City of Ramsey
Agenda
Regular City Council
Tuesday, December 10, 2019
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Recognize Ramsey Elementary Student Essay Winners

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Approve the Following Meeting Minutes:

1. City Council Special Work Session dated 11/18/2019
2. City Council Work Session dated 11/26/2019
3. City Council Regular Session dated 11/26/2019

2. Approve Licenses (includes Renewals)

3. Adopt Resolution #19-284 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 21, 2019 through December 4, 2019

4. Adopt Resolution 19-279 Approving an Interim Use Permit at 16839 Saint Francis Blvd NW to Temporarily Allow Two Homes on the Subject Property

5. Adopt Resolution #19-281 Approving a Revised Landscape Plan for Delta ModTech (Project No. 19-108)

6. Adopt Resolution #19-282 Authorizing Final Payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Cracksealing Improvements.

7. Adopt Resolution #19-287 Approving Partial Release of Right of Re-Entry Agreement for Completion of Stage I Improvements for Cottages at the COR

8. Adopt Resolution #19-289 Adopting the 2020 Parking Ramp Maintenance Budget & Adopt Resolution #19-290 Allocating the Parking Ramp Maintenance Costs per the Adopted 2020 Budget.

9. Adopt Resolution #19-298 Adopting the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan

10. Adopt Resolution 19-300 Approving Accessory Structure Agreement for 6210 Green Valley Rd; Case of Eric Thomsen

11. Adopt Resolution #19-295 Hiring Temporary Ice Rink Attendants

12. Adopt Resolution #19-297 Hiring a Temporary Part-time Building Maintenance Worker

13. Report from Public Works Committee.
The Public Works Committee held its regular meeting on November 19, 2019 is discussed the following cases:
1. Consider Replacing Monument and Shelter Roof at Rivers' Bend Park and HVAC Replacement at Central: Ratify the recommendation of the Public Works Committee to recommend to City Council the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not to exceed cost of $33,000 from the Capital Maintenance Fund.
2. Consider Recommending City Council Approval to Solicit Requests for Proposals to Prepare Plans and Specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03: Ratify the recommendation of the Public Works Committee for City Council to direct staff to gather additional information on the history on the conditions of the JPA and discuss options with Anoka County related to renegotiating the JPA, working together to find efficiencies, and opportunities for an additional access onto Bunker Lake Boulevard.
Committee/Staff Input
Staff Updates on Improvement Projects and Items of Interest: Ratify the recommendation of the Public Works Committee for City Council to cancel the December meeting.

6. Public Hearing

1. Public Hearing on 2020 Tax Levies and General Fund Budget - Adopt Resolution #19-291 Adopting the 2019, Payable 2020 Municipal Tax Levy; Adopt Resolution #19-292 Adopting the 2020 General Fund Budget and Adopt Resolution #19-293 Adopting the 2020 Economic Development Authority (EDA) Budget

2. Public Hearing - Adopt Resolution #19-294 Adopting the City's 2020-2029 Capital Improvement Plan (CIP)

7. Council Business

1. Adopt Ordinance #19-15 An Ordinance Amending the Charter by Repealing and Replacing Chapter 4 - Nominations and Elections

2. Adopt Resolution #19-251 Establishing Notice of Intent To Terminate the Current Joint Powers Fire Protection Agreement Between the City of Ramsey and the City of Nowthen, and to authorize the City Administrator, in Conjunction with Ramsey Members of the Joint Powers Board, to Enter into Negotiations to Develop a New Agreement for Shared Fire Services

3. Adopt Resolution #19-299 Approving Purchase Agreement Third Amendment for AEON Ramsey 2, LLC (portions may be closed to the public)

4. Adopt Resolution #19-264 Ordering Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements

5. Adopt Resolution #19-285 Ordering Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction

6. Adopt Resolution #19-296 to Hire a Patrol Officer

7. Adopt Resolution #19-286 to Authorize the City's 2020 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments

8. Adopt Resolution #19-288 to Approve Position Reclassifications

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 12/10/2019

Information

Title:

Recognize Ramsey Elementary Student Essay Winners

Purpose/Background:

Students were instructed to write a letter to Mayor LeTourneau and address two questions: 1) Describe the things that make Ramsey Elementary a great school. 2) How is the school preparing the students to be a leader in the community? Copies of the winning essay letters are attached. Mayor LeTourneau was previously invited to the school to meet with the students.

Presentation:
The following contest winners are here this evening to be recognized:
Daniel Gbati, Alexis Davis, Pepper Powell, Elliot Nivon, Devin Thurber, Ellie Prince, Jada Mensah, Maleah Wengler, Levi Jaeger and Kelsey Ayangim.

Attachments

student letters

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	12/05/2019 10:30 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 02:12 PM
Form Started By: Katie Schmidt		Started On: 12/05/2019 07:42 AM
Final Approval Date: 12/05/2019		

10-23-14

Dear Mayor LeTourneau,

Hi my name is Daniel. I am a 3rd grader at Ramsey. This is what makes Ramsey a great school. The school has a motto. It is S.O.A.R. It stands for Safe, prinized, achiving, and respected. This is a good example for us. The school also has kind staff be how will help us when ever I need. This is how ramsey elem repairs me to be a leader in my Commity. The school helps me learn how to answer quitans. The school also gives me classes to take in middle school, high school and college. Finally, the school help me solve problems. That is how Ramsey is a great school and how ramsey helps me become a leader in my commuity.

Sincerely,
Daniel

LE

10-24-19

Dear Mayor LeTourneau

My name is Pepper I am a 3rd grader at Ramsey Elementary. This is what makes Ramsey a great school. You can learn at specals and have lots of fun! You can also have fun with old and new friends and learn about them too! The awsome school as lots of cool things in it and around it. This school is the most awsome and coolest school ever. I love to learn in it but I also love that this school never ever changes.

My school has prepared me to be a leader in my community by. Helping me become a SOAR student and to use nice and kind words to every one around me and with me. Also to liten to my teacher or to the speaker.

Sincerely Pepper

LE

1-25-19

Greetings Mayor Letburn cou,

My name is Alexis I'm a 3rd grader at Ramsey Elementary. This is what makes Ramsey a great school, we are kind I Love that ur are kind. Our wonderfull techers tech. I am a respectfull kind kid just like our wonderfull teachers and paras. One more thing about my great School. We have a great big playgrond and we see eagles. My school has prepared me to be a leader in my communities. We have this thing called Sour it Stands for Safe, organized, achieving, and respectfull. We are able to ask questions and our techers can answer. We also make great

Alexis,

LB

10-24-19

Dear Mayor LeTourneau,

Ramsey Elementary is a great school because all of the kind Principals like ms. Read greets us with a fist bump when I get off the bus. There is also Friday free seating at lunch I love this because I can sit by my freinds and I can sit by people who dont enoui me. There are great teachers too they are not super strict. My school has prepared me to be a leader in my community because they teach me not to be enoying, rude, and disrespectfull.

sincerely,
Easton

DC

10/24/2019

Dear Mayor LeTourneau

My name is Jada M. I am a 3rd grader at Ramsey Elementary. This is what makes Ramsey a great school. I have great teacher because they make me feel safe. They are also kind and they teach us a lot of things. Another thing that makes ramsey a great school is the kind principals. They keep us safe and they do lots activities. The last that makes ramsey a great school is good friends.

My school has prepared me to be a leader in my community. Ramsey prepares me to be kind by being respectful. My school also prepares me to be respectful by listening to others. The Last thing Ramsey helps me to be a leader in my community is helping others by being kind.

Sincerely

Jada

DK

Dear Mayor Letourneau

My name is Maleah. I am in 3rd grade in Ramsey Elementary School. This is what makes Ramsey a grate school. We have grate janiders that clean the whole school clean.

And We have great techers to the make shure we are ready to learn every morning and teach us to be kind, Responsiber and safe. And We have great rules to make schole we are Respectful and Responsibel. They have rools to keep us safe incase a immurjensey. My scool prepers me to be a leader in My community. this is because Ramsey Mates shure We ask questions and we are organized they make sure we are kind and nice to echuther.

Sincerly

Maleah

DIC

10-22-19

Dear Mayor Letourneau,

My name is Kelsey. I am a 3rd grader at Ramsey Elementry. This is what makes Ramsey a great school. I think ramsey is a great school because the Princables are very very nice and they take very good care of our school so we are all safe. The teachers are very nice they protect us, they help us, they also give out prizes or candy sometimes. Here at ramsey if you are Kind to someone they will be Kind to you! If you set a great example for someone they will do just the same thing. You have to have self control if you want to be a leader. It is good to be honest and also if you are honest you will not get in trouble. I hope y'ae love Ramsey Elementry!

Sincerely,

Kelseye

3MM

10-21-19

Dear Mayor LeTourneau,

My name is Levi J
I am a 3rd grader at Ramsey Elementary. This is what makes Ramsey a great School.

Safe, Techers keep me Safe they tell me not to run in the hall way.
Kind, principals are kind teeing me about Soar Safe, Organized, Achieving, and respectful. Principals are nice and are allways careing.

My School has perpared me to be a leader in my community.
Helpful, the techers are helpful case they help me with math.

Organized. I am Organized my thecher is organized too.
respectful, I am respectful to Others I can work well in small groups.

Sincerely, Levi J

Greetings Mayor LeTourneau,

My name is Evangeline
I am a 3rd grader
at Ramsey Elementary.
This is what makes
Ramsey a great school.
Ramsey school has
safe rules like walking
in the hall we also
learn many things, like
multiplication and more.
But last but not
least somr which equals
safe organised and more.
My school has prepared
me to be a leader
in my community.
It prepares me to
be helpful. It also prepares
me to be thoughtful
helping others and
being nice. Last but
not Least ramsey
school prepares m to
be responsible o
cleaning up

sincerely
Evangeline

3MA

10/22/19

Dear Mayor Letourneau

My name is Elliot I'am a 3rd grader at Ramsey Elementary. This is what makes Ramsey a great school. Ramsey is a great school because everyone is Kind, helpful, and respectful. And we also help others cause we are Kind. We treat others with Kindness because they will do the same for us. My school also helps me become a leader in my community. BY being respectful and kind. And also I listen to every one and they listen to me. And I also treat others how I want to be treated because I know they will do the same for me. And that is why Ramsey is a great school.

Sincerly,
Elliot

3KA

10/23/19

Dear Mayor Letourneau,

My name is Devin. I am 3rd grader Ramsey. This is what makes ramsey a great school. I think that ramsey is a great school because all the teachers get you ready for the next grade. It also helps me learn new ideas from other kids. Ramsey is also a great school because it gets you new friends too.

This is how Ramsey prepared me to be a leader in my community. It helps me be a leader because I can help other students that are heart. And it helps everyone to achive and reach your goals.

Sincerly, Devin

3KM

10/22/19

Dear Mayor LeTourneau,

My name is Ellie I am a 3 grader at Ramsey Elementary. This is what makes Ramsey a great school. Our prinicable teaches us to be a better sudent. Everyone is kind we help each other with math. Everyone is wellcome we all have differant cultors. This is how my school has preparded me to be a leader in my comunity. We are respectful we are hard working. We are responsable we are not mean. We treat how you want to be treated because we are kind to others.

Sinserly, Ellie

3KA

CC Regular Session **5. 1.**

Meeting Date: 12/10/2019

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Special Work Session dated 11/18/2019
2. City Council Work Session dated 11/26/2019
3. City Council Regular Session dated 11/26/2019

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Special Work Session dated 11/18/2019
2. City Council Work Session dated 11/26/2019
3. City Council Regular Session dated 11/26/2019

Attachments

11-18-19 Special WS Minutes

11-26-19 CCWS Minutes

11-26-19 CC Minutes

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	12/05/2019 10:30 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:07 AM
Form Started By: Katie Schmidt		Started On: 12/04/2019 10:49 AM
Final Approval Date: 12/05/2019		

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Special Work Session on Monday, November 18, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Councilmember Elect Dan Specht

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 6:42 p.m.

2. TOPICS FOR DISCUSSION

2.01: Continued Discussion of 2020-2029 Capital Improvement Plan (CIP)

Finance Director Lund reviewed the staff report.

Councilmember Riley referenced the Ramsey Boulevard rail separation project cost estimate projected over the next three years. He stated that it does not seem likely that element is going to move forward that quickly and suggested the project be moved to 2023.

City Engineer Westby agreed that it would make sense to modify the CIP to reflect the Highway 10 improvement projects as those rail project and frontage road improvements would occur in conjunction with the Highway 10 project. He recognized that some design work would be completed in advance and provided a more accurate time projection.

Councilmember Heinrich asked if the trail connections specify the part of the trails that would be completed.

Parks and Assistant Public Works Superintendent Riverblood confirmed that page 165 identifies the dollar amount with the specific trail project.

Councilmember Heinrich referenced an increase that occurs in 2021 and asked if that increase could be phased in.

Parks and Assistant Public Works Superintendent Riverblood provided additional details on the cost of a specific trail project. He noted that while that trail project could be completed incrementally, it would make more sense to complete that project as one in order to provide a connection rather than building in increments that would not connect to anywhere.

Councilmember Heinrich asked if that large trail project is a priority for 2021 or whether that should be reviewed.

Parks and Assistant Public Works Superintendent Riverblood provided additional details on the connection that would provide a link with a projected trail project from a developer. He explained that connection would be completed, as funding is determined and on the same period as the developer, which means that may not occur in 2021. He identified a higher priority trail connection that could be completed in 2021 and would have a much lower estimated cost for construction.

Councilmember Riley referenced an equipment purchase slated for 2027 and asked if that should be projected earlier as the equipment receives a lot of use for road patching.

Public Works Superintendent Riemer agreed that could be moved up a few years to 2024 or 2025 but would not suggest moving any earlier than that because there is a lack of storage space at this time.

Councilmember Heinrich commented that the priorities should be reflected as best as the City can because the community reviews the document to determine when ideas may become a reality.

Parks and Assistant Public Works Superintendent Riverblood reviewed upcoming proposed trail connection projects.

Councilmember Musgrove referenced the City Hall exterior lights and landscaping.

Public Works Superintendent Riemer explained that the landscaping is the hardscaping that will need to be releveled.

Councilmember Musgrove referenced the City Hall roof repair and suggested that be moved up to a higher priority.

Public Works Superintendent Riemer stated that staff was simply putting the projects together, noting that this is the first year for projected City Hall improvements as the building is beginning to age.

Councilmember Musgrove asked for opinions on the priority of the City Hall items.

Public Works Superintendent Riemer confirmed that the roof could be listed as a higher priority.

Mayor LeTourneau asked for details on the process staff uses to assign dates for the projects.

Public Works Superintendent Riemer provided details on the input staff has received from contractors. He noted that both the landscaping and roof need to be repaired, but are not critical repairs and simply need to be included on the list to be done. He stated that if one had to go before the other, he would agree that the roof would be before the landscaping.

Councilmember Musgrove stated that she was simply asking for input on why one was given more priority than the other.

Mayor LeTourneau stated that he has faith that staff has the knowledge necessary to properly prioritize the items included on the CIP rather than approving the items included. He stated that if the Council feels that there should be a focus on prioritization of the CIP, perhaps a Committee should be put together to do that.

Councilmember Musgrove noted that the Council was elected to ask questions, give direction and provide feedback to staff.

Mayor LeTourneau stated that the direction the Council gave staff was to prioritize the CIP based on the highest anticipated needs, which is what was presented and now the discussion has focused on reprioritizing the list. He stated that this is a flexible document that will ebb, and flow based on the conditions that arise and encouraged the Council not to spend too much time in the weeds.

Councilmember Heinrich stated that she sent her questions to staff prior to this meeting and prior to the last meeting to provide her thoughts and questions. She noted that some items have still not been fully answered and therefore she would like those answers before the CIP is brought for formal adoption.

Mayor LeTourneau stated that he would like the document to remain a very high-level document that remains flexible in this dynamic atmosphere. He stated that he trusts the judgement of staff in prioritizing the needs based on the needed timing.

Councilmember Heinrich referenced the parks supplemental packet, noting three projects listed under 2021. She referenced the bridge crossing that is identified, and she believes to be a lower priority. She asked that items of that nature be moved to a later year to be kept as a placeholder.

Parks and Assistant Public Works Superintendent Riverblood agreed that the pedestrian bridge and waterfront item should be moved to 2025 and 2024 respectively. He stated that he is currently working on a phasing plan for the remaining downtown improvements, noting that a later element of that exercise will be to identify the funding. He explained that once completed, that will provide a better snapshot of the timing for those projects, noting that those projects would include large grants.

Councilmember Kuzma asked for details on the sunset time of the National Parks grant the City received.

Parks and Assistant Public Works Superintendent Riverblood confirmed that grant has already sunset and advised that with those grant funds the City received a complete set of plans and specifications to make that project shovel ready, which will make the City competitive for grant applications. He confirmed that staff would still attempt to obtain grant funds for those projects and moving the timing within the CIP would not impact that process.

Councilmember Heinrich referenced the future sealcoating fund and asked if staff could further review the fund to determine if refunds could be made from that fund for projects already completed through the maintenance fund. She asked if the projected projects in the CIP could be reviewed to determine if the sealcoat fund could be used to fund those projects.

Finance Director Lund provided background information on the sealcoat fund, how the fund was established, and how it can be used.

Councilmember Riley asked why the fund is necessary if the City is no longer funding in that manner.

Finance Director Lund explained that the funds are restricted because they were developer funds.

Councilmember Musgrove referenced page 16, specifically the Alpine Drive pedestrian crossing at 151st Avenue and asked for details on that location.

City Engineer Westby believed that to be the crossing from the Riverstone development to the north to Lake Itasca Park. He noted that this is an ongoing discussion with the developer that will occur when the northern portion of the property is developed. He noted that there would be funds from both the City and the developer for that improvement.

Parks and Assistant Public Works Superintendent Riverblood noted that additional details can be found on page 206.

Councilmember Musgrove asked if staff anticipates that occurring in 2021.

City Engineer Westby explained that project would be developer driven and therefore staff is not exactly sure on the timing as the developer is still finishing on the south half of the development. He believed it would be more likely to occur in 2022, but that would just be a guess.

Councilmember Heinrich asked if staff could highlight the changes made based on this discussion when the Council reviews the document again.

Finance Director Lund stated that she would not be able to highlight but could send a recap.

Councilmember Musgrove asked if there would be a request for a new truck for the Fire Chief.

Finance Director Lund stated that the $20,000 aggregate fee has been met and therefore the cost for replacement through insurance would be $1,000.

Councilmember Musgrove referenced page 105 and asked for an update on a piece of equipment that may not need to be replaced because there are only two or three dirt roads remaining in Ramsey.

Public Works Superintendent Riemer confirmed that piece of equipment is used for snow removal. He explained that there may be further discussion in the future whether the equipment would be replaced, or the roads would be paved. He estimated another three or four years before the grader would need to be considered for replacement.

City Administrator Ulrich stated that there is a policy for paving the remaining unpaved roads.

Public Works Superintendent Riemer confirmed there are 2.3 miles of unpaved roads remaining in the City and estimated that is between about five locations. He noted that some of those paving projects would have fairly large drainage projects that would need to be completed in conjunction.

City Administrator Ulrich noted that in the future a discussion could be had with Nowthen to determine if there could be some sharing of services before making an investment of purchasing a new grader.

Councilmember Heinrich asked if it has been helpful to move to the ten-year CIP rather than the five-year CIP.

City Administrator Ulrich explained that there are some large pieces of equipment that need to be replaced on a predictable schedule and therefore the longer-term planning can be helpful for those large purchases. He recognized that there are some smaller more discretionary items.

Councilmember Kuzma noted that the road discussion also spurred the desire for a longer-term CIP in order to help plan for that expense along with other City expenses. He stated that the community center is another longer-range item.

Finance Director Lund agreed that the change from a five-year cycle to ten-year cycle was mainly based on the road needs.

Councilmember Musgrove referenced wellhead construction and water tower improvements proposed for 2020 and 2021, noting that the construction for a new wellhead and pump seemed to be a lower cost than the planned improvements.

City Engineer Westby noted that the cost for well nine specified in 2020 would be the cost for the study to determine where the next well would be located and provided additional details on when that would be anticipated.

Finance Director Lund noted that the plan had been to bring a request forward to the next meeting to call for a public hearing on this item in December. She asked if staff should bring this information forward again for review with the changes discussed and a public hearing could then be scheduled for January.

It was the consensus of the Council that the request for public hearing could come forward at the next regular meeting.

Councilmember Kuzma stated that there was a process completed in the beginning of the year to identify the priorities of the Council, which staff used to develop the budget and CIP. He commended staff for the work they have completed, and the process followed to date. He stated that he trusts the work of staff and did not believe that the Council needs to scrutinize every little thing that is brought forward. He stated that this is a working document and the amount of time that was spent tonight moving items slightly did not seem necessary. He explained that the time spent earlier in the year identifying priorities provided staff with the necessary direction.

Councilmember Heinrich referenced the peace officer's fund balance and asked if the rifle replacement should occur in a timelier manner using that fund.

Police Chief Katers replied that he is cautious using that fund as there are multiple funds within that fund. He provided an example of the vest replacement fund, noting that sometimes the City receives reimbursement from that purchase and sometimes not, therefore the fund can run a negative balance. He stated that some of the funds can be used once accrued while other funds have a running balance and he would be cautious to use those. He stated that while he would love to have the rifles replaced now, he would rather agree to the three-year replacement plan rather than attempting to use the peace officer's fund. He explained that special police officer funds are not guaranteed and therefore it is hard to predict when some of those funds would receive contribution. He noted that when the balance accumulates to a certain level, he does use that for equipment purchases but would not want to use the available balance at this time.

Councilmember Heinrich asked if Police Chief Katers would want to use the drug forfeiture fund to offset the rifle replacement.

Police Chief Katers stated that while some funds could be put towards that purchase he noted that he was unsure of the desired level of reserves that should be kept in the funds. He noted that he is comfortable with the three-year replacement plan.

Councilmember Kuzma stated that when the first round of budgeting was completed direction was given to reduce and Police Chief Katers replied with the three-year replacement plan. He stated that he would support the three-year replacement plan as proposed. He commented that it would make more sense to leave the peace officer's fund balances as is, rather than attempting to use those funds to offset the operating budget.

2.02: 2020 Capital Equipment Requests

Finance Director Lund reviewed the staff report.

City Administrator Ulrich provided input on the distribution policy, which allocates funds to the capital maintenance fund.

Councilmember Riley referenced a seized vehicle and asked what that would be replaced with.

Police Chief Katers replied that he would purchase whatever is available on the State purchasing contract. He explained that there are restrictions on what a vehicle can be used for when they are obtained through seizure, therefore it may not meet the needs of the department.

Councilmember Musgrove referenced differences between 2020 and 2021 and noted that the difference seems to be based on the allocation of funds that is made through the distribution policy. She asked if a larger amount of the fire truck should be purchased in 2020 because the funds are available rather than having to bond in the future years.

Finance Director Lund explained that there are not additional funds that would be available in 2020 to use for the fire truck. She explained that a capital equipment certificate would be issued for the total amount of debt.

2.03: Discuss 2020 Personnel Requests

Administrative Services Director Lasher reviewed the staff report.

Councilmember Heinrich referenced a previous worksession discussion related to the Planning Technician noting that the intent was to keep that position budget neutral and asked for additional details.

Administrative Services Director Lasher explained that the Planning Technician would have 40 hours per week and the phased retirement position would have 16 hours per week. She explained that is necessary to handle the current workload in that department.

Community Development Director Gladhill explained the difference in pay rate between the employee entering phased retirement and the Planning Technician. He noted that the position would most likely be offset by permit revenue.

Councilmember Heinrich asked if it would be possible for the Planning Technician to have less than 40 hours per week.

Community Development Director Gladhill replied that he did not believe the City would obtain a quality candidate offering less than 40 hours per week. He highly recommended against that option given the need for a quality candidate and the workload for code enforcement and land use.

Councilmember Riley referenced the employee survey, noting that comments were provided that some employees feel overworked or that there is not sufficient staffing. He commented that he would believe that department heads would prioritize the workload and staffing needs.

City Administrator Ulrich stated that this feedback was provided to the department heads and Council for consideration. He stated that those comments will be used to identify department shortages that would then be addressed through additional prioritization and proposals for additional staffing needs that are brought to the Council.

Councilmember Kuzma commented that most employees would feel overworked most of the time. He stated that in his opinion there would be a problem when there is work that is not able to be completed.

City Administrator Ulrich stated that there is a police officer position currently in the process of being filled.

Councilmember Heinrich asked for input on the reclassification in the fire department and how that position would be impacted by the dissolution of the JPA.

Fire Chief Kohner replied that the reclassification would not be impacted by the dissolution of the JPA. He provided additional details on the duties that would be handled by the Assistant Chief position.

Councilmember Heinrich asked if there are any proposed positions that would be considered "wants" using the example of the Planning Technician.

City Administrator Ulrich stated that the Planning Technician is a high priority to replace the position moving to phased retirement and the hours lost. He stated that the highest priority would be to backfill any vacant positions or time lost. He stated that reclassifications would be characterized as important and would be valuable to the organization and critical to the mission of the City for the purposes of retention and compensation for the work completed.

Councilmember Riley referenced the Community Development position, which will partially be offset by permit revenue, and asked if that would reduce the hours of contract review.

Community Development Director Gladhill stated that there are other areas within Community Development where he could attempt to further offset the cost for that position if necessary. He stated that each year the activity level increases and he would want to ensure sufficient coverage in the department. He agreed that the addition of this position would hopefully reduce some utilization of consultants. He explained that there will be a learning curve for the new employee.

Councilmember Heinrich asked if staff is willing to present ideas for further offsetting the Planning Technician position prior to budget adoption.

Community Development Director Gladhill confirmed that could be done.

Councilmember Menth asked if the main responsibility of the Planning Technician would be code enforcement.

Community Development Director Gladhill confirmed that would be one element of the position but noted that the employee would also be responsible for managing the intake of land use applications.

Councilmember Menth stated as he understands it currently, rental properties do not have an annual or semi-annual inspection. He stated that he inspects rental properties in Coon Rapids, where an inspection is completed every three years. He noted that those inspections catch a lot of violations and forces code compliance without requiring neighbor complaints. He suggested that perhaps Ramsey also implement a similar process.

Community Development Director Gladhill noted that discussion could occur at a future worksession. He noted that Ramsey currently does not have sufficient staff to handle those types of inspections.

Councilmember Menth echoed the comments that code enforcement and inspections have a high turnover rate for employees.

Councilmember Kuzma referenced the comment from Councilmember Heinrich asking for additional budget cuts to offset the Planning Technician position. He stated that it would be difficult to predict the permit revenue and he would hate to see the budget made too tight and believed that would tie the hands of the Community Development department to some extent.

Councilmember Heinrich stated that she would like the departments to take some time to review the budgets again to determine if there are some items that fall into the "want" category and could be postponed.

Mayor LeTourneau stated that in an ongoing operational scenario the staff should always be sensitive to efficiencies that could be gained. He explained that the Planning Technician request is simply to create a more even playing field. He stated that he would not want to force staff to pinpoint the need for contract services for 2020, as it would be difficult to predict what those needs would be without seeing the applications and workload that comes forward.

Councilmember Heinrich stated that she would like to be presented with other possible budgetary cuts within each department and review that information in a worksession prior to budget adoption.

Mayor LeTourneau stated that the Council and staff have been going through that exact process since May and the Council is at the place where a decision will need to be made to move forward. He recognized that the budget may not be perfect, but it has to get to a point where the Council feels comfortable moving forward.

Councilmember Heinrich stated that while she is close to that point, she is still not comfortable. She asked staff to review the budget again to determine where "wants" could be cut. She stated that she is not asking call times or level of service to be impacted.

Mayor LeTourneau stated that there is a possibility that the 180-degree view of that is that the question of wants versus needs has already been asked and responded to.

Councilmember Kuzma stated that this is his seventh year on the Council. He stated that when he first joined the Council, the staff was in poor shape and overworked and it has taken time for the Council to receive honest feedback from the staff on their needs and have an honest working relationship. He stated that there is now a trust factor that has been built between the Council and staff. He noted that the Council asked for additional cuts and staff provided those cuts to equate to the directed amount of six percent. He explained that four percent of those increases were items that were already built into the budget and could not be cut. He stated that he is comfortable with the six percent levy and was unsure what else would be desired to cut. He commented that cutting a few thousand dollars on specific line items will not have a large impact on the overall budget.

City Administrator Ulrich stated that some final adjustments will be made to the budget based on the discussions. He agreed that there has been a lot of discussion on wants versus needs related to the personnel requests based on priorities. He stated that the budget is an estimate and will not be finite. He explained that they do not want to underestimate expenditures or overestimate revenues. He explained that staff must make their best guess at construction costs and the state of the economy and therefore some contingencies are built into the budget. He noted that any surplus budget at the end of the year is allocated into long-term capital funds.

Councilmember Musgrove referenced the employee survey and stated that it seemed that there were a lot of feelings involved in the responses. She asked if each department has a metric of the job tasks and duties that would determine if the department is short staffed.

City Administrator Ulrich confirmed that to be true to an extent. He used the example of Community Development and time for permit review as well as Public Safety and response time.

Councilmember Musgrove used the example of Public Works where certain elements are given priority over other tasks. She stated that there are instances where there is not enough time or manpower to accomplish tasks that are considered lowered priority. She referenced the Police Records Technician position that was removed from the 2020 budget and asked if that would reappear in the 2021 budget.

Police Chief Katers anticipated that he would include that request in 2021 as a part-time staffing request.

Councilmember Musgrove stated that there was previous discussion related to the Metro Cities membership and referenced the recently released legislative agenda from that organization. She stated that there are 93 cities included in the organization and therefore there could be potential conflicts of interest between the parties being represented by Metro Cities. She suggested that membership be removed from the budget as the City already pays its own lobbyist, Mr. Tinklenberg, to act on part of Ramsey. She stated that she is also concerned with the amount the City pays to Mr. Tinklenberg and what is provided in return for that monthly payment.

City Administrator Ulrich referenced the contract with Mr. Tinklenberg and noted that the suggestion from the Council was not to discontinue the contract but for an update to be provided prior to the December 10 meeting. He stated that the contract renewal will also be part of an upcoming agenda. He stated that the membership to Metro Cities was decided upon after a recent presentation from a representative from the organization. He commented that the membership is a valuable resource, although not critical. He confirmed that Metro Cities has a mixed audience in its membership, using the example of LGA. He stated that Ramsey has only belonged to that organization for the past two years when the City wanted more involvement on a regional playing field and with regional policies. He noted that there are more opportunities to get involved with Metro Cities, to the extent the City desires.

Councilmember Riley stated that he feels comfortable that Mr. Tinklenberg is working on the interests of the City. He stated that he does not have a strong opinion on the Metro Cities membership.

Councilmember Heinrich stated that she would be in support of not continuing the membership with Metro Cities. She stated that she has reached out to the legislative representatives about the issue of LGA and would be willing to reach out and speak about other issues that are important for Ramsey.

Councilmember Kuzma stated that he would defer to the opinion of City Administrator Ulrich as he himself does not have time to go down to the legislature. He stated that if staff feels there is a benefit from the Metro Cities membership, he would support that. He noted that if staff feels that membership could be cut, he would also support that.

Councilmember Menth asked why the City joined Metro Cities three years ago.

City Administrator Ulrich stated that the City was making a conscious decision to step up regionally. He stated that the willingness of members of the Council to step up and reach out to legislators has helped bridge the gap that was provided by the organization. He reviewed some of the other organizations that the City is involved with that he felt provide more benefit to the City. He stated that the membership to Metro Cities is not critical and if it is the decision of the Council, he would agree to end the membership.

Community Development Director Gladhill noted that Metro Cities also acts as a watchdog for the Metropolitan Council and advocates for the rights of cities in regional planning and regional

funding. He used the example of the Livable Cities grant the City recently received in the amount of $900,000.

City Administrator Ulrich stated that the organization will continue to do its job whether the City chooses to be a member or not. He noted that cities come in and out of membership and explained that metro cities as a whole would not suffer if Ramsey was not part of their organization.

Mayor LeTourneau stated that he could support either option related to the Metro Cities membership. He noted that the membership does provide opportunity for another voice, explaining while the City is quickly growing it helps to have every voice possible advocate for the City. He stated that this is a critical time for Ramsey and there is value in the membership, it would be the job of the City to advocate for more help from organizations.

Councilmember Menth stated that advocating for the City against the Metropolitan Council or for Highway 10 would seem to provide sufficient benefit.

Councilmember Musgrove believed that the Council can be more influential speaking with legislators directly and by using Mr. Tinklenberg. She stated that there are 93 cities in Metro Cities and therefore they are advocating for funds for all those cities, rather than providing direct service to Ramsey. She recommended that the Metro Cities membership not be funded next year.

Councilmember Riley stated that he would recommend not including the membership in the budget.

Mayor LeTourneau stated that in the interest of moving forward he would also agree that the City could make it without the Metro Cities membership in order to reach consensus.

Councilmember Musgrove stated that she believes that there are two staff acknowledgements times during the year, along with the holiday party. She asked for feedback on removing one of the staff acknowledgement events.

City Administrator Ulrich provided background on the staff acknowledgement events, noting that there is a breakfast once per year where higher-level staff serves breakfast to staff and presents years of service awards. He noted that the second event is a picnic type event where higher-level staff serve the staff. He stated that there is a great turnout for the events, which serve as an important atmosphere for communication and morale. He noted that there is not a large expense for the events. He stated that cutting the informal recognition event and communication opportunity could send the wrong message to staff. He believed that the events are an important part of showing the employees how they are valued to the organization. He stated that years of service awards are only presented at one of the events.

Councilmember Menth stated that in his last 17 years in construction he worked for Egan Companies and did not think a price could be put on an event where employees are shown value. He commented when holiday parties were cut it was a devastating time for employees. He stated

that any time employees are shown appreciation and acknowledged for their years of service is unmeasurable.

Administrative Services Director Lasher provided background on the events and the recognition that is given at the Employee Appreciation Breakfast and the picnic lunch, which are coordinated and planned by the Labor Management Committee. She stated that the events help with employee morale and provides an opportunity for employees to interact with employees not involved in their direct line of work. She stated that the breakfast occurs prior to most employees clocking in and the lunch occurs during the employee lunchtime. She stated that it means a lot to employees when Councilmembers attend and participate in the events.

Councilmember Riley stated that employees are the most important asset and recognizing them twice a year does not feel excessive and therefore he would not be in favor of changing that.

Councilmember Musgrove stated that she was glad to have this discussion. She stated that her opinion was that similar activity and recognition does not happen in the private sector. She commented that these events are very generous and was glad the City is able to do that for the staff; she simply did not believe that was common practice.

Councilmember Heinrich stated that she would be interested in making a motion asking staff to review the budget further to identify areas in the budget where further reductions could be made.

City Administrator Ulrich clarified that this is a worksession and therefore formal motions cannot be made. He noted that there could be consensus to provide that direction to staff, if that is desired. He stated that some changes will be made based on the discussion tonight and some changes from the State funding amounts will be known. He stated that Youth First will be making a presentation to the Council at an upcoming meeting.

Administrative Services Director Lasher stated that she would like to know by consensus whether she can begin recruitment for the Planning Technician. She confirmed the consensus of the Council to move forward on that recruitment. She referenced the recruitment of the Patrol Officer and noted that staff has gone through the process and has a candidate that is nearly ready for hiring. She stated that she would like to bring that item to the Council for approval at the December 10 meeting with an anticipated start date on December 26. She confirmed the consensus of the Council with those details. She referenced the reclassifications and noted that if comfortable she would bring forward a request at the December 10 meeting for approval through resolution. She confirmed the consensus of the Council to move forward on that item as well.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

City Administrator Ulrich stated that both Representative Heinrich and Scott have RSVP'd for the December 10th meeting.

Councilmember Riley stated that the issue of road financing has been deferred in setting the budget up in this manner and therefore the Council has the anticipation of further discussing that topic in the near future. He suggested that the issue be tackled early in 2020.

Councilmember Kuzma stated that the funding for the public works facility will also have an impact on the future years budgets.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Special Work Session of the City Council was adjourned at 9:17 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 26, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Captain Brad Bluml
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:35 p.m.

2. TOPICS FOR DISCUSSION

2.01: Youth First Presentation

City Administrator Ulrich introduced the Executive Director of Youth First.

Devin Hanson, Executive Director of Youth First, played a short video that provided background information on her organization. She reviewed the mission of the organization and displayed pictures from events from the past year. She explained that they bring youth out to experience things in the larger community and also within the local community. She stated that the average attendance is about 35 children but on non-school days that could increase to 70 children. She noted that they want the children to have fun and connect with other children in the community. She stated that the organization works with children aged 11 through 18 and 71 of the participants qualify for free/reduced lunch. She explained that Youth First is a free program for the participants that is funded through donations from member cities. She explained how the

organization began and has evolved, reviewing the services that are provided. She provided a copy of the year-end report for the organization and provided a summary of that information. She explained that the organization also links youth with proper resources. She provided examples of how people can connect with the organization. She stated that they focus on celebrating the successes of their participants with a main goal of reaching graduation. She reviewed the staff members and the structure of the organization as well as the members that are represented on the organization's Board. She noted that Ramsey has been a phenomenal partner, not just financially but in providing the building and outdoor space. She stated that while the organization does receive grant funds at times, city and county funding continues to the be the main sources of funding.

Councilmember Menth referenced the Ramsey contributions year to date and noted that appears to be higher than other contributions.

City Administrator Ulrich stated that contribution does include the building use. He noted that the organization will have to think about the future as the Highway 10 plans may impact that location.

Police Captain Bluml stated that he has had the opportunity to be a part of the organization since he began as a young patrol officer. He explained that when he had time, he would stop by in his patrol vehicle to interact with the children or attend field trips. He stated that he is now a member on the Board and commented that Ms. Hanson has done a great job improving the organization since she joined as the Executive Director.

City Administrator Ulrich noted that the contribution to Youth First has been moved from the general fund to the charitable gambling fund. He advised that other cities have contributed buildings in the past for use as well.

Councilmember Heinrich asked for additional information on the number of non-school days when service is provided on average.

Ms. Hanson explained that during the school year there is an average of about ten to 12 non-school days. She stated that the hours for non-school days were changed this year to 10:30 a.m. to 3:30 p.m. to allow an earlier start time as they previously began at noon. She stated that over the summer they run a ten-week program on Tuesdays, Wednesdays and Thursdays and they do bus children during the summer months.

Councilmember Musgrove asked if participants come from all four cities that contribute.

Ms. Hanson confirmed that children within the attendance boundaries from the four schools are available to participate. She stated that the organization contracts for bussing.

Councilmember Musgrove asked the thoughts for the future if Highway 10 impacts that building. She asked if the programing would be moved to school sites.

Ms. Hanson stated that it would be challenging to use only school buildings. She reviewed some of the previous locations and noted that the organization would speak with other potential partners to find a suitable location.

Councilmember Musgrove asked the size of the current building.

Ms. Hanson replied that the organization uses half of the building.

Councilmember Musgrove stated that some of the children in the photos look older and asked the ages of participants.

Ms. Hanson replied that the program serves sixth through twelfth grades.

Councilmember Musgrove asked if there has been thought of offering services to younger children.

Ms. Hanson explained that the focus of this organization is on middle to high school. She explained that while middle schoolers can be home alone, sometimes parents do not want them home alone.

Mayor LeTourneau thanked Ms. Hanson for coming tonight and for the excellent work the organization provides.

2.02: Fire Service Joint Powers Agreement Update

City Administrator Ulrich reviewed the staff report. He stated that there is interest from both parties in developing a new JPA. He stated that with the proposed payment from Nowthen, Ramsey feels comfortable that a new arrangement could be negotiated.

Fire Chief Kohner stated that the Fire Board determined earlier that Ramsey was operating at a deficit and the current JPA is not sufficient. He explained that submitting that information to Nowthen was the first step in determining if an agreement could be made that would be suitable for both cities. He noted that the next steps would be to review the operational duties to ensure the two are operating similarly.

Councilmember Kuzma stated that previously Fire Chief Katers commented that he did not have sufficient time to manage both cities. He stated that the change in financial contribution would not seem to change that demand on staff.

Fire Chief Kohner stated that item would be addressed during the next step of operational and administrative review. He explained that the financial element was first and the staffing part would be in the next step.

Councilmember Specht asked the current amount paid by Nowthen.

City Administrator Ulrich stated that currently Nowthen pays $6,400 and Ramsey currently pays more to Nowthen for their response to calls in Ramsey.

Councilmember Heinrich explained that the Fire Board came to a consensus to determine a cost-share formula that would be equitable to both cities. She asked how many years the cities operated at that deficit.

City Administrator Ulrich replied that agreement has been in place since 2006. He noted that he was incorrect in the reporting of the fee paid by Nowthen, as the fee was raised to $8,200 two years ago.

Councilmember Heinrich asked for additional input on the staffing demands and challenges.

Fire Chief Kohner stated that the Ramsey Fire Code does not allow permit burning in commercial areas whereas Nowthen staff did recently issue a burning permit for unattended burning of construction material in a commercial area, even after Nowthen staff consulted him and he recommended denial. He stated that is one example of the challenges between the two cities.

Councilmember Heinrich commented that it appears Ramsey and Nowthen are headed in different directions and asked for additional input.

Fire Chief Kohner provided examples of discrepancies between the two cities using the example of call volume noting that Ramsey has an annual call volume of about 875 calls whereas Nowthen is around 135 calls.

Mayor LeTourneau noted that the intent of the discussion tonight was to receive an update on the progress that has been made and the direction this is moving forward.

City Administrator Ulrich stated that the Fire Board will meet on December 5th and if the Council agrees with this amount it can be presented as a proposal. He stated that Ramsey would want the contract to be amended to include this new amount in the 2020 fee schedule. He noted that each city would need to approve the amended contract.

Councilmember Menth stated that he is confused as the last worksession discussion focused on the consensus to end the JPA and asked if Ramsey is changing directions.

City Administrator Ulrich confirmed that Ramsey does not want the JPA to continue as is with the $8,200 contribution from Nowthen. He stated that if Nowthen is interested in the price Ramsey is willing to offer, the JPA would need to be terminated and a new JPA would need to be developed. He stated that the JPA has a two-year termination period and because the fee is not working, that is where discussion began. He noted that if the operational challenges can be worked out, then perhaps a new agreement could be negotiated that would serve both communities.

Councilmember Menth stated that two of the Councilmembers are on the Fire Board and asked for input as to whether they support this action.

Councilmember Heinrich stated that she agrees that this has changed directions since the last Council worksession. She stated that a few firefighters are opposed to this but not all of the firefighters are against a dissolved JPA.

Fire Chief Kohner stated that he does not have a specific number but stated that he has not heard from anyone regarding the dissolution of the contract.

Councilmember Musgrove stated that at the last Council worksession it was clear Ramsey was not being served well by the JPA. She noted that more questions arose from that and a figure was determined that would provide an equitable contribution from Nowthen. She stated that it does not appear that the JPA will serve this arrangement but perhaps a contract would, if Nowthen would be supportive of the higher contribution.

Mayor LeTourneau recognized that there are multiple layers, cities and aspects involved in this issue. He appreciated the work of Fire Chief Kohner on this matter as well as the Councilmembers that serve on the Fire Board.

2.03: Discussion of 2020 Budget/Levy and Review of 5-Year Budget (2020-2024)

Finance Director Lund reviewed the staff report.

City Administrator Ulrich noted that the budget proposed is reasonable and satisfies the desired efforts without drawing down on capital reserves. He explained that increasing proposed revenues would not be encouraged and staff would recommend approving the budget as proposed. He noted that strategic planning could be completed in 2020 to provide further guidance on future budgeting.

Mayor LeTourneau provided additional input on tax capacity and the ability to capture the benefit from the growth in Ramsey. He stated that when you only look at the levy amount outside of the tax capacity that can be distracting. He stated that there has been sizable discussion since adoption of the preliminary budget, which has kept the Council aware of the fact that Ramsey is a growing community that has been able to maintain a desired level of service. He acknowledged the hard work that has been accomplished to get to this point. He noted that he would welcome additional discussion in 2020 on desired service levels and budgeting goals.

Councilmember Kuzma stated that he received his tax statement the previous day. He noted that even though Ramsey is increasing its taxes, his taxes are decreasing. He explained that the amount taxed by Ramsey is being spread over more residents, which is a good thing.

Councilmember Menth stated that he also opened his tax statement the previous day and his Ramsey taxes decreased by 5.5 percent, which was a great thing. He stated that the taxes on his rental properties in Coon Rapids increased by five to nine percent.

Councilmember Musgrove appreciated the hard work that has been done by staff. She stated that there is still a road problem and discussion that will need to occur on that topic. She asked for clarification on how personnel time is shown for certain items.

Finance Director Lund provided additional details on how that staffing time is shown and allocated.

Councilmember Musgrove asked for clarification on the tree lighting expense line item and discrepancies between the years.

Finance Director Lund provided additional details.

Councilmember Musgrove asked if she could see the starting ranges for personnel positions.

Mayor LeTourneau noted that it may be more efficient for Councilmember Musgrove to speak with staff to have her specific questions answered. He noted that the intent tonight would be whether the Council could support the budget as proposed.

Councilmember Heinrich thanked staff for taking a deeper dive into the sealcoat fund and asked what would happen with that allocation.

Finance Director Lund stated those funds would be added to the road maintenance fund.

Mayor LeTourneau confirmed the consensus of the Council for this proposed budget to move forward to the Council at the December 10th meeting for formal adoption.

Finance Director Lund provided details on the assumptions she used to formulate the five-year budget projection.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, November 26, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Captain Brad Bluml
Parks and Assistant Public Works Superintendent Mark Riverblood
Administrative Services Director Colleen Lasher
Community Development Director Timothy Gladhill
City Engineer Bruce Westby
Economic Development Manager Sean Sullivan
City Attorney Joe Langel

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:05 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Swearing In Ceremony for Councilmember Dan Specht

Mayor LeTourneau administered the Oath of Office to Councilmember Specht.

Mayor LeTourneau welcomed Councilmember Specht, noting that the City is excited to have a full Council.

2.02: Charitable Donation to the Fire Department Food Drive Event

Fire Chief Kohner Director introduced Tommy Cherup, the Executive Director of Emergency Services for 1-800-BoardUp.

Tommy Cherup, 1-800-BoardUp, noted that the company is based in Ramsey and participates in a program to serve others, which allows those people to pay it forward. He stated that each year the company completes a food drive, where they purchase food and donate it to a local food shelf. He stated that each year the company chooses a fire department that does a lot for its community outside of fire protection service. He stated that Ramsey Fire does an excellent job of going above providing fire service. He presented Ramsey Fire with a check for $5,000 that can be donated. He presented the donation to Mayor LeTourneau.

Mayor LeTourneau stated that he did attend the food purchase event at Coburn's, which was a fun event with great energy. He stated that it was exciting to see food being purchased to be donated to such a great cause. He thanked 1-800-BoardUp for being such a great partner to the community.

3. APPROVE AGENDA

Motion by Councilmember Menth, seconded by Councilmember Heinrich, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Heinrich, Kuzma, Musgrove, Riley, and Specht. Voting No: None.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to approve the following items on the Consent Agenda:

4.01: Receive October 2019 Financial Reports – General Fund and Enterprise Funds
4.02: Receive Cash and Investments for Period Ending October 31, 2019
4.03: Note the Following Boards and Commissions Meeting Minutes:
- Environmental Policy Board Meeting Minutes dated September 16, 2019
- Planning Commission Meeting Minutes dated October 3, 2019
- Economic Development Authority Meeting Minutes dated October 10, 2019
- Park and Recreation Commission Meeting Minutes dated October 10, 2019

4.04: Schedule Public Hearing to Consider Adoption of 2020-2029 Capital Improvement Plan (CIP)
4.05: Approve the following Meeting Minutes:
1) City Council Special Meeting Canvassing Board dated November 12, 2019
2) City Council Work Session dated November 12, 2019
3) City Council Regular dated November 12, 2019

4.06: Approve Rental Licenses
4.07: Adopt Resolution #19-280 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2019 through November 20, 2019

4.08: Adopt Resolution #19-261 Establishing Precinct and Polling Locations for 2020 Election Year
4.09: Adopt Resolution #19-278 Not Waiving Statutory Tort Limits
4.10: Adopt Resolution #19-283 Accepting Cash Donations of $5,000 from 1-800-Boardup to be Applied Toward the Ramsey Fire Department

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

5. CITIZEN INPUT

None.

6. PUBLIC HEARING

6.01: Public Hearing to Consider Amending Chapter 4 of the City's Charter (Nominations and Elections) and Introduce Ordinance #19-15: An Ordinance Amending the City Charter by Repealing and Replacing Chapter 4 – Nominations and Elections

Presentation

City Attorney Langel reviewed the staff report, highlighting the proposed changes, and the recommendation to adopt the ordinance as drafted by the Charter Commission and himself.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:24 p.m.

Citizen Input

There was none.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, Menth, and Specht. Voting No: None.

The public hearing was closed at 7:25 p.m.

Council Business

Councilmember Specht commented that there was good discussion from the Charter Commission. He stated that he appreciates the cost savings of not holding primaries. He asked

what would happen in the case that there are ten candidates and whether there would be enough votes to elect one person.

Councilmember Heinrich thanked the Charter Commission and City Attorney Langel for their work to cleanup this chapter of the Charter to become more consistent with State law.

Councilmember Riley thanked the Charter Commission, noting that it appears that the Commission made good decisions that will benefit the City. He noted that the Council has not been full for multiple years because of the requirements for special elections. He commented that as someone that has been a part of primaries in the past, he appreciates the cost savings and elimination of that requirement.

Councilmember Menth asked for details on appointments to the Council and the procedure that would be followed.

City Attorney Langel stated that the Charter does not identify the nomination, noting that the appointment process is not controlled by State law and is instead controlled by the Council. He noted that as someone that represents multiple City Councils, there is not just one way that is completed. He stated that it will be up to the City Council to determine how to complete that process.

Councilmember Musgrove stated that she attended Charter Commission meetings and thanked the Commission for their thorough discussion and work on this topic. She commended City Attorney Langel for his work in drafting the new language and asked for input on how the City Clerk will interpret some of this language, specifically 4.5.1.

City Attorney Langel stated that the City Clerk is the Election Official for the City and the City Clerk was present at all the meetings of the Charter Commission. He confirmed that it would be the job of the City Clerk to interpret the language. He explained that there is not much interpretation of City staff but more the decision of the City Council as to which option they would proceed with when a vacancy occurs.

Councilmember Kuzma stated that while he appreciates the work of the Charter Commission and City Attorney Langel, he feels that this decision is rushed and would like to see this item come back to the City Council in worksession, which would allow additional time to digest the information.

Motion by Councilmember Kuzma to table Ordinance #19-15 amending the City Charter by repealing and replacing Chapter 4 – Nominations and Elections. The motion failed for lack of second.

City Attorney Langel reminded the Council of the statutory timing, noting that the City does not have much choice in the timing. He stated that within one month of the public hearing, the Council must vote on the ordinance. He noted that if that timeline is not met, the ordinance would die.

Councilmember Kuzma asked if this could return to the December 10th meeting.

City Attorney Langel confirmed that would fall within the required timeline.

City Administrator Ulrich stated that December 10th is the final meeting of the City Council for the year and therefore an introduction would need to be completed along with the final adoption within the 30 days following the public hearing.

City Attorney Langel stated that if unanimous vote of the Council is not secured, the Charter Commission would need to recommend this action to the City Council again in order for the Council to consider this again.

Mayor LeTourneau stated that he is appreciative of the comments from Councilmember Kuzma and is also appreciative of the work of the Charter Commission. He noted that after reading the information presented, he also had questions. He stated that amending the Charter is a big decision and should warrant additional time for review and discussion. He stated that he also shared the concern with a situation in which 10 candidates run and there is no primary. He stated that he would like to hear more information before making a decision.

City Administrator Ulrich explained that a State law change would be needed in order to allow an exemption to the timelines identified for elections, specifically to fill vacant Council seats.

Councilmember Specht stated that he does support the changes and would vote in support tonight. He noted that his comments were simply meant for discussion.

City Administrator Ulrich noted that the introduction and adoption are separate actions. He explained that if the introduction is approved tonight, that would still allow additional time for review and discussion prior to the adoption being brought forward at the December 10th meeting.

Councilmember Kuzma stated that he would not be willing to support the action tonight.

Councilmember Musgrove asked if Councilmember Kuzma would support the introduction of the ordinance tonight.

Councilmember Kuzma stated that he feels additional time is needed for review and consideration.

City Administrator Ulrich clarified that if the introduction is passed tonight, the final adoption would be scheduled for December 10th. He confirmed that would allow additional time for review prior to the next meeting and additional discussions to occur on December 10th.

Councilmember Musgrove asked if this item could then appear on the December 10th worksession agenda.

City Administrator Ulrich noted that legislators have been invited to the December 10th meeting along with appointments to Boards and Commissions, which will take the majority of the time.

He stated that the length of the worksession could be amended to allocate additional time if desired.

Councilmember Kuzma stated that he believes that this could be delayed and reintroduced in February when the Charter Commission meets again and can recommend this again to the Council.

Councilmember Heinrich stated that the Charter Commission has been meeting on this topic and the Council is able to attend those meetings and provide feedback. She stated that this information was emailed to the Council the previous week and felt that there was sufficient time to review the materials and make an educated decision.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to introduce Ordinance #19-15 amending the City Charter by repealing and replacing Chapter 4 – Nominations and Elections.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Riley, and Specht. Voting No: Councilmember Kuzma and Menth.

City Attorney Langel provided additional details on the Statute requirements. He noted that the introduction vote is not required to be unanimous and therefore the introduction was passed. He clarified that a unanimous vote will be required to enact the ordinance at the next reading.

Councilmember Riley suggested that this topic be made a priority during the December 10th worksession as it is important that the Council is able to reach a unanimous vote at the next meeting.

City Administrator Ulrich confirmed that could be done. He encouraged the Council to reach out with specific questions prior to the worksession so that staff can be prepared. He stated that members of the Charter Commission could also be invited to attend if that would be helpful.

6.02: Public Hearing: Adopt Ordinance #19-14 Adopting the 2020 Schedule of Rates, Fees and Charges

Presentation

Finance Director Lund reviewed the staff report and recommendation to accept the rates as proposed, hold all rates constant with 2019 rates and recommend any changes that may arise from input during the public hearing. She recommended adoption of the ordinance.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:51 p.m.

Citizen Input

There was none.

Motion by Councilmember Musgrove, seconded by Councilmember Menth, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Menth, Heinrich, Kuzma, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:52 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #19-14 Establishing Permit Fees, Service Charges, and Various Other Fees to be Collected by the City of Ramsey.

A roll call vote was performed by the Recording Secretary:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Kuzma	aye
Councilmember Heinrich	aye
Mayor LeTourneau	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #19-277 Approving Purchase Agreement for Part of Outlot A, COR Stone Brook Academy; Case of GiGi's Salon and Spa, Inc. (Portions may be closed to the public)

Economic Development Manager Sullivan reviewed the staff report and recommendation from the EDA to approve the resolution and purchase agreement as proposed.

Councilmember Specht asked if this is the same area there was preliminary discussion regarding a hotel.

Economic Development Manager Sullivan confirmed this is the same area and noted that there would still be sufficient area between this development and Stone Brook for the hotel should that move forward.

Councilmember Riley stated that the EDA discussed this proposal and recommended approval. He stated that this is a current Ramsey business that is proposing to buy land within The COR for expansion.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #19-277 Approving Purchase Agreement for Outlot A, COR Stone Brook Academy, subject to City Attorney review and approval.

Further discussion: Mayor LeTourneau appreciated the work and recommendation of the EDA. He noted that the asking price falls within the City's approved deal range, which is also important. He stated that he is thrilled to see the expansion of a Ramsey business and a standalone business development in The COR, which can help to spur additional development.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

7.02: Adopt Resolution #19-272 Approving New/Extended Purchase Agreement for Lot 1, Block 1, Anderson Dahlen South Addition; Case of Knoll Properties LLC

Economic Development Manager Sullivan reviewed the staff report and recommendation from the EDA to approve the resolution and purchase agreement as proposed.

Councilmember Musgrove asked for background information on other cases that may have requested an extension in the past and whether a new purchase agreement was required.

Economic Development Manager Sullivan stated that the previous purchase agreement was defunct and therefore a new purchase agreement was needed. He noted that this is a very short period of time for an extension. He stated that because the extension period is short it was deemed to keep the purchase price and earnest money at the same amounts.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #19-272 Approving Purchase Agreement for Lot 1, Block 1, Anderson Dahlen South Addition, subject to City Attorney review and approval.

Further discussion: Mayor LeTourneau commented that Anderson Dahlen has been a great partner to the community and their long-term vision for the future is exciting. He stated that he is excited that this process will continue to move forward and hopes that the business is able to overcome its obstacles. Councilmember Menth thanked City staff for working hard to keep this moving forward.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht invited members of the public to visit PACT Charter School on December 14th for its annual robotics tournament.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Menth, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:06 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session **5. 2.**

Meeting Date: 12/10/2019

By: Wendy Schlueter, Community Development

Information

Title

Approve Licenses (includes Renewals)

Purpose/Background:

The purpose of this case is to approve various license requests.

Background: Certain businesses in the City of Ramsey are required to apply for a license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for Council approval.

Recommendation:

Staff recommends approval of license applications contingent upon completion of background checks.

Action:

Motion to approve the attached license applications contingent upon completion of background checks.

Attachments

Licenses to Approve

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	12/05/2019 09:17 AM
Tim Gladhill	Tim Gladhill	12/05/2019 01:46 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 01:53 PM
Form Started By: Wendy Schlueter		Started On: 12/02/2019 12:22 PM
Final Approval Date: 12/05/2019		

Report Name: License Report - License Types
Council Dates: 12/10/2019 to 12/10/2019
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Status
Garbage Haulers					
Curbside Waste Inc.			12/31/2020	12/10/2019	A
Randy's Sanitation, Inc.			12/31/2020	12/10/2019	A
Allied Waste Services of NA LLC			12/31/2020	12/10/2019	A
Aspen Waste Systems, Inc.			12/31/2020	12/10/2019	A
Walters Recycling & Refuse, Inc.			12/31/2020	12/10/2019	A
Ace Solid Waste	6601 McKinley St NW	Ace Solid Waste Inc	12/31/2020	12/10/2019	A
			Garbage Haulers License Count: 6		
Pawnbroker					
Ramsey Pawn, LLC	6650 Highway 10 NW		12/31/2020	12/10/2019	A
			Pawnbroker License Count: 1		
Therapeutic Massage Establishment					
Balance Through Bodywork, LLC	14141 Iodine St NW		12/31/2020	12/10/2019	A
Elysiumassage, LLC	6957 Highway 10 NW #102	Elysiumassage LLC	12/31/2020	12/10/2019	A
			Therapeutic Massage Establishment License Count: 2		
Therapeutic Massage Therapist					
Michele A Reid	14141 Iodine St NW		12/31/2020	12/10/2019	A
Alexa L Klimek	14245 St Francis Blvd NW 104		12/31/2020	12/10/2019	A
Benjamin E Lockett	6957 Highway 10 NW #102	Elysiumassage, LLC	12/31/2020	12/10/2019	A
Stephanie Arnett	14245 St Francis Blvd NW #104	Rum River Chiropractic	12/31/2020	12/10/2019	A
Kayla M Weidenborner	14245 St Francis Blvd NW #104	Rum River Chiropractic	12/31/2020	12/10/2019	A
			Therapeutic Massage Therapist License Count: 5		
Tobacco					
Links At Northfork GC, LLC	9333 Alpine Dr NW		12/31/2020	12/10/2019	A
Cloud X Vapes Ramsey LLC	13939 St Francis Blvd NW		12/31/2020	12/10/2019	A
Yayin Gadol, LLC	14107 St Francis Blvd NW		12/31/2020	12/10/2019	A
Rademacher Companies, Inc.	15299 St Francis Blvd NW	Bill's Superette	12/31/2020	12/10/2019	A
Casey's Retail Company	14131 Sunfish Lake Blvd NW	Casey's Retail #1988	12/31/2020	12/10/2019	A
Casey's Retail Company	7222 Sunwood Dr NW	Casey's Retail #3460	12/31/2020	12/10/2019	A

City of Ramsey
License Report - License Types

Company	Location	Complex	Exp. Date	Council Date	Status
Tobacco					
Coborn's, Inc.	7900 Sunwood Dr NW	Coborn's, Inc #2033	12/31/2020	12/10/2019	A
Coborn's, Inc.	7880 Sunwood Dr NW	Coborns Liquor #6039	12/31/2020	12/10/2019	A
E-CIG Warehouse, Inc.	6111 Highway 10 NW 500	E-CIG Warehouse	12/31/2020	12/10/2019	A
Atlantic Cargo Company Inc. LLC	5900 167th Ave NW	Fairway Liquors	12/31/2020	12/10/2019	A
Holiday Stationstores, LLC #323	14350 Xkimo St NW	Holiday Station #323	12/31/2020	12/10/2019	A
Holiday Stationstores #395, LLC	14075 Ramsey Blvd NW	Holiday Station #395	12/31/2020	12/10/2019	A
Ramsey #1 Smoke Shop, Inc.	14050 St Francis Blvd NW	Ramsey Smoke Shop	12/31/2020	12/10/2019	A
Northern Tier Retail, LLC	14000 St Francis Blvd NW	Speedway #4508	12/31/2020	12/10/2019	A

Tobacco License Count: 14

Total Licenses: 28

CC Regular Session **5. 3.**

Meeting Date: 12/10/2019

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #19-284 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 21, 2019 through December 4, 2019

Action:

Motion to Adopt Resolution #19-284 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 21, 2019 through December 4, 2019.

Attachments

Bills List 12/10/2019

Resolution 12/10/2019

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	12/05/2019 08:46 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:10 AM
Form Started By: Jackie Lipski		Started On: 12/04/2019 02:52 PM
Final Approval Date: 12/05/2019		

CITY OF RAMSEY - FINANCE OFFICE Printed 12/4/2019

RAMSEY CITY COUNCIL MEETING

12/10/2019

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 11/21/19-12/4/19	282,597.00
Accounts Payable 11/21/19-12/4/19	168,754.68
Payroll 11/29/19	189,707.68
Pay Estimate- Project	11,149.68
Debt Service	1,701,188.76
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	**$ 2,353,397.80**

		APPROVED PREV. MTG	2019 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 186,542.27	$ 4,073,281.63
-	CORRECTION TO PAYROLL		
	PREPAIDS	373,664.25	7,216,288.73
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE	342,631.25	1,341,987.10
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	249,374.74	6,080,989.42
	ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		1,696,264.97
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 1,152,212.51**	**$ 20,408,811.85**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
109778	**11/21/2019**		**111377 ANOKA MUNICIPAL UTILITY**						
		52.07	14034 DYSPROSIUM ST LT		99479	22-610280-00 OCT 19	9603.6371		ELECTRIC UTILITIES
		110.71	CTY RD 116/HWY 47 SIGNAL		99480	22-613120-01 OCT 19	0260.6371		ELECTRIC UTILITIES
		35.57	BUNKER LK BLVD/DYSPROSIUM		99481	22-612000-01 OCT 19	0260.6371		ELECTRIC UTILITIES
		56.80	RAMSEY STREET LIGHTS		99482	22-990005-01 OCT 19	9603.6371		ELECTRIC UTILITIES
		255.15							
109779	**11/21/2019**		**107662 CEAM CO LEAGUE OF MN CITIES**						
		60.00	MEMBERSHIP 19-20 J. FERIANCEK		99491	111419	9101.1550		PREPAID EXPENSE
		60.00							
109780	**11/21/2019**		**100297 CENTERPOINT ENERGY**						
		1,340.89	7550 SUNWOOD DR		99488	6702493-5 OCT 2019	0194.6373		GAS
		74.13	6701 HIGHWAY 10		99489	5011580-5 OCT 2019	9410.6373	00041012	GAS
		1,415.02							
109781	**11/21/2019**		**110734 CITY OF RAMSEY**						
		300.00	729914		99490	112019	9601.4651		WATER REVENUE
		26.00	727377		99490	112019	9601.4651		WATER REVENUE
		26.17	729524		99490	112019	9601.4651		WATER REVENUE
		200.00	722258		99490	112019	9601.4651		WATER REVENUE
		536.01	722751		99490	112019	9601.4651		WATER REVENUE
		270.36	5742743		99490	112019	9601.4651		WATER REVENUE
		35.00	723946		99490	112019	9601.4651		WATER REVENUE
		1,393.54							
109782	**11/21/2019**		**117308 HELLO BOOKING INC**						
		4,000.00	DEP BAND/SOUND LIGHT HD 2020		99509	112119	0296.6249		MISCELLANEOUS OPERA
		4,000.00							
109783	**11/21/2019**		**117162 LEAF, JAMIE AND KYLE**						
		31.26	UB REFUND 15255 ZUNI ST		99494	112119	9601.4651		WATER REVENUE
		31.26							
109784	**11/21/2019**		**100258 LEAGUE OF MINNESOTA CITIES**						
		400.00	LEAD CLASSES 2020 T. BYRON		99495	311880	9101.1550		PREPAID EXPENSE
		400.00							
109785	**11/21/2019**		**115328 LENNAR**						
		1,500.00	REF ERO ESC 7371 159TH AVE		99496	112119	9804.6433	00116981	REFUNDS
		5,000.00	LAND/AS BUILT 7371 159TH AVE		99497	112119A	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	LAND/ AS BUILT 7371 159TH AVE		99497	112119A	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7347 159TH AVE		99498	112119B	9804.6433	00117026	REFUNDS
		1,500.00	REF ERO ESC 15863 PERIDOT		99499	112119C	9804.6433	00116920	REFUNDS
		11,000.00							
109786	**11/21/2019**		**104920 MINNESOTA HIGHWAY SAFETY RESEARCH CNTR**						
		540.00	CLASS IHRKE/BREITER		99500	629430-7507	0311.6335		TRAINING
		540.00							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
109787	11/21/2019		100391 POSTMASTER						
		1,801.93	POSTAGE- 19 WINTER RECYCLER		99501	111819	9604.6249		MISCELLANEOUS OPERA
		1,801.93							
109788	11/21/2019		106418 PURMORT HOMES INC						
		100,000.00	RELEASE PART SURETY		99508	112119	9804.6433	00115423	REFUNDS
		100,000.00							
109789	11/21/2019		106915 SHANK, KENNETH L						
		250.00	SANTA- CITY TREE LIGHTING		99507	112019	0111.6249		MISCELLANEOUS OPERA
		250.00							
1000730	11/22/2019		117306 BLOOD, ANDY						
		12.76	ON CALL REIMB. JUNE-SEPT 2019		99483	112019	0260.6334		MILEAGE REIMBURSEME
		12.76	ON CALL REIMB. JUNE-SEPT 2019		99483	112019	0311.6334		MILEAGE REIMBURSEME
		38.28	ON CALL REIMB. JUNE-SEPT 2019		99483	112019	0452.6334		MILEAGE REIMBURSEME
		63.80	ON CALL REIMB. JUNE-SEPT 2019		99483	112019	9602.6334		MILEAGE REIMBURSEME
		127.60							
1000731	11/22/2019		112663 CAPSTONE HOMES INC						
		5,000.00	LAND/DRIVE 14998 SNOWY OWL		99484	112119	9252.1155.1		MANUAL-ACCOUNTS REC
		2,000.00	LAND/DRIVE 14998 SNOWY OWL		99484	112119	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF ERO ESC 8723 150TH LN NW		99485	112119A	9804.6433	00116658	REFUNDS
		5,000.00	LAND/DRIVE/AS BUILT 8723 150TH		99486	112119B	9252.1155.1		MANUAL-ACCOUNTS REC
		2,000.00	LAND/DRIVE/AS BUILT 8723 150TH		99486	112119B	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	LAND/DRIVE/AS BUILT 8723 150TH		99486	112119B	9252.1155.1		MANUAL-ACCOUNTS REC
		1,500.00	REF ERO ESC 15038 TIGER ST NW		99487	112119C	9804.6433	00117149	REFUNDS
		18,500.00							
1000732	11/22/2019		113278 HEMMERICH, KYLE						
		12.34	REIMB MEAL HSEM TRAINING		99492	111819	0211.6331		TRAVEL & LODGING
		12.34							
1000733	11/22/2019		115261 LOHSE JOHNSON,LAURA						
		11.56	REIMB MEAL ETHICS 4TH AMMEND		99493	111519	0211.6331		TRAVEL & LODGING
		11.56							
1000734	11/22/2019		107018 SCHANTZEN, MELISSA						
		28.15	REIMB. TZD ST CLOUD		99502	111419	0211.6331		TRAVEL & LODGING
		28.15							
1000735	11/22/2019		100510 VERIZON WIRELESS						
		307.89-	REFUND FIRE TABLETS SERVICE		99503	9841891188	0220.6323		CELLULAR PHONES
		38.84-	REF ULRICH PHONE SERVICE		99504	9840557217	0130.6323		CELLULAR PHONES
		795.77	PD PHONE SERVICE OCT-NOV 19		99505	9841260506	0211.6323		CELLULAR PHONES
		498.14	PD PHONE SERVICE OCT-NOV 19		99505	9841260506	0211.6415		OTHER EQUIPMENT REN
		95.74	PD PHONE SERVICE OCT-NOV 19		99505	9841260506	0280.6323		CELLULAR PHONES
		70.87	OCT/NOV 19 SERVICE		99506	9841788174	0130.6323		CELLULAR PHONES
		70.87	OCT/NOV 19 SERVICE		99506	9841788174	0192.6321		TELEPHONE
		166.05	OCT/NOV 19 SERVICE		99506	9841788174	0191.6323		CELLULAR PHONES
		119.04	OCT/NOV 19 SERVICE		99506	9841788174	0194.6323		CELLULAR PHONES
		855.90	OCT/NOV 19 SERVICE		99506	9841788174	0220.6323		CELLULAR PHONES
		47.87	OCT/NOV 19 SERVICE		99506	9841788174	0240.6323		CELLULAR PHONES
		208.97	OCT/NOV 19 SERVICE		99506	9841788174	0301.6323		CELLULAR PHONES
		291.47	OCT/NOV 19 SERVICE		99506	9841788174	0311.6323		CELLULAR PHONES
		258.17	OCT/NOV 19 SERVICE		99506	9841788174	0452.6323		CELLULAR PHONES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued.
1000735	**11/22/2019**		**100510 VERIZON WIRELESS**						
		286.84	OCT/NOV 19 SERVICE		99506	9841788174	9601.6323		CELLULAR PHONES
		3,418.97							
90535329	**11/29/2019**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**						
		24,317.89			99511	112719811542	9101.2174		PERA-EMPLOYEE
		33,051.29			99512	112719811543	9101.2183		PERA-EMPLOYER
		57,369.18							
92851815	**11/29/2019**		**101306 IRS**						
		29,563.03			99514	112719811545	9101.2171		FEDERAL WITHHOLDING
		13,225.91			99515	112719811546	9101.2173		FICA & MEDICARE-EMPL(
		13,225.91			99516	112719811547	9101.2182		FICA & MEDICARE-EMPL(
		56,014.85							
93759136	**11/29/2019**		**100601 MN DEPT OF REV WH**						
		12,423.65			99513	112719811544	9101.2172		STATE WITHHOLDING
		12,423.65							
99240623	**11/29/2019**		**100223 ICMA RETIREMENT TRUST 457**						
		2,333.53			99510	112719811541	9101.2175		DEFERRED COMPENSAT
		2,333.53							
99938676	**11/29/2019**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		7,772.20			99517	112719811548	9101.2175		DEFERRED COMPENSAT
		7,772.20							
99942332	**11/29/2019**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		3,438.07			99518	112719811549	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,438.07							
		282,597.00	Grand Total						

Payment Instrument Totals

Checks	121,146.90
EFT Payments	139,351.48
A/P ACH Payment	22,098.62
Total Payments	282,597.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2962		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	DEC 19 PW ACCOUNTS	PV	99607	001	09101	12/1/2019	5427736	123.46
	ACE SOLID WASTE INC	DEC 19 PW ACCOUNTS	PV	99607	002	09101	12/1/2019	5427736	41.15
	PO BOX 679859	DEC 19 PW ACCOUNTS	PV	99607	003	09101	12/1/2019	5427736	41.15
	DALLAS TX 75267-9859	DEC 19 PW ACCOUNTS	PV	99607	004	09101	12/1/2019	5427736	41.15
		DEC 19 PW ACCOUNTS	PV	99607	005	09101	12/1/2019	5427736	201.89
		DEC 19 PW ACCOUNTS	PV	99607	006	09101	12/1/2019	5427736	223.77
		DEC 19 PW ACCOUNTS	PV	99607	007	09101	12/1/2019	5427736	139.35
						Summary Total			811.92
		DEC 19 RECYCLE CONTRACT	PV	99635	001	09604	12/1/2019	5427726	26,373.00
						Summary Total			26,373.00
						Payment Amount			27,184.92
100033	ANOKA COUNTY ATTORNEY	FORFEITURE 18218992	PV	99571	001	09290	11/26/2019	112619	224.00
	ANOKA COUNTY ATTORNEY 2100 - 3RD AVENUE NORTH ANOKA MN 55303					Summary Total			224.00
						Payment Amount			224.00
100063	ASPEN MILLS	FIRE BADGES	PV	99524	001	09101	11/13/2019	247255	185.00
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432					Summary Total			185.00
						Payment Amount			185.00
115924	AUDIOQUIP INC	RENTAL EQUIP. 11/18/19	PV	99523	001	09230	11/18/2019	65800	63.00
	AUDIOQUIP INC 782 TRANSFER ROAD ST PAUL MN 55114					Summary Total			63.00
						Payment Amount			63.00
116143	BELCO VEHICLE SOLUTIONS LLC	VINYL GRAPHICS	PV	99525	001	09101	8/12/2019	4532	153.85
	BELCO VEHICLE SOLUTIONS LLC 299 E. NORTH STREET POYNETTE WI 53955					Summary Total			153.85
		VINYL GRAPHICS	PV	99526	001	09101	11/5/2019	4759	20.00
						Summary Total			20.00
						Payment Amount			173.85

Payment Group Control Number	2962		
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Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
116606	BLACKHAWK PEST CONTROL LLC	PEST CONTROL IN PD	PV	99527	001	09101	11/18/2019	3431	225.00
	BLACKHAWK PEST CONTROL LLC 9120 BURNS PARKWAY NOWTHEN MN 55303						Summary Total		225.00
							Payment Amount		225.00
100086	BLUE VELVET INC	EXT WASHES- BUILDING DEPT	PV	99572	001	09101	11/21/2019	186	199.80
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW RAMSEY MN 55303						Summary Total		199.80
							Payment Amount		199.80
114529	BRUCE JACOBSON LANDSCAPE ARCHITECT	PROJECTS THRU NOV 19	PV	99610	001	09101	11/30/2019	120319	3,100.00
	BRUCE JACOBSON LANDSCAPE ARCHITECT 4204 PILLSBURY AVENUE S MINNEAPOLIS MN 55409						Summary Total		3,100.00
							Payment Amount		3,100.00
116439	CANTEEN VENDING	COFFEE	PV	99574	001	09101	11/19/2019	MSP3079	303.70
	CANTEEN VENDING P O BOX 91337 CHICAGO IL 60693-1337						Summary Total		303.70
							Payment Amount		303.70
106670	CENTRAL POWER DISTRIBUTORS INC	LOOP AND ROUND FILE	PV	99575	001	09101	11/22/2019	19-116780	48.92
	CENTRAL POWER DISTRIBUTORS INC 3801 THURSTON AVENUE ANOKA MN 55303						Summary Total		48.92
							Payment Amount		48.92
111087	CITY OF COON RAPIDS FIRE DEPARTMENT	SRT ICE RESCUE CLASS	PV	99538	001	09101	11/21/2019	112119	525.00
	CITY OF COON RAPIDS FIRE DEPARTMENT 11155 ROBINSON DRIVE						Summary Total		525.00

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	COON RAPIDS MN 55433								
				Payment Amount					525.00
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	99540	001	09101	11/15/2019	191115	210.30
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480								
				Summary Total					210.30
				Payment Amount					210.30
100116	CONNEXUS ENERGY	MISC CITY ACCOUNTS	PV	99576	001	09230	11/21/2019	759126-303107 NOV 19	72.47
	CONNEXUS ENERGY	MISC CITY ACCOUNTS	PV	99576	002	09230	11/21/2019	759126-303107 NOV 19	1,398.64
	PO BOX 1808	MISC CITY ACCOUNTS	PV	99576	003	09230	11/21/2019	759126-303107 NOV 19	30.94
	MINNEAPOLIS MN 55480-1808	MISC CITY ACCOUNTS	PV	99576	004	09230	11/21/2019	759126-303107 NOV 19	546.58
		MISC CITY ACCOUNTS	PV	99576	005	09230	11/21/2019	759126-303107 NOV 19	6,137.06
		MISC CITY ACCOUNTS	PV	99576	006	09230	11/21/2019	759126-303107 NOV 19	4,043.09
		MISC CITY ACCOUNTS	PV	99576	007	09230	11/21/2019	759126-303107 NOV 19	156.95
				Summary Total					12,385.73
		WRT TWR/LIFT STAT/WELLS	PV	99577	001	09601	11/21/2019	759126-303102 NOV 19	7,552.21
		WRT TWR/LIFT STAT/WELLS	PV	99577	002	09601	11/21/2019	759126-303102 NOV 19	715.60
				Summary Total					8,267.81
		STREET LIGHTS	PV	99578	001	09603	11/21/2019	759126-303101 NOV 19	9,870.16
				Summary Total					9,870.16
		TRAFFIC LIGHTS	PV	99613	001	09101	11/21/2019	759126-303100 NOV 19	900.22
				Summary Total					900.22
		PW MISC ACCTS	PV	99614	001	09101	11/21/2019	759126-303106 NOV 19	540.31
		PW MISC ACCTS	PV	99614	002	09101	11/21/2019	759126-303106 NOV 19	180.10
		PW MISC ACCTS	PV	99614	003	09101	11/21/2019	759126-303106 NOV 19	180.10

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		PW MISC ACCTS	PV	99614	004	09101	11/21/2019	759126-303106 NOV 19	180.10
		PW MISC ACCTS	PV	99614	005	09101	11/21/2019	759126-303106 NOV 19	1,137.66
					Summary Total				2,218.27
		SIRENS	PV	99615	001	09101	11/21/2019	759126-303095 NOV 19	85.00
					Summary Total				85.00
					Payment Amount				33,727.19
111818	DEANO'S COLLISION SPECIALISTS INC DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330	WORK ON 383	PV	99579	001	09702	11/1/2019	54427	3,189.17
		WORK ON 383	PV	99579	002	09702	11/1/2019	54427	1,565.20
					Summary Total				4,754.37
					Payment Amount				4,754.37
100143	FERGUSON WATERWORKS # 2516 FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817	SEAL PINS	PV	99584	001	09601	11/25/2019	0348180	25.67
					Summary Total				25.67
					Payment Amount				25.67
110760	FIRE SAFETY USA, INC FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901	LADDER BELTS	PV	99620	001	09101	11/25/2019	129009	805.00
					Summary Total				805.00
					Payment Amount				805.00
115007	ITERIS, INC ITERIS, INC P O BOX 842123 LOS ANGELES CA 90084-2123	CLEAR PATH WEATHER NOV 19	PV	99551	001	09101	12/2/2019	117545	400.00
					Summary Total				400.00
					Payment Amount				400.00
100256	LANO EQUIPMENT INC	HEATER KNOB	PV	99621	001	09101	11/26/2019	02-719132	7.13

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	LANO EQUIPMENT INC								
	6140 HIGHWAY 10 NW	DRIVE TUBE	PV	99622	001	09101	11/25/2019	02-718552	265.08
	ANOKA MN 55303			Summary Total					265.08
		REPAIR TOOL CAT	PV	99623	001	09101	11/25/2019	02-718733	3,529.61
		REPAIR TOOL CAT	PV	99623	002	09101	11/25/2019	02-718733	1,845.00
				Summary Total					5,374.61
				Payment Amount					5,646.82
100722	LATOUR VINYL	2 HELMET NAMES	PV	99552	001	09101	11/17/2019	111719	14.00
	LATOUR VINYL			Summary Total					14.00
	7747 158TH AVENUE NW								
	RAMSEY MN 55303			Payment Amount					14.00
102954	LITTLE FALLS MACHINE INC	SPINNER HUB/MOUNT/MOTOR	PV	99553	001	09101	11/14/2019	356537	775.80
	LITTLE FALLS MACHINE INC			Summary Total					775.80
	300 LINDBERGH DRIVE SOUTH								
	LITTLE FALLS MN 56345-1598			Payment Amount					775.80
117315	MCPHILLIPS BROS ROOFING COMPANY	ROOF REPLACE HIST TOWN HALL	PV	99639	001	09412	11/26/2019	27699	4,775.00
	MCPHILLIPS BROS ROOFING COMPANY			Summary Total					4,775.00
	2590 CENTENNIAL DRIVE								
	ST PAUL MN 55109			Payment Amount					4,775.00
108208	METRO PRODUCTS INC	COIL CHAIN/SWING HANGER	PV	99556	001	09101	11/14/2019	147629	931.00
	METRO PRODUCTS INC			Summary Total					931.00
	7401 CENTRAL AVENUE NE	MISC PARTS	PV	99625	001	09101	11/21/2019	147801	39.76
	FRIDLEY MN 55432			Summary Total					39.76
				Payment Amount					970.76
106754	MID AMERICA METER INC	MISC WELL 6 METER	PV	99590	001	09601	11/20/2019	019-2555	784.50
	MID AMERICA METER INC			Summary Total					784.50

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	P O BOX 860427 SHAWNEE KS 66286-0427								
				Payment Amount					784.50
100328	MN DEPT OF HEALTH WATER	OCT/DEC 19 CONNECT FEES	PV	99591	001	09601	11/18/2019	111819	7,409.00
				Summary Total					7,409.00
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494								
				Payment Amount					7,409.00
100345	NAPA AUTO PARTS ELK RIVER	WRENCH	PV	99592	001	09101	11/20/2019	040232	9.12
				Summary Total					9.12
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW	OIL FILTER 672	PV	99593	001	09101	11/19/2019	040074	44.71
				Summary Total					44.71
	P O BOX 1041 ELK RIVER MN 55330	AIR FILTER 619	PV	99594	001	09101	11/21/2019	040418	22.97
				Summary Total					22.97
				Payment Amount					76.80
115167	NET TRANSCRIPTS INC	TRANSCRIPTION NOV 19	PV	99559	001	09101	11/15/2019	0028740	78.00
				Summary Total					78.00
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014								
				Payment Amount					78.00
117236	NORTHWEST ASPHALT AND MAINTENANCE	FINAL PAY EST 19 CRACK SEAL	PV	99629	001	09101	12/3/2019	120319	11,149.68
				Summary Total					11,149.68
	NORTHWEST ASPHALT AND MAINTENANCE 11560 190TH STREET NE THIEF RIVER FALLS MN 56701								
				Payment Amount					11,149.68
115000	OPG-3 INC	RENEW BAR CODE READER 2020	PV	99596	001	09101	11/21/2019	3721	340.00
				Summary Total					340.00
	OPG-3 INC 8030 OLD CEDAR AVE SO # 205 BLOOMINGTON MN 55425-1215								

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					340.00
100431	SAFETY KLEEN CORPORATION	RECYCLE PARTS WASHER FLUID	PV	99563	001	09101	11/6/2019	CN09922240	110.97
				Summary Total					110.97
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066			Payment Amount					110.97
107711	SCHINDLER ELEVATOR	DEC 19/FEB 20 SERVICE CONTRACT	PV	99598	001	09240	12/1/2019	8105212223	1,377.36
				Summary Total					1,377.36
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Payment Amount					1,377.36
117307	SEWER SERVICES	PUMP FIRE STATION 1	PV	99564	001	09101	10/31/2019	I2483	431.03
				Summary Total					431.03
	SEWER SERVICES 25648 200TH STREET BELLE PLAINE MN 56011			Payment Amount					431.03
100461	STAR TRIBUNE	DEC 19- DEC 20 PAPER	PV	99566	001	09101	11/22/2019	7805754 NOV 19	421.20
				Summary Total					421.20
	STAR TRIBUNE P O BOX 790445 ST LOUIS MO 63179-0445			Payment Amount					421.20
113273	STATE OF MINNESOTA	FORFEITURE 18218992	PV	99599	001	09290	11/26/2019	112619	112.00
				Summary Total					112.00
	STATE OF MINNESOTA DEPARTMENT OF FINANCE TREASURY DIVISION- SEIZED PROPERTY P O BOX 64577 ST PAUL MN 55164-0577			Payment Amount					112.00
106638	UNIQUE PAVING MATERIALS CORPORATION	ASPHALT-COLD MIX	PV	99633	001	09101	11/26/2019	48776	472.50

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Payment Instrument	Check Payment		
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	UNIQUE PAVING MATERIALS CORPORATION 3993 EAST 93RD STREET CLEVELAND OH 44105-4096			Summary Total					472.50
				Payment Amount					472.50
100529	WENDELL'S INC	D. SPECHT BADGE/SIGN	PV	99570	001	09101	11/15/2019	2440162	11.68
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458			Summary Total					11.68
		NOTARY STAMP W. SCHLUETER	PV	99601	001	09230	11/26/2019	2442771	11.35
				Summary Total					11.35
				Payment Amount					23.03
				Total Amount to be Processed					107,124.17
				Total Number of Payments to be Processed					35

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Payment Group Control Number	2963		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	TRANSLATION CALL 10/28/19	PV	99522	001	09101	11/15/2019	2019151	38.11
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303						Summary Total		38.11
							Payment Amount		38.11
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	FILING FEES NOV 2019	PV	99519	001	09804	11/1/2019	110119 534	46.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION	FILING FEES NOV 2019	PV	99519	002	09804	11/1/2019	110119 534	46.00
	2100 - 3RD AVENUE ANOKA MN 55303						Summary Total		92.00
							Payment Amount		92.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	DEC 2019 BROADBAND	PV	99520	001	09101	11/14/2019	B191114M	529.50
	ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE						Summary Total		529.50
		2020 ECON DEV COST SHARE	PV	99521	001	09101	11/18/2019	EC191118U	1,506.00
	ANOKA MN 55303						Summary Total		1,506.00
							Payment Amount		2,035.50
100647	BOLTON AND MENK INC	HIGHWAY CORR SEPT/OCT 19	PV	99528	001	09400	10/25/2019	0241879	9,002.00
	BOLTON AND MENK INC 1960 PREMIER DRIVE						Summary Total		9,002.00
		COR INFIL SEPT-NOV 2019	PV	99529	001	09605	11/15/2019	0242114	4,304.50
	MANKATO MN 56001-5900						Summary Total		4,304.50
		RAMSEY/KRYPTON NOV 2019	PV	99530	001	09435	11/15/2019	0242105	912.50
							Summary Total		912.50
		2040 SEWER WATER COMP	PV	99573	001	09601	11/15/2019	0242107	767.00
		2040 SEWER WATER COMP	PV	99573	002	09601	11/15/2019	0242107	767.00
							Summary Total		1,534.00
							Payment Amount		15,753.00

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Payment Group Control Number 2963
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
114740	BOND TRUST SERVICES CORPORATION	BONDS 2014A	PV	99531	001	09349	10/16/2019	51977	85,000.00
	BOND TRUST SERVICES CORPORATION	BONDS 2014A	PV	99531	002	09349	10/16/2019	51977	5,525.00
				Summary Total					90,525.00
	ATTEN: ACCOUNTS RECEIVABLE 3060 CENTRE POINTE DRIVE SUITE 110 ROSEVILLE MN 55113-1105	BONDS 2016A	PV	99532	001	09352	10/16/2019	51980	165,000.00
		BONDS 2016A	PV	99532	002	09352	10/16/2019	51980	13,500.00
				Summary Total					178,500.00
		BONDS 2017A	PV	99533	001	09353	10/16/2019	51981	85,000.00
		BONDS 2017A	PV	99533	002	09353	10/16/2019	51981	7,318.75
				Summary Total					92,318.75
		BONDS 2018A	PV	99534	001	09354	10/16/2019	51982	95,000.00
		BONDS 2018A	PV	99534	002	09354	10/16/2019	51982	17,625.00
				Summary Total					112,625.00
				Payment Amount					473,968.75
103641	BOYER TRUCKS ROGERS	MISC PARTS	PV	99535	001	09101	11/21/2019	71283R	279.96
				Summary Total					279.96
	BOYER TRUCKS P O BOX 18338 MINNEAPOLIS MN 55418	MISC PARTS	PV	99608	001	09101	11/27/2019	71576R	44.33
				Summary Total					44.33
		WORK ON 672	PV	99609	001	09101	12/2/2019	482690	435.33
				Summary Total					435.33
				Payment Amount					759.62
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	99536	001	09101	11/20/2019	4035472582	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	99536	002	09101	11/20/2019	4035472582	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	99536	003	09101	11/20/2019	4035472582	32.46
	P O BOX 650838	UNIFORM CLEANING	PV	99536	004	09101	11/20/2019	4035472582	32.46
				Summary Total					96.92
	DALLAS TX 75265-0838	MATS- FIRE DEPT	PV	99537	001	09101	11/20/2019	4035472452	16.56
				Summary Total					16.56
		UNIFORM CLEANING	PV	99539	001	09101	11/13/2019	4034874973	28.00
		UNIFORM CLEANING	PV	99539	002	09101	11/13/2019	4034874973	4.00
		UNIFORM CLEANING	PV	99539	003	09101	11/13/2019	4034874973	31.29
		UNIFORM CLEANING	PV	99539	004	09101	11/13/2019	4034874973	31.29
				Summary Total					94.58
		MATS- FIRE STATION	PV	99611	001	09101	11/26/2019	4036023829	13.20

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Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					13.20
		UNIFORM CLEANING	PV	99612	001	09101	11/26/2019	4036023929	28.00
		UNIFORM CLEANING	PV	99612	002	09101	11/26/2019	4036023929	4.00
		UNIFORM CLEANING	PV	99612	003	09101	11/26/2019	4036023929	31.29
		UNIFORM CLEANING	PV	99612	004	09101	11/26/2019	4036023929	31.29
				Summary Total					94.58
				Payment Amount					315.84
100125	COUNTRYSIDE PRINTING INC	BUSI CARDS HASSEL/BONINE	PV	99541	001	09101	11/15/2019	36073	118.00
				Summary Total					118.00
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW SUITE 113 RAMSEY MN 55303	BUSI CARDS SPECHT	PV	99542	001	09101	11/13/2019	36068	59.00
				Summary Total					59.00
				Payment Amount					177.00
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC	CONTRACT NOV/DEC 19	PV	99580	001	09101	11/22/2019	INV193003	305.07
				Summary Total					305.07
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 120 BLOOMINGTON MN 55431								
				Payment Amount					305.07
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	99616	001	09101	11/29/2019	73148	1,107.76
				Summary Total					1,107.76
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303	BULK OIL	PV	99617	001	09101	11/25/2019	25145360	640.86
				Summary Total					640.86
		DIESEL FUEL	PV	99618	001	09101	11/26/2019	73132	1,336.20
				Summary Total					1,336.20
				Payment Amount					3,084.82
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	PROSECUTION NOV 19	PV	99581	001	09101	11/30/2019	11 2019	5,889.65
				Summary Total					5,889.65
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082								
				Payment Amount					5,889.65

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2963
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100158	ECM PUBLISHERS INC	AD ICE RINK ATTENDANTS	PV	99543	001	09101	11/10/2019	738607	186.00
				Summary Total					186.00
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD	IUP 16839 ST FRANCIS BLVD	PV	99582	001	09804	11/22/2019	741431	102.13
	COON RAPIDS MN 55433			Summary Total					102.13
		REZONING PARCELS	PV	99583	001	09804	11/22/2019	741432	177.38
				Summary Total					177.38
				Payment Amount					465.51
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	LIGHTS- SQ 392	PV	99544	001	09101	11/13/2019	DL111119-24	202.87
				Summary Total					202.87
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N	LED SPOT LIGHT SQ 392	PV	99545	001	09101	11/12/2019	DL110719-20	150.80
	OAKDALE MN 55128			Summary Total					150.80
				Payment Amount					353.67
113991	EMERGENCY RESPONSE SOLUTIONS	FACESHIELDS (2)	PV	99619	001	09101	11/22/2019	14123	437.86
				Summary Total					437.86
	EMERGENCY RESPONSE SOLUTIONS 4817 VIKING BLVD SUITE 102 EAST BETHEL MN 55092			Payment Amount					437.86
113321	FACTORY MOTOR PARTS CO	SPLASHWASH/ ANTIFREEZE	PV	99636	001	09101	11/25/2019	6-1550947	12.96
	FACTORY MOTOR PARTS CO	SPLASHWASH/ ANTIFREEZE	PV	99636	002	09101	11/25/2019	6-1550947	29.44
				Summary Total					42.40
	BIN 139107 P O BOX 9107 MINNEAPOLIS MN 55480-9107			Payment Amount					42.40
100200	GOPHER STATE ONE CALL INC	NOV 19 109 TICKETS	PV	99585	001	09601	11/30/2019	9110685	49.05
	GOPHER STATE ONE CALL	NOV 19 109 TICKETS	PV	99585	002	09601	11/30/2019	9110685	49.05
	7223 PARKWAY DRIVE	NOV 19 109 TICKETS	PV	99585	003	09601	11/30/2019	9110685	49.05

Payment Group Control Number	2963		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	SUITE 210								
	HANOVER MD 21076-1317								
				Summary Total					147.15
				Payment Amount					147.15
100650	GRAINGER	LEATHER GLOVES	PV	99546	001	09101	11/19/2019	9361352009	162.24
				Summary Total					162.24
	GRAINGER INC								
	DEPT. 806511127	FUSES	PV	99547	001	09601	11/19/2019	9361795264	49.77
	PALATINE IL 60038-0001								
				Summary Total					49.77
				Payment Amount					212.01
100209	HAKANSON ANDERSON ASSOC INC	TOPO SURVEY VARIOLITE/ALPINE	PV	99586	001	09402	11/18/2019	43077	12,800.00
				Summary Total					12,800.00
	HAKANSON ANDERSON ASSOC INC								
	3601 THURSTON AVENUE								
	ANOKA MN 55303-1063								
				Payment Amount					12,800.00
100211	HAWKINS INC	CHEMICALS	PV	99634	001	09601	11/25/2019	4622298	3,253.20
				Summary Total					3,253.20
	HAWKINS INC								
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					3,253.20
114068	IDEAL SERVICE INC	DANFOSS VAC DRV-CENTRAL PARK	PV	99548	001	09101	10/31/2019	10250	3,420.00
				Summary Total					3,420.00
	IDEAL SERVICE INC								
	P O BOX 244								
	ALEXANDRIA MN 56308								
				Payment Amount					3,420.00
104027	INK WIZARDS INC	JACKET- J. BAGNE	PV	99549	001	09101	11/11/2019	4638	78.00
				Summary Total					78.00
	INK WIZARDS INC								
	9958 HIGHWAY 10 NW								
	ELK RIVER MN 55330								
				Payment Amount					78.00
112475	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	99550	001	09101	11/19/2019	IN2762814	58.44

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2963
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	INNOVATIVE OFFICE SOLUTIONS P O BOX 860627 MINNEAPOLIS MN 55486-0001			Summary Total					58.44
				Payment Amount					58.44
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	99554	001	09101	11/20/2019	15252	188.93
	MENARDS COON RAPIDS			Summary Total					188.93
	3045 MAIN STREET	TAPE/BAGS/ CABLE TIES	PV	99588	001	09101	11/20/2019	15257	15.45
	COON RAPIDS MN 55433			Summary Total					15.45
		NAILS AND BOARDS-RETURN	PD	99589	001	09101	11/20/2019	15247	37.62-
				Summary Total					37.62-
		BATTERIES/HANGER	PV	99624	001	09101	11/24/2019	15540	43.92
				Summary Total					43.92
				Payment Amount					210.68
100284	MENARDS ELK RIVER	MISC PART	PV	99555	001	09101	11/19/2019	99702	21.99
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					21.99
				Payment Amount					21.99
113946	MUNICIPAL EMERGENCY SERVICES INC	3 SEEK REVEAL FIRE PRO	PV	99557	001	09101	11/15/2019	IN1398046	2,289.07
	MUNICIPAL EMERGENCY SERVICES INC DEPOSITORY ACCOUNT 75 REMITTANCE DRIVE SUITE 3135 CHICAGO IL 60675			Summary Total					2,289.07
				Payment Amount					2,289.07
115375	MUTT MITT	MUTT MITT REFILLS	PV	99558	001	09101	11/13/2019	308677	1,203.26
	MUTT MITT 12316 WORLD TRADE DRIVE SUITE 102 SAN DIEGO CA 92128			Summary Total					1,203.26
				Payment Amount					1,203.26
100354	NEWMAN SIGNS INC	SIGN MATERIAL	PV	99626	001	09101	11/26/2019	TRFINV017129	276.00

Payment Group Control Number 2963
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	NEWMAN SIGNS INC					Summary Total			276.00
	PO BOX 1728	SIGN MATERIAL	PV	99627	001	09101	11/26/2019	TRFINV017159	220.84
	JAMESTOWN ND 58402-1728					Summary Total			220.84
						Payment Amount			496.84
114239	NORTH AMERICAN SAFETY	SCREEN PRINT FOR JACKETS	PV	99637	001	09101	11/25/2019	46732	63.81
	NORTH AMERICAN SAFETY 326 S. ASH STREET BELLE PLAINE MN 56011					Summary Total			63.81
						Payment Amount			63.81
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	99595	001	09101	11/20/2019	197062	160.53
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433					Summary Total			160.53
						Payment Amount			160.53
107244	NORTHLAND TRUST SERVICES INC	BONDS 2012A	PV	99561	001	09339	10/17/2019	RAMS12A 101719	720,000.00
	NORTHLAND TRUST SERVICES INC	BONDS 2012A	PV	99561	002	09339	10/17/2019	RAMS12A 101719	208,306.26
	150 SOUTH FIFTH STREET SUITE 3300					Summary Total			928,306.26
	MINNEAPOLIS MN 55402	BONDS 2011B	PV	99562	001	09340	10/17/2019	RAMS11B 101719	275,000.00
		BONDS 2011B	PV	99562	002	09340	10/17/2019	RAMS11B 101719	23,418.75
		BONDS 2011B	PV	99562	003	09340	10/17/2019	RAMS11B 101719	495.00
						Summary Total			298,913.75
						Payment Amount			1,227,220.01
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC BULBS	PV	99560	001	09101	11/13/2019	114319	350.75
	NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175					Summary Total			350.75
						Payment Amount			350.75
110480	OPUS 21 MANAGEMENT SOLUTIONS	OCT 2019 SERVICES	PV	99597	001	09601	11/22/2019	101010	2,502.08

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	2963		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	OPUS 21 MANAGEMENT SOLUTIONS	OCT 2019 SERVICES	PV	99597	002	09601	11/22/2019	101010	2,502.08
	680 COMMERCE DRIVE SUITE 160	OCT 2019 SERVICES	PV	99597	003	09601	11/22/2019	101010	2,502.08
	WOODBURY MN 55125	OCT 2019 SERVICES	PV	99597	004	09601	11/22/2019	101010	2,502.08
		OCT 2019 SERVICES	PV	99597	005	09601	11/22/2019	101010	2,502.06
							Summary Total		12,510.38
							Payment Amount		12,510.38
112421	PERRILL	ROWAY WEB DEC 2019	PV	99630	001	09101	12/1/2019	2491731	200.00
	PERRIL						Summary Total		200.00
	110 CHESHIRE LANE SUITE 105								
	MINNETONKA MN 55305						Payment Amount		200.00
111488	POPP.COM INC	NOV 19 SERVICE	PV	99638	001	09101	11/30/2019	992587284	84.97
	POPP.COM INC	NOV 19 SERVICE	PV	99638	002	09101	11/30/2019	992587284	37.77
	620 MENDELSSOHN AVE NO SUITE 101	NOV 19 SERVICE	PV	99638	003	09101	11/30/2019	992587284	47.21
	GOLDEN VALLEY MN 55427	NOV 19 SERVICE	PV	99638	004	09101	11/30/2019	992587284	179.38
		NOV 19 SERVICE	PV	99638	005	09101	11/30/2019	992587284	28.32
		NOV 19 SERVICE	PV	99638	006	09101	11/30/2019	992587284	108.57
		NOV 19 SERVICE	PV	99638	007	09101	11/30/2019	992587284	42.49
		NOV 19 SERVICE	PV	99638	008	09101	11/30/2019	992587284	110.67
		NOV 19 SERVICE	PV	99638	009	09101	11/30/2019	992587284	88.47
		NOV 19 SERVICE	PV	99638	010	09101	11/30/2019	992587284	108.24
		NOV 19 SERVICE	PV	99638	011	09101	11/30/2019	992587284	58.98
							Summary Total		895.07
							Payment Amount		895.07
113444	PRECISE	OCT 2019 SERVICE	PV	99631	001	09101	11/27/2019	200-1023595	507.82
	PRECISE						Summary Total		507.82
	501 EAST CLIFF ROAD SUITE 100								
	BURNSVILLE MN 55337						Payment Amount		507.82
100976	SHRED IT	PD SHREDDING	PV	99565	001	09101	11/15/2019	8128585557	560.00
	SHRED IT USA MINNEAPOLIS						Summary Total		560.00
	28883 NETWORK PLACE								
	CHICAGO IL 60673-1288						Payment Amount		

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 2963
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2019

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									560.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	NOV 19 MEETINGS	PV	99567	001	09101	11/14/2019	M25234	427.25
	TIMESAVER OFF SITE SECRETARIAL INC			Summary Total					427.25
	5291 RIVER OAK DRIVE	NOV 19 MEETINGS	PV	99632	001	09101	11/28/2019	M25275	1,245.50
	SAVAGE MN 55378			Summary Total					1,245.50
				Payment Amount					1,672.75
106990	USA BLUE BOOK	PRESSURE GAUGE/YELLOW MARKERS	PV	99568	001	09601	11/18/2019	069247	437.90
	USA BLUE BOOK	PRESSURE GAUGE/YELLOW MARKERS	PV	99568	002	09601	11/18/2019	069247	609.25
	PO BOX 9004			Summary Total					1,047.15
	GURNEE IL 60031-9004			Payment Amount					1,047.15
106351	WATER LABORATORIES, INC	NOV 19 WATER SAMPLES	PV	99600	001	09601	11/27/2019	7739	615.00
	WATER LABORATORIES, INC			Summary Total					615.00
	333 EAST MAIN STREET								
	PO BOX 388								
	ELK RIVER MN 55330			Payment Amount					615.00
105628	WELLS CATERING SERVICE	CC WORK SESSION 11/26/19	PV	99569	001	09101	11/26/2019	46489	113.54
	WELLS CATERING SERVICE			Summary Total					113.54
	7533 SUNWOOD DRIVE SUITE 108								
	RAMSEY MN 55303			Payment Amount					113.54
111137	WRIGHT HENNEPIN COOPERATIVE ELECTRIC	7650 SUNWOOD DR	PV	99602	001	09240	11/27/2019	150-1681-4280 11/19	22.95
	WRIGHT HENNEPIN COOPERATIVE ELECTRIC			Summary Total					22.95
	P O BOX 77027	6701 HWY 10 YOUTH FIRST	PV	99603	001	09410	11/27/2019	150-1687-1105 11/19	27.95
	MINNEAPOLIS MN 55480-7727			Summary Total					27.95
		5650 ALPINE DR	PV	99604	001	09101	11/27/2019	150-1691-2206	27.95

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	2963		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2019		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
								11/19	
				Summary Total					27.95
		7550 SUNWOOD DR	PV	99605	001	09101	11/27/2019	150-1693-4968	35.90
								11/19	
				Summary Total					35.90
		7550 SUNWOOD DR	PV	99606	001	09101	11/27/2019	150-1681-6340	27.95
								11/19	
				Summary Total					27.95
				Payment Amount					142.70
				Total Amount to be Processed					1,773,968.95
				Total Number of Payments to be Processed					41

NORTHLAND TRUST SERVICES
150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

RECEIVED
OCT 21 2019

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

10/17/2019
RAMS11B

RE: CITY OF RAMSEY, MINNESOTA
$3,090,000 GENERAL OBLIGATION
IMPROVEMENT CROSSOVER REFUNDING
BOND, SERIES 2011B

Vendor # 107244
9340 6603 275,000-
9340 6611 23,418.75
9340 6310 495-
Date Rec'd: 10/21 Total Due: 298,913.75
Reviewed By:
Dept Approval:

Debt Service: 12/15/2019

Principal:	275,000.00
Interest:	23,418.75
Total Principal & Interest:	298,418.75
Less Cash on Hand (Escrow Funds)	(0.00)
Paying Agent Annual Fee	495.00

Total Amount Due: 298,913.75

IF PAYING BY WIRE, PLEASE NOTIFY US VIA EMAIL

Thank you for your business!

CHECK PAYMENTS due: 12-09-2019

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 12-11-2019

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.**

ACH PAYMENTS due: 12-11-2019

Wells Fargo Bank, Minneapolis, MN
ABA: 091-000-019
CHECKING ACCT: 143-6412710
REF: Issuer name & series number

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

NORTHLAND TRUST SERVICES
150 S. Fifth Street, Suite 3300
Minneapolis, MN 55402
Phone 612-851-4931
Fax 612-851-4933

RECEIVED
OCT 21 2019

INVOICE

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

10/17/2019
RAMS12A

RE: CITY OF RAMSEY, MINNESOTA
$16,875,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2012A

Vendor # 107244
9339.6602 720,000
9339.6611 208,306.26

Debt Service: 12/15/2019

Date Rec'd: 10/21 Total Due: 928,306.26
Reviewed By:
Dept Approval:

Principal:	720,000.00
Interest:	208,306.26
Total Principal & Interest:	928,306.26
Less Cash on Hand (Escrow Funds)	(0.00)
Paying Agent Annual Fee	0.00

Total Amount Due: 928,306.26

IF PAYING BY WIRE, PLEASE NOTIFY US VIA EMAIL

Thank you for your business!

CHECK PAYMENTS due: 12-09-2019

Make Checks payable to:
NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 12-11-2019

Wells Fargo Bank, San Francisco, CA
ABA: 121-000-248
ACCT: 143-6412710 Northland Trust Services
REF: Issuer name & series number

***MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.**

ACH PAYMENTS due: 12-11-2019 X

Wells Fargo Bank, Minneapolis, MN
ABA: 091-000-019
CHECKING ACCT: 143-6412710
REF: Issuer name & series number

If you have questions please contact:

Rhonda Magee
PH:612-851-4931
rmagee@northlandtrust.com

Scott Miles
PH: 612-851-5914
smiles@northlandtrust.com

EHLERS
BOND TRUST SERVICES

Debt Service Statement

RECEIVED
OCT 16 2019
BY:

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 51977
Statement Date: October 16, 2019

RE: $875,000.00 General Obligation Equipment Certificates, Series 2014A

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-15-2019	751813RX6	$85,000.00	$5,525.00	**$90,525.00**

Payment Instructions

WIRES due by December 13, 2019
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327537

CHECKS due by December 9, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 327537
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9344 6602 85,000
9344 6611 5525
Date Rec'd: 10/16 Total Due: 90,525
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

EHLERS
BOND TRUST SERVICES

Debt Service Statement

RECEIVED
OCT 16 2019
BY:

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 51980
Statement Date: October 16, 2019

RE: $1,650,000.00 General Obligation Street Reconstruction Bonds, Series 2016A

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-15-2019	751813TK2	$165,000.00	$13,500.00	**$178,500.00**

Payment Instructions

WIRES due by December 13, 2019
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 328798

CHECKS due by December 9, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 328798
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9352 66002 165,000
9352 66011 13,500
Date Rec'd: 10/16 Total Due: 178,500
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

EHLERS
BOND TRUST SERVICES

Debt Service Statement

RECEIVED
OCT 16 2019
BY:

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 51981
Statement Date: October 16, 2019

RE: $895,000.00 General Obligation Street Reconstruction Bonds, Series 2017A

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-15-2019	751813TU0	$85,000.00	$7,318.75	**$92,318.75**

Payment Instructions

WIRES due by December 13, 2019
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 329814

CHECKS due by December 9, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 329814
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9353.16602 85,000.00
9353.6601 7318.75

Date Rec'd: 10/16 Total Due: 92,318.75
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

EHLERS
BOND TRUST SERVICES

Debt Service Statement

RECEIVED
OCT 16 2019
BY:

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 51982
Statement Date: October 16, 2019

RE: $1,175,000.00 General Obligation Street Reconstruction Bonds, Series 2018A

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-15-2019	751813UD6	$95,000.00	$17,625.00	**$112,625.00**

Payment Instructions

WIRES due by December 13, 2019
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 331711

CHECKS due by December 9, 2019
Make check payable to:
Bond Trust Services Corporation
Ref: 331711
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9354, 6603 95,000
9354, 6611 17,625

Date Rec'd: 10/16 Total Due: 112,625
Reviewed By:
Dept Approval:

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-284

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 21, 2019 THROUGH DECEMBER 4, 2019

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 21, 2019, through December 4, 2019, in the amount of $ 2,353,397.80 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 21, 2019, through December 4, 2019, in the amount of $ 2,353,397.80.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heinrich, and upon vote being taken thereon, the following voted in favor thereof:

Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 4.**

Meeting Date: 12/10/2019

By: Chloe McGuire Brigl, Community Development

Information

Title

Adopt Resolution 19-279 Approving an Interim Use Permit at 16839 Saint Francis Blvd NW to Temporarily Allow Two Homes on the Subject Property

Purpose/Background:

The purpose of this case is to review an Interim Use Permit (IUP) request from Chelsea and Robert Jones (the "Applicants") to temporarily have two homes at the property generally known as 16839 St Francis Blvd NW (the "Subject Property") to maintain the existing home while a new home is built. The Applicant has proposed building a new home on the Subject Property to remain in Ramsey, and will tear down the existing home after receiving the certificate of occupancy (CO) and moving into the new home. The City Code only allows one primary dwelling/home per residential property, so an IUP is required to allow a new home to be built.

Notification:

Notifications of this proposal were sent via Standard US Mail to Property Owners within 350 feet of the Subject Property, as reflected by Anoka County Property Records to notify them of the December 5, 2019 Planning Commission Public Hearing. A notice was also published in the Anoka Union Herald, the City's Official newspaper.

Observations/Alternatives:

The City Code only allows one primary dwelling/home per residential property, so an IUP is required to allow a new home to be built. IUPs are a tool allowed under City Code Section 117-52. The purpose and intent of allowing interim uses is:

- To allow a use for a limited period of time that reasonably utilizes the property where it is not reasonable to utilize it in the manner provided in the comprehensive guide; and
- To allow a use that is presently acceptable but that, with anticipated development will not be acceptable in the future.

Staff does believe that the request to maintain an existing home while building a new residence is a reasonable use. The Applicants would like to stay in their existing home and in Ramsey during construction, and have agreed to demolish the existing home after finishing construction. The site is adequately large to allow for this. While not a common request, the City of Ramsey has granted Interim Use Permits (IUPs) in the past for the same use and has not had an issue enforcing said permits.

City Staff could see the number of these requests increasing in coming years as tear-down and rebuild situations become more common as housing costs increase.

The proposed conditions in the attached IUP include:

- Finishing construction within six (6) months of permit issuance.
- Fully moving out of the existing home within thirty (30) days of new home being built.
- Demolition of the existing home within sixty (60) days of the new home being built.
- Require building and demolition permits, and all other necessary permits.

Funding Source:

The Applicant is responsible for all costs associated with review.

Recommendation:

Staff recommends approval of Resolution #19-279 approving an Interim Use Permit for 16839 Saint Francis Blvd to maintain an existing residence during construction of a new home.

Action:

Motion to Adopt Resolution #19-279.

Attachments

Application
Aerial Image
Proposed Site Plan
Resolution #19-279

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	12/05/2019 09:14 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 09:43 AM
Form Started By: Chloe McGuire Brigl		Started On: 11/18/2019 01:39 PM
Final Approval Date: 12/05/2019		

Land Use Application

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	☐ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Easement/ROW Vacation
☐ Conditional Use Permit	■ Interim Use Permit	☐ Comprehensive Plan Amendment
☐ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ Beekeeping License	☐ Private Kennel License

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Robert Jones		
Street Address:	16839 St Francis Blvd		
City, State, ZIP:	Ramsey, MN 55303		
Home Phone:	612 867 1383	Work Phone:	
Email:	rjj1314@gmail.com	Fax Number:	
Name of Business (if applicable):			
Business Address (if applicable)			
Business City, State, ZIP			
Business Phone:		Business Fax:	

Subject Property Information

(Location of Application)

Address	16839 St Francis Boulevard
PIN	
Legal Description	
Zoning District	

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Property Owner Information

(If different than Applicant)

Name:			
Street Address:			
City, State, ZIP:			
Home Phone:		Work Phone:	
Email:		Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

We are seeking to remain in our existing home while we build on a different location on the same property. ~~The existing home shall be demolished upon the completion of the new construction.~~

A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature	[signature]	Co-Applicant Signature	
Printed Name	ROBERT JONES	Printed Name	
Title	OWNER/APPLICANT	Title	
Date	11/18/19	Date	

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Property Owner Signature	[signature]	Property Owner Signature	
Printed Name	ROBERT JONES	Printed Name	
Title	OWNER	Title	
Date	11/18/19	Date	

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.



City of RAMSEY

val_Title

val_Comment

val_CO_ADDR

val_Display_PID

Legend

Site

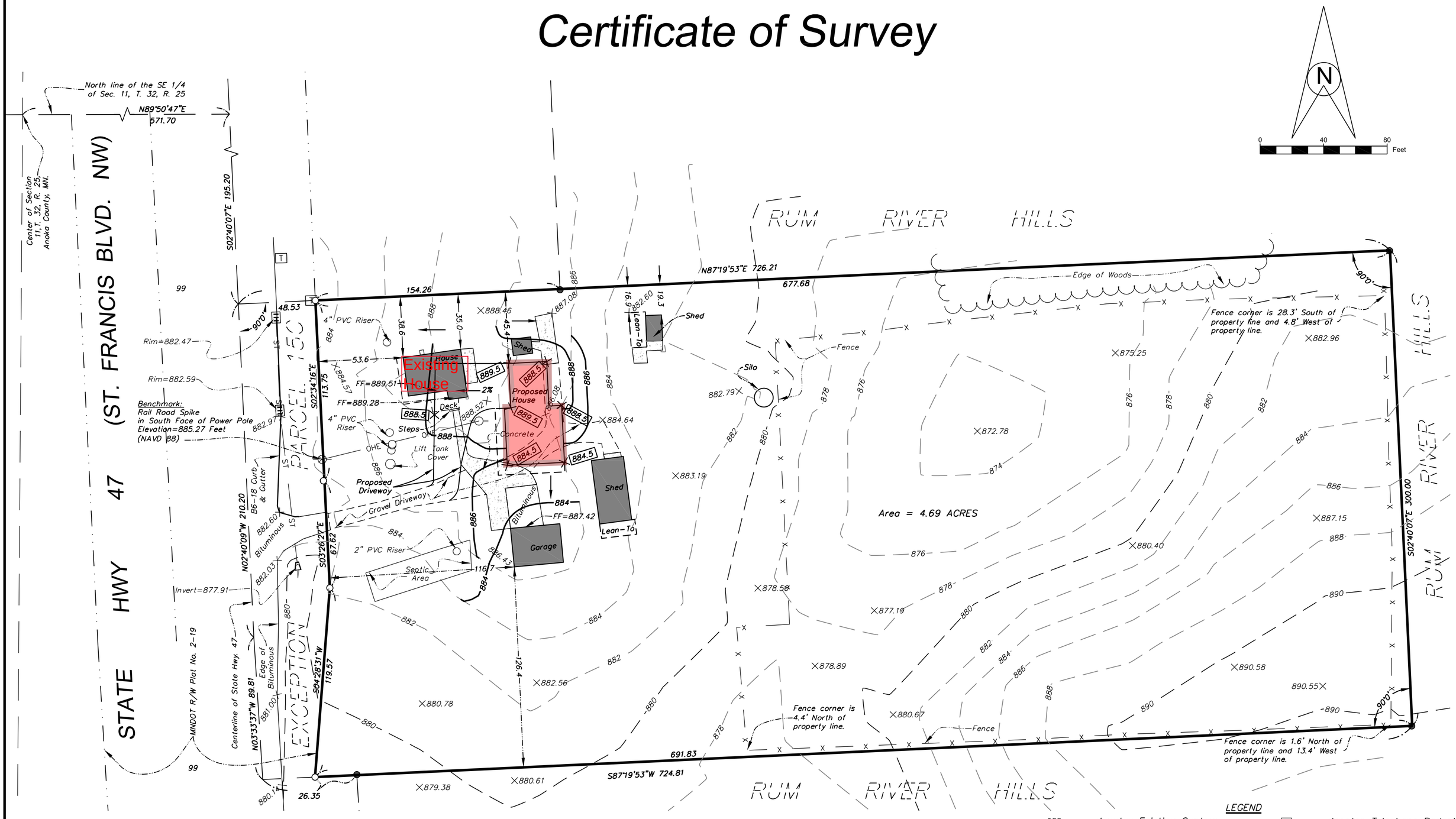
Parcels

N

Print Date: November 27, 2019

0 0.045 0.09 mi

Certificate of Survey



PROPERTY DESCRIPTION:

All that part of the North Half of the Southeast Quarter of Section 11, Township 32, Range 25, Anoka County, Minnesota, described as:

Beginning at the point of intersection of the North line of said Southeast Quarter with the centerline of State Highway No. 47, said point of intersection being a distance of 571.70 feet East of the center of said Section 11 as measured along said North line of the Southeast Quarter; thence Southerly along said centerline for a distance of 195.20 feet to the actual point of beginning of the land to be hereby described; thence East at right angles a distance of 726.21 feet; thence South at right angles a distance of 300.00 feet; thence West at right angles to intersect said centerline of State Highway No. 47; thence North along said centerline to the point of beginning, subject to that part thereof taken for said State Highway No. 47.

Proposed Elevation:

Top of Foundation = 890.00
Garage Floor = 889.67
Basement Floor = 882.00

All existing buildings are proposed to be removed.

LEGEND

- 988 — denotes Existing Contour
- 988.00 × denotes Existing Spot Elevation
- FF=989.36 denotes Finished Floor Elevation
- 1010 denotes Proposed Contour
- 1017.5 × denotes Proposed Spot Elevation
- denotes Proposed Drainage
- OHE denotes Overhead Electric Line
- X denotes Fence Line
- T denotes Telephone Pedestal
- denotes Power Pole
- denotes Catch Basin
- ST denotes Storm Sewer Line
- denotes Existing Culvert

Certificate of Survey and Topographic Survey on part of the NW 1/2 of the SE 1/4 of Section 11, Township 32, Range 25, Anoka County, Minnesota

Revised:
11-07-19 – Proposed Grades – E.M.S.

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
License #40062 Date: 11-07-2019

Requested By:
Landa Construction, Inc.

Date:	Drawn By:	Scale:	Checked By:
10-07-19	E.M.S	1"=40'	P.E.O

OTTO ASSOCIATES
Engineers & Land Surveyors, Inc.
www.ottoassociates.com
9 West Division Street
Buffalo, MN 55313
(763)682-4727
Fax: (763)682-3522

- denotes iron monument found
- denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062

Project No. 19-0447

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-279

A RESOLUTION APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO CHELSEA AND ROBERT JONES TO MAINTAIN TWO PRINCIPAL BUILDINGS AT 16839 ST FRANCIS BLVD NW FOR A TEMORARY PERIOD OF TIME

WHEREAS, Chelsea and Robert Jones (the "Applicants") have properly applied for an Interim Use Permit to maintain a two dwellings, for an interim period of time, on the property generally known as 16839 St Francis Blvd NW and legally described as follows:

> Unplatted City of Ramsey, all that part of the north half of the Southeast Quarter of Section 11, Range 32, Township 25, Anoka County, Minnesota, described as beginning at the point of intersection of the north line of said Southeast Quarter with the centerline of State Highway No. 47, said point of intersection being a distance of 571.70 feet east of the center of said Section 11 as measured along said north line of the Southeast Quarter, thence southerly along said center-line for a distance of 195.20 feet to the actual point of beginning of the the land to be hereby described, thence east at right angles a distance of 726.21 feet thence south at right angles a distance of 300.00 feet, thence west at right angles to intersect said centerline of State Highway No. 47, thence north along said center-line to the point of beginning (subject to that part thereof taken for said State Highway No. 47)
>
> ("Subject Property").

WHEREAS, the Planning Commission met on December 5, 2019 and conducted a duly noticed public hearing and recommended City Council approval of the request; and

WHEREAS, the Ramsey City Code states that the recommendation of the Planning Commission shall not be presented to the City Council sooner than 10 days after the final action of the Planning Commission; and

WHEREAS, weather conditions conducive to installation of footings and foundation for the new dwelling are a concern at this time of year; and

WHEREAS, the City is interested in advancing the construction of the new dwelling in order that weather conditions to not place an extensive delay on the demolition and removal of the existing homestead; and

WHEREAS, the City Council met and reviewed the request on December 10, 2019; and

WHEREAS, the Applicant is proposing to build a new home on the Subject Property while living in the existing dwelling, and will tear down the existing dwelling once receiving a certificate of occupancy for the new home.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The City Council hereby waives the 10-day waiting period between Planning Commission and City Council action on the Applicant's request for an Interim Use Permit ("Permit") to maintain two (2) dwellings on the Subject Property with the following conditions:

1. The Permittees are herein permitted to occupy the existing homestead on the Subject Property during the construction of the new dwelling on the same property.

2. The Permittees herein agree to complete construction of the new dwelling on the Subject Property within six (6) months of the date of issuance of the building permit.

3. The Permittees herein agree to completely vacate the existing homestead within thirty (30) days of the date of issuance of the certificate of occupancy for the new dwelling constructed on the Subject Property. Thereafter, the existing homestead shall remain vacant and is not permitted for any type of use until its demolition and removal.

4. The Permittees herein agree that within sixty (60) days of the date of issuance of the certificate of occupancy for the new dwelling, the existing homestead shall be demolished and removed from the Subject Property.

5. If the existing septic system will not be utilized by the new home, it must be demolished, removed, or abandoned in accordance with Minnesota Pollution Control Agency regulations.

6. In the event the weather conditions are not conducive to completing proper abandonment of the house foundation and/or septic system, the Building Official shall have the authority to grant a maximum sixty (60) day extension to properly complete the project provided the necessary safeguards are in place. Any additional extensions beyond the initial sixty (60) day extension authorized by the Building Official must be approved by the City Council. A request for extension beyond the Building Official's authority must be submitted in writing at least fifteen (15) days prior to the expiration of the previous extension. The request for extension shall state facts showing a good faith attempt to complete the project in accordance with the terms of the Permit.

7. That no construction shall commence on the Subject Property without the proper permits, including a building permit from the City of Ramsey.

8. The Permittee shall provide the City with a copy of all permits and/or documentation to support that any inspection, testing, or disposal related to lead paint, asbestos, mercury, or any other special hazardous material or structure, as part of the demolition project are in accordance with Minnesota Pollution Control Agency regulations.

9. That the Permittee shall obtain a demolition permit from the City of Ramsey prior to demolishing the existing homestead.

10. The Permit, upon written notice being provided by the City to the Permitees but without further action by the Planning Commission or City Council, shall expire if the permit holder fails to initiate such Permit within six (6) months of the date of its authorization by City Council. Application for a building permit for the new dwelling shall be considered initiation of the Permit. A petition for an extension of time in which to initiate the Permit may be granted by the City Council. Such extension shall be requested in writing and filed with the City at least thirty (30) days before the expiration of the original Permit. The request for extension shall state facts showing a good faith attempt to initiate the use permitted in the Permit. Such petition shall be presented to the Planning Commission for a recommendation to the City Council and acted upon by the City Council.

11. The Permittees shall be responsible for all City costs incurred in administering and enforcing this Permit. Said expenses shall be paid within 15 days of billing by the City and failure to pay the City's expenses within the 15 day billing period will permit the City to draw upon any of the escrows required by this agreement for payment.

12. The City Administrator and/or his/her designee shall have the right to inspect the premises for compliance and safety purposes annually or at any time upon reasonable request.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the _____day of _____, _____.

PROPERTY OWNERS:

Mr. and Mrs. Jones hereby acknowledge receipt of this permit and have reviewed the conditions of this permit and have agreed that they will comply with the terms of this permit.

By:_____ By:_____
Chelsea Jones Robert Jones

STATE OF MINNESOTA)
) SS.
COUNTY OF)

On this _____ day of _____, 2019, before me a Notary Public personally appeared Chelsea and Robert Jones, husband and wife, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____
Notary Public

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Clerk

STATE OF MINNESOTA)
) SS.
COUNTY OF ANOKA)

On this _____ day of _____, 2019, before me a Notary Public personally appeared John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

CC Regular Session **5. 5.**

Meeting Date: 12/10/2019

By: Chris Anderson, Community Development

Information

Title

Adopt Resolution #19-281 Approving a Revised Landscape Plan for Delta ModTech (Project No. 19-108)

Purpose/Background:

Delta ModTech (the "Applicant"), which is a new industrial business that received its approvals earlier this year, has contacted the City with proposed revisions to their approved Landscape Plan. The property itself is located at 8445 Bunker Lake Boulevard (the "Subject Property") and is zoned E-3 Employment. The Subject Property does abut an existing residential property that is zoned R-3 Residential (High Density). The Applicant has noted that there were no proposed revisions to the landscaping along the border with this residential property nor were there any tree reductions proposed along the public street frontage. The proposed reduced tree plantings are mostly along the northern and eastern property boundaries, which presumably abut future industrial projects.

Notification:

Notification is not required.

Observations/Alternatives:

Based on City Code, the minimum plantings required (trees and shrubs) are directly correlated with the site perimeter or building footprint, whichever results in more plantings. In this case, the building footprint calculation required 232 trees and 675 shrubs (compared to 70 trees and 116 shrubs if based on site perimeter). The approved Landscape Plan was very densely planted in an attempt to meet the minimum requirements (it was still technically deficient sixteen [16] trees due to lack of space). In fact, it is likely that over time, various trees may need to be removed to ensure sufficient growing space.

The Applicant has provided a revised Landscape Plan that reduces the total number of trees from 216 to 167 (difference of forty-nine [49] trees) and total number of shrubs from 714 to 473 (difference of 241 shrubs). While that may seem like a significant reduction of plantings, the Subject Property would still be very well landscaped with little to no difference in appearance from the public street or from the adjacent residential property. The Applicant consciously focused on the areas that will eventual abut other industrial sites when determining areas to reduce tree plantings. Shrub reductions are mostly in the parking lot islands (allowing some space for snow storage) as well as a line of shrubs bordering the southern-most parking stalls along Bunker Lake Blvd.

Overall, Staff still believes that the Subject Property will be very well landscaped with little difference noticeable from the street or adjoining residential property. The proposed reductions would allow for more growing space for both trees and shrubs while also accommodating certain maintenance activities (e.g. snow storage). Furthermore, this should result in greater survivability in the long term as there will be less competition between plants for sunlight, water, and nutrients. Finally, this project will still be making a significant financial investment in landscaping. When factoring in trees, shrubs, topsoil, and turf, the landscape component itself will be over $100,000.00.

The Environmental Policy Board (EPB) reviewed the revised Landscape Plan at their November 18, 2019 meeting. The EPB recommended approval of the revised Landscape Plan based on several factors: (1) The reduced plantings do not negatively impact the appearance from the public street; (2) The reduced plantings are focused along boundaries with future industrial land and do not alter the buffering adjacent to the abutting residential lot; (3) The reduction in plantings provides more growing space that ultimately, should result in a healthier landscape. The EPB

also directed Staff to research what some of Ramsey's peer communities require for landscaping in industrial areas and bring this information forward at a future meeting to review and possibly consider amendments to the landscaping requirements in the Employment Districts.

Alternatives

Alternative 1: Adopt Resolution #19-281 approving the revised Landscape Plan. While the revised Landscape Plan does reduce the overall number of plantings on the Subject Property, those reductions primarily occur along the boundaries where future industrial development will occur. There was a conscious effort not to alter the appearance from the public street and not to reduce the plantings within the buffer area abutting the existing residential parcel to the west. Staff supports this alternative.

Alternative 2: Do not approve the revised Landscape Plan. If the City Council does not support the request to reduce the plantings as proposed, the project will need to proceed with the previously approved Landscape Plan. The approved Landscape Plan will likely result in the need to remove plantings in the future as trees/shrubs grow. Furthermore, there may also be some conflict with various winter maintenance activities (e.g. snow plowing/snow storage). The EPB noted a concern about possible precedence but were confident that would be addressed as the City reviews its current landscape requirements and contemplates potential amendments to those requirements. Staff does not support this alternative.

Funding Source:

All costs associated with this request are the Applicant's responsibility.

Recommendation:

The EPB recommends approving the revised Landscape Plan.

Action:

Motion to adopt Resolution #19-281 approving the revised Landscape Plan for Delta ModTech.

Attachments

Site Location Map
Approved Landscape Plan
Proposed Revised Landscape Plan
Comparison of the Two Plans
DRAFT EPB Meeting Minutes Dated November 18, 2019
Resolution #19-281: Revised Landscape Plan

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	12/05/2019 09:07 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 09:46 AM
Form Started By: Chris Anderson		Started On: 11/19/2019 09:18 AM
Final Approval Date: 12/05/2019		



City of RAMSEY

Site Location Map

8445 Bunker Lake Blvd NW

Legend

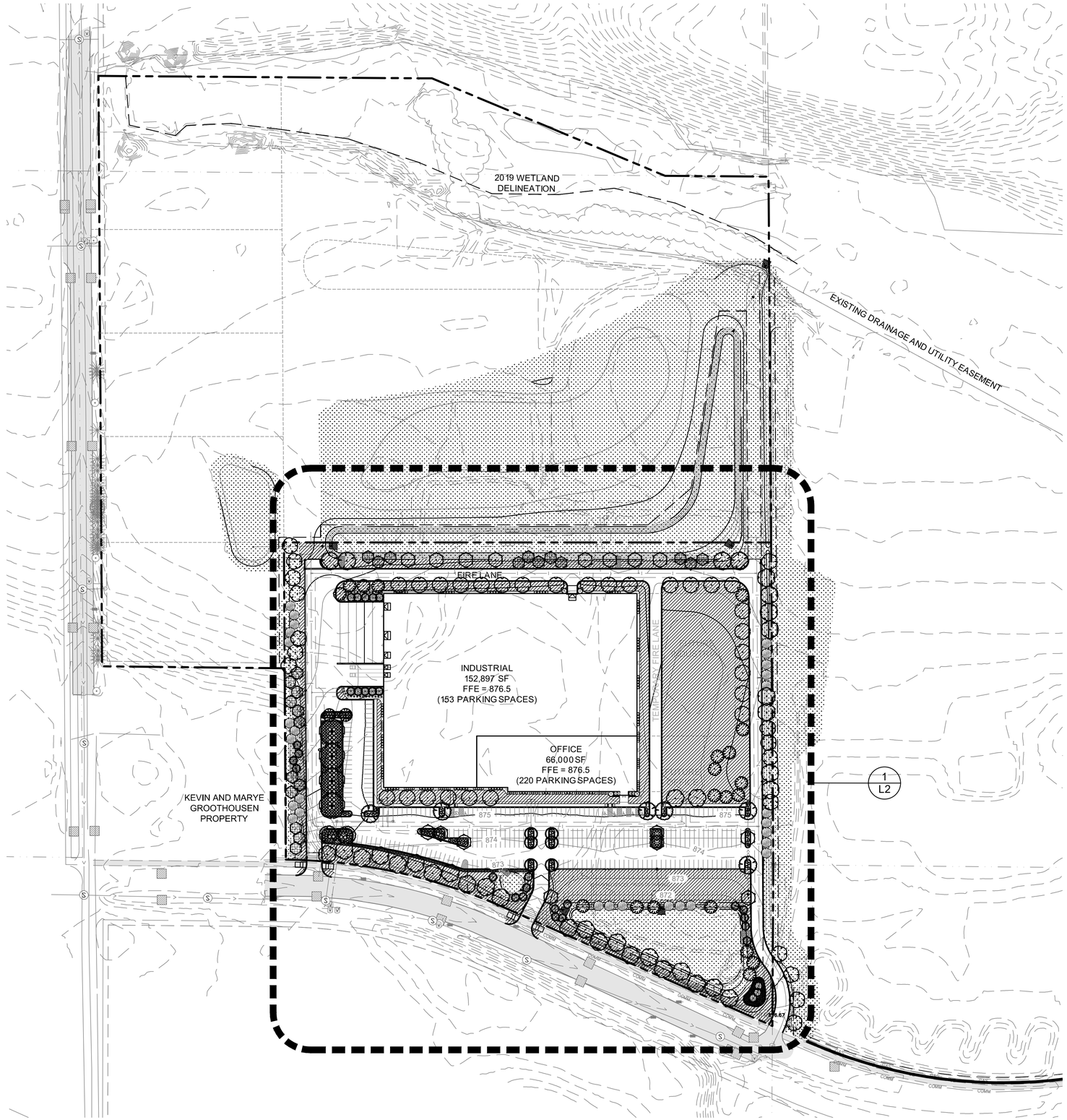
Site

Parcels

N

0 0.175 0.35 mi

Site Plan Approval



1 PLANTING PLAN OVERALL

SCALE: 1"=100'

N

0 100' 200'

NOTES

1. ALL PLANTINGS SHALL RECEIVE IRRIGATION (SEE L3 FOR IRRIGATION NOTES)
2. REFER TO PLAN SHEET L3 FOR SODDING, SEEDING, FERTILIZER AND TOPSOIL NOTES

LEGEND

- PROPERTY LIMITS
- CONSTRUCTION LIMITS
- REMOVE TREE
- NEW SOD W/IRRIGATION
- NEW SEED MNDOT 35-221
- (1) 3" DEEP, WASHED RIVER ROCK MULCH WITH FABRIC
- (2) LANDSCAPE EDGER

LANDSCAPE CODE REQURIEMENTS

DECIDUOUS / CONIFEROUS TREES
- 1 PER 50 LINEAL FEET OF SITE PERIMETER OR 1 TREE PER 1,000 SQUARE FEET OF BUILDING FOOTPRINT AREA, WHICHEVER IS GREATER.

SHRUBS
- 1 PER 30 LINEAL FEET OF SITE PERIMETER OR 1 TREE PER 300 SQUARE FEET OF BUILDING FOOTPRINT AREA, WHICHEVER IS GREATER.

PUBLIC ROAD FRONTAGE
- FOR EVERY 35 FEET OF PUBLIC ROAD FRONTAGE, ONE OVERSTORY TREE SHALL BE PLANTED ON THE PRIVATE PROPERTY ADJACENT TO THE PUBLIC ROAD RIGHT-OF-WAY.

PARKING LOTS
- ONE TREE PER EVERY 10 PARKING SPACES.

BUFFERYARDS
- EXISTING ADJACENT R-3 DEVELOPMENT: 30% INCREASE IN PLANTINGS
- EXISTING ADJACENT B-2 DEVELOPMENT: 20% INCREASE IN PLANTINGS

TOTAL TREES REQUIRED:	232 TREES REQUIRED (SEE TABLE BELOW)
TOTAL TREES PROVIDED:	216 TREES PROVIDED

TOTAL SHRUBS REQUIRED:	675 SHRUBS REQUIRED (SEE TABLE BELOW)
TOTAL SHRUBS PROVIDED:	714 SHRUBS PROVIDED

LANDSCAPE CODE CALCULATIONS TABLE

E-1 EMPLOYMENT DISTRICT	
TREE CALCULATION - WHICHEVER IS GREATER	
METHOD 1: 1 TREE PER 50 LINEAR FEET OF SITE PERIMETER	
SITE PERIMETER:	3493'
TREES REQUIRED:	70
METHOD 2: 1 TREE PER 1,000 SQFT OF BUILDING FOOTPRINT AREA	
BUILDING FOOTPRINT AREA:	185,872 SQFT
TREES REQUIRED:	**186**
SHRUB CALCULATION - WHICHEVER IS GREATER	
METHOD 1: 1 SHRUB PER 30 LINEAR FEET OF SITE PERIMETER	
SHRUBS REQUIRED:	116
METHOD 2: 1 SHRUB PER 300 SQFT OF BUILDING FOOTPRINT AREA	
SHRUBS REQUIRED:	**620**
PARKING LOT ADDITIONAL REQUIREMENTS	
1 TREE PER 10 PARKING SPACES	
PROPOSED PARKING SPACES:	295
TREES REQUIRED:	**30**
BUFFERYARD ADDITIONAL REQUIREMENTS	
ABUTTING R-3 DISTRICT:	30% INCREASE IN PLANTINGS
PERIMETER ABUTTING R-3:	370' - 10.5% OF PERIMETER
ADDITIONAL TREES REQ'D:	**6**
ADDITIONAL SHRUBS REQ'D:	**20**
ABUTTING B-2 DISTRICT:	20% INCREASE IN PLANTINGS
PERIMETER ABUTTING B-2:	1002' - 28.7% OF PERIMETER
ADDITIONAL TREES REQ'D:	**11**
ADDITIONAL SHRUBS REQ'D:	**36**
TOTAL PLANTINGS REQUIRED	
TOTAL TREES REQUIRED:	232
TOTAL SHRUBS REQUIRED:	675

ANDERSON
13605 1st Avenue N. #100
Plymouth, MN 55441 | ae-mn.com
P 763.412.4000 | F 763.412.4090
Anderson Engineering of Minnesota, LLC

DELTA MODTECH

NEW BUILDING
RAMSEY, MINNESOTA

KINGHORN

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: DEREK J. SEIFERT, PLA

SIGNATURE:

DATE: 09/19/2019 LICENSE NO. 56013

REVISION LOG

NO.	DATE	DESCRIPTION OF REVISIONS

CITY SUBMITTAL
SEPTEMBER 18, 2019

DESIGNED:	DRAWN:	CHECKED BY:
IJW	MAE	IJW

DRAWING TITLE

PLANTING PLAN OVERALL

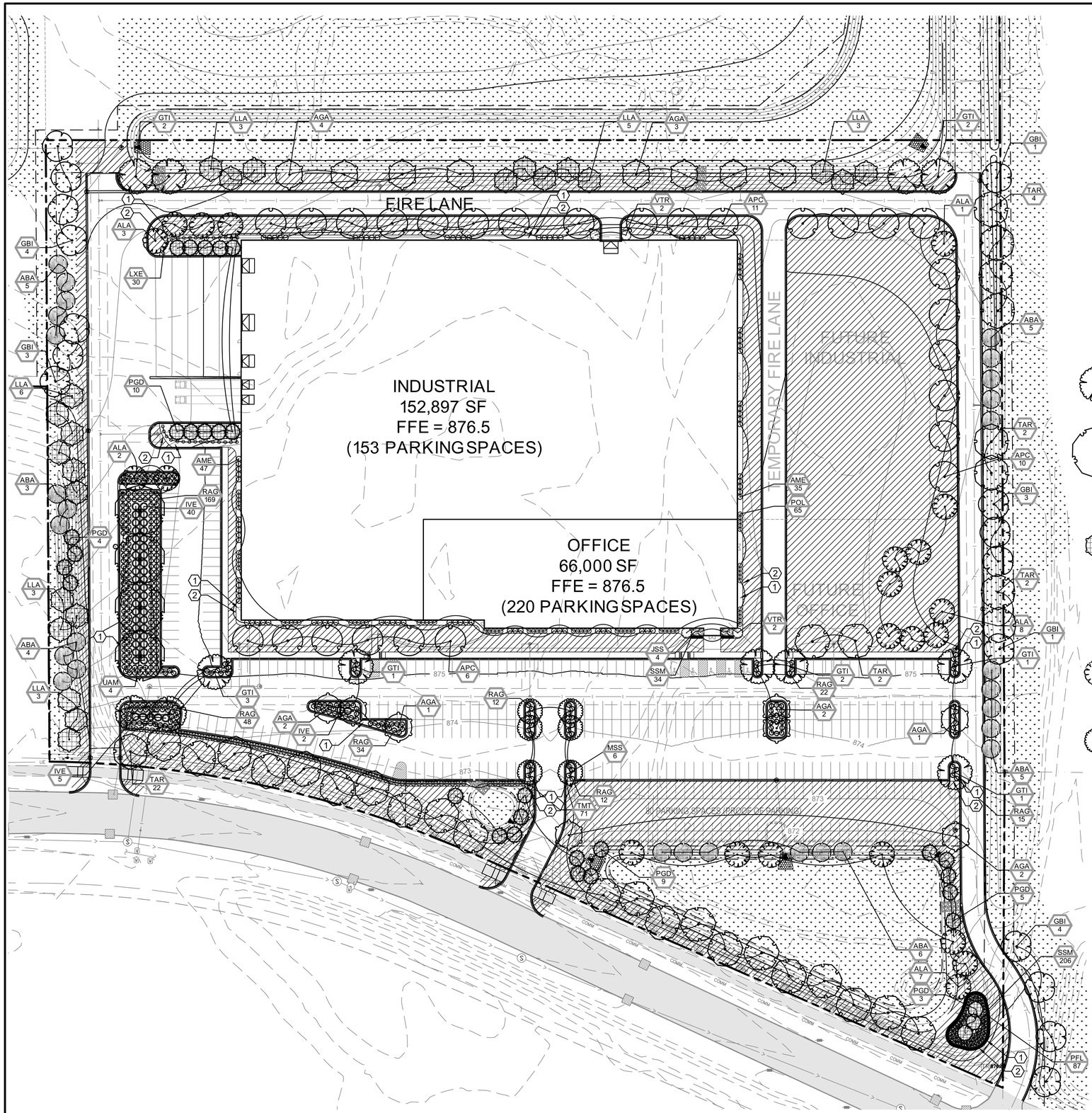
DRAWING NO.

L1

PLOTTED:	COMM. NO.
----	15358

Sep 18, 2019 - 3:53pm dseifert
X:\ref Filename: \ 15358_s_base \ 15358_22x34_ Title_ Block - LA \ 15358_c_base \ scr-19112511 5358_22x34_ title_ block \ DJSeig_ AEblue \ Signature\
Y:\15300\15358 KINGHORN CONSTR - DELTA MOD TECH - RAMSEY MN_07 Civil_ 01 CAD files_ 01 SHEETS\L_ LANDSCAPE.dwg

Site Plan Approval



1 PLANTING ENLARGEMENT
SCALE:1"=50'

LEGEND

PROPERTY LIMITS

CONSTRUCTION LIMITS

REMOVE TREE

NEW SOD W/IRRIGATION

NEW SEED MNDOT 35-221

(1) 3" DEEP, WASHED RIVER ROCK MULCH WITH FABRIC

(2) LANDSCAPE EDGER

N

0 50' 100'

NOTES

1. ALL PLANTINGS SHALL RECEIVE IRRIGATION (SEE L3 FOR IRRIGATION NOTES)
2. REFER TO PLAN SHEET L3 FOR SODDING, SEEDING, FERTILIZER AND TOPSOIL NOTES

PLANT SCHEDULE

DECIDUOUS TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	AGA	16	`AUTUMN BRILLIANCE` SERVICEBERRY AMELANCHIER X GRANDIFLORA `AUTUMN BRILLIANCE`	B&B	2 - 1/2" CAL.	
	GTI	12	SHADEMASTER LOCUST GLEDITSIA TRIACANTHOS INERMIS `SHADEMASTER` TM	B&B	2 - 1/2" CAL.	
	TAR	31	REDMOND AMERICAN LINDEN TILIA AMERICANA `REDMOND`	B&B	2 - 1/2" CAL.	
	UAM	4	AMERICAN ELM ULMUS AMERICANA	B&B	2 - 1/2" CAL.	

EVERGREEN TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	ABA	28	BALSAM FIR ABIES BALSAMEA	B&B		6` HT.
	LLA	23	AMERICAN LARCH LARIX LARICINA	B&B		6` HT.
	PGD	31	BLACK HILLS SPRUCE PICEA GLAUCA `DENSATA`	B&B		6` HT.

ORNAMENTAL TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	APC	27	CRIMSON KING MAPLE ACER PLATANOIDES `CRIMSON KING`	B&B	2" CAL.	
	ALA	22	ALLEGHENY SERVICEBERRY AMELANCHIER LAEVIS	B&B	2" CAL.	
	GBI	16	MAIDENHAIR TREE GINKGO BILOBA	B&B	2" CAL.	
	MSS	6	SPRING SNOW CRAB APPLE MALUS X `SPRING SNOW`	B&B	2" CAL.	

SHRUBS	CODE	QTY	COMMON / BOTANICAL NAME	CONT
	AME	92	CHOKEBERRY ARONIA MELANOCARPA 24" HT. (MIN.) @ TIME ON INSTALLATION	5 GAL.
	IVE	47	WINTERBERRY ILEX VERTICILLATA 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.
	JSS	4	SUTHERLAND JUNIPER JUNIPERUS SCOPULORUM `SUTHERLAND` 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.
	LXE	30	EMERALD MOUND HONEYSUCKLE LONICERA XYLOSTEUM `EMERALD MOUND` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.
	POL	65	DWARF NINEBARK PHYSOCARPUS OPULIFOLIUS `LITTLE DEVIL` TM 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.
	PFL	87	LEMON MERINGUE POTENTILLA POTENTILLA FRUTICOSA `LEMON MERINGUE` 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.
	RAG	314	GRO-LOW FRAGRANT SUMAC RHUS AROMATICA `GRO-LOW` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.
	TMT	71	TAUTON YEW TAXUS X MEDIA `TAUNTONII` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.
	VTR	4	AMERICAN CRANBERRYBUSH VIBURNUM TRILOBUM 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.

PERENNIALS	CODE	QTY	COMMON / BOTANICAL NAME	CONT
	SSM	240	SAGE SALVIA X SYLVESTRIS `MAY NIGHT`	1 GAL

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13605 1st Avenue N. #100
Plymouth, MN 55441 | ae-mn.com
P 763.412.4000 | F 763.412.4090
Anderson Engineering of Minnesota, LLC

DELTA MODTECH

NEW BUILDING
RAMSEY, MINNESOTA

KINGHORN

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: DEREK J. SEIFERT, PLA

SIGNATURE:

DATE: 09/19/2019 LICENSE NO. 56013

REVISION LOG

NO.	DATE	DESCRIPTION OF REVISIONS

CITY SUBMITTAL
SEPTEMBER 18, 2019

DESIGNED:	DRAWN:	CHECKED BY:
IJW	MAE	IJW

DRAWING TITLE

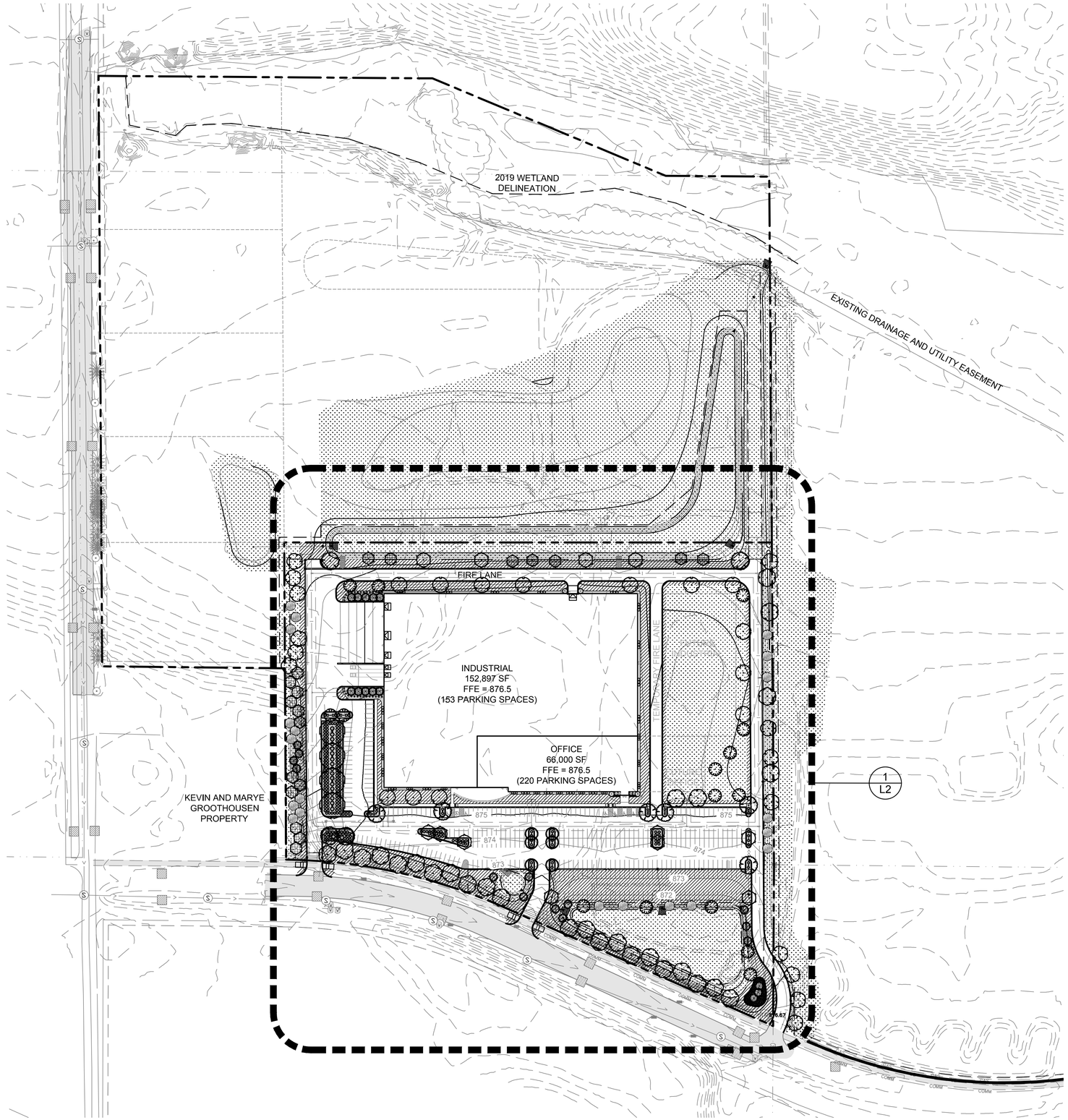
PLANTING ENLARGEMENT

DRAWING NO.

L2

PLOTTED:	COMM. NO.
----	15358

Sep 18, 2019 - 3:53pm dseifert Y:\15300\15358 KINGHORN CONSTR - DELTA MOD TECH - RAMSEY MN_\07 Civil_\01 CAD files_\01 SHEETS\L_LANDSCAPE.dwg
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1 PLANTING PLAN OVERALL

SCALE: 1"=100'

N

0 100' 200'

NOTES

1. ALL PLANTINGS SHALL RECEIVE IRRIGATION (SEE L3 FOR IRRIGATION NOTES)
2. REFER TO PLAN SHEET L3 FOR SODDING, SEEDING, FERTILIZER AND TOPSOIL NOTES

LEGEND

- PROPERTY LIMITS
- CONSTRUCTION LIMITS
- REMOVE TREE
- NEW SOD W/IRRIGATION
- NEW SEED MNDOT 35-221
- (1) 3" DEEP, WASHED RIVER ROCK MULCH WITH FABRIC
- (2) LANDSCAPE EDGER

LANDSCAPE CODE REQURIEMENTS

DECIDUOUS / CONIFEROUS TREES
- 1 PER 50 LINEAL FEET OF SITE PERIMETER OR 1 TREE PER 1,000 SQUARE FEET OF BUILDING FOOTPRINT AREA, WHICHEVER IS GREATER.

SHRUBS
- 1 PER 30 LINEAL FEET OF SITE PERIMETER OR 1 TREE PER 300 SQUARE FEET OF BUILDING FOOTPRINT AREA, WHICHEVER IS GREATER.

PUBLIC ROAD FRONTAGE
- FOR EVERY 35 FEET OF PUBLIC ROAD FRONTAGE, ONE OVERSTORY TREE SHALL BE PLANTED ON THE PRIVATE PROPERTY ADJACENT TO THE PUBLIC ROAD RIGHT-OF-WAY.

PARKING LOTS
- ONE TREE PER EVERY 10 PARKING SPACES.

BUFFERYARDS
- EXISTING ADJACENT R-3 DEVELOPMENT: 30% INCREASE IN PLANTINGS
- EXISTING ADJACENT B-2 DEVELOPMENT: 20% INCREASE IN PLANTINGS

TOTAL TREES REQUIRED:	232 TREES REQUIRED (SEE TABLE BELOW)
TOTAL TREES PROVIDED:	167 TREES PROVIDED

TOTAL SHRUBS REQUIRED:	675 SHRUBS REQUIRED (SEE TABLE BELOW)
TOTAL SHRUBS PROVIDED:	473 SHRUBS PROVIDED

LANDSCAPE CODE CALCULATIONS TABLE

E-1 EMPLOYMENT DISTRICT	
TREE CALCULATION - WHICHEVER IS GREATER	
METHOD 1: 1 TREE PER 50 LINEAR FEET OF SITE PERIMETER	
SITE PERIMETER:	3493'
TREES REQUIRED:	70
METHOD 2: 1 TREE PER 1,000 SQFT OF BUILDING FOOTPRINT AREA	
BUILDING FOOTPRINT AREA:	185,872 SQFT
TREES REQUIRED:	**186**
SHRUB CALCULATION - WHICHEVER IS GREATER	
METHOD 1: 1 SHRUB PER 30 LINEAR FEET OF SITE PERIMETER	
SHRUBS REQUIRED:	116
METHOD 2: 1 SHRUB PER 300 SQFT OF BUILDING FOOTPRINT AREA	
SHRUBS REQUIRED:	**620**
PARKING LOT ADDITIONAL REQUIREMENTS	
1 TREE PER 10 PARKING SPACES	
PROPOSED PARKING SPACES:	295
TREES REQUIRED:	**30**
BUFFERYARD ADDITIONAL REQUIREMENTS	
ABUTTING R-3 DISTRICT:	30% INCREASE IN PLANTINGS
PERIMETER ABUTTING R-3:	370' - 10.5% OF PERIMETER
ADDITIONAL TREES REQ'D:	**6**
ADDITIONAL SHRUBS REQ'D:	**20**
ABUTTING B-2 DISTRICT:	20% INCREASE IN PLANTINGS
PERIMETER ABUTTING B-2:	1002' - 28.7% OF PERIMETER
ADDITIONAL TREES REQ'D:	**11**
ADDITIONAL SHRUBS REQ'D:	**36**
TOTAL PLANTINGS REQUIRED	
TOTAL TREES REQUIRED:	232
TOTAL SHRUBS REQUIRED:	675

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NEW BUILDING
RAMSEY, MINNESOTA

KINGHORN

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PRINT NAME: DEREK J. SEIFERT, PLA

SIGNATURE:

DATE: 10/02/2019 LICENSE NO. 56013

REVISION LOG

NO.	DATE	DESCRIPTION OF REVISIONS
1	9/27/19	UPDATED DETAIL 1/C10

CITY SUBMITTAL
OCTOBER 2, 2019

DESIGNED:	DRAWN:	CHECKED BY:
IJW	MAE	IJW

DRAWING TITLE

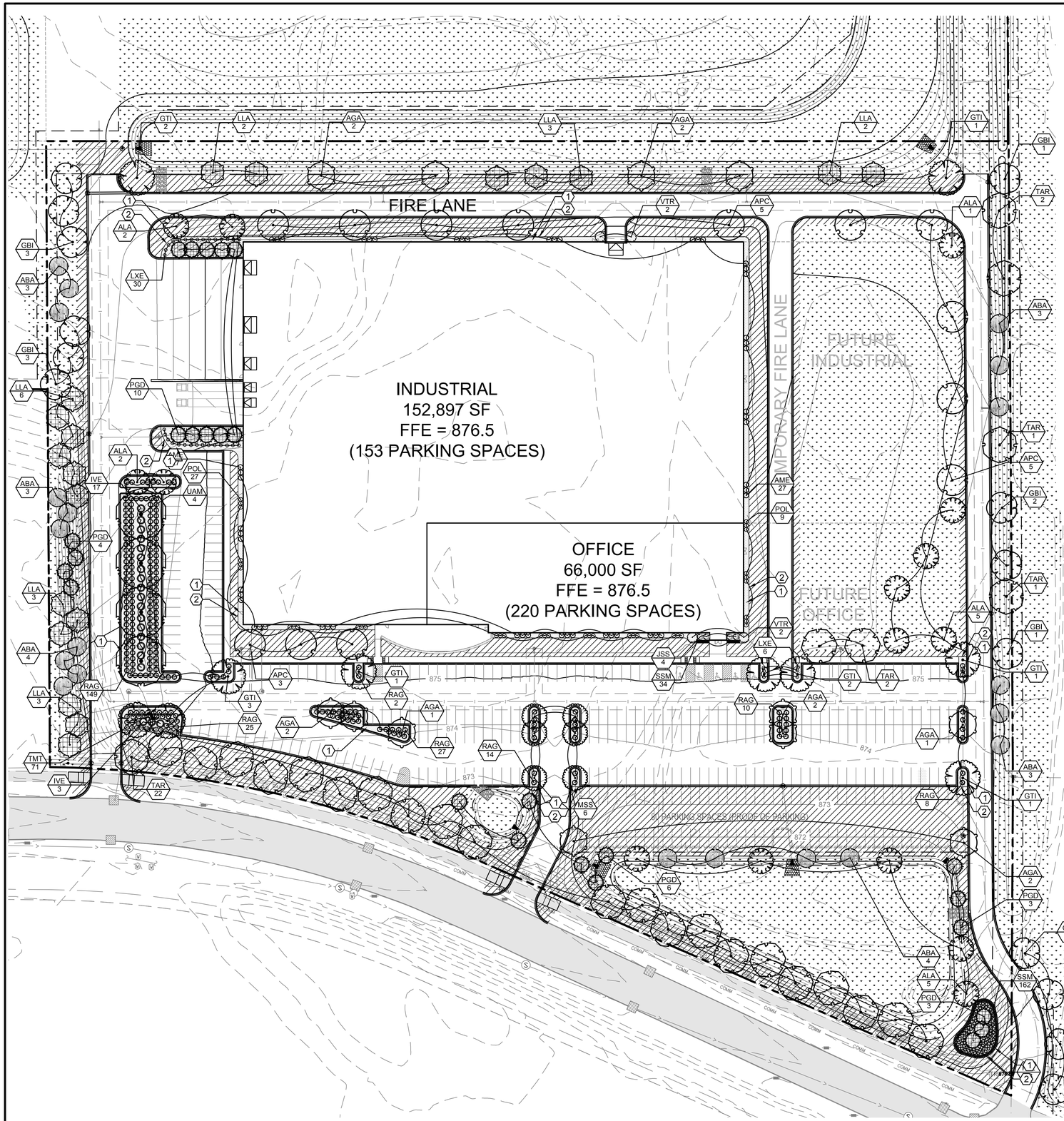
PLANTING PLAN OVERALL

DRAWING NO.

L1

PLOTTED:	COMM. NO.
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1 PLANTING ENLARGEMENT
SCALE: 1"=50'

LEGEND

N

0 50' 100'

- PROPERTY LIMITS
- CONSTRUCTION LIMITS
- REMOVE TREE
- NEW SOD W/IRRIGATION
- NEW SEED MNDOT 35-221
- (1) 3" DEEP, WASHED RIVER ROCK MULCH WITH FABRIC
- (2) LANDSCAPE EDGER

NOTES

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2. REFER TO PLAN SHEET L3 FOR SODDING, SEEDING, FERTILIZER AND TOPSOIL NOTES

PLANT SCHEDULE

DECIDUOUS TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	AGA	12	`AUTUMN BRILLIANCE` SERVICEBERRY AMELANCHIER X GRANDIFLORA `AUTUMN BRILLIANCE`	B&B	2 - 1/2" CAL.	
	GTI	10	SHADEMASTER LOCUST GLEDITSIA TRIACANTHOS INERMIS `SHADEMASTER` TM	B&B	2 - 1/2" CAL.	
	TAR	28	REDMOND AMERICAN LINDEN TILIA AMERICANA `REDMOND`	B&B	2 - 1/2" CAL.	
	UAM	4	AMERICAN ELM ULMUS AMERICANA	B&B	2 - 1/2" CAL.	
EVERGREEN TREES	**CODE**	**QTY**	**COMMON / BOTANICAL NAME**	**CONT**	**CAL**	**SIZE**
	ABA	20	BALSAM FIR ABIES BALSAMEA	B&B		6` HT.
	LLA	19	AMERICAN LARCH LARIX LARICINA	B&B		6` HT.
	PGD	26	BLACK HILLS SPRUCE PICEA GLAUCA `DENSATA`	B&B		6` HT.
ORNAMENTAL TREES	**CODE**	**QTY**	**COMMON / BOTANICAL NAME**	**CONT**	**CAL**	**SIZE**
	APC	13	CRIMSON KING MAPLE ACER PLATANOIDES `CRIMSON KING`	B&B	2" CAL.	
	ALA	15	ALLEGHENY SERVICEBERRY AMELANCHIER LAEVIS	B&B	2" CAL.	
	GBI	14	MAIDENHAIR TREE GINKGO BILOBA	B&B	2" CAL.	
	MSS	6	SPRING SNOW CRAB APPLE MALUS X `SPRING SNOW`	B&B	2" CAL.	
SHRUBS	**CODE**	**QTY**	**COMMON / BOTANICAL NAME**	**CONT**		
	AME	54	CHOKEBERRY ARONIA MELANOCARPA 24" HT. (MIN.) @ TIME ON INSTALLATION	5 GAL.		
	IVE	20	WINTERBERRY ILEX VERTICILLATA 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	JSS	4	SUTHERLAND JUNIPER JUNIPERUS SCOPULORUM `SUTHERLAND` 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	LXE	36	EMERALD MOUND HONEYSUCKLE LONICERA XYLOSTEUM `EMERALD MOUND` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	POL	36	DWARF NINEBARK PHYSOCARPUS OPULIFOLIUS `LITTLE DEVIL` TM 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	PFL	73	LEMON MERINGUE POTENTILLA POTENTILLA FRUTICOSA `LEMON MERINGUE` 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	RAG	235	GRO-LOW FRAGRANT SUMAC RHUS AROMATICA `GRO-LOW` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	TMT	11	TAUTON YEW TAXUS X MEDIA `TAUNTONII` 24" WIDE (MIN.) @ TIME OF INSTALLATION	5 GAL.		
	VTR	4	AMERICAN CRANBERRYBUSH VIBURNUM TRILOBUM 24" HT. (MIN.) @ TIME OF INSTALLATION	5 GAL.		
PERENNIALS	**CODE**	**QTY**	**COMMON / BOTANICAL NAME**	**CONT**		
	SSM	196	SAGE SALVIA X SYLVESTRIS `MAY NIGHT`	1 GAL		

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OCTOBER 2, 2019

DESIGNED:	DRAWN:	CHECKED BY:
IJW	MAE	IJW

DRAWING TITLE

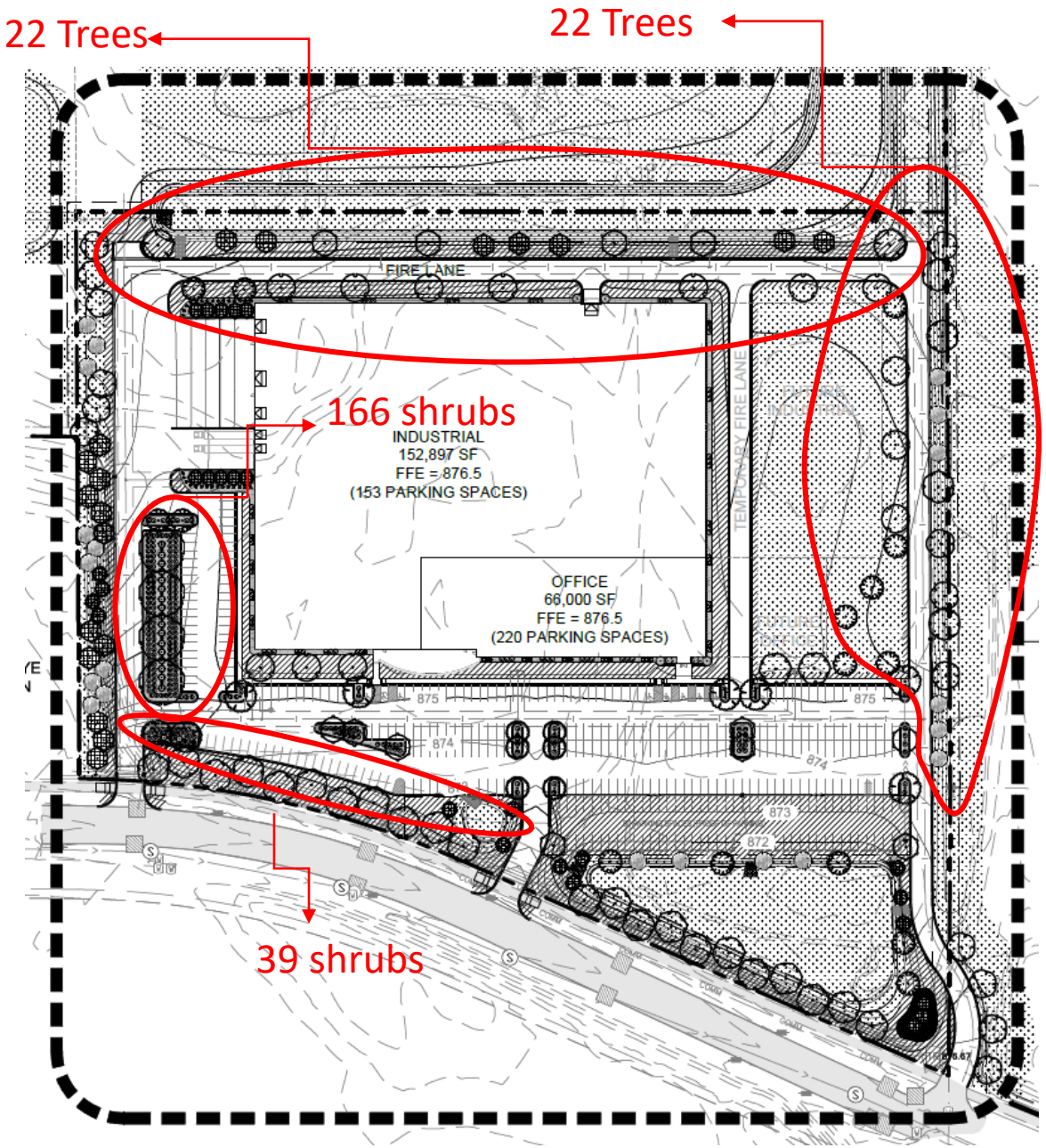
PLANTING ENLARGEMENT

DRAWING NO.

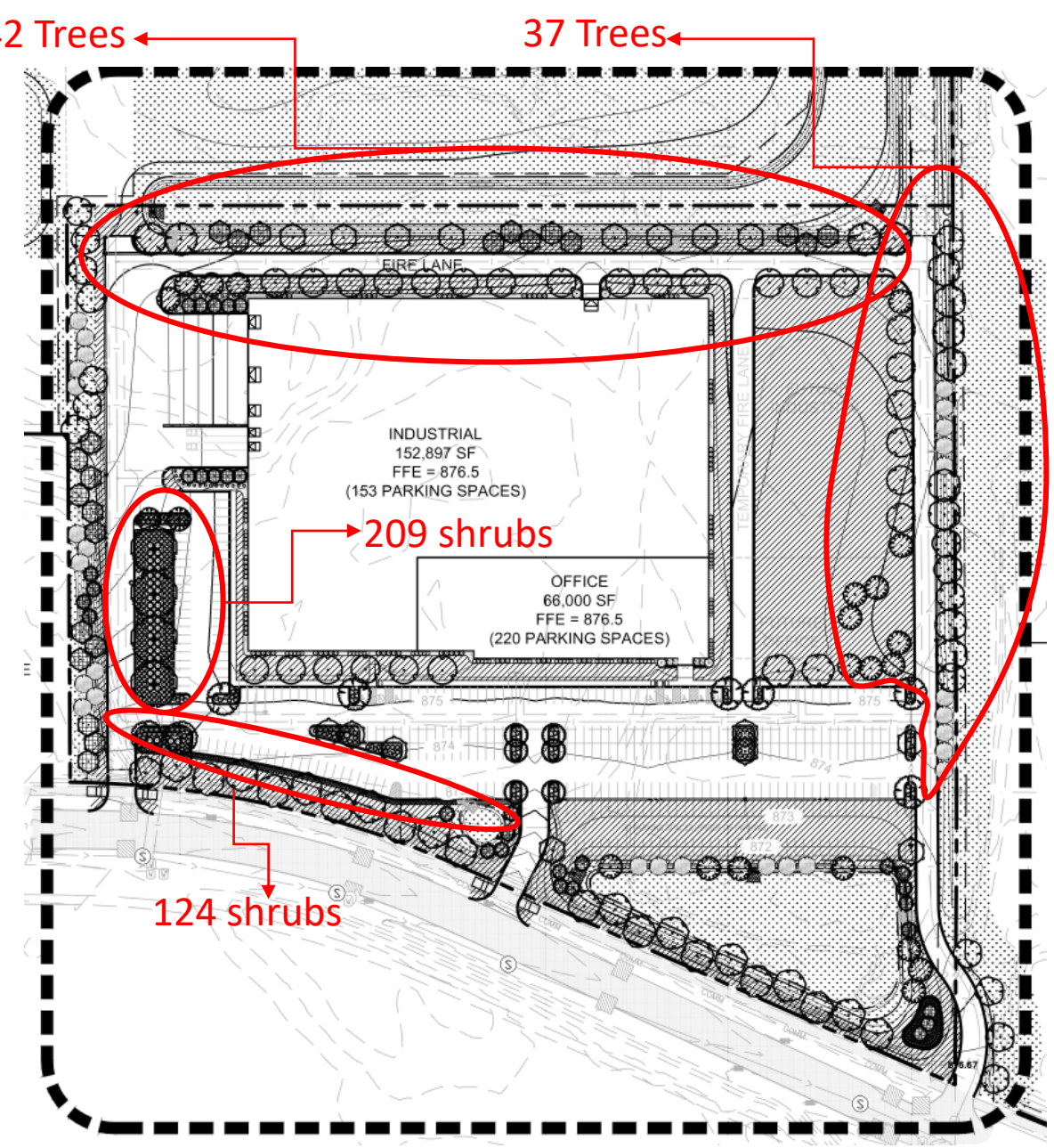
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PLOTTED:	COMM. NO.
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Revised Plan (167 Trees, 473 Shrubs)



Original Plan (216 Trees, 714 Shrubs)

5.01: Consider a Revised Landscape Plan for Delta ModTech

City Planner Anderson presented the staff report. He stated that Delta ModTech, the applicant, is a new industrial business that received its approvals earlier this year and has contacted the City with proposed revisions to their approved Landscape Plan. The property itself is located at 8445 Bunker Lake Boulevard and is zoned E-3 Employment. The subject property does abut an existing residential property that is zoned R-3 Residential (High Density). The applicant has noted that there were no proposed revisions to the landscaping border with this residential property nor were there any tree reductions proposed along the public street frontage. The proposed reduced tree plantings are mostly along the northern and eastern property boundaries, which presumably abut future industrial projects. He recommended approval of the revised Landscape Plan. He also asked for direction on whether staff should proceed with research on possible planting requirement amendments.

Board Member Hiatt asked if the reduction in trees in based on the thought that the plantings would be too heavy as originally proposed.

City Planner Anderson confirmed that the applicant attempted to comply with the code but feel that number of plantings would require removal and thinning as the trees mature and grow larger. He stated that with how dense the plantings were proposed there would be competition for sun and nutrients. He stated that even the amended landscaping plan is an investment of over $100,000.

Board Member Hiatt stated that it would appear that the amended plan would have the potential to create healthier trees and landscaping.

Board Member Covart asked if industrial development is planned to the north and east.

City Planner Anderson confirmed that the sites to the north and east are also zoned E-3, which is industrial and therefore would be a similar type user with similar landscaping requirements. He explained that space for landscaping becomes more challenging with large industrial buildings and the required elements such as parking and stormwater ponding.

Board Member Hiatt asked if the required trees and shrubs was determined based on the amount of land and not the available greenspace.

City Planner Anderson explained how the tree and shrub calculations are determined.

Board Member Hiatt stated that as the industrial parks are evolving to larger buildings, it would be helpful to have flexibility to accommodate larger buildings and less greenspace.

Board Member Fetterley stated that it does not appear there are other areas to accommodate additional trees or shrubs.

City Planner Anderson confirmed that there would not be additional room onsite. He believed that the amended plan will result in a better product and will still be well landscaped.

Board Member Hiatt asked if there would be concern with setting precedent for other companies that would like to minimize their contribution to landscaping.

City Planner Anderson stated that the second part of the discussion tonight will focus on City Code to determine if changes should be made to ensure that the Code is achieving the desired results. He stated that this amended plan would not skimp on landscaping and would still be a thorough planting of the site. He explained that would not be the same as someone coming along with a very bare landscaping plan.

Motion by Board Member Hiatt and seconded by Board Member Bernard to recommend approval of the revised Landscape Plan.

Motion carried. Voting Yes: Chairperson Valentine, Board Member Hiatt, Bernard, Covart, Fetterley, and Moore. Voting No: None. Absent: None.

City Planner Anderson provided a review of the current landscaping requirements of the City and asked the Board for input on whether amendments should be made to ensure the desired goal is being achieved.

Board Member Moore stated that she has noticed over the past year or so that whenever a larger building is proposed for development they are attempting to squeeze in trees and a reduction is ultimately approved. She believed that it would be viable to continue discussion on amending the Code requirements related to these large industrial buildings.

Chairperson Valentine agreed that it would seem the Board would need to review the Code requirements to determine what would be appropriate for industrial buildings. He stated that he would be interested in knowing the requirements of other peer communities.

Board Member Hiatt asked how close the amended landscaping plan would come to meeting the requirement if the tree and shrub requirements were applied to the greenspace area rather than the building area and parking lot.

City Planner Anderson stated that based on the Code, that would be based on the linear footage of the site and therefore would still not change the number drastically.

Board Member Hiatt commented that especially in the industrial park area, where there are large buildings and large parking areas, it would make sense to simply consider the greenspace areas on that plot. He agreed that it would not make sense to require a large number of plantings that would ultimately need to be reduced in future years as they grow.

City Planner Anderson stated that idea is very similar to how the planting requirements are applied in the multi-family districts currently. He stated that he will attempt to put together some information the Board could review to see how that formula would translate to this district. He noted that he will also gather the requirements from other communities.

Board Member Covart asked and received confirmation that both the original and amended landscaping plans included a stormwater pond. She asked if the stormwater ponding could be excluded from the calculations as well.

Board Member Hiatt referenced the policy that allows a residential developer to financially contribute to the City's tree fund if all the trees cannot be replaced onsite. He asked if that would be a potential for commercial/industrial development as well.

City Planner Anderson noted that while that could be a discussion, he suggested that the City should still look at its requirements.

Board Member Moore asked if the number of trees removed to construct the site is considered in terms of landscaping requirements or is that calculation simply based on the calculations discussed.

City Planner Anderson provided details on the tree preservation requirements for industrial sites. He noted that in this instance there were not tree preservation calculations because of the lack of significant trees on site.

City Planner Anderson confirmed the consensus of the Board to bring back additional information for the Board to discuss related to industrial landscaping requirements for further discussion.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-281

A RESOLUTION APPROVING A REVISED LANDSCAPE PLAN FOR DELTA MODTECH

RECITALS

1. That on June 25, 2019, the City Council granted approval of Final Plat and Site Plan for Delta ModTech to construct a new facility on the property generally known as 8445 Bunker Lake Blvd NW and legally described as follows:

   Lot 1, Block 1 Amsterdam Extension

   (the "Subject Property")

2. That on September 16, 2019, the City received a request to consider potential revisions to the approved Landscape Plan that would reduce the total number of plantings (both trees and shrubs) on the Subject Property.

3. That concerns were raised regarding the available space for plantings to grow; future detriments to certain maintenance activities; and overall aesthetics of overplanting the Subject Property.

4. That on November 6, 2019, the City received a revised Landscape Plan for consideration.

5. That on November 18, 2019, the Environmental Policy Board reviewed and recommended approval of the revised Landscape Plan as it would result in a healthier landscape while not diminishing the appearance of the Subject Property from the public road or from the adjacent residential parcel.

6. That the Environmental Policy Board also directed Staff to review the landscape requirements for the Employment Districts and research potential amendments for consideration at a future meeting.

NOW THEREFORE, BE IT RESOLVED BY THIS PLANNING COMMISSION OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the revised Landscape Plan for Delta ModTech.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

Mayor

ATTEST:

City Clerk

CITY OF RAMSEY:

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, Minnesota 55303

CC Regular Session **5. 6.**

Meeting Date: 12/10/2019

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #19-282 Authorizing Final Payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Cracksealing Improvements.

Purpose/Background:

Resolution and Final Pay Request attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Northwest Asphalt and Maintenance:

1. IC 134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax),
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Northwest Asphalt and Maintenance by reasons of the contract have been fully paid or satisfactorily secured),
3. Consent of Surety to Final Payment (Certification from the contractor's Surety).

Following receipt of these items, final payment will be issued.

Funding Source:

This work is funded through the $500,000 budgeted annually for crackseal and sealcoat improvements.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends approving final payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Cracksealing Improvements, in the amount of $11,149.68.

Action:

Motion to adopt Resolution #19-282 authorizing final payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Cracksealing Improvements, in the amount of $11,149.68.

Attachments

Pay Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	12/05/2019 08:17 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 10:42 AM
Form Started By: Marsha Weidner		Started On: 12/03/2019 10:41 AM
Final Approval Date: 12/05/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-282

RESOLUTION AUTHORIZING FINAL PAYMENT TO NORTHWEST ASPHALT AND MAINTENANCE FOR IMPROVEMENT PROJECT #19-00, 2019 CRACKSEALING IMPROVEMENTS

WHEREAS, the City of Ramsey adopted a budget for 2019 including $500,000 to crackseal and sealcoat various public streets as part of the City's annual Street Maintenance Program; and

WHEREAS, on May 21, 2019, the City of Ramsey's Public Works Committee recommended that the City Council suspend the City's annual sealcoating program for one year to allow for further observation of previously sealcoated City streets, and to research the practices and findings of other cities; and

WHEREAS, pursuant to City Council Resolution #19-135, adopted June 11, 2019 the City Council accepted final plans and specifications and authorized advertisement for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on June 14 and June 21, 2019; and

WHEREAS, bids were received, opened and tabulated on July 5, 2019, and the bid of Northwest Asphalt and Maintenance in the amount of $222,993.55 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids was the lowest responsible bidder; and

WHEREAS, pursuant to City Council Resolution #19-162, adopted July 9, 2019 the City Council accepted bids and awarded a construction contract to Northwest Asphalt and Maintenance for the base bid for said improvements in the amount of $222,993.55; and

WHEREAS, as of December 10, 2019 $211,843.87 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends approving final payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, 2019 Cracksealing Improvements, in the amount of $11,149.68.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to Northwest Asphalt and Maintenance for Improvement Project #19-00, Crack Seal Improvements, in the amount of $11,149.68.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of the payment is not included in resolutions approving payment of bills for the date of December 10, 2019.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ___, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 19-00 2019 Crack Seal Improvements

City of Ramsey

FINAL PAY ESTIMATE

Estimate no **2**

TOTAL BASE BID PLUS ALTERNATES	$	222,993.55
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	222,993.55
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	222,993.55
RETAINED PERCENTAGE 0%	$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	222,993.55
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	211,843.87
PAY CONTRACTOR PER ESTIMATE NO. 2	$	11,149.68

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

Contractor: Northwest Asphalt and Maintenance

By _____ President
Name Title

Date 11-20-19

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Engineering Technician III
Joe Feriancek, PE

Date 11/22/19

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 12/3/19
Name Title Date

IP 19-00 2019 Crack Seal Improvements
Pay Estimate

PAY ESTIMATE NO 2

BASE BID	**$ 222,993.55**	**$ -**	**$ 222,993.55**

BASE AREA

Item No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
			Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	Mobilization	LS	1	$ 2,500.00	$ 2,500.00	0.0	$ -	1.0	$ 2,500.00
2	Traffic Control	LS	1	$ 2,500.00	$ 2,500.00	0	$ -	1	$ 2,500.00
3	Bituminous Crack Seal Material	LBS	140,641	$ 1.55	$ 217,993.55	0	$ -	140,641	$ 217,993.55
				TOTAL BID	**$ 222,993.55**		**$ -**		**$ 222,993.55**

CC Regular Session **5. 7.**

Meeting Date: 12/10/2019

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title

Adopt Resolution #19-287 Approving Partial Release of Right of Re-Entry Agreement for Completion of Stage I Improvements for Cottages at the COR

Purpose/Background:

Purpose: Consider Partial Release of Right of Re-Entry Agreement for Completion of Stage I Improvements for Cottages at the COR
Background: The City of Ramsey entered into a Right of Re-Entry Agreement with Centra North, LLC , recorded as document number 2215051.007 in the Anoka County Recorder's Office to ensure that the property would develop according to the approved site plan and within the approved project deadline. The City of Ramsey entered into a Right of Re-Entry Agreement with Centra North, LLC , recorded as document number 2233729.001 in the Anoka County Recorder's Office amending that Certificate of Occupancy date from October 1, 2019 to December 31, 2019 for the first five homes. Centra North, LLC is required to present Certificates of Occupancy over a three year documenting the the project has been completed according to terms of the amended agreement and within the deadline. Section 4 of Amended Right of Re-Entry Agreement allows for a partial release of the Right of Re-Entry Agreement if the Stage I Improvements are completed to the satisfaction of the City. If Section 4 is released the City relinquishes the right to take the property back due to non-performance. Centra North, LLC. has requested that the City release itself and the entire Cottages at the COR plat from Section 4 of the Right of Re-Entry Agreement. The ability for the City to impose a $20,000 penalty per lot that does not receive a Certificate of Occupancy would remain in place.

Notification:

Notification is not required.

Observations/Alternatives:

The City has inspected the Stage I Improvements and has considered them satisfied per Section 4 of the Amended Right of Re-Entry Agreement. Centra North, LLC has drafted a Release of Right of Entry Agreement that has been reviewed by the City Attorney. The attached release will satisfy the request by Centra North, LLC. and maintain the remaining city remedy to impose a $20,000 penalty for each lot that does not receive a Certificate of Occupancy prior to the required deadline.

The Developer has invested a significant investment in the project to the tune of several hundred thousand dollars and is nearing completion of five (5) units. The City typically relinquishes the right of re-entry at this stage, and retains the right to impose future financial penalties if future benchmarks are not met. The right of re-entry is really intended to ensure a project commences, which it has. It would not seem reasonable to take the property back at this stage.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

Staff recommends adoption of Resolution #19-287 Approving Partial Release of Right of Re-Entry Agreement for Cottage at The COR, subject to review by the City Attorney as to legal form.

Action:

Motion to adopt Resolution #19-287 Approving Partial Release of Right of Re-Entry Agreement for Cottages at The COR, subject to review by the City Attorney as to legal form.

Attachments

Resolution #19-287

Proposed Partial Release of Right of Re-Entry Agreement and Right of Reverter

Current Right of Re-Entry Agreement

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	12/05/2019 10:37 AM
Sean Sullivan (Originator)	Sean Sullivan	12/05/2019 10:55 AM
Tim Gladhill	Tim Gladhill	12/05/2019 01:46 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 01:51 PM
Form Started By: Sean Sullivan		Started On: 12/02/2019 09:41 AM
Final Approval Date: 12/05/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-287

RESOLUTION APPROVING PARTIAL RELEASE OF RIGHT OF RE-ENTRY AGREEMENT FOR COMPLETION OF STAGE I IMPROVEMENTS FOR COTTAGES OF THE COR

WHEREAS, the City of Ramsey (the "City"), entered into a Right of Re-Entry Agreement with Centra North, LLC (the "Developer") filed in the Anoka County Recorder's Office as document number 2215051.007 (the "Agreement"); and

WHEREAS, the City of Ramsey (the "City"), entered into an Amended Right of Re-Entry Agreement with Centra North, LLC (the "Developer") filed in the Anoka County Recorder's Office as document number 2233729.001 (the "Amended Agreement"); and

WHEREAS, the Amended Agreement required the Stage I Improvements to be installed and satisfactorily accepted in order to release the City's remedy of re-entering and taking possession of the Property; and

WHEREAS, the Amended Agreement required the Developer to complete the construction of five homes according to the approved site plan specifications by December 31, 2019, and additional five homes by October 1, 2020 and an additional five homes by October 1, 2021; and

WHEREAS, the Developer has completed the Stage I Improvements and the City has accepted them as satisfactory for the purposes of the Amended Agreement; and

WHEREAS, the Developer has requested that the City release the remedy of re-entering and taking possession of the Property from the Agreement and Amended Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City hereby authorizes the City Administrator and Mayor to sign the Release of Right of Re-Entry and Right of Reverter releasing Centra North, LLC and the plat Cottages at the COR from document Numbers 2215051.007 and 2233729.001 according to the terms and conditions therein; subject to City Attorney approval.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December 2019.

_____
Mayor

ATTEST:

_____
City Clerk

[Reserved for Recording Data]

PARTIAL RELEASE OF RIGHT OF RE-ENTRY AND RIGHT OF REVERTER

This Release of Right of Re-Entry and Right of Reverter (this "**Release**") is made as of December ___, 2019, by and between CENTRA NORTH, LLC, a Minnesota limited liability company ("**Centra**") and the CITY OF RAMSEY, a Minnesota municipal corporation (the "**City**").

Recitals

A. Centra and the City are parties to that certain Right of Re-Entry Agreement dated November 28, 2018 and recorded with the Anoka County Recorder as Doc. No. 2215051.007 (the "**Original Right of Re-Entry Agreement**").

B. The Original Right of Re-Entry Agreement was amended and superseded by that certain Amended Right of Re-Entry Agreement by and between Centra and the City dated July 23, 2019 and recorded with the Anoka County Recorder on July 31, 2019 as Document No. 2233729.001 (the "**Amended Right of Re-Entry Agreement**").

C. Centra and the City desire to release of record any right of the City to re-enter and take physical possession of, or title to, the "Property" (as defined in the Amended Right of Re-Entry Agreement).

NOW, THEREFORE, in consideration of the Recitals, which are hereby incorporated herein and made a part hereof, and the mutual covenants and agreements contained herein, Centra and the City agree as follows:

1. **Termination of Right of Re-Entry**. Any and all rights of the City to (i) re-enter the Property and take physical possession thereof or (ii) seek or obtain restoration of title to the Property, or any portion thereof, in the name of the City, as set forth in Section 4 of both the Original Right of Re-Entry Agreement and the Amended Right of Re-Entry Agreement are hereby terminated and released of record in all respects, effective immediately.

2. **Effect on Remaining Terms**. Except as amended pursuant to Section 1 above, the rights of the City under the Amended Right of Re-Entry Agreement, including the rights of the City under and pursuant to Section 3 thereof, shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Centra have caused their respective duly authorized representatives to execute this Release of Right of Re-Entry and Right of Reverter as of the day and year first above written.

(Signature pages follow)

THE CITY:

THE CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

And: _____
Kurtis G. Ulrich, City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on December ___, 2019, by John LeTourneau, Mayor of the City of Ramsey, a Minnesota municipal corporation, on behalf of such entity.

_____
Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on December ___, 2019, by Kurtis G. Ulrich, City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of such entity.

_____
Notary Public

CENTRA:

CENTRA NORTH, LLC

By: _____
Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on December ___, 2019, by_____, the _____of Centra North, LLC, a limited liability company organized under the laws of the State of Minnesota, on behalf of such limited liability company.

_____
Notary Public

This Instrument Drafted by:
Beisel & Dunlevy, P.A.
730 Second Avenue South, Suite 282
Minneapolis, MN 55402
(TMH)

Record ID 4221808

2233729.001

[Reserved for Recording Data]

AMENDED RIGHT OF RE-ENTRY AGREEMENT

This Amended Right of Re-entry Agreement is entered into on July 23, 2019, by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Centra North, LLC**, a Minnesota Limited Liability Company ("Buyer").

Recitals

A. On November 28, 2018, Seller conveyed title of the following Property to Buyer:

Lots 1 through 10, Block 1, Lots 1 through 6, Block 2, Lots 1 through 9, Block 3, Lots 1 through 6, Block 4, Lots 1 through 9, Block 5, and Outlots A, B and C, COTTAGES AT THE COR

B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.

C. As indicated in the Purchase Agreement between the City of Ramsey and Centra Homes LLC, dated February 13, 2018, Section 29, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

D. Buyer requested a 90-day extension to obtain the certificates of occupancy for the first five homes.

Agreement

1. The recitals are incorporated herein as if fully set forth.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

    a. Buyer must obtain certificates of occupancy for the construction of fifteen (15) single family homes pursuant to the following schedule:

        Construction Deadline Schedule:
        Five (5) certificates of occupancy by December 31, 2019
        Five (5) certificates of occupancy by October 1, 2020
        Five (5) certificates of occupancy by October 1, 2021

    Once a certificate of occupancy is issued for a lot comprising part of the Property, the Right of Re-Entry shall automatically be released by the Seller as to such lot.

    b. For each year depicted within the Construction Deadline Schedule, three (3) of the five (5) certificates of occupancy shall be for lots located immediately adjacent to, and fronting, either Ramsey Boulevard or Bunker Lake Boulevard.

3. Seller may impose a separate penalty of $20,000.00 against the Property if the certificate of occupancy is not obtained, for each of the 15 single family homes, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.

4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

    The Seller agrees to waive the right to re-enter and take physical possession of the Property upon satisfactory completion and inspection by the Seller of the Stage I Improvements as follows:

    a. Trunk and lateral sanitary sewer.
    b. Trunk and lateral water main.
    c. Storm drainage facilities (when specified).

d. Stormwater maintenance through 90 percent buildout.
e. Streets (excluding the final bituminous lift)
f. Concrete curb and gutter (urban).
g. Street traffic control signals.
h. Lot grading.
i. Trail development.
j. Sidewalks.
k. Electricity (within one-fourth mile).
l. Phone (within one-fourth mile).
m. Natural gas (within one-fourth mile).
n. Boulevard sodding.
o. Water shut off boxes.
p. Landscaping

(the "Stage I Improvements").

5. Upon satisfaction of the terms set forth in Section 4 above, the right of re-entry only set forth in Section 4 herein shall be released in a recordable writing executed by the Seller's Mayor and City Administrator.

6. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

7. This Amended Right of Re-entry Agreement supersedes the Right of Re-entry Agreement dated November 28, 2018, and recorded with the Anoka County Recorder as document number 2215051.007.

CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

By: _____
Kurtis G. Ulrich, City Administrator

This instrument was acknowledged before me on July 29, 2019, by John LeTourneau and Kurtis G. Ulrich as Mayor and City Administrator, respectively, of the City of Ramsey, Minnesota.

_____
Notary Public

SEAN M. SULLIVAN
Notary Public-Minnesota
My Commission Expires Jan 31, 2020

BUYER: Centra North, LLC, a Minnesota Limited Liability Company.

By: _____
Dale Wills, Managing Member

This instrument was acknowledged before me on July 29th, 2019, by Dale Wills, Managing Member of Centra North, LLC.

TATE JORDAN BAXTER
Notary Public
State of Minnesota
My Commission Expires
January 31, 2022

_____
Notary Public

This instrument drafted by: The
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
(763) 433-9868
(SMS)

ANOKA COUNTY MINNESOTA

Document No.: 2233729.001 ABSTRACT

I hereby certify that the within instrument was filed in this office for record on: 07/31/2019 11:59:00 AM

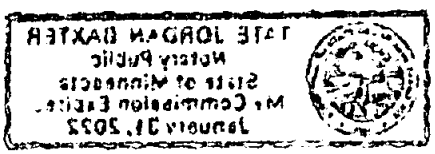
Fees/Taxes In the Amount of $46.00

JONELL M. SAWYER

Anoka County Property Tax Administrator/Recorder/Registrar of Titles

AMS, Deputy

Record ID: 4221808



CC Regular Session **5. 8.**

Meeting Date: 12/10/2019

By: Diana Lund, Finance

Information

Title

Adopt Resolution #19-289 Adopting the 2020 Parking Ramp Maintenance Budget & Adopt Resolution #19-290 Allocating the Parking Ramp Maintenance Costs per the Adopted 2020 Budget.

Purpose/Background:

Purpose:
Allocate costs of the municipal parking ramp to the respective users: City, Residence at the COR Apartments and Transit per the Parking Use and Maintenance Agreement (PUMA).

Background:
The city adopted an amended and restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (City Municipal Ramp) on April 30, 2012 and First Amendment on January 8, 2013. This agreement obligates the owner of each parcel in Parking District A to pay the City for costs the city has or will incur to maintain, repair and replace the District A parking improvements based on an allocated costs assigned to each parcel. This agreement was transferred from Flaherty and Collins to Residence at the COR Apartments, LLC with the sale of the property on April 9, 2015.

Per the agreement, the city is required to prepare a budget for formal adoption at least 30 days prior to fiscal year end or by November 30 outlining the anticipated parking maintenance costs for the next fiscal year and adopt a resolution allocating the budgeted parking maintenance costs among the parcels per the parcels "allocated share".

The city's 2020 Parking Ramp Maintenance Budget is attached that also includes the calculation of each parcels allocated share.

Observations/Alternatives:

Per Sections 7-9 of the PUMA, the city is **required** to establish an annual parking maintenance budget and **allocate** the respective shares to those parcels receiving benefit.

Funding Source:

The parking ramp is funded by the budget of General Government Buildings under the General Fund and the allocated share charged to Residence at the COR Apartments, LLC for their usage of 275 stalls in the parking ramp.

Recommendation:

Approve attached Resolution #19-289 Adopting the 2020 Parking Ramp Maintenance Budget

And

Approve attached Resolution #19-290 Allocating the Parking Ramp Maintenance Costs per the adopted 2020 budget based on each parcels allocated share as outlined.

Action:
Motion to adopt Resolution #19-289 Adopting the 2020 Parking Ramp Maintenance Budget

and

Motion to adopt Resolution #19-290 authorizing the allocation of the budgeted parking maintenance costs among the parcels

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Attachments

2020 Parking Ramp Budget
Reso #19-289 Adopting 2020 Ramp Maintenance Budget
Reso #19-290 Authorizing 2020 Ramp Maintenance Cost Allocation

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 01:56 PM
Form Started By: Diana Lund		Started On: 12/03/2019 08:15 AM
Final Approval Date: 12/05/2019		

Parking Ramp Costs - 2020

Per Section 7 of PUMA Agreement: All costs to operate, maintain, repair & replace parking improvements

For 2020		2020 Budget
Snow Removal - 8 events-Per City's PW Director (3% adj over 2019)-Personnel only		$ 18,571
Truck Use per FEMA Schedule (8 events (2 hours each)/4 trucks at $30 per truck)		$ 1,920
Maintenance Labor (Dan & Don, Jeff & New position 100 hr each)Based on 2020 Salary sheet-3.00% COLA)		$ 13,932
Fire Ext recharge		$ 300
Fire Alarm inspection		$ 550
Bulbs (2019 Activity + 2%)		$ 3,284
Elevator-(2019 exp + 4%)		$ 5,729
Wash Glass Windows-2019 Activity + 5%		$ 1,943
Security (2019 activity + 3%)		$ 309
Mn Dept Of Labor-Elevator Lic		$ 200
Misc Supplies		$ 350
Phone (3% Over 2019 budget)		$ 1,328
Electric-Connexus (2019 Exp + 3%)		$ 47,027
Water (2.5% over 2019 Budget)		$ 476
Mechanical Repairs-Based on 2019 activity + 5% (Ramp will be 13-years old)		$ 12,000
Sweeping (2019 activity + 5%)		$ 1,575
Liability Insurance (2019 activity + 10%+2019 Shortfall)	Based on annual 10% increase	$ 21,840
Administration of Agreement (1%)		$ 1,963
IT oversee of cameras		$ 1,987
10% Contingency-Reserve Fund for future maint		$ 13,528
Capital Outlay - $40,000 (2018 Budget Allocation) Comprehensive Study of Structure-Determine Cost Estimate of upcoming structural repairs - SRF		$ -
(Study yet to be completed Any overage/Shortfalls will be adjusted on upcoming allocation- 2021 or later)		
Total Expense		$ 148,813
Total Budgeted Expense		$ 148,813
Residence at the COR Allocated share 275 stalls/793 stalls)		$ 51,606
Transit: 350 Stalls		$ 65,680
City Hall: 143 stalls*		**$ 26,835.15**
Unallocated Stalls: 25 Stalls		$ 4,691
The Residence: 275 stalls		$ 51,606
Total Parking Ramp Allocation		$ 148,813

*** Per 1-8-13 Puma Amendment. 75 Muni Center & 68 unallocated for future use**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-289

RESOLUTION ADOPTING THE 2020 CITY OF RAMSEY PARKING RAMP MAINTENANCE BUDGET

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment on January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the Parking Ramp Maintenance Fund in the amount of $148,813.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the Parking Ramp Maintenance Fund as follows:

Expenses:
Operating & Capital Expenses $148,813

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th of December, 2019.

_____
Mayor

ATTEST:

_____

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-290

RESOLUTION AUTHORIZING THE ALLOCATION OF THE 2020 PARKING MAINTENANCE COSTS PER ALLOCATED SHARE ASSIGNED TO EACH PARCEL WITHIN PARKING DISTRICT A

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, the share of the anticipated annual parking maintenance costs the City allocates to each parcel for each given fiscal year will be determined by multiplying the parcel's allocated share, which is the number of parking spaces assigned to that parcel within Parking District A divided by the total number of parking spaces within Parking District A.

WHEREAS, for fiscal year 2020 the parcel allocation of the 793 stalls is calculated as such:

Transit Parcel:	350 Stalls
City Hall Parcel:	143 Stalls
Unallocated Stalls:	25 Stalls
Residence at the COR Parcel:	275 Stalls

WHEREAS, for fiscal year 2020, the budgeted park maintenance costs of $148,813 will be allocated as such based on the stall allocation listed above:

Transit Parcel Budget Allocation:	$ 65,680
City Hall Parcel Budget Allocation:	$ 26,835
Unallocated Stalls (City Portion):	$ 4,692
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 51,606

WHEREAS, for fiscal year 2020**,** the owners of each parcel must pay to the City the amount of the parking maintenance costs that the City Council has allocated to the parcel as listed above, by February 29, 2020.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the annual allocation of 2020 budgeted Parking Ramp Maintenance Costs as follows:

Transit Parcel Budget Allocation:	$ 65,680
City Hall Parcel Budget Allocation:	$ 26,835
Unallocated Stalls (City Portion):	$ 4,692
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 51,606

With payment due to the City by February 29, 2020.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 9.**

Meeting Date: 12/10/2019

Submitted For: Matt Kohner, Fire Department **By:** Jo Thieling, Administrative Services

Information

Title

Adopt Resolution #19-298 Adopting the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan

Purpose/Background:

All communities within Anoka County have updated the Multi-Jurisdictional Hazard Mitigation Plan. The plan provides a framework on which to base comprehensive mitigation of hazards for all County jurisdictions. The document is now ready for adoption by each community. This effort does not represent a new effort, but is an update to the document already adopted by Anoka County and each of its communities.

Ramsey staff has made the appropriate updates and changes to the document and is now current.

Funding Source:

The is no funding required for this action. Only costs incurred have been staff time to make the updates and forward to Anoka County Emergency Management for inclusion in the latest revision.

Recommendation:

Council pass resolution to adopt the Anoka County Multi-Jurisdictional Hazard Mitigation Plan

Action:

Adopt Resolution #19-298 Adopting the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan

Attachments

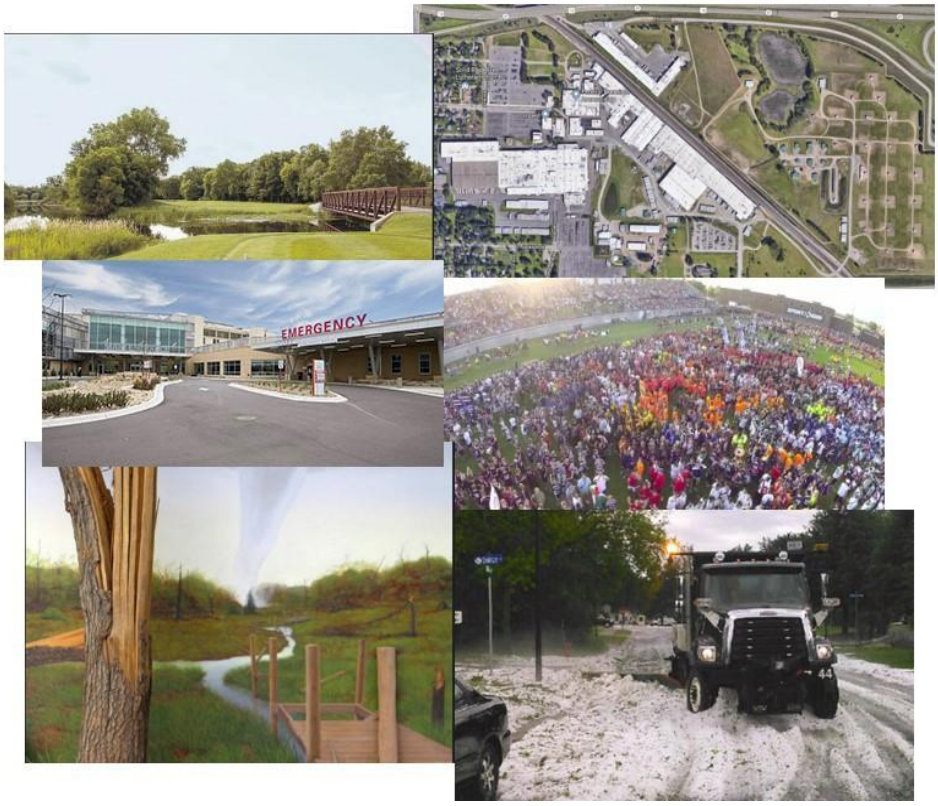
Mitigation Plan

Res An Co Hazard Mitigation Plan

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:10 AM
Jo Thieling (Originator)	Jo Thieling	12/05/2019 03:12 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 04:17 PM
Form Started By: Jo Thieling		Started On: 12/03/2019 02:37 PM
Final Approval Date: 12/05/2019		

Anoka County 2019
Multi-Jurisdictional
All Hazards Mitigation Plan



Anoka County
MINNESOTA

Respectful, Innovative, Fiscally Responsible

Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

Anoka County 2019
Multi-Jurisdictional
All Hazards Mitigation Plan

Plan
Approved
October 21, 2019

Version 1.0
07/12/2019

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SECTION 1: PLAN INTRODUCTION

This section provides a general introduction to the Anoka County Multi-Jurisdictional All Hazards Mitigation Plan. It consists of the following:

- Overview
- Emergency Management Background
- Hazard Mitigation Legislative Background
- Plan Purpose
- Plan Scope
- Plan Authority
- Plan Outline

1.1 Overview

Anoka County has and may in the future experience a variety of natural and manmade hazards that cause loss of life and damage to property. Anoka County Emergency Management has prepared a countywide hazard mitigation plan that re-shapes Anoka County and local communities into a more resilient framework, enabling it to recover more quickly and easily from disasters. Using this plan, Anoka County and the local jurisdictions will decrease the community's vulnerability to disasters and enhance response to disasters and public threats.

The plan provides a framework on which to base comprehensive mitigation of hazards for all Anoka County political jurisdictions. Risk management tools were used to prioritize and identify vulnerabilities to hazards. The overall hazard analysis determines which areas of the community are affected by hazards, how likely it is that a disaster may occur, and what impact a disaster might have. By assessing the vulnerability countywide, it can be determined which government and private facilities are at risk and to what degree they may be impacted.

Natural and manmade hazards pose a threat to every citizen and community within Anoka County on some level and frequency. Often, the reality of potential hazards to a community are not fully understood or realized until a major disaster occurs. It is then that a community experiences the extreme hardship of significant human and economic losses. The process of all-hazard mitigation planning is the first step toward protecting a community from losses associated with hazards and resulting disasters. The Federal Emergency Management Agency (FEMA) regarding hazard mitigation planning provides the following definitions:

- Hazard mitigation - Any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards.

- Planning - The act or process of making or carrying out plans, specifically, the establishment of goals, policies, and procedures for a social or economic unit.

The process of hazard mitigation planning is a critical part of any community's planning program. Because most hazards occur infrequently, mitigation programs for hazards are usually initiated and funded as a reaction to recover from the most recent disaster event. This form of hazard mitigation response is typically costlier, both in property and human losses, on a long-term basis, than is pre-disaster planning and mitigation.

1.2 Emergency Management Background

Commented [REK1]: Reviewed and updated 02-07-19

Over the past fifty years, the meaning and scope of homeland security and emergency management has significantly evolved in response to changes in political, military, and natural environments. Emergency management has grown from a narrow civil defense focus, to its present position of providing a wide array of services in response to natural and manmade hazards, including aspects of homeland security. This evolution has resulted in a shift from federal based initiatives to one of fostering both local and state developed and delivered programs. Within this framework, local emergency management organizations work to implement local, state, and federal emergency management and homeland security policy. By working collaboratively with governmental agencies, private industry, and citizens, and by providing technical assistance and support, local emergency management organizations are expanding capabilities to contribute a broad spectrum of professional services.

Historically, federal and state perspectives have shaped the focus, scope, and policy of emergency management. Prior to and extending through the 1930s, emergency management programs did not exist except for some "New Deal" social programs, administered by federal agencies, that aided in response to specific disasters.

Emergency Management found its beginning and was developed immediately after World War II as a response to military attack. The federal government created a nationwide shelter program under the provisions of the Civil Defense Act. The first federal assistance to state and local governments was provided under civil defense programs. At the federal level, response and recovery from natural and manmade disasters were thought to be within the jurisdiction of state and local governments. These disasters were philosophically and legally separate from "war-related" emergencies until the late 1970s.

In 1979, the Federal Emergency Management Agency was established to assist in responding to war caused emergencies, nuclear events and natural and manmade disasters. In the 1980s, response and recovery efforts from other than war caused disasters became eligible for federal funding. This was the first effort to view emergency management as a comprehensive set of services encompassing four phases - mitigation, preparedness, response, and recovery.

Emergency Management also experienced a key policy shift. Focus shifted from one of nuclear war preparedness to a more balanced focus on natural and manmade hazards and disasters. An "all-hazards" approach was emphasized. Federal assistance became available for preparedness, direct response and recovery efforts. The increasing demand on federal funds for disaster recovery assistance prompted a change in federal policy to emphasize mitigation and provide technical assistance to build state and local government capabilities to more independently deal with emergencies and disasters that occur within their jurisdictions.

In the 1990s, federal, state, and local governments recognized the increasing threat of terrorism. Domestic and foreign events, including the bombing of the New York World Trade Center in February 1993; the April 1995 bombing of the Alfred P. Murrah Federal Building in Oklahoma City; the bombing of the Khobar Towers in Saudi Arabia in June 1996; the bombing of the U.S.S. Cole in Yemen in October 2000; terrorist attacks on September 2001; and the Boston Marathon bombing in 2013 demonstrated terrorists' willingness to use weapons of mass destruction. Federal agencies began to examine the causes and effects of these events, to shape U.S. policy, and fund domestic anti-terrorism preparedness activities.

The September 11, 2001 terrorist attacks on the New York World Trade Center and the Pentagon was a defining moment in the war on terrorism. The restructuring of domestic and foreign policy, and the development of nationwide initiatives to detect and prevent terrorist attacks and protect national critical infrastructure and systems witness this. At the federal level, anti-terrorism activities resulted in the creation of the Department of Homeland Security. The Department of Homeland Security continues delivering guidance, technical support, and funding for all aspects of threats and hazards in our communities.

Commented [RK2]: Current as of 2019



Four phases of Emergency Management

1.3 Hazard Mitigation Legislative Background

Commented [REK3]: Reviewed and updated 02-07-19

Disaster Mitigation Act of 2000: In support of the expanded role of emergency management, Congress approved the Disaster Mitigation Act of 2000, (DMA2K), commonly known as the 2000 Stafford Act. Section 322 is the amendment to the Stafford Act that primarily deals with the development of local hazard mitigation plans. The DMA2K legislation was signed into law on October 30, 2000 (Public Law 106-390). The Interim Final Rule for planning provisions (implemented at 44 CFR Part 201) was initially published in the Federal Register in February 2002 and several additional Interim Final Rules have been published since 2002. Local hazard mitigation planning requirements are implemented in 44 CFR Part 201.6. The purpose of DMA2K, and it's continued amendments, are to amend the Stafford Act to establish a national program for pre-disaster mitigation, streamline administration of disaster relief at both the federal and state level, and control federal costs of disaster assistance. Congress envisioned that implementation of these new requirements would result in the following key benefits:

- Reduction of loss of life and property, human suffering, economic disruption, and disaster costs.
- Prioritization of hazard mitigation planning at the local level, with an increased emphasis placed on planning and public involvement, assessing risks, implementing loss reduction measures, and ensuring critical services/facilities survive a disaster.
- Establishment of economic incentives, awareness and education to state, tribal, and local governments that result in forming community-based partnerships, implementing

effective hazard mitigation measures, leveraging additional non-federal resources, and establishing commitments to long-term hazard mitigation efforts.

The DMA2K legislation requires all local, county and tribal governments to develop a hazard mitigation plan for their respective communities to be eligible to receive Hazard Mitigation Grant Program (HMGP) funds. DMA2K requires that each plan must, at minimum, address or include the following general items:

- Plan Adoption by All Jurisdictions
- Planning Process including Public Involvement
- Hazard Identification and Risk Assessment
- Mitigation Strategy
- Plan Implementation and Maintenance Procedures
- Any Specific State Requirements

Hazard Mitigation Grant Program: In 1988, Congress established the Hazard Mitigation Grant Program (HMGP) by enactment of Section 404 of the Stafford Act. In 2002, regulations pertaining to the HMGP to reflect the Disaster Mitigation Act of 2000 were changed by 44 CFR Part 206, Subpart N. An Interim Final Rule was issued in October 2002, wherein the final compliance date was revised from November 1, 2003 to November 1, 2004. The HMGP continues to be updated with the most recent changes occurring in September 2009. The HMGP assists states and local communities in implementing long-term hazard mitigation measures by providing federal funding following a major disaster declaration. Eligible applicants include state and local agencies, tribal organizations, and certain non-profit organizations. Examples of typical HMGP eligible projects include:

- Property acquisition and relocation projects.
- Structural retrofitting to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards.
- Elevation of flood-prone structures.
- Vegetative management programs.
- Minor flood control projects that do not duplicate the flood prevention activities of other Federal agencies.
- Localized flood control projects, such as certain ring levees and floodwall systems, that are designed specifically to protect critical facilities.
- Post-disaster building code related activities that support building code officials during the reconstruction process
- Purchasing of land for the development and construct tornado-safe shelters

Pre-Disaster Mitigation Program: The Pre-Disaster Mitigation (PDM) Program was authorized by section 203 of the 2000 Stafford Act, 42 USC (Public Law 106-390). Funding for the program is provided through the National Pre-Disaster Mitigation Fund to assist state, local, and tribal governments in implementing cost-effective hazard mitigation activities that complement a comprehensive mitigation program. Two types of grants are offered under the PDM Program.

- Planning Grants - allocated funds to be used for hazard mitigation plan development.
- Competitive Grants - distributed funds using a competitive application process wherein all state, local, and tribal governments interested in obtaining grant funds can submit applications to be reviewed and ranked by FEMA using pre-determined criteria.

The minimum eligibility requirements for jurisdictions receiving competitive PDM funds include:

- Participation in the National Flood Insurance Program (NFIP).
- Must not be suspended or on probation from the NFIP.
- Must have a FEMA approved Hazard Mitigation Plan.

Flood Mitigation Assistance Program: The Flood Mitigation Assistance Program (FMA) was created as part of the National Flood Insurance Reform Act (NFIRA) of 1994 (42 U.S.C. 4101) with the goal of reducing or eliminating claims under the NFIP. Funding for the program is provided through the National Flood Insurance Fund. FMA provides funding to assist states and communities in implementing measures to:

- Reduce the number of repetitively or substantially damaged structures and the associated claims on the National Flood Insurance Fund.
- Encourage long-term, comprehensive mitigation planning.
- Respond to the needs of communities participating in the NFIP to expand their mitigation activities beyond floodplain development review and permitting.
- Complement other federal, state and local mitigation programs with similar, long-term mitigation goals.

There are three types of grants available under FMA:

- FMA Planning Grants are available to states and communities to prepare Flood Mitigation Plans. NFIP-participating communities with approved Flood Mitigation Plans can apply for FMA Project Grants.
- FMA Project Grants are available to states and NFIP participating communities to implement measures to reduce flood losses. Ten percent of the Project Grant is made available to states.
- Technical Assistance Grants are a part of Project Grants. A percentage of the Project Grants funding is made available to the states for technical assistance. These funds may be used by the state to help administer the program.

Eligible communities may apply for an FMA planning grant. The NFIRA stipulates that to be eligible to receive an FMA grant, a community must have a FEMA-approved mitigation plan and must be participating in the NFIP. Examples of eligible FMA projects include:

- Acquisition of NFIP-insured structures and underlying real property.
- Demolition of NFIP-insured structures on acquired or restricted real property.
- Minor physical flood mitigation projects that do not duplicate the flood-prevention activities of other federal agencies, that lessen the frequency or severity of flooding, and decrease predicted flood damages in local flood areas. These include modification of existing culverts and bridges, installation or modification of floodgates, stabilization of stream banks, and creation of small debris or flood/storm water retention basins in small watersheds. Construction or improvement of major structural flood-control structures such as dikes, levees, dams, seawalls, groins, and jetties, and projects consisting of channel widening or stream alignment are not eligible, as indicated in Section 1366.
- Other activities that bring an NFIP-insured structure into compliance with the authorized statutory floodplain management requirements of 44 CFR Part 60.3.
- Relocation of NFIP-insured structures from acquired or restricted real property to sites not prone to flood hazards.
- Elevation of NFIP-insured residential structures, and elevation or dry flood proofing of NFIP-insured non-residential structures, in accordance with 44 CFR Part 60.3.

1.4 Plan Purpose

Commented [REK4]: Reviewed and updated 02-07-19

The key purposes of this plan are:

- To involve members of the county, cities, township, public, private, and other agencies to draft and adopt an action plan that serves as the blueprint for future development and preparedness activities across the county.

Commented [RK5]: Updated to reflect 1 township

- To identify the possible risks and hazards that may affect Anoka County through systematic hazard identification and risk assessment process.
- To prioritize loss reduction and emergency preparedness activities for disasters.
- To determine areas within Anoka County that may be vulnerable to various hazards.
- To develop strategies and the best practices to avoid and mitigate the impact of hazards.

1.5 Plan Scope

Commented [REK6]: Reviewed and updated 02-07-19

This Hazard Mitigation Plan will be updated and maintained by Anoka County Emergency Management to continually address hazards determined to be of high and moderate risk through the detailed vulnerability assessment for Anoka County. Other hazards that pose a low or negligible risk will continue to be evaluated for future updates to the Plan, but they may not

be fully addressed until they are determined to be of high or moderate risk. The geographic scope (i.e., the planning area) for the Plan includes all incorporated and unincorporated areas of Anoka County. This includes the following 22 governmental jurisdictions:

Anoka County	City of East Bethel
City of Andover	City of Fridley
City of Anoka	City of Ham Lake
City of Bethel	City of Hilltop
City of Blaine	City of Lexington
City of Nowthen	City of Lino lakes
City of Centerville	Township of Linwood
City of Circle Pines	City of Oak Grove
City of Columbia Heights	City of Ramsey
City of Columbus	City of St. Francis
City of Coon Rapids	City of Spring Lake Park

1.6 Plan Authority

This Hazard Mitigation Plan has been adopted by Anoka County and its incorporated municipal jurisdictions in accordance with the authority and powers granted to counties, cities and towns as defined by the State of Minnesota. Copies of all local resolutions to adopt the Plan are included in the Resolutions and Adoption Section.

This Plan was developed in accordance with current state and federal rules and regulations governing local hazard mitigation plans. The Plan shall be routinely monitored and revised to maintain compliance with the following provisions, rules, and legislation:

- Section 322, Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as enacted by Section 104 of the Disaster Mitigation Act of 2000 (P.L. 106-390); and
- FEMA's Interim Final Rule published in the Federal Register on February 26, 2002, at 44 CFR Part 201.

1.7 Plan Outline

Commented [REK7]: Reviewed and updated 02-07-19

Section 1: Introduction provides the overview scope and purpose of the Plan and planning process.

Section 2: Planning Process describes the process used to develop the Anoka County Multi-Jurisdictional All Hazards Mitigation Plan. The description provides a general overview of local hazard mitigation planning as well as the specific procedures used by Anoka County to prepare its Plan. It includes a description of who was involved as members of the planning team and documents the outcomes of meetings. It also demonstrates the opportunities for the public and other stakeholders to participate in the plan development process.

Section 3: Community Profile describes the general makeup of Anoka County and its local jurisdictions, including prevalent geographic, demographic, and economic characteristics.

Building characteristics and land use patterns are presented along with some general historical disaster data. This baseline information provides a snapshot of the countywide planning area and thereby assists Anoka County in recognizing those social, environmental, and economic factors that ultimately play a role in determining community vulnerability to hazards.

Section 4: Hazard Assessment is made up of three subsections: Hazard Identification, Hazard Analysis, and Hazard Vulnerability. Together, these sections serve to identify, analyze, and assess Anoka County's overall risk to hazards. The risk assessment also defines any hazard risks that may uniquely or exclusively affect the individual municipal jurisdictions. The risk assessment builds on available historical data from past hazard occurrences, establishes hazard-by-hazard profiles, and culminates in a hazard risk ranking based on conclusions about the frequency of occurrence, spatial extent, and potential impact of each hazard. FEMA's HAZUS®MR loss estimation methodology was also used in evaluating some known hazard risks by their relative long-term cost in expected damages. The information generated through the risk assessment serves a critical function. As communities seek to determine the most appropriate mitigation actions to pursue and implement, this information enables communities to prioritize and focus their efforts on those hazards of greatest concern and those structures or areas facing the greatest risk.

Commented [RK8]: Review use or options for loss calculations for 2024 update

Section 5: Capabilities, Mitigation, and Maintenance provides' a comprehensive examination of Anoka County and the participating local jurisdictions' capacity to implement meaningful mitigation strategies, identifies existing opportunities to increase and enhance that capability, and details procedures for maintenance and evaluation of the Hazard Mitigation Plan.

Capabilities addressed in this section include planning and regulatory capability, administrative capability, technical capability, and fiscal capability. Information was obtained using detailed survey questionnaires for local officials and an inventory and analysis of existing plans, ordinances, and relevant documents. The purpose of this assessment is to identify any existing gaps, weaknesses, or conflicts in programs or activities that may hinder mitigation efforts, and to identify those activities that should be built upon in establishing a successful and sustainable community hazard mitigation program. The community profile, risk assessment, and capability assessment collectively serve as a basis for determining the goals for the Hazard Mitigation Plan, each contributing to the development, adoption, and implementation of a meaningful mitigation strategy that is based on accurate background information.

Mitigation Strategy is made up of two subsections: Mitigation Strategic Goals and Mitigation Actions. Strategic Goals consists of broad, countywide goal statements for each local jurisdiction participating in the planning process to strive for in achieving, as well as a general description of the mitigation tools and techniques available for further consideration. The strategy provides the foundation for identifying and prioritizing mitigation actions. Mitigation Actions are action plans specific to each local jurisdiction, and link proposed mitigation actions for each to locally assigned implementation mechanisms and target implementation dates. This section is designed to make the Plan both strategic, through the identification of long-term goals, and functional, through the identification of short-term and immediate actions that will guide day-to-day decision-making and project implementation.

Plan Maintenance includes the measures Anoka County and its municipal jurisdictions will take to ensure the Plan's continuous long-term implementation. The procedures also include the way the Plan will be regularly evaluated and updated to remain a current and meaningful planning document.

During this plan review process, each jurisdiction actively participated in reviewing and updating the relevant sections for their jurisdiction. The document below demonstrates how the sections of the plan were divided and each jurisdiction's individual contribution to the updated County Wide Hazard Mitigation Plan.

Commented [RK9]: Update Sheet for 2019

Anoka County Hazard Mitigation Plan Tracking

	Hazard Mitigation Plan Contact	Jurisdiction Hazard Mitigation files E-mailed	Hazard Mitigation Plan Statement of Interest received	Descriptions Reviewed and Updated	Reminder E-mail Deadline 03/01/19 sent	Telphone Call or E-mail Reminder	STAPLEE documens sent	Hazard Mitigation Goals Returned	STAPLEE Results Returned	Detailed Capability Survey Sent	Detailed Capability Returned	Complete Adoption Resolution
Anoka County	NA	X	X	X	X	X	X	X	X	X	X	
Anoka County Econ Dvlp	X	X	NA	X	X	X	X	X	X	X	X	NA
Anoka County Emer Mgmt	X	X	NA	X	X	X	X	X	X	X	X	NA
Anoka County Pub Health	X	X	NA	X	X	X	X	X	X	X	X	NA
City of Andover	X	X	X	X	X	X	X	X	X	X	X	
City of Anoka	X	X	X	X	X	X	X	X	X	X	X	
City of Bethel	X	X	X	X	X	X	X	X	X	X	X	
City of Blaine	X	X	X	X	X	X	X	X	X	X	X	
City of Centerville	X	X	X	X	X	X	X	X	X	X	X	
City of Circle Pines	X	X		X	X	X	X	X	X	X	X	
City of Columbia Heights	X	X	X	X	X	X	X	X	X	X	X	
City of Columbus	X	X	X	X	X	X	X	X	X	X	X	
City of Coon Rapids	X	X	X	X	X	X	X	X	X	X	X	
City of East Bethel	X	X		X	X	X	X	X	X	X	X	
City of Fridley	X	X	X	X	X	X	X	X	X	X	X	
City of Ham Lake	X	X	X	X	X	X	X	X	X	X	X	
City of Hilltop	X	X		X	X	X	X	X	X	X	X	
City of Lexington	X	X	X	X	X	X	X	X	X	X	X	
City of Lino lakes	X	X	X	X	X	X	X	X	X	X	X	
City of Nowthen	X	X	4/1/19	X	X	X	X	X	X	X	X	
City of Oak Grove	X	X		X	X	X	X	X	X	X	X	
City of Ramsey	X	X		X	X	X	X	X	X	X	X	
City of Spring Lake Park	X	X	X	X	X	X	X	X	X	X	X	
City of St. Francis	X	X	X	X	X	X	X	X	X	X	X	
Township of Linwood	X	X	X	X	X	X	X	X	X	X	X	

SECTION 2: PLANNING PROCESS

This section of the Plan describes the mitigation planning process undertaken by Anoka County in preparation of the Hazard Mitigation Plan. It consists of eight subsections:

- Overview of Hazard Mitigation Planning
- Preparing the Plan
- The Planning Team
- Community Meetings and Workshops
- Involving the Public
- Involving Stakeholders
- Multi-Jurisdictional Participation
- Review and Incorporation of Existing Plans

2.1 Overview of Hazard Mitigation Planning

Commented [REK10]: Reviewed and updated 02-07-19

Local hazard mitigation planning is the process of organizing community resources, identifying and assessing hazard risks, and determining how to best minimize or manage those risks. This process results in a hazard mitigation plan that identifies specific mitigation actions, each designed to achieve both short-term planning objectives and a long-term community vision. To ensure the functionality of each mitigation action, responsibility is assigned to a specific individual, department, or agency, along with a schedule for action implementation. Plan maintenance procedures are established for the monitoring of implementation progress, and the evaluation and enhancement of the mitigation plan. These plan maintenance procedures ensure that Anoka County's Hazard Mitigation Plan remains a current, dynamic, and effective planning document over time. Mitigation planning offers many benefits, including:

- Preventing loss of life and property;
- Promoting fiscal responsibility and cost savings;
- Facilitate recovery following disasters;
- Reducing future vulnerability through wise development and post-disaster recovery and reconstruction;
- Expediting the receipt of pre- and post-disaster grant funding; and
- Demonstrating a commitment to improve community health and safety.

Commented [RK11]: Updated language - 2019

Typically, mitigation planning has the potential to produce long-term and recurring benefits by breaking the repetitive cycle of disaster loss. A core assumption of hazard mitigation is that pre-disaster investments will significantly reduce the demand for post-disaster assistance by lessening the need for emergency response, repair, recovery, and reconstruction. Mitigation practices will enable residents, businesses, and industries to recover in the wake of a disaster to ensure the community economy is re-established quicker and with less interruption.

The benefits of mitigation planning go beyond reducing hazard vulnerability. Measures such as the acquisition or regulation of land in known hazard areas can help achieve multiple community goals such as preserving open space, maintaining environmental health, and enhancing recreational opportunities. Thus, it is vitally important that any local mitigation planning process be integrated with other local planning efforts, and any proposed mitigation strategies be congruent with other existing community goals or initiatives.

2.2 Preparing the Plan

Commented [REK12]: Reviewed and updated 02-07-19

In preparing this Plan, Anoka County utilized a multi-jurisdictional planning process consistent with the one recommended by FEMA (Publication Series 386). A Local Mitigation Plan Crosswalk, found in Appendix G, provides a summary of FEMA's current minimum standards of acceptability for compliance with the Disaster Mitigation Act of 2000 and notes the location where each requirement is met within the Plan. These standards are based upon FEMA's Interim Final Rule as published in the Federal Register on February 26, 2002, in Part 201 of the Code of Federal Regulations (CFR).

The planning process included eight major steps that were completed during the development of the Plan. These steps are illustrated in Figure 2.1.

Multi-hazard Requirement §201.6(b): An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:

1 An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;
2 An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and
3 Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

Multi-hazard Requirement §201.6(c)(1): The plan shall document the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.
FMA Requirement §78.5(a): Description of the planning process and public involvement. Public involvement may include workshops, public meetings, or public hearings.
A. Does the plan provide a narrative description of the process followed to prepare the plan?

Commented [RK13]: Updated section (2019)

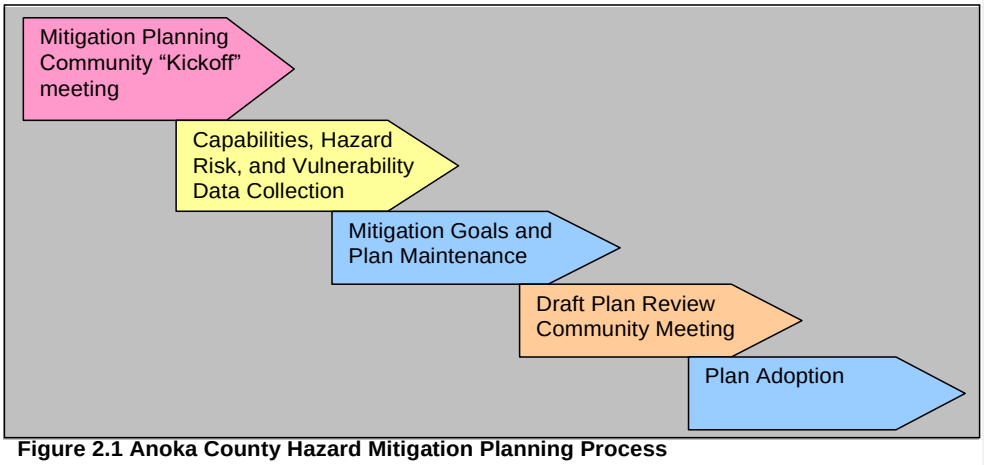


Figure 2.1 Anoka County Hazard Mitigation Planning Process

2.3 The Planning Team

Commented [REK14]: Updated 02-11-19

B. Does the plan indicate who was involved in the planning process? (For example, who led the development at the staff level and were there any external contributors such as contractors? Who participated on the plan committee, provided information, reviewed drafts, etc.?)

A community-based planning team developed the original Plan in cooperation with the Minnesota Homeland Security and Emergency Management Agency (HSEM) and consulting company Excelliant Services created the original Hazard Mitigation Plan. During the review and update process for the current document, a planning team engaged government officials in local meetings and planning workshops to discuss and complete tasks associated with preparing the Plan. This working group coordinated all aspects of the plan development process and became formally recognized as the Anoka County Hazard Mitigation Planning Committee. In addition to regular meetings, committee members routinely communicated and were kept informed through a dedicated e-mail distribution group. Additional participation and input from county residents and other identified stakeholders were sought through the distribution of public notices and the facilitation of public meetings.

A committee was selected participate and complete the comprehensive update for the 2019 version of Anoka County Hazard Mitigation Plan. The Committee consists of participants representing all areas of the county and is responsible for the development of the updated plan. The designated primary and alternate points of contact are the Anoka County Emergency Management Director and the Emergency Management Specialist. These points of contact provided the interface for the Anoka County Emergency Management Department to the Anoka County Hazard Mitigation Planning Committee.

ANOKA CONTY POINT OF CONTACTS		
	Primary	**Alternates**
Name	Ryan Kelzenberg	Joe Savage / Abigail Nesbit
Title	Emergency Management Coordinator	Emergency Management Specialist
Department	Anoka County Emergency Management	Anoka County Emergency Management
Phone	763-324-4763	763-324-4740
Fax	763-324-5490	763-324-5490
Email	Ryan.Kelzenberg@co.anoka.mn.us	EmergencyManagement@co.anoka.mn.us
Street Address	2100 Third Ave Ste 700	2100 Third Ave Ste 700
City, State, Zip	Anoka, MN 55303	Anoka, MN 55303

The Anoka Countywide Hazard Mitigation Plan Steering Committee's role and responsibility is to provide policy and strategic direction to ensure that the Anoka County Planning Committee continues to fulfill its goals and objectives.

Anoka Countywide Hazard Mitigation Plan Steering Committee		
Ryan Kelzenberg	Emergency Management Coordinator	Anoka County Emergency Management
Terry Stoltzman	Emergency Manager	Anoka County Emergency Management
Joseph Savage	Emergency Management Specialist	Anoka County Emergency Management
Abigail Nesbit	Emergency Management Specialist	Anoka County Emergency Management

An Anoka County Hazard Mitigation Planning Committee was named and consists of representatives to the Anoka County Emergency Management Group. This committee has the function of reviewing and updating mitigation strategies and goals for Anoka County and the individual jurisdictions within Anoka County. The role of the planning committee was to gather data, ensure consistent progress toward project completion and provide oversight in the development of jurisdictional goals and activities.

ANOKA COUNTY PLANNING COMMITTEE			
Member Name/email/Phone	**Representing**	**Role** Decision maker contributor writer member etc.	**Focus** Planning Hazards mitigation etc.
Valerie Sprynczynatyk Valerie.Sprynczynatyk@co.anoka.mn.us 763-324-4760	Anoka County Central Communications	Contributor	Mitigation
Ryan Kelzenberg Ryan.kelzenberg@co.anoka.mn.us 763-324-4763	Anoka County Emergency Management	Contributor	Hazard
Joseph Savage Joseph.Savage@co.anoka.mn.us 763-324-4740	Anoka County Emergency Management	Contributor	Planning
Abigail Nesbit Abigail.Nesbit@co.anoka.mn.us 763-324-4740	Anoka County Emergency Management	Contributor	Planning
Terry Stoltzman Terry.Stoltzman@co.anoka.mn.us 763-324-4761	Anoka County Emergency Management	Contributor	Mitigation
Jerry Streich j.streich@andovermn.gov 763-755-9825	City of Andover	Contributor	Hazards Mitigation
Charlie Thompson cthompson@ci.anoka.mn.us 763-576-2860	City of Anoka	Contributor	Hazards Mitigation
Ginger Berg info@bethelmn.govoffice2.com 763-434-4366	City of Bethel	Contributor	Hazards Mitigation
David Arcand bethelfiredept@gmail.com 763-434-4366	City of Bethel	Contributor	Hazard Mitigation

Commented [REK15]: Updated 02-07-19

Dan Pelkey dpelkey@blainemn.gov 763-785-6168	City of Blaine	Contributor	Hazards Mitigation
Ellen Lendt deputyclerk@nowthenmn.net 763-441-1347	City of Nowthen	Contributor	Hazards Mitigation
Lt. Russ Blanck rblanck@clpdmn.com 763-784-2501	City of Centerville City of Circle Pines City of Lexington	Contributor	Hazards Mitigation
Tom Mattson tmattson@columbiaheightsmn.gov 763-706-8150	City of Columbia Heights	Contributor	Hazards Mitigation
Elizabeth Mursko cityadministrator@ci.columbus.mn.us 651-464-3120	City of Columbus	Contributor	Hazards Mitigation
Alan Newman alan.newman@ci.forest-lake.mn.us 651-464-2244	City of Columbus	Contributor	Hazard Mitigation
Capt. Jon Urquhart urquhart@coonrapidsmn.gov 763-767-6504	City of Coon Rapids	Contributor	Hazards Mitigation
Mark DuCharme Mark.ducharme@ci.east-bethel.mn.us 763-367-7886	City of East Bethel	Contributor	Hazards Mitigation
Ryan George Ryan.George@fridleymn.gov 763-572-3629	City of Fridley	Contributor	Hazards Mitigation
Don Krueger dkrueger@ci.ham-lake.mn.us 763-434-9555	City of Ham Lake	Contributor	Hazards Mitigation
Ruth Nelsen rnelsen@hilltop.govoffice.com 763-571-2023	City of Hilltop	Contributor	Hazards Mitigation
Pam Olson pam.olson@linwoodtownship.org 651-462-2812	City of Linwood	Contributor	Hazards Mitigation
Curt Hallermann challermann@ci.oak-grove.mn.us 763-404-7000	City of Oak Grove	Contributor	Hazards Mitigation
Matt Kohner mkohner@ci.ramsey.mn.us 763-427-4452	City of Ramsey City of St. Francis	Contributor	Hazards Mitigation
Josh Antoine JAntoine@slpmn.org 763-792-7200	City of Spring Lake Park	Contributor	Hazards Mitigation
Cindy Tranby cindy.tranby@co.anoka.mn.us 763-324-4200	Anoka County Public Health	Contributor	Hazards Mitigation

Todd Schwieger tschwieger@stfrancismn.org 763-235-2330	City of St. Francis	Contributor	Hazards Mitigation
Commander Paul Lenzmeier paul.lenzmeier@co.anoka.mn.us 763-324-5000	Anoka County Sheriff	Contributor	Hazards Mitigation
Sgt. Mike Rumpsa mike.rumpsa@ci.lino-lakes.mn.us 651-982-2309	City of Lino Lakes	Contributor	Hazards Mitigation

2.4 Community Meetings and Workshops

The preparation of the Plan required a series of meetings and workshops for facilitating discussion and data collection efforts with the planning team and local community officials. More importantly, the meetings and workshops prompted continuous input and feedback throughout the drafting stages of the Plan. Below is a summary of the key meetings and community workshops for the Anoka County Hazard Mitigation Planning Committee. Additional meetings were held by the participating jurisdictions to accomplish planning tasks specific to their community, such as specific mitigation actions for inclusion in their Mitigation Action Plan. Public notices and and/or minutes of these meetings have been scanned into this plan and can be found starting on page 273. The table below summarizes the mandatory meetings of the committee and information sessions discussion the Hazard Mitigation Plan.

MANDATORY COMMITTEE AND PUBLIC MEETINGS		
Date	Meeting	Number of Attendees
August 22, 2018	Planning Kickoff Meeting	9
January 24,2018	EM Planning Group	18
Future Dates	Plan Adoption Meeting(s)	

Commented [REK16]: Updated with correct info 2019

The Initial Project Review and Update Kick Off was held with officials from Anoka County and representatives of the Anoka County Emergency Management Work Group on August 8th, 2018. The Project Coordinator Ryan Kelzenberg was introduced to the Emergency Management Work Group and discussed steps needed to complete the review and update of the current Hazard Mitigation Plan. The goal is to have the final review completed and be ready to submit the Hazard Mitigation Plan for adoption in May 2019.

Discussions focused on the overall project approach, in which emphasis was placed on the steps necessary to meet the requirements of building on the existing Hazard Mitigation Plan and work already completed at the state and local level. Additional discussions focused on the specific roles and responsibilities for all parties involved in the planning process. In addition to representatives from each of the participating municipal jurisdictions, it was determined that representatives from fire and law enforcement agencies, private businesses, voluntary agencies, and the public would continue to be invited to participate in the process.

The steps in updating the Hazard Mitigation Plan were discussed, including the need for ongoing coordination throughout the entire planning process and the need to reach out to organizations that may not have been represented in the previous plan update. Specific data was provided, including the Capability Assessment Survey and hazard and mitigation tools used in the previous update. Specific issues including the need to review, analyze, and incorporate existing information that may be helpful to process such as mitigation or hazard-related plans, policies, programs, studies, reports and technical documentation were discussed. Agendas for future meetings were outlined, including the first official public meeting of the Mitigation Plan Planning.

The Mitigation Plan Project Kickoff Public Meeting was held to present the project and its' benefits and requirements to all participating jurisdictions attendees and invited stakeholders. The intent of the first session meeting was to educate participants on the mitigation planning process and to explain DMA2K multi-jurisdictional planning requirements. The meeting began with a detailed presentation of the mitigation planning process. The presentation introduced the concept of hazard mitigation and detailed the mitigation planning process to be followed. Preliminary data collection efforts for the risk and capability assessment tasks associated with the development of the Plan were discussed. Specific data collection needs were explained, including the need for any available local hazard risk data unique to Anoka County.

Following the presentation, Anoka County Emergency Management addressed questions raised by the attendees. These primarily related to the methodologies and data requirements for completing the risk and capability assessments and the types of mitigation actions each jurisdiction should consider for inclusion in their updated Mitigation Action Plans.

A project plan/timeline was presented to focus the Mitigation Plan Planning Committee on the required tasks and timeline to complete the Mitigation Plan.

Data collection efforts were launched through the distribution and explanation of the existing data to each member of the committee to review for their jurisdiction. Each committee member was assigned the task of meeting with appropriate officials from their respective agency or jurisdiction to review and update the information for their jurisdiction.

During the original planning process there was concern was expressed regarding the formal adoption of the plan by each of the jurisdictions at the end of the process. It was explained by Anoka County Emergency Management that each of the committee members shared a role in being ambassadors for mitigation, along with the responsibility of educating elected officials and other stakeholders in their communities. Continued education, awareness, and public involvement efforts will enhance support and consensus on agreeable mitigation action alternatives for Anoka County. During the comprehensive update, Anoka County and the plan participants would continue to use this process during the comprehensive update.

The Anoka County Community Meeting date was published on the Anoka County Website as required for all public meetings. The meeting was attended by representatives of Anoka County Emergency Management though the attendance from businesses and residents of Anoka County fell short of our attendance goal.

ANOKA COUNTY MITIGATION PLAN PROJECT PLAN			
Mitigation Plan Planning			
Task	Action/Description	Responsible	Deliverable
1	Obtain approval for mitigation planning. Present FEMA Mitigation Plan requirements benefits, and deadlines to proper officials.	Emergency Mgmt.	Resolution to proceed
2	Prepare a letter of interest and submit to all eligible jurisdictions.	Emergency Mgmt.	Letter of interest
3	Obtain approval, completed commitment letter with signatures from all jurisdictions.	Emergency Mgmt.	Resolutions to proceed
4	Identify committee members from county municipalities, public, media, business, industry and volunteer groups.	Emergency Mgmt.	Committee contact list
5	Form a committee of key decision makers from all jurisdictions.	Emergency Mgmt.	Committee roster
6	Provide contact information for the project point of contact and alternate.	Emergency Mgmt.	Point of contact data
7	Summarize meetings/minutes and public input.	Project Mgr.	Status Report
Mitigation Plan Kickoff Meeting			
Task	Action/Description	Responsible	Deliverable
1	Discuss meeting requirements with the Planning Committee.	Project Mgr.	Agreement
2	Review all information to be presented at the Project “Kickoff” Meeting.	Project Mgr.	Agreement
3	Schedule appropriate meeting location and acquire meeting materials.	Project Mgr.	Meeting Logistics
4	Discuss data collection methodology, distribute plan templates, and project plan.	Project Mgr.	Data Templates
7	Prepare a summary document of all meetings, project status and comments	Project Mgr.	Status Report
Mitigation Plan Data Collection			
Task	Description	Responsible	Deliverable
1	Provide Jurisdiction Participants the documents that are needed for review and update	Project Mgr.	Plan Sections
2	Review/Edit /update Section 1-Plan Introduction, to reflect Anoka County’s local information.	Project Mgr. EM Group	Edited Section 1
3	Review/Edit/update Section 2-Planning Process, to reflect Anoka County’s local information.	Project Mgr. EM Group	Edited Section 2
4	Review/Edit/Update Section 3-Jurisdiction Profile to reflect Anoka County’s local information.	Project Mgr. EM Group	Edited Section 3
5	Review/Edit/update Section 5- Capabilities Templates.	Project Mgr. EM Group	Edited Capabilities
6	Review/Edit/Update Section 4-Hazard Identification to reflect hazards in Anoka County. Add or delete hazards	Project Mgr. EM Group	Hazard Templates

Commented [REK17]: UPDATED TO CORRECT INFORMATION / RESOLUTIONS 03/27/19

7	Review/Edit/Update Section 4-Hazard Analysis to reflect plans hazards. Collect historical hazard data.	Project Mgr. EM Group	Hazard Templates
8	Review/Edit/update Section 4-Hazard Vulnerabilities to reflect Anoka County Vulnerabilities.	Project Mgr. EM Group	Vulnerabilities Templates
9	Edit/Update Section 4 Hazard Vulnerabilities with Critical Facilities.	Project Mgr. EM Group	Critical Facilities Templates
10	Edit/update Section 4-Hazard Vulnerabilities with hazard inventory and loss information.	Project Mgr. EM Group	Hazard Inventory and Loss templates
11	Develops GIS Maps of jurisdictions, transportation, hazards and critical facilities and provide JPEG.	Anoka County GIS	JPEG GIS Maps
12	Develop and distribute citizen input survey forms to obtain broad based citizen opinion on threats and potential mitigation goals.	Project Mgr. EM Group	Completed surveys; summarized results
Mitigation Workshop Meeting			
Task	Action/Description	Responsible	Deliverable
1	Discuss meeting requirements with Planning Committee.	Project Mgr.	Agreement
2	Review all information to be presented at the Project “Kickoff” Meeting.	Project Mgr.	Agreement
3	Schedule appropriate meeting location and acquire meeting materials.	Project Mgr.	Meeting Logistics
4	Draft Notice of public meeting and publish according to county standards.	Project Mgr.	Published Notice
5	Conduct Public Meeting. Present data collection progress and results.	Project Mgr.	Handouts
6	Review all data, Identify outstanding items and any issues with data collection.	Project Mgr.	Outstanding Item List
7	Develop countywide mission/vision statement, goals and actions/strategies.	EM Group	Documented goals, etc.
8	Assign municipality representatives to develop and submit municipality specific goals objectives and action items.	Project Mgr.	Contact and Task List
9	Develop a project scoring system, priority, financial impact and implementation.	EM Group	Documented scoring system
10	Review the maintenance and measurement process for the mitigation plan.	EM Group	Documented processes
Mitigation Plan Composition			
Task	Action/Description	Responsible	Deliverable
1	Assimilate all resolutions, minutes public notices, etc., scan to a JPEG image and provide to consultant.	Project Mgr.	JPEG Images
2	Assimilate data and documents and compose Mitigation Plan Introduction, planning process and community profiles.	Project Mgr.	Draft Section 1,2,3
3	Assimilate and compose hazard identification, analysis and vulnerabilities.	Project Mgr.	Draft Section 4

4	Assimilate and compose hazard inventory and loss data.	Project Mgr.	Draft Section 4
5	Assimilate mitigation/maintenance documents into the mitigation plan.	Project Mgr.	Draft Section 5
6	Assimilate JPEG images and develop appendices.	Project Mgr.	Draft Appendices
7	Provide draft plan to committee members for review.	Project Mgr.	Draft Mitigation Plan
8	Review all add/change items recommended by the committee and update plan.	Project Mgr.	List changes & updated plan
9	Prepare the Plan Crosswalk.	Project Mgr.	Completed Crosswalk
10	Provide all members of the committee with updated mitigation plan.	Project Mgr.	Committee Approval
Mitigation Plan Approval			
Task	Action/Description	Responsible	Deliverable
1	Submit draft plan to HSEM.	Project Mgr.	Draft plan
2	Receive and review HSEM crosswalk and comments.	Project Mgr.	FEMA written response
3	Review and insert comments from HSEM review.	Project Mgr.	Draft Mitigation Plan
4	Provide Committee with the Mitigation Plan for final revision.	Project Mgr.	Draft Mitigation Plan
5	Submit plan to FEMA for conditional approval.	Project Mgr.	Mitigation Plan
6	Obtain conditional approval for the plan.	Project Mgr.	Official approval
7	Develop Public notice of mitigation plan acceptance by all jurisdictions.	Project Mgr.	Draft public notice
8	Compose adoption language to all jurisdictions.	Project Mgr.	Adoption Memo
9	Provide final full plan to the jurisdictions.	Project Mgr.	Final Mitigation Plan
10	Conduct a public meeting to adopt the plan, Document comments and minutes.	Project Mgr.	Adoption resolutions
11	Provide a formal submittal letter with the adoption resolutions to FEMA.	Project Mgr.	Final Mitigation Plan
12	Submit plan to HSEM and FEMA.	Project Mgr.	Final Mitigation Plan
13	FEMA approves the County All Hazards Mitigation Plan.		Final Mitigation Plan

The initial "Mitigation Methodology Workshop" was held in the form of a 3-hour "Mitigation Strategy Workshop" for the original Hazard Mitigation Plan. The workshop began with a detailed presentation of the data collection and hazard vulnerability assessment progress. As a part of the comprehensive review, the Hazard Mitigation Team reviewed the original information and updated with currently available data to assist in validating the original vulnerabilities. Subsequent reviews were completed based on reviewing the existing hazards and identifying changes that have occurred in the risks for each vulnerability

After completing the general hazard identification and analysis process and based on a Calculated Priority Risk Index (CPRI) and annualized loss estimates, the following were determined to be "high risk" hazards for Anoka County.

1. Flooding
2. Pandemic
3. Thunderstorms
4. Tornadoes
5. Winter Storms
6. Wildfires
7. Hazmat
8. Active Violence
9. Terrorism
10. Urban Fires

The results were based on responses to the Capability Assessment Survey, all jurisdictions in Anoka County have a medium to high capability to implement hazard mitigation actions.

Each participating municipality representative was tasked with developing specific goals, objectives and action items specific to each municipality. These goals, objectives and actions specific to each municipality have been reviewed and modified as necessary from the original goals. In the current plan, the goals are noted with new, ongoing, or completed to represent the change from the Anoka Countywide Hazard Mitigation Plan of 2014.

The Anoka County Multi-Hazard, Multi-Jurisdictional Mitigation Plan Adoption Meetings will be held according to each municipality's adoption process. Each municipality will adopt the plan in a regularly scheduled city or town council meeting. The appropriate Public Notice will be published prior to the meeting. Prior to the adoption meetings, a copy of the plan will be made available to the public in the appropriate public locations. The plan will also be available for public review the day of the adoption in the city or town council office. During the adoption process, comments on the plan will be solicited from the attendees. All comments will be documented in the minutes of the meeting and provided to the Mitigation Planning Committee.

The Anoka County Board of Commissioners will adopt the plan per the county's adoption process and during a regularly scheduled County Board meeting. The appropriate Public Notice will be published prior to the meeting. Prior to the meeting, the plan will be made available to the public in the appropriate Public locations for public review and comments. The plan will also be available to the public the day of the meeting at the Anoka County Government Center. During the adoption process comments on the plan will be solicited from the attendees. All comments will be documented in the minutes of the meeting and provided to the Mitigation Planning Committee.

2.5 Involving the Public

Commented [REK18]: Reviewed and updated 02-07-19

2.5.1 Public Participation During Plan Construction

C. Does the plan indicate how the public was involved?
(Was the public provided an opportunity to comment on the plan during the drafting stage and prior to the plan approval

A fundamental component of Anoka County's community-based mitigation planning process involves public participation. Citizen involvement provides the Emergency Management Group with a greater understanding of local concerns and ensures a higher degree of mitigation success by developing community "buy-in" from those directly affected by the planning decisions of public officials. As citizens become more involved in decisions that affect their life and safety, they are

more likely to gain a greater appreciation of the hazards present in their community and take personal steps to reduce the potential impact. Public awareness is a key component of an overall mitigation strategy aimed at making a home, neighborhood, school, business, or city safer from the potential effects of natural or manmade hazards. Public input was sought using three methods: (1) surveys; (2) open public meetings; and (3) publicizing the availability of the draft hazard mitigation plan at government offices, and an Internet site.

The initial community meeting for the 2019 update was held on August 22th 2018 at the Anoka County Sheriff's Department Community Room and the meeting notification was published by Anoka County. The announcement is included in the References and Acknowledgement section of this document.

A Public Participation Survey was designed to capture additional information from residents of Anoka County. Surveys were provided to citizens who attended public meetings and on several communities' web sites. County and municipal officials distributed additional copies of the survey. Please see the Public Participation Survey Results in Appendix C.

The county-level public meeting will be held during the Mitigation Plan Approval process to present the findings of the risk and capability assessments and to garner public input regarding unique hazard concerns and possible mitigation actions that could be included in the Hazard Mitigation Plan. Attendees were provided an informational handout on mitigation planning. The current mitigation process and progress were discussed. Anoka County Emergency Management will discuss the Public Participation Survey

The meeting will be advertised through the posting of a public meeting notice at county and municipal offices. The notices though the county and city websites, Community Television, and bulletin boards have a widespread audience, which ensured that local officials, residents, businesses, academia, and other private interests in Anoka County were invited to participate in the local mitigation planning process.

The draft Plan will be made available on the Anoka County Emergency Management website https://www.anokacounty.us/1048/Emergency-Management.

2.5.2 Public Opportunity During Plan Review

Members of the community and public were provided with several opportunities to participate in the planning process for the 2019 update. A survey was for the community was created and the link to the survey was published on the Anoka County Emergency Management website and though several of the jurisdiction's websites. The results from the community survey are located in Annex C. The results from the survey were used to assist the planning team with the concerns of the residents of Anoka County during the planning process.

The notice for the Hazard Mitigation Plan Community Meeting was published as required on the Anoka County website and held at 4:00 PM on August 22th, 2018 at the Anoka County Sheriff's Department community meeting room.

2.6 Involving Stakeholders

Commented [REK19]: Survey and public meetings are set - include announcement copy in document - 2019

D. Was there an opportunity for neighboring communities, agencies, businesses, academia, nonprofits, and other interested parties to be involved in the planning process?

A range of stakeholders were invited and encouraged to participate in the development of the Hazard Mitigation Plan. Stakeholder involvement was encouraged through notifications and invitations to select agencies or individuals to participate in the hazard mitigation planning process. These included representatives from Anoka County and each of the incorporated municipalities, EM Group (LEPC), private sector businesses, voluntary agencies, and citizens. In addition to the Emergency Management Group meetings, Anoka County encouraged open and widespread participation in the mitigation planning process through the publication of newspaper notices promoting open public meetings. These media advertisements and survey instruments provided local officials, residents, businesses, academia, and other private interests in Anoka County the opportunity to be involved and offer input throughout the local mitigation planning process.

Anoka County continues to encourage stakeholder involvement by reminding all participating jurisdictions to make announcements and notifications consistent with their existing local plan adoption procedures. It will be the responsibility of each participating jurisdiction and its local governing body to determine if and how any additional specific stakeholder groups or individuals should be involved in the planning process.

Anoka County Emergency Management reached out to the School Districts and Watershed districts that have a presence in Anoka County regarding the process to update the Hazard Mitigation Plan and the Mississippi Watershed District attend the initial planning meeting.

2.7 Multi-Jurisdictional Participation

Commented [REK20]: Reviewed and corrected 02-07-19

The Anoka County Hazard Mitigation Plan is multi-jurisdictional and includes the participation of Anoka County and its 21 incorporated municipalities. Plan participants are:

- Anoka County
- City of Andover
- City of Anoka
- City of Bethel
- City of Blaine
- City of Nowthen
- City of Centerville
- City of Circle Pines
- City of Columbia Heights
- City of Columbus
- City of Coon Rapids
- City of East Bethel
- City of Fridley
- City of Ham Lake
- City of Hilltop
- City of Lexington
- City of Lino Lakes
- Linwood Township

Multi-hazard Requirement §201.6(a)(3): Multi-jurisdictional plans (e.g., watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process … Statewide plans will not be accepted as multi-jurisdictional plans.
FMA Requirement §78.5(a): Description of the planning process and public involvement. Public involvement may include workshops, public meetings, or public hearings.
A. Does the plan describe **how** each jurisdiction participated in the plan's development

- City of Oak Grove
- City of Ramsey
- City of St. Francis
- City of Spring Lake Park

To satisfy multi-jurisdictional participation requirements, each of the local jurisdictions was required to perform the following tasks:

Commented [RK21]: Updated for 2019

- Designate appropriate officials from each jurisdiction to serve as the designated representative for mitigation planning;
- Participate in all mitigation planning meetings and workshops;
- Provide best available data for the risk assessment portion of the Plan;
- Complete the Capability Assessment Survey and provide copies of any mitigation or hazard-related documents for review and incorporation into the Plan;
- Support the development of a countywide mitigation strategy, including the design and adoption of general goal statements for all jurisdictions to pursue;
- Develop a Mitigation Action Plan with specific mitigation actions for its jurisdiction;
- Review and provide timely comments on all draft components of the Plan;
- Adopt the Anoka County Multi-Jurisdictional, All Hazards Mitigation Plan, including its specific local Mitigation Action Plan.

Through the completion of these tasks, each municipality will have fully participated with Anoka County in the development of this Plan.

2.8 Review and Incorporation of Existing Plans

Commented [RK22]: Include links to document in sharepoint

E. Does the planning process describe the review and incorporation, if appropriate, of existing plans, studies, reports, and technical information?

An important aspect of the planning process involved the review of existing federal, state, and local plans, studies, reports, and technical information, as well as the ordinances, regulations, and resolutions of each jurisdiction for incorporation into the Anoka County Hazard Mitigation Plan. Plans and documents reviewed by various members of the committee as pertinent to assigned tasks include:

- Jurisdictional ordinances, regulations, and resolutions
  Each Jurisdiction reviewed their documents to ensure that all changes and updates were included in the 2019 update
- Anoka County Emergency Operations Plan (EOP)
  The Anoka County EOP was updated in 2011 from Annexes to Emergency Support Functions. The EOP was reviewed to insure consistency between the EOP and the Countywide Hazard Mitigation Plan
- Anoka County Public Health All Hazards Emergency Response and Recovery Plan
- Anoka County Schools Emergency Response/Crisis Management Plan
- SARA Title II facilities reporting documents and site emergency plans
  These reports were reviewed for any updates and changes and used to create maps for the location of SARA Title II Facilities.
- State of Minnesota Hazard Mitigation Plan

Reviewed to insure hazards and risks to Anoka County were included in the Countywide Hazard Mitigation Plan and goals for Anoka County Jurisdictions compliment the State of Minnesota's goals.

- FEMA Strategic Plan Fiscal Years 2018-2022
  Reviewed FEMA guidance to ensure that the Anoka Countywide Hazard Mitigation Plan compliments the vision in the FEMA Strategic Plan
- National Incident Management System (NIMS)
  Anoka County Continues to use promote and support NIMS. The documents were reviewed to ensure that Anoka County's Mitigation Plan conforms to NIMS requirements.
- U.S. Department of Homeland Security National Planning Frameworks Documents
  The series of documents provide guidance on how the Federal Government will cooperate and assist during incidents and events. These documents were reviewed to ensure that the Countywide Hazard Mitigation Plan compliments and supports the Frameworks.
- FEMA National Flood Insurance: Program Description
- National Weather Service: Operations Present and Future
- FEMA State and Local Mitigation Planning How-to Guides
  - Getting Started
  - Developing the Mitigation Plan
  - Integrating Human-Caused Hazards into Mitigation Planning
  - Bringing the Plan to Life

  This series of documents was reviewed to provide assistance and guidance during the process of updating the Countywide Hazard Mitigation Plan

These documents, on file at Anoka County Emergency Management Agency in electronic or hard copy format, provided valuable guidance in the planning process.

The documents served to acquaint committee members with the many roles of emergency management. Planning guides helped to tie together the phases of mitigation planning for committee members from a broad range of backgrounds outside mitigation and emergency management.

State and federal response and homeland security documents were referenced to ensure Anoka County's goals supported these plans and promoted compliance with requirements. The State of Minnesota Hazard Mitigation Plan formed the basis for identifying and analyzing the natural hazards and manmade hazards that could affect Anoka County and the participating jurisdictions. The Anoka County Emergency Operations Plan provided insight into the jurisdictional response to disasters and was used to develop and validate mitigation goals, objectives, and actions.

SECTION 3: JURISDICTION PROFILES

3.1 Jurisdiction Descriptions

Commented [REK23]: Each county / city / township to returned documents / participated in 2019 update

Anoka County and participating municipalities are comprised of 22 jurisdictions. In this section each participating jurisdiction is described as to geography, community history and any special characteristics.

ANOKA COUNTY JURISDICTIONS	
Anoka County	East Bethel
Andover	Fridley
Anoka	Ham Lake
Bethel	Hilltop
Blaine	Lexington
City of Nowthen	Lino Lakes
Centerville	Linwood Township
Circle Pines	Oak Grove
Columbia Heights	Ramsey
City of Columbus	St. Francis
Coon Rapids	Spring Lake Park

Anoka County

Commented [REK24]: Reviewed and updated 02-09-19

Anoka County is bounded by Isanti County on the north, Chisago and Washington Counties on the east, Ramsey and Hennepin Counties on the south, and Hennepin and Sherburne Counties on the west. It lies on both sides of the Rum River, which enters the county approximately 20 miles north of the City of Anoka. Anoka County has grown from a largely rural area in 1857 to the present-day urban center. This urban center has diversified industrial, commercial, residential, and professional development. It is one of the largest and fastest growing counties in the State of Minnesota. Anoka County, with its county seat in Anoka, encompasses a 423 square mile area and has a population of approximately 330,844 (U.S. Census 2010). The July 2017 estimated population is 351,373 from the U.S. Census.



The history of Anoka County starts in 1849 when the Minnesota territorial legislature organized the counties of Washington, Ramsey and Benton. What is now Anoka County was embraced in both Ramsey and Benton Counties because the Rum River was the dividing line between the two counties.

As early as 1850, fur traders began to settle on the Rum River in the area now known as Ramsey. As more settlers came into the area, this thriving community was given the name Anoka. The name originated from the Indian language, meaning "on both sides."

In 1856, Sherburne County was detached from Benton County. That territory, lying east of Sherburne County and west of the Rum River, was also detached to become a part of Ramsey County. By an act of the legislature, Anoka County was formed from Ramsey County on May 23, 1857. The original eight townships included: Anoka, Watertown (Ramsey), Round Lake (Andover), Bethel, Columbus, St. Francis, Oak Grove and Centerville.

The original boundaries of Anoka County were the same as today except for a small portion of the southeastern tip of the county along the Mississippi River at the south. This strip was a tiny county created from Ramsey County the same day Anoka County was created. This tiny county was given the name of Manomin and occupied only about one-third of a congressional township. It functioned as an organized county until abolished and attached to Anoka County by constitutional amendment November 2, 1869. As an organized township of Anoka County, Manomin kept this name until it was changed to Fridley in 1879.

Anoka County, located minutes from the Twin Cities on the banks of the great Mississippi River, is one of the fastest growing counties in Minnesota. Here you'll find a unique blend of urban amenities in a friendly, small town atmosphere where neighbors still know each other.

With award-winning schools, two major hospitals, world-class recreational facilities, and two post-secondary educational institutions, it's easy to see why so many people are choosing to live and work in Anoka County.

In addition to the Mississippi and Rum Rivers, there are 125 lakes and 20 county or regional parks in Anoka County. Anoka County, the fourth most populous county in Minnesota, is part of the Twin Cities Metropolitan region.

City of Andover
Andover is located 20 miles north of Minneapolis at Latitude 45.23 N and Longitude -93.36 W, has a land area of 34.1 square miles at an elevation of 891 feet. Andover was first organized in 1857 as "Round Lake Township." In 1860 the name was changed to "Grow Township" in honor of Senator Galusha A. Grow of Pennsylvania. At that time, the population was 330 and included the geographical area we know today as Ham Lake. Ham Lake was considered a part of Grow Township until 1871.

In 1972, the Grow Township Board of Supervisors recognized that the town was growing at a rapid rate and felt a village form of government would provide better services to the community. The Board supervisors voted in favor of proceeding with the incorporation process. A new name for the "Andover Village" was chosen because the name Andover had historical interest. The historical interest and name, we believe, came from the Andover "train myth." The myth states that a train tipped over in a swamp, and an eyewitness, relaying the incident, said it "went over and over," thereby naming the city "Andover." However, research reveals that the name Andover first appeared in an article dated March 14, 1899 in the Anoka County Union Newspaper - before train tracks were ever built in the city. The article stated that the Eastern Minnesota line of the Great Northern Railway was in the process of constructing railroad tracks from the Coon Creek Cut-off to the North. The railway announced that new railroad stations with mathematical precision were to be located five miles apart from each other. The new stations

(from Coon Creek to the North, along the new railroad line) were to be named Andover, Cedar, Bethel, Isanti, Cambridge, Stanchfield, Braham, Grasston, Cornell, and Brook Park. On July 4, 1899, the first train passed through the Andover Station.

Andover Village was established in 1972 and then became the City of Andover, a city of the fourth class, in 1974. Today the City of Andover's population exceeds 31,000, classifying it as a third-class city.

Andover's governing body consists of a Mayor and four City Council members. The Andover City Center Complex is located at 1685 Crosstown Boulevard NW (at the intersection of Crosstown Boulevard and Hanson Boulevard) and is home to the City Offices, Public Works Department, Community Center, and the Senior Center. Andover is served by a full-time Police Department through a contract with the Anoka County Sheriff's Department. A professional paid on call Fire Department also serves the community.

Andover is part of two of the finest school districts in the state. St. Francis School District #15 covers the northern section of the City, while Anoka-Hennepin School District #11 serves the south four-fifths of the City. Crooked Lake Elementary, Andover Elementary, Rum River Elementary, Oak View Middle School and Andover High School are all located within the City of Andover and are part of School District #11. A private institution, Meadow Creek Christian School, is also located in the City.

The City of Andover is an exciting place to live, do business, and enjoy the scenic rural atmosphere. With a population exceeding 31,000, Andover is no longer the best-kept secret of Anoka County. Predominantly a residential community, Andover also has abundant parks, trails and recreational areas. The City has more than 500 acres of community and neighborhood parks. Kelsey Round Lake Park is a 136-acre nature area for hiking, skiing and environmental observation. Other recreational facilities include more than 400 acres of the Anoka County Bunker Hills Regional Park (which is home to the Bunker Beach Waterpark), hiking / biking trails, cross-country skiing trails, camping and other outdoor activities. The Rum River Central Regional Park is located immediately north of Andover on County Road 7. The annual Andover Family Fun Fest is held in July.

City of Anoka
Anoka is 20 miles from Minneapolis at Latitude 45.21 N and Longitude –93.39 W, with a land area of 7.13 square miles and an elevation of 870 feet. Two rivers, the Rum and Mississippi, played an integral part in Anoka's settlement. Father Lewis Hennepin first visited this area in 1680 and settlers came to stay in 1844. Prior to the 1800's, the Dakota Indians claimed the area surrounding Anoka, but later the Ojibwa tribes pushed the Dakota westward across the Mississippi. The territory of Anoka then became a neutral ground between the two tribes. The name Anoka was derived from two Indian words, the Dakota word A-NO-KA-TAN-HAN meaning on both sides of the river, and the Ojibwa word ON-O-KAY, meaning working waters.

The first settler in the Anoka area was Joseph Belanger who built a log cabin on the east side of the Rum River near its mouth. The logs were floated down the Rum River to the Mississippi River to the sawmill in St. Anthony. In 1853, the first dam was constructed on the Rum River at its present location and in 1854 the first sawmill began operation. Other saw mills, woodworking plants, and copper shops quickly sprang up along the banks of the Rum River using water as their source of power. For the next twenty years milling was an important industry in Anoka.

After the decline of the sawmills in late 1885, a Board of Trade was organized to encourage other industries to move to Anoka. In 1886, a potato starch factory was built on the west side of the Rum River north of the dam. During this time, before the Red River Valley opened, Anoka was the center of potato production. Also operating at this time was the Anoka Shoe Factory, which employed 80 people and produced 800 pairs of shoes per day. In 1898, a bill was passed by the state legislature to construct a state hospital in Anoka. The hospital is now known as the Anoka-Metro Regional Treatment Center.

In 1856, a ferry was established across the Mississippi river, connecting Anoka with the City of Champlin. After 28 years of operation, the ferry was replaced in 1884 by a steel bridge. The bridge had a turntable in the middle, operated by a hand winch that opened up two channels to allow boats to pass up or down the river. Other transportation in that era was a horse-drawn streetcar system and rail service to St. Paul.

The City of Anoka's development was severely damaged by fire during its early years. Five major fires between 1855 and 1884 impeded the City's development. The worst fire in the downtown area, in 1884, destroyed 86 buildings from the Rum River to Third Avenue. Again, tragedy struck the City in 1939. A tornado swept through the east side of town. Many homes, a church, and the armory were destroyed and three lives were lost.

It is believed that Anoka was the first city in the United States to put on a Halloween celebration. In early 1920, Anoka merchants and other interested citizens joined together in a move to stop Halloween pranks. The idea was to have a big Halloween party for all the children with free candy and lots of entertainment. In October of 1920, Anoka had its first Halloween celebration. The celebration has been held every year since, with the exception of two years during WWII. Anoka considers it the "Halloween Capital of the World" and now has many events during October including football games, costume contests, block parties, Grey Ghost 5k run, and two parades. Situated at the confluence of the Rum and Mississippi Rivers, this historic river city has a bountiful array of recreational and leisure activities to enjoy.

City of Bethel

The city of Bethel is a very small one square mile rectangular shaped rural community in the extreme northern portion of Anoka County. The City of Bethel is located at latitude 45.40 N and longitude 93.26 W and has an elevation of 930 feet. The larger cities of East Bethel and St. Francis surround the city of Bethel. The City of East Bethel is directly east of Bethel and the City of St. Francis is directly west. A quarter mile wide strip of the city of St. Francis separates the City of Bethel from the southern border of Athens Township in Isanti County.

Bethel, a city in St. Francis Township, was first settled in 1856 by Quakers and was organized the next year; it was established as a post office in 1865 at a site known as Bethel Corners, incorporated as a village in 1902 and reincorporated in 1913. Its name is from ancient Palestine, meaning "House of God," and was selected for this township by Moses Twitchell, who settled here as an immigrant from Bethel, Maine.

The city was incorporated over 100 years ago and was built around the Great Northern Railroad tracks which run north from the city of Minneapolis to the southern shore of Lake Superior at the port cities of Duluth, Minnesota and Superior, Wisconsin. The Burlington Northern Santa Fe Railroad currently operates the rail line and is a busy main line running to northern Minnesota and the port cities.

City of Blaine
Blaine is located in the south-central portion of Anoka County, with a small section of the city located in Ramsey County. Its longitude and latitude coordinates are 45.10 N and 93.12 W. Blaine has a land area of 34.04 square miles and an elevation of 902 feet.

Phillip Laddy, a native of Ireland, is recognized as the first settler in Blaine. In 1862, he settled for a short time near the only naturally occurring lake in Blaine. That lake now bears his name, Laddie Lake. In 1865, Blaine welcomed its first permanent resident, Greenberry Chambers, a former slave who moved north from Kentucky, following the Civil War.

In 1877, Blaine separated from Anoka and organized as a township of its own. The first Chairman of the Board of Supervisors, Moses Ripley, came to Minnesota from Maine and persuaded his fellow board members to name the new township in honor of James G. Blaine, a senator and three-time presidential candidate from Maine. Blaine was later incorporated at a city in 1954.

Blaine's growth remained slow until after World War II when starter home developments began to spring up in the southern part of town. Blaine's population went from 1,694 in 1950 to 20,640 in 1970. Blaine has continued to grow and became the largest city in Anoka County in 2017, with a population of 65,359.

Blaine is well known for its sporting facilities. The National Sports Center opened in 1990 and is one of the largest and most diverse sporting complexes in the world. With 52 soccer fields it has the most soccer fields on one campus according to the Guinness Book of World Records. The Schwan's Super Rink has eight sheets of ice in one indoor facility. Minnesota United FC, of Major League Soccer, use the facility for training. The NSC also has an 18-hole golf course and an 18-hole putting course. Cycling, golf, hockey, ultimate disc, soccer, broomball, basketball, football, lacrosse, figure skating, rugby, baseball, softball and volleyball are just some of the sports that have been played at the NSC. The largest youth soccer tournament in the Western Hemisphere is held each July at the NSC, more than 25,000 people visit the campus each day during the USA Cup.

Blaine is also home to Fogerty Arena will two full sheets of ice and the attached Four Seasons Curling Club with six sheets of curling ice.

The TPC Twin Cities also calls Blaine home. Designed by Arnold Palmer with player consultant Tom Lehman the private TPC Twin Cities opened in 2000. The course was home to the 3M Championship, a PGA Tour Champions event, from 2001 until 2018. Starting in 2019 the course became host to the 3M Open a regular stop on the PGA Tour. The 3M Open brings 125,000 people to Blaine each year during the tournament.

City of Centerville
Centerville is located in the eastern part of Anoka County at Latitude 45.16 N and Longitude – 93.05 W and an elevation of 899 feet. The city has a total area of 1,597 acres (2.2 square miles.) Located between the shores of Peltier Lake and Centerville Lake. The two lakes are used as a water supply for the city of St. Paul in drought situations. It is a suburb of Minneapolis/St. Paul and is located 20 minutes from St. Paul. Centerville is totally surrounded by the city of Lino Lakes.

Centerville settled in 1850-52, was organized in 1857 and incorporated on September 27, 1910. Its village of this name, thence given to the township, was platted in the spring of 1854, having a

central situation between the Mississippi and St. Croix Rivers. The settlers in the village and vicinity were mostly French, and this came to be known as the French settlement, while numerous German settlers in the western part of the township caused that to be called the German settlement. The post office was named Columbus, 1856-63, and then Centreville, 1863-93, before its current spelling, and was discontinued in 1905. Charles Peltier built the first sawmill in the county here in 1854. In 1971, a number of streets were renamed to reflect its history.

Centerville honors its history and heritage. Settled in 1800's as a French settlement and stayed mostly French until WW2. This was the main rest stop between Stillwater and Anoka in the earliest days of the Minnesota territory. Has had significant growth in the last 15 years and is close to being fully developed.

Centerville's rich French-Canadian heritage is celebrated at the annual summer celebration called Fete des Lacs, which is French for Festival of Lakes. Residents and visitors gather at festival activities all over town to eat, dance, watch a parade, play softball and watch fireworks on Earth Day.

City of Circle Pines

The city of Circle Pines is located in the southeastern portion of Anoka County at Latitude 45.13 N and Longitude 93.15 W and an elevation of 889 feet. The city has a land area of 1.8 square miles and is a suburban community. The city is bordered by Lino Lakes on the east, Blaine on the north, and Lexington to the west. The city is 15 miles north of Minneapolis/St. Paul. With fields of oaks and elms, the rural appearance can be deceiving – homes and businesses are fairly closely spaced.

In May of 1946, a cooperative village of 1,203 acres was announced "to unite the habitation benefits of a functional and contemporary community with the economic advantages of a consumer's cooperative." Each home would front a park or a walkway. There would be adult education, nurseries, educational and recreational activities; and the commercial facilities and services would be owned cooperatively, as would the municipal utilities.

The people who settled into Circle Pines in the late 1940's honed a "cooperative lifestyle." A group of people joined together to form a company to provide for their own needs rather than buying what is needed from private enterprise. The idea was that if you bought a house in Circle Pines, you would have a stake in the businesses that serve the community.

The symbol for cooperatives was a pine tree with a circle around it. Thus, the name Circle Pines was born. After only three years, the cooperative lifestyle was abandoned, in part because of problems in securing financing and rifts among leaders.

On April 8, 1950, the area, former territory in Blaine and Centerville townships, was incorporated as a village. In 1974, Circle Pines received city status.

City of Columbia Heights

Commented [REK25]: Columbia Heights updated with returned information

The City of Columbia Heights is located at the Southern tip of Anoka County on the northern border of the City of Minneapolis (Hennepin County). Ramsey County borders on the East, with the City of Fridley (Anoka County) on the West border. The city is 3.4 square miles in size with a Latitude of 45.04 N and Longitude of –93.26 W and an elevation of 922 feet. Columbia Heights is a hilly community as the Mississippi River is only 1/4 mile west of town limits.

The Village of Columbia Heights was formed on March 14, 1898 when it separated from Fridley Township. With 1696 acres, 100 citizens and 20 houses, paths became roads, traffic patterns emerged, and a city began. On July 21, 1921 the Charter of the City of Columbia Heights was adopted and the city was formed. City parks of Prestemon, Gauvitte and McKenna were all named for members of this first city council. Ava Ostrander, first woman elected to the council in 1924 also has a park named for her.

Columbia Heights is an older community with structures dating back to the early 1900's. Approximately 2/3 of the community was built right after WWII between the early 1950's thru the mid 1960's. 86% of our community is residential with the other 14% as commercial or industrial etc. Many buildings in the "downtown" area are 50 to 80 years old.

The City of Hilltop located in the center of our community is entirely surrounded by Columbia Heights. Columbia Heights population from the 2010 census was 19,496, which is down approximately 3,000 from its high in the 1970's but up almost 1000 from 2000.

The city is a fully developed, urban community that is beginning to see areas of redevelopment. By the time parks were considered, most of the high ground was taken, leaving low-lying areas for parks. These areas were filled in and parks developed.

Huset Park was the first Columbia Heights Park and was originally called City Park. It was renamed for a Lutheran minister, Elmer Huset of First Lutheran Church and City Manager for a time. The Jefferson pavilion building was constructed in 1959 on the eastern portion of Huset Park.

Columbia School was built in 1894 at 41st and Central. In 1911, the south portion of the school was built. This building was razed in 1967. Oakwood School was built in 1915 and closed as a public school in 1974. It is now the home of Oak Hill Baptist Church. Silver Lake School built in 1922, closed in 1981 and became the new home of First Lutheran Church. In December of 1926, Columbia Heights High School on 41st Ave between Jackson and Van Buren became the first high school in Anoka County. It became the Columbia Junior High School in 1961 and in 1981 it was sold to the Northwestern Electronics Institute and operated as a technical college until NEI merged with Dunwoody in 2002. The City purchased the property and tore the structure down. The site became the new home of the Police and Fire Departments when the new Public Safety building opened in 2009.

The property surrounding Silver Lake was mostly privately owned and had a privately-run beach. In 1920, when a man drowned in the lake, the lake was dynamited in an attempt to find the body. This destroyed many of the natural springs, and water levels dropped greatly. A pipe was laid to the lake from the Minneapolis reservoir since it was felt this was too valuable a resource to allow it to become a swamp. Apparently, some of the springs have reactivated and with storm run-off, the lake levels have remained adequate without additional pumping of water into it.

City of Columbus

The City of Columbus is located in east central Anoka County in the northerly portion of the Twin Cities metropolitan area. The city is 48 square miles with an elevation of 919 feet at Latitude 45.26 N and Longitude –93.07 W. Wetlands and open water bodies dominate the landscape, as they constitute nearly two-thirds of the city. Some of this area is located within State owned Wildlife Management Areas (WMA), including the Carlos Avery WMA and Lamprey Pass WMA, which make up over one-third of the city. Rural residential uses comprise around

7,033 acres of land, including 1,683 acres of wetland and floodplain. Over 2,330 acres of land, which are encumbered by neither wetlands nor floodplain, remain vacant or agricultural use.

Both Native Americans and the European settlers that followed influence the history of Columbus. Human settlement of areas within Columbus can be traced back to the presence of the Hopewell Tribe of Native Americans. Archeologists believe that the Hopewell Tribe established extensive trading with tribes over the entire continent. Burial mounds are located around Howard Lake in the Lamprey Pass Wildlife Management Area. Three large mounds were discovered in 1889; and it was not until 1977 that an additional three smaller mounds were discovered. Each of these areas are designated and protected as historic sites by the Minnesota Historical Society. In addition, the Minnesota Historical Society believes that remnants of Native American settlements may exist along Kettle River Boulevard northeast of Howard Lake and along Rice Creek. The city supports archeological research prior to or in conjunction with any excavation or building in these areas. The Township of Columbus was platted in 1856 and a Town organization was formed in 1857. Early settlers sought to develop a village center on the St. Paul-Kettle River Road, one of the earliest stage lines to be developed in the State. This site, known as “Boehm’s Corner,” contained a sawmill and hotel. Efforts to encourage the development of a village center met with no success. The Township lost a bid in the mid-1860s for the Anoka County seat and it was passed over as a potential route for the St. Paul-Duluth Railroad. The village center never materialized, and by 1879, the Township abandoned efforts to establish a village at that site.

An Administrative Law Judge ordered the incorporation of Columbus in the summer of 2006 following a citizens’ petition and an effort by the Town Board in evaluating the pros and cons of incorporation and finding it in the best interest of the community. The City officially became a city on September 21, 2006.

City of Coon Rapids
The City of Coon Rapids is a second-ring suburb northwest of Minneapolis, located in suburban Anoka County, Minnesota. The city is approximately 22.7 square miles with an elevation of 863 feet at Latitude 45.17 N and Longitude 93.31 W. It is bordered by the Mississippi River and the city of Anoka to the west; the city of Andover to the north; the city of Blaine to the east; and the city of Fridley to the south. Coon Rapids is the most populous city in Anoka County.

When the Federal Government surveyed the area in 1847, it found a well-traveled road running through Anoka County. The road was laid out in 1835 for military use and may be the oldest road in this part of the country. In 1843, trade was established from St. Paul to Pembina in the Red River Valley by Norman W. Kittson and the road then became part of the famous Red River Ox Cart Trail. The trail closely followed the present East River Road/Coon Rapids Boulevard alignment.

Agriculture was the first industry in the Coon Creek area, with farms ranging in size from 90 to 600 acres. In 1881, Dr. D. C. Dunham organized the first brickyard, which was located near the old City Hall site and was known as the Anoka Pressed Brick and Terra Cotta Company. It represented the first non-agricultural industry in Coon Rapids. A legacy left by that brick industry is still visible today and is known as the "Clay Hole."

In the summer of 1898, the Great Northern Development Company proposed to build a dam below the Coon Creek Rapids with a power generating plant on the east side of the river. The actual construction did not start until 1912. Within one year, a small city had sprung up on the shores of the Mississippi River. Streets were laid out and roughly graded. The City’s population

grew to over one thousand with laborers and engineers working on the dam. The dam was built by the Mississippi Power Company and was operating by 1914. Northern States Power Company ran the dam until 1969. The Hennepin County Park Board acquired property and it serves as Coon Rapids Dam Regional Park today.

With the dam, Anoka Township took on a new name - Coon Creek Rapids that over the years was shortened to Coon Rapids. In July 1948, an election was held in an attempt to incorporate the Township of Anoka as a village. The idea was initially defeated but eventually passed successfully in October of 1952. In keeping with the progressive nature of the community, the voters went to the polls in November of 1957 and changed the form of village government to the Council/Manager plan. Two years later, in June of 1959, the Village of Coon Rapids became the City of Coon Rapids.

The city is predominantly a residential community, with some commercial shopping districts and light industry. It is accessible by three major highways and two rail lines.

City of East Bethel

The City of East Bethel is a rural community that is known as the Northern Gateway to the Twin Cities. The city is located at the northern edge of Anoka County and the Minneapolis/St. Paul metropolitan area at Latitude 45.33 N and Longitude 93.21 W, with an elevation of 902 feet. The north side of the city is bordered by Athens Township in Isanti County. On its remaining three sides, it is surrounded by other Anoka County Communities. Linwood Township and a small portion of the City of Columbus border it on the east. The City of Ham Lake borders it on the south. On the west it is bordered by the cities of Oak Grove, St. Francis, and Bethel. East Bethel is approximately 25 miles directly north of the City of Minneapolis. Geographically, the City of East Bethel is one of the largest cities in Minnesota encompassing approximately 48 square miles. The landscape of the community is a gentle undulating plain with vast acres of lakes, parks, open space, and wetlands. This natural environment is often noted as the most important feature and attraction to residents of the community.

The City of East Bethel was originally home to the Chippewa Nation. Europeans first settled the area in the 1850s. Settlers originated primarily from Sweden, Norway, England, Ireland, and New Brunswick. Bethel Township was organized in 1858, the same year that Minnesota became a state. The township included all of what is now Linwood Township until 1871, when Linwood Township was organized. The unusually large size of the township originated with lobbying efforts of early Minnesota settlers. Early roads followed native trails or paths. Desiring a better and more direct route to the major market destination of Minneapolis, local residents of Bethel worked with the residents of other townships to the south to obtain a real road. Central Avenue was created in 1900-1901. It later became State Highway 65. This road was graded in 1923-24, blacktopped in 1931, widened in 1951, paved in 1952, and became a divided highway in 1969-70.

East Bethel started the process to become a village on May 8, 1957. In a township election, voters approved the change to a village by 232 to 161, but four residents took the matter to court and the incorporation was declared invalid. The matter came before the 1956 Minnesota Legislature. Only one legislator voted against the bill to allow East Bethel to incorporate as a Village. East Bethel became a legal municipality by action of their Town Council on April 27, 1959. The population at the time was 1,286.

Some of the most interesting history of East Bethel involves gangster activity. The Ma Barker gang lived in a house near Cedar Creek on Highway 65 for some time. They left Bethel

Township just before the FBI discovered their hideout. Some local residents also claim that John Dillinger hid out in a cabin on the south shore of Coon Lake for one winter.

City of Fridley

The City of Fridley is located in southern Anoka County, approximately 9 miles north of Minneapolis/St. Paul. Fridley shares borders with Spring Lake Park, Coon Rapids, Mounds View, New Brighton, Columbia Heights and Minneapolis. On its western border is the Mississippi River. The City of Fridley is 10.2 square miles in size. Fridley is located at Latitude: 45.09 N, Longitude: 93.26 W in Anoka County, with an elevation of 850 feet.

Father Louis Hennepin, a Franciscan Monk, and two companions became the first men of European descent to come through Anoka County. What is now Fridley was included in an area that was made part of the province of Quebec. In 1783, the "Treaty of Peace" fixed the United States-Canadian border. In 1803 Fridley was included in the Louisiana Purchase and successively became part of the Northwest Territory, Illinois Territory in 1809, Michigan Territory in 1818, Wisconsin Territory in 1836, and once more unorganized territory in 1848.

The Red River Ox Cart Trail passes through Fridley, on what would someday become East River Road, on its way to Pembina, North Dakota. Furs came south and all sorts of supplies came north, from flour to pianos.

John Banfill was the area's first settler in 1847, building a two-story house on the Mississippi River near the mouth of the Rice Creek. In 1851, John Banfill, a territorial senator and Minnesota's first State Auditor, platted the town of Manomin, opened a general store, and erected a sawmill on Rice Creek. The legislature approved $10,000 to improve the trail on the east side of the Mississippi River, to become the first territorial road, from Point Douglas to St. Paul, then to Minneapolis, Anoka and Fort Ripley. It is now known as East River Road.

In 1851, Abram M. Fridley, for whom the city was named, settled in Manomin. In1870, Manomin County was annexed by Anoka County and Manomin was granted township status. In 1879, the name was changed to Fridley by act of the Minnesota State Legislature, of which Abraham Fridley was a member. In 1949, Fridley was incorporated as a village. The first Mayor was Carl Hartman who also served as the first police chief and fire chief. In 1857, Manomin County was separated from Ramsey County, becoming the smallest county in the United States with only 18 sections.

In 1957, the Village of Fridley became a Home Rule Charter City. About the same time, Fridley experienced an industrial boom. By 1960, Fridley's population swelled to 15,182 residents.

On May 6, 1965, Fridley was literally devastated by three tornadoes. One of every four homes was destroyed or damaged. Under the leadership of Mayor Nee and countless other people, the city was rebuilt and again became a prosperous community.

In 1974, Fridley celebrated its Silver Anniversary (25 years), which later in 1975 was dubbed '49er Days, this event became an annual city celebration.

City of Ham Lake

The City of Ham Lake is a thirty-six square mile (23,040 acres) suburb approximately 20 miles north of Minneapolis/St. Paul, located in the middle of Anoka County, with Latitude of 45.25 N and Longitude of 93.20 W and an elevation of 915 feet.

Commented [REK26]: Ham Lake updated with returned information

The earliest record of settlers in Ham Lake dates back to 1855, when a group of men settled in the southern part of the area. A year later, they started a town just southwest of the lake shaped like a ham. The town was named Glen Cary, a Scottish name meaning "beautiful valley." The original houses were burned in a prairie fire in 1857, and the settlers moved away.

Ham Lake Township, settled in 1857, was attached to Grow Township until 1871 when it was separately organized. It had been previously called Glengarry, a name from Scotland, which its Swedish settlers found difficult to pronounce. The county commissioners therefore named the new township Ham Lake from its lake in sections 16 and 17, which had acquired this name on account of its form. Ham Lake, a city in Ham Lake Township, was incorporated November 13, 1973.

In 1880, the census found the population to be 253. In 1903, the first telephone service was available for $6 a year. In the late 1930's, the Rural Electrification provided power to the farm families...to have electric lights by turning a switch was a wonder.

In the beginning, there was no mail delivery, but it could be picked up in Anoka. One farmer picked up mail for others so often that his farm became the first post office. The mailing address bore the farmer's name of Jesperson, Minnesota. As recently as 1984, Ham Lake residents were served by four different post offices. In 1985 the U.S. Postal Service consolidated service to Ham Lake through the Anoka Post Office.

In the early 1920's there was no bus service and the closest railroad station was in Cedar. Central Avenue (Highway 65) was only a wagon trail through a lot of swampland and sand. Through the years, the road was widened, graded and graveled, and finally hard-surfaced. The additional lanes were added in 1954.

City of Hilltop

Hilltop is located at Latitude 45.05 N and Longitude 93.25 W in Anoka County, Minnesota, has a land area of .1 square miles and an elevation of 1015 feet. The City of Hilltop is a small community located in the southern portion of Anoka County, Minnesota. Hilltop is located entirely within the City of Columbia Heights, a first-ring suburb located immediately to the northeast of Minneapolis, Minnesota. The city is surrounded on all four sides by the City of Columbia Heights. Hilltop's northern, eastern, southern and western borders are, respectively, 49th Avenue, State Highway 65, 45th Avenue and Monroe Street.

Dairy farmers and a horse stable/riding academy previously used Land in Hilltop. A small community of "trailer camps" developed in the 1940's. Owners of the camps organized members of the community accomplished incorporation as a city in 1956.

Hilltop is a predominantly residential community with a population of 766. Hilltop is a low-income community. Hilltop is fully developed and as such, no significant growth in population, number of households or business is projected.

In addition to being completely surrounded by one other city, Hilltop's signature is manufactured housing, which accounts for 63% of the housing stock. There are also apartments, condominiums and site-built homes.

Hilltop's modest commercial areas are comprised entirely of small retail and business establishments including, but not limited to the following: drug stores, liquor store, restaurants,

car sales, insurance sales, dental offices, barber shops/salons, flooring store, exercise studio, tobacco store, hardware store, electronics store, and a grocery store.

City of Lexington

Commented [RK27]: OK for 2019

Lexington is located at Latitude 45.13 N and Longitude 93.17 W in Anoka County, Minnesota and has a land area of .7 square miles with an elevation of 909 feet. The City of Lexington is geographically one of the smallest communities in Anoka County. It covers only 440 acres and is located in south central Anoka County. The city of Blaine surrounds Lexington on three sides, the north, the south and the west. The city of Circle Pines borders the east side of Lexington.

Lexington was originally an agricultural area beginning about 1855 in south ½ sections 26 and north ½ 35 of what was then Blaine Township (T. 31, R. 23) and not developed at that time. The first development in the community started in the 1940's. The community was officially incorporated as the City of Lexington May 12, 1950 with a population of 569.

City of Lino Lakes

Commented [RK28]: City updates applied - 2019

Lino Lakes is located in the southeast corner of Anoka County, Minnesota, has an elevation of 889 feet and covers an area of 33 square miles on the north side of the Twin Cities in Anoka County at Latitude 45. 17 N and Longitude 93.10 W. The pristine 5500 - acre Rice Creek Chain of Lakes Regional Park Reserve is situated within the heart of the city, guaranteeing the area will maintain its natural settings and habitats for wildlife for years to come.

When the first settlers arrived in the area, Native Americans had already been making their home in the area where Reshanau, Baldwin, Rice and Marshan Lakes cluster. The Dakota Indians found this to be a land of plenty with wild rice and an abundance of small game. Today, several Indian burial grounds are still located in the area.

White hunters and trappers began coming to this area from both Canada and the eastern states around 1850. Those who settled on the west side of the lake had names like Ramsden, Speiser and Wenzel. Families including the Cardinals, LaMottes, Houles and Dupres settled the east side of the lake. Many of their descendants still live in the area today.

The first unit of local government in the area was the township of Centerville. It was organized August 11, 1857 and encompassed an area of 36 square miles. The population was less than 300 persons and organized into three loosely knit communities known as the "German settlement" west of the lakes, the "Swede settlement" south of the lakes, and the "French settlement" east of the lakes.

In the 1950s neighboring villages started annexing land away from Centerville Township. To protect the boundaries and allow for the financing of public improvements, the residents of the township voted to incorporate into a village. Several names were suggested for the new village, and most contained the word "lakes." Although the origin of the word "Lino" is unknown, a Lino post office operated for about 10 years in the late 1800s. The town board decided to name the new village "Lino Lakes."

On May 11, 1955, the new Village of Lino Lakes was incorporated. The village covered the original Centerville Township, with the exception of the Village of Centerville. At incorporation, the new village was comprised of 21,000 acres of land, and 1,800 citizens. In 1972, the State Legislature passed a law changing all Minnesota villages to cities, hence Lino Lakes' current status.

Linwood Township

Linwood Township at Latitude 45.37 N and Longitude 93.08 W is a thirty-six square mile community in the northeast corner of Anoka County, and has an elevation of 892 feet. Linwood Township is the last remaining township in Anoka County.

Commented [JS29]: Added this sentence

Linwood Township first settled in 1855 and organized in 1871, received its name from Linwood Lake, the largest and most attractive one in a series or chain of ten or more lakes extending from northeast to southwest through this township and onward to Ham Lake. The name doubtless refers to the Lin tree or linden. Our American species (*Tilia Americana)*, usually called basswood, is abundant here and is common or frequent through nearly all this state. The township had a post office between 1865-1903, in section 8, as well as a number of small businesses, a general store, and a Methodist church.

A series of lakes, tributary in its northern part to the Sunrise River and at the south to Coon Creek, lies in Linwood, Bethel, and Ham Lake Townships. This series includes from northeast to southwest Typo Lake and Martin Lake; Island Lake, named for its island; Linwood Lake, giving its name to the township; Boot Lake, named from its outline; Rice Lake, having wild rice; Coon Lake and Little Coon Lake, named, like the creek, for raccoons, formerly much hunted here; and Lake Netta and Ham Lake, the latter, as before noted, being named from its form and giving name also to its township.

Carlos Avery Wildlife Management Area is located in the southern and eastern areas of the township. There are three major lakes located in the Township. Linwood has been a community consisting of family farms and cabins located around the three major lakes. The farmland is in the process of being developed to residential homes and the cabins around the lakes have been converted to permanent homes.

City of Nowthen

Commented [.30]: Updated 9-27-11

The City of Nowthen is located in the northwest corner of Anoka County, Minnesota at Latitude 45.33 N and Longitude 93.44 W and an elevation of 925 feet. The city has a total area of 35.2 miles. Of this total, 33.8 miles is land and 1.4 miles water. The total area is 3.95% water. There are 11 lakes in Nowthen, with Twin Lake being the largest. As of 2010, Nowthen had a total of 19,760 acres as rural residential agricultural use, 795 acres of Commercial/Industrial, 335 acres of Public/Quasi Public, 153 acres of parks and 1,486 acres of water/wetlands/other. Active farming operations exist throughout Nowthen. Continuation of these agricultural activities represents an important land use within the City consistent with the heritage and desired character of the community.

Nowthen, formerly Burns Township was established in 1869. Originally Burns Township was a part of the City of St. Francis. The first election in the township was held in 1869 and the first church was built in 1878. On July 8, 2008 Burns Township incorporated into the City of Nowthen. The City of Nowthen has consisted of family owned farms and large parcels of land for many years. Within the last few years, a lot of the farmland has been developed into residential homes. Some of the larger land parcels are still be used for agricultural operations. In 1870 the population in Nowthen was 340 and as of the 2010 census, the city had a total population of 4,443.

Nowthen has three different school districts covering our community (St. Francis District #15, Anoka District #11 and Elk River District #728 and also three different post offices (zip codes) for our City.

City of Oak Grove

Commented [REK31]: Updated 10-8-11

The City of Oak Grove is a community in the northwestern quadrant of Anoka County at Latitude 45.34 N and Longitude 93.33 W. It has a land area of 33.7 square miles and an elevation of 915 feet. Its 22,700 acres are bounded by the City of Andover, City of Nowthen, City of East Bethel, and City of St. Francis. The principal water features within the City include the Rum River, Cedar Creek, Seelye Brook, and Lake George. Oak Grove was primarily a farming community but has evolved into an ex-urban bedroom community.

Oak Grove Township settled in 1855 and was organized in 1857. "The name is derived from the profuse growth of oak trees, which are about equally distributed over the township" (History of the Upper Mississippi Valley, p. 285). Oak Grove, a village in section 18, located on the Rum River, was first settled in 1854, had a post office between 1857-1901, and was incorporated in 1993.

The heart of the City of Oak Grove began at the enclave of Cedar. In 1880, Oak Grove was home to 305 people. The amenity of Lake George attracted seasonal and some year-round residents as well. From those early years until 1950, the population had limited growth. After 1950, Oak Grove's population has steadily grown.

Oak Grove is a residential community with a rural environment. A major east/west and north/south Anoka County Road passes through the City making it close to additional services and cities.

There are several small home businesses in Oak Grove, which make it a good place to live and work. The Rum River Tree Farm is an example of a business located in Oak Grove.

City of Ramsey

Commented [REK32]: Updated 10-8-11

The City of Ramsey is located in western Anoka County, approximately 30 miles north of Minneapolis/St Paul at Latitude 45.26 N and Longitude 93.44 W and an elevation of 879 feet. Ramsey has a land area of 28.8 square miles and shares its borders with Anoka, Oak Grove, City of Nowthen and Elk River. On its southern border is the Mississippi River and to the East, Rum River. The City of Ramsey is 29 square miles in size. Ramsey is a suburban city with an estimated population of 26,668.

The first settlement in Ramsey began because of trading along the banks of the Mississippi. Many settlers came here on a steamboat called "The Governor Ramsey" named after our first territorial governor. This is how the city acquired the name.

Only a few of the first houses and structures built in Ramsey remain today. The most notable structure of historic significance is identified on the National Register of Historic Places, the Old Ramsey Town Hall, located west of Highway 47 just north of County Road 116. This structure was built during the 19th century and was originally used as a schoolhouse. A significant effort has been made to preserve and maintain this building The Township of Ramsey was first organized in 1857 as Watertown Township later to become Ramsey Township in the fall of 1858. The name "Dover" township was also used sometime between Watertown and Ramsey. Ramsey was named after Governor Ramsey, who aside from having a steamboat named after him, was the first territorial governor of Minnesota. In November of 1974, Ramsey Township was incorporated as a city.

Ramsey is a bedroom community, with a mixture of farms, single-family homes on large parcels of land and single-family homes on urban sized lots ranging from starter homes to executive style homes. Senior housing apartments are also available, as well as numerous styles of town homes. The city's business district is growing with numerous light industrial companies in our three business parks.

Along with the abundant tree canopy, natural waterways give shape and identity to the city. The Rum River, with its canopy of flood plain forest, has become an ideal location for many new upper scale homes. Ramsey citizens also have access to the river at the two parks located along its banks, Rum River Central County Park and River's Bend City Park. The Rum River is also regionally significant as a State Canoe Route and is protected through its designation as a Wild and Scenic River under the Minnesota Wild and Scenic Rivers Act.

US Highway 10 (an alternate State Great River Road), and the railroad separate most of Ramsey from the Mississippi River. Except for the flat terrace along Highway 10, the presence of the Mississippi River is not obvious. The Wayside Rest State Park (Daytonport), an undeveloped Mississippi West County Park, and a planned (and partially built) River Corridor Trail are Ramsey's links to the mighty river. The stretch of the Mississippi River through Ramsey is within the Critical Area Corridor for the Mississippi River and is part of the Mississippi National River & Recreation Area (MNRRA). This stretch of the Mississippi River is also designated as "recreational" under the Wild and Scenic Rivers Act. The Wayside Rest State Park has facilities for camping, drinking water, and canoe launching along the Mississippi River.

Surrounded by many wetlands, Trott Brook creates a large natural corridor across the northern part of Ramsey, stretching from the western border east to the Rum River. While Trott Brook has been ditched to relieve residents of water problems, it remains relatively undeveloped along its banks. Other ditches create waterway corridors through northern Ramsey connecting a series of wetlands that drain east into the Rum River. These ditches form the backbone of the sub-watersheds in Ramsey.

The city boasts a growing business district. Within this district, there are three business parks, Energy Park, Business Park 1995 and Gateway Park. Since 2007, 225,000 square feet of industrial space has been added. We are proud of our commitment to attract economically and environmentally sound commercial development. The City staff and City Council are working hard to give order and control over future growth to continually provide employment opportunities to the citizens and provide for the future with a steady tax base. The city is proud to have Connexus Energy as the lead employer. Looking ahead, the city is working toward a retail and commercial area that includes restaurants, shopping, entertainment and employment opportunities. Ramsey is served by two school districts, Elk River #278, and Anoka-Hennepin #11. Anoka-Hennepin students have exceeded the state average on the Minnesota Basic Standards in math, reading, and writing. Scores of Anoka-Hennepin students on college entrance exams are well above the national average in all areas tested.

The City of Ramsey is home to major employers including Life Fitness/500, Vision Ease/400, Connexus Energy/230, Anderson & Dahlen/160, ALTRON, Inc/104, Command Tooling/84, ACE Solid Waste/80, Zero Zone Refrigeration/59, Wendells/50, Heritage Millwork/45, Airgas North Central/42, and RJM/Gen Paper Products/40. Additionally, the City of Ramsey employs 68 full time staff.

City of St. Francis

St. Francis is a city located in the northwest corner of Anoka County, Minnesota at Latitude 45.38 N and Longitude 93.35 W, with an elevation of 922 feet. The city has a total area of 60.91 square kilometers. Of this total, the amount of surface water is .0577 square kilometers. The population in St. Francis was 7218 as of the 2010 census.

Once referred to as Otona and established in 1855, St. Francis has seen a transition from being a small sawmill town of old to a center for several state-of-the-art operations. Dwight Woodbury started a sawmill in 1885 at the "new town." Ezra Randall and Armsby Fowler filed claims and became known as the first settler of St. Francis. Throughout the last couple of years, a lot of land has been developed into residential homes. Some of the larger parcels are still being used to agricultural operations and the city has grown with many retail businesses.

Within St. Francis there are commercial retail businesses consisting of County Market grocery store, Dollar General, Quick Trip, Anoka Hennepin Federal Credit Union, Village Bank, St. Francis Physical Therapy, Verizon, St. Francis Eye care, various restaurants, Pond's Golf Course, American Legion, Anytime Fitness, chiropractic offices and other retailers. Northland Screw Products and Temperature Specialists have flourished in the city business climate.

The Rum River County Park in St. Francis consists of 80 acres for camping, sightseeing and fishing including paved limestone aggregated biking/hiking trails. St. Francis has an annual Pioneer Days Festival that is a major attraction as well.

City of Spring Lake Park

Commented [REK33]: Updated 2019

The City of Spring Lake Park is located in Anoka County and Ramsey County at Latitude 45.10 N and Longitude 93.23 W, with an elevation of 915. Spring Lake Park is located in the Northern Minneapolis/St. Paul Metro Area. The City of Fridley to the south, the City of Blaine to the North, and the City of Coon Rapids to its west and the City of Mounds View to the east border Spring Lake Park. The City of Spring Lake Park is predominately a bedroom community with some light industry.

The City of Spring Lake Park is home to approximately 6,450 residents and occupies slightly less than three square miles of Anoka County. Spring Lake Park is as close to a demographic image of the State of Minnesota as you're likely going to find. Browse the latest data from the 2010 census and you'll see Minnesota's own Mini-Me. Spring Lake Park stands out as a veritable cross-section of the state.

The city is largely made up of tree-lined streets with block after block of tidy ramblers, many built in the suburban rush of the 1950's and 1960's. There's no room for exclusive grated subdivisions and there is no wrong side of the tracks. Spring Lake Park has some commercial and industrial development along Minnesota Highway 65, Minnesota Highway 47 and County Road 10 but has no downtown, no post office, no big shopping center, no library or hospital, though all are close in neighboring communities.

From the late 1930's to the early 1950's, the area called Spring Lake Park was an area bounded to the west by the Mississippi River, north to the farm area of Blaine Township, east to the Turtle Lake area and south to Columbia Heights, in other words, the Spring lake Park area encompassed all of Fridley Township, part of Blaine and Mounds View.

Spring Lake Park got its name from one of Bronson-Erickson Real Estate salesmen. Due to a leakage from the St. Paul Water Work's Water Main, between Wood Lake and Osborne Road, (Spring Lake), the salesman thought it to be a spring fed lake and called it "Spring Lake."

A few pioneer citizens resided in the area, most of them owning large lots with cows and horses. Others were farming, but after World War II, when the American suburban expansion began developing, residential area and business places grew by "leaps and bounds."

In the early 1950's the Village of Fridley incorporated almost the entire southern part of Fridley Township. The north part of the township and parts of Mounds View and Blaine tried to incorporate by means of a referendum, but it failed. The Village of Fridley tried to annex the remainder of the township. It also failed. In December of 1953, the northern part of the township and a small part of Mounds View Township (that portion of Ramsey County) incorporated by a referendum, the portion of Ramsey was included because the fire department was located there and it bore the name Spring Lake Park. The first election of village officers was held in January 1954. At the time of incorporation, the population was approximately 960, with an incorporated area of 1,280 acres.

Spring Lake Park is noted not only locally but also throughout the State of Minnesota and possibly elsewhere as the City with the red, white and blue water towers. The City of Spring Lake Park had a city celebration that began in 1972 with many activities scheduled around the beach at Spring Lake. The city celebration ceased in 1974. In 1975, the City Council commissioned a group of community residents to rejuvenate the community celebration for the Bicentennial in 1976. The commission worked very hard and raised enough funds to have the water tower painted after "Old Glory" with stars and stripes in red, white and blue. After painting the water tower, the committee decided to use it as a theme for the community celebration. Since that time, the celebration has been referred to as "Tower Days."

3.1.1 Jurisdiction Environment-Geography and Climate (2019)

Anoka County Location				Area	Elevation
				SQ. Miles	Feet
Latitude 45.25 N, Longitude 93.25 W				446	889
June Average Temperature		January Average Temperature		Average Precipitation	
High	Low	High	Low	Rain Inches	Snowfall Inches
78	55	22	2	31.9	54.9
Prevailing Winds			Average number of days below 0 Deg F		
Northwest @ 8.2 MPH			28		

Commented [REK34]: Updated with current info 02-11-19

3.2 Jurisdiction Population and Demographics

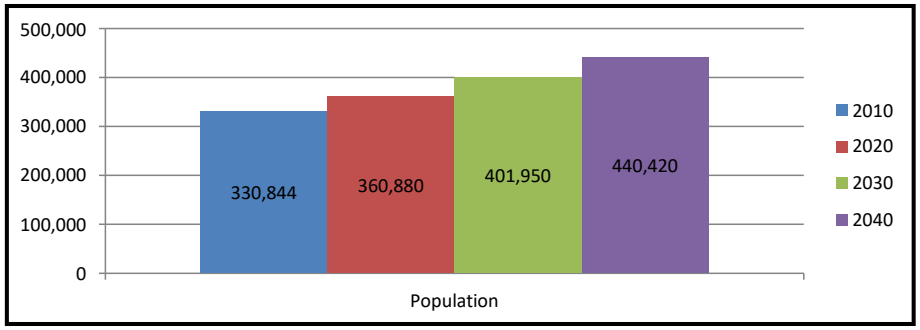
3.2.1 Population

Anoka County is the fourth largest county in the state of Minnesota by population. From 1990 to 2000, Anoka County grew almost twice as fast as the rest of Minnesota, the county's population increased by over 20% and the number of households increased by almost 30%. Anoka County is one of 87 counties in Minnesota. The estimated population in 2017 was 351,373 from the U.S. Census Bureau. This was an increase of 6.2% from the 2010 census.

METROPOLITAN COUNCIL POPULATION FORECASTS Thrive MSP 2040				
	2010	2020	2030	2040
Total	330,844	360,880	401,950	440,420
Change		30,036	41,070	38,470
Percent Change		9.07%	11.38%	9.57%

Commented [REK35]: Updated with new projections 03/22/19

Commented [RK36]: Thrive MSP 2040 https://metrocouncil.org/Data-and-Maps/Data/Census,-Forecasts,-Estimates-NEW/Council-Forecasts.aspx



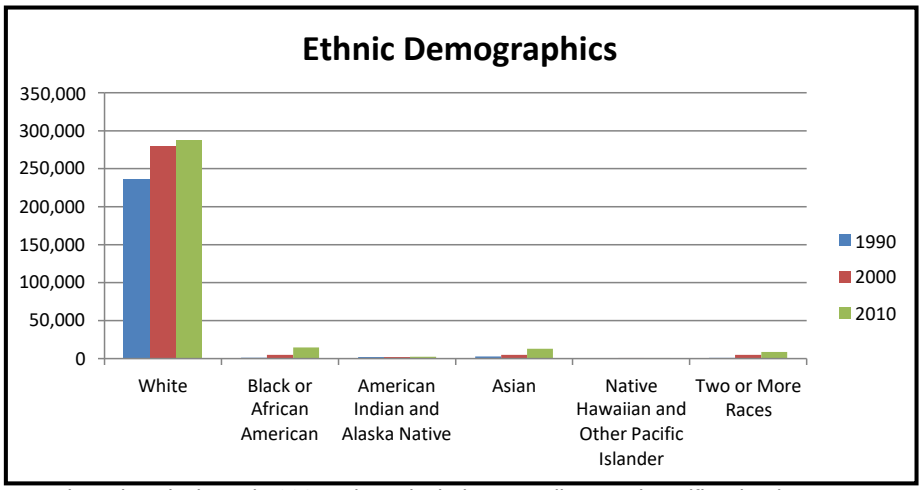
Thrive MSP 2040				
City or Township	2010	2020	2030	2040
Andover	30,598	34,000	38,200	41,900
Anoka	17,142	18,700	20,000	21,200
Bethel	466	480	520	550
Blaine (pt.)	57,186	66,300	76,700	87,300
Centerville	3,792	3,840	3,930	4,060
Circle Pines	4,918	5,000	5,200	5,300
Columbia Heights	19,496	20,500	21,800	23,100
Columbus	3,914	4,220	4,950	5,500
Coon Rapids	61,476	64,800	68,400	72,100
East Bethel	11,626	12,400	15,400	18,400
Fridley *	27,208	29,300	31,600	32,500
Ham Lake	15,296	16,200	17,700	18,700
Hilltop	744	840	960	1,090
Lexington	2,049	2,100	2,270	2,430
Lino Lakes	20,216	22,800	26,900	31,100
Linwood Township	5,123	5,100	4,930	4,820
Nowthen	4,443	4,590	5,100	5,500
Oak Grove	8,031	8,600	9,500	10,400
Ramsey **	23,668	26,400	30,700	34,700
St. Francis	7,218	8,200	10,400	12,600
Spring Lake Park (pt.)*	6,234	6,510	6,790	7,170
Anoka County Total	**330,844**	**360,880**	**401,950**	**440,420**

(pt.) denotes part of a city; remainder of city is in neighboring county
** = Forecast revised by Council action in 2018

3.2.2 Age, Race and Ethnic Demographics

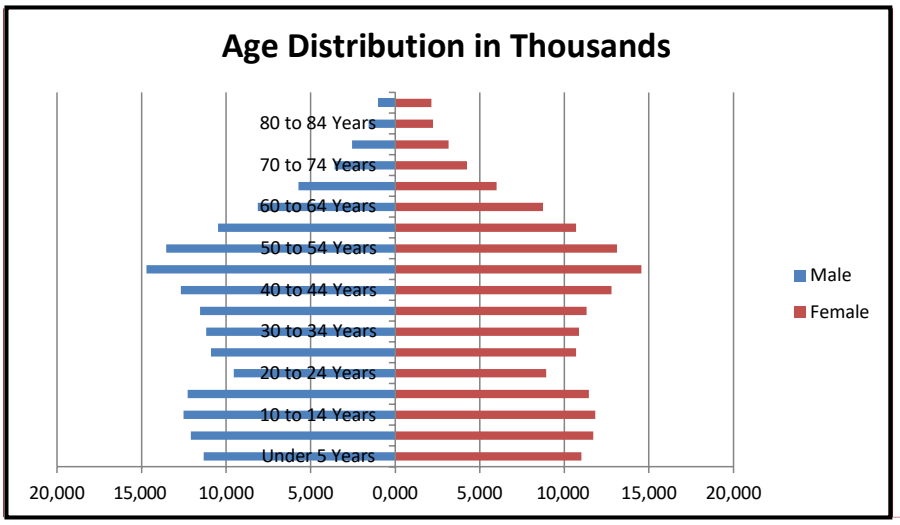
Commented [REK37]: Updated with 2010 census data
Next update will be 2020 census data

Ethnic Demographics: On the 2000 Census questionnaire, race and Hispanic ethnicity are listed as separate questions. A person of Hispanic ethnicity is anyone who identifies with that social group, and so can be of any race. This can make data on race and ethnicity difficult to interpret. Race data is also difficult to compare from Census to Census because categories have changed over time. For example, the 2000 Census was the first to offer the category "Native Hawaiian or Other Pacific Islander," and those people could have responded in a number of different ways in previous years. The 2000 Census also marked the first time that respondents were allowed to select more than one racial category. On earlier Censuses, multiracial individuals were asked to choose a single racial category or respond as "Some Other Race."



* Non-Hispanic only, in and 1990 "Asians" includes Hawaiians and Pacific Islanders.

Age Distribution: When drawn as a "population pyramid," age distribution can hint at patterns of growth. A top-heavy pyramid suggests negative population growth that might be due to a number of factors, including high death rates, low birth rates, and increased emigration from the area. A bottom-heavy pyramid, suggests high birthrates, falling or stable death rates, and the potential for rapid population growth. Most areas fall somewhere between these two extremes and have a population pyramid that resembles a square, indicating slow and sustained growth with the birth rate exceeding the death rate, though not by a great margin. In 2010, the median age in Anoka County was 7.1 years. 26 percent of the population were under 18 years and 9.7 percent were 65 years and older. The age distribution of Anoka County is depicted below. The 2000 and 2010 U.S. Census is used as the basis for all responses.



Commented [.38]: Updated with 2010 census

Andover: The Andover total population is 30,598 and is 15,524 (50.7%) male and 15,074 (49.3%) female with the Median resident age of 37.3 years.

Commented [REK39]: Completed 7-18-11

Commented [REK40]: Use DP 1, QT P1, QT P3, QT P4

The races makeup is White Non-Hispanic (94%), Asian (2.2%), Two or more races (1.9%), Hispanic (2.0%), American Indian (0.3%) and Black (1.7%).

Ancestries include German (36.5%), Norwegian (17.5%), Swedish (13.6%), Irish (12.9%), Polish (8.4%) and English (6.4%).

Anoka Anoka's population was 17,142, Males: 8,533 (49.7%), Females: 8,609 (50.2%) with a Median resident age of 37.6 years.

Commented [REK41]: Completed 7-18-11

Races in Anoka are White Non-Hispanic (89.8%), Black (4.7%), Hispanic (4.2%), Two or more races (3.0%), American Indian (1.0%) and Other race (1.6%).

Ancestries are German (33.0%), Norwegian (17.1%), Swedish (12.8%), Irish (11.3%), English (6.1%) and Polish (5.8%).

Bethel: Bethel Population is approximately 466, Males: 254 (54.5%), Females: 212 (45.5%), with a Median resident age of 34.3 years.

Commented [REK42]: Completed 7-18-11

The races makeup is White Non-Hispanic (97.6%), Black (0.9%), Hispanic (2.1%), Asian (0.4%), Some other race (0.9%)

Ancestries are German (29.6%), Swedish (13.3%), Irish (13.3%), Norwegian (11.5%), Italian (7.4%) and French (5.6%).

Blaine: Blaine's population is 57,186 and consists of, Males: 28.742 (450.26%), Females: 28,444 (49.74%), with a Median resident age of 36.3 years.

Commented [REK43]: Complete 7-19-11

Races in Blaine are White Non-Hispanic (83.96%), Two or more races (1.7%), Hispanic (2.89%), American Indian (0.63%), Black (2.25%), Other race (3.87%), and Other Asian (6.49%).

Ancestries are German (38.3%), Norwegian (17.6%), Irish (12.6%), Swedish (12.5%), Polish (6.6%) and English (5.9%).

City of Nowthen: City of Nowthen's population is 4,443 people and consists of, Males: 2,314 (52.1%), Females: 2,129 (47.9%), with a Median resident age of 39.9 years.

Commented [REK44]: Complete 7-19-11

Races in the City of Nowthen are White Non-Hispanic (96.5%), Hispanic (1.0%) Two or more races (0.9%), American Indian (0.5%), Black (0.9%), Asian (1.2%) and Other race (0.1%).

Ancestries are German (40.6%), Norwegian (19.8%), Swedish (13.2%), Irish (9.4%), Polish (6.4%), English (6.3%), French (4.8%) and Czech (4.3%).

Centerville: Centerville's population is 3,792, Males: 1,927 (50.8%), Females: 1,865 (49.2%), with a Median resident age of 35.8 years.

Commented [REK45]: Complete 7-19-11

Races in Centerville are White Non-Hispanic (94.7%), Black (0.3%). Asian (2.7%), Two or more races (1.8%), Hispanic (1.6%) and American Indian (0.4%).

Ancestries are German (46.7%), Irish (17.6%), Norwegian (13.0%), Swedish (11.2%), Italian (7.1%) and French (5.8%).

Circle Pines: Circle Pines population is 4,918, Males: 2,412 (49.8%), Females: 2,506 (50.2%), with a Median resident age of 40.5 years.

Commented [REK46]: Complete 7-19-11

Races in Circle Pines are White Non-Hispanic (92.6%), Black (1.8%) Two or more races (2.1%), American Indian (0.4%), Hispanic (2.0%) and Asian (3.3%)

Ancestries are German (44.8%), Norwegian (18.3%), Irish (16.3%), Swedish (13.9%), English (8.4%) and Polish (7.8%).

Columbia Heights: Columbia Heights population is 19,496, Males: 9,458 (48.5%), Females: 10,038 (51.5%), with a Median resident age: 36.9 years.

Commented [REK47]: Complete 7-19-11

Races in Columbia Heights are White Non-Hispanic (73.7%), Black (13.3%), Hispanic (11.9%), American Indian (1.5%), Two or more races (4.3%), Other race (6.3%), and Asian (4.8%).

Ancestries are German (30.3%), Norwegian (16.3%), Irish (12.4%), Swedish (12.1%), Polish (11.3%) and English (5.8%).

City of Columbus: City of Columbus population is 3,914, Males: 2,030 (51.8 %), Females: 1,884 (48.1%), with a Median resident age of 45.3.

Commented [.48]: Completed 7-20-11

Races in City of Columbus are White Non-Hispanic (97.6%), Two or More Races (1.0%), American Indian (0.6%), Hispanic (1.5%), Asian (0.6%), Black (0.7%) and Other race (0.2%).

Ancestries are German (40.9%), Swedish (14.6%), Norwegian (11.9%), Irish (9.7%), English (7.1%), French (6.5%) and Polish (5.1%).

Coon Rapids: Coon Rapids population is 61,476, Males: 29,742 (48.4%), Females: 31,734 (51.6%), with a Median resident age of 36.9 years.

Commented [.49]: Complete 7-20-11

Races in Coon Rapids are White Non-Hispanic (87.2%), Black (5.5%), Two or more races (2.8%), Hispanic (3.2%), American Indian (0.7%) and Other race (1.2%).

Ancestries: German (36.4%), Norwegian (18.1%), Swedish (13.0%), Irish (12.4%), Polish (7.1%) and English (6.6%).

East Bethel: East Bethel population is 11,626, Males: 6,067 (52.2%), Females: 5,559 (47.8%) with a Median resident age of 38.6 years.

Commented [.50]: Completed 7-20-11

Races in East Bethel are White Non-Hispanic (98.8%), Black (0.4%), Two or more races (1.2%), American Indian (0.5%) and Hispanic (1.0%).

Ancestries are German (37.1%), Norwegian (16.9%), Swedish (15.1%), Irish (10.9%), Polish (9.4%) and United States (6.9%).

Fridley: Fridley population is 27,208, Males: 13,474 (49.5%), Females: 13,734 (50.5%), with a Median resident age of 37.1 years.

Commented [.51]: Completed 7-20-11

Races in Fridley are White Non-Hispanic (77.8%), Black (11.5%), Two or more races (4.2%), Hispanic (2.2%), American Indian (1.2%), Other race (1.1%), and Asian (4.9%).

Ancestries are German (32.0%), Norwegian (16.1%), Swedish (12.6%), Irish (11.1%), Polish (9.2%) and English (6.0%).

Ham Lake: Ham Lake population is 15,296, Males: 7,815 (50.1%), Females: 7,481 (48.9%), with a Median resident age of 40.1 years.

Commented [.52]: Completed 7-20-11

Races in Ham Lake are White Non-Hispanic (95.4%), Two or more races (1.3%), Hispanic (1.1%), American Indian (0.4%) and Black (0.7%).

Ancestries are German (37.5%), Norwegian (20.4%), Swedish (16.1%), Irish (13.5%), Polish (8.3%) and French (5.1%).

Hilltop: Hilltop population is 744, Males: 396 (50.8%), Females: 348 (49.2%), with a median resident age of 42.7 years.

Commented [.53]: Completed 7-20-11

Races in Hilltop are White Non-Hispanic (75.9%), Black (11.3%), Hispanic (15.3%), American Indian (1.6%), Two or more races (6.6%), Asian (2.7%), and Other race (6.9%).

Ancestries are German (22.5%), Norwegian (15.8%), Irish (9.0%), Polish (7.6%), Swedish (7.6%) and English (5.4%).

Lexington: Lexington population is 2,049, Males: 1,166 (52.0%), Females: 983 (48.0%) with a median resident age of 34.6 years.

Commented [.54]: Complete 7-20-11

Races in Lexington are White Non-Hispanic (90.7%), Hispanic (5.4%), Two or more races (2.5%), American Indian (1.1%), Black (2.7%) and Other race (2.6%).

Ancestries are German (37.4%), Norwegian (14.5%), Irish (13.3%), Swedish (9.8%), Polish (7.6%) and English (6.5%).

Lino Lakes: Lino Lakes population is 20,216, Males: 10,880 (53.8%), Females: 9,336 (46.2%), with a Median resident age of 37.2 years.

Commented [.55]: Completed 7-20-11

Races in Lino Lakes are White Non-Hispanic (91.2%), Black (2.7%), Hispanic (1.7%), Two or more races (1.6%), American Indian (0.7%) and Other races (0.3).

Ancestries are German (43.0%), Norwegian (16.2%), Irish (14.0%), Swedish (11.3%), English (7.1%) and French (6.2%).

Linwood Township: Linwood Township population is 5,123, Males: 2,667 (52.1%), Females: 2,456 (47.9%), with a Median resident age of 47.7 years.

Commented [.56]: Completed 7-20-11

Races in Linwood Township are White Non-Hispanic (98.8%), Two or more races (1.3%), Hispanic (1.4%), American Indian (0.4%), Black (0.4%), Asian (0.8%), American Indian (0.6%) and Some other race (0.1%).

Ancestries are German (35.6%), Swedish (12.6%), Norwegian (12.2%), Irish (11.4%), American (6.6%), Italian (5.1%), English (5.0%), French (4.6%) and Polish (4.6%).

Oak Grove: Oak Groves Population is 8,031, Males: 4,197 (52.3%), Females: 3,834 (47.7%), with a Median resident age of 40 years.

Commented [.57]: Completed 7-20-11

Races in Oak Grove are White Non-Hispanic (96.2%), American Indian (0.3%), Two or more races (1.3%), Hispanic (1.1%), Asian (1.9%) and Black (0.5%).

Ancestries are German (41.5%), Swedish (20.9%), Norwegian (20.6%), Irish (14.1%), Polish (7.6%), English (4.9%).

Ramsey: Ramsey population is 23,668, Males: 11,905 (50.3%), Females: 11,763 (49.7%), with a Median resident age of 34.9 years.

Commented [.58]: Completed 7-20-11

Races in Ramsey are White Non-Hispanic (97.2%), Black (2.8%), Hispanic (2.2%), Two or more races (1.1%) and American Indian (0.4%).

Ancestries are German (40.7%), Norwegian (19.4%), Swedish (13.0%), Irish (12.1%), Polish (9.1%), English (6.3%).

St. Francis: St. Francis population is 7,218, Males: 3,571 (49.5%), Females: 3,647 (50.5%), with a Median resident age of 31.5 years.

Commented [.59]: Completed 7-20-11

Races in St. Francis are White/Non-Hispanic (96.2%), Two or more races (2.0%), American Indian (0.4%), Hispanic (1.3%), Black (0.6), and Asian (0.8%).

Ancestries are German (35.8%), Norwegian (14.5%), Irish (12.1%), Swedish (8.0%), English (6.3%) and Polish (5.4%).

Spring Lake Park: Spring Lake Park population is 6,234, Males: 3,044 (47.9%), Females: 3,190 (52.1%), with a Median resident age of 41.4 years.

Commented [.60]: Complete 7-20-11

Races in Spring Lake Park are White Non-Hispanic (86.4%), Hispanic (3.4%), Other race (2.0%), Two or more races (3..7%), Black (3.9%), American Indian (0.9%), Asian (5.0%)

Ancestries are German (33.2%), Norwegian (17.1%), Swedish (12.8%), Irish (12.3%), Polish (8.7%) and English (5.7%).

* American Indian includes both American Indian and Alaska Native.

3.3 Jurisdiction Economics, Earnings and Employment

Commented [REK61]: Reviewed and updated

3.3.1 Economics

Anoka County is one of 87 counties in Minnesota. It is part of the Minneapolis-St. Paul-Bloomington, MN-WI (MSA). The 2009 population of the MSA reached a population of 3.9 Million according to the 2017 Census estimates. Anoka is the fourth largest county in Minnesota.

Anoka County Retail Sales					
	2012	2013	2014	2015	2016
441 RETL -VEHICLES, PARTS	$503,065,828	$552,269,483	$602,984,883	$718,215,807	$746,335,358
442 RETL -FURNITURE STORES	$116,409,730	$141,243,274	$152,924,947	$154,679,012	$158,478,634
443 RETL -ELECTRONICS	$70,977,061	$68,685,337	$70,588,798	$76,206,602	$79,833,225
444 RETL -BUILDING MATERIAL	$335,694,042	$371,352,397	$393,285,701	$433,686,255	$416,078,450
445 RETL -FOOD BEVERAGE STORE	$721,969,455	$710,135,739	$686,099,776	$695,669,789	$694,904,098
446 RETL -HEALTH, PERSONAL	$192,924,283	$190,210,751	$191,384,389	$346,682,554	$369,720,085
447 RETL -GASOLINE STATIONS	$612,649,876	$604,901,135	$606,057,912	$503,306,519	$476,680,813
448 RETL -CLOTHING, ACCESSORY	$180,876,069	$173,882,772	$178,850,801	$195,571,759	$186,956,109
451 RETL -LEISURE GOODS	$115,194,852	$114,920,388	$106,447,996	$109,364,838	$107,810,247
452 RETL -GENERAL MERCHANDISE	$779,508,864	$786,571,710	$807,537,908	$832,100,356	$778,906,126
453 RETL -MISC STORE RETAILER	$129,753,118	$132,437,217	$130,759,219	$139,427,755	$149,154,617
454 RETL -NONSTORE RETAILERS	$198,553,964	$191,684,354	$176,216,247	$135,756,153	$136,816,480
Total Retail Sales	$3,957,577,142	$4,038,294,557	$4,103,138,577	$4,340,667,399	$4,301,674,242
Source: Minnesota Department of Revenue – Sales & Use Revenue by County					

Commented [R62]: Source for Retail Sales Data Minnesota Dept Revenue

https://www.revenue.state.mn.us/research_stats/Pages/Sales-and-Use-Tax-Statistics-and-Annual-Reports.aspx

03/22/19

MIDWEST CITIES CLASS B/C CONSUMER PRICE INDEX NOT SEASONALLY ADJUSTED													
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2013	140.78	142.24	142.77	142.67	143.16	143.68	142.92	143.05	143.53	143.08	142.51	142.20	142.72
2014	142.80	143.72	144.90	145.47	145.79	146.49	146.16	145.90	146.31	145.42	144.56	143.54	145.09
2015	142.52	143.18	144.02	143.98	144.58	145.61	145.36	145.10	144.81	144.74	143.89	143.10	144.24
2016	143.22	143.33	144.41	144.97	145.49	146.35	145.72	145.93	146.13	146.12	145.48	145.56	145.23
2017	146.59	146.82	146.89	147.39	147.22	147.12	147.09	147.61	148.02	147.94	147.82	147.19	147.31
2018	148.25	148.64	148.92	149.51	150.22	150.34	150.32	150.34	150.49	150.65	149.87	149.12	149.72

Commented [REK63]: Updated
http://data.bls.gov/pdq/querytool.jsp?survey=cu

http://bls.gov/data/

03/22/19

3.3.2 Earnings

Per capita personal income
In 2017 Anoka County had a per capita personal income (PCPI) of $48,687. This PCPI was 89 percent of the state average of $54,359, and 94 percent of the national average of $51,631. In 2003 Anoka County had a per capita personal income (PCPI) of $32,620. This PCPI ranked 8th in the state and was 96 percent of the state average of $34,031, and 104 percent of the national average of $31,472.

ANOKA COUNTY AVERAGE WAGE						
	2013	2014	2015	2016	2017	2018
Average Wage	46,280	47,782	50,020	50,365	51,733	52,052

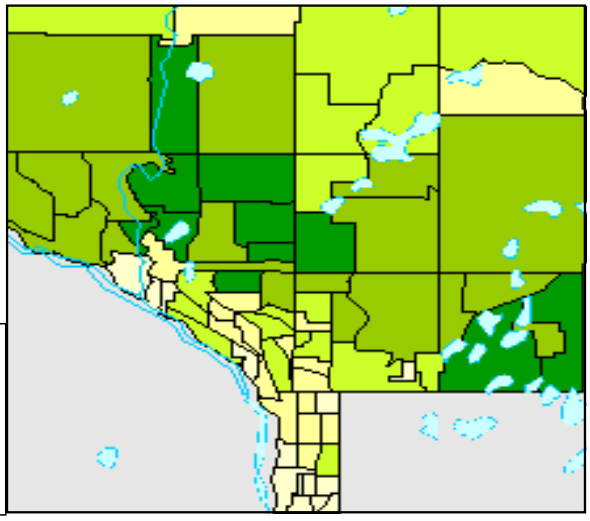
Earnings by place of work
Earnings of persons employed in Anoka County increased from $5,645,600,000 in 2002 to $9,221,533.00 in 2017

MEDIAN INCOME 2010 Census			
Andover	$76,241	East Bethel	$57,880
Anoka	$42,659	Fridley	$48,372
Bethel	$45,125	Ham Lake	$67,750
Blaine	$74,271	Hilltop	$26,528
City of Nowthen	$63,819	Lexington	$41,618
Centerville	$63,696	Lino Lakes	$75,708
Circle Pines	$60,469	Linwood Township	$58,596
Columbia Heights	$40,562	Oak Grove	$70.169
City of Columbus	$67,500	Ramsey	$68,988
Coon Rapids	$55,550	St. Francis	$51,982
		Spring Lake Park	$46,646

3.3.3 Employment

Employment and employers: Anoka County residents are well educated and take pride in their work and community. Businesses, attracted by affordable land, are building and expanding in Anoka County.

Major corporations like Medtronic, Aveda, United Defense, Hoffman Engineering, Onan, and Federal Cartridge have found homes in Anoka County. In fact, Medtronic, the world's leading medical technology company, recently

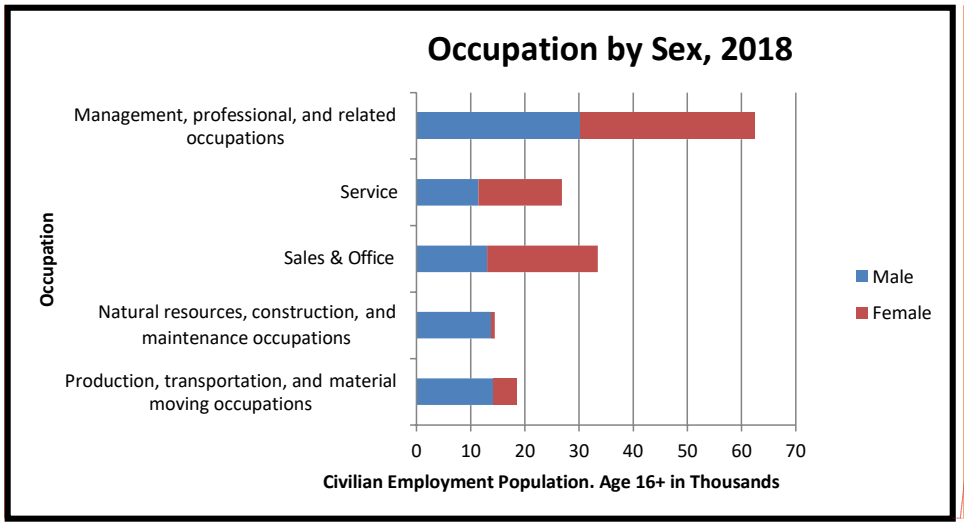


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built its global headquarters in Anoka County. In 2000, almost two-thirds of Anoka County workers were employed in sales, office, and management, professional and related occupations.



Commented [RK67]: https://www.bls.gov/cps/cpsaat11.htm

Commented [REK68]: Updated 02-11-19

Metropolitan Council Employment Forecasts				
Thrive MSP 2040				
City or Township	2010	2020	2030	2040
Andover	4,669	5,400	5,800	6,200
Anoka	12,840	13,800	14,200	14,400
Bethel	86	130	150	180
Blaine (pt.)	19,668	24,800	27,300	29,900
Centerville	409	540	560	590
Circle Pines	790	900	950	1,000
Columbia Heights	3,484	4,280	4,440	4,600
Columbus	1,172	1,500	1,670	1,800
Coon Rapids	23,260	27,100	28,900	30,900
East Bethel	1,123	1,700	1,950	2,200
Fridley *	21,333	23,700	24,900	26,100
Ham Lake	2,931	3,700	4,010	4,300
Hilltop	314	460	480	500
Lexington	467	600	630	640

Commented [RK69]: Updated Met Council Thrive MSP 2040

Lino Lakes	3,313	4,700	5,300	6,000
Linwood Township	219	330	390	430
Nowthen	318	500	590	680
Oak Grove	741	920	980	1,000
Ramsey **	4,779	6,700	7,500	8,100
St. Francis	1,537	2,200	2,550	2,900
Spring Lake Park (pt.)*	2,934	3,200	3,350	3,500
Anoka County Total	106,387	127,160	136,600	145,920

Andover Industries providing employment: Manufacturing (20.0%), Educational, health and social services (17.7%), Retail trade (13.6%).

Anoka Industries providing employment: Manufacturing (20.1%), Educational, health and social services (18.4%), Retail trade (12.8%).

Bethel Industries providing employment: Manufacturing (31.6%), Construction (12.1%), Educational, health and social services (10.5%).

Blaine Industries providing employment: Manufacturing (22.8%), Educational, health and social services (16.1%), Retail trade (11.7%).

City of Nowthen has limited employment opportunities available. The average commute time for Burns workers is 32 minutes, compared with 26 minutes nationwide.

Centerville Industries providing employment: Educational, health and social services (20.9%), Manufacturing (19.3%), Retail trade (10.7%).

Circle Pines Industries providing employment: Manufacturing (21.1%), Educational, health and social services (15.5%), Retail trade (13.1%).

Columbia Heights Industries providing employment: Educational, health and social services (17.8%), Manufacturing (17.6%), Retail trade (13.0%), Professional, scientific, management, administrative and waste management services (10.3%).

City of Columbus employment consists of: Entertainment and Retail-100. Various smaller employers (approx. 40) to include: auto sales, contractor shops, recreational vehicle sales, office, manufacturing employing less than 30 employees.

Coon Rapids Industries providing employment: Manufacturing (20.0%), Educational, health and social services (18.8%), Retail trade (13.6%).

East Bethel Industries providing employment: Manufacturing (22.1%), Educational, health and social services (15.2%), Construction (11.5%), Retail trade (11.2%).

Fridley Industries providing employment: Manufacturing (20.5%), Educational, health and social services (16.8%), Retail trade (13.2%).

Ham Lake Industries providing employment: Manufacturing (21.1%), Educational, health and social services (15.2%), Retail trade (11.9%), Construction (11.8%).

Hilltop Industries providing employment: Educational, health and social services (19.3%), Manufacturing (18.3%), Arts, entertainment, recreation, accommodation and food services (12.6%), Retail trade (12.1%).

Lexington Industries providing employment: Manufacturing (22.0%), Retail trade (14.1%), Educational, health and social services (14.0%), Construction (10.8%).

Lino Lakes Industries providing employment: Manufacturing (20.6%), Educational, health and social services (18.8%), Professional, scientific, management, administrative and waste management services (11.6%), Retail trade (10.4%).

Linwood Township Industries is limited to a few small businesses. These consist of automotive repair, convenience store, landscaping and homebuilders. There are no major businesses in Linwood Township.

Oak Grove Industries providing employment: Manufacturing (20.5%), Educational, health and social services (17.9%), Construction (13.8%), Retail trade (13.4%).

Ramsey Industries providing employment: Manufacturing (21.6%), Educational, health and social services (20.0%), Retail trade (10.5%).

St. Francis Industries providing employment: Manufacturing (22.9%), Educational, health and social services (18.9%), Construction (15.3%).

Spring Lake Park Industries providing employment: Manufacturing (20.3%), Educational, health and social services (16.3%), Retail trade (12.7%).

ANOKA COUNTY UNEMPLOYEMENT													
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Ann
2010	9.10	9.00	9.00	8.00	7.40	7.70	7.60	7.80	7.60	7.20	7.30	7.40	7.93
2011	8.00	7.80	7.70	6.90	6.80	7.20	7.50	6.60	6.30	5.80	5.60	5.9	6.35
2012	6.40	6.70	6.70	5.50	5.40	6.00	6.10	5.80	5.50	5.20	5.00	5.50	5.82
2013	6.30	5.90	5.60	5.10	4.80	5.30	5.10	4.90	4.50	4.20	4.10	4.50	5.03
2014	5.30	5.30	5.20	4.20	3.90	4.30	4.10	3.90	3.60	3.10	3.30	3.70	4.16
2015	4.40	4.30	4.20	3.50	3.50	3.80	3.60	3.40	3.10	3.00	2.90	3.40	3.59
2016	4.20	4.20	4.20	3.50	3.10	3.90	3.70	3.80	3.60	3.40	3.20	3.80	3.72
2017	4.40	4.20	3.90	3.30	3.10	3.40	3.30	3.40	2.90	2.40	2.60	3.20	3.34
2018	3.60	3.60	3.50	2.90	2.40	2.80	2.70	2.50	2.30	2.20	2.10	2.90	2.79

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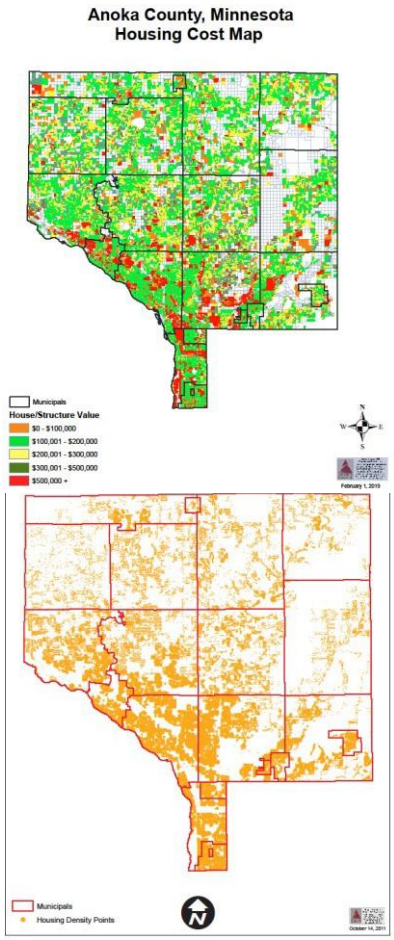
Updated 02-11-19

3.4 Jurisdiction Housing

Commented [REK71]: HO76 Data

Anoka County experienced substantial population and household growth during the 1990s as development continued to push northward across the County. Areas of the largest household growth during the 1990s were Coon Rapids, Ramsey, Andover, Blaine, and Lino Lakes. These communities had an ample supply of land within the Metropolitan Urban Service Area (MUSA) boundary. Beyond these communities to the north, the County is largely urban-rural with zoning restrictions that limit residential development to primarily large-lot single-family homes.

Median House Value 2010 Census	
Andover	$158,400
Anoka	$119,000
Bethel	$102,900
Blaine (pt.)	$125,600
City of Nowthen	$157,500
Centerville	$142,400
Circle Pines	$116,300
Columbia Heights	$103,000
City of Columbus	$154,600
Coon Rapids	$124,600
East Bethel	$138,300
Fridley	$120,300
Ham Lake	$150,300
Hilltop	$55,000
Lexington	$104,100
Lino Lakes	$162,700
Linwood Township	$135,200
Oak Grove	$151,100
Ramsey	$143,500
St. Francis	$128,500
Spring Lake Park (pt.)	$120,000



The current MUSA boundary constrains the development of higher housing densities in most of the County. The greatest amount of housing development is occurring in areas with land serviced by municipal sewer and water. Very little multifamily housing will be built in communities in the northern portion of the County, which is not serviced by municipal sewer and water.

Land outside the MUSA is being consumed at a rapid pace by the development of housing at lower densities. For example, with an average single-family lot size of 2.5 acres (a typical lot size in the township), the amount of land to develop 100 homes would be about 300 acres (including land for streets), compared to about 33 acres for an average single-family lot size of 12,000 square feet. Thus, the more rural sub markets are consuming land at a pace similar to the more urban sub markets that are adding a much greater amount of housing.

Metropolitan Council Household Forecasts				
Thrive MSP 2040				
City or Township	2010	2020	2030	2040
Andover	9,811	11,400	13,500	15,400
Anoka	7,060	7,900	8,400	8,900
Bethel	174	190	220	230
Blaine (pt.)	21,077	25,100	29,200	33,300
City of Nowthen	1,315	1,400	1,450	1,500
Centerville	2,006	2,100	2,160	2,200
Circle Pines	7,926	8,400	8,900	9,300
Columbia Heights	1,416	1,600	1,930	2,200
City of Columbus	23,532	25,500	27,500	29,300
Coon Rapids	4,060	4,700	6,000	7,400
East Bethel	11,110	12,200	13,300	13,600
Fridley	5,171	5,800	6,600	7,100
Ham Lake	380	450	500	550
Hilltop	787	820	880	950
Lexington	6,174	7,300	9,000	10,600
Lino Lakes	1,884	2,000	2,000	2,000
Linwood Township	1,450	1,600	1,860	2,100
Oak Grove	2,744	3,100	3,600	4,100
Ramsey	8,033	9,400	11,300	13,000
St. Francis	2,520	3,100	4,100	5,100
Spring Lake Park (pt.)	2,597	2,800	2,900	3,100
Anoka County total	121,227	136,860	155,300	171,930

Commented [RK72]: https://metrocouncil.org/Data-and-Maps/Publications-And-Resources/Files-and-reports/Detailed-Regional-Forecast-Tables-(June-2017).aspx

ANOKA COUNTY												
SINGLE FAMILY NEW HOUSE CONSTRUCTION BUILDING PERMITS							MULTI FAMILY NEW CONSTRUCTION BUILDING PERMITS					
	2013	2014	2015	2016	2017	2018	2013	2014	2015	2016	2017	2018
Jurisdiction	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty
Andover												
Anoka	8	20	18	18	40	35	0	0	0	0	0	16
Bethel												
Blaine (pt.)	314	286	301	320	326	259	59	102	234	261	35	192
Centerville												
Circle Pines	0	0	0	0	0	0	0	0	0	0	0	0
Columbia Heights	9	11	9	11	6	7	0	0	0	148	0	0
Columbus	5	8	6	12	18	19	0	0	0	0	0	0
Coon Rapids	15	13	43	17	32	21	669	0	0	0	0	0
East Bethel												
Fridley	9	7	5	6	0	14	0	98	0	104	0	68
Ham Lake	54	53	52	67	61	66	0	0	0	0	0	0
Hilltop	0	0	0	0	0	0	0	0	0	0	0	0
Lexington	0	3	5	1	0	0	0	0	0	0	0	2
Lino Lakes	30	22	47	100	133	160						
Linwood Twp.	27	13	16	9	13	10	0	0	0	0	0	0
Nowthen												
Oak Grove												
Ramsey	236	66	292	103	151	313						
St. Francis	12	14	26	38	71	41	0	0	0	0	0	0
Spring Lake Park	2	0	0	0	1	1	0	0	0	0	194	4

Commented [RK73]: Updated for permits

	POPULATION				HOUSEHOLDS				EMPLOYMENT			
	2010	2020	2030	2040	2010	2020	2030	2040	2010	2020	2030	2040
Andover*	30,598	34,000	38,200	41,900	9,811	11,400	13,500	15,400	4,669	5,400	5,800	6,200
Anoka	17,142	18,700	20,000	21,200	7,060	7,900	8,400	8,900	12,840	13,800	14,200	14,400
Bethel*	466	480	520	550	174	190	220	230	86	130	150	180
Blaine (pt.)*	57,186	66,300	76,700	87,300	21,077	25,100	29,200	33,300	19,668	24,800	27,300	29,900
Centerville*	3,792	3,840	3,930	4,060	1,315	1,400	1,450	1,500	409	540	560	590
Circle Pines	4,918	5,000	5,200	5,300	2,006	2,100	2,160	2,200	790	900	950	1,000
Columbia Heights	19,496	20,500	21,800	23,100	7,926	8,400	8,900	9,300	3,484	4,280	4,440	4,600
Columbus*	3,914	4,220	4,950	5,500	1,416	1,600	1,930	2,200	1,172	1,500	1,670	1,800
Coon Rapids	61,476	64,800	68,400	72,100	23,532	25,500	27,500	29,300	23,260	27,100	28,900	30,900
East Bethel*	11,626	12,400	15,400	18,400	4,060	4,700	6,000	7,400	1,123	1,700	1,950	2,200
Fridley*	27,208	29,300	31,600	32,500	11,110	12,200	13,300	13,600	21,333	23,700	24,900	26,100
Ham Lake*	15,296	16,200	17,700	18,700	5,171	5,800	6,600	7,100	2,931	3,700	4,010	4,300
Hilltop**	744	840	960	1,090	380	450	500	550	314	460	480	500
Lexington	2,049	2,100	2,270	2,430	787	820	880	950	467	600	630	640
Lino Lakes*	20,216	22,800	26,900	31,100	6,174	7,300	9,000	10,600	3,313	4,700	5,300	6,000
Linwood Twp.	5,123	5,100	4,930	4,820	1,884	2,000	2,000	2,000	219	330	390	430
Nowthen	4,443	4,590	5,100	5,500	1,450	1,600	1,860	2,100	318	500	590	680
Oak Grove*	8,031	8,600	9,500	10,400	2,744	3,100	3,600	4,100	741	920	980	1,000
Ramsey**	23,668	26,400	30,700	34,700	8,033	9,400	11,300	13,000	4,779	6,700	7,500	8,100
St. Francis	7,218	8,200	10,400	12,600	2,520	3,100	4,100	5,100	1,537	2,200	2,550	2,900
Spring Lake Park (pt.)	6,234	6,510	6,790	7,170	2,597	2,800	2,900	3,100	2,934	3,200	3,350	3,500
Anoka County Total	**330,844**	**360,880**	**401,950**	**440,420**	**121,227**	**136,860**	**155,300**	**171,930**	**106,387**	**127,160**	**136,600**	**145,920**

3.5 Jurisdiction Infrastructure

Anoka County
No matter your interest, there's a lot to do in Anoka County! Whether hiking or canoeing, horseback riding or playing golf, swimming or listening to music, shopping or going to restaurants, Anoka County offers something for every member of the family.

The National Sports Center (NSC) in Blaine has the largest soccer complex in the world, as well as world-class hockey, cycling, track and field, and an impressive new youth golf facility. The USA Cup, one of soccer's premier events, is held each year at the NSC. This and other events bring more than one million visitors to the NSC and Anoka County each year. The NSC provides unique sports opportunities and its success has generated hundreds of jobs.

Anoka County has more than 20 parks spread over 9,000 acres of land. In addition, there are 12 golf courses in the county, including the TPC of the Twin Cities, home of the PGA 3M Championship.

Andover

Commented [RK74]: Updated for 2019

Andover Village was established in 1972 and then became the City of Andover, a city of the 4th class, in 1974. Today the City of Andover's population exceeds 30,000, classifying it as a 2nd class city.

The Andover City Center Complex is located at the intersection of Crosstown Boulevard and Hanson Boulevard and is home to the city offices, Public Works Department, Water Treatment Plant, Community Center / YMCA and the Senior Center. Andover is served by a full-time Police Department through a contract with the Anoka County Sheriff's Department. A professional paid on call volunteer Fire Department also serves the community.

New Businesses
Commercial activities in Andover have increased with construction of a number of new businesses throughout the city. The city is currently marketing several parcels in Andover Station north, a commercial / retail area located north of Bunker Lake Boulevard and west of Hanson Boulevard. Site development inquiries and economic development opportunities should be directed to the Community Development Director at 763-767-5140.

School Districts
Andover is part of 2 of the finest school districts in the state. St. Francis School District 15 covers the northern section of the city, while Anoka-Hennepin School District 11 serves the south 4/5 of the city. Crooked Lake Elementary, Andover Elementary, Rum River Elementary, Oak View Middle School and Andover High School are all located within the City of Andover and are part of School District 11. Legacy Christian Academy
is also located in the city.

Local Amenities
On average, 50 new homes are constructed each year, with a wide variety of lot sizes, architectural styles and price ranges. The city has more than 400 acres of community and neighborhood parks. Kelsey Round Lake Park is a 136-acre nature area for hiking, skiing and environmental observation. Other recreational facilities include more than 400 acres of the Anoka County Bunker Hills Regional Park (which is home to the Bunker Beach Waterpark), Bunker Hills Golf Course, hiking / biking trails, cross-country skiing trails, camping and other

outdoor activities. The Rum River Central Regional Park is located immediately north of Andover on County Road 7.

Andover's governing body consists of a Mayor and 4 City Council members. Council meetings are held on the 1st and 3rd Tuesdays of each month. Residents may address the council at any regularly scheduled meeting. The council appoints members to several commissions that provide recommendations and information to the City Council on a variety of issues.

Anoka
The Burlington Northern Santa Fe Railroad dissects the city. US TH 10 and State Highways 169 and 47, which connect commuter traffic from Minneapolis to northern and northwestern suburbs, also split the city. The city has transit service provided by the Metropolitan Transit Commission and the Anoka County Traveler. A heavy-rail commuter rail line is planned for the near future to connect Minneapolis with the northwest suburbs.

The city has one high school, two middle schools, and four elementary schools and two early childhood/pre-schools with the Anoka-Hennepin School District #11. In addition, there are five private schools (Grades 1–up); several private pre-school/kindergartens; and Anoka-Hennepin Technical College. There are two nursing homes and assisted living facilities. There is one major clinic, Riverway Clinic and several medical professional office facilities. The city is serviced by Mercy Hospital located less than one-half mile to the east of Anoka in Coon Rapids.

Anoka City Municipal Power provides electricity. CenterPoint Energy of Minneapolis provides natural gas service. The City of Anoka Public Utilities provides water and sewer services. Telephone services are provided by Century Link Communications. The Minneapolis Star Tribune and St. Paul Pioneer Press provide daily newspaper coverage and the Anoka County Union is a weekly newspaper. Quad-City Cable TV is the local community cable television provider.

Over 500 businesses are located in Anoka, ranging from in-home offices to major international corporations. The major employers in the City include: Federal Cartridge Corporation, Hoffman Enclosures, Inc., Lakeland Tool & Engineering Company, Mate Precision Tooling, Copper Sales, and Rural Community Insurance Services. In addition, the Anoka Metro Regional Treatment Center, Anoka-Hennepin District #11 schools, along with the City of Anoka and County of Anoka, offer many job opportunities. There are over 15,500 jobs in the city. Throughout its history, Anoka has been strongly involved in promoting economic development.

Commented [RK75]: City of Anoka 2030 Comprehensive Plan

https://www.ci.anoka.mn.us/vertical/sites/%7B213A9A90-C8E1-49AA-AC02-51D3C4882D33%7D/uploads/City_of_Anoka_2030_Comprehensive_Plan.pdf

Bethel
The City of Bethel has several small manufacturing and industrial business; however, it is primarily a residential community with limited retail options. Residents travel to the surrounding communities for the majority of their retail services. Independent School District 15 covers all of the City of Bethel. The Sandhill Center for the Arts School is located in the City of Bethel.

There are no hospitals, clinics or care facilities within the City of Bethel. Currently the City of Bethel has its own Fire Department, but contracts with the Anoka County Sheriff's Office. Connexus Energy handles utilities for electric power along with a small portion of the community having natural gas by Center Point Energy. A large portion of the community uses propane gas. Century Link provides the telephone service.

Blaine

Commented [RK76]: Reviewed for 2019

The City of Blaine has eleven industrial parks, competitive land costs, a strong labor pool, and excellent freeway and highway access. With the development of Interstate 35-W, State Highway 65, and State Highway 10, Blaine's accessibility to the Twin Cities was greatly improved. Because of this, Blaine has become a very attractive location for business and residential development. Blaine has attracted many new corporate residents, such as the Aveda Corporation, Bermo, Dayton Rogers Manufacturing, Infinite Campus, ParaMetrics, General Pattern, and Carley Foundry - Blaine is also home to the National Sports Center, an Olympic class training facility, as well as home to a Tournament Players Club golf course. Transportation infrastructure includes Blaine Airport, Interstate 35W, State Highway 10, and State Highway 65.

Blaine has a strong and growing industrial and commercial business sector. Blaine is home to nearly 1800 businesses. The city has a Federal Post Office, a State National Sports Center and Anoka County Human Service Center, two libraries and a county license bureau. Utilities include four water towers, one water reservoir, three water treatment plant, two power transfer stations, seventeen wells, two natural gas odorizing station, natural gas pipelines, bulk fuel transfer pipelines, city sewer and water, household hazardous waste collection site and five solid waste transfer stations.

The city has a City Hall/Police Department building, a senior center, four fire stations, five senior apartment buildings, a public works facility and twelve schools. Three school districts cover the City of Blaine. They are Independent School District #11, #12 and #16. There are six large childcare centers and three large medical clinics. The closest hospital is located five miles from the city border in the City of Fridley.

Recreation includes a private golf course, the TPC of the Twin Cities and over 62 parks and 81 miles of trails. Blaine is host to two large national spectator events. The USA Cup and the 3M Championships. These events draw several hundred thousand spectators each year.

City of Nowthen

Commented [RK77]: Updated – 2019

City of Nowthen has 55 miles of roads with 26 miles being gravel and 29 miles of blacktop. Burns has a heavily traveled county road (Anoka County Road #22) running east and west through the community and running north and south is Anoka County Road #5. Three different school districts (Independent School District # 11, # 15 & # 728) cover City of Nowthen. There are no hospitals, clinics or care facilities within City of Nowthen. Currently City of Nowthen is contracted with Ramsey Fire Department and Oak Grove Fire Department for fire protection. City of Nowthen is covered by the Anoka County Sheriff's Office on a 911 emergency basis.

Connexus Energy handles utilities for City of Nowthen for electric power along with a small portion of the community having natural gas by Center Point Energy. A large portion of the community uses propane gas. Century Link provides telephone service.

The City of Nowthen is located in the northwest corner of Anoka County. With the cities of Elk River, Ramsey, Oak Grove and St. Francis surrounding Nowthen we are joining the fast-growing communities of Northern Anoka County. With County Road 22 (Viking Blvd.) running completely through our community (east and west), and Highway 47 running north and south through Nowthen, we are easily accessible from all directions. Major retail shops and stores are just a few minutes away in Elk River and Ramsey.

According to the 2010 Local Population Counts and Census, Nowthen is estimated to have 4,443 residents and 1,494 households. Household size averaged 3.10 persons per household.

Currently there are twenty-two (22) residential developments constructed within Nowthen along with two (2) commercial parks. Within the commercial developments we already have restaurants, garden nursery, cabinet shop, mini storage business and bank.

Centerville

Commented [RK78]: Updated – 2019

Centerville city properties have city sewer and only 100 properties do not have city water service. Natural gas and electric service are available throughout the city. Centennial School District #12 covers the city, with one elementary school within the city limits. A new city hall was opened in 1993. Centennial Lakes Police Department provides police protection for the community. Centennial Fire Department provides fire and rescue services for the city. City government is a mayor/city council structure, with a City Administrator.

Centerville is located in southeastern Anoka County, which is part of the Twin Cities Metropolitan Area. The City is surrounded by the City of Lino Lakes and lies between two major interstate highways: I-35E and I-35W. Because Centerville is at the intersection of Interstate 35E and Anoka County Road 14, there is excellent freeway access. Easy freeway access near the industrial park and commercial district is the number one reason why businesses locate in Centerville. We are also only 10 miles South of Forest Lake on either 35E or Highway 61 and we are 2.5 miles west of Hugo on County Road 14.

The county seat is in the City of Anoka, 20 miles west of Centerville, located on the Mississippi River in the southwestern part of the county. The County has relatively level topography, with the northern part of the County having a more rural character and the southern part consisting of developing and fully developed suburban areas.

Circle Pines

Many citizens for commuting into the metropolitan area use Park and Ride systems. No medical facilities exist within the city. Mayor and City Council with City Administrator is the general form of government. Centennial School District #12 covers the entire city with one of the elementary schools located within the city limits.

Circle Pines is the only suburban city in Minnesota that operates its own natural gas distribution company. The city is in close proximity to a major growth area in its neighboring city of Blaine; a heavily used sports center complex, a TPC golf course. One third of the city land area is devoted to parks and open spaces.

Businesses in Circle Pines are mostly retail and are located on the west side of the city (near Lake Drive and Lexington Ave). Another retail center is in the center of the city, along Lake Drive.

Columbia Heights

Columbia Heights has State Highways 65 and 47 running north/south. Most commercial property lies along these two heavily traveled roads. Metro Transit provides many routes of bus service with a small bus transfer hub building in the city. Amoco Oil has one large underground pipe that runs along our northern border for approximately ½ mile. One of the Minneapolis water treatment facilities is located in Columbia Heights. There are two 48-inch water mains, which run from this treatment plant to Minneapolis through the city. This plant provides a significant amount of the water used by Minneapolis and some surrounding suburbs including Columbia Heights.

Columbia Heights School District #13 covers the city. The city has two elementary schools, one middle school, and one high school, a private catholic grade school, an alternative school and a charter school. There is one medical clinic, many dental offices, childcare facilities and a large nursing home complex. Due to the elderly population of CH, Crestview Nursing Home has grown into a very large complex. Beside the nursing home, it includes a 75-unit independent living apartment building, and two large assisted living buildings all connected together. They also have another assisted living building off campus, which includes a locked memory care unit.

Columbia Heights provides public water and sewer service. Water is purchased from the City of Minneapolis. The city also has a complete storm water drainage system. Telephone service is provided by Century Link Communications with many residential consumers using the cable phone service provided by the city cable company, Comcast. CenterPoint Energy provides natural gas service. Xcel Energy provides electrical service.

Columbia Heights has 16 parks of varying sizes and amenities. Anoka County has one park within the City. Huset Park, where most of the athletic fields are located, has new athletic fields, walking paths and a splash pad. The City has three wading pools in its park system.

Commented [RK79]: Updated - 2019

The City has a small area that has been prone to surface flooding that has caused significant backups of the sewer system into homes. Along with a plan to assist homeowners with the cost of installing a valve on their main sewer lines in their homes to shut off future sewer backups, the city has made repairs and upgrades to the storm water and sewer system in the area to minimize possible future flooding/backups.

City of Columbus

Commented [RK80]: Updated 2019

There are two primary commercial areas within Columbus which account for 6% of the total city area. The first is a two (2) mile long corridor along the southerly portions of Lake Drive north of Lino Lakes. The second commercial area (3 square miles) surrounds a portion of Interstates 35W, 35E, and 35 and is designated in Columbus as the I-35 Corridor. There are approximately 535 gross acres and 406 net acres of developed commercial and industrial uses within the Lake Drive and the I-35 corridor. Business development along Lake Drive has historically allowed a mix of commercial and industrial land uses. The Lake Drive commercial/industrial area is currently served with private sewer and water systems.

The entire I-35 Corridor is located within the designated Metro area MUSA district. Municipal services are planned for the entire district and will be completed in phases. The first three phases are completed with only the southeastern portion of the Freeway District not serviced with water and sewer mains in 2019. Columbus is the home of the Running Aces harness track, the City's largest business, a regional entertainment facility located close to the I-35 interchange and situated among other planned higher intensity commercial retail uses.

Columbus conducted an informal survey of 72 businesses in the City in the spring of 2008. A response by 55 businesses (75%) revealed a current total of 1,094 full time jobs and 283 seasonal part-time positions. At Running Aces opening in 2008, they anticipated adding at least 350-400 full and part-time jobs to the numbers stated above.

In 2018, the nine (9) major and leading employers within the City represents 796 full-time and approximately 200 seasonal / part-time jobs.

City of Columbus

Running Aces Harness Park Entertainment	550
Westmor Fluid Solutions Industrial/Retail	150
Ziegler Inc. Heavy Equipment Sales & Service	60
Forest Lake Contracting Construction	55
North Pine Aggregate Mining & Excavation	50
EJM Pipe Services Construction-Horizontal Boring	50
Waldoch Crafts & Customs, Inc. Industrial/Retail	36
Coates Trailers Recreational Vehicle Sales & Service	25
Century Fence Commercial Fence Installation	20

Total Jobs: **796 full time / approx. 200 seasonal/part-time**

The City of Columbus has a statutory form of government with a Mayor and four (4) City Council members. Independent School District #831 covers all of Columbus. There is one elementary school within Columbus.

Coon Rapids

Commented [RK81]: Reviewed for 2019

Coon Rapids is dissected by the Burlington Northern Sante Fe railroad, which has a double-set of tracks leading from Minneapolis to points west and a single-set of tracks that connect Minneapolis with the Duluth, MN - Superior, WI area. The city has a well-traveled freeway system that includes US TH 10 and MN TH 610, connecting commuter traffic from Minneapolis to north and northwest suburbs. The city has transit service provided by the Metropolitan Transit Commission and the Anoka County Traveler. There are two major Park-N-Ride locations. The Northstar Rail commuter rail line runs from Big Lake, Minnesota, to Minneapolis with a rail station in Coon Rapids.

The city has several commercial districts with both large and small retail establishments, including Target, Wal-Mart, JC Penney, and Kohl's. There are manufacturing and light industrial business including Honeywell, RMS Inc., John Roberts Printing, and Ryerson Metals.

Coon Rapids offers numerous neighborhood and regional parks, a municipal golf course, indoor ice arenas, outdoor ice rinks, softball and baseball fields, tennis courts, hiking and biking trails, swimming pools, and a major shopping development for everyone to enjoy.

The city has thirteen (13) public schools: 3 high schools, 2 middle schools, and 8 elementary schools (K-5). In addition, there are three (3) private schools (K-8), and Anoka-Ramsey Community College. There are five (7) established childcare facilities, and six (6) nursing homes and assisted living facilities. The city is serviced by Mercy Hospital and two medical clinics, as well as several medical professional office facilities.

Electricity is provided by three sources: Connexus Energy of Ramsey, Xcel Energy of Minneapolis, and Anoka (City) Municipal Power. CenterPoint Energy of Minneapolis provides natural gas service. Water and sewer services are provided by the City of Coon Rapids public utilities. Century Link Communications and Comcast Cable Television provide telephone services. The Minneapolis Star Tribune and Saint Paul Dispatch & Pioneer Press provide daily

newspaper coverage, and the Anoka County Union Herald is a weekly paper. Comcast Cable of St. Paul and CenturyLink is the local cable television provider.

East Bethel

Commented [RK82]: Reviewed for 2019

The City of East Bethel has a city administrator form of government. A city council of five members, a mayor and four council members represent the electorate and guide city affairs. Day to day operations is under the direction of the city administrator and other key city staff members. The city is currently in the process of updating its comprehensive plan and planning for the future of the community.

The current transportation system in East Bethel is a network of local streets, county highways and a state highway. State Highway 65 runs the length of the community from north to south a total of 8 miles. It is a major state highway that provides access to the northern suburbs to and from the core City of Minneapolis, approximately 25 miles directly south of East Bethel. It also holds the concentration of retail and commercial development for East Bethel. Viking Boulevard (Anoka County Road 22) is the city's main east/west road. There are a total of 36.7 miles of county roads and County State Aid Highways in East Bethel. These roads along with Minnesota State Highway 65 provide the transportation backbone for East Bethel.

The City of East Bethel contracts with the Anoka County Sheriff's Office for its law enforcement services. In 2005 the city completed installation of 15 state of the art weather warning sirens that provide community wide coverage. The 35 members of the East Bethel Volunteer Fire Department, which operates out of three fire stations, provide fire protection.

The educational needs of the community are provided by two school districts. St. Francis School District #15 covers the majority of East Bethel. The southeastern corner of the city is covered by Forest Lake School District #831. District #15 junior high and senior high students attend school in St. Francis, while District #831 students attend schools in Forest Lake. East Bethel does have two elementary schools in the community. These schools are part of District #15. The two schools, East Bethel Community School and Cedar Creek Elementary School share 160 acres of land.

The Anoka County Traveler, sponsored by Anoka County, provides pre-scheduled door-to-door transportation in northern Anoka County, including the City of East Bethel. There are no major medical facilities in East Bethel. Commercial development in East Bethel has been concentrated along the Highway 65 corridor. The commercial activity that dominates Highway 65 is primarily service commercial and public/institutional uses. Connexus Energy provides electrical service. Reliant Energy or Excel Energy provides gas service. Century Link or Frontier provides hard-wired telephone service. US Cable provides Cable TV service. Four private companies provide garbage service to the community.

Fridley

The City of Fridley is conveniently located in the Twin Cities Metropolitan Region approximately 5 miles north of downtown Minneapolis and 10 miles northwest of downtown St. Paul.

Interstate 694 runs east/west in the southern area of the city. Two State Highways run through the City of Fridley, State Hwy 65 and State Hwy 47, as well as numerous county roads and municipal state aid roadways. Burlington Northern Santa Fe Rail Yard is located in the southern part of Fridley and the railroad runs north/south throughout the city.

The City of Fridley is served by four school districts, which include 4 public elementary schools, Woodcrest Elementary, Stevenson Elementary, Hayes Elementary, and North Park Elementary. There is also the Fridley Middle School, Fridley High School, Fridley Area Learning Center (ALC) and Metro Heights Academy (which is part of District 916). In addition to the public schools, there are several private schools located within the city. Al-Amal is a private Islamic school. Woodcrest Baptist School and Totino Grace High School also privately serve residents of Fridley and the surrounding communities. Mercy Hospital – Unity Campus and numerous other medical clinics are located in Fridley and provide medical services to its residents. Connexus Energy and Xcel Energy provide the areas electrical needs and CenterPoint Energy provides natural gas service.

Commented [JS83]: Changed from FLIP and added Metro Heights Academy.

Commented [JS84]: Changed from Unity Hospital

Fridley has a strong park system offering areas for active and passive recreation. The existing park system consists of land owned by the city, four different school districts, as well as Anoka County, provide residents over 727 acres of park and open space areas and miles of paved trails. Springbrook Nature Center, Innsbruck Nature Center, as well as the Anoka County owned Riverfront Park, Locke Lake Regional Park, and Islands of Peace Park on the Mississippi River provide large open spaces for residents to picnic, hike, and fish.

Ham Lake

Commented [RK85]: Reviewed for 2019

There are two schools McKinley Elementary (K-5 school) and the DaVinci Academy of Arts & Sciences (K-8). There are two childcare facilities, two chiropractic clinics, a mental health clinic, and two dental facilities. As a part of the public health program, the City provides (through Anoka County) a low-cost program for well testing.

CenterPoint and Xcel Energy provide natural gas. Connexus Energy provides electricity and Comcast provides cable. There are four cellular phone towers in the City at this time.

All homes/businesses have their own private wells and on-site sewer systems, except for Flamingo Terrace Mobile Home Park, which has one shared system.

Police protection is provided by contract with the Anoka County Sheriff's Office and the Ham Lake Fire Department consisting of approximately 37 members provides fire protection. The Fire Department currently has two stations, with plans for a third. At its completion, all residents will be within a five-mile radius of a fire station, thereby meeting ISO requirements.

The City's Emergency Operations Plan was in the process of being updated in 2019. An addition to Fire Station 1 as well as remodeling to the existing building was completed in 2011. The addition includes a training room that will also serve as the Emergency Operations Center for the City of Ham Lake.

Lexington

Commented [RK86]: Lexington advised current - 2019

The City of Lexington is nearly fully developed, with residential uses constituting a majority of the area. Lake Drive (CSAH 23), where most of the commercial activity of the city is located, divides the city from the northeast to the southwest. Retail uses dominate commercial areas, although there are automobile service uses, restaurants, storage facilities, professional offices, and other commercial use as well. Two public transit operators serve the City of Lexington.

The City of Lexington owns and operates Lexington Memorial Park. It is nearly 20 acres in size and supports two tennis courts, five ball fields, a hockey rink, a skating rink and a warming house. There are also two neighborhood playgrounds in the city.

The City of Lexington is located entirely within the Centennial Independent School District #12. Mayor and City Council with City Administrator is the general form of government. Police protection is provided by the Centennial Lakes Police Department though a joint powers agreement between the cities of Centerville, Circle Pines and Lexington. The Lexington Paid-on-Call Fire Department provides fire protection for the city.

Lino Lakes

Commented [RK87]: Updated for 2019

Lino Lakes contains the 5500-acre Rice Creek Chain of Lakes Regional Park Reserve including 13 lakes and several seasonal wetlands. Within the City there are 555 acres of public semipublic lands, State Correctional Facility, Anoka County Detention Center, and 829 acres of open space and conservation areas. This includes a 5500-acre Regional Park, and churches, schools, city offices, public works facility and two fire stations. Within the City, there are nearly 203 acres of public parks. Due to the amount of wetlands, approximately one-third of the City will not be developed.

Two State Highways run through the City of Lino Lakes, Highway 35E and Highway 35W. Lino Lakes has five schools, Pines School, Blue Heron Elementary, Lino Lakes Elementary, Rice Lake Elementary and Centennial Middle School. Additionally, there is Abiding Branches Corporation ABC Pre- School, Grow on Daycare and Pat-a-Cake Daycare. Fairview-Lino Lakes Clinic and North Suburban Clinic serve as the local clinics. Connexus Energy and Xcel Energy provide the area's power (electricity) needs. Lino Lakes is a Charter City, with a City Administrator and a five-person Council.

Within the City of Lino Lakes there is a county public golf course, Chomonix. Lino Lakes has two private airport facilities, the Hansen Sea Plane Base and the Lino Lakes Airpark.
The City of Lino Lakes continues to see growth in its industrial and commercial. The availability of vacant land, municipal utilities, and freeway access each are strong amenities that will allow Lino Lakes to compete for future economic development. New development has occurred with the extension of sanitary sewer and municipal water.

Between 1991 and 2004, the City has added 995,000 square feet of industrial space and between 1996 and 2004, 425,000 square feet in commercial/retail space. The Lino Lakes Town Center once completed will add nearly 250,000 square feet in new commercial/retail space.

Linwood

Commented [JS88]: Previous language:

Linwood has two majoreast/west Anoka County highways passing through the Township. There are some small businesses located in the township. These consist of automotive repair, convenience store, landscaping and homebuilders. There are no major businesses located in the township. Linwood Township has five elected Town Supervisors, one elected Treasurer and one elected Town Clerk.The educational needs of the community are provided by two school districts. St. Francis Independent School District #15 covers a very small portion of the township. The majority of Linwood Township is covered by Forest Lake School District #831 of which Linwood Elementary is located in the township. Police protection is provided by the Anoka County Sheriff's Office. The volunteer Linwood Fire Department provides fire protection. Linwood Township has no centralized sewer or water, and there are no existing plans for it at the present time.The Township of Linwood has 260 acres of public land. These areas include churches, schools, township offices, fire station, public works, and township parks. The Martin-Island-Linwood Lakes Regional Anoka County Park is located in Linwood Township as well, and is 700 Acres in size. Carlos Avery Wildlife Management Area is also located in Linwood and is 5760 acres in size.

Linwood has two major east/west Anoka County highways passing through the township. The small businesses located in the township consist of an automotive repair shop, convenience store, mini-storage, car lot, residential contractor, as well as many home-based businesses. There are no major businesses located in the township. Linwood Township has five elected Town Supervisors, an appointed Treasurer and an appointed Clerk.

The educational needs of the community are provided by two school districts. The majority of Linwood Township is covered by Forest Lake School District #831 of which Linwood Elementary is located in the township. St. Francis Independent School District #15 covers a very small portion of the township. Police protection is provided by the Anoka County Sheriff's Office. The Linwood Fire Department provides fire protection and first responder services to its residents. The township is served by only individual private septic systems and wells, with no plans for providing centralized sewer or water services.

The Township of Linwood has 260 acres of public land. These areas include churches, schools, township offices, senior/community center, fire station, public works, recycling center and 15 parks. The Martin-Island-Linwood Lakes Regional Anoka County Park is located in Linwood Township, and is 700 acres in size. Carlos Avery Wildlife Management Area is also located in Linwood and is 5,760 acres in size.

Oak Grove

Commented [RK89]: Reviewed and updated 2019

Anoka County State Aid Highways (CSAH) provides the main transportation routes through the City. There are no state highways in Oak Grove except for about 1-¼ miles of Highway 47 in the extreme northwest corner of the City along the St. Francis border. The Burlington Northern Santa Fe (BNSF) railroad line runs the length of the city from north to south. It continues south into the Minneapolis / St. Paul metropolitan and intersects with the Northstar Corridor. The BNSF rail line is used for a commuter rail line and a station has been constructed near Viking Boulevard (CSAH 22). One bridge spans the Rum River.

There are several small retail and home businesses in Oak Grove. The Rum River Tree Farm is a business located in Oak Grove.

The Anoka County Sheriff's Office provides police protection on a contract basis. The volunteer On-Call Oak Grove Fire Department provides fire protection. The educational needs of the community are provided by two school districts. They are Independent School District #15, which covers the majority of the city, with the Lifelong Learning Center located within the city limits and Anoka-Hennepin School District #11, which covers a small portion of the southwestern part of the city. Connexus Energy provides electricity, Center Point Energy provides gas, Comcast provides cable TV and Centurylink and Comcast provide telephone service for the community as well as internet service. Mayor and City Council with City Administrator is the general form of government.

Lots are primarily acreage lots served by private wells and onsite septic systems. There are two exception areas served by public water systems and/or wastewater collector systems. One area is Lake George, served by a city sewer/wastewater facility. The westerly side of Lake George includes a redevelopment area with a 52-unit senior apartment building and 14 single-family lots, which is serviced by the city sewer facility and the West Lake George Public Well water system. A second area is the new Ponds 18-hole golf course and housing development with 206 urban size single-family lots and 18 townhouse lots. The City of St. Francis provides the drinking water and wastewater is handled by a wetland treatment system.

Ramsey

Commented [RK90]: Updated for 2019

Ramsey Infrastructure includes two State Highways Highway 10 and Highway 47. Burlington Northern Santa Fe Railroad runs east/west through the city, which sits along the "Northstar" corridor. The Ramsey Police Department provides police protection to the city and the paid-on-call Ramsey Fire Department provides fire protection. The educational needs of the community are provided by two school districts. They are Anoka-Hennepin School District #11 and Elk River School District #728. Ramsey has two schools from District #11, Ramsey Elementary and PACT Charter. Additionally, there is Lord of Life Preschool, and Children's World Daycare. Ramsey Medical Clinic, which built a new facility in 2011 as a local clinic. Connexus Energy and City of Anoka provides the area's electricity needs. Century Link or Comcast Cable provides telephone service and Center Point Energy provides gas to most of the residents. Some of the more rural residents use propane for gas. Part of the city has city sewer and water, while the remaining residents and business have wells and septic systems. Ramsey is a Charter City, with a City Administrator and a seven-person Council.

The City has 266 acres of public land within the City. These areas include churches, schools, city offices, public work facilities, and fire stations. Within the City, there is nearly 1000 acres of public parks. The larger City-owned parks are Elmcrest Park (95 acres), Central Park (41.3 acres), Rivers Bend Park (47.3 acres), Peltzer Park (32 acres). In addition, Anoka County has two regional parks within the City of Ramsey. They are Mississippi West Regional Park (204 acres) and Rum River Central Park (308.8 acres). The State of Minnesota operates a wayside rest along Highway 10 that is 18 acres in size.

Within the City of Ramsey, there are two public golf courses, Rum River Hills, along Highway 47, and Northfork, along Highway 10. The Boy Scouts own 160 acres of land along Highway 47 and the Rum River that they use for camping and other scout activities. Approximately 1500 acres within the City of Ramsey receive the agricultural property tax classification by the Anoka County Assessors Office. While the City of Ramsey has an abundance of trees, there are no publicly managed forestlands. There are several private business tree nurseries located within the City of Ramsey.

The City of Ramsey's growth, like most slowed considerably in the past couple of years. The Ramsey Town Center now renamed the COR continues to work to bring in new projects. In 2012 a luxury apartment project brought in over 200 units adjacent to the parking ramp near city hall. The City of Ramsey will continue to be a market for light industrial and retail areas.

There are many planned infrastructure projects planned for the future. In regard to transportation, projects include conversion of U.S. Highway 10 to a limited access freeway, a new bridge crossing over the Mississippi River, the relocation of State Highway 169 through Ramsey, and the improvement and widening of County and State aid roads. For utilities, the City will be extending sewer and water trunk lines north of the existing service area to facilitate residential development. The City will also be constructing several new city wells, another water tower, and a water treatment plant within the next 5 years.

St. Francis

Commented [RK91]: Reviewed and updated for 2019

St. Francis Infrastructure includes 77.8 miles of roads with 67.4 miles being blacktop and 10.6 miles being gravel. St. Francis has a major highway (State Highway 47) running north and south through the community and running east and west is Anoka County Road 28. Anoka County Road 24 runs east and west with Anoka County Roads 7 and 9 running north and south into the City of St Francis. The City of St. Francis consists of a City Administrator and a Council of five individuals.

Independent School District #15 covers St. Francis. The city is home to four of the schools for the district. They are: St. Francis High School, St. Francis Middle High School, St. Francis Intermediate School, St. Francis Elementary School and St. Francis Learning Center & Vocational Center.

Currently St. Francis has a fire department with paid on call fire fighters for fire protection. The police department has twelve sworn officers to cover 911 emergency calls and is also assisted by the Anoka County Sheriff's Office in need of emergency. Connexus Energy handles utilities for St. Francis for electric power along with natural gas supplied by CenterPoint Energy. Century Link provides telephone service. Cable service is currently available through Midcontinent.

Spring Lake Park

Commented [REK92]: Reviewed 07/29/11

Spring Lake Park has two State Highways: they are Highway 47 and Highway 65 that run north and south. Anoka County Road 10 runs east and west through the northern portion of Spring Lake Park. Spring Lake Park District #16 covers the City of Spring Lake Park and has its district offices within the city limits. Spring Lake Park High School/ Lighthouse School are located centrally in Spring Lake Park near Hwy 65 and 81st Ave Ne. Park Terrace Elementary is also located in the city near 83rd Ave and Terrace Rd. The City is also home to an early child hood development school.

Commented [JS93]: Updated 4/8/19

The City has 186 acres of public land within the City. These areas include churches, schools, city offices, public work facilities, and fire stations. Within the City, there is 39 acres of public parks. Spring Lake Park does not have a wide range of commercial businesses. Commercial businesses in the city either attempt to capture pass-by traffic along Highway 65, County Road 10 and University Avenue, or they are destination businesses. Light industrial businesses are located east of Highway 65.

The City of Spring Lake Park has no medical facilities, but neighboring communities Fridley and Coon Rapids do. Xcel Energy provides area electricity and Center Point Energy provides area gas. The city provides the sewer and water systems. The City of Spring Lake Park consists of a City Administrator, Mayor and four Council members.

Commented [JS94]: Updated 4/8/19

Infrastructure Chart

ANOKA COUNTY EDUCATION/HEALTH CARE							
54 ECSE – 5		11 K – 12		13 Middle (6-8)		42 High (9-12)	
EC-PK	Enrollment	K-5	Enrollment	6-8	Enrollment	9-12	Enrollment
Students	1702	Students	23942	Students	12809	Students	18127
Private Schools		College/University		Technical		Child Care	
Number		Number	Enrollment	Number	Enrollment	Family	Center
12		2	9,000	1	4,000	479	103
Hospitals		Clinics		Nursing / Long term care and Assisted Living Facilities		275 Public and Private Educational Facilities	
Number	Beds	Number					
1	490	21		8			

ANOKA COUNTY TRANSPORTATION					
General Aviation		Commercial Aviation		Highways	
Location	Blaine	Location	Bloomington	Interstate	35W, 35E, 694
Runway Length	4,855 & 5000	Distance	45 Miles	U.S.	10, 169
Runway surface	Asphalt	Daily flights	1195	State	47, 65, 242, 610
Communications	Control Tower	Airlines	Aer Lingus, Air Canada, Air Choice One, Air France, Alaska Airlines, America Airlines, Boutique Air, Delta, Frontier, KLM, Spirit, United, Condor, Icelandair, JetBlue, Southwest, and Sun Country	Local	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 20, 21, 22, 23, 24, 26, 28, 31, 32, 35, 36, 49, 51, 52, 60, 61, 68, 78, 83, 116, 132
Lighting	Beacon, VOR/DME	Repairs	Signature Flight Support, Honeywell and MSP Jet Center		
Fuel	Jet A, JP4, JP5, Gasoline	Railroad		Common Carriers	
Bus Service		Burlington Northern Santa Fe		ABF Freight Systems	
Greyhound		Amtrak		Manning Transfer	
MTC (Metro Transit Company)		Soo Line - Canadian Pacific		Old Dominion	
Anoka County Traveler		Minnesota Commercial Railway		Dawes Transport	
Jefferson Bus Lines		Union Pacific		Distribution Alternative	
				Murphy Warehouse	
				USF Holland	

ANOKA COUNTY COMMUNICATIONS AND UTILITIES			
Telephone	Newspaper	Radio	TV/Cable/Satellite
Century Link	Minneapolis Star Tribune	WCCO 830 AM	KTCA channel 2
Comcast	St. Paul Pioneer Press	KSTP 1500AM 94.5 FM	WCCO channel 4

Commented [REK95]: Updated 03-03-19
Research Source
http://licensinglookup.dhs.state.mn.us

https://www.schooldigger.com/go/MN/county/Anoka/search.aspx

http://w20.education.state.mn.us/MdeOrgView/districts/index

Verizon	ABC Newspapers	KTIS 900 AM 98.5 FM	KSTP channel 5
AT&T	Anoka County Shopper	KTLK 1130 AM	KMSP channel 9
Sprint	ECM Publishers, Inc	KNOW 91.1 FM	KARE channel 11
T-Mobile		KMNB 102.9 FM	KTCI channel 17
		KDWB 101.3 FM	WUCW channel 23
		KQRS 92.5 FM	WFTC channel 29
		KQQL 107.9 FM	KSTC channel 45
		KSJN 99.5 FM	US Cable
		WTMY 107.1 FM	Comcast Cable
		KTCZ 97.1 FM	Dish Network
		KFXN 100.3 FM	Midcontinent
		WXPT 104.1 FM	Direct TV
			CenturyLink
Electricity	Gas	Water	Sewage/Landfill
Xcel Energy	Xcel Energy	Community Public Utilities	Municipal Sewer Systems
Connexus Energy	Northern States Power	Minneapolis Water Works	
Anoka Municipal Power	CenterPoint Energy	Municipal Water Systems	
Centennial Utilities	Centennial Utilities	Centennial Utilities	

SECTION 4: HAZARD IDENTIFICATION AND RISK ASSESSMENT

Commented [REK96]: Section 4 through 4.4 reviewed and updated

4.1 Overview

Anoka County and its communities are vulnerable to a wide array of natural and manmade hazards that threaten life and property. The Hazard Identification section provides background information for these hazards from a broad perspective. It is important that all of these hazards be initially considered for relevance in advancing through the hazard mitigation planning process. Subsequent sections of the Plan—the Hazard Analysis and the Vulnerability Assessment—address the hazards of specific concern to Anoka County in greater detail from a localized perspective.

Multi-hazard Requirement §201.6(c)(2)(i): [The risk assessment shall include a] description of the type of all natural hazards that can affect the jurisdiction.
A. Does the plan include a description of the types of all natural hazards that affect the jurisdiction? If the hazard identification omits (without explanation) any hazards commonly recognized as threats to the jurisdiction, this part of the plan cannot receive a Satisfactory score. Consult with the State Hazard Mitigation Officer to identify applicable hazards that may occur in the planning area.

4.2 Hazard Identification

The Anoka County Hazard Mitigation Planning Committee re-considered and re-evaluated all hazards in terms of their potential risk to Anoka County and participating municipalities that were included in the 2013 plan. The State of Minnesota Hazard Mitigation Plan identifies Blizzards and Ice Storms individually. For the purpose of this mitigation plan those hazards are combined under Winter Weather. In addition, Lightning, Windstorm and Hailstorm were individually identified. As those hazards are almost always encountered during thunderstorms, they are combined under the Thunderstorm category. Infectious disease is a category that was re-categorized under Epidemics/Pandemics, which also includes Vectors. Water contamination is categorized under public utilities and radiological is categorized under Hazardous Materials.

Depicted in the table below is a comprehensive, listing of specific hazards that are identified by FEMA, the State of Minnesota Hazard Mitigation Plan and Anoka County as hazards that may potentially threaten Anoka County and its municipalities. It is followed by brief definitions or descriptions of each hazard.

During the current update for the Hazard Mitigation Plan, the Manmade Hazard of Illegal Methamphetamine Labs was reviewed. During the previous five years there have been no reported Illegal Methamphetamine Labs found in Anoka County. This item has been replaced with Active Violence / Active Shooter due to the increased number of incidents occurring across the United States and in increase in awareness of Active Violence / Active Shooter events and the need to have response plans in place for these types of incidents.

Commented [RK97]: Included reason that Illegal Methamphetamine Labs were removed and Active Violence / Active Shooter included in Manmade Hazards.

Summary of Natural and Manmade Hazard Threats to Minnesota Communities			
Natural Hazards		Manmade Hazards	
	Earthquake		Attack - Conventional/Nuclear
	Flooding/Flash Flooding		Civil Disturbance/Strikes/Workplace Violence
	Landslides/Mudslides		Dam Failure
	Land Subsidence Sinkholes Caves Mines		Hazardous Material Incidents
	Pandemics/Vectors		Fixed Facilities
	Severe Weather		Radiological Facilities
	Drought		Transportation
	Extreme Temperatures		Hostage Situation
	Thunderstorm/Hail/High Winds/Lightning		Active Violence / Active Shooter
	Tornadoes		Terrorism CBRNE-Cyber
	Tropical Storms/Hurricanes		Transportation Accident
	Winter Storm		Urban Fire
	Wildfire		Utility Power/Water Contamination

4.2.1 Natural Hazards

4.2.1.1 Earthquake



An earthquake is a naturally induced shaking of the ground, caused fractures and sliding of rock within the Earth's crust. Earthquake magnitude is determined by the dimensions of the rupturing fracture (fault) and the amount of displacement that takes place. The larger the fault surface and displacement, the greater the energy produced. This energy produces shaking and a variety of seismic waves that radiate throughout the Earth. Earthquake magnitude is measured using the Richter Scale Table (referenced at 4.3.1.1) and earthquake intensity (how strong an earthquake was felt at a given site) is measured using the Modified Mercalli Intensity Scale.

Most property damage and earthquake-related deaths are caused by the failure and collapse of structures due to ground shaking. The level of damage depends upon the amplitude and duration of the shaking, which are directly related to the earthquake size, distance from the fault, site, and regional geology. Other damaging earthquake effects include landslides and liquefaction. Earthquakes can affect hundreds of thousands of square miles, cause damage to property measured in the tens of billions of dollars, loss of life and injury to hundreds of thousands of persons and disrupt the social and economic functioning of the affected area.

4.2.1.2 Flooding



Flooding is an overflowing of water onto normally dry land and is one of the most significant and costly of natural disasters. Three principle types of floods are riverine floods, flash floods, and dam break floods.

Riverine floods result from precipitation over large areas and occur in river systems whose tributaries may drain large geographic areas.
Flash floods usually result from a torrential rain on a relatively small drainage area and produce localized floods of great volume and short duration.

Areal floods Areal Flood Warning is issued for flooding that occurs more gradually, normally from prolonged and persistent moderate to heavy rainfall.

Commented [RK98]: Added Areal Floods to reflect current flooding potential

Dam break floods are usually the result of intense rainfall producing flooding larger than dam design, faulty design, construction, or operational inadequacies.

4.2.1.3 Landslides/Mudslides

Landslides (rockslides, mudslides, etc.) are among the most common natural hazards. Unlike most natural hazards, however, most damage is not caused by extreme events, but by uncounted (and often unreported) minor events.

Slumps usually damage utilities within or below the slide mass, but seldom cause a threat to life. Flows, in addition to the above hazards can flow around well-built structures, preserving them but causing damage from water and mud.



Translational slides can be the most catastrophic. In addition to presenting a hazard to structures and utilities, they can cause damage and death both far from and only slightly below the source.

The hazards associated with landslides are as diverse as the types of failure. Falls may damage roads or buildings at the base of a steep slope, injure climbers, or remain on a road as a hazard to transportation.

In addition to the direct hazards of a landslide moving out from under or onto structures or utilities, there is a major indirect hazard. Large slides generally do not stop moving until they reach the bottom of a valley where they block streams, usually resulting in flooding and damage to the system ecology (e.g. sediment).

4.2.1.4 Land Subsidence



Subsidence is the formation of depressions, cracks, and sinkholes in the earth's surface, which normally occurs over many days to a few years.

Karst topography develops when beds of relatively soft limestone and dolomite are present. The diluted organic acids present in water percolates downward and dissolves these formations. In such places, rock is honeycombed with cracks, fissures and potentially sizable caverns, which can collapse.

In some areas, natural drainage occurs primarily below ground rather than surface streams. These underground passages are commonly connected to the surface by funnel-shaped depressions called sinkholes. The formation of these sinkholes often leads to ground subsidence or collapse. This results from the settlement of collapse of overlying materials into solution openings beneath the surface, such as caves or enlarged joints. Sinkhole development is usually a slow process; however, they may occur suddenly, without warning.

Abandoned mines, mineshafts, and tunnels sometimes give way. Incidence of subsidence is always a danger to property, dams, factories, and utility lines, but when sudden failures occur, they can also threaten lives.

4.2.1.5 Infectious Diseases/Vectors

Pandemics occur when disease affects large numbers of the population worldwide. Epidemics occur when large numbers are affected in a more localized area such as a city, region, state, or nation. Pandemics have occurred three times in the world's human population.

The 1918-1919 Spanish Flu caused the highest number of deaths. India had 16 million deaths. The U.S. had 675,000 deaths. Worldwide, the estimated fatalities were 20 million to 50 million. The 1957-58 Asian Flu was identified in February 1957 in China. By June, it entered the U.S. Globally it caused a million deaths. In the U.S., 70,000 persons died. It was a Type A virus. The 1968-69 Hong Kong Flu caused four million deaths worldwide and 34,000 deaths in the U.S. It was a Type A virus.

Influenza occurs every year and nations attempt to prepare for the "flu season" which brings one to two weeks of symptoms, even pneumonia and death. The cost in the U.S. is $71 to $167 billion annually. Some 36,000 in the U.S. and 250,000 to 500,000 worldwide die annually.

Three types of influenza viruses exist: A, B, and C. Type A viruses are of most concern for humans, pigs, marine mammals and birds. Type B virus has been identified in the seal population and is fatal. Influenza C virus is associated with ticks.

Influenza viruses are constantly evolving. The viruses undergo minor and major modifications through antigentic drift and antigentic shift. *Antigentic drift* is the mechanism responsible for creating small changes in the genetic composition of the virus. Antigentic drift occurs in Type A and B influenza. *Antigentic shift* describes significant changes in the genetic structure of the virus. It occurs only in type "A" when two different virus strains are simultaneously present in a host or after transmission of viruses from different hosts. The two viruses swap genetic material creating a "new" virus never before seen. The ability to jump species, the constant changes in the generic makeup of the influenza virus, the potential for vaccine loss, and the rapid spread of Flu viruses are some of the reasons influenza is always a threat to the world's population.

Commented [RK99]: Added H1N1 history

In October of 2009 three inmates at the county jail and three deputies contracting the flu virus. The response included vaccinating personnel within the Anoka County Sheriff's Office in additional to setting up community H1N1 vaccine clinics.

Avian flu was first discovered in Canada. It is estimated that 50% of wild ducks in Canada carry various forms of the flu. Highly infectious forms are destructive to domestic poultry causing a rise in food costs. Three strains of avian influenza viruses are known to jump the species barrier from birds to non-human animals to humans: A(H9n2), A(H7N7) and A(H5N1). A(H5N1) is the most lethal, causing death in 68% of humans infected with it. Coughing or sneezing, victims spew infectious droplets at a rate of 150 feet per second. Shaking hands or contact with contaminated public washrooms and doorknobs can spread the disease very quickly.

Scientists expect that an Avian H5 Flu virus, which has swept through chickens and other poultry in Asia, will change genetically into a flu that can be transmitted to humans. It has emerged as a highly pathogenic strain of influenza virus that is affecting the entire western

component of Asia. The CDC is preparing for a possible pandemic. Humans have no immunity to this new avian flu.

Small Pox (*variola major)* was last seen in the US in 1949. The last naturally occurring case was in Somalia in 1977. Smallpox vaccination in the US ended in 1972 except for military personnel.

When smallpox was considered eradicated worldwide, only two laboratories were designated to keep the virus. One lab was the CDC in Atlanta, Georgia, and the other lab was in Russia. When the USSR break-up occurred, the location of Russia's smallpox virus became unknown. It was widely thought that at least four other countries received part of the virus.

Variola is classified as a biological weapon, included on the "A" list by the CDC. The virus can be transmitted from person to person, may result in high mortality rate (30%), and cause panic and social disruption. *Variola* has a moderate to high potential for large-scale dissemination and requires special action for public health preparedness and response.

Hepatitis A Virus results from eating food or drinking water contaminated with human excrement. Outbreaks are associated with consumption of produce. Hepatitis A virus attacks the liver, is highly infectious, and can lead to varying degrees of illness, hospitalization and death.

Emerging Pathogens: Severe Acute Respiratory Syndrome (SARS) started in China in late 2002. The World Health Organization reported 29 countries were affected by the end of July 2003. There were 8,500 cumulative cases and 774 deaths. Health care workers accounted for 1,707 cases. In the United States, 29 cases were confirmed. SARS is closely associated with influenza and is of major concern to all public health officials.

Commented [RK100]: Mercy Hospital Unity Campus – Initial Assessment for Emerging Pathogens (EBOLA)

The Unity Campus of Mercy Hospital has been identified as one of four locations that would provide care for suspected Ebola cases in Minnesota. The plan provides the best opportunity to treat Ebola patients and ensures the state's Level I trauma centers can continue to serve the region's trauma care needs. In addition, the state would be in consultation with the Centers for Disease Control and Prevention (CDC) about whether a patient should be transferred to one of the four federal biocontainment facilities.

Emerging Pathogens: Monkey Pox Virus is an orthopoxvirus, which also includes cowpox and smallpox. It is a viral disease occurring in the rain forests of central and West Africa. Monkey pox is milder than smallpox. It was seen in the US June 14, 2003. It was introduced to this country by prairie dogs infected by Gambian rats imported by a distributor of exotic pets. By June 18, 2003, 87 persons in six states were confirmed with the virus.



Animal and Vector-Based Hazards: One of the "new" or "emerging" series of threats to communities is vector-based threats - bacteria, insects, and animals, that pose a direct or indirect hazard to humans, their food supply, or the economy. Although many people don't consider Foot and Mouth Disease to be a "threat," an outbreak of the disease in Europe caused widespread concern over the safety of the meat supply, as well as the possibility of resulting infection of humans. Federal, state and local officials, including the emergency services community, have plans and procedures for handling incidents involving these threats.

4.2.1.6 Severe Weather - Drought



Drought occurs when water supplies cannot meet established demands. Severe drought conditions endanger livestock and crops and significantly reduce surface and ground water supplies, increasing the potential risk for wildfires, and causing significant economic loss. Drought may not be constant or predictable and does not begin or end on any schedule. Long-term droughts last for periods of two to ten years. Droughts are classified as the following types:

- Meteorological drought is defined by the level of "dryness" when compared to an average, or normal, amount of precipitation over a given period of time.
- Agricultural drought relates characteristics of drought to specific agricultural-related impacts. Emphasis is placed on factors such as soil water deficits, water needs based on differing stages of crop development, and water reservoir levels.
- Hydrological drought is directly related to the effect of precipitation shortfalls on surface and groundwater supplies. Changes in land use can alter the hydrologic characteristics of a basin.
- Socio-economic drought is the result of water shortages that limit the ability to supply water-dependent products in the marketplace.

4.2.1.7 Severe Weather - Extreme Temperature

Extreme heat is defined as temperatures that hover ten degrees or more above the average high temperature for the region and last for several weeks. Health risks from extreme heat include heat cramps, heat fainting, heat exhaustion and heat stroke. According to the National Weather Service, heat is the leading weather-related killer in the United States and has killed more people than lightning, tornadoes, floods, and hurricanes combined in the last 10 years. The effects of extreme heat are:

Heat Stroke: Body's inability to control its temperature. Temperature will rise rapidly. Sweating does not occur. This can cause permanent disability. Highest risk populations include outdoor laborers, elderly, children, and people with poor health.

Heat Exhaustion: Occurs when there is an excessive loss of water and salt released in sweat. Those at highest risk include the elderly, people with high blood pressure, outdoor laborers, and those exercising outdoors.

Heat Syncope: Results in a sudden loss of consciousness, which generally returns when the person lies down. There is little or no permanent harm as a result of heat syncope. This disorder is usually associated with people who are not properly acclimated to the weather.

Heat Cramps: Occurs as a result of a mild fluid and electrolyte imbalance and generally ceases to be a problem after becoming accustomed to the heat. This occurs in people who exercise outdoors when they are not used to the activity.

4.2.1.8 Severe Weather - Thunderstorms

Thunderstorms are formed from a combination of moisture, rapidly rising warm air, and a force capable of lifting air (such as a sea breeze, a warm and cold front, or a mountain).



Thunderstorms may occur singly, in clusters, or in lines. Some of the most severe weather occurs when a single thunderstorm affects one location for an extended time.

Straight-line winds can exceed 100 miles per hour and are responsible for most thunderstorm damage. One type of straight-line wind, the downburst, can cause damage equivalent to a tornado. Thunderstorms are associated with tornadoes and heavy rains that lead to floods.

All thunderstorms contain lightning, which is an electrical discharge that results from the buildup of positive and negative charges. When the buildup becomes strong enough, lightning appears as a "bolt." This flash of light usually occurs within the clouds or between the clouds and the ground. A bolt of lightning reaches a temperature approaching 50,000° F in a split second. In the United States, 27 citizens are killed each year by lightning on average. Lightning's electrical charge and intense heat electrocutes on contact, splits trees and ignites fires.

Commented [RK101]: https://www.weather.gov/safety/lightning-fatalities

10-year average 2019 update

Hail is produced by many strong thunderstorms and is a product of the updrafts and downdrafts that develop inside the clouds of a thunderstorm where super cooled water droplets exist. The transformation of droplets to ice requires a temperature below 32° F, and a catalyst in the form of tiny particles of solid matter, or freezing nuclei. Hail can be smaller than a pea or as large as softballs and can be destructive to property, crops, livestock, and people.

4.2.1.9 Severe Weather - Tornados



Tornados are violent windstorms characterized by a twisting, funnel-shaped cloud. A tornado is spawned by a thunderstorm or hurricane and produced when cool air overrides a layer of warm air, forcing the warm air to rise rapidly. A funnel does not need to reach to the ground for a tornado to be present. A debris cloud beneath a thunderstorm is all that is needed to confirm the presence of a tornado. The damage from a tornado is a result of the high wind velocity and wind-blown debris. Tornados can occur at any time of the year; however, the season is generally March through August. Over 80% of all tornadoes strike between noon and midnight.

The most violent tornadoes are capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths can be in excess of 1 mile wide and 50 miles long. Even with advances in meteorology, adequate warning time for tornadoes is short or sometimes not possible.

The intensity, path length, and width of tornadoes are rated according to a scale developed by T. Theodore Fujita and Allen D. Pearson. The Fujita-Pearson Tornado Scale is presented below. Tornadoes classified as EF0-EF1 are considered weak, those classified as EF2-EF3 are considered strong, while those classified as EF4-EF5 are considered violent.

Enhanced Fujita Tornado Scale Description Table

EF-Scale	Damage	Winds (mph)	Description
EF-0	Light	65-85	Chimney damage, tree branches broken
EF-1	Moderate	86-110	Mobile homes overturned
EF-2	Considerable	111-135	Considerable damage, trees downed, mobile homes demolished
EF-3	Severe	136-165	Roofs/walls torn down, trains and cars overturned
EF-4	Devastating	166-200	Well-constructed walls leveled
EF-5	Incredible	200 +	Homes lifted off foundation and carried considerable distances

4.2.1.10 Severe Weather - Tropical Storm/Hurricane

A hurricane is a tropical storm with winds that have reached a constant speed of 74 miles per hour or more. Hurricane winds blow in a large spiral around a relative calm center known as the "eye." The "eye" is generally 20 to 30 miles wide, and the storm may extend outward 400 miles. As a hurricane approaches, the skies will begin to darken and winds will grow in strength. As a hurricane nears land, it can bring torrential rains, high winds, and storm surges. A single hurricane can last for more than 2 weeks over open waters and can run a path across the entire length of the eastern seaboard. August and September are peak months during the hurricane season that lasts from June 1 through November 30.



The center, or eye, of a hurricane is relatively calm. The most violent activity takes place in the area immediately around the eye, called the eye wall. At the top of the eye wall (about 50,000 feet), most of the air is propelled outward, increasing the air's upward motion. Some of the air, however, moves inward and sinks into the eye, creating a cloud-free area.

Tropical cyclones are classified as follows:

Tropical Depression An organized system of clouds and thunderstorms with a defined circulation and maximum sustained winds of 38 mph (33 knots) or less.

Tropical Storm An organized system of strong thunderstorms with a defined circulation and maximum sustained winds of 39 to 73 mph (34-63 knots).

Hurricane An intense tropical weather system with a well-defined circulation and maximum sustained winds of 74 mph (64 knots) or higher. Hurricanes are called "typhoons" in the western Pacific, while similar storms in the Indian Ocean are called "cyclones."

4.2.1.11 Severe Weather - Winter Storms



Winter storms produce an array of hazardous weather conditions including heavy snow, blizzards, freezing rain, ice pellets, and extreme cold. The extreme cold associated with winter storms is a deceptive killer as it indirectly causes injury and death resulting from exhaustion and overexertion, asphyxiation, hypothermia, and frostbite from wind chill.

Extreme ice and snow events are the most potentially disruptive to society, for they can bring down trees and power lines and lead to roof collapse. All forms of severe winter weather can make travel treacherous. Severe winter storms are extra-tropical cyclones (storms that form outside of the warm tropics) fueled by strong temperature gradients and an active upper-level jet stream.

4.2.1.12 Wildfires

Wildfires are uncontrolled burning of grasslands, brush, or woodlands. According to FEMA, people start over four out of five forest fires. Negligent human behavior such as irresponsible smoking or not extinguishing campfires is the cause of many fires. The other primary causes of forest fires are lightning and arson.



There are three different classes of wild-land fires. A surface fire is the most common type and burns along the floor of a forest, moving slowly and killing or damaging trees. A ground fire is usually started by lightning and burns on or below the forest floor. Crown fires spread rapidly by wind and move quickly by jumping along the tops of trees. Wild-land fires are usually signaled by dense smoke that fills the area for miles around.

The potential for wildfire depends upon surface fuel characteristics, recent climate conditions, current meteorological conditions, and fire behavior. Hot, dry summers and dry vegetation increase susceptibility to fire in the fall, a particularly dangerous time of year for wildfire.

Wild-land fires are wildfires in an area where development is essentially nonexistent except for roads, railroads, power-lines, and similar facilities. Urban wild-land interface fires are wildfires in a geographical area where structures and other human development meet or intermingle with wild-land or vegetative fuels.

4.2.2 Manmade Hazards

4.2.2.1 Attack



An "enemy attack" is considered an attack of one sovereign government against another as a declared or undeclared act of war. Although the chances of a strike on the U.S. have greatly diminished, several countries throughout the world have developed nuclear capability. In addition, the possibility exists that a terrorist organization might acquire nuclear weapons. There are four primary potential effects experienced as the result of a nuclear bomb.

Overpressure: is when a nuclear weapon explodes in the atmosphere, a blast or shock wave is created that initially moves at speeds higher than the speed of sound.
INR/EMP: Initial nuclear radiation (INR) is radiation in the first minute after detonation and is hazardous to unprotected people within about 1.5 miles. Electromagnetic radiation pulse (EMP) is conversion of nuclear energy into electromagnetic frequency and occurs when a nuclear weapon is detonated outside of earth's atmosphere. EMP disrupts electrical and electronic equipment across entire continents. The equipment is unusable until repaired.
Fire Risk: The combined effects of blast overpressure damage and the thermal pulse or fireball can ignite combustible materials, causing sustained fires. Primary fires are those ignited directly by the thermal pulse. Secondary fires are generated by damage and destruction from blast overpressures and result from the disruption of furnaces and gas and electric lines.
Fallout risk: A nuclear explosion near the ground makes a big crater. Earth from the crater is changed from solids into hot gas and fine dust. This hot gas and dust, together with vaporized materials, form a giant fireball that rises rapidly and becomes the top part of the nuclear mushroom cloud. The heavier particles of earth become the stem of the mushroom cloud. The earth in the stem and in the mushroom cloud becomes radioactive. The top of the mushroom is a cloud of fine particles. The heavier, larger particles settle close to the point of explosion, the small particles float several hundred miles in the wind. The first 24 hours is the most dangerous period as the initial fallout is highly radioactive. The delayed fallout particles lose much of their radioactivity and reaches earth in rain or snow over periods ranging from days to years.

The three kinds of dangerous radiation in fallout are alpha, beta and gamma. Gamma radiation penetrates the body, causing damage to organs, blood and bones. Large doses of gamma radiation can cause sickness or death. Small doses incurred over a long period of time may not have an immediate effect but may cause various forms of illness later in life. Genetic damage in subsequent generations may also result. Alpha radiation is stopped by the outer skin layers and does not usually present an external hazard. However, if contaminated air, food, or water enters the body in sufficient quantity, considerable internal damage can occur. Beta radiation is more penetrating and may cause burns where fallout particles have deposited on the skin.

The effects of a nuclear attack have varying effects on populations. Those people located near the explosion would be killed or seriously injured by the blast, heat, or initial nuclear radiation. People a few miles away would be subject to blast, heat, and fires. A high percentage of the population residing in the lighter damaged areas would probably survive but might subsequently be endangered by radioactive fallout.

4.2.2.2 Civil Disturbance/Strikes/Workplace Violence

Civil disorder is defined as any incident intended to disrupt community affairs and threaten the public safety. Civil disorders include: riots mob or strike violence, and any demonstration resulting in police intervention and arrests.

Workplace Violence is defined as employees who are exposed to the use of harassment, intimidation, physical force, or the abuse of power or authority, where the intent is to control by causing pain, fear or hurt.

4.2.2.3 Dam/Levee Failure

A dam/levee is a barrier constructed across a watercourse for the purpose of storage, control, or diversion of water. Dams generally fall into the following categories

Earth Dams make up the vast majority of dams and are safe if they are properly constructed and maintained.
Concrete Gravity Dams are designed to resist sliding and shaped to resist overturning.
Arch Concrete Dams are used to narrow sites and have strong abutments.
Gravity Arch Concrete Dams are a conservative design of the Arch.
Buttress Concrete Dams have a strong foundation and are resistant to sliding, overturning and overflowing.
Stone Masonry Dams are constructed of stone or block with masonry joints.

Dam break floods are usually associated with intense rainfall or flood conditions. Dam failure may be caused by faulty design, construction and operational inadequacies, or a flood event larger than the dam design.

The degree and extent of damage depends on the size of the dam. The greatest threat to people and property is in the area immediately below the dam since flood discharges decrease as the flood wave moves downstream. A small dam retaining water in a stock pond may result in little damage, but could result in the loss of irrigation water, causing financial hardship to farmers. Failure of a larger dam failure might bring about considerable loss of property, destruction of cropland, roads, and utilities, and loss of life. Far-reaching consequences can include loss of income, disruption of services, and environmental devastation.



4.2.2.4 Hazardous Materials Incident

Hazardous materials are chemical substances, when, released or misused, pose a threat to the environment or health. These chemicals are used in industry, agriculture, medicine, research, and consumer goods. Hazardous materials come in the form of explosives, flammable and combustible substances, poisons, and radioactive materials. These substances are most often released as a result of transportation or industrial accidents.

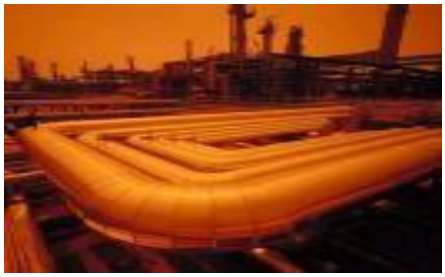


Hazardous materials in various forms can cause death, serious injury, long-lasting health effects, and damage to buildings, homes, and other property. Many products containing hazardous chemicals are used and stored in homes. Varying quantities of hazardous materials are manufactured, used, or stored at an estimated 4.5 million facilities in the United States--from major industrial plants to local dry-cleaning establishments or gardening supply stores. Hazardous materials are transported by highway, railway, waterway, and pipeline daily, so any area is considered vulnerable to an accident.

Hazardous materials incidents typically take three forms: fixed facility incidents, transportation incidents/pipeline incidents and radiological incidents. It is reasonably possible to identify and prepare for a fixed site incident, as laws require those facilities to notify state and local authorities about what is being used or produced. Transportation and pipeline incidents are much harder to prepare for, as the material involved and the incident location are not known until the accident actually happens.

Fixed Facility Incident is any occurrence of uncontrolled release of materials from a fixed site that poses a risk to health, safety, and property as determined in the EPA's Resource Conservation and Recovery Act. These materials are classed identically to those specified in the section on transportation accidents.

Radiological Incident is defined as the unintentional exposure to materials that emit ionizing radiation. Nuclear power plants are a significant potential source of ionizing radiation. The health and environment impacts from the Three-Mile Island and Chernobyl, Russia disasters illustrate the potential hazards from nuclear power plants. Other sources of ionizing radiation include medical and diagnostic X-ray machines, certain surveying instruments, some imaging systems used to check pipelines, radioactive sources used to calibrate radiation detection instruments, and even some household fire detectors.



Transportation/Pipeline Incident is any occurrence of a hazardous material release during transport that poses a risk to health, safety, and property, as defined by Department of Transportation materials transport regulations. Hazardous materials transportation incidents can occur at any place, although the majority occurs on interstate highways, major federal or state highways, or on the major rail lines.

4.2.2.5 Hostage Situation

A hostage situation is one in which people are held against their will and negotiations take place for their release. The situation may range from a simple domestic or isolated criminal act to an attempt to impose will on a national or international scale to intimidate or coerce a government to further a political, social, or religious objective.

4.2.2.6 Active Violence

Active Violence includes an active shooter/ hostile intruder who is actively engaged in killing or attempting to kill people in a confined and populated area by any means including but not limited to firearms (most frequently used), bladed weapons, vehicles, or any tool that in the circumstance in which it is used constitutes deadly physical force.

4.2.2.7 Terrorism

The Federal Bureau of Investigation (FBI) defines terrorism as "the unlawful use of force against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in the furtherance of political or social objectives." Events typically would be expected in urban areas near public gatherings, government facilities, or highly visible areas, but no one area is less likely to be a target than any other.

Terrorism is the use of force or violence against people or property for the purposes of intimidation, coercion, or ransom. Terrorists use threats to create fear among the public, to convince citizens that governments are powerless to prevent terrorism, and to get publicity. Most terrorist incidents have involved small extremist groups who use terrorism to achieve a designated objective. Local, state and federal law enforcement officials monitor suspected terrorist groups and try to prevent or protect against a potential attack. Additionally, the U. S. Government works with other countries to limit support for terrorism.

The FBI categorizes terrorism in the United States primarily as one of two types - domestic terrorism or international terrorism.

- Domestic terrorism involves groups or individuals whose terrorist activities are directed at elements of our government or population without foreign direction.
- International terrorism involves groups or individuals whose terrorist activities are foreign-based and/or directed by countries or groups outside the U. S., or whose activities transcend national boundaries.

Terrorist events in this country have included the 1993 bombing of the World Trade Center in New York, the U. S. Capitol, Mobil Oil's corporate headquarters in New York City, and the bombing of the Alfred P. Murrah federal building in Oklahoma City. More recently, the World Trade Center Buildings and the Pentagon were the targets of a well-planned terrorist attack involving the use of commercial aircraft as flying bombs.



A terrorist attack can take several forms, depending on the technical means available to the terrorist, the nature of the political issue motivating the attack, and the points of weakness of the terrorist's target. Bombings are the most frequently used method in the U. S. Other possibilities include an attack at transportation facilities, utility systems or other public services, or an incident involving chemical or biological agents.

Chemical & biological weapons: There are four major categories under which the chemical agents may be classified:

- Blister agents are intended to incapacitate, rather than kill. These agents were used extensively during World War I. Their use by a terrorist group largely depends on the group's objectives and moral views. If the intent of an attack were to injure numerous people and overload the area's medical facilities without causing many deaths, then a blister agent would be the best choice.
- Choking agents were the agents most used during WW I. With the advent of nerve agents, they have lost much of their usefulness. These substances are intended to cause death and are convenient and readily available to terrorists.
- Blood agents are cyanide-based compounds. Unsuited for use on multitudes of people, the primary use would be the assassination of targeted individuals.
- Nerve agents are the most recently developed chemical weapons. Originally developed by German scientists 1930's as insecticides, nerve agents were used as chemical weapons by the Nazi military. Hundreds of times more lethal than blister, choking, or blood agents, nerve agents have been stockpiled as the primary chemical weapon. These chemicals are the most useful to terrorists due to the small quantity needed to inflict a substantial amount of damage. Fortunately, these chemicals are more difficult to obtain.

Several nations have developed biological agents to use in warfare. Such agents are selected or adapted from bacteria, fungi, viruses, or toxins that cause various diseases in humans, animals, or food crops. Currently, the development of biological agents as weapons has kept pace with our ever-evolving day-to-day technology. Despite the widespread ban, international diplomatic efforts have not been entirely effective in preventing the enhancement and proliferation of offensive biological warfare programs.

Cyber-Terrorism: The U.S. interest in promoting cyber-security extends well beyond its borders. Critical domestic information infrastructures are directly linked with Canada, Mexico, Europe, Asia, and South America. The nation's economy and security depend on far-flung U.S. corporations, military forces and foreign trading partners that require secure and reliable global information networks to function. The vast majority of cyber-attacks originates or passes through systems abroad, crosses several borders, and requires international cooperation to stop.

In 1998, the United States received a wake-up call to the national security dimensions of the threat. Eventually dubbed "Solar Sunrise," this incident found U.S. military systems under electronic assault, with computer systems in the United Arab Emirates the apparent source.



Unclassified logistics, administrative, and accounting systems essential to the management and deployment of military forces were penetrated at a time that military action was being considered against Iraq. The timing of the attacks raised U.S. suspicion that this was the first wave of a major cyber-attack by a hostile nation.

It was eventually learned that two California teenagers under the guidance and direction of a sophisticated Israeli hacker, himself a teenager, had orchestrated the attacks using hacker tools readily available on the Internet.

Another event illustrated the threat to the global economy no less starkly. Early in February 2000, computer servers hosting several of the largest commercial web sites on the Internet were flooded with connection requests, which clogged systems and consumed server capacity. Ultimately, these distributed denial-of-service attacks paralyzed large parts of the Internet. Only through close cooperation between U.S. and Canadian law enforcement investigators was it discovered that a Canadian teenager had been breaking into legions of computers around the world for many months. Retaining control over these compromised servers, he created a "zombie army" which on command would flood the servers of his next corporate victim. The cost of slowdowns and outages that occurred was an estimated billion dollars in economic losses.

Only a few months later, on the morning of May 4, 2000, the "I love you" virus began infecting computers around the globe. First detected in Asia, this virus quickly swept around the world in a wave of indiscriminate attacks on government and private sector networks. By the time the destructive pace of the virus had been slowed, it had infected nearly 60 million computers and caused billions of dollars in damage. Cooperation among law enforcement authorities around the world led to the identification of the perpetrator, a computer science dropout in the Philippines. He was neither charged nor punished for his deeds because, at the time, the Philippine criminal code did not explicitly outlaw such actions.

Together, these incidents make clear that U.S. domestic efforts alone cannot deter or prevent cyber-attacks. We must work closely with our international partners to put into place those cooperative mechanisms that can help prevent the damage of such attacks.

4.2.2.8 Transportation Accident

A transportation accident is an incident related to a mode of transportation (highway, air, rail, waterway, port, and harbor) where an emergency response is necessary to protect life and property.
These are incidents involving air or rail passenger travel resulting in mass casualties or mass fatalities, and incidents the release, or potential release, of hazardous materials. Common day-to-day highway accidents are excluded because they are generally handled without emergency management organization involvement.

4.2.2.9 Urban Fire

Fire is a rapid, persistent chemical reaction that releases heat and light, especially the exothermic combination of a combustible substance with oxygen. A fire is categorized as both a natural hazard and a technological hazard.



An urban fire is any instance of uncontrolled burning which results in major structural damage to large residential, commercial, industrial, institutional, or other properties in developed areas. Generally, a large structure is defined as any structure exceeding 25,000 square feet. Large structural fires therefore would include fully involved structures of this size or greater. Multiple stories may be involved as well and constitute square footage.

Almost every county has at least one city that has significant development including a downtown area, industrial park, hospital, government center, churches, manufacturing facilities, warehouses, and multiple-story buildings. Each of these locations is a prime target for urban fire events.

4.2.2.10 Utility Failure – Power – Water Contamination

A major electrical power failure is defined as a failure of the electrical distribution system that will exceed twenty-four hours in duration and affect greater than 33% of the geographical area of the county. Electrical distribution systems can be interrupted for a number of reasons, but those that have historically been the main cause are high winds, severe thunderstorms and winter storms. A prolonged major electrical distribution system failure during the middle of winter, accompanied by very cold temperatures, can have dramatic effects on a population

Drinking water comes from surface water and from ground water. Large-scale water supply systems tend to rely on surface water resources such as rivers, lakes, and reservoirs. Smaller water systems tend to use ground water pumped from wells that are drilled into aquifers, geologic formations that contain water. Microbiological and chemical contaminants can enter water supplies. Chemicals can each through soils from leaking underground storage tanks, feedlots and waste disposal sites. Human wastes and pesticides can also be carried to lakes and streams during heavy rains or snow melt.

4.3 Hazard Analysis

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The Hazard Analysis section focuses on those hazards initially identified in the Hazard Identification section and that are of particular concern and relevance to Anoka County. This section provides specific historical occurrences in Anoka County and identifies the future potential for a hazard event to occur. This includes identifying location and spatial extent of the event and best available data regarding the impact on the county.

44 CFR Requirement 44 CFR Part 201.6(c)(2): The plan shall include a risk assessment that provides the factual basis for activities proposed in the strategy to reduce losses from identified hazards. Local risk assessments must provide sufficient information to enable the jurisdiction to identify and prioritize appropriate mitigation actions to reduce losses from identified hazards.

The table below is a comprehensive listing of specific hazards that are identified by the State of Minnesota Hazard Mitigation Plan to potentially threaten Minnesota communities. All of these hazards were initially considered for relevance in the hazard mitigation planning process. The table below indicates the specific hazard types identified by Anoka County for further study and analysis.

Summary of Natural and Manmade Hazard Threats to Minnesota Communities			
Natural Hazards		Manmade Hazards	
	Earthquake		Attack - Conventional/Nuclear
X	Flooding/Flash Flooding		Civil Disturbance/Strikes/Workplace Violence
	Landslides/Mudslides		Dam Failure
	Land Subsidence Sinkholes Caves Mines	X	Hazardous Material Incidents
X	Pandemics/Vectors		Fixed Facilities
	Severe Weather		Radiological Facilities
	Drought		Transportation/Pipeline
	Extreme Temperatures		Hostage Situation
X	Thunderstorm/Hail/High Winds/Lightning	X	Active Violence / Active Shooter
X	Tornadoes	X	Terrorism CBRNE-Cyber
	Tropical Storms/Hurricanes		Transportation Accident
X	Winter Storm	X	Urban Fire
X	Wildfire		Utility Power/Water Contamination

The Anoka County Emergency Management Group including jurisdictional representatives considered and re-evaluated all hazards that were identified in the previous plan. The hazards were evaluated and ranked in terms of their potential risk to Anoka County and participating municipalities. The decision to focus on the hazards checked in the above table was based on research of historical events, local knowledge, and the general priorities for implementing mitigation-planning efforts. The State of Minnesota Hazard Mitigation Plan identifies Blizzards and Ice Storms individually. For the purpose of this mitigation plan those hazards are combined under Winter Weather. In addition, Lightning, Windstorm and Hailstorm were individually identified. As those hazards are almost always encountered during thunderstorms, they are combined in the thunderstorm category. Infectious disease is a category that was re-categorized under Epidemics/Pandemics, which also includes Vectors. Water contamination is categorized under public utilities and radiological is categorized under Hazardous Materials.

44 CFR Requirement 44 CFR Part 201.6(c)(2)(i): The risk assessment shall include a description of the type, location and extent of all natural hazards that can affect the jurisdiction. The plan shall include information on previous occurrences of hazard events and on the probability of future hazard events
A. Does the plan include a description of the types of all natural hazards that affect the jurisdiction? If the hazard identification omits (without explanation) any hazards commonly recognized as threats to the jurisdiction, this part of the plan cannot receive a Satisfactory score.

During this update Methamphetamine Labs was removed from the 2019 plan. The planning teams review found that the risks from Methamphetamine Labs was reduced to the level that no longer warrant this as an identified hazard within Anoka County. In contract the planning team identified Active Violence / Active Shooter as a new risk and the level has risen to the level that warrants inclusion in the 2019 update.

4.3.1 Natural Hazards

Hazard selection for mitigation planning is primarily based on the historic occurrence of disasters that have occurred in the jurisdiction. However, new development and environmental changes may introduce new hazards that must be considered for inclusion in a mitigation plan. Examples include a new industry that introduces a hazardous material, the political climate, such as 9/11, which introduced terrorism, and other events such as human, animal and plant diseases, and infestations.

Each participating municipality was tasked with identifying and describing historical incidents of hazards from local sources such as newspapers, archives, etc. Anoka County Emergency Management then combined the local information with information from external sources such as Minnesota State Homeland Security and Emergency Management (HSEM), Federal Emergency Management Agency (FEMA), National Oceanographic Atmospheric Agency (NOAA), National Weather Service (NWS), and other sources to develop a complete historic analysis of hazards that have affected Anoka County and participating jurisdictions.

44 CFR Requirement 44 CFR Part §201.6(c)(2)(i): The risk assessment shall include a] description of the … location and extent of all natural hazards that can affect the jurisdiction. The plan shall include information on previous occurrences of hazard events and on the probability of future hazard events

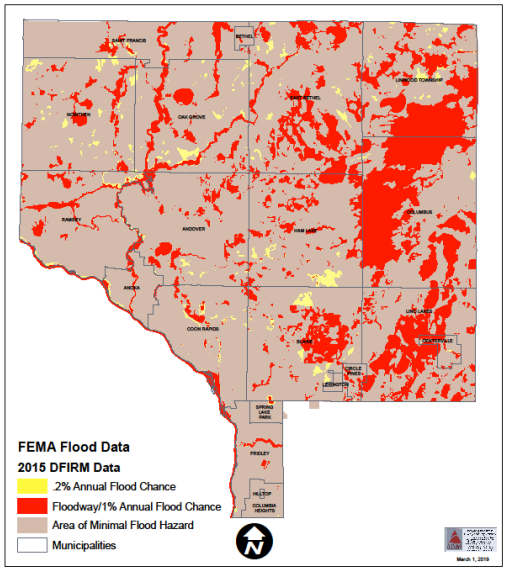
A. Does the risk assessment identify the location (i.e., geographic area affected) of each natural hazard addressed in the plan?

B. Does the risk assessment identify the extent (i.e., magnitude or severity) of each hazard addressed in the plan?

C. Does the plan provide information on previous occurrences of each hazard addressed in the plan?

D. Does the plan include the probability of future events (i.e., chance of occurrence) for each hazard addressed in the plan?

Anoka County, Minnesota
100/500 Year Flooplain Map



4.3.1.1 Flooding/Flash floods

Flooding occurs when abnormally high stream flow overtops the natural or artificial banks of a watercourse. The three-principle types of floods, which may affect Anoka County, are: riverine floods, flash floods, and dam break floods.

Overland flooding is a concern in Anoka County for events that have a high rainfall amounts over a short amount of time. The prominent soil type in Anoka County is sand which will allow normal amounts of rain water to percolate though the soil and move though the storm water drainage systems move water though the six Watershed Districts in Anoka County.

Appendix B illustrates the structures and critical infrastructure in Anoka county that are located in and around the 100- and 500-year flood

Commented [RK103]: Updated with correct pages number and maps updated 2019

plain. The Anoka County Flood Vulnerability Report located in Appendix A pages 5-19 review the historical information available regarding flooding in Anoka County and includes several case studies on the probable losses due to future flood events in Anoka County. The report also reviews infrastructure that is located in and around the 100-year flood plain and may be affected due to 100-year flood event.

In reviewing the information on the infrastructure, facilities, and their physical location related to the flood plain from the maps provided by Anoka County GIS, the property may be in or next to a flood plain and property is marked as being in the flood plain. Many pieces of the infrastructure and structures were completed to meet current building codes and comply with the National Flood Insurance requirements and elevated above the 100-year flood plain level.

As part of the Anoka County Mitigation Plan, jurisdictions will continue to review mitigation options to reduce the impact of flooding on infrastructure and structures that do not comply with the National Flood Insurance requirements and / or are at risk for loss from flooding.

Flooding tends to occur in Anoka County during anomalous years of prolonged, regional rainfall (such as an El-Nino year) and excessive snowfall and is typified by increased humidity and high spring/summer temperatures. Flash flooding is a critical natural hazard caused by too much rain falling and/or snowmelt in a short time, often a result of thunderstorms or the remnants of a tropical storm. Several factors contribute to flash flooding: rainfall intensity and duration, topography, soil conditions, and ground cover. Most flash flooding is caused by slow-moving thunderstorms, repeatedly moving over the same area, or by multiple storm cells colliding. Flash flooding can occur within a few minutes of excessive rainfall or from a quick release from a dam or levee failure. Thunderstorms produce flash flooding, often far from the actual storm, and water may rise at night when natural warnings may not be noticed.

Commented [RK104]: Maps updated 2019

Anoka County and participating jurisdictions have experienced flood events 37 times since 1965 resulting in one fatality and five injuries. A total of $203,714,028 in structure damage has been logged along with $481,287 in content damage. A detailed list of flood events is provided in Appendix A.

In 1997, City of Anoka, which is located along the lower Rum River and Mississippi River was impacted to the extent that residents were evacuated, city streets closed, and septic and drain fields failed. Clean up was extensive in removing sandbags and debris. For Ramsey, Fridley and Anoka the likelihood of occurrence is moderate, but the impact is considered high.

Annual Rainfall for Anoka County												
year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	0.66	1.40	1.77	2.12	2.09	4.90	4.16	2.74	4.78	3.02R	1.61	1.20
2017	0.73	0.68	0.54	3.53	5.41	3.90	2.70	5.76	1.67	4.40	0.66	0.59
2016	0.24	0.79	1.72	2.75	3.44	3.66	6.02	6.77	5.24	3.08	2.54	1.93
2015	0.18	0.33	0.60	2.15	4.82	3.74	6.89	3.61	2.87	3.31	3.74	1.51
2014	0.91	1.06	0.74	7.23	4.86	10.90	1.96	5.27	2.11	0.96	1.52	1.05
2013	0.69	1.21	2.10	3.84	4.35	5.08	3.55	0.87	2.08	4.07	0.71	1.78
2012	0.53	1.63	1.49	2.49	10.84	3.27	5.27	0.81	0.57	2.03	0.88	1.55
2011	0.91	0.96	2.43	2.88	7.89	3.77	9.90	3.60	0.72	0.65	0.16	0.48
2010	0.51	0.69	1.06	2.03	3.32	6.91	4.43	5.26	5.95	1.80	2.04	2.51
2009	0.45	0.76	1.59	1.04	0.65	4.09	2.41	7.68	0.92	5.67	0.55	1.99
2008	0.08	0.45	1.39	3.34	3.79	4.15	2.61	1.80	3.07	1.60	0.97	1.31
2007	0.90	1.00	2.46	2.09	1.88	1.28	1.79	6.26	5.26	6.02	0.05	1.77
2006	0.37	0.61	1.30	3.52	3.42	3.92	1.38	6.01	4.47	1.32	1.13	1.60
2005	2.06	0.85	1.15	1.92	3.16	6.13	2.37	3.14	7.44	6.46	2.15	0.97
2004	0.38	1.17	2.27	2.50	7.11	3.81	2.97	2.39	5.29	4.13	0.93	0.46
2003	0.20	0.84	1.55	3.07	5.80	7.25	2.52	0.73	2.55	1.31	0.90	0.84
2002	0.37	0.93	1.93	4.15	3.79	6.01	7.06	6.36	5.08	4.50	0.15	0.26
2001	1.45	1.81	0.76	8.52	4.24	4.09	2.39	3.85	2.99	0.88	3.03	0.90
2000	0.77	1.43	0.96	1.91	2.18	4.25	3.79	2.52	0.87	1.21	4.16	1.27

Columbia Heights also experienced flooding citywide in 1997, with street flooding and flooding of structures in low areas. The likelihood of occurrence is considered moderate. Loss impact of future occurrence is less likely due to mitigation projects to correct flooding problems although the impact will continue to be moderate.

Coon Rapids located along the east bank of the Mississippi River experienced flooding from the Mississippi River in April of 1965, 1997 and 2001. All three years were the result of heavy spring rains combined with heavy winter snowfall amounts in the Mississippi River drainage areas. The southwest corner of the city requires sandbagging for approximately 25 homes. Additional sandbagging is necessary for an additional 12 properties in the northwest corner of the city. The river overflowing its banks threatens homes and property, utilities, and back-flooding of sanitary and storm water sewer systems. Out of banks flooding is likely to occur once or twice per decade. Future impact is considered moderate.

Blaine experiences minimal localized flooding with extensive rains and melting snow runoff, but occurrences are infrequent and the impact minimal.

Oak Grove which is located adjacent to the Rum River and experiences minimal flooding with extensive rains and melting snow runoff but occurrences are infrequent and the impact minimal.

Lino Lakes, Spring Lake Park and St. Francis experience storm-water flooding during periods of heavy rain. The flooding is infrequent and the impact minimal.

Anoka County has several dams within planning area. The inundation threat to business and residential areas from a failure is low based on the location of the dams and a review of the Emergency Action Plan for each of the dams that are required to have an emergency action plan. The plans for the Coon Rapids Dam and Oronoco Dam were reviewed and the risk to

Commented [RK105]: Included additional details regarding flooding risks from dam failures. A review of the dams in the around found a low risk to residential and businesses from dam failures.

residential and commercial buildings in Anoka County is low. The list of Dams within the planning area are included in Appendix B.

4.3.1.2 Epidemics/Pandemics/Vectors

Pandemics (World Wide epidemics) have occurred three times in the world's human population.

Anoka County has experienced minor cases of infectious diseases over the last 50 years that have been considered isolated occurrences or minor exposures.

Anoka County has experienced several pandemic/epidemic incidents since 1918. The impacts are multifaceted and include public health and financial impacts.

- The 1918-1919 Spanish Flu caused the highest number of deaths. India had 16 million deaths. The U.S. had 675,000 deaths. In England 230,000 died. In Germany 225,000 and in France 166,000 perished. Worldwide, the estimated fatalities were 20 million to 50 million. During the Spanish Flu pandemic, Spain closed its government. New York City closed its port and trains did not run. The British Navy did not sail for three weeks.
- The 1957-58 Asian Flu was identified in February 1957 in China. By June, it had crossed the Pacific and entered the U.S. Globally, it caused a million deaths. In the U.S., 70,000 persons died. It was a Type A virus.
- The 1968-69 Hong Kong Flu caused four million deaths worldwide and 34,000 deaths in the U.S. It was a Type A virus.
- The 2009 H1N1 Flu was identified in Anoka County with 49 confirmed cases.

Epidemics in Minnesota were major killers in the 1700s and 1800s. The worst culprits were smallpox, polio, influenza, measles, and cholera, and yellow fever.

In 1918, the Spanish flu pandemic struck Minnesota, 10,000 Minnesotans died, over twenty percent in the Twin Cities. Small towns were infected as severely as larger cities.

In the twin cities in 1935, a failure of the chlorination units at the public water supply plant resulted in a serious typhoid epidemic with 213 cases and 7 deaths.

In 1979 an outbreak of Red Measles occurred, over 200 cases were reported.

In 1952 there were 20 cases of polio reported in Anoka County.

In July 2005, officials with Anoka County closed Coon Lake Beach in the City of Columbus for four days following an E. Coli outbreak that sickened at least four children.

Anoka County has developed a mass clinic plan to administer vaccine and other necessary drugs in the event of an epidemic or pandemic event. This plan is tested once every five years and the next exercise will occur in 2020. The drill occurs during the county's participation in the Strategic National Stockpile drill and has been revised to remediate weaknesses discovered in the plan.

Commented [RK106]: Anoka Co Public Health reviewed

Commented [RK107]: Add H1N1 info and review incident over years

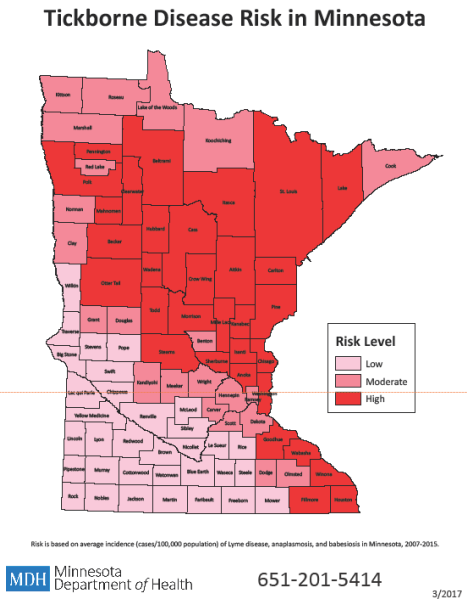
Anoka County and its municipalities have experienced illness and fatalities from pandemic/epidemic events, and the county is at risk of future events. The entire county would be equally impacted by pandemic/epidemic events.

A detailed event lists of epidemics/pandemics that have impacted Anoka County in the past is provided in Appendix A.

Animal and Vector-Based Hazards – One of the "emerging" threats to Minnesota and its citizens are vector-based threats - bacteria, insects and other animals that pose a direct or indirect hazard to humans, their food supply, or the state's economy. Vector-borne diseases diagnosed in Minnesota include: Western equine encephalitis, St. Louis encephalitis, Colorado tick fever, Rocky Mountain spotted fever, Lime Disease, tularemia, rabies, plague, and Hanta-Virus.

Lyme disease is a potentially serious bacterial infection caused by the bite of an infected deer tick. The disease affects both humans and animals. The Minnesota Department of Health is monitoring the spread of the disease across the state and working with residents to limit exposure to the ticks causing the disease.

Commented [RK108]: https://www.health.state.mn.us/diseases/lyme/highrisk.pdf



In Minnesota, the area where Lyme disease is endemic is primarily the drainage basin of the St. Croix River. The ticks are endemic to Washington County along the St. Croix Valley, and to Chisago, Anoka, Pine, Mille Lacs, Crow Wing, Kanabec, and Atkin counties.

Commented [REK109]: Updated 03/22/19

As long as vectors are present in the state, the potential for recurring disease exists. Based on historical incidence, the vector-borne diseases to which the population is most vulnerable are St. Louis encephalitis, Rocky Mountain spotted fever, Colorado tick fever, tularemia and Hanta-Virus. The likelihood of Western equine encephalitis and St. Louis encephalitis infecting the population is greater in the high mountainous areas of the state. Colorado tick fever and Rocky Mountain spotted fever have been small problems in the state. The state should be considered vulnerable to future incidence of tick fever. Most, but not all cases of tularemia appear to be associated with ticks in the southeastern part of the state.

Anoka County has had no reported cases of these diseases. While the probability of future events exists, the risk is low for all jurisdictions.

Foot and Mouth Disease (FMD) is a highly infectious and difficult to control disease of cloven-hoofed mammals including cattle, swine, wild sheep, goats, deer, and pigs. Should an outbreak

occur anywhere in the United States, routine livestock movements could rapidly spread the disease making early detection, combined with immediate eradication of affected animals, crucial for controlling the disease. Left unchecked, the economic impact of FMD could reach billions of dollars in the first year. Deer and other wildlife would likely become infected and be a source for re-infection of livestock. FMD is not known to cause illness in humans.

Anoka County has not experienced FMD. Livestock in the rural areas of the county would be at greatest risk for FMD. The probability of this disease-affecting Anoka County is low.

West Nile Virus (WNV) is one of several mosquito-borne viruses in the United States. The virus exists in nature primarily through a transmission cycle involving mosquitoes and birds. Mosquitoes become infected with WNV when they feed on infected birds. Less than one percent of humans infected may develop meningitis or encephalitis, the most severe forms of the disease, which occur primarily in persons over 50 years of age. Symptoms of encephalitis or meningitis may include severe headache, high fever, neck stiffness, stupor, disorientation, tremors, convulsions, paralysis, coma and sometimes, death.

Commented [RK110]: Once case in 2012 from MN Dept of Health

Tests performed in 2004 on a dead bird confirmed the presence of WNV in Anoka County. One case was confirmed in 2012. While the probability for future events exists, this hazard presents a low risk to Anoka County and its municipalities.

4.3.1.3 Severe Weather – Thunderstorms-Hail/Lightning/Wind

Thunderstorms are formed from a combination of moisture, rapidly rising warm air, and a force capable of lifting air (i.e. warm and cold front, a sea breeze, or a mountain). Thunderstorms may occur singly, in clusters, or in lines. It is possible for several thunderstorms to affect one location in the course of a few hours. Most severe weather occurs when thunderstorms affect one location for an extended time.

All thunderstorms contain lightning, an electrical discharge that occurs within the clouds or between the clouds and the ground. A bolt of lightning reaches a temperature approaching 50,000° F. In the United States, on average 27 Americans are hit and killed each year per NOAA.

Hailstones are products of thunderstorms and are developed by downdrafts and updrafts that develop inside the cumulonimbus clouds of a thunderstorm, where super cooled water droplets exist. The transformation of droplets to ice requires a temperature below 32° F and a catalyst in the form of tiny particles of solid matter, or freezing nuclei. Continued deposits of super cooled water cause the ice crystals to grow into hailstones. Hail can be smaller than a pea or larger than softballs and can be destructive to property, crops, livestock, and people.

Straight-line winds, which have exceeded 100 miles per hour, are responsible for most thunderstorm damage. One type of straight-line wind, the downburst, can cause damage equivalent to a tornado. Thunderstorms are also associated with tornadoes and heavy rains that can lead to flooding.

All of the jurisdictions of Anoka County have experienced occurrences of severe thunderstorms accompanied by high winds, lightning and sometimes damaging hail.

Since 1961, 444 severe thunderstorms, hail, lightning, and wind have impacted Anoka County and its jurisdictions resulting in 3 fatalities and 195 injuries. The storms have also caused structure damage and content loss.

Commented [RK111]: https://www.ncdc.noaa.gov/stormevents/choosedates.jsp?statefips=27%2CMINNESOTA

Commented [RK112]: update with recent storm data…

The city of Anoka experienced an unusually severe storm in September of 2005. There was damage to homes, trees, streets were closed due to flooding and septic, and drain field failures occurred. Extensive debris removal was required.

Blaine experienced severe thunderstorms in 1987, 1991 and 2002. In 1987 the Police Department fleet of squad cars sustained $74,000 in damage from large hail. Downed trees and roof damage were the major impact of these storms. Damage amounts are unknown but estimated in the $500,000 range per major storm event. The likelihood of occurrence of these storms is high due to Blaine's climate and geographic location. Thunderstorms are a frequent occurrence for the City of Blaine. With Blaine's rate of growth and construction practices what they are, loss from future severe thunder storms would be more significant than what has been seen historically.

City of Nowthen, Centerville, Circle Pines, Columbia Heights, Ham Lake, Oak Grove, Spring Lake Park, St. Francis and Hilltop experienced severe Thunderstorms, hail, winds, lightening in 2001, 2004 and twice in 2005. In all cases power outages occurred resulting from downed power lines. Hundreds of trees have been destroyed by these storms. It is expected that the frequency of these storms will continue to be moderate and the impact moderate.

In the 2005 severe weather event, Coon Rapids experienced hundreds of trees uprooted, power outages due to downed lines; property damage including but not limited to debris damage to private property; some roofs taken off, streets blocked by debris and downed trees; urban flooding due to heavy rainfall and catch basins clogged with debris; hail damage.

In 1996, Fridley encountered over 2 Million dollars in damage from a severe storm. In 1998 another 2.2 million in damage and over 1.5 million in damage from the September 2005 storm.

Ham Lake, on July 1, 1997, was impacted by a severe storm. The Fire Department responded to many calls, municipal employees worked overtime, pumping was required to stabilize a pond in one neighborhood and prevent loss of property/lives, the fire station required roof repair, and a city owned billboard required repair.

Overall the frequency of future occurrences will continue and are considered moderate. The impact of these severe storms is moderate to high and as construction and population continue to increase the impact is expected to increase to high. A detailed list of severe storms is provided in Appendix A.

(2011 heavy rainfall event)

In June 2017, a severe storm passed over the City of Coon Rapids, Circle Pines, and Blaine causing severe damage to buildings and structures. Streets in many communities were flooded with rainwater. In several places, mounds of hail could be seen floating on the floodwaters like small icebergs. In Coon Rapids, so much hail fell that streets had to be plowed. The estimated loss is in the range of 1 Billion dollars across Anoka County.

4.3.1.4 Severe Weather - Tornado

Commented [REK113]: Updated 10-26-11

Tornados are violent windstorms characterized by a twisting, funnel-shaped cloud. Spawned by a thunderstorm (or sometimes as a result of a hurricane), the funnel does not need to reach to the ground for a tornado to be present. A debris cloud beneath a thunderstorm is all that is needed to confirm the presence of a tornado. The damage from a tornado is a result of the high wind velocity and wind-blown debris.

The intensity, path length, and width of tornadoes are rated according to a scale developed by T. Theodore Fujita and Allen D. Pearson. The Fujita-Pearson Tornado Scale is presented below. Tornadoes classified as F0-F1 are considered weak, those classified as F2-F3 are considered strong, while those classified as F4-F5 are considered violent.

Enhanced Fujita Tornado Scale Description Table

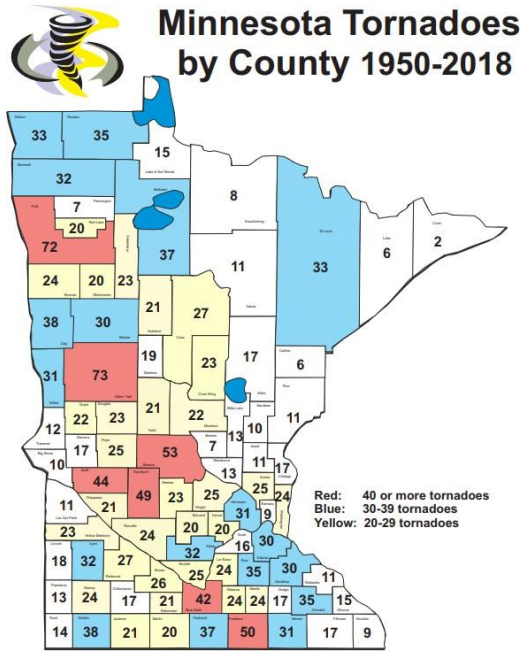
EF-Scale	Damage	Winds (mph)	Description
EF-0	Light	65-85	Chimney damage, tree branches broken
EF-1	Moderate	86-110	Mobile homes overturned
EF-2	Considerable	111-135	Considerable damage, trees downed, mobile homes demolished
EF-3	Severe	136-165	Roofs/walls torn down, trains and cars overturned
EF-4	Devastating	166-200	Well-constructed walls leveled
EF-5	Incredible	200 +	Homes lifted off foundation and carried considerable distances

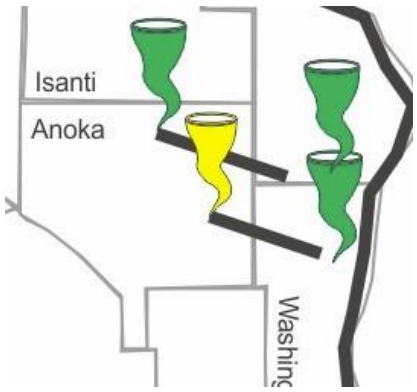
Commented [RK114]: Update graphic

The most violent tornadoes are capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths can be in excess of 1 mile wide and 50 miles long. Even with advances in meteorology, warning time for tornadoes is short or impossible. Tornadoes can occur in any state, but are more frequent in the Midwest, Southeast and Southwest.

Tornado season is generally March through August, although tornadoes can occur at any time of year. They tend to occur in the afternoons and evenings. Over 80% of all tornadoes strike between noon and midnight.

There have been 24 tornado events that have impacted Anoka County and participating jurisdictions since 1961. In some cases, the same tornado may have impacted multiple jurisdictions and was reported more than once.





Two Tornados were confirmed in Anoka County in 2017

Due to climate and geographic location the likely occurrence of tornados can be a frequent occurrence for the City of Blaine. With Blaine's rate of growth and construction practices loss impact from future tornados would be more significant than what has been seen historically.

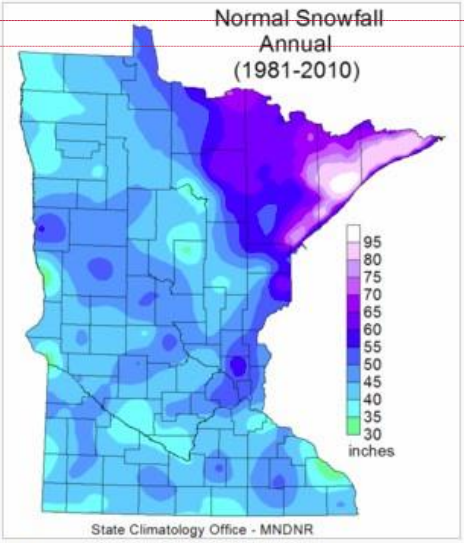
Although tornadoes have affected Anoka County infrequently in the past, probability of damage from this hazard in the future is likely. The entire county is at equal risk of future occurrences. While higher population and housing densities in the municipalities set the stage for increased impact, the potential for property damage and loss of live is equally high for the unincorporated areas of the county due to the large number of mobile homes throughout the rural areas. A detailed list of Tornado incidents is in Appendix A.

4.3.1.5 Severe Weather – Winter Storms

Winter storms include heavy snow, blizzards and extreme cold. Winter storms in Minnesota often include extreme cold and ice. These storms are especially hazardous in terms of closing emergency routes, creating power and utility system failures, and immobilizing economic activity.

In Minnesota, a heavy snow event is defined by six or more inches of snow in a 12-hour period and eight or more inches of snow in a 24-hour period. Snow is considered heavy when visibilities drop below one-quarter mile regardless of wind speed.

Blizzards are the most violent of the winter storms and are characterized by low temperatures, usually below 20° Fahrenheit, accompanied by strong winds in excess of 35 miles per hour with enough snow in the air caused by either falling or blowing snow to create visibilities of one-quarter mile or less for an extended period of time, usually at least three hours or more. While blizzards can occur in Anoka County from October through April, they most commonly occur from November through the end of March.



Normal annual snowfall in Minnesota. Snowfall is greatest in the northeastern part of the state. Source:State Climatology Office, Minnesota Department of Natural Resources - Division of Ecological and Water Resources

Commented [RK117]:

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https://www.dnr.state.mn.us/climate/summaries_and_publications/snow.html

Commented [RK115]: Updated mean annual snowfall 03/22/19

Ice storms bring the entire affected area to a standstill. Ice accumulation causes trees and utility lines to fall, interrupting telephone service and creating significant power outages. Emergency response time is greatly increased, especially to residents in remote, rural areas.

Freezing rain, probably the most serious of the ice storms, occurs during a precipitation event when warm air aloft exceeds 32° while the surface remains below the freezing point. When precipitation originating as rain or drizzle contacts physical structures on the surface ice forms on all surfaces creating problems for traffic, utility lines and tree limbs.

Since 1966 there have been 79 reported incidences of severe winter weather that has impacted Anoka County and its municipalities.

Commented [RK116]: Verify against winter storm data

Recent Winter Storms impacted Anoka County in 1991, 1996 and 2001. The 1991 & 2001 storms were heavy snowfall events, which impacted transportation, commerce and emergency services. Due to climate and geographic location winter storms can be a frequent occurrence for the entire county. With the continued growth rate and construction practices loss impact from future Winter storms would be more significant than what has been seen historically.

On October 31, 1991, county experienced a severe Winter Storm. Streets were closed. Some state highways were closed to vehicular traffic due to snow depth and quantity. There were power outages to many residents and businesses. There was a complete shutdown of businesses and schools. The likelihood of future occurrences is high and the impact may affect travel for multiple days.

During periods of extreme cold, water towers and water lines, particularly in low-income residences with sub-standard insulation, freeze and break, leaving residents without water and creating a burden on the public and private infrastructure.

The probability of future winter storm events is moderate to high, and the entire county is at equal risk. A detailed list of Winter Weather events is in Appendix A.

4.3.1.6 Wildfires



Wildfires are incidents of uncontrolled burning in grasslands, brush, or woodlands. In Minnesota, significant wild-land fires do not occur on an annual basis. However, several hundred lesser events occur annually across the entire state. Seasonal wild fires have been destructive, especially during periods of drought.

The Minnesota Department of Natural Resources (DNR), Division of Forestry has primary responsibility for wild-land fire protection on 22.8 million acres of public and private land. Its total responsibility encompasses 45.5 million acres or 89 percent of the total land base. Wildfires occur throughout Minnesota and according to the Minnesota State Fire Marshal, there are more than 2,000 annual wildfires with an estimated loss of more than $13 million dollars.

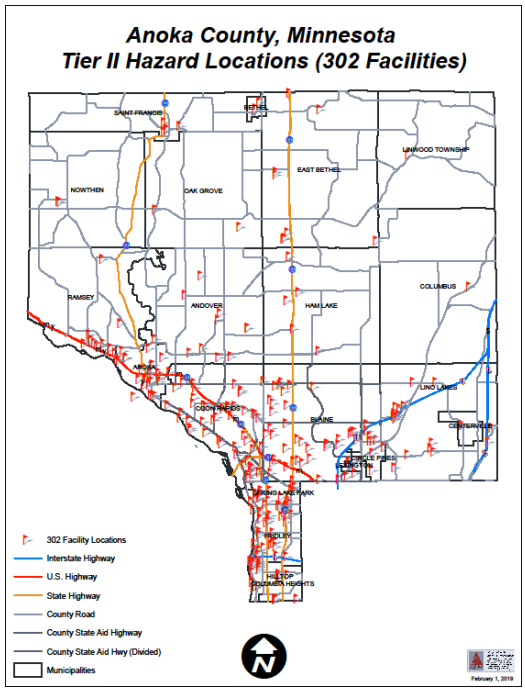
Due to the abundance of vegetation throughout the county, wildfires are a moderate threat in all rural areas. Significant events occur during periods of inadequate rainfall. Lesser events occur annually, usually as a result of escaped controlled burning or arson. The county's municipal and volunteer fire departments respond to a combined average of 100 wild-land fires annually. Many of these fires occur in mixed interface areas and pose threats to occupied structures. Several municipalities have extensive areas of greenbelt and parkland, and brush fires in these cities create a significant urban interface danger.

While we have not experienced the massive wildfires of the west, the potential exists, particularly if drought conditions are present. The probability of future wildfire events is moderate, and all areas of Anoka County are at equal risk for wildfires. A number of annual calls for Wild-land fires is included in Appendix A and are included with annual calls for Grass Fire. The local fire departments and Minnesota Department of Natural Resources have contained and extinguished wild-land and grass fires.

4.3.2 Manmade Hazards

In considering manmade hazards, the Anoka County Hazard Mitigation Planning Committee decided to concentrate its analysis and future mitigation efforts on events presently affecting Anoka County, and on those events that would result in major emergencies or disasters, such as hazardous materials incidents and dam failure.

Hazards that would result in smaller, isolated events (such as arson or civil unrest) or those that would be difficult to mitigate (such as hostage situation or enemy attack) were not considered for further study under this Plan. Additionally, those hazards that are being addressed through concurrent planning efforts, and those that are the result of other hazards being addressed were not considered for further study under this Plan. It is recommended that these manmade hazards become more fully incorporated during future Plan updates and enhancements.



4.3.2.1 Hazardous Materials Incident

Hazardous materials (hazmat) incidents are likely to affect many communities. Every city has multiple facilities that produce, store, or use some form of hazardous materials. Every water treatment plant has chlorine on site to rid the water of bacterial contaminants. Almost every county has a farmer's Co-Op,

which stores significant quantities of pesticides and fertilizers. Hazardous materials are transported down many roads every day. Propane trucks serve the rural populations, and natural gas, used by both rural and urban citizens, must be treated as a dangerous hazard when a leak occurs. In addition, every home has some hazardous materials present in the form of cleaners, batteries, bleach, paint, and gasoline. Hazardous materials incidents typically take three forms: fixed facility incidents, transportation incidents/pipeline incidents and radiological incidents. It is reasonably possible to identify and prepare for a fixed site incident, as laws require those facilities to notify state and local authorities about what is being used or produced. Transportation and pipeline incidents are much harder to prepare for, as the material involved and the incident location are not known until the accident actually happens.

Fixed Facility Hazardous Materials Incident is any occurrence of uncontrolled release of materials from a fixed site that poses a risk to health, safety, and property as determined in the EPA's Resource Conservation and Recovery Act. These materials are classed identically to those specified in the section on transportation accidents.

A variety of hazardous materials exists in fixed facilities throughout Anoka County. They range from flammable liquids stored or used to fuel vehicles through exotic biological agents. Some materials are particularly lethal even in small amounts, while others require strong concentrations with prolonged exposure.

Radiological Incident is defined as the unintentional exposure to materials that emit ionizing radiation. Nuclear power plants are a significant potential source of ionizing radiation. The health and environment impacts from the Three-Mile Island and Chernobyl, Russia disasters illustrate the potential hazards from nuclear power plants. Other sources of ionizing radiation include medical and diagnostic X-ray machines, certain surveying instruments, some imaging systems used to check pipelines, radioactive sources used to calibrate radiation detection instruments, and even some household fire detectors.

4.3.2.2 Active Violence / Active Shooter

An active violence / active shooter incident involves an individual actively engaged in killing or attempting to kill people in a confined and populated area. The individual may be armed with a firearm or bladed weapon or may in engage in other violent acts such as driving a vehicle into a crowd. There may or may not be a pattern or method to their selection of victims.

Workplace violence is any act or threat of physical violence, harassment, intimidation, or other threatening disruptive behavior that occurs at the work site. It ranges from threats and verbal abuse to physical assaults and even homicide. It can affect and involve employees, clients, customers and visitors. Homicide is currently the fourth-leading cause of fatal occupational injuries in the United States. According to the Bureau of Labor Statistics Census of Fatal Occupational Injuries (CFOI), of the 4,679 fatal workplace injuries that occurred in the United States in 2014, 403 were workplace homicides. In 2015, there were 417 workplace homicides. However, it manifests itself, workplace violence is a major concern for employers and employees nationwide.



Nearly 2 million American workers report having been victims of workplace violence each year. Unfortunately, many more cases go unreported. Research has identified factors that may increase the risk of violence for some workers at certain worksites. Such factors include exchanging money with the public and working with volatile, unstable people. Working alone or in isolated areas may also contribute to the potential for violence. Providing services and care and working where alcohol is served may also impact the likelihood of violence. Additionally, time of day and location of work, such as working late at night or in areas with high crime rates, are also risk factors that should be considered when addressing issues of workplace violence. Among those with higher-risk are workers who exchange money with the public, delivery drivers, healthcare professionals, public service workers, customer service agents, law enforcement personnel, and those who work alone or in small groups.

4.3.2.3 Terrorism

Commented [RK119]: Review SPLC, exec summary for MN MIPT.org

- Terrorism is defined in the Code of Federal Regulations as "the unlawful use of force and violence against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political or social objectives" (28 C.F.R. Section 0.85).
- The Federal Bureau of Investigation (FBI) defines terrorism based on the location of the actors:
- Domestic terrorism is the unlawful use, or threatened use, of force or violence by a group or individual based and operating entirely within the United States or Puerto Rico without foreign direction committed against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof in furtherance of political or social objectives.
- International terrorism involves violent acts or acts dangerous to human life that are a violation of the criminal laws of the United States or any state, or that would be a criminal violation if committed within the jurisdiction of the United States or any state. These acts appear to be intended to intimidate or coerce a civilian population, influence the policy of a government by intimidation or coercion, or affect the conduct of a government by assassination or kidnapping. International terrorist acts occur outside the United States or transcend national boundaries in terms of the means by which they are accomplished, the persons they appear intended to coerce or intimidate, or the locale in which their perpetrators operate or seek asylum.

Terrorism is the use of force or violence against people or property for the purposes of intimidation, coercion or ransom. Terrorists often use threats to create fear among the public, to try to convince citizens that their government is powerless to prevent terrorism, and to get publicity for their causes.

The 1966 Defense Against Weapons of Mass Destruction Act, defines weapons of mass destruction as "any weapon or device that is intended, or has the capability, to cause death or serious bodily injury to a significant number of people through the dissemination, release or impact of toxic or poisonous chemicals or their precursors, a disease organism, or radiation or radioactivity." President Clinton's 1994 Executive Order 12938 entitled "Proliferation of

Weapons of Mass Destruction" also defines weapons of mass destruction to be "nuclear, biological, or chemical weapons."

The Domestic Preparedness Program is a partnership of federal, state, and local agencies with the goal of ensuring that, as a nation, we are prepared to respond to a terrorist attack involving nuclear, biological, or chemical weapons - weapons of mass destruction (WMD). Today, the term "Homeland Security" is used to denote the concept of preparing for these kinds of events.

The FBI categorizes terrorism in the United States primarily as one of two types - domestic terrorism or international terrorism. Domestic terrorism, such as the bombing of the Murrah Building in Oklahoma City, involves groups or individuals whose terrorist activities are directed at elements of our government or population without foreign direction. International terrorism, such as the attacks on the World Trade Center in 2001, involves groups or individuals whose terrorist activities are foreign-based and/or directed by countries or groups outside the U. S., or whose activities transcend national boundaries. Attacks can take many forms. They are all designed to terrorize citizens.

While Anoka County has not experienced terrorist events, the county contains potential target sites for terrorist attack. The presence of these facilities places Anoka County at a high threat level for forms of terrorist attack. A terrorist event at these facilities would affect the entire county.

Bioterrorism: In the wake of the September 11, 2001 terrorist attacks, concerns about bio-terrorist attack involving smallpox prompted Minnesota health officials to develop a mass vaccination plan. Anoka County Community Health's plan was tested during an August 2004 Strategic National Stockpile drill and subsequently revised response plans to address problems found during that exercise.

During the outbreak of anthrax in the last months of 2001, local firefighters and law enforcement officers investigated several suspicious-looking substances, packages, and mail at a Department of Energy facility, private residences, businesses, a hospital, a post office, and a school. Though all tests were negative, decontamination procedures were initiated at a school and post office. Planned Parenthood received one of several hundred fake anthrax letters mailed by an anti-abortion extremist.

The probability of future events exists and the county and its municipalities are at equal risk of Bioterrorism. The Community Health and Environmental Services Department maintains an All Hazards Emergency Response and Recovery Plan, of which components are tested on an annual basis.

Bomb Threats: The Northtown Mall was the target of a bomb explosion that damaged the mall but caused no injuries.

Though none have been found credible, bomb threats by telephone are becoming an increasing problem for schools and government throughout Anoka County. In 2018 there were twenty-one bomb threats reported to Anoka County Central Communications.

Bethel, Blaine, Coon Rapids, Lexington, Lino Lakes and St. Francis all experienced multiple terrorist bomb or anthrax threats. All of which are considered domestic in nature. The majority of threats involved schools. A number of the incidents involve actual pipe bombs being found. In

2001, several Anthrax hoax letters were reported. The incident of domestic terrorist threats is decreasing.

Cyber-terrorism: Several facilities in Anoka County have been affected by computer viruses and attempted system entry by "hackers" malware. There are more than five intrusion attempts each day.

Improved virus detection capability and system security safeguards have reduced the threat of cyber-terrorism for Anoka County's larger industrial and government facilities. Smaller businesses and jurisdictions throughout the entire county remain at future risk of this hazard.

Anoka County and its municipalities have reported 176 instances of domestic terrorism since 1992. The vast majority of events are bomb threats. In 2001, there were several instances of anthrax threats. There have been some pipe bombs found and in one case a bomb was detonated in a local mall. The reported losses are $1,001 in structure damage and $4,101 in content damage.

The expectation is that the future occurrence of a terrorist's incident is low but the impact could be high. A detailed list of reported terrorist events is provided in Appendix A.

4.3.2.4 Urban Fire

The 2010 Minnesota State Fire Marshall reports on fire in Minnesota reports that structures fires are the most prevalent (44%) type of fire and are responsible for the most deaths and injuries. In structures, the three leading causes are 1) Cooking and 2) Open Flame 3) and other equipment. 36% occurred in structures without an operational smoke alarm. Flame damages were more extensive in rural structure fires, contained to the building, than urban structure fires that were contained to an object or room.



Anoka County and its participating jurisdictions experienced 916 fire runs in 2017 causing a total loss of $10,045,103 and 1 death. There have been 51 civilian fire related deaths since 1990 as reported by the Minnesota Fire Marshal's Office.

Commented [RK120]: https://dps.mn.gov/divisions/sfm/mfirs/Documents/Fire%20in%20Minnesota/Fire-in-Minnesota-2017.pdf

An urban fire is any instance of uncontrolled burning which results in major structural damage to large residential, commercial, industrial, institutional, or other properties in developed areas.

Generally, a large structure is defined as exceeding 25,000 square feet. Large structural fires would include fully involved structures of this size or greater such as hospitals, government centers, manufacturing facilities, warehouses, barns, and multiple storied buildings.

Fires have affected individual structures throughout the rural unincorporated areas of Anoka County and its municipalities, occurring in homes, businesses, and government buildings. The potential for future events exists. The entire county is at equal risk of fires in individual structures. In terms of large, urban fires within Anoka County, the downtown areas of Municipality's comprised of adjoining old wood structures, are at greatest risk.

The likelihood of occurrence for serious urban fires continues to be a concern and the expectation of future occurrences is moderate and the impact is high.

4.4 Hazard Vulnerability

Commented [RK121]: Mention risk and capability assessment though Digital sandbox (2011) Identify further mitigation actions for the risks

4.4.1 Jurisdiction Hazard Vulnerability Assessment

This Vulnerability Assessment Section provides a vulnerability summary and builds upon the information provided in the Vulnerability Analysis Section and the detailed list of hazard events in Appendix A. This section identifies community assets and development trends in Anoka County, then assessing the potential impact and amount of damage that could be caused by each hazard event. The objective of the assessment is to prioritize hazards of concern to Anoka County and to identify hazard mitigation strategies that will reduce or eliminate their effects.

Multi-hazard Requirement §201.6(c)(2)(ii): [The risk assessment shall include a] description of the jurisdiction's vulnerability to the hazards described in paragraph (c)(2)(i) of this section. This description shall include an overall summary of each hazard and its impact on the community.
FMA Requirement §78.5(b): Description of the existing flood hazard and identification of the flood risk, and the extent of flood depth and damage potential.
A. Does the plan include an overall summary description of the jurisdiction's vulnerability to each hazard?
B. Does the plan address the impact of each hazard on the jurisdiction?

The vulnerability findings presented in this section have resulted in an approximation of risk. These estimates should be used to understand relative risk from hazards and the potential losses that may be incurred, however, uncertainties are inherent in loss estimation methodology, arising from incomplete scientific knowledge concerning specific hazards and their effects on the environment, as well as incomplete data sets, and from approximations and simplifications that are necessary in order to provide a meaningful analysis. Further, most data used in this assessment covers relatively short periods of records which increases the uncertainty of any statistically based analysis.

To complete the assessment, each participating municipality provided the best available local data. The Anoka County Emergency Management Organization then collected data from a variety of external sources, including state and federal agencies, and analyses were performed qualitatively and quantitatively. Additional work will be done on an ongoing basis to enhance, and further improve the accuracy of the baseline established here, and it is expected that this vulnerability assessment will continue to be refined through future plan updates as new data and loss estimation methods or tools become available to Anoka County.

Two distinct methodologies were applied to assess the risk for Anoka County. The first includes a quantitative analysis that relies upon best available data and technology, while the second methodology includes a qualitative analysis that relies more on local knowledge and rational decision-making. Upon completion, the methodologies are combined to create a "hybrid" approach for assessing hazard vulnerability for Anoka County that allows for some degree of quality control and assurance.

Quantitative Methodology consists of utilizing Hazards U.S. Multi-Hazard (HAZUS®MH), a geographic information system (GIS) based loss estimation software available from FEMA. For some hazards, the quantitative assessment also incorporates a detailed GIS-based approach using best available local data from Anoka County. When combined, the results of these vulnerability studies are used to form an assessment of potential hazard losses (in dollars), along with the identification of specific community assets that are deemed potentially at-risk. As the HAZUS-MR software was only acquired by Anoka County during this mitigation planning cycle, its use was limited. Future updates to the plan will fully utilize HAZUS-MR along with the

Geospacial Analysis software from ESRI that Anoka County Emergency Management would like to purchase in the future to provide for additional features in HAZUS-MR.

Qualitative Methodology relies less on technology, and more on historical and anecdotal data, community input, and professional judgment regarding expected hazard impacts. The qualitative assessment is built around varying degrees and weights of risk values as assigned by the consensus of Anoka County's Hazard Mitigation Steering Committee.

The vulnerability assessment for Anoka County uses a scoring system based on the adjacent table.

HAZARD RATING	
No Fatalities/Injuries	0
Less than 3 injuries	1
Less than 5 fatalities/10 injuries	2
Less than 15 fatalities/50 injuries	3
Less than 25 fatalities/100 injuries	4
More than 26 fatalities/injuries	5
No Economic Damage or Cost	0
Less than 500,000 damage cost	1
Less than 2,000,000 damage cost	2
Less than 5,000,000 damage cost	3
Less than 10,000,000 damage cost	4
More than 10,000,000 damage cost	5
Extent area minimal/no evacuation	0
Extent area local/minimal evacuation	1
Extent area local/some evacuation	2
Extent area 1 mi./some evacuation	3
Extent area 3 mi./major evacuation	4
Extent area >3 mile/evacuation	5
Probability once in 100+ years	0
Probability once in 50 years	1
Probability once in 10 years	2
Probability once in every 5 years	3
Probability once in every 1 year	4
Probability more than once in 1 year	5
No repetitive loss	0
One repetitive loss	1
Three repetitive losses	2
Five repetitive losses	3
Ten repetitive losses	4
More than ten repetitive losses	5

Risk Analysis In 2011 Anoka County completed a risk and hazard assessment using Digital Sandbox. The results are being used to assess and review the natural and manmade risks to Anoka County. On an annual basis updates are conducted using the Department of Homeland Security THIRA (Threat Hazard Identification Risk Assessment) methodology.

4.4.1.1 Countywide Hazard Vulnerability

After analyzing and evaluating all available data, the Emergency Management Group developed the hazard history vulnerability assessment. The table below lists the hazards identified by the group as hazards that have impacted Anoka County and its municipalities in the past and the potential hazards that could impact the county and its municipalities in the future. The committee then used the risk table developed previously to determine the county's degree of vulnerability to each hazard.

When historical information for all selected hazards is evaluated and scored, flooding is the number one hazard that has impacted Anoka County. It was recognized that the availability and quantity of data varied significantly between hazards and thus impacted evaluations. The committee believed that had economic data been accurately recorded, urban fires and severe weather dollars could easily have been up to 5-10 times greater.

Below are tables that summarize the hazards that the Emergency Management Group identified as the potential hazards that could affect the communities in the county.

In 2011 Anoka County completed a risk and capability assessment though Digital sandbox and is participating in additional regional Threat and Risk Assessment though the Twin Cities Urban Area Security Initiative (UASI). The results of these studies will be used to increase the readiness of Anoka County and it's jurisdictions to respond to large-scale events and disasters

in Anoka County and the surrounding communities. On an annual basis updates are conducted using the Department of Homeland Security THIRA (Threat Hazard Identification Risk Assessment) methodology.

ANOKA COUNTY HAZARD VULNERABILITY SUMMARY							
Hazard	Incidents	Years	Avg./yr.	Fatalities	Injuries	Assets	Cost
Flooding	39	45	1	1	5	165	204,195,335
Pandemics/Vectors	10	99	0.1	89	5929	0	0
Thunderstorms	169	39	4.3	4	27	788	30,498,783
Tornadoes	32	39	0.8	84	672	1,010	123,144,790
Winter Storms	100	38	2.6	9	104	32	1,443,379
Wildfires	133	29	5.5	3	6	33	6,520,269
Hazmat	532	30	21.3	3	1	1	274,780
Active Violence / Active Shooter	0	0	0	0	0	0	Pre and Post costs in Millions
Terrorism	176	28	7.5	0	0	1	5,102
Urban Fires	175	40	5	36	3	214	15,627,050
Totals	1472			229	6748	2,383	244,072,448

Commented [REK122]: Updated from NWS Records

After analyzing and evaluating all available data, the Emergency Management Group developed the historic hazard vulnerability assessments below, using the risk table developed previously by assigning a value (1 through 5). This table is a result of the cumulative impact of total hazard events over a period of years ranging from a low of 20 years of data for hazard events to 94 years of data in the case of pandemics/epidemics.

ANOKA COUNTY HAZARD HISTORIC VULNERABILITY ASSESSMENT							
Hazard Event	Fatality and Injury	Economic Loss	Extent or Impact	Probability of Occurrence	Repetitive Loss	Vulnerability Score	Priority
Urban Fires	5	5	2	5	3	20	1
Thunderstorms	2	5	2	5	3	17	2
Flooding	2	5	5	3	3	16	3
Tornadoes	5	5	1	3	0	14	4
Wildfires	2	4	3	3	1	13	5
Pandemics/Vectors	5	3	1	1	2	12	6
Active Violence / Active Shooter	3	3	4	3	0	13	7
Winter Storms	4	2	1	3	1	11	8
Hazmat	2	1	0	5	2	10	9
Terrorism	1	1	2	5	0	8	10

Commented [RK123]: New item and priority 7

The second assessment table rates the overall impact of a future hazard event Hazardous Materials became the top priority hazard primarily because of the inventory of hazardous materials, the number of facilities in the county and the frequent shipment of hazardous material through the county. A fire and explosion resulting from an accident or a terrorist attack at these facilities would impact the county more than any other hazard except for severe weather (thunderstorms) and Urban fires. Flooding dropped from first to forth as a result of several mitigation projects that reduced the impact of floods. This table estimates the impact of a single severe hazard event.

ANOKA COUNTY HAZARD FUTURE ASSESSMENT

Hazard Event	Fatality and Injury	Economic Loss	Extent or Impact	Probability of Occurrence	Repetitive Loss	Vulnerability Score	Priority
Hazmat	5	4	3	3	2	17	1
Thunderstorms	2	3	3	5	2	16	2
Urban Fires	2	4	2	5	1	14	3
Flooding	2	4	3	3	1	13	4
Tornadoes	3	5	1	2	1	12	5
Pandemics/Vectors	5	3	1	1	1	11	6
Active Violence / Active Shooter	3	3	4	3	0	13	7
Terrorism	3	4	2	1	0	10	8
Wildfires	2	2	3	2	0	9	9
Winter Storms	1	2	1	2	1	7	10

Anoka County has been the subject of several disaster declarations and subsequent disaster funding. The table below identifies those declarations and the economic relief provided.

ANOKA COUNTY DISASTER DECLARATION ECONOMIC RELIEF

Date	Declaration Number	Hazard Incident	Economic Relief	Source
04/11/1965	OEP188	Flooding	Unknown	FEMA
04/18/1969	OEP255	Flooding	Unknown	FEMA
04/08/1997	DR-1175	Flooding	$137,941	FEMA
08/25/1997	DR-1187	Severe Storms, high winds, tornadoes	$217,574	FEMA
06/23/1998	DR-1225	Flooding	$103,623	FEMA
05/16/2001	DR-1370	Flooding	$36,186,739	FEMA
06/07/2011	DR-1990	Severe Storms and Tornados	$47,732	FEMA
06/11/2017	SD-0016	Wind and Hail	$202,476	MN
		Totals	$36,896,085	

Commented [RK124]: Add State Disaster Info

Commented [REK125]: Sheldus
http://webra.cas.sc.edu/hvri/products/sheldus.aspx

4.4.1.2 Municipality Hazard Vulnerability

In many instances individual municipalities have specific vulnerabilities to hazards that differ from the countywide vulnerabilities. This differentiation can exist due to factors such as geographic location, topography, geologic differences, and proximity to manmade hazards.

In addition to this summary section, within the discussion of each hazard in Section 4.4 Hazard Analysis, there is narrative identifying the specific municipalities or areas of the county that have been affected by hazards, the extent of impact and the probability of future occurrence in Anoka County. The table below summarizes each jurisdiction's specific vulnerability to each identified hazard.

Multi-hazard Requirement §201.6(c)(2)(iii): For multi-jurisdictional plans, the risk assessment must assess each jurisdiction's risks where they vary from the risks facing the entire planning area.
FMA FEMA 299 Guidance: The Plan should be coordinated with, and ideally developed in cooperation with, all of the local jurisdictions within the geographical area
A. Does the plan include a risk assessment for each participating jurisdiction as needed to reflect unique or varied risks?
D. Does the plan include the probability of future events (i.e., chance of occurrence) for each hazard addressed in the plan?

ANOKA COUNTY – LIKELIHOOD OF POTENTIAL HAZARD INCIDENT OCCURRING *

Very Likely=3 Likely=2 Possible=1 Jurisdiction	Flooding	Pandemic	Thunderstorm	Tornado	Winter storm	Wildfires	Hazmat	Active Violence / Active Shooter	Terrorism	Urban Fire
Anoka County	2	1	3	2	3	3	3	1	1	3
Andover	2	1	3	2	3	3	3	1	1	3
Anoka	2	1	3	2	3	1	3	1	1	3
Bethel	1	1	3	2	3	3	3	1	1	2
Blaine	1	3	1	2	1	2	2	1	3	2
City of Nowthen	1	1	3	2	3	3	3	1	1	1
Centerville	2	1	3	2	3	1	3	1	1	3
Circle Pines	1	1	3	2	3	1	3	1	1	3
Columbia Heights	1	1	3	2	3	1	3	1	1	3
City of Columbus	1	1	3	2	3	3	3	1	1	1
Coon Rapids	2	1	3	2	3	3	3	1	1	3
East Bethel	1	1	3	2	3	3	3	1	1	2
Fridley	2	1	3	2	3	1	3	1	1	3
Ham Lake	1	1	3	2	3	2			1	2
Hilltop	1	1	3	2	3	1	3	1	1	3
Lexington	1	1	3	2	3	1	3	1	1	3
Lino Lakes	2	1	3	2	3	3	3	1	1	3
Linwood Township	1	1	3	2	3	3	3		1	1
Oak Grove	2	1	3	2	3	3	3	1	1	2
Ramsey	2	1	3	2	3	3	3	1	1	3
St. Francis	2	1	3	2	3	3	3	1	1	2
Spring Lake Park	1	1	3	2	3	1	3	1	1	3
Totals	32	22	66	44	66	50	66	22	22	55

* Likelihood of occurrence in any single year.

Commented [JS126]: 2 down from 3

Commented [JS127]: 1 from no entry

Commented [JS128]: 1 from no entry

In addition to differing levels of vulnerability to identified hazards; individual municipalities can also suffer significant differences in losses resulting from the impact and extent of a disaster. Generally, these losses are a direct result of population density, commercial development, or housing density/ value.

Within the discussion of each hazard in Section 4.3 Hazard Analysis, the narrative identifies those municipalities and specific areas of the county that have increased vulnerability and impact to that hazard and notes the factors contributing to an increased impact or vulnerability. The table below depicts the differing aspects of losses by jurisdiction.

Multi-hazard Requirement
§201.6(c)(2)(i): The risk assessment shall include a description of the location and extent of all natural hazards that can affect the jurisdiction. The plan shall include information on previous occurrences of hazard events and on the probability of future hazard events.
FMA Requirement §78.5(b): Description of the existing flood hazard and identification of the flood risk, and the extent of flood depth and damage potential
B. Does the risk assessment identify the extent (i.e., magnitude or severity) of each hazard addressed in the plan?

ANOKA COUNTY – IMPACT OF POTENTIAL HAZARD INCIDENT *

High=3 Medium=2 Low=1 Jurisdiction	Flooding	Pandemic	Thunder-storm	Tornado	Winter storm	Wildfires	Hazmat	Active Violence / Active Shooter	Terrorism	Urban Fire
Anoka County	1	3	1	2	1	2	2	2	3	2
Andover	1	3	1	2	1	2	2	2	3	2
Anoka	2	3	1	2	1	1	2	2	3	2
Bethel	1	3	1	2	1	2	2	2	3	1
Blaine	1	3	1	2	1	2	2	2	3	2
City of Nowthen	1	3	1	2	1	2	2	2	3	1
Centerville	1	3	1	2	1	1	2	2	3	2
Circle Pines	1	3	1	2	1	1	2	2	3	2
Columbia Heights	1	3	1	2	1	1	2	2	3	2
City of Columbus	1	3	1	2	1	2	2	2	3	1
Coon Rapids	2	3	1	2	1	2	2	2	3	2
East Bethel	1	3	1	2	1	2	2	2	3	1
Fridley	3	3	1	2	1	1	2	2	3	2
Ham Lake	1	3	1	2	1	2	2		3	1
Hilltop	1	3	1	2	1	1	2	2	3	2
Lexington	1	3	1	2	1	1	2	2	3	2
Lino Lakes	1	3	1	2	1	2	2	2	3	2
Linwood Township	1	3	1	2	1	2	2		3	1
Oak Grove	1	3	1	2	1	2	2	2	3	1
Ramsey	1	3	1	2	1	2	2	2	3	2
St. Francis	1	3	1	2	1	2	2	2	3	1
Spring Lake Park	1	3	1	2	1	1	2	2	3	2
Totals	26	66	22	44	22	36	44	43	66	36

Commented [JS129]: 2 from no entry

Commented [JS130]: 1 from no entry

3 = High – Significant and lasting destructive effect on lives or property
2 = Medium – Moderate destructive effect on lives or property; recovery is moderately expensive and/or takes longer to accomplish
1 = Low - Lower magnitude of destructive effect on lives or property; recovery can typically be accomplished in a reasonable period of time.

4.4.2 Critical Facilities and Infrastructure

Multi-hazard Requirement §201.6(c)(2)(ii)(A): The plan should describe vulnerability in terms of the types and numbers of existing and future buildings, infrastructure, and critical facilities located in the identified hazard area
FMA Requirement §78.5(b): Description of the existing flood hazard and identification of the flood risk, including estimates of the number and type of structures at risk, repetitive loss properties.
A. Does the plan describe vulnerability in terms of the types and numbers of existing buildings (including repetitive loss structures), infrastructure, and critical facilities located in the identified hazard areas

According to HSEM, critical facilities and infrastructure are those systems "whose incapacity or destruction would have a debilitating impact on the defense or economic security of that community." These systems include the following eight general categories: telecommunications infrastructure; electrical power systems; gas and oil facilities; banking and finance institutions; transportation networks; water supply systems; government services; and emergency services.

Anoka County does not maintain an active database for critical facilities and infrastructure, although it has begun to build one through its development of GIS capabilities.

All participating municipalities provided the critical facilities and or assets within their communities. Anoka County Emergency management then combined the local jurisdiction information with the county information to identify all critical assets and structures.

This information was provided to the County's Information Technology Department which generated the value information from tax records and other sources. The content value was estimated using the following average percentages. The structure value was used as the basis.

- Residential=20%
- Agriculture=30%
- Government=40%
- Commercial/Industrial=50%

For security purposes the detailed tables are located in Appendix B and contain the asset name or description, the type of facility/asset, time open, capacity, square footage, structure and content value. In addition, the following information is provided.

- In Hazard defines whether the facility is within a hazard such as a Flood Plain, within a 3-mile radius of a major chemical facility, in the path of Dam Waters, within a 5-mile radius of a nuclear facility, etc.
- Economic Asset defines whether the asset or facility produces significant revenue for the jurisdiction or the loss of the facility would have a significant negative economic impact on the jurisdiction.
- Historic Asset defines whether or not the asset or its contents is of significant historic value to the jurisdiction.

- Construction defines the material the facility is constructed of: B=Block or Brick, C=Concrete, M=Metal and W=Wood. Only the predominant material is listed.
- Emergency Generator identifies if the facility has alternate stand-a-lone power capability.

The table below is a summary table that is extracted from the detailed tables in Appendix B and specifically lists the number of potentially at-risk buildings or facilities type, based on the GIS analysis of Anoka County's critical facilities database in combination with the databases of hazardous material facilities and Federal and state-owned facilities as provided.

ANOKA COUNTY AND PARTICIPATING JURISDICTIONS CRITICAL FACILITY SUMMARY

Jurisdiction	Number of Critical Facilities	Critical Facilities Total Sq. Footage	Total Structure Value	Total Content Value
Anoka County	34	1,218,567	141,462,381	74,110,957
Andover	44	889,600	138,310,000	55,204,120
Anoka	29	4,091,172	165,723,200	66,289,280
Bethel	4	475,000	950,000	380,000
Blaine	41	4,919,582	563,200,000	241,825,000
City of Nowthen	4	67,025	1,571,570	750,000
Centerville	4	73,000	11,500,000	4,600,000
Circle Pines	13	319,635	19,578,689	7,831,475
Columbia Heights	15	611,542	111,812,452	44,724,981
City of Columbus	9	251,069	12,866,646	6,322,314
Coon Rapids	102	5,404, 179	462,169,166	138,358,068
East Bethel	7	228,997	20,474,300	10,302,720
Fridley	32	4,702,725	221,589,091	102,166,296
Ham Lake	13	360,013	50,982,680	26,554,754
Hilltop	5	362,280	22,244,000	8,897,600
Lexington	10	416,779	8,662,500	3,830,000
Lino Lakes	34	112,1733	110,347,642	42,339,059
Linwood	3	112,1733	110,347,642	42,339,059
Oak Grove	7	119,454	15,496,250	9,016,370
Ramsey	21	901,901	55,983,480	25,315,262
St. Francis	21	1,971,390	80,407,300	35,099,223
Spring Lake Park	14	586,917	68,156,182	28,196,383
Totals	465	11,899,505	2,393,835,171	974,452,921

Commented [RK131]: ADDED LOTR / County Fair Ground

4.4.2.1 Repetitive Flooding Analysis

In order for local jurisdictions to qualify for hazard mitigation assistance through the Flood Mitigation Assistance Program (FMA), local hazard mitigation plans must include documentation in its mitigation strategy that continued enforcement of applicable flood plain management standards is parts of its strategy to reduce flood losses. In addition, a local mitigation plan must include a section in its risk assessment that describes the source of repetitive flooding problems and identifies the number and type (residential, commercial or governmental) of repetitive loss properties in the jurisdiction. This should include the extent of flood depth and damage potential.

REPETITIVE FLOODING STRUCTURES

Number of Structure	Structure Type Residential Commercial Government Critical etc.	Structure and Content Loss	Response and Recovery Costs	Flood Type Storm Water Out of Banks Low Lying Maintenance	Flood Location	Number of events	Flood Depth-ft	Damage Potential-H,M,L
12	Fridley	7,077,762	50,000	Out of Banks	Riverview Terrace Residential	4	842	H
12	Coon Rapids	0	5,000	Out of Banks	8200 block of Mississippi Blvd Residential	3	842	M
6	Coon Rapids	0	5,000	Out of Banks	114th & Zea Street Residential	3	838	M
7	Andover	0	32,412	Out of Banks	153rd &7th Avenue Residential	3	844	L
44	Anoka	800,000	25,000	Out of Banks	River Avenue Residential	7	842	H
23	Ramsey	0	15,000	Out of Banks	Bowers Drive Residential	3	842	M

Commented [REK132]: Followed up with cities for status, did not change for last 6 years.

There are currently no plans for mitigation actions for the properties in the city of Coon Rapids. The locations are watched and communication is maintained with the property owners during times that the Mississippi River is elevated.

Fridley is examining the possibility of adding a trail between the Riverview Terrance Apartments and the river to create a public walkway near the Mississippi River and also to act as a base in the event that a temporary levee may need to be constructed to prevent flooding.

The properties owners in the City of Anoka are aware of the possibility of flooding by the Mississippi River and currently do not have any plans for mitigation action. The residents and City track the water levels and maintain communications with the residents during times that the Mississippi River is elevated.

4.4.2.2 Future Structure Vulnerability

In Anoka County, only the hazard flooding has an identified geographic location and is defined by 100 and 500-year floodplain maps.

The hazard narratives in the hazard analysis section 4.2, describe the vulnerability of current structures in existing flood hazards in terms of impact, extent and future occurrences of flooding.

The table below identifies potential new structures that may be constructed in the flood plain area and the vulnerability of those structures to future flooding events within specific municipalities and Anoka County.

Multi-hazard Requirement §201.6(c)(2)(ii)(A): The plan should describe vulnerability in terms of the types and numbers of existing and future buildings, infrastructure, and critical facilities located in the identified hazard area.
FMA Requirement §78.5(b): Description of the existing flood hazard and identification of the flood risk, including estimates of the number and type of structures at risk, repetitive loss properties.
B. Does the plan describe vulnerability in terms of the types and numbers of future buildings, infrastructure, and critical facilities located in the identified hazard areas?

4.4.3 Asset Inventory by Hazard

Commented [RK133]: Updated 03/29/19

The vulnerability of each of these facilities was partially assessed using GIS analysis by comparing their physical location with the extent of known hazard areas that can be spatially defined through GIS technology. For Anoka County, this is flooding (500-year flood zones).

For this vulnerability assessment, the rest of the defined hazard areas are not deemed unique enough to make definitive vulnerability assessments for potentially at-risk buildings or facilities that differentiate them from other areas of Anoka County.

The following four hazards were selected to provide an estimate and expectation of the impact of these hazards on Anoka County and the participating municipalities.

Although these are specific geographic locations for a hazardous materials event, tornado or terrorism incident, these hazards and the impact location were arbitrarily selected to demonstrate the possible impact of such an event on a municipality and Anoka County.

Commented [RK134]: Updated from each assessment - 2019

ANOKA COUNTY/MUNICIPALITY DISASTER ASSESSMENT SUMMARY							
Hazard Event	Hazard Description	Estimated Fatalities	Estimated Injuries	Damaged Assets	Estimated Structure, Asset, Contents Damage Cost	Estimated Response Recovery Wages Income Loss/Cost	Source FEMA State Local etc.
Flooding	Countywide 500-year flood	0	1	23	51,277,490	1,547,325	Local
Hazmat	Large Chemical Facility - 3-mile radius	5	50	760	178,250,202	5,356,906	Local
Terrorism	High rated terrorist target-1 square block	45	500	19	101,027,447	2,040,149	Local
Tornado	Typical municipality-500yds wide, 2 miles long	1	12	97	128,419,086	7,081,050	Local

Incident population and structure/asset information is collected using a GIS system and information from the county property tax assessor.

Current and future population and structures are identified, and variances calculated within a defined hazard area.

For flooding which has an identified geographic location (500-year flood plan maps), future structure vulnerability is also identified.

Maps for each of the Vulnerability Assessments are available in Appendix B.

Commented [RK135]: Updated 2019 info

ASSET INVENTORY SUMMARY-BY HAZARD						
Hazard	Hazmat Hazard – 3-mile radius					
	In Hazard Current	In Jurisdiction Current	%	In Hazard (10yr)	In Jurisdiction Projected	% Proj.
Population	53260	132785	40.11	56935	141947	40.11
Structure Type						
Residential	15161	44330	34.20	16070	46990	34.20
Agriculture	6	101	5.94	6	101	5.94
Commercial/Ind	647	1250	51.76	692	1337	51.76
Government	114	269	42.37	114	269	42.37
Total	15928	45950	34.66	16883	48697	34.66
Structure Value						
Residential	$2,883,228,400	$8,544,879,200	33.74	3,056,222,104	9,057,571,952	33.74
Agriculture	$922,900	$20,390,300	4.52	$922,900	$20,390,300	4.52
Commercial/Ind	$678,054,200	$1,247,054,500	54.37	725,517,994	1,334,348,315	54.37
Government	$134,532,300	$282,594,400	47.60	$134,532,300	$282,594,400	47.60
Total	$3,696,737,800	$10,094,918,400	36.61	3,917,195,298	10,694,904,967	36.62

ASSET INVENTORY SUMMARY-BY HAZARD											
Hazard		Hazmat Hazard – 3-mile radius									
Qty	Facility or Asset Name or Description and Address	Admin Offices Communication Utilities Education Type Emergency Svcs. Law Enforcement Medical Type Financial Svcs. Transportation	Capacity	Critical Asset	Economic Asset	Historic Asset	Vulnerable Population	Construction B,C,M,W	Special Considerations	Square Feet	Asset or Structure and Content Value
15,161	Residential	Residential	53260	Y	N	N	Y	W	Y	19,221,523	$3,459,874,080
11	Agriculture	Agriculture	0	N	N	N	N	W	Y	4,615	$922,900
647	Commercial/Ind	Commercial/Ind	9030	Y	Y	N	N	B	Y	2,630,667	$1,352,595,120
114	Government	Admin Offices Correctional	2210	Y	Y	N	N	B	Y	354,127	$105,194,218
1	Sandburg School	Education-Middle	979	Y	N	Y	Y	B	Y	22,173	$6,133,300
1	Fred Moore School	Education-Junior	1014	Y	N	N	Y	B	Y	41,634	$13,266,400
1	Franklin School	Education-Elem	345	Y	N	N	Y	B	Y	20,490	$4,956,000
1	AMRTC	Medical-State Hospital	394	Y	Y	N	Y	B	Y	201,786	$59,157,100
1	Wilson School	Education-Elem	553	Y	N	N	Y	B	Y	23,577	$5,863,300
1	St. Stephens School	Education-Private	450	Y	N	N	Y	B	Y	35,157	$10,471,300
1	Mercy Hospital	Medical	2400	Y	Y	N	Y	B	Y	626,379	$209,701,759
1	Mercy Healthcare	Medical	1625	Y	Y	N	Y	B	Y	121,990	$31,120,720
1	U.S. Post Office	Government	100	Y	Y	N	N	B	Y	8,877	$2,485,420
1	Hoffman Engineering	Major Industrial Employer	3000	Y	Y	N	N	C	Y	11,236	$3,595,520

Total	75,360		23,324,226	$5,265,337,137

ASSET INVENTORY SUMMARY-BY HAZARD						
Hazard	500-year flood					
	In Hazard Current	In Jurisdiction Current	%	In Hazard (10yr)	In Jurisdiction Projected	% Proj.
Population	2461	18,700	13.16	2633	20,000	13.16
Structure Type						
Residential	146	4848	3.01	23	5187	2.81
Agriculture	0	35	0	0	0	0
Commercial/Ind	3	349	.859	0	373	.803
Government	4	77	5.19	0	77	5.19
Total	153	5274	2.90	23	5638	2.71
Structure Value						
Residential	$63,378,800	$938,859,000	6.75	$67,815,316	$1,004,579,130	6.75
Agriculture	$0	$0	0	$0	$0	0
Commercial/Ind	$604,200	$235,648,400	.256	$646,494	$252,143,788	.256
Government	$405,500	$40,176,500	1.00	$433,885	$42,988,855	1.00
Total	$64,388,500	$1,214,683,900	5.30	$68,895,695	$1,299,711,773	.530

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ASSET INVENTORY SUMMARY-BY HAZARD												
Hazard		500-year flood										
Qty	Facility or Asset Name or Description and Address	Admin Offices Communication Utilities Education Type Emergency Svcs. Law Enforcement Medical Type Financial Svcs. Transportation	Capacity	Critical Asset	Economic Asset	Historic Asset	Vulnerable Population	Construction B,C,M,W	Special Considerations	Square Feet	Asset or Structure and Content Value
146	Residences	Residential	2461	N	N	N	N	W	N	422,525	$76,054,560
3	Commercial / Ind	Commercial / Ind	431	Y	Y	N	N	B	Y	3,021	$966,720
4	Government	Government	289	Y	Y	N	N	B	Y	2,028	$567,700
		Total	3181							427,574	4,365,360

Commented [RK137]: Updated 2019 data

ASSET INVENTORY SUMMARY-BY HAZARD						
Hazard	Terrorism – 1 block radius					
	In Hazard Current	In Jurisdiction Current	%	In Hazard (10yr)	In Jurisdiction Projected	% Proj.
Population	545	61476	.89	575	68400	.84
Structure Type						
Residential	52	19,400	.25	55	21,517	.25
Agriculture	0	0	0	0	3	0
Commercial/Ind	12	900	2.21	13	573	2.21
Government	0	100	0	0	119	0
Total	1	20,400	3.70	68	22,212	3.70
Structure Value						
Residential	19,250,000	4,387,500,000	.43	2,544,871	4,103,620,313	.06
Agriculture	0	0	0	0	432,550	0
Commercial/Ind	154,178,715	877,500,000	17.57	31,582,797	804,825,529	3.92
Medical	149,673,600	149,673,600	100	157,905,648	157,905,648	100
Government	0	585,000,000	0	0	121,467,953	0
Total	173,428,715	5,850,000,000	18	34,127,668	5,030,346,344	.68

ASSET INVENTORY SUMMARY-BY HAZARD											
Hazard		Terrorism – 1 block radius									
Qty	Facility or Asset Name or Description and Address	Admin Offices Communication Utilities Education Type Emergency Svcs. Law Enforcement Medical Type Financial Svcs. Transportation	Capacity	Critical Asset	Economic Asset	Historic Asset	Vulnerable Population	Construction B,C,M,W	Special Considerations	Square Feet	Asset Structure and Content Value
1	Mercy Hospital	Medical	2400	Y	Y	N	Y	B	Y	626,379	200,441,120
1	Mercy Healthcare	Medical	1625	Y	Y	N	Y	B	Y	121,990	39,036,640
2	ECM Printing	Commercial	100	N	Y	N	N	B	N	16,988	5,436,160
2	North Star Glass	Commercial	10	N	Y	N	N	B	N	1,593	509,760
1	Peterson Pinney	Commercial	10	N	Y	N	N	B	N	15,100	656,960
1	Jerry's Schwinn	Commercial	10	N	Y	N	N	W	N	874	279,520
1	Loftus Apartments	Apartments	30	N	N	N	Y	B	Y	13,032	3,127,680
2	Eldorado Apartments	Apartments	66	N	N	N	N	B	N	13,815	3,315,480
2	Dakota Apartments	Apartments	30	N	N	N	N	B	N	9,661	2,318,520
52	Residences	Residential	245	N	N	N	Y	W	N	12,061	2,894,640
		Total	4631							857,506	269,785,944

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ASSET INVENTORY SUMMARY-BY HAZARD						
Hazard	Tornado					
	In Hazard Current	In Jurisdiction Current	%	In Hazard (10yr)	In Jurisdiction Projected	% Proj.
Population	2800	26030	9.29	2868	29,000	9.88
Structure Type						
Residential	458	8205	5.58	475	9000	5.27
Agriculture	0	35	0	0	35	0
Commercial/Ind	0	300	0	0	330	0
Government	5	10	50	5	10	50
Total	463	8550	5.41	480	9375	5.12
Structure Value						
Residential	78,891,100	1,299,672,000	6.07	81,900,000	1,425,000,000	5.74
Agriculture	0	4,200,000	0	0	4,200,000	0
Commercial/Ind	0	247,000,000	0	0	275,000,000	0
Government	19,096,100	33,328,674	57.29	19,096,100	39,900,000	47.85
Total	97,987,200	1,584,200,674	6.18	100,996,100	1,744,100,000	5.79

ASSET INVENTORY SUMMARY-BY HAZARD											
Hazard		Tornado									
Qty	Facility or Asset Name or Description and Address	Admin Offices Communication Utilities Education Type Emergency Svcs. Law Enforcement Medical Type Financial Svcs. Transportation	Capacity	Critical Asset	Economic Asset	Historic Asset	Vulnerable Population	Construction B,C,M,W	Special Considerations	Square Feet	Asset or Structure and Content Value
458	Residences	Residential	2800	N	N	N	N	W	N	552,445	95,869,320
1	Andover Elementary	Elementary	2000	Y	Y	N	Y	B	Y	76,013	9,695,000
1	Andover City Hall	Admin Offices	250	Y	Y	N	N	B	N	19,441	1,860,320
1	Andover Public Works	Utilities	100	Y	Y	N	N	B	N	130,692	564,060
1	Andover Water Treatment Plant	Utilities	50	Y	Y	N	N	B	N	13,124	2,615,340
1	Andover Fire Station	Fire/Rescue	50	Y	Y	N	N	B	N	21,298	11,999,820
		Total	5250							813,013	122,603,860

4.4.4 Hazard Loss Calculations

To complete the loss estimation, the level of damage must be assessed, both as a percentage of the asset structural and content replacement value, and as a function.

Multi-hazard Requirement §201.6(c)(2)(ii)(B): The plan should describe vulnerability in terms of an estimate of the potential dollar losses to vulnerable structures identified in paragraph (c)(2)(i)(A) of this section and a description of the methodology used to prepare the estimate.
A. Does the plan estimate potential dollar losses to vulnerable structures?
B. Does the plan describe the methodology used to prepare the estimate?

To illustrate, a library in a flood hazard could suffer 40% damage. The potential loss is calculated by multiplying the value of the structure, the contents, and the use by 40%.

To determine the loss to the structure in a particular hazard event, multiply the structure replacement value by the expected percent damage.

For example, if the library's structure replacement value equals $100,000 and the expected damage from a 100-year flood is 40 percent of the structure, then the loss to this structure from a flood is $40,000.

To determine the losses to the contents from a particular hazard event, multiply the replacement value of the contents by the expected percent damage.

For example, if the library's content replacement value equals $225,000 and the expected damage from a 100-year flood is 10 percent of the contents, then the losses to these contents from a flood is $22,500.

To determine the cost of the loss of function for the period that the business or service was unable to operate due to the hazard event,

Estimate the losses to structure use and function by determining functional downtime, or the time (in days) that the function would be disrupted from a hazard event. Then estimate the daily cost of the functional downtime.

Divide the average annual budget or sales by 365 to determine the average daily operating budget or sales.

Multiply the average daily operating budget or sales by the functional downtime to determine the cost of the loss of function for the period that the business or service was unable to operate due to the hazard event.

For example, if an ice cream shop had daily sales of $2,500 during the summertime and was forced to close for two weeks because of damages from a hazard event, the function loss would be $35,000 ($2,500 x 14 days).

For a public facility, such as a library with an annual budget of $600,000 and an average daily budget of $1,644 ($600,000 / 365), the loss estimate for a seven-day closure would be $11,508.

To determine the cost of the displacement from the regular place of business, determine the time (in days) that a function may need to operate from a temporary location due to a hazard event and multiply by the temporary location cost per day.

For example, if the library was closed for 7 days (loss of function) and then resumed operations from an empty trailer rented for $10 per day for the next 90 days, the displacement cost would be $900 (90 days x $10 per day).

For residences the cost of displacement would be the cost of alternate facilities and the average time of residential construction in Anoka County.

If content value is unknown the following uplift factors can be applied to the structure value:

- Residences – 20%
- Agriculture – 30%
- Government – 40%
- Commercial – 60%

Cubic yards calculations are based on the structure's square feet and the estimated damage. Then using appropriate factors to estimate burnable, soil, metal and building demolition debris. Disposal costs per cubic yard and landfill acres costs are provided by local sanitation officials.

If square footage is unknown an approximate square footage can be calculated from the structure cost. For example, use the typical governmental and commercial construction cost in the county and divide that into the structure cost. If construction cost is $200 per square foot and the structure value is $1,000,000 the approximate square footage is 5,000 square feet.

For Residential square footage use the median cost of housing in the county and divide that by the dollar per square foot building cost across the county. The median value is currently $121,500 and the estimate is $150 per square foot.

Response, evacuation, recovery and other costs are calculated using a factor times total structure value. The premise is that structure loss is directly related to the impact and extent of the hazard and therefore can be used as a basis for costs estimates.

Wages lost are a direct calculation of displaced days, structure capacity or workforce and the average daily wage for the jurisdiction

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ANOKA COUNTY STRUCTURE/CONTENT/FUNCTION/USE COST							
Hazard		Hazmat – 3-mile radius					
Qty	Asset/structure Name/Description	Content Value	% Loss	Content Loss	Structure Value	% Loss	Structure Loss
15161	Residential	576,645,680	5.00%	28,832,284	$2,883,228,400	5.00%	144,161,420
11	Agriculture	0	0.00%	0	$922,900	0.00%	0
647	Commercial/Ind	826,461,720	0.00%	0	$526,133,400	0.00%	0
114	Government	34,368,918	0.00%	0	$70,825,300	0.00%	0
1	Sandburg School	1,698,800	0.00%	0	4,434,500	0.00%	0
1	Fred Moore School	4,939,600	0.00%	0	8,326,800	0.00%	0
1	Franklin School	858,000	0.00%	0	4,098,000	0.00%	0
1	AMRTC	18,800,000	0.00%	0	40,357,100	0.00%	0
1	Wilson School	1,148,000	0.00%	0	4,715,300	0.00%	0
1	St. Stephens	3,440,000	0.00%	0	7,031,300	0.00%	0
1	Mercy Hospital	84,426,059	0.00%	0	125,275,700	0.00%	0
1	Mercy Healthcare	6,722,820	0.00%	0	24,397,900	0.00%	0
1	U.S. Post Office	710,120	10.00%	71,012	1,775,300	10.00%	177,530
1	Hoffman Engineer.	1,348,320	20.00%	269,664	2,247,200	20.00%	449,440
	Totals	1,559,869,237		29,172,960	4,039,613,962		144,788,390
Qty	Asset/structure Name/Description	Avg. Daily Budget	Days Down	Lost Function	Daily Displace Cost	Days Disp	Function and Use Cost
15,161	Residential	0	45	0	15,000	45	675,000
11	Agriculture	10,000	2	20,000	0	2	20,000
647	Commercial/Ind	14,081	2	28,162	140	2	28,442
114	Government	671,926	2	1,343,852	6,000	2	1,355,852
1	Sandburg School	21,082	2	42,164	2,108	2	46,380
1	Fred Moore School	21,835	2	43,670	2,183	2	48,036
1	Franklin School	7,429	2	14,858	743	2	16,344
1	AMRTC	8,500	2	17,000	850	2	18,700
1	Wilson School	11,908	2	23,816	1,191	2	26,198
1	St. Stephens	9,690	2	19,380	969	2	21,318
1	Mercy Hospital	460,444	2	920,888	2,000	2	924,888
1	Mercy Healthcare	230,222	2	460,444	1,000	2	462,444
1	U.S. Post Office	15,500	5	77,500	1,550	5	85,250
1	Hoffman Engineer.	20,000	20	400,000	4,000	40	560,000
	Totals	1,502,617		3,411,734	37,734		4,288,852

Sq. Foot Damage		964,212		Total asset/function loss		178,250,202	
Burnable Cu. Yards	Soil Cu. Yards	Metal Cu. Yards	Demolition Cu. Yards	Total Cu. Yards	Disposal Cost/Yd	Landfill Acres Cost	Total Debris Cost
61,248	244,991	12,250	48,998	367,487	$12.00	1,194,462	6,004,306
Response Costs	Other Costs	Recovery Costs	Evacuation Costs	Wage Days Lost	Average Daily Wage	Total Wages Lost	Disaster Related Loss
1%	.5%	1%	.5%				
1,782,502	891,251	1,782,502	891,251	47	200	9,400	5,485,572
						Total Disaster Cost	189,611,414

ANOKA COUNTY STRUCTURE/CONTENT/FUNCTION/USE COST							
Hazard		500-year flood					
Qty	Asset/structure Name/Description	Content Value	% Loss	Content Loss	Structure Value	% Loss	Structure and Content Loss
146	Residences	12,675,760	50	6,337,880	63,378,800	50	38,027,280
0	Agriculture Structure	0	0	0	0	0	
3	Commercial/Industry	362,520	50	181,260	604,200	50	483,360
4	Government/Other	162,200	50	81,100	405,500	50	283,850
	Totals	13,200,480		6,600,240	64,388,500		38,794,490

Commented [RK140]: Updated 2019 values

Qty	Asset/structure Name/Description	Avg. Daily Budget	Days Down	Lost Function	Daily Displace Cost	Days Disp	Function and Use Cost
146	Residences	0	45	0	1,900	45	12,483,000
0	Agriculture Structure	0	0	0	0	0	0
3	Commercial/Industry	0	0	0	0	0	0
4	Government/Other	0	0	0	0	0	0
	Totals	0	45	0	1,900	45	12,483.000

Sq. Foot Damage		213,787		Total asset/function loss			51,277,490
Burnable Cu. Yards	Soil Cu. Yards	Metal Cu. Yards	Demolition Cu. Yards	Total Cu. Yards	Disposal Cost/Yd	Landfill Acres Cost	Total Debris Cost
16,568	3,741	2,138	30,999	53,447	$12.00	231,896	873,257
Response Costs	Other Costs	Recovery Costs	Evacuation Costs	Wage Days Lost	Average Daily Wage	Total Wages Lost	Disaster Related Loss
1%	.5%	1%	.5%				
512,775	256,387	512,775	256,387	45	200	9,000	1,547,325
						Total Disaster Cost	53,698,072

Demolition Waste

Burnable	Wood	31%
Recycle	Metal	4%
Soil	Clean and Contaminated Dirt	7%
Demolition Waste	Construction and Cleaning Debris	58%

Landfill Cost

350,000 Per Acre	80,668 CY of Waste Stored

ANOKA COUNTY STRUCTURE/CONTENT/FUNCTION/USE COST							
Hazard		Terrorism – High Priority Target/1 square block					
Qty	Asset/structure Name/Description	Content Value	% Loss	Content Loss	Structure Value	% Loss	Structure and Content Loss
52	Residences	482,440	20	96,488	2,412,200	20	578,928
0	Agriculture Structure	0	0	0	0	0	0
12	Commercial/Industry	17,961,780	20	3,592,356	29,936,300	20	9,579,616
0	Government/Other	0	0		0	0	0
1	Mercy Hospital	84,426,059	50	42,213,030	125,275,700	40	73,531,955
1	Mercy Healthcare	6,722,820	20	1,344,564	24,397,900	20	6,224,144
	Totals	109,593,099		47,246,438	182,022,100		89,914,643

Qty	Asset/structure Name/Description	Avg. Daily Budget	Days Down	Lost Function	Daily Displace Cost	Days Disp	Function and Use Cost
75	Residences	0	45	0	7,500	45	337,500
0	Agriculture Structure	0	0	0	0	0	0
7	Commercial/Industry	36,849	20	736,980	150	60	745,980
0	Government/Other	0	0	0	0	0	0
1	Mercy Hospital	460,444	14	6,446,216	2000	120	6,686,216
1	Mercy Healthcare	230,222	14	3,223,108	1000	120	3,343,108
	Totals	727,515		10,406,304	10,650		11,112,804

Sq. Foot Damage		308,102		Total asset/function loss			101,027,447
Burnable Cu. Yards	Soil Cu. Yards	Metal Cu. Yards	Demolition Cu. Yards	Total Cu. Yards	Disposal Cost/Yd	Landfill Acres Cost	Total Debris Cost
23,878	5,392	3,081	44,675	77,025	$12.00	334,200	1,258,506
Response Costs	Other Costs	Recovery Costs	Evacuation Costs	Wage Days Lost	Average Daily Wage	Total Wages Lost	Disaster Related Loss
.5%	.25%	1%	.25%				
505,137	252,569	1,010,274	252,569	98	200	19,600	2,040,149
						Total Disaster Cost	104,326,101

Commented [RK141]: Updated 2019 values

Commented [RK142]: Updated 2019 values

ANOKA COUNTY STRUCTURE/CONTENT/FUNCTION/USE COST							
Hazard		Tornado					
Qty	Asset/structure Name/Description	Content Value	% Loss	Content Loss	Structure Value	% Loss	Structure and Content Loss
458	Residences	19,933,120	20	3,986,624	99,665,600	30	33,886,304
0	Agriculture Structure	0	0	0	0	0	0
0	Commercial/Industry	0	0	0	0	0	0
1	Andover Elementary	242,816,000	20	48,563,200	6,070,400	20	49,777,280
1	Andover City Hall	80,640,000	20	16,128,000	2,016,000	20	16,531,200
1	Andover Public Works	118,172,000	5	5,908,600	2,954,300	10	6,204,030
1	Andover Fire Station	35,892,000	20	7,178,400	897,300	20	7,357,860
1	Andover Water Treatment	63,408,000	5	3,170,400	1,585,200	10	3,328,920
	Totals	560,861,120		84,935,224	113,188,800		117,085,594

Qty	Asset/structure Name/Description	Avg. Daily Budget	Days Down	Lost Function	Daily Displace Cost	Days Disp	Function and Use Cost
458	Residences	0	45	0	9,200	45	414,000
0	Agriculture Structure	0	0	0	0	0	0
0	Commercial/Industry	0	0	0	0	0	0
1	Andover Elementary	29,373	20	587,460	150	90	600,960
1	Andover City Hall	50,144	5	250,720	150	90	264,220
1	Andover Public Works	25,072	2	50,144	0	0	50,144
1	Andover Fire Station	12,536	2	25,072	0	0	25,072
1	Andover Water Treatment	12,536	1	12,536	0	0	12,536
	Totals	129,661		925,932	9,500		1,366,932

Sq. Foot Damage			277,028	Total asset/function loss			128,419,086
Burnable Cu. Yards	Soil Cu. Yards	Metal Cu. Yards	Demolition Cu. Yards	Total Cu. Yards	Disposal Cost/Yd	Landfill Acres Cost	Total Debris Cost
21,470	4,848	2,770	40,169	69,257	$12.00	300,494	1,131,580
Response Costs	Other Costs	Recovery Costs	Evacuation Costs	Wage Days Lost	Average Daily Wage	Total Wages Lost	Disaster Related Loss
2%	1%	2%	.5%				
2,568,382	1,284,191	2,568,382	642095.43	90	200	18,000	7,081,050
						Total Disaster Cost	136,631,715

4.4.5 Tier II Hazardous Materials Assessment

On October 17, 1986, in response to a growing concern for safety around chemical facilities, Congress enacted the Emergency Planning and Community Right-to-Know Act (EPCRA), also known as Title III of the Superfund Amendments and Reauthorization Act (SARA). The Act has a far-reaching influence on hazardous materials issues. EPCRA contains five sections covering issues associated with the manufacture, use, exposure, transportation, and public education of hazardous materials. It is the mission of the Local Emergency Planning Committees (LEPCs) and State Emergency Response Commission (SERC) to implement EPCRA in the State of Minnesota and mitigate the effects of a release or spill of hazardous materials.

The State Emergency Response Commission is responsible for implementing federal EPCRA provisions in Minnesota and serving as a technical advisor and information clearinghouse for state and federal hazardous materials programs. The Minnesota Homeland Security and Emergency Management is the lead agency responsible for implementing EPCRA and provides administrative functions and support to the SERC. The Commission conducts quarterly public meetings in varying locations throughout the state. Currently, SERC membership is comprised of Governor-appointed individuals who represent the interests of state and local government, emergency services, industry, and the environment.

4.4.6 Terrorism Vulnerability

Hostile attack is the most threatening manmade hazard that could affect Anoka County. There is no history of hostile attacks; however, the potential exists. The most dangerous variants of terrorism - nuclear, biological, or chemical attacks could affect Anoka County. The probability is relatively low. At present, the most likely form of nuclear, biological, or chemical terrorism may be a threat or hoax of a chemical device or sabotage.

Commented [RK143]: Reviewed for NorthStar Line + additional commercial Industry

Commented [RK144]: Include 3M PGA Tour and high-profile public events

With the mobility of the world's population and the possibility of a terrorist attack, it is possible to have a major disease outbreak or nerve gas release anywhere in the US, including Anoka County. It is impossible to assess Anoka County's vulnerability to international terrorism. Although extremist groups exist within the state, it is unlikely that any terrorist act perpetrated by these groups would be disastrous statewide. Authorities on terrorism generally agree that terrorism cannot be wiped out entirely. For the present, it is a problem to be managed, not solved. Efforts to manage political terrorism in Anoka County should include:

- Gathering intelligence on terrorist operations, members and their ideology.
- Pooling intelligence and information with knowledgeable sources.
- Physically protecting suspected targets.
- Promoting public awareness.
- Controlling arms and explosives.
- Improving screening of applicants for jobs requiring use of arms and explosives.
- Preparing contingency plans for different kinds of terrorist acts.

4.4.7 Land Use and Development Trends

Commented [RK145]: Sections were reviewed and updated for 2019

Multi hazard Requirement §201.6(c)(2)(ii)(C): [The plan should describe vulnerability in terms of] providing a general description of land uses and development trends within the community so that mitigation options can be considered in future land use decisions.
A. Does the plan describe land uses and development trends?

ANOKA COUNTY
Changes in Development – Anoka County continues on a sustainable growth rate as development and re-development continue across the entire county. Each of the jurisdictions has provided updates on the land use and development that has occurred within their jurisdiction.

The planning and economic development plans provide a roadmap for the future of Anoka County. The Metropolitan Council and jurisdictions within Anoka County have completed the Thrive MSP 2040, a 30-year vision for the Twin Cities Metropolitan Region. This document serves as the regional comprehensive planning guide. In 2017 Anoka County, business, and development partners completed the Economic Development Business Recruitment Roadmap. The roadmap provides guidance to Anoka County and the development partners to setup Anoka County's economy for a successful future.

One of the goals in Thrive MSP 2040 is have each community identify local mitigation and adaptation strategies and infrastructure resiliency plans to protect against potential negative impacts to local economies, local resources, and infrastructure systems that result from more frequent or severe weather events.

An increase in new large multi-floor multi-tenant housing has been identified as a new risk to Anoka County. The fire departments within Anoka County have been mitigating this risk though the acquisition of new firefighting equipment that is capable of responding to multi-floor residential structures to contain and extinguish structure fires. The number of multi-tenant housing permits that have been issued from 2013 to 2018 are included in Section 3.4.

The regulatory authority within each jurisdiction is an identified tool that can reduce vulnerability though planning and regulatory controls. Building codes and zoning requirements are some examples of regulatory controls. The tools available to each of the jurisdictions are available in section 5.1.3.1.

Geographic location and characteristics - Anoka County is one of the seven metropolitan counties that make up the Twin Cities. It is situated in the northwestern portion of the Minneapolis-St. Paul metropolitan area. Anoka County is located in the eastern part of the State of Minnesota, roughly midway between the state's northern and southern boundary. It is bounded on the north by Isanti County, on the east by Chisago and Washington Counties, on the south by Ramsey County, on the south and west by Hennepin County, and on the west by Sherburne County. The Mississippi River forms the southwestern boundary between Anoka County and Hennepin County. Anoka County lies on both sides of the Rum River, which enters the county approximately 20 miles north of its confluence with the Mississippi River in the City of Anoka. The Rum River enters Anoka County in the City of St, Francis and flows south through the Cities of Oak Grove, Ramsey, Andover, and finally Anoka. Anoka County has a total surface area of 430 square miles. This includes approximately 320 square miles of land surface, 90 square miles of wetland surface, and 20 square miles of lakes and streams surface. The southern portion of the county is mostly urbanized and the northern portion of the county is rural in nature. During the past several decades, Anoka County has been one of the fastest

developing counties in Minnesota. Residential, commercial, and industrial development is continuing with the most activity concentrated in the central portion of the county.

Public lands - Anoka County has thousands of acres of public land set aside for all types of activities. There are 11 large State of Minnesota wildlife management areas and land trusts sites in Anoka County. There is numerous smaller land trust and research sites scattered throughout the northern half of the county. The largest of the wildlife management areas is Carlos Avery covering 26,000 acres located in the City of Columbus and Linwood Township. Carlos Avery is a unique natural resource. It is the largest wildlife management area in close proximity to a major metropolitan city. The second largest is Cedar Creek Natural History Area covering 3,000 acres in the City of East Bethel, with an additional 500 acres in Isanti County. The third largest management area is the Bethel Wildlife Management Area covering 160 acres located in the City of St. Francis.

Anoka County also has a number of major regional facilities. One is the Blaine Anoka County Regional Airport - Janes Field the largest of the reliever airports in the Metropolitan Airports Commission system. Another is the National Sports Center. Both of these facilities are located in the City of Blaine. The Blaine Anoka County Regional Airport is both a recreational asset and a commercial/industrial asset. The National Sports Center is a unique recreational venue. The Center is a nationally recognized facility that supports multiple sporting activities including soccer, hockey, figure skating, cycling, and track and field. As one of the largest amateur sports facilities in the world, the National Sports Center hosts upwards of three million visitors each year for events such as the USA Cup. Within Anoka County, there are hundreds of other locations that provide recreational opportunities to residents.

There are over 55 major community parks in the cities and township of Anoka County. Many of the cities in Anoka County support both organized team activities as well as individual and personal types of activities at municipal parks and recreational complexes. Local public and private schools also have parks and recreational equipment available to residents year-round. In 1963 Anoka County established the Anoka County Parks and Recreation system. There are currently over 9000 acres of parkland and 20 parks in this system. These include major regional parks, county parks, and regional trails. The Anoka County Parks are located throughout the county. Many have access to water and offer water related activities. The list of activities offered at the county parks include: archery, biking, boating, canoeing, camping, fishing, golfing, hiking, horseback riding, picnicking, playgrounds, swimming, water park activities, and cross-country skiing. Some county and municipal parks offer educational and informational programs and offer facilities for public meetings and family gatherings.

Anoka County has two major higher education institutions. Both are members of the Minnesota State Colleges and Universities system. Anoka Ramsey Community College is a multi-campus institution that first opened in 1965 in a wing of Centennial High School in the City of Circle Pines. In 1967 the College moved to its current 103-acre Coon Rapids Campus along the banks of the Mississippi River in the City of Coon Rapids. In 1978 the College opened its Cambridge Campus in the City of Cambridge in Isanti County. Classes are offered at both campuses as well as at offsite locations in the area. The College serves over 9,000 traditional and non-traditional students annually. Anoka Technical College has three campuses and serves over 4,000 students each year. The main campus and the horticulture campus are located in the City of Anoka. The aviation campus is located at the Blaine Anoka County Regional Airport in the City of Blaine.

Anoka County has two private hospitals owned and operated by Allina Health Systems that serve the needs of the general public. Mercy Hospital in the City of Coon Rapids and Unity Hospital in the City of Fridley are part of the not for profit Allina Hospitals and Clinic system. The hospitals operate as one business unit from two campuses, one in Coon Rapids and one in Fridley. The hospitals have more than 3,300 employees, 782 affiliated physicians, and 800 youth and adult volunteers. They serve over 225,000 households in the northern metro area. Numerous local clinics and health care facilities also provide for the health care needs of Anoka County residents.

Anoka County has 12 golf courses, of which three are publicly owned and operated by local units of government. Chomonix Golf Course in the City of Lino Lakes belongs to Anoka County. Greenhaven Country Club is located in and belongs to the City of Anoka. Bunker Hills Golf Course is located in and belongs to the City of Coon Rapids. The other 9 courses are owned and operated by the private sector and are open to the general public or to members only.

Private tee areas -

The other major private fee areas in Anoka County are the 10 privately owned and operated golf courses. The courses either serve the general public or are for members only. The courses and their locations are listed here:

The Ponds Golf Course	St Francis
Hidden Haven Golf Course	East Bethel
Viking Meadows Golf Course	East Bethel
The Refuge Golf Course	Oak Grove
The Links Golf Course	Ramsey
Rum River Hills Golf Course	Ramsey
Woodland Creek Golf Course	Andover
Majestic Oaks Country Club	Ham Lake
Tournament Players Club	Blaine

Agriculture and Forestry - The southern third of Anoka County is fully developed with residential, commercial, and industrial development and has been for many years. This area and the southern most communities are involved in ongoing redevelopment activities. There is almost no agricultural activity in the lower third of the county. The center third of Anoka County has experienced rapid growth and development over the last 15 years. This area has changed from predominately agricultural and wetland to urban and suburban in nature. Large residential, commercial, and industrial developments have occurred in all the communities in the center third of Anoka County. This urbanization process is likely to continue as long as the local economy remains strong. Policies of the Metropolitan Council, a regional planning agency established by the State of Minnesota, guide local and regional planning and development efforts, through the establishment of the Metropolitan Urban Service Area (sanitary sewer service.) These policies greatly influence the location and timing of development in the portions of Anoka County where the Urban Service Area is expanding, which is the center third of the county. The northern third of Anoka County is still rural or semi-rural in nature and has a substantial amount of agricultural activity. However, the communities here are also growing and experiencing residential, commercial, and some industrial development. The residential growth is on larger suburban lots several acres in size or in townhouse type developments clustered around amenities such as a golf course or a water feature. The commercial services that are expanding are those that generally follow residential development. These new developments in

the northern third of Anoka County usually result in a corresponding loss of agricultural or forested land, and some impact on wetlands. There is no major forest products industrial activity in Anoka County. There is a small amount of wood harvesting activity from farm or suburban wood lots, especially in the northern and central thirds of the county. Forest activity in the very urbanized southern third of Anoka County would be the result of local communities or property owners "caring for" the urban forest.

Commercial and Industrial development and trends - The southern third of Anoka County currently has the largest concentration of commercial and industrial development. This type of development is now moving into the central third of the county. Commercial and industrial development is occurring along the three major transportation corridors that exist in Anoka County, Interstate 35W, Highway 10, and Highway 65. Anoka County is the home of several large corporate entities, including Medtronic World Headquarters, Aveda, BAE Systems, Hoffman Engineering, Onan, and Federal Cartridge. The largest commercial growth segment has been in the area of retail. Commercial and retail development has followed the increase in residential development and population in the central portion of the county. The northern third of Anoka County has experienced commercial development that is supported by residential development. There has been very limited industrial development so far in the northern third of the county, but it is expected to increase because land costs are significantly less than in the central or southern portions of the county.

Residential Development and Trends - Anoka County has been, and will continue to be in the near future, one of the fastest growing counties in the State of Minnesota. The communities in the southern third of the county are fully developed and are engaged primarily in redevelopment efforts. These redevelopment efforts involve residential, commercial, and industrial property. Original or older residential structures are or will be refurbished and brought up to modern standards. Some commercial and industrial uses are changing to residential use. In the central portion of the county, local communities are engaged in both redevelopment as well as first time residential development. However, the development that is occurring now is not just single family residential. More lifestyle type developments that offer a multitude of living arrangements and options are being built. These include town homes, patio homes, senior housing, as well as multi-family housing. In the northern third of the county the development is still dominated by single-family housing units on large multi acre lots, however town homes and/or patio homes are being built around amenities such a water features or golf courses. The northern part of Anoka County is expected to experience significant residential development in the coming years.

Infrastructure and Infrastructure projects - Anoka County is planning a number of major capital improvement projects that will have positive long-term benefits for the State of Minnesota, the Minneapolis-St. Paul Metropolitan Area, Anoka County, and the local communities in Anoka County.

Another major initiative in Anoka County that will have statewide, metropolitan-wide, and countywide significance is the North Star Commuter Rail Project. Anoka County is partnering with the State of Minnesota, the Metropolitan Council, and other counties and local communities. Commuter rail service runs along the existing Burlington Northern Santa Fe railroad tracks from Minneapolis through Anoka County and initially terminates at the City of Big Lake in Sherburne County. The long-term goal is to eventually extend service to St. Cloud in Benton and Stearns County. The project will help relieve traffic congestion along the Highway 10 and Interstate 94 travel corridors.

ANDOVER

Geographic location and characteristics: Andover is located in west-central Anoka County, approximately 20 miles north of downtown Minneapolis. Andover is located at Latitude 45.23N, Longitude 93.36W. The city shares borders with Oak Grove to the north, Ham Lake to the East, Coon Rapids and Anoka to the south, and Ramsey to the west. The Rum River marks the western boundary of the City. The City of Andover encompasses a total of 34.1 square miles.

Public lands: There is approximately 525 acres of city owned parkland in Andover. The larger parks include Kelsey Round Lake Park (136 acres), Sunshine Park (39 acres), Prairie Knoll Park (19.5 acres), and Fox Meadows Park (12.75 acres). Additionally, Bunker Hills Park, which is owned and operated by Anoka County, encompasses over 400 acres. Nearly 190 acres within the city are owned by school districts. The City Hall and Public Works complex covers over 55 acres.

Agriculture and forestry: Nearly 3011 acres of property in Andover are classified as "Agricultural" by the Anoka County Assessor's Office. The city is home to a number of sod farms and traditional farms, as well as a turkey feedlot. There are no publicly managed forests in the City of Andover.

Commercial and industrial development and trends: Commercial and industrial development in Andover is focused around the two major arterial roadways that serve the city: County Road 116 (Bunker Lake Boulevard) and County Road 78 (Hanson Boulevard). The city is currently marketing land that is owned by the Economic Development Authority (EDA) in an area known as "Andover Station North." The site, nearly 120 acres in total, was formally home to an automobile salvage and crushing yard. The City, with the assistance of the Minnesota Pollution Control Agency (MPCA) has cleaned the site and is now marketing it for a wide range of uses, including town homes, commercial, and light industrial. Commercial development in the city tends to focus on the retail and service industries.

Residential development and trends: Andover has been one of the fastest growing cities in the Twin Cities metropolitan area during the last 20 years. While the city's population was 15,216 in 1990, it now exceeds 31,000. The Metropolitan Council has projected a population of 42,000 in Andover by 2020 and 44,600 by 2030. Andover has added an average of 63 new housing units per year over the last 5 years. This rate of growth is expected to increase in the coming years as municipal services are extended to the "Rural Reserve" area, which will open nearly 1,000 acres to urban development.

Infrastructure and infrastructure projects: The City of Andover's water treatment plant went online in October of 2004. It is capable of treating up to 9 million gallons per day. As of 2004, there was a total of 191.94 miles of City, County, and State Aid roads in the city. Additional city and county road improvements will be necessary to accommodate the development of the Rural Reserve. A new trunk sanitary sewer line will be constructed to provide service to the Rural Reserve, and a second water treatment plant may be needed to serve the area as well.

ANOKA

Geographic location and characteristics: The City of Anoka is located in western Anoka County, approximately 25 miles north of Minneapolis/St. Paul. Anoka shares its borders with Ramsey, Andover, Coon Rapids, and Champlin. On its southern border are the Mississippi River and the Rum River runs through the center of the City. The City of Anoka is 7.13 square miles in size. Anoka is located at Latitude 45.21N, Longitude 93.39W.

Public lands: 30% of the City of Anoka is in public land. These areas include land owned by the State of Minnesota (Anoka Metro Regional Treatment Center and Highway Department), the County of Anoka (Anoka County Courthouse, Correctional Facility, and Fairgrounds). Within the city, the areas include churches, schools, city offices, public works facilities, public safety center, parks department, an ice arena, the aquatic center, a city-owned golf course, 13 parks, and 7 trail/corridors through the city.

Private fee areas: There are no private fee areas in the City of Anoka.

Agriculture and forestry: Approximately 265 acres in the Rum River Nature area, west of 7th Street and north of County Road 116, are presently agriculture and forestry. While the City of Anoka has an abundance of trees, there are no publicly managed forestlands.

Commercial and industrial development and trends: 40,000 – 80,000 square feet will be part of a mixed-use redevelopment (modest retail – office buildings).

Residential development and trends: In 2006, 40 acres south of the High School on 7th Avenue was developed into residential housing. Another 8-acre parcel on west Garfield Street will be developed in the near future. Beyond this, there will only be redevelopment.

Infrastructure and infrastructure projects: Following are infrastructure projects planned for the future. In regard to transportation, projects included are the conversion of U.S. Highway 10 to a limited access freeway and the improvement and widening of County and State aid roads. There will be a center medium placed on County Road 116 from Highway 47 west of Thurston that is scheduled in spring, summer 2006. Streets and sewer systems will be redone in an orderly fashion through the next 5 years.

BETHEL

Geographic location and characteristics: The City of Bethel is located in central Anoka County, approximately 36 miles north of Minneapolis/St Paul. Bethel shares its borders with St. Francis and East Bethel. The City of Bethel is .9 square miles in size. The City of Bethel is located at Latitude 45.40N and Longitude 93.26 W and has an elevation of 930 feet.

Public lands: The City has 95 acres of public land within the City. These areas include churches, schools, city offices, public work facilities, and fire station. Within the City, there is 45 acres of Public Park. The City-owned Park is Booster Park (45 acres).

Private fee areas: Within the City of Bethel, there are no private fee areas.

Agriculture and forestry: The City of Bethel has an abundance of trees, and there is the Bethel Wildlife Management Area, DNR Land 40 Acres in size.

Commercial and industrial development and trends: The City of Bethel maintains constant growth. Since 2000, the City has added 13 industrial buildings of commercial/retail space.

Residential development and trends: The City has a sustained little growth with a population increase of 2.5% on average of growth per year.

Infrastructure and infrastructure projects: There are few planned infrastructure projects. For utilities, the City will be attempting to install City Water and extend sewer lines through town to accommodate residential development.

BLAINE

Geographic location and characteristics: The City of Blaine Minnesota is located in southern Anoka County, 13 miles north of downtown Minneapolis, Minnesota. Ramsey County and the Cities of Shoreview and Mounds View are adjacent to its southern border. Adjacent cities in Anoka County include Lino Lakes to the east, Ham Lake to the north, Coon Rapids to the west and Spring Lake Park to the south. An industrial park is within the corporate limits of the City of Blaine and Ramsey County. The City is 34.12 square miles in size. The City of Blaine is located at Latitude 45.168N and Longitude -93.204W and has an elevation of 900 feet (NGVD 29).

Public lands: The City of Blaine has 4622.59 acres of public land, including churches, schools, city offices and facilities, and fire stations. Anoka County owns two large park areas in Blaine: Bunker Lake and Rice Creek Chain of Lakes Parks. Bunker Lake Park consists of 120.34 acres and is located in the northwest corner of the City. Rice Creek Chain of Lakes Park consists of 60.60 acres and is located in the southeast corner of the City. There are sixty-two city owned parks throughout Blaine. The three largest parks are: Aquatore (66.57 acres), Lochness Park (89.22 acres) and Pioneer Park (100.04 acres).

Private fee areas: The City of Blaine has 2 private fee area; the Tournament Players Club of the Twin Cities and Metro Gun Club.

Agriculture and forestry: Very little agricultural land exists in Blaine. Currently, there are two parcels (totaling 72.56 acres) zoned Agricultural and they are located north of 125th Avenue and west of Radisson Road.

Commercial and industrial development and trends: Of Blaine's 21,795 acres, 3557.75 acres are zoned for commercial or industrial use. 1,500 of these acres are vacant.

Residential development and trends: A little less than half of Blaine's total acreage is dedicated to single-family development. 9,553 acres are zoned for single-family homes, and only 2,619 acres remain vacant. Similarly, 954 acres are zoned for medium-density residential, with 350 acres remaining vacant. Finally, 342 acres are dedicated to high-density residential development, with 178 acres remaining vacant

Infrastructure and infrastructure projects: The City of Blaine has an ongoing, aggressive street pavement management program that includes reconstruction, overlays, seal coats and other minor maintenance. Funding of this work is through general fund budget and property assessments. The City has utility fees in place for sanitary sewer, water supply and storm water and performs routine maintenance of these utilities. The city currently has 240 miles of City, County, State and Federal roads, 134 miles of sidewalks and trails, 242 miles of sanitary sewer, 281 miles of water main, 17 wells, four water towers, one water reservoir, three water treatment plants, and 151 miles of storm sewer. The City's sanitary sewers connect to three Metropolitan Council interceptors.

CENTERVILLE

Geographic location and characteristics: Centerville is located in the eastern part of Anoka County at Latitude 45.16 N and Longitude 93.05 W and an elevation of 899 feet. The city has a total area of 1,597 acres (2.2 square miles.) Located between the shores of Peltier Lake and Centerville Lake. The two lakes are used as a water supply for the city of St. Paul in drought

situations. It is a suburb of Minneapolis/St. Paul and is located 20 minutes from St. Paul. Centerville is totally surrounded by the city of Lino Lakes.

Public lands: There are two parks located in the city.

Private fee areas: There are no private fee areas in the city.

Agriculture and forestry: Some agriculture left but mostly developed.

Commercial and industrial development and trends: The commercial development is increasing with smaller to medium size businesses. There are no major businesses in Centerville; they are mostly small retail shops. They include two liquor establishments of which one service food, a machine shop, auto repair, woodworking, construction, and service type business

Residential development and trends: Almost completely built out and should be completely built out in the next 10 years.

Infrastructure and infrastructure projects: City has sewer in almost all of the developed area and they are working on getting water to all areas. Centerville city properties have city sewer and over half of the properties have city water service.

CIRCLE PINES
Geographic location and characteristics: The city of Circle Pines is located in the southeastern portion of Anoka County, and borders Lino Lakes on the east, Blaine on the north, and Lexington to the west. The city is 15 miles north of Minneapolis / St. Paul. The city is two square miles in size and is a suburban community. With fields of oaks and elms, the rural appearance can be deceiving – homes and businesses are fairly closely spaced. The City of Circle Pines is located at Latitude 45.13N and Longitude 93.15 W and has an elevation of 889 feet.

Public lands: 33% of the land in Circle Pines is public.

Private fee areas: 67% of the land in Circle Pines is private

Agriculture and forestry: Circle Pines is made up of 33% of wetland/park/public areas. A majority of that is County Park Preserve.

Commercial and industrial development and trends: Businesses in Circle Pines are mostly retail and located on the west side of the city near Lake Drive and Lexington Avenue and well in the center of the city along Lake Drive. Circle Pines has just finished a mixed-use building with commercial development. Otherwise the city doesn't have any more room within the city for more development.

Residential development and trends: Circle Pines has just built its last residential development of single-family homes (52 in 2006) Circle Pines is developmentally full.

Infrastructure and infrastructure projects: Circle Pines is the only suburban city that operates its own natural-gas distribution company-a result of its cooperative past. The system also services a portion of Lino Lakes and Blaine. No new infrastructure projects are planned.

COLUMBIA HEIGHTS

Geographic location and characteristics: The City of Columbia Heights is located at the southern tip of Anoka County on the northern border of the City of Minneapolis (Hennepin County). Ramsey County borders on the east, with the City of Fridley bordering on the west. Columbia Heights is 3.4 square miles in size and is a fully developed, urban community that is now seeing areas of redevelopment. The City of Columbia Heights is located at Latitude 45.04 N and Longitude 93.26 W and has an elevation of 922 feet.

Public lands: Columbia Heights has 16 parks of varying sizes and amenities. Anoka County has one park within the City. The City has been upgrading parks and athletic facilities over the past five years and will continue as long as funding is available. The City has three wading pools in its park system though these are older pools that need expensive upgrading.

Private fee areas: There are no private fee areas in Columbia Heights.

Agriculture and forestry: Columbia Heights is fully developed with no agriculture or forest areas.

Commercial and industrial development and trends: Columbia Heights is in the process of redeveloping the commercial areas. Many of the commercial properties are very old and cannot meet the needs of today's businesses. The City is leading the way by joining with developers to buy up and redevelop properties.

Residential development and trends: Most of the housing stock was built in the early 1900's and then post WWII. There has been a decline in property maintenance. The City as implemented many programs that include initial code inspections by the Building Official of new rental properties prior to licensing and revoking certificate of occupancies of vacant and abandoned properties. The City's property maintenance code was updated to maintain the housing stock. The City has also started a program of buying up properties that are in poor condition and then demolishing them for future replacement. With the redevelopment of many areas of Columbia Heights, approximately 500 residential units will be added. Most of these units will be town homes and condominiums. The recent downturn in the economy and in the townhome and condominium market has slowed this redevelopment down.

Infrastructure and infrastructure projects: The City has an ongoing 7-8 year schedule for replacement/repair of city streets and alleys. Included with this schedule is the replacement of water, sewer, natural gas, and storm drains. The city is broken into seven zones with one zone being done each year. Public works finished the first phase of a storm water mitigation plan. More plans are being proposed for future storm water mitigation issues. This includes purchasing more residential properties that are prone to flooding. These properties are turned into storm water retention ponds. A City park was remodeled to include a storm water retention pond due to street flooding nearby. The City continues to inspect homes for sump pumps being deposited into sewer systems due to the sewer systems backing up in areas during heavy rains. A plan is in place to assist homeowners with the cost of installing a valve on their main sewer lines in their homes to shut off future sewer backups**.**

CITY OF COLUMBUS

Geographic location and characteristics: The City of Columbus is located in east central Anoka County in the northerly portion of the Twin Cities metropolitan area. It is characterized by its large open spaces and low-density rural character. The City is located at Latitude 45.26 N and Longitude 93.07 W and has an elevation of 919 feet. Wetlands and surface waters

dominate the landscape in Columbus, covering nearly two-thirds of the City. While Columbus is a large community (48 sections approx. 30,573 acres) the amount of developable land in the City is much less than surrounding communities. Approximately, 9,300 gross acres and 5,660 net acres of land are used as rural residential, which requires a 5-acre minimum lot size.

Public lands: The public/institutional land use category includes the Columbus City Hall, Fire Hall, and Public Works complex on Kettle River Blvd. and Notre Dame Street; public utilities; four churches; the Columbus Elementary School; State "school trust" land; and two Wildlife Management Areas. The gross public/institutional acreage is approximately 11,175 acres or over 36% of the total City acreage. The only City site that is on the National Register of Historic Places is the Carlos Avery Game Farm, located at County Highways 17 and 18. It has been on the Register since 1991. It is the site of buildings built by the WPA in the 1930's and includes an entrance gate to the site that is built of stone and iron. During that era, it was a national showplace for the rearing of quail. The facilities are now the home of the north metro wildlife office of the Department of Natural Resources (DNR), the headquarters for the DNR's Carlos Avery Wildlife Management Area, and the Wildlife Science Center, a nonprofit group that conducts research on wolves.

There are approximately 654 acres of City and County park land in Columbus, which provide active and passive recreation opportunities to residents and businesses. The City currently has one community park, three neighborhood parks and three undeveloped, natural areas. The City maintains the major community park adjacent to the City Hall that includes land on either side of Kettle River Boulevard. This facility includes five softball diamonds, two tennis courts, a volleyball court, a football field, a picnic area and shelter, and playground equipment. Anoka County owns and maintains Coon Lake County Park, which includes a swimming beach, boat access, and picnic facilities.

Private fee areas: There are few fee areas in Columbus.

Agriculture and forestry: Columbus has 2 Century Farms. The Furrer Farm and the Thurnbeck Farm. The Furrer farm became a Century Farm in August 1989. Alfred Bergeron (1857 – 1949) came to Minnesota as a young man of seventeen in 1874 from Quebec, Canada. He bought his first forty acres on the eastern edge of Anoka County in the City of Columbus between Forest Lake and Centerville in 1883. The Thurnbeck farm was settled in 1893 and became a Century Farm in 1994.

Although Columbus is currently being developed, the minimum lot size is 5 acres, which does allow for the preservation of a significant portion of the current tree cover. These forests are comprised mainly of Northern Pin Oak, Burr Oak, Red Oak, and White Oak. Of the mature forest, the oaks comprise roughly 60 – 70 % of the tree species, with minor contributions of hackberry, red maple, basswood, aspen, white pine, red pine and spruce. The most significant forestry problem currently is oak wilt disease. The community has participated in an extensive oak wilt management program since 1991 to contain the effects of this devastating disease.

For the future, tree preservation of its existing woodlots and invasive pests will be the largest threats to this suburban forest.

Commercial and industrial development and trends: There are two primary commercial areas within Columbus, which account for 6% of the total City area. One lies along the southerly portions of Lake Drive (CSAH 23) near Lino Lakes. The other surrounds a portion of

Interstate 35 comprising a 3 square mile area. The City of Columbus hopes to see high growth in our commercial area as public utilities become available.

Residential development and trends:
Recent population and household growth in Columbus was strongest in the 1970's and 1980's. This growth reflects a region-wide, outer-ring suburban trend, which largely resulted from the development of the interstate highway system. Communities surround Columbus as well as Anoka County, experienced similar if not more rapid growth. The large lot, rural residential character of housing and the limited amount of developable land in Columbus has resulted in a decrease in the rate of growth since 1990. Housing in Columbus is predominantly single family detached (96%).

Infrastructure and infrastructure projects: The City has 52 miles of roadway with 27 miles of blacktop and 25 miles of gravel. The city continues to improve city roads each year based on resident petitions. The city completed the Trunk Sanitary Sewer system and the Trunk Water System in 2007. The City will continue public utility projects based on property owner petitions in the commercial 3 square mile area of the I-35 corridor.

COON RAPIDS
Geographic location and characteristics: The City of Coon Rapids Minnesota is located fifteen miles north of Minneapolis, MN. The Mississippi River establishes the City's southern border. Hennepin County and the City of Brooklyn Park are located across the river. Coon Rapids shares its remaining borders with the cities of Anoka, Andover, Blaine, and Fridley. The City is 23 square miles in size. The City of Coon Rapids is located at Latitude 45.17 N and Longitude 93.31 W and has an elevation of 863 feet.

Public lands: The City of Coon Rapids has 3420 acres of public land, including religious institutions', schools, city offices and facilities, and fire stations. Anoka County owns two large parks within the City: Bunker Lake Park consists of 863.95 acres and is located in the NE quadrant of the City. The City owns and operates a public golf course in this park. Anoka County also owns Coon Rapids Dam Regional Park (operated by Three Rivers Park District), located on the South border of the City along the Mississippi River. Fifty-two city owned parks are located throughout Coon Rapids. The three largest are Sand Creek Park (73.63 acres), Wilderness Park (73.08 acres), and Erlandson Nature Center (67.09 acres).

Private fee areas: No private fee areas exist within Coon Rapids.

Agriculture and forestry: Very little agricultural land exists in Coon Rapids. One sod farm exist in the City; Rocket Turf at Main Street and Coon Creek Boulevard (85.99 acres). A sixty-three lot single-family plat has been approved for the Peterson farm and is expected to develop in 2006.

Commercial and industrial development and trends: Of Coon Rapids' 14,921 acres, over ninety-seven percent is developed. 530 acres are developed with industrial uses, 145 acres are dedicated to office related uses, and 1090 acres of commercial land is developed. It is unlikely that most of the remaining 918 acres will see development due to easements, soils conditions, storm water detention, or similar constraints.

Residential development and trends: The vast majority of Coon Rapids' acreage is dedicated to single-family development. 8523 acres are zoned for single-family homes, and only 101 acres remain vacant. Similarly, 674 acres are dedicated to moderate density

development, with forty-nine acres remaining vacant. Finally, 387 acres are dedicated to high-density residential development, with only four acres remaining vacant. Coon Rapids is entering the redevelopment and infill phase of its growth. Given that very little land exists in the Minneapolis-St. Paul Seven County metropolitan area with urban services, Coon Rapids expects to see more moderate and high-density development.

Infrastructure and infrastructure projects: Coon Rapids has an on-going street reconstruction program were a few miles of streets, curbs, and other related services are reconstructed, or otherwise maintained. The City is lobbying for the construction on a wider bridge over US Hwy 10 at Hanson Boulevard with a center-point-diamond design. The city is also lobbying for expansion of US Hwy 10 from four to six lanes. Coon Rapids contains the following: 303 lanes miles of City, County, State, Federal Roads, 246 miles of sewer lines, 282 miles of water lines, 24 wells, 5 water towers, 1 water treatment plant and the Metropolitan Council handles sanitary sewer service.

EAST BETHEL

Geographic location and characteristics: The city is located at the northern edge of Anoka County and the Minneapolis/St. Paul Metropolitan Area at latitude 45.33 N and longitude .21W and has an elevation of 902 feet. The City of East Bethel is 48 square miles and has 30,432 gross acres. Residential development accounts for the vast majority of the developed areas of the city. Residential development covers approximately 6,086 acres or 20% of the 30,432 total gross acres. Public and institutional property occupies only about 1% (304 acres). Parks, private recreation and open spaces, including Cedar Creek Natural History Area and the developing Sand Hill Crane Nature Preserve account for approximately 17% of the acres (5,173) in the city. Vacant or rural areas account for roughly 54% (16,433) of the acres in the community. Major water bodies account for 7% (2,130) acres. The remainder falls in miscellaneous categories.

Public lands: East Bethel has a number of unique natural amenities. These areas offer exceptional recreational, educational, and scientific opportunities. The largest of these is The Cedar Creek Natural History Area. The Cedar Creek Natural History Area encompasses more than 3,000 acres and is the largest open space in East Bethel. It is one of the largest ecological research sites in central Minnesota. The three great ecosystems of North America meet in the vicinity of Cedar Creek - the western prairies, the northern evergreen forests, and the eastern deciduous forests. In addition, within its nine square miles Cedar Creek contains rare ecosystems including spruce bogs, a northern cedar forest, and tracts of never plowed savannas. Cedar Creek was established in 1942 and ranks among the world's top ecological research sites. Cedar Creek is owned and operated by the University of Minnesota, in cooperation with the Minnesota Academy of Science. Entirely contained within the Cedar Creek Area is Fish Lake. The lake is 332 acres in size and has a maximum depth of 13 feet. Adjacent to and immediately south of Cedar Creek across County Road 26 is the Helen Allison Savanna Scientific and Natural Area. This is an 86-acre area on the Anoka Sandplain that was formed 16,000 years ago by glacial melt water. The area was established in 1960. Oak savanna, which consists of oak trees over prairie vegetation, occupies 54 acres of the preserve. Over 45 species of birds have been documented in the preserve.

Another unique natural resource in East Bethel is the Sand Hill Crane Natural Area. The area includes Ned, Mud, and Deer Lakes. It covers 533 acres and is owned and cooperative managed by the Minnesota Department of Natural Resources, the Minnesota Pollution Control Agency, Anoka County, and the City of East Bethel. Another 74 acres of government land is adjacent to the Sand Hill Crane property bringing the total amount of government land in this

unique resource to 607 acres. Another one of East Bethel's unique physical resources is Coon Lake. It is located in the southeast corner of East Bethel, with portions of the lake in the City of Ham Lake and the City of Columbus. Coon Lake is part of the Anoka County Park System. Coon Lake has numerous access points and is used for boating and swimming. The lake covers 1,259 acres with a littoral area of 1,098 acres. It also supports many forms of wildlife such as loons, ducks, geese, fish, beaver, and turtles.

East Bethel also has a number of community focused recreational facilities. The East Bethel Ice Arena is located on Highway 65 at 207th Avenue NE. Booster Park is the oldest and most popular park in the city. It is adjacent to city hall and consists of 45 acres and offers traditional activities such as baseball diamonds, tennis courts, a hockey rink, picnic facilities, and hiking trails. The city recently acquired 32 acres to expand Booster Park. John Anderson Memorial Park surrounding Cooper Lake is in the northwestern corner of the city. It is a total of 70 acres in size. The city also has a number of smaller neighborhood parks that offer recreational opportunities to residents.

Private fee areas: East Bethel has two privately owned and operated golf courses. Viking Meadows Golf Club and Hidden Haven Golf Club. Both courses are open to the general public.

Agriculture and forestry: While a large amount of land in East Bethel is vacant or rural (54%, 16,414 acres) agriculture is limited due to soil conditions and the declining availability of agricultural support and services. Portions of the community are currently zoned for agriculture or are participating in agricultural preserve programs.

Commercial and industrial development and trends: The majority of commercial and industrial development has occurred and is expected to continue to occur along the major transportation corridors of the city, specifically along State Highway 65 and Viking Boulevard (County Road 22). Accessibility is the primary factor that has determined past development and that will influence future development. The city is currently in the process of constructing public water and sewer systems for the area surrounding Viking Blvd and Highway 65.

Residential development and trends: Residential areas account for the vast majority of developed areas in the City, accounting for approximately 20% of the gross acres in the City. Much of the rural residential development is located near lakes or near Trunk Highway 65. Because of the lack of public wastewater treatment systems, the maximum allowable density in residential areas is one home per two and one-half (2.5) acres. Residential areas also include two manufactures home parks along Trunk Highway 65, one of which is located on the northern border of the City, the other on the southern end.

Recent interest in the community for a more diverse housing stock (i.e. multi-family, town homes and senior housing) with areas of high density per acre as part of the City Center development, are more consistent with the community becoming classified as a rural growth center. The plan for the City to have a state-of-the-art wastewater treatment facility is a critical element of the plan for a more varied housing stock. The City is developing appropriate zoning classifications that reflect this change while maintaining, for the most part, larger lots of a minimum of two acres in size.

Infrastructure and infrastructure projects: The East Bethel City Hall complex is currently located at 2241 221st Avenue NE. It is a 7,500 square foot facility. As envisioned in the new comprehensive plan municipal management functions would eventually move to the new "City Center area." The current transportation system in East Bethel is a network of local streets,

county highways, and a state highway. State Highway 65 runs the length of the community from north to south a total of 8 miles. It is a major state roadway that provides access to the northern suburbs to and from the core City of Minneapolis, approximately 25 directly south of East Bethel. The status of Highway 65 in East Bethel was recently changed by the Minnesota Department of Transportation (MnDOT) from an expressway to a limited access freeway. Highway 65 holds the main concentration of retail and commercial development for East Bethel. Viking Boulevard (County Road 22) is the city's main east - west road. County Road 22 is being considered by MnDOT as a future State Highway that would provide for a state highway east - west corridor/connection through northern Anoka County. There are a total of 36.7 miles of county roads and County State Aid Highways in East Bethel. These roads along with Minnesota State Highway 65 provide the transportation backbone for East Bethel. Currently the road system in East Bethel is adequate.

As East Bethel continues to grow and develop both governmental and private services will need to be expanded to serve the needs of an increased number of residents of all ages. The new East Bethel Comprehensive Plan lays out the communities' vision and articulates a strategy to be followed to move towards that vision.

FRIDLEY

Geographic location and characteristics: The City of Fridley is located in southern Anoka County, approximately 9 miles north of Minneapolis/St. Paul. Fridley shares borders with Spring Lake Park, Coon Rapids, Mounds View, New Brighton, Columbia Heights, and Minneapolis. On its western border is the Mississippi River. The City of Fridley is 10.2 square miles in size. The City of Fridley is located at Latitude 45.09 N and Longitude 93.26 W and has an elevation of 850 feet.

Public lands: Approximately 14.5% of the communities land area is developed as public or semi-public for uses such as parks, schools, religious institutions, government facilities and other non-profit agencies. Despite being fully developed, Fridley has recently experienced commercial, industrial, and residential redevelopment.

Commented [JS146]: Previous language for the last sentence:

Future development in this area is unlikely unless done as part of a redevelopment initiative.

Agriculture and forestry: The City of Fridley has no land designated for agriculture or forestry use.

Commercial and industrial development and trends: The City of Fridley has a significant portion of land area devoted to industrial and commercial land use. The industrial land uses fall mainly in three areas of the city. (1) Along BNSF railroad tracks from the south border to 61st Ave, (2) in the northern part of the city between the railroad tracks and University Ave north of 79 Way (3) and along Central Ave near the Medtronic and Onan campuses. Few vacant lands are available for future commercial and industrial development.

Commented [JS147]: Previous language for the last sentence:

The commercial land use is primarily located along University Ave and Hwy 65 near major east/west roadways such as I694, Mississippi St, Osborne Rd, and 57 Ave NE. Vacant lands are available for future commercial and industrial development.

Residential development and trends: Residential land use comprises approximately 34 % of the city's total land area. Residential uses include single-family detached housing, mobile homes, multi-family apartment complexes, individual apartment buildings, town homes, twin homes, and condominiums. Single-family residential land use constitutes 29.6% of the total land area. Future opportunities for residential development will likely only be due to redevelopment initiatives due to the limited available land.

Infrastructure and infrastructure projects: Interstate 694 runs east/west in the southern area of the city. Two State Highways run through the City of Fridley, State Hwy 65 and State Hwy 47, as well as numerous county roads and municipal state aid roadways. Burlington Northern

Santa Fe rail yard is located in the southern part of Fridley and the railroad runs north/south throughout the city. The Northstar Commuter passenger rail line shares the BNSF tracks, providing service north to Big Lake and south to Minneapolis, making connections to bus and light rail service to many other destinations, including MSP Airport.

Infrastructure and infrastructure projects: Interstate 694 runs east/west in the southern area of the city. Two State Highways run through the City of Fridley, State Hwy 65 and State Hwy 47, as well as numerous county roads and municipal state aid roadways. Burlington Northern Santa Fe rail yard is located in the southern part of Fridley and the railroad runs north/south throughout the city. The Northstar Commuter passenger rail line shares the BNSF tracks, providing service north to Big Lake and south to Minneapolis, making connections to bus and light rail service to many other destinations, including MSP Airport.

HAM LAKE

Commented [REK148]: For 2019

Geographic location and characteristics: The City of Ham Lake is a thirty-six square mile (23,040 acres) suburb approximately 20 miles north of Minneapolis/St. Paul, located in the middle of Anoka County, with Latitude of 45.25 N and Longitude of 93.20 W and an elevation of 915 feet. The city is bordered by East Bethel to the north,

It has five natural lakes: Ham Lake (193 acres), Lake Netta (168 acres), Coon Lake (1259 acres with only a portion of this lake located in the City), Mallard Lake (23 acres) and South Coon Lake (49 acres). Ham Lake is basically a mixture of prairie and wetland with some forested areas.

Public lands: Currently the City has approximately 350 acres of public parks, which includes 21 neighborhood parks and two regional parks. One regional park is adjacent to the City Hall (Lions Park) and provides ball fields, soccer fields, tennis courts, picnic facilities, walking trails, playground facilities, large covered shelter (200 capacity) restrooms and concession stand. The other is Ham Lake Park (over 100 acres), adjacent to Ham Lake, with many of the same amenities but also includes an indoor shelter, public boat access and fishing pier. A trail system has been established to provide safe pathways for bikes and pedestrians and is implemented as land develops and/or street construction projects take place.

Commented [JS149]: Removed "the concentration has been on developing city wide regional parks, as opposed to neighborhood parks"

Private fee areas: Majestic Oaks Golf Course consists of 330 acres (two eighteen-hole and one nine-hole courses) and is a privately-owned facility that must remain open to the public through a development agreement through 2030.

Ham Lake Sportsman Club is a clay target range and Ham Lake Resort is located adjacent to Ham Lake with 143 sites available. Carlos Avery Game Farm abuts the City to the east. It is a 106-acre wildlife management area that allows permit hunting.

Commented [JS150]: Resort from Campground

Agriculture and forestry: Of the thirty-six square miles comprising Ham Lake, three square miles are sod fields. There are approximately 4,000 acres of land in the City that is presently either actively farmed for crops, used as pasture, or remains wooded. In terms of contiguous tracts suitable for conventional agriculture, there are nine sites containing as much as 160 continuous acres of land suitable for such purposes. The eastern portion of the City contains the greatest amount of suitable farmland. The City does not consider animal feedlots compatible with urban settlement.

It is expected that the housing market, will eventually lead most of the farming operations to convert to single-family residential uses.

Finally, in that sod-farming activity does result in removal of soil, existing sod farms will eventually return to their former status as wetland and be used as open space and wildlife habitat. It is the City's intention to prevent the reclaiming of sod farmland by adopting controls that enhance the return of these lands to a natural wetland state.

The urban forest of Ham Lake is comprised of individual stands of native trees, which include: oak, maple, pine, and lowland species. The City has implemented a Shade Tree Disease Control Program.

Commercial and industrial development and trends: Ham Lake currently has eight commercial zoning classifications. I-P (Industrial Park); I-1 (Light Industrial); CD-5 (Commercial Development 1,2,3,4,5 with each allowing specific uses) and GF (Government Facilities).

The City of Ham Lake has approximately 400 businesses located in the city. There are currently 5 active major industrial/commercial parks and almost all of the rest of the businesses are abutting the Trunk Highway 65 corridor. The commercial/industrial parks are: Ham Lake Industrial Park (22 light industrial businesses ranging from machine shops to construction companies); Bunker Lake Commercial Park, Majestic Oaks Commercial Park, Fox Tail Ridge, Christensen, Stone Estates, North Pine, Rosewood Addition, Lachinski, and Enterprise Plaza. All commercial/industrial parks maintain high standards of building construction and are occupied by concrete block buildings. An additional two small industrial Parks are Wybrite and Gilpin, which house only five small businesses.

The major retail area of the City is located at Trunk Highway 65 and Crosstown Blvd. This area contains the supermarket, bank, library, and numerous smaller retail facilities. The City will continue to focus to develop/redevelop this area. Neighborhood commercial centers are and will be used to provide convenience facilities in the eastern portion of the City.

Residential development and trends: Currently, the City has eight residential zoning categories: R-1 (Single-Family Residential); R-2 (Multi-Family Residential); R-A (Rural Single Family Residential); RS-1 (Shoreland Residential – General Development); RS-2 (Shoreland Residential – Recreational Development); R-M (Manufactured Home); PUD (Planned Unit Development); and R-AH (Affordable Housing District).

The City of Ham Lake has over 5,000 dwelling units (which includes approximately 450 units for low-income families and senior citizens), with room for perhaps another 1,600. Included in this total are 285 mobile home units in the Flamingo Terrace Mobile Home Park. 90% of all housing in the City is single-family housing.

Commented [JS151]: up from 4,600

Only about 2/3 of the City's 23,040 acres are even capable of being developed, but approximately 2,560 acres of this are (or will be) used for parklands, road right-of-way, commercial uses and golf courses, reducing the developable area for residential use to about 58% of the total land area (approximately 13,363 acres).

The City prefers to continue to allow all development at a residential density of at least 1.0 acre per unit, both to keep a rural feel and the logistics of attempting to service a community that is comprised of approximately one-third wetlands with a municipal sewer/water. Users of the sewer system must pay for the system, and the cost extending lines across hundreds of acres

of wetlands to serve relatively small and isolated pockets of residential development is considered prohibitive.

It is estimated that when fully developed there will be a resident population of 19,500. This future plan will include approximately 650 housing units available for low-income families and senior citizens.

There is no organized historical preservation entity in the City, although Anoka County maintains an active and effective historical society. One site (a pioneer church building) is maintained by the parent congregation.

Infrastructure and infrastructure projects: Ham Lake infrastructure includes a major State Trunk Highway 65 passing through from south to north. County Roads 116, 16, 18, 52, 60, 61, 68, and 17 also bisect Ham Lake. While only one road leading out of the City to the east, the natural barrier created by the Carlos Avery Game Preserve makes this situation necessary and permanent. Intra-City travel if provided by north/south collectors (University Avenue, Radisson Road, Xylite Street and Naples Street). County Roads 116, 16, 18 and 149th Avenue NE, provides the east/west collection function.

Commented [JS152]: Removed
Currently the City is served only by individual private septic systems and wells. In March 2005 the City contracted to have a study completed regarding the feasibility of a sanitary sewer and water supply. The planning area included the Trunk Highway 65 corridor from 169th Avenue to the City's north border, and a corridor out to and around Coon Lake. This system could be tentatively joined with a system proposed by the City of East Bethel, which abuts the city to the north.

Said there are no plans for this.

HILLTOP

Geographic location and characteristics: The City of Hilltop is located in southern Anoka County, within the City of Columbia Heights, a first-ring suburb on the northeast border of the City of Minneapolis. Hilltop is completely surrounded by and shares all of its borders with the City of Columbia Heights. Hilltop is 80 acres in size or 0.1 square miles. The City of Hilltop is located at Latitude 45.05 N and Longitude 93.24 W and has an elevation of 942 feet.

Public lands: Hilltop has 27 acres of public land within the city. These areas include schools, city offices, public works facilities and a small public park.

Private fee areas: There are no such areas in Hilltop.

Agriculture and forestry: There are no such areas in Hilltop.

Commercial and industrial development and trends: Hilltop is fully developed. There is no significant growth projected. Redevelopment/ renewal of aging commercial areas is all that is expected in the near to distant future.

Residential development and trends: Hilltop is fully developed. No growth in the number of households is projected.

Infrastructure and infrastructure projects: There is no planned expansion of streets, water or sanitary sewer service.

LEXINGTON

Commented [RK153]: Updated for 2019

Geographic location and characteristics: The City of Lexington is located in the SE corner of Anoka County about 5 miles north of HWY 694. Lexington shares North, South, and West borders with Blaine and East Border with Circle Pines. Lexington is about 1 sq. mile in size. The City of Lexington is located at Latitude 45.13 N and Longitude 93.17 W and has an elevation of 909 feet.

Public lands: The City has 2 public parks, city offices, public works facilities and a fire station. There are 3 churches in Lexington. The City of Lexington owns and operates Lexington Memorial Park. It is nearly 20 acres in size and supports two tennis courts, five ball fields, a hockey rink and a warming house. There are also two neighborhood playgrounds in the city.

Private fee areas: There are no private fee areas in Lexington.

Agriculture and forestry: There are no agriculture or forestry in Lexington.

Commercial and industrial development and trends: Lake Drive (CSAH 23), where most of the commercial activity of the city is located, divides the city from the northeast to the southwest. Retail uses dominate commercial areas, although there are automobile service uses, restaurants, storage facilities, professional offices, and other commercial use as well. There is no future growth anticipated.

The center of commercial activity in Lexington is Northway Shopping Center, located along the south side of the Lake Drive frontage road. This center, which includes 90,000 square feet, was built about 1950 and remodeled in 1989. The city considers Northway and its immediate environs to be Lexington's "downtown."

Residential development and trends: The City of Lexington is nearly fully developed, with residential uses constituting a majority of the area. Maximum anticipated residential growth is 20 homes.

Infrastructure and infrastructure projects: Local road improvements.

LINO LAKES

Commented [RK154]: Updated for 2019

Geographic location and characteristics: The City of Lino Lakes is located in northeastern Anoka County, approximately 30 miles north of Minneapolis/St. Paul. Lino Lakes shares its borders with Blaine, Circle Pines, Shoreview, Columbus, White Bear Lake Township, North Oaks and Hugo. The City of Lino Lakes is 33 square miles in size. While residents are attracted to the city because of its natural amenities, including 13 lakes and several seasonal wetlands, Interstate I-35E and I-35W make it just a 20- minute drive to either downtown Minneapolis or St. Paul. The City surrounds the City of Centerville. The City of Lino Lakes is located at Latitude 45.17 N and Longitude 93.10 Wand has an elevation of 889 feet.

Public lands: Within the City there is 3,580 acres of public lands. This includes a 5500-acre Regional Park, and churches, schools, city offices, public works facility and a fire station. Within the City, there are 203 acres of Public Park.

Private fee areas: Within the City of Lino Lakes there is a county public golf course, Chomonix. Lino Lakes has two private airport facilities, the Hansen Sea Plane Base and the Lino Lakes Airpark.

Agriculture and forestry: Approximately 3,920 acres within the City of Lino Lakes are agricultural. While the City of Lino Lakes has an abundance of trees, there are no publicly managed forestlands

Commercial and industrial development and trends: The City of Lino Lakes continues to see growth in its industrial and commercial sectors. The availability of vacant land, municipal utilities, and freeway access each are strong amenities that will allow Lino Lakes to compete for future economic development. New development has occurred with the extension of sanitary sewer and municipal water.

Between 2008 and 2018, the City has added 439,655 square feet of industrial space and between 2008 and 2018, 78,280 square feet in commercial/retail space.
Residential development and trends: The City has a sustained residential growth that will continue over the next 20 years.

Infrastructure and infrastructure projects: There are many planned infrastructure projects. The City has identified a need to provide convenient pedestrian and automobile connections throughout the community in order to establish a unified community identity. A future interchange location has been identified at 80th Street and I-35E. A new bridge will be constructed at 35W and 80th Street. The City has constructed a new City well and has made system connection thought the City. The City has completed a second Fire Station that services the East side of the City. For utilities, the City will be extending sewer and water trunk lines to facilitate residential development.

LINWOOD TOWNSHIP
Geographic location and characteristics: Linwood Township is a thirty-six square mile community located in the northeast corner of Anoka County, approximately 35 miles northeast of Minneapolis/St. Paul. The township is primarily agricultural and residential in land use, with very little commercial development. The Town of Linwood is located at Latitude 45.37 N and Longitude 93.08W and has an elevation of 892 feet.

Public lands: The Township of Linwood has 220 acres of public land. These areas include churches, schools, township offices, fire station, public works, and township parks. The Martin-Island-Linwood Lakes Regional Anoka County Park is located in Linwood Township as well and is 700 Acres in size. Carlos Avery Wildlife Management Area is also located in Linwood and is 5760 acres in size.

Private fee areas: There are no private fee areas in Linwood Township.

Agriculture and forestry: Approximately 4563 acres within Linwood Township receive the agricultural property tax classification by the Anoka County Assessors Office. The Carlos Avery Wildlife Management Area does have publicly managed forestlands.

Commercial and industrial development and trends: The Township of Linwood has very little commercial or industrial property within its boundary due to the lack of centralized sewer system.

Residential development and trends: The Township has a sustained residential growth that will continue for the foreseeable future as the existing farmland is developed into residential parcels. There have been 61 new single-family dwelling permits issued in Linwood Township from 2014 through 2018.

Commented [JS155]: Previous Language:

There have been 206 new single-family dwelling permits issued in Linwood Township from the beginning of the year 1999 through the end of year 2004.

Infrastructure and infrastructure projects: Two Anoka County highways serve as the main corridors for traffic, Fawn Lake Drive on the north, and Viking Blvd on the south. urn lanes are being added to one section of Fawn Lake Drive and street lights have been added to Viking

Blvd. Linwood Township has no centralized sewer or water, and there are no existing plans for it at the present time.

CITY OF NOWTHEN

Geographic location and characteristics: The latitude of Burns is 45.33N. The longitude is 93.44 W. City of Nowthen is located in the northwest corner of Anoka County, Minnesota. City of Nowthen is bordered by the City of Ramsey on the south, the City of Oak Grove on the east, the City of St. Francis on the north, and the City of Elk River (located in Sherburne County) on the west. The township has a total area of 35.2 miles. Of this total, 33.8 miles is land and 1.4 miles water. The total area is 3.95% water. There are 11 lakes in Burns, with Twin Lake being the largest.

Public lands: Ownership of the Twin Lakes County Park (63 acres) will be turned over to City of Nowthen in 2006. This public park will have trails, fishing, play areas and a pond/natural area within it. The trails within this park will connect up to trails currently being developed within neighborhood developments in the township.

Private fee areas: A State Wildlife Management area (40 acres) is located within the township. This public land is open land, which can be used by the public for hunting.

Agriculture and forestry: **Wetlands consist of 4,927 acres and 14,294 acres are undeveloped/agricultural use. In 2000 there was 1,159 acres classified as Open Water Bodies.**

Commercial and industrial development and trends: Within Nowthen, as of 2010, there was approximately 55 acres with the land use of Commercial/industrial businesses and 153 acres in parks. Currently the Burns Town Center and the Burns Commercial Park are developed. Within these commercial developments currently there is a bar & grill establishment, mini storage, auto repair, bank, transmission shop, paving company, cabinet business, collision center, nursery, welding and convenient store businesses. Within City of Nowthen there is additional land, currently zoned Commercial and Industrial, available for development. This land located along Highway 47, and land along County Road 5 and County Road 22.

Residential development and trends: A total of 2,063 acres are residential land use and within this number, 439 acres are classified farmstead use. In 2010, Nowthen only had a total of 7 acres with multifamily use. City of Nowthen currently has (3) new residential developments near completion. Within these developments there are (21) lots open for future single-family dwellings.

Infrastructure and infrastructure projects: A major transportation infrastructure project had been discussed in which County Road 22, which runs from east and west through the City, would be converted to a U.S. Highway. This project would not only involve City of Nowthen but eventually all communities in which County Road 22 runs east and west through and would when completed connect two major highways, Interstate 35W and State Highway 169.

OAK GROVE

Geographic location and characteristics: The City of Oak Grove is a community in the northwestern quadrant of Anoka County. Its 36 square miles are bounded by the City of Andover, City of Nowthen, City of East Bethel, and City of St. Francis. The principal water features within the City include the Rum River, Cedar Creek, Seelye Brook, and Lake George.

The City of Oak Grove is located at Latitude 45.34 N and Longitude 93.32 W and has an elevation of 896 feet.

Public lands: Oak Grove has two significant areas of public land: a 160-acre landfill owned by the Metropolitan Pollution Control Agency, which is located, south on CR22 east of CR9, and the very southeast corner of the city, Section 36 which is State designated land. There is also a wildlife management area located in Section 23 owned by the DNR. There are twelve plus smaller parcels of public land designated for open spaces, the public wastewater system around Lake George along with the public well water system also servicing properties near Lake George, recycling center, easements for roads and public accesses to Lake George.

Private fee areas: Lake George Regional Park is maintained by the Anoka County Parks Department. Oak Grove is home to a total of 42 parks, which have various recreational uses. Oak Grove Preserve, Ramblin Rum Estates, Robert C. Burman Estates, Swanson's Brookview, and the City Hall park require facility use permits which can be obtained from City Hall. Recreational hunting is allowed in Oak Grove.

Agriculture and forestry: One-third of Oak Grove is currently designated as agricultural with farmland being used as such. Future trends and plans are addressed in the City's 2030 Comprehensive Plan.

Commercial and industrial development and trends: Currently there are few commercial and industrial areas designated in Oak Grove. The properties that are zoned commercial and industrial are located along Viking Boulevard (CR22) and the railroad tracks. There is no established downtown area in Oak Grove.

Residential development and trends: Zoning district classifications in Oak Grove are identified as Single Family Residential (SFR), Agricultural (Ag), Lake George Districts (LG-1-2-3), Master-Planned Golf Course Community (MPGCC), and Planned Unit Developments (PUD). The historic heart of the City began at the enclave of Cedar in the middle to late 1800s. The City's 2030 Comprehensive Plan considers future development areas as residential trends assure steady growth for the City of Oak Grove.

Lots are primarily acreage lots served by private wells and onsite septic systems. There are two exception areas served by public water systems and/or wastewater collector systems. One area is Lake George, a city sewer/wastewater facility. The westerly side of Lake George includes a redevelopment area with a 52-unit senior apartment building and 14 single-family lots, which is serviced by the city sewer facility and the West Lake George Public Well water system. A second area is the new Ponds 18-hole golf course and housing development with 206 urban size single-family lots and 18 townhouse lots. The City of St. Francis provides the drinking water and wastewater is handled by a wetland treatment system.

Infrastructure and infrastructure projects: Street mileage for Oak Grove is 116.45 miles (22.34 of which are MN State Aid streets.) One bridge spans the Rum River and the Burlington Northern Railroad tracks run north south through the City. Independent School District #15 owns property in Oak Grove for a future elementary school. The Rum River Tree Farm is an example of a business located in Oak Grove.

RAMSEY
Geographic location and characteristics: The City of Ramsey is located in western Anoka County, approximately 30 miles north of Minneapolis/St Paul. Ramsey shares its borders with

Anoka, Oak Grove, City of Nowthen and Elk River. On its southern border is the Mississippi River and to the East, Rum River. The City of Ramsey is 29 square miles in size and has latitude of 45.26 N and longitude of 93.44 W and an elevation of 879 feet.

Public lands: The City has 266 acres of public land within the City. These areas include churches, schools, city offices, public work facilities, and fire stations. Within the City, there is nearly 1000 acres of Public Park. The larger City-owned parks are Elmcrest Park (95 acres), Central Park (41.3 acres), Rivers Bend Park (47.3 acres) and Peltzer Park (32 acres). In addition, Anoka County has two regional parks within Ramsey Mississippi West Regional Park (204 acres) and Rum River Central Park (308.8 acres). The State of Minnesota operates a wayside rest along Highway10 that is 18 acres in size.

Private fee areas: Within the City of Ramsey, there are two public golf courses, Rum River Hills, along Highway 47, and Northfork, along Highway 10. The Boy Scouts own 160 acres of land along Highway 47 and the Rum River that they use for camping and other scout activities.

Agriculture and forestry: Approximately 1500 acres within the City of Ramsey receive the agricultural property tax classification by the Anoka County Assessors Office. While the City of Ramsey has an abundance of trees, there are no publicly managed forestlands. There are several private business tree nurseries (two along Highway 47, and one on Alpine Drive) located within the City of Ramsey.

Commercial and industrial development and trends: The City of Ramsey growth has slowed but since 2007 has added 225,000 square feet of commercial and industrial buildings. The Ramsey Town Center, renamed the COR in 2010 once completed will add nearly 750,000 square feet in new commercial/retail space.

Residential development and trends: The City has a sustained residential growth that will continue over the next 20 years.

Infrastructure and infrastructure projects: There are many infrastructure projects planned for the future. In regard to transportation, projects included conversion of U.S. Highway 10 to a limited access freeway, a new bridge crossing over the Mississippi River, the relocation of State Highway 169 through Ramsey, and the improvement and widening of County and State aid roads. For utilities, the City will be extending sewer and water trunk lines north of the existing service area to facilitate residential development. The City will also be constructing several new City wells, another water tower, and a water treatment plant within the next 5 years.

ST. FRANCIS

Geographic location and characteristics: The City of St. Francis is located in northern Anoka County, approximately 35 miles north of Minneapolis/St. Paul. St. Francis shares its borders with Bethel, Oak Grove, and City of Nowthen in Anoka County, and has Isanti County on the northern border. Running through the center of town is the Rum River. The City of St. Francis is 24 square miles in size. The latitude of St. Francis is 45.38 N and the longitude is 93.35 W, with an elevation of 919 feet.

Public lands: The city has 8.51% of its land as public land within City Limits. These areas include churches, schools, city offices, public works facilities and fire stations. Within the City, there is over 100 acres of Public Park. There are 13 city parks totaling 82.6 acres. The larger City Owned parks are Deer Creek 1st addition (16.5 acres) and the Community Park (15 acres).

In addition, St. Francis has 1 regional park Anoka Rum River North County Park, 6.7 miles of trails.

Private fee areas: Within the City, there is one public golf course, The Ponds, located along County Road 24.

Agriculture and forestry: Approximately 7% within the City of St. Francis receive agricultural property tax classification by Anoka County Assessors Office. The City of St. Francis has an abundance of trees in the 460-acre Bethel Wildlife Management Area along with the DNR 40-acre land.

Commercial and industrial development and trends: The City of St. Francis continues to see high growth in its industrial and commercial sectors. Since 2000, the city has added 1,800 square feet of industrial space and 130,815 square feet of commercial/retail space. The St. Francis City Centre, once completed will add nearly 104,500 square feet in new commercial/retail space. In 2007, the city built a 26,000 square foot water treatment plant.

Residential development and trends: The City has sustained residential growth that will continue over the next 20 years. In 2000 there was an estimated 1,638 homes in the City of St. Francis, and in 2004 there was an estimated 2,357 homes total. In 2010, the census reported 2,520 households.

Infrastructure and infrastructure projects: There are many infrastructure projects planned for the future. In regard to transportation, projects included in conversation are US Highway 47 through St. Francis, widening and improving the road. A project for Hwy 47 from Cree St. To Ambassador Blvd is scheduled as soon as 2021. For utilities, the City will be attempting to extend City sewer and water trunk lines north and east of the existing service to facilitate residential growth. There is possible construction of new City wells within the next 5 years as well.

SPRING LAKE PARK

Commented [REK156]: Reviewed and updated 2019

Geographic location and characteristics: The City of Spring Lake Park is located mostly in southern Anoka County, with a tiny portion located in the western part of Ramsey County. The City of Spring Lake Park is approximately 10 miles north of Minneapolis/St. Paul. Blaine, Fridley, Coon Rapids and Mounds View border Spring Lake Park. The City of Spring Lake Park is 2.9 square miles in size and has latitude of 45.10 N and longitude of 93.23 W and an elevation of 902 feet.

Public lands: The City has 186 acres of public land within the City. These areas include churches, schools, city offices, public work facilities, and fire stations. Within the City, there is 39 acres of Public Park.

Private fee areas: There are no private fee areas in the City of Spring Lake Park.

Agriculture and forestry: There are no agriculture and forestry areas in the City of Spring Lake Park.

Commercial and industrial development and trends: Spring Lake Park does not have a wide range of commercial businesses. Commercial businesses in the city either attempt to capture pass-by traffic along Highway 65, County Road 10 and University Avenue, or they are

destination businesses. Light industrial businesses are located east of Highway 65. Spring Lake Park due to its size and development does not anticipate much growth in the way of commercial or industrial development. Scattered though out the City of Spring Lake Park are strip malls with numerous other family owned businesses and other small businesses. Since the last mitigation plan HyVee has purchased a site at Hwy 65 and 81st Ave and is currently constructing a grocery store to open in Nov. 2019.

Commented [JS157]: Updated 4/8/19

Residential development and trends: The City is predominately a residential community with families and children. This is expected to continue, although the aging of the population and the need for senior housing, as well as the need for housing for young adults, presents an opportunity for the development of different types of housing, such as multiple-family apartments, townhouses and housing units on one level.

The Metropolitan Council's forecasts assumes that growth in Spring Lake Park's population and households will result almost entirely from the development of multi-family housing at a density of 10 dwelling units per acre. Based on the Council's estimate of 2,503 households in 1995, that would be an increase of 167 dwelling units during the next 20 years. Since the last mitigation plan update the City of Spring Lake Park has added a large multi-family apartment complex consisting of 194 units. The City has also added several small townhomes and single-family dwelling units.

Commented [JS158]: Updated 4/8/19

Infrastructure and infrastructure projects: Consists of two State Highways within the City of Spring Lake Park. On the Westside of the City is MN Hwy 47 that runs north and south. The city is also divided in half north and south with MN Highway 65 (Central Ave). Anoka County Road 10 runs east to west through the northern portion of Spring Lake Park connecting both Highway corridors.

Since the last mitigation plan update the City of Spring Lake Park has completed a Local Surface Water Management Plan, which has identified several roadways within the City that are prone to flooding. These areas are, but not limited to: Arthur St NE and 81st Ave NE, 8200 to 8300 Block of Monroe St Ne, 7700 block to 7800 block of Terrace Rd Ne, 8200 block to 8300 block of Able St. Ne, 8400 block of Able St, Ne and 8300 block of Fillmore St Ne. The City has also identified several drainage ponds that need upgrading and are part of the Local Surface Water Management Plan. Theses ponds are, but not limited to: Arthur St. Ne and 81st Ave, Triangle Park Pond and Fillmore St Ne. and 83rd Ave Ne drainage area. A copy of the Local Surface Water Management Plan is on file at the Spring Lake Park City Hall for review.

Commented [JS159]: Updated 4/8/19

SECTION 5: CAPABILITIES, MITIGATION AND MAINTENANCE

5.1 Jurisdiction Capabilities

This section of the Plan discusses the capability of Anoka County and the participating local jurisdictions to implement hazard mitigation actions. It consists of the following eight subsections:

- Capability Assessment Overview
- Conducting the Capability Assessment
- Capability Assessment Findings
- External Resources
- Disaster Shelters
- Previously Implemented Mitigation Measures
- Repetitive Flooding Mitigation
- Linking Capability Assessment, Risk Assessment, and Mitigation Strategy

5.1.1 Capability Assessment Overview

The purpose of conducting a capability assessment is to determine the ability of a local jurisdiction to implement a comprehensive mitigation strategy, and to identify potential opportunities for establishing or enhancing specific mitigation policies, programs, or projects. As in any planning process, it is important to try to establish goals, objectives and actions that are feasible, based on an understanding of the organizational capacity of those agencies or departments tasked with their implementation. A capability assessment helps determine which mitigation actions are practical and likely to be implemented given a local government's regulatory framework, level of administrative and technical support, and fiscal resources.

A capability assessment has two primary components: an inventory of a local jurisdiction's relevant plans, ordinances, or programs already in place, and an analysis of its capacity to carry them out. A capability assessment also highlights the positive mitigation measures already in place or being implemented at the local level, which should continue to be supported and enhanced through future mitigation efforts. The capability assessment completed for Anoka County and its jurisdictions serves as a critical planning step and is an integral part of the foundation for designing an effective multi-jurisdictional hazard mitigation strategy. Coupled with the Risk Assessment, the Capability Assessment helps identify and target meaningful mitigation actions for incorporation in the Mitigation Strategy section of the Hazard Mitigation Plan. It not only helps establish the goals and objectives for Anoka County, but also ensures that those goals and objectives are realistically achievable under given local conditions.

5.1.2 Conducting the Capability Assessment

In order to facilitate the inventory and analysis of local government capabilities throughout Anoka County, a Capability Assessment Survey was distributed to Anoka County and its municipalities. The survey was completed by appropriate local government officials and requested information on a variety of "capability indicators" such as existing local plans, policies, programs, or ordinances that contribute to the community's ability to implement hazard mitigation actions. Other indicators requested included information related to each jurisdiction's fiscal, administrative, and technical capabilities, such as access to local budgetary and personnel resources for mitigation purposes. At a minimum, survey results provide an extensive inventory of existing local plans, ordinances, programs, and resources in place or under development. The survey instrument thereby not only helps accurately assess each

jurisdiction's degree of local capability, but also serves as a good source of introspection for those jurisdictions wishing to improve their capability as identified gaps, weaknesses, or conflicts can be viewed as opportunities for specific actions to be proposed as part of the community's mitigation strategy.

5.1.3 Capability Assessment Findings

The findings of the capability assessment are summarized in this Plan to provide insight into relevant capacity of Anoka County's jurisdictions to implement hazard mitigation activities. All information is based upon the responses provided by local government officials to the Capability Assessment Survey and during meetings throughout the planning process.

The information provided by participating jurisdictions was scored using a simple scoring methodology to rank each jurisdiction's overall capability. A total score and general capability rating of "High," "Medium" or "Low" was then determined for each jurisdiction according to the total number of points. The classifications are designed to provide an assessment of each jurisdiction's local capability. The result of this multi-jurisdictional capability assessment provides critical information for developing an effective and meaningful mitigation strategy.

5.1.3.1 Planning and Regulatory Capability

Planning and regulatory capability is based on the implementation of existing plans, ordinances, and programs by a local government. These measures can help demonstrate a local jurisdiction's commitment to guiding and managing growth, development, and redevelopment in a responsible manner while maintaining the general welfare of the community. Such measures include emergency response and mitigation planning, comprehensive land use planning, and transportation planning, in addition to the enforcement of zoning or subdivision ordinances and building codes that regulate how land is developed and structures are built. Although some conflicts can arise, these planning initiatives present significant opportunities to integrate hazard mitigation principles and practices into the local decision-making process.

This assessment is designed to provide an overview of the key planning and regulatory tools in place or under development for jurisdictions in Anoka County, along with their potential effect on loss reduction. This information will help identify opportunities to address existing gaps, weaknesses, or conflicts with other initiatives, in addition to integrating this Plan with existing planning mechanisms, where appropriate. The table below provides a summary of the relevant local plans, ordinances, and programs already in place or under development for Anoka County's participating jurisdictions. A more detailed discussion on jurisdiction planning and regulatory capability follows.

Building codes regulate construction standards. In many communities, permits and inspections are required for new construction. Decisions regarding the adoption of building codes (that account for hazard risk), the type of permitting process required both before and after a disaster, and the enforcement of inspections all affect the level of hazard risk faced by a community.

Each of Anoka County's jurisdictions has either recently adopted or has begun the process of reviewing the International Building Code (IBC), which was first introduced in 2000 and recently revised in 2012. Adoption of the new code has become a priority for city officials because of the building code effectiveness.

A Capital Improvements Plan (CIP) guides the scheduling of spending on public improvements. A CIP can serve as an important mechanism to guide future development away from identified hazard areas. Limiting public spending in hazardous areas is one of the most effective long-term mitigation actions available to local governments.

A Comprehensive Plan incorporates all aspects of the various tactical plans and programs into a strategic county plan that guides the county and its jurisdictions to successfully improve and enhance the quality of life for all citizens.

An Economic Development Plan provides for development of existing business in the county and a strategy to attract new business to locate in the county. A successful Economic Development Plan provides long-term, attractive employment opportunity to communities and increases the tax base.

An Emergency Response Plan is part of an Emergency Operations Plan (EOP) that outlines responsibilities and the means by which resources are deployed following an emergency incident or disaster.

Anoka County Emergency Management maintains a countywide EOP. The EOP addresses emergency operations on behalf of all jurisdictions in Anoka County. During a disaster, the Emergency Operations Center (EOC) serves as the hub of operations where local government officials and agency representatives from across the county will report to ensure all response efforts are effectively coordinated.

The county's EOP has been determined to have a moderate effect on loss reduction, as its emphasis focuses on preparedness and response operations versus hazard mitigation activities. However, the mission, execution, and implementation of the EOP strongly support the goals of this Plan.

A Flood Management Plan (or a flood mitigation plan) provides a framework for action regarding the corrective and preventative measures in place to reduce flood-related impacts. Typical flood control activities include: structural flood control works (such as bank stabilization, levees, and drainage channels), acquisition of flood-prone land, flood insurance programs and studies, river and basin management plans, public education programs, and flood warning and emergency preparedness activities. Anoka County and its municipalities have pursued a variety of flood mitigation activities that strongly support loss reduction efforts. These activities will be built upon as actions in this Plan are implemented.

An important strategy for all jurisdictions is participation in the National Flood Insurance Program (NFIP). In addition to approaches that cut across hazards, such as education, outreach, and the training of local officials, the NFIP contains specific regulatory measures that enable government officials to determine where and how growth occurs relative to flood hazards. Participation in the NFIP is voluntary for local governments, but the program is promoted by FEMA as a basic first step for implementing and sustaining an effective hazard mitigation program. It is therefore used as a key indicator for measuring local capability as part of this assessment. In order for a county or municipality to join the NFIP, it must adopt a local flood damage prevention ordinance that requires jurisdictions to follow established minimum building standards in the floodplain. These standards require that all new buildings and substantial improvements to existing buildings will be protected from damage by the 100-year flood, and that new floodplain development will not aggravate existing flood problems or

increase damage to other properties. Anoka County and its municipalities participate in the National Flood Insurance program.

Another key service provided by the NFIP is the mapping of identified flood hazard areas. Once prepared, the FIRMs are used to assess flood hazard risk, regulate construction practices, and set flood insurance rates. FIRMs are an important source of information to educate residents, government officials, and the private sector about the likelihood of flooding in their community.

Another voluntary program that provides significant value is the Community Rating System (CRS). CRS is an incentive-based program that encourages counties and municipalities to undertake defined flood mitigation activities that go beyond the minimum requirements of the NFIP, adding extra local measures to provide protection from flooding. All of the 18 creditable CRS mitigation activities are assigned a range of point values. As points are accumulated and reach identified thresholds, communities can apply for an improved CRS class. Class ratings, which run from 10 to 1, are tied to flood insurance premium reductions. As class ratings improve, the percent reduction in flood insurance premiums for NFIP policyholder's increases. CRS Premium Discounts, by class as defined by FEMA, are depicted in the adjacent table.

Class	Discount
1	45%
2	40%
3	35%
4	30%
5	25%
6	20%
7	15%
8	10%
9	5%
10	0%

Any community that is in full compliance with the rules and regulations of the NFIP may apply to FEMA for a CRS classification better than class 10. The CRS application process has been greatly simplified over the past several years based on community comments to make the CRS user-friendly. Extensive technical assistance is also available for communities who request it. Anoka County and its municipalities are investigating participation in the CRS program.

Participating Anoka County Jurisdictions will continue to be a part of the National Flood Insurance Program by maintaining in good standing with the National Flood Insurance Program (NFIP) and comply with local regulations pertaining to the NFIP. Jurisdictions participating in the National Flood Insurance Program will follow criteria are established in the NFIP regulations at 44 CFR §60.3. The jurisdictions will adopt and maintain floodplain management ordinance that meets or exceeds the minimum NFIP criteria. As part of the compliance requirements participating Jurisdictions have adopted building codes and flood management plans to regulate construction in Special Flood Hazard Areas. In Anoka County, each city is responsible for updating flood maps for their jurisdiction; Anoka County assists Linwood Township with their needs for updating flood maps.

Jurisdictions in Anoka County Participating in the National Flood Insurance Program			
Anoka County	Circle Pines	Ham Lake	Ramsey
Andover	Columbia Heights	Lexington	Spring Lake Park
Anoka	Columbus	Lino Lakes	St. Francis
Blaine	Coon Rapids	Linwood Township	
Bethel	East Bethel	Nowthen	
Centerville	Fridley	Oak Grove	

Growth Control Ordinances are primarily used by local governments to encourage growth in an orderly manner in the areas covered by the ordinance. The purpose of most growth control

ordinances is to preserve residential housing values, protect historic areas, and insure that local governments can provide appropriate services to citizens.

Hazard Setback and Hillside Ordinances or Regulations are usually part of a comprehensive land use plan. Typically, a comprehensive plan is comprised of demographics, land use, transportation elements, and community facilities. Given the nature of the plan and its regulatory standing, the integration of hazard mitigation measures into the comprehensive plan enhances the likelihood of achieving risk reduction goals, objectives, and actions.

A Post Disaster Ordinance provides for the protection of lives and property and enhances the recovery from disasters. The ordinance is used to control price gouging and allows local governments to facilitate the purchase and deployment of equipment and resources to speed disaster recovery.

A Post Disaster Recovery Plan provides the framework to establish assistance to victims of disaster, assess the long-term economic effects of disaster on the community, facilitate post-disaster recovery, and assist the community with redevelopment plans.

Real Estate Disclosure is an important issue that facilitates real estate transactions and ensures that both buyers and sellers fully understand any mitigating circumstances associated with properties.

Shoreline Ordinances identify and provide for shoreline maintenance and control. Shorelines of waterways including creeks, tributaries, canals, rivers lakes and oceans require continual maintenance to mitigate flooding and provide environmental protection.

Site Plans/Subdivision Ordinance is intended to regulate the development of residential, commercial, industrial, or other uses, including public infrastructure, as land is subdivided into lots for future development. Subdivision design that accounts for natural hazards can dramatically reduce the exposure of future development.

Wildfire Ordinances are a means to control the potential of wildfire occurrence by requiring burn permits and the reduction of fuel for wildfires in both urban interfaces and forests in general.

Zoning Ordinances are the means to control land use by local governments. As part of a community's police power, zoning ordinances are used to protect the public health, safety and welfare of its citizens. Since zoning regulations enable local jurisdictions to limit the type and density of development, it can serve as a powerful tool when applied in identified hazard areas. All Anoka County jurisdictions have zoning ordinances.

The legal and regulatory capability summary below defines deficiencies in existing jurisdictional planning and regulatory tools for Anoka County and its municipalities. This information will serve as a guide for those jurisdictions committed to improving their communities, and goal actions to mitigate these deficiencies are included in this Plan.

The survey identifies whether resources are jurisdiction employees/contractors, resources that are provided by other authorities or are not in place

Additional information on administrative and technical capability can be obtained through Anoka County or its local jurisdictions.

Regulatory Control in place Yes=1 No=0 0-7=Low 8-14=Medium 15-20=High Jurisdiction	Building Codes	Capital Improvement Plan	Comprehensive Plan	COOP/COG Plan	Economic Development Plan	EMAP Certified	Emergency Response Plan	Flood Management Plan	Growth Control Ordinance	Hazard Setback Ordinance	Hillside Ordinance	Historic Ordinance	Post Disaster Ordinance	Post Disaster Recovery Plan	Real Estate Disclosure	Shoreline Ordinance	Site Plan Requirements	Subdivision Regulations	Wildfire Ordinance	Zoning Regulations	Score	**CAPABILITY**
Anoka County	1	1	0	1	1	0	1	1	1	0	0	0	0	1	1	0	0	0	0	0	9	**M**
Andover	1	1	1	0	1	0	1	1	1	0	0	0	0	1	1	1	1	1	0	1	13	**M**
Anoka	1	1	1	0	1	0	1	1	0	0	0	1	0	1	1	0	1	1	0	1	12	**M**
Bethel	1	1	1	0	0	0	1	0	0	0	0	0	0	1	1	1	1	1	0	1	10	**M**
Blaine	1	1	1	1	1	0	1	1	1	1	0	0	0	1	1	1	1	1	0	1	15	**M**
Centerville	1	1	1	0	1	0	1	1	1	1	1	0	0	1	1	1	1	1	1	1	16	**H**
Circle Pines	1	1	1	0	0	0	1	1	0	0	0	0	0	1	1	0	1	1	0	1	10	**M**
Columbia Heights	1	1	1	0	1	0	1	1	0	0	0	0	0	1	1	1	1	1	0	1	12	**M**
City of Columbus	1	1	1	0	1	0	1	1	0	0	0	0	0	1	1	1	1	1	0	1	12	**M**
Coon Rapids	1	1	1	0	1	0	1	1	1	1	1	0	0	1	1	1	1	1	0	1	15	**H**
East Bethel	1	0	1	0	1	0	1	1	1	1	0	0	0	1	1	1	1	1	0	1	13	**M**
Fridley	1	1	1	0	1	0	1	1	1	1	1	0	0	1	1	1	1	1	0	1	15	**M**
Ham Lake	1	1	1	0	1	0	1	1	0	1	0	0	0	1	1	1	1	1	0	1	13	**H**
Hilltop	1	0	1	0	0	0	1	0	0	0	0	0	0	1	1	0	1	0	0	1	7	**L**
Lexington	1	1	1	0	0	0	1	1	0	0	0	0	0	1	1	0	1	1	0	1	10	**M**
Lino Lakes	1	1	1	0	1	0	1	1	1	0	0	0	0	1	1	1	1	1	1	1	14	**M**
Linwood Twp.	1	1	1	0	1	0	1	0	0	0	0	0	1	1	1	1	1	1	0	1	12	**M**
Nowthen	1	1	1	0	1	0	1	1	0	0	0	0	0	1	1	0	1	1	0	1	11	**M**
Oak Grove	1	1	1	0	1	0	1	0	0	1	0	0	1	1	1	1	1	1	1	1	14	**M**
Ramsey	1	1	1	0	1	0	1	1	0	0	1	0	1	1	1	0	1	1	1	1	14	**M**
St. Francis	1	1	1	0	1	0	1	1	0	0	0	0	0	1	1	0	1	1	0	1	11	**M**
Spring Lake Park	1	1	1	0	0	0	1	1	0	0	0	0	0	1	1	0	1	1	0	1	10	**M**

5.1.3.2 Administrative and Technical Capability

The ability of a local government to develop and implement mitigation projects, policies, and programs is directly tied to its ability to direct staff time and resources for that purpose. Administrative capability is evaluated by determining how mitigation activities are assigned to local departments and the personnel resources available to implement the activities. Key Resources to respond to and mitigate disaster include the following:

Agriculture Risk Assessor to assess the risk and vulnerability and implement mitigation of crops and livestock.

Construction Practices management and monitoring to ensure that facilities meet established building codes, land use, and other ordinances in place to mitigate disasters.

Emergency Manager to develop, manage and execute disaster plans in order to protect lives and property from disasters.

Emergency Staff to assist the Emergency Manager in the execution of Emergency Management duties.

Emergency Medical Technicians to respond to and provide emergency medical services to community populations.

Emergency Medical Service – First Response to respond to medical emergencies and support the Emergency Medical Technicians.

Fire Service to respond to all fire events to protect lives and property.

Flood Plain Manager to manage floodplains and flood information and provide that information to appropriate officials for enforcement purposes.

GIS and/or Hazus provides mapping information to jurisdictions that identifies hazard areas and asset and facility location, value, etc. information to appropriate officials.

Government Administrative is jurisdiction employees that provide internal and community products and services.

Government Elected is elected jurisdiction officials that manage the jurisdiction.

Grant Writer is a position that works with the community and officials to identify and apply for grants to mitigate hazards.

Hazard Risk Assessor is a position that analyzes potential hazards that may affect jurisdictions and identifies vulnerabilities to those hazards.

HAZMAT Team is a team of certified personnel with training and equipment authorized to mitigate hazardous material spills and releases.

Land Use Management is a position that develops, manages and enforces land management practices that mitigate disasters.

Law Enforcement is agencies and personnel that are trained and equipped to maintain law and order, etc. for jurisdictions.

Medical Personnel are trained and equipped medical persons (public or private) that respond to and provide medical services.

Public Communications are communications in place to provide alert and warning of disaster events as well as ongoing communications during disaster events.

Public Works/Utilities are organizations that provide street/road maintenance, shoreline maintenance and deliver utility services to jurisdictions.

Surveyor is a position that provides surveying services to jurisdictions.

The Capability Assessment Survey was used to capture information on administrative and technical capability through the identification of available staff and personnel resources.

The survey identifies whether resources are jurisdiction employees/contractors, resources that are provided by other authorities or are not in place.

Additional information on administrative and technical capability can be obtained through Anoka County or its local jurisdictions.

Resources in place Yes=2 Other Authority=1 No=0 30-40=High 17-29=Medium 0-16=Low Jurisdiction	Agriculture Risk Assessor	Construction Practices	Emergency Manager	Emergency Staff	EMT Certified	EMS – First Response	Fire Service	Flood Plain Manager	GIS and/or Hazus	Government Administrative	Government Elected	Grant Writer	Hazard Risk Assessor	HAZMAT Team	Land Use Management	Law Enforcement	Medical Personnel	Public Communications	Public Works/Utilities	Surveyor	Score	**CAPABILITY**
Anoka County	1	2	2	2	2	0	0	2	2	2	2	2	2	1	2	2	2	2	2	2	34	**H**
Andover	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1	2	1	2	2	37	**H**
Anoka	1	2	2	2	2	2	2	2	2	2	2	1	2	2	2	2	2	1	2	2	37	**H**
Bethel	1	2	2	2	2	2	2	1	1	2	2	1	1	1	1	1	1	1	2	1	29	**M**
Blaine	2	2	2	2	2	2	2	2	2	2	2	0	1	2	2	2	1	1	2	2	35	**H**
Nowthen	1	2	1	1	2	2	2	1	1	2	2	1	1	1	1	1	1	1	2	1	27	**M**
Centerville	1	2	2	2	2	2	2	2	2	2	2	1	1	2	2	2	1	1	2	2	34	**H**
Circle Pines	1	2	2	2	2	2	2	2	1	2	2	1	1	2	2	2	1	1	2	2	34	**H**
Columbia Heights	1	2	2	2	2	0	2	2	2	2	2	1	1	2	2	2	2	1	2	2	32	**H**
City of Columbus	1	2	2	2	2	2	2	1	1	2	2	1	1	1	2	1	1	1	2	1	30	**M**
Coon Rapids	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	40	**H**
East Bethel	1	1	1	1	2	2	2	2	1	2	2	2	1	1	1	1	1	1	2	1	28	**M**
Fridley	1	2	2	2	2	2	2	2	2	2	2	1	1	2	2	2	2	1	2	2	36	**H**
Ham Lake	1	2	2	2	2	2	2	2	1	2	2	1	2	2	2	1	1	1	2	2	34	**H**
Hilltop	1	2	1	1	2	2	2	0	1	2	2	1	1	1	1	2	1	1	2	2	28	**M**
Lexington	1	2	2	1	2	2	2	1	1	2	2	1	1	2	1	2	1	1	2	2	31	**H**
Lino Lakes	1	2	2	2	2	2	2	1	1	2	2	1	1	2	2	2	2	1	2	2	34	**H**
Linwood Twp.	1	2	1	2	2	2	2	0	1	2	2	0	1	2	2	1	1	1	2	1	28	**M**
Oak Grove	1	2	1	2	2	2	2	0	1	2	2	1	1	1	1	1	1	1	2	1	27	**M**
Ramsey	1	2	1	2	2	2	2	2	2	2	2	1	1	2	2	2	2	1	2	2	35	**H**
St. Francis	1	2	2	2	2	2	2	2	1	2	2	2	1	1	2	2	2	1	2	2	35	**H**
Spring Lake Park	1	2	2	2	2	2	2	0	1	2	2	1	1	2	2	2	1	1	2	2	32	**H**

5.1.3.3 Fiscal Capability

The ability of a local government to take action is closely associated with the amount of money available to implement policies and projects. This may take the form of outside grants or local-based revenue and financing. The costs associated with mitigation policy and project implementation vary widely. In some cases, policies are tied primarily to staff or administrative costs. In other cases, direct expenses are linked to an actual project such as the acquisition of flood prone homes, which can require a substantial commitment from local, state, and federal funding sources. The Capability Assessment Survey was used to capture information on each jurisdiction's fiscal capability through the identification of locally available financial resources.

The survey identifies whether the jurisdiction does or does not have the capability and scores overall fiscal capability.

Fiscal Capability in Place Yes=1 No=0 7-9=High 5-6=Medium 0-4=Low Jurisdiction	Community Grants	Public Debt Procurement	Private Debt Procurement	Impact Fees	Jurisdiction Bonds	Project Funding	Special Taxes	Hazard Spending Restrictions	Utility Fees	Score	**CAPABILITY**
Anoka County	1	1	1	0	1	1	1	1	0	7	**H**
Andover	1	1	1	1	1	1	1	0	1	8	**H**
Anoka	1	1	1	1	1	1	1	0	1	8	**H**
Bethel	1	1	1	1	1	0	1	0	1	7	**M**
Blaine	1	1	0	1	1	1	1	0	1	7	**H**
Centerville	1	1	1	1	1	1	1	1	1	9	**H**
Circle Pines	1	1	0	1	1	1	1	0	1	7	**H**
Columbia Heights	1	1	1	1	1	1	1	1	1	9	**H**
City of Columbus	1	1	0	1	1	1	0	1	1	7	**M**
Coon Rapids	1	1	1	1	1	1	0	1	1	8	**H**
East Bethel	1	1	0	0	1	1	0	0	1	5	**M**
Fridley	1	1	1	1	1	1	0	1	1	8	**H**
Ham Lake	1	1	0	1	1	1	1	0	0	6	**M**
Hilltop	1	1	1	1	1	1	1	0	1	8	**H**
Lexington	1	1	0	0	1	1	1	0	1	6	**M**
Lino Lakes	1	1	1	1	1	1	1	1	1	9	**H**
Linwood Twp.	1	1	1	1	1	1	1	0	0	7	**H**
Nowthen	1	1	0	1	1	1	0	1	0	6	**M**
Oak Grove	1	1	0	0	1	1	0	0	1	5	**M**
Ramsey	1	1	1	1	1	1	1	0	1	8	**H**
St. Francis	1	1	0	0	1	1	0	1	1	6	**H**
Spring Lake Park	1	1	1	1	1	1	1	0	1	8	**H**

5.1.4 External Resources

Commented [RK160]: Update current contacts

The table below lists the resources available to Anoka County and its municipalities.

ANOKA COUNTY LOCAL MITIGATION CAPABILITY ASSESSMENT					
Agency/Department Name and Function	Contact Name and email	Contact Telephone	Effect on Loss Reduction		
			Support	Facilitate	Hinder
Anoka County Emergency Management	Terry Stoltzman Terry.Stoltzman@co.anoka.mn.us	763-324-4761	X	X	
Anoka County Central Communications	Valerie Sprynczynatyk Valerie.Sprynczynatyk@co.anoka.mn.us	763-324-4773	X	X	
Anoka County Fire Protection Council	Charlie Smith csmith@sbmfire.org	763-786-4436	X	X	
Anoka County Tax Assessor	Alex Guggenberger Alex.Gugggenberger@co.anoka.mn.us	763-323-5400	X		
Anoka County Highway Department	Doug Fischer Doug.Fischer@co.anoka.mn.us	763-324-3100	X		
Anoka County Parks Department	Anders Oredson Anders.Oredson@co.anoka.mn.us	763-324-3300	X		
Anoka County Emergency Medical Service Providers	Allina Jeff Czyson North Medical Kevin Novotny	651-222-0555 763-581-9900	X		
American Red Cross Chapter	Jill Hallonquist jhallonquist@redcrosstc.org	612-460-3679	X		
Salvation Army	David Dynes David_Dynes@usc.salvationarmy.org	651-746-3488	X		
Anoka County Joint Law Enforcement Council	Tony Palumbo (Chair) Tony.Palumbo@co.anoka.n.us	763-324-5550	X	X	
Anoka County Public Health	Jonelle Hubbard Jonelle.Hubbard@co.anoka.mn.us	763-324-4224	X	X	
FEDERAL AND STATE MITIGATION CAPABILITY ASSESSMENT					
Agency/Department Name and Function	Contact Name and email	Contact Telephone	Effect on Loss Reduction		
			Support	Facilitate	Hinder
Federal Emergency Management Agency	FEMA Region V	312-408-5500	X	X	
U.S. Department of Homeland Security	Central Switchboard	202-282-8000	X	X	
National Flood Insurance	Ceil Strauss, State NFIP	651-259-5713	X	X	

Program	Coordinator				
Minnesota Department of Homeland Security and Emergency Management	Joe Kelly Joseph.kelly@statem.mn.us	651-201-7404	X	X	
Minnesota Department of Public Safety	John Harrington dps.commissioners@state.mn.us	651-215-1527	X		
National Weather Service-Chanhassen	Todd Krause Todd.krause@noaa.gov	952-368-2554	X		
Minnesota Department of Human Services	Tony Lourey tony.lourey@state.mn.us	651-431-2907	X		
Minnesota Department of Health	Jan Malcolm Jan.malcolm@state.mn.us	651-201-5810	X		
Minnesota State Fire Marshal/Office of Pipeline Safety	Bruce West bruce.west@state.mn.us	651-201-7201	X		
Minnesota Department of Natural Resources	Sarah Strommen Commissioner.dnr@state.mn.us	651-296-6157	X		
Minnesota Department of Transportation	Margaret Anderson Kelliher Info.dot@state.mn.us	651-336-4800	X		

5.1.5 Disaster Shelters

Commented [REK161]: Shelter info updated 10-29-11

Anoka County and its participating jurisdictions have several shelters. There are designated Red Cross shelters and other facilities that are designated as shelters by municipalities and Anoka County. The Hazard Mitigation Appendix A includes the identified shelters and their characteristics. Local Jurisdictions have the responsibility for short term sheltering of individuals due to evacuation for hours 0 to 12, after which Red Cross Shelters and other facilities would be made ready to receive short term shelter evacuees depending on needs.

5.1.6 Previously Implemented Mitigation Measures

The success of future mitigation efforts in a community can be gauged to some extent by its ongoing or past efforts. Previously implemented mitigation measures indicate that there is, or has been, a desire to reduce the effects of natural hazards, and the success of these projects can be influential in building local government support for new mitigation efforts. Anoka County's previous mitigation efforts and programs include the following:

- Each jurisdiction in Anoka County supports a public works department and many provide water and wastewater treatment facilities.
- Allina and North Medical provide emergency medical service throughout the county.
- Law enforcement is provided for each municipality, either by the 10 municipal law enforcement agencies, or by the Anoka County Sheriff's Office.

- Fire Protection and fire medical / rescue services are provided for each municipality by one of 16 fire departments, with either all paid, a combination of paid and volunteer, or all volunteer firefighters.
- Fridley has completed a project to construct a levee and enable bank stabilization along the Mississippi River to protect homes in certain vulnerable areas.
- The City of Anoka completed a project to acquire property and remove chronically flood threatened homes along the Rum River.
- Anoka County and the municipalities within, participate in the National Flood Insurance Program.
- Minnesota health officials helped to develop a mass clinic plan. Anoka County Health Department's plan was tested during an August 2004 Strategic National Stockpile drill and subsequently revised to address problems found during that exercise. The plan was implemented for the H1N1 Pandemic in 2009.
- Anoka County is responsible for planning a mass vaccination process should this be necessary due to contagious disease outbreak. Locations for mass dispensing sites have been identified, and a process for administering medicines is being refined and tested.
- Practice exercises are conducted between HSEM, NWS, FBI, Anoka County Emergency Medical Services, city first responders and Anoka County Emergency Management to assure preparedness.
- All facilities involved with hazardous materials provide annual TIER II reports.
- Cities throughout Anoka County continue to add outdoor warning sirens to improve warning effectiveness, and to maintain existing sirens to insure proper operation.
- The American Red Cross has multiple designated emergency shelters. We continue to work with the Red Cross on pet compliant shelters.
- Multiple Anoka County communities have been active in the Firewise program, which works with the state Department of Natural Resources to remove potential fuel sources that may be involved in wild land fires. This mitigation effort limits the spread of wild land fires and helps to protect homes.
- Anoka County participates in the Joint Terrorism Task Force.
- Communities are participating in Lock Box programs with residents and business.

State mitigation efforts and programs that are significant to Anoka County include the following:

State of Minnesota Pipeline Safety Plan: The state of Minnesota, along with gas and oil pipeline providers, maintains a pipeline safety plan. Pipeline providers are required to schedule meetings with local officials to facilitate discussions about mitigation and response to pipeline disasters.

The State Emergency Response Commission is responsible for implementing federal Emergency Planning and Community Right-to-Know Act (EPCRA) provisions in Minnesota and serving as a technical advisor and information clearinghouse for state and federal hazardous materials programs. The Minnesota Homeland Security and Emergency Management Agency is the lead agency responsible for implementing EPCRA.

Minnesota Emergency Management Plan (MEOP): The Minnesota Emergency Operations Plan (MMP) is the document that provides the foundation for all disaster and emergency response

operations conducted within the state of Minnesota. Minnesota state law requires HSEM to develop this plan and update it on a periodic basis.

HSEM Regional Offices: HSEM has six Regional Offices. The regional office serves as the primary day-to-day point of contact with local governments and the citizens of the state. A Regional Program Coordinator heads each office. The Area Coordinators travel to local Emergency Management offices to help coordinate planning and preparedness activities, ensure that federally assisted counties are complying with grant requirements, and provide training to emergency responders. The RPC also serves as the agency's conduit to state assistance to major emergencies. An HSEM RPC responds to any major emergency, emergencies involving multiple state agencies, hazardous materials, multiple fatalities, and other events upon the request of local officials.

Each county in Minnesota has its own Local Emergency Management Director, and at least one designated Assistant Director, who serve at the direction of the respective County Boards. Because disasters occur at the local government level, the Local Director is the key to comprehensive community emergency management. Some local Emergency Management programs receive federal funding assistance through HSEM. Such programs must meet minimum mutually agreed upon criteria. These counties are called Emergency Management Performance Grant (EMPG) counties. The HSEM Regional Offices are responsible for ensuring EMPG counties meet or exceed the minimum EMPG criteria. Anoka County is an EMPG county and member of the Twin Cities Urban Area under the Urban Area Security Initiative (UASI).

The Domestic Preparedness Program is a partnership of federal, state and local agencies with the goal of insuring that, as a nation, we are prepared to respond to a terrorist attack involving nuclear, biological or chemical weapons - weapons of mass destruction (WMD). Today, the term "Homeland Security" is used to denote the concept of preparing for these kinds of events. We continue to review and update our county wide programs as guidance documents are published by the Department of Homeland Security.

5.1.7 Repetitive Flooding Mitigation

This section describes the source of repetitive flooding problems and identifies the number and type (residential, commercial or governmental) of repetitive loss properties in the jurisdiction.

A repetitive loss structure, as defined by the National Flood Insurance Program (NFIP), is a structure that is covered by flood insurance by NFIP that has suffered flood damage twice over a 10-year period in which the average cost of repair is over 25% of the market value of the structure at the time of the event.

The table below identifies the repetitive flooding sources structures and mitigation measures taken to reduce future incidents.

REPETITIVE FLOODING MITIGATION					
Number of Structures	Structure Type Residential Commercial Government Critical Facility Etc.	Flood Location	Flood Type Storm Water Out of Banks Low Lying Maintenance	Number of events	Mitigation Action Structure Buy Out Levee Built Drainage Improvement Etc.
12	Residential	Riverview Terrace, Fridley	Out of Banks	4	Levee Built
44	Residential	River Avenue, Anoka	Out of Banks	7	Structure Buy Out

Commented [RK162]: Trail was built up to reduce flooding.

5.1.8 Linking Capability Assessments, Risk Assessment, and Mitigation Strategy

The findings of the Capability Assessment and Risk Assessment serve as the foundation for a meaningful hazard mitigation strategy. During the process of identifying the goals, objectives and mitigation actions, each jurisdiction must consider not only its level of hazard risk but also its existing capability to minimize or eliminate that risk.

In jurisdictions where the overall hazard risk is considered to be HIGH, and local capability is considered LOW, specific mitigation actions that account for these conditions should be considered. This may include less costly actions such as minor ordinance revisions or public awareness activities. Also, specific capabilities may need to be improved in order to address recurring threats.

In cases where the hazard vulnerability is LOW and overall capability is HIGH, more emphasis can be placed on actions that may impact future vulnerability such as guiding development away from known hazard areas.

5.2 Mitigation Strategy

5.2.1 Overview

The intent of the Mitigation Strategy is to provide Anoka County and its municipal jurisdictions with goals that will guide future mitigation policy and project administration, along with a list of proposed actions deemed necessary to meet those goals and reduce the impact of natural and manmade hazards. It is designed to be comprehensive and strategic in nature.

Development of the comprehensive strategy included a thorough review of all natural and selected manmade hazards, and identification of policies and projects to reduce the future impacts of hazards and assist the county and municipalities to achieve compatible economic, environmental, and social goals. The strategy ensures that all policies and projects are linked to established priorities and assigned to specific departments or individuals responsible for their implementation with target implementation deadlines. When applicable, funding sources are identified that can be used to assist in project implementation.

The first step in designing the Mitigation Strategy includes a review of existing mitigation measures and the identification of countywide Mitigation Goals. Mitigation Goals represent broad statements that are achieved through the implementation of more specific, action-oriented objectives listed in the county's Mitigation Action Plan. These actions include both hazard

mitigation policies (such as the regulation of land in known hazard areas through a local ordinance), and hazard mitigation projects that seek to address specifically targeted hazard risks (such as the mitigation of an area prone to repetitive flooding).

The second step involves the identification and analysis of available mitigation measures to help achieve the identified mitigation goals. This is a long-term, continuous process sustained through the development and maintenance of this Plan. Alternative mitigation measures will continue to be considered as future mitigation opportunities become identified, as data and technology improve, as mitigation funding becomes available, and as this Plan is maintained.

The third and last step in designing the Mitigation Strategy is the creation of the local Mitigation Action Plans (MAPs); The MAPs represent unambiguous plans for action and are considered to be the most essential outcome of the mitigation planning process. They include a prioritized listing of proposed hazard mitigation actions (policies and projects) for each of Anoka County's jurisdictions, along with accompanying information regarding those agencies or individuals assigned responsibility for their implementation, potential funding sources and an estimated target date for implementation. The MAPs provide those individuals or agencies responsible for implementing mitigation actions with a clear roadmap that also serves as an important tool for monitoring progress over time.

5.2.2 Mitigation Goals

The goals of the Anoka County Multi-Jurisdictional Hazard Mitigation Plan were crafted early in the planning process through a facilitated discussion and brainstorming session with the Mitigation Steering Committee. At each step of the planning process, the overreaching goals were reviewed and modified, if necessary, based on any new information that was gathered and assimilated into the Plan. Some additional goals were added based on the analysis of the Capability Assessments submitted by each jurisdiction and feedback received in the community meetings. There are goals established for each hazard identified by the Hazard Committee as hazards that have a significant potential of impacting assets and population of Anoka County and the participating jurisdictions.

44 CFR Requirement

44 CFR Part 201.6(c)(3)(i): The mitigation strategy shall include a description of mitigation goals to reduce or avoid long-term vulnerabilities to the important first step. It has been determined by the Anoka County Mitigation Steering Committee that the following goal statements are consistent with the State of Minnesota's current mitigation planning goals as identified in the State of Minnesota's Hazard Mitigation Plan promulgated by MEMA.

The following goal statements represent a broad target for Anoka County and its jurisdictions to achieve through the implementation of their own specific Mitigation Action Plans before the next Plan update.

COMMUNITY GOALS	
Jurisdiction	Goals
Each Mitigation Goal is paired with a Community Goal in section 5.2.5.	Continue to improve jurisdictional capabilities to prepare for, respond to, mitigate, and recover from natural and technological disasters. Continue participation in drills and exercises to improve response capabilities for all hazards events. Continue participation in the National Flood Insurance Program or similar Federal Flood Insurance Program. Continue aggressive fire prevention education. Improve citizen awareness and preparedness education. Improve technological tools to provide development of databases relating to hazard mitigation. Support and participate in cooperative jurisdictional planning to improve hazard mitigation. Review existing codes and ordinances to ensure adequacy in restricting development in identified hazard areas. Support Minnesota Homeland Security strategies to counter terrorism.

Commented [RK163]: Review CPG 101 and NRF core capabilities PDS-8

5.2.3 Identification and Analysis of Mitigation Techniques

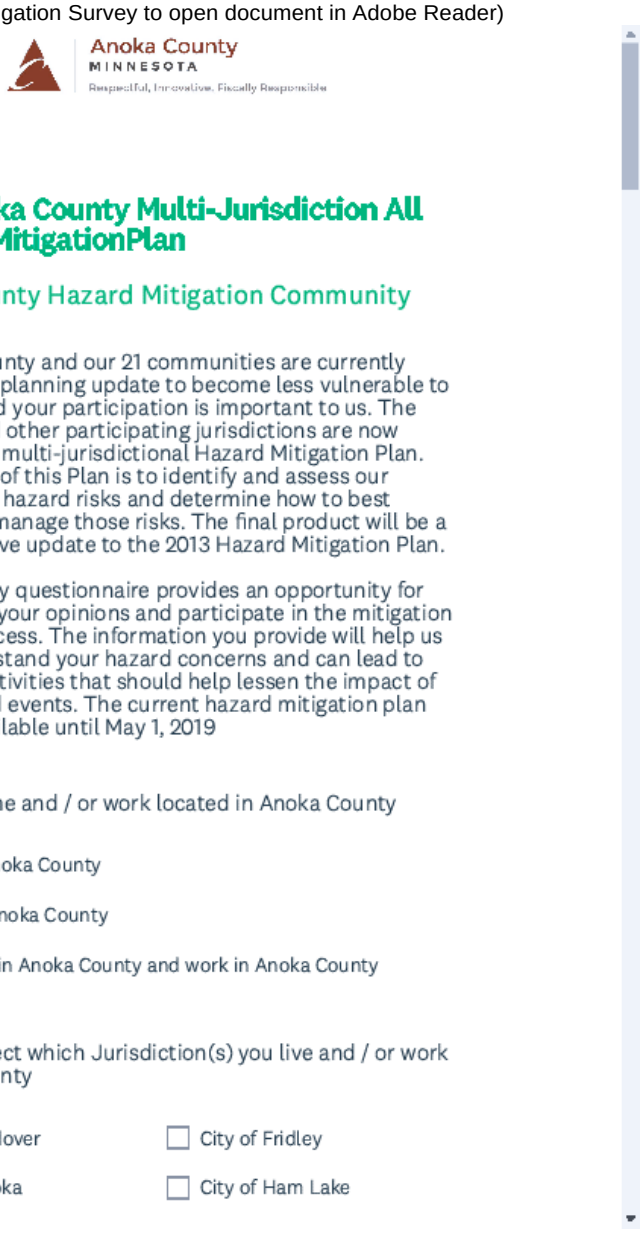
In formulating Anoka County's Mitigation Strategy, a wide range of objectivities were considered in order to help achieve the general countywide goals in addition to the specific hazard concerns of each participating jurisdiction. Multiple objectives have been established for each mitigation goal. All activities considered by the EM Group can be classified under one of the following six broad categories of mitigation techniques:

44 CFR Requirement
44 CFR Part 201.6(c)(3)(ii): The mitigation strategy shall include a section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effect of each hazard, with particular emphasis on new and existing buildings and infrastructure.

- Prevention activities are intended to keep hazard problems from getting worse and are typically administered through those government programs or regulatory actions that influence the way land is developed and buildings are constructed. They are particularly effective in reducing a community's vulnerability, especially in areas where development has not occurred or capital improvements have not been substantial.
- Property Protection measures involve the modification of existing buildings and structures to help them better withstand the forces of a hazard, or removal of the structures from hazardous locations.
- Natural Resource Protection reduces the impact of natural hazards by preserving or restoring natural areas and their protective functions. Such areas include floodplains, wetlands, steep slopes and sand dunes. Parks, recreation, or conservation organizations often implement these protective measures.
- Structural Mitigation Projects are intended to lessen the impact of a hazard by modifying the environmental natural progression of the hazard event through construction. They are usually designed by engineers and managed or maintained by public works staff.
- Emergency Services Although not typically considered a "mitigation" technique, emergency service measures do minimize the impact of a hazard event on people and property. These commonly are actions taken immediately prior to, during, or in response to a hazard event.
- Public Education and Awareness are used to alert residents, elected officials, business owners, property buyers, and visitors about hazards, hazardous areas, and mitigation techniques they can use to protect themselves and their property.

5.2.3.1 Hazard Mitigation Plan Community Survey

(Double Click on Hazard Mitigation Survey to open document in Adobe Reader)



Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

2019 Anoka County Multi-Jurisdiction All Hazards MitigationPlan

Anoka County Hazard Mitigation Community Survey

Anoka County and our 21 communities are currently engaged in a planning update to become less vulnerable to disasters, and your participation is important to us. The Coalition and other participating jurisdictions are now updating the multi-jurisdictional Hazard Mitigation Plan. The purpose of this Plan is to identify and assess our community's hazard risks and determine how to best minimize or manage those risks. The final product will be a comprehensive update to the 2013 Hazard Mitigation Plan.

This survey questionnaire provides an opportunity for you to share your opinions and participate in the mitigation planning process. The information you provide will help us better understand your hazard concerns and can lead to mitigation activities that should help lessen the impact of future hazard events. The current hazard mitigation plan survey is available until May 1, 2019

1. Is your home and / or work located in Anoka County

- ◯ I Live in Anoka County
- ◯ I work in Anoka County
- ◯ I both live in Anoka County and work in Anoka County

2. Please select which Jurisdiction(s) you live and / or work in Anoka County

- ☐ City of Andover
- ☐ City of Anoka
- ☐ City of Fridley
- ☐ City of Ham Lake

2. Please select which Jurisdiction(s) you live and / or work in Anoka County

- ☐ City of Andover
- ☐ City of Anoka
- ☐ City of Bethel
- ☐ City of Blaine
- ☐ City of Nowthen
- ☐ City of Centerville
- ☐ City of Circle Pines
- ☐ City of Columbia Heights
- ☐ City of Columbus
- ☐ City of Coon Rapids
- ☐ City of East Bethel
- ☐ City of Fridley
- ☐ City of Ham Lake
- ☐ City of Hilltop
- ☐ City of Lexington
- ☐ City of Lino lakes
- ☐ Township of Linwood
- ☐ City of Oak Grove
- ☐ City of Ramsey
- ☐ City of St. Francis
- ☐ City of Spring Lake Park

3. What is the 5 digit zip code(s) of your home and / or work location(s)

- ☐ 55005
- ☐ 55011
- ☐ 55014
- ☐ 55070
- ☐ 55303

- ☐ 55304
- ☐ 55421
- ☐ 55421
- ☐ 55432
- ☐ 55433
- ☐ 55434
- ☐ 55448
- ☐ 55449
- ☐ 55025
- ☐ 55038
- ☐ 55092

4. Our Hazard Mitigation Plan has identified the hazards listed below as being most likely to impact Anoka County. Please select the three hazards that are the greatest concern for your home or work

- ☐ Urban Fires (House, Apartment, or Business Fire)
- ☐ Thunderstorm (Wind and Hail Damage)
- ☐ Flooding
- ☐ Tornado
- ☐ Wild Fire (Fire occurring in the Urban and Wildland interface)
- ☐ Pandemics / Vectors (Disease or Viruses)
- ☐ Winter Storms
- ☐ Terrorism
- ☐ Hazardous Materials
- ☐ Active Shooter or Active Violence

5. Please list any additional hazards that you feel may impact your home or work



Question Title

6. What are you doing on your property or inside your home or work to reduce the vulnerability to the above listed hazards (Please select all that apply)

- ☐ Maintain Smoke and CO Alarms
- ☐ Maintain NOAA Weather Radio
- ☐ Install backflow preventer in sewer line
- ☐ Defensible space landscaping (Clear vegetation around home and / or business to reduce wildfire risk)
- ☐ Installed or will install fire sprinklers
- ☐ Strengthen openings (Reinforce Doors, Windows, and / or garage doors to reduce high-hazard wind risk)
- ☐ Other (please specify)

7. If a severe hazard event occurred today (large earthquake or dam failure) such that all services were cut off from your home (power, gas, water, and sewer) and you were unable to leave or access a store for 72 hours, which of these items do you have readily available (Please select all that apply)

- ☐ Potable Water (3 gallons per person)
- ☐ Extra Clothes and Shoes
- ☐ Cooking and eating utensils
- ☐ Blanket(s) / Sleeping Bag(s)
- ☐ Can Opener
- ☐ Cash
- ☐ Canned / Non-perishable Foods (ready to eat)
- ☐ Flashlight (with spare batteries)
- ☐ Gas Grill / Camping Stove
- ☐ Gasoline stored in approved contains
- ☐ Extra Medications
- ☐ Telephone (Plug in telephone / Not cordless)
- ☐ Fire Aid Kit / Medical Supplies

- ☐ Pet Supplies
- ☐ Portable AM/FM Radio (Solar, hand crank or battery powered)
- ☐ Hand held "wakie-Talkie Radio (CB or FRS with batteries)
- ☐ Important Family Documents in fire and water resistant case
- ☐ Emergency Go Bag
- ☐ Cellular Telephone and ability to re-charge battery during a power outage
- ☐ Other (please specify)

8. How many days are you prepared for if you are unable to leave your home or business and assistance is unable to reach you

- ☐ Less than 24 Hours
- ☐ 1 Day / 24 Hours
- ☐ 2 Days / 48 Hours
- ☐ 3 Days / 72 Hours
- ☐ 4 Days or longer / Greater than 72 Hours

9. Do you have a plan for evacuating large animals and/or pets? (Please select all that apply)

- ☐ Yes, I have a plan for evacuating my pets (cats, dogs, etc)
- ☐ Yes, I have a plan for evacuating my large animals (horses, cows, etc)
- ☐ No, I have pets but have not planned for their evacuation
- ☐ No, I have large animals but have not planned for their evacuation
- ☐ Not Applicable, I have no large animals or pets

10. Are you familiar with the special needs of your neighbors or coworkers in the event of a disaster situation (special needs may include limited mobility, severe medical conditions, memory impairments, etc)

- ☐ Yes
- ☐ No

11. Are you a trained member of your Community Emergency Response Team (CERT)? (Note: your community may use a different name than CERT)

- ☐ Yes
- ☐ No

12. What are the most important things local government can do to help communities be more prepared for a disaster

- ☐ Disseminate effective emergency notifications and communication
- ☐ Training and educating residents and business owners on how to reduce future damage
- ☐ Community outreach regarding emergency preparedness
- ☐ Being aware of special needs and vulnerable populations
- ☐ Make a plan to use volunteer residents to help in a disaster
- ☐ Other (please specify)

13. If you are a homeowner please answer the following question. If you are a renter please skip to question 15

Do you have adequate basic homeowners insurance to cover the hazards that could impact your home? Please note that most basic policies do not cover flooding or sewer backup conditions

- ☐ Yes, my insurance coverage should be adequate
- ☐ No, I don't believe my insurance coverage would be adequate for a major disaster
- ☐ Unsure
- ☐ I do not have an insurance policy

14. If you own your home, do you have flood insurance for your home

You may see if your property is in or near a flood zone with FEMA's Flood Map Service (https://msc.fema.gov/portal/search)

- ☐ Yes, I own my home and have a flood insurance policy

☐ No, but I am interested in reviewing flood insurance options (http://www.floodsmart.gov/floodsmart/)

☐ No, I feel that I do not need a flood insurance policy

15. If you rent your residence, do you have renter's insurance

☐ Yes, I have a flood insurance policy for renters

☐ No, I do not have a flood insurance policy

☐ No, but I am interested in reviewing flood insurance options (http://www.floodsmart.gov/floodsmart/)

16. Please recommend any companies or local associations that should be involved in the Anoka County hazard mitigation planning process

17. Would you like to review and comment on a draft of your jurisdiction's annex to the Multi-Jurisdictional Multi-Hazard Mitigation Plan

☐ Yes, Please notify me using my contract information that I have included in the next question

☐ No

18. Please provide your name and email address in order to be notified of future opportunities to participate in hazard mitigation and resiliency planning. If you do not have an email address, please provide your mailing address. Free Form Full Name: E-Mail Address: Street Address: City, State and Zip Code

Name

Company

Address

Address 2

City/Town

State/Province
ZIP/Postal Code
Country
Email Address
Phone Number

19. Please provide us with any additional comments/suggestions/questions that you have regarding your risk to future hazard events

Done

The Community Survey results are located in Appendix C.

5.2.4 Selection of Mitigation Techniques

In order to determine the most appropriate mitigation techniques for Anoka County and its municipal jurisdictions, local government officials reviewed and considered the findings of the Capability Assessment and Risk Assessment. Other considerations included each mitigation action's effect on overall risk to life and property, its ease of implementation, its degree of political and community support, its general cost-effectiveness, and funding availability (if necessary). The following table of alternative mitigation actions was the basis for developing the mitigation techniques.

ALTERNATIVE MITIGATION ACTIONS																						
HAZARDS> Alternative Mitigation Actions that can affect the above hazards	Transportation	Chemical Facility	Bridge Failure	Dam Failure	Disease Animal	Disease Human	Drought/Blight	Earthquake	Flooding	Hazardous Spills	Hurricane	Terror-Chemical	Terror-Biological	Terror-Radiological	Terror-Nuclear	Terror-Explosive	Thunderstorm	Tornado	Urban Fire	Wildfire	Winter Storm
Building codes			X					X			X					X	X	X	X	X	X
Density regulations					X	X		X	X	X			X		X				X	X	
Easements	X	X	X	X						X		X		X		X	X	X	X	X	X
Development regulations	X	X		X				X	X	X	X						X	X	X	X	X
Wildfire fuel reduction							X													X	
Hillside regulations								X													
Performance standards			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Setback regulations	X	X							X	X	X									X	
Special use permits	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X			X	X	

Storm water controls			X	X					X		X						X				
Rights transfer controls	X	X		X	X		X	X	X	X	X				X				X	X	
Zoning	X	X		X	X		X	X	X	X	X				X				X	X	
Acquire in-hazard assets		X		X				X	X		X								X	X	
Facility hazard barriers	X	X								X		X	X	X		X					
Structure elevation									X		X										
Relocation of structures	X							X	X		X										
Structure retrofits								X	X		X	X					X	X	X	X	X
Dams monitoring			X	X				X	X								X	X			
Levee/seawall mgt			X	X			X	X	X								X	X			
Real estate disclosure	X	X						X	X		X										
Forest management							X													X	
Erosion controls			X	X			X	X	X												
Waterway management			X	X			X		X		X						X				
Landscape management	X	X			X		X				X						X	X		X	X
Wetlands regulations				X		X	X		X		X						X				
Vital facilities protection	X	X		X				X	X		X	X	X	X	X	X	X	X		X	X
COOP/COG Plan				X		X		X	X		X	X	X	X	X	X		X	X		X
EMAP Accreditation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Emergency Ops. Plan	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hazard/threat recognition	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hazard warning systems		X		X					X	X	X	X	X	X	X		X	X	X	X	X
Health/safety information	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Pre-disaster mitigation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Post disaster mitigation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Safe rooms and shelters		X		X				X	X	X	X	X	X	X	X		X	X	X		X
Public education	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

FEMA guidance for meeting planning requirements of the DMAK2 specifies that governments should prioritize their mitigation actions based on the level of risk a hazard poses to the lives and property of a given jurisdiction. In response to this requirement, the Anoka County Mitigation Steering Committee completed a Mitigation Technique Matrix to make certain they addressed, at a minimum, those hazards posing the greatest threat. The matrix provides the committee with the opportunity to cross-reference each of the priority hazards with the comprehensive range of available mitigation techniques, including prevention; property protection; natural resource protection; structural projects; emergency services; and public education and awareness.

ANOKA COUNTY MITIGATION TECHNIQUE MATRIX					
	Mitigation Technique	Flooding	Tornadoes	Urban Fires	Hazardous Materials
1	Prevention	Y	Y	Y	Y
2	Property Protection	Y	Y	Y	Y
3	Natural Resource Protection	Y	Y	Y	Y
4	Structural Mitigation Projects	Y	Y	Y	Y
5	Emergency Services	Y	Y	Y	Y

6	Public Education/Awareness	Y	Y	Y	Y

5.2.5 Mitigation Goals and Actions

The mitigation actions proposed by each of Anoka County's local governing bodies participating under this Plan are listed on the pages that follow. Each Jurisdictions individual goals has been designed to address the multi-jurisdictional community goals of this Hazard Mitigation Plan, in addition to the particular goals and objectives of each individual jurisdiction. They will be maintained on a regular basis according to the plan maintenance procedures established in the maintenance section of this plan. Below are tables that identify the number of actions that pertain to a given jurisdiction and the number of actions that address structures and infrastructure

44 CFR Requirement 201.6(c)(3)(iv): For multi-jurisdictional plans, there must be identifiable action items specific to the jurisdiction requesting FEMA approval or credit for the plan			
Jurisdiction	Mitigation Actions	Jurisdiction	Mitigation Actions
Anoka County	47	Fridley	20
Andover	15	Ham Lake	5
Anoka	12	Hilltop	5
Bethel	9	Lexington	8
Blaine	12	Lino Lakes	11
Centerville	13	Linwood Twp	8
Circle Pines	4	Nowthen	8
Columbia Heights	15	Oak Grove	17
City of Columbus	12	Ramsey	23
Coon Rapids	7	Spring Lake Park	10
East Bethel	12	St. Francis	16

44 CFR Part 201.6(c)(3)(ii)	**MITIGATION ACTIONS**
The mitigation strategy shall include a comprehensive range of specific mitigation actions and projects being considered to reduce the effect of each hazard, with particular emphasis on new and existing buildings and infrastructure.	289 Actions

Commented [RK164]: Update for 2019

At first glance, the large number of action items indicated above may seem excessive. However, the Emergency Management Group believes that each of the following goals, objectives, and action items is necessary to continue to address hazard issues in Anoka County. It is important to note that Anoka County's individual Mitigation Action Plans include an array of actions targeting multiple hazards, not just those classified as high risk.

It was the intent of the committee to establish realistic, attainable actions that can be accomplished within the present fiscal capabilities of the participating jurisdictions and accepted by the citizens of the county. All members of the EM Group agreed that starting with small steps, accomplishing the stated goals, and publicizing the success of the county's mitigation efforts will open the community to accept of larger projects in the future.

Many of the goals are interrelated (e.g. providing various categories of preparedness and awareness information to citizens at community events); these will be accomplished under a single, ongoing project. Many of the goals can be accomplished within existing department

budgets, costing only the time of employees already on staff. While “time is money” and hours have been estimated in dollars for each action item, there will be no requirement for additional funds to be budgeted to accomplish many of the action items.

The success of this Plan hinges on three major action items;

Anoka County Emergency Management is tasked with Plan oversight, to include project tracking, progress reports, and reconvening the EM Group as needed for Plan review and revision; in addition, Emergency Management will serve as lead agency for many of the action items.

Emergency Management staff will continue to pursue all grant opportunities that become available to assist with funding countywide mitigation actions. Staff will continue to receive necessary training on grant writing and evaluation of grant criteria. Without assistance from the various grant programs available, Anoka County would not be able to begin many mitigation actions described in this plan without additional funding at the state or federal level.

GIS hardware and updated software will continue to be purchased and existing county GIS/Technology staff continue training to allow the inclusion of HAZUS-MH capability to more fully assess hazards throughout the county. In addition to hazard assessment, this capability will extend to planning and zoning, school boards, utilities and infrastructure, and all emergency service agencies.

The hazard mitigation planning process has brought together a group of dedicated representatives from the twenty-two jurisdictions comprising Anoka County. An early suggestion from several members of the planning committee that the group continue to meet on a regular schedule after Plan approval speaks for the cooperation and sense of community each jurisdiction brings to the planning effort and instills confidence that the jurisdictions will unite in mitigation and other efforts to meet the following goals.

It is the vision of Anoka County and its municipalities to promote citizen and governmental responsibility for hazard awareness and preparedness, and to foster cooperative planning among the jurisdictions to reduce the impact of natural and manmade hazards on public and private assets, and on the safety and welfare of all citizens.

During the Comprehensive Plan Update, the Planning team reviewed all the goals from the 2006 plan and marked each goal as being completed, ongoing, or canceled. Jurisdictions were provided with the opportunity to add new mitigation goals to the plan. Through the update process each Jurisdiction reviewed and updated their mitigation goals. The goals are listed in section 5.2.5 as New, Ongoing Completed, or Canceled.

OCT 2 1 2019

U.S. Department of Homeland Security
536 S. Clark St. 6th Floor
Chicago, IL 60605

FEMA

Ms. Jennifer Nelson
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Nelson:

Thank you for submitting the adoption documentation for the Anoka County Multi-Jurisdictional All Hazards Mitigation Plan. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The Anoka County plan met the required criteria for a multi-jurisdiction hazard mitigation plan and the plan is now approved for Anoka County and the cities of Bethel, Blaine, Centerville, Circle Pines, Ham Lake, Lexington, and St. Francis. Please submit the adoption resolutions for any remaining jurisdictions who participated in the planning process.

The approval of this plan ensures continued availability of the full complement of Hazard Mitigation Assistance (HMA) Grants. All requests for funding, however, will be evaluated individually according to the specific eligibility and other requirements of the particular program under which the application is submitted.

We encourage Anoka County and the participating jurisdictions to follow the plan's schedule for monitoring and updating the plan, and to continue their efforts to implement the mitigation measures. The expiration date of the Anoka County Plan is five years from the date of this letter. To continue project grant eligibility, the plan must be reviewed, revised as appropriate, resubmitted, and approved no later than the plan expiration date.

Please pass on our congratulations to Anoka County and the cities of Bethel, Blaine, Centerville, Circle Pines, Ham Lake, Lexington, and St. Francis for completing this significant action. If you or the communities have any questions, please contact Cadence Peterson at (312) 408-5260 or at cadence.peterson@fema.dhs.gov.

Sincerely,

John McCarthy
Chief, Risk Analysis Branch
Mitigation Division

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-298

RESOLUTION ADOPTING THE ANOKA COUNTY 2019 MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION PLAN

WHEREAS, the City of Ramsey has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Anoka County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Anoka County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Anoka County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Anoka County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Anoka County All-Hazard Mitigation Plan will make the County and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey supports the hazard mitigation planning effort and wishes to adopt the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 10.**

Meeting Date: 12/10/2019

By: Chloe McGuire Brigl, Community Development

Information

Title

Adopt Resolution 19-300 Approving Accessory Structure Agreement for 6210 Green Valley Rd; Case of Eric Thomsen

Purpose/Background:

The City has received an application from Eric Thomsen (the "Applicant") for a Building Permit for an approximately 1150 square foot detached accessory structure at the property located at 6210 Green Valley Rd (the "Subject Property"). The floor plan for the detached accessory building indicates that the accessory structure would:

- Act as Farm Offices for the onsite agricultural use
- Have dedicated: kitchen space, workshop space with floor drain, separated office, bathroom with toilet, sink and shower.

Per City Code Section 117-349(d)(8), the City prohibits detached accessory buildings from containing complete independent living facilities (accessory apartments) which are defined as having three or more of the following: permanent provisions for living, sleeping, eating, and sanitation. Staff notes there is living space, kitchen space (including a fridge, sink, oven with no cooktop, and ice maker), and a bathroom. The building is heated as well, which would lend itself to future living or event space.

Additionally, City Code Section 117-351 governs home occupations. The layout does lend itself to becoming a commercial operation. This agreement will protect the City from this becoming an unauthorized home-based business. The Owner does operate a development/construction business, but that would not operate from this location.

The Applicant has maximized the amount of detached structures allowed onsite per the City Code. Any future detached building, including a small shed, would require a Conditional Use Permit (CUP) as the Code is currently written.

Notification:

Notification is not required.

Observations/Alternatives:

City Code Section 117-349(d)(8) prohibits accessory buildings from containing complete independent living facilities (accessory apartments). This is defined as have three or more of the following: permanent provisions for living, sleeping, eating, and sanitation. While it does not appear that the proposed detached accessory building would be utilized as an accessory apartment, it seems that it may have the potential to be used in that capacity in the future. Thus, Staff has drafted an Accessory Structure Agreement outlining how the building may be used and specifically prohibits its use now, or in the future, as an accessory apartment or an unapproved home occupation.

The detached accessory structure appears to meet all applicable zoning standards regarding size, exterior finish, setbacks, etc. As proposed, the Applicant will need to work with the Building Division to ensure compliance with septic regulations and to obtain any other applicable permits (septic, electrical, etc.). Staff does not believe that the Applicants will utilize the space as an accessory home or for sleeping space, but does believe that future homeowners could utilize the space as an event center, site for a home-based business, or have someone live in the space. The Applicant actively farms the property and would utilize the space for farm offices.

Please note that the property does have a conditional use permit (CUP) for the square footage of detached structures onsite. Since the square footage of structures will remain the same onsite, the CUP does not need to be modified.

Alternatives

Alternative 1: Adopt Resolution #19-300 approving an Accessory Structure Agreement. If approved, Staff could complete the review and issue the Building Permit for the detached accessory structure. Since it does not appear that the accessory structure is intended to be used as an accessory apartment, Staff would support this alternative. This would limit the ability for future homeowners to use as a building space, event space, or living space. The space would be used as Farm Offices.

Alternative 3: Do not adopt Resolution #19-300. This would likely prohibit Staff from issuing a Building Permit for the proposed detached accessory structure as it could be considered an accessory apartment or an unapproved home occupation. Staff believes that the Accessory Structure Agreement sufficiently addresses that concern.

Funding Source:

This is being handled as part of Staff's regular duties.

Recommendation:

Staff recommends adopting Resolution #19-300.

Action:

Motion to adopt Resolution #19-300 approving an Accessory Structure Agreement for a detached accessory structure at 6210 Green Valley Rd NW contingent upon review as to legal form by the City Attorney.

Attachments

Resolution #19-300

Accessory Structure Agreement

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	12/05/2019 04:05 PM
Tim Gladhill	Tim Gladhill	12/05/2019 04:17 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 04:19 PM
Form Started By: Chloe McGuire Brigl		Started On: 12/05/2019 03:37 PM
Final Approval Date: 12/05/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-300

A RESOLUTION APPROVING AN ACCESSORY STRUCTURE AGREEMENT FOR A DETACHED ACCESSORY STRUCTURE AT 6210 GREEN VALLEY RD NW AND DECLARING TERMS OF THE AGREEMENT

RECITALS

1. The City of Ramsey received a building permit application from Eric Thomsen (the "Applicant") for a 1150 square foot detached accessory structure on the property generally known as 6210 Green Valley Rd NW and legally described as follows:

   Lot 2, Block 1 Davis Farms Addition

   (the "Subject Property")

2. That Eric Thomsen, owners of the Subject Property, herein referred to as the "Applicant", submitted an application for a Building Permit to construct a detached accessory structure (the "Accessory Structure") for a building including:

   1. Farm Offices including:
      1. Kitchen with refrigerator and sink
      2. Full bathroom with toilet, sink, and shower
      3. Separated office space
      4. Shop with floor drain
   2. Porch area

3. That the Subject Property is zoned R-1 Residential (MUSA – Detached Single Family Home), and the surrounding parcels are zoned the same and R-1 Residential (Rural Developing). The Subject Property also abuts Green Valley Green House and Ford Brook.

4. That the Subject Property is approximately 12 acres and is primarily used for agriculture.

5. That the Subject Property is guided for low density residential on the City's Future Land Use Map.

6. That the Applicant owns the Subject Property and occupies a dwelling on the Subject Property.

7. That the Applicant received a Conditional Use Permit (CUP) in 2004 to allow 11,210 square feet of detached accessory structures on the Subject Property, though the property has since been platted and the total acreage of the property was reduced from 60 acres to approximately 12 acres.

8. That the total number of square feet of detached accessory structures shall remain the same on the Subject Property. That the Applicant will tear down existing detached accessory structures on the Subject Property to remain in compliance with the existing conditional use permit (CUP) that allows for additional detached structures on the Subject Property.

9. That City Code Section 117-349 (Accessory Uses and Buildings) states that accessory buildings shall be prohibited from containing complete independent living facilities (accessory apartments), defined as having three or more of the following: permanent provisions for living, sleeping, eating, and sanitation.

10. That City Code Section 117-351 restricts the operations of home occupations (home-based businesses).

11. That any future buildings or expansion of the total number of detached square footage onsite will require an amendment to the Conditional Use Permit, or a new Conditional Use Permit.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. The Ramsey City Council hereby approves the Accessory Structure Agreement for a detached accessory structure at 6210 Green Valley Rd NW, contingent upon review and approval as to legal form by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December 2019.

_____
Mayor

ATTEST:

_____
City Clerk

ACCESSORY STRUCTURE AGREEMENT

THIS AGREEMENT ("Agreement") is made this _____ day of _____, 20____ by and between the **CITY OF RAMSEY**, a municipal corporation under the laws of the State of Minnesota ("City"), and **Eric Thomsen**, and their successors and assigns ("Landowners").

RECITALS

WHEREAS, Landowner is the fee owner of the real property located at 6210 Green Valley Road NW, Ramsey, Minnesota and legally described as follows:

Lot 2, Block 1 Davis Farms Addition, Anoka County, Minnesota

(the "Subject Property"); and

WHEREAS, the Landowners have applied for a Building Permit to construct an approximately 1150 square foot detached accessory structure (the "Accessory Structure") for Farm Offices on the Subject Property; and

WHEREAS, Landowners application indicates that the Accessory Structure would include a bathroom with both a toilet and shower, a sink/wash station, an office, storage space/open space, a porch, and a work shop with floor drains, dimensions as follows:

WHEREAS, Ramsey City Code Section 117-349(d)(8) prohibits detached accessory buildings from containing complete independent living facilities (accessory apartments) which are defined as having three or more of the following: permanent provisions for living, sleeping, eating, and sanitation; and

WHEREAS, the Landowner have stated that there will be no bedroom spaces in the Accessory Structure; and

WHEREAS, Ramsey City Code Section 117-351 prohibits certain home occupations without proper approval; and

WHEREAS, in consideration of the mutual covenants contained herein and other good and valuable consideration, the parties agree as follows:

1. The City may issue a Building Permit for the Accessory Structure on the Subject Property.

2. The Landowners acknowledge and agree that the Accessory Structure cannot and will not be used as independent living facilities (accessory apartment). No modifications to the Accessory Structure or its contents that would make the Structure fall within the definition of an independent living facility are allowed.

3. The Landowners acknowledge and agree that the Accessory Structure cannot and will not be used as a commercial event space.

4. The Landowners acknowledge and agree that the Accessory Structure cannot and will not be used in relation to a home-based business other than the farm offices related to the current agricultural use onsite.

5. The Landowners shall be responsible for all costs relating to construction, maintenance and repair of the Accessory Structure and shall obtain all permits required by the City for its construction (septic, electrical, etc.). Landowners acknowledge and agree that the Accessory Structure is subject to reasonable inspections by the City to determine compliance with this Agreement.

6. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following:

TO CITY: Community Development Director
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

TO LANDOWNERS: Eric Thomsen
6210 Green Valley Rd NW
Ramsey, MN 55303

or to any successors or assigns of the Landowners or City, or any future address of the Landowners or City, if Landowners or City gives the other party notice of said change of address as provided pursuant to the provision for notice herein; and

7. The Landowners acknowledge and agree to record this Agreement against the title to the Subject Property. This Agreement shall run with the land and bind the Landowners' successors and assigns.

CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

By: _____
Kurt Ulrich, City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by John LeTourneau and Kurt Ulrich, respectively the Mayor and City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

_____
Notary Public

LANDOWNERS:

By: _____
Eric Thomsen

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 20_____, by Eric Thomsen.

_____
Notary Public

CC Regular Session **5. 11.**

Meeting Date: 12/10/2019

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #19-295 Hiring Temporary Ice Rink Attendants

Purpose/Background:

The purpose of this case is to request authorization to hire Temporary Ice Rink Attendants. Annually the City employs Temporary Ice Rink Attendants to supervise and perform various tasks at Central Park and Ramsey Elementary School ice rinks, warming houses and grounds for approximately ten weeks. The process to hire Temporary Ice Rink Attendants includes an open competitive recruitment, interviews, verifying qualifications and backgrounds, orientation, and City Council authorization to hire.

Funding Source:

The funding required to hire the 2019/2020 temporary ice rink attendants is included in the annual budget.

Recommendation:

Staff recommends hiring Mr. Jack Hoekman, Ms. Liz Witter, Ms. Hailey Peterson, Mr. Jacob Marcoux, Ms. Cathryn Weishair, Mr. Drew Nelson, Ms. Marina Mosneguta and Mr. Dakotah Corbin, as Temporary Ice Rink Attendants, all within the Rink Attendant pay scale which is $10.00 to $10.25 per hour; effective on or near December 11, 2019.

Action:

Motion to adopt resolution #19-295 to hire, Mr. Jack Hoekman, Ms. Liz Witter, Ms. Hailey Peterson, Mr. Jacob Marcoux, Ms. Cathryn Weishair, Mr. Drew Nelson, Ms. Marina Mosneguta and Mr. Dakotah Corbin, as Temporary Ice Rink Attendants, all within the Rink Attendant pay scale which is $10.00 to $10.25 per hour; effective on or near December 11, 2019.

Attachments

Resolution #19-295

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	12/03/2019 02:18 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 09:59 AM
Form Started By: Katie Schmidt		Started On: 12/03/2019 02:02 PM
Final Approval Date: 12/05/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-295

RESOLUTION HIRING TEMPORARY ICE RINK ATTENDANTS

WHEREAS, annually the City employs Temporary Rink Attendants to supervise and perform various tasks at Central Park and Ramsey Elementary School ice rinks, warming houses and grounds for approximately 10 weeks; and

WHEREAS, staff recruited for, interviewed, and selected qualified candidates; and

WHEREAS, the candidates have passed the pre-employment screening process; and

WHEREAS, staff recommends hiring Mr. Jack Hoekman, Ms. Liz Witter, Ms. Hailey Petersen, Mr. Jacob Marcoux, Ms. Cathryn Weishair, Mr. Drew Nelson, Ms. Marina Mosneguta and Mr. Dakotah Corbin as Temporary Ice Rink Attendants, all within the Rink Attendant pay scale which is $10.00 to $10.25 per hour; effective on or near December 11, 2019.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #19-295 to do the following:

1) Hire Mr. Jack Hoekman, Ms. Liz Witter, Ms. Hailey Petersen, Mr. Jacob Marcoux, Ms. Cathryn Weishair, Mr. Drew Nelson, Ms. Marina Mosneguta and Mr. Dakotah Corbin all within the Rink Attendant pay scale which is $10.00 to $10.25 per hour; effective on or near December 11, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

Mayor

ATTEST:

City Clerk

CC Regular Session **5. 12.**

Meeting Date: 12/10/2019

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #19-297 Hiring a Temporary Part-time Building Maintenance Worker

Purpose/Background:

At a recent City Council work session, staff alerted the City Council of an upcoming temporary absence in Building Maintenance due to a staff member's leave of absence. The City Council, by consensus, directed staff to conduct a recruitment to fill the temporary position. The candidate that filled this position has since quit. At this time, staff has another qualified candidate to backfill the open position. The candidate passed the pre-employment screenings. Staff recommends hiring the Temporary Part-time Building Maintenance Worker in the Public Works Department.

As discussed previously, staffing in this area is already quite lean and the timing of the leave falls within a busy time of year with snow removal duties, in addition to the normal workload.

The job description is attached.

Funding Source:

The funding required for this position is included in the 2019 budget.

Recommendation:

Staff recommends adopting resolution #19-297.

Action:

Motion to adopt resolution #19-297 to hire Erick Benson, as a temporary part-time building maintenance worker, effective on or near December 9, 2019 at $15.00 per hour, for approximately twenty-five hours per week for approximately eight weeks.

Attachments

Resolution #19-297

Job Description

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	12/03/2019 02:27 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 10:00 AM
Form Started By: Katie Schmidt		Started On: 12/03/2019 01:43 PM
Final Approval Date: 12/05/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-297

RESOLUTION HIRING A TEMPORARY PART-TIME BUILDING MAINTENANCE WORKER

WHEREAS, Staff alerted the City Council of an upcoming temporary absence in Building Maintenance due to a staff member's leave of absence; and

WHEREAS, Staff selected a qualified candidate; and

WHEREAS, the candidate has passed the pre-employment screenings; and

WHEREAS, Staff recommends hiring the Temporary Part-time Building Maintenance Worker in the Public Works Department.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-297 to hire the following employee on or near the date listed below:

   Temporary Part-time Building Maintenance Worker: Erick Benson, effective on or near December 9, 2019 at $15.00 per hour, and approximately twenty-five hours per week for approximately eight weeks.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

Mayor

ATTEST:

City Clerk

Temporary Part-time Building Maintenance Worker

Class Code: 16003

Bargaining Unit: None

CITY OF RAMSEY
Established Date: Oct 9, 2019
Revision Date: Oct 9, 2019

SALARY RANGE

$15.00 Hourly

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to assist in maintaining city facilities including, but not limited to; buildings, offices, meeting rooms, equipment and grounds of the Ramsey Municipal Center, Fire Stations, City Parks, Public Works, and the Municipal Parking Facility.

This is a temporary part-time non union position working approximately twenty-five (25) hours per week, Monday through Friday between the hours of 7:00 a.m. and 12:00 p.m. (noon). There is no guaranty of further employment. The duration of the job is ten to twelve weeks, approximately.

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be at least 18 years old
- Must possess a high school diploma or equivalent (GED)
- Must have a valid MN driver's license with a good driving record
- Must pass a criminal history check and driver's license check
- Must pass a pre-employment drug screen
- Must have the ability to finish work in a timely and efficient manner

Desired Qualifications include, but are not required:

- Ability to work alternative hours, as requested
- Previous experience working for a municipality, county or state

- Previous paid professional janitorial experience
- Previous paid professional snow removal experience and experience with snow removal equipment
- Experience in small appliance maintenance
- Experience in general vehicle repair and maintenance

ESSENTIAL JOB FUNCTIONS:

- Perform janitorial services
- Monitor and perform light maintenance on utility systems
- Run errands
- Set-up and clean-up for meetings
- Perform basic building and equipment repairs
- Assist City Clerk with management of elections equipment
- Perform Fleet Maintenance
- Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Building Maintenance Worker) from the Building Maintenance Supervisor or his/her designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to understand and follow verbal instructions and communicate in English
- Ability to work independently with limited supervision
- Ability to transport oneself to and around the work site
- Ability to perform routine vehicle and equipment repair
- Ability to maintain accurate records
- Ability to maintain effective working relationships with supervisors, staff and residents

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Walking
- Lifting
- Pushing/Pulling
- Carrying
- Climbing
- Kneeling

- Crawling
- Crouching
- Bending at waist
- Reaching
- Handling Objects
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods

The job requires employees to be able to lift and carry 60 pounds.

The following are the working conditions of the position:

- Working Outdoors
- Working Indoors
- Operating dangerous equipment
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job

CC Regular Session **5. 13.**

Meeting Date: 12/10/2019

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Report from Public Works Committee.
The Public Works Committee held its regular meeting on November 19, 2019 is discussed the following cases:
1. Consider Replacing Monument and Shelter Roof at Rivers' Bend Park and HVAC Replacement at Central: Ratify the recommendation of the Public Works Committee to recommend to City Council the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not to exceed cost of $33,000 from the Capital Maintenance Fund.
2. Consider Recommending City Council Approval to Solicit Requests for Proposals to Prepare Plans and Specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03: Ratify the recommendation of the Public Works Committee for City Council to direct staff to gather additional information on the history on the conditions of the JPA and discuss options with Anoka County related to renegotiating the JPA, working together to find efficiencies, and opportunities for an additional access onto Bunker Lake Boulevard.

Committee/Staff Input

Staff Updates on Improvement Projects and Items of Interest: Ratify the recommendation of the Public Works Committee for City Council to cancel the December meeting.

Purpose/Background:

1. Consider Replacing Monument and Shelter Roof at Rivers' Bend Park and HVAC Replacement at Central: Parks and Assistant Public Works Superintendent Riverblood stated that the purpose of this case is to consider a recommendation to City Council for authorization to perform maintenance/replacement activity for two structures at Rivers' Bend Park, and one of three HVAC systems at Central Park's buildings. Funding is request to be allocated from the City's Capital Maintenance Fund (not the Park Trust Fund) and therefore is being brought to the Public Works Committee, because the project funding source is limited, and also to be used for other (non-park) capital maintenance needs of the community. In 2017, the Council expanded the scope of this fund (previously entitled Park Maintenance Fund) to allow use for other non-park capital maintenance needs. The facilities this case discusses may be considered higher priority maintenance items. Motion for City Council to ratify the recommendation of the Public Works Committee for the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not to exceed cost of $33,000 from the Capital Maintenance Fund.
2. Consider Recommending City Council Approval to Solicit Requests for Proposals to Prepare Plans and Specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03: City Engineer Westby stated that the purpose of this case is to consider recommending City Council approval to solicit Requests for Proposals to prepare plans and specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03. In April of 2005, a Joint Powers Agreement (JPA) was executed between the City of Ramsey and Anoka County defining required public works improvements related to the Ramsey Town Center development, now referred to as The COR. Two amendments have been executed since, one in February of 2009, and the other in February of 2012. A copy of the JPA, including the two amendments were included in the case. Motion for City Council to ratify the recommendation of the Public Works Committee to direct staff to gather additional information on the history on the conditions of the JPA and discuss options with Anoka County related to renegotiating the JPA, working together to find efficiencies, and opportunities for an additional access onto Bunker Lake Boulevard.

Recommendation:

1. Motion for City Council to ratify the recommendation of the Public Works Committee for the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not to exceed cost of $33,000 from the Capital Maintenance Fund.
2. Motion for City Council to ratify the recommendation of the Public Works Committee to direct staff to gather additional information on the history on the conditions of the JPA and discuss options with Anoka County related to renegotiating the JPA, working together to find efficiencies, and opportunities for an additional access onto Bunker Lake Boulevard.
Committee/Staff Input
1. Motion for City Council to ratify the recommendation of the Public Works Committee to cancel the December meeting.

Action:

Motion for City Council to ratify the recommendation of the Public Works Committee as follows:
Committee Business
1. 1. Motion for City Council to ratify the recommendation of the Public Works Committee for the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not to exceed cost of $33,000 from the Capital Maintenance Fund.
2. Motion for City Council to ratify the recommendation of the Public Works Committee to direct staff to gather additional information on the history on the conditions of the JPA and discuss options with Anoka County related to renegotiating the JPA, working together to find efficiencies, and opportunities for an additional access onto Bunker Lake Boulevard.
Committee/Staff Input
1. Motion for City Council to ratify the recommendation of the Public Works Committee to cancel the December meeting

Attachments

Agenda

Form Review

Inbox	Reviewed By	Date
Mark Riverblood	Mark Riverblood	12/04/2019 10:29 AM
Grant Riemer	Grant Riemer	12/04/2019 10:31 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 10:47 AM
Form Started By: MaryJo Warner		Started On: 12/02/2019 10:46 AM
Final Approval Date: 12/05/2019		

City of Ramsey
Agenda
Public Works Committee
Tuesday, November 19, 2019
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. Call to Order

2. Citizen Input

3. Approve Agenda

4. Approve Minutes

1. Approve Public Works Committee Meeting Minutes.
1. Public Works Committee meeting minutes dated October 15, 2019.

5. Committee Business

1. Consider Replacing Monument and Shelter Roof at Rivers' Bend Park, and HVAC Replacement at Central Park

2. Consider Recommending City Council Approval to Solicit Requests for Proposals to Prepare Plans and Specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03

6. Committee/Staff Input

1. Update on the New PW Campus

2. Staff Updates on Improvement Projects and Items of Interest

3. Review Future Topics Calendar

7. Adjournment

Public Works Committee **4. 1.**

Meeting Date: 11/19/2019
Submitted For: Grant Riemer, Engineering/Public Works
By: MaryJo Warner, Engineering/Public Works

Title:

Approve Public Works Committee Meeting Minutes.
1. Public Works Committee meeting minutes dated October 15, 2019.

Purpose/Background:

Purpose: To review and approve meeting minutes.
Background: Attached are the meeting minutes for review.

Timeframe:

5 minutes.

Observations/Alternatives:

n/a

Funding Source:

n/a

Recommendation:

To review and approve meeting minutes dated October 15, 2019.

Action:

Motion to approve meeting minutes dated October 15, 2019.

Attachments

Minutes

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/14/2019 01:06 PM
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:27 PM
Form Started By: MaryJo Warner		Started On: 11/14/2019 09:45 AM
Final Approval Date: 11/14/2019		

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, October 15, 2019, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
Councilmember Jeff Menth
Councilmember Chris Riley

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

4. APPROVE MINUTES

4.01: Approve September 17, 2019, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the following minutes:

Regular Meeting Minutes dated September 17, 2019

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Correction Regarding Water Efficiency Grant Program

City Engineer Westby stated that on September 24, 2019, the Ramsey City Council approved submitting an application to the Metropolitan Council by September 30th for a grant up to $50,000 to help the City conserve water by lowering the cost for residents to purchase and install products that reduce water use including toilets, irrigation sprinklers and controllers, and to perform irrigation system audits. During the City Council meeting, Councilmember Kuzma asked staff if this grant program would be open to all residents, regardless if they were served by City water or a private well. City Engineer Westby responded that the program would be open to all residents. Since such time, staff has learned that only property owners using municipal water would be eligible for the program. During the Council meeting, Councilmember Musgrove asked staff what the City's maximum cost share would be. City Engineer Westby responded that the City's maximum cost share would be $12,500, which is 25 percent of $50,000. However, the City's maximum cost share would actually be $16,666.67, which is 33.3 percent of $50,000. Staff applied for the grant funding before the end of September as required. However, staff is now seeking input from the Committee as to whether the City Council may have voted differently on September 24th upon knowing that the program is only open to municipal water users and that the maximum share for the City would be $16,666.67 instead of $12,500.

City Engineer Westby stated that if the City Council would not support the grant program and would not accept awarded grant funding, staff would prefer to withdraw the City's grant application before the Metropolitan Council reviews and approves the City's application for funding.

Councilmember Riley referenced the maximum cost to the City, noting that the City will still ultimately decide the details of the program and therefore that would not be an issue as the City will be able to determine its maximum contribution when developing the program details.

Chairperson Kuzma stated that his concern would be that residents on septic systems would not be eligible for the program.

Councilmember Riley stated that this grant is from the Metropolitan Council with the intent of reducing City water usage. He noted that the City could create its own grant to mirror the program if desired but noted that the City only has an interest in reducing City water usage because of the demand on public infrastructure.

Chairperson Kuzma agreed that it would be a good thing to reduce water usage.

Councilmember Menth agreed that if the grant can be obtained, the City should continue.

It was the consensus of the Committee that the City should continue with its grant application to the Metropolitan Council for the Water Efficiency Program, and that there is no need for Staff to bring this information back to a regular Council meeting at this time, but instead simply provide an email update to the other members of the City Council, with the understanding that the full Council will need to accept the grant if awarded.

Councilmember Riley asked if the focus of the program would be on items that will provide the most efficiency.

City Engineer Westby provided additional details on the information received from other cities that have previously received grant funds from this program, highlighting some of the items that provide the most water savings. He noted that the program could contain specific information on the type of appliances and equipment that would be eligible and even the brand/cost.

5.02: Staff Update on New Retainage Requirements for City Construction Contracts

City Engineer Westby reviewed language related to retainage from the League of Minnesota Cities website. He noted that all parties to public construction contracts entered into after August 1, 2019 are subject to these new statutory requirements and limitations regarding the withholding and release of retainage, which is the portion of earned contract funds withheld by the owner from the contractor pending completion of the project. The most notable changes to the retainage laws that apply to the City of Ramsey construction projects are:

- The City must release all retainage within 60 days of substantial completion.
- The Prime Contractor must release to its Subcontractors all remaining retainage as the Prime Contractor receives retainage from the City. Once the Prime Contractor has received retainage from the City, the Prime Contractor must pay retainage on undisputed work to its Subcontractors within 10 days. The Prime Contractor does not need to pay retainage on disputer work, but it must pay the undisputed portion and provide its Subcontractor with a written statement detailing the dispute.
- The definition of "substantial completion" essentially remains the same, in other words when the work can be occupied and used for its intended purpose, but a provision was added for highway, street and bridge work to define substantial completion as when construction traffic control and inspections are no longer needed.
- If punch list work remains after substantial completion, the City may continue to withhold up to 250% of the value of the punch list work. The City must provide the Prime Contractor with a written statement of the amount and reason for the withholding, and the Prime Contractor must provide a copy to any affected Subcontractor that requests it.
- The City may withhold the lesser of one percent of the contract, or $500, until the final project paperwork is provided.
- Withholding for warranty work is not permitted, but neither is any warranty claim waived.

City Engineer Westby stated that the new law does not require payment for work yet to be completed or for which no invoice has been submitted, and the City does not need to pay for those portions of the work funded with federal or state aid until those funds are received. In summary, though the new laws mean that Prime Contractors and their Subcontractors may not have to wait as long for their retainages to be paid, there is an increased risk of the premature release of retainages being held to ensure compliance and completion of work, which may increase risk to the City. Staff is working with the City Attorney to ensure the City's construction contracts are consistent with and reflect these changes in the law.

Councilmember Riley noted an inconsistency and asked whether the language should be greater or lesser in the fifth bullet point.

City Engineer Westby replied that staff will follow up to ensure that is clarified.

Councilmember Riley stated that it appears that the responsibility will fall to staff to determine the value of the punch list items. He referenced the substantial completion definition for bridge projects and asked for clarification.

City Engineer Westby noted that he will be working with the City Attorney to develop specific language as it applies to substantial completion of various project types for use in contracts.

Chairperson Kuzma asked what the recourse of the City would be if the remaining work is not completed on time or if there is a warranty issue.

City Engineer Westby stated that a contractor cannot deny a warranty claim. He confirmed that this would make it a little harder as there was previously monetary leverage.

Councilmember Menth stated that the change was made from the State and therefore the City simply needs to interpret and implement the changes.

Councilmember Riley stated that staff should be cautious in their estimates on the punch list items that remain when the retainage is released to ensure adequate funds are retained so the remaining items can be completed by the City, if needed.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on current and proposed improvement projects within the City and other items of interest to the Committee.

Chairperson Kuzma stated that when the City receives bids that are substantially higher than an engineer's estimate, he would like to see this information communicated to the impacted residents. He recognized that the information was shared at a public meeting but would like to avoid the situation that recently occurred with the Ford Brook Estates reconstruction project.

Councilmember Riley noted that it might be difficult to determine an appropriate threshold as an increase of ten percent on one project will not have the same impact to assessments on all projects.

City Engineer Westby stated that City staff is working on other modifications to the special assessments policy and that this could be included, noting that the proposed changes will come back before the Committee to review.

Councilmember Riley stated that there have been a few issues or concerns with grading of ditches in the past few years and asked if that is coincidence or whether it is difficult to determine the right grading for a ditch. He noted that perhaps an update could be provided on the recent cases that have been discussed.

City Engineer Westby stated that what City staff has found is that people get used to mowing their ditches in a certain way, so even a slight change to grades can be felt by homeowners. He stated that City design standards include maximum ditch slopes. He stated that staff is surveying the ditches in the Ford Brook Estates project to allow staff to address property owners comments. He noted that staff has not received any additional comments from the resident that had a previous issue with their ditch grading and culvert.

Councilmember Riley stated that perhaps there should be additional communication to residents before projects with ditches are completed to help prevent complaints.

City Engineer Westby stated staff will avoid ditch grading on future projects unless absolutely necessary.

6.02: Review Future Topics Calendar

City Engineer Westby referenced the calendar that was included and highlighted certain items that had previously been included on the list but are now included in the long-term water supply study and will be moved to the staff update section. He highlighted some of the policies that have remained on the list for some time and noted that he anticipates bringing those forward to the Committee in the next month or two. He highlighted the proposed schedule for some of the other items that have been included on the list for a longer period of time.

Public Works Superintendent Riemer provided an update on the public works facility process, noting that the City Attorney is currently working on the contract details with the construction manager. He confirmed that the Committee will continue to receive updates.

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Menth, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:22 p.m.

Respectfully submitted,

_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Public Works Committee **5. 1.**

Meeting Date: 11/19/2019

By: Mark Riverblood, Engineering/Public Works

Title:

Consider Replacing Monument and Shelter Roof at Rivers' Bend Park, and HVAC Replacement at Central Park

Purpose/Background:

Purpose:

The purpose of this case is to consider a recommendation to City Council for authorization to perform maintenance/replacement activity for two structures at Rivers' Bend Park, and one of three HVAC system's at Central Park's buildings. Funding is requested to be allocated from the City's Capital Maintenance Fund (not the Park Trust Fund) and therefore is being brought to the Public Works Committee, because the project funding source is limited, and also to be used for other (non-park) capital maintenance needs of the community. Note: In 2017, the Council expanded the scope of this fund (previously entitled Park Maintenance Fund) to allow use for other non-park capital maintenance needs (e.g. roof replacement, HVAC systems, parking lot resurfacing, etc.). The facilities this case discusses may be considered higher priority maintenance items.

Background:

While Ramsey was incorporated as a city in the mid-70's, the preponderance of the park and trail system infrastructure was not constructed until the late 1980's and more recently—meaning also, that much of the system (facilities, pavement etc.) is now decades old.

Central Park was one of the first significant park improvements for the community, and development began there beginning in mid-1980's—including the Park Center building itself in 1987. Rivers' Bend Park was the second community park to emerge, with most initial improvements occurring in 1989, which included the entrance monument, with the hexagonal shelter (North half of the park) following a few years later.

Rivers' Bend replacements

~ The ***hexagonal roof replacement*** does not represent a hazard, however the cedar shake roof is in very poor shape, and water is likely penetrating through the missing shingles to the laminated-glue wood roof itself (the structural element), and may be near the point where significant damage to the entire structure is at risk. The hexagonal shelter has been in service for approximately 28 years.

~ The decayed wooden ***park entrance monument*** is not a safety hazard, however it is in unacceptable visual condition and is probably functioning counter-productively as a welcoming entrance sign.

Central Park replacement

~ The ***HVAC*** system within the ***Park Center Building*** (the main park structure) has been in service for nearly 33 years and consists of a purposefully redundant, two-zone heating and cooling arrangement. One portion of this HVAC system (cooling function) has failed and is practically not repairable. The HVAC repairs discussed herein is not a safety concern per se, however, as the units are 3-decades old, staff is recommending upgrading them to a more modern, energy efficient units before they fail completely. It may be important to note, that the Park Center Building is used multiple times each week—often by paying customers, and if the heating or cooling system failed at the wrong time it may negatively affect the respective reservation at the building, which may have deleterious impact on the event, some of which may have community-wide importance (examples to be discussed at the meeting).

Timeframe:

The background and overview of this case presentation may be less than 10 (ten) minutes.

Observations/Alternatives:

If the Committee recommends replacement of the three items above, utilizing the Capital Maintenance Fund, Staff would proceed to obtain competitive quotes consistent with the City's Purchasing Policy for re-roofing the hex shelter (and restoration of the underside) at Rivers' Bend and also the HVAC replacement at Central Park. The HVAC system is anticipated to cost less than $15,000; the roof replacement to a standing seam (green) steel roof with trim, with sandblasting and sealing the underside and support columns ect. at less than $18,000. Should the costs be consistent with the estimates above, Staff will proceed upon City Council ratification of the Public Works Committee's recommendation.

For the monument replacement at Rivers' Bend, the replacement cost is unknown, as neither the design nor specifications are fully understood at this time. The cost may be between $8 to $15k or more. Staff proposes utilizing the approved sign and streetscape 'guide' (attached), and amending these examples to something suitable for the park. This project would subsequently be routed for Council consideration and approval via the Park and Recreation Commission.

Attached are images of the improvements at Rivers' Bend Park this case discusses. Additional information will be available at the meeting.

Funding Source:

Capital Maintenance Fund, (formerly known as the Park Maintenance Fund), in a total amount (two projects) in a not-to-exceed amount of $33,000. This does not include the park monument sign, which would advance for consideration separately.

The current available balance for the above fund is approximately +/- $500,000.

Recommendation:

Staff recommends replacing the HVAC system and roof shelter as described within this case.

Action:

Motion to recommend/not recommend to City Council, the replacement of the HVAC system at Central Park, and roof shelter at Rivers' Bend Park as discussed, at a not-to-exceed cost of $33,000 from the Capital Maintenance Fund.

Attachments

shelter and sign
sign and streetscape guide

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/14/2019 08:49 AM
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:21 PM
Form Started By: Mark Riverblood		Started On: 11/13/2019 11:26 AM
Final Approval Date: 11/14/2019		





Entrance Monument





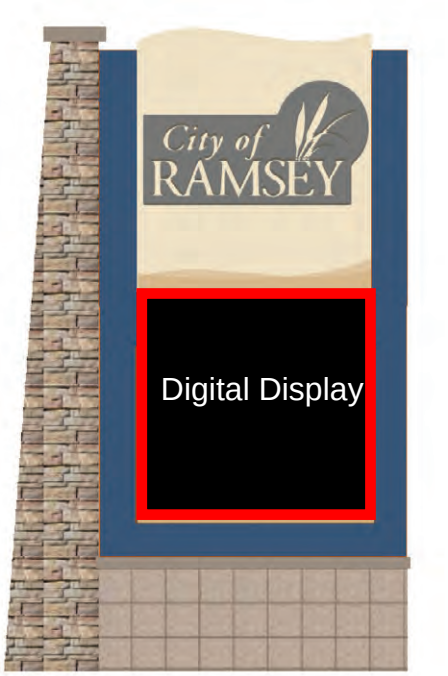
North Shelter

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

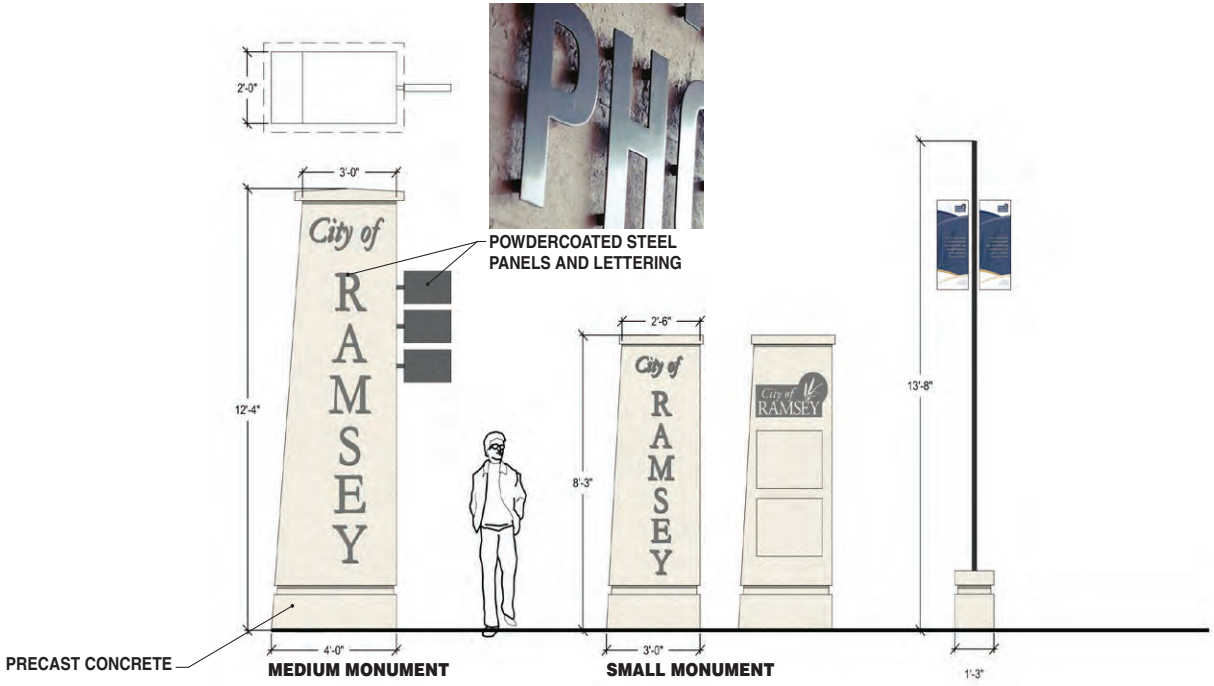
Project Number: 011565-000
April 19, 2018



EXISTING X-LARGE SIGNAGE LOCATED ON HWY 10 NEAR CITY HALL



RETROFITTED EXISTING X-LARGE SIGNAGE
- REPAINT WITH BLUE TO MATCH RAMSEY LOGO
- ADD "CITY OF RAMSEY" PANEL TO TOP OF SIGN
- REPLACE TENANT SIGNAGE WITH "THE COR" LOGO





LIGHT COLORED CONCRETE WITH METAL PANEL CUT-OUT LETTERING

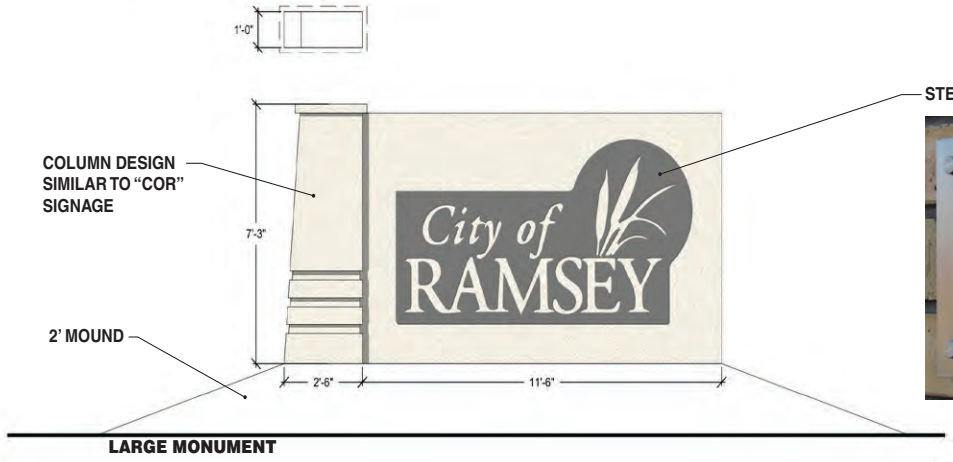
Approved



CONCRETE COLORS MATCH EXTERIOR BUILDING COLORS OF CITY HALL



CONCRETE COLOR MATCHES TAN COLOR OF CITY LOGO, METAL PANEL MATCHES BLUE OF CITY LOGO







EXAMPLE SIGNAGE

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

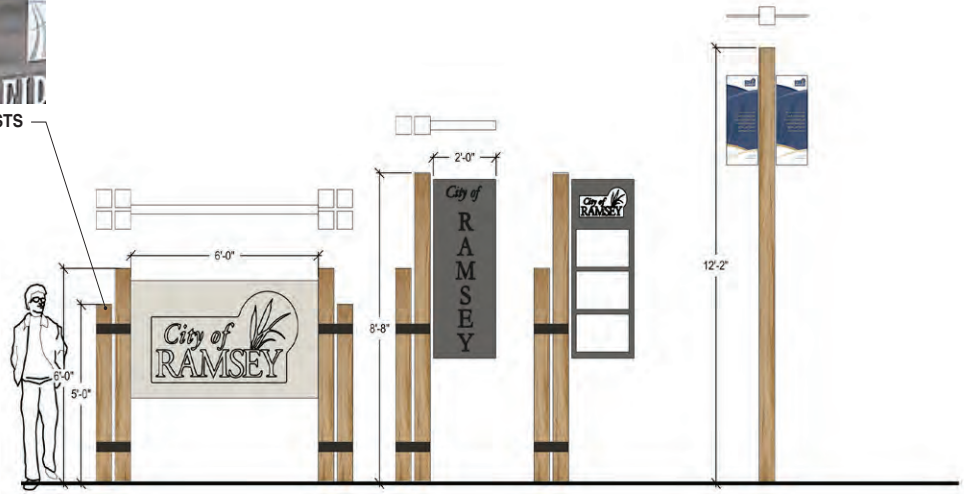
Signage Concept 1



TIMBER POSTS



EXAMPLE SIGNAGE WITH TIMBER POSTS

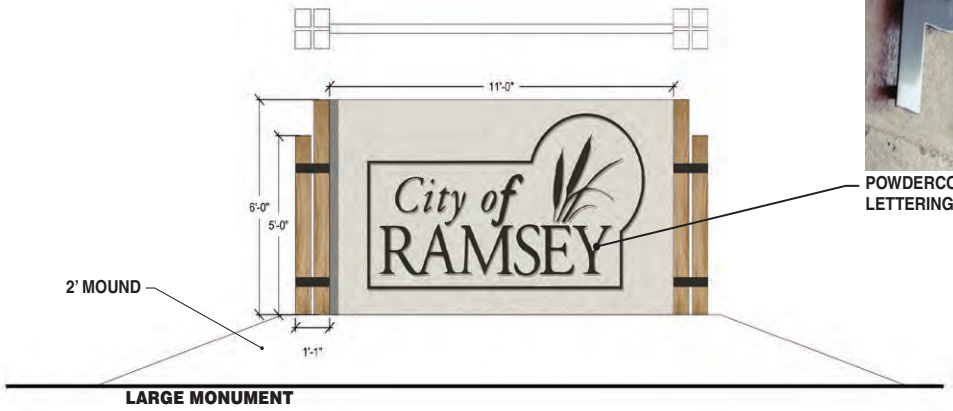


MEDIUM MONUMENT

SMALL MONUMENT



POWDERCOATED STEEL LETTERING



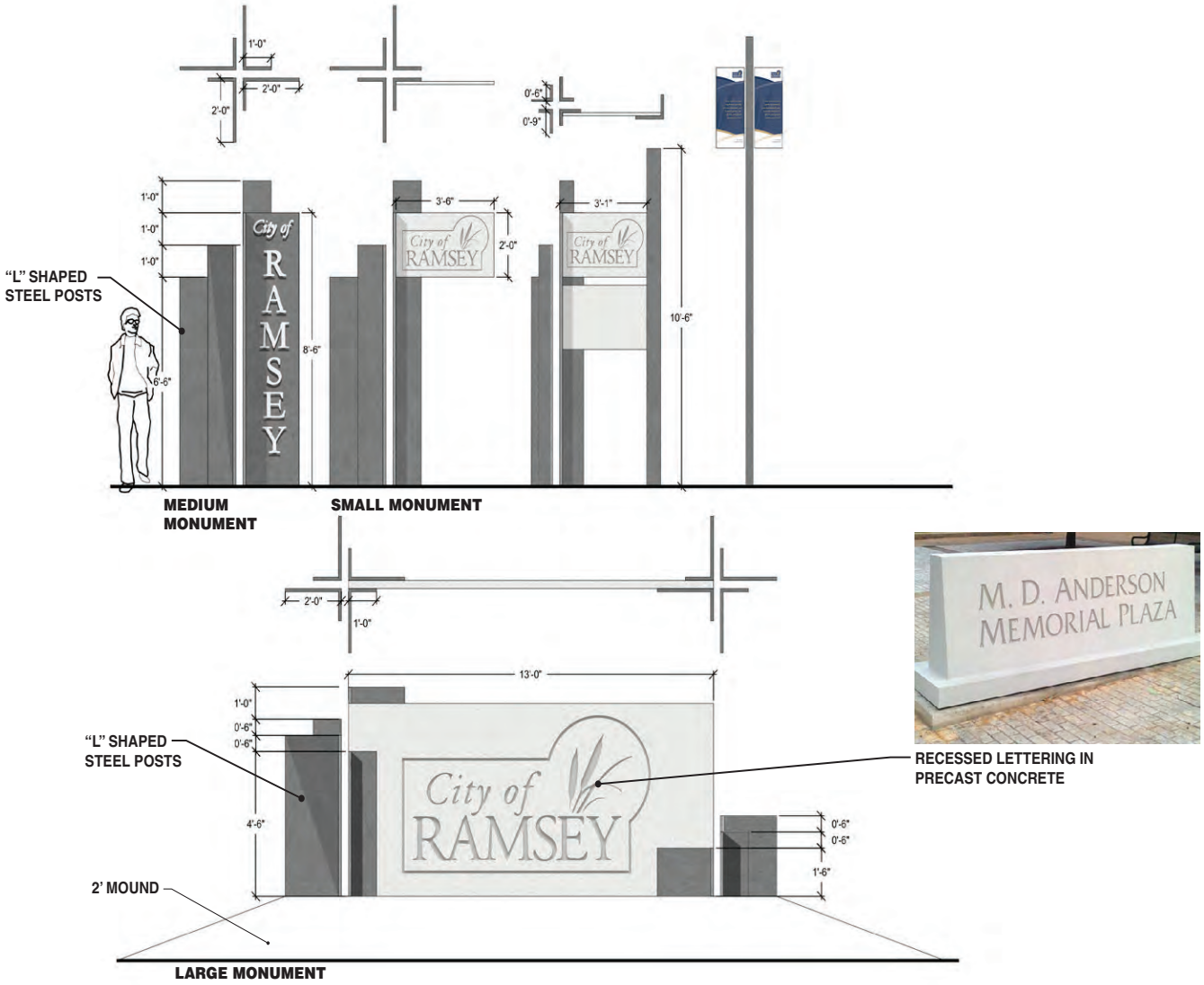
2' MOUND

LARGE MONUMENT

City of RAMSEY

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

Signage Concept 2



RECESSED LETTERING IN PRECAST CONCRETE

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

Signage Concept 3

TREE SELECTIONS FROM COR DESIGN FRAMEWORK MANUAL

UNDER POWER LINE TREES (NORTH BOULEVARD)

- SPRING SNOW CRABAPPLE
- KELSEY CRABAPPLE
- JAPANESE TREE LILAC

SHADE TREES (SOUTH BOULEVARD)

- VALLEY FORGE ELM
- BOULEVARD LINDEN
- SKYLINE HONEYLOCUST

PLANTINGS AROUND MONUMENT SIGNS

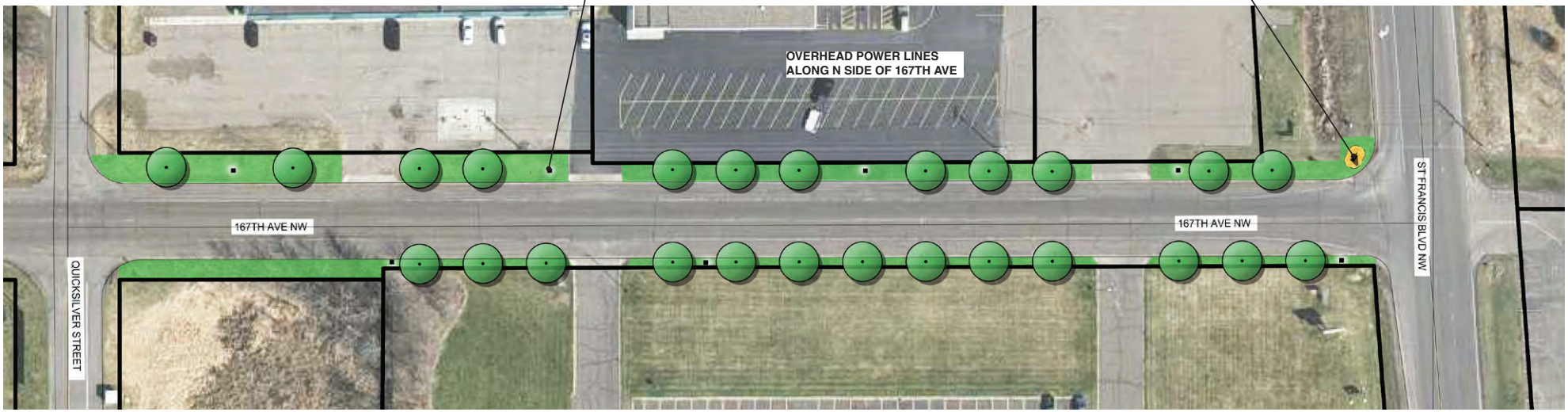
- CHICAGO APACHE DAYLILY
- WALKER'S LOW CATMINT
- PRAIRE DROPSEED



BANNERS ATTACHED TO LIGHTPOLES

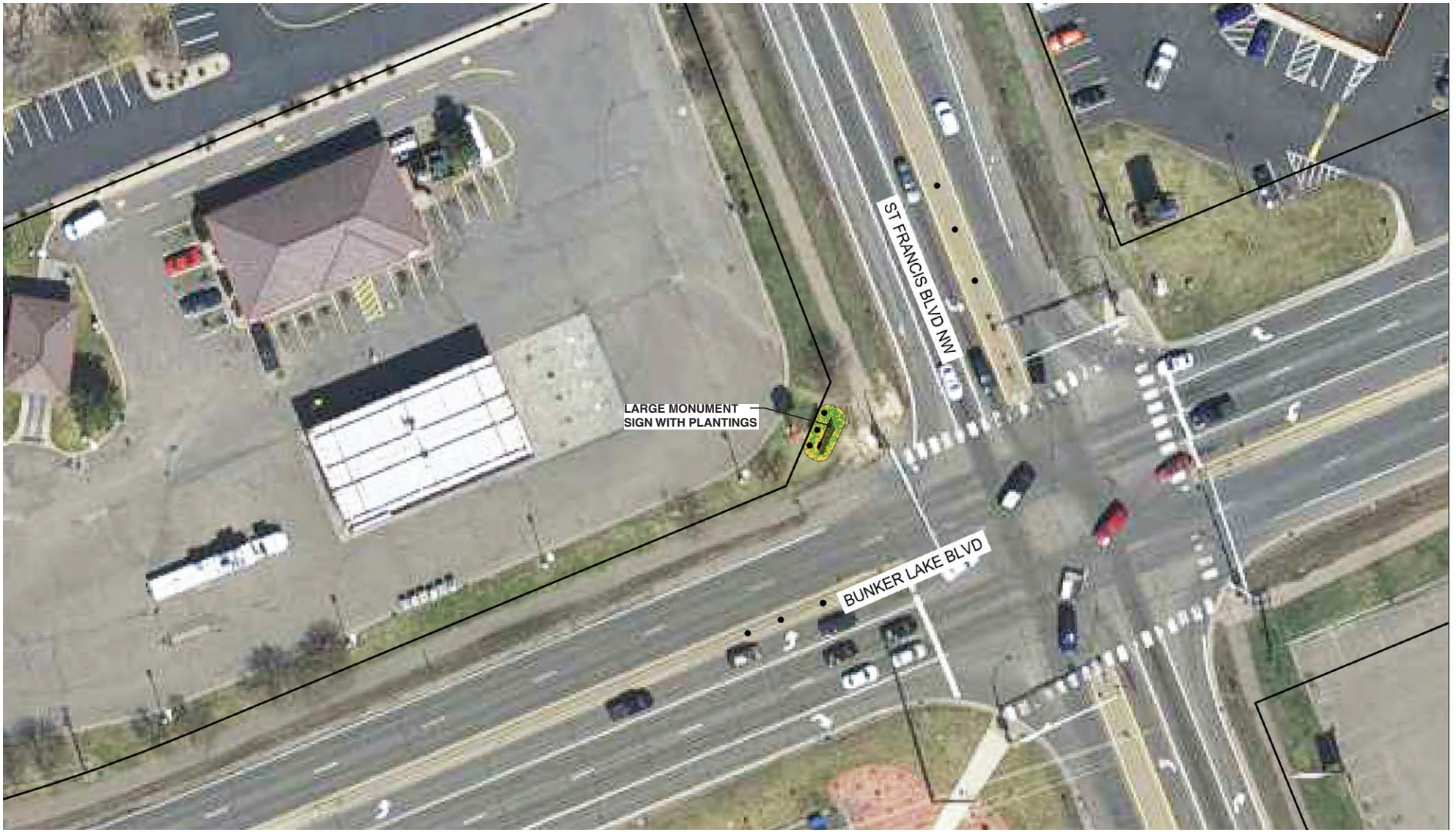
CITY STANDARD LIGHTPOLE SPACED 100' APART - ALTERNATING SIDES OF ROAD

MEDIUM MONUMENT SIGN WITH PLANTINGS



CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

167th Ave



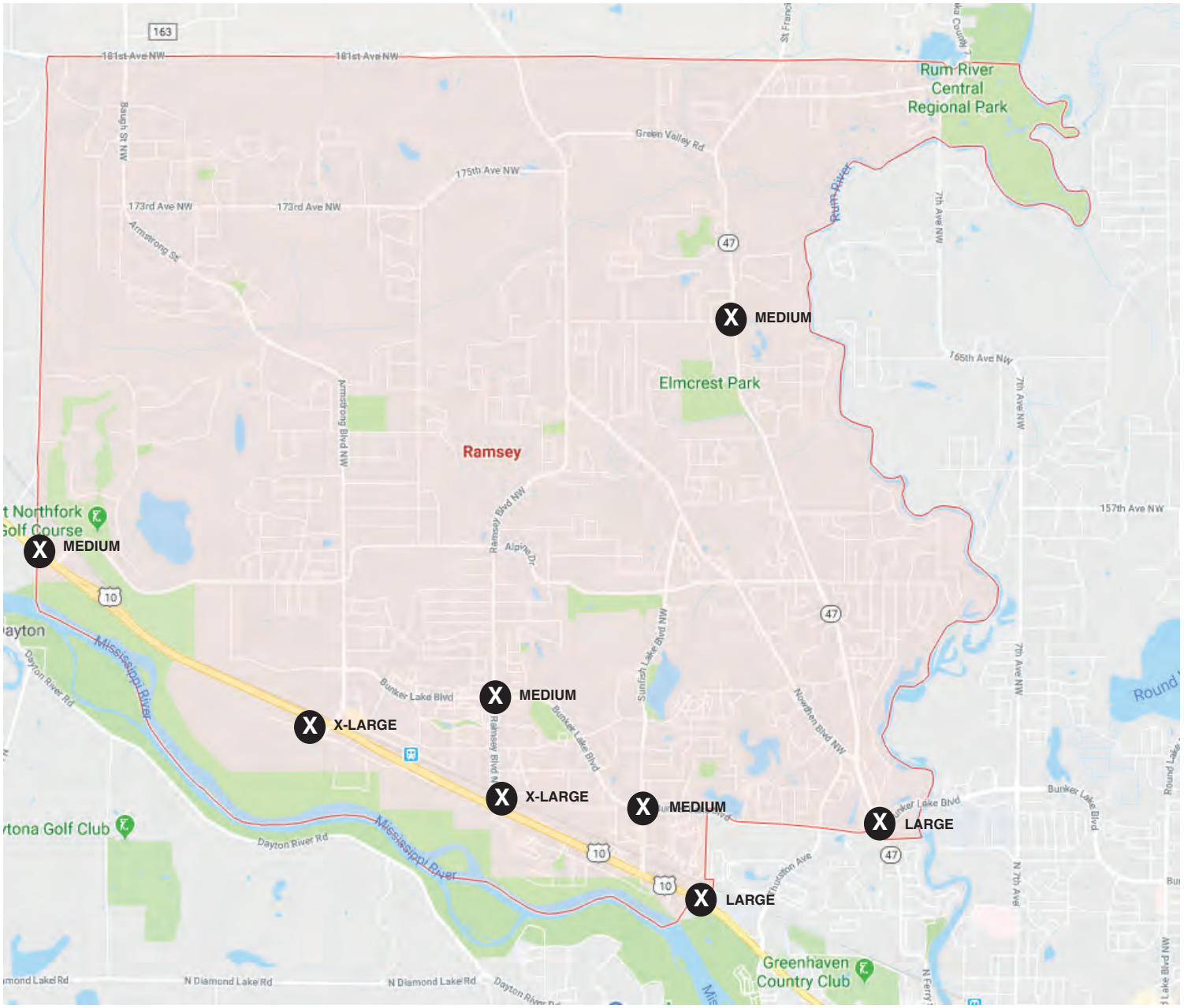
BANNER POLE LOCATIONS (●) COULD BE PLACED:
1. BUNKER LAKE BLVD MEDIAN
2. ST. FRANCIS BLVD MEDIAN
3. BEHIND MONUMENT SIGN

SCALE IN FEET

City of RAMSEY

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

St Francis and Bunker Lake Blvd



City of RAMSEY

CITY OF RAMSEY KEY NODES AND STREETSCAPE GUIDE

Potential Signage Areas

Public Works Committee **5. 2.**

Meeting Date: 11/19/2019

By: Bruce Westby, Engineering/Public Works

Title:

Consider Recommending City Council Approval to Solicit Requests for Proposals to Prepare Plans and Specifications for Bunker Lake Boulevard/CSAH 116 Improvements, Improvement Project #20-03

Purpose/Background:

Purpose:

The purpose of this case is to consider recommending City Council approval to solicit Requests for Proposals to prepare plans and specifications for Bunker Lake Boulevard / CSAH 116 Improvements, Improvement Project #20-03.

Background:

In April of 2005, a Joint Powers Agreement (JPA) was executed between the City of Ramsey and Anoka County defining required public works improvements related to the Ramsey Town Center development, now referred to as The COR. Two amendments have been executed since, one in February of 2009, and the other in February of 2012. A copy of the JPA, including the two amendments, is attached.

The required public works improvements, which total slightly more than $13,000,000 in 2005 dollars, are generally intended to be constructed in four separate phases per the JPA. Individual project cost summaries are included in Schedules A through C. The JPA outlines the requirements of each party as related to the design and construction of the improvements, allowable use and access to County-owned properties and highways, and other terms and conditions.

Phase 1 identifies required improvements to Ramsey Boulevard from Highway 10 to 1,000 feet north of Bunker Lake Boulevard including expansion to a four lane divided highway with turn lanes and signal system modifications at Highway 10, railway crossing upgrades, and signal systems installed at Sunwood Drive and Bunker Lake Boulevard. This work has been completed.

Phase 2 identifies required improvements to Armstrong Boulevard from Highway 10 to 1,000 feet north of Bunker Lake Boulevard including expansion to a four lane divided highway with turn lanes and signal system modifications at Highway 10, railway crossing upgrades, and signal systems installed at Sunwood Drive and Bunker Lake Boulevard. This work has been completed.

Phase 3 is one of the larger and more costly improvements required by the JPA. This work includes the expansion of Bunker Lake Boulevard between Armstrong Boulevard and Ramsey Boulevard to a four lane divided highway with turn lanes and construction of signal systems at Center Street and Sunwood Drive. This project was estimated to cost $3,170,109 in 2005. This work has not been completed. It was originally intended to be completed in 2007 based on anticipated development, but was delayed when development slowed in the late 2000's.

Phase 4 identifies required improvements to Sunfish Lake Boulevard from Highway 10 to 1,000 feet north of Bunker Lake Boulevard including expansion to a four lane divided highway with turn lanes and signal system modifications at Highway 10, railway crossing upgrades, and a signal system installed at Bunker Lake Boulevard. This work has been completed.

Anoka County Highway Department Staff recently informed City staff that they want to expand Bunker Lake Boulevard to a four lane divided highway all the way to Armstrong Boulevard in anticipation of the need for a

reliever route due to the work proposed to Highway 10 through the cities of Coon Rapids (adding a third lane to Highway 10 in each direction) and Anoka (the Anoka Solution improvements). Anoka County is starting to explore their right-of-way needs related to expanding Bunker Lake Boulevard between Sunfish Lake Boulevard and Ramsey Boulevard, and asked that the City of Ramsey begin designing the required improvements for Bunker Lake Boulevard between Armstrong Boulevard and Ramsey Boulevard per the JPA.

City Staff is in the process of developing a Request for Proposal (RFP) to solicit engineering services for the preparation of plans and specifications for improvements to Bunker Lake Boulevard between Armstrong Boulevard and Ramsey Boulevard. Staff is preparing to present a draft RFP to the City Council on November 26 or December 10, 2019, and to request authorization to solicit proposals directly to engineering companies as selected by Anoka County. Staff therefore requests that the Public Works Committee recommend City Council approval of this request.

Timeframe:

Staff anticipates this case will take approximately 15 minutes to present and respond to questions.

Observations/Alternatives:

Observations:

Additional information will be discussed and presented during the meeting.

Alternatives:

Alternative #1: Motion to recommend City Council approval to solicit Requests for Proposals to prepare plans and specifications for Bunker Lake Boulevard / CSAH 116 Improvements, Improvement Project #20-03.

Alternative #2: Motion of other.

Funding Source:

Attached is a copy of the project summary sheet from the draft 2020 – 2029 CIP, which identifies updated estimated costs and proposed funding sources.

Recommendation:

Staff recommends alternative #1 as required by the attached JPA.

Action:

Motion to recommend City Council approval to solicit Requests for Proposals to prepare plans and specifications for Bunker Lake Boulevard / CSAH 116 Improvements, Improvement Project #20-03.

Attachments

RTC JPA

CIP Sheet BLB

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/14/2019 03:09 PM
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:13 PM
Form Started By: Bruce Westby		Started On: 11/05/2019 04:23 PM
Final Approval Date: 11/14/2019		

COPY

Anoka County Contract No. 2005-0516

JOINT POWERS AGREEMENT BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY FOR THE PUBLIC WORKS IMPROVEMENTS RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT RAMSEY, MINNESOTA

This Agreement is made and entered into this 12th day of April, 2005, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 3rd Avenue North, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the City has entered into a development agreement with Ramsey Town Center, L.L.C. for the development of the Ramsey Town Center (hereinafter referred to as "RTC") between Trunk Highway 10, County Road No. 116, County State Aid Highway 83, and County Road No. 56, which project would require the major reconstruction and expansion of both County and State highways, as well as construction and extension of utilities to serve the RTC and surrounding areas; and,

WHEREAS, the RTC development is intense and will have a substantial impact on the movement of traffic on Trunk Highway 10, County Road No. 56, County State Aid Highway No. 83, and County Road No. 116 in the City of Ramsey as well as impacts on County State Aid Highway No. 57 in the City of Ramsey; and,

WHEREAS, because of the substantial development, significant improvements need to be made to the highway/road infrastructure; and,

WHEREAS, the City does not have sufficient funds available to pay for the cost of the improvements necessary for the development of the RTC; and,

WHEREAS, the City has proposed to use funds generated by RTC together with funds to be contributed by the County as hereinafter set forth, and other funds of and available to the City, to pay for said improvements; and,

WHEREAS, the parties hereto have agreed in principal as to the nature and extent of the improvements to be made, which improvements are described in Schedules A, B, and C (the Schedules), which are attached hereto and incorporated herein by reference and which are hereinafter collectively referred to as the "Improvements"; and,

WHEREAS, the parties hereto agree that the cost of certain of the Improvements be shared by the parties; and,

WHEREAS, the parties have agreed that it is in their best interest that the City undertake the construction of the Improvements on behalf of both parties, except as provided herein; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each;

NOW, THEREFORE, it is mutually stipulated and agreed as follows:

1. PURPOSE

The parties have joined together for the purpose of constructing and/or reconstructing the roadways, drainage, trails, sidewalk, traffic control systems with EVP, as well as other utilities on a portion of County State Aid Highway No. 83 and County Road Nos. 116 and 56 and other improvements as described in the Schedules and to share in the cost of certain of said improvements, as provided hereinafter.

2. METHOD

The City shall provide all engineering services, and shall cause the construction of the Improvements referred to in the Schedules in conformance with plans and specifications to be prepared by the City and approved in writing by the County as to the Improvements to be made to the County highway system, except for those projects where the County is the lead agency as hereinafter provided. All design on County State Aid Highways and County Roads shall be based on a County approved Traffic Analysis and a sketch plan which clearly shows projected peak hour turning volumes and lane configuration at all intersections. The letting of bids and acceptance of all bid proposals shall be done by the City, except as hereinafter provided. All plans and specifications submitted to the County for review and approval shall include a detailed traffic control plan for all state and county roadways involved in the reconstruction projects. The plans and specifications must include a requirement for the contractor to obtain permits from both the state and county prior to commencing work on the facilities controlled by the State or County from the appropriate agency. All plans and specifications must be submitted to the County for review and comment a minimum of sixty (60) days prior to the advertisement for bids for work which impacts any of the county facilities located in and around the proposed development.

3. USE OF COUNTY PROPERTY

A. The County agrees to accommodate the storm water pipe and storage ponds for the RTC development on property located south of T.H. 10. Three issues need to be resolved to the satisfaction of the County by the City. First, the site has been secured with the intention of building a river crossing approach on that property. Secondly, the existence of a five year "License Agreement" with Diamonds Sports Bar and Grill for the use of the property for special events. There is at least an expectation that Diamonds Sports Bar and Grill would be compensated for their costs, should the property be unavailable to them for the initial five year period ending February 2008. Third, the alternate use of that property from the County perspective would be as replacement property for a County project related to "4-F" or "6-F" encroachment elsewhere in the County.

B. The City is to agree that they will be responsible to find, design, construct and pay for drainage and storage alternatives if the river crossing is built in this corridor.

C. The City will facilitate the cancellation of the five-year parking agreement with Gary Gruber at Diamonds Sports Bar and Grill. At a minimum, the City must obtain a letter from Diamonds Sports Bar and Grill which allows the County to rescind the existing license agreement between the County and Diamonds Sports Bar and Grill at no cost to the County.

D. The City will assist the County in finding suitable replacement property for 4F or 6F encroachments on other park land for a potential river crossing between Dayton and Ramsey, regardless of the alignment. The City's responsibility in the procurement of replacement property for 4F or 6F impacts will be limited to the acquisition of 4.47 acres of replacement property with a value of not less than $447,000.

4. ACCESS TO COUNTY HIGHWAY

A. Only three (3) full turn accesses will be allowed from the RTC development to Bunker Lake Boulevard (C.R. 116). These accesses will line up with accesses on the north side of Bunker Lake Boulevard (C.R. 116) for a total of six access points as directed in the Highway 116 Corridor Study. No additional right-in, right-out accesses onto Bunker Lake Boulevard (C.R. 116) are being allowed at this time. This provision is in agreement with the original Joint Powers Agreement between the City and the County at the time the roadway (C.R. 116) was constructed.

B. A total of three accesses are acceptable along the west side of Ramsey Boulevard (C.R. 56) as follows:

(1) A full access with Sunwood Drive, a three quarter turn access at what is to be known as Ramsey Parkway (northbound Ramsey Boulevard left onto westbound Ramsey Parkway). The City would close the left turn movements onto Ramsey Parkway at Ramsey Boulevards when traffic operation issues arise. No signalization will be requested at this location.

(2) A three quarter turn access located in the south east corner of the development property will be used for emergency vehicles (left turns out of the RTC eastbound to northbound Ramsey Boulevard). The City would post the access as emergency only and would be committed to stop illegal use by issuing tickets or installing a gate. This access point would be posted and special consideration would be given to the use of a traffic control device (i.e. gate or stop arm) to prohibit unauthorized use.

(3) No additional full access points will be allowed on the east side of Ramsey Blvd.

C. A total of two accesses along the east side of Armstrong Boulevard (C.S.A.H. 83) as follows:

(1) A full-turn access where Sunwood Drive exits the RTC development onto Armstrong Boulevard (C.S.A.H. 83), and a three quarter turn at what is to be known as Ramsey Parkway (southbound Armstrong Boulevard left onto Ramsey Parkway). The City would close the left turn movements onto Ramsey Parkway at Armstrong Boulevards when traffic operation issues arise. No signalization will be requested at this location.

(2) No additional full access points will be allowed along the west side of Armstrong Blvd.

D. Future signal systems at Sunwood Drive and Armstrong Boulevard and at Sunwood Drive and Ramsey Boulevard may need railroad pre-emption so that the queue at the signals does not back up over the tracks (northbound green prior to train arrival). The City will coordinate this design with the BNSF Rail Road and MnDOT. The County's position is that these signals should be coordinated with the respective railroad signals and Traffic control signals on TH 10. This may require the County and City to enter into a separate agreement with BNSF and MnDOT.

5. PHASES

The Improvements shall be constructed in phases, as follows:

A. Phase I (2005) - Phase one of the project includes the following components:

(1) Ramsey Boulevard is improved to a four lane divided highway from T.H. 10 to 1,000 feet north of Bunker Lake Boulevard.. This project includes signal modifications at T.H. 10 and railroad crossing upgrades (signal and surface).

(2) A full traffic actuated signal is installed at Ramsey Boulevard and Bunker Lake Boulevard and at Ramsey Boulevard and Sunwood Drive with right and left turn lanes as required for all approaches to the intersection.

(3) Turn lanes (both left and right) will be added on Bunker Lake Boulevard at Town Center Drive.

(4) Left turn lane s as required for south bound traffic and a right turn lane for north bound traffic will be added on Armstrong Boulevard at Sunwood Drive.

(5) Several city streets will be constructed south of Bunker Lake Boulevard.

B. Phase II (2006) - Phase two of the project includes the following components:

(1) Armstrong Boulevard is reconstructed from T.H. 10 to 1,000 feet north of Bunker Lake Boulevard to a four lane divided roadway. This project includes signal modifications at T.H. 10 and railroad crossing upgrades (signal and surface).

(2) Full traffic actuated signal systems would be installed at the intersections of Bunker Lake Boulevard and Armstrong Boulevard, and at Armstrong Boulevard and Sunwood Drive. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

C. Phase III (2007) - Phase three of the project includes the following components:

(1) Bunker Lake Boulevard is reconstructed to a four lane divided roadway from Armstrong Boulevard to 1,000 feet west of Ramsey Boulevard (C.R. 56).

(2) Full traffic actuated signal systems would be installed at the intersection of Bunker Lake Boulevard and Town Center Drive, Bunker Lake Boulevard at Sunfish Lake Boulevard. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

(3) The County will consider the addition of a full traffic actuated signal system at the intersection of Bunker Lake Boulevard and Sunwood Drive following receipt of additional traffic information to justify said signal system.

(4) The remaining City streets south of Bunker Lake Boulevard would be constructed. Town Center Drive north of Bunker Lake Boulevard will be

constructed. The City will insure that only six full accesses will connect to Bunker Lake Boulevard between Armstrong Boulevard and Ramsey Boulevard, with a four-legged intersection counting as two accesses. This provision is in agreement with the original Joint Powers Agreement between the City and the County at the time the roadway was constructed.

(5) Any modification of the signals existing on the project as a result of prior construction.

D. Phase IV (2007) - Phase four of the project includes the following components: Sunfish Lake Boulevard is reconstructed to a four lane divided roadway from T.H. 10 to 1000 feet north of Bunker Lake Blvd. (C.R. 116). This project includes signal improvements at C.R. 116 and C.R./C.S.A.H. 57 and at T.H. 10 and C.S.A.H. 57 and a railroad crossing upgrade to the crossing surface and signal. The County will be the lead agency on this project.

6. TERMS

A. The RTC design shall provide a pedestrian bridge over U.S. Highway 10, connecting the RTC development to Mississippi West Regional Park. This should be aligned with the proposed trail through the treatment pond south of U.S. Highway 10. This section does not prohibit the City from seeking other sources of funding to assist in construction of the pedestrian bridge.

B. The design of the Ramsey Boulevard and U.S. Highway 10 intersection must also accommodate vehicular connection between the park and Ramsey Boulevard, south of Highway 10. Ingress/egress to the park is to be constructed with turn lanes and stacking from Highway 10 to the park entrance and from the park entrance to Highway 10.

C. The proposed settling pond, treatment pond, and infiltration ponds should be designed in such a manner as to meet the following objectives:

(1) Grade a "bench" to accommodate a future trail with a minimum width of 10 feet, plus 2-foot shoulders; provide holding capacity to accommodate a 100 year flood event without over-topping the trail; and

(2) Incorporate native plant materials that are suitable to the conditions of the site and provide an aesthetic park-like appeal; and

(3) Use an outlet structure at the Mississippi River which minimizes visual and physical intrusion in the park.

D. The view shed from the park to the RTC development should be considered. To the extent possible, plant materials should be used to screen the view of buildings or other man-made structures. Consideration of evening uses of the park should also be considered in lighting of the RTC development. Light cast into the park or that is visible from the park will have a long-term detrimental impact on use of the park for evening activities.

E. The RTC design should preserve a wildlife corridor between Lake Itaska and the Mississippi River. To that end, provisions should be made in the design, development of the RTC and the future park to ensure continuity in both the alignment and natural characteristics of the wildlife corridor.

F. The City shall facilitate meetings prior to detailed design, to explore possibilities for achieving harmony in the architectural vernacular between the RTC development and the future park development, particularly where the two projects will interface, e.g. lighting, site furnishings, landscaping, etc.

G. The design of the storm sewer system throughout the development and along the outfall to the Mississippi River will provide for adequate capacity for the county roadways in and around the development area including all roadways and ditches that now naturally drain toward the intersections of Bunker Lake Boulevard (C.R. 116) with Armstrong Boulevard (C.S.A.H. 83) and Ramsey Boulevard (C.R. 56), along with all county highways and intersections between Bunker Lake Boulevard and Highway 10, inclusive of Armstrong Boulevard and Ramsey Boulevard. Adequate storage and drainage systems will be provided by the City for the ultimate section of each of those roadways listed above in their final configuration as anticipated by this Agreement.

7. COSTS

A. The contract cost of the work, or if the work is not contracted the cost of all labor, materials, normal engineering costs, equipment rental required to do the work and right-of-way acquisition costs shall constitute the actual "construction costs" and shall be so referred to herein. Total Construction Costs shall include construction costs and administrative costs such as bonding expenses, legal expenses and engineering fees, provided however, that said administrative costs shall not exceed 26 percent (26%) of the construction costs. "Estimated total construction costs" are good faith projections of costs which will be incurred for the projects.

B. Total estimated construction cost of the Improvements described in the Schedules is $13,050,372.08. These figures are based on the City estimates included in the "Summary of Estimated Project Costs for the Ramsey Town Center Improvements" which is incorporated herein by reference. The project costs shall be paid for by special assessments, City funds, State funds, Federal funds and County contributions as hereinafter provided. The projects for which the costs are to be shared by the County and the City, the estimated total cost of each project, and the County participation in each project is listed in the Schedules of this Agreement.

C. The estimated costs for the signal projects are $2,801,250 of which $1,012,500 is on T.H. 10. The remaining $1,788,750 in estimated signal costs are on County highways. Since only two of the signal systems on the County highway system are warranted, the County will not participate in paying for the cost of construction of the unwarranted signals. The county will participate in construction of and will provide ongoing maintenance for the signal systems at Armstrong Boulevard (CSAH 83) at Bunker Lake Boulevard (C.R. 116) and Sunfish Lake Boulevard (CSAH/CR 57) at Bunker Lake Boulevard (CSAH 116), in accordance with the County cost sharing policy.

(1) The City shall submit plans for each signal system, including EVP, to the County for review and approval sixty (60) days prior to the advertising for bids. The City shall pay to the County a plan review fee of $1,000 for each signal plan submitted.

(2) At a rate of six percent (6%) of the actual construction costs, the County shall provide construction observation for the construction of the signal system. The County shall have final authority to accept all roadway and signal work done within the county right of way. The estimated cost to the City for construction observation is $107,325.

(3) The City shall be responsible for all remaining construction and engineering costs.

(4) The cost participation is summarized below:

Anoka County:	$0
City of Ramsey, Signal Construction Inspection:	$107,325
City of Ramsey:	ALL REMAINING COSTS

(5) The total cost to the City for the signal inspection is estimated at $107,325.

(6) Upon award of the contract for each signal, the City shall pay to the County, upon written demand by the County, ninety five percent (95%) of its portion of

the cost of inspection of the signal system. The City's share of the cost of the project shall include only construction engineering expense and does not include administrative expenses incurred by the County.

8. CONSULTANT SERVICES

The City shall contract with a qualified consulting firm with significant experience in the design of high- speed highways. The City shall not contract with a consultant until the qualifications of said consultant are reviewed by and approved in writing by the appropriate staff of the Anoka County Highway Department. The proposed Improvements contemplated by this Agreement on T.H. 10, C.S.A.H. 83, C.R. 116, C.R. 56 and C.S.A.H./ C.R. 57 are in fact highway improvements. The design of highways is considerably different from the design of city streets and the County needs to be assured that the consultant engaged by the City are experienced in the design of highways. While the City retains the oversight for the direction given the consultants hired for these projects, the County, by entering into this Joint Powers Agreement is assured by the City that the roadways designed and built under this agreement will conform to the standards for County State Aid Highway and County Roads in Anoka County. Critical factors in design include but are not limited to: the cross section of the roadway, the transfer slope of the roadways, super elevation in curves, turn lane and taper lengths for lane changes and turn lane introductions, curb height and type, and median and edge of road drainage.

The City shall provide or contract with a qualified consulting firm, with significant and proper experience with respect to the construction and construction administration of county highways. Additionally, the city shall provide an adequate number of individuals to provide the amount of construction inspection and administration. All inspection, control of material and associated documentation for construction are to be performed in accordance with the approved construction plans, current MnDOT specifications and technical memorandums, and/or special provisions. All inspectors shall be MnDOT certified as it pertains to the operations that is being inspected. County concurrence must be obtained prior to the City authorizing Change Orders, Work Orders and/or Supplemental Agreements that significantly increase the County's cost participation.

At all times, while work is actually being performed, the City, or contracted consultant, shall have at the site of work a competent individual(s) who is (are):
Thoroughly experienced in the type of work being performed.

Authorized and fully capable of inspecting, overseeing and documenting the work in progress. Capable of reading and thoroughly understanding the plans, specification and all other pertinent documentation.

Authorized to receive instructions from the Engineer.

Should the County feel, at any time, that these requirements are not being met, the County shall have the right to request replacement of the inspection personnel.

9. DISBURSEMENT OF FUNDS

The County shall pay to the City the County's portion of the actual construction costs of each project in the form of an annual payment. The first payment amount is $266,070.76 based on an interest rate of 4.5 percent interest per year and a principal of $4,334,000 for 30 years, the payment thereafter will be $338,510.26 based on the balance of $4,262,959.05 after the first payment, at 4.5 percent interest per year over 19 years. In addition the County will obtain the $247,500 in Federal funds and apply it to the BNSF crossing improvement on Sunfish Lake Blvd. (CSAH 57). All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law. This payment shall be made each year for twenty years on January 31 of each year. The first payment will be due on January 31, 2006.

The County shall be the lead agency on the Sunfish Lake Blvd. (CSAH 57) project. The City shall pay to the County the City's share of the actual construction cost of the work within forty-five days of the receipt of a claim voucher, containing such information as the City may reasonably require, representing that payments have been made for right of way, or on a contract or contracts for the projects outlined in this agreement.

10. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the City in conformance to the State laws.

11. CONTRACTOR INDEMNIFICATION AND INSURANCE

A. The City shall include the following wording in all of its agreements with its contractors for the design and contract services of the Improvements described in the Schedules:

> "The Contractor agrees that it will hold harmless, indemnify, and defend the County of Anoka, its commissioners, officers, agents and employees against any and all claims, expenses (including attorneys fees), losses, damages or lawsuits for damages arising from or related to providing or failing to provide services hereunder, including but not limited to the negligence of the Contractor."

In addition, all contractors providing the design and contract services of the Improvements described herein shall obtain the insurance coverage as described in Schedule D, which is attached hereto and incorporated herein by reference.

B. The City shall include the following wording in all of its Agreements with its contractors for the construction of the Improvements described in the Schedules:

> "The Contractor agrees that it will hold harmless, indemnify, and defend the County of Anoka, its commissioners, officers, agents and employees against any and all claims, expenses (including attorneys fees), losses, damages or lawsuits for damages arising from or related to providing or failing to provide services hereunder, including but not limited to the negligence of the Contractor."

In addition, all contractors providing the construction of the Improvements described herein shall obtain the insurance coverage as described in Schedule E, which is attached hereto and incorporated herein by reference.

Prior to execution, all contracts shall be forwarded to the Anoka County Attorney's office for approval as to the requirements of this section.

12. TERMINATION OF AGREEMENT BY THE COUNTY

A. The County may terminate this Agreement if the City, and the Developer of the Ramsey Town Center (RTC) do not enter into a development agreement on or before the date of this agreement which agreement provides for the development of a RTC. RTC means a unified, concentrated development having the following characteristics:

(1) Commercial mixed use development occupying a minimum of 1.0 million gross square feet of space; and

(2) Transit station suitable for conversion to a commuter rail station; and

(3) A minimum of 1,500 units of medium and high density residential units

B. The City shall provide copies of all agreements with the Developer of RTC. The County may terminate this agreement with the City if the City modifies, alters or changes any of the terms or conditions of its agreement with the Developer of the RTC.

13. TERM

This Agreement shall continue until (1) it is terminated as provided herein, or (2) until the construction provided for herein is completed and payments provided for herein are made, whichever of (1) or (2) shall first occur. Maintenance portions of this Agreement shall not terminate unless a subsequent agreement, specifically approved by the governing bodies of both parties, replaces this Agreement.

14. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and disbursements shall be made upon request by either party.

15. RIGHT OF WAY

The City shall acquire the majority of the right of way needed for this project as part of their development process. The City shall notify the County of any right of way needs not acquired through the City process a minimum of 12 months prior to the need for said right of way.

The County then shall acquire said right of way, form private property owners, that is required for the construction of the County Highway improvements through either direct purchase or condemnation. The City shall reimburse the County all costs incurred by the County in acquiring the necessary parcels. Reimbursable costs include, but are not limited to, the purchase price, recording fees, appraisal fees, attorney fees, and all costs incurred by the County in acquiring the parcels through eminent domain (hereinafter collectively referred to as "Land Acquisition Costs"). These costs shall not include County staff time.

Upon written demand by the County, the City shall pay to the County the appraised value portion of the Land Acquisition Costs. Upon final completion of the each parcel acquisition, the City shall pay for all remaining Land Acquisition Costs within 30 days after receipt of an invoice from the County documenting the expenses incurred.

After construction has been completed, the City shall convey the property it acquired to widen/improve the county highways by warranty deed to the County.

16. SIGNALIZATION POWER

The City shall at their sole expense, install or cause the installation of an adequate electrical power source to the service cabinet for all signalized intersections including any necessary extension of power lines. The City shall be the lead agency in this matter. Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signal shall be the sole cost and expense of the City.

17. MAINTENANCE

Maintenance of the completed water main, sanitary sewer, storm sewer (except catch basins and catch basin leads on county highways), detention basins (including ponds and their outlet structures and any grit chambers/collectors including the "Vetch Stormwater Treatment System") shall be the sole obligation of the City.

The County will maintain the County State Aid Highways and County Roads following completion of the construction and during winter suspension of work so long as the road surface is bituminous. If for any reason the road surface is not hard surfaced by winter suspension of work the City shall maintain the road surface continuously until work resumes.

Maintenance of all trails and sidewalks, including snow plowing, shall be the sole responsibility of the City.

Maintenance of streetlights and cost of electrical power to the streetlights shall be the sole obligation of the City.

Maintenance of all city streets shall be the solid obligation of the City.

The City shall be responsible to maintain all medians which the City has designated for plantings. Maintenance shall be performed in accordance with the "Anoka County Highway Department Landscape/Streetscape Guidelines dated June 2000." If the City does not comply with these

guidelines, the County at any time may remove all plantings and landscaping items and replace with hard surfacing in its place. The City shall be billed by the County for all costs incurred.

Nothing in this Agreement shall affect the terms and conditions of the Maintenance Agreement between the State of Minnesota, the City, and the County for the signals located at the intersections of T.H. 10 with C.R. 56, Ramsey Boulevard and T.H. 10 at the intersection with C.S.A.H. 83 (Armstrong Boulevard).

Maintenance of the completed signal systems at the intersections of Bunker Lake Boulevard (C.R. 116) at Armstrong Boulevard (CSAH 83) and Bunker Lake Boulevard at Sunfish Lake Boulevard shall be the sole obligation of the County except that the city shall provide the electrical power at these locations. The exception being that the City shall reimburse the County for maintaining the luminaries and EVP.

This Agreement contemplates the installation of several unwarranted signal systems. These traffic signals are located at the intersections of Armstrong Boulevard and Sunwood Drive, Bunker Lake Boulevard and Town Center Drive, Bunker Lake Boulevard and Ramsey Boulevard, and Ramsey Boulevard and Sunwood Drive, and the possibility for a signal system exists at the intersection of Sunwood Drive and Bunker Lake Boulevard. None of these signal systems are currently warranted under the standard warranting procedure. Consequently, the cost of maintenance of these traffic signals falls entirely to the City of Ramsey and the City will be billed on a quarterly basis for the maintenance of said signal systems by the County, in accordance with the following:

Maintenance of the completed signals and signal equipment shall be performed by the County at the sole obligation of the City.

The County shall perform and maintain the traffic signal controller, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals and bill the costs to the City on a quarterly basis for all costs incurred.

Painting of the traffic signals, if standard colors are used, shall be the sole obligation of the City. Timing of the traffic signals shall be determined by the County.

Only the County shall have access to the controller cabinets.

The traffic control signals shall be the property of the County.

The City shall be responsible for maintenance of the luminaries, luminary relamping, and luminary painting.

All maintenance of the EVP Systems shall be completed by the County. The City shall be billed by the County on a quarterly basis for all incurred costs at all locations.

EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency, as defined in Minnesota Statutes §169.01, Subdivision 5, and §169.03. The City shall provide a list to the County Traffic Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.

Malfunctions of the EVP Systems shall be immediately reported to the County.

All timing of said EVP Systems shall be determined by the County.

In the event said EVP Systems or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City of written notice thereof from the County, the County shall remove the EVP Systems. Upon removal of the EVP Systems pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

18. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 3rd Avenue North, Anoka, Minnesota 55303, on behalf of the County, and the City Administrator of Ramsey, 15153 Nowthen Boulevard North West, Ramsey, Minnesota 55303, on behalf of the City.

19. INDEMNIFICATION

The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents or employees relating to activities conducted by either party under this Agreement.

20. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereto set their hands on the dates written below:

COUNTY OF ANOKA

By: _____
Margaret Langfeld Chair
County Board of Commissioners

Dated: 5/12/05

CITY OF RAMSEY

By: _____

Title: Mayor

Dated: 4-26-2005

ATTEST

By: _____
John "Jay" McLinden
County Administrator

Dated: 5/12/05

By: _____

Title: City Administrator

Dated: 4-26-2005

RECOMMENDED FOR APPROVAL

By: _____
Douglas W. Fischer, P.E.
County Engineer

Dated: 5/11/05

By: _____

Title: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 5-12-05

By: _____

Title: _____

Dated: _____

Schedule A – Improvements to County Highway

ESTIMATED TOTAL PROJECT	COST	COUNTY SUBTOTALS	COUNTY PARTICIPATION
C.S.A.H. No. 83	$1,991,400.53	$1,123,650.00	
COUNTY ROAD 56	$2,689,002.90	$1,350,450.00	
C.S.A.H. No. 57	$ 847,500.00	$ 678,900.00	
COUNTY ROAD 116	$3,170,109.15	$1,228,500.00	
Subtotal Schedule A	**$8,698,012.58**		**$4,134,000**
Federal funds obtained by the County for BNSF Crossing On Sunfish Lake Blvd. (CSAH 57)			**$ 247,500**

Schedule B – Traffic Signals

Ramsey Blvd (C.R.56) at Bunker Lake Blvd. (C.R. 116)	$ 200,000.00	$0
Bunker Lake Blvd. (C.R. 116) at "N" Street	$ 200,000.00	$0
Armstrong Blvd. (C.S.A.H. 83) at Bunker Lake Blvd (C.R. 116)	$ 200,000.00	$100,000
Armstrong Blvd. (C.S.A.H. 83) at Sunwood Drive	$ 175,000.00	$0
Bunker Lake Blvd. (C.R. 116) at "A" Street	NOT ALLOWED $0.	$0
Bunker Lake Blvd. (C.R. 116) at "B" Street	NOT ALLOWED $0	$0
Ramsey Blvd. (C.R. 56) at Sunwood Dr..	$ 175,000.00	$0
Sunwood Dr at Industry Ave (C.R. 116)	$ 175,000.00	$0
Bunker Lake Blvd. (C.R. 116) at Sunfish Lake Blvd. (C.S.A.H./C.R. 57)	$ 200,000.00	$100,000
T.H. 10 at Armstrong Blvd. (C.R. 83)	$ 250,000.00	$0
T.H. 10 at Ramsey Blvd. (C.R. 56)	$ 250,000.00	$0
T.H. 10 at Sunfish Lake Blvd. (C.S.A.H. 57	$ 250,000.00	$0
	$2,075,000.00	$0
OVERHEAD & CONTINGENCY:	$ 726,250.00	$0

Subtotal B – Traffic Signals: **$2,801,250.00** **$200,000**

Schedule C – Trunk Storm Sewer Improvements & Outfall to River

Item	Description	Extension	
1.	Jack 60" Casing	$78,000.00	
2.	Jack 48" RCP	$126,000.00	
3.	48" Carrier Pipe	$13,760.00	
4.	42" RC Pipe Sewer Design 3006 CL III	$21,600.00	
5.	48" RC Pipe Sewer Design 3006 CL III	$13,760.00	
6.	Jack 42" RCP	$434,000.00	
7.	42" FES	$3,200.00	
8.	48" FES	$15,200.00	
9.	42" Outlet Structure	$5,000.00	
10.	Skimmer Structure	$12,000.00	
11.	Pond Liner	$254,250.00	
12.	Sand Cushion	$169,200.00	
13.	Storm Manhole	$3,000.00	
	Subtotal:	$1,148,970.00	$0
	OVERHEAD & CONTINGENCY 35%:	$402,139.50	$0

Subtotal C – Trunk Storm Sewer Costs: $1,551,109.50

MAXIMUM TOTAL COUNTY PARTICIPATION: $4,581,500

SCHEDULE D
INSURANCE REQUIREMENTS

Bidders/contractors/consultants shall procure and maintain for the duration of the contract, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the bidder/contractor/consultant, their agents, representatives, employees or subcontractors. **ANOKA COUNTY CONTRACT NUMBER:** _____.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:

1.1 Insurance Services Office (ISO) Commercial General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

1.2 Business Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

1.3 Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance.

1.4 Professional Liability or Errors and Omissions insurance appropriate for the profession. Coverage shall be maintained for at least two years following the completion of work.

2. Minimum Limits of Insurance: Bidder/contractor/consultant shall maintain **NO LESS THAN:**

2.1 Commercial General Liability (CGL) and if necessary, Commercial Umbrella Liability: $1,000,000 each occurrence. If Commercial General Liability insurance contains a general aggregate limit, it shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.

2.2 Business Automobile Liability and if necessary, Commercial Umbrella Liability: $1,000,000 each accident for bodily injury and property damage.

2.3 Employers Liability: as required by the State of Minnesota

2.4 Professional Liability or Errors and Omissions: $1,000,000 per occurrence.

3. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects Anoka County, agents, officers, directors, and employees; or the bidder/contractor/consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses; or the bidder/contractor/consultant shall provide County-requested financial statements for the

purpose of verifying financial solvency, and acceptance of deductibles or self-insured retention based on this verification.

4. Other Insurance Provisions

4.1 The General Liability policy is to contain, or be endorsed to contain, the following provision: **Anoka County, its agents, officers, directors, and employees are to be covered as an additional insured for all liability coverages using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.** This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program. The County's insurance shall be excess of the contractor/consultant's insurance and shall not contribute to it. The contractor/consultant's coverage shall contain no special limitations on the scope of protection afforded to the County, its agents, officers, directors, and employees.

4.2 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.

4.3 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, reduced in coverage or in limits, or non-renewed, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.

4.4 The Contractor shall include all subcontractors as insured under its policies or **furnish separate certificates and endorsements for each subcontractor where applicable.** All coverage for subcontractors shall be subject to all of the requirements stated herein.

4.5 Each insurance policy shall include an endorsement that waives any claim or right in the nature of subrogation to recover against the County, its agents, officers, directors, and employees.

5. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of A:VII, unless otherwise acceptable to the County.

6. Verification of Coverage

Contractor shall furnish the County with certificates of insurance and original endorsements effecting coverage required by this clause. ***The certificate attached to this contract should be signed by a person authorized by that insurer to bind coverage on its behalf. A certificate other than the one attached may be used if coverages and endorsements match or exceed the coverages identified on the attached certificate.*** All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies and endorsements at any time.

SCHEDULE E
INSURANCE REQUIREMENTS

Bidders/contractors/consultants shall procure and maintain for the duration of the contract, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the bidder/contractor/consultant, their agents, representatives, employees or subcontractors. **ANOKA COUNTY CONTRACT NUMBER:** _____.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:

1.1 Insurance Services Office (ISO) Commercial General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

1.2 Business Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

1.3 Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance.

1.4 Umbrella Liability insurance.

2. Minimum Limits of Insurance: Bidder/contractor/consultant shall maintain **NO LESS THAN:**

2.1 Commercial General Liability (CGL) and if necessary, Commercial Umbrella Liability: $2,000,000 each occurrence. If Commercial General Liability insurance contains a general aggregate limit, it shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.

2.2 Business Automobile Liability and if necessary, Commercial Umbrella Liability: $2,000,000 each accident for bodily injury and property damage.

2.3 Employers Liability: $1,000,000 for bodily injury or disease.

2.4 Umbrella Liability: $1,000,000 each occurrence.

3. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects Anoka County, agents, officers, directors, and employees; or the bidder/contractor/consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses; or the bidder/contractor/consultant

shall provide County-requested financial statements for the purpose of verifying financial solvency, and acceptance of deductibles or self-insured retention based on this verification.

4. Other Insurance Provisions

4.1 The General Liability policy is to contain, or be endorsed to contain, the following provision: **Anoka County, its agents, officers, directors, and employees are to be covered as an additional insured for all liability coverages using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.** This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program. The County's insurance shall be excess of the contractor/consultant's insurance and shall not contribute to it. The contractor/consultant's coverage shall contain no special limitations on the scope of protection afforded to the County, its agents, officers, directors, and employees.

4.2 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.

4.3 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, reduced in coverage or in limits, or non-renewed, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.

4.4 The Contractor shall include all subcontractors as insured under its policies or **furnish separate certificates and endorsements for each subcontractor where applicable.** All coverage for subcontractors shall be subject to all of the requirements stated herein.

4.5 Each insurance policy shall include an endorsement that waives any claim or right in the nature of subrogation to recover against the County, its agents, officers, directors, and employees.

5. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of A:VII, unless otherwise acceptable to the County.

6. Verification of Coverage

Contractor shall furnish the County with certificates of insurance and original endorsements effecting coverage required by this clause. ***The certificate attached to this contract should be signed by a person authorized by that insurer to bind coverage on its behalf. A certificate other than the one attached may be used if coverages and endorsements match or exceed the coverages identified on the attached certificate.*** All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies and endorsements at any time.

Anoka County Contract No. 2005-0516A

AMENDMENT NO. 1
TO JOINT POWERS AGREEMENT
BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY
FOR THE PUBLIC WORKS IMPROVEMENTS
RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT
RAMSEY, MINNESOTA

THIS AMENDMENT is made this _____ day of February, 2009, the date of the signature of the parties notwithstanding, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the County wishes to amend its Joint Powers Agreement with the City for public works improvements related to the Ramsey Town Center Development, Ramsey, Minnesota dated May 12, 2005; and

WHEREAS, Paragraph 20 ENTIRE AGREEMENT REQUIREMENT OF A WRITING of said Agreement provides that any alterations, variations or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated or contained in the Agreement, the parties do hereby agree as follows:

1. The parties agree to delete Section 5, B. in its entirety and replace it with the following:

1. The County and City agree that a grade separated interchange should be designed for the intersection of Trunk Highway 10 and Armstrong Boulevard. The County shall issue a request for proposals and contract for the preliminary design and environmental documentation for the grade separation. The County and City shall each pay 50% of the cost for the preliminary design and environmental documentation. Upon award of the contract for said work, the City shall pay to the County one-half of the cost of the contracted amount. Upon completion of the work the City shall pay the County one-half of any increase in the contract amount. If the actual contract price is less the contracted amount

the County shall reimburse the City one-half of the difference between the contracted amount and the actual contract price. Both the County and City agree to pursue all other funding sources to assist with the payment for the interchange project.

2. Only one access point to Armstrong Boulevard shall be allowed between Trunk Highway 10 and Bunker Lake Boulevard.

3. Full traffic actuated signal systems will be installed at the intersections of Bunker Lake Boulevard and Armstrong Boulevard, and at the intersection of West Ramsey Parkway. A grade separated crossing shall be constructed at the intersection of Armstrong Boulevard and Sunwood Drive. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

2. **The parties agree to amend Paragraph 5.D. by adding the following:**

The City shall provide the construction inspection with its own personnel. The City shall reimburse the County for all construction survey work and construction administration related to the project. Anoka County contract number 2007-0604 is a joint powers agreement between the City and County relating to the turnback of County Road 63. That joint powers agreement contemplates that the County will make a payment to the City in the amount of $425,000.00. In lieu of making the payment under contract number 2007-0604, the County shall deduct said amount from the amount the City is required to reimburse the County under this agreement.

3. **This Amendment is hereby made a part of and shall be amended to the Agreement of the parties.**

4. **All other terms and conditions of the original Agreement shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties have signed this Amendment on the dates written below.

COUNTY OF ANOKA

By: _____
Dennis D. Berg, Chair
Board of Commissioners

Dated: 4/7/09

CITY OF RAMSEY

By: _____
Bob Ramsey
Mayor

Dated: 4-1-09

ATTEST

By: _____
Terry L. Johnson
County Administrator

Dated: 4/7/09

By: _____
Kurtis G. Ulrich
City Administrator

Dated: 4/1/09

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 4-8-09

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Anoka County Contract No. 2005-0516B

AMENDMENT NO. 2
TO JOINT POWERS AGREEMENT
BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY
FOR THE PUBLIC WORKS IMPROVEMENTS
RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT
RAMSEY, MINNESOTA

THIS AMENDMENT is made this _____ day of February, 2012, the date of the signature of the parties notwithstanding, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the County wishes to amend its Joint Powers Agreement with the City for public works improvements related to the Ramsey Town Center (RTC) Development, Ramsey, Minnesota dated May 12, 2005; and

WHEREAS, Paragraph 20 ENTIRE AGREEMENT REQUIREMENT OF A WRITING of said Agreement provides that any alterations, variations or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

WHEREAS, the City has made improvements to the transportation system in and around the RTC (Currently referred to as "The COR"), that greatly improve the movement of traffic in the COR and on surrounding Streets and Highways and rail related safety improvements.

Whereas, the County has worked to improve the overall transportation system throughout Anoka County and wishes to participate in these additional system wide improvements.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated or contained in the Agreement, the parties do hereby agree as follows:

1. **The parties agree to add to Section 9. DISBURSEMENT OF FUNDS the following:**

The County and City agree that the County shall pay to the City an additional Sum of $1,700,000 as a lump sum payment to be used by the City for additional transportation improvements in the area of the RTC (COR). Said payment to be made after this amendment is fully executed and within 30 days of the County receiving an invoice from the City for that amount.

2. This Amendment is hereby made a part of and shall be amended to the Agreement of the parties.

3. All other terms and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have signed this Amendment on the dates written below.

COUNTY OF ANOKA

By: _____
Rhonda Sivarajah, Chair
Board of Commissioners

Dated: 3-20-12

CITY OF RAMSEY

By: _____
Bob Ramsey, Mayor

Dated: 3/8/12

ATTEST

By: _____
Jerry Soma
County Administrator

Dated: 3-20-12

ATTEST

By: _____
Kurtis Ulrich
City Administrator

Dated: 3/8/12

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 3-21-12

By: _____
William K. Goodrich
City of Ramsey City Attorney

Dated: 3/8/12

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-STR-014**

Project Name **COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)**

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$5,020,000**

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Upgrades include traffic signals at Town Center Drive.

Total Cost for Bunker Lake Blvd. = $4,870,000
Street Improvements: $3,650,000
Bunker & Sunwood Signal: $350,000
Storm Water Improvements: $530,000
Water Utility Improvements: $340,000
Total Cost for Regional Roadway improvements = $14,607,860 (Per JPA)

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd to handle traffic from the COR.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	400,000	4,620,000									5,020,000
Total	**400,000**	**4,620,000**									**5,020,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA		350,000									350,000
Tax Increment Fund #2		1,500,000									1,500,000
Tax Increment Fund #1		1,000,000									1,000,000
Storm Water Utility Fund		530,000									530,000
Street Light Utility Fund		150,000									150,000
Water Utility Fund		340,000									340,000
Tax Increment Fund #14 (BONDING)	400,000	750,000									1,150,000
Total	**400,000**	**4,620,000**									**5,020,000**

Public Works Committee **6. 1.**

Meeting Date: 11/19/2019
Submitted For: Grant Riemer, Engineering/Public Works
By: Grant Riemer, Engineering/Public Works

Title:
Update on the New PW Campus

Purpose/Background:
The purpose of this update is to discuss the site visits to the Elk River and Chanhassen PW facilities. Also attached to this update is the revised construction schedule provided by RJM Construction.

Timeframe:
5 minutes

Observations/Alternatives:
Staff will update the PW committee on positive and negative features they observed in their site visits and briefly go over the project schedule provided by RJM Construction.

Funding Source:
NA

Recommendation:
NA

Action:
Informational only, no action required.

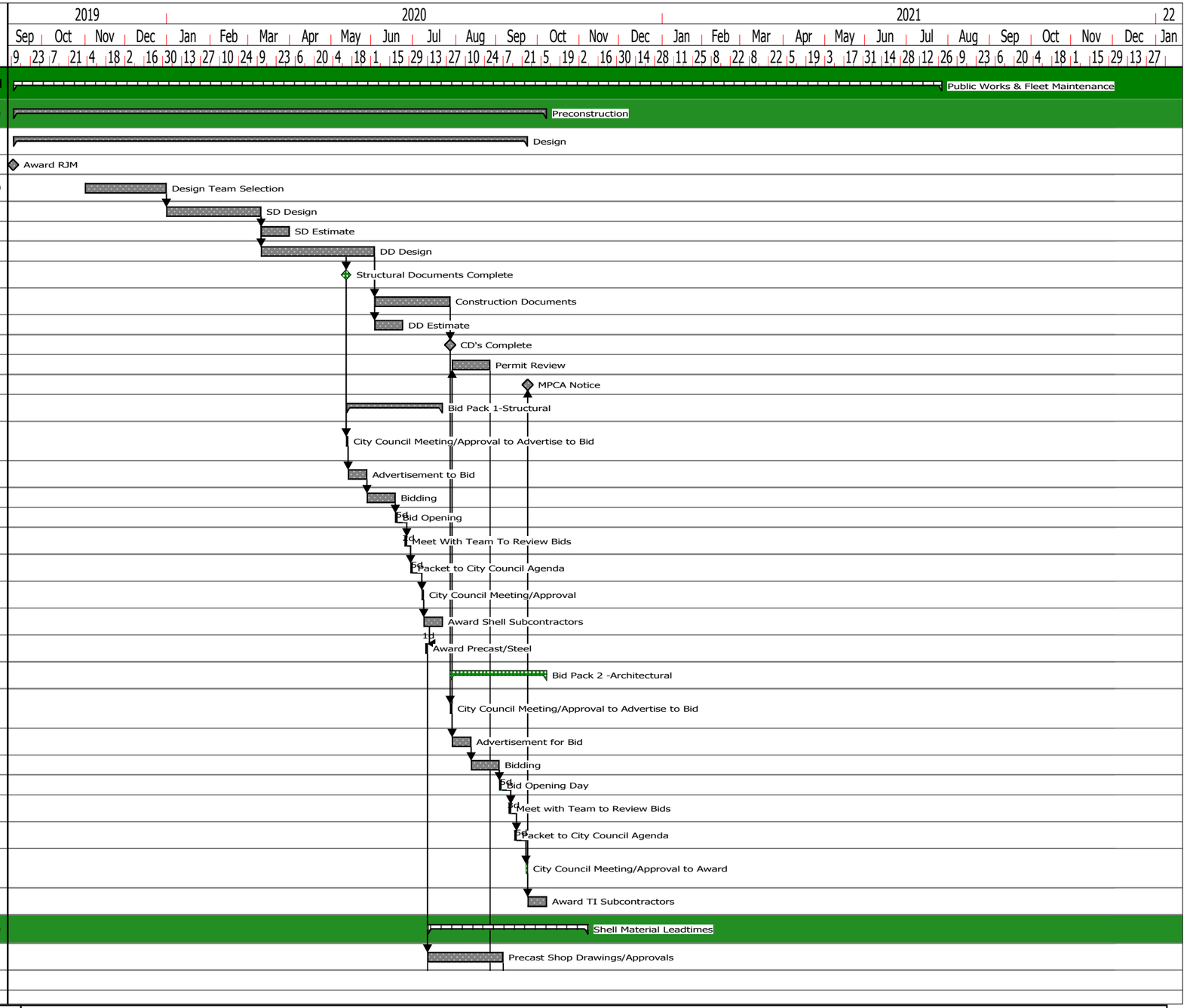
Attachments

Project Schedule

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:22 PM
Form Started By: Grant Riemer		Started On: 11/13/2019 12:26 PM
Final Approval Date: 11/14/2019		

Line	Name	Duration	Start	Finish
1	**Public Works & Fleet Maintenance**	**98w 1d**	**9/10/2019**	**7/28/2021**
2	**Preconstruction**	**56w 2d**	**9/10/2019**	**10/7/2020**
3	**Design**	**54w 2d**	**9/10/2019**	**9/24/2020**
4	Award RJM		9/10/2019	9/10/2019
5	Design Team Selection	8w 3d	11/1/2019	12/31/2019
6	SD Design	10w	1/1/2020	3/10/2020
7	SD Estimate	3w	3/11/2020	3/31/2020
8	DD Design	12w	3/11/2020	6/2/2020
9	Structural Documents Complete		5/13/2020	5/13/2020
10	Construction Documents	8w	6/3/2020	7/28/2020
11	DD Estimate	3w	6/3/2020	6/23/2020
12	CD's Complete		7/29/2020	7/29/2020
13	Permit Review	4w	7/30/2020	8/26/2020
14	MPCA Notice		9/24/2020	9/24/2020
15	**Bid Pack 1-Structural**	**10w 1d**	**5/13/2020**	**7/22/2020**
16	City Council Meeting/Approval to Advertise to Bid	1d	5/13/2020	5/13/2020
17	Advertisement to Bid	2w	5/14/2020	5/27/2020
18	Bidding	3w	5/28/2020	6/17/2020
19	Bid Opening	1d	6/18/2020	6/18/2020
20	Meet With Team To Review Bids	1d	6/25/2020	6/25/2020
21	Packet to City Council Agenda	1d	6/30/2020	6/30/2020
22	City Council Meeting/Approval	1d	7/8/2020	7/8/2020
23	Award Shell Subcontractors	2w	7/9/2020	7/22/2020
24	Award Precast/Steel	1d	7/10/2020	7/10/2020
25	**Bid Pack 2 -Architectural**	**10w 1d**	**7/29/2020**	**10/7/2020**
26	City Council Meeting/Approval to Advertise to Bid	1d	7/29/2020	7/29/2020
27	Advertisement for Bid	2w	7/30/2020	8/12/2020
28	Bidding	3w	8/13/2020	9/2/2020
29	Bid Opening Day	1d	9/3/2020	9/3/2020
30	Meet with Team to Review Bids	1d	9/10/2020	9/10/2020
31	Packet to City Council Agenda	1d	9/15/2020	9/15/2020
32	City Council Meeting/Approval to Award	1d	9/23/2020	9/23/2020
33	Award TI Subcontractors	2w	9/24/2020	10/7/2020
34	**Shell Material Leadtimes**	**17w**	**7/13/2020**	**11/6/2020**
35	Precast Shop Drawings/Approvals	8w	7/13/2020	9/4/2020



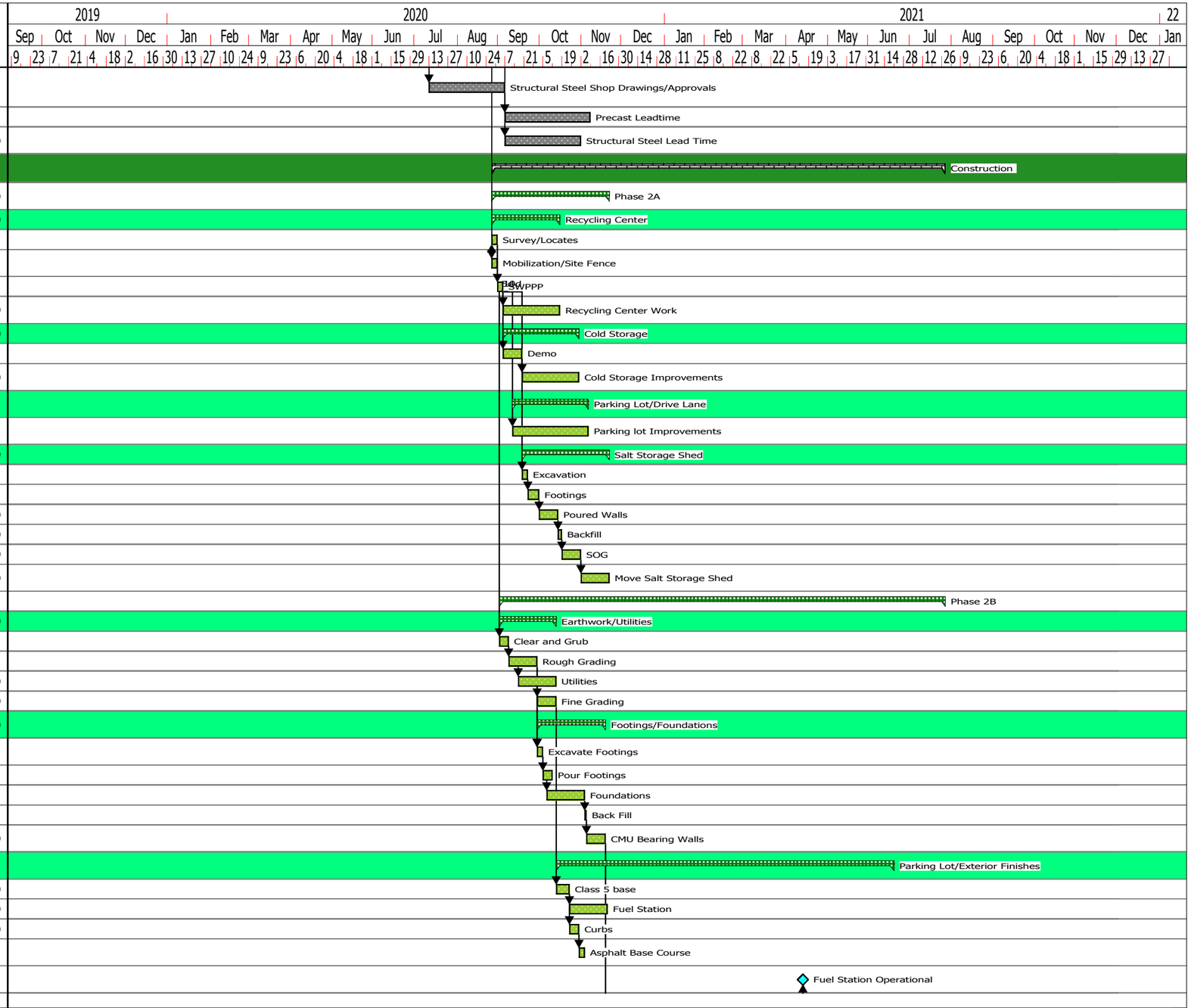
CONSTRUCTION

Date: 11/4/2019

Ramsey Public Works & Fleet Maintenance

Alternate Option Schedule

Line	Name	Duration	Start	Finish
36	Structural Steel Shop Drawings/Approvals	8w	7/13/2020	9/4/2020
37	Precast Leadtime	9w	9/7/2020	11/6/2020
38	Structural Steel Lead Time	8w	9/7/2020	10/30/2020
39	**Construction**	**47w 4d**	**8/27/2020**	**7/28/2021**
40	**Phase 2A**	**12w 2d**	**8/27/2020**	**11/20/2020**
41	**Recycling Center**	**7w 1d**	**8/27/2020**	**10/15/2020**
42	Survey/Locates	3d	8/27/2020	8/31/2020
43	Mobilization/Site Fence	3d	8/27/2020	8/31/2020
44	SWPPP	3d	9/1/2020	9/3/2020
45	Recycling Center Work	6w	9/4/2020	10/15/2020
46	**Cold Storage**	**8w**	**9/4/2020**	**10/29/2020**
47	Demo	2w	9/4/2020	9/17/2020
48	Cold Storage Improvements	6w	9/18/2020	10/29/2020
49	**Parking Lot/Drive Lane**	**8w**	**9/11/2020**	**11/5/2020**
50	Parking lot Improvements	8w	9/11/2020	11/5/2020
51	**Salt Storage Shed**	**9w 1d**	**9/18/2020**	**11/20/2020**
52	Excavation	3d	9/18/2020	9/22/2020
53	Footings	1w 1d	9/23/2020	9/30/2020
54	Poured Walls	2w	10/1/2020	10/14/2020
55	Backfill	2d	10/15/2020	10/16/2020
56	SOG	2w	10/19/2020	10/30/2020
57	Move Salt Storage Shed	3w	11/2/2020	11/20/2020
58	**Phase 2B**	**47w**	**9/2/2020**	**7/28/2021**
59	**Earthwork/Utilities**	**6w**	**9/2/2020**	**10/13/2020**
60	Clear and Grub	1w	9/2/2020	9/8/2020
61	Rough Grading	3w	9/9/2020	9/29/2020
62	Utilities	4w	9/16/2020	10/13/2020
63	Fine Grading	2w	9/30/2020	10/13/2020
64	**Footings/Foundations**	**7w 1d**	**9/30/2020**	**11/18/2020**
65	Excavate Footings	3d	9/30/2020	10/2/2020
66	Pour Footings	1w	10/5/2020	10/9/2020
67	Foundations	4w	10/7/2020	11/3/2020
68	Back Fill	1d	11/4/2020	11/4/2020
69	CMU Bearing Walls	2w	11/5/2020	11/18/2020
70	**Parking Lot/Exterior Finishes**	**35w 3d**	**10/14/2020**	**6/18/2021**
71	Class 5 base	1w 2d	10/14/2020	10/22/2020
72	Fuel Station	4w	10/23/2020	11/19/2020
73	Curbs	1w	10/23/2020	10/29/2020
74	Asphalt Base Course	3d	10/30/2020	11/3/2020
75	Fuel Station Operational		4/14/2021	4/14/2021



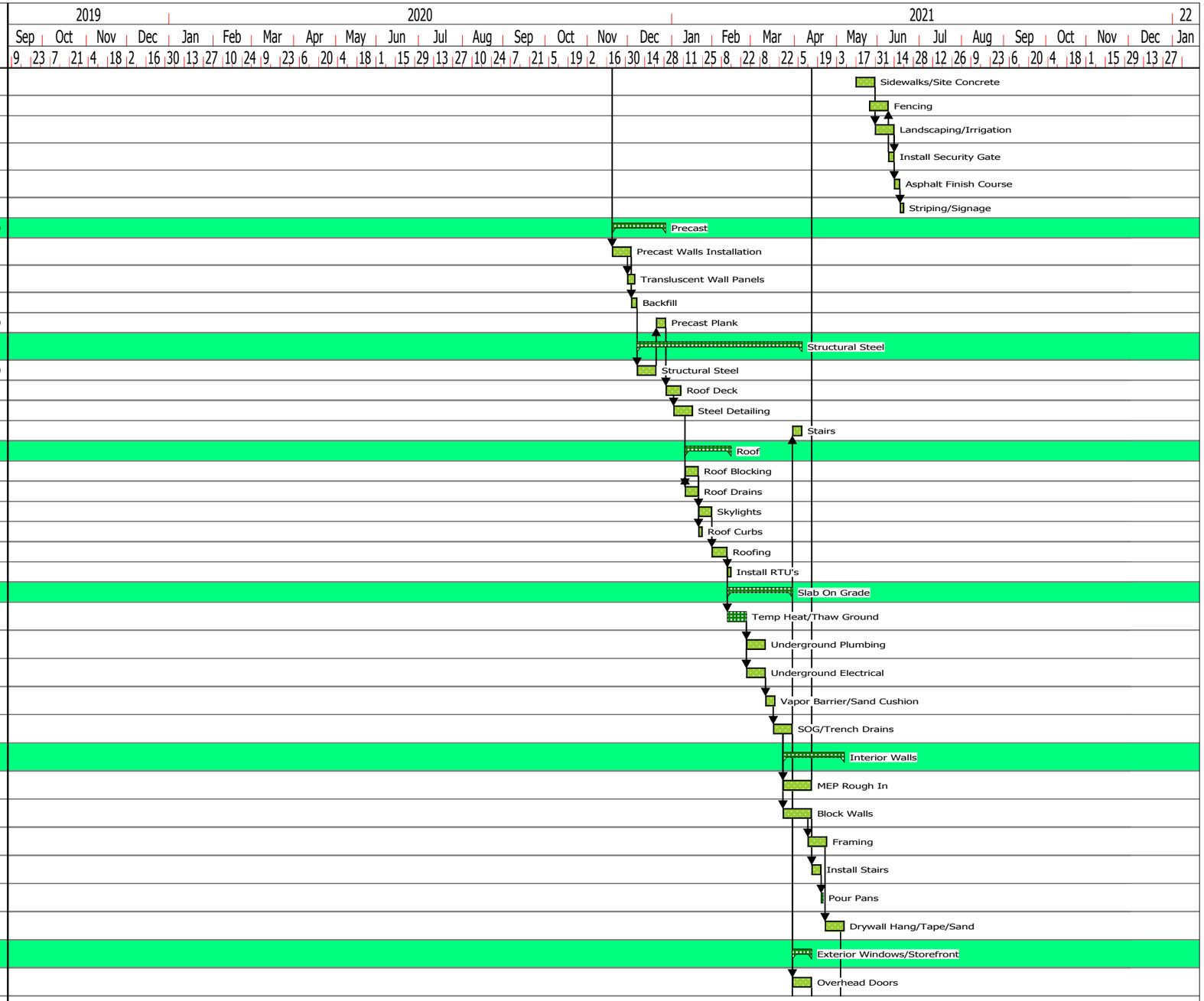
CONSTRUCTION

Date: 11/4/2019

Ramsey Public Works & Fleet Maintenance

Alternate Option Schedule

Line	Name	Duration	Start	Finish
76	Sidewalks/Site Concrete	2w	5/17/2021	5/28/2021
77	Fencing	2w	5/26/2021	6/8/2021
78	Landscaping/Irrigation	2w	5/31/2021	6/11/2021
79	Install Security Gate	3d	6/9/2021	6/11/2021
80	Asphalt Finish Course	3d	6/14/2021	6/16/2021
81	Striping/Signage	2d	6/17/2021	6/18/2021
82	**Precast**	**5w 3d**	**11/19/2020**	**12/28/2020**
83	Precast Walls Installation	2w	11/19/2020	12/2/2020
84	Transluscent Wall Panels	4d	12/1/2020	12/4/2020
85	Backfill	3d	12/3/2020	12/7/2020
86	Precast Plank	1w	12/22/2020	12/28/2020
87	**Structural Steel**	**17w 1d**	**12/8/2020**	**4/6/2021**
88	Structural Steel	2w	12/8/2020	12/21/2020
89	Roof Deck	1w 3d	12/29/2020	1/7/2021
90	Steel Detailing	2w	1/4/2021	1/15/2021
91	Stairs	1w	3/31/2021	4/6/2021
92	**Roof**	**4w 4d**	**1/12/2021**	**2/12/2021**
93	Roof Blocking	1w 2d	1/12/2021	1/20/2021
94	Roof Drains	1w 2d	1/12/2021	1/20/2021
95	Skylights	1w 2d	1/21/2021	1/29/2021
96	Roof Curbs	2d	1/21/2021	1/22/2021
97	Roofing	1w 3d	2/1/2021	2/10/2021
98	Install RTU's	2d	2/11/2021	2/12/2021
99	**Slab On Grade**	**6w 4d**	**2/11/2021**	**3/30/2021**
100	Temp Heat/Thaw Ground	2w	2/11/2021	2/24/2021
101	Underground Plumbing	2w	2/25/2021	3/10/2021
102	Underground Electrical	2w	2/25/2021	3/10/2021
103	Vapor Barrier/Sand Cushion	1w	3/11/2021	3/17/2021
104	SOG/Trench Drains	2w	3/17/2021	3/30/2021
105	**Interior Walls**	**6w 2d**	**3/24/2021**	**5/6/2021**
106	MEP Rough In	3w	3/24/2021	4/13/2021
107	Block Walls	3w	3/24/2021	4/13/2021
108	Framing	2w	4/12/2021	4/23/2021
109	Install Stairs	1w	4/14/2021	4/20/2021
110	Pour Pans	1d	4/21/2021	4/21/2021
111	Drywall Hang/Tape/Sand	2w	4/23/2021	5/6/2021
112	**Exterior Windows/Storefront**	**2w**	**3/31/2021**	**4/14/2021**
113	Overhead Doors	2w	3/31/2021	4/13/2021



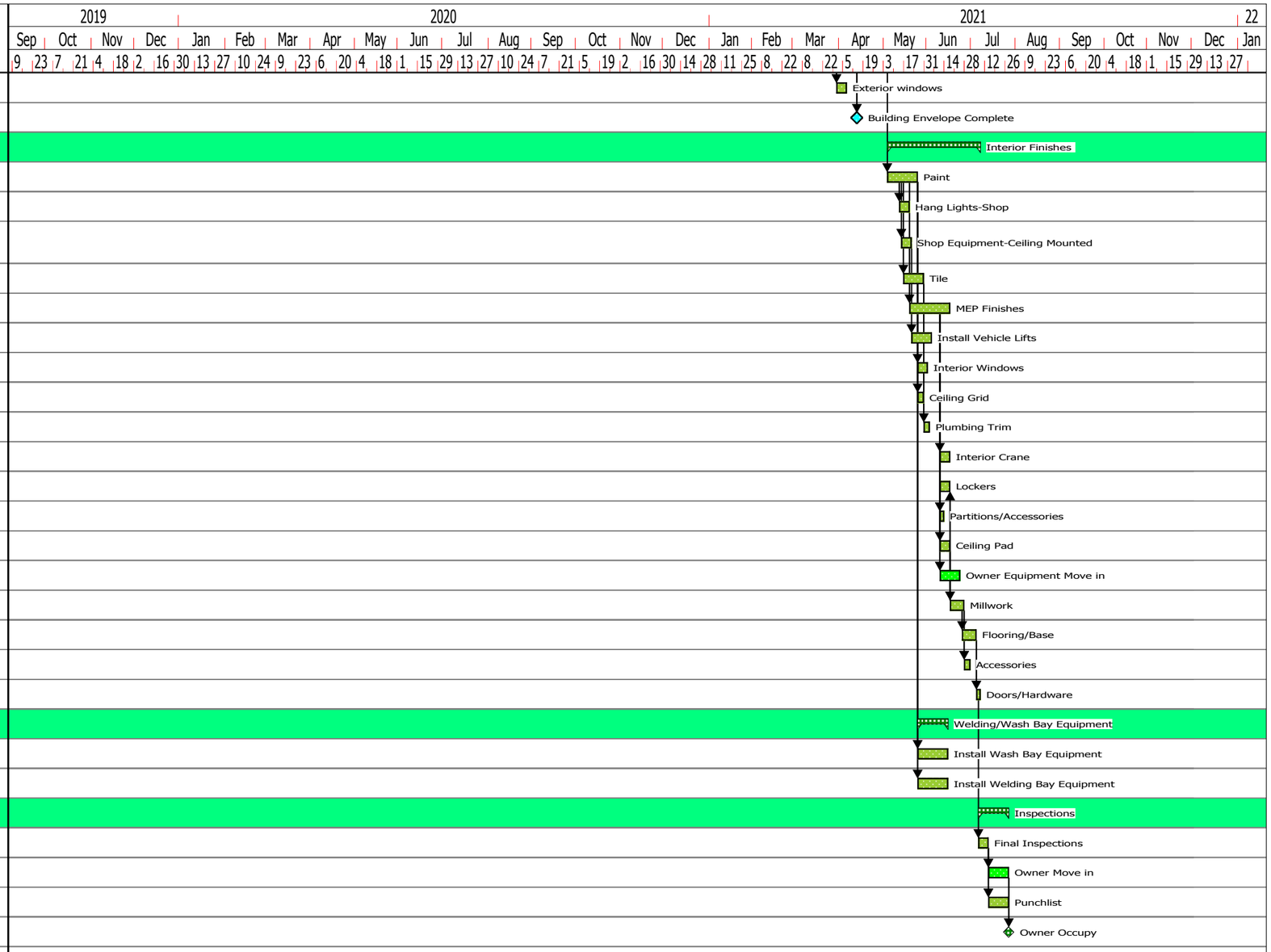
CONSTRUCTION

Date: 11/4/2019

Ramsey Public Works & Fleet Maintenance

Alternate Option Schedule

Line	Name	Duration	Start	Finish
114	Exterior windows	1w	3/31/2021	4/6/2021
115	Building Envelope Complete		4/14/2021	4/14/2021
116	**Interior Finishes**	**9w 1d**	**5/5/2021**	**7/7/2021**
117	Paint	3w	5/5/2021	5/25/2021
118	Hang Lights-Shop	1w	5/13/2021	5/19/2021
119	Shop Equipment-Ceiling Mounted	1w	5/14/2021	5/20/2021
120	Tile	2w	5/17/2021	5/28/2021
121	MEP Finishes	4w	5/20/2021	6/16/2021
122	Install Vehicle Lifts	2w	5/21/2021	6/3/2021
123	Interior Windows	1w	5/26/2021	6/1/2021
124	Ceiling Grid	3d	5/26/2021	5/28/2021
125	Plumbing Trim	3d	5/31/2021	6/2/2021
126	Interior Crane	1w	6/10/2021	6/16/2021
127	Lockers	1w	6/10/2021	6/16/2021
128	Partitions/Accessories	2d	6/10/2021	6/11/2021
129	Ceiling Pad	1w	6/10/2021	6/16/2021
130	Owner Equipment Move in	2w	6/10/2021	6/23/2021
131	Millwork	1w 2d	6/17/2021	6/25/2021
132	Flooring/Base	1w 2d	6/25/2021	7/5/2021
133	Accessories	3d	6/28/2021	6/30/2021
134	Doors/Hardware	2d	7/6/2021	7/7/2021
135	**Welding/Wash Bay Equipment**	**3w**	**5/26/2021**	**6/15/2021**
136	Install Wash Bay Equipment	3w	5/26/2021	6/15/2021
137	Install Welding Bay Equipment	3w	5/26/2021	6/15/2021
138	**Inspections**	**3w**	**7/7/2021**	**7/28/2021**
139	Final Inspections	1w	7/7/2021	7/13/2021
140	Owner Move in	2w	7/14/2021	7/27/2021
141	Punchlist	2w	7/14/2021	7/27/2021
142	Owner Occupy		7/28/2021	7/28/2021



Legend

Preconstruction | Phase | Construction | Owner | Milestones

CONSTRUCTION

Date: 11/4/2019

Ramsey Public Works & Fleet Maintenance

Alternate Option Schedule

Public Works Committee **6. 2.**

Meeting Date: 11/19/2019

By: Bruce Westby, Engineering/Public Works

Title:

Staff Updates on Improvement Projects and Items of Interest

Purpose/Background:

The purpose of this case is to update the Public Works Committee on current and proposed improvement projects within the City, and on other items of interest to the Committee.

City Improvement Projects

- **The COR Regional Infiltration Basin (#18-09)**
  - Grading and storm sewer work is complete
  - Lift station not operable; control panel not yet installed
  - Exploring options to remove sand (8K CY) and topsoil (12K CY) stockpiles
  - WMO Permit extended to June 30, 2020
- **Ford Brook Estates Street Reconstructions (#19-01)**
  - Final assessments adopted ($3,919.90 + $1,197.00 = $5,116.90)
  - 3 of 8 PO's paid their full assessment (no partials) as of November 14
  - Punch list work and final payment in 2020
- **Wood Pond Hills and Chestnut Ridge Street Reconstructions (#19-03)**
  - Final assessments adopted ($1,445.00)
  - 13 of 59 PO's have paid their assessment as of November 14
  - Punch list work and final payment in 2020
- **RTC 9th Addition Pond Lining Improvements (#19-06)**
  - Construction is proposed to start the week of November 18
  - Final completion will occur in the spring of 2020
- **Wetland 114P Outlet Control Improvements (#19-07)**
  - Engineering Staff will collect topographic survey data this winter
  - Construction proposed for 2020
- **Germanium Street Drainage Improvements (#19-09)**
  - Engineering Staff developing plans
  - Construction proposed for 2020
- **Hedgehog Street Drainage Improvements (#19-10)**
  - Bids will be opened October 30, 2019
  - Construction in late 2019/early 2020

Anoka County Improvement Projects

- **Roundabout at Armstrong Boulevard/CSAH 83 and Alpine Drive**
  - Anoka County received $1.35M in HSIP funds (est. project cost = $1.5M)
  - Anoka County and City of Ramsey share is $150,000 each (per $1.5M est.)
  - Anoka County to begin project design in 2020
  - Construction is planned for 2022/2023 pending City and County approvals
- **CSAH 116 & TH 47 Intersection Improvements**
  - Constructing additional turn lanes to improve congestion and safety
  - Public open house was held at Anoka High School on November 7
  - Pedestrian facility connections under discussion

MnDOT Improvement Projects

- **Ferry Street / Trunk Highway 47 Grade Separation @ BNSF Rail Crossing**
  - Preliminary design on hold - MnDOT exploring realignment of Highway 47 to remove S-curve at Anoka County fair grounds
  - TH 47 traffic study in progress
  - MnDOT may combine project with Anoka Solution improvements

Items of Interest

- **Northwest Metro Surface Water Supply Feasibility Study**
  - Study is roughly 60% complete
  - Member cities include Corcoran, Dayton, Ramsey and Rogers
  - MCES is funding 100% using Clean Water Funds
  - Completion anticipated early 2020
- **Centralized Water Treatment Facility Study**
  - Kickoff meeting held on November 7
  - Data exchange in progress
  - Completion anticipated before June 2020
- **Ramsey Gateway Highway 10 Improvements**
  - Layout of preferred vision is complete
  - Additional updates will be provided during the meeting

Timeframe:

Staff estimates up to 10 minutes will be needed for updates and discussion.

Observations/Alternatives:

N/A

Funding Source:

N/A

Recommendation:

N/A

Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/14/2019 12:26 PM
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:15 PM
Form Started By: Bruce Westby		Started On: 11/13/2019 09:29 AM
Final Approval Date: 11/14/2019		

Public Works Committee **6. 3.**

Meeting Date: 11/19/2019

By: Bruce Westby, Engineering/Public Works

Title:

Review Future Topics Calendar

Purpose/Background:

Attached is a calendar of future topics for review and discussion by the Public Works Committee. The calendar includes topics drawn from Committee requests received during meetings and/or unresolved topics previously discussed by the Committee. Calendar dates are subject to change based on the availability of information and required attendees, staff workload, and competing interests and objectives.

Timeframe:

Staff estimates less than 5 minutes will be necessary to review the future topics calendar and address questions.

Observations/Alternatives:

N/A

Funding Source:

N/A

Recommendation:

N/A

Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

PWC Calendar Nov2019

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/13/2019 12:21 PM
Kurt Ulrich	Kurt Ulrich	11/14/2019 04:16 PM
Form Started By: Bruce Westby		Started On: 11/13/2019 09:30 AM
Final Approval Date: 11/14/2019		

Public Works Committee Future Topics Calendar *

Date	Topics for Discussion – Committee Action
February 2020	Sunfish Lake Sedimentation Basin Improvements *(Westby)*
March 2020	Gibbon Street Basement Flooding Funding Options *(Westby)*
Future/TBD	Sunwood Drive Roundabout Landscaping *(Riemer)*
Date	**Topics for Discussion – Regulatory**
Future/TBD	Sunfish Lake Boulevard Speed Zone Study Results *(Westby)*
Future/TBD	Bunker Lake Boulevard Speed Study Results *(Westby)*
Future/TBD	County Ditch Maintenance / Buffer Law *(Westby)*
Date	**Topics for Discussion – Policy**
Future/TBD	Landscaped Median Maintenance Policy *(Riemer)*
January 2020	Draft Trail Maintenance Policy *(Westby)*
January 2020	Draft Stormwater Pond Maintenance Policy *(Westby)*
Date	**Topics for Discussion – Planning and Budget**
March 2020	Municipal State Aid System (MSAS) Revisions *(Westby)*
December 2019	Review 1996 and 2007 (unadopted) TH 47 Corridor Studies *(Westby)*
Ongoing	Public Works Facility Review/Update *(Riemer)*
Date	**Topics for Discussion – Staff Updates**
Ongoing	Water Conservation Opportunities / Incentives *(Westby)*
Future/TBD	Asset Management Program *(Westby)*
Ongoing	NW Metro Area Regional Surface Water Supply Study
Ongoing	Centralized Water Treatment Facility - Preliminary Design Report

* Dates are subject to change based on the availability of information and required attendees, staff workload, and competing interests and objectives.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 1.**

Meeting Date: 12/10/2019

By: Diana Lund, Finance

Information

Title:

Public Hearing on 2020 Tax Levies and General Fund Budget - Adopt Resolution #19-291 Adopting the 2019, Payable 2020 Municipal Tax Levy; Adopt Resolution #19-292 Adopting the 2020 General Fund Budget and Adopt Resolution #19-293 Adopting the 2020 Economic Development Authority (EDA) Budget

Purpose/Background:

Purpose: The city is required to hold a meeting where the city's budget and levy will be discussed and the public can give input. The city is required to adopt a levy and certify to the county auditor by December 31, 2019.

A budget/levy slide presentation will be provided that will outline the city's proposed 2020 levies and General Fund Budget.

A brief recap of this presentation are as follows:
2020 Final Overall Levy: $12,509,232 - a $32,477 reduction (removal of Metro Cities membership, health insurance changes, and reimbursement for Presidential Primary Election) from September Preliminary levy adopted September 24, 2019 of $12,541,709. The final adopted levy in 2019 was $11,831,336.

Levy Components: General Fund Levy: $10,670,932($9,972,432 - Year 2019)
Debt Service Levies: $1,746,887 ($1,757,241- Year 2019)
EDA Levy: $ 91,413 ($101,663 - Year 2019)

The levy increase from payable 2019 to payable 2020 is mostly attributed to union negotiated contracts for Cost of Living Adjustments (COLA) and health insurance premium increases. Other personnel related factors include: PERA (public employee retirement) rate increase on Police and Fire, additional 8 hours for each full-time employee due to leap year and an extra day, election judges for presidential/city council elections, four position reclassifications and the hiring of a full-time Community Development Assistant to to offset the reduction of hours for the Community Development Assistant going to phased retirement.

2020 Final Tax Capacity Rate: 39.184 (40.354% - Year 2019)

2020 General Fund Budget: $13,303,589 ($12,838,782 - Year 2019)

2020 EDA Budget: $98,913 ($109,163 - Year 2019)

All EDA and General Fund documents are included together, as the EDA levy calculates into the total general levy calculation of the city and thus accounts for the several motions listed below.

Notification:

At is regular meeting of September 24, 2019, City Council agreed upon December 10, 2019 at 7:00 PM to hold a public meeting on the 2020 levy and budget. This date and time was printed on the proposed tax statements that were sent to each taxable property and public hearing notice was also posted in the Anoka County Union on December 6, 2019.

Observations/Alternatives:

Option #1 - Motion for City Council to Adopt Resolutions #19-291 Adopting the 2019 Payable 2020 Municipal Tax Levies(General, EDA and Debt Service) in the amount of $12,509,232; Adopt Resolution #19-292 Adopting the 2020 General Fund Budget in the amount of $13,303,589 and Adopt Resolution #19-293 Adopting the 2020 EDA Budget in the amount of $98,913.

Option #2 - Motion for City Council to Adopt Resolutions as stated above in Option 1, but with the following modifications:_____

Option#3 - Motion for City Council to not adopt the attached resolutions. If a final levy is not adopted it reverts back to the final levy of 2019 in the amount of $11,831,336.

Funding Source:

The EDA levy supports the EDA budget and the General Levy supports the General Fund Budget and debt service

Recommendation:

Staff Recommends Option #1 as outlined above.

Action:

Motion to Adopt Resolution #19-291 Adopting the 2019, Payable 2020 Municipal Tax Levies (General, EDA and debt service) in the amount of $12,509,232

and

Motion to Adopt Resolution #19-292 Adopting the 2020 General Fund Budget in the amount of $13,303,589

and

Motion to Adopt Resolution #19-293 Adopting the 2020 EDA Budget in the amount of $98,913.

Attachments

2020 General Fund Budget

2020 EDA Budget

Reso #19-291 Adopting the 2019/Payable 2020 Municipal Tax Levy

Reso #19-292 Adopting the 2020 General Fund Budget

Reso #19-293 Adopting the 2020 EDA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:04 AM

Form Started By: Diana Lund Started On: 12/03/2019 08:18 AM

Final Approval Date: 12/05/2019

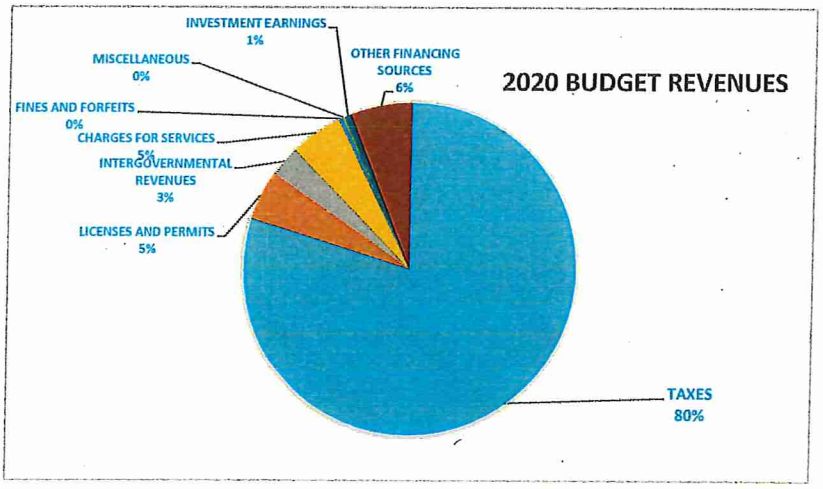
GENERAL FUND 101 - BUDGET SUMMARY

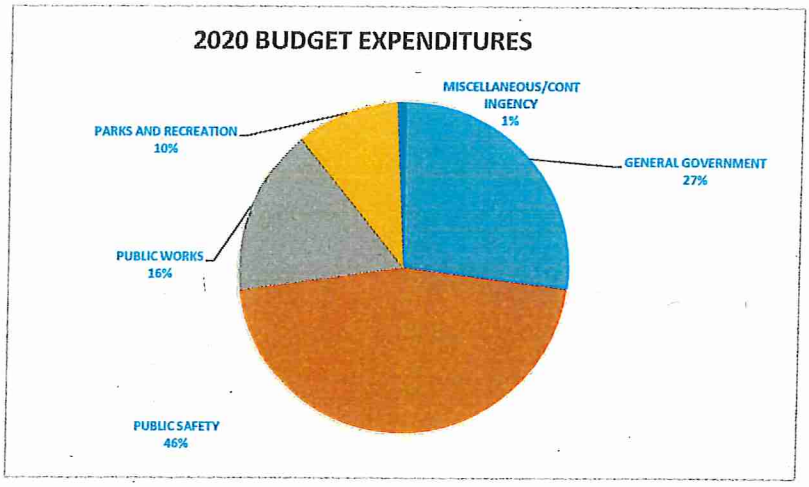
REVENUES

	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
TAXES	9,378,873	8,594,144	9,411,418	9,927,432	10,625,932
LICENSES AND PERMITS	784,954	732,129	1,031,944	532,300	633,300
INTERGOVERNMENTAL REVENUES	470,713	375,045	418,106	375,800	405,595
CHARGES FOR SERVICES	836,603	711,805	815,127	703,600	666,162
FINES AND FORFEITS	60,236	59,701	46,651	61,500	55,500
MISCELLANEOUS	28,776	21,726	21,873	15,700	21,100
INVESTMENT EARNINGS	76,953	81,962	104,401	90,000	100,000
OTHER FINANCING SOURCES	890,248	762,812	936,450	1,132,450	796,000
TOTAL REVENUES	**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,303,589**

EXPENDITURES

	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
GENERAL GOVERNMENT	2,553,779	3,039,414	3,292,678	3,648,224	3,600,556
PUBLIC SAFETY	4,179,687	4,686,345	5,103,105	5,460,045	6,075,072
PUBLIC WORKS	1,846,843	1,716,067	2,005,043	2,302,113	2,176,741
PARKS AND RECREATION	990,300	1,170,597	1,307,547	1,297,027	1,329,847
MISCELLANEOUS/CONTINGENCY	1,370,784	682,284	763,287	131,373	121,373
TOTAL EXPENDITURES	**10,941,393**	**11,294,708**	**12,471,660**	**12,838,782**	**13,303,589**

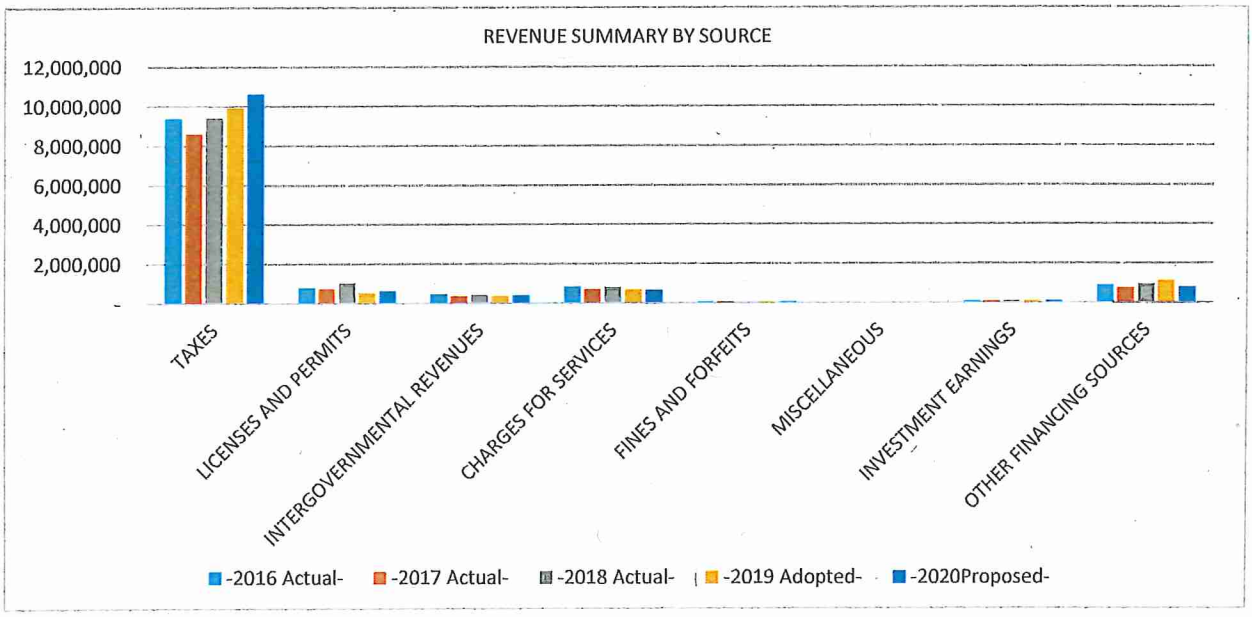




GENERAL FUND 101 - REVENUE SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
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TOTAL REVENUES	**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,303,589**

HISTORICAL LEVY AMOUNTS

2016 LEVY	$ 8,287,716	15.08%
2017 LEVY	$ 8,670,635	4.62%
2018 LEVY	$ 9,395,242	8.36%
2019 LEVY	$ 9,972,432	6.14%
2020 LEVY	$ 10,670,932	7.00%

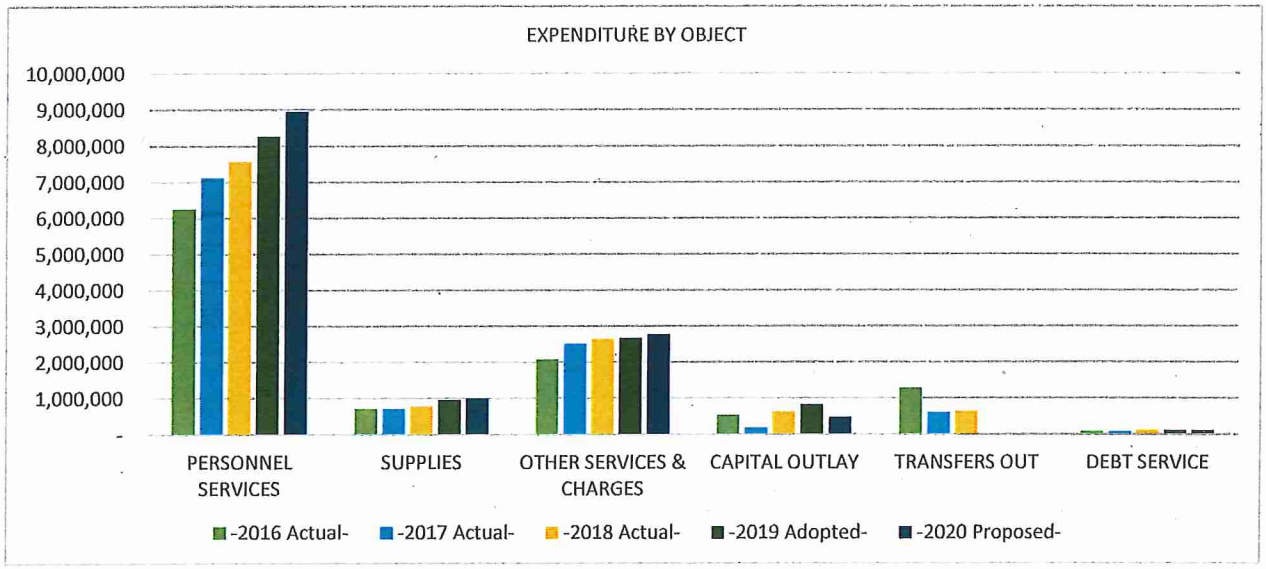


GENERAL FUND 101 - REVENUE BY SOURCE		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
TAXES						
4011	CURRENT-AD VALOREM TAXES	7,961,871	7,198,095	7,821,806	8,488,432	9,172,932
401A	CURRENT-UNCOLLECTED ALLOWANCE			49,426	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	119,331	45,765	57,625	50,000	50,000
4014	FISCAL DISPARITIES	1,268,926	1,345,826	1,472,625	1,484,000	1,498,000
4015	EXCESS TAX INCREMENTS	856	-	16	-	-
4018	PENALTY/INT-AD VALOREM TAXES	27,889	4,457	9,921	5,000	5,000
TAXES Total		**9,378,873**	**8,594,144**	**9,411,418**	**9,927,432**	**10,625,932**
LICENSES AND PERMITS						
- BUSINESS LICENSES/PERMITS						
4140	CREDIT CARD PROCESSING FEES	(12,280)	(37,600)	(11,494)	(45,000)	(5,000)
4155	LIQUOR-ON SALE	43,400	43,680	55,500	42,000	55,000
4156	LIQUOR-OFF SALE	740	560	740	1,000	1,000
4159	MECHANICAL LICENSE	11,950	12,450	12,200	11,000	11,000
4163	PAWNSHOP LICENSE	6,695	6,122	5,891	6,000	6,000
4164	CIGARETTE SALES LICENSE	2,675	2,350	550	2,500	2,500
4165	REFUSE HAULERS LICENSE	350	400	200	400	400
4166	MOTOR VEHICLES LICENSE	3,850	-	-	-	-
4168	PEDDLERS LICENSE	1,520	2,060	2,535	1,500	1,500
4169	GASOLINE SALES LICENSE	2,042	-	-	-	-
4170	OTHER BUSINESS LICENSES & PERM	2,115	850	1,125	1,000	1,000
4171	INVESTIGATIVE FEES	4,326	4,845	414	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS						
4205	BUILDING PERMIT	472,551	444,873	626,166	310,000	350,000
4206	PLUMBING PERMIT	56,197	50,846	64,517	35,000	40,000
4207	ANIMAL LICENSE	1,280	1,480	2,590	1,200	1,200
4208	HEATING PERMIT	42,417	44,644	96,141	40,000	40,000
4209	CONDITIONAL USE PERMIT	6,550	13,019	3,006	6,000	6,000
4211	SIGN PERMITS	2,650	2,650	2,101	2,500	2,500
4212	RENTAL LICENSE	8,475	13,700	6,275	5,000	5,000
4213	FIRE PERMIT	9,066	11,101	10,160	11,000	11,000
4214	ELECTRICAL INSPECTION PERMIT	63,012	59,502	100,338	55,000	55,000
4220	SEPTIC SYSTEM PERMIT	33,648	30,966	32,409	27,000	30,000
4221	URBAN SEWER PERMIT	8,700	10,425	8,855	7,500	7,500
4222	URBAN WATER PERMIT	9,800	11,045	8,855	7,500	7,500
4230	OTHER NON-BUSINESS LIC & PERM	3,225	2,161	2,870	1,200	1,200
LICENSES AND PERMITS Total		**784,954**	**732,129**	**1,031,944**	**532,300**	**633,300**
INTERGOVERNMENTAL REVENUES						
- FEDERAL INTERGOVERNMENTAL						
4253	FEDERAL EXCISE TAX REFUND	8,379	7,773	8,409	8,000	8,000
4252	FEDERAL GRANTS	-	-	-	-	-
- STATE INTERGOVERNMENTAL						
4262	LOCAL GOVERNMENT AID	110,352	-	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	3,338	3,115	2,902	-	-
4268	MSA FOR STREETS	140,000	140,000	140,000	150,000	150,000
4269	POLICE - INSURANCE PREMIUM TAX	179,451	197,336	207,352	195,000	205,000
4271	POST BOARD REIMBURSEMENT	7,330	7,577	22,968	7,500	9,000
4272	STATE EXCISE TAX REFUND	277	316	337	300	300
4273	OTHER STATE GRANTS & AIDS	21,586	18,928	36,139	15,000	20,000
- LOCAL INTERGOVERNMENTAL						
4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	-	-	13,295
INTERGOVERNMENTAL REVENUES Total		**470,713**	**375,045**	**418,106**	**375,800**	**405,595**

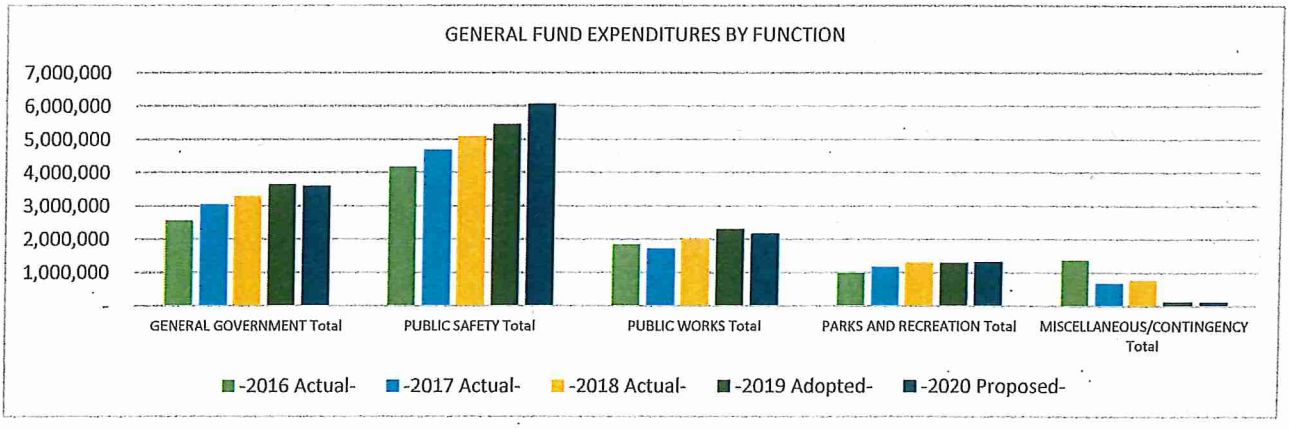
CHARGES FOR SERVICES						
4304	RENTAL FEES - REAL PROPERTY	6,378	138,377	149,819	142,000	145,000
4305	RENTAL FEES	137,528	11,885	9,739	12,000	12,000
4306	ZONING & SUBDIVISION FEES	2,325	3,000	3,739	3,000	3,000
4307	PLAN CHECKING FEES	233,584	198,320	296,301	150,000	160,000
4308	SALES OF MAPS & PUBLICATIONS	1,381	925	499	1,000	1,000
4309	ASSESSMENT SEARCHES	720	90	840	-	-
4312	GENERAL GOVERNMENT STAFF TIME	6,806	35,309	33,889	25,000	25,000
4326	SPECIAL POLICE SERVICES	38,781	22,887	16,645	15,000	15,000
4327	SPECIAL FIRE PROTECTION SERVIC	45,945	46,436	55,953	55,000	55,000
4328	ACCIDENT REPORTS	2,254	2,319	1,657	2,000	2,000
4329	OPEN BURN PERMIT FEES	1,025	700	675	1,000	1,000
4330	OTHER PUBLIC SAFETY	3,977	7,820	6,995	5,000	5,000
4337	ENGINEERING	334,033	225,730	214,693	272,600	221,262
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-
4339	OTHER PUBLIC WORKS	13,951	9,290	14,862	12,000	12,000
4347	OTHER CULTURE-RECREATION	7,915	8,718	8,821	8,000	8,900
CHARGES FOR SERVICES Total		**836,603**	**711,805**	**815,127**	**703,600**	**666,162**
FINES AND FORFEITS						
4452	COURT FINES	57,780	59,001	44,569	61,000	55,000
4453	OTHER FINES & FORFEITS	669	-	33	-	-
4454	ADMINISTRATIVE FINES	1,787	699	2,049	500	500
FINES AND FORFEITS Total		**60,236**	**59,701**	**46,651**	**61,500**	**55,500**
MISCELLANEOUS						
4604	SURCHARGES	913	550	689	700	700
4605	ELECTION FILING FEES	-	175	55	-	-
4609	OTHER MISCELLANEOUS REVENUES	27,863	21,001	21,129	15,000	20,400
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-
MISCELLANEOUS Total		**28,776**	**21,726**	**21,873**	**15,700**	**21,100**
INVESTMENT EARNINGS						
4701	INTEREST ON INVESTMENTS	76,953	81,962	104,401	90,000	100,000
INVESTMENT EARNINGS Total		**76,953**	**81,962**	**104,401**	**90,000**	**100,000**
OTHER FINANCING SOURCES						
TRANSFERS IN						
4901	TRANSFER IN FROM OTHER FUNDS	890,248	762,812	936,450	1,132,450	796,000
OTHER FINANCING SOURCES Total		**890,248**	**762,812**	**936,450**	**1,132,450**	**796,000**
TOTAL REVENUE		**12,527,356**	**11,339,323**	**12,785,969**	**12,838,782**	**13,303,589**

GENERAL FUND 101 - LINE ITEM DETAIL	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020Proposed-
4337 Engineering					
2019-Road Reconstructions :					
Bond Fund: 8% of $1,679,000				134,320	-
2019-Overlays:					
Bond Fund: 8 of % 541,000				43,280	-
2020-Road Reconstructions :					
Bond Fund: 8% of $2,328,270					186,262
Sealcoats (Est 12% of $500,000)				60,000	-
Private Funded Projects				35,000	35,000
	334,033	225,730	214,693	272,600	221,262
4901 Other Finance Sources					
Water Fund Administrative Transfer	39,000	40,000	41,000	43,000	45,000
Sewer Fund Administrative Transfer	33,000	34,000	35,000	37,000	39,000
St. Lighting Fund Administrative Transfer	18,000	19,000	20,000	21,000	22,000
Recycling Fund Administrative Transfer	10,500	11,000	11,500	-	-
Storm Water Utility Fund Administrative Transfer	28,000	29,000	30,000	32,000	34,000
HRA Fund Closed to General	230,000	-	-	-	-
Equipment Certificate Fund	254,378	302,406	-	-	-
Capital Maintenance Fund - For Trail Maintenance	-	-	-	50,000	60,000
Insurance Fund	-	-	22,588	-	-
Fleet Vehicle Fnd	-	-	-	87,000	-
PIR Fund-Street Maintenance	25,000	125,000	100,000	125,000	125,000
Equipment Revolving Fund	258,474	202,406	710,510	737,450	563,000
	896,352	762,812	970,598	1,132,450	888,000

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	6,250,991	7,114,863	7,572,499	8,271,485	8,947,160
SUPPLIES	711,546	705,224	789,128	961,795	1,004,500
OTHER SERVICES & CHARGES	2,073,959	2,510,980	2,643,676	2,674,679	2,774,556
CAPITAL OUTLAY	530,688	186,663	620,446	824,450	471,000
TRANSFERS OUT	1,291,936	606,393	643,832	-	-
DEBT SERVICE	82,273	75,892	119,455	106,373	106,373
TOTAL EXPENDITURE BY OBJECT	**10,941,393**	**11,200,014**	**12,389,037**	**12,838,782**	**13,303,589**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
GENERAL GOVERNMENT						
0111	MAYOR AND COUNCIL	131,549	112,481	125,889	123,808	131,847
0114	CHARTER/PLAN/HORSE COMMISSIONS	4,979	5,510	4,141	9,467	5,483
0130	ADMINISTRATION	720,608	897,042	862,799	828,355	834,618
0141	ELECTIONS	7,792	5,767	59,959	36,445	72,729
0153	FINANCE	328,942	331,891	350,532	371,002	379,624
0155	ASSESSING	136,517	168,629	140,246	142,000	147,000
0161	LEGAL	127,726	116,661	121,965	123,300	131,300
0191	PLANNING & ZONING	201,297	472,925	583,331	660,795	723,848
0192	DATA PROCESSING	423,219	440,168	505,957	718,201	571,552
0194	GENERAL GOVERNMENT BUILDINGS	440,198	444,677	483,815	581,419	545,378
0195	NEWSLETTER	30,952	43,663	54,043	53,432	57,177
GENERAL GOVERNMENT Total		**2,553,779**	**3,039,414**	**3,292,678**	**3,648,224**	**3,600,556**
PUBLIC SAFETY						
0211	POLICE PROTECTION	3,027,457	3,323,510	3,502,113	3,796,496	4,118,778
0220	FIRE PROTECTION	758,147	846,201	999,255	1,040,085	1,331,268
0240	PROTECTIVE INSPECTIONS	306,871	424,406	450,223	484,061	468,390
0250	CIVIL DEFENSE	4,728	5,729	11,627	8,800	12,325
0260	TRAFFIC ENGINEERING	71,868	67,670	124,516	108,128	125,786
0270	ANIMAL CONTROL	4,408	9,517	4,381	9,250	4,750
0280	COMMUNITY ORIENTING POLICING	6,208	9,313	10,990	13,225	13,775
PUBLIC SAFETY Total		**4,179,687**	**4,686,345**	**5,103,105**	**5,460,045**	**6,075,072**
PUBLIC WORKS						
0301	ENGINEERING	355,495	310,698	229,140	411,775	420,950
0311	STREET MAINTENANCE	1,294,881	1,233,580	1,474,670	1,601,323	1,436,508
0312	SNOW & ICE REMOVAL	196,467	171,789	301,233	289,015	319,283
PUBLIC WORKS Total		**1,846,843**	**1,716,067**	**2,005,043**	**2,302,113**	**2,176,741**
PARKS AND RECREATION						
0452	PARK & RECREATION	901,623	1,079,455	1,292,547	1,277,027	1,329,847
0455	COMMUNITY PROGRAMS	5,556	13,000	15,000	20,000	-
0461	ENVIRONMENTAL SERVICES	83,121	78,142		-	-
PARKS AND RECREATION Total		**990,300**	**1,170,597**	**1,307,547**	**1,297,027**	**1,329,847**
MISCELLANEOUS/CONTINGENCY						
0892	EXPENDITURE RESERVE	1,370,784	682,284	763,287	131,373	121,373
MISCELLANEOUS/CONTINGENCY Total		**1,370,784**	**682,284**	**763,287**	**131,373**	**121,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**11,294,708**	**12,471,660**	**12,838,782**	**13,303,589**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	4,191,438	4,836,539	5,118,209	5,602,481	5,982,625
6103	FULL TIME-REGULAR-OVERTIME	79,743	112,492	123,989	101,282	109,000
6104	PART TIME-WAGES & SALARIES	353,891	492,693	462,115	454,877	474,410
6105	TEMPORARY-WAGES & SALARIES	158,776	135,290	152,872	236,016	271,185
6106	OVERTIME-TEMPORARY	1,620	1,981	1,404	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-
WAGES AND SALARIES		**4,785,468**	**5,578,995**	**5,858,590**	**6,394,656**	**6,837,220**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	69,136	6,655	33,314	-	-
OTHER GROSS EARNINGS		**69,136**	**6,655**	**33,314**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	523,345	576,685	607,458	686,847	757,531
6122	FICA/MEDICARE CONTRIBUTIONS	256,498	285,345	293,342	334,727	357,635
6123	ICMA RETIREMENT TRUST	2,032	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	513,515	523,352	597,620	664,303	770,903
6132	DISABILITY INSURANCE	1,284	1,344	1,284	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	99,713	140,486	178,892	187,652	220,571
EMPLOYER CONTRIBUTIONS		**1,396,387**	**1,529,212**	**1,680,595**	**1,876,829**	**2,109,940**
PERSONNEL SERVICES Total		**6,250,991**	**7,114,863**	**7,572,499**	**8,271,485**	**8,947,160**
SUPPLIES						
OFFICE SUPPLIES						
6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,299	3,596	3,300	3,600
6204	STATIONERY, ENVELOPES & FORMS	5,776	5,672	4,764	6,100	6,100
6205	DRAFTING SUPPLIES	200	-	-	250	200
6206	FILM, MICROFILM, TAPES, DISKS	566	1,045	1,150	1,300	1,300
6207	TRAINING SUPPLIES	3,365	1,449	1,951	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	12,728	11,190	15,723	15,150	16,100
OFFICE SUPPLIES		**25,934**	**22,656**	**27,184**	**28,600**	**29,800**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	963	809	1,946	2,500	2,500
6223	GASOLINE	91,228	90,117	108,942	113,000	114,300
6225	DIESEL FUEL	30,022	32,662	44,225	45,500	46,800
6227	LUBRICANTS & ADDITIVES	3,046	3,560	4,011	5,100	5,100
6229	SHOP MATERIALS	4,849	3,582	4,008	7,000	7,000
6231	UNIFORMS & TURN-OUT GEAR	59,558	56,593	56,745	68,600	75,300
6233	BATTERIES	1,131	1,226	1,105	1,500	1,500
6235	AMMUNITION	11,715	8,883	7,135	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	822	894	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,749	17,964	3,000	4,500
6241	COMMUNITY POLICING SUPPLIES	4,298	6,501	4,880	7,000	7,000
6247	HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	116,043	102,145	114,827	133,025	132,450
6246	MARKETING	-	3,110	1,391	5,000	3,000
OPERATING SUPPLIES		**335,916**	**324,009**	**379,822**	**412,725**	**420,950**
REPAIR AND MAINTENANCE SUPPLIES						
6251	BATTERIES	106	1,573	2,051	3,500	3,000
6253	BRAKES	1,824	2,998	2,281	3,000	3,000
6255	TIRES	8,906	5,897	6,427	7,500	7,500
6257	OTHER VEHICLE PARTS	80,091	90,283	99,426	93,500	104,000
6259	BUILDING MAINT/REPAIR SUPPLIES	4,513	5,191	3,852	19,000	8,500
6261	SAND & GRAVEL	1,951	2,096	2,355	4,000	4,000
6263	SALT	72,561	44,124	72,544	93,600	94,200
6265	ASPHALT	31,610	55,446	53,060	111,000	121,000
6266	SCBA-PARTS	9,370	5,071	2,292	5,000	5,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	1,678	4,279	5,700	5,700
6269	LANDSCAPE MATERIALS	26,670	26,932	28,460	25,500	27,500

6271	SIGN REPAIR MATERIALS	-	712	-	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	3,099	4,362	3,500	5,100
6268	IRRIGATION SUPPLIES	-	9,707	15,111	15,000	15,000
REPAIR AND MAINTENANCE SUPPLIES		**241,836**	**254,809**	**296,500**	**392,800**	**406,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	107,860	103,750	85,622	127,470	147,050
SMALL TOOLS AND MINOR EQUIPMENT		**107,860**	**103,750**	**85,622**	**127,470**	**147,050**
MERCHANDISE FOR RESALE						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	-	200	200
MERCHANDISE FOR RESALE		**-**	**-**	**-**	**200**	**200**
SUPPLIES Total		**711,546**	**705,224**	**789,128**	**961,795**	**1,004,500**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	31,100	35,610	34,235	37,600	37,600
6304	LEGAL FEES	126,355	115,526	120,873	122,000	130,000
6305	MEDICAL/PSYCHOLOGICAL FEES	10,304	9,785	9,391	18,000	-
6306	PERSONNEL TESTING & RECRUITMT	1,497	1,903	1,598	2,500	12,000
6315	MISCELLANEOUS PROFESSIONAL SER	200,196	389,632	435,732	366,000	382,000
PROFESSIONAL SERVICES		**369,452**	**552,455**	**601,829**	**546,100**	**561,600**
COMMUNICATION						
6321	TELEPHONE	17,767	18,109	18,190	21,500	19,400
6322	POSTAGE	14,851	18,031	18,564	23,150	24,050
6323	CELLULAR PHONES	24,303	27,187	34,945	34,800	39,700
6325	LONG DISTANCE CHARGES	-	-	-	-	-
COMMUNICATION		**56,921**	**63,326**	**71,699**	**79,450**	**83,150**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	13,048	10,647	8,060	15,000	16,300
6334	MILEAGE REIMBURSEMENT	294	484	2	1,300	1,450
6335	TRAINING	60,686	79,280	76,282	83,500	97,200
EMPLOYEE REIMBURSEMENTS		**74,028**	**90,411**	**84,344**	**99,800**	**114,950**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	32,318	40,224	39,600	41,600
6353	ORDINANCE PUBLICATION	1,231	1,844	941	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	2,435	3,850	3,500	3,500
ADVERTISING AND PUBLISHING		**28,457**	**36,596**	**45,015**	**45,100**	**47,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	141,088	120,736	127,215	147,025	145,635
INSURANCE		**141,088**	**120,736**	**127,215**	**147,025**	**145,635**
UTILITIES						
6371	ELECTRIC UTILITIES	160,186	163,763	161,824	173,700	168,700
6372	WATER/IRRIGATION	19,782	22,448	19,775	24,500	22,000
6373	GAS	37,945	38,439	44,072	42,000	44,000
6374	REFUSE/RECYCLING	8,903	11,159	12,728	11,100	12,300
UTILITIES		**226,816**	**235,809**	**238,398**	**251,300**	**247,000**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	29,021	24,713	33,741	39,000	39,000
6382	MACHINERY & EQUIPMENT REPAIR	24,163	21,130	49,712	35,500	51,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	-
6386	BRAKE REPAIR	-	-	-	500	-
6387	TIRE MOUNTING & BALANCING	-	746	278	800	800
6388	OTHER VEHICLE REPAIR	30,541	56,211	71,178	68,000	67,500
6389	TOWING SERVICES	344	75	3,224	2,000	3,500
REPAIRS AND MAINTENANCE - LABOR		**84,069**	**102,876**	**158,134**	**146,050**	**162,300**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,332	1,221	1,500	1,500
6405	OFFICE & DATA PROCESSING EQUIP	230,001	302,549	336,747	322,129	376,387
REPAIRS AND MAINTENANCE - CONTRACTS		**231,349**	**303,881**	**337,968**	**323,629**	**377,887**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,912	5,966	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	43,712	48,015	93,483	100,125	107,125
6416	MACHINERY RENTAL	-	63	-	500	300

6417	UNIFORM RENTAL	5,423	1,532	1,530	3,000	2,200
RENTALS		**54,305**	**55,521**	**100,979**	**109,625**	**115,625**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	52,879	51,695	56,703	63,000	53,359
6452	SUBSCRIPTIONS	1,440	1,649	799	3,750	2,500
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**54,319**	**53,344**	**57,502**	**66,750**	**55,859**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,616	560	3,055	2,850	4,450
BOOKS AND PAMPHLETS		**1,616**	**560**	**3,055**	**2,850**	**4,450**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	485,987	467,265	500,000	500,000
6489	OTHER CONTRACTED SERVICES	348,155	409,478	350,273	357,000	359,000
CONTRACTED SERVICES		**751,539**	**895,466**	**817,538**	**857,000**	**859,000**
OTHER SERVICES & CHARGES Total		**2,073,959**	**2,510,980**	**2,643,676**	**2,674,679**	**2,774,556**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	58,000	-
6540	HEAVY MACHINERY	178,973	-	292,211	179,250	33,000
6550	MOTOR VEHICLES	77,844	186,663	98,487	226,000	395,000
6580	OTHER EQUIPMENT	241,615	-	229,748	161,200	43,000
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	200,000	-
CAPITAL OUTLAY		**530,688**	**186,663**	**620,446**	**824,450**	**471,000**
CAPITAL OUTLAY Total		**530,688**	**186,663**	**620,446**	**824,450**	**471,000**
TRANSFERS OUT						
OPERATING TRANSFERS						
6820	OPERATING TRANSFERS TO OTHER F	1,291,936	606,393	643,832	-	-
OPERATING TRANSFERS		**1,291,936**	**606,393**	**643,832**	**-**	**-**
TRANSFERS OUT Total		**1,291,936**	**606,393**	**643,832**	**-**	**-**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	82,273	75,892	119,455	106,373	106,373
DEBT SERVICE		**82,273**	**75,892**	**119,455**	**106,373**	**106,373**
DEBT SERVICE Total		**82,273**	**75,892**	**119,455**	**106,373**	**106,373**
TOTAL EXPENDITURES & OTHER FINANCING		**10,941,393**	**11,200,014**	**12,389,037**	**12,838,782**	**13,303,589**

FUND: GENERAL

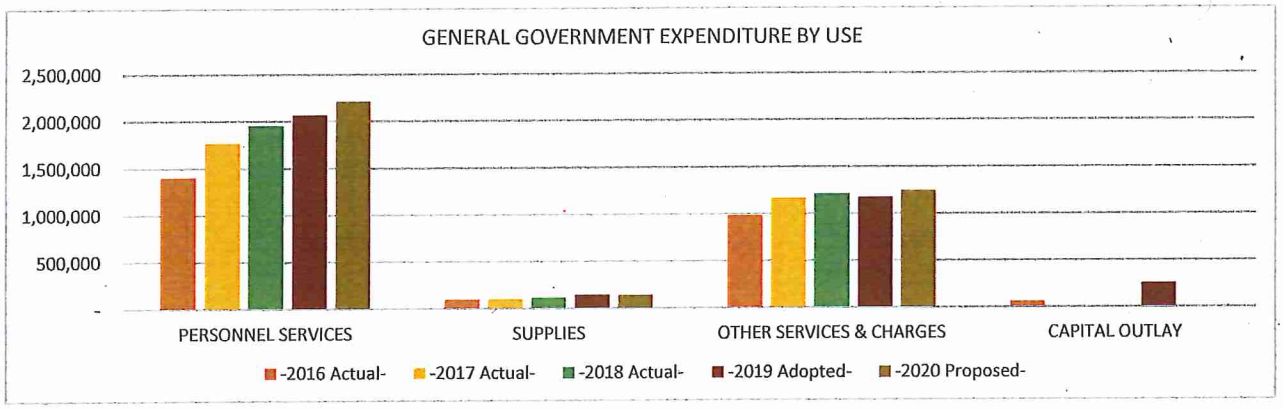
Business Unit	2019 Adopted Budget	2020 Proposed Budget
REVENUE		
9101 - GENERAL FUND REVENUE	12,838,782	13,303,589
TOTAL REVENUE	**12,838,782**	**13,303,589**
EXPENDITURES		
111 - MAYOR AND COUNCIL	123,808	131,847
114 - COMMISSIONS	9,467	5,483
130 - ADMINISTRATION	828,355	834,618
141 - ELECTIONS	36,445	72,729
153 - FINANCE	371,002	379,624
155 - ASSESSING	142,000	147,000
161 - LEGAL SERVICES	123,300	131,300
191 - PLANNING AND ZONING	660,795	723,848
192 - DATA PROCESSING	718,201	571,552
194 - GENERAL GOVERNMENT BUILDINGS	581,419	545,378
195 - NEWSLETTER	53,432	57,177
211 - POLICE PROTECTION	3,796,496	4,118,778
220 - FIRE PROTECTION	1,040,085	1,331,268
240 - BUILDING INSPECTION	484,061	468,390
250 - CIVIL DEFENSE	8,800	12,325
260 - TRAFFIC ENGINEERING	108,128	125,786
270 - ANIMAL CONTROL	9,250	4,750
280 - COMMUNITY ORIENTING POLICING	13,225	13,775
301 - ENGINEERING	411,775	420,950
311 - STREET MAINTENANCE	1,601,323	1,436,508
312 - SNOW AND ICE REMOVAL	289,015	319,283
452 - PARK AND RECREATION	1,277,027	1,329,847
455 - COMMUNITY PROGRAMS	20,000	-
461 - ENVIRONMENTAL SERVICES	-	-
892 - MISCELLANEOUS/CONTINGENCY	131,373	121,373
TOTAL EXPENDITURES	**12,838,782**	**13,303,589**

Excess (deficiency) of revenue over expenditures - -

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	1,404,069	1,766,344	1,955,642	2,068,999	2,212,322
SUPPLIES	98,796	102,714	115,396	143,800	139,100
OTHER SERVICES & CHARGES	987,521	1,169,871	1,212,768	1,177,425	1,249,134
CAPITAL OUTLAY	63,393	-	-	258,000	-
TOTAL EXPENDITURE BY OBJECT	**2,553,779**	**3,038,929**	**3,283,805**	**3,648,224**	**3,600,556**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT **111-195**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	968,935	1,242,238	1,362,167	1,427,502	1,498,374
6103 FULL TIME-REGULAR-OVERTIME	299	3,810	5,289	1,000	-
6104 PART TIME-WAGES & SALARIES	90,128	136,715	110,163	130,207	128,522
6105 TEMPORARY-WAGES & SALARIES	29,115	25,708	55,266	78,351	116,123
6107 OVERTIME-PART TIME	-	-	-	-	-
TOTAL WAGES AND SALARIES	**1,088,477**	**1,408,470**	**1,532,885**	**1,637,060**	**1,743,019**
OTHER GROSS EARNINGS					
6108 SEVERANCE PAY	6,762	-	22,741	-	-
TOTAL OTHER GROSS EARNINGS	**6,762**	**-**	**22,741**	**-**	**-**
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	80,460	100,224	105,289	115,238	121,660
6122 FICA/MEDICARE CONTRIBUTIONS	86,873	104,764	110,784	130,181	139,255
6123 ICMA RETIREMENT TRUST	2,032	2,000	2,000	2,000	2,000
6131 GROUP INSURANCE	130,817	140,044	168,445	167,081	186,136
6133 WORKERS COMP INSURANCE PREMIUM	8,648	10,841	13,498	17,439	20,252
TOTAL EMPLOYER CONTRIBUTIONS	**308,830**	**357,874**	**400,016**	**431,939**	**469,303**
Total PERSONNEL SERVICES	**1,404,069**	**1,766,344**	**1,955,642**	**2,068,999**	**2,212,322**
SUPPLIES					
OFFICE SUPPLIES					
6203 DUPLICATING SUPPLY & COPY PAPE	3,299	3,299	3,596	3,300	3,600
6204 STATIONERY, ENVELOPES & FORMS	2,557	2,836	2,870	3,100	3,100
6206 FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	5,402	4,425	10,084	7,300	8,250
TOTAL OFFICE SUPPLIES	**11,258**	**10,560**	**16,550**	**13,700**	**14,950**
OPERATING SUPPLIES					
6221 CLEANING SUPPLIES	963	809	1,946	2,500	2,500
6223 GASOLINE	2,201	1,598	3,111	3,000	3,000
6225 DIESEL FUEL	52	608	978	2,000	2,000
6231 UNIFORMS & TURN-OUT GEAR	1,710	1,665	2,278	1,850	1,850
6247 HAPPY DAYS SUPPLIES	10,000	11,250	11,750	12,000	12,000
6249 MISCELLANEOUS OPERATING SUPPLY	29,167	28,807	42,942	36,250	46,300
6246 MARKETING	-	3,110	1,391	5,000	3,000
TOTAL OPERATING SUPPLIES	**44,093**	**47,847**	**64,396**	**62,600**	**70,650**
REPAIR AND MAINTENANCE SUPPLIES					
6257 OTHER VEHICLE PARTS	367	668	1,168	1,500	1,500
6259 BUILDING MAINT/REPAIR SUPPLIES	2,419	2,419	3,067	5,000	5,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**2,786**	**3,088**	**4,236**	**6,500**	**6,500**
SMALL TOOLS AND MINOR EQUIPMENT					
6281 SMALL TOOLS & MINOR EQUIPMENT	40,659	41,219	30,214	61,000	47,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**40,659**	**41,219**	**30,214**	**61,000**	**47,000**
Total SUPPLIES	**98,796**	**102,714**	**115,396**	**143,800**	**139,100**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6302 AUDITING & ACCOUNTING SERVICES	27,650	32,010	30,485	34,000	34,000
6304 LEGAL FEES	126,355	115,526	120,873	122,000	130,000
6305 MEDICAL/PSYCHOLOGICAL FEES	10,304	9,785	9,391	18,000	-
6306 PERSONNEL TESTING & RECRUITMT	1,497	1,903	1,598	2,500	12,000
6315 MISCELLANEOUS PROFESSIONAL SER	67,545	195,691	198,252	130,000	145,000
TOTAL PROFESSIONAL SERVICES	**233,351**	**354,915**	**360,599**	**306,500**	**321,000**
COMMUNICATION					
6321 TELEPHONE	10,827	10,834	10,829	13,600	11,600
6322 POSTAGE	9,599	14,433	15,031	17,000	17,800
6323 CELLULAR PHONES	4,112	4,232	6,878	5,300	7,300
6325 LONG DISTANCE CHARGES	-	-	-	-	-
TOTAL COMMUNICATION	**24,538**	**29,499**	**32,738**	**35,900**	**36,700**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	9,397	5,265	2,700	9,000	8,000
6334	MILEAGE REIMBURSEMENT	-	190	2	700	700
6335	TRAINING	11,207	11,636	12,513	17,000	22,900
TOTAL EMPLOYEE REIMBURSEMENTS		**20,604**	**17,091**	**15,215**	**26,700**	**31,600**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	24,067	32,318	40,224	39,600	41,600
6353	ORDINANCE PUBLICATION	1,231	1,844	941	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,159	2,435	3,850	3,500	3,500
TOTAL ADVERTISING AND PUBLISHING		**28,457**	**36,596**	**45,015**	**45,100**	**47,100**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	35,146	28,451	29,491	39,275	33,610
TOTAL INSURANCE		**35,146**	**28,451**	**29,491**	**39,275**	**33,610**
UTILITIES						
6371	ELECTRIC UTILITIES	94,023	100,082	98,140	106,000	102,000
6372	WATER/IRRIGATION	3,451	2,920	3,044	4,000	4,000
6373	GAS	23,917	25,262	28,789	26,000	28,000
6374	REFUSE/RECYCLING	3,621	3,824	3,882	4,500	4,500
TOTAL UTILITIES		**125,012**	**132,088**	**133,854**	**140,500**	**138,500**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	5,967	4,816	12,463	8,000	15,000
6382	MACHINERY & EQUIPMENT REPAIR	8,720	7,206	12,587	10,000	15,000
6388	OTHER VEHICLE REPAIR	178	1,395	1,771	2,000	2,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,865**	**13,417**	**26,821**	**20,000**	**32,000**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	211,392	266,376	295,378	276,000	324,415
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**211,392**	**266,376**	**295,378**	**276,000**	**324,415**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	811	-	-	1,000	-
TOTAL RENTALS		**811**	**-**	**-**	**1,000**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	44,373	43,380	49,518	52,850	42,209
6452	SUBSCRIPTIONS	1,440	1,005	799	2,750	1,500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**45,813**	**44,384**	**50,317**	**55,600**	**43,709**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	47	-	-	350	-
TOTAL BOOKS AND PAMPHLETS		**47**	**-**	**-**	**350**	**-**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	247,485	247,055	223,340	230,500	240,500
TOTAL CONTRACTED SERVICES		**247,485**	**247,055**	**223,340**	**230,500**	**240,500**
Total OTHER SERVICES & CHARGES		**987,521**	**1,169,871**	**1,212,768**	**1,177,425**	**1,249,134**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	58,000	-
6550	MOTOR VEHICLES	-	-	-	-	-
6580	OTHER EQUIPMENT	31,137	-	-	-	-
6585	COMPUTER HARDWARE/SOFTWARE	32,256	-	-	200,000	-
TOTAL CAPITAL OUTLAY		**63,393**	**-**	**-**	**258,000**	**-**
Total CAPITAL OUTLAY		**63,393**	**-**	**-**	**258,000**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**2,553,779**	**3,038,929**	**3,283,805**	**3,648,224**	**3,600,556**

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0111	6104	PART TIME-WAGES & SALARIES	44,958	31,412	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	600	600	900	900
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,452	2,403	3,366	3,366
0111	6131	GROUP INSURANCE	486	3,171	-	-
0111	6133	WORKERS COMP INSURANCE PREMIUM	137	98	242	242
0111	6247	HAPPY DAYS	11,250	11,750	12,000	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	9,061	12,698	11,000	13,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER	-	16,740	-	17,000
0111	6322	POSTAGE	-	-		
0111	6331	TRAVEL & LODGING	1,570	1,331	3,000	3,000
0111	6335	TRAINING	1,646	56	2,000	1,500
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,103	1,148	1,300	1,300
0111	6451	MEMBERSHIP DUES	38,219	44,482	46,000	35,539
Total Expenditure			**112,481**	**125,889**	**123,808**	**131,847**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	420	400	400	400
Meals for Council Work sessions	2,112	3,491	4,000	4,000
Anoka Area Chamber of Commerce	1,000	600	600	600
Holiday Party	1,818	2,439	3,200	2,750
Tree Lighting	1,121	750	-	750
Gala/Fundraising Events	970	2,000	300	2,000
Miscellaneous	1,620	3,018	2,500	2,500
	9,061	12,698	11,000	13,000

6315 Miscellaneous Professional Services

Citizen Survey	-	16,740	-	17,000
	-	16,740	-	17,000

6451 Dues

Anoka County Mediation Services	**2,604**	**2,883**	**2,900**	-
Mississippi River Cities & Towns Initiatives (MRCTI)	**3,000**	**3,000**	**3,000**	-
North Metro Mayors Association	**11,810**	**12,008**	**12,200**	**12,200**
North Metro Chamber (EDA)	**359**	**370**	**450**	-
Missippi/Champlin Streamgage Agreement	**334**		**334**	**334**
Anoka Area Chamber of Commerce (EDA)	**410**	**410**	**450**	-
Association of Metro Municipalities	-	**4,155**	-	-
League of Minnesota Cities	**19,672**	**19,765**	**20,575**	**21,000**
MN Mayors Assoc	**30**	**30**	**30**	**30**
Metro Cities	-		**4,200**	-
National League of Cities		**1,861**	**1,861**	**1,975**
	38,219	44,482	46,000	35,539

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

- Citizen Survey - $18,000 (line item 6315)
- Full dues for Association of Metro Municipalities - 50% discount first year (line item 6451)

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate
- Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:

		2018 Actual	2019 Estimate	2020 Projected
Tax Levy Rate		41.73%	40.35%	42.40%

FUND GENERAL

DEPARTMENT: COMMISSIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0114	6105	TEMPORARY-WAGES & SALARIES	5,050	3,785	8,660	5,000
0114	6122	FICA/MEDICARE CONTRIBUTIONS	386	300	663	383
0114	6133	WORKERS COMP INSURANCE PREMIUM	20	18	69	40
0114	6322	POSTAGE	-			
0114	6361	GENERAL LIABILITY/PROPERTY INS	54	38	75	60
Total Expenditure			**5,510**	**4,141**	**9,467**	**5,483**

PERSONNEL COMPLEMENT				
Charter Commission Members	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, intiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

		2017 Actual	2018 Estimated	2019 Projected
# of Meetings: Charter Commission		1	2	2
# of Meetings: Economic Development Authority Commission		12	12	12
# of Meetings: Environmental Policy Board Commission		11	11	11
# of Meetings: Parks and Recreation Commission		9	10	10
# of Meetings: Planning Commission		19	17	17
# of Meetings: City Council Regular Session		23	23	23
# of Meetings: City Council Work Session		24	24	23
# of Meetings: Public Works Committee		8	8	8

FUND GENERAL

DEPARTMENT: ADMINISTRATION
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	588,309	512,646	487,208	525,235
0130	6103	FULL TIME-REGULAR-OVERTIME	2,870	1,116	-	-
0130	6104	PART TIME-WAGES & SALARIES	15,629	30,124	34,950	-
0130	6105	TEMPORARY-WAGES & SALARIES	8,653	9,685	14,560	14,560
0130	6108	SEVERANCE PAY		22,741		
0130	6121	PERA CONTRIBUTIONS	44,981	37,440	37,578	40,485
0130	6122	FICA/MEDICARE CONTRIBUTIONS	45,361	40,475	43,743	44,761
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000
0130	6131	GROUP INSURANCE	67,262	62,195	55,872	67,989
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,887	3,144	4,294	4,318
0130	6203	DUPLICATING SUPPLY & COPY PAPE	3,299	3,596	3,300	3,600
0130	6204	STATIONERY, ENVELOPES & FORMS	1,981	2,240	2,100	2,300
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	3,996	8,934	5,000	6,000
0130	6246	MARKETING	3,110	1,391	5,000	3,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	3,506	6,115	5,250	6,000
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	9,785	9,391	18,000	-
0130	6306	PERSONNEL TESTING	1,903	1,598	2,500	12,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	45,305	66,292	50,000	48,000
0130	6321	TELEPHONE	1,399	1,518	1,600	1,600
0130	6322	POSTAGE	644	391	1,200	1,000
0130	6323	CELLULAR PHONES	1,537	2,566	2,000	2,500
0130	6331	TRAVEL & LODGING	3,007	975	4,500	3,500
0130	6334	MILEAGE REIMBURSEMENT	-	-	200	200
0130	6335	TRAINING	7,932	9,877	10,000	15,000
0130	6352	GENERAL NOTICE & PUBLIC INFOR	387	495	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	1,844	941	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	2,435	3,850	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,825	7,876	9,500	9,000
0130	6405	OFFICE & DATA PROCESSING EQUIP	14,729	9,792	16,000	11,000
0130	6451	MEMBERSHIP DUES	3,139	3,053	3,750	3,570
0130	6452	SUBSCRIPTIONS	328	343	1,750	500
0130	6489	OTHER CONTRACTED SERVICES	-	-		-
Total Expenditure			**897,042**	**862,799**	**828,355**	**834,618**

PERSONNEL COMPLEMENT				
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	1.00	1.00	-	-
Human Resources Manager	1.00	1.00	-	-
Director of Administrative Services	-	-	1.00	1.00
City Clerk	1.00	0.50	0.50	-
HR Generalist	-	-	-	1.00
Administrative Clerks	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	0.50
Administrative Assistant	1.50	1.50	1.73	1.00
Public Information & Events Specialist	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
Administration Total	9.00	8.50	7.73	7.50

6249 Miscellaneous Operating Supplies				
Employee Recognition	1,978	2,810	2,700	2,900
Flowers for illnesses, expenses for staff workshops, thank-you cards, and other miscellaneous operating supplies.	1,528	3,305	2,550	3,100
	3,506	6,115	5,250	6,000

6315 Miscellaneous Professional Services				
Insurance Agent of Record Annual Fee	6,200	6,400	6,400	7,000
Excess Liability Insurance Coverage -$1M for total of $3M	-	22,848		
Flex Spending(admin & deposit)	3,520	4,248	3,200	4,500
Employee Assistance Program	-	1,300	1,300	1,300
City Code Codification	4,464	3,609	7,400	3,500
Miscellaneous department charges	4,530	4,324	6,800	6,800
Recruiting Software	3,000	3,000	3,000	3,000
Health admin/enrollment	4,450	2,900	2,900	2,900
Minute Taking	19,141	17,663	19,000	19,000
	45,305	66,292	50,000	48,000

6451 Dues				
IPMA - National	194		150	150
ICMA	1,200	1,152	1,100	1,200
MCCMA	375	168	375	375
MAMA	45	45	45	45
Miscellaneous	875	1,088	1,480	1,200
HR organizations-misc				
Rotary	450	600	600	600
	3,139	3,053	3,750	3,570

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- City Clerk phased retirement over - decrease of 20 hours week
- Administrative Assistant Hours increased from 29 hours week to 40 hours week/now full time w/ health benefits
- Reclass Adminstrative Asst to HR Generalist - $1,423
- Increase trainings for all staff - $5,000 (line item 6335)

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships
- Actively participate in effort to secure funding for U.S. Highway 10

Performance Measurements:

		2017 Estimate	2018 Estimate	2019 Projected
Strategic action plan items completed (all departments)		15 of 35	25 of 35	25 of 35

FUND GENERAL

DEPARTMENT: ELECTIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	-	7,550	8,198	
0141	6103	FULL TIME-REGULAR-OVERTIME	-	2,189	1,000	
0141	6104	PART TIME-WAGES & SALARIES	-	1,615	-	-
0141	6105	TEMPORARY-WAGES & SALARIES	-	34,516	15,000	53,600
0141	6121	PERA CONTRIBUTIONS	-	730	-	-
0141	6122	FICA/MEDICARE CONTRIBUTIONS	-	843	1,851	4,100
0141	6133	WORKERS COMP INSURANCE PREMIUM	-	213	296	429
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	176	-	-
0141	6249	MISCELLANEOUS OPERATING SUPPLY	-	5,371	500	6,500
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,485	5,949	9,000	7,000
0141	6322	POSTAGE	25	60	100	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	58	547	200	700
0141	6451	MEMBERSHIP DUES	200	200	300	300
0141	6580	OTHER EQUIPMENT	-	-	-	
Total Expenditure			**5,767**	**59,959**	**36,445**	**72,729**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Election Year
-

Performance Measurements:

	2014	2016	2018
Number of Votes	9097	16927	
Number of Voters registered Eletion Day	15130	17280	
Percent (votes/registered)	60.13%	97.96%	
Number of Wards	4	4	4
Number of Precincts	8	8	8

FUND GENERAL

DEPARTMENT: FINANCE
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	230,333	246,595	252,925	261,490
0153	6108	SEVERANCE PAY	-	-	-	
0153	6121	PERA CONTRIBUTIONS	17,258	18,175	18,969	19,612
0153	6122	FICA/MEDICARE CONTRIBUTIONS	17,201	17,834	20,421	21,169
0153	6131	GROUP INSURANCE	23,659	26,524	28,901	27,900
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,065	660	1,986	2,053
0153	6204	STATIONERY, ENVELOPES & FORMS	855	630	1,000	800
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	125	112	500	300
0153	6302	AUDITING & ACCOUNTING SERVICES	32,010	30,485	34,000	34,000
0153	6321	TELEPHONE	358	343	500	500
0153	6322	POSTAGE	1,794	1,910	2,200	2,200
0153	6335	TRAINING	213	-	1,000	1,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	231	527	600	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	3,250	3,200	3,700	3,700
0153	6451	MEMBERSHIP DUES	679	659	800	800
0153	6489	OTHER CONTRACTED SERVICES	2,861	2,877	3,500	3,500
Total Expenditure			**331,891**	**350,532**	**371,002**	**379,624**

PERSONNEL COMPLEMENT					
Finance Director		1.00	1.00	1.00	1.00
Asst. Finance Director		1.00	1.00	1.00	1.00
Accountant I		1.00	-	-	-
Accountant II		-	1.00	1.00	1.00
Accounting Clerk		1.00	-	-	-
Sr. Accounting Clerk		-	1.00	1.00	1.00
	Finance Total	4.00	4.00	4.00	4.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

		2018 Actual	2019 Estimate	2020 Projected
Average Rate of Return		2.10%	2.30%	2.40%
Bond Rating		AA+	AA+	AA+
Vendor Checks Issued - Net of EFT's		3,070	2,380	2,100

FUND GENERAL

DEPARTMENT: ASSESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0155	6489	OTHER CONTRACTED SERVICES	168,629	140,246	142,000	147,000
Total Expenditure			**168,629**	**140,246**	**142,000**	**147,000**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected
Number of Assessed Parcels - Residential Properties	8,717	8,856	9,000
Number of Assessed Parcels - Commercial Properties	356	378	384

FUND GENERAL

DEPARTMENT: LEGAL
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0161	6304	LEGAL FEES	115,526	120,873	122,000	130,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,135	1,092	1,300	1,300
Total Expenditure			**116,661**	**121,965**	**123,300**	**131,300**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT: PLANNING AND ZONING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	233,800	342,845	405,112	424,508
0191	6104	PART-TIME WAGES & SALARIES	-	8,873	-	30,297
0191	6105	TEMPORARY-WAGES & SALARIES	12,005	7,280	40,131	42,963
0191	6121	PERA CONTRIBUTIONS	17,453	25,938	33,393	35,060
0191	6122	FICA/MEDICARE CONTRIBUTIONS	18,287	26,675	35,252	39,362
0191	6131	GROUP INSURANCE	21,840	35,865	38,195	40,976
0191	6133	WORKERS COMP INSURANCE PREMIUM	1,131	2,006	3,562	3,982
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	304	803	1,500	1,500
0191	6249	MISCELLANEOUS OPERATING SUPPLY	3,564	1,091	4,000	4,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	150,386	115,220	80,000	80,000
0191	6321	TELEPHONE	390	432	500	500
0191	6322	POSTAGE	2,583	2,598	2,500	2,500
0191	6323	CELLULAR PHONES	1,310	2,607	1,500	3,000
0191	6325	LONG DISTANCE CHARGES	-	-	-	
0191	6331	TRAVEL & LODGING	687	394	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT	190	2	500	500
0191	6335	TRAINING	1,756	2,581	3,000	3,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	805	1,252	2,000	2,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	4,613	5,289	4,800	5,200
0191	6451	MEMBERSHIP DUES	1,143	1,124	2,000	2,000
0191	6452	SUBSCRIPTIONS	677	456	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	-	-	350	
Total Expenditure			**472,925**	**583,331**	**660,795**	**723,848**

PERSONNEL COMPLEMENT				
City Planner	1.00	2.00	2.00	1.00
Senior Planner	-	-	-	1.00
Community Development Director	1.00	1.00	1.00	1.00
Planning Technician	-	-	-	1.00
Economic Development Manager	-	-	1.00	1.00
Community Development Assistant	1.00	1.00	1.00	0.40
Planning Intern	0.50	0.50	0.50	0.50
Administrattive Assistant	-	-	0.73	0.73
Planning & Zoning Total	3.50	4.50	6.23	6.63

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- New Full-Time Planning Technician - $81,801
- Reclass Community Development Director to Deputy City Administrator - $3,677
- Community Development Assistant - Phased Retirement - 16 hours week ($56,873)

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Improve Responsiveness to Code Violation Complaints
- Improve the image of key nodes and corridors and clean up Highway 10.
- Improve the application process for land use applications.

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Land Use Applications		29	30	30
Number of Permits		2,200	2,250	2,250
Number of Code Enforcement Cases		75	100	100

FUND GENERAL

DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	78,825	138,336	148,923	157,777
0192	6104	PART TIME-WAGES & SALARIES	36,769	1,004	-	
0192	6121	PERA CONTRIBUTIONS	8,657	10,384	11,169	11,833
0192	6122	FICA/MEDICARE CONTRIBUTIONS	8,586	10,084	11,392	12,070
0192	6131	GROUP INSURANCE	9,896	21,240	20,326	22,745
0192	6133	WORKERS COMP INSURANCE PREMIUM	532	812	1,191	1,262
0192	6206	FILM, MICROFILM, TAPES, DISKS		-	-	
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	-	59	300	450
0192	6249	MISCELLANEOUS OPERATING SUPPLY	362	2,353	500	800
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	32,011	22,974	48,000	35,000
0192	6321	TELEPHONE	8,687	8,536	11,000	9,000
0192	6335	TRAINING	89	-	1,000	2,400
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,108	4,590	4,400	4,800
0192	6374	REFUSE/RECYCLING		-		
0192	6405	OFFICE & DATA PROCESSING EQUIP	251,647	285,585	260,000	313,415
0192	6580	OTHER EQUIPMENT	-	-		
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	-	200,000	-
Total Expenditure			**440,168**	**505,957**	**718,201**	**571,552**

PERSONNEL COMPLEMENT				
IT Manager	1.00	1.00	1.00	1.00
IT Tech	0.73	0.73	1.00	1.00
Data Processing Total	1.73	1.73	2.00	2.00

6405 Office Equipment Contracts				
Support	10,000	10,000	10,000	12,000
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	76,881	93,222	92,057	100,741
PIMS System Support	31,955	35,169	36,105	44,271
GIS	35,000	38,500	41,960	42,753
Laser Fiche Licensing	7,000	7,000	7,000	8,000
Licensing/maintenance	44,170	62,287	54,783	58,783
Internet (Included in LOGIS Support)	12,466	12,344	13,095	15,219
Server Backup/Hosting LOGIS				26,648
Printer Support	4,660	4,000	5,000	5,000
Website Redesign	29,515	23,063		
	251,647	285,585	260,000	313,415

6585 Computer Hardware / Software				
Server Virtualization	-	-	200,000	-
	-	-	200,000	-

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS
• Annual Cost of Server Hosting/Backup (off-site backups) - $26,648

GOALS OF CURRENT YEAR BUDGET:
• Ensure all city staff have the technology resources available to them to provide efficient service. • Maintain and implement current technologies into the existing work environments and infrustructure. • Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:

	2017 Actual	2018 Estimate	2019 Projected
Number of Physical Servers	9	8	4
Number of Virtualized Servers	0	0	7
Number of Desktop PCs / Laptops	155	160	162
Number of Phones	102	104	105
Number of Mobile Phones	59	61	62
Number of Tablets	15	16	18
Number of Wireless Access Points	8	8	8

FUND GENERAL

DEPARTMENT: GENERAL GOVERNMT. BUILDINGS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	108,437	109,443	119,588	123,649
0194	6103	FULL TIME-REGULAR-OVERTIME	940	1,985		
0194	6104	PART TIME-WAGES & SALARIES	39,359	46,008	51,257	54,225
0194	6107	OVERTIME-PART TIME	-			
0194	6121	PERA CONTRIBUTIONS	11,086	11,666	12,813	13,341
0194	6122	FICA/MEDICARE CONTRIBUTIONS	11,281	11,775	13,069	13,607
0194	6131	GROUP INSURANCE	17,388	19,450	23,787	26,526
0194	6133	WORKERS COMP INSURANCE PREMIUM	5,059	6,523	5,755	7,880
0194	6221	CLEANING SUPPLIES	809	1,946	2,500	2,500
0194	6223	GASOLINE	1,598	3,111	3,000	3,000
0194	6225	DIESEL FUEL	608	978	2,000	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	1,665	2,278	1,850	1,850
0194	6249	MISCELLANEOUS OPERATING SUPPLY	12,314	15,313	15,000	16,000
0194	6257	OTHER VEHICLE PARTS	668	1,168	1,500	1,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	2,419	3,067	5,000	5,000
0194	6275	OTHER EQUIPMENT PARTS		-		
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,723	1,291	4,000	5,000
0194	6323	CELLULAR PHONES	1,385	1,705	1,800	1,800
0194	6361	GENERAL LIABILITY/PROPERTY INS	4,869	5,217	14,000	7,000
0194	6371	ELECTRIC UTILITIES	100,082	98,140	106,000	102,000
0194	6372	WATER/IRRIGATION	2,920	3,044	4,000	4,000
0194	6373	GAS	25,262	28,789	26,000	28,000
0194	6374	REFUSE/RECYCLING	3,824	3,882	4,500	4,500
0194	6381	BUILDING & STRUCTURE REPAIR	4,816	12,463	8,000	15,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	7,206	12,587	10,000	15,000
0194	6388	OTHER VEHICLE REPAIR	1,395	1,771	2,000	2,000
0194	6415	OTHER EQUIPMENT RENTAL	-	-	1,000	-
0194	6417	UNIFORM RENTAL	-	-		
0194	6489	OTHER CONTRACTED SERVICES	75,566	80,216	85,000	90,000
0194	6520	BUILDINGS	-	-	-	-
0194	6550	MOTOR VEHICLES	-	-	58,000	-
Total Expenditure			**444,677**	**483,815**	**581,419**	**545,378**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.

Building Maintenance	2.63	3.13	3.13	3.13
Gen Govt Bldgs Total	2.63	3.13	3.13	3.13

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:
• Clean and maintain our municipal buildings to the highest level possible • Continue to prepare and support voting precincts during elections • Respond to all maintenance requests in a timely manner

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
Buildings Maintained		12	12	12
Rooms Prepared for Meetings Annually		1175	1210	1210
Maintenance Request Cleared		40	40	40

FUND GENERAL

DEPARTMENT: NEWSLETTER
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	2,533	4,751	5,548	5,715
0195	6121	PERA CONTRIBUTIONS	190	356	416	429
0195	6122	FICA/MEDICARE CONTRIBUTIONS	212	395	424	437
0195	6133	WORKERS COMP INSURANCE PREMIUM	11	25	44	46
0195	6322	POSTAGE	9,388	10,072	11,000	12,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	30,895	37,951	36,000	38,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	436	493	-	550
Total Expenditure			**43,663**	**54,043**	**53,432**	**57,177**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

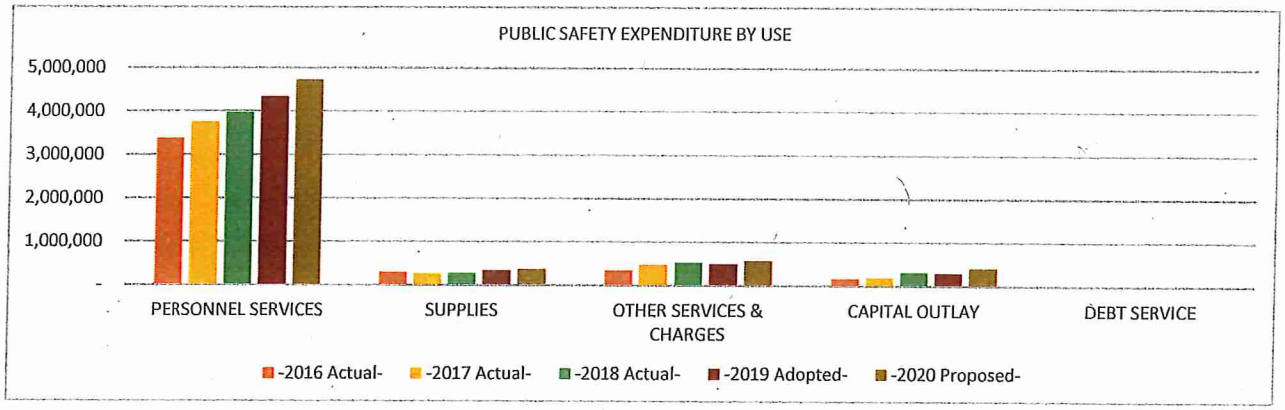
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of newsletters completed annually		6	6	6
Number of full color newsletters completed annually		6	6	6
Number of pages published annually		80	100	100
Annual quantity of paid ads		50	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	3,372,310	3,753,481	3,970,489	4,338,746	4,728,900
SUPPLIES	296,136	269,254	283,527	334,045	366,950
OTHER SERVICES & CHARGES	343,427	476,948	530,344	497,754	572,222
CAPITAL OUTLAY	163,289	186,663	314,203	289,500	407,000
DEBT SERVICE	4,525	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**4,179,687**	**4,686,345**	**5,098,563**	**5,460,045**	**6,075,072**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY						211-280
EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	2,234,989	2,494,105	2,629,530	2,933,552	3,170,530
6103	FULL TIME-REGULAR-OVERTIME	55,708	93,783	94,925	82,282	90,000
6104	PART TIME-WAGES & SALARIES	263,763	355,978	351,953	324,670	345,888
6105	TEMPORARY-WAGES & SALARIES	25,088	140	-	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-
TOTAL WAGES AND SALARIES		**2,579,548**	**2,944,005**	**3,076,408**	**3,340,504**	**3,606,418**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	62,374	5,398	6,894	-	-
TOTAL OTHER GROSS EARNINGS		**62,374**	**5,398**	**6,894**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	361,593	391,409	418,119	475,892	532,481
6122	FICA/MEDICARE CONTRIBUTIONS	81,684	87,515	87,930	94,968	102,576
6131	GROUP INSURANCE	228,347	240,701	273,027	323,533	362,321
6132	DISABILITY INSURANCE	1,284	1,344	1,284	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	57,480	83,109	106,826	102,549	123,804
TOTAL EMPLOYER CONTRIBUTIONS		**730,388**	**804,078**	**887,186**	**998,242**	**1,122,482**
Total PERSONNEL SERVICES		**3,372,310**	**3,753,481**	**3,970,489**	**4,338,746**	**4,728,900**
SUPPLIES						
OFFICE SUPPLIES						
6204	STATIONERY, ENVELOPES & FORMS	3,219	2,836	1,894	3,000	3,000
6206	FILM, MICROFILM, TAPES, DISKS	566	1,045	1,150	1,300	1,300
6207	TRAINING SUPPLIES	3,365	1,449	1,951	2,500	2,500
6208	MISCELLANEOUS OFFICE SUPPLIES	4,696	4,859	3,335	5,950	5,450
TOTAL OFFICE SUPPLIES		**11,846**	**10,189**	**8,330**	**12,750**	**12,250**
OPERATING SUPPLIES						
6223	GASOLINE	63,169	63,790	73,963	80,000	78,500
6225	DIESEL FUEL	2,853	2,862	3,617	3,500	3,800
6227	LUBRICANTS & ADDITIVES	1,010	899	939	1,100	1,100
6229	SHOP MATERIALS	837	782	647	1,000	1,000
6231	UNIFORMS & TURN-OUT GEAR	49,973	48,735	45,597	58,750	64,750
6233	BATTERIES	1,131	1,226	1,105	1,500	1,500
6235	AMMUNITION	11,715	8,883	7,135	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	1,107	822	894	1,000	1,000
6239	FIRST AID SUPPLIES	1,956	2,749	17,964	3,000	4,500
6241	COMMUNITY POLICING SUPPLIES	4,298	6,501	4,880	7,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	48,411	34,205	43,103	51,275	47,350
TOTAL OPERATING SUPPLIES		**186,460**	**171,453**	**199,844**	**216,625**	**219,000**
REPAIR AND MAINTENANCE SUPPLIES						
6251	BATTERIES	106	1,573	2,051	3,500	3,000
6253	BRAKES	1,824	2,998	2,281	3,000	3,000
6255	TIRES	8,906	5,897	6,427	7,500	7,500
6257	OTHER VEHICLE PARTS	22,352	21,836	19,638	23,000	26,000
6259	BUILDING MAINT/REPAIR SUPPLIES	136	495	118	8,000	500
6266	SCBA-PARTS	9,370	5,071	2,292	5,000	5,000
6271	SIGN REPAIR MATERIALS	-	712	-	3,000	3,000
6275	OTHER EQUIPMENT PARTS	2,301	3,099	4,362	3,500	5,100
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**44,995**	**41,681**	**37,168**	**56,500**	**53,100**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	52,835	45,931	38,186	47,970	82,400
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**52,835**	**45,931**	**38,186**	**47,970**	**82,400**
MERCHANDISE FOR RESALE						
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	-	200	200
TOTAL MERCHANDISE FOR RESALE		**-**	**-**	**-**	**200**	**200**
Total SUPPLIES		**296,136**	**269,254**	**283,527**	**334,045**	**366,950**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6302	AUDITING & ACCOUNTING SERVICES	3,450	3,600	3,750	3,600	3,600
6315	MISCELLANEOUS PROFESSIONAL SER	83,693	143,511	160,494	122,000	158,000
TOTAL PROFESSIONAL SERVICES		**87,143**	**147,111**	**164,244**	**125,600**	**161,600**

COMMUNICATION						
6321	TELEPHONE	4,034	4,351	4,395	4,900	4,700
6322	POSTAGE	3,478	2,705	2,118	3,850	3,450
6323	CELLULAR PHONES	11,859	13,450	17,080	19,500	22,400
TOTAL COMMUNICATION		**19,371**	**20,506**	**23,594**	**28,250**	**30,550**
EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	3,111	4,962	5,216	5,000	7,800
6334	MILEAGE REIMBURSEMENT	-	-	-	600	750
6335	TRAINING	40,990	58,064	55,005	54,000	64,100
TOTAL EMPLOYEE REIMBURSEMENTS		**44,101**	**63,026**	**60,221**	**59,600**	**72,650**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	60,643	59,257	60,944	63,050	69,025
TOTAL INSURANCE		**60,643**	**59,257**	**60,944**	**63,050**	**69,025**
UTILITIES						
6371	ELECTRIC UTILITIES	34,302	31,295	31,589	35,200	34,200
6372	WATER/IRRIGATION	37	4,223	4,994	4,000	4,000
6373	GAS	7,343	5,594	6,077	7,000	7,000
6374	REFUSE/RECYCLING	704	1,014	1,122	1,200	1,200
TOTAL UTILITIES		**42,386**	**42,127**	**43,782**	**47,400**	**46,400**
REPAIRS AND MAINTENANCE - LABOR						
6382	MACHINERY & EQUIPMENT REPAIR	10,438	10,005	26,808	17,500	26,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	250	-
6386	BRAKE REPAIR	-	-	-	500	-
6388	OTHER VEHICLE REPAIR	18,002	36,715	45,129	42,000	38,000
6389	TOWING SERVICES	344	75	3,224	2,000	3,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**28,784**	**46,796**	**75,161**	**62,250**	**68,000**
REPAIRS AND MAINTENANCE - CONTRACTS						
6405	OFFICE & DATA PROCESSING EQUIP	12,424	34,424	41,370	42,629	50,072
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**12,424**	**34,424**	**41,370**	**42,629**	**50,072**
RENTALS						
6413	OFFICE EQUIPMENT RENTAL	5,170	5,912	5,966	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	22,660	36,471	31,613	30,125	35,125
TOTAL RENTALS		**27,830**	**42,383**	**37,578**	**36,125**	**41,125**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	5,848	5,760	5,421	8,100	9,000
6452	SUBSCRIPTIONS	-	645	-	1,000	1,000
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**5,848**	**6,405**	**5,421**	**9,100**	**10,000**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	1,569	468	3,020	2,250	4,300
TOTAL BOOKS AND PAMPHLETS		**1,569**	**468**	**3,020**	**2,250**	**4,300**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	13,328	14,447	15,010	21,500	18,500
TOTAL CONTRACTED SERVICES		**13,328**	**14,447**	**15,010**	**21,500**	**18,500**
Total OTHER SERVICES & CHARGES		**343,427**	**476,948**	**530,344**	**497,754**	**572,222**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	-	-	-
6550	MOTOR VEHICLES	42,673	186,663	98,487	194,500	395,000
6580	OTHER EQUIPMENT	120,616	-	215,716	95,000	12,000
TOTAL CAPITAL OUTLAY		**163,289**	**186,663**	**314,203**	**289,500**	**407,000**
Total CAPITAL OUTLAY		**163,289**	**186,663**	**314,203**	**289,500**	**407,000**
DEBT SERVICE						
DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	4,525	-	-	-	-
TOTAL DEBT SERVICE		**4,525**	-	-	-	-
TOTAL DEBT SERVICE		**4,525**	-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		**4,179,687**	**4,686,345**	**5,098,563**	**5,460,045**	**6,075,072**

FUND GENERAL

DEPARTMENT: POLICE PROTECTION
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,090,756	2,226,750	2,424,441	2,619,059
0211	6103	FULL TIME-REGULAR-OVERTIME	93,298	94,598	82,282	90,000
0211	6104	PART TIME-WAGES & SALARIES	72,868	86,060	71,193	89,203
0211	6105	TEMPORARY-WAGES & SALARIES	-			
0211	6108	SEVERANCE PAY	5,398	6,894	-	
0211	6121	PERA CONTRIBUTIONS	344,743	369,085	410,368	459,624
0211	6122	FICA/MEDICARE CONTRIBUTIONS	48,120	50,348	53,590	58,813
0211	6131	GROUP INSURANCE	197,416	226,600	267,262	298,275
0211	6133	WORKERS COMP INSURANCE PREMIUM	59,625	79,187	68,815	87,754
0211	6204	STATIONERY, ENVELOPES & FORMS	1,858	911	1,800	1,500
0211	6206	FILM, MICROFILM, TAPES, DISKS	764	1,150	1,000	1,000
0211	6207	TRAINING SUPPLIES	1,449	1,951	2,500	2,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	3,634	2,579	4,000	3,500
0211	6223	GASOLINE	51,302	58,811	65,000	63,000
0211	6227	LUBRICANTS & ADDITIVES	899	939	1,100	1,100
0211	6229	SHOP MATERIALS	782	647	1,000	1,000
0211	6231	UNIFORMS & TURN-OUT GEAR	20,822	18,878	30,000	34,000
0211	6233	BATTERIES	1,226	1,105	1,500	1,500
0211	6235	AMMUNITION	8,883	7,135	8,500	8,500
0211	6237	CRIME SCENE KIT MATERIALS	822	894	1,000	1,000
0211	6239	FIRST AID SUPPLIES	1,588	15,719	1,500	2,500
0211	6249	MISCELLANEOUS OPERATING SUPPLY	7,988	5,742	9,025	9,100
0211	6251	BATTERIES	1,495	961	2,500	2,000
0211	6253	BRAKES	2,998	2,281	3,000	3,000
0211	6255	TIRES	5,897	6,427	7,500	7,500
0211	6257	OTHER VEHICLE PARTS	12,377	10,986	13,000	14,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	495	118	8,000	500
0211	6275	OTHER EQUIPMENT PARTS	1,068	964	1,000	1,100
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	31,523	17,568	22,370	37,300
0211	6315	MISCELLANEOUS PROFESSIONAL SER	12,029	3,444	12,000	8,000
0211	6321	TELEPHONE	2,212	2,233	2,300	2,300
0211	6322	POSTAGE	1,089	1,020	1,300	1,100
0211	6323	CELLULAR PHONES	7,205	10,166	9,700	12,500
0211	6331	TRAVEL & LODGING	4,035	4,716	4,000	4,500
0211	6334	MILEAGE REIMBURSEMENT	-	-	100	250
0211	6335	TRAINING	23,450	24,495	28,000	30,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	37,871	42,787	40,000	45,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	150	373	500	500
0211	6383	OFFICE EQUIPMENT REPAIR	-	-	250	-
0211	6386	BRAKE REPAIR	-	-	500	-
0211	6388	OTHER VEHICLE REPAIR	17,129	7,904	15,000	10,000
0211	6389	TOWING SERVICES	75	3,224	2,000	3,500
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,957	2,830	3,500	8,800
0211	6413	OFFICE EQUIPMENT RENTAL	5,912	5,966	6,000	6,000
0211	6415	OTHER EQUIPMENT RENTAL	36,162	30,485	30,000	35,000
0211	6451	MEMBERSHIP DUES	3,639	2,422	3,100	3,500
0211	6489	OTHER CONTRACTED SERVICES	3,227	7,467	4,000	7,500
0211	6550	MOTOR VEHICLES	96,275	57,293	71,000	30,000
0211	6580	OTHER EQUIPMENT	-	-	-	12,000
Total Expenditure			**3,323,510**	**3,502,113**	**3,796,496**	**4,118,778**

PERSONNEL COMPLEMENT					
Police Chief		1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00
Drug Task Force Officer		1.00	1.00	1.00	1.00
Patrol Officer		17.00	17.00	19.00	19.00
Community Service Officer		1.26	1.26	1.26	1.26
Police Office Supervisor		1.00	1.00	1.00	1.00
Clerical/Support Personnel		2.00	2.50	2.50	2.63
Code Enforcement Intern		-	-	-	-
	Public Safety Total	29.26	29.76	31.76	31.89

6550 Motor Vehicles				
Ford Interceptor	58,975	28,646	30,500	30,000
Tahoe	37,300	28,647	40,500	
	96,275	57,293	71,000	30,000

6580 Other Equipment				
ATV	-	-	-	12,000
	-	-	-	-
	-	-	-	12,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and presentation of evidence.

BUDGET HIGHLIGHTS

- Pera: Change in rate from 16.95% to 17.7% - $18,360
- Rifle Replacement (6) - $17,300 (line item 6281) Total of 17 rifles to be purchased over 3 years 2020-2022
- Smartphone App for transcription - replace obsolte transcription software/digital recorders - $5,300 (6405)
- Capital Equipment: Replace Chief's Car (2007 Lincoln MKZ-orig seized) with State Bid Car - $30,000
- Capital Equipment: ATV replacement of 2004 Polaris - $12,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:				
Police Department Activity		2018 Actual	2019 Estimate	2020 Projected
Dispatched Calls for Service		12102	12800	12800
Motor Vehicle Accidents		466	450	480
Citations and Warnings		1812	2000	2000
Criminal		1257	1500	1400
Non-Criminal		7413	5400	7500
State CPM Performance Measurement Results		2016	2017	2018
Part 1 and Part 2 Crime Rates (per 1000)		13.47/24.21	16.25/23.72	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)		52%	46%	1 yr lag
Average police response times		3:23	4:25	5:42

FUND GENERAL

DEPARTMENT: FIRE PROTECTION
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	178,271	192,691	267,950	287,632
0220	6103	FULL TIME-REGULAR-OVERTIME	485	327		
0220	6104	PART TIME-WAGES & SALARIES	283,110	260,022	253,477	256,685
0220	6105	TEMPORARY-WAGES & SALARIES				
0220	6108	SEVERANCE PAY				
0220	6121	PERA CONTRIBUTIONS	30,651	32,865	47,437	53,069
0220	6122	FICA/MEDICARE CONTRIBUTIONS	21,917	21,170	22,929	23,579
0220	6131	GROUP INSURANCE	16,824	18,479	30,627	40,488
0220	6132	DISABILITY INSURANCE	1,344	1,284	1,300	1,300
0220	6133	WORKERS COMP INSURANCE PREMIUM	20,840	24,715	28,720	30,143
0220	6206	FILM, MICROFILM, TAPES, DISKS	-	-		
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	1,014	356	1,200	1,200
0220	6223	GASOLINE	10,266	12,220	12,000	12,500
0220	6225	DIESEL FUEL	2,862	3,617	3,500	3,800
0220	6231	UNIFORMS & TURN-OUT GEAR	27,493	26,159	28,000	30,000
0220	6233	BATTERIES	-	-		
0220	6239	FIRST AID SUPPLIES	1,162	2,245	1,500	2,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	13,850	14,171	24,000	20,000
0220	6255	TIRES	-	-		
0220	6257	OTHER VEHICLE PARTS	9,459	8,652	10,000	12,000
0220	6266	SCBA-PARTS	5,071	2,292	5,000	5,000
0220	6275	OTHER EQUIPMENT PARTS	-	-		
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	14,301	20,561	25,000	45,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,600	3,750	3,600	3,600
0220	6315	MISCELLANEOUS PROFESSIONAL SER	-	-		
0220	6321	TELEPHONE	1,748	1,772	2,000	1,800
0220	6322	POSTAGE	267	251	500	300
0220	6323	CELLULAR PHONES	5,590	6,256	6,000	6,200
0220	6335	TRAINING	29,809	27,695	22,000	28,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,203	12,402	18,000	18,000
0220	6371	ELECTRIC UTILITIES	17,814	18,308	21,000	20,000
0220	6372	WATER/IRRIGATION	4,223	4,994	4,000	4,000
0220	6373	GAS	5,594	6,077	7,000	7,000
0220	6374	REFUSE/RECYCLING	1,014	1,122	1,200	1,200
0220	6388	OTHER VEHICLE REPAIR	19,586	37,225	27,000	28,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	6,983	14,056	14,645	16,272
0220	6451	MEMBERSHIP DUES	1,566	2,035	2,500	2,000
0220	6452	SUBSCRIPTIONS	645	-	1,000	1,000
0220	6471	BOOKS & PAMPHLETS	379	95	1,000	1,000
0220	6489	OTHER CONTRACTED SERVICES	1,870	3,038	6,000	3,500
0220	6550	MOTOR VEHICLES	90,388	41,195	45,000	365,000
0220	6580	OTHER EQUIPMENT	-	177,160	95,000	
Total Expenditure			**846,201**	**999,255**	**1,040,085**	**1,331,268**

PERSONNEL COMPLEMENT					
Fire Chief		1.00	1.00	1.00	1.00
Fire Secretary		0.70	0.70	0.70	0.70
Fire Inspector				1.00	1.00
Fire Marshall		1.00	1.00	1.00	1.00
Firefighters		7.58	7.58	7.58	7.58
	Fire Total	10.28	10.28	11.28	11.28

6550 Motor Vehicles				
Duty Officer Truck	43,236	-	-	-
1st half funding Replace 1999 Fire Engine #556				325,000
Replace Fire Prevention Veh #386				40,000
Replace Grass Truck #21		41,195	-	-
Replace Fire Prevention Veh #566			45,000	-
Replace Fire Chief Vehicle	47,152	-	-	-
	90,388	41,195	45,000	365,000

6580 Other Equipment				
800 MHZ Radio - 3 Year Funding	-	-	-	-
SCBA's - 28	-	177,160	-	-
Thermal Imaging Camera			30,000	
Bullex Attack Training Prop			15,000	
Extrication Tools			50,000	
Rescue Truck #1 Box	-	-	-	-
	-	177,160	95,000	-

BUDGET HIGHLIGHTS

- Replace 5-years old Getec Tablets in all emergency vehicles - $20,000
- Capital Equipment: Replace 1999 Fire Engine over 2 years: $325,000 annually
- Capital Equipment: Replace 2008 Chev. Tahoe Fire Prevention Vehicle - $40,000
-

GOALS OF CURRENT YEAR BUDGET:

- Increase resident safety and fire prevention education through a community outreach program
- Revise and update emergency operations plan
- Develop and execute action plan for conducting pre-incident planning of structures
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service

Performance Measurements:				
		2018 Actual	2019 Estimate	2020 Projected
Number of Calls for Service		821	900	1000
Mutual Aid		44	40	40
Given		33	25	25
Received		11	15	15
Number of firefighters		52	55	55
Prevention:				
# of Public Education contacts		62	70	75
# of commericial property inspections		194	200	250
# of permits issued		90	140	150
State CPM Performance Measurement Results		2016	2017	2018
Insurance industry rating of fire services		5/7	4/7	4/7
Fire calls per 1,000 population		11.7	14.56	16.7
Average response times		8:27	8:23	8:16
EMS calls per 1,000 population		7.6	13	14.85

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	195,266	185,628	192,180	206,669
0240	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0240	6104	PART TIME-WAGES & SALARIES	-	5,871		
0240	6105	TEMPORARY-WAGES & SALARIES	-	-		
0240	6108	SEVERANCE PAY	-	4,541		
0240	6121	PERA CONTRIBUTIONS	14,627	14,291	14,413	15,500
0240	6122	FICA/MEDICARE CONTRIBUTIONS	14,524	14,566	14,702	15,810
0240	6131	GROUP INSURANCE	26,461	27,948	25,644	23,558
0240	6133	WORKERS COMP INSURANCE PREMIUM	935	1,133	1,538	1,653
0240	6204	STATIONERY, ENVELOPES & FORMS	528	983	800	1,000
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	211	400	750	750
0240	6223	GASOLINE	2,221	2,932	3,000	3,000
0240	6231	UNIFORMS & TURN-OUT GEAR	420	560	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,686	1,093	2,500	2,500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	131,482	157,050	110,000	150,000
0240	6321	TELEPHONE	390	390	600	600
0240	6322	POSTAGE	1,345	847	2,000	2,000
0240	6323	CELLULAR PHONES	655	658	2,500	2,500
0240	6331	TRAVEL AND LODGING				2,000
0240	6334	MILEAGE REIMBURSEMENT	-	-	500	500
0240	6335	TRAINING	4,365	1,945	3,000	5,000
0240	6361	GENERAL LIABILITY/PROPERTY INS	4,372	4,468	4,200	4,600
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	24,484	24,484	25,000
0240	6451	MEMBERSHIP DUES	435	435	1,000	2,000
0240	6471	BOOKS & PAMPHLETS	-	-	1,000	3,000
0240	6550	MOTOR VEHICLES	-	-	78,500	
Total Expenditure			**424,406**	**450,223**	**484,061**	**468,390**

PERSONNEL COMPLEMENT				
Building Official	1.00	1.00	1.00	1.00
Building Inspections Intern	0.50	-	-	-
Permit Technician	2.00	2.00	1.81	1.81
Inspectors	0.25	0.25	0.25	0.25
Building Inspection Total	3.75	3.25	3.06	3.06

6550 Motor Vehicles				
Replace Veh #401	-	-	22,500	
Replace Veh #405			29,000	
Replace Veh #406			27,000	
			78,500	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Contracted Services based on recent growth history - $40,000 (line item 6315)

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
New Residential Units		175	75	150
Total Permits		2,200	2,250	2,250
Number of Inspections		6,200	6,250	6,250

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0250	6251	BATTERIES	78	1,090	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	2,031	3,398	2,500	4,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	57	106	100	125
0250	6371	ELECTRIC UTILITIES	935	1,020	1,200	1,200
0250	6382	MACHINERY & EQUIPMENT REPAIR	2,627	6,013	4,000	6,000
Total Expenditure			**5,729**	**11,627**	**8,800**	**12,325**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Number of Sirens		17	17	17

FUND GENERAL

DEPARTMENT: TRAFFIC ENGINEERING
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,811	24,461	48,981	57,170
0260	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0260	6105	TEMPORARY-WAGES & SALARIES	140	-		
0260	6121	PERA CONTRIBUTIONS	1,388	1,878	3,674	4,288
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,954	1,845	3,747	4,374
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,708	1,790	3,476	4,254
0260	6249	MISCELLANEOUS OPERATING SUPPLY	10,120	21,921	15,000	15,000
0260	6271	SIGN REPAIR MATERIALS	712	-	3,000	3,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	668	1,081	750	1,200
0260	6371	ELECTRIC UTILITIES	12,546	12,261	13,000	13,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	7,228	20,422	13,000	20,000
0260	6489	CONTRACTED SERVICES	395	300	3,500	3,500
0260	6580	OTHER EQUIPMENT	-	38,556		
Total Expenditure			**67,670**	**124,516**	**108,128**	**125,786**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Total Hours		650	610	610
Number of Traffic Signs in System		2360	2390	2390
Number of Traffic Counts Performed		90	15	15

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	562	176	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	500	-
0270	6489	OTHER CONTRACTED SERVICES	8,955	4,205	8,000	4,000
Total Expenditure			**9,517**	**4,381**	**9,250**	**4,750**

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control which is provided on a contractual basis with North Metro Animal Care.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Animal Complaints		434	456	456
Number of Animals Impounded		62	70	70
Number of Animals Released to Owners		55	59	59
Number of Euthanizations		2	0	0

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	451	-	400	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	281	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	6,501	4,880	7,000	7,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	107	56	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	200	200
0280	6322	POSTAGE	3	1	50	50
0280	6323	CELL PHONES			1,300	1,200
0280	6331	TRAVEL & LODGING	927	500	1,000	1,300
0280	6335	TRAINING	440	870	1,000	1,100
0280	6361	GENERAL LIABILITY/PROPERTY INS	85	100		100
0280	6415	OTHER EQUIPMENT RENTAL	309	1,127	125	125
0280	6451	MEMBERSHIP DUES	120	530	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	89	2,925	250	300
Total Expenditure			**9,313**	**10,990**	**13,225**	**13,775**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

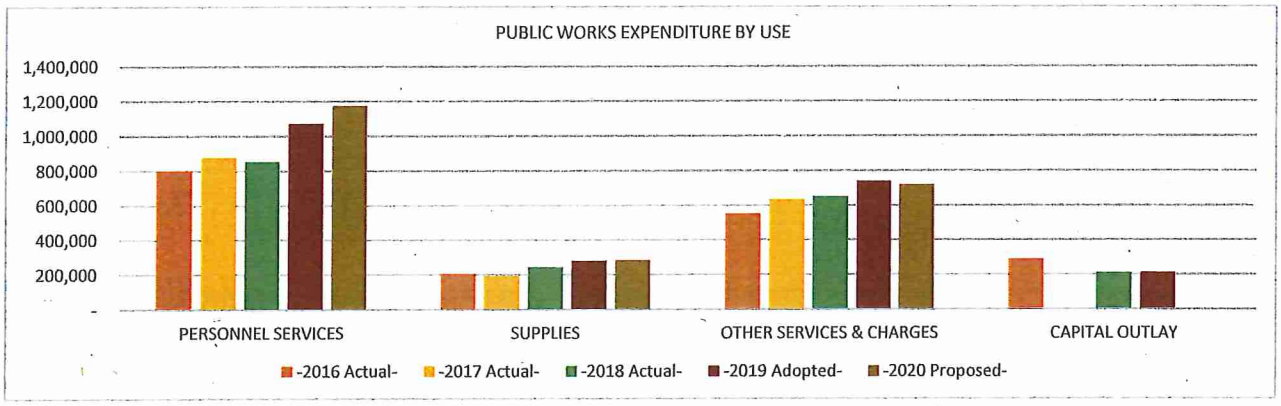
- Increase participation in community based programs

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
# of participants attending Kids Safety Camp		126	125	125
# of car seat inspections		32	50	50
Night to Unite - # of Parties		44	45	45
# of animals served at Pet Clinics		125	231	231

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	800,870	876,691	851,970	1,072,463	1,174,591
SUPPLIES	206,416	192,321	241,961	279,450	282,350
OTHER SERVICES & CHARGES	551,129	633,736	649,658	739,450	719,800
CAPITAL OUTLAY	288,428	-	211,093	210,750	-
TOTAL EXPENDITURE BY OBJECT	**1,846,843**	**1,702,747**	**1,954,682**	**2,302,113**	**2,176,741**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102	F.T. REGULAR-WAGES & SALARIES	544,621	619,386	594,983	734,383	781,477
6103	FULL TIME-REGULAR-OVERTIME	22,263	14,264	22,650	17,000	18,000
6105	TEMPORARY-WAGES & SALARIES	22,725	24,491	19,178	52,320	51,095
6106	OVERTIME-TEMPORARY	1,620	1,981	1,404	-	-
TOTAL WAGES AND SALARIES		**591,229**	**660,122**	**638,215**	**803,703**	**850,572**
OTHER GROSS EARNINGS						
6108	SEVERANCE PAY	-	1,258	3,678	-	-
TOTAL OTHER GROSS EARNINGS		**-**	**1,258**	**3,678**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121	PERA CONTRIBUTIONS	45,260	46,123	43,216	56,429	62,145
6122	FICA/MEDICARE CONTRIBUTIONS	46,267	49,548	47,778	62,654	67,057
6131	GROUP INSURANCE	96,182	90,290	87,178	105,186	148,601
6133	WORKERS COMP INSURANCE PREMIUM	21,932	29,350	31,905	44,491	46,216
TOTAL EMPLOYER CONTRIBUTIONS		**209,641**	**215,310**	**210,077**	**268,760**	**324,019**
Total PERSONNEL SERVICES		**800,870**	**876,691**	**851,970**	**1,072,463**	**1,174,591**
SUPPLIES						
OFFICE SUPPLIES						
6205	DRAFTING SUPPLIES	200	-	-	250	200
6208	MISCELLANEOUS OFFICE SUPPLIES	1,899	1,079	1,803	1,400	1,800
TOTAL OFFICE SUPPLIES		**2,099**	**1,079**	**1,803**	**1,650**	**2,000**
OPERATING SUPPLIES						
6221	CLEANING SUPPLIES	-	-	-	-	-
6223	GASOLINE	10,862	10,261	13,235	13,000	13,800
6225	DIESEL FUEL	21,068	25,095	34,393	33,000	34,000
6227	LUBRICANTS & ADDITIVES	2,036	2,662	3,072	4,000	4,000
6229	SHOP MATERIALS	910	1,378	2,588	4,000	4,000
6231	UNIFORMS & TURN-OUT GEAR	4,506	3,275	4,582	4,500	4,700
6249	MISCELLANEOUS OPERATING SUPPLY	9,923	8,974	6,769	10,500	8,800
TOTAL OPERATING SUPPLIES		**49,305**	**51,644**	**64,639**	**69,000**	**69,300**
REPAIR AND MAINTENANCE SUPPLIES						
6257	OTHER VEHICLE PARTS	46,423	50,771	63,272	55,000	60,500
6259	BUILDING MAINT/REPAIR SUPPLIES	1,958	2,277	667	6,000	3,000
6261	SAND & GRAVEL	1,951	2,096	2,355	4,000	4,000
6263	SALT	72,561	44,124	72,544	93,600	94,200
6265	ASPHALT	13,489	21,053	11,129	21,000	21,000
6267	OTHER STREET MAINTENANCE SUPPL	1,933	1,678	4,279	5,700	5,700
6269	LANDSCAPE MATERIALS	5,361	2,296	5,929	7,500	7,500
6275	OTHER EQUIPMENT PARTS	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**143,676**	**124,296**	**160,176**	**192,800**	**195,900**
SMALL TOOLS AND MINOR EQUIPMENT						
6281	SMALL TOOLS & MINOR EQUIPMENT	11,336	15,302	15,343	16,000	15,150
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**11,336**	**15,302**	**15,343**	**16,000**	**15,150**
Total SUPPLIES		**206,416**	**192,321**	**241,961**	**279,450**	**282,350**
OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6315	MISCELLANEOUS PROFESSIONAL SER	17,921	23,209	21,585	54,000	29,000
TOTAL PROFESSIONAL SERVICES		**17,921**	**23,209**	**21,585**	**54,000**	**29,000**
COMMUNICATION						
6321	TELEPHONE	2,122	2,140	2,182	2,200	2,300
6322	POSTAGE	1,558	812	1,221	2,200	2,700
6323	CELLULAR PHONES	5,468	5,944	6,662	6,500	6,500
TOTAL COMMUNICATION		**9,148**	**8,896**	**10,065**	**10,900**	**11,500**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	184	64	145	1,000	500
6335	TRAINING	6,950	8,039	8,236	10,500	7,700
TOTAL EMPLOYEE REIMBURSEMENTS		**7,134**	**8,103**	**8,380**	**11,500**	**8,200**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	33,342	21,384	22,473	30,700	28,000
TOTAL INSURANCE		**33,342**	**21,384**	**22,473**	**30,700**	**28,000**
UTILITIES						
6371	ELECTRIC UTILITIES	6,386	7,480	7,422	8,500	8,500
6372	WATER/IRRIGATION	1,315	2,552	2,677	3,500	3,000
6373	GAS	3,654	4,549	5,304	5,000	5,000
6374	REFUSE/RECYCLING	1,791	2,409	3,912	2,400	2,800
TOTAL UTILITIES		**13,146**	**16,990**	**19,317**	**19,400**	**19,300**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	3,956	3,719	2,102	10,000	3,000
6382	MACHINERY & EQUIPMENT REPAIR	1,780	591	6,704	3,000	5,000
6387	TIRE MOUNTING & BALANCING	-	746	278	800	800
6388	OTHER VEHICLE REPAIR	8,804	13,744	19,809	20,000	23,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**14,540**	**18,800**	**28,894**	**33,800**	**31,800**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,348	1,332	1,221	1,500	1,500
6405	OFFICE & DATA PROCESSING EQUIP	6,185	1,750	-	3,500	1,900
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**7,533**	**3,082**	**1,221**	**5,000**	**3,400**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	9,825	9,946	60,355	60,000	70,000
6417	UNIFORM RENTAL	4,787	1,255	1,268	2,500	1,800
TOTAL RENTALS		**14,612**	**11,201**	**61,623**	**62,500**	**71,800**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,119	999	1,484	1,400	1,650
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,119**	**999**	**1,484**	**1,400**	**1,650**
BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	-	92	35	250	150
TOTAL BOOKS AND PAMPHLETS		**-**	**92**	**35**	**250**	**150**
CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	403,384	485,987	467,265	500,000	500,000
6489	OTHER CONTRACTED SERVICES	29,250	34,993	7,316	10,000	15,000
TOTAL CONTRACTED SERVICES		**432,634**	**520,981**	**474,582**	**510,000**	**515,000**
Total OTHER SERVICES & CHARGES		**551,129**	**633,736**	**649,658**	**739,450**	**719,800**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	178,973	-	197,061	179,250	-
6550	MOTOR VEHICLES	35,171	-	-	31,500	-
6580	OTHER EQUIPMENT	74,284	-	14,032	-	-
TOTAL CAPITAL OUTLAY		**288,428**	**-**	**211,093**	**210,750**	**-**
Total CAPITAL OUTLAY		**288,428**	**-**	**211,093**	**210,750**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**1,846,843**	**1,702,747**	**1,954,682**	**2,302,113**	**2,176,741**

FUND GENERAL

DEPARTMENT: ENGINEERING
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	185,098	132,852	215,232	263,174
0301	6103	FULL TIME-REGULAR-OVERTIME	10,526	6,020	5,000	6,000
0301	6104	PART TIME-WAGES & SALARIES	13,320	12,784		
0301	6105	TEMPORARY-WAGES & SALARIES	13,320	10,046	29,120	29,120
0301	6106	OVERTIME-TEMPORARY	1,981	1,404		
0301	6121	PERA CONTRIBUTIONS	13,159	7,989	17,195	22,372
0301	6122	FICA/MEDICARE CONTRIBUTIONS	15,833	11,695	19,076	22,819
0301	6131	GROUP INSURANCE	27,360	19,753	28,235	44,806
0301	6133	WORKERS COMP INSURANCE PREMIUM	742	687	2,117	2,009
0301	6205	DRAFTING SUPPLIES	-	-	250	200
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	809	1,706	1,000	1,500
0301	6223	GASOLINE	3,608	3,540	4,000	3,800
0301	6231	UNIFORMS & TURN-OUT GEAR	1,661	1,711	2,000	2,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	260	98	2,000	300
0301	6257	OTHER VEHICLE PARTS	936	1,436	1,000	500
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	130	144	1,000	150
0301	6315	MISCELLANEOUS PROFESSIONAL SER	6,813	4,730	30,000	5,000
0301	6321	TELEPHONE	1,106	1,140	1,100	1,200
0301	6322	POSTAGE	730	980	2,000	2,500
0301	6323	CELLULAR PHONES	2,778	3,268	3,000	3,000
0301	6331	TRAVEL & LODGING	64	145	1,000	500
0301	6335	TRAINING	4,282	3,148	6,500	3,200
0301	6361	GENERAL LIABILITY/PROPERTY INS	3,682	2,593	4,700	3,500
0301	6405	OFFICE & DATA PROCESSING EQUIP	1,750	-	3,500	1,900
0301	6451	MEMBERSHIP DUES	662	1,239	1,000	1,250
0301	6471	BOOKS & PAMPHLETS	92	35	250	150
0301	6550	MOTOR VEHICLES	-	-	31,500	
Total Expenditure			**310,698**	**229,140**	**411,775**	**420,950**

PERSONNEL COMPLEMENT				
City Engineer	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	0.50	1.00
Engineering Tech II	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	1.00	-
Civil Engineer IV	1.00	1.00	1.00	1.00
Civil Engineer II	-	-		1.00
Secretary (Moved to PW)	1.00	1.00	-	-
Administrative Assistant	-	-	0.50	1.00
Interns	1.00	1.00	1.00	1.00
eering Total	7.00	7.00	6.00	7.00

6550 Motor Vehicles				
Replace Veh #402	-	-	31,500	-

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Reclass Engineering Tech III to Civil Engineer II - $1,485

GOALS OF CURRENT YEAR BUDGET:

- Develop and implement a long-term trail maintenance program
- Develop and implement a long-term stormwater pond maintenance program
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Work with other cities/regulating agencies to identify sustainable regional water supply solutions
- Implement Infrastructure Asset Management System Upgrades

Performance Measurements:

		2018 Estimate	2019 Projected	2020 Projected
Active Engineering Projects		12	12	11
Completed Engineering Projects		9	10	10
Infrastructure Asset Management System Upgrades		1		1

FUND GENERAL

DEPARTMENT: STREET MAINTENANCE
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	372,845	367,183	434,348	419,208
0311	6103	FULL TIME-REGULAR-OVERTIME	331	810	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	9,070	2,888	13,200	13,200
0311	6108	SEVERANCE PAY	1,258	3,678		
0311	6121	PERA CONTRIBUTIONS	28,040	27,316	32,124	31,591
0311	6122	FICA/MEDICARE CONTRIBUTIONS	28,593	27,607	35,560	35,221
0311	6131	GROUP INSURANCE	62,930	67,425	76,951	103,795
0311	6133	WORKERS COMP INSURANCE PREMIUM	24,770	21,034	37,090	33,893
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	270	97	400	300
0311	6221	CLEANING SUPPLIES	-	-		
0311	6223	GASOLINE	6,653	9,695	9,000	10,000
0311	6225	DIESEL FUEL	15,503	12,992	15,000	15,000
0311	6227	LUBRICANTS & ADDITIVES	2,662	3,072	4,000	4,000
0311	6229	SHOP MATERIALS	1,297	2,377	3,500	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	1,614	2,871	2,500	2,700
0311	6249	MISCELLANEOUS OPERATING SUPPLY	8,715	6,671	8,500	8,500
0311	6257	OTHER VEHICLE PARTS	21,514	22,718	25,000	25,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	2,277	667	6,000	3,000
0311	6261	SAND & GRAVEL	-	-	1,000	1,000
0311	6265	ASPHALT	21,053	11,129	21,000	21,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,506	418	2,000	2,000
0311	6269	LANDSCAPE MATERIALS	2,296	5,929	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	-	-	-	
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	15,172	15,199	15,000	15,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	16,396	16,855	24,000	24,000
0311	6321	TELEPHONE	1,033	1,042	1,100	1,100
0311	6322	POSTAGE	82	241	200	200
0311	6323	CELLULAR PHONES	3,167	3,394	3,500	3,500
0311	6335	TRAINING	3,758	5,088	4,000	4,500
0311	6361	GENERAL LIABILITY/PROPERTY INS	16,018	17,130	22,000	21,000
0311	6371	ELECTRIC UTILITIES	7,480	7,422	8,500	8,500
0311	6372	WATER/IRRIGATION	2,552	2,677	3,500	3,000
0311	6373	GAS	4,549	5,304	5,000	5,000
0311	6374	REFUSE/RECYCLING	2,409	3,912	2,400	2,800
0311	6381	BUILDING & STRUCTURE REPAIR	3,719	2,102	10,000	3,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	591	6,704	3,000	5,000
0311	6387	TIRE MOUNTING & BALANCING	746	278	800	800
0311	6388	OTHER VEHICLE REPAIR	8,861	4,400	8,000	8,000
0311	6404	MACHINERY & EQUIPMENT	1,332	1,221	1,500	1,500
0311	6415	OTHER EQUIPMENT RENTAL	9,946	60,355	60,000	70,000
0311	6417	UNIFORM RENTAL	1,255	1,268	2,500	1,800
0311	6451	MEMBERSHIP DUES	338	245	400	400
0311	6488	STREET MAINTENANCE CONTRACT	485,987	467,265	500,000	500,000
0311	6489	OTHER CONTRACTED SERVICES	34,993	7,316	10,000	15,000
0311	6540	HEAVY MACHINERY	-	197,061	179,250	
0311	6550	MOTOR VEHICLES		37,577		
0311	6580	OTHER EQUIPMENT	-	14,032		
Total Expenditure			**1,233,580**	**1,474,670**	**1,601,323**	**1,436,508**

PERSONNEL COMPLEMENT				
Public Works Superintendent	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	-	1.00	1.00	1.00
Heavy Equipment Operator	-	-	-	-
Mechanic	2.00	2.00	2.00	2.00
Streets Lead Worker	1.00	1.00	1.00	1.00
PW Maintenance Worker	4.00	4.00	5.00	5.00
Temporary - Streets	0.50	0.50	0.50	0.50
Street Maintenance Total	8.50	9.50	10.50	10.50

6488/6489 Other Contracted Services				
Street Maintenance Program	-			
Long term road reconstruction	485,987	467,265	500,000	500,000
Curb Repair/Tree Removal	34,993	7,316	10,000	15,000
	520,980	474,581	510,000	515,000

6540 - Heavy Machinery				
F350 truck with plow	-	197,061	-	-
1-Ton Truck	-	37,577	-	-
Sidewalk Machine			139,000	-
Tractor Backhoe ($84,000 total remainder utility funded)			40,250	-
Loader	-	-	-	-
	-	234,638	179,250	-

6580 - Other Equipment				
Sidewalk Machine	-	-	-	-
800 MHZ Radio - 3 Year Funding	5,100	-	-	-
Kubota Tractor	-	-	-	-
ATV Athletic Field Maintenance Machine	-	14,032	-	-
	5,100	14,032	-	-

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Patching machine rental - $10,000 increase (Line item 6415)

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:				
		2017 Actual	2018 Actual	2019 Projected
Crack filling (miles)		12.8	7.95	7
Sealcoating (miles)		7.73	7.5	7.5
Asphalt patching (tons)		180	150	150

FUND GENERAL

DEPARTMENT: SNOW & ICE REMOVAL
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	61,444	94,947	84,803	99,095
0312	6103	FULL TIME-REGULAR-OVERTIME	3,406	15,820	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	2,102	6,244	10,000	8,775
0312	6121	PERA CONTRIBUTIONS	4,924	7,911	7,110	8,182
0312	6122	FICA/MEDICARE CONTRIBUTIONS	5,123	8,476	8,018	9,017
0312	6133	WORKERS COMP INSURANCE PREMIUM	3,837	10,184	5,284	10,314
0312	6223	GASOLINE	-	-	-	
0312	6225	DIESEL FUEL	9,592	21,401	18,000	19,000
0312	6229	SHOP MATERIALS	81	211	500	500
0312	6251	BATTERIES		-		
0312	6257	OTHER VEHICLE PARTS	28,321	39,117	29,000	35,000
0312	6261	SAND & GRAVEL	2,096	2,355	3,000	3,000
0312	6263	SALT	44,124	72,544	93,600	94,200
0312	6267	OTHER STREET MAINTENANCE SUPPL	172	3,861	3,700	3,700
0312	6361	GENERAL LIABILITY/PROPERTY INS	1,684	2,750	4,000	3,500
0312	6388	OTHER VEHICLE REPAIR	4,882	15,410	12,000	15,000
0312	6489	OTHER CONTRACTED SERVICES	-	-		
Total Expenditure			**171,789**	**301,233**	**289,015**	**319,283**

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

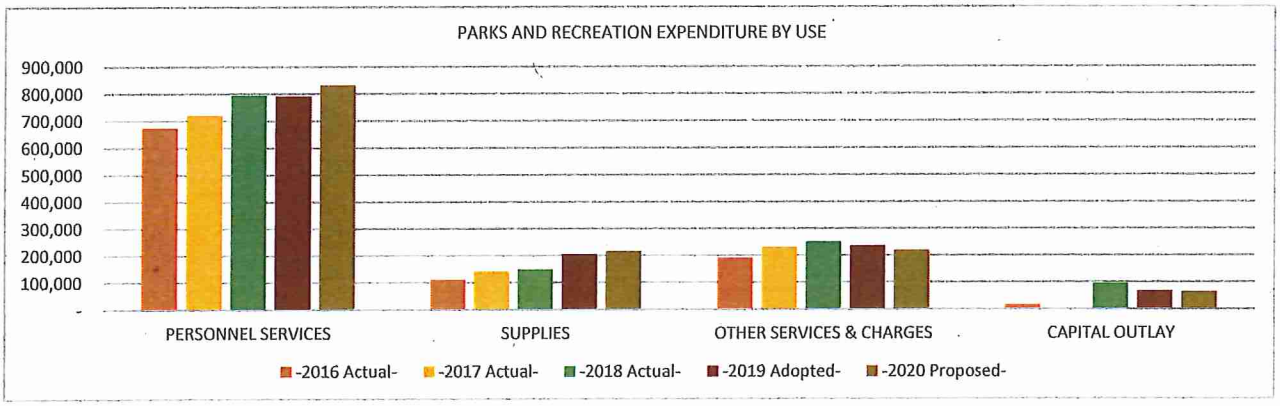
Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Miles of Streets Plowed		175	175	181
Cul-de-sacs		271	275	280
Salt/Sand Purchased (tons)		960	1200	1200
Snow Removal Hours		4000	4000	4000
Full Scale Plowing Events		8 to 12	8 to 12	8 to 12

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT SUMMARY	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES	673,742	718,347	794,399	791,277	831,347
SUPPLIES	110,198	140,936	148,244	204,500	216,100
OTHER SERVICES & CHARGES	190,782	230,425	250,907	235,050	218,400
CAPITAL OUTLAY	15,578	-	95,150	66,200	64,000
TOTAL EXPENDITURE BY OBJECT	**990,300**	**1,089,708**	**1,288,699**	**1,297,027**	**1,329,847**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION **452-461**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2016 Actual-	-2017 Actual-	-2018 Actual-	-2019 Adopted-	-2020 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102 F.T. REGULAR-WAGES & SALARIES	442,893	480,811	531,530	507,044	532,244
6103 FULL TIME-REGULAR-OVERTIME	1,473	636	1,124	1,000	1,000
6105 TEMPORARY-WAGES & SALARIES	81,848	84,951	78,428	105,345	103,967
TOTAL WAGES AND SALARIES	**526,214**	**566,397**	**611,082**	**613,389**	**637,211**
EMPLOYER CONTRIBUTIONS					
6121 PERA CONTRIBUTIONS	36,032	38,929	40,833	39,288	41,245
6122 FICA/MEDICARE CONTRIBUTIONS	41,674	43,517	46,849	46,924	48,747
6131 GROUP INSURANCE	58,169	52,317	68,971	68,503	73,845
6133 WORKERS COMP INSURANCE PREMIUM	11,653	17,186	26,663	23,173	30,299
TOTAL EMPLOYER CONTRIBUTIONS	**147,528**	**151,949**	**183,316**	**177,888**	**194,136**
Total PERSONNEL SERVICES	**673,742**	**718,347**	**794,399**	**791,277**	**831,347**
SUPPLIES					
OFFICE SUPPLIES					
6208 MISCELLANEOUS OFFICE SUPPLIES	731	828	501	500	600
TOTAL OFFICE SUPPLIES	**731**	**828**	**501**	**500**	**600**
OPERATING SUPPLIES					
6223 GASOLINE	14,996	14,469	18,633	17,000	19,000
6225 DIESEL FUEL	6,049	4,097	5,237	7,000	7,000
6229 SHOP MATERIALS	3,102	1,423	773	2,000	2,000
6231 UNIFORMS & TURN-OUT GEAR	3,369	2,918	4,287	3,500	4,000
6249 MISCELLANEOUS OPERATING SUPPLY	28,542	30,159	22,014	35,000	30,000
TOTAL OPERATING SUPPLIES	**56,058**	**53,066**	**50,943**	**64,500**	**62,000**
REPAIR AND MAINTENANCE SUPPLIES					
6257 OTHER VEHICLE PARTS	10,949	17,008	15,348	14,000	16,000
6265 ASPHALT	18,121	34,393	41,931	90,000	100,000
6269 LANDSCAPE MATERIALS	21,309	24,636	22,531	18,000	20,000
6268 IRRIGATION SUPPLIES	-	9,707	15,111	15,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**50,379**	**85,745**	**94,921**	**137,000**	**151,000**
SMALL TOOLS AND MINOR EQUIPMENT					
6281 SMALL TOOLS & MINOR EQUIPMENT	3,030	1,298	1,878	2,500	2,500
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**3,030**	**1,298**	**1,878**	**2,500**	**2,500**
Total SUPPLIES	**110,198**	**140,936**	**148,244**	**204,500**	**216,100**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6315 MISCELLANEOUS PROFESSIONAL SER	29,937	27,221	55,401	35,000	35,000
TOTAL PROFESSIONAL SERVICES	**29,937**	**27,221**	**55,401**	**35,000**	**35,000**
COMMUNICATION					
6321 TELEPHONE	784	784	784	800	800
6322 POSTAGE	216	81	194	100	100
6323 CELLULAR PHONES	2,864	3,561	4,325	3,500	3,500
TOTAL COMMUNICATION	**3,864**	**4,426**	**5,303**	**4,400**	**4,400**

EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	356	356		-	-
6334	MILEAGE REIMBURSEMENT	294	294		-	-
6335	TRAINING	1,539	1,541	528	2,000	2,500
TOTAL EMPLOYEE REIMBURSEMENTS		**2,189**	**2,191**	**528**	**2,000**	**2,500**
ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**	**-**
INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	11,957	11,644	14,308	14,000	15,000
TOTAL INSURANCE		**11,957**	**11,644**	**14,308**	**14,000**	**15,000**
UTILITIES						
6371	ELECTRIC UTILITIES	25,475	24,906	24,672	24,000	24,000
6372	WATER/IRRIGATION	14,979	12,752	9,060	13,000	11,000
6373	GAS	3,031	3,035	3,902	4,000	4,000
6374	REFUSE/RECYCLING	2,787	3,912	3,812	3,000	3,800
TOTAL UTILITIES		**46,272**	**44,604**	**41,445**	**44,000**	**42,800**
REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	19,098	16,178	19,176	21,000	21,000
6382	MACHINERY & EQUIPMENT REPAIR	3,225	3,328	3,612	5,000	5,000
6388	OTHER VEHICLE REPAIR	3,557	4,357	4,470	4,000	4,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**25,880**	**23,864**	**27,259**	**30,000**	**30,500**
RENTALS						
6415	OTHER EQUIPMENT RENTAL	10,416	1,598	1,515	9,000	2,000
6416	MACHINERY RENTAL	-	63	-	500	300
6417	UNIFORM RENTAL	636	277	263	500	400
TOTAL RENTALS		**11,052**	**1,937**	**1,777**	**10,000**	**2,700**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	1,539	1,556	280	650	500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,539**	**1,556**	**280**	**650**	**500**
CONTRACTED SERVICES						
6489	OTHER CONTRACTED SERVICES	58,092	112,982	104,607	95,000	85,000
TOTAL CONTRACTED SERVICES		**58,092**	**112,982**	**104,607**	**95,000**	**85,000**
Total OTHER SERVICES & CHARGES		**190,782**	**230,425**	**250,907**	**235,050**	**218,400**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540	HEAVY MACHINERY	-	-	95,150	-	33,000
6580	OTHER EQUIPMENT	15,578	-	-	66,200	31,000
TOTAL CAPITAL OUTLAY		**15,578**	**-**	**95,150**	**66,200**	**64,000**
Total CAPITAL OUTLAY		**15,578**	**-**	**95,150**	**66,200**	**64,000**
TOTAL EXPENDITURES & OTHER FINANCING		**990,300**	**1,089,708**	**1,288,699**	**1,297,027**	**1,329,847**

FUND GENERAL

DEPARTMENT: PARK & RECREATION
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	415,089	531,530	507,044	532,244
0452	6103	FULL TIME-REGULAR-OVERTIME	636	1,124	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	84,951	1,550		
0452	6105	TEMPORARY-WAGES & SALARIES	84,951	78,428	105,345	103,967
0452	6121	PERA CONTRIBUTIONS	33,765	40,833	39,288	41,245
0452	6122	FICA/MEDICARE CONTRIBUTIONS	38,605	46,849	46,924	48,747
0452	6131	GROUP INSURANCE	48,092	68,971	68,503	73,845
0452	6133	WORKERS COMP INSURANCE PREMIUM	16,898	26,663	23,173	30,299
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	807	501	500	600
0452	6223	GASOLINE	14,469	18,633	17,000	19,000
0452	6225	DIESEL FUEL	4,097	5,237	7,000	7,000
0452	6229	SHOP MATERIALS	1,423	773	2,000	2,000
0452	6231	UNIFORMS & TURN-OUT GEAR	2,918	4,287	3,500	4,000
0452	6249	MISCELLANEOUS OPERATING SUPPLY	30,159	22,014	35,000	30,000
0452	6257	OTHER VEHICLE PARTS	17,008	15,348	14,000	16,000
0452	6265	ASPHALT	34,393	41,931	90,000	100,000
0452	6268	IRRIGATION SUPPLIES	9,707	15,111	15,000	15,000
0452	6269	LANDSCAPE MATERIALS	24,636	22,531	18,000	20,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	1,298	1,878	2,500	2,500
0452	6315	MISCELLANEOUS PROFESSIONAL SER	27,221	55,401	35,000	35,000
0452	6321	TELEPHONE	784	784	800	800
0452	6322	POSTAGE	81	194	100	100
0452	6323	CELLULAR PHONES	3,561	4,325	3,500	3,500
0452	6335	TRAINING	1,225	528	2,000	2,500
0452	6361	GENERAL LIABILITY/PROPERTY INS	11,644	14,308	14,000	15,000
0452	6371	ELECTRIC UTILITIES	24,906	24,672	24,000	24,000
0452	6372	WATER/IRRIGATION	12,752	9,060	13,000	11,000
0452	6373	GAS	3,035	3,902	4,000	4,000
0452	6374	REFUSE/RECYCLING	3,912	3,812	3,000	3,800
0452	6381	BUILDING & STRUCTURE REPAIR	16,178	19,176	21,000	21,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	3,328	3,612	5,000	5,000
0452	6388	OTHER VEHICLE REPAIR	4,357	4,470	4,000	4,500
0452	6415	OTHER EQUIPMENT RENTAL	1,598	1,515	9,000	2,000
0452	6416	MACHINERY RENTAL	63	-	500	300
0452	6417	UNIFORM RENTAL	277	263	500	400
0452	6451	MEMBERSHIP DUES	651	280	650	500
0452	6489	OTHER CONTRACTED SERVICES	99,982	89,607	75,000	85,000
0452	6540	HEAVY MACHINERY	-	95,150		33,000
0452	6550	MOTOR VEHICLES	-	17,298		-
0452	6580	OTHER EQUIPMENT	-		66,200	31,000
Total Expenditure			**1,079,455**	**1,292,547**	**1,277,027**	**1,329,847**

PERSONNEL COMPLEMENT				
Park Maintenance Worker	4.00	5.00	4.00	4.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00
Parks/Assistant PW Superintendent	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00
Parks Lead Worker	-	-	1.00	1.00
Recreation Specialist	-	-	0.50	0.50
Temporary - Parks	2.47	3.62	3.62	3.62
Parks Intern	0.50	0.34	0.34	0.34
	12.97	14.96	15.46	15.46

65406550 Heavy Machinery				
3/4 ton 4/4 Truck				33,000
3/4 Ton 4/4 Truck with plow equipment	-	36,580	-	-
1-ton truck with plow equipment	-	58,570	-	-
	-	95,150	-	33,000

6580 Other Equipment				
ATV Athletic Field Maintenance Machine	-	17,298	-	-
Kubota Tractor Attachment				31,000
Large Area Mower				92,000
3-Zero-Turn Mowers	-	-	32,400	
Chipper			33,800	
	-	17,298	66,200	123,000

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields,trails, public grounds and streetscapes.

BUDGET HIGHLIGHTS

- Asphalt: Additional $50,000 to maintain trails (Capital Maintenance Fund funded)
- Capital Equipment: Kubota Tractor Attachment - New Item - $31,000
- Capital Equipment: Replace Large Area Mower - $92,000

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vison

Performance Measurements:				
		2017 Actual	2018 Estimate	2019 Projected
Number of City Parks		23	23	23
Number of Athletic Fields Maintained		42	42	42
Number of Playgrounds Maintained		17	17	17
Miles of Trails Maintained		39.5	41	41
Total Acreage Mowed		121.5	123	123

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0455	6489	OTHER CONTRACTED SERVICES	13,000	15,000	20,000	-
Total Expenditure			**13,000**	**15,000**	**20,000**	**-**

6489 Other Contracted Services

Alexandra House (Gambling Funds)	5,000	5,000	10,000	-
Family Promise Donation	3,000	-	-	-
Ramsey Foundation - Draw Park Events (Gambling Funds)	5,000	10,000	10,000	-
	13,000	15,000	20,000	-

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:

- Increase citizens knowledge of programs offered

Performance Measurements:

		2017 Actual	2018 Estimate	2019 Projected
Average Number of People at Concert Events at Draw		205	300	500
Number of Services Provided - Alexandra House		1616	1648	1680

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES
FUNCTION: PARKS AND RECREATION

DON'T USE

Business Unit	Object Account	Description	2015 Actual	2016 Actual	2017 Adopted Budget
0461	6102	F.T. REGULAR-WAGES & SALARIES	65,722	62,603	
0461	6121	PERA CONTRIBUTIONS	5,164	4,587	
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,912	4,381	
0461	6131	GROUP INSURANCE	4,225	4,379	
0461	6133	WORKERS COMP INSURANCE PREMIUM	288	276	
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	21	12	
0461	6231	UNIFORMS & TURN-OUT GEAR	-	-	
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	140	
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	182	
0461	6321	TELEPHONE	-	-	
0461	6322	POSTAGE	-	-	
0461	6331	TRAVEL & LODGING	356	212	
0461	6334	MILEAGE REIMBURSEMENT	294	29	
0461	6335	TRAINING	316	565	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	-	-	
0461	6361	GENERAL LIABILITY/PROPERTY INS	919	-	
0461	6451	MEMBERSHIP DUES	905	776	
Total Expenditure			**83,122**	**78,142**	

DESCRIPTION OF SERVICES:

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

GOALS OF CURRENT YEAR BUDGET:

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
-
-

FUND GENERAL

DEPARTMENT: EXPENDITURE RESERVE
FUNCTION: MISCELLANEOUS/CONTINGENCY

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget
0892	6105	TEMPORARY-WAGES & SALARIES	-	-	-	-
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	25,000	15,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	75,892	119,455	106,373	106,373
0892	6820	OPERATING TRANSFERS TO OTHER F	606,393	643,832		
Total Expenditure			**682,284**	**763,287**	**131,373**	**121,373**

6105 Temporary Wages & Salaries

	-	-	-	-
Presidential Primary Election	-	-	-	10,000
Health Insurance Increases	-	-	-	-
	-	-	-	10,000

Muni Center Internal Loan (Sewer Fund)	14,039	13,082	-	-
Bury Carlson Internal Loan (PIR Fund)*	-	44,520	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853
	75,892	119,455	106,373	106,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds

Excess Revenue Transfer	606,393	-	-	-
	-	-	-	-
	606,393	-	-	-

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Minimize unbudgeted/unallocated expenses



FUND ECONOMIC DEVELOPMENT AUTHORITY **DEPARTMENT:** N/A

FUNCTION: N/A

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Requested Budget
9230	4011	CURRENT-AD VALOREM TAXES	92,287	84,583	101,663	91,413
9230	4012	DELINQUENT-AD VALOREM TAXES	467	919	-	
9230	4014	FISCAL DISPARITIES	10,591	18,824	-	
9230	4273	OTHER STATE GRANTS & AIDS		-	-	
9230	4609	OTHER MISCELLANEOUS REVENUES	53,544	3,816	-	
9230	4701	INTEREST ON INVESTMENTS	11,899	16,059	7,500	7,500
9230	4901	TRANSFER IN FROM OTHER FUNDS	9,355	-	-	
Total Revenue			**178,142**	**124,202**	**109,163**	**98,913**

Business Unit	Object Account	Description	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Requested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-	-	-	
9230	6105	TEMPORARY-WAGES & SALARIES	1,205	1,435	2,000	2,000
9230	6121	PERA CONTRIBUTIONS	-	-	-	
9230	6122	FICA/MEDICARE CONTRIBUTIONS	82	120	153	153
9230	6131	GROUP INSURANCE	-	-	-	
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	7	10	10
0130	6246	MARKETING	6,495	4,150	30,000	30,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	13,307	15,261	19,000	19,000
9230	6304	LEGAL FEES	-	-	-	
9230	6315	MISCELLANEOUS PROFESSIONAL SER	60,658	27,889	53,000	43,000
9230	6322	POSTAGE	71	-	-	
9230	6323	CELLULAR PHONES	-	-	-	
9230	6331	TRAVEL & LODGING	126	347	1,000	1,000
9230	6335	TRAINING	89	511	1,000	1,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	822	511	1,000	750
9230	6371	ELECTRIC UTILITIES	-	-	-	
9230	6439	OTHER MISCELLANEOUS	206,910	-	-	-
9230	6451	MEMBERSHIP DUES	1,370	1,370	2,000	2,000
9230	6452	SUBSCRIPTIONS	-	-	-	-
Total Expenditure			**291,140**	**51,601**	**109,163**	**98,913**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

- Enhance Business Retention and Expansion Program
- Increase number of jobs
- Increase retail base
- Reduce the amount of land owned by City for development

		2016	2017	2018	2019
Sale of ALL City owned land (acres)		32.87	3	8	3
Employment		6521	6,758	6900	7,100
Unemployment Rates		3.5%	3.10%	3.5%	3.50%

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-291

RESOLUTION ADOPTING THE 2019, PAYABLE 2020, MUNICIPAL TAX LEVY

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following levies for assessed 2019, payable 2020, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer (as certified)	$ 1,897,170	
Collected as Property Tax – EDA Levy	91,413	
Collected as Property Tax – General Levy	8,773,762	$ 10,762,345
DEBT SERVICE LEVY		
CIP Bonds (Fire #2)	262,358	
CIP Bond – Municipal Center	1,117,813	
2013 Equipment Certificates	66,073	
2015 GO Road Improvement Bonds	28,542	
2014 Equipment Certificates	99,380	
2016 GO Road Improvement Bond	66,377	
2017 GO Road Improvement Bonds	48,877	
2018 GO Road Improvement Bonds	57,467	
		$1,746,887
TOTAL CERTIFIED LEVIES		$ 12,509,232

2) That this final levy does not exceed the Proposed Levy adopted September 24, 2019.

3) That the City of Ramsey will not be levying the $336,774 related to the $3,090,000 GO Refunding Bond, Series 2011B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

4) That the City of Ramsey will not be levying the total $1,215,703 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at $1,117,813.

5) That the City of Ramsey will not be levying the total $76,073 related to the $635,000 Capital Equipment Certificates. The City will levy at $66,073.

6) That the City of Ramsey will not be levying the total $282,358 related to the $3,880,000 GO Capital Improvement Plan Bonds for Fire Station II. The City will levy $262,358.

7) That the City of Ramsey will not be levying the total $117,083 related to the $1,205,000 GO Street Reconstruction Bonds for the 2015 Road Reconstruction Projects. The City will levy $28,542 and fund $58,541 from the City's Public Improvement Revolving Fund (PIR) and $30,000 from accumulated funds.

8) That the City of Ramsey will not be levying the total $152,754 related to the $1,650,000 GO Street Reconstruction Bonds for the 2016 Road Reconstruction Projects. The City will levy $66,377 and fund $76,377 from the City's Public Improvement Revolving Fund (PIR)and $10,000 from accumulated funds.

9) That the City of Ramsey will not be levying the total $97,755 related to the $895,000 GO Street Reconstruction Bonds for the 2017 Road Reconstruction Projects. The City will levy $48,877 and fund the other $48,878 from the City's Public Improvement Revolving Fund (PIR).

10) That the City of Ramsey will not be levying the total $114,934 related to the $1,175,000 GO Street Reconstruction Bonds for the 2018 Road Reconstruction Projects. The City will levy $57,467 and fund the other $57,467 from the City's Public Improvement Revolving Fund (PIR).

11) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Tuesday, December 31, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

_____
Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-292

RESOLUTION ADOPTING THE 2020 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2019 is hereby adopted for the General Fund as follows:

GENERAL FUND

Revenues:	
Property Taxes	$ 10,625,932
Licenses and Permits	633,300
Intergovernmental Revenues	405,595
Charges for Services	666,162
Fines and Forfeitures	55,500
Other Revenues-	
Interest Earnings	100,000
Miscellaneous	21,100
Other Financing Sources	796,000
Total Revenues	$ 13,303,589
Operating and Capital Expenditures:	
General Government	$ 3,600,556
Public Safety	6,075,072
Public Works	2,176,741
Parks and Recreation	1,329,847
Contingency	15,000
Other Financing Uses	106,373
Total Operating and Capital Expenditures	$13,303,589

2) That the City Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Tuesday, December 31, 2019

3) That all contractual agreements contained within the 2020 General Fund Budget will be considered ratified.

4) That all itemized capital equipment purchases contained within the 2020 General Fund Budget will be considered ratified.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-293

RESOLUTION ADOPTING THE 2020 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$ 91,413
Interest Earnings	$ 7,500
Other Financing Sources	$ 0
Total Revenues	$98,913
Operating and Capital Expenditures:	
Personal Services	$ 2,163
Supplies	$ 49,000
Services and Charges	$ 47,750
Total Operating and Capital Expenditures	$ 98,913

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

_____
Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **6. 2.**

Meeting Date: 12/10/2019

By: Diana Lund, Finance

Information

Title:

Public Hearing - Adopt Resolution #19-294 Adopting the City's 2020-2029 Capital Improvement Plan (CIP)

Purpose/Background:

Purpose: The 2020-2029 Capital Improvement Plan (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years.

The Capital Improvement Plan (CIP) is a long-term financial plan of at least five years that consists of projects and facilities that are, or will be needed by the City in carrying out the future needs for the public health, safety and welfare of the City. The City's charter directs that a five-year capital improvement plan will be adopted annually. The City is undertaking a 10-year plan for years 2020-2029.

The CIP has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction. Also, the CIP reflects priorities for projects and equipment that have been identified as priorities in the City's adopted Strategic Plan.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Each project includes preliminary funding sources and appropriate background information citing needs and projected cost estimates.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects that are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

Notification:

The draft document of the 2020-209 was presented at the worksessions of November 12 and November 18, 2019.

The request for the public hearing was adopted at the regular City Council meeting of November 26, 2019 and the notice was posted in the Union.

Observations/Alternatives:

Options:
1. Adopt Plan as outlined noting that this is a planning tool only and not the authorization of any one project listed.
2. Take no Action at this time for further review of each project. Per the City Charter, at least a five-year Capital Improvement
Program (CIP) needs to be adopted annually.

Funding Source:

Each project contained within the 2020-2029 Capital Improvement Program states the respective funding source(s).

Recommendation:

Staff recommends Option #1 to adopt the 2020-2029 Capital Improvement Plan that is attached noting that this is a forecasting tool and not actual, committed projects and expenditures.

Action:

Motion to adopt Resolution #19-294 adopting the City of Ramsey's 2020-2029 Capital Improvement Plan (CIP).

Attachments

2020-2029 CIP

2020-2029 Parks Supplemental

Reso #19-294 Adopting 2020-2029 CIP

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:05 AM
Form Started By: Diana Lund		Started On: 12/03/2019 08:20 AM
Final Approval Date: 12/05/2019		

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2020-2029

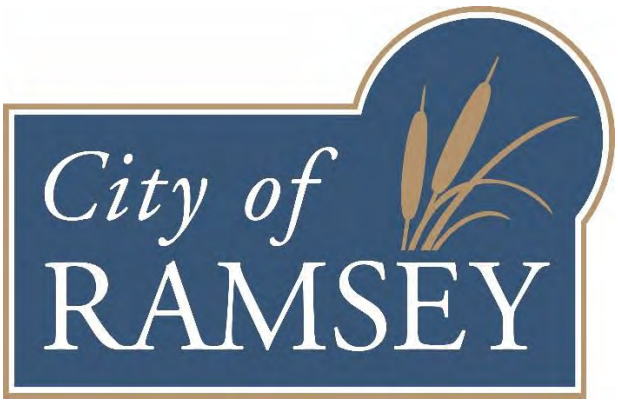
The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.











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CITY OF RAMSEY
2020-2029
CAPITAL IMPROVEMENT PLAN

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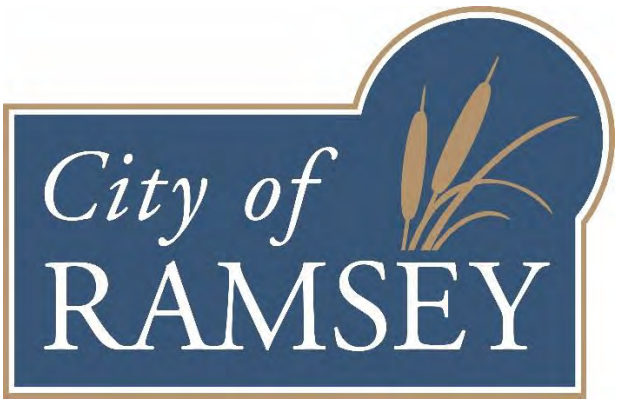
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INTRODUCTORY SECTION

CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2020-2029

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2020-2029. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2020-2029 CIP was much the same as the process for the 2020 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY'S STRATEGIC PLAN'S IMPERATIVES: FINANCIAL STABILITY; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR)
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

City of Ramsey, Minnesota

Capital Improvement Program

2020 thru **2029**

CATEGORY SUMMARY

Category	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Bonding Projects	600,000	14,400,000									*15,000,000*
Capital Equipment	514,000	1,061,200	844,000	798,000	672,000	1,017,000	1,012,500	754,000	626,000	767,500	*8,066,200*
Municipal Building	40,000	35,000	35,000	40,000	15,000			221,300		20,000,000	*20,386,300*
Park Improvement	1,828,000		580,000	200,000	400,000	601,000	55,000				*3,664,000*
Sewer Utility Improvement		40,000		95,000							*135,000*
Storm Water Utility Improvement	75,000	380,000									*455,000*
Street Improvement	10,558,720	21,194,154	13,520,611	14,595,130	10,092,074	48,201,959	46,912,400	2,598,775	3,311,362	2,085,384	*173,070,569*
Street Light Utility Improvement	85,000	100,000									*185,000*
Water Utility Improvement	1,615,000	700,000	12,000,000	13,755,000							*28,070,000*
TOTAL	**15,315,720**	**37,910,354**	**26,979,611**	**29,483,130**	**11,179,074**	**49,819,959**	**47,979,900**	**3,574,075**	**3,937,362**	**22,852,884**	***249,032,069***

City of Ramsey, Minnesota

Capital Improvement Program

2020 thru **2029**

FUNDING SOURCE SUMMARY

Source	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund	40,000	35,000	15,000	40,000	15,000						*145,000*
Developer Fees		225,000									*225,000*
Equipment Revolving Fund	471,000	184,500							411,000		*1,066,500*
Facility Fund	600,000	400,000	20,000								*1,020,000*
General Fund		876,700	776,000	798,000	443,000	1,017,000	1,012,500	754,000	137,000	733,500	*6,547,700*
GO Bonding (Road Funding)		2,268,686	2,455,985	2,482,888	2,247,449	1,486,938	652,200	1,736,401	2,209,998	1,228,567	*16,769,112*
GO CIP Bonding		7,500,000									*7,500,000*
Grants/Outside Sources	6,050,000	11,000,000	10,000,000	10,000,000	7,000,000	45,050,000	45,000,000				*134,100,000*
Landfill Fund	38,000	2,000,000									*2,038,000*
Lawful Gambling Fund	50,000					150,000					*200,000*
MSA	2,828,270	1,350,000				1,000,000	1,000,000			296,160	*6,474,430*
Nowthen In-Kind	20,000										*20,000*
Park Improvement Trust Fund	1,700,000		580,000		200,000	201,000	55,000				*2,736,000*
Public Improvement Revolving Fund	520,000	575,000		206,000							*1,301,000*
Road Recon/Overlay Fund	152,890										*152,890*
Sewer Utility Fund		1,915,000		136,000	196,500				39,000	17,000	*2,303,500*
Special Assessment - Bonded	117,630	989,563	843,993	860,012	649,983	306,229	217,400	578,799	807,967	409,523	*5,781,099*
Storm Water Utility Fund	414,930	1,725,905	288,633	257,230	194,642	23,792	42,800	283,575	293,397	151,134	*3,676,038*
Street Light Utility Fund	85,000	500,000		46,000							*631,000*
Tax Increment Fund #1		1,000,000									*1,000,000*
Tax Increment Fund #14 (BONDING)	400,000	750,000									*1,150,000*
Tax Increment Fund #2		1,500,000		517,000							*2,017,000*
Tax Increment Fund #8	200,000	200,000									*400,000*
To Be Determined				200,000	200,000	200,000		221,300		20,000,000	*20,821,300*
Water Utility Fund	1,628,000	2,915,000	12,000,000	13,940,000	32,500	385,000			39,000	17,000	*30,956,500*
GRAND TOTAL	**15,315,720**	**37,910,354**	**26,979,611**	**29,483,130**	**11,179,074**	**49,819,959**	**47,979,900**	**3,574,075**	**3,937,362**	**22,852,884**	***249,032,069***

Capital Improvement Plan - Priority Codes & Definitions

Priority	
1	**Existing Obligations - High Priority: Year 2020 or 2021** Projects under this priority are previously committed to or are replacements Example: Road reconstructions, equipment replacement
2	**New Addition - High Priority: Year 2020 or 2021** Projects under this priority are needed, but have no previous commitments Example: Road extensions, additional park amenities
3	**Existing Obligations - Medium Priority: Year 2022-2029** Projects under this priority are previously committed to or are replacements but not as urgent to fulfull as those in priority 1 Example: 4th year forward of road reconstructions; equipment replacement
4	**New Addition - Medium Priority: Year 2022-2029** Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2 Example: Public Works Campus; new capital equipment
5	**Opportunity Driven/Unfunded/Placeholder** Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2029. Full funding on these projects have not been determined. Example: Highway 10 improvements; Community Center

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2020 and 2029

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2020				
Priority 1-Existing Obligation (High)				
Replace Engine 11 (556) - Payable over 2 years	Capital Equipment	*FIRE-503*	1	325,000
Replace Fire Prevention Vehicle #386	Capital Equipment	*FIRE-576*	1	40,000
2019 Chev Impala to Replace 2007 Lincoln #376	Capital Equipment	*POL-376*	1	30,000
Replace 2004 Polaris ATV with Plow	Capital Equipment	*POL-388*	1	12,000
Replace 2007 Chevy Pickup Unit #664	Capital Equipment	*PW-664*	1	33,000
Replace 2007 3/4 Ton Pick-Up: Unit #667	Capital Equipment	*PW-667*	1	43,000
City Hall Exterior Lighting	Municipal Buildings	*20-BLDG-001*	1	40,000
Sunwood Drive Roundabout Landscaping	Street Improvements	*15-STR-003*	1	20,000
Reconstruct Variolite Street	Street Improvements	*17-STR-005A*	1	2,643,600
2020 Overlay Projects	Street Improvements	*19-STR-003*	1	495,120
Complete Pump House 3	Water Utility	*04-WTR-005*	1	240,000
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	1	1,300,000
			Total for: Priority 1	5,221,720
Priority 2-New Addition (High)				
Public Works Campus Building Improvements	Capital Bonding Projects	*06-BLDG-001*	2	600,000
Attachment for Kubota Tractor	Capital Equipment	*PW-710*	2	31,000
Elmcrest Park & The Draw Entrance Monument & Sign	Park Improvements	*04-PARK-003*	2	80,000
Ford Brook Park Playground Equipment	Park Improvements	*04-PARK-006*	2	70,000
Observation boardwalk - Lake Itasca	Park Improvements	*06-PARK-011*	2	60,000
Observation deck on the Mississippi E of Dolomite	Park Improvements	*06-PARK-015*	2	100,000
Park Development in The COR	Park Improvements	*08-PARK-005*	2	1,200,000
Bark Park Shelter-Alpine Park	Park Improvements	*17-PARK-005*	2	58,000
Northfork North Trail Connection	Park Improvements	*17-PARK-007*	2	150,000
Amphitheater Lighting	Park Improvements	*18-PARK-003*	2	40,000
Aeration for Sunfish Lake & The Draw	Park Improvements	*18-PARK-005*	2	40,000
Outlet Control Structure Improvements	Stormwater Utility	*19-STRM-001*	2	75,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	Street Improvements	*04-STR-014*	2	400,000
Riverdale Drive Street Lights	Street Light Utility	*19-STLT-002*	2	85,000
			Total for: Priority 2	2,989,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	30,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	3,500,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	3,500,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	75,000
			Total for: Priority 5	7,105,000
	Total for 2020			**15,315,720**

Project Name	Department	Project #	Priority	Project Cost
2021				
Priority 1-Existing Obligation (High)				
Police Copier - File Room	Capital Equipment	*17-IT-004*	1	14,000
Police Copier - Patrol	Capital Equipment	*17-IT-005*	1	10,000
Replace Engine 11 (556) - Payable over 2 years	Capital Equipment	*FIRE-503*	1	325,000
2021 Chev Impala Replace 2013 Chev Malibu #334	Capital Equipment	*POL-334*	1	31,500
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	Capital Equipment	*POL-372*	1	37,000
Replace 2001 John Deere Mower: Unit #635	Capital Equipment	*PW-635*	1	25,000
Replace-2004 Snowplow Truck: Unit #644	Capital Equipment	*PW-644*	1	183,500
Replace 2004 Tool Cat	Capital Equipment	*PW-645*	1	54,000
Replace 2006 3/4 Ton Truck 2x4 Unit #654	Capital Equipment	*PW-654*	1	31,000
Replace Sidewalk Machine: Unit #655	Capital Equipment	*PW-655*	1	97,000
Replace 2007 Chevy Pickup: Unit #665	Capital Equipment	*PW-665*	1	27,000
Replace 2008 Bobcat Skidster: Unit #671	Capital Equipment	*PW-671*	1	51,000
Replace 2010 Chevy 1- Ton Truck #675	Capital Equipment	*PW-675*	1	63,000
Replace 2013 Toro Wide Area Mower: Unit #679	Capital Equipment	*PW-697*	1	92,000
Replace PW Utility Trailer	Capital Equipment	*PW-711*	1	11,000
Replace 2006 Bison Trailer: Unite #648	Capital Equipment	*PW-712*	1	9,200
City Hall Landscaping	Municipal Buildings	*20-BLDG-002*	1	15,000
Police Department Floor Replacement	Municipal Buildings	*20-BLDG-003*	1	5,000
Repair Roof on City Hall	Municipal Buildings	*20-BLDG-004*	1	15,000
Replace Pumps at Lift Station #6	Sewer Utility	*19-SEW-002*	1	40,000
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	1	380,000
Reconstruction Streets: Barthels Rum River Acres	Street Improvements	*17-STR-001*	1	701,248
Reconstruction Streets: Echo Ridge, Juniper Woods	Street Improvements	*17-STR-002*	1	769,500
Reconstruction Streets: Riverdale Drive	Street Improvements	*17-STR-003*	1	854,480
Reconstruction Streets: Barthels Rum River Acres 2	Street Improvements	*19-STR-001*	1	902,000
Reconstruction Streets: Oakwood Hills	Street Improvements	*19-STR-002*	1	181,886
2021 Overlay Projects	Street Improvements	*19-STR-006*	1	865,040
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	1	700,000
			Total for: Priority 1	6,490,354
Priority 2-New Addition (High)				
Public Works Campus Building Improvements	Capital Bonding Projects	*06-BLDG-001*	2	14,400,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	Street Improvements	*04-STR-014*	2	4,620,000
Alpine Drive Pedestrian Crossing at 151st Avenue	Street Improvements	*18-STR-001*	2	300,000
Bunker Lake Blvd & Puma Street Lights	Street Light Utility	*19-STLT-001*	2	100,000
			Total for: Priority 2	19,420,000
Priority 5-Opportunity/Unfunded/Placeholder				
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	6,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	6,000,000
			Total for: Priority 5	12,000,000
	Total for 2021			**37,910,354**
2022				
Priority 3-Existing Obligation (Med)				
Universal Power Supply Replacement	Capital Equipment	*17-IT-008*	3	30,000
Replacement Extrication Tools R-11	Capital Equipment	*FIRE-565*	3	50,000
Replace Maintenance Utility Tractor #409	Capital Equipment	*GENGOV-002*	3	55,000
2021 Ford Explorer Replace 2016 Ford Explorer #351	Capital Equipment	*POL-335*	3	32,000
2022 Ford Taurus Replace 2018 Ford Taurus #383	Capital Equipment	*POL-366*	3	33,000

Project Name	Department	Project #	Priority	Project Cost
2022 Ford Taurus Replace 2018 Ford Taurus #384	Capital Equipment	*POL-367*	3	33,000
2022 Ford Explorer Relace 2018 Ford Explorer #372	Capital Equipment	*POL-368*	3	32,000
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	Capital Equipment	*POL-369*	3	37,000
Replace Engr Car #407 With Chevy Impala	Capital Equipment	*PW-407*	3	24,000
Replace 2006 Tandem Axle Plow Truck: Unit #662	Capital Equipment	*PW-662*	3	218,000
Replace 2007 International Water Truck: Unit #669	Capital Equipment	*PW-669*	3	136,000
Replace 2009 2WD Pickup: Unit 674	Capital Equipment	*PW-674*	3	40,000
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	Capital Equipment	*PW-678A*	3	62,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	Capital Equipment	*PW-680*	3	62,000
Replace City Hall Carpeting	Municipal Buildings	*20-BLDG-005*	3	15,000
Reconstruction Streets: Section 07	Street Improvements	*17-STR-003A*	3	526,680
Reconstruction Streets: Wood Pond Hills 2nd-5th	Street Improvements	*17-STR-004*	3	365,600
Reconstruction Streets: Autumn Heights	Street Improvements	*17-STR-005*	3	824,948
Reconstruction Streets: Halls Dover	Street Improvements	*17-STR-006*	3	539,000
Reconstruction Streets: Sortebergs	Street Improvements	*17-STR-006A*	3	297,000
Reconstruction Streets: 161st Avenue	Street Improvements	*19-STR-004*	3	279,160
Reconstruction Streets: Rambosek Red Oak Est	Street Improvements	*19-STR-005*	3	108,183
2022 Overlay Projects	Street Improvements	*19-STR-007*	3	580,040
			Total for: Priority 3	4,379,611
Priority 4-New Addition (Med)				
Storage Building at Fire Station 1	Municipal Buildings	*18-BLDG-002*	4	20,000
Additional Land for Central Park	Park Improvements	*15-PARK-01*	4	250,000
Lake Itasca Park - Parking, Trail & Canoe System	Park Improvements	*18-PARK-004*	4	250,000
Water Treatment Facility	Water Utility	*04-WTR-017*	4	12,000,000
			Total for: Priority 4	12,520,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	80,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	6,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	4,000,000
			Total for: Priority 5	10,080,000
	Total for 2022			**26,979,611**
2023				
Priority 3-Existing Obligation (Med)				
Engineering Plotter Replacement	Capital Equipment	*17-IT-011*	3	10,000
Replace Tanker 11 (501)	Capital Equipment	*FIRE-501*	3	300,000
2020 Ford Explorer Replace 2005 F150 #359	Capital Equipment	*POL-359*	3	37,000
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	Capital Equipment	*POL-377*	3	34,000
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	*POL-378*	3	42,500
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	*POL-379*	3	42,500
Replace 2004 Tree Spade	Capital Equipment	*PW-002*	3	52,000
Replace 2006 Tandem Axle Plow Truck Unit #668	Capital Equipment	*PW-668*	3	218,000
Replace Unit 676- 2010 4 Wheel Drive 1ton	Capital Equipment	*PW-676*	3	62,000
Replace City Hall Caulking & Grout	Municipal Buildings	*20-BLDG-006*	3	15,000
Replace Pumps at Lift Station #2	Sewer Utility	*19-SEW-003*	3	35,000
Reconstruction Streets: Nature View	Street Improvements	*17-STR-007*	3	253,000
Reconstruction Streets: Sortebergs 6th	Street Improvements	*17-STR-007A*	3	562,650
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	Street Improvements	*17-STR-008*	3	1,799,280
2023 Overlay Projects	Street Improvements	*19-STR-008*	3	889,200
			Total for: Priority 3	4,352,130

Project Name	Department	Project #	Priority	Project Cost
Priority 4-New Addition (Med)				
Sprinkler System @ Fire Station #1	Municipal Buildings	*10-BLDG-004*	4	25,000
Fire Station 1 Sanitary Sewer Service	Sewer Utility	*12-SEW-002*	4	60,000
Zeolite Roadway Improvements	Street Improvements	*04-STR-012*	4	1,091,000
Water Treatment Facility	Water Utility	*04-WTR-017*	4	12,000,000
Fire Station #1 Extension of Water	Water Utility	*11-WTR-003*	4	55,000
			Total for: Priority 4	13,231,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	6,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	4,000,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	1,700,000
			Total for: Priority 5	11,900,000
	Total for 2023			**29,483,130**

2024

Priority 3-Existing Obligation (Med)				
Council Chamber, Fire 1/2, Park Ramp &P W Switch	Capital Equipment	*17-IT-013*	3	30,000
Public Works Utilities Switch	Capital Equipment	*17-IT-014*	3	7,000
Replace Grass 11 (562)	Capital Equipment	*FIRE-505*	3	45,000
Replace Rescue 11 (559)	Capital Equipment	*FIRE-564*	3	80,000
Replace Fire Chief Vehicle (569)	Capital Equipment	*FIRE-569A*	3	50,000
2022 Ford Explorer Replace 2017 Ford Explorer #363	Capital Equipment	*POL-370*	3	32,000
2024 Tahoe Replace 2020 Tahoe#3XX	Capital Equipment	*POL-380*	3	43,000
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	Capital Equipment	*POL-381*	3	41,000
2024 Chev Impala Replace 2016 Chev Impala #366	Capital Equipment	*POL-382*	3	35,000
2024 Acadia Replaces 2016 Acadia #367	Capital Equipment	*POL-396*	3	35,000
Replace 2004 Mobile Generator	Capital Equipment	*PW-006*	3	164,000
Replace Unit 681 Utility truck	Capital Equipment	*PW-681*	3	65,000
Replace 2019 Exmark Mower (Orig Unit #683)	Capital Equipment	*PW-683*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #684)	Capital Equipment	*PW-684*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #685)	Capital Equipment	*PW-685*	3	15,000
Replace City Hall Counter Tops	Municipal Buildings	*20-BLDG-007*	3	15,000
Reconstruction Streets: Rodeo Hill/Valley View	Street Improvements	*17-STR-009*	3	981,750
2024 Overlay Projects	Street Improvements	*17-STR-010*	3	744,209
Reconstruction Streets: Woodlawn Estates	Street Improvements	*19-STR-009*	3	734,800
Reconstruction Streets: Alicia	Street Improvements	*19-STR-010*	3	277,376
Reconstruction Streets: Carol-Rose Acres	Street Improvements	*19-STR-011*	3	353,939
			Total for: Priority 3	3,779,074
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	400,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	4,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	3,000,000
			Total for: Priority 5	7,400,000
	Total for 2024			**11,179,074**

Project Name	Department	Project #	Priority	Project Cost
2025				
Priority 3-Existing Obligation (Med)				
Administration Copier	Capital Equipment	*17-IT-016*	3	12,000
Building Copier	Capital Equipment	*17-IT-017*	3	9,000
Engineering Workroom Copier	Capital Equipment	*17-IT-018*	3	12,000
Replace Fire Rescue #21 (557)	Capital Equipment	*FIRE-557*	3	80,000
Replace Fire Duty Officer Vehicle (570)	Capital Equipment	*FIRE-570A*	3	45,000
Replace Maintenance Vehicle (564)	Capital Equipment	*GENGOV-001*	3	60,000
Replace 2013 F-250 Pickup Unit #410	Capital Equipment	*GENGOV-004*	3	42,000
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	Capital Equipment	*POL-383*	3	35,000
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	Capital Equipment	*POL-384*	3	33,500
2025 Chevy Impala Replace2017 Chev Impala #377	Capital Equipment	*POL-385*	3	33,500
Replace 2004 Snow Thrower	Capital Equipment	*PW-005*	3	130,000
Replace Unit 688 2015 Case Loader	Capital Equipment	*PW-688*	3	210,000
Reconstruction Streets: Alpine Drive	Street Improvements	*17-STR-011*	3	1,123,750
2025 Overlay Projects	Street Improvements	*17-STR-012*	3	600,000
Reconstruction Streets: Sunfish Lake Blvd	Street Improvements	*19-STR-012*	3	54,909
Reconstruction Streets: Flintwood Hills	Street Improvements	*19-STR-013*	3	423,300
			Total for: Priority 3	2,903,959
Priority 4-New Addition (Med)				
Sweeper Scrubber	Capital Equipment	*GENGOV-003*	4	30,000
New Velocity Patcher	Capital Equipment	*PW-700*	4	250,000
New Electric Utility Vehicle	Capital Equipment	*PW-702*	4	35,000
Irrigation for Titterud Park	Park Improvements	*06-PARK-010*	4	76,000
Rabbit Park Phase Two	Park Improvements	*06-PARK-012*	4	125,000
Field Lighting - Central Park	Park Improvements	*17-PARK-006*	4	200,000
			Total for: Priority 4	716,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	20,250,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	25,750,000
			Total for: Priority 5	46,200,000
	Total for 2025			**49,819,959**
2026				
Priority 3-Existing Obligation (Med)				
Core Switch Replacement	Capital Equipment	*17-IT-009*	3	52,000
Virtual Server Refresh	Capital Equipment	*20-IT-001*	3	33,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	350,000
Replace Fire Prevention Vehicle #571	Capital Equipment	*FIRE-566A*	3	45,000
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	Capital Equipment	*POL-390*	3	35,500
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	Capital Equipment	*POL-391*	3	44,000
2026 Chev Caprice Replace 2022 Chey Caprice #3XX	Capital Equipment	*POL-392*	3	34,000
2026 Chevy Caprice Replace 2022 Chevy Caprice	Capital Equipment	*POL-397*	3	34,000
Replace 1999 John Deere Grader: Unit #603	Capital Equipment	*PW-603*	3	280,000
Replace Unit #686 - 2015 Kubota Tractor	Capital Equipment	*PW-686*	3	45,000
Replace Unit #687 2015 Toolcat	Capital Equipment	*PW-687*	3	60,000
2026 Overlay Projects	Street Improvements	*17-STR-014*	3	754,300
Reconstruction Streets: Northfork Lake	Street Improvements	*19-STR-014*	3	158,100

Project Name	Department	Project #	Priority	Project Cost
			Total for: Priority 3	1,924,900
Priority 5-Opportunity/Unfunded/Placeholder				
Acquire outlots A in Rivers Bluff & Reilly Estates	Site Acquisitions	*06-ACQ-002*	5	20,000
Alpaca Estates Outlot	Site Acquisitions	*08-ACQ-002*	5	35,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	20,250,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	25,750,000
			Total for: Priority 5	46,055,000
	Total for 2026			**47,979,900**
2027				
Priority 3-Existing Obligation (Med)				
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	350,000
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-393*	3	44,500
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-394*	3	44,500
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	Capital Equipment	*POL-395*	3	36,000
Replace 2004 Pull Behind PTO Mower	Capital Equipment	*PW-004*	3	28,000
Replace Paver, Trailer, Roller	Capital Equipment	*PW-660*	3	140,000
Replace Unit 679 Area Mower (2020 Replaced)	Capital Equipment	*PW-679A*	3	111,000
Reconstruction Streets: Whispering Pine Est Pl 3	Street Improvements	*17-STR-013*	3	1,422,950
2027 Overlay Projects	Street Improvements	*18-STR-002*	3	444,600
Reconstruction Streets: Ford Brook Est 3rd	Street Improvements	*19-STR-015*	3	390,225
Reconstruction Streets: Windsorwood	Street Improvements	*19-STR-016*	3	341,000
			Total for: Priority 3	3,352,775
Priority 5-Opportunity/Unfunded/Placeholder				
Old Town Hall Restoration	Municipal Buildings	*08-BLDG-005*	5	221,300
			Total for: Priority 5	221,300
	Total for 2027			**3,574,075**
2028				
Priority 3-Existing Obligation (Med)				
Replace, Boat, Motor, Trailer Rescue	Capital Equipment	*FIRE-561*	3	10,000
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	Capital Equipment	*POL-398*	3	45,000
2028 Ford Utility Replace 2024 Ford Utility	Capital Equipment	*POL-399*	3	32,000
Replace 2018 Ford F-250 Extended Cab: Unit #601	Capital Equipment	*PW-705*	3	56,400
Replace 2017 International Plow Truck: Unit # 693	Capital Equipment	*PW-706*	3	223,200
Replace 2018 Ford F350 With Box: Unit #697	Capital Equipment	*PW-707*	3	78,000
Replace 2018 Ford F250 Pickup: Unit #698	Capital Equipment	*PW-708*	3	53,400
Replace 2018 Ford F350 -Dump & Plow: Unit #699	Capital Equipment	*PW-709*	3	78,000
Reconstruction Streets: Sports Haven, Sec 1 Unpl	Street Improvements	*18-STR-003*	3	1,243,000
Reconstruction Streets: Countryside Estates	Street Improvements	*19-STR-017*	3	1,745,387
Reconstruction Streets: Waco Street	Street Improvements	*19-STR-018*	3	117,975
2028 Overlay Projects	Street Improvements	*19-STR-019*	3	205,000
			Total for: Priority 3	3,887,362
Priority 4-New Addition (Med)				
New 1-Ton Pickup With Box & Plow Equipment	Capital Equipment	*PW-703*	4	50,000
			Total for: Priority 4	50,000
	Total for 2028			**3,937,362**

Project Name	Department	Project #	Priority	Project Cost
2029				
Priority 3-Existing Obligation (Med)				
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	375,000
2029 Ford Explorer Replace 2025 Ford Explorer	Capital Equipment	*POL-400*	3	33,000
2029 Chevy Caprice Replace 2025 Chev Caprice	Capital Equipment	*POL-401*	3	34,000
Replace Unit #611 2019 Chev Pickup	Capital Equipment	*PW-716*	3	52,000
Replace Unit #602: 2019 Utility Tractor	Capital Equipment	*PW-717*	3	150,000
Replace Unit #604: 2019 Backhoe	Capital Equipment	*PW-718*	3	78,500
Replace Unit #415: 2019 Chevy Silverado Pickup	Capital Equipment	*PW-719*	3	45,000
Reconstruction Streets: High Point	Street Improvements	*20-STR-001*	3	651,000
Reconstruction Streets: Xkimo Street & Waco St	Street Improvements	*20-STR-002*	3	234,000
Reconstruction Streets: Riverwood Hills Plat 1	Street Improvements	*20-STR-003*	3	684,000
2029 Overlay Projects	Street Improvements	*20-STR-004*	3	516,384
			Total for: Priority 3	2,852,884
Priority 5-Opportunity/Unfunded/Placeholder				
Community Center Construction	Municipal Buildings	*04-BLDG-002*	5	20,000,000
			Total for: Priority 5	20,000,000
	Total for 2029			**22,852,884**
GRAND TOTAL				**249,032,069**

City of Ramsey, Minnesota

Capital Improvement Program

2020 thru **2029**

PROJECTS & FUNDING SOURCES BY CATEGORY

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Bonding Projects												
Public Works Campus Building Improvements	06-BLDG-001	600,000	14,400,000									*15,000,000*
Facility Fund		***600,000***	***400,000***									***1,000,000***
GO CIP Bonding			***7,500,000***									***7,500,000***
Landfill Fund			***2,000,000***									***2,000,000***
Sewer Utility Fund			***1,875,000***									***1,875,000***
Storm Water Utility Fund			***500,000***									***500,000***
Street Light Utility Fund			***250,000***									***250,000***
Water Utility Fund			***1,875,000***									***1,875,000***
Capital Bonding Projects Total		**600,000**	**14,400,000**									***15,000,000***
Capital Equipment												
Police Copier - File Room	17-IT-004		14,000									*14,000*
Equipment Revolving Fund			***14,000***									***14,000***
Police Copier - Patrol	17-IT-005		10,000									*10,000*
Equipment Revolving Fund			***10,000***									***10,000***
Universal Power Supply Replacement	17-IT-008			30,000								*30,000*
General Fund				***30,000***								***30,000***
Core Switch Replacement	17-IT-009							52,000				*52,000*
General Fund								***52,000***				***52,000***
Engineering Plotter Replacement	17-IT-011				10,000							*10,000*
General Fund					***10,000***							***10,000***
Council Chamber, Fire 1/2, Park Ramp &P W Switch	17-IT-013					30,000						*30,000*
General Fund						***30,000***						***30,000***
Public Works Utilities Switch	17-IT-014					7,000						*7,000*
General Fund						***7,000***						***7,000***
Administration Copier	17-IT-016						12,000					*12,000*
General Fund							***12,000***					***12,000***
Building Copier	17-IT-017						9,000					*9,000*
General Fund							***9,000***					***9,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Engineering Workroom Copier	17-IT-018						12,000					*12,000*
General Fund							***12,000***					***12,000***
Virtual Server Refresh	20-IT-001							33,000				*33,000*
General Fund								***33,000***				***33,000***
Replace Tanker 11 (501)	FIRE-501				300,000							*300,000*
General Fund					***300,000***							***300,000***
Replace Engine #21 (565)	FIRE-502							350,000	350,000			*700,000*
General Fund								***350,000***	***350,000***			***700,000***
Replace Engine 11 (556) - Payable over 2 years	FIRE-503	325,000	325,000									*650,000*
Equipment Revolving Fund		***325,000***										***325,000***
General Fund			***325,000***									***325,000***
Replace Grass 11 (562)	FIRE-505					45,000						*45,000*
General Fund						***45,000***						***45,000***
Replace Fire Rescue #21 (557)	FIRE-557						80,000					*80,000*
General Fund							***80,000***					***80,000***
Replace Aerial Ladder Truck	FIRE-560										375,000	*375,000*
General Fund											***375,000***	***375,000***
Replace, Boat, Motor, Trailer Rescue	FIRE-561									10,000		*10,000*
General Fund										***10,000***		***10,000***
Replace Rescue 11 (559)	FIRE-564					80,000						*80,000*
General Fund						***80,000***						***80,000***
Replacement Extrication Tools R-11	FIRE-565			50,000								*50,000*
General Fund				***50,000***								***50,000***
Replace Fire Prevention Vehicle #571	FIRE-566A							45,000				*45,000*
General Fund								***45,000***				***45,000***
Replace Fire Chief Vehicle (569)	FIRE-569A					50,000						*50,000*
General Fund						***50,000***						***50,000***
Replace Fire Duty Officer Vehicle (570)	FIRE-570A						45,000					*45,000*
General Fund							***45,000***					***45,000***
Replace Fire Prevention Vehicle #386	FIRE-576	40,000										*40,000*
Equipment Revolving Fund		***40,000***										***40,000***
Replace Maintenance Vehicle (564)	GENGOV-001						60,000					*60,000*
General Fund							***60,000***					***60,000***
Replace Maintenance Utility Tractor #409	GENGOV-002			55,000								*55,000*
General Fund				***55,000***								***55,000***
Sweeper Scrubber	GENGOV-003						30,000					*30,000*
General Fund							***30,000***					***30,000***
Replace 2013 F-250 Pickup Unit #410	GENGOV-004						42,000					*42,000*
General Fund							***42,000***					***42,000***
2021 Chev Impala Replace 2013 Chev Malibu #334	POL-334		31,500									*31,500*
Equipment Revolving Fund			***31,500***									***31,500***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
2021 Ford Explorer Replace 2016 Ford Explorer #351	POL-335			32,000								*32,000*
General Fund				***32,000***								***32,000***
2020 Ford Explorer Replace 2005 F150 #359	POL-359				37,000							*37,000*
General Fund					***37,000***							***37,000***
2022 Ford Taurus Replace 2018 Ford Taurus #383	POL-366			33,000								*33,000*
General Fund				***33,000***								***33,000***
2022 Ford Taurus Replace 2018 Ford Taurus #384	POL-367			33,000								*33,000*
General Fund				***33,000***								***33,000***
2022 Ford Explorer Relace 2018 Ford Explorer #372	POL-368			32,000								*32,000*
General Fund				***32,000***								***32,000***
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	POL-369			37,000								*37,000*
General Fund				***37,000***								***37,000***
2022 Ford Explorer Replace 2017 Ford Explorer #363	POL-370					32,000						*32,000*
General Fund						***32,000***						***32,000***
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	POL-372		37,000									*37,000*
Equipment Revolving Fund			***37,000***									***37,000***
2019 Chev Impala to Replace 2007 Lincoln #376	POL-376	30,000										*30,000*
Equipment Revolving Fund		***30,000***										***30,000***
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	POL-377				34,000							*34,000*
General Fund					***34,000***							***34,000***
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-378				42,500							*42,500*
General Fund					***42,500***							***42,500***
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-379				42,500							*42,500*
General Fund					***42,500***							***42,500***
2024 Tahoe Replace 2020 Tahoe#3XX	POL-380					43,000						*43,000*
General Fund						***43,000***						***43,000***
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	POL-381					41,000						*41,000*
General Fund						***41,000***						***41,000***
2024 Chev Impala Replace 2016 Chev Impala #366	POL-382					35,000						*35,000*
General Fund						***35,000***						***35,000***
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	POL-383						35,000					*35,000*
General Fund							***35,000***					***35,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	POL-384						33,500					*33,500*
General Fund							***33,500***					***33,500***
2025 Chevy Impala Replace2017 Chev Impala #377	POL-385						33,500					*33,500*
General Fund							***33,500***					***33,500***
Replace 2004 Polaris ATV with Plow	POL-388	12,000										*12,000*
Equipment Revolving Fund		***12,000***										***12,000***
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	POL-390							35,500				*35,500*
General Fund								***35,500***				***35,500***
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	POL-391							44,000				*44,000*
General Fund								***44,000***				***44,000***
2026 Chev Caprice Replace 2022 Chey Caprice #3XX	POL-392							34,000				*34,000*
General Fund								***34,000***				***34,000***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-393								44,500			*44,500*
General Fund									***44,500***			***44,500***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-394								44,500			*44,500*
General Fund									***44,500***			***44,500***
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	POL-395								36,000			*36,000*
General Fund									***36,000***			***36,000***
2024 Acadia Replaces 2016 Acadia #367	POL-396					35,000						*35,000*
General Fund						***35,000***						***35,000***
2026 Chevy Caprice Replace 2022 Chevy Caprice	POL-397							34,000				*34,000*
General Fund								***34,000***				***34,000***
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	POL-398									45,000		*45,000*
General Fund										***45,000***		***45,000***
2028 Ford Utility Replace 2024 Ford Utility	POL-399									32,000		*32,000*
General Fund										***32,000***		***32,000***
2029 Ford Explorer Replace 2025 Ford Explorer	POL-400										33,000	*33,000*
General Fund											***33,000***	***33,000***
2029 Chevy Caprice Replace 2025 Chev Caprice	POL-401										34,000	*34,000*
General Fund											***34,000***	***34,000***
Replace 2004 Tree Spade	PW-002				52,000							*52,000*
General Fund					***52,000***							***52,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Replace 2004 Pull Behind PTO Mower	PW-004								28,000			*28,000*
General Fund									***28,000***			***28,000***
Replace 2004 Snow Thrower	PW-005						130,000					*130,000*
General Fund							***130,000***					***130,000***
Replace 2004 Mobile Generator	PW-006					164,000						*164,000*
Sewer Utility Fund						***164,000***						***164,000***
Replace Engr Car #407 With Chevy Impala	PW-407			24,000								*24,000*
General Fund				***24,000***								***24,000***
Replace 1999 John Deere Grader: Unit #603	PW-603							280,000				*280,000*
General Fund								***280,000***				***280,000***
Replace 2001 John Deere Mower: Unit #635	PW-635		25,000									*25,000*
General Fund			***25,000***									***25,000***
Replace-2004 Snowplow Truck: Unit #644	PW-644		183,500									*183,500*
General Fund			***183,500***									***183,500***
Replace 2004 Tool Cat	PW-645		54,000									*54,000*
General Fund			***54,000***									***54,000***
Replace 2006 3/4 Ton Truck 2x4 Unit #654	PW-654		31,000									*31,000*
General Fund			***31,000***									***31,000***
Replace Sidewalk Machine: Unit #655	PW-655		97,000									*97,000*
General Fund			***97,000***									***97,000***
Replace Paver, Trailer, Roller	PW-660								140,000			*140,000*
General Fund									***140,000***			***140,000***
Replace 2006 Tandem Axle Plow Truck: Unit #662	PW-662			218,000								*218,000*
General Fund				***218,000***								***218,000***
Replace 2007 Chevy Pickup Unit #664	PW-664	33,000										*33,000*
Equipment Revolving Fund		***33,000***										***33,000***
Replace 2007 Chevy Pickup: Unit #665	PW-665		27,000									*27,000*
General Fund			***27,000***									***27,000***
Replace 2007 3/4 Ton Pick-Up: Unit #667	PW-667	43,000										*43,000*
Water Utility Fund		***43,000***										***43,000***
Replace 2006 Tandem Axle Plow Truck Unit #668	PW-668				218,000							*218,000*
General Fund					***218,000***							***218,000***
Replace 2007 International Water Truck: Unit #669	PW-669			136,000								*136,000*
General Fund				***68,000***								***68,000***
Storm Water Utility Fund				***68,000***								***68,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Replace 2008 Bobcat Skidster: Unit #671	PW-671		51,000									*51,000*
General Fund			***51,000***									***51,000***
Replace 2009 2WD Pickup: Unit 674	PW-674			40,000								*40,000*
General Fund				***40,000***								***40,000***
Replace 2010 Chevy 1- Ton Truck #675	PW-675		63,000									*63,000*
General Fund			***63,000***									***63,000***
Replace Unit 676- 2010 4 Wheel Drive 1ton	PW-676				62,000							*62,000*
General Fund					***62,000***							***62,000***
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	PW-678A			62,000								*62,000*
General Fund				***62,000***								***62,000***
Replace Unit 679 Area Mower (2020 Replaced)	PW-679A								111,000			*111,000*
General Fund									***111,000***			***111,000***
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	PW-680			62,000								*62,000*
General Fund				***62,000***								***62,000***
Replace Unit 681 Utility truck	PW-681					65,000						*65,000*
Sewer Utility Fund						***32,500***						***32,500***
Water Utility Fund						***32,500***						***32,500***
Replace 2019 Exmark Mower (Orig Unit #683)	PW-683					15,000						*15,000*
General Fund						***15,000***						***15,000***
Replace 2019 Exmark Mower (Orig Unit #684)	PW-684					15,000						*15,000*
General Fund						***15,000***						***15,000***
Replace 2019 Exmark Mower (Orig Unit #685)	PW-685					15,000						*15,000*
General Fund						***15,000***						***15,000***
Replace Unit #686 - 2015 Kubota Tractor	PW-686							45,000				*45,000*
General Fund								***45,000***				***45,000***
Replace Unit #687 2015 Toolcat	PW-687							60,000				*60,000*
General Fund								***60,000***				***60,000***
Replace Unit 688 2015 Case Loader	PW-688						210,000					*210,000*
General Fund							***210,000***					***210,000***
Replace 2013 Toro Wide Area Mower: Unit #679	PW-697		92,000									*92,000*
Equipment Revolving Fund			***92,000***									***92,000***
New Velocity Patcher	PW-700						250,000					*250,000*
General Fund							***250,000***					***250,000***
New Electric Utility Vehicle	PW-702						35,000					*35,000*
General Fund							***35,000***					***35,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
New 1-Ton Pickup With Box & Plow Equipment	PW-703									50,000		*50,000*
General Fund										***50,000***		***50,000***
Replace 2018 Ford F-250 Extended Cab: Unit #601	PW-705									56,400		*56,400*
Equipment Revolving Fund										***56,400***		***56,400***
Replace 2017 International Plow Truck: Unit # 693	PW-706									223,200		*223,200*
Equipment Revolving Fund										***223,200***		***223,200***
Replace 2018 Ford F350 With Box: Unit #697	PW-707									78,000		*78,000*
Sewer Utility Fund										***39,000***		***39,000***
Water Utility Fund										***39,000***		***39,000***
Replace 2018 Ford F250 Pickup: Unit #698	PW-708									53,400		*53,400*
Equipment Revolving Fund										***53,400***		***53,400***
Replace 2018 Ford F350 -Dump & Plow: Unit #699	PW-709									78,000		*78,000*
Equipment Revolving Fund										***78,000***		***78,000***
Attachment for Kubota Tractor	PW-710	31,000										*31,000*
Equipment Revolving Fund		***31,000***										***31,000***
Replace PW Utility Trailer	PW-711		11,000									*11,000*
General Fund			***11,000***									***11,000***
Replace 2006 Bison Trailer: Unite #648	PW-712		9,200									*9,200*
General Fund			***9,200***									***9,200***
Replace Unit #611 2019 Chev Pickup	PW-716										52,000	*52,000*
General Fund											***52,000***	***52,000***
Replace Unit #602: 2019 Utility Tractor	PW-717										150,000	*150,000*
General Fund											***150,000***	***150,000***
Replace Unit #604: 2019 Backhoe	PW-718										78,500	*78,500*
General Fund											***44,500***	***44,500***
Sewer Utility Fund											***17,000***	***17,000***
Water Utility Fund											***17,000***	***17,000***
Replace Unit #415: 2019 Chevy Silverado Pickup	PW-719										45,000	*45,000*
General Fund											***45,000***	***45,000***
Capital Equipment Total		**514,000**	**1,061,200**	**844,000**	**798,000**	**672,000**	**1,017,000**	**1,012,500**	**754,000**	**626,000**	**767,500**	***8,066,200***
Municipal Building												
Community Center Construction	04-BLDG-002										20,000,000	*20,000,000*
To Be Determined											***20,000,000***	***20,000,000***
Old Town Hall Restoration	08-BLDG-005								221,300			*221,300*
To Be Determined									***221,300***			***221,300***
Sprinkler System @ Fire Station #1	10-BLDG-004				25,000							*25,000*

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund					***25,000***							***25,000***
Storage Building at Fire Station 1	18-BLDG-002			20,000								*20,000*
Facility Fund				***20,000***								***20,000***
City Hall Exterior Lighting	20-BLDG-001	40,000										*40,000*
Capital Maintenance Fund		***40,000***										***40,000***
City Hall Landscaping	20-BLDG-002		15,000									*15,000*
Capital Maintenance Fund			***15,000***									***15,000***
Police Department Floor Replacement	20-BLDG-003		5,000									*5,000*
Capital Maintenance Fund			***5,000***									***5,000***
Repair Roof on City Hall	20-BLDG-004		15,000									*15,000*
Capital Maintenance Fund			***15,000***									***15,000***
Replace City Hall Carpeting	20-BLDG-005			15,000								*15,000*
Capital Maintenance Fund				***15,000***								***15,000***
Replace City Hall Caulking & Grout	20-BLDG-006				15,000							*15,000*
Capital Maintenance Fund					***15,000***							***15,000***
Replace City Hall Counter Tops	20-BLDG-007					15,000						*15,000*
Capital Maintenance Fund						***15,000***						***15,000***
Municipal Building Total		**40,000**	**35,000**	**35,000**	**40,000**	**15,000**			**221,300**		**20,000,000**	***20,386,300***
Park Improvement												
Elmcrest Park & The Draw Entrance Monument & Sign	04-PARK-003	80,000										*80,000*
Park Improvement Trust Fund		***80,000***										***80,000***
Ford Brook Park Playground Equipment	04-PARK-006	70,000										*70,000*
Lawful Gambling Fund		***50,000***										***50,000***
Nowthen In-Kind		***20,000***										***20,000***
Acquire outlots A in Rivers Bluff & Reilly Estates	06-ACQ-002							20,000				*20,000*
Park Improvement Trust Fund								***20,000***				***20,000***
Irrigation for Titterud Park	06-PARK-010						76,000					*76,000*
Park Improvement Trust Fund							***76,000***					***76,000***
Observation boardwalk - Lake Itasca	06-PARK-011	60,000										*60,000*
Park Improvement Trust Fund		***60,000***										***60,000***
Rabbit Park Phase Two	06-PARK-012						125,000					*125,000*
Park Improvement Trust Fund							***125,000***					***125,000***
Observation deck on the Mississippi E of Dolomite	06-PARK-015	100,000										*100,000*
Park Improvement Trust Fund		***100,000***										***100,000***
Trail Connections	06-PARK-019	30,000		80,000	200,000	400,000	200,000					*910,000*
Park Improvement Trust Fund		***30,000***		***80,000***		***200,000***						***310,000***
To Be Determined					***200,000***	***200,000***	***200,000***					***600,000***
Alpaca Estates Outlot	08-ACQ-002							35,000				*35,000*
Park Improvement Trust Fund								***35,000***				***35,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Development in The COR	08-PARK-005	1,200,000										1,200,000
Park Improvement Trust Fund		***1,200,000***										***1,200,000***
Additional Land for Central Park	15-PARK-01			250,000								250,000
Park Improvement Trust Fund				***250,000***								***250,000***
Bark Park Shelter-Alpine Park	17-PARK-005	58,000										58,000
Grants/Outside Sources		***20,000***										***20,000***
Landfill Fund		***38,000***										***38,000***
Field Lighting - Central Park	17-PARK-006						200,000					200,000
Grants/Outside Sources							***50,000***					***50,000***
Lawful Gambling Fund							***150,000***					***150,000***
Northfork North Trail Connection	17-PARK-007	150,000										150,000
Park Improvement Trust Fund		***150,000***										***150,000***
Amphitheater Lighting	18-PARK-003	40,000										40,000
Park Improvement Trust Fund		***40,000***										***40,000***
Lake Itasca Park - Parking, Trail & Canoe System	18-PARK-004			250,000								250,000
Park Improvement Trust Fund				***250,000***								***250,000***
Aeration for Sunfish Lake & The Draw	18-PARK-005	40,000										40,000
Park Improvement Trust Fund		***40,000***										***40,000***
Park Improvement Total		**1,828,000**		**580,000**	**200,000**	**400,000**	**601,000**	**55,000**				***3,664,000***
Sewer Utility Improvement												
Fire Station 1 Sanitary Sewer Service	12-SEW-002				60,000							60,000
Sewer Utility Fund					***60,000***							***60,000***
Replace Pumps at Lift Station #6	19-SEW-002		40,000									40,000
Sewer Utility Fund			***40,000***									***40,000***
Replace Pumps at Lift Station #2	19-SEW-003				35,000							35,000
Sewer Utility Fund					***35,000***							***35,000***
Sewer Utility Improvement Total			**40,000**		**95,000**							***135,000***
Storm Water Utility Improvement												
Stormwater Drainage Improvements	12-STRM-001		380,000									380,000
Storm Water Utility Fund			***380,000***									***380,000***
Outlet Control Structure Improvements	19-STRM-001	75,000										75,000
Storm Water Utility Fund		***75,000***										***75,000***
Storm Water Utility Improvement Total		**75,000**	**380,000**									***455,000***
Street Improvement												
Zeolite Roadway Improvements	04-STR-012				1,091,000							1,091,000
Public Improvement Revolving Fund					***206,000***							***206,000***
Sewer Utility Fund					***41,000***							***41,000***
Storm Water Utility Fund					***96,000***							***96,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Light Utility Fund					***46,000***							***46,000***
Tax Increment Fund #2					***517,000***							***517,000***
Water Utility Fund					***185,000***							***185,000***
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STR-014	400,000	4,620,000									*5,020,000*
MSA			***350,000***									***350,000***
Storm Water Utility Fund			***530,000***									***530,000***
Street Light Utility Fund			***150,000***									***150,000***
Tax Increment Fund #1			***1,000,000***									***1,000,000***
Tax Increment Fund #14 (BONDING)		***400,000***	***750,000***									***1,150,000***
Tax Increment Fund #2			***1,500,000***									***1,500,000***
Water Utility Fund			***340,000***									***340,000***
Sunwood Drive Roundabout Landscaping	15-STR-003	20,000										*20,000*
Public Improvement Revolving Fund		***20,000***										***20,000***
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	16-STR-002	3,500,000	6,000,000	6,000,000	6,000,000	4,000,000	20,250,000	20,250,000				*66,000,000*
Grants/Outside Sources		***3,000,000***	***5,500,000***	***6,000,000***	***6,000,000***	***4,000,000***	***19,750,000***	***19,750,000***				***64,000,000***
MSA		***500,000***	***500,000***				***500,000***	***500,000***				***2,000,000***
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	16-STR-003	3,500,000	6,000,000	4,000,000	4,000,000	3,000,000	25,750,000	25,750,000				*72,000,000*
Grants/Outside Sources		***3,000,000***	***5,500,000***	***4,000,000***	***4,000,000***	***3,000,000***	***25,250,000***	***25,250,000***				***70,000,000***
MSA							***500,000***	***500,000***				***1,000,000***
Public Improvement Revolving Fund		***500,000***	***500,000***									***1,000,000***
Reconstruction Streets: Barthels Rum River Acres	17-STR-001		701,248									*701,248*
GO Bonding (Road Funding)			***478,123***									***478,123***
Special Assessment - Bonded			***159,375***									***159,375***
Storm Water Utility Fund			***63,750***									***63,750***
Reconstruction Streets: Echo Ridge, Juniper Woods	17-STR-002		769,500									*769,500*
GO Bonding (Road Funding)			***558,750***									***558,750***
Special Assessment - Bonded			***186,250***									***186,250***
Storm Water Utility Fund			***24,500***									***24,500***
Reconstruction Streets: Riverdale Drive	17-STR-003		854,480									*854,480*
GO Bonding (Road Funding)			***82,600***									***82,600***
MSA			***500,000***									***500,000***
Special Assessment - Bonded			***194,200***									***194,200***
Storm Water Utility Fund			***77,680***									***77,680***
Reconstruction Streets: Section 07	17-STR-003A			526,680								*526,680*
GO Bonding (Road Funding)				***359,100***								***359,100***
Special Assessment - Bonded				***119,700***								***119,700***
Storm Water Utility Fund				***47,880***								***47,880***
Reconstruction Streets: Wood Pond Hills 2nd-5th	17-STR-004			365,600								*365,600*
GO Bonding (Road Funding)				***267,600***								***267,600***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded				***89,200***								***89,200***
Storm Water Utility Fund				***8,800***								***8,800***
Reconstruction Streets: Autumn Heights	17-STR-005			824,948								*824,948*
GO Bonding (Road Funding)				***618,711***								***618,711***
Special Assessment - Bonded				***206,237***								***206,237***
Reconstruct Variolite Street	17-STR-005A	2,643,600										*2,643,600*
MSA		***2,328,270***										***2,328,270***
Storm Water Utility Fund		***315,330***										***315,330***
Reconstruction Streets: Halls Dover	17-STR-006			539,000								*539,000*
GO Bonding (Road Funding)				***355,250***								***355,250***
Special Assessment - Bonded				***134,750***								***134,750***
Storm Water Utility Fund				***49,000***								***49,000***
Reconstruction Streets: Sortebergs	17-STR-006A			297,000								*297,000*
GO Bonding (Road Funding)				***195,750***								***195,750***
Special Assessment - Bonded				***74,250***								***74,250***
Storm Water Utility Fund				***27,000***								***27,000***
Reconstruction Streets: Nature View	17-STR-007				253,000							*253,000*
GO Bonding (Road Funding)					***166,750***							***166,750***
Special Assessment - Bonded					***63,250***							***63,250***
Storm Water Utility Fund					***23,000***							***23,000***
Reconstruction Streets: Sortebergs 6th	17-STR-007A				562,650							*562,650*
GO Bonding (Road Funding)					***347,838***							***347,838***
Special Assessment - Bonded					***140,662***							***140,662***
Storm Water Utility Fund					***74,150***							***74,150***
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	17-STR-008				1,799,280							*1,799,280*
GO Bonding (Road Funding)					***1,336,500***							***1,336,500***
Special Assessment - Bonded					***445,500***							***445,500***
Storm Water Utility Fund					***17,280***							***17,280***
Reconstruction Streets: Rodeo Hill/Valley View	17-STR-009					981,750						*981,750*
GO Bonding (Road Funding)						***743,750***						***743,750***
Special Assessment - Bonded						***148,750***						***148,750***
Storm Water Utility Fund						***89,250***						***89,250***
2024 Overlay Projects	17-STR-010					744,209						*744,209*
GO Bonding (Road Funding)						***528,757***						***528,757***
Special Assessment - Bonded						***176,252***						***176,252***
Storm Water Utility Fund						***39,200***						***39,200***
Reconstruction Streets: Alpine Drive	17-STR-011						1,123,750					*1,123,750*
GO Bonding (Road Funding)							***688,250***					***688,250***
Special Assessment - Bonded							***40,000***					***40,000***
Storm Water Utility Fund							***10,500***					***10,500***
Water Utility Fund							***385,000***					***385,000***
2025 Overlay Projects	17-STR-012						600,000					*600,000*
GO Bonding (Road Funding)							***450,000***					***450,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded							***150,000***					***150,000***
Reconstruction Streets: Whispering Pine Est Pl 3	17-STR-013								1,422,950			*1,422,950*
GO Bonding (Road Funding)									***921,938***			***921,938***
Special Assessment - Bonded									***307,312***			***307,312***
Storm Water Utility Fund									***193,700***			***193,700***
2026 Overlay Projects	17-STR-014							754,300				*754,300*
GO Bonding (Road Funding)								***535,950***				***535,950***
Special Assessment - Bonded								***178,650***				***178,650***
Storm Water Utility Fund								***39,700***				***39,700***
Alpine Drive Pedestrian Crossing at 151st Avenue	18-STR-001		300,000									*300,000*
Developer Fees			***225,000***									***225,000***
Public Improvement Revolving Fund			***75,000***									***75,000***
2027 Overlay Projects	18-STR-002								444,600			*444,600*
GO Bonding (Road Funding)									***315,900***			***315,900***
Special Assessment - Bonded									***105,300***			***105,300***
Storm Water Utility Fund									***23,400***			***23,400***
Reconstruction Streets: Sports Haven, Sec 1 Unpl	18-STR-003									1,243,000		*1,243,000*
GO Bonding (Road Funding)										***847,500***		***847,500***
Special Assessment - Bonded										***282,500***		***282,500***
Storm Water Utility Fund										***113,000***		***113,000***
Reconstruction Streets: Barthels Rum River Acres 2	19-STR-001		902,000									*902,000*
GO Bonding (Road Funding)			***415,000***									***415,000***
Special Assessment - Bonded			***205,000***									***205,000***
Storm Water Utility Fund			***82,000***									***82,000***
Tax Increment Fund #8			***200,000***									***200,000***
Reconstruction Streets: Oakwood Hills	19-STR-002		181,886									*181,886*
GO Bonding (Road Funding)			***124,013***									***124,013***
Special Assessment - Bonded			***41,338***									***41,338***
Storm Water Utility Fund			***16,535***									***16,535***
2020 Overlay Projects	19-STR-003	495,120										*495,120*
Road Recon/Overlay Fund		***152,890***										***152,890***
Special Assessment - Bonded		***117,630***										***117,630***
Storm Water Utility Fund		***24,600***										***24,600***
Tax Increment Fund #8		***200,000***										***200,000***
Reconstruction Streets: 161st Avenue	19-STR-004			279,160								*279,160*
GO Bonding (Road Funding)				***190,337***								***190,337***
Special Assessment - Bonded				***63,445***								***63,445***
Storm Water Utility Fund				***25,378***								***25,378***
Reconstruction Streets: Rambosek Red Oak Est	19-STR-005			108,183								*108,183*
GO Bonding (Road Funding)				***73,761***								***73,761***
Special Assessment - Bonded				***24,587***								***24,587***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Storm Water Utility Fund				***9,835***								***9,835***
2021 Overlay Projects	19-STR-006		865,040									*865,040*
GO Bonding (Road Funding)			***610,200***									***610,200***
Special Assessment - Bonded			***203,400***									***203,400***
Storm Water Utility Fund			***51,440***									***51,440***
2022 Overlay Projects	19-STR-007			580,040								*580,040*
GO Bonding (Road Funding)				***395,476***								***395,476***
Special Assessment - Bonded				***131,824***								***131,824***
Storm Water Utility Fund				***52,740***								***52,740***
2023 Overlay Projects	19-STR-008				889,200							*889,200*
GO Bonding (Road Funding)					***631,800***							***631,800***
Special Assessment - Bonded					***210,600***							***210,600***
Storm Water Utility Fund					***46,800***							***46,800***
Reconstruction Streets: Woodlawn Estates	19-STR-009					734,800						*734,800*
GO Bonding (Road Funding)						***544,500***						***544,500***
Special Assessment - Bonded						***181,500***						***181,500***
Storm Water Utility Fund						***8,800***						***8,800***
Reconstruction Streets: Alicia	19-STR-010					277,376						*277,376*
GO Bonding (Road Funding)						***189,120***						***189,120***
Special Assessment - Bonded						***63,040***						***63,040***
Storm Water Utility Fund						***25,216***						***25,216***
Reconstruction Streets: Carol-Rose Acres	19-STR-011					353,939						*353,939*
GO Bonding (Road Funding)						***241,322***						***241,322***
Special Assessment - Bonded						***80,441***						***80,441***
Storm Water Utility Fund						***32,176***						***32,176***
Reconstruction Streets: Sunfish Lake Blvd	19-STR-012						54,909					*54,909*
GO Bonding (Road Funding)							***37,438***					***37,438***
Special Assessment - Bonded							***12,479***					***12,479***
Storm Water Utility Fund							***4,992***					***4,992***
Reconstruction Streets: Flintwood Hills	19-STR-013						423,300					*423,300*
GO Bonding (Road Funding)							***311,250***					***311,250***
Special Assessment - Bonded							***103,750***					***103,750***
Storm Water Utility Fund							***8,300***					***8,300***
Reconstruction Streets: Northfork Lake	19-STR-014							158,100				*158,100*
GO Bonding (Road Funding)								***116,250***				***116,250***
Special Assessment - Bonded								***38,750***				***38,750***
Storm Water Utility Fund								***3,100***				***3,100***
Reconstruction Streets: Ford Brook Est 3rd	19-STR-015								390,225			*390,225*
GO Bonding (Road Funding)									***266,063***			***266,063***
Special Assessment - Bonded									***88,687***			***88,687***
Storm Water Utility Fund									***35,475***			***35,475***
Reconstruction Streets: Windsorwood	19-STR-016								341,000			*341,000*

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
GO Bonding (Road Funding)									***232,500***			***232,500***
Special Assessment - Bonded									***77,500***			***77,500***
Storm Water Utility Fund									***31,000***			***31,000***
Reconstruction Streets: Countryside Estates	19-STR-017									1,745,387		*1,745,387*
GO Bonding (Road Funding)										***1,190,036***		***1,190,036***
Special Assessment - Bonded										***396,679***		***396,679***
Storm Water Utility Fund										***158,672***		***158,672***
Reconstruction Streets: Waco Street	19-STR-018									117,975		*117,975*
GO Bonding (Road Funding)										***26,812***		***26,812***
Special Assessment - Bonded										***80,438***		***80,438***
Storm Water Utility Fund										***10,725***		***10,725***
2028 Overlay Projects	19-STR-019									205,000		*205,000*
GO Bonding (Road Funding)										***145,650***		***145,650***
Special Assessment - Bonded										***48,350***		***48,350***
Storm Water Utility Fund										***11,000***		***11,000***
Reconstruction Streets: High Point	20-STR-001										651,000	*651,000*
GO Bonding (Road Funding)											***455,062***	***455,062***
Special Assessment - Bonded											***151,688***	***151,688***
Storm Water Utility Fund											***44,250***	***44,250***
Reconstruction Streets: Xkimo Street & Waco St	20-STR-002										234,000	*234,000*
MSA											***213,000***	***213,000***
Storm Water Utility Fund											***21,000***	***21,000***
Reconstruction Streets: Riverwood Hills Plat 1	20-STR-003										684,000	*684,000*
GO Bonding (Road Funding)											***478,125***	***478,125***
Special Assessment - Bonded											***159,375***	***159,375***
Storm Water Utility Fund											***46,500***	***46,500***
2029 Overlay Projects	20-STR-004										516,384	*516,384*
GO Bonding (Road Funding)											***295,380***	***295,380***
MSA											***83,160***	***83,160***
Special Assessment - Bonded											***98,460***	***98,460***
Storm Water Utility Fund											***39,384***	***39,384***
Street Improvement Total		**10,558,720**	**21,194,154**	**13,520,611**	**14,595,130**	**10,092,074**	**48,201,959**	**46,912,400**	**2,598,775**	**3,311,362**	**2,085,384**	***173,070,569***
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights	19-STLT-001		100,000									*100,000*
Street Light Utility Fund			***100,000***									***100,000***
Riverdale Drive Street Lights	19-STLT-002	85,000										*85,000*
Street Light Utility Fund		***85,000***										***85,000***
Street Light Utility Improvement Total		**85,000**	**100,000**									***185,000***

Category		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Improvement												
Complete Pump House 3	04-WTR-005	240,000										*240,000*
Grants/Outside Sources		***30,000***										***30,000***
Water Utility Fund		***210,000***										***210,000***
Water Treatment Facility	04-WTR-017			12,000,000	12,000,000							*24,000,000*
Water Utility Fund				***12,000,000***	***12,000,000***							***24,000,000***
Fire Station #1 Extension of Water	11-WTR-003				55,000							*55,000*
Water Utility Fund					***55,000***							***55,000***
Refurbish Water Tower #2	14-WTR-001	1,300,000										*1,300,000*
Water Utility Fund		***1,300,000***										***1,300,000***
Refurbish Water Tower #1	14-WTR-002		700,000									*700,000*
Water Utility Fund			***700,000***									***700,000***
Construct Well #9 and Pumphouse #5	16-WTR-002	75,000			1,700,000							*1,775,000*
Water Utility Fund		***75,000***			***1,700,000***							***1,775,000***
Water Utility Improvement Total		**1,615,000**	**700,000**	**12,000,000**	**13,755,000**							***28,070,000***
GRAND TOTAL		**15,315,720**	**37,910,354**	**26,979,611**	**29,483,130**	**11,179,074**	**49,819,959**	**47,979,900**	**3,574,075**	**3,937,362**	**22,852,884**	***249,032,069***

PROJECT DETAILS

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **06-BLDG-001**

Project Name **Public Works Campus Building Improvements**

Department Capital Bonding Projects
Contact
Type Buildings
Useful Life 50 Years
Category Capital Bonding Projects
Priority 2-New Addition (High)
Status Active

Total Cost **$18,000,000**

Description

This project contemplates acquisition of 25 acres for a new public works campus and construction of the first phase of buildings to serve the needs of the community. The 2006 salt storage building can be relocated to the site.

CIP Act Criteria:

1. Conditions of City Infrastructure and Need for the Project:
   The present public works site is landlocked and current size cannot be expanded to meet expected future growth.

2. Demand for Improvement:
   As described above, the site doesn't meet the needs of the future.

3. Costs of the Improvement:
   Land : $3,000,000
   Building: $15,000,000

4. Availability of Public Resources:
   The project may be funded by a combination of general property tax levy and available resources on hand. In addition, the bonds would be secured by the City's full faith and credit.

5. Relative Costs and Benefits of Alternative Uses of the Funds:
   There are no significant alternatives for funds designated for this project.

6. Operating Costs of the Proposed Investments:
   There would be no operating costs for the first five years. The land will be held and developed as growth occurs.

7. Options for Shared Facilities with Other Cities or Local Government:
   Not applicable; the site currently exists and is located next to current PW facility.

8. Level of Overlapping Debt:

Justification

The City population is projected to continue to grow. Staff has polled other municipalities that are currently the size of Ramsey's projected growth. This proposed area is the median size for a public works campus. The present campus is land locked and cannot be expanded to meet this median size. This project anticipates land acquisition and the start of a public works campus that can grow as the city grows.

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Prior	Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
3,000,000	Building Cost/Construction	600,000	14,400,000									15,000,000
Total	**Total**	**600,000**	**14,400,000**									**15,000,000**

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
3,000,000	Landfill Fund		2,000,000									2,000,000
Total	Sewer Utility Fund		1,875,000									1,875,000
	Facility Fund	600,000	400,000									1,000,000
	Storm Water Utility Fund		500,000									500,000
	Street Light Utility Fund		250,000									250,000
	Water Utility Fund		1,875,000									1,875,000
	GO CIP Bonding		7,500,000									7,500,000
	Total	**600,000**	**14,400,000**									**15,000,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-004**

Project Name **Police Copier - File Room**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$14,000**

Description

The current copier was purchased around year 2008. The plan is to replace the police department's main copier before any major failure.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. With the increased speed and capabilities of a new machine, the intent is to consolidate two copiers and a fax machine into one new copier. This will decrease maintenance, supply and power costs.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		14,000									14,000
Total		**14,000**									**14,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund		14,000									14,000
Total		**14,000**									**14,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-005**

Project Name **Police Copier - Patrol**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$10,000**

Description

The current copier was purchased around 2010. The copier was moved from Administration to Police after the Admin copier was replaced in 2015. The substitution has worked well for the department, but the machine is likely to run into issues.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. The copier has had a useful life and lasted through two departments. Will need to replace to avoid extended outages and maintenance costs.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-008**

Project Name **Universal Power Supply Replacement**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$30,000**

Description

The Universal Power Supply, or UPS, at City Hall provided lightning protection and battery backup to the city's server room. In the event of a mass power outage, the UPS would sustain on-premise city services for a limited time until generator power was available.

Justification

The current UPS went in when the Muncipal Center building was constructed in 2006, and based on research, the unit will no longer be serviceable after 2018.

New batteries will be installed in 2018 to last until the planned replacement year.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			30,000								30,000
Total			**30,000**								**30,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			30,000								30,000
Total			**30,000**								**30,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-IT-009

Project Name Core Switch Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$52,000**

Description

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							52,000				52,000
Total							**52,000**				**52,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							52,000				52,000
Total							**52,000**				**52,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-011**

Project Name **Engineering Plotter Replacement**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$10,000**

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				10,000							10,000
Total				**10,000**							**10,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				10,000							10,000
Total				**10,000**							**10,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-013**

Project Name **Council Chamber, Fire 1/2, Park Ramp &P W Switch**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$30,000**

Description

The networking switch is responsible for network connectivity in the city's council chambers, Fire #1, Fire #2, Parking Ramp and Parking Ramp Extension and the Public Works Trailer.

The respecive costs for each jurisdiction is $5,000 Each

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					30,000						30,000
Total					**30,000**						**30,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					30,000						30,000
Total					**30,000**						**30,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-014**

Project Name **Public Works Utilities Switch**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$7,000**

Description

Networking switch is responsible for network connectivity at the Public Works Utilities building.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					7,000						7,000
Total					**7,000**						**7,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					7,000						7,000
Total					**7,000**						**7,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-016**

Project Name **Administration Copier**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$12,000**

Description

The copier in Administration and Finance provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015. The scheduled replacement is at the ten-year mark to evaluate the health and capabilities of the copier.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						12,000					12,000
Total						**12,000**					**12,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						12,000					12,000
Total						**12,000**					**12,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-017**

Project Name **Building Copier**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$9,000**

Description

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities.

It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						9,000					9,000
Total						**9,000**					**9,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						9,000					9,000
Total						**9,000**					**9,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-IT-018**

Project Name **Engineering Workroom Copier**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$12,000**

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						12,000					12,000
Total						**12,000**					**12,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						12,000					12,000
Total						**12,000**					**12,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-IT-001**

Project Name **Virtual Server Refresh**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,000**

Description

The twin virtual servers and SAN (network centralized storage) units were put in service in 2019. Recommended replacement of these units is every 5-7 years. The onsite servers (as of 2019) provide user logon/printing functins, serveillance and telephone services.

Justification

As part of the city's replacement rotation, staff recommends replacing the onsite servers to reduce risk of failure.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							33,000				33,000
Total							**33,000**				**33,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							33,000				33,000
Total							**33,000**				**33,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-501**

Project Name **Replace Tanker 11 (501)**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$300,000**

Description

Replacement of 1994 General Fire Tanker with a 2022 model year

1994 Ford 3000 gallon tanker
20 year life
Date Acquired: 12/31/94

Justification

Tanker 11 is one of two tankers that services the city. This tanker is located in Station #1 in the west portion of the city and will be 28 years old at time of replacement. The Fire Department attempts to keep tankers on a 25-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				300,000							300,000
Total				**300,000**							**300,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				300,000							300,000
Total				**300,000**							**300,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-502**

Project Name **Replace Engine #21 (565)**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$700,000**

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2027 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 20 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							350,000	350,000			700,000
Total							**350,000**	**350,000**			**700,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							350,000	350,000			700,000
Total							**350,000**	**350,000**			**700,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-503**

Project Name **Replace Engine 11 (556) - Payable over 2 years**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$650,000**

Description

Replacement of 1999 Custom Fire Engine with a 2021 model year.

Justification

Engine 11 is one of two engines that services the city. This engine is located in Station #1 in he west portion of the city and will be 22 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	325,000	325,000									650,000
Total	**325,000**	**325,000**									**650,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	325,000										325,000
General Fund		325,000									325,000
Total	**325,000**	**325,000**									**650,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-505**

Project Name **Replace Grass 11 (562)**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2023 Ford F-350.

Justification

Grass 11 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					45,000						45,000
Total					**45,000**						**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					45,000						45,000
Total					**45,000**						**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-557**

Project Name **Replace Fire Rescue #21 (557)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$80,000**

Description

Replacement of 2000 Ford F-450 Rescue Chassis with a 2025 Ford F-450.

Justification

Rescue 21 is the primary response vehicle out of Station 2 for personal injury accidents and medical calls and is one of two rescue response vehicles that service the city. The vehicle will be 25 years old at the time of replacement. The Fire Department attempts to keep the Rescue vehicles on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						80,000					80,000
Total						**80,000**					**80,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						80,000					80,000
Total						**80,000**					**80,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-560**

Project Name **Replace Aerial Ladder Truck**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$750,000**

Description

2003 Aerial Ladder Truck
Date Acquired: 9/11/03

Justification

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total	Future
Furnishings/Equipment										375,000	375,000	375,000
Total										**375,000**	**375,000**	**Total**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total	Future
General Fund										375,000	375,000	375,000
Total										**375,000**	**375,000**	**Total**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-561**

Project Name **Replace, Boat, Motor, Trailer Rescue**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$10,000**

Description

Mako SCBA Trailer
Date Acquired: 5/13/02

Justification

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									10,000		10,000
Total									**10,000**		**10,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund									10,000		10,000
Total									**10,000**		**10,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-564**

Project Name **Replace Rescue 11 (559)**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$80,000**

Description

Replacement of 2004 Ford F-350 Grass Vehicle with 2024 F-350.

Justification

Rescue 11 is the primary response vehicle out of Station 1 for personal injury accidents and medical calls and is one of two response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the rescue vehicles on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					80,000						80,000
Total					**80,000**						**80,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					80,000						80,000
Total					**80,000**						**80,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-565**

Project Name **Replacement Extrication Tools R-11**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$50,000**

Description

Replacement of 2009 Extrication Equipment.

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as jaws of life, allow firefighters to extricate victims entrapped in a motor vehicle without further injury.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			50,000								50,000
Total			**50,000**								**50,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			50,000								50,000
Total			**50,000**								**50,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-566A**

Project Name **Replace Fire Prevention Vehicle #571**

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replacement of 2019 Chevrolet Tahoe Fire Prevention vehicle with 2026 Chevrolet Tahoe.

Justification

The Fire Prevention vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the city. The vehicle will be 7 years old at time of replacement. The Fire Dept attempts to keep the Fire prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							45,000				45,000
Total							**45,000**				**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							45,000				45,000
Total							**45,000**				**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-569A**

Project Name **Replace Fire Chief Vehicle (569)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$50,000**

Description

Replacement of 2017 Chevrolet Tahoe Fire Chief vehicle with 2024 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					50,000						50,000
Total					**50,000**						**50,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					50,000						50,000
Total					**50,000**						**50,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-570A**

Project Name **Replace Fire Duty Officer Vehicle (570)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 8
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2025 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 8 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						45,000					45,000
Total						**45,000**					**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						45,000					45,000
Total						**45,000**					**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **FIRE-576**

Project Name **Replace Fire Prevention Vehicle #386**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 8
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$40,000**

Description

Replacement of 2008 Chevrolet Tahoe Fire Prevention Vehicle with 2020 Chevrolet Tahoe.

Justification

The Fire Inspection Vehicle is used daily for inspections and response for service calls and is one of the three first response vehicles that serve the city. The vehicle will be 12 years old at the time of replacement. The Fire Department attempts to keep the Fire Inspection vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the city mechanic.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **GENGOV-001**

Project Name **Replace Maintenance Vehicle (564)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$60,000**

Description

Replacement of 2008 Ford Expedition moved to Fire. Was #386

Justification

This was originally the Fire Chief vehicle handed down to building maintenance of city maintenance needs. The vehicle has met its useful life.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						60,000					60,000
Total						**60,000**					**60,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						60,000					60,000
Total						**60,000**					**60,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # GENGOV-002

Project Name Replace Maintenance Utility Tractor #409

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$55,000**

Description

Replace 2000 Holder utility tractor used for snow removal at the City Hall campus. Unit #409. This piece of equipment was purchased from the City of Andover in 2009.

Justification

This unit has approximately 1100 hours of use and it getting difficult to find replacement/repair parts. This unit is used primarily for snow removal operations at City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			55,000								55,000
Total			**55,000**								**55,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			55,000								55,000
Total			**55,000**								**55,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # GENGOV-003

Project Name Sweeper Scrubber

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$30,000**

Description

This would be a small-scale industrial sweeper for cleaning the hard surface floors at City Hall/PD garage and spot clean up in the parking ramp.

Justification

This unit would be used in areas that the large scale street sweeper cannot fit into. Would also be used in City Hall for hard surface floor cleaining.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						30,000					30,000
Total						**30,000**					**30,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						30,000					30,000
Total						**30,000**					**30,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # GENGOV-004

Project Name Replace 2013 F-250 Pickup Unit #410

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$42,000**

Description

Replace Unit #410 - 2013 F-250 Pick-up.

Justification

This truck is used by Building Maintenance on a daily basis to perform building maintenance throughout the city. This truck is also ussed for snow removal operations.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						42,000					42,000
Total						**42,000**					**42,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						42,000					42,000
Total						**42,000**					**42,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-334**

Project Name **2021 Chev Impala Replace 2013 Chev Malibu #334**

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$31,500**

Description

Replace 2013 Chevrolet Impala Captain Squad #334

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		31,500									31,500
Total		**31,500**									**31,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund		31,500									31,500
Total		**31,500**									**31,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-335**

Project Name **2021 Ford Explorer Replace 2016 Ford Explorer #351**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$32,000**

Description

Replace 2016 Ford Explorer Patrol/CSO Reserve Officer Squad #351

Justification

Maintain Vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			32,000								32,000
Total			**32,000**								**32,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			32,000								32,000
Total			**32,000**								**32,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-359**

Project Name **2020 Ford Explorer Replace 2005 F150 #359**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$37,000**

Description

Replace 2005 Ford F150 Pickup Truck - Squad #359

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				37,000							37,000
Total				**37,000**							**37,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				37,000							37,000
Total				**37,000**							**37,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-366**

Project Name **2022 Ford Taurus Replace 2018 Ford Taurus #383**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,000**

Description

Replace 2018 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			33,000								33,000
Total			**33,000**								**33,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			33,000								33,000
Total			**33,000**								**33,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-367**

Project Name **2022 Ford Taurus Replace 2018 Ford Taurus #384**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,000**

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			33,000								33,000
Total			**33,000**								**33,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			33,000								33,000
Total			**33,000**								**33,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-368**

Project Name **2022 Ford Explorer Relace 2018 Ford Explorer #372**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$32,000**

Description

Replace 2018 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			32,000								32,000
Total			**32,000**								**32,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			32,000								32,000
Total			**32,000**								**32,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-369**

Project Name **2022 Chev Tahoe Replace 2018 Chev Tahoe #373**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$37,000**

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			37,000								37,000
Total			**37,000**								**37,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			37,000								37,000
Total			**37,000**								**37,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-370**

Project Name **2022 Ford Explorer Replace 2017 Ford Explorer #363**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$32,000**

Description

Replace 2016 Ford Explorer Patrol Squad #363

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					32,000						32,000
Total					**32,000**						**32,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					32,000						32,000
Total					**32,000**						**32,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-372**

Project Name **2020 Chev Tahoe Replace 2016 Chev Tahoe #361**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$37,000**

Description

Replace 2016 Chevrolet Tahoe 4x4 patrol vehicle #361

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		37,000									37,000
Total		**37,000**									**37,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund		37,000									37,000
Total		**37,000**									**37,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-376**

Project Name **2019 Chev Impala to Replace 2007 Lincoln #376**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$30,000**

Description

Replace 2007 Lincoln MKZ (Unmarked) squad 376

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	30,000										30,000
Total	**30,000**										**30,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	30,000										30,000
Total	**30,000**										**30,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-377**

Project Name **2023 Ford Explorer Replace 2019 Ford Explorer #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$34,000**

Description

Replace 2019 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				34,000							34,000
Total				**34,000**							**34,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				34,000							34,000
Total				**34,000**							**34,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-378**

Project Name **2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$42,500**

Description

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				42,500							42,500
Total				**42,500**							**42,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				42,500							42,500
Total				**42,500**							**42,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-379**

Project Name **2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$42,500**

Description

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				42,500							42,500
Total				**42,500**							**42,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				42,500							42,500
Total				**42,500**							**42,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-380**

Project Name **2024 Tahoe Replace 2020 Tahoe#3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$43,000**

Description

Replace 2020 Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					43,000						43,000
Total					**43,000**						**43,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					43,000						43,000
Total					**43,000**						**43,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-381**

Project Name **2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$41,000**

Description

Replace 2020 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					41,000						41,000
Total					**41,000**						**41,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					41,000						41,000
Total					**41,000**						**41,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-382**

Project Name **2024 Chev Impala Replace 2016 Chev Impala #366**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,000**

Description

Replace 2016 Chevrolet Impala Investigator Squad #366

Justification

Maintain Vehicle maintenance schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					35,000						35,000
Total					**35,000**						**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					35,000						35,000
Total					**35,000**						**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-383**

Project Name **2025 Ford Explorer Replace 2021 Ford Explorer #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,000**

Description

Replace 2021 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						35,000					35,000
Total						**35,000**					**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						35,000					35,000
Total						**35,000**					**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-384**

Project Name **2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,500**

Description

Replace 2021 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						33,500					33,500
Total						**33,500**					**33,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						33,500					33,500
Total						**33,500**					**33,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-385**

Project Name **2025 Chevy Impala Replace2017 Chev Impala #377**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,500**

Description

Replace 2017 Chevy Impala #377

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						33,500					33,500
Total						**33,500**					**33,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						33,500					33,500
Total						**33,500**					**33,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-388**

Project Name **Replace 2004 Polaris ATV with Plow**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$12,000**

Description

Replacement of 2004 Polaris 600 cc ATV with similar ATV to maintain police vehicle rotation schedule. The ATV is used for police, public safety, search and rescue, and building maintenance operations (snow removal at city hall campus during winter months).

Justification

End of useful life.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	12,000										12,000
Total	**12,000**										**12,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	12,000										12,000
Total	**12,000**										**12,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-390**

Project Name **2026 Ford Explorer Replace 2022 Ford Explorer #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,500**

Description

Replace 2022 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							35,500				35,500
Total							**35,500**				**35,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							35,500				35,500
Total							**35,500**				**35,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-391**

Project Name **2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$44,000**

Description

Replace 2022 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							44,000				44,000
Total							**44,000**				**44,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							44,000				44,000
Total							**44,000**				**44,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-392**

Project Name **2026 Chev Caprice Replace 2022 Chey Caprice #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$34,000**

Description

Replace 2022 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							34,000				34,000
Total							**34,000**				**34,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							34,000				34,000
Total							**34,000**				**34,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-393**

Project Name **2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$44,500**

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								44,500			44,500
Total								**44,500**			**44,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								44,500			44,500
Total								**44,500**			**44,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-394**

Project Name **2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$44,500**

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								44,500			44,500
Total								**44,500**			**44,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								44,500			44,500
Total								**44,500**			**44,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-395**

Project Name **2027 Ford Utility SUV Replace 2023 Ford Utili #3XX**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$36,000**

Description

Replace 2023 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								36,000			36,000
Total								**36,000**			**36,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								36,000			36,000
Total								**36,000**			**36,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-396**

Project Name **2024 Acadia Replaces 2016 Acadia #367**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,000**

Description

Replace 2016 GMC Acadia (unmarked) Unite #367

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					35,000						35,000
Total					**35,000**						**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					35,000						35,000
Total					**35,000**						**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-397**

Project Name **2026 Chevy Caprice Replace 2022 Chevy Caprice**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$34,000**

Description

Replace 2022 Chevy Caprice patrol vehicle

Justification

Maintain vehicle rotation schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							34,000				34,000
Total							**34,000**				**34,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							34,000				34,000
Total							**34,000**				**34,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-398**

Project Name **2028 Chevy Tahoe Replace 2024 Chevy Tahoe**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									45,000		45,000
Total									**45,000**		**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund									45,000		45,000
Total									**45,000**		**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-399**

Project Name **2028 Ford Utility Replace 2024 Ford Utility**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$32,000**

Description

Replace 2024 Ford Utility SUV patrol vehicle.

Justification

Maintain vehicle schedule

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									32,000		32,000
Total									**32,000**		**32,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund									32,000		32,000
Total									**32,000**		**32,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-400**

Project Name **2029 Ford Explorer Replace 2025 Ford Explorer**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$33,000**

Description

Replace 2025 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										33,000	33,000
Total										**33,000**	**33,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										33,000	33,000
Total										**33,000**	**33,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **POL-401**

Project Name **2029 Chevy Caprice Replace 2025 Chev Caprice**

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$34,000**

Description

Replace 2025 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										34,000	34,000
Total										**34,000**	**34,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										34,000	34,000
Total										**34,000**	**34,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-002**

Project Name **Replace 2004 Tree Spade**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$52,000**

Description

65 inch tree space

Justification

This piece of equipment is used to transplant trees in parks and other city owned land. Requires a front-end loader to attach to.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				52,000							52,000
Total				**52,000**							**52,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				52,000							52,000
Total				**52,000**							**52,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-004**

Project Name **Replace 2004 Pull Behind PTO Mower**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$28,000**

Description

Landpride wide area mower

Justification

This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								28,000			28,000
Total								**28,000**			**28,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								28,000			28,000
Total								**28,000**			**28,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-005**

Project Name **Replace 2004 Snow Thrower**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$130,000**

Description

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						130,000					130,000
Total						**130,000**					**130,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						130,000					130,000
Total						**130,000**					**130,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-006**

Project Name **Replace 2004 Mobile Generator**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$164,000**

Description

2004 portable generator

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					164,000						164,000
Total					**164,000**						**164,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund					164,000						164,000
Total					**164,000**						**164,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-407**

Project Name **Replace Engr Car #407 With Chevy Impala**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$24,000**

Description

Unit #407: 2006 Chev Impala

Justification

Car will be re-evaluated closer to replacement date.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			24,000								24,000
Total			**24,000**								**24,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			24,000								24,000
Total			**24,000**								**24,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-603**

Project Name **Replace 1999 John Deere Grader: Unit #603**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$280,000**

Description

1999 John Deere Motor Grader

Justification

This piece of equipment is used for grading the city's approximately 2.5 miles of dirt roads and also used in snow removal operations.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							280,000				280,000
Total							**280,000**				**280,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							280,000				280,000
Total							**280,000**				**280,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-635**

Project Name **Replace 2001 John Deere Mower: Unit #635**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 8
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$25,000**

Description

John Deere 72" Front Deck Mower

Justification

This piece of equipment is used for trail mowing and other areas requiring rough mowing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		25,000									25,000
Total		**25,000**									**25,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		25,000									25,000
Total		**25,000**									**25,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-644**

Project Name **Replace-2004 Snowplow Truck: Unit #644**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$183,500**

Description

DATE ACQUIRED: 3/24/04

Single axle plow truck with box and plow equipment

Unit #644: 2004 International

Justification

This piece of equipment would be used for street maintenance and snow removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		183,500									183,500
Total		**183,500**									**183,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		183,500									183,500
Total		**183,500**									**183,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-645**

Project Name **Replace 2004 Tool Cat**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$54,000**

Description

2004 Tool Cat

Justification

This utility vehicle is uded on the Municipal Center campus for snow removal and other general maintenance activities.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		54,000									54,000
Total		**54,000**									**54,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		54,000									54,000
Total		**54,000**									**54,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-654**

Project Name **Replace 2006 3/4 Ton Truck 2x4 Unit #654**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$31,000**

Description

3/4 ton pickup with topper and bed slide-Unit #654 2006 Ford F-250.

Justification

This piece of equipment would replace unit #654 a 2-wheel drive truck used primarily in the park department for irrigation system repair and maintenance.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		31,000									31,000
Total		**31,000**									**31,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		31,000									31,000
Total		**31,000**									**31,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-655**

Project Name **Replace Sidewalk Machine: Unit #655**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$97,000**

Description

Utility Tractor to replace sidewalk machine #655: 2006 utility tractor
Street/Snow removal department

Justification

This piece of equipment is used for snow removal on sidewalk and trails.

Unit 655 will be 14 years old by 2020. Normally start to consider replacement around 10-12 years for this type of equipment. Its 2016 Point Replacement Value is 26 see below:

Under 18 Points	Condition I	Excellent
18 to 22 Points	Condition II	Good
23 to 27 Points	Condition III	Qualifies for Replacement
28 Points Plus	Condition IV	Needs Immediate Attention

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		97,000									97,000
Total		**97,000**									**97,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		97,000									97,000
Total		**97,000**									**97,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-660**

Project Name **Replace Paver, Trailer, Roller**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$140,000**

Description

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								140,000			140,000
Total								**140,000**			**140,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								140,000			140,000
Total								**140,000**			**140,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-662**

Project Name **Replace 2006 Tandem Axle Plow Truck: Unit #662**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$218,000**

Description

Replace Unit #662: 2006 Sterling

Justification

This piece of equipment will replace unit 662, a 2006 tandem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			218,000								218,000
Total			**218,000**								**218,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			218,000								218,000
Total			**218,000**								**218,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-664**

Project Name **Replace 2007 Chevy Pickup Unit #664**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$33,000**

Description

Replacement for PW Unit #664 a 2007 3/4 ton Chevy Pickup with plow

Justification

This truck is used by the park department and snow removal activities.

Unit 664 will be 13 years old by 2020. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	33,000										33,000
Total	**33,000**										**33,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	33,000										33,000
Total	**33,000**										**33,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-665**

Project Name **Replace 2007 Chevy Pickup: Unit #665**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$27,000**

Description

Replacement for PW Unit #665 a 2007 Chevy pickup.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		27,000									27,000
Total		**27,000**									**27,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		27,000									27,000
Total		**27,000**									**27,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-667**

Project Name **Replace 2007 3/4 Ton Pick-Up: Unit #667**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$43,000**

Description

Replace unit #667 - a 2007 Chev 3/4 ton 4-wheel drive pickup with plow

Justification

This vehicle will replace unit #667, a 2007 3/4 ton pickup with plow equipment.
Unit 667 will be 13 years old by 2020. Normally start to consider replacement around 12 years depending on the vehicle and its use.

This truck is used by the utility department for snow removal operations.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	43,000										43,000
Total	**43,000**										**43,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund	43,000										43,000
Total	**43,000**										**43,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-668**

Project Name **Replace 2006 Tandem Axle Plow Truck Unit #668**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$218,000**

Description

Replace unit #668 - 2006 Sterling

Justification

This piece of equipment will replace unit #668, a 2006 andem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				218,000							218,000
Total				**218,000**							**218,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				218,000							218,000
Total				**218,000**							**218,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-669**

Project Name **Replace 2007 International Water Truck: Unit #669**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$136,000**

Description

Replacement for unit #669 2007 International water truck

$148,000 less $12,000 trade in = $136,000

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			136,000								136,000
Total			**136,000**								**136,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			68,000								68,000
Storm Water Utility Fund			68,000								68,000
Total			**136,000**								**136,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-671**

Project Name **Replace 2008 Bobcat Skidster: Unit #671**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$51,000**

Description

Replace unit #671 -2008 Bobcat Skidster

Justification

This piece of equipment will replace #671 a 2008 Skid Steer. This piece of equipment is used in all aspects of public works.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		51,000									51,000
Total		**51,000**									**51,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		51,000									51,000
Total		**51,000**									**51,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-674**

Project Name **Replace 2009 2WD Pickup: Unit 674**

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$40,000**

Description

Replace unit 674 a 2009 2-wheel drive pickup

Justification

Unit 674 will be 13 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-675**

Project Name **Replace 2010 Chevy 1- Ton Truck #675**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$63,000**

Description

Replace Unit #675. A 2010 4-Wheel Drive 1 Ton Truck

Justification

Unit 675 will be 11 years old by 2021. Normally start to consider replacement round 12 years depending on the vehicle and its use. This truck will be used by the Park Department and for snow removal operations.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		63,000									63,000
Total		**63,000**									**63,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		63,000									63,000
Total		**63,000**									**63,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-676**

Project Name **Replace Unit 676- 2010 4 Wheel Drive 1ton**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$62,000**

Description

Replace unit 676 a 2010 4-wheel drive 1-ton truck

Justification

Unit 676 will be 11 years old by 2021. Normally start to consider replacement around 12 years depending on the vehicle and its use. This truck will be used by the street department and for snow removal operations.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment				62,000							62,000
Total				**62,000**							**62,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund				62,000							62,000
Total				**62,000**							**62,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-678A**

Project Name **Replace Unit 678 2013-1ton Truck w/ Plow Equipment**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$62,000**

Description

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 9 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			62,000								62,000
Total			**62,000**								**62,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			62,000								62,000
Total			**62,000**								**62,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-679A**

Project Name **Replace Unit 679 Area Mower (2020 Replaced)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$111,000**

Description

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment								111,000			111,000
Total								**111,000**			**111,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund								111,000			111,000
Total								**111,000**			**111,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-680**

Project Name **Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$62,000**

Description

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 8 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment			62,000								62,000
Total			**62,000**								**62,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund			62,000								62,000
Total			**62,000**								**62,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-681**

Project Name **Replace Unit 681 Utility truck**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$65,000**

Description

Replace Unit 681 a 2015 1-Ton Pickup

Justification

This piece of equipment will replace unit #681 a 1-ton pickup with a mobile crane used in the utility department for well and lift station repair.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					65,000						65,000
Total					**65,000**						**65,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund					32,500						32,500
Water Utility Fund					32,500						32,500
Total					**65,000**						**65,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-683**

Project Name **Replace 2019 Exmark Mower (Orig Unit #683)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Replace Unit #683 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-684**

Project Name **Replace 2019 Exmark Mower (Orig Unit #684)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Replace Unit #684 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-685**

Project Name **Replace 2019 Exmark Mower (Orig Unit #685)**

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Replace Unit #685 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-686**

Project Name **Replace Unit #686 - 2015 Kubota Tractor**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							45,000				45,000
Total							**45,000**				**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							45,000				45,000
Total							**45,000**				**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-687**

Project Name **Replace Unit #687 2015 Toolcat**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$60,000**

Description

Repolace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all diversions of public works. Used as a tool carrier and forklift

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment							60,000				60,000
Total							**60,000**				**60,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund							60,000				60,000
Total							**60,000**				**60,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-688**

Project Name **Replace Unit 688 2015 Case Loader**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$210,000**

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						210,000					210,000
Total						**210,000**					**210,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						210,000					210,000
Total						**210,000**					**210,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-697**

Project Name **Replace 2013 Toro Wide Area Mower: Unit #679**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 7 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$92,000**

Description

Replace unit #679 - 2013 Toro Groundsmaster wide area mower

Justification

This piece of equipment is a large area mower that is used to mow larger parks and athletic fields.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		92,000									92,000
Total		**92,000**									**92,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund		92,000									92,000
Total		**92,000**									**92,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-700**

Project Name **New Velocity Patcher**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$250,000**

Description

Velocity patcher plus chassis

Justification

This piece of equipment would be usedd for patching potholes on public streets.

Velocity patching or spray patching has proven to be an effective and safe way to fill potholes.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						250,000					250,000
Total						**250,000**					**250,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						250,000					250,000
Total						**250,000**					**250,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-702**

Project Name **New Electric Utility Vehicle**

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$35,000**

Description

Electric utility vehicle

Justification

This piece of equipment would be a fully electric vehicle that would be used primarily as a park maintenance vehicle.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment						35,000					35,000
Total						**35,000**					**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund						35,000					35,000
Total						**35,000**					**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-703**

Project Name **New 1-Ton Pickup With Box & Plow Equipment**

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$50,000**

Description

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									50,000		50,000
Total									**50,000**		**50,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund									50,000		50,000
Total									**50,000**		**50,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-705**

Project Name **Replace 2018 Ford F-250 Extended Cab: Unit #601**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$56,400**

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in park maintenance activities as well as snow removal

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									56,400		56,400
Total									**56,400**		**56,400**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund									56,400		56,400
Total									**56,400**		**56,400**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-706**

Project Name **Replace 2017 International Plow Truck: Unit # 693**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$223,200**

Description

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									223,200		223,200
Total									**223,200**		**223,200**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund									223,200		223,200
Total									**223,200**		**223,200**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-707**

Project Name **Replace 2018 Ford F350 With Box: Unit #697**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$78,000**

Description

Replace 2018 Ford F350 woth utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in utility maintenance activities.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									78,000		78,000
Total									**78,000**		**78,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund									39,000		39,000
Water Utility Fund									39,000		39,000
Total									**78,000**		**78,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-708**

Project Name **Replace 2018 Ford F250 Pickup: Unit #698**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$53,400**

Description

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy.
This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									53,400		53,400
Total									**53,400**		**53,400**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund									53,400		53,400
Total									**53,400**		**53,400**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-709**

Project Name **Replace 2018 Ford F350 -Dump & Plow: Unit #699**

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$78,000**

Description

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment									78,000		78,000
Total									**78,000**		**78,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund									78,000		78,000
Total									**78,000**		**78,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-710**

Project Name **Attachment for Kubota Tractor**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost **$31,000**

Description

This attachment would work with the city's current 2015 Kubota Tractor.

The attachment consists of a pair of laoder arms, bucket, snow blower attachment and hydraulic components needed to run everything.

Justification

The attachment would be used to clear city's trail system of snow. This would be especially helpful later in the season along County roads and State Highways when snow from the plows deposit large amounts of snow on trail system. Could also be used to clear skating rinks and parking lots.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment	31,000										31,000
Total	**31,000**										**31,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Equipment Revolving Fund	31,000										31,000
Total	**31,000**										**31,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-711**

Project Name **Replace PW Utility Trailer**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$11,000**

Description

Replace a 1998 Felling Trailer.

Justification

This trailer would replace a 1998 Felling Trailer that is used to carry the city's skid steer and other small equipment. The current trailer is 23 years old and too short for most of the attachments now used. A longer trailer would make the process more efficient because could leave attachments hooked to the skid steer. Currently, the attachment has to be unhooked and loaded in the back of a truck and secured when moving from jobsite to jobsite.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		11,000									11,000
Total		**11,000**									**11,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		11,000									11,000
Total		**11,000**									**11,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-712**

Project Name **Replace 2006 Bison Trailer: Unite #648**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$9,200**

Description

This trailer would be a 24' 9900lb GVWR enclosed trailer. It would be used as the primary trailer for mow crew. The trailer would be capable of hauling 3-zero-turn mowers, plus assorted weed whips and push mowers to maintain parks and boulevards.

Justification

The city's current trailer is a 2006 open bed model, which is under-sized for the equipment now being used. Currently experiencing broken axles and spring shackles because the trailer is working at capacity.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment		9,200									9,200
Total		**9,200**									**9,200**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund		9,200									9,200
Total		**9,200**									**9,200**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-716**

Project Name **Replace Unit #611 2019 Chev Pickup**

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$52,000**

Description

Replace Unit #611- 2019 Chevrolet Pickup used by the utility department

Justification

Unit #611 is a Chevrolet pickup used by the utility department and as a backup snow plow vehicle.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										52,000	52,000
Total										**52,000**	**52,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										52,000	52,000
Total										**52,000**	**52,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-717**

Project Name **Replace Unit #602: 2019 Utility Tractor**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$150,000**

Description

Replace Unit #602: 2019 Trackless Sidewalk Machine.

Justification

Unit #602 is a 2019 utility tractor used for snow removal on sidewalks and trails.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										150,000	150,000
Total										**150,000**	**150,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										150,000	150,000
Total										**150,000**	**150,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-718**

Project Name **Replace Unit #604: 2019 Backhoe**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$78,500**

Description

Replace Unit #604: 2019 Backhoe

Justification

Unit #604 is a 2019 tractor backhoe used by all divisions of public works

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										78,500	78,500
Total										**78,500**	**78,500**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										44,500	44,500
Sewer Utility Fund										17,000	17,000
Water Utility Fund										17,000	17,000
Total										**78,500**	**78,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **PW-719**

Project Name **Replace Unit #415: 2019 Chevy Silverado Pickup**

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$45,000**

Description

Replace Unit #415: 2019 Chevy Silverado Pickup

Justification

Unit #415 is a Chevy Silverado pickup used by the engineering department for field inspections of public infrastructure projects.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Furnishings/Equipment										45,000	45,000
Total										**45,000**	**45,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
General Fund										45,000	45,000
Total										**45,000**	**45,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-BLDG-002**

Project Name **Community Center Construction**

Department Municipal Buildings
Contact Unassigned
Type Buildings
Useful Life 50 Years
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$20,000,000**

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Construction of a community center will rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction										20,000,000	20,000,000
Total										**20,000,000**	**20,000,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
To Be Determined										20,000,000	20,000,000
Total										**20,000,000**	**20,000,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **08-BLDG-005**

Project Name **Old Town Hall Restoration**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 25
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$221,300**

Description

Option 1: Move Historic Town Hall to the Northstar Rail Station Site
$125,000 Const Cost (moving and Stabilization)
$ 50,000 Site/foundation
$ 20,000 furnishing/equip-

$195,000
Option 2: Improve private access street to public standard.
$125,000 Const Cost
$ 20,000 ROW
$ 56,300 Road Construction
$ 20,000 Furn/equip

$221,300

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction								125,000			125,000
Improvements Other than Building Cost								76,300			76,300
Furnishings/Equipment								20,000			20,000
Total								**221,300**			**221,300**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
To Be Determined								221,300			221,300
Total								**221,300**			**221,300**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **10-BLDG-004**

Project Name **Sprinkler System @ Fire Station #1**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 4-New Addition (Med)
Status Active

Total Cost **$25,000**

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction				20,000							20,000
Improvements Other than Building Cost				5,000							5,000
Total				**25,000**							**25,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund				25,000							25,000
Total				**25,000**							**25,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-BLDG-002**

Project Name **Storage Building at Fire Station 1**

Department Municipal Buildings
Contact
Type Buildings
Useful Life 20
Category Municipal Building
Priority 4-New Addition (Med)
Status Active

Total Cost **$20,000**

Description

Build an out-building on Fire Station 1 site that will be used to store equipment and training props.

Justification

The fire stations are becoming limited in the amount of usable space to house equipment and props used for training. These pieces of equipment are not used daily and therefore, need a location to be stored.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction			20,000								20,000
Total			**20,000**								**20,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Facility Fund			20,000								20,000
Total			**20,000**								**20,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-001**

Project Name **City Hall Exterior Lighting**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$40,000**

Description

City Hall Exterior Lighting

Justification

Repair/replace and updgrade broken and inoperable exterior lighting on the exterior of City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 20-BLDG-002

Project Name City Hall Landscaping

Department Municipal Buildings
Contact
Type Improvement
Useful Life 25
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$15,000**

Description

City Hall landscaping

Justification

Repair/replace and upgrade exterior retaining walls and wall caps.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-003**

Project Name **Police Department Floor Replacement**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$5,000**

Description

Clean and reseal Police Department floor.

Justification

The floor in the Police Department gargage is starting to wear and needs to be striped and resealed. The wear is caused by the sharp turning movements in a confined area.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		5,000									5,000
Total		**5,000**									**5,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund		5,000									5,000
Total		**5,000**									**5,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-004**

Project Name **Repair Roof on City Hall**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$15,000**

Description

Repair/replace flat roof areas on City Hall.

Justification

City Hall roof has several small leaks that staff has been repairing, but should be repaired more comprehensively.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-005**

Project Name **Replace City Hall Carpeting**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Remove and replace City Hall carpeting.

Justification

Carpet in the Alexander Ramsey Room and entryways are starting to wear from use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-006**

Project Name **Replace City Hall Caulking & Grout**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Remove and replacement of bad caulking and grout on City Hall exterior and interior.

Justification

Caulk is starting to dry out and pull away from the joints allowing water to infiltrate.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-BLDG-007**

Project Name **Replace City Hall Counter Tops**

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

Remove and replacement of bad counter tops in City Hall and Police Department.

Justification

Several counter tops in City Hall and the police department are starting to show wear from everyday use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Capital Maintenance Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 04-PARK-003

Project Name Elmcrest Park & The Draw Entrance Monument & Sign

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$80,000**

Description

Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.

For the Draw, the sign would function as a monument for the park name and also as a location to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefiting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the city. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.

For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Note: The planning for this project may be an useful exercise in evaluating the costs of materials following the Design Framework relating to signs and monuments in the community.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	80,000										80,000
Total	**80,000**										**80,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	80,000										80,000
Total	**80,000**										**80,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-PARK-006**

Project Name **Ford Brook Park Playground Equipment**

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$70,000**

Description

Ford Brook Park is north of CR 27, east of TH 47 and borders Nowthen. The renovated playground would be within walking distance of up to 100 existing homes.

Justification

The City has remained on a schedule of replacing existing play structures with ones that meet the Consumer Products Safety Commission guidelines for safety. This also results in a contemporary playground with more play value. City of Nowthen, Nowthen Lions' and others may be invited to participate financially or with in-kind services.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	70,000										70,000
Total	**70,000**										**70,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Lawful Gambling Fund	50,000										50,000
Nowthen In-Kind	20,000										20,000
Total	**70,000**										**70,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **06-PARK-010**

Project Name **Irrigation for Titterud Park**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$76,000**

Description

Underground irrigation & 160 GPM well.

If municipal water is available, cost may be less.

Justification

Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The $50,000 represents the underground irrigation portion.

A 160 GPM well may cost about $26,000.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						76,000					76,000
Total						**76,000**					**76,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund						76,000					76,000
Total						**76,000**					**76,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **06-PARK-011**

Project Name **Observation boardwalk - Lake Itasca**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$60,000**

Description

A boardwalk or pier in the southern portion of Lake Itasca will allow trail users and visitors to the Lake Itasca Community Park to view the lake which is mostly obscured by cattails.

Justification

The Lake Itasca is an important resource along the Mississippi Flyway for migratory waterfowl and home to many types of wetland fauna. Providing access to the open water portions of the lake will provide birdwatchers and trail users a relaxing rest point and destination along the Lake Itasca Trail.

Additionally, lake access was cited as desired by several participants in the public engagement process as part of the acquisition of the Lake Itasca Community Park.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	60,000										60,000
Total	**60,000**										**60,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	60,000										60,000
Total	**60,000**										**60,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 06-PARK-012

Project Name Rabbit Park Phase Two

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$125,000**

Description

Well and underground irrigation.

Landscape and turf improvements which may include an ag-lime infield for the ballfield.

Justification

Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well, electrical service and underground irrigation.

Landscape improvements would complete this project.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						125,000					125,000
Total						**125,000**					**125,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund						125,000					125,000
Total						**125,000**					**125,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **06-PARK-015**

Project Name **Observation deck on the Mississippi E of Dolomite**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$100,000**

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined with development of adjacent property. Improvements to the stormwater system may also be considered with the reconstruction of Riverdale Drive. While the timing is proposed as 2020, the actual project year may relate to the resolution of the road funding discussion.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **06-PARK-019**

Project Name **Trail Connections**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$910,000**

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:
-142nd Ave, east of TH#47, north to Xkimo Street (Est $80,000)
-Armstrong Boulevard Trail from Central Park to Trott Brrok (Est $800,000)
-North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2020 (Est.$30,000)
-Boardwalk parallel with Trott Brook, west of Variolite Street (Est $110,000)

Justification

The increase demand in use of the city's trail system compells the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	30,000		80,000	200,000	400,000	200,000					910,000
Total	**30,000**		**80,000**	**200,000**	**400,000**	**200,000**					**910,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	30,000		80,000		200,000						310,000
To Be Determined				200,000	200,000	200,000					600,000
Total	**30,000**		**80,000**	**200,000**	**400,000**	**200,000**					**910,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **08-PARK-005**

Project Name **Park Development in The COR**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$1,350,000**

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2020. The project may be grading, landscape restoration at Municipal Plaza and/or first phase development of The Waterfront to include a splash pad.

Justification

A splash pad continues to be requested by residents, and mass grading for The Waterfront park would generate fill for areas of The COR the city desires to sell.

Note: See also the public improvements considered as part of the completion of Pump House #3 elsewhere in this plan.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
150,000	Improvements Other than Building Cost	1,200,000										1,200,000
Total	**Total**	**1,200,000**										**1,200,000**

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
150,000	Park Improvement Trust Fund	1,200,000										1,200,000
Total	**Total**	**1,200,000**										**1,200,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **15-PARK-01**

Project Name **Additional Land for Central Park**

Department Park Improvements
Contact
Type Land
Useful Life
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$250,000**

Description

This project envisions the purchase of 15+ acres for an expansion of Central Park, with the proposed pathway connecting to 161st Ave, or potentially all of the approximate 35 acres east of the existing path.

Justification

Central Park is a highly used park. The additional acreage would offer additional space for parking and recreational use.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Land Acquisition			250,000								250,000
Total			**250,000**								**250,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund			250,000								250,000
Total			**250,000**								**250,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-PARK-005

Project Name Bark Park Shelter-Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$58,000**

Description

Within the off-leash area at Alpine Park would be a lighted hexagonal shelter with concrete floor. Surrounding the shelter for approximately 30 feet and connecting to the trail, would be artificial turf.

Justification

The Bark Park, as it is known, is very popular. So well used, in fact, that grass cannot be maintained in the congregating areas of the park. The artificial turf over a sport court system will provide for a quality surface around the shelter that will not be muddy and will be able to be maintained.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction	15,000										15,000
Improvements Other than Building Cost	43,000										43,000
Total	**58,000**										**58,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources	20,000										20,000
Landfill Fund	38,000										38,000
Total	**58,000**										**58,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-PARK-006**

Project Name **Field Lighting - Central Park**

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$200,000**

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting. An alternate for exploration would be constructing more fields.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						200,000					200,000
Total						**200,000**					**200,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources						50,000					50,000
Lawful Gambling Fund						150,000					150,000
Total						**200,000**					**200,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-PARK-007**

Project Name **Northfork North Trail Connection**

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$150,000**

Description

Construct 10 foot paved multi-purpose trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement.

Justification

Bituminous trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	150,000										150,000
Total	**150,000**										**150,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	150,000										150,000
Total	**150,000**										**150,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-PARK-003**

Project Name **Amphitheater Lighting**

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$40,000**

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting in and around the amphitheater is justified for concerts that go later into the evening and in the later summer.

Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-PARK-004**

Project Name **Lake Itasca Park - Parking, Trail & Canoe System**

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$250,000**

Description

This project would permit access to the community park through a parking area adjacent to Alpine Drive, connection to the existing trails, and include a canoe/kayak/paddle-board system at the lake.

Justification

The parking lot will be for visitors, city-wide, as will the water-based recreational improvements. The trail will connect the new parking to the existing trails near the lake.

The timing of this limited, first phase of the Lake Itasca community park, also coincides with the hundreds of residential homes being platted in close proximity - with park dedication from these lots applied to the near-by park space for their benefit.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			250,000								250,000
Total			**250,000**								**250,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund			250,000								250,000
Total			**250,000**								**250,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-PARK-005**

Project Name **Aeration for Sunfish Lake & The Draw**

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$40,000**

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at $1,000 to $2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 06-ACQ-002

Project Name Acquire outlots A in Rivers Bluff & Reilly Estates

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$20,000**

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Land Acquisition							20,000				20,000
Total							**20,000**				**20,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund							20,000				20,000
Total							**20,000**				**20,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **08-ACQ-002**

Project Name **Alpaca Estates Outlot**

Department Site Acquisitions
Contact
Type Land
Useful Life
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$35,000**

Description

This lot was not large enough to build on when the plat was filed for recording.

Justification

This lot was the subject of a development proposal to build a single family home. The proposal was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Land Acquisition							35,000				35,000
Total							**35,000**				**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund							35,000				35,000
Total							**35,000**				**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **12-SEW-002**

Project Name **Fire Station 1 Sanitary Sewer Service**

Department Sewer Utility
Contact
Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$60,000**

Description

Sanitary Sewer was extended to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water. Sanitary trunk fees not waived.

Related project 11-WTR-003 of $55,000

Justification

Extending sanitary sewer will allow removal of the septic tank and drainfield.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				60,000							60,000
Total				**60,000**							**60,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund				60,000							60,000
Total				**60,000**							**60,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-SEW-002**

Project Name **Replace Pumps at Lift Station #6**

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$40,000**

Description

Replace both pumps at lift station #6 16230 Iodine Street

Justification

Replace both pumps and base elbows due to normal wear. By 2021, both pumps will need to be replaced to assure proper pumping and reliability

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		40,000									40,000
Total		**40,000**									**40,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund		40,000									40,000
Total		**40,000**									**40,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-SEW-003**

Project Name **Replace Pumps at Lift Station #2**

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,000**

Description

Replace both pumps at lift station #2 - 157 Lane and Neon Street

Justification

Replace both pumps and base elbows due to normal wear by 2023. Both pumps will need to be replaced to assure proper pumping and reliability.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Sewer Utility Fund				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 12-STRM-001

Project Name Stormwater Drainage Improvements

Department Stormwater Utility
Contact
Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$520,000**

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns.

- 156th and Armstrong - Clean ditch or add storm sewer 2020: $30,000

- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2020: $350,000

Prior	Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
140,000	Improvements Other than Building Cost		380,000									380,000
Total	**Total**		**380,000**									**380,000**

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
140,000	Storm Water Utility Fund		380,000									380,000
Total	**Total**		**380,000**									**380,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STRM-001**

Project Name **Outlet Control Structure Improvements**

Department Stormwater Utility
Contact
Type Improvement
Useful Life 20
Category Storm Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$75,000**

Description

Construct Oulet Control Structure for 24.6 Acre lake bounded on the south by 142nd Avenue, on the east by Iodine and Junkite Street, on the north by Krypton Street and the west by Potassium Street.

Justification

The MnDNR has requrested that the city install an outlet control structure and associated storm sewer to increase the normal water level (NWL) of the 24.6 Acre lake. Increasing the NWS may require improvements to surrounding trails and boardwalks to prevent periodic flooding of this infrastructure.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	75,000										75,000
Total	**75,000**										**75,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Storm Water Utility Fund	75,000										75,000
Total	**75,000**										**75,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-STR-012**

Project Name **Zeolite Roadway Improvements**

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$1,091,000**

Description

This project consists of the installation of 1,300 feet of bituminous street, sidewalk/trail and storm sewer in the western portion of the COR.

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				1,091,000							1,091,000
Total				**1,091,000**							**1,091,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Public Improvement Revolving Fund				206,000							206,000
Tax Increment Fund #2				517,000							517,000
Sewer Utility Fund				41,000							41,000
Storm Water Utility Fund				96,000							96,000
Street Light Utility Fund				46,000							46,000
Water Utility Fund				185,000							185,000
Total				**1,091,000**							**1,091,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-STR-014**

Project Name **COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)**

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$5,020,000**

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Upgrades include traffic signals at Town Center Drive.

Total Cost for Bunker Lake Blvd. = $4,870,000
Street Improvements: $3,650,000
Bunker & Sunwood Signal: $350,000
Storm Water Improvements: $530,000
Water Utility Improvements: $340,000
Total Cost for Regional Roadway improvements = $14,607,860 (Per JPA)

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd to handle traffic from the COR.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	400,000	4,620,000									5,020,000
Total	**400,000**	**4,620,000**									**5,020,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA		350,000									350,000
Tax Increment Fund #2		1,500,000									1,500,000
Tax Increment Fund #1		1,000,000									1,000,000
Storm Water Utility Fund		530,000									530,000
Street Light Utility Fund		150,000									150,000
Water Utility Fund		340,000									340,000
Tax Increment Fund #14 (BONDING)	400,000	750,000									1,150,000
Total	**400,000**	**4,620,000**									**5,020,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **15-STR-003**

Project Name **Sunwood Drive Roundabout Landscaping**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$20,000**

Description

Includes installation of perenial grasses, plants, and trees/shrubs as well as irrigation modifications.

Justification

Promote the vision of The COR area.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Public Improvement Revolving Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **16-STR-002**

Project Name **HWY 10 and BNSF RR Grade Separation at Ramsey Blvd**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$66,000,000**

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Ramsey Boulevard per the Highway 10 Access Planning Study project implementation plan. Includes half of the required frontage road improvements.

Justification

The existing at-grade vehicle and pedestrian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of the train(s).

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	3,500,000	6,000,000	6,000,000	6,000,000	4,000,000	20,250,000	20,250,000				66,000,000
Total	**3,500,000**	**6,000,000**	**6,000,000**	**6,000,000**	**4,000,000**	**20,250,000**	**20,250,000**				**66,000,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources	3,000,000	5,500,000	6,000,000	6,000,000	4,000,000	19,750,000	19,750,000				64,000,000
MSA	500,000	500,000				500,000	500,000				2,000,000
Total	**3,500,000**	**6,000,000**	**6,000,000**	**6,000,000**	**4,000,000**	**20,250,000**	**20,250,000**				**66,000,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **16-STR-003**

Project Name **HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$72,000,000**

Description

Construct grade-separated crossings of Highway 10 and BNSF railway at Sunfish Lake Boulevard per the Highway 10 Access Planning Study project implementation plan. Includes half of the required frontage road improvements.

Justification

Twenty private access points exist along Highway 10 between Ramsey and Sunfish Lake Boulevards. This project will remove all 20 private accesses, resulting in improved safety, congestion and mobility for traffic on US Highway 10 between Ramsey Boulevard and Sunfish Lake Boulevard. Completion of theese improvements is also required to support proper sequencing for other proposed improvement projects along Highway 10 per the Highway 10 Access Planning Study

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	3,500,000	6,000,000	4,000,000	4,000,000	3,000,000	25,750,000	25,750,000				72,000,000
Total	**3,500,000**	**6,000,000**	**4,000,000**	**4,000,000**	**3,000,000**	**25,750,000**	**25,750,000**				**72,000,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources	3,000,000	5,500,000	4,000,000	4,000,000	3,000,000	25,250,000	25,250,000				70,000,000
MSA						500,000	500,000				1,000,000
Public Improvement Revolving Fund	500,000	500,000									1,000,000
Total	**3,500,000**	**6,000,000**	**4,000,000**	**4,000,000**	**3,000,000**	**25,750,000**	**25,750,000**				**72,000,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-001**

Project Name **Reconstruction Streets: Barthels Rum River Acres**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$701,248**

Description

Reconstruction of Barthel's Rum River Acres: 164th Lane, Dysprosium Street, Junkite Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		701,248									701,248
Total		**701,248**									**701,248**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded		159,375									159,375
Storm Water Utility Fund		63,750									63,750
GO Bonding (Road Funding)		478,123									478,123
Total		**701,248**									**701,248**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-002**

Project Name **Reconstruction Streets: Echo Ridge, Juniper Woods**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$769,500**

Description

Reconstruct: Echo Ridge: 177th Avenue; Juniper Woods 1st & 2nd: 150th Lane, 151st Avenue, Tonto Street & Ute Street; Northfork Oaks 2nd & 3rd: 162nd Lane, Royal Circle, Royal Court and Royal Road; Section 02 Unplatted: 177th Avenue

Total Echo Ridge Project Cost = $77,000
- Street Improvements: $70,000
- Storm Water Improvements: $7,000
- Watermain Improvements: $0

Total Juniper Woods 1 & 2: Project Cost = $244,800
- Street Improvements: $240,000
- Storm Water Improvements: $4,800
- Watermain Improvements: $0

Total Northfork Oaks 2 & 3 Project Cost = $392,700
- Street Improvements: $385,000
- Storm Water Improvements: $7,700
- Watermain Improvements: $0

Total Section 02 Unplatted Project Cost = $55,000
- Street Improvements: $50,000
- Storm Water Improvements: $5,000
- Watermain Improvements: $0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		769,500									769,500
Total		**769,500**									**769,500**

City of Ramsey, Minnesota

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded		186,250									186,250
Storm Water Utility Fund		24,500									24,500
GO Bonding (Road Funding)		558,750									558,750
Total		**769,500**									**769,500**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-003**

Project Name **Reconstruction Streets: Riverdale Drive**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$854,480**

Description

Reconstruction of Riverdale Drive from Feldspar Street to Tungsten Street which is a MSA street. Staff recommends using MSA funds to fund a portion of the costs based on availability. Reconstruction of roads in Section O7 unplatted,

Total Riverdale Drive Project Cost = $854,480
- Street Improvements: $776,800
- Storm Water Improvements: $77,680
- Watermain Improvements: $0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		854,480									854,480
Total		**854,480**									**854,480**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA		500,000									500,000
Special Assessment - Bonded		194,200									194,200
Storm Water Utility Fund		77,680									77,680
GO Bonding (Road Funding)		82,600									82,600
Total		**854,480**									**854,480**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-003A

Project Name Reconstruction Streets: Section 07

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$526,680**

Description

Reconstruction of streets in Section 07 (unplatted).

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			526,680								526,680
Total			**526,680**								**526,680**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			119,700								119,700
Storm Water Utility Fund			47,880								47,880
GO Bonding (Road Funding)			359,100								359,100
Total			**526,680**								**526,680**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-004**

Project Name **Reconstruction Streets: Wood Pond Hills 2nd-5th**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$365,600**

Description

Reconstruct Wood Pond Hills 2nd, Wood Pond Hillls 3rd, Wood Pond Hills 4th, and Wood Pond Hills 5th additions

Total Project Costs: $365,600

Street Improvements: $356,800
Storm Sewer $ 8,800

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			365,600								365,600
Total			**365,600**								**365,600**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			89,200								89,200
Storm Water Utility Fund			8,800								8,800
GO Bonding (Road Funding)			267,600								267,600
Total			**365,600**								**365,600**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-005

Project Name Reconstruction Streets: Autumn Heights

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$824,948**

Description

Reconstruction of Autumn Heights.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			824,948								824,948
Total			**824,948**								**824,948**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			206,237								206,237
GO Bonding (Road Funding)			618,711								618,711
Total			**824,948**								**824,948**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-005A**

Project Name **Reconstruct Variolite Street**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$2,643,600**

Description

Reconstruction of Variolite Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	2,643,600										2,643,600
Total	**2,643,600**										**2,643,600**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA	2,328,270										2,328,270
Storm Water Utility Fund	315,330										315,330
Total	**2,643,600**										**2,643,600**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-006**

Project Name **Reconstruction Streets: Halls Dover**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$539,000**

Description

Reconstruction of streeets:
Halls Dover Acres: 157th Lane, 158th Avenue, 158th Lane, Quicksilver Street, Radium Circle, Radium Street and Sodium Street

Total Halls Dover Acres Project Cost = $539,000
Street Improvements: $490,000
Storm Water Improvements: $49,000
Watermain Improvements: $0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			539,000								539,000
Total			**539,000**								**539,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			134,750								134,750
Storm Water Utility Fund			49,000								49,000
GO Bonding (Road Funding)			355,250								355,250
Total			**539,000**								**539,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-006A**

Project Name **Reconstruction Streets: Sortebergs**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$297,000**

Description

Reconstruction of streets in Sortebergs Addition including Xenolith Street and 159th Lane.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			297,000								297,000
Total			**297,000**								**297,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			74,250								74,250
Storm Water Utility Fund			27,000								27,000
GO Bonding (Road Funding)			195,750								195,750
Total			**297,000**								**297,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-007**

Project Name **Reconstruction Streets: Nature View**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$253,000**

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street.

Total Nature View Project Cost = $253,000
Street Improvements: $230,000
Storm Water Improvements: $23,000
Watermain Improvements: $0

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				253,000							253,000
Total				**253,000**							**253,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded				63,250							63,250
Storm Water Utility Fund				23,000							23,000
GO Bonding (Road Funding)				166,750							166,750
Total				**253,000**							**253,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-007A**

Project Name **Reconstruction Streets: Sortebergs 6th**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$562,650**

Description

Reconstruction of streets in Sortebergs 6th Addition including 174th Lane, Puma Street and Rabbit Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				562,650							562,650
Total				**562,650**							**562,650**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded				140,662							140,662
Storm Water Utility Fund				74,150							74,150
GO Bonding (Road Funding)				347,838							347,838
Total				**562,650**							**562,650**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-008

Project Name Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$1,799,280**

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				1,799,280							1,799,280
Total				**1,799,280**							**1,799,280**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded				445,500							445,500
Storm Water Utility Fund				17,280							17,280
GO Bonding (Road Funding)				1,336,500							1,336,500
Total				**1,799,280**							**1,799,280**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-009

Project Name Reconstruction Streets: Rodeo Hill/Valley View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$981,750**

Description

Reconstruction of Rodeo Hills Estates, Valley View Acres: Soil Correction likely required. 177th Lane, 178th Lane, 179th Lane, 180th Lane, Uranium Street and Vanadium Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					981,750						981,750
Total					**981,750**						**981,750**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded					148,750						148,750
Storm Water Utility Fund					89,250						89,250
GO Bonding (Road Funding)					743,750						743,750
Total					**981,750**						**981,750**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-010**

Project Name **2024 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$744,209**

Description

Mill and overlay numerous existing streets.
Oakridge Estates, Sunny Ponds, Sunny Ponds 2nd, Sunny Ponds 3rd, Business Park 95, Business Park 95 2nd, Business Park 95 5th, Business Park 95 7th and Traprock Commons

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					744,209						744,209
Total					**744,209**						**744,209**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded					176,252						176,252
Storm Water Utility Fund					39,200						39,200
GO Bonding (Road Funding)					528,757						528,757
Total					**744,209**						**744,209**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **17-STR-011**

Project Name **Reconstruction Streets: Alpine Drive**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$1,123,750**

Description

Reconstruction of Alpine Drive between Puma Street to Armstrong Boulevard.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						1,123,750					1,123,750
Total						**1,123,750**					**1,123,750**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded						40,000					40,000
Storm Water Utility Fund						10,500					10,500
Water Utility Fund						385,000					385,000
GO Bonding (Road Funding)						688,250					688,250
Total						**1,123,750**					**1,123,750**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-012

Project Name 2025 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$600,000**

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, alsong with new pavement striping on both sides.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to staurated subgrade soils. Numerous holes also exist in the pavement allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Look at possibility of using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						600,000					600,000
Total						**600,000**					**600,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded						150,000					150,000
GO Bonding (Road Funding)						450,000					450,000
Total						**600,000**					**600,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-013

Project Name Reconstruction Streets: Whispering Pine Est Pl 3

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$1,422,950**

Description

Reconstruct streets in Whispering Pines Estates Plat 3: Add Concrete curb and gutter and storm sewer. 157th Lane, 158th Avenue, 158th Lane, Eland Street, Ferret Street and Kangaroo Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								1,422,950			1,422,950
Total								**1,422,950**			**1,422,950**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded								307,312			307,312
Storm Water Utility Fund								193,700			193,700
GO Bonding (Road Funding)								921,938			921,938
Total								**1,422,950**			**1,422,950**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 17-STR-014

Project Name 2026 Overlay Projects

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$754,300**

Description

Overlay streets in Amber Ridge, Birch Hill Lodges, Cedar Hills 1st, 2nd & 3rd, Chestnut Hills 1st thru 5th Addn and Section 09 Unplatted

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost							754,300				754,300
Total							**754,300**				**754,300**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded							178,650				178,650
Storm Water Utility Fund							39,700				39,700
GO Bonding (Road Funding)							535,950				535,950
Total							**754,300**				**754,300**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-STR-001**

Project Name **Alpine Drive Pedestrian Crossing at 151st Avenue**

Department Street Improvements
Contact
Type Improvement
Useful Life 25
Category Street Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$300,000**

Description

Construct grade separated or signalized pedestrian crossing on Alpine Drive at 151st Avenue in conjunction with development.

Justification

Provide a safe pedestrian crossing for Alpine Drive connecting Riverstone residential development to Lake Itasca Park and the regional trail north of Alpine Drive.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		300,000									300,000
Total		**300,000**									**300,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Public Improvement Revolving Fund		75,000									75,000
Developer Fees		225,000									225,000
Total		**300,000**									**300,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-STR-002**

Project Name **2027 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$444,600**

Description

Overlay streets in Town Center Gardens 1st thru 3rd addns, Evergreen Point Townhomes 1st & 2nd, Chestnut Ridge 2nd, 3rd

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								444,600			444,600
Total								**444,600**			**444,600**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded								105,300			105,300
Storm Water Utility Fund								23,400			23,400
GO Bonding (Road Funding)								315,900			315,900
Total								**444,600**			**444,600**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **18-STR-003**

Project Name **Reconstruction Streets: Sports Haven, Sec 1 Unpl**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$1,243,000**

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolite Street; Section 1 Unplatted north of CR (except Ute St): Waco Drive & Waco Street; Section 01 Unplatted south OF cr 27: 177TH Avenue, 178th Lane, 179th Avenue, Salish Circle, Tonto Street, and Yakima Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost									1,243,000		1,243,000
Total									**1,243,000**		**1,243,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded									282,500		282,500
Storm Water Utility Fund									113,000		113,000
GO Bonding (Road Funding)									847,500		847,500
Total									**1,243,000**		**1,243,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-001**

Project Name **Reconstruction Streets: Barthels Rum River Acres 2**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$902,000**

Description

Reconstruction of Streets in Barthel's Rum River Acres 2nd: 161st Avenue, 161st Lane, 162nd Lane, 164th Avenue, Dysprosium Street, Germanium Street and Junkite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		902,000									902,000
Total		**902,000**									**902,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded		205,000									205,000
Storm Water Utility Fund		82,000									82,000
GO Bonding (Road Funding)		415,000									415,000
Tax Increment Fund #8		200,000									200,000
Total		**902,000**									**902,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-002**

Project Name **Reconstruction Streets: Oakwood Hills**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$181,886**

Description

Reconstruction of Streets in Oakwood Hills: 160th Lane, Xenon Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		181,886									181,886
Total		**181,886**									**181,886**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded		41,338									41,338
Storm Water Utility Fund		16,535									16,535
GO Bonding (Road Funding)		124,013									124,013
Total		**181,886**									**181,886**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-003**

Project Name **2020 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$495,120**

Description

Overlaying of Streets in: Sunfish Square, Sunfish Square 2nd, Windemere Woods, Windemere Woods 2nd, Klemish, Kelmeish and Flores

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	495,120										495,120
Total	**495,120**										**495,120**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded	117,630										117,630
Storm Water Utility Fund	24,600										24,600
Tax Increment Fund #8	200,000										200,000
Road Recon/Overlay Fund	152,890										152,890
Total	**495,120**										**495,120**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-004**

Project Name **Reconstruction Streets: 161st Avenue**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$279,160**

Description

Reconstruction of MSA Street 161st Avenue: CR 83 to Variolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			279,160								279,160
Total			**279,160**								**279,160**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			63,445								63,445
Storm Water Utility Fund			25,378								25,378
GO Bonding (Road Funding)			190,337								190,337
Total			**279,160**								**279,160**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-005**

Project Name **Reconstruction Streets: Rambosek Red Oak Est**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$108,183**

Description

Reconstruction of Streets in Rambosek Red Oak Estates: Wolfram Street (N EOP to 160th Lane)

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			108,183								108,183
Total			**108,183**								**108,183**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			24,587								24,587
Storm Water Utility Fund			9,835								9,835
GO Bonding (Road Funding)			73,761								73,761
Total			**108,183**								**108,183**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-006**

Project Name **2021 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$865,040**

Description

Overlaying of Streets in: Deerwood, Hunters Ridge, Menkveld's Country Park, Section 11 Unplatted, Riversed West.

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		865,040									865,040
Total		**865,040**									**865,040**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded		203,400									203,400
Storm Water Utility Fund		51,440									51,440
GO Bonding (Road Funding)		610,200									610,200
Total		**865,040**									**865,040**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-007**

Project Name **2022 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$580,040**

Description

Overlaying of Streets in: Regency Pond, Regency Pond 2nd, Regency Pond 3rd, Wildlife Sanctuary 3rd, and Wildwood Acres

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost			580,040								580,040
Total			**580,040**								**580,040**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded			131,824								131,824
Storm Water Utility Fund			52,740								52,740
GO Bonding (Road Funding)			395,476								395,476
Total			**580,040**								**580,040**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-008**

Project Name **2023 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$889,200**

Description

Overlaying of Streets in: Section 15 Unplatted, 159th Lane, 160th Lane, 161st Lane, 162nd Avenue, 164th Lane, Azurite Street, Ironstrone Street, Jaspar Street, Kamacite Street, Marble Street, Yitrium Street and Zirconium Street.

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				889,200							889,200
Total				**889,200**							**889,200**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded				210,600							210,600
Storm Water Utility Fund				46,800							46,800
GO Bonding (Road Funding)				631,800							631,800
Total				**889,200**							**889,200**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-009**

Project Name **Reconstruction Streets: Woodlawn Estates**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$734,800**

Description

Reconstruction of Streets in: Woodlawn Estates, 163rd Avenue, 164th Avenue, 164th Circle, 164th Lane, Ferret Street, Kangaroo Circle, Kangaroo Street, Marmoset Street and Okapi Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					734,800						734,800
Total					**734,800**						**734,800**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded					181,500						181,500
Storm Water Utility Fund					8,800						8,800
GO Bonding (Road Funding)					544,500						544,500
Total					**734,800**						**734,800**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-010**

Project Name **Reconstruction Streets: Alicia**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$277,376**

Description

Reconstruction of Streets in Alicia: 171st Avenue, Rabbit Street and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					277,376						277,376
Total					**277,376**						**277,376**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded					63,040						63,040
Storm Water Utility Fund					25,216						25,216
GO Bonding (Road Funding)					189,120						189,120
Total					**277,376**						**277,376**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-011**

Project Name **Reconstruction Streets: Carol-Rose Acres**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$353,939**

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost					353,939						353,939
Total					**353,939**						**353,939**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded					80,441						80,441
Storm Water Utility Fund					32,176						32,176
GO Bonding (Road Funding)					241,322						241,322
Total					**353,939**						**353,939**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-012**

Project Name **Reconstruction Streets: Sunfish Lake Blvd**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$54,909**

Description

Reconstruction of MSA Street Sunfish Lake Boulevard from Riverdale Drive to TH 10.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						54,909					54,909
Total						**54,909**					**54,909**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded						12,479					12,479
Storm Water Utility Fund						4,992					4,992
GO Bonding (Road Funding)						37,438					37,438
Total						**54,909**					**54,909**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-013**

Project Name **Reconstruction Streets: Flintwood Hills**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$423,300**

Description

Reconstruction of streets in Flintwood Hills: 141st Avenue, 142nd Avenue, 142nd Circle, 142nd Lane, 143rd Avenue, Argon Street, Barium Street and Cobalt Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						423,300					423,300
Total						**423,300**					**423,300**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded						103,750					103,750
Storm Water Utility Fund						8,300					8,300
GO Bonding (Road Funding)						311,250					311,250
Total						**423,300**					**423,300**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-014**

Project Name **Reconstruction Streets: Northfork Lake**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$158,100**

Description

Reconstruction of streets in Northfork Lake: Inverness Circle, Inverness Lane and Murifield Circle

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost							158,100				158,100
Total							**158,100**				**158,100**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded							38,750				38,750
Storm Water Utility Fund							3,100				3,100
GO Bonding (Road Funding)							116,250				116,250
Total							**158,100**				**158,100**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-015**

Project Name **Reconstruction Streets: Ford Brook Est 3rd**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$390,225**

Description

Reconstruction of streets in Ford Brook Estates 3rd: 180th Avenue and Barium Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								390,225			390,225
Total								**390,225**			**390,225**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded								88,687			88,687
Storm Water Utility Fund								35,475			35,475
GO Bonding (Road Funding)								266,063			266,063
Total								**390,225**			**390,225**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-016**

Project Name **Reconstruction Streets: Windsorwood**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$341,000**

Description

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								341,000			341,000
Total								**341,000**			**341,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded								77,500			77,500
Storm Water Utility Fund								31,000			31,000
GO Bonding (Road Funding)								232,500			232,500
Total								**341,000**			**341,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-017**

Project Name **Reconstruction Streets: Countryside Estates**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$1,745,387**

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverive Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost									1,745,387		1,745,387
Total									**1,745,387**		**1,745,387**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded									396,679		396,679
Storm Water Utility Fund									158,672		158,672
GO Bonding (Road Funding)									1,190,036		1,190,036
Total									**1,745,387**		**1,745,387**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-018**

Project Name **Reconstruction Streets: Waco Street**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$117,975**

Description

Reconstruction of MSA Waco Street from Sunwood Drive to 150th Avenue

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost									117,975		117,975
Total									**117,975**		**117,975**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded									80,438		80,438
Storm Water Utility Fund									10,725		10,725
GO Bonding (Road Funding)									26,812		26,812
Total									**117,975**		**117,975**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STR-019**

Project Name **2028 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$205,000**

Description

Overlaying of streets in: Rivenwick and Rivenwick 2nd

Justification

These streets are in such condition that they require an overlay to most cost-effectively maintain the pavement.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost									205,000		205,000
Total									**205,000**		**205,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded									48,350		48,350
Storm Water Utility Fund									11,000		11,000
GO Bonding (Road Funding)									145,650		145,650
Total									**205,000**		**205,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-STR-001**

Project Name **Reconstruction Streets: High Point**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$651,000**

Description

Reconstruction of streets in High Point, 155th Avenue, 156th Ave0nue, 157th Avenue, Basalt Street, Coquina Street, Dolomtie Street, Zirconium Street. 1.18 miles total

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost										651,000	651,000
Total										**651,000**	**651,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded										151,688	151,688
Storm Water Utility Fund										44,250	44,250
GO Bonding (Road Funding)										455,062	455,062
Total										**651,000**	**651,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-STR-002**

Project Name **Reconstruction Streets: Xkimo Street & Waco St**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$234,000**

Description

Reconstruction of MSA Streets: Xkimo Street (142nd Avenue to TH 47) and Waco Street (Th 47 to Xkimo Court). 0.42 Total Miles

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrade

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost										234,000	234,000
Total										**234,000**	**234,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA										213,000	213,000
Storm Water Utility Fund										21,000	21,000
Total										**234,000**	**234,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-STR-003**

Project Name **Reconstruction Streets: Riverwood Hills Plat 1**

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$684,000**

Description

Reconstruction of streets in Riverwood Hills Plat 1: 177th Avenue, 177th Lane, Argon Street, Cobalt Street, Erkium Street and Fluorine Street. 1.24 miles total

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrade

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost										684,000	684,000
Total										**684,000**	**684,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Special Assessment - Bonded										159,375	159,375
Storm Water Utility Fund										46,500	46,500
GO Bonding (Road Funding)										478,125	478,125
Total										**684,000**	**684,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **20-STR-004**

Project Name **2029 Overlay Projects**

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$516,384**

Description

Bituminous street overlay - Beadry 2nd Addition, Reilley Estates 1st, 2nd & 3rd additions, Forest Hideaway & MSA Alpine Drive (Cobalt Street and Waco Street)

Justification

Overlaying streets provides additional pavement life. These streets were selected based on paser rating and time since last pavement maintenance treatment.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost										516,384	516,384
Total										**516,384**	**516,384**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
MSA										83,160	83,160
Special Assessment - Bonded										98,460	98,460
Storm Water Utility Fund										39,384	39,384
GO Bonding (Road Funding)										295,380	295,380
Total										**516,384**	**516,384**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STLT-001**

Project Name **Bunker Lake Blvd & Puma Street Lights**

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$100,000**

Description

Construct minimal street lighting improvements along reconstructed segments of Bunker Lake Boulevard and Puma Street.

Justification

The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone development residents and the West Business Park. Street lighting improvements will increase safety for the traveling public.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		100,000									100,000
Total		**100,000**									**100,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Light Utility Fund		100,000									100,000
Total		**100,000**									**100,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **19-STLT-002**

Project Name **Riverdale Drive Street Lights**

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost **$85,000**

Description

onstruct minimal street lighting improvements along the segment of Riverdal Drive between Ramsey Boulvard & Traprock Street and along the segment of Riverdale Drive between old Arsmstrong Boulevard and the new Highway 10 interchange.

Justification

The new section of Riverdale Drive between Ramsey Boulevard and Traprock Street Serve as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	85,000										85,000
Total	**85,000**										**85,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Street Light Utility Fund	85,000										85,000
Total	**85,000**										**85,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # 04-WTR-005

Project Name Complete Pump House 3

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$240,000**

Description

This project would add stone and other treatments to the exterior of the unfinished pumphouse to reflect the civic architecture in The COR, to include public buildings, landscaping, as well as, streetscaping.

Additionally, detailed planning in 2019 identified the value in adding to this highly visible public site - a restroom and a plaza/seating area along Center Street. The project will also consider photovoltaic panels to screen some of the industrial looking roofline and shade for the seating area. This power can be available for some the of the public irrigation systems - ex: the pumphouse.

Justification

The purpose and outcome would be to complete the building that has been in an unfinished state for more than a decade. The improvements coincide with the tens of millions of dollwars in adjoining private investments in Ramsey's Downtown District.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	240,000										240,000
Total	**240,000**										**240,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources	30,000										30,000
Water Utility Fund	210,000										210,000
Total	**240,000**										**240,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **04-WTR-017**

Project Name **Water Treatment Facility**

Department Water Utility
Contact
Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$24,000,000**

Description

This project anticipates the construction of a 10 MGD ground water treatment plant.

Justification

Int the 2012 Bolton & Menk Comprehensive Water System Study a surface water treatment facility was identified as a means of centrally treating the municipal water supply. This was intended to treat raw water from the Mississippi River. After discussions with regulatory agencies, it was determined that there was the potential to provide more water to the system through the addtion of wells. In the 2017 report the treatment facility was removed.

A new groundwater treatment facility was added to the 2017 report to provide greater water quality that exists from the untreated well water currently used in the City. The construction schedule of the facility will depend on several factors, including changing regulatory requirements, needs of business and industrial users, and acceptability of the water by residents of the community. The water treatment facility is being depicted as being constructed in 2022 and 2023. The Centralized Water Treatment Facility Study is scheduled to be completed by June of 2020. The rsesults of this study wil provide direction on the timing of these improvements and help tighted up the cost estimate.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction			12,000,000	12,000,000							24,000,000
Total			**12,000,000**	**12,000,000**							**24,000,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund			12,000,000	12,000,000							24,000,000
Total			**12,000,000**	**12,000,000**							**24,000,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **11-WTR-003**

Project Name **Fire Station #1 Extension of Water**

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost **$55,000**

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 $60,000
Total Project Cost $115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				55,000							55,000
Total				**55,000**							**55,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund				55,000							55,000
Total				**55,000**							**55,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **14-WTR-001**

Project Name **Refurbish Water Tower #2**

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$1,300,000**

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	1,300,000										1,300,000
Total	**1,300,000**										**1,300,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund	1,300,000										1,300,000
Total	**1,300,000**										**1,300,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **14-WTR-002**

Project Name **Refurbish Water Tower #1**

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$700,000**

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		700,000									700,000
Total		**700,000**									**700,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund		700,000									700,000
Total		**700,000**									**700,000**

Capital Improvement Program

2020 *thru* **2029**

City of Ramsey, Minnesota

Project # **16-WTR-002**

Project Name **Construct Well #9 and Pumphouse #5**

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$1,775,000**

Description

Construct new municipal groundwater supply well with supporting pumphouse and chemical feed system tosequester pollutants, including iron and manganese, and to add chlorine and fluoride.

A study will be conducted in 2020 to determine a desirable site - $75,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse and chemical feed system to treat the groundwater before supplying for public consumption. This project was added in lieu of the previously proposed surface water supply treatment facility which was removed due to excessively large project costs and a general lack of regional support for funding the proposed surfacewater treatment facility. As the City of Ramsey continues to grow, additional wells or a surface water supply facility will be needed. The city will continue studying options.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost	75,000			1,700,000							1,775,000
Total	**75,000**			**1,700,000**							**1,775,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Water Utility Fund	75,000			1,700,000							1,775,000
Total	**75,000**			**1,700,000**							**1,775,000**

CASH FLOW PROJECTIONS

Business Revolving Loan Fund

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Year	316,195	233,521	245,311	257,278	269,424	281,752	294,266	306,967	319,858	332,943	346,224	359,704
REVENUES:												
StoneBrook- Prn		5,360	5,523	5,691	5,864	6,042	6,225	6,413	6,606	6,804	7,007	7,019
StoneBrook- Int		2,927	2,764	2,596	2,423	2,245	2,062	1,874	1,681	1,483	1,280	1,268
Kuro Fitness Prn	11,502											
Kuro Fitness Int	284											
Interest Earnings	5,540	3,503	3,680	3,859	4,041	4,226	4,414	4,604	4,798	4,994	5,193	5,396
Total Revenues	17,326	11,790	11,967	12,146	12,328	12,513	12,701	12,891	13,085	13,281	13,480	13,683
EXPENDITURES:												
Loan to Stone Brook Academy (2018-2	100,000											
Total Expenditures	100,000	-	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(82,674)	11,790	11,967	12,146	12,328	12,513	12,701	12,891	13,085	13,281	13,480	13,683
FUND BALANCE, End of Year	**233,521**	**245,311**	**257,278**	**269,424**	**281,752**	**294,266**	**306,967**	**319,858**	**332,943**	**346,224**	**359,704**	**373,387**

CAPITAL MAINTENANCE FUND - 810

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Year	633,932	835,110	823,461	796,696	803,646	830,701	858,161	886,034	929,324	973,264	1,017,863	1,063,131
REVENUES:												
Excess Revenue Transfer (Year End)	193,150	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Interest Earnings	10,899	8,351	8,235	11,950	12,055	12,461	12,872	13,291	13,940	14,599	15,268	15,947
Total Revenues	204,049	38,351	38,235	41,950	42,055	42,461	42,872	43,291	43,940	44,599	45,268	45,947
EXPENDITURES:												
Resurface/Repair tennis courts	2,871											
Repair/Replace City Hall Exterior Lighting			40,000									
City Hall Landscaping				15,000								
Reseal Police Department Floor				5,000								
Repair/Replace Flat Roof Areas at City Hall				15,000								
Replace City Hall Carpeting					15,000							
Replace bad caulking City Hall						15,000						
Replace Bad Counter tops city hall							15,000					
Sprinker Fire Station #1			25,000									
Park Trail Patching		50,000										
Park Maint												
Total Expenditures	2,871	50,000	65,000	35,000	15,000	15,000	15,000	-	-	-	-	-
Increase (Decrease) in Cash	201,178	(11,649)	(26,765)	6,950	27,055	27,461	27,872	43,291	43,940	44,599	45,268	45,947
CASH/FUND BALANCE, End of Year	**835,110**	**823,461**	**796,696**	**803,646**	**830,701**	**858,161**	**886,034**	**929,324**	**973,264**	**1,017,863**	**1,063,131**	**1,109,078**

EQUIPMENT REVOLVING FUND #234

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Year	1,600,599	1,071,963	488,170	101,934	(5,528)	69,362	145,749	223,664	303,137	384,200	466,884	140,222
REVENUES:												
Transfers from General Fund:												
Excess Revenue	193,150	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
1st year of 3 year funding for radio system(transfer from General Fund)												
QCTV Funds	20,000	20,000										
Interest Earnings	27,380	21,439	9,763	2,039	(111)	1,387	2,915	4,473	6,063	7,684	9,338	2,804
Total Revenues	240,530	116,439	84,763	77,039	74,889	76,387	77,915	79,473	81,063	82,684	84,338	77,804
EXPENDITURES:												
Capital Outlay:												
General Government	676,362	680,232	471,000	**184,500**							411,000	411,000
Improvements with qctv funds	72,804											
3 year funding for radio system												
Total Expenditures	749,166	680,232	471,000	184,500	-	-	-	-	-	-	411,000	411,000
Increase (Decrease) in Cash	(508,636)	(563,792)	(386,237)	(107,461)	74,889	76,387	77,915	79,473	81,063	82,684	(326,662)	(333,196)
Reserved for QCTV Funding Purcha	19,597	39,597										
FUND BALANCE, End of Year	1,071,963	488,170	101,934	(5,528)	69,362	145,749	223,664	303,137	384,200	466,884	140,222	(192,974)

FACILITY FUND #412

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Year	1,409,462	1,502,988	1,591,848	1,037,767	683,333	703,583	719,137	759,924	801,323	843,343	885,993	929,283
REVENUES:												
Excess Revenue Transfer (Year End	64,383	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Municipal Center Land Sale		169,760										
Interest Earnings	29,143	15,030	15,918	15,567	10,250	10,554	10,787	11,399	12,020	12,650	13,290	13,939
Total Revenues	93,526	214,790	45,918	45,567	40,250	40,554	40,787	41,399	42,020	42,650	43,290	43,939
EXPENDITURES:												
PW Campus		1,430	600,000	400,000								
Fire Station #1 Storage Building					20,000							
City Signs-Cor & ramsey Blvd		124,500										
Old Muni Center Demo												
Sprinker Fire Station #1						25,000						
Total Expenditures	-	125,930	600,000	400,000	20,000	25,000	-	-	-	-	-	-
Increase (Decrease) in Cash	93,526	88,860	(554,082)	(354,433)	20,250	15,554	40,787	41,399	42,020	42,650	43,290	43,939
CASH/FUND BALANCE, End of Year	**1,502,988**	**1,591,848**	**1,037,767**	**683,333**	**703,583**	**719,137**	**759,924**	**801,323**	**843,343**	**885,993**	**929,283**	**973,222**

FLEET VEHICLE FUND - 0297

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Year	85,293	160,340	81,769	81,769	81,769	81,769	81,769	81,769	39,769	39,769	39,769	39,769
REVENUES:												
Sale of Vehicles-Auction	75,047	8,429										
Total Revenues	75,047	8,429	-	-	-	-	-	-	-	-	-	-
EXPENDITURES:												
2000 Holder Utility Tractor-From City of Andover												
Police Chief Car Replacement												
Replace 2005 Ford Taurus #403		29,000										
Replace 2006 Ford Taurus #404		29,000										
Replace 2006 Ford Taurus #405		29,000										
Replace 2013 Bldg Maint Pickup #410								42,000				
Total Expenditures	-	87,000	-	-	-	-	-	42,000	-	-	-	-
Increase (Decrease) in Cash	75,047	(78,571)	-	-	-	-	-	(42,000)	-	-	-	-
CASH/FUND BALANCE, End of Year	**160,340**	**81,769**	**81,769**	**81,769**	**81,769**	**81,769**	**81,769**	**39,769**	**39,769**	**39,769**	**39,769**	**39,769**

Landfill Trust Fund #803

Cash Balance	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Beginning Balance	2,090,585	2,126,692	2,120,592	2,114,401	146,117	148,309	150,533	152,791	155,083	157,409	159,771	162,167
Interest Earnings	36,106	31,900	31,809	31,716	2,192	2,225	2,258	2,292	2,326	2,361	2,397	2,433
Total Revenues	36,106	31,900	31,809	31,716	2,192	2,225	2,258	2,292	2,326	2,361	2,397	2,433
Public Works Campus				(2,000,000)								
Dog Park Shelter-Alpine Park			(38,000)									
Total Expenditures	-	(38,000)	(38,000)	(2,000,000)	-	-	-	-	-	-	-	-
Increase (decrease) in cash	36,106	(6,100)	(6,191)	(1,968,284)	2,192	2,225	2,258	2,292	2,326	2,361	2,397	2,433
FUND BALANCE, End of Year	**2,126,692**	**2,120,592**	**2,114,401**	**146,117**	**148,309**	**150,533**	**152,791**	**155,083**	**157,409**	**159,771**	**162,167**	**164,600**

LANDFILL TRUST FUND:

Landfill Sale in 1984 was for $1,580,770

LAWFUL GAMBLING FUND #270

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE, Beginning of Y	185,086	245,433	295,388	283,819	322,076	360,907	400,321	440,325	330,930	369,894	409,443	449,584
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena Assc	16,298	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
ARAA	115	2,500										
Climb Theatre	17,441	18,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Ramsey Lions Club	48,072	41,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Interest Earnings	3,585	2,454	4,431	4,257	4,831	5,414	6,005	6,605	4,964	5,548	6,142	-
Total Revenues	85,511	69,954	58,431	58,257	58,831	59,414	60,005	60,605	58,964	59,548	60,142	54,000
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Equipment			50,000									
Field Lighting Central Park								150,000				
Monarch observatory	4,663											
Youth First	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Girl Scout Troop	500											
Juvenile Diversion	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total Expenditures	25,163	20,000	70,000	20,000	20,000	20,000	20,000	170,000	20,000	20,000	20,000	20,000
Increase (Decrease) in Cash	60,348	49,954	(11,569)	38,257	38,831	39,414	40,005	(109,395)	38,964	39,548	40,142	34,000
FUND BALANCE, End of Year	**245,433**	**295,388**	**283,819**	**322,076**	**360,907**	**400,321**	**440,325**	**330,930**	**369,894**	**409,443**	**449,584**	**483,584**

MSA Fund

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Beginning Balance	2,260,515	3,422,490	4,209,600	2,342,766	1,978,620	2,991,483	4,337,057	5,725,399	6,157,524	6,624,468	6,624,468	8,127,189
Revenues												
Current Year Allocation (Held at State)	1,354,299	1,354,042	1,381,123	1,408,745	1,436,920	1,465,659	1,494,972	1,524,871	1,555,369	1,586,476	1,586,476	1,618,206
Riverdale Reim from metro municipal agreement	578,408											
Interest Earnings	22,138	20,682	28,556	23,428	19,786	29,915	43,371	57,254	61,575	66,245	81,272	81,422
Total Revenue	4,215,360	4,797,214	5,619,279	3,774,939	3,435,326	4,487,057	5,875,399	7,307,524	7,774,468	8,277,189	8,292,216	9,826,817
Expenditures												
MSA Maintenance (Received from State Held Allocation)	(140,000)	(140,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
CIP Projects												
Armstrong/Bunker Bonding (Ends 2022)	(299,870)	(299,351)	(298,243)	(296,319)	(293,843)							
Hwy 10 & BNSF RR Grade Separation at Ramsey Blvd			(500,000)	(500,000)				**(500,000)**	**(500,000)**			
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake								**(500,000)**	**(500,000)**			
Riverdale Drive Ext Traprock-Armstrong	(203,430)											
Reconstruction of Riverdale Drive				(500,000)								
Reconstruction of Xkimo & Waco Streets												(213,000)
Overlay Alpine Drive (Cobalt & Waco)												(83,160)
Reconstruction of Variolite Street			(2,328,270)									
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd) Signal				(350,000)								
Sunfish Blvd bond payments (Ends 2019)	(149,570)	(148,263)										
Total Expenditures	**(792,870)**	**(587,614)**	**(3,276,513)**	**(1,796,319)**	**(443,843)**	**(150,000)**	**(150,000)**	**(1,150,000)**	**(1,150,000)**	**(150,000)**	**(150,000)**	**(446,160)**
FUND BALANCE, End of Year	**3,422,490**	**4,209,600**	**2,342,766**	**1,978,620**	**2,991,483**	**4,337,057**	**5,725,399**	**6,157,524**	**6,624,468**	**8,127,189**	**8,142,216**	**9,380,657**
MSA funds dedicated	**(589,440)**	**(587,614)**	**(448,243)**	**(446,319)**	**(443,843)**	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**

Park Improvement Fund	Actual 2018	Thru 9-4-19 Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Parks Supplemental CIP 2020-2029 Future
Beginning Balance	2,659,299	3,696,155	4,540,600	3,048,709	3,234,440	2,842,956	3,025,601	3,010,985	2,995,150	3,125,077	3,311,953	3,501,632	
Projected Revenue													
Mississippi River Trail-City Portion-Phase II MSA Reim													
Mississippi River Trail -Federal] _WEST SECTION (PHASE III)	30,485												
Mississippi Skyway $100,000 (TOD Grant) + $490,000 Grant													
Park/Trail Dedications (Averaged Ehlers Study for 2017-2(	1,346,544	844,022	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	
Donations	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	60,896	55,442	68,109	45,731	48,517	42,644	45,384	45,165	44,927	46,876	49,679	52,524	
TOTAL REVENUE	1,437,925	899,464	213,109	190,731	193,517	187,644	190,384	190,165	189,927	191,876	194,679	197,524	
CIP Projects													
Alpaca Estates Outlet									(35,000)				
Amphitheater Lighting			(40,000)										
Aeration for Sunfish Lake & The Draw			(40,000)										
Alpine Park Dugout/Shed													
Alpine Park Winter Facilities (Future)													$ (2,500,000)
Central Park Parking Lot (authorized 10-11-16)													
Central Park Land - Additional					(250,000)								
Central Park Parking Lot	(47,738)												
Central Park Dugouts	(74,323)												
Draw Park			(1,200,000)										
Grading & Drainage Plan COR Parks Bolton & Menk	(29,623)												
Elmcrest Creek Trail (Future)2027													$ (800,000)
Elmcrest Park Entrance			(80,000)										
Emerald Pond Pergola	(27,550)												
Hunters Hill Park Redevelopment (Future)													$ (500,000)
Elm Crest Cameras		(11,781)											
Irrigation Titterrud Park								(76,000)					
Lake Itasca Park Parking, Trail & Canoe System					(250,000)								
Lake Ramsey Park (Future)													$ (6,300,000)
Landscape Improvements for Parks	(4,444)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)													$ (750,000)
Mississippi Skyway													$ (5,600,000)
Municipal Plaza (Future)													$ (3,700,000)
Northfork Trail Connection			(150,000)										
Observation Boardwalk - Lake Itasca			(60,000)										
Observation Deck-Mississippi			(100,000)										
Rabbit Park Phase II								(125,000)					
Riversbluff Outlaws A Acquisition									(20,000)				
Sixth Community Park (Future)2027													$ (3,000,000)
Sunfish Lake Phase 2 Parking Lot	(13,452)	(23,424)											
Mississippi River Trail-City Portion - PHASE II													
Mississippi River Trail -Federal] _WEST SECTION(PHASE III)	(39,065)	(14,814)											
Mississippi River Trail - Non Grant Funded (PHASE III)													
Trail Projects			(30,000)		(80,000)		(200,000)						
Trott Brook Boardwalk	(164,874)												
Trott Brook Trail Corridor (Future)													$ (4,015,000)
Lake Itasca Park Phase I & II (Future)													$ (1,200,000)
Lake Itasca/COR Greenway (Future)													$ (1,900,000)
Total CIP Projects (EXPENDITURES)	(401,069)	(55,019)	(1,705,000)	(5,000)	(585,000)	(5,000)	(205,000)	(206,000)	(60,000)	(5,000)	(5,000)	(5,000)	(30,265,000)
FUND BALANCE, End of Year	3,696,155	4,540,600	3,048,709	3,234,440	2,842,956	3,025,601	3,010,985	2,995,150	3,125,077	3,311,953	3,501,632	3,694,157	

Possible Future Projects-Currently Unfunded or not high priority

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #400

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
FUND BALANCE - Beginning of Year	4,286,210	4,093,690	3,467,605	2,800,798	2,306,816	1,545,418	1,281,599	1,219,823	1,157,121	1,038,478	973,055	906,651
REVENUES:												
Special Assessments (P&I)	84,709	23,000	20,000	20,000								
Diamond Graphics Land Sale (original TIF 10 land purchase funded via PIR fund in 2001 in amount of $357,146.47)												
Transfers from Other Funds:												
General Fund -30% transfer (excess r	193,150	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
TIF 8 Reimbursement interfund Loan	95,000	102,752	103,442	100,006								
Wiser Choice Liquor-Rent & Taxes/Diversified for 2015												
50% of 2nd lift- Greenway Terrace												
Close Project Funds/Non TIF Funds												
Interest Earnings	70,433	61,405	52,014	42,012	34,602	23,181	19,224	18,297	17,357	15,577	14,596	13,600
Total Revenues	443,292	237,157	225,456	212,018	84,602	73,181	69,224	68,297	67,357	65,577	64,596	63,600
EXPENDITURES:												
COR Pavement Striping												
Alpine Drive Pedestrian Crossing at 151st Avenue				75,000								
Tinklenburg Hwy 10 Funding	39,600	39,600										
Hwy 47 Transportation Study		30,000										
County 5 Transportation Study		50,000										
County 83 Transportation Study		35,000										
Road Funding Study - WSB up to $40,00	15,576	23,233										
River Pines Lift Station Street Connection									55,000			
Hwy 10 road impr	44,182	7,408										
Hwy 10 & BNSF RR Grade Sep at Sunfish Lake Blvd			500,000	500,000								
Veterans Drive Streetscape												
Yellow Flasher	28,272											
County Road 116 Bunker to Armstrong												
South Highway 10 Frontage Road Sunfish to Anoka					715,000							
Hwy 10 Planning Study with Bolton & M	238,830	260,170										
Sunwood Drive Roundabout Landscaping			20,000									
Sunwood Drive Concrete Repairs		50,000										
Sunwood Drive Striping Improvements												
Zeolite Trail/Sidewalk						206,000						
50% of annual road debt levy		236,831	241,263									
Jarvis Street Reconstruction Improveme	167,091											
Single Road Access Areas												
Anoka Cnty S.A. Expenses	2,262	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:												
General - Street Maint Prog	100,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Expenditures	635,813	863,242	892,263	706,000	846,000	337,000	131,000	131,000	186,000	131,000	131,000	131,000
INCREASE (DECREASE) IN CASH	(192,521)	(626,085)	(666,807)	(493,982)	(761,398)	(263,819)	(61,776)	(62,703)	(118,643)	(65,423)	(66,404)	(67,400)
FUND BALANCE - End of Year	**4,093,690**	**3,467,605**	**2,800,798**	**2,306,816**	**1,545,418**	**1,281,599**	**1,219,823**	**1,157,121**	**1,038,478**	**973,055**	**906,651**	**839,250**

Sewer Utility Fund - Working Capital

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
New Construction Units	160	160	160	160	160	160	160	160	160	160	160	160
Connection Charge	1,183	1,212	1,243	1,274	1,306	1,338	1,372	1,406	1,441	1,477	1,514	1,552
Beginning Balance	11,253,413	13,583,020	14,471,496	15,399,131	13,945,876	14,358,314	14,612,247	14,779,572	15,114,725	15,422,419	15,700,890	15,909,306
Utility Revenue												
From Utility Billings(sewer study)	1,619,272	1,635,465	1,651,819	1,668,338	1,685,021	1,701,871	1,718,890	1,736,079	1,753,440	1,770,974	1,788,684	1,806,571
Internal Loan to offset Muni Center Debt be	654,113			-	-	-	-	-	-	-	-	-
Interal loan to offset RTC land Purchase - 10	417,156	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	214,313	203,745	217,072	230,987	209,188	215,375	219,184	221,694	226,721	231,336	235,513	238,640
SAC (1% of SAC Fee to Met Council)	8,623	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Connection Charges-Trunk	566,450	193,987	198,837	203,808	208,903	214,126	219,479	224,966	230,590	236,355	242,264	248,320
(see Construction units & Connection Charge Above)												
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(1,035,530)	(1,066,596)	(1,098,594)	(1,131,552)	(1,165,498)	(1,200,463)	(1,236,477)	(1,273,571)	(1,311,778)	(1,351,132)	(1,391,666)	(1,433,416)
CIP Projects-Sewer Utilities												
Utility Truck(s)	(18,771)	(24,000)	(43,000)				(32,500)				(39,000)	
Mobile Generator							(164,000)					
Backhoe (portion of cost)		(15,625)										(17,000)
Puma/Bunker Improvements	(96,019)											
Replace Pumps at Liftsation #2						(35,000)						
Replace Pumps at Liftsation #4		(40,000)										
Replace Pumps at Liftsation #6				(40,000)								
Zeolite Sewer						(41,000)						
Public Works Campus				(1,875,000)								
Fire Station #1 Sanitary Sewer						(60,000)						
Bolton & Menk 2017 San Sewer Study 2021 to 2040 $505,980/yr inflated 3% per year				(511,336)	(526,676)	(542,476)	(558,751)	(575,513)	(592,779)	(610,562)	(628,879)	(647,745)
Remaining Working Capital Balance	**13,583,020**	**14,471,496**	**15,399,131**	**13,945,876**	**14,358,314**	**14,612,247**	**14,779,572**	**15,114,725**	**15,422,419**	**15,700,890**	**15,909,306**	**16,106,176**

Stormwater Management Fund #292

	Act	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Beginning Balance		696,200	1,105,349	768,618	810,147	842,299	874,934	908,058	941,679	975,804	1,010,441	1,045,597	1,081,281
Developer's Contributions		371,829	259,328	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions													
PSD-Apartments													
Ace			7,735										
Ramsey storage			14,425										
North Commons 3													
Greenway Terrace													
Stonebrook Academy													
Affinity		22,190											
DR Horton-The Station 1 &2???			15,200										
Interest Earnings		15,130	16,580	11,529	12,152	12,634	13,124	13,621	14,125	14,637	15,157	15,684	16,219
Total Revenues		409,149	313,268	41,529	32,152	32,634	33,124	33,621	34,125	34,637	35,157	35,684	36,219
CIP Projects-Park Projects													
COR Regional Infiltration Basin			(650,000)										
Total Expenditures		-	(650,000)	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash		409,149	(336,732)	41,529	32,152	32,634	33,124	33,621	34,125	34,637	35,157	35,684	36,219
FUND BALANCE, End of Year		1,105,349	768,618	810,147	842,299	874,934	908,058	941,679	975,804	1,010,441	1,045,597	1,081,281	1,117,501

Storm Water Utility Fund #605												
	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Working Capital												
Beginning Balance	1,715,112	1,885,041	1,890,718	2,143,347	1,136,455	1,602,025	2,132,597	2,761,129	3,598,174	4,457,850	5,119,600	5,812,309
Utility Revenue From Utility Billings	1,057,705	1,142,321	1,199,437	1,259,409	1,322,380	1,362,051	1,402,913	1,445,000	1,488,350	1,533,001	1,578,991	1,626,360
Interest Earnings	25,727	28,233	28,361	32,150	17,047	24,030	31,989	41,417	53,973	66,868	76,794	87,185
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(386,690)	(398,291)	(410,239)	(422,547)	(435,223)	(448,280)	(461,728)	(475,580)	(489,847)	(504,543)	(519,679)	(535,269)
CIP Projects-Stormwater Utility												
Street Sweeper	(219,243)											
Water Truck (Share of)					(68,000)							
Annual Drainage Enhancement	(24,198)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
COR Regional Infiltration Basin	(80,637)	(569,363)										
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)				(530,000)								
Business Park (Puma/Bunker)	(202,735)											
Ermine Blvd Culvert Replacement												
The Draw Stormwater Grates		(10,000)										
Outlet Control Structure Improvement			(75,000)									
River Storm Water Discharge Treatment		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 161st Avenue					(25,378)							
Storm Sewer Alicia est							(25,216)					
Storm Sewer Variolite			(315,330)									
Storm Sewer Barthels Rum				(63,750)								
Storm Sewer Barthels Rum River Acres 2nd				(82,000)								
Storm Sewer Brookview, Wood Pond		(4,090)										
Storm Sewer Card Rose Est							(32,176)					
Storm Sewer Chestnut Ridge, Echo Ridge, Juniper Woods				(24,500)								
Storm Sewer Countryside Est											(158,672)	
Storm Sewer Flintwood Hills								(8,300)				
Storm Sewer Fox Ridge Et 1st & 2nd						(17,280)						
Storm Sewer Ford Brook Estates/Hy 10		(33,134)										
Storm Sewer Ford Brook Est 3rd										(35,475)		
Storm Sewer Halls Dover					(49,000)							
Storm Sewer High Point												(44,250)
Storm Sewer Sorteberg					(27,000)							
Storm Sewer Sorteberg 6						(74,150)						
Storm Sewer Nature View						(23,000)						
Storm Sewer Northfork Lake									(3,100)			
Storm Sewer Oakwood Hills				(16,535)								
Storm Sewer Rambosek Red Oak Est					(9,835)							
Storm Sewer Riverwookd Hills Plat 1												(46,500)
Storm Sewer Section 07					(47,880)							
Storm Sewer 2020 Overlay Projects			(24,600)									
Storm Sewer 2021 Overlay Projects				(51,440)								
Storm Sewer 2022 Overlay Projects					(52,740)							
Storm Sewer 2023 Overlay Projects						(46,800)						
Storm Sewer 2024 overlay projects							(39,200)					
Storm Sewer 2026 overlay projects									(39,700)			
Storm Sewer 2027 overlay projects										(23,400)		
Storm Sewer 2028 overlay projects											(11,000)	
Storm Sewer 2029 Overlay Projects												(39,384)
Storm Sewer Alpine Drive								(10,500)				
Storm Sewer Rodeo Hills/Valley View							(89,250)					
Storm Sewer Whispering Pine Est Plat 3										(193,700)		
Storm Sewrer Windsorwood										(31,000)		
Storm Sewer Xkimo & Waco												(21,000)
Storm Sewer for Recon of Riverdale Drive, Section 07 Unplatted				(77,680)								
Storm Sewer Sunfish Lake Blvd								(4,992)				
Storm Sewer Waco St											(10,725)	
Storm Sewer for Wood Pond Hills					(8,800)							
Storm Sewer Woodlawn Est							(8,800)					
Storm Sewer for Zeolite						(96,000)						
Storm Sewer Sports Have Secc 1 Unpl											(113,000)	
Public Works Campus				(500,000)								
Storwater Drainage Impr (see project list)				(380,000)								
Remaining Working Capital Balance	**1,885,041**	**1,890,718**	**2,143,347**	**1,136,455**	**1,602,025**	**2,132,597**	**2,761,129**	**3,598,174**	**4,457,850**	**5,119,600**	**5,812,309**	**6,689,450**

Street Light Utility Fund #603 - Working Capital	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Beginning Balance	1,147,929	1,237,673	1,290,186	1,254,136	798,062	830,531	812,732	835,768	854,105	867,522	875,787	878,664
Utility Revenue From Utility Billings	209,992	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000
Contributions from Developers												
Interest Earnings	20,579	18,565	19,353	18,812	11,971	12,458	12,191	12,537	12,812	13,013	13,137	13,180
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(140,827)	(145,052)	(149,403)	(153,885)	(158,502)	(163,257)	(168,155)	(173,199)	(178,395)	(183,747)	(189,260)	(194,938)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights				(100,000)								
Bunker Lake Blvd between Ramsey Blvd & Armstrong Blvd				(150,000)								
PW Campus				(250,000)								
Riverdale Drive between Ramsey Blvd & Traprock Lights			(85,000)									
Zeolite Street Lights						(46,000)						
Priority/Developer Street Lights		$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,237,673**	**1,290,186**	**1,254,136**	**798,062**	**830,531**	**812,732**	**835,768**	**854,105**	**867,522**	**875,787**	**878,664**	**875,907**

Water Utility Fund #601

	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Capital Expenses-Equipment												
CIP Projects												
Fire Station #1 Extension of Water						$ (55,000)						
Public Works Campus				(1,875,000)								
Scada System Software Upgrades		$ (15,000)										
Backhoe (portion of cost)		$ (15,625)										(17,000)
3/4 Ton Truck			$ (43,000)									
Generator - Pumphouse #2	$ (53,685)											
Utility Truck	$ (18,771)	$ (24,000)					(32,500)				(39,000)	
A. **Water Supply & Treatment Improvements**												
Complete Pump House #3			$ (210,000)									
Construct Well #9& Pumphouse #5			$ (75,000)			(1,700,000)						
Well #1 Rehabilitation (Not in CIP Maintenance)		$ (44,000)	$ (47,000)	(50,000)	(53,000)	(56,000)	(59,000)	(62,000)	(65,000)	(68,000)	(68,000)	(68,000)
Water Treatment Facility 10 MGD Groundwater					(12,000,000)	(12,000,000)						
Refurbish Water Tower #1				$ (700,000)								
Refurbish Water Tower #2			$ (1,300,000)									
Maintain Water Tower #3 (Not in CIP as maintenance)		$ (75,000)										
Watermain - Alpine Drive								$ (385,000)				
Watermain - Bunker/Puma (Riverstone Proj)	$ (24,932)											
Watermain Looping Ramsey Boulevard to Traprock												
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)				$ (340,000)								
Ford Brook Estates Reconstruction		$ (30,762)										
Zeolite Street Improvement						$ (185,000)						
Bolton & Menk 2017 Water Study 2021 to 2040 $431,021/yr inflated 3% per year				(443,952)	(457,271)	(470,989)	(485,118)	(499,672)	(514,662)	(530,102)	(562,385)	(579,257)
Subtotal - Capital Expenses	$ (97,388)	$ (204,387)	$ (1,675,000)	$ (3,408,952)	$ (12,510,271)	$ (14,466,989)	$ (576,618)	$ (946,672)	$ (579,662)	$ (598,102)	$ (669,385)	$ (664,257)
Operational Expenses												
Operating Expense-Distribution and Administration	$ (925,290)	$ (962,302)	$ (1,000,794)	$ (1,040,825)	$ (1,082,458)	$ (1,125,757)	$ (1,170,787)	$ (1,217,619)	$ (1,266,323)	$ (1,316,976)	$ (1,369,655)	$ (1,424,441)
Operating Expense-Treatment					$ -	$ -	$ -					
Subtotal-Operating Expense	$ (925,290)	$ (962,302)	$ (1,000,794)	$ (1,040,825)	$ (1,082,458)	$ (1,125,757)	$ (1,170,787)	$ (1,217,619)	$ (1,266,323)	$ (1,316,976)	$ (1,369,655)	$ (1,424,441)
Total Annual Expenses	$ (1,022,678)	$ (1,166,689)	$ (2,675,794)	$ (4,449,777)	$ (13,592,729)	$ (15,592,745)	$ (1,747,405)	$ (2,164,290)	$ (1,845,985)	$ (1,915,078)	$ (2,039,040)	$ (2,088,698)
Water System Revenue												
10/05 reduced by 200-300 units per year to be conservative))	160	160	160	160	160	160	160	160	160	160	160	160
Water Sales (gallons/year)	1,010,830,128	1,022,960,090	1,035,235,611	1,047,658,438	1,060,230,339	1,072,953,103	1,085,828,541	1,098,858,483	1,112,044,785	1,125,389,322	1,138,893,994	1,152,560,722
Water rates ($/1000 gal)(5% annual increase)	$ 2.63	$ 2.68	$ 2.74	$ 2.79	$ 2.85	$ 2.90	$ 2.96	$ 3.02	$ 3.08	$ 3.14	$ 3.21	$ 3.27
Water Availability Charge (WAC) ($/connection)()	$ 1,299	$ 1,331	$ 1,365	$ 1,399	$ 1,434	$ 1,470	$ 1,506	$ 1,544	$ 1,583	$ 1,622	$ 1,663	$ 1,704
onnection/Trunk Charge ($/connection)(4.5% after year 2005)	$ 1,763	$ 1,807	$ 1,852	$ 1,898	$ 1,946	$ 1,994	$ 2,044	$ 2,095	$ 2,148	$ 2,201	$ 2,256	$ 2,313
ate Revenue(Water Sales/1000 x Water Rates) + water meters Increase by 2	$ 2,271,384	$ 2,328,169	$ 2,386,373	$ 2,446,032	$ 2,507,183	$ 2,569,863	$ 2,634,109	$ 2,699,962	$ 2,767,461	$ 2,836,647	$ 2,907,564	$ 2,980,253
WAC Revenue(Service Connections x Wac Charge)	$ 1,213,376	$ 213,012	$ 218,338	$ 223,796	$ 229,391	$ 235,126	$ 241,004	$ 247,029	$ 253,205	$ 259,535	$ 266,023	$ 272,674
enue (Service Connections when platted x Connection Charge)		$ 297,953	$ 301,793	$ 305,728	$ 309,762	$ 313,897	$ 318,135	$ 322,479	$ 343,635.23	$ 352,226.11	$ 361,031.77	$ 370,057.56
Interest Earnings	$ 373,266	$ 355,921	$ 385,654	$ 394,218	$ 377,347	$ 224,152	$ 39,759	$ 61,407	$ 78,281	$ 86,910	$ 104,139	$ 129,689
Total System Revenue	$ 3,858,026	$ 3,195,056	$ 3,292,157	$ 3,369,774	$ 3,423,683	$ 3,343,037	$ 3,233,006	$ 3,330,876	$ 3,442,582	$ 3,535,318	$ 3,638,758	$ 3,752,673
Trunk Charges returned for John Peterson's Agreement (thru Dec 2026	$ (67,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	$ (144,375) (75 units)	(75 units)	(75 units)	(75 units)	(75 units)
Internal Loan to offset Muni Center Debt beginning year 2009-2029 2% Paid off in 2011												
PW Land/Building-Internal Loan 2009-2028 @2%	$ 36,629	$ 36,341	$ 37,068	$ 37,810	$ 38,566	$ 39,337	$ 40,124	$ 40,926	$ 41,745	$ 41,745	$ 41,745	
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853
Internal Loan for RTC Land Purchase	417,156	$ -	$ -	$ -								
Water Working Capital Balance												
Total Annual Expenses	$ (1,022,678)	$ (1,166,689)	$ (2,675,794)	$ (4,449,777)	$ (13,592,729)	$ (15,592,745)	$ (1,747,405)	$ (2,164,290)	$ (1,845,985)	$ (1,915,078)	$ (2,039,040)	$ (2,088,698)
Total System Revenue	$ 4,306,289	$ 3,148,875	$ 3,246,703	$ 3,325,062	$ 3,379,727	$ 3,299,852	$ 3,190,608	$ 3,289,280	$ 3,546,180	$ 3,638,916	$ 3,742,356	$ 3,814,526
Net Income(Loss)	$ 3,283,611	$ 1,982,186	$ 570,910	$ (1,124,716)	$ (10,213,002)	$ (12,292,893)	$ 1,443,203	$ 1,124,990	$ 1,700,195	$ 1,723,838	$ 1,703,315	$ 1,725,828
Beginning Water Working Capital Balance	$ 20,444,475	$ 23,728,086	$ 25,710,273	$ 26,281,182	$ 25,156,467	$ 14,943,465	$ 2,650,571	$ 4,093,774	$ 5,218,764	$ 6,942,602	$ 8,645,917	
Ending Water Working Capital Balance	**$ 23,728,086**	**$ 25,710,273**	**$ 26,281,182**	**$ 25,156,467**	$ 14,943,465	$ 2,650,571	$ 4,093,774	$ 5,218,764	$ 5,793,969	$ 6,942,602	$ 8,645,917	$ 10,371,745

TIF Projections District #1-Rivers Bend

Projected Revenue FOR TIF I	Decertified Actual 2011	In TIF Amended Budget 12/11 Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019>
District I (2011)									
Balance	2,122,527	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,073,522
Revenues									
TIF Increments	844,792								
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)	787,803								
Advancement on F&C 10-year Loan (See $1,420,000 below)		**120,000**							
Transfer from TIF 10 for non-increment int attriuted to land sales above	24,713								
Diamond Graphics Land Sale			407,876						
F&C Loan #1 Paid Back 20% of annual cash flows from April 1, 2015-April 1, 2025					**1,300,000**				
Transfer of Int earnings prior to 1997 to HRA	(263,496)								
Interest Earnings	60,182.23		(3,412.87)	13,112	14,506	10,922	15,369	18,484	5,000
Total Revenue	1,453,994	120,000	404,463	13,112	1,314,506	10,922	15,369	18,484	5,000
Less:									
Bond Principal (B&A Cyl $1,035,000) FUND #342	(200,000)								
Bond Interest (B&A Cyl $1,035,000)	(10,300)								
Interfund Loan F&C (Tif Spending Plan)		**(1,420,000)**							
Administrative Expenses	(17,497)	(1,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)
Total Expense	(227,797)	(1,421,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)
CIP Project Costs:									
Shovel Ready Projects						(46,246)	(83,436)	(5,203)	(69,797)
Diamond Graphics Land sale from 2013 coded incorrectly funded with non TIF money (PIR & Landfill Trust) that should be reimbursed.					(407,876)				
New Business Park					(37,304)				
Bury Electric Wires -				(91,300)					
Ramp Construction Extension	(563,058)	(244,448)							
County Road 116 Bunker to Armstrong									(1,000,000)
Rail Stop ROW		(862,064)							
Pay TIF 10 for Transaction Error by Ehlers (See $787,803 transfer above, put TIF 10 Neg)		(377,936)							
Total CIP Project Costs	(563,058)	(1,484,448)	-	(91,300)	(445,180)	(46,246)	(83,436)	(5,203)	(1,069,797)
Remaining TIF Balance	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	5,562
(Total Revenue less Total Project Costs									

TIF Projections District #2 - Gateway											
(2013)	Tif Plan budget amended 12-11		Tif Plan Budget Amended 11-13 Decertified								
	Actual 2011	**Actual 2012**	**Actual 2013**	**Actual 2014**	**Actual 2015**	**Actual 2016**	**Actual 2017**	**Actual 2018**	**Projected 2019>**		
Revenues											
TIF Increments on agreements	$ 1,823,891	$ 1,713,507	$ 1,557,425	$ -	$ (29,155)	$ -	$ -	$ -	$ -		
Transfer of Int earnings prior to 1997 to HRA	(41,387)										
Easement funds for Business Park 95			10,454	0	0	0	0	0	0		
Interest on F&C Admin Loan (TIF 14 in amount of $425,845.90) for 2010-2015 int					64,531.94						
Transfer in for F&C Transfer done in previous years-set up as DUE to FROM		217,422									
Interest Earnings(2000 neg int adj for borrowing)	111,750.72	68,211.43	(21,681.33)	84,544	30,911	22,679	33,465	41,585	10,000		
Total Revenue	$1,894,255	$1,999,140	$1,546,197	$84,544	$66,288	$22,679	$33,465	$41,585	$10,000		
Expenses											
Sauter Land Purchase Bond Int (Fund 329 $1,680,000 Bond-18% of bond)	(608)										
Sauter Land Purchase Bond Prin (Fund 329 $1,680,000 Bond-18% of bond)	(9,000)										
Parabody Pay-Go(site impr)	(20,264)	(20,264)		-	-	-	-	-	-		
Transfer out per Ehlers for non-increment funds					(10,454)						
Sharp Reimbursement-Sunfish Gateway	(46,875)										
Administrative Expenses	(18,438)	(22,511)	(10,021)	(3,241)	(9,244)	(1,569)	(987)	(1,230)	(2,090)		
Total Expense	($95,184)	($42,775)	($10,021)	($3,241)	($19,698)	($1,569)	($987)	($1,230)	($2,090)		
AVAILABLE REVENUES	$1,799,071	$1,956,365	$1,536,177	$81,303	$46,590	$21,110	$32,478	$40,355	$7,910		
CIP Project Costs:											
Command/National Growth-Minks Property	(25,000)										
142nd Court Street Improvements (B&A Cyl)	(325,000)										
Internal Loan from TIF 14 for Admin Fees F&C project	(126,701)			-	-	-	-	-	-		
TIF amendment recorded incorrectly in prior years							29,155.12	-			
Parking Ramp Costs		**(66,363)**		-	-	-	-	-	-		
Sunwood Drive (Use of Excess Funding from Rail Stop See Below)		**(500,000)**		-	-	-	-	-	-		
RAIL Stop-net of (contingency-$889,517) (Did not need internal loan received tax funds prior to payment)Final payment 3/19		**(2,700,436)**							**(297,983)**		
Zeolite Street Constr									(517,000)		
County Road #116 (#47 toDysprosium)	**(450,000)**										
County Road 116 Bunker to Armstrong									(1,500,000)		
Sunwood Drive Realignment		(500,000)									
Total CIP Project Costs	(926,701)	(3,766,799)	-	-	-	-	29,155	-	(2,314,983)		
(Available Revenue less Total Project Costs)	$872,370	($1,810,434)	$1,536,177	$81,303	$46,590	$21,110	$61,633	$40,355	($2,307,073)		
Remaining TIF Balance/(Deficit)	$5,340,965	$3,530,531	$5,066,708	$5,148,011	$5,194,602	$5,215,712	$5,277,345	$5,317,701	$2,970,272		
Internal Loans - F&C & TIF 14 Admin Expe		$ 2,782,605	$ 2,824,477	$2,943,202 eligibl	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	
CASH BALANCE AVAILABLE		**$747,926**	**$2,242,231**		**$2,278,964**	**$2,325,554**	**$2,346,664**	**$2,408,298**	**$2,448,653**	**$101,225**	

TIF Projections District #8
Maken

Decertify Dec 31, 2021

Projected Revenue FOR TIF VIII	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
District VIII (2028)											
Balance	907,682	906,580	791,180	777,148	807,900	1,115,019	1,426,744	1,743,145	2,064,292	2,390,257	2,721,110
Revenues											
Tax Increment	318,353	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
Interest Earnings	15,386	13,599	11,868	11,657	12,119	16,725	21,401	26,147	30,964	35,854	40,817
Total Revenue	333,739	318,599	316,868	316,657	317,119	321,725	326,401	331,147	335,964	340,854	345,817
Less:											
Interfund Loan Prn from 2001 (not booked until 2017)	(95,000)	(102,752)	(103,442)	(100,006)							
Interfund Loan Int (4%)	(20,000)	(12,248)	(11,558)	(4,000)							
W Properties (Land Reimbursement)	(15,899)	(15,899)	(15,900)	(15,899)							
Lundeen Holdings (Phase II Reimbursement)											
Administrative Expenses	(3,942)	(3,100)			(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
Total Expense	(134,841)	(133,999)	(130,900)	(119,905)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
CIP Project Costs:											
Road Projects: Riversbend	(200,000)										
Road Projects: Chestnut Ridge, Wood Pond Hills & Hy 10		(300,000)									
Road Projects: Barthel's Rum River Acres 2nd				(166,000)							
Road Projects: Sunfish Square			(200,000)								
Road Projects eligibile amount per 1-17-18 Ehlers Email											
Total CIP Project Costs	(200,000)	(300,000)	(200,000)	(166,000)	-	-	-	-	-	-	-
Remaining TIF Balance	**906,580**	**791,180**	**777,148**	**807,900**	**1,115,019**	**1,426,744**	**1,743,145**	**2,064,292**	**2,390,257**	**2,721,110**	**3,044,824**
(Total Revenue less Total Project Costs				** This will be sent back to County 12-31-21							
Remaining Interfund Loan	306,200	203,448	100,006	-							
Fund Balance	**600,380**	**587,732**	**677,142**	**807,900**							

TIF Projections District #9
ACCAP

Projected Revenue FOR TIF IX	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
District IIX (2029)												
Balance	(5,334)	164	5,965	11,810	17,698	23,631	29,608	34,830	40,092	66,092	92,288	118,680
Revenues												
Tax Increment	27,926	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Interest Earnings	25.12	1.23	44.74	88.57	132.74	177.23	222.06	261.23	300.69	495.69	692.16	890.10
Total Revenue	27,951	28,001	28,045	28,089	28,133	28,177	28,222	28,261	28,301	28,496	28,692	28,890
Administrative Expenses	(1,754)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(2,300)	(2,300)	(2,300)	(2,300)	(2,300)	(2,300)
Site Improvements(2004-2025	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)				
Total Expense	(22,454)	(22,200)	(22,200)	(22,200)	(22,200)	(22,200)	(23,000)	(23,000)	(2,300)	(2,300)	(2,300)	(2,300)
Remaining TIF Balance	**164**	**5,965**	**11,810**	**17,698**	**23,631**	**29,608**	**34,830**	**40,092**	**66,092**	**92,288**	**118,680**	**145,270**

TIF Projections District #14-COR (2015-2040)

Projected Revenue FOR TIF XIV	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
District I4												
Balance	(26,482,314)	(26,439,759)	(26,326,759)	(26,517,327)	(27,460,754)	(27,190,286)	(26,915,199)	(26,636,547)	(26,353,715)	(26,066,641)	(25,775,261)	(25,479,510)
Revenues												
TIF Increments-F&C	583,530	610,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000
Other TIF Increments (Alina VA)												
TIF Increments PSD Apartments(2018-2040)												
TIF Increments - Commonbond (2016-2040)												
Interest Earnings	9,741	9,573	11,268	8,410	(5,741)	(1,123)	2,442	6,622	10,864	15,170	19,541	23,977
Total Revenue	593,270	619,573	661,268	658,410	644,259	648,877	652,442	656,622	660,864	665,170	669,541	673,977
Expenditures												
F&C TIF ($3M)	(316,354)	(334,706)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)	(260,743)
PSD TIF ($500,000) 8/1/18-2/1/22	(65,262)	(131,867)	(156,094)	(156,094)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)	(78,047)
Admin Expenses $500,000 Interfund Loan Dec 2010 & Fund 9468	(98,104)	(40,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
City Costs to be reimbursed-From Ehlers 5/14 Study												
Total Expenditures	(479,721)	(506,573)	(451,837)	(451,837)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)	(373,790)
CIP Project Costs:												
Yolite Street for Common Bond	(70,995)											
County Road 116 Bunker to Armstrong			(400,000)	(1,150,000)								
Total CIP Project Costs	(70,995)	-	(400,000)	(1,150,000)	-	-	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance	**(26,439,759)**	**(26,326,759)**	**(26,517,327)**	**(27,460,754)**	**(27,190,286)**	**(26,915,199)**	**(26,636,547)**	**(26,353,715)**	**(26,066,641)**	**(25,775,261)**	**(25,479,510)**	**(25,179,323)**
Remaining TIF Balance - Cash Balance	638,232	751,232	560,664	(382,763)	(112,295)	162,792	441,444	724,276	1,011,350	1,302,730	1,598,481	1,898,668

NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14

TIF Projections District #15-Life Fitness (2016-2033)

Projected Revenue FOR TIF XV	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
District I5																
Balance	(13,391)	2,778	18,757	34,976	51,438	68,147	85,106	102,320	119,793	137,527	155,527	173,797	192,342	211,164	230,269	240,873
Revenues																
TIF Increments-Life Fitness	53,955	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	38,000	
Interest Earnings	111	42	281	525	772	1,022	1,277	1,535	1,797	2,063	2,333	2,607	2,885	3,167	3,454	3,613
Total Revenue	54,065	76,042	76,281	76,525	76,772	77,022	77,277	77,535	77,797	78,063	78,333	78,607	78,885	79,167	41,454	3,613
Expenditures																
Life Fitness TIF ($224,000)2/1/17-2/1/33	(32,232)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(58,363)	(29,150)	(8,040)
Interfund Loan Payoff (int)	(3,816)															
Admin Expenses $19,872.40 Interfund Loan I	(1,848)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	
Total Expenditures	(37,896)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(60,063)	(30,850)	(8,040)
Remaining TIF Balance	**2,778**	**18,757**	**34,976**	**51,438**	**68,147**	**85,106**	**102,320**	**119,793**	**137,527**	**155,527**	**173,797**	**192,342**	**211,164**	**230,269**	**240,873**	**236,446**

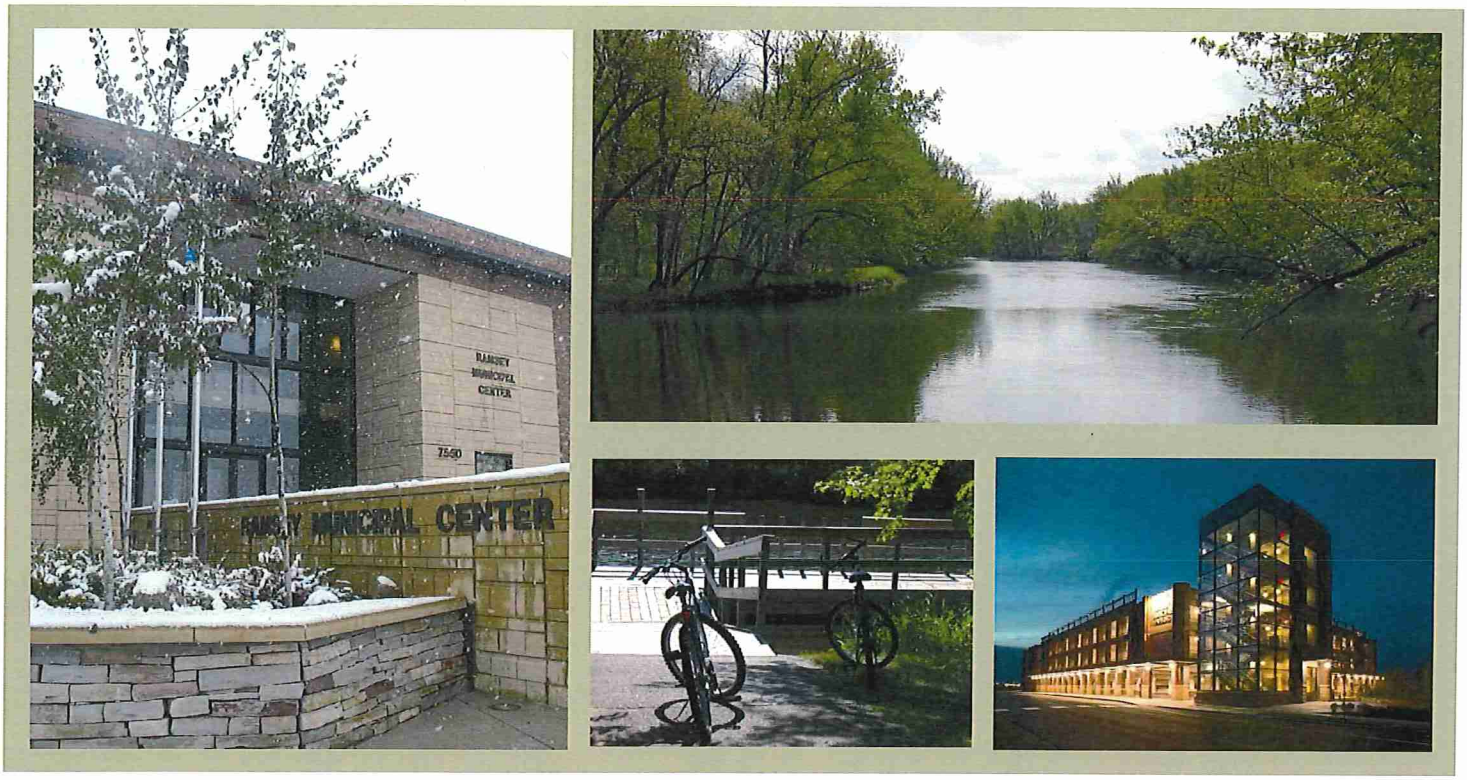
TIF Projections District #16-PSD Business Park (2018-2027)

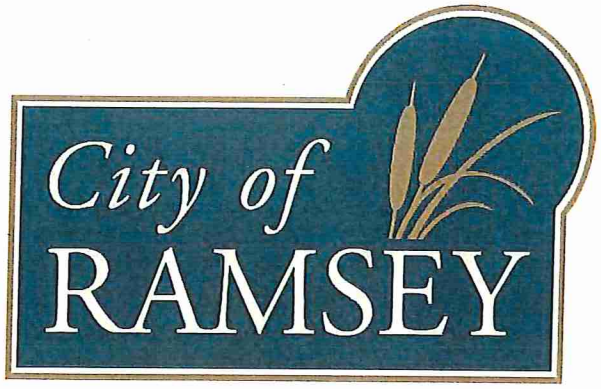
Projected Revenue FOR TIF XV	Actual 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
District I5										
Balance	-	(1,006)	2,948	15,243	16,780	18,357	19,859	21,282	22,627	23,893
Revenues										
TIF Increments-		10,000	21,642	35,058	35,058	35,058	35,058	35,058	35,058	35,058
Interest Earnings	-	-	(7)	111	252	275	298	319	339	358
Total Revenue	-	10,000	21,635	35,169	35,310	35,333	35,356	35,377	35,397	35,416
Expenditures										
BLIPII TIF ($218,000)8/1/19-2/1/28		(4,846)	(8,040)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)
Admin Expenses	(1,006)	(1,200)	(1,300)	(1,400)	(1,500)	(1,600)	(1,700)	(1,800)	(1,900)	(2,000)
Total Expenditures	(1,006)	(6,046)	(9,340)	(33,632)	- (33,732)	- (33,832)	- (33,932)	- (34,032)	- (34,132)	- (34,232)
Remaining TIF Balance	**(1,006)**	**2,948**	**15,243**	**16,780**	**18,357**	**19,859**	**21,282**	**22,627**	**23,893**	**25,077**

SUPPLEMENTAL
FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY
CAPITAL IMPROVEMENT
PROGRAM
2020-2029

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





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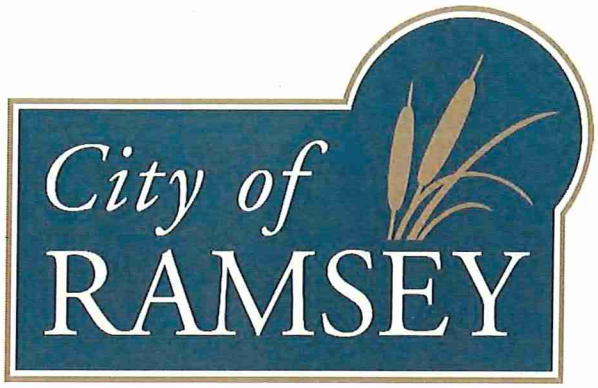
Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future – but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.

Generally, additional park and trail planning should be undertaken city-wide as part of the 2040 Comprehensive Plan (due for completion by 2019). A plan will be developed aside from this document to lead that process. The proposed community-wide park and trail plan, together with some of the cost estimates identified below, may point to the need for revenue beyond Park Dedication proceeds that have funded most park and trail initiatives to date.



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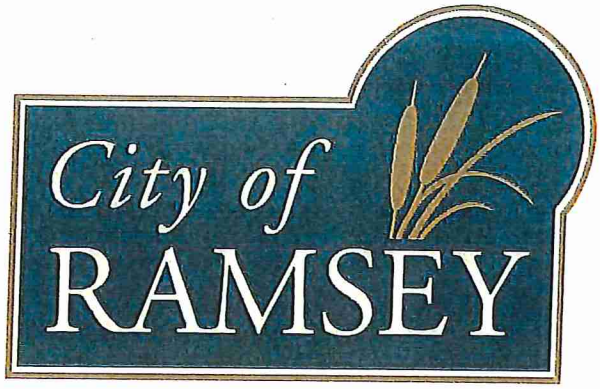
City of Ramsey, Minnesota

Capital Improvement Program

2020 thru 2029

PROJECTS BY DEPARTMENT

Department	#	Priority	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	04-PARK-002	5								800,000			*800,000*
Lake Itasca Community Park	04-PARK-007	5				1,200,000							*1,200,000*
Trott Brook Greenway Trail	04-PARK-014	5						4,015,000					*4,015,000*
Mississippi River Park Development-Bridge location	06-PARK-016	5							750,000				*750,000*
Redevelopment of Hunters Hill	06-PARK-017	5								500,000			*500,000*
Municipal Plaza	07-PARK-001	5		100,000	3,600,000								*3,700,000*
The Waterfront	08-PARK-004	5		6,300,000									*6,300,000*
Mississippi Skyway over TH10 Near rail Station	08-PARK-008	5		5,600,000									*5,600,000*
Alpine Park Winter Facilities	11-PARK-003	5						2,500,000					*2,500,000*
Lake Itasca / COR Greenway	17-PARK-008	5							1,900,000				*1,900,000*
Park Improvements Total				**12,000,000**	**3,600,000**	**1,200,000**		**6,515,000**	**2,650,000**	**1,300,000**			***27,265,000***
Site Acquisitions													
Sixth Community Park (north central Ramsey)	06-ACQ-001	5								3,000,000			*3,000,000*
Site Acquisitions Total										**3,000,000**			***3,000,000***
GRAND TOTAL				**12,000,000**	**3,600,000**	**1,200,000**		**6,515,000**	**2,650,000**	**4,300,000**			***30,265,000***



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City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2020 and 2029

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2021				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	100,000
The Waterfront	Park Improvements	*08-PARK-004*	5	6,300,000
Mississippi Skyway over TH10 Near rail Station	Park Improvements	*08-PARK-008*	5	5,600,000
			Total for: Priority 5	12,000,000
	Total for 2021			**12,000,000**
2022				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	3,600,000
			Total for: Priority 5	3,600,000
	Total for 2022			**3,600,000**
2023				
Priority 5-Opportunity/Unfunded/Placeholder				
Lake Itasca Community Park	Park Improvements	*04-PARK-007*	5	1,200,000
			Total for: Priority 5	1,200,000
	Total for 2023			**1,200,000**
2025				
Priority 5-Opportunity/Unfunded/Placeholder				
Trott Brook Greenway Trail	Park Improvements	*04-PARK-014*	5	4,015,000
Alpine Park Winter Facilities	Park Improvements	*11-PARK-003*	5	2,500,000
			Total for: Priority 5	6,515,000
	Total for 2025			**6,515,000**
2026				
Priority 5-Opportunity/Unfunded/Placeholder				
Mississippi River Park Development-Bridge location	Park Improvements	*06-PARK-016*	5	750,000
Lake Itasca / COR Greenway	Park Improvements	*17-PARK-008*	5	1,900,000
			Total for: Priority 5	2,650,000
	Total for 2026			**2,650,000**

Project Name	Department	Project #	Priority	Project Cost
2027				
Priority 5-Opportunity/Unfunded/Placeholder				
Elmcrest Creek Trail to Central Park	Park Improvements	*04-PARK-002*	5	800,000
Redevelopment of Hunters Hill	Park Improvements	*06-PARK-017*	5	500,000
Sixth Community Park (north central Ramsey)	Site Acquisitions	*06-ACQ-001*	5	3,000,000
			Total for: Priority 5	4,300,000
	Total for 2027			**4,300,000**
GRAND TOTAL				**30,265,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 04-PARK-002

Project Name Elmcrest Creek Trail to Central Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $800,000

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								800,000			800,000
Total								**800,000**			**800,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources								150,000			150,000
Landfill Fund								75,000			75,000
Park Improvement Trust Fund								575,000			575,000
Total								**800,000**			**800,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 04-PARK-007

Project Name Lake Itasca Community Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,200,000

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street will be proposed residential for development. It is this development that would provide the necessary Park Dedication funds for the first phase of construction, as well as contributing increased recreational demand.

A four acre parcel south of Alpine Drive may be sold to finance improvements in the park. This project includes mass grading of the park and development of multi-use athletic fields, including for lacrosse.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost				1,200,000							1,200,000
Total				**1,200,000**							**1,200,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund				1,200,000							1,200,000
Total				**1,200,000**							**1,200,000**

C

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 04-PARK-014

Project Name Trott Brook Greenway Trail

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $4,015,000

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good canidate for Legacy Ammendment funding, following a regional designation.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost						4,015,000					4,015,000
Total						**4,015,000**					**4,015,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources						4,000,000					4,000,000
Landfill Fund						15,000					15,000
Total						**4,015,000**					**4,015,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 06-PARK-016

Project Name Mississippi River Park Development-Bridge location

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $750,000

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.

The funding and the timing of the park development would be concurrent with the subdivision of the land.

This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost							750,000				750,000
Total							**750,000**				**750,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund							750,000				750,000
Total							**750,000**				**750,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 06-PARK-017

Project Name Redevelopment of Hunters Hill

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $500,000

Description

Concurrent with any redevelopment of the subdivisions around the existing Hunters Hill Park would be an opportunity to bring improvements to the underutilized Hunters Hill Park. The funding would be from any new units shared. Open space connections within a redeveloped area may also be considered.

Justification

Should redevelopment occur in this area; it is likely densities will greatly increase. This, coupled with the commercial and light industrial uses in the area will create the need for a lunch break destination - as well the residential recreational demand.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost								500,000			500,000
Total								**500,000**			**500,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund								500,000			500,000
Total								**500,000**			**500,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 07-PARK-001

Project Name Municipal Plaza

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $3,700,000

Description

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at $41 per square foot.

Justification

This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		100,000	3,600,000								3,700,000
Total		**100,000**	**3,600,000**								**3,700,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources			200,000								200,000
Park Improvement Trust Fund		100,000	3,400,000								3,500,000
Total		**100,000**	**3,600,000**								**3,700,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 08-PARK-004
Project Name The Waterfront

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $6,300,000

Description

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading areas, a splash pad and shady aesthetics, all of which provides the "green" and "blue" (and stormwater) connections between The Draw and retail areas.

Justification

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framework plan for The COR at $11 per square foot.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		6,300,000									6,300,000
Total		**6,300,000**									**6,300,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund		6,300,000									6,300,000
Total		**6,300,000**									**6,300,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 08-PARK-008

Project Name Mississippi Skyway over TH10 Near rail Station

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $5,600,000

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Reional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169.

Ramsey has received $100,000 from Met Council for engineering and design, and $490,000 from the National Park Service to complete the final plans and specifications.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost		5,600,000									5,600,000
Total		**5,600,000**									**5,600,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources		5,600,000									5,600,000
Total		**5,600,000**									**5,600,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 11-PARK-003

Project Name Alpine Park Winter Facilities

Department Park Improvements
Contact
Type Improvement
Useful Life 25
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $2,500,000

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction						750,000					750,000
Improvements Other than Building Cost						1,750,000					1,750,000
Total						**2,500,000**					**2,500,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund						2,500,000					2,500,000
Total						**2,500,000**					**2,500,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 17-PARK-008

Project Name Lake Itasca / COR Greenway

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,900,000

Description

This project envisions a Greenway connection for the Municipal Plaza, The Draw, the lake feature west through The COR to the Lake Itasca Community Park.

Justification

The Greenway will be the primary east/wet pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Improvements Other than Building Cost							1,900,000				1,900,000
Total							**1,900,000**				**1,900,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund							1,900,000				1,900,000
Total							**1,900,000**				**1,900,000**

Capital Improvement Program

2020 *thru* 2029

City of Ramsey, Minnesota

Project # 06-ACQ-001

Project Name Sixth Community Park (north central Ramsey)

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $3,000,000

Description

The park location has not been determined, but may be expected to be sited north of Trott Brook and geographically centralized.

The park should have a minimum of 60 acres of usable land.

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

A joint powers agreement for funding and O & M may be explored with the City of Nowthen.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Land Acquisition								3,000,000			3,000,000
Total								**3,000,000**			**3,000,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Park Improvement Trust Fund								3,000,000			3,000,000
Total								**3,000,000**			**3,000,000**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-294

RESOLUTION ADOPTING THE 2020-2029 CAPITAL IMPROVEMENT PLAN (CIP)

WHEREAS, the Ramsey City Charter states that the City of Ramsey will adopt a Capital Improvement Plan (CIP) annually; and

WHEREAS, the CIP will consist of at least five years, and will estimate the future needs for the public health, safety and welfare of the City; and

WHEREAS, the CIP shall consist of projects and facilities (capital improvements) proposed to be undertaken during the next ten fiscal years, which is 2020-2029 with appropriate supporting information as to the necessity of such improvements, cost estimates, and method of financing; and

WHEREAS, the Capital Improvement Plan (CIP) is a forecasting tool and not actual, committed projects and expenditures.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1) The City Council of the City of Ramsey authorizes the adoption of the 2020-2029 Capital Improvement Plan (CIP)

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th day of December, 2019.

_____

Mayor

ATTEST:

City Clerk

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 1.**

Meeting Date: 12/10/2019

By: Katie Schmidt, Administrative Services

Information

Title:

Adopt Ordinance #19-15 An Ordinance Amending the Charter by Repealing and Replacing Chapter 4 - Nominations and Elections

Purpose/Background:

Purpose: The purpose of this case is for the City Council to consider adoption of Ordinance #19-15 repealing and replacing the City's Charter Chapter 4 titled Nominations and Elections.

Background: A public hearing and review of the ordinance amending the City's Charter Chapter 4 was held on November 26, 2019. Five of the seven Councilmembers voted in favor, to introduce Ordinance #19-15 to formally commence the Charter amendment.

The purpose of the proposed ordinance amending the Charter would be to simplify and clarify City election procedures. Chapter 4 of the City's Charter concerning election procedure has been problematic for some time, in part because it conflicts with State election law. The Charter Commission discussed Chapter 4 at length in February and provided direction to staff in terms of amendments. In October, the Commission discussed various options for replacement language with the intent to clarify and simplify election procedures and make them conform with current state law. The proposed ordinance (attached) contains the Commission's recommended replacement language for Chapter 4. Pursuant to State law, the Charter can be modified without going to a public vote if the ordinance receives unanimous approval by the Council.

State law lays out the timeline as follows: Upon recommendation of the Charter Commission, the City Council may enact a Charter amendment by ordinance. Within one month of receiving a recommendation to amend the Charter by ordinance, the City must publish notice of a public hearing on the proposal and the notice must contain the text of the proposed amendment. The City Council must hold the public hearing on the proposed Charter amendment at least two weeks but not more than one month after the notice is published. Within one month of the public hearing, the City Council must vote on the proposed Charter amendment ordinance. The ordinance is enacted if it receives an affirmative vote of all members of the City Council and published as in the case of other ordinances. An ordinance amending a City Charter shall not become effective until 90 days after passage and publication or at such later date as is fixed in the ordinance.

The timelines have been met thus far. The recommendation was made by the Charter at their October 17 meeting. A public hearing notice was published on Friday, November 8 (attached). The public hearing was held by the City Council on November 26, at which time Council introduced the ordinance. The ordinance is being presented this evening, December 10, for formal adoption. This will be done via a roll call vote. If the ordinance meets with a unanimous approval, the ordinance, in its entirety, will be published in the City's official newspaper on December 13, 2019, which will begin the 90 day effective period. With these timelines, the City's Charter will be amended effective on or about March 13, 2020.

Observations/Alternatives:

Observations: The Charter Commission reviewed Chapter 4 in its entirety and determined the amendments suggested would clarify and simplify the elections process and come into compliance with the State election law. Not having a primary will expedite the process of filing seats with a duly elected Council member, plus the provision that allows immediate appointment by the Council of an interim Council Member keeps vacancy periods at a minimum. On the other hand, a primary election serves as a method to ensure that the final candidate receives a majority of the votes cast. Without a primary, a candidate may be elected with the most votes among multiple candidates, but it may be less than a majority of votes cast. For example, among 5 candidates, a candidate could prevail with less than 50% of the votes cast.

Alternatives: The Council must unanimously vote in favor of the ordinance for this amendment to pass. If Council does not agree with the amendments, they may make suggestions and send back to the Charter Commission for further review. Previous primary elections have suffered low voter turnout, which is even lower during a special primary election. The City Council may also consider pursuing changes to state law that would change dates and waiting period, but this is generally more difficult that making charter revisions. The Council may also consider different procedures for special elections versus general elections as recommendations back to the Charter Commission.

Funding Source:

N/A

Recommendation:

Staff is recommending the Council adopt the ordinance as drafted by the Charter Commission and the City Attorney.

Action:

Motion to adopt Ordinance #19-15 An Ordinance Amending the City Charter by Repealing and Replacing Chapter 4 - Nominations and Elections.

Roll Call Vote:

Councilmember Riley
Councilmember Kuzma
Councilmember Musgrove
Councilmember Heinrich
Councilmember Menth
Councilmember Specht
Mayor LeTourneau

Attachments

Ordinance 19 15

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	12/03/2019 02:15 PM
Jo Thieling	Jo Thieling	12/03/2019 03:15 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 01:46 PM
Form Started By: Katie Schmidt		Started On: 12/02/2019 08:27 AM
Final Approval Date: 12/05/2019		

ORDINANCE # 19-15

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING THE CITY CHARTER BY REPEALING AND REPLACING CHAPTER 4 – NOMINATIONS AND ELECTIONS.

The City of Ramsey ordains:

SECTION 1. PURPOSE

The purpose of this Ordinance is to simplify and clarify City election procedures by repealing and replacing outdated, inconsistent language with provisions that conform to State law.

SECTION 2. CHARTER COMMISSION RECOMMENDATION

Pursuant to Minnesota Statute section 410.12, subdivision 7, a city council may enact a charter amendment by ordinance if the charter commission recommends the amendment to the council. The Ramsey Charter Commission approved the amendments below at its meeting held on October 17, 2019.

SECTION 3. AMENDMENT

Chapter 4 – Nominations and Elections – of the Ramsey City Charter is hereby repealed in its entirety and replaced with the following:

Sec. 4.1. - The regular municipal election.

A regular municipal election shall be held each even-numbered year.

4.1.1 *Primary elections.* Primary elections shall not be held for municipal elections.

Sec. 4.2. - Filing for office.

All persons who shall desire to be elected to any elected office at a special election held on the date of a regular municipal election shall file an affidavit of candidacy with the city clerk not more than fourteen weeks nor less than twelve weeks before the regular

municipal election. The fee required to file an affidavit of candidacy for municipal office shall be set by the city council through resolution or ordinance.

Sec. 4.3. - Procedure at elections.

Consistent with the provisions of this Charter and applicable state statutes, the council may by ordinance further regulate the conduct of municipal elections. Municipal elections shall be conducted in accordance with Minnesota Election Law, as supplemented by this Charter and city ordinances.

Sec. 4.4. - Special and advisory elections except for elected office.

The council may, by resolution, order a special election be held on a question on which the voters are authorized to pass judgment under this charter or by law. The council may also, by resolution, order an advisory election be held on a question that the city council has sole authority to resolve; the results of an election on the question so submitted shall be advisory to the council only and shall have no binding effect upon its decision. Special and advisory elections shall be held in the manner set forth for special elections in statutory cities in Minnesota Election Law, except that any election so ordered shall only be held on the same date as a regular municipal election. This section does not apply to special elections to fill vacancies in municipal offices.

Sec. 4.5. - Vacancy of municipal elected office.

4.5.1 In the event that a vacancy in an elected office of the city occurs three or more days before the first day to give notice of the period for filing an affidavit of candidacy for an election on the first Tuesday after the first Monday in November of the calendar year of the vacancy, the city must hold a special election to fill the balance of the unexpired term no later than the first Tuesday after the first Monday in November of the calendar year of the vacancy. In the event that a vacancy in an elected office of the city occurs after the third day before the first day to give notice of the period for filing an affidavit of candidacy for an election on the first Tuesday after the first Monday in November of the calendar year of the vacancy, the city must hold a special election to fill the balance of the unexpired term no later than the first Tuesday after the first Monday in November of the calendar year after the vacancy. In the event that a vacancy in an elected office of the city occurs after the third day before the first day to give notice of the period for filing an affidavit of candidacy for an election on the first Tuesday after the first Monday in November of the third year of the term, no special election shall be required but the city council may, by resolution, order that a special election to fill the balance of the unexpired term be held no later than the second Tuesday in May of the fourth year of the term.

4.5.2 A person elected at a special election held pursuant to this section to fill the balance of the unexpired term shall take office immediately after being qualified.

4.5.3 In the event of a vacancy in an elected office of the city, the council shall, by a majority vote, appoint a successor to serve the balance of the unexpired term or until a successor elected at a special election held pursuant to this section is qualified. In the case of a tie vote of the council, the mayor, or acting mayor if the office of mayor be vacant, shall make the appointment from the candidates involved in the tie vote.

4.5.4 The procedure at such election shall conform as nearly as practicable to that prescribed for other municipal elections under this Charter.

4.5.5 If a special election has been called to fill a vacancy in an elected office of the city, and no candidates filed an affidavit of candidacy prior to the expiration of the period for filing an affidavit of candidacy, the special election shall be cancelled. In the event that such a cancellation occurs, the individual appointed by the city council to fill said vacancy under this section shall serve the balance of the unexpired term or until a successor elected at a special election held pursuant to this section is qualified. In the event that such a cancellation occurs, a special election to fill the balance of the unexpired term shall be held on the same date as the next regular municipal election, unless the next regular municipal election would be in the fourth year of the term.

SECTION 4. SUMMARY

The following official summary of Ordinance #19-15 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

Ordinance #19-15 repeals and replaces Chapter 4 of the Ramsey City Charter concerning election procedures. The new provisions eliminate primary elections, removes language inconsistent with state election lawn, incorporates Minnesota Election Law procedures, retains advisory elections, and modifies vacancy procedure.

SECTION 5. EFFECTIVE DATE

This ordinance becomes effective 90 days after passage and publication.

PASSED by unanimous vote of the City Council of the City of Ramsey on the 10th day of December, 2019.

_____
John LeTourneau, Mayor

ATTEST:

_____
City Clerk Jo Ann M. Thieling

Introduction date: November 26, 2019
Posting dates: November 26 – December 11, 2019
Adoption date: December 10, 2019
Publication date: December 13, 2019
Effective date: March 13, 2019

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 2.**

Meeting Date: 12/10/2019

Submitted For: Matt Kohner, Fire Department **By:** Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #19-251 Establishing Notice of Intent To Terminate the Current Joint Powers Fire Protection Agreement Between the City of Ramsey and the City of Nowthen, and to authorize the City Administrator, in Conjunction with Ramsey Members of the Joint Powers Board, to Enter into Negotiations to Develop a New Agreement for Shared Fire Services

Purpose/Background:

The city of Ramsey and the city of Nowthen have participated in a Joint Powers Agreement for shared fire services since 2007. During that time, the agreement has remained intact and had not been updated. The agreement is outdated and does not reflect the current activity in each city, changes in administrative duties, additional services being provided, and updated fees for those services.

It is the recommendation of staff to terminate the existing agreement with the intent of entering into negotiations to develop a new agreement for shared fire services that would benefit each community. It is the purpose of this case to authorize a written notice of the termination of the current contract. This will terminate the contract in two years or until replaced by a new agreement mutually agreed upon by both cities.

Observations/Alternatives:

The current Joint Powers Fire Protection Agreement (JPA) is outdated and has several shortcomings that are best resolved by creating a new agreement between the two cities. These concerns include the fact that the current JPA does not cover Ramsey's cost to provide service to Nowthen, that operation benefits envisioned by the original contract are no longer evident, that the cities need to consider revised operational and governance provisions, taking into account the continued growth of the City of Ramsey relative to Nowthen.

Alternatively, revisions could be made while working under the existing JPA document. Based upon the scope of changes contemplated, it is recommended that a new document be prepared. Since there is a two-year notice requirement under the current JPA, it is recommended that notice be given now in order to begin negotiations on a new contract while limiting the life of the current JPA. It is not in Ramsey's interest to continue the current JPA any longer than necessary. The two-year time period allows ample time for reaching an alternative agreement. The termination notice period is based upon calendar years so it is recommended that Ramsey provide such notice by the end of the year.

Currently, the joint Fire Board has the authority, and is addressing, the administrative fee paid by Nowthen under the contract.

Funding Source:

No additional funding is needed.

Recommendation:

Staff recommends adoption of Resolution #19-251, Establishing Notice of Intent To Terminate the Current Joint Powers Fire Protection Agreement Between the City of Ramsey and the City of Nowthen, and to authorize the City Administrator, in Conjunction with Ramsey Members of the Joint Powers Board, to Enter into Negotiations to Develop a New Agreement for Shared Fire Services

Action:

Adopt Resolution #19-251 Establishing Notice of Intent To Terminate the Current Joint Powers Fire Protection Agreement Between the City of Ramsey and the City of Nowthen, and to authorize the City Administrator, in Conjunction with Ramsey Members of the Joint Powers Board, to Enter into Negotiations to Develop a New Agreement for Shared Fire Services

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Attachments

Res 19 251 Fire Serv

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 12:49 PM
Matt Kohner	Matt Kohner	12/05/2019 02:07 PM
Kurt Ulrich	Kurt Ulrich	12/06/2019 03:05 PM
Form Started By: Jo Thieling		Started On: 12/03/2019 02:42 PM
Final Approval Date: 12/06/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-251

RESOLUTION ESTABLISHING NOTICE OF INTENT TO TERMINATE THE CURRENT JOINT POWERS FIRE PROTECTION AGREEMENT BETWEEN THE CITY OF RAMSEY AND THE CITY OF NOWTHEN, AND TO AUTHORIZE THE CITY ADMINISTRATOR, IN CONJUNCTION WITH RAMSEY MEMBERS OF THE JOINT POWERS BOARD, TO ENTER INTO NEGOTIATIONS TO DEVELOP A NEW AGREEMENT FOR SHARED FIRE SERVICES

WHEREAS, the City of Ramsey and the City of Nowthen entered into a Joint Powers Fire Protection Agreement in 2007; and

WHEREAS, pursuant to Section 7 (D) this Agreement may be terminated at any time for any reason by either Nowthen or Ramsey, provided the terminating party provides at least two years' written notice to the other party of its intent to terminate; and

WHEREAS, the City of Ramsey desires to provide such notice of termination; and

WHEREAS, the City of Ramsey is desirous of entering into negotiations to develop a new agreement for shared fire services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves providing the City of Nowthen a written notice of its intent to terminate the current Joint Powers Fire Protection Agreement.

2) That the adoption of this resolution would begin the two year termination notice, as required in the Agreement, Section 7 (D).

That the Ramsey City Council hereby authorizes the City Administrator, in conjunction with Ramsey members of the Joint Powers Board, to enter into negotiations to develop a new agreement for shared fire services.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 3.**

Meeting Date: 12/10/2019

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #19-299 Approving Purchase Agreement Third Amendment for AEON Ramsey 2, LLC (portions may be closed to the public)

Purpose/Background:

Generally speaking, the purpose of this case is to consider a short term extension to allow reasonable time for full negotiation. A clause in the Agreement prevents AEON from moving to closing despite their desire to close (see details below). A short term extension will simply allow Staff, EDA and Council time for a typical negotiation cycle (EDA is not able to review due to timing of request). Due to timing of meetings, Staff is feeling rushed to a recommendation for the December 10, 2019 Council meeting, and doesn't feel Staff can provide a well-rounded recommendation either in support or not in support of ongoing discussions without further negotiations and review by the EDA. The City and Developer have invested multiple years of work towards this project, and additional time for discussion would honor past commitment. This short term extension will allow the process to go in front of the EDA in early 2020 before Council needs to take final action. The extension requires additional negotiations. The City Council will retain its discretion to either extend to a point to allow for construction or let the Purchase Agreement expire.

Staff is aware of the Council's desire to evaluate future planned multifamily projects in the context of our future land use plan (Comprehensive Plan). This project was considered in the 'pipeline' and was under a real estate contract. Staff wants to make sure that the Council has all pertinent facts before making a decision on the Purchase Agreement Extension.

Purpose:

Review request by AEON Ramsey 2, LLC dated December 3, 2019 to extend January 13, 2020 to April 30, 2020. AEON Ramsey 2, LLC did not receive funding from Minnesota Housing for the 2019 application cycle. The inability to get this funding has resulted in the request for the Purchase Agreement Third Amendment by the Buyer to allow for more time to renegotiate or to perform. AEON will be in default of the Purchase Agreement Second Amendment if they do not close by January 13, 2020.

Background:

AEON (Greenway Terrace) constructed a 54 unit affordable housing project that has now opened in the COR. The Developer has entered into a purchase agreement to buy and develop the land adjacent to Phase 1 and complete Phase 2 of the project. A representative of Buyer has indicated that Phase 1 is fully leased and there is a waiting list of 300 for Phase 2.

On June 14, 2017, the City of Ramsey entered into a Purchase Agreement to sell Outlot A, Greenway Terrace, to AEON Ramsey 2 LLC for $123,368. The City received $10,000 in earnest money which is now non-refundable. The term of the agreement was until October 13, 2018. An option to extend closing for up to two 90 day periods was included in paragraph 17.1 and required deposit of an an additional $10,000 in non refundable earnest money.

On May 22, 2018, AEON Ramsey 2 LLC and the City of Ramsey executed the Purchase Agreement First Amendment. The City of Ramsey received an additional $10,000 in non-refundable earnest money. The terms of this agreement stated that Closing on the property must occur on or before October 13, 2019. There is no reference to extending the Closing date in the First Amendment.

On April 18, 2019, AEON sent an email requesting that the City of Ramsey consider another extension/amendment to the Purchase Agreement First Amendment to move the Closing date out to to accommodate for the Minnesota Housing Application process. AEON submitted a grant application to the Minnesota Housing Finance Agency. The Minnesota Housing application required that the purchase agreement extend past the award date which is November 21, 2019. AEON requested the extension/amendment to move the Closing date to on or before January 13, 2020 to include an additional $10,000 in non-refundable earnest money. The City granted that extension of Closing Date to January 13, 2020 including the deposit of the additional $10,000 in Non-refundable Earnest Money in the Purchase Agreement Second Amendment. AEON Ramsey 2, LLC did not receive an award from Minnesota Housing for the 2019 application cycle which is prompting the request for the extension for more time to work out a solution.

To date, the City has received $30,000 in non-refundable earnest money from AEON Ramsey 2 LLC from the original purchase agreement, first amendment and second amendment. The City Council is being asked to review the general terms of the proposed Third Amendment.

Notification:

Notification is not required.

Observations/Alternatives:

Due to timing of this request the EDA has not had time to review this item at a formal board meeting. In order to fully evaluate the request and to potentially amend the Purchase Agreement Staff believes that extending the Closing Date to February 28, 2020 would be prudent. The only change being requested is an extension fof the Closing Date from January 13, 2020 to February 28, 2020 to give the City and AEON time to renegotiate the terms of the Purchase Agreement. AEON would not be able to fully perform the requirement to obtain government approvals (site plan and plat) within this timeframe, so additional negotiations would be required.

Items that should be considered if the PA is renegotiated include, but are not limited to:

- Purchase Price
- Project Definition (Concept)
- Project Timing
- Additional Earnest Money

Alternatives:

1. Adopt resolution approving Purchase Agreement Third Amendment (extend to require additional negotiation in January/February 2020)
2. Adopt resolution approving Purchase Agreement Third Amendment with changes (based on discussion)
3. No Action - Purchase Agreement would expire and project would not move forward

Funding Source:

This item would be covered under normal staff duties.

Recommendation:

Staff recommends extending the Closing Date to February 28, 2020 to allow time to renegotiate the Purchase Agreement.

Action:

Motion to adopt/deny Resolution #19-299 Approving Purchase Agreement Third Amendment for AEON Ramsey 2, LLC requiring additional negotiations in January/February 2020.

Attachments

Action Requested - Resolution #19-299

Action Requested - PA AEON Ramsey 2 LLC Third Amendment

REFERENCE: Current PA AEON Ramsey 2 LLC - Second Amendment

REFERENCE: PA AEON Ramsey 2 LLC First Amendment

REFERENCE: ORIGINAL PA AEON Ramsey 2 LLC

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	12/05/2019 09:15 AM
Tim Gladhill	Sean Sullivan	12/06/2019 08:14 AM
Sean Sullivan (Originator)	Sean Sullivan	12/06/2019 08:15 AM
Tim Gladhill	Tim Gladhill	12/06/2019 10:25 AM
Sean Sullivan (Originator)	Sean Sullivan	12/06/2019 11:27 AM
Tim Gladhill	Tim Gladhill	12/06/2019 12:39 PM
Sean Sullivan (Originator)	Sean Sullivan	12/06/2019 01:46 PM
Tim Gladhill	Tim Gladhill	12/06/2019 01:55 PM
Kurt Ulrich	Kurt Ulrich	12/06/2019 03:03 PM
Form Started By: Sean Sullivan		Started On: 12/03/2019 04:04 PM
Final Approval Date: 12/06/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-299

RESOLUTION APPROVING PURCHASE AGREEMENT THIRD AMENDMENT FOR AEON RAMSEY 2, LLC

WHEREAS, the City of Ramsey, herein referred to as the "City," has entered into a Purchase Agreement, Purchase Agreement First Amendment and Purchase Agreement Second Amendment (the "Agreements") with AEON Ramsey 2, LLC (the "Developer") to purchase Outlot A, Greenway Terrace, Anoka County Minnesota, Property Tax ID 28-32-25-13-0092 (the "Property"); and

WHEREAS, the contingencies in paragraphs 6.5 (Government Approvals), 6.6 (Financing) and 7.1 (Government Approvals) will not be met by the required Closing date of January 13, 2020; and

WHEREAS, the Developer has requested the Closing date be extended to February 28, 2020; and

WHEREAS, the Purchase Price of the Property is $123,368.00 and the Property was declared by the City of Ramsey as surplus City owned per Sales Ordinance #15-05 and is no longer needed for current for future City functions, and is authorized for sale; and

WHEREAS, the City has drafted a Purchase Agreement Third Amendment incorporating the negotiated changes by the City and Developer identified above.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City authorizes the City Administrator and Mayor to execute the Purchase Agreement Third Amendment; subject to City Attorney review.

2) That the City Council authorizes the City Administrator and Mayor to sell the Property to the Developer and to execute all documents necessary if terms and conditions of Purchase Agreement are deemed satisfied; subject to City Attorney review.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th Day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

PURCHASE AGREEMENT
THIRD AMENDMENT

This is the Second Amendment is to the Purchase Agreement by and between AEON RAMSEY 2 LLC, a Minnesota limited liability corporation, and the CITY OF RAMSEY, a Minnesota municipal corporation, with an effective date of December 10, 2019.

Recitals

1. Pursuant to the terms of the original Purchase Agreement and Purchase Agreement First Amendment, the Closing Date is to be no later than October 13, 2019.
2. Pursuant to the terms of the Purchase Agreement Second Amendment the Closing Date was changed to be no later than January 13, 2020.
3. Buyer seeks to move the Closing Date to be no later than February 28, 2020.
4. Buyer completed its inspection during the Inspection Period, which is expired, and Buyer also completed its examination of title.

Agreement

In consideration for the mutual promises set forth below, the parties agree as follows:

1. The above recitals are incorporated into the Agreement.
2. The Closing Date is hereby extended from January 13, 2020 to February 28, 2020.
3. Buyer acknowledges that the Inspection Period expired on November 1, 2017.
4. Buyer acknowledges that its title examination pursuant to section 5 of the Purchase Agreement is completed.
5. Buyer acknowledges that its contingencies under paragraphs 6.2 (Title), 6.4 (Document Review) have been satisfied. However, the contingencies under paragraphs 6.5 (Government Approvals) and 6.6 (Financing) of the Purchase Agreement are not yet complete but will be satisfied by the Closing Date.
6. All other terms of the Purchase Agreement and Purchase Agreement, First Amendment and Second Amendment remain unchanged except to the extent inconsistent with this Third Amendment.

The City of Ramsey, Minnesota

By: _____ Dated: _____, 2019
John LeTourneau, Mayor

By: _____ Dated: _____, 2019
Kurtis G. Ulrich
City Administrator

Aeon Ramsey 2 LLC

By: _____ Dated: _____, 2019

PURCHASE AGREEMENT
SECOND AMENDMENT

This is the Second Amendment is to the Purchase Agreement by and between AEON RAMSEY 2 LLC, a Minnesota limited liability corporation, and the CITY OF RAMSEY, a Minnesota municipal corporation, with an effective date of May 28, 2019.

Recitals

1. Pursuant to the terms of the original Purchase Agreement and Purchase Agreement First Amendment, the Closing Date is to be no later than October 13, 2019.
2. Buyer seeks to move the Closing Date to be no later than January 13, 2020.
3. Buyer completed its inspection during the Inspection Period, which is expired, and Buyer also completed its examination of title.
4. Seller is willing to extend the Closing Date in exchange for receiving additional non-refundable escrow, in accordance with the terms set forth below.
5. The legal description of the subject property in the Purchase Agreement First Amendment is Outlot A, Greenway Terrace, Anoka County Minnesota.

Agreement

In consideration for the mutual promises set forth below, the parties agree as follows:

1. The above recitals are incorporated into the Agreement.
2. The Closing Date is hereby extended from October 13, 2019 to January 13, 2020.
3. Buyer acknowledges that the Inspection Period expired on November 1, 2017.
4. Buyer acknowledges that its title examination pursuant to section 5 of the Purchase Agreement is completed.
5. Buyer acknowledges that its contingencies under paragraphs 6.2 (Title), 6.4 (Document Review) have been satisfied. However, the contingencies under paragraphs 6.5 (Government Approvals) and 6.6 (Financing) of the Purchase Agreement are not yet complete but will be satisfied by the Closing Date.
6. Notwithstanding section 3 or any other provisions in the Purchase Agreement:

a. Within three business days of execution of this Amendment, Buyer shall deposit an additional $10,000.00 of Earnest Money with the Title Company, and said $10,000.00 is immediately non-refundable.

7. The legal description in Exhibit B of the original Purchase Agreement is hereby replaced with the following: Outlot A, Greenway Terrace, Anoka County, Minnesota.

8. All other terms of the Purchase Agreement and Purchase Agreement First Amendment remain unchanged except to the extent inconsistent with this Second Amendment.

The City of Ramsey, Minnesota

By: _____ Dated: 5-29-, 2019
John LeTourneau, Mayor

By: _____ Dated: 5-29, 2019
Kurtis G. Ulrich
City Administrator

Aeon Ramsey 2 LLC

By: _____ Dated: 6-3, 2019

PURCHASE AGREEMENT
FIRST AMENDMENT

This is the First Amendment is to the Purchase Agreement by and between AEON RAMSEY 2 LLC, a Minnesota limited liability corporation, and the CITY OF RAMSEY, a Minnesota municipal corporation, with an effective date of June 30, 2017.

Recitals

1. Pursuant to the terms of the Purchase Agreement, the Closing Date is to be no later than October 13, 2018.
2. Buyer seeks an additional year to close on the transaction.
3. Buyer completed its inspection during the Inspection Period, which is expired, and Buyer also completed its examination of title.
4. Seller is willing to extend the Closing Date in exchange for making the existing escrow non-refundable and receiving additional non-refundable escrow, in accordance with the terms set forth below.
5. The outlot that is the subject of the Purchase Agreement was platted, requiring a change in the legal description.

Agreement

In consideration for the mutual promises set forth below, the parties agree as follows:

1. The above recitals are incorporated into the Agreement.
2. The Closing Date is hereby amended to be 30 days after the expiration of the contingencies but no later than October 13, 2019.
3. Buyer acknowledges that the Inspection Period expired on November 1, 2017.
4. Buyer acknowledges that its title examination pursuant to section 5 of the Purchase Agreement is completed.
5. Buyer acknowledges that its contingencies under paragraphs 6.2 (Title), 6.4 (Document Review), 6.5 (Government Approvals) and 6.6 (Financing) of the Purchase Agreement have been satisfied.
6. Notwithstanding section 3 or any other provisions in the Purchase Agreement:

a. The Earnest Money of $10,000.00 deposited by Buyer with the Title Company is hereby non-refundable.

b. Within three business days of execution of this Amendment, Buyer shall deposit an additional $10,000.00 of Earnest Money with the Title Company, and said $10,000.00 is immediately non-refundable.

7. The legal description in Exhibit B is hereby replaced with the following: Outlot A, Greenway Terrace, Anoka County, Minnesota.

8. All other terms of the Purchase Agreement remain unchanged except to the extent inconsistent with this First Amendment.

The City of Ramsey, Minnesota

By: _____ Dated: 5/22/18, 2018
~~Sarah Strommen, Mayor~~
John LeTourneau, Acting Mayor

By: _____ Dated: 5/16/18, 2018
Kurtis G. Ulrich
City Administrator

Aeon Ramsey 2 LLC

By: Caroline Horton Dated: 5/22/18, 2018
Caroline Horton
Vice President / Treasurer

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT ("Agreement") is made and entered into effective as of June 13, 2017 (the "Effective Date") by and between AEON RAMSEY 2 LLC, a Minnesota nonprofit corporation, its successors and/or assigns ("Buyer"), and the CITY OF RAMSEY, MINNESOTA, a Minnesota municipal corporation ("Seller").

In consideration of the Earnest Money, the mutual covenants set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

1. Capitalized Terms and Other Key Terms. Capitalized terms used in this Agreement that are not otherwise defined herein shall have the meanings assigned to such terms as set forth on Exhibit A hereto, which is hereby incorporated by reference.

2. Sale of Property. Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the Property, upon and subject to the terms, conditions, and limitations herein contained.

3. Purchase Price and Manner of Payment. The Purchase Price shall be payable by Buyer to Seller as follows:

   3.1 Earnest Money Deposit. Within ten (10) business days following the Effective Date, Buyer shall deposit the Earnest Money in the form of cash with the Title Company and such funds shall be held and disbursed pursuant to the Escrow Agreement and this Agreement; provided, however, that if there are any inconsistent terms between the Escrow Agreement and this Agreement, the terms of this Agreement shall control. Except as otherwise provided herein, the Earnest Money shall be credited against the Purchase Price at the Closing.

   3.2 Balance of Purchase Price. The balance of the Purchase Price, as increased or decreased by any and all other adjustments set forth in this Agreement, shall be paid by wire transfer of immediately available funds at the Closing.

4. Inspection Period.

   4.1 Buyer acknowledges that it received the documents set forth in Exhibit C, if any, and previously inspected the Property as part of its purchase from the Seller of the adjoining property.

   4.2 Upon the completion of its activities on the Property, Buyer shall remove any debris resulting from such activities and shall restore the Property to the condition it was in prior to the commencement of such activities.

4.3 Buyer shall indemnify, hold harmless and defend the Seller from and against all Claims arising out of, resulting from or relating to any loss of (or damage to) any property or business or any injury to (or death of) any person, where such loss, damage, injury, or death actually or allegedly arises (whether directly or indirectly, wholly or in part) from: (a) any action or omission of Buyer (or its employees, agents, or contractors) while on the Property pursuant to this Section; or (b) the exercise by buyer (or its employees, agents, or contractors) of the permission granted by this Section; or (c) the release of any Hazardous Substance (as defined below) resulting (directly or indirectly, wholly or in part) from any action or omission of Buyer (or its employees, agents, or contractors) while on the Property.

4.4 Buyer (and its employees, agents, and contractors) shall comply with all applicable laws while on the Property.

4.5 Buyer will not commence any environmental testing until its work plan for such testing has been approved in writing by Seller, which approval shall not be unreasonably withheld, conditioned or delayed. Buyer will provide Seller with complete copies of the test data and test reports as soon as they are available to Buyer.

4.6 The cost of any test or additional survey work will be borne solely by Buyer.

4.7 Seller agrees not to negotiate with any third parties for the sale of the Property unless Buyer and Seller in writing terminate this Agreement.

5. Title Examination.

5.1 Unless otherwise agreed to by the Parties, the Escrow Agent shall be the Title Company for this transaction. Buyer acknowledges having received a title commitment and obtained a survey for the Property as part of its purchase from the Seller of the adjoining property. Buyer has [no objections] to the Title Commitment or the Survey.

5.2 Left blank intentionally.

5.3 Left blank intentionally.

6. Buyer's Contingencies. The obligations of Buyer under this Agreement are contingent upon each of the following:

6.1 Representations, Warranties, and Covenants. The representations, warranties, and covenants of Seller contained in this Agreement must be true as of the Effective Date and on the Closing Date as if made on the Closing Date.

6.2 Title. Title to the Property shall have been found acceptable, or been made acceptable.

6.3 Left blank intentionally.

6.4 Document Review. Buyer shall have determined, on or before the expiration of the Inspection Period, that it is satisfied with its review and analysis of any contracts related to the Property.

6.5 Government Approvals. Buyer shall have obtained on or before the Closing Date all final approvals from all Governmental Authorities necessary in Buyer's judgment to make the use of the Property which Buyer intends.

6.6 Financing. Buyer shall have received, on or before the Closing Date, the proceeds of financing necessary and sufficient, in Buyer's sole discretion, to complete the purchase of the Property and to implement Buyer's planned use of the Property, including, but not limited to, an award of Low Income Housing Tax Credits and gap funding from the Minnesota Housing Finance Agency in an amount and under terms acceptable to Buyer to facilitate the development of the Property as intended by Buyer.

Buyer shall inform Seller when the contingencies have been satisfied.

Buyer may terminate this Agreement by written notice to Seller on or before the last day of the applicable periods as specified above, but no later than November 01, 2017. Upon termination of this Agreement for failure to satisfy one of Buyer's contingencies set forth in this Section 6, neither party will have any further rights or obligations regarding this Agreement or the Property and if the termination occurs prior to the Inspection Period, the Earnest Money shall be returned to Buyer. If this Agreement is terminated by Buyer after the Inspection Period, other than as a result of Seller's default, Seller shall retain the Earnest Money. All the contingencies are specifically for the benefit of Buyer, and Buyer shall have the right to waive any contingency by written notice to Seller.

7. Seller's Contingency. The obligations of Seller under this Agreement are contingent upon the representations, warranties, and covenants of Buyer contained in this Agreement being true as of the Effective Date and as of the Closing Date.

7.1 Government Approvals. Buyer shall have obtained on or before the Closing Date all final approvals from all Governmental Authorities necessary to make the use of the Property; including: an approved final plat, approved development agreement, and approved architectural design renderings.

8. Closing. The Closing shall occur on the Closing Date. The Closing shall take place at a location mutually agreeable to Seller and Buyer. Seller agrees to deliver possession of the Property to Buyer on the Closing Date.

8.1 Seller's Closing Documents. On the Closing Date, Seller shall execute and deliver to Buyer the following documents (collectively, the "Seller's Closing Documents"), all in form and content reasonably satisfactory to Buyer:

8.1.1 The Deed.

8.1.2 The Closing Statement.

8.1.3 A non-foreign affidavit, properly executed, containing such information as is required by Code Section 1445(b)(2) and the regulations promulgated thereunder.

8.1.4 Any executed documents that may be required in the State or other jurisdiction where the Property is located in order for the Deed to be recorded properly on the Closing Date.

8.1.5 All other documents determined by Buyer or the Title Company to be necessary to transfer the Property to Buyer free and clear of all encumbrances other than the Permitted Encumbrances.

8.2 Buyer's Closing Documents. On the Closing Date, Buyer will execute and deliver to Seller the following (collectively, the "Buyer's Closing Documents"):

8.2.1 The funds representing the remaining portion of the Purchase Price due hereunder, subject to any adjustments and/or prorations required hereunder.

8.2.2 The Closing Statement.

9. Prorations. Seller and Buyer agree to the following prorations and allocation of costs regarding this Agreement:

9.1 Title Insurance and Closing Fee. Seller will pay all costs of the issuance of the Title Commitment and the fees charged by the Title Company for any escrow required regarding Buyer's Title Objections. Buyer will pay all additional premiums required for the issuance of any lender's and owner's Title Policies and any endorsements requested by Buyer that are not necessary to cure Title Objections as provided in Section 5 of this Agreement. Seller and Buyer will each pay one-half (1/2) of any closing fee or charge imposed by any closing agent or by the Title Company.

9.2 Real Estate Taxes and Special Assessments. All real estate taxes payable in the years prior to the year in which the Closing occurs, any deferred taxes, and any and all and pending special assessments (regardless of when such assessments are due) shall be paid by Seller at the Closing. Real estate taxes payable in the year in which Closing occurs shall be prorated between Buyer and Seller based upon the Closing Date.

9.3 Recording Fees. Seller will pay any recording fees in connection with the release of all mortgages, liens and encumbrances and security interests against the Property that are not being assumed by Buyer. Seller shall also pay any deed tax due in connection with the sale of the Property pursuant to applicable State statutes. Buyer shall pay the recording fee in connection with the recording of the Deed.

9.4 Funds. Any account balances or other funds connected to the Property shall be retained by Seller.

9.5 Other Costs. All other operating costs of the Property shall be prorated between Seller and Buyer as of the Closing Date so that Seller pays that portion of operating costs payable before the Closing Date, and Buyer pays that part of operating costs payable from and after the Closing Date.

9.6 Attorneys' Fees. Each of the parties will pay its own attorney's fees, except that a party defaulting under this Agreement or any document referenced in this Agreement will pay the reasonable attorneys' fees and court costs incurred by the nondefaulting party to enforce its rights hereunder.

10. Seller's Covenants During Executory Period. During the Executory Period, Seller covenants to comply with the following conditions:

10.1 Left blank intentionally.

10.2 Without obtaining the Consent of Buyer, Seller shall refrain (i) from creating any mortgage, easement, lien, pledge or any other encumbrance in any way affecting the Property, (ii) from conveying any interest in the Property, (iii) from entering into any other contracts or agreements pertaining to the Property, except contracts or agreements which are consistent with Buyer's rights hereunder and that may be terminated on or prior to the Closing Date, and/or (iv) agreeing to any change in the property tax status of the Property or deferring any property taxes.

10.3 Seller shall refrain from committing any waste or nuisance upon the Property.

10.4 Seller shall not market the Property for sale and/or to negotiate with any third parties for the sale of the Property unless Buyer and Seller in writing terminate this Agreement.

10.5 Left blank intentionally.

10.6 Without the Consent of Buyer, Seller shall not allow any labor to be performed on the Property that could give rise to the filing of a mechanic's lien against any portion of the Property if the costs of such labor are not timely paid.

11. Representations and Warranties of Seller. Seller represents and warrants to Buyer as of the Effective Date and the Closing Date as follows:

11.1 Title to Property. Seller has good and marketable, fee simple title to the Property, subject only to the Permitted Encumbrances. The Property constitutes a separate tax parcel eligible for development in accordance with the Regulations without need for further subdivision.

11.2 Authority; Consents. Seller represents and warrants to and covenants with Buyer that: (i) Seller is duly organized and has received all requisite authority to transact

business in the State in which the Property is located; (ii) Seller has the power and authority to enter into this Agreement and all of the Seller's Closing Documents signed or to be signed by it; (iii) the execution, delivery and performance of Seller of the Seller's Closing Documents do not conflict with or result in violation of Seller's organizational documents, any judgment, order or decree of any court or arbiter to which Seller is a party, or any local ordinance, or statute, rule, or law of the State; (iv) upon execution, the Seller's Closing Documents will be valid and binding obligations of Seller, and are enforceable in accordance with their terms, subject to applicable bankruptcy, insolvency, reorganization, moratorium, creditor's rights and other similar laws; and (v) the consents of no other parties are required as a condition to the Closing.

11.3 Unrecorded Agreements. There are no unrecorded agreements, undertakings or restrictions which affect the Property.

11.4 Leases. There are no leases or possessory rights of others regarding the Property.

11.5 No Default Notice. Seller has not received notice of a default or breach of any agreement to which Seller is a patty, and is not aware of any facts that would result in Seller being in default or breach of any agreement to which it is a party.

11.6 Reports. The Reports delivered or to be delivered to Buyer hereunder are correct and complete and, to Seller's actual knowledge, do not contain any false information.

11.7 Operations. Seller has received no notice of actual or threatened cancellation or suspension of any utility services at or on the Property, nor has Seller received any notice of any violation of any Regulations. Except as disclosed in the Title Commitment, Seller has received no notice of actual or threatened special assessments or reassessments, condemnation, or eminent domain proceedings with respect to the Property.

11.8 Environmental Laws. To Seller's actual knowledge, no Hazardous Substances have been generated, treated, stored, transferred from, released or disposed of, or otherwise placed, deposited in or located on the Property, nor has any activity been undertaken on the Property that would cause or contribute to the Property becoming a treatment, storage or disposal facility within the meaning of, or otherwise bring the Property within the ambit of, any Regulations relating to the protection of the environment. To Seller's actual knowledge, there are no Hazardous Substances in or on the Property that may support a claim or cause of action under any Regulations relating to the protection of the environment. To Seller's actual knowledge, the Property is not now, and never has been, listed on any list of sites contaminated with Hazardous Substances, nor used as landfill, dump, disposal or storage site for Hazardous Substances.

11.9 FIRPTA. Seller is not a "foreign person," "foreign partnership," "foreign trust," or "foreign estate," as those terms are defined in Code Section 1445 and the regulations promulgated thereunder.

11.10 No Proceedings. No legal or administrative proceeding is pending or, to Seller's actual knowledge, threatened (i) against Seller or any of its affiliates which would adversely affect its right to convey the Property to Buyer as contemplated in this Agreement, or (ii) affecting the Property. There are no condemnation or eminent domain proceedings pending or, to Seller's knowledge, threatened with respect to the Property.

11.11 Additional Interests. There are no property interests or other improvements that are owned by Seller and which are necessary or useful for the use and operation of the Property that are not being conveyed pursuant to this Agreement.

11.12 Private Sewage Systems; Wells. There are no private sewage systems or wells located on the Property.

11.13 Use of Property. To the best of Seller's knowledge, no methamphetamine production has occurred on the Property.

11.14 Unpaid Labor and Materials. Neither Seller nor any other party is indebted for labor or material that might give rise to the filing of notice of mechanic's lien against any portion of the Property.

11.15 No Broker. Seller has not engaged the services of any broker in connection with the sale and purchase contemplated by this Agreement except CBRE, to whom Seller will pay all real estate commissions due and owning no later than the Closing Date.

11.16 Property Notice / No Redemption Rights. There exist no outstanding redemption rights in any third parties with respect to all or any portion of the Property and the Seller has given all proper notices and obtained all requisite approvals necessary to sell and convey the Property to the Buyer pursuant to the terms of this Agreement.

Seller will indemnify the Indemnified Parties, against, and will hold each of the Indemnified Parties harmless from, any expenses or damages, including reasonable attorneys' fees, that the Indemnified Parties incur because of the breach of any of the above representations and warranties. Each of the foregoing representations and warranties shall be deemed remade as of the Closing Date with respect to the Property.

12. Representations and Warranties of Buyer. Buyer represents and warrants to Seller as of the Effective Date and the Closing Date as follows:

12.1 Buyer is duly organized or incorporated under the laws of the State of its formation and has received all requisite authority to transact business in the State in which the Property is located.

12.2 Buyer has the power and authority to enter into this Agreement and all of the Buyer's Closing Documents signed or to be signed by it.

12.3 Buyer's execution, delivery and performance this Agreement and of the Buyer's Closing Documents do not conflict with or result in violation of Buyer's organizational documents or any judgment, order or decree of any court or arbiter to which Buyer is a party

12.4 Upon execution, the Buyer's Closing Documents will be valid and binding obligations of Buyer, and are enforceable in accordance with their terms, subject to applicable bankruptcy, insolvency, reorganization, moratorium, creditor's rights and other similar laws.

12.5 No consents or approvals from any third parties are required for Buyer to perform its obligations under this Agreement.

12.6 Buyer has not engaged the services of any broker in connection with the sale and purchase contemplated by this Agreement. Buyer is purchasing the Property for an investment with the intent of making a profit.

13. Casualty; Condemnation. If all or any part of the Property is substantially damaged by fire, casualty, the elements, or any other cause, Seller immediately shall give written notice to Buyer, and Buyer shall have the right to terminate this Agreement by giving written notice within thirty (30) days after Buyer receives written notice from Seller of the same. If Buyer shall fail to give notice of termination, then the parties shall proceed to Closing and Seller shall assign to Buyer all rights to insurance proceeds resulting from such event. If eminent domain proceedings are threatened or commenced against all or any portion of the Property, Seller immediately shall give written notice to Buyer, and Buyer shall have the right to terminate this Agreement by giving written notice within thirty (30) days after Buyer receives written notice from Seller of the same. If Buyer shall fail to give notice of termination, then the parties shall proceed to Closing and Seller shall assign to Buyer all rights to appear in and receive any award from such proceedings.

14. Remedies.

14.1 If Buyer defaults in its obligation to proceed to the Closing in accordance with the terms of this Agreement and fails to cure such default within ten (10) days after being notified in writing thereof, Seller shall be entitled, as its sole and exclusive remedy, to terminate this Agreement and to retain the Earnest Money as liquidated damages. The parties agree that in the event of default by Buyer, subject to the expiration of the cure period above, Seller's damages will be difficult or impractical to ascertain and the Earnest Money will be deemed to constitute a reasonable estimate of Seller's damages and shall not be deemed to constitute a forfeiture or penalty. Seller shall not have the right to recover any other damages of any kind from Buyer or to obtain other equitable adjustment to the terms of the sale of the Property.

14.2 If Seller defaults on any of its material obligations under this Agreement and fails to cure such default within ten (10) days after receiving written notice thereof, Buyer shall be entitled to exercise any remedies available to Buyer at law or equity for a default by Seller hereunder including, without limitation, (i) the immediate return of the Earnest Money, (ii) to apply for and to receive from a court of competent jurisdiction equitable relief by way of specific performance to enforce Seller's performance of the terms of this Agreement, and/or (iii) to seek and recover from Seller damages for nonperformance of this Agreement for all of Buyer's out-of-pocket costs and fees, including without limitation, reasonable attorneys' fees, accountants' fees and other consultants' fees incurred by Buyer in preparing and negotiating this Agreement, preparing for the Closing, obtaining financing commitments, investigating the status, title and condition of the Property, and other similar and reasonable costs and expenses.

14.3 If either party hereto shall bring suit against the other to enforce the terms of this Agreement, the losing party shall pay to the prevailing party the prevailing party's cost and expenses (including, without limitation, reasonable attorneys' fees and costs) incurred in enforcing such prevailing party's rights under this Agreement.

15. Miscellaneous.

15.1 Construction. This Agreement shall not be construed more strictly against one party than against the other, merely by virtue of the fact that it may have been prepared primarily by counsel for one of the parties, it being recognized that both Buyer and Seller have contributed substantially and materially to the preparation of this Agreement.

15.2 Headings. The headings preceding the text of the paragraphs and subparagraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.

15.3 Further Acts. Each party hereto agrees to do such further acts and execute, deliver, file and record such further documents and instruments as may be reasonably necessary to effectuate, evidence, and record the transactions contemplated by this Agreement.

15.4 Severability. The invalidity or unenforceability of any term or terms of this Agreement shall not invalidate, make unenforceable or otherwise affect any other term of this Agreement, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted, and in such event, the remaining terms of this Agreement shall remain in full force and effect.

15.5 Governing Law; Parties in Interest. This Agreement shall be governed by and be construed in accordance with the laws of the State.

15.6 Computation of Time. In computing any period of time pursuant to this Agreement, the day of the act or event from which the designated period of time begins to run will not be included. The last day of the period so computed will be included, unless

it is a Saturday, Sunday or legal holiday, in which event the period runs until the end of the next day which is not a Saturday, Sunday or such legal holiday.

15.7 Time of the Essence. All times, wherever specified herein for the performance by Seller or Buyer of their respective obligations hereunder, are of the essence of this Agreement.

15.8 Assignment. Neither party shall be entitled to assign or convey any interest in this Agreement to any third party, without first obtaining the prior written consent of the other party. Notwithstanding the foregoing, Buyer shall have the right to assign its interest in this Agreement to an entity affiliated with, or controlled by Buyer, without the consent of Seller; provided, however, that Buyer shall provide Seller with a copy of any such assignment promptly after it has been executed. The parties' rights and obligations under tills Agreement shall inure to the benefit of and shall be binding on successors and assigns.

15.9 Notices. All notices and other communications in respect to this Agreement shall be deemed to have been duly given, if in writing and delivered personally or if mailed in a sealed wrapper by United Sates registered or certified mail, return receipt requested, postage prepaid, or via facsimile, properly addressed to the parties as provided in Exhibit A attached hereto.

15.10 Complete Agreement. This instrument and any exhibits, schedules or addendums attached hereto contain the entire Agreement of the parties, and supersedes all prior negotiations, agreements or understandings, whether oral or in writing. This Agreement may not be changed orally but only by an Agreement in writing signed by the party against whom enforcement of any such waiver, change, modification, extension or discharge is sought.

15.11 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute an original but all of which, taken together, shall constitute but one and the same instrument.

17. Option to Extend.

17.1 Option Property. In the event Buyer requests a 90 day extension of the Inspection Period, and the extension is agreed to in writing by Seller, Buyer must deposit an additional $10,000 Earnest Money with the Escrow Agent. Both the original Earnest Money, and the additional Earnest Money, are nonrefundable immediately, and shall comply with Section 3 of this Agreement. Buyer may be granted two (2) 90-day extensions.

IN WITNESS WHEREOF, Seller and Buyer have executed this Purchase Agreement effective as of the Effective Date.

The City of Ramsey, Minnesota

By: Sarah Strommen Dated: 6/14, 2017

Sarah Strommen, Mayor

By: KGC Dated: 6/14, 2017

Kurtis G. Ulrich

City Administrator

Aeon Ramsey 2, LLC

By: Caroline Horton Dated: June 15, 2017

Caroline Horton

Secretary - Treasurer

EXHIBIT A

Key Terms and Definitions

A. Definitions. For purposes of this Agreement, the following capitalized terms shall have the following meanings:

1. "Agreement" shall mean the Purchase Agreement between Buyer and Seller to which this Exhibit is attached.

2. "Buyer" shall have the meaning assigned to such term in the opening paragraph of this Agreement.

3. "Buyer's Closing Documents" shall have the meaning assigned to such term in Section 8.2 of the Agreement.

4. "Closing" shall mean the closing of the purchase and sale of the Property contemplated by this Agreement.

5. "Closing Date" shall mean no later than October 13, 2018.

6. "Closing Statement" means a closing statement prepared by the Title Company to be executed by Seller, Buyer, and the Title Company at the Closing that accurately describes the economic terms of transaction described this Agreement

7. "Code" shall mean the Internal Revenue Code of 1986, as amended.

8. "Consent" means the prior written consent of Buyer, which consent may be withheld in Buyer's sole discretion unless otherwise stated in this Agreement.

9. "Cure Period" has the meaning set forth in Section 5.3.

10. "Deed" shall mean a Limited Warranty Deed conveying the Property to Buyer, free and clear of all encumbrances, except the Permitted Encumbrances, at the Closing.

11. "Earnest Money" means Ten Thousand Dollars ($10,000), along with any interest or earnings accrued thereon while such funds are held by the Title Company.

12. "Effective Date" shall be as defined in the opening paragraph of this Agreement (June 13, 2017).

13. "Escrow Agreement" shall mean any form of acknowledgement of escrow deposit in the form required by the Title Company upon its receipt of the Earnest Money.

14. "Executory Period" shall mean the period of time from the Effective Date through and including the Closing Date.

16. "Governmental Authority" means any state, federal, local, municipal or other governmental authority, agency, or licensing authority of any kind having jurisdiction over the Property or Seller.

17. "Hazardous Substances" shall mean toxic or hazardous substances or wastes, pollutants or contaminants (including, without limitation, asbestos, urea formaldehyde, the group of organic compounds known as polychlorinated biphenyls, petroleum products including gasoline, fuel oil, crude oil and various constituents of such products, and any hazardous substance as defined in any state, local or federal Regulations relating to the protection of the environment.

18. "Indemnified Parties" means collectively, Buyer, its officers, directors, members, partners, governors, managers, and employees and their respective successors and assigns

19. "Inspection Period" shall mean November 01, 2017; after which, earnest money will become non-refundable.

20. "Land" shall mean the western 59,000 square feet of the parcel described on Exhibit B to this Agreement. The parcel described on Exhibit B shall be updated prior to Closing, including a legal description.

21. "Permitted Encumbrances" means any defects or encumbrances on the Property to which Buyer does not submit a written Title Objection during the Inspection Period, or any defect or encumbrance that is waived by Buyer in accordance with the terms of this Agreement.

22. "Property" shall mean collectively the Land and all rights related thereto, including easements and adjacent street and alleys.

23. "Purchase Price" means $123,368.00 ($2.08 per square foot), as the same may be adjusted pursuant to the terms and conditions of this Agreement.

24. "Regulations" means the rules and regulations applicable to the Property or Seller of any Governmental Authority having jurisdiction.

25. "Reports" means all feasibility studies, soil reports, environmental reports, permits, licenses, service contracts, title policies, surveys, and other appraisals, inspections, tests, reports, or studies in the possession or reasonable control of Seller with respect to the Property.

26. "Seller" shall have the meaning assigned to such term in the opening paragraph of this Agreement.

27. "Seller's Closing Documents" shall have the meaning assigned to such term in Section 8.1 of the Agreement.

28. "Seller's Title Notice" shall have the meaning set forth in Section 5.1.

29. "State" shall mean the State of Minnesota.

30. "Survey" means an updated ALTA/ACSM survey of the Property prepared by a surveyor acceptable to Buyer in its sole discretion.

31. "Title Commitment" means a commitment for an ALTA Owner's Policy of Title Insurance insuring fee simple title to the Property in the amount of the Purchase Price, which shall (i) commit the Title Company to insure fee simple title to the Property subject only to the Permitted Encumbrances, (ii) so long as Buyer obtains the Survey, affirmatively insure Buyer against any and all encroachments or mechanic's liens not of record, (iii) provide that the Title Company will increase its coverage at any time to reflect increase in the property values and /or improvements being made to the Property, upon payment to the Title Company of a standard policy premium for the amount of the increased insurance coverage; and (iv) provide that the Property is zoned properly for Buyer's intended use of the Property and that the Property is in compliance with all applicable zoning requirements.

32. "Title Company" shall mean Commercial Partners Title LLC, 200 South Sixth Street, Suite 1300, Minneapolis, MN 55402, or such other title insurance company as Buyer may select in its reasonable discretion.

33. "Title Evidence" shall mean the Title Commitment and the Survey, together.

34. "Title Objections" shall have the meaning assigned to such term in Section 5.2 of this Agreement.

B. **Notices**. Notices, as provided in this Agreement, shall be given to the parties at the following addresses, or such other address as any of the parties may reasonably notify the other parties of in accordance with this Agreement:

If to Buyer:

Aeon Ramsey 2 LLC
901 North Third Street, #150
Minneapolis, MN 55401
Attention: Leslie Roering
email: lroering@aeonmn.org
Phone Number: (612) 746-4853

If to Seller:

City of Ramsey
7550 Sunwood Drive NW Ramsey, Minnesota 55303
Attention: Patrick Brama
Email: pbrama@cityoframsey.com
Phone Number: (763) 433-9868

EXHIBIT B

Legal Description

Outlot A, Ramsey Town Center 7th Addition, Anoka County, Minnesota.

Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 4.**

Meeting Date: 12/10/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-264 Ordering Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #19-264 ordering a Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements.

Background:

Pavement and Surface Evaluation Rating (PASER) values are assigned annually to all public street segments. Street segments with a PASER value between 3 and 6 indicates the segments may be good candidates for overlays. Overlays are typically completed every 20 years on bituminous pavement sections, until such time that the street needs to be reconstructed.

Overlay improvements increase the structural capacity of the pavement section, and help prevent stormwater runoff from infiltrating into the underlying aggregate base and subgrade sections. Overlays are one tool the City uses to cost-effectively maintain streets over their serviceable life, which when properly constructed is anticipated to be 60 years.

Attached is a figure showing the street segments proposed to receive overlay improvements in 2020 per the 2020 – 2029 Capital Improvement Program (CIP). The streets are located in the following residential developments:

- Klemish
- Klemish and Flores
- Sunfish Square
- Sunfish Square 2nd Addition
- Windemere Woods
- Windemere Woods 2nd Addition

The proposed improvements are designated as City Improvement Project #20-02, 2020 Overlay Improvements.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:
Feasibility Reports explore numerous aspects of proposed improvements including whether they are feasible, necessary and cost-effective, whether they should be completed alone or in conjunction with other improvements, and to explore design options, if necessary. Estimated project costs and funding sources will also be explored in more detail than was done to develop the Capital Improvement Program (CIP). A preliminary project schedule will also be developed.

Special assessments can be used to fund all or a portion of eligible project costs, regardless of whether bonds are used as a funding source. Cities may use Municipal State Aid (MSA) or General Funds to fund road improvement projects and still assess a portion of the costs based on applicable local assessment policies and state statutes. For City of Ramsey projects this includes the applicable provisions of Chapter 8 of the City Charter, the City's Special Assessments Policy, and Minnesota Statute Chapter 429. Per the City of Ramsey's adopted special assessments policy, special assessments of up to 25-percent of eligible project costs are intended to fund a portion of all overlay improvement projects. Prior to 2014, the City did not issue debt (bond) when assessing sealcoat and overlay improvements. Instead, funds were taken from the MSA, Public Improvement Revolving (PIR), and General Funds. The City's last 5-year Street Reconstruction and Overlay Plan (SROP) expired in 2019 so in order for bonds to be used as a funding source a new 5-year SROP would first need to be developed and adopted. Attached are copies of the documents referenced herein.

While preparing the Feasibility Report, Staff proposes to conduct a public engagement workshop and will mail invitations to owners of properties accessing the street segments proposed to receive overlay improvements. The purpose of the meeting will be to explain the need for and scope of the improvements, anticipated construction impacts, estimated costs, proposed funding program, and preliminary project schedule. Benefits of such meetings are that Staff may be made aware of planned events at properties that require increased communications and coordination with the property owner to ensure access is available for the event. Staff may also learn of issues observed by property owners that should be addressed before or as part of the overlay improvements.

No ground penetrating radar or pavement coring data exists for these streets and Staff is not proposing to complete such work at this time. Instead, Staff will complete field reviews and will research as-built plans and other documentation to determine if any of the street segments have degraded to the point that a reconstruction is now required, and to determine if pavement patching may be required before overlay improvements are completed, similar to work completed on the 2018 overlay improvements project.

Alternatives:
Alternative #1 – Motion to adopt Resolution #19-264 ordering a Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements.

Alternative #2 – Motion to deny adoption of Resolution #19-264 at this time.

Funding Source:
The Feasibility Report will be prepared in-house as part of Staff's normal duties.

The current CIP lists the estimated project costs at $495,120 with $117,630 coming from special assessments to benefiting properties, $200,000 coming from TIF #8, $152,890 coming from the Road Reconstruction / Overlay Fund, and $24,600 from the Stormwater Utility Fund. The Road Reconstruction / Overlay Fund has a current balance of over $400,000.

Preparing the Feasibility Report will allow Staff to refine the estimated project scope and costs before requesting authorization to prepare plans and specifications.

Recommendation:
Staff recommends alternative #1.

Action:

Motion to adopt Resolution #19-264 ordering a Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements.

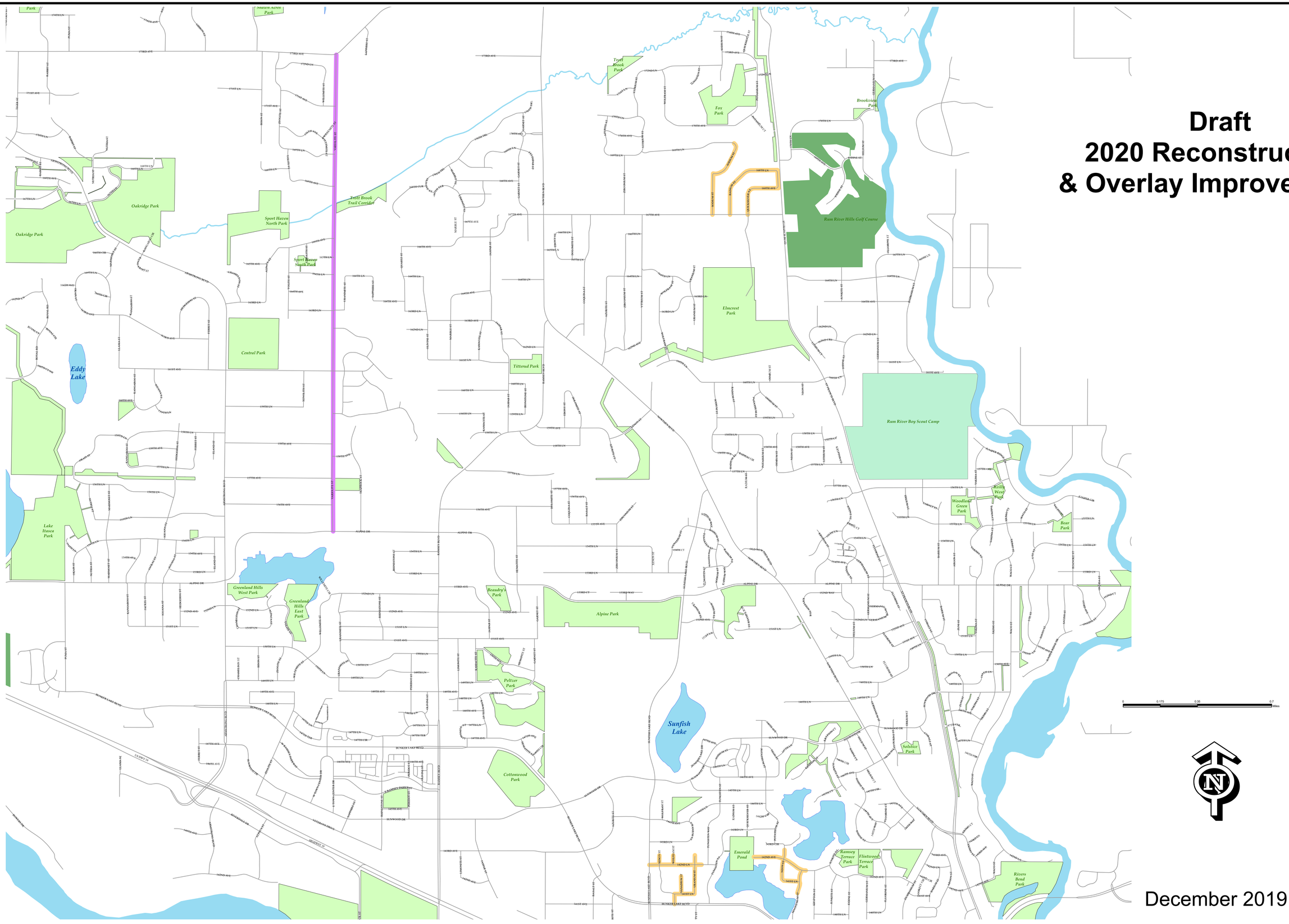
Attachments

2020 Overlays Figure
Special Assessment Policy
Charter Chapter 8
2015-2019 SROP
Resolution 19-264
MN Statute 429

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 02:23 PM
Bruce Westby (Originator)	Bruce Westby	12/06/2019 03:12 PM
Form Started By: Bruce Westby		Started On: 11/27/2019 10:49 AM
Final Approval Date: 12/06/2019		

Draft
2020 Reconstruction & Overlay Improvements



Legend

- Road_Centerlines
- Overlays
- Reconstruction
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

December 2019

SPECIAL ASSESSMENTS POLICY AND PROCEDURES FOR PUBLIC IMPROVEMENTS AND MAINTENANCE COSTS

SECTION 1. General Policy Statement.
SECTION 2. Improvements and Maintenance Costs Eligible for Special Assessment.
SECTION 3. Initiation of Public Improvement Projects.
SECTION 4. Public Improvement Procedures.
SECTION 5. Financing of Public Improvements.
SECTION 6. General Assessment Policies.
SECTION 7. Methods of Assessment.
SECTION 8. Standards for Public Improvement Projects.
SECTION 9. Policies of Reassessment.
SECTION 10. Assessment Computations.
SECTION 11. Deferment of Assessments.

SECTION 1. GENERAL POLICY STATEMENT.

The purpose of this policy is to establish a fair and equitable manner of assessing the increase in market value (special benefit) associated with public improvements. The procedures used by the City for levying special assessments are those specified by the City Charter and Minnesota Statutes Chapter 429, which provide that all or a part of the cost of improvements may be assessed against benefiting properties.

Three basic criteria must be satisfied before a particular parcel can be assessed. The criteria are as follows:

1. The land must have received special benefit from the improvement.
2. The amount of the assessment must not exceed the special benefit.
3. The assessment must be uniform in relation to the same class of property within the assessment area.

It is important to recognize that the actual cost of extending an improvement past or through a particular parcel is not the controlling factor in determining the amount to be assessed. However, in many cases the method for assigning the value of the benefit received by the improvement, and therefore the amount to be assessed, will focus on calculating the proportionate cost of providing the improvement, provided the cost does not exceed the increase in property market value resulting from the improvement. The entire project shall be considered as a whole for the purpose of calculating and computing an assessment rate. In the event City staff has doubt as to whether the costs of the project may exceed the special benefits to the property, the City Council may obtain such appraisals as may be necessary to support the proposed assessment.

The assessment policy is intended to serve as a guide for a systematic assessment process in the City. There may be exceptions to the policy or unique circumstances or situations that may require special consideration and discretion by City staff and the City Council.

SECTION 2. IMPROVEMENTS AND MAINTENANCE COSTS ELIGIBLE FOR SPECIAL ASSESSMENT.

Subd. 1. Public improvements, and related acquisition, construction, extension, and maintenance of such improvements, authorized by Minnesota Statutes, Sections 429.021 and 459.14, subd. 7, that are eligible for special assessment within the City include the following:

1. Streets, sidewalks, pavement, curbs and gutters, including the beautification thereof.
2. Parking lots.
3. Water works systems and appurtenances, within and without the corporate limits.
4. Sanitary sewer and storm sewer systems including appurtenances, within and without the corporate limits.
5. Street boulevard trees.
6. Street lights, street lighting systems and special lighting systems.
7. Steam heating mains.
8. Parks, playgrounds, and recreational facilities, including the purchase of equipment, within or without the corporate limits.
9. Abatement of nuisances, including but not limited to, draining and filling swamps, marshes, and ponds on public and private property.
10. Dikes and other flood control works.
11. Retaining walls and area walls.
12. A pedestrian skyway system upon a petition pursuant to section 429.031, subdivision 3.
13. Underground pedestrian concourses.
14. Public malls, plazas or courtyards.
15. District heating systems.
16. Fire protection systems in existing buildings upon a petition pursuant to section 429.031, subdivision 3.
17. Highway sound barriers.
18. Gas and electric distribution facilities.

Subd. 2. The City is also authorized by ordinance adopted pursuant to Minnesota Statutes Section 429.101 to recover, through special assessment, certain costs, including the following:

1. Snow, ice, or rubbish removal from sidewalks.
2. Weed elimination from streets or private property.
3. Removal or elimination of public health or safety hazards from private property excluding any structure included under the provisions of Minnesota Statutes, sections 463.15 to 463.26.
4. Installation or repair of water service lines, street sprinkling, sweeping, or other dust treatment of streets.
5. The trimming and care of trees and the removal of unsound trees from any street.
6. The treatment and removal of insect infested or diseased trees on private property.
7. The repair of sidewalks and alleys.
8. The operation of a street lighting system.
9. The operation and maintenance of a fire protection or a pedestrian skyway system.

SECTION 3. INITIATION OF PUBLIC IMPROVEMENT PROJECTS.

Public improvement projects can be initiated in the following ways.

1. Public improvement projects may be initiated by petition of owners of not less than 50% in frontage of the property abutting the proposed improvement in accordance with the provisions of Section 8.4.2 of the City Charter.

2. Public improvements also may be initiated by the City Council when, in its judgment, such action is required and is in accordance with the provisions of Chapter 8 of the City Charter.

3. A resolution ordering any improvements initiated by the Council requires a four-fifths majority vote of all members of the Council. A resolution ordering any improvements petitioned for by owners of not less than 50% of abutting property owners requires a majority vote of all members of the Council. A resolution ordering any improvements initiated by all owners of abutting property, and assessing the entire cost against their property, may be adopted without a public hearing. The Council may consider the request of a Developer to construct the improvements and assess them.

SECTION 4. PUBLIC IMPROVEMENT PROCEDURE.

The following is the general procedure followed by the City Council for all public improvement projects from initiation of such a project through certification of the assessment roll to the County Auditor. Formats for the various reports and resolutions referenced in this section are made a part of the policies and procedures of the City**. Applicable state law and City Charter provisions take precedence over the following general procedure.**

1. Staff reviews the petition or Developer's request for submission to Council.
2. Council accepts or rejects the petition or request. If based upon a petition, the Council adopts a resolution declaring whether the required percentage of property owners signed the petition. If the petition or request is accepted, Council orders the preparation of a feasibility report.
3. Staff prepares the feasibility report. The report shall preliminarily evaluate whether the proposed improvement is necessary, cost-effective, and feasible and whether it should be made as proposed or in conjunction with another project. The report shall include an estimate of the cost of the improvement as proposed. Council may refer the report to the Planning and Zoning Commission.
4. Council accepts or rejects the feasibility report. If accepted, Council orders a public hearing on the improvements.
5. Staff posts and publishes the hearing notice and mails notices to affected property owners as provided in Minn. Stat. § 429.031(a).
6. Council conducts a public hearing.
7. Within six (6) months of the hearing date, but no sooner than sixty (60) days after per City Charter § 8.4.1, Council adopts or rejects a resolution ordering the improvement to be constructed and advertisement of bids. If adopted, staff prepares final plans, advertises for and opens bids as provided in Minn. Stat. § 429.041, prepares a bid tabulation, makes a recommendation to City Council for award, and prepares a proposed assessment roll. Bonds to finance project costs may be issued at any time after the improvements are ordered.

8. Council reviews the proposed assessment roll and orders an assessment hearing.
9. Staff publishes a hearing notice and mails notice of the hearing date and proposed assessments to the affected property owners as provided in Minn. Stat. § 429.061.
10. Council conducts the assessment hearing and adopts, revises, or rejects the resolution determining the amount of the total expense the City will pay, if any, and establishing the assessment roll. If adopted, Council authorizes certification of the assessment to the County Auditor.
11. Council awards contracts based on the bids received.
12. Staff certifies the assessment roll to the County Auditor.
13. Staff supervises construction and prepares payments.

SECTION 5. FINANCING OF PUBLIC IMPROVEMENTS.

The City encourages public improvement projects when the area benefiting and needing such improvements develop. Examples of this policy can be seen through the subdivision regulations, zoning ordinance, and building codes. Developers are required to provide the needed improvements and services before development occurs, thereby avoiding unexpected hardships on the property owners purchasing such property and the general public. However, it is recognized that certain areas of the City have developed without all needed public improvements (e.g. parks, water, sewer, and street improvements) and that methods must be found to provide these improvements without causing undue hardships on the general public or the individual property owners.

Special assessments are generally accepted as a means by which areas can obtain improvements or services; however, the method of financing assessment is a critical factor to both the City and the property owner. Full project costs spread over a very short term can cause an undue hardship on the property owner and, likewise, city costs and systems costs spread over a long period of time can cause an undue hardship on the City.

It is the policy of the City to not defer assessments except in cases where hardship to senior citizens 65 years of age or older, or persons retired by virtue of a permanent and total disability, would result. Also, the City Council may elect to defer assessments on undeveloped land for a specified length of time or until the lands are developed. Terms and conditions of any such deferral will be established in the resolution adopting the assessments.

SECTION 6. GENERAL ASSESSMENT POLICIES APPLICABLE TO ALL TYPES OF IMPROVEMENTS.

The cost of any improvement shall be assessed based upon benefits received. The following general principles shall be used as a basis of the City's assessment policy:

1. **Project Cost.** The "project cost" of an improvement includes the costs of all necessary construction work required to accomplish the improvement (direct costs), plus engineering, legal, administrative, financing and other contingent costs, including acquisition of right-of-way and other property (indirect costs). The finance charges include all costs of financing the project. These costs include, but are not limited to, financial consultant's fees, bond rating agency fee, bond attorney's fees, and capitalized interest. The interest charged to the project shall be included as financing charges.

2. **City Cost.** The "city cost" of an improvement is the amount of the total improvement expense the City will pay as determined by Council resolution. Where the project cost of an improvement is not entirely attributed to the need for service to the area served by the improvement, or where unusual conditions beyond the control of the owners of the property in the area served by the improvement would result in an inequitable distribution of special assessments, or for any other reason determined by the City, the City, through the use of other funds, may pay such "city cost."
3. **Assessable Cost.** The "assessable cost" of an improvement is equal to the "project cost" minus the "city cost."
4. **Interest.** The City will charge interest on special assessments at a rate specified in the resolution approving the assessment roll. If bonds were sold to finance the improvement project, the interest rate shall be equal to the interest rate of the bonds plus 2% (2% above bond rate), rounded to the nearest quarter of a percent. If no bonds were sold, the interest rate shall be set at the U.S. Treasury rate (10-year for 10 year assessment; 15-Year for 15 year assessment) plus 2 percentage points.
5. **Prepayment.** Property owners may pay their assessments in full, interest free, for a period of 30 days after the assessment hearing. After such period interest shall be computed from the date specified in the assessment resolution. The City will transmit a certified duplicate of the assessment roll with each installment, including interest, to the County Auditor, or in lieu of such certification, annually certify to the County Auditor by November 30 in each year, the total amount of installments of and interest on assessments on each parcel that are to become due in the following year.
6. **Extensions.** Where an improvement is designed for service of an area beyond that receiving the initial benefit, the City may pay for increased project costs due to such provisions for future service extensions. The City will levy assessments to cover this cost when a new improvement is installed as an extension of the existing improvement upon identification of such additional amount in the notice of hearing for the extensions or new improvements. As an alternative, the City may assess these costs to the area of future extension immediately based on the value of benefit received.
7. **Project Assistance.** If the City receives financial assistance from the Federal Government, the State of Minnesota, the County, or from any other source to defray a portion of the costs of a given improvement, such aid will be used first to reduce the "city cost" of the improvement. If the financial assistance received is greater than the "city cost," the remainder of the aid will be placed in the Public Improvement Revolving Fund to be applied towards other City projects.
8. **Assessable Property.** Property owned by the City and other political subdivisions including municipal building sites, parks and playgrounds, but not including public streets, alleys, and right-of-way, shall be regarded as being assessable on the same basis as if such property was privately owned. Private right-of-way shall be assessable.
9. **Individual Benefits.** The City may construct improvements specifically designed for or shown to be of benefit solely to one or more properties. The costs for these improvements will be assessed directly to such properties, and not included in the assessments for the remainder of the project. An example would be utility service lines running from the main lines to the property.
10. **Benefit Appraisals.** In the event that City staff has doubt as to whether the proposed assessments exceed the special benefits to the property(ies) in question, the City Council may order benefit appraisals or benefit appraisal consultations as deemed necessary to support the proposed assessments. As a general rule, benefit appraisals or benefit appraisal consultations may be ordered when the proposed assessment exceeds $5,000 for a standard city street

reconstruction project on a residential lot, or $20,000 per acre for commercial or industrial property.

11. **Condemnation Awards.** A property owner may elect to offset special assessments against condemnation awards. In such case, the property owner must execute an agreement (Net Assessment Agreement) with the City.
12. **Subgrade Corrections.** All costs relative to subgrade soil corrections deemed necessary to construct or reconstruct City streets will be considered a "city cost" and will not be assessed.
13. **Rural to Urban Conversion.** All costs relative to converting an existing rural street section to an urban street section by filling roadside drainage ditches and adding curb and gutter and storm sewer will be considered a "city cost" and will not be assessed.
14. **Oversizing.** All costs relative to oversizing an existing City street by increasing the width of the street and/or the load carrying capacity of the pavement section will be considered a "city cost" and will not be assessed.

SECTION 7. METHODS OF ASSESSMENT.

Subd. 1. General Statement. There are three different methods of assessment: adjusted front footage, area, and per lot. The feasibility report will recommend one or a combination of these methods for each project, based upon which method would best reflect the benefit received for the area to be assessed. The City Council will select the preferred method of calculating the assessments along with other applicable assessment criteria.

Subd. 2. Policy Statement. The following methods of assessment, as described and defined below, are hereby established as the preferred methods of assessment in the City.

A. "Adjusted Front Footage" Method of Assessment.

The "adjusted front footage" method of assessment is based on the quotient of the "assessable cost" divided by the total assessable frontage benefiting from the improvement. This method is typically applied to commercial, industrial, and multi-family residential properties. For the purpose of determining the "assessable frontage," all properties, including those owned by governmental entities, shall have their frontages included in such calculation.

The actual physical dimensions of a parcel abutting an improvement (i.e., street, sewer, water, etc.) shall not be construed as the frontage utilized to calculate the assessment for a particular parcel. Rather, an "adjusted front footage" will be determined. The purpose of this method is to equalize assessment calculations for lots of similar size. Individual parcels by their very nature differ considerably in shape and area. The following procedures will apply when calculating adjusted front footage. The selection of the appropriate procedure will be determined by the specified configuration of the parcel. All measurements will be scaled from available plat and section maps and will be rounded down to the nearest foot dimension with any excess fraction deleted.

1. *Rectangular Interior Lots.* The rectangular lot is defined as having no more than 2 feet of difference between the front and rear lot lines. The adjusted front footage is the actual front footage of the lot. For rectangular lots whose frontage is greater than its depth, the "odd shaped lot" method shall be used.

2. *Odd Shaped Lots.* For odd shaped lots such as exist on cul-de-sacs and curved streets where there is more than 2 feet of difference between the front and rear lot lines, and where the lots frontage is greater than its depth, the "odd shaped lot" method of determining the adjusted front footage shall be used. The adjusted front footage shall be computed by dividing the area of the lot by 12,000 square feet to determine the equivalent number of front footage units in the parcel. The number of units multiplied by 65 feet will give the adjusted front footage.

3. *Corner Lot Adjustment.* For street and trail assessments, the short side will be assessed the actual front footage. The long side will be assessed one-half the actual side footage. Sanitary sewer and watermain will only be assessed on the short side of a corner lot.

4. *Zonal Assessment.* When the street along the long side of a corner lot is improved, the cost shall be assessed equally to all lots within ½ block in each direction of the street improved. This method may be selected rather than the "corner lot adjustment".

5. *Double Fronting Lots.* When a lot has frontage on two streets, the lot is subject to assessments for improvements to both streets, consistent with this policy, regardless of the timing of the improvements.

B. "Area" Method of Assessment.

The "area" method of assessment is based on the number of square feet or acres within the boundaries of the appropriate property lines of the parcels benefiting from the project. This method is most often applied to commercial and industrial lots. The assessment rate (i.e., cost per square foot) shall be calculated by dividing the total assessable cost by the total assessable area. On large lots, the City Engineer may determine that only a portion of the lots receives the benefit and may select a lot depth for the calculations equal to the benefit received.

All properties included in the benefited area, including those owned by governmental entities, churches, etc., shall be assessable. The following items may not be included in area calculations: public right-of-ways, and natural waterways, swamps and lakes and other wetlands designated by the Minnesota Department of Natural Resources or the City. The City Engineer will make a recommendation on the boundaries or parameters of the benefited area in the feasibility report.

C. "Per Lot" Method of Assessment.

The "per lot" method of assessment is based on equal assessment of all lots within the benefited area. This method is typically applied to single-family residential lots with similar sizes and configurations. The "assessment per lot" shall be the quotient of the "assessable cost" divided by the total assessable lots or parcels benefiting from the improvement. For the purpose of determining the "lots" or "parcels" all parcels, including those owned by governmental entities, shall be included in such calculations.

SECTION 8. STANDARDS FOR PUBLIC IMPROVEMENT PROJECTS.

The following standards are hereby established by the City to provide a uniform guide for improvements within the City.

A. Surface Improvements

Surface improvements shall normally include all improvements visible on or above the ground within the right-of-way, and include, but are not limited to, trees, lighting, sidewalks, trails, signing, street and accessory improvements such as drainage ponds and facilities, parking lots, parks and playgrounds. Surface improvements shall also normally include aggregate or granular base materials for bituminous and concrete pavements.

Policy Statement. Prior to construction or completion of surface improvements, all utilities and utility service lines (including sanitary sewers, storm sewers, water lines, gas and electric service) shall be installed to all planned service locations such as residences or buildings.

When practicable, no surface improvements to less than both sides of a full block of street shall be approved except as necessary to complete partially completed improvements initiated previously. Concrete or bituminous curbing, or concrete curb and gutter, shall be installed at the same time as street surfacing.

B. Sub-Surface Improvements

Sub-surface improvements shall normally include such items as water distribution, sanitary sewer and storm sewer lines and appurtenant infrastructure, and electric and gas utilities.

Main lines are the publicly owned and maintained lines or facilities such as trunk lines, interceptors, mains, and laterals. Service lines are those privately owned lines or facilities extending from the main line to the property line.

Policy Statement. Sub-surface improvements shall be made to serve current and projected land use. All installations shall conform to applicable standards established by local, state and/or federal agencies of competent jurisdiction. All installations shall also comply, to the maximum extent feasible, with nationally recognized standards such as those of the American Insurance Association.

Service lines from the lateral or trunk utility to the property line of all planned service locations such as residences or buildings on properties whose owner has requested service shall be installed in conjunction with the construction of the mains.

C. Subgrade Improvements

Subgrade improvements shall normally include such items as subgrade corrections (removing layers/pockets of unsuitable soils and replacing them with aggregate base, select granular material, or other more suitable soils) and installation of geotextile fabrics.

Policy Statement. Prior to construction or completion of subgrade improvements, all utilities and utility service lines (including sanitary sewers, storm sewers, water lines, gas and electric service) shall be installed to all planned service locations such as residences or buildings.

SECTION 9. POLICIES OF REASSESSMENT.

The City shall design public improvements to last for a definite period. The life expectancy or service life shall be as stated in the policy statement of this section, or if different, shall be as stated in the resolution ordering improvement and preparation of plans.

Policy Statement

The following are the "life expectancies" or "service lives" of public improvements except as may be otherwise stated in the resolution ordering improvement and preparation of plans.

1. Sidewalks and Trails – 30 years.
2. Street improvements, including surfacing and curb and gutter – 60 years.
3. Ornamental street lighting – 30 years.
4. Water Mains – 60 years.
5. Sanitary Sewers – 60 years.
6. Storm Sewers – 60 years.

SECTION 10. ASSESSMENT COMPUTATIONS.

The following is the typical city assessment for various specified improvements. The City Council reserves the right to vary from the following computations when conditions warrant. All computations are subject to the criteria set forth in Section 1.

A. Street and Curb and Gutter Improvements

1. ***New Construction.*** New streets are assessed 100% to the abutting benefited properties. Street and curb and gutter improvements will normally be assessed by the adjusted front footage method for commercial, industrial and multi-family residential properties, or by the per lot method for single-family residential properties, however other methods including the area method may be utilized if conditions warrant. Cost of construction of streets shall be assessed based on the minimum design of 7-ton axle load in residential areas and 9-ton axle load in commercial and industrial areas. Oversizing costs that are incurred in excess of the above may be paid by: (1) State funds, (2) larger assessment rates to other benefited properties, (3) general obligation funds, or (4) any other method or combination of methods authorized by the City Council.
2. ***Reconstruction and Overlays.*** Street reconstructions and overlays, including the associated removal and replacement of curb and gutter, are assessed 25% to the abutting benefited properties or as otherwise determined by Council ordered benefit appraisals.
3. ***Gravel Streets.*** Upgrading existing gravel streets by adding pavement, curb and gutter, and storm sewer are assessed 50% to the abutting benefited properties or as otherwise determined by Council ordered benefit appraisals.
4. ***Seal Coats.*** Sealcoats are not assessed.
5. ***Alleys.*** Upgrading existing gravel alleys by adding pavement is assessed 50% to all lots abutting on the alley in the block being improved or as otherwise determined by Council ordered benefit appraisals. Reconstructing existing paved alleys is 25% assessed to all lots abutting on the alley or as otherwise determined by Council ordered benefit appraisals.

B. Sidewalks and Trails

1. ***New Construction.*** New sidewalks and trails are not assessed to the abutting property on which the sidewalk is located, but rather are funded 100% by the City. In new subdivisions, the City will require the developer to finance sidewalk and trail improvements rather than assessing the cost.
2. ***Reconstruction.*** Replacement sidewalks are assessed 25% to the abutting property owner and 75% City funded.

C. Storm Sewer Improvements

Storm sewers are assessed on a project-by-project basis. Storm sewers in new subdivisions are considered an assessable improvement on an area basis.

Oversizing costs due to larger mains and larger appurtenances are paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area storm sewer charges are levied to all unplatted property at the time of platting, to re-plats that have not been charged trunk area charges when the land was originally platted, and to re-plats that have been charged trunk area charges when the land was originally platted but where the use is increasing (only the cost difference based on current and prior use is charged). The charges will be set in the annual fee schedule approved by the City Council.

Normally, storm sewers are assessed on an area basis (square foot or acres), but in certain situations the per lot method or adjusted front footage method may be utilized at the City Council's discretion.

The replacement of existing storm sewers is paid for entirely through the Stormwater Utility Fund.

D. Sanitary Sewer Assessments

Assessments for sanitary sewer in residential areas are based upon the cost of construction of 8-inch mains, which is the smallest size installed in residential areas of the City. Assessments for sanitary sewers in commercial and industrial areas are based upon a standard size of 12-inch mains. Sanitary sewer assessments must conform to Chapter 8 of the City Charter.

Oversizing costs due to larger mains and larger appurtenances will be paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area sanitary sewer charges shall be levied on all un-platted property at the time of platting and on re-plats that have not been charged trunk area charges when the land was originally platted. The charges will be set in the annual fee schedule approved by the City Council. Services installed to individual properties are assessed to the benefiting property as allowed under Chapter 8 of the City Charter.

Normally, sanitary sewers are assessed on an area basis (square foot or acres), but in certain situations the per lot method or adjusted front footage method may be utilized at the City Council's discretion.

Lateral benefit from major trunk sewers or interceptors is assessed to the properties benefited by the sewer. Any oversizing cost is assessed as described above.

The replacement of existing sewers is funded entirely by the City through the sewer enterprise funds.

Individual sanitary sewer service lines installed directly to specified properties are fully assessed directly to the benefited properties. Properties that have existing private sanitary services, but do not have mainline sewers adjacent to, across or abutting their property lines pay 0% of the assessment rate for the new mainline sanitary sewer, and 100% of the cost associated with replacing the service lines.

Any existing sanitary sewer service lines found to be defective as part of a project are replaced as part of the project and are assessed to the benefiting property as allowed under Chapter 8 of the City Charter.

Property owners electing to connect to City sewer during street reconstruction projects will receive a credit to offset those costs that would have been incurred by the City to reconstruct the street and boulevard after connecting to City sewer if the street were not being reconstructed. The amount of the credit will be set in the annual fee schedule approved by the City Council. Connecting to City sewer requires a City water connection.

E. Watermain Assessments

Assessments for watermains in residential areas are based upon the cost of construction of 8-inch mains, which is the smallest size installed in residential areas of the City. Assessments for watermains in commercial and industrial areas are based upon the standard size of 12-inch mains. Watermain assessments must conform to Chapter 8 of the City Charter.

Oversizing costs due to larger mains and larger appurtenances are paid for by a combination of availability charges, user charges and/or trunk area assessment charges. Trunk area water charges shall be levied on all un-platted property at the time of platting and on re-plats that have not been charged trunk area charges when the land was originally platted. The charges will be set in the annual fee schedule approved by the City Council. Services installed to individual properties shall be fully assessed to the benefiting property.

Normally, watermains are assessed on a per lot basis, but in certain situations the area or adjusted front footage method may be utilized at the City Council's discretion.

The replacement of existing watermains is funded entirely by the City through the water enterprise funds.

Lateral benefit from major trunk watermains is assessed to properties benefited by the watermain. Lateral watermain assessments are based on the costs for an equivalent 8-inch diameter watermain for residential properties and for an equivalent 12-inch diameter watermain for commercial/industrial properties.

Individual water service lines installed directly to specified properties are fully assessed directly to the benefited properties. Properties that have existing private water services, but do not have

mainline watermains adjacent to, across or abutting their property lines pay 0% of the assessment rate for the new watermain but 100% of the cost associated with replacing their service lines.

Any existing water service lines found to be defective as part of the project, are replaced as part of the project and are assessed directly to the benefiting property as allowed under Chapter 8 of the City Charter.

Property owners electing to connect to City water during street reconstruction projects will receive a credit to offset those costs that would have been incurred by the City to reconstruct the street and boulevard after connecting to City water if the street were not being reconstructed. The amount of the credit will be set in the annual fee schedule approved by the City Council.

F. Street Boulevard Trees

All street boulevard trees installed as part of new street constructions or in reconstructing existing streets shall be included as part of the overall project costs included in the assessment calculations.

G. Street Lights

All costs for new streetlights installed as part of constructing new streets or streetlights relocated as part of reconstructing streets are included in the overall project costs and included in the assessment calculations, unless otherwise directed by the City Council. In new subdivisions, the City will require the developer to finance street light improvements rather than assessing the cost.

H. Other Improvements

Based on the City Council's determination, any other eligible improvements may be fully assessed or assessed in part.

SECTION 11. DEFERMENT OF SPECIAL ASSESSMENTS.

Subd. 1. The Council may defer the payment of any special assessment on homestead property owned by a person who is 65 years of age or older, or who is retired by virtue of permanent and total disability, and the City Clerk is hereby authorized to record the deferment of special assessments where all of the following conditions are met:

1. The applicant must apply for the deferment not later than 90 days after the assessment is adopted by the City Council.
2. The applicant must be 65 years of age or older or retired by virtue of permanent and total disability at the time the assessment is adopted.
3. The applicant must be the owner of the property.
4. The applicant must occupy the property as his or her principal place of residence.
5. The average annual payment for assessments levied against the subject property exceed one percent of the adjusted gross income of the applicant as evidenced by the applicant's most recent federal income tax return. The average annual payment of an assessment shall be the total cost of the assessment divided by the number of years over which it is spread.

Subd. 2. The deferment shall be granted for as long a period of time as the hardship exists and the conditions in subdivision 1 remain true. It shall be the duty of the applicant to notify the City Clerk of any change in his or her status that would affect eligibility for deferment.

Subd. 3. The entire amount of deferred special assessments shall be due within sixty days after loss of eligibility by the applicant. If the special assessment is not paid within the sixty (60) days, the City Clerk shall add thereto interest accruing from the first date the applicant loses eligibility at the rate as defined in section 6.4 and the total amount of principal and interest shall be certified to the County Auditor for collection with taxes the following year. Should the applicant demonstrate to the satisfaction of the Council, that full repayment of the deferred special assessment would cause the applicant particular undue financial hardship, the Council may order that the applicant pay within sixty days a sum equal to the number of installments of deferred special assessments outstanding and unpaid to date, including principal and interest, with the balance thereafter paid according to the terms and conditions of the original special assessments.

Subd. 4. The option to defer the payment of special assessments shall terminate and all amounts accumulated plus applicable interest shall become due upon the occurrence of any one of the following:

1. The death of the owner when there is no spouse who is eligible for deferment.
2. The sale, transfer or subdivision of all or any part of the property.
3. Loss of homestead status on the property.
4. Determination by the Council for any reason that immediate or partial payment would impose no hardship.

State Law References(s): Minn. Stat. § 435.193, Senior Citizens or retired & disabled persons hardship special assessment deferral.

*Original Adoption: 12/9/14 by Resolution #14-12-250
*Amended: 1/13/15 by Resolution #15-01-016 – *Section 6 - #4 Interest to reflect interest rate on bonded projects*

CHAPTER 8. - PUBLIC IMPROVEMENTS AND SPECIAL ASSESSMENTS

Sec. 8.1. - Power to make improvements and levy assessments.

The city may make any type of local improvement not forbidden by law and levy special assessments to pay all or part of the cost of such local improvements. The total of the assessments for any local improvement may not exceed the cost of the local improvement, plus all costs and expenses connected therewith, including interest. No assessment shall exceed the benefit to the property assessed as measured by the increase in the market value of the property assessed as a result of the local improvement.

(Ord. of 1-25-1993)

Sec. 8.2. - Application of Charter.

All local improvement projects shall be carried out exclusively under the provisions of this Charter. The term "local improvement" as used in this section shall mean a public improvement financed partly or wholly from special assessments.

(Ord. of 1-25-1993)

Sec. 8.3. - Assessments for services.

The council may provide by ordinance that the cost of the city services to streets, sidewalks, or other public or private property may be assessed against property benefited and may be collected in the same manner as special assessments.

(Ord. of 1-25-1993)

Sec. 8.4. - Local improvement procedure.

When the city undertakes any local improvement to which the state local improvement code, Minn. Stats. chapter 429 applies, it shall comply with the provisions of that law, except as modified below. The council may by ordinance prescribe the procedure to be followed in making any other local improvement and levying assessments therefor.

8.4.1 *Sixty-day waiting period.* A period of 60 days shall elapse after the conclusion of the public hearing required by law to precede the ordering of the construction of a local improvement project (the "public hearing") before the actual ordering of the local improvement by the council and the council entering into a contract for the local improvement construction.

8.4.2 *Percentage of owners required.* When the local improvement has been petitioned for by the owners of not less than 50 percent in frontage of the real property abutting on streets named in the petition as the location of the local improvement the resolution ordering the local improvement by the council may be approved by vote of a majority of all members of the council. When there has been no such petition, the resolution may be adopted only by vote of four-fifths of all members of the council.

8.4.3 *Petition against the local improvement.* A proposed local improvement may be initiated by petition of the owners of real property abutting on the streets named in the petition. If, within 30 days of the conclusion of the public hearing, a petition against such local improvement is filed with the city administrator which petition is signed by a percentage of the owners of real property abutting on the streets named in the initiating petition as the location of the improvement which

percentage is greater than the percentage of owners of real property who signed the initiating petition, the council shall not make such local improvement at the expense of the abutting property owners. For purposes of the foregoing sentence, "owners of real property" shall not include owners of properties zoned for commercial or industrial uses or owners of properties zoned residential greater than ten acres in size based on zoning classifications in effect at the date of such petition, or owners of non-homestead real property greater than one acre in size.

8.4.4 *Counter petition in favor of the improvement.* If within 30 days of the filing with the city administrator of a petition against the local improvement as described in section 8.4.3 above, there is filed with the city administrator a petition in favor of the local improvement, signed by owners of real property abutting on the streets named in the initiating petition as the location of the improvement, in a percentage greater than the percent of owners of real property who signed the petition against the local improvement, then in such event the council may disregard the petition against the local improvement and proceed with the local improvement.

8.4.5 *Petition against council initiated improvement.* If the local improvement was initiated by council resolution without an initiating petition and, within 60 days of the conclusion of the public hearing, a petition is filed with the city administrator against such local improvement and which petition is signed by 60 percent or more of the owners of real property proposed to be assessed for and benefited by the local improvement, the council shall not make such local improvement at the expense of the benefited property owners. For purposes of the foregoing sentence, "owners of real property" shall not include owners of properties zoned for commercial or industrial uses or owners of properties zoned residential greater than ten acres in size based on zoning classifications in effect at the date of such petition, or owners of non-homestead real property greater than one acre in size.

8.4.6 *Withdrawal of name from petition.* Any person whose name appears on a petition to the council in favor of a local improvement, or on a petition to the council filed against a local improvement, may withdraw his/her name by a statement in writing filed with the city administrator before such petition is presented to the council or in person at a city council meeting before the city council accepts said petition.

8.4.7 *Filing of petition with city council.* All completed petitions filed with the city administrator as described herein shall be presented to the council by the city administrator at the council's next regularly scheduled meeting.

8.4.8 *One year before any further action.* When a proposed local improvement is disallowed pursuant to the petition process described in the foregoing sections, the council shall not vote on the same improvement within a period of one year after the public hearing on said improvement.

(Ord. of 1-25-1993; Ord. No. 06-22, § 2, 7-5-2006; Ord. No. 12-08, § 2, 6-26-2012; Ord. No. 14-07, § 2, 8-11-2014)

Sec. 8.5. - Computation of time.

Where the performance or doing of any act or matter is required by this Charter, and the period of time is prescribed and fixed by this Charter, the time shall be computed so as to exclude the first and include the last day of the prescribed or fixed period of time. When the last day of the period falls on a Saturday, Sunday, or a legal holiday, that day shall be omitted from the computation.

(Ord. of 1-25-1993)

Sec. 8.6. - Sewer and water projects.

This section applies to any local improvement project completed after January 1, 1996, which includes extending urban services (sewer and/or water) to an existing home or neighborhood.

8.6.1 *Connection policy.* The city may not compel any property owner with a functional private sewer and water system to connect to city sewer and/or water.

8.6.2 *Assessment policy.* The city may not levy an assessment for any component of any project which includes sewer and/or water improvements against a property whose owner elects to remain on a functional private sewer and/or water system.

8.6.3 *Request for urban services.* Property owners who remain on private sewer and water systems after urban services become available may request connection to urban services at any time. Upon connection to urban services an assessment may be levied provided it is consistent with the original assessment.

(Ref. of 5-20-1996; Ord. of 1-24-2001)

2015 through 2019

Five-Year Street Reconstruction Overlay Plan for the

City of Ramsey, Minnesota

March 10, 2015

Prepared by:

Ehlers & Associates, Inc.
3060 Centre Pointe Drive
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City of Ramsey, MN

Five-Year Street Reconstruction and Overlay Plan

2015 through 2019

I. INTRODUCTION

In 2002, the Minnesota State Legislature passed into law a bill which generally exempts city bonds issued under a street reconstruction program from the referendum requirements usually required for bonding expenditures. In 2013 the Legislature amended the law to allow bituminous overlays to be included in the street reconstruction program.

II. PURPOSE

Street reconstruction or bituminous overlay is a major expenditure of city funds for the reconstruction or overlay of streets. Street reconstruction and bituminous overlay may include utility replacement and relocation and other incidental costs, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and local share of state and county road projects, street reconstruction does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed. A Street Reconstruction and Overlay Plan (SROP) is a document designed to anticipate street reconstruction and overlay expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. A SROP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Ramsey, Minnesota (the "City") believes the street reconstruction and overlay process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. In these financially difficult times good planning is essential for the wise use of limited financial resources.

The Street Reconstruction and Overlay Plan is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

III. THE STREET RECONSTRUCTION AND OVERLAY PLANNING PROCESS

The street reconstruction and overlay planning process is as follows; the City Council authorizes the preparation of the SROP. The City staff is instructed to assemble the capital expenditures to be undertaken within the next five years. The City Council then reviews the expenditures according to their priority, fiscal impact, and available funding. From this information, a preliminary street reconstruction and overlay plan is prepared. A public hearing is held to solicit input from citizens and other governmental units. Changes are made based on that input, and a final project list is established.

The City Council then prepares a plan based on the available funding sources. If general obligation bonding is necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. Over the life of the SROP, once the funding, including proceeds from the bond sales becomes available, the individual capital expenditures can be made.

In subsequent years, the process is repeated as expenditures are completed as new needs arise. Street reconstruction planning looks five years into the future.

For a city to use its authority to finance expenditures under Chapter 475.58, Subdivision 3b, it must meet the requirements provided therein. Specifically, the city council must approve the sale of street reconstruction bonds by a unanimous vote of its membership present. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the city at least 10, but not more than 28 days prior to the date of the public hearing. The city council approves the SROP unanimously following the public hearing.

Although a referendum is not required, a reverse referendum is allowable. If a petition bearing the signatures of at least 5 percent of the votes cast in the last general election requesting a vote on the issuance of bonds is received by the municipal clerk within 30 days after the public hearing, a referendum vote on the issuance of the bonds shall be called (if a vote is taken and the referendum passes, the taxes would be levied on market value rather than tax capacity).

IV. PROJECT SUMMARY

The expenditures to be undertaken with this Street Reconstruction and Overlay Plan (SROP) are limited to those listed in Appendix A. All other foreseeable capital expenditures within the City government will come through other means. The following expenditures have been submitted for inclusion in this SROP:

2015 Expenditures

- Garnet Street & 168th Avenue Reconstruction and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green.

2016 Expenditures

- Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive.

2017 Expenditures

- Reconstruction of Alpine Drive and overlay of streets in Rivers Bend.

2018 Expenditures

- Reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores.

2019 Expenditures

- Reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge.

V. FINANCING THE STREET RECONSTRUCTION PLAN

The total amount of requested expenditures under the Street Reconstruction and Overlay Plan is approximately $9 million. If these expenditures are to be funded, that amount of money is anticipated to be generated through the tax levy and the sale of approximately $10,000,000 in bonds over the five-year period.

In the financing of the Street Reconstruction Plan, one statutory limitation applies. Under Chapter 475, with few exceptions, cities cannot incur debt in excess of 3% of the assessor's estimated market value for the city. In the City the pay 2014 EMV is $1,795,975,400. Therefore, the total amount of outstanding debt cannot exceed $53,879,262. As of February 10, 2015 the City had $20,050,000 subject to the legal debt limit.

Under the Street Reconstruction Plan, the City will secure $1,775,000 in general obligation bonds in the year 2015 to finance Garnet Street & 168th Avenue reconstruction and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green. In the year 2016, general obligation bonds in the amount of $2,865,000 will be secured for the Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive. In 2017, general obligation bonds in the amount of $995,000 will be used to finance reconstruction of Alpine Drive and overlay of streets in Rivers Bend. In 2018, general obligation bonds in the amount of $2,435,000 will be used to finance reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores. Finally in the year 2019, $1,440,000 in general obligation bonds will be secured for the financing of reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge. All five general obligation bond issues will be repaid over a 10 - year period. The only exception is the road reconstruction portion of the 2016 bonds will be repaid over a 15-year period due to the size of the project (approximately $2.325 million). The par amount of each issue is based on the amounts listed in Appendix A plus estimated issuance costs. The proposed general obligation street reconstruction bonds (including issuance costs) are shown in Appendix B.

Continuation of the Street Reconstruction and Overlay Plan

This Street Reconstruction and Overlay Plan should be reviewed annually by the City Council using the process outlined in this Plan. It should review proposed expenditures, make priority decisions, and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the Council should prepare an update to this Plan.

APPENDIX A

PROJECT COSTS

(Capital Expenditures to be funded with Bond Proceeds)

The 2015 capital expenditure of approximately $1,680,100 for the City's portion of reconstruction of Garnet Street & 168th Avenue and overlay of streets in Hy-10 Ramsey, Northfork Highlands, Northfork Oaks, Northfork Point, Pondvale Estates, Pondvale Estates 2nd and Rolling Green is to be funded with $1,775,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2015 | Delivered 05/01/2015

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,095,000.00	$680,000.00	$1,775,000.00
Total Sources	**$1,095,000.00**	**$680,000.00**	**$1,775,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	13,140.00	8,160.00	21,300.00
Costs of Issuance	24,059.15	14,940.85	39,000.00
Deposit to Capitalized Interest (CIF) Fund	19,857.50	12,333.75	32,191.25
Deposit to Project Construction Fund	1,036,000.00	644,100.00	1,680,100.00
Rounding Amount	1,943.35	465.40	2,408.75
Total Uses	**$1,095,000.00**	**$680,000.00**	**$1,775,000.00**

PROJECT COSTS

The 2016 capital expenditure of approximately $2,719,710 for the City's portion of Andrie Street and 164th Lane reconstruction and overlay of streets in AEC, Woodland Green and Sunwood Drive is to be funded with $2,865,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2016 | Delivered 05/01/2016

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$2,325,000.00	$540,000.00	$2,865,000.00
Total Sources	**$2,325,000.00**	**$540,000.00**	**$2,865,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	27,900.00	6,480.00	34,380.00
Costs of Issuance	35,706.80	8,293.20	44,000.00
Deposit to Capitalized Interest (CIF) Fund	52,715.00	9,820.42	62,535.42
Deposit to Project Construction Fund	2,205,105.00	514,605.00	2,719,710.00
Rounding Amount	3,573.20	801.38	4,374.58
Total Uses	**$2,325,000.00**	**$540,000.00**	**$2,865,000.00**

PROJECT COSTS

The 2017 capital expenditure of approximately $919,065 for the reconstruction of Alpine Drive and overlay of streets in Rivers Bend is to be funded with $995,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2017 | Delivered 05/01/2017

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$810,000.00	$185,000.00	$995,000.00
Total Sources	**$810,000.00**	**$185,000.00**	**$995,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.500%)	12,150.00	2,775.00	14,925.00
Costs of Issuance	32,562.82	7,437.18	40,000.00
Deposit to Capitalized Interest (CIF) Fund	14,695.42	3,396.25	18,091.67
Deposit to Project Construction Fund	747,180.00	171,885.00	919,065.00
Rounding Amount	3,411.76	(493.43)	2,918.33
Total Uses	**$810,000.00**	**$185,000.00**	**$995,000.00**

PROJECT COSTS

The 2018 capital expenditure of approximately $2,316,050 for the reconstruction of streets in Stanhope Terrace and North Forty and overlay of streets in Woodland Green, North Forty 2nd, Forth Forty 3rd, Northfork Oaks, Northfork, Northfork 2nd, Northfork 3rd and Northfork Itasca Shores is to be funded with $2,435,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2018 | Delivered 05/01/2018

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,565,000.00	$870,000.00	$2,435,000.00
Total Sources	**$1,565,000.00**	**$870,000.00**	**$2,435,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	18,780.00	10,440.00	29,220.00
Costs of Issuance	28,279.26	15,720.74	44,000.00
Deposit to Capitalized Interest (CIF) Fund	28,426.67	15,805.83	44,232.50
Deposit to Project Construction Fund	1,486,980.00	829,070.00	2,316,050.00
Rounding Amount	2,534.07	(1,036.57)	1,497.50
Total Uses	**$1,565,000.00**	**$870,000.00**	**$2,435,000.00**

PROJECT COSTS

The 2019 capital expenditure of approximately $1,353,990 for the reconstruction of streets in Ford Brook Estates and overlay of streets in Brookview Estates, Meadow View, Flintwood Hills, Wood Pond Hills and Chestnut Ridge is to be funded with $1,440,000 in bond proceeds.

Total Issue Sources And Uses

Dated 05/01/2019 | Delivered 05/01/2019

	Street Reconstruction	Overlay	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$725,000.00	$715,000.00	$1,440,000.00
Total Sources	**$725,000.00**	**$715,000.00**	**$1,440,000.00**
Uses Of Funds			
Total Underwriter's Discount (1.200%)	8,700.00	8,580.00	17,280.00
Costs of Issuance	19,131.95	18,868.05	38,000.00
Deposit to Capitalized Interest (CIF) Fund	13,102.92	12,943.13	26,046.05
Deposit to Project Construction Fund	680,570.00	673,420.00	1,353,990.00
Rounding Amount	3,495.13	1,188.82	4,683.95
Total Uses	**$725,000.00**	**$715,000.00**	**$1,440,000.00**

APPENDIX B

PROPOSED 2015 SROP BOND ISSUE

City of Ramsey, Minnesota

$1,775,000 General Obligation Bonds, Series 2015
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2015	-	-	17,333.75	17,333.75	(17,333.75)	-	-
12/01/2016	180,000.00	0.850%	29,715.00	209,715.00	(14,857.50)	194,857.50	204,600.38
12/01/2017	170,000.00	1.050%	28,185.00	198,185.00	-	198,185.00	208,094.25
12/01/2018	170,000.00	1.250%	26,400.00	196,400.00	-	196,400.00	206,220.00
12/01/2019	170,000.00	1.400%	24,275.00	194,275.00	-	194,275.00	203,988.75
12/01/2020	170,000.00	1.650%	21,895.00	191,895.00	-	191,895.00	201,489.75
12/01/2021	175,000.00	1.750%	19,090.00	194,090.00	-	194,090.00	203,794.50
12/01/2022	180,000.00	1.900%	16,027.50	196,027.50	-	196,027.50	205,828.88
12/01/2023	185,000.00	2.050%	12,607.50	197,607.50	-	197,607.50	207,487.88
12/01/2024	185,000.00	2.300%	8,815.00	193,815.00	-	193,815.00	203,505.75
12/01/2025	190,000.00	2.400%	4,560.00	194,560.00	-	194,560.00	204,288.00
Total	**$1,775,000.00**	-	**$208,903.75**	**$1,983,903.75**	**(32,191.25)**	**$1,951,712.50**	**$2,049,298.13**

PROPOSED 2016 SROP BOND ISSUE

City of Ramsey, Minnesota

$2,865,000 General Obligation Bonds, Series 2016
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2016	-	-	33,672.92	33,672.92	(33,672.92)	-	-
12/01/2017	215,000.00	0.850%	57,725.00	272,725.00	(28,862.50)	243,862.50	256,055.63
12/01/2018	185,000.00	1.050%	55,897.50	240,897.50	-	240,897.50	252,942.38
12/01/2019	190,000.00	1.250%	53,955.00	243,955.00	-	243,955.00	256,152.75
12/01/2020	190,000.00	1.400%	51,580.00	241,580.00	-	241,580.00	253,659.00
12/01/2021	200,000.00	1.650%	48,920.00	248,920.00	-	248,920.00	261,366.00
12/01/2022	200,000.00	1.750%	45,620.00	245,620.00	-	245,620.00	257,901.00
12/01/2023	205,000.00	1.900%	42,120.00	247,120.00	-	247,120.00	259,476.00
12/01/2024	205,000.00	2.050%	38,225.00	243,225.00	-	243,225.00	255,386.25
12/01/2025	210,000.00	2.300%	34,022.50	244,022.50	-	244,022.50	256,223.63
12/01/2026	215,000.00	2.400%	29,192.50	244,192.50	-	244,192.50	256,402.13
12/01/2027	160,000.00	2.550%	24,032.50	184,032.50	-	184,032.50	193,234.13
12/01/2028	165,000.00	2.700%	19,952.50	184,952.50	-	184,952.50	194,200.13
12/01/2029	170,000.00	2.850%	15,497.50	185,497.50	-	185,497.50	194,772.38
12/01/2030	175,000.00	2.950%	10,652.50	185,652.50	-	185,652.50	194,935.13
12/01/2031	180,000.00	3.050%	5,490.00	185,490.00	-	185,490.00	194,764.50
Total	**$2,865,000.00**	**-**	**$566,555.42**	**$3,431,555.42**	**(62,535.42)**	**$3,369,020.00**	**$3,537,471.00**

PROPOSED 2017 SROP BOND ISSUE

City of Ramsey, Minnesota

$995,000 General Obligation Bonds, Series 2017
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2017	-	-	9,741.67	9,741.67	(9,741.67)	-	-
12/01/2018	100,000.00	0.850%	16,700.00	116,700.00	(8,350.00)	108,350.00	113,767.50
12/01/2019	90,000.00	1.050%	15,850.00	105,850.00	-	105,850.00	111,142.50
12/01/2020	95,000.00	1.250%	14,905.00	109,905.00	-	109,905.00	115,400.25
12/01/2021	95,000.00	1.400%	13,717.50	108,717.50	-	108,717.50	114,153.38
12/01/2022	100,000.00	1.650%	12,387.50	112,387.50	-	112,387.50	118,006.88
12/01/2023	100,000.00	1.750%	10,737.50	110,737.50	-	110,737.50	116,274.38
12/01/2024	100,000.00	1.900%	8,987.50	108,987.50	-	108,987.50	114,436.88
12/01/2025	105,000.00	2.050%	7,087.50	112,087.50	-	112,087.50	117,691.88
12/01/2026	105,000.00	2.300%	4,935.00	109,935.00	-	109,935.00	115,431.75
12/01/2027	105,000.00	2.400%	2,520.00	107,520.00	-	107,520.00	112,896.00
Total	**$995,000.00**	**-**	**$117,569.17**	**$1,112,569.17**	**(18,091.67)**	**$1,094,477.50**	**$1,149,201.38**

PROPOSED 2018 SROP BOND ISSUE

City of Ramsey, Minnesota

$2,435,000 General Obligation Bonds, Series 2018
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2018	-	-	23,817.50	23,817.50	(23,817.50)	-	-
12/01/2019	250,000.00	0.850%	40,830.00	290,830.00	(20,415.00)	270,415.00	283,935.75
12/01/2020	225,000.00	1.050%	38,705.00	263,705.00	-	263,705.00	276,890.25
12/01/2021	230,000.00	1.250%	36,342.50	266,342.50	-	266,342.50	279,659.63
12/01/2022	235,000.00	1.400%	33,467.50	268,467.50	-	268,467.50	281,890.88
12/01/2023	235,000.00	1.650%	30,177.50	265,177.50	-	265,177.50	278,436.38
12/01/2024	240,000.00	1.750%	26,300.00	266,300.00	-	266,300.00	279,615.00
12/01/2025	250,000.00	1.900%	22,100.00	272,100.00	-	272,100.00	285,705.00
12/01/2026	250,000.00	2.050%	17,350.00	267,350.00	-	267,350.00	280,717.50
12/01/2027	255,000.00	2.300%	12,225.00	267,225.00	-	267,225.00	280,586.25
12/01/2028	265,000.00	2.400%	6,360.00	271,360.00	-	271,360.00	284,928.00
Total	**$2,435,000.00**	**-**	**$287,675.00**	**$2,722,675.00**	**(44,232.50)**	**$2,678,442.50**	**$2,812,364.63**

PROPOSED 2019 SROP BOND ISSUE

City of Ramsey, Minnesota

$1,440,000 General Obligation Bonds, Series 2019
Issue Summary

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
12/01/2019	-	-	14,024.80	14,024.80	(14,024.80)	-	-
12/01/2020	150,000.00	0.850%	24,042.50	174,042.50	(12,021.25)	162,021.25	170,122.31
12/01/2021	135,000.00	1.050%	22,767.50	157,767.50	-	157,767.50	165,655.88
12/01/2022	140,000.00	1.250%	21,350.00	161,350.00	-	161,350.00	169,417.50
12/01/2023	140,000.00	1.400%	19,600.00	159,600.00	-	159,600.00	167,580.00
12/01/2024	140,000.00	1.650%	17,640.00	157,640.00	-	157,640.00	165,522.00
12/01/2025	140,000.00	1.750%	15,330.00	155,330.00	-	155,330.00	163,096.50
12/01/2026	145,000.00	1.900%	12,880.00	157,880.00	-	157,880.00	165,774.00
12/01/2027	150,000.00	2.050%	10,125.00	160,125.00	-	160,125.00	168,131.25
12/01/2028	150,000.00	2.300%	7,050.00	157,050.00	-	157,050.00	164,902.50
12/01/2029	150,000.00	2.400%	3,600.00	153,600.00	-	153,600.00	161,280.00
Total	**$1,440,000.00**	-	**$168,409.80**	**$1,608,409.80**	**(26,046.05)**	**$1,582,363.75**	**$1,661,481.94**

APPENDIX C

Pre-Sale Schedule dated March 10, 2015
5-Year City Street Reconstruction Plan Bond Issuance
City of Ramsey, Minnesota

The City Council must take the following actions before Bonds can be issued:

- City Council directs preparation of a 5-Year Street Reconstruction Plan.
- City Council conducts a Public Hearing on issuance of Bonds and Street Reconstruction Plan.
- City Council approves Bonds and Street Reconstruction Plan by unanimous vote.

The table below lists the steps in the issuing process:

February 10, 2015:	City Council adopts Resolution calling for Public Hearing on issuance of Bonds and on Street Reconstruction Plan.
February 16, 2105:	Close date to get Notice of Public Hearing on issuance of Bonds and on Street Reconstruction Plan to official newspaper for publication.
February 20, 2015:	Publish Notice of Public Hearing on issuance of Bonds and on Street Reconstruction Plan (publication no more than 28 days and no less than 10 days prior to hearing date).
March 10, 2015:	City Council holds Public Hearing at 7:00 p.m. on Bonds and on Street Reconstruction Plan and adopts Resolution giving preliminary approval for their issuance and approving Street Reconstruction Plan by unanimous vote of its membership present.
March 10, 2015:	City Council provides for sale of Bonds.
April 9, 2015:	Reverse referendum period ends (within 30 days of the public hearing).
April 14, 2015:	City Council accepts offer for Bonds and adopts Resolution-Approving sale of Bonds.
May 7, 2014:	Tentative closing/receipt of funds.

Net Debt Limit	
Assessor's Estimated Market Value	1,795,975,400
Multiply by 3%	0.03
Statutory Debt Limit	53,879,262
Less: Debt Paid Solely from Taxes	(20,050,000)
Unused Debt Limit	33,829,262

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-264

RESOLUTION ORDERING FEASIBILITY REPORT FOR IMPROVEMENT PROJECT #20-02, 2020 OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay street segments within the residential developments of Klemish, Klemish and Flores, Sunfish Square, Sunfish Square 2nd Addition, Windemere Woods, and Windemere Woods 2nd Addition in 2020, and to assess benefitted properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, the City Charter, and the City's adopted Special Assessments Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the proposed improvements, designated as Improvement Project No. 20-02, be referred to the City Engineer for study, and that the City Engineer is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are necessary, cost-effective, and feasible; whether they should best be made as proposed or in conjunction with some other improvement; the estimated cost of the improvements as recommended; and a description of the methodology used to calculate individual assessments for benefitted properties.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

_____
Mayor

ATTEST:

_____
City Clerk

CHAPTER 429

LOCAL IMPROVEMENTS, SPECIAL ASSESSMENTS

429.011	DEFINITIONS.	429.052	STREET OR ROAD IMPROVEMENTS OUTSIDE MUNICIPAL BOUNDARIES.
429.021	LOCAL IMPROVEMENTS, COUNCIL POWERS.	429.061	ASSESSMENT PROCEDURE.
429.031	PRELIMINARY PLANS, HEARINGS.	429.071	SUPPLEMENTAL ASSESSMENTS; REASSESSMENT.
429.035	IMPROVEMENTS, PETITION.	429.081	APPEAL TO DISTRICT COURT.
429.036	APPEAL FROM DETERMINATION OF LEGALITY OF PETITION.	429.091	FINANCING.
429.041	COUNCIL PROCEDURE.	429.101	UNPAID SPECIAL CHARGES MAY BE SPECIAL ASSESSMENTS.
429.051	APPORTIONMENT OF COST.	429.111	CHARTER PROVISIONS, EFFECT.

429.01 [Repealed, 1953 c 398 s 13 subd 1]

429.011 DEFINITIONS.

Subdivision 1. **Application.** For the purpose of this chapter the terms defined in this section shall have the meanings ascribed to them.

Subd. 2. **Municipality; certain cities and towns.** "Municipality" means any city of the second, third, or fourth class however organized, or any statutory city or any town as defined in section 368.01.

Subd. 2a. **Municipality; certain counties.** "Municipality" also includes the following:

(1) a county in the case of construction, reconstruction, or improvement of a county state-aid highway;

(2) a county in the case of construction, reconstruction, or improvement of a county highway as defined in section 160.02 including curbs and gutters and storm sewers;

(3) a county exercising its powers and duties under section 444.075, subdivision 1;

(4) a county for expenses not paid for under section 403.113, subdivision 3, paragraph (b), clause (3);

(5) a county in the case of the abatement of nuisances; and

(6) a county operating an energy improvements financing program under section 216C.436 or 216C.437.

Subd. 2b. **Municipality; certain towns.** "Municipality" also includes any town not having the powers granted herein pursuant to any other law in the case of construction, reconstruction or improvement of a town road including curbs and gutters and storm sewers and in the case of those improvements designated in section 429.021, subdivision 1, clauses (1), (2), (4), (5), (6), (7), (8), and (10).

Subd. 3. **Council.** "Council" means the body of the city having general legislative powers, the town board of the town, or the county board of a county.

Subd. 4. **Clerk.** "Clerk" means the chief clerical officer of the municipality.

Subd. 5. **Improvement.** "Improvement" means any type of improvement made under authority granted by section 429.021, and in the case of a county is limited to the construction, reconstruction, or improvement of a county state-aid highway or county highway including curbs and gutters and storm sewers, and to the purchase, installation, or maintenance of signs, posts, and markers for addressing related to the operation of enhanced 911 telephone service.

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Subd. 6. **Newspaper.** "Newspaper" means the official newspaper of the municipality, or if there is no official newspaper, a legal newspaper of general circulation in the municipality.

Subd. 7. **Street.** "Street" means any street, alley, or other public way, or any part thereof.

Subd. 8. **Utilities commission.** "Utilities commission" means the municipal board or commission, other than the council, which exercises any authority or control over the operation of any municipally owned public utility.

Subd. 9. **Pedestrian skyway system.** "Pedestrian skyway system" means any system of providing for pedestrian traffic circulation, mechanical or otherwise, elevated above ground, within and without the public right-of-way, and through or above private property and buildings, and includes overpasses, bridges, passageways, walkways, concourses, hallways, corridors, arcades, courts, plazas, elevators, escalators, heated canopies, and accesses and all fixtures, furniture, equipment, facilities, services, and appurtenances which in the judgment of the council will enhance the movement, safety, security, convenience and enjoyment of pedestrians and benefit the city and adjoining properties.

Subd. 10. **Underground pedestrian concourse.** "Underground pedestrian concourse" means any system of providing for pedestrian traffic circulation, mechanical or otherwise, below ground, within and without the public right-of-way, and through or below private property, and includes tunnels, passageways, walkways, concourses, hallways, corridors, arcades, plazas, elevators, escalators, heated canopies, and accesses and all fixtures, furniture, equipment, facilities, and appurtenances which in the judgment of the council will enhance the movement, safety, security, convenience and enjoyment of pedestrians and benefit the city and adjoining properties.

Subd. 11. **Special lighting system.** "Special lighting system" means lights or light displays of any type located within or without the public right-of-way.

Subd. 12. **Acquire.** "Acquire" includes, but is not limited to, the obtaining by purchase, condemnation, or leasing rights or interests in the areas above or below the surface of the ground of real property or structures or improvements thereon.

Subd. 13. **Public mall, plaza, or courtyard.** "Public mall, plaza, or courtyard" means any wholly or partly opened or enclosed public area adjacent to or attached to a wall, fence, commercial structure, hotel, or any other building and designed as a place for passive recreation, public entertainment, exhibition and education, or a pedestrian walk.

Subd. 14. **Fire protection system.** "Fire protection system" means pipes, standpipes, sprinklers, control systems and other devices and equipment installed in or outside a building for the primary purpose of eliminating or reducing the spread of fire in the building or providing for safe evacuation of the building, whether the devices and equipment are publicly or privately owned.

Subd. 15. **Highway sound barriers.** "Highway sound barriers" means sound abatement walls erected along highways to reduce noise levels attributable to vehicular traffic.

Subd. 16. **On-site water contaminant improvements.** "On-site water contaminant improvements" means pipes, wells, and other devices and equipment installed in or outside a building for the primary purpose of eliminating water contamination caused by lead or other toxic or health threatening substances in the water, whether the improvements so installed are publicly or privately owned.

History: *1953 c 398 s 1; 1961 c 338 s 1; 1969 c 741 s 1-3; 1971 c 617 s 1-4; 1973 c 123 art 5 s 7; 1973 c 636 s 1; 1973 c 702 s 22; 1974 c 233 s 1; 1976 c 147 s 1; 1978 c 634 s 1,2; 1979 c 330 s 1; 1983 c 9 s 1;*

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1984 c 478 s 1; 1984 c 591 s 1; 1986 c 315 s 1; 1987 c 138 s 1; 1988 c 564 s 1; 1994 c 614 s 5; 2000 c 490 art 5 s 29,30; 2009 c 88 art 2 s 31; 2010 c 389 art 7 s 4; 2018 c 155 s 34

429.02 [Repealed, 1953 c 398 s 13 subd 1]

429.021 LOCAL IMPROVEMENTS, COUNCIL POWERS.

Subdivision 1. **Improvements authorized.** The council of a municipality shall have power to make the following improvements:

(1) To acquire, open, and widen any street, and to improve the same by constructing, reconstructing, and maintaining sidewalks, pavement, gutters, curbs, and vehicle parking strips of any material, or by grading, graveling, oiling, or otherwise improving the same, including the beautification thereof and including storm sewers or other street drainage and connections from sewer, water, or similar mains to curb lines.

(2) To acquire, develop, construct, reconstruct, extend, and maintain storm and sanitary sewers and systems, including outlets, holding areas and ponds, treatment plants, pumps, lift stations, service connections, and other appurtenances of a sewer system, within and without the corporate limits.

(3) To construct, reconstruct, extend, and maintain steam heating mains.

(4) To install, replace, extend, and maintain street lights and street lighting systems and special lighting systems.

(5) To acquire, improve, construct, reconstruct, extend, and maintain water works systems, including mains, valves, hydrants, service connections, wells, pumps, reservoirs, tanks, treatment plants, and other appurtenances of a water works system, within and without the corporate limits.

(6) To acquire, improve and equip parks, open space areas, playgrounds, and recreational facilities within or without the corporate limits.

(7) To plant trees on streets and provide for their trimming, care, and removal.

(8) To abate nuisances and to drain swamps, marshes, and ponds on public or private property and to fill the same.

(9) To construct, reconstruct, extend, and maintain dikes and other flood control works.

(10) To construct, reconstruct, extend, and maintain retaining walls and area walls.

(11) To acquire, construct, reconstruct, improve, alter, extend, operate, maintain, and promote a pedestrian skyway system. Such improvement may be made upon a petition pursuant to section 429.031, subdivision 3.

(12) To acquire, construct, reconstruct, extend, operate, maintain, and promote underground pedestrian concourses.

(13) To acquire, construct, improve, alter, extend, operate, maintain, and promote public malls, plazas or courtyards.

(14) To construct, reconstruct, extend, and maintain district heating systems.

(15) To construct, reconstruct, alter, extend, operate, maintain, and promote fire protection systems in existing buildings, but only upon a petition pursuant to section 429.031, subdivision 3.

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(16) To acquire, construct, reconstruct, improve, alter, extend, and maintain highway sound barriers.

(17) To improve, construct, reconstruct, extend, and maintain gas and electric distribution facilities owned by a municipal gas or electric utility.

(18) To purchase, install, and maintain signs, posts, and other markers for addressing related to the operation of enhanced 911 telephone service.

(19) To improve, construct, extend, and maintain facilities for Internet access and other communications purposes, if the council finds that:

(i) the facilities are necessary to make available Internet access or other communications services that are not and will not be available through other providers or the private market in the reasonably foreseeable future; and

(ii) the service to be provided by the facilities will not compete with service provided by private entities.

(20) To assess affected property owners for all or a portion of the costs agreed to with an electric utility, telecommunications carrier, or cable system operator to bury or alter a new or existing distribution system within the public right-of-way that exceeds the utility's design and construction standards, or those set by law, tariff, or franchise, but only upon petition under section 429.031, subdivision 3.

(21) To assess affected property owners for repayment of voluntary energy improvement financings under section 216C.436, subdivision 7, or 216C.437, subdivision 28.

Subd. 2. **Combining improvements.** An improvement on two or more streets or two or more types of improvement in or on the same street or streets or different streets may be included in one proceeding and conducted as one improvement.

Subd. 3. **Relation to charter and other laws.** When any portion of the cost of an improvement is defrayed by special assessments, the procedure prescribed in this chapter shall be followed unless the council determines to proceed under charter provisions; but this chapter does not prescribe the procedure to be followed by a municipality in making improvements financed without the use of special assessments.

If the council determines to proceed under charter provisions for special assessments, such provisions shall be deemed to include a requirement that notices of proposed assessments inform property owners of the procedures they must follow under the charter in order to appeal the assessments to district court. The notices shall also inform property owners of the provisions of sections 435.193 to 435.195 and the existence of any deferment procedure established pursuant thereto in the municipality.

Charter provisions shall also be deemed to require that when the council determines to make any improvement, it shall let the contract for all or part of the work, or order all or part of the work done by day labor or otherwise as may be authorized by the charter, no later than one year after the adoption of the resolution ordering such improvement, unless a different time limit is specifically stated in the resolution ordering the improvement.

History: *1953 c 398 s 2; 1965 c 877 s 1; 1971 c 617 s 5; 1973 c 201 s 1; 1974 c 233 s 2; 1974 c 314 s 1; 1976 c 195 s 1; 1978 c 518 s 1; 1979 c 330 s 2; 1981 c 334 s 5; 1984 c 548 s 4; 1984 c 582 s 3; 1984 c 591 s 2; 1984 c 633 s 2; 1987 c 138 s 2; 1997 c 219 s 5; 2000 c 490 art 5 s 31; 2000 c 493 s 5; 2005 c 67 s 1; 2010 c 216 s 21; 2018 c 155 s 35*

429.03 [Repealed, 1953 c 398 s 13 subd 1]

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429.031 PRELIMINARY PLANS, HEARINGS.

Subdivision 1. **Preparation of plans, notice of hearing.** (a) Before the municipality awards a contract for an improvement or orders it made by day labor, or before the municipality may assess any portion of the cost of an improvement to be made under a cooperative agreement with the state or another political subdivision for sharing the cost of making the improvement, the council shall hold a public hearing on the proposed improvement following two publications in the newspaper of a notice stating the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed. The two publications must be a week apart, and the hearing must be at least three days after the second publication. Not less than ten days before the hearing, notice of the hearing must also be mailed to the owner of each parcel within the area proposed to be assessed and must contain a statement that a reasonable estimate of the impact of the assessment will be available at the hearing, but failure to give mailed notice or any defects in the notice does not invalidate the proceedings. For the purpose of giving mailed notice, owners are those shown as owners on the records of the county auditor or, in any county where tax statements are mailed by the county treasurer, on the records of the county treasurer; but other appropriate records may be used for this purpose. For properties that are tax exempt or subject to taxation on a gross earnings basis and are not listed on the records of the county auditor or the county treasurer, the owners may be ascertained by any practicable means, and mailed notice must be given them as provided in this subdivision.

(b) Before the adoption of a resolution ordering the improvement, the council shall secure from the city engineer or some other competent person of its selection a report advising it in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement. The report must also include the estimated cost of the improvement as recommended. A reasonable estimate of the total amount to be assessed, and a description of the methodology used to calculate individual assessments for affected parcels, must be available at the hearing. No error or omission in the report invalidates the proceeding unless it materially prejudices the interests of an owner.

(c) If the report is not prepared by an employee of a municipality, the compensation for preparing the report under this subdivision must be based on the following factors:

(1) the time and labor required;

(2) the experience and knowledge of the preparer;

(3) the complexity and novelty of the problems involved; and

(4) the extent of the responsibilities assumed.

(d) The compensation must not be based primarily on a percentage of the estimated cost of the improvement.

(e) The council may also take other steps prior to the hearing, including, among other things, the preparation of plans and specifications and the advertisement for bids that will in its judgment provide helpful information in determining the desirability and feasibility of the improvement.

(f) The hearing may be adjourned from time to time, and a resolution ordering the improvement may be adopted at any time within six months after the date of the hearing by vote of a majority of all members of the council when the improvement has been petitioned for by the owners of not less than 35 percent in frontage of the real property abutting on the streets named in the petition as the location of the improvement. When there has been no such petition, the resolution may be adopted only by vote of four-fifths of all members of the council; provided that if the mayor of the municipality is a member of the council but has

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no vote or votes only in case of a tie, the mayor is not deemed to be a member for the purpose of determining a four-fifths majority vote.

(g) The resolution ordering the improvement may reduce, but not increase, the extent of the improvement as stated in the notice of hearing.

Subd. 2. **Approval by park board or utilities commission.** A resolution ordering a park improvement may be adopted only by a four-fifths vote of the council and shall also be approved by the park board, if there is one; provided, that if the mayor of the municipality is a member of the council but has no vote or votes only in case of a tie, the mayor shall not be deemed to be a member for the purpose of determining such four-fifths majority vote. A resolution ordering an improvement of the water, sewer, steam heating, street lighting or other facility over which a utilities commission has jurisdiction shall also be approved by the utilities commission.

Subd. 3. **Petition by all owners.** Whenever all owners of real property abutting upon any street named as the location of any improvement shall petition the council to construct the improvement and to assess the entire cost against their property, the council may, without a public hearing, adopt a resolution determining such fact and ordering the improvement. The validity of the resolution shall not be questioned by any taxpayer or property owner or the municipality unless an action for that purpose is commenced within 30 days after adoption of the resolution as provided in section 429.036. Nothing herein prevents any property owner from questioning the amount or validity of the special assessment against the owner's property pursuant to section 429.081. In the case of a petition for the municipality to own and install a fire protection system, a pedestrian skyway system, or on-site water contaminant improvements, the petition must contain or be accompanied by an undertaking satisfactory to the city by the petitioner that the petitioner will grant the municipality the necessary property interest in the building to permit the city to enter upon the property and the building to construct, maintain, and operate the fire protection system, pedestrian skyway system, or on-site water contaminant improvements. In the case of a petition for the installation of a privately owned fire protection system, a privately owned pedestrian skyway system, or privately owned on-site water contaminant improvements, the petition shall contain the plans and specifications for the improvement, the estimated cost of the improvement and a statement indicating whether the city or the owner will contract for the construction of the improvement. If the owner is contracting for the construction of the improvement, the city shall not approve the petition until it has reviewed and approved the plans, specifications, and cost estimates contained in the petition. The construction cost financed under section 429.091 shall not exceed the amount of the cost estimate contained in the petition. In the case of a petition for the installation of a fire protection system, a pedestrian skyway system, or on-site water contaminant improvements, the petitioner may request abandonment of the improvement at any time after it has been ordered pursuant to subdivision 1 and before contracts have been awarded for the construction of the improvement under section 429.041, subdivision 2. If such a request is received, the city council shall abandon the proceedings but in such case the petitioner shall reimburse the city for any and all expenses incurred by the city in connection with the improvement.

History: *1953 c 398 s 3; 1955 c 811 s 1; 1957 c 430 s 1; 1961 c 525 s 1,2; 1963 c 771 s 1; 1965 c 877 s 2; 1967 c 57 s 1,2; 1973 c 123 art 5 s 7; 1984 c 548 s 5; 1984 c 582 s 4; 1984 c 591 s 3; 1984 c 633 s 3; 1986 c 444; 1994 c 614 s 6; 1996 c 402 s 1; 2000 c 490 art 5 s 32*

429.035 IMPROVEMENTS, PETITION.

When any petition for the making of any improvement in any statutory city, town, or city of the second, third, or fourth class, however organized, for the cost of which special assessments may be, in whole or in part, levied therefor, is presented to the governing body of the municipality, this body shall, by resolution,

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determine whether or not the petition has been signed by the required percentage of owners of property affected thereby.

History: *(1918-33) 1927 c 311 s 1; 1953 c 398 s 12; 1961 c 338 s 2; 1973 c 123 art 5 s 7*

429.036 APPEAL FROM DETERMINATION OF LEGALITY OF PETITION.

Any person, being aggrieved by this determination, may appeal to the district court of the county in which the property is located by serving upon the clerk of the municipality, within 30 days after the adoption and publication of the resolution, a notice of appeal briefly stating the grounds of appeal and giving a bond in the penal sum of $250, in which the municipality shall be named as obligee, to be approved by the clerk of the municipality, conditioned that the appellant will duly prosecute the appeal, pay all costs and disbursements which may be adjudged against the appellant, and abide by the order of the court. The clerk shall furnish the appellant a certified copy of the petition, or any part thereof, on being paid by appellant of the proper charges therefor. The appeal shall be placed upon the calendar of the next general term commencing more than 30 days after the date of serving the notice and filing the bond and shall be tried as are other appeals in such cases. Unless reversed upon the appeal, the determination of the governing body as to the sufficiency of the petition shall be final and conclusive.

History: *(1918-34) 1927 c 311 s 2; 1986 c 444*

429.04 [Repealed, 1953 c 398 s 13]

429.041 COUNCIL PROCEDURE.

Subdivision 1. **Plans and specifications, advertisement for bids.** When the council determines to make any improvement, it shall let the contract for all or part of the work, or order all or part of the work done by day labor or otherwise as authorized by subdivision 2, no later than one year after the adoption of the resolution ordering such improvement, unless a different time limit is specifically stated in the resolution ordering the improvement. The council shall cause plans and specifications of the improvement to be made, or if previously made, to be modified, if necessary, and to be approved and filed with the clerk, and if the estimated cost exceeds the amount in section 471.345, subdivision 3, shall advertise for bids for the improvement in the newspaper or recognized industry trade journal as defined in section 331A.01, subdivision 11, and for such length of time as it may deem advisable. If the estimated cost exceeds twice the amount in section 471.345, subdivision 3, publication shall be made no less than three weeks before the last day for submission of bids once in the newspaper and at least once in either a newspaper published in a city of the first class or a recognized industry trade journal. The advertisement shall specify the work to be done, shall state the time when the bids will be publicly opened for consideration by the council, which shall be not less than ten days after the first publication of the advertisement when the estimated cost is less than twice the amount in section 471.345, subdivision 3, and not less than three weeks after such publication in other cases, and shall state that no bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk, for such percentage of the amount of the bid as the council may specify. In providing for the advertisement for bids the council may direct that the bids shall be opened publicly by two or more designated officers or agents of the municipality and tabulated in advance of the meeting at which they are to be considered by the council. Nothing herein shall prevent the council from advertising separately for various portions of the work involved in an improvement, or from itself, supplying by such means as may be otherwise authorized by law, all or any part of the materials, supplies, or equipment to be used in the improvement or from combining two or more improvements in a single set of plans and specifications or a single contract.

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Subd. 2. **Contracts; day labor.** In contracting for an improvement, the council shall require the execution of one or more written contracts and bonds, conditioned as required by law. The council shall award the contract to the lowest responsible bidder or it may reject all bids. If any bidder to whom a contract is awarded fails to enter promptly into a written contract and to furnish the required bond, the defaulting bidder shall forfeit to the municipality the amount of the defaulter's cash deposit, cashier's check, bid bond, or certified check, and the council may thereupon award the contract to the next lowest responsible bidder. When it appears to the council that the cost of the entire work projected will be less than the amount in section 471.345, subdivision 3, or whenever no bid is submitted after proper advertisement or the only bids submitted are higher than the engineer's estimate, the council may advertise for new bids or, without advertising for bids, directly purchase the materials for the work and do it by the employment of day labor or in any other manner the council considers proper. The council may have the work supervised by the city engineer or other qualified person but shall have the work supervised by a registered engineer if done by day labor and it appears to the council that the entire cost of all work and materials for the improvement will be more than the lowest amount in section 471.345, subdivision 4. In case of improper construction or unreasonable delay in the prosecution of the work by the contractor, the council may order and cause the suspension of the work at any time and relet the contract, or order a reconstruction of any portion of the work improperly done, and where the cost of completion or reconstruction necessary will be less than the amount in section 471.345, subdivision 3, the council may do it by the employment of day labor.

Subd. 2a. **Best value alternative.** As an alternative to the procurement method described in subdivision 2, the council may issue a request for proposals and award the contract to the vendor or contractor offering the best value as described in section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

Subd. 3. **Day labor; detailed report.** When the council has performed construction work by day labor, it shall cause a detailed report to be filed with the clerk and certified by the registered engineer or other person in charge, if there is no registered engineer. The report shall show:

(a) the complete cost of the construction;

(b) final quantities of the various units of work done;

(c) materials furnished for the project and the cost of each item thereof;

(d) cost of labor, cost of equipment hired, and supervisory costs.

The report shall have attached a certificate by the registered engineer or other person in charge that the work was done according to the plans and specifications, or, if there were any deviations from them, an itemized statement of those deviations.

Subd. 4. **Alternate procedure on street improvements.** As to any improvement or improvements consisting of grading, graveling, or bituminous surfacing of streets and alleys, the council may proceed in the manner provided in this chapter, except that it may

(1) order the work done by day labor, regardless of the estimated cost of such improvement or improvements,

(2) use municipal equipment or hire equipment and purchase materials for all such improvements to be done by day labor in any 12-month period by advertising once therefor, such advertisement to call for bids for the furnishing of equipment, if the municipality does not use its own equipment, and for materials at unit prices based on the quantities which the council estimates will be required, and

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(3) contract at one time on a unit price basis for part or all of the street improvements to be constructed by the municipality during the current year, including improvements which may thereafter be ordered constructed.

Subd. 5. **Cooperation with state or local government.** When an improvement is made under a cooperative agreement with the state or another political subdivision by the terms of which the state or other subdivision is to construct or contract to construct the improvement, it shall not be necessary to comply with subdivisions 1 and 2.

Subd. 6. **Percentage payment on engineer's estimate.** In case the contractor properly performs the work, the council shall, from month to month before completion of the work, pay the contractor not to exceed 95 percent of the amount already earned under the contract, upon the estimate of the engineer or other competent person selected by the council, and the contract shall so provide, and shall further agree that when the work is 95 percent or more completed upon the recommendation of the engineer such portions of the retained price shall be released as the governing body of the municipality determines are not required to be retained to protect the municipality's interest in satisfactory completion of the contract. Failure to pay any amount due and payable under the terms of the contract within 30 days of a monthly estimate or 90 days after the final estimate of the amount earned shall obligate the municipality to pay to the contractor simple interest on the past due amount at an annual rate equal to the monthly index of long term United States bond yields for the month prior to the month in which this obligation is incurred plus an additional one percent per annum. Interest shall not be imposed with respect to any amount which a municipality may legally withhold as a result of breach of contract or other contractual claim or if the delay is caused by the contractor.

Subd. 7. **Modification of contracts.** After work has been commenced on an improvement undertaken pursuant to a contract awarded on a unit price basis the council may, without advertising for bids, authorize changes in the contract so as to include additional units of work at the same unit price if the cost of the additional work does not exceed 25 percent of the original contract price. Original contract price means that figure determined by multiplying the estimated number of units required by the unit price.

History: *1953 c 398 s 4; 1957 c 430 s 2,3; 1961 c 525 s 3,4; 1973 c 123 art 5 s 7; 1976 c 156 s 1; 1977 c 278 s 1; 1978 c 518 s 2; 1980 c 464 s 8; 1985 c 174 s 3; 1986 c 444; 1993 c 38 s 1,2; 2001 c 5 s 1,2; 2004 c 278 s 6,7; 2007 c 148 art 3 s 25; 2009 c 152 s 18,19; 2013 c 46 s 2*

429.05 [Repealed, 1953 c 398 s 13 subd 1]

429.051 APPORTIONMENT OF COST.

The cost of any improvement, or any part thereof, may be assessed upon property benefited by the improvement, based upon the benefits received, whether or not the property abuts on the improvement and whether or not any part of the cost of the improvement is paid from the county state-aid highway fund, the municipal state-aid street fund, or the trunk highway fund. The area assessed may be less than but may not exceed the area proposed to be assessed as stated in the notice of hearing on the improvement, except as provided below. The municipality may pay such portion of the cost of the improvement as the council may determine from general ad valorem tax levies or from other revenues or funds of the municipality available for the purpose. The municipality may subsequently reimburse itself for all or any of the portion of the cost of a water, storm sewer, or sanitary sewer improvement so paid by levying additional assessments upon any properties abutting on but not previously assessed for the improvement, on notice and hearing as provided for the assessments initially made. To the extent that such an improvement benefits nonabutting properties which may be served by the improvement when one or more later extensions or improvements are made but which are not initially assessed therefor, the municipality may also reimburse itself by adding all or any

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of the portion of the cost so paid to the assessments levied for any of such later extensions or improvements, provided that notice that such additional amount will be assessed is included in the notice of hearing on the making of such extensions or improvements. The additional assessments herein authorized may be made whether or not the properties assessed were included in the area described in the notice of hearing on the making of the original improvement.

In any city of the fourth class electing to proceed under a home rule charter as provided in this chapter, which charter provides for a board of water commissioners and authorizes such board to assess a water frontage tax to defray the cost of construction of water mains, such board may assess the tax based upon the benefits received and without regard to any charter limitation on the amount that may be assessed for each lineal foot of property abutting on the water main. The water frontage tax shall be imposed according to the procedure and, except as herein provided, subject to the limitations of the charter of the city.

History: *1953 c 398 s 5; 1955 c 842 s 1; 1957 c 40 s 1; 1959 c 490 s 1; 1961 c 286 s 1*

429.052 STREET OR ROAD IMPROVEMENTS OUTSIDE MUNICIPAL BOUNDARIES.

A municipality may construct street or road improvements outside its jurisdiction with the consent of the affected township, or if the property is located in unorganized territory, the county. When property is brought within the corporate limits of the municipality, the municipality may subsequently reimburse itself for all or any portion of the cost of the improvement for which municipal funds have been expended, by levying an assessment upon any property abutting on, but not previously assessed for, the improvement. No assessment may be so levied unless the property to be assessed was given notice and hearing of the improvements under section 429.031 at the time the improvement was ordered, and subsequently in accordance with the notice, hearing, and appeal rights, provided for under sections 429.061 and 429.081.

History: *2005 c 152 art 1 s 12*

429.06 [Repealed, 1953 c 398 s 13 subd 1]

429.061 ASSESSMENT PROCEDURE.

Subdivision 1. **Calculation, notice.** At any time after the expense incurred or to be incurred in making an improvement shall be calculated under the direction of the council, the council shall determine by resolution the amount of the total expense the municipality will pay, other than the amount, if any, which it will pay as a property owner, and the amount to be assessed. If a county proposes to assess within the boundaries of a city for a county state-aid highway or county highway, including curbs, gutters, and storm sewers, the resolution must include the portion of the cost proposed to be assessed within the city. The county shall forward the resolution to the city and it may not proceed with the assessment procedure nor may the county allocate any cost under this section for property within the city unless the city council adopts the resolution approving the assessment. Thereupon the clerk, with the assistance of the engineer or other qualified person selected by the council, shall calculate the proper amount to be specially assessed for the improvement against every assessable lot, piece or parcel of land, without regard to cash valuation, in accordance with the provisions of section 429.051. The proposed assessment roll shall be filed with the clerk and be open to public inspection. The clerk shall thereupon, under the council's direction, publish notice that the council will meet to consider the proposed assessment. Such notice shall be published in the newspaper at least once and shall be mailed to the owner of each parcel described in the assessment roll. For the purpose of giving mailed notice under this subdivision, owners shall be those shown to be such on the records of the county auditor or, in any county where tax statements are mailed by the county treasurer, on the records of the county treasurer; but other appropriate records may be used for this purpose. Such publication and mailing shall be no less than two weeks prior to such meeting of the council. Except as to the owners of tax-exempt

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property or property taxes on a gross earnings basis, every property owner whose name does not appear on the records of the county auditor or the county treasurer shall be deemed to have waived such mailed notice unless the owner has requested in writing that the county auditor or county treasurer, as the case may be, include the name on the records for such purpose. Such notice shall state the date, time, and place of such meeting, the general nature of the improvement, the area proposed to be assessed, the total amount of the proposed assessment, that the proposed assessment roll is on the file with the clerk, and that written or oral objections thereto by any property owner will be considered. The notice must also state that no appeal may be taken as to the amount of any assessment adopted pursuant to subdivision 2, unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The notice shall also state that an owner may appeal an assessment to district court pursuant to section 429.081 by serving notice of the appeal upon the mayor or clerk of the municipality within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the mayor or clerk. The notice shall also inform property owners of the provisions of sections 435.193 to 435.195 and the existence of any deferment procedure established pursuant thereto in the municipality. In addition, the notice mailed to the owner must state in clear language the following information:

(1) the amount to be specially assessed against that particular lot, piece, or parcel of land;

(2) adoption by the council of the proposed assessment may be taken at the hearing;

(3) the right of the property owner to prepay the entire assessment and the person to whom prepayment must be made;

(4) whether partial prepayment of the assessment has been authorized by ordinance;

(5) the time within which prepayment may be made without the assessment of interest; and

(6) the rate of interest to be accrued if the assessment is not prepaid within the required time period.

Subd. 2. **Adoption; interest.** At such meeting or at any adjournment thereof the council shall hear and pass upon all objections to the proposed assessment, whether presented orally or in writing. The council may amend the proposed assessment as to any parcel and by resolution adopt the same as the special assessment against the lands named in the assessment roll. Notice of any adjournment of the hearing shall be adequate if the minutes of the meeting so adjourned show the time and place when and where the hearing is to be continued.

The council may consider any objection to the amount of a proposed assessment as to a specific parcel of land at an adjourned hearing upon further notice to the affected property owner as it deems advisable. At the adjourned hearing the council or a committee of it may hear further written or oral testimony on behalf of the objecting property owner and may consider further written or oral testimony from appropriate city officials and other witnesses as to the amount of the assessment. The council or committee shall prepare a record of the proceedings at the adjourned hearing and written findings as to the amount of the assessment. The amount of the assessment as finally determined by the council shall become a part of the adopted assessment roll. No appeal may be taken as to the amount of any assessment adopted under this section unless written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. All objections to the assessments not received at the assessment hearing in the manner prescribed by this subdivision are waived, unless the failure to object at the assessment hearing is due to a reasonable cause.

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If the adopted assessment differs from the proposed assessment as to any particular lot, piece, or parcel of land, the clerk must mail to the owner a notice stating the amount of the adopted assessment. Owners must also be notified by mail of any changes adopted by the council in interest rates or prepayment requirements from those contained in the notice of the proposed assessment.

The assessment, with accruing interest, shall be a lien upon all private and public property included therein, from the date of the resolution adopting the assessment, concurrent with general taxes; but the lien shall not be enforceable against public property as long as it is publicly owned, and during such period the assessment shall be recoverable from the owner of such property only in the manner and to the extent provided in section 435.19. Unless otherwise provided in the resolution, all assessments shall be payable in equal annual installments extending over such period, not exceeding 30 years, as the resolution determines, payable on the first Monday in January in each year, but the number of installments need not be uniform for all assessments included in a single assessment roll if a uniform criterion for determining the number of installments is provided by the resolution. Assessments on property located in a targeted neighborhood as defined in Laws 1987, chapter 386, article 6, section 4, may be payable in variable annual installments if the resolution provides for a variable payment. The first installment of each assessment shall be included in the first tax rolls completed after its adoption and shall be payable in the same year as the taxes contained therein; except that the payment of the first installment of any assessment levied upon unimproved property may be deferred until a designated future year, or until the platting of the property or the construction of improvements thereon, upon such terms and conditions and based upon such standards and criteria as may be provided by resolution of the council. If special assessments against the property have been deferred pursuant to this subdivision, the governmental unit shall record with the county recorder in the county in which the property is located a certificate containing the legal description of the affected property and of the amount deferred. In any event, every assessment the payment of which is so deferred, when it becomes payable, shall be divided into a number of installments such that the last installment thereof will be payable not more than 30 years after the levy of the assessment. All assessments shall bear interest at such rate as the resolution determines. To the first installment of each assessment shall be added interest on the entire assessment from a date specified in the resolution levying the assessment, not earlier than the date of the resolution, until December 31 of the year in which the first installment is payable, and to each subsequent installment shall be added interest for one year on all unpaid installments; or alternatively, any assessment may be made payable in equal annual installments including principal and interest, each in the amount annually required to pay the principal over such period with interest at such rate as the resolution determines, not exceeding the maximum period and rate specified above. In the latter event no prepayment shall be accepted under subdivision 3 without payment of all installments due to and including December 31 of the year of prepayment, together with the original principal amount reduced only by the amounts of principal included in such installments, computed on an annual amortization basis. When payment of an assessment is deferred, as authorized in this subdivision, interest thereon for the period of deferment may be made payable annually at the same times as the principal installments of the assessment would have been payable if not deferred; or interest for this period may be added to the principal amount of the assessment when it becomes payable; or, if so provided in the resolution levying the assessment, interest thereon to December 31 of the year before the first installment is payable may be forgiven.

Subd. 3. **Transmitted to auditor, prepayment.** After the adoption of the assessment, the clerk shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the county auditor of the county to be extended on the proper tax lists of the county; but in lieu of such certification, the council may in its discretion direct the clerk to file all assessment rolls in the clerk's office and to certify annually to the county auditor, on or before November 30 in each year, the total amount of installments of and interest on assessments on each parcel of land in the municipality which are to become due in the following year. If any installment and interest has not been so certified prior to the year when it

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is due, the clerk shall forthwith certify the same to the county auditor for collection in the then succeeding year; and if the municipality has issued improvement warrants to finance the improvement, it shall pay out of its general funds into the fund of the improvement interest on the then unpaid balance of the assessment for the year or years during which the collection of such installment is postponed. All assessments and interest thereon shall be collected and paid over in the same manner as other municipal taxes. The owner of any property so assessed may, at any time prior to certification of the assessment or the first installment thereof to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the municipal treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption thereof; and, except as hereinafter provided, the owner may at any time prior to November 15 of any year, prepay to the treasurer of the municipality having levied said assessments, the whole assessment remaining due with interest accrued to December 31 of the year in which said prepayment is made. If the assessment roll is retained by the municipal clerk, the installment and interest in process of collection on the current tax list shall be paid to the county treasurer and the remaining principal balance of the assessment, if paid, shall be paid to the municipal treasurer. The council may by ordinance authorize the partial prepayment of assessments, in such manner as the ordinance may provide, prior to certification of the assessment or the first installment thereof to the county auditor.

Subd. 4. **Collection, tax-exempt property.** On the confirmation of any assessments the clerk shall mail to the county auditor a notice specifying the amount payable by any county, to the clerk or recorder of any other political subdivision a notice specifying the amount payable by the political subdivision and to the owner of any right-of-way, at its principal office in the state, a notice specifying the amount payable on account of any right-of-way. The amount payable on account of any right-of-way or public property shall be payable to the municipality's treasurer and shall be payable in like installments and with like interest and penalties as provided for in reference to the installments payable on account of assessable real property, except that interest accruing shall not begin to run until the notice provided in this subdivision has been properly given and 30 days thereafter have elapsed. The governing body of any such political subdivision shall provide for the payment of these amounts and shall take appropriate action to that end. If the assessment is not paid in a single installment, the municipal treasurer shall annually mail to the owner of any right-of-way and, as long as the property is publicly owned, to the owner of any public property a notice stating that an installment is due and should be paid to the municipal treasurer of the municipality which levied the special assessment. The municipality may collect the amount due on account of the right-of-way of any railroad or privately owned public utility by distress and sale of personal property in the manner provided by law in case of taxes levied upon personal property or by suit brought to enforce the collection of this indebtedness unless a different method of collecting such amounts is provided for by any contract between the owner of any right-of-way and the municipality.

Subd. 5. **Special assessments; administrative expenses.** Notwithstanding any general or special law to the contrary, a municipality shall pay to the county auditor all administrative expenses incurred by the county under subdivision 3 for each special assessment of any local improvement certified by the municipality to the county auditor.

History: *1953 c 398 s 6; 1955 c 811 s 2; 1957 c 510 s 2; 1957 c 699 s 1; 1961 c 77 s 1; 1961 c 525 s 5-7; 1963 c 771 s 2-4; 1965 c 877 s 3; 1969 c 1045 s 1; 1969 c 1095 s 1; 1974 c 314 s 2; 1976 c 195 s 2; 1976 c 324 s 18; 1980 c 509 s 164; 1980 c 560 s 5; 1980 c 607 art 11 s 1,2; 1984 c 478 s 2; 1984 c 543 s 50; 1Sp1985 c 16 art 1 s 3; 1986 c 315 s 2; 1986 c 444; 1986 c 473 s 10,11; 1987 c 344 s 3; 1987 c 386 art 6 s 2; 1991 c 342 s 8; 1993 c 375 art 5 s 33; art 17 s 17; 2005 c 4 s 106*

429.07 [Repealed, 1953 c 398 s 13]

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429.071 SUPPLEMENTAL ASSESSMENTS; REASSESSMENT.

Subdivision 1. **Supplemental assessments.** The council may make supplemental assessments to correct omissions, errors, or mistakes in the assessment relating to the total cost of the improvement or any other particular. A supplemental assessment shall be preceded by personal or mailed notice to the owner of each parcel included in the supplemental assessment and a hearing as provided for the original assessment.

Subd. 2. **Reassessment.** When an assessment is, for any reason whatever, set aside by a court of competent jurisdiction as to any parcel or parcels of land, or in event the council finds that the assessment or any part thereof is excessive or determines on advice of the municipal attorney that the assessment or proposed assessment or any part thereof is or may be invalid for any reason, the council may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to such parcel or parcels.

Subd. 3. **Reapportionment upon land division.** When a tract of land against which a special assessment has been levied is thereafter divided or subdivided by plat or otherwise, the council may, on application of the owner of any part of the tract or on its own motion equitably apportion among the various lots or parcels in the tract all the installments of the assessment against the tract remaining unpaid and not then due if it determines that such apportionment will not materially impair collection of the unpaid balance of the original assessment against the tract. The council may, and if the special assessment has been pledged to the payment of improvement warrants shall, require the owner or owners, as a condition of such apportionment, to furnish a satisfactory surety bond fully protecting the municipality against any loss resulting from failure to pay any part of the reapportionment assessment when due. Notice of such apportionment and of the right to appeal shall be mailed to or personally served upon all owners of any part of the tract. Within 30 days after the mailing or service of the notice of such apportionment any such owner may appeal as provided in section 429.081.

Subd. 4. **Reassessment, tax-forfeited land.** When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefited by an improvement for which special assessments were canceled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

History: *1953 c 398 s 7; 1957 c 366 s 1; 1961 c 525 s 8; 1965 c 877 s 4; 1976 c 259 s 1*

429.08 [Repealed, 1953 c 398 s 13 subd 1]

429.081 APPEAL TO DISTRICT COURT.

Within 30 days after the adoption of the assessment, any person aggrieved, who is not precluded by failure to object prior to or at the assessment hearing, or whose failure to so object is due to a reasonable cause, may appeal to the district court by serving a notice upon the mayor or clerk of the municipality. The notice shall be filed with the court administrator of the district court within ten days after its service. The municipal clerk shall furnish appellant a certified copy of objections filed in the assessment proceedings, the assessment roll or part complained of, and all papers necessary to present the appeal. The appeal shall be placed upon the calendar of the next general term commencing more than five days after the date of serving the notice and shall be tried as other appeals in such cases. The court shall either affirm the assessment or set it aside and order a reassessment as provided in section 429.071, subdivision 2. If appellant does not prevail upon the appeal, the costs incurred shall be taxed by the court and judgment entered therefor. All

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objections to the assessment shall be deemed waived unless presented on such appeal. This section provides the exclusive method of appeal from a special assessment levied pursuant to this chapter.

History: *1953 c 398 s 8; 1961 c 525 s 9; 1978 c 749 s 2; 1980 c 607 art 11 s 3; 1Sp1986 c 3 art 1 s 82*

429.09 [Repealed, 1953 c 398 s 13]

429.091 FINANCING.

Subdivision 1. **Authority.** At any time after one or more improvements are ordered as contemplated in section 429.031, the council may issue obligations in such amount as it deems necessary to defray in whole or in part the expense incurred and estimated to be incurred in making the improvement or improvements, including every item of cost of the kinds authorized in section 475.65. In the event of any omission, error, or mistake in any of the proceedings required precedent to the ordering of any improvement, the validity of the obligations shall not be affected thereby. The council shall cause all further actions and proceedings to be taken with due diligence that are required for the construction of each improvement financed wholly or partly from the proceeds of obligations issued hereunder, and for the final and valid levy of special assessments and the appropriation of any other funds needed to pay the obligations and interest thereon when due.

Subd. 2. **Types of obligations permitted.** The council may by resolution adopted prior to the sale of obligations pledge the full faith, credit, and taxing power of the municipality for the payment of the principal and interest. Such obligations shall be called improvement bonds and the council shall pay the principal and interest out of any fund of the municipality when the amount credited to the specified fund is insufficient for the purpose and shall each year levy a sufficient amount to take care of accumulated or anticipated deficiencies, which levy shall not be subject to any statutory or charter tax limitation. Obligations for the payment of which the full faith and credit of the municipality is not pledged shall be called assessment revenue notes or, in the case of bonds for fire protection, revenue bonds and shall contain a promise to pay solely out of the proper special fund or funds pledged to their payment. It shall be the duty of the municipal treasurer to pay maturing principal and interest on warrants or revenue bonds out of funds on hand in the proper funds and not otherwise.

Subd. 3. **Method of issuance.** All obligations shall be issued in accordance with the provisions of chapter 475, except as provided in this subdivision.

An election shall be required for bonds if less than 20 percent of the cost of the improvement to the municipality is to be assessed against benefited property.

If the full faith, credit, and taxing power of the municipality is not pledged and the bonds are issued to finance a fire protection system, a public sale shall not be required and the obligations may

(1) mature at any time or times within 30 years from date of issue; or 40 years or the useful life of the asset, whichever is less, for municipal water and wastewater treatment systems and essential community facilities financed or guaranteed by the United States Department of Agriculture;

(2) mature in the amount or amounts;

(3) be sold at a price equal to the percentage of their par value, plus accrued interest; and

(4) bear interest at the rate or rates,

as agreed by the purchaser and the municipality, notwithstanding any limitation of interest rate or cost or of the amounts of annual maturities contained in any other law.

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The maturities shall be such as in the opinion of the council are warranted by the anticipated collections of assessments and ad valorem levies for the municipality's share of the cost; except that the council may in its discretion issue and sell temporary improvement bonds maturing and subject to further conditions as set forth in subdivision 5. All obligations shall state upon their face the purpose of the issue and the fund from which they are payable. The amount of any obligations issued hereunder shall not be included in determining the net indebtedness of any municipality under the provisions of any law limiting such indebtedness.

Subd. 4. **Funds.** The proceeds from the sale of each issue of obligations and from collections of special assessments levied and other moneys appropriated for each improvement to be financed wholly or partly from such proceeds shall be credited to a separate construction fund which shall be used solely to defray expenses of such improvements and payment of principal and interest due upon the obligations prior to completion and payment of all costs of the improvements so financed. Any balance of the proceeds of bonds remaining therein may be used to pay the cost, in whole or in part, of any other improvement instituted pursuant to this chapter. A separate account shall be maintained in the construction fund to record expenditures for each improvement, and when the total cost thereof has been paid all subsequent collections of special assessments levied for the improvement shall be credited and paid into the debt service fund for the obligations issued to finance the improvement, as provided in section 475.61. Any taxes levied for improvements financed by an issue of obligations shall be credited directly to the debt service fund.

Subd. 5. **Temporary improvement bonds.** In anticipation of the issuance of improvement bonds, the council may by resolution issue and sell temporary improvement bonds maturing within not more than three years from their date of issue to pay any part or all of the cost of one or more improvements. To the extent that the principal of and interest on the temporary improvement bonds cannot be paid when due from receipts of special assessments, taxes, or other funds appropriated for the purpose, they shall be paid from the proceeds of improvement bonds or additional temporary improvement bonds which the council shall offer for sale in advance of their maturity but the indebtedness funded by an issue of temporary improvement bonds shall not be extended by the issue of additional temporary improvement bonds for more than six years from the date of the first issue. The holders of any temporary improvement bonds shall have and may enforce, by mandamus or other appropriate proceedings, all rights respecting the levy and collection of sufficient special assessments and taxes to pay the cost of the improvements financed by them which are granted by law to holders of improvement bonds, except the right to require the levies to be collected prior to the maturity of the temporary improvement bonds. If any temporary improvement bonds are not paid in full at maturity, the holders may require the issuance in exchange for them, at par, of new temporary improvement bonds maturing within one year from their date of issue (but not subject to any other maturity limitation), and bearing interest at the maximum rate permitted by law.

Subd. 6. **Investment of other municipal funds.** Funds of a municipality may be invested in its temporary improvement bonds in accordance with the provisions of section 118A.04, and may be purchased upon their initial issue, but shall be purchased only from funds which the council determines will not be required for other purposes before the maturity date, and shall be resold before maturity only in case of emergency. If purchased from a debt service fund securing other bonds, the holders of those bonds may enforce the municipality's obligations on the temporary improvement bonds in the same manner as if they held the temporary improvement bonds.

Subd. 7. **General obligation temporary improvement bonds.** The council may by resolution adopted prior to the sale of any temporary improvement bonds pledge the full faith, credit, and taxing power of the municipality for the payment of the principal and interest, in addition to all provisions made for their security in subdivision 5. In this event the bonds shall be designated as general obligation temporary improvement

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bonds, and the council shall levy taxes for their payment in accordance with section 475.61. Proceeds of improvement bonds or temporary improvement bonds not yet sold may be treated as pledged revenues, in reduction of the tax otherwise required by section 475.61 to be levied prior to delivery of the obligations.

Subd. 7a. **Revolving fund bonds.** The council may by resolution establish a revolving fund for the payment of the costs of any improvement or any waterworks systems, sewer systems, or storm sewer systems described in section 444.075, the costs of facilities to maintain streets and water, sewer, and storm sewer systems and for the payment of any obligations issued to pay the costs of the facilities and systems referred to in this subdivision or to refund obligations issued for those purposes. The council may create within the revolving fund a separate construction account into which the municipality may deposit the proceeds of any obligations payable from the fund, the proceeds of any special assessments collected with respect to any improvement, any net revenues of a waterworks, sewer system, or storm sewer system described in section 444.075 or any other available funds of the municipality appropriated to it. Amounts on deposit in the construction account may be used to pay the costs of any improvement or any waterworks, sewer system, or storm sewer system described in section 444.075 or any street or water, sewer, or storm sewer maintenance facilities. No funds may be expended for an improvement unless at least 20 percent of the costs of each such improvement is to be assessed against benefited property. No funds may be expended for a waterworks, sewer system, or storm sewer system, other than a sewer system described in section 115.46, or maintenance facilities unless the council estimates that the costs will be recovered from the net revenues of the system or any combined waterworks, sewer systems, or storm sewer systems operated by the municipality. The council may also create a separate debt service account within the revolving fund for the payment of principal of and interest on any obligations payable therefrom. Notwithstanding subdivision 4, the council is not required to pledge any particular assessments or other revenues to the payment of the obligations. Collections of special assessments or net revenues may be deposited in either the construction account or the debt service account as the council or an officer designated by the council may determine, having due regard for anticipated collections of special assessments and net revenues from improvements or waterworks, sewer systems, or storm sewer systems financed in whole or in part from the construction account, and taxes levied for the payment of the obligations. The council may issue obligations that are payable primarily from the debt service account for the purpose of providing funds to defray in whole or in part any expenses incurred or estimated to be incurred in making the improvement or improvements or in constructing the waterworks, sewer system, or storm sewer system, including every item of cost of the kinds authorized by section 475.65, and street and water, sewer, and storm sewer maintenance facilities or to refund obligations previously issued under this section or section 115.46 or 444.075. The obligations may be general obligations to which the full faith and credit of the municipality are pledged. If the special assessments to be levied and net revenues estimated to be available for their payment are estimated to be at least 20 percent of the principal amount of the obligations, the obligations may be issued without an election and shall not be included in determining the net indebtedness of the municipality under the provisions of any law limiting net indebtedness. The cost of a maintenance facility that may be financed under this subdivision is limited only to the portion of the facility that is fairly allocable to the maintenance of streets and water, sewer, and storm sewer systems.

Subd. 8. **Application; limitations under federal tax law.** Sections 474A.01 to 474A.21 apply to any issuance of obligations under this section which are subject to limitation under a federal tax law as defined in section 474A.02, subdivision 8.

History: *1953 c 398 s 9; 1955 c 811 s 3-5; 1957 c 385 s 1; 1965 c 877 s 5; 1976 c 324 s 19-21; 1981 c 171 s 1-4; 1984 c 548 s 6; 1984 c 582 s 5,6,23; 1984 c 591 s 4,5; 1984 c 633 s 4; 1Sp1985 c 14 art 8 s 63; 1986 c 465 art 1 s 3; 1987 c 344 s 4,5; 1992 c 545 art 2 s 4; 1996 c 297 s 1; 1996 c 399 art 2 s 12; 2000 c 260 s 57; 2001 c 214 s 11*

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429.10 [Repealed, 1953 c 398 s 13]

429.101 UNPAID SPECIAL CHARGES MAY BE SPECIAL ASSESSMENTS.

Subdivision 1. **Ordinances.** (a) In addition to any other method authorized by law or charter, the governing body of any municipality may provide for the collection of unpaid special charges as a special assessment against the property benefited for all or any part of the cost of:

(1) snow, ice, or rubbish removal from sidewalks;

(2) weed elimination from streets or private property;

(3) removal or elimination of public health or safety hazards from private property, excluding any structure included under the provisions of sections 463.15 to 463.26;

(4) installation or repair of water service lines, street sprinkling or other dust treatment of streets;

(5) the trimming and care of trees and the removal of unsound trees from any street;

(6) the treatment and removal of insect infested or diseased trees on private property, the repair of sidewalks and alleys;

(7) the operation of a street lighting system;

(8) the operation and maintenance of a fire protection or a pedestrian skyway system;

(9) inspections relating to a municipal housing maintenance code violation;

(10) the recovery of any disbursements under section 504B.445, subdivision 4, clause (5), including disbursements for payment of utility bills and other services, even if provided by a third party, necessary to remedy violations as described in section 504B.445, subdivision 4, clause (2); or

(11) [Repealed, 2004 c 275 s 5]

(12) the recovery of delinquent vacant building registration fees under a municipal program designed to identify and register vacant buildings.

(b) The council may by ordinance adopt regulations consistent with this section to make this authority effective, including, at the option of the council, provisions for placing primary responsibility upon the property owner or occupant to do the work personally (except in the case of street sprinkling or other dust treatment, alley repair, tree trimming, care, and removal, or the operation of a street lighting system) upon notice before the work is undertaken, and for collection from the property owner or other person served of the charges when due before unpaid charges are made a special assessment.

(c) A home rule charter city, statutory city, county, or town operating an energy improvements financing program under section 216C.436 or 216C.437 has the authority granted to a municipality under paragraph (a) with respect to energy improvements financed under that section.

Subd. 2. **Procedure for assessment.** Any special assessment levied under subdivision 1 shall be payable in a single installment, or by up to ten equal annual installments as the council may provide, except that a special assessment made under an energy improvements financing program under subdivision 1, paragraph (c), may be repayable in up to 20 equal installments. With these exceptions, sections 429.061, 429.071, and 429.081 shall apply to assessments made under this section.

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Subd. 3. **Issuance of obligations.** (a) After a contract for any of the work enumerated in subdivision 1 has been let, or the work commenced, the council may issue obligations to defray the expense of any such work financed in whole or in part by special charges and assessments imposed upon benefited property under this section.

(b) Section 429.091 shall apply to such obligations with the following modifications:

(1) such obligations shall be payable not more than two years from the date of issuance;

(2) the amount of such obligations issued at one time in a municipality shall not exceed the cost of such work during the ensuing six months as estimated by the council;

(3) a separate improvement fund shall be set up for each of the enumerated services referred to in subdivision 1 and financed under this section.

(c) Proceeds of special charges as well as special assessments and taxes shall be credited to such improvement fund.

History: *1953 c 398 s 10; 1955 c 811 s 6; 1963 c 771 s 5; 1965 c 323 s 2; 1973 c 337 s 1; 1974 c 340 s 1,2; 1984 c 548 s 7; 1984 c 582 s 7; 1984 c 591 s 6; 1984 c 633 s 5; 1986 c 444; 1Sp2003 c 21 art 11 s 29; 2004 c 275 s 2; 2008 c 366 art 6 s 42; 2010 c 216 s 22; 2013 c 85 art 8 s 6; 2018 c 155 s 36*

429.11 [Repealed, 1953 c 398 s 13]

429.111 CHARTER PROVISIONS, EFFECT.

Any city operating under a home rule charter may proceed either under this chapter or under its charter in making an improvement unless a home rule charter or amendment adopted after April 17, 1953, provides for making such improvement under this chapter or under the charter exclusively.

History: *1953 c 398 s 11; 1955 c 811 s 7; 1976 c 44 s 39*

429.12 [Repealed, 1953 c 398 s 13]

429.13 [Repealed, 1953 c 398 s 13]

429.14 [Repealed, 1953 c 398 s 13]

429.15 [Repealed, 1953 c 398 s 13]

429.16 [Repealed, 1953 c 398 s 13]

429.17 [Repealed, 1953 c 398 s 13]

429.18 [Repealed, 1953 c 398 s 13]

429.185 [Repealed, 1949 c 314 s 3]

429.19 [Renumbered 429.035]

429.20 [Renumbered 429.036]

429.21 [Repealed, 1953 c 398 s 13]

429.22 [Repealed, 1953 c 398 s 13]

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429.23 [Repealed, 1953 c 398 s 13]

429.24 [Repealed, 1953 c 398 s 13]

429.25 [Repealed, 1953 c 398 s 13]

429.27 [Repealed, 1953 c 398 s 13]

429.28 [Repealed, 1953 c 398 s 13]

429.29 [Repealed, 1953 c 398 s 13]

429.30 [Renumbered 435.36, subdivision 1]

429.31 [Renumbered 435.36, subd 2]

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Our Mission: To work together to resposibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Regular Session **7. 5.**

Meeting Date: 12/10/2019

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #19-285 Ordering Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction

Purpose/Background:

Purpose:

The purpose of this case is adopt Resolution #19-285 ordering a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction.

Background:

On September 10, 2019, the City Council authorized Staff to execute proposals from Hakanson Anderson and Associates for topographic survey of the Variolite Street corridor from Alpine Drive to 173rd Avenue in the amount of $12,800, and from Northern Technologies Inc. for geotechnical work along the same corridor in the amount of $29,750.

Hakanson Anderson and Associates has since completed their topographic survey in accordance with their proposal, and Northern Technologies Inc. has since completed their geotechnical work in accordance with their proposal.

City Staff now requests that the City Council order a Feasibility Report for the purpose of exploring whether the proposed improvements are feasible, necessary and cost-effective, whether they should be completed alone or in conjunction with other improvements, and to explore design options for reducing speeds and improving pedestrian accommodations along the corridor as directed by the Public Works Committee. Estimated project costs and funding sources will also be explored in more detail than was done to develop the Capital Improvement Program (CIP). A preliminary project schedule will also be developed.

Preparation of a Feasibility Report is not specifically required for this project since special assessments are not proposed to fund any portion of the project. However, Staff recommends preparing a Feasibility Report for the purpose of documenting existing conditions, the exploration of design options and funding sources, estimated costs, staff recommendations, and miscellaneous other assumptions and design criteria incorporated into the project. This will also prove beneficial since this is a State Aid route and as such, it is anticipated that numerous design decisions will be driven by standards required by MnDOT's State Aid office.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Alternative #1 – Adopt Resolution #19-285 ordering a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction.

Alternative #2 – Deny adoption of Resolution #19-285 at this time.

Funding Source:

The Feasibility Report will be prepared in-house as part of Staff's normal duties.

The current CIP lists the estimated project costs at $2,643,600, with $2,328,270 coming from Municipal State Aid (MSA) Funds, which has a current balance in excess of $2,500,000, and $315,330 coming from Stormwater Funds. Preparing the Feasibility Report will allow Staff to refine estimated project costs before requesting authorization to prepare plans and specifications.

Recommendation:

Staff recommends Alternative #1.

Action:

Adopt Resolution #19-285 ordering a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction.

Attachments

Resolution 19-285

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/05/2019 11:00 AM
Form Started By: Bruce Westby		Started On: 11/27/2019 10:50 AM
Final Approval Date: 12/05/2019		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #19-285

RESOLUTION ORDERING FEASIBILITY REPORT FOR IMPROVEMENT PROJECT #20-01, VARIOLITE STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-219 adopted September 10, 2019, the City Council approved and authorized Staff to execute proposals from Hakanson Anderson and Associates for required topographic survey in the amount of $12,800, and from Northern Technologies Inc. for required geotechnical work in the amount of $29,750; and

WHEREAS, the Ramsey Public Works Committee directed Staff to explore options for reducing speeds and improving pedestrian accommodations along Variolite Street; and

WHEREAS, one of the primary purposes of a Feasibility Report is to explore alternative design options and provide recommendations on which options to construct.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby orders the City Engineer to prepare a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

Mayor

ATTEST:

City Clerk

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CC Regular Session **7. 6.**

Meeting Date: 12/10/2019

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Resolution #19-296 to Hire a Patrol Officer

Purpose/Background:

The purpose of this case is to request the City Council to hire a Patrol Officer.

Patrol Officers perform responsible police work involving the protection and safety of the community through prevention and control of crime, maintaining or restoring public order, investigating crime, regulating traffic, enforcing laws, and providing emergency services; as well as other related duties as required.

As part of the 2019 budgeting process, funding was included in the budget for a new Patrol Officer. Staff conducted a recruitment and a finalist was selected. The finalist participated in and passed the physical agility testing, two interviews, a report writing exercise, a "shoot/don't shoot video scenario, an extensive background investigation and a psychological assessment. All new Patrol Officers are subject to the Law Enforcement Labor Services union contract, including a 1-year probation period. This position was included in the 2019 budget to begin 10-1-19 but was put on hold until now.

Funding Source:

The funding required to fill this position has been accounted for in the 2019 budget at $20,658. However, with a later start date the funding requirement will be approximately $1,889.

Recommendation:

Staff recommends hiring Mr. Derek Anderson as the Police Department's newest Patrol Officer effective on or near December 26, 2019, at step 1 of the 2019 pay scale which is $26.52 per hour.

Action:

Motion to adopt resolution #19-296, hiring Mr Derek Anderson as the Police Department's newest Patrol Officer effective on or near December 26, 2019 at step 1 of the 2019 pay scale which is $26.52 per hour.

Attachments

Resolution #19-296

Job Description

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	12/03/2019 03:11 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 09:57 AM

Form Started By: Colleen Lasher Started On: 11/21/2019 03:54 PM

Final Approval Date: 12/05/2019

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-296

RESOLUTION TO HIRE A PATROL OFFICER

WHEREAS, the 2019 budget included funding for a new Patrol Officer position; and

WHEREAS, a recruitment process was conducted; and

WHEREAS, Mr. Derek Anderson has been selected by staff to fill the position; and

WHEREAS, Mr. Anderson successfully passed the City's pre-employment checks, including: reference checks, background and driving record checks, pre-employment assessments, and pre-employment physical and drug screen; and

WHEREAS, all Patrol Officers are subject to the Law Enforcement Labor Services union contract, including a 1-year probation; and

WHEREAS, Staff recommends hiring Mr. Derek Anderson effective on or near December 26, 2019, at step 1 of the 2019 pay scale, which is $26.52 per hour.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-296 hiring Mr. Derek Anderson to the position of Patrol Officer, effective on or near December 26, 2019 at $26.52 per hour, which is step 1 of the 2019 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December 2019.

_____
Mayor

ATTEST:

_____
City Clerk

Patrol Officer

Class Code: 15008-A

Bargaining Unit: Patrol

CITY OF RAMSEY
Established Date: Aug 4, 2017
Revision Date: Jul 16, 2019

SALARY RANGE

$27.32 Hourly

PRIMARY OBJECTIVE OF POSITION:

Patrol Officers perform responsible police work involving the protection and safety of the community through prevention and control of crime, maintaining or restoring public order, investigating crime, regulating traffic, enforcing laws, and providing emergency services; as well as other related duties as required.

This is an LELS Union position

MINIMUM QUALIFICATIONS:

- Must possess an Associate's degree in Criminal Justice, Law Enforcement or equivalent qualifications meeting the State of Minnesota's requirements to become an Officer
- Must be P.O.S.T. full-time licensed or eligible to be P.O.S.T. full-time licensed by October 1, 2019
- Must possess a valid driver's license
- Must be available and satisfactorily pass our physical agility test (Sunday, October 6, 2019)
- Must satisfactorily pass a criminal history investigation
- Must satisfactorily pass a psychological examination
- Must satisfactorily pass a physical examination and drug screen

RESPONSIBILITIES:

- Patrol Duties
- Traffic Law Enforcement
- Crime Scenes
- Prosecutor Assistance
- Equipment
- Compile Reports

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of police procedures and techniques including operation of police vehicles, radios, radar, computers, and related equipment
- Knowledge of federal, state, and local laws, and of department rules and regulations
- Skilled in handling and discharging firearms with accuracy and in a safe manner
- Skilled in driving a motor vehicle, sometimes under adverse conditions and at high speeds
- Ability to communicate effectively in English; this includes speaking, reading, writing, and comprehending
- Ability to independently assess situations and determine appropriate action and to respond quickly and appropriately to crises and emergency situations
- Ability to cope with situations firmly, courteously, tactfully, and with respect to citizens' rights
- Ability to see, hear, and remember people, facts and circumstances
- Ability to communicate effectively and tactfully with others to maintain order, including dealing with difficult or violent people
- Ability to maintain confidentiality, prioritize duties, and work independently without direct supervision

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Sitting
- Walking
- Lifting
- Pushing/Pulling
- Carrying
- Climbing
- Kneeling
- Crawling
- Crouching
- Bending at waist

- Reaching
- Handling Objects
- Repetitive Hand Motion
- Stationary desk or bench work

This job requires employees to be able to lift and carry up to 100 pounds.

The following are the working conditions of this position:

- Working Outdoors
- Working Indoors
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job

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CC Regular Session **7. 7.**

Meeting Date: 12/10/2019

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Resolution #19-286 to Authorize the City's 2020 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments

Purpose/Background:

The purpose of this case is for City Council consideration of non-union employee City health and dental insurance contributions and cost of living adjustments (COLA). It should be noted that the recommendations in this non-union case are the same as the previously approved 2019-2020 four union contracts. All union employees received the same wage and benefit adjustments as are being proposed for non-union.

Health Insurance

The City continues to be a member of LOGIS (Local Government Information Systems) which is a consortium of Minnesota local government units. This consortium has many benefits including coverage by the group's health plan. Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance.

If approved, the City's total monthly contribution to health insurance, including contributions to the health reimbursement account or the health savings account will be as follows: Employee only (single) from: $872.50 to $957.50; Employee and Children $1153.30; Employee and Spouse $1203.10; and Family $1483.50. Employees that elect to waive health insurance in 2020 will receive credit in lieu of coverage in the amount of $370.00 per month and must agree to specific terms and conditions.

Note: See attachment for additional health plan details. Employees are responsible for paying the difference between the premium and the City's contribution.

Life Insurance

If approved, the City will continue to purchase $20,000 of basic life and AD&D insurance for full-time regular employees working 30 hours per week and employees participating in the PERA's phased retirement program. The cost of basic life insurance is $1.00 per month per employee.

Single Dental Insurance

If approved, the City's monthly contribution to single dental insurance will be $33.45 per month. The City will not offer credit in lieu of coverage for dental insurance.

Wages

If approved, the City's COLA will be 3%, effective January 1, 2020. Annual cost of living adjustments are carefully researched, budgeted for, and are necessary for recruitment and retention of employees.

Non-union Wage History
2019 2.75% COLA
2018 2.5% COLA 1-1-18 through 06-30-18 plus .50% COLA beginning 07-01-18
2014 through 2017 2% COLA
2013 1% COLA
2012 2% for all employee groups, with the exception of Department Heads at 1%
2010 & 2011 Zero %
2003 to 2009 3%

Observations/Alternatives:

Wages and benefits for non-union employees are being proposed to be the same as already negotiated union contracts. Similar union and non-union adjustments are important in order to effectively maintain internal equity, compete in external hiring processes, and to retain the City's talent. The City may consider alternate wage and benefit packages, however, staff does not recommend an alternative action.

Funding Source:

The funding required for this action is included in the proposed 2020 budget.

Recommendation:

Staff recommends adopting resolution #19-286 to move forward with the City non-union health and dental insurance contributions as listed and three percent (3%) COLA on January 1, 2020.

Action:

Motion to adopt resolution #19-286 to do the following:
1) Authorize the following non-union monthly City health insurance contributions, effective January 1, 2020: Employee Only (Single) up to $957.50, Employee and Children at $1,153.30, Employee and Spouse at $1,203.10, and Family at $1,483.50, or $370.00 to waive coverage; and
2) Authorize the non-union dental contribution, effective January 1, 2020, of $33.45 per month; and
2) Authorize increasing the non-union wage scale by three percent (3%), effective January 1, 2020.

Attachments

Res 19 286

2020 Health Insurance Rates

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	12/03/2019 03:05 PM
Kurt Ulrich	Kurt Ulrich	12/05/2019 09:57 AM
Form Started By: Colleen Lasher		Started On: 11/21/2019 03:44 PM
Final Approval Date: 12/05/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-286

RESOLUTION TO AUTHORIZE THE CITY'S 2020 NON-UNION CITY HEALTH AND DENTAL INSURANCE CONTRIBUTIONS AND NON-UNION COST OF LIVING ADJUSTMENTS

WHEREAS, the 2020 City budget accounts for the non-union health and dental insurance contributions and cost of living adjustment; and

WHEREAS, Staff recommends authorizing the non-union health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) $691.00 to $827.50, Employee and Children at $993.30, Employee and Spouse at $1043.10, and Family at $1291.50; and

WHEREAS, Staff recommends authorizing the non-union dental contribution of $33.45 per month; and

WHEREAS, Staff recommends increasing the non-union wage scale by three percent (3%) on January 1, 2020.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #19-286 to do the following:

1) Authorize the following non-union monthly health insurance contributions, including the health reimbursement or health savings account contributions as follows; Employee Only (Single) $691.00 to $827.50, Employee and Children at $993.30, Employee and Spouse at $1043.10, and Family at $1291.50; and

2) Authorize the non-union dental contribution of $33.45 per month; and

3) Authorize a cost of living adjustment increasing the non-union wage scale by three percent (3%) on January 1, 2020.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December 2019.

City of Ramsey
2020 Health Insurance with HealthPartners
Plans, Rates, and Contributions by Month

2020 Health Insurance HeathPartners	Perform Network Premium	City Contribution to Premium	Perform Employee Cost		Open Access Network Premium	City Contribution to Premium	Open Access Employee Cost		City Contribution to VEBA or H.S.A.
Single/Employee Plans									
$2500 Ded. Plan w/VEBA	$827.50	$827.50	$0.00		$844.50	$827.50	$17.00		$130.00
$2800 Ded. Plan w/H.S.A.	$742.50	$742.50	$0.00		$758.00	$758.00	$0.00		$130.00
$4000 Ded. Plan w/VEBA	$729.50	$729.50	$0.00		$744.50	$744.50	$0.00		$194.00
$4000 Ded. Plan w/H.S.A.	$691.00	$691.00	$0.00		$705.00	$705.00	$0.00		$194.00
Employee + Child(ren)									
$2500 Ded. Plan w/VEBA	$1,655.50	$993.30	$662.20		$1,689.50	$993.30	$696.20		$160.00
$2800 Ded. Plan w/H.S.A.	$1,486.00	$993.30	$492.70		$1,516.00	$993.30	$522.70		$160.00
$4000 Ded. Plan w/VEBA	$1,459.50	$993.30	$466.20		$1,489.50	$993.30	$496.20		$160.00
$4000 Ded. Plan w/H.S.A.	$1,382.00	$993.30	$388.70		$1,410.50	$993.30	$417.20		$160.00
Employee + Spouse Plans									
$2500 Ded. Plan w/VEBA	$1,738.50	$1,043.10	$695.40		$1,774.00	$1,043.10	$730.90		$160.00
$2800 Ded. Plan w/H.S.A.	$1,560.00	$1,043.10	$516.90		$1,592.00	$1,043.10	$548.90		$160.00
$4000 Ded. Plan w/VEBA	$1,532.50	$1,043.10	$489.40		$1,563.50	$1,043.10	$520.40		$160.00
$4000 Ded. Plan w/H.S.A.	$1,451.50	$1,043.10	$408.40		$1,481.00	$1,043.10	$437.90		$160.00
Family Plans									
$2500 Ded. Plan w/VEBA	$2,152.50	$1,291.50	$861.00		$2,196.50	$1,291.50	$905.00		$192.00
$2800 Ded. Plan w/H.S.A.	$1,931.50	$1,291.50	$640.00		$1,971.00	$1,291.50	$679.50		$192.00
$4000 Ded. Plan w/VEBA	$1,897.50	$1,291.50	$606.00		$1,936.00	$1,291.50	$644.50		$192.00
$4000 Ded. Plan w/H.S.A.	$1,797.00	$1,291.50	$505.50		$1,833.50	$1,291.50	$542.00		$192.00
Waiver Credit $370.00									

CC Regular Session **7. 8.**

Meeting Date: 12/10/2019

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #19-288 to Approve Position Reclassifications

Purpose/Background:

The purpose of this case is Council consideration of the reclassification of four current city positions; the Human Resources Generalist, Deputy City Administrator, Assistant Fire Chief/Fire Marshal, and the Civil Engineer II. The reclassifications were included as part of the budgeting discussions and are accounted for in the 2020 budget. This case seeks to accurately classify and compensate City employees for the work performed.

The reclassifications listed below reflect the City's desire to maintain an effective organization. Reclassifying positions, when needed, serves to retain high performing employees and furthers the City's mission to work together to responsibly grow our community, and to provide quality, cost-effective and efficient government services.

The following positions have changed to include additional, more complex duties and the employees in these positions are working outside of their current job classifications. Therefore, staff recommends the following reclassifications, effective January 1, 2020:

1) Reclassify the current Administrative Assistant to Human Resources Generalist
2) Reclassify the current Community Development Director to Deputy City Administrator
3) Reclassify the current Fire Marshal to Assistant Fire Chief/Fire Marshal
4) Reclassify the current Engineering Technician III to Civil Engineer II

Draft job descriptions are attached.
A brief explanation of the changes include:
Human Resources Generalist: This position has taken on more independent HR work including assisting employees with benefits and benefit changes, collaborating with payroll, overseeing city's employee Family Medical Leave Act (FMLA) administration, coordinating drug and alcohol testing, serving as point of contact for employee First Reports of Injury/workers compensation interactions as well as managing all on-line NeoGov recruitment.

Deputy City Administrator: This position was upgraded in 2018 to add additional responsibilities as Acting City Administrator. As part of this upgrade, the position assumed a greater role in supporting the City Administrator. The proposed position provides a role that develops skill sets and experiences in line with City Administration and creates a succession planning opportunity. New duties are to include, but not limited to: cross functional administrative project leadership, capital development project administration, and management analysis for the organization.

Assistant Fire Chief/Fire Marshal: This position, held by the full-time Fire Marshall also has paid on-call responsibility as Assistant Chief. This request will combine both positions and eliminate paid on-call position. The additional responsibilities of the position are to assist in the overall planning, implementation, supervision and direction of the Fire Department along with the development, coordinating and scheduling of fire/EMS training. This position will also assist the Fire Chief in implementing policy and direction to improve operational readiness and support responding firefighters.

Civil Engineer II: This position reclassification recognizes the achievement of successfully passing the Professional Engineer's examination and achieving a license to practice as a Professional Engineer under the laws of the State of MN. Obtaining a PE license allows the employee to legally sign engineering studies, reports, plans and documents on behalf of the city. The primary duties of the employee generally remain the same, except the employee is now eligible to sign off on behalf of the city those documents noted above, which will also enable the employee to assume additional duties with added responsibilities over time. This change works to provide better overall cross training and internal capacity and stability within the Engineering Department.

Again, the staff in these positions have been working out of their job class in order to meet the public service needs in their respective areas.

Notification:

As stated, the reclassifications listed above were discussed as part of the 2020 budgeting process and have been included in the 2020 City budget.

None of the positions require back filling to replace the original position.

Observations/Alternatives:

Observations/Alternatives:

Option #1: Reclassify the four positions as described.
Option #2: Do not reclassify the above listed positions.

The pros and cons of the above actions are tied to the Strategic Plan. The key reason to reclassify these positions is to more accurately recognize the job functions that these employees are currently performing and to proactively work to retain the City's talent--reducing the risk of turnover costs and loss of institutional knowledge.

Funding Source:

The 2020 funding required for this action has been accounted for in the 2020 budget at approximately $12,372 for all four reclassifications. Specific funding requirements are as follows:

1) Reclassify the Administrative Assistant to Human Resources Generalist $1423
2) Reclassify the Community Development Director to Deputy City Administrator $4305
3) Reclassify the Fire Marshal to Assistant Fire Chief/Fire Marshal $3397
4) Reclassify the Engineering Technician III to Civil Engineer II $3247

Recommendation:

Staff recommends option #1 to reclassify the four positions listed and to adopt resolution # 19-288.

Action:

Motion to adopt resolution #19-288 to Approve Position Reclassifications, effective as of January 1, 2020, as follows:

1) Reclassify the current Assistant Assistant, Sue Hurd, to Human Resources Generalist, at step 3 of the new wage scale, which is $28.06 per hour; and
2) Reclassify the Community Development Director, Tim Gladhill, to Deputy City Administrator, at step 6 of the new wage scale, which is $62.36 per hour; and
3) Reclassify the Fire Marshal, Carey Schiferli, to Assistant Fire Chief/Fire Marshal, at step 3 of the new wage scale, which is $43.68 per hour; and
4) Reclassify the Engineering Technician III, Joe Feriancek, to Civil Engineer II, at step 3 of the new wage scale, which is $37.23 per hour.

Attachments

Resolution #19-288
Human Resources Generalist JD
Deputy City Administrator JD
Assistant Fire Chief Fire Marshal JD
Civil Engineer II JD

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	12/05/2019 10:42 AM
Kurt Ulrich	Kurt Ulrich	12/05/2019 02:44 PM
Form Started By: Colleen Lasher		Started On: 11/21/2019 03:51 PM
Final Approval Date: 12/05/2019		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #19-288

RESOLUTION TO APPROVE POSITION RECLASSIFCATIONS

WHEREAS, the strategic plan identifies the City Council's desire to maintain an effective organization and to reclassify jobs in an effort to retain employees; and

WHEREAS, staff identified four positions to be addressed at this time; and

WHEREAS, the 2020 budget accounts for the position reclassifications; and

WHEREAS, staff recommends the following: Reclassify the current Administrative Assistant, Sue Hurd, to Human Resources Generalist, at step 3 of the new wage scale, which is $28.06 per hour; and Reclassify the Community Development Director, Tim Gladhill, to Deputy City Administrator, at step 6 of the new wage scale, which is $62.36 per hour; and Reclassify the Fire Marshal, Carey Schiferli, to Assistant Fire Chief/Fire Marshal, at step 3 of the new wage scale, which is $43.68 per hour; and Reclassify the Engineering Technician III, Joe Feriancek, to Civil Engineer II, at step 3 of the new wage scale, which is $37.23 per hour.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #19-288 to Approve Position Reclassifications, effective as of January 1, 2020, as follows:

   Reclassify the current Administrative Assistant, Sue Hurd, to Human Resources Generalist, at step 3 of the new wage scale, which is $28.06 per hour; and Reclassify the current Community Development Director, Tim Gladhill, to Deputy City Administrator, at step 6 of the new wage scale, which is $62.36 per hour; and Reclassify the current Fire Marshal, Carey Schiferli, to Assistant Fire Chief/Fire Marshal, at step 3 of the new wage scale, which is $43.68 per hour; and Reclassify the current Engineering Technician III, Joe Feriancek, to Civil Engineer II, at step 3 of the new wage scale, which is $37.23 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of December, 2019.

Mayor

ATTEST:

City Clerk

Job Description
Human Resources Generalist

Position Title: Human Resources Generalist **Date:** June 2019

Department: Administrative Services

FLSA Status: Non-Exempt

Primary Objective of Position

The primary objective of this non-union position is to perform a variety of responsible and confidential administrative support functions for the Administrative Services Department. This may include, but is not limited to assisting with recruitments, workers' compensation, FMLA recordkeeping, employee benefits, , election processes, , and DOT testing and recordkeeping -- all in pursuit of the City's strategic initiatives.

Essential Functions of the Position

- Provides administrative support work for Human Resource functions including preparing and sending applicant correspondence, scheduling interviews, preparing materials for the interview panel, and conducting the interviews
- Creates job descriptions, postings, supplemental questions, and scoring plans in NeoGov for all recruitment efforts
- Creates all advertising for recruitments
- Oversees the Random Drug Testing program for all DOT employees
- Maintains all the DOT records in compliance with the US Department of Transportation
- Checks the driver's licenses of all finalists using the DVS Driver & Vehicle Services site, and following the strict guidelines set by the State of Minnesota Department of Public Safety
- Coordinating and monitoring FMLA leave requests and requirements
- Utilizes the J.D. Edwards system, or other appropriate systems, to streamline HR processes and recommends changes and processes to simplify or eliminate unnecessary steps
- Creates spreadsheets and reports using data gained from surveys, internal payroll records, or other sources
- Oversees the Workers' Compensation recordkeeping and notifications
- Ensures new employee and terminating employees' forms are complete and the payroll department is provided with necessary documentation
- Maintains employee benefit information in Apprize for current and terminated employees
- Reviews online benefits elections for accuracy and completeness
- Assists with various surveys and compiles results
- Prepares and maintains a central contact directory and eliminates redundant records.
- Utilizes Laserfiche to retrieve data or assist with data searches according to established protocols
- Provides administrative support to the Administrative Services Director for elections including accepting absentee ballotsanswering election judge's questions and assisting as needed with election judge training
-

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- Assists with taking minutes at both the Safety/Security Committee meetings and the Labor Management Committee meetings.
- Performs special projects as needed within Administrative Services
- Provides human resource services to all city departments and employees, e.g., interpretation of city programs, policies, procedures and labor contract provisions
- Assistant the Administrative Services Director with union grievances and arbitrations
- Works with supervisors with department issues regarding employee issues, recommending appropriate actions involving employee performance, behavior, productivity, etc.
- Serves as a Notary Public
- Maintains employee files and records in accordance with the data practices act and records retention schedule
- Prepares employment verifications on staff, including wage verifications

Examples of Performance Criteria

- Considerable knowledge of standard office practices, procedures and equipment.
- Working knowledge of human resource functions and customer service
- Considerable skill in organizing work, prioritizing, multi-tasking and evaluating and improving processes
- Considerable skill in Microsoft Office applications, including, but not limited to Outlook, Word, Excel, Power Point and Publisher
- Considerable ability to examine a situation or project and determine steps to complete the project
- Considerable ability to follow-through and handle details accurately and meet deadlines
- Considerable ability to communicate both verbally and in writing and develop good working relationships with City staff, elected officials and the general public
- Working ability to analyze moderately complex information and processes and prepare accurate reports and correspondence

Minimum Qualification

- High school diploma or equivalent
- Three years of related work experience in a responsible administrative support position
    - An equivalent combination of education and experience will be considered
- Proven Microsoft applications experience -- Candidates must pass a Microsoft practical exam (Word, Excel, and PowerPoint)

Desired Qualifications

- Associates Degree in Business, Business, Industry & Technology, Human Resources or equivalent
- Experience in public sector human resources and/or payroll
- Certified Microsoft Professional or equivalent abilities

Supervision of Others

Not Applicable

Equipment/Job Locations

The work environment characteristics described are representative of those an employee encounters

while performing the essential functions of the job. Duties performed are typically inside.

Conditions of Employment

- Must comply with organizational and department policies
- Driving is not an essential function of this job

This position description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the city and requirements of the job change.

The City of Ramsey is an Equal Opportunity Employer in compliance with the Americans with Disabilities Act. It will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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JOB ACTIVITY REQUIREMENTS
Human Resources Generalist

	Job activity requirements				
	Physical Activities	**Very Important**	**Important**	**Slightly Important**	**Not Important**
1	Standing		x		
2	Sitting	x			
3	Walking	x			
4	Lifting			x	
5	Pushing / Pulling			x	
6	Carrying			x	
7	Climbing				x
8	Kneeling				x
9	Crawling				x
10	Crouching				x
11	Bending at waist				x
12	Reaching	x			
13	Handling Objects	x			
14	Repetitive Hand Motion	x			
15	Use of Arm Muscles over Extended Periods	x			
16	Use of Leg Muscles over Extended Periods	x			
17	Overhead Work				x
18	Stationary desk or bench work	x			

This job requires employees to be able to lift and carry up to 24 pounds without assistance.

	Job working conditions		
		Yes	**No**
1	Working Outdoors		x
2	Working Indoors	x	
3	Operating forklifts or dangerous equipment		x
4	Operating motor vehicles		x
5	Providing work direction to other employees		x
6	Working with chemicals		x
7	Working near fumes and vapors		x
8	Driving a City vehicle or personal vehicle	x	
9	Driving is an essential function of this job		x
10	Subject to random DOT drug and alcohol testing		x

City of Ramsey – Position Description

Position Title: Deputy City Administrator
Department: Administrative Services/Community Development
Reports to: City Administrator
FLSA Status: Exempt
Date: June 1, 2014

POSITION SUMMARY: The Deputy City Administrator is responsible for the planning and implementation of assistance programs for development and redevelopment of residential, commercial and industrial lands that help shape a vibrant, sustainable community. In addition, the Deputy City Administrator works to provide cross functional administrative project leadership, capital development project administration, and management analysis for the organization. This draft position description is not a complete description of the role of the Deputy City Administrator. Staff will provide additional information when this position is reviewed with the City Council.

PRINCIPAL ACCOUNTABILITIES:

Values-based management: The Community Development Director is expected to model behavior and maintain a culture that is consistent with the City's organizational core values of Ethics and Integrity, Fiscal Responsibility, Cooperation and Teamwork, Open and Honest Communications, Excellence and Quality in the Delivery of Services, Treating People with Respect and Fairness, and Adaptability and Continuous Learning. These values are the foundation of all decisions.

Mission-focused strategic direction: The Community Development Director effectively working with staff, City Council, appointed Commissioners and external partners, is responsible for helping plan and implementation of the residential and commercial development for the city.

Voice of the City's Community Development: The Community Development Director is the 'go to person' for the City for professional planning advice about residential and commercial development projects, questions and issues.

Fiscal health and accountability*:* The Community Development Director is responsible for helping to maintain the fiscal health and transparency of residential and commercial development projects.

MINIMUM JOB QUALIFICATIONS:
Bachelor's degree in Urban Planning, Land Use Planning, Public Administration, or a closely related field and more than five years professional experience in leading/managing development and marketing initiatives within a community or experience related to Community Development; or municipal planning and development experience.

Desirable Qualifications:
Master degree in Urban Planning or a closely related field and proven municipal planning experience.

SUPERVISION: DIRECTION RECEIVED and/or GIVEN
Reports to the City Administrator; exercises significant collaboration with Leadership Team staff and strategic partnerships, and manages approximately 10 staff and contract employees.

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ESSENTIAL ENVIRONMENTAL FACTORS

Valid State of Minnesota driver's license with a good driving record or the ability to obtain a Minnesota license within 90 days. Traveling throughout the City and regional area is required.

This job description does not necessarily list all functions or accountabilities of the job. The City reserves the right to revise and update job descriptions at any time.

TOOLS AND EQUIPMENT USED

Typical standard office equipment is used including multi-line phone, copier, fax, PC, printers, etc. Proficiency in using computers – word processing, excel sheets, PowerPoint, GIS, and databases.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, an employee is regularly required to sit; talk or hear, in person, in meetings and by telephone; use hands to figure, handle, feel or operate standard office equipment; and reach with hands and arms. The employee is frequently required to walk and stand. Specific vision abilities required by this position include close vision and the ability to adjust focus.

PROFESSIONAL DEVELOPMENT

It is expected that the Community Development Director participates in regional and state meetings and conferences to stay abreast of trends and technology related to community development, subject to available funding.

REPRESENTATION - PUBLIC HEARINGS AND MEETINGS

It is required that the Community Development Director attends and participates at the following meetings of (Environmental Policy Board, Planning Commission, Work Sessions, City Council committees, and City Council and other outside meetings as assigned or requested.)

This position prepares agendas, develops development/policy options and makes presentations to the Environmental Policy Board, Planning Commission and City Council.

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Essential Functions	Essential Accountabilities	Knowledge, Skills, and Abilities
Technical and Business Knowledge	Community Development	• Proven knowledge and practical application of community development in the public sector
Community Development Planning	Long Range Planning	• Proven long range planning skills and experience in directing and implementing the Comprehensive Plan for a City • Proven planning skills of developing healthy, mixed-use residential strategies for a City • Demonstrated ability to research and keep abreast of economic trends; monitor local, state and federal legislation and regulations that impact community development • Ability to apply and submit grant applications and other funding opportunities to further a city's community development • Ability to coordinate with a regional planning organization such as the Metropolitan Council
Organizational Management	Operations • Ensure department's goals are being measured and achieved • Ensure allocation of resources across competing priorities	• Demonstrated ability to deliver quality community development services • Proven effective delegation skills • Proven ability to manage execution • Knowledge of management and operation's principles and practices as they apply to the public sector
Fiscal Management	Budget and Finance • Administer the approved department's budget • Help increase the City's taxable property market value	• Demonstrated knowledge of budgeting, accounting, and government financing, particularly capital improvement financing mechanisms • Demonstrated budget management skill; use of financial and quantitative data • Demonstrated knowledge of sound fiscal practices
Human Resources	Department Structure and Design • Ensure appropriate department design and structure • Ensure the department is maximizing its employees' talents and skills • Provide coaching for performance improvement and development	• Ability to design an effective department structure • Ability to staff effectively; build a team whose members have complementary strengths • Ability to recruit and maintain excellent employees; matching individuals to jobs • Ability to anticipate long-term staffing needs
Communications	Communications Planning and Implementation	• Ability to communicate effectively orally and in writing with architects, contractors, developers, builders, residents, commercial business owners, the public, staff, Planning Commission and City Council • Ability to prepare communication articles for website and The Resident Newsletter • Ability to develop community development materials that are easy to read and informative
Planning Programs and Services	Community Development Programs and Services • Land Use Applications • Building Permit Applications • Building Inspections • Maintenance Standards Enforcement	• Ability to develop and manage exemplary community development programs and services • Ability to execute outstanding client-driven services • Ability to design/redesign processes that deliver cost-effective programs/services • Ability to provide timely issuance of building permits and completion of inspections to ensure code compliance
Real Estate and Development	Real Estate Transactions	• Proven experience of delivery timely and detailed submittal of review projects • Ability to negotiate and implement development agreements for new and redevelopment agreements including

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		coordination of housing subsidy requirements, property acquisition, relocation efforts, site preparation, and related actions.

Essential Functions	Essential Accountabilities	Knowledge, Skills, and Abilities
Community Development Finance	Develop Community Development financial packages that are balanced by customer requirements and city resources	• Proven business knowledge of available public and private financing resources including local bank financing, state assistance, and other funding sources
Deal Making	Contract Negotiations	• Proven negotiation skills • Demonstrated decisive and effective decision making skills
Growth Development	Development • Land use, growth management, commercial, residential, and redevelopment	• Demonstrated knowledge and experience in progressive land use, growth management, community development and housing redevelopment
Customer Service	Internal and External Clients • Ensure that client requests and concerns are effectively and efficiently responded to	• Demonstrated highly interpersonal skills; effectively listening and providing timely responses • Proven experience in providing timely responses and keeping key people informed
Relationship Management	Client Relations • Cultivate positive relationships with all key strategic stakeholders	• Ability to build relations; tolerance for differing points of view and personalities • Ability to work effectively with staff and government agencies and strategic partners (Metropolitan Council, Anoka County, State Legislature, Minnesota Housing Finance Agency and others)
Administration Management	Regulatory Reporting	• Ability to comply with all reporting and statutory requirements • Ability to ensure that the City Comprehensive Plan meets the Metropolitan Council objectives and activities and is in compliance with the City Code
Team-Based Organization	Team Player	• Proven experience in building, participating and/or leading teams in a performance-based environment • Ability to coordinate activities of others to meet the requirements of the city's community development and redevelopment projects

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CITY OF RAMSEY POSITION ANALYSIS

POSITION TITLE: **Assistant Fire Chief/**Fire Marshal

DEPARTMENT: Fire Department

POSITION TITLE OF IMMEDIATE SUPERVISOR: Fire Chief

SUBJECT TO RANDOM D.O.T DRUG AND ALCOHOL TESTING: No

FLSA STATUS: Non-exempt

PRIMARY OBJECTIVE OF POSITION

The Assistant Fire Chief/Fire Marshal meets all the requirements of a firefighter and responds to emergency incidents. The Assistant Chief/Fire Marshal position assists the Fire Chief in assuring the department is prepared to respond to emergency and non-emergency incidents. The general responsibilities of this position are to assist in the overall planning, implementation, supervision, and direction of the fire department. The primary responsibility will be to assist the Chief in implementing policy and direction to improve operational readiness and support responding firefighters. The position will assist the Fire Chief in supervision of the Fire Department while also providing fire suppression, rescue and prevention activities. In addition, under the general direction of the Fire Chief, the Assistant Fire Chief/Fire Marshal manages and conducts code compliance and investigations for the Fire Department. This includes reviewing plans and specifications, conducting inspections and follow-up, educating the community on fire safety issues, participating in the development strategy of the city, as well as conducting post incident investigations of fire incidents.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Act as an Incident Commander on emergency and non-emergency incidents.
- Attends extra training and/or meetings that are required for the position.
- Assists with initial recruitment, candidate evaluation and orientation training for new employees.
- Enforces city and fire department policy.
- Mentors, coaches and leads personnel.
- Assists with the daily planning and direction of the fire department.
- Handles grievances from paid on-call officers and firefighters, maintains departmental discipline and enforces department policies, SOG's and rules and regulations
- Reviews, evaluates and assists in the creation and implementation of SOG's as they pertain to operations.

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- Participates in planning, developing, and implementation of department strategic plans, goals and objectives
- Clearly communicate new or updated SOG's to the department personnel and assure training is provided.
- Assists with the development of strategic plans and budgets.
- Works closely with Fire Chief to maintain the Emergency Operations Plan and Emergency Operations Center.
- Advise and make recommendation to the Fire Chief to ensure the proper and efficient operation of the Fire Department
- Assume the duties of the Fire Chief in his/her absence.
- Responds to emergency incidents as a firefighter
- Enforces all applicable/adopted fire codes including national, state, city and other related codes
- Reviews plans and specifications of proposed buildings, systems and/or changes to insure conformance to all applicable fire codes
- Supervises/conducts inspections of existing structures and systems to assure compliance of all applicable fire codes
- Attends development review meetings as required
- Manages all aspects of permits issued through Fire Department
- Develops/maintains policies relating to local and state fire code issues
- Conducts fire investigations to determine cause and origin of all fires as directed by State Statute
- Manages/develops fire education awareness in the community
- Develops and manages a fire prevention budget annually
- Performs a wide range of tasks at the verbal or written direction (within the ability and resources of the Fire Marshal) of the Fire Chief and/or City Administrator

KNOWLEDGE, SKILLS AND ABILITIES

- Good knowledge of applicable fire codes, both National, State and City (if appropriate)
- Ability to maintain a positive professional rapport with City staff, local businesses and members of the Fire Department
- Ability to communicate (in English) effectively both verbally and in writing
- Ability to develop new programs in solving existing or new problems as they arise
- With minimal supervision, ability to work independently as a leader and as a member of a team
- Ability to prepare and present technical reports
- Ability to make public presentations at City Council, Planning Commission and other meetings as directed
- Good interpersonal and customer service skills

MINIMUM QUALIFICATIONS

- Certificate of competency from a recognized National or State authority attesting to an understanding of applicable fire codes (example: State Fire Marshal's Office)

- Minimum of 2 years of experience in administering fire codes or similar code/specifications
- Fire and/or Building Inspection certification
- Completion of the BCA Fire Investigation 2-part class (or ability to complete within 24 months)
- Minimum of 1 year supervisory experience
- Meets all requirements of a Ramsey Firefighter
- Firefighter 2 State Certification or ability to acquire in 12 months.
- Must meet the requirements of the physical agility test as described below

DESIRED QUALIFICATIONS

- Associate or Bachelor's degree in Fire Science or Fire Administration

Created: December 2013

*The Physical Agility Test must be completed in six minutes or less and will consist of the following items:

-Raising a 29 foot extension ladder
-Carrying 100 feet of 1 ½" diameter hose while dragging 100 feet of 2 ½" hose
-Fire hydrant operations
-Axe chopping block
-Carrying a 13 foot roof ladder
-Crawling 40 feet under a 26" structure
-Dragging a 105 pound mannequin

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JOB ACTIVITY REQUIREMENTS
Fire Marshal

	Job activity requirements				
	Physical Activities	**Very Important**	**Important**	**Slightly Important**	**Not Important**
1	Standing	x			
2	Sitting		x		
3	Walking	x			
4	Lifting	x			
5	Pushing / Pulling	x			
6	Carrying	x			
7	Climbing	x			
8	Kneeling	x			
9	Crawling	x			
10	Crouching	x			
11	Bending at waist	x			
12	Reaching	x			
13	Handling Objects	x			
14	Repetitive Hand Motion		x		
15	Use of Arm Muscles over Extended Periods		x		
16	Use of Leg Muscles over Extended Periods		x		
17	Overhead Work		x		
18	Stationary desk or bench work		x		

This job requires employees to be able to lift and carry up to 100 pounds without assistance.

	Job working conditions		
		Yes	**No**
1	Working Outdoors	x	
2	Working Indoors	x	
3	Operating forklifts or dangerous equipment	x	
4	Operating motor vehicles	x	
5	Providing work direction to other employees	x	
6	Working with chemicals	x	
7	Working near fumes and vapors	x	
8	Driving a City vehicle or personal vehicle	x	
9	Driving is an essential function of this job	x	
10	Subject to random DOT drug and alcohol testing		x

CITY OF RAMSEY POSITION ANALYSIS

POSITION TITLE: Civil Engineer II

DEPARTMENT: Public Works

POSITION TITLE OF IMMEDIATE SUPERVISOR: Principal City Engineer

SUBJECT TO RANDOM D.O.T DRUG AND ALCOHOL TESTING: No

STATUS Exempt/Non-union

PRIMARY OBJECTIVE OF POSITION:

To provide professional engineering advice on planning, design, construction, inspection, administration and maintenance of public infrastructure consistent with City Council policy and with federal and state regulations. This position will also perform routine and complex technical engineering work including computer-aided design (CAD) and drafting work, and assisting in the maintenance of the City of Ramsey's GIS database.

RESPONSIBILITIES

A. Provide professional engineering counsel, design and review
B. Prepare and administer specifications for public and private improvement projects
C. Assist with development and review of the Capital Improvement Program
D. Assist with development of street maintenance program and budget
E. Function as a liaison and advisor for the City
F. Perform other duties as assigned by the Assist Public Works Director/Principal City Engineer or Public Works Director

TASKS RELATED TO RESPONSIBILITIES

A. Provide professional engineering counsel, design and review.
    1. Collect and archive data as mandated by state law and in accordance with established practices
    2. Interpret municipal engineering records and data for other city staff and customers
    3. Perform topographical, construction, and as-built surveying in connection with public improvement projects
    4. Perform storm water modeling and storm sewer design and related reports

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5. Under supervision, design, draft, prepare, or review drawings for public and private improvement projects, records, and geographic references
6. Review site plans and recommend changes
7. Assist in the development of a computer based mapping system to meet the needs of all City departments
8. Maintain and update information on mapping system and database within a reasonable time

B. Prepare and administer specifications for public and private improvement projects
1. Calculate and prepare assessment rolls for public improvement projects
2. Participate in establishing priorities for short- and long-range projects and coordinate implementation as may be required

C. Assist with development and review of the Capital Improvement Program
1. Review and establish standards for development and capital improvement projects
2. Participate in establishing priorities for short- and long-range projects and coordinate implementation as may be required
3. Review and establish standards for development and capital improvement projects
4. Assure that desired performance and utilization is achieved as planned

D. Assist with development of street maintenance program and budget
1. Help establish priorities for projects

E. Function as a liaison and advisor for the City
1. Serve as city representative on public boards as required or assigned
2. Prepare feasibility studies, reports, and construction plans
3. Provide staff support for council meetings and hearings
4. Provide access to resources addressing staff's and customer's municipal engineering or utility concerns
5. Communicate verbally and in writing with residents, businesses and property owners to explain projects, provide information, and resolve concerns and conflicts
6. Consult with engineers, government agencies, developers and others to assure the coordination of development activities within the community as planned
7. Attend meetings of the City Council, Planning Commission, and other meetings as assigned or requested
8. Represent the City in contacts with the public as well as with other employees, other City officials and outside organizations
9. Keep supervisors promptly informed of all matters of major importance as they relate to the Public Works and inspection and recommend actions with respect to such matters
10. Direct special studies as necessary and take appropriate action to improve the various public works services to the City

F. Perform other duties as assigned by the Principal City Engineer or Public Works Director.

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KNOWLEDGE, SKILLS AND ABILITIES:

- Working knowledge of federal, state regional, and local laws, rules, and regulations applicable to municipal engineering
- Working knowledge of civil engineering computer modeling programs
- Working knowledge of current civil engineering principles and practices
- Skill in using standard engineering software including computer aided drafting programs
- Skill in operating, automatic level, total station, data collector and various other surveying equipment
- Ability to communicate effectively, both orally and in writing, with elected officials, developers, contractors, government agencies, staff and the general public
- Ability to establish and maintain effective working relationships with co-workers and supervisors
- Ability to oversee and manage public improvement projects
- Ability to research and prepare reports
- Ability to deal effectively with adverse situations with a high degree of tact, courtesy, and sound judgment
- Ability to see and hear to perform inspections and communicate with people
- Ability to repeatedly use fine motor skills and manual dexterity to operate a computer, produce drawings and operate survey equipment

TRAINING AND EXPERIENCE:

Minimum:

- Bachelor of Science degree in civil engineering from an accredited college or university
- Ability to obtain a professional engineer's license from the State of Minnesota within one year of hire
- Three to five years of progressively responsible experience in municipal engineering
- Advanced training and experience in drafting, Computer-Aided Design (CAD) and GIS
- Valid class D state driver's license with a good driving record

Created: May 2003
Revised:

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JOB ACTIVITY REQUIREMENTS
Civil Engineer II

	Job activity requirements				
	Physical Activities	**Very Important**	**Important**	**Slightly Important**	**Not Important**
1	Standing		x		
2	Sitting	x			
3	Walking		x		
4	Lifting		x		
5	Pushing / Pulling			x	
6	Carrying			x	
7	Climbing		x		
8	Kneeling		x		
9	Crawling				x
10	Crouching			x	
11	Bending at waist			x	
12	Reaching			x	
13	Handling Objects			x	
14	Repetitive Hand Motion				x
15	Use of Arm Muscles over Extended Periods				x
16	Use of Leg Muscles over Extended Periods				x
17	Overhead Work				x
18	Stationary desk or bench work			x	

This job requires employees to be able to <u>lift</u> and <u>carry</u> up to 74 pounds without assistance.

	Job working conditions		
		Yes	**No**
1	Working Outdoors	x	
2	Working Indoors	x	
3	Operating dangerous equipment		x
4	Operating motor vehicles	x	
5	Providing work direction to other employees	x	
6	Working with chemicals		x
7	Working near fumes and vapors	x	
8	Driving a City vehicle or personal vehicle	x	
9	Driving is an essential function of this job		x
10	Subject to random DOT drug and alcohol testing		x