

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. APPROVE AGENDA 2

5. CONSENT AGENDA 3

6. PUBLIC HEARING 3

 6.01: Public Hearing: Introduce Ordinance #20-03 Vacating Drainage and Utility Easement
 and Adopt Resolution #20-041 Approving Riverstone 4th Addition Final Plat (Project No. 19-
 149) 3

7. COUNCIL BUSINESS..... 5

 7.01: Adopt Resolution #20-046 to Hire a Planning Technician in Community Development
 5

 7.02: Adopt Resolution #20-048 Authorizing Special Legislation for Tax Increment
 Financing District No. 14..... 5

8. MAYOR, COUNCIL AND STAFF INPUT 6

 8.01: Engineering Department Updates 6

 8.02: Staff Update 6

9. ADJOURNMENT 6

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, March 10, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby
Senior Planner Chloe McGuire Brigl

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:02 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, Menth, Riley, and Specht. Voting No: None.

5. CONSENT AGENDA

Mayor LeTourneau read a statement related to Item 5.10 noting that the City Council met in closed session on February 24th to conduct the annual performance review of the City Administrator. The Council concluded that the City Administrator's performance meets expectations and that the evaluation would be accepted at the March 10th Council meeting.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 5.01: Receive January 2020 Financial Reports – General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period Ending February 29, 2020
- 5.03: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated February 24, 2020
 - 2) City Council Regular dated February 24, 2020
 - 3) City Council Special Work Session dated February 27, 2020
- 5.04: Approve Business Licenses
- 5.05: Approve Rental Licenses
- 5.06: Adopt Resolution #20-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 20, 2020 through March 4, 2020
- 5.07: Adopt Resolution #20-043 Postponing Public Hearing for Puma Street Improvements, Improvement Project #20-04
- 5.08: Adopt Resolution #20-045 Denying a Massage Establishment and Massage Therapy License
- 5.09: Adopt Resolution #20-047 to Hire a Temporary Permit Technician
- 5.10: Adopt Resolution #20-050 to Accept the City Administrator's Annual Performance Evaluation

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

6. PUBLIC HEARING

- 6.01: Public Hearing: Introduce Ordinance #20-03 Vacating Drainage and Utility Easement and Adopt Resolution #20-041 Approving Riverstone 4th Addition Final Plat (Project No. 19-149)**

Presentation

Senior Planner McGuire Brigl reviewed the staff report and recommendation of the Planning Commission to approve this project.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:07 p.m.

Citizen Input

There was none.

Motion by Councilmember Heinrich, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:08 p.m.

Council Business

Councilmember Heinrich asked if parking would be allowed on both sides of the street. She also asked the width of the cul-de-sacs.

Senior Planner McGuire Brigl replied that these would be private roads with parking only allowed on one side of the street. She was unsure of the width of the cul-de-sac.

Councilmember Heinrich asked whether the cul-de-sac would be standard and support school buses and garbage trucks.

Deputy City Administrator Gladhill explained that Quintana Street would be a private road and would be maintained and plowed by the homeowners' association. He commented that school buses typically do not go down private roads and instead stay on the public roads. He stated that the remainder of the roads would be public once constructed and provided the road width, noting that parking would only be allowed on one side of the road. He commented that while the cul-de-sacs may be slightly smaller than some of the older neighborhoods, they do meet the standards of the City.

Councilmember Kuzma asked if the roads would be constructed to the same size as the existing phase.

Heather Lorch, Capstone Homes, confirmed that the roads would be consistent throughout the entire neighborhood, both the north and south phases. She confirmed that emergency vehicles would be able to turnaround in the cul-de-sacs.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to introduce Ordinance #20-03 vacating Drainage and Utility Easement and Adopt Resolution #20-041 Granting Final Plat Approval and Development Agreement for Riverstone 4th Addition.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Musgrove, Heinrich, Kuzma, Menth, and Riley. Voting No: None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #20-046 to Hire a Planning Technician in Community Development

Administrative Services Director Lasher reviewed the staff report and recommendation to hire Mr. Brian McCann as a Planning Technician, effective on or near March 25, 2020 at Step 1 of the 2020 Planning Technician wage scale.

Councilmember Musgrove asked if this is a full-time or part-time position.

Administrative Services Director Lasher replied that this is a full-time position at 40 hours per week.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Adopt Resolution #20-046 to Hire a Full-Time Planning Technician.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Heinrich, Kuzma, Menth, and Specht. Voting No: None.

7.02: Adopt Resolution #20-048 Authorizing Special Legislation for Tax Increment Financing District No. 14

Deputy City Administrator Gladhill reviewed the staff report and recommendation to adopt Resolution #20-048 Authorizing Special Legislation for Tax Increment Financing District No. 14 and to not utilize a lobbyist.

Councilmember Heinrich thanked staff for the thorough presentation based on questions she previously submitted, noting that she feels that she has a good background on the subject.

Councilmember Musgrove referenced the deadlines in the case and asked if staff is confident that the deadlines could be met. She asked if legislators have been approached to help move this forward, if this is adopted tonight.

Deputy City Administrator Gladhill replied that staff feels that it could meet the Committee deadline for the legislature. He stated that staff has not yet approached legislators at the direction of the Council. He stated that if adopted tonight, staff would reach out to the delegated officials.

Councilmember Riley commented that TIF is a very powerful tool, especially in the case of Ramsey's development. He stated that the timing of the market has not allowed Ramsey to take advantage of the tool and therefore the extension of five years would provide the City additional flexibility on how to best use the tool for infrastructure.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #20-048 Authorizing Special Legislation for Tax Increment Financing District No. 14 and to not utilize a lobbyist.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

8.01: Engineering Department Updates

City Engineer Westby reviewed the staff report and provided an update on projects and studies currently being worked on by the Engineering Department and projects and studies being completed by others with assistance or direction from Engineering Staff.

8.02: Staff Update

Mayor LeTourneau recognized a student in attendance and invited him to come forward.

Spencer Freeburg thanked the Council for helping the City become what it is today. He explained that he and his grandfather have attended Council meetings in Ramsey and Anoka in an attempt to learn more about what he could do to help in local government and in society. He stated that he worked with Parks and Assistant Public Works Superintendent Riverblood a few years ago to install turtle crossings on Sunfish Lake Boulevard.

Mayor LeTourneau stated that it is great to see interest from youth and thanked Mr. Freeburg for attending.

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Menth stated that the census will take place this year and advised of an upcoming meeting on the topic. He reminded the residents how important it is to be counted to ensure sufficient funding and representation.

Councilmember Specht recognized Aurelio's Pizza for the recent recognition they received. He also congratulated different teams at PACT Charter School for their recent accomplishments.

9. ADJOURNMENT

Motion by Councilmember Heinrich, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:56 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.