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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 22, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley

Members Absent: None

Also Present: Community Development Director Timothy Gladhill
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
City Planner Chris Anderson
City Planner McGuire Brigl
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:01 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Mayor LeTourneau noted that it has been requested to remove Item 5.08 from the Consent Agenda to be considered as Item 7.00.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, Menth, and Riley. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda as revised to remove Item 5:08:

- 5.01: Receive September 2019 Financial Reports – General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period Ending September 30, 2019
- 5.03: Approve the following Meeting Minutes:
 - 1) City Council Special Work Session dated March 19, 2019
 - 2) City Council Special Session dated May 7, 2019
 - 3) City Council Work Session dated September 24, 2019
 - 4) City Council Regular Session dated September 24, 2019
 - 5) City Council Work Session dated October 8, 2019
 - 6) City Council Regular Session dated October 8, 2019
- 5.04: Approve Rental Licenses
- 5.05: Approve Canceling the December 24, 2019 City Council Work Session and Regular Meeting
- 5.06: Adopt Resolution #19-256 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2019 through October 16, 2019
- 5.07: Adopt Resolution #19-253 Approving Code Enforcement Action Plan at 6336 Highway 10 NW
- 5.08: ~~Adopt Resolution #19-257 Approving an Accessory Structure Agreement with 17710 Tonto Street NW; Case of Sean and Amie O'Neill~~ This item was removed from the Consent Agenda to be considered as Item 7.00
- 5.09: Adopt Resolution #19-260 Authorizing Partial Payment #1 to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Crackseal Improvements
- 5.10: Adopt Resolution #19-262 Approving River Walk Village Subgrant Agreement and Restrict Covenants; Case of Don Kveton
- 5.11: Adopt Resolution #19-263 Approving Revised Site Plan for Sunflower Ridge
- 5.12: Adopt Resolution #19-258 Hiring a Fall Seasonal Public Works Maintenance Worker

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, and Musgrove. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.00: Adopt Resolution #19-257 Approving an Accessory Structure Agreement with 17710 Tonto Street NW; Case of Sean and Amie O’Neill

City Planner Anderson reviewed the staff report and recommendation to adopt Resolution #19-257 approving an accessory structure agreement for a detached accessory structure at 17710 Tonto Street NW contingent upon review as to legal form by the City Attorney.

Mayor LeTourneau summarized that this application would meet the City code requirements, but the additional agreement is in an attempt to avoid future issues.

City Planner Anderson confirmed that this agreement would help to ensure that there are not issues that arise with future property owners as to how the space could be used.

Councilmember Heinrich stated that she would be interested to hear from the applicants as to how the space will be used.

Amy and Sean O’Neil, 17710 Tonto Street NW, explained that she is an interior designer and artist. She stated that this space would be used for her to complete projects. She explained that she gets very dirty during that process and wanted the shower to prevent her from tracking those materials into her home and personal shower.

Councilmember Heinrich thanked Mrs. O’Neil for that information. She confirmed that those types of projects can be messy and tracked through the home. She asked if the applicant has any intent to use this area as living quarters.

Mrs. O’Neil replied that they will not be using this space as living quarters.

Councilmember Musgrove asked if this space would be heated.

Mrs. O’Neil confirmed that it would be heated and noted that they are still working with the electrician to determine if that would be gas or electric. She confirmed that either option would be permitted appropriately.

Councilmember Musgrove asked if the City record would specify that this could not include any of the other classification items.

City Planner Anderson stated that those comments can be put on the permit but noted that the accessory structure agreement is a legal document that would be recorded against the property.

Mrs. O’Neil stated that if they were to sell their property in the future, they would be taking the studio with them and would not leave it on the property.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #19-257 Approving an Accessory Structure Agreement for a Detached Accessory Structure that

Includes a Bathroom and Art Studio Space on the Property Located at 17710 Tonto Street NW and Declaring Terms of the Agreement, contingent upon review as to legal form from the City Attorney.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Heinrich, Musgrove, and Riley. Voting No: None.

7.01: Adopt Ordinance #18-03 Rezoning Property from R-1 Residential (MUSA) to Public; Case of Brookside Elementary School (Administrative Correction)

City Planner Anderson reviewed the staff report and recommendation to adopt ordinance #18-03 approving the rezoning of the subject property from R-1 Residential (MUSA) to Public. The new elementary school that has been constructed on the property is an important community asset.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance #18-03 Amending Section 117-90 “MAP” of Chapter 117 of the City Code of Ramey, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Menth	aye
Councilmember Riley	aye
Councilmember Musgrove	aye
Mayor LeTourneau	aye

Motion carried.

7.02: Review Community Development Commissions and Authorities (Planning Commission, EPB, and EDA)

Community Development Director Gladhill reviewed the staff report, providing a broad overview of Ramsey’s Community Development Commissions and Authorities as a lead-in to a series of work plans to be approved by the City Council.

Councilmember Musgrove asked for additional input on the City Code and its relation to the Boards and Commissions.

Community Development Director Gladhill stated that each Board or Commission have guidance in City Code that are in alignment with State Statutes that may exist.

Councilmember Musgrove asked for input on the HRA which was dissolved and how the process happened.

Community Development Director Gladhill explained that the City previously had a Housing Redevelopment Authority, which began as an offshoot of the EDA. He stated that the Board was never a separate Board but was composed of City Councilmembers. He explained that ultimately it was determined that there was a duplication of services and things were streamlined to dissolve that group and instead work through the EDA and City Council.

Councilmember Heinrich asked for additional details about how many members of the Boards could be non-residents of Ramsey.

Community Development Director Gladhill explained that 3/5 of any Board needs to be Ramsey residents. He used an example of a business owner in Ramsey or a business owner that has specific knowledge on the topic. He noted that the City does not have to appoint non-residents. He noted that the discussion will come forward to a future worksession discussion prior to appointments to Boards and Commissions.

Councilmember Riley asked why the Park and Recreation Commission was not listed.

Community Development Director Gladhill noted that the case included community development Boards and Commissions and therefore Park and Recreation Commission was not included. He noted that the intent was to provide background information for additional cases before the Council tonight.

7.03: Adopt Resolution #19-254 Approval of 2020 EDA Work Plan

Community Development Director Gladhill reviewed the staff report and recommendation from the EDA to adopt Resolution #19-254 approving the 2020 EDA work plan as presented.

Councilmember Riley stated that the EDA Work Plan pulls almost directly from the City Council Strategic Plan, focusing on economic development efforts.

Councilmember Musgrove asked is some of the measures and metrics are able to be found on the City website.

Community Development Director Gladhill confirmed that the Work Plan could be placed on the EDA webpage if desired.

Councilmember Musgrove asked if the measurable outcome metrics are available online.

Community Development Director Gladhill did not believe that those metrics were outlined specifically. He stated that the Work Plan is completed for the beginning of the year with the Annual Report provided at the end of the year.

Motion by Councilmember Heinrich, seconded by Councilmember Musgrove, to Adopt Resolution #19-254 Approval of the 2020 EDA Work Plan.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Musgrove, Kuzma, Menth, and Riley. Voting No: None.

7.04: Adopt Resolution #19-255 Approving the Environmental Policy Board's 2020 Work Plan

City Planner Anderson reviewed the staff report and recommendation to approve the EPB's 2020 work plan.

Councilmember Musgrove stated that she serves as the Council liaison for this Board and also serves on the Lower Rum River Water Management Organization (LRRWMO) and during that time she has learned about different conservation activities in the community. She asked if the land use review could not be included in the goals because they are standard actions.

City Planner Anderson confirmed that the Board also reviews applicable land use applications in addition to the items included on the Work Plan. He confirmed that those standing items were not included on the Work Plan, similar to how the Planning Commission reviews variance and Preliminary Plat requests.

Councilmember Musgrove asked for an update on recent recycling trends.

City Planner Anderson reported that the GRE plant has closed, which is a huge development as Anoka County previously hauled its waste to that facility. He explained that plant removed additional materials that could be recycled in an attempt to reduce the amount of waste. He stated that GRE was losing funds consistently, noting that the group had three different facilities and were not interested in selling just the viable processing center. He explained that the local haulers have stepped up in an attempt to address that issue. He provided an update on the international recycling trends and changes.

Councilmember Musgrove stated that she has trouble with the first goal as she finds that redundant with the efforts of the LRRWMO and Anoka Conservation District. She asked how many shorelines have received help since 2016.

City Planner Anderson stated that since the inventory has been completed, there has not been time to target those residents. He stated that this would be a partnership with the Anoka Conservation District, as that agency helped to complete the inventory and have expertise where grant funds are available. He explained that the City would be the conduit to reach out to the residents and provide that connection.

Community Development Director Gladhill stated that residents have approached City staff and expressed interest. He noted at least one occasion where a shoreline property owner invited the City Council to visit their property. He explained that the shoreline inventory mapped out the most damaged areas and the City can act as the conduit to connect the property owners with the Conservation District.

Mayor LeTourneau stated that he has also had the ability to be a liaison to the EPB and noted that the work the group does has brought more awareness to the issue and provides better definition of how to address the issue. He noted that this is an educational element that fits with the mission of the EPB. He explained that this would allow collaboration in a way that has not occurred in the past.

Councilmember Musgrove encouraged residents to check out the LRRWMO webpage, as it includes a lot of educational information and helpful links.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #19-255 Approving the Environmental Policy Board's 2020 Work Plan.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Heinrich, Musgrove, and Riley. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Community Development Director Gladhill announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:02 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.