

TABLE OF CONTENTS

1. CALL TO ORDER ..... 2

2. PRESENTATION..... 2

3. CITIZEN INPUT ..... 2

4. APPROVE AGENDA ..... 2

5. CONSENT AGENDA ..... 3

6. PUBLIC HEARING ..... 4

7. COUNCIL BUSINESS..... 4

    7.01: Adopt Resolution #19-265 Accepting Bids and Awarding Contract for Improvement  
    Project #19-06, Ramsey Town Center 9<sup>th</sup> Addition Pond Lining Improvements..... 4

    7.02: Introduce Ordinance #19-14: 2020 Schedule of Rates, Fees and Charges ..... 4

    7.03: Approve the following Meeting Minutes:..... 5

        1) City Council Work Session dated October 22, 2019..... 5

8. MAYOR, COUNCIL AND STAFF INPUT ..... 5

9. ADJOURNMENT ..... 5

**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 12, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau  
Councilmember Nadine Heinrich  
Councilmember Mark Kuzma  
Councilmember Jeff Menth  
Councilmember Debra Musgrove  
Councilmember Chris Riley

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Finance Director Diana Lund  
Police Chief Jeff Katers  
Parks and Assistant Public Works Superintendent Mark Riverblood  
Public Works Superintendent Grant Riemer  
Community Development Director Timothy Gladhill  
City Engineer Bruce Westby

**1. CALL TO ORDER**

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. APPROVE AGENDA**

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the agenda as presented.

Further discussion: Councilmember Heinrich asked that the October 22 worksession meeting minutes be pulled from the Consent Agenda to allow corrections to be made. Mayor

LeTourneau confirmed approval of the Council to move that item from the Consent Agenda to be considered as Item 7.03.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, and Musgrove. Voting No: None.

## 5. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to approve the following items on the Consent Agenda removing Item 4.02:

- 4.01: Note the Following Boards and Commissions Meeting Minutes:
- Charter Commission Meeting Minutes dated February 3, 2019
  - Planning Commission Meeting Minutes dated September 5, 2019
  - Economic Development Authority Meeting Minutes dated September 12, 2019
  - Park and Recreation Commission Meeting Minutes dated September 12, 2019
- 4.02: Approve the following Meeting Minutes:
- 1) ~~City Council Work Session dated October 22, 2019~~ Item removed from the Consent Agenda to be considered as Item 7.03.
  - 2) City Council Regular dated October 22, 2019
- 4.03: Approve Licenses
- 4.04: Approve Rental Licenses
- 4.05: Adopt Resolution #19-271 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Received During the Period of October 17, 2019 through November 6, 2019
- 4.06: Adopt Resolution #19-266 Rejecting Bids for Improvement Project #19-10, Hedgehog Street Drainage Improvements
- 4.07: Adopt Resolution #19-267 to Enter into a Residential Recycling Program Agreement with Anoka County
- 4.08: Adopt Resolution #19-269 Authorizing Final Payment to Douglas-Kerr Underground, LLC. for Improvement Project #18-05, Bunker Lake Boulevard and Puma Street Improvements
- 4.09: Adopt Resolution #19-270 Approving Accessory Structure Agreement at 16501 Jarvis Street NW; Case of Allen and Alycia Skogquist
- 4.10: Adopt Resolution #19-275 Approving Release of Right of Re-Entry Agreement with Affinity at Ramsey, LLC
- 4.11: Adopt Resolution #19-276 Approving Release of Right of Re-Entry Agreement on Lot 6, Block 1, Harvest Estates Second Addition
- 4.12: Adopt Resolution #19-259 to Hire Temporary On-Call Snow Plow Drivers
- 4.13: Adopt Resolution #19-268 Hiring a Temporary Part-Time Building Maintenance Worker
- 4.14: Report from the Public Works Committee Meeting dated October 15, 2019:
- 1) Correction Regarding Water Efficiency Grant Program – *Ratify the consensus of the Committee that the City should continue with its application to the Metropolitan Council for the Water Efficiency Program and that there is no need for staff to bring this information back to a regular Council meeting at this time, but instead simply*

*provide an email update to the other members of the City Council with the understanding that the full Council will need to accept the grant if awarded.*

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Heinrich, Menth, Musgrove, and Riley. Voting No: None.

## **6. PUBLIC HEARING**

None.

## **7. COUNCIL BUSINESS**

### **7.01: Adopt Resolution #19-265 Accepting Bids and Awarding Contract for Improvement Project #19-06, Ramsey Town Center 9<sup>th</sup> Addition Pond Lining Improvements**

City Engineer Westby reviewed the staff report and recommendation to adopt resolution #19-265 accepting bids and awarding a construction contract for Improvement Project #19-06, Ramsey Town Center 9<sup>th</sup> Addition Pond Lining Improvements, to JL Theis, Inc. in the amount of \$105,152.

Councilmember Riley stated that some could wonder why this is not a developer cost and why this is a City responsibility.

City Engineer Westby explained that conditions have changed since the development was platted and received full approval from the City with unlined ponds. He noted that the new developer is completing that project that had full approval. He explained that the City believes that it is the right thing to line the pond because of the changed conditions and therefore the City is funding that work.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #19-265 Accepting Bids and Awarding Contract for Improvement Project #19-06, Ramsey Town Center 9<sup>th</sup> Addition Pond Lining Improvements.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Heinrich, Musgrove, and Riley. Voting No: None.

### **7.02: Introduce Ordinance #19-14: 2020 Schedule of Rates, Fees and Charges**

Finance Director Lund reviewed the staff report and recommendation to introduce ordinance #19-14: 2020 schedule of rates, fees and charges.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to introduce Ordinance #19-14 establishing permit fees, service charges, and various other fees to be collected by the City of Ramsey.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, and Musgrove. Voting No: None.

**7.03: Approve the following Meeting Minutes:**

**1) City Council Work Session dated October 22, 2019**

Councilmember Heinrich noted on page three, the second paragraph, it should state, "Councilmember ~~Musgrove~~ Heinrich..."

Councilmember Musgrove confirmed the change to be accurate.

Motion by Councilmember Heinrich, seconded by Councilmember Menth, to approve the City Council Work Session meeting minutes dated October 22, 2019 as amended.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Menth, Kuzma, Musgrove, and Riley. Voting No: None.

**8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove thanked the veterans for their service.

**9. ADJOURNMENT**

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:26 p.m.

Respectfully submitted,

---

Kurtis G. Ulrich  
City Administrator

ATTEST:

---

Katie M. Schmidt  
Administrative Assistant

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*

A recording of this meeting is available for viewing online at [www.qctv.org](http://www.qctv.org)  
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.