

City of Ramsey Public Works and Fleet Maintenance Facility

Evaluation No. 1

Proposal Ranking Form

Firm: _____

Suggested Scoring Guidelines

| | |
|----------------------------|--------------------------------------|
| Outstanding | 75% to 100% of Maximum Points |
| Exceeds/ Acceptable | 50% to 75% of Maximum Points |
| Acceptable | 25% to 50% of Maximum Points |
| Marginal | 0% to 25% of Maximum Points |

| | Maximum Points | Score |
|---|-----------------------|--------------|
| <u>Understanding of Services Required:</u> Firm indicates an understanding of the services required for this project and identifies special project requirements in their proposal and schedule. | <u>25</u> | _____ |
| 1. <u>Personnel:</u> Based upon resumes of key staff, project managers and project engineers, firm appears to have experience in preparing a construction management plan for designing and constructing public works facilities. | <u>25</u> | _____ |
| 2. <u>Firm Experience:</u> Firm appears to have applicable experience in preparing preliminary design reports and contract documents in similar size public works projects. | <u>25</u> | _____ |
| 3. <u>Performance and References:</u> Firm appears to be able to perform the project in a timely and cost effective manner. The proposal included references to be contacted. | <u>20</u> | _____ |
| 4. <u>Proposal:</u> Information provided in the proposal is complete, organized and presented in a professional manner. | <u>5</u> | _____ |
| Technical Proposal Total Points: | <u>100</u> | _____ |
| Technical Proposal Ranking: | | _____ |

Ranked by: _____ Date: _____