

City of Ramsey
Agenda
City Council Work Session
Tuesday, September 24, 2019

5:30pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Discussion with Metro Cities (the Association of Metropolitan Municipalities)
 2. Fire Department Joint Powers Agreement update
 3. Discuss Council Committee Appointments for Alternates Acting as Members
 4. Continue Discussion Regarding Processes and Procedures for Council Meetings
- 3. Topics for Future Discussion**
- 4. Mayor/Council/Staff Input**
 0. Review Future Topics/Calendar
- 5. Adjournment**

Meeting Date: 09/24/2019

Information

Title:

Discussion with Metro Cities (the Association of Metropolitan Municipalities)

Purpose/Background:

The purpose of this discussion is to hear directly from representatives from the Metro Cities group in order to update and inform the City Council regarding the role of Metro Cities and how their work impacts the City of Ramsey. Ms. Patricia Nauman, Metro Cities Executive Director, will be present.

The City's 2020 preliminary budget provides for \$8,500 toward Metro Cities.

Background

Metro Cities (the Association of Metropolitan Municipalities) is a membership organization representing cities in the seven-county metropolitan area at the Legislature, Executive Branch and Metropolitan Council. It is the only metro-wide entity that monitors regional and advocates for cities at the Metropolitan Council and that represents the interests of metro area cities at the state levels of government, and they have been a valuable partner in supporting such issues as local government funding, metropolitan governance issues, transportation funding, and administrative issues (e.g., elections law) that the city of Ramsey has had an interest.

The organization was created with the primary objective to be an effective and influential voice at the state and regional levels of government. The organization's membership includes cities of all sizes and characteristics across the metropolitan region.

All legislative policies are developed, vetted and adopted by the organization's member cities each year and serve as the foundation of the organization's work.

Metro Cities provides a unique forum for city officials in the region to work together, share ideas and problem solve and to foster open communication among city, regional and state officials. Attached is a publication that describes the organization in more detail.

Timeframe:

Approximately 15 minutes.

Funding Source:

Not Applicable.

Responsible Party(ies):

Kurt Ulrich, City Administrator

Outcome:

For the City Council to receive an update from Metro Cities regarding their role and how their work impacts the City of Ramsey.

Attachments

metro cities

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 09/19/2019

Reviewed By

Kurt Ulrich

Date

09/19/2019 03:59 PM

Started On: 09/18/2019 03:57 PM

8/29 work session

METRO CITIES

Association of Metropolitan Municipalities

DATE: August 29, 2019
TO: City Administrators, City Managers, City Clerks
FROM: Patricia Nauman, Executive Director
RE: 2019 Annual Brochure

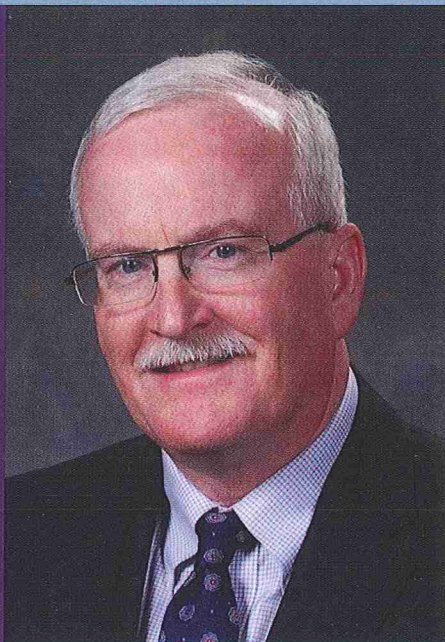
Enclosed please find the **2019 Metro Cities Annual Brochure**. Copies have been included for your Mayor, Councilmembers, and yourself. Please distribute, and do not hesitate to contact us if you would like additional copies.

In this year's brochure, you will find a summary of Metro Cities work at the Legislature and Metropolitan Council, along with some additional organization information. If you have any questions, please do not hesitate to contact me at patricia@metrocitiesmn.org or **651-215-4004**.

We look forward to seeing many of you this fall at our city visits!

METRO CITIES

Association of Metropolitan Municipalities



“Metro Cities works effectively to make sure Metropolitan Council members consider the effects of regional decisions on urban, suburban and rural communities.”

– Deb Barber
Metropolitan Council
Member, District 4

Summer/Fall 2019

Dear City Official:

On behalf of the Metro Cities Board of Directors and staff, thank you for your membership in Metro Cities.

Since its inception in 1974, the mission of Metro Cities (Association of Metropolitan Municipalities) has been to represent the shared interests of cities across the metropolitan region at the Legislature, Executive Branch and Metropolitan Council. The association is unique in its representation of metropolitan city interests at the Metropolitan Council, and monitors and responds to the scope of Council policymaking. Legislative policies are developed by member city officials and cover a wide range of policy issues that are significant to metropolitan communities.

Metro Cities also serves as a forum for city officials to learn from each other and find productive solutions to shared problems. A recent communications audit of the association confirmed that city officials value opportunities to get to know each other, to learn about other communities' challenges and needs, and to have opportunities to share information and best practices.

Thank you for your time and engagement with Metro Cities. Whether it is through a policy committee, attending a regional forum, the annual meeting, metro regional meeting, or other events, your involvement is vital, and carries with it benefits for your city and for cities across the region, in finding common ground and advancing shared interests and priorities.

Metro Cities is committed to providing excellent service to its members, under its core values of stewardship, partnership, quality, integrity, and leadership. As the newly elected President of Metro Cities, that mission has my full support.

Thank you again for your membership and participation.

Sincerely,

Mark McNeill

*City Administrator, Mendota Heights
2019-2020 President, Metro Cities*

HIGHLIGHTS

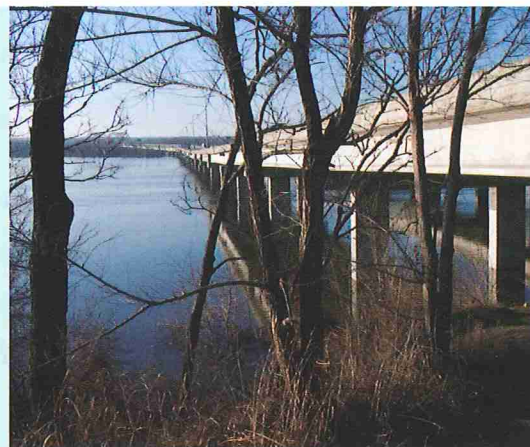
2019 Issues, Work and Accomplishments:

LEGISLATIVE

- Metro Cities effectively advocated for economic development and redevelopment funding through DEED's MN Investment Fund (MIF) and Job Creation Fund (JCF), and redevelopment funding. The 2019 Legislature funded MIF and JCF and authorized DEED to transfer funds to the redevelopment and demolition programs.
- Metro Cities supported increasing the Local Government Aid (LGA) appropriation this session. The Legislature appropriated an additional \$26 million in 2020 and \$30 million in the following biennium and beyond. Metro Cities monitored legislation that would have provided LGA funding to cities not receiving it under the current structure, and Metro Cities supports ongoing analysis of the LGA program to ensure it is addressing the needs of metropolitan cities.
- Metro Cities supported legislation to extend the date for PERA aid to local governments this session. This legislation was considered but not passed. The aid will expire in 2020; Metro Cities will support this extension again next year.
- Metro Cities supported funding to meet a variety of local housing needs, including housing infrastructure bonds, a state match for local housing trust funds, and a state tax credit, among other proposals. The Legislature passed a \$60 million capital appropriation for housing infrastructure bonds.
- Metro Cities monitored legislation initiated by the builder's association that establishes a commission on affordable housing, and worked to secure changes to the authorizing language to more precisely define the terms and scope of issues to be considered. Metro Cities will closely monitor the work of the commission and will respond to any recommendations consistent with the organization's policies.
- Metro Cities initiated legislation for a \$10 million capital appropriation to assist cities in the metropolitan area with inflow and infiltration (I/I) mitigation on local public infrastructure, and supported legislation to assist private property I/I mitigation efforts. A House capital investment bill included \$8 million for this purpose. A House Legacy bill appropriated \$1.8 million for private property I/I mitigation. There was no bonding bill this session, and the final Legacy bill did not include private property I/I assistance. Metro Cities will continue to advocate for I/I funding.
- Metro Cities supports comprehensive transportation funding that includes support for local road needs, including funding for the Small Cities Account and a Large Cities account to assist cities with local road needs not addressed in the Municipal Street Aid (MSA) formula, and state funding for regional transit systems. The final 2019 transportation bill did not include this funding.
- Metro Cities supported funding for Emerald Ash Borer (EAB) mitigation. The Legislature included funding for this purpose in the Environment budget.

“Cities across Minnesota’s metro area can face challenges in providing essential services such as clean water, well-maintained streets, wastewater infrastructure, and police and fire protection. Meeting the needs of communities requires teamwork and by working jointly with the Association of Metropolitan Municipalities, we help ensure the future is bright for cities across our state.”

– Senator David Senjem (Rochester)



“Metro Cities works to make sure legislators are informed about the effects of state policy decisions on metro communities. We are fortunate to count on their expertise.”

– Senator Melissa Franzen (Edina)

LEGISLATIVE POLICY DEVELOPMENT PROCESS

Four policy committees meet each summer to review, consider and recommend legislative policies to the Metro Cities Board of Directors and general membership. Policy committee participation is open to elected officials and staff of member cities. Adopted policies serve as the foundation of Metro Cities’ lobbying work at the State Capitol and Metropolitan Council. Check our website for this summer’s policy committee schedule.

This year, the member policy adoption meeting will be held on November 14th, 2019, at the Sheraton Minneapolis West in Minnetonka, in conjunction with LMC’s Metro Regional Meeting. Watch for details in the coming months.



METROPOLITAN COUNCIL

- Metro Cities supported processes for extensions for local comprehensive plan submissions and is currently monitoring the review and comment process for plans by the Metropolitan Council. Metro Cities will have discussions with city officials this summer to determine whether modifications to the organization’s policy on requirements and processes for comprehensive plans should be recommended.
- Legislation to modify the governance of the Metropolitan Council was considered this year but did not pass. Two contrasting bills, one to require the direct approval of Metropolitan Council members by local officials, and a bill to provide staggered terms and additional transparency in the selection process, were considered, the first in the Senate, and the second in the House. Metro Cities supported the bill to provide staggered terms and transparency measures. Neither bill passed this year.
- Metro Cities monitored Metropolitan Council applicant interviews and provided a letter to the Governor outlining organizational priorities as members were appointed. Metro Cities also sent an introductory letter to all new Metropolitan Council members that emphasized the importance of the Council’s collaboration and partnership with metropolitan cities.
- The process for nominating members to the Metropolitan Council was modified by Governor Walz to expand the nominating committee to include a majority of local officials on the committee and to post the nominees before appointment. These process changes are consistent with Metro Cities policies.

PARTNERSHIPS and COLLABORATION

Metro Cities partners with various entities on shared legislative issues and goals. These partners include the Minnesota Transportation Alliance, Economic Development Association of Minnesota (EDAM), Housing Collaborative Institute, Citizens League, local chambers of commerce, Minnesota Brownfields, and other groups and organizations. These partnerships are important in advancing the work of Metro Cities.

Metro Cities works closely with the League of Minnesota Cities on many issues, and highly values our strong partnership with the League Board and staff.



“Metro Cities understands the needs and interests of metropolitan communities and provides consistently strong and effective advocacy for constituent cities at the Capitol and Metropolitan Council.”

– Brad Wiersum, Mayor
City of Minnetonka

COMMUNICATIONS and MEMBER ENGAGEMENT

Metro Cities recently conducted a communications audit with a consultant who conducted interviews and a general member survey. The audit produced high marks for Metro Cities’ communications practices and identified interest in additional opportunities for best practices sharing and member-to-member engagement. Metro Cities communicates regularly with members through a newsletter and legislative/information alerts. Follow us on Twitter @MetroCitiesMN.

Each year, Metro Cities staff visit several metro city officials at local city halls. These visits provide important opportunities for Metro Cities to better understand local issues of importance and to get individual feedback and input from city officials.

Metro Cities will conduct a focus group of city officials this summer to examine and make recommendations regarding the organization’s longstanding License and Permit Fee Survey.

Metro Cities holds periodic regional forums on topics of relevance to metro city officials. Recent forums have addressed water, housing and comprehensive plans. Stay tuned for information on future forums.

2019 METRO CITIES MEMBERSHIP

Andover	Elko New Market	Mendota Heights	St. Francis
Anoka	Excelsior	Minneapolis	St. Louis Park
Apple Valley	Falcon Heights	Minnetonka	St. Paul
Arden Hills	Forest Lake	Minnetonka Beach	St. Paul Park
Bayport	Fridley	Minnetrissa	St. Paul Port Authority*
Blaine	Golden Valley	Mounds View	Savage
Bloomington	Hanover*	New Brighton	Shakopee
Brooklyn Center	Hastings	New Hope	Shoreview
Brooklyn Park	Hopkins	Newport	Shorewood
Burnsville	Hugo	North St. Paul	South St. Paul
Carver	Independence	Oak Park Heights	Spring Lake Park
Centerville	Inver Grove Heights	Oakdale	Spring Park
Chanhassen	Lake Elmo	Orono	Stillwater
Chaska	Lakeville	Osseo	Sunfish Lake
Circle Pines	Lauderdale	Plymouth	Vadnais Heights
Columbia Heights	Lilydale	Prior Lake	Victoria
Coon Rapids	Long Lake	Ramsey	Waconia
Corcoran	Mahtomedi	Richfield	Watertown
Cottage Grove	Maple Grove	Robbinsdale	Wayzata
Dayton	Maple Plain	Rogers	West St. Paul
Eagan	Maplewood	Rosemount	White Bear Lake
Eden Prairie	Marine on St. Croix	Roseville	Woodbury
Edina	Medicine Lake	St. Anthony Village	

*=Affiliate Member

BOARD OF DIRECTORS

July 2019–June 2020

President
Mark McNeill

City Administrator
Mendota Heights

Vice President
Myron Bailey

Mayor
Cottage Grove

Past President
Mary Gaasch

Mayor
Lauderdale

Daniel Buchholtz
City Administrator
Spring Lake Park

Lisa Laliberte
Councilmember
Roseville

Matt Stemwedel
City Manager
Coon Rapids

Marc Carrier
Councilmember
Waconia

Melanie Mesko Lee
City Manager
Burnsville

Jay Stroebel
City Manager
Brooklyn Park

Steve Fletcher
Councilmember
Minneapolis

J. Thomas McCarty
City Administrator
Stillwater

Gene Winstead
Mayor
Bloomington

Jason Gadd
Mayor
Hopkins

Mitra Jalali Nelson
Councilmember
St. Paul

ThaoMee Xiong
IGR Director
St. Paul

Mary Hamann-Roland
Mayor
Apple Valley

Gene Ranieri
IGR Director
Minneapolis

Jan Jensen
Councilmember
St. Anthony Village

William Reynolds
City Administrator
Shakopee

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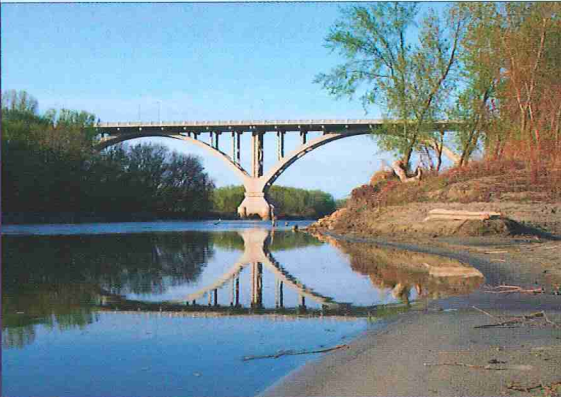
Office Manager
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Kimberly@MetroCitiesMN.org

HISTORY, ROLE, and MISSION

Metro Cities is a lobbying organization that represents the shared interests of cities in the seven-county metropolitan area. Its mission is to provide effective representation on behalf of metro city interests at the state and regional levels of government.

Metro Cities was established as the Association of Metropolitan Municipalities in 1974. It is an affiliate organization of the League of Minnesota Cities, but its mission is distinct, with a focus on the protection and advancement of metropolitan city interests and concerns.

Metro Cities represents the joint interests of metropolitan cities at the Metropolitan Council. In addition, Metro Cities actively monitors policy and decision-making by other regional entities including the Metropolitan Area Water Supply Advisory Committee (MAWSAC), Transportation Advisory Board (TAB), Technical Advisory Committee (TAC) and the standing committees of the Metropolitan Council.



“Metro Cities provides an important metro perspective on local government needs and issues at the State Capitol.”

– Representative Peter Fischer (Maplewood)

SERVICES:

■ WEBSITE

Check out our redesigned website at www.MetroCitiesMN.org

■ METRO CITIES NEWS

Metro Cities News is the organization’s primary newsletter. Find it online at www.MetroCitiesMN.org/Metro-Cities-News

■ SOCIAL MEDIA

For real time updates follow us on Twitter @MetroCitiesMN

■ MN LOCAL GOVERNMENT SALARY & BENEFIT SURVEY

Metro Cities works with LMC and other partners to compile this online extensive survey of salary rates. Members receive access to the survey at no charge.

■ MUNICIPAL LICENSE AND PERMIT FEE SURVEY

Metro Cities has conducted a license and permit fee survey for approximately 30 years, and contracts with an outside vendor for the survey. The survey is presently on hold due to a need for major software upgrades. Metro Cities is examining the survey product with a focus group to determine member needs and satisfaction levels, and how the survey should be structured going forward.

■ METROPOLITAN AREA MANAGEMENT ASSOCIATION (MAMA)

MAMA provides metro-area city managers and administrators with opportunities to discuss a variety of important local government issues through monthly meetings. MAMA generally meets on the 4th Thursday of the month. Go to www.MetroCitiesMN.org/MAMA for updates.

Meeting Date: 09/24/2019

Information

Title:

Fire Department Joint Powers Agreement update

Purpose/Background:

The purpose of this case is to present an update of the current Fire Department JPA with the City of Nowthen.

The city's of Ramsey and Nowthen have participated in a JPA since 2007. This meeting will review the funding and fees for fire services provided and discuss the future JPA direction.

Timeframe:

15 minutes

Funding Source:

N/A

Responsible Party(ies):

Matt Kohner, Fire Chief

Outcome:

Informational only

Attachments

No file(s) attached.

Form Review

Inbox

Kurt Ulrich

Form Started By: Matt Kohner

Final Approval Date: 09/19/2019

Reviewed By

Kurt Ulrich

Date

09/19/2019 02:59 PM

Started On: 09/19/2019 01:29 PM

Meeting Date: 09/24/2019

Information

Title:

Discuss Council Committee Appointments for Alternates Acting as Members

Purpose/Background:

The purpose of this discussion is to consider Council committee appointments. Prior to the August 27, 2019 City Council meeting, the City Council had just five of seven members. With Councilmember Menth now seated, there may be an interest in looking at updating the appointments to formally appoint members, relieving alternate members who are acting as members, and/or other revisions to current appointments.

Timeframe:

Up to 10 minutes.

Funding Source:

Not applicable.

Responsible Party(ies):

Colleen Lasher, Administrative Services Director.

Outcome:

For the City Council to direct staff to prepare a resolution for the next City Council agenda, revising the current committee appointments, or to direct staff on an alternative action based on discussion.

Attachments

2019Council Appts

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 09/19/2019

Reviewed By

Kurt Ulrich

Date

09/19/2019 02:50 PM

Started On: 09/11/2019 09:31 AM

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #19-001

RESOLUTION FOR 2019 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey's official newspaper is as follows:
 - a) Anoka County UnionHerald - official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published
- 2) That the Acting Mayor, Council standing committees, Ramsey/Nowthen Joint Powers Board, Economic Development Authority, County HRA, Health Authority, recording secretary and legal services designations, and delegate appointments are as follows:

	<u>2018 Appt.</u>	<u>2019 Appt.</u>
a) Acting Mayor	John LeTourneau	Chris Riley
b) Public Works Committee	Jill Johns Chris Riley Mark Kuzma Melody Shryock (Alt)	Mark Kuzma Chris Riley Melody Shryock Nadine Heinrich (Alt)
c) Economic Development Auth	Chris Riley John LeTourneau Jill Johns (Alt)	Chris Riley Mark Kuzma Deb Musgrove (Alt)
d) Environmental Policy Board	John LeTourneau Melody Shryock (Alt)	Melody Shryock Debra Musgrove (Alt)
e) Happy Days Committee	Chris Riley Mark Kuzma (Alt)	Deb Musgrove Nadine Heinrich (Alt)
f) Highway 10 Committee	Sarah Strommen John LeTourneau Melody Shryock Kurt Ulrich Elwyn Tinklenberg	John LeTourneau Chris Riley Melody Shryock Kurt Ulrich Elwyn Tinklenberg
	<u>2017-2018 Appt.</u>	<u>2019-2020 Appt.</u>
g) Ramsey/Nowthen Joint Powers Board	Jill Johns Mark Kuzma John LeTourneau(Alt)	Nadine Heinrich Deb Musgrove Mark Kuzma (Alt)

		<u>2017-2018 Appt.</u>	<u>2019-2020 Appt.</u>
h)	Joint Law Enforcement Council	Jeff Katers Kurt Ulrich (No Council Alt Necessary)	Jeff Katers Nadine Heinrich
i)	Anoka County Fire Protection Council	Jill Johns Chris Riley (Alt)	Nadine Heinrich Chris Riley (Alt)
j)	Lower Rum River Water Management Organization (LRRWMO)	Mark Kuzma Chris Riley (Alt)	Debra Musgrove Mark Kuzma (Alt)
k)	Lower Rum River WMO TAC	Bruce Westby	Bruce Westby
l)	North Metro Mayors Association: Operating Committee Management Committee	Kurt Ulrich Sarah Strommen	Kurt Ulrich John LeTourneau
m)	Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
n)	County Housing and Redevelopment Authority Liaisons	Patrick Brama Tim Gladhill	Sean Sullivan Tim Gladhill
o)	Youth First	Melody Shryock Brad Bluml Jim Steffen Michelle Anderson Sarah Strommen (Alt)	Nadine Heinrich Brad Bluml Jim Steffen Michelle Anderson Melody Shryock (Alt)
p)	Quad Cities Cable Communications Commission	John LeTourneau Kurt Ulrich Melody Shryock (Alt)	Kurt Ulrich Megan Thorstad
q)	LOGIS Board of Directors	Jason Fredrickson Patrick Brama (Alt)	Jason Fredrickson Calvin Kubat
r)	Health Authority	Dr. James Long	Dr. James Long

2018 Appt.

2019 Appt.

- s) Legal Services:
- | | | |
|---------------------------|---|--|
| General Legal Prosecution | Ratwik, Rozak & Maloney
Ekberg Lammers | Ratwik, Roszak&Maloney
Ekberg Lammers |
| Bond Counsel/TIF | Briggs & Morgan | Briggs & Morgan |
- t) Recording Secretarial Services:
TimeSaver Off-Site Recording Secretary Service (TOSS) TOSS

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heinrich, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Riley
Councilmember Heinrich
Councilmember Kuzma
Councilmember Musgrove
Councilmember Shryock

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of January, 2019.

Mayor

ATTEST:

City Clerk

Meeting Date: 09/24/2019

Information

Title:

Continue Discussion Regarding Processes and Procedures for Council Meetings

Purpose/Background:

The purpose of this case is to continue discussions regarding processes and procedures for City Council meetings.

At the last work session, the City Council discussed minutes, citizen input and the related Charter language, as well as consent agendas.

Minutes

The City currently uses summary style minutes. Staff would like to continue the discussion of the pros and cons of more detail, or less detail, as alternatives to our current practice for regular Council meetings; the current level of detail in the work session minutes seems to be working well.

As discussed, going forward, if there are technical corrections to be made to the minutes, staff will make the corrections; however, if narrative changes are desired those changes should be brought forward to the full Council for discussion.

Citizen Input

With regard to the Charter language which states "during any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizen's comments and questions and citizen input shall be provided for at the beginning of each council meeting" City Attorney Langel explained that statement applies to the open forum portion of the meeting. He stated that each City allows residents to comment in open forum for things not on the agenda. He stated that there is no regulation on the comments related to items on the agenda and that is an issue the City Council would have to discuss and resolve. He noted that this is an area of the Charter that could use clarification. City Attorney Langel stated that he has seen instances where Councils have allowed or disallowed public comments, depending on the agenda item and that almost all cities in his experience place a three to five minute limit for public comment.

The question was asked, if a recommendation made to the Charter Commission to amend the Charter would need to come back before the Council and require a 7-0 vote. Staff is awaiting the City Attorney's response to this question.

Consent Agenda and Agenda Format

At the last work session, it was agreed by consensus that if Councilmembers wish to have a consent agenda item moved to the regular agenda, the deadline will be noon on preceding Friday; or items can be moved at the beginning of the regular meeting.

With regard to the order of the agenda, Attorney Langel followed up with staff and stated that right now, the agenda item Approve Agenda comes after the consent agenda and recommended putting it between Call to Order and Presentations. Staff looked into this format and discovered that prior to implementing Agenda Quick for publishing the City's agenda, the order was just as Attorney Langel suggested. Staff proposes going back to the previous order as suggested by the City Attorney.

Timeframe:

Up to 15 minutes

Funding Source:

Not applicable.

Responsible Party(ies):

Colleen Lasher, Administrative Services Director

Outcome:

Based on discussion.

Attachments

Charter Section 3.1

Meeting Comment Card

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 09/19/2019

Reviewed By

Kurt Ulrich

Date

09/19/2019 02:50 PM

Started On: 09/11/2019 09:36 AM

CHAPTER 3 COUNCIL PROCEDURES

Section 3.1 Council Meetings. The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance. The mayor or any three members of the council may call special meetings of the council upon at least twenty-four hours notice to each member, and such reasonable public notices as may be prescribed by council rule in compliance with state statutes. The twenty-four hours notice shall not be required in an emergency. A state of emergency shall be deemed to exist when the public peace, health, morals, safety or welfare are in immediate jeopardy. To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. **During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions and citizen input shall be provided for at the beginning of each council meeting.**

Section 3.2 deleted (effective December 5, 2002, relating to Liaison Function)

3.2.1 deleted (effective December 5, 2002, relating to Precinct Liaison)

3.2.2 Precinct Boundaries. The precinct boundaries shall correspond to those adopted and revised periodically by council, by resolution.

3.2.3 deleted (effective September 8, 1993 relating to Precinct Liaison Meetings)

Section 3.3 Rules of Procedure and Quorum. Except as otherwise provided in this charter, the council shall determine its own rules and order of business. A majority of all members shall constitute a quorum to do business, but a smaller number may adjourn from time to time. The council may by rule provide means by which a minority may compel the attendance of absent members in accordance with state statutes.

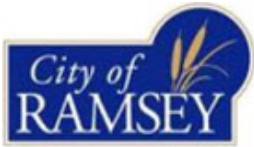
Section 3.4 Ordinances, Resolutions and Motions.

3.4.1 Except as otherwise provided in this charter or state statutes, an affirmative vote of four or more members of the council shall be required for the adoption of all ordinances, resolutions and motions. The votes of councilmembers on any action taken shall be recorded in accordance with state statutes.

3.4.2 Except as otherwise provided in this charter, all legislation shall be by ordinance. The vote on all ordinances shall be by a roll call vote.

3.4.3 The general administrative business of the council shall be conducted by resolution or motion.

Section 3.5 Procedures on Ordinances. Every proposed ordinance shall be presented in writing. No ordinance shall contain more than one subject. Such subject shall be clearly expressed in its title. The enacting clause shall be "The City of Ramsey Ordains". No ordinance, except an emergency ordinance, shall be adopted at the meeting at which it is introduced and at least three days shall elapse between its introduction and final adoption.



Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services.

CC Work Session

4. 0.

Meeting Date: 09/24/2019

By: Katie Schmidt, Administrative Services

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned.

Recommendation:

N/A

Action:

For Council review - no formal action necessary.

Attachments

Future Topics List

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 09/19/2019

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

09/18/2019 02:43 PM

09/19/2019 02:50 PM

Started On: 09/09/2019 12:42 PM

City Council Future Topics – Work Session

(Draft)

Date	Topics for Discussion – Council Action
October	Discuss Historic Town Hall (Betty Erickson may attend) – Ulrich
TBD	Review History of Land Use Plan and Branding for The COR -- Gladhill
TBD	Joint Meeting with the Council and Commissions & Other Cities
Date	Topics for Discussion – Policy
11-12-19	Police Dept. Presentation – Drug Task Force Update (trends, statistics, and activity)
November	Intersection Control Evaluation for Spot Improvements on Armstrong -- Westby
TBD	Council Committee Assignments Process & Liaison to Boards and Commissions
Before 2 nd Meeting in Feb. 2020	<p>Discuss Section 2-156 of the City Code re Residency Requirement for Boards and Commissions, including the EDA.</p> <p style="margin-left: 40px;">Sec. 2-156. - Appointment of members, terms of office and removal.</p> <p style="margin-left: 80px;">(a) <i>Voting members and residence requirement.</i> At least two-thirds of the members of each board or commission shall be residents of the city. Members shall represent a broad range of interest in functions of the city.</p>
TBD	Discuss Balance of Planned Retail and Multifamily Housing and Interim Options
TBD	Review Development Fees
Date	Topics for Discussion – Planning and Budget
10-08-19	Discussion Regarding 2020 Personnel Requests - Lasher
10-08-19	Discussion Regarding Ramsey’s 2020 Legislative Platform
October	Review the results of the all-staff survey -- Lasher
October	Trail Maintenance Policy – Westby
November	Stormwater Pond Maintenance Policy -Westby
TBD	Summary of Employee Compensation and Development Plan --Lasher
TBD	Accounting of City Engineering Staff Time for City Projects
TBD	Capital and Equipment Funding and Existing Fund Balances