

City of Ramsey
Agenda
Regular City Council
Tuesday, April 28, 2020
7:00 pm

Remote Locations

Meeting by telephone or other electronic means in accordance with Minnesota Statute 13D.021

Join us via computer at www.cityoframsey.com/meetings.

To join via phone, please use the following information:

+1 480 712 7555 (US Toll)

Meeting ID: 116 6274 4365

Comments are also welcomed and encouraged prior to the meeting and live during the meeting at
meetings@cityoframsey.com or 763-433-9819.

- 1. Call to Order**
- 2. Presentation**
 1. Receive an Update Regarding COVID-19
- 3. Citizen Input**
- 4. Approve Agenda**
- 5. Consent Agenda**
 1. Receive March 2020 Financial Reports - General Fund and Enterprise Funds
 2. Consider Interim Suspension of Enforcement Actions on Certain Temporary Signs within Public Rights-of-Way as Additional Business Assistance Tool Due to Stay at Home Order
 3. Consider Letter of Support for Sherburne County Project on US Highway 169 in City of Zimmerman
 4. Accept Indemnification and Hold Harmless Agreement with Connexus Energy for the Adopt-a-flag Program
 5. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 4/14/2020
 2. City Council Regular Session dated 4/14/2020
 6. Adopt Resolution #20-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the period of April 10, 2020 through April 22, 2020
 7. Adopt Resolution #20-078 Re-appointing Board and Commission Members

8. Adopt Resolution #20-080 Hiring Seasonal Public Works Maintenance Workers
 9. Adopt Resolution #20-081 Approval of Lease of 6701 Hwy 10 NW to Mille Lacs Motor Sports II (Power Lodge)
 10. Adopt Resolution #20-083 Authorizing Letter of Support for Ramsey Boulevard/Highway 10 Grade-Separation Improvements Regional Solicitation Application
 11. Adopt Resolution #20-084 Accepting Proposals and Awarding Contract for 2020 Ground Penetrating Radar Pavement Evaluations, Improvement Project #20-06
6. **Public Hearing**
1. PUBLIC HEARING: Adopt Resolution #20-082 Approving a Business Subsidy, Authorizing Execution of a Tax Increment Finance (TIF) Agreement, Right of Re-Entry Agreement and Terms of an Interfund Loan; Case of Ramsey Hotel Group, LLC Cobblestone Hotels)
7. **Council Business**
1. Status update on New Public Works Building Design and Cost Estimates
8. **Mayor/Council/Staff Input**
9. **Adjournment**

Meeting Date: 04/28/2020

Information

Title:

Receive an Update Regarding COVID-19

Purpose/Background:

Matt Kohner, Fire Chief and Emergency Management Director for the City of Ramsey, along with Kurt Ulrich, City Administrator, will provide an update on the current status of the COVID-19 situation.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Matt Kohner	Matt Kohner	04/09/2020 11:10 AM
Kurt Ulrich	Kurt Ulrich	04/09/2020 02:51 PM
Colleen Lasher (Originator)	Colleen Lasher	04/23/2020 12:10 PM
Kurt Ulrich	Kurt Ulrich	04/23/2020 02:48 PM
Kurt Ulrich	Kathy Schmitz	04/23/2020 03:01 PM
Colleen Lasher (Originator)	Kathy Schmitz	04/23/2020 03:01 PM
Colleen Lasher (Originator)	Kathy Schmitz	04/23/2020 03:01 PM
Kurt Ulrich	Kathy Schmitz	04/23/2020 03:02 PM
Form Started By: Colleen Lasher		Started On: 04/07/2020 12:27 PM
Final Approval Date: 04/23/2020		

CC Regular Session

5. 1.

Meeting Date: 04/28/2020

By: Diana Lund, Finance

Information

Title

Receive March 2020 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive March monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

March 2020 General Fund Financial Report - Budget to Actual

March 2020 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 04/23/2020

Reviewed By

Kurt Ulrich

Date

04/23/2020 02:08 PM

Started On: 04/17/2020 07:26 AM

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

GENERAL FUND EXPENDITURES - BY DEPARTMENT -		
Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,081,454.00	458,257.88
Com Dev	1,192,238.00	250,172.59
Contingency	121,373.00	-
Council	137,330.00	33,396.87
Finance	526,624.00	124,526.20
Fire	1,331,268.00	234,072.01
Legal	131,300.00	16,623.19
Police	4,149,628.00	1,001,025.88
Public Works	3,632,374.00	721,836.06
Grand Total	13,303,589.00	2,839,910.68

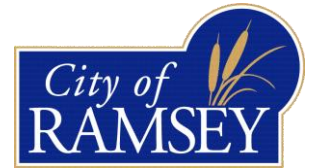
GENERAL FUND EXPENDITURES - BY CATEGORY -		
Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	471,000.00	60,380.99
Debt Service	106,373.00	-
Other Services & Charges	2,774,556.00	354,841.18
Personal Services	8,947,160.00	2,169,231.32
Supplies	1,004,500.00	255,457.19
Grand Total	13,303,589.00	2,839,910.68

GENERAL FUND REVENUES - BY CATEGORY -		
Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	10,625,932.00	676.39
Charges for Services	666,162.00	105,436.12
Business Licenses/Permits	76,400.00	6,416.35
Fines and Forfeits	55,500.00	6,643.86
Federal Intergovernmental	8,000.00	-
State Intergovernmental	384,300.00	75,138.38
Interest	100,000.00	-
Local Intergovernmental	13,295.00	-
Miscellaneous	21,100.00	3,331.76
Non-Business Licenses/Permits	556,900.00	99,785.52
Transfers in	796,000.00	-
Grand Total	13,303,589.00	297,428.38

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

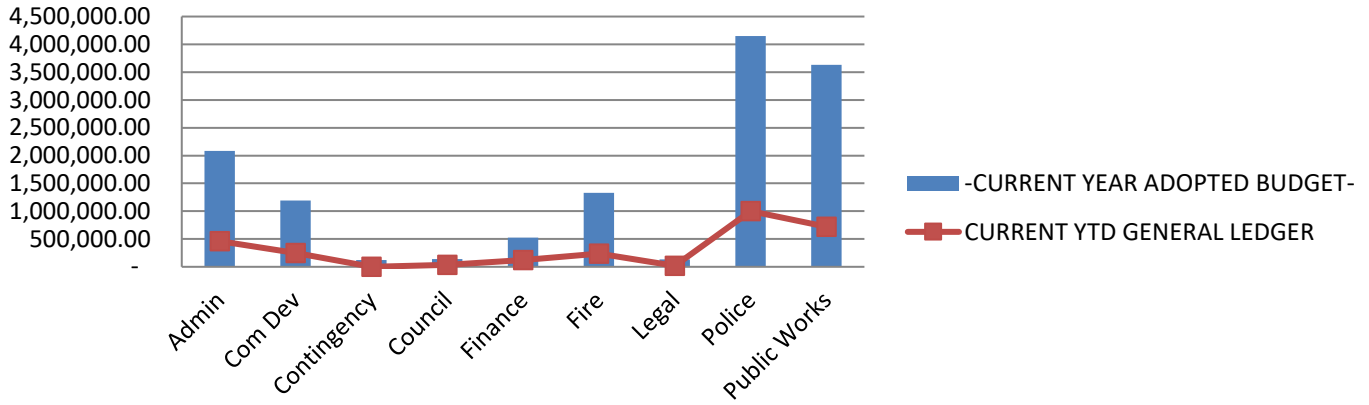
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

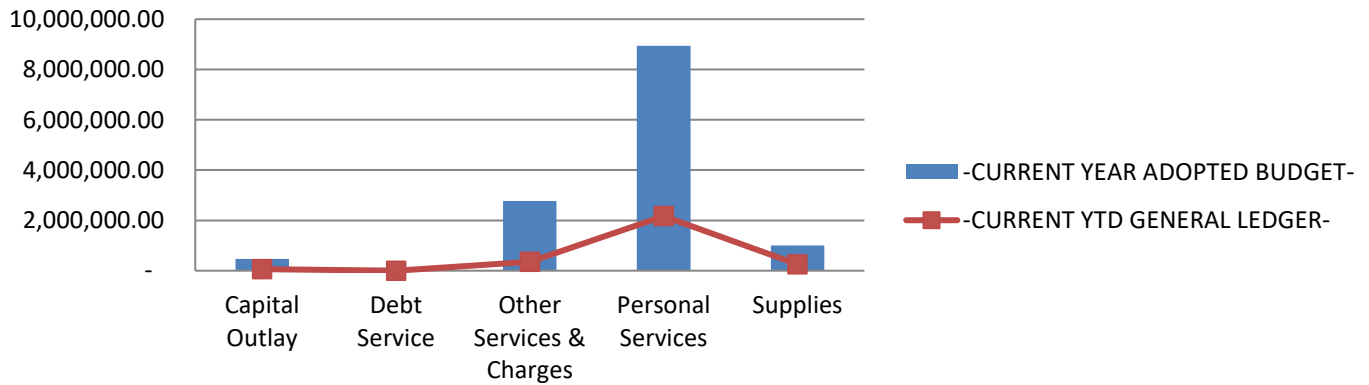


JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

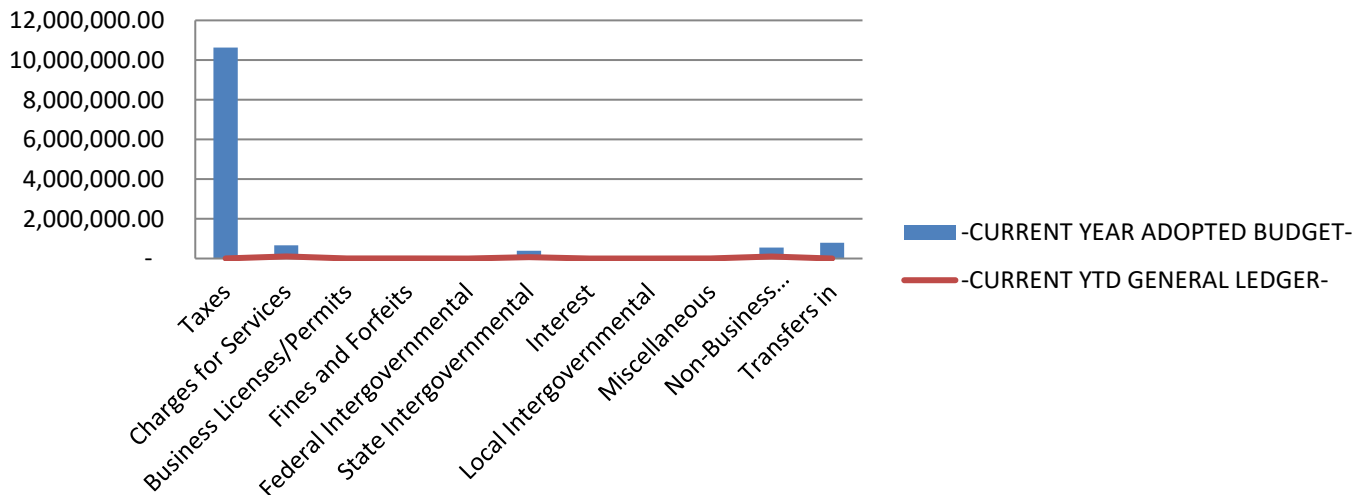
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



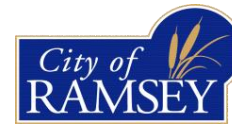
GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget. It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

REVENUES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(15,000.00)	(2,481.33)	16.54%	
4609 OTHER MISCELLANEOUS REVENUES	62,000.00	(1,682.15)	-2.71%	
4652 WATER SALES - RESIDENTIAL	1,301,588.00	1,142.38	0.09%	
4653 WATER SALES-COMMERCIAL	679,518.00	37.28	0.01%	
4654 WATER PENALTIES	37,308.00	4,875.54	13.07%	
4655 WATER METER INSTALLATION	12,000.00	2,110.00	17.58%	
4656 WATER METERS	30,000.00	4,978.00	16.59%	
4657 CONNECTION/RECONNECTION FEES	500.00	150.00	30.00%	
4701 INTEREST ON INVESTMENTS	175,000.00	-	0.00%	
4606 DEVELOPER FEES (WAC)		137,041.00	0.00%	
4601 MISCELLANEOUS REVENUE		1,804.15	0.00%	
Grand Total	2,282,914.00	147,974.87		

EXPENSES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	247,637.00	47,623.82	19.23%	
6103 FULL TIME-REGULAR-OVERTIME	13,500.00	4,149.15	30.73%	
6105 TEMPORARY-WAGES & SALARIES	19,167.00	-	0.00%	
6121 PERA CONTRIBUTIONS	54,585.00	4,273.29	7.83%	
6122 FICA/MEDICARE CONTRIBUTIONS	21,667.00	4,680.90	21.60%	
6131 GROUP INSURANCE	34,467.00	7,482.49	21.71%	
6133 WORKERS COMP INSURANCE PREMIUM	14,954.00	-	0.00%	
6208 MISCELLANEOUS OFFICE SUPPLIES	600.00	-	0.00%	
6223 GASOLINE	5,000.00	1,070.84	21.42%	
6225 DIESEL FUEL	3,500.00	202.40	5.78%	
6229 SHOP MATERIALS	600.00	18.80	3.13%	
6231 UNIFORMS & TURN-OUT GEAR	2,900.00	2,173.74	74.96%	
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	876.99	4.87%	
6257 OTHER VEHICLE PARTS	7,000.00	1,091.78	15.60%	
6273 UTILITY SYSTEM MAINT SUPPLIES	78,000.00	4,437.83	5.69%	
6281 SMALL TOOLS & MINOR EQUIPMENT	6,000.00	-	0.00%	
6292 WATER METERS FOR RESALE	70,000.00	4,223.59	6.03%	
6315 MISCELLANEOUS PROFESSIONAL SER	150,000.00	12,790.20	8.53%	
6322 POSTAGE	3,000.00	59.65	1.99%	
6323 CELLULAR PHONES	4,000.00	572.18	14.30%	
6334 MILEAGE REIMBURSEMENT	400.00	-	0.00%	
6335 TRAINING	2,400.00	1,998.22	83.26%	
6352 GENERAL NOTICE & PUBLIC INFOR	300.00	-	0.00%	
6361 GENERAL LIABILITY/PROPERTY INS	32,000.00	5,567.00	17.40%	
6371 ELECTRIC UTILITIES	150,000.00	14,965.68	9.98%	
6373 GAS	3,000.00	634.81	21.16%	
6374 REFUSE/RECYCLING	700.00	141.82	20.26%	
6381 BUILDING & STRUCTURE REPAIR	3,500.00	1,592.11	45.49%	
6439 OTHER MISCELLANEOUS	64,000.00	-	0.00%	
6451 MEMBERSHIP DUES	1,400.00	1,000.00	71.43%	
6489 OTHER CONTRACTED SERVICES	76,000.00	3,689.72	4.85%	
6722 DEPRECIATION	798,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	45,000.00	-	0.00%	
Grand Total	1,931,277.00	125,317.01		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



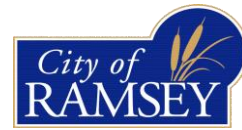
JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

REVENUES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(12,000.00)	(2,865.00)	23.88%	
4356 SEWER AVAILABILITY CHARGE-ADM	5,000.00	74.55	1.49%	
4609 OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%	
4661 RESIDENTIAL-SEWER CHARGES	1,283,710.00	1,707.25	0.13%	
4662 COMMERCIAL-SEWER CHARGES	374,508.00	68.16	0.02%	
4663 SEWER PENALTIES	40,000.00	7,315.67	18.29%	
4701 INTEREST ON INVESTMENTS	125,000.00	-	0.00%	
4606 DEVELOPER FEES (WAC)	-	81,271.00	0.00%	
4601 MISCELLANEOUS REVENUE	-	1,804.16	0.00%	
Grand Total	1,821,218.00	89,375.79		

EXPENSES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	167,737.00	15,803.20	9.42%	
6103 FULL TIME-REGULAR-OVERTIME	-	192.67	0.00%	
6121 PERA CONTRIBUTIONS	30,580.00	1,306.67	4.27%	
6122 FICA/MEDICARE CONTRIBUTIONS	12,945.00	1,364.11	10.54%	
6131 GROUP INSURANCE	6,757.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	8,476.00	-	0.00%	
6223 GASOLINE	4,000.00	551.85	13.80%	
6225 DIESEL FUEL	2,800.00	-	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	6,215.91	34.53%	
6275 OTHER EQUIPMENT PARTS	9,000.00	4,923.26	54.70%	
6315 MISCELLANEOUS PROFESSIONAL SER	65,000.00	852.50	1.31%	
6334 MILEAGE REIMBURSEMENT	400.00	-	0.00%	
6335 TRAINING	2,400.00	1,193.00	49.71%	
6361 GENERAL LIABILITY/PROPERTY INS	22,000.00	541.00	2.46%	
6371 ELECTRIC UTILITIES	17,000.00	1,952.11	11.48%	
6373 GAS	2,500.00	565.27	22.61%	
6374 REFUSE/RECYCLING	700.00	141.82	20.26%	
6377 SEWER SERVICE CHARGE	853,599.00	284,532.96	33.33%	
6489 OTHER CONTRACTED SERVICES	28,000.00	2,584.72	9.23%	
6722 DEPRECIATION	535,500.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	39,000.00	-	0.00%	
Grand Total	1,826,394.00	322,721.05		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



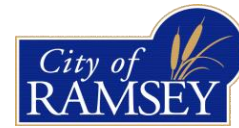
JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

REVENUES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(3,500.00)	(595.88)	17.03%	
4681 CHARGES FOR STREET LIGHTS	156,933.00	210.41	0.13%	
4683 STREET LIGHTING PENALTIES	7,000.00	1,146.13	16.37%	
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%	
4684 PRIORITY STREET LIGHT	53,012.00	40.46	0.08%	
Grand Total	228,445.00	801.12		

EXPENSES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6371 ELECTRIC UTILITIES	125,000.00	20,107.68	16.09%	
6489 OTHER CONTRACTED SERVICES	14,300.00	2,459.72	17.20%	
6722 DEPRECIATION	48,801.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	22,000.00	-	0.00%	
Grand Total	210,101.00	22,567.40		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



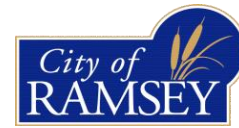
JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

REVENUES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(4,000.00)	(740.73)	18.52%	
4287 OTHER LOCAL GOVERNMENT GRANTS	77,566.00	-	0.00%	
4609 OTHER MISCELLANEOUS REVENUES	-	443.90	0.00%	
4671 RECYCLING CHARGES	313,100.00	262.21	0.08%	
4672 RECYCLING PENALTIES	8,000.00	1,722.67	21.53%	
4701 INTEREST ON INVESTMENTS	3,500.00	-	0.00%	
Grand Total	398,166.00	1,688.05		

EXPENSES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	22,465.00	2,680.23	11.93%	
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%	
6121 PERA CONTRIBUTIONS	2,231.00	209.74	9.40%	
6122 FICA/MEDICARE CONTRIBUTIONS	2,286.00	181.98	7.96%	
6131 GROUP INSURANCE	3,437.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	236.00	-	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	32,000.00	2,986.93	9.33%	
6322 POSTAGE	300.00	27.50	9.17%	
6489 OTHER CONTRACTED SERVICES	325,000.00	81,782.27	25.16%	
Grand Total	395,235.00	87,868.65		

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**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2020 THROUGH PERIOD ENDING: March 31, 2020

REVENUES				
BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(6,500.00)	(1,351.88)	20.80%	
4693 STORM WATER-RESIDENTIAL	563,931.00	480.66	0.09%	
4694 STORM WATER-COMMERCIAL	554,175.00	694.09	0.13%	
4695 STORM WATER-PENALTIES	21,493.00	4,588.52	21.35%	
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%	
Grand Total	1,148,099.00	4,411.39		

EXPENSES				
BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	138,085.00	9,040.75	6.55%	
6121 PERA CONTRIBUTIONS	27,356.00	678.24	2.48%	
6122 FICA/MEDICARE CONTRIBUTIONS	10,598.00	680.63	6.42%	
6131 GROUP INSURANCE	20,781.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	5,889.00	-	0.00%	
6225 DIESEL FUEL	5,500.00	566.12	10.29%	
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	61.68	0.62%	
6257 OTHER VEHICLE PARTS	9,500.00	1,161.00	12.22%	
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	236.54	0.39%	
6361 GENERAL LIABILITY/PROPERTY INS	8,652.00	-	0.00%	
6371 ELECTRIC UTILITIES	3,000.00	484.78	16.16%	
6373 GAS	2,500.00	565.26	22.61%	
6374 REFUSE/RECYCLING	700.00	141.82	20.26%	
6451 MEMBERSHIP DUES	22,000.00	-	0.00%	
6489 OTHER CONTRACTED SERVICES	40,000.00	2,459.69	6.15%	
6722 DEPRECIATION	344,793.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	34,000.00	-	0.00%	
Grand Total	743,354.00	16,076.51		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

Meeting Date: 04/28/2020

By: Chris Anderson, Community
Development

Information

Title:

Consider Interim Suspension of Enforcement Actions on Certain Temporary Signs within Public Rights-of-Way as Additional Business Assistance Tool Due to Stay at Home Order

Purpose/Background:

The Anoka County Board of Commissioners recently authorized the placement of temporary signage within county rights-of-way as a means of assistance to businesses impacted by closures related to COVID-19. This temporary authorization is valid for two (2) months after the end of the Governor's stay at home order. Their action specified certain standards that must be adhered to, including size (sign plate can be 3 feet wide and 2 feet high), height (cannot be taller than 3.5 feet from ground to top of sign), signs must consist of 'H' frame wire stakes that can be inserted into the ground by hand or foot, etc. However, their action does not override a municipality's ability to enforce local sign regulations. Thus, Staff is seeking direction from City Council if a similar exemption should be applied to local street rights-of-way (specific to business re-openings and alternative service delivery options). Note that this concept was reviewed by the EDA at their April 23, 2020 meeting and recommended approval of this policy.

Notification:

N/A

Observations/Alternatives:

The City's Sign Ordinance prohibits the placement of temporary signs in public rights-of-way (Section 117-465). However, during the current pandemic and the impacts it is having on our business community, it seems that there may be an opportunity to provide some assistance by allowing certain temporary signs in the right-of-way that focus on business re-openings and alternative service delivery options. Anoka County has already established a framework of standards that could be utilized should this opportunity be supported by the City Council.

In an attempt to help focus on those re-openings and alternative service delivery options, Staff would recommend that this be restricted to business and employment zoning districts and, more specifically, exclude residential zoning districts. Furthermore, the dimensional standards approved by Anoka County, along with their 'dos and don'ts', would help limit potential site line obstructions and other potential safety concerns. Staff would further recommend that any of these temporary signs that are installed should be limited to being placed in front of the specific business, meaning that these types of signs could not be installed in numerous locations throughout the city.

If the City Council desires to implement this short-term allowance of temporary signs within the public right-of-way, it could temporarily suspend enforcement actions on signage in the right-of-way by simple motion. Staff believes this is another tool that can be offered by the City to provide some assistance to the business community and one that could be implemented without incurring any additional cost.

Funding Source:

This is being handled as part of Staff's regular duties.

Recommendation:

Staff supports a temporary suspension of enforcement actions on certain temporary sign regulations to provide some relief for the business community by allowing placement temporary signage within public right-of-way beginning immediately and remaining in place until two (2) months after the end of the Governor's stay at home order.

Action:

Motion to temporarily suspend enforcement of certain temporary sign regulations to allow placement of certain temporary signage within public rights-of-way beginning immediately and remaining in place until two (2) months after the expiration of the Governor's stay at home order.

Attachments

Anoka County Press Release re: Temporary Signage

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	04/23/2020 01:06 PM
Kurt Ulrich	Kurt Ulrich	04/23/2020 02:16 PM
Form Started By: Chris Anderson		Started On: 04/21/2020 08:55 AM
Final Approval Date: 04/23/2020		



April 16, 2020

Contact: Erik Thorson, Communications Director, 763-324-4612, or e-mail:
Erik.Thorson@co.anoka.mn.us

FOR IMMEDIATE RELEASE

County Board Allowing Temporary Signage for Businesses

The Anoka County Board of Commissioners April 14 authorized placement of temporary signage within the county right-of-way, for the purpose of announcing re-openings and alternative service delivery options during the COVID-19 pandemic restriction period.

Signage must be placed with H-frame wire stakes that can be pressed into the ground with a hand or foot, and all signage must adhere to Anoka County Highway Department specifications. Those specifications include:

- A maximum dimension of the sign plate of 3 feet wide by 2 feet high.
- A maximum height, measured from the ground to the top of the sign, of 3.5 feet.
- Signs must be legible and not contain vulgar or discriminative images or language.
- Balloons, lighting or other attachments are not allowed.

Temporary signs also must be placed at least 300 feet apart, at least 50 feet away from all roadway intersections, and they cannot impact roadway sightlines. Signs must not impede business or residential access, they cannot be placed in the center median of a roadway, it is prohibited to attach them to existing county signage or posts, and signs cannot hinder access to pedestrian push buttons or sidewalks.

“The Anoka County Board of Commissioners is allowing temporary signage in county right-of-way areas to assist our local businesses in this time of economic uncertainty,” said Scott Schulte, chair, Anoka County Board of Commissioners. “If businesses choose to take advantage of this opportunity, they should follow rules recently established by our Highway Department for this type of signage.”

-more-

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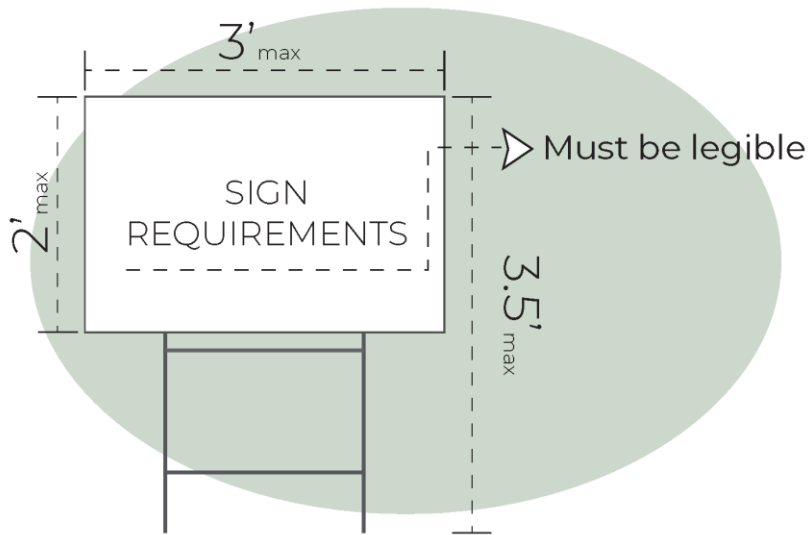
Affirmative Action / Equal Opportunity Employer

County Board Allowing Temporary Signage for Businesses – Add 1

Signs that do not meet the dimensions specified by the Highway Department, pose a threat to the safety of roadway users, or are incorrectly installed will be removed. Temporary signs will be allowed for two months after the governor ends the stay-at-home order.

Prior to installing any signs, all underground utilities need to be located. To contact Gopher State One, call 811 or 651-454-0002, or email gopherstateonecall.org at least 48 hours prior to installing any signs. Anyone with questions or comments can contact the Anoka County Highway Department at RS-HWYDEPT-Support@co.anoka.mn.us or 763-324-3100.

Temporary Sign do's



Temporary Sign don'ts

- X** Balloons
- X** Lighting/other attachments
- X** Vulgar/discriminative images or language

CC Regular Session

5.3.

Meeting Date: 04/28/2020

By: Tim Gladhill, Community Development

Information

Title:

Consider Letter of Support for Sherburne County Project on US Highway 169 in City of Zimmerman

Purpose/Background:

The City of Ramsey continues to lead and support improvements to the US Highway 10/169 Corridor in the State of Minnesota. The projects in the cities of Ramsey and Anoka have developed the theme of 'Greater Minnesota Gateway'. The Greater Minnesota Gateway is a coalition of local communities dedicated to the improvement of this key corridor not only for local communities, but Greater Minnesota as well. A key component of the success of advancing projects along this corridor has been alignment and collaboration. With that in mind, the City of Zimmerman has requested a Letter of Support for a BUILD Grant Application for a new interchange in that community.

Recommendation:

Staff believes it is appropriate to lend our support to this project in Zimmerman to continue to express the importance of the US Highway 10/169 Corridor in Minnesota. This would be consistent with our approach of supporting other improvements in other communities along the corridor. The City of Zimmerman has been supportive of the Greater Minnesota Gateway project in the past.

Action:

Motion to authorize Staff to issued the attached Letter of Support.

Attachments

Draft LOS

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	04/23/2020 02:17 PM
Form Started By: Tim Gladhill		Started On: 04/21/2020 11:04 AM
Final Approval Date: 04/23/2020		

April 23, 2020

Elaine L. Chao
U.S. Department of Transportation
1200 New Jersey Ave SE
Washington, DC 20590

RE: Letter of Support for the 2020 BUILD Discretionary Grant: Highway 169/ County Highway 4 Interchange Project (Zimmerman, MN)

Dear Ms. Chao,

I am writing in support of Sherburne County's application for funding through the United States Department of Transportation's Better Utilizing Investments to Leverage Development (BUILD) grant. The City of Ramsey is a supporter of investments made to the corridors of US Highway 10 and US Highway 169 and is a member of the Greater Minnesota Gateway, a coalition of local communities advancing improvements not only to Highway 10/169 in the cities of Ramsey and Anoka, but also to the broader impacts of these corridors as they serve areas north.

If awarded, the funding would be used to complete a long-planned interchange at U.S. Highway 169 and County Highway 4 in the City of Zimmerman, Minnesota. This project addresses critical safety concerns and will provide crucial capacity to support increasing traffic volumes on U.S. Highway 169.

The project is regionally significant as it will serve several rural communities in greater Central Minnesota and enhances access to the metropolitan region. The project is located in a rural community and will provide a critical linkage to the Twin Cities economic center. U.S. Highway 169 is a vital north-south arterial route in central Minnesota and serves an important role in supporting commuters, freight movement, and recreational travel. Travel from 76 of the 87 counties in Minnesota passes through the project area.

Currently, U.S. Highway 169 in the City of Zimmerman is a four-lane divided highway with at-grade roadway and driveway intersections, traffic signals at major intersections, and limited frontage and backage road systems. The Minnesota Department of Transportation (MnDOT) has secured funding to reconstruct U.S. Highway 169 to a freeway system. The County is seeking BUILD funds to complete the vision for the U.S. Highway 169 corridor and address critical safety issues.

The U.S. Highway 169/County Highway 4 intersection will represent the last remaining signalized intersection within a 75-mile corridor of U.S. Highway 169 between Interstate 94 and Mille Lacs County following completion of the MnDOT's Highway 169 Reconstruction Project. The current traffic signal control at the Highway 169/County Highway 4 is ranked 2nd worst in safety within Central Minnesota (MnDOT District 3). Reconstruction of this intersection is critical to eliminate significant safety issues, expand capacity, and support the freight and tourism industries that rely on this corridor.

BUILD grant funds will be used to construct the Highway 169/County Highway 4 interchange to address critical safety and operational issues, as well as accommodate planned long-term growth and connect rural communities to economic opportunities in the Twin Cities Metropolitan Area.

The City Council of the City of Ramsey approves of this support the Sherburne County's application for the funding of the Highway 169/ County Highway 4 Project. If you have any questions, please do not hesitate to contact our City Administrator, Kurt Ulrich, at 763-433-9845 or kulrich@cityoframsey.com.

Sincerely,

John LeTourneau
Mayor
City of Ramsey

Meeting Date: 04/28/2020

By: Katie Schmidt, Administrative Services

Information

Title:

Accept Indemnification and Hold Harmless Agreement with Connexus Energy for the Adopt-a-flag Program

Purpose/Background:

The purpose of this case is to accept an Indemnification and Hold Harmless Agreement for the Adopt-a-flag program for the municipal center area. The adopt-a-flag program was discussed at the March 16 work session and it was the consensus of the City Council to move forward with this initiative. The next step to move this program forward is to accept an Indemnification and Hold Harmless Agreement with Connexus Energy.

Background:

Under the Adopt-a-flag program, the city will solicit support from residents and businesses to sponsor American flags that would be displayed on lamp posts in the vicinity of city hall. City lamp posts are owned and maintained by Connexus Energy and therefore require the attached agreement be executed by the City in favor of Connexus, to accept responsibility for any damage caused by the installation of the flags. These agreements are common, and the wording on this agreement has been reviewed and approved by the City Attorney.

The existence of lampposts throughout the COR area provide an excellent opportunity to install flag brackets to mount American flags. Initial installation of flags will be on Sunwood Drive. In the future, flags could be put up within a block each way of the Sapphire/Sunwood street intersection and include Veteran's Drive from the rail station, east to the VA clinic. The flags would serve to mark the center of the downtown area, the municipal center, and as a way finder for the veterans utilizing the VA Clinic.

The program serves the city's strategies of strengthening and enhancing the city's identity and brand, and increasing citizen engagement and civic pride.

Notification:

N/A

Funding Source:

The city would seek corporate, non-profit and individual funding to support this initiative.

Recommendation:

Approve Indemnification and Hold Harmless Agreement for the Adopt-a-flag Program

Action:

Motion to approve the attached Indemnification and Hold Harmless Agreement between Connexus Energy and the City of Ramsey.

Attachments

Indemnification and Hold Harmless Agreement

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 04/23/2020

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

04/20/2020 04:12 PM

04/23/2020 01:57 PM

Started On: 04/15/2020 07:20 AM

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT (the “**Agreement**”) is entered into as of the date last written below (“**Effective Date**”) by and between Connexus Energy, a Minnesota cooperative (“**Connexus**”) and the City of Ramsey, Minnesota (the “**City**”) (Connexus and the City may each individually be referred to as a “**Party**” and collectively as the “**Parties**”).

WHEREAS, Connexus is the owner of certain light poles located throughout the City, which Connexus uses to provide outdoor lighting services (the “**Light Poles**”);

WHEREAS, Connexus provides normal maintenance of, among other things, the Light Poles pursuant to the Energy & Maintenance section of Connexus’ Electric Rate Book (the “**Included Services**”);

WHEREAS, the City has requested to install, maintain, and ultimately remove American flags, flag poles, flag brackets, mounting hardware, and any other items necessary for the installation of the same (collectively, the “**Flags**”) on certain of the Light Poles during the period between Memorial Day, 2020 and Veterans Day, 2020 (the “**Flag Display Period**”);

WHEREAS, Connexus will only agree to allow the City to use the Light Poles for the purpose described herein on the condition that this Agreement is executed and delivered by the City.

NOW, THEREFORE, in consideration of the mutual promises of the Parties and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Installation, Maintenance, and Removal of Flags. The City shall be solely responsible for all installation, maintenance, removal, and any other work to be performed on the Flags (collectively, the “**Flag Work**”), including any and all materials, labor, costs, and expenses associated with the Flags or the Flag Work. The City shall complete all Flag Work in a timely and workmanlike manner. The City shall notify Connexus in writing at least two (2) business days prior to undertaking any Flag Work, and such notification shall include identification of the Light Poles impacted by the Flag Work. If Connexus determines in its sole and reasonable judgment that any Flag Work is deficient, Connexus may elect, in its sole discretion, either of the following options: (i) Connexus may require the City to remedy the deficiencies in the Flag Work within seven (7) days of the City’s receipt of notice from Connexus electing this option; or (ii) Connexus may remedy the deficiencies in the Flag Work, and the City shall reimburse Connexus for all labor and materials provided by Connexus on a time and material basis. In the event Connexus elects option (ii) above, the labor and materials provided by Connexus shall not be considered Included Services, and Connexus shall be reimbursed on a time and material basis which shall be in addition to any payment by or obligation of the City related to the Included Services.

2. Damage to Light Poles. The City shall be solely responsible for any and all damage to the Light Poles which is caused by or in any way related to the Flags, Flag Work, or the City's use of the Light Poles. For purposes of this Agreement, "damage" shall include, without limitation, any and all scrapes or scratches to any Light Pole, the undermining of the structural integrity of any Light Pole, the partial or complete collapse of any Light Pole, or any other damage or destruction to the Light Pole (regardless of whether any of the foregoing occurs or is discovered during or after the Flag Display Period). If Connexus determines in its sole and reasonable judgment that any there has been any damage to any Light Pole which is caused by or in any way related to the Flags, Flag Work, or the City's use of said Light Poles, Connexus may elect, in its sole discretion, either of the following options: (i) Connexus may require the City to repair said Light Pole to its pre-damage condition within seven (7) days of the City's receipt of notice from Connexus electing this option; or (ii) Connexus may repair said Light Pole to its pre-damage condition, and the City shall reimburse Connexus for all labor and materials provided by Connexus on a time and material basis. In the event Connexus elects option (ii) above, the labor and materials provided by Connexus shall not be considered Included Services, and Connexus shall be reimbursed on a time and material basis which shall be in addition to any payment by or obligation of the City related to the Included Services.

3. Indemnification and Hold Harmless. The City shall be solely responsible for the Flags, the Flag Work, and its use of the Light Poles and shall, to the extent allowed by law, indemnify Connexus, along with its directors, officers, employees, agents, contractors, insurers, successors and assigns (hereinafter collectively referred to as "**Indemnified Parties**") against, shall hold the Indemnified Parties harmless from, and shall reimburse the Indemnified Parties for any loss, damage, cost, expense (including reasonable attorneys' fees), claim, or liability directly or indirectly arising out of or in any way related to (i) the Flags; (ii) the Flag Work; or (iii) the City's use of the Light Poles. Without limiting the generality of the foregoing, the City's obligations under this Paragraph 3 shall extend to the following: (a) any damage to any Light Pole requiring painting, repair, restoration, or any other maintenance which is directly or indirectly caused by or in any way related to the Flags, the Flag Work, or the City's use of said Light Pole (regardless of whether said damage occurs or is discovered during or after the Flag Display Period); (b) any damage to or undermining of the structural integrity of any Light Pole which is directly or indirectly caused by or in any way related to the Flags, the Flag Work, or the City's use of said Light Pole (regardless of whether such damage to or undermining of the structural integrity of the Light Pole occurs or is discovered during or after the Flag Display Period); and (c) any personal injury or property damage caused by or in any way related to the Flags, the Flag Work, or the City's use of the Flag Poles (regardless of whether such personal injury or property damage occurs or is discovered during or after the Flag Display Period).

4. Successors and Assigns. This Agreement shall be binding upon the City and its successors and assigns, and shall inure to the benefit of and shall be enforceable by Indemnified Parties, their successors and assigns. The City may not assign this Agreement without Connexus' written consent. In the event of any assignment, the City shall remain liable for all of its obligations under the Agreement and, furthermore, the assignee or successor to the City shall at all times comply with all of the obligations of City hereunder.

5. **Enforcement.** This Agreement shall be governed by, and interpreted and construed in accordance with, the substantive laws of the State of Minnesota without reference to its conflicts of law provisions. Whenever possible, each provision of this Agreement shall be interpreted to be effective and valid under applicable law, but, if any provision of this Agreement shall be held to be prohibited or invalid under such applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement. If the City fails to indemnify the Indemnified Parties as provided in this Agreement, the Indemnified Parties shall be subrogated to any rights the City may have against third parties relating to the matters covered by this Agreement.

6. **Rights and Remedies.** The rights and remedies provided for herein shall be in addition to any rights or remedies Connexus may have at law or in equity. All such rights and remedies provided for herein, or which Connexus may otherwise have at law or in equity, shall be distinct, separate and cumulative and may be exercised concurrently, independently or successively in any order whatsoever, and as often as the occasion therefor arises.

7. **Entire Agreement.** This Agreement constitutes the entire agreement and supersedes all prior agreements and understandings, both written and oral, among the Parties hereto with respect to the subject matter contained in this Agreement. To the extent this Agreement is inconsistent with the provisions of any other agreement between the Parties, this Agreement shall control.

8. **Counterparts.** This Agreement may be executed in any number of counterparts and by the different Parties hereto on separate counterparts and each such counterpart shall be deemed to be an original, but all such counterparts shall together constitute but one and the same Agreement. Delivery of a counterpart hereof, or a signature page hereto, by facsimile or in a .pdf or similar file shall be effective as delivery of a manually executed original counterpart thereof.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated at their respective signatures below.

CONNEXUS ENERGY,

Dated: _____

By: _____

Name: _____

Title: _____

CITY OF RAMSEY

Dated: _____

By: _____

Name: _____

Title: _____

Dated: _____

By: _____

Name: _____

Title: _____

CC Regular Session

5. 5.

Meeting Date: 04/28/2020

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 4/14/2020
2. City Council Regular Session dated 4/14/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 4/14/2020
 2. City Council Regular Session dated 4/14/2020
-

Attachments

4-14-2020 CCWS Minutes

4-14-2020 CC Minutes

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 04/23/2020

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

04/23/2020 08:20 AM

04/23/2020 02:36 PM

Started On: 04/22/2020 01:03 PM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, April 14, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota. Meeting by telephone or other electronic means in accordance with Minnesota Statute 13D.021.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:35 p.m.

City Administrator Ulrich read aloud a statement declaring that this meeting is being conducted by telephonic means, as noted, due to the COVID-19 pandemic.

2. TOPICS FOR DISCUSSION

2.01: Receive an Update Regarding COVID-19

Fire Chief Kohner reviewed the staff report and provided an update on the COVID-19 situation. He provided details on the number of cases within the State, County and City of Ramsey. He noted that currently 76 percent of those that test positive do not require hospitalization. He explained that there is not a clear picture of the number of cases as only certain demographics are being tested for COVID-19. He stated that overall Minnesota continues to be lesser impacted than other states because of social distancing. He provided an update on the Orders from the Governor. He stated that police and fire continue to provide service to the community and maintain service levels. He explained that the City's declaration of emergency provides the City with access to State and Federal funds and is not linked to the Governor's Stay at Home Order or the closure of restaurants and bars.

Councilmember Musgrove asked for additional details related to the FEMA funds that could be available along with details on the State funding that could be available.

Fire Chief Kohner stated that the City is tracking any costs incurred for additional items such as cleaning materials and PPE. He noted that the City would first request reimbursement from the State, and those costs would be recouped by the State through Federal funds.

City Administrator Ulrich provided a general update related to COVID-19, noting that parks remain open and the posting was made for playgrounds advising residents to use at their own risk, as previously recommended by the Council. He noted that most City services remain available through telephone or online, as City Hall is closed to the general public. He noted that park buildings are also closed for public use. He stated that police and fire services remain providing their normal level of service and public works and road work are being completed as essential services.

Councilmember Musgrove asked for details on the public works activities, specifically the parks staff members that were reassigned during this time, and whether there is still an adequate workload.

City Administrator Ulrich confirmed that parks employees were redeployed as street maintenance workers during the past two weeks.

Public Works Superintendent Riemer stated that public works employees are back to their normal jobs. He reported that parks staff will assist with watermain flushing and will begin work in the parks with typical spring clean-up, irrigation installation, and mowing activities.

Deputy City Administrator Gladhill reviewed some of the questions that have been received by businesses, noting that most questions have been related to whether a business falls into the critical category. He noted that staff has also spent time connecting businesses with available resources at State and Federal levels. He noted that staff has also been working to develop a potential business assistance program through the City.

City Administrator Ulrich stated that enforcement of the Stay at Home Order is done on a complaint driven basis and under the guidelines developed by the State.

Police Chief Katers stated that the department received 14 complaints on businesses that remained open, noting that 11 of those calls were due to lack of social distancing. He stated that the department responds to the social distancing calls but have issued zero citations. He stated that the Governor's Order is not 100 percent clear and therefore leaves room for interpretation.

Councilmember Riley stated that he would hope that people keep that use of the police department to a minimum and that the police remain as lenient as possible during this trying time.

Police Chief Katers stated that a State hotline was setup for complaints, which are then routed to local departments. He stated that it has been decided that education will be used as the tool for enforcement.

2.02: Discuss Requirements for Review of Land Use Applications and Building Permits

Deputy City Administrator Gladhill reviewed the staff report.

Councilmember Heinrich stated that she can appreciate both sides of the concern. She acknowledged that it is weird to ask for public comments and engage in a public meeting when the building is closed but stated that staff has implemented alternate ways for residents to provide comments. She commented that the City is doing its best to navigate these uncharted waters.

Councilmember Musgrove asked for more details on the concerns that have been heard from residents.

Deputy City Administrator Gladhill stated that any time there is new development on undeveloped land, there will be some concern from residents.

Councilmember Specht asked if the webinar was recorded and available for Councilmember Musgrove to watch to gather additional information.

Deputy City Administrator Gladhill confirmed that it is available on the City website, noting that he would send the link to the Council.

Councilmember Riley stated that he watched the webinar and commended staff for the great job it did explaining the process.

Mayor LeTourneau stated that it seemed that everyone participating was appreciative of the information and is a reflection of how staff developed the process.

2.03: Organizational Process and Project Updates

City Administrator Ulrich reviewed the staff report.

Councilmember Heinrich stated that staff has been very helpful in navigating some quirky technical difficulties, commenting that this is going as smoothly as it can for now and thanked Deputy City Administrator Gladhill for his assistance.

City Administrator Ulrich thanked Deputy City Administrator Gladhill and the IT staff for everything they have done to help facilitate virtual meetings. He referenced the Public Works Facility and stated that the City is still on schedule to potentially break ground later this year and potentially issue some debt. He asked for input from the Council.

Mayor LeTourneau recognized that this is a significant investment for the community and asked for input from the Council.

Councilmember Riley stated that he does not see a reason to change the decision that has already been made. He noted that this is a temporary setback in time and the economy, but this decision has already been made and interest rates are historically low, therefore this is a good time to incur debt.

Mayor LeTourneau agreed that this should continue to move forward.

Councilmember Heinrich stated that she continues to support this basic infrastructure project, as the need is not going away. She stated that her main concern continues to be the amount of debt the City will issue and asked for information on the funds staff will look to utilize to reduce the issuance of debt.

Finance Director Lund reviewed the different funds that would be utilized to equate to 50 percent of the project cost, while the remaining 50 percent would be funded through debt.

Councilmember Heinrich asked if it is possible to increase the amount of funds on hand to reduce the amount of debt issued.

Mayor LeTourneau stated that could be a follow up activity for staff.

Finance Director Lund noted that the portion of funding from the utility fund is based off the percentage of the facility and capital that will be water and sewer related at the facility. She stated that municipal center debt is callable in 2022 and therefore there is discussion that could occur about staggering that debt.

Councilmember Heinrich stated that she supports the project but would like to look further in detail about the opportunity to utilize available funds for the project, noting perhaps a 60/40 split rather than 50/50.

Councilmember Mentsh stated that he understands that an architect and project manager have been hired and asked for a high-level overview of the funds that have been spent as of now.

City Administrator Ulrich stated that the project manager and architect have worked with staff to develop schematic designs.

Public Works Superintendent Riemer stated that they have schematic designs and his team is working on redlining the plans to fit the intended use. He stated that there is a concept drawing of the outside of the building. He stated that RJM is reviewing the budget numbers to determine if cuts need to be made to the design. He noted thus far there has been one bill for \$5,000 from the architect. He estimated a cost of \$1,000,000 for the architect and project manager services in total for the project at completion.

City Administrator Ulrich moved on to the water treatment study, noting that the study will provide options for the future and will be a decision point on whether the Council wants to move forward on any of those recommendations within the report. He provided an update on the Highway 10 corridor improvement and the legislative discussions that have occurred related to funding.

Mayor LeTourneau stated that perhaps a deeper discussion could occur at the Highway 10 Subcommittee meeting.

City Administrator Ulrich noted that the City intended to delve into the discussion related to long term road funding and pavement management prior to the COVID-19 situation.

Councilmember Riley stated that this discussion is vital and does not believe the City can wait on this topic. He stated that if the City wants to move forward, it needs to happen soon, or if assessments will continue, that choice also needs to happen soon. He stated that doing nothing does not work. He noted that was the decision last year and he will not accept another year of doing nothing.

Councilmember Specht agreed. He stated that from his perception not many people like the model the City was using with assessments and believed it is important to get onto the next method.

Councilmember Kuzma stated that he also agrees that this decision is long overdue and is disappointed that one year was lost. He stated that he supports franchise fees, as that seems to make the most sense and would like the City to continue down that path.

Councilmember Mentsh stated that he agrees that something needs to be done. He commented that no one likes the system the City has now and also favors the franchise fee model. He stated that if that cannot be done, then taxes need to be raised to fix the roads.

Councilmember Heinrich stated that she agrees that road funding is a priority as that is a basic piece of infrastructure but does not agree that the City has not done anything. She stated that multiple open houses were held the previous year and the City paid for a consultant to come in and host that. She stated that while franchise fees did not move forward, the 75/25 plan is in place. She stated that it is a tough decision and the City needs to continue on with being decisive about how the City will fund roads in the next five years.

Mayor LeTourneau agreed that the City has been working on roads but acknowledged that the next five-year plan has not been put in place.

Councilmember Musgrove stated that she feels that the Council does need to have the discussion and needs to make a long-term decision. She credited the staff for the creative use of funds this year and last year in order to facilitate some projects moving forward in the interim.

Mayor LeTourneau confirmed the consensus of Council that this topic come back to the Council in the near future to discuss and make a decision.

City Administrator Ulrich provided an update on the fire services JPA and process to dissolve that agreement.

Fire Chief Kohner noted that he spoke with the Nowthen consultant today, noting that the consultant provided a plan to Nowthen today and was under the understanding that the item would be reviewed by the Nowthen Council tonight, but advised that the item was not placed on the city's agenda. He stated that Ramsey will continue to attempt to push this forward.

Councilmember Heinrich stated that she found herself a bit uneasy during the COVID-19 situation and the way the legislative session is going. She asked if the Fire Chief believes that this legislation will move forward, and the Fire Relief Association will get relief in a way that the firefighters will not lose funds.

Fire Chief Kohner stated that the bill was introduced before the State was in deep in the COVID-19 situation. He stated that he cannot guarantee that the bill will be heard, as the COVID-19 bills will receive priority, but the author of the bill does feel confident.

Councilmember Heinrich asked for details on the timeline that would be needed for the dissolve date in two years, and in one year, related to the timing of the legislation. She also asked for input on the communication between the two cities and the drafting of the legislation.

Fire Chief Kohner stated that he cannot speak to the timeline, as that would be dependent on different possibilities of when the bill could be heard. He stated that the author of the bill based the language off what occurred in Lino Lakes. He stated that the discussion has been between City Administrator Ulrich, City Attorney Langel, and the City Attorney and Mayor of Nowthen. He stated that everyone would get what they have earned in their years of service through the Relief Association.

Councilmember Musgrove stated that she believed Nowthen meets once a month and asked if staff could address the topic or whether the City would need to wait another month for action.

Fire Chief Kohner stated that it would be nice if Nowthen could have the conversation before the Fire Board meets, whether that is done by city staff or the Nowthen Council. He confirmed that the Nowthen Council only meets once per month but noted that the Council could call a special meeting. He stated that he will contact Nowthen the following day in attempt to push this forward.

Councilmember Menth stated that he believed he read that the response time for Ramsey fire has been lowered and commended the department.

Fire Chief Kohner confirmed that the response times have decreased with the duty crew.

City Administrator Ulrich highlighted the topics of interviewing candidates for Boards and Commissions virtually and continuing discussion related to multi-family housing within The COR.

Councilmember Riley stated that there has been a lot of discussion related to multi-family housing and believed that it is time for the Council to develop a policy on that topic.

City Administrator Ulrich stated that staff could bring that topic back for a worksession discussion. He reviewed the topics related to legislation activity, the upcoming budget process, and potential cancelation of summer programming and events.

Councilmember Heinrich stated that she would support allowing staff to accept reappointments on Boards and Commissions and confirmed the consensus of the Council on that topic.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, April 14, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota. Meeting by telephone or other electronic means in accordance with Minnesota Statute 13D.021.

Members Present: Mayor John LeTourneau
Councilmember Nadine Heinrich
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Fire Chief Matt Kohner
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

City Administrator Ulrich read aloud a statement that the meeting is being conducted by telephonic means, as noted, due to the COVID-19 pandemic.

2. PRESENTATION

2.01: Receive an Update Regarding COVID-19

Fire Chief Kohner presented an update on the COVID-19 situation. He provided an update on the local statistics related to COVID-19, noting that Minnesota appears to have a lower infection rate because of the efforts of social distancing and encouraged people to continue to follow social distancing. He provided an update on the recent Orders from the Governor. He reported that police and fire continue to respond to calls and serve the community during the COVID-19 event.

Mayor LeTourneau recognized the efforts within Ramsey, noting that the low number of cases in Ramsey can be attributed to the actions of the community to following social distancing and keeping the community safe. He recognized that the police and fire departments continue to do an amazing job, stepping out and serving the community during this time. He noted that members of the Council and staff are wearing blue tonight to recognize the efforts of public safety staff.

Councilmember Musgrove asked if there has been another order from the Governor which extends the May 4th date to May 13th.

Fire Chief Kohner confirmed that an order extended the peacetime state of emergency through May 13th, which is different than the Stay at Home Order, which currently is set to expire on May 4th. He provided a website link for residents to find additional information on Orders from the Governor. He also provided additional clarification on the information that is shared with first responders about addresses of those infected and how the information is used and then cleared from the system.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to approve the agenda as presented.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

5. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 5.01: Receive February 2020 Financial Reports – General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period Ending March 31, 2020
- 5.03: Note the Following Boards, Commissions and Committee Meetings:

- Planning Commission Meeting Minutes dated February 6, 2020
 - Environmental Policy Board Meeting Minutes dated February 10, 2020
 - Economic Development Authority Meeting Minutes dated February 13, 2020
 - Park and Recreation Commission Meeting Minutes dated February 13, 2020
 - Public Works Committee Meeting Minutes dated February 18, 2020
- 5.04: Approve the following Meeting Minutes:
- 1) City Council Special Work Session dated March 16, 2020
 - 2) City Council Special Session dated March 19, 2020
 - 3) City Council Regular dated March 24, 2020
 - 4) City Council Emergency Special Session dated March 30, 2020
- 5.05: Approve Rental Licenses
- 5.06: Approve Authorization to Replace Sewage Pumps at Lift Station #6
- 5.07: Adopt Resolution #20-067 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 19, 2020 through April 9, 2020
- 5.08: Adopt Resolution #20-068 Proclaiming April 24, 2020 as Arbor Day and the Month of May as Arbor Month
- 5.09: Adopt Resolution #20-072 Authorizing Joint Powers Agreement with Anoka County for Traffic Study for Improvement Project #20-03, Bunker Lake Boulevard Reconstruction
- 5.10: Adopt Resolution #20-073 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2020 Crack Sealing Improvements, Improvement Project #20-00
- 5.11: Adopt Resolution #20-074 Authorizing the Call of the Outstanding GO Bonds, Series 2011A

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

6. PUBLIC HEARING

6.01: Public Hearing: Adopt Resolution #20-069 Approving a Conditional Use Permit for an Oversized Ground Sign and Wall Signage at 7800 Sunwood Drive NW (Project No. 20-102); Case of New Horizon Academy

Presentation

Deputy City Administrator Gladhill reviewed the staff report and recommendation from the Planning Commission to approve the Conditional Use Permit for the request deviations from sign standards. Staff has received a few concerns about a portion of the design of the building from an aesthetic perspective. On the south wall that extends above the roof next to the sign, there is a “gap” in the wall to allow for mechanical access. Staff would like to encourage a removable screen to blend with the overall design. This is not currently in the draft resolution but could be added. The owner is generally supportive of this improvement.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:23 p.m.

Citizen Input

There was none.

Motion by Councilmember Heinrich, seconded by Councilmember Musgrove, to close the public hearing.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

The public hearing was closed at 7:25 p.m.

Council Business

Councilmember Riley asked if there have been any comments from other businesses in The COR that may have interest in this issue.

Deputy City Administrator Gladhill stated that he is not aware of any comments from adjacent properties or other retailers related to this request.

Councilmember Heinrich thanked staff and the Planning Commission for their work on these cases.

Councilmember Specht echoed the comments of thanks to staff and the Planning Commission.

Motion by Councilmember Specht, seconded by Councilmember Menth, to Adopt Resolution #20-069 Approving the Issuance of a Conditional Use Permit to Allow Both a Ground Sign and Wall Signage on the Property Located at 7800 Sunwood Drive NW and Declaring Terms of Same.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

6.02: Public Hearing: Adopt Resolution #20-070 Approving a Conditional Use Permit for an Oversize Ground Sign at 7990 Sunwood Drive NW (Project No. 20-101); Case of RGH Ramsey LLC

Presentation

Deputy City Administrator Gladhill reviewed the staff report and recommendation from the Planning Commission to approve the request for a Conditional Use Permit for an oversized ground sign.

Councilmember Riley asked for clarification on the previous application details.

Deputy City Administrator Gladhill confirmed that the previous sign was three times this size and not located on the subject property. He confirmed that this request is in line with other requests that the City has approved.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:33 p.m.

Citizen Input

There was none.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to close the public hearing.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau aye
Councilmember Riley aye
Councilmember Menth aye
Councilmember Heinrich aye
Councilmember Kuzma aye
Councilmember Specht aye
Councilmember Musgrove aye

Motion carried.

The public hearing was closed at 7:34 p.m.

Council Business

Councilmember Menth asked if staff received comments from existing businesses related to the size of the sign.

Deputy City Administrator Gladhill stated that he is not aware of any comments related to the revised sign proposed.

Councilmember Musgrove asked if the business owner is satisfied with the revised sign proposal.

Deputy City Administrator Gladhill stated that clearly the developer preferred the original request but understands the City's regulations and found this to be an acceptable compromise.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Adopt Resolution #20-070 Approving the Issuance of a Conditional Use Permit to Allow an Oversized Ground Sign on the Property Located at 7990 Sunwood Drive NW and Declaring Terms of Same.

Further discussion: Mayor LeTourneau echoed the comments of thanks to staff and the Planning Commission.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau aye
Councilmember Riley aye
Councilmember Menth aye
Councilmember Heinrich aye
Councilmember Kuzma aye
Councilmember Specht aye
Councilmember Musgrove aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #20-076 Extending the Declaration of Emergency for the City of Ramsey, MN Coronavirus Disease 2019 (COVID-19)

City Administrator Ulrich reviewed the staff report and recommendation to extend the Declaration of Local Emergency in the City of Ramsey through June 13, 2020; an additional 60 days. He noted that some municipalities have extended their declarations indefinitely, to be suspended once no longer needed, which would also be an option for Ramsey.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #20-076 Extending the Declaration of Emergency for the City of Ramsey, Minnesota, Coronavirus Disease 2019 (COVID-19) as follows:

1. Under the authority given by Minnesota Statutes, Section 12.29, declares that the local emergency previously ratified on March 19, 2020 within the City of Ramsey, effective until April 14, 2020, be extended and effective through Saturday, June 13, 2020, unless further extended by or with the consent of the City Council pursuant to Minnesota Statutes, Section 12.29, Subd. 1.
2. Directs the City Manager and Emergency Management Director to continue to coordinate such actions and request such local, state and/or federal assistance as needed to protect the lives and public and private property in the City of Ramsey and the recovery of the City from impacts of this situation to the extent practicable and allowed by law, ordinance and resolution.
3. Orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Clerk.

Further discussion: Councilmember Musgrove commented that she would prefer to have the declaration extended indefinitely so that the Council does not need to review this action every 60 days and would instead prefer to suspend the declaration once it is no longer needed. Fire Chief Kohner stated that the City should be careful to not suspend the declaration too early and agreed that it would be more efficient to extend the declaration indefinitely. He noted that would be consistent with neighboring municipalities and Anoka County. Councilmember Riley stated that Minnesota is currently extended to May 13th and asked why the City would not follow that direction as the declaration could be extended again easily in 30 days. He commented that an emergency is not indefinite. Fire Chief Kohner explained that a peacetime emergency is different than a typical local declaration of emergency. He noted that the guidelines are similar in that the declaration makes the City eligible for funding from FEMA. He was unsure why the Governor was only extending out 30 days at a time. Councilmember Specht asked staff to provide additional details on the declaration. Fire Chief Kohner explained that in declaring a local state of emergency, the City is able to request funding and have additional flexibility in scheduling meetings and is not related to the Stay at Home Order or any other City operations or decisions. He explained that the declaration is strictly related to the City's ability to be reimbursed for expenditures related to the emergency. Councilmember Kuzma called the question. Councilmember Menth noted that these are all great comments, but at this time a decision needs to be made on the motion. Mayor LeTourneau asked which action is more consistent in this area, a 60-day extension or indefinite. Fire Chief Kohner replied that the

surrounding cities and Anoka County have made indefinite extensions. Councilmember Heinrich stated that she agrees that she is more adept to declare the state of emergency in 30-day increments as the action can easily be continued in the future. City Administrator Ulrich stated that the indefinite extensions that have been made in adjacent communities have been linked to the declaration of emergency by the State, so that when the State extends its state of emergency, the City's is extended as well. Councilmember Musgrove asked for clarification on the proposed extension in the motion. City Administrator Ulrich clarified that the motion as stated included a 60-day extension, to June 13, 2020.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	nay
Councilmember Riley	nay
Councilmember Menth	nay
Councilmember Heinrich	nay
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	nay

Motion failed.

Motion by Councilmember Riley, seconded by Councilmember Heinrich, to Adopt Resolution #20-076 Extending the Declaration of Emergency for the City of Ramsey, Minnesota, Coronavirus Disease 2019 (COVID-19) as follows:

1. Under the authority given by Minnesota Statutes, Section 12.29, declares that the local emergency previously ratified on March 19, 2020 within the City of Ramsey, effective until April 14, 2020, be extended and effective through May 13, 2020, unless further extended by or with the consent of the City Council pursuant to Minnesota Statutes, Section 12.29, Subd. 1.
2. Directs the City Manager and Emergency Management Director to continue to coordinate such actions and request such local, state and/or federal assistance as needed to protect the lives and public and private property in the City of Ramsey and the recovery of the City from impacts of this situation to the extent practicable and allowed by law, ordinance and resolution.
3. Orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Clerk.

Further discussion: Councilmember Menth asked for input from staff. Fire Chief Kohner stated that he would recommend extended the declaration indefinitely to be most efficient. Councilmember Musgrove asked the value of this emergency declaration in regard to the benefits the City would receive and how this differs from the Stay at Home Order. Fire Chief Kohner explained that declaring a local state of emergency is completely separate from the Stay at Home Order and is instead used for reimbursement for any expenses the City may incur during the pandemic. He stated that this declaration of local emergency allows the City to have a streamlined funding source for reimbursements and therefore would not want to close the opportunity too soon, as the City could continue to incur costs into the future and not just during

the Stay at Home Order timeframe. Mayor LeTourneau stated that he would prefer to follow the direction of Fire Chief Kohner and extend this indefinitely to increase efficiency.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	nay
Councilmember Riley	aye
Councilmember Menth	nay
Councilmember Heinrich	aye
Councilmember Kuzma	nay
Councilmember Specht	aye
Councilmember Musgrove	nay

Motion failed.

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to Adopt Resolution #20-076 Extending the Declaration of Emergency for the City of Ramsey, Minnesota, Coronavirus Disease 2019 (COVID-19) as follows:

1. Under the authority given by Minnesota Statutes, Section 12.29, declares that the local emergency previously ratified on March 19, 2020 within the City of Ramsey, effective until April 14, 2020, be extended indefinitely pursuant to Minnesota Statutes, Section 12.29, Subd. 1.
2. Directs the City Manager and Emergency Management Director to continue to coordinate such actions and request such local, state and/or federal assistance as needed to protect the lives and public and private property in the City of Ramsey and the recovery of the City from impacts of this situation to the extent practicable and allowed by law, ordinance and resolution.
3. Orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Clerk.

Further discussion: Councilmember Kuzma asked if the motion would include a link to the State's declaration of peacetime emergency. Fire Chief Kohner explained the process for requesting reimbursement from the State and Federal government. He explained that the State does not look out for each municipality and cities may require reimbursement after the State's declared amount of time. He explained that the City can choose to close its declaration of emergency at any time. He explained that if the City closes its declaration and wanted to be reimbursed, it would be very difficult to obtain that reimbursed funding and therefore he would want to ensure that the declaration remains open for as long as the City may need. Councilmember Riley stated that his objection to extending this indefinitely is that the emergency is not indefinite and therefore was unsure why the declaration would be made indefinite. Mayor LeTourneau stated that the reality is that the City does not know when the COVID-19 situation will end, and the purpose of this extension is to ensure that the City has access to the reimbursement funds that could be available. Fire Chief Kohner stated that if the opposition is to the word indefinite, that verbiage could be changed. Councilmember Riley confirmed that he would rather have that alternate language. Councilmember Heinrich asked when Anoka County's declaration is set to end and asked who would have the authority to end

the City's declaration. Fire Chief Kohner stated that Anoka County has termed its extension indefinitely. He stated that the City Council would make the decision on when to end the declaration of emergency. City Administrator Ulrich provided a suggestion for the language to state that the declaration would remain in place until lifted by resolution of the City Council.

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to accept the amendment and Adopt Resolution #20-076 Extending the Declaration of Emergency for the City of Ramsey, Minnesota, Coronavirus Disease 2019 (COVID-19) as follows:

1. Under the authority given by Minnesota Statutes, Section 12.29, declares that the local emergency previously ratified on March 19, 2020 within the City of Ramsey, effective until April 14, 2020, to be extended to remain in place until lifted by resolution of the City Council, extended pursuant to Minnesota Statutes, Section 12.29, Subd. 1.
2. Directs the City Manager and Emergency Management Director to continue to coordinate such actions and request such local, state and/or federal assistance as needed to protect the lives and public and private property in the City of Ramsey and the recovery of the City from impacts of this situation to the extent practicable and allowed by law, ordinance and resolution.
3. Orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Clerk.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	nay
Councilmember Menth	aye
Councilmember Heinrich	nay
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

7.02: Adopt Resolution #20-058 Postponing Action on Preliminary Plat Approval and Providing Direction on Density Transitioning for Garden View Villas (Project 19-136); Case of DC Ramsey, LLC

Mayor LeTourneau noted that this request was pulled from the agenda by the applicant.

7.03: Adopt Resolution #20-071 Accepting Feasibility Report and Ordering Plans and Specifications for Improvement Project #20-01, Variolite Street Reconstruction

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #20-071 accepting the Feasibility Report and ordering Plans and Specifications for Improvement Project #20-01, Variolite Street Reconstruction. The project as proposed is feasible, necessary and cost-effective from an engineering standpoint. He also reviewed the written comments

received from adjacent residents/businesses and how staff has, or will, attempt to address those comments/concern during the final design phase.

Councilmember Riley noted that he has heard the details of the case in depth as a member of the Public Works Committee. He commended staff for the signs placed alerting to the project. He referenced the comments made thus far and noted that once the plans are completed, it will make sense for everyone. He stated that he is pleased to see a road project moving forward and noted that the Council will need to focus on a future discussion related to road financing. He referenced the topic of assessments and recognized that it was not cost effective to use assessments in this project. He explained that the cost to go through the assessment process would far outweigh the cost collected through assessment. He stated that the cost for sewer and water is not a cost that current property owners would be encumbered by, but rather a cost to future developers.

Councilmember Musgrove referenced comments that she received related to work that was previously done north of 163rd with a culvert that did not seem to last, she was glad to see this project moving forward.

City Engineer Westby stated that area of the road had been patched a few times, but the work had not held because of groundwater levels. He explained that staff would propose to add drain tile in that area to help prevent the groundwater from degrading the pavement.

Councilmember Kuzma stated that he is glad to see that this road would be fixed as it is in poor condition.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to Adopt Resolution #20-071 Accepting Feasibility Report and Ordering Plans and Specifications for Improvement Project #20-02, Variolite Street Reconstruction.

Further discussion: Mayor LeTourneau referenced emails received from residents and stated that it appears that staff has worked cooperatively with those email authors in an attempt to address their concerns. He welcomed any of those members of the public attending virtually the opportunity to share their comments. Gene Cherrico, 161st and Variolite, stated that the road needs to be replaced and agrees with that fact. He commented that he sees the truck traffic and issues with speed from his home. He believed that lowering the speed limit to 40 mph would be a great help. He explained that often people making a righthand turn at the corner where his property is, come onto his property because of the tight space between the median and his property. He was concerned with how the widening of the road could impede on his property and his trees and irrigation system. He encouraged staff to make the turn near his property to learn more about what he explained. City Engineer Westby confirmed that staff will be reviewing the turn radiuses in that area and will continue to work with the resident, and other residents, to find a good solution through the final design process. Mr. Cherrico provided comments related to a passing lane at Uranimite and the likelihood that traffic would increase speeds in that area. City Engineer Westby stated that a benefit of the turn lane would be to allow people to turn left and allow regular traffic to remain in the through lane rather than attempting to use the shoulder or bike lane. Mayor LeTourneau read aloud two comments received through

messages related to this case that will be entered into the record. Matt Woestehoff, 16078 Uranium Street, echoed the comments of Mr. Cherrico and encouraged the City to save as many trees as possible. Councilmember Heinrich thanked the residents for their input throughout this process.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

7.04: Adopt Resolution #20-077 Authorizing Assistance for Businesses Impacted by COVID-19

Deputy City Administrator Gladhill reviewed the staff report and recommendation of businesses assistance programs from the EDA.

Councilmember Riley stated that the EDA suggested taking a wait and see approach. He recognized that businesses are hurting but both Federal and State are attempting to develop programs and make funding available. He stated that the EDA supported moving the items forward that were within City control, including waiving the on-sale liquor license renewal fees and fees related to City owned rental properties. He stated that the EDA recommended waiting on the other elements.

Councilmember Kuzma referenced the waiver of the rent on City owned property and asked if that is just a waiver that would allow more time for payment.

Deputy City Administrator Ulrich confirmed that only late fees would be waived, and the payment would still be due.

Councilmember Kuzma stated that he supports that action.

Councilmember Musgrove thanked the EDA and City staff and stated that she supports the proposed actions.

Deputy City Administrator provided credit to the EDA and staff for the non-monetary efforts as well, including developing a business resource guide and Ramsey business guide that directs residents to restaurants available for takeout service.

Councilmember Riley stated that there are other things that the Economic Development Manager has done, including connecting businesses to the appropriate resources through the State and Federal government. He stated that it is hard to predict the needs on a City level, outside of the actions recommended by the EDA, and therefore the City should wait on those other items to determine what the need may be.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Adopt Resolution #20-077 Authorizing Assistance for Businesses Impacted by COVID-19.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht thanked the residents for their efforts in social distancing throughout the community.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to adjourn the meeting.

A roll call vote was performed by the City Administrator:

Mayor LeTourneau	aye
Councilmember Riley	aye
Councilmember Menth	aye
Councilmember Heinrich	aye
Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Motion carried.

The regular meeting of the City Council adjourned at 9:19 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

5. 6.

Meeting Date: 04/28/2020

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #20-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the period of April 10, 2020 through April 22, 2020

Purpose/Background:

Adopt Resolution #20-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the period of April 10, 2020 through April 22, 2020.

Recommendation:

Staff Recommends to Adopt Resolution #20-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the period of April 10, 2020 through April 22, 2020.

Action:

Motion to Adopt Resolution #20-079 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the period of April 10, 2020 through April 22, 2020.

Attachments

Bills List 04/28/2020

Resolution 4/28/2020

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 04/23/2020

Reviewed By

Diana Lund

Kurt Ulrich

Date

04/23/2020 11:08 AM

04/23/2020 02:42 PM

Started On: 04/23/2020 10:58 AM

RAMSEY CITY COUNCIL MEETING
4/28/2020
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 4/10/2020-4/22/2020	1,186,433.92
Accounts Payable 4/10/2020-4/22/2020	52,327.10
Payroll 4/17/2020	191,233.26

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
 (Invoices Available for Reviewal)

\$ 1,429,994.28

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2020 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 373,848.09	\$ 1,283,273.78
- CORRECTION TO PAYROLL		
PREPAIDS	402,430.39	2,068,193.87
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		401,822.50
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	308,257.39	2,010,693.40
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		
- CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 1,084,535.87

\$ 5,763,983.55

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

4/9/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
110413	4/9/2020		115444 ACUITY CAPITAL GROUP						
		164.65	UB REFUND 15387 TUNGSTEN WAY		101276	040220	9601.4651		WATER REVENUE
		<u>164.65</u>							
110414	4/9/2020		107724 COMCAST						
		7.05	3 MONTHS MAR-MAY 2020		101278	032420	0220.6249		MISCELLANEOUS OP
		<u>7.05</u>							
110415	4/9/2020		117480 MINNDAKOTA PROPERTIES LLC						
		118.50	UB REF 5420 144TH WAY #20		101279	040220	9601.4651		WATER REVENUE
		<u>118.50</u>							
110416	4/9/2020		114260 REI PROPERTY MANAGEMENT						
		163.54	UB REF 14595 OLIVINE ST		101280	040220	9601.4651		WATER REVENUE
		<u>163.54</u>							
110417	4/9/2020		113898 SHERBURNE COUNTY ABSTRACT & TITLE CO						
		129.60	UB REF 5931 145TH LN		101281	040220	9601.4651		WATER REVENUE
		<u>129.60</u>							
110460	4/16/2020		116930 ARCHWAY CONTRACTING INC						
		50.00	CANCEL PERMIT RA043448- DUP		101304	041520	9101.4205		BUILDING PERMIT
		75.00	CANCEL PERMIT RA043448- DUP		101304	041520	9101.4205		BUILDING PERMIT
		1.00	CANCEL PERMIT RA043448- DUP		101304	041520	9101.2081		SURCHARGES-PERM
		<u>126.00</u>							
110461	4/16/2020		117482 BIRK, TERENCE						
		37.21	UB REFUND 8450 166TH CIR		101305	041620	9601.4651		WATER REVENUE
		<u>37.21</u>							
110462	4/16/2020		100297 CENTERPOINT ENERGY						
		139.46	6701 HIWAY 10-YOUTH FIRST		101306	6011580-5 MAR 2020	9410.6373	00041012	GAS
		1,576.64	7550 SUNWOOD DR		101307	6702493-5 MAR 2020	0194.6373		GAS
		68.21	14515 E TOWN CENTER DR		101308	8782239-1 MAR 2020	9601.6373		GAS
		142.00	15050 ARMSTRONG BLVD		101309	5914352-9 MAR 2020	0220.6373		GAS
		316.83	5650 ALPINE DR		101310	5961540-1 MAR 2020	0220.6373		GAS
		<u>2,243.14</u>							
110463	4/16/2020		100391 POSTMASTER						
		1,853.53	MAY/JUNE 20 RAMSEY RES POST		101316	041320	0195.6322		POSTAGE
		<u>1,853.53</u>							
110464	4/16/2020		115972 ROBINSON, SCOTT						
		1,378.00	MAY/JUNE 2020 RAMSEY RES. ADS		101317	04162020	9101.4609		OTHER MISCELLANÉ
		<u>1,378.00</u>							
1001154	4/10/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REF ESC AS BUILT 15023 SNOWY		101277	040920	9252.1155.1		MANUAL-ACCOUNTS
		<u>1,500.00</u>							
1001155	4/10/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						

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1001155	4/10/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Contin
		27.95	7550 SUNWOOD DR		101282	150-1682-6501	0211.6489		OTHER CONTRACTEI
						MAR 2020			
		27.95	7550 SUNWOOD DR NW		101283	150-1681-6340	0194.6489		OTHER CONTRACTEI
						MAR 2020			
		22.95	7650 SUNWOOD DR		101284	150-1681-4280	9240.6315		MISCELLANEOUS PR
						MAR 2020			
		27.95	6701 HWY 10 YOUTH FIRST		101285	150-1687-1105	9410.6315	00041012	MISCELLANEOUS PR
						MAR 2020			
		27.95	5650 ALPINE DR		101286	150-1691-2206	0220.6489		OTHER CONTRACTEI
						MAR 20			
		35.90	7550 SUNWOOD DR		101287	150-1693-4968	0194.6489		OTHER CONTRACTEI
						MAR 20			
		170.65							
1001208	4/17/2020		100291 MET COUNCIL SAC						
		22,365.00	MAR 2020 SAC CHARGES		101311	041320	9602.2083		SAC CHARGES
		223.65	MAR 2020 SAC CHARGES		101311	041320	9602.4356		SEWER AVAILABILITY
		22,141.35							
1001209	4/17/2020		115232 NORTHERN TECHNOLOGIES LLC						
		546.50	OCT/NOV 19 SUITE LIVING-TEST		101312	33547	9804.6315	00117010	MISCELLANEOUS PR
		1,181.60	OCT/NOV 19 NAME BRAND STORAGE		101313	33545	9804.6315	00117008	MISCELLANEOUS PR
		1,102.10	SEPT/OCT 19 COTTAGES COR		101314	33084	9804.6315	00116188	MISCELLANEOUS PR
		2,830.20							
1001210	4/17/2020		100510 VERIZON WIRELESS						
		1,127.33	PD MAR 2020 SERVICE		101315	9851646361	0211.6323		CELLULAR PHONES
		463.13	PD MAR 2020 SERVICE		101315	9851646361	0211.6415		OTHER EQUIPMENT I
		85.06	PD MAR 2020 SERVICE		101315	9851646361	0280.6323		CELLULAR PHONES
		1,675.52							
1001211	4/23/2020		100257 LAW ENFORCEMENT LABOR SRV INC						
		806.00			101176	0402201343032	9101.2177		UNION DUES
		806.00			101324	041620926382	9101.2177		UNION DUES
		1,612.00							
1001212	4/23/2020		100298 MN AFSCME COUNCIL 5						
		566.50			101177	0402201343033	9101.2177		UNION DUES
		514.79			101325	041620926383	9101.2177		UNION DUES
		1,081.29							
90553337	4/17/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		82.73			101295	0414201009111	9101.2174		PERA-EMPLOYEE
		82.73			101296	0414201009112	9101.2183		PERA-EMPLOYER
		22,480.04			101326	041620926384	9101.2174		PERA-EMPLOYEE
		30,171.65			101327	041620926385	9101.2183		PERA-EMPLOYER
		52,817.15							
90941088	4/17/2020		100601 MN DEPT OF REV WH						
		213.28			101290	0413201156511	9101.2172		STATE WITHHOLDING
		50.00			101297	0414201009113	9101.2172		STATE WITHHOLDING
		11,107.82			101328	041620926386	9101.2172		STATE WITHHOLDING
		11,371.10							
92508054	4/17/2020		101306 IRS						

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92508054	4/17/2020		101306 IRS						Contin
		242.58			101291	0413201156512	9101.2171		FEDERAL WITHHOLD
		1,367.92			101292	0413201156513	9101.2173		FICA & MEDICARE-EM
		1,367.92			101293	0413201156514	9101.2182		FICA & MEDICARE-EM
		327.71			101298	0414201009114	9101.2171		FEDERAL WITHHOLD
		249.81			101299	0414201009115	9101.2173		FICA & MEDICARE-EM
		249.81			101300	0414201009116	9101.2182		FICA & MEDICARE-EM
		24,147.08			101329	041620926387	9101.2171		FEDERAL WITHHOLD
		13,549.10			101330	041620926388	9101.2173		FICA & MEDICARE-EM
		13,472.95			101331	041620926389	9101.2182		FICA & MEDICARE-EM
		54,974.88							
98041720	4/17/2020		115568 ALERUS FINANCIAL NA						
		3,692.67			101323	0416209263814	9101.2176		LIFE/HEALTH-EMPLO
		3,692.67							
99040920	4/9/2020		117481 N AND D MANAGEMENT LLC						
		902,800.00	Grant pass thru Met Council		101288	04092020	9101.4273		OTHER STATE GRAN
		25.00	Wiring Fee		101288	04092020	9101.4609		OTHER MISCELLANE
		902,775.00							
99041320	4/13/2020		100629 MN DEPT OF REV SALES TX						
		26.77	March Sales/Use Tax		101289	03312020	9101.4305		RENTAL FEES
		10.62	March Sales/Use Tax		101289	03312020	9101.4328		ACCIDENT REPORTS
		1.09	March Sales/Use Tax		101289	03312020	9101.4308		SALES OF MAPS & PL
		.35	March Sales/Use Tax		101289	03312020	9101.4609		OTHER MISCELLANE
		176.31	March Sales/Use Tax		101289	03312020	9601.2082		SALES/USE TAX PAYA
		1.79	March Sales/Use Tax		101289	03312020	9601.2082		SALES/USE TAX PAYA
		.07	March Sales/Use Tax		101289	03312020	9601.2085		ANOKA COUNTY TRA
		217.00							
99041420	4/15/2020		108768 COMDATA NETWORK INC						
		10.49	AMZN MKTP US*3T5D86PZ3		101302	MAR 2020	0211.6281		SMALL TOOLS & MIN
						COMDATA PCARD			
		144.44	AMAZON.COM*M77DV2BC3 A		101302	MAR 2020	0211.6281		SMALL TOOLS & MIN
						COMDATA PCARD			
		35.90	AMAZON.COM*VN6H99JC3 A		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		23.49	AMZN MKTP US*168JE5NV3		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		260.97	AMZN MKTP US*256XQ1OQ3		101302	MAR 2020	0211.6233		BATTERIES EQUIP
						COMDATA PCARD			
		10.19	AMZN MKTP US*454I39HS3		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		9.99	AMZN MKTP US*454I39HS3		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		20.99	AMZN MKTP US*4U0BN2KB3		101302	MAR 2020	0211.6281		SMALL TOOLS & MIN
						COMDATA PCARD			
		15.32	AMZN MKTP US*7F9733WO3		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		8.99	AMZN MKTP US*7F9733WO3		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		37.90	AMZN MKTP US*FW6IK69D3		101302	MAR 2020	0211.6239		FIRST AID SUPPLIES
						COMDATA PCARD			
		95.97	AMZN MKTP US*MD8G11ZQ2		101302	MAR 2020	0211.6206		FILM, MICROFILM, TA
						COMDATA PCARD			

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		61.98	AMZN MKTP US*WJ9DE6193		101302	MAR 2020	0211.6233		BATTERIES EQUIP
						COMDATA PCARD			
		5.99	AMZN MKTP US*YT1K02UR3		101302	MAR 2020	0211.6275		OTHER EQUIPMENT I
						COMDATA PCARD			
		7.99	AMZN MKTP US*Z25UK7DE3		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		21.89	COBORN'S SUPERSTORE		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		1.46	COBORN'S SUPERSTORE		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		425.00	GRANTWRITIN		101302	MAR 2020	0211.6335		TRAINING
						COMDATA PCARD			
		206.07	HIRSHFIELDS - 22 - RAM		101302	MAR 2020	0211.6259		BUILDING MAINT/REF
						COMDATA PCARD			
		51.90	AMAZON.COM*XT2RJ5OQ3		101302	MAR 2020	0194.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		46.40	WM SUPERCENTER		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		194.50	TLO TRANSUNION		101302	MAR 2020	0211.6315		MISCELLANEOUS PR
						COMDATA PCARD			
		2,356.71	BEST BUY		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		74.97	BEST BUY		101302	MAR 2020	0191.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		2.28	FREECONFERENCECALL.COM		101302	MAR 2020	0191.6315		MISCELLANEOUS PR
						COMDATA PCARD			
		31.23	LA CASITA COON RAPIDS		101302	MAR 2020	0311.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		324.91	LOGMEIN*GOTOMEETING		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		157.77	LOGMEIN*GOTOMEETING		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		192.56	LOGMEIN*GOTOMEETING		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		157.77	LOGMEIN*GOTOMEETING		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		160.58	ZOOM.US		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			
		18.98	AMZN MKTP US*578608JQ3		101302	MAR 2020	0220.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		57.99	AMZN MKTP US*578608JQ3		101302	MAR 2020	0220.6231		UNIFORMS & TURN-C
						COMDATA PCARD			
		76.38	AURELIOS PIZZA - ROSEV		101302	MAR 2020	0220.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		5.43	COBORN'S SUPERSTORE		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		258.00	AMERICAN PAYROLL ASSOC		101302	MAR 2020	0153.6451		MEMBERSHIP DUES
						COMDATA PCARD			
		9.99	MENARDS ELK RIVER MN		101302	MAR 2020	0260.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		152.96	MENARDS ELK RIVER MN		101302	MAR 2020	0260.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		4.99	COBORN'S SUPERSTORE		101302	MAR 2020	0892.6282		EMERGENCY SUPPLI
						COMDATA PCARD			

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99041420	4/15/2020		108768 COMDATA NETWORK INC						Contin
		113.37	NORTHERN TOOL EQUIPMNT		101302	MAR 2020	0220.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		11.59	THE UPS STORE		101302	MAR 2020	0220.6322		POSTAGE
						COMDATA PCARD			
		21.98	AMZN MKTP US*TH5WZ07K3		101302	MAR 2020	0192.6281		SMALL TOOLS & MIN
						COMDATA PCARD			
		115.72	CKE*KITCHEN TABLE ANOK		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		12.00	COBORN'S SUPERSTORE		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		11.98	COBORN'S SUPERSTORE		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		77.74	MAMA DELUCAS PIZZERIA		101302	MAR 2020	0111.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0111.6335		TRAINING
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0130.6335		TRAINING
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0191.6335		TRAINING
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0111.6335		TRAINING
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0130.6335		TRAINING
						COMDATA PCARD			
		80.00	VP*MINNESOTA TRANSPORT		101302	MAR 2020	0191.6335		TRAINING
						COMDATA PCARD			
		28.62	COBORN'S SUPERSTORE		101302	MAR 2020	0240.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		154.00	4IMPRINT		101302	MAR 2020	0130.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		5.86	4IMPRINT		101302	MAR 2020	0130.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		15.22	AMAZON.COM*S365F2VS3		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		12.84	AMAZON.COM*XB2N739Z3		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		54.99	AMZN MKTP US*1X2HR5I83		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		7.17	AMZN MKTP US*412MH5AG3		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		17.50	AMZN MKTP US*982D95433		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		39.98	AMZN MKTP US*GA0692683		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		3.79	AMZN MKTP US*GA0692683		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		16.03	AMZN MKTP US*GA0692683		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		14.49	AMZN MKTP US*GA0692683		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		23.99	AMZN MKTP US*RA2X15O53		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			
		30.08	COBORN'S SUPERSTORE		101302	MAR 2020	0211.6208		MISCELLANEOUS OF
						COMDATA PCARD			

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99041420	4/15/2020		108768 COMDATA NETWORK INC						Contin
		191.62	SPRINGHILL ST PAUL AIR		101302	MAR 2020	0211.6331		TRAVEL & LODGING
						COMDATA PCARD			
		38.70	AMZN MKTP US*3T5D86PZ3		101302	MAR 2020	0130.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		1,953.00	NATIONAL LEAGUE OF CIT		101302	MAR 2020	0111.6451		MEMBERSHIP DUES
						COMDATA PCARD			
		70.00-	U OF M CONTEARNING		101302	MAR 2020	0301.6335		TRAINING
						COMDATA PCARD			
		20.00	ECONOMIC DEVELOPMENT A		101302	MAR 2020	9230.6335		TRAINING
						COMDATA PCARD			
		29.99	TARGET		101302	MAR 2020	9230.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		2.14	TARGET		101302	MAR 2020	9230.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		21.23	AMZN MKTP US*9F53H6S73		101302	MAR 2020	0223.6281		SMALL TOOLS & MINC
						COMDATA PCARD			
		6.13	AMZN MKTP US*NY3NB7G63		101302	MAR 2020	0237.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		14.99	AMZN MKTP US*NY3NB7G63		101302	MAR 2020	0237.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		53.22	AMZN MKTP US*NY3NB7G63		101302	MAR 2020	0237.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		9.99	AMZN MKTP US*W71P08VR3		101302	MAR 2020	0237.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		95.95	NORTHERN TOOL EQUIPMNT		101302	MAR 2020	9601.6249		MISCELLANEOUS OP
						COMDATA PCARD			
		26.98	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE
						COMDATA FUEL			
		28.13	BILL'S SUPERETTE		101303	MAR 2020	0220.6225		DIESEL FUEL
						COMDATA FUEL			
		14.47	BILL'S SUPERETTE		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		20.56	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE
						COMDATA FUEL			
		34.16	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE
						COMDATA FUEL			
		47.46	BILL'S SUPERETTE		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		47.59	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE
						COMDATA FUEL			
		44.23	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE
						COMDATA FUEL			
		29.00	BILL'S SUPERETTE		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		35.38	BILL'S SUPERETTE		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		44.29	BILL'S SUPERETTE		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		18.00	BILL'S SUPERETTE		101303	MAR 2020	0240.6223		GASOLINE
						COMDATA FUEL			
		22.85	BILL'S SUPERETTE		101303	MAR 2020	0240.6223		GASOLINE
						COMDATA FUEL			
		18.70	BILL'S SUPERETTE		101303	MAR 2020	0240.6223		GASOLINE
						COMDATA FUEL			

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		44.94	BILL'S SUPERETTE		101303	MAR 2020	0301.6223		GASOLINE	
			COMDATA FUEL							
		23.85	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		17.98	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		23.45	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		6.67	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		24.15	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		31.07	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		19.03	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		51.61	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		17.75	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		23.64	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		34.65	BILL'S SUPERETTE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		34.40	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		24.84	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		48.74	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		70.17	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		48.88	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		52.63	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		28.24	BILL'S SUPERETTE		101303	MAR 2020	0452.6223		GASOLINE	
			COMDATA FUEL							
		26.73	BILL'S SUPERETTE		101303	MAR 2020	0211.6223		GASOLINE	
			COMDATA FUEL							
		8.49	CASEYS GEN STORE		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		12.62	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
			COMDATA FUEL							
		44.45	CASEYS RAMSEY		101303	MAR 2020	0220.6225		DIESEL FUEL	
			COMDATA FUEL							
		16.52	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
			COMDATA FUEL							
		15.46	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
			COMDATA FUEL							
		16.96	CASEYS RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
			COMDATA FUEL							
		47.44	CASEYS RAMSEY		101303	MAR 2020	0311.6223		GASOLINE	
			COMDATA FUEL							

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		60.36	CASEYS RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		24.58	CASEYS RAMSEY		101303	MAR 2020	0311.6223		GASOLINE	
						COMDATA FUEL				
		26.44	CASEYS RAMSEY		101303	MAR 2020	0311.6223		GASOLINE	
						COMDATA FUEL				
		32.67	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		31.78	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		39.73	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.47	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.34	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.90	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		31.67	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		35.87	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		32.84	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.37	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		28.21	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		13.85	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.65	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.17	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		27.40	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.06	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.41	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.39	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.72	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		32.07	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		27.69	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.32	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		46.60	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.66	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		23.49	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		36.67	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		27.07	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.66	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		25.59	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		25.67	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		34.32	CASEYS RAMSEY		101303	MAR 2020	0301.6223		GASOLINE	
						COMDATA FUEL				
		38.65	CASEYS RAMSEY		101303	MAR 2020	0301.6223		GASOLINE	
						COMDATA FUEL				
		45.16	CASEYS RAMSEY		101303	MAR 2020	0301.6223		GASOLINE	
						COMDATA FUEL				
		23.45	CASEYS RAMSEY		101303	MAR 2020	0240.6223		GASOLINE	
						COMDATA FUEL				
		17.46	CASEYS RAMSEY		101303	MAR 2020	0240.6223		GASOLINE	
						COMDATA FUEL				
		38.07	CASEYS RAMSEY		101303	MAR 2020	0301.6223		GASOLINE	
						COMDATA FUEL				
		10.30	CASEYS RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		41.15	CASEYS RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		39.37	CASEYS RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		29.21	CASEYS RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		45.07	CASEYS RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		51.29	CASEYS RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		60.47	CASEYS RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		29.72	CASEYS RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		33.91	CASEYS RAMSEY		101303	MAR 2020	0311.6223		GASOLINE	
						COMDATA FUEL				
		46.39	CASEYS RAMSEY		101303	MAR 2020	0311.6223		GASOLINE	
						COMDATA FUEL				
		35.88	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		28.69	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.06	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		30.14	CASEYS RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		36.19	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		23.14	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		28.52	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.62	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		47.10	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		8.14	HOLIDAY STATIONS		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		34.90	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		32.30	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.00	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.56	HOLIDAY STATIONS		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		26.65	HOLIDAY STATIONS		101303	MAR 2020	0301.6223		GASOLINE	
						COMDATA FUEL				
		13.50	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.05	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.00	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		25.31	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		25.90	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		27.94	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.34	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		23.65	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		9.94	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		28.94	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		30.55	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		33.87	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		38.08	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		30.57	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		25.14	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		29.76	HOLIDAY STATIONS		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.67	HOLIDAY STATIONS		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		38.32	HOLIDAY STATIONS		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		6.04	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		4.08	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		14.85	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		11.51	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.23	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		11.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.96	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		13.50	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.09	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.00	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		35.37	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.94	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		9.39	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		32.25	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.20	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.26	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		50.48	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		38.96	LITTLE DUKES RAMSEY		101303	MAR 2020	0194.6223		GASOLINE	
						COMDATA FUEL				
		20.14	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		39.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		38.87	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.39	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		22.31	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		23.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.08	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.19	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		12.15	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		22.21	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.32	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.29	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		23.24	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		20.77	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.76	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.72	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.78	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.25	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.45	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.67	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.08	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		22.07	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.88	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		11.88	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		16.21	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.86	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.45	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.35	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.58	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		8.52	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.84	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.41	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		9.90	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		20.14	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		9.89	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				

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99041420	4/15/2020		108768 COMDATA NETWORK INC							
		28.41	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.49	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.68	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		13.36	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		20.99	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.36	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.42	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		20.97	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		10.92	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.87	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.86	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.89	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		23.85	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.24	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		17.60	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.33	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		22.84	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		19.10	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		12.09	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.07	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.78	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		29.59	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.72	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.48	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		21.10	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		22.88	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Contin
99041420	4/15/2020		108768 COMDATA NETWORK INC							
		33.01	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.21	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		27.46	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		39.55	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		48.73	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.60	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		18.79	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		14.93	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.00	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		8.09	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		8.16	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		20.14	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		24.41	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		15.22	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		26.78	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		49.33	LITTLE DUKES RAMSEY		101303	MAR 2020	0194.6223		GASOLINE	
						COMDATA FUEL				
		27.15	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		21.74	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		35.77	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		33.12	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		37.18	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		49.34	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		34.64	LITTLE DUKES RAMSEY		101303	MAR 2020	0220.6223		GASOLINE	
						COMDATA FUEL				
		50.85	LITTLE DUKES RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		27.96	LITTLE DUKES RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		8.74	LITTLE DUKES RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				
		31.66	LITTLE DUKES RAMSEY		101303	MAR 2020	0452.6223		GASOLINE	
						COMDATA FUEL				

CITY OF RAMSEY
 Council Check Register by GL
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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99041420	4/15/2020		108768 COMDATA NETWORK INC						Contin
		103.84	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		35.11	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		78.43	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		29.66	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		15.78	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		47.16	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		66.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0311.6223		GASOLINE
						COMDATA FUEL			
		24.08	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		10.53	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		14.68	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		28.07	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		30.18	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		12.38	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		21.81	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		15.21	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		22.79	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		28.66	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		32.22	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		17.89	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		31.83	LITTLE DUKES RAMSEY		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		32.64	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		18.90	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		46.11	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		46.71	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		11.65	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		28.28	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			
		27.30	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE
						COMDATA FUEL			

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Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Contin
99041420	4/15/2020		108768 COMDATA NETWORK INC							
		33.30	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		35.50	SPEEDWAY 04508		101303	MAR 2020	0211.6223		GASOLINE	
						COMDATA FUEL				
		48.00	BILL'S SUPERETTE		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		71.57	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		59.78	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		35.95	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		46.33	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		37.58	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		36.16	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		21.14	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		21.35	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		49.56	LITTLE DUKES RAMSEY		101303	MAR 2020	9601.6223		GASOLINE	
						COMDATA FUEL				
		76.83	CASEYS RAMSEY		101303	MAR 2020	9602.6223		GASOLINE	
						COMDATA FUEL				
		55.75	CASEYS RAMSEY		101303	MAR 2020	9602.6223		GASOLINE	
						COMDATA FUEL				
		53.60	CASEYS RAMSEY		101303	MAR 2020	9602.6223		GASOLINE	
						COMDATA FUEL				
		<u>15,554.24</u>								
99041520	4/16/2020		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		74.32	MARCH 2020 PURCHASE		101301	03272020	0194.6249		MISCELLANEOUS OP	
		<u>74.32</u>								
99041620	4/16/2020		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		2,032.28	March Surcharges		101294	03312020	9101.2081		SURCHARGES-PERM	
		<u>40.67</u>	March Surcharges		101294	03312020	9101.4604		SURCHARGES	
		1,991.61								
99041720	4/17/2020		107962 TOTAL ADMINISTRATIVE SERVICE CORP							
		<u>1,778.51</u>			101319	0416209263810	9101.2176		LIFE/HEALTH-EMPLO	
		1,778.51								
99042020	4/20/2020		117481 N AND D MANAGEMENT LLC							
		87,021.00	ACHRA Grant Riverwalk		101409	04202020	9101.4287		OTHER LOCAL GOVE	
		<u>25.00</u>	ACHRA Grant Riverwalk-wire fee		101409	04202020	9101.4609		OTHER MISCELLANE	
		86,996.00								
99311659	4/17/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO							
		<u>9,047.01</u>			101321	0416209263812	9101.2175		DEFERRED COMPEN	
		9,047.01								
99312137	4/17/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO							

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99312137	4/17/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						Contin
		3,323.65			101322	0416209263813	9101.2176		LIFE/HEALTH-EMPLO
		<u>3,323.65</u>							
99319436	4/17/2020		100223 ICMA RETIREMENT TRUST 457						
		1,918.41			101318	041620926381	9101.2175		DEFERRED COMPEN
		<u>1,918.41</u>							
99724420	4/17/2020		114486 SUN LIFE ASSURANCE COMPANY OF CANADA						
		875.98			101172	04022013430311	9101.2176		LIFE/HEALTH-EMPLO
		875.52			101320	0416209263811	9101.2176		LIFE/HEALTH-EMPLO
		918.64	LTD Preimiums		101320	0416209263811	9101.2170		DENTAL/DISABILITY/L
		<u>2,670.14</u>							
		<u>1,186,433.92</u>	Grand Total						

Payment Instrument Totals

Checks	6,221.22
EFT Payments	1,149,201.69
A/P ACH Payment	<u>31,011.01</u>
Total Payments	1,186,433.92

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3027
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
102953	AMERIGAS OF ANOKA	PROPANE GAS	PV	101377	001	09101	4/20/2020	664902154	199.98
	AMERIGAS OF ANOKA P O BOX 371473 PITTSBURGH PA 15250-7473								Summary Total 199.98
									Payment Amount 199.98
100033	ANOKA COUNTY ATTORNEY	FORFEITURE 18-218992	PV	101382	001	09290	4/16/2020	041620	308.00
	ANOKA COUNTY ATTORNEY 2100 - 3RD AVENUE NORTH ANOKA MN 55303								Summary Total 308.00
									Payment Amount 308.00
111377	ANOKA MUNICIPAL UTILITY	BUNKER LK BLVD/ DYSPOSIUM	PV	101378	001	09101	4/10/2020	22-612000-01 MAR 2020	34.89
	ANOKA MUNICIPAL UTILITY CITY HALL								Summary Total 34.89
		CTY RD 116/HWY 47 SIGNAL	PV	101379	001	09101	4/10/2020	22-613120-01 MAR 2020	105.14
	2015 FIRST AVENUE NO ANOKA MN 55303								Summary Total 105.14
		14034 DYSPOSIUM ST	PV	101380	001	09603	4/10/2020	22-610280-00 MAR 20	46.61
									Summary Total 46.61
		RAMSEY STREET LIGHTS	PV	101381	001	09603	4/10/2020	22-990005-01 MAR 2020	56.80
									Summary Total 56.80
									Payment Amount 243.44
100063	ASPEN MILLS	M. HAGER- NAME TAG	PV	101333	001	09101	4/10/2020	255504	14.85
	ASPEN MILLS								Summary Total 14.85
	8201 C CENTRAL AVE NE	RAMSEY FIRE BADGES	PV	101334	001	09101	4/10/2020	255505	139.70
	SPRING LAKE PARK MN 55432								Summary Total 139.70
									Payment Amount 154.55
108513	BLAINE LOCK AND SAFE INC	ELMCREST PARK REPAIR LOCKS	PV	101352	001	09101	4/8/2020	23878	2,706.00
	BLAINE LOCK AND SAFE INC								Summary Total 2,706.00
	10136 SUNSET AVENUE	DEADBOLTS- ELMCREST PRK	PV	101353	001	09101	4/9/2020	23955	499.00

CITY OF RAMSEY
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Payment Group Control Number 3027
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
BLAINE MN 55014		Summary Total						499.00
		Payment Amount						3,205.00
100306	BUREAU OF CRIMINAL APPREHENSION	JAN-MAR 2020 CJDN ACCESS	PV	101351	001 09101	3/31/2020	00000598647	390.00
BUREAU OF CRIMINAL APPREHENSION BUSINESS SHARED SERVICES 1430 MARYLAND AVENUE EAST ST PAUL MN 55106		Summary Total						390.00
		Payment Amount						390.00
107691	DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT	QTR 1 2020 UNEMPLOYMENT BEN.	PV	101359	001 09702	4/8/2020	040820	176.48
DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT 332 MINNESOTA STREET SAINT PAUL MN 55101-1351		Summary Total						176.48
		Payment Amount						176.48
117489	DISPLAY SALES COMPANY	FLAGS AND MISC	PV	101408	001 09101	4/14/2020	INV-023176	147.00
DISPLAY SALES COMPANY 10925 NESBITT AVENUE SOUTH BLOOMINGTON MN 55437		Summary Total						147.00
		Payment Amount						147.00
106624	EHLERS AND ASSOCIATES, INC	COR TIF MARCH 2020	PV	101389	001 09214	4/9/2020	83281	331.25
EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105		Summary Total						331.25
		Payment Amount						331.25
100164	ELECTRIC SYSTEMS OF ANOKA INC	REPAIR SIREN 8	PV	101361	001 09101	4/7/2020	7527	127.00
ELECTRIC SYSTEMS OF ANOKA INC 6314 HIGHWAY 10 NW ANOKA MN 55303		Summary Total						127.00
		Payment Amount						127.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3027
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
104205	EXPRESS SIGNS INC	BIZ EXPO 2020 SIGNS	PV	101362	001	09230	4/10/2020	INV-4609	475.00
	EXPRESS SIGNS INC							Summary Total	475.00
	PO BOX 475								
	ANOKA MN 55303							Payment Amount	475.00
100143	FERGUSON WATERWORKS # 2516	WATER METER PARTS	PV	101365	001	09601	4/10/2020	0452289	87.44
	FERGUSON WATERWORKS 2516							Summary Total	87.44
	P O BOX 802817	WATER METER SUPPLIES	PV	101391	001	09601	4/10/2020	0452285	674.96
	CHICAGO IL 60680-2817							Summary Total	674.96
		IRRIGATION SUPPLIES	PV	101392	001	09101	4/8/2020	0451541	1,375.30
								Summary Total	1,375.30
								Payment Amount	2,137.70
107101	FIRE LOSS MANAGEMENT LLC	PLAN REVIEW- DELTA MODTECH	PV	101340	001	09101	3/31/2020	033120	600.00
	FIRE LOSS MANAGEMENT LLC							Summary Total	600.00
	678 PINWOOD DRIVE								
	SHOREVIEW MN 55126							Payment Amount	600.00
115760	HENRY SCHEIN INC	DISINFECT TOWELETTES	PV	101368	001	09101	4/6/2020	76045773	23.52
	HENRY SCHEIN INC							Summary Total	23.52
	DEPT CH 10241								
	PALATINE IL 60055-0241							Payment Amount	23.52
100722	LATOUR VINYL	2 HELMET NAMES	PV	101341	001	09101	4/5/2020	040520	14.00
	LATOUR VINYL							Summary Total	14.00
	7747 158TH AVENUE NW								
	RAMSEY MN 55303							Payment Amount	14.00
108208	METRO PRODUCTS INC	MISC SUPPLIES	PV	101396	001	09101	4/16/2020	151084	305.13
	METRO PRODUCTS INC							Summary Total	305.13
	7401 CENTRAL AVENUE NE	REPAIR PLAZA CUTTER	PV	101397	001	09101	4/16/2020	151086	260.00
	FRIDLEY MN 55432							Summary Total	260.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3027
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
		MISC SUPPLIES	PV	101398	001	09101	4/16/2020	151096	142.50
									Summary Total 142.50
									Payment Amount 707.63
115167	NET TRANSCRIPTS INC	MARCH 2020 TRANSCRIPTION	PV	101373	001	09101	3/31/2020	0031522	258.53
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014								Summary Total 258.53
									Payment Amount 258.53
111368	POLLARDWATER	MISC SUPPLIES	PV	101375	001	09601	4/8/2020	0164127	1,035.48
	POLLARDWATER P O BOX 417592 BOSTON MA 02241-7592								Summary Total 1,035.48
		BUCKET SLING	PV	101403	001	09602	4/7/2020	0164129	22.40
									Summary Total 22.40
									Payment Amount 1,057.88
100440	SHORT ELLIOT HENDRICKSON INC	RE:WATER TREATMENT FAC.	PV	101376	001	09601	4/10/2020	384695	5,496.36
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780								Summary Total 5,496.36
									Payment Amount 5,496.36
113273	STATE OF MINNESOTA	FORFEITURE 18-218992	PV	101406	001	09290	4/16/2020	041620	154.00
	STATE OF MINNESOTA DEPARTMENT OF FINANCE TREASURY DIVISION- SEIZED PROPERTY P O BOX 64577 ST PAUL MN 55164-0577								Summary Total 154.00
									Payment Amount 154.00
									Total Amount to be Processed 16,207.32
									Total Number of Payments to be Processed 20

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3028
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
110402	ADVANCE AUTO PARTS	MARCH 2020 PURCHASES	PV	101350	001	09101	3/31/2020	033120	442.98
	ADVANCE AUTO PARTS	MARCH 2020 PURCHASES	PV	101350	002	09101	3/31/2020	033120	3.90
	AAP FINANCIAL SERVICES							Summary Total	446.88
	P O BOX 742063								
	ATLANTA GA 30374-2063							Payment Amount	446.88
100017	AIRGAS USA, LLC	CYLINDER LEASE FOR GASES	PV	101332	001	09101	4/1/2020	9970049761	43.75
	AIRGAS USA LLC	CYLINDER LEASE FOR GASES	PV	101332	002	09101	4/1/2020	9970049761	43.75
	P O BOX 802576							Summary Total	87.50
	CHICAGO IL 60680-2576							Payment Amount	87.50
100647	BOLTON AND MENK INC	RAMSEY TOPO SURVEY APRIL 2020	PV	101383	001	09605	4/17/2020	0248977	750.00
	BOLTON AND MENK INC							Summary Total	750.00
	1960 PREMIER DRIVE	RAMSEY/PUMA ST CP APRIL 2020	PV	101384	001	09437	4/17/2020	0248978	5,947.50
	MANKATO MN 56001-5900							Summary Total	5,947.50
								Payment Amount	6,697.50
116845	CADY BUSINESS TECHNOLOGIES INC	PHONE CHANGES - COVID 19	PV	101385	001	09101	4/18/2020	38812	325.00
	CADY BUSINESS TECHNOLOGIES INC							Summary Total	325.00
	3030 HARBOR LANE SUITE 104								
	PLYMOUTH MN 55447							Payment Amount	325.00
117484	CHET S SHOES LLC	BOOTS- M. NIELSEN	PV	101335	001	09101	3/16/2020	LLC7508	127.50
	CHET S SHOES LLC							Summary Total	127.50
	8355 UNIVERSITY AVENUE NE								
	SPRING LAKE PARK MN 55432							Payment Amount	127.50
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	101354	001	09101	4/15/2020	4048097272	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	101354	002	09101	4/15/2020	4048097272	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	101354	003	09101	4/15/2020	4048097272	22.69

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3028
 Bank Account 999,1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	P O BOX 650838	UNIFORM CLEANING	PV	101354	004	09101	4/15/2020	4048097272	22.70
	DALLAS TX 75265-0838								77.39
		FIRE DEPT- MATS	PV	101355	001	09101	4/8/2020	4047534356	16.56
									16.56
									93.95
100134	CUTTER SALES INC	MISC PARTS	PV	101336	001	09101	4/9/2020	142515	132.80
	CUTTER SALES INC								132.80
	8844 ZEALAND AVENUE NORTH								
	BROOKLYN PARK MN 55445								132.80
									132.80
111818	DEANO'S COLLISION	REPAIR ON 372	PV	101356	001	09702	4/14/2020	55860	2,112.71
	SPECIALISTS INC								
	DEANO'S COLLISION	REPAIR ON 372	PV	101356	002	09702	4/14/2020	55860	1,666.00
	SPECIALISTS INC								
	11063 173RD AVENUE	REPAIR ON 372	PV	101356	003	09702	4/14/2020	55860	5.00
	ELK RIVER MN 55330								3,783.71
		WORK ON 396	PV	101386	001	09702	4/21/2020	55908	1,461.14
		WORK ON 396	PV	101386	002	09702	4/21/2020	55908	2,335.20
		WORK ON 396	PV	101386	003	09702	4/21/2020	55908	5.00
									3,801.34
									7,585.05
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	101358	001	09101	4/14/2020	70870	1,221.08
	DEHN OIL COMPANY								1,221.08
	6735 141ST AVENUE NW	LUBRICANT	PV	101387	001	09101	4/20/2020	25151983	157.86
	RAMSEY MN 55303								157.86
									1,378.94
100624	DLT SOLUTIONS INC	RENEW YR 2 ENG. SOFTWARE	PV	101357	001	09101	4/15/2020	4850146A	3,356.10
	DLT SOLUTIONS INC								3,356.10
	2411 DULLES CORNER PARK SUITE 800								
	HERNDON VA 20171								3,356.10
101185	DO ALL PRINTING COM INC	DUI SIGNS- PD	PV	101360	001	09290	4/9/2020	47263	94.25

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3028
 Bank Account 999.1010 CASH IN BANK 00002224
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 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
								52.28
100650	GRAINGER	V BELT-FILTERS	PV	101366	001 09101	4/13/2020	9502653745	64.54
	GRAINGER INC						Summary Total	64.54
	DEPT. 806511127	LEATHER GLOVES	PV	101367	001 09101	4/13/2020	9503197783	5.65
	PALATINE IL 60038-0001						Summary Total	5.65
							Payment Amount	70.19
112475	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	101369	001 09101	4/15/2020	IN2950053	463.83
	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	101369	002 09101	4/15/2020	IN2950053	99.92
	P O BOX 860627						Summary Total	563.75
	MINNEAPOLIS MN 55486-0001						Payment Amount	563.75
100273	MALLOY MONTAGUE KARNOWSKI RADOSEVIC	SERVICES THRU 3/31/2020	PV	101370	001 09101	4/7/2020	47875	5,125.00
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC						Summary Total	5,125.00
	410 PARK NATIONAL BANK BLDG							
	5353 WAYZATA BLVD							
	MINNEAPOLIS MN 55416						Payment Amount	5,125.00
100283	MENARDS COON RAPIDS	PAINT	PV	101394	001 09101	4/17/2020	25232	28.98
	MENARDS COON RAPIDS						Summary Total	28.98
	3045 MAIN STREET	MISC SUPPLIES	PV	101395	001 09101	4/17/2020	25204	234.40
	COON RAPIDS MN 55433						Summary Total	234.40
							Payment Amount	263.38
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	101371	001 09601	4/10/2020	8470	200.32
	MENARDS ELK RIVER						Summary Total	200.32
	19521 EVANS STREET NW	MISC SUPPLIES	PV	101372	001 09101	4/8/2020	8369	111.54
	ELK RIVER MN 55330-1077						Summary Total	111.54
							Payment Amount	311.86
114775	NEOGOV	INSIGHT- JUN 2020/MAY 2021	PV	101342	001 09101	4/15/2020	INV-13749	3,439.80

CITY OF RAMSEY
Create Payment Control Groups

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 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount	
	NEOGOV								Summary Total	3,439.80
	300 CONTINENTAL BLVD SUITE 565									
	EL SEGUNDO CA 90245									
									Payment Amount	3,439.80
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	101399	001	09101	4/17/2020	198600		241.63
	NORTHERN SANITARY SUPPLY CO								Summary Total	241.63
	341 COON RAPIDS BLVD									
	MINNEAPOLIS MN 55433									
									Payment Amount	241.63
115071	NORTHLAND OCCUPATIONAL HEALTH	PRE EMPLOY SCREENING	PV	101400	001	09101	4/20/2020	6451		50.00
	NORTHLAND OCCUPATIONAL HEALTH								Summary Total	50.00
	7533 SUNWOOD DRIVE NW	PRE EMPLOY- T. MARKS	PV	101401	001	09101	4/16/2020	6431		50.00
	SUITE 212									
	RAMSEY MN 55303								Summary Total	50.00
		PRE EMPLOY SCREENING	PV	101402	001	09101	4/20/2020	6450		50.00
									Summary Total	50.00
									Payment Amount	150.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC BULBS	PV	101343	001	09101	4/7/2020	116300		209.00
	NORTHWEST LIGHTING SYSTEMS CO.								Summary Total	209.00
	746 CRAIG AVENUE									
	TRACY MN 56175									
									Payment Amount	209.00
110480	OPUS 21 MANAGEMENT SOLUTIONS	MARCH 2020 SERVICE	PV	101374	001	09601	4/9/2020	200316		21.16
	OPUS 21 MANAGEMENT SOLUTIONS	MARCH 2020 SERVICE	PV	101374	002	09601	4/9/2020	200316		21.16
	680 COMMERCE DRIVE SUITE 160	MARCH 2020 SERVICE	PV	101374	003	09601	4/9/2020	200316		21.16
	WOODBURY MN 55125	MARCH 2020 SERVICE	PV	101374	004	09601	4/9/2020	200316		21.16
		MARCH 2020 SERVICE	PV	101374	005	09601	4/9/2020	200316		21.13
									Summary Total	105.77
									Payment Amount	105.77

CITY OF RAMSEY
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 Pay Through Date 12/31/2020

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
113444	PRECISE	MISC SUPPLIES	PV	101404	001	09101	4/16/2020	200-1025465	218.95
	PRECISE								218.95
	501 EAST CLIFF ROAD SUITE 100								
	BURNSVILLE MN 55337								
									218.95
									218.95
107978	PREMIER COMMERCIAL PROPERTIES INC	MARCH 2020 HIWAY 10 MANAGE.	PV	101344	001	09410	3/31/2020	6906	200.00
	PREMIER COMMERCIAL PROPERTIES INC	MARCH 2020 HIWAY 10 MANAGE.	PV	101344	002	09410	3/31/2020	6906	200.00
	299 COON RAPIDS BLVD NW #200	MARCH 2020 HIWAY 10 MANAGE.	PV	101344	003	09410	3/31/2020	6906	200.00
	COON RAPIDS MN 55433	MARCH 2020 HIWAY 10 MANAGE.	PV	101344	004	09410	3/31/2020	6906	200.00
									800.00
									800.00
100976	SHRED IT	FEB-MAR 2020 2 MONTHS	PV	101405	001	09101	4/15/2020	8129621352	155.10
	SHRED IT USA MINNEAPOLIS								155.10
	28883 NETWORK PLACE								
	CHICAGO IL 60673-1288								
									155.10
									155.10
110313	SUMMIT COMPANIES	RECHARGE FIRE EXT.	PV	101345	001	09101	4/3/2020	1504671	87.30
	SUMMIT COMPANIES								87.30
	P O BOX 6205								
	CAROL STREAM IL 60197-6205								
									87.30
									87.30
100485	TIMESAVER OFF SITE SECRETARIAL INC	MAR/APR 2020 MEETINGS	PV	101347	001	09101	4/14/2020	M25580	539.50
	TIMESAVER OFF SITE SECRETARIAL INC								539.50
	5291 RIVER OAK DRIVE								
	SAVAGE MN 55378								
									539.50
									539.50
112688	TITAN MACHINERY	REPAIR TO CASE TRACTOR	PV	101348	001	09101	4/8/2020	13794827	327.10

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3028
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
	TITAN MACHINERY	REPAIR TO CASE TRACTOR	PV 101348 002 09101	4/8/2020	13794827	1,442.60
	14375 JAMES ROAD ROGERS MN 55374				Summary Total	1,769.70
					Payment Amount	1,769.70
107705	TWIN CITY GARAGE DOOR CO	DOOR REPAIR FIRE STATION 1	PV 101349 001 09101	4/7/2020	Z132599	175.00
	TWIN CITY GARAGE DOOR CO 5601 BOONE AVE N MINNEAPOLIS MN 55428				Summary Total	175.00
					Payment Amount	175.00
100539	WRIGHT TIRE SERVICE INC	TIRES	PV 101407 001 09101	4/16/2020	78616	576.76
	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303				Summary Total	576.76
					Payment Amount	576.76
Total Amount to be Processed						36,119.78
Total Number of Payments to be Processed						33

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-079

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF APRIL 10, 2020 THROUGH APRIL 22, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of April 10, 2020, through April 22, 2020, in the amount of \$ 1,429,994.28 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period April 10, 2020, through April 22, 2020, in the amount of \$1,429,994.28.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of April, 2020.

Mayor

ATTEST:

City Clerk

Meeting Date: 04/28/2020

By: Katie Schmidt, Administrative Services

Information

Title:

Adopt Resolution #20-078 Re-appointing Board and Commission Members

Purpose/Background:

The purpose of this case is to re-appoint members to the City's Boards and Commissions.

The City Council is directly responsible for appointing board and commission members to the Environmental Policy Board (EPB), the Park and Recreation Commission and the Planning Commission, as well as ratifying the Mayor's appointment to the Economic Development Authority (EDA) as per Minnesota Statute 469.095.

Board or commission members with terms set to expire on March 31, 2020, were contacted and asked if they desired reappointment or not. If yes, each member submitted a letter of interest and the Chair, Vice-chair or senior member of the respective commission was invited to submit their recommendations.

The City Council reviewed the incumbents' materials and it was the consensus of the City Council to re-appoint the following incumbent members to new terms beginning April 1, 2020.

- Michael Valentine to the Environmental Policy Board for a 4-year full term
- Michael Hiatt to the Environmental Policy Board for a 4-year full term
- Bruce Anderson to the Planning Commission for a 4-year full term

Per Minnesota Statute 469.095, pertaining to the Mayor's authority to appoint members to the Economic Development Authority (EDA), Mayor LeTourneau indicated that he will select Mr. Richard (Scott) Cords to be re-appointed to the EDA; and by consensus, the City Council indicated approval with the Mayor's selection.

- Richard (Scott) Cords to the Economic Development Authority for a 6-year full term

With these appointments there are still remaining vacancies on the City's boards and commissions. Due to the COVID-19 situation, remote interviews are scheduled for May 5, 2020 beginning at 5:30 p.m.

Funding Source:

Funding for the City's boards and commissions is included in the 2020 General Fund Budget; therefore, there are no additional budgetary implications associated with making the recommended re-appointments.

Recommendation:

To re-appoint the following members, effective April 1, 2020:

- 1) to the Economic Development Authority, Mr. Richard (Scott) Cords to a term ending March 31, 2026; and
- 2) to the Environmental Policy Board, Mr. Michael Valentine to a term ending March 31, 2024; and
- 3) to the Environmental Policy Board, Mr. Michael Hiatt to a term ending March 31, 2024; and
- 4) to the Planning Commission, Mr. Bruce Anderson to a term ending March 31, 2024.

Action:

Motion to adopt resolution #20-078 re-appointing the following board and commission members, effective April 1, 2020:

- 1) to the Economic Development Authority, Mr. Richard (Scott) Cords to a term ending March 31, 2026; and
- 2) to the Environmental Policy Board, Mr. Michael Valentine to a term ending March 31, 2024; and
- 3) to the Environmental Policy Board, Mr. Michael Hiatt to a term ending March 31, 2024; and
- 4) to the Planning Commission, Mr. Bruce Anderson to a term ending March 31, 2024.

Attachments

Resolution #20-078

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 04/23/2020

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

04/23/2020 08:34 AM

04/23/2020 02:04 PM

Started On: 04/15/2020 08:44 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-078

RESOLUTION RE-APPOINTING BOARD AND COMMISSION MEMBERS

WHEREAS, there are seats on the City’s boards and commissions that have expired as of March 31, 2020; and

WHEREAS, there are four current members seeking re-appointment

WHEREAS, per Minnesota Statute 469.095, pertaining to the Mayor’s authority to appoint members to the Economic Development Authority (EDA), Mayor LeTourneau indicated that he will re-appoint Mr. Richard (Scott) Cords to the EDA; and the City Council indicated approval with the Mayor’s selection, as follows:

Economic Development Authority, Richard (Scott) Cords 6-year full term (04-01-20 to 03-31-26);

WHEREAS, the City Council agreed by consensus to the following remaining appointments to the boards and commissions, as follows:

Environmental Policy Board	Michael Valentine	4-year full term (04-01-20 to 03-31-24)
	Michael Hiatt	4-year full term (04-01-20 to 03-31-24)
Planning Commission	Bruce Anderson	4-year full term (04-01-20 to 03-31-24)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #20-078 as follows: 1) re-appointing the following board and commission members effective April 1, 2020: to the Economic Development Authority, Mr. Richard (Scott) Cords to a 6-year full term; and to the Environmental Policy Board, Mr. Michael Valentine to a 4-year full term, Mr. Michael Hiatt to a 4-year term; and to the Planning Commission, Mr. Bruce Anderson.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of April 2020.

Mayor

ATTEST:

City Clerk

Meeting Date: 04/28/2020

By: Katie Schmidt, Administrative Services

Information

Title:

Adopt Resolution #20-080 Hiring Seasonal Public Works Maintenance Workers

Purpose/Background:

The purpose of this case is to request authorization to hire Seasonal Public Works Maintenance Workers. Annually, the City employs Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works. At this time, staff selected two seasonal candidates to work in the Public Works Department. It should be noted that, although the attached job description indicates the hiring range of \$11.00 to \$12.00 per hour, the City Council approved a new wage scale of \$13.00 to \$15.00 per hour for seasonal employees, including a .50 cent increase for each returning year. Both candidates listed below are returning for their second season.

Seasonal Public Works Maintenance workers provide general maintenance of streets, park grounds, trails, buildings, and related facilities and equipment through the spring, summer, and possibly fall months. This also includes mowing and trimming; pruning and planting trees or working on landscape projects; maintaining athletic fields; picking up trash; street maintenance; and utilities maintenance.

Funding Source:

The funding required to fill these positions is included within the approved 2020 budget.

Recommendation:

Staff recommends hiring the following Seasonal Public Works Maintenance Workers on or near April 29, 2020: Carter Perry, at \$13.50 per hour; Connor Moen, at \$13.50 per hour.

Action:

Motion to adopt resolution #20-080 to hire the following employees on or near April 29,2020:
Seasonal Public Works Maintenance Workers: Carter Perry, at \$13.50 per hour; Connor Moen, at \$13.50 per hour.

Attachments

Resolution #20-080

Job Desc.

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	04/23/2020 08:32 AM
Kurt Ulrich	Colleen Lasher	04/23/2020 10:07 AM
Colleen Lasher	Colleen Lasher	04/23/2020 11:41 AM
Kurt Ulrich	Kurt Ulrich	04/23/2020 02:18 PM
Form Started By: Katie Schmidt		Started On: 04/21/2020 12:47 PM
Final Approval Date: 04/23/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-080

RESOLUTION HIRING SEASONAL PUBLIC WORKS MAINTENANCE WORKERS

WHEREAS, annually the City employs Seasonal Public Works Maintenance Workers to perform work in the Parks, Streets, and Utilities Divisions of Public Works; and

WHEREAS, Staff selected two qualified seasonal candidates; and

WHEREAS, all candidates have passed the pre-employment screenings; and

WHEREAS, Staff recommends hiring the 2020 Seasonal Public Works Maintenance Workers.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #20-080 to hire the following employees on or near the dates listed below:

Seasonal Public Works Maintenance Workers: Carter Perry, effective on or near April 29, 2020 at \$13.50 per hour; and Connor Moen, effective on or near April 29, 2020 at \$13.50 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

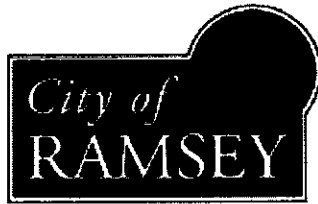
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of April, 2020.

Mayor

ATTEST:

City Clerk



Seasonal Worker

Class Code:
16014

Bargaining Unit: None

CITY OF RAMSEY
Established Date: Mar 1, 2017
Revision Date: Mar 5, 2020

SALARY RANGE

\$11.00 - \$12.00 Hourly

PRIMARY OBJECTIVE OF POSITION:

To provide general maintenance of streets, park grounds, trails, buildings, and related facilities and equipment through the spring, summer, and possibly fall months. This also includes mowing and trimming; pruning and planting trees or working on landscape projects; maintaining athletic fields; picking up trash; street maintenance; and utilities maintenance.

This is a temporary non-union position working forty (40) hours per week, Monday - Friday from 7:30 a.m. to 3:30 p.m., beginning in April or May and running through the Fall months. There is no guaranty of further employment after the season has concluded.

MINIMUM QUALIFICATIONS:

- Must be at least 18 years old
- Must possess a high school diploma or equivalent (GED)
- Must have valid MN driver's license with a good driving record
- Must have the ability to work independently with limited supervision
- Must have the ability to work in a variety of weather conditions including cold or hot temperatures, high humidity, wind, or rain
- Must have the ability to finish work in a timely and efficient manner
- Must have the ability to get along with others including supervisors and coworkers

Desired Qualifications include:

- Previous experience working for a municipality or county
- Previous paid professional experience landscaping experience

ESSENTIAL JOB FUNCTIONS:

- Mowing and trimming parks and trails
- Landscaping duties including planting trees, shrubs and flowers
- Pruning trees
- Maintaining athletic fields (baseball, softball, soccer) including field striping and dragging
- Park irrigation
- Carpentry, painting and repair work of City facilities and property
- Picking up trash from parks, trails, roadsides, etc.
- Operating equipment including mowers, weed-whips, saws, and use pruners and related tools
- Vehicle maintenance including oil checks
- Street maintenance
- Utilities maintenance
- Other tasks and responsibilities (within the capabilities of the seasonal worker) as assigned by the designated supervisor

KNOWLEDGE, SKILLS AND ABILITIES:

- Experience mowing grass using push or ride-on equipment
- Knowledge of lawn mowers
- Experience with weed whips
- Experience with pruning equipment
- Experience with hand tools (pruners, shovels, hammers, etc.)
- Basic knowledge of carpentry and/or painting

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Sitting
- Walking
- Lifting
- Pushing/Pulling

- Carrying
- Kneeling
- Crawling
- Crouching
- Handling Objects
- Repetitive Hand Motion
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods

This job requires employees to be able to lift and carry up to 50 pounds without assistance.

The following are the working conditions of this position:

- Working Outdoors
- Working Indoors
- Operating lawn maintenance equipment and hand tools
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle

Meeting Date: 04/28/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-081 Approval of Lease of 6701 Hwy 10 NW to Mille Lacs Motor Sports II (Power Lodge)

Purpose/Background:

Mille Lacs Motor Sports (Power Lodge) has requested use of an area behind the building at 6701 Hwy 10 for temporary storage of boats and inventory for its business for 60 days. The request stems from impacts of COVID-19 and its customers not picking up boats during the usual time frames due to a number of other factors. This is a temporary request for a temporary issue. Staff has worked with the City Attorney, Premier Commercial Properties and Mille Lacs Motor Sports to draft a lease agreement for a 60 period. The market rate for this lease would be \$420.00 for the area and time period needed. Due to the temporary nature of this lease, current COVID-19 impacts, the fact that this company currently has a lease with the City and is in good standing, Staff is recommending that the \$420.00 cost of the lease to be refundable if the tenant abides by the terms of the lease. Due to the unique nature of COVID-19 and its impacts to businesses in Ramsey, Staff is comfortable granting this request for the lease to be rent free. The rent payment can be seen as a security deposit to ensure the site is restored to original condition.

Notification:

N/A

Observations/Alternatives:

Observations:

The Terms of the lease are straight forward. Here are some of the specifics:

1. Lease. Landlord leases to Tenant the area outlined in Exhibit A along the rear property line of the property located at 6701 Highway 10 (PID 34-32-25-12-0009) (the Leased Area).
2. Term. The term of this Lease is from April 29, 2020, through June 30, 2020, unless extended by written agreement executed by both parties.
3. Use. The Leased Area may only be used for storage of Tenant's inventory and/or customer's boats. The Leased Area may not be used for employee parking or any other use without Landlord's written permission. No signage shall be installed by Tenant in or on the Leased Area. Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord or Landlord's employees and agents in its operation of the 6701 Highway 10 property. Tenant acknowledges that the Leased Area is not fenced except along the rear of the property or otherwise secured in any manner and Landlord makes no representations as to the security of the Leased Area.
4. Access. To the extent reasonably practicable, the Leased Area shall be accessed by Tenant through the gate on the east fence of Outdoor Storage Area D located at the rear of 6745 Highway 10. A 15-foot-wide through lane between the rear of the building at 6701 Highway 10 and the Leased Area must be maintained at all times for emergency vehicle access and for City access to the rear of the 6701 building.
5. Rent. A lump sum fee of \$420.00 shall be paid by Tenant to Landlord upon execution of this Lease in full payment of rent for the full term of the Lease. Landlord shall refund the lump sum fee if Tenant is completely vacated from the Leased Area by the end of business on June 30, 2020. The Leased Area must be clear of all inventory, customers boats and refuse. If the Leased Area is not fully vacated as provided herein, the lump

sum fee will not be refunded.

6. Maintenance and Improvements. Tenant is solely responsible for routine maintenance of the Leased Area during the term of the Lease, including trash removal. Tenant shall not damage the existing parking surface, normal wear and tear excepted. Any damage to the Leased Area by Tenant, its employees, agents, customers or guests shall be repaired by Tenant at its sole cost. In the event Tenant does not complete said repairs, Landlord may do so and invoice the cost of such repairs to Tenant plus 15% for overhead incurred by Landlord. The Leased Area is provided “as is” and Landlord is not obligated to make any improvements to the existing property as part of this Lease. Tenant shall not make any improvements to the Leased Area without Landlord’s written permission.
7. Assignment or subletting. Tenant may not assign, transfer, mortgage or encumber this Lease, and may not sublet, rent or permit occupancy or use of the Leased Area, or any part thereof, by any third party.
8. Entry by Landlord. Landlord, its employees, agents or representatives may enter the Leased Area at all reasonable hours to inspect or make repairs. Tenant waives any claim for damages or for any injury or inconvenience or for interference with Tenant’s business, and any other loss occasioned thereby.
9. Hold Harmless and Liability Insurance. Except in the case of the negligence of Landlord, its agents or its employees, Tenant agrees to indemnify, save, hold harmless and defend Landlord against all claims, losses or liabilities for injury or death to any person or for damage to or loss of use of any property arising or resulting from the occupancy or use by Tenant of the Leased Area. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers or invitees for any personal injury, death or damage to property caused by theft, burglary, fire or for any other cause occurring on or about the Leased Area. All property kept, stored or maintained within the Leased Area shall be so kept, stored or maintained at the sole risk of the Tenant. Tenant further agrees to defend and indemnify Landlord from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant’s part to be performed under the terms of this Lease. Further, in no event shall Landlord be liable for damages caused by Tenant or Tenant’s employees or agents. The provisions of this Paragraph shall survive the expiration or termination of this Lease with respect to any damage, injury, death, breach or default occurring prior to such expiration or termination.
10. During the Lease Term and any extension thereof, Tenant shall at all times have in full force and effect a policy of general public liability insurance in the amount of the greater of \$2,000,000.00 or the maximum liability for tort liability pursuant to Minnesota Statutes Section 466.04 and any amendments thereto, which insurance shall insure Landlord and Tenant against liability for acts of Landlord and Tenant.

Alternatives:

1. Approve lease, as presented
2. Approve lease, with modifications
3. Not approve the lease

Funding Source:

N/A.

Recommendation:

The EDA reviewed the terms of this lease at its April 23, 2020 Meeting and unanimously recommend approval.

Action:

Motion to adopt Resolution #20-081 approval of Lease of 6701 Hwy 10 NW to Mille Lacs Motor Sports II.

Attachments

Resolution #20-081

6701 Hwy 10 Lease Area (proposed)

Proposed Lease - Executed by Tenant

Form Review

Inbox

Sean Sullivan (Originator)
Tim Gladhill
Kurt Ulrich
Form Started By: Sean Sullivan
Final Approval Date: 04/23/2020

Reviewed By

Sean Sullivan
Tim Gladhill
Kurt Ulrich

Date

04/23/2020 10:09 AM
04/23/2020 11:42 AM
04/23/2020 02:21 PM
Started On: 04/22/2020 09:41 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-081

**APPROVAL OF LEASE OF 6701 HWY 10 TO MILLE LACS MOTOR SPORTS
II**

WHEREAS, COVID-19 pandemic and the Stay at Home Order has impacted the normal business operations of Mille Lacs Motor Sports, namely delaying the customer pick-up of boats in storage, and those that have been repaired; and

WHEREAS, Mille Lacs Motor Sports has asked the city to consider a temporary lease of 60 days of an area behind the building at 6701 Hwy NW at no charge, to accommodate for the delayed boat pick-up and the incoming summer inventory; and

WHEREAS, the City of Ramsey currently has a lease with Mille Lacs Motor Sports on adjacent properties and the Tenant is in good standing; and

WHEREAS, the Ramsey EDA had a special meeting on April 23, 2020 and recommended that a temporary lease be entered into with Mille Lacs Motor Sports due to the unique circumstances relating to Covid-19 and that the \$420.00 rent be refundable if the Tenant performs according to the terms of the proposed lease.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey authorize execution of the attached lease with Mille Lacs Motor Sports II

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

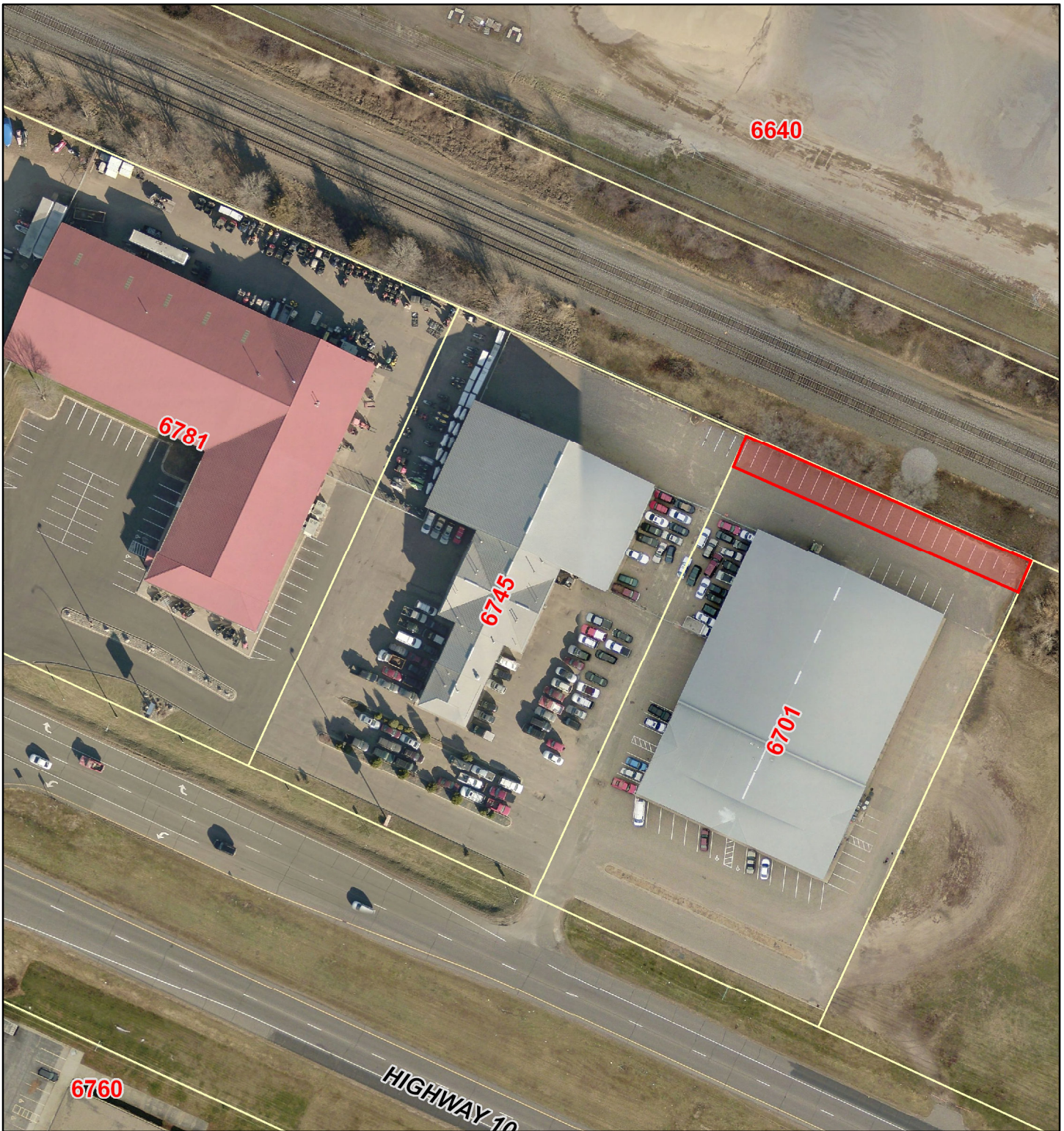
whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 28th of April, 2020.

Mayor

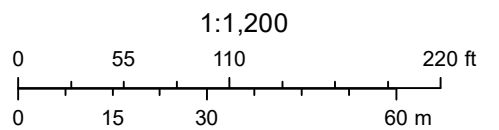
ATTEST:

City Clerk

Exhibit A - 6701 Hwy 10 - Temporary Storage Area



April 16, 2020



CITY OF RAMSEY

TEMPORARY STORAGE LEASE

This Temporary Storage Lease is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation (Landlord) and **Mille Lacs Motor Sports II, Inc.**, a Minnesota corporation (Tenant).

Recitals

- A. Landlord currently leases to Tenant real property located at 6781 Highway 10 in Ramsey, which contains Tenant's "Power Lodge" motorsports business.
- B. Tenant provides winter boat storage services to its customers. Due to the COVID-19 pandemic, Tenant's customers are not retrieving their boats from storage, causing Tenant to have inadequate space for incoming product inventory.
- C. Landlord owns the two parcels to the southeast, namely 6745 and 6701 Highway 10. Pursuant to the existing Lease Agreement, Tenant leases Outdoor Storage Areas C and D behind and adjacent to the building located at 6745 Highway 10.
- D. Tenant desires to temporarily store customer boats and/or inventory in the row of parking spaces at the rear of the 6701 Highway 10 property.
- E. Landlord is willing to allow temporary storage of customer boats and/or inventory in said parking area pursuant to the terms of this temporary lease agreement.

Agreement

1. Lease. Landlord leases to Tenant the area outlined in Exhibit A along the rear property line of the property located at 6701 Highway 10 (PID 34-32-25-12-0009) (the Leased Area).
2. Term. The term of this Lease is from April 29, 2020, through June 30, 2020, unless extended by written agreement executed by both parties.
3. Use. The Leased Area may only be used for storage of Tenant's inventory and/or customer's boats. The Leased Area may not be used for employee parking or any other use without Landlord's written permission. No signage shall be installed by Tenant in or on the Leased Area. Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord or Landlord's employees and agents in its operation of the 6701 Highway 10 property. Tenant acknowledges that the Leased Area is not fenced except along

the rear of the property or otherwise secured in any manner and Landlord makes no representations as to the security of the Leased Area.

4. Access. To the extent reasonably practicable, the Leased Area shall be accessed by Tenant through the gate on the east fence of Outdoor Storage Area D located at the rear of 6745 Highway 10. A 15-foot-wide through lane between the rear of the building at 6701 Highway 10 and the Leased Area must be maintained at all times for emergency vehicle access and for City access to the rear of the 6701 building.
5. Rent. A lump sum fee of \$420.00 shall be paid by Tenant to Landlord upon execution of this Lease in full payment of rent for the full term of the Lease. Landlord shall refund the lump sum fee if Tenant is completely vacated from the Leased Area by the end of business on June 30, 2020. The Leased Area must be clear of all inventory, customers boats and refuse. If the Leased Area is not fully vacated as provided herein, the lump sum fee will not be refunded.
6. Maintenance and Improvements. Tenant is solely responsible for routine maintenance of the Leased Area during the term of the Lease, including trash removal. Tenant shall not damage the existing parking surface, normal wear and tear excepted. Any damage to the Leased Area by Tenant, its employees, agents, customers or guests shall be repaired by Tenant at its sole cost. In the event Tenant does not complete said repairs, Landlord may do so and invoice the cost of such repairs to Tenant plus 15% for overhead incurred by Landlord. The Leased Area is provided "as is" and Landlord is not obligated to make any improvements to the existing property as part of this Lease. Tenant shall not make any improvements to the Leased Area without Landlord's written permission.
7. Assignment or subletting. Tenant may not assign, transfer, mortgage or encumber this Lease, and may not sublet, rent or permit occupancy or use of the Leased Area, or any part thereof, by any third party.
8. Entry by Landlord. Landlord, its employees, agents or representatives may enter the Leased Area at all reasonable hours to inspect or make repairs. Tenant waives any claim for damages or for any injury or inconvenience or for interference with Tenant's business, and any other loss occasioned thereby.
9. Hold Harmless and Liability Insurance. Except in the case of the negligence of Landlord, its agents or its employees, Tenant agrees to indemnify, save, hold harmless and defend Landlord against all claims, losses or liabilities for injury or death to any person or for damage to or loss of use of any property arising or resulting from the occupancy or use by Tenant of the Leased Area. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers or invitees for any personal injury, death or damage to property caused by theft, burglary, fire or for any other cause occurring on or about the Leased Area. All

property kept, stored or maintained within the Leased Area shall be so kept, stored or maintained at the sole risk of the Tenant. Tenant further agrees to defend and indemnify Landlord from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease. Further, in no event shall Landlord be liable for damages caused by Tenant or Tenant's employees or agents. The provisions of this Paragraph shall survive the expiration or termination of this Lease with respect to any damage, injury, death, breach or default occurring prior to such expiration or termination.

During the Lease Term and any extension thereof, Tenant shall at all times have in full force and effect a policy of general public liability insurance in the amount of the greater of \$2,000,000.00 or the maximum liability for tort liability pursuant to Minnesota Statutes Section 466.04 and any amendments thereto, which insurance shall insure Landlord and Tenant against liability for acts of Landlord and Tenant.

10. Hazardous Materials. Tenant shall not bring hazardous materials onto, or otherwise store hazardous materials on, the Leased Area other than the fuel that is properly contained and secured in fuel tanks in the boats and other equipment stored in the Leased Area. For purposes of this paragraph, Hazardous Material means and includes any hazardous, toxic or dangerous waste, substance or material defined as such in (or for the purpose of) the Comprehensive Environmental Response, Compensation and Liability Act, and so-called Superfund law, or any federal state or local statute, law, ordinance, code rule regulation, order or decree relating to or imposing liability or standards of conduct concerning, any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect. Tenant will indemnify and hold harmless Landlord from any losses, liabilities, damages, costs or expenses (including reasonable attorney's fees) which Landlord may suffer or incur as a result of Tenant's introduction into or onto the Premises, of any Hazardous Material. This paragraph shall survive expiration or termination of this Lease.
11. Default. If Tenant shall be declared bankrupt or insolvent according to law or if Tenant shall make an assignment for the benefit of its creditors or if Tenant shall violate or default in any other covenants, agreements, stipulations or conditions herein and such violation or default shall continue for five days after written notice from Landlord of such violation or default, then and in such case Landlord lawfully may immediately, or at any time thereafter, and without notice or demand, enter into and upon the Leased Area, or any part thereof, in the name of the whole, and repossess the same and expel Tenant and those claiming under it and remove their effects, forcibly if necessary, without being taken or deemed to be guilty of any manner of trespass, and prejudice, and Landlord shall have all

remedies and recourse which might otherwise be used by Landlord for any breach of covenants contained in this Lease.

12. Notices. All communications, demands, notices or objections permitted or required to be given or served under this Lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to this Lease at the addresses set forth below for each party, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner.

Landlord: City Administrator
City of Ramsey
7550 Sunwood Drive
Ramsey, Minnesota 55303

Landlord's Agent Premier Commercial Realty
299 Coon Rapids Blvd. NW
Coon Rapids, MN 55433

Tenant: Mille Lacs Motor Sports II, Inc.
6781 Highway 10 N.W.
Ramsey, MN 55303

Either party may, by written notice to the other party, designate a different address to which notices must be sent. Such written notice designating a different address must state the party's newly designated address and must be provided by following the above notice requirements. Commencing on the 10th day after a party gives notice designating a new address to which notices must be sent, the newly designated address shall be the party's address for the purpose of all communication, demands, notices or objections permitted or required to be given or served under this Lease.

13. Entire Agreement. This Lease constitutes the entire agreement between the parties relating to the subject matter described herein. The terms of this Lease are contractual and are intended to be legally binding. This Lease supersedes any and all prior agreements between the parties relating to the subject matter described herein. No party has relied upon any statements, representations, or promises that are not set forth in this Lease. No changes to this Lease will be valid or enforceable unless they are in writing and signed by both parties.

CITY OF RAMSEY

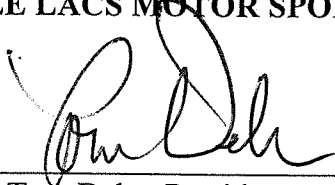
By: _____
John LeTourneau, Mayor

Date: _____

By: _____
Kurtis G. Ulrich, City Administrator

Date: _____

MILLE LACS MOTOR SPORTS II, INC.

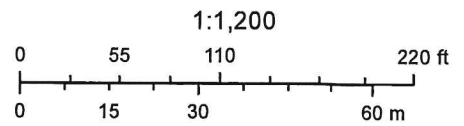
By:  _____
Tom Dehn, President

Date: 4/20/20

Exhibit A - 6701 Hwy 10 - Temporary Storage Area



April 16, 2020



Lease Reference Map

A: 22,000 SF, Power Lodge,
Outdoor

B: 15,000 SF, Power Lodge,
Outdoor

C: 3,200 SF, Power Lodge,
Outdoor

D: 12,000 SF, Power Lodge,
Outdoor

E: 7,900 SF, Power Lodge,
Indoor

F: 2,150 SF, RM Golf Carts,
Indoor



A handwritten signature or mark consisting of a stylized, looping scribble.

Meeting Date: 04/28/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-083 Authorizing Letter of Support for Ramsey Boulevard/Highway 10 Grade-Separation Improvements Regional Solicitation Application

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-083 authorizing a letter of support for Anoka County to apply for Regional Solicitation funding through the Metropolitan Council for Ramsey Boulevard grade-separation improvements at Highway 10 and the BNSF railway crossing.

Background:

In September of 2014, the Cities of Ramsey and Anoka, in partnership with the Minnesota Department of Transportation (MnDOT), the Anoka County Highway Department, and the Metropolitan Council, completed the Highway 10 Access Planning Study. This Study included an Implementation Plan that identified 21 proposed improvement projects along the Highway 10 corridor through Anoka and Ramsey. Each of the identified projects were prioritized in the implementation plan as immediate, short-term, mid-term, or opportunity/ development/safety driven projects. On October 28, 2014, the Ramsey City Council adopted the Highway 10 Access Planning Study, thereby supporting the mutual goals and objectives of the various agencies to improving the operations and safety of Highway 10 in balance with local community values.

After the Highway 10 Access Planning Study was complete, the City of Anoka hired Bolton and Menk to develop a singular plan for improvements to Highway 10 through the City of Anoka, which they named the Anoka Solution. The Anoka Solution plan includes \$85 million in proposed improvements to Highway 10 including grade-separation of the intersections at Fairoak Avenue and Thurston Avenue, frontage road connections on both sides of Highway 10, and improvements to the existing grade-separated intersection of Main Street and Highway 10. After developing their plan, the City of Anoka applied for external funding through various state and federal grant programs and recently announced that their project is fully funded with construction scheduled to start in 2022.

The City of Elk River was recently awarded full funding for grade-separating intersections along Highway 169 through their City, which means the City of Ramsey will have the only two at-grade signalized intersections on US 10/169 after Anoka and Elk River complete their improvements.

In 2018, the City of Ramsey hired Bolton and Menk to develop a singular plan to improve operations and safety along Highway 10 through the City of Ramsey, consistent with the Highway 10 Access Planning Study. Through most of 2019, City Staff worked with Bolton and Menk, Anoka County, the Minnesota Department of Transportation, the Federal Highway Agency, and the City of Elk River to develop the Ramsey Gateway plan. This plan includes grade separation improvements for Highway 10 at the intersections of Sunfish Lake Boulevard and Ramsey Boulevard, frontage road improvements on both sides of Highway 10, and grade separation improvements for the Burlington Northern Santa Fe (BNSF) railway crossings of Ramsey Boulevard and Sunfish Lake Boulevard.

To ensure that the Ramsey Gateway improvements can be constructed as soon as possible, external funding applications must continue to be submitted as opportunities arise. An opportunity currently exists to apply for federal grant funds through the Metropolitan Council's Regional Solicitation program, which is a competitive process to award federal transportation funding to projects that meet regional transportation needs. Attached to this

case is a document titled *Introduction: Regional Solicitation for Transportation Projects* that includes detailed information on the goals and processes involved with the Regional Solicitation program.

Available Funds

A total of approximately \$180 million in federal funds is anticipated to be available in this solicitation for program years 2024 and 2025. This funding will be spread across numerous transportation modal categories including roadways, transit, bicycles and pedestrians. The maximum allowable request for our application, which is included in the Strategic Capacity (Roadway Expansion) category, is \$10 million. See table 3 on page 5 of the attached introduction document.

Cost Sharing

The Federal share of total costs for projects funded under this solicitation must not exceed 80 percent. This means at least 20-percent of estimated project costs must be provided through a local match. The estimated total cost of this project, based on the best available information at this time, is \$29.3 million. If the full ask of \$10 million is awarded to this project, this would require \$19.3 million to be funded through local match funds. Currently, local match funds are identified as coming from Anoka County, the City of Ramsey, MnDOT, and BNSF railroad as noted in the attached one-page project description.

Application Deadline

Applications for funding under the 2020 Regional Solicitation are due May 15, 2020.

Anoka County is taking the lead role in this Regional Solicitation application effort and is asking the City of Ramsey to submit a letter of support for their application. Attached is a draft letter of support proposed to be signed by City Administrator Kurt Ulrich on April 29, 2020, following Council authorization. The signed letter of support will then be submitted to Anoka County immediately via email, with a hard copy to follow in the mail.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:

Attached is a preliminary layout of the proposed improvements, as well as a one-page project description, both of which are proposed to be submitted with the grant application.

Anoka County is currently selecting an engineering consultant to complete final design efforts and prepare plans and specifications for the proposed Ramsey Boulevard grade separation improvements, which would allow construction to begin as early as 2022, pending procurement of full project funding.

Anoka County and City Staff feel strongly that this project will rank very well against other regional solicitation applications within the same category.

Alternatives:

Alternative #1 – Adopt Resolution #20-083 authorizing a letter of support for Anoka County to apply for Regional Solicitation funding through the Metropolitan Council for Ramsey Boulevard grade-separation improvements at Highway 10 and the BNSF railway crossing.

Funding Source:

No costs are required for this request at this time. However, if regional solicitation funds are awarded for construction of the proposed improvements to Ramsey Boulevard, the City will ultimately be required to contribute its share of local costs, with other contributions coming from Anoka County, MnDOT and BNSF as noted in the attached one-page project description.

It should be noted that other external funding sources will also be sought for the proposed improvements to Ramsey Boulevard before construction begins, and that such funds may also be applied to the local cost share, reducing the

City's overall project cost share.

Recommendation:

Staff recommends approving alternative #1 for reasons noted in this case.

Action:

Adopt Resolution #20-083 authorizing a letter of support for Anoka County to apply for Regional Solicitation funding through the Metropolitan Council for Ramsey Boulevard grade-separation improvements at Highway 10 and the BNSF railway crossing.

Attachments

[Resolution 20-083](#)

[Regional Solicitation Introduction](#)

[Project Layout](#)

[Project Description](#)

[Letter of Support](#)

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 04/23/2020

Reviewed By

Tim Gladhill

Kurt Ulrich

Date

04/23/2020 11:44 AM

04/23/2020 02:13 PM

Started On: 04/20/2020 02:21 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-083

RESOLUTION AUTHORIZING LETTER OF SUPPORT FOR RAMSEY BOULEVARD / HIGHWAY 10 GRADE-SEPARATION IMPROVEMENTS REGIONAL SOLICITATION APPLICATION

WHEREAS, Ramsey Boulevard/CSAH 56 is an “A” minor arterial expander route that provides an important north-south transportation connection in Anoka County; and,

WHEREAS, existing and future traffic volumes on Highway 10 through the City of Ramsey are such that safety and travel delay congestion will become a greater concern at the existing at-grade intersection of Ramsey Boulevard/CSAH 56 and U.S. Highway 10; and,

WHEREAS, existing and future train traffic volumes are such that safety will become a greater concern at the existing at-grade Burlington Northern Santa Fe (BNSF) railway crossing of Ramsey Boulevard/CSAH 56 north of U.S. Highway 10; and,

WHEREAS, existing and future traffic volumes on Ramsey Boulevard/CSAH 56 are such that travel delay congestion is and will continue to negatively impact the ability of the corridor to move traffic; and,

WHEREAS, in September 2014, the Cities of Ramsey and Anoka, along with the Minnesota Department of Transportation, Anoka County, and the Metropolitan Council, completed the Highway 10 Access Planning Study, which indicated grade-separated crossings of Ramsey Boulevard/CSAH 56 at U.S. Highway 10 and the BNSF railway crossing are warranted; and,

WHEREAS, on October 28th, 2014, the City of Ramsey adopted the Highway 10 Access Planning Study supporting the mutual goals and objectives to improve the operations and safety of Highway 10 in balance with local community values; and,

WHEREAS, Anoka County desires to submit an application to the Metropolitan Council for Regional Solicitation funding for program years 2024 and 2025 to receive up to \$10 million in federal transportation funds to grade-separate Ramsey Boulevard/CSAH 56 from Highway 10 and from the BNSF railway crossing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey supports Anoka County in submitting a Regional Solicitation funding application to the Metropolitan Council for \$10 million in federal funding to construct grade-separation improvements for Ramsey Boulevard/CSAH 56 at U.S. Highway 10, and at the Burlington Northern Santa Fe railway crossing, through the Strategic Capacity (Roadway Expansion) category.

- 2) That the City of Ramsey supports Anoka County’s pursuit of federal funding for constructing grade-separation improvements for Ramsey Boulevard/CSAH 56 at U.S. Highway 10, and at the Burlington Northern Santa Fe railway crossing, in program years 2024 and 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of April, 2020.

Mayor

ATTEST:

City Clerk

INTRODUCTION: REGIONAL SOLICITATION FOR TRANSPORTATION PROJECTS

January 22, 2020

The Regional Solicitation is a competitive process to award federal transportation funding to projects that meet regional transportation needs. The solicitation is part of the Metropolitan Council's federally required continuing, comprehensive, and cooperative transportation planning process for the Twin Cities Metropolitan Area. The funding program and related rules and requirements are established by the U.S. Department of Transportation (USDOT) and administered locally through collaboration with the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Minnesota Department of Transportation (MnDOT).

The online application can be accessed at: <https://metro council.org/Transportation/Planning-2/Transportation-Funding/Regional-Solicitation.aspx>

Federal Program Overview

As authorized by the most recent federal surface transportation funding act, Fixing America's Surface Transportation (FAST) Act, projects will be selected for funding as part of two federal programs: Surface Transportation Block Grant Program (STBGP) and the Congestion Mitigation and Air Quality Improvement (CMAQ) Program. The Transportation Alternatives Program (TAP) was folded into STBGP in the FAST Act. It is assumed that federal funding will continue to be available in 2024 and 2025, but there is no money set aside at the current time with current federal legislation.

Connection to the Regional Policy

The Regional Solicitation process and criteria were overhauled in 2014 to reflect new federal guidance and regional goals. These regional goals were defined through Thrive MSP 2040, the regional development framework for the metropolitan area. The region's long-range transportation plan, the 2040 Transportation Policy Plan (TPP), was developed to meet federal requirements but also reflect and help implement the regional goals established in Thrive. It is useful to understand the intent behind both Thrive and the TPP to ensure that all projects funded through the Regional Solicitation meet these shared goals. These funds are intended to implement the region's transportation plan and to address local problems identified in required comprehensive plans.

While there are national goals for the region's transportation system, including the implementation of a performance-based planning approach to investments, federal legislation requires metropolitan areas to set their own goals. Projects funded through the Regional Solicitation do not need to be specifically named in the TPP because they must prove consistency with regional goals and policies to pass the qualifying review step of the Regional Solicitation process. In addition, the goals of the TPP are strongly reflected in the prioritizing criteria used to select projects shown in the following table.

Table 1: Regional Solicitation Connection to Regional Policy

Prioritizing Criteria	Thrive Outcomes	TPP Goals
Role in the Regional Transportation System and Economy	<ul style="list-style-type: none"> Prosperity Livability 	<ul style="list-style-type: none"> Access to Destinations Competitive Economy
Usage	<ul style="list-style-type: none"> Livability Prosperity 	<ul style="list-style-type: none"> Access to Destinations Competitive Economy
Equity and Housing Performance	<ul style="list-style-type: none"> Equity Livability 	<ul style="list-style-type: none"> Access to Destinations Leveraging Transportation Investments to Guide Land Use
Infrastructure Age	<ul style="list-style-type: none"> Stewardship Sustainability 	<ul style="list-style-type: none"> Transportation System Stewardship
Congestion Reduction/Air Quality	<ul style="list-style-type: none"> Prosperity Livability 	<ul style="list-style-type: none"> Healthy Environment Competitive Economy
Safety	<ul style="list-style-type: none"> Livability Sustainability 	<ul style="list-style-type: none"> Safety and Security
Multimodal Facilities and Existing Connections	<ul style="list-style-type: none"> Prosperity Equity Livability Sustainability 	<ul style="list-style-type: none"> Access to Destinations Transportation and Land Use Competitive Economy
Risk Assessment	<ul style="list-style-type: none"> Stewardship 	<ul style="list-style-type: none"> Transportation System Stewardship
Risk Assessment	<ul style="list-style-type: none"> Stewardship 	<ul style="list-style-type: none"> Transportation System Stewardship

Modal Categories and Application Categories

As depicted in on the following page, the applications are grouped into three primary modal categories:

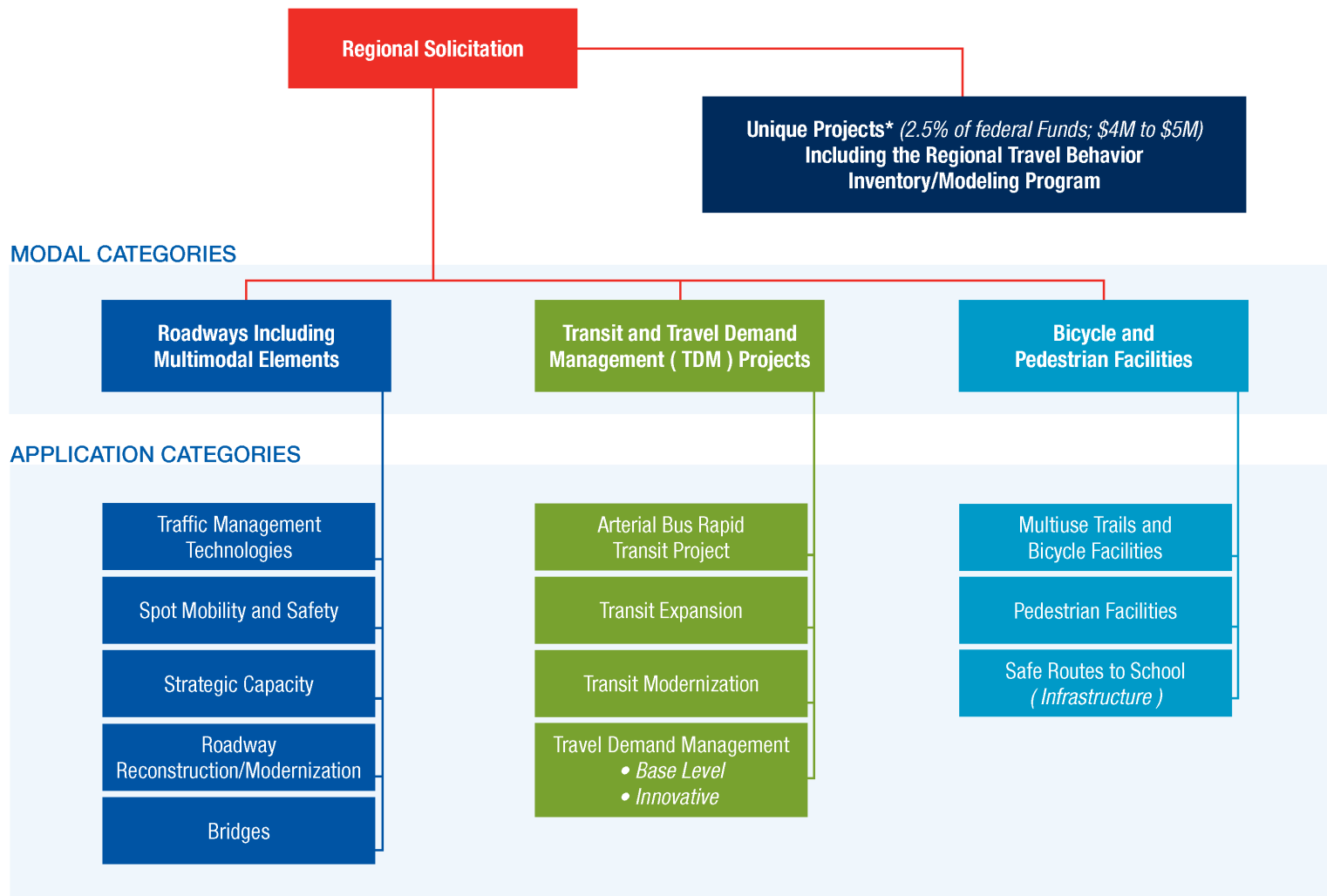
1. Roadways Including Multimodal Elements
2. Transit and Travel Demand Management (TDM) Projects
3. Bicycle and Pedestrian Facilities

Each of these modal categories includes three to five application categories for a total of 11 categories. Applicants for the Regional Solicitation will select the appropriate application category for their proposed project based on the mode requiring the largest percentage of cost. For instance, a roadway reconstruction project that includes a new sidewalk would apply under the Roadway Reconstruction/ Modernization application category because the roadway improvements are the largest cost for the project. If an applicant submits a project in the incorrect application category, the application may be disqualified. It is advised that applicants contact Metropolitan Council staff prior to submission if there are any questions about which application category is the most appropriate for their project.

Figure 1: TAB-Approved Application Categories

REGIONAL SOLICITATION MODAL AND APPLICATION CATEGORIES

SEPTEMBER 2019



*Unique projects are projects that do not fit in the scoring measures for other application categories. TAB will accept applications in the 2022 Solicitation for Unique projects to be funded with federal funds in 2024 and 2025.

Funding Availability, Minimums, and Maximums

A total of approximately \$180 million in federal funds is anticipated to be available in this solicitation for program years 2024 and 2025. As shown in Table 2, modal funding ranges have been established by TAB, based on historic levels, to give applicants an understanding of the general funding levels available by mode. TAB reserves the right to adjust these modal funding levels depending on the amount and quality of projects submitted. In addition, TAB approved a target to allocate approximately \$10 million to the Bridge Rehabilitation/Replacement category, as part of the Roadways Including Multimodal Elements category. Base-level 2024 and 2025 TDM funding for the TMOs and Metro Transit will be taken out of the Transit and TDM category for the next solicitation. Additionally, there is \$1.2 million of TDM funding that is available for 2022 and 2023 for innovative projects from the previous solicitation.

Table 2: Modal Funding Levels*

	Roadways Including Multimodal Elements	Transit and TDM	Bicycle and Pedestrian Facilities	Total
Modal Funding Levels	Range of 46%-65% Range of \$83M-\$117M Midpoint \$100M	Range of 25%-35% Range of \$45M-\$63M Midpoint \$54M	Range of 9%-20% Range of \$16M-\$36M Midpoint \$26M	100% \$180M (Est)*

* 2.5% (\$4M-\$5M) will be set aside for unique projects out of the total funds available, leaving the remaining funds to be distributed to the above modes within the percentage ranges shown. Amounts shown assume that some level of over programming will occur, but TAB will determine the exact amount as part of project selection.

Within Roadways Including Multimodal Elements, at least one project will be funded from each of the five eligible functional classifications: A-minor arterial augmenters, connectors, expanders, and relievers, as well as non-freeway principal arterials.

Within the Transit modal category, there is a new Arterial Bus Rapid Transit Project category. There is also a New Market guarantee to ensure that at least one Transit Expansion or Modernization project is funded that serves areas outside of Transit Market Area 1 and 2 from the Transportation Policy Plan for at least one end of the project. The combined maximum funding amount for bus rapid transit projects funded in the Arterial Bus Rapid Transit Project, Transit Expansion, and Transit Modernization categories will be \$32,000,000.

For the first time, 2.5% of the total available funds available will be set-aside for Unique Projects, including the Travel Behavior Inventory/Regional Travel Model. These 2024 and 2025 funds will be allocated as part of the 2022 Regional Solicitation, closer to project implementation. TAB will first approve a funding level for the Travel Behavior Inventory/Regional Travel Model and then the remaining funds will be considered for any submitted Unique Projects. TAB may elect to fund Unique Projects at an amount lower than 2.5% (approximately \$4.5 million), depending on the amount and quality of the submittals. Details on project selection and eligibility will be worked out prior to the 2022 funding cycle.

Table 3 shows the minimum and maximum federal award for application categories that applicants can apply for as part of the Regional Solicitation. The values do not account for 20 percent local match minimum that applicants must contribute to the project.

Table 3: Regional Solicitation Funding Award Minimums and Maximums

Modal Application Categories	Minimum Federal Award	Maximum Federal Award
Roadways Including Multimodal Elements		
• Traffic Management Technologies (Roadway System Management)	\$250,000	\$3,500,000
• Spot Mobility and Safety	\$1,000,000	\$3,500,000
• Strategic Capacity (Roadway Expansion)	\$1,000,000	\$10,000,000
• Roadway Reconstruction/ Modernization	\$1,000,000	\$7,000,000
• Bridge Rehabilitation/Replacement	\$1,000,000	\$7,000,000
Transit and TDM Projects		
• Arterial Bus Rapid Transit Project	N/A	\$25,000,000
• Transit Expansion	\$500,000	\$7,000,000
• Transit Modernization	\$500,000	\$7,000,000
• Travel Demand Management (TDM)	\$100,000	\$500,000
Bicycle and Pedestrian Facilities		
• Multiuse Trails and Bicycle Facilities	\$250,000	\$5,500,000
• Pedestrian Facilities	\$250,000	\$1,000,000
• Safe Routes to School (Infrastructure Projects)	\$250,000	\$1,000,000

The following pages include definitions, examples, and scoring overviews of each of the application categories.

Roadways Including Multimodal Elements

Traffic Management Technologies

Definition: An intelligent transportation system (ITS) or similar projects that primarily benefit roadway users. Roadway System Management projects can include project elements along a continuous route (could be more than one roadway) or defined geographic area such as a downtown area. The system management project must make improvements to at least one A-minor arterial or non-freeway principal arterial as part of the project. Projects that are more transit-focused must apply in the Transit Modernization application category.

Examples of Traffic Management Technologies Projects:

- Flashing yellow arrow traffic signals
- Traffic signal retiming projects
- Integrated corridor signal coordination
- Traffic signal control system upgrades
- New/replacement detectors
- Passive detectors for bicyclists and pedestrians
- New or replacement traffic management centers
- Other emerging ITS technologies
- New or replacement traffic communication
- New or replacement closed-circuit television (CCTV) cameras
- New or replacement variable message signs and other traveler information improvements
- New or replacement detectors
- Incident management coordination
- Vehicle-to-infrastructure technology

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	175	16%
Measure A - Functional classification of project	50	
Measure B - Regional Truck Corridor Study Tiers	50	
Measure C - Integration within existing traffic management systems	50	
Measure D - Coordination with other agencies	25	
2. Usage	125	11%
Measure A - Current daily person throughput	85	
Measure B - Forecast 2040 average daily traffic volume	40	
3. Equity and Housing Performance	100	9%
Measure A - Benefits and outreach to disadvantaged populations	50	
Measure B - Housing Performance Score/ affordable housing connection	50	
4. Infrastructure Age	75	7%
Measure A – Date of construction	75	
5. Congestion Reduction/Air Quality	200	18%
Measure A - Vehicle delay reduced	150	
Measure B - Kg of emissions reduced	50	
6. Safety	200	18%
Measure A - Crashes reduced	50	

Criteria and Measures	Points	% of Total Points
Measure B – Safety issues in project area	150	
7. Multimodal Elements and Existing Connections	50	5%
Measure A - Transit, bicycle, or pedestrian project elements and connections	50	
8. Risk Assessment	75	7%
Measure A - Risk Assessment Form	75	
9. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Spot Mobility and Safety

Definition: An at-grade intersection or corridor-level intersection improvement project that focuses on mobility and safety (described as a Regional Mobility project under Spot Mobility in the TPP). New interchanges or projects that add new thru lane capacity (e.g., two-lane to four-lane expansions) should apply in the Strategic Capacity application category. Projects that address mobility and safety at multiple intersections on a corridor are encouraged. However, projects that propose to reconstruct the roadway for the length of the corridor should apply in the Roadway Reconstruction/Modernization application category.

Examples of Spot Mobility and Safety Projects:

- New or extended turn lanes at one or more intersections
- New intersection controls such as roundabouts or traffic signals
- Unsignalized or signalized reduced conflict intersections
- Other innovative/alternative intersection designs such as green t-intersections

Scoring:

Criteria and Measures	Points	% of Total Points
10. Role in the Regional Transportation System and Economy	175	16%
Measure A - Congestion within the Project Area, Level of Adjacent Congestion, Principal Arterial Intersection Conversion Study Priorities, or Congestion Management Safety Plan Opportunity Areas	100	
Measure B - Regional Truck Corridor Study Tiers	75	
11. Equity and Housing Performance	100	9%
Measure A - Benefits and outreach to disadvantaged populations	50	
Measure B - Housing Performance Score / affordable housing connection	50	
12. Congestion Reduction/Air Quality	275	25%
Measure A - Vehicle delay reduced	200	
Measure B - Kg of emissions reduced	75	
13. Safety	275	25%
Measure A - Crashes reduced	225	
Measure B - Pedestrian Crash Reduction (Proactive)	50	
14. Multimodal Elements and Existing Connections	100	9%
Measure A - Transit, bicycle, or pedestrian project elements & connections	100	
15. Risk Assessment	75	7%
Measure A - Risk Assessment Form	75	
16. Cost Effectiveness	100	9%
Measure A - Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Strategic Capacity (Roadway Expansion)

Definition: A roadway project that adds thru-lane capacity (described as a Regional Mobility project under Strategic Capacity Enhancements in the TPP). Projects must be located on a non-freeway principal arterial or A-minor arterial functionally classified roadway, consistent with the latest TAB approved functional classification map. However, A-minor connectors cannot be expanded with new thru-lane capacity with these federal funds per regional policy.

Examples of Roadway Expansion Projects:

- New roadways
- Two-lane to four-lane expansions
- Other thru-lane expansions (excludes additions of a continuous center turn lane)
- Four-lane to six-lane expansions
- New interchanges with or without associated frontage roads
- Expanded interchanges with either new ramp movements or added thru lanes
- New bridges, overpasses and underpasses

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	210	19%
Measure A - Congestion within Project Area, Level of Adjacent Congestion, or Principal Arterial Intersection Conversion Study Priorities	80	
Measure B - Connection to Total Jobs, Manufacturing/Distribution Jobs, and Students	50	
Measure C - Regional Truck Corridor Study Tiers	80	
2. Usage	175	16%
Measure A - Current daily person throughput	110	
Measure B - Forecast 2040 average daily traffic volume	65	
3. Equity and Housing Performance	100	9%
Measure A - Benefits and outreach to disadvantaged populations	50	
Measure B - Housing Performance Score/ affordable housing connection	50	
4. Infrastructure Age	40	4%
Measure A - Date of construction	40	
5. Congestion Reduction/Air Quality	150	14%
Measure A - Vehicle delay reduced	100	
Measure B - Kg of emissions reduced	50	
6. Safety	150	14%
Measure A - Crashes reduced	120	
Measure B - Pedestrian Crash Reduction (Proactive)	30	
7. Multimodal Elements and Existing Connections	100	9%

Criteria and Measures	Points	% of Total Points
Measure A - Transit, bicycle, or pedestrian project elements and connections	100	
8. Risk Assessment	75	7%
Measure A- Risk Assessment Form	75	
9. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Roadway Reconstruction/Modernization

Definition: A roadway project that does not add thru-lane capacity, but reconstructs, reclaims, and/or modernizes a corridor with improved safety, multimodal, or mobility elements (e.g., new turn lanes, traffic signal, or roundabout). Routine maintenance including mill and overlay projects are not eligible. Projects must be located on a non-freeway principal arterial or A-minor arterial functionally classified roadway, consistent with the latest TAB approved functional classification map.

Examples of Roadway Reconstruction/Modernization Projects:

- Intersection improvements, including innovative intersection designs
- Alternative intersections such as unsignalized or signalized reduced conflict intersections (one intersection or multiple intersections)
- Interchange reconstructions that do not involve new ramp movements or added thru lanes
- Turn lanes
- Two-lane to three-lane conversions (with a continuous center turn lane)
- Four-lane to three-lane conversions
- Roundabouts
- Addition or replacement of traffic signals
- Shoulder improvements
- Strengthening a non-10-ton roadway
- Raised medians, frontage roads, access modifications, or other access management
- Roadway improvements with the addition of multimodal elements
- Roadway improvements that add safety elements
- New alignments that replace an existing alignment and do not expand the number of lanes

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	105	10%
Measure A - Connection to Total Jobs and Manufacturing/ Distribution Jobs	65	
Measure B - Regional Truck Corridor Study Tiers	40	
2. Usage	175	16%
Measure A - Current daily person throughput	110	
Measure B - Forecast 2040 average daily traffic volume	65	
3. Equity and Housing Performance	100	9%
Measure A - Benefits and outreach to disadvantaged populations	50	
Measure B - Housing Performance Score/ affordable housing connection	50	
4. Infrastructure Age/Condition	175	16%
Measure A - Date of construction	50	
Measure B - Geometric, structural, or infrastructure deficiencies	125	
5. Congestion Reduction/Air Quality	80	7%
Measure A - Vehicle delay reduced	50	
Measure B - Kg of emissions reduced	30	

Criteria and Measures	Points	% of Total Points
6. Safety	180	16%
Measure A - Crashes reduced	150	
Measure B – Pedestrian Crash Reduction (Proactive)	30	
7. Multimodal Elements and Existing Connections	110	10%
Measure A - Transit, bicycle, or pedestrian project elements and connections	110	
8. Risk Assessment	75	7%
Measure A- Risk Assessment Form	75	
9. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Bridge Rehabilitation/Replacement

Definition: A bridge rehabilitation or replacement project located on a non-freeway principal arterial or A-minor arterial functionally classified roadway, consistent with the latest TAB-approved functional classification map. Bridge structures that have a separate span for each direction of travel can apply for both spans as part of one application.

The bridge must carry vehicular traffic but may also include accommodations for other modes. Bridges that are exclusively for bicycle or pedestrian traffic must apply under one of the Bicycle and Pedestrian Facilities application categories. Rail-only bridges are not eligible for funding. Completely new bridges, interchanges, or overpasses should apply in the Roadway Expansion application category.

Examples of Bridge Rehabilitation/Replacement Projects:

- Bridge rehabilitation of 20 or more feet with a sufficiency rating less than 80 and classified as structurally deficient or functionally obsolete.
- Bridge replacement of 20 or more feet with a sufficiency rating less than 50 and classified as structurally deficient or functionally obsolete.

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	195	18%
Measure A - Distance to the nearest parallel bridge	100	
Measure B - Connection to Total Jobs, Manufacturing/Distribution Jobs, and post-secondary students	30	
Measure C - Regional Truck Corridor Study tiers	65	
2. Usage	130	12%
Measure A - Current daily person throughput	100	
Measure B - Forecast 2040 average daily traffic volume	30	
3. Equity and Housing Performance	100	9%
Measure A - Benefits and outreach to disadvantaged populations	50	
Measure B - Housing Performance Score/ affordable housing connection	50	
4. Infrastructure Condition	400	36%
Measure A – National Bridge Inventory Condition	300	
Measure B – Load-Posting	100	
5. Multimodal Elements and Existing Connections	100	9%
Measure A - Transit, bicycle, or pedestrian project elements & connections	100	
6. Risk Assessment	75	7%
Measure A - Risk Assessment Form	75	
7. Cost Effectiveness	100	9%
Measure A - Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Arterial Bus Rapid Transit Project

Definition: An arterial bus rapid transit expansion project that is consistent with the definition in the Transportation Policy Plan (TPP). A new project can include extensions to existing or planned lines. Improvements to existing arterial BRT lines are not eligible and should apply under Transit Modernization. Highway BRT and Dedicated Guideway BRT are eligible in the Transit Expansion and Transit Modernization categories.

Scoring and Project Selection:

The arterial bus rapid transit project will not be evaluated with a scored application. TAB will select the arterial BRT project concurrent with other Regional Solicitation project selections. Background information on the potential arterial BRT lines and the prioritization through Network Next will be provided by Metro Transit along with a funding recommendation for TAB decision-making.

Transit Expansion

Definition: A transit project that provides new or expanded transit service/facilities with the intent of attracting new transit riders to the system. Expansion projects may also benefit existing or future riders, but the projects will be scored primarily on the ability to attract new riders. Routine facility maintenance and upkeep and fleet replacement is not eligible. Projects that deliver elements of a new arterial bus rapid transit (BRT) line are not eligible, although projects that benefit a wide range of services and users that includes arterial BRT lines may be eligible. If a project includes both expansion and modernization elements, it is the applicant's discretion to choose which application category the project would best fit. However, an application can be disqualified if it is submitted to the wrong category. It is suggested that applicants contact Council staff for consultation before the application deadline to determine eligibility.

Examples of Transit Expansion Projects:

- Operating funds for new or expanded transit service
- Transit vehicles for new or expanded service
- Customer facilities along a route for new or expanded service, new transit centers or stations
- Park-and-ride facilities or expansions
- Highway BRT and Dedicated Guideway BRT

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	100	9%
Measure A – Connection to jobs and educational institutions	50	
Measure B – Average number of weekday transit trips connected to the project	50	
2. Usage	350	32%
Measure A – New annual riders	350	
3. Equity and Housing Performance	200	18%
Measure A – Benefits and outreach to disadvantaged populations	150	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Emissions Reduction	200	18%
Measure A – Total emissions reduced	200	
5. Multimodal Elements and Existing Connections	100	9%
Measure A – Bicycle and pedestrian elements of the project and connections	100	
6. Risk Assessment	50	5%
Measure A – Risk Assessment Form	50	
7. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Transit Modernization

Definition: A transit project that makes transit more attractive to existing riders by offering faster travel times between destinations or improving the customer experience. Modernization projects may also benefit new or future riders, but the projects will be scored primarily on the benefit to existing riders. Routine facility maintenance and upkeep and fleet replacement is not eligible. Projects that deliver elements of a new arterial bus rapid transit (BRT) line are not eligible, although projects that benefit a wide range of services and users that includes arterial BRT lines may be eligible. Projects associated wholly or in part with new service/facilities intended to attract new transit riders, such as the purchase of new buses or expansion of an existing park-and-ride, should apply in the Transit Expansion application category. If a project includes both expansion and modernization elements, it is the applicant's discretion to choose which application category the project would best fit. Council staff can be consulted before the application deadline to determine a project's eligibility.

Examples of Transit Modernization Projects:

- Improved boarding areas, lighting, or safety and security equipment, real-time signage;
- Passenger waiting facilities, heated facilities or weather protection
- New transit maintenance and support facilities/garages or upgrades to existing facilities
- Intelligent transportation system (ITS) measures that improve reliability and the customer experience on a specific transit route or in a specific area
- Improved fare collection systems
- Multiple eligible improvements along a route
- Highway BRT and Dedicated Guideway BRT

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	100	9%
Measure A – Connection to jobs and educational institutions	50	
Measure B – Average number of weekday transit trips connected to the project	50	
2. Usage	325	30%
Measure A - New annual riders	325	
3. Equity and Housing Performance	175	16%
Measure A – Benefits and outreach to disadvantaged populations	125	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Emissions Reduction	50	5%
Measure A – Description of emissions reduced	50	
5. Service and Customer Improvements	200	18%
Measure A – Project improvements for transit users	100	
6. Multimodal Elements and Existing Connections	100	9%
Measure A – Bicycle and pedestrian elements of the project and connections	100	
7. Risk Assessment	50	5%

Criteria and Measures	Points	% of Total Points
Measure A – Risk Assessment Form	50	
8. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Travel Demand Management (TDM)

Definition: Travel demand management (TDM) provides residents/commuters of the Twin Cities Metro Area with greater choices and options regarding how to travel in and throughout the region. Projects should reduce the congestion and emissions during the peak period. Similar to past Regional Solicitations, base-level TDM funding for the Transportation Management Organizations (TMOs) and Metro Transit will be not part of the competitive process.

Examples of TDM Projects:

- Bikesharing
- Carsharing
- Telework strategies
- Carpooling
- Parking management
- Managed lane components

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	200	18%
Measure A - Ability to capitalize on existing regional transportation facilities and resources	200	
2. Usage	100	9%
Measure A – Users	100	
3. Equity and Housing Performance	150	14%
Measure A – Benefits and outreach to disadvantaged populations	100	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Congestion Reduction/Air Quality	300	27%
Measure A - Congested roadways in project area	150	
Measure B - VMT reduced	150	
5. Innovation	200	18%
Measure A - Project innovations and geographic expansion	200	
6. Risk Assessment	50	5%
Measure A - Technical capacity of applicant's organization	25	
Measure B - Continuation of project after initial federal funds are expended	25	
7. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Bicycle and Pedestrian Facilities

Multiuse Trails and Bicycle Facilities

Definition: A project that benefits bicyclists (or bicyclists and other non-motorized users). All projects must have a transportation purpose (i.e., connecting people to destinations). A facility may serve both a transportation purpose and a recreational purpose. Multiuse trail bridges or underpasses should apply in this application category instead of the Pedestrian Facilities application category given the nature of the users and the higher maximum award amount. Routine maintenance activities on a multiuse trail or bicycle facility are not eligible for funding. As defined by the FHWA, examples of routine maintenance activities include shrub and brush removal or minor drainage improvements. In order to be eligible for funding, reconstruction projects must be replacing a facility at the end of its useful life or include improvements to the facility (e.g., ADA, safety, other deficiencies). Resurfacing of a facility is eligible only if other improvements to the facility are also included in the proposed project.

Examples of Multiuse Trail and Bicycle Facility Projects:

- Multiuse trails
- Trail bridges/underpasses
- On-street bike lanes
- Filling multiple gaps, improving multiple crossings, or making other similar improvements along a trail corridor

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	200	18%
Measure A - Identify location of project relative to Regional Bicycle Transportation Network	200	
2. Potential Usage	200	18%
Measure A - Existing population and employment within 1 mile	200	
3. Equity and Housing Performance	120	11%
Measure A – Benefits and outreach to disadvantaged populations	70	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Deficiencies and Safety	250	23%
Measure A – Gaps closed/barriers removed and/or continuity between jurisdictions improved by the project	100	
Measure B - Deficiencies corrected or safety problems addressed	150	
5. Multimodal Facilities and Existing Connections	100	9%
Measure A - Transit or pedestrian elements of the project and connections	100	
6. Risk Assessment/Public Engagement	130	12%
Measure A - Risk Assessment Form	130	
7. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Pedestrian Facilities (Sidewalks, Streetscaping, and ADA)

Definition: A project that primarily benefits pedestrians as opposed to multiple types of non-motorized users. Most non-motorized projects should apply in the Multiuse Trail and Bicycle Facilities application category. All projects must relate to surface transportation. A facility may serve both a transportation purpose and a recreational purpose; a facility that connects people to recreational destinations may be considered to have a transportation purpose. Multiuse trail bridges or underpasses should apply in the Multiuse Trail and Bicycle Facilities application category instead of this application category given the nature of the users and the higher maximum awards. Routine maintenance activities on a pedestrian facility are not eligible for funding. As defined by the FHWA, examples of routine maintenance activities include shrub and brush removal or minor drainage improvements. In order to be eligible for funding, reconstruction projects must be replacing a facility at the end of its useful life or include improvements to the facility (e.g., ADA, safety, other deficiencies). Resurfacing of a facility is eligible only if other improvements to the facility are also included in the proposed project.

Examples of Pedestrian Facility Projects:

- Sidewalks
- Streetscaping
- Americans with Disabilities Act (ADA) improvements
- Making similar improvements in a concentrated geographic area, such as sidewalk gap closure throughout a defined neighborhood or downtown area

Scoring:

Criteria and Measures	Points	% of Total Points
1. Role in the Regional Transportation System and Economy	150	14%
Measure A - Connection to Jobs and Educational Institutions	150	
2. Potential Usage	150	14%
Measure A - Existing population within ½ mile	150	
3. Equity and Housing Performance	120	11%
Measure A – Benefits and outreach to disadvantaged populations	70	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Deficiencies and Safety	300	27%
Measure A - Barriers overcome or gaps filled	120	
Measure B - Deficiencies corrected or safety problems addressed	180	
5. Multimodal Facilities and Existing Connections	150	14%
Measure A - Transit or bicycle elements of the project and connections	150	
6. Risk Assessment/Public Engagement	130	12%
Measure A - Risk Assessment Form	130	
7. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

Safe Routes to School (Infrastructure Projects)

Definition: An infrastructure project that is within a two-mile radius and directly benefiting a primary, middle, or high school site.

Examples of Safe Routes to School Infrastructure Projects:

- Sidewalks benefiting people going to the school
- Multiuse trails benefiting people going to the school
- Improved crossings benefiting people going to the school
- Multiple improvements

Scoring:

Criteria and Measures	Points	% of Total Points
1. Relationship between Safe Routes to School Program Elements	250	23%
Measure A - Describe how project addresses 5 Es* of SRTS program		
Measure B – Completion of Safe Routes to School Plan or local plan	250	
2. Potential Usage	250	23%
Measure A - Average share of student population that bikes or walks	170	
Measure B - Student population within school's walkshed	80	
3. Equity and Housing Performance	120	11%
Measure A – Benefits and outreach to disadvantaged populations	70	
Measure B – Housing Performance Score/ affordable housing connection	50	
4. Deficiencies and Safety	250	23%
Measure A - Barriers overcome or gaps filled	100	
Measure B - Deficiencies corrected or safety problems addressed	150	
5. Risk Assessment/Public Engagement	130	12%
Measure A - Public engagement process	45	
Measure B - Risk Assessment Form	85	
6. Cost Effectiveness	100	9%
Measure A – Cost effectiveness (total points awarded/total project cost)	100	
Total	1,100	

* The 5 Es of Safe Routes to School include Evaluation, Engineering, Education, Encouragement, and Enforcement.

Project applicants can also “bundle” two or more projects together, but they must either be:

- Projects located along the same corridor (e.g., filling multiple trail gaps along a trail corridor or projects at stops/stations along a transit route)
- Similar improvements within a defined neighborhood or downtown area (e.g., adding benches along the sidewalks in a downtown area)

Traffic management technologies projects are exempt from the bundling rules.

Bundling of independent projects that are not related to one another as described above are not allowed. For eligible bundled projects, when doing scoring of multiple locations, an average will be used for geographically based measures.

Applicants are encouraged to contact TAB Coordinator Elaine Koutsoukos at Elaine.koutsoukos@metc.state.mn.us or 651-602-1717 if they have questions regarding project bundling.

General Process and Rules

1. TAB selected 57 transportation projects as part of the 2018 Regional Solicitation. An evaluation process took place in the spring and summer of 2019 to continue to improve all aspects of the Regional Solicitation including the scoring criteria. The following are the major changes that are implemented in the 2020 Regional Solicitation:
 - Required completion of an Americans with Disabilities Act (ADA) transition plan as a qualifying criterion. Only substantial work toward completion of a plan was required in the last funding cycle.
 - Added a new Arterial Bus Rapid Transit Project category and created a \$32M maximum funding amount for all bus rapid transit projects awarded in the Regional Solicitation.
 - Created a Transit New Market guarantee to fund at least one Transit Expansion or Transit Modernization project that is outside of Transit Market Areas 1 and 2 for at least one end of the project.
 - Set aside 2.5% of the total available funds for Unique Projects, including the Travel Behavior Inventory/Regional Travel Model. These 2024 and 2025 funds will be allocated as part of the 2022 Regional Solicitation, closer to project implementation.
 - Adjusted the modal funding ranges to increase the transit funding range by \$5M and reduce the Roadway midpoint by \$4M and Bicycle and Pedestrian midpoint by \$1M.
 - Improved the equity scoring measure to focus less on geography and more on the benefits and outreach specific to the project.
 - Added as a qualifying criterion that Multiuse Trails and Bicycle Facilities project sponsors include a letter from the operator of the facility confirming that they will maintain trails for year-round bicycle and pedestrian use, including snow and ice control.
 - Eliminated the \$10 million minimum set-aside for the Bridge application category.
 - Added a new roadways application category, Spot Mobility and Safety, with a minimum award of \$1M and a maximum federal award of \$3.5M.
 - Change the following federal award limits:
 - Decreased the Traffic Management Technologies maximum federal award from \$7M to \$3.5M.
 - Increased the Strategic Capacity (Roadway Expansion) maximum federal award from \$7M to 10M.
 - Increased the Transit Modernization minimum award from \$100,000 to \$500,000.
 - Increased the TDM minimum award from \$75,000 to \$100,000.

- Established the Arterial Bus Rapid Transit Project maximum federal award at \$25M.
 - Began implementation of the region’s Congestion Management Process (CMP) using a new congestion measure in the roadway applications.
 - Added a new pedestrian safety measure in the roadway application categories to emphasize the regional need for improved pedestrian safety.
 - Included a new provision in the roadway Cost Effectiveness measure that allows projects that have been awarded other outside, competitive funding (e.g., state bonding, Transportation Economic Development Program, Minnesota Highway Freight Program), to reduce the total project cost for the purposes of the scoring measure by the amount of the outside funding award.
 - Added a new sub-part to the Risk Assessment measure that asks applicants about public and stakeholder involvement on the proposed project.
 - Included the Regional Bicycle Barriers Study into the scoring in the Multiuse Trails and Bicycle Facilities application category and the roadways application (Multimodal Facilities and Connections measure).
2. Project sponsors must incur the cost of the project prior to repayment. Costs become eligible for reimbursement only after a project has been approved by MnDOT State-Aid and the appropriate USDOT modal agency.
 3. Projects may apply for both the Regional Solicitation and the Highway Safety Improvement Program (HSIP), but projects can only be awarded funds from one of the two programs.
 4. Projects selected to receive federal funding through this solicitation will be programmed in the regional TIP in years 2024 and 2025, taking into consideration the applicant’s request and the TAB’s balancing of available funds.
 5. The fundable amount of a project is based on the original submittal. TAB must approve any significant change in the scope or cost of an approved project as described in TAB’s Scope Change Policy. <http://www.metrocouncil.org/Transportation/Planning-2/Transportation-Funding/Regional-Solicitation/Regional-Scope-Change-Policy.aspx>
 6. **A project will be removed from the program if it does not meet its program year.** The program year aligns with the state fiscal year. For example, if the project is programmed for 2024 in the TIP, the project program year begins July 1, 2023, and ends June 30, 2024. Projects selected from this solicitation will be programmed in 2024 and 2025. The Regional Program Year Policy outlines the process to request a one-time program year extension. [http://www.metrocouncil.org/Transportation/Planning-2/Transportation-Funding/Regional-Solicitation/TAB-Regional-Program-Year-Policy-\(PDF-154-KB\).aspx](http://www.metrocouncil.org/Transportation/Planning-2/Transportation-Funding/Regional-Solicitation/TAB-Regional-Program-Year-Policy-(PDF-154-KB).aspx)
 7. Applicants for transit projects should be aware of the schedule and associated time lag for receiving federal funds for transit vehicle and transit operating projects. Applicants are encouraged to contact Michael Hochhalter at the Metropolitan Council (Michael.hochhalter@metc.state.mn.us or 651-602-1961) for more details on selecting a preferred program year as part of the application given this time lag.
 8. Transit projects will be given an opportunity to have their ridership projections reviewed by Council staff prior to submittal in order to determine whether the scoring methodology is sound. Any applicant wanting to have an optional review should submit draft ridership information to the TAB Coordinator two weeks prior to the application deadline.
 9. The announcement of funding availability is posted on the Metropolitan Council website and emailed to local stakeholders.
 10. The applicant must show that the project meets all of the qualifying requirements of the appropriate application category to be eligible to be scored and ranked against other projects.

Applicants whose projects are disqualified may appeal and participate in the review and determination of eligibility at the Technical Advisory Committee Funding & Programming (TAC F&P) Committee meeting.

11. A set of prioritizing criteria with a range of points assigned is provided for each application category. The applicant must respond directly to each prioritizing criterion in order for it to be scored and receive points. Projects are scored based on how well the response meets the requirements of the prioritizing criteria and, in some cases, how well the responses compare to those of other qualifying applications in the same project application category.
12. Members of the TAC Funding and Programming Committee or other designees will evaluate the applications and prepare a ranked list of projects by application category based on a total score of all the prioritizing criteria. The TAC will forward the ranked list of projects with funding options to TAB. TAB may develop its own funding proposals. TAB will then recommend a list of projects to be included in the region's TIP and the Metropolitan Council concurs. TAB submits the Draft TIP to the Metropolitan Council for concurrence.
13. TAB may or may not choose to fund at least one project from each application category.
14. Scoring committees have the option to recommend a deviation from the approved scoring guidance if a rationale for the deviation is provided to the TAC Funding and Programming Committee.
15. For many of the quantitative measures in the Regional Solicitation, the scoring guidance gives the top project 100% of the points and the remaining projects a proportionate share of the full points. If there is a high-scoring outlier on a particular measure, the scorer will have the option to prorate the other scores based on the second highest scoring project instead of the top project.
16. TAB will only fund a roadway or bridge project on a roadway that is spaced at least 3.5 miles away from the center point of another funded project on the same roadway (only applies to two separate applications selected in the same solicitation).
17. TAB will not fund more than one transit capital project in a transitway corridor (only applies to two separate applications selected in the same solicitation).
18. TAB will not fund more than one bicycle or pedestrian facility project in the same corridor (only applies to two separate applications selected in the same solicitation). For trails, a funded project may be on the same trail facility as another funded project as long as the two projects serve different users and destinations.

Project Schedule

Table 4 shows the key milestones in the Regional Solicitation review, scoring, and selection process. All applications are due by 4:00 P.M. on April 16, 2020*.

Table 4: Regional Solicitation Schedule

Date	Process
2/1/2020 (Tentative)	Applicants can obtain on-line access at this time.
4/09/2020	Applicants must apply for on-line access by 4:00 P.M.
4/16/2020	Application deadline – 4:00 P.M.
4/22/2020	Qualifying reviews begin.
5/14/2020	Qualifying review completed (staff notify applicants that do not qualify).
5/21/2020	TAC F&P Committee meeting: Qualifying appeals heard.
5/25/2020	Scoring committees begin evaluating all qualified applications.
7/5/2020	Scoring completed. Staff prepares results for TAC F&P Committee meeting (7/16/20).
7/17/2020	TAC F&P releases project scores.
7/17/2020	Scores distributed to applicants; appeal period begins.
7/31/2020	Scoring appeal deadline.
8/20/2020	TAC F&P Committee meeting: Scoring appeals reviewed, funding options developed.
9/17/2020	TAC F&P considers funding options presented by staff and votes to eliminate, modify or create options and forwards them to the TAC.
10/7/2020	TAC review of funding options and recommendation to TAB.
11/18/2020	TAB approval of funding recommendations and direct staff to include them into the draft 2021-2024 TIP. Council concurrence on 12/9/2020.

**Subject to change based on TAB and Metropolitan Council approval.*

Contacts

For general questions about the Regional Solicitation, please contact:

Elaine Koutsoukos, TAB Coordinator
 Metropolitan Council
 390 North Robert Street
 St. Paul, MN 55101

(651) 602-1717

Elaine.Koutsoukos@metc.state.mn.us

To request special accommodation for submitting Regional Solicitation applications, please email webteam@metc.state.mn.us.

Technical Assistance Contacts

Table 5 provides contacts for technical assistance in providing necessary data in order to address various prioritizing criteria. Before contacting any technical expert below, please use existing local sources. Local experts in many cases are the appropriate contact for much of the data needed to respond to criteria. In some instances, it may take five or more workdays to provide the requested data. Please request data as soon as possible.

Table 5. Technical Assistance Contacts

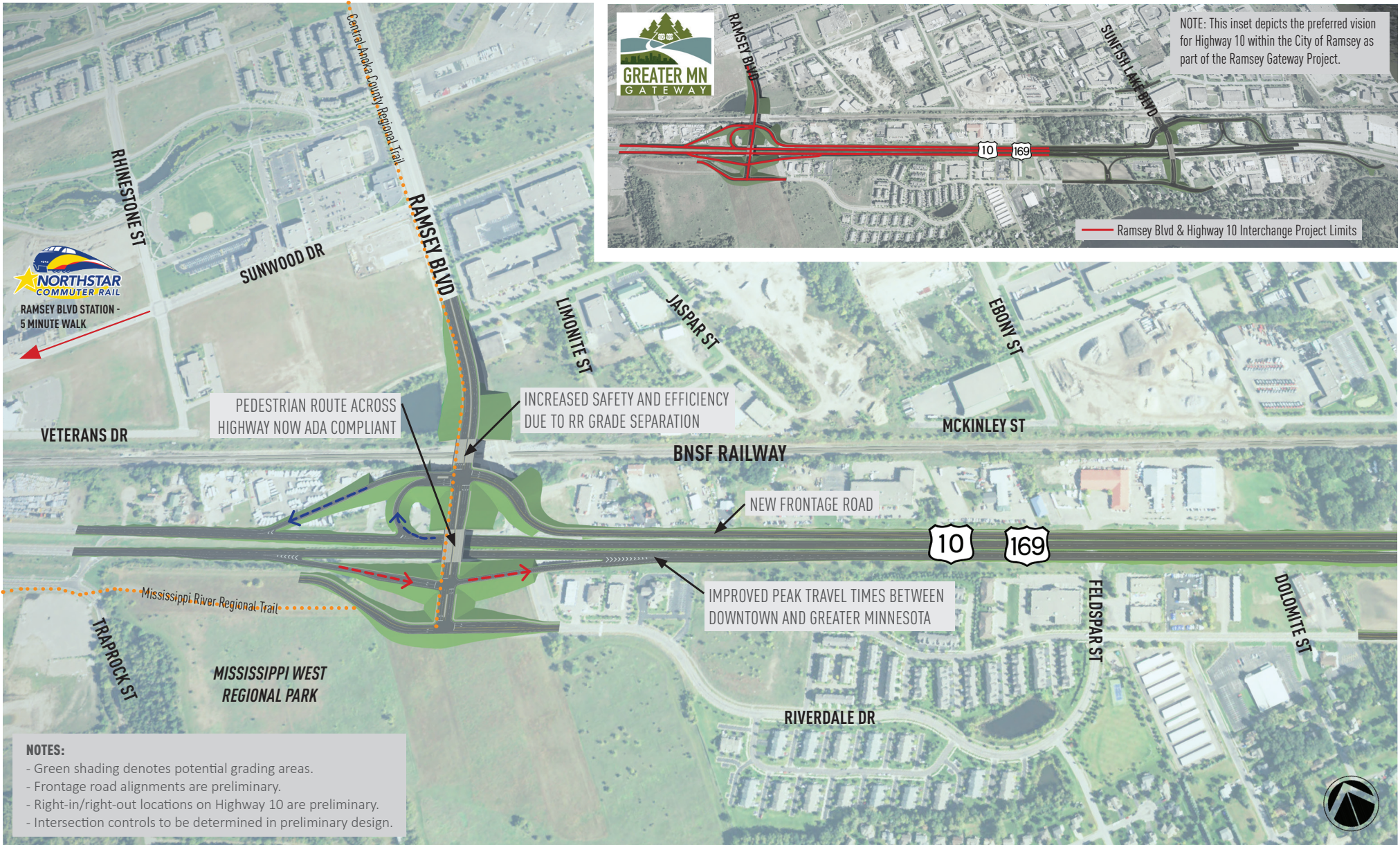
Subject	Name	Agency	Email	Phone Number
General	Elaine Koutsoukos	TAB	Elaine.koutsoukos@metc.state.mn.us	(651) 602-1717
	Joe Barbeau	Met Council	Joseph.barbeau@metc.state.mn.us	(651) 602-1705
Traffic Volumes				
Freeways	Jason Junge	MnDOT	Jason.Junge@state.mn.us	(651) 234-7875
State Roads	Christy Prentice	MnDOT	Christy.prentice@state.mn.us	(651) 366-3844
	Gene Hicks	MnDOT	Gene.hicks@state.mn.us	(651) 366-3856
Heavy Commercial	John Hackett	MnDOT	John.Hackett@state.mn.us	(651) 366-3851
2040 Projections	Mark Filipi	Met Council	Mark.Filipi@metc.state.mn.us	(651) 602-1725
Synchro	Kevin Schwartz	MnDOT	Kevin.schwartz@state.mn.us	(651) 234-7840
Crashes	Cherzon Riley	MnDOT	Cherzon.riley@state.mn.us	(651) 234-7836
Freeway Management	Terry Haukom	MnDOT	Terry.haukom@state.mn.us	(651) 234-7980
Trunk Highway Traffic Signals				
Signal Operations	Mike Fairbanks	MnDOT	Mike.Fairbanks@state.mn.us	(651) 234-7819

Subject	Name	Agency	Email	Phone Number
Signal/Lighting Design	Michael Gerbensky	MnDOT	Michael.gerbensky@state.mn.us	(651) 234-7816
State Aid Standards	Colleen Brown	MnDOT	Colleen.brown@state.mn.us	(651) 234-7779
Bikeway/Walkway Standards	Mackenzie Turner Borgen	MnDOT	Mackenzie.turnerborgen@state.mn.us	(651) 234-7879
Interchange Approvals	Michael Corbett	MnDOT	Michael.J.Corbett@state.mn.us	(651) 234-7793
Safe Routes to School	Dave Cowan	MnDOT	Dave.Cowan@state.mn.us	(651) 366-4180
Regional Bicycle Transportation Network and Bicycle Barriers	Steve Elmer	Met Council	Steven.elmer@metc.state.mn.us	(651) 602-1756
Housing Performance Scores	Hilary Lovelace	Met Council	hilary.lovelace@metc.state.mn.us	(651)-602-1555
Equity Measures	Heidi Schallberg	Met Council	Heidi.schallberg@metc.state.mn.us	(651)602-1721
Demographics by TAZ	Mark Filipi	Met Council	Mark.Filipi@metc.state.mn.us	(651) 602-1725
Transit Ridership	Daniel Pena	Met Council	daniel.pena@metc.state.mn.us	(651) 602-1721
Transit Funding Timeline	Michael Hochhalter	Met Council	Michael.hochhalter@metc.state.mn.us	(651) 602-1961
Emissions Data	Mark Filipi	Met Council	Mark.Filipi@metc.state.mn.us	(651) 602-1725
Principal Arterial Intersection Conversion Study	Steve Peterson	Met Council	Steven.peterson@metc.state.mn.us	(651) 602-1819
Regional Truck Highway Corridor Study	Steve Elmer	Met Council	Steven.elmer@metc.state.mn.us	(651) 602-1756
Congestion Management Safety Plan	Michael Corbett	MnDOT	Michael.J.Corbett@state.mn.us	(651) 234-7793
MnDOT support letter	Molly McCartney	MnDOT	molly.mccartney@state.mn.us	(651) 234-7789



Ramsey Boulevard & Highway 10 Interchange

Anoka County





Applicant, Location, &

Route: Anoka County, U.S. Highway 10 and Ramsey Blvd. within the City of Ramsey



Application Category:

Roadways including Multimodal Elements - **Roadway Expansion**



Funding Information:

Requested Award Amount:
\$10,000,000
Local Match: \$19,300,000
Project Total: \$29,300,000



Match \$ Sources:

- Anoka County
- City of Ramsey
- MnDOT
- BNSF Railway
- **\$3.5M in awarded State Legislative Bonding Funds**



Corridor Fast Facts:

- **55,000 vpd** (1,650 trucks)
- Higher crash rate than state avg; 51 crashes in last 5 years
- 3 fatal ped crashes on Hwy 10 within Ramsey in last 10 years, **1 fatal ped crash at Ramsey Blvd**
- Backups anticipated to reach one-mile by 2025 and almost 4-miles in 2045
- Significant commuter/freight corridor between MSP, NW-MN, and North Dakota
- **Busiest BNSF rail line in Minnesota** with 57-81 freight trains and 14 transit trains
- Regional gateway to northern MN Lakes and outdoor tourism industry

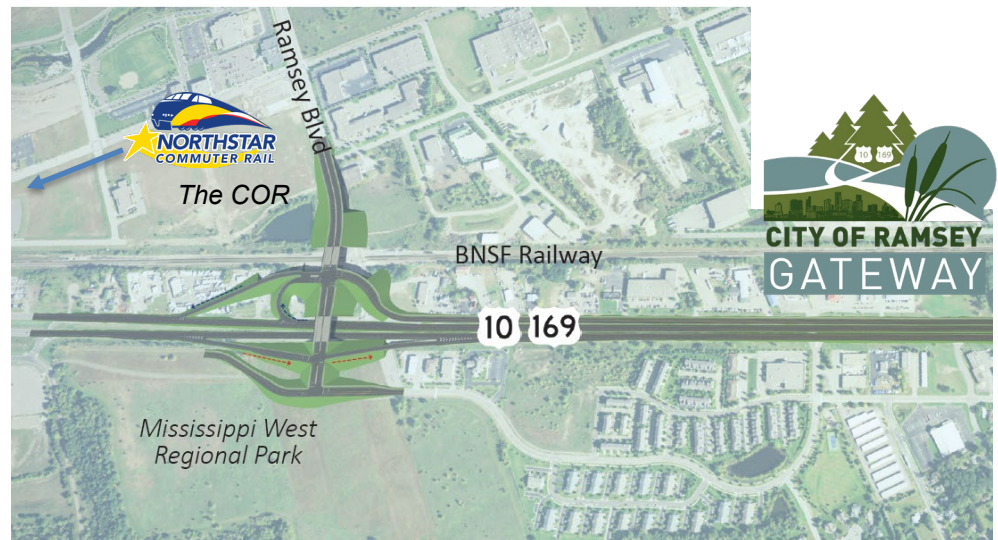
Project Description

This project will remove the traffic signal at Ramsey Blvd and Highway 10 and replace it with a grade-separated folded tight-diamond interchange including a grade-separated railway crossing and frontage road connections. ADA accessible and continuous pedestrian and bicycle facilities are included throughout.

The current Highway 10 corridor within the City of Ramsey is plagued with significant crash and congestion issues, for vehicles, trucks, pedestrians, and trains alike, and is impacting the movement of goods and people between Minneapolis/St Paul and northern Minnesota. In addition, the busiest BNSF railway within the state parallels the highway blocking Ramsey Blvd for two to three hours per day while causing northbound backups onto Highway 10. This is a highly expressed public concern and documented issue for emergency response vehicles responding to common crashes on Highway 10 (watch emergency vehicles blocked by train: <https://www.youtube.com/watch?v=VruXJvrt-g>).

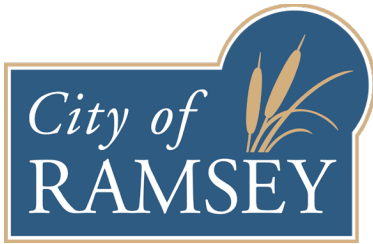
Project Benefits

Ramsey Blvd serves as the primary connection to the COR (Center of Ramsey) development, a 400-acre area including residential, commercial, retail, educational, and recreational land uses intended to serve as the downtown of Ramsey, located just northwest of the proposed interchange. Integral to this development is the Northstar Commuter Rail line, of which ridership and operations will benefit greatly from the proposed project. The proposed improvements will increase corridor safety, address congestion and operational issues, eliminate delay from the railroad crossings, and provide safe pedestrian/bicycle crossing of Hwy 10.



The Time is Now

Beginning in 2022, fully funded projects in Anoka and Elk River will transition Highway 10 into a freeway on either side of Ramsey. Ramsey will become the bottleneck, with increased crash and congestion issues at the two remaining at-grade signalized intersections on Highway 10 in the metro area. Improvements to the Ramsey Blvd intersection with Highway 10 are the highest priority in the Ramsey Gateway Project – and is so reflected in this application - which also includes the construction of another interchange at Sunfish Lake Blvd. Improvements in Ramsey will complete the regional vision of converting Highway 10 into a freeway corridor.



7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

April 29, 2020

Mr. Joe MacPherson
County Engineer
Anoka County, Minnesota
2100 3rd Avenue
Anoka, MN 55303

RE: Support for the Ramsey Gateway – Ramsey Boulevard & Highway 10 / BNSF Railway Interchange Project

Dear Mr. MacPherson,

The City of Ramsey extends its full support and partnership for advancing the Ramsey Gateway – Ramsey Boulevard & Highway 10 Interchange Project, which includes grade separation improvements to Ramsey Boulevard at both US Highway 10 and the BNSF railway crossing within our city limits. The well-documented safety and mobility deficiencies of this important corridor must be resolved. With further technical analyses, stakeholder outreach, and agency coordination, the Ramsey Gateway Highway 10 Improvements project refined improvement options identified in the 2014 Highway 10 Access Planning Study. Both efforts were completed in partnership with the Minnesota Department of Transportation, the Metropolitan Council, Anoka County, and the cities of Ramsey, Anoka, and Elk River.

Together, Anoka County and the City of Ramsey have been pursuing multiple competitive funding sources for the Ramsey Gateway Highway 10 Improvements project to; replace at-grade intersections on Highway 10 and at BNSF Railway Crossings with grade-separated interchanges at Ramsey Boulevard (County State Aid Highway 56) and Sunfish Lake Boulevard (County State Aid Highway 57), restrict other public access points, eliminate private driveways, improve the supporting local roadway system, and provide accessible and equitable non-motorized connections to jobs and transit. All project partners, including the City of Ramsey, recognize that the benefits associated with this project are locally and regionally significant.

With these benefits in mind, the City of Ramsey is a committed funding partner and believes the proposed improvements will greatly improve the safety and mobility of the Highway 10 corridor for our community and the region, in addition to improving the vitality of local and regional business and industries.

Sincerely,

Kurt Ulrich
City Administrator

Meeting Date: 04/28/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-084 Accepting Proposals and Awarding Contract for 2020 Ground Penetrating Radar Pavement Evaluations, Improvement Project #20-06

Purpose/Background:

Purpose:

The purpose of this case is adopt Resolution #20-084 accepting proposals and awarding a contract for 2020 Ground Penetrating Radar Pavement Evaluations, Improvement Project #20-06.

Background:

On several occasions in recent years, pavement management program (PMP) projects listed in the City's Capital Improvement Program (CIP) could not be completed as proposed due to deficient bituminous pavement sections. This generally resulted in one of two outcomes. Either the project moved forward with significant project cost over-runs due to an increase in project scope needed to address the pavement deficiencies, or the project was canceled. When a project is canceled, property owners expecting the project to occur that year must then be informed that the project is no longer moving forward. In addition, replacement projects are typically explored and as has often been the case the replacement project is often not found to be feasible due to the pavement section again being deficient.

Pavement sections are considered deficient when the section is not thick enough to support pavement milling operations, or when the structural integrity of the pavement is so poor that the pavement will fall apart upon attempting to mill it.

A prime example of this occurred in 2017 when several street segments in the Rivers Bend development were proposed to receive mill and overlay improvements in 2017, but after soil borings and pavement corings were completed as part of the Feasibility Report process it was discovered the pavement was too thin to effectively mill and overlay so the street had to be reconstructed instead, which was done in 2018. As a result, in 2017 Staff researched available options for evaluating the thickness and structural integrity of existing pavement sections and determined that two primary options existed.

The first option is to physically collect and examine pavement cores. Cores are collected at pre-determined locations using a hole saw to extract a cylindrical pavement core from the street. The core is then examined to determine the thickness and structural integrity of the pavement section at that location. Though this provides the most conclusive evidence as to the depth and integrity of the existing pavement section, it only provides information at the location where the core was taken. As has been found numerous times, the thickness and structural integrity of pavement sections differs significantly from one location to another.

The second option is to collect ground penetrating radar data. Ground penetrating radar was previously primarily used to locate items buried underground such as vaults and graves. However, this technology is being used more and more frequently to evaluate existing pavement sections. Data is collected in 1 to 2 foot intervals along a street segment, depending on the speed at which the vehicle the radar unit is attached to is traveling. The radar is strong enough to penetrate the top foot or so of the pavement section, revealing changes in material densities between the bituminous or concrete pavement section, the aggregate base section, and subgrade soils beneath. A minimal number of pavement cores are also extracted on the street segmented being evaluated to calibrate the readings and

to verify the specific pavement and aggregate base materials, as well as the subgrade soils.

In 2017, the City collected ground penetrating radar data to evaluate existing pavement sections on 32.7 miles of public streets proposed to be reconstructed or to receive pavement mill and overlay improvements in the 2017 - 2026 CIP. Proposals were received from the two companies known to provide such services at the time; Braun Intertec Corporation and American Engineering Testing, Inc. Braun Intertec submitted the lowest proposal fee and was awarded the contract in 2017.

Fast forward to 2020 and the need to review our 10-year CIP comprehensively to ensure all of the PMP projects listed in it can likely be completed as proposed, and that the estimated costs accurately represent the work required to complete the project. Staff has reviewed all available information for public street segments across the City and has identified 117 miles of public streets that have no as-built record plans or project inspection records to identify the existing pavement section with confidence. Attached is a map showing these 117 miles of street segments (shown in blue), as well as the 32.7 miles of street segments on which GPR data was collected in 2017 (shown in red).

Requests for Proposals for collecting GPR data on up these 117 miles of City streets were again submitted to Braun Intertec Corporation and American Engineering Testing, Inc., and both firms submitted proposal responses by the due date of Tuesday, April 21, 2020. A copy of the RFP is attached for reference. The proposal fees received from both companies are tabulated below.

Company	Proposal Fee
Braun Intertec Corp.	\$64,935 (\$555 / mile)
American Engineering Testing, Inc.	\$90,675 (\$775 / mile)

Braun Intertec's proposal fee is the lowest and Staff recommends awarding a contract for the 2020 ground penetrating radar pavement evaluations to Braun Intertec.

Braun is required to maintain minimum insurance coverages, and to complete all field work during normal working hours between 7 AM and 8 PM, Monday through Friday, in accordance with City ordinances. Field work primarily consists of driving a pickup truck with a GPR collection unit mounted on a trailer hitch at normal operating speeds along each street segment to be analyzed. In addition, a minimal number of pavement cores are also collected for use in calibrating the data. The pavement core holes are then backfilled and patched.

Braun must complete their work and deliver their final report to the City by Thursday, July 2, 2020. This will allow staff to conduct a comprehensive review of all PMP projects (pavement overlay and reconstruction projects) listed in the 2021-2030 CIP by this fall.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:

Fees were requested on a per mile basis to allow for collection of additional data on other street segments, if needed.

Alternatives:

Alternative #1 - Adopt Resolution #20-084 accepting proposals and awarding a contract for 2020 Ground Penetrating Radar Pavement Evaluations, Improvement Project #20-06.

Funding Source:

Braun's proposal fee is \$64,935.

On February 24, 2020, the City Council adopted Resolution #20-038 indefinitely suspending the City's annual sealcoat program and reallocating the \$500,000 budgeted for 2020 crack seal and seal coat improvements. This included a Staff recommended allocation of \$75,000 for collecting ground penetrating radar (GPR) data on public street segments for which no pavement section data is available. Such data includes as-built record plans, which are construction plans that have been modified to reflect actual conditions after construction is complete, or project inspection records.

Recommendation:

City staff recommends Alternative #1.

Action:

Adopt Resolution #20-084 accepting proposals and awarding a contract for 2020 Ground Penetrating Radar Pavement Evaluations, Improvement Project #20-06.

Attachments

[Resolution 20-084](#)

[IP 2006 RFP](#)

[GPR Data Map](#)

Form Review

Inbox

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 04/23/2020

Reviewed By

Kurt Ulrich

Date

04/23/2020 03:11 PM

Started On: 04/20/2020 02:29 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-084

RESOLUTION ACCEPTING PROPOSALS AND AWARDING CONTRACT FOR 2020 GROUND PENETRATING RADAR PAVEMENT EVALUATIONS, IMPROVEMENT PROJECT #20-06

WHEREAS, City staff proposes to use ground penetrating radar to evaluate existing pavement sections on 117 miles of public streets that have no as-built record plans or project inspection records to identify the existing pavement section with confidence; and

WHEREAS, requests for proposals were submitted to two contractors for the purpose of obtaining proposal fees for completing the proposed services; and

WHEREAS, proposal fees were received from the two contractors and were found to comply with the request for proposals; and

WHEREAS, the two proposal fees received are tabulated below; and

Company	Proposal Fee
Braun Intertec Corp.	\$64,935 (\$555 / mile)
American Engineering Testing, Inc.	\$90,675 (\$775 / mile)

WHEREAS, the proposal fee of Braun Intertec Corporation in the amount of \$64,935 for said services in accordance with the prepared request for proposals is the lowest responsible proposal fee and shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Braun Intertec Corporation for said services for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

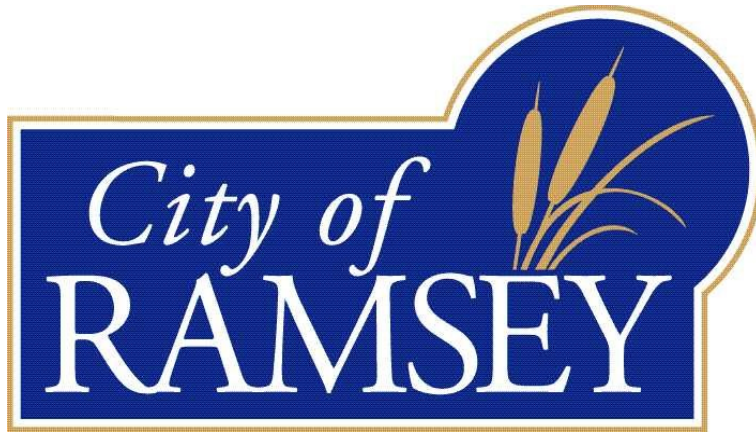
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of April, 2020.

Mayor

ATTEST:

City Clerk



**REQUEST FOR PROPOSAL
2020 City of Ramsey
GPR Pavement Analysis Project**

ISSUE DATE
March 18, 2020

PROPOSAL MUST BE RECEIVED BY:
4:00 pm on Tuesday April 21, 2020

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Att: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the preparation and delivery of pavement thickness evaluation report along various streets within the City of Ramsey. The scope of this work includes:

- Data collection using ground penetrating radar (GPR) of up to 117 miles of City streets to evaluate pavement and aggregate base layer thicknesses.
- Perform pavement cores as necessary to characterize the in-place pavement and aggregate base sections and analyze and interpret the GPR data.
- Supply the City with summaries of GPR data by plat and street segments. Plat and street segment information is provided in the street summary, attached to this RFP.

DELIVERABLES: A standard report in pdf format including; tabular and graphical depiction of the GPR scan results, summaries of the GPR data with pavement and aggregate base layer thickness including any irregular data with discussion to the cause of irregularity, the location of pavement cores, and photos of pavement cores. A Microsoft Excel database of the collected GPR data shall also be delivered. Pavement cores shall be retained for a period of 14 days following delivery of the final report to the City, and shall be delivered to the City upon request.

PAVEMENT EVALUATION REQUIREMENTS: The City streets shown on the attached GPR Pavement Analysis Project Map and Street Summary shall be tested with GPR. When coring, traffic control shall be established to maintain traffic on the roadway at all times.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule.

QUOTATION SUBMITTAL: Per mile quotes shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached quotation form is required by **4:00 P.M. Tuesday April 21, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Joe Feriancek, Civil Engineer. Faxed or e-mail proposals will be accepted.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on City streets outside normal working hours.

TRAFFIC CONTROL: The Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: The Contractor shall conduct his work in conformance with the specifications set forth herein and in accordance with the Minnesota Department of Transportation Standard Specifications for Construction, 2018 Edition, which is incorporated by reference to these specifications.

PAYMENT: Payment will be made upon submittal of an invoice to the City on a net 30 day basis following City acceptance of the work. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made on a per mile basis for all components of the work as specified in this RFP. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project. The City reserves the right to limit the scope of the project based on available funding, if needed.

PROPOSAL

This proposal is submitted to the City of Ramsey for 2020 GPR Pavement Analysis Project. That _____ accepts the terms and conditions herein and agrees to deliver the final GPR Report to the City by Thursday, July 2, 2020, and to complete all work described herein for the following unit prices:

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Ground Penetrating Radar Analysis	Mile	117	_____	_____
Total Bid					_____

Contractor Name _____

Owner or representative _____

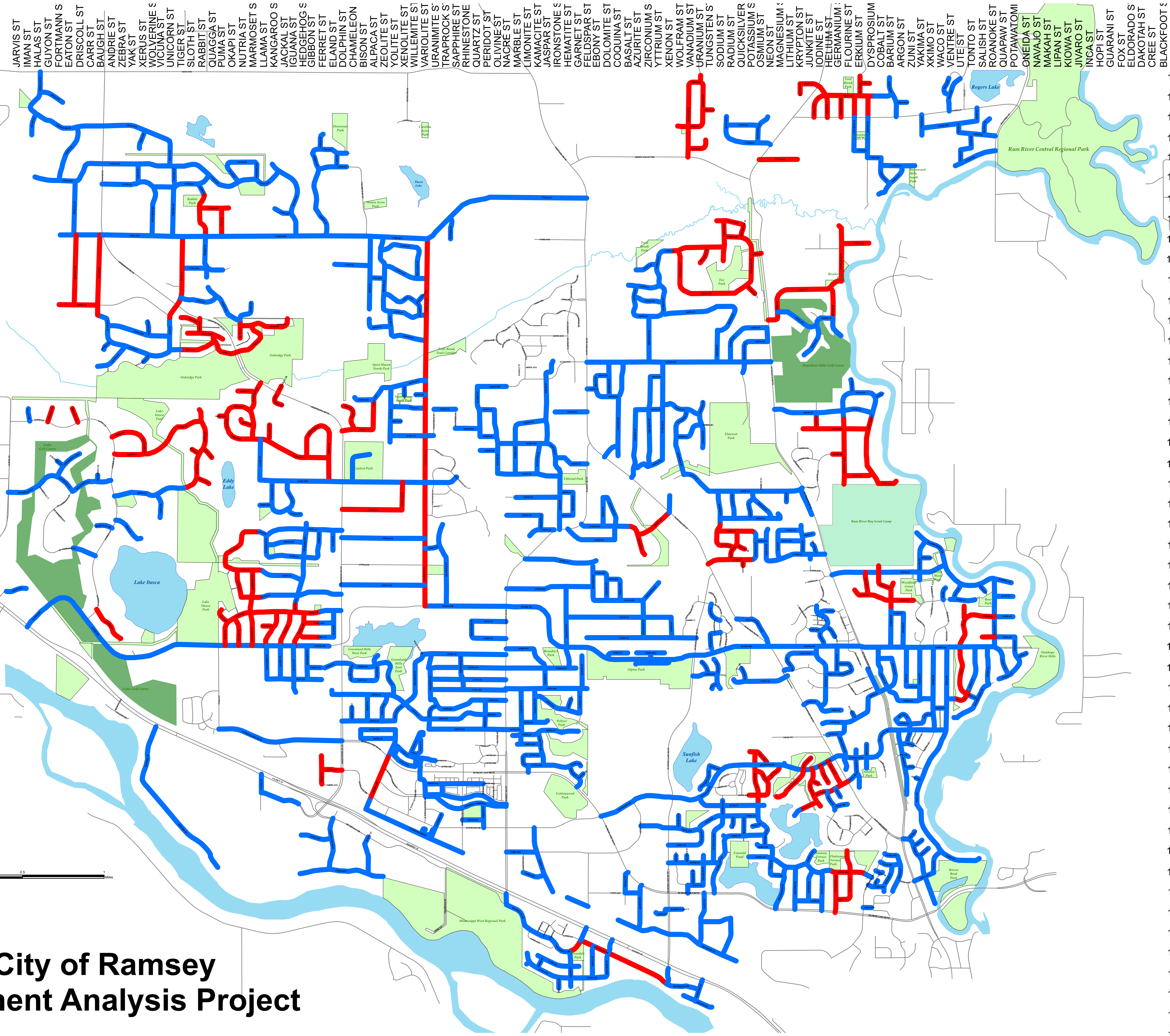
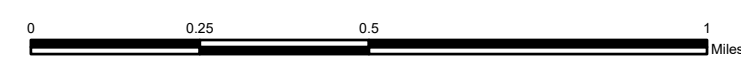
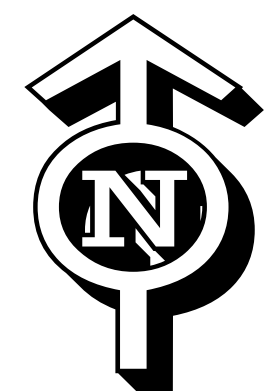
Phone(s) _____

E-mail _____

Signature _____

Date _____

2020 City of Ramsey GPR Pavement Analysis Project



JARVIS ST
IMAN ST
HALAS ST
GUYON ST
FORTMANN S
EATON ST
DRISCOLL ST
CARR ST
BAUGH ST
ANDRIE ST
ZEBRA ST
YAK ST
XERUS ST
WOLVERINE S
VICUNAS ST
UNICORN ST
TIGER ST
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RABBIT ST
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OKAPI ST
NUTRIA ST
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LLAMA ST
KANGAROO S
JACKAL ST
IGUANA ST
HEDGEHOG S
GIBBON ST
FERRET ST
ELAND ST
DOLPHIN ST
CHAMELEON
BISON ST
ALPACA ST
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YOLITE ST
XENOLITE ST
WILLEMITE S
VARIOLITE ST
URANIMITE S
TRAPROCK S
SAPPHIRE ST
RHINESTONE
QUARTZ ST
PERidot ST
OLIVINE ST
NACRE ST
MARBLE ST
LIMONITE ST
KAMACITE ST
JASPAR ST
IRONSTONE S
HEMATITE ST
GARNET ST
FELDSPAR ST
EBONY ST
DOLOMITE ST
COQUINA ST
BASALT ST
AZURITE ST
ZIRCONIUM S
YTTRIUM ST
XENON ST
WOLFRAM ST
VANADIUM ST
URANIUM ST
TUNGSTEN S
SODIUM ST
RADIUM ST
QUICKSILVER
POTASSIUM S
OSMIUM ST
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IODINE ST
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COBALT ST
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XKIMO ST
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VENTRE ST
UTEI ST
TONTO ST
SALISH ST
ROANOKE ST
QUAPAW ST
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ONEIDA ST
NAVAJO ST
MAKAH ST
LIPAN ST
KIOWA ST
JIVARO ST
INGA ST
HOPI ST
GUARANI ST
FOX ST
ELDORADO S
DAKOTAH ST
CREE ST
BLACKFOOT S

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137TH AVE
136TH AVE
135TH AVE
134TH AVE

Legend

GPR_2020, GPR_2017

- GPR Streets 2017
- GPR Streets 2020
- Road_Centerlines
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

Meeting Date: 04/28/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

PUBLIC HEARING: Adopt Resolution #20-082 Approving a Business Subsidy, Authorizing Execution of a Tax Increment Finance (TIF) Agreement, Right of Re-Entry Agreement and Terms of an Interfund Loan; Case of Ramsey Hotel Group, LLC Cobblestone Hotels)

Purpose/Background:

The purpose of this case is to consider final approval of the Business Subsidy, Tax Increment Financing (TIF) Development Agreement, Right of Re-Entry Agreement and the Terms of an Interfund Loan related to the Cobblestone Hotel Project.

Tax Increment Financing Agreement

A Public Hearing is required for the requested business subsidy of \$311,020 by the Developer for the land cost write-down. Part of the TIF Subsidy process involves the authorization of an inter fund loan which allows the City to reimburse itself through TIF for the land cost write-down (\$311,020) and project legal and administrative costs (up to \$25,000) plus 5% interest. Once the public hearing is completed for the above aspects of the business subsidy for the project, further discussion relating to specifics relating to the land transaction (Right of Re-Entry Agreement) will occur and is included in the attached Resolution #20-082 for City Council consideration.

Land Sale - Right of Re-Entry Agreement

Ramsey Hotel Group, LLC has requested that the City close prior to site plan approval in order to guarantee financing of its project. Due to COVID-19 most lenders have become tighter with the issuance of loans in business sectors relating to retail and hospitality. Ramsey Hotel Group, does not want to proceed with formal submittal of its site plan and the purchasing of the architectural drawing plan set without signed loan documents from its lender. Typically, a commitment letter is sufficient for borrowers as to the their comfort level moving forward. The Lender is requiring that the Ramsey Hotel Group, LLC own the land (additional equity) in order to close on the financing. Due to the uncertainty in the lending environment Ramsey Hotel Partners requires that its financing is guaranteed and requesting that it close simultaneously on the city land and its financing prior to site plan approval.

A reminder that the Purchase Agreement spells out an initial transaction of \$1, with the City recouping the sales price through Tax Increment Financing (TIF). Protection from the scenario where a project does not occur, meaning tax increment is not generated, is key in this instance. Additionally, the City's standard policy to wait until Site Plan Approval before closing retains leverage to experience the desired design. Staff does not want to lose this leverage. A Right of Re-Entry Agreement has been drafted to protect the City's interest in the property in the event that the Developer does not perform. A compromise scenario is outlined below.

Notification:

Notification is not required.

Observations/Alternatives:

Observations:

The request for a Business Subsidy in the form of a land write-down (reduced sales price) triggers the need for business subsidy analysis. The Anoka County Assessor reviewed the proposed project and has it valued at \$4.275M. There are many positive components to construction of a 60 Unit, 4-Story Hotel with Restaurant that address EDA, City Council and community goals. They include, but are not necessarily limited to the following.

- Estimated Tax Assessed Value \$4.275M (Minimum Assessment Agreement in TIF Development Agreement)
- Estimated Annual Property Taxes \$137,000
- Estimated Annual TIF for District 14 (COR) \$72,800 (1.1M in TIF from 2023-2040)
- Filling demand for more lodging in the City of Ramsey
- High-Quality Full-Service Restaurant
- Pool for Hotel Guests
- 12FT, 13PT (25 total new jobs)
- Sale of a City parcel in the The COR with the City receiving \$311,020 (Est. 5-6 year payback based on TIF Run)
- Parcel begins to generate taxes (currently tax exempt)
- Increased traffic/commerce to the COR/City

Project Analysis - Public Hearing - Need for Subsidy - TIF Development Agreement

The City is proposing a land cost write-down business subsidy of \$311,020. A public hearing is required as part of this business subsidy process. In order to ensure that the assistance is truly needed for the project to move forward, the Business Assistance Application has been reviewed/underwritten by Ehlers, the City's Financial Advisor. The underwriting will address whether the rate of return by the Developer is within industry standards, is truly needed for the project to succeed (satisfy the TIF, "But For" Test) and includes a reasonable return on investment for the City. Ehlers has completed the underwriting including the land write down resulting in a cash return of 4.8% and a cash on cost return of 7% by year 3, which are below industry standards. In April 2020, Ehlers has reviewed the sworn construction statement and has provided an updated analysis memo that still supports the initial findings and also has a quicker reimbursement period (5-6 years of TIF) of the land cost for the City. The TIF Agreement includes a Minimum Assessment Agreement (4.275M) which solidifies the timing of the city reimbursement. Both memos are attached. It is clear that provision of the land cost write down is not unduly enriching the developer, but it is providing enough incentive to draw investment into the City of Ramsey. "But-for" the provision of the incentive, the project would not occur in the City of Ramsey.

Interfund Loan

The City is required to adopt an inter fund loan resolution allow the city to reimburse eligible costs with TIF revenue. The eligible costs include \$311,020 (land cost write-down) and \$25,000 (Administrative and legal costs) and they are included in the attached resolution for Council consideration.

Land Sale - Right of Re-Entry Agreement:

The request to close on the land prior to site plan approval requires the City to put in place agreements that guarantee that the City interest in the land and quality of the project are protected. The City typically uses a Right of Re-Entry Agreement and Purchase Agreement to assure that the Developer obtains required City approvals, constructs the project to city standards and completes the project on time. This also reserves the City's right to take back the land if the developer does not perform. City Attorney Langel and Staff have worked together to draft a more restrictive Right of Re-Entry Agreement that protects the City's interest in the event that the Developer does not deliver on the project. The Developer and Lender have reviewed the attached Right of Re-Entry Agreement and are comfortable executing and filing it at the simultaneous closing of the land and financing and it is authorization is included in the attached resolution for City Council consideration. In addition, there will be future documents from Community Development that outline processes moving forward relating to the platting and associated development fees, and sureties.

Key terms of the Right of Re-Entry Agreement include the following:

- Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3 of the Purchase Agreement, or to re-enter and take possession of the Property pursuant to Paragraph 4 of the Purchase Agreement, in the event that any of the following Conditions are not satisfied by

Buyer

- Buyer must obtain site plan approval and a certificate of occupancy for the construction of a minimum 60-unit 4-story hotel with restaurant compliant with COR zoning requirements prior to January 1, 2022.
- Buyer must maintain proof of sufficient financing from the date of closing until issuance of a certificate of occupancy. Said proof shall be in the form a letter of credit in an amount equal to 110% of the value of construction remaining to be completed, or a sworn statement from the bank(s) financing the development indicating that Buyer has cash accounts and/or loan proceeds sufficient to cover 110% of the value of construction remaining to be completed. The form for the proof of financing is subject to approval by the City. If Buyer utilizes a sworn statement in lieu of a letter of credit, the City reserves the right to periodically request updated statements throughout the construction period of the project until a certificate of substantial completion is issued.
- Seller may impose a separate penalty of \$311,020 against the Property if site plan is not approved and the certificate of occupancy is not obtained pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property.
 - Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.
- As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller’s fee simple interest in the Property free of any claims or encumbrances, including mechanic’s liens.

Funding Source:

This case is being handled as part of normal Staff duties. If financial assistance is provided, TIF District 14 will also be a funding source.

Recommendation:

The EDA has formally recommended approval of the Business Subsidy, TIF Development Agreement and the Right of Re-Entry Agreement protecting the city interest in the development property and supporting the early land sale transaction.

Action:

Motion to adopt Resolution #20-082 Approving a Business Subsidy and Authorizing Execution of a Development Agreement, Right of Re-Entry Agreement and Terms of an Interfund Loan; subject to City Attorney approval as to legal form.

Attachments

- [Resolution #20-082](#)
- [TIF Development Agreement](#)
- [Right of Re-Entry Agreement](#)
- [Updated Ehlers Analysis Memo](#)
- [Original Ehlers Analysis Memo](#)
- [TIF Projections \(Estimated Reimbursement Schedule\)](#)

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	04/23/2020 10:09 AM
Tim Gladhill	Tim Gladhill	04/23/2020 11:53 AM

Kurt Ulrich
Form Started By: Sean Sullivan
Final Approval Date: 04/23/2020

Kurt Ulrich

04/23/2020 02:07 PM
Started On: 04/16/2020 02:46 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-082

**RESOLUTION APPROVING A BUSINESS SUBSIDY AND
AUTHORIZING EXECUTION OF A DEVELOPMENT
AGREEMENT, RIGHT OF RE-ENTRY AGREEMENT AND
APPROVING TERMS OF AN INTERFUND LOAN**

WHEREAS, Ramsey Hotel Group LLC (the "Developer") has requested the City of Ramsey, Minnesota (the "City") to assist with the financing of certain costs incurred in connection with the construction of an approximately 36,578 square foot 60-unit hotel, restaurant and related facilities to be located in the City (the "Project"); and

WHEREAS, the Developer and the City have determined to enter into a Development Agreement providing for the City's assistance for the Project (the "Development Agreement"); and

WHEREAS, the sale of certain real property by the City to the Developer at below market value is considered a business subsidy (the "Business Subsidy") pursuant to Minnesota Statutes, Sections 116J.993 to 116J.995 (the "Business Subsidies Act"); and

WHEREAS, a public hearing, pursuant to the Business Subsidy Act, was held on the date hereof; and

WHEREAS, the City heretofore established Tax Increment Financing (Redevelopment) District No. 14 (the "TIF District") and adopted a Tax Increment Financing Plan (the "TIF Plan") therefor; and

WHEREAS, the purpose of the Right of Re-Entry Agreement is to protect the City interest in the 1.428 acre parcel in the event that the Developer does not perform according to the terms and conditions therein; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, as follows:

Business Subsidy; Public Purpose. The City hereby determines that the public purpose of the Business Subsidy is to increase the tax base in the City, help meet market demand for lodging in the City and to help support commerce in the City. In accordance with the provisions of the Business Subsidies Act, the City hereby determines that the creation and retention of jobs is not a goal of the Business Subsidy and consequently hereby sets the wage and job goals at zero.

Development Agreement. The City Council hereby approves the Development Agreement in substantially the form submitted, and the Mayor and City Administrator are hereby authorized and directed to execute the Development Agreement on behalf of the City. The approval hereby given to the Development Agreement includes approval of such

additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized by this resolution to execute the Development Agreement. The execution of the Development Agreement by the appropriate officer or officers of the City shall be conclusive evidence of the approval of the Development Agreement in accordance with the terms hereof.

Interfund Loan. The City has determined that it may pay for certain costs (the "Qualified Costs") identified in the TIF Plan which costs may be financed on a temporary basis from the City's general fund or any other fund from which such advances may be legally made (the "Fund"). Under Minnesota Statutes, Section 469.178, Subd. 7, the City is authorized to advance or loan money from the Fund in order to finance the Qualified Costs. The City intends to reimburse itself for the payment of the Qualified Costs, plus interest thereon, from tax increments derived from the TIF District in accordance with the following terms (which terms are referred to collectively as the "Interfund Loan"):

The City shall repay to the Fund from which the Qualified Costs are initially paid, the principal amount of \$311,020 for land write-down costs and \$25,000 for other City costs related to the Project (or, if less, the amount actually paid from such fund) together with interest at 5.00% per annum (which is not more than the greater of (i) the rate specified under Minnesota Statutes, Section 270C.40, or (ii) the rate specified under Minnesota Statutes, Section 549.09) from the date of the payment.

Principal and interest on the Interfund Loan ("Payments") shall be paid semi-annually on each February 1 and August 1 commencing with the first February 1 or August 1 occurring after the date the tax increments from the TIF District are available and not otherwise pledged to and including the earlier of (a) the date the principal and accrued interest of the Interfund Loan is paid in full, or (b) the date of last receipt of tax increment from the TIF District ("Payment Dates") which Payments will be made in the amount and only to the extent of available tax increments. Payments shall be applied first to accrued interest, and then to unpaid principal.

Payments on the Interfund Loan are payable solely from the tax increment generated in the preceding six (6) months with respect to the TIF District and remitted to the City by Anoka County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, as amended. Payments on this Interfund Loan are subordinate to any outstanding or future bonds, notes or contracts secured in whole or in part with tax increment, and are on parity with any other outstanding or future interfund loans secured in whole or in part with tax increments.

The principal sum and all accrued interest payable under this Interfund Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.

The Interfund Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, Subd. 7, and is a limited obligation payable solely from tax increment pledged to the payment hereof under this resolution. The Interfund Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on the Interfund Loan or other costs incident hereto except out of tax increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on the Interfund Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the termination of the TIF District.

The City may amend the terms of the Interfund Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

Right of Re-Entry Agreement. The City Council hereby approves the Right of Re-Entry Agreement in substantially the form submitted, and the Mayor and City Administrator are hereby authorized and directed to execute the Right of Re-Entry Agreement on behalf of the City. The approval hereby given to the Right of Re-Entry Agreement includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City Attorney and/or City Officials authorized by this resolution to execute the Right of Re-Entry Agreement. The execution of the Right of Re-Entry Agreement by the appropriate officer or officers of the City shall be conclusive evidence of the approval of the Right of Re-Entry Agreement in accordance with the terms hereof.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 28th of April, 2020.

Mayor

ATTEST:

City Clerk

DEVELOPMENT AGREEMENT

BY AND BETWEEN

CITY OF RAMSEY, MINNESOTA

AND

RAMSEY HOTEL GROUP LLC

This document drafted by:

TAFT STETTINIUS & HOLLISTER LLP
2200 IDS Center
80 South 8th Street
Minneapolis, Minnesota 55402

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DEVELOPMENT AGREEMENT

THIS AGREEMENT, made as of the ____ day of _____, 2020, by and between the City of Ramsey, Minnesota (the "City"), a municipal corporation existing under the laws of the State of Minnesota and Ramsey Hotel Group LLC, a Minnesota limited liability company (the "Developer"),

WITNESSETH:

WHEREAS, pursuant to Minnesota Statutes, Section 469.124 to 469.133, the City has heretofore established Development District No. 1 (the "Development District") and has adopted a development program therefor (the "Development Program"); and

WHEREAS, pursuant to Minnesota Laws, 2010, Chapter 389, Article 7, Section 22, as amended by Minnesota Laws, 2011, Chapter 112, Article 11, Section 16 ("Special Legislation") and the provisions of Minnesota Statutes, Section 469.174 through 469.1794, as amended (hereinafter, the "Tax Increment Act"), the City has heretofore established, within the Development District, Tax Increment Financing (Redevelopment) District No. 14 (the "Tax Increment District") and has adopted a tax increment financing plan therefor (the "Tax Increment Plan") which provides for the use of tax increment financing in connection with certain development within the Development District; and

WHEREAS, in order to achieve the objectives of the Development Program and particularly to make the land in the Development District available for development by private enterprise in conformance with the Development Program, the City has determined to finance certain costs of a Project (as hereinafter defined) to be constructed within the Tax Increment District as more particularly set forth in this Agreement; and

WHEREAS, the City believes that the development and construction of the Project, and fulfillment of this Agreement are vital and are in the best interests of the City, the health, safety, morals and welfare of residents of the City, and in accordance with the public purpose and provisions of the applicable state and local laws and requirements under which the Project has been undertaken and is being assisted; and

WHEREAS, the requirements of the Business Subsidy Law, Minnesota Statutes, Section 116J.993 through 116J.995, apply to this Agreement;

WHEREAS, the City has adopted criteria for awarding business subsidies that comply with the Business Subsidy Law, after a public hearing for which notice was published; and

WHEREAS, the Council has approved this Agreement as a subsidy agreement under the Business Subsidy Law.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

DEFINITIONS

Section 1.1 Definitions. All capitalized terms used and not otherwise defined herein shall have the following meanings unless a different meaning clearly appears from the context:

Agreement means this Agreement, as the same may be from time to time modified, amended or supplemented;

Assessment Agreement means the agreement, in substantially the form of the agreement contained in Exhibit B attached hereto and hereby made a part of this Agreement, among the Developer, the City and the Assessor for the County, entered into pursuant to Article III of this Agreement;

Assessor's Minimum Market Value means the agreed minimum market value of the Development Property and Project and for calculation of real property taxes as determined by the Assessor for the County pursuant to the Assessment Agreement;

City means the City of Ramsey, Minnesota;

County means Anoka County, Minnesota;

Developer means Ramsey Hotel Group LLC, a Minnesota limited liability company, its successors and assigns;

Development District means Development District No. 1, including the real property described in the Development Program;

Development Program means the development program approved in connection with the Development District;

Development Property means the real property described in Exhibit A attached to this Agreement;

Event of Default means any of the events described in Section 4.1 hereof;

Interfund Loan means the interfund loan in the amount of \$311,020 with interest at a rate of 5.00% per annum authorized by the City's Interfund Loan Resolution adopted on _____, 2020;

Legal and Administrative Expenses means the fees or expenses incurred by the City in connection with the establishment of the Tax Increment District and the preparation of this Agreement;

Prime Rate means the rate of interest from time to time publicly announced by U.S. Bank National Association in St. Paul, Minnesota, as its "reference rate" or any successor rate, which rate shall change as and when that prime rate or successor rate changes;

Project means the approximately 36,578 square foot 60-unit hotel, restaurant and related facilities to be located on the Development Property;

Purchase Agreement means that certain agreement between the City and the Developer for the purchase of the Development Property from the City;

Special Legislation means Minnesota Laws, 2010, Chapter 389, Article 7, Section 22, as amended by Minnesota Laws, 2011, Chapter 112, Article 11, Section 16;

State means the State of Minnesota;

Tax Increments means the tax increments derived from the Development Property which have been received and retained by the City in accordance with the provisions of Minnesota Statutes, Section 469.177;

Tax Increment Act means Minnesota Statutes, Sections 469.174 through 469.1794, as amended;

Tax Increment District means Tax Increment Financing (Redevelopment) District No. 14 located within the Development District, a description of which is set forth in the Tax Increment Financing Plan, which was qualified as a redevelopment district under the Tax Increment Act;

Tax Increment Financing Plan means the tax increment financing plan approved for the Tax Increment District by the City Council on December 14, 2010, and any amendments thereto;

Termination Date means the date on which the City has been reimbursed the amount of the Interfund Loan.

Unavoidable Delays means delays, outside the control of the party claiming its occurrence, which are the direct result of strikes, other labor troubles, unusually severe or prolonged bad weather, acts of God, fire or other casualty to the Project, litigation commenced by third parties which, by injunction or other similar judicial action or by the exercise of reasonable discretion, directly results in delays, or acts of any federal, state or local governmental unit (other than the City) which directly result in delays.

ARTICLE II

REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of the City. The City makes the following representations and warranties:

(1) The City is a municipal corporation and has the power to enter into this Agreement and carry out its obligations hereunder.

(2) The Tax Increment District is a "redevelopment district" within the meaning of Minnesota Statutes, Section 469.174, Subdivision 10, and was created, adopted and approved in accordance with the Special Legislation.

(3) The development contemplated by this Agreement is in conformance with the development objectives set forth in the Development Program.

(4) The City makes no representation or warranty, either expressed or implied, as to the Development Property or its condition or the soil conditions thereon, or that the Development Property shall be suitable for the Developer's purposes or needs.

Section 2.2 Representations and Warranties of the Developer. The Developer makes the following representations and warranties:

(1) The Developer is a Minnesota limited liability company and has the power and authority to enter into this Agreement and to perform its obligations hereunder and doing so will not violate its articles of organization, member control agreement or operating agreement, or the laws of the State and by proper action has authorized the execution and delivery of this Agreement.

(2) The Developer shall cause the Project to be constructed in accordance with the terms of this Agreement, the Development Program, and all applicable local, state and federal laws and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws and regulations).

(3) The construction of the Project would not be undertaken by the Developer, and in the opinion of the Developer would not have been or be economically feasible within the reasonably foreseeable future, without the assistance and benefit to the Developer provided for in this Agreement.

(4) The Developer will use its best efforts to obtain, or cause to be obtained, in a timely manner, all required permits, licenses and approvals, and will meet, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Project may be lawfully constructed.

(5) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in a breach of, the terms, conditions or provision of any contractual restriction, evidence of indebtedness,

agreement or instrument of whatever nature to which the Developer is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(6) The Developer will cooperate fully with the City with respect to any litigation commenced with respect to the Project.

(7) The Developer will cooperate fully with the City in resolution of any traffic, parking, trash removal or public safety problems which may arise in connection with the construction and operation of the Project.

(8) The construction of the Project shall commence no later than _____, 2020 and barring Unavoidable Delays, will be substantially completed by _____, 20__.

(9) Until the Termination Date, the Developer will not seek a reduction in the market value as determined by the County Assessor of the Project.

ARTICLE III

UNDERTAKINGS BY DEVELOPER AND CITY

Section 3.1 Development Property. The City agrees to sell the Developer the Development Property for the purchase price set forth in the Purchase Agreement in accordance with the provisions of the Purchase Agreement. The City shall use the Tax Increments to pay the Interfund Loan. It is expected that the Tax Increments to be received by the City will be in the principal amount of \$311,020 plus interest at 5.00%.

Section 3.2 Legal and Administrative Expenses. The Developer has deposited \$5,000 with the City to pay actual out of pocket Legal and Administrative Expenses and any excess will be returned to the Developer after payment of all Legal and Administrative Expenses. If the City determines the deposit to be inadequate, the Developer shall provide additional funds in the amount determined by the City to be escrowed.

Section 3.3 Business Subsidies Act.

(1) In order to satisfy the provisions of Minnesota Statutes, Sections 116J.993 to 116J.995 (the "Business Subsidies Act"), the Developer acknowledges and agrees that the amount of the "Business Subsidy" granted to the Developer under this Agreement is \$311,020 which is the value of the Development Property which is being sold to the Developer for \$1.00 and that the Business Subsidy is needed because the Project is not sufficiently feasible for the Developer to undertake without the Business Subsidy. The Tax Increment District is an economic development district and the public purpose of the Business Subsidy is to encourage the construction of the Project in the City (the "Goals"). After holding a public hearing on _____, 2020, the City has determined that creation and retention of jobs is not a goal of the subsidy for the Project and consequently has set the wage and job goals hereunder at zero.

(2) If the Goals are not met, the Developer agrees to repay all of the Business Subsidy to the City, plus interest ("Interest") set at the implicit price deflator defined in Minnesota Statutes, Section 275.70, Subdivision 2, accruing from and after the date the Goals are not met, compounded semiannually.

(3) The Developer agrees to (i) report its progress on achieving the Goals to the City until the date the Goals are met or, if the Goals are not met, until the date the Business Subsidy is repaid, (ii) include in the report the information required in Minnesota Statutes, Section 116J.994, Subdivision 7 on forms developed by the Minnesota Department of Employment and Economic Development, and (iii) send completed reports to the City. The Developer agrees to file these reports no later than March 1 of each year commencing March 1, 2021, and within 30 days after the deadline for meeting the Goals. The City agrees that if it does not receive the reports, it will mail the Developer a warning within one week of the required filing date. If within 14 days of the post marked date of the warning the reports are not made, the Developer agrees to pay to the City a penalty of \$100 for each subsequent day until the report is filed up to a maximum of \$1,000.

(4) The Developer agrees to continue operations within the City for at least five (5) years after the date the Project is placed in service.

(5) There are no other state or local government agencies providing financial assistance for the Project other than the City.

(6) Cobblestone Hotel Development, LLC, a Wisconsin limited liability company, is the parent corporation of the Developer.

(7) The Developer certifies that it does not appear on the Minnesota Department of Employment and Economic Development's list of recipients that have failed to meet the terms of a business subsidy agreement.

Section 3.4 Execution of Assessment Agreement. Simultaneously with the execution of this Agreement, the Developer and the City shall execute an Assessment Agreement pursuant to the provisions of Minnesota Statutes, Section 469.177, Subdivision 8, specifying the Assessor's Minimum Market Value for the Development Property and the Project for calculation of real property taxes. Specifically, the Developer shall agree to a market value for the Development Property and the Project which will result in a market value as of January 2, 20__ of not less than \$4,275,000 until December 31, 20__ (such minimum market value at the time applicable is herein referred to as the "Assessor's Minimum Market Value"). Nothing in the Assessment Agreement shall limit the discretion of the Assessor to assign a market value to the property in excess of such Assessor's Minimum Market Value. The Assessment Agreement shall remain in effect until the earlier of (i) December 31, 20__ ; or (ii) the date of termination of this Agreement. The Assessment Agreement shall be certified by the Assessor for the County as provided in Minnesota Statutes, Section 469.177, Subdivision 8, upon a finding by the Assessor that the Assessor's Minimum Market Value represents a reasonable estimate based upon the plans and specifications for the Project to be constructed on the Development Property and the market value previously assigned to the Development Property. Pursuant to Minnesota Statutes, Section 469.177, Subdivision 8, the Assessment Agreement shall be filed for record in the office of the county recorder or registrar of titles of the County, and such filing shall constitute notice to any subsequent encumbrancer or purchaser of the Development Property (or part thereof), whether voluntary or involuntary, and such Assessment Agreement shall be binding and enforceable in its entirety against any such subsequent purchaser or encumbrancer, including the holder of any mortgage recorded against the Development Property.

ARTICLE IV

EVENTS OF DEFAULT

Section 4.1 Events of Default Defined. The following shall be "Events of Default" under this Agreement and the term "Event of Default" shall mean whenever it is used in this Agreement any one or more of the following events:

(1) Failure by the Developer to timely pay any ad valorem real property taxes assessed, special assessments or other City charges with respect to the Development Property.

(2) Failure by the Developer to cause the construction of the Project to be completed pursuant to the terms, conditions and limitations of this Agreement.

(3) Failure of the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement.

(4) The holder of any mortgage on the Development Property or any improvements thereon, or any portion thereof, commences foreclosure proceedings as a result of any default under the applicable mortgage documents.

(5) If the Developer shall:

(A) file any petition in bankruptcy or for any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief under the United States Bankruptcy Act of 1978, as amended or under any similar federal or state law; or

(B) make an assignment for the benefit of its creditors; or

(C) admit in writing its inability to pay its debts generally as they become due;
or

(D) be adjudicated as bankrupt or insolvent; or if a petition or answer proposing the adjudication of the Developer as bankrupt or its reorganization under any present or future federal bankruptcy act or any similar federal or state law shall be filed in any court and such petition or answer shall not be discharged or denied within sixty (60) days after the filing thereof; or a receiver, trustee or liquidator of the Developer, or of the Project, or part thereof, shall be appointed in any proceeding brought against the Developer, and shall not be discharged within sixty (60) days after such appointment, or if the Developer, shall consent to or acquiesce in such appointment.

Section 4.2 Remedies on Default. Whenever any Event of Default referred to in Section 4.1 occurs and is continuing, the City, as specified below, may take any one or more of the following actions after the giving of thirty (30) days' written notice to the Developer, but only if the Event of Default has not been cured within said thirty (30) days:

(1) The City may suspend its performance under this Agreement until it receives assurances from the Developer, deemed adequate by the City, that the Developer will cure its default and continue its performance under this Agreement.

(2) The City may cancel and rescind the Agreement.

(3) The City may take any action, including legal or administrative action, in law or equity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement, or covenant of the Developer under this Agreement.

Section 4.3 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

Section 4.4 No Implied Waiver. In the event any agreement contained in this Agreement should be breached by any party and thereafter waived by any other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

Section 4.5 Agreement to Pay Attorney's Fees and Expenses. Whenever any Event of Default occurs and the City shall employ attorneys or incur other expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of the Developer herein contained, the Developer agrees that it shall, on demand therefor, pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 4.6 Indemnification of City.

(1) The Developer releases from and covenants and agrees that the City, its governing body members, officers, agents, including the independent contractors, consultants and legal counsel, servants and employees thereof (hereinafter, for purposes of this Section, collectively the "Indemnified Parties") shall not be liable for and agrees to indemnify and hold harmless the Indemnified Parties against any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any defect in the Project, provided that the foregoing indemnification shall not be effective for any actions of the Indemnified Parties that are not contemplated by this Agreement.

(2) Except for any willful misrepresentation or any willful or wanton misconduct of the Indemnified Parties, the Developer agrees to protect and defend the Indemnified Parties, now and forever, and further agrees to hold the aforesaid harmless from any claim, demand, suit, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from the actions or inactions of the Developer (or other persons acting on its behalf or under its direction or control) under this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership, and operation of the Project; provided, that this

indemnification shall not apply to the warranties made or obligations undertaken by the City in this Agreement or to any actions undertaken by the City which are not contemplated by this Agreement but shall, in any event and without regard to any fault on the part of the City, apply to any pecuniary loss or penalty (including interest thereon from the date the loss is incurred or penalty is paid by the City at a rate equal to the Prime Rate) as a result of the Developer operating the Project so that the Tax Increment District does not qualify or ceases to qualify as an "economic development district" under Section 469.174, Subdivision 12, of the Act and Section 469.176, Subdivision 4c. or to violate limitations as to the use of Tax Increments as set forth in Section 469.176, Subdivision 4c.

(3) All covenants, stipulations, promises, agreements and obligations of the City contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of the City and not of any governing body member, officer, agent, servant or employee of the City.

ARTICLE V

ADDITIONAL PROVISIONS

Section 5.1 Restrictions on Use. Until termination of this Agreement, the Developer agrees for itself, its successors and assigns and every successor in interest to the Development Property, or any part thereof, that the Developer and such successors and assigns shall operate, or cause to be operated, the Project as a hotel, restaurant and related facilities and shall devote the Development Property to, and in accordance with, the uses specified in this Agreement.

Section 5.2 Conflicts of Interest. No member of the governing body or other official of the City shall have any financial interest, direct or indirect, in this Agreement, the Development Property or the Project, or any contract, agreement or other transaction contemplated to occur or be undertaken thereunder or with respect thereto, nor shall any such member of the governing body or other official participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested. No member, official or employee of the City shall be personally liable to the City in the event of any default or breach by the Developer or successor or on any obligations under the terms of this Agreement.

Section 5.3 Titles of Articles and Sections. Any titles of the several parts, articles and sections of the Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

Section 5.4 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

- (1) in the case of the Developer is addressed to or delivered personally to:

Ramsey Hotel Group LLC
Attention: R. Hansen
980 American Drive
Neenah, WI 54956

- (2) in the case of the City is addressed to or delivered personally to the City at:

City of Ramsey, Minnesota
Attention: City Administrator
Ramsey City Hall
7550 Sunwood Drive NW
Ramsey, MN 55303

with a copy to:

Taft Stettinius & Hollister LLP
Attention: Mary Ippel
2200 IDS Center
80 South 8th Street
Minneapolis, MN 55402

or at such other address with respect to any such party as that party may, from time to time, designate in writing and forward to the other, as provided in this Section.

Section 5.5 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 5.6 Law Governing. This Agreement will be governed and construed in accordance with the laws of the State.

Section 5.7 Expiration. This Agreement shall terminate on the Termination Date, unless earlier terminated or rescinded in accordance with its terms.

Section 5.8 Provisions Surviving Rescission or Expiration. Sections 4.5 and 4.6 shall survive any rescission, termination or expiration of this Agreement with respect to or arising out of any event, occurrence or circumstance existing prior to the date thereof.

Section 5.9 Transfer of Development Property; Assignability of Agreement. The Development Property may be transferred only with the consent of the City and this Agreement may be assigned only with the consent of the City, which shall not be unreasonably withheld, delayed or conditioned.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and on its behalf and its seal to be hereunto duly affixed, and the Developer has caused this Agreement to be duly executed on its behalf, on or as of the date first above written.

CITY OF RAMSEY, MINNESOTA

By _____
Its Mayor

By _____
Its City Administrator

This is a signature page to the Development Agreement by and between the City of Ramsey and Ramsey Hotel Group LLC.

RAMSEY HOTEL GROUP LLC

By _____
Its _____

This is a signature page to the Development Agreement by and between the City of Ramsey and Ramsey Hotel Group LLC.

EXHIBIT A

DESCRIPTION OF DEVELOPMENT PROPERTY

All that part of Outlot A, COR STONE BROOK ACADEMY, Anoka County, Minnesota, lying southerly and easterly of the following described line:

Commencing at the Southeast corner of said Outlot A, thence on an assumed bearing of North 66 degrees 10 minutes 33 seconds West, along the Southwesterly line of said Outlot A, a distance of 235.77 feet to the point of beginning of the line to be described; thence North 23 degrees 49 minutes 27 seconds East, a distance of 125.00 feet; thence South 66 degrees 10 minutes 33 seconds East, a distance of 23.59 feet; thence North 23 degrees 43 minutes 47 seconds East, a distance of 171.68 feet to the Northeasterly line of said Outlot A, and said line there terminating.

Property to be platted as:TBD

EXHIBIT B

FORM OF ASSESSMENT AGREEMENT

THIS AGREEMENT, dated as of this 1st day of April, 2020, is by and among the City of Ramsey, Minnesota (the "City"), and Ramsey Hotel Group LLC, a Minnesota limited liability company (the "Developer"), and the Anoka County Assessor (the "Assessor").

WITNESSETH

WHEREAS, the City and the Developer have entered into a Development Agreement dated as of _____, 2020 (the "Development Agreement") regarding certain real property located in the City (the "Development Property") which property is legally described on Exhibit A attached hereto and made a part hereof.

WHEREAS, it is contemplated that pursuant to said Agreement, the Developer will construct a Project on the Development Property as described in the Development Agreement.

WHEREAS, the City and Developer desire to establish a minimum market value for the Development Property and the improvements constructed or to be constructed thereon, pursuant to Minnesota Statutes, Section 469.177, Subdivision 8.

WHEREAS, the Developer has acquired the Development Property.

WHEREAS, the Assessor has reviewed the plans and specifications for the improvements and the market value previously assigned to the land upon which the improvements are to be constructed, and that the "minimum market value" as set forth below is reasonable.

NOW, THEREFORE, the parties to this Agreement, in consideration of the promises, covenants and agreements made by each to the other, do hereby agree as follows:

1. As of January 2, 20__ through and thereafter until December 31, 20__ the minimum market value which shall be assessed for the Project shall be not less than \$4,275,000.
2. The minimum market value herein established shall be of no further force and effect and this Agreement shall terminate on the earlier of: (i) December 31, 20__; or (ii) the date of termination of the Development Agreement.
3. This Agreement shall be recorded by the City with the County Recorder of Anoka County, Minnesota. The Developer shall pay all costs of recording.
4. Neither the preamble nor provisions of this Agreement are intended to, or shall they be construed as, modifying the terms of the Agreement between the City and the Developer.
5. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

IN WITNESS WHEREOF, the City, the Developer and the Assessor have caused this Agreement to be executed in their names and on their behalf all as of the date set forth above.

CITY OF RAMSEY, MINNESOTA

(SEAL)

By _____
Its Mayor

By _____
Its City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by John LeTourneau, the Mayor, and Kurtis G. Ulrich, the City Administrator of the City of Ramsey on behalf of said City.

Notary Public

Signature page for Assessment Agreement by and between the City of Ramsey, Minnesota, Ramsey Hotel Group LLC, and the Anoka County Assessor.

RAMSEY HOTEL GROUP LLC

By _____
Its _____

STATE OF MINNESOTA)
) ss.
COUNTY OF)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by _____, the _____ of Ramsey Hotel Group LLC, a Minnesota limited liability company, on behalf of said corporation.

Notary Public

Signature page for Assessment Agreement by and between the City of Ramsey, Minnesota, Ramsey Hotel Group LLC, and the Anoka County Assessor.

EXHIBIT A TO ASSESSMENT AGREEMENT

Legal Description

All that part of Outlot A, COR STONE BROOK ACADEMY, Anoka County, Minnesota, lying southerly and easterly of the following described line:

Commencing at the Southeast corner of said Outlot A, thence on an assumed bearing of North 66 degrees 10 minutes 33 seconds West, along the Southwesterly line of said Outlot A, a distance of 235.77 feet to the point of beginning of the line to be described; thence North 23 degrees 49 minutes 27 seconds East, a distance of 125.00 feet; thence South 66 degrees 10 minutes 33 seconds East, a distance of 23.59 feet; thence North 23 degrees 43 minutes 47 seconds East, a distance of 171.68 feet to the Northeasterly line of said Outlot A, and said line there terminating.

Property to be platted as: TBD

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on _____, 2020, by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **Cobblestone Hotel Development, LLC**, a Minnesota Limited Liability Company (“Buyer”).

Recitals

A. On _____, 2020, Seller conveyed title of the following Property to Buyer:

All that part of Outlot A, COR STONE BROOK ACADEMY, Anoka County, Minnesota, lying southerly and easterly of the following described line:

Commencing at the Southeast corner of said Outlot A, thence on an assumed bearing of North 66 degrees 10 minutes 33 seconds West, along the Southwesterly line of said Outlot A, a distance of 235.77 feet to the point of beginning of the line to be described; thence North 23 degrees 49 minutes 27 seconds East, a distance of 125.00 feet; thence South 66 degrees 10 minutes 33 seconds East, a distance of 23.59 feet; thence North 23 degrees 43 minutes 47 seconds East, a distance of 171.68 feet to the Northeasterly line of said Outlot A, and said line there terminating.

Anoka County PID Number: Portion of 28-32-25-23-0018

B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.

C. As indicated in the Purchase Agreement between the City of Ramsey and Cobblestone Hotel Development, LLC, dated February 5, 2020, Section 28, it is

the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.
2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:
 - a. Buyer must obtain site plan approval and a certificate of occupancy for the construction of a minimum 60-unit 4-story hotel with restaurant compliant with COR zoning requirements prior to January 1, 2022.
 - b. Buyer must maintain proof of sufficient financing from the date of closing until issuance of a certificate of occupancy. Said proof shall be in the form a letter of credit in an amount equal to 110% of the value of construction remaining to be completed, or a sworn statement from the bank(s) financing the development indicating that Buyer has cash accounts and/or loan proceeds sufficient to cover 110% of the value of construction remaining to be completed. The form for the proof of financing is subject to approval by the City. If Buyer utilizes a sworn statement in lieu of a letter of credit, the City reserves the right to periodically request updated statements throughout the construction period of the project until a certificate of substantial completion is issued.
3. Seller may impose a separate penalty of \$311,020 against the Property if the certificate of occupancy is not obtained pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.
4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

5. Upon satisfaction of the Conditions set forth in Section 2 above, this Right of Re-entry Agreement may be released in whole or in part in a recordable writing executed by the Seller's Mayor and City Administrator.
6. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY

By: _____
John LeTourneau, Mayor

By: _____
Kurtis G. Ulrich, City Administrator

This instrument was acknowledged before me on _____, 2020,
by John LeTourneau and Kurtis G. Ulrich as Mayor and City Administrator, respectively,
of the City of Ramsey, Minnesota.

Notary Public

BUYER: Cobblestone Hotel Development, LLC

By: _____
Brian Wogernese, Managing Member

This instrument was acknowledged before me on _____, 2020,
by Brian Wogernese, Managing Member of Cobblestone Hotel Development, LLC.

Notary Public

This instrument drafted by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402
(612) 339-0060
(JJL)

Memo

To: Sean Sullivan, Economic Development Manager
From: Jason Aarsvold, Ehlers
Date: 4-17-20
Subject: Cobblestone Hotel – Request for Assistance

In January 2020 Ehlers reviewed a request for assistance to construct a 60 room Cobblestone Hotel and Suites project within the COR area on City-owned land. The developer requested the City write-down the cost of the land to \$1 to make the project financially feasible.

Ehlers conducted the January analysis using preliminary information from the developer available at the time. That analysis concluded a lower than average projected return on investment meant the project demonstrated a need for assistance and that providing the land write-down would help facilitate development of the hotel without unduly enriching the developer. Given the preliminary nature of the information from the developer, the recommendation also included the suggestion to include a look-back provision in the purchase/development agreement.

Since the January analysis, several project details have been firmed up as the City proceeds to a final agreement. These include:

- The parcel size is 1.428 acres with a final sales price of \$311,020
- The hotel developer provided its market study which supports the projected revenues and expenses included in its preliminary pro forma
- The hotel developer provided a sworn construction statement substantiating the projected total development costs for the hotel project

In January, Ehlers analysis assumed the developer pays \$1 for the property, so the change in sales price does not affect the conclusions in the analysis. In addition, the market data and confirmation of the development costs further support the previous conclusion that the proposed development may not reasonably be expected to occur solely through private investment within the reasonably near future. The project would not be feasible but for the City assistance. In addition, given the more detailed information submitted by the developer, there is less need to rely on the previously recommended look back provision.

Tax Increment

We estimate the project will generate approximately \$72,800 annually in tax increment within the COR TIF district. These funds will be available as a result of this project to repay the City for land costs and other investment in the COR area. Based on this, the City can recover the land value within 5.5 to 6 years assuming repayment at 5% interest.

Memo

To: Sean Sullivan, Economic Development Manager
From: Jason Aarsvold, Ehlers
Date: 1-2-2020
Subject: Cobblestone Hotel – Request for Assistance

The City of Ramsey received a request for assistance to construct a 60 room Cobblestone Hotel and Suites project within the COR area on City-owned land. The developer is requesting the City write-down the cost of the land to \$1 to make the project financially feasible.

You requested that Ehlers review the developer’s proposal to determine whether the request is reasonable and within industry standards. Ehlers conducted a thorough review of the developer’s budget and operating pro forma to ensure all development costs, anticipated revenues, and expenditures were represented appropriately. The table below depicts the sources and uses of funds for the project as proposed by the developer.

SOURCES			
	Amount	Pct.	Per Room
First Mortgage	5,000,000	62.7%	83,333
Developer Equity	2,970,001	37.3%	49,500
TOTAL SOURCES	7,970,001	100%	132,833

USES			
	Amount	Pct.	Per Room
Acquisition Costs	1	0.0%	0
Construction Costs	5,800,000	72.8%	96,667
Furniture, Fixtures, & Equipment	1,385,000	17.4%	23,083
Professional Services	265,000	3.3%	4,417
Financing Costs	170,000	2.1%	2,833
Developer Fee	250,000	3.1%	4,167
Cash Accounts/Escrows	100,000	1.3%	1,667
TOTAL USES	7,970,001	100%	132,833

Analysis

Generally, this project meets the expectations of a limited service, or upper midscale, hotel project regarding the financing structure, projected revenues, developer fee, and on-going operational costs. Following are our findings from the analysis completed for the project:

- The Developer proposes to finance the entire hotel project with a combination of equity and debt. The proposed financing includes just over 37% equity and 62.7% debt in the form a first mortgage. For a project of this nature, we would expect to see an equity

contribution of at least 25%. The developer indicates the first mortgage would include a 20-year term with 5.5% interest. While these terms are within industry standards and are used for the analysis, we were not given an actual lending commitment to review.

- The total development cost (TDC) for this project is \$7.97 million or \$132,833 per room, assuming no payment for the land. Based on our experience with similar projects, we would expect total development costs to range between \$125,000 and \$150,000 per room with a payment for land. The development costs are within an acceptable range, but we did not receive a detailed breakdown for review. **Using a look-back provision for development costs in the purchase/development agreement is advised.**
- The development fee of \$250,000 is 3.1% of total development costs. For a project of this nature, we would expect to see a developer fee of no more than 5%. The proposed fee is acceptable.
- The developer proposes an Average Daily Rate (ADR) of \$112 in year one with a 60% percent occupancy assumption. This increases to an ADR of \$121 by year three with a 68% occupancy assumption. We typically see ADR assumptions of between \$110 and \$125 in year 1 depending on the local market. The projected ADR is on the lower-end of the acceptable range. Occupancy should be at or above 68% upon stabilization, and this project is exceeding that benchmark. Given the lower projected ADR, however, a look-back provision is recommended.
- The total operating costs are projected at just over \$20,800 per room. The proposed operating costs are within industry standards.
- The projected rates of return for this project, with the full land write-down, are below industry standards. Upon stabilization, the projected cash on cost return (net operating income / TDC) is 7%. Hotel developer/owners would like to see a cash on cost of up to 9%. The projected cash on cash return (annual cash flow / equity) is 4.8%. Hotel developer/owners would like to see a cash on cash return of up to 10%.

Recommendations

In summary, the lower than average projected return on investment means the project does demonstrate a need for assistance. Providing the requested land write-down will help facilitate development of the hotel without unduly enriching the developer.

In addition, we estimate the project will generate approximately \$45,000 annually in tax increment within the COR TIF district. These funds will be available as a result of this project to repay the City for land costs and other investment in the COR area.

To provide added assurance that the assistance is warranted, including a look-back provision in the purchase/development agreement is recommended. This provision will help ensure the actual TDC is as much as projected and that the returns on investment do not exceed industry standard.



Cobblestone Hotel

City of Ramsey

60 Room Hotel

ASSUMPTIONS AND RATES

DistrictType:	Redevelopment
District Name/Number:	TIF 1-14 COR
County District #:	V7
First Year Construction or Inflation on Value	2020
Existing District - Specify No. Years Remaining	19
Inflation Rate - Every Year:	0.00%
Interest Rate:	5.00%
Present Value Date:	1-Aug-21
First Period Ending	1-Feb-22
Tax Year District was Certified:	Pay 2011
Cashflow Assumes First Tax Increment For Developmen	2022
Years of Tax Increment	19
Assumes Last Year of Tax Increment	2040
Fiscal Disparities Election (Outside (A), Inside (B), or N/	Outside(A)
Incremental or Total Fiscal Disparities	Incremental
Fiscal Disparities Contribution Ratio	36.7461% Pay 2020 Prelim
Fiscal Disparities Metro-Wide Tax Rate	142.4540% Pay 2020 Prelim
Maximum/Frozen Local Tax Rate:	110.413% Pay 2020 Prelim
Current Local Tax Rate: (Use lesser of Current or Max.)	94.311% Pay 2020 Prelim
State-wide Tax Rate (Comm./Ind. only used for total tax)	39.0000% Pay 2020 Prelim
Market Value Tax Rate (Used for total taxes)	0.24320% Pay 2020 Prelim


Tax Rates		
Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First \$150,000		1.50%
Over \$150,000		2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		
First \$150,000		0.75%
Over \$150,000		0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)		
First \$500,000		1.00%
Over \$500,000		1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First \$500,000		1.00%
Over \$500,000		1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map ID	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
1	28-32-25-23-0018	Ramsey	Unassigned	876,100	0	876,100	46%	399,502	Pay 2011	Exempt	-	C/I Pref.	7,240	1
				876,100	0	876,100		399,502			0		7,240	

Note:

1. Base values are for pay 2020 based upon review of County website on 1-2-20. project will use 1.428 acres out of the 3.13 acre parcel, or 45.6%
2. Located in SD #11_



Cobblestone Hotel
City of Ramsey
60 Room Hotel

PROJECT INFORMATION (Project Tax Capacity)													
Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2020	Percentage Completed 2021	Percentage Completed 2022	Percentage Completed 2023	First Year Full Taxes Payable
1	Hotel	71,250	71,250	60	4,275,000	C/I Pref.	84,750	1,413	50%	100%	100%	100%	2023
TOTAL					4,275,000		84,750						
Subtotal Residential				0	0		0						
Subtotal Commercial/Ind.				60	4,275,000		84,750						

Note:


1. Market values are based upon estimates from the County Assessor.

TAX CALCULATIONS									
New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Hotel	84,750	31,142	53,608	50,558	44,363	32,468	10,397	137,786	2,296.43
TOTAL	84,750	31,142	53,608	50,558	44,363	32,468	10,397	137,786	

Note:

1. Taxes and tax increment will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	137,786
less State-wide Taxes	(32,468)
less Fiscal Disp. Adj.	(14,993)
less Market Value Taxes	(10,397)
less Base Value Taxes	(6,828)
Annual Gross TIF	73,100



Cobblestone Hotel
City of Ramsey
60 Room Hotel

TAX INCREMENT CASH FLOW														
% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 0%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
														02/01/22
100%	42,375	(7,240)	-	35,135	94.311%	33,136	16,568	(60)	-	16,508	15,713	0.5	2022	08/01/22
100%	84,750	(7,240)	-	77,510	94.311%	73,100	16,568	(60)	-	16,508	31,043	1	2022	02/01/23
							36,550	(132)	-	36,419	64,036	1.5	2023	08/01/23
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	96,225	2	2023	02/01/24
							36,550	(132)	-	36,419	127,629	2.5	2024	08/01/24
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	158,266	3	2024	02/01/25
							36,550	(132)	-	36,419	188,157	3.5	2025	08/01/25
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	217,318	4	2025	02/01/26
							36,550	(132)	-	36,419	245,768	4.5	2026	08/01/26
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	273,525	5	2026	02/01/27
							36,550	(132)	-	36,419	300,604	5.5	2027	08/01/27
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	327,023	6	2027	02/01/28
							36,550	(132)	-	36,419	352,797	6.5	2028	08/01/28
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	377,943	7	2028	02/01/29
							36,550	(132)	-	36,419	402,476	7.5	2029	08/01/29
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	426,410	8	2029	02/01/30
							36,550	(132)	-	36,419	449,760	8.5	2030	08/01/30
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	472,541	9	2030	02/01/31
							36,550	(132)	-	36,419	494,766	9.5	2031	08/01/31
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	516,449	10	2031	02/01/32
							36,550	(132)	-	36,419	537,604	10.5	2032	08/01/32
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	558,242	11	2032	02/01/33
							36,550	(132)	-	36,419	578,377	11.5	2033	08/01/33
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	598,021	12	2033	02/01/34
							36,550	(132)	-	36,419	617,186	12.5	2034	08/01/34
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	635,883	13	2034	02/01/35
							36,550	(132)	-	36,419	654,124	13.5	2035	08/01/35
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	671,921	14	2035	02/01/36
							36,550	(132)	-	36,419	689,283	14.5	2036	08/01/36
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	706,222	15	2036	02/01/37
							36,550	(132)	-	36,419	722,747	15.5	2037	08/01/37
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	738,870	16	2037	02/01/38
							36,550	(132)	-	36,419	754,599	16.5	2038	08/01/38
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	769,945	17	2038	02/01/39
							36,550	(132)	-	36,419	784,917	17.5	2039	08/01/39
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	799,523	18	2039	02/01/40
							36,550	(132)	-	36,419	813,773	18.5	2040	08/01/40
100%	84,750	(7,240)	-	77,510	94.311%	73,100	36,550	(132)	-	36,419	827,676	19	2040	02/01/41
Total							1,348,944	(4,856)	-	1,344,088				
Present Value From 08/01/2021							830,666	(2,990)	-	827,676				
					5.00%									

CC Regular Session

7. 1.

Meeting Date: 04/28/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: Grant Riemer, Engineering/Public Works

Information

Title:

Status update on New Public Works Building Design and Cost Estimates

Purpose/Background:

Purpose:

The purpose of this case is to bring the council up to date on where staff and consultants are in the design of the new PW building. Representatives from both RJM Construction, the city's construction management firm on the project, and Oertel Architects, the city's design firm, will be on hand to explain where we are in the process, how we arrived there, and to answer any questions the council may have.

Notification:

N/A

Observations/Alternatives:

The City of Ramsey has long planned for a new public works facility and added it to our Capital Improvement Plan (CIP) in 2006. The land was secured in 2008 by the purchase of the former Bury-Carlson site. That purchase was finalized in 2013 and the BKV Group was hired in 2015 to perform a space needs study. In September of 2019, council authorized the hiring of RJM Construction to over see the construction of the new PW facility, followed by the hiring of Oertel Architects in February of 2020 to provide architectural/engineering services. Attached to this case are draft site plans, building layout, and conceptual design drawings from Oertel Architects. Also attached are the preliminary budget numbers for the project provided by RJM construction

Funding Source:

Staff prepared a summary showing the recommended applicable percentage of staff and capital costs related to Enterprise funded activities (Water, Sewer, Storm Water utility) in relation to total costs of capital/personnel costs attributed to the public works division. Based on this calculation, approximately 34% of costs is attributed to the city's utility funds.

Using the 34% enterprise rate, the Public Works funding scenario would be as follows:

Enterprise funds would make up \$6,222,000 of the total (i.e., \$18.3M estimated)

- Water: \$2,736,000
- Sewer \$2,736,000
- St Lt: \$250,000
- Storm: \$500,000

Total Enterprise \$6,222,000

Other Funds:

Landfill Trust Fund: \$2.2M (brings fund to \$0)

Facility Fund: \$1.0M

Total Other \$3.2 M

Net Bonding: \$8,878,000

In regard to bonding, revised debt schedules are currently being prepared and will be provided as soon as available.

Recommendation:

Informational only

Action:

Staff is seeking council consensus with the following direction:

Option #1 - Move the project forward based on current \$18.3M cost estimate, while continuing to seek ways to lower overall cost.

Option # 2 - Reduce project scope to reduce size and cost of facility.

Option #3 - Expand the project to include the future expansion of the vehicle storage area at this time and bid as an alternate to the existing plan. The expansion would increase the size of the vehicle storage area to by 12,000 sq ft at an estimated cost of \$2,000,000.00. This addition would be considered the eventual size needed for future growth of the city and the PW department.

Attachments

Civil Design

Architectural Design

Design Packet

Preliminary Budget

PW Campus 2020 GO CIP Bond Options

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	04/23/2020 01:12 PM
Kurt Ulrich	Kurt Ulrich	04/23/2020 02:35 PM
Form Started By: Grant Riemer		Started On: 04/22/2020 12:59 PM
Final Approval Date: 04/23/2020		

EXISTING CONDITIONS AND SITE REMOVALS NOTES:

- EXISTING CONDITIONS BASED ON SURVEY (TYPE OR TITLE) BY SURVEY FIRM, DATED 00-00-0000.
- CONTRACTOR IS SOLELY RESPONSIBLE FOR VERIFYING EXISTING CONDITIONS PRIOR TO THE START OF CONSTRUCTION, AND NOTIFYING THE CIVIL ENGINEER AND OWNER IMMEDIATELY OF ANY DISCREPANCIES. THIS INCLUDES, BUT NOT LIMITED TO, TOPOGRAPHY, ELEVATIONS, UTILITIES, VEGETATION, AND OTHER RELATED ITEMS.
- CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL UTILITY LOCATES. THE CONTRACTOR SHALL SUBMIT A TICKET FOR PUBLIC UTILITY LOCATES 48 HOURS PRIOR TO ANY GRADING, EXCAVATION, OR UTILITY WORK THROUGH "GOPHER STATE ONE CALL" (CSOC) AT WWW.GSOCSUBMIT.ORG, OR CALLING 811, ALONG WITH ANY FOLLOW-UP TO MISSING INFORMATION. THE CONTRACTOR MUST HIRE A PRIVATE UTILITY LOCATING SERVICE TO LOCATE PRIVATE UTILITIES IN THE CONSTRUCTION AREA PRIOR TO ANY EXCAVATION. THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY IF ANY DISCREPANCIES ARE FOUND.
- CONTRACTOR SHALL PLACE ALL NECESSARY EROSION CONTROL MEASURES REQUIRED TO MAINTAIN SITE STABILITY PRIOR TO EXECUTING ANY SITE REMOVALS AND IMPROVEMENTS. SEE EROSION CONTROL PLAN AND STORMWATER POLLUTION PREVENTION PLAN (SWPPP) AND RELATED DOCUMENTS.
- CONTRACTOR SHALL COORDINATE LIMITS OF REMOVALS WITH PROPOSED IMPROVEMENTS AND FIELD VERIFY CONDITION OF EXISTING APPURTENANCES TO REMAIN. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING, REPAIRING, OR REPLACING MISCELLANEOUS ITEMS (SUCH AS FENCES, SIGNS, IRRIGATION HEADS, ETC.) THAT MAY BE DAMAGED BY CONSTRUCTION. CONTRACTOR SHALL PROTECT SURFACE AND SUBSURFACE FEATURES NOT NOTED FOR REMOVAL. PROVIDE SAWCUT AT PAVEMENT EDGE REMOVAL. PROVIDE SMOOTH TRANSITION OF ANY REMOVAL OR IMPROVEMENTS AT DISTURBANCE EDGE. HAUL AND DISPOSE OF ALL REMOVAL ITEMS OFF-SITE.
- CONTRACTOR SHALL DEMOLISH AND REMOVE ALL ITEMS ILLUSTRATED ON THE PLANS AND OTHER ITEMS, AS NECESSARY FOR THE PROJECT AND RELATED IMPROVEMENTS. THIS INCLUDES ITEMS SUCH AS BUILDINGS, ACCESSORY STRUCTURES, FOUNDATIONS, PAVEMENTS, DEBRIS, VEGETATION, SUBSURFACE ITEMS (UTILITIES), UNDESIRED SOIL, AND OTHER RELATED ITEMS. VERIFY ALL SOIL CORRECTIONS WITH GEOTECH REPORT AND RECOMMENDATIONS, UNLESS NOTED OTHERWISE. HAUL AND DISPOSE OF ALL REMOVAL ITEMS OFF-SITE.
- CONTRACTOR SHALL REMOVE, REPAIR AND/OR RELOCATE EXISTING PRIVATE OR PUBLIC UTILITIES AS NECESSARY, WHETHER STATED ON THE PLANS OR NOT, INCLUDING ANY RELATED PERMITS AND FEES. CONTRACTOR TO COORDINATE AND RECEIVE APPROVAL FOR ACTIVITIES WITH OWNER AND UTILITY COMPANIES BEFORE STARTING WORK.
- CLEAR, GRUB, AND REMOVE ALL TREES AND VEGETATION WITHIN THE CONSTRUCTION LIMITS, OR AS NOTED. STRIP TOPSOIL, STOCKPILE, AND REDISTRIBUTE PER GRADING PLAN.
- TREE PROTECTION FENCING SHALL BE INSTALLED AT THE DRIP LINE OF TREES TO REMAIN, OR AS ILLUSTRATED, WITHIN LIMITS OF DISTURBANCE PRIOR TO THE START OF CONSTRUCTION AND MAINTAINED THROUGHOUT THE PROJECT. NO DETRIMENTAL CONDITIONS TO OCCUR AT TREE PRESERVATION AREAS, SUCH AS STORAGE OF EQUIPMENT/MATERIALS, CHEMICAL WASH, OR EXCAVATION.
- CONTRACTOR SHALL PROVIDE ALL STAGING AND TEMPORARY TRAFFIC CONTROL FOR THE PROJECT, AS APPROVED BY THE OWNER AND GOVERNING AGENCY. PROVIDE MINIMAL DISRUPTION TO ADJACENT PROPERTIES AND STREETS, OR AS DIRECTED BY PROPERTY OWNER.
- CONTRACTOR SHALL PROVIDE TEMPORARY CONDITIONS, SUCH AS CONSTRUCTION TRAILER, TEMPORARY FENCING, AND OTHER SECURITY MEASURES FOR THE LENGTH OF THE ENTIRE PROJECT.
- ALL CONSTRUCTION PERMITS, APPLICATIONS AND FEES ARE THE RESPONSIBILITY OF THE CONTRACTOR, UNLESS NOTED OTHERWISE.
- FOR ANY SALVAGE AND/OR REINSTALL ITEMS, CONTRACTOR TO PROVIDE ALL WORK RELATED TO RE-LOCATION (TEMP AND PERMANENT), STORAGE, AND PROTECTION.

- NOTES:
- (A) REMOVE CONCRETE BLOCK
 - (B) SAWING BITUMINOUS PAVEMENT (FULL DEPTH)
 - (C) REMOVE TREE
 - (D) REMOVE LIGHTPOLE
 - (E) REMOVE BENCH AND CONCRETE PAD
 - (G) PROTECT TREE
 - (H) PROTECT INPLACE WATERMAIN
 - (I) REMOVE GRATE

REMOVAL LEGEND

	PROPERTY LINE
	REMOVE BITUMINOUS PAVEMENT
	REMOVE BITUMINOUS TRAIL
	MILL BITUMINOUS PAVEMENT
	REMOVE CONCRETE PAVEMENT
	REMOVE AGGREGATE SURFACE
	REMOVE PAVERS
	CLEAR AND GRUB (AREA)
	CLEAR AND GRUB (TREE)
	TREE PROTECTION
	SAWCUT PAVEMENT (FULL-DEPTH)
	REMOVE CURB AND GUTTER
	REMOVE CHAIN-LINK FENCE
	LIMITS OF DISTURBANCE



CONSULTANTS:
 NOTES:

**CITY OF RAMSEY
 PUBLIC WORKS FACILITY
 JASPAR STREET NW
 RAMSEY, MN, 55303**

PROJECT NUMBER: XX-XX
 DATE OF ISSUE: XXX XX, XXXX
 DRAWN BY: XXX
 CHECKED BY: ANC

REVISIONS:

CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: _____
 DATE: _____
 LICENSE #: _____

SHEET NAME:
REMOVAL PLAN

SHEET NO:
C 101

SITE NOTES

1. SEE EXISTING CONDITIONS AND REMOVAL PLAN, ALONG WITH ANY RELATED SURVEYS FOR DETAILS ON PROPERTY BACKGROUND INFORMATION.
2. REFER TO ARCHITECTURAL PLANS FOR MORE INFORMATION ON BUILDINGS, MONUMENT SIGNS, TRASH ENCLOSURES, AND OTHER RELATED ITEMS. VERIFY WITH ARCHITECTURAL PLANS THE EXACT BUILDING DIMENSIONS AND LOCATIONS OF EXITS, RAMPS, TRUCK DOCKS/SERVICE, AND OTHER RELATED BUILDING ITEMS.
3. SITE LIGHTING SHOWN ON PLAN IS FOR REFERENCE ONLY. REFER TO LIGHTING PLAN PREPARED BY OTHERS FOR SITE LIGHTING LOCATIONS, DETAILS AND PHOTOMETRICS.
4. ALL DIMENSIONS ARE TO FACE OF CURB, EDGE OF CONCRETE, OR EXTERIOR FACE OF BUILDING, UNLESS NOTED OTHERWISE.
5. ALL CURB RADII SHALL BE 5.0 FEET (TO FACE OF CURB), UNLESS OTHERWISE NOTED.
6. ALL CURB AND GUTTER SHALL BE CONCRETE B612 UNLESS OTHERWISE NOTED.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING TRAFFIC CONTROL DEVICES SUCH AS BARRICADES, WARNING SIGNS, DIRECTIONAL SIGNS, FLAGGERS, AND LIGHTS TO CONTROL THE MOVEMENT OF TRAFFIC WHERE NECESSARY. PLACEMENT OF THESE DEVICES SHALL BE APPROVED BY THE CITY PRIOR TO PLACEMENT. TRAFFIC CONTROL DEVICES IN PUBLIC RIGHT-OF-WAY SHALL CONFORM TO APPROPRIATE MNDOT STANDARDS, OR AS APPROVED.
8. BITUMINOUS PAVEMENT AND CONCRETE SECTIONS TO BE IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER, OR AS NOTED. PAVEMENT AND OTHER IMPROVEMENTS TO ADHERE TO ALL AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS FOR ACCESSIBILITY, INCLUDING SLOPE. CONTACT ENGINEER IMMEDIATELY INVOLVING ANY DISCREPANCIES.
9. CONTRACTOR SHALL MAINTAIN FULL ACCESS TO ADJACENT PROPERTIES DURING CONSTRUCTION AND TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES.
10. CONTRACTOR SHALL PROVIDE ALL CONSTRUCTION STAKING.
11. CONTRACTOR SHALL PROVIDE ALL SITE GOVERNMENTAL PERMITS AND FEES.

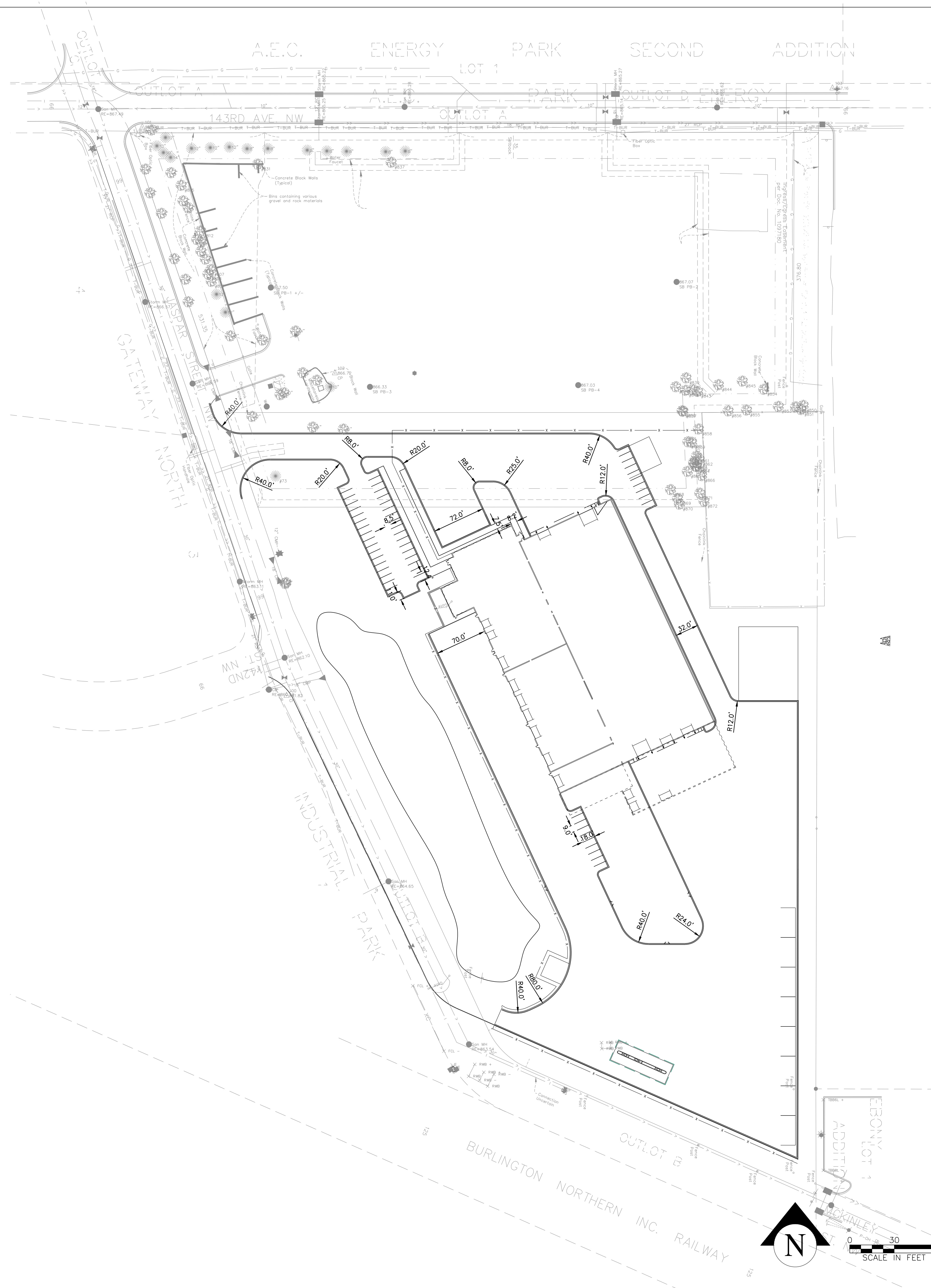
SIGNAGE AND STRIPING NOTES

1. ALL TRAFFIC SIGNS, PAVEMENT MARKINGS, AND OTHER TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE STANDARDS OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD), OR AS NOTED OTHERWISE.
2. PARKING LOT STRIPING SHALL BE 4" WIDE COLOR WHITE, TWO COATS OF PAINT. CONTRACTOR SHALL PAINT ANY/ALL DIRECTIONAL TRAFFIC ARROWS AS SHOWN IN WHITE (TWO COATS).
3. ACCESSIBLE PARKING SIGNS AND MARKINGS PER LATEST ADA CODE AND REQUIREMENTS. CONTRACTOR SHALL PAINT THE INTERNATIONAL SYMBOL OF ACCESSIBILITY IN EACH DESIGNATED ACCESSIBLE STALL IN BLUE BACKGROUND WITH WHITE BORDER (TWO COATS OF PAINT). CONTRACTOR SHALL PAINT THE WORDS "NO PARKING" IN EACH ACCESSIBLE ISLE ADJACENT TO AN ACCESSIBLE SPACE IN WHITE LETTERS MINIMUM 12" IN HEIGHT. SIGNS TO BE LOCATED AT THE HEAD OF THE PARKING SPACE. SEE ACCESSIBLE PARKING DETAILS.
4. ALL SIGNS SHALL INCLUDE MOUNTING HARDWARE, POST, CONCRETE FOOTING AND CASING WHERE REQUIRED. CONCRETE CASING REQUIRED IN LOCATIONS WHERE POST IS NOT PROTECTED BY CURB.
5. IF NOTED, ALL STOP SIGNS SHALL INCLUDE A 12" WIDE PAINTED STOP BAR IN WHITE PAINT (TWO COATS) PLACED AT THE STOP SIGN LOCATION, A MINIMUM OF 4' FROM CROSSWALK. ALL STOP BARS SHALL EXTEND FROM DIRECTIONAL TRANSITION BETWEEN LANES TO THE CURB.
6. ALL SIGNS SHALL BE PLACED 18" BEHIND THE BACK OF CURB, UNLESS OTHERWISE NOTED.

- SITE KEY NOTES:**
- (A) BOLLARD (ALSO SEE ARCH)
 - (B) INSTALL ADA PARKING SIGN PER MINNESOTA BUILDING CODE (R7-8m) AND VAN ACCESSIBLE SIGN (R7-8b)
 - (C) INSTALL NO PARKING SIGN (RB-3o)
 - (D) FLUSH CURB (SEE GRADING PLAN FOR LIMITS)
 - (E) TRANSITION FROM 0" CURB HEIGHT TO 6" CURB HEIGHT, MAX 5.0% SLOPE
 - (F) TRANSITION FROM 0" CURB HEIGHT TO 6" CURB HEIGHT OVER 5'-0"
 - (G) TRUNCATED DOMES, WIDTH PER PLAN
 - (F) MATCH EXISTING
 - (C) INSTALL 30" STOP SIGN (R1-1)

SITE LEGEND

- PROPERTY LINE
- - - SETBACK LINE (PER CODE)
- [Pattern] HEAVY-DUTY BITUMINOUS PAVEMENT
- [Pattern] LIGHT-DUTY BITUMINOUS PAVEMENT
- [Pattern] BITUMINOUS OVERLAY
- [Pattern] 8" CONCRETE PAVEMENT
- [Pattern] 4" CONCRETE WALK
- [Pattern] COMPACTED AGGREGATE
- [Pattern] POROUS BITUMINOUS PAVEMENT
- [Pattern] BRICK PAVERS
- [Pattern] TRUNCATED DOMES
- == CURB AND GUTTER
- == CURB AND GUTTER (TIP-OUT)
- ◇ CHAIN LINK FENCE
- ◇ ORNAMENTAL FENCE
- PARKING LOT POLE LIGHT
- CONCRETE WHEEL STOP
- RETAINING WALL
- (16) PARKING SPACES PER ROW
- LIMITS OF DISTURBANCE



CONSULTANTS:

NOTES:

**CITY OF RAMSEY
 PUBLIC WORKS FACILITY
 JASPAR STREET NW
 RAMSEY, MN, 55303**

PROJECT NUMBER: XX-XX

DATE OF ISSUE: XXX XX, XXXX

DRAWN BY: XXX

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CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: _____

DATE: _____

LICENSE #: _____

SHEET NAME:

SITE PLAN

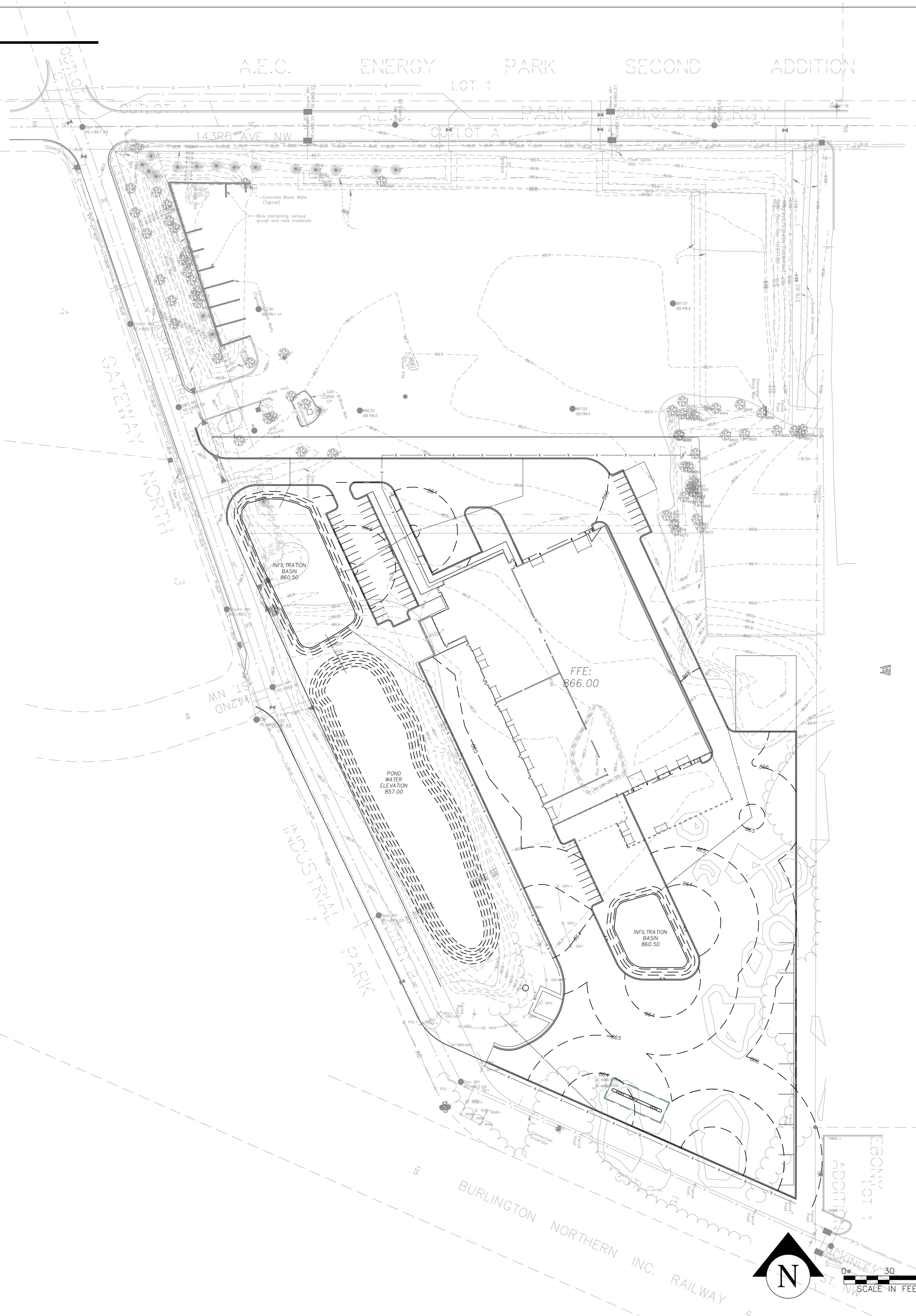
SHEET NO:

GRADING, DRAINAGE, AND EROSION CONTROL NOTES

1. THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."
2. THE CONTRACTOR SHALL FIELD VERIFY LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND TOPOGRAPHIC FEATURES PRIOR TO COMMENCEMENT OF CONSTRUCTION ACTIVITY. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR VARIATIONS FROM THE PLANS.
3. CONTRACTOR TO PROVIDE ALL WORK AND MATERIALS FOR GRADING, SUBSOIL CORRECTIONS (IMPORT/EXPORT), RETAINING WALLS, TOPSOIL, EROSION CONTROL AND OTHER RELATED ITEMS.
4. SPOT ELEVATIONS REPRESENT FINISHED SURFACE GRADES, GUTTER/FLOW LINE, FACE OF BUILDING, OR EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
5. CATCH BASINS AND MANHOLES IN PAVED AREAS SHALL BE SUMPED 0.04 FEET. ALL CATCH BASINS IN GUTTERS SHALL BE SUMPED 0.16 FEET. RIM ELEVATIONS SHOWN ON PLANS DO NOT REFLECT SUMPED ELEVATIONS.
6. ALL DISTURBED UNPAVED AREAS ARE TO RECEIVE MINIMUM OF 4 INCHES OF TOP SOIL AND SEED/MULCH OR SOD. THESE AREAS SHALL BE WATERED/MAINTAINED BY THE CONTRACTOR UNTIL VEGETATION IS ESTABLISHED. STRIP, STOCKPILE, AND REDISTRIBUTE EXISTING TOPSOIL, AS SUITABLE.
7. FOR SITE RETAINING WALLS "TW" EQUALS SURFACE GRADE AT TOP FACE OF WALL (NOT TOP OF WALL), "GW" EQUALS SURFACE GRADE AT WALL GRADE TRANSITION, AND "BW" EQUALS SURFACE GRADE AT BOTTOM FACE OF WALL (NOT BOTTOM OF BURIED WALL COURSES).
8. STREETS MUST BE CLEANED AND SWEEPED WHENEVER TRACKING OF SEDIMENTS OCCURS AND BEFORE SITES ARE LEFT IDLE FOR WEEKENDS AND HOLIDAYS. A REGULAR SWEEPING SCHEDULE MUST BE ESTABLISHED.
9. DUST SHALL BE ADEQUATELY CONTROLLED.
10. ALL SLOPES 1:3 (V:H) OR GREATER REQUIRED TO RECEIVE SURFACE EROSION CONTROL WHETHER IT IS INDICATED ON THE PLAN OR NOT: MAINTAIN SHEET FLOW AND MINIMIZE RILLS AND/OR GULLIES.
11. ALL STORM DRAINS AND INLETS MUST BE PROTECTED UNTIL ALL SOURCES OF POTENTIAL DISCHARGE ARE STABILIZED.
12. TEMPORARY SOIL STOCKPILES MUST HAVE EFFECTIVE SEDIMENT CONTROL AND CAN NOT BE PLACED IN SURFACE WATERS OR STORM WATER CONVEYANCE SYSTEMS. TEMPORARY STOCKPILES WITHOUT SIGNIFICANT AMOUNT OF SILT, CLAY, OR ORGANIC COMPOUNDS ARE EXEMPT EX: CLEAN AGGREGATE STOCK PILES, DEMOLITION CONCRETE STOCKPILES, SAND STOCKPILES.
13. FINAL STABILIZATION REQUIRES THAT ALL SOIL DISTURBING ACTIVITIES HAVE BEEN COMPLETED AND THAT DISTURBED AREAS ARE STABILIZED BY A UNIFORM PERENNIAL VEGETATIVE COVER WITH 70% OF THE EXPECTED FINAL DENSITY, AND THAT ALL PERMANENT PAVEMENTS HAVE BEEN INSTALLED. ALL TEMPORARY BMP'S SHALL BE REMOVED, DITCHES STABILIZED, AND SEDIMENT SHALL BE REMOVED FROM PERMANENT CONVEYANCES AND SEDIMENTATION BASINS IN ORDER TO RETURN THE POND/BASIN TO DESIGN CAPACITY.
14. THE WATERSHED DISTRICT OR THE CITY MAY HAVE REQUIREMENTS FOR INSPECTIONS VERIFYING PROPER CONSTRUCTION OF THE BEST MANAGEMENT PRACTICES (BMP) - THE MORE RESTRICTIVE REQUIREMENT SHALL APPLY.
15. SEE STORMWATER POLLUTION PREVENTION PLAN (SWPPP) NOTES AND DETAILS FOR ADDITIONAL EROSION CONTROL NOTES AND REQUIREMENTS. CONTRACTOR SHALL PROVIDE ALL REQUIRED EROSION CONTROL PERMITS/FEE'S, INSPECTORS, INSPECTIONS, AND DOCUMENTATION. PLAN REPRESENTS MINIMAL EROSION CONTROL, CONTRACTOR TO PROVIDE ADDITIONAL MEANS AND METHODS FOR THE PROJECT AS NECESSARY TO MAINTAIN COMPLIANCE.
16. CONTRACTOR TO PROVIDE ALL SUBGRADE SOIL CORRECTIONS, INCLUDING REMOVAL OF SUBGRADE DEBRIS, FOR PROJECT IMPROVEMENTS SUCH AS BUILDING, PAVEMENT, UTILITY, RETAINING WALLS, AND OTHER RELATED ITEMS. REFER TO THE RECOMMENDATIONS IN THE GEOTECHNICAL REPORT FOR ANY ADDITIONAL SITE PREPARATION INFORMATION OR REQUIREMENTS.
17. IF GROUND WATER IS PRESENT IN THE EXCAVATION, OR IF THE EXPOSED SOILS ARE WET AND UNSTABLE, CONTACT THE OWNER OR ENGINEER FOR A RECOMMENDATION FROM THE GEOTECHNICAL ENGINEER.
18. CONTRACTOR SHALL INSTALL ALL EROSION CONTROL MEASURES PRIOR TO COMMENCING GRADING ACTIVITIES AND SHALL MAINTAIN SAID MEASURES FOR DURATION OF CONSTRUCTION ACTIVITIES. UPON ESTABLISHMENT OF TURF, THE CONTRACTOR SHALL REMOVE THE EROSION CONTROL MEASURES AND DISPOSE OF OFF SITE.
19. CONTRACTOR TO PREVENT DIRT AND/OR DEBRIS FROM ENTERING STORM SEWER OR BEING TRANSPORTED OFF SITE IN AN UNCONTROLLED MANNER. CONTRACTOR TO VERIFY AT PROJECT CLOSEOUT THAT STORM SEWER SYSTEM IS CLEAR OF SEDIMENT AND/OR DEBRIS AND IS FULLY FUNCTIONAL.
20. CONTRACTOR SHALL PROVIDE REQUIRED EROSION CONTROL MONITORING, PER REQUIREMENTS AND CERTIFICATION, TO INSPECT AND DOCUMENT ALL EROSION CONTROL MEASURES WEEKLY (EVERY 7 DAYS) AND AFTER EVERY 0.5 INCH RAINFALL EVENT, PER REQUIREMENTS. CONTRACTOR TO PROVIDE CORRECTIVE MEASURES IMMEDIATELY FOR ANY NON-COMPLIANCE OBSERVATIONS.
21. ALL DISTURBED NON-PAVED AREAS SHALL RECEIVE TEMPORARY PROTECTION OR PERMANENT COVER WITHIN 14 DAYS OF DISTURBANCE OPERATIONS.
22. WHEN TRAPPED SEDIMENT REACHES 1/3 OF THE HEIGHT OF SILT FENCE, IT SHALL BE REMOVED AND PROPERLY DISPOSED OF BY THE CONTRACTOR.
23. CATCH BASIN SEDIMENT FILTER SACKS SHALL BE CLEANED WHEN SEDIMENT REACHES 1/3 THE CAPACITY OF THE SACK.
24. WHEN SEDIMENT IS TRACKED ON TO PAVED SURFACES, IT SHALL BE REMOVED WITHIN 24 HOURS OF DISCOVERY.
25. ANY SEDIMENT FROM THE CONSTRUCTION SITE THAT ACCUMULATES ON OR OFF THE OWNER'S PROPERTY SHALL BE REMOVED BY THE CONTRACTOR AT HIS/HER EXPENSE. ANY DAMAGE THAT OCCURS FROM THE ACCUMULATED SEDIMENT OR FROM THE CONTRACTOR'S REMOVAL OF THE SEDIMENT, SHALL BE REPAIRED BY THE CONTRACTOR AT HIS/HER EXPENSE.
26. ALL EXCAVATIONS MUST COMPLY WITH THE REQUIREMENTS OF OSHA 29 CFR, PART 1926, SUBPART P, "EXCAVATIONS AND TRENCHES." THIS DOCUMENT STATES THAT EXCAVATION SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
27. THE CONTRACTOR MUST COMPLY WITH THE REQUIREMENTS OF THE PROJECT SPECIFIC STORM WATER POLLUTION PREVENTION PLAN. TEMPORARY STORMWATER IMPROVEMENTS SHALL BE PROVIDED UNTIL THE PERMANENT IMPROVEMENTS ARE ESTABLISHED. CONTRACTOR TO DESIGN AND SUBMIT ALL TEMPORARY STORMWATER ITEMS FOR ENGINEER APPROVAL.
28. CONTRACTOR TO PROVIDE ALL SURVEY CONSTRUCTION STAKING.

GRADING AND EROSION CONTROL LEGEND

- PROPERTY LINE
- PROPOSED CONTOURS
- EXISTING CONTOURS
- PROPOSED SPOT ELEVATION
TC = TOP OF CURB
GL = GUTTER LINE/BOTTOM OF CURB
HP/LP = HIGH/LOW POINT
BW = FINISHED GRADE AT LOW SIDE OF WALL (DOES NOT INCLUDE BURIED WALL)
TW = FINISHED GRADE AT HIGH SIDE OF WALL (DOES NOT INCLUDE TOP WALL COURSE OR CAP)
± = MATCH EXISTING, FIELD VERIFY
- EMERGENCY OVERFLOW
- PROPOSED SURFACE SLOPE
- SILT FENCE
- BIO ROLL
- INLET PROTECTION
- ROCK CONSTRUCTION ENTRANCE
- EROSION CONTROL BLANKET CAT 1
- EROSION CONTROL BLANKET CAT 3
- RIP-RAP
- STORM SEWER (SEE UTILITY PLAN)
- DRAIN TILE (SEE UTILITY PLAN)
- RETAINING WALL
- TIP-OUT GUTTER
- LIMITS OF DISTURBANCE



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GRADING, DRAINAGE, & EROSION CONTROL PLAN

C 103

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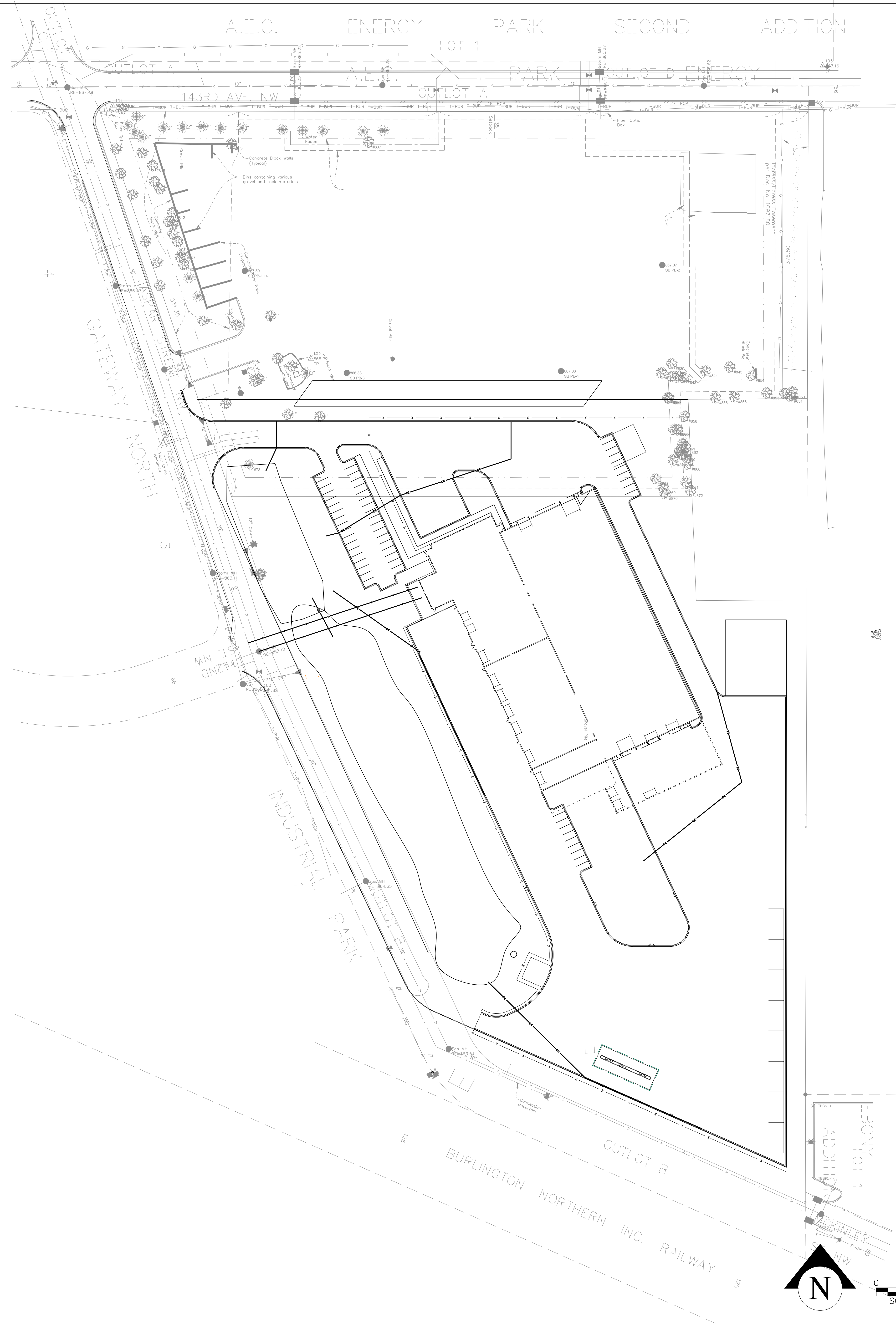
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SHEET NAME

UTILITY PLAN

SHEET NO.

C 104



UTILITY NOTES

1. THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."
2. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL UTILITY LOCATES. CONTACT GOPHER STATE ONE CALL PER STATE STATUTES FOR PUBLIC UTILITY LOCATES PRIOR TO ANY EXCAVATION. THE CONTRACTOR MUST HIRE A PRIVATE UTILITY LOCATING SERVICE TO LOCATE PRIVATE UTILITIES IN THE CONSTRUCTION AREA PRIOR TO ANY EXCAVATION.
3. SEE EXISTING CONDITIONS FOR SURVEY INFORMATION. THE ENGINEER CAN NOT BE HELD RESPONSIBLE FOR INACCURACIES RELATED TO THE SURVEY INFORMATION.
4. COMPLY WITH ALL LOCAL AND STATE REQUIREMENTS FOR UTILITY MATERIALS, INSTALLATION, AND TESTING.
5. OBTAIN ALL PERMITS OR APPROVALS FROM LOCAL UTILITY OWNERS PRIOR TO BEGINNING UTILITY INSTALLATIONS. NOTIFY UTILITY OWNERS OF THE START OF CONSTRUCTION FOR THE PROJECT AND ANY SPECIFIC UTILITY WORK AT LEAST 48 HOURS IN ADVANCE.
6. FIELD VERIFY AND COORDINATE ALL BUILDING UTILITY CONNECTIONS AND PUBLIC UTILITY SERVICE CONNECTIONS PRIOR TO CONSTRUCTION, INCLUDING LOCATION, TYPE, SIZE, AND INVERT ELEVATION. NOTIFY ENGINEER OF ANY DISCREPANCIES FROM THE PLAN FOR RESOLUTION PRIOR TO BEGINNING UTILITY INSTALLATIONS.
7. ADJUST, OR ARRANGE TO BE ADJUSTED BY UTILITY OWNER, ALL STRUCTURES, PUBLIC AND PRIVATE, TO PROPOSED GRADES WHERE DISTURBED. COMPLY WITH ALL REQUIREMENTS OF UTILITY OWNERS. STRUCTURES BEING RESET IN PAVED AREAS TO MEET OWNER'S REQUIREMENTS FOR TRAFFIC LOADING.
8. SERVICE UTILITIES, SUCH AS ELECTRIC (TRANSFORMER), GAS, TELEPHONE, CABLE, FIBER OPTIC, AND OTHER RELATED SMALL UTILITIES, MAY BE SHOWN FOR GENERAL REFERENCE AND ARE DEEMED CONCEPTUAL LOCATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING AND COORDINATING ALL LOCATIONS OF SERVICE UTILITY CONNECTIONS AND RELATED ITEMS WITH SERVICE PROVIDERS.
9. WATERMAIN AND WATER SERVICE CONNECTIONS TO BE CLASS 52 DUCTILE IRON PIPE (DIP), UNLESS NOTED OTHERWISE. MAINTAIN 7.5' OF COVER ON ALL NEW WATERMAIN. PROVIDE WATERMAIN THRUST RESTRAINTS AT CHANGE OF DIRECTION, AND PROVIDE 18" SEPARATION BETWEEN SEWER PIPE. ADJUST WATERMAIN VERTICALLY, AS NECESSARY, AS APPROVED BY THE ENGINEER. IF INSULATION IS REQUIRED, PROVIDE DOW STYROFOAM HI BRAND 35 OR EQUIVALENT, AT 4-INCH THICKNESS.
10. SANITARY SEWER PIPE OUTSIDE THE BUILDING SHALL BE POLYVINYL CHLORIDE (PVC) SDR35 OR 26. SDR 26 REQUIRED FOR DEPTHS GREATER THAN 15 FEET.
11. STORM SEWER PIPE SHALL BE REINFORCED CONCRETE PIPE (RCP), WITH R-4 GASKETS. RCP CLASS 5 FOR PIPE DIAMETERS 18" OR SMALLER, CLASS 3 FOR PIPE DIAMETERS 21" AND LARGER UNLESS OTHERWISE NOTED. POLYVINYL CHLORIDE PIPE (PVC) TO BE SCHEDULE 40. IF ALLOWED BY THE CITY, HIGH DENSITY POLYETHYLENE PIPE (HDPE) SHALL MEET REQUIREMENTS OF ASTM F2648. PIPE SHALL BE WATER TIGHT ACCORDING TO ASTM D3212 REQUIREMENTS. FLARED END SECTIONS SHALL BE RCP WITH TRASH GUARDS AND ROCK RIP-RAP.
12. ALL MANHOLE COVERS TO BE STAMPED EITHER SANITARY OR STORM SEWER.
13. PIPE LENGTHS THAT MAY BE SHOWN ARE HORIZONTALLY FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE.
14. SITE UTILITY SERVICES TYPICALLY TERMINATE 5 FEET FROM BUILDING, UNLESS NOTED OTHERWISE.
15. ALL EXCAVATIONS MUST COMPLY WITH THE REQUIREMENTS OF OSHA 29 CFR, PART 1926, SUBPART P, "EXCAVATIONS AND TRENCHES." THIS DOCUMENT STATES THAT EXCAVATION SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
16. DRAINILE LOCATIONS AND QUANTITIES ARE APPROXIMATE AS ILLUSTRATED. FIELD VERIFY FINAL LOCATIONS.
17. AFTER CONSTRUCTION IS COMPLETE, THE CONTRACTOR SHALL PROVIDE THE OWNER WITH AN AS-BUILT RECORD OF UTILITY CONSTRUCTION. THE AS-BUILT SHALL INCLUDE LOCATION AND LENGTH DEVIATIONS OR CHANGES TO THE PLAN. CONTRACTOR TO VERIFY WITH OWNER OR ENGINEER WHETHER A PLAN WITH POST-CONSTRUCTION ELEVATIONS IS REQUIRED.

UTILITY LEGEND

- — — — — PROPERTY LINE
- >>> — STORM SEWER
- >>> - - - DRAIN TILE
- >>> — SANITARY SEWER
- | — WATER MAIN
- (UG) — ELECTRIC (BURIED)
- (OH) — ELECTRIC (OVERHEAD)
- <<< — GAS LINE
- - - - - LIMITS OF DISTURBANCE
- - - - - DRAINAGE & UTILITY EASEMENTS
- CB STORM MANHOLE/CATCH BASIN
- ▲ STORM FLARED END SECTION
- c.o. CLEAN OUT (CO)
- SMH SANITARY MANHOLE
- HYDRANT
- GV GATE VALVE

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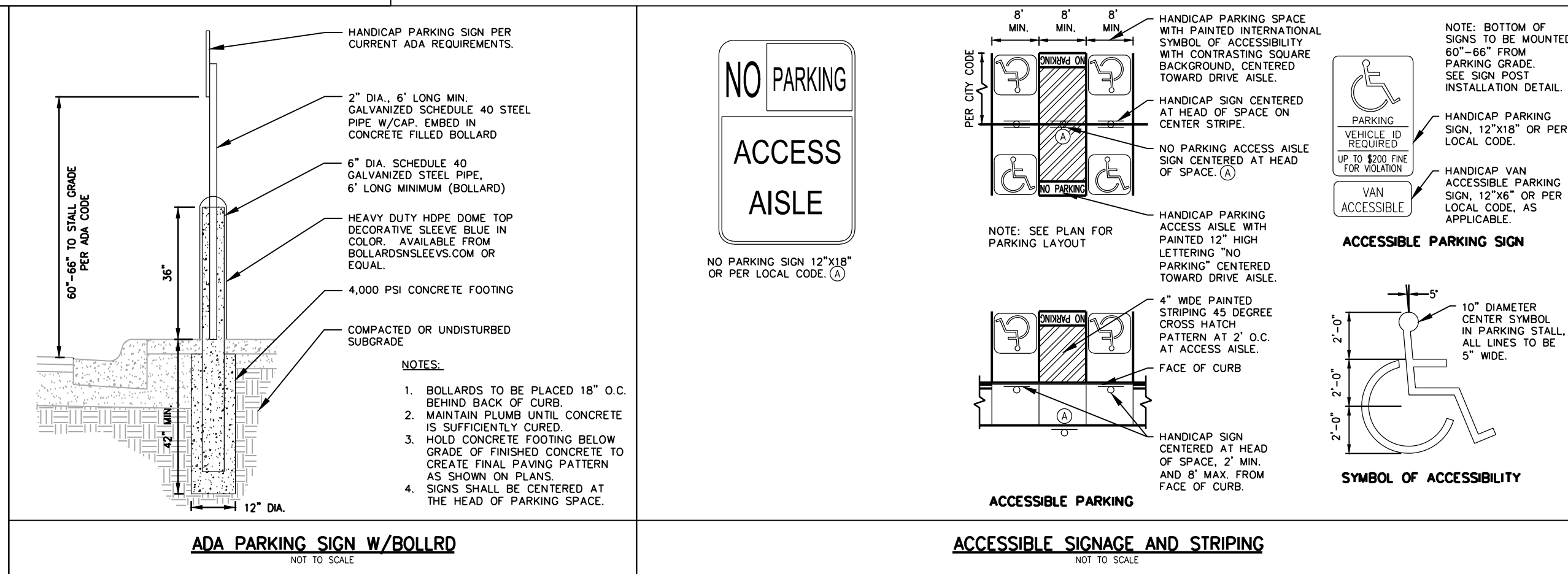
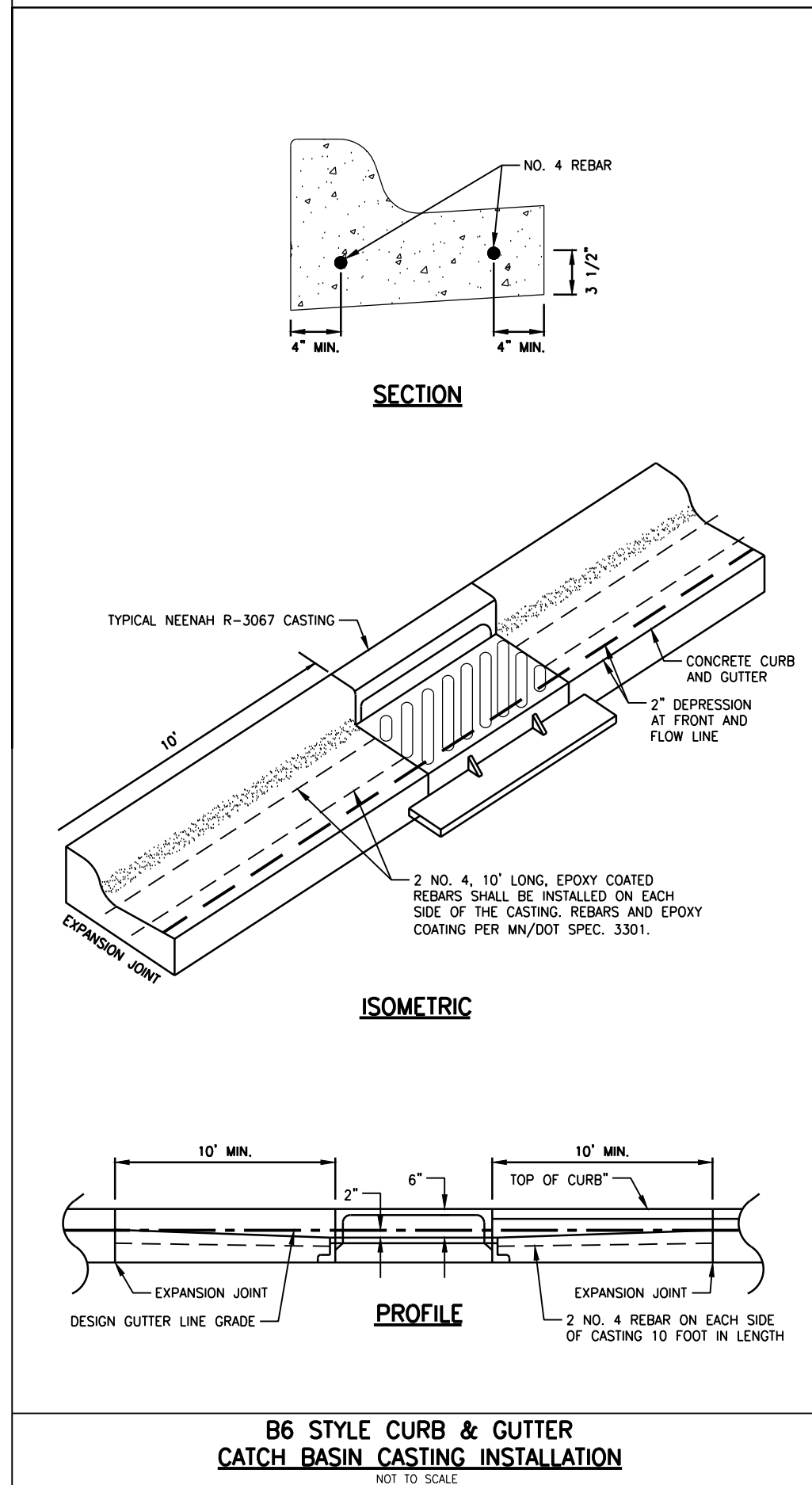
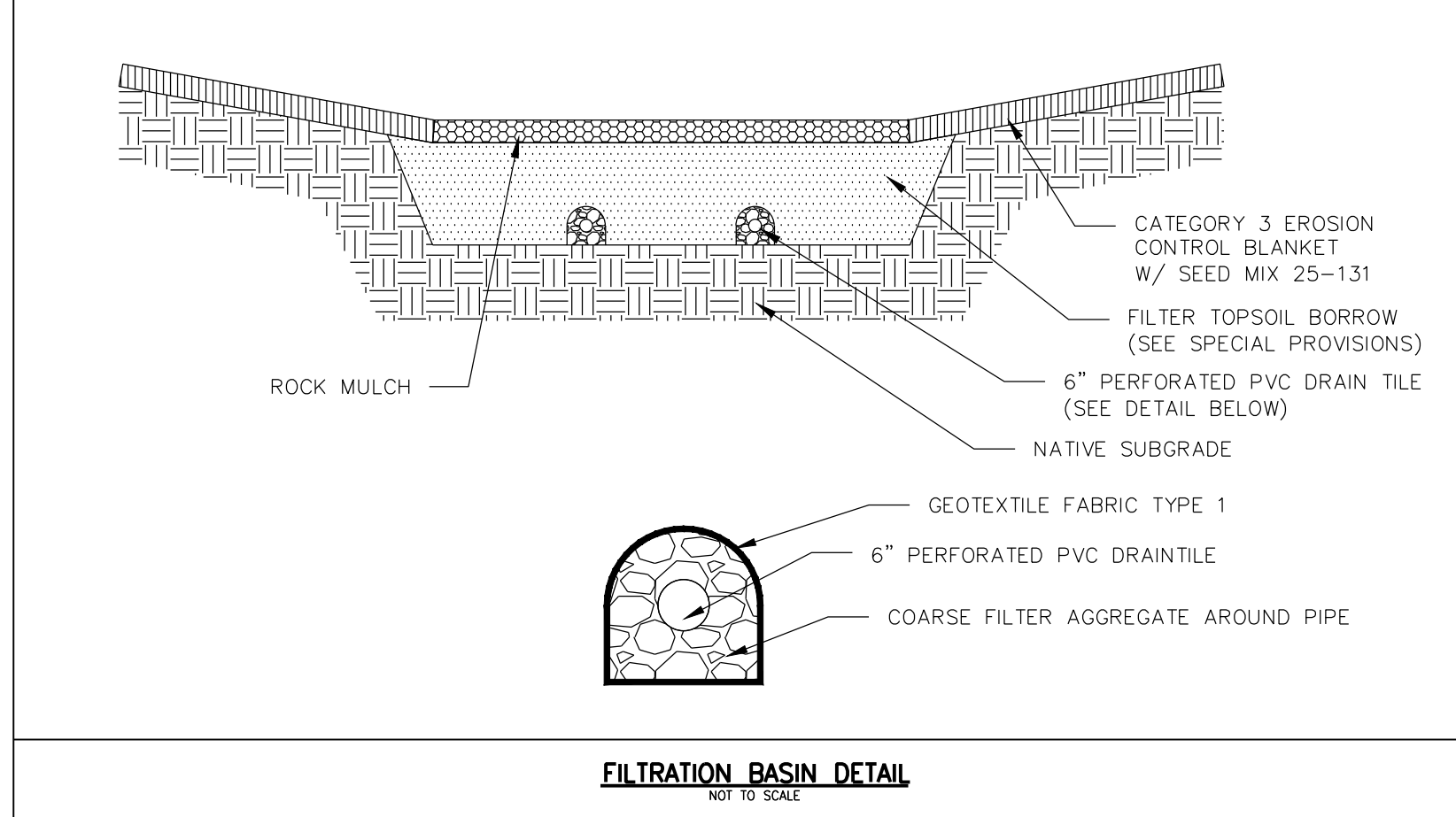
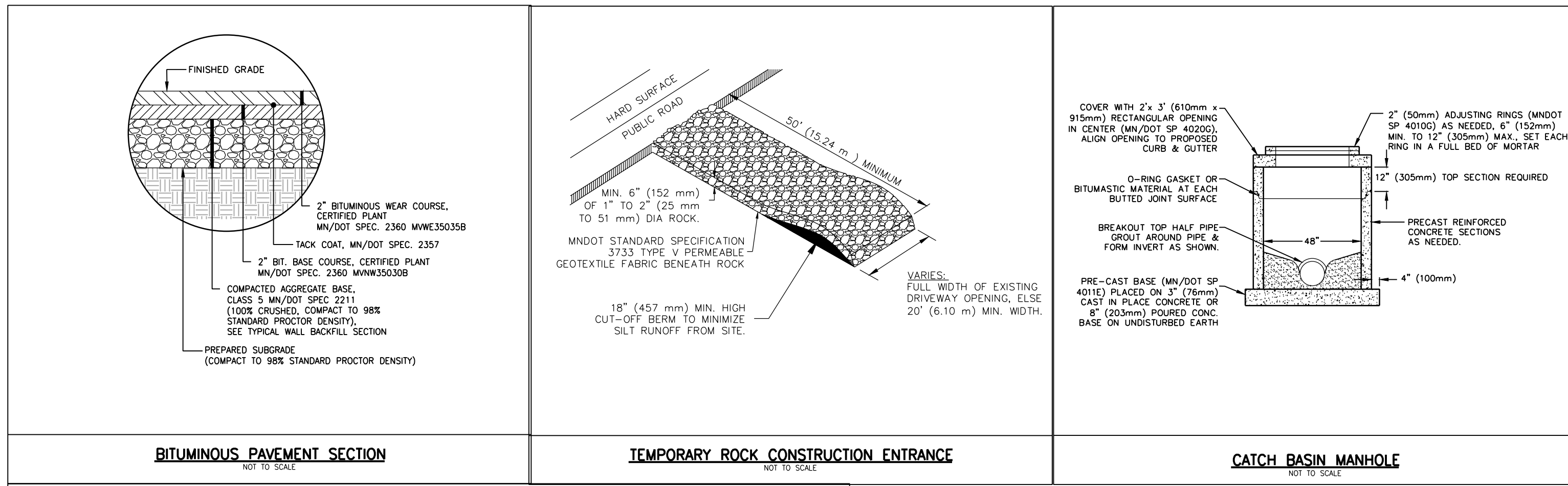
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LANDSCAPE NOTES

- CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL TO VERIFY LOCATIONS OF ALL UNDERGROUND UTILITIES PRIOR TO INSTALLATION OF ANY PLANTS OR LANDSCAPE MATERIAL.
- ACTUAL LOCATION OF PLANT MATERIAL IS SUBJECT TO FIELD AND SOIL CONDITIONS.
- NO PLANTING WILL BE INSTALLED UNTIL ALL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
- COORDINATE ALL LANDSCAPE WORK WITH APPROPRIATE TEMPORARY AND PERMANENT EROSION CONTROL.
- ALL SUBSTITUTIONS MUST BE APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO SUBMISSION OF ANY BID AND/OR QUOTE BY THE LANDSCAPE CONTRACTOR.
- PLANTS SHALL BE IMMEDIATELY PLANTED UPON ARRIVAL AT SITE. PROPERLY HEEL-IN MATERIALS IF NECESSARY; TEMPORARY ONLY.
- PRIOR TO PLANTING, FIELD VERIFY THAT THE ROOT COLLAR/ROOT FLAIR IS LOCATED AT THE TOP OF THE BALLED & BURLAP TREE. IF THIS IS NOT THE CASE, SOIL SHALL BE REMOVED DOWN TO THE ROOT COLLAR/ROOT FLAIR. WHEN THE BALLED & BURLAP TREE IS PLANTED, THE ROOT COLLAR/ROOT FLAIR SHALL BE EVEN OR SLIGHTLY ABOVE FINISHED GRADE.
- OPEN TOP OF BURLAP ON B&B MATERIALS; REMOVE POT ON POTTED PLANTS; SPLIT AND BREAK APART PEAT POTS.
- PRUNE PLANTS AS NECESSARY – PER STANDARD NURSERY PRACTICE AND TO CORRECT POOR BRANCHING OF EXISTING AND PROPOSED TREES.
- WRAP ALL SMOOTH-BARKED TREES – FASTEN TOP AND BOTTOM. REMOVE BY APRIL 1ST.
- STAKING OF TREES AS REQUIRED; REPOSITION, PLUMB AND STAKE IF NOT PLUMB AFTER ONE YEAR.
- THE NEED FOR SOIL AMENDMENTS SHALL BE DETERMINED UPON SITE SOIL CONDITIONS PRIOR TO PLANTING. LANDSCAPE CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT FOR THE NEED OF ANY SOIL AMENDMENTS.
- TOPSOIL (AND PLANTING SOIL) TO ADHERE TO MN/DOT STANDARD SPECIFICATION 3877 (SELECT TOPSOIL BORROW), AND TO BE FREE OF ROOTS, ROCKS (LARGER THAN ONE INCH), SUBSOIL DEBRIS, AND LARGE WEEDS, UNLESS SPECIFIED OTHERWISE. UTILIZE EXISTING ON-SITE TOPSOIL AS APPROPRIATE. MINIMUM 4" DEPTH TOPSOIL FOR ALL LAWN GRASS AREAS AND 12" DEPTH TOPSOIL (PLANTING SOIL) FOR TREE, SHRUBS, AND PERENNIALS.
- MULCH TO BE AT ALL TREE, SHRUB, PERENNIAL, LANDSCAPE BED, AND MAINTENANCE AREAS, OR AS INDICATED ON THE PLAN. SHREDDED HARDWOOD MULCH TO BE A MINIMUM 4-INCH DEPTH, RED COLORED (OR AS DIRECTED), AND FREE OF DELETERIOUS MATERIAL. ROCK MULCH TO BE A MINIMUM 3-INCH DEPTH, BUFF LIMESTONE (OR AS DIRECTED), AND 1.5-INCH TO 3-INCH DIAMETER. ROCK MULCH TO BE ON COMMERCIAL GRADE FILTER FABRIC, BY TYPAR, OR APPROVED EQUAL WITH NO EXPOSURE. MULCH AND FABRIC TO BE APPROVED BY OWNER PRIOR TO INSTALLATION.
- EDGING TO BE PROVIDED BETWEEN MULCH AND LAWN TURF AREAS, OR AS INDICATED. STEEL EDGING BETWEEN LANDSCAPE BEDS AND LAWN TURF AREAS TO BE COMMERCIAL BLACK STEEL EDGING, INSTALLED PER MANUFACTURER'S INSTALLATION GUIDELINES. BLACK STEEL EDGING SHALL BE PLACED WITH CONNECTORS AND METAL STAKES NO GREATER THAN 4-FOOT ON CENTER AND ELEVATION BELOW LAWN MOWER CUT LINE. UTILIZE CURBS AND SIDEWALKS FOR EDGING WHERE POSSIBLE. INDIVIDUAL TREE AND SHRUB AREAS TO BE SPADED EDGE BETWEEN MULCH AND LAWN TURF GRASS AREAS WITH V-SHAPED DEPTH AND WIDTH TO CREATE SEPARATION.
- ALL DISTURBED AREAS TO BE SEEDED, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL PROVIDE NECESSARY WATERING OF PLANT MATERIALS UNTIL THE PLANT IS FULLY ESTABLISHED. OWNER WILL NOT PROVIDE WATER FOR CONTRACTOR.
- REPAIR ALL DAMAGE FROM PLANTING OPERATIONS AT NO COST TO OWNER.

LANDSCAPE SUMMARY





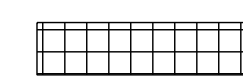
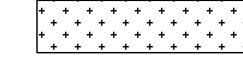

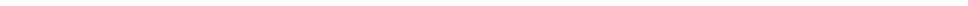
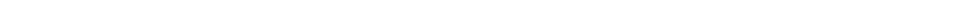
DECIDUOUS/CONIFEROUS TREES REQUIRED

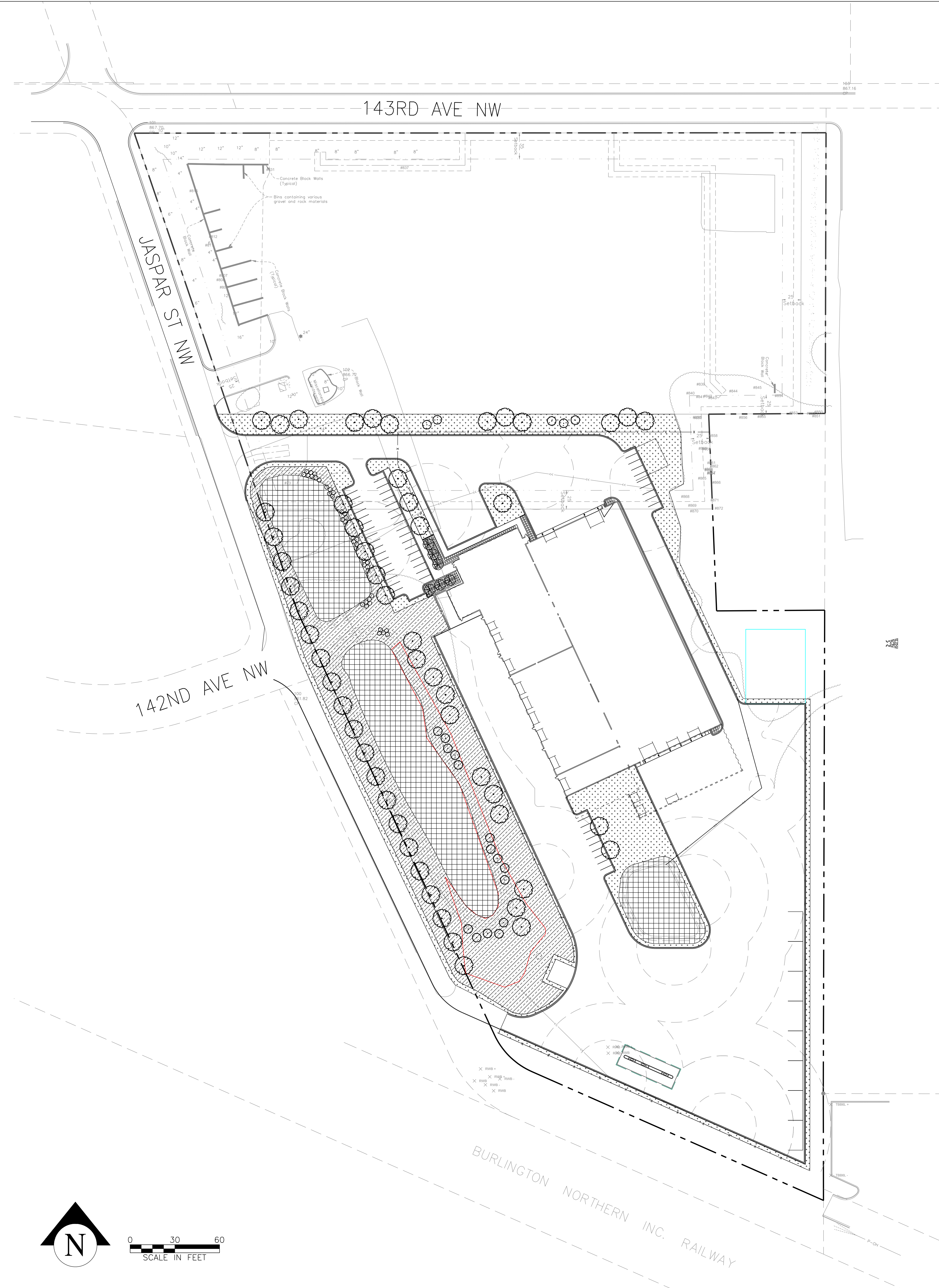
- BUILDING SF = 79,886 SF
- 1 TREE PER 1,000 SF
- TOTAL NUMBER OF TREES REQUIRED = 80 TREES
- 20 CONIFEROUS TREES, 6 FT HT (25% OF TOTAL TREES)
- 6 ORNAMENTAL TREES, 2.5" CAL (7.5% OF TOTAL TREES)
- 54 OVERSTORY TREES, 2.5" CAL (67.5% OF TOTAL)

SHRUBS REQUIRED

- BUILDING SF = 79,886 SF
- 1 SHRUB PER 300 SF
- TOTAL NUMBER OF SHRUBS REQUIRED = 267 SHRUBS

LANDSCAPE LEGEND

-  OVERSTORY TREE
-  ORNAMENTAL TREE
-  CONIFEROUS TREE
-  SHRUB
-  NATIVE SEED MIX
-  STORMWATER BASIN SEED MIX
-  TURF SEED MIX
-  PROPERTY LINE
-  LIMITS OF DISTURBANCE



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LANDSCAPE PLAN

SHEET NO:
L 100

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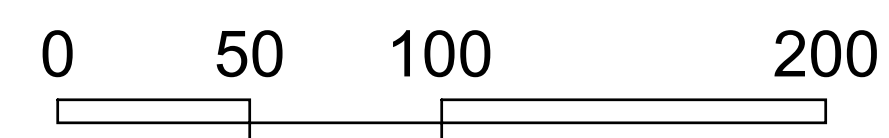
SITE PLAN

SHEET NO.

A001

- A OFFICE
- B SHOPS
- C MAINTENANCE
- D STORAGE
- E WASH BAY
- F.1 PUBLIC PARKING
- F.2 MANAGEMENT STAFF PARKING
- G STORAGE BINS
- H FUEL ISLAND
- I FUTURE SALT BLDG
- J BRINE BUILDING
- K LOADING DOCK
- L DRYOUT / WASHOUT
- M COLD STORAGE
- N TRASH ENCLOSURE
- O FUTURE EXPANSION
- P PUBLIC PLAZA AND ENTRY
- Q EMPLOYEE PATIO
- R FLAG POLES
- S TRANSFORMER AND GENERATOR PAD

DESIGN ITERATION 3.1 - SITE PLAN



1 MAIN FLOOR PLAN

1/16" = 1'



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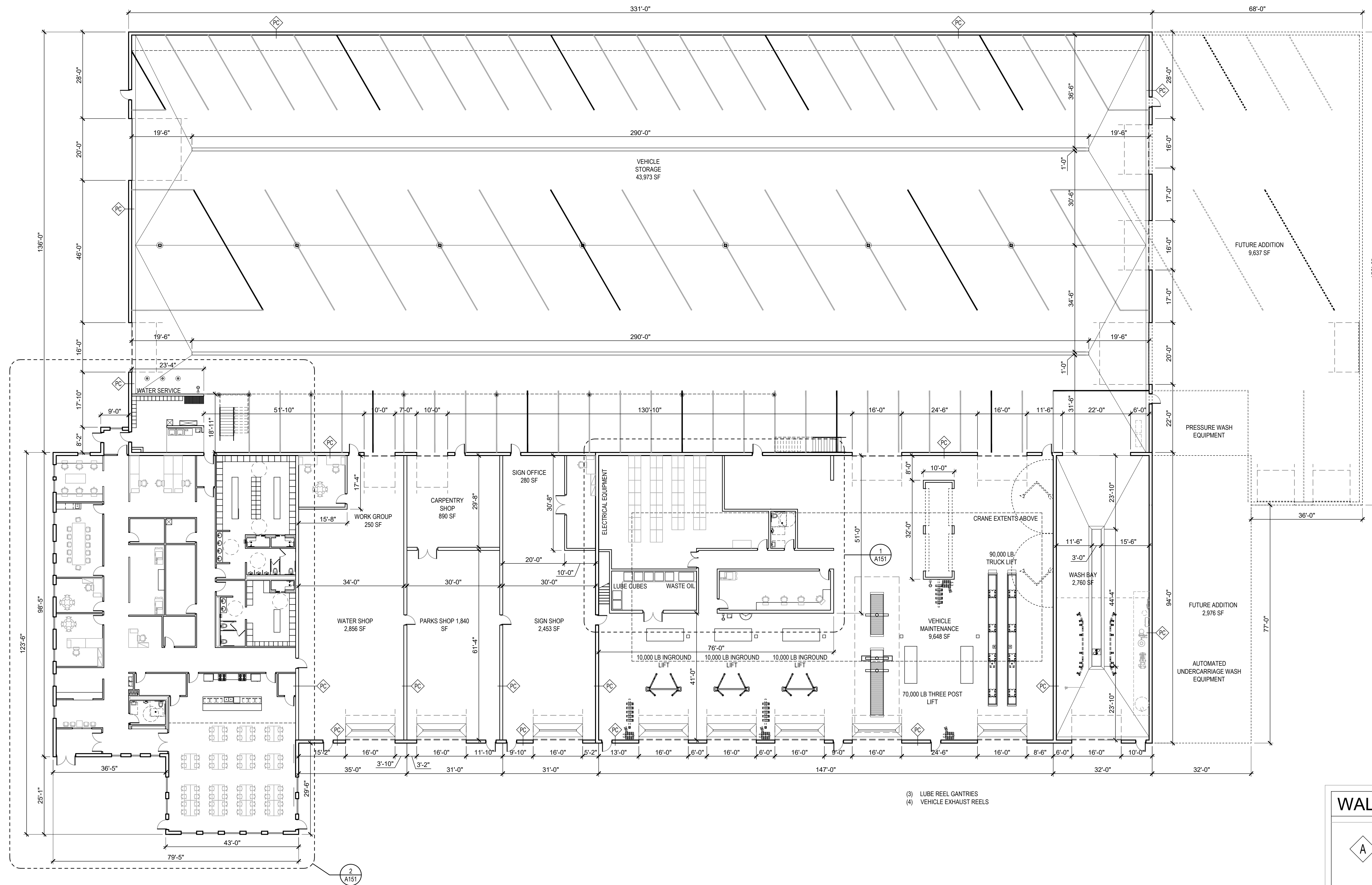
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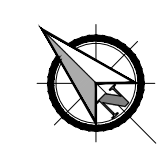
MAIN FLOOR PLAN

SHEET NO:

A101



1 MAIN FLOOR PLAN
 1/16" = 1'



WALL TYPES

- A** 12" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- B** 8" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- C** GYP BOARD AND STEEL STUD FRAMED WALL
 - 5/8" GYP BOARD
 - STEEL STUD FRAMING AS NEEDED PER DIMENSIONED
 - THICKNESS SHOWN ON PLAN (+/-)
 - 5/8" GYP BOARD
 - ALL WALLS TO DECK U.N.O. PROVIDE SOUND BATT INSULATION @ ALL OFFICE, RESTROOM, AND PUBLIC AREA WALLS SEE ROOM FINISH SCHEDULE FOR FINISH INFO.
- PC** PRECAST CONCRETE WALL PANEL

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 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER: XX-XX

DATE OF ISSUE: XXX XX, XXXX

DRAWN BY: XXX

CHECKED BY: ANC

REVISIONS

CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE

DATE

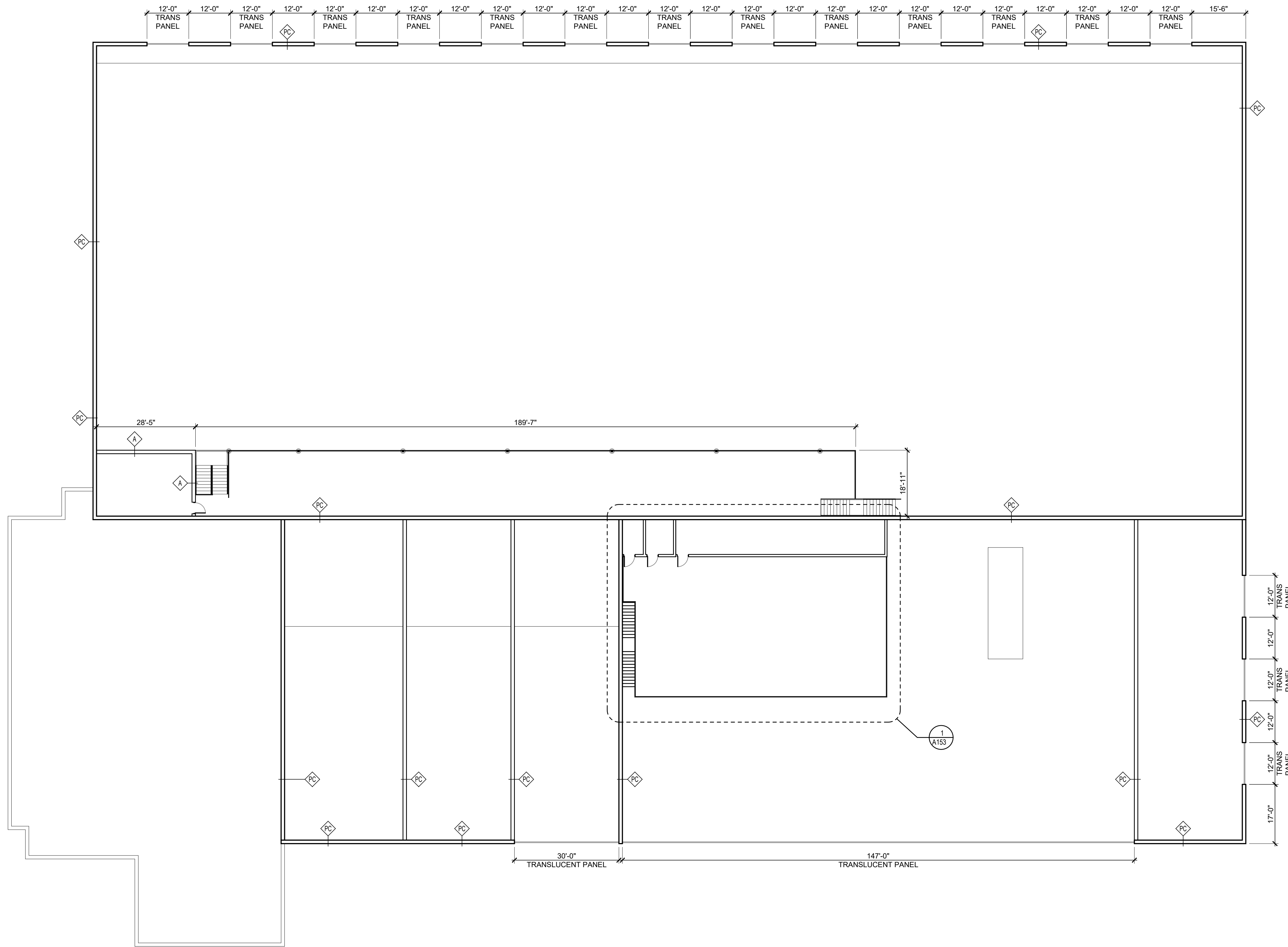
LICENSE #

SHEET NAME

NAME OF SHEET

SHEET NO.

A102



1 MEZZANINE PLAN
 1/16" = 1'

WALL TYPES

- A** 12" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- B** 8" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- C** GYP BOARD AND STEEL STUD FRAMED WALL
 - 5/8" GYP BOARD
 - STEEL STUD FRAMING AS NEEDED PER DIMENSIONED
 - THICKNESS SHOWN ON PLAN (+/-)
 - 5/8" GYP BOARD
 - ALL WALLS TO DECK U.N.O. PROVIDE SOUND BATT INSULATION @ ALL OFFICE, RESTROOM, AND PUBLIC AREA WALLS SEE ROOM FINISH SCHEDULE FOR FINISH INFO.
- PC** PRECAST CONCRETE WALL PANEL

CONSULTANTS

NOTES

**CITY OF RAMSEY
 PUBLIC WORKS FACILITY**
 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER	XX-XX
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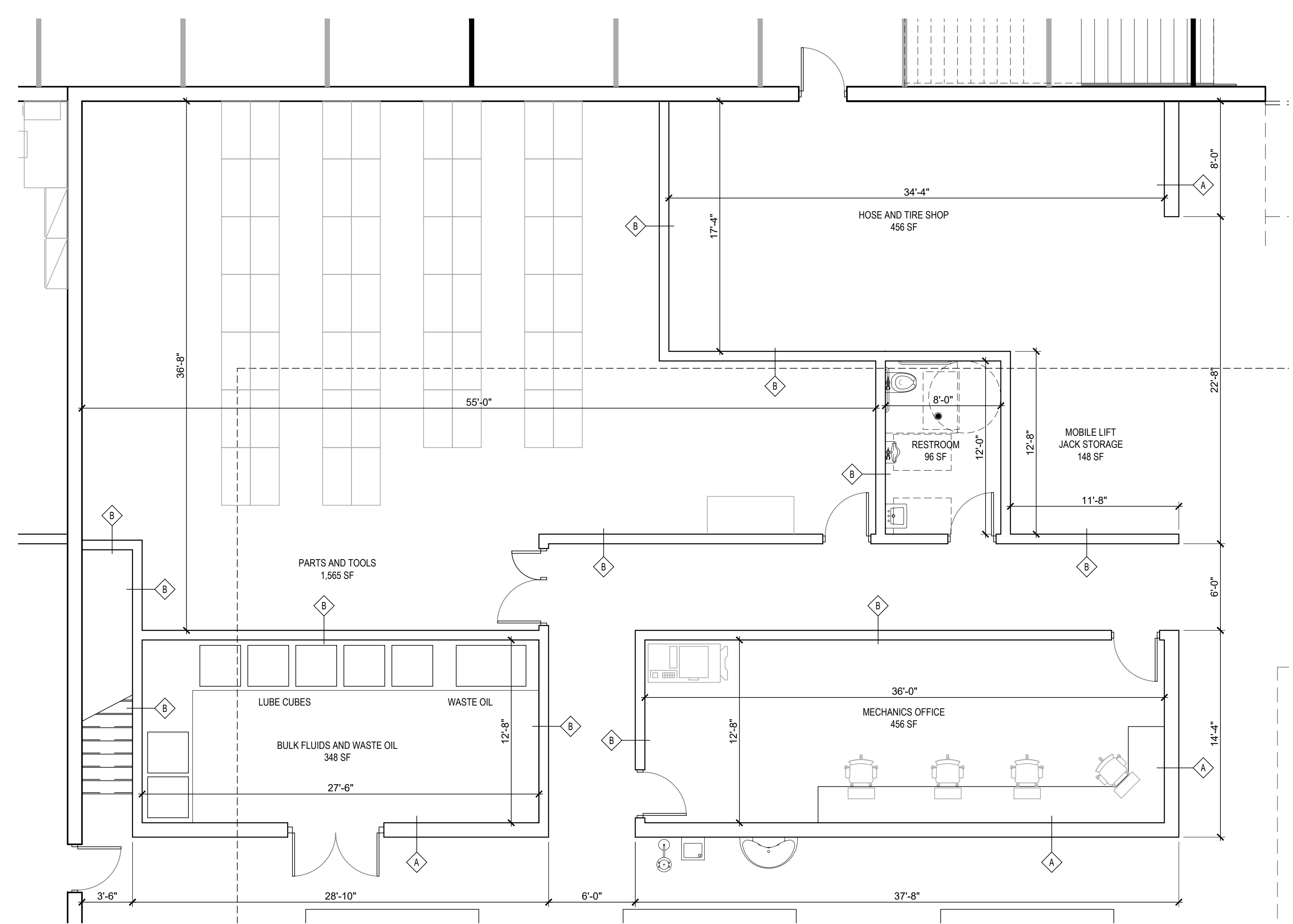
SIGNATURE _____
 DATE _____
 LICENSE # _____
 SHEET NAME _____

ENLARGED FLOOR PLAN

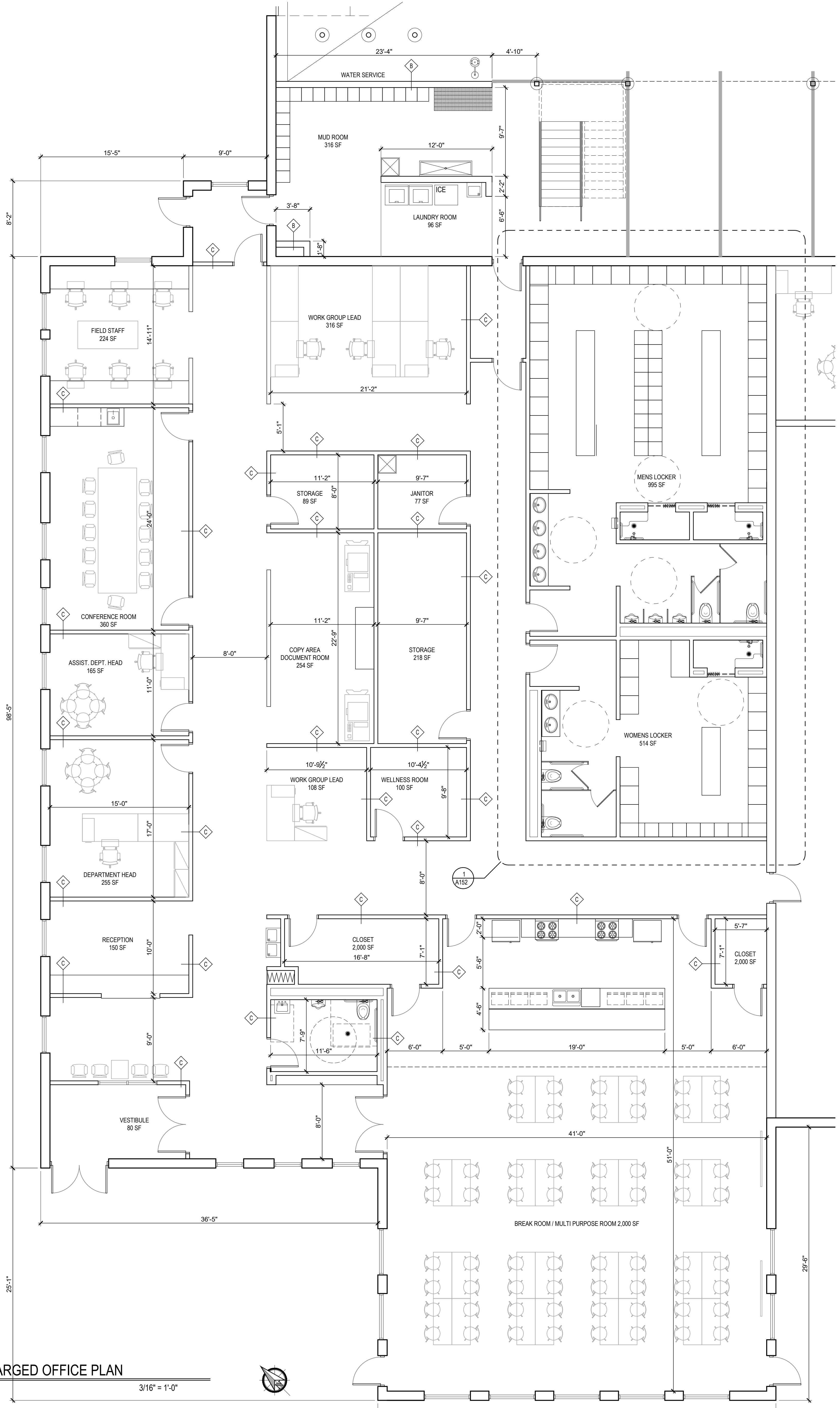
A151

WALL TYPES

- A** 12" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- B** 8" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
- C** GYP BOARD AND STEEL STUD FRAMED WALL
 - 5/8" GYP BOARD
 - STEEL STUD FRAMING AS NEEDED PER DIMENSIONED
 - THICKNESS SHOWN ON PLAN (+/-)
 - 5/8" GYP BOARD
 - ALL WALLS TO DECK U.N.O.
 - PROVIDE SOUND BATT INSULATION @ ALL OFFICE, RESTROOM, AND PUBLIC AREA WALLS. SEE ROOM FINISH SCHEDULE FOR FINISH INFO.
- PC** PRECAST CONCRETE WALL PANEL



1 ENLARGED MECHANIC'S OFFICE
 1/4" = 1'-0"



2 ENLARGED OFFICE PLAN
 3/16" = 1'-0"

CONSULTANTS

NOTES

CITY OF RAMSEY
PUBLIC WORKS FACILITY
 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER: XX-XX

DATE OF ISSUE: XXX XX, XXXX

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SIGNATURE _____

DATE _____

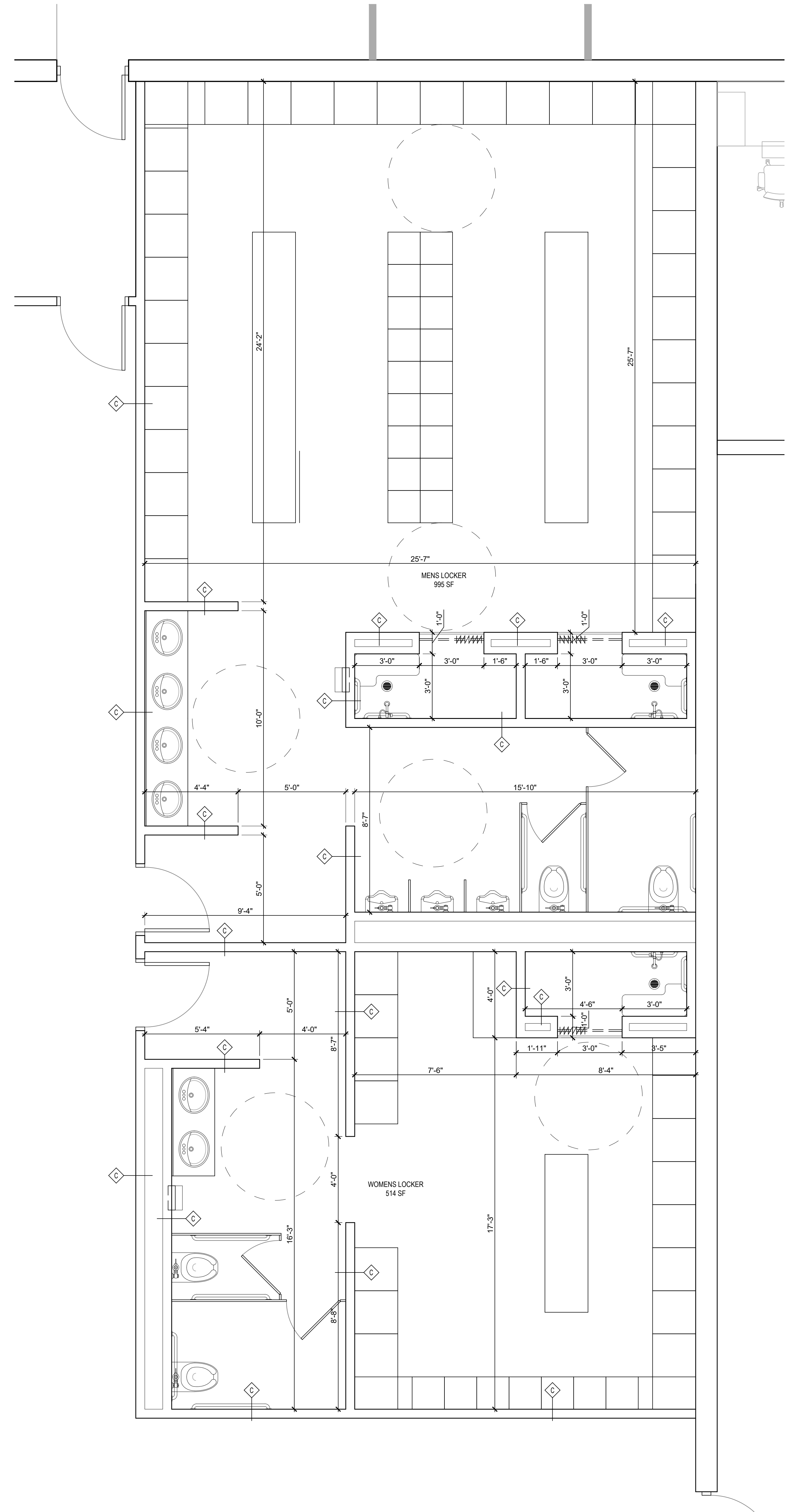
LICENSE # _____

SHEET NAME

**ENLARGED
 FLOOR PLAN**

SHEET NO.

A152



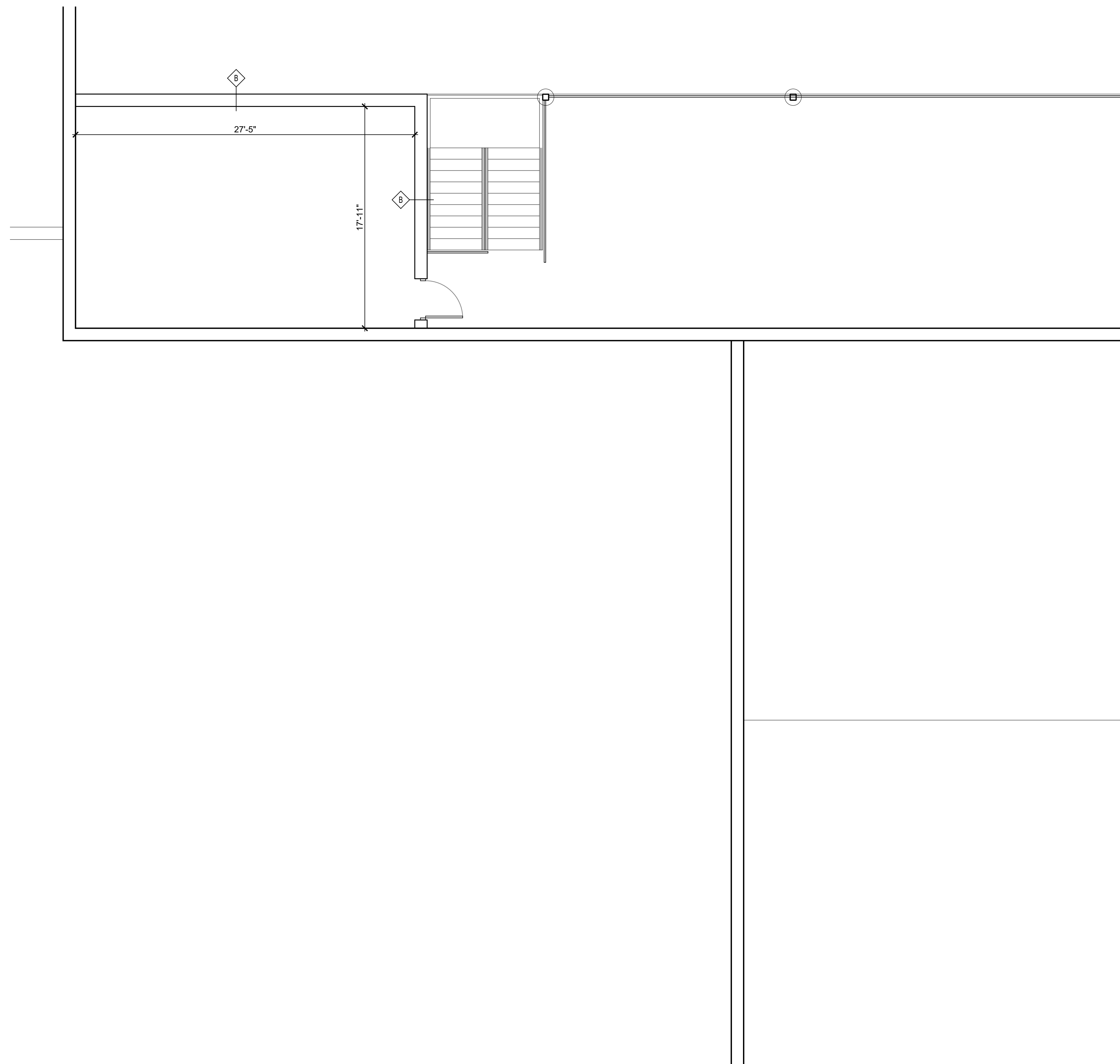
WALL TYPES

A	12" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
B	8" CONCRETE MASONRY UNIT - SEE ROOM FINISH SCHEDULE FOR FINISH
C	GYP BOARD AND STEEL STUD FRAMED WALL <ul style="list-style-type: none"> • 5/8" GYP BOARD • STEEL STUD FRAMING AS NEEDED PER DIMENSIONED • THICKNESS SHOWN ON PLAN (+/-) • 5/8" GYP BOARD • ALL WALLS TO DECK U.N.O. PROVIDE SOUND BATT INSULATION @ ALL OFFICE, RESTROOM, AND PUBLIC AREA WALLS SEE ROOM FINISH SCHEDULE FOR FINISH INFO.
PC	PRECAST CONCRETE WALL PANEL

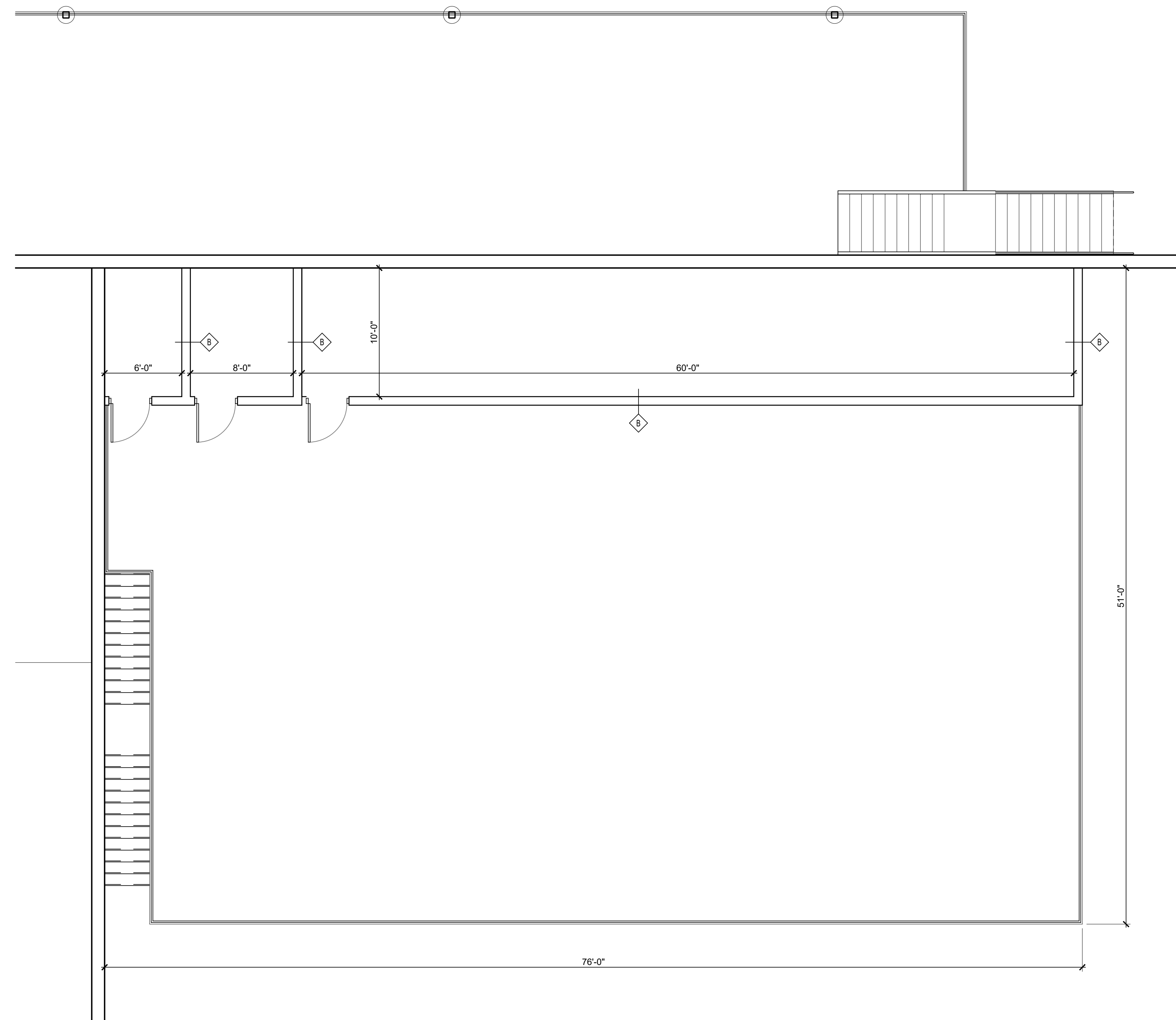
1 ENLARGED LOCKER ROOM PLAN
 3/8" = 1'-0"

WALL TYPES

- A** 12" CONCRETE MASONRY UNIT -
SEE ROOM FINISH SCHEDULE
FOR FINISH
- B** 8" CONCRETE MASONRY UNIT -
SEE ROOM FINISH SCHEDULE
FOR FINISH
- C** GYP BOARD AND STEEL STUD
FRAMED WALL
 - 5/8" GYP BOARD
 - STEEL STUD FRAMING AS NEEDED PER DIMENSIONED
 - THICKNESS SHOWN ON PLAN (+/-)
 - 5/8" GYP BOARD
 - ALL WALLS TO DECK U.N.O.
 - PROVIDE SOUND BATT INSULATION @ ALL OFFICE,
RESTROOM, AND PUBLIC AREA WALLS
SEE ROOM FINISH SCHEDULE FOR FINISH INFO.
- PC** PRECAST CONCRETE WALL
PANEL



1 ENLARGED MEZZANINE PLAN
 MECHANICAL / ELECTRICAL ROOM 3/16" = 1'



1 ENLARGED MEZZANINE PLAN
 MAINTENANCE AREA 3/16" = 1'

CONSULTANTS

NOTES

CITY OF RAMSEY
PUBLIC WORKS FACILITY
 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER: XX-XX

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SIGNATURE _____

DATE _____

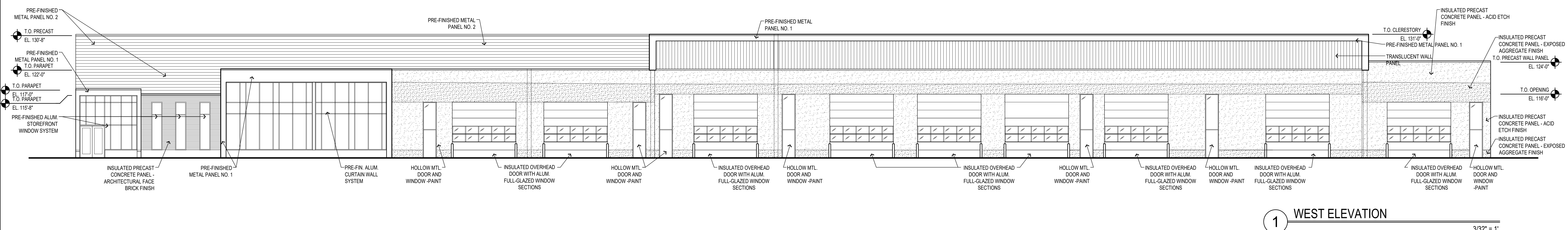
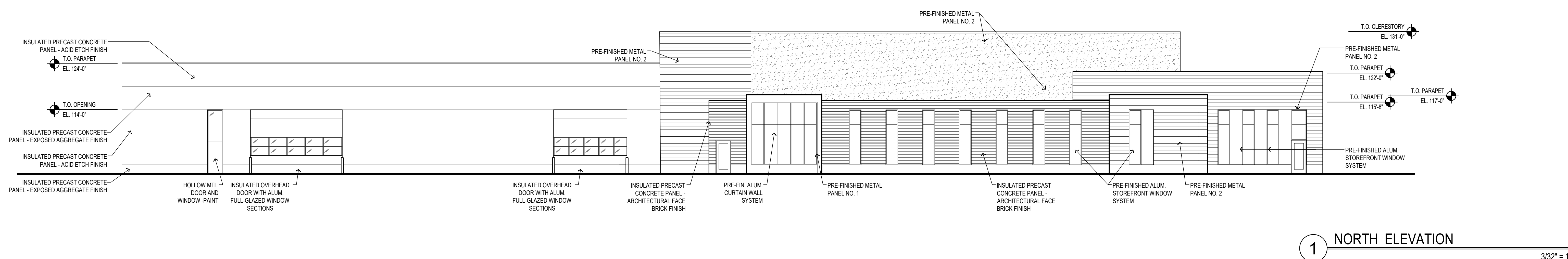
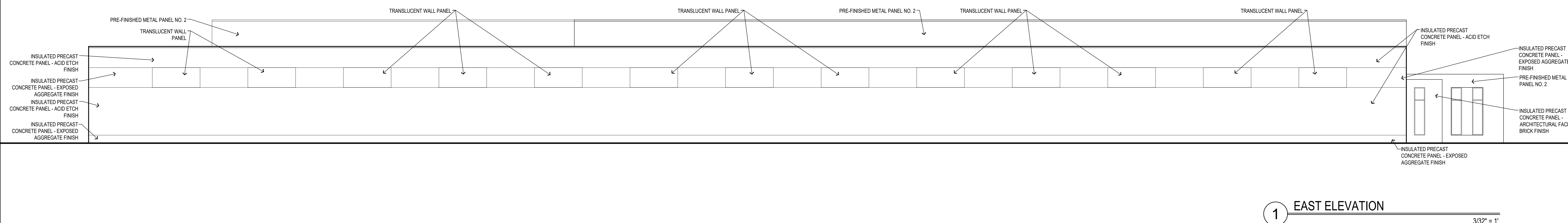
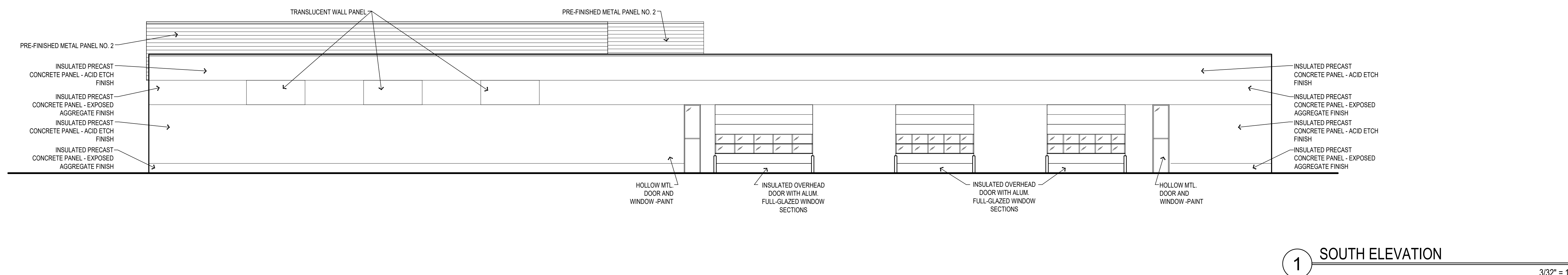
LICENSE # _____

SHEET NAME

**ENLARGED
 PLANS**

SHEET NO.

A153



**CITY OF RAMSEY
 PUBLIC WORKS FACILITY**
 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER:	XX-XX
DATE OF ISSUE:	XXX XX, XXXX
DRAWN BY:	XXX
CHECKED BY:	ANC

CERTIFICATION:
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SIGNATURE _____
 DATE _____
 LICENSE # _____

BUILDING ELEVATIONS
 SHEET NO.
A300

CONSULTANTS:

NOTES:

CITY OF RAMSEY
PUBLIC WORKS FACILITY
 JASPAR STREET NW
 RAMSEY, MN, 55303

PROJECT NUMBER:	XX-XX
DATE OF ISSUE:	XXX XX, XXXX
DRAWN BY:	XXX
CHECKED BY:	ANC

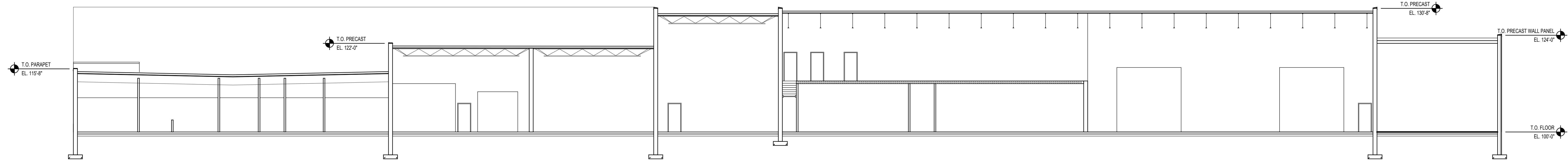
REVISIONS:	
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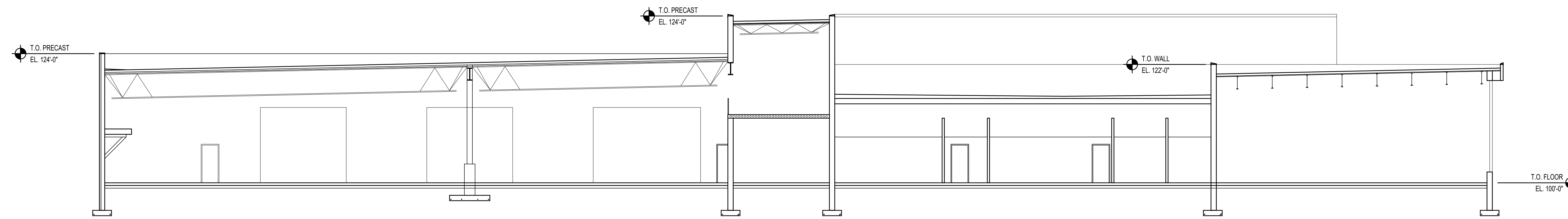
SIGNATURE _____
 DATE _____
 LICENSE # _____

SHEET NAME:
BUILDING SECTIONS

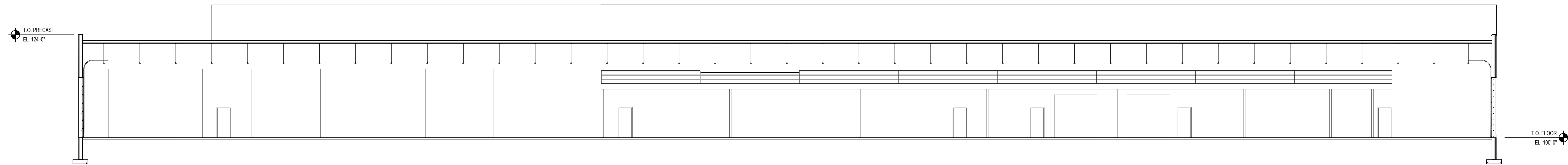
SHEET NO:
A400



1 SECTION 1
 3/32" = 1'



2 SECTION 2
 3/32" = 1'



3 SECTION 3
 3/32" = 1'

S.W. AERIAL VIEW | MASSING CONCEPT



- 01 MAIN ENTRY, OFFICE, AND TRAINING ROOM
- 02 DEPARTMENTAL SHOPS
- 03 MAINTENANCE BAYS AND OFFICE

- 04 VEHICLE STORAGE
- 05 WASH BAY
- 06 FUTURE SALT BUILDING

- 07 PUBLIC PARKING
- 08 MANAGEMENT STAFF PARKING
- 09 PROTECTED WETLAND



N.E. AERIAL VIEW

MASSING CONCEPT



- 01 MAIN ENTRY, OFFICE, AND TRAINING ROOM
- 02 DEPARTMENTAL SHOPS
- 03 MAINTENANCE BAYS AND OFFICE

- 04 VEHICLE STORAGE
- 05 WASH BAY
- 06 FUTURE SALT BUILDING

- 07 PUBLIC PARKING
- 08 MANAGEMENT STAFF PARKING
- 09 PROTECTED WETLAND







PERSPECTIVE VIEW | FROM JASPAR ST.









April 21, 2020

Grant Riemer
City of Ramsey

Re: City of Ramsey Public Works

Dear Grant

RJM Construction is pleased to present an estimate for the City of Ramsey Public Works project located in Ramsey, MN. Together with the City of Ramsey and Oertel, we can work as a team to deliver the project goals of cost, schedule and quality. Our estimate is based upon drawings dated March 19, 2020.

Total Construction Estimate: \$18,208,851

CLARIFICATIONS:

- No. 1: This estimate assumes that all work will be done during regular business hours.
- No. 2: We do not include removing, storing or re-installing any systems furniture.
- No. 3: Phone, data, AV and security are all excluded.

Thank you for the opportunity to provide this estimate. Our team is experienced and competent in your market; this applied knowledge will assist the team in obtaining the best possible project value. Please feel free to contact RJM if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Nate McGhee'.

Nate McGhee
Estimator

ESTIMATE DATE:	April 21, 2020
PROJECT:	City of Ramsey Public Works
ARCHITECT:	Oertel
DRAWING DATE:	March 19, 2020

DESCRIPTION	Notes	Base Estimate	\$/sf 86,018
Construction Costs			
Concrete & Masonry		\$1,141,473	\$13.27
Precast Plank & Wall Panels		\$2,310,857	\$26.86
Structural Steel and Misc Metals		\$1,124,680	\$13.07
Rough Carpentry		\$50,000	\$0.58
Finish Carpentry/Millwork		\$81,783	\$0.95
Waterproofing		\$70,141	\$0.82
Air & Vapor Barrier		\$30,400	\$0.35
Metal Panel & Metal Roof		\$262,955	\$3.06
Roofing		\$950,000	\$11.04
Joint Sealants		\$25,000	\$0.29
Doors, Frames, Hardware		\$128,524	\$1.49
Overhead Doors		\$267,236	\$3.11
Storefront & Glazing Systems		\$187,582	\$2.18
Translucent Wall Panels		\$132,214	\$1.54
Gypsum Drywall		\$97,921	\$1.14
Tile		\$83,653	\$0.97
Acoustical Ceilings		\$23,713	\$0.28
Carpet & Resilient Flooring		\$8,913	\$0.10
Fluid Applied Flooring		\$75,445	\$0.88
Flooring Moisture Mitigation System		\$0	\$0.00
Painting & Wallcovering		\$173,756	\$2.02
Specialties		\$59,010	\$0.69
Appliances		\$0	\$0.00
Window Treatments		\$0	\$0.00
Site Furnishings		\$20,000	\$0.23
Conveying		\$85,000	\$0.99
Vehicle Lifts		\$330,000	\$3.84
Fueling and Lubrication System		\$590,000	\$6.86
Washbay Equipment		\$50,472	\$0.59
Fire Protection		\$174,800	\$2.03
Plumbing		\$1,179,400	\$13.71
HVAC		\$1,508,500	\$17.54
Electrical		\$1,625,000	\$18.89
Phone & Data	Rough in included in Electrical	\$0	\$0.00
Audio & Visual	Rough in included in Electrical	\$0	\$0.00
Fire Alarm	Included in Electrical	\$0	\$0.00
Security Systems	Rough in included in Electrical	\$0	\$0.00
Earthwork		\$300,000	\$3.49
Asphalt Paving		\$535,500	\$6.23
Site Concrete		\$168,065	\$1.95
Fencing		\$107,730	\$1.25
Landscaping & Irrigation		\$150,000	\$1.74
Site Utilities		\$122,455	\$1.42
Surveying		\$10,350	\$0.12

ESTIMATE DATE:	April 21, 2020
PROJECT:	City of Ramsey Public Works
ARCHITECT:	Oertel
DRAWING DATE:	March 19, 2020

General Conditions	Pre-construction	\$19,985	\$0.23
General Conditions	Construction	\$410,602	\$4.77
General Requirements		\$166,942	\$1.94
Temporary Barriers and Enclosures		\$121,364	\$1.41
Winter Conditions		\$90,304	\$1.05
Cleaning and Waste Management		\$22,415	\$0.26
General Liability Insurance		\$165,816	\$1.93
Builders Risk Insurance		\$34,671	\$0.40
Building Permit		\$117,955	\$1.37
Bonds/Sub Bonds		\$0	\$0.00
Subtotal Construction Costs		\$15,392,581	\$178.95
Escalation		\$307,852	\$3.58
Design Contingency		\$461,777	\$5.37
Construction Contingency		\$769,629	\$8.95
Contractors Fee		\$245,512	\$2.85
Total Construction Estimate		\$17,177,351	\$199.69

Owner Costs			
SAC/WAC Fees		\$120,000	\$1.40
Owner Furniture		\$100,000	\$1.16
Owner Appliances		\$10,000	\$0.12
Owner Equipment		\$10,000	\$0.12
Phone and Data		\$25,000	\$0.29
Audio Visual		\$18,000	\$0.21
Security Systems		\$55,000	\$0.64
Owner Moving Expense		\$0	\$0.00
Soils Testing		\$7,500	\$0.09
Environmental Remediation		\$0	\$0.00
Special Testing and Inspections		\$40,000	\$0.47
Utility Connection and Consumption		\$0	\$0.00
Commissioning		\$20,000	\$0.23
Owner Signage		\$40,000	\$0.47
Subtotal Owner Costs		\$445,500	\$5.18
Design Fees			
Arch. Design Fees		\$586,000	\$6.81
Subtotal Design Fees		\$586,000	\$6.81
Contingency			
Owner Contingency		\$0	\$0.00
Subtotal Contingency		\$0	\$0.00
Total Project Estimate		\$18,208,851	\$211.69

City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020
Assumes Current Market BQ AA+ Rates plus 25bps
Level Debt - \$9.422M Cash

Sources & Uses

Dated 08/01/2020 | Delivered 08/01/2020

Sources Of Funds

Par Amount of Bonds	\$9,045,000.00
Planned Issuer Equity contribution	9,422,000.00
Total Sources	\$18,467,000.00

Uses Of Funds

Total Underwriter's Discount (1.000%)	90,450.00
Costs of Issuance	73,000.00
Deposit to Project Construction Fund	18,300,000.00
Rounding Amount	3,550.00
Total Uses	\$18,467,000.00

City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020

Assumes Current Market BQ AA+ Rates plus 25bps

Level Debt - \$9.422M Cash

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/01/2020	-	-	-	-	-
06/15/2021	-	-	153,602.69	153,602.69	-
12/15/2021	-	-	88,052.50	88,052.50	241,655.19
06/15/2022	-	-	88,052.50	88,052.50	-
12/15/2022	385,000.00	1.300%	88,052.50	473,052.50	561,105.00
06/15/2023	-	-	85,550.00	85,550.00	-
12/15/2023	390,000.00	1.350%	85,550.00	475,550.00	561,100.00
06/15/2024	-	-	82,917.50	82,917.50	-
12/15/2024	395,000.00	1.400%	82,917.50	477,917.50	560,835.00
06/15/2025	-	-	80,152.50	80,152.50	-
12/15/2025	400,000.00	1.450%	80,152.50	480,152.50	560,305.00
06/15/2026	-	-	77,252.50	77,252.50	-
12/15/2026	405,000.00	1.500%	77,252.50	482,252.50	559,505.00
06/15/2027	-	-	74,215.00	74,215.00	-
12/15/2027	410,000.00	1.550%	74,215.00	484,215.00	558,430.00
06/15/2028	-	-	71,037.50	71,037.50	-
12/15/2028	420,000.00	1.600%	71,037.50	491,037.50	562,075.00
06/15/2029	-	-	67,677.50	67,677.50	-
12/15/2029	425,000.00	1.700%	67,677.50	492,677.50	560,355.00
06/15/2030	-	-	64,065.00	64,065.00	-
12/15/2030	435,000.00	1.800%	64,065.00	499,065.00	563,130.00
06/15/2031	-	-	60,150.00	60,150.00	-
12/15/2031	440,000.00	1.850%	60,150.00	500,150.00	560,300.00
06/15/2032	-	-	56,080.00	56,080.00	-
12/15/2032	450,000.00	1.950%	56,080.00	506,080.00	562,160.00
06/15/2033	-	-	51,692.50	51,692.50	-
12/15/2033	455,000.00	2.050%	51,692.50	506,692.50	558,385.00
06/15/2034	-	-	47,028.75	47,028.75	-
12/15/2034	465,000.00	2.150%	47,028.75	512,028.75	559,057.50
06/15/2035	-	-	42,030.00	42,030.00	-
12/15/2035	475,000.00	2.200%	42,030.00	517,030.00	559,060.00
06/15/2036	-	-	36,805.00	36,805.00	-
12/15/2036	485,000.00	2.250%	36,805.00	521,805.00	558,610.00
06/15/2037	-	-	31,348.75	31,348.75	-
12/15/2037	500,000.00	2.300%	31,348.75	531,348.75	562,697.50
06/15/2038	-	-	25,598.75	25,598.75	-
12/15/2038	510,000.00	2.350%	25,598.75	535,598.75	561,197.50
06/15/2039	-	-	19,606.25	19,606.25	-
12/15/2039	520,000.00	2.400%	19,606.25	539,606.25	559,212.50
06/15/2040	-	-	13,366.25	13,366.25	-
12/15/2040	535,000.00	2.450%	13,366.25	548,366.25	561,732.50
06/15/2041	-	-	6,812.50	6,812.50	-
12/15/2041	545,000.00	2.500%	6,812.50	551,812.50	558,625.00
Total	\$9,045,000.00	-	\$2,404,532.69	\$11,449,532.69	-

Yield Statistics

Bond Year Dollars	\$112,976.75
Average Life	12.491 Years
Average Coupon	2.1283429%
Net Interest Cost (NIC)	2.2084037%
True Interest Cost (TIC)	2.2048705%
Bond Yield for Arbitrage Purposes	2.111592%
All Inclusive Cost (AIC)	2.2814353%

IRS Form 8038

Net Interest Cost	2.1283429%
Weighted Average Maturity	12.491 Years

2020 GO CIP Bonds - \$9.42 | SINGLE PURPOSE | 4/23/2020 | 2:56 PM

City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020

Assumes Current Market BQ AA+ Rates plus 25bps

Level Debt - \$9.422M Cash

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
12/15/2020	-	-	-	-	-
12/15/2021	-	-	241,655.19	241,655.19	253,737.95
12/15/2022	385,000.00	1.300%	176,105.00	561,105.00	589,160.25
12/15/2023	390,000.00	1.350%	171,100.00	561,100.00	589,155.00
12/15/2024	395,000.00	1.400%	165,835.00	560,835.00	588,876.75
12/15/2025	400,000.00	1.450%	160,305.00	560,305.00	588,320.25
12/15/2026	405,000.00	1.500%	154,505.00	559,505.00	587,480.25
12/15/2027	410,000.00	1.550%	148,430.00	558,430.00	586,351.50
12/15/2028	420,000.00	1.600%	142,075.00	562,075.00	590,178.75
12/15/2029	425,000.00	1.700%	135,355.00	560,355.00	588,372.75
12/15/2030	435,000.00	1.800%	128,130.00	563,130.00	591,286.50
12/15/2031	440,000.00	1.850%	120,300.00	560,300.00	588,315.00
12/15/2032	450,000.00	1.950%	112,160.00	562,160.00	590,268.00
12/15/2033	455,000.00	2.050%	103,385.00	558,385.00	586,304.25
12/15/2034	465,000.00	2.150%	94,057.50	559,057.50	587,010.38
12/15/2035	475,000.00	2.200%	84,060.00	559,060.00	587,013.00
12/15/2036	485,000.00	2.250%	73,610.00	558,610.00	586,540.50
12/15/2037	500,000.00	2.300%	62,697.50	562,697.50	590,832.38
12/15/2038	510,000.00	2.350%	51,197.50	561,197.50	589,257.38
12/15/2039	520,000.00	2.400%	39,212.50	559,212.50	587,173.13
12/15/2040	535,000.00	2.450%	26,732.50	561,732.50	589,819.13
12/15/2041	545,000.00	2.500%	13,625.00	558,625.00	586,556.25
Total	\$9,045,000.00	-	\$2,404,532.69	\$11,449,532.69	\$12,022,009.32

Significant Dates

Dated	8/01/2020
First Coupon Date	6/15/2021

Yield Statistics

Bond Year Dollars	\$112,976.75
Average Life	12.491 Years
Average Coupon	2.1283429%
Net Interest Cost (NIC)	2.2084037%
True Interest Cost (TIC)	2.2048705%
Bond Yield for Arbitrage Purposes	2.1111592%
All Inclusive Cost (AIC)	2.2814353%

IRS Form 8038

Net Interest Cost	2.1283429%
Weighted Average Maturity	12.491 Years

City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020
Assumes Current Market BQ AA+ Rates plus 25bps
Wrap Around Debt - \$9.422M Cash

Sources & Uses

Dated 08/01/2020 | Delivered 08/01/2020

Sources Of Funds

Par Amount of Bonds	\$9,045,000.00
Planned Issuer Equity contribution	9,422,000.00
Total Sources	\$18,467,000.00

Uses Of Funds

Total Underwriter's Discount (1.000%)	90,450.00
Costs of Issuance	73,000.00
Deposit to Project Construction Fund	18,300,000.00
Rounding Amount	3,550.00
Total Uses	\$18,467,000.00



City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020

Assumes Current Market BQ AA+ Rates plus 25bps

Wrap Around Debt - \$9.422M Cash

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/01/2020	-	-	-	-	-
06/15/2021	-	-	179,123.92	179,123.92	-
12/15/2021	-	-	102,682.50	102,682.50	281,806.42
06/15/2022	-	-	102,682.50	102,682.50	-
12/15/2022	-	-	102,682.50	102,682.50	205,365.00
06/15/2023	-	-	102,682.50	102,682.50	-
12/15/2023	-	-	102,682.50	102,682.50	205,365.00
06/15/2024	-	-	102,682.50	102,682.50	-
12/15/2024	-	-	102,682.50	102,682.50	205,365.00
06/15/2025	-	-	102,682.50	102,682.50	-
12/15/2025	-	-	102,682.50	102,682.50	205,365.00
06/15/2026	-	-	102,682.50	102,682.50	-
12/15/2026	-	-	102,682.50	102,682.50	205,365.00
06/15/2027	-	-	102,682.50	102,682.50	-
12/15/2027	-	-	102,682.50	102,682.50	205,365.00
06/15/2028	-	-	102,682.50	102,682.50	-
12/15/2028	-	-	102,682.50	102,682.50	205,365.00
06/15/2029	-	-	102,682.50	102,682.50	-
12/15/2029	-	-	102,682.50	102,682.50	205,365.00
06/15/2030	-	-	102,682.50	102,682.50	-
12/15/2030	-	-	102,682.50	102,682.50	205,365.00
06/15/2031	-	-	102,682.50	102,682.50	-
12/15/2031	-	-	102,682.50	102,682.50	205,365.00
06/15/2032	-	-	102,682.50	102,682.50	-
12/15/2032	820,000.00	1.950%	102,682.50	922,682.50	1,025,365.00
06/15/2033	-	-	94,687.50	94,687.50	-
12/15/2033	835,000.00	2.050%	94,687.50	929,687.50	1,024,375.00
06/15/2034	-	-	86,128.75	86,128.75	-
12/15/2034	855,000.00	2.150%	86,128.75	941,128.75	1,027,257.50
06/15/2035	-	-	76,937.50	76,937.50	-
12/15/2035	870,000.00	2.200%	76,937.50	946,937.50	1,023,875.00
06/15/2036	-	-	67,367.50	67,367.50	-
12/15/2036	890,000.00	2.250%	67,367.50	957,367.50	1,024,735.00
06/15/2037	-	-	57,355.00	57,355.00	-
12/15/2037	910,000.00	2.300%	57,355.00	967,355.00	1,024,710.00
06/15/2038	-	-	46,890.00	46,890.00	-
12/15/2038	935,000.00	2.350%	46,890.00	981,890.00	1,028,780.00
06/15/2039	-	-	35,903.75	35,903.75	-
12/15/2039	955,000.00	2.400%	35,903.75	990,903.75	1,026,807.50
06/15/2040	-	-	24,443.75	24,443.75	-
12/15/2040	975,000.00	2.450%	24,443.75	999,443.75	1,023,887.50
06/15/2041	-	-	12,500.00	12,500.00	-
12/15/2041	1,000,000.00	2.500%	12,500.00	1,012,500.00	1,025,000.00
Total	\$9,045,000.00	-	\$3,545,248.92	\$12,590,248.92	-

Yield Statistics

Bond Year Dollars	\$154,266.75
Average Life	17.055 Years
Average Coupon	2.2981290%
Net Interest Cost (NIC)	2.3567612%
True Interest Cost (TIC)	2.3645367%
Bond Yield for Arbitrage Purposes	2.2927754%
All Inclusive Cost (AIC)	2.4230824%

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Net Interest Cost	2.2981290%
Weighted Average Maturity	17.055 Years

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City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020

Assumes Current Market BQ AA+ Rates plus 25bps

Wrap Around Debt - \$9.422M Cash

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
12/15/2020	-	-	-	-	-
12/15/2021	-	-	281,806.42	281,806.42	295,896.74
12/15/2022	-	-	205,365.00	205,365.00	215,633.25
12/15/2023	-	-	205,365.00	205,365.00	215,633.25
12/15/2024	-	-	205,365.00	205,365.00	215,633.25
12/15/2025	-	-	205,365.00	205,365.00	215,633.25
12/15/2026	-	-	205,365.00	205,365.00	215,633.25
12/15/2027	-	-	205,365.00	205,365.00	215,633.25
12/15/2028	-	-	205,365.00	205,365.00	215,633.25
12/15/2029	-	-	205,365.00	205,365.00	215,633.25
12/15/2030	-	-	205,365.00	205,365.00	215,633.25
12/15/2031	-	-	205,365.00	205,365.00	215,633.25
12/15/2032	820,000.00	1.950%	205,365.00	1,025,365.00	1,076,633.25
12/15/2033	835,000.00	2.050%	189,375.00	1,024,375.00	1,075,593.75
12/15/2034	855,000.00	2.150%	172,257.50	1,027,257.50	1,078,620.38
12/15/2035	870,000.00	2.200%	153,875.00	1,023,875.00	1,075,068.75
12/15/2036	890,000.00	2.250%	134,735.00	1,024,735.00	1,075,971.75
12/15/2037	910,000.00	2.300%	114,710.00	1,024,710.00	1,075,945.50
12/15/2038	935,000.00	2.350%	93,780.00	1,028,780.00	1,080,219.00
12/15/2039	955,000.00	2.400%	71,807.50	1,026,807.50	1,078,147.88
12/15/2040	975,000.00	2.450%	48,887.50	1,023,887.50	1,075,081.88
12/15/2041	1,000,000.00	2.500%	25,000.00	1,025,000.00	1,076,250.00
Total	\$9,045,000.00	-	\$3,545,248.92	\$12,590,248.92	\$13,219,761.37

Significant Dates

Dated	8/01/2020
First Coupon Date	6/15/2021

Yield Statistics

Bond Year Dollars	\$154,266.75
Average Life	17.055 Years
Average Coupon	2.2981290%
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IRS Form 8038

Net Interest Cost	2.2981290%
Weighted Average Maturity	17.055 Years

City of Ramsey, Minnesota

\$9,045,000 General Obligation CIP Bonds, Series 2020

Assumes Current Market BQ AA+ Rates plus 25bps

Wrap Around Debt - \$9.422M Cash

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Existing D/S	Net New D/S	105% of Total
12/15/2020	-	-	-	-	963,906.25	963,906.25	1,012,101.56
12/15/2021	-	-	281,806.42	281,806.42	1,177,012.50	1,458,818.92	1,531,759.87
12/15/2022	-	-	205,365.00	205,365.00	1,199,212.50	1,404,577.50	1,474,806.38
12/15/2023	-	-	205,365.00	205,365.00	1,217,962.50	1,423,327.50	1,494,493.88
12/15/2024	-	-	205,365.00	205,365.00	1,235,362.50	1,440,727.50	1,512,763.88
12/15/2025	-	-	205,365.00	205,365.00	1,251,412.50	1,456,777.50	1,529,616.38
12/15/2026	-	-	205,365.00	205,365.00	1,251,112.50	1,456,477.50	1,529,301.38
12/15/2027	-	-	205,365.00	205,365.00	1,249,912.50	1,455,277.50	1,528,041.38
12/15/2028	-	-	205,365.00	205,365.00	1,252,812.50	1,458,177.50	1,531,086.38
12/15/2029	-	-	205,365.00	205,365.00	1,249,662.50	1,455,027.50	1,527,778.88
12/15/2030	-	-	205,365.00	205,365.00	1,254,193.76	1,459,558.76	1,532,536.70
12/15/2031	-	-	205,365.00	205,365.00	1,256,006.26	1,461,371.26	1,534,439.82
12/15/2032	820,000.00	1.950%	205,365.00	1,025,365.00	-	1,025,365.00	1,076,633.25
12/15/2033	835,000.00	2.050%	189,375.00	1,024,375.00	-	1,024,375.00	1,075,593.75
12/15/2034	855,000.00	2.150%	172,257.50	1,027,257.50	-	1,027,257.50	1,078,620.38
12/15/2035	870,000.00	2.200%	153,875.00	1,023,875.00	-	1,023,875.00	1,075,068.75
12/15/2036	890,000.00	2.250%	134,735.00	1,024,735.00	-	1,024,735.00	1,075,971.75
12/15/2037	910,000.00	2.300%	114,710.00	1,024,710.00	-	1,024,710.00	1,075,945.50
12/15/2038	935,000.00	2.350%	93,780.00	1,028,780.00	-	1,028,780.00	1,080,219.00
12/15/2039	955,000.00	2.400%	71,807.50	1,026,807.50	-	1,026,807.50	1,078,147.88
12/15/2040	975,000.00	2.450%	48,887.50	1,023,887.50	-	1,023,887.50	1,075,081.88
12/15/2041	1,000,000.00	2.500%	25,000.00	1,025,000.00	-	1,025,000.00	1,076,250.00
Total	\$9,045,000.00	-	\$3,545,248.92	\$12,590,248.92	\$14,558,568.77	\$27,148,817.69	\$28,506,258.57

Significant Dates

Dated	8/01/2020
First Coupon Date	6/15/2021

Yield Statistics

Bond Year Dollars	\$154,266.75
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