

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

 2.01: State of the City Address 2

3. CITIZEN INPUT 2

4. APPROVE AGENDA 3

5. CONSENT AGENDA 3

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Adopt Resolution #20-036 Accepting Feasibility Report for 2020 Overlay
Improvements, Improvement Project #20-02 4

 7.02: Adopt Resolution #20-037 Ordering Feasibility Report for Amended 2020 Mill and
Overlay Improvements, Improvement Project #20-02A 5

 7.03: Adopt Resolution #20-038 Indefinitely Suspending Annual Sealcoat Program and
Reallocating Budgeted 2020 Sealcoat Funds..... 5

 7.04: Adopt Resolution #20-039 Approving Preliminary Cost Share Framework for
Improvement Project #20-04: Development Initiated Puma Street Extension Project..... 6

 7.05: Adopt Resolution #20-034 Approving the 2020 Ford Brook Playground Capital
Improvement Project..... 7

 7.06: Review Adopt-a-Flag Project Concept 7

 7.07: Adopt Resolution #20-040 Approving Listing of Northern Seven (7) Acres of Lot 1,
Block 1, Bury and Carlson Addition..... 8

8. MAYOR, COUNCIL AND STAFF INPUT 9

9. ADJOURNMENT 9

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 24, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:08 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: State of the City Address

Mayor LeTourneau provided the State of the City presentation, providing a recap of City operations, updates and news from the past year, as well as a look ahead at what is to come in the new year.

3. CITIZEN INPUT

Elwyn Tinklenberg, The Tinklenberg Group, stated that there have been a variety of events with leaders from the legislature including a local visit to Ramsey from the Chair and members of the House Transportation Committee. He stated that they have also recently met with the Chair of the Senate Transportation Committee and other key leaders in the legislature. He stated that the

legislation that was put forward to the legislative session from the Highway 10 Coalition was agreed upon the previous week in the amount of \$47,000,000. He noted that funding would assist with right-of-way purchases and the development of further designed plans. He stated that he is pleased with the progress that has been made, noting that the request has been very well received at the legislature. He anticipated that there will be hearings and noted that he will work with staff to ensure that everyone is aware and able to be prepared. He stated that there has been a leadership change in the Senate, and he was able to meet with the new leader, who was very supportive of seeing this move forward this year. He stated that all of the indicators point in a good direction and he will remain diligent as this continues to move forward.

Councilmember Musgrove stated that it was great to hear the update and that things are moving forward.

Mr. Tinklenberg stated that there are also a number of federal grant opportunities that are now open and advised that the City is moving forward on those as well.

4. APPROVE AGENDA

Councilmember Musgrove requested to pull item 5.11 from the Consent Agenda to be discussed on the regular agenda.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda as revised to remove Item 5.11:

- 5.01: Note the Following Boards and Commissions Meeting Minutes:
 - Planning Commission Meeting Minutes dated January 2, 2020
 - Economic Development Authority Meeting Minutes dated January 9, 2020
 - Park and Recreation Commission Meeting Minutes dated January 9, 2020
 - Environmental Policy Board Meeting Minutes dated January 13, 2020
- 5.02: Consider Approval of a Revised Connect Anoka County Fiber Network Connectivity Services Agreement
- 5.03: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated February 11, 2020
 - 2) City Council Regular dated February 11, 2020
- 5.04: Approve Business Licenses
- 5.05: Approve Request to Declare Surplus Property

- 5.06: Adopt Resolution #20-035 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 6, 2020 through February 19, 2020
- 5.07: Adopt Resolution #20-015 Ordering a Feasibility Report and Calling a Public Hearing for the Development Initiated Puma Street Extension Improvements, Improvement Project #20-04
- 5.08: Adopt Resolution #20-028 Approving Revised Preliminary Plat for Riverstone (Project #17-106, #19-149); Case of Capstone Homes, Inc.
- 5.09: Adopt Resolution #20-029 Approving an Easement Encroachment Agreement for Name Brand Self Storage Ramsey LLC to Install and Maintain a Pylon Sign in a Drainage and Utility Easement at Lot 1, Block 1, Name Brand First Addition (Project No. 19-120)
- 5.10: Adopt Resolution #20-033 Approving Extension to Commercial Real Estate Brokerage Services with CBRE
- 5.11: ~~Adopt Resolution #20-040 Approving Listing of Northern Seven (7) Acres of Lot 1, Block 1, Bury and Carlson Addition~~ This item was removed from the Consent Agenda and considered as Item 7.7

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #20-036 Accepting Feasibility Report for 2020 Overlay Improvements, Improvement Project #20-02

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #20-036 accepting the feasibility report for 2020 overlay improvements, Improvement Project #20-02.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #20-036 Accepting Feasibility Report for Improvement Project #20-02, 2020 Overlay Improvements.

Further discussion: Councilmember Riley noted that this was a hard decision from the Public Works Committee as these roads need repair. He stated that it was determined that the roads cannot be overlaid and need further improvement than could be provided through this project. Mayor LeTourneau stated that at the time the roads were constructed there was not a consistent process applied and therefore it can be frustrating to keep encountering this issue with the lack of road base. He stated that he is glad that the City now has a process in place to ensure roads are constructed to the appropriate standards.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

7.02: Adopt Resolution #20-037 Ordering Feasibility Report for Amended 2020 Mill and Overlay Improvements, Improvement Project #20-02A

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #20-037 ordering feasibility report for amended 2020 mill and overlay improvements, Improvement Project #20-02A.

Councilmember Specht asked for details on how the project would be funded.

City Engineer Westby stated that per the special assessment policy, up to 25 percent of the cost for a mill and overlay would be assessed and therefore the City would follow that process.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to Adopt Resolution #20-037 Ordering Feasibility Report for Improvement Project #20-02A, Amended 2020 Overlay Improvements.

Further discussion: Councilmember Heinrich expressed appreciation that the City is analyzing the most cost-effective manner to repair the roads. Mayor LeTourneau stated that it appears that the City has moved to the most cost-effective project with the available funding. He asked what would happen with the other three projects that will not be completed. City Engineer Westby stated that the next case is proposing to reallocate funds in order to gather additional data and advised that staff will complete an update to the CIP. He confirmed that the roads that will not be mill and overlaid this year have life left and will continue to be patched until the time a reconstruction would be completed.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, Menth, Riley, and Specht. Voting No: None.

7.03: Adopt Resolution #20-038 Indefinitely Suspending Annual Sealcoat Program and Reallocating Budgeted 2020 Sealcoat Funds

City Engineer Westby reviewed the staff report and recommendation that the City's sealcoat program be indefinitely suspended to allow staff to further study the causes of pavement stripping in Ramsey and in other northern tier cities, to determine if reasonable alternatives to sealcoating exist, and to verify how to most cost-effectively repair pavement sections damaged by pavement stripping. Staff also recommends that the 2020 sealcoat budget be reallocated as follows:

- \$150,000 for crack seal improvements in 2020
- \$250,000 for 2020 mill and overlay improvements in Business Park 95
- \$75,000 for collection of ground penetrating radar data on numerous city streets
- \$25,000 for additional spray patching in 2020

Councilmember Musgrove asked for details on the proposed funds for ground penetrating radar (GPR) data.

City Engineer Westby stated that in 2017 the City collected GPR data for about 30 miles of roads, which has been helpful in determining how to move forward in those few years. He stated that as the issues with the construction of the roads continues to be an issue; this data is helpful in formulating an appropriate plan for improvement of the roads. He explained that the City contracts with a company that comes out to collect the data. He stated that the readings are provided every foot of roadway in order to provide useful data on the road sections.

Councilmember Musgrove asked if \$75,000 would be sufficient for that activity.

City Engineer Westby stated that \$75,000 will not be enough to collect data on all of the roads in the city but would provide a sufficient amount of data to assist in planning for future road improvements.

Councilmember Musgrove stated that this plan makes sense and it will be helpful to have more accurate data for its continued discussion on road funding.

Councilmember Riley stated that the Public Works Committee discussed this case. He acknowledged that it may not seem right to discontinue a road improvement program, but there is a problem with sealcoating and therefore it does not make sense to spend money making the roads worse. He stated that he also agrees with the reallocation of funds as proposed.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Adopt Resolution #20-038 Indefinitely Suspending Annual Sealcoat Program and Reallocating Budgeted 2020 Sealcoat Funds.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, Menth, and Specht. Voting No: None.

7.04: Adopt Resolution #20-039 Approving Preliminary Cost Share Framework for Improvement Project #20-04: Development Initiated Puma Street Extension Project

Deputy City Administrator Gladhill reviewed the staff report and recommendation from the Public Works Committee to approve the Preliminary Cost Share Framework for Improvement Project #20-04: Development Initiated Puma Street Extension Project. Additionally, the Public Works Committee inquired if the two developers would agree to pay for their share of the project costs up front rather than being assessed. Capstone has responded that they prefer to be assessed but would further evaluate once final numbers are available. Paxmar has responded that they would not support an up-front payment regardless of the amount. With that in mind, the assessment process will be required in order to move this project forward as presented.

Motion by Councilmember Kuzma, seconded by Councilmember Specht, to Adopt Resolution #20-039 Approving Preliminary Cost Share Framework for Improvement Project #20-04: Development Initiated Puma Street Extension.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Specht, Heinrich, Menth, Musgrove, and Riley. Voting No: None.

7.05: Adopt Resolution #20-034 Approving the 2020 Ford Brook Playground Capital Improvement Project

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and recommendation from the Park and Recreation Commission and staff to renovate the playground as outlined within the case.

Councilmember Heinrich stated that this is a very exciting opportunity and thanked Parks and Assistant Public Works Superintendent Riverblood for his efforts on this project. She commented that the neighborhood is very excited for this project. She noted that there was mention of a possible collaboration from Nowthen at the listening session and asked if that has come forward in any way. She asked if the plans for Rum River Central have come forward.

Parks and Assistant Public Works Superintendent Riverblood stated Rum River Central Park has ordered new play equipment that is scheduled for replacement in May. He stated that he will continue to speak with Nowthen. He did not believe that the city wanted to share the cost but perhaps they would contribute staff time for the installation of elements.

Motion by Councilmember Heinrich, seconded by Councilmember Specht, to Adopt Resolution #20-034 Approving the 2020 Ford Brook Playground Renovation Capital Improvement Project at a not-to-exceed amount of \$75,000.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Specht, Kuzma, Menth, Musgrove, and Riley. Voting No: None.

7.06: Review Adopt-a-Flag Project Concept

City Administrator Ulrich reviewed the staff report and recommendation to discuss the program and provide consensus direction to staff to review, modify or stop consideration of such a program.

Councilmember Kuzma asked if the poles would be lit at night.

City Administrator Ulrich confirmed that each pole would be lit and meet the requirements for lighting.

Councilmember Riley stated that a number of years ago there was mention of putting banners on the post but the stopping point at that time was the cost for the brackets.

City Administrator Ulrich commented that brackets for banners are more expensive than flags and the cost for flags is also lower than custom banners.

Councilmember Heinrich stated that she likes the patriotic aspect but wondered if it would make more sense to reduce the number and install on every other pole rather than every pole.

Councilmember Riley commented that it would be a wonderful addition, but this looks like a lot of flags.

Councilmember Musgrove asked if the picture identifies the light poles or the location of the flags.

City Administrator Ulrich confirmed that the map identifies all of the light poles, but the focus would be around the City Hall area and provided additional details. He stated that they would not propose flags on every light pole. He stated that they could start on a smaller scale with about 25 flags to see how it looks and could always build the program up.

Councilmember Musgrove stated that she loves this idea but has concern with the yearly cost and would like more information on that. She stated that she would also like information on where the flags would be stored when they are not displayed.

Councilmember Menth stated that this would come down to the question of when more is better. He stated that City Hall does have a flagpole and wanted the City to be cautious of diluting the image of the flag. He used the example of car sale lots that place multiple flags in attempt to sell more vehicles.

Councilmember Specht agreed that it would be great to start on a smaller scale with 25 flags and build on that as sponsorship is gained.

Mayor LeTourneau confirmed the consensus of the Council to continue to move forward with this concept program.

City Administrator Ulrich confirmed that the next step would be to continue discussions with Connexus.

7.07: Adopt Resolution #20-040 Approving Listing of Northern Seven (7) Acres of Lot 1, Block 1, Bury and Carlson Addition

Deputy City Administrator Gladhill reviewed the staff report and recommendation to of the EDA and Public Works Committee to reduce the listing area to the northern seven acres to allow time for the final plans and specifications for the future public works campus to be completed. The Public Works Committee asked to re-evaluate the listing once preliminary plans are completed for the project and will then consider adding back in the additional 1.9 acres.

Councilmember Musgrove stated that she simply wanted additional information on the spacing of the land, the timing of when the public works campus design would be known, as well as the time the land would be listed on the market.

Public Works Superintendent Riemer stated that they are currently working on the preliminary design, which would be completed in April or May. He explained that the building may need to be turned in order to get the best use of the sun and for truck access. He explained that as long as the land is available, they would like the flexibility during the design process.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Adopt Resolution #20-040 Approving Listing of Northern Seven (7) Acres of Lot 1, Block 1, Bury and Carlson Addition.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:57 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.