potential contaminant sources that must be inventoried in the Ramsey DWSMAs Area were identified. As discussed in Appendix C, sources of data accessed for the potential contaminant source inventory include Minnesota Department of Health (MDH), Minnesota Department of Natural Resources (MDNR), Minnesota Department of Public Safety (DPS), Minnesota Geological Survey (MGS), Minnesota Office of Pipeline Safety (MnOPS), Minnesota Pollution Control Agency (MPCA), Metropolitan Council, Minnesota Geospatial Information Office (MGIO), Minnesota Department of Transportation (MnDOT), and U.S. Environmental Protection Agency (USEPA) databases.

Aquifer vulnerability in the Ramsey DWSMAs is classified as Moderate (Figure 1). The potential contaminant source types that must be inventoried vary based on the aquifer vulnerability classification. In areas where the aquifer vulnerability is classified as Moderate the types of potential contaminant point sources inventoried include above-ground and underground storage tanks, leaking underground storage tank (LUST) locations, potential Class V well locations (Class V wells are wells or other structures that facilitate injection of wastes into the subsurface), pipeline facilities, chemical storage locations, spills/potential contamination sites, and wells.

The first step in the inventory was to determine if there were any potential contaminant sources in the Inner Wellhead Management Zone (IWMZ) or the Emergency Response Zone (ERZ) around each of the Ramsey wells. The IWMZ is defined as the area within a 200-foot radius of each municipal well. The most recent IWMZ inventory for each of the Ramsey municipal wells is presented in Appendix C. The ERZ is defined as the area within which the travel time of groundwater to a municipal well is one year or less. The inventory was then expanded out to the boundaries of the DWSMAs.

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3.2 Inventory Results

A more detailed discussion of the potential contaminant sources within the DWSMAs is presented in Appendix C. The inventory results are summarized in Table **3**.

All identified potential contaminant source locations within the limits of the DWSMAs were verified during preparation of this Plan amendment. As part of the verification process, locations identified during the PCSI that mapped incorrectly were corrected to the extent possible based on available data. Verification procedures used included matching mapped locations with addresses on MDH Well Records or State/County-issued permits or in County/State/Federal databases, published business addresses, property parcel addresses, local knowledge of City staff, or information from City files (note that not all verification procedures were used for each type of potential contaminant source). Verified locations are identified in the tables in Appendix C. New information developed on contaminant sources in the future will be verified as they are discovered as part of the WHPP implementation.

As shown in Table 3, potential contaminant sources were assigned a priority based on the relative risk they pose to the public water supply. The evaluation of risk related to a potential contaminant source type is based on the locations of potential contaminant sources of that type and the aquifer vulnerability classification. Higher priority was assigned to those potential contaminant sources that would pose the highest risk to the municipal water supply should a contaminant release occur.

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4.0 Impact of Changes to the Public Water Supply Wells

In accordance with the requirements of Minnesota Rules 4720.5220, anticipated changes in the physical environment, land use, surface water, and groundwater in the DWSMAs within the next ten years and the impact of these changes on the source water aquifers are discussed in this section.

4.1 Potential Changes Identified

4.1.1 Physical Environment

As shown on Figure 2, approximately 31% of the area in the DWSMAs is currently undeveloped. By 2030, the Metropolitan Council projects that all the land within the DWSMAs will be developed (see Figure 3). As discussed elsewhere in this Plan, the Metropolitan Council's preliminary estimate of the 2018 population of Ramsey is 27,051. The City's draft Water Supply Plan (Ramsey, 2018a) projects that the City's water supply system will serve 13,921 people in 2020 and 22,987 in 2030. The draft Water Supply Plan projects the City's total population in 2030 will be 33,350. These projections suggest that the City will experience significant growth by 2030.

Changes in land use resulting from the projected growth are not anticipated to result in land uses different than found elsewhere in the DWSMAs and would not be expected to significantly affect the source water aquifer. Therefore, potential changes to the physical environment will likely not affect the management strategies for the Ramsey DWSMAs presented in this WHPP amendment.

The City's draft Water Supply Plan (Ramsey, 2018a) anticipates that additional pumping capacity will need to be added to the water supply system in 2023, based on current growth projections. In addition, the City's Comprehensive Water System Study Update (Bolton & Menk, 2017) also anticipates a new well being added to the system in 2028. It is anticipated that new wells would be installed in the Tunnel City-Wonewoc aquifer. The installation and operation of one or more new wells would require an assessment of whether the boundaries of the DWSMAs would need to be modified. This will be done when the City is directed to do so by the MDH and may require the assistance of the Wellhead Protection Consultant.

The West DWSMA is contained entirely within the Ramsey city limits. The East DWSMA extends into a portion of the city of Anoka. Locations of the Ramsey DWSMAs are shown on Figure 1.

4.1.2 Land Use

As indicated in the Metropolitan Council's System Statement for Ramsey (Metropolitan Council, 2015), The City's general geographic planning designation is Emerging Suburban. Current land uses in the Ramsey DWSMAs that cover more than one percent of the area in the DWSMAs include Residential of various types, Undeveloped land, Park/Recreational/Preserve, Retail and Other Commercial, Agricultural, Major Highways, and Open Water. Projected future land uses within the City are anticipated to include many of the land uses currently present within the DWSMAs.

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A land use map for the year 2016 and a projected year 2030 land use map are shown on Figures 2 and 3, respectively. Projected land use in Ramsey in 2030 is expected to be consistent with the City's current growth planning. Comparison of the year 2016 land use with the projected future land use indicates that, the currently undeveloped properties within the Ramsey DWSMAs will be developed.

All land uses anticipated during the next ten years within the DWSMAs are currently present in the areas covered by this WHPP. As a result, adjustments in the land use within the DWSMAs such as those projected for the year 2030 will be adequately addressed by the management strategies put forth in this WHPP.

4.1.3 Surface Water

There are surface water bodies and wetlands within the Ramsey DWSMAs. The City's Surface Water Management Plan (Ramsey, 2018b) along with City ordinances and zoning address these surface water bodies and wetlands. Ramsey's management of surface water bodies and wetlands is not expected to adversely affect the management strategies for the DWSMAs. Rather, the City's management of surface water bodies and wetlands is consistent with the objectives of this Plan.

The City is not aware of any plans to alter the course or location of any surface water bodies currently present within the DWSMAs in the next ten years.

4.1.4 Groundwater

As the population of Ramsey grows, water demand in the City will grow. As discussed above, the City anticipates adding additional pumping capacity to the water supply system in 2023. It is anticipated that new wells would pump from the Tunnel City-Wonewoc aquifer. Locations of a new well or wells have not yet been determined.

City staff inspect the municipal wells regularly. The MDH inspects all wells annually. This annual inspection includes sampling of all wells to ensure they comply with applicable regulatory standards. In addition, Ramsey uses a SCADA system to measure the volume of water pumped from a well, the instantaneous pumping rate for each well, and the water level (static or pumping) in each well.

The City monitors groundwater elevations in the Tunnel City-Wonewoc aquifer in the water supply wells and multiple observation wells. As shown in Ramsey (2018a), while there is some seasonal fluctuation the measured groundwater elevations do not show any long term, downward trends with time.

The City supports water conservation. The City has odd-even lawn sprinkling restrictions between 10:00 a.m. and 8:00 p.m. between Memorial Day and Labor Day. Per the city code, the following are exempted from the sprinkling ban: watering of newly sodded lawns for a period of two weeks, hand watering overseeded or spot repaired lawn areas, car washing, filling of children's swimming pools, and children playing in hose operated sprinklers or water toys. The City also requires rain sensors and back flow devices for irrigation systems for townhomes, multifamily residential properties, and commercial properties connected to the municipal water system. In addition, under Section 58-118 of the City Code the City can put in place restrictions on water use if it determines that a shortage of water threatens the

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city. These restrictions may include limits on lawn and garden sprinkling, irrigation, car washing, air conditioning and other uses.

In the next ten years it is possible that new business or industrial developments in or near the Ramsey DWSMAs may seek to construct privately-owned high capacity wells completed in the City's source water aquifer. Such wells could potentially affect the DWSMA boundaries, depending on their location and pumping rate. At the time this Plan was prepared, the City was not aware of any proposed developments with plans for privately-owned high capacity wells within or near the DWSMAs.

Available information from the MDNR's Minnesota Permitting and Reporting System (MPARS) database indicates that there are 31 high capacity wells within a zone that includes the Ramsey DWSMAs and extends one mile beyond the DWSMA boundaries (this number does not include the eight Ramsey municipal supply wells). High capacity wells are defined as wells that pump more than 1,000,000 gallons per year or more than 10,000 gallons per day. Owners of these wells are required to obtain a groundwater appropriation permit from the MDNR. High capacity wells outside of the DWSMAs were identified because changes in operation of these wells could, potentially, affect the DWSMA boundaries. Of these 31 non-Ramsey municipal supply wells, 21 are used for pollution containment, four are used for some type of irrigation, four are used for municipal water supply, one is used for non-metallic processing, and one is used for HVAC. The high capacity wells in the DWSMAs and within one mile of the boundaries of the DWSMAs are shown on Figure 4 and summarized in Table 4. Additional information on these wells can be found in Appendix C.

Beyond the future operation of the Ramsey municipal wells and anticipated installation of two additional municipal water supply wells, no significant changes regarding groundwater use within or near the DWSMAs are anticipated to occur within the next ten years.

4.2 Impact of Changes

4.2.1 Water Use

Current daily water demand (based on the period 2013-2017) averages approximately 1.7 MGD. Maximum day demand (the largest daily water use in a given year) ranged from approximately 4.4 MGD to approximately 5.4 MGD in the period 2013-2017 (Ramsey, 2018a). The City's water distribution system is currently supplied with water from eight wells with a total permitted operating capacity of 8,200 gpm (11.8 MGD).

The City's draft Water Supply Plan (Ramsey, 2018a) projects the daily average water demand in 2030 will be approximately 3.01 MGD (approximately 2,090 gpm) and the 2030 maximum day water demand will be approximately 8.7 MGD (approximately 6,060 gpm).

As noted above, the City anticipates the addition of two wells to the water supply system by 2030. Addition of wells to the water supply system will require and assessment to determine if the boundaries of the DWSMAs will need to be modified. This will be done when the City is directed to do so by the MDH.

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The placement of an additional high capacity well in or near the DWSMAs or significant changes in current groundwater appropriations by existing wells could have an impact on the source water aquifer and local water supplies. Such changes could also affect the Ramsey WHPAs and DWSMAs or change the static water levels in the wells. The City will work with the MDH Source Water Protection Unit and the MDNR to identify proposed high capacity wells in the vicinity of the Ramsey DWSMAs and provide interaction, to the extent practicable, with the proposed well owner to minimize potential problems.

To conserve valuable water resources and to mitigate, to the extent possible, drought impacts, the City limits use of water from the municipal water supply system for lawn and garden sprinkling and irrigation between Memorial Day and Labor Day to an odd-even schedule corresponding to property address. In addition, during this period no sprinkling is allowed between 10 a.m. and 8 p.m.

4.2.2 Influence of Existing Water and Land Government Programs and Regulations

As noted above, to conserve valuable water resources and address drought impacts, the City has controls on outdoor water usage. The City also provides water conservation information on their website and has a tiered billing structure for water use. These programs are designed to assist residents and businesses with water conservation strategies through incentives and educational information.

Ramsey's stormwater management program is described in the City's Surface Water Management Plan (Ramsey, 2018b). In addition, the MDH has prepared a guidance document that addresses siting of stormwater infiltration basins within DWSMAs. The City believes that their existing plan and MDH guidance are sufficient to address stormwater within the city limits.

County and city ordinances, the MDNR Division of Waters' appropriations permitting program, the MPCA's storage tank permitting program, the State of Minnesota Well Management and Drinking Water Supply Programs, State subsurface sewage treatment system (SSTS) rules, State rules regarding chemical handling and storage, and the U.S. EPA's rules regarding Class V wells will be relied upon for assistance in regulating the installation of new wells, the operation of wells, water appropriation permitting, the proper sealing of unused wells, proper operation and maintenance of SSTS, proper maintenance and operation of storage tanks, proper storage of chemicals, and addressing Class V wells. In addition, Ramsey is aware of and supports the low interest loan program offered by Anoka County Community Development and the Minnesota Department of Agriculture's Best Management Practices Program that can be used for maintenance and sealing of wells. Ramsey believes that the current level of regulations and oversight by various governmental entities are adequate to address these issues.

Land use control and land disturbing activities outside of the City of Ramsey will be governed by the local unit of government with jurisdiction in a particular area. This WHPP has been developed to protect the interests of the City of Ramsey and, to the extent practicable, to have no adverse effect on the plans and strategies developed for adjacent areas. The Metropolitan Council jurisdiction overlaps the Ramsey DWSMAs as does the jurisdiction of the Lower Rum River Watershed Management Organization. The city of Anoka overlaps a small portion of the East DWSMA. This Plan will be provided to these other governmental units as a resource for future land development planning. Local ordinances and plans

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related to land use will be relied upon for the management of the portion of Ramsey's East DWSMA that extends into the city of Anoka. The Wellhead Protection Manager will, to the extent feasible and practicable, communicate the goals and objectives of this Plan to the other local governmental units whose jurisdictions overlap the Ramsey DWSMAs.

The City of Ramsey will continue to rely on Federal, State, County, and local agencies and regulations and programs to handle issues outside of the City's boundaries regarding water conservation, water appropriations, and well drilling. City staff will look to the MDH for continued regulation of the installation of wells and proper sealing and abandonment of old wells. In addition, The City recognizes that the MDNR plays a role in the approval of applications for construction of new high capacity wells as well as administering water appropriations.

The programs identified above have proven to be effective. City staff will cooperate with the identified agencies, to the extent practicable, as issues arise in the future.

4.2.3 Administrative, Technical, and Financial Considerations

The City expects to have adequate resources available over a multi-year period to manage their source water aquifer within their DWSMAs. Funds to support ongoing wellhead and source water protection efforts will come from the City's water utilities budget. Wellhead and source water protection activities will be evaluated periodically per MDH requirements and any changes in the focus of the tasks will also be evaluated to determine if additional funding will be necessary to accommodate the changes. When appropriate and to assist in funding of activities, the City may apply for grants from the MDH Source Water Protection Grant Program to fund implementation of management activities described later in this Plan.

For this WHPP to be effective, the City will need to keep the public aware of the issues affecting the public water supply through public educational programs. Therefore, the wellhead and source water protection actions described later in this Plan will include public education. Routine administrative duties will be directed or performed by the Wellhead Protection Manager. Specific tasks and strategies will be performed by the Wellhead Protection Manager or delegated by the Manager to City staff or outside resources.

If new high capacity wells are installed in or near the DWSMAs in the City's source water aquifer or appropriations are increased for existing wells, it is possible that the changes may affect the size and shape of Ramsey's WHPAs and DWSMAs. The City intends to amend and update its Wellhead Protection Plan, as required by the Wellhead Protection Rules, at least every 10 years or as specified by the MDH.

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5.0 Issues, Problems, and Opportunities

In accordance with Minnesota Rules chapter 4720.5230, this section discusses issues, problems, and opportunities related to land use, comments from local units of government and the general public, the data elements and local, state, and federal programs and regulations.

5.1 Land Use Issues, Problems, and Opportunities

5.1.1 Source Water Aquifers

As shown on Figure 1, the aquifer vulnerability classification in the Ramsey DWSMAs is Moderate. Approximately 98% of the area in the Southwest DWSMA has an aquifer vulnerability classification of Moderate. The aquifer vulnerability is classified as Low in 100% of the West, Well 8, and Well 14 DWSMAs. The aquifer vulnerability is classified as moderate in 100% of the Northwest and East DWSMAs.

The City currently has eight water supply wells (Table 1). Seven of the wells (Wells 1, 3, 4, 5, 6, 7, and 8) are primary water supply wells and one (Well 2) is used seasonally during periods of high demand.

The City anticipates the addition of two new wells to the water supply system by 2030. The addition of new high capacity wells within or near the DWSMAs (either municipal wells or private wells) could produce changes in the groundwater flow system (e.g., flow direction or static water level) which could result in changes to the shape and extent of the WHPAs and DWSMAs delineated for this WHPP. The City will work with the Wellhead Protection Consultant and MDH to amend this WHPP as necessary when additional high capacity wells are installed within or near the DWSMAs.

As discussed elsewhere in this Plan amendment, potential sources of contamination that could affect the source water aquifer were identified during the PCSI. These potential contaminant sources include wells, potential Class V well locations, storage tanks, chemical storage locations, spill locations, and brownfield sites classified as potential contaminant source properties (see Appendix C). Table 3 indicates there is one well completed in the source water aquifer within the IWMZ around one of the City's water supply wells. This well is at Ramsey Fire Station No. 2. Since the City maintains control over this well manages it appropriately the risk to the nearby water supply well associated with the fire station well is classified as moderate. No other potential contaminant source entities were identified in the IWMZs during the PCIS work. A small number of the identified potential contaminant source locations fall in the Emergency Response Zones (ERZs) around the municipal wells (Table 3).

The entities in the various potential contaminant source categories are regulated and tracked by State or Federal programs. The lack of City jurisdiction over the potential contaminant source entities poses a potential problem for protection of the source water aquifer. However, the jurisdictional issues also provide the City of Ramsey with an opportunity to develop working relationships with State agencies that regulate and track the potential contaminant source entities. Therefore, the City will work with the appropriate State programs, to the extent practicable, to address the potential contaminant sources within the DWSMAs.

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Ramsey is a member of the Anoka County Municipal Wellhead Protection Group (ACMWPG). As such, the City has the opportunity to work with surrounding communities and Anoka County to protect the source water aquifer, when mutually beneficial. Anoka County provides household hazardous waste management services to residents to help prevent residential pollution of source water aquifers.

Ramsey has plans and policies in place for managing growth of the City, the allowable land uses, water supplies, and wells. Policies identified in these plans will help protect the City's source water aquifer.

5.1.2 Groundwater Quality

Ramsey has always placed a high priority on the safety of the municipal water supply system. In order to safeguard the municipal water supply system, Ramsey strictly limits access to their wells and associated infrastructure to Ramsey staff.

Groundwater pumped from the source water aquifers by the Ramsey wells is currently free of pathogens and disease-causing organisms. In addition, no contaminants have been reported in water samples from the Ramsey wells at concentrations that exceed applicable Federal and state health-related standards and the water Ramsey supplies to its customers currently meets or exceeds the water quality requirements of the Federal Safe Drinking Water Act as documented in the City's Annual Drinking Water Quality Reports. The 2018 Drinking Water Report is presented in Appendix D and can also be accessed via the City's website at http://www.ci.ramsey.mn.us/Archive.aspx?AMID=38 along with reports from previous years.

As discussed in Appendix C, potential contaminant sources identified in the Ramsey DWSMAs include wells, potential Class V well locations, storage tanks, chemical storage locations, spill locations, and brownfield sites classified as potential contaminant source properties. Table 3 provides a summary of the numbers of these potential contaminant sources identified in the DWSMAs during development of this Plan amendment. Development of this Plan amendment provides Ramsey with an opportunity to prepare and implement a program to track potential contaminant source locations within the DWSMAs and educate the public regarding source water protection.

5.1.3 DWSMAs

Current land uses in the Ramsey DWSMAs that cover more than one percent of the area in the DWSMAs include Residential of various types, Undeveloped land, Park/Recreational/Preserve, Retail and Other Commercial, Agricultural, Major Highways, and Open Water. As indicated in Table 1, Ramsey Wells 1, 2, 3, 4, 5 and 8 are classified as vulnerable to contamination. The vulnerability to contamination of the portion of the source water aquifers encompassed by the DWSMAs is classified as Moderate. Current and future land uses could potentially affect the management strategies for Ramsey's DWSMAs.

As noted above, the City is a member of the ACMWPG. The ACMWPG is an advisory group that includes Ramsey along with neighboring public water suppliers. The members work together to address and collaborate on common elements of wellhead protection plans.

No other issues, problems, or opportunities, beyond those discussed herein, have been identified regarding land uses in the DWSMAs.

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Information gathered for this WHPP amendment provides the City with the basis for tracking potential contaminant sources within the DWSMAs. Thus, the City has an opportunity to catalog and track potential contaminant sources and stay informed of land use changes or potential future threats to the source water aquifers.

The presence of privately owned wells within the DWSMAs provides potential pathways for contaminants to reach the source water aquifer if they are not properly constructed, maintained, or, if unused, properly sealed. Locations of wells identified within the DWSMAs during the PCSI are shown in Appendix C.

5.2 Issues, Problems, and Opportunities Disclosed at Public Meetings and in Written Comments

At the beginning of this wellhead protection planning process, the City of Ramsey sent a notification to surrounding local units of government of its intention to initiate work on an amendment to its wellhead and source water protection plan. After approval by the MDH in January 2019 (MDH, 2019a), Ramsey sent information on the WHPAs, DWSMAs, and aquifer and well vulnerability to the local units of government whose jurisdictions overlay some portion of the Ramsey DWSMAs.

The City held a public information meeting on March 19, 2019 to receive comments from the general public regarding Part 1 of the WHPP amendment. The local units of government whose jurisdictions overlay the DWSMAs were notified of the public information meeting. No comments on the Part 1 Wellhead Protection Plan were received from the local units of government or the general public at the Public Information Meeting.

Commented [JG1]: City reviewers please confirm this is the case. If comments were received a the meeting please provide documentation.

As required by the Wellhead Protection Rules, the City provided local units of government whose jurisdictions overlap the DWSMAs a copy of the draft Part 2 Wellhead Protection Plan amendment. Written comments were received from _____. Copies of the written comments received from the local units of government are presented in Appendix E. ****NOTE TO REVIEWERS: This paragraph will be updated as appropriate at the end of the LGU comment period****

The City held a Public Hearing on the WHPP amendment at the September 24, 2019 Ramsey City Council Meeting. The local units of government whose jurisdictions overlap the DWSMAs were notified of the Public Hearing date, time, and location. No comments on the WHPP amendment were received at the public hearing.****NOTE TO REVIEWERS: This paragraph will be updated if necessary after the public hearing and before the plan is submitted to the MDH for approval****

5.3 Issues, Problems, and Opportunities Related to the Data Elements

Beginning with the delineation of WHPAs and DWSMAs (i.e., Part 1 of the WHPP) and continuing in this document, the required data elements have been addressed. As discussed in Appendix C, available local and regional information was used in compiling and assessing the data elements. Ramsey intends to continue collecting data from the municipal wells as well as other applicable information from public data sources, as it becomes available, during the life of this Plan. At a minimum, this Plan will be

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revised/updated in ten years, as required by the Wellhead Protection Rules, or as directed by the MDH. Each time this Plan is revised/updated the most recent and accurate data available will be used.

5.4 Issues, Problems, and Opportunities Related to Local, State, and Federal Programs and Regulations

The State of Minnesota and local units of government currently enforce land use ordinances, zoning laws, sewer ordinances, well permitting regulations, and groundwater appropriation permit regulations. Ramsey will work to promote the use of best management practices, (e.g., via the ACMWPG) for potential contaminant source properties within the DWSMAs. It is anticipated that local issues will be adequately addressed through these existing processes and adoption of best management practices.

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6.0 Wellhead Protection Goals

In accordance with Minnesota Rules chapter 4720.5240, this section discusses the goals for present and future water use and land use to provide a framework for WHPP objectives and related actions.

Goals presented in this section were selected based on the information gathered and compiled from the data elements, delineations of the WHPAs and DWSMAs, results of the vulnerability assessments, results of the PCSI, expected future land and water uses, identified issues, problems, and opportunities, and evaluation of this information.

Through the years, the City has met water demands with a sufficient and safe water supply. Ramsey intends to continue providing a safe water supply to its customers into the future by implementing this WHPP. Implementation of this WHPP will help ensure that the City will meet this goal.

As shown in Table 1, Ramsey Wells 1, 2, 3, 4, 5, and 8 are classified as being vulnerable to contamination. The aquifer vulnerability is classified as Moderate throughout both DWSMAs (Figure 1). The goals and objectives of this WHPP will focus on reducing the potential contaminant pathways to the source water aquifer that may be provided by private wells, educating property owners and water supply users, and working with the neighboring jurisdictions, to the extent practicable, to ensure proper management of the portion of the East DWSMA the lies outside the Ramsey city limits.

Ramsey has identified the following goals for implementation of this WHPP:

- The City will work to maintain or improve the current level of water quality so that the municipal water supply will continue to meet or exceed all applicable state and federal water quality standards.
- Work with other cities in the ACMWPG to protect the source water aquifer.
- The City will provide information and promote activities that protect the source water aquifer that provides water to the municipal system. This will include increasing public awareness of the Wellhead and Source Water Protection Program and groundwater-related issues, and management of the identified potential contaminant sources within the DWSMAs.
- The City will continue to collect data to support future wellhead and source water protection efforts.

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7.0 Objectives and Plans of Action

In accordance with Minnesota Rules chapter 4720.5250, this section discusses the objectives and plans of action to goals for Ramsey's Wellhead and Source Water Protection Program.

7.1 Establishing Priorities

Within the DWSMAs, the vulnerability to contamination of the source water aquifer from which the City of Ramsey wells draw their water is classified as Moderate. The April 4, 2019 Scoping 2 Decision Notice from the MDH required Ramsey to conduct a PCSI to identify potential contaminant source locations in the DWSMAs. Potential contaminant sources identified in the DWSMAs include:

- Above-ground and underground storage tanks
- Leaking underground storage tank (LUST) sites
- Potential Class V well locations
- Chemical storage locations
- Spills/potential contamination sites
- Wells

The number of each type of potential contaminant source in the DWSMAs is shown in Table 3.

The City of Ramsey has identified the objectives and corresponding actions described in the following sections for accomplishing the wellhead and source water protection goals discussed above in Section 6. These goals for the City of Ramsey's Wellhead and Source Water Protection Program will be achieved through the following existing and planned programs:

- Wells
    - Promoting proper management of existing active wells in the DWSMAs
    - Encouraging the proper sealing of all unused wells within the DWSMAs
    - Identification of new high capacity wells in or near the DWSMAs
- Potential contaminant source properties
    - Notifying owners of potential Class V well properties of requirements related to Class V wells
    - Encouraging proper handling of chemicals/wastes
    - Encouraging proper operation and maintenance of storage tanks
    - Tracking the status of identified brownfields sites in the DWSMAs
    - Updating information on potential contaminant sources in the DWSMAs as new locations are identified. This will include obtaining information on potential contaminant sources in the DWSMAs from the regulating agencies to maintain an up-to-date potential contaminant source database for the DWSMAs and allow timely recognition of potential issues that could affect the Ramsey municipal water supply or DWSMAs.

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- Public education
    - Distribution of the Ramsey Annual Water Quality Report for the water supply system,
    - Posting Wellhead Protection Program information on the City of Ramsey website (http://www.ci.ramsey.mn.us/) and provide a link to the ACMWPG's *Know the Flow* website (http://www.knowtheflow.us/) on the City's website,
    - Inclusion of wellhead and source water protection in the City's planning process,
- Continued data collection
    - Recording static and pumping water levels in the Ramsey water supply wells,
    - Monitoring water levels in the City's observation well network,
    - Collection of additional local geologic and hydrogeologic data as it becomes available from public sources or from City-sponsored projects.

7.2 Well Management

The well management objectives outlined in this section consist of promoting the proper sealing of any unused, unmaintained, damaged, or abandoned wells and promoting proper management of active wells within the DWSMAs.

7.2.1 Distribution of Well Operation and Maintenance Information

The MDH has developed a handbook of information on proper well construction, operation, and maintenance titled "Well Owner's Handbook – A Consumer's Guide to Water Wells in Minnesota". This handbook is available on the MDH website. Ramsey will attempt to provide the handbook information to all owners of active wells within the DWSMAs. To accomplish this, a link to the MDH website page where the handbook can be found will be added to the City's website and the City will attempt to notify well owners within the DWSMAs via mail that the information is available through the City's website. Ramsey staff will track the number of well owners to whom they provide information regarding the Well Owner's Handbook.

7.2.1.1 Source of Action

Ramsey staff will obtain the website information for the handbook from the MDH. City staff will then mail the website information to appropriate addresses within the DWSMAs, include a link to the MDH website on the City's website and in the City's *Ramsey Resident* newsletter, and have a copy of the handbook available in a publicly accessible location in the Ramsey City offices.

7.2.1.2 Cooperators

None.

7.2.1.3 Time Frame

Distribution of the information to owners of will be done within one year after approval of this WHPP.

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7.2.1.4 Estimated Cost

Approximately $500 - $1,000. Costs will include City staff time, mailer printing and postage costs, and handbook printing costs.

7.2.1.5 Goals Achieved

Through the MDH handbook, well owners will be educated concerning the proper operation and maintenance of wells. Proper operation and maintenance of wells will reduce the potential risk of these wells becoming pathways for contaminants to travel from the ground surface to the source water aquifer.

Success criterion: Notification of well owners in the DWSMAs by mail that information on the proper operation and maintenance of private wells is available through the City's website will be completed within one year of MDH approval of the WHPP and tracking of the number of well owners to whom the notification is sent.

7.2.2 Promote the Proper Sealing of Unused, Unmaintained, Damaged, or Abandoned Wells within the DWSMAs

City staff will promote the proper sealing of unused, privately owned wells within the DWSMAs. As indicated in Table 3, the highest priority will be placed on those wells that are completed in the source water aquifer from which the Ramsey municipal wells pump and areas under current and near term development.

Proper sealing of unused wells can be promoted by periodically mailing a reminder to owners of wells that unused wells should be properly sealed and/or by posting a reminder on the City's website, in the *Ramsey Resident* newsletter, and working with the ACMWPG to post reminders on the *Know the Flow* website. The reminder will include a notification of the low interest loan program available through Anoka County for the sealing of unused wells and a link to the section of the *Know the Flow* website that has information related to sealing of unused wells. Proper sealing of unused wells at properties on which new developments are built or as properties are redeveloped can be promoted as part of the City's development approval process.

7.2.2.1 Source of Action

City staff

7.2.2.2 Cooperators

ACMWPG

7.2.2.3 Time Frame

The first reminders to owners of wells identified as high priority will all occur within two years of approval of this Plan.

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7.2.2.4 Estimated Cost

Approximately $1,000-$2,000 for each well sealing reminder mailing event. City staff time and costs for preparing and mailing reminders to well owners and for preparing reminders to be included in the City's newsletter, on the City's website, or on the *Know the Flow* website.

7.2.2.5 Goals Achieved

As this action is implemented, the City's goal of eliminating potential pathways for contaminants to travel from the ground surface to the source water aquifer will be realized.

Success criterion: The first reminder distributed to well owners in the DWSMAs within two years of MDH approval of the WHPP and subsequent reminders distributed every three years thereafter for the life of the Plan and tracking of the number of reminders distributed.

7.2.3 Identify New High-Capacity Wells within or Near the DWSMAs

City staff will request the MDH to notify the City when requests for new high capacity wells within the Ramsey DWSMAs are received. City staff will also contact the MDNR to request that the City receive notification via MPARS when the MDNR receives requests for new high capacity wells or new or changed appropriations within the Ramsey DWSMAs. If necessary, assistance from the Wellhead Protection Consultant will be requested to assess whether the new high capacity wells or new appropriations may result in a change in the DWSMA boundaries.

7.2.3.1 Source of Action

City staff will contact the MDH and MDNR regarding notifications on new high capacity wells and new or changed appropriations in the Ramsey DWSMAs. City staff will also request, as needed, assistance from the Wellhead Protection Consultant and the MDH to evaluate whether proposed pumping (or changes to pumping) will change the boundaries of the DWSMAs delineated for Ramsey's wells.

7.2.3.2 Cooperators

MDH, MDNR, and, possibly, the Wellhead Protection Consultant

7.2.3.3 Time Frame

Request to the MDH and MDNR to set up notifications will be made within two years of Plan approval; evaluation of potential changes to the DWSMA boundaries as needed.

7.2.3.4 Estimated Cost

Approximately $3,000-$10,000 for each event of identifying new wells or changes to existing appropriations permits and evaluating how the changes may affect the DWSMA boundaries. City staff time and, potentially, Wellhead Protection Consultant time.

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7.2.3.5 Goals Achieved

As this action is implemented, the City's WHPA/DWSMA delineations will remain current. New well owners will also be identified and educational materials identified/developed as part of other well management strategies can be provided to these new well owners.

Success criterion: Bi-annual determination of whether there are new high capacity wells in or near the DWSMAs and if there have been any major changes in permitted appropriations for existing high capacity wells in or near the DWSMAs.

7.3 Potential Contaminant Source Properties

The management objectives outlined in this section consist of providing information to owners of potential Class V well properties, promoting proper operation of storage tanks, maintaining an up-to-date database of storage tank properties in the DWSMAs, promoting proper handling of chemicals and wastes, reduction of waste streams at potential contaminant source properties within the DWSMAs, and maintaining the Inner Wellhead Management Zone (IWMZ) around each well so that potential contaminants are prevented from entering the IWMZs.

7.3.1 Notification of Owners of Potential Class V Well Properties

During the PCSI, seven separate property parcels where Class V wells may be or may have been located were identified within the West DWSMA. The City will provide a fact sheet on Class V wells and reporting requirements to owners of properties with active businesses where Class V wells may be or may have been located. The fact sheet will describe what a Class V well is and the impacts such wells can have on groundwater quality.

7.3.1.1 Source of Action

City staff, perhaps with the assistance of the MDH, U.S. EPA, and/or Wellhead Protection Consultant, will obtain or prepare a packet that includes information on what constitutes a Class V well and what federal requirements are associated with Class V wells. City staff will mail the information packet to targeted property owners in the West DWSMA.

7.3.1.2 Cooperators

Potentially staff MDH, U.S. EPA, and the Wellhead Protection Consultant

7.3.1.3 Time Frame

Distribution of the information on Class V wells will occur within two years of approval of this Plan.

7.3.1.4 Estimated Cost

Approximately $1,000 to $2,000. Estimated costs include City staff time, printing and postage costs and, potentially, Wellhead Protection Consultant costs.

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7.3.1.5 Goals Achieved

Property owners will have information to determine if they own a Class V well and, if so, become aware of their responsibilities related to Class V wells. Compliance with the applicable regulations regarding Class V wells by the property owners will reduce the potential for groundwater contamination and impact to the source water aquifer.

Success criterion: Distribution of information according to the schedule outlined in section 7.3.1.3 and tracking of the number of information packets distributed.

7.3.2 Information for Registered Storage Tank Owners

The City, possibly with the assistance of the Wellhead Protection Consultant, will prepare and send a letter to owners of properties within the DWSMAs that have active registered storage tanks. The letter will not be sent to owners of properties for which available information indicates that the storage tanks have been removed. This letter will direct recipients to MPCA publications and guidance on proper operation and maintenance of storage tanks and include information on the City's Wellhead and Source Water Protection Program (the Program). Information in the letter will also be posted on the City's website. A copy of the letter will be available in a publically accessible location in City Hall.

7.3.2.1 Source of Action

City staff, possibly with the assistance of the Wellhead Protection Consultant, will prepare the letter to owners of targeted storage tank properties. City staff will also post information contained in the letter to the City's website.

7.3.2.2 Cooperators

Wellhead Protection Consultant, if needed

7.3.2.3 Time Frame

The letter will be sent to owners of properties in the DWSMAs where active tanks are located within two years of approval of this Plan. In addition, letters will be sent to property owners as new storage tanks are identified in the DWSMAs. A reminder letter will be sent to all targeted storage tank property owners in year seven of Plan implementation.

7.3.2.4 Estimated Cost

Approximately $1,200-$2,000. Estimated costs include City staff time, letter production and postage costs, and Wellhead Protection Consultant costs (as necessary).

7.3.2.5 Goals Achieved

Targeted property owners will be educated concerning the Wellhead and Source Water Protection program, on where to find information on proper operation and maintenance of storage tanks, and the requirements necessary to maintain a safe and secure system. Property owners will be encouraged to use best management practices regarding their storage tanks, and report any releases of contaminants to the City in addition to any other actions required by applicable regulations. Planned distribution of this letter

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provides the City the opportunity to heighten the awareness of wellhead and source water protection with these property owners.

Success criterion: Distribution of the letter to owners of active storage tanks completed according to the schedule outlined in section 7.3.2.3 and tracking of the number of letters distributed.

7.3.3 Tracking of Registered Storage Tanks

In year five of Plan implementation, the City will request from the MPCA, or direct the Wellhead Protection Consultant to request on behalf of the City, information on the status of registered storage tanks in the Ramsey DWSMAs. This information will allow the City to update the PCSI database and maintain current information regarding these potential contaminant sources in the DWSMAs. It is anticipated that this activity would also identify any new registered storage tanks in the DWSMAs. If necessary, the PCSI database will be updated to accurately reflect the number and status of registered storage tanks in the DWSMAs after the information is obtained from the MPCA.

7.3.3.1 Source of Action

City staff, or the Wellhead Protection Consultant on behalf of the City, will contact MPCA staff to obtain the information on the status of registered storage tanks.

7.3.3.2 Cooperators

MPCA and, possibly the Wellhead Protection Consultant.

7.3.3.3 Time Frame

Information will be requested from the MPCA in year five after approval of this Plan.

7.3.3.4 Estimated Cost

Approximately $1,000 - $2,000 for the review of new storage tank information and, if necessary, update of the PCSI database. Estimated costs include City staff time and Wellhead Protection Consultant time (as necessary). Costs may vary depending upon the number of new registered storage tank locations that must be added to the PCSI database.

7.3.3.5 Goals Achieved

By tracking the status of registered storage tanks within the DWSMAs, the City will remain aware of the current status of these potential contaminant sources. This will allow the City to identify potential impacts to the municipal water supply and give the City time to determine the best response to any potential impacts before the municipal water supply is compromised.

Success criterion: Submittal of request to the MPCA for information regarding the status of registered storage tanks in the DWSMAs per the schedule in section 7.3.3.3 and completion of any updates to the PCSI database necessitated by the new information.

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7.3.4 Information for Chemical Storage Properties

Through direct mail contact, the City will encourage the owners of the potential contaminant source properties associated with chemical storage within the West DWSMA to participate in self-audits of their chemical storage and waste generation and handling. The direct mail contact from the City will also encourage these businesses to request a site visit from the Minnesota Technical Assistance Program (MnTAP). MnTAP helps Minnesota businesses implement industry-tailored solutions that maximize resource efficiency, prevent pollution, and reduce costs to improve public health and the environment.

MnTAP helps Minnesota businesses protect the environment and stay competitive by providing practical alternatives to prevent pollution of land, air, and water. By reducing waste and increasing efficiency, businesses can save on disposal and raw material costs, decrease the regulatory compliance burden, and make working conditions healthier and safer for their employees.

7.3.4.1 Source of Action

City staff, perhaps with the assistance of the Wellhead Protection Consultant, will prepare and distribute the direct mail notice.

7.3.4.2 Cooperators

Wellhead Protection Consultant, potentially

7.3.4.3 Time Frame

Distribution of the direct mail notice will occur within two years of approval of this Plan. In year six of Plan implementation the direct mail notice will be sent to owners of any newly identified properties within the DWSMAs that are associated with chemical storage.

7.3.4.4 Estimated Cost

Costs for the preparation of the direct mail notice will include City staff time, printing, postage costs, and, potentially, Wellhead Protection Consultant costs and are estimated to be $800 to $1,800.

7.3.4.5 Goals Achieved

Business owners will become aware of issues related to their chemical storage and handling and learn of available assistance for identifying ways to minimize and properly dispose their waste.

Success criterion: Contact of property owners according to the schedule outlined in section 7.3.4.3.

7.3.5 Sites Where Contaminant Releases May Have Occurred

During the PCSI, locations of sites where contaminants may potentially be present were identified in the DWSMAs. All the sites are classified as brownfields sites by the MPCA. In year five of this Plan, City staff will request from the MPCA updates on the status of these properties, including information on any groundwater contamination associated with these sites. Information on any new brownfields sites in the DWSMAs will also be requested. Updated information received will be reviewed to determine if any additional actions related to protection of the City's water supply are warranted. The PCSI database will be

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updated as warranted. If necessary, the City will request assistance from the Wellhead Protection Consultant.

7.3.5.1 Source of Action

City staff

7.3.5.2 Cooperators

MPCA and, potentially, the Wellhead Protection Consultant

7.3.5.3 Time Frame

The request for updated data will be made in year five after approval of this Plan. If warranted, the PCSI database update would be completed following review of the updated data.

7.3.5.4 Estimated Cost

Approximately $500 to $1,500 for each data update. Estimated costs include City staff time and, if needed, Wellhead Protection Consultant costs.

7.3.5.5 Goals Achieved

The City will maintain current information on the status of the brownfields sites and any groundwater contamination associated with these sites.

Success criterion: Data update requests according to the schedule outlined in section 7.3.5.3.

7.3.6 Inner Wellhead Management Zone Management

The Inner Wellhead Management Zone (IWMZ) is defined in the Minnesota Rules as that area within a 200-foot radius of a public water supply well. The City will monitor setbacks in the IWMZs, possibly with the assistance of the MDH, to ensure that the IWMZ around each Ramsey municipal well remains free of potential contaminant sources. City staff will document each IWMZ inspection and any actions taken to remove potential contaminant sources from an IWMZ.

7.3.6.1 Source of Action

City staff

7.3.6.2 Cooperators

MDH

7.3.6.3 Time Frame

The monitoring of setbacks within the IWMZs will be every two years after approval of this Plan.

7.3.6.4 Estimated Cost

Costs for monitoring the IWMZ setbacks are estimated to be $1,500 for each evaluation of the IWMZs and include City staff time.

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7.3.6.5 Goals Achieved

By monitoring the IWMZ setbacks, Ramsey will be able to keep the IWMZ around each well free of potential contaminant sources and ensure that any new regulated activities will meet required setbacks.

Success criterion: Completion of IWMZ potential contaminant source inventories per the schedule in section 7.3.6.3 and keeping the IWMZs free of potential contaminant sources.

7.4 Transportation Corridors and Emergency Response

U.S. Highway 10 and County Roads 56, 83, and 116 cross the West DWSMA. State Highway 47 and County Road 116 cross the East DWSMA. The BNSF Railroad tracks cross the southern portion of the W est DWSMA. Contaminant spills in these major transportation corridors could, if not cleaned up in a timely matter, have the potential to adversely impact the City's water supply. Therefore, the Wellhead Protection Manager will establish communication and create awareness among Ramsey city staff about transportation corridor issues that may affect the public water supply and the procedures in place to address spills and prevent released contaminants from entering the municipal water supply. The Wellhead Protection Manager will work with the City's Emergency Manager to ensure that emergency procedures that will protect the municipal water supply are part of the City's emergency response program.

The Wellhead Protection Manager will also provide copies of the WHPP to the MPCA and BNSF Railroad.

7.4.1 Source of Action

City staff

7.4.2 Cooperators

None

7.4.3 Time Frame

The Wellhead Protection Manager will meet with the Emergency Manager within two years of approval of this Plan. Transmittal of the WHPP to the MPCA and BNSF Railroad will occur within one year after approval of this plan.

7.4.4 Estimated Cost

Costs for this action will include City staff time and production costs for WHPP copies. Estimated cost is $2,000 to $2,500.

7.4.5 Goals Achieved

The City's emergency responders will work with and assist County and State first responders in the handling of spills in transportation corridors to ensure, to the extent possible, released contaminants are prevented from entering the environment and, potentially, impacting the municipal water supply.

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The MPCA and BNSF Railroad will be educated regarding the boundaries of the Ramsey DWSMAs and the management actions that are planned.

Success criterion: Emergency responder and BNSF Railroad awareness of the City's DWSMAs.

7.5 General Public Education

Public education concerning the DWSMAs associated with the City's municipal wells will include: inclusion of Wellhead and Source Water Protection Program information in the City's *Ramsey Resident* newsletter, distribution of the Ramsey Annual Water Quality Report (aka, Consumer Confidence Report) to residents of Ramsey, providing information on the City of Ramsey website (http://www.ci.ramsey.mn.us/) and the *Know the Flow* website (http://www.knowtheflow.us/), and inclusion of wellhead and source water protection into the City's planning process. The *Know the Flow* website is a cooperative water resources management website established by the ACMWPG.

7.5.1 Wellhead Protection Information

The City will develop information regarding the Wellhead and Source Water Protection Program for inclusion in the City's *Ramsey Resident* newsletter. The newsletter is available to all City residents.

7.5.1.1 Source of Action

City staff will prepare information on wellhead protection for the City's newsletter one to two times per year. If necessary, the Wellhead Protection Consultant will be contacted for assistance in preparing this information for the newsletter. The newsletter is distributed to Ramsey residents and businesses six times per year and is available on the City's website.

7.5.1.2 Cooperators

City staff and, if necessary, the Wellhead Protection Consultant

7.5.1.3 Time Frame

One to two times per year beginning in year two after approval of this WHPP

7.5.1.4 Estimated Cost

Approximately $500 - $2,500 each time information is prepared for the newsletter. Costs will include City staff time for preparing the information, and costs for Wellhead Protection Consultant assistance (as needed).

7.5.1.5 Goals Achieved

The information in the newsletter will be intended to educate owners of properties within the DWSMAs, and the general public, about the City's Wellhead and Source Water Protection Program, groundwater protection principles, and steps that everyone can take to protect the City's municipal water supply.

Success criterion: At least annual distribution of information related to groundwater and wellhead protection via the City's newsletter per section 7.5.1.3.

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7.5.2 Drinking Water Quality Report

The City will continue to annually prepare and distribute the Annual Water Quality Report (aka, Consumer Confidence Report) to Ramsey residents. The report provides residents with information regarding the City's municipal water supply and its water quality.

7.5.2.1 Source of Action

City staff

7.5.2.2 Cooperators

None

7.5.2.3 Time Frame

Annually as required by Federal regulations

7.5.2.4 Estimated Cost

Costs include City staff time for preparation of the report and posting it on the City's website. Estimated annual cost for preparation of the report is $1,000 to $1,500.

7.5.2.5 Goals Achieved

The residents of Ramsey will become more aware of the Federal water quality requirements for public water supplies. Residents will also become more aware of the overall water quality of Ramsey's municipal water supply.

Success criterion: Annual publication/distribution of the Annual Water Quality Report.

7.5.3 City of Ramsey and *Know the Flow* Websites

The City will post information on the Wellhead and Source Water Protection Program on the City's website (http://www.ci.ramsey.mn.us/) and on the *Know the Flow* website (http://www.knowtheflow.us/). If necessary, the Wellhead Protection Consultant will be asked to assist with the preparation of information to be posted on the websites.

7.5.3.1 Source of Action

City staff

7.5.3.2 Cooperators

City staff, ACMWPG, and Wellhead Protection Consultant (as needed)

7.5.3.3 Time Frame

To begin in year two after approval of this WHPP. Information on the websites will be updated periodically thereafter.

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7.5.3.4 Estimated Cost

Approximately $500-$2,500. City staff time and, potentially, Wellhead Protection Consultant costs.

7.5.3.5 Goals Achieved

The residents of Ramsey will become more aware of wellhead and source water protection issues and the actions Ramsey is taking to protect the municipal water supply. Education of the residents should lead to a better awareness of pollution prevention among the City's population.

Success criterion: Posting of Wellhead and Source Water Protection Program information on the City and *Know the Flow* websites according to the schedule identified in section 7.5.3.3.

7.6 Inclusion of Wellhead and Source Water Protection in the Planning Process within the DWSMAs

Copies of this WHPP amendment will be supplied to the City's Planning and Development Department so that they are aware of the Wellhead Protection Program. The Wellhead Protection Manager will work with the Planning and Economic Development Departments to determine the best way to ensure that the City's planning and development process is consistent with the goals and objectives of this WHPP. Options that may be discussed could include developing checklists related to wellhead protection for use in the planning review process, development of guidelines (based on MDH guidance) regarding when to allow storm water control facilities in the DWSMAs, adjustments to zoning, amendments to the City Code, communication with other members of the ACMWPG regarding their efforts in this area, and available resources from Metropolitan Council.

7.6.1 Source of Action

City staff

7.6.2 Cooperators

ACMWPG, Metropolitan Council

7.6.3 Time Frame

The Wellhead Protection Manager and those responsible for City planning and economic development will determine, within two years of approval of this WHPP, how best to incorporate wellhead and source water protection into the City's development, zoning, and planning processes.

7.6.4 Estimated Cost

Approximately $3,000-$5,000. Costs to complete this task will include staff time to develop a process for including wellhead protection in the planning process and to review proposals that could affect the municipal wells and associated DWSMAs.

Success criterion: Implementation of a method for incorporating wellhead and source water protection into the City's development, zoning, and planning processes.

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7.6.5 Goals Achieved

Wellhead and source water protection will be incorporated into future planning efforts. Potential pollution risks to the source water aquifers will be reduced.

7.7 Data Collection

Ramsey will continue to collect and maintain local geologic and hydrogeologic data as it becomes available in order to improve and augment current information and to provide additional data for future revisions of this WHPP. The City will also continue to collect information on potential contaminant sources within the DWSMAs.

7.7.1 Monitoring Water Levels in Municipal Water Supply Wells and City Observation Wells

The City will continue to routinely measure the static and pumping water levels in the municipal water supply wells and the City's observation wells. These water levels will be measured per the methods and schedules identified in the City's draft Water Supply Plan (Ramsey, 2018a).

7.7.1.1 Source of Action

City staff

7.7.1.2 Cooperators

None.

7.7.1.3 Time Frame

Ongoing

7.7.1.4 Estimated Cost

Approximately $2,000-$4,000 annually

7.7.1.5 Goals Achieved

Routine collection of groundwater levels in the municipal wells and City observation wells will provide data for the evaluation of groundwater elevation trends over time.

Success criterion: Compilation of a long term groundwater elevation dataset that can be used to evaluate groundwater elevation trends in the source water aquifer.

7.7.2 Other Geologic and Hydrogeologic Data Collection

The City will attempt to collect local geologic and hydrogeologic data for the Ramsey area as it becomes available from other public sources or through City-sponsored projects. The City will also support, whenever possible, future data collection efforts by other governmental entities (e.g., MGS, MDH, MDA, MDNR, MPCA, Lower Rum River Watershed Management Organization, and Anoka County).

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7.7.2.1 Source of Action

City staff

7.7.2.2 Cooperators

State and Anoka County agencies conducting geologic and hydrogeologic studies, well drilling companies, Wellhead Protection Consultant, and others.

7.7.2.3 Time Frame

Ongoing beginning with approval of this WHPP.

7.7.2.4 Estimated Cost

Approximately $1,000 to $1,500 for compiling data from other public sources.

7.7.2.5 Goals Achieved

More accurate hydrogeologic data will be available for use in siting future wells and for future revisions of the delineated WHPAs and the DWSMAs for existing and proposed municipal wells. Updated and more accurate vulnerability assessments may be possible as a result of new information.

Success criterion: Compilation of a geologic/hydrogeologic dataset that can be used in the future.

7.7.3 Updating of the Groundwater Model Used in the WHPA Delineations

Any new local geologic and hydrogeologic data for the Ramsey area will be periodically reviewed to determine if the groundwater model used in the WHPA delineations will need to be updated. In addition, pumping from high capacity wells often changes over time. Changes in pumping from high capacity wells in or near the Ramsey DWSMAs could affect the DWSMA boundaries. Therefore, the City will work with the Wellhead Protection Consultant to review available information and determine if the groundwater flow model should be updated so that future WHPA/DWSMA delineations will be consistent with available information.

7.7.3.1 Source of Action

City staff

7.7.3.2 Cooperators

Wellhead Protection Consultant

7.7.3.3 Time Frame

Five to seven years after approval of this Plan

7.7.3.4 Estimated Cost

Approximately $1,000 to $5,000 depending upon the magnitude of the revisions needed to make the groundwater flow model consistent with the most current available information.

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7.7.3.5 Goals Achieved

The groundwater flow model used in the WHPA delineations will be consistent with available information. Since the groundwater flow model used to delineate the WHPAs will be consistent with current information updating of the WHPAs in the future can be done more efficiently.

Success criterion: An updated groundwater flow model that can be used for future updates to Part 1 of the City's WHPP.

7.7.4 Potential Contaminant Source Database

The City will periodically update the information on potential contaminant sources within the DWSMAs collected during the development of this WHPP, with the assistance of the Wellhead Protection consultant, if needed. The City will add information to the potential contaminant source database as additional potential contaminant source sites are identified or as sites are closed through working with the MPCA, the MDH, the MDNR, the U.S. EPA, and Anoka County. New information for the PCSI database will be obtained by contacting appropriate MPCA, MDH, MDNR, U.S. EPA, and County programs between years four and six of Plan implementation.

7.7.4.1 Source of Action

City staff.

7.7.4.2 Cooperators

MPCA, MDH, MDNR, U.S. EPA, Anoka County staff, and the Wellhead Protection Consultant, if needed.

7.7.4.3 Time Frame

Between years four and six after approval of this Plan.

7.7.4.4 Estimated Cost

Approximately $500-$2,500 that includes City staff time and, if needed, Wellhead Protection Consultant costs. Actual costs will depend upon the amount of new potential contaminant source location information that must be added to the potential contaminant source database (including location verification) and in any year could be higher than the estimated range shown.

7.7.4.5 Goals Achieved

This database will be a useful tool to track, catalog, and document the status of potential contaminant sources within the DWSMAs.

Success criterion: Maintaining an up to date potential contaminant source database.

7.7.5 Potential Contaminant Source Verification

Potential contaminant sources were identified within the DWSMAs during the PCSI. As part of the development of this WHPP, all locations of identified potential contaminant sources were verified by the Wellhead Protection Consultant to the extent possible based on the available data. Any new potential

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contaminant source locations identified during the implementation of this WHPP will be verified by the City with the assistance of the Wellhead Protection Consultant, if needed.

7.7.5.1 Source of Action

City staff.

7.7.5.2 Cooperators

City staff and the Wellhead Protection Consultant, if needed.

7.7.5.3 Time Frame

When new potential contaminant sources in the DWSMA are identified.

7.7.5.4 Estimated Cost

Approximately $500-$3,000. City staff time and Wellhead Protection Consultant costs, if needed. Actual costs will depend upon the number of new potential contaminant source locations that must be verified and in any update could be higher than the estimated range shown.

7.7.5.5 Goals Achieved

Verification of newly identified potential contaminant source locations within the DWSMAs will allow the City to remain in compliance with the requirements of the State of Minnesota's Wellhead and Source Water Protection Program. Verification of the newly identified locations will also ensure that the City uses the most accurate data on type and location of potential contaminant sources as implementation of this WHPP proceeds.

Success criterion: All potential contaminant source locations in the database are verified to the extent possible.

7.7.6 Tritium and Indicator Parameter Sampling

In the April 4, 2019 Scoping Decision Notice (MDH, 2019b), the MDH recommended that the City should sampling Wells 1, 3, 4, 6, and 7 for tritium and the indicator parameters ammonia, bromide, chloride, nitrate and nitrite, and sulfate. Tritium (^{3}H), a radioactive isotope of hydrogen, whose atmospheric concentrations rose in the 1950s and early 1960s due to atmospheric hydrogen bomb testing. It has been used extensively to date groundwater. Tritium activities peaked during atmospheric hydrogen bomb testing of the 1950s and 1960s, and values of ^{3}H in precipitation reached a maximum of approximately 10,000 TU (tritium units) in 1963 (Mazor, 2004). Natural production of ^{3}H in the upper atmosphere introduces approximately 5 TU to precipitation each year (Mazor, 2004). The presence of tritium at concentrations above 1 tritium unit in a groundwater sample indicates the presence of a significant fraction of post-1954 (i.e., recently infiltrated) water in the sample. The indicator parameters provide additional information on the rate at which an aquifer recharges and can also provide evidence of impacts to groundwater by human activities.

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Sampling of City wells for tritium and the indicator parameters at regular intervals will allow for tracking of concentrations over time. If concentrations of these monitoring parameters in a groundwater sample from a well are significantly higher than the concentrations in a previous sample from the same well it could be an indication that there is a pathway such as a leak in the well casing or an unused, unsealed well in the vicinity that allows water to move from the surface to the source water aquifer faster than before the pathway became available. The City will work with the MDH to sample Wells 1, 3, 4, 6, and 7 in year five after approval of this WHPP. Thereafter, the City will work with the MDH to sample the municipal wells for these parameters at least every 10 years. The City recognizes that, contingent on funding, the MDH will provide sample bottles and cover analytical costs but City staff may be required to perform the sample collection and ship samples to the MDH.

7.7.6.1 Source of Action

City staff

7.7.6.2 Cooperators

MDH

7.7.6.3 Time Frame

In year five after approval of this WHPP and then at least every 10 years thereafter.

7.7.6.4 Estimated Cost

At the time this plan was prepared, cities were not charged by the MDH for tritium and indicator parameter sampling and analysis.

7.7.6.5 Goals Achieved

Obtaining data to evaluate if pathways that allow for relatively rapid movement of water from the surface to the source water aquifers are present.

Success criterion: Collection of groundwater samples from the selected City wells and analysis of these samples for tritium and the indicator parameters on the schedule outlined in section 7.7.6.3.

7.7.7 Evaluation of Well 1 Casing

In the Part 1 WHPP amendment (MDH, 2018) it was noted that the tritium concentration in a groundwater sample collected from Well 1 in 2017 was higher than the tritium concentration in a sample collected from the well in 2006. The rise in tritium concentration could be an indication of a leak in the well casing. Therefore, the City will hire a well contractor to evaluate the condition of the casing during the next scheduled maintenance of the well.

7.7.7.1 Source of Action

City staff

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7.7.7.2 Cooperators

Well contractor

7.7.7.3 Time Frame

Next scheduled maintenance of Well 1

7.7.7.4 Estimated Cost

Approximately $10,000 to $15,000. The actual cost will depend on the level of effort required to determine if the casing is compromised.

7.7.7.5 Goals Achieved

Determining if the Well 1 casing is compromised and providing a pathway that allows for relatively rapid movement of water from the surface to the source water aquifers.

Success criterion: Evaluation of the Well 6 casing on the schedule outlined in section 7.7.7.3.

Commented [JG2]: NOTE TO CITY REVIEWERS: In the Part 1 WHPP amendment the MDH noted that the tritium concentration in samples from Well 1 rose from 1.6 in 2006 to 2.4 in 2017. Increasing tritium concentration (assuming there were no problems with the analyses) could indicate the casing is compromised. If maintenance has not been done on Well 1 (including a video inspection of the casing) hasn't been done since the 2017 tritium sampling I would recommend this be done. Including this management action would allow you to apply for a Source Water Implementation Grant from MDH to help pay for the Well maintenance. If this work has been done since 2017 and no holes were found in the casing then I would recommend not including this management action.

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8.0 Evaluation Program

Per Minnesota Rule 4720.5270, the progress in implementing a WHPP must be evaluated routinely to determine the effectiveness of the WHPP in terms of accomplishment of goals. Monitoring and evaluation measures to ensure effectiveness of the management strategies are detailed below.

Evaluation activities discussed in this WHPP amendment include the following:

- Track the implementation of the objectives, activities, and tasks discussed above in Section 7.0.
- Determine the effectiveness of specific management strategies for the protection of the Ramsey municipal water supply.
- Identify possible changes to the management strategies to improve overall effectiveness.
- Determine the adequacy of financial resources and staff availability to perform and implement the management strategies planned each year.
- Update the WHPP if new wells are added to the municipal water supply system.

The City of Ramsey will continue to cooperate with the MDH in the monitoring of the City's municipal water supply to determine if the management strategies presented in this WHPP are having a positive effect on water quality and to identify any water quality problems that may arise and need to be addressed.

The Ramsey Wellhead Protection Manager will strive to provide a report to the City Council every two years that summarizes the progress in implementing the management strategies and objectives in this WHPP. The report will be completed using the MDH Wellhead Protection Program Evaluation form (Appendix F). The City will retain a copy of the report in its Wellhead Protection file and send a copy of the report to the MDH Source Water Protection Unit in St. Paul. The intent of the biannual reports is to compile a comprehensive review of the implementation of the source water management strategies for use when the City updates or revises this WHPP. As specified by the Wellhead Protection Rules, this WHPP will be updated a minimum of every 10 years, or more often as required due to changes to the municipal water supply system.

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9.0 Alternative Water Supply Contingency Strategy

The purpose of a contingency plan is to establish, provide, and keep updated certain emergency response procedures and information for the public water supply, which may become vital in the event of a partial or total loss of public water supply services as a result of natural disaster, chemical contamination, civil disorder, or human-caused disruptions.

In 2008 the MDNR approved the City's Water Supply Plan that includes a water supply contingency strategy that would be implemented in the event of a water emergency. The City adopted the Water Supply Plan on April 1, 2009. Copies of the MDNR approval letter for the 2009 Water Supply Plan and the completed Certificate of Adoption for the Water Supply Plan that the City filed with the MDNR are presented in Appendix G.

The City had submitted a new Water Supply Plan (Ramsey, 2018) to the MDNR that addresses water emergencies and water conservation in December 2018. Once the new Water Supply Plan is approved by the MDNR and adopted by the City it will replace the plan that was adopted by the City in 2009 referenced above in this section. Since it has been more than 10 years since the City's adoption of the Water Supply Plan and it is not known when the MDNR will complete its review of the City's new Water Supply Plan, the Emergency Preparedness Procedures and Emergency Telephone List sections of the new Water Supply Plan are included in Appendix G and will be followed in until approval/adoption of the new Water Supply Plan. The City will provide documentation of MDNR approval and City adoption of the new Water Supply Plan to the MDH when available.

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10.0 References

Bolton & Menk (2017). Comprehensive Water System Study Update – In Coordination with 2040 Comprehensive Plan Update, prepared for City of Ramsey, September 2017.

City of Ramsey (Ramsey), 2018a. Draft City of Ramsey Local Water Supply Plan – Third Generation for 2018-2028, draft submitted to MDNR November 29, 2018.

City of Ramsey (Ramsey), 2018b. Draft Surface Water Management Plan, project 14-31, revised August 23, 2018.

Mazor, E. 2004. Chemical and Isotopic Groundwater Hydrology, 3rd ed., New York: Marcel Dekker Inc.

Metropolitan Council, 2015. 2015 System Statement – City of Ramsey, System Statement issue date September 17, 2015.

Minnesota Department of Health (MDH), 2018. Amendment to the Wellhead Protection Plan – Part 1: Delineation of the Wellhead Protection Area (WHPA), Drinking Water Supply Management Area (DWSMA) and Assessments of Well and DWSMA Vulnerability, prepared for the City of Ramsey, February 2018.

Minnesota Department of Health (MDH), 2017. Scoping Decision Notice No. 1 for the City of Ramsey, PWSID 1020035, for Amending the Wellhead Protection Plan, Letter from Amal Djerrari of the MDH to Bruce Westby of the City of Ramsey, May 10, 2017.

Minnesota Department of Health (MDH), 2019a. Letter from Amal M. Djerrari of the MDH to Bruce Westby of the City of Ramsey approving the Part 1 Wellhead Protection Plan Amendment, dated January 29, 2019.

Minnesota Department of Health (MDH), 2019b. Scoping 2 Decision Notice and Meeting Summary – City of Ramsey – PWSID 1020035, Letter from John Freitag of the MDH to Bruce Westby of the City of Ramsey, April 4, 2019.

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Tables

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Table 1

Municipal Well Construction Summary
City of Ramsey WHPP Amendment

Local Well ID	Unique Number	Use/ Status[1]	Casing Diameter (in.)	Casing Depth (ft.)	Well Depth (ft.)	Year Constructed	Aquifer	Well Vulnerability
1	161441	P	14	243	323	1984	CTCW	Vulnerable
2	416183	S	14	240	320	1987	CTCG	Vulnerable
3	580303	P	30 x 24	222	345	1997	CTCW	Vulnerable
4	580313	P	30 x 24	191	321	1998	CTCW	Vulnerable
5	593672	P	30 x 24	215	316	2000	CTCW	Vulnerable
6	706840	P	30 x 24	282	390	2005	CTCW	Not Vulnerable
7	743832	P	30 x 24	216	332	2007	CTCW	Not Vulnerable
8	743833	P	30 x 24	245	354	2007	CTCW	Vulnerable

[1] P = Primary
S = Seasonal

Aquifer Codes:
CTCG = Tunnel City Group
CTCW = Tunnel City Group-Wonewoc Sandstone

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Table 2

Annual Volume of Water Pumped
City of Ramsey WHPP Amendment

		Total Annual Withdrawal (gal/yr)				
Unique Number	**Well Name**	**2011**	**2012**	**2013**	**2014**	**2015**
161441	1	134,541,000	100,231,000	76,124,000	104,230,000	129,575,000
416183	2	116,,000	5,462,000	65,,000	45,,000	31,,000
580303	3	140,514,000	164,864,000	40,799,000	30,863,000	127,767,000
580313	4	58,523,000	62,362,000	123,903,000	194,032,000	118,314,000
593672	5	30,297,000	59,230,000	47,320,000	58,707,000	76,277,000
706840	6	120,120,000	138,082,000	106,876,000	119,842,000	122,664,000
743832	7	88,424,000	60,305,000	118,526,000	95,657,000	11,063,000
743833	8	117,421,000	29,151,000	74,060,000	57,914,000	14,744,000
	Totals	689,840,000	619,687,000	587,608,000	661,245,000	600,404,000

Source: City water use records, MPARS

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Table 3

Summary of Potential Sources of Contaminants and Assigned Management Priority
City of Ramsey WHPP Amendment

Potential Contaminant Source Category	Total Number in DWSMA[1]	Number Within IWMZ and Priority Assigned	Number Within ERZ and Priority Assigned	Number Within Remainder of the DWSMAs and Priority Assigned
Chemical Storage Sites: Non-Agricultural	2	MVZ - 0	MVZ - 0	MVZ - 2 (Low)
Class V Well Locations (CVMVW)	7	MVZ - 0	MVZ - 0	MVZ - 7 (Low)
Potential Contaminant Source Locations (Brownfield Sites)	6	MVZ - 0	MVZ - 0	MVZ - 6 (Low)
Spill Locations	9	MVZ - 0	MVZ - 0	MVZ - 9 (Low)
Leaking Tank Sites				
Closed	9	MVZ - 0	MVZ - 1 (Low)	MVZ - 8 (Low)
Registered Storage Tank Sites				
Status = Active	5	MVZ - 0	MVZ - 0	MVZ - 5 (Mod.)
Status = Inactive, Closed, Removed or Unknown	8	MVZ - 0	MVZ - 1 (Mod.)	MVZ - 7 (Low)
Wells (status = Active, Inactive, or Unknown)				
Completed in a source water aquifer	123[4]	MVZ - 1 (Mod.[2])	MVZ - 0	MVZ - 136 (High)
Not completed in or penetrating source water aquifer	93	MVZ - 0	MVZ - 0	MVZ - 79 (Mod.)

MVZ Moderate aquifer vulnerability zone
ERZ Emergency Response Zone: defined as portion of the WHPA within the 1-year groundwater time of travel area.
IWMZ Inner Wellhead Management Zone: defined in MR4720.5100 subpart 19 as the area within 200 feet of a public water supply well.
[1] Total number of each potential contaminant source type identified during the PCSI.
[2] Site is under City control so priority is set as moderate.
[3] Total number of wells does not include the eight Ramsey municipal water supply wells.
[4] For the purposes of this plan, wells for which the aquifer could not be determined were assumed to be completed in the source water aquifer.

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Table 4

High Capacity Wells Within One Mile of the DWSMAs
City of Ramsey

Map ID[1]	Unique ID	Status	Permittee	Use	Aquifer
183	773399	Active	Ramsey, City of	Landscaping/Athletic Field Irrigation	CTCG
122215	122215	Active	Marshall Concrete Products	Non-metallic Processing (rubber, plastic, glass, concrete)	CTCG
201178	201178	Active	City of Anoka	Municipal/Public Water Supply	CEMS
201182	201182	Active	City of Anoka	Municipal/Public Water Supply	CMTS
209269	209269	Active	City of Anoka	Golf Course Irrigation	QWTA
224625	224625	Active	City of Anoka	Municipal/Public Water Supply	CWMS
417499	417499	Active	Kurak, Thomas	Once-through Systems (HVAC)	CTCG
463025	463025	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463026	463026	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463027	463027	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463028	463028	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463029	463029	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463030	463030	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463031	463031	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463032	463032	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463033	463033	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463034	463034	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463035	463035	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463036	463036	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463037	463037	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
463038	463038	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
463039	463039	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QBAA
463040	463040	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA
463041	463041	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
463042	463042	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
463043	463043	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
463044	463044	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT
512754	512754	Active	Anoka-Hennepin ISD 11	Landscaping/Athletic Field Irrigation	CTCG
676405	676405	Active	City of Anoka	Municipal/Public Water Supply	CTCW

Table 4

High Capacity Wells Within One Mile of the DWSMAs
City of Ramsey

Map ID[1]	Unique ID	Status	Permittee	Use	Aquifer
785266	785266	Active	Nathe, Joseph	Agricultural Crop Irrigation	QWTA
792110	792110	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA

[1] Map ID refers to Figure 4

Aquifer Codes:
CEMS = Eau Claire Formation – Mt. Simon Sandstone
CSLT = St. Lawrence Formation – Tunnel City Group
CTCG = Tunnel City Group
CTCW = Tunnel City Group – Wonewoc Sandstone
CMTS = Mt. Simon Sandstone
CWMS = Wonewoc Sandstone – Mt. Simon Sandstone
CWON = Wonewoc Sandstone
QWTA = Quaternary Water Table Aquifer

DRAFT

Figures

DRAFT

A - Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.

AE - The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.

X - Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level. Zone C may have ponding and local drainage problems that don't warrant a detailed study or designation as base floodplain. Zone X is the area determined to be outside the 500-year flood and protected by levee from 100-year flood.

- Municipal Well
- Railroad
- PWI Watercourse
- PWI Basin
- Ramsey DWSMA
- Nearby DWSMA
- Emergency Response Area
- Wellhead Protection Area
- Municipal Boundary
- PLS Section

FEMA Flood Zone

- A
- AE
- X

Aquifer Vulnerability

- Moderate

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000

Feet

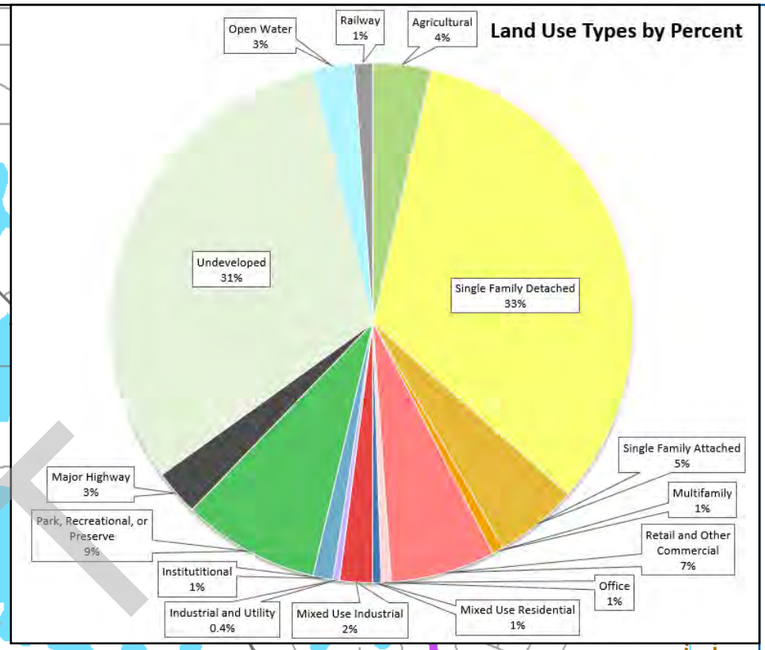
Image Source: FSA (2017)

MUNICIPAL WELLS, DWSMA, AND VULNERABILITY
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE 1

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-08 11:43 File: I:\Projects\23\02\10811\Maps\Reports\WHPPII_2019\Fig01 Municipal Wells_DWSMA and Vulnerability.mxd User: JJL2



Municipal Well

Ramsey DWSMA

Property Boundary

Municipal Boundary

Current Land Use*

- Single Family Detached
- Single Family Attached
- Multifamily
- Retail and Other Commercial
- Office
- Mixed Use Residential
- Mixed Use Industrial
- Industrial and Utility
- Institutional
- Park, Recreational or Preserve
- Major Highway
- Railway
- Agricultural
- Undeveloped
- Water

* Land Use Data (Met Council 2016 Generalized Land Use)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000

Feet

CURRENT LAND USE
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE 2

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:47 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII 2019\Fig02 Current Land Use.mxd User: JJL2

Municipal Well

Ramsey DWSMA

Municipal Boundary

Planned Future Land Use (2040)*

Business Park

Closed Landfill

Commercial

HDR

LDR

MDR

MU

Office Park

Park

Public

Rural Developing

Rural Preserve

* Planned future land use shown within Ramsey provided by City of Ramsey. Planned future land use shown within Anoka provided by the Metropolitan Council 2030 generalized planned land use dataset.

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000

Feet

PLANNED FUTURE LAND USE
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE 3

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-09 15:35 File: I:\Projects\23\0021\1081\Maps\Reports\WHPPII_2019\Fig03 Planned Future Land Use.mxd User: JJL2

Permitted Water Appropriations (MPARS) Within 1 Mile of DWSMA

- Agricultural Crop Irrigation
- Golf Course Irrigation
- Landscaping/Athletic Field Irrigation
- Municipal/Public Water Supply
- Non-metallic Processing (rubber, plastic, glass, concrete)
- Once-through Systems (HVAC)
- Pollution Containment
- Ramsey DWSMA
- Municipal Boundary

Aquifer Vulnerability

- Moderate

463042 - MPARS Location PCSI ID (PCSI ID refers to Table C-9)

0 1,000 2,000
Feet

HIGH CAPACITY WELLS WITHIN ONE MILE OF THE DWSMA
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE 4

DRAFT

Barr Footer: ArcGIS 10.6, 2019-05-31 09:42, File: I:\Projects\23\02\1081\Maps\Reports\WHPPIL 2019\Fig04 High Capacity Wells within One Mile of the DWSMA.mxd User: jjl2

Appendix A

MDH Well Records

Unique No. 00161441

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 1991/04/15

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	25	DCCAAC

Well Depth		Depth Completed		Date Well Completed
448	ft.	323	ft.	1984/11/09

Well Name RAMSEY 1

Drilling Method Non-specified Rotary

Well Owner's Name RAMSEY 1

RAMSEY MN 55303

Drilling Fluid

Well Hydrofractured? ☐ Yes ☐ No

From ft. to ft.

Use community supply(municipal)

Contact's Name CITY OF RAMSEY
15153 NOWTHEN NW BL
RAMSEY MN 55303

Casing **Drive Shoe?** ☐ Yes ☐ N

Hole Diameter

in. to 243 ft

in. to 323 ft

Casing Diameter **Weight(lbs/ft)**

14 in. to 243 ft 54.57

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
DRIFT	BROW	MEDIUM	0	206
FRANCONIA	GREE	SOFT	206	234
IRONTON-GALESVILLE FOR	BRN/W	SOFT	234	323
IRONTON-GALESVLLE FOR	BRN/W	SOFT	323	396
IRONTON-GALESVILLE FOR	BRN/W	SOFT	396	430
EAU CLAIRE FORMATION			430	448

Screen N

Open Hole From 243 ft. to 323 ft.

Make Type

Static Water Level 9.5 ft. from Land surface Date 1984/11/07

PUMPING LEVEL (below land surface)

24 ft. after 24 hrs. pumping 500 g.p.m.

Well Head Completion

Pitless adapter mfr Model

Casing Protection ☑ 12 in. above grade

☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G	0	243	10	Y

Nearest Known Source of Contamination

2000 ft. direction E type BOW

Well disinfected upon completion? ☐ Yes ☐ No

Pump ☑ Not Installed Date Installed N

Mfr name

Model HP Volts

Drop Pipe Length ft. Capacity g.p.m

Type

Any not in use and not sealed well(s) on property? ☐ Yes ☐ No

Was a variance granted from the MDH for this Well? ☐ Yes ☐ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

M.G.S. NO.2127.

TEST HOLE FOR WELL WAS GAMMA LOGGED TO 448 FT. ON 9-26-84.

SAMPLES ARE OF A POOR QUALITY; A LOT OF DRIFT CONTAMINATION.

USGS Quad: Anoka Elevation 860

Aquifer: CTCG Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 27058

License Business Name

Name of Driller NUBBE, D.

Report Copy

Unique No. 00161441

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 1991/04/15

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	25	DCCAAC	448	ft.	323	ft.	1984/11/09

Well Name RAMSEY 1 **Lic. Or Reg. No.** 27058 **Name of Driller** NUBBE, D.

USGS Quad Anoka **Elevation** 860 **Aquifer** CTCG **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
DRIFT	BROWN	MEDIUM	0	206	QUUU	DRFT		
QUUU = Quaternary deposit	DRFT = drift							
FRANCONIA	GREEN	SOFT	206	234	CSTL	SLSN	DLMT	
CSTL = St.Lawrence Formation	SLSN = siltstone				DLMT = dolomite			
IRONTON-GALESVILLE FORMATIONS	BRN/WHT	SOFT	234	323	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone				SHLE = shale		DLMT = dolomite	
IRONTON-GALESVLLE FORMATIONS	BRN/WHT	SOFT	323	396	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone				SHLE = shale		DLMT = dolomite	
IRONTON-GALESVILLE FORMATIONS	BRN/WHT	SOFT	396	430	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
EAU CLAIRE FORMATION			430	448	CECR	SHLE	SNDS	
CECR = Eau Claire Formation	SHLE = shale				SNDS = sandstone			

Unique No. 00416183

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2019/06/04

Entry Date 1991/04/15

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	36	ABABBB

Well Depth		Depth Completed		Date Well Completed
320	ft.	320	ft.	1987/03/23

Well Name RAMSEY 2

Drilling Method Non-specified Rotary

Contact's Name CITY OF RAMSEY
15153 NOWTHEN NW BL
RAMSEY MN 55303

Drilling Fluid

Well Hydrofractured? ☐ Yes ☐ No
From ft. to ft.

Well Owner's Name RAMSEY 2

RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 320 ft

Casing Diameter **Weight(lbs/ft)**
14 in. to 240 ft 54.57

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
CLAY	BROW		0	2
CLAY, GRAVEL & SAND	BROW		2	20
GRAVEL & SAND	DK. BR		20	68
GRAVEL & CLAY	DK. BR		68	92
CLAY & GRAVEL	BROW		92	136
SANDSTONE & SHALE	GRN/B		136	150
SANDSTONE & SHALE	GRN/B		150	170
SHALE & SANDSTONE	BLU/G		170	190
SANDSTONE & SHALE	VARIE		190	198
SANDSTONE & SHALE	VARIE		198	220
SANDSTONE & SHALE	VARIE		220	226
SANDSTONE & SHALE	TAN/BL		226	236
SANDSTONE & SHALE	TAN/BL		236	282
SANDSTONE & SHALE	TAN/BL		282	305
SHALE & SANDSTONE	GRN/B		305	320

Screen N

Open Hole From 240 ft. to 320 ft.

Make Type

Static Water Level 9.5 ft. from Land surface Date 1987/03/23

PUMPING LEVEL (below land surface)
47.9 ft. after hrs. pumping 490 g.p.m.

Well Head Completion
Pitless adapter mfr BAKER Model
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G	0	239	216	S

Nearest Known Source of Contamination
ft. direction type

Well disinfected upon completion? ☑ Yes ☐ No

Pump ☐ Not Installed Date Installed Y
Mfr name GRUNDFOS
Model SP75-4 HP 25 Volts 480
Drop Pipe Length 52 ft. Capacity 350 g.p.m
Type S

Any not in use and not sealed well(s) on property? ☐ Yes ☐ No

Was a variance granted from the MDH for this Well? ☐ Yes ☐ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

GAMMA LOGGED 11-24-1986. M.G.S. NO. 2593.

USGS Quad: Anoka Elevation 863
Aquifer: CTCG Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71015
License Business Name
Name of Driller HEISEL, M.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00416183
County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2019/06/04
Entry Date 1991/04/15

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	36	ABABBB	320	ft.	320	ft.	1987/03/23

Well Name RAMSEY 2 **Lic. Or Reg. No.** 71015 **Name of Driller** HEISEL, M.

USGS Quad Anoka **Elevation** 863 **Aquifer** CTCG **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
CLAY	BROWN		0	2	RUUB	SOIL	ORGD	CLAY
RUUB = Recent deposit-brown	SOIL = soil			ORGD = organic deposits			CLAY = clay	
CLAY, GRAVEL & SAND	BROWN		2	20	QPUB	CLAY	GRVL	SAND
QPUB = pebbly sand/silt/clay-brown	CLAY = clay			GRVL = gravel			SAND = sand	
GRAVEL & SAND	DK. BRN		20	68	QHUB	GRVL	SAND	
QHUB = sand +larger-brown	GRVL = gravel			SAND = sand				
GRAVEL & CLAY	DK. BRN		68	92	QPUB	GRVL	CLAY	
QPUB = pebbly sand/silt/clay-brown	GRVL = gravel			CLAY = clay				
CLAY & GRAVEL	BROWN		92	136	QPUB	CLAY	GRVL	
QPUB = pebbly sand/silt/clay-brown	CLAY = clay			GRVL = gravel				
SANDSTONE & SHALE	GRN/BLU		136	150	QUUU	SAND	CLAY	BLDR
QUUU = Quaternary deposit	SAND = sand			CLAY = clay			BLDR = boulder	
SANDSTONE & SHALE	GRN/BLU		150	170	CJDN	SNDS		
CJDN = Jordan Sandstone	SNDS = sandstone							
SHALE & SANDSTONE	BLU/GRN		170	190	CJDN	SNDS		
CJDN = Jordan Sandstone	SNDS = sandstone							
SANDSTONE & SHALE	VARIED		190	198	CJDN	SNDS		
CJDN = Jordan Sandstone	SNDS = sandstone							
SANDSTONE & SHALE	VARIED		198	220	CJDN	SNDS	SLSN	
CJDN = Jordan Sandstone	SNDS = sandstone			SLSN = siltstone				
SANDSTONE & SHALE	VARIED		220	226	CSTL	SNDS	SHLE	DLMT
CSTL = St.Lawrence Formation	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
SANDSTONE & SHALE	TAN/BLU		226	236	CSTL	DLMT	SLSN	
CSTL = St.Lawrence Formation	DLMT = dolomite			SLSN = siltstone				
SANDSTONE & SHALE	TAN/BLU		236	282	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
SANDSTONE & SHALE	TAN/BLU		282	305	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	

Unique No. 00416183

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2019/06/04

Entry Date 1991/04/15

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	36	ABABBB	320	ft.	320	ft.	1987/03/23

Well Name RAMSEY 2 **Lic. Or Reg. No.** 71015 **Name of Driller** HEISEL, M.

USGS Quad Anoka **Elevation** 863 **Aquifer** CTCG **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SHALE & SANDSTONE	GRN/BRN		305	320	CTCG	SNDS	SHLE	DLMT

CTCG = Tunnel City Group SNDS = sandstone SHLE = shale DLMT = dolomite

Unique No. 00580303

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2019/06/04

Entry Date 1997/05/09

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	28	AACDDA

Well Depth		Depth Completed		Date Well Completed
345	ft.	345	ft.	1997/02/25

Well Name RAMSEY 3

Drilling Method Cable Tool

Well Owner's Name RAMSEY 3
7301 INDUSTRY NW AV
RAMSEY MN 55303

Drilling Fluid Bentonite

Well Hydrofractured? ☐ Yes ☐ No
From ft. to ft.

Contact's Name CITY OF RAMSEY
15153 RAMSEY NW BL
RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☐ Yes ☐ N

Hole Diameter
0 in. to 222 ft
0 in. to 345 ft

Casing Diameter **Weight(lbs/ft)**
30 in. to 165 ft 118.6
24 in. to 222 ft 94.6

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND	BROW	MEDIUM	0	48
CLAY & ROCKS	BROW	MEDIUM	48	66
SAND/GRAVEL/ROCKS	BROW	MEDIUM	66	87
SANDY CLAY	BROW	MEDIUM	87	121
GRAVEL/ROCKS	BROW	MEDIUM	121	153
CLAY	GRAY	MEDIUM	153	188
FRANCONIA SANDSTONE	GRN/G	MEDIUM	188	290
IRONTON GALESVILLE	TAN/B	MEDIUM	290	335
IRONTON GALESVILLE	TAN/B	MEDIUM	335	345

Screen N

Open Hole From 222 ft. to 345 ft.

Make Type

Static Water Level 26 ft. from Land surface Date 1997/03/21

PUMPING LEVEL (below land surface)
93.1 ft. after 7 hrs. pumping 1875 g.p.m.

Well Head Completion
Pitless adapter mfr Model
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G	0	218	20.3	Y

Nearest Known Source of Contamination
ft. direction type
Well disinfected upon completion? ☑ Yes ☐ No

Pump ☐ Not Installed Date Installed Y
Mfr name AMERICAN TURBINE
Model 12-H-150-4 HP 125 Volts 480
Drop Pipe Length 120 ft. Capacity E+03 g.p.m
Type T

Any not in use and not sealed well(s) on property? ☐ Yes ☑ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

M.G.S. NO. 3744.

GAMMA LOGGED 10-3-1996 BY GEOSPHERE MIDWEST.

USGS Quad: Anoka Elevation 878
Aquifer: CTCE Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71015
License Business Name
Name of Driller COX, A.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00580303
County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2019/06/04
Entry Date 1997/05/09

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	28	AACDDA	345	ft.	345	ft.	1997/02/25

Well Name RAMSEY 3 **Lic. Or Reg. No.** 71015 **Name of Driller** COX, A.

USGS Quad Anoka **Elevation** 878 **Aquifer** CTCE **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND	BROWN	MEDIUM	0	48	QFUB	SAND		
QFUB = sand-brown	SAND = sand							
CLAY & ROCKS	BROWN	MEDIUM	48	66	QPUB	CLAY	COBL	
QPUB = pebbly sand/silt/clay-brown	CLAY = clay			COBL = cobble				
SAND/GRAVEL/ROCKS	BROWN	MEDIUM	66	87	QHUB	SAND	GRVL	COBL
QHUB = sand +larger-brown	SAND = sand			GRVL = gravel			COBL = cobble	
SANDY CLAY	BROWN	MEDIUM	87	121	QLUB	CLAY	SAND	
QLUB = clay+sand-brown	CLAY = clay			SAND = sand				
GRAVEL/ROCKS	BROWN	MEDIUM	121	153	QGUB	GRVL	COBL	
QGUB = gravel (+larger)-brown	GRVL = gravel			COBL = cobble				
CLAY	GRAY	MEDIUM	153	188	QCUG	CLAY		
QCUG = clay-gray	CLAY = clay							
FRANCONIA SANDSTONE	GRN/GRY	MEDIUM	188	290	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
IRONTON GALESVILLE	TAN/BRN	MEDIUM	290	335	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
IRONTON GALESVILLE	TAN/BRN	MEDIUM	335	345	CECR	SNDS	SHLE	
CECR = Eau Claire Formation	SNDS = sandstone			SHLE = shale				

Unique No. 00580313

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 2000/03/20

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	28	ABCCCC

Well Depth		Depth Completed		Date Well Completed
321	ft.	321	ft.	1998/04/29

Well Name RAMSEY 4

Drilling Method Cable Tool

Well Owner's Name RAMSEY 4
7601 INDUSTRY NW AV
RAMSEY MN 55303

Drilling Fluid
Water

Well Hydrofractured? ☐ Yes ☐ No
From ft. to ft.

Contact's Name CITY OF RAMSEY
15153 RAMSEY NW BL
RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 191 ft
in. to 321 ft

Casing Diameter **Weight(lbs/ft)**
30 in. to 137 ft 118.65
24 in. to 191 ft 94.62

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND	BLACK	SOFT	0	5
SAND & GRAVEL	BROW	MEDIUM	5	36
SANDY CLAY AND ROCKS	BROW	MEDIUM	36	39
GRAVEL AND ROCKS	BROW	MEDIUM	39	45
SANDY CLAY AND ROCKS	BROW	MEDIUM	45	55
SAND AND GRAVEL	BROW	MEDIUM	55	70
SANDY CLAY AND GRAVEL	BROW	HARD	70	120
GRAVEL & SANDSTONE	BRN/R	MEDIUM	120	126
SANDSTONE AND SHALE	TAN/R	HARD	126	165
SANDSTONE AND SHALE	BLU/G	HARD	165	275
SANDSTONE AND SHALE	WHITE	MED-HRD	275	292
SHALE	BROW	HARD	292	296
SANDSTONE	WHITE	MEDIUM	296	321
SHALE	BLU/G	HARD	321	321

Screen N

Open Hole From 191 ft. to 321 ft.

Make

Type

Static Water Level 18 ft. from Land surface Date 1998/04/15

PUMPING LEVEL (below land surface)
118 ft. after 48 hrs. pumping 2300 g.p.m.

Well Head Completion
Pitless adapter mfr Model
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G	0	191	15	Y

Nearest Known Source of Contamination
50 ft. direction SW type O
Well disinfected upon completion? ☐ Yes ☐ No

Pump ☑ Not Installed Date Installed N
Mfr name
Model HP Volts
Drop Pipe Length ft. Capacity g.p.m
Type

Any not in use and not sealed well(s) on property? ☑ Yes ☐ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

USGS Quad: Anoka Elevation 873
Aquifer: CTCW Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71701
License Business Name
Name of Driller MCALPINE, J.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00580313

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 2000/03/20

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	28	ABCCCC	321	ft.	321	ft.	1998/04/29

Well Name RAMSEY 4 **Lic. Or Reg. No.** 71701 **Name of Driller** MCALPINE, J.

USGS Quad Anoka **Elevation** 873 **Aquifer** CTCW **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND	BLACK	SOFT	0	5	QFUB	SAND		
QFUB = sand-brown	SAND = sand							
SAND & GRAVEL	BROWN	MEDIUM	5	36	QHUB	SAND	GRVL	
QHUB = sand +larger-brown	SAND = sand				GRVL = gravel			
SANDY CLAY AND ROCKS	BROWN	MEDIUM	36	39	QPUB	CLAY	COBL	SAND
QPUB = pebbly sand/silt/clay-brown	CLAY = clay				COBL = cobble		SAND = sand	
GRAVEL AND ROCKS	BROWN	MEDIUM	39	45	QGUB	GRVL	COBL	
QGUB = gravel (+larger)-brown	GRVL = gravel				COBL = cobble			
SANDY CLAY AND ROCKS	BROWN	MEDIUM	45	55	QPUB	CLAY	COBL	SAND
QPUB = pebbly sand/silt/clay-brown	CLAY = clay				COBL = cobble		SAND = sand	
SAND AND GRAVEL	BROWN	MEDIUM	55	70	QHUB	SAND	GRVL	
QHUB = sand +larger-brown	SAND = sand				GRVL = gravel			
SANDY CLAY AND GRAVEL	BROWN	HARD	70	120	QPUB	CLAY	GRVL	SAND
QPUB = pebbly sand/silt/clay-brown	CLAY = clay				GRVL = gravel		SAND = sand	
GRAVEL & SANDSTONE	BRN/RED	MEDIUM	120	126	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone				SHLE = shale		DLMT = dolomite	
SANDSTONE AND SHALE	TAN/RED	HARD	126	165	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone				SHLE = shale		DLMT = dolomite	
SANDSTONE AND SHALE	BLU/GRN	HARD	165	275	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone				SHLE = shale		DLMT = dolomite	
SANDSTONE AND SHALE	WHITE	MED-HRD	275	292	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
SHALE	BROWN	HARD	292	296	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
SANDSTONE	WHITE	MEDIUM	296	321	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
SHALE	BLU/GRN	HARD	321	321	CECR	SHLE	SNDS	
CECR = Eau Claire Formation	SHLE = shale				SNDS = sandstone			

Unique No. 00593672

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 2001/06/06

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	28	ACCCBD

Well Depth		Depth Completed		Date Well Completed
316	ft.	316	ft.	2000/10/10

Well Name RAMSEY 5

Drilling Method Cable Tool

Contact's Name CITY OF RAMSEY
15153 RAMSEY NW BL
RAMSEY MN 55303

Drilling Fluid Bentonite

Well Hydrofractured? ☐ Yes ☐ No
From ft. to ft.

Well Owner's Name RAMSEY 5
7500 116 CR
RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 316 ft

Casing Diameter **Weight(lbs/ft)**

30	in. to	178	ft	118.55
24	in. to	215	ft	94.6

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND & GRAVEL	BROW	SOFT	0	60
SAND, CLAY, ROCKS	BROW	HARD	60	165
GRAVEL/ ROCKS	BROW	HARD	165	172
FRANCONIA	GRN/B	MEDIUM	172	175
FRANCONIA	GRN/B	MEDIUM	175	264
IRONTON/ GALES	GRY/B	MEDIUM	264	276
IRONTON/ GALES	GRY/G	HARD	276	316

Screen N
Make Type

Open Hole From 210 ft. to 316 ft.

Static Water Level 24 ft. from Land surface Date 2000/09/26

PUMPING LEVEL (below land surface)
139.3 ft. after 9 hrs. pumping 1000 g.p.m.

Well Head Completion
Pitless adapter mfr Model
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G	0	210	15	Y

Nearest Known Source of Contamination
2500 ft. direction E type SDF
Well disinfected upon completion? ☑ Yes ☐ No

Pump ☑ Not Installed Date Installed N
Mfr name
Model HP Volts
Drop Pipe Length ft. Capacity g.p.m
Type

Any not in use and not sealed well(s) on property? ☐ Yes ☑ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

M.G.S. NO. 4052.

GAMMA LOGGED 8-24-2000.

USGS Quad: Anoka Elevation 869
Aquifer: CTCW Alt Id: 1020035S06

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71015
License Business Name
Name of Driller COX, A.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00593672

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2014/08/18

Entry Date 2001/06/06

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	28	ACCCBD	316	ft.	316	ft.	2000/10/10

Well Name RAMSEY 5 **Lic. Or Reg. No.** 71015 **Name of Driller** COX, A.

USGS Quad Anoka **Elevation** 869 **Aquifer** CTCW **Alternative Id** 1020035S06

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND & GRAVEL	BROWN	SOFT	0	60	QHUB	SAND	GRVL	
QHUB = sand +larger-brown	SAND = sand			GRVL = gravel				
SAND, CLAY, ROCKS	BROWN	HARD	60	165	QPUB	SAND	CLAY	COBL
QPUB = pebbly sand/silt/clay-brown	SAND = sand			CLAY = clay			COBL = cobble	
GRAVEL/ ROCKS	BROWN	HARD	165	172	QGUB	GRVL	COBL	
QGUB = gravel (+larger)-brown	GRVL = gravel			COBL = cobble				
FRANCONIA	GRN/BRN	MEDIUM	172	175	QUUB	DRFT		
QUUB = Quat. deposit-brown	DRFT = drift							
FRANCONIA	GRN/BLU	MEDIUM	175	264	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
IRONTON/ GALES	GRY/BRN	MEDIUM	264	276	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
IRONTON/ GALES	GRY/GRN	HARD	276	316	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							

Unique No. 00706840

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2006/01/25

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	28	BCDCDA

Well Depth		Depth Completed		Date Well Completed
390	ft.	390	ft.	2005/08/10

Well Name RAMSEY 6

Drilling Method Cable Tool

Well Owner's Name
7849 CIVIC CENTER DR
RAMSEY MN

Drilling Fluid
Bentonite

Well Hydrofractured? ☐ Yes ☐ No
From ft. to ft.

Use community supply(municipal)

Contact's Name CITY OF RAMSEY - OLSEN, BRIAN
15153 NORTHERN NW BL 763-433-9825
RAMSEY MN 55303

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 374 ft
in. to 390 ft

Casing Diameter **Weight(lbs/ft)**
30 in. to 178 ft 118.65
24 in. to 282 ft 94.6

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND	BROW	SOFT	0	27
SAND & GRAVEL	GRY/R	MEDIUM	27	60
SANDY CLAY & ROCKS	GRAY	HARD	60	101
SAND/CLAY/GRAVEL	TAN	M.HARD	101	123
FINE SAND/GRAVEL	TAN	HARD	123	170
ST LAWRENCE	BLU/G	M.HARD	170	200
FRANCONIA	GRN/B	M.HARD	200	337
IRONTON GALESVILLE	WHITE	M.HARD	337	385

Screen N

Open Hole From 282 ft. to 390 ft.

Make Type

Static Water Level 37 ft. from Land surface Date 2005/04/26

PUMPING LEVEL (below land surface)
147.28 ft. after 8 hrs. pumping 990 g.p.m.

Well Head Completion
Pitless adapter mfr BAKER Model 9.5PS2426
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G		282	110	Y

Nearest Known Source of Contamination
114 ft. direction S type SEW
Well disinfected upon completion? ☐ Yes ☐ No

Pump ☐ Not Installed Date Installed
Mfr name GOULDS
Model .12MC-6 HP 150 Volts 460
Drop Pipe Length 100 ft. Capacity E+03 g.p.m
Type S

Any not in use and not sealed well(s) on property? ☐ Yes ☑ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

GAMMA LOGGED 2-15-2005. M.G.S. NO. 4498. LOGGED BY JIM TRAEN.

USGS Quad: Anoka Elevation 873
Aquifer: CTCW Alt Id: 4498

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71015
License Business Name
Name of Driller COLBURN, S.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00706840

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2006/01/25

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	28	BCDCDA	390	ft.	390	ft.	2005/08/10

Well Name RAMSEY 6 **Lic. Or Reg. No.** 71015 **Name of Driller** COLBURN, S.

USGS Quad Anoka **Elevation** 873 **Aquifer** CTCW **Alternative Id** 4498

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND	BROWN	SOFT	0	27	QFUB	SAND		
QFUB = sand-brown	SAND = sand							
SAND & GRAVEL	GRY/RED	MEDIUM	27	60	QHUU	SAND	GRVL	
QHUU = sand +larger	SAND = sand			GRVL = gravel				
SANDY CLAY & ROCKS	GRAY	HARD	60	101	QPUB	CLAY	SAND	COBL
QPUB = pebbly sand/silt/clay-brown	CLAY = clay			SAND = sand			COBL = cobble	
SAND/CLAY/GRAVEL	TAN	M.HARD	101	123	QPUB	SAND	CLAY	GRVL
QPUB = pebbly sand/silt/clay-brown	SAND = sand			CLAY = clay			GRVL = gravel	
FINE SAND/GRAVEL	TAN	HARD	123	170	QHUB	SAND	GRVL	
QHUB = sand +larger-brown	SAND = sand			GRVL = gravel				
ST LAWRENCE	BLU/GRN	M.HARD	170	200	CSTL	DLMT	SLSN	
CSTL = St.Lawrence Formation	DLMT = dolomite			SLSN = siltstone				
FRANCONIA	GRN/BLU	M.HARD	200	337	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
IRONTON GALESVILLE	WHITE	M.HARD	337	385	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							

Unique No. 00743832

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2007/01/12

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	20	DDAADC

Well Depth		Depth Completed		Date Well Completed
332	ft.	332	ft.	2007/05/20

Well Name RAMSEY 7

Drilling Method Cable Tool

Contact's Name CITY OF RAMSEY
7550 SUNWOOD DR
RAMSEY MN 55303

Drilling Fluid
Bentonite

Well Hydrofractured? ☐ Yes ☑ No
From ft. to ft.

Well Owner's Name RAMSEY 7
15030 ARMSTRONG BL
RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 332 ft

Casing Diameter **Weight(lbs/ft)**
30 in. to 122 ft 118.65
24 in. to 216 ft 94.6

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND	BROW	SOFT	0	18
SAND & GRAVEL	GRY/R	MEDIUM	18	57
SANDY CLAY/ROCKS	GRAY	HARD	57	113
ST. LAWRENCE SANDSTON	BLU/G	M.HARD	113	123
FRANCONIA SANDSTONE	TAN/G	HARD	123	180
FRANCONIA SHALE	TAN/G	M.HARD	180	264
IRONTON GALESVILLE	GRY/G	MEDIUM	264	312
EAU CLAIRE TRANSITION	GRAY	HARD	312	332

Screen N
Make Type

Open Hole From 210 ft. to 332 ft.

Static Water Level 25 ft. from Land surface Date 2007/03/19

PUMPING LEVEL (below land surface)
159.9 ft. after 8 hrs. pumping 1100 g.p.m.

Well Head Completion
Pitless adapter mfr BAKER Model 9.5PS2426
Casing Protection Y ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G		210	25	Y

Nearest Known Source of Contamination
114 ft. direction S type SEW
Well disinfected upon completion? ☑ Yes ☐ No

Pump ☐ Not Installed Date Installed Y
Mfr name GOULDS
Model 12MC-X HP 150 Volts 460
Drop Pipe Length 180 ft. Capacity E+03 g.p.m
Type S

Any not in use and not sealed well(s) on property? ☐ Yes ☑ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

GAAMMA LOGGED 1-11-2007. M.G.S. NO. 4657. LOGGED BY JIM TRAEN.

USGS Quad: Anoka Elevation 882
Aquifer: CTCW Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 1431
License Business Name
Name of Driller COX, A.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00743832

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2007/01/12

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	20	DDAADC	332	ft.	332	ft.	2007/05/20

Well Name RAMSEY 7 **Lic. Or Reg. No.** 1431 **Name of Driller** COX, A.

USGS Quad Anoka **Elevation** 882 **Aquifer** CTCW **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND	BROWN	SOFT	0	18	QFUB	SAND		
QFUB = sand-brown	SAND = sand							
SAND & GRAVEL	GRY/RED	MEDIUM	18	57	QHUU	SAND	GRVL	
QHUU = sand +larger	SAND = sand		GRVL = gravel					
SANDY CLAY/ROCKS	GRAY	HARD	57	113	QPUG	CLAY	COBL	SAND
QPUG = pebbly sand/silt/clay-gray	CLAY = clay		COBL = cobble			SAND = sand		
ST. LAWRENCE SANDSTONE	BLU/GRN	M.HARD	113	123	CSTL	SLSN	DLMT	
CSTL = St.Lawrence Formation	SLSN = siltstone		DLMT = dolomite					
FRANCONIA SANDSTONE	TAN/GRN	HARD	123	180	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone		SHLE = shale			DLMT = dolomite		
FRANCONIA SHALE	TAN/GRN	M.HARD	180	264	CTCG	SHLE	SNDS	DLMT
CTCG = Tunnel City Group	SHLE = shale		SNDS = sandstone			DLMT = dolomite		
IRONTON GALESVILLE	GRY/GRN	MEDIUM	264	312	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
EAU CLAIRE TRANSITION	GRAY	HARD	312	332	CECR	SHLE	SNDS	
CECR = Eau Claire Formation	SHLE = shale		SNDS = sandstone					

Unique No. 00743833

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH
WELL AND BORING RECORD
Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2007/01/24

Township Name	Township	Range	Dir	Section	Subsection
	32	25	W	28	BABDBD

Well Depth		Depth Completed		Date Well Completed
354	ft.	354	ft.	2007/05/20

Well Name RAMSEY 8

Drilling Method Cable Tool

Contact's Name CITY OF RAMSEY
7550 SUNWOOD DR
RAMSEY MN 55303

Drilling Fluid
Bentonite

Well Hydrofractured? ☐ Yes ☑ No
From ft. to ft.

Well Owner's Name RAMSEY 8
14779 ZEOLITE NW ST
RAMSEY MN 55303

Use community supply(municipal)

Casing **Drive Shoe?** ☑ Yes ☐ N

Hole Diameter
in. to 303 ft
in. to 354 ft

Casing Diameter **Weight(lbs/ft)**
30 in. to 222 ft 118.65
24 in. to 245 ft 94.6

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO
SAND & GRAVEL	GRAY	SOFT	0	79
SAND/GRAVEL/CLAY	RED/B	MEDIUM	79	135
SANDY CLAY/GRAVEL	GRAY	HARD	135	173
FINE SAND/GRAVEL	BRN/Y	M.HARD	173	213
FRANCONIA SANDSTONE	TAN/G	M.HARD	213	274
IRONTON GALESVILLE	GRY/G	M.HARD	274	344
EAU CLAIRE TRANSITION	RED/G	HARD	344	354

Screen N
Make Type

Open Hole From 240 ft. to 354 ft.

Static Water Level 15 ft. from Land surface Date 2007/01/24

PUMPING LEVEL (below land surface)
179 ft. after 8 hrs. pumping 1900 g.p.m.

Well Head Completion
Pitless adapter mfr BAKER Model 9.5PS2426
Casing Protection ☑ 12 in. above grade
☐ At-grade(Environmental Wells and Borings ONLY)

Grouting Information Well grouted? ☑ Yes ☐ No

Material	From	To (ft.)	Amount(yds/bags)	
G		240	14	Y

Nearest Known Source of Contamination
114 ft. direction S type SEW
Well disinfected upon completion? ☑ Yes ☐ No

Pump ☐ Not Installed Date Installed
Mfr name GOULDS
Model 16BHC-5 HP 200 Volts 460
Drop Pipe Length 187 ft. Capacity E+03 g.p.m
Type S

Any not in use and not sealed well(s) on property? ☐ Yes ☑ No

Was a variance granted from the MDH for this Well? ☐ Yes ☑ No

REMARKS, ELEVATION, SOURCE OF DATA, etc.

GAMMA LOGGED 1-24-2007. M.G.S. NO. 4664. LOGGED BY JIM TRAEN.

USGS Quad: Anoka Elevation 871
Aquifer: CTCW Alt Id: 85-6005

Well CONTRACTOR CERTIFICATION Lic. Or Reg. No. 71015
License Business Name
Name of Driller COLBURN, S.

Report Copy

HE-01205-06 (Rev. 9/96)

Unique No. 00743833

County Name Anoka

MINNESOTA DEPARTMENT OF HEALTH

WELL AND BORING RECORD

Minnesota Statutes Chapter 1031

Update Date 2015/04/16

Entry Date 2007/01/24

Township Name	Township	Range	Dir	Section	Subsection	Well Depth		Depth Completed		Date Well Completed
	32	25	W	28	BABDBD	354	ft.	354	ft.	2007/05/20

Well Name RAMSEY 8 **Lic. Or Reg. No.** 71015 **Name of Driller** COLBURN, S.

USGS Quad Anoka **Elevation** 871 **Aquifer** CTCW **Alternative Id** 85-6005

GEOLOGICAL MATERIAL	COLOR	HARDNESS	FROM	TO	STRAT	LITH PRIM	LITH SEC	LITH MINOR
SAND & GRAVEL	GRAY	SOFT	0	79	QHUG	SAND	GRVL	
QHUG = sand +larger-gray	SAND = sand			GRVL = gravel				
SAND/GRAVEL/CLAY	RED/BRN	MEDIUM	79	135	QPUU	SAND	GRVL	CLAY
QPUU = pebbly sand/silt/clay	SAND = sand			GRVL = gravel			CLAY = clay	
SANDY CLAY/GRAVEL	GRAY	HARD	135	173	QPUG	CLAY	GRVL	SAND
QPUG = pebbly sand/silt/clay-gray	CLAY = clay			GRVL = gravel			SAND = sand	
FINE SAND/GRAVEL	BRN/YEL	M.HARD	173	213	QHUU	SAND	GRVL	
QHUU = sand +larger	SAND = sand			GRVL = gravel				
FRANCONIA SANDSTONE	TAN/GRN	M.HARD	213	274	CTCG	SNDS	SHLE	DLMT
CTCG = Tunnel City Group	SNDS = sandstone			SHLE = shale			DLMT = dolomite	
IRONTON GALESVILLE	GRY/GRN	M.HARD	274	344	CWOC	SNDS		
CWOC = Wonewoc Sandstone	SNDS = sandstone							
EAU CLAIRE TRANSITION	RED/GRN	HARD	344	354	CECR	SHLE	SNDS	
CECR = Eau Claire Formation	SHLE = shale			SNDS = sandstone				

Appendix B

Part 1 Wellhead Protection Plan Amendment

Amendment to the Wellhead Protection Plan

Part I

Wellhead Protection Area Delineation
Drinking Water Supply Management Area Delineation
Well and Drinking Water Supply Management Area Vulnerability Assessments

For

City of Ramsey

July 2019

DEPARTMENT OF HEALTH

CLEAN WATER LAND & LEGACY AMENDMENT

Introduction

This summary documents the amended delineation of the wellhead protection area (WHPA), drinking water supply management area (DWSMA), emergency response area (ERA), and the vulnerability assessments for the city of Ramsey's drinking water supply wells and DWSMA (PWSID 1020035). These were initially prepared in September of 2007 and must now be amended as the public water supply's wellhead plan has nearly expired.

Protection Area Boundaries

The city of Ramsey's DWSMA is unchanged (Figures 1a and 1b). The amount of water pumped by the city's wells has decreased since the previous WHPA delineations. However, the well interference along with the change in pumping configuration has warranted the delineation of an updated WHPA. The WHPA still represent a 10-year time of travel.

Vulnerability Assessments and Management Implications

Both the western field (Wells 3, 4, 5, 6, 7, and 8) and the eastern field (Wells 1 and 2) are considered to be vulnerable. While there is no change in vulnerability status for the western DWSMA, the rising tritium in Well #1 argues for a more protective DWSMA vulnerability rating. Therefore, the DWSMA vulnerability status around Wells 1 and 2 changed from low to moderate. The aquifer used by the city of Ramsey wells has some level of geologic protection, with areas of moderate vulnerability. The primary threats are other wells that penetrate the city's aquifer, as well as large capacity above and below ground chemical storage tanks. The remainder of the city's wellhead protection plan will outline strategies for effectively managing contaminant sources within the DWSMA.

Documentation

MDH rule criteria and guidelines were used to assess the adequacy of the existing delineations and vulnerability assessments and evaluate the impact of newer data. The results of this assessment showed that a full update of the Part 1 plan is not necessary and instead this brief synopsis is adequate to amend the Part 1 plan. The documentation of this assessment is available from MDH upon request.

Wellhead Protection (WHP) Plan Amendment Worksheet
Delineation of the WHPA and DWSMA and Vulnerability Assessments

Step 1 – Has there been any change in well status for this system since the last WHP plan? Status changes include construction of new wells, reconstruction of existing wells, change in usage for existing wells (e.g., primary versus emergency), adjustments in location of existing wells, and changes in well vulnerability. Use Table 1 to evaluate. Vulnerability has changed at Wells 1 and 2, and 8.

Table 1 - Water Supply Well Information

Local Well ID	Unique No.	Use / Status[1]	Casing Diameter (inches)	Casing Depth (feet)	Well Depth (feet)	Date Constructed/ Reconstructed	Well Vulnerability	Aquifer	Location change? (Y/N)	If well is new, is it in the ERA?
1	161441	Primary	14	243	323	1984	**Vulnerable**	CTCG - Tunnel City Group	N	NA
2	416183	Primary	14	240	320	1987	**Vulnerable**	CTCG - Tunnel City Group	N	NA
3	580303	Primary	30 x 24	222	345	1997	Vulnerable	CTCW - Tunnel City-Wonewoc	N	NA
4	580313	Primary	30 x 24	191	321	1998	Vulnerable	CTCW - Tunnel City-Wonewoc	N	NA
5	593672	Primary	30 x 24	215	316	2000	Vulnerable	CTCW - Tunnel City-Wonewoc	N	NA
6	706840	Primary	30 x 24	282	390	2005	Not Vulnerable	CTCW - Tunnel City-Wonewoc	N	NA
7	743832	Primary	30 x 24	216	332	2007	Not Vulnerable	CTCW - Tunnel City-Wonewoc	N	NA
8	743833	Primary	30 x 24	245	354	2007	**Vulnerable**	CTCW - Tunnel City-Wonewoc	N	NA

Note: 1. Primary (P), Emergency Backup (E), Seasonal Use (S) Use ~~strike out~~ to identify wells that are no longer included in the amended wellhead protection plan. **Use bolding to note changes to 1) use/status and vulnerability, 2) well location and 3) identify wells that have been added since the current plan was approved.**

Step 2 - What changes have occurred to the amount pumped from each PWS well?

Table 3 - Annual Volume of Water Discharged from Water Supply Wells

Local Well ID	Unique No.	2011	2012	2013	2014	2015	Highest annual rate from previous 5 years	Pumping Amount Used in Previous Delineation	% Change
1	161441	**134.541**	100.231	76.124	104.23	129.575	**134.541**	168.438	-20%
2	416183	0.116	**5.462**	0.065	0.045	0.031	**5.462**	28.785	-81%
3	580303	140.514	**164.864**	40.799	30.863	127.767	**164.864**	188.592	-13%
4	580313	58.523	62.362	123.903	**194.032**	118.314	**194.032**	155.853	24%
5	593672	30.297	59.23	47.32	58.707	**76.277**	**76.277**	154.455	-51%
6	706840	120.12	**138.082**	106.876	119.842	122.664	**138.082**	110.183	25%
7	743832	88.424	60.305	**118.526**	95.657	11.063	**118.526**	130.029	-9%
8	743833	**117.421**	29.151	74.06	57.914	14.744	**117.421**	188.592	-38%

(Expressed as million gallons. Bolding indicates greatest pumping volume)

Step 3 – Other than changes to the city wells identified above, what information is new since the previous delineation?

Chemistry – compare data for select parameters (or standard suite?) for user-specified or standardized time periods (ex., 8 years preceding previous delineation compared with everything since then). Select parameters could be via a checklist like Al's current Arcmap tool. Standard suite could be tritium, stable isotopes and assessment monitoring suite. This may include city wells and a search of the entire DWSMA or DWSMA plus buffer. Could be presented in tabular form as below:

Total coliform were absent in all wells. Well 7 and 8 did not have tritium results when the original part 1 was completed in 2007. They were sampled in 2012. Well 7 non vulnerable status was confirmed by the tritium sampling. Well 8 on the other hand went from non-vulnerable to vulnerable because tritium was found at 2.5 TU in the 2012 sample. Wells 1, 3, 4, 5, and 6 were resampled and analyzed for tritium in 2017.

The 2017 tritium sampling confirmed the vulnerability of Wells 3, 4, 5, and 6. Wells 1 and 2 vulnerability status changed from non-vulnerable to vulnerable because tritium was found at 1.6 TU and 2.4 TU in the 2006 and 2017 Well 1 samples, respectively.

Table 2 – Updated Chemistry Information

Unique Number	Isotope Data/GW Class	New detection of SDWA contaminants	Previous contaminants no longer detected	Geologic Sensitivity	Depth	Aquifer

Geology/Boundary Conditions – identify if any of the following are new since the last Part 1 approval date:

List of published reports or studies: e.g. County Geologic Atlas, regional hydrologic studies:

Anoka County Geologic Atlas Part A and Part B were published in 2013 and 2016, respectively. The Geologic Atlas does not suggest that flow boundaries need to be reassessed. In addition, no new geologic data was added that suggest a change in the 2007 interpretation of the DWSMA vulnerability.

Wells within 1mile of DWSMA, (tabular listing with depth/aquifer info for quick assessment) from:

Located CWI
Unlocated CWI
Wells DB (disclosures, maintenance permits) listed by TRS

Five new bedrock wells within DWSMA: three are CTCG wells (2 DO and 1 IR), All three wells are 4-inch wells. The new IR well was included when simulating the impact of high capacity wells on the WHPA.

PCSI (I don't think these currently make it to CWI)

Recharge info (compare USGS pub date to old Part 1). **No Change**

Soils map.

Other Pumping Wells - What changes have occurred regarding other high-capacity wells (i.e., wells not from amending PWS)? See if Al can compare info from this version of the table in previous Part 1 with what his search tool comes up with now to show what's new. Also, expand his search tool to look not only at SWUDS, but also CWI for codes like IRR or diam. > 6 inch).

Table 3 - Annual Volume of Water Discharged from Other High-Capacity Wells within 1.5 miles of DWSMA

Local Well ID	Unique No.	2012	2013	2014	2015	2016	5-yr Average Pumping	Pumping Amount Used in Previous Delineation	% Change
City of Anoka	201218	144.32	223.292	275.949	260.948	283.052	237.51	140.98	68.47 %
City of Anoka	676405	140.113	167.438	135.399	165.015	148.41	151.28	Not Modeled	100 %
City of Anoka	224625	142.564	165.708	134.539	103.357	89.905	127.21	116.31	9.38 %
Dayton, City Of	752128	18.501	21.211	9.078	30.066	36.895	23.15	Not Modeled	100 %
Anoka-Henn ISD 11	512754	12.024	11.091	8.128	9.251	8.284	9.76	10.21	-4.49 %
Ramsey, City of	773399	0	0	0	0	8.201	1.64	Not Modeled	100 %
Links Northfork Gc Llc	463021	47.768	33.953	19.125	31.361	7.884	28.02	43.14	-35.05 %
Ramsey, City Of	150546	0	12.978	12.978	11.423	6.125	8.70	23.27	-62.60 %
Marshall Concrete Products	122215	1.201	1.378	1.341	1.398	1.508	1.37	1.82	-24.95 %
Kurak, Thomas	417499	0	0	0	0.504	1.023	0.31	Not Modeled	100 %

(Expressed as gallons. **Bolding indicates greatest pumping volume**. Use strike out to show wells that are no longer used and italics to indicate wells that are new.)

Other high-capacity wells within 1.5 miles of the DWSMA, used in the 2007 delineation, have increased or decreased their pumping rate. In addition, some wells were not used in the previous delineation. All high capacity wells within 1.5 miles of the DWSMA were included in the new model well file and pumping rates were updated to reflect the average 2012 – 2016 pumping rates. This new well file was used in the model to estimate the new capture zone.

As depicted in Figure 1a, the new capture zone is not very different from the old one for Wells 3, 5, 6, and 7. The pumping rates used in the delineation have increased in Well 4 and decreased in Well 8 since the previous delineation. As a result, the predicted capture zone is larger for Well 4 and smaller for Well 8.

A smaller capture zone was delineated for Wells 1 and 2 (Figure 1b). Wells 1 and 2 are in a separate well field east of Wells 3 through 8. They were not delineated with the model used in 2007 but were delineated using a different model under a previous plan (Robertson, 2001). Despite the differences that were noted above, the new capture zones are still contained by the existing DWSMAs (Figures 1a and 1b).

Step 4 - Using the information assembled in the previous steps, is there information documenting either 1) new hydrogeologic flow boundaries or 2) changes to the hydrogeologic flow boundaries that were included in the current WHPA delineation that are significant enough to require re-delineating the WHPA?

■ No

☐Yes *(Describe the changes to the hydrogeologic flow boundaries that have been identified. Examples include re-interpretations of aquifer geometry, hydraulic connections to surface water features or recharge.)*

Step 5 – Has there been a change in the ambient groundwater flow field, either due to hydrologic conditions, addition of new data or re-interpretation of old data?

■ No

☐Yes *(Describe the change.)*

Step 6 – Does the previous WHPA delineation need to be modified to include either or both of the following? *(check as needed)*

☐ Fracture flow delineation component *(For example, has borehole geophysical work identified specific flow horizons in a fractured aquifer, or were secondary porosity conditions not addressed in the previous delineation according to the current standards?)*

☐ Surface water contribution area *(For example, has monitoring data showed that a suspected hydrologic feature is not functioning as a flow boundary or was the need for a conjunctive delineation not considered in the previous delineation?)*

If either are checked, describe why this additional work is necessary for the plan amendment.

Step 7 – Are there any new aquifer test or specific capacity data that will result in a new representative transmissivity value? (May be able to hit off of Justin's aquifer test spreadsheet and Rich's specific capacity spreadsheet to assess this)

■ No, the current reference transmissivity value(s) for the aquifer(s) is still valid; re-approve the current aquifer test plan. **Original plan is on file and was reapproved on November 14, 2017.**

☐Yes, the reference transmissivity value has been changed or added for the following aquifers (specify which aquifer and ft^2/day). Approve and file the amended aquifer test plan.

Step 8 – Was uncertainty adequately addressed in the original WHPA delineation? For example, was variability in aquifer transmissivity and groundwater flowfield addressed explicitly? The latter must include +/- 10% if uniform flow approach was used.

■ No changes are needed to address uncertainty. **The 2007 plan also included an uncertainty analysis that was that was assessed by varying various parameters such as hydraulic conductivity, recharge, and river bed conductance. A series of 11 scenarios were modeled and the final wellhead protection area was obtained by merging the capture zones for all the simulations. The 2017 assessment was performed in the same manner. The results of the capture zone for the 11 scenarios are shown in Figures 1a and 1b for the west and east wellfields, respectively. All captures zones are within the existing DWSMA. The existing DWSMA reflects the computation that would result from the use of a time of travel of 12 years approximately.**

☐ Yes, the WHPA must be amended to address uncertainty. Please specify.

Step 9A – What was the original ToT? **10 Years**

Step 9B -- Is there an opportunity to adjust the delineation ToT to maintain the same DWSMA geometry?

☐ No

■ Yes **12 years for Wells 1 through 8;**

Step 10 - Do any of the previous steps indicate the need to redefine the WHPA?

☐ No, proceed to Step 11.

■ Yes

The pumping rates used in the delineation have increased in Well 4 and decreased in Well 8 since the previous delineation. As a result, the predicted capture zone is larger for Well 4 and smaller for Well 8.2 years for Wells 1 through 8. The city of Ramsey indicated that they plan on continuing to pump more water at Well 4 than at Well 8.

In addition, a smaller capture zone is delineated for Wells 1 and 2 using the more recent groundwater model.

Because the previous WHPA was not representative of the existing pumping configuration, a new wellhead protection area is proposed (Figures 2a and b for west and east wellfield, respectively).

The DWSMA remains unchanged and reflects the capture zone that would result from the use of a time of travel of 12 years approximately.

Step 11 – Is the WHPA delineation method that was used for the current plan still adequate to address modifications that have been identified in any of the previous steps?

■ Yes. **The original model is based on a MODFLOW model developed by the consultant for the Tunnel City and Wonewoc Sandstones. It was imported in a recent version of the pre- and post-processor GMS (ver. 10.3). The model runs in MODFLOW 2000**

☐ No (update the delineation method/model as needed – there must be a runnable version of the model in a useable code so results can be validated).

Step 12 - Do the existing DWSMA boundaries need to be re-defined?

■ No. **The new WHPA has been redefined using an updated version of the 2007 model. It was redefined in the same manner as in 2007by concatenating the capture zone results of 11 scenarios. The 2017 WHPA is still contain within the existing DWSMA.** Congratulations – you may use the EZ amendment form to document the amended Part 1 and file this worksheet to document the basis for using it.

☐ Yes, the amended WHPA does not extend beyond the current DWSMA boundaries; however the existing DWSMA boundaries can be reduced based on new information such as parcel data. Congratulations – you may use the EZ amendment form to document the amended Part 1 and file this worksheet to document the basis for using it.

☐ Yes, the amended WHPA does extend beyond the current DWSMA boundaries. Create a new Part 1 report.

Step 13 – Does information exist to support an updated DWSMA vulnerability assessment?

☐ No, the geographic extent of the DWSMA is not changing and no new hydrogeologic, chemical or isotopic data exist to justify a change.

■ Yes, the geographic extent of the DWSMA is changing and/or new hydrogeologic, chemical or isotopic data exist to justify a change.
L-scores were regenerated at wells using the CWI data available in 2017. City wells were analyzed for tritium in 2012 and 2017. Review of the existing geologic information and recent tritium sampling at the city wells did not change the DWSMA vulnerability status around Wells 3, 4, 5, 6, 7, and 8. The rising tritium in Well 1 argues for a more protective DWSMA vulnerability rating. Therefore, the DWSMA vulnerability status around Wells 1 and 2 changed from low to moderate.

If yes, what information new information is available that may change the DWSMA vulnerability assessment?
(*Check all that apply)*

☐ Updated soils or geological information

■ Updated water quality data from within the DWSMA

☐ Updated inventory of current and historical land uses

☐ Other *(specify)*

Note: If DWSMA vulnerability changes, you may still use the EZ amendment form. If the change is to a single vulnerability rating that covers the entire DWSMA, this can be addressed in the text. If the new DWSMA vulnerability is variable, it must be shown in a figure that is attached to the report form.

Step 14 – Is the existing Part 1 WHP plan (i.e., documentation of the delineations and the vulnerability assessments) adequate so that only changes to the WHPA and DWSMA need be addressed?

☐ No, the Part 1 report must be brought up to current standards.

■ Yes, any changes to the WHPA, DWSMA or delineation criteria can be addressed by using the EZ amendment template.

Step 15 – Is the assessment of data elements conducted for the previous documentation effort still valid?

■ No, the assessment of data elements must be brought up to current standards. Attach the data elements assessment table to this document and proceed to use the EZ amendment template.

☐ Yes, any changes to the WHPA, DWSMA or delineation criteria can be addressed by using the EZ amendment template.

Form completed by

Hydrologist: Amal Djerrari

Table 4 - Assessment of Data Elements

Data Element	Present and Future Implications				Data Source
	Use of the Well s	Delineation Criteria	Quality and Quantity of Well Water	Land and Groundwater Use in DWSMA	
Precipitation					
Geology					
Maps and geologic descriptions	M	H	H	H	MGS
Subsurface data	M	H	H	H	MGS, MDH, CWI
Borehole geophysics	M	H	H	H	MGS
Surface geophysics	L	L	L	L	Not Available
Maps and soil descriptions					
Eroding lands					
Water Resources					
Watershed units					
List of public waters					
Shoreland classifications					
Wetlands map					
Floodplain map					
Land Use					
Parcel boundaries map	L	H	L	L	Anoka County
Political boundaries map	L	L	L	L	
Public Land Survey map	L	H	L	L	MDH
Land use map and inventory					
Comprehensive land use map					
Zoning map					
Public Utility Services					
Transportation routes and corridors					
Storm/sanitary sewers and PWS system map					
Oil and gas pipelines map					
Public drainage systems map/list					
Records of well construction, maintenance, and use	H	H	H	H	Ramsey, CWI, MDH
Surface Water Quantity					
Stream flow data					
Ordinary high water mark data					

Data Element	Present and Future Implications				Data Source
	Use of the Wells	Delineation Criteria	Quality and Quantity of Well Water	Land and Groundwater Use in DWSMA	
Permitted withdrawals					
Protected levels/flows					
Water use conflicts					
Groundwater Quantity					
Permitted withdrawals	H	H	H	H	DNR, Ramsey
Groundwater use conflicts	L	L	L	L	DNR
Water levels	H	H	H	H	CWI, MDH
Surface Water Quality					
Stream and lake water quality management classification					
Monitoring data summary					
Groundwater Quality					
Monitoring data	H	H	H	H	MDH
Isotopic data	H	H	H	H	MDH
Tracer studies	H	H	H	H	Not Available
Contamination site data	M	M	M	M	Not Available
Property audit data from contamination sites					
MPCA and MDA spills/release reports					

Definitions Used for Assessing Data Elements:

High (H) - the data element has a direct impact

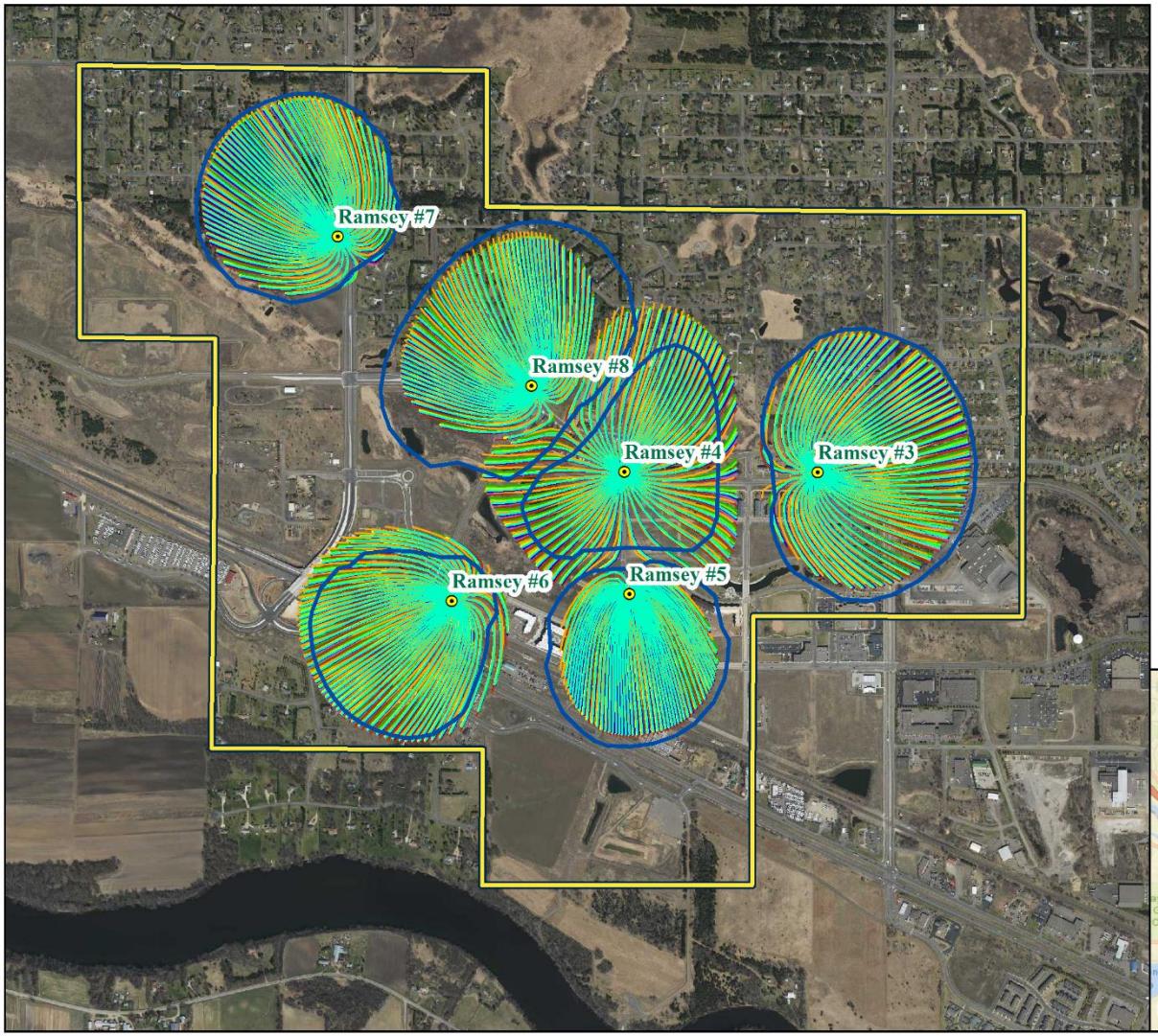
Moderate (M) - the data element has an indirect or marginal impact

Low (L) - the data element has little if any impact

Shaded - the data element was not required by MDH for preparing the WHP plan

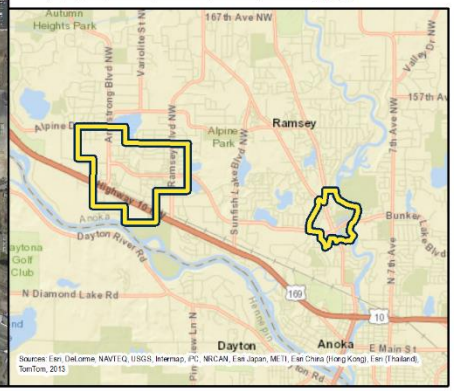
Ramsey
Anoka County
Minnesota

Figure 1a
Porous Media Capture Zones with Updated Well Pumping Rates
Sensitivity Analysis
City of Ramsey



- Primary Well
- 2007 Wellhead Protection Area (WHPA)
- Drinking Water Supply Management Area (DWSMA)
- 10-yr TT Pathlines (Base Case Run1)
- 10-yr TT Pathlines (Sensitivity Run 2)
- 10-yr TT Pathlines (Sensitivity Run 3)
- 10-yr TT Pathlines (Sensitivity Run 4)
- 10-yr TT Pathlines (Sensitivity Run 5)
- 10-yr TT Pathlines (Sensitivity Run 6)
- 10-yr TT Pathlines (Sensitivity Run 7)
- 10-yr TT Pathlines (Sensitivity Run 8)
- 10-yr TT Pathlines (Sensitivity Run 9)
- 10-yr TT Pathlines (Sensitivity Run 10)
- 10-yr TT Pathlines (Sensitivity Run 11)

0 250500 1,000 1,500 2,000 2,500
Feet

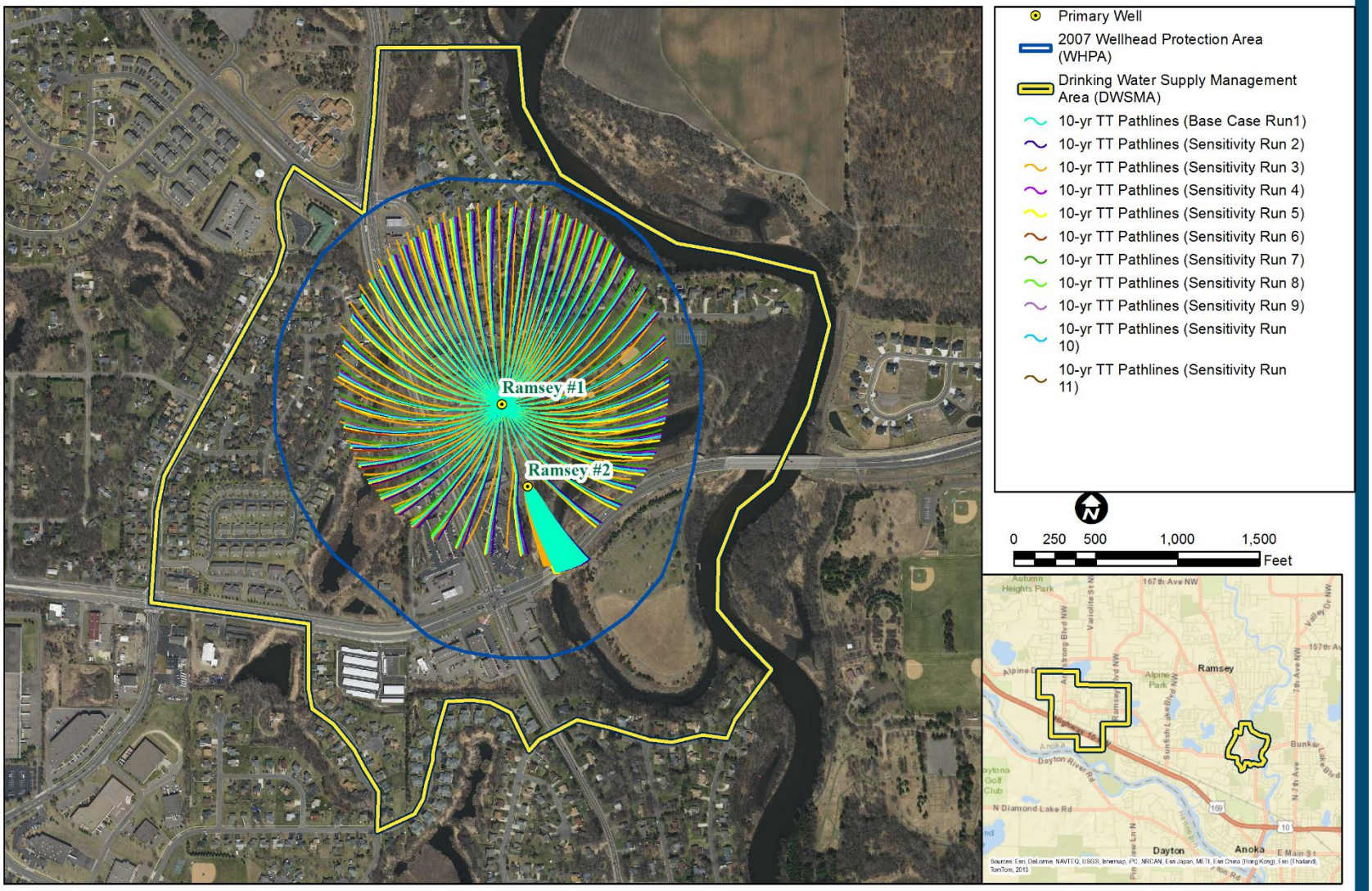


Public Water Supplier: Ramsey (1020035)

Date: 12/15/2017

Ramsey
Anoka County
Minnesota

Figure 1b
Porous Media Capture Zones with Updated Well Pumping Rates
Sensitivity Analysis
City of Ramsey

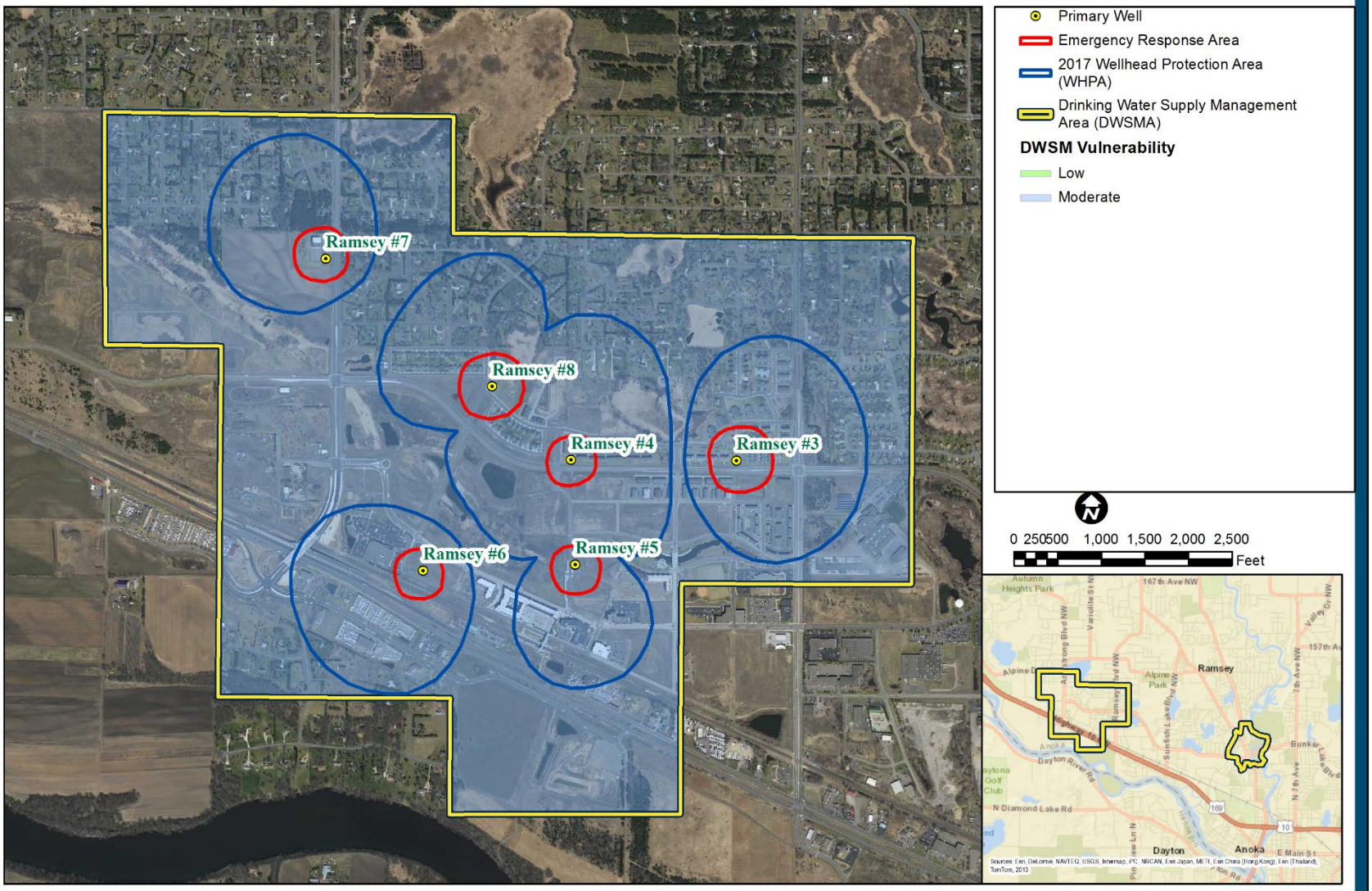


Public Water Supplier: Ramsey (1020035)

Date: 12/15/2017

Ramsey
Anoka County
Minnesota

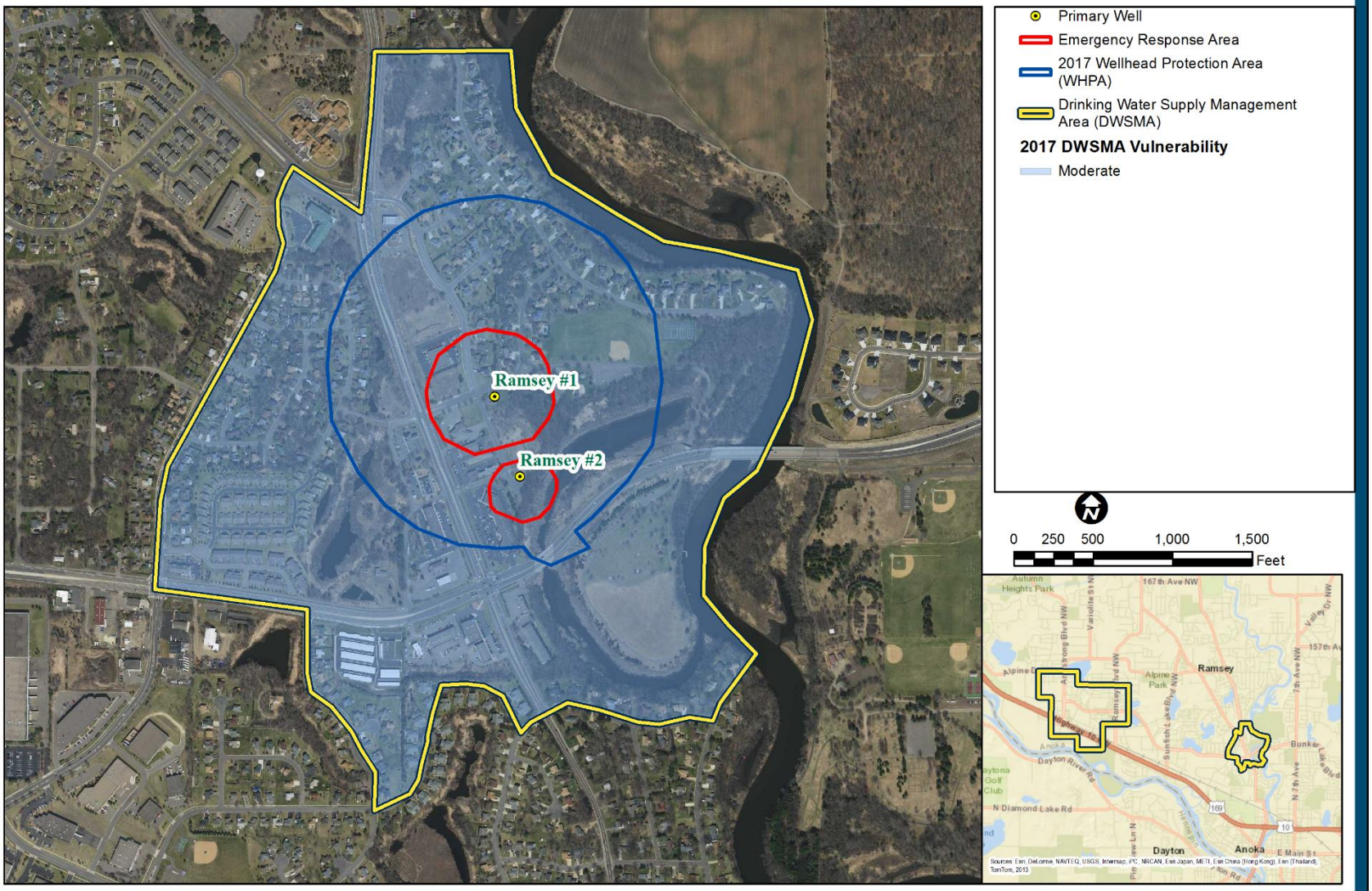
Figure 2a
Wellhead Protection Area and Drinking Water Supply Management Area
City of Ramsey



Public Water Supplier: Ramsey (1020035) Date: 12/15/2017

Ramsey
Anoka County
Minnesota

Figure 2b
Wellhead Protection Area and Drinking Water Supply Management Area
City of Ramsey



Appendix C

Data Elements Assessment

Appendix C

Data Elements Assessment

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C1.0 Data Elements Assessment

The data elements and their assessments required to be included in the Wellhead and Source Water Protection Plan amendment (WHPP) for the City of Ramsey (Public Water Supply 1020035) are discussed in this appendix. Data elements related to the physical environment, land use, water quantity, and water quality required for this WHPP for the City of Ramsey were specified in the April 4, 2019 Scoping 2 Decision Notice from the Minnesota Department of Health (MDH, 2019).

The City of Ramsey (City) currently operates eight municipal water supply wells (Table C-1). All eight wells are completed in the Tunnel City-Wonewoc aquifer.

Two Drinking Water Supply Management Areas (DWSMAs) have been delineated for Ramsey (MDH, 2018). The DWSMAs encompasses the Wellhead Protection Areas (WHPAs) for the Ramsey water supply wells. The West DWSMA is entirely within the Ramsey city limits. The East DWSMA extends beyond the city limits into the city of Anoka. The locations of the Ramsey DWSMAs are shown on Figure C-1.

C1.1 Physical Data Elements

Physical data elements required to be considered for this Plan amendment are identified in the Scoping 2 Decision Notice (MDH, 2019). Per the Scoping 2 Decision Notice, geology and water resources data elements were required to be considered during development of the Plan amendment.

C1.1.1 Geology and Hydrogeology

Existing information on the geology and hydrogeology in the vicinity of Ramsey was used to define the extent of the source water aquifer used by the City, delineate the WHPA, and to assess the vulnerability of the public water supply wells and the aquifer in the DWSMA.

As indicated on Figure C-2, the uppermost bedrock unit in the vicinity of the Ramsey DWSMAs varies with location and includes the following Cambrian-age units: Jordan Sandstone, St. Lawrence Formation, and Tunnel City Group (Mossler, 2011). Depth to bedrock beneath the Ramsey DWSMAs ranges from approximately 110 feet to approximately 210 feet. One fault has been mapped (see Mossler, 2011) that intersects the eastern edge of the East DWSMA.

Quaternary-age unconsolidated sediments overlie the bedrock in the vicinity of Ramsey (Meyer, 2011). Most of these sediments in the vicinity of Ramsey are terrace deposits from the ancestral Mississippi River. Small, discontinuous areas are covered with peat and muck deposits.

Well construction information for the Ramsey municipal wells is summarized in Table C-1 and copies of the MDH well records are presented in Appendix A.

Information regarding the geology and hydrogeology of the area was used to assess the vulnerability to contamination of the source water aquifer within the DWSMA (see MDH, 2018). The information is consistent with the classification of the susceptibility to contamination of the source water aquifer within the DWSMAs as Moderate.

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C1.1.2 Water Resources

Per the April 4, 2019 Scoping 2 Decision Notice (MDH, 2019) surface water resources must be evaluated to determine if they could potentially apply to this Plan.

The West DWSMA lies within the Mississippi River – Twin Cities watershed (Mississippi River level 4 subwatershed). The East DWSMA lies within the Rum River watershed.

A portion of Jeglens Marsh and some small ponds are the only surface water bodies within the DWSMAs. Wetland areas are also present in the DWSMA. The Rum River is adjacent to the East DWSMA. As shown on Figure C-1, FEMA Flood Zone A for Jeglen's Marsh overlaps a small percentage of the land within the West DWSMA and FEMA Flood Zone AE for the Rum River overlaps a portion of the East DWSMA. Some of the surface water bodies in the DWSMA meet the definition of public waters in Minnesota Statutes Section 103G.005, subdivision 15. In addition, there are areas adjacent to water bodies in the DWSMA that meet the definition of shoreland pursuant to Minnesota Statutes Sections 103F.201 to 103F.221 and consistent with Minnesota Rules part 6120.3300. The City manages the floodplain and shoreland areas as specified in Chapter 117 Article II Division 4, Subdivisions III and IV of the City Code.

Geologic conditions in and around the City's DWSMAs result in the aquifer vulnerability in the DWSMAs being classified as Moderate. Based on the aquifer vulnerability classification, it considered to be possible that issues related to surface water resources could have some effect on the water quality in the source water aquifer and should be considered in the development of the management strategies for the DWSMA. The quality of the source water is dependent on the quality of its recharge. Existing surface water management programs in the DWSMAs address water quality and, therefore, reduce the potential negative effects that infiltrating surface waters may have on the source water aquifers. The City believes that existing surface water management programs are adequate to address surface water quality in the DWSMA and to ensure that aquifer recharge and water availability do not become an issue for the City.

C1.2 Land Use Data Elements

The April 4, 2019 Scoping 2 Decision Notice requires land use data elements to be considered during development of this Plan amendment. Land use and public utility services within the DWSMAs are discussed in this section. In Part 1 of this Plan amendment, roads, property parcels, and the Rum River were used to define the DWSMA boundaries (MDH, 2018).

Commented [JG1]: City reviewers please confirm that this statement is accurate or provide the appropriate edit to correct the statement.

C1.2.1 Current Land Use

Figure C-3 shows the current land uses within the DWSMA. Property parcels that lie partially or completely within the DWSMAs are shown on Figure C-3. Land uses found within the DWSMAs include, but are not limited to, residential, undeveloped land, parks, commercial/industrial, and agricultural. Figure C-4 shows the current zoning within the DWSMAs.

C.1.2.1.1 Potential Contaminant Source Inventory

A potential contaminant source inventory (PCSI) was conducted within the DWSMAs. As shown on Figure C-1, the aquifer vulnerability in the DWSMAs is classified as Moderate. The types of potential

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contaminant sources that must be inventoried in DWSMAs vary according to the aquifer vulnerability classification. For this Plan, the potential contaminant source types inventoried during the PCSI were those required by the MDH for areas in which aquifer vulnerability is classified as Moderate.

As shown in Table C-2, information on potential contaminant source locations was obtained from the following sources: Minnesota Department of Health (MDH), Minnesota Department of Natural Resources (MDNR), Minnesota Department of Public Safety (DPS), Minnesota Geological Survey (MGS), Minnesota Office of Pipeline Safety (MnOPS), Minnesota Pollution Control Agency (MPCA), Metropolitan Council, Minnesota Geospatial Information Office (MGIO), Minnesota Department of Transportation (MnDOT), and U.S. Environmental Protection Agency (USEPA) databases. Information from the various sources was compared to identify overlaps/duplications.

As part of the PCSI work, all identified potential contaminant source locations within the DWSMAs were verified to the extent possible with available information. As part of location verification, any inaccurate locations identified during the PCSI (i.e., any potential contaminant source entities that appeared to map on the wrong property parcel) were corrected to the extent possible based on available information. For future updates of this Plan, the City will access available data sources and maintain as accurate and up to date a potential contaminant source database as possible in its wellhead protection file.

The City maintains current records of the conditions around the municipal water supply wells. Water system operators check the area around each well routinely and report any conditions of concern. A potential contaminant source inventory for the Inner Wellhead Management Zone (IWMZ) around each of the municipal supply wells was completed on June 12, 2019. Copies of the IWMZ inventory reports are presented in Attachment C-1.

Properties identified as potential sources of contamination during the PCSI are listed in Table C-3 through Table C-8 as follows:

- Wells – Table C-3
- Potential Class V wells – Table C-4
- Storage tanks and LUST sites – Table C-5
- Chemical storage sites – Table C-6
- Spill locations – Table C-7
- Potential contaminant site Locations – Table C-8

Results of this inventory indicate the presence of several potential contaminant source properties within the DWSMAs. Locations of potential contaminant sources are shown on Figures C-5 through C-10 as follows:

- Well locations – Figure C-5
- Potential Class V Well locations – Figure C-6
- Storage tank and LUST sites – Figure C-7
- Chemical storage sites – Figure C-8
- Spill locations – Figure C-9
- Potential contaminant site locations – Figure C-10

These potential contaminant sources have been considered in the development of the management strategies for the DWSMA.

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Potential contaminant source locations were verified, to the extent possible, during preparation of this Plan amendment (Table C-3 through Table C-8). Verification procedures used included matching mapped locations with addresses on MDH Well Records or State/County-issued permits or in County/State/Federal databases, published business addresses, property parcel addresses, local knowledge of City staff, or information from City files (note that not all verification procedures were used for each type of potential contaminant source). The data tables indicate the status of verification for each potential contaminant source location. New information developed on contaminant sources in the future will be verified as they are discovered as part of the WHPP implementation.

C.1.2.1.1.1 Wells

Wells located within the City's DWSMAs, in particular wells completed in or penetrating a source water aquifer (i.e., an aquifer from which the City's wells pump water), have the potential to be a pathway via which contamination could more rapidly reach the source water aquifer and the Ramsey municipal water supply wells; especially if the wells were not properly installed or have not been adequately maintained. Data obtained from the Minnesota County Well Index (CWI) during the PCSI indicates that there are 216 wells (this number does not include the eight Ramsey municipal wells) within the Ramsey DWSMAs (Figure C-5). Two hundred fourteen of these wells are identified as active. The status of the other two wells is unknown. Table C-3 lists the wells that were identified in the DWSMAs and indicates the aquifer in which each well is completed (if known), the date the well was completed (if known), and the status of the well (if known).

During the review of wells in the DWSMAs during the PCSI, 102 sealed wells were identified. Per the April 4, 2019 Scoping 2 Decision Notice, the sealed well locations are not included in the PCSI. However, since an improperly sealed well could act as a pathway for contaminants to migrate from the surface into the groundwater system the City believes it is important to maintain a record of sealed well locations. Therefore, sealed well locations in the DWSMAs are shown in Attachment C-2.

As indicated in Table C-3, uses for the wells in the DWSMAs that are known to be active (not including the City's water supply wells) include domestic (173), non-community public water supply (either transient or non-transient) (8), elevator (4), irrigation (2), commercial (2), industrial (1), test well (2), and monitor well (1). Eighty-five of these active wells are completed in or penetrate the source water aquifer. The aquifer in which 36 of the active wells are open is not available (i.e., not identified in the public database). In addition, the aquifer in which one of the unknown status wells is open is not available. Wells located within the DWSMAs, particularly those wells completed in or below the source water aquifer, have the potential for being a pathway for contamination to reach the source water aquifer and the Ramsey municipal water supply wells.

Available information from the Minnesota Department of Natural Resources' (MDNR) Minnesota Permitting and Reporting System (MPARS) database and the CWI was reviewed to identify active high capacity wells within a zone that includes the DWSMAs and extends one mile beyond the boundaries of the DWSMAs. The available information indicates there are 31 active high capacity well within the zone of interest in addition to the eight Ramsey municipal water supply wells. The high capacity well locations are shown on Figure C-11. High capacity wells are defined as wells that pump more than 1,000,000 gallons

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per year or more than 10,000 gallons per day. Owners of these wells have obtained groundwater appropriation permits from the MDNR. A new high capacity well installed within or near the DWSMAs could, potentially, affect the boundaries of the DWSMAs. Uses for the wells not used for the City's municipal water supply include irrigation of various types, non-metallic processing, municipal water supply for the city of Anoka, pollution containment, and HVAC. (Table C-9). Six of the non-Ramsey high capacity wells pump from the City's source water aquifer and two of the wells penetrate the source water aquifer and pump from a deeper aquifer (Table C-9).

C.1.2.1.1.2 Potential Class V Well Locations

An inventory of locations where Class V wells may be present within the DWSMAs was done as part of the PCSI. Typical land uses associated with the presence of Class V wells include automobile service stations and repair shops. As defined by the U.S. Environmental Protection Agency, cesspools and large-scale septic systems that serve more than 20 people also are also included in the Class V well classification. During the PCSI, it was determined that there are seven separate property parcels where Class V wells may be present or may have been present based on the type of business that is or had operated there or the use of the property (see Table C-4 and Figure C-6). For all seven properties, the assessment of potential for presence of a Class V well is due to their association with automobile repair. All but one of these properties (PCSI ID 227 on Table C-4) are found in the EPA's Class V Wells database. MDH did not require that the City determine if Class V wells are actually present on any of these properties. Results of the location verification are summarized in Table C-4.

C.1.2.1.1.3 Storage Tanks

The PCSI identified 13 properties on which storage tanks are or have been located (see Table C-5 and Figure C-7). These properties include a total of 44 current or former storage tank locations. There are 17 currently active tanks located on a total of five of the properties (Table C-5). Products stored in the active storage tanks vary from site to site and include various fuels and used oil. As indicated in Table C-5, releases from the tanks were reported at nine of the properties. Available information indicates that the MPCA has closed the tank release responses at all nine of the properties for which releases were reported but the information does not indicate if the leaking tanks were removed or abandoned in place. Results of the location verification are summarized in Table C-5.

C.1.2.1.1.4 Chemical Storage Sites

The PCSI identified two property parcels within the DWSMAs on which chemical storage occurs (Table C-6 and Figure C-8). Note that one of these properties (PCSI ID 255 in Table C-6) was also identified in the storage tank data as a location of active above ground storage tanks and a location were a tank leak had occurred and underground storage tanks had been removed. Information on the chemicals stored at these locations is presented in Table C-6.

C.1.2.1.1.5 Spill Locations

The PCSI identified six properties within the DWSMAs where a contaminant spill occurred (Table C-7 and Figure C-9). A comparison of Tables C-7 and C-5 indicates that three of the six properties were also

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identified as locations of leaking underground storage tanks (LUSTs). As shown in Table C-7, site status for all the spills is identified as closed.

C.1.2.1.1.6 Potential Contaminant Source Locations

The PCSI identified six properties within the DWSMAs that include sites where contamination may potentially be present (Table C-8 and Figure C-10). As shown in Table C-8, all six of the sites have been classified as brownfields sites by the MPCA.

C1.2.2 Transportation Routes

Major highways and railroads are used for transporting a wide variety of materials. Some of these materials, if spilled, have the potential to enter the groundwater system. U.S. Highway 10 and County Roads 56, 83, and 116 cross the West DWSMA. State Highway 47 and County Road 116 cross the East DWSMA. The BNSF Railroad tracks cross the southern portion of the West DWSMA. These transportation corridors are shown on Figure C-1. Given the Moderate aquifer vulnerability classification in the DWSMAs, if a spill in one of the transportation corridors were to occur and be cleaned up promptly it is considered to be unlikely that there would be any significant risk to the City's wells and water supply arising from the spill.

C1.2.3 Historical Land Use

Ramsey Township was named for Alexander Ramsey, the first Territorial Governor, in 1858. Settlement was driven by trading along the banks of the Mississippi River and farming in the area. The St. Paul & Pacific Railroad reached Ramsey in 1864. Ramsey was incorporated as a city in November 1974. Historical land use shown on Figure C-12 is for the year 1984. As indicated on Figure C-12, the historical land uses present in the DWSMAs are generally consistent with current land use. Using available information, historical land uses that might significantly affect the management strategies for the DWSMAs that are not currently present within the DWSMAs were not identified

The population of Ramsey increased by approximately 200% between 1860 and 1910. The population of Ramsey declined approximately 13% between 1910 and 1930 and then increased approximately 28% between 1930 and 1950. Ramsey has continuously grown since 1950. In 1950 the population was 670. By 2010, the population had grown to 23,668. In 2017 the population of Ramsey was estimated to be 25,581.

While it is possible that buried features such as old wells that were not properly sealed or unused underground storage tanks not listed in any available database could be present within the DWSMAs, available information does not suggest the presence of such features. There is no basis for a concerted search for such buried features with in the DWSMAs. If any such, currently unknown, features are to be located in the future it would most likely occur only if they are encountered during development or redevelopment of a property.

C1.3 Public Utilities

Management of the DWSMA in the City of Ramsey must consider and reflect available public utility services information.

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As shown in Table C-1 , the eight Ramsey municipal wells pump from the Tunnel City-Wonewoc aquifer. Ramsey Wells 1 and 2 are located in the East DWSMA. Wells 3, 4, 5, 6, 7, and 8 are located in the West DWSMA. Well construction information for the City's municipal water supply wells wells is summarized in Table C-1 . Copies of the MDH Well Records for these wells are presented in Appendix A.

Per the April 4, 2019 Scoping 2 Decision Notice (MDH, 2018), a map of the City's water supply system is not included in this Plan to avoid potential security threats to the system.

C1.3.1 Pipelines

As shown on Figure C-13 no petroleum or natural gas pipelines cross the Ramsey DWSMAs. There is one natural gas pipeline that ends approximately 0.5 miles east of the East DWSMA. This pipeline does not present a potential risk to the DWSMA. The closest approach of a petroleum pipeline to the DWSMAs is approximately 5 miles to the southwest of the West DWSMA. The petroleum pipeline does not present a potential risk to the DWSMAs. The City will rely on State/Federal oversight and the management programs of the pipeline owners for proper operation and maintenance of the pipelines and response to releases from the pipelines. Therefore, additional measures in this Plan to address releases are not necessary.

C.1.3.2 Sewers

C.1.3.2.1 Sanitary Sewers

The City's sanitary sewer system is shown on Figure C-14.

An improperly designed or maintained sanitary sewer system may increase the chance for the release of untreated sewage into environmentally sensitive areas such as protected wetlands, lakes, and rivers. It could also result in releases of untreated sewage that could infiltrate into the groundwater system. The depth to the source water aquifer in the DWSMAs is over 100 feet. The aquifer vulnerability in the DWSMAs is classified as Moderate, which indicates that it takes years to decades for water to reach the source water aquifer from the surface. Based on the available information, leaks from a the sewer system would likely pose no significant risk to the City's wells. Chapter 58 Article III Division 4 of the Ramsey City Code addresses sanitary sewer use and service. The City has an ongoing maintenance program to insure the integrity and proper operation of the sanitary sewer system. Additional measures in this Plan to address the sanitary sewers are considered to be unnecessary.

C.1.3.2.2 Storm Sewers

The City Code requires a stormwater management plan for all new developments. The City's storm sewer lines are shown on Figure C-15.

A municipal storm sewer and surface water drainage system plays a significant role in the management of storm water and can be an important part of management strategies developed for a wellhead protection plan. An improperly designed or maintained storm sewer and surface water drainage system may increase the chance for the spread of a contaminant into environmentally sensitive areas such as protected wetlands, lakes, and rivers or allow infiltration of contaminants into the groundwater system. A surface

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water management program is in place in Ramsey (Ramsey, 2018b). The storm sewer system is currently in good condition and the City has a maintenance program in place to keep the system operating properly. The City will rely on their existing surface water management program to address issues related to surface water. Therefore, additional measures to address surface water in this Plan are considered to be unnecessary.

C1.4 Water Quantity Data Elements

Surface water and groundwater quantity are discussed in this section.

C1.4.1 Surface Water Quantity

As discussed above, the surface water features in the DWSMAs include Jeglens Marsh and some small ponds. The City Code requires a drainage plan for new developments if the direction, quantity or quality of drainage of a site will be altered during development. Any changes must conform to the City's comprehensive surface water management plan (Ramsey, 2018b).

The Minnesota Permitting and Reporting System (MPARS) database indicates there are no surface water appropriations in the Ramsey DWSMAs.

The City is not aware of any current water-use conflicts that impact surface water quantity in the vicinity of the DWSMAs. Therefore, measures in this Plan to address surface water quantity issues are considered to be unnecessary.

C1.4.2 Groundwater Quantity

The Ramsey municipal water supply system currently includes seven primary water supply wells and one seasonal-use well. Under MDNR Appropriation Permit No. 1985-6005, the City of Ramsey currently has a permitted annual groundwater appropriation of 850 million gallons per year (MGY). The permitted instantaneous total pumping rate for the Ramsey system is 8,200 gallons per minute (gpm) or approximately 11.8 million gallons per day (MGD).

The projected water use (i.e., pumpage) used to delineate the Ramsey WHPAs and DWSMAs was 949,205,000 gallons per year (MDH, 2018).

Ramsey was incorporated as a city in 1974. Between 1970 and 2000, the population of Ramsey increased from 2,536 to 18,510. The 2010 census counted a total of 23,668 people in Ramsey (an increase of approximately 28% over the 2000 population). In 2017 the City's estimated population was 25,581. It should be noted that the City's water supply system does not serve the entire population of Ramsey. In 2017the estimated population served by the municipal water supply system was 13,720. The City's draft Water Supply Plan (Ramsey, 2018a) projects that the City's water supply system will serve 13,921 people in 2020 and 22,987 in 2030. The draft Water Supply Plan projects the City's total population in 2030 will be 33,350.

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As shown in Table C-1 , the Ramsey municipal water supply wells were constructed between 1984 and 2007.

Water demand for 2007 through 2017 is shown in the City's draft 2018 Water Supply Plan (Ramsey, 2018a). During that period the City's water annual demand varied between 588 and 704 MGY while the population served increased from 9,702 in 2007 to 13,720 in 2017. The City's total per capita demand between 2007 and 2017 ranged between 122 and 199 gallons per capita per day. The residential per capita demand for the same period ranged from 72 to 120 gallons per capita per day. The City's average day water demand in 2017 was 1.92 MGD and the projected 2030 average day demand is 3.01 MGD (approximately 2,090 gpm) with a projected population served of 22,987.

As discussed above, in addition to the City of Ramsey municipal water supply wells 31 other high capacity wells within one mile of the DWSMAs were identified. Information on these 31 high capacity wells is presented in Table C-9. The City is not aware of any current adverse groundwater conflicts or interferences related to the existing Ramsey municipal wells.

Construction of other high capacity wells in or near the DWSMAs may influence groundwater flow in the source water aquifer and the groundwater quantity available to the municipal system. Such wells could potentially affect the boundaries of the DWSMAs, which would require the City to update the Wellhead Protection Plan. In addition, such wells could potentially reduce the static levels in the source water aquifer. Issues regarding changes in appropriations resulting from additions or deletions to the current list of water appropriations in and near the DWSMAs will be addressed in the management portion of this Plan.

Persistent drought conditions or other water emergencies may also prove to be a threat to the quantity of groundwater available to the municipal system. Under Section 58-118 of the City Code the City can put in place restrictions on water use if it determines that a shortage of water threatens the city. These restrictions may include limits on lawn and garden sprinkling, irrigation, car washing, air conditioning and other uses. In addition, the City has odd-even lawn sprinkling restrictions between 10:00 a.m. and 8:00 p.m. between Memorial Day and Labor Day. Per the city code, the following are exempted from the sprinkling ban: watering of newly sodded lawns for a period of two weeks, hand watering overseeded or spot repaired lawn areas, car washing, filling of children's swimming pools, and children playing in hose operated sprinklers or water toys. The City also requires rain sensors and back flow devices for irrigation systems for townhomes, multifamily residential properties, and commercial properties connected to the municipal water system.

Ramsey' current water supply meets the demand of its consumers. The City is confident that the municipal water supply system will continue to have the capability of meeting future demand.

C1.5 Water Quality Data Elements

Surface water and groundwater quality are discussed in this section.

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C1.5.1 Surface Water Quality

The City Code the City's surface water management plan (Ramsey, 2018b) address management of surface water. The goal of the City's surface water management is to protect and improve the quality of existing surface water resources in and near the City and provide guidelines for current and future urban development.

C1.5.2 Groundwater Quality

The MDH has an ongoing program to monitor the quality of municipal water supplies. City of Ramsey municipal wells are sampled at least once every year for selected metals, other inorganic compounds, organic compounds, and bacteria as part of this program. To date, reported concentrations of all monitoring parameters meet the regulatory levels specified by the U.S. EPA as part of the Safe Drinking Water Act or by the State of Minnesota. These results are presented in the Ramsey Consumer Confidence Report that is prepared annually. A copy of the 2018 annual report is presented in Appendix D. The 2018 report and reports from other years can also be accessed on the City's website at http://www.ci.ramsey.mn.us/Archive.aspx?AMID=38 Reports from previous years are also available from the City upon request.

The City currently adds chlorine and fluoride to the water supply at the pumphouses associated with the wells (Ramsey, 2018a). In addition, ortho and polyphosphates are also added to the pumped water at the pumphouses to inhibit corrosion and sequester iron and manganese. The City currently has four pumphouses in which water is treated prior to entering the distribution system. Water from the City's wells is routed to the pumphouses for treatment as follows:

- Pumphouse 1 – water from Wells 1 and 2
- Pumphouse 2 – water from Wells 3 and 4
- Pumphouse 3 – water from Wells 5 and 6
- Pumphouse 4 – water from Wells 7 and 8

The City currently has the capacity to treat up to 11 MGD (Ramsey, 2018a).

The MDH has prepared a study for Anoka County which evaluates the relative susceptibility of the water table aquifer to contamination from nitrate (MDH, 2012). The susceptibility of most of the area encompassed by the East DWSMA has been classified as low or moderate, although there are some small areas of high susceptibility within the DWSMA. In the West DWSMA the susceptibility classifications range from low to high. The combined area of low and moderate susceptibility is similar to the area of high susceptibility in the West DWSMA. The aquifer vulnerability classification for the Tunnel City-Wonewoc aquifer (the source water aquifer) suggests that it is unlikely that nitrate in the water table aquifer would adversely impact the source water aquifer in the DWSMAs.

It's important to consider groundwater quality when determining management strategies for the land uses within the DWSMAs. Since the City currently enjoys good water quality, the City has developed management strategies in this WHPP amendment aimed at maintaining the groundwater quality in the source water aquifers.

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C1.6 Assessment of Data Elements

C1.6.1 Use of the Municipal Wells

Ramsey currently has eight municipal water supply wells in the municipal water supply and distribution system for Public Water Supply 1020035. Locations of the wells are shown on Figure C-1and construction details for the Ramsey municipal wells are summarized in Table C-1 . Copies of the MDH well records for these wells are presented in Appendix A.

The 2010 census indicated that Ramsey had a population of 23,668. In 2017 the population of Ramsey was estimated to be 25,581 and it was estimate that the water system served 13,270 people. The City's draft Water Supply Plan (Ramsey, 2018a) projects that the City's water supply system will serve 13,921 people in 2020 and 22,987 in 2030. The draft Water Supply Plan projects the City's total population in 2030 will be 33,350.

As discussed above, the City's average day water demand in 2017 was 1.92 MGD and the projected 2030 average day demand is 3.01 MGD (approximately 2,090 gpm) with a projected population served of 22,987.

For the period 2010–2017, daily demand on the Ramsey water system averaged about 1.7 MGD. Ramsey currently has a permitted annual groundwater appropriation of 850 MGY. The permitted instantaneous total pumping rate for the Ramsey system is 8,200 gpm.

Ramsey currently has three elevated water storage facilities. These facilities have a combined storage capacity of 4.0 MG. Construction of additional water storage facilities is not currently planned (e.g., Ramsey, 2018a).

C1.6.2 Wellhead Protection Area Criteria

Delineation of the WHPAs for the Ramsey wells was completed in 2018. Information/criteria used to perform the WHPA/DWSMA delineations are discussed in the Part 1 WHPP amendment prepared by the MDH (2018) and are summarized below.

C1.6.2.1 Time of Travel

A 10-year groundwater time of travel capture zone for each of the City's wells was delineated but it was determined that capture zones for a 12-year time of travel would still be contained within the boundaries of the DWSMAs previously delineated for the Ramsey wells (MDH, 2018). The individual capture zones were combined into composite capture zones that were used to delineate the DWSMAs. The one-year groundwater time of travel capture zones for the City's wells was determined in a similar manner.

C1.6.2.2 Aquifer Transmissivity

Transmissivity of the Tunnel City-Wonewoc aquifer used to delineate the WHPAs for the City's wells was unchanged from that used in the previous (2007) delineations (MDH, 2018).

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C1.6.2.3 Daily Volume of Water Pumped

Daily volume of water pumped from each of Ramsey' municipal wells used in the groundwater flow model was determined by using the highest recorded annual volume for each well (see MDH, 2018).

C1.6.2.4 Flow Boundaries

The primary flow boundaries for the Tunnel City-Wonewoc aquifer in the Ramsey area are the Mississippi River and the Rum River. In addition to the rivers, operating high capacity wells can influence groundwater flow directions on a local scale. The rivers, along with active high capacity wells, were included in the groundwater model used for the WHPA delineation.

C1.6.2.5 Groundwater Flow Field

The groundwater flow model shows groundwater flow toward the regional discharge zone at the Mississippi River as well as some flow towards the Rum River.

C1.6.3 Quantity and Quality of Water Supplying the Public Water Supply Wells

As discussed above, the Ramsey municipal wells are open to a bedrock aquifer consisting of the Tunnel City Group and the Wonewoc Sandstone. Construction details for the Ramsey municipal wells are summarized in Table C-1 .

Based on the available information, there are no known groundwater quantity issues that will have any significant impact on the management of the DWSMAs associated with the Ramsey wells. In the future, new high capacity wells completed in the source water aquifer in the vicinity of Ramsey could, potentially, affect the quantity of groundwater available if the volume of water pumped from the aquifer would exceed the rate at which the aquifer recharged. It is also possible that new high capacity wells in the source water aquifer within the DWSMAs may have some effect on pumping from the City's wells, if the new wells were to be installed close to the City's wells. Currently, there are no known significant conflicts or interferences related to the municipal wells in the DWSMAs.

It is possible that the DWSMA could expand in the future if Ramsey installs additional wells in the source water aquifer, particularly if new wells would be in a new well field. Any new wells constructed within the 10-year life time of this Plan will be incorporated, as directed by the MDH, into the groundwater model and, if projected pumping from the new wells affects the boundaries of the DWSMAs, Plan amendments will be prepared with the help of the Wellhead Protection Consultant.

As discussed above, the City participates in the MDH's ongoing program to monitor the quality of municipal water supplies. To date, reported concentrations of all monitoring parameters meet the regulatory levels specified by the U.S. EPA as part of the Safe Drinking Water. Results of these analyses are available upon request from MDH or the City.

C1.6.4 Land and Groundwater Uses in the DWSMA

Aquifer vulnerability within the DWSMAs is classified as Moderate. Based on the aquifer vulnerability classification, the potential for land uses within the DWSMAs to negatively impact the source water

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aquifer is relatively low, but not nonexistent. Surface releases of contaminants within the DWSMAs, particularly if the releases were to be large and not cleaned up in a timely manner, could pose some risk to the source water aquifer. In addition, unmaintained, damaged, poorly-constructed, unused, or incorrectly abandoned wells could provide a direct route for contaminants to enter the source water aquifer. A spill very close to such a well would pose more of a risk to the source water aquifer than a spill in one of the DWSMAs far from such a well.

As discussed by MDH (2018), the DWSMAs were delineated to encompass the zones in which groundwater travel time to the Ramsey municipal wells is ten years or less. The DWSMAs are defined by geographically identifiable features. The East DWSMA extends beyond the Ramsey city limits into a portion of the city of Anoka.

Potential contaminant sources within the DWSMA identified through the PCSI include wells, storage tank sites (including LUST sites), potential Class V well locations, chemical storage locations, spill locations, and sites brownfields sites potentially associated with contaminants that may not fit into one of the other categories. In addition, railroad and highway corridors are present within the DWSMAs. These corridors are a potential location for contaminant spills. These potential contaminant sources will be considered when developing the management strategies for the Ramsey DWSMAs.

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C2.0 References

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Tables

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Table C-1

Ramsey Municipal Well Construction Summary
City of Ramsey Wellhead Protection Plan Amendment

Local Well ID	Unique Number	Use/ Status[1]	Casing Diameter (in.)	Casing Depth (ft.)	Well Depth (ft.)	Year Constructed	Aquifer	Well Vulnerability
1	161441	P	14	243	323	1984	CTCW	Vulnerable
2	416183	S	14	240	320	1987	CTCG	Vulnerable
3	580303	P	30 x 24	222	345	1997	CTCW	Vulnerable
4	580313	P	30 x 24	191	321	1998	CTCW	Vulnerable
5	593672	P	30 x 24	215	316	2000	CTCW	Vulnerable
6	706840	P	30 x 24	282	390	2005	CTCW	Not Vulnerable
7	743832	P	30 x 24	216	332	2007	CTCW	Not Vulnerable
8	743833	P	30 x 24	245	354	2007	CTCW	Vulnerable

[1] P = Primary
S = Seasonal

Aquifer Codes:
CTCG = Tunnel City Group
CTCW = Tunnel City Group-Wonewoc Sandstone

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Table C-2

Potential Contaminant Source Inventory Data Sources
City of Ramsey Wellhead Protection Plan Amendment

Potential Contaminant Source Type	Data Source(s)
Chemical Storage Tank Locations	MnDPS
Potential Class V Well Locations	MPCA WIMN Database; MPCA Agency Interests Database; U.S. EPA
Potential Contaminant Site Locations	MPCA WIMN Database; MPCA Agency Interests Database
LUST Locations	MPCA WIMN Database; MPCA Agency Interests Database
Storage Tanks	MPCA WIMN Database; MPCA Agency Interests Database
Spill Locations	MDA Small Spill Investigations; MPCA Remediation Sites Database
Wells	MGS CWI Database; MDNR MPARS Database; MDH Sealed Wells Database
Other Data Type	**Data Source(s)**
Current Land Use	Met Council 2016 Generalized Land Use
Historical Land Use	Met Council pre-1984 Land Use
Planned Land Use	City of Ramsey 2040 Planned Land Use
Bedrock Geology	MGS – Anoka County Geologic Atlas
Flood Zones	FEMA Digital Flood Insurance Rate Map Database
Roads and Railroads	MnDOT Office of Transportation Database
Pipelines	MGIO & MnOPS (1996)
Storm and Sanitary Sewer Networks	City of Ramsey
Zoning	City of Ramsey

Acronyms

CWI – County Well Index
FEMA – Federal Emergency Management Admin.
MnDPS – Minnesota Dept. of Public Safety
MGS – Minnesota Geological Survey
Met Council – Metropolitan Council
MGIO – Minnesota Geospatial Information Office
MDH – Minnesota Dept. of Health
MnOPS – Minnesota Office of Pipeline Safety
MnDOT – Minnesota Dept. of Transportation
MPARS – Minnesota Permitting and Reporting System
MPCA – Minnesota Pollution Control Agency
MDA – Minnesota Dept. of Agriculture
WIMN – What's In My Neighborhood
U.S. EPA – United States Environmental Protection Agency
MDNR – Minnesota Dept. of Natural Resources

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Table C-3

PCSI Results - Well Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Depth (Feet)	Date Completed	Aquifer	PCS Code	Location Verified
1	253225440012	0000161441	Active	Community Supply (Municipal)	Ramsey 1	Not Available	Ramsey	323	11/09/1984	CTCG	WEL	Yes
2	363225120010	0000416183	Active	Community Supply (Municipal)	Ramsey 2	15153 Nowthen Bl NW	Ramsey	320	03/23/1987	CTCG	WEL	Yes
3	283225110011	0000580303	Active	Community Supply (Municipal)	Ramsey 3	7301 Industry Av NW	Ramsey	345	02/25/1997	CTCW	WEL	Yes
4	283225120011	0000580313	Active	Community Supply (Municipal)	Ramsey 4	7601 Industry Av NW	Ramsey	321	04/29/1998	CTCW	WEL	Yes
5	283225130005	0000593672	Active	Community Supply (Municipal)	Ramsey 5	15153 Ramsey Bl NW	Ramsey	316	10/10/2000	CTCW	WEL	Yes
6	283225230018	0000706840	Active	Community Supply (Municipal)	Ramsey 6	7849 Civic Center Dr	Ramsey	390	08/10/2005	CTCW	WEL	Yes
7	203225440002	0000743832	Active	Community Supply (Municipal)	Ramsey 7	7550 Sunwood Dr	Ramsey	332	05/20/2007	CTCW	WEL	Yes
8	283225210094	0000743833	Active	Community Supply (Municipal)	Ramsey 8	7550 Sunwood Dr	Ramsey	354	05/20/2007	CTCW	WEL	Yes
9	213225440020	0000412607	Active	Domestic	Amundsen, Jerry	7251 149th La NW	Ramsey	72	03/07/1985	QBAA	WEL	Yes
10	293225410016	0000450148	Active	Domestic	Anderlie, Glen	8150 144th Av NW	Ramsey	221	07/28/1988	CTCG	WEL	Yes
11	213225430006	0000155278	Active	Domestic	Anderson, Kenneth	15049 Uranimite St NW	Ramsey	233	12/05/1978	CTCG	WEL	Yes
12	253225310008	0000624756	Active	Elevator	Anoka County Hra	14351 Disprosium St NW	Ramsey	32	02/01/1999	QFUB	WEL	Yes
13	283225420024	0000782838	Active	Elevator	Anoka County Regional Railroad Authority	7600 Veterans Dr	Ramsey	0	06/29/2012	Not Available	WEL	Approximate
14	283225420024	0000782839	Active	Elevator	Anoka County Regional Railroad Authority	7600 Veterans Dr	Ramsey	29	06/10/2012	Not Available	WEL	Approximate
15	273225230004	0000587155	Active	Elevator	Anoka Elec. Coop.	14601 Ramsey Blvd	Ramsey	16	09/12/1996	QFUB	WEL	Yes
16	283225430001	0000596950	Active	Industrial	Anoka Ramsey Farm & Gar.	7435 Hwy 10	Ramsey	168	05/05/1997	QBAA	WEL	Yes
17	213225340001	0000415911	Active	Domestic	Austin, Glen	14905 Willemite St NW	Ramsey	200	11/12/1985	CTCG	WEL	Yes
18	213225430025	0000193785	Active	Domestic	Baker, Michael	7560 149th La NW	Ramsey	122	04/29/1984	QBAA	WEL	Yes
19	203225420033	0000243856	Active	Domestic	Barnett	15211 Iguana St NW	Ramsey	213	Not Available	CSLT	WEL	Yes
20	203225420031	0000242759	Active	Not Available	Barnett	15141 Iguana St NW	Ramsey	136	1974	Not Available	WEL	Yes
21	203225420032	0000242754	Unknown	Not Available	Barnett	15151 Iguana St NW	Ramsey	67	Not Available	Not Available	WEL	Yes
22	203225420030	0000242744	Active	Not Available	Barnett	15241 Jackel St NW	Ramsey	0	09/08/1978	Not Available	WEL	Yes
23	203225420005	0000242765	Active	Not Available	Barnett Builders	15130 Kangaroo St NW	Ramsey	180	09/02/1976	CTCG	WEL	Yes
24	203225420025	0000242644	Active	Not Available	Barnett Const. Co	8221 151st La NW	Ramsey	120	08/26/1985	Not Available	WEL	Yes
25	203225420012	0000242747	Active	Not Available	Barnett Const. Co.	15230 Jackel St NW	Ramsey	197	05/19/1975	CTCG	WEL	Yes
26	203225410011	0000242649	Active	Not Available	Barnett Const. Co.	8111 151st La NW	Ramsey	205	08/11/1976	CTCG	WEL	Yes
27	203225420022	0000242748	Active	Not Available	Barnnett	15230 Iguana	Ramsey	161	Not Available	CTCG	WEL	Yes
28	213225330011	0000673898	Active	Domestic	Beach, Jerry	7830 149th La NW	Ramsey	141	05/02/2002	CTCG	WEL	Yes
29	213225430022	0000458944	Active	Domestic	Berglund, Robert	7431 149th La NW	Ramsey	163	03/05/1990	QBAA	WEL	Yes
30	213225320022	0000471748	Active	Domestic	Bloodgood, Richard	7850 151st La NW	Ramsey	180	12/18/1990	CTCG	WEL	Yes
31	213225440004	0000144002	Active	Domestic	Boutain, Clarence	7351 150th La NW	Ramsey	141	09/07/1976	QBAA	WEL	Yes
32	203225420001	0000815114	Active	Domestic	Brock, Jannie	15240 Kangaroo St NW	Ramsey	73	04/24/2017	Not Available	WEL	Yes
33	213225330002	0000658016	Active	Domestic	Carlson, Cindy M.	7961 150th La NW	Ramsey	147	01/13/2001	QBAA	WEL	Yes
34	213225430030	0000178257	Active	Domestic	Carlson, David	7481 149th Av NW	Ramsey	172	12/23/1980	QBAA	WEL	Yes
35	213225310002	0000624992	Active	Domestic	Cary, Fred & Pamela	15140 Yolite St NW	Ramsey	121	10/11/1999	QBAA	WEL	Yes
36	223225330013	0000720891	Active	Domestic	Cazett, Jim	15052 Limonite St NW	Ramsey	105	12/14/2004	QBAA	WEL	Yes
37	293225410018	0000497399	Active	Domestic	Cfrn	8112 144th Av NW	Ramsey	200	04/27/1992	CTCG	WEL	Yes
38	293225140012	0000626753	Active	Domestic	Chalics Trucking	8100 146th Av NW	Ramsey	109	01/17/2001	QBAA	WEL	Yes
39	223225330002	0000675316	Active	Domestic	Cheney, Bill	15040 Kamacite St NW	Ramsey	63	04/17/2002	QBAA	WEL	Yes
40	283225220057	0000759582	Active	Monitor Well	City Of Ramsey	Armstrong Bl	Ramsey	62	09/07/2008	QWTA	WEL	Uncertain
41	203225410017	0000423562	Active	Domestic	Clair, Jim	15060 Armstrong Bl	Ramsey	109	08/21/1986	QBAA	WEL	Yes
42	213225430008	0000155070	Active	Domestic	Cunningham	7431 150th La NW	Ramsey	167	06/27/1978	QBAA	WEL	Yes
43	203225410022	0000439029	Active	Domestic	Dahlvang, Brain	8601 152nd Av NW	Ramsey	203	11/07/1987	CTCG	WEL	Yes
44	213225440003	0000154152	Active	Domestic	Deemer, Ben	7350 151st Av NW	Ramsey	239	09/21/1978	CTCG	WEL	Yes
45	213225440002	0000143979	Active	Domestic	Deemer, Ben	7320 151st Av NW	Ramsey	107	10/26/1977	QBAA	WEL	Yes
46	213225340026	0000435603	Active	Domestic	Derung, Neil	7730 149th La NW	Ramsey	169	06/25/1987	CTCG	WEL	Yes
47	213225340005	0000126615	Active	Domestic	Dubois, Gene & Debra	15030 Willemite St NW	Ramsey	185	09/20/1976	CTCG	WEL	Yes
48	203225410008	0000159275	Active	Domestic	Duffney, Lavern	8101 152nd Av NW	Ramsey	158	02/19/1979	CTCG	WEL	Yes
49	213225330021	0000538282	Active	Domestic	Eberlein, Steve	7900 150th La NW	Ramsey	140	01/14/1994	QBAA	WEL	Yes
50	213225340008	1000020502	Active	Domestic	Ecoff, Steve	7601 150th La NW	Ramsey	185	1973	Not Available	WEL	Yes
51	213225340002	0000597482	Active	Domestic	Elhardt, Mark	7751 150th La NW	Ramsey	195	06/11/1997	CTCG	WEL	Yes
52	203225420019	0000242746	Active	Not Available	Elisabeth, Dart	15231 Kangaroo St NW	Ramsey	103	05/27/1975	Not Available	WEL	Yes
53	213225320008	0000460012	Active	Domestic	Falls, Tom	7920 152nd La NW	Ramsey	170	12/19/1989	CSLT	WEL	Yes
54	213225320014	0000497488	Active	Domestic	Fiore, Ed	7861 151st La NW	Ramsey	221	10/24/1991	CSLT	WEL	Yes
55	203225420034	0000104706	Active	Domestic	Fred Nungesser	15221 Iguana St NW	Ramsey	128	02/27/1975	CTCG	WEL	Yes

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PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Depth (Feet)	Date Completed	Aquifer	PCS Code	Location Verified
56	213225330023	0000673234	Active	Domestic	Frederick, Frank	7841 150th La NW	Ramsey	147	11/01/2002	QBAA	WEL	Yes
57	213225330022	0000639083	Active	Domestic	Frey, Ray	7901 150th La NW	Ramsey	129	02/19/2003	QBAA	WEL	Yes
58	203225420003	0000242749	Active	Not Available	Fullon, Al	15210 Kangaroo NW	Ramsey	126	07/29/1974	CTCG	WEL	Yes
59	223225330027	0000126488	Active	Domestic	Fulton, Al	7010 150th Av NW	Ramsey	141	08/17/1976	CSLT	WEL	Yes
60	203225420021	0000242743	Active	Not Available	Fulton, Al	15250 Iguana NW	Ramsey	171	04/19/1974	CTCG	WEL	Yes
61	203225410015	0000242648	Active	Not Available	Fulton, Al	8130 151st La	Ramsey	171	11/21/1974	CTCG	WEL	Yes
62	213225320017	0000209280	Active	Domestic	Gilbertson, Dewitt	15140 Chameleon St NW	Ramsey	96	11/19/1973	QBAA	WEL	Yes
63	213225440006	0000133282	Active	Domestic	Graen, Richard	7321 150th La NW	Ramsey	204	08/16/1977	CTCG	WEL	Yes
64	283225430003	0000426793	Active	Commercial	Great Plains Gas Co.	7411 10 Hy W	Ramsey	52	12/29/1986	QWTA	WEL	Yes
65	203225410012	0000242761	Active	Domestic	Grecula, James	15131 Hedgehog St NW	Ramsey	0	1973	Not Available	WEL	Yes
66	293225140015	0000438998	Active	Public Supply/Non-Community	Hauan, Dave	14622 Ferret St NW	Ramsey	283	06/28/1988	CTCW	WEL	Yes
67	213225440018	0000242416	Active	Domestic	Hausier, Tim	15031 Peridot St NW	Ramsey	75	Not Available	QBAA	WEL	Yes
68	203225420032	0000626986	Active	Not Available	Havisto, Al	15151 Iguana St NW	Ramsey	197	05/24/1999	CTCG	WEL	Yes
69	213225430003	0000208754	Active	Domestic	Hebbert, Howard	15050 Uranimite St NW	Ramsey	100	10/26/1973	QBAA	WEL	Yes
70	283225310005	0000242784	Active	Unknown	Hedstrong, Roger	7665 10 Hy	Ramsey	150	09/16/1976	CTCG	WEL	Yes
71	213225430017	0000429104	Active	Domestic	Henrickson, Mike	7561 149th La NW	Ramsey	171	02/05/1987	QBAA	WEL	Yes
72	213225440015	0000145746	Active	Domestic	Herlitz, Ray	15000 Peridot St NW	Ramsey	210	03/29/1982	CSLT	WEL	Yes
73	293225140016	0000578982	Active	Domestic	Holiday Rv	8175 Riverdale Dr NW	Ramsey	127	09/10/1998	QWTA	WEL	Yes
74	213225430013	0000165560	Active	Domestic	Houman, Dave	7590 149th La NW	Ramsey	270	07/26/1979	CTCG	WEL	Yes
75	213225440017	0000182160	Active	Domestic	Hovind, Paul	7240 150th La NW	Ramsey	98	07/08/1983	QBAA	WEL	Yes
76	293225410017	0000453432	Active	Domestic	Jensen, Tim	8144 144th Av NW	Ramsey	196	09/26/1988	CTCG	WEL	Yes
77	203225410014	0000242646	Active	Not Available	Jenson, Leon	8150 151st La NW	Ramsey	123	07/03/1975	Not Available	WEL	Yes
78	283225320026	0000706442	Active	Domestic	John Weicht & Associates	7850 Riverdale Dr NW	Ramsey	179	02/16/2004	QBAA	WEL	Yes
79	213225320027	0000622076	Active	Domestic	Johnson, Harold F.	15280 Armstrong Bl NW	Ramsey	172	06/11/1999	QBAA	WEL	Approximate
80	283225120008	0000556694	Active	Domestic	Johnson, Jay	7446 149th Av NW	Ramsey	199	07/05/1995	CTCG	WEL	Yes
81	203225420026	0000242762	Active	Not Available	Johnson, Stephen	15131 Jackel St NW	Ramsey	0	06/27/1974	Not Available	WEL	Yes
82	203225420014	0000242756	Active	Not Available	Jung, Perry	15150 Jackel St NW	Ramsey	194	06/12/1975	CTCG	WEL	Yes
83	213225440007	0000146257	Active	Domestic	Kabanak, Ed	7220 151st Av NW	Ramsey	170	08/31/1978	CSLT	WEL	Yes
84	213225430007	0000154180	Active	Domestic	Karsikas, Philip	7500 151st Av NW	Ramsey	182	10/24/1978	QBAA	WEL	Yes
85	203225420018	0000242562	Active	Domestic	Kawecio, Walter	15211 Jackal St NW	Ramsey	180	06/04/1974	CTCG	WEL	Yes
86	213225320021	0000208755	Active	Domestic	Kelsey, Tim	7900 151st NW	Ramsey	81	10/10/1973	QBAA	WEL	Yes
87	213225430020	0000421788	Active	Domestic	Kempenich	7480 150th La NW	Ramsey	173	06/26/1986	CTCG	WEL	Yes
88	213225320001	0000624157	Active	Domestic	Kerns, Paula	7941 152nd La NW	Ramsey	109	02/15/1999	QBAA	WEL	Yes
89	203225420017	0000242755	Active	Not Available	Keroff, Lowell	15151 Kangaroo St NW	Ramsey	174	10/01/1975	CTCG	WEL	Yes
90	213225340003	0000170450	Active	Domestic	Khayatt, Carol	15060 Yolite St NW	Ramsey	216	10/24/1982	CTCG	WEL	Yes
91	213225440014	0000523995	Active	Domestic	Kissel, John & Mischelle	14980 Peridot St NW	Ramsey	200	06/23/1993	CTCG	WEL	Yes
92	213225430032	0000415912	Active	Domestic	Knutson, Herb	7551 149th Av NW	Ramsey	245	11/14/1985	CTCG	WEL	Yes
93	213225430023	0000181967	Active	Domestic	Kocisak, Peter	7440 150th La NW	Ramsey	110	09/08/1982	QBAA	WEL	Yes
94	213225440016	0000429126	Active	Domestic	Kreur, Gary	7230 150th La NW	Ramsey	210	03/11/1987	CTCG	WEL	Yes
95	213225440019	0000425939	Active	Domestic	Kruger	14981 Peridot St NW	Ramsey	240	01/13/1987	CTCG	WEL	Yes
96	213225340015	0000415858	Active	Domestic	Kruger, Richard	7640 150th La NW	Ramsey	158	07/09/1985	QBAA	WEL	Yes
97	213225440029	0000500459	Active	Domestic	Kukowskis	14950 Peridot St NW	Ramsey	215	08/02/1989	CTCG	WEL	Yes
98	203225420009	1000021132	Active	Domestic	Kvam, Lori	8240 151st La NW	Ramsey	0	1973	Not Available	WEL	Yes
99	203225410006	0000242753	Active	Not Available	Lamecker, Gary	15160 Hedgehog NW	Ramsey	210	1974	CTCG	WEL	Yes
100	283225320003	0000509238	Active	Public Supply/Non-Comm.-Transient	Landowski, Greg	7955 Riverdale rd	Ramsey	69	11/01/1989	QBAA	WEL	Yes
101	293225410019	0000463049	Active	Domestic	Limmer, Mike	8100 144th Av NW	Ramsey	190	06/28/1991	CTCG	WEL	Yes
102	293225410012	0000450358	Active	Domestic	Litchfield, Curt	8101 144th Av NW	Ramsey	93	05/18/1989	QBAA	WEL	Yes
103	213225320020	0000435324	Active	Domestic	Lloyd, Jeff	7920 151st La NW	Ramsey	66	01/28/1988	QWTA	WEL	Yes
104	203225430004	0000434320	Active	Domestic	Lokker, Donald	15049 Iguana St NW	Ramsey	200	05/28/1987	CTCG	WEL	Yes
105	293225410015	0000429129	Active	Domestic	Lowe, Steve	14311 Armstrong Bl NW	Ramsey	200	03/16/1987	CTCG	WEL	Yes
106	213225340012	0000242430	Active	Domestic	Luck, Don & Julie	15061 Willemite St NW	Ramsey	105	1972	Not Available	WEL	Yes
107	213225330019	0000451490	Active	Domestic	Lund, Gary	14920 Bison St NW	Ramsey	62	10/14/1988	QBAA	WEL	Yes
108	283225320016	0000498158	Active	Domestic	Lund, Larry	14322 Alpaca St NW	Ramsey	119	06/15/1992	QBAA	WEL	Yes
109	283225420002	0000626767	Active	Public Supply/Non-Comm.-Transient	M&G Leasing Inc.	7575 10 Uh	Ramsey	153	05/04/2001	QBAA	WEL	Yes

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110	213225430027	0000178240	Active	Domestic	Maciaszek, Chet	7460 149th La NW	Ramsey	170	06/10/1981	QBAA	WEL	Yes
111	283225340002	0000231875	Unknown	Irrigation	Martin, James	Not Available	Ramsey	55	04/11/1977	QWTA	WEL	Uncertain
112	223225330029	0000242427	Active	Domestic	Mazzitello, Lisa	7030 149th La NW	Ramsey	161	11/08/1974	CTCG	WEL	Yes
113	213225430016	0000426450	Active	Domestic	Menkveld, Jack	15001 Uranimite St NW	Ramsey	260	01/27/1987	CTCG	WEL	Yes
114	283225120010	0000571659	Active	Domestic	Mertens, Fred	7404 149th Av NW	Ramsey	205	09/16/1995	CTCG	WEL	Yes
115	213225440027	0000451486	Active	Domestic	Miller, R.A.	7201 149th Av NW	Ramsey	204	10/11/1988	CTCG	WEL	Yes
116	283225320011	0000635309	Active	Public Supply/Non-Comm.-Transient	Monarch Homes 1	7820 Riverdale rd NW	Ramsey	165	01/12/2000	QBAA	WEL	Yes
117	213225330027	0000485819	Active	Domestic	Moorhouse, Lawrence/Hud	15041 Bison St NW	Ramsey	58	06/11/1992	QWTA	WEL	Yes
118	213225330014	0000686571	Active	Domestic	Newberger, Michael	14940 Chameleon St NW	Ramsey	140	11/25/2002	CTCG	WEL	Yes
119	253225340026	0000649059	Active	Domestic	Nguyen, Kieu-Loan-Kheo	14128 Barium St NW	Ramsey	17	06/06/2000	QUUU	WEL	Yes
120	213225330013	0000124066	Active	Domestic	Nienaber, Dwayne W.	14920 Chameleon St NW	Ramsey	117	06/30/1976	CTCG	WEL	Yes
121	213225340022	0000242781	Active	Domestic	Niven, Richard	15010 Willemite St NW	Ramsey	158	07/22/1974	CTCG	WEL	Yes
122	203225420008	0000242637	Active	Not Available	Nord, Donald	8310 151st La NW	Ramsey	156	09/30/1974	CTCG	WEL	Yes
123	213225440030	0000450357	Active	Domestic	Norvick, Steve	14930 Peridot St NW	Ramsey	230	05/17/1989	CTCG	WEL	Yes
124	213225440008	0000162015	Active	Domestic	Not Available	7311 150th La NW	Ramsey	158	03/19/1979	CTCG	WEL	Approximate
125	213225430015	0000170428	Active	Domestic	Not Available	14960 Uranimite St NW	Ramsey	157	04/27/1982	CTCG	WEL	Yes
126	213225440023	0000411512	Active	Domestic	Not Available	7260 149th La NW	Ramsey	82	06/13/1985	QBAA	WEL	Yes
127	213225440011	0000193469	Active	Domestic	Not Available	7380 150th La NW	Ramsey	230	05/10/1983	CTCG	WEL	Yes
128	293225410013	0000538121	Active	Domestic	Not Available	14401 Armstrong Bl NW	Ramsey	67	08/09/1994	QBAA	WEL	Yes
129	283225320025	0000513682	Active	Domestic	Not Available	7815 Riverdale Dr NW	Ramsey	116	08/03/1992	QBAA	WEL	Yes
130	213225440001	0000143466	Active	Domestic	Not Available	7260 151st Av NW	Ramsey	160	05/23/1977	CTCG	WEL	Yes
131	213225330024	0000126783	Active	Domestic	Not Available	7821 150th NW	Ramsey	200	08/12/1976	CTCG	WEL	Yes
132	213225320010	0000143467	Active	Domestic	Not Available	7840 152nd La NW	Ramsey	185	05/24/1977	CTCG	WEL	Yes
133	Not Available	0000133306	Active	Domestic	Not Available	Not Available	Ramsey	249	09/23/1977	CTCG	WEL	Uncertain
134	283225110008	0000610607	Active	Domestic	Not Available	7346 149th Av NW	Ramsey	168	03/12/1998	QBAA	WEL	Yes
135	213225430009	0000146256	Active	Domestic	Not Available	7421 150th La NW	Ramsey	162	03/29/1978	QBAA	WEL	Yes
136	213225430014	0000429144	Active	Domestic	Not Available	15000 Uranimite St NW	Ramsey	132	04/16/1987	QBAA	WEL	Yes
137	213225440008	0000152520	Active	Domestic	Not Available	7301 150th La NW	Ramsey	185	07/26/1978	CTCG	WEL	Yes
138	223225330007	0000208760	Active	Domestic	Not Available	7101 149th La NW	Ramsey	151	Not Available	CSLT	WEL	Yes
139	213225340007	0000143443	Active	Domestic	Not Available	15060 Willemite St NW	Ramsey	245	06/30/1977	CTCG	WEL	Yes
140	223225330010	0000208758	Active	Domestic	Not Available	15010 Kamacite St NW	Ramsey	135	Not Available	CTCG	WEL	Yes
141	223225330009	0000208757	Active	Domestic	Not Available	15030 Kamacite St NW	Ramsey	121	Not Available	CTCG	WEL	Yes
142	203225420020	0000478548	Active	Domestic	Not Available	8330 153rd Av NW	Ramsey	255	05/08/1977	CTCW	WEL	Yes
143	213225330007	0000126767	Active	Domestic	Not Available	7950 149th NW	Ramsey	155	09/03/1976	CTCG	WEL	Yes
144	213225430019	0000182159	Active	Domestic	Not Available	7500 150th La NW	Ramsey	158	07/07/1983	QBAA	WEL	Yes
145	283225120007	0000574223	Active	Domestic	Not Available	7454 149th Av NW	Ramsey	132	10/09/1995	QBAA	WEL	Yes
146	293225410010	0000533722	Active	Domestic	Not Available	8133 144th Av NW	Ramsey	210	09/14/1993	CTCG	WEL	Yes
147	283225120005	0000574222	Active	Domestic	Not Available	7528 149th Av NW	Ramsey	132	10/17/1995	QBAA	WEL	Yes
148	223225330008	0000208761	Active	Domestic	Not Available	7100 149th La NW	Ramsey	145	Not Available	CSLT	WEL	Yes
149	293225410014	0000439987	Active	Domestic	Not Available	14331 Armstrong Bl NW	Ramsey	215	04/25/1988	CTCG	WEL	Yes
150	213225430031	0000170422	Active	Domestic	Not Available	7521 149th Av NW	Ramsey	122	09/19/1981	QBAA	WEL	Yes
151	213225440024	0000429257	Active	Domestic	Not Available	7290 149th La NW	Ramsey	215	08/27/1987	CTCG	WEL	Yes
152	213225320009	0000156192	Active	Domestic	Not Available	7900 152nd La NW	Ramsey	185	12/28/1978	CTCG	WEL	Yes
153	213225340018	0000122790	Active	Domestic	Not Available	14921 Zeolite St NW	Ramsey	170	05/25/1976	CTCG	WEL	Yes
154	283225120004	0000612330	Active	Domestic	Not Available	7560 149th Av NW	Ramsey	134	08/19/1998	QBAA	WEL	Yes
155	213225330010	0000126647	Active	Domestic	Not Available	7850 149th NW	Ramsey	170	12/03/1976	CTCG	WEL	Yes
156	283225110007	0000619214	Active	Domestic	Not Available	7362 149th Av NW	Ramsey	209	08/28/1998	CTCG	WEL	Yes
157	363225140045	0000133317	Active	Domestic	Not Available	331 Coolidge St	Anoka	184	11/11/1977	CTCG	WEL	Yes
158	213225430011	0000442102	Active	Domestic	Not Available	7401 150th La NW	Ramsey	107	07/07/1988	QBAA	WEL	Yes
159	213225430005	0000143380	Active	Domestic	Not Available	15040 Uranimite St NW	Ramsey	120	03/09/1978	QBAA	WEL	Yes
160	213225330026	0000126774	Active	Domestic	Not Available	15001 Bison St NW	Ramsey	185	08/26/1976	CTCG	WEL	Yes
161	223225330032	0000505667	Active	Domestic	Not Available	14936 Limonite St NW	Ramsey	150	01/23/1990	MTPL	WEL	Yes
162	293225410009	0000570126	Active	Domestic	Not Available	8149 144th Av NW	Ramsey	108	09/29/1995	QBAA	WEL	Yes
163	283225120006	0000487588	Active	Domestic	Not Available	7520 149th Av NW	Ramsey	175	07/18/1991	QBAA	WEL	Yes

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Table C-3

PCSI Results - Well Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Depth (Feet)	Date Completed	Aquifer	PCS Code	Location Verified
164	293225410020	0000423121	Active	Domestic	Not Available	14312 Armstrong Bl NW	Ramsey	190	08/07/1986	CTCG	WEL	Yes
165	283225120009	0000567229	Active	Domestic	Not Available	7428 149th Av NW	Ramsey	192	07/11/1995	CTCG	WEL	Yes
166	213225340006	0000790658	Active	Domestic	Odenbrett, Preston & Vaugh	15040 Willemite St	Ramsey	199	06/11/2012	CTCG	WEL	Yes
167	363225130009	0000149780	Active	Domestic	Olson, Gerald	381 Coolidge St	Anoka	209	05/31/1978	CTCG	WEL	Yes
168	213225330025	0000487842	Active	Domestic	Pahl, Martin	14921 Bison St NW	Ramsey	141	09/10/1991	CSLT	WEL	Yes
169	203225430003	0000197567	Active	Domestic	Pastorek, Larry	15076 Iguana St NW	Ramsey	185	11/17/1983	CSLT	WEL	Yes
170	213225440012	0000415887	Active	Domestic	Patzer	7350 150th La NW	Ramsey	243	10/02/1985	CTCG	WEL	Yes
171	273225230004	0000183685	Active	Domestic	Peltzer, Reinholdt	14650 Ramsey Bl NW	Ramsey	168	11/20/1981	CSLT	WEL	Approximate
172	223225330014	0000767802	Active	Domestic	Pelzer, Arnold	15035 Ramsey Bl NW	Ramsey	71	09/15/2008	QBAA	WEL	Yes
173	283225320023	0000705431	Active	Public Supply/Non-Comm.-Transient	Pleasureland Rv Center	7900 Riverdale Dr	Ramsey	160	01/05/2005	QBAA	WEL	Yes
174	213225330009	0000743422	Active	Domestic	Powers, Herb	7910 149th La NW	Ramsey	88	10/16/2006	QBAA	WEL	Yes
175	293225140008	0000431687	Active	Domestic	Powers, Mike	8050 147th St NW	Ramsey	117	11/05/1987	QBAA	WEL	Yes
176	283225330005	0000790638	Active	Domestic	Pregler, Andy	14290 Alpaca St NW	Ramsey	280	02/28/2013	CTCG	WEL	Yes
177	203225430002	0000432484	Active	Domestic	Quinn	15092 Iguana St NW	Ramsey	67	07/29/1987	QBAA	WEL	Yes
178	363225140046	0000144182	Active	Domestic	Quinn, Mike	321 Coolidge St NW	Anoka	218	02/01/1978	CSLT	WEL	Yes
179	223225330004	0000208759	Active	Domestic	R & B Const.	15021 Limonite St NW	Ramsey	121	11/16/1973	CSLT	WEL	Yes
180	223225330030	0000242776	Active	Domestic	R&B Const. #27	7000 149th La NW	Ramsey	120	05/23/1974	CSLT	WEL	Yes
181	363225130010	0000149709	Active	Domestic	Raaum, Roger	371 Coolidge St	Anoka	199	12/20/1978	CSLT	WEL	Yes
182	203225440002	0000611056	Active	Public Supply/Non-Comm.-Transient	Ramsey Fire Stat. 2	15050 Armstrong Bl NW	Ramsey	260	04/20/2000	CTCG	WEL	Yes
183	283225420024	0000773399	Active	Irrigation	Ramsey Ir	7550 Sunwood Dr	Ramsey	320	07/21/2010	CTCG	WEL	Yes
184	283225240002	0000563016	Active	Test Well	Ramsey Tw-4	7601 Industry Av NW	Ramsey	350	06/25/1997	CTCE	WEL	Approximate
185	283225220057	0000731127	Active	Monitor Well	Ramsey Tw-7	Industry Av NW	Ramsey	304	03/21/2006	CTCE	WEL	Uncertain
186	293225110008	0000429199	Active	Commercial	Ranelle, Dick	14700 Armstrong Bl NW	Ramsey	106	06/29/1987	QBAA	WEL	Yes
187	273225220065	0000743827	Active	Irrigation	Raymond Renner Properties, Llc	7065 148th La NW	Ramsey	192	08/21/2006	CSLT	WEL	Yes
188	223225330001	0000743171	Active	Domestic	Rosenberg, Cathy	15042 Limonite St NW	Ramsey	79	08/07/2008	QBAA	WEL	Yes
189	223225330030	0000208762	Active	Domestic	Rt B Const.	7000 149th La NW	Ramsey	150	Not Available	CSLT	WEL	Yes
190	203225420024	0000632763	Active	Domestic	Schagwerl, Tom	15150 Iguana St NW	Ramsey	172	06/21/1999	CTCG	WEL	Yes
191	223225330021	0000717246	Active	Domestic	Schmitz, Paul	14950 Kamacite St NW	Ramsey	118	10/29/2004	QBAA	WEL	Yes
192	203225420033	0000434311	Active	Domestic	Schroedl, Steve	15211 Iguana St NW	Ramsey	200	05/12/1987	CTCG	WEL	Yes
193	213225430021	0000197576	Active	Domestic	Schugowski, Ed	7471 149th La NW	Ramsey	260	07/16/1984	CTCG	WEL	Yes
194	203225420024	0000242757	Active	Not Available	Schwagel, Thomas And Cindy	15150 Iguana	Ramsey	65	Not Available	Not Available	WEL	Yes
195	213225320013	0000761474	Active	Domestic	Scott, Kyle	7841 151st La NW	Ramsey	92	10/09/2008	CSTL	WEL	Yes
196	213225340017	0000652503	Active	Domestic	Shefveland, Jim	7600 150th La NW	Ramsey	132	08/04/2000	QBAA	WEL	Yes
197	223225340021	0000126489	Active	Domestic	Sienko, Larry	6950 150th Av NW	Ramsey	158	12/01/1977	CTCG	WEL	Yes
198	203225410021	0000432526	Active	Domestic	Simon, James	8021 152nd Av NW	Ramsey	150	05/21/1987	CTCG	WEL	Yes
199	283225119901	0000122463	Active	Domestic	Sjerven, Stephen	14700 Ramsey Bl	Ramsey	160	01/22/1977	CSLT	WEL	Approximate
200	293225410004	0000406272	Active	Public Supply/Non-Comm.-Transient	Sleep Easy Mattess Co.	8000 10 Hy W	Ramsey	240	09/21/1984	CTCG	WEL	Yes
201	213225440013	0000506557	Active	Domestic	Smilth, Dan L.	7341 149th La NW	Ramsey	276	05/17/1999	CTCG	WEL	Yes
202	293225410011	0000549759	Active	Domestic	Smith, Ray	8121 144th Av NW	Ramsey	170	07/21/1994	CTCG	WEL	Yes
203	203225420013	0000611065	Active	Domestic	Snyder, Harlan & Eleanor	15210 Jackal St NW	Ramsey	200	06/19/2000	CTCG	WEL	Yes
204	213225320011	0000169042	Active	Domestic	Soucy, Dave	7820 152nd La NW	Ramsey	190	08/30/1979	CTCG	WEL	Yes
205	213225320005	0000169043	Active	Domestic	Soucy, Dave	Not Available	Ramsey	181	08/29/1979	CTCG	WEL	Uncertain
206	203225410023	0000158329	Active	Domestic	Stadden, John	8050 152nd Av NW	Ramsey	190	06/19/1986	CTCG	WEL	Yes
207	213225340025	0000126639	Active	Domestic	Stevenson, Jerry	7750 149th NW	Ramsey	170	07/07/1976	CTCG	WEL	Yes
208	223225330026	0000418467	Active	Domestic	Stoeckmann, Richard	7010 151st Av NW	Ramsey	112	07/24/1986	QBAA	WEL	Yes
209	213225320018	0000209281	Active	Domestic	Strate, Alen	15120 Chameleon St NW	Ramsey	110	09/20/1973	QBAA	WEL	Yes
210	203225410024	0000429102	Active	Domestic	Sutton	8030 152nd Av NW	Ramsey	96	02/03/1987	QBAA	WEL	Yes
211	203225420023	0000242750	Active	Not Available	Tekwall, Dwight	15200 Iguana St NW	Ramsey	0	09/01/1978	Not Available	WEL	Yes
212	283225330006	0000512849	Active	Domestic	Thomas, Jeffery & Scott, Kari	14275 Alpaca St NW	Ramsey	65	07/02/1992	QWTA	WEL	Yes
213	223225330016	0000559351	Active	Public Supply/Non-Comm.-Transient	Tom Thumb Food Market	14911 Ramsey Bl NW	Ramsey	190	05/26/1995	CTCG	WEL	Yes
214	213225440028	0000451462	Active	Domestic	Traines	7400 149th La NW	Ramsey	235	09/13/1988	CTCG	WEL	Yes
215	213225340019	0000768689	Active	Domestic	Ustimehuk, Leon	15001 Zeolite St NW	Ramsey	180	05/14/2009	CTCG	WEL	Yes
216	213225440021	0000168707	Active	Domestic	Wagner, Roy	7231 149th La NW	Ramsey	214	11/29/1979	CTCG	WEL	Yes
217	213225320017	0000279292	Active	Domestic	Williams Construction	15150 Chameleon St NW	Ramsey	65	10/11/1973	Not Available	WEL	Approximate

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Table C-3

PCSI Results - Well Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Depth (Feet)	Date Completed	Aquifer	PCS Code	Location Verified
218	213225430024	0000439953	Active	Domestic	Williams, Ralph	7411 149th La NW	Ramsey	165	01/15/1988	QBAA	WEL	Yes
219	213225430029	0000429284	Active	Domestic	Williams, Ralph	7451 149th Av NW	Ramsey	188	10/01/1987	QBAA	WEL	Yes
220	213225330017	0000750676	Active	Domestic	Wochnick, Richard	14941 Chameleon St NW	Ramsey	78	10/09/2007	QBAA	WEL	Yes
221	213225330006	0000497487	Active	Domestic	Wolfbauer, Frank	7921 150th La NW	Ramsey	141	10/23/1991	QBAA	WEL	Yes
222	213225330018	0000768695	Active	Domestic	Wright, Mike & Sharen	14291 Chameleon St NW	Ramsey	140	07/16/2009	CTCG	WEL	Yes
223	223225330020	0000242554	Active	Domestic	Wyatt, M.L.	15001 Ramsey Bl	Ramsey	140	10/16/1975	CSTL	WEL	Yes
224	213225320024	0000242407	Active	Domestic	Zimmerman, C.S.	7810 151st La NW	Ramsey	198	06/00/1973	CTCG	WEL	Yes

Approximate - Parcel not found but location is approximately where that address would exist
Uncertain - Not enough address information to verify location

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Table C-4

PCSI Results - Potential Class V Well Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Status	Location Name	Street Address	City or Twp	PCS Code	Location Verified
225	293225140011	Closed	Chalich Trucking Inc.	8049 146th Avenue NW	Ramsey	CVMVW	Yes
226	283225310003	Active	Ez Auto Sales And Service	7751 Highway 10 NW	Ramsey	CVMVW	Yes
227	283225430002	Active*	Import Auto Sales Inc	7443 Highway 10	Ramsey	CVMVW	Yes
228	283225320025	Active	Lake Region Rvs	7815 Riverdale Dr NW	Ramsey	CVMVW	Yes
229	283225320023	Active	Pleasureland Rv Center Inc	7900 Riverdale Dr NW	Ramsey	CVMVW	Yes
230	293225410022	Active	Quality Rv	8155 Riverdale Dr Nw	Ramsey	CVMVW	Approximate
231	283225320003	Active	Wilkins Used Cars/Anoka Auto	7955 Riverdale Drive NW	Ramsey	CVMVW	Yes

Potential Contaminant Source (PCS) Codes:
CVMVW - Motor Vehicle Waste Disposal Well (potential Class V)

Approximate - Parcel not found but location is approximately where that address would exist

* Indicates status of hazardous waste generator permit

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Table C-5

PCSI Results - Storage Tank Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID Number	MPCA Agency Interests ID	Site	Site Address	City	PCS Code-Material Code	Above or Underground	Tank Number	Tank Capacity	Install Date	Tank Status	Tank Product/Product Released	Release Discovered Date	Release Report Date	Complete Site Closure Date	Location Verified
232	283225420002	140313	Elite Lift Truck	7575 Highway 10 NW	Ramsey	AST-F000	Aboveground Storage Tank	ESOC763	550	2/17/2012	Active	Used Oil	Not Applicable	Not Applicable	Not Applicable	Yes
233	253225430043	22165	Aca Management 367	5195 142nd Ave NW	Ramsey	UST-C000	Underground Storage Tank System	001	12,000	8/15/1990	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
233	253225430043	22165	Aca Management 367	5195 142nd Ave NW	Ramsey	UST-C000	Underground Storage Tank System	002	12,000	8/15/1990	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
233	253225430043	22165	Aca Management 367	5195 142nd Ave NW	Ramsey	UST-C000	Underground Storage Tank System	003	12,000	8/15/1990	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
234	363225120020	107235	City Of Ramsey	14100 Saint Francis Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	001	550	9/15/1973	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
234	363225120020	107235	City Of Ramsey	14100 Saint Francis Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	002	550	9/15/1973	Removed	Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
235	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	AST-F000	Aboveground Storage Tank	1001	2,500	10/21/2016	Active	Gasoline, Non-Oxygenated	Not Applicable	Not Applicable	Not Applicable	Yes
235	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	AST-F000	Aboveground Storage Tank	1002	2,500	10/21/2016	Active	Diesel Fuel	Not Applicable	Not Applicable	Not Applicable	Yes
235	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	AST-F000	Aboveground Storage Tank	1003	2,500	10/21/2016	Active	Diesel Fuel	Not Applicable	Not Applicable	Not Applicable	Yes
235	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	AST-F000	Aboveground Storage Tank	1004	1,000	7/11/2016	Active	Diesel Fuel	Not Applicable	Not Applicable	Not Applicable	Yes
235	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	AST-F000	Aboveground Storage Tank	1005	300	10/21/2016	Active	Used Oil	Not Applicable	Not Applicable	Not Applicable	Yes
236	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	UST-F000	Underground Storage Tank System	001	10,000	1/1/1900	Removed	Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
236	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	1/1/1900	Removed	Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
236	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	UST-F000	Underground Storage Tank System	003	6,000	1/1/1900	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
237	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	UST-W000	Underground Storage Tank System	004	560	1/1/1900	Removed	Used or waste oil	Not Applicable	Not Applicable	Not Applicable	Yes
238	363225120011	29715	Food N Fuel C15	13939 Saint Francis Blvd	Ramsey	UST-C000	Underground Storage Tank System	003	10,000	9/20/1987	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
238	363225120011	29715	Food N Fuel C15	13939 Saint Francis Blvd	Ramsey	UST-C000	Underground Storage Tank System	111	10,000	12/1/1985	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
238	363225120011	29715	Food N Fuel C15	13939 Saint Francis Blvd	Ramsey	UST-C000	Underground Storage Tank System	222	10,000	12/1/1985	Removed	Alcohol Blend	Not Applicable	Not Applicable	Not Applicable	Yes
239	363225120013	118201	Formerly Brooks Food Market #46	14051 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	001	8,000	8/3/1987	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Approximate
239	363225120013	118201	Formerly Brooks Food Market #46	14051 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	8/3/1987	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Approximate
239	363225120013	118201	Formerly Brooks Food Market #46	14051 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	003	10,000	8/3/1987	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Approximate
240	253225310011	148586	Holiday Stationstore #323	14350 Xkimo St NW	Ramsey	UST-F000	Underground Storage Tank System	001	20,000	7/23/2001	Active	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
240	253225310011	148586	Holiday Stationstore #323	14350 Xkimo St NW	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	7/23/2001	Active	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
240	253225310011	148586	Holiday Stationstore #323	14350 Xkimo St NW	Ramsey	UST-F000	Underground Storage Tank System	003	10,000	7/23/2001	Active	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
240	253225310011	148586	Holiday Stationstore #323	14350 Xkimo St NW	Ramsey	UST-F000	Underground Storage Tank System	004	10,000	7/23/2001	Active	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
241	293225140014	105903	Oasis Market #535	14550 Armstrong Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	001	10,000	5/26/1982	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
241	293225140014	105903	Oasis Market #535	14550 Armstrong Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	5/26/1982	Removed	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
242	223225330016	105905	Ramsey Market	14911 Ramsey Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	001	10,000	11/15/1976	Active	Gasoline	Not Applicable	Not Applicable	Not Applicable	Yes
242	223225330016	105905	Ramsey Market	14911 Ramsey Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	11/15/1976	Active	E-10 - 10% ethanol & 90% gas	Not Applicable	Not Applicable	Not Applicable	Yes
242	223225330016	105905	Ramsey Market	14911 Ramsey Blvd NW	Ramsey	UST-F000	Underground Storage Tank System	003	10,000	10/22/1985	Active	Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
243	363225120018	108904	Superamerica #4508	14000 Saint Francis Blvd	Ramsey	AST	Aboveground Storage Tank	1001	300	2/10/2011	Removed	Other	Not Applicable	Not Applicable	Not Applicable	Yes
244	363225120018	108904	Superamerica #4508	14000 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	001	12,000	10/25/1995	Active	E-10 - 10% ethanol & 90% gas, Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
244	363225120018	108904	Superamerica #4508	14000 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	002	10,000	10/25/1995	Active	E-10 - 10% ethanol & 90% gas, Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
244	363225120018	108904	Superamerica #4508	14000 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	003	10,000	10/25/1995	Active	E-10 - 10% ethanol & 90% gas, Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
244	363225120018	108904	Superamerica #4508	14000 Saint Francis Blvd	Ramsey	UST-F000	Underground Storage Tank System	004	10,000	10/25/1995	Active	E-10 - 10% ethanol & 90% gas, Diesel	Not Applicable	Not Applicable	Not Applicable	Yes
245	253225430043	22165	Aca Management 367	5195 142nd Ave NW	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Gasoline, Unleaded	7/20/2001	7/20/2001	12/4/2002	Yes
246	273225230004	25184	Connexus Energy	14601 Ramsey Blvd	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Diesel	8/4/2016	8/4/2016	12/27/2016	Yes
247	363225210009	38300	Egan Oil Co	500 Bunker Lake Blvd NW	Anoka	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Unknown	4/29/2010	4/29/2010	6/13/2011	Yes
248	363225120011	29715	Food N Fuel C15	13939 Saint Francis Blvd	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Gasoline, Unleaded	4/24/2006	4/24/2006	12/15/2006	Yes
249	363225120013	118201	Formerly Brooks Food Market #46	14051 Saint Francis Blvd	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Unknown	6/14/1994	6/14/1994	9/30/1994	Approximate
250	213225440027	194638	Menkneld Property	Ramsey Blvd NW & 149th Ave Nw	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Unknown	2/20/1998	2/24/1998	2/25/2008	Approximate
251	293225140014	105903	Oasis Market #535	14550 Armstrong Blvd NW	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Gasoline, Unleaded	6/13/1994	6/14/1994	9/30/1994	Yes
252	293225140010	191649	Ramsey Crossing Property	8019 146th Ave NW	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Unknown	5/29/2013	5/29/2013	1/16/2014	Yes
253	223225330016	105905	Ramsey Market	14911 Ramsey Blvd NW	Ramsey	LUST	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Closed	Gasoline, Unleaded	6/9/2011	6/13/2011	1/15/2013	Yes

LUST - Leaking Underground Storage Tank
AST - Aboveground Storage Tank
UST - Underground Storage Tank

Approximate - Parcel not found but location is approximately where that address would exist

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Table C-6

PCSI Results - Chemical Storage Sites in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

Non-Agricultural Chemicals							
PCSI ID	**PID Number**	**CAS Number**	**Facility Name**	**Site Address**	**Chemicals**	**PCS Code - Material Code**	**Location Verified**
254	283225430003	20950002	Amerigas Propane Lp #3900	7411 W Hwy 10	Propane (Liquified Petroleum Gas)	STOR-F000	Yes
255	273225230004	20950017	Connexus Energy	14601 Ramsey Blvd	Diesel Fuel, Gasoline	STOR-F000	Yes

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Table C-7

PCSI Results - Spill Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	MPCA Incident ID	Location Name	Street Address	City or Twp	Status	Substance	PCS Code	Location Verified
256	363225120013	20568	Brooks/Fina/Superette	14051 N W Saint Francis Blvd	Ramsey	Closed	Gasoline, Leaded	SPL	Yes
257	273225230004	101830	Connexus Energy	14601 Ramsey Blvd	Ramsey	Closed	Diesel Fuel	SPL	Yes
258	273225230004	101827	Connexus Energy	14601 Ramsey Blvd	Ramsey	Closed	Diesel Fuel	SPL	Yes
259	273225230004	101251	Connexus Energy	14601 Ramsey Boulevard	Ramsey	Closed	Unknown	SPL	Yes
260	273225230004	85905	Connexus Energy	14601 Ramsey Blvd	Ramsey	Closed	Diesel Fuel	SPL	Yes
261	253225310011	61874	Holiday Companies	14350 Xkimo St	Ramsey	Closed	Gasoline, Unleaded	SPL	Yes
262	363225120018	55155	Mississippi Transport	14000 Saint Francis St	Ramsey	Closed	Gasoline, Unleaded	SPL	Yes
263	363225210140	63438	Not Available	14035 Argon St	Ramsey	Closed	Paint - Latex	SPL	Yes
264	223225330016	15493	Wayne Transport	14911 Ramsey Blvd	Ramsey	Closed	Petroleum Other	SPL	Yes

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Table C-8

PCSI Results - Potential Contaminant Source Locations in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	MPCA Agency Interests ID	Status	Location Name	Street Address	City or Twp	PCS Code	Location Verified
265	283225310005	193179	Active	Auto Ranch	7665 Highway 10 NW	Ramsey	BMS	Yes
266	283225310003	93602	Active	E-Z Auto Sales Inc	7751 Highway 10 Ste 6	Ramsey	BMS	Yes
267	283225430002	90420	Active	Import Auto Sales Inc	7443 Highway 10	Ramsey	BMS	Yes
268	203225340004	189406	Active	Ramsey School Site	See Location Description	Ramsey	BMS	Uncertain
269	363225120013	191178	Active	River's Bend Plaza	14001 St. Francis Blvd NW	Ramsey	BMS	Yes
270	283225240017	192296	Active	Senior Housing Parcel	County Road 116	Ramsey	BMS	Uncertain

PCS Codes
BMS - Brownfields

Uncertain - Not enough address information to verify location

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Table C-9

High Capacity Wells within One Mile of the DWSMA
City of Ramsey Part 2 WHPP Amendment

PCSI ID	Permit Number	Unique ID	Status	Permittee	Use	Aquifer	Permitted Volume MGY
1	1985-6005	161441	Active	Ramsey, City Of	Municipal/Public Water Supply	CWON	850
2	1985-6005	416183	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCG	850
3	1985-6005	580303	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
4	1985-6005	580313	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
5	1985-6005	593672	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
6	1985-6005	706840	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
7	1985-6005	743832	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
8	1985-6005	743833	Active	Ramsey, City Of	Municipal/Public Water Supply	CTCW	850
183	2015-3019	773399	Active	Ramsey, City of	Landscaping/Athletic Field Irrigation	CTCG	8
122215	1999-6047	122215	Active	Marshall Concrete Products	Non-metallic Processing (rubber, plastic, glass, concrete)	CTCG	7
201178	1976-6187	201178	Active	City of Anoka	Municipal/Public Water Supply	CEMS	1200
201182	1976-6187	201182	Active	City of Anoka	Municipal/Public Water Supply	CMTS	1200
209269	1976-6186	209269	Active	City of Anoka	Golf Course Irrigation	QWTA	65
224625	1976-6187	224625	Active	City of Anoka	Municipal/Public Water Supply	CWMS	1200
417499	2015-2400	417499	Active	Kurak, Thomas	Once-through Systems (HVAC)	CTCG	2
463025	1991-6175	463025	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463026	1991-6175	463026	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463027	1991-6175	463027	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463028	1991-6175	463028	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463029	1991-6175	463029	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463030	1991-6175	463030	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463031	1991-6175	463031	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463032	1991-6175	463032	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463033	1991-6175	463033	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463034	1991-6175	463034	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463035	1991-6175	463035	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463036	1991-6175	463036	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463037	1991-6175	463037	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580

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Table C-9

High Capacity Wells within One Mile of the DWSMA
City of Ramsey Part 2 WHPP Amendment

PCSI ID	Permit Number	Unique ID	Status	Permittee	Use	Aquifer	Permitted Volume MGY
463038	1991-6175	463038	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580
463039	1991-6175	463039	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QBAA	580
463040	1991-6175	463040	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580
463041	1991-6175	463041	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580
463042	1991-6175	463042	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580
463043	1991-6175	463043	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580
463044	1991-6175	463044	Active	MN Pollution Control Agency - St Paul	Pollution Containment	CSLT	580
512754	1993-6137	512754	Active	Anoka-Hennepin ISD 11	Landscaping/Athletic Field Irrigation	CTCW	15
676405	1976-6187	676405	Active	City of Anoka	Municipal/Public Water Supply	CTCW	1200
785266	2012-0951	785266	Active	Nathe, Joseph	Agricultural Crop Irrigation	QWTA	18.6
792110	1991-6175	792110	Active	MN Pollution Control Agency - St Paul	Pollution Containment	QWTA	580

DRAFT

Figures

DRAFT

A - Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.

AE - The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.

X - Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level. Zone C may have ponding and local drainage problems that don't warrant a detailed study or designation as base floodplain. Zone X is the area determined to be outside the 500-year flood and protected by levee from 100-year flood.

T32N R25W S17
T32N R25W S16
T32N R25W S15
T32N R25W S14
T32N R25W S20
T32N R25W S21
T32N R25W S22
T32N R25W S23
T32N R25W S24
T32N R25W S29
T32N R25W S27
T32N R25W S26
T32N R25W S25
T32N R25W S28
T32N R25W S33
T32N R25W S34
T32N R25W S35
T32N R25W S36
T120N R22W S4
T120N R22W S9
T120N R22W S10
T120N R22W S11
T31N R25W S2
T31N R25W S1

Jeglens Marsh
Ramsey
Grass
Unnamed (south portion)
Rum River
Mississippi River
Dayton
Anoka
Champlin

Anoka North DWSMA
Anoka Central DWSMA
Anoka West DWSMA
Dayton 2 DWSMA

1 2 3 4 5 6 7 8

56 83 5 47 57 10 12 116 144

- Municipal Well
- Railroad
- PWI Watercourse
- PWI Basin
- Ramsey DWSMA
- Nearby DWSMA
- Emergency Response Area
- Wellhead Protection Area
- Municipal Boundary
- PLS Section

FEMA Flood Zone

- A
- AE
- X

Aquifer Vulnerability

- Moderate

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000
Feet

Image Source: FSA (2017)

MUNICIPAL WELLS, DWSMA, AND VULNERABILITY
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-1

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-08 11:42 File: J:\Projects\23\02\10811\Maps\Reports\WHPPII_2019\FigC-01 Municipal Wells_DWSMA and Vulnerability.mxd User: JJL2

Municipal Well
Fault Line
Ramsey DWSMA
Municipal Boundary

Bedrock Subcrop*

Eau Claire Formation
Jordan Sandstone
St. Lawrence Formation
Tunnel City Group
Wonewoc Sandstone

* Minnesota Geological Survey

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

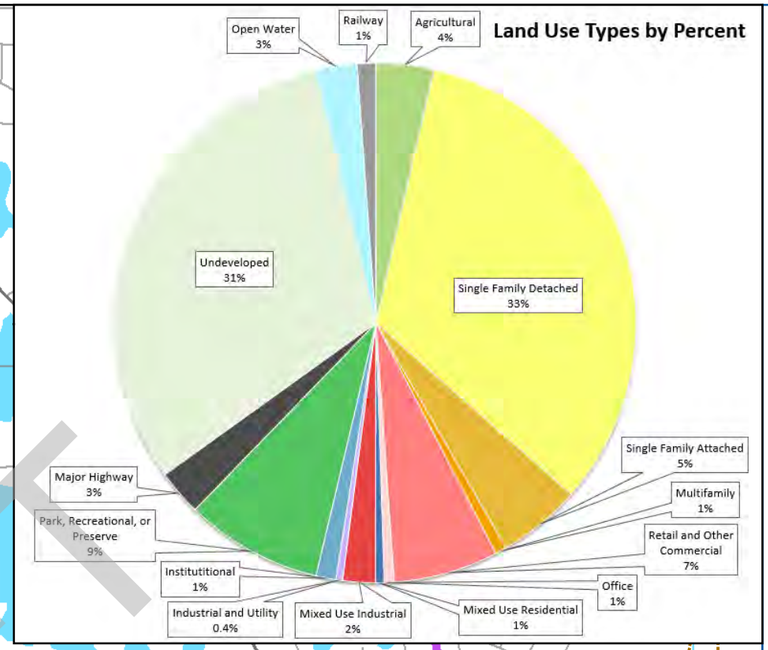
0 1,000 2,000
Feet

BEDROCK SUBCROP
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-2

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-03 13:45 File: I:\Projects\23\0021\081\Maps\Reports\WHPPII_2019\FigC-02 Bedrock Subcrop.mxd User: JJL2



Municipal Well

Ramsey DWSMA

Property Boundary

Municipal Boundary

Current Land Use*

- Single Family Detached
- Single Family Attached
- Multifamily
- Retail and Other Commercial
- Office
- Mixed Use Residential
- Mixed Use Industrial
- Industrial and Utility
- Institutional
- Park, Recreational or Preserve
- Major Highway
- Railway
- Agricultural
- Undeveloped
- Water

* Land Use Data (Met Council 2016 Generalized Land Use)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000

Feet

CURRENT LAND USE
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-3

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:43 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII 2019\FigC-03 Current Land Use.mxd User: JJL2

Municipal Well

Ramsey DWSMA

Property Boundary

Municipal Boundary

City of Ramsey Zoning*

R-1: Rural Developing (outside MUSA)

R-1: MUSA

R-2: Medium-Density Residential

R-3: High-Density Residential

B-1: Business District

B-2: Business District

H-1: Business District

E-1: Employment District

E-2: Employment District

MU-PUD: Mixed-Use, Planned Unit Development

PUD: Planned Unit Development

COR: The COR

P: Public/Quasi-Public District

* City of Ramsey

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000

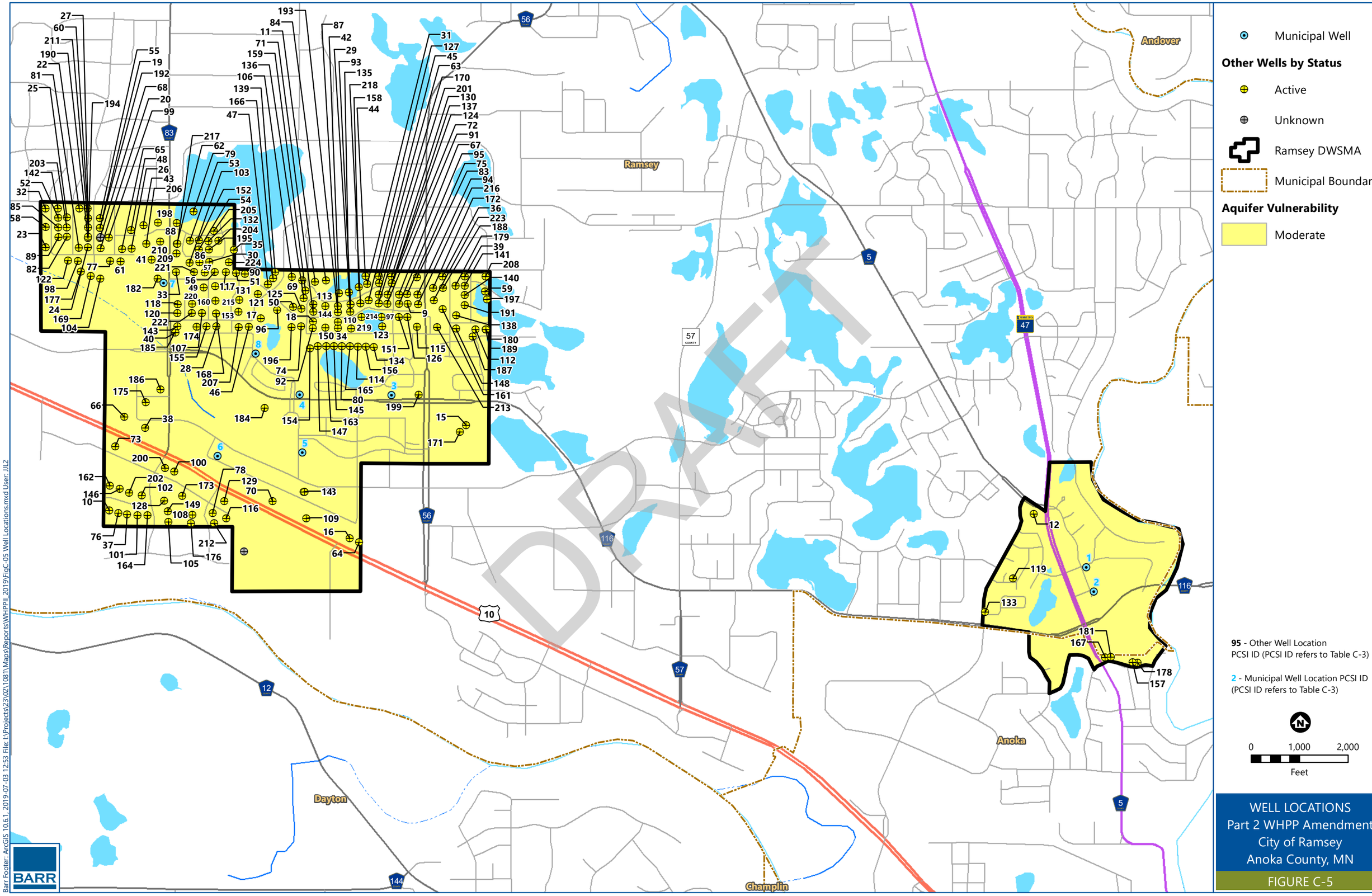
Feet

CURRENT ZONING - RAMSEY
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-4

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-09 11:07 File: I:\Projects\23\02\1081\Maps\Reports\WHPP\I_2019\FigC-04 Current Zoning.mxd User: JJL2

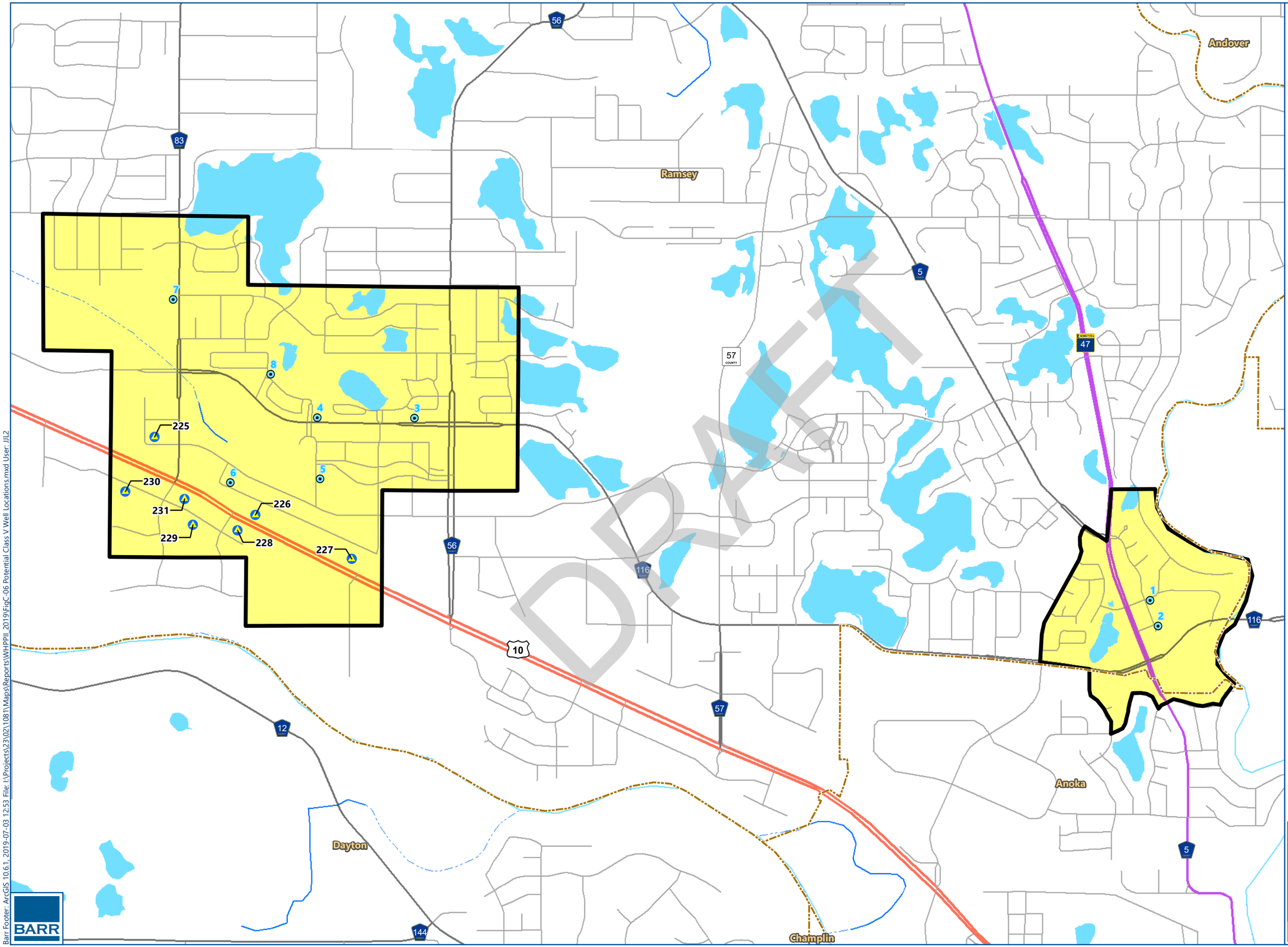


WELL LOCATIONS
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-5

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:53 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-05 Well Locations.mxd User: JJL2


Municipal Well
Potential Class V Well Location
Ramsey DWSMA
Municipal Boundary
Aquifer Vulnerability
Moderate
225 - Potential Class V Well Location PCSI ID (PCSI ID refers to Table C-4)
2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)
0
1,000
2,000
Feet
Ramsey
Andover
Anoka
Dayton
Champlin
225
230
231
229
228
226
227
1
2
3
4
5
6
7
8
56
57
47
5
10
12
116
144
DRAFT
POTENTIAL CLASS V WELL LOCATIONS
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN
FIGURE C-6
BARR
Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:53 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-06 Potential Class V Well Locations.mxd User: JJL2

Municipal Well
MPCA LUST Site

Tank Location

Active
Removed
Ramsey DWSMA
Municipal Boundary

Aquifer Vulnerability

Moderate

235 - Tank/LUST Location PCSI ID (PCSI ID refers to Table C-5)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

0 1,000 2,000
Feet

STORAGE TANK LOCATIONS
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-7

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:52 File: I:\Projects\23\02\10811\Maps\Reports\WHPPII_2019\FigC-07 Storage Tank Locations.mxd User: JJL2

Municipal Well

Non-agricultural Chemical Storage Location

Ramsey DWSMA

Municipal Boundary

Aquifer Vulnerability

Moderate

255 - Chemical Storage Location PCSI ID (PCSI ID refers to Table C-6)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

0 1,000 2,000

Feet

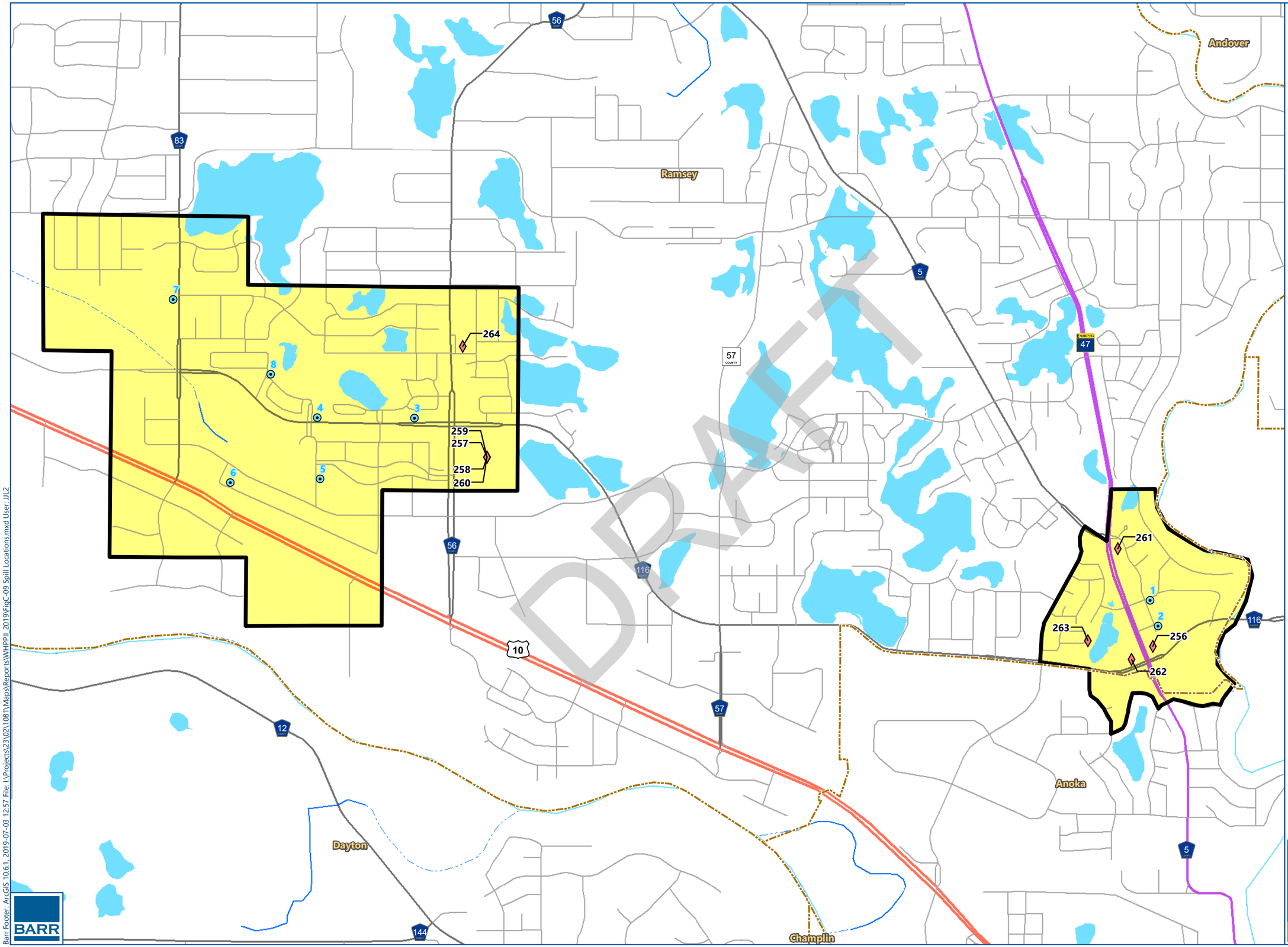
CHEMICAL STORAGE TANK LOCATIONS

Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-8

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:54 File: I:\Projects\23\02\10811\Maps\Reports\WHPPII_2019\FigC-08 Chemical Storage Tank Locations.mxd User: JJL2

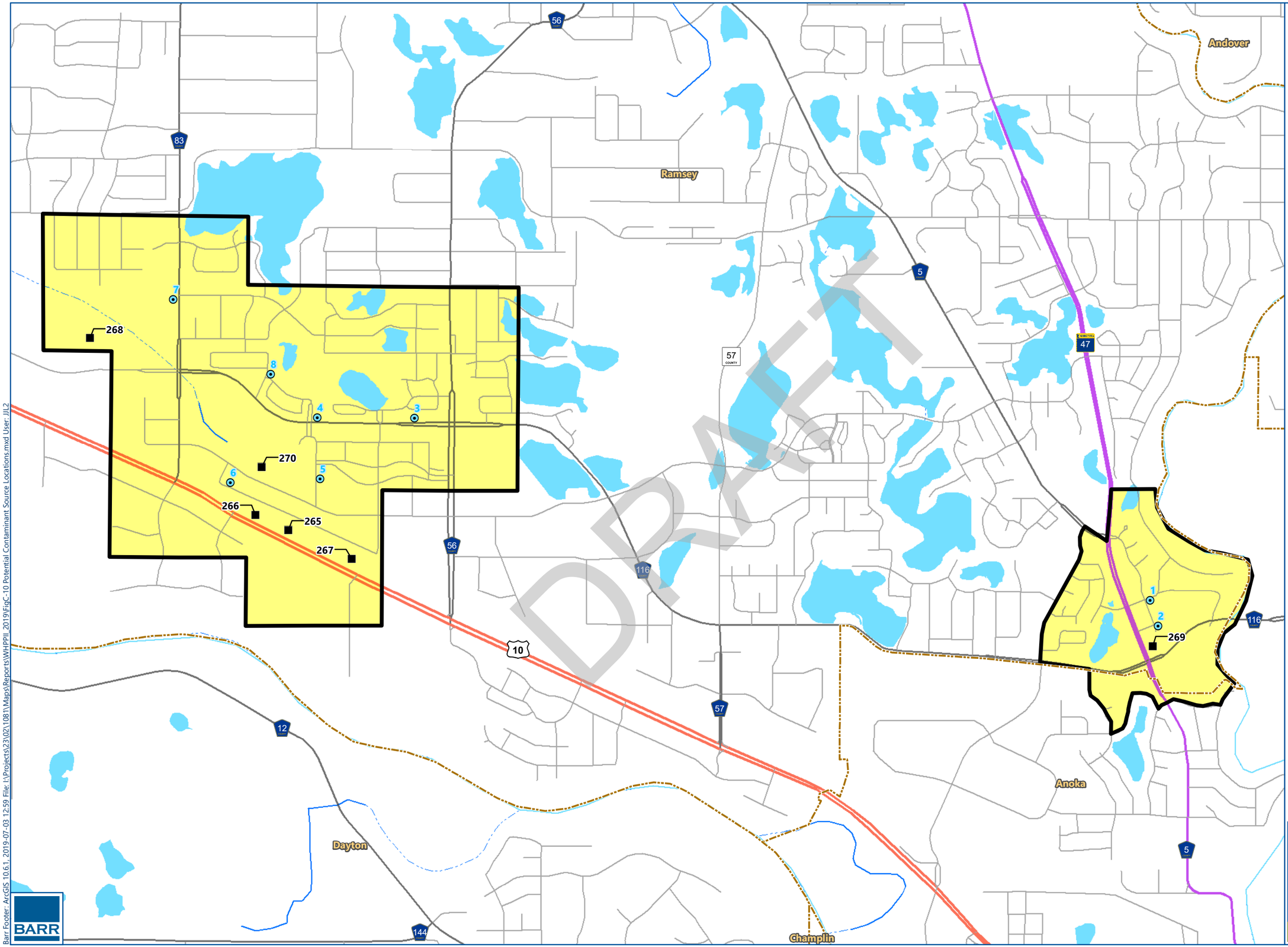


SPILL LOCATIONS
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-9

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:57 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-09 Spill Locations.mxd User: JJL2

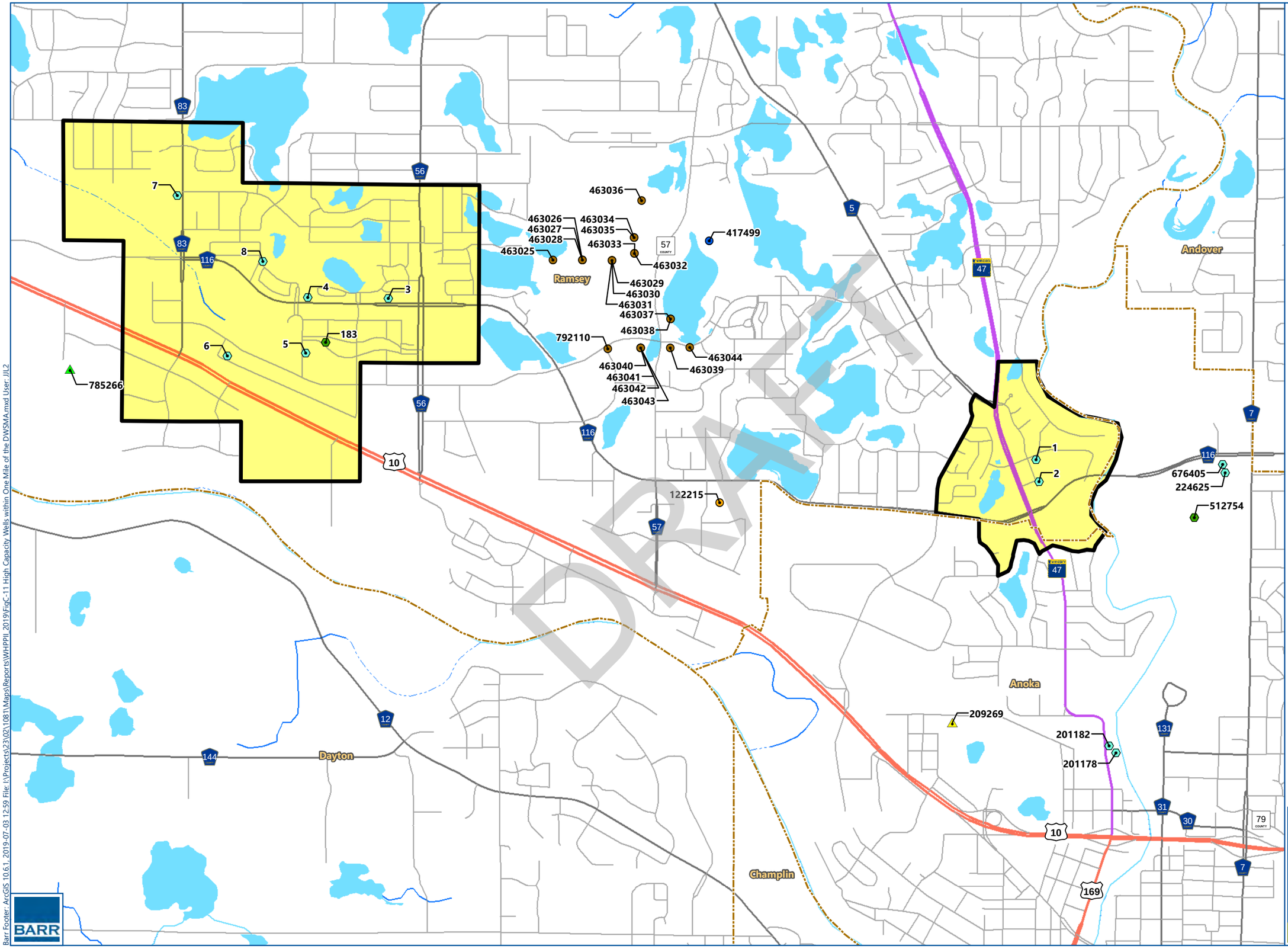


POTENTIAL CONTAMINANT SOURCE LOCATIONS
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-10

BARR

Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:59 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-10 Potential Contaminant Source Locations.mxd User: JJL2



Barr Footer: ArcGIS 10.6.1, 2019-07-03 12:59 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-11 High Capacity Wells within One Mile of the DWSMA.mxd User: JJL2

Municipal Well
Ramsey DWSMA
Municipal Boundary

Historical (1984) Land Use*

Single Family Residential
Commercial
Industrial
Airports
Parks & Recreation
Vacant/Agricultural
Major Four Lane Highways
Open Water Bodies

* Historical Land Use Data (Metropolitan Council)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

N

0 1,000 2,000
Feet

HISTORICAL LAND USE
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-12

DRAFT

Ramsey
Andover
Anoka
Dayton
Champlin

Barr Footer: ArcGIS 10.6.1, 2019-07-03 13:08 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-12 Historical Land Use.mxd User: JJL2

Municipal Well

Natural Gas Pipeline*

Petroleum Pipeline*

Ramsey DWSMA

Municipal Boundary

Aquifer Vulnerability

Moderate

* Minnesota Office of Pipeline Safety (MnOPS)

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

0 1,500 3,000

Feet

NATURAL GAS AND PETROLEUM PIPELINES
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-13

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-03 13:25 File: I:\Projects\23\02\10811\Maps\Reports\WHPPII_2019\FigC-13 Natural Gas and Petroleum Pipelines.mxd User: JJL2

Municipal Well

Sanitary Manhole*

Sanitary Line*

Ramsey DWSMA

Municipal Boundary

Aquifer Vulnerability

Moderate

* City of Ramsey

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

0 1,500 3,000

Feet

SANITARY SEWER MAP
CITY OF RAMSEY
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-14

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-09 10:53 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-14 Sanitary Sewer Map.mxd User: JJL2

Municipal Well
Stormwater Pond*
Stormwater Manhole*
Stormwater Line*
Ramsey DWSMA
Municipal Boundary

Aquifer Vulnerability

Moderate

* City of Ramsey

2 - Municipal Well Location PCSI ID (PCSI ID refers to Table C-3)

0 1,500 3,000
Feet

STORM SEWER MAP
CITY OF RAMSEY
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-15

Ramsey
Andover
Dayton
Champlin
Anoka
Coon Rapids

DRAFT

Barr Footer: ArcGIS 10.6.1, 2019-07-09 10:55 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\FigC-15 Storm Sewer Map.mxd User: JIL2

Attachment C-1

IWMZ Inventories

DRAFT

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035 **COMMUNITY**
NAME	Ramsey
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303

FACILITY (WELL) INFORMATION

NAME	Well #1
FACILITY ID	S01
UNIQUE WELL NO.	161441
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ YES (Please attach a copy)
☐ NO ☐ UNDETERMINED

PWS ID / FACILITY ID	1020035 S01	UNIQUE WELL NO.	161441

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S01	UNIQUE WELL NO.	161441

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	100	N
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		Y	150	N
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		Y	200	Y
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S01	UNIQUE WELL NO.	161441

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
GPR	Gravel pocket receiving clear water drainage	30	N/A		Y	30	Y
SBM	Sewer, buried collector, municipal, pressurized, open jointed, or unapproved materials	50	50		Y	70	Y
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	65	Y
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	65	Y
FFH	Fire or flushing hydrant	10	N/A		Y	30	N

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

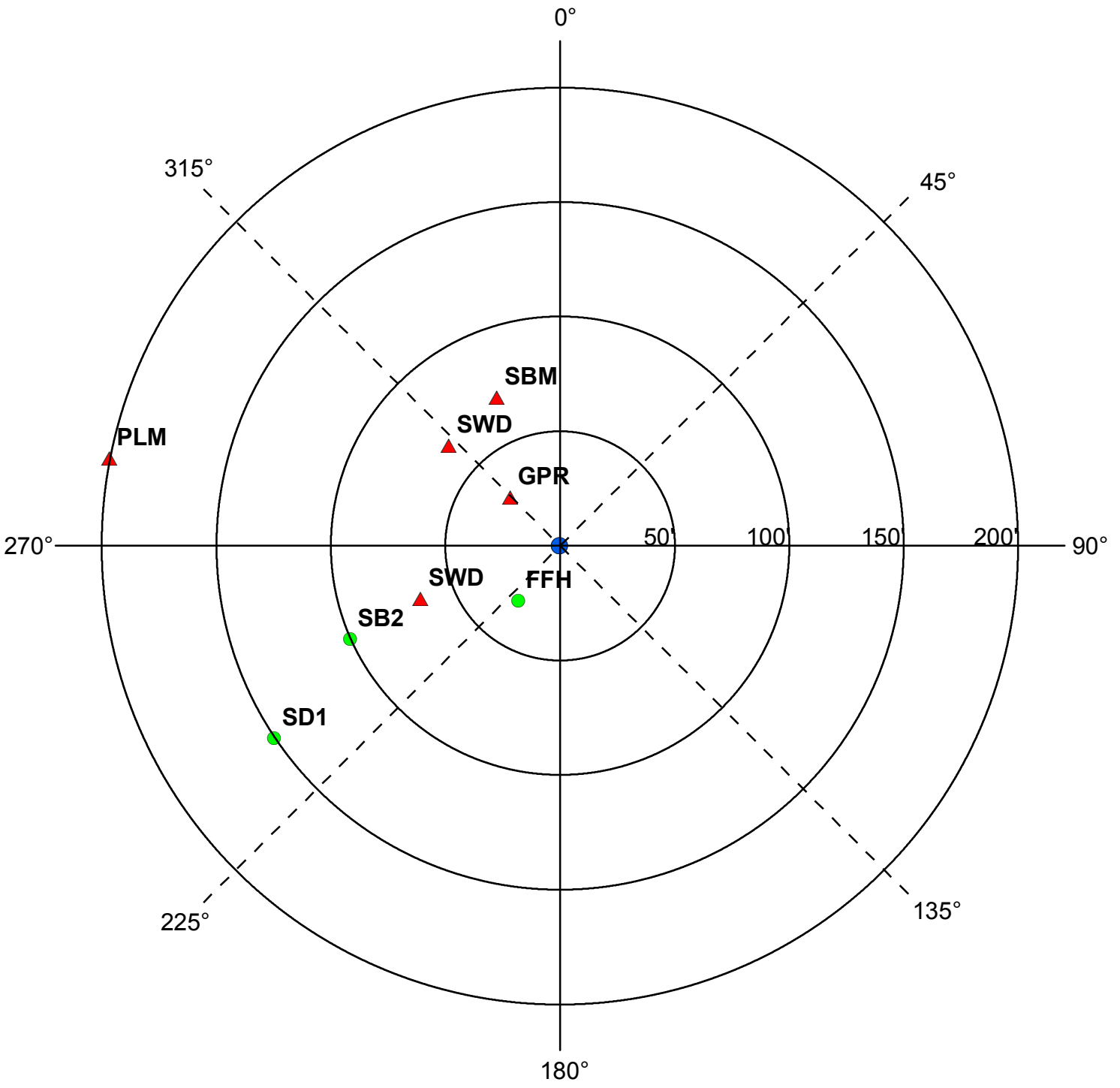
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S01	UNIQUE WELL NO.	161441

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S01	UNIQUE WELL NO.	161441

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

The PLM (contaminant plume) is the site of the former Amoco Station.

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035	**COMMUNITY**
NAME	Ramsey	
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303	

FACILITY (WELL) INFORMATION

NAME	Well #2
FACILITY ID	S02
UNIQUE WELL NO.	416183
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S02	**UNIQUE WELL NO.**	416183

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S02	UNIQUE WELL NO.	416183

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		N		
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		N		
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S02	UNIQUE WELL NO.	416183

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	80	N
WAT	Stream, river, pond, lake, wetland	50	50		Y	150	Y
FPH	Frost proof yard hydrant	10	10		Y	50	N

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

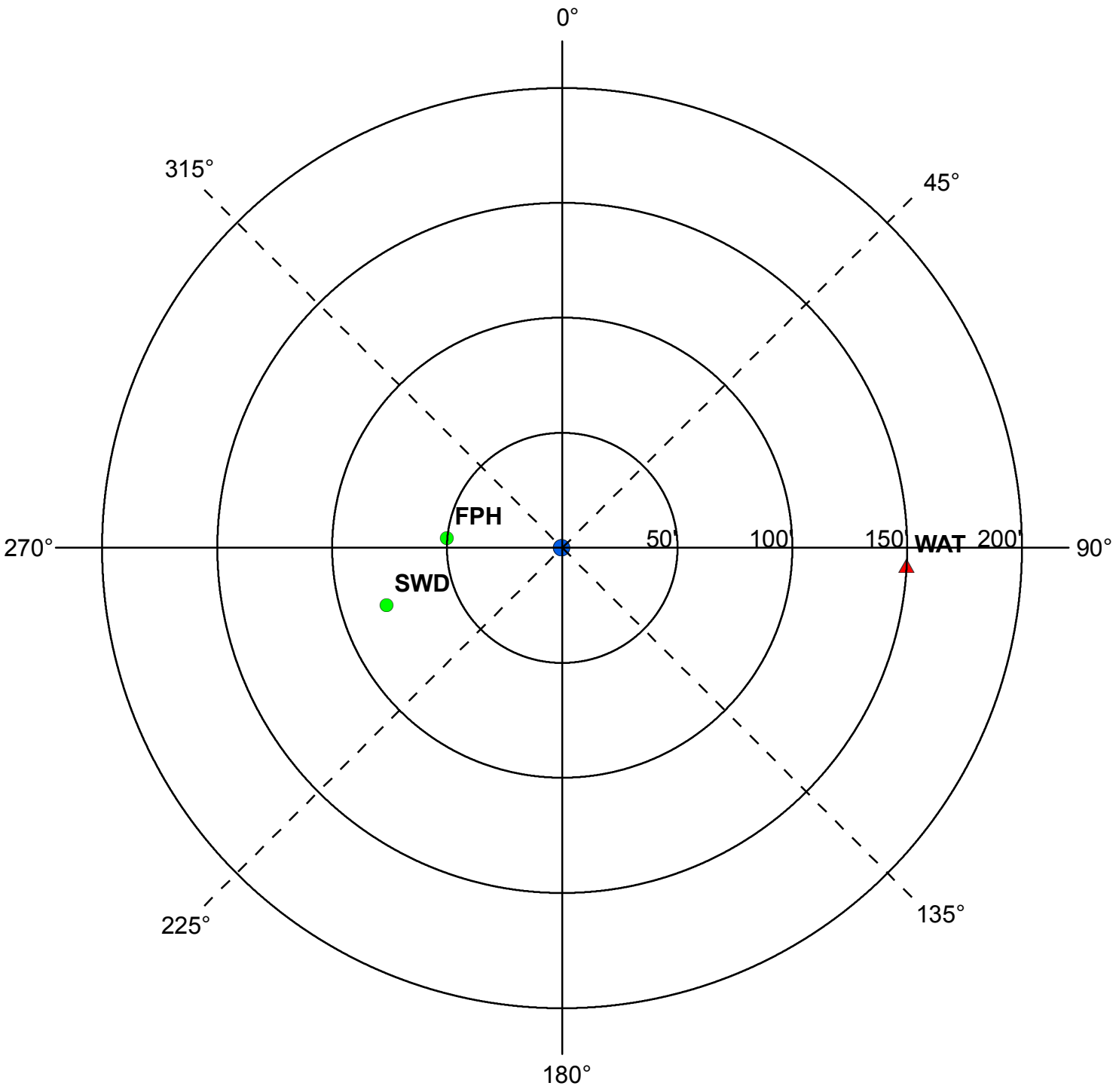
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S02	UNIQUE WELL NO.	416183

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S02	UNIQUE WELL NO.	416183

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035	**COMMUNITY**
NAME	Ramsey	
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303	

FACILITY (WELL) INFORMATION

NAME	Well #3
FACILITY ID	S04
UNIQUE WELL NO.	580303
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S04	**UNIQUE WELL NO.**	580303

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S04	UNIQUE WELL NO.	580303

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		N		
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		N		
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S04	UNIQUE WELL NO.	580303

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		Y	20	N
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
GPR	Gravel pocket receiving clear water drainage	30	N/A		Y	30	Y
SBA	Sewer buried, approved, air tested	50	20		Y	180	Y
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	180	Y
FFH	Fire or flushing hydrant	10	N/A		Y	40	N

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

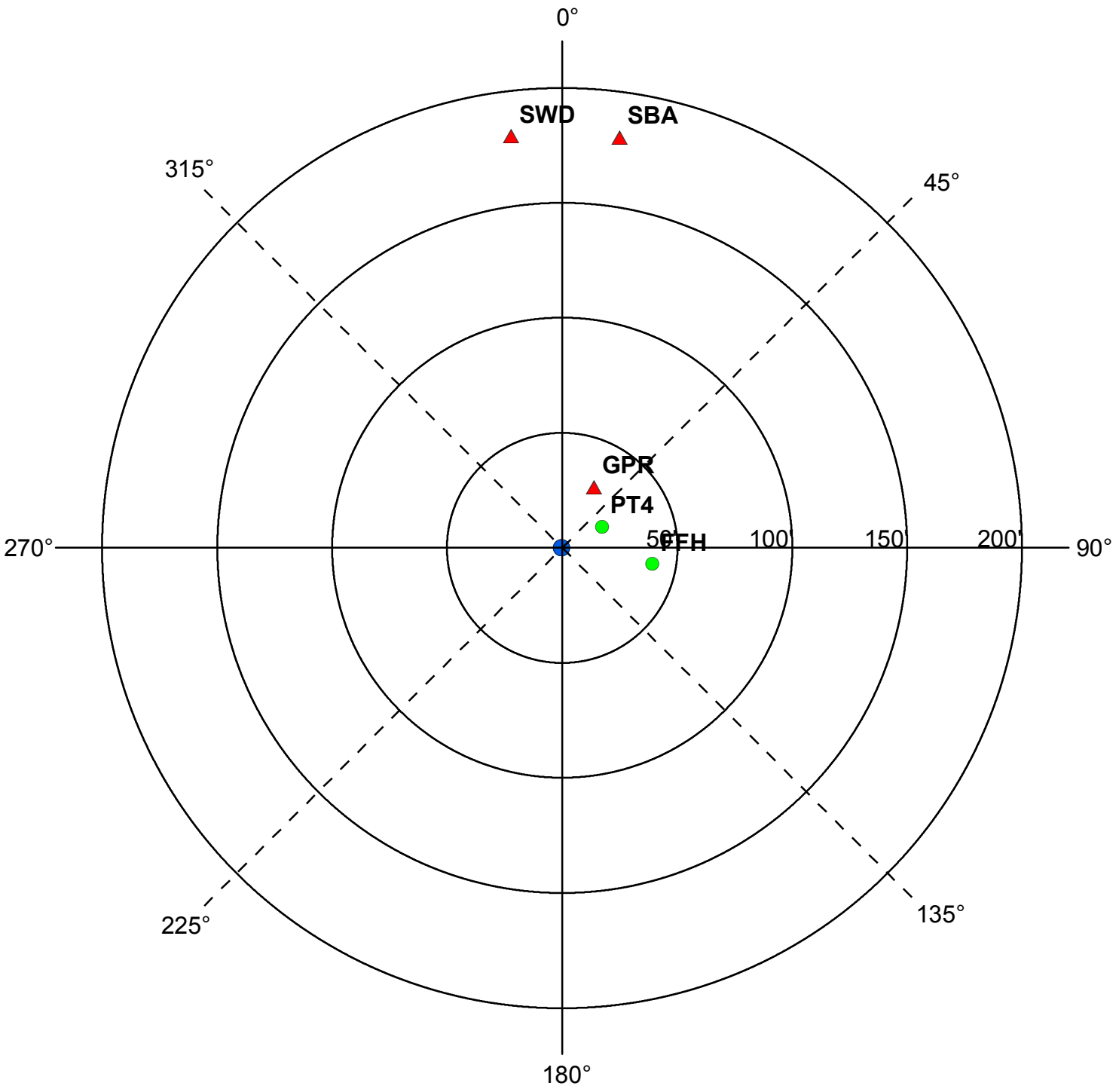
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S04	UNIQUE WELL NO.	580303

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S04	UNIQUE WELL NO.	580303

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

PT4 is a back-up generator with appropriate safeguards.

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035 **COMMUNITY**
NAME	Ramsey
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303

FACILITY (WELL) INFORMATION

NAME	Well #4
FACILITY ID	S05
UNIQUE WELL NO.	580313
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S05	**UNIQUE WELL NO.**	580313

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S05	UNIQUE WELL NO.	580313

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	70	N
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		Y	80	N
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		Y	50	Y
WEL	Operating well	record dist.	record dist.		Y	107	
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S05	UNIQUE WELL NO.	580313

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
PIT	Pit	50	20		Y	30	N
FFH	Fire or flushing hydrant	10	N/A		Y	50	Y

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

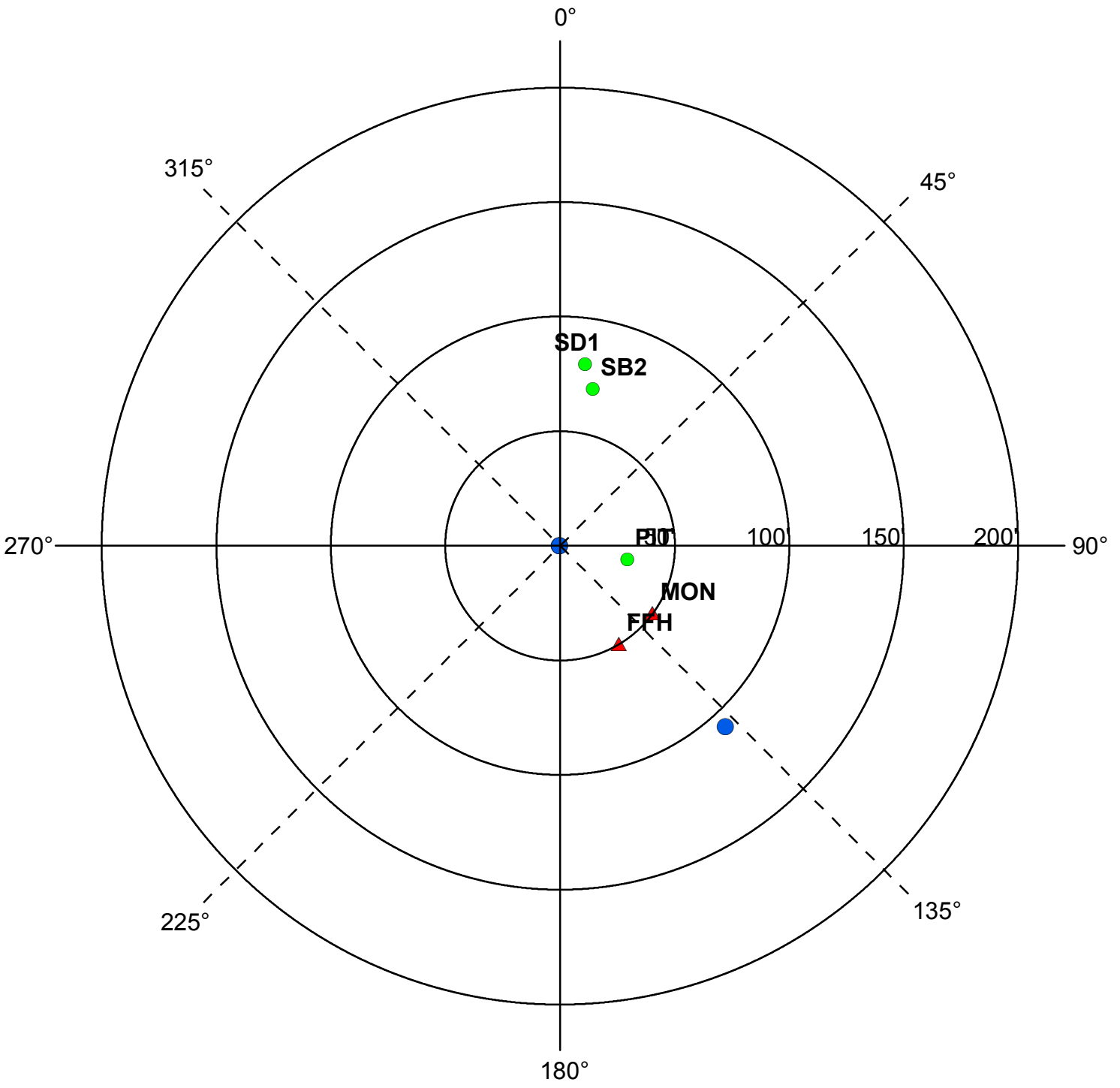
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S05	UNIQUE WELL NO.	580313

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S05	UNIQUE WELL NO.	580313

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035 **COMMUNITY**
NAME	Ramsey
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303

FACILITY (WELL) INFORMATION

NAME	Well #5
FACILITY ID	S06
UNIQUE WELL NO.	593672
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ YES (Please attach a copy)
☐ NO ☐ UNDETERMINED

PWS ID / FACILITY ID	1020035 S06	UNIQUE WELL NO.	593672

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S06	UNIQUE WELL NO.	593672

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	110	N
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		Y	120	N
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S06	UNIQUE WELL NO.	593672

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
GPR	Gravel pocket receiving clear water drainage	30	N/A		Y	50	N
FFH	Fire or flushing hydrant	10	N/A		Y	80	Y

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

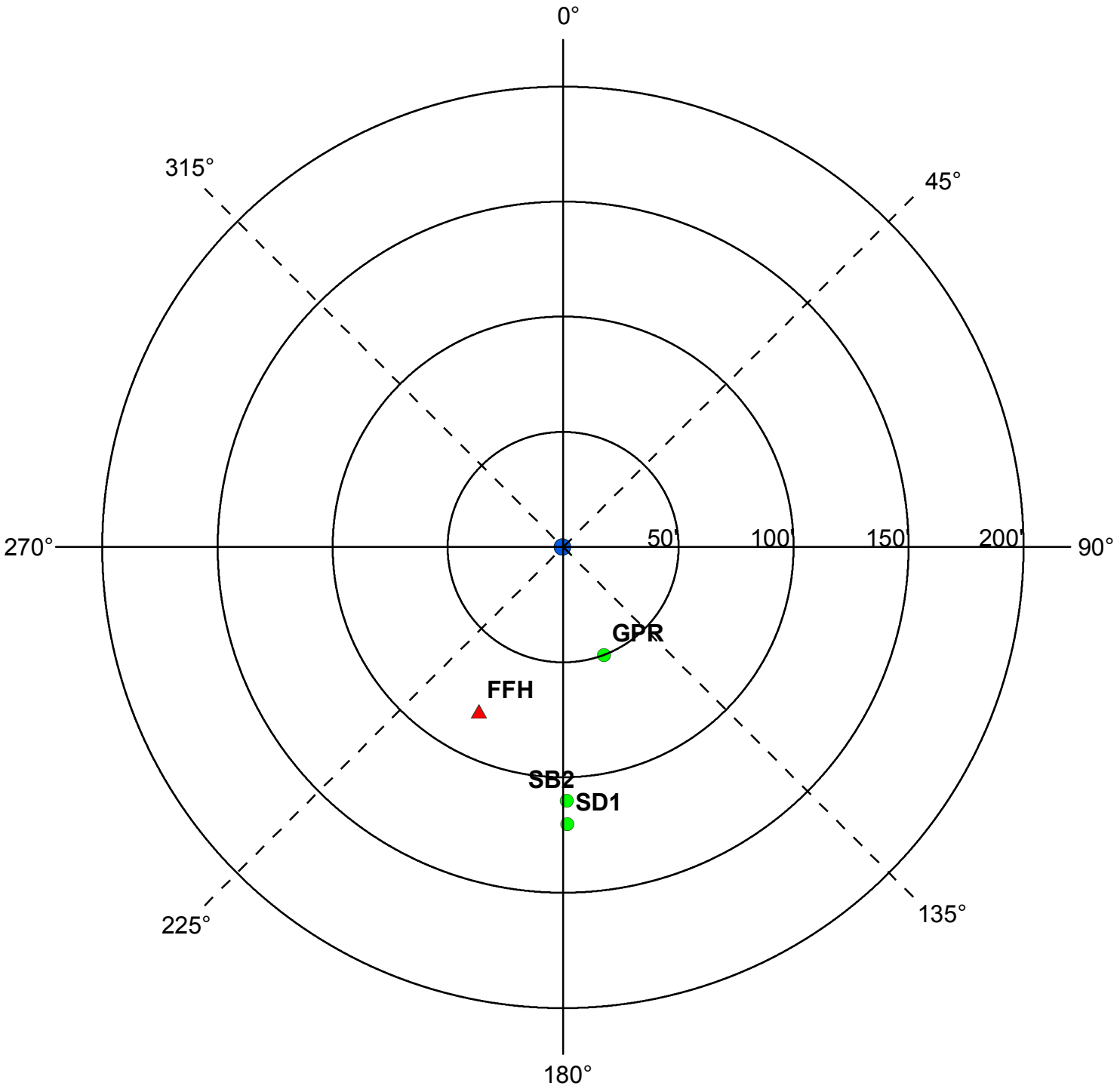
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S06	UNIQUE WELL NO.	593672

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?	X		
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S06	UNIQUE WELL NO.	593672

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035 **COMMUNITY**
NAME	Ramsey
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303

FACILITY (WELL) INFORMATION

NAME	Well #6
FACILITY ID	S07
UNIQUE WELL NO.	706840
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S07	**UNIQUE WELL NO.**	706840

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S07	UNIQUE WELL NO.	706840

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		N		
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		N		
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S07	UNIQUE WELL NO.	706840

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	120	Y
FPH	Frost proof yard hydrant	10	10		Y	90	N
GSP	Gas pipe	5/10	5/10		Y	50	N

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

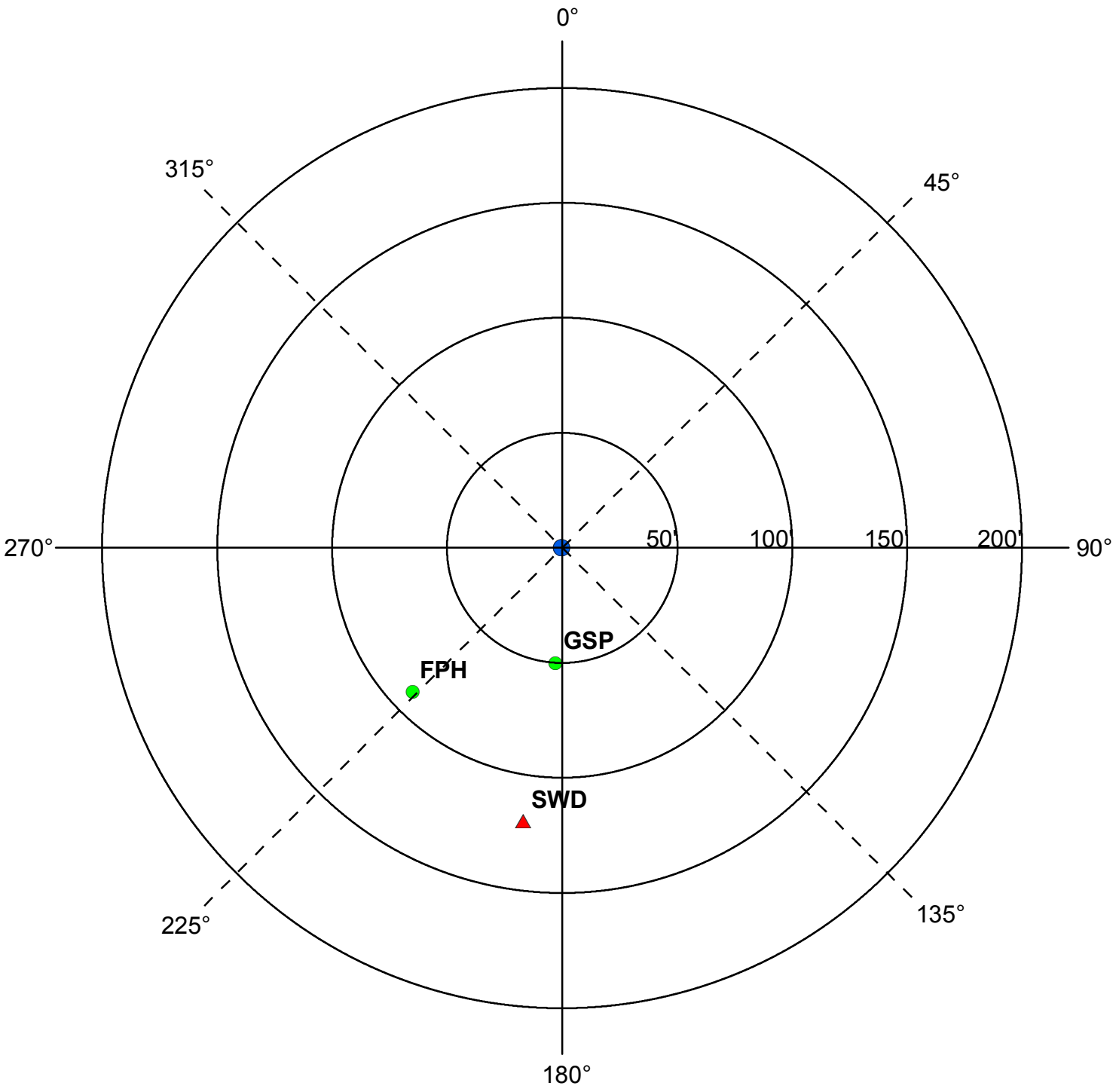
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S07	UNIQUE WELL NO.	706840

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S07	UNIQUE WELL NO.	706840

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035 **COMMUNITY**
NAME	Ramsey
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303

FACILITY (WELL) INFORMATION

NAME	Well #7
FACILITY ID	S08
UNIQUE WELL NO.	743832
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S08	**UNIQUE WELL NO.**	743832

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S08	UNIQUE WELL NO.	743832

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		N		
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		Y	180	N
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	125	N
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		N		
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		

PWS ID / FACILITY ID	1020035 S08	UNIQUE WELL NO.	743832

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
BLD	Building (does not contain any actual or potential contaminant sources.)	3	3		Y	200	N**
BLD	Building (does not contain any actual or potential contaminant sources.)	3	3		Y	30	Y
FFH	Fire or flushing hydrant	10	N/A		Y	75	Y

* New potential contaminant source.

** This number is the estimated distance that this potential source is from this well even though it was identified during an inventory for an adjacent well.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

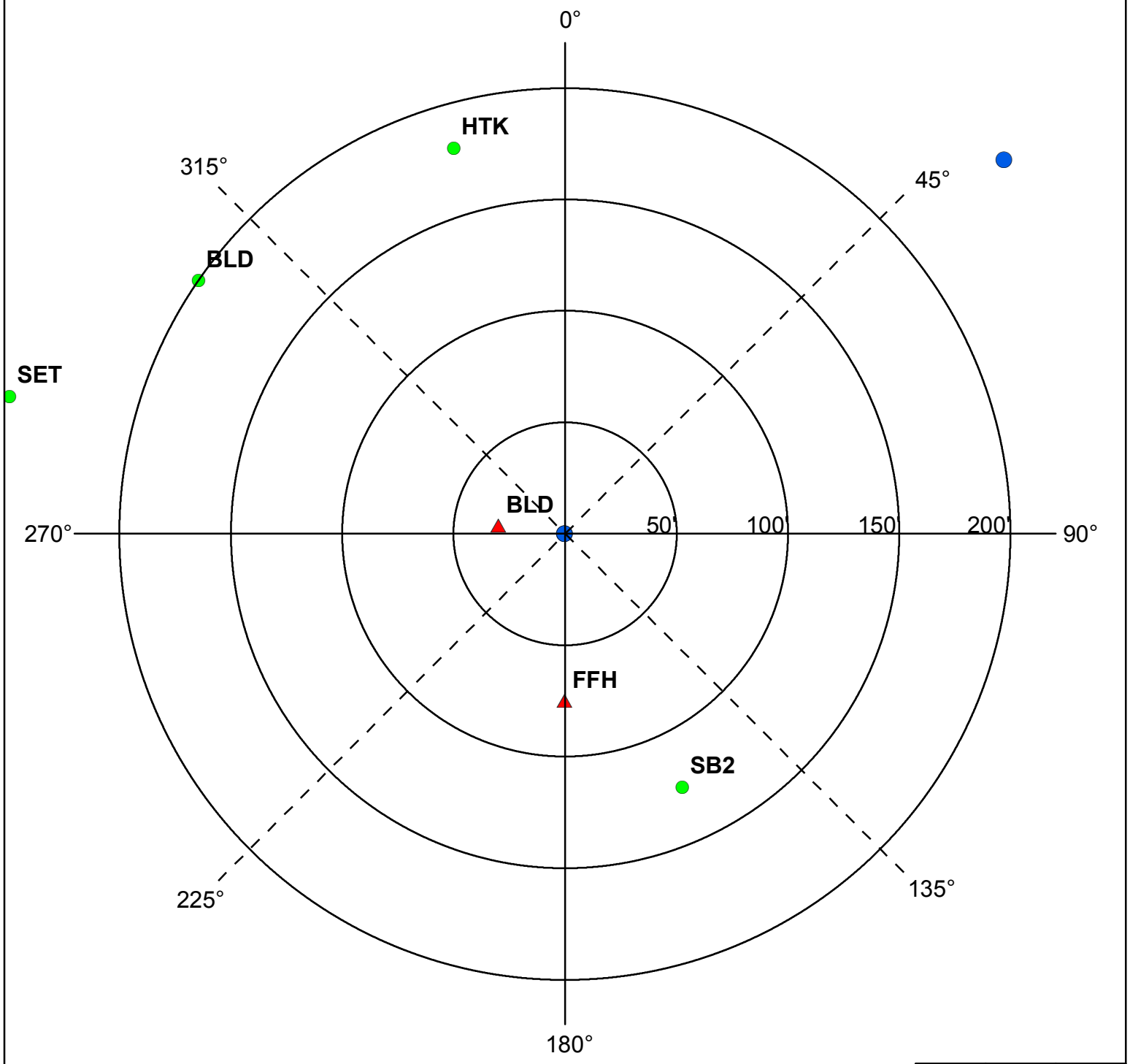
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S08	UNIQUE WELL NO.	743832

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?			X
Is the system monitoring existing nonconforming sources of contamination?			X

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S08	UNIQUE WELL NO.	743832

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

HTK = Two 1500 gallon tanks for drain water from firehouse that are emptied via VAC truck.BLD = building is pumphouse for wells 7 & 8.

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Environmental Health Division
Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

INNER WELLHEAD MANAGEMENT ZONE (IWMZ) - POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI) REPORT

PUBLIC WATER SYSTEM INFORMATION

PWS ID	1020035	**COMMUNITY**
NAME	Ramsey	
ADDRESS	Ramsey Water Superintendent, 7550 Sunwood Drive, Ramsey, MN 55303	

FACILITY (WELL) INFORMATION

NAME	Well #8
FACILITY ID	S09
UNIQUE WELL NO.	743833
COUNTY	Anoka

IS THERE A WELL LOG OR ADDITIONAL CONSTRUCTION INFORMATION AVAILABLE?

☐ **YES** (Please attach a copy)
☐ **NO** ☐ **UNDETERMINED**

PWS ID / FACILITY ID	1020035 S09	**UNIQUE WELL NO.**	743833

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
Agricultural Related							
*AC1	Agricultural chemical buried piping	50	50		N		
*AC2	Agricultural chemical multiple tanks or containers for residential retail sale or use, no single tank or container exceeding, but aggregate volume exceeding 56 gal. or 100 lbs. dry weight	50	50		N		
ACP	Agricultural chemical tank or container with 25 gal. or more or 100 lbs. or more dry weight, or equipment filling or cleaning area without safeguards	150	150		N		
ACS	Agricultural chemical storage or equipment filling or cleaning area with safeguards	100	100		N		
ACR	Agricultural chemical storage or equipment filling or cleaning area with safeguards and roofed	50	50		N		
ADW	Agricultural drainage well[2] (Class V well - illegal[3])	50	50		N		
AAT	Anhydrous ammonia tank (stationary tank)	50	50		N		
AB1	Animal building, feedlot, confinement area, or kennel, 0.1 to 1.0 animal unit (stockyard)	50	20	100/40	N		
AB2	Animal building or poultry building, including a horse riding area, more than 1.0 animal unit	50	50	100	N		
ABS	Animal burial area, more than 1.0 animal unit	50	50		N		
FWP	Animal feeding or watering area within a pasture, more than 1.0 animal unit	50	50	100	N		
AF1	Animal feedlot, unroofed, 300 or more animal units (stockyard)	100	100	200	N		
AF2	Animal feedlot, more than 1.0, but less than 300 animal units (stockyard)	50	50	100	N		
AMA	Animal manure application	use discretion	use discretion		N		
REN	Animal rendering plant	50	50		N		
MS1	Manure (liquid) storage basin or lagoon, unpermitted or noncertified	300	300	600	N		
MS2	Manure (liquid) storage basin or lagoon, approved earthen liner	150	150	300	N		
MS3	Manure (liquid) storage basin or lagoon, approved concrete or composite liner	100	100	200	N		
MS4	Manure (solid) storage area, not covered with a roof	100	100	200	N		
OSC	Open storage for crops	use discretion	use discretion		N		
SSTS Related							
AA1	Absorption area of a soil dispersal system, average flow greater than 10,000 gal./day	300	300	600	N		
AA2	Absorption area of a soil dispersal system serving a facility handling infectious or pathological wastes, average flow 10,000 gal./day or less	150	150	300	N		
AA3	Absorption area of a soil dispersal system, average flow 10,000 gal./day or less	50	50	100	N		
AA4	Absorption area of a soil dispersal system serving multiple family residences or a non-residential facility and has the capacity to serve 20 or more persons per day (Class V well)[2]	50/300/150[4]	50/300/150[4]	100/600/300[4]	N		
CSP	Cesspool	75	75	150	N		
AGG	Dry well, leaching pit, seepage pit	75	75	150	N		
*FD1	Floor drain, grate, or trough connected to a buried sewer	50	50		N		
*FD2	Floor drain, grate, or trough if buried sewer is air-tested, approved materials, serving one building, or two or less single-family residences	50	20		N		

PWS ID / FACILITY ID	1020035 S09	UNIQUE WELL NO.	743833

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*GW1	Gray-water dispersal area	50	50	100	N		
LC1	Large capacity cesspools (Class V well - illegal)[2]	75	75	150	N		
MVW	Motor vehicle waste disposal (Class V well - illegal)[2]	illegal	illegal		N		
PR1	Privy, nonportable	50	50	100	N		
PR2	Portable (privy) or toilet	50	20		Y	60	N
*SF1	Watertight sand filter; peat filter; or constructed wetland	50	50		N		
SET	Septic tank	50	50		N		
HTK	Sewage holding tank, watertight	50	50		N		
SS1	Sewage sump capacity 100 gal. or more	50	50		N		
SS2	Sewage sump capacity less than 100 gal., tested, conforming to rule	50	20		N		
*ST1	Sewage treatment device, watertight	50	50		N		
SB1	Sewer, buried, approved materials, tested, serving one building, or two or less single-family residences	50	20		N		
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	80	N
SB2	Sewer, buried, collector, municipal, serving a facility handling infectious or pathological wastes, open-jointed or unapproved materials	50	50		Y	90	N
*WB1	Water treatment backwash holding basin, reclaim basin, or surge tank with a direct sewer connection	50	50		N		
*WB2	Water treatment backwash holding basin, reclaim basin, or surge tank with a backflow protected sewer connection	20	20		N		
Land Application							
SPT	Land spreading area for sewage, septage, or sludge	50	50	100	N		
Solid Waste Related							
COS	Commercial compost site	50	50		N		
CD1	Construction or demolition debris disposal area	50	50	100	N		
*HW1	Household solid waste disposal area, single residence	50	50	100	N		
LF1	Landfill, permitted demolition debris, dump, or mixed municipal solid waste from multiple persons	300	300	600	N		
SVY	Scrap yard	50	50		N		
SWT	Solid waste transfer station	50	50		N		
Storm Water Related							
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		Y	130	N
SD1	Storm water drain pipe, 8 inches or greater in diameter	50	20		Y	102	N
SWI	Storm water drainage well[2] (Class V well - illegal[3])	50	50		N		
SM1	Storm water pond greater than 5000 gal.	50	35		N		
Wells and Borings							
*EB1	Elevator boring, not conforming to rule	50	50		N		
*EB2	Elevator boring, conforming to rule	20	20		N		
MON	Monitoring well	record dist.	record dist.		N		
WEL	Operating well	record dist.	record dist.		N		
UUW	Unused, unsealed well or boring	50	50		N		
General							
*CR1	Cistern or reservoir, buried, nonpressurized water supply	20	20		N		
PLM	Contaminant plume	50	50		N		
*CW1	Cooling water pond, industrial	50	50	100	N		
DC1	Deicing chemicals, bulk road	50	50	100	N		
*ET1	Electrical transformer storage area, oil-filled	50	50		N		
GRV	Grave or mausoleum	50	50		N		
GP1	Gravel pocket or French drain for clear water drainage only	20	20		N		
*HS1	Hazardous substance buried piping	50	50		N		
HS2	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight, without safeguards	150	150		N		
HS3	Hazardous substance tank or container, above ground or underground, 56 gal. or more, or 100 lbs. or more dry weight with safeguards	100	100		N		
HS4	Hazardous substance multiple storage tanks or containers for residential retail sale or use, no single tank or container exceeding 56 gal. or 100 lbs., but aggregate volume exceeding	50	50		N		
HWF	Highest water or flood level	50	N/A		N		

PWS ID / FACILITY ID	1020035 S09	UNIQUE WELL NO.	743833

PCSI CODE	ACTUAL OR POTENTIAL CONTAMINATION SOURCE	ISOLATION DISTANCES (FEET)				LOCATION	
		Minimum Distances		Sensitive Well[1]	Within 200 Ft. Y / N / U	Dist. from Well	Est. (?)
		Community	Non-community				
*HG1	Horizontal ground source closed loop heat exchanger buried piping	50	50		N		
*HG2	Horizontal ground source closed loop heat exchanger buried piping and horizontal piping, approved materials and heat transfer fluid	50	10		N		
IWD	Industrial waste disposal well (Class V well)[2]	illegal[3]	illegal[3]		N		
IWS	Interceptor, including a flammable waste or sediment	50	50		N		
OH1	Ordinary high water level of a stream, river, pond, lake, reservoir, or drainage ditch (holds water six months or more)	50	35		N		
*PP1	Petroleum buried piping	50	50		N		
*PP2	Petroleum or crude oil pipeline to a refinery or distribution center	100	100		N		
PT1	Petroleum tank or container, 1100 gal. or more, without safeguards	150	150		N		
PT2	Petroleum tank or container, 1100 gal. or more, with safeguards	100	100		N		
PT3	Petroleum tank or container, buried, between 56 and 1100 gal.	50	50		N		
PT4	Petroleum tank or container, not buried, between 56 and 1100 gal.	50[5]	20		N		
PU1	Pit or unfilled space more than four feet in depth	20	20		N		
PC1	Pollutant or contaminant that may drain into the soil	50	50	100	N		
SP1	Swimming pool, in-ground	20	20		N		
*VH1	Vertical heat exchanger, horizontal piping conforming to rule	50	10		N		
*VH2	Vertical heat exchanger (vertical) piping, conforming to rule	50	35		N		
*WR1	Wastewater rapid infiltration basin, municipal or industrial	300	300	600	N		
*WA1	Wastewater spray irrigation area, municipal or industrial	150	150	300	N		
*WS1	Wastewater stabilization pond, industrial	150	150	300	N		
*WS2	Wastewater stabilization pond, municipal, 500 or more gal./acre/day of leakage	300	300	600	N		
*WS3	Wastewater stabilization pond, municipal, less than 500 gal./acre/day of leakage	150	150	300	N		
*WT1	Wastewater treatment unit tanks, vessels and components (Package plant)	100	100		N		
*WT2	Water treatment backwash disposal area	50	50	100	N		
Additional Sources (If there is more than one source listed above, please indicate here).							
Potential Contamination Sources and Codes Based on Previous Versions of this Form							
SWD	Storm water drain pipe, 12 inches or greater	50	20		Y	75	Y
FFH	Fire or flushing hydrant	10	N/A		Y	60	N

* New potential contaminant source.

[1] A sensitive well has less than 50 feet of watertight casing, and which is not cased below a confining layer or confining materials of at least 10' in thickness.

[2] These sources, known as Class V underground injection wells, are regulated by the federal U.S. Environmental Protection Agency.

[3] These sources are classified as illegal by Minnesota Rules, Chapter 4725.

[4] Isolation distance is determined by average flow per day or if a facility handles infectious or pathological wastes.

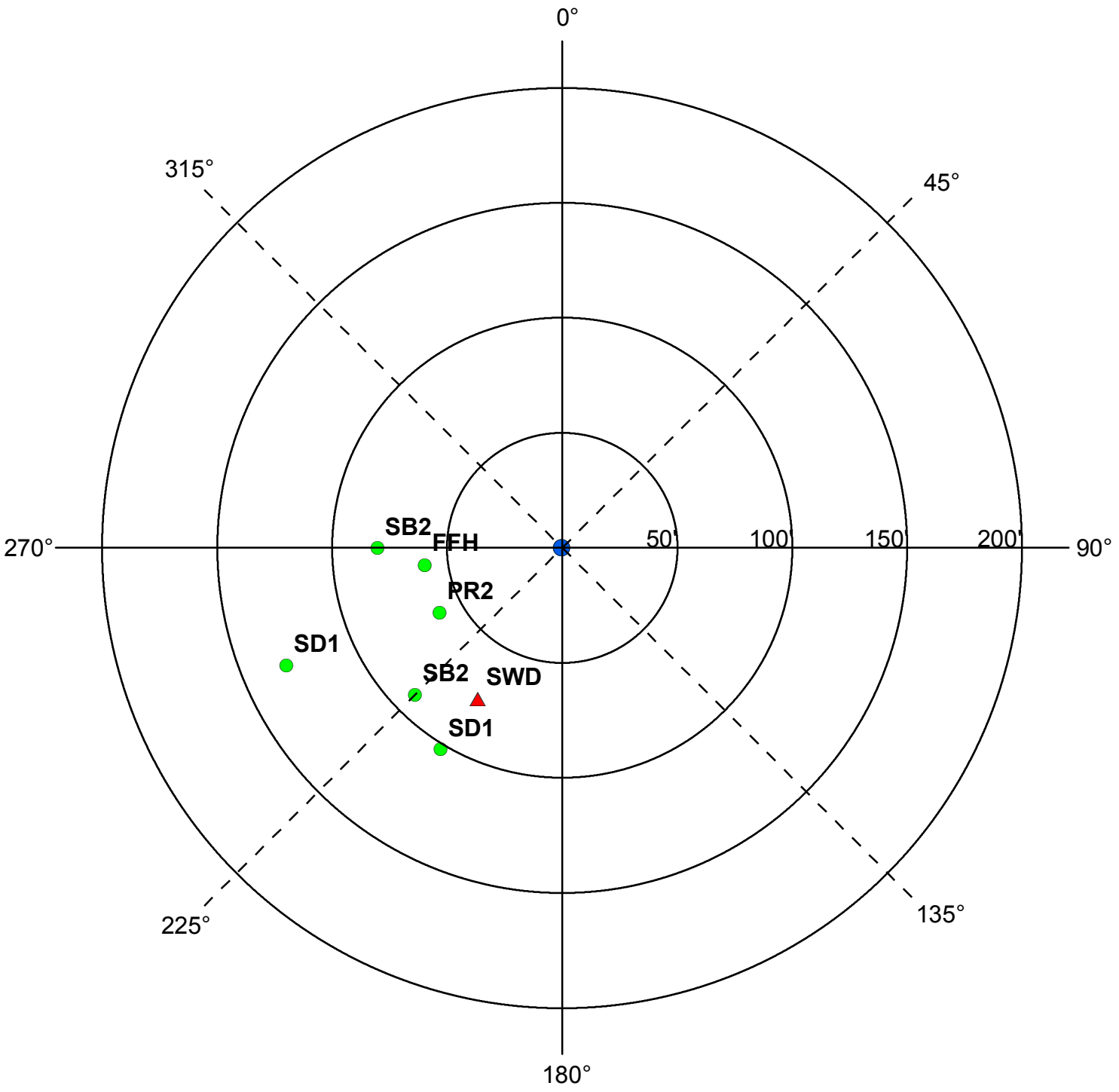
[5] A community public water-supply well must be a minimum of 50 feet from a petroleum tank or container, unless the tank or container is used for emergency pumping and is located in a room or building separate from the community well; and is of double-wall construction with leak detection between walls; or is protected with secondary containment.

This form is based on the new isolation distances in Minnesota Rules, Chapter 4725, related to wells and borings adopted August 4, 2008, and Minnesota Rules, Chapter 4720, related to wellhead protection.

PWS ID / FACILITY ID	1020035 S09	UNIQUE WELL NO.	743833

SETBACK DISTANCES	All potential contaminant sources must be noted on sketch.

Record the distance and approximate compass bearing of each potential contaminant source from the well, and identify the source using the "Source Code". Unlabeled points on the map are unsealed wells.



	Y	N	N/A
Were the isolation distances maintained for the new sources of contamination?	X		
Is the system monitoring existing nonconforming sources of contamination?		X	

Reminder Question: Were the wellhead protection measure(s) implemented?

INSPECTOR	Freitag, John	DATE	6 - 12 - 2019

PWS ID / FACILITY ID	1020035 S09	UNIQUE WELL NO.	743833

RECOMMENDED WELLHEAD PROTECTION (WHP) MEASURES	WHP MEASURE IMPLEMENTED? Y or N	DATE VERIFIED

COMMENTS

For further information, please contact:

Minnesota Department of Health
Drinking Water Protection Section
Source Water Protection Unit
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Section Receptionist: 651-201-4700
Division TDD: 651-201-5797 or MN Relay Service @ 1-800-627-3529 and ask for 651-201-5000

Attachment C-2

Sealed Wells

DRAFT

Table C-2-1

Sealed Wells in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Sealed Depth (Feet)	Date Completed/Sealed	Aquifer	PCS Code	Location Verified
1	363225210156	H152710	Sealed	Not Available	Anoka County Community Action	5361 189th Av	Ramsey	16	4/1/1999	Not Available	WEL	Not Attempted
2	273225240004	579465	Sealed	Not Available	Anoka Electric Cooperative	14601 Ramsey Bl	Ramsey	200	12/19/1996	Not Available	WEL	Not Attempted
3	273225220035	H71251	Sealed	Not Available	Anoka Electric Cooperative	Industry (& Ramsey Bl) Av	Ramsey	136	8/12/1995	Not Available	WEL	Not Attempted
4	Not Available	H109614	Sealed	Not Available	Anoka Electric Cooperative	14601 Ramsey Bl	Ramsey	79	10/2/1996	Not Available	WEL	Not Attempted
5	213225330011	H194181	Sealed	Not Available	Beach, Jerry	7830 149th La Nw	Ramsey	80	5/29/2002	Not Available	WEL	Not Attempted
6	213225330011	H194948	Sealed	Not Available	Beach, Jerry	7830 149th La Nw	Ramsey	16	5/29/2002	Not Available	WEL	Not Attempted
7	Not Available	672712	Sealed	Not Available	Bp Amoco	5195 142nd Av Nw	Ramsey	15	1/6/2003	Not Available	WEL	Not Attempted
8	Not Available	672713	Sealed	Not Available	Bp Amoco	5195 142nd Av Nw	Ramsey	15	1/6/2003	Not Available	WEL	Not Attempted
9	Not Available	672714	Sealed	Not Available	Bp Amoco	5195 142nd Av Nw	Ramsey	15	1/6/2003	Not Available	WEL	Not Attempted
10	Not Available	672715	Sealed	Not Available	Bp Amoco	5195 142nd Av Nw	Ramsey	35	1/6/2003	Not Available	WEL	Not Attempted
11	Not Available	672716	Sealed	Not Available	Bp Amoco	5195 142nd Av Nw	Ramsey	15	1/6/2003	Not Available	WEL	Not Attempted
12	Not Available	H180959	Sealed	Not Available	Bp Amoco	5145 142nd Av	Ramsey	12	10/11/2001	Not Available	WEL	Not Attempted
13	Not Available	H181291	Sealed	Not Available	Brigh Tkeys Development	14700 NW Ramsey Bl	Ramsey	156	10/14/2003	Not Available	WEL	Not Attempted
14	Not Available	611762	Sealed	Not Available	Bright Keys Development	14726 Ramsey Bl Nw	Ramsey	50	10/14/2003	Not Available	WEL	Not Attempted
15	Not Available	H181292	Sealed	Not Available	Bright Keys Development	14726 NW Ramsey Bl	Ramsey	41	10/16/2003	Not Available	WEL	Not Attempted
16	Not Available	242745	Sealed	Not Available	Brock, Jannie	15240 Kangaroo St Nw	Ramsey	71	06/07/1975	Not Available	WEL	Not Attempted
17	Not Available	H100254	Sealed	Not Available	Brooks Food Market	14550 Armstrong Rd	Ramsey	16	12/13/1995	Not Available	WEL	Not Attempted
18	Not Available	H100255	Sealed	Not Available	Brooks Food Market	14051 St. Francis Bl	Ramsey	12	12/13/1995	Not Available	WEL	Not Attempted
19	363225210213	578983	Sealed	Not Available	Bulow Inc.	5343 Industry Av Nw	Ramsey	86	11/2/2000	Not Available	WEL	Not Attempted
20	Not Available	H154749	Sealed	Not Available	Bulow Inc.	5323 Industry Av	Ramsey	22	11/2/2000	Not Available	WEL	Not Attempted
21	Not Available	H223487	Sealed	Not Available	Bunkers, John	14550 Armstrong Bl	Ramsey	20	6/22/2004	Not Available	WEL	Not Attempted
22	213225330001	H171742	Sealed	Not Available	Carlson, Cindy M.	7961 150th La Nw	Ramsey	152	1/17/2001	Not Available	WEL	Not Attempted
23	Not Available	H224089	Sealed	Not Available	Cazett, Jim	15052 Limonite St Nw	Ramsey	114	12/15/2004	Not Available	WEL	Not Attempted
24	Not Available	H139245	Sealed	Not Available	Chapman, Darell	5343 Industry Av	Ramsey	50	10/1/1998	Not Available	WEL	Not Attempted
25	Not Available	H193653	Sealed	Not Available	Cheney, Bill	15040 Kamacite St	Ramsey	63	4/18/2002	Not Available	WEL	Not Attempted
26	213225340026	H93615	Sealed	Not Available	De Rung, Neil	7730 149th La Nw	Ramsey	57	7/1/1987	Not Available	WEL	Not Attempted
27	Not Available	H206289	Sealed	Not Available	Delta Environmental Consultants Inc.	County Road 116 (& Ramsey Bl)	Ramsey	15	7/7/2003	Not Available	WEL	Not Attempted
28	253225440012	H139949	Sealed	Not Available	Deluca, Mike	14504 St. Francis Bl Nw	Ramsey	24	6/17/1998	Not Available	WEL	Not Attempted
29	283225430007	578977	Sealed	Public Supply/Non-Comm.-Transient	Diamonds On Ten	7550 10 Hy Nw	Ramsey	155	08/04/1998	QBAA	WEL	Not Attempted
30	363225120023	H289702	Sealed	Not Available	Eagen Oil	500 Bunker Lake Bl	Anoka	32	6/15/2010	Not Available	WEL	Not Attempted
31	363225120023	H289703	Sealed	Not Available	Eagen Oil	740 Bunker Lake Bl	Anoka	32	6/16/2010	Not Available	WEL	Not Attempted
32	Not Available	H44132	Sealed	Not Available	Eberlein, Steve	7900 150th La Nw	Ramsey	56	1/29/1994	Not Available	WEL	Not Attempted
33	363225210009	H287500	Sealed	Not Available	Egan, Bill	740 Bunker Lake Bl Nw	Anoka	12	4/28/2010	Not Available	WEL	Not Attempted
34	363225210009	H287496	Sealed	Not Available	Egan, Bill	500 Bunker Lake Bl Nw	Anoka	16	4/29/2010	Not Available	WEL	Not Attempted
35	213225340002	H114219	Sealed	Not Available	Elhardt, Mark	7751 150th La Nw	Ramsey	70	7/3/1997	Not Available	WEL	Not Attempted
36	223225330030	H265829	Sealed	Not Available	Ericson, Rick	6950 149th La Nw	Ramsey	55	8/1/2008	Not Available	WEL	Not Attempted
37	Not Available	H278639	Sealed	Not Available	Ez Auto	7751 Hwy 10 Nw	Ramsey	24	7/7/2009	Not Available	WEL	Not Attempted
38	213225320008	H32369	Sealed	Not Available	Falls, Tom	7920 152nd La	Ramsey	64	8/19/1993	Not Available	WEL	Not Attempted
39	Not Available	H16328	Sealed	Not Available	Fiore, Ed	7861 151st La Nw	Ramsey	45	11/8/1991	Not Available	WEL	Not Attempted
40	Not Available	H16329	Sealed	Not Available	Fiore, Ed	7861 151st La Nw	Ramsey	63	11/8/1991	Not Available	WEL	Not Attempted
41	Not Available	H113162	Sealed	Not Available	Fleming Companies	14001 St. Francis Bl	Ramsey	16	2/14/1997	Not Available	WEL	Not Attempted
42	293225140008	H109798	Sealed	Not Available	Fluor Daniel Telecom	147th (& Ferrett St Sw) Av	Ramsey	21	7/31/1996	Not Available	WEL	Not Attempted
43	213225330024	H179810	Sealed	Not Available	Frederick, Frank	7841 150th La Nw	Ramsey	220	11/1/2002	Not Available	WEL	Not Attempted
44	Not Available	H109612	Sealed	Not Available	Gilbertson, Dewitt/betty	15140 Chameleon St Nw	Ramsey	18	9/26/1996	Not Available	WEL	Not Attempted
45	Not Available	H213326	Sealed	Not Available	Hagen, Scott	8110 Hwy 10 Nw	Ramsey	16	8/14/2003	Not Available	WEL	Not Attempted
46	Not Available	H218027	Sealed	Not Available	Hagen, Scott	8110 Hwy 10	Ramsey	25	12/24/2003	Not Available	WEL	Not Attempted
47	293225140010	587802	Sealed	Industrial	Hauan, Dave	8014 146th Av Nw	Ramsey	120	08/21/1996	CTCG	WEL	Not Attempted
48	Not Available	H153898	Sealed	Not Available	Havisto, Al	15151 Iguana St Nw	Ramsey	64	6/14/1999	Not Available	WEL	Not Attempted
49	Not Available	H266214	Sealed	Not Available	Hills, Douglas	7443 Hwy 10 N	Ramsey	30	11/26/2007	Not Available	WEL	Not Attempted
50	Not Available	H266213	Sealed	Not Available	Hills, Douglas	7443 Hwy 10 N	Ramsey	27	11/26/2007	Not Available	WEL	Not Attempted
51	Not Available	H266244	Sealed	Not Available	Hills, Douglas	7443 Hwy 10 N	Ramsey	25	2/7/2008	Not Available	WEL	Not Attempted
52	Not Available	H23816	Sealed	Not Available	Hud Lawrence Moorhouse	15041 Bison St Nw	Ramsey	58	6/11/1992	Not Available	WEL	Not Attempted

Table C-2-1

Sealed Wells in the DWSMAs
City of Ramsey Part 2 WHPP Amendment

PCSI ID	PID No.	Unique No.	Status	Use	Well Name	Well Location	City	Total Sealed Depth (Feet)	Date Completed/Sealed	Aquifer	PCS Code	Location Verified
53	363225120023	H177370	Sealed	Not Available	Johnson, Wayne C.	Hwy 47 (& 116 Cr)	Anoka	158	4/17/2001	Not Available	WEL	Not Attempted
54	213225320002	H151351	Sealed	Not Available	Kerns, Paula	7941 152nd La Nw	Ramsey	56	2/15/1999	Not Available	WEL	Not Attempted
55	Not Available	H38658	Sealed	Not Available	Kissel, John/michell	14980 Peridot St Nw	Ramsey	53	7/12/1993	Not Available	WEL	Not Attempted
56	363225120023	H32389	Sealed	Not Available	Klein, Nellie	402 Industry Av	Ramsey	21	6/24/1993	Not Available	WEL	Not Attempted
57	Not Available	H175785	Sealed	Not Available	Kruger, Lonnie	15210 Kangaroo St	Ramsey	30	10/10/2001	Not Available	WEL	Not Attempted
58	253225440012	H23327	Sealed	Not Available	Lee, David	142nd Av Nw	Ramsey	216	8/14/1992	Not Available	WEL	Not Attempted
59	Not Available	H93618	Sealed	Not Available	Lund, Gary	14920 Bison St	Ramsey	61	10/28/1988	Not Available	WEL	Not Attempted
60	283225110191	H133344	Sealed	Not Available	Menkveld Companies	149th (& Ramsey Bl) Av Nw	Ramsey	23	2/12/1998	Not Available	WEL	Not Attempted
61	Not Available	H258646	Sealed	Not Available	Mn Dot	7443 Hwy 10	Ramsey	20	6/28/2007	Not Available	WEL	Not Attempted
62	Not Available	H217030	Sealed	Not Available	Morrisette, Rollin	7500 151st Av Nw	Ramsey	145	6/3/2004	Not Available	WEL	Not Attempted
63	Not Available	H140071	Sealed	Not Available	Nault, David	14940 Bison St Nw	Ramsey	62	10/19/1998	Not Available	WEL	Not Attempted
64	Not Available	H203369	Sealed	Not Available	Newberger, Michael	14940 Chameleon St Nw	Ramsey	68	12/18/2002	Not Available	WEL	Not Attempted
65	Not Available	H4109	Sealed	Not Available	Noon's Rv Center	7405 Hwy 10 Nw	Ramsey	16	10/10/1988	Not Available	WEL	Not Attempted
66	Not Available	455267	Sealed	Domestic	Nordvik, Don	8020 147th Av Nw	Ramsey	279	11/23/1988	CTCW	WEL	Not Attempted
67	293225140009	615612	Sealed	Industrial	Nordvik, Don	8024 147th Av Nw	Ramsey	129	11/03/1998	CTCG	WEL	Not Attempted
68	Not Available	H0300166	Sealed	Not Available	Odenbrett, Preston	15040 Willemite St NW	Ramsey	42	6/11/2012	Not Available	WEL	Not Attempted
69	293225140012	171076	Sealed	Not Available	Ouellette, Tony	14550 Armstrong Bl	Ramsey	275	6/20/2001	Not Available	WEL	Not Attempted
70	Not Available	580349	Sealed	Public Supply/Non-Comm.-Transient	Ouellette, Tony & Jean	14590 Armstrong Bl Nw	Ramsey	50	02/14/2000	QBAA	WEL	Not Attempted
71	Not Available	H14369	Sealed	Not Available	Pahl, Martin	14921 Bison St Nw	Ramsey	56	9/13/1991	Not Available	WEL	Not Attempted
72	223225330024	H267426	Sealed	Not Available	Peltzer, Arnold	15035 Ramsey Bl	Ramsey	76	9/15/2008	Not Available	WEL	Not Attempted
73	213225330009	H253374	Sealed	Not Available	Powers, Herb	7910 149th La Nw	Ramsey	56	12/11/2006	Not Available	WEL	Not Attempted
74	293225110011	H279849	Sealed	Not Available	Premier Real Estate	8440 155th La	Ramsey	21	6/26/2009	Not Available	WEL	Not Attempted
75	293225110011	H281604	Sealed	Not Available	Premium Real Estate	8440 155th La Nw	Ramsey	21	6/26/2009	Not Available	WEL	Not Attempted
76	293225110011	H281605	Sealed	Not Available	Premium Real Estate	8440 155th La Nw	Ramsey	21	6/26/2009	Not Available	WEL	Not Attempted
77	Not Available	580302	Sealed	Not Available	Ramsey, City Of	7301 Industry Av Nw	Ramsey	365	11/25/2003	Not Available	WEL	Not Attempted
78	Not Available	593666	Sealed	Not Available	Ramsey, City Of	County Road 116 (7500 Block)	Ramsey	265	12/6/2000	Not Available	WEL	Not Attempted
79	283225240016	621372	Sealed	Not Available	Ramsey, City Of	Rhinestone Av	Ramsey	3	5/25/2005	Not Available	WEL	Not Attempted
80	283225230018	706813	Sealed	Not Available	Ramsey, City Of	Hwy 10 And Armstrong Bl Nw	Ramsey	378	4/19/2006	Not Available	WEL	Not Attempted
81	Not Available	H198749	Sealed	Not Available	Ramsey, City Of	14346 Nowthen Bl	Ramsey	75	10/1/2002	Not Available	WEL	Not Attempted
82	Not Available	H222521	Sealed	Not Available	Ramsey, City Of	14550 Ramsey Bl Nw	Ramsey	60	5/13/2004	Not Available	WEL	Not Attempted
83	283225310005	469000	Sealed	Not Available	Ramsey, City Of	7665 10 Hy	Ramsey	167	10/19/2010	Not Available	WEL	Not Attempted
84	283225130075	H0291202	Sealed	Not Available	Ramsey, City Of	Ramsey	Ramsey	30	1/5/2012	Not Available	WEL	Not Attempted
85	283225230016	H0297202	Sealed	Not Available	Ramsey, City Of	Not Available	Ramsey	30	1/15/2012	Not Available	WEL	Not Attempted
86	283225119901	H0292800	Sealed	Not Available	Ramsey, City Of	14650 Ramsey Bl	Ramsey	170	6/28/2011	Not Available	WEL	Not Attempted
87	283225130007	768958	Sealed	Not Available	Ramsey, City Of	E Ramsey Pk	Ramsey	38	7/26/2010	Not Available	WEL	Not Attempted
88	283225130007	H286770	Sealed	Not Available	Ramsey, City Of	7401 E Ramsey Pk	Ramsey	35	6/14/2010	Not Available	WEL	Not Attempted
89	Not Available	H247689	Sealed	Not Available	Renner, Raymond	7065 148th La Nw	Ramsey	24	7/26/2006	Not Available	WEL	Not Attempted
90	Not Available	H248892	Sealed	Not Available	Rosenberg, Cathy	15042 Limonite St Nw	Ramsey	76	8/14/2008	Not Available	WEL	Not Attempted
91	Not Available	H224070	Sealed	Not Available	Schmitz, Paul	14950 Kamacite St	Ramsey	63	11/1/2004	Not Available	WEL	Not Attempted
92	203225420033	H21864	Sealed	Not Available	Schroedl, Laurie	15211 Iguana St Nw	Ramsey	227	7/3/1992	Not Available	WEL	Not Attempted
93	Not Available	H145246	Sealed	Not Available	Schwagerl, Tom	15150 Iguana St	Ramsey	67	6/24/1999	Not Available	WEL	Not Attempted
94	213225320012	H263295	Sealed	Not Available	Scott, Kyle	7841 151st La	Ramsey	61	10/30/2008	Not Available	WEL	Not Attempted
95	Not Available	H171703	Sealed	Not Available	Shefveland, Jim	7600 150th La Nw	Ramsey	49	8/22/2000	Not Available	WEL	Not Attempted
96	Not Available	H169447	Sealed	Not Available	Snyder, Harlan	15210 Jackal St Nw	Ramsey	64	6/28/2000	Not Available	WEL	Not Attempted
97	Not Available	H59290	Sealed	Not Available	Tom Thumb Food Market, Inc.	14911 Ramsey Bl Nw	Ramsey	152	6/6/1995	Not Available	WEL	Not Attempted
98	Not Available	H278090	Sealed	Not Available	Ustimchuk, Leon	15001 Zeolite St Nw	Ramsey	65	6/18/2009	Not Available	WEL	Not Attempted
99	213225330012	H241521	Sealed	Not Available	Vincent, Ed	7810 149th La Nw	Ramsey	51	9/27/2006	Not Available	WEL	Not Attempted
100	Not Available	H265347	Sealed	Not Available	Wochnick, Richard	14941 Chameleon St Nw	Ramsey	59	10/18/2007	Not Available	WEL	Not Attempted
101	213225330004	H16327	Sealed	Not Available	Wolfbauer, Frank	7921 150th La Nw	Ramsey	61	11/8/1991	Not Available	WEL	Not Attempted
102	Not Available	H278110	Sealed	Not Available	Wright, Mike	14921 Chameleon St Nw	Ramsey	150	7/22/2009	Not Available	WEL	Not Attempted

Sealed Well

Ramsey DWSMA

Municipal Boundary

Aquifer Vulnerability

Moderate

2 - Sealed Well Location PCSI ID (PCSI ID refers to Table X Sealed Wells in the DWSMAs)

0 1,000 2,000

Feet

SEALED WELLS
IN THE DWMSAs
Part 2 WHPP Amendment
City of Ramsey
Anoka County, MN

FIGURE C-2-1

Ramsey

Andover

Anoka

Dayton

Champlin

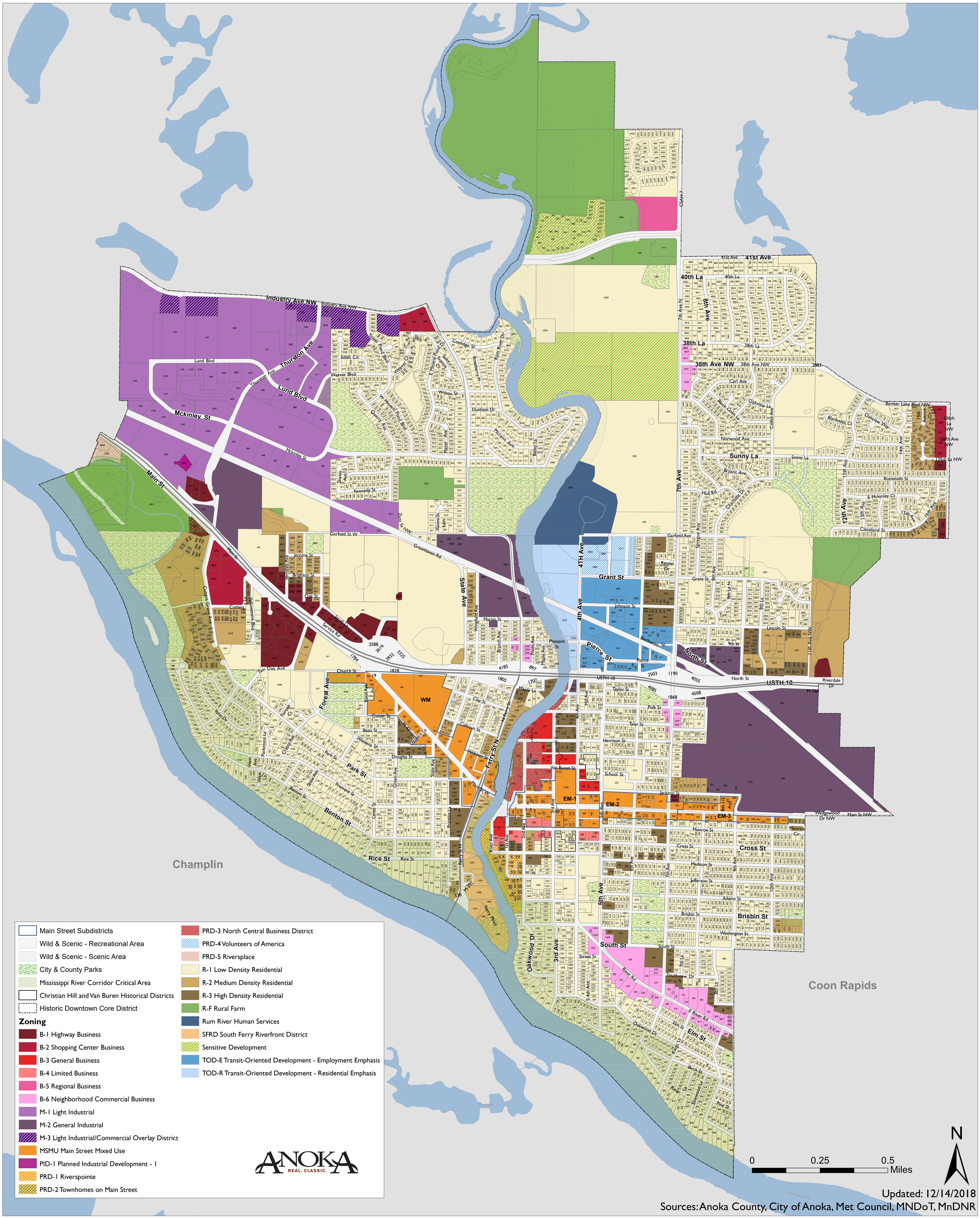
Barr Footer: ArcGIS 10.6.1, 2019-07-03 11:35 File: I:\Projects\23\02\1081\Maps\Reports\WHPPII_2019\Fig C-2-1 Sealed Wells in the DWSMAs.mxd User: JCG

Attachment C-3

Other Maps

DRAFT

City of Anoka Zoning Map (Official)



- Main Street Subdistricts
- Wild & Scenic - Recreational Area
- Wild & Scenic - Scenic Area
- City & County Parks
- Mississippi River Corridor Critical Area
- Christian Hill and Van Buren Historical Districts
- Historic Downtown Core District

Zoning

- B-1 Highway Business
- B-2 Shopping Center Business
- B-3 General Business
- B-4 Limited Business
- B-5 Regional Business
- B-6 Neighborhood Commercial Business
- M-1 Light Industrial
- M-2 General Industrial
- M-3 Light Industrial/Commercial Overlay District
- MSMU Main Street Mixed Use
- PID-1 Planned Industrial Development - 1
- PRD-1 Riverspointe
- PRD-2 Townhomes on Main Street
- PRD-3 North Central Business District
- PRD-4 Volunteers of America
- PRD-5 Riversplace
- R-1 Low Density Residential
- R-2 Medium Density Residential
- R-3 High Density Residential
- R-F Rural Farm
- Rum River Human Services
- SFRD South Ferry Riverfront District
- Sensitive Development
- TOD-E Transit-Oriented Development - Employment Emphasis
- TOD-R Transit-Oriented Development - Residential Emphasis

ANOKA
REAL. CLASSIC.

Updated: 12/14/2018

Sources: Anoka County, City of Anoka, Met Council, MNDoT, MnDNR

Appendix D

Water Quality Information

Ramsey

2018 DRINKING WATER REPORT

Making Safe Drinking Water

Your drinking water comes from a groundwater source: eight wells ranging from 316 to 390 feet deep, that draw water from the Tunnel City Group and Tunnel City-Wonewoc aquifers.

Ramsey works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact [Insert owner/operator/designee name], [Insert title], at [Insert phone number and email] if you have questions about Ramsey's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Ramsey Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2018.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage Basics of Monitoring and Testing of Drinking Water in Minnesota (https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Definitions

- **AL (Action Level)**: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level)**: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal)**: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Level 1 Assessment**: A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.
- **Level 2 Assessment**: A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal)**: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **NA (Not applicable)**: Does not apply.
- **NTU (Nephelometric Turbidity Units)**: A measure of the cloudiness of the water (turbidity).
- **pCi/l (picocuries per liter)**: A measure of radioactivity.
- **ppb (parts per billion)**: One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter (µg/l).
- **ppm (parts per million)**: One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID**: Public water system identification.
- **TT (Treatment Technique):** A required process intended to reduce the level of a contaminant in drinking water.
- **Variances and Exemptions**: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.

Monitoring Results – Regulated Substances

LEAD AND COPPER – Tested at customer taps.

Contaminant (Date, if sampled in previous year)	EPA's Action Level	EPA's Ideal Goal (MCLG)	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Copper (06/21/17)	90% of homes less than 1.3 ppm	0 ppm	0.82 ppm	0 out of 30	NO	Corrosion of household plumbing.
Lead (06/21/17)	90% of homes less than 15 ppb	0 ppb	1.9 ppb	1 out of 30	NO	Corrosion of household plumbing.

BACTERIA – Tested in the distribution system.

Contaminant	EPA's Limit (MCL)	EPA's Ideal Goal (MCLG)	Number of Test Results with E. coli	Number of Treatment Technique Exceedances	Violation	Typical Sources
E. coli	One positive sample	0	1	0	NO	Human and animal fecal waste.

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.						
Contaminant (Date, if sampled in previous year)	**EPA's Limit** (MCL)	**EPA's Ideal Goal** (MCLG)	**Highest Average or Highest Single Test Result**	**Range of Detected Test Results**	**Violation**	**Typical Sources**
Barium	2 ppm	2 ppm	0.11 ppm	0.0694 - 0.1110 ppm	NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposit.
Arsenic	10.4 ppb	0 ppb	1.65 ppb	1.32 - 1.65 ppb	NO	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes.
2,4-D	70 ppb	70 ppb	0.03 ppb	0.00 - 0.12 ppb	NO	Runoff from herbicide used on row crops.
Combined Radium	5.4 pCi/l	0 pCi/l	2.2 pCi/l	N/A	NO	Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.

Substance (Date, if sampled in previous year)	**EPA's Limit** (MCL or MRDL)	**EPA's Ideal Goal** (MCLG or MRDLG)	**Highest Average or Highest Single Test Result**	**Range of Detected Test Results**	**Violation**	**Typical Sources**
Total Trihalomethanes (TTHMs)	80 ppb	N/A	1.9 ppb	1.40 - 1.90 ppb	NO	By-product of drinking water disinfection.
Total Haloacetic Acids (HAA)	60 ppb	N/A	2.05 ppb	0.48 – 1.48 ppb	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	1.06 ppm	0.48 - 1.48 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

OTHER SUBSTANCES – Tested in drinking water.

Substance (Date, if sampled in previous year)	**EPA's Limit** (MCL)	**EPA's Ideal Goal** (MCLG)	**Highest Average or Highest Single Test Result**	**Range of Detected Test Results**	**Violation**	**Typical Sources**
Fluoride	4.0 ppm	4.0 ppm	0.73 ppm	0.61 - 0.83 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

E. coli: E. coli are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely-compromised immune systems.

Lead: Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Total coliform bacteria: Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially harmful, waterborne pathogens may be present or that a potential pathway exists through which contamination may enter the drinking water distribution system. We found coliforms indicating the need to look for potential problems in water treatment or distribution. When this occurs, we are required to conduct assessment(s) to identify problems and to correct any problems that were found during these assessments. 1 sample out of 180 samples collected in 2018 tested positive for E-coli, after detection five additional tests were collected and analyzed from the failed site. All additional follow up samples tested negative. Collection or lab procedures were most likely the reason for the positive test result.

Monitoring Results – Unregulated Substances

In addition to testing drinking water for contaminants regulated under the Safe Drinking Water Act, we sometimes also monitor for contaminants that are not regulated. Unregulated contaminants do not have legal limits for drinking water.

Detection alone of a regulated or unregulated contaminant should not cause concern. The meaning of a detection should be determined considering current health effects information. We are often still learning about the health effects, so this information can change over time.

The following table shows the unregulated contaminants we detected last year, as well as human-health based guidance values for comparison, where available. The comparison values are based only on potential health impacts and do not consider our ability to measure contaminants at very low concentrations or the cost and technology of prevention and/or treatment. They may be set at levels that are costly, challenging, or impossible for water systems to meet (for example, large-scale treatment technology may not exist for a given contaminant).

A person drinking water with a contaminant at or below the comparison value would be at little or no risk for harmful health effects. If the level of a contaminant is above the comparison value, people of a certain age or with special health conditions - like a fetus, infants, children, elderly, and people with impaired immunity – may need to take extra precautions. Because these contaminants are unregulated, EPA and MDH require no particular action based on detection of an unregulated contaminant. We are notifying you of the unregulated contaminants we have detected as a public education opportunity.

- More information is available on MDH's A-Z List of Contaminants in Water (https://www.health.state.mn.us/communities/environment/water/contaminants/index.html) and Fourth Unregulated Contaminant Monitoring Rule (UCMR 4) (https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html).

UNREGULATED CONTAMINANTS – Tested in drinking water.

Contaminant	Comparison Value	Highest Average Result or Highest Single Test Result	Range of Detected Test Results
Manganese	100 ppb	296 ppb	20.70 - 365.00 ppb
Sodium*	20 ppm	10.5 ppm	N/A
Sulfate	500 ppm	14.2 ppm	N/A
Group of 6 Haloacetic Acids (HAA6Br)	N/A	0.37 ppb	0.00 - 0.56 ppb
Group of 9 Haloacetic Acids (HAA9)	N/A	1.49 ppb	0.68 - 2.03 ppb

*Note that home water softening can increase the level of sodium in your water.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants,** such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Ramsey is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at Source Water Assessments (https://www.health.state.mn.us/communities/environment/water/swp/swa) or call 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Ramsey provides high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
    - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home
    - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
    - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
      Environmental Laboratory Accreditation Program
      (https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
      The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
    - Read about water treatment units:
      Point-of-Use Water Treatment Units for Lead Reduction
      (https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)

Learn more:

- Visit Lead in Drinking Water
  (https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)
- Visit Basic Information about Lead in Drinking Water (http://www.epa.gov/safewater/lead)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791.To learn about how to reduce your contact with lead from sources other than your drinking water, visit Lead Poisoning Prevention: Common Sources (https://www.health.state.mn.us/communities/environment/lead/sources.html).

Appendix E

Written Comments from Local Units of Government

NOTE TO REVIEWERS: WRITTEN COMMENTS RECEIVED FROM LGUS, IF ANY, WILL BE ADDED TO THIS APPENDIX FOR THE FINAL DOCUMENT

Appendix F

Wellhead Protection Program Evaluation Template

WHP PLAN AMENDMENT EVALUATION
What have you accomplished?

for

City of Ramsey
PWS ID #1020035
Date

Date of Initial Plan Approval:

Evaluation Completed By:

Copies Presented or Sent To:

☐ Minnesota Department of Health
Attn: Trudi Witkowski
Environmental Health Division
Source Water Protection Unit
P.O. Box 64975
St. Paul, MN 55164-0975
Trudi.witkowski@state.mn.us

☐MDH or MRWA Planner

☐Wellhead Protection File

☐City Council/Governing Body

Note: delete the italicized notes text after completing a draft of this document.

A. Implementation of Wellhead Protection Management Strategies.
(Note: table should include all WHP measures)

WHP Measure	Implemented? Y or N	Comments

B. Additional Financial Resources
(Note: Include a summary of SWP Grants)

Have you taken advantage of local, state, or federal financial resources (such as Well Sealing Grants, SWP Grants, Clean Water Fund Grants or LCCMR funds) to help you implement your wellhead protection plan?

YES ☐ NO ☐

SWP Grants History:

C. Status of Inner Wellhead Management Zone Work (IWMZ Work)
Date of the most recent IWMZ inventory for each well in the public water supply system:

Does the IWMZ need to be updated for the amendment? YES☐ NO☐

D. Sealing Old Municipal Wells

Have you sealed any old municipal public water supply wells? YES ☐ NO ☐

Comments:

E. Water Quality Sampling and Data Collection

Have you or MDH sampled the quality of the groundwater in your DWSMA? YES ☐ NO ☐
Comments:

Have you collected additional data to improve the wellhead protection area delineation or assess vulnerability (e.g. tritium, isotopes, groundwater elevations)? YES☐ NO☐

Comments:

Have you implemented a monitoring plan for water quality developed in cooperation with MDH?

YES☐ NO☐

Comments:

F. Potential Contaminant Source Inventory (PCSI)

Have you maintained or updated your PCSI? YES ☐ NO ☐

Have you identified new PCS in your DWSMA and included them in your PCSI? ☐YES ☐NO

Comments:

G. Using SDWA Monitoring Data

Are there any changes in your SDWA compliance monitoring results? YES ☐ NO ☐

Comments:

H. Contingency Plan

Have you had to implement any part of your Contingency Plan? YES☐ NO☐

Comments:

Appendix G

Water Supply Plan Documentation

Minnesota Department of Natural Resources

Central Region Waters - 1200 Warner Road, St. Paul, MN 55106-6793
Telephone: (651) 259-5845 Fax: (651) 772-7977

December 12, 2008

Brian Olsen, Director of Public Works
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Subject: CITY OF RAMSEY MUNICIPAL WATER SUPPLY–FINAL APPROVAL

Dear Mr. Olsen:

We are in receipt of your revised Water Supply Plan. This revised Plan contains most of the changes requested in Kate Drewry's July 24, 2008 letter. We appreciate the City's commitment to explore additional conservation measures to reduce per capita and peak demand levels. The Plan also commits the City to additional monitoring at the Lake Itasca well nest and surface level gage, along with the well nest in the primary wellfield. Monitoring data is to be submitted to the DNR on a quarterly basis in an Excel spreadsheet (template to be used for this reporting will be forwarded to you electronically).

With these changes and commitments, I am pleased to advise you that in accordance with Minnesota Statutes, Section 103G.291, Subdivision 3, and on behalf of the Commissioner of Natural Resources, your Plan is hereby approved. **This approval is effective upon the Department's receipt of a completed copy of the attached "Certification of Adoption" form.** Please return the completed and signed form to my office.

The DNR and Metropolitan Council encourage the City to continue strengthening and expanding its conservation programs to reduce demand. In particular, we urge you review the rate structure and water-use metrics annually, and if per capita trends are not declining, consider increasing rates and/or restructuring rate tiers and/or moving to a monthly billing system.

Thank you for your efforts in planning for the future of the City of Ramsey's water supply and for conserving the water resources of the State of Minnesota. If you have any questions or need additional assistance with the City's water planning or appropriation permit, please contact Area Hydrologist Kate Drewry at 651-259-5753.

Your efforts on the Plan and your commitment to water conservation are very much appreciated.

Sincerely,

Dale E. Homuth
Regional Hydrologist

Enclosure

c: Paul Saffert, P.E., Bolton and Menk, Inc
Bart Biernat, Anoka County
Chris Elvrum, Metropolitan Council
Chris Lord, ACD
Laurel Reeves, Water Appropriation Program
Central Office Permits and SWUDS
Kate Drewry, Area Hydrologist

www.dnr.state.mn.us
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City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

April 1, 2009

Mr. Dale Holmuth
Regional Hydrologist
Department of Natural Resources Waters
1200 Warner Road
St. Paul, MN 55106

City of Ramsey Municipal Water supply – Final Plan Approval

Dear Mr. Holmuth,

Please find enclosed an executed copy of the "Certificate of Adoption Water Supply Plan". I am also enclosing a copy of the adopting resolution passed by City Council; on October 28th 2008. Please contact me if any thing further is required in this matter.

Sincerely,

Steven Jankowski
City Engineer

RECEIVED
APR 03 2009
DNR
Waters

CERTIFICATION OF ADOPTION
WATER SUPPLY PLAN

City or Water System Name: City of Ramsey Municipal Water Utility

Name of Person Authorized to Sign
Certification on Behalf of the System: Steven Jankowski

Title: City Engineer

Address: 7550 Sunwood Drive, Ramsey MN 55303

Telephone: 763-433-9826 Fax: 763-433-9898

E-mail: SJankowski@ci.ramsey.mn.us

I certify that the Water Supply Plan approved by the Department of Natural Resources has been adopted by the city council or utility board that has authority over water supply services.

Signed: Date: 4/1/09

Fax (651/772-7977) or mail this certification to: **DNR Waters**
1200 Warner Road
St. Paul, MN 55106

Or, email to: dale.homuth@dnr.state.mn.us

RECEIVED
APR 03 2009
DNR
Waters

Councilmember Elvig introduced the following resolution and moved for its adoption:

RESOLUTION #08-10-212A

RESOLUTION ADOPTING THE 2008 COMPREHENSIVE SURFACE WATER MANAGEMENT PLAN; IMPROVEMENT PROJECT #07-24

WHEREAS, the City of Ramsey is in the process of updating their Comprehensive Plan, and;

WHEREAS, a significant component of the Comprehensive Plan is a Surface Water Management Plan (SWMP), and;

WHEREAS, the SWMP has been reviewed by the Lower Rum River Water Management Organization and the Metropolitan Council, and;

WHEREAS, Comments from these reviewing agencies have been incorporated into the final SWMP.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the Ramsey City Council hereby adopts the Comprehensive Surface Water Management Plan

2) The SWMP shall be incorporated into the City's Comprehensive Plan and implemented by City staff.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Strommen, and upon vote being taken thereon, the following voted in favor thereof:

Councilmember Elvig
Councilmember Strommen
Councilmember Dehen
Councilmember Jeffrey
Councilmember Look
Councilmember Olson

and the following voted against the same:

none

and the following abstained:

none

and the following were absent:

Mayor Gamec

RECEIVED
APR 03 2009
DNR
Waters

whereupon said Resolution was declared duly passed and adopted by the Ramsey City Council this 28th day of October 2008.

Mayor

ATTEST:

City Clerk

RECEIVED
APR 03 2009
DNR
Waters

Part 2. Emergency Preparedness Procedures

The emergency preparedness procedures outlined in this plan are intended to comply with the contingency plan provisions required by MDH in the WHP and SWP. Water emergencies can occur as a result of vandalism, sabotage, accidental contamination, mechanical problems, power failings, drought, flooding, and other natural disasters. The purpose of emergency planning is to develop emergency response procedures and to identify actions needed to improve emergency preparedness. In the case of a municipality, these procedures should be in support of, and part of, an all-hazard emergency operations plan. Municipalities that already have written procedures dealing with water emergencies should review the following information and update existing procedures to address these water supply protection measures.

A. Federal Emergency Response Plan

Section 1433(b) of the Safe Drinking Water Act, (Public Law 107-188, Title IV- Drinking Water Security and Safety) requires community water suppliers serving over 3,300 people to prepare an Emergency Response Plan.

Do you have a federal emergency response plan? Yes ☒ No ☐

If yes, what was the date it was certified? May 8, 2008

Complete Table 15 by inserting the noted information regarding your completed Federal Emergency Response Plan.

Table 15. Emergency Preparedness Plan contact information

Emergency Response Plan Role	Contact Person	Contact Phone Number	Contact Email
Emergency Response Lead	MATT KOHNER	763 433-9859	MKOHNER@CI.RAMSEY.MN.US
Alternate Emergency Response Lead	JOHN NELSON	763 286-0296	JNELSON@CI.RAMSEY.MN.US

B. Operational Contingency Plan

All utilities should have a written operational contingency plan that describes measures to be taken for water supply mainline breaks and other common system failures as well as routine maintenance.

Do you have a written operational contingency plan? Yes ☒ No ☐

At a minimum, a water supplier should prepare and maintain an emergency contact list of contractors and suppliers.

C. Emergency Response Procedures

Water suppliers must meet the requirements of MN Rules 4720.5280 . Accordingly, the Minnesota Department of Natural Resources (DNR) requires public water suppliers serving more than 1,000 people to submit Emergency and Conservation Plans. Water emergency and

conservation plans that have been approved by the DNR, under provisions of Minnesota Statute 186 and Minnesota Rules, part 6115.0770, will be considered equivalent to an approved WHP contingency plan.

Emergency Telephone List

Prepare and attach a list of emergency contacts, including the MN Duty Officer (1-800-422-0798), as **Appendix 5**. A template is available at www.mndnr.gov/watersupplyplans.
The list should include key utility and community personnel, contacts in adjacent water suppliers, and appropriate local, state and federal emergency contacts. Please be sure to verify and update the contacts on the emergency telephone list and date it. Thereafter, update on a regular basis (once a year is recommended). In the case of a municipality, this information should be contained in a notification and warning standard operating procedure maintained by the Emergency Manager for that community. Responsibilities and services for each contact should be defined.

Current Water Sources and Service Area

Quick access to concise and detailed information on water sources, water treatment, and the distribution system may be needed in an emergency. System operation and maintenance records should be maintained in secured central and back-up locations so that the records are accessible for emergency purposes. A detailed map of the system showing the treatment plants, water sources, storage facilities, supply lines, interconnections, and other information that would be useful in an emergency should also be readily available. It is critical that public water supplier representatives and emergency response personnel communicate about the response procedures and be able to easily obtain this kind of information both in electronic and hard copy formats (in case of a power outage).

Do records and maps exist? Yes ☒ No ☐

Can staff access records and maps from a central secured location in the event of an emergency?

Yes ☒ No ☐

Does the appropriate staff know where the materials are located?

Yes ☒ No ☐

Procedure for Augmenting Water Supplies

Complete Tables 16 – 17 by listing all available sources of water that can be used to augment or replace existing sources in an emergency. Add rows to the tables as needed.
In the case of a municipality, this information should be contained in a notification and warning standard operating procedure maintained by the warning point for that community.
Municipalities are encouraged to execute cooperative agreements for potential emergency

water services and copies should be included in **Appendix 6**. Outstate Communities may consider using nearby high capacity wells (industry, golf course) as emergency water sources. WSP should include information on any physical or chemical problems that may limit interconnections to other sources of water. Approvals from the MDH are required for interconnections or the reuse of water.

Table 16. Interconnections with other water supply systems to supply water in an emergency

Other Water Supply System Owner	Capacity (GPM & MGD)	Note Any Limitations On Use	List of services, equipment, supplies available to respond
CITY OF ANOKA	2000 GPM 2,880,000 MGD	EMERGENCY USE ONLY	MUTUAL AID AGREEMENT MNWARN

GPM – Gallons per minute MGD – million gallons per day

Table 17. Utilizing surface water as an alternative source

Surface Water Source Name	Capacity (GPM)	Capacity (MGD)	Treatment Needs	Note Any Limitations On Use
MISSISSIPPI RIVER	2000	2,880,000	NATIONAL GUARD WOULD NEED TO TREAT THE WATER	

If not covered above, describe additional emergency measures for providing water (obtaining bottled water, or steps to obtain National Guard services, etc.)

The DNR asked us to evaluate a connection to the Elk River System. The Elk River and Ramsey systems are separated by 5 miles of rural development. An emergency interconnection would be a major construction project. Water could be trucked in or purchased from stores.

Allocation and Demand Reduction Procedures

Complete Table 18 by adding information about how decisions will be made to allocate water and reduce demand during an emergency. Provide information for each customer category, including its priority ranking, average day demand, and demand reduction potential for each customer category. Modify the customer categories as needed, and add additional lines if necessary.

Water use categories should be prioritized in a way that is consistent with Minnesota Statutes 103G.261 (#1 is highest priority) as follows:

1. Water use for human needs such as cooking, cleaning, drinking, washing and waste disposal; use for on-farm livestock watering; and use for power production that meets contingency requirements.
2. Water use involving consumption of less than 10,000 gallons per day (usually from private wells or surface water intakes)
3. Water use for agricultural irrigation and processing of agricultural products involving consumption of more than 10,000 gallons per day (usually from private high-capacity wells or surface water intakes)

4. Water use for power production above the use provided for in the contingency plan.
5. All other water use involving consumption of more than 10,000 gallons per day.
6. Nonessential uses – car washes, golf courses, etc.

Water used for human needs at hospitals, nursing homes and similar types of facilities should be designated as a high priority to be maintained in an emergency. Lower priority uses will need to address water used for human needs at other types of facilities such as hotels, office buildings, and manufacturing plants. The volume of water and other types of water uses at these facilities must be carefully considered. After reviewing the data, common sense should dictate local allocation priorities to protect domestic requirements over certain types of economic needs. Water use for lawn sprinkling, vehicle washing, golf courses, and recreation are legislatively considered non-essential.

Table 18. Water use priorities

Customer Category	Allocation Priority	Average Daily Demand (GDP)	Short-Term Emergency Demand Reduction Potential (GPD)
Residential	1	1,542,000	1,370,000
Institutional	2	14,600	10,000
Commercial	3	163,400	15,000
Industrial	4		
Irrigation	5		
Wholesale	N/A		
Non-Essential	6		
TOTAL		1,720,000	1,395,000

GPD – Gallons per Day

Tip: Calculating Emergency Demand Reduction Potential

The emergency demand reduction potential for all uses will typically equal the difference between maximum use (summer demand) and base use (winter demand). In extreme emergency situations, lower priority water uses must be restricted or eliminated to protect priority domestic water requirements. Emergency demand reduction potential should be based on average day demands for customer categories within each priority class. Use the tables in Part 3 on water conservation to help you determine strategies.

Complete Table 19 by selecting the triggers and actions during water supply disruption conditions.

Table 19. Emergency demand reduction conditions, triggers and actions (Select all that may apply and describe)

Emergency Triggers	Short-term Actions	Long-term Actions
☒ Contamination ☒ Loss of production ☒ Infrastructure failure ☒ Executive order by Governor ☐ Other: _____	☒ Supply augmentation through _emergency connections___ ☒ Adopt (if not already) and enforce a critical water deficiency ordinance to penalize lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☒ Water allocation through chart above ☒ Meet with large water users to discuss their contingency plan.	☐ Supply augmentation through __emergency connections and developing new connections__ ☒ Adopt (if not already) and enforce a critical water deficiency ordinance to penalize lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☐ Water allocation through____ ☐ Meet with large water users to discuss their contingency plan.

Notification Procedures

Complete Table 20 by selecting trigger for informing customers regarding conservation requests, water use restrictions, and suspensions; notification frequencies; and partners that may assist in the notification process. Add rows to the table as needed.

Table 20. Plan to inform customers regarding conservation requests, water use restrictions, and suspensions

Notification Trigger(s)	Methods (select all that apply)	Update Frequency	Partners
☒ Short-term demand reduction declared (< 1 year)	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☒ Meeting with large water users (> 10% of total city use) ☒ Other: _Place signs in prominent locations and make announcements in schools_____	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	
☒ Long-term Ongoing demand reduction declared	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☒ Meeting with large water users (> 10% of total city use)	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	

Notification Trigger(s)	Methods (select all that apply)	Update Frequency	Partners
	☐ Other: ___Place signs in prominent locations and make announcements in schools___		
☒ Governor's critical water deficiency declared	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☐ Meeting with large water users (> 10% of total city use) ☐ Other: _____	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	

Enforcement

Prior to a water emergency, municipal water suppliers must adopt regulations that restrict water use and outline the enforcement response plan. The enforcement response plan must outline how conditions will be monitored to know when enforcement actions are triggered, what enforcement tools will be used, who will be responsible for enforcement, and what timelines for corrective actions will be expected.

Affected operations, communications, and enforcement staff must then be trained to rapidly implement those provisions during emergency conditions.

Important Note:

Disregard of critical water deficiency orders, even though total appropriation remains less than permitted, is adequate grounds for immediate modification of a public water supply authority's water use permit (2013 MN Statutes 103G.291)

Does the city have a critical water deficiency restriction/official control in place that includes provisions to restrict water use and enforce the restrictions? (This restriction may be an ordinance, rule, regulation, policy under a council directive, or other official control) Yes ☐ No ☒

If yes, attach the official control document to this WSP as **Appendix 7**.

If no, the municipality must adopt such an official control within 6 months of submitting this WSP and submit it to the DNR as an amendment to this WSP.

Irrespective of whether a critical water deficiency control is in place, does the public water supply utility, city manager, mayor, or emergency manager have standing authority to implement water restrictions? Yes ☒ No ☐

If yes, cite the regulatory authority reference: City Code 58-118 .

If no, who has authority to implement water use restrictions in an emergency?

Ramsey will adopt a Critical Water Deficiency Ordinance within 6 months of approval of this plan.

Appendix 5: Emergency Telephone List

Ramsey Emergency Telephone List

Emergency Response Team	Name	Work Telephone	Alternate Telephone
Emergency Response Lead	Matt Kohner	763 433-9859	
Alternate Emergency Response Lead	Jeff Katers	763 433-9882	
Water Operator	John Nelson	763 286-0296	
Public Works Superintendent	Grant Riemer	763 286-0282	
City Engineer	Bruce Westby	763 433-9825	
City Administrator/ Public Communications	Kurt Ulrich	763 433-9845	

State and Local Emergency Response Contacts	Name	Work Telephone	Alternate Telephone
State Incident Duty Officer	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
County Emergency Director	Terry Stoltzman	763 421-4760	
National Guard	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
Mayor	Sarah Strommen		
Fire Chief	Matt Kohner	763 433-9859	
Sherriff	Anoka County Sheriff	763 427-1212	
Central Communications	Anoka County Sheriff	763 427-1212	
Ambulance	Allina	763 576-9593	
Hospital	Mercy Medical Center	763 236-7144	
Doctor or Medical Facility	Allina Clinic Ramsey	763 236-0000	

State and Local Agencies	Name	Work Telephone	Alternate Telephone
MDH District Engineer			
MDH	Drinking Water Protection	651 201-4700	
State Testing Laboratory	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
MPCA	St. Paul Regional Office	651 296-6300	800 657-3864
DNR Area Hydrologist	Kate Drewry	651 259-5753	
Anoka County Environmental Services	Bart Biernat	763 422-6985	
MNWARN	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State

Utilities	Name	Work Telephone	Alternate Telephone
Electric Company	Connexus Energy	763 323-2660	763 323-2600
Gas Company	CenterPoint Energy	612 372-5050	612 372-4727
Telephone Company	Century Link	763 712-5020	763 712-5002
Utility Locations	Gopher State One Call	800 252-1166	651 454-0002
County Highway Department	Anoka County	763 862-4201	
State Highway Department	MNDOT	651 296-3000	911

Mutual Aid Agreements	Name	Work Telephone	Alternate Telephone
Neighboring Water System	City of Anoka	763 576-2980	763 576-2860
Emergency Water Connection	City of Anoka	763 573-2980	
Materials	HD Supply	952 937-9666	

Technical/ Contracted Services/ Supplies	Name	Work Telephone	Alternate Telephone
MRWA Technical Services	MN Rural Water Association	800 367-6792	
Well Driller/ Repair	E. H. Renner	763 427-6100	
Electrician	3 Way Electric	612 865-3262	
Water Main Repair	Dave Perkins Contracting	763 427-0109	612 363-6459
Chemical Feed	Hawkins Chemical	612 331-9100	
Meter Repair	City of Ramsey	763 433-9861	
SCADA System	Total Control	763 286-7365	
Valves, Pipes and Fittings	Ferguson Water Works	763 560-5200	
Laboratory	Twin Cities Water Clinic	953 935-3556	

Communications	Name	Work Telephone	Alternate Telephone
Newspaper	Star Tribune	612 673-4000	
	Pioneer Press	651 222-1111	
School Superintendent	David Law	763 506-1001	
Property and Casualty Insurance	League of MN Cities	651 281-1200	

Critical Water Users	Name	Work Telephone	Alternate Telephone
Long Term Care Center	Stoney River Assisted Living	612 615-9936	

NOTICE OF INTENT TO LGUs AND WORKPLAN (AMENDMENT)

Date: August 27, 2018

To: Rhonda Sivarajah, Chairperson, Anoka County Board of Commissioners
John LeTourneau, Mayor, City of Ramsey
Chris Lord, District Manager, Anoka Conservation District
Todd Haas, Chairperson, Lower Rum River Watershed Management Organization
John Clark, Water Supply Planning, Metropolitan Council Environmental Services
John Freitag, Planner, Source Water Protection Unit, Minnesota Department of Health

From: Bruce Westby, Ramsey City Engineer

Re: City of Ramsey Wellhead Protection Program

The City Ramsey is notifying neighboring and overlying units of government of its intent to amend our wellhead protection plan. The goal of the plan is to prevent human-caused contaminants from entering our water supply wells and to protect all who use our water supply from adverse health effects associated with groundwater contamination. This notice is required by the Minnesota Wellhead Protection Rule, part 4720.5300, subpart 3.

The entire project will take 2.5 years to complete. Public informational meetings will be held in November of 2018.

In accordance with the wellhead protection rule, the following information must be included in this notice:

1. Wellhead Protection Manager: Bruce Westby, City Engineer
   City of Ramsey
   7550 Sunwood Drive NW
   763-433-9825

2. Unique Well Numbers: 161441 (Well #1), 416183 (Well #2), 580303 (Well #3), 580313 (Well #4), 593672 (Well #5), 706840 (Well #6), 743832 (Well #7), 743833 (Well #8)

3. Date Wellhead Protection Plan Amendment Must Be Completed: ***October 06, 2019***

4. General Project Work Plan: See attachment.

5. Missing Data Elements Needed for Wellhead Protection Plan Amendment: City Staff are not aware of any missing data elements. If you have data elements that should be included in our plan, please submit them to me.

Also, if available, please submit: 1) any existing water and related land resource plans and official controls; and 2) a description of conflicts, problems, or opportunities that you want examined and addressed in our wellhead protection plan amendment. Thank you for your assistance in our wellhead protection efforts.

cc: Bart Biernat, Anoka County Community Health & Environmental Services, Anoka County
Trudi Witkowski, Minnesota Department of Health
Kurt Ulrich, City Administrator, City of Ramsey
John Nelson, Water Superintendent, City of Ramsey

City of Ramsey Work Plan

Projected Completion

Step	Date (Month/Year)
Pre-Plan Development	
Letter From MDH Initiating Plan Development	Nov-2016
Public Meeting Held with LUGs (can be combined with Public Information meeting required for the Part 1)	
WHP Manager Appointed	Mar-2017
LUG Team Established (Optional)	N/A
Wellhead Protection Team Appointed	Apr-2017
Part I	
Scoping 1 Meeting Held	Mar-2017
MDH Scoping Decision (Letter)	Apr-2017
Notice of Intent Sent to Local Units of Government (LUGs)	Aug-2018
Prepare Aquifer Test Plan and Submit to MDH	N/A
MDH Approval of Test Plan	N/A
Wellhead Protection Area (WHPA) Delineation	
Drinking Water Supply Management Area (DWSMA) Delineation	
Conduct Vulnerability Assessment	
Vulnerability and DWSMA Submitted to MDH	N/A
MDH Approval of DWSMA, WHPA and Vulnerability Assessments	Oct-2018
Vulnerability, WHPA and DWSMA Submitted to LUGs	Oct-2018
Public Meeting Held	Nov-2018
Part II	
Scoping 2 Meeting Held	Jan-2019
MDH Scoping Decision (Letter)	Feb-2019
Inventory of Potential Source Contamination	
Management Portion of Plan	
Submit Plan to LUGs	May-2019
Consider Comments Received by LUGs	Jul-2019
Public Hearing Held	Aug-2019
Submit Plan to MDH	Oct-2019
MDH Review	Jan-2020
MDH Approval	Jan-2020
Provide Notice to LUGs About Plan Approval	Mar-2020
Begin Plan Implementation	Mar-2020

Bruce Westby, Ramsey City Engineer	

DEPARTMENT OF HEALTH

PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

January 29, 2019

RECEIVED
FEB - 4 2019
BY:

Mr. Bruce Westby, Engineer
City of Ramsey
7550 Sunwood Drive Northwest
Ramsey, Minnesota 55303

Dear Mr. Westby:

We are writing to notify you that the Minnesota Department of Health has approved the amended 1) delineation of the wellhead protection areas, 2) delineation of the drinking water supply management areas, and 3) assessments of well and aquifer vulnerability for your public water supply wells, as submitted. The approval pertains to the following public wells:

Well No. 1	Unique Well No. 161441
Well No. 2	Unique Well No. 416183
Well No. 3	Unique Well No. 580303
Well No. 4	Unique Well No. 580313
Well No. 5	Unique Well No. 593672
Well No. 6	Unique Well No. 706840
Well No. 7	Unique Well No. 743832
Well No. 8	Unique Well No. 743833

Procedurally, you must submit a copy of the amended delineated wellhead protection areas, drinking water supply management areas, and assessments of well and aquifer vulnerability to local units of government that are wholly or partially within these areas. Notification must occur within 30 days after receiving this letter. If you need assistance getting this information out, please contact Mr. John Freitag of the Minnesota Department of Health at (651) 201-4669.

The wellhead protection rule also requires the city of Ramsey to hold a public information meeting regarding the amended delineations and vulnerability assessments within 60 days of receiving approval by the health department. This meeting can be held solely for this purpose or it can be incorporated into another public meeting, such as a meeting of the city council. If you would like a representative of the state's wellhead protection program to be present at the public information meeting, please contact Mr. Freitag.

In closing, we commend the city of Ramsey for moving ahead to amend its wellhead protection plan. Mr. Freitag will be contacting you shortly to go over procedural issues in preparing the remainder of your wellhead protection plan amendment. Please contact me at (651) 201-4577 if you have any questions regarding this letter.

Sincerely,

Amal M. Djerrari, Hydrologist
Source Water Protection Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

AMD:TVW
cc: Mr. Leonard Linton, Civil Engineer, City of Ramsey
Mr. John Freitag, Planner, Source Water Protection Unit, Metro Office
Farm Service Agency

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

DATE: March 1, 2019

TO: Rhonda Sivarajah, Chairperson, Anoka County Board of Commissioners
John LeTourneau, Mayor, City of Ramsey
Chris Lord, District Manager, Anoka Conservation District
Todd Haas, Chairperson, Lower Rum River Watershed Management Organization
Bart Biernat, Anoka County Community Health & Environmental Services, Anoka County
John Freitag, Principal Planner, Source Water Protection Unit, Minnesota Department of Health

FROM: Bruce Westby, City Engineer, City of Ramsey

RE: **Wellhead Protection Plan, Part 1 Amendment, for the City of Ramsey**

The City of Ramsey is in the process of amending its Wellhead Protection Plan for its drinking water supply wells. As required by the Minnesota Wellhead Protection Rule (part 4720.5330, subpart 6), the Minnesota Department of Health approved the Part 1 amendment of the Wellhead Protection Plan for our system. This portion of the plan includes information pertaining to:

1. The delineation of the wellhead protection area;
2. The drinking water supply management area boundary, and;
3. The well and drinking water supply management area vulnerability assessment.

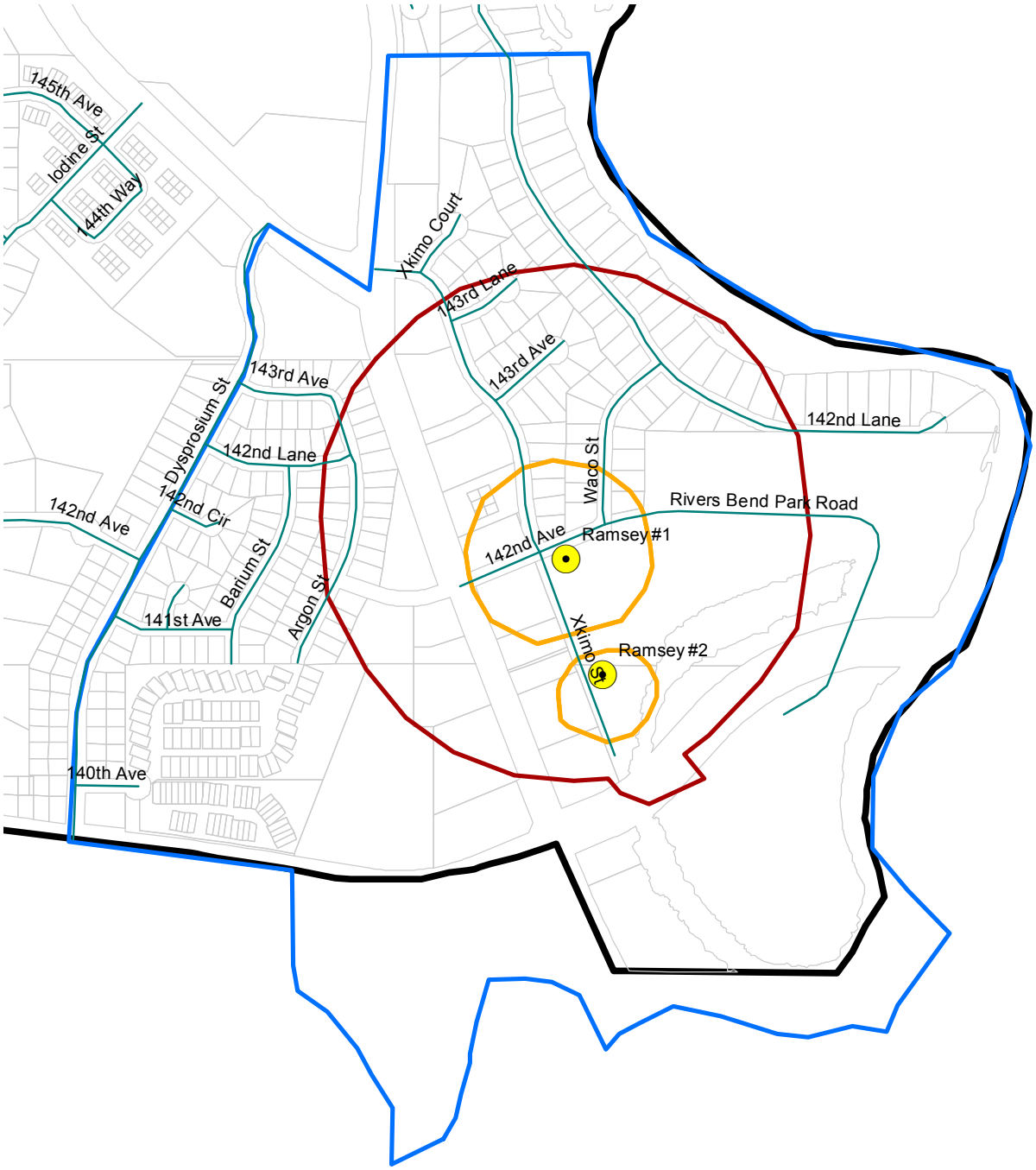
Enclosed please find the items listed above. If you would like a complete copy of the Part 1 plan containing the technical information used to delineate the wellhead protection area, drinking water supply management area, and vulnerability of the wells and aquifer, please contact me at 763-433-9825.

Consistent with the Wellhead Protection Rule (part 4720.5330, subpart 7), a public information meeting will be held during the Ramsey Public Works Committee meeting starting at 5:30 p.m. on Tuesday, March 19, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, to discuss issues and concerns with this portion of the Plan amendment. We welcome your participation at this meeting.

If you have any questions concerning this matter, please contact me at 763-433-9825.

Cc: John Nelson, Utilities Superintendent, City of Ramsey
Mark Anderson, Director of Public Services, City of Anoka
Brian Kraabel, Andover Utilities Manager, City of Andover
Trudi Witkowski, Minnesota Department of Health

Figure 1
EAST WHPA & DWSMA
Ramsey WHPP Amendment
City of Ramsey, MN

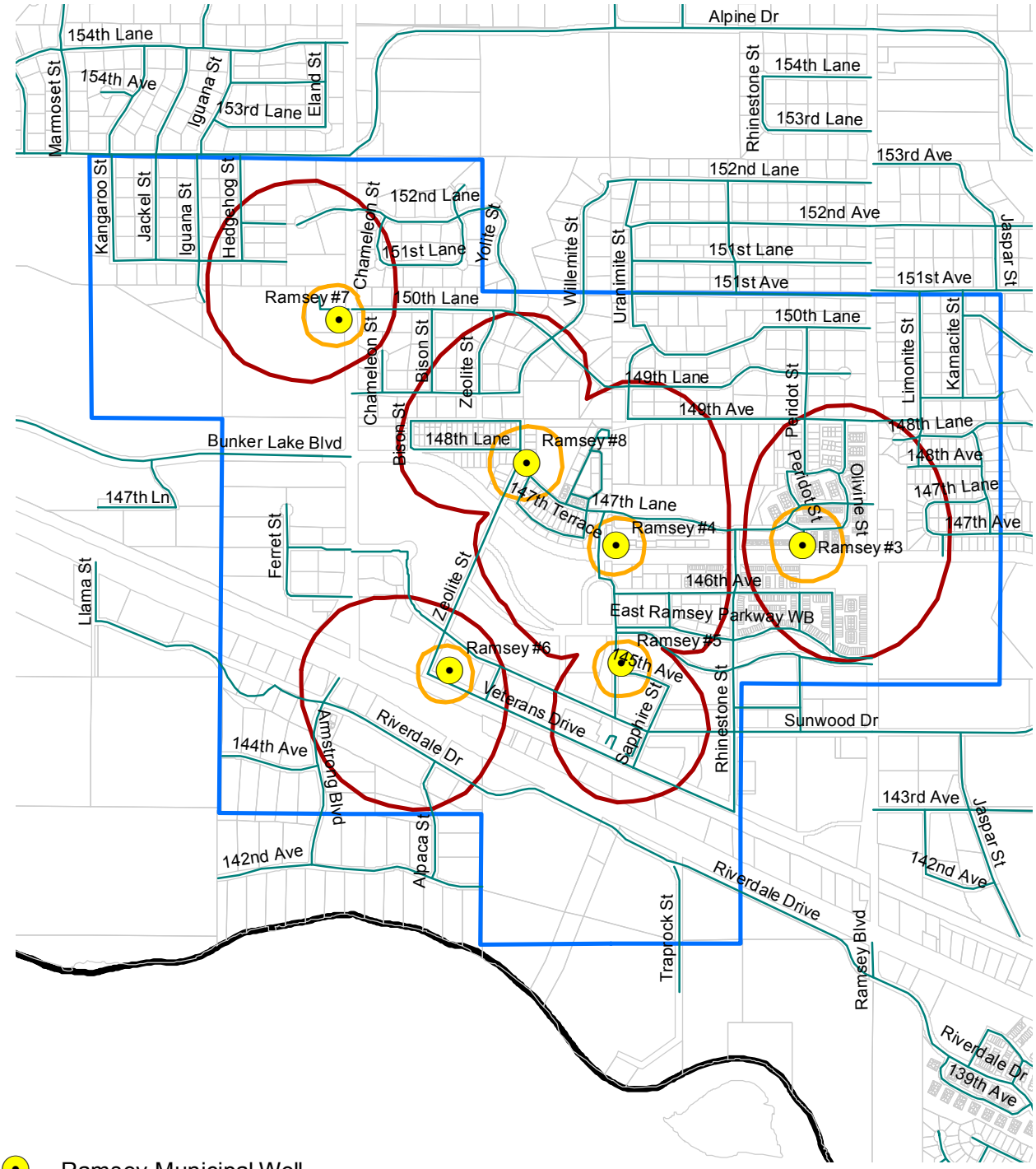


Ramsey Municipal Well
Inner Wellhead Managment Zone
WHPA
DWSMA
Parcels
Municipal_Boundary

N
W
E
S

0 500 1,000 2,000 3,000 Feet

Figure 2
WEST WHPA & DWSMA
Ramsey WHPP Amendment
City of Ramsey, MN



Ramsey Municipal Well

Inner Wellhead Managment Zone

WHPA

DWSMA

Parcels

Municipal_Boundary

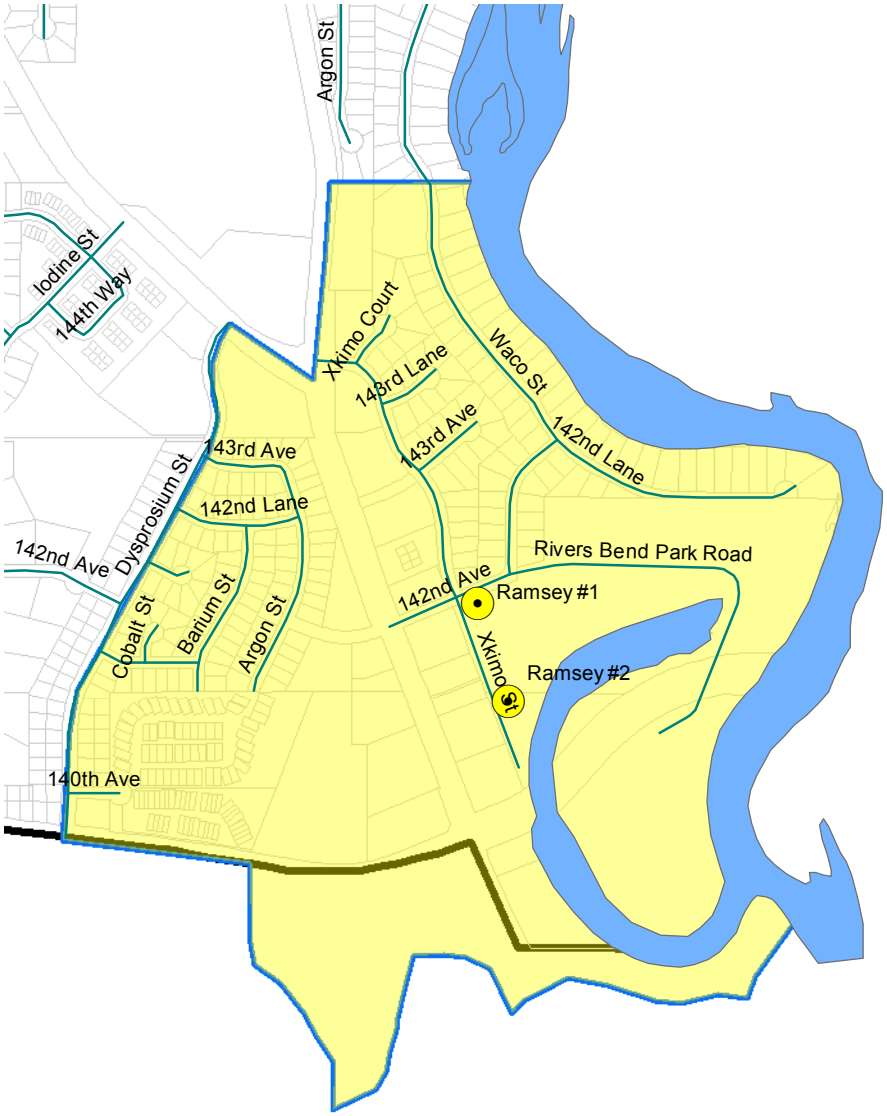
N

W E

S

0 1,000 2,000 4,000 6,000 Feet

Figure 3
EAST DWSMA AQUIFER VULNERABILITY
Ramsey WHPP Amendment
City of Ramsey, MN



Ramsey Municipal Well

Rivers

Vulnerability

Moderate

DWSMA

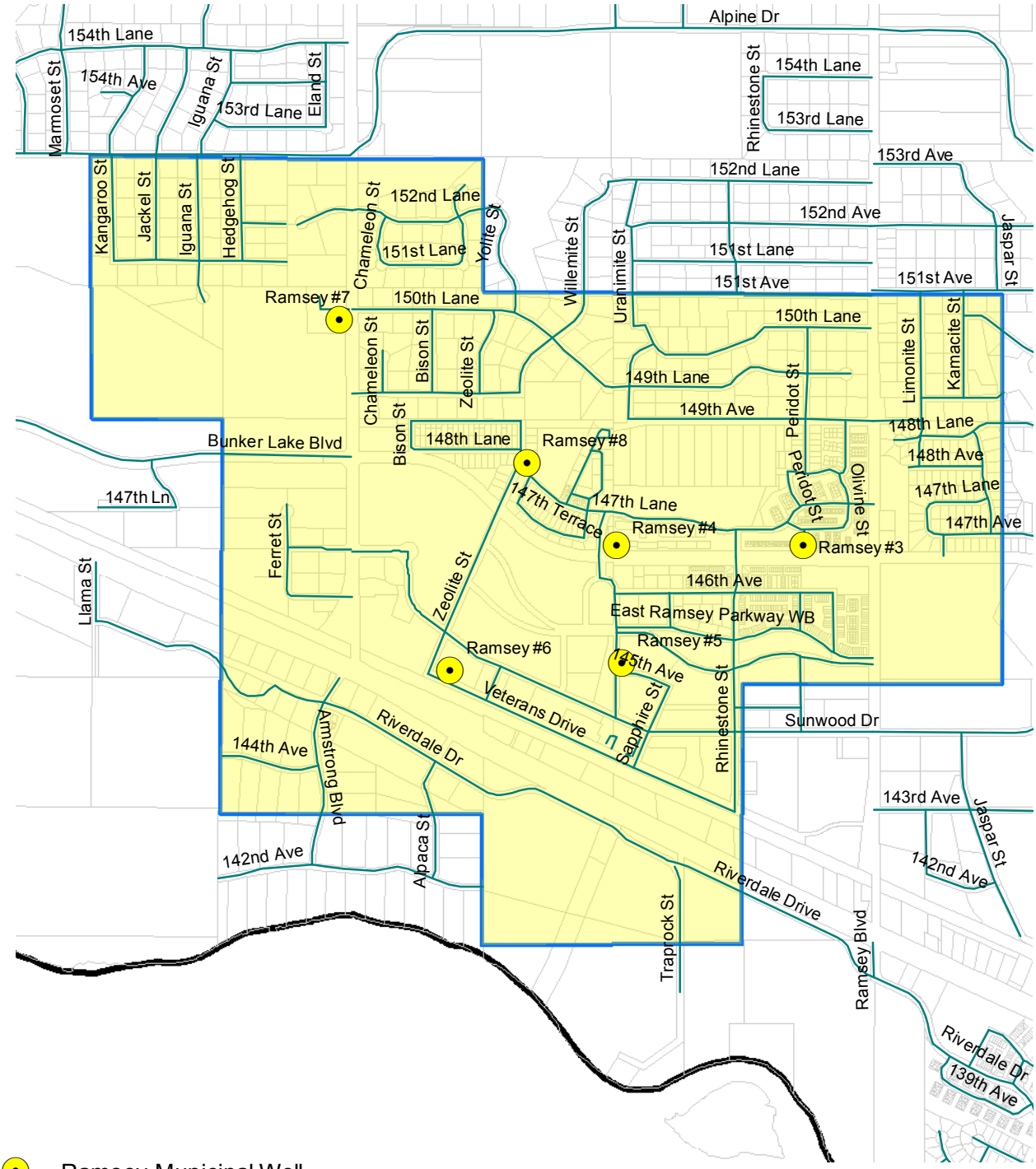
Parcels

Municipal_Boundary

N
W E
S

0 500 1,000 2,000 3,000 Feet

Figure 4
WEST DWSMA AQUIFER VULNERABILITY
Ramsey WHPP Amendment
City of Ramsey, MN



Ramsey Municipal Well

Vulnerability

- Moderate
- DWSMA
- Parcels
- Municipal_Boundary

N W E S

0 1,000 2,000 4,000 6,000 Feet

DEPARTMENT OF HEALTH

April 4, 2019

Mr. Bruce Westby, Engineer
City of Ramsey
7550 Sunwood Drive Northwest
Ramsey, Minnesota 55303

Subject: Scoping 2 Decision Notice and Meeting Summary – City of Ramsey – PWSID 1020035

Dear Mr. Westby,

This letter provides notice of the results of a scoping meeting held with you, Leonard Linton, Grant Riemer and John Nelson (city of Ramsey) and me on March 28, 2019, at Ramsey City Hall regarding wellhead protection (WHP) planning. During the meeting, we discussed the data elements that must be compiled and assessed to prepare the part of the WHP plan related to the management of potential contaminants in the approved drinking water supply management area. The enclosed Scoping 2 Decision Notice lists the data elements discussed at the meeting. We also discussed a summary of planning issues and recommendations that were identified during the Part 1 WHP Plan development process that should be considered for inclusion in your Part 2 WHP Plan.

The city of Ramsey has met the requirements to distribute copies of the first part of the WHP plan to local units of government and hold an informational meeting for the public. The city of Ramsey will have until October 6, 2019, to complete its WHP plan.

MDH understands a consultant has not been determined yet to work with you to develop a draft of the remainder of the WHP plan. I will be contacting you to review the progress of the development of Part 2 of your plan. Technical assistance documents and a glossary is available upon request. If you have any questions regarding the enclosed notice, contact me by email at john.freitag@state.mn.us or by phone at 651-201-4669.

Sincerely,

John Freitag, Planner
Source Water Protection Unit
Environment Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

JF:ds-b
Enclosures
cc: Brian Noma, MDH Engineer, Metro District Office
Luke Stuewe, Minnesota Department of Agriculture

Date: April 4, 2019

Name of Public Water Supply: City of Ramsey

PWSID: 1020035

Name of the Wellhead Protection Manager: Mr. Bruce Westby, Engineer

Address: 755 Sunwood Drive Northwest

City: Ramsey

Zip: 55303

Phone: 763-433-9825

Primary Unique Well Numbers: 161441 (Well #1), 416183 (Well #2), 580303 (Well #3) 580313 (Well #4), 593672 (Well #6), 743832 (Well #7), 743833 (Well #8)

DWSMA Vulnerability: ☐ Low ☒Moderate

The purpose for the second scoping meeting, as required by Minnesota Rules, part 4720.5340, is to discuss the information necessary for preparing Part 2 of a Wellhead Protection Plan. The Part 1 Plan identifies the area that provides the source of drinking water for the public water supply (PWS) and assesses how vulnerable that area is to contamination. The PWS can utilize that information to develop land use and management practices that protects their groundwater resource from contamination.

The wellhead rule (Minnesota Rules, part 4720.5340) refers to the information required for wellhead planning as data elements. This notice lists the data elements that are stated in Minnesota Rules, part 4750.5400 and are selected for the PWS because of the vulnerability of the drinking water supply management area (DWSMA) as determined in Part 1.

Scoping 2 Data Elements Needed for the Part 2

Data Elements are pieces of information in the form of a map, a list, records, tables and inventories. Where appropriate, they should be reviewed and assessed in terms of their present and/or future implications on the 1) use of the well(s), 2) quality and quantity of water supplying the public water supply wells(s), and 3) land and groundwater uses in the DWSMA. It is important to discuss the relevance of the data elements to management of the DWSMA. Check the technical assistance comments for guidance on reviewing the data elements and conducting these assessments. Clearly identify in the plan which data elements are associated with which tables/figures. If a data element does not exist, state that in the narrative.

Submit –

The following information MUST be submitted in the Part 2 by including it in the plan narrative and/or appendix. An asterisk* with red text indicates information that MUST be contained in the Part 2.

- ☐ *A map that indicates the vulnerability and includes the DWSMA, WHP Area, and Emergency Response Area must be included in the Part 2. This map with vulnerability is a product of the Part 1 and provides a basis for planning activities in Part 2. SWP Planner can provide the DWSMA figure.

DATA ELEMENTS ABOUT THE LAND USE –

Land Use

- ☐ *An existing map of political boundaries.
- ☐ *An existing map of public land surveys including township, range, and section.

Technical Assistance Comments: A map or maps showing updated political boundaries and township, range, section with labels is required for determining land use authorities for the land within the DWSMA. DWSMA figure map provided by SWP Planner will also contain political boundaries with township, range, and section. Determine and discuss how the various land use authorities may affect the management of the DWSMA.

- A map and an inventory of the current and historical agricultural, residential, commercial, industrial, recreational, and institutional land uses and potential contaminant sources.
  - ☐ *The Potential Contaminant Source Inventory (PCSI) data in both a table and map format must be created and included in the Part 2. Include potential contaminant sources as listed on the PCSI attachment provided for each existing vulnerability within the DWSMA.
    - If DWSMA contains moderate vulnerability inventory all wells.
    - The inventory should include your community wells but not include any wells that are known to have been sealed according to the Minnesota Well Code (MN Rules 4725).
  - ☐ *A land use/land cover map and table. SWP Planner can provide a land cover map and data/table from federal sources. This data set should be used unless an alternative electronic data set that is more current and detailed is available. Assess and discuss changes in land use that could impact management of the DWSMA.

- ☐ *An inventory of the Inner Wellhead Management Zone (IWMZ). A recent IWMZ inventory (within six years) for each primary well with management recommendations on the MDH form, or a table that summarizes the number and type of contaminant sources with the management recommendations must be included. Incorporate or reference the recommendation(s) from the IWMZ into the Part 2. IWMZ will be completed by the SWP Planner with assistance from the PWS staff. A copy will be provided to the PWS.

Technical Assistance Comments: This section encompasses the Potential Contaminant Source Inventory known as the PCSI. See the Scoping 2 Decision Notice Potential Contaminant Source Inventory Requirement Attachment(s) and endorsement procedures/fact sheets for further information. Utilize the PCSI geodatabase attribute template provided by SWP Planner. Management strategies must be developed for potential sources of contamination that pose a risk to the drinking water supply.

- ☐ *An existing comprehensive land-use map.
- ☐ *An existing zoning map.

Technical Assistance Comments: This information can indicate areas in the DWSMA where growth or the addition of potential contaminant sources is likely to occur. Furthermore, the review of local zoning and comprehensive land-use maps facilitates the evaluation of the degree of compatibility current and future land uses have with the PWS goals of protecting the drinking water wells and aquifer.

Public Utility Services

- ☐ *An existing map of transportation routes or corridors.

Technical Assistance Comments: Highway and railroad corridors can be used to move hazardous materials. These corridors should be evaluated to determine the level of risk they pose for spills in the DWSMA, considering their proximity to the wells, the local topography, and geologic conditions.

- ☐ *An existing map of storm sewers, sanitary sewers, and public water supply systems.

Technical Assistance Comments: Storm sewer systems and sanitary systems can be sources of contamination. Storm sewers are generally considered a public utility element designed to convey storm water runoff and use constructed features such as pipes and ponds. Evaluate the integrity and condition (age, type of material, any investigative work, etc.) of these systems in the DWSMA, noting the location of the water supply system and public water supply wells in relation to these potential contaminant sources. It is not necessary to include a map of your public water supply system in the Part 2 if you believe it would pose a threat to the security of your system.

☐ *An existing map of the gas and oil pipelines used by gas and oil suppliers.

Technical Assistance Comments: Petroleum pipelines can be sources of contamination (excluding liquefied natural gas pipelines). If possible, describe what is generally known about the condition of these pipelines in the DWSMA, and the readiness of the PWS to respond to an emergency. It is not necessary to include a map in the Part 2 if you believe it would pose a security threat.

Required to be discussed in plan-

The following information (if existing) MUST be reviewed and discussed in the development of the Part 2. The Part 2 narrative must contain a description identifying whether/how the information may influence the management of the DWSMA. The data element may be located in the public domain. While the map or document reviewed is not required to be included in the Part 2, the source of the data element must be provided in the plan narrative by indicating a web address or reference to its location.

DATA ELEMENTS ABOUT THE PHYSICAL ENVIRONMENT –

Water Resources

- An existing map of the boundaries and flow directions of major watershed units and minor watershed units.

Technical Assistance Comments: Identify/list the major and minor watershed(s) in the Part 2 in order to become aware of local water planning efforts such as One Watershed One Plan (1W1P), Watershed Restoration and Protection Strategies (WRAPS), and/or Groundwater Restoration and Protection Strategies (GRAPS).

- An existing map showing those areas delineated as floodplain by existing local ordinances.

Technical Assistance Comments: Assess and describe any issues and management needed due to proximity to floodplain. Public water supply wells located in the floodplain should be evaluated to determine if they are meeting the flood protection requirements of the MN Well Code 4725.5850. Consider utilizing the sanitary survey report to identify potential issues with public water supply wells in floodplains.

DATA ELEMENTS ABOUT THE LAND USE –

Land Use

- An existing map of parcel boundaries.

Technical Assistance Comments: Parcel boundaries may have been used for delineation of the DWSMA in Part 1. In Part 2, parcel identification information must be included or linked and must be used for education or targeting activities or practices in addressing potential contaminants. In the narrative indicate if parcel data is available from the public domain (i.e. county GIS or associated website such as Beacon).

Part 1 -

The following information was reviewed and assessed in Part 1. The Part 1 should be used as a data source for the Part 2. The technical assistance comments provide the requirements for how this information must be discussed and/or included in the Part 2. Include relevant excerpts or summaries from the Part 1 where indicated. Or, if the Part 1 is included in the appendix that can be referenced.

DATA ELEMENTS ABOUT THE PHYSICAL ENVIRONMENT –

- An existing geologic map and a description of the geology, including aquifers, confining layers, recharge areas, discharge areas, sensitive areas as defined in Minnesota Statutes, section 103H.005, subdivision 13, and groundwater flow characteristics.
- Existing records of the geologic materials penetrated by wells, borings, exploration test holes, or excavations, including those submitted to the department.
- Existing borehole geophysical records from wells, borings, and exploration test holes.
- Existing surface geophysical studies.

Technical Assistance Comments: Provide a summary in the plan narrative (few sentences/paragraph) of the Description of the Hydrologic Setting from Part 1. Provide the conclusions regarding the Well and DWSMA Vulnerabilities related to the geologic conditions and how these conditions influence the management of the DWSMA.

DATA ELEMENTS ABOUT THE LAND USE –

Public Utility Services

- An existing record of construction, maintenance, and use of the public water supply well and other wells within the DWSMA.

Technical Assistance Comments: Well construction records indicate what is known about the well(s) and can indicate if the well(s) have structural integrity or groundwater protection issues. Briefly summarize in the plan narrative what is discussed about each well from the Assessment of Well Vulnerability in Part 1.

DATA ELEMENTS ABOUT WATER QUANTITY –

Groundwater Quantity

- An existing list of wells covered by state appropriation permits, including amounts of water appropriated, type of use, and aquifer source.
- An existing description of known well interference problems and water use conflicts.
- An existing list of state environmental bore holes, including unique well number, aquifer measured, years of record, and average monthly levels.

Technical Assistance Comments: This information, if known, was incorporated into the Part 1 and was used to assist in determining hydrologic boundary conditions and area static water levels. In Part 2, information about Department of Natural Resources appropriation permit holders and any known well interference problems or water use conflicts must be discussed, including how this information could affect the management of the DWSMA.

DATA ELEMENTS ABOUT WATER QUALITY –

Groundwater Quality

- An existing summary of water quality data, including: 1. bacteriological contamination indicators; 2. inorganic chemicals; and 3. organic chemicals.
- An existing list of water chemistry and isotopic data from wells, springs, or other groundwater sampling points.
- An existing report of groundwater tracer studies.

Technical Assistance Comments: This information, if known, was incorporated into the Part 1. Provide a summary of the assessment of well vulnerability and/or any relevant chemistry and isotopic composition data available from PWS wells and other wells/sources.

- An existing site study and well water analysis of known areas of groundwater contamination.
- An existing property audit identifying contamination.
- An existing report to the Minnesota Department of Agriculture and the Minnesota Pollution Control Agency of contaminant spills and releases.

Technical Assistance Comments: This information, if known, was incorporated into the Part 1. Discuss whether there are groundwater contamination areas that could pose a risk to the public water supply well(s) now or in the future. Include any relevant data and how this information may affect the management of the DWSMA.

Revised: 04/2018

To obtain this information in a different format, call: 651-201-4570. Printed on recycled paper.

City of Ramsey Scoping 2 Meeting

Wellhead Protection (WHP) Planning Issues Summary

NOTE: This document is intended to be a summary of issues identified to date and is **not intended to replace the required data elements identified in the Scoping 2 Decision Notice** nor is it intended to be an exhaustive list of all potential drinking water issues.

Drinking Water Protection Issues Identified to Date:

- None

Water Quality Detections and Implications:

- The detection of tritium indicates city wells capture post-1953 recharge indicating that the aquifer is dominated by young recharge.

Old Municipal Well Information:

- The Minnesota Department of Health has compiled historical information for use in the planning process.

Sanborn Maps:

☐ Sanborn Maps are available for this area.

☒ Sanborn Maps are not available for this area.

Recommended WHP Measures:

Water Quality Monitoring: Nitrate and nitrite, ammonia, sulfate, chloride, bromide, and tritium be analyzed during year five at Wells 1, 3, 4, 6, and 7. MDH may provide sample bottles and cover analytical costs, contingent upon funding. The city may need to collect the samples and ship them to MDH.

Other: None

resourceful. naturally.
engineering and environmental consultants

BARR

July 17, 2019

Mr. Scott Schulte, Chair, Anoka County Board of Commissioners
Mayor Phil Rice, city of Anoka
Mr. Chris Lord, Anoka Conservation District
Mr. Bar Biernat, Anoka County Public Health and Environmental Services
Mr. Todd Haas, Chair, Lower Rum River WMO
Dr. John Clark, Ph.D., Water Supply Planning, Metropolitan Council
Mr. John Freitag, Principal Planner, Minnesota Department of Health

Re: Draft Ramsey Part 2 Wellhead Protection Plan Amendment.

This letter is being sent to you on behalf of the city of Ramsey. The city of Ramsey is in the process of amending the wellhead protection plan for its drinking water supply wells. Enclosed on a memory stick for your review and comment is the completed Part 2 Draft Report for this system as required in the MN Wellhead Protection Rule (4720.5350, subpart 1). This portion of the Plan includes information pertaining to:

1. The inventory of potential contaminants of concern within the Drinking Water Supply Management Area (DWSMA);
2. The data that was considered in this portion of the plan;
3. Issues, problems, and concerns within the DWSMA;
4. Goals, objectives, and action strategies to address the issues and concerns within the DWSMA;
5. A Plan evaluation strategy; and
6. A contingency strategy in the event of water system disruption.

Your comments on this portion of the Plan will be accepted throughout the 60-day comment period. Please send your written comments to Bruce Westby, PE at city of Ramsey, 7550 Sunwood Dr. NW, Ramsey, Minnesota 55303 by September 17, 2019.

Consistent with the Wellhead Protection Rule (4720.5350, subpart 4) a Public Hearing has been scheduled on September 24, 2019 at 7:00 pm in the Ramsey City Council Chambers at 7550 Sunwood Drive NW, Ramsey, MN to discuss issues and address all comments related to the enclosed document.

The city of Ramsey looks forward to your participation.

Sincerely,

John Greer, PG

c: John Freitag, MDH
Bruce Westby, city of Ramsey (w/o encl.)

Anoka County
HUMAN SERVICES DIVISION
Public Health & Environmental Services

RECEIVED
SEP 16 2019
BY:

Environmental Services

September 12, 2019

Mr. Bruce Westby, PE
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Mr. Westby,

The Anoka County Public Health and Environmental Services Department offers the enclosed comments regarding the Draft Ramsey Wellhead and Source Water Protection – Part 2: Wellhead Protection Plan Amendment (July 2019), hereinafter referred to as the Plan. Our review is offered to provide the City of Ramsey with additional (possibly alternative) planning views that may enhance their Plan.

Please find general and specific comments regarding the Plan enclosed. Should you have any questions in regard to these comments, you may contact me via the information below.

We look forward to continued collaboration in protecting our water resources.

Sincerely,

Abby W. Shea
Environmental Health Specialist
763-324-4207
Abby.Shea@co.anoka.mn.us

General Comments:

The Plan refers to the *Know the Flow* website many times throughout. The website is a great resource and we want the Plan to include it, however, it is referred to many times as belonging to/operated by the Anoka County Municipal Wellhead Protection Group ("ACMWHP"), which is not entirely the case. *Know the Flow* is a cooperative website of environmental and water management organizations and local government units in Anoka County that provides public information and coordination among organizations and agencies. While I cannot be 100% sure of whether the website was truly "established by the ACMWGP" (as stated on page 30), it is a bit misleading, as it was also an action item of the County's Community Health Improvement Plan in 2015. The website is maintained by Anoka County Environmental Services, and while the ACMWPG contributes to topics posted, many other organizations contribute as well.

- Recommendation #1: Change the reference to the *Know the Flow* website, specifically in the 3 instances on page 3, page 21, and page 30, to reflect the collaborative nature of the site.

We are wondering if the City plans on including manganese anywhere in the Plan. It is not regulated, so the City does not have to, but we believe that citizens may be curious as to where information on this topic is. Even if not enough research has been done to make any conclusive statements, citizens may appreciate an acknowledgment that elevates levels have been found. If the City is interested, Anoka County Environmental Services has been keeping a log of all manganese results within the City of Ramsey. We have not mapped them to know if they are near the DWSMAs of the City wells or in the same aquifer, etc., but we would be open to sharing this information in some format.

- Recommendation #2: If the City deems it appropriate to do so, acknowledge manganese somewhere within the main part of the Plan.

Specific Comments:

Could sections 4.1.1 and 4.1.2 be combined? The content overlaps between the two sections and is a bit confusing to read as there is no clear difference between them. Also within Chapter 4, will the only changes related to population increases be the anticipated installation of two additional municipal water supplies? In other words, would there be any circumstance where new residents would be allowed to drill a new private well?

- Recommendation #3: Combine sections 4.1.1 and 4.1.2 for clarity and address the aforementioned question if the City finds it relevant to the Plan.

In regard to section 4.2.3, the City should keep in mind that some of the primary purposes of the ACMWPG are related to applying for, receiving, and utilizing grant funding. If the City is interested in exploring any grant opportunities with the ACMWPG, you may include it in the Plan and/or bring it up at a meeting.

In regard to section 5.1.1 Source Water Aquifers, we would suggest including even a short statement about the potential aquifer drawdown and the effects that would have. Changes in static water level with additional high capacity wells are briefly discussed, but aquifer drawdown implies an unsustainable change. Also, aquifer drawdown does have the

potential to occur in some conditions even without the addition of new high capacity wells. In regard to the increased population effect of additional pumping (referred to in Chapter 4), does the City have any general idea of about how much can be done before aquifer drawdown becomes a concern? Or is there extremely little to no chance of aquifer drawdown in the City? If that is the case, was a study done? If so, briefly mention and cite it in the Plan.

- Recommendation #4: Reference aquifer drawdown to some extent within the Plan. Include reference(s) to any study or studies conducted in the area if they have been done.

Within section 5.1.3 DWSMAs, the plan refers to the ACMWPG, but the connection to the DWSMAs is not completely clear. The context before and after the reference is in regard to land use, so it would be helpful to explain to the reader the point you are trying to get across with including the ACMWPG in this section. Also, it would be helpful for the ACMWPG to know what you anticipate expecting from the group in regard to the DWSMAs.

- Recommendation #5: Expand upon the reference to the ACMWPG in the section 5.1.3 DWSMAs.

In regard to the section 7.2.2 (sealing wells), there is not a "section of the *Know the Flow* website that has information related to the sealing of unused wells" at this time. Anoka County and MDH did create an informational YouTube video on sealing wells that *is* featured on the *Know the Flow* website, but it does not have its own page (it can also be found at this link: https://www.youtube.com/watch?v=-iuRi1DNrbo). The only other relevant information on the website at this time is a document of well sealing contractors. Also, the "low interest loan program… for the sealing of unused wells" is specifically through Anoka County Community Development and we request that be specified. In addition, so that the City is aware, the Anoka Conservation District is expecting to receive state funding for the sealing of unused wells. Lastly, how are wells of "high priority" determined?

- Recommendation #6: Accurately reference what is available on the *Know the Flow* website and specify that the well sealing loan program through the County in through Anoka County Community Development.
- Recommendation #7: Briefly explain, or include an appendix if deemed necessary, how "high priority" unsealed wells are determined.

Unless we overlooked an explanation, the acronyms in the Figure 3 legend are not defined in the Plan.

- Recommendation #8: Either write out the full land use type or include a list of acronym definitions.

The contact information for Anoka County Environmental Services in the Local Water Supply Plan is outdated.

- Recommendation #9: Update the contact to read "Abby Shea" with 763-324-4260 as the contact number.

July 25, 2019

Bruce Westby
City Engineer, Wellhead Protection Manager
7550 Sunwood Dr. NW
Ramsey, MN 55303

RE: Ramsey Wellhead Protection Plan, Part 2
Metropolitan Council District 9
Referral File No. 22318-1

Dear Mr. Westby,

Thank you for submitting Part 2 of the City of Ramsey wellhead protection plan (WHPP). Metropolitan Council (Council) staff review completed plans under the provisions of Minnesota Rules, Chapter 4720.

The Council evaluates wellhead protection plans in comparison with information reported in the Council's Master Water Supply Plan; including population and water demand information, predicted issues associated with water supply development, and identified opportunities for inter-jurisdictional cooperation. This wellhead protection plan provides a good overview of the supply source and measures to protect it. Council staff offer the following comments to highlight how the plan could be made even stronger.

The City of Ramsey WHPP contains excellent information and demonstrates a significant understanding of WHP issues. The City's plan also does an outstanding job of identifying risks, issues, goals, and defines measures of success. The Council thanks the City for utilizing the Anoka County Wellhead Protection Group and *Know the Flow* website to coordinate wellhead protection (WHP) activities, and to facilitate communication and drinking water protection planning efforts. This group supports the goals outlined in Chapter 7 and could aid the wellhead protection manager in their efforts to identify problems, plan for emergency response, and educate citizens and business about source water protection. The Lower Rum River Watershed District and the Anoka Conservation District can be resources that aid the City with its WHP education efforts as well.

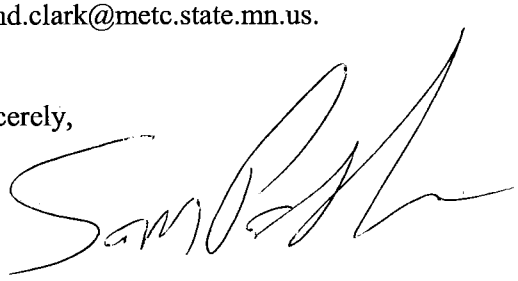
The integration of the WHPP with the City's planning process is a critical task in strengthening source water protection. There are resources available to communities to aid in the wellhead and source water planning and protection effort. Some examples include:

- 2015 Ramsey Systems Statement
- 2015 Master Water Supply Plan
- Water Conservation Toolbox
- Stormwater Reuse Guide
- Metropolitan Council 2010 Report: Evaluation of Groundwater and Surface-Water Interaction
- The Minnesota Technical Assistance Program
- University of Minnesota Extension: Lawn and Turfgrass Management Program
- Thrive MSP 2040 Regional Plan

Please let me know if you are interested in learning more about these tools or any other resources.

This letter completes the Council's review process. On behalf of the Council, I thank you for your efforts in preparing this plan. Please send us a copy of the finalized WHPP, as updates or revisions to the plan are made. Should any questions arise regarding the Council's review comments, please feel free to contact John Clark of the Council's Environmental Services Division at (651) 602-1452 or johnd.clark@metc.state.mn.us.

Sincerely,



Sam Paske
Assistant General Manager, Environmental Quality Assurance

cc: Raymond Zeran, Metropolitan Council Member, District 9
Eric Wojchik, Metropolitan Council Sector Representative
John Freitag, Minnesota Department of Health

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 1.**

Meeting Date: 09/24/2019

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #19-225 Adopting Proposed 2020 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 10, 2019; Adopt Resolution #19-226 Adopting Proposed 2020 General Fund Budget and Resolution #19-227 Adopting Proposed 2020 EDA Budget.

Purpose/Background:

Purpose: Each taxing authority must certify its proposed preliminary property tax levies for payable 2020 to the County Auditor by September 30, 2019.

A budget/levy slide presentation will be provided that will outline the city's proposed 2020 levies and General Fund Budget.

The levy as presented reflects the consensus of the City Council at the final preliminary budget/levy work session on September 10, 2019.

Proposed 2020 Payable Tax Levy:

Proposed Tax Levies:

General Fund Levy: $10,703,409
EDA Levy (Included in General Levy) 91,413 (EDA presented 8/8/19 & 9/12/19)
Debt Service Levy – CIP Bond-(Fire Station #2) (Being Requested) 262,358
Debt Service Levy – CIP Bond(Municipal Center) (Being Requested) 1,117,813
Debt Service Levy - 2013 Equipment Certificate (Being Requested) 66,073
Debt Service Levy - 2014 Equipment Certificates 99,380
Reconstruction Debt - Andrie & Overlays (Being Requested) 66,377
Reconstruction Debt - Sunwood Drive & Alpine (Being Requested) 48,877
Reconstruction Debt - River's Bend & Stanhope Terrace (Being Requested) 57,467
Reconstruction Debt - Garnet Street & Overlays (Being Requested) 28,542
TOTAL PROPOSED LEVY – 2020 $12,541,709

Based upon the proposed levy, the City's tax rate is projected to decrease in 2020, subject to final property and tax calculations by the County. The attached resolution, as it is presented, reflects a levy of $12,541,709. The proposed levy for 2020 reflects a $710,373 (6.00% increase) over the adopted levy in 2019 of $11,831,336.

The levy increase of $710,373 is mostly attributed to personnel:
$685,545 Personnel Increase from 2019 to 2020 (Due to Leap Year each full-time employee is budgeted with additional 8 hours)

1. $490,107 **(non-discretionary**) of increase is related to 3% Cost of Living Adjustments (COLA) and heath insurance costs increases that were entered into as part of the 2019-2020 Union Contract settlements with Law Enforcement Labor Services (LELS) for Patrol, Sergeants and Captains and Afscme and also state mandated PERA rate adjustments (from 16.95% to 17.70% for police and fire personnel.
2. $38,600 for election judges. 3 elections are budgeted including a presidential primary
3. $35,538 - Personnel Addition of a Full-time Planning Technician (offset with phased retirement of Community Development Assistant and position reclasses of the current HR Administrative Assistant to HR Generalist, Community Development Director to Deputy City Administrator, Fire Marshall to Assistant Fire Chief/Fire Marshall and Engineering Technician III to Civil Engineer II.
4. $121,300 - Non Union Personnel: Includes same 3% Cola and health insurance increases as those documented in union agreements.

2020 Proposed General Fund Budget: $13,413,871 ($12,838,782 - Year 2019)

2020 Proposed EDA Budget: $98,913 ($109,163 - Year 2019)

All EDA and General Fund documents are included together, as the EDA levy calculated into the total general levy calculation of the city and thus accounts for the several motions listed below.
While the proposed levy can always be reduced, it cannot be increased without "higher" level approval through an appeals process.

The proposed levy must be certified to Anoka County by Monday, September 30, 2019. Therefore, the Council must make a decision this week in regard to the amount of this levy. If the proposed levy is not passed for any reason, the adopted 2019 levy will be certified as the cities payable 2020 levy.

Schedule Budget Public Hearing Date:
The Truth-in-Taxation (TNT) law was changed in 2009. The City is no longer required to hold a special TNT hearing or to publish a notice of the TNT hearing. In lieu of the eliminated formal TNT hearing, the City is required to hold a regularly scheduled meeting at which the budget and levy will be discussed. The City may adopt the budget and levy immediately following. The public meeting must be held between November 25 and December 30 and held after 6:00 P.M.

Staff is recommending that the public meeting be held at its regularly scheduled meeting of December 10, 2019, with adoption of the 2020 General Fund Budget and levy to immediately follow.

The public meeting date must be certified to Anoka County by Monday, September 30, 2019; therefore, the City Council must make a decision as to the date selected for the 2020 payable public meeting at tonight's meeting.

Observations/Alternatives:

As this is the adoption of a preliminary levy that can be amended (only lowered) no alternatives are being listed. Budget work sessions until final adoption in December will allow for alternations if needed

Funding Source:

No funding required.

Recommendation:

Based on the consensus of the City Council at its work session of September 10, 2019, recommend authorization of preliminary levy in the amount of $12,541,709 with the possibility of reduction prior to City Council adoption of the final levy on December 10, 2019 and to schedule the city of Ramsey's budget/levy public meeting on Tuesday, December 10, 2019 at 7:00 P.M.

Action:

Motion to recommend Council adopt Resolution #19-225 Approving the Proposed 2019, Payable 2020 Tax Levy and to schedule the city of Ramsey's budget/levy public meeting on Tuesday, December 10, 2019 at 7:00 p.m.

Attachments

Reso #19-225 Authorizing Proposed 2020 Payable Tax Levy

2020 Preliminary General Fund Budget

Reso #19-226 Adopting Proposed 2020 General Fund Budget

2020 Proposed EDA Budget

Reso #19-227 Adopting Proposed EDA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 02:58 PM
Form Started By: Diana Lund		Started On: 09/11/2019 12:49 PM
Final Approval Date: 09/19/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-225

RESOLUTION APPROVING THE PROPOSED 2019, PAYABLE 2020 TAX LEVY AND SCHEDULE BUDGET PUBLIC MEETING DATE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following proposed levies for certified 2019, payable 2020, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer - as estimated	$ 1,498,000	
Collected as Property Tax EDA Levy	91,413	
Collected as Property Tax General Levy	9,205,409	
		$10,794,822
DEBT SERVICE LEVY		
CIP Bond – Municipal Center	1,117,813	
CIP Bond – Fire Station #2	262,358	
2013 Equipment Certificates	66,073	
2015 GO Road Improvement Bonds	28,542	
2014 Equipment Certificates	99,380	
2016 GO Road Improvement Bonds	66,377	
2017 GO Road Improvement Bonds	48,877	
2018 GO Road Improvement Bonds	57,467	
		1,746,887
TOTAL PROPOSED LEVIES		$ 12,541,709

1) That the City of Ramsey will not be levying the $336,774 related to the $3,090,000 GO Refunding Bond, Series 2011B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

2) That the City of Ramsey will not be levying the total $1,215,703 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at $1,117,813.

3) That the City of Ramsey will not be levying the total $76,073 related to the $635,000 Capital Equipment Certificates. The City will levy at $66,073.

4) That the City of Ramsey will not be levying the total $282,358 related to the $3,880,000 GO Capital Improvement Plan Bonds for Fire Station II. The City will levy $262,358.

5) That the City of Ramsey will not be levying the total $117,083 related to the $1,205,000 GO Street Reconstruction Bonds for the 2015 Road Reconstruction Projects. The City will levy $28,542 and fund $58,541 from the City's Public Improvement Revolving Fund (PIR) and $30,000 from accumulated funds.

6) That the City of Ramsey will not be levying the total $152,754 related to the $1,650,000 GO Street Reconstruction Bonds for the 2016 Road Reconstruction Projects. The City will levy $66,377 and fund $76,377 from the City's Public Improvement Revolving Fund (PIR)and $10,000 from accumulated funds.

7) That the City of Ramsey will not be levying the total $97,755 related to the $895,000 GO Street Reconstruction Bonds for the 2017 Road Reconstruction Projects. The City will levy $48,877 and fund the other $48,878 from the City's Public Improvement Revolving Fund (PIR).

8) That the City of Ramsey will not be levying the total $114,934 related to the $1,175,000 GO Street Reconstruction Bonds for the 2018 Road Reconstruction Projects. The City will levy $57,467 and fund the other $57,467 from the City's Public Improvement Revolving Fund (PIR).

9) That the City of Ramsey's 2019 Public Budget Meeting is scheduled for Tuesday, December 10, 2019 at 7:00 p.m.

10) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Monday, September 30, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of September, 2019.

_____

Mayor

ATTEST:

_____

City Clerk

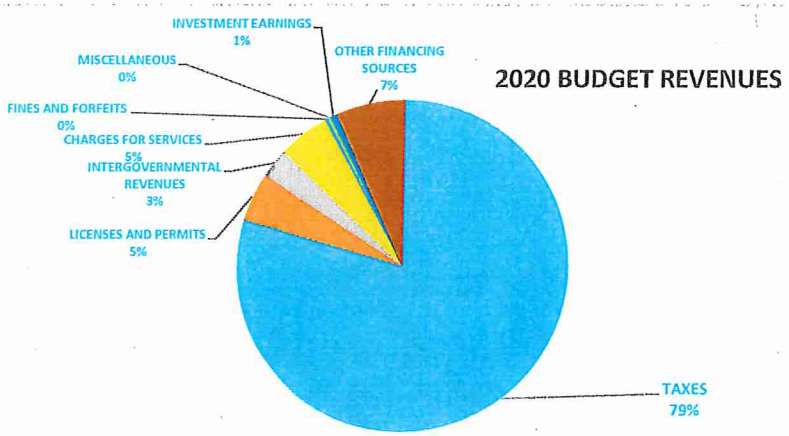
GENERAL FUND 101 - BUDGET SUMMARY

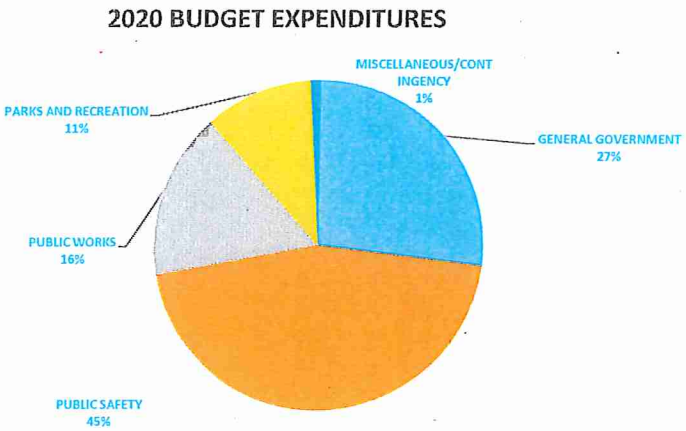
REVENUES

	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
TAXES	9,378,873	8,594,144	9,411,418	9,927,432	10,658,409
LICENSES AND PERMITS	784,954	732,129	1,031,944	532,300	633,300
INTERGOVERNMENTAL REVENUES	470,713	375,045	418,106	375,800	392,300
CHARGES FOR SERVICES	836,603	711,805	815,127	703,600	665,262
FINES AND FORFEITS	60,236	59,701	46,651	61,500	55,500
MISCELLANEOUS	28,776	21,726	21,873	15,700	21,100
INVESTMENT EARNINGS	76,953	81,962	104,401	90,000	100,000
OTHER FINANCING SOURCES	890,248	762,812	936,450	1,132,450	888,000
TOTAL REVENUES	**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,413,871**

EXPENDITURES

	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
GENERAL GOVERNMENT	2,553,779	3,039,414	3,292,678	3,648,224	3,616,283
PUBLIC SAFETY	4,179,687	4,686,345	5,103,105	5,460,045	6,057,645
PUBLIC WORKS	1,846,843	1,716,067	2,005,043	2,302,113	2,186,772
PARKS AND RECREATION	990,300	1,170,597	1,307,547	1,297,027	1,421,798
MISCELLANEOUS/CONTINGENCY	1,370,784	682,284	763,287	131,373	131,373
TOTAL EXPENDITURES	**10,941,393**	**11,294,708**	**12,471,660**	**12,838,782**	**13,413,871**





GENERAL FUND 101 - REVENUE SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
TAXES	9,378,873	8,594,144	9,411,418	9,927,432	10,658,409
LICENSES AND PERMITS	784,954	732,129	1,031,944	532,300	633,300
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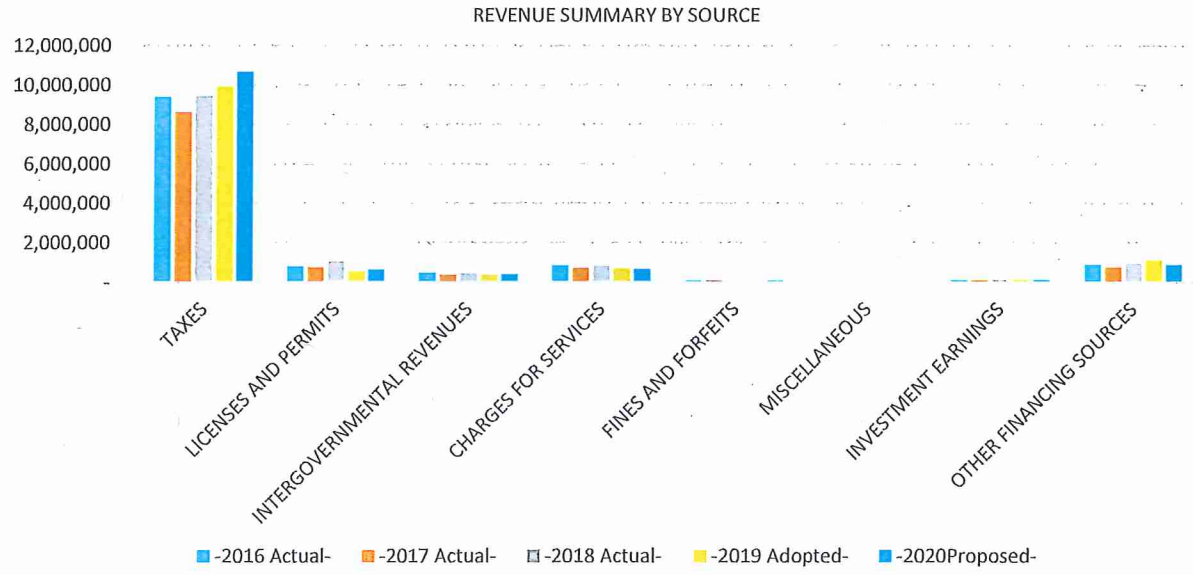
MISCELLANEOUS	28,776	21,726	21,873	15,700	21,100
INVESTMENT EARNINGS	76,953	81,962	104,401	90,000	100,000
OTHER FINANCING SOURCES	890,248	762,812	936,450	1,132,450	888,000
TOTAL REVENUES	**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,413,871**

HISTORICAL LEVY AMOUNTS

2016 LEVY	$ 8,287,716	15.08%
2017 LEVY	$ 8,670,635	4.62%
2018 LEVY	$ 9,395,242	8.36%
2019 LEVY	$ 9,972,432	6.14%
2020 LEVY	$ 10,703,409	7.33%

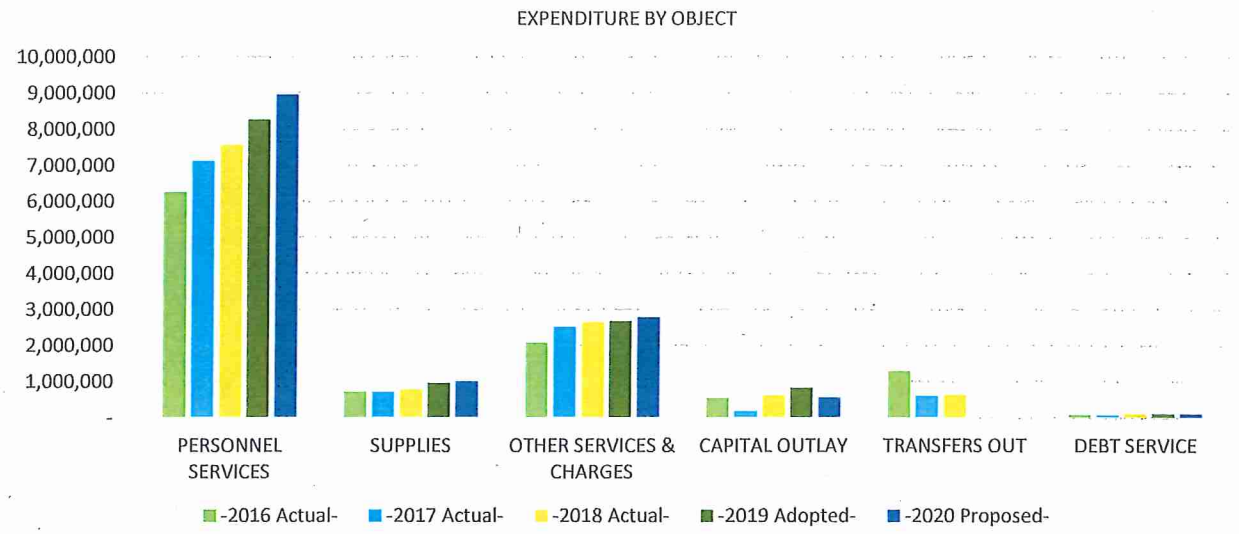


GENERAL FUND 101 - REVENUE BY SOURCE		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
TAXES						
4011	CURRENT-AD VALOREM TAXES	7,961,871	7,198,095	7,821,806	8,488,432	9,205,409
401A	CURRENT-UNCOLLECTED ALLOWANCE			49,426	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	119,331	45,765	57,625	50,000	50,000
4014	FISCAL DISPARITIES	1,268,926	1,345,826	1,472,625	1,484,000	1,498,000
4015	EXCESS TAX INCREMENTS	856	-	16	-	-
4018	PENALTY/INT-AD VALOREM TAXES	27,889	4,457	9,921	5,000	5,000
TAXES Total		**9,378,873**	**8,594,144**	**9,411,418**	**9,927,432**	**10,658,409**
LICENSES AND PERMITS						
- BUSINESS LICENSES/PERMITS						
4140	CREDIT CARD PROCESSING FEES	(12,280)	(37,600)	(11,494)	(45,000)	(5,000)
4155	LIQUOR-ON SALE	43,400	43,680	55,500	42,000	55,000
4156	LIQUOR-OFF SALE	740	560	740	1,000	1,000
4159	MECHANICAL LICENSE	11,950	12,450	12,200	11,000	11,000
4163	PAWNSHOP LICENSE	6,695	6,122	5,891	6,000	6,000
4164	CIGARETTE SALES LICENSE	2,675	2,350	550	2,500	2,500
4165	REFUSE HAULERS LICENSE	350	400	200	400	400
4166	MOTOR VEHICLES LICENSE	3,850	-	-	-	-
4168	PEDDLERS LICENSE	1,520	2,060	2,535	1,500	1,500
4169	GASOLINE SALES LICENSE	2,042	-	-	-	-
4170	OTHER BUSINESS LICENSES & PERM	2,115	850	1,125	1,000	1,000
4171	INVESTIGATIVE FEES	4,326	4,845	414	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS						
4205	BUILDING PERMIT	472,551	444,873	626,166	310,000	350,000
4206	PLUMBING PERMIT	56,197	50,846	64,517	35,000	40,000
4207	ANIMAL LICENSE	1,280	1,480	2,590	1,200	1,200
4208	HEATING PERMIT	42,417	44,644	96,141	40,000	40,000
4209	CONDITIONAL USE PERMIT	6,550	13,019	3,006	6,000	6,000
4211	SIGN PERMITS	2,650	2,650	2,101	2,500	2,500
4212	RENTAL LICENSE	8,475	13,700	6,275	5,000	5,000
4213	FIRE PERMIT	9,066	11,101	10,160	11,000	11,000
4214	ELECTRICAL INSPECTION PERMIT	63,012	59,502	100,338	55,000	55,000
4220	SEPTIC SYSTEM PERMIT	33,648	30,966	32,409	27,000	30,000
4221	URBAN SEWER PERMIT	8,700	10,425	8,855	7,500	7,500
4222	URBAN WATER PERMIT	9,800	11,045	8,855	7,500	7,500
4230	OTHER NON-BUSINESS LIC & PERM	3,225	2,161	2,870	1,200	1,200
LICENSES AND PERMITS Total		**784,954**	**732,129**	**1,031,944**	**532,300**	**633,300**
INTERGOVERNMENTAL REVENUES						
- FEDERAL INTERGOVERNMENTAL						
4253	FEDERAL EXCISE TAX REFUND	8,379	7,773	8,409	8,000	8,000
4252	FEDERAL GRANTS	-	-	-	-	-
- STATE INTERGOVERNMENTAL						
4262	LOCAL GOVERNMENT AID	110,352	-	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	3,338	3,115	2,902	-	-
4268	MSA FOR STREETS	140,000	140,000	140,000	150,000	150,000
4269	POLICE - INSURANCE PREMIUM TAX	179,451	197,336	207,352	195,000	205,000
4271	POST BOARD REIMBURSEMENT	7,330	7,577	22,968	7,500	9,000
4272	STATE EXCISE TAX REFUND	277	316	337	300	300
4273	OTHER STATE GRANTS & AIDS	21,586	18,928	36,139	15,000	20,000
- LOCAL INTERGOVERNMENTAL						
4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	-	-	-
INTERGOVERNMENTAL REVENUES Total		**470,713**	**375,045**	**418,106**	**375,800**	**392,300**

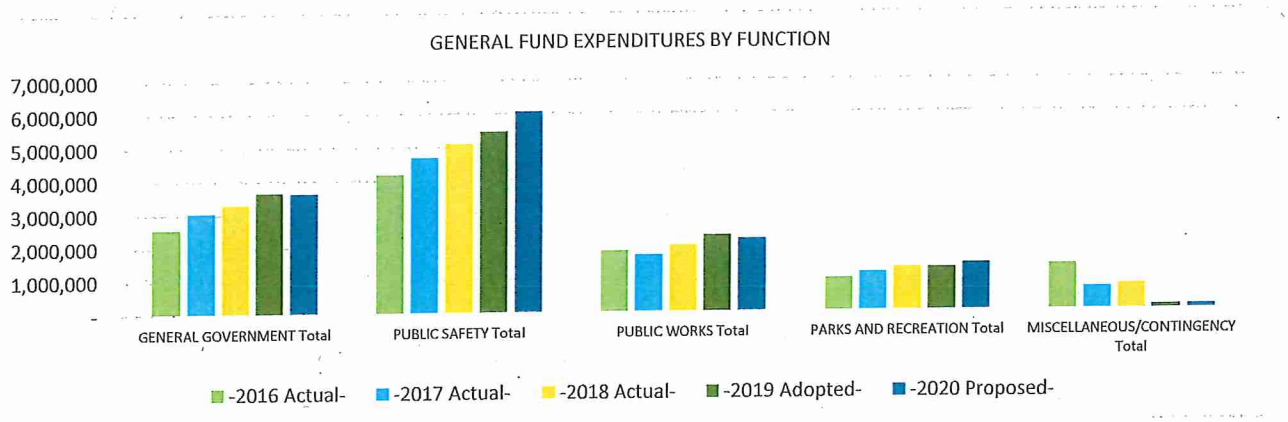
CHARGES FOR SERVICES						
4304	RENTAL FEES - REAL PROPERTY	6,378	138,377	149,819	142,000	145,000
4305	RENTAL FEES	137,528	11,885	9,739	12,000	12,000
4306	ZONING & SUBDIVISION FEES	2,325	3,000	3,739	3,000	3,000
4307	PLAN CHECKING FEES	233,584	198,320	296,301	150,000	160,000
4308	SALES OF MAPS & PUBLICATIONS	1,381	925	499	1,000	1,000
4309	ASSESSMENT SEARCHES	720	90	840	-	-
4312	GENERAL GOVERNMENT STAFF TIME	6,806	35,309	33,889	25,000	25,000
4326	SPECIAL POLICE SERVICES	38,781	22,887	16,645	15,000	15,000
4327	SPECIAL FIRE PROTECTION SERVIC	45,945	46,436	55,953	55,000	55,000
4328	ACCIDENT REPORTS	2,254	2,319	1,657	2,000	2,000
4329	OPEN BURN PERMIT FEES	1,025	700	675	1,000	1,000
4330	OTHER PUBLIC SAFETY	3,977	7,820	6,995	5,000	5,000
4337	ENGINEERING	334,033	225,730	214,693	272,600	221,262
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-
4339	OTHER PUBLIC WORKS	13,951	9,290	14,862	12,000	12,000
4347	OTHER CULTURE-RECREATION	7,915	8,718	8,821	8,000	8,000
CHARGES FOR SERVICES Total		**836,603**	**711,805**	**815,127**	**703,600**	**665,262**
FINES AND FORFEITS						
4452	COURT FINES	57,780	59,001	44,569	61,000	55,000
4453	OTHER FINES & FORFEITS	669	-	33	-	-
4454	ADMINISTRATIVE FINES	1,787	699	2,049	500	500
FINES AND FORFEITS Total		**60,236**	**59,701**	**46,651**	**61,500**	**55,500**
MISCELLANEOUS						
4604	SURCHARGES	913	550	689	700	700
4605	ELECTION FILING FEES	-	175	55	-	-
4609	OTHER MISCELLANEOUS REVENUES	27,863	21,001	21,129	15,000	20,400
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-
MISCELLANEOUS Total		**28,776**	**21,726**	**21,873**	**15,700**	**21,100**
INVESTMENT EARNINGS						
4701	INTEREST ON INVESTMENTS	76,953	81,962	104,401	90,000	100,000
INVESTMENT EARNINGS Total		**76,953**	**81,962**	**104,401**	**90,000**	**100,000**
OTHER FINANCING SOURCES						
TRANSFERS IN						
4901	TRANSFER IN FROM OTHER FUNDS	890,248	762,812	936,450	1,132,450	888,000
OTHER FINANCING SOURCES Total		**890,248**	**762,812**	**936,450**	**1,132,450**	**888,000**
TOTAL REVENUE		**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,413,871**

GENERAL FUND 101 - LINE ITEM DETAIL	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
4337 Engineering					
2019-Road Reconstructions :					
Bond Fund: 8% of $1,679,000				134,320	-
2019-Overlays:					
Bond Fund: 8 of % 541,000				43,280	-
2020-Road Reconstructions :					
Bond Fund: 8% of $2,328,270					186,262
Sealcoats (Est 12% of $500,000)				60,000	-
Private Funded Projects				35,000	35,000
	334,033	225,730	214,693	272,600	221,262
4901 Other Finance Sources					
Water Fund Administrative Transfer	39,000	40,000	41,000	43,000	45,000
Sewer Fund Administrative Transfer	33,000	34,000	35,000	37,000	39,000
St. Lighting Fund Administrative Transfer	18,000	19,000	20,000	21,000	22,000
Recycling Fund Administrative Transfer	10,500	11,000	11,500	-	-
Storm Water Utility Fund Administrative Transfer	28,000	29,000	30,000	32,000	34,000
HRA Fund Closed to General	230,000	-	-	-	-
Equipment Certificate Fund	254,378	302,406	-	-	-
Capital Maintenance Fund - For Trail Maintenance	-	-	-	50,000	60,000
Insurance Fund	-	-	22,588	-	-
Fleet Vehicle Fnd	-	-	-	87,000	-
PIR Fund-Street Maintenance	25,000	125,000	100,000	125,000	125,000
Equipment Revolving Fund	258,474	202,406	710,510	737,450	563,000
	896,352	762,812	970,598	1,132,450	888,000

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	6,250,991	7,114,863	7,572,499	8,271,485	8,957,030
SUPPLIES	711,546	705,224	789,128	961,795	1,004,500
OTHER SERVICES & CHARGES	2,073,959	2,510,980	2,643,676	2,674,679	2,782,968
CAPITAL OUTLAY	530,688	186,663	620,446	824,450	563,000
TRANSFERS OUT	1,291,936	606,393	643,832	-	-
DEBT SERVICE	82,273	75,892	119,455	106,373	106,373
TOTAL EXPENDITURE BY OBJECT	**10,941,393**	**11,200,014**	**12,389,037**	**12,838,782**	**13,413,871**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
GENERAL GOVERNMENT						
0111	MAYOR AND COUNCIL	131,549	112,481	125,889	123,808	140,259
0114	CHARTER/PLAN/HORSE COMMISSIONS	4,979	5,510	4,141	9,467	5,483
0130	ADMINISTRATION	720,608	897,042	862,799	828,355	842,209
0141	ELECTIONS	7,792	5,767	59,959	36,445	61,884
0153	FINANCE	328,942	331,891	350,532	371,002	383,502
0155	ASSESSING	136,517	168,629	140,246	142,000	147,000
0161	LEGAL	127,726	116,661	121,965	123,300	131,300
0191	PLANNING & ZONING	201,297	472,925	583,331	660,795	730,539
0192	DATA PROCESSING	423,219	440,168	505,957	718,201	571,552
0194	GENERAL GOVERNMENT BUILDINGS	440,198	444,677	483,815	581,419	545,378
0195	NEWSLETTER	30,952	43,663	54,043	53,432	57,177
GENERAL GOVERNMENT Total		**2,553,779**	**3,039,414**	**3,292,678**	**3,648,224**	**3,616,283**
PUBLIC SAFETY						
0211	POLICE PROTECTION	3,027,457	3,323,510	3,502,113	3,796,496	4,116,836
0220	FIRE PROTECTION	758,147	846,201	999,255	1,040,085	1,326,423
0240	PROTECTIVE INSPECTIONS	306,871	424,406	450,223	484,061	457,794
0250	CIVIL DEFENSE	4,728	5,729	11,627	8,800	12,325
0260	TRAFFIC ENGINEERING	71,868	67,670	124,516	108,128	125,742
0270	ANIMAL CONTROL	4,408	9,517	4,381	9,250	4,750
0280	COMMUNITY ORIENTING POLICING	6,208	9,313	10,990	13,225	13,775
PUBLIC SAFETY Total		**4,179,687**	**4,686,345**	**5,103,105**	**5,460,045**	**6,057,645**
PUBLIC WORKS						
0301	ENGINEERING	355,495	310,698	229,140	411,775	430,980
0311	STREET MAINTENANCE	1,294,881	1,233,580	1,474,670	1,601,323	1,435,407
0312	SNOW & ICE REMOVAL	196,467	171,789	301,233	289,015	320,385
PUBLIC WORKS Total		**1,846,843**	**1,716,067**	**2,005,043**	**2,302,113**	**2,186,772**
PARKS AND RECREATION						
0452	PARK & RECREATION	901,623	1,079,455	1,292,547	1,277,027	1,421,798
0455	COMMUNITY PROGRAMS	5,556	13,000	15,000	20,000	-
0461	ENVIRONMENTAL SERVICES	83,121	78,142		-	-
PARKS AND RECREATION Total		**990,300**	**1,170,597**	**1,307,547**	**1,297,027**	**1,421,798**
MISCELLANEOUS/CONTINGENCY						
0892	EXPENDITURE RESERVE	1,370,784	682,284	763,287	131,373	131,373
MISCELLANEOUS/CONTINGENCY Total		**1,370,784**	**682,284**	**763,287**	**131,373**	**131,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**11,294,708**	**12,471,660**	**12,838,782**	**13,413,871**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	4,191,438	4,836,539	5,118,209	5,602,481	5,977,067
6103	FULL TIME-REGULAR-OVERTIME	79,743	112,492	123,989	101,282	109,000
6104	PART TIME-WAGES & SALARIES	353,891	492,693	462,115	454,877	470,582
6105	TEMPORARY-WAGES & SALARIES	158,776	135,290	152,872	236,016	272,118
6106	OVERTIME-TEMPORARY	1,620	1,981	1,404	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-
WAGES AND SALARIES		**4,785,468**	**5,578,995**	**5,858,590**	**6,394,656**	**6,828,767**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	69,136	6,655	33,314	-	-
OTHER GROSS EARNINGS		**69,136**	**6,655**	**33,314**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	523,345	576,685	607,458	686,847	756,937
6122	FICA/MEDICARE CONTRIBUTIONS	256,498	285,345	293,342	334,727	357,371
6123	ICMA RETIREMENT TRUST	2,032	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	513,515	523,352	597,620	664,303	790,227
6132	DISABILITY INSURANCE	1,284	1,344	1,284	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	99,713	140,486	178,892	187,652	220,428
EMPLOYER CONTRIBUTIONS		**1,396,387**	**1,529,212**	**1,680,595**	**1,876,829**	**2,128,263**
PERSONNEL SERVICES Total		**6,250,991**	**7,114,863**	**7,572,499**	**8,271,485**	**8,957,030**
SUPPLIES						
OFFICE SUPPLIES						
6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,299	3,596	3,300	3,600
6204	STATIONERY, ENVELOPES & FORMS	5,776	5,672	4,764	6,100	6,100
6205	DRAFTING SUPPLIES	200	-	-	250	200
6206	FILM, MICROFILM, TAPES, DISKS	566	1,045	1,150	1,300	1,300
6207	TRAINING SUPPLIES	3,365	1,449	1,951	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	12,728	11,190	15,723	15,150	16,100
OFFICE SUPPLIES		**25,934**	**22,656**	**27,184**	**28,600**	**29,800**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	963	809	1,946	2,500	2,500
6223	GASOLINE	91,228	90,117	108,942	113,000	114,300
6225	DIESEL FUEL	30,022	32,662	44,225	45,500	46,800
6227	LUBRICANTS & ADDITIVES	3,046	3,560	4,011	5,100	5,100
6229	SHOP MATERIALS	4,849	3,582	4,008	7,000	7,000
6231	UNIFORMS & TURN-OUT GEAR	59,558	56,593	56,745	68,600	75,300
6233	BATTERIES	1,131	1,226	1,105	1,500	1,500
6235	AMMUNITION	11,715	8,883	7,135	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	822	894	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,749	17,964	3,000	4,500
6241	COMMUNITY POLICING SUPPLIES	4,298	6,501	4,880	7,000	7,000
6247	HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	116,043	102,145	114,827	133,025	132,450
6246	MARKETING	-	3,110	1,391	5,000	3,000
OPERATING SUPPLIES		**335,916**	**324,009**	**379,822**	**412,725**	**420,950**
REPAIR AND MAINTENANCE SUPPLIES						
6251	BATTERIES	106	1,573	2,051	3,500	3,000
6253	BRAKES	1,824	2,998	2,281	3,000	3,000
6255	TIRES	8,906	5,897	6,427	7,500	7,500
6257	OTHER VEHICLE PARTS	80,091	90,283	99,426	93,500	104,000
6259	BUILDING MAINT/REPAIR SUPPLIES	4,513	5,191	3,852	19,000	8,500
6261	SAND & GRAVEL	1,951	2,096	2,355	4,000	4,000
6263	SALT	72,561	44,124	72,544	93,600	94,200
6265	ASPHALT	31,610	55,446	53,060	111,000	121,000
6266	SCBA-PARTS	9,370	5,071	2,292	5,000	5,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	1,678	4,279	5,700	5,700
6269	LANDSCAPE MATERIALS	26,670	26,932	28,460	25,500	27,500

6271	SIGN REPAIR MATERIALS	-	712	-	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	3,099	4,362	3,500	5,100
6268	IRRIGATION SUPPLIES	-	9,707	15,111	15,000	15,000
REPAIR AND MAINTENANCE SUPPLIES		**241,836**	**254,809**	**296,500**	**392,800**	**406,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	107,860	103,750	85,622	127,470	147,050
SMALL TOOLS AND MINOR EQUIPMENT		**107,860**	**103,750**	**85,622**	**127,470**	**147,050**
MERCHANDISE FOR RESALE						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	-	200	200
MERCHANDISE FOR RESALE		**-**	**-**	**-**	**200**	**200**
SUPPLIES Total		**711,546**	**705,224**	**789,128**	**961,795**	**1,004,500**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	31,100	35,610	34,235	37,600	37,600
6304	LEGAL FEES	126,355	115,526	120,873	122,000	130,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	9,785	9,391	18,000	-
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,903	1,598	2,500	12,000
6315	MISCELLANEOUS PROFESSIONAL SER	200,196	389,632	435,732	366,000	382,000
PROFESSIONAL SERVICES		**369,452**	**552,455**	**601,829**	**546,100**	**561,600**
COMMUNICATION						
6321	TELEPHONE	17,767	18,109	18,190	21,500	19,400
6322	POSTAGE	14,851	18,031	18,564	23,150	24,050
6323	CELLULAR PHONES	24,303	27,187	34,945	34,800	39,700
6325	LONG DISTANCE CHARGES	-	-	-	-	-
COMMUNICATION		**56,921**	**63,326**	**71,699**	**79,450**	**83,150**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	13,048	10,647	8,060	15,000	16,300
6334	MILEAGE REIMBURSEMENT	294	484	2	1,300	1,450
6335	TRAINING	60,686	79,280	76,282	83,500	97,200
EMPLOYEE REIMBURSEMENTS		**74,028**	**90,411**	**84,344**	**99,800**	**114,950**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	32,318	40,224	39,600	41,600
6353	ORDINANCE PUBLICATION	1,231	1,844	941	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	2,435	3,850	3,500	3,500
ADVERTISING AND PUBLISHING		**28,457**	**36,596**	**45,015**	**45,100**	**47,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	141,088	120,736	127,215	147,025	145,635
INSURANCE		**141,088**	**120,736**	**127,215**	**147,025**	**145,635**
UTILITIES						
6371	ELECTRIC UTILITIES	160,186	163,763	161,824	173,700	168,700
6372	WATER/IRRIGATION	19,782	22,448	19,775	24,500	22,000
6373	GAS	37,945	38,439	44,072	42,000	44,000
6374	REFUSE/RECYCLING	8,903	11,159	12,728	11,100	12,300
UTILITIES		**226,816**	**235,809**	**238,398**	**251,300**	**247,000**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	29,021	24,713	33,741	39,000	39,000
6382	MACHINERY & EQUIPMENT REPAIR	24,163	21,130	49,712	35,500	51,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	-
6386	BRAKE REPAIR	-	-	-	500	-
6387	TIRE MOUNTING & BALANCING	-	746	278	800	800
6388	OTHER VEHICLE REPAIR	30,541	56,211	71,178	68,000	67,500
6389	TOWING SERVICES	344	75	3,224	2,000	3,500
REPAIRS AND MAINTENANCE - LABOR		**84,069**	**102,876**	**158,134**	**146,050**	**162,300**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,332	1,221	1,500	1,500
6405	OFFICE & DATA PROCESSING EQUIP	230,001	302,549	336,747	322,129	376,387
REPAIRS AND MAINTENANCE - CONTRACTS		**231,349**	**303,881**	**337,968**	**323,629**	**377,887**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,912	5,966	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	43,712	48,015	93,483	100,125	107,125
6416	MACHINERY RENTAL	-	63	-	500	300

6417	UNIFORM RENTAL	5,423	1,532	1,530	3,000	2,200
RENTALS		**54,305**	**55,521**	**100,979**	**109,625**	**115,625**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	52,879	51,695	56,703	63,000	61,771
6452	SUBSCRIPTIONS	1,440	1,649	799	3,750	2,500
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**54,319**	**53,344**	**57,502**	**66,750**	**64,271**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,616	560	3,055	2,850	4,450
BOOKS AND PAMPHLETS		**1,616**	**560**	**3,055**	**2,850**	**4,450**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	485,987	467,265	500,000	500,000
6489	OTHER CONTRACTED SERVICES	348,155	409,478	350,273	357,000	359,000
CONTRACTED SERVICES		**751,539**	**895,466**	**817,538**	**857,000**	**859,000**
OTHER SERVICES & CHARGES Total		**2,073,959**	**2,510,980**	**2,643,676**	**2,674,679**	**2,782,968**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	58,000	-
6540	HEAVY MACHINERY	178,973	-	292,211	179,250	33,000
6550	MOTOR VEHICLES	77,844	186,663	98,487	226,000	395,000
6580	OTHER EQUIPMENT	241,615	-	229,748	161,200	135,000
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	200,000	-
CAPITAL OUTLAY		**530,688**	**186,663**	**620,446**	**824,450**	**563,000**
CAPITAL OUTLAY Total		**530,688**	**186,663**	**620,446**	**824,450**	**563,000**
TRANSFERS OUT						
OPERATING TRANSFERS						
6820	OPERATING TRANSFERS TO OTHER F	1,291,936	606,393	643,832	-	-
OPERATING TRANSFERS		**1,291,936**	**606,393**	**643,832**	**-**	**-**
TRANSFERS OUT Total		**1,291,936**	**606,393**	**643,832**	**-**	**-**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	82,273	75,892	119,455	106,373	106,373
DEBT SERVICE		**82,273**	**75,892**	**119,455**	**106,373**	**106,373**
DEBT SERVICE Total		**82,273**	**75,892**	**119,455**	**106,373**	**106,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**11,200,014**	**12,389,037**	**12,838,782**	**13,413,871**

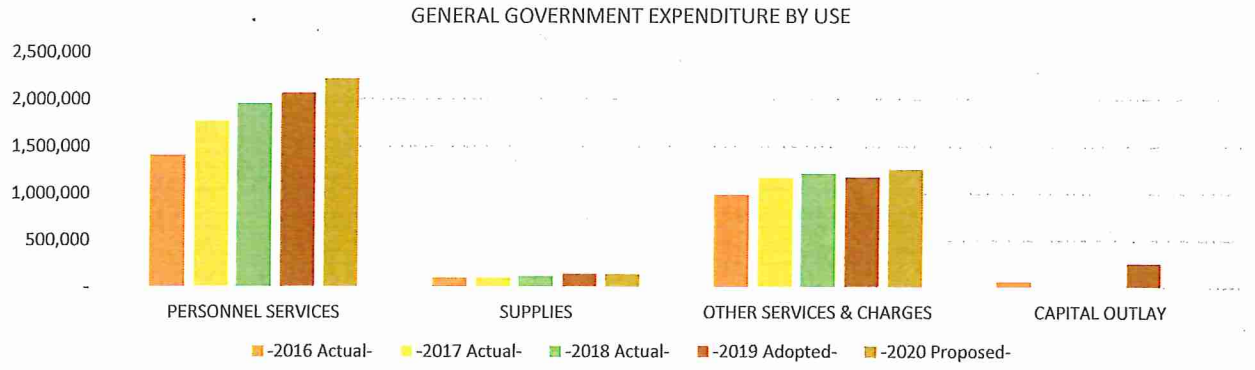
FUND: GENERAL

Business Unit	2019 Adopted Budget	2020 Proposed Budget
REVENUE		
9101 - GENERAL FUND REVENUE	12,838,782	13,413,871
TOTAL REVENUE	**12,838,782**	**13,413,871**
EXPENDITURES		
111 - MAYOR AND COUNCIL	123,808	140,259
114 - COMMISSIONS	9,467	5,483
130 - ADMINISTRATION	828,355	842,209
141 - ELECTIONS	36,445	61,884
153 - FINANCE	371,002	383,502
155 - ASSESSING	142,000	147,000
161 - LEGAL SERVICES	123,300	131,300
191 - PLANNING AND ZONING	660,795	730,539
192 - DATA PROCESSING	718,201	571,552
194 - GENERAL GOVERNMENT BUILDINGS	581,419	545,378
195 - NEWSLETTER	53,432	57,177
211 - POLICE PROTECTION	3,796,496	4,116,836
220 - FIRE PROTECTION	1,040,085	1,326,423
240 - BUILDING INSPECTION	484,061	457,794
250 - CIVIL DEFENSE	8,800	12,325
260 - TRAFFIC ENGINEERING	108,128	125,742
270 - ANIMAL CONTROL	9,250	4,750
280 - COMMUNITY ORIENTING POLICING	13,225	13,775
301 - ENGINEERING	411,775	430,980
311 - STREET MAINTENANCE	1,601,323	1,435,407
312 - SNOW AND ICE REMOVAL	289,015	320,385
452 - PARK AND RECREATION	1,277,027	1,421,798
455 - COMMUNITY PROGRAMS	20,000	-
461 - ENVIRONMENTAL SERVICES	-	-
892 - MISCELLANEOUS/CONTINGENCY	131,373	131,373
TOTAL EXPENDITURES	**12,838,782**	**13,413,871**
Excess (deficiency) of revenue over expenditures	-	-

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	1,404,069	1,766,344	1,955,642	2,068,999	2,219,637
SUPPLIES	98,796	102,714	115,396	143,800	139,100
OTHER SERVICES & CHARGES	987,521	1,169,871	1,212,768	1,177,425	1,257,546
CAPITAL OUTLAY	63,393	-	-	258,000	-
TOTAL EXPENDITURE BY OBJECT	**2,553,779**	**3,038,929**	**3,283,805**	**3,648,224**	**3,616,283**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	968,935	1,242,238	1,362,167	1,427,502	1,498,374
6103	FULL TIME-REGULAR-OVERTIME	299	3,810	5,289	1,000	-
6104	PART TIME-WAGES & SALARIES	90,128	136,715	110,163	130,207	128,522
6105	TEMPORARY-WAGES & SALARIES	29,115	25,708	55,266	78,351	106,123
6107	OVERTIME-PART TIME	-	-	-	-	-
TOTAL WAGES AND SALARIES		**1,088,477**	**1,408,470**	**1,532,885**	**1,637,060**	**1,733,019**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	6,762	-	22,741	-	-
TOTAL OTHER GROSS EARNINGS		**6,762**	**-**	**22,741**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	80,460	100,224	105,289	115,238	121,660
6122	FICA/MEDICARE CONTRIBUTIONS	86,873	104,764	110,784	130,181	139,505
6123	ICMA RETIREMENT TRUST	2,032	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	130,817	140,044	168,445	167,081	203,282
6133	WORKERS COMP INSURANCE PREMIUM	8,648	10,841	13,498	17,439	20,171
TOTAL EMPLOYER CONTRIBUTIONS		**308,830**	**357,874**	**400,016**	**431,939**	**486,618**
Total PERSONNEL SERVICES		**1,404,069**	**1,766,344**	**1,955,642**	**2,068,999**	**2,219,637**
SUPPLIES						
OFFICE SUPPLIES						
6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,299	3,596	3,300	3,600
6204	STATIONERY, ENVELOPES & FORMS	2,557	2,836	2,870	3,100	3,100
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	5,402	4,425	10,084	7,300	8,250
TOTAL OFFICE SUPPLIES		**11,258**	**10,560**	**16,550**	**13,700**	**14,950**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	963	809	1,946	2,500	2,500
6223	GASOLINE	2,201	1,598	3,111	3,000	3,000
6225	DIESEL FUEL	52	608	978	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	1,710	1,665	2,278	1,850	1,850
6247	HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	29,167	28,807	42,942	36,250	46,300
6246	MARKETING	-	3,110	1,391	5,000	3,000
TOTAL OPERATING SUPPLIES		**44,093**	**47,847**	**64,396**	**62,600**	**70,650**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	367	668	1,168	1,500	1,500
6259	BUILDING MAINT/REPAIR SUPPLIES	2,419	2,419	3,067	5,000	5,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**2,786**	**3,088**	**4,236**	**6,500**	**6,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	40,659	41,219	30,214	61,000	47,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**40,659**	**41,219**	**30,214**	**61,000**	**47,000**
Total SUPPLIES		**98,796**	**102,714**	**115,396**	**143,800**	**139,100**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	27,650	32,010	30,485	34,000	34,000
6304	LEGAL FEES	126,355	115,526	120,873	122,000	130,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	9,785	9,391	18,000	-
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,903	1,598	2,500	12,000
6315	MISCELLANEOUS PROFESSIONAL SER	67,545	195,691	198,252	130,000	145,000
TOTAL PROFESSIONAL SERVICES		**233,351**	**354,915**	**360,599**	**306,500**	**321,000**
COMMUNICATION						
6321	TELEPHONE	10,827	10,834	10,829	13,600	11,600
6322	POSTAGE	9,599	14,433	15,031	17,000	17,800
6323	CELLULAR PHONES	4,112	4,232	6,878	5,300	7,300
6325	LONG DISTANCE CHARGES	-	-	-	-	-
TOTAL COMMUNICATION		**24,538**	**29,499**	**32,738**	**35,900**	**36,700**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	9,397	5,265	2,700	9,000	8,000
6334	MILEAGE REIMBURSEMENT	-	190	2	700	700
6335	TRAINING	11,207	11,636	12,513	17,000	22,900
TOTAL EMPLOYEE REIMBURSEMENTS		**20,604**	**17,091**	**15,215**	**26,700**	**31,600**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	32,318	40,224	39,600	41,600
6353	ORDINANCE PUBLICATION	1,231	1,844	941	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	2,435	3,850	3,500	3,500
TOTAL ADVERTISING AND PUBLISHING		**28,457**	**36,596**	**45,015**	**45,100**	**47,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	35,146	28,451	29,491	39,275	33,610
TOTAL INSURANCE		**35,146**	**28,451**	**29,491**	**39,275**	**33,610**
UTILITIES						
6371	ELECTRIC UTILITIES	94,023	100,082	98,140	106,000	102,000
6372	WATER/IRRIGATION	3,451	2,920	3,044	4,000	4,000
6373	GAS	23,917	25,262	28,789	26,000	28,000
6374	REFUSE/RECYCLING	3,621	3,824	3,882	4,500	4,500
TOTAL UTILITIES		**125,012**	**132,088**	**133,854**	**140,500**	**138,500**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	5,967	4,816	12,463	8,000	15,000
6382	MACHINERY & EQUIPMENT REPAIR	8,720	7,206	12,587	10,000	15,000
6388	OTHER VEHICLE REPAIR	178	1,395	1,771	2,000	2,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,865**	**13,417**	**26,821**	**20,000**	**32,000**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	211,392	266,376	295,378	276,000	324,415
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**211,392**	**266,376**	**295,378**	**276,000**	**324,415**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	811	-	-	1,000	-
TOTAL RENTALS		**811**	**-**	**-**	**1,000**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	44,373	43,380	49,518	52,850	50,621
6452	SUBSCRIPTIONS	1,440	1,005	799	2,750	1,500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**45,813**	**44,384**	**50,317**	**55,600**	**52,121**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	47	-	-	350	-
TOTAL BOOKS AND PAMPHLETS		**47**	**-**	**-**	**350**	**-**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	247,485	247,055	223,340	230,500	240,500
TOTAL CONTRACTED SERVICES		**247,485**	**247,055**	**223,340**	**230,500**	**240,500**
Total OTHER SERVICES & CHARGES		**987,521**	**1,169,871**	**1,212,768**	**1,177,425**	**1,257,546**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	58,000	-
6550	MOTOR VEHICLES	-	-	-	-	-
6580	OTHER EQUIPMENT	31,137	-	-	-	-
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	200,000	-
TOTAL CAPITAL OUTLAY		**63,393**	**-**	**-**	**258,000**	**-**
Total CAPITAL OUTLAY		**63,393**	**-**	**-**	**258,000**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**2,553,779**	**3,038,929**	**3,283,805**	**3,648,224**	**3,616,283**

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0111	6104	PART TIME-WAGES & SALARIES	44,958	31,412	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	600	600	900	900
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,452	2,403	3,366	3,366
0111	6131	GROUP INSURANCE	486	3,171	-	-
0111	6133	WORKERS COMP INSURANCE PREMIUM	137	98	242	242
0111	6247	HAPPY DAYS	11,250	11,750	12,000	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	9,061	12,698	11,000	13,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER	-	16,740	-	17,000
0111	6322	POSTAGE	-	-		
0111	6331	TRAVEL & LODGING	1,570	1,331	3,000	3,000
0111	6335	TRAINING	1,646	56	2,000	1,500
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,103	1,148	1,300	1,300
0111	6451	MEMBERSHIP DUES	38,219	44,482	46,000	43,951
Total Expenditure			**112,481**	**125,889**	**123,808**	**140,259**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	420	400	400	400
Meals for Council Work sessions	2,112	3,491	4,000	4,000
Anoka Area Chamber of Commerce	1,000	600	600	600
Holiday Party	1,818	2,439	3,200	2,750
Tree Lighting	1,121	750	-	750
Gala/Fundraising Events	970	2,000	300	2,000
Miscellaneous	1,620	3,018	2,500	2,500
	9,061	12,698	11,000	13,000

6315 Miscellaneous Professional Services

Citizen Survey	-	16,740	-	17,000
	-	16,740	-	17,000

6451 Dues

Anoka County Mediation Services	**2,604**	**2,883**	**2,900**	-
Mississippi River Cities & Towns Initiatives (MRCTI)	**3,000**	**3,000**	**3,000**	-
North Metro Mayors Association	**11,810**	**12,008**	**12,200**	**12,200**
North Metro Chamber (EDA)	**359**	**370**	**450**	-
Missippi/Champlin Streamgage Agreement	**334**		**334**	**334**
Anoka Area Chamber of Commerce (EDA)	**410**	**410**	**450**	-
Association of Metro Municipalities	-	**4,155**	-	-
League of Minnesota Cities	**19,672**	**19,765**	**20,575**	**21,000**
MN Mayors Assoc	**30**	**30**	**30**	**30**
Metro Cities	-		**4,200**	**8,412**
National League of Cities		**1,861**	**1,861**	**1,975**
	38,219	44,482	46,000	43,951

DESCRIPTION OF SERVICES:
The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS
• Citizen Survey - $18,000 (line item 6315)
• Full dues for Association of Metro Municipalities - 50% discount first year (line item 6451)

GOALS OF CURRENT YEAR BUDGET:
• Establish and implement a Strategic Action Plan
• Establish legislative priorities for the City
• Maintain a stable tax levy rate
• Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:				
		2018 Actual	2019 Estimate	2020 Projected
Tax Levy Rate		41.73%	40.35%	42.40%

FUND GENERAL

DEPARTMENT: COMMISSIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0114	6105	TEMPORARY-WAGES & SALARIES	5,050	3,785	8,660	5,000
0114	6122	FICA/MEDICARE CONTRIBUTIONS	386	300	663	383
0114	6133	WORKERS COMP INSURANCE PREMIUM	20	18	69	40
0114	6322	POSTAGE	-			
0114	6361	GENERAL LIABILITY/PROPERTY INS	54	38	75	60
Total Expenditure			**5,510**	**4,141**	**9,467**	**5,483**

PERSONNEL COMPLEMENT				
Charter Commission Members	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, intiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

		2017 Actual	2018 Estimated	2019 Projected
# of Meetings: Charter Commission		1	2	2
# of Meetings: Economic Development Authority Commission		12	12	12
# of Meetings: Environmental Policy Board Commission		11	11	11
# of Meetings: Parks and Recreation Commission		9	10	10
# of Meetings: Planning Commission		19	17	17
# of Meetings: City Council Regular Session		23	23	23
# of Meetings: City Council Work Session		24	24	23
# of Meetings: Public Works Committee		8	8	8

FUND GENERAL

DEPARTMENT: ADMINISTRATION
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	588,309	512,646	487,208	525,235
0130	6103	FULL TIME-REGULAR-OVERTIME	2,870	1,116	-	-
0130	6104	PART TIME-WAGES & SALARIES	15,629	30,124	34,950	-
0130	6105	TEMPORARY-WAGES & SALARIES	8,653	9,685	14,560	14,560
0130	6108	SEVERANCE PAY		22,741		
0130	6121	PERA CONTRIBUTIONS	44,981	37,440	37,578	40,485
0130	6122	FICA/MEDICARE CONTRIBUTIONS	45,361	40,475	43,743	45,301
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000
0130	6131	GROUP INSURANCE	67,262	62,195	55,872	75,040
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,887	3,144	4,294	4,318
0130	6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,596	3,300	3,600
0130	6204	STATIONERY, ENVELOPES & FORMS	1,981	2,240	2,100	2,300
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	3,996	8,934	5,000	6,000
0130	6246	MARKETING	3,110	1,391	5,000	3,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	3,506	6,115	5,250	6,000
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	9,785	9,391	18,000	-
0130	6306	PERSONNEL TESTING	1,903	1,598	2,500	12,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	45,305	66,292	50,000	48,000
0130	6321	TELEPHONE	1,399	1,518	1,600	1,600
0130	6322	POSTAGE	644	391	1,200	1,000
0130	6323	CELLULAR PHONES	1,537	2,566	2,000	2,500
0130	6331	TRAVEL & LODGING	3,007	975	4,500	3,500
0130	6334	MILEAGE REIMBURSEMENT	-	-	200	200
0130	6335	TRAINING	7,932	9,877	10,000	15,000
0130	6352	GENERAL NOTICE & PUBLIC INFOR	387	495	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	1,844	941	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	2,435	3,850	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,825	7,876	9,500	9,000
0130	6405	OFFICE & DATA PROCESSING EQUIP	14,729	9,792	16,000	11,000
0130	6451	MEMBERSHIP DUES	3,139	3,053	3,750	3,570
0130	6452	SUBSCRIPTIONS	328	343	1,750	500
0130	6489	OTHER CONTRACTED SERVICES	-	-		-
Total Expenditure			**897,042**	**862,799**	**828,355**	**842,209**

PERSONNEL COMPLEMENT				
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	1.00	1.00	-	-
Human Resources Manager	1.00	1.00	-	-
Director of Administrative Services	-	-	1.00	1.00
City Clerk	1.00	0.50	0.50	-
HR Generalist	-	-	-	1.00
Administrative Clerks	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	0.50
Administrative Assistant	1.50	1.50	1.73	1.00
Public Information & Events Specialist	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
Administration Total	9.00	8.50	7.73	7.50

6249 Miscellaneous Operating Supplies				
Employee Recognition	1,978	2,810	2,700	2,900
Flowers for illnesses, expenses for staff workshops, thank-you cards, and other miscellaneous operating supplies.	1,528	3,305	2,550	3,100
	3,506	6,115	5,250	6,000

6315 Miscellaneous Professional Services				
Insurance Agent of Record Annual Fee	6,200	6,400	6,400	7,000
Excess Liability Insurance Coverage -$1M for total of $3M	-	22,848		
Flex Spending(admin & deposit)	3,520	4,248	3,200	4,500
Employee Assistance Program	-	1,300	1,300	1,300
City Code Codification	4,464	3,609	7,400	3,500
Miscellaneous department charges	4,530	4,324	6,800	6,800
Recruiting Software	3,000	3,000	3,000	3,000
Health admin/enrollment	4,450	2,900	2,900	2,900
Minute Taking	19,141	17,663	19,000	19,000
	45,305	66,292	50,000	48,000

6451 Dues				
IPMA - National	194		150	150
ICMA	1,200	1,152	1,100	1,200
MCCMA	375	168	375	375
MAMA	45	45	45	45
Miscellaneous	875	1,088	1,480	1,200
HR organizations-misc				
Rotary	450	600	600	600
	3,139	3,053	3,750	3,570

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- City Clerk phased retirement over - decrease of 20 hours week
- Administrative Assistant Hours increased from 29 hours week to 40 hours week/now full time w/ health benefits
- Reclass Adminstrative Asst to HR Generalist - $1,423
- Increase trainings for all staff - $5,000 (line item 6335)

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships
- Actively participate in effort to secure funding for U.S. Highway 10

Performance Measurements:

		2017 Estimate	2018 Estimate	2019 Projected
Strategic action plan items completed (all departments)		15 of 35	25 of 35	25 of 35

FUND GENERAL

DEPARTMENT: ELECTIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	-	7,550	8,198	
0141	6103	FULL TIME-REGULAR-OVERTIME	-	2,189	1,000	
0141	6104	PART TIME-WAGES & SALARIES	-	1,615	-	-
0141	6105	TEMPORARY-WAGES & SALARIES	-	34,516	15,000	43,600
0141	6121	PERA CONTRIBUTIONS	-	730	-	-
0141	6122	FICA/MEDICARE CONTRIBUTIONS	-	843	1,851	3,335
0141	6133	WORKERS COMP INSURANCE PREMIUM	-	213	296	349
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	176	-	-
0141	6249	MISCELLANEOUS OPERATING SUPPLY	-	5,371	500	6,500
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,485	5,949	9,000	7,000
0141	6322	POSTAGE	25	60	100	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	58	547	200	700
0141	6451	MEMBERSHIP DUES	200	200	300	300
0141	6580	OTHER EQUIPMENT	-	-	-	
Total Expenditure			**5,767**	**59,959**	**36,445**	**61,884**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Election Year
-

Performance Measurements:

	2014	2016	2018
Number of Votes	9097	16927	
Number of Voters registered Eletion Day	15130	17280	
Percent (votes/registered)	60.13%	97.96%	
Number of Wards	4	4	4
Number of Precincts	8	8	8

FUND GENERAL

DEPARTMENT: FINANCE

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	230,333	246,595	252,925	261,490
0153	6108	SEVERANCE PAY	-	-	-	
0153	6121	PERA CONTRIBUTIONS	17,258	18,175	18,969	19,612
0153	6122	FICA/MEDICARE CONTRIBUTIONS	17,201	17,834	20,421	21,169
0153	6131	GROUP INSURANCE	23,659	26,524	28,901	31,778
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,065	660	1,986	2,053
0153	6204	STATIONERY, ENVELOPES & FORMS	855	630	1,000	800
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	125	112	500	300
0153	6302	AUDITING & ACCOUNTING SERVICES	32,010	30,485	34,000	34,000
0153	6321	TELEPHONE	358	343	500	500
0153	6322	POSTAGE	1,794	1,910	2,200	2,200
0153	6335	TRAINING	213	-	1,000	1,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	231	527	600	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	3,250	3,200	3,700	3,700
0153	6451	MEMBERSHIP DUES	679	659	800	800
0153	6489	OTHER CONTRACTED SERVICES	2,861	2,877	3,500	3,500
Total Expenditure			**331,891**	**350,532**	**371,002**	**383,502**

PERSONNEL COMPLEMENT					
Finance Director		1.00	1.00	1.00	1.00
Asst. Finance Director		1.00	1.00	1.00	1.00
Accountant I		1.00	-	-	-
Accountant II		-	1.00	1.00	1.00
Accounting Clerk		1.00	-	-	-
Sr. Accounting Clerk		-	1.00	1.00	1.00
	Finance Total	4.00	4.00	4.00	4.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

		2018 Actual	2019 Estimate	2020 Projected
Average Rate of Return		2.10%	2.30%	2.40%
Bond Rating		AA+	AA+	AA+
Vendor Checks Issued - Net of EFT's		3,070	2,380	2,100

FUND GENERAL **DEPARTMENT:** ASSESSING

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0155	6489	OTHER CONTRACTED SERVICES	168,629	140,246	142,000	147,000
Total Expenditure			**168,629**	**140,246**	**142,000**	**147,000**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected
Number of Assessed Parcels - Residential Properties	8,717	8,856	9,000
Number of Assessed Parcels - Commercial Properties	356	378	384

FUND GENERAL

DEPARTMENT: LEGAL

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0161	6304	LEGAL FEES	115,526	120,873	122,000	130,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,135	1,092	1,300	1,300
Total Expenditure			**116,661**	**121,965**	**123,300**	**131,300**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT: PLANNING AND ZONING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	233,800	342,845	405,112	424,508
0191	6104	PART-TIME WAGES & SALARIES	-	8,873	-	30,297
0191	6105	TEMPORARY-WAGES & SALARIES	12,005	7,280	40,131	42,963
0191	6121	PERA CONTRIBUTIONS	17,453	25,938	33,393	35,060
0191	6122	FICA/MEDICARE CONTRIBUTIONS	18,287	26,675	35,252	39,837
0191	6131	GROUP INSURANCE	21,840	35,865	38,195	47,193
0191	6133	WORKERS COMP INSURANCE PREMIUM	1,131	2,006	3,562	3,981
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	304	803	1,500	1,500
0191	6249	MISCELLANEOUS OPERATING SUPPLY	3,564	1,091	4,000	4,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	150,386	115,220	80,000	80,000
0191	6321	TELEPHONE	390	432	500	500
0191	6322	POSTAGE	2,583	2,598	2,500	2,500
0191	6323	CELLULAR PHONES	1,310	2,607	1,500	3,000
0191	6325	LONG DISTANCE CHARGES	-	-	-	
0191	6331	TRAVEL & LODGING	687	394	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT	190	2	500	500
0191	6335	TRAINING	1,756	2,581	3,000	3,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	805	1,252	2,000	2,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	4,613	5,289	4,800	5,200
0191	6451	MEMBERSHIP DUES	1,143	1,124	2,000	2,000
0191	6452	SUBSCRIPTIONS	677	456	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	-	-	350	
Total Expenditure			**472,925**	**583,331**	**660,795**	**730,539**

PERSONNEL COMPLEMENT				
City Planner	1.00	2.00	2.00	1.00
Senior Planner	-	-	-	1.00
Community Development Director	1.00	1.00	1.00	1.00
Planning Technician	-	-	-	1.00
Economic Development Manager	-	-	1.00	1.00
Community Development Assistant	1.00	1.00	1.00	0.40
Planning Intern	0.50	0.50	0.50	0.50
Administrattive Assistant	-	-	0.73	0.73
Planning & Zoning Total	3.50	4.50	6.23	6.63

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- New Full-Time Planning Technician - $81,801
- Reclass Community Development Director to Deputy City Administrator - $3,677
- Community Development Assistant - Phased Retirement - 16 hours week ($56,873)

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Improve Responsiveness to Code Violation Complaints
- Improve the image of key nodes and corridors and clean up Highway 10.
- Improve the application process for land use applications.

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Land Use Applications		29	30	30
Number of Permits		2,200	2,250	2,250
Number of Code Enforcement Cases		75	100	100

FUND GENERAL

DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	78,825	138,336	148,923	157,777
0192	6104	PART TIME-WAGES & SALARIES	36,769	1,004	-	
0192	6121	PERA CONTRIBUTIONS	8,657	10,384	11,169	11,833
0192	6122	FICA/MEDICARE CONTRIBUTIONS	8,586	10,084	11,392	12,070
0192	6131	GROUP INSURANCE	9,896	21,240	20,326	22,745
0192	6133	WORKERS COMP INSURANCE PREMIUM	532	812	1,191	1,262
0192	6206	FILM, MICROFILM, TAPES, DISKS		-	-	
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	-	59	300	450
0192	6249	MISCELLANEOUS OPERATING SUPPLY	362	2,353	500	800
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	32,011	22,974	48,000	35,000
0192	6321	TELEPHONE	8,687	8,536	11,000	9,000
0192	6335	TRAINING	89	-	1,000	2,400
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,108	4,590	4,400	4,800
0192	6374	REFUSE/RECYCLING		-		
0192	6405	OFFICE & DATA PROCESSING EQUIP	251,647	285,585	260,000	313,415
0192	6580	OTHER EQUIPMENT	-	-		
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	-	200,000	-
Total Expenditure			**440,168**	**505,957**	**718,201**	**571,552**

PERSONNEL COMPLEMENT				
IT Manager	1.00	1.00	1.00	1.00
IT Tech	0.73	0.73	1.00	1.00
Data Processing Total	1.73	1.73	2.00	2.00

6405 Office Equipment Contracts				
Support	10,000	10,000	10,000	12,000
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	76,881	93,222	92,057	100,741
PIMS System Support	31,955	35,169	36,105	44,271
GIS	35,000	38,500	41,960	42,753
Laser Fiche Licensing	7,000	7,000	7,000	8,000
Licensing/maintenance	44,170	62,287	54,783	58,783
Internet (Included in LOGIS Support)	12,466	12,344	13,095	15,219
Server Backup/Hosting LOGIS				26,648
Printer Support	4,660	4,000	5,000	5,000
Website Redesign	29,515	23,063		
	251,647	285,585	260,000	313,415

6585 Computer Hardware / Software				
Server Virtualization	-	-	200,000	-
	-	-	200,000	-

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS
• Annual Cost of Server Hosting/Backup (off-site backups) - $26,648

GOALS OF CURRENT YEAR BUDGET:
◂ Ensure all city staff have the technology resources available to them to provide efficient service.
◂ Maintain and implement current technologies into the existing work environments and infrustructure.
◂ Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:

	2017 Actual	2018 Estimate	2019 Projected
Number of Physical Servers	9	8	4
Number of Virtualized Servers	0	0	7
Number of Desktop PCs / Laptops	155	160	162
Number of Phones	102	104	105
Number of Mobile Phones	59	61	62
Number of Tablets	15	16	18
Number of Wireless Access Points	8	8	8

FUND GENERAL

DEPARTMENT: GENERAL GOVERNMT. BUILDINGS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	108,437	109,443	119,588	123,649
0194	6103	FULL TIME-REGULAR-OVERTIME	940	1,985		
0194	6104	PART TIME-WAGES & SALARIES	39,359	46,008	51,257	54,225
0194	6107	OVERTIME-PART TIME	-			
0194	6121	PERA CONTRIBUTIONS	11,086	11,666	12,813	13,341
0194	6122	FICA/MEDICARE CONTRIBUTIONS	11,281	11,775	13,069	13,607
0194	6131	GROUP INSURANCE	17,388	19,450	23,787	26,526
0194	6133	WORKERS COMP INSURANCE PREMIUM	5,059	6,523	5,755	7,880
0194	6221	CLEANING SUPPLIES	809	1,946	2,500	2,500
0194	6223	GASOLINE	1,598	3,111	3,000	3,000
0194	6225	DIESEL FUEL	608	978	2,000	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	1,665	2,278	1,850	1,850
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,314	15,313	15,000	16,000
0194	6257	OTHER VEHICLE PARTS	668	1,168	1,500	1,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	2,419	3,067	5,000	5,000
0194	6275	OTHER EQUIPMENT PARTS		-		
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,723	1,291	4,000	5,000
0194	6323	CELLULAR PHONES	1,385	1,705	1,800	1,800
0194	6361	GENERAL LIABILITY/PROPERTY INS	4,869	5,217	14,000	7,000
0194	6371	ELECTRIC UTILITIES	100,082	98,140	106,000	102,000
0194	6372	WATER/IRRIGATION	2,920	3,044	4,000	4,000
0194	6373	GAS	25,262	28,789	26,000	28,000
0194	6374	REFUSE/RECYCLING	3,824	3,882	4,500	4,500
0194	6381	BUILDING & STRUCTURE REPAIR	4,816	12,463	8,000	15,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	7,206	12,587	10,000	15,000
0194	6388	OTHER VEHICLE REPAIR	1,395	1,771	2,000	2,000
0194	6415	OTHER EQUIPMENT RENTAL	-	-	1,000	-
0194	6417	UNIFORM RENTAL	-	-		
0194	6489	OTHER CONTRACTED SERVICES	75,566	80,216	85,000	90,000
0194	6520	BUILDINGS	-	-	-	-
0194	6550	MOTOR VEHICLES	-	-	58,000	-
Total Expenditure			**444,677**	**483,815**	**581,419**	**545,378**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.

Building Maintenance	2.63	3.13	3.13	3.13
Gen Govt Bldgs Total	2.63	3.13	3.13	3.13

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:
• Clean and maintain our municipal buildings to the highest level possible • Continue to prepare and support voting precincts during elections • Respond to all maintenance requests in a timely manner

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
Buildings Maintained		12	12	12
Rooms Prepared for Meetings Annually		1175	1210	1210
Maintenance Request Cleared		40	40	40

FUND GENERAL

DEPARTMENT: NEWSLETTER
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	2,533	4,751	5,548	5,715
0195	6121	PERA CONTRIBUTIONS	190	356	416	429
0195	6122	FICA/MEDICARE CONTRIBUTIONS	212	395	424	437
0195	6133	WORKERS COMP INSURANCE PREMIUM	11	25	44	46
0195	6322	POSTAGE	9,388	10,072	11,000	12,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	30,895	37,951	36,000	38,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	436	493	-	550
Total Expenditure			**43,663**	**54,043**	**53,432**	**57,177**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

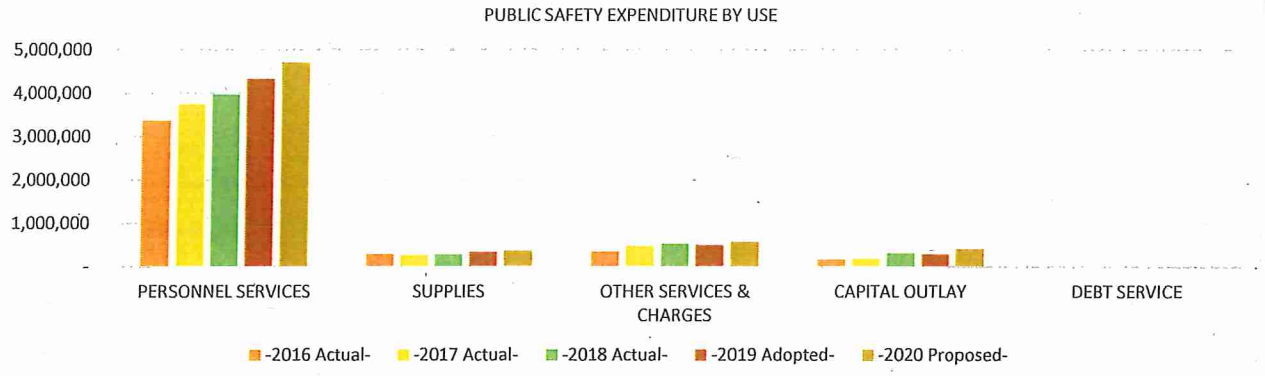
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of newsletters completed annually		6	6	6
Number of full color newsletters completed annually		6	6	6
Number of pages published annually		80	100	100
Annual quantity of paid ads		50	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	3,372,310	3,753,481	3,970,489	4,338,746	4,711,473
SUPPLIES	296,136	269,254	283,527	334,045	366,950
OTHER SERVICES & CHARGES	343,427	476,948	530,344	497,754	572,222
CAPITAL OUTLAY	163,289	186,663	314,203	289,500	407,000
DEBT SERVICE	4,525	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**4,179,687**	**4,686,345**	**5,098,563**	**5,460,045**	**6,057,645**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	2,234,989	2,494,105	2,629,530	2,933,552	3,159,171
6103 FULL TIME-REGULAR-OVERTIME	55,708	93,783	94,925	82,282	90,000
6104 PART TIME-WAGES & SALARIES	263,763	355,978	351,953	324,670	342,060
6105 TEMPORARY-WAGES & SALARIES	25,088	140	-	-	-
6107 OVERTIME-PART TIME	-	-	-	-	-
TOTAL WAGES AND SALARIES	**2,579,548**	**2,944,005**	**3,076,408**	**3,340,504**	**3,591,231**
OTHER GROSS EARNINGS					
6108 SEVERANCE PAY	62,374	5,398	6,894	-	-
TOTAL OTHER GROSS EARNINGS	**62,374**	**5,398**	**6,894**	**-**	**-**
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	361,593	391,409	418,119	475,892	531,455
6122 FICA/MEDICARE CONTRIBUTIONS	81,684	87,515	87,930	94,968	101,547
6131 GROUP INSURANCE	228,347	240,701	273,027	323,533	362,321
6132 DISABILITY INSURANCE	1,284	1,344	1,284	1,300	1,300
6133 WORKERS COMP INSURANCE PREMIUM	57,480	83,109	106,826	102,549	123,619
TOTAL EMPLOYER CONTRIBUTIONS	**730,388**	**804,078**	**887,186**	**998,242**	**1,120,242**
Total PERSONNEL SERVICES	**3,372,310**	**3,753,481**	**3,970,489**	**4,338,746**	**4,711,473**
SUPPLIES					
OFFICE SUPPLIES					
6204 STATIONERY, ENVELOPES & FORMS	3,219	2,836	1,894	3,000	3,000
6206 FILM, MICROFILM, TAPES, DISKS	566	1,045	1,150	1,300	1,300
6207 TRAINING SUPPLIES	3,365	1,449	1,951	2,500	2,500
6208 MISCELLANEOUS OFFICE SUPPLIES	4,696	4,859	3,335	5,950	5,450
TOTAL OFFICE SUPPLIES	**11,846**	**10,189**	**8,330**	**12,750**	**12,250**
OPERATING SUPPLIES					
6223 GASOLINE	63,169	63,790	73,963	80,000	78,500
6225 DIESEL FUEL	2,853	2,862	3,617	3,500	3,800
6227 LUBRICANTS & ADDITIVES	1,010	899	939	1,100	1,100
6229 SHOP MATERIALS	837	782	647	1,000	1,000
6231 UNIFORMS & TURN-OUT GEAR	49,973	48,735	45,597	58,750	64,750
6233 BATTERIES	1,131	1,226	1,105	1,500	1,500
6235 AMMUNITION	11,715	8,883	7,135	8,500	8,500
6237 CRIME SCENE KIT MATERIALS	1,107	822	894	1,000	1,000
6239 FIRST AID SUPPLIES	1,956	2,749	17,964	3,000	4,500
6241 COMMUNITY POLICING SUPPLIES	4,298	6,501	4,880	7,000	7,000
6249 MISCELLANEOUS OPERATING SUPPLY	48,411	34,205	43,103	51,275	47,350
TOTAL OPERATING SUPPLIES	**186,460**	**171,453**	**199,844**	**216,625**	**219,000**
REPAIR AND MAINTENANCE SUPPLIES					
6251 BATTERIES	106	1,573	2,051	3,500	3,000
6253 BRAKES	1,824	2,998	2,281	3,000	3,000
6255 TIRES	8,906	5,897	6,427	7,500	7,500
6257 OTHER VEHICLE PARTS	22,352	21,836	19,638	23,000	26,000
6259 BUILDING MAINT/REPAIR SUPPLIES	136	495	118	8,000	500
6266 SCBA-PARTS	9,370	5,071	2,292	5,000	5,000
6271 SIGN REPAIR MATERIALS	-	712	-	3,000	3,000
6275 OTHER EQUIPMENT PARTS	2,301	3,099	4,362	3,500	5,100
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**44,995**	**41,681**	**37,168**	**56,500**	**53,100**
SMALL TOOLS AND MINOR EQUIPMENT					
6281 SMALL TOOLS & MINOR EQUIPMENT	52,835	45,931	38,186	47,970	82,400
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**52,835**	**45,931**	**38,186**	**47,970**	**82,400**
MERCHANDISE FOR RESALE					
6291 CULVERTS, SIGNS, STREET SUPPLY	-	-	-	200	200
TOTAL MERCHANDISE FOR RESALE	**-**	**-**	**-**	**200**	**200**
Total SUPPLIES	**296,136**	**269,254**	**283,527**	**334,045**	**366,950**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6302 AUDITING & ACCOUNTING SERVICES	3,450	3,600	3,750	3,600	3,600
6315 MISCELLANEOUS PROFESSIONAL SER	83,693	143,511	160,494	122,000	158,000
TOTAL PROFESSIONAL SERVICES	**87,143**	**147,111**	**164,244**	**125,600**	**161,600**

COMMUNICATION						
6321	TELEPHONE	4,034	4,351	4,395	4,900	4,700
6322	POSTAGE	3,478	2,705	2,118	3,850	3,450
6323	CELLULAR PHONES	11,859	13,450	17,080	19,500	22,400
TOTAL COMMUNICATION		**19,371**	**20,506**	**23,594**	**28,250**	**30,550**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	3,111	4,962	5,216	5,000	7,800
6334	MILEAGE REIMBURSEMENT	-	-	-	600	750
6335	TRAINING	40,990	58,064	55,005	54,000	64,100
TOTAL EMPLOYEE REIMBURSEMENTS		**44,101**	**63,026**	**60,221**	**59,600**	**72,650**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	60,643	59,257	60,944	63,050	69,025
TOTAL INSURANCE		**60,643**	**59,257**	**60,944**	**63,050**	**69,025**
UTILITIES						
6371	ELECTRIC UTILITIES	34,302	31,295	31,589	35,200	34,200
6372	WATER/IRRIGATION	37	4,223	4,994	4,000	4,000
6373	GAS	7,343	5,594	6,077	7,000	7,000
6374	REFUSE/RECYCLING	704	1,014	1,122	1,200	1,200
TOTAL UTILITIES		**42,386**	**42,127**	**43,782**	**47,400**	**46,400**
REPAIRS AND MAINTENANCE - LABOR						
6382	MACHINERY & EQUIPMENT REPAIR	10,438	10,005	26,808	17,500	26,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	-
6386	BRAKE REPAIR	-	-	-	500	-
6388	OTHER VEHICLE REPAIR	18,002	36,715	45,129	42,000	38,000
6389	TOWING SERVICES	344	75	3,224	2,000	3,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**28,784**	**46,796**	**75,161**	**62,250**	**68,000**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	12,424	34,424	41,370	42,629	50,072
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**12,424**	**34,424**	**41,370**	**42,629**	**50,072**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,912	5,966	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	22,660	36,471	31,613	30,125	35,125
TOTAL RENTALS		**27,830**	**42,383**	**37,578**	**36,125**	**41,125**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	5,848	5,760	5,421	8,100	9,000
6452	SUBSCRIPTIONS	-	645	-	1,000	1,000
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**5,848**	**6,405**	**5,421**	**9,100**	**10,000**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,569	468	3,020	2,250	4,300
TOTAL BOOKS AND PAMPHLETS		**1,569**	**468**	**3,020**	**2,250**	**4,300**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	13,328	14,447	15,010	21,500	18,500
TOTAL CONTRACTED SERVICES		**13,328**	**14,447**	**15,010**	**21,500**	**18,500**
Total OTHER SERVICES & CHARGES		**343,427**	**476,948**	**530,344**	**497,754**	**572,222**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	-	-	-
6550	MOTOR VEHICLES	42,673	186,663	98,487	194,500	395,000
6580	OTHER EQUIPMENT	120,616	-	215,716	95,000	12,000
TOTAL CAPITAL OUTLAY		**163,289**	**186,663**	**314,203**	**289,500**	**407,000**
Total CAPITAL OUTLAY		**163,289**	**186,663**	**314,203**	**289,500**	**407,000**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	4,525	-	-	-	-
TOTAL DEBT SERVICE		**4,525**	-	-	-	-
TOTAL DEBT SERVICE		**4,525**	-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		**4,179,687**	**4,686,345**	**5,098,563**	**5,460,045**	**6,057,645**

FUND GENERAL **DEPARTMENT:** POLICE PROTECTION

FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,090,756	2,226,750	2,424,441	2,616,873
0211	6103	FULL TIME-REGULAR-OVERTIME	93,298	94,598	82,282	90,000
0211	6104	PART TIME-WAGES & SALARIES	72,868	86,060	71,193	89,875
0211	6105	TEMPORARY-WAGES & SALARIES	-			
0211	6108	SEVERANCE PAY	5,398	6,894	-	
0211	6121	PERA CONTRIBUTIONS	344,743	369,085	410,368	459,286
0211	6122	FICA/MEDICARE CONTRIBUTIONS	48,120	50,348	53,590	58,832
0211	6131	GROUP INSURANCE	197,416	226,600	267,262	298,275
0211	6133	WORKERS COMP INSURANCE PREMIUM	59,625	79,187	68,815	87,645
0211	6204	STATIONERY, ENVELOPES & FORMS	1,858	911	1,800	1,500
0211	6206	FILM, MICROFILM, TAPES, DISKS	764	1,150	1,000	1,000
0211	6207	TRAINING SUPPLIES	1,449	1,951	2,500	2,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	3,634	2,579	4,000	3,500
0211	6223	GASOLINE	51,302	58,811	65,000	63,000
0211	6227	LUBRICANTS & ADDITIVES	899	939	1,100	1,100
0211	6229	SHOP MATERIALS	782	647	1,000	1,000
0211	6231	UNIFORMS & TURN-OUT GEAR	20,822	18,878	30,000	34,000
0211	6233	BATTERIES	1,226	1,105	1,500	1,500
0211	6235	AMMUNITION	8,883	7,135	8,500	8,500
0211	6237	CRIME SCENE KIT MATERIALS	822	894	1,000	1,000
0211	6239	FIRST AID SUPPLIES	1,588	15,719	1,500	2,500
0211	6249	MISCELLANEOUS OPERATING SUPPLY	7,988	5,742	9,025	9,100
0211	6251	BATTERIES	1,495	961	2,500	2,000
0211	6253	BRAKES	2,998	2,281	3,000	3,000
0211	6255	TIRES	5,897	6,427	7,500	7,500
0211	6257	OTHER VEHICLE PARTS	12,377	10,986	13,000	14,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	495	118	8,000	500
0211	6275	OTHER EQUIPMENT PARTS	1,068	964	1,000	1,100
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	31,523	17,568	22,370	37,300
0211	6315	MISCELLANEOUS PROFESSIONAL SER	12,029	3,444	12,000	8,000
0211	6321	TELEPHONE	2,212	2,233	2,300	2,300
0211	6322	POSTAGE	1,089	1,020	1,300	1,100
0211	6323	CELLULAR PHONES	7,205	10,166	9,700	12,500
0211	6331	TRAVEL & LODGING	4,035	4,716	4,000	4,500
0211	6334	MILEAGE REIMBURSEMENT	-	-	100	250
0211	6335	TRAINING	23,450	24,495	28,000	30,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	37,871	42,787	40,000	45,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	150	373	500	500
0211	6383	OFFICE EQUIPMENT REPAIR	-	-	250	-
0211	6386	BRAKE REPAIR	-	-	500	-
0211	6388	OTHER VEHICLE REPAIR	17,129	7,904	15,000	10,000
0211	6389	TOWING SERVICES	75	3,224	2,000	3,500
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,957	2,830	3,500	8,800
0211	6413	OFFICE EQUIPMENT RENTAL	5,912	5,966	6,000	6,000
0211	6415	OTHER EQUIPMENT RENTAL	36,162	30,485	30,000	35,000
0211	6451	MEMBERSHIP DUES	3,639	2,422	3,100	3,500
0211	6489	OTHER CONTRACTED SERVICES	3,227	7,467	4,000	7,500
0211	6550	MOTOR VEHICLES	96,275	57,293	71,000	30,000
0211	6580	OTHER EQUIPMENT	-	-	-	12,000
Total Expenditure			**3,323,510**	**3,502,113**	**3,796,496**	**4,116,836**

PERSONNEL COMPLEMENT					
Police Chief		1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00
Drug Task Force Officer		1.00	1.00	1.00	1.00
Patrol Officer		17.00	17.00	19.00	19.00
Community Service Officer		1.26	1.26	1.26	1.26
Police Office Supervisor		1.00	1.00	1.00	1.00
Clerical/Support Personnel		2.00	2.50	2.50	2.63
Code Enforcement Intern		-	-	-	-
	Public Safety Total	29.26	29.76	31.76	31.89

6550 Motor Vehicles				
Ford Interceptor	58,975	28,646	30,500	30,000
Tahoe	37,300	28,647	40,500	
	96,275	57,293	71,000	30,000

6580 Other Equipment				
ATV	-	-	-	12,000
	-	-	-	-
	-	-	-	12,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and presentation of evidence.

BUDGET HIGHLIGHTS

- Pera: Change in rate from 16.95% to 17.7% - $18,360
- Rifle Replacement (6) - $17,300 (line item 6281) Total of 17 rifles to be purchased over 3 years 2020-2022
- Smartphone App for transcription - replace obsolte transcription software/digital recorders - $5,300 (6405)
- Capital Equipment: Replace Chief's Car (2007 Lincoln MKZ-orig seized) with State Bid Car - $30,000
- Capital Equipment: ATV replacement of 2004 Polaris - $12,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:			
Police Department Activity	2018 Actual	2019 Estimate	2020 Projected
Dispatched Calls for Service	12102	12800	12800
Motor Vehicle Accidents	466	450	480
Citations and Warnings	1812	2000	2000
Criminal	1257	1500	1400
Non-Criminal	7413	5400	7500
State CPM Performance Measurement Results	2016	2017	2018
Part 1 and Part 2 Crime Rates (per 1000)	13.47/24.21	16.25/23.72	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)	52%	46%	1 yr lag
Average police response times	3:23	4:25	5:42

FUND GENERAL

DEPARTMENT: FIRE PROTECTION
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	178,271	192,691	267,950	287,632
0220	6103	FULL TIME-REGULAR-OVERTIME	485	327		
0220	6104	PART TIME-WAGES & SALARIES	283,110	260,022	253,477	252,185
0220	6105	TEMPORARY-WAGES & SALARIES				
0220	6108	SEVERANCE PAY				
0220	6121	PERA CONTRIBUTIONS	30,651	32,865	47,437	53,069
0220	6122	FICA/MEDICARE CONTRIBUTIONS	21,917	21,170	22,929	23,234
0220	6131	GROUP INSURANCE	16,824	18,479	30,627	40,488
0220	6132	DISABILITY INSURANCE	1,344	1,284	1,300	1,300
0220	6133	WORKERS COMP INSURANCE PREMIUM	20,840	24,715	28,720	30,143
0220	6206	FILM, MICROFILM, TAPES, DISKS	-	-		
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	1,014	356	1,200	1,200
0220	6223	GASOLINE	10,266	12,220	12,000	12,500
0220	6225	DIESEL FUEL	2,862	3,617	3,500	3,800
0220	6231	UNIFORMS & TURN-OUT GEAR	27,493	26,159	28,000	30,000
0220	6233	BATTERIES	-	-		
0220	6239	FIRST AID SUPPLIES	1,162	2,245	1,500	2,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	13,850	14,171	24,000	20,000
0220	6255	TIRES	-	-		
0220	6257	OTHER VEHICLE PARTS	9,459	8,652	10,000	12,000
0220	6266	SCBA-PARTS	5,071	2,292	5,000	5,000
0220	6275	OTHER EQUIPMENT PARTS	-	-		
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	14,301	20,561	25,000	45,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,600	3,750	3,600	3,600
0220	6315	MISCELLANEOUS PROFESSIONAL SER	-	-		
0220	6321	TELEPHONE	1,748	1,772	2,000	1,800
0220	6322	POSTAGE	267	251	500	300
0220	6323	CELLULAR PHONES	5,590	6,256	6,000	6,200
0220	6335	TRAINING	29,809	27,695	22,000	28,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,203	12,402	18,000	18,000
0220	6371	ELECTRIC UTILITIES	17,814	18,308	21,000	20,000
0220	6372	WATER/IRRIGATION	4,223	4,994	4,000	4,000
0220	6373	GAS	5,594	6,077	7,000	7,000
0220	6374	REFUSE/RECYCLING	1,014	1,122	1,200	1,200
0220	6388	OTHER VEHICLE REPAIR	19,586	37,225	27,000	28,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	6,983	14,056	14,645	16,272
0220	6451	MEMBERSHIP DUES	1,566	2,035	2,500	2,000
0220	6452	SUBSCRIPTIONS	645	-	1,000	1,000
0220	6471	BOOKS & PAMPHLETS	379	95	1,000	1,000
0220	6489	OTHER CONTRACTED SERVICES	1,870	3,038	6,000	3,500
0220	6550	MOTOR VEHICLES	90,388	41,195	45,000	365,000
0220	6580	OTHER EQUIPMENT	-	177,160	95,000	
Total Expenditure			**846,201**	**999,255**	**1,040,085**	**1,326,423**

PERSONNEL COMPLEMENT					
Fire Chief		1.00	1.00	1.00	1.00
Fire Secretary		0.70	0.70	0.70	0.70
Fire Inspector				1.00	1.00
Fire Marshall		1.00	1.00	1.00	1.00
Firefighters		7.58	7.58	7.58	7.58
	Fire Total	10.28	10.28	11.28	11.28

6550 Motor Vehicles				
Duty Officer Truck	43,236	-	-	-
1st half funding Replace 1999 Fire Engine #556				325,000
Replace Fire Prevention Veh #386				40,000
Replace Grass Truck #21		41,195	-	-
Replace Fire Prevention Veh #566			45,000	-
Replace Fire Chief Vehicle	47,152	-	-	-
	90,388	41,195	45,000	365,000

6580 Other Equipment				
800 MHZ Radio - 3 Year Funding	-	-	-	-
SCBA's - 28	-	177,160	-	-
Thermal Imaging Camera			30,000	
Bullex Attack Training Prop			15,000	
Extrication Tools			50,000	
Rescue Truck #1 Box	-	-	-	-
	-	177,160	95,000	-

BUDGET HIGHLIGHTS

- Replace 5-years old Getec Tablets in all emergency vehicles - $20,000
- Capital Equipment: Replace 1999 Fire Engine over 2 years: $325,000 annually
- Capital Equipment: Replace 2008 Chev. Tahoe Fire Prevention Vehicle - $40,000
-

GOALS OF CURRENT YEAR BUDGET:

- Increase resident safety and fire prevention education through a community outreach program
- Revise and update emergency operations plan
- Develop and execute action plan for conducting pre-incident planning of structures
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service

Performance Measurements:				
		2018 Actual	2019 Estimate	2020 Projected
Number of Calls for Service		821	900	1000
Mutual Aid		44	40	40
Given		33	25	25
Received		11	15	15
Number of firefighters		52	55	55
Prevention:				
# of Public Education contacts		62	70	75
# of commericial property inspections		194	200	250
# of permits issued		90	140	150
State CPM Performance Measurement Results		2016	2017	2018
Insurance industry rating of fire services		5/7	4/7	4/7
Fire calls per 1,000 population		11.7	14.56	16.7
Average response times		8:27	8:23	8:16
EMS calls per 1,000 population		7.6	13	14.85

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	195,266	185,628	192,180	197,530
0240	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0240	6104	PART TIME-WAGES & SALARIES	-	5,871		
0240	6105	TEMPORARY-WAGES & SALARIES	-	-		
0240	6108	SEVERANCE PAY	-	4,541		
0240	6121	PERA CONTRIBUTIONS	14,627	14,291	14,413	14,815
0240	6122	FICA/MEDICARE CONTRIBUTIONS	14,524	14,566	14,702	15,111
0240	6131	GROUP INSURANCE	26,461	27,948	25,644	23,558
0240	6133	WORKERS COMP INSURANCE PREMIUM	935	1,133	1,538	1,580
0240	6204	STATIONERY, ENVELOPES & FORMS	528	983	800	1,000
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	211	400	750	750
0240	6223	GASOLINE	2,221	2,932	3,000	3,000
0240	6231	UNIFORMS & TURN-OUT GEAR	420	560	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,686	1,093	2,500	2,500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	131,482	157,050	110,000	150,000
0240	6321	TELEPHONE	390	390	600	600
0240	6322	POSTAGE	1,345	847	2,000	2,000
0240	6323	CELLULAR PHONES	655	658	2,500	2,500
0240	6331	TRAVEL AND LODGING				2,000
0240	6334	MILEAGE REIMBURSEMENT	-	-	500	500
0240	6335	TRAINING	4,365	1,945	3,000	5,000
0240	6361	GENERAL LIABILITY/PROPERTY INS	4,372	4,468	4,200	4,600
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	24,484	24,484	25,000
0240	6451	MEMBERSHIP DUES	435	435	1,000	2,000
0240	6471	BOOKS & PAMPHLETS	-	-	1,000	3,000
0240	6550	MOTOR VEHICLES	-	-	78,500	
Total Expenditure			**424,406**	**450,223**	**484,061**	**457,794**

PERSONNEL COMPLEMENT				
Building Official	1.00	1.00	1.00	1.00
Building Inspections Intern	0.50	-	-	-
Permit Technician	2.00	2.00	1.81	1.81
Inspectors	0.25	0.25	0.25	0.25
Building Inspection Total	3.75	3.25	3.06	3.06

6550 Motor Vehicles				
Replace Veh #401	-	-	22,500	
Replace Veh #405			29,000	
Replace Veh #406			27,000	
			78,500	-

DESCRIPTION OF SERVICES:
The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community. The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS
• Contracted Services based on recent growth history - $40,000 (line item 6315)

GOALS OF CURRENT YEAR BUDGET:
• Complete standard residential plan review within 10 business days. • Complete standard commercial plan review within 30 business days. • Allow for inspection availability within 48 hours.

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
New Residential Units		175	75	150
Total Permits		2,200	2,250	2,250
Number of Inspections		6,200	6,250	6,250

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0250	6251	BATTERIES	78	1,090	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	2,031	3,398	2,500	4,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	57	106	100	125
0250	6371	ELECTRIC UTILITIES	935	1,020	1,200	1,200
0250	6382	MACHINERY & EQUIPMENT REPAIR	2,627	6,013	4,000	6,000
Total Expenditure			**5,729**	**11,627**	**8,800**	**12,325**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Sirens		17	17	17

FUND GENERAL

DEPARTMENT: TRAFFIC ENGINEERING
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,811	24,461	48,981	57,136
0260	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0260	6105	TEMPORARY-WAGES & SALARIES	140	-		
0260	6121	PERA CONTRIBUTIONS	1,388	1,878	3,674	4,285
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,954	1,845	3,747	4,370
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,708	1,790	3,476	4,251
0260	6249	MISCELLANEOUS OPERATING SUPPLY	10,120	21,921	15,000	15,000
0260	6271	SIGN REPAIR MATERIALS	712	-	3,000	3,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	668	1,081	750	1,200
0260	6371	ELECTRIC UTILITIES	12,546	12,261	13,000	13,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	7,228	20,422	13,000	20,000
0260	6489	CONTRACTED SERVICES	395	300	3,500	3,500
0260	6580	OTHER EQUIPMENT	-	38,556		
Total Expenditure			**67,670**	**124,516**	**108,128**	**125,742**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Total Hours		650	610	610
Number of Traffic Signs in System		2360	2390	2390
Number of Traffic Counts Performed		90	15	15

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	562	176	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	500	-
0270	6489	OTHER CONTRACTED SERVICES	8,955	4,205	8,000	4,000
Total Expenditure			**9,517**	**4,381**	**9,250**	**4,750**

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control which is provided on a contractual basis with North Metro Animal Care.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Animal Complaints		434	456	456
Number of Animals Impounded		62	70	70
Number of Animals Released to Owners		55	59	59
Number of Euthanizations		2	0	0

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	451	-	400	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	281	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	6,501	4,880	7,000	7,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	107	56	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	200	200
0280	6322	POSTAGE	3	1	50	50
0280	6323	CELL PHONES			1,300	1,200
0280	6331	TRAVEL & LODGING	927	500	1,000	1,300
0280	6335	TRAINING	440	870	1,000	1,100
0280	6361	GENERAL LIABILITY/PROPERTY INS	85	100		100
0280	6415	OTHER EQUIPMENT RENTAL	309	1,127	125	125
0280	6451	MEMBERSHIP DUES	120	530	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	89	2,925	250	300
Total Expenditure			**9,313**	**10,990**	**13,225**	**13,775**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

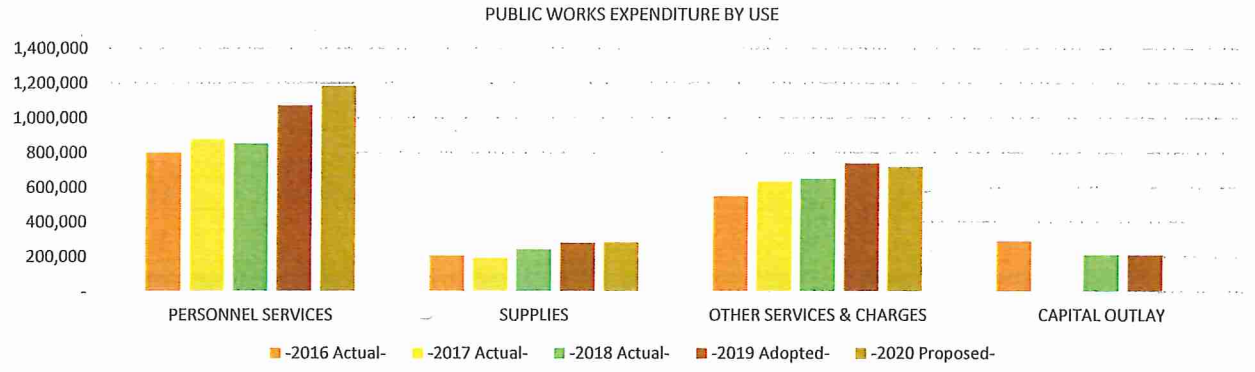
- Increase participation in community based programs

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
# of participants attending Kids Safety Camp		126	125	125
# of car seat inspections		32	50	50
Night to Unite - # of Parties		44	45	45
# of animals served at Pet Clinics		125	231	231

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	800,870	876,691	851,970	1,072,463	1,184,622
SUPPLIES	206,416	192,321	241,961	279,450	282,350
OTHER SERVICES & CHARGES	551,129	633,736	649,658	739,450	719,800
CAPITAL OUTLAY	288,428	-	211,093	210,750	-
TOTAL EXPENDITURE BY OBJECT	**1,846,843**	**1,702,747**	**1,954,682**	**2,302,113**	**2,186,772**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	544,621	619,386	594,983	734,383	787,278
6103 FULL TIME-REGULAR-OVERTIME	22,263	14,264	22,650	17,000	18,000
6105 TEMPORARY-WAGES & SALARIES	22,725	24,491	19,178	52,320	52,070
6106 OVERTIME-TEMPORARY	1,620	1,981	1,404	-	-
TOTAL WAGES AND SALARIES	**591,229**	**660,122**	**638,215**	**803,703**	**857,348**
OTHER GROSS EARNINGS					
6108 SEVERANCE PAY	-	1,258	3,678	-	-
TOTAL OTHER GROSS EARNINGS	**-**	**1,258**	**3,678**	**-**	**-**
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	45,260	46,123	43,216	56,429	62,580
6122 FICA/MEDICARE CONTRIBUTIONS	46,267	49,548	47,778	62,654	67,576
6131 GROUP INSURANCE	96,182	90,290	87,178	105,186	150,779
6133 WORKERS COMP INSURANCE PREMIUM	21,932	29,350	31,905	44,491	46,339
TOTAL EMPLOYER CONTRIBUTIONS	**209,641**	**215,310**	**210,077**	**268,760**	**327,274**
Total PERSONNEL SERVICES	**800,870**	**876,691**	**851,970**	**1,072,463**	**1,184,622**
SUPPLIES					
OFFICE SUPPLIES					
6205 DRAFTING SUPPLIES	200	-	-	250	200
6208 MISCELLANEOUS OFFICE SUPPLIES	1,899	1,079	1,803	1,400	1,800
TOTAL OFFICE SUPPLIES	**2,099**	**1,079**	**1,803**	**1,650**	**2,000**
OPERATING SUPPLIES					
6221 CLEANING SUPPLIES	-	-	-	-	-
6223 GASOLINE	10,862	10,261	13,235	13,000	13,800
6225 DIESEL FUEL	21,068	25,095	34,393	33,000	34,000
6227 LUBRICANTS & ADDITIVES	2,036	2,662	3,072	4,000	4,000
6229 SHOP MATERIALS	910	1,378	2,588	4,000	4,000
6231 UNIFORMS & TURN-OUT GEAR	4,506	3,275	4,582	4,500	4,700
6249 MISCELLANEOUS OPERATING SUPPLY	9,923	8,974	6,769	10,500	8,800
TOTAL OPERATING SUPPLIES	**49,305**	**51,644**	**64,639**	**69,000**	**69,300**
REPAIR AND MAINTENANCE SUPPLIES					
6257 OTHER VEHICLE PARTS	46,423	50,771	63,272	55,000	60,500
6259 BUILDING MAINT/REPAIR SUPPLIES	1,958	2,277	667	6,000	3,000
6261 SAND & GRAVEL	1,951	2,096	2,355	4,000	4,000
6263 SALT	72,561	44,124	72,544	93,600	94,200
6265 ASPHALT	13,489	21,053	11,129	21,000	21,000
6267 OTHER STREET MAINTENANCE SUPPL	1,933	1,678	4,279	5,700	5,700
6269 LANDSCAPE MATERIALS	5,361	2,296	5,929	7,500	7,500
6275 OTHER EQUIPMENT PARTS	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**143,676**	**124,296**	**160,176**	**192,800**	**195,900**
SMALL TOOLS AND MINOR EQUIPMENT					
6281 SMALL TOOLS & MINOR EQUIPMENT	11,336	15,302	15,343	16,000	15,150
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**11,336**	**15,302**	**15,343**	**16,000**	**15,150**
Total SUPPLIES	**206,416**	**192,321**	**241,961**	**279,450**	**282,350**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6315 MISCELLANEOUS PROFESSIONAL SER	17,921	23,209	21,585	54,000	29,000
TOTAL PROFESSIONAL SERVICES	**17,921**	**23,209**	**21,585**	**54,000**	**29,000**
COMMUNICATION					
6321 TELEPHONE	2,122	2,140	2,182	2,200	2,300
6322 POSTAGE	1,558	812	1,221	2,200	2,700
6323 CELLULAR PHONES	5,468	5,944	6,662	6,500	6,500
TOTAL COMMUNICATION	**9,148**	**8,896**	**10,065**	**10,900**	**11,500**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	184	64	145	1,000	500
6335	TRAINING	6,950	8,039	8,236	10,500	7,700
TOTAL EMPLOYEE REIMBURSEMENTS		**7,134**	**8,103**	**8,380**	**11,500**	**8,200**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	33,342	21,384	22,473	30,700	28,000
TOTAL INSURANCE		**33,342**	**21,384**	**22,473**	**30,700**	**28,000**
UTILITIES						
6371	ELECTRIC UTILITIES	6,386	7,480	7,422	8,500	8,500
6372	WATER/IRRIGATION	1,315	2,552	2,677	3,500	3,000
6373	GAS	3,654	4,549	5,304	5,000	5,000
6374	REFUSE/RECYCLING	1,791	2,409	3,912	2,400	2,800
TOTAL UTILITIES		**13,146**	**16,990**	**19,317**	**19,400**	**19,300**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	3,956	3,719	2,102	10,000	3,000
6382	MACHINERY & EQUIPMENT REPAIR	1,780	591	6,704	3,000	5,000
6387	TIRE MOUNTING & BALANCING	-	746	278	800	800
6388	OTHER VEHICLE REPAIR	8,804	13,744	19,809	20,000	23,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,540**	**18,800**	**28,894**	**33,800**	**31,800**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,332	1,221	1,500	1,500
6405	OFFICE & DATA PROCESSING EQUIP	6,185	1,750	-	3,500	1,900
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**7,533**	**3,082**	**1,221**	**5,000**	**3,400**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	9,825	9,946	60,355	60,000	70,000
6417	UNIFORM RENTAL	4,787	1,255	1,268	2,500	1,800
TOTAL RENTALS		**14,612**	**11,201**	**61,623**	**62,500**	**71,800**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,119	999	1,484	1,400	1,650
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,119**	**999**	**1,484**	**1,400**	**1,650**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	-	92	35	250	150
TOTAL BOOKS AND PAMPHLETS		**-**	**92**	**35**	**250**	**150**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	485,987	467,265	500,000	500,000
6489	OTHER CONTRACTED SERVICES	29,250	34,993	7,316	10,000	15,000
TOTAL CONTRACTED SERVICES		**432,634**	**520,981**	**474,582**	**510,000**	**515,000**
Total OTHER SERVICES & CHARGES		**551,129**	**633,736**	**649,658**	**739,450**	**719,800**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	178,973	-	197,061	179,250	-
6550	MOTOR VEHICLES	35,171	-	-	31,500	-
6580	OTHER EQUIPMENT	74,284	-	14,032	-	-
TOTAL CAPITAL OUTLAY		**288,428**	**-**	**211,093**	**210,750**	**-**
Total CAPITAL OUTLAY		**288,428**	**-**	**211,093**	**210,750**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**1,846,843**	**1,702,747**	**1,954,682**	**2,302,113**	**2,186,772**

FUND GENERAL

DEPARTMENT: ENGINEERING
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	185,098	132,852	215,232	269,947
0301	6103	FULL TIME-REGULAR-OVERTIME	10,526	6,020	5,000	6,000
0301	6104	PART TIME-WAGES & SALARIES	13,320	12,784		
0301	6105	TEMPORARY-WAGES & SALARIES	13,320	10,046	29,120	29,120
0301	6106	OVERTIME-TEMPORARY	1,981	1,404		
0301	6121	PERA CONTRIBUTIONS	13,159	7,989	17,195	22,880
0301	6122	FICA/MEDICARE CONTRIBUTIONS	15,833	11,695	19,076	23,338
0301	6131	GROUP INSURANCE	27,360	19,753	28,235	46,983
0301	6133	WORKERS COMP INSURANCE PREMIUM	742	687	2,117	2,062
0301	6205	DRAFTING SUPPLIES	-	-	250	200
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	809	1,706	1,000	1,500
0301	6223	GASOLINE	3,608	3,540	4,000	3,800
0301	6231	UNIFORMS & TURN-OUT GEAR	1,661	1,711	2,000	2,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	260	98	2,000	300
0301	6257	OTHER VEHICLE PARTS	936	1,436	1,000	500
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	130	144	1,000	150
0301	6315	MISCELLANEOUS PROFESSIONAL SER	6,813	4,730	30,000	5,000
0301	6321	TELEPHONE	1,106	1,140	1,100	1,200
0301	6322	POSTAGE	730	980	2,000	2,500
0301	6323	CELLULAR PHONES	2,778	3,268	3,000	3,000
0301	6331	TRAVEL & LODGING	64	145	1,000	500
0301	6335	TRAINING	4,282	3,148	6,500	3,200
0301	6361	GENERAL LIABILITY/PROPERTY INS	3,682	2,593	4,700	3,500
0301	6405	OFFICE & DATA PROCESSING EQUIP	1,750	-	3,500	1,900
0301	6451	MEMBERSHIP DUES	662	1,239	1,000	1,250
0301	6471	BOOKS & PAMPHLETS	92	35	250	150
0301	6550	MOTOR VEHICLES	-	-	31,500	
Total Expenditure			**310,698**	**229,140**	**411,775**	**430,980**

PERSONNEL COMPLEMENT				
City Engineer	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	0.50	1.00
Engineering Tech II	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	1.00	-
Civil Engineer IV	1.00	1.00	1.00	1.00
Civil Engineer II	-	-		1.00
Secretary (Moved to PW)	1.00	1.00	-	-
Administrative Assistant	-	-	0.50	1.00
Interns	1.00	1.00	1.00	1.00
eering Total	7.00	7.00	6.00	7.00

6550 Motor Vehicles				
Replace Veh #402	-	-	31,500	-

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Reclass Engineering Tech III to Civil Engineer II - $1,485

GOALS OF CURRENT YEAR BUDGET:

- Develop and implement a long-term trail maintenance program
- Develop and implement a long-term stormwater pond maintenance program
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Work with other cities/regulating agencies to identify sustainable regional water supply solutions
- Implement Infrastructure Asset Management System Upgrades

Performance Measurements:

		2018 Estimate	2019 Projected	2020 Projected
Active Engineering Projects		12	12	11
Completed Engineering Projects		9	10	10
Infrastructure Asset Management System Upgrades		1		1

FUND GENERAL

DEPARTMENT: STREET MAINTENANCE
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	372,845	367,183	434,348	418,270
0311	6103	FULL TIME-REGULAR-OVERTIME	331	810	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	9,070	2,888	13,200	13,200
0311	6108	SEVERANCE PAY	1,258	3,678		
0311	6121	PERA CONTRIBUTIONS	28,040	27,316	32,124	31,520
0311	6122	FICA/MEDICARE CONTRIBUTIONS	28,593	27,607	35,560	35,149
0311	6131	GROUP INSURANCE	62,930	67,425	76,951	103,796
0311	6133	WORKERS COMP INSURANCE PREMIUM	24,770	21,034	37,090	33,872
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	270	97	400	300
0311	6221	CLEANING SUPPLIES	-	-		
0311	6223	GASOLINE	6,653	9,695	9,000	10,000
0311	6225	DIESEL FUEL	15,503	12,992	15,000	15,000
0311	6227	LUBRICANTS & ADDITIVES	2,662	3,072	4,000	4,000
0311	6229	SHOP MATERIALS	1,297	2,377	3,500	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	1,614	2,871	2,500	2,700
0311	6249	MISCELLANEOUS OPERATING SUPPLY	8,715	6,671	8,500	8,500
0311	6257	OTHER VEHICLE PARTS	21,514	22,718	25,000	25,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	2,277	667	6,000	3,000
0311	6261	SAND & GRAVEL	-	-	1,000	1,000
0311	6265	ASPHALT	21,053	11,129	21,000	21,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,506	418	2,000	2,000
0311	6269	LANDSCAPE MATERIALS	2,296	5,929	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	-	-	-	
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	15,172	15,199	15,000	15,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	16,396	16,855	24,000	24,000
0311	6321	TELEPHONE	1,033	1,042	1,100	1,100
0311	6322	POSTAGE	82	241	200	200
0311	6323	CELLULAR PHONES	3,167	3,394	3,500	3,500
0311	6335	TRAINING	3,758	5,088	4,000	4,500
0311	6361	GENERAL LIABILITY/PROPERTY INS	16,018	17,130	22,000	21,000
0311	6371	ELECTRIC UTILITIES	7,480	7,422	8,500	8,500
0311	6372	WATER/IRRIGATION	2,552	2,677	3,500	3,000
0311	6373	GAS	4,549	5,304	5,000	5,000
0311	6374	REFUSE/RECYCLING	2,409	3,912	2,400	2,800
0311	6381	BUILDING & STRUCTURE REPAIR	3,719	2,102	10,000	3,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	591	6,704	3,000	5,000
0311	6387	TIRE MOUNTING & BALANCING	746	278	800	800
0311	6388	OTHER VEHICLE REPAIR	8,861	4,400	8,000	8,000
0311	6404	MACHINERY & EQUIPMENT	1,332	1,221	1,500	1,500
0311	6415	OTHER EQUIPMENT RENTAL	9,946	60,355	60,000	70,000
0311	6417	UNIFORM RENTAL	1,255	1,268	2,500	1,800
0311	6451	MEMBERSHIP DUES	338	245	400	400
0311	6488	STREET MAINTENANCE CONTRACT	485,987	467,265	500,000	500,000
0311	6489	OTHER CONTRACTED SERVICES	34,993	7,316	10,000	15,000
0311	6540	HEAVY MACHINERY	-	197,061	179,250	
0311	6550	MOTOR VEHICLES		37,577		
0311	6580	OTHER EQUIPMENT	-	14,032		
Total Expenditure			**1,233,580**	**1,474,670**	**1,601,323**	**1,435,407**

PERSONNEL COMPLEMENT					
Public Works Superintendent		1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)		-	1.00	1.00	1.00
Heavy Equipment Operator		-	-	-	-
Mechanic		2.00	2.00	2.00	2.00
Streets Lead Worker		1.00	1.00	1.00	1.00
PW Maintenance Worker		4.00	4.00	5.00	5.00
Temporary - Streets		0.50	0.50	0.50	0.50
	Street Maintenance Total	8.50	9.50	10.50	10.50

6488/6489 Other Contracted Services				
Street Maintenance Program	-			
Long term road reconstruction	485,987	467,265	500,000	500,000
Curb Repair/Tree Removal	34,993	7,316	10,000	15,000
	520,980	474,581	510,000	515,000

6540 - Heavy Machinery				
F350 truck with plow	-	197,061	-	-
1-Ton Truck	-	37,577	-	-
Sidewalk Machine			139,000	-
Tractor Backhoe ($84,000 total remainder utility funded)			40,250	-
Loader	-	-	-	-
	-	234,638	179,250	-

6580 - Other Equipment				
Sidewalk Machine	-	-	-	-
800 MHZ Radio - 3 Year Funding	5,100	-	-	-
Kubota Tractor	-	-	-	-
ATV Athletic Field Maintenance Machine	-	14,032	-	-
	5,100	14,032	-	-

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Patching machine rental - $10,000 increase (Line item 6415)

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:				
		2017 Actual	2018 Actual	2019 Projected
Crack filling (miles)		12.8	7.95	7
Sealcoating (miles)		7.73	7.5	7.5
Asphalt patching (tons)		180	150	150

FUND GENERAL

DEPARTMENT: SNOW & ICE REMOVAL
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	61,444	94,947	84,803	99,061
0312	6103	FULL TIME-REGULAR-OVERTIME	3,406	15,820	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	2,102	6,244	10,000	9,750
0312	6121	PERA CONTRIBUTIONS	4,924	7,911	7,110	8,180
0312	6122	FICA/MEDICARE CONTRIBUTIONS	5,123	8,476	8,018	9,089
0312	6133	WORKERS COMP INSURANCE PREMIUM	3,837	10,184	5,284	10,405
0312	6223	GASOLINE	-	-	-	
0312	6225	DIESEL FUEL	9,592	21,401	18,000	19,000
0312	6229	SHOP MATERIALS	81	211	500	500
0312	6251	BATTERIES		-		
0312	6257	OTHER VEHICLE PARTS	28,321	39,117	29,000	35,000
0312	6261	SAND & GRAVEL	2,096	2,355	3,000	3,000
0312	6263	SALT	44,124	72,544	93,600	94,200
0312	6267	OTHER STREET MAINTENANCE SUPPL	172	3,861	3,700	3,700
0312	6361	GENERAL LIABILITY/PROPERTY INS	1,684	2,750	4,000	3,500
0312	6388	OTHER VEHICLE REPAIR	4,882	15,410	12,000	15,000
0312	6489	OTHER CONTRACTED SERVICES	-	-		
Total Expenditure			**171,789**	**301,233**	**289,015**	**320,385**

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

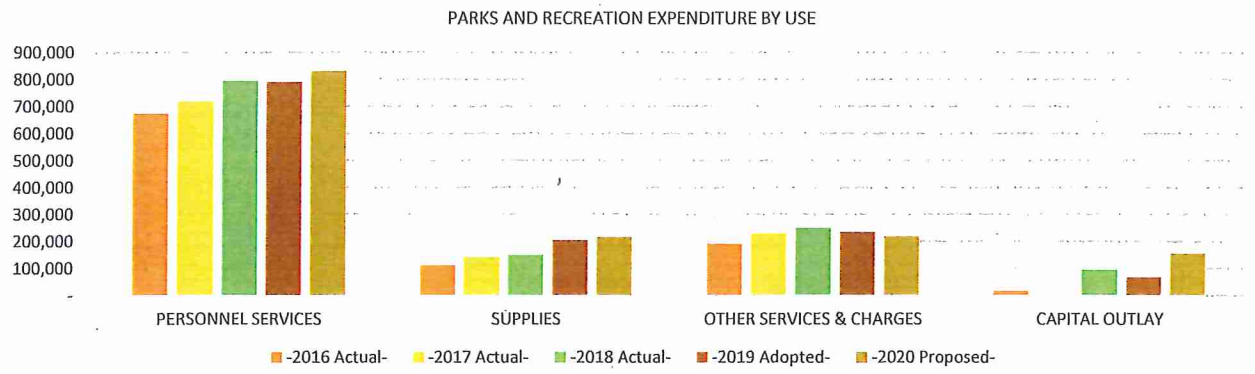
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Miles of Streets Plowed		175	175	181
Cul-de-sacs		271	275	280
Salt/Sand Purchased (tons)		960	1200	1200
Snow Removal Hours		4000	4000	4000
Full Scale Plowing Events		8 to 12	8 to 12	8 to 12

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	673,742	718,347	794,399	791,277	831,298
SUPPLIES	110,198	140,936	148,244	204,500	216,100
OTHER SERVICES & CHARGES	190,782	230,425	250,907	235,050	218,400
CAPITAL OUTLAY	15,578	-	95,150	66,200	156,000
TOTAL EXPENDITURE BY OBJECT	**990,300**	**1,089,708**	**1,288,699**	**1,297,027**	**1,421,798**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	442,893	480,811	531,530	507,044	532,244
6103	FULL TIME-REGULAR-OVERTIME	1,473	636	1,124	1,000	1,000
6105	TEMPORARY-WAGES & SALARIES	81,848	84,951	78,428	105,345	103,925
TOTAL WAGES AND SALARIES		**526,214**	**566,397**	**611,082**	**613,389**	**637,169**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	36,032	38,929	40,833	39,288	41,242
6122	FICA/MEDICARE CONTRIBUTIONS	41,674	43,517	46,849	46,924	48,743
6131	GROUP INSURANCE	58,169	52,317	68,971	68,503	73,845
6133	WORKERS COMP INSURANCE PREMIUM	11,653	17,186	26,663	23,173	30,299
TOTAL EMPLOYER CONTRIBUTIONS		**147,528**	**151,949**	**183,316**	**177,888**	**194,129**
Total PERSONNEL SERVICES		**673,742**	**718,347**	**794,399**	**791,277**	**831,298**
SUPPLIES						
OFFICE SUPPLIES						
6208	MISCELLANEOUS OFFICE SUPPLIES	731	828	501	500	600
TOTAL OFFICE SUPPLIES		**731**	**828**	**501**	**500**	**600**
OPERATING SUPPLIES						
6223	GASOLINE	14,996	14,469	18,633	17,000	19,000
6225	DIESEL FUEL	6,049	4,097	5,237	7,000	7,000
6229	SHOP MATERIALS	3,102	1,423	773	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	3,369	2,918	4,287	3,500	4,000
6249	MISCELLANEOUS OPERATING SUPPLY	28,542	30,159	22,014	35,000	30,000
TOTAL OPERATING SUPPLIES		**56,058**	**53,066**	**50,943**	**64,500**	**62,000**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	10,949	17,008	15,348	14,000	16,000
6265	ASPHALT	18,121	34,393	41,931	90,000	100,000
6269	LANDSCAPE MATERIALS	21,309	24,636	22,531	18,000	20,000
6268	IRRIGATION SUPPLIES	-	9,707	15,111	15,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**50,379**	**85,745**	**94,921**	**137,000**	**151,000**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	3,030	1,298	1,878	2,500	2,500
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**3,030**	**1,298**	**1,878**	**2,500**	**2,500**
Total SUPPLIES		**110,198**	**140,936**	**148,244**	**204,500**	**216,100**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6315	MISCELLANEOUS PROFESSIONAL SER	29,937	27,221	55,401	35,000	35,000
TOTAL PROFESSIONAL SERVICES		**29,937**	**27,221**	**55,401**	**35,000**	**35,000**
COMMUNICATION						
6321	TELEPHONE	784	784	784	800	800
6322	POSTAGE	216	81	194	100	100
6323	CELLULAR PHONES	2,864	3,561	4,325	3,500	3,500
TOTAL COMMUNICATION		**3,864**	**4,426**	**5,303**	**4,400**	**4,400**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	356	356		-	-
6334	MILEAGE REIMBURSEMENT	294	294		-	-
6335	TRAINING	1,539	1,541	528	2,000	2,500
TOTAL EMPLOYEE REIMBURSEMENTS		**2,189**	**2,191**	**528**	**2,000**	**2,500**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**	**-**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	11,957	11,644	14,308	14,000	15,000
TOTAL INSURANCE		**11,957**	**11,644**	**14,308**	**14,000**	**15,000**
UTILITIES						
6371	ELECTRIC UTILITIES	25,475	24,906	24,672	24,000	24,000
6372	WATER/IRRIGATION	14,979	12,752	9,060	13,000	11,000
6373	GAS	3,031	3,035	3,902	4,000	4,000
6374	REFUSE/RECYCLING	2,787	3,912	3,812	3,000	3,800
TOTAL UTILITIES		**46,272**	**44,604**	**41,445**	**44,000**	**42,800**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	19,098	16,178	19,176	21,000	21,000
6382	MACHINERY & EQUIPMENT REPAIR	3,225	3,328	3,612	5,000	5,000
6388	OTHER VEHICLE REPAIR	3,557	4,357	4,470	4,000	4,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**25,880**	**23,864**	**27,259**	**30,000**	**30,500**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	10,416	1,598	1,515	9,000	2,000
6416	MACHINERY RENTAL	-	63	-	500	300
6417	UNIFORM RENTAL	636	277	263	500	400
TOTAL RENTALS		**11,052**	**1,937**	**1,777**	**10,000**	**2,700**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,539	1,556	280	650	500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,539**	**1,556**	**280**	**650**	**500**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	58,092	112,982	104,607	95,000	85,000
TOTAL CONTRACTED SERVICES		**58,092**	**112,982**	**104,607**	**95,000**	**85,000**
Total OTHER SERVICES & CHARGES		**190,782**	**230,425**	**250,907**	**235,050**	**218,400**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	95,150	-	33,000
6580	OTHER EQUIPMENT	15,578	-	-	66,200	123,000
TOTAL CAPITAL OUTLAY		**15,578**	**-**	**95,150**	**66,200**	**156,000**
Total CAPITAL OUTLAY		**15,578**	**-**	**95,150**	**66,200**	**156,000**
TOTAL EXPENDITURES & OTHER FINANCING		**990,300**	**1,089,708**	**1,288,699**	**1,297,027**	**1,421,798**

FUND GENERAL

DEPARTMENT: PARK & RECREATION
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	415,089	531,530	507,044	532,244
0452	6103	FULL TIME-REGULAR-OVERTIME	636	1,124	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	84,951	1,550		
0452	6105	TEMPORARY-WAGES & SALARIES	84,951	78,428	105,345	103,925
0452	6121	PERA CONTRIBUTIONS	33,765	40,833	39,288	41,242
0452	6122	FICA/MEDICARE CONTRIBUTIONS	38,605	46,849	46,924	48,743
0452	6131	GROUP INSURANCE	48,092	68,971	68,503	73,845
0452	6133	WORKERS COMP INSURANCE PREMIUM	16,898	26,663	23,173	30,299
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	807	501	500	600
0452	6223	GASOLINE	14,469	18,633	17,000	19,000
0452	6225	DIESEL FUEL	4,097	5,237	7,000	7,000
0452	6229	SHOP MATERIALS	1,423	773	2,000	2,000
0452	6231	UNIFORMS & TURN-OUT GEAR	2,918	4,287	3,500	4,000
0452	6249	MISCELLANEOUS OPERATING SUPPLY	30,159	22,014	35,000	30,000
0452	6257	OTHER VEHICLE PARTS	17,008	15,348	14,000	16,000
0452	6265	ASPHALT	34,393	41,931	90,000	100,000
0452	6268	IRRIGATION SUPPLIES	9,707	15,111	15,000	15,000
0452	6269	LANDSCAPE MATERIALS	24,636	22,531	18,000	20,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	1,298	1,878	2,500	2,500
0452	6315	MISCELLANEOUS PROFESSIONAL SER	27,221	55,401	35,000	35,000
0452	6321	TELEPHONE	784	784	800	800
0452	6322	POSTAGE	81	194	100	100
0452	6323	CELLULAR PHONES	3,561	4,325	3,500	3,500
0452	6335	TRAINING	1,225	528	2,000	2,500
0452	6361	GENERAL LIABILITY/PROPERTY INS	11,644	14,308	14,000	15,000
0452	6371	ELECTRIC UTILITIES	24,906	24,672	24,000	24,000
0452	6372	WATER/IRRIGATION	12,752	9,060	13,000	11,000
0452	6373	GAS	3,035	3,902	4,000	4,000
0452	6374	REFUSE/RECYCLING	3,912	3,812	3,000	3,800
0452	6381	BUILDING & STRUCTURE REPAIR	16,178	19,176	21,000	21,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	3,328	3,612	5,000	5,000
0452	6388	OTHER VEHICLE REPAIR	4,357	4,470	4,000	4,500
0452	6415	OTHER EQUIPMENT RENTAL	1,598	1,515	9,000	2,000
0452	6416	MACHINERY RENTAL	63	-	500	300
0452	6417	UNIFORM RENTAL	277	263	500	400
0452	6451	MEMBERSHIP DUES	651	280	650	500
0452	6489	OTHER CONTRACTED SERVICES	99,982	89,607	75,000	85,000
0452	6540	HEAVY MACHINERY	-	95,150		33,000
0452	6550	MOTOR VEHICLES	-	17,298		-
0452	6580	OTHER EQUIPMENT	-		66,200	123,000
Total Expenditure			**1,079,455**	**1,292,547**	**1,277,027**	**1,421,798**

PERSONNEL COMPLEMENT				
Park Maintenance Worker	4.00	5.00	4.00	4.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00
Parks/Assistant PW Superintendent	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00
Parks Lead Worker	-	-	1.00	1.00
Recreation Specialist	-	-	0.50	0.50
Temporary - Parks	2.47	3.62	3.62	3.62
Parks Intern	0.50	0.34	0.34	0.34
	12.97	14.96	15.46	15.46

65406550 Heavy Machinery				
3/4 ton 4/4 Truck				33,000
3/4 Ton 4/4 Truck with plow equipment	-	36,580	-	-
1-ton truck with plow equipment	-	58,570	-	-
	-	95,150	-	33,000

6580 Other Equipment				
ATV Athletic Field Maintenance Machine	-	17,298	-	-
Kubota Tractor Attachment				31,000
Large Area Mower				92,000
3-Zero-Turn Mowers	-	-	32,400	
Chipper			33,800	
	-	17,298	66,200	123,000

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields,trails, public grounds and streetscapes.

BUDGET HIGHLIGHTS

- Asphalt: Additional $50,000 to maintain trails (Capital Maintenance Fund funded)
- Capital Equipment: Kubota Tractor Attachment - New Item - $31,000
- Capital Equipment: Replace Large Area Mower - $92,000

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vison

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of City Parks		23	23	23
Number of Athletic Fields Maintained		42	42	42
Number of Playgrounds Maintained		17	17	17
Miles of Trails Maintained		39.5	41	41
Total Acreage Mowed		121.5	123	123

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0455	6489	OTHER CONTRACTED SERVICES	13,000	15,000	20,000	-
Total Expenditure			**13,000**	**15,000**	**20,000**	**-**

6489 Other Contracted Services				
Alexandra House (Gambling Funds)	5,000	5,000	10,000	-
Family Promise Donation	3,000	-	-	-
Ramsey Foundation - Draw Park Events (Gambling Funds)	5,000	10,000	10,000	-
	13,000	15,000	20,000	-

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:

- Increase citizens knowledge of programs offered

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Average Number of People at Concert Events at Draw		205	300	500
Number of Services Provided - Alexandra House		1616	1648	1680

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES
FUNCTION: PARKS AND RECREATION

DON'T USE

Business Unit	Object Account	Description	2015 Actual	2016 Actual	2017 Adopted Budget
0461	6102	F.T. REGULAR-WAGES & SALARIES	65,722	62,603	
0461	6121	PERA CONTRIBUTIONS	5,164	4,587	
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,912	4,381	
0461	6131	GROUP INSURANCE	4,225	4,379	
0461	6133	WORKERS COMP INSURANCE PREMIUM	288	276	
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	21	12	
0461	6231	UNIFORMS & TURN-OUT GEAR	-	-	
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	140	
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	182	
0461	6321	TELEPHONE	-	-	
0461	6322	POSTAGE	-	-	
0461	6331	TRAVEL & LODGING	356	212	
0461	6334	MILEAGE REIMBURSEMENT	294	29	
0461	6335	TRAINING	316	565	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	-	-	
0461	6361	GENERAL LIABILITY/PROPERTY INS	919	-	
0461	6451	MEMBERSHIP DUES	905	776	
Total Expenditure			**83,122**	**78,142**	

DESCRIPTION OF SERVICES:

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

GOALS OF CURRENT YEAR BUDGET:

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
-
-

FUND GENERAL

DEPARTMENT: EXPENDITURE RESERVE
FUNCTION: MISCELLANEOUS/CONTINGENCY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0892	6105	TEMPORARY-WAGES & SALARIES	-	-	-	10,000
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	25,000	15,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	75,892	119,455	106,373	106,373
0892	6820	OPERATING TRANSFERS TO OTHER F	606,393	643,832		
Total Expenditure			**682,284**	**763,287**	**131,373**	**131,373**

6105 Temporary Wages & Salaries

	-	-	-	-
Presidential Primary Election	-	-	-	10,000
Health Insurance Increases	-	-	-	-
	-	-	-	10,000

Muni Center Internal Loan (Sewer Fund)	14,039	13,082	-	-
Bury Carlson Internal Loan (PIR Fund)*	-	44,520	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853
	75,892	119,455	106,373	106,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds

Excess Revenue Transfer	606,393	-	-	-
	-	-	-	-
	606,393	-	-	-

DESCRIPTION OF SERVICES:

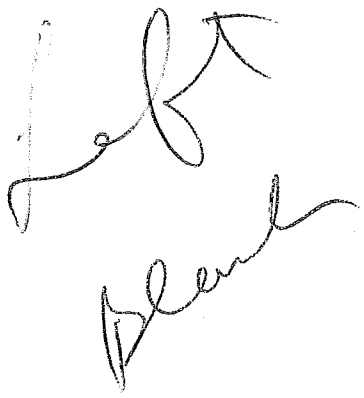
The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Minimize unbudgeted/unallocated expenses



Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-226

RESOLUTION ADOPTING THE "PROPOSED" 2020 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the General Fund as follows:

GENERAL FUND	
Revenues:	
Property Taxes	$10,658,409
Licenses and Permits	633,300
Intergovernmental Revenues	392,300
Charges for Services	665,262
Fines and Forfeitures	55,500
Other Revenues-	
Interest Earnings	100,000
Miscellaneous	21,100
Other Financing Sources	888,000
Total Revenues	$13,413,871
Operating and Capital Expenditures:	
General Government	$ 3,616,283
Public Safety	6,057,645
Public Works	2,186,772
Parks and Recreation	1,421,798
Contingency	25,000
Other Financing Uses	106,373
Total Operating and Capital Expenditures	$ 13,413,871

2) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Monday, September 30, 2019.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of September 2019.

_____
Mayor

ATTEST:

_____
City Clerk

FUND ECONOMIC DEVELOPMENT AUTHORITY **DEPARTMENT:** N/A

FUNCTION: N/A

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Requested Budget
9230	4011	CURRENT-AD VALOREM TAXES	92,287	84,583	101,663	91,413
9230	4012	DELINQUENT-AD VALOREM TAXES	467	919	-	
9230	4014	FISCAL DISPARITIES	10,591	18,824	-	
9230	4273	OTHER STATE GRANTS & AIDS		-	-	
9230	4609	OTHER MISCELLANEOUS REVENUES	53,544	3,816	-	
9230	4701	INTEREST ON INVESTMENTS	11,899	16,059	7,500	7,500
9230	4901	TRANSFER IN FROM OTHER FUNDS	9,355	-	-	
Total Revenue			**178,142**	**124,202**	**109,163**	**98,913**

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Requested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-	-	-	
9230	6105	TEMPORARY-WAGES & SALARIES	1,205	1,435	2,000	2,000
9230	6121	PERA CONTRIBUTIONS	-	-	-	
9230	6122	FICA/MEDICARE CONTRIBUTIONS	82	120	153	153
9230	6131	GROUP INSURANCE	-	-	-	
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	7	10	10
0130	6246	MARKETING	6,495	4,150	30,000	30,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	13,307	15,261	19,000	19,000
9230	6304	LEGAL FEES	-	-	-	
9230	6315	MISCELLANEOUS PROFESSIONAL SER	60,658	27,889	53,000	43,000
9230	6322	POSTAGE	71	-	-	
9230	6323	CELLULAR PHONES	-	-	-	
9230	6331	TRAVEL & LODGING	126	347	1,000	1,000
9230	6335	TRAINING	89	511	1,000	1,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	822	511	1,000	750
9230	6371	ELECTRIC UTILITIES	-	-	-	
9230	6439	OTHER MISCELLANEOUS	206,910	-	-	-
9230	6451	MEMBERSHIP DUES	1,370	1,370	2,000	2,000
9230	6452	SUBSCRIPTIONS	-	-	-	-
Total Expenditure			**291,140**	**51,601**	**109,163**	**98,913**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

- Enhance Business Retention and Expansion Program
- Increase number of jobs
- Increase retail base
- Reduce the amount of land owned by City for development

		2016	2017	2018	2019
Sale of ALL City owned land (acres)		32.87	3	8	3
Employment		6521	6,758	6900	7,100
Unemployment Rates		3.5%	3.10%	3.5%	3.50%

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-227

RESOLUTION ADOPTING THE "PROPOSED" 2020 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$91,413
Interest Earnings	7,500
Total Revenues	$98,913
Operating and Capital Expenditures:	
Personal Services	$ 2,163
Supplies	49,000
Services and Charges	47,750
Total Operating and Capital Expenditures	$98,913

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

City Clerk

CC Regular Session **7. 1. A.**

Meeting Date: 09/24/2019

By: Sean Sullivan, Community Development

Information

Title:

~~Consider Site Selection Options for New Hotel Concept~~ - This case was moved from the Consent Agenda (4.17) to the regular agenda as item 7.01A.

Purpose/Background:

The purpose of this case is to review a conceptual site plan for a potential hotel in The COR on land owned by the City.

The City has been approached by a hotel developer interested in a project in Ramsey. This is a different hotel developer on a different site than a similar hotel reviewed in early 2019. The previous hotel concept is still considering a project in Ramsey. The Developer is requesting some high level site selection and site layout feedback. This step is an optional step in the process as a precursor to the City's Purchase Agreement process. This phase is intended to ensure alignment between the Planning Commission, Economic Development Authority (EDA), and City Council in an attempt to avoid project coordination issues with future steps.

Notification:

Notification is not required.

Observations/Alternatives:

The project is being proposed as a four story hotel with a ground level restaurant and outdoor patio. The Developer is considering a portion of the parcel located on the south side of Sunwood Drive between Stonebrook Academy and Northstar Marketplace (Coborns-Anchored Retail Center). The site is currently guided for retail in The COR Zoning District.

The project only needs half of the parcel. Staff has been having internal discussions about preferred sites, and is generally comfortable with either.

Eastern Half of Parcel

- The site is generally flat and square
- There are minimal encumbrances to the parcel
- This site would be the easiest to develop compared to the western half of the parcel
- Development of this site would leave a more challenging parcel remaining to develop (see below for more detail)

Western Half of Parcel

- The site is generally flat but not square
- The site contains a public well, which would allow parking, but not building within a 50 foot radius
- There are previous environmental findings (soil) that have been mitigated, but continue to show up in environmental reports
- The project could be a nice frame to the Zeolite Street/Sunwood Drive Intersection across from Northstar Marketplace

Both the EDA and Planning Commission have reviewed the concepts and support it on either side of the site. This project is very preliminary in nature but Staff wanted to be sure that the City Council was kept in the loop of this

potential project in the COR and to give an opportunity to show general support for the concept before a formal Purchase Agreement is offered.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The Planning Commission and EDA believe this is a worthy project for this parcel, and is generally comfortable with either alternative site selection. The intent for this evening is high level; does the City Council desire this project to get to the finish line? If so, Staff will chart out the necessary approval process moving forward. This is not intended to be an exhaustive site plan review.

Action:

Motion to confirm the consensus of the Planning Commission and EDA that the City is generally supportive of both site concepts for further evaluation.

Attachments

Site Location Map

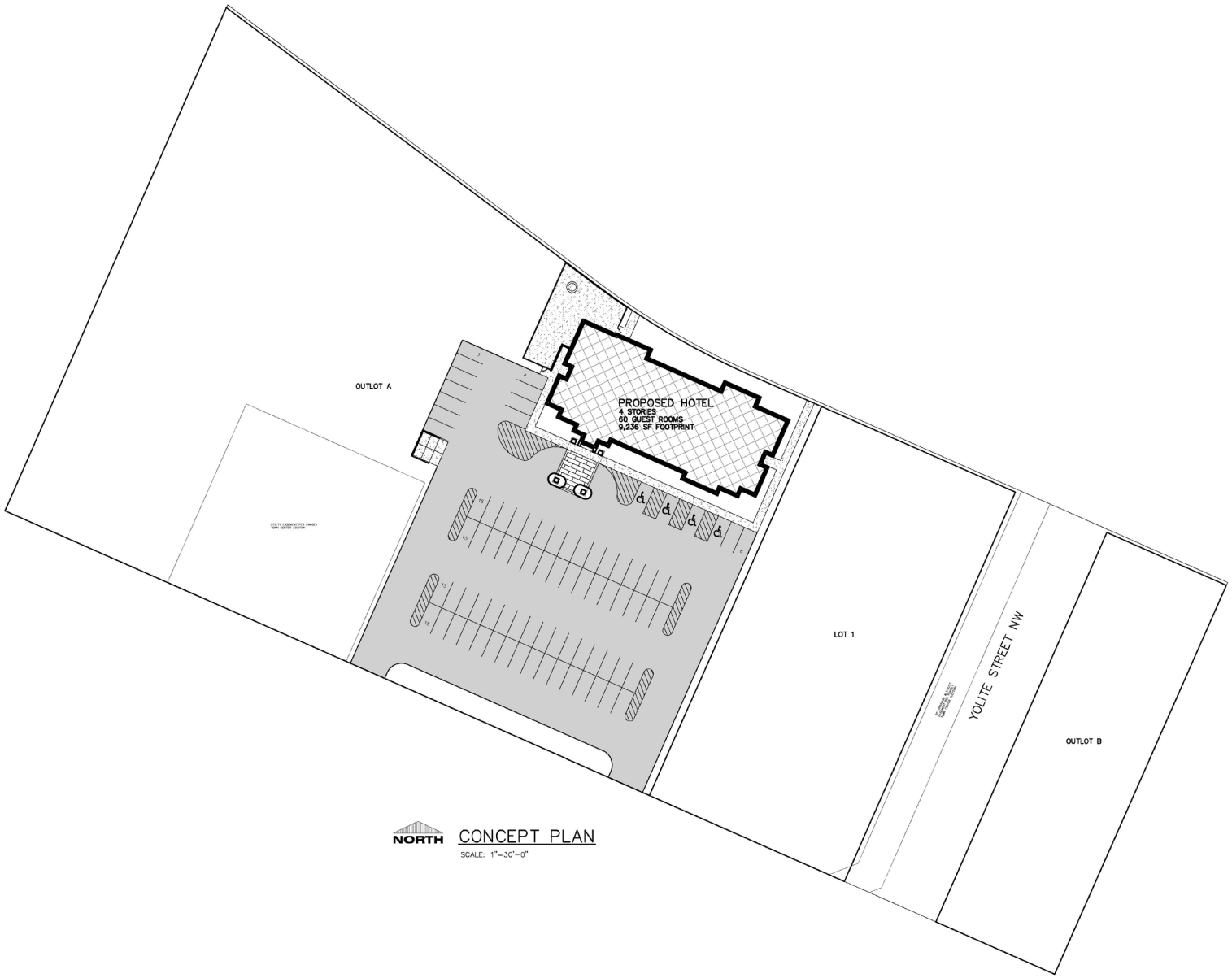
Concept 1

Concept 2

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/17/2019 10:32 AM
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Sean Sullivan		Started On: 09/17/2019 07:56 AM
Final Approval Date: 10/09/2019		

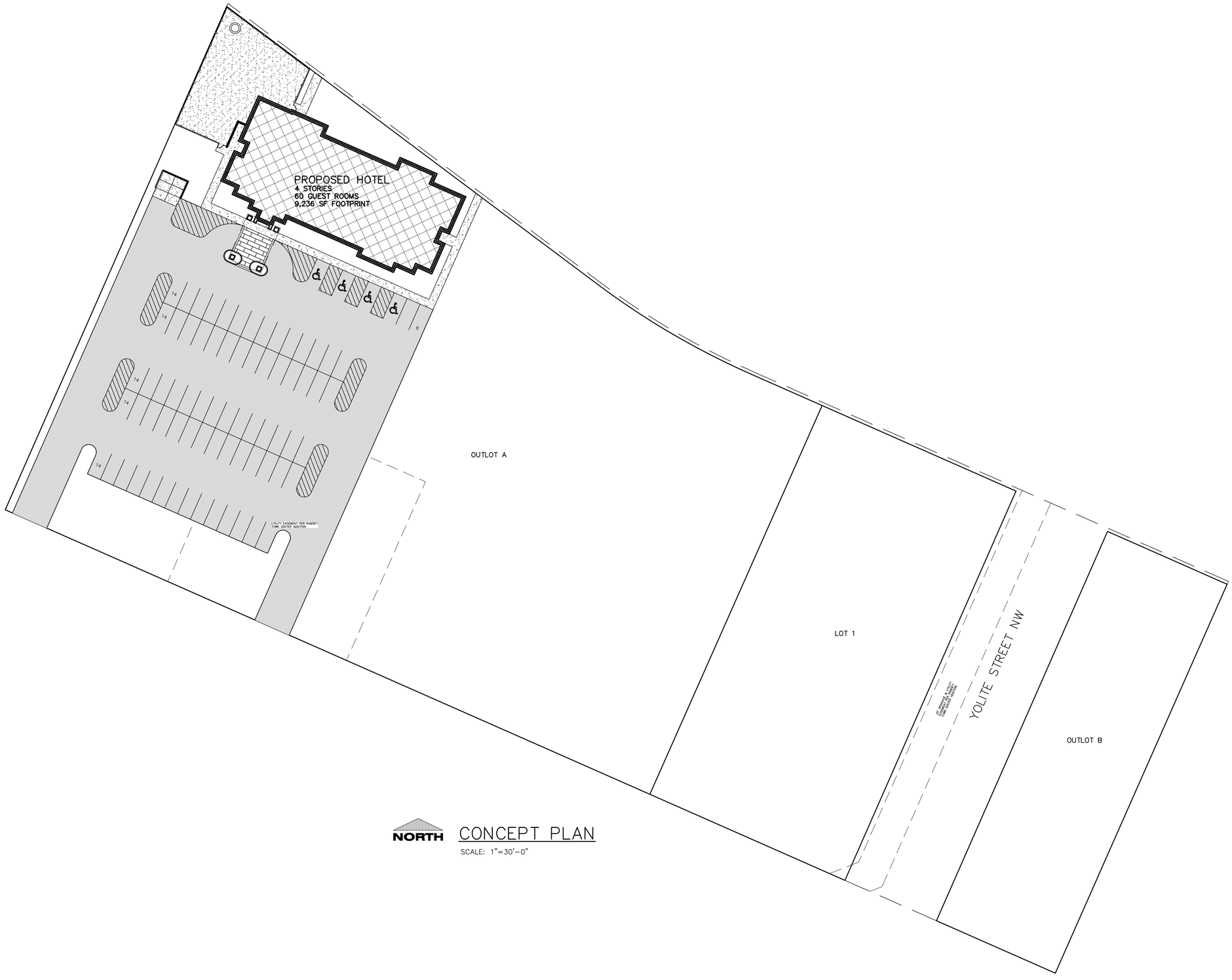
Sunwood/Zeolite Hotel Concept



CONCEPT PLAN

SCALE: 1"=30'-0"

SITE PLAN



CONCEPT PLAN

SCALE: 1"=30'-0"

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 2.**

Meeting Date: 09/24/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-233 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-233 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements.

Background:

Two un-lined stormwater ponds were constructed as part of the Ramsey Town Center (RTC) 9th Addition in the early 2000's, allowing infiltration of stormwater runoff into the underlying soils. The original developer walked away from RTC 9 th Addition before it was complete. CentraHomes is now completing this private residential development.

Based on current stormwater management and wellhead protection standards, infiltration of stormwater is prohibited in Wellhead Protection Areas, which encompasses all of RTC 9th Addition, including the two ponds. Staff is therefore proposing to line the two ponds in RTC 9th Addition to prevent infiltration.

While CentraHomes was developing their plans, Staff asked what their costs would be to line the ponds in hopes of executing a reimbursement agreement with them to complete the work all at one time. In order for CentraHomes to obtain quotes, they needed plans for the pond lining improvements. City Staff developed plans and provided them to CentraHomes. Unfortunately, their quotes were significantly higher than the engineer's estimate based on the plans prepared in-house. Attached is a copy of the plans prepared by City Staff.

Staff is requesting authorization to bid the project this fall/winter in anticipation of receiving good bids based on the time of year and on bidding more than one drainage improvement project at the same time.

Notification:

Bids will be advertised in the Anoka Union Herald on September 27, 2019 following Council approval.

Observations/Alternatives:

Observations: Lining the ponds will protect the source aquifer for the City's municipal water supply system.
Alternatives: Alternative #1: Motion to adopt Resolution #19-233 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements.

Alternative #2: Motion to deny adoption of Resolution #19-233 at this time.

Funding Source:

The estimated cost for the improvements is $85,000. Project costs are proposed to be split evenly between Stormwater Management and Stormwater Utility Funds.

Recommendation:

Staff recommends alternative #1. Based on discussions at their September 17th regular meeting, the Public Works Committee recommends alternative #1.

Action:

Motion to adopt Resolution #19-233 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements.

Attachments

Resolution 19-233

IP1906 Plans

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Bruce Westby		Started On: 09/17/2019 06:57 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-233

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR IMPROVEMENT PROJECT #19-06, RAMSEY TOWN CENTER 9TH ADDITION POND LINING IMPROVEMENTS

WHEREAS, the two stormwater ponds constructed with the Ramsey Town Center 9th Addition were constructed without lining materials, allowing infiltration of stormwater runoff into the underlying soils; and

WHEREAS, current stormwater management and wellhead protection standards prohibit the infiltration of stormwater into Wellhead Protection Areas, which encompasses both ponds within Ramsey Town Center 9th Addition; and

WHEREAS, the City Engineer has completed plans and specifications for constructing pond lining improvements in both ponds to comply with current stormwater management and wellhead protection standards..

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer for the making of such improvements, and authorizes the advertisement of bids for the same improvements as City Improvement Project #19-06.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

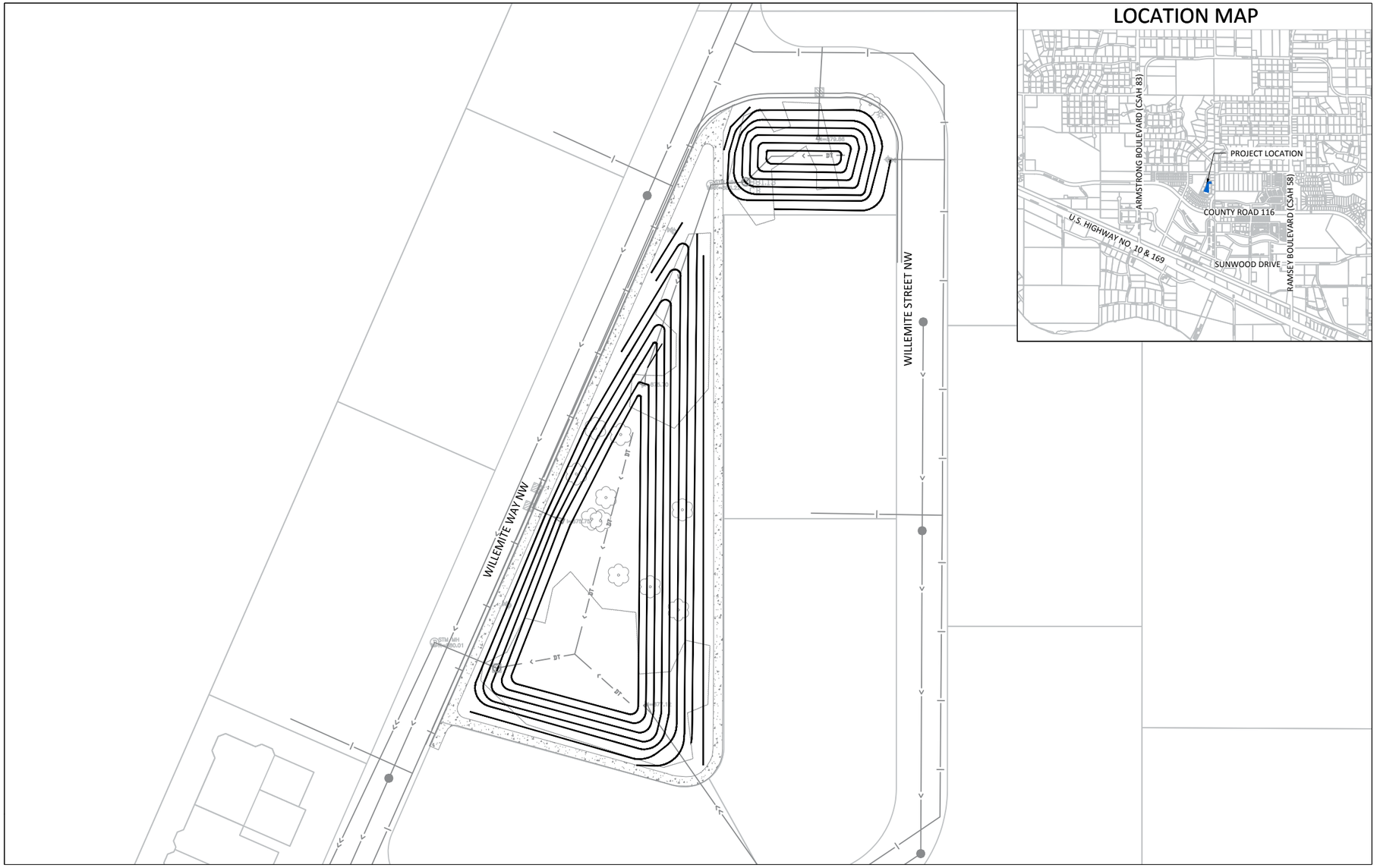
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
RTC 9TH POND LINING IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 19-06


WILLEMITE STREET NW
WILLEMITE WAY NW
ST
ST
ST

STATEMENT OF ESTIMATED QUANTITIES

19-06 RTC 9TH POND LINING IMPROVEMENTS

ITEM NO.	NOTE	MNDOT NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY
1		2021.501	MOBILIZATION	LS	1
2		2101.511	CLEARING & GRUBBING	LS	1
3		2104.501	REMOVE SEWER PIPE (4" DRAINTILE)	LF	260
4		2104.521	SALVAGE & INSTALL PIPE STORM SEWER	LF	64
5		2104.523	SALVAGE & INSTALL PIPE APRON	EA	4
6		2104.523	SALVAGE & INSTALL CASTING	EA	2
7	1	2105.501	COMMON EXCAVATION (EV)	CY	945
8		2105.604	GEOMEMBRANE SYSTEM (GEOSYNTHETIC CLAY LINER)	SY	1,951
9		2105.604	GEOTEXTILE FABRIC TYPE IV	SY	86
10	1	2105.607	GRANULAR EMBANKMENT (CV)	CY	638
11		2501.515	15" RC PIPE APRON	EA	2
12		2501.602	TRASH GUARD FOR 15" RC PIPE APRON	EA	2
13		2503.511	15" RC PIPE SEWER, DESIGN 3006 CLASS III	LF	26
14	5	2503.602	CONNECT TO EXISTING STORM SEWER	EA	2
15		2511.501	RANDOM RIP RAP CLASS III	CY	20
16		2573.53	STORM DRAIN INLET PROTECTION	EA	7
17	3	2574.508	FERTILIZER TYPE 3	LB	135
18	2	2575.502	SEED MIXTURE 33-261	LB	25
19	4	2575.511	MULCH MATERIAL TYPE 1	TON	0.14
20		2575.519	DISK ANCHORING	ACRE	0.14
21		2575.523	EROSION CONTROL BLANKET CATEGORY 3	SY	2,464
22		2575.605	SEEDING	ACRE	0.64

NOTE:

1. EV TO CV CONVERSION FACTOR = 1.2.
2. SEED MIXTURE 33-261 APPLICATION RATE OF 35 LB/ACRE.
3. FERTILIZER TYPE 3 APPLICATION RATE OF 200 LB/ACRE.
4. MULCH MATERIAL TYPE 1 APPLICATION RATE OF 2 TON/ACRE.
5. MANHOLE CORING AND GROUTING IS INCIDENTAL TO PAY ITEM.
6. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

DATE	REVISION

May 01, 2019 - 3:27pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\RTC 9th Pond Lining 19-06\Plan Drawings\19-06 Cover & Notes.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer
Date 5/1/19 Lic. No. 40116

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	5/1/19
CHECKED BY:	BRW	FILE No.	19-06

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STATEMENT OF ESTIMATED QUANTITIES

RTC 9TH POND LINING IMPROVEMENTS
CITY PROJECT NO. 19-06
CITY OF RAMSEY, MINNESOTA

0 15 30 45
SCALE (FEET)

N

SALVAGE CASTING

WILLEMITE WAY NW

SALVAGE PIPE APRON

PROTECT B618 CONCRETE CURB & GUTTER (TYP.)

SALVAGE PIPE APRON

SALVAGE STORM SEWER PIPE (40 LF)

REMOVE 4" DRAINTILE
(200 LF)

SALVAGE PIPE APRON

SALVAGE STORM SEWER PIPE (16 LF)

PROTECT CONCRETE SIDEWALK (TYP.)

SALVAGE CASTING

REMOVE 4" DRAINTIL
(60 LF)

SALVAGE PIPE APRON

SALVAGE STORM SEWER PIPE (8 LF)

WILLEMITE STREET NW

LEGEND

- LINER EXTENTS
- REMOVE PIPE
- SALVAGE PIPE
- SALVAGE CASTING
- SALVAGE PIPE APRON
- REMOVE TREE
- REMOVE TREE AREA

DATE	REVISION

May 01, 2019 - 3:27pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\RTC 9th Pond Lining 19-06\Plan Drawings\19-06 Existing Conditions & Removals.dwg

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Engineer
Date 5/1/19 Lic. No. 40116

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CHECKED BY:	BRW	FILE No.	19-06

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS & REMOVALS

RTC 9TH POND LINING IMPROVEMENTS
CITY PROJECT NO. 19-06
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 6 SHEETS

0 15 30 45
SCALE (FEET)

INSTALL SALVAGED CASTING
CONNECT TO STORM MANHOLE (CORE DRILL)
INV. 874.90

10' - 15" RCP @ 1.00%

INSTALL 15" PIPE APRON W/TRASH GUARD
INV. 875.00

WILLEMITE WAY NW

INSTALL SALVAGED PIPE APRON INV. 875.75

INSTALL SALVAGED PIPE APRON INV. 875.70

INSTALL SALVAGED STORM SEWER PIPE (40 LF)

INSTALL SALVAGED CASTING
CONNECT TO STORM MANHOLE (CORE DRILL)
INV. 876.50

16' - 15" RCP @ 9.38%

INSTALL 15" PIPE APRON W/TRASH GUARD
INV. 878.00

INSTALL SALVAGED PIPE APRON INV. 877.12

INSTALL SALVAGED STORM SEWER PIPE (16 LF)

GEOSYNTHETIC CLAY LINER (1,556 SY)
INSTALL TO 879 ELEVATION.
PLACE 1 FOOT OF COVER MATERIAL OVER LINER
PER SPECIFICATIONS.

GEOSYNTHETIC CLAY LINER (395 SY)
INSTALL TO 883 ELEVATION.
PLACE 1 FOOT OF COVER MATERIAL OVER LINER
PER SPECIFICATIONS.

SALVAGE STORM SEWER PIPE (8 LF)

INSTALL SALVAGED PIPE APRON INV. 879.86

WILLEMITE STREET NW

LEGEND

- EXISTING 1' CONTOUR
- PROPOSED 1' CONTOUR
- INSTALL STORM PIPE
- INSTALL CASTING
- INSTALL PIPE APRON
- POND LINER AREA

NOTE:
EXCAVATE 1-FOOT BELOW FINISH GRADE TO LIMITS SHOWN FOR GEOSYTHETIC LINER. LINER IS TO BE PLACED PER SPECIFICATION AND MANUFACTURER RECCOMENDATION.
1-FOOT OF CLEAN MATERIAL MEETING SPECIFICATIONS IS REQUIRED TO BE PLACED ON THE LINER. NO CONSTRUCTION EQUIPMENT IS TO BE PLACED ON LINER WITHOUT COVER MATERIAL.
IF SALVAGED MATERIAL FROM ON-SITE IS USED, IT MUST BE CLEAN OF ALL DEBRIS.

DATE	REVISION

May 01, 2019 - 3:28pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\RTC 9th Pond Lining 19-06\Plan Drawings\19-06 Proposed Grading.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer
Date 5/1/19 Lic. No. 40116

DESIGNED BY: JJF	
DRAWN BY: JJF	DATE: 5/1/19
CHECKED BY: BRW	FILE No. 19-06

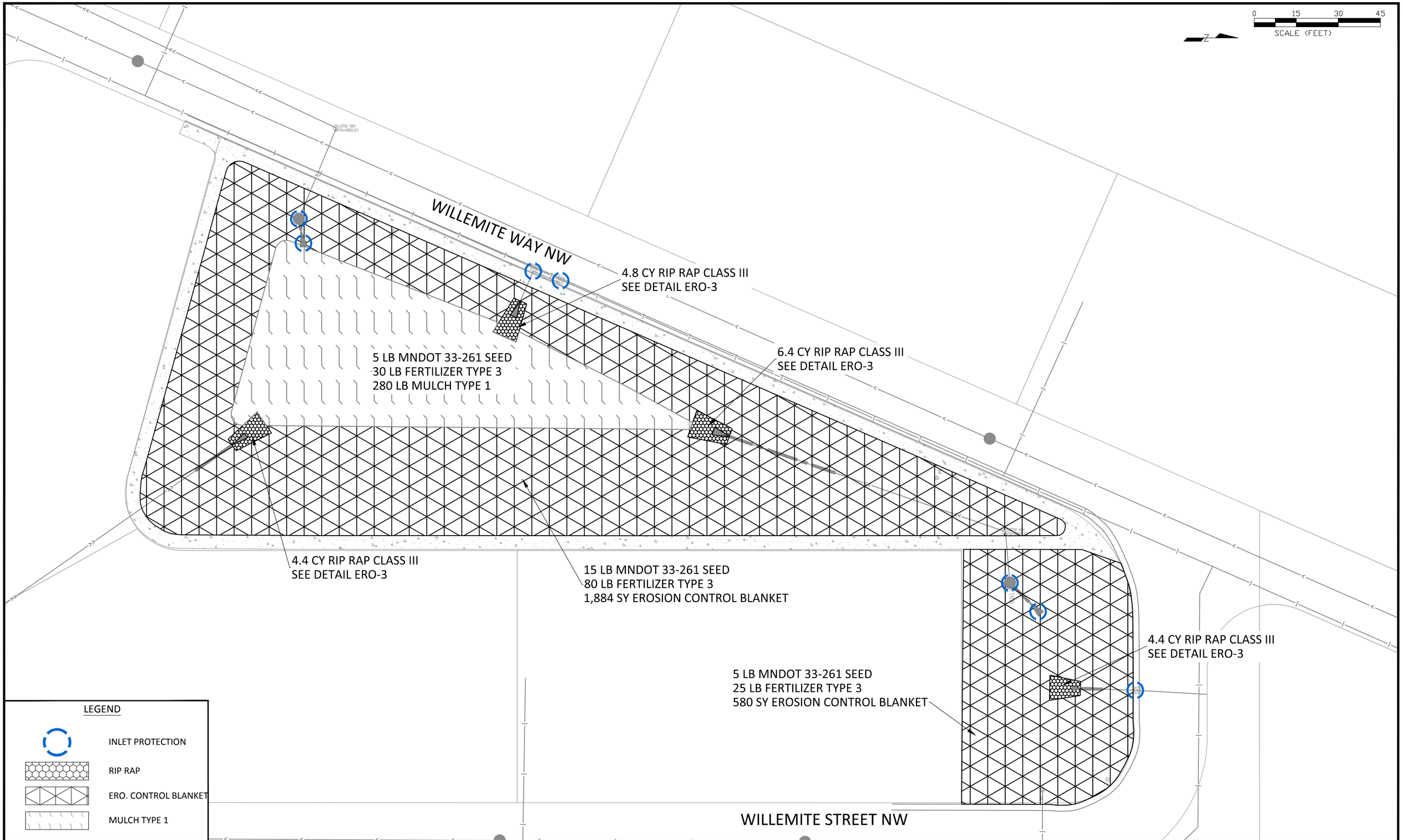
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROPOSED GRADING

RTC 9TH POND LINING IMPROVEMENTS
CITY PROJECT NO. 19-06
CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 6 SHEETS



DATE	REVISION

May 01, 2019 - 3:28pm
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Engineer
Date 5/1/19 Lic. No. 40116

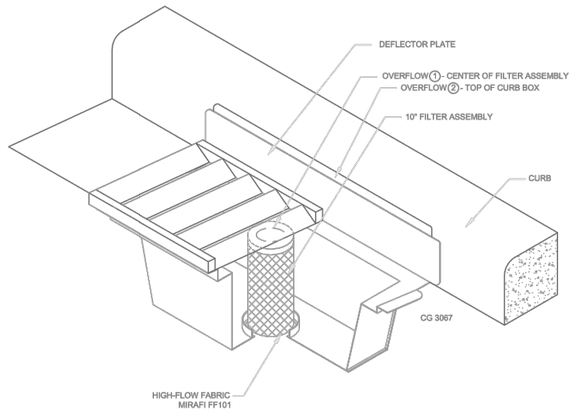
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 5/1/19
CHECKED BY:	BRW	FILE No. 19-06

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RESTORATION

RTC 9TH POND LINING IMPROVEMENTS
CITY PROJECT NO. 19-06
CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 6 SHEETS

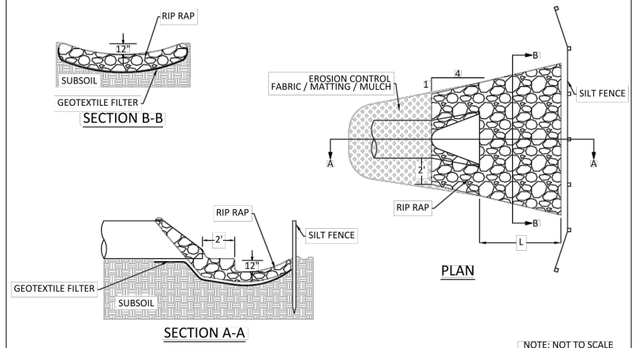


INLET PROTECTION – WIMCO OR EQUAL

N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	INLET PROTECTION
		CITY PLATE No. ER0–2



NOTE: NOT TO SCALE

NOTES:

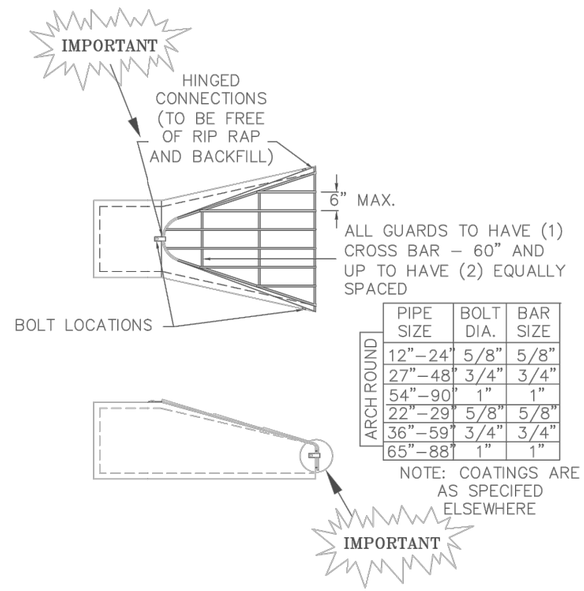
1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

RIP RAP AT RCP OUTLETS			
DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	19.6	4.4
15	8	20.8	4.8
18	10	25.6	6.4
21	10	27.4	7.1
24	12	33.4	9.2
27	12	35.2	9.9
30	14	41.6	12.3
36	16	50.5	15.8
42	18	57.8	18.7
48	20	66.5	22.2

RIP RAP AT RCP-A OUTLETS			
SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
22	10	25.6	6.1
28	12	33.2	8.5
36	14	41.5	11.2
43	16	50.5	14.3
51	18	57.5	16.9
58	20	65.2	19.8

APPROVED:		STANDARD DETAILS:
9 – 2016	City of RAMSEY	RIP–RAP
		CITY PLATE No. ER0–3

NOTE:
GUARDS MUST BE INCORPORATED ON ALL INSTALLATIONS EXCEPT WHERE SPECIFICALLY ALLOWED OTHERWISE BY THE CITY ENGINEER.

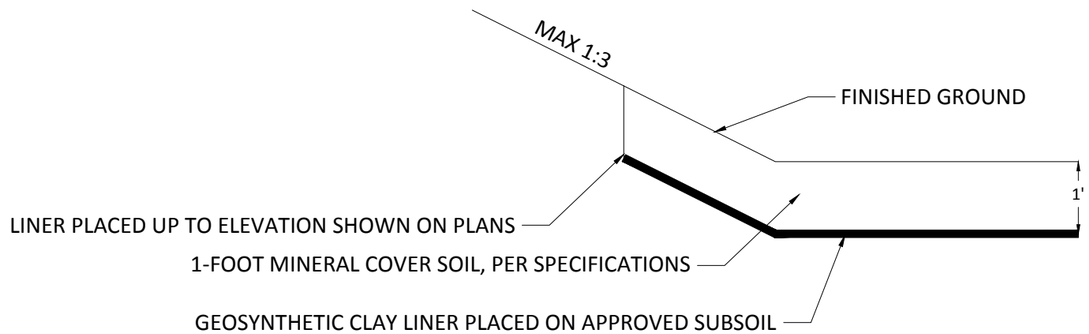


	PIPE SIZE	BOLT DIA.	BAR SIZE
ARCH ROUND	12"–24"	5/8"	5/8"
	27"–48"	3/4"	3/4"
	54"–90"	1"	1"
	22"–29"	5/8"	5/8"
	36"–59"	3/4"	3/4"
	65"–88"	1"	1"

NOTE: COATINGS ARE AS SPECIFED ELSEWHERE

APPROVED:		STANDARD DETAILS:
2 – 2006	City of RAMSEY	TRASH GUARD
		CITY PLATE No. ST0–8

POND LINER DETAIL



EXCAVATION BELOW FINISHED GRADE PAID AS COMMON EXCAVATION (EV).
1-FOOT COVER SOIL PAID AS GRANULAR EMBANKMENT (LV).

ALL OVERLAPPING, SEAMING MATERIALS, GCL COLLARS REQUIRED FOR STRUCTURES NECESSARY FOR PLACEMENT OF GCL PER MANUFACTURER AND SPECIFICATIONS IS INCIDENTAL.

DATE	REVISION

May 01, 2019 - 3:28pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\RTC 9th Pond Lining 19-06\Plan Drawings\19-06 Cover & Notes.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer
Date 5/1/19 Lic. No. 40116

DESIGNED BY:	
JJF	
DRAWN BY: JJF	DATE: 5/1/19
CHECKED BY: BRW	FILE No. 19-06

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

DETAILS

RTC 9TH POND LINING IMPROVEMENTS
CITY PROJECT NO. 19-06
CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 6 SHEETS

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 3.**

Meeting Date: 09/24/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-234 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-234 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements.

Background:

The property owner at 15639 Hedgehog Street informed Staff in 2018 that stormwater runoff from Hedgehog Street and 156th Lane NW runs through a ditch on their property but lately the runoff is extending outside the easement area to within about 10 feet of the back door. The property owner inquired what the City could do to help prevent stormwater runoff from ponding in their back yard.

City Staff collected topographic survey data in late 2018 and early 2019, and prepared plans, specifications and cost estimates for a drainage improvement project that includes re-grading the existing drainage swale along the south property line of 15639 Hedgehog Street, directly across from 156th Lane NW. The ditch and proposed grading improvements are located within an existing drainage easement that front several properties in the area. The City will not need to acquire easements to complete this work. A copy of the plans are attached to this case for reference.

Notification:

Following Council approval, bids will be advertised in the Anoka Union Herald on September 27, 2019.

Observations/Alternatives:

Observations: Staff anticipates receiving good bids due to bidding the project this fall/winter, and due to bidding more than one drainage improvement project at the same time. Construction is proposed to be substantially complete this fall or winter, with completion occurring by June 30, 2020. **Alternatives:** Alternative #1: Motion to adopt Resolution #19-234 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements.

Alternative #2: Motion denying adoption of Resolution #19-234 at this time.

Funding Source:

The Engineer's estimate of project costs is $22,000. Project costs will be split evenly between the Stormwater Management and Stormwater Utility Funds.

Recommendation:

Staff recommends alternative #1. Based on discussions at their September 17th regular meeting, the Public Works Committee recommends alternative #1.

Action:

Motion to adopt Resolution #19-234 approving plans and specifications and authorizing advertisements for bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements.

Attachments

Resolution 19-234

IP1910 Plans

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Bruce Westby		Started On: 09/17/2019 07:00 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-234

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR IMPROVEMENT PROJECT #19-10, HEDGEHOG STREET DRAINAGE IMPROVEMENTS

WHEREAS, drainage improvements are needed east of the intersection of Hedgehog Street and 156th Lane NW to contain stormwater runoff within the public drainage easement; and

WHEREAS, the City Engineer has completed plans and specifications for the purpose of advertising for bids for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer for the making of such improvements, and authorizes the advertisement of bids for the same improvements as City Improvement Project #19-10.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
HEDGEHOG STREET DRAINAGE IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 19-10

LOCATION MAP

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 5 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	NOTES & DETAILS
3	EXISTING CONDITIONS & REMOVALS
4	GRADING
5	RESTORATION

DRAFT

LEGEND

LIGHT POLE	EASEMENT
TREE	RIGHT OF WAY
TREE	ELECTRIC
SHRUB	OVERHEAD ELECTRIC
SIGN	GAS
VALVE	TELECOMMUNICATIONS
UTILITY PEDESTAL	STORM SEWER
HAND HOLE	SANITARY SEWER
REMOVE TREE	WATERMAIN
3'X2' CATCH BASIN	SAWCUT PAVEMENT
MANHOLE	TREE LINE
INLET PROTECTION	FENCE
HYDRANT	LANDSCAPING
VALVE	RETAINING WALL
	5' CONTOUR LINE
	1' CONTOUR LINE
	SILT FENCE
	SURM. CONCRETE CURB & GUTTER
	B618 CONCRETE CURB & GUTTER
	SEEDING AREA
	RIP RAP

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
CITY OF RAMSEY

57095 LIC. NO.

DATE ---

DATE	REVISION

SHEET 1 OF 5 SHEETS

0 50 100 150
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

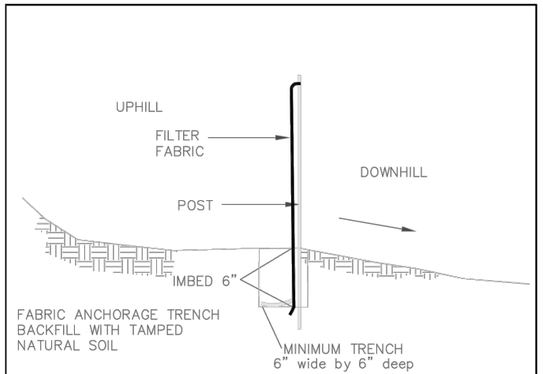
NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

Sep 17, 2019 - 3:50pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11)\Plan Drawings\19-10 Plan Drawings\19-10 Cover & Notes.dwg

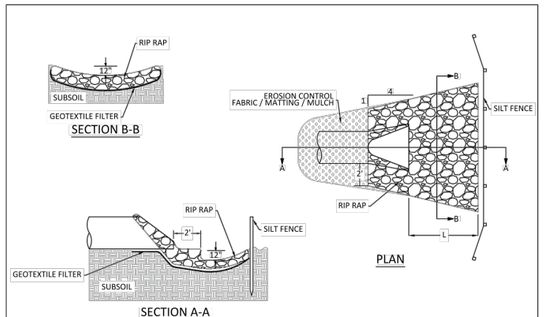
19-10 ESTIMATD QUANTITIES			
ITEM NO.	**ITEM**	**UNIT**	**ESTIMATED QUANTITY**
1	Mobilization (10%)	LS	1
2	Clearing & Grubbing	ACRE	0
3	Common Excavation	CY	205
4	Random Rip Rap Class III	CY	2
5	Geotextile Fabric Type IV	SY	4
6	Silt Fence, Type MS	LF	40
7	Topsoil (2")	CY	115
8	Seeding	ACRE	0
9	Seed Mixture MnDOT 25-131	LBS	40
10	Fertilizer Type III	LBS	35
11	Erosion Control Blanket Category III	SY	1,560



SILT FENCE DETAIL

NO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: SILT FENCE
		CITY PLATE No. ERO–1



NOTE: NOT TO SCALE

NOTES:

1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

RIP RAP AT RCP OUTLETS			
DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	19.6	4.4
15	8	20.8	4.8
18	10	25.6	6.4
21	10	27.4	7.1
24	12	33.4	9.2
27	12	35.2	9.9
30	14	41.6	12.3
36	16	50.5	15.8
42	18	57.8	18.7
48	20	66.5	22.2

RIP RAP AT RCP-A OUTLETS			
SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
22	10	25.6	6.1
28	12	33.2	8.5
36	14	41.5	11.2
43	16	50.5	14.3
51	18	57.5	16.9
58	20	65.2	19.8

APPROVED: 9 – 2016	City of RAMSEY	STANDARD DETAILS: RIP–RAP
		CITY PLATE No. ERO–3

CONSTRUCTION NOTES:

1. CV TO LV CONVERSION FACTOR = 1.3
2. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

DATE	REVISION

Sep 17, 2019 - 3:50pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11)\Plan Drawings\19-10 Plan Drawings\19-10 Details & Notes.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date: _____ Lic. No. 57095

DESIGNED BY:	
JJF	
DRAWN BY: JJF	DATE: 9/17/19
CHECKED BY: JJF	FILE No. 19-10

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

NOTES & DETAILS

HEDGEHOG STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-10
CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 5 SHEETS

15639

CONSTRUCTION LIMITS

DRAINAGE & UTILITY EASEMENT

PROTECT TREE

CLEAR & GRUB TREES (0.11 ACRES)

15599

8131

HEDGEHOG STREET

0 20 40 60
SCALE (FEET)

N

LEGEND

- EX. TREE
- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- TELECOMMUNICATIONS
- GAS
- ELECTRIC
- D&U EASEMENT
- CONSTRUCTION LIMITS
- EDGE PAVEMENT
- TREE REMOVAL AREA

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK

Date ------ Lic. No. 57095

DESIGNED BY: JJF		
DRAWN BY: JJF	DATE: 9/17/19	
CHECKED BY: JJF	FILE No. 19-10	

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS & REMOVALS

HEDGEHOG STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-10
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 5 SHEETS

Sep 17, 2019 - 3:50pm
C:\Engineering\AutoCad Dwg\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11)\Plan Drawing\19-10 Plan Drawing\19-10 Existing Conditions & Removals.dwg

15639

15599

8131

HEDGEHOG STREET

CONSTRUCTION LIMITS

DRAINAGE & UTILITY EASEMENT

886.52
TIE IN SWALE

BP= 0+00.00

PI= 0+36.89

PI= 1+05.02

PI= 2+73.22

EP= 3+23.41

887 886 885 884 883 882 881

1.52% 1.00% 1.05% 1.45%

0+00 1+00 2+00 3+00 4+00 5+00 5+23

885.00
GRADE BREAK

884.00
GRADE BREAK

882.00
GRADE BREAK

880.08
MATCH

PROTECT TREE

4' X 8'
RIP RAP CLASS III (2 CY)

SILT FENCE

0 20 40 60
SCALE (FEET)

N

LEGEND

- PR. MAJOR CONTOUR
- PR. MINOR CONTOUR
- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- CONSTRUCTION LIMITS
- DRAINAGE ARROW
- RIP RAP
- PR. SILT FENCE

DATE	REVISION

Sep 17, 2019 - 3:50pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11)\Plan Drawings\19-10 Plan Drawings\19-10 Grading.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

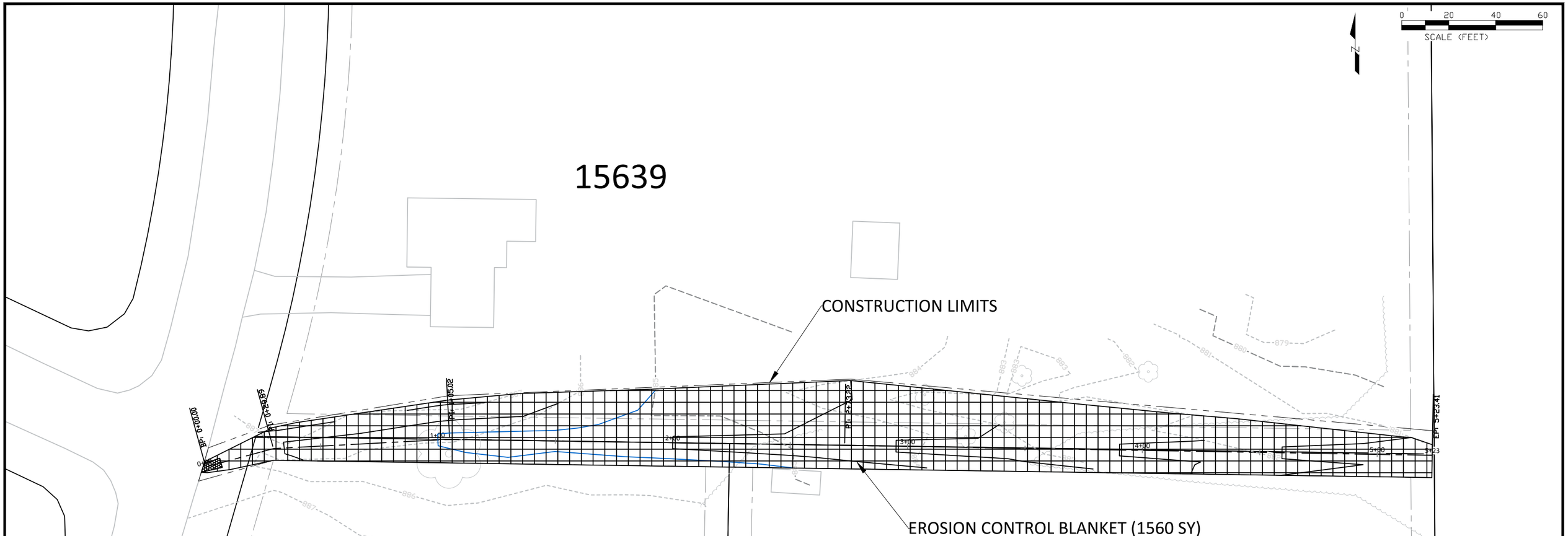
JOE FERIANCEK
Date ------ Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	9/17/19
CHECKED BY:	JJF	FILE No.	19-10

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

GRADING

HEDGEHOG STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-10
CITY OF RAMSEY, MINNESOTA



SEEDING AREA: 0.32 ACRES

FERTILIZER TYPE 3	(100 LB/ACRE)	35 LBS.
MNDOT SEED MIX 25-131	(120 LB/ACRE)	40 LBS.
EROSION CONTROL BLANKET CATEGORY III		1,560 SY

NOTE:

1. RESTORATION AREAS ARE SHOWN IN A GENERAL MANNER ONLY.
2. RESTORE ALL DISTURBED AREAS WITH 2" TOPSOIL, MNDOT SEED MIX 25-131, AND EROSION CONTROL BLANKET CATEGORY 3 UNLESS OTHERWISE NOTED.
3. STOCKPILING OF ANY SALVAGED TOPSOIL USED IS INCIDENTAL TO THE TOPSOIL PAY ITEM.
4. CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL TREES AND SHRUBS WHICH ARE NOT CALLED OUT FOR REMOVAL.

LEGEND

- EX. TREE
- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- T — TELECOMMUNICATIONS
- G — GAS
- E — ELECTRIC
- D&U EASEMENT
- CONSTRUCTION LIMITS
- EDGE PAVEMENT
- ERO. CONTROL BLANKET

DATE	REVISION

Sep 17, 2019 - 3:51pm
C:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11)\Plan Drawing\19-10 Plan Drawing\19-10 Restoration.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date ------ Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	9/17/19
CHECKED BY:	JJF	FILE No.	19-10

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RESTORATION

HEDGEHOG STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-10
CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 5 SHEETS

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 4.**

Meeting Date: 09/24/2019

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #19-242 Approving Temporary Contracted Inspection Assistance with Rum River Construction Consultants

Purpose/Background:

The purpose of this case is to authorize a professional services contract with Rum River Construction Consultants on a temporary basis to supplement our current professional services contract with Inspectron, Inc. These professional services are utilized for plan review and inspections for Building Permits. This is a budget neutral activity. The activity is funded by fees charged for services on Building Permits. Activity level is extremely high at the moment due to large commercial/industrial projects and recent storm damage to homes. Unfortunately, the City has tapped all available resources from the current vendor and additional assistance is necessary at this point.

This is estimated to be approximately 20 hours a week. There are no minimum hours required. If workload does not dictate need, hours will not be scheduled.

For this activity, the City sets the following metrics.

- Respond to phone and email inquiries same day (at least to acknowledge receipt of inquiry)
- Residential Permits issued within 2 weeks
- Commercial Permits issued within 4 weeks
- Inspections available within 48 hours of request

Throughout the later summer months, Staff was slightly above these metrics. However, as the quality construction season nears its end, Developers and Builders are working quickly to get footings in ground before frost conditions. This requires several weeks of plan design and review and several weeks of site preparation before that can happen.

Notification:

Notification is not required.

Observations/Alternatives:

This year is proving to be a very successful year for commercial industrial projects.

- Under Construction
    - Ace Solid Waste Transfer Station Expansion
    - M & G Trailer
    - Ramsey Storage Center
- In Review
    - Anderson Dahlen
    - Delta ModTech
    - Name Brand Self Storage
    - Sapphire Apartments

- Suite Living Assisted Living and Memory Care
- West Armstrong Retail

As noted above, the City charges a fee for service for plan review and inspections. In order to adequately provide this service in a timely manner, Staff recommends that additional inspection assistance is warranted and needed at this time. This temporary, contracted solution allows the City to be flexible and prudent with expenses related to plan review and inspections.

Staff expects an elevated service need for the next 60 days. Additionally, by entering into a professional services contract with Rum River Construction Consultants, Staff will be able to react more quickly in the future with these needs. The contract with Rum River Construction Consultants would remain secondary to Inspectron, Inc., the City's primary contracted inspection service.

Rum River Construction Consultants is based in Princeton, MN and provides similar services in multiple communities, including Nowthen, MN. The Owner of this firm, Andy Schreder, is a former Inspector with the City of Ramsey and is familiar with our processes and procedures. The firm also offers Saturday service for customers, if the City so desires.

Funding Source:

This expense is funded through fees for service collected with the Building Permit. Expenses would not exceed revenue collected for the service. Based on Staff Review of similar service providers, $75 is an average charge per hour.

Recommendation:

Staff recommends approval of a professional services contract with Rum River Construction Consultants to supplement existing contracted inspections with Inspectron, Inc.

Action:

Motion to adopt Resolution #19-242 approving professional services contract with Rum River Construction Consultants.

Attachments

Proposed Contract

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:44 PM
Form Started By: Tim Gladhill		Started On: 09/18/2019 03:19 PM
Final Approval Date: 09/19/2019		

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AGREEMENT FOR BUILDING OFFICIAL SERVICES

This Agreement for Building Official Services (the "Agreement") is entered into on this_____ day of _____, 2019, by and between the City of Ramsey (the "Municipality") and Rum River Ventures, LLC DBA Rum River Construction Consultants (the "Contractor").

RECITALS

WHEREAS, the Municipality is in need of professional services to fulfill the needs of their building inspection services pursuant to Minn. Stat. § 326B.133; and

WHEREAS, Contractor has substantial experience as a Building Official and providing building department inspection services implementing the State Building Code and is otherwise qualified to assist the Municipality on an as needed basis for the same; and

WHEREAS, the Municipality desires to contract with Contractor to act as a Building Official and/or provide building inspection services for the Municipality; and

WHEREAS, Contractor is engaged in an independent business and has complied with all federal, state, and local laws regarding business permits and licenses of any kind that may be required to carry out said business and the tasks as set forth in this Agreement; and

WHEREAS, Contractor is an independent contractor and may be engaged to perform the same or similar activities for other municipalities during the term of this Agreement, and that Contractor shall not work solely on behalf of Municipality.

NOW, THEREFORE, for the reasons set forth above, and in consideration of the mutual promises and covenants made herein, it is agreed as follows:

I. Services. Contractor shall provide services to the Municipality on an as requested basis for the prices set forth on Exhibit A attached hereto (the "Services"). Contractor shall perform the Services in the capacity of a Certified Building Official, at the direction of the Chief Building Official, under Minn. Stat. § 326B.133, in accordance with the Minnesota State Building Code, applicable Municipality Ordinances, and applicable Minnesota law. The Municipality understands that all transportation expenses incurred in the course of performing the Services shall be the responsibility of the Municipality. Contractor reserves the right to change the prices and services offered on Exhibit A from time to time, and shall provide the Municipality 30 days written notice in advance of any such changes. Municipality agrees that in the course of performing the Services, Contractor is acting as a public official on the Municipality's behalf.

II. Term. This Agreement shall commence on the date first written above and shall continue through the end of calendar year 2019. At that time, a renewal with updated services and compensation terms will be completed, and the Agreement shall automatically renew on a yearly basis until or unless terminated as specified below.

III. Performance. Contractor shall maintain licenses by the State of Minnesota as a Certified Building Official and by the Minnesota Pollution Control Agency as a Certified Inspector for on-site septic systems. Contractor shall perform the Services in a manner consistent with that of a reasonable and prudent Building Official. Contractor shall maintain an adequate set of records in Municipality property files of all dates, types, and results of permits as required when inspecting permitted work. If any work is requested outside of the scope of the services set forth in Exhibit A, such work shall not commence until Contractor and the Municipality agree to the terms, scope, price, and other details in writing (including via electronic mail). Such additional work shall still be subject to the terms and conditions of this Agreement.

IV. Duties and Powers of Building Official. As provided by Minnesota Administrative rules 1300.0110, the Municipality and Building Official hereby appoint Rum River Construction Consultants and its employees as Subd. 2. Deputies, and extend the Duties and Powers of Building Official while providing services for the City of Ramsey.

V. Independent Contractor. Contractor shall perform the Services as an independent contractor and agent of the Municipality, and not as an employee. No withholdings or deductions shall be made from payments due to the Contractor. Contractor shall not be eligible for benefits, workers compensation, or unemployment benefits. To the extent allowable by law, Contractor may subcontract the performance of certain administrative or other duties under the Agreement.

VI. Insurance. During the entire term of this Agreement, Contractor shall maintain the following insurances and will provide the Municipality of evidence of the same upon request: (1) Commercial general liability insurance coverage with a policy limit of at least $1,500,000 per occurrence; (2) Business automobile liability coverage with a total liability limits of at least $1,500,000; and (3) Workers' compensation insurance. If Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance, Contractor may provide a written statement of exemption specifying the particular provision of Minn. Stat. § 176.041 that exempts Contractor from having to carry such coverage. If Contractor is required by law to carry workers' compensation insurance, Contractor shall, at the time of execution of this Agreement, furnish evidence satisfactory to the Municipality that Contractor maintains or is exempt from maintaining insurance coverage pursuant to the terms of this Agreement.

VII. Amendments. Any alterations, variations, modifications, or changes of any provisions of this Agreement shall only be valid when they have been reduced to writing and signed by Municipality and Contractor.

VIII. Regulatory Compliance. Contractor shall abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Contractor is responsible. Contractor shall procure, at Contractor's expense, all permits, licenses, or other rights required for the provision of the Services. Any violation of federal, state, or local laws, statutes, ordinances, rules or regulations, as well as loss of any applicable license, permit, or certification by Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle Municipality to terminate this Agreement effective as of the date of such violation, failure, or loss.

IX. Data Practices Compliance. Contractor will have access to data collected or maintained by the Municipality to the extent necessary to perform Contractor's obligations under this Agreement. Contractor agrees to maintain all data obtained from the Municipality in the same manner as the Municipality is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Municipality. Upon termination of this Agreement, Contractor agrees to return all data pertaining to Municipality business within 30 days of Agreement termination.

X. Termination. Either party may terminate this Agreement by providing written notice to the other party 60 days prior to the termination. In the event of a material breach by either party, the Agreement may be terminated with 10 days written notice to the other party. In the event Municipality elects to terminate based upon an alleged material breach of the Agreement by Contractor, Contractor shall have 10 days (or the least amount of time reasonably necessary if longer than 10 days) to cure the breach.

XI. Billing and Payment. Invoices shall be submitted periodically (customarily on a monthly basis) and are due and payable within 30 days of receipt by Municipality. Past due balances shall accrue interest at a rate of 1.0% per month (or the maximum rate of interest permitted by law, if less).

XII. Choice of Law and Venue. This Agreement is being executed in and is intended to be performed in the State of Minnesota, and shall be construed and enforced in accordance with Minnesota law. The parties hereto consent and agree that any legal action arising from or related to the Agreement shall be venued in Anoka County District Court, State of Minnesota.

XIII. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

XIV. Merger. The Parties acknowledge and represent that no promise or representation not contained in this Agreement has been made to them, and acknowledge and represent that this Agreement contains the entire understanding between the Parties and contains all terms and conditions between them.

XV. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, the use of facsimile, email, or other electronic medium shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

MUNICIPALITY

By: _____

Its: _____

Second Signature (if required by Municipality)

By: _____

Its: _____

CONTRACTOR

By: _____

Its: _____

Exhibit A
Services

- **Building Inspection Services and Additional Requested Work.**
  - On call and as needed general building inspection services during normal business hours will be billed at a rate of $75.00 per hour at the direction of the Chief Building Official.
  - Optional services including Plan Review (whether completed while in the City or remotely) and SSTS inspections are available at a rate of $75.00 per hour at the direction of the Chief Building Official.
  - Inspections and/or other meetings requested outside of normal business hours, M-F 8:00 am to 4:30 pm will be billed at a rate of $97.00 per hour, 1-hour minimum will apply. These terms can also be applied to emergency disaster response and the evaluation of buildings after natural or manmade disasters.
  - **Transportation Costs.** Municipality will provide transportation to meetings and site inspections within the Municipality at no cost to the Contractor.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 5.**

Meeting Date: 09/24/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-235 Authorizing Metropolitan Council Water Efficiency Grant Program Application

Purpose/Background:

The Metropolitan Council is offering grants from $2,000 to $50,000 to municipal water suppliers to help increase water efficiency by lowering the cost for residents to purchase and install products that reduce water use including toilets, washing machines, and irrigation sprinklers and controllers.

Municipalities may use these grant funds to fund rebates to residents who replace inefficient water-using devices with approved devices that use substantially less water, or for irrigation system audits. The Metropolitan Council administered a water efficiency grant program during the 2015 - 2017 biennium using $500,000 from the Clean Water Fund, which yielded an estimated total savings of 52 million gallons of water per year.

This grant program requires that products be labeled by the U.S. Environmental Protection Agency's WaterSense program or, in the case of washing machines, by the U.S. Department of Energy's Energy Star program. Grant funds can only be used for appliance replacement, not for first-time purchases for new developments.

Municipalities are responsible for developing and operating their own rebate programs. The grant funds will cover 75% of program costs, with a required 25% local match of which residents must pay a portion of the cost for any device or water use audit they purchase.

Grant applications will be accepted through September 30, 2019. Required application information includes:

- Rebate or grant program design and work plan
- Proposed examples of communications to property owners
- Requested total grant amount
- Estimated annual amount of water saved by the applying municipality
- Details about the program and the grant application.

Notification:

Notifications are not required for this application.

Observations/Alternatives:

Observations:
This grant funding opportunity seems to be a perfect fit for the City of Ramsey for several reasons.

The Environmental Policy Board's (EPB) 2017 - 2019 Work Plan includes a tactic to "Extend the longevity of drinking water supply by reducing demand on groundwater" and specifies as a key outcome, the development of incentives and/or programs to promote water conservation. If successful in obtaining grant funds, the funds could be used to purchase smart controllers and/or soil moisture sensors that could be available for existing water customers that have older, in-ground irrigation systems without these technologies. The EPB discussed this grant program on August 19 th and supported an application. Attached is a copy of the draft EPB meeting minutes.

This grant could help the City to significantly reduce peak demand on our municipal water supply system during summer months, which would allow the City to run fewer wells in the summer thereby helping to minimize manganese concentrations all summer long.

Reducing water consumption would also allow the City to delay, or possibly omit, the installation of new water supply wells in the future, saving a considerable amount of money.

In 2017, the Metropolitan Council analyzed water use data from the 94 twin cities metropolitan communities that used groundwater for their municipal water supply systems and that had a large residential sector. When considering total population growth through 2040, residential water demand, peak summer to winter ratio, and estimated number of new wells through 2040, they determined that the City of Ramsey ranked 19th in water use per capita out of the 94 communities.

In 2018, the City partnered with the Metropolitan Council on their 2018 Water Efficiency Potential project. This partnership focused on how Ramsey could maximize economic benefits from various residential-based water conservation efforts. Having just recently completed that project should help Ramsey score well on an application for the Water Efficiency Grant Program.

City Staff attended an informational workshop on the Water Efficiency Grant Program in August. Based on what was learned at the workshop, Staff has developed a framework for an incentive/rebate program, which will be presented to the City Council this evening. This program will be included in the grant application, which must be submitted by September 30, 2019.

Alternatives:
Alternative #1: Motion to adopt Resolution #19-235 authorizing an application for up to $50,000 from the Metropolitan Council Water Efficiency Grant Program.

Alternative #2: Motion denying adoption of Resolution #19-235 at this time.

Funding Source:
The grant funds will cover 75% of program costs, with a required 25% local match of which residents must pay a portion of the cost for any device or water use audit they purchase. Staff proposes to pay for the local match from the City's water enterprise fund, with the remainder to reimbursed by payments from residents for any device or water use audit they purchase. Staff will expand on this during our presentation at the Council meeting.

Recommendation:
Staff recommends alternative #1.

Based on discussions at their August 19th regular meeting, the Environmental Policy Board recommends alternative #1.

Based on discussions at their September 17th regular meeting, the Public Works Committee recommends alternative #1.

Action:

Motion to adopt Resolution #19-235 authorizing an application for up to $50,000 from the Metropolitan Council Water Efficiency Grant Program.

Attachments

Resolution 19-235

Water Efficiency Grant Program Guidelines

Draft EPB Meeting Minutes

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/19/2019 03:34 PM
Form Started By: Bruce Westby		Started On: 09/17/2019 07:07 AM
Final Approval Date: 09/19/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-235

RESOLUTION AUTHORIZING METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM APPLICATION

WHEREAS, the City of Ramsey owns and maintains a municipal water supply system which is essential to the quality of life, health and welfare of City residents and businesses; and

WHEREAS, the City of Ramsey currently relies on groundwater as the sole source of its municipal water supply system; and

WHEREAS, the City of Ramsey is planning to construct two new municipal water supply system groundwater wells to accommodate planned growth in the next ten years; and

WHEREAS, Minnesota Statutes 473.1565 directs the Metropolitan Council to undertake planning activities that emphasize conservation, inter-jurisdictional cooperation, and long-term sustainability; and

WHEREAS, the Metropolitan Council received an allocation of the Clean Water Funds to assist local units of government by helping property owners pay for water saving audits and/or more water efficient appliances to conserve water; and

WHEREAS, the primary objective of the Water Efficiency Grant Program is to assist local units of government to conserve water to ensure long-term groundwater sustainability; and

WHEREAS, this grant program is consistent with the goals and objectives of the City's Strategic Action Plan; and

WHEREAS, the City has the capability to adequately fund its local cost share for this grant program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes staff to apply for up to $50,000 in funding from the Metropolitan Council's Water Efficiency Grant Program by September 30, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Metropolitan Council
Water Efficiency Grant Program

Overview
The Metropolitan Council (Council) will implement a water efficiency grant program effective September 30, 2019 to June 30, 2022. Grants will be awarded on a competitive basis to municipalities that manage municipal water systems. The Council will provide 75% of the program cost; the municipality must provide the remaining 25%. Municipalities will use the combined Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of $2,000 and a maximum of $50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2019 Session Law
> $375,000 the first year and $375,000 the second year are for the water demand reduction grant program to encourage municipalities in the metropolitan area to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies. Fiscal year 2020 appropriations are available until June 30, 2021, and fiscal year 2021 appropriations are available until June 30, 2022.

Grant Program Goal
The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember
- The applying municipality must be a water supplier
- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Combined Council and municipality funds cannot pay for 100% of an eligible activity's cost
- A portion of each eligible activity's cost must be paid by the property owner
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding
The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (MCES) and will be funded with $750,000 appropriated by the 2019 Minnesota Legislature. Grant applications will be reviewed and ranked by the MCES Water Supply Planning Unit staff.

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water.

Grants will be awarded to municipalities in amounts ranging from $2,000 to $50,000 for providing rebates or grants to property owners. Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 75% of approved program amounts. The municipality must provide the remaining 25% of the program cost. Municipality rebates or grants are eligible for reimbursement on device replacements conducted September 30, 2019 through June 30, 2022.

Here is an example showing the grant funding design:

Metropolitan Council Grant Amount	**$15,000**
Municipality Match	$5,000
Municipality Grant/Rebate Program Total	$20,000

Eligibility

Per legislative language, the grant program is limited to municipalities in the seven-county metropolitan area.

Municipalities eligible per above must apply to participate and, if approved, sign a standard Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by MCES)
- Verify purchase of devices to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible water efficiency devices consist of the following:

- Toilet replacement with a US EPA WaterSense labeled toilet
- Irrigation controller replacement with a US EPA WaterSense labeled controller
- Clothes washing machine replacement with an US DOE Energy Star labeled clothes washing machine
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
- Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program

Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

- Applicants must be municipal water suppliers
- Municipalities will submit MCES supplied application form by September 30, 2019. Required information includes:
    - the municipality's rebate or grant program design and work plan
    - proposed examples of communications to property owners
    - requested total grant amount
    - estimated annual amount of water saved by the applying municipality

- Application form is available at: https://metrocouncil.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx
- Submit competed application to: brian.davis@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards and provide grant agreements by December 2, 2019.

Proposal Selection Criteria

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipalities that are supplied 100% with groundwater
- Municipalities with identified water supply issues in Master Water Supply Plan Community Profiles or Local Water Supply Plans
- Municipalities' ratio of peak monthly water use to winter monthly water use
- Municipalities' average residential per capita water use
- The order in which applications are received and until grant funds are completely committed

Funding Process and Reporting Requirements

- Utilizing forms provided by MCES, the following information must be reported on a quarterly basis:
    - Number, type and amount of rebates or grants provided to property owners, along with each property address
    - Estimated annual gallons of water saved per device installation
    - Municipality matching funds disbursed
    - Number of unmet funding requests from property owners, if any
- Upon review and confirmation of the above information, MCES will process a grant payment in the amount of 75% of approved total rebates or grants for the reporting period.
- MCES will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the grant period.

Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet: http://www.epa.gov/WaterSense/product_search.html

- Irrigation controller replacement with a US EPA WaterSense labeled controller: https://www.epa.gov/watersense/product-search

- Clothes washing machine replacement with an US DOE Energy Star labeled clothes washing machine: https://www.energystar.gov/productfinder/product/certified-clothes-washers/results

- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body https://www.epa.gov/watersense/product-search

- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program https://www.epa.gov/watersense/find-pro

Reporting Example

Community	Property Street Address	Property Type	Device Replaced	Cost per Device	# of Devices	Rebate or Grant per Device	Est. Annual Water (Gal) Saved Per Device	Total Rebate or Grant	Municipality Contribution	Eligible Grant Amount
Anytown	652 Silvis St	Residential	Clothes Washer	$624.60	1	$150.00	3,000	$150.00	$37.50	$112.50
Anytown	1952 Ingram Way	Residential	Irrigation Controller	$199.99	1	$100.00	8,800	$100.00	$25.00	$75.00
Anytown	630 Gibbons Ave	Residential	Clothes Washer	$599.90	1	$150.00	3,000	$150.00	$37.50	$112.50
Anytown	4424 Barriger Blvd	Residential	Toilet	$168.00	1	$50.00	4,000	$50.00	$12.50	$37.50

5.02: Consider Opportunity to Apply for Grant Funding for Water Efficiency

City Planner Anderson presented the staff report. He stated that the Metropolitan Council is offering grants from $2,000 to $50,000 to municipal water suppliers to help increase water efficiency in their communities by lowering the cost for residents to purchase and install products that reduce water use including toilets, washing machines, and irrigation sprinklers and controllers. Municipalities may use grant funds to fund rebates to residents who replace inefficient water-using devices with approved devices that use substantially less water, or for irrigation system audits. The Metropolitan Council administered a water efficiency grant program during the 2015-2017 biennium using $500,000 from the Clean Water Fund, which yielded an estimated total savings of 52 million gallons of water per year. This grant program requires that products be labeled by the U.S. Environmental Protection Agency's WaterSense program or, in the case of washing machines, by the U.S. Department of Energy's Energy Star program. Grant funds can only be used for appliance replacement, not for first-time purchases for new developments. Municipalities are responsible for developing and operating their own rebate programs. The grant funds will cover 75 percent of program costs, with a required 25 percent local match of which residents must pay a portion of the cost for any device or water use audit they purchase. Grant applications will be accepted through September 30, 2019. Staff would propose that the local 25 percent match come from the City's water enterprise fund, with a portion being reimbursed by payments from residents for any device or water use audit they purchase.

Councilmember Musgrove asked the anticipated dollar amount of the grant.

City Planner Anderson stated that staff has not attempted to begin a grant application or an outline of what the program would look like.

Board Member Covart stated that the Board work plan identified attempting to incentivize water and irrigation efficiency and asked if this program would be similar to the rebate program Elk River has.

City Planner Anderson stated that staff has not yet attempted to draft a program but confirmed that other cities including Elk River and Plymouth have similar programs. He noted that staff could reach out to cities that have participated in a rebate program in the past to gain input.

Motion by Board Member Covart and seconded by Board Member Bernard to recommend that the City Council authorize staff to prepare and submit an application for water efficiency grant funds from the Metropolitan Council.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Covart, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Hiatt.

DRAFT