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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 11, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor Chris Riley
 Councilmember Nadine Heinrich
 Councilmember Mark Kuzma
 Councilmember Jeff Menth
 Councilmember Debra Musgrove
 Councilmember Dan Specht

Members Absent: Mayor John LeTourneau

Also Present: City Administrator Kurtis Ulrich
 Police Captain Brad Bluml
 Public Works Superintendent Grant Riemer
 Administrative Services Director Colleen Lasher
 Deputy City Administrator Timothy Gladhill
 City Engineer Bruce Westby

1. CALL TO ORDER

Acting Mayor Riley called the regular meeting of the Ramsey City Council to order at 7:05 p.m., followed by the Pledge of Allegiance led by Acting Mayor Riley.

2. PRESENTATION

None.

3. CITIZEN INPUT

Police Captain Bluml thanked all the residents for their support at the recent Tip a Cop event at Acapulco, noting that the funds raised are donated to the Special Olympics. He stated that a Police Department team will also be participating in the Polar Plunge event at Crooked Lake.

4. APPROVE AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve the agenda as presented.

Further discussion: Councilmember Specht requested to remove Item 5.08 (1) for further discussion.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve the agenda as amended.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Menth, Heinrich, Musgrove, and Specht. Voting No: None. Absent: Mayor LeTourneau.

5. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve the following items on the Consent Agenda removing Item 5.08 (1):

- 5.01: Receive December 2019 Financial Reports – General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period Ending January 31, 2020
- 5.03: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated January 28, 2020
 - 2) City Council Regular dated January 28, 2020
- 5.04: Approve Business Licenses
- 5.05: Approve Rental Licenses
- 5.06: Adopt Resolution #20-032 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 23, 2020 through February 5, 2020
- 5.07: Adopt Resolution #20-031 to Hire a Part-Time Community Service Officer Backfilling a Vacant Position
- 5.08: Report from the Public Works Committee Meeting dated January 21, 2020:
 - 1) ~~Receive Overview of Framework for Water Efficiency Grant Program and Consider Recommending Adoption of Resolution #20-018 to Enter into Clean Water Fund Grant Agreement with Metropolitan Council to Receive Grant Funds – Ratify the recommendation of the Public Works Committee to adopt Resolution #20-018 to Enter into the Clean Water Fund Grant Agreement with the Metropolitan Council and to accept the \$28,000 grant to implement a water efficiency rebate program. This item was removed from the Consent Agenda and considered as Item 7.03~~
 - 2) Consider City Council Recommendation to Indefinitely Suspend Pavement Sealcoating Program– Ratify the recommendation of the Public Works Committee to table the recommendation related to the City’s annual sealcoating program to the February meeting.
 - 3) Consider City Council Recommendation to Accept Feasibility Report for 2020 Pavement Overlay Improvements, Improvement Project No. 20-02 – Ratify the recommendation of the Public Works Committee to direct staff to bring back additional information to the Committee at the next meeting related to both options one and option three.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Menth, Heinrich, Musgrove, and Specht. Voting No: None. Absent: Mayor LeTourneau.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Receive Update on Highway 10/169 Planning Efforts (Ramsey Gateway)

Deputy City Administrator Gladhill reviewed the staff report and recommendation to provide authorization to explore two additional refinements to the Sunfish Lake Boulevard Interchange Layout.

Councilmember Musgrove asked where the church exit would be on the side road.

Deputy City Administrator Gladhill explained that the access would need to come from Riverdale Drive.

Lisa Hamilton, 6528 Riverdale Drive NW, stated that she resides at the home with Laura Hamilton. She stated that they would like to work with Connections Church and feel that the church provides a value to the community at this location. She stated that they are not against the proposed access. She stated that she consistently has people that pass her on the side and asked how the on/off ramp would work and still allow her to access her home safely. She stated that her family supports the tight diamond option as a more preferred option but will continue to work with the City as they support the value the church will bring to the community. She simply requested additional time for the parties to work together.

Deputy City Administrator Gladhill noted that the preliminary design does not delve into the detail of intersection control but advised that leaving both options open would provide flexibility.

Councilmember Specht thanked the Hamiltons for their willingness to work with the City and Connections Church. He stated that he supports continuing to work with both parties.

Councilmember Heinrich asked for input on the public safety element and how that could come forward in future conversations.

Deputy City Administrator Gladhill explained that detail, and other detailed elements, would come out through the preliminary design phase and additional traffic studies. He commented that public safety would remain a high priority and staff would ensure that the family can safely make those turn movements.

Acting Mayor Riley asked if the tight diamond option was removed because it was not supported by the City's partners.

Deputy City Administrator Gladhill stated that the tight diamond on both sides was eliminated as the cost-benefit did not support that option as it would add \$10,000 to \$30,000. He stated that the tight diamond on the north side was the element that caused most of the cost increase.

Acting Mayor Riley stated that the tight diamond option removes the most problems without creating additional problems and would be preferred if the cost could be supported.

Motion by Councilmember Heinrich, seconded by Councilmember Specht, to authorize staff to explore two additional refinements to the Sunfish Lake Boulevard Interchange Layout.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Heinrich, Specht, Kuzma, Menth, and Musgrove. Voting No: None. Absent: Mayor LeTourneau.

7.02: Authorization to Enter into a Contract for Architectural and Engineering Services for a New Public Works Facility

Public Works Superintendent Riemer reviewed the staff report and recommendation to authorize staff to enter into a contract with Oertel Architects for architectural/engineering services for the new Public Works Facility, in an amount not to exceed \$585,491.20, subject to the review and approval of the contract by the City Attorney.

Councilmember Heinrich stated that she has visited the existing Public Works facility and asked staff to provide input on the current deficiencies.

Public Works Superintendent Riemer described the deficiencies with the wash bay and storage. He stated that it is very time consuming to move equipment in order to access the needed equipment, along with having storage in multiple locations. He stated that one building also lacks floor drains, which is not good.

Acting Mayor Riley asked when the Public Works office facility was “constructed”.

Public Works Superintendent Riemer commented that the current Public Works office is a doublewide construction trailer, which was obtained in 2005. He noted that currently the floor is half tile and half subgrade. He provided background on when the current Public Works buildings were acquired.

Acting Mayor Riley commented that as it exists, the City has not constructed any Public Works buildings and has simply acquired buildings to use up to this point.

Councilmember Menth recognized that there is a lot of lost time in having to move vehicles and equipment to access other vehicles and equipment.

Councilmember Musgrove asked for input on the cold storage that will be provided by the existing Public Works buildings.

Public Works Superintendent commented on the storage that would be made available for Parks, Police, and potentially recycling.

Andrew Cooper, Oertel Architects, stated that Oertel works almost exclusively with public works facilities, noting those facilities make up 95 percent of their work. He commented that the experience of Oertel has elevated the safety and design standards, in not only the Twin Cities area, but neighboring states as well. He stated that the experience of Oertel will help to provide Ramsey with its desired result.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to authorize staff to enter into a contract with Oertel Architects for architectural/engineering services for the new Public Works Facility, in an amount not to exceed \$585,491.20, subject to the review and approval of the contract by the City Attorney.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None. Absent: Mayor LeTourneau.

7.03: Report from the Public Works Committee Meeting dated January 21, 2020:

1) Receive Overview of Framework for Water Efficiency Grant Program and Consider Recommending Adoption of Resolution #20-018 to Enter into Clean Water Fund Grant Agreement with Metropolitan Council to Receive Grant Funds

Councilmember Specht asked for clarification on the action requested tonight.

City Engineer Westby reviewed the staff report and recommendation from the Public Works Committee to adopt Resolution #20-018 to enter into the Clean Water Fund Grant Agreement with the Metropolitan Council to Receive Grant Funds.

Councilmember Specht asked if accepting the grant funds would come with any additional regulations or “strings attached”.

City Engineer Westby confirmed that the grant funds would not require any additional regulations.

Councilmember Specht asked if the funds are awarded on a first come first serve basis. He also asked what would happen if the City was not to receive requests from residents in the amount of \$28,000.

City Engineer Westby confirmed that the funds are available on a first come, first serve basis. He stated that if the City does not use the entire \$28,000, the remaining funds would need to be returned to the Metropolitan Council. He stated that if the City receives additional requests, it can submit an additional request to the Metropolitan Council.

Councilmember Musgrove asked how many other cities were awarded funds. She also asked where residents can find information on how to apply.

City Engineer Westby believed that 40 other cities were awarded funds. He noted that once the information is ready, it will be posted online and in the City newsletter. He advised that this would be a two-year program.

Councilmember Musgrove encouraged residents to take part in this program.

Councilmember Kuzma asked if all residents are eligible to participate.

City Engineer Westby clarified that only residents connected to City water are eligible for this grant opportunity. He noted that the program is not eligible for new construction and is only available for replacement of a fixture.

Acting Mayor Riley noted that water efficiency also benefits the City in reducing the need for additional expenditures and infrastructure.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to Adopt Resolution #20-018 to Enter into the Clean Water Fund Grant Agreement with the Metropolitan Council and to Accept the \$28,000 Grant to Implement a Water Efficiency Rebate Program.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None. Absent: Mayor LeTourneau.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht thanked everyone that attended the informational discussion related to the townhome proposal for Nowthen Boulevard. He commended PACT Charter School Dance Team for making it to State.

Acting Mayor Riley noted that the Anoka High School Dance team also made it to State.

9. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:49 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.