

City of Ramsey
Agenda
Regular City Council
Monday, August 10, 2020

7:00 pm
Council Chambers, 7550 Sunwood Drive NW

The City reserves the right to limit attendance inside the Council Chambers to maintain social distancing requirements due to the COVID-19 Pandemic. If you can join remotely, you should join remotely.
Join us via computer at www.cityoframsey.com/meetings.

1. Call to Order

2. Presentation

1. Present Certificate of Appreciation to Myhers Construction, LLC and Home Depot for Accessible Entrance Project at Local Ramsey Residence
2. Receive Update on Anoka County Highway Projects

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive Cash & Investments for Period Ending July 31, 2020
2. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 7/14//2020
 2. City Council Regular Session dated 7/14/2020
 3. City Council Special Work Session dated 7/21/2020
3. Approve Business Licenses
4. Approve Rental Licenses
5. Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020
6. Adopt Resolution #20-165 Approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01.
7. Adopt Resolution #20-167 Approving Petition and Waiver Agreement for Municipal Water and Sanitary Sewer Connection to 7600 163rd Lane NW.

6. Public Hearing

7. Council Business

1. Adopt Ordinance #20-09: Revisions to Section 117-349 related to Accessory Uses and Structures
2. Consider Safe Housing, Safe Neighborhoods Policy
3. Adopt Resolution #20-170 Accepting Quotes and Awarding Contract for Municipal Plaza Park Fill, Improvement Project #20-10
4. Adopt Resolution #20-169 Approving Temporary Fencing and Play Area for PACT Charter School
5. Resolution #20-163 Demonstrating Values of Kindness and Respect During Unprecedented Times

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

2. 1.

Meeting Date: 08/10/2020

By: Tim Gladhill, Community Development

Information

Title:

Present Certificate of Appreciation to Myhers Construction, LLC and Home Depot for Accessible Entrance Project at Local Ramsey Residence

Purpose/Background:

Through a recent Building Permit, Staff became aware of a project that required a new accessible entrance for a local Ramsey Resident. Through our normal plan review inspection process, Staff observed a local contractor, also a local Ramsey Business, work through a project that allowed a local Ramsey Resident return to their home after a motor vehicle accident. Staff would like to recognize the Contractor, Myhers Construction and material supplier, Home Depot for supplying the materials and working with the City to advance this home improvement project on a quick timeframe.

Recommendation:

No action necessary.

Action:

No action necessary.

Attachments

No file(s) attached.

Form Review

Form Started By: Tim Gladhill
Final Approval Date: 08/10/2020

Started On: 08/10/2020 02:18 PM

Meeting Date: 08/10/2020

Information

Title:

Receive Update on Anoka County Highway Projects

Purpose/Background:

Representatives from Anoka County will provide an update on various Anoka County Highway Projects.

- Highway 10
- Highway 47/Bunker Lake Boulevard

Anoka County will be represented by:

- Commissioner Look
 - County Engineer Joe MacPherson
 - Assistant County Engineer Jerry Auge
 - Project Manager Jason Orcutt
-

Attachments

No file(s) attached.

Form Review

Inbox

Kurt Ulrich

Form Started By: Tim Gladhill

Final Approval Date: 08/06/2020

Reviewed By

Kathy Schmitz

Date

08/06/2020 02:19 PM

Started On: 08/06/2020 01:21 PM

CC Regular Session

5. 1.

Meeting Date: 08/10/2020

By: Diana Lund, Finance

Information

Title

Receive Cash & Investments for Period Ending July 31, 2020

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending July 31, 2020.

Cash and investment report shows the monthly cash flow - receipts and expenditures through July 31, 2020 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending July 31, 2020

Form Review

Inbox

Kurt Ulrich

Tim Gladhill

Form Started By: Diana Lund

Final Approval Date: 08/06/2020

Reviewed By

Kathy Schmitz

Tim Gladhill

Date

08/06/2020 11:42 AM

08/06/2020 12:19 PM

Started On: 07/28/2020 10:56 AM

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended July 31, 2020

	June-20	2020
	CURRENT MONTH	YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	\$ 83,972,886.39	\$ 84,144,038.99
CASH INFLOWS:		
Daily Deposit	2,482,075.95	7,694,799.82
Tax Settlements	3,737,721.23	7,254,361.86
U/B Receipts	29,714.99	1,034,866.18
Credit Cards (Includes Utility Billing)	193,873.38	1,919,943.87
Interest Earnings [Net of Interest Paid on Investments]	91,646.86	974,619.85
Bond Proceeds		-
TOTAL CASH INFLOW	\$ 6,535,032.41	\$ 18,878,591.58
TOTAL CASH AVAILABLE	\$ 90,507,918.80	\$ 103,022,630.57
CASH OUTFLOWS:		
Prepaid Checks	891,197.94	5,532,990.88
Bills Lists	778,424.05	3,671,911.86
Pay Estimates	16,771.49	16,771.49
Credit Cards	3,160.50	36,332.72
Payroll - Net	393,750.05	2,819,021.27
Flex Reimbursement	7,264.14	30,652.90
Void Checks/Dormant Checks Paid	(404.44)	(46,867.47)
Debt Service		2,543,332.35
Miscellaneous [Bank Charges; etc.]	149.00	878.50
TOTAL CASH OUTFLOW	\$ 2,090,312.73	\$ 14,605,024.50
POOLED CASH AND TEMPORARY INVESTMENTS		
ENDING BALANCE	\$ 88,417,606.07	\$ 88,417,606.07
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	4,444,719.68	4,273,567.08
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	\$ 66,647,291.93	73,537,171.61
Purchases	10,776,194.78	32,669,533.49
Maturities/Sales	(2,685,030.10)	(31,468,248.49)
ENDING BALANCE	\$ 74,738,456.61	\$ 74,738,456.61

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV PRIN	PAR
						BAL		MATURE		
						1/1/2020	2020	2020	12/31/2020	
191205	12/4/2020	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
190927	3/31/2020	4M	Term Series 4M			1,750,000.00		1,750,000.00	0.00	1,750,000.00
190328	3/31/2020	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
200204B	5/5/2020	4M	Term Series 4M			0.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
190131C	1/30/2020	4M	Term Series 4M			2,000,000.00		2,000,000.00	0.00	2,000,000.00
									500,000.00	
160322B	1/1/2020	BAIRD	MINNETONKA MN ISD 276		604195D20	100,000.00		100,000.00	0.00	100,000.00
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		290,000.00	0.00	290,000.00
191008A	12/1/2020	BAIRD	ROCK ISLAND IL TAX		7724872H6	255,000.00		0.00	255,000.00	255,000.00
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000.00
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000.00
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000.00
191008B	12/1/2021	BAIRD	ROCK ISLAND IL TAX		7724872J2	270,000.00		0.00	270,000.00	270,000.00
191008C	12/1/2022	BAIRD	ROCK ISLAND IL TAX		7724872K9	270,000.00		0.00	270,000.00	270,000.00
									1,885,000.00	
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		200,000.00	0.00	200,000.00
200130A	1/30/2023	ICD SEC	CD-UNION BANK	34934	90520VATO		245,000.00	245,000.00	0.00	245,000.00
200130B	7/30/2021	ICD SEC	CD-COMMUNITY BANKE	26871	20361LCG7		245,000.00	0.00	245,000.00	245,000.00
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		249,000.00	0.00	249,000.00
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		249,000.00	0.00	249,000.00
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		248,000.00	0.00	248,000.00
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		245,000.00	0.00	245,000.00
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		249,000.00	0.00	249,000.00
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		249,000.00	0.00	249,000.00
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		249,000.00	0.00	249,000.00
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		249,000.00	0.00	249,000.00
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B.	28222	404730BV4	245,000.00		245,000.00	0.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		151,000.00	0.00	151,000.00
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONAL	57083	7294OUJH9	245,000.00		245,000.00	0.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi	30704	55977RBP7	225,000.00		225,000.00	0.00	225,000.00
190607	5/7/2020	ICD SEC	CD-BANK OZARK	110	064417NJE4	245,000.00		245,000.00	0.00	245,000.00
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		245,000.00	0.00	245,000.00
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		249,000.00	0.00	249,000.00
190827	5/27/2020	ICD SEC	CD-ZIONS BANKCORP	2270	98970I2Q5	245,000.00		245,000.00	0.00	245,000.00
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	245,000.00		245,000.00	0.00	245,000.00
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		200,000.00	0.00	200,000.00
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		249,000.00	0.00	249,000.00
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		249,000.00	0.00	249,000.00
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		245,000.00	0.00	245,000.00
190612	6/11/2020	ICD SEC	CD-FIRST FINANCIAL BA	6600	32021SGD2	245,000.00		245,000.00	0.00	245,000.00
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		245,000.00	0.00	245,000.00
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		249,000.00	0.00	249,000.00
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		245,000.00	0.00	245,000.00
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		245,000.00	0.00	245,000.00
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		249,000.00	0.00	249,000.00
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		245,000.00	0.00	245,000.00
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		245,000.00	0.00	245,000.00
190711	7/13/2020	ICD SEC	CD-SECURITY BANK	15731	81404QABO	245,000.00		245,000.00	0.00	245,000.00
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		150,000.00	0.00	150,000.00
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		245,000.00	0.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		249,000.00	0.00	249,000.00
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	245,000.00		0.00	245,000.00	245,000.00
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		0.00	204,000.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		0.00	145,000.00	145,000.00
190621B	9/21/2020	ICD SEC	CD-GREAT SOUTHERN B.	29546	39120VSI4	245,000.00		245,000.00	0.00	245,000.00
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006LSZ2	74,000.00		0.00	74,000.00	74,000.00
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		0.00	245,000.00	245,000.00
190726A	10/26/2020	ICD SEC	CD-COMMUNITY WEST E	27572	20415Q6W3	245,000.00		0.00	245,000.00	245,000.00
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		0.00	249,000.00	249,000.00
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	245,000.00		0.00	245,000.00	245,000.00
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000.00
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000.00
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000.00
191230E	12/29/2020	ICD SEC	CD-BANK OF CHINA	33653	06428FPU5	245,000.00		0.00	245,000.00	245,000.00
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		0.00	249,000.00	249,000.00
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	245,000.00		0.00	245,000.00	245,000.00
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BANK	26605	94948LCR0	245,000.00		0.00	245,000.00	245,000.00
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	87270LCJ0	85,000.00		0.00	85,000.00	85,000.00
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	245,000.00
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	87270LBQ5	156,000.00		0.00	156,000.00	156,000.00
1907023	7/23/2021	ICD SEC	CD-SECURITY STATE BA	11907	81500JAT0	245,000.00		245,000.00	0.00	85,000.00

2020 CASH AND INVESTMENT ACTIVITY

CITY	INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV	PAR
							BAL		MATURE	PRIN	
							1/1/2020	2020	2020	12/31/2020	
190731B		7/30/2021	ICD SEC	CD-CURRIE STATE BANK	8172	510354AB9	245,000.00		0.00	245,000.00	85,000
190909		9/9/2021	ICD SEC	CD-READING COOP BAN	26620	755324CH1	245,000.00		245,000.00	0.00	245,000
180718B		10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
191023		10/22/2021	ICD SEC	CD-GREAT WESTERN BA	15289	391414BMO	245,000.00		245,000.00	0.00	245,000
190719C		11/19/2021	ICD SEC	CD-BANK OF NEW ENGL	24540	06426KBF4	245,000.00		245,000.00	0.00	245,000
191211		12/13/2021	ICD SEC	CD-SALLIE MAE BANK	58177	7954505X9	245,000.00		0.00	245,000.00	245,000
181228D		12/28/2021	ICD SEC	CD-BAR HARBOR BANK	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C		12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
190628A		12/28/2021	ICD SEC	CD-FLAGSTAR BANK	32541	33847E2Q9	245,000.00		0.00	245,000.00	245,000
191231A		12/31/2021	ICD SEC	CD-IOWA TRUST & SAVI	18400	462595BB4	245,000.00		0.00	245,000.00	245,000
190130		1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	245,000.00		245,000.00	0.00	245,000
190828A		2/28/2022	ICD SEC	CD-SB ONE BANK	22221	78414TBD3	245,000.00		245,000.00	0.00	245,000.00
191121		5/20/2022	ICD SEC	CD-AMERICAN NATIONA	33812	066519JV2	245,000.00		245,000.00	0.00	245,000
190718		7/18/2022	ICD SEC	CD-WESTERN BANK OF V	341	95772AAK9	245,000.00		245,000.00	0.00	245,000
190719A		7/19/2022	ICD SEC	CD-FRONTIER BANK	33922	359067CZ6	245,000.00		245,000.00	0.00	245,000
180727A		7/27/2022	ICD SEC	CD-KANSAS STATE BAN	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
191025		10/25/2022	ICD SEC	CD-FLORIDA CAPITAL B	26323	340569GH7	245,000.00		245,000.00	0.00	245,000
191220C		12/20/2022	ICD SEC	CD-FRANKLIN SYNERGY	58714	35471TFQ0	245,000.00		245,000.00	0.00	245,000
191227A		12/27/2022	ICD SEC	CD-PROMISEONE BANK	58657	74348HAB4	245,000.00		0.00	245,000.00	245,000
191227B		12/27/2022	ICD SEC	CD-LCA BANK	58148	501798PB2	245,000.00		245,000.00	0.00	245,000
191230D		12/30/2022	ICD SEC	CD-FIRST NATIONAL BAN	03330	32112UDL2	245,000.00		0.00	245,000.00	245,000
191230C		6/30/2023	ICD SEC	CD-BANK OF SOUTHERN	57044	065104AF8	245,000.00		0.00	245,000.00	245,000
191115B		11/15/2023	ICD SEC	CD-LIVE OAKS BANKING	58665	066519JV2	245,000.00		245,000.00	0.00	245,000
191206		12/6/2023	ICD SEC	CD-LIBERTY NATIONAL	6516	530880AL7	245,000.00		245,000.00	0.00	245,000
191220B		12/20/2024	ICD SEC	CD-FIRST BANK MCCOM	05907	319234BF6	245,000.00		245,000.00	0.00	245,000
										6,727,000.00	
150903		11/1/2021	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
200123		12/15/2022	Northland	LIVERNE MN TAX		550629-VE-6		330,000.00	0.00	330,000.00	330,000
200130D		3/1/2022	Northland	RICHLAND SCHOOL DISTRICT		764080-FN-2		200,000.00	50,000.00	150,000.00	200,000
200113		3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9		165,000.00	0.00	165,000.00	165,000
200323		12/1/2020	Northland	NEW HAMPSHIRE STATE TAX		644682-4H-6		285,000.00	0.00	285,000.00	285,000
200326A		4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0		100,000.00	0.00	100,000.00	100,000
200609		2/1/2021	Northland	MOUNTAIN LAKE MN TAX		624148-ME-9		170,000.00	0.00	170,000.00	170,000
200625		3/1/2029	Northland	LAWRENCE MASS TAX		520228-GQ-5		180,000.00	0.00	180,000.00	180,000
190627		2/1/2020	Northland	MOORHEAD MINN ISD #152		616157-SK-0	500,000.00		500,000.00	0.00	500,000
110310		2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		285,000.00	0.00	285,000
100803D		2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		70,000.00	0.00	70,000
161003C		2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		100,000.00	0.00	100,000
171228A		2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		60,000.00	0.00	60,000
140502		2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		145,000.00	0.00	145,000
171218B		3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		135,000.00	0.00	135,000
160606		5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		500,000.00	0.00	500,000
160728A		5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		500,000.00	0.00	500,000
140730B		6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		145,000.00	0.00	145,000
180212C		6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		160,000.00	0.00	160,000
141006		6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		320,000.00	0.00	320,000
170620B		6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		210,000.00	0.00	210,000
181011		10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		0.00	400,000.00	400,000
191003B		12/1/2020	Northland	SOUTH-WESTERN CITY SCHOOL DIST C		840658-PX-0	230,000.00		0.00	230,000.00	230,000
140620		12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A		12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
120308A		12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	75,000.00		0.00	75,000.00	150,000
130702B		1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
130722		2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
171228B		2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
190220A		3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97	500,000.00		0.00	500,000.00	500,000
170712		7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
190628A		8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0	500,000.00		0.00	500,000.00	500,000
190731A		11/30/2021	Northland	CD-ENERBANK		29266N7E1	148,000.00		0.00	148,000.00	148,000
191017		12/1/2021	Northland	COLUMBS OH SCHOOL DISTR		199507-6J-8	130,000.00		0.00	130,000.00	130,000
130815B		12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
141104		2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
150430		2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130624B		2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
190826		3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5	250,000.00		0.00	250,000.00	250,000
120321		3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
190703		4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2	180,000.00		0.00	180,000.00	180,000
190424		5/15/2022	Northland	TEXAS A&M TAX		88213AEH4	130,000.00		0.00	130,000.00	130,000
120606B		6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		135,000.00	0.00	135,000
170109		6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
150109		10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
190515		11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7	205,000.00		0.00	205,000.00	205,000
120308B		12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
130624A		2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000

2020 CASH AND INVESTMENT ACTIVITY

CITY	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV	PAR
						BAL		MATURE	PRIN	
INVEST #	DATE					1/1/2020	2020	2020	12/31/2020	
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		0.00	240,000.00	240,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	315,000.00		65,000.00	250,000.00	315,000
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		0.00	250,000.00	250,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		140,000.00	0.00	140,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		0.00	200,000.00	200,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00	500,000
190726C	7/17/2026	Northland	FFCB		3133EKVJ2	485,000.00		485,000.00	0.00	485,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7	395,000.00		0.00	395,000.00	395,000
191015	10/15/2026	Northland	FFCB		3133EK2H8	400,000.00		0.00	400,000.00	400,000
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00	385,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00	150,000
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00	285,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
									13,458,000.00	
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		400,000.00	0.00	400,000
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COL		71781LBU2		300,000.00	0.00	300,000.00	300,000
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0		400,000.00	0.00	400,000.00	400,000
200612		UBS	UBS PRIME FUND				1,445,483.93	0.00	1,445,483.93	1,445,484
200623		UBS	UBS PRIME FUND				1,741,251.98	0.00	1,741,251.98	1,741,252
200714		UBS	UBS PRIME FUND				531,198.11	0.00	531,198.11	531,198
200717		UBS	UBS PRIME FUND				8,002,863.63	0.00	8,002,863.63	8,002,864
200728		UBS	UBS PRIME FUND				1,405,590.52	0.00	1,405,590.52	1,405,591
200731A		UBS	UBS PRIME FUND				259,035.81	0.00	259,035.81	259,036
200731B		UBS	UBS PRIME FUND				247,506.71	0.00	247,506.71	247,507
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86		430,000.00	0.00	430,000.00	430,000
200630B		UBS	UBS PRIME FUND				601,602.80	0.00	601,602.80	601,603
200116	1/17/2023	UBS	CD-MORGAN STANLEY	32992	6169OURY8		245,000.00	0.00	245,000.00	245,000
200128	1/27/2021	UBS	CD-FIRST NATIONAL BA	5452	33213SJA1		245,000.00	0.00	245,000.00	245,000
200130C	7/30/2020	UBS	CD-INVESTORS BANK	28892	46176PMT9		245,000.00	245,000.00	0.00	245,000
200131	7/31/2020	UBS	CD-BANK OF BARODA	33681	06063HKR3		245,000.00	245,000.00	0.00	400,000
200229		UBS	PRIME MM				3,000,000.00	0.00	3,000,000.00	3,000,000
200521		UBS	PRIME MM				2,700,000.00	0.00	2,700,000.00	2,700,000
200531		UBS	PRIME MM				1,000,000.00	0.00	1,000,000.00	1,000,000
200204A	2/3/2021	UBS	CD-TRUST BANK CHARL	9846	89788HAH6		245,000.00	0.00	245,000.00	245,000
200205	8/5/2020	UBS	CD-BEAL BANK	57833	07370YZ96		245,000.00	0.00	245,000.00	245,000
200306	3/7/2022	UBS	CD-POWELL VALLEY NA	6863	73913RAC7		240,000.00	240,000.00	0.00	240,000
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25		425,000.00	0.00	425,000.00	425,000
200324	3/1/1930	UBS	NEW YORK CITY TAXABLE		64966QJL5		500,000.00	0.00	500,000.00	500,000
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2		500,000.00	0.00	500,000.00	500,000
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47		500,000.00	0.00	500,000.00	500,000
200417	9/1/1931	UBS	CITY OF NORFOLK VA TAX		655867G94		220,000.00	0.00	220,000.00	220,000
200430		UBS	PRIME MM				2,500,000.00	0.00	2,500,000.00	2,500,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		500,000.00	0.00	500,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY		6176OALP2	245,000.00		245,000.00	0.00	245,000
190725B	8/25/2020	UBS	CD-BMO HARRIS	16571	05581WX59	245,000.00		0.00	245,000.00	245,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		0.00	245,000.00	245,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	245,000.00		0.00	245,000.00	245,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		1,000.00	0.00	129,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX.		91412GFS9	500,000.00		0.00	500,000.00	500,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCAS	200,000.00		0.00	200,000.00	200,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190705	1/3/2022	UBS	CD-BANCO POPULAR	34967	05970EAM6	245,000.00		245,000.00	0.00	245,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV	PAR
	MAT DATE					BAL 1/1/2020		MATURE 2020	PRIN BAL 12/31/2020	
160601	2/15/2022	UBS	MCALLEN TAX'		582018F5	200,000.00		0.00	200,000.00	200,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	245,000.00		0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	245,000.00		245,000.00	0.00	245,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	175,000.00		0.00	175,000.00	175,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	232.79		91.11	141.68	75,215
190726D	7/26/2022	UBS	CD-OLD NATIONAL BANI	3832	680061HN1	245,000.00		245,000.00	0.00	245,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
190823	8/23/2022	UBS	CD-CALPRIVATE BANK	58291	13135NAH3	245,000.00		245,000.00	0.00	245,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	314.43		83.71	230.72	52,000
190913	9/13/2022	UBS	CD-PEOPLES SAVINGS B/	34973	712233AD7	245,000.00		0.00	245,000.00	2
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	240.93		73.67	167.26	59,990
191213	12/13/2022	UBS	CD-WELLS FARGO NEV	27389	949495AA3	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
191219C	12/19/2022	UBS	CD-MORGAN STANLY	32992	61690UQG8	245,000.00		245,000.00	0.00	245,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
191122B	6/15/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MHH7	245,000.00		0.00	245,000.00	245,000
010328	6/25/2023	UBS	FHG14A		312916PDSR	2,000.00		0.00	2,000.00	152,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
191230B	6/30/2023	UBS	CD-RAYMOND JAMES	33893	75472RAR2	245,000.00		0.00	245,000.00	245,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		250,000.00	0.00	250,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		300,000.00	0.00	300,000
190930	9/30/2024	UBS	CD-JP MORGAN CHASE BANK		48128ICA5	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	245,000.00		0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	245,000.00		0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	245,000.00		0.00	245,000.00	245,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		500,000.00	0.00	500,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		430,000.00	0.00	430,000
190828C	8/28/2024	UBS	CD-FIRST OKLAHOMA B/	12484	335857BN7	245,000.00		0.00	245,000.00	245,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
190916	9/16/2024	UBS	CD-JONESBORO ST BANK	9325	4804OPFB6	245,000.00		245,000.00	0.00	2
190918	9/18/2024	UBS	CD-FIRST NATIONAL BAI	4779	334342CF7	245,000.00		0.00	245,000.00	2
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		594477JX2	250,000.00		0.00	250,000.00	250,000
191127	11/27/2024	UBS	CD-STATE BANK INDIA II	33682	856285RS2	245,000.00		0.00	245,000.00	245,000
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00	400,000.00	400,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL B/	26633	2477RBD6	200,000.00		0.00	200,000.00	200,000
191220A	12/20/2024	UBS	CD-TEXAS SECURITY	58739	88269AAU2	245,000.00		245,000.00	0.00	245,000
191230A	12/30/2024	UBS	CD-BRADFORD NATIONA	3799	10427OAL7	245,000.00		245,000.00	0.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		240,000.00	0.00	240,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		300,000.00	0.00	300,000.00
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
190621	6/20/2025	UBS	CD-CELTIC BANK	57056	15118RRB5	245,000.00		245,000.00	0.00	245,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
190729B	7/29/2025	UBS	CD-FIRST NATIONAL BAI	17438	32115AAG7	245,000.00		0.00	245,000.00	245,000
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00	400,000.00	400,000
190830A	8/29/2025	UBS	CD-MERRICK BANK	34519	59013KCA2	245,000.00		0.00	245,000.00	245,000
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00	500,000.00	500,000
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00	320,000
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00	470,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		300,000.00	0.00	300,000
190830B	8/31/2026	UBS	CD-FIRST UNITED BANK	4239	33742CAP2	245,000.00		245,000.00	0.00	245,000
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00	400,000
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00	500,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	300,000.00		300,000.00	0.00	300,000
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORAD		914733DY3	360,000.00		0.00	360,000.00	360,000
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00	630,000
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00	405,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		500,000.00	0.00	500,000
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00	400,000
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00	400,000
180914	5/28/1931	UBS	FHLB STEP		3130A83X9	300,000.00		300,000.00	0.00	300,000

2020 CASH AND INVESTMENT ACTIVITY

CITY	STATED MAT	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
190630	6-30///	UBS	MM			3,000,000.00		0.00	3,000,000.00	3,000,000
191231B		UBS	PRIME MM		01748DBM7	6,383.46		0.00	6,383.46	6,383
191031		UBS	PRIME MM			1,500,000.00		0.00	1,500,000.00	1,500,000
TOTAL INVESTMENTS						73,537,171.61	32,339,533.49	31,138,248.49	52,168,456.61	74,738,456.61
Unamortized Premiums						1,492,823.94	23,773.55		1,516,597.49	
Unamortized Discounts						(3,461,129.52)	(125,420.35)		(3,586,549.87)	
BOW						6,069,365.65	43,202,035.02	44,908,481.05	4,362,919.62	
Money Market Accounts						6,505,807.31	6,880,374.91	2,000,000.00	11,386,182.22	
Net Cash and Investments						84,144,038.99	82,320,296.62	78,046,729.54	88,417,606.07	

CC Regular Session

5. 2.

Meeting Date: 08/10/2020

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 7/14//2020
2. City Council Regular Session dated 7/14/2020
3. City Council Special Work Session dated 7/21/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 7/14//2020
2. City Council Regular Session dated 7/14/2020
3. City Council Special Work Session dated 7/21/2020

Attachments

7-14-2020 CCWS Minutes

7-14-2020 CC Minutes

7-21-2020 CCWS Minutes

Form Review

Inbox
Colleen Lasher

Reviewed By
Colleen Lasher

Date
08/06/2020 02:30 PM

Tim Gladhill
Kurt Ulrich
Form Started By: Katie Schmidt
Final Approval Date: 08/06/2020

Tim Gladhill
Kathy Schmitz

08/06/2020 03:00 PM
08/06/2020 03:02 PM
Started On: 07/29/2020 01:22 PM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, July 14, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Preliminary 2021 General Fund Budget/Levy Review

City Administrator Ulrich noted that this is the first opportunity for the Council to review the draft 2021 budget and the impacts to the tax levy.

Finance Director Lund reviewed the staff report.

City Administrator Ulrich thanked Finance Director Lund and the department heads for putting together this information. He provided additional details on personnel.

Mayor LeTourneau thanked staff for the presentation and their work on the draft budget.

Councilmember Riley asked if the 2.75 COLA is an open item and whether that has been negotiated through the contracts or whether a different number could be used in the budget.

Finance Director Lund confirmed that the COLA and health insurance are not yet in the contracts.

City Administrator Ulrich stated that typically they begin negotiations around this time. He stated that typically they are two-year contracts but perhaps this would be a circumstance where a one-year contract is negotiated.

Administrative Services Director Lasher stated that all four notices of desire to negotiate have been received from the unions and meetings are setup beginning in late August.

Councilmember Musgrove asked if that is the normal timeframe for the negotiation process.

Administrative Services Director Lasher confirmed that is the normal process. She explained that it is labor intensive with multiple meetings throughout the three to four-month process.

Councilmember Musgrove asked if Ramsey is behind other cities.

Administrative Services Director Lasher stated that Ramsey is not behind. She stated that other cities may have had a different two-year period which expires in 2021, whereas Ramsey's contracts expire in 2020.

Councilmember Musgrove commented that it would make it easier to look at the remainder of the budget if that figure were already known.

Mayor LeTourneau recognized that there are many moving parts in this process, and this is just the beginning where general direction is given, and more specific details are worked out as the process moves along.

Councilmember Specht thanked staff for their work on the draft budget. He asked for details on how capital equipment purchases are decided upon, using the example of the police administration vehicle.

Finance Director Lund replied that the City falls under the State contract for police vehicles and therefore they review what is available under that contract.

Police Chief Katers stated that there is a fleet service and each of the vehicles is on a rotation schedule, along with input from the mechanic. He stated that they purchase all vehicles on the State contract that is negotiated with specific vendors at predetermined prices. He stated that there can be some variation between the different brands. He noted that there is typically also a police package, although that can be different for administrative vehicles.

Finance Director Lund provided additional details on the State contract and how the State negotiates in place of the cities.

Councilmember Riley referenced the body cameras. He asked if there is outside funding or grants available for that equipment.

Police Chief Katers stated that there has been a lot of discussion on that topic, noting that the State is in the process of negotiating with vendors and then the City would purchase on the State contract.

He replied that there are some grants available and the legislature is scheduled to discuss that topic as well. He stated that at this point the counties and cities have to purchase the equipment on their own. He stated that the personnel request is related to the body camera, in order to redact, manage and process the body camera footage and other evidence. He stated that Ramsey has had cameras in the squad cars since 2006, with the footage used as evidence in criminal cases. He explained that now there are requests from the public for footage, which requires the footage to be redacted.

Councilmember Riley stated that he would like to have a bigger discussion on that topic in the future. He stated that in the past there was a consensus that the City should not move forward with body cameras. He asked if the recommendation from Police Chief Katers would be to have the body cameras as it was included in the budget.

Police Chief Katers confirmed that the officers want body cameras, based on recent incidents, to have that as a layer of protection. He acknowledged that there was discussion in the past but recent unrest in other communities drive this request.

Councilmember Kuzma agreed that it has gotten to the point where that equipment is needed. He asked about storage and whether additional storage would be needed.

Police Chief Katers stated that the cost estimate for the body cameras includes some storage. He noted that there are options to have onsite storage or storage through the vendor. He noted that there are also options for shared storage between cities.

Councilmember Musgrove asked if the police officer request was pushed off from the previous year or whether it is a new request.

Police Chief Katers replied that it is a new request based off the service calculations. He stated that there are currently 27 officers. He stated that the calculation is based off population, calls for service, and administrative services.

Councilmember Musgrove stated that she has concerns with 12-hour shifts and whether 27 officers cover those staffing needs and whether there is adequate staffing to cover vacation shifts. She asked if it would be better, or possible, to have 10-hour shifts.

Police Chief Katers stated that there is a lot of input from officers as well as what provides the best amount of coverage. He stated that currently there is not enough equipment to have 10-hour shifts. He stated that the consensus from the officers is that they like the 12 hours shift model, noting that they made the change to 12-hour shifts about six or seven years ago.

Councilmember Musgrove stated that she believed that there was a past discussion that the line item for the storage system came in under budget.

Finance Director Lund replied that was to setup the system, which was a capital item, which occurred in a previous budget. She stated that the capital was funded through the equipment fund and therefore the savings remained in that fund. She explained that this service would be considered operational and therefore would come from the general fund.

Councilmember Musgrove asked if she could receive paper copies of the information.

Councilmember Riley commented that if there is a six percent growth in the tax base, he would not want to see more than six percent increase to the levy. He stated that would include the increase in debt.

Mayor LeTourneau stated that he likes the idea to provide a target as this is the first review. He stated that this is the first review and will not be the final adopted budget. He stated that he likes the idea of having a target but that comes with a focus. He stated that the Council would need to give direction to staff on what should be changed in the budget at the next review of the budget.

Councilmember Specht referenced the cost of living for this next year and stated that he would like to see that lower for this year. He stated that perhaps this could be a one-year contract due to COVID. He noted that many have lost their jobs or have had lessened wages and therefore he would like to see that lower for this year. He asked for more information on the need for the additional parks maintenance person.

Parks and Assistant Public Works Superintendent Riverblood stated that prior to the recession there were a number of dedicated parks maintenance workers. He noted that since 2006 two maintenance workers have been lost and Council previously chose not to replace them. He stated that since that time the City has expanded its parks and road system which add maintenance needs. He stated that staff feels that there is not enough manpower to cover the maintenance needs.

Councilmember Specht asked for examples of maintenance needs that could not be completed if this additional person is not hired.

Parks and Assistant Public Works Superintendent Riverblood stated that some work has been contracted out when possible. He stated that residents have noticed the reduction in service that occurred when staffing was cut. He stated that since that time the parks facilities and public works needs have expanded as the City continues to grow which increases the demand on staff. He stated that a thorough analysis has been done in terms of contracted services and noted that could be shared again with the Council. He stated that public works has about 40 different contractors that they work with to provide different services. He stated that maintenance workers have a certain level of expertise which provides flexibility in being able to adjust and change with the weather and/or priorities.

Mayor LeTourneau summarized that the City is in the customer service business with residents being the customers. He stated that it appears that staff is hearing quite a bit from residents when the level of service is decreased.

Parks and Assistant Public Works Superintendent Riverblood stated that when residents reach out to staff related to a request, they expect the City to address that request. He noted that when time is taken out to address the request, that interrupts the flow and efficiency of staff to complete other tasks. He stated that they have been as judicious as possible in making personnel requests, but staff feels that this request is warranted at this time.

Councilmember Musgrove stated that she is surprised to hear that there are contracted services and would like additional discussion. She stated that an additional public works staff member seems to be a large ask this year. She stated that they are currently underway with the new public works facility which is meant to increase efficiency and asked for input from public works on that topic. She asked the number of employees between parks and public works.

Parks and Assistant Public Works Superintendent Riverblood replied that perhaps a follow up could occur on the contracted services in a future worksession. He provided examples of contracted work such as irrigation, electrical services, etc. He stated that the new public works facility will not be completed for some time but provided examples of efficiencies that will occur with the new facility.

Public Works Superintendent Riemer stated that the park department handles the cul-de-sac, trails and sidewalk plowing and snow clearing. He noted that it has also been difficult to find temporary seasonal help. He reviewed the number of employees and their dedicated responsibilities. He stated that the department is running as lean as possible.

Administrative Services Director Lasher stated that she agrees that public works and parks is a tight ship in terms of staffing.

Councilmember Musgrove referenced the rate of salary for the position and asked if someone could come in at a lower rate.

Administrative Services Director Lasher stated that these positions are somewhat skilled and reviewed some of the requirements for the position. She stated that this is within the range of what other cities hire at and noted that the pay in the private sector would be even higher.

Finance Director Lund confirmed that staff has received adequate input for this first budget discussion.

Councilmember Riley stated that \$1,893,000 was decided as a need for road funding. He stated that based on the total budget of last year \$12,000,509, if road funding were added to the levy that would be an additional 15 percent increase just for that item.

Councilmember Musgrove stated that was if the total package were added to the levy and there are options to go with a lesser amount.

Councilmember Riley agreed that anything could be done. He stated that if that were put on the levy that would be a large increase to the levy. He stated that the Council has agreed that eight percent is too high and therefore a 23 percent increase would also be too high.

Councilmember Specht commented that currently the City is paying 75 percent of the road cost through bonding and therefore it would seem to only be the additional 25 percent that would be added.

Finance Director Lund explained how the bonding is done, which is levied over 20 years.

Councilmember Riley stated that if the road funding were fully funded by the City, that would need to be added to the levy fully.

Mayor LeTourneau clarified that if the road financing were fully added to the levy that would be a significant increase to the levy. He noted that additional discussion on road financing can occur at the regular Council meeting tonight as that item is on the agenda.

2.02: Review CARES Act Funding Allocations

City Administrator Ulrich reviewed the staff report.

Finance Director Lund provided clarification on the eligible City expenses in terms of public safety staffing.

Councilmember Riley requested that the City is able to track how the funds are spent and where funds have been saved. He stated that he will listen and provide the Council direction to the EDA.

Councilmember Musgrove stated that she would want to ensure that the businesses that could receive assistance have not received assistance through another program already.

City Administrator Ulrich asked if there are guidelines that state that the funds cannot be doubled up with PPP funds.

Deputy City Administrator Gladhill stated that there are strict parameters for businesses and guidance has been provided through the U.S. Treasury. He stated that additional follow up and documentation will need to occur to ensure that a business is eligible. He noted that some communities are offering 10 percent of their funds to businesses, while some are choosing to offer more or less. He stated that if a business has received funds through the County or DEED, they would not be eligible for these funds.

Finance Director Lund stated that the City would be subject to State law and provided additional details.

Mayor LeTourneau clarified that the Council will have access to the line items and how these funds are spent moving forward.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Councilmember Riley requested that a COVID update be provided on City staffing and how the City is being affected.

City Administrator Ulrich provided an update on City operations and COVID case information in Anoka County and within Ramsey. He stated that while there are still members of staff working remotely, City Hall is operating at full capacity.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:48 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER2

2. PRESENTATION2

3. CITIZEN INPUT2

4. APPROVE AGENDA4

5. CONSENT AGENDA4

6. PUBLIC HEARING5

6.01: Public Hearing: Introduce Proposed Ordinance #20-11 Implementing a Gas Franchise Fee on Centerpoint Energy for Providing Gas Service Within the City of Ramsey, Introduce Proposed Ordinance #20-12 Implementing an Electric Franchise Fee on Connexus Energy for Providing Electric Service Within the City of Ramsey and Introduce Proposed Ordinance #20-13 Implementing an Electric Franchise Fee on the City of Anoka Electric for Providing Electric Service Within the City of Ramsey5

7. COUNCIL BUSINESS 12

7.01: Approve a Professional Services Contract Extension for the Tinklenberg Group 12

7.02: Introduce Ordinance #20-10 Amending Bulk Standards in the R-1 Residential District 13

7.03: Adopt Resolution #20-149 Formally Canceling the 2020 Happy Days Festival 13

7.04: Introduce Ordinance #20-15 Approving an Addition to Chapter 54 of the City Code: Traffic and Vehicles (Municipal Parking Ramp Regulations) 14

7.05: Motion to Update the Remote Attendance Policy 14

7.06: Adopt Resolution #20-143 Approving Second Addendum to Lease with Youth First Community of Promise for Use of Outdoor Areas 15

8. MAYOR, COUNCIL AND STAFF INPUT 17

9. ADJOURNMENT 17

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 14, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Deputy City Administrator Timothy Gladhill
Communications and Events Coordinator Megan Thorstad (attended remotely)
City Attorney Joe Langel

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

City Administrator Ulrich stated that all members of the Council are attending in person, but members of the public are invited to participate in person (in limited capacity) and virtually due to the COVID-19 pandemic.

2. PRESENTATION

None.

3. CITIZEN INPUT

Scott Newman, 16411 Dysprosium St NW, stated that he is present to speak about the ongoing code violations at 5431 164th Lane NW. He stated that he went around the neighborhood the previous day to speak with the neighbors and their concerns related to this property. He stated that there are vehicles, trash, a number of barking dogs, and other issues that have existed since 2012. He stated that the Council adopted a Resolution #19-187 last August in attempt to resolve the situation. He noted that a follow-up Resolution #20-025 was adopted by the Council in January.

He stated that has not done anything either. He stated that the neighbors repeatedly call staff and he has yet to see even one day of compliance. He noted that one day there were 12 vehicles/trailers on the property. He stated that the neighbors are very frustrated that there has not been any progress on this property. He noted that sometimes there are a few days when the number of vehicles is reduced to six, but the number of vehicles simply goes back up after a few days. He stated that staff has decided that eight vehicles could now be on the property due to the number of licensed drivers and yet the property still remains out of compliance. He stated that the neighbors are concerned that some of these issues could cause other problems, using the example of rodents coming because of the trash on the property or groundwater issues that could arise from the vehicles on the property. He stated that after two Resolutions adopted by the Council there is still no progress being made and the neighborhood simply wanted to express concern that it is still not being addressed.

Mayor LeTourneau thanked the resident for providing this input. He stated that this input is an important step for the nuisance case and noted that staff can work with the resident in another way. He recognized that there are cases in the City that continue to have Code violations and require more work.

Deputy City Administrator Gladhill stated that he can speak to the vehicles and items allowed, but not the barking dogs. He stated that he was told that the owner obtained the necessary licensure for the animals. He confirmed that there was a major issue with the vehicles and storage on the property, which was more noticeable when Community Development took on the case. He stated that there was more junk and debris in the backyard. He noted that the resident is a senior citizen and does not have much family in town, therefore staff was willing to work with the resident to provide additional time. He stated that there is an active abatement notice that was sent earlier this week with a ten-day compliance period. He noted that action would bring the total number of vehicles under the number of six. He provided an update on the fines and future abatement that could continue to occur for the property.

Mayor LeTourneau summarized that there was a period of time in which the property came into compliance and therefore that case was closed out. He noted that when the property had additional violations, that triggered a new enforcement case, which started the clock over again but now that the abatement process has begun, enforcement can continue on a more swift schedule.

Mr. Newman stated that he disagrees that the property came into compliance at any time during that period. He noted that the number of trailers continues to not be counted in the total number of items allowed on the property. He stated that there are five pitbulls on the property and if a kennel license was going to be issued, that would require a public hearing.

Greg Drahosh, 5451 164th Lane NW, stated that he is the neighbor to the west of the property in discussion. He asked if the dog licensure mentioned by staff was a kennel license. He stated that he was informed that a kennel license would require a public hearing and he would be notified of such action. He stated that he has yet to be notified of that request. He stated that the dogs bark at all times of the day and night and is a nuisance. He stated that this has been a frustrating issue that this property has not come into compliance.

Mayor LeTourneau encouraged the residents to call to voice their issues with the dogs in order to have those issues documented.

Deputy City Administrator Gladhill stated that he has yet to hear the dogs bark when he is on the site. He stated that there was flexibility given through the winter and due to COVID, but noted that enforcement will happen more quickly and aggressively going forward.

4. APPROVE AGENDA

Mayor LeTourneau noted that it has been requested to move Item 5.10 from the Consent Agenda to the regular Council Business for discussion.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Kuzma, Menth, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Menth, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

- 5.01: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated June 23, 2020
 - 2) City Council Regular dated June 23, 2020
- 5.02: Approve Business Licenses
- 5.03: Approve Rental Licenses
- 5.04: Approve Revisions to the Staff Allocation in Building Inspections
- 5.05: Adopt Resolution #20-145 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 18, 2020 through July 8, 2020
- 5.06: Adopt Resolution #20-139 Approving Corrections to the Plat Known as Pearson Place (Project No. 16-31a); Case of Otto Associates
- 5.07: Adopt Resolution #20-140 Appointing Election Judges for the Primary Election on August 11, 2020
- 5.08: Adopt Resolution #20-141 Authorizing Use of Anoka County Housing and Redevelopment Authority Funds for Puma Street Improvements, Improvement Project #20-04
- 5.09: Adopt Resolution #20-142 Authorizing Requests for Quotes to Relocate Sand Stockpiled on The COR Infiltration Basin Site to Municipal Plaza Park
- ~~5.10: Adopt Resolution #20-143 Approving Second Addendum to Lease with Youth First Community of Promise for Use of Outdoor Areas~~ This item was removed from the Consent Agenda and considered as Item 7.06
- 5.11: Adopt Resolution #20-147 Approving Expansion of Lawful, Non-Conforming Driveway at 15710 Saint Francis Boulevard NW

5.12: Adopt Resolution #20-148 Authorizing Bid Letting for Public Works Facility Project #20-07

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Kuzma, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing: Introduce Proposed Ordinance #20-11 Implementing a Gas Franchise Fee on Centerpoint Energy for Providing Gas Service Within the City of Ramsey, Introduce Proposed Ordinance #20-12 Implementing an Electric Franchise Fee on Connexus Energy for Providing Electric Service Within the City of Ramsey and Introduce Proposed Ordinance #20-13 Implementing an Electric Franchise Fee on the City of Anoka Electric for Providing Electric Service Within the City of Ramsey

Presentation

City Administrator Ulrich introduced the case related to implementation of a franchise fee which would be used for pavement management. He provided details on the pavement management program in Ramsey and a summary of the details of the 2015 through 2019 pavement management summary which used the assessment method. He reviewed the funding options identified in the staff report.

Finance Director Lund reviewed the remainder of the staff report and recommendation to introduce the respective ordinances related to implementing a franchise fee on said utilities.

Councilmember Musgrove asked for clarification on the administrative fee and the change from five to ten percent.

Finance Director Lund explained that the ten percent includes all administrative costs associated with staff time and the public hearings.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:37 p.m.

Citizen Input

Jim Benson, 14131 Junkite St NW, stated that he is a member of the Charter Commission and therefore has a special interest in this. He stated that in his opinion, a franchise fee is the wrong form of road funding as it is a regressive tax that charges people that do not own property. He stated that residents that have gas or electric service will be charged, whether or not they own property or use the roads. He stated that people would pay less through funding the road improvements through the tax levy. He reviewed two different calculations that he used to determine how the City could fund roads through property taxes. He reviewed language within Chapter 8 in the Charter, which he believes is being corrupted. He believed that the only people

that would benefit from this change in funding would be properties with values over \$301,000. He stated that property taxes are deductible, but franchise fees are not.

Brian Walker, 17289 Variolite St NW, asked for clarification on the line items within the \$1,900,000.

Finance Director Lund explained the items that added together equate to the \$1,900,000.

Ken Madden, 6021 145th Ln NE, stated that he is against the whole idea of franchise fees. He stated that inevitably it will never be enough. He stated that this does not make sense. He stated that although there is a five-year sunset, the membership of the Council could be different in five years and the choice could be made to increase the franchise fee. He stated that \$14 per month will not hurt him, it will hurt others in the community that perhaps do not have a car and would receive no benefit from this. He stated that an excise tax could be used as that would be based of those that have a driver's license. He asked that other methods be reviewed.

City Administrator Ulrich stated that an excise tax is not available in Minnesota. He confirmed that the Statute would need to be changed at the State level in order to make those other funding mechanisms available to cities.

Mayor LeTourneau noted that the Council has discussed many other options over the years, as these discussions have occurred on a Council level since 2013. He stated that everyone agrees that the roads need to be fixed and that a method needs to be chosen to fund that improvement.

Dede Larson, 14990 Waco St NW, commended the Council for the years when she did not pay attention because things were going well. She stated that Waco Street was repaired with the exception of one block. She stated that her road segment is not scheduled to be repaired until 2029. She stated that she does not support the franchise fee as that is a tax. She stated that government is meant to protect the people and provide roads and believes that is what her tax dollars should be spent on. She questioned why the budget in Ramsey is not sufficient to provide for the roads. She recognized that the method of assessment is tough. She asked what is included in the budget that should not be, noting that roads should be included.

Councilmember Riley stated that the Council and Public Works is aware of that section of road on Waco, noting that he has complained about that segment in the past.

Mr. Benson stated that he has been engaged in discussions on this topic on social media, noting that one comment was made that senior citizens have difficulty paying assessments compared to the franchise fee method. He asked if assessments can be spread out over time for repayment.

Finance Director Lund replied that reconstructions can be spread over 20 years and an overlay can be spread over ten years.

Mr. Benson commented that seems like a long time to be able to spread the cost of an assessment. He noted that if an assessment could be spread over ten or 20 years, that should be less than the franchise fees. He stated that utilities have nothing to do with the roads and therefore the property

taxes should be the method to fund the improvement. He stated that the benefit by the roads is realized by those that own property.

Mr. Madden commented that he previously lived in Andover and received an assessment of \$4,000, which was spread over ten years and he believed to be a reasonable cost. He stated that he did go to the City Council to complain about that assessment but still believed that an assessment would be a more reasonable method of funding.

Mayor LeTourneau stated that there seems to be a concern about what the franchise fee is called. He recognized that franchise fees are a tax and the Council agrees with that point. He stated that funds have to be collected in one way or another and it is a tax. He stated that of the options available, none are perfect and therefore they are trying to find the best method for the community.

Mr. Walker stated that he is glad to hear the Council admit that this would be a tax on the residents. He stated that the Minnesota Supreme Court has already ruled on the fees that cities are charging and are calling it a tax. He cautioned against collecting fees that could need to be paid back. He stated that he believes that the Council will approve this, no matter the comments made tonight. He believed that a five-year trial period is too long, as many of the members of the Council may not be here in five years which means that there would not be accountability. He commented that those that support this should need to be accountable. He stated that transparency is lost in budgeting by using these types of fees and therefore people are not held accountable for the decisions they make for the residents.

Mayor LeTourneau commented that the ordinance could be introduced and passed by the Council. He asked if the Council would have the power to rescind the ordinance during that five-year period.

City Administrator Ulrich commented that as with any ordinance adopted by the Council, the Council can change or modify the ordinance at any time. He explained that the reason for the five-year review is to keep the accountability.

Mayor LeTourneau commented that the assessment policy was done in the same manner, with a five-year trial period. He stated that the Council will continue to state that this is a transparent tax that will be used as dedicated funding for roads. He stated that he would be open to having a discussion of how that could be made better.

Chelsea Howell, 5250 156th Ln NW, stated that she agrees with the comments made thus far that a franchise fee is a regressive tax. She did not believe now is the time to burden people with additional taxes. She stated that she is concerned for the residents that have already paid assessments and asked for details on how those residents would be impacted.

Finance Director Lund provided additional clarification on what those residents would be eligible for.

Ms. Howell stated that she does not feel it is fair to double tax people. She stated that the majority of what residents want should be taken into consideration and noted that everyone tonight has spoken against this idea.

Josh Fuerick, 14573 Bowers Drive, stated that at the end of the day, this is the cheapest way for residents to fund the road improvements needed. He stated that this is the most efficient way of funding. He noted that even though an assessment can be paid over years, interest is charged, and the City is bonding which adds additional cost. He noted that time is also wasted by people complaining about the assessments and petitioning against road projects. He commented that each person is charged the same amount, regardless of property value. He stated that the City should look to spend the least amount of money to fix the roads and move on. He stated that the people that have been charged assessments most likely support the \$14 monthly payment over the \$6,000 assessment they were charged.

Mr. Benson reviewed the language related to Chapter 8 of the City Charter related to special assessments. He stated that this language was developed prior to the idea of franchise fees even being thought of. He stated that if the City wants to use franchise fees there should be a City referendum to remove the special assessment section from the City Charter.

Troy Cooper, 15160 Cobalt St NW, stated that when high density housing was added to Ramsey, the idea was that housing product would add to the tax base. He asked where those funds went as they did not require additional roads for those structures. He asked the protections that would be in place to prevent tax increases as franchise fees would be outside of that cap. He commented that from 2019 to 2020 his property taxes increased 4.5 percent and the franchise fee would be another six percent per year. He stated that he is also a business owner in Ramsey so would be paying twice.

City Administrator Ulrich stated that the additional tax base is reflecting in the annual budget and levy, therefore the value of the apartments is shown and offset the levy. He stated that if the rates in the ordinance were changed, the same process would need to be followed with public hearings. He stated that currently there is not a property tax cap on the levy. He stated that there have been levy limits in the past, set by the State, but the State has not placed a limit in the past several years.

Finance Director Lund stated that a property tax amount would be based off the area of the City the property is located in. She provided further clarification on the TIF District and the funds collected through that method. She explained that for the development that occurs within The COR, the value of those improvements has to stay within the TIF District for a set period of time.

Mayor LeTourneau commented that the TIF Districts are meant to help development and attract different uses within those TIF Districts based on planning.

Finance Director Lund explained that the property tax dollars for those developments have restrictions on what they can be used for during that set period.

Mr. Benson asked if property tax dollars within The COR could not be used for road improvements outside of that area.

Finance Director Lund stated that properties built within that tax increment district would have restrictions. She noted that the property taxes generated by the land value itself would go into the

general fund. She provided additional clarification on tax increment districts and financing and how those funds could be used.

Deputy City Administrator Gladhill read aloud an email received earlier today from the property owners at 14431 Wolfram St NW that was distributed to the Council which supports the franchise fee.

Matt Look, 2614 Wingfield in Anoka, stated that the Council has a tough job. He noted that his first vote as a Councilmember in Ramsey was a \$1,500,000 road project in Ramsey. He stated that after a while perhaps the members of the Council become numb to the cost of road projects. He stated that Anoka County is the second fastest growing County and Ramsey is one of the fastest growing communities. He stated that the concept of previous Councils kicking the can down the road on road projects is true as many Councils did not want to tackle that issue. He stated that when he was on the Council, \$1,500,000 was allocated for roads. He stated that decisions have to be made on how funds will be spent, such as the \$20,000,000 City Hall building. He noted that a fire station was torn down and a \$5,000,000 fire station was constructed in its place. He stated that tonight the Council will consider a Public Works Facility, which is a priority. He noted that roads are a priority but have not been identified as a priority in the budget. He stated that there are certain jobs that the government is required to do, such as roads and unfortunately this becomes an issue of needs and wants. He stated that the need in Ramsey is roads and has been for a long time. He asked the Council to consider what the current budget is being spent on and whether those are needs or wants.

Mayor LeTourneau stated that it is difficult to make tough decisions such as this, noting that he has not yet felt numb to any of those decisions. He appreciated the acknowledgement of the difficulty in making these decisions. He stated that it is unfortunate that a sustainable road funding could not have been found when Mr. Look was on the Council or prior to his time on the Council. He stated that they have learned from those past examples that dedicated funding is needed. He stated that Ramsey is a community that is growing and therefore something cannot be ignored to fix something else and therefore they try to do the best job of managing all the needs of the community.

Deputy City Administrator read aloud a written comment from the residents at 6040 Radium Circle NW which states that they support the franchise fee method as over a 30-year period the \$14 per month would be cheaper than the assessment they would receive if their upcoming road project were assessed.

City Administrator Ulrich advised of an online survey available for residents, noting that written copies are also available at City Hall.

Mr. Madden stated that he does not see a guarantee that the fee would remain \$14 per month in perpetuity. He stated that he likes that this would be dedicated funding but does not like the lack of transparency in how the fee could be increased.

Mayor LeTourneau commented that the amount of the fee would be set in ordinance and therefore for that amount to change, the ordinance itself would need to change.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Menth, Riley, and Specht. Voting No: None.

The public hearing was closed at 8:27 p.m.

Council Business

Councilmember Specht thanked everyone that has taken time to provide input. He stated that everyone agrees that the roads need to be fixed. He stated that City services are offered through the property tax and therefore he believes roads should be done in the same manner. He commented that people would be assessed based on the value of their home, as they are with the other City services. He stated that franchise fees would tax those in apartments and non-profits which serve people in the community.

Councilmember Riley stated that the Council has discussed this many times over the past several years and a lot of information has been reviewed and debated. He agreed that this is a tax. He stated that properties assessed for road improvements are not the only ones that benefit from the improvement and provided examples of Jarvis, Andre, and Sunwood in which the few properties on the road were assessed but many others benefit. He noted that the assessment process has an additional administrative cost of ten percent and the debt portion has become a problem for the City. He stated that everyone uses the roads, regardless of whether they own a vehicle. He stated that this franchise fee has been planned to fully account for the road needs of the community. He stated that in the past up to \$6,636 has been assessed for a road project, which equates to 40 years of franchise fees. He stated that many neighboring cities use franchise fees. He stated that the other choice would be to place the road improvements on the tax levy. He stated that if the City were to levy the amount of money needed for streets that would equate to a 15 percent increase in taxes. He stated that levies are not based on income, but rather property value. He stated that while there may be some correlation between income and property value, that is not always the case. He stated that in the last few years about 10 percent of those that file taxes itemize their tax return, which goes towards the argument that property taxes can be itemized. He stated that this Council is accountable every time there is an election.

Councilmember Musgrove stated that there has been a lot of discussion about this topic in worksessions. She stated that she appreciates the input from the residents today and the majority of residents would prefer to have roads funded through assessments or the levy. She commented that roads have not been a priority in Ramsey for a long time. She commented that the \$500,000 included in the budget for roads is laughable. She stated that the comments from residents tonight support the comments she has made throughout this discussion. She stated that residents can receive a property tax refund, whether they rent or own. She commented that franchise fees have to be paid and do not go away. She stated that there is no guarantee that taxes will not increase if this franchise fee is passed. She stated that she will not support this ordinance.

Mayor LeTourneau asked how debt is carried for the road debt.

Finance Director Lund explained how the road bonds are carried as debt and included in budgets. She stated that currently the City has four bonds for road debt, which are carried over 20 years.

Mayor LeTourneau stated that in addition to the \$500,000 that is annually budgeted for roads, the City also has the road bonds included in the budget as debt.

Councilmember Kuzma stated that the Council considers the roads very important as he was a part of the team that enacted the assessment process. He stated that the roads are rated annually, and they attempt to address the worst roads each year. He stated that the City has done radar penetrating throughout the City and has found that roads built 25 years ago did not meet the requirements for bituminous, therefore there is not enough road to complete a mill and overlay and a reconstruction is needed. He stated that this has become a huge problem that will not go away. He stated that the franchise fee will provide that dedicated funding in order to really tackle this problem in a fair manner. He stated that if the roads are put on the tax levy, the taxes will increase. He stated that he supports this action.

Councilmember Menth stated that each year the City was taking out debt to fix roads, noting that there are four road bonds. He stated that each year the City pays interest on that debt and if the City continues with the program of borrowing the money and assessing the residents, by 2029 the City would be paying \$2,300,000 on interest and debt.

Mayor LeTourneau stated that they need to monitor how the money is spent for the City for the best interest of the community. He stated that the reality of accumulating that much debt and paying that much in interest does not feel fiscally responsible. He stated that the franchise fee is a much more fiscally responsible way to collect the funds and use the money. He stated that ultimately this will save the City millions of dollars.

Councilmember Musgrove stated that she is not for debt and would want to see a line item in the budget. She stated that her concern is that the Councils in the past have not done the job necessary for the City in terms of roads. She stated that she will not support this action.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, that Ramsey fund its roads through a byline budget of a number between \$1,000,000 to \$1,300,000 with a 25 percent assessment or 100 percent levy.

Further discussion: Councilmember Specht stated that he believes including the funding through the budget would be the best idea. He stated that he is unsure of the exact figures included in the motion and believe that the funds needed should be allocated. He stated that including the item in the budget is the most transparent method. Councilmember Kuzma stated that he would oppose this as that would equate to a 15 percent increase in the budget along with other road debt, which would be a 20 percent increase in taxes and would make Ramsey less attractive for businesses. Mayor LeTourneau stated that there were many comments related to controlling and managing this. He stated that he likes that this would do that through ordinance. He noted that a previous Council set aside funding for roads which was reversed by a later Council. He stated that there

was a discussion of the levy increasing by 15 percent in the worksession earlier tonight, which related to then budgeting less amounts for roads. He explained that is how the can gets kicked down the road and there would not be enough control and guidelines. Councilmember Specht stated that this would add a whole new tax, which is still an increase.

Motion failed. Voting Yes: Councilmembers Musgrove and Specht. Voting No: Mayor LeTourneau, Councilmembers Kuzma, Menth and Riley.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to Introduce Proposed Ordinance #20-11 Implementing a Gas Franchise Fee on Centerpoint Energy for Providing Gas Service Within the City of Ramsey, Introduce Proposed Ordinance #20-12 Implementing an Electric Franchise Fee on Connexus Energy for Providing Electric Service Within the City of Ramsey, and Introduce Proposed Ordinance #20-13 Implementing an Electric Franchise Fee on the City of Anoka Electric for Providing Electric Service Within the City of Ramsey.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, and Menth. Voting No: Councilmembers Musgrove and Specht.

Mayor LeTourneau briefly recessed the meeting.

Mayor LeTourneau reconvened the meeting.

7. COUNCIL BUSINESS

7.01: Approve a Professional Services Contract Extension for the Tinklenberg Group

City Administrator Ulrich reviewed the staff report and recommendation to approve the contract extension as outlined in the proposal.

Allen Tinklenberg, The Tinklenberg Group, provided an update on the special session that should begin the following week and highlighted the main topics of discussion. He stated that he feels good about the additional funding opportunities for Ramsey and the Highway 10 project. He stated that the only issue will be whether the discussion on other issues can come together to pass a bonding bill. He stated that with the issues that everyone is facing because of COVID, the City has not been able to take more of a victory lap for the \$40,000,000 that was awarded to the community for the project. He reviewed some of the discussions that laid the groundwork for the grant to be awarded and noted that it is a huge success. He stated that the grant has a deadline, which is good and puts the pressure on other entities to help this project move forward.

Councilmember Specht commented that Mr. Tinklenberg is great at what he does.

Motion by Councilmember Menth, seconded by Councilmember Kuzma, to approve a 12-month extension to the contract with The Tinklenberg Group.

Further discussion: Councilmember Musgrove asked for details on the Highway 10 workgroup and how often that group is meeting during the recent times. Mr. Tinklenberg stated that there have not been regular meetings because of COVID, noting that the group last met in January to

ensure the entities were coordinating in terms of effort and moving forward. He noted that the proposed legislation was written and agreed upon at that time. Councilmember Musgrove asked if Mr. Tinklenberg could come back to the August 26th Council meeting to provide an update. Deputy City Administrator Gladhill stated that there have been some meetings of the Highway 10 coalition, just on a smaller scale and noted that Mr. Tinklenberg has also participated in other meetings on behalf of the City.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Kuzma, Musgrove, Riley, and Specht. Voting No: None.

7.02: Introduce Ordinance #20-10 Amending Bulk Standards in the R-1 Residential District

Deputy City Administrator Gladhill reviewed the staff report and recommendation to introduce Ordinance #20-10 amending the bulk standards in the R-1 Residential District.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to Introduce Ordinance #20-10 Amending Bulk Standards in the R-1 Residential District.

Further discussion: Mayor LeTourneau expressed appreciation to staff and the Planning Commission for the input they provide.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Musgrove, Kuzma, Menth, and Specht. Voting No: None.

7.03: Adopt Resolution #20-149 Formally Canceling the 2020 Happy Days Festival

Communications and Events Coordinator Thorstad reviewed the staff report and recommendation to formally cancel the 2020 Happy Days Festival and continue preparations for a series of smaller, socially distant activities referred to as Happy Daze. In addition, staff recommends entering into negotiations with Hello! Booking Inc. to reschedule the Happy Days Main Stage Entertainment performance by G.B. Leighton.

Councilmember Specht thanked staff for their work on this case. He asked if the fireworks would occur.

Communications and Events Coordinator Thorstad stated that was on a draft schedule with a cost between \$5,000 to \$8,000. She explained that was removed because it was the most expensive activity. She noted that could be added back if interested.

Councilmember Riley stated that he would be supportive of looking into a fireworks show. He stated that the car show is shown as its own event and asked if it could be combined to occur with the other activities.

Communications and Events Coordinator Thorstad confirmed that the event time could be changed to better align with the other activities.

Motion by Councilmember Menth, seconded by Councilmember Musgrove, to Adopt Resolution #20-149 Formally Canceling the 2020 Happy Days Festival.

Further discussion: Councilmember Specht stated that he respects and understands the need to do this, but personally does not like the idea of canceling the event. He stated that he does support the other activities occurring but noted that he will not be supporting this motion. Mayor LeTourneau appreciated the effort of staff to provide some type of community celebration during this time of COVID. He recognized that staff time is at a premium right now and encouraged staff to come forward if there are issues planning for the alternate activities.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Musgrove, Kuzma, and Riley. Voting No: Councilmember Specht.

7.04: Introduce Ordinance #20-15 Approving an Addition to Chapter 54 of the City Code: Traffic and Vehicles (Municipal Parking Ramp Regulations)

City Administrator Ulrich reviewed the staff report and recommendation to introduce and finally adopt the ordinance to establish governing the use of the Ramsey Parking Ramp.

Motion by Councilmember Menth, seconded by Councilmember Riley, to Introduce Ordinance #20-15 Adding to Chapter 54 of the City Code: Traffic and Vehicles.

Further discussion: Councilmember Specht thanked staff for their work on this, noting that he has received multiple complaints from residents related to this topic and is happy the City is able to address the issue. Councilmember Musgrove commented that this will make it easier for staff to enforce the issue and appreciated the work of staff.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

7.05: Motion to Update the Remote Attendance Policy

City Administrator Ulrich reviewed the staff report and recommendation to approve the updated Remote Attendance Policy.

Councilmember Riley asked if this is based on State law or the interpretation of the City, specifically related to the unlimited number of times this could be done.

City Administrator Ulrich stated that the State law does not limit the number of times a Councilmember could remotely attend a meeting and the previous pilot policy of Ramsey was more restrictive.

Councilmember Riley stated that he supports the changes to the policy with the exception of the unlimited number of times for a member to attend remotely.

Mayor LeTourneau stated that he is interpreting that language to be flexible enough to allow someone that may have been exposed to the virus to not attend, or perhaps a member that did not feel safe about attending. He stated that placing a restriction on that would restrict someone's ability to make a decision based on their health. He stated that if COVID were to go away, the restriction could be put back in place if desired.

Councilmember Menth stated that he agrees with Mayor LeTourneau as it is unknown as to what will occur with COVID in the next year and therefore does not support putting a number on the number of times someone can participate remotely.

Councilmember Musgrove stated that she would support putting a limitation on the ability to attend remotely. She stated that if there is a government mandate, the City could operate remotely under that provision. She suggested placing a limit of three times per year for remote attendance.

City Administrator Ulrich stated that a government mandate would supersede the policy, as would an emergency declaration.

Mayor LeTourneau stated that his wife is very susceptible to the virus and he struggles with the decision to attend the meetings every time because he is scared to bring the virus home. He stated that if a limit of three is put on the policy, he is unsure he would be able to fully participate.

Councilmember Specht stated that perhaps this could be reevaluated in six months and a limit could be placed on the policy at that time if the COVID challenges have decreased.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve an updated Remote Attendance Policy.

Motion failed. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, and Menth. Voting No: Councilmembers Musgrove, Riley, and Specht.

Motion by Councilmember Specht, seconded by Councilmember Riley, to approve an updated Remote Attendance Policy, with direction for this item to be reviewed by the Council in six months.

Further discussion: Councilmember Musgrove stated that she believes the only part of the policy that would need to be revisited would be related to the number of times a member could attend remotely and asked if the motion should be adjusted to only consider that. Councilmembers Specht and Riley confirmed that additional language could be included.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Riley, Menth, and Musgrove. Voting No: Councilmember Kuzma.

7.06: Adopt Resolution #20-143 Approving Second Addendum to Lease with Youth First Community of Promise for Use of Outdoor Areas

Deputy City Administrator Gladhill reviewed the staff report and recommendation to approve the addendum to the lease with Youth First Community of Promise for use of outdoor areas.

Councilmember Kuzma asked why this item was pulled from the Consent Agenda.

City Administrator Ulrich stated that Councilmember Musgrove requested that the item be pulled from the Consent Agenda on Monday, which did not meet the deadline to change the agenda.

Councilmember Kuzma stated that he would appreciate if the Councilmembers would follow the deadline of submitting their request to pull an item from the Consent Agenda in order to provide the other members of the Council time to review the case in more depth.

Councilmember Musgrove commented that she had additional questions when reviewing the case and therefore asked it to be pulled. She referenced the rent for the second part, which is \$1, and noted that the land is not being charged for. She stated that she would not want to set the precedent that the City would not charge for things because it is a vacant City owned lot.

Deputy City Administrator Gladhill confirmed that as part of the City's contribution to the non-profit organization, the City does not charge rent.

Councilmember Musgrove stated that in the original discussion only additional inside office space was mentioned and not the outside yard area. She asked if insurance requirements would change for this use.

Deputy City Administrator Gladhill stated that there would not be an additional cost to the City. He explained that the City holds insurance as the property owner and the non-profit holds its own insurance for the use.

Councilmember Musgrove commented that even though this is an open lot, it is on the market for sale.

Deputy City Administrator Gladhill stated that the lot is not listed for sale.

Councilmember Musgrove stated that she wants the public to be aware that this is a lease and not just a group using vacant City owned land.

Mayor LeTourneau stated that the Council reviews things on a case by cases basis, taking into consideration all elements of the case and therefore does not believe that precedent is ever set by taking action.

Deputy City Administrator Gladhill stated that it was the intent of staff to allow the organization to use the outdoor space, it just was not included in the lease, which is why it was included in this addendum.

Councilmember Riley stated that this is for Youth First, which is a non-profit that helps youth in the community. He stated that the City works with the organization and provides a low rent as a

form of contribution to the non-profit. He stated that it is unlikely that this parcel would be leased to another business or entity because it was purchased for the Highway 10 project.

Deputy City Administrator Gladhill commented that Ramsey is a part of the Board of the non-profit.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #20-143 Approving Second Addendum to Lease with Youth First Community of Promise.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich presented Deputy City Administrator Gladhill an award for his assistance with remote meeting attendance and facilitating those meetings during the past few months. He thanked Deputy City Administrator Gladhill for all of the work and coordination he completed in order to help the City continue to meet during these past few months.

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove provided a brief update on the work the Lower Rum River Water Management Organization is doing related to watershed based implementation funding.

Mayor LeTourneau stated that he visited the City of Andover with Councilmember Kuzma and many staff members continuing to explore the issue of water quality and drinking water management. He thanked Andover staff for hosting the City and sharing information.

9. ADJOURNMENT

Motion by Councilmember Menth, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:53 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

**CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, July 21, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
John Nelson Utilities Supervisor
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:50 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Draft Feasibility Study for Centralized Water Treatment Facility

Chris Larson, Water Treatment Manager with SEH, introduced himself and thanked the Council for the ability to work on the project. He reviewed details of the existing infrastructure of the City's water supply and the current treatment that is provided. He explained how the modeling was developed in order to make future projections.

Mayor LeTourneau commented that he is a bit concerned that two of the wells on the east side of the city are potentially not a part of this and asked how they would plan for that.

Mr. Larson replied that those could be left as backups and would not be capped. He stated that the City has already decided not to use one of those wells and therefore it would only be one additional that would not be used in this model. He reviewed the distribution model with the existing demands and provided details on the different PSI levels and provided similar information for the projected needs in 2040. He moved to the issue of water quality noting that manganese is the overriding factor in this instance. He reviewed the Department of Health guidelines for manganese and stated that out of the eight production wells, four of the seven remaining wells have manganese levels of .2 to .4. He stated that the other wells have ranges between .02 and .05.

Mayor LeTourneau commented that the City has continued to monitor manganese and the rates have remained consistent and have not continued to increase. He stated that this is a driving issue around this effort and the City is bumping up against challenges on the mixing side but has been able to maintain the standards and demand.

Utilities Supervisor Nelson provided details on the mixing that is done and the order in which the City wells are brought online during high demand use times.

Councilmember Musgrove asked the dates the information was collected, specifically whether it was the first quarter of the year or from last year.

Mr. Larson commented that these numbers are coming right from the well where it comes out of the ground. He was unsure of the date the data was collected but noted that the numbers do not tend to fluctuate.

Councilmember Musgrove stated that she would assume then that the numbers are not going up or down.

City Engineer Westby stated that this issue first came forward in spring of 2019 and therefore the data could be a little over one year old.

Mayor LeTourneau commented that he recognizes that the Council had been given results at a certain amount of time and asked if the wells continue to be tested individually or whether the mix is tested.

Utilities Supervisor Nelson replied that the mix is tested. He stated that he takes 15 samples each month, noting that he has focused on businesses throughout the community due to COVID.

Mayor LeTourneau commented that it would seem that provides an average, or mean, and if the numbers jump up, samples could be taken from individual wells.

Utilities Supervisor Nelson stated that they have found that the samples tend to be close to the original level. He noted that readings from 1985 have been close to the readings in 2019 and have not been found to change much over time.

Councilmember Menth stated that Ramsey has been testing for manganese for a long time then and asked if the Department of Health changed the rules during that time.

Mr. Larson confirmed that the Department of Health issued an advisory several years ago, but it takes some time for the Department of Health to get around to reviewing each municipality and issuing notices. He confirmed that the manganese level for Ramsey has remained consistent over those years but was recently triggered by the Department of Health. He stated that through the mixing the City does, 98 percent of the time Ramsey is under the range.

Mayor LeTourneau stated that Ramsey is at a place where it now needs to fall within the guidelines.

Councilmember Kuzma stated that it appears that the City's mix tested above the guided range and asked if an alert needs to go out related to that.

Mr. Larson explained that it is an advisory but there would not need to be a warning that the water should not be drank.

Utilities Supervisor Nelson replied that the mapping of the manganese testing is posted on the City website and shared with the Department of Health.

Mr. Larson stated that another constituent that causes complaints is iron and reviewed the ranges the City falls under. He noted that most cities that fall under the range Ramsey does would consider removing the iron. He stated that the other issue would be hardness and reviewed the range of Ramsey. He stated that residents have an option to have a home softener to resolve the issue of hardness. He reviewed unregulated contaminates and how those items could be regulated in the future, noting that most of those are manmade and would not be a concern for Ramsey.

Councilmember Menth referenced the scrapyard in Anoka, with close proximity to Ramsey, and asked if the water flow from that area goes towards Ramsey.

Mr. Larson stated that would most likely flow to the river. He stated that the bigger concern for Ramsey would be the landfill site but noted that there are typically barriers in place to prevent that from entering the groundwater. He noted that his report has more details on groundwater and sensitivity from surface pollution. He provided details on the current water demand, noting that is an average throughout the year.

Utilities Supervisor Nelson provided the record high demand the City has seen on one given day.

Mr. Larson stated that information was used to develop the projection for 2040 and reviewed those projections. He reviewed the additional infrastructure that would be needed for wells if a water treatment plant were developed. He provided details on the aquifers that are available to the City and the different requirements related to use of those aquifers. He stated that they think that there is sufficient groundwater in Ramsey to install future wells, based on the modeling, and to supply drinking water.

Councilmember Musgrove asked if this information places the City in a good position to request additional wells.

Mr. Larson commented that he does not see why the DNR would not grant Ramsey additional appropriations. He stated that by 2040 the City would need three additional wells to support the projected capacity and reviewed potential locations for those wells. He confirmed that the potential locations are not listed in a priority order and explained it would be a matter of opportunity and convenience. He stated that one method to remove the iron and manganese would be to treat the water, noting that most common treatment would be a sand filter. He stated that in order to remove the hardness, softening would need to occur. He stated that they did not spend much time on softening because of the cost. He stated that they did some pilot testing using a sand filter and were able to remove the manganese and iron through that method.

Councilmember Menth asked for details on the sand filter.

Mr. Larson provided a brief summary of how the sand filter works. He noted that the building size itself would be fairly significant. He provided additional details on water treatment plant options.

Mayor LeTourneau shared comments from Andover staff related to a water treatment plant option that is more expensive on the front end but provides a definite time and cost savings after that.

Councilmember Musgrove asked the staff that would be needed to manage a water treatment plant.

Mr. Larson stated that he is unsure on the exact demands but commented that the process is fairly automated and would not require a huge staffing demand. He identified a potential location for a water treatment plant near the fire station.

Councilmember Musgrove stated that she would prefer function over architecture in terms of design and project cost.

Mr. Larson reviewed the estimated costs between the two different treatment plant options including lifecycle costs. He also provided information related to the impact on water rates that a water treatment plant could have, noting that the City has most of the funds set aside already and should be commended for that.

Mayor LeTourneau stated that this presentation included great information.

Councilmember Musgrove stated that in the future she would like to hear input from public works staff on the different options.

City Administrator Ulrich asked if the remaining Councilmembers that were not able to attend tours would be interested in attending a tour.

Mr. Larson confirmed that an additional tour could occur at Andover for those interested.

3. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:18 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

5.3.

Meeting Date: 08/10/2020

By: Wendy Schlueter, Community
Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose:

To obtain City Council approval of various license requests.

Background:

Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion of background checks.

Attachments

Business Lic

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	08/05/2020 04:40 PM
Tim Gladhill	Tim Gladhill	08/06/2020 12:15 PM
Kurt Ulrich	Kathy Schmitz	08/06/2020 01:43 PM
Form Started By: Wendy Schlueter		Started On: 07/23/2020 03:22 PM
Final Approval Date: 08/06/2020		

Report Name: License Report - License Types

Council Dates: 8/11/2020 to 8/11/2020

Status: Active, Inactive

License Type(s): Therapeutic Massage Establishment,

Therapeutic Massage Therapist, Transient

Merchant/Peddler/Solicitor

City of Ramsey License Report - License Types

Printed: 8/7/2020

Page: 1

<u>Company</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council Date</u>	<u>Status</u>
Therapeutic Massage Therapist					
Travis Story	6957 Highway 10 NW #102	Elysium Massage	12/31/2020	8/11/2020	A

Therapeutic Massage Therapist License Count: 1

Transient Merchant/Peddler/Solicitor

Smokin J's BBQ			10/12/2020	8/11/2020	A
Ecoshield Pest Control			12/31/2020	8/11/2020	A

Transient Merchant/Peddler/Solicitor License Count: 2

Total Licenses: 3

CC Regular Session

5. 4.

Meeting Date: 08/10/2020

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2020.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	08/06/2020 12:19 PM
Kurt Ulrich	Kathy Schmitz	08/06/2020 01:43 PM
Form Started By: JoAnn Shaw		Started On: 07/30/2020 08:19 AM
Final Approval Date: 08/06/2020		

Report Name: License Report - License Types
Council Dates: 8/10/2020 to 8/10/2020
Status: Active, Inactive
License Type(s): Rental

City of Ramsey License Report - License Types

Printed: 8/5/2020
Page: 1

<u>Company</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council Date</u>	<u>Status</u>
Rental					
James and Karen Sandquist	7055 139th Ave NW		7/11/2023	8/10/2020	A
Rhonda Grooms	7030 147th Ave NW		7/11/2023	8/10/2020	A
Chris Dietsch	7368 147th La NW		7/11/2023	8/10/2020	A
Chaun Jia	5692 154th Ave NW		7/25/2023	8/10/2020	A
Three C Properties, LLC	5581 154th La NW		7/11/2023	8/10/2020	A
Three C Properties, LLC	5589 154th La NW		7/11/2023	8/10/2020	A
Michael Hoeschen	7005 156th Ave NW		7/11/2023	8/10/2020	A
LuAnn Nelson	5623 157th Ave NW		7/11/2023	8/10/2020	A
HNW Donnay	8221 159th La NW		6/13/2023	8/10/2020	A
Doug Anderson	16611 Dolomite St NW		8/22/2023	8/10/2020	A
Angela E Heida	7277 E Ramsey Pkwy		8/22/2023	8/10/2020	A
Christopher Rasinski	15276 Fluorine St NW		7/25/2023	8/10/2020	A
Michael Moriarty	14520 Nowthen Blvd NW		8/22/2023	8/10/2020	A
Angela Halek Reed	14569 Olivine Way NW		6/27/2023	8/10/2020	A
William and Elizabeth Erhart	16300 Ramsey Blvd NW		6/27/2023	8/10/2020	A
Blake Fisher	14683 Sodium St NW		7/25/2023	8/10/2020	A
Michael Horner	15547 Sodium Way NW		7/11/2023	8/10/2020	A
Chau Nguyen	14860 Zuni St NW		8/22/2023	8/10/2020	A

Rental License Count: 18

Total Licenses: 18

CC Regular Session

5. 5.

Meeting Date: 08/10/2020

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020

Purpose/Background:

Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020

Recommendation:

Staff Recommends to Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020.

Action:

Motion to Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020.

Attachments

Bills List 08/10/2020

Resolution 8/10/2020

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	08/05/2020 11:39 AM
Kurt Ulrich	Kathy Schmitz	08/06/2020 11:42 AM
Tim Gladhill	Tim Gladhill	08/06/2020 12:18 PM
Form Started By: Jackie Lipski		Started On: 08/05/2020 11:29 AM
Final Approval Date: 08/06/2020		

RAMSEY CITY COUNCIL MEETING
8/10/2020
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 7/23/2020-8/5/2020	583,299.28
Accounts Payable 7/23/2020-8/5/2020	238,480.98
Payroll 7/24/2020	213,027.32

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal)

\$ 1,034,807.58

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2020 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 180,722.73	\$ 2,605,993.95
- CORRECTION TO PAYROLL		
PREPAIDS	226,719.96	4,945,966.60
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		2,546,908.35
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	335,515.46	3,671,911.86
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	16,771.49	16,771.49
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 759,729.64	\$ 13,787,552.25

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
110921	7/23/2020		114529 BRUCE JACOBSON LANDSCAPE ARCHITECT						
		2,795.00	RAMSEY CONCEPT DESIGN GUIDE		102704	1	0452.6315		MISCELLANEOUS PROFE
		<u>2,795.00</u>							
110922	7/23/2020		110537 CARRIER CORPORATION						
		1,750.00	WORK ON OIL SEPARATOR HEATERS		102705	90049855	0194.6489		OTHER CONTRACTED SE
		<u>1,750.00</u>							
110923	7/23/2020		100297 CENTERPOINT ENERGY						
		45.01	14515 E TOWN CENTER		102706	8782239-1 JULY 20	9601.6373		GAS
		26.30	6701 HIGHWAY 10		102707	6011580-5 JULY 20	9410.6373	00041012	GAS
		800.54	7550 SUNWOOD DR		102708	6702493-5 JULY 20	0194.6373		GAS
		<u>871.85</u>							
110924	7/23/2020		100111 COMMERCIAL ASPHALT COMPANY						
		1,472.07	ASPHALT		102710	200715	0311.6265		ASPHALT
		19.81-	ASPHALT		102710	200715	0311.6265		ASPHALT
		<u>1,452.26</u>							
110925	7/23/2020		106583 DELTA DENTAL PLAN OF MINNESOTA						
		3,694.60	DENTAL INS AUG 2020		102711	RIS0002961313	9101.2170		DENTAL/DISABILITY/LIFE
		<u>3,694.60</u>							
110926	7/23/2020		115574 HEALTHPARTNERS						
		61,593.50	AUGUST 2020 HEALTH INS		102713	98479226	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>61,593.50</u>							
110927	7/23/2020		117718 LYRENMANN, JOHN						
		20.00	REFUND- STAR WATCHING		102714	072220	0452.6489		OTHER CONTRACTED SE
		<u>20.00</u>							
110928	7/23/2020		117716 MCLEOD, WARREN						
		10.00	REFUND- STAR WATCHING		102715	072220	0452.6489		OTHER CONTRACTED SE
		<u>10.00</u>							
110929	7/23/2020		117588 MEDART- CPD						
		88.48	ELEMENT		102716	20-366641	0452.6257		OTHER VEHICLE PARTS
		.79-	ELEMENT		102716	20-366641	0452.6257		OTHER VEHICLE PARTS
		80.04	TRIMMER HEAD		102717	20-381781	0452.6257		OTHER VEHICLE PARTS
		.71-	TRIMMER HEAD		102717	20-381781	0452.6257		OTHER VEHICLE PARTS
		87.36	TRIMMER HEAD		102718	20-381780	0452.6257		OTHER VEHICLE PARTS
		.87-	TRIMMER HEAD		102718	20-381780	0452.6257		OTHER VEHICLE PARTS
		<u>253.51</u>							
110930	7/23/2020		117715 MILLER, TOM						
		10.00	REFUND- STAR WATCHING		102719	072220	0452.6489		OTHER CONTRACTED SE
		<u>10.00</u>							
110931	7/23/2020		117717 PATCHEN, THOMAS						
		20.00	REFUND- STAR WATCHING		102721	072220	0452.6489		OTHER CONTRACTED SE
		<u>20.00</u>							
110932	7/23/2020		112959 PREMIUM WATERS INC						

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
110932	7/23/2020		112959 PREMIUM WATERS INC						Continued.
		24.09	FIRE DEPT- BOTTLED WATER		102723	317613722	0220.6489		OTHER CONTRACTED SE
		63.84	FIRE DEPT- BOTTLED WATER		102729	317588080	0220.6489		OTHER CONTRACTED SE
		<u>87.93</u>							
110933	7/23/2020		117714 PRESLER, MILTON						
		1,796.00	REPAIR ON STORM SEWER OUTFALL		102724	071720	9605.6315		MISCELLANEOUS PROFE
		<u>1,796.00</u>							
110934	7/23/2020		117544 QUADIENT FINANCE USA INC						
		4,000.00	METER 7900044034448047		102725	072020	9101.1551		POSTAGE METER DEPOS
		<u>4,000.00</u>							
110935	7/23/2020		115671 RCM EQUIPMENT COMPANY LLC						
		9,875.00	RENTAL UNIT EMT 1500		102726	3896	0311.6415		OTHER EQUIPMENT REN
		<u>9,875.00</u>							
110936	7/23/2020		106593 ROSENOW, KATHY						
		30.00	REFUND- STAR WATCHING		102727	072220	0452.6489		OTHER CONTRACTED SE
		<u>30.00</u>							
110976	7/30/2020		117732 AFFINITY AT RAMSEY LLC						
		10,799.56	TIF 1ST PAYMENT		102744	072720	9214.6433		REFUNDS
		15,331.39	TIF 1ST PAYMENT		102744	072720	9214.6433		REFUNDS
		<u>26,130.95</u>							
110977	7/30/2020		115243 ARDEN TITLE LLC						
		30.56	UB REFUND 7335 146TH XING		102745	072920	9601.4651		WATER REVENUE
		<u>30.56</u>							
110978	7/30/2020		117735 ARSENEAU, MICHAEL						
		24.88	UB REFUND 7841 151ST LN NW		102746	072920	9601.4651		WATER REVENUE
		<u>24.88</u>							
110979	7/30/2020		117080 BLIP II LLC						
		17,610.26	TIF 3RD PAYMENT		102747	072720	9216.6433		REFUNDS
		5,552.28	TIF 3RD PAYMENT		102747	072720	9216.6433		REFUNDS
		<u>23,162.54</u>							
110980	7/30/2020		100297 CENTERPOINT ENERGY						
		23.88	15050 ARMSTRONG BLVD		102752	5914352-9 JULY 2020	0220.6373		GAS
		67.42	5650 ALPINE DR NW		102753	5961540-1 JULY 2020	0220.6373		GAS
		<u>91.30</u>							
110981	7/30/2020		117280 CENTRA HOMES						
		153.85	UB REFUND 14637 OLIVINE TER		102751	072920	9601.4651		WATER REVENUE
		<u>153.85</u>							
110982	7/30/2020		100116 CONNEXUS ENERGY						
		909.61	16300 ST FRANCIS BLVD		102755	444931-267449 JUL 2020	0452.6371		ELECTRIC UTILITIES
		<u>909.61</u>							
110983	7/30/2020		113745 DEPARTMENT OF THE TREASURY						

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 7/23/2020 - 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
110983	7/30/2020		113745 DEPARTMENT OF THE TREASURY						Continued.
		135.89	2019 PCORI FEES		102756	072720	9101.6315		MISCELLANEOUS PROFE
		<u>135.89</u>							
110984	7/30/2020		117731 DOWNS, JILL						
		50.00	REFUND BIZ EXPO 2020		102757	073020	9230.6249		MISCELLANEOUS OPERA
		<u>50.00</u>							
110985	7/30/2020		117744 DUCOMMUN, BRADLEY						
		5,000.00	REF LAND ESC 5722 172ND LN		102758	073020	9252.1155.1		MANUAL-ACCOUNTS REC
		<u>5,000.00</u>							
110986	7/30/2020		100870 EDINA REALTY TITLE						
		185.56	UB REFUND 16048 SAPPHIRE ST		102759	072920	9601.4651		WATER REVENUE
		<u>185.56</u>							
110987	7/30/2020		111356 EXECUTIVE TITLE OF MN						
		247.53	UB REFUND 7006 168TH AVE		102760	072920	9601.4651		WATER REVENUE
		<u>247.53</u>							
110988	7/30/2020		117739 FORSTER, CURTIS						
		219.26	UB REFUND 7121 148TH LN		102761	072920	9601.4651		WATER REVENUE
		<u>219.26</u>							
110989	7/30/2020		117540 HONTARENKO, DANETTE						
		350.00	DECK RAIL SETTLEMENT		102762	072920	9804.6315	00115423	MISCELLANEOUS PROFE
		<u>350.00</u>							
110990	7/30/2020		117738 ISKIERKA, CORY						
		229.30	UB REFUND 15423 GERMANIUM ST		102763	072920	9601.4651		WATER REVENUE
		<u>229.30</u>							
110991	7/30/2020		113464 LAND TITLE						
		40.90	UB REFUND 8964 HWY 10		102764	072920	9601.4651		WATER REVENUE
		<u>40.90</u>							
110992	7/30/2020		113464 LAND TITLE						
		217.52	UB REFUND 14615 PERIDOT		102765	072920A	9601.4651		WATER REVENUE
		<u>217.52</u>							
110993	7/30/2020		117734 LAPPI, ROSS						
		57.28	UB REFUND 7370 147TH LN NW		102766	072920	9601.4651		WATER REVENUE
		<u>57.28</u>							
110994	7/30/2020		117746 LARSEN, MARK						
		2,000.00	DRAW CONCERT 8/27/20		102796	073020	9270.6315		MISCELLANEOUS PROFE
		<u>2,000.00</u>							
110995	7/30/2020		117259 LEGACY TITLE						
		210.79	UB REFUND 15249 COBALT ST		102768	072920	9601.4651		WATER REVENUE
		<u>210.79</u>							
110996	7/30/2020		117357 LEGACY TITLE						
		39.75	UB REFUND 17441 BAUGH ST		102767	072920	9601.4651		WATER REVENUE
		<u>39.75</u>							

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
110997	7/30/2020		115826 LIFE FITNESS						Continued.
		27,451.32	TIF 7TH PAYMENT		102769	072720	9215.6433		REFUNDS
		3,014.77	TIF 7TH PAYMENT		102769	072720	9215.6433		REFUNDS
		<u>30,466.09</u>							
110998	7/30/2020		117068 MAKOUSKY, KIM						
		169.00	WATER EFF GRANT PROGRAM		102770	072720	9601.6436		WATER EFFICIENCY REB
		<u>169.00</u>							
110999	7/30/2020		117737 MARTIN, DONNA						
		215.83	UB REFUND 7217 E RAMSEY PKWY		102771	072920	9601.4651		WATER REVENUE
		<u>215.83</u>							
111000	7/30/2020		117588 MEDART- CPD						
		45.70	ENGINE OIL		102772	20-384480	0452.6227		LUBRICANTS & ADDITIVE
		.35-	DISCOUNT		102772	20-384480	0452.6227		LUBRICANTS & ADDITIVE
		<u>45.35</u>							
111001	7/30/2020		117733 MOEN, NICOLE						
		18.74	UB REFUND 15001 URANIMITE		102773	072920	9601.4651		WATER REVENUE
		<u>18.74</u>							
111002	7/30/2020		117736 NEBBEN, BRIDGET M.						
		144.36	UB REFUND 16074 RHINESTONE		102774	072920	9601.4651		WATER REVENUE
		<u>144.36</u>							
111003	7/30/2020		114979 ON SITE TITLE LLC						
		21.63	UB REFUND 14058 COBALT		102775	072920	9601.4651		WATER REVENUE
		<u>21.63</u>							
111004	7/30/2020		117114 PARK VIEW EAST-MINNEAPOLIS LLC						
		60,253.53	TIF 5TH PAYMENT		102776	072720	9214.6433		REFUNDS
		5,736.34	TIF 5TH PAYMENT		102776	072720	9214.6433		REFUNDS
		<u>65,989.87</u>							
111005	7/30/2020		116941 PARTNERS TITLE						
		237.07	UB REFUND 15201 BARIUM ST		102777	072920	9601.4651		WATER REVENUE
		<u>237.07</u>							
111006	7/30/2020		115386 PAULSON CONSTRUCTION INC						
		1,500.00	REF ERO ESC 6100 151ST LN		102778	073020	9804.6433	00117599	REFUNDS
		<u>1,500.00</u>							
111007	7/30/2020		106418 PURMORT HOMES INC						
		1,500.00	SURETY REL COR 3 NO COMMONS		102779	072920	9804.6315	00115423	MISCELLANEOUS PROFE
		<u>1,500.00</u>							
111008	7/30/2020		117742 R G TITLE LLC						
		247.88	UB REF 5820 158TH LN NW		102785	072920	9601.4651		WATER REVENUE
		<u>247.88</u>							
111009	7/30/2020		117554 RAMSEY STORAGE CENTER						
		50.00	REF BIZ EXPO 2020		102780	073020	9230.6249		MISCELLANEOUS OPERA
		<u>50.00</u>							
111010	7/30/2020		114811 RESIDENCE AT THE COR APARTMENTS LLC						

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	
111010	7/30/2020		114811 RESIDENCE AT THE COR APARTMENTS LLC							Continued.
		94,961.20	TIF 10 PAYMENT		102781	072720	9214.6433		REFUNDS	
		77,059.88	TIF 10 PAYMENT		102781	072720	9214.6433		REFUNDS	
		172,021.08								
111011	7/30/2020		117038 RESULTS TITLE							
		57.68	UB REFUND 6886 139TH LN # 3		102782	072920	9601.4651		WATER REVENUE	
		57.68								
111012	7/30/2020		117038 RESULTS TITLE							
		52.34	UB REF 7841 151ST LN		102783	072920A	9601.4651		WATER REVENUE	
		52.34								
111013	7/30/2020		117038 RESULTS TITLE							
		712.65	UB REF 6280 142ND LN		102784	072920B	9601.4651		WATER REVENUE	
		712.65								
111014	7/30/2020		117745 STARLETT'S WEB							
		1,400.00	DRAW CONCERT 7/30/2020		102797	073020	9270.6315		MISCELLANEOUS PROFE	
		1,400.00								
111015	7/30/2020		117743 STEWART TITLE CO							
		300.27	UB REFUND 15421 XKIMO ST		102786	072920	9601.4651		WATER REVENUE	
		300.27								
111016	7/30/2020		116461 STREET, DYANNA							
		155.00	REFUND DAMAGE/KEY DEPOSIT		102787	072920	9804.1160		KEY & DAMAGE DEPOSIT	
		155.00								
111017	7/30/2020		116389 TEWS, KELLY							
		155.00	REF DAMAGE/KEY DEPOSIT		102788	072820	9804.1160		KEY & DAMAGE DEPOSIT	
		155.00								
111018	7/30/2020		113038 THE TITLE GROUP							
		201.59	UB REF 16796 OLIVINE ST NW		102798	072920	9601.4651		WATER REVENUE	
		186.06	UB REFUND 15759 NEON ST NW		102799	072920A	9601.4651		WATER REVENUE	
		387.65								
111019	7/30/2020		117096 TITLE SMART							
		63.80	UB REF 7378 147TH LN NW		102790	072920	9601.4651		WATER REVENUE	
		63.80								
111020	7/30/2020		115456 TITLESMAART							
		218.61	UB REFUND 14737 FLUORINE ST NW		102793	072920	9601.4651		WATER REVENUE	
		218.61								
111021	7/30/2020		114606 TITLESMAART INC							
		43.56	UB REFUND 6341 163RD LN NW		102792	072920	9601.4651		WATER REVENUE	
		43.56								
111022	7/30/2020		116311 TRADEMARK TITLE SERVICES INC							
		39.38	UB REF 15672 JUNIPER RIDGE DR		102794	072920	9601.4651		WATER REVENUE	
		39.38								
111023	7/30/2020		117740 WARZONEK, ZACH							
		52.34	UB REFUND 15731 OKAPI ST		102795	072920	9601.4651		WATER REVENUE	

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111023	7/30/2020	52.34	117740 WARZONEK, ZACH						Continued.
1001505	7/24/2020	173.94	116114 AVESIS THIRD PARTY ADMINISTRATORS VISION AUGUST 2020		102712	2533641	9101.2170		DENTAL/DISABILITY/LIFE
1001506	7/24/2020	28.00	116197 CINTAS CORPORATION UNIFORM CLEANING		102709	4052154041	0311.6417		UNIFORM RENTAL
		4.00	UNIFORM CLEANING		102709	4052154041	0452.6417		UNIFORM RENTAL
		24.65	UNIFORM CLEANING		102709	4052154041	0311.6415		OTHER EQUIPMENT REN
		24.66	UNIFORM CLEANING		102709	4052154041	0452.6415		OTHER EQUIPMENT REN
		81.31							
1001507	7/24/2020	25.72	100435 MINNESOTA EQUIPMENT PINS		102720	P22710	0311.6257		OTHER VEHICLE PARTS
1001508	7/24/2020	76.41	100510 VERIZON WIRELESS JUNE/JULY 2020 SERVICE		102728	9858327046	0130.6323		CELLULAR PHONES
		71.41	JUNE/JULY 2020 SERVICE		102728	9858327046	0192.6321		TELEPHONE
		240.84	JUNE/JULY 2020 SERVICE		102728	9858327046	0191.6323		CELLULAR PHONES
		120.02	JUNE/JULY 2020 SERVICE		102728	9858327046	0194.6323		CELLULAR PHONES
		1,092.46	JUNE/JULY 2020 SERVICE		102728	9858327046	0220.6323		CELLULAR PHONES
		113.79	JUNE/JULY 2020 SERVICE		102728	9858327046	0240.6323		CELLULAR PHONES
		258.41	JUNE/JULY 2020 SERVICE		102728	9858327046	0301.6323		CELLULAR PHONES
		250.75	JUNE/JULY 2020 SERVICE		102728	9858327046	0311.6323		CELLULAR PHONES
		265.21	JUNE/JULY 2020 SERVICE		102728	9858327046	0452.6323		CELLULAR PHONES
		331.00	JUNE/JULY 2020 SERVICE		102728	9858327046	9601.6323		CELLULAR PHONES
		2,820.30							
1001509	7/25/2020	806.00	100257 LAW ENFORCEMENT LABOR SRV INC		102537	070920903432	9101.2177		UNION DUES
		806.00			102736	0723201306432	9101.2177		UNION DUES
		1,612.00							
1001510	7/25/2020	540.75	100298 MN AFSCME COUNCIL 5		102538	070920903433	9101.2177		UNION DUES
		540.54			102737	0723201306433	9101.2177		UNION DUES
		1,081.29							
1001547	7/31/2020	30.00	106687 BLUML, BRAD TRAINING LUNCHES		102748	072420	0211.6331		TRAVEL & LODGING
		30.00							
1001548	7/31/2020	1,500.00	112663 CAPSTONE HOMES INC REFUND ERO ESC 14935 TIGER ST		102749	073020	9804.6433	00117459	REFUNDS
		1,500.00	REF ERO ESC 14945 TIGER ST		102750	073020A	9804.6433	00117460	REFUNDS
		3,000.00							
1001549	7/31/2020	16.56	116197 CINTAS CORPORATION FIRE- MATS		102754	4052154043	0220.6489		OTHER CONTRACTED SE
		16.56							
90566003	7/24/2020	82.73	100398 PUBLIC EMPLOYEES RETIREMENT ASSN		102659	0721201211261	9101.2174		PERA-EMPLOYEE

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 7/23/2020 -- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
90566003	7/24/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						Continued.
		82.73			102660	0721201211262	9101.2183		PERA-EMPLOYER
		23,393.08			102738	0723201306434	9101.2174		PERA-EMPLOYEE
		31,448.89			102739	0723201306435	9101.2183		PERA-EMPLOYER
		<u>55,007.43</u>							
92194080	7/24/2020		100601 MN DEPT OF REV WH						
		431.85			102655	072120925471	9101.2172		STATE WITHHOLDING
		50.00			102661	0721201211263	9101.2172		STATE WITHHOLDING
		11,960.29			102740	0723201306436	9101.2172		STATE WITHHOLDING
		<u>12,442.14</u>							
92241002	7/24/2020		101306 IRS						
		585.21			102656	072120925472	9101.2171		FEDERAL WITHHOLDING
		2,007.76			102657	072120925473	9101.2173		FICA & MEDICARE-EMPL
		2,007.76			102658	072120925474	9101.2182		FICA & MEDICARE-EMPL
		327.71			102662	0721201211264	9101.2171		FEDERAL WITHHOLDING
		249.83			102663	0721201211265	9101.2173		FICA & MEDICARE-EMPL
		249.83			102664	0721201211266	9101.2182		FICA & MEDICARE-EMPL
		26,196.90			102741	0723201306437	9101.2171		FEDERAL WITHHOLDING
		14,669.56			102742	0723201306438	9101.2173		FICA & MEDICARE-EMPL
		14,669.56			102743	0723201306439	9101.2182		FICA & MEDICARE-EMPL
		<u>60,964.12</u>							
98072420	7/24/2020		115568 ALERUS FINANCIAL NA						
		3,723.67			102735	07232013064314	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>3,723.67</u>							
99072420	7/24/2020		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,778.51			102731	07232013064310	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>1,778.51</u>							
99373340	7/24/2020		100223 ICMA RETIREMENT TRUST 457						
		1,918.41			102730	0723201306431	9101.2175		DEFERRED COMPENSAT
		<u>1,918.41</u>							
99724720	7/24/2020		114486 SUN LIFE ASSURANCE COMPANY OF CANADA						
		875.98			102533	0709209034311	9101.2176		LIFE/HEALTH-EMPLOYEE
		875.52			102732	07232013064311	9101.2176		LIFE/HEALTH-EMPLOYEE
		919.83	LTD Preim		102732	07232013064311	9101.2170		DENTAL/DISABILITY/LIFE
		<u>2,671.33</u>							
99761906	7/24/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		8,507.01			102733	07232013064312	9101.2175		DEFERRED COMPENSAT
		<u>8,507.01</u>							
99765641	7/24/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,433.24			102734	07232013064313	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>3,433.24</u>							
		<u>583,299.28</u>	Grand Total						

Payment Instrument Totals	
Checks	424,012.30
EFT Payments	150,445.86
A/P ACH Payment	8,841.12
Total Payments	583,299.28

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
117700	A HARD DAY'S NIGHT DRAW CONCERT 8/20/2020	PV 102800 001 09270	7/31/2020	073120	1,700.00
	A HARD DAY'S NIGHT 5140 13TH AVENUE S MINNEAPOLIS MN 55417			Summary Total	1,700.00
				Payment Amount	1,700.00
100012	ACE SOLID WASTE INC MISC PWACCTS	PV 102921 001 09101	8/1/2020	6120131	315.26
	ACE SOLID WASTE INC MISC PWACCTS	PV 102921 002 09101	8/1/2020	6120131	105.09
	PO BOX 679859 MISC PWACCTS	PV 102921 003 09101	8/1/2020	6120131	105.09
	DALLAS TX 75267-9859 MISC PWACCTS	PV 102921 004 09101	8/1/2020	6120131	105.07
	MISC PWACCTS	PV 102921 005 09101	8/1/2020	6120131	334.54
	MISC PWACCTS	PV 102921 006 09101	8/1/2020	6120131	242.81
	MISC PWACCTS	PV 102921 007 09101	8/1/2020	6120131	231.69
				Summary Total	1,439.55
	RECYCLE CONTRACT AUG 2020	PV 102922 001 09604	8/1/2020	6120122	26,502.80
				Summary Total	26,502.80
				Payment Amount	27,942.35
107591	ARMORTHANE BEDLINERS SEAT COVER 698 PLUS TRUCK ACCES.	PV 102843 001 09101	7/16/2020	16325	194.00
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES. 14155 UNITY STREET NW SETUP 613 MISC	PV 102844 001 09101	7/16/2020	16324	1,088.93
	RAMSEY MN 55303			Summary Total	1,088.93
				Payment Amount	1,282.93
108636	ASCAP 100005541145/5541144 20/21	PV 102884 001 09297	7/20/2020	LICENSE FEES	366.50
	ASCAP P O BOX 331608-7515 NASHVILLE TN 37203-9998			Summary Total	366.50
				Payment Amount	366.50
100063	ASPEN MILLS ELLIOTT- BODY ARMOR/MISC	PV 102845 001 09290	7/21/2020	259185	1,177.95
	ASPEN MILLS 8201 C CENTRAL AVE NE FRANKFURTH-BODY ARMOR	PV 102846 001 09290	7/22/2020	259276	1,108.90
				Summary Total	1,177.95
				Payment Amount	1,108.90

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	SPRING LAKE PARK MN 55432			Summary Total	1,108.90
	STOLP- BODY ARMOR	PV 102887 001 09290	7/24/2020	259342	1,237.95
				Summary Total	1,237.95
				Payment Amount	3,524.80
110734	CITY OF RAMSEY				1,082.41
	7550 SUNWOOD DR	PV 102847 001 09101	7/25/2020	444931294 2ND QTR 2020	1,082.41
				Summary Total	1,082.41
	CITY OF RAMSEY				118.67
	P O BOX 251100	PV 102848 001 09240	7/25/2020	444931372 2ND QTR 2020	118.67
				Summary Total	118.67
	ST PAUL MN 55125-6100				2,047.83
	14779 ZEOLITE ST	PV 102891 001 09101	7/25/2020	722164 2ND QTR 2020	2,047.83
				Summary Total	2,047.83
	16303 QUICKSILVER	PV 102892 001 09101	7/25/2020	724931 2ND QTR 2020	92.10
	-IRRIG				92.10
				Summary Total	92.10
	16303 QUICKSILVER ST	PV 102893 001 09101	7/25/2020	724874 2ND QTR 2020	134.62
	NW				134.62
				Summary Total	134.62
	14700 ERKIUM ST NW	PV 102894 001 09101	7/25/2020	726294 2ND QTR 2020	43.53
				Summary Total	43.53
	7401 E RAMSEY PKWY	PV 102895 001 09101	7/25/2020	724628 2ND QTR 2020	118.67
				Summary Total	118.67
	14700 TOWN CENTER DR	PV 102896 001 09101	7/25/2020	724470 2ND QTR 2020	143.37
				Summary Total	143.37
	6860 RIVERDALE DR	PV 102897 001 09101	7/25/2020	723960 2ND QTR 2020	118.67
				Summary Total	118.67
	161ST/URANIMITE	PV 102898 001 09101	7/25/2020	727919 2ND QTR 2020	2.43
	IRRIG WEST				2.43
				Summary Total	2.43
	161ST/URANIMITE	PV 102899 001 09101	7/25/2020	727918 2ND QTR 2020	2.43
	IRRIG EAST				2.43
				Summary Total	2.43
	5650 ALPINE DR	PV 102900 001 09101	7/25/2020	726528 2ND QTR	970.87

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
2020					
Summary Total					970.87
	15050 ARMSTRONG BLVD	PV 102901 001 09101	7/25/2020	727978 2ND QTR 2020	563.55
Summary Total					563.55
	6701 HWY 10 NW	PV 102902 001 09410	7/25/2020	719019 2ND QTR 2020	623.40
Summary Total					623.40
Payment Amount					6,062.55
100116 CONNEXUS ENERGY	STREET LIGHTS	PV 102806 001 09603	7/21/2020	759126-303101 JULY 20	9,931.26
Summary Total					9,931.26
CONNEXUS ENERGY PO BOX 1808	TRAFFIC SIGNALS	PV 102807 001 09101	7/21/2020	759126-303100 JULY 20	961.47
Summary Total					961.47
MINNEAPOLIS MN 55480-1808	MISC CITY ACCOUNTS	PV 102808 001 09230	7/21/2020	759126-303107 JULY 20	73.23
	MISC CITY ACCOUNTS	PV 102808 002 09230	7/21/2020	759126-303107 JULY 20	1,207.77
	MISC CITY ACCOUNTS	PV 102808 003 09230	7/21/2020	759126-303107 JULY 20	31.03
	MISC CITY ACCOUNTS	PV 102808 004 09230	7/21/2020	759126-303107 JULY 20	792.33
	MISC CITY ACCOUNTS	PV 102808 005 09230	7/21/2020	759126-303107 JULY 20	13,916.03
	MISC CITY ACCOUNTS	PV 102808 006 09230	7/21/2020	759126-303107 JULY 20	3,067.79
	MISC CITY ACCOUNTS	PV 102808 007 09230	7/21/2020	759126-303107 JULY 20	257.72
Summary Total					19,345.90
	WELLS/LIFT STAT/ WTR TWR	PV 102809 001 09601	7/21/2020	759126-303102 JULY 20	21,409.06
	WELLS/LIFT STAT/ WTR TWR	PV 102809 002 09601	7/21/2020	759126-303102 JULY 20	925.35
Summary Total					22,334.41
	PW MISC ACCOUNTS	PV 102810 001 09101	7/21/2020	759126-303106 JULY 20	628.66
	PW MISC ACCOUNTS	PV 102810 002 09101	7/21/2020	759126-303106 JULY 20	209.55
	PW MISC ACCOUNTS	PV 102810 003 09101	7/21/2020	759126-303106 JULY 20	209.55

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	PW MISC ACCOUNTS	PV 102810 004 09101	7/21/2020	759126-303106 JULY 20	209.56
	PW MISC ACCOUNTS	PV 102810 005 09101	7/21/2020	759126-303106 JULY 20	2,458.00
		Summary Total			3,715.32
	SIRENS	PV 102904 001 09101	7/21/2020	759126-303095 JULY 2020	85.00
		Summary Total			85.00
		Payment Amount			56,373.36
100167	CORNERSTONE FORD	PV 102850 001 09101	7/20/2020	16300730/2	34.87
	CORNERSTONE FORD	PV 102850 002 09101	7/20/2020	16300730/2	196.46
	17219 HIGHWAY 10 NW	PV 102850 003 09101	7/20/2020	16300730/2	394.23
	PO BOX 304				
	ELK RIVER MN 55330				
		Summary Total			625.56
		Payment Amount			625.56
117759	CORRECTIVE ASPHALT MATERIALS LLC	PV 102928 001 09101	7/20/2020	20060S	2,800.00
	CORRECTIVE ASPHALT MATERIALS LLC				
	300 DANIEL BOONE TRAIL				
	SOUTH ROXANA IL 62087				
		Summary Total			2,800.00
		Payment Amount			2,800.00
114117	CRAWFORD'S EQUIPMENT INC	PV 102811 001 09101	6/25/2020	01-37605	228.83
	CRAWFORD'S EQUIPMENT INC				
	4898 HIGHWAY 95 NW				
	CAMBRIDGE MN 55008				
		Summary Total			228.83
		Payment Amount			228.83
100169	EMERGENCY APPARATUS MAINTENANCE INC	PV 102812 001 09101	7/15/2020	113021	137.81
	EMERGENCY APPARATUS MAINTENANCE INC				
	7512 4TH AVENUE	PV 102816 001 09101	7/15/2020	112884	5,197.90
	LINO LAKES MN 55014				
		Summary Total			5,197.90
		Payment Amount			5,335.71
100143	FERGUSON WATERWORKS #	PV 102858 001 09601	7/28/2020	0459009	70.13

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
PALATINE IL 60055-0241		Summary Total			58.49			
		Payment Amount			255.99			
117140	HOUSE RESCUERS LLC BEAVERS-14260 JUNKITE ST	PV	102822	001	09605	7/14/2020	071420	1,292.96
HOUSE RESCUERS LLC 29809 137TH STREET NW		Summary Total			1,292.96			
		Payment Amount			1,338.20			
PRINCETON MN 55371		Summary Total			1,338.20			
		Payment Amount			2,631.16			
100256	LANO EQUIPMENT INC RENTAL- BOBCAT 7/22/2020	PV	102824	001	09605	7/22/2020	02-768061	350.00
LANO EQUIPMENT INC 6140 HIGHWAY 10 NW		Summary Total			350.00			
		Payment Amount			7.86			
ANOKA MN 55303		Summary Total			7.86			
		Payment Amount			71.83			
FILTERS FOR 687		PV	102909	001	09101	7/28/2020	02-769379	71.83
FILTERS FOR 687		PV	102909	002	09101	7/28/2020	02-769379	71.83
		Summary Total			143.66			
		Payment Amount			12.46			
BOLT SHOULDER		PV	102940	001	09101	8/3/2020	02-770856	12.46
		Summary Total			12.46			
		Payment Amount			513.98			
117588	MEDART- CPD BLADES/HOSE/CLAMP	PV	102941	001	09101	7/27/2020	20-391314	64.75
MEDART- CPD 3801 THURSTON AVENUE ANOKA MN 55303		Summary Total			64.75			
		Payment Amount			64.75			
101164	MILLER CHEVROLET WORK ON 361	PV	102825	001	09101	7/20/2020	CTCS646481	720.00
MILLER CHEVROLET WORK ON 361		PV	102825	002	09101	7/20/2020	CTCS646481	424.38
		Summary Total			1,144.38			
		Payment Amount			1,144.38			
117719	MINNESOTA BLASTED LLC GAZEBO REFINISH	PV	102826	001	09101	7/20/2020	INV0001	3,417.80

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Item	Co	Due Date	Invoice Number	Payment Amount
EMERALD POND									
	MINNESOTA BLASTED LLC 6630 155TH AVENUE NW RAMSEY MN 55303								Summary Total 3,417.80
									Payment Amount 3,417.80
100345	NAPA AUTO PARTS ELK RIVER	MISC SUPPLIES	PV	102863	001	09101	7/15/2020	070939	82.32
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW								Summary Total 82.32
		COUPLING	PV	102864	001	09101	7/23/2020	072061	3.99
	P O BOX 1041 ELK RIVER MN 55330								Summary Total 3.99
		FUEL FILTER	PV	102865	001	09101	7/23/2020	072058	9.54
									Summary Total 9.54
		FILTERS FOR 679	PV	102911	001	09101	7/27/2020	072506	246.39
									Summary Total 246.39
		HOSE CLAMPS	PV	102912	001	09101	7/29/2020	072896	29.97
									Summary Total 29.97
		REDUCER SLEEVE	PV	102913	001	09101	7/29/2020	072925	29.99
									Summary Total 29.99
									Payment Amount 402.20
111368	POLLARDWATER	DISPOSIBLE GLOVES	PV	102866	001	09602	7/16/2020	0169408-1	218.35
	POLLARDWATER P O BOX 417592 BOSTON MA 02241-7592								Summary Total 218.35
									Payment Amount 218.35
100418	RDO EQUIPMENT CO	FILTERS	PV	102833	001	09101	7/22/2020	P7887101	263.48
	RDO TRUST 80-5800 P O BOX 7160 FARGO ND 58106-7160								Summary Total 263.48
		WORK ON GRADER	PV	102946	001	09101	7/29/2020	W0166014	2,161.73
		WORK ON GRADER	PV	102946	002	09101	7/29/2020	W0166014	522.59
									Summary Total 2,684.32
									Payment Amount 2,947.80
110330	RESHETAR SYSTEM INC	RE: 14760 BOWERS DRIVE	PV	102870	001	09101	7/21/2020	20-28781	1,430.00
	RESHETAR SYSTEM INC 730 BUNKER LAKE BLVD								Summary Total 1,430.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
ANOKA MN 55303					1,430.00
Payment Amount					1,430.00
117710 RODRIGUEZ, JAMES	DRAW CONCERT 8/13/2020	PV 102920 001 09270	7/14/2020	071420	1,800.00
JAMES RODRIGUEZ 3183 NORTH VIEWLANE WOODBURY MN 55125					Summary Total 1,800.00
Payment Amount					1,800.00
107711 SCHINDLER ELEVATOR	AUG/OCT 2020	PV 102871 001 09101	8/1/2020	8105396969	673.35
SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050					Summary Total 673.35
Payment Amount					673.35
100920 SHERWIN WILLIAMS	WHITE PAINT- PARKS	PV 102836 001 09101	7/20/2020	0476-2	203.76
SHERWMN WILLIAMS 3564 MAIN STREET NW COON RAPIDS MN 55448-1002					Summary Total 203.76
Payment Amount					203.76
117483 TAFT STETTINIUS AND HOLLISTER LLP	TIF AGREE/CAP ACQ LLC	PV 102878 001 09214	6/30/2020	3547230	1,600.00
TAFT STETTINIUS AND HOLLISTER LLP P O BOX 64591	TIF 14 IFL COBBLESTONE	PV 102879 001 09214	6/30/2020	3547228	5,000.00
ST PAUL MN 55164-0591					Summary Total 5,000.00
	RE: CARES ACT/COVID 19	PV 102880 001 09101	6/30/2020	3547231	2,000.00
Summary Total					2,000.00
Payment Amount					8,600.00
106402 ZEP MANUFACTURING COMPANY	BRAKE WASH	PV 102948 001 09101	7/17/2020	9005364910	566.95
ZEP SALES & SERVICE 13237 COLLECTIONS CENTER DRIVE	CHERRY BOMB	PV 102949 001 09101	7/27/2020	9005388566	104.51
Summary Total					566.95
Payment Amount					104.51

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3074
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
	CHICAGO IL 60693				
				Summary Total	104.51
				Payment Amount	671.46
				Total Amount to be Processed	132,715.22
				Total Number of Payments to be Processed	31

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee		Stub	Document				Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100017	AIRGAS USA, LLC	MISC SUPPLIES	PV	102923	001	09101	7/21/2020	9103294802	59.60
	AIRGAS USA LLC			Summary Total					59.60
	P O BOX 802576	MISC SUPPLIES	PV	102924	001	09101	7/21/2020	9103294803	23.23
	CHICAGO IL 60680-2576			Summary Total					23.23
				Payment Amount					82.83
106641	AMERICAN PRESSURE INC	HOSE	PV	102925	001	09101	7/31/2020	115878	52.25
	AMERICAN PRESSURE INC	HOSE	PV	102925	002	09101	7/31/2020	115878	52.25
	3810 W BROADWAY	HOSE	PV	102925	003	09101	7/31/2020	115878	52.25
	ROBBINSDALE MN 55422			Summary Total					156.75
				Payment Amount					156.75
100026	ANDERSON IRRIGATION	ALPINE PARK REPAIR	PV	102885	001	09101	7/27/2020	07-9325	296.00
	ANDERSON IRRIGATION	ALPINE PARK REPAIR	PV	102885	002	09101	7/27/2020	07-9325	63.23
	3200 MAIN STREET NE SUITE 240			Summary Total					359.23
	MINNEAPOLIS MN 55448			Payment Amount					359.23
107587	ANOKA COUNTY TREASURY DEPARTMENT	AUG 2020 CAC FIBER	PV	102841	001	09101	7/16/2020	B200715M	492.00
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					492.00
	2100 THIRD AVENUE	2ND QTR 2020 STATE ACCESS	PV	102842	001	09101	7/23/2020	AR015984	900.00
	ANOKA MN 55303			Summary Total					900.00
				Payment Amount					1,392.00
107141	APPLIED CONCEPTS INC	MISC PD	PV	102886	001	09101	7/23/2020	369748	285.00
	APPLIED CONCEPTS INC	MISC PD	PV	102886	002	09101	7/23/2020	369748	20.00
	STALKER RADAR			Summary Total					305.00
	P O BOX 972943			Payment Amount					305.00
	DALLAS TX 75397-2943			Payment Amount					305.00
116848	BAYCOM INC	PD 5 LAPTOPS	PV	102801	001	09101	7/15/2020	EQUIPINV_027606	12,365.00
	BAYCOM INC			Summary Total					12,365.00
	N16 W23217 STONE RIDGE DRIVE # 250			Payment Amount					12,365.00
	WAUKESHA WI 53188			Payment Amount					12,365.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
			Payment Amount		12,365.00
100647	BOLTON AND MENK INC	RAM/SAPPHIRE STRMWTR 6/20	PV 102802 001 09101 7/13/2020	0253506	4,710.00
	BOLTON AND MENK INC 1960 PREMIER DRIVE		Summary Total		4,710.00
	MANKATO MN 56001-5900	RAM/PUMA ST CONST JUNE 20 SERV	PV 102888 001 09437 7/13/2020	0253487	650.00
			Summary Total		650.00
		RAM/HEDGEHOG STAKE JUNE 2020	PV 102889 001 09605 7/13/2020	0253489	837.50
			Summary Total		837.50
		RAM/2020 RIVERDALE DR LPP	PV 102890 001 09400 7/13/2020	0253503	940.00
			Summary Total		940.00
			Payment Amount		7,137.50
103641	BOYER TRUCKS ROGERS	BELTS 668	PV 102803 001 09101 7/22/2020	81667R	67.67
	BOYER TRUCKS P O BOX 18338 MINNEAPOLIS MN 55418		Summary Total		67.67
			Payment Amount		67.67
114549	CHETS SHOES INC	BOOTS- J. MARKS	PV 102926 001 09101 7/31/2020	49782	150.00
	CHETS SHOES INC 8870 RENDOVA STREET NE CIRCLE PINES MN 55014		Summary Total		150.00
			Payment Amount		150.00
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV 102804 001 09101 7/22/2020	4056602716	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV 102804 002 09101 7/22/2020	4056602716	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV 102804 003 09101 7/22/2020	4056602716	22.62
	P O BOX 650838	UNIFORM CLEANING	PV 102804 004 09101 7/22/2020	4056602716	22.61
	DALLAS TX 75265-0838		Summary Total		77.23
		FIRE- MATS	PV 102805 001 09101 7/15/2020	4055972808	13.20
			Summary Total		13.20
		FIRE DEPT- MATS	PV 102903 001 09101 7/29/2020	4057264554	16.56
			Summary Total		16.56
		UNIFORM CLEANING	PV 102927 001 09101 7/29/2020	4057264578	28.00
		UNIFORM CLEANING	PV 102927 002 09101 7/29/2020	4057264578	4.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	UNIFORM CLEANING	PV 102927 003 09101	7/29/2020	4057264578	23.79
	UNIFORM CLEANING	PV 102927 004 09101	7/29/2020	4057264578	23.78
		Summary Total			79.57
		Payment Amount			186.56
100120 CONTINENTAL RESEARCH CORP	SANITIZER	PV 102814 001 09101	7/13/2020	0016310	138.00
		Summary Total			138.00
CONTINENTAL RESEARCH CORP PO BOX 15204	DISINFECTANT	PV 102849 001 09101	7/22/2020	0016821	242.00
		Summary Total			242.00
ST LOUIS MO 63110		Payment Amount			380.00
100125 COUNTRYSIDE PRINTING INC	SEPTIC PUMPING FORMS	PV 102851 001 09101	7/13/2020	36327	334.00
		Summary Total			334.00
COUNTRYSIDE PRINTING 18790 GARNET ST NW ANOKA MN 55303		Payment Amount			334.00
100134 CUTTER SALES INC	PARTS FOR 691	PV 102815 001 09605	7/22/2020	144712	83.26
		Summary Total			83.26
CUTTER SALES INC 8844 ZEALAND AVENUE NORTH	MISC SUPPLIES	PV 102929 001 09101	7/30/2020	144860	22.99
		Summary Total			22.99
BROOKLYN PARK MN 55445		Payment Amount			106.25
111818 DEANO'S COLLISION SPECIALISTS INC	REPAIR DTF VEHICLE	PV 102853 001 09702	7/28/2020	56380	3,405.66
		Summary Total			3,405.66
DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE	REPAIR DTF VEHICLE	PV 102854 001 09702	7/28/2020	56247	1,273.52
		Summary Total			1,273.52
ELK RIVER MN 55330		Payment Amount			4,679.18
113306 DEFINITIVE TECHNOLOGY SOLUTIONS INC	JULY/AUG 2020 CONTRACT	PV 102852 001 09101	7/22/2020	INV204647	376.50
		Summary Total			376.50
DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 120		Payment Amount			376.50

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
BLOOMINGTON MN 55431					376.50
Payment Amount					376.50
100144	DEHN OIL COMPANY	DIESEL	PV 102930 001 09101 7/31/2020	77909	1,726.88
DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303					1,726.88
Summary Total					1,726.88
Payment Amount					1,726.88
117489	DISPLAY SALES COMPANY	FLAGS/POLES/HARDWARE	PV 102931 001 09101 7/29/2020	INV-024660	1,320.50
DISPLAY SALES COMPANY 10925 NESBITT AVENUE SOUTH BLOOMINGTON MN 55437					1,320.50
Summary Total					1,320.50
Payment Amount					1,320.50
101185	DO ALL PRINTING COM INC	CONTRACTED BUILD. INSPEC SIGN	PV 102855 001 09101 7/21/2020	48228	117.00
DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303					117.00
Summary Total					117.00
Payment Amount					117.00
Summary Total					209.75
Payment Amount					209.75
Summary Total					209.75
Payment Amount					326.75
100158	ECM PUBLISHERS INC	PH GARDEN VIEW	PV 102857 001 09804 7/17/2020	785538	118.25
ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433					118.25
Summary Total					118.25
Payment Amount					193.50
Summary Total					193.50
Payment Amount					483.75
Summary Total					483.75
Payment Amount					370.88
Summary Total					370.88
Payment Amount					26.88
Summary Total					26.88
Payment Amount					376.25
Summary Total					376.25
Payment Amount					376.25
Summary Total					376.25
Payment Amount					354.75
Summary Total					354.75

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Summary Total					354.75
Payment Amount					1,924.26
113991	EMERGENCY RESPONSE SOLUTIONS	MULTIGAS SENSOR	PV 102817 001 09101 7/16/2020	15656	324.46
Summary Total					324.46
4817	EMERGENCY RESPONSE SOLUTIONS	GAS SENSOR REPAIR KIT	PV 102905 001 09101 7/30/2020	15735	324.89
Summary Total					324.89
Payment Amount					649.35
107099	FASTENAL	MISC PARTS	PV 102813 001 09101 7/22/2020	MNTC8188016	3.76
Summary Total					3.76
FASTENAL COMPANY	P O BOX 1286	BATTERIES- AAA	PV 102932 001 09101 7/28/2020	MNTC8188173	5.28
Summary Total					5.28
Payment Amount					9.04
106869	FORESTRY SUPPLIERS INC	ARBOR TIES	PV 102818 001 09101 7/22/2020	745673-00	97.86
Summary Total					97.86
Payment Amount					97.86
100204	GRAFIX SHOPPE	NEW VEICHLE SETUP	PV 102883 001 09101 7/27/2020	134718	1,230.00
Summary Total					1,230.00
Payment Amount					1,230.00
100211	HAWKINS INC	CHEMICALS	PV 102861 001 09601 7/23/2020	4761525	459.36
Summary Total					459.36
HAWKINS INC	P O BOX 860263	CHEMICALS	PV 102862 001 09601 7/20/2020	4757195	5,253.12
Summary Total					5,253.12
Payment Amount					5,712.48

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
112475	INNOVATIVE OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	PV	102933	001	09101	7/29/2020	IN3048399	42.91
	INNOVATIVE OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	PV	102933	002	09101	7/29/2020	IN3048399	235.84
	P O BOX 860627	MISC OFFICE SUPPLIES	PV	102933	003	09101	7/29/2020	IN3048399	55.62
	MINNEAPOLIS MN 55486-0001	MISC OFFICE SUPPLIES	PV	102933	004	09101	7/29/2020	IN3048399	61.39
Summary Total									395.76
Payment Amount									395.76
100289	METRO SALES INC	JULY- SEPT 2020 CONTRACT	PV	102910	001	09101	7/29/2020	INV1636241	1,533.27
	METRO SALES INC	JULY- SEPT 2020 CONTRACT	PV	102910	002	09101	7/29/2020	INV1636241	457.99
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423		Summary Total						1,991.26
Payment Amount									1,991.26
113909	MOBILE VEHICLE INTEGRATION	INSTALL NEW LAPTOPS-FIRE	PV	102827	001	09101	7/15/2020	2007089	665.50
	MOBILE VEHICLE INTEGRATION		Summary Total						665.50
	835 XENIA AVENUE NW	WORK ON 613 SETUP	PV	102828	001	09101	7/22/2020	2007103	1,279.68
	ELK RIVER MN 55330		Summary Total						1,279.68
Payment Amount									1,945.18
100341	MTI DISTRIBUTING INC	MISC PARTS	PV	102829	001	09101	7/17/2020	1267965-01	723.94
	MTI DISTRIBUTING INC		Summary Total						723.94
	SDS 12-1900		Payment Amount						723.94
	P O BOX 86		Payment Amount						723.94
	MINNEAPOLIS MN 55486-1900		Payment Amount						723.94
115167	NET TRANSCRIPTS INC	JUNE 20 TRANSCRIPTIONS	PV	102830	001	09101	6/30/2020	0032984	231.40
	NET TRANSCRIPTS INC		Summary Total						231.40
	3707 N. 7TH STREET SUITE 320		Payment Amount						231.40
	PHOENIX AZ 85014		Payment Amount						231.40

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	102831	001	09101	7/15/2020	199270	233.59
	NORTHERN SANITARY SUPPLY CO							Summary Total	233.59
	341 COON RAPIDS BLVD	MISC SUPPLIES	PV	102942	001	09101	7/29/2020	199377	239.43
	MINNEAPOLIS MN 55433							Summary Total	239.43
								Payment Amount	473.02
115232	NORTHERN TECHNOLOGIES LLC	RIVERSTONE 4TH 6/20-7/20	PV	102914	001	09804	7/18/2020	35671	1,241.10
	NORTHERN TECHNOLOGIES LLC							Summary Total	1,241.10
	3522 4TH AVENUE S	SUITE LIVING SENIOR-7/20-8/20	PV	102915	001	09804	7/18/2020	35666	527.40
	FARGO ND 58103							Summary Total	527.40
		SAPPHIRE APTS. 6/20-7/20	PV	102916	001	09804	7/18/2020	35683	988.25
								Summary Total	988.25
								Payment Amount	2,756.75
115071	NORTHLAND OCCUPATIONAL HEALTH	DOT DRUG SCREEN	PV	102917	001	09101	7/29/2020	7426	50.00
	NORTHLAND OCCUPATIONAL HEALTH							Summary Total	50.00
	7533 SUNWOOD DRIVE NW	DOT DRUG SCREEN	PV	102918	001	09101	7/31/2020	7446	50.00
	SUITE 212							Summary Total	50.00
	RAMSEY MN 55303							Summary Total	50.00
		SCREENING TEST	PV	102919	001	09101	7/29/2020	7416	50.00
								Summary Total	50.00
								Payment Amount	150.00
110480	OPUS 21 MANAGEMENT SOLUTIONS	JUNE 2020 SERVICES	PV	102943	001	09601	7/27/2020	200610	30.52
	OPUS 21 MANAGEMENT SOLUTIONS	JUNE 2020 SERVICES	PV	102943	002	09601	7/27/2020	200610	30.52
	680 COMMERCE DRIVE SUITE 160	JUNE 2020 SERVICES	PV	102943	003	09601	7/27/2020	200610	30.52
	WOODBURY MN 55125	JUNE 2020 SERVICES	PV	102943	004	09601	7/27/2020	200610	30.52
		JUNE 2020 SERVICES	PV	102943	005	09601	7/27/2020	200610	30.49
								Summary Total	152.57
								Payment Amount	152.57

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
112824	PARKPLACE STUDIO	PD HEAD SHOTS/GROUPS	PV	102832	001	09101	7/14/2020	071420	395.00
	PARKPLACE STUDIO								395.00
	6093 146TH LANE NW								
	RAMSEY MN 55303								
									395.00
									395.00
112421	PERRILL	ROW WAY WEB- AUG 2020	PV	102944	001	09101	8/1/2020	252055	200.00
	PERRIL								200.00
	110 CHESHIRE LANE SUITE 105								
	MINNETONKA MN 55305								
									200.00
									200.00
113444	PRECISE	JULY 2020 SERVICE	PV	102945	001	09101	7/28/2020	200-1026720	875.00
	PRECISE								875.00
	501 EAST CLIFF ROAD SUITE 100								
	BURNSVILLE MN 55337								
									875.00
									875.00
107978	PREMIER COMMERCIAL PROPERTIES INC	JUNE 2020 HI WAY 10 MANAGE.	PV	102867	001	09410	6/30/2020	7049	200.00
	PREMIER COMMERCIAL PROPERTIES INC	JUNE 2020 HI WAY 10 MANAGE.	PV	102867	002	09410	6/30/2020	7049	200.00
	299 COON RAPIDS BLVD NW #200	JUNE 2020 HI WAY 10 MANAGE.	PV	102867	003	09410	6/30/2020	7049	200.00
	COON RAPIDS MN 55433								
									600.00
									600.00
113737	RATWIK ROSZAK AND MALONEY PA	JUNE 2020 SERVICES	PV	102868	001	09410	6/30/2020	67013	348.00
	RATWIK ROSZAK AND MALONEY PA	JUNE 2020 SERVICES	PV	102868	002	09410	6/30/2020	67013	855.50
	300 U.S. TRUST BUILDING								1,203.50
	730 SECOND AVENUE SOUTH	JUNE 2020 RETAINER	PV	102869	001	09101	6/30/2020	67014	3,215.00
	MINNEAPOLIS MN 55402								
									3,215.00
									4,418.50
100976	SHRED IT	JUNE 2020 SERVICE	PV	102835	001	09101	7/15/2020	8180111037	74.76

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	SHRED IT USA MINNEAPOLIS 28883 NETWORK PLACE CHICAGO IL 60673-1288			Summary Total					74.76
				Payment Amount					74.76
114269	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC	LAWN CARE JULY 2020	PV	102837	001	09101	7/24/2020	12473	5,728.10
	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC 18523 OLSON STREET NW ELK RIVER MN 55330	JULY 2020- FIRE STATION 2	PV	102838	001	09101	7/24/2020	12444	488.69
				Summary Total					5,728.10
				Payment Amount					6,216.79
100469	STREICHER'S POLICE EQUIPMENT	RETURN- IRRITANT	PD	102839	001	09101	7/18/2020	CM286338	203.88-
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441	IRRITANT	PV	102840	001	09101	7/14/2020	11440938	203.88-
				Summary Total					203.88
				Payment Amount					203.88
*****	3717	Amount Under Payment Limit							
110313	SUMMIT COMPANIES	ANNUAL INSPECT FIRE 2	PV	102872	001	09101	7/22/2020	1538624	300.00
	SUMMIT COMPANIES P O BOX 6205 CAROL STREAM IL 60197-6205	ANNUAL ALARM INSPECT FIRE 2	PV	102873	001	09101	7/22/2020	1539805	300.00
				Summary Total					300.00
				Payment Amount					300.00
				Summary Total					300.00
				Payment Amount					750.00
				Summary Total					750.00
				Payment Amount					441.00
				Summary Total					441.00
				Payment Amount					260.00
				Summary Total					260.00
				Payment Amount					2,351.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3075
 Bank Account 999,1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
116602	TEAM LABORATORY CHEMICAL LLC	PV 102881 001 09602	7/23/2020	INV0021859	575.00
	TEAM LABORATORY CHEMICAL LLC P O BOX 1467 28650 STATE HWY 34 DETROIT LAKES MN 56501			Summary Total	575.00
				Payment Amount	575.00
106812	TWN CITY FILTER SERVICE INC	PV 102947 001 09101	7/29/2020	0683726	552.24
	TWIN CITY FILTER SERVICE INC 2529 25TH AVE S MINNEAPOLIS MN 55406-1280			Summary Total	552.24
				Payment Amount	552.24
112721	W W GOETSCH ASSOCIATES INC	PV 102882 001 09602	7/15/2020	104431	39,612.00
	W W GOETSCH ASSOCIATES INC 5250 WEST 74TH STREET SUITE 24 MINNEAPOLIS MN 55439-2226			Summary Total	39,612.00
				Payment Amount	39,612.00
				Total Amount to be Processed	105,765.76
				Total Number of Payments to be Processed	44

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-166

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 23, 2020 THROUGH AUGUST 5, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 23, 2020, through August 5, 2020, in the amount of \$ 1,034,807.58 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 23, 2020, through August 5, 2020, in the amount of \$ 1,034,807.58.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Acting Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of August, 2020.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 6.

Meeting Date: 08/10/2020

Submitted For: Joe Feriancek, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #20-165 Approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-165 approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01.

Background:

Included in the Variolite Street Reconstruction project is the replacement of existing 10” force main trunk sanitary sewer with 21” PVC gravity trunk sanitary sewer along Variolite Street between 163rd Avenue and 166th Avenue, a distance of approximately 2,360 feet.

The new trunk sanitary sewer is proposed to allow for future expansion of the sanitary sewer system to the north. After staking the proposed end of line stub, City Staff found that installing the sanitary sewer stub as proposed would impact existing trees, landscaping and existing high pressure gas mains, and that future connections made to the sanitary sewer stub would require several hundred feet of Variolite Street to be reconstructed. To avoid such existing and future impacts, this change order proposes to extend the 21” PVC sanitary sewer 160 lineal feet and to add an additional manhole to the north. The sanitary sewer stub out of the last manhole is directed into the east ditch, beyond the tree impact area, far enough off Variolite Street to avoid future impacts to the street and existing gas mains, which would cost significantly more than extending the sanitary sewer 160 feet to the north.

In addition, after award of the contract, City Staff was contacted by the residents at 7600 163rd Lane with an inquiry to connect to city sewer and water. This change order includes the necessary work to extend 1” water service and 4” sanitary sewer service lines to the right of way at 7600 163rd Lane NW, which the property owner can then connect to.

Park Construction plans to begin installing sanitary sewer on Wednesday, August 12, 2020. The work required to provide City utility service lines for 7600 163rd Lane NW are near the beginning point of sanitary sewer construction, therefore approval of Change Order #1 must occur before August 12th in order to ensure that Council approval is received before work associated with Change Order #1 begins. Whenever possible, Staff requests Council approval of Change Orders prior to authorizing any associated work.

A petition and waiver agreement for the connection to City sewer and water services is considered under a separate case on the consent agenda.

Notification:

No notifications are required.

Observations/Alternatives:

Observations:

If the improvements proposed under Change Order #1 had been contemplated earlier and included in the plans, the bid prices would have reflected a commensurate increase in construction costs.

Alternatives:

Alternative #1 – Motion to adopt Resolution #20-165 approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01.

Funding Source:

Payment for the work covered by Change Order #1 will be funded partly by sewer and water funds, and partly by the property owner of 7600 163rd Lane NW in an amount up to \$14,409 as outlined under the separate consent agenda case requesting Council approval of a petition and waiver agreement allowing these costs to be assessed against this property.

Recommendation:

City Staff recommends Alternative #1.

Action:

Motion to adopt Resolution #20-165 Approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01.

Attachments

Change Order #1

Resolution 20-165

Plans

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	08/06/2020 12:42 PM
Kurt Ulrich	Kathy Schmitz	08/06/2020 01:44 PM
Tim Gladhill	Tim Gladhill	08/06/2020 03:12 PM
Bruce Westby	Bruce Westby	08/06/2020 03:28 PM
Tim Gladhill	Tim Gladhill	08/06/2020 03:48 PM
Form Started By: Joe Feriancek		Started On: 08/04/2020 01:46 PM
Final Approval Date: 08/06/2020		



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP/SAP(s)	199-101-012	MN Project No.:		Change Order No.	#1
-----------	-------------	-----------------	--	------------------	----

Project Location	Variolite Street				
Local Agency	City of Ramsey	Local Project No.	20-01		
Contractor	Park Construction Company	Contract No.	#20-01		
Address/City/State/Zip	1481 – 81 st Avenue NE, Minneapolis, MN 55432				
Total Change Order Amount \$	43,410.80				

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)

**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount \$
	2105.601	DEWATERING	LS	11,985.00	1	11,985.00
	2503.503	21" PVC PIPE SEWER (SDR 26)	LF	88.70	160	14,192.00
	2503.503	4" PVC SANITARY SEWER SERVICE PIPE (SDR 26)	LF	42.00	58	2,436.00
	2503.602	21"X4" PVC WYE (SDR 26)	EA	2,292.00	1	2,292.00
	2503.602	4" PVC CAP	EA	50.00	1	50.00
	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY)	LF	1.40	160	224.00
	2504.602	1" CORPORATION STOP	EA	787.00	1	787.00
	2504.602	1" CURB STOP AND BOX	EA	768.00	1	768.00
	2504.603	1" COPPER PIPE TYPE K	LF	43.00	75	3,225.00
	2506.502	CASTING ASSEMBLY (SANITARY)	EA	801.00	1	801.00
	2506.502	ADJUST FRAME AND RING CASTING	EA	439.00	1	439.00
	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	LF	306.00	20.3	6,211.80
Net Change this Change Order						43,410.80

****Group/funding category is required for federal aid projects**

Due to this change, the contract time: (check one)

<input checked="" type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised as provided in MnDOT Specification 1806
<input type="checkbox"/> Is Increased by _____ Working Days	<input type="checkbox"/> Is Increased by _____ Calendar Days
<input type="checkbox"/> Is Decreased by _____ Working Days	<input type="checkbox"/> Is Decreased by _____ Calendar Days

Approved by Project Engineer: Joe Feriancek Date: 8/4/2020
 Print Name: Joe Feriancek Phone: (763) 433-9893

Approved by Contractor: Chad Grady Date: 8/5/2020
 Print Name: Chad Grady Phone: (651) 303-5654

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding ___ Local funds

District State Aid Engineer: _____ Date: _____

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-165

RESOLUTION ACCEPTING CHANGE ORDER #1 FOR VARIOLITE STREET RECONSTRUCTION, IMPROVEMENT PROJECT #20-01

WHEREAS, the City of Ramsey proposes to reconstruct Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-219 adopted September 10, 2019, the City Council approved and authorized Staff to execute proposals from Hakanson Anderson and Associates for required topographic survey in the amount of \$12,800, and from Northern Technologies Inc. for required geotechnical work in the amount of \$29,750; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-285 adopted December 10, 2019, the City Council ordered the City Engineer to prepare a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, the Ramsey Public Works Committee directed Staff to explore options for reducing speeds and improving pedestrian accommodations along Variolite Street; and

WHEREAS, one of the primary purposes of a Feasibility Report is to explore alternative design options and provide recommendations on which options to construct; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-071 adopted April 14, 2020, the City Council accepted the Feasibility Report and ordered the City Engineer to prepare plans and specifications for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-089 adopted May 12, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 15 and May 22, 2020; and

WHEREAS, bids were received, opened, and tabulated on June 5, 2020, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-124 adopted June 9, 2020, Park Construction Company of Minneapolis, Minnesota, was awarded the construction contract in the amount of \$2,811,859.49 for said improvements in accordance with the approved plans and specifications and advertisement for bids, including Alternate Bid A and Alternate Bid B; and

WHEREAS, Change Order #1 in the amount of \$43,410.80 will prevent impacts to existing trees, landscaping, and private utilities, and will prevent the need to reconstruct a portion of Variolite Street in the future by extending trunk sanitary sewer 160 linear feet to the north, and will allow for the connection to City sewer and water services as requested by the residents at 7600 163rd Lane NW.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby approves Change Order #1 in the total amount of \$43,410.80 for Park Construction Company to extend trunk sanitary sewer 160 linear feet to the north, and to add sanitary sewer and water service lines to allow connection to municipal utilities at 7600 163rd Lane NW.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of August, 2020.

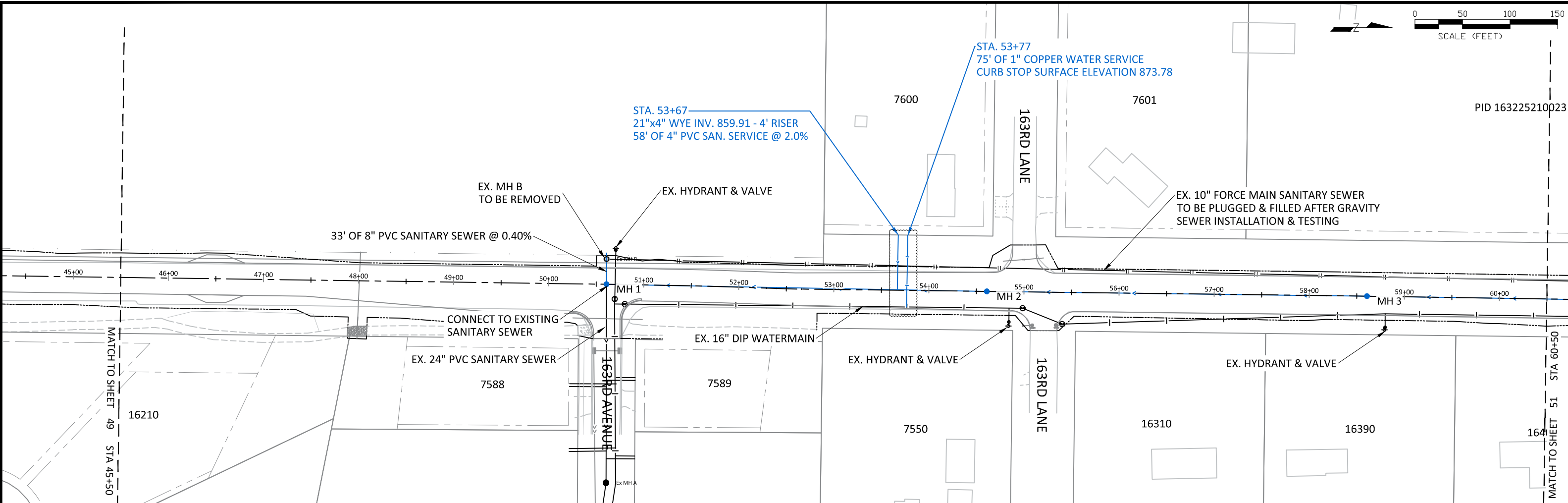
Mayor

ATTEST:

City Clerk

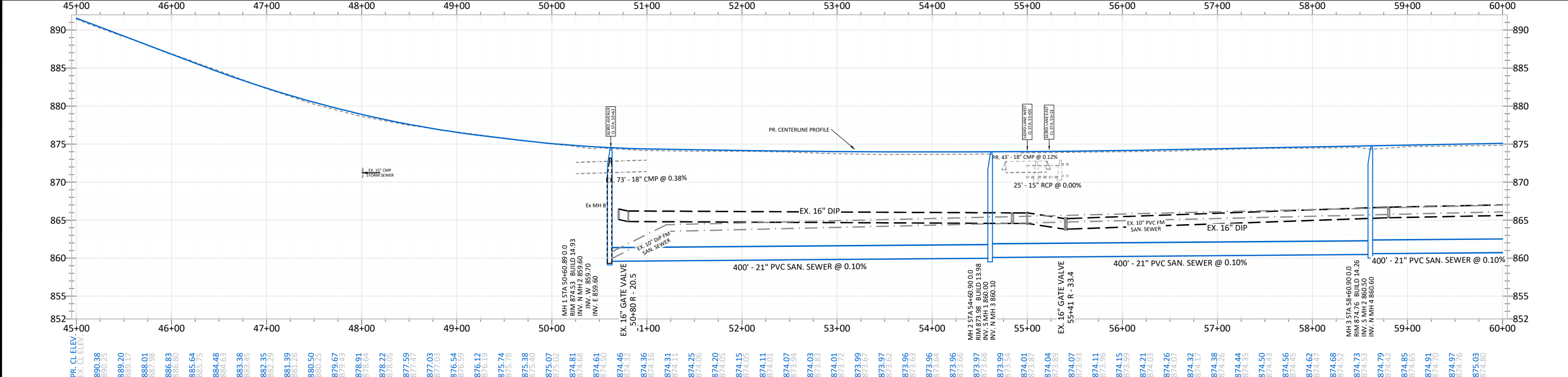


PID 163225210023



LEGEND

--- CONSTRUCTION LIMIT	PR. BITUMINOUS PAVEMENT	--- STORM SEWER	--- SANITARY SEWER FORCEMAIN	○ HYDRANT
- - - EASEMENT - DRAINAGE & UTILITY	PR. DRIVE - BITUMINOUS	-DT- STORM DRAINILE	■ CATCH BASIN	⊗ WM VALVE
- - - EASEMENT - ROADWAY	PR. DRIVE - CONCRETE	--- WATERMAIN	▲ FLARED END SECTION	
- - - EASEMENT - PRIVATE UTILITY	PR. DRIVE - GRAVEL	--- SANITARY SEWER	● SANITARY MANHOLE	
	PR. BITUMINOUS TRAIL			
	PR. CONCRETE WALK			
	PR. B618 CONCRETE C&G			



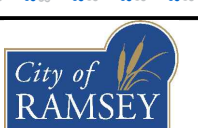
DATE	REVISION
7/29/20	ADD SAN. & WATER SERVICES

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
 JOE FERIANCEK
 Date 5/18/20 Lic. No. 57095

DESIGNED BY: JJF
 DRAWN BY: JJF
 CHECKED BY: BRW

DATE: 5/18/20
 FILE: 20-01



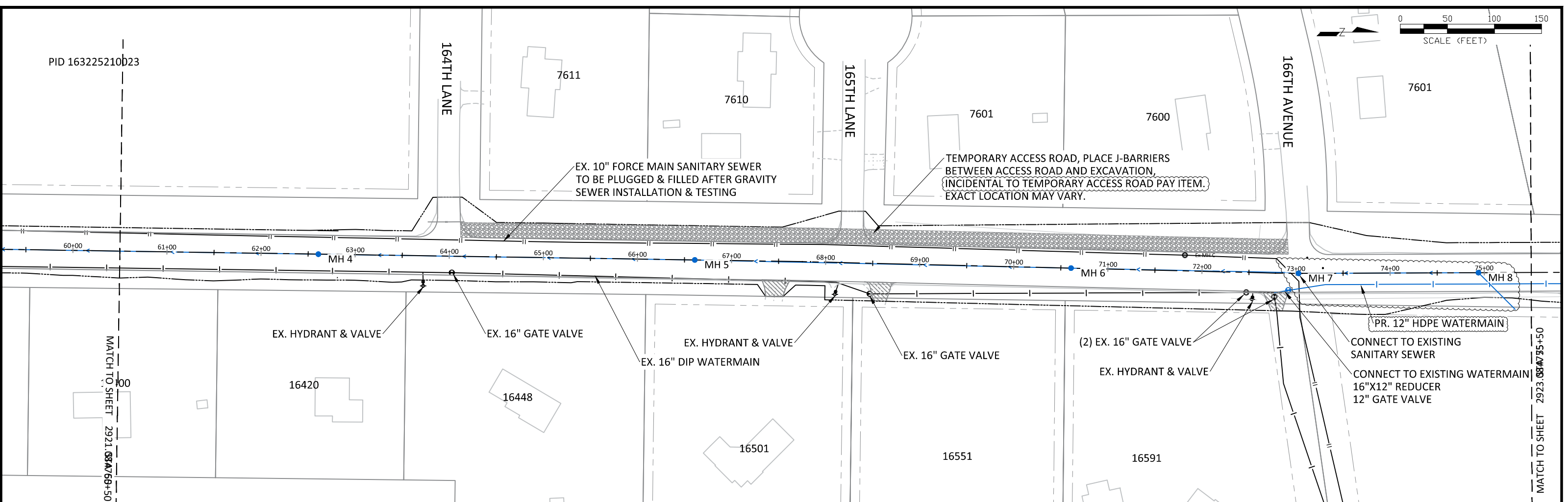
CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

SANITARY SEWER & WATERMAIN
 STA. 45+00 TO 60+00
 S.A.P. 199-101-012

VARIOLITE STREET RECONSTRUCTION
 CITY PROJECT NO. 20-01
 CITY OF RAMSEY, MINNESOTA

SHEET 50 OF 94 SHEETS

PID 163225210D23

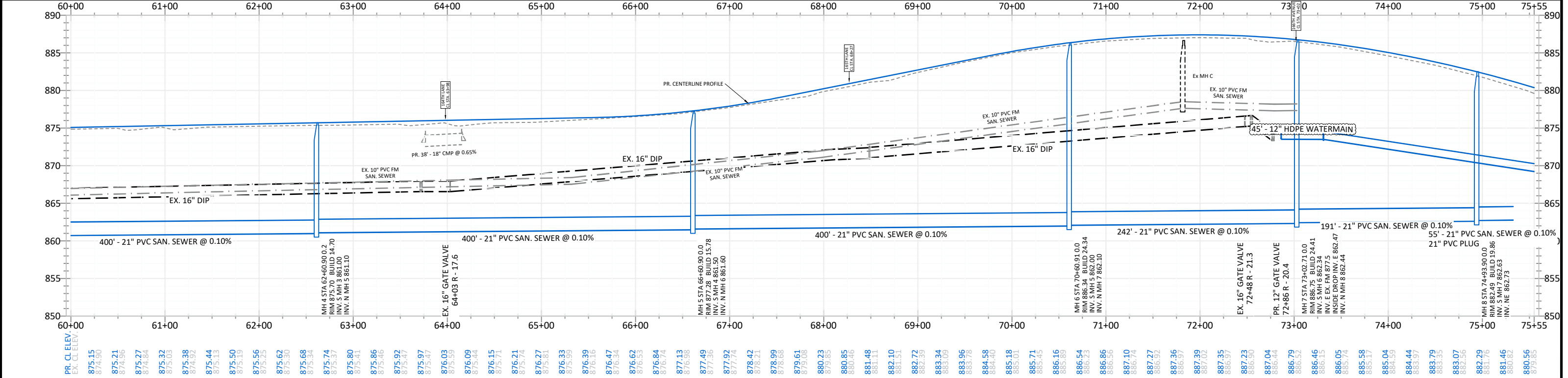


LEGEND

--- CONSTRUCTION LIMIT	PR. BITUMINOUS PAVEMENT	--- STORM SEWER	--- SANITARY SEWER FORCEMAIN	○ HYDRANT
- - - EASEMENT - DRAINAGE & UTILITY	PR. DRIVE - BITUMINOUS	-DT-> STORM DRAIN TILE	○ CATCH BASIN	⊗ WM VALVE
- - - EASEMENT - ROADWAY	PR. DRIVE - CONCRETE	--- WATERMAIN	○ FLARED END SECTION	
- - - EASEMENT - PRIVATE UTILITY	PR. DRIVE - GRAVEL	--- SANITARY SEWER	○ SANITARY MANHOLE	
	PR. BITUMINOUS TRAIL			
	PR. CONCRETE WALK			
	PR. B618 CONCRETE C&G			

MH 7 NOTES:

- DIAMETER = 60 INCHES.
- EPOXY COAT INSIDE OF MANHOLE.
- INSIDE DROP BOWL SHALL BE OVERSIZED TO 15" SIZE BOWL AND SHALL INCLUDE BOWL HOOD.



DATE	REVISION
6/3/20	UPDATE NOTES.
6/9/20	ALT B REPLACE 12" DIP WM WITH HDPE DIRECTIONAL DRILL WM.
7/21/20	ADJ. LOCATION MH 7 & EXISTING FORCEMAIN, ADD MH 8 & STUB NE.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Joe Feriancek
 JOE FERIANCEK
 Date 5/18/20 Lic. No. 57095

DESIGNED BY: J JF
 DRAWN BY: J JF
 CHECKED BY: BRW

DATE: 5/18/20
 FILE: 20-01

CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

SANITARY SEWER & WATERMAIN
 STA. 60+00 TO 75+00
 S.A.P. 199-101-012

VARIOLITE STREET RECONSTRUCTION
 CITY PROJECT NO. 20-01
 CITY OF RAMSEY, MINNESOTA

CC Regular Session

5. 7.

Meeting Date: 08/10/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-167 Approving Petition and Waiver Agreement for Municipal Water and Sanitary Sewer Connection to 7600 163rd Lane NW.

Purpose/Background:

The owner of real property at 7600 163rd Lane NW recently requested to connect to municipal water supply and sanitary sewer due to significant costs required to repair their failing private septic system. Trunk fees for this connection are \$14,409. The property owner desires to assess the entire amount. The City considers this to be acceptable based on current policies and regulations.

Notification:

Notification is not required.

Observations/Alternatives:

In order to allow costs to be assessed against the property, the property owner must enter into the attached Petition and Waiver Agreement, thereby waiving any rights to appeal the assessment. The attached Agreement was reviewed and approved by the City Attorney and Finance Director.

The assessed amount will be spread over ten (10) years and will be charged interest in the amount of 2% over the rate at which the city sells bonds, or 2% over the 10-year treasury rate if the city does not bond for funding.

Funding Source:

The property owner is responsible for all costs associated with this request.

Recommendation:

Staff recommends approval of the Petition and Waiver Agreement for 7600 163rd Lane NW.

Action:

Motion to adopt Resolution #20-167 approving the Petition and Waiver Agreement for municipal water and sanitary sewer connections to 7600 163rd Lane NW.

Attachments

Resolution 20-167

Petition and Waiver Agreement

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	08/06/2020 03:02 PM
Tim Gladhill	Tim Gladhill	08/06/2020 03:30 PM
Form Started By: Bruce Westby		Started On: 08/04/2020 11:57 AM
Final Approval Date: 08/06/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-167

RESOLUTION APPROVING PETITION AND WAIVER AGREEMENT FOR MUNICIPAL WATER AND SANITARY SEWER CONNECTION TO 7600 163RD LANE NW

WHEREAS, the City is reconstructing Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, Change Order #1 for Variolite Street includes sanitary sewer and water supply service line improvements needed to facilitate water supply and sanitary sewer connections to the property at 7600 163rd Lane NW as requested by the property owner; and

WHEREAS, the property owner agrees to be assessed for the necessary sewer and water service line improvements at a cost up to \$14,409, plus interest, using a petition and waiver agreement; and

WHEREAS, the City is willing to levy such costs to the aforementioned property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby approves the assessment of up to \$14,409.00, plus interest, as detailed within the Petition and Waiver Agreement, contingent upon the property owner entering into said Petition and Waiver Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of August, 2020.

Mayor

ATTEST:

City Clerk

(reserved for recording)

PETITION AND WAIVER AGREEMENT

This agreement made this ____ day of _____, 2020, by and between the **City of Ramsey**, a Minnesota municipal corporation (“City”), and **Kristi L. Haight**, owner of real property located at 7600 163rd Lane NW, Ramsey, Minnesota 55303, PID 16-32-25-21-0016, (“Owner”).

WITNESSETH:

WHEREAS, the Owner is the fee owner of the real property described as follows; LOT 3, BLOCK 3, CAROL-ROSE ACRES, ANOKA COUNTY, MINNESOTA. (the “Subject Property”); and

WHEREAS, the Owner desires to have the City construct public utility (sanitary sewer and water supply) services to serve the Subject Property (hereinafter referred to as the “Improvement Project”); and

WHEREAS, the Owner wishes the City to construct the Improvement Project without notice of hearing or hearing on the special assessments levied to finance the Improvement Project, and to levy up to **\$14,409** of the cost of the Improvement Project against the Subject Property; and

WHEREAS, the City is willing to construct the Improvement Project without certain notices or hearings, provided the assurances and covenants stated below are made by the Owner to ensure that the City will have valid and collectable special assessments as they relate to the Subject Property to finance all of the costs of the Improvement Project, at no cost to the City; and

WHEREAS, were it not for the assurances and covenants hereinafter provided, the City would not construct the Improvement Project.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. The Owner hereby petitions the City for construction of the Improvement Project.
2. The Owner represents and warrants that she is the owner of 100 percent of the Subject Property, that she has full legal power and authority to encumber the Subject Property as herein provided, and that as of the date hereof, she has fee simple absolute title in the Subject Property, which is not subject to any liens, interests or encumbrances.
3. The Owner requests that up to \$14,409 of the cost of the Improvement Project be assessed against the Subject Property. The parties agree and understand that the principal amount to be assessed for the Improvement Project will not exceed \$14,409.
4. The Owner waives notice of hearing and hearing pursuant to Minn. Stat. section 429.031, on the Improvement Project, notice of hearing and hearing on the special assessments levied to finance the Improvement Project pursuant to Minn. Stat. section 429.061, and any notice of hearing or procedure specified under the City Charter, and specifically requests that the Improvement Project be constructed and special assessments be levied against the Subject Property without hearings.
5. The Owner waives the right to appeal the levy of the special assessments in accordance with this Agreement pursuant to Minnesota Statutes section 429.081, or reapportionment thereof upon land division pursuant to Minnesota Statutes section 429.071, subdivision 3, or otherwise, and further specifically agrees with respect to such special assessments against the Subject Property or reapportionment that:
 - a. Any requirements of Minnesota Statutes chapter 429 or the City Charter with which the City does not comply are hereby waived by the Owner;
 - b. The increase in fair market value of the Subject Property resulting from construction of the Improvement Project will be at least equal to the amount specified in paragraph 3, and that such increase in fair market value is a special benefit to the Subject Property;
 - c. Assessment of the above-specified cost of the Improvement Project against the Subject Property is reasonable, fair and equitable and there are no other properties against which such cost should be assessed; and
 - d. The Owner further specifically waives notice and right to appeal reapportionment of such special assessments upon land division pursuant to Minnesota Statutes section 429.071, subdivision 3.
6. The Owner understands and agrees that the City may provide for the payment of such special assessments in installments over a period of ten (10) years bearing an interest rate set at 2% over the rate at which the city sells bonds, or 2% over the 10-year treasury rate if the city does not bond for funding the Improvement Project. However, the decision regarding the period of time over which the special assessments may be paid and the interest rate to be applied is in the absolute and sole discretion of the city council, subject only to limitations imposed by law.
7. The Owner represents and warrants that the Subject Property is not so classified for tax purposes as to result in deferral of the obligation to pay special assessments, and Owner agrees that it will take no action to secure such tax status for the Subject Property during the term of this Agreement.

8. The covenants, waivers and agreements contained in this Agreements shall bind the successors and assigns of the Owner and shall run with the Subject Property and bind all successors in interest thereof. It is the intent of the parties hereto that this Agreement be in a form that is recordable among the land records of Anoka County, Minnesota, and they agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Subject Property.
9. This Agreement shall terminate upon the final payment of all special assessments levied against the Subject Property regarding the Improvement Project, and the City shall thereupon execute and deliver such documents, in recordable form, as are necessary to extinguish its rights hereunder.

IN WITNESS WHEREOF, the parties have set their hands the day and year first written above.

(left blank intentionally; signature pages to follow)

CITY OF RAMSEY

By: _____
Its: Mayor

ATTEST

By: _____
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by John LeTourneau and Kurtis G. Ulrich, the Mayor and City Administrator, respectively, of City of Ramsey, a Minnesota municipal corporation pursuant to the authority granted by its City Council.

Notary Public

Meeting Date: 08/10/2020

Submitted For: Chloe McGuire Brigl, Community Development

By: Eric Maass, Community Development

Information

Title:

Adopt Ordinance #20-09: Revisions to Section 117-349 related to Accessory Uses and Structures

Purpose/Background:

The purpose of this case is for the City Council to review proposed updates to the Accessory Uses section of the City's ordinances. Proposed updates have been drafted by Staff based on experience in implementing the current ordinance and feedback provided to Staff by city residents applying for various permits related to accessory uses on their property. The Planning Commission considered this proposed ordinance amendment at their meeting on July 9, 2020. The planning commission voted unanimously to forward the ordinance as drafted to the City Council.

The City Council introduced this ordinance at its meeting on July 28, 2020 and it is now available for adoption.

Notification:

Staff published the Notice of Public Hearing in the Anoka County UnionHerald. The public hearing was not specific to a single address and as a result individual mailers regarding this public hearing have not been sent to individual residences.

Observations/Alternatives:

Observations

City Staff have been tracking areas of the City's zoning ordinance which require review and consideration for updating. One of those sections is the Accessory Uses portion of the zoning ordinance (Section 117-349). This sections outlines standards for uses such as decks, sheds, pools, and driveways. Each year City Staff receive dozens of permits related to these types of property improvements and as a result the current ordinance has been thoroughly tested by both Staff and residents in its current form and Staff have identified a number of areas within the current ordinance that are recommended to be updated. The updates that are proposed are meant to reduce redundancies as well as react to common resident requests related to the ordinance itself. Staff has attached the draft ordinance that was reviewed by the Planning Commission and is now ready for review by the City Council. Staff will walk through each of the proposed revisions with the City Council and members of the public in attendance.

Proposed Revision Summary

- Relocation of language regarding pools. Currently ordinance language related to pools is in three different locations within the ordinance. Staff is proposing to condense that information under the accessory uses section 117-349.
- Removal of the requirement that property owners site accessory buildings in a location that would still allow for future re-subdivision of the property.
- Revising the process for a resident to request a taller accessory building from a variance request to a conditional use permit. A variance carries with it certain statutory requirements whereas a conditional use permit requirements are specific to the City.
- Removal of language related to accessory building architectural requirements if the building is in the front yard. Staff has found requiring three of the four (minimum of three complimentary colors, minimum 35% brick on street facing side, one hundred percent vegetative screening agreement recorded against the property, and 10% window coverage on street facing and common property lines) to be unrealistic when administering the code. City staff have revised the code to buildings in the front yard requiring that the

exterior material match the principal building which achieves the original intent of that part of the ordinance that is proposed to be deleted.

- Combining the accessory building size restricts table into a single table. Currently there are two tables, one each for the R-1 Rural Developing and the R-1 MUSA, however both tables have the same information.

Alternatives

Alternative 1: Adopt Ordinance #20-09 as presented and introduced previously by the City Council. Staff supports this alternative.

Alternative 2: Table Adoption of Ordinance #20-09 and provide staff with specific direction on revisions to the proposed ordinance.

Funding Source:

Staff is handling this case as part of their regularly scheduled duties.

Recommendation:

Staff recommends that the City Council adopt Ordinance #20-09.

Action:

Motion to adopt Ordinance #20-09 amending City Code section 117-349 related to Accessory Uses.

Roll Call Vote

Council Member Musgrove
Council Member Specht
Council Member Kuzma
Council Member Menth
Council Member Riley
Mayor LeTourneau

Attachments

Ordinance 20-09 Accessory Uses Section 117-349

Neighboring Communities Accessory Building Guidelines

Current Ordinance Analysis

Draft Planning Commission Minutes

Form Review

Inbox

Tim Gladhill

Form Started By: Eric Maass

Final Approval Date: 08/06/2020

Reviewed By

Tim Gladhill

Date

08/06/2020 12:18 PM

Started On: 08/06/2020 09:27 AM

ORDINANCE #20-09

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 117 SECTION 349 WHICH IS KNOWN AS THE
ACCESSORY USES AND BUILDINGS SECTION OF THE CITY CODE OF
RAMSEY, MINNESOTA.**

SECTION 1. AMENDMENT

The following ~~stricken~~ language is hereby removed from Chapter 117 Section 349 and the following underlined words are to be added to Chapter 117 Section 349.

Sec. 117-349. – Accessory uses and buildings

- (a) Sport courts and other impervious surfaces must meet the minimum setbacks established for accessory buildings in section 117-111 unless otherwise specified by this Code.
- (b) Every commercial fishing pond shall be enclosed by a fence or wall not less than four feet high to prevent uncontrolled access by small children.
- (c) Swimming pools and spas ~~(also see chapter 105, article III).~~

(1) *Setback requirements.*

- a. Swimming pools and spas shall be set back a minimum of ten feet from all adjoining lots. For corner lots, swimming pools and spas shall meet the required side yard setback for buildings in the applicable zoning district (section 117-~~1104~~(d)). Swimming pools and spas may not extend closer to the front lot line of the parcel than the principal structure located on said parcel, except that on residential parcels of one acre or more in size, a swimming pool or spa may be constructed closer to the front lot line than the principal structure, provided that such swimming pool or spa can maintain a 200-foot setback from the property line.

~~b. A swimming pool or spa may not be located closer than four feet to the principal structure located on the parcel where the swimming pool or spa is to be constructed.~~

e.b. No swimming pool or spa may be constructed within 20 feet of any portion of an on-site sewer system or any private water well.

e.c. No person shall build, construct, locate or install a swimming pool and walkway or spa within any easement.

(2) *Fencing.*

- a. *Temporary fencing.* During the construction of any in-ground swimming pool or spa, the construction area must be secured with a portable fence which is not less than four feet in height.

- 1. Temporary fencing shall be flush with the ground and securely anchored.
- 2. Supportive posts shall be placed no more than eight feet apart.

- b. *Permanent fencing.*

- 1. All aboveground swimming pools that have a minimum side-wall height of four feet need not be fenced, but shall have removable steps, which steps shall be removed when the swimming pool is unattended. In the event that an accessory deck to the swimming pool is constructed, which is adjacent to any part of the swimming pool, said deck shall include, on its entire outside perimeter, a 36-inch-high guard rail. The guard rail shall be constructed so that no open space within it is wider than six inches.

2. All in ground swimming pools shall require that the area be secured by a permanent fence at least four feet in height.

23. All outdoor spas shall have either a fence as described in subsection (c)(2)b.1 of this section, or a secured cover.

4. All permanent fencing shall have self-closing and self-latching gates.

(3) *Noise.*

a. The swimming pool or spa shall be designed, constructed and sited in such a way as to limit noise generated by its mechanical equipment, so as not to create a nuisance and/or affect the reasonable use and enjoyment of adjacent property owners.

b. The swimming pool and/or spa shall be sited on the parcel so that its mechanical equipment, including heating and filtering equipment, is located at least 30 feet from the inhabited portion of neighboring residential structures.

(4) *Pool walkway deck and deck drains.* Unobstructed deck areas not less than 48 inches wide shall be provided to extend entirely around each in-ground swimming pool. Swimming pool decks shall be constructed above, but not more than nine inches above, the normal water line. The required deck area shall be constructed of impervious material. The deck shall have a pitch of at least one-fourth inch to the foot, designed so as to prevent back drainage into the pool. If deck drains are provided, drain pipe lines shall be at least two inches in diameter; drain openings shall have an open area of at least four times the cross sectional area of the drain pipe. Deck drains shall not be connected to the re-circulation system pipe.

(5) *Swimming pool drainage.* To the extent feasible, back flush water or water from pool drainage shall be on the owner's property or into approved public drainage ways. Water shall not drain onto adjacent or nearby private land.

(6) *Lighting.* Lights used in conjunction with a swimming pool and/or spa shall be located and constructed so as to deflect away from adjacent property and in such a manner that they do not create a nuisance or affect the reasonable use and enjoyment of adjacent property.

(7) Administration and Permits. Swimming pools or spas that are less than 5,000 gallons shall be allowed without the issuance of a building permit; however, a zoning permit must be obtained prior to the swimming pool or spa being constructed, installed, or moved onto a property.

(a) Application for a pool/spa permit shall be made on a form supplied by the city, and shall contain all information as stated on the application, including, but not limited to, the following:

(1) Legal description and the fee owner of the parcel on which swimming pool/spa is proposed to be constructed.

(2) Proposed location of swimming pool or spa on the parcel.

(3) Parcel dimensions.

(4) Location of any on-site sewage disposal system and/or location of any private water well.

(5) Side, front and rear yard setbacks.

(6) All easements.

(b) All site plans showing the information listed in subsection (a) of this section shall be drawn to scale, and shall be signed by the parcel's fee owner.

(8) Construction Methods. Due precautions shall be taken during the construction of a swimming pool or spa to avoid damage, hazards, or inconvenience to adjacent or nearby property, and to ensure that proper care is taken in stock piling excavated material in order to avoid erosion, dust, or other infringement onto adjacent property.

(d) *Accessory buildings.*

~~(1) *Future re-subdivision.* Any proposed accessory building should be located on the parcel of land so as to allow for orderly future re-subdivision of a parcel on which the building is to be located.~~

- (12) *Principal building required.* No accessory building shall be constructed on any lot prior to the time of construction of the principal building.
- (23) *Permits.* A permit is required prior to constructing or moving an accessory building on to a property.
- a. *Zoning permit.* Detached accessory buildings not addressed by Minnesota State Building Code shall require the issuance of a zoning permit prior to the building being constructed or moved onto a property and shall comply with all required setbacks and zoning regulations.
 - b. *Building permit.* Detached accessory buildings addressed by Minnesota State Building Code shall require the issuance of a building permit prior to being constructed or moved onto a property and shall comply with all applicable building codes and zoning regulations.
- (34) *Agricultural buildings.* Agricultural buildings, as defined in Minn. Stats. § 326B.103, subd. 3, shall require a zoning permit prior to the building being constructed or moved onto a property and shall comply with all other zoning regulations.
- (45) *Accessory building height.*
- a. The height of detached accessory buildings located on properties zoned as R-1 Rural Developing or R-1 MUSA shall not exceed 22 feet in height. on parcels two acres (87,120 square feet) or greater in size. Accessory buildings on properties zoned R-1 Detached Villa shall not exceed 16 feet in height.
 - b. ~~The height of detached accessory buildings shall not exceed 16 feet on parcels less than two acres (87,120 square feet) in size. On parcels less than two acres, the height of side walls shall not exceed 14 feet.~~
 - be. The height of attached accessory buildings shall not exceed the height of the principal structure.
 - cd. A variance conditional use permit will be required to exceed the established height restrictions for accessory buildings. The variance conditional use permit shall be processed in accordance with the procedures established in section 117-513. ~~Criteria governing consideration of a variance request to exceed height restrictions on accessory buildings shall include, but not be limited to the following:~~
 1. ~~Whether the variance will impair an adequate supply of light and air to adjacent property.~~
 2. ~~Whether the variance will have the effect of allowing a use that is prohibited in the applicable zoning district.~~
 3. ~~Whether the variance will impair established property values within the neighborhood.~~
 4. ~~Whether the increased height will be compatible with the principal building on the same parcel.~~
 5. ~~Whether the increased height will be compatible with existing development in the immediate neighborhood.~~
 6. ~~Whether the variance requested is the minimum variance necessary to accomplish the intended purpose of the applicant.~~
- (6) *Architectural and exterior standards for accessory buildings.*
- a. Exterior building materials for detached accessory buildings not addressed by Minnesota State Building Code shall be generally consistent with the exterior finish of the principal building and finished with hardboard lap siding, vinyl lap siding, aluminum or metal siding, metal panels, textured wood (painted) and/or masonry. Prefabricated molded plastic storage sheds shall be permissible.
 - b. Properties zoned R-1 Residential (MUSA) or R-1 Residential Detached Villa shall (i)
Exterior building materials for detached accessory buildings addressed by Minnesota State Building Code shall be the same general design and materials in the home and have soffit, fascia, eave overhang to match the home.
 - c. Properties zoned R-1 Residential Rural Developing shall
 - (i) Exterior building materials for detached accessory buildings addressed by Minnesota State Building Code shall be the same general design and materials in the home or color compatible metal panels and have soffit, fascia, eave overhang to match the home.

~~a-d.~~ Gambrel roofs (barn style) are permitted.

~~b-e.~~ Where provided, accessory buildings with metal panel exterior finish must include the following:

~~1. If located in the front yard, shall include at least three of the following:-~~

~~(i) Minimum of three complimentary colors.-~~

~~(ii) Minimum of 35 percent brick on front (street facing) façade.-~~

~~(iii) One hundred percent vegetative screening. Use of vegetative screening shall require an agreement, recorded against the property with the Anoka County Recorder, specifying replacement standards, species, size of plantings, and other items as required by the zoning administrator.-~~

~~(iv) Ten percent window coverage on front (street facing) façade and common property lines.-~~

(7) Driveways.

~~a.~~ Attached accessory buildings. A driveway shall be required for all attached accessory buildings with a doorway opening meeting or exceeding eight feet wide by seven feet tall. The driveway must meet underlying zoning district standards in which the property is located.

~~b.~~ Detached accessory buildings. A driveway is not required to service a detached accessory building unless said detached accessory building serves as the primary garage. If the detached accessory building serves as the primary garage, a driveway shall be installed meeting the underlying zoning district standards in which the property is located.

1. If a detached accessory building does not serve as the primary garage, class V gravel shall be permitted as an extension of an existing driveway for the sole purpose of accessing the detached accessory building if the existing driveway is in compliance with current zoning standards.

2. If a driveway is not installed to service a detached accessory building, there shall be no off-street parking unless in accordance with City Code section 117-355.

(8) Detached accessory buildings shall be prohibited from containing complete independent living facilities (accessory apartments). For the purposes of this ordinance, an independent living facility would contain three or more of the following criteria: living, sleeping, eating, and sanitation spaces. ~~which would include permanent provisions for living, sleeping, eating, and sanitation. Independent living facilities shall be considered those which meet three or more of the criteria in subsection (6)d of this section and have provisions for separating the living space.-~~

(9) Two-story accessory buildings shall be permitted on properties under the following conditions:

~~a.~~ Within MUSA with the issuance of a conditional use permit in accordance with City Code section 117-51.

~~b.~~ Outside the MUSA on parcels less than two acres in size with the issuance of a conditional use permit in accordance with City Code section 117-51.

~~c.~~ Outside the MUSA on parcels two acres in size or greater.

(10) No part of an accessory building shall extend into a drainage and utility easement or any required setback.

(11) Any accessory building proposed to be within five feet, overhang to overhang, of the principal building shall either be made structurally a part of the principal building or the wall and soffit area of the accessory building that is within five feet of the principal building shall be constructed to a one-hour fire rating.

(12) Accessory building location.

~~a.~~ On lots two acres (87,120 square feet) or greater in size, the detached accessory building may be located nearer the front property line than the principal building provided the following criteria are met:

1. The placement of the detached accessory building maintains compliance with the standard front yard structure setback requirement for the respective zoning district;

2. The exterior materials used on the detached accessory building match those of the principal building on the subject property ~~unless otherwise provided for in this section;~~
3. The accessory building is designed with soffit, fascia and eave overhang; and

4. The accessory building does not exceed the height of the principal building or 22 feet, whichever is less.
- b. On lots less than two acres (87,120 square feet) in size, the accessory building shall be located in the side or rear yard and shall not be located nearer the front property line than the principal building on that lot, unless a variance is obtained. This provision shall not apply to attached garages that maintain compliance with the applicable front yard setback requirement.
- c. Front, side and rear yard accessory building setback requirements are outlined in section 117-111(d).
- d. Detached accessory buildings may be located in the front (street facing) yard when located riparian lots in the wild and scenic, critical area, or shoreland overlay districts, provided the structure meets the underlying front yard setback and cannot exceed the height of the principal structure. Detached accessory buildings located nearer the front property line than that of the principal structure must meet the same general design and materials as the principal structure.
- (13) All accessory buildings, with the exception of attached garages, shall be included when calculating the maximum square footage of accessory building space allowed on a property. All accessory buildings, excluding attached garages, shall be included when determining the total number of accessory buildings on a property.
- (14) R-1 Residential (Rural Developing), R-1 Residential (MUSA), and R-1 Residential Villa; Accessory building size restrictions. Size restrictions and the number of ~~and performance standards for~~ accessory buildings in residential districts shall be as follows:

~~a. R-1 Residential (MUSA).~~

Parcel Size (sq. ft. and acres) (excl. road right-of-way)	Maximum Square Footage Allowed for Accessory Buildings ¹	Maximum # of Acc. Bldgs. Allowed	Exterior Finish Permitted	Architectural Standards Required (for buildings regulated by MN State Building Code)	Maximum Allowable Height in Feet (one story buildings permitted, two with CUP and 2 acres)
0—21,779 (0 to 0.5 acre)	10% of lot, or 1,500 square feet, whichever is smaller	2	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
21,780—43,559 (0.5 acre to 1 acre)	1,800	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
43,560—65,339 (1 acre to 1.49 acres)	2,200	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
65,340—87,119 (1.5 to 1.99 acres)	2,400	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
87,120—108,899 (2.0 to 2.49 acres)	2,400	3	Same general design and materials as home or color compatible	Soffit, fascia, eave overhang to match home	22 ³

			metal panels ⁻²		
108,900— 152,459 (2.5 to 3.49 acres)	2,700	3	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
152,460— 196,019 (3.5 to 4.49 acres)	3,000	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
196,020— 239,579 (4.5 to 5.49 acres)	3,500	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
239,580— 283,139 (5.5 to 6.49 acres)	3,900	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
283,140— 326,699 (6.5 to 7.49 acres)	4,300	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
326,700— 370,259 (7.5 to 8.49 acres)	4,700	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
370,260— 413,819 (8.5 to 9.49 acres)	5,100	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
413,820— 435,599 (9.5 to 9.99 acres)	5,500	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³

435,600— 871,199 (10 to 19.99 acres)	6,000	6	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
871,200— 1,742,399 (20 to 39.99 acres)	8,000	7	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
1,472,400 plus (40 acres or more)	12,000	8	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³

¹ A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

~~² If the accessory building is closer to the front property line than the principal building, then the construction must have the same general design and materials as the home.~~

~~³ If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.~~

~~b. R-1 Residential (Rural Developing).~~

Parcel Size (sq. ft. and acres) (excl. road right-of-way)	Maximum Square Footage Allowed for Accessory Buildings¹	Maximum # of Acc. Bldgs. Allowed	Exterior Finish Permitted	Architectural Standards Required (for buildings regulated by MN State Building Code)	Maximum Allowable Height in Feet (one-story buildings permitted; two with CUP and 2 acres)
0—21,779 (0 to 0.5 acre)	10% of lot, or 1,500 square feet, whichever is smaller	2	Same general design and materials as home or color compatible metal panels²	Soffit, fascia, eave overhang to match home-	16
21,780—43,559 (0.5 acre to 1	1,800	3	Same general design and materials as	Soffit, fascia, eave overhang to	16

acre)-			home or color compatible metal panels ⁻²	match home-	
43,560—65,339 (1 acre to 1.49 acres)-	2,200	3	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	16-
65,340—87,119 (1.5 to 1.99 acres)-	2,400	3	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	16-
87,120—108,899 (2.0 to 2.49 acres)-	2,400	3	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
108,900—152,459 (2.5 to 3.49 acres)-	2,700	3	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
152,460—196,019 (3.5 to 4.49 acres)-	3,000	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
196,020—239,579 (4.5 to 5.49 acres)-	3,500	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
239,580—283,139 (5.5 to 6.49 acres)-	3,900	4	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
283,140—326,699 (6.5 to 7.49 acres)-	4,300	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³
326,700—370,259 (7.5 to 8.49 acres)-	4,700	5	Same general design and materials as home or color compatible metal panels ⁻²	Soffit, fascia, eave overhang to match home-	22 ⁻³

370,260— 413,819 (8.5 to 9.49 acres)-	5,100	5	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
413,820— 435,599 (9.5 to 9.99 acres)-	5,500	5	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
435,600— 871,199 (10 to 19.99 acres)-	6,000	6	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
871,200— 1,742,399 (20 to 39.99 acres)-	8,000	7	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³
1,472,400 plus (40 acres or more)-	12,000	8	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home-	22 ³

¹A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

²If the accessory building is closer to the front property line than the principal building, then the construction must have the same general design and materials as the home or with metal panels as outlined in this section.

³If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.

(d) Noncommercial horse boarding. The number of horses on the property shall be limited based upon Chapter 10, Section 10-24.

(Code 1978, § 9.11.02; Ord. No. 73-05, 5-21-1973; Ord. No. 74-08, 12-21-1974; Ord. No. 79-04, 4-8-1979; Ord. No. 87-4, 8-10-1987; Ord. No. 91-09, 6-30-1991; Ord. No. 91-17, 12-23-1991; Ord. No. 92-09, 7-13-1992; Ord. No. 97-15, 12-1-1997; Ord. No. 98-04, 4-13-1998; Ord. No. 99-05, 5-31-1999; Ord. No. 01-11; Ord. No. 03-30, 9-15-2003; Ord. No. 03-01, 3-7-2003; Ord. No. 05-12, 7-25-2005; Ord. No. 06-05, 3-28-2006; Ord. No. 08-18, § 2, 7-8-2008; Ord. No. 11-08, § 1, 6-14-2011; Ord. No. 15-06, § 2, 4-14-2015)

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of _____, 2020.

Mayor

ATTEST:

City Clerk

DRAFT

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:

DRAFT


DRAFT

City of Rogers – Accessory Structure sizing

(10) Maximum size of accessory structures in RE-2 zoning district:

Acreage	Square Feet	
1.00—1.99	800	
2.00—3.99	1,300	
4.00—4.99	1,700	
5.00—6.99	1,900	
7.00—7.99	2,100	
8.00—8.99	2,400	
9.00—9.99	2,600	
10.00+	2,800	

(11) Maximum size of accessory structures in RE-5 zoning district:

Acreage	Square Feet	
1.00—1.99	800	
2.00—3.99	1,300	
4.00—4.99	1,700	
5.00—6.99	1,900	
7.00—7.99	3,150	
8.00—8.99	3,600	
9.00—9.99	3,900	
10.00+	4,200	

City of Blaine – Accessory Structure sizing in single family residential districts

It shall be required for all single family dwellings that there be a garage constructed of a minimum of four hundred (400) square feet with no dimension less than twenty (20) feet. Total garage and accessory building space shall not exceed one thousand (1,000) square feet and two hundred (200) square feet respectively unless specifically authorized by a Conditional Use Permit. The architectural style and color of a garage and accessory building shall be compatible with the principal building. The facing material of the garage shall be compatible with the principal building. Garage/ accessory building doors shall not exceed ten (10) feet in height. (Ord. No. 99-1799, amended 6-24-1999; Ord. No. 94-1501, amended 4-21-1994)

No accessory building, other than a garage shall be located within any yard other than the rear yard, except that single story accessory buildings may be permitted in the side yard with the

approval of the Zoning Administrator only if there is a door on the same side of the single family dwelling that is accessible to living space. Side yard shed approval will also be based on a screening plan consisting of privacy fencing and or landscaping to minimize the impact to adjacent properties. Garages located in the rear yard must have capability of hard surface driveway access meeting all setback requirements. The minimum width of access drive shall be no less than eight (8) feet. Access can include the ability to drive through existing garage into the rear yard upon providing evidence that an eight-foot minimum width garage door has been installed along the rear of the garage and that access to rear door is not restricted by non-vehicular storage. Garages or accessory buildings not having driveway access capability shall be limited in door size to no more than five (5) feet in width to preclude storage of vehicles normally requiring driveway access. (Ord. No. 00-1836, amended 03-16-2000; Ord. No. 98-1705, amended 3-19-1998)

City of Andover – Accessory Structure sizing

1. Accessory Structure Area: If an accessory structure or portion thereof serves to satisfy the minimum garage size requirements of Section 12-3-5, then that area, whether attached or detached, will not be deducted from the maximum allowable area of accessory structures. The maximum allowable area of residential accessory structures must not exceed the area specified below:

a. Lots In The R-4 District and Lots Less Than 1 Acre – In the R-4 District and in all other residential districts, on lots of less than one (1) acre the maximum allowable area of accessory structures shall not exceed fifty percent (50%) of the principal structure foundation area (excluding attached garage); and the total combined area of attached garage and accessory structures shall not exceed one thousand two hundred (1,200) square feet, whichever is less.

b. Lots 1 Acre To Less Than 5 Acres -- In residential districts other than the R-4 district, on lots of at least one (1) acre but less than five (5) acres, the maximum allowable area of accessory structures shall not exceed the principal structure foundation area (excluding attached garage).

c. Lots 5 Acres and Larger -- In residential districts other than the R-4 district, on lots of five (5) acres and larger, the maximum allowable area of accessory structures shall be limited only by the setbacks and maximum impervious land coverage requirements of this code.

B. All Districts: Accessory structures shall not occupy more than twenty five percent (25%) of any required rear yard.

City of Elk River – Accessory Structure sizing

- (b) *R-1a district.* Restrictions on the number of agricultural accessory structures shall not apply to parcels that are 40 acres or larger. The total area of attached garages and number of detached accessory buildings shall not exceed the following:

R-1a Accessory Building Requirements EXPAND		
Parcel Size	Max Accessory Structure Area	Number of Detached Structures
less than 1 acre	2,000 sq. ft. attached and detached	2
1 acre to < 2.5 acres	2,500 sq. ft. attached and detached	2
2.5 acres to < 5 acres	3,000 sq. ft. attached and detached	2
5 acres to < 10 acres	4,000 sq. ft. attached and detached	4
10 acres to < 20 acres	8,000 sq. ft. attached and detached	4
20 acres to < 40 acres	16,000 sq. ft. attached and detached	4
40 acres	Not to exceed 2% of the lot area	Unlimited

- (c) *Other R-1 districts.* In the R-1b, R-1c, and R-1d zones, two detached accessory buildings are allowed per single-family parcel. Also, on lots less than five acres, the total area of attached garages and accessory buildings shall not exceed 1,200 square feet. On lots five acres and larger, the total area of attached garages and accessory buildings shall not exceed the following scale:

Parcel Size	Maximum Accessory Structure Area
5 acres to < 10 acres	3,500 sq. ft. attached and detached
10 acres to < 20 acres	4,500 sq. ft. attached and detached
20 acres to < 40 acres	6,000 sq. ft. attached and detached
40 acres or more	Unlimited

Current City of Ramsey Accessory Building Size Requirements

Parcel Size		Sq Ft allowed	Percentage	
Min	Max		% of Lot (Based on min parcel size)	% of Lot (Based on max parcel size)
0	0.5	1,500	n/a	6.89%
0.5	1	1,800	8.26%	4.13%
1	1.49	2,200	5.05%	3.39%
1.5	1.99	2,400	3.67%	2.77%
2	2.49	2,400	2.75%	2.21%
2.5	3.49	2,700	2.48%	1.78%
3.5	4.49	3,000	1.97%	1.53%
4.5	5.49	3,500	1.79%	1.46%
5.5	6.49	3,900	1.63%	1.38%
6.5	7.49	4,300	1.52%	1.32%
7.5	8.49	4,700	1.44%	1.27%
8.5	9.49	5,100	1.38%	1.23%
9.5	9.99	5,500	1.33%	1.26%
10	19.99	6,000	1.38%	0.69%
20	39.99	8,000	0.92%	0.46%
40	n/a	12000	0.69%	n/a

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, July 9, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Torrey Johnson
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Eric Peters

Also Present: Senior Planner Chloe McGuire Brigl
 Deputy City Administrator Tim Gladhill
 City Planner Chris Anderson
 Planning Consultant Eric Maass
 City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

No comments.

4. APPROVAL OF AGENDA

Deputy City Administrator Gladhill noted that the Trott Brook North item will be removed from the agenda as the Commission is not interested in discussing 65-foot lots.

Chairperson Bauer noted that the Commission held a worksession prior to this meeting where input was received by the landowner, developer, and neighbors. He stated that there was a lengthy discussion and it is in the hands of the developer to come up with a plan that may meet the direction previously provided by the Council.

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to approve the agenda removing Item 7.02.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Johnson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the June 4, 2020 Planning Commission Meeting Minutes

5.02: Review Site Plan for New Public Works Campus; Case of City of Ramsey

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Chairperson Bauer	aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-002 Approving Preliminary Plat for Garden View (Project 19-136)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends adoption of Resolution #20-002 approving the Preliminary Plat for Garden View.

Citizen Input

No comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to close the public hearing.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Johnson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:06 p.m.

Commission Business

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #20-002 Approving the Preliminary Plat for Garden View.

Further discussion

Senior Planner McGuire Brigl commented that the property line on the western boundary juts out because of a right-of-way vacation that will be attached to the City Council case. Councilmember Musgrove referenced a comment related to the mill and overlay of 147th and asked if it is the recommendation of staff that the improvement would be needed and whether that would be a cost of the developer. Senior Planner McGuire Brigl stated that is an engineering comment to the developer based on the current condition of the roadway. She noted that it would be the cost of the developer to complete that improvement to the current standard of the City.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Commissioner Woestehoff	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Ordinance #20-09: Revisions to Section 117-349 Related to Accessory Uses and Structures

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends that the Planning Commission record that Ordinance #20-09 be introduced by the City Council.

Commissioner Woestehoff referenced the chart showing the parcel size and maximum allowed size. He commented that in rows two and three, he would reference that it would go from .5 to .99 acres so that it does not confuse the one-acre size.

Senior Planner McGuire Brigl stated that after the Comprehensive Plan is updated, the code must be updated to match that. She noted that the Commission also directed staff to reduce the amount of text in the code and eliminate areas of redundancy. She stated that this process has begun, and the Commission will continue to review the updates as completed by staff.

Commissioner VanScoy referenced the swimming pool section, section C, number three and stated that he would like clarification on the description of the fence as mentioned.

Planning Consultant Maass provided the location where details would be found related to permanent fencing and provided additional clarification on the numbering.

Commissioner VanScoy referenced accessory buildings and asked if the requirement would be to have a similar finish to the home for all accessory building.

Planning Consultant Maass confirmed that the requirement would be to be architecturally compatible. He stated that staff has been implementing that to ensure that the color of the accessory building matches the color of the home. He stated that metal siding would be allowed in the R-1 Rural Developing district, but the metal siding would still need to be the same color as the home. He noted that the metal paneling would not be allowed in the R-1 MUSA or R-1 Villa districts.

Commissioner VanScoy referenced the changes related to conditional use. He noted that there were items listed to consider when determining whether a variance could be issued. He stated that those appear to still be valid questions when considering a conditional use permit.

Planning Consultant Maass stated that staff recommended removal of those is because there is a specific scorecard for the approval of a variance. He stated that if the Commission feels strongly that the language should be retained in the ordinance, staff could do that. He stated staff feels that a conditional use permit is a stronger tool for flexibility when compared to a variance.

Senior Planner McGuire Brigl stated that the conditional use permit template has a findings of fact sheet which outlines items related to this language. She stated that rather than be included in the code, the information would be included on the findings of fact sheet.

Commissioner Anderson referenced section 12, accessory building location, noting that lots greater than two acres are mentioned that could have a building height of 22 feet. He noted the section D then talks about lots less than two acres but does not specify a maximum height. He believed that 16 feet or the height of the principle building should be specified. He stated that he would not want to see a multi-story house with a multi-story accessory building.

Planning Consultant Maass stated that for lots under two acres, the height limit for accessory buildings would be found in the specific zoning district. He noted that those heights are limited to 16 feet, the language is simply found in another location of the code.

Commissioner Anderson stated that he would want to ensure that the height limit is included for lots under two acres at 16 feet or the height of the principle dwelling unit, whichever is less. He asked for details on a requirement related to accessory buildings and potential future subdivisions.

Planning Consultant Maass provided additional clarification on the code requirement language. He stated that staff has found the rule to not be practical to implement on residents and therefore is requesting to remove the language.

Commissioner Anderson stated that he would simply want to ensure that residents are informed that if they want to subdivide in the future and the accessory building is located on the area proposed to be split, the structure would need to be removed.

Commissioner Woestehoff stated that perhaps an information sheet could be developed that would include that information for applicants to consider and agreed that the requirement should be removed from code.

Councilmember Musgrove asked for clarification on certain items and it was confirmed those language changes were proposed to reduce redundancy as the information is found in other areas of the code. She commented that as someone that is not fully knowledgeable in this area, she finds the charts/graphs easier to understand.

Commissioner Anderson stated that perhaps in the future, the Commission could consider allowing an accessory structure to remain after subdivision for a length of time. He stated that would allow someone to keep the accessory building while building a home, rather than requiring the building to be torn down only to rebuild.

Commissioner Woestehoff commented that there are tools in the City code which would allow for that activity and provided an example the Commission recently considered.

Citizen Input

No comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:47 p.m.

Commission Business

Planning Consultant Maass stated that staff would like general direction from the Commission related to the amount of allowed accessory building size. He noted that a chart was provided comparing the requirements of Ramsey to other similar communities and asked if the Commission feels the size allowance is adequate, too restrictive, or should be more restrictive.

Commissioner Woestehoff stated that he does not have concern with size of accessory structures, but more with the number of allowed accessory structures on larger lots.

Commissioner VanScoy stated that it seems Ramsey falls in the middle and he is generally fine with the allowed size. He stated that the intent is that the larger lots are typically farms or hobby farms and the accessory buildings would be used to support that activity.

Commissioner Anderson echoed the comments of Commissioner VanScoy.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council introduce Ordinance #20-09 amending City Code Section 117-349 Related to Accessory Uses.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner VanScoy	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Sketch Plan for Ramsey Villas North (Project 20-117)

Presentation

Senior Planner McGuire Brigl presented the Staff Report and asked that the Commission provide the applicant with input on the revised sketch plan. This could include, but is not limited to, identifying any red flags, noting any potential concerns, and providing the application direction to invest in a Preliminary Plat.

Commission Business

Commissioner VanScoy asked if the current zoning is R-2 and whether the four units would meet the requirements for density and lot width.

Senior Planner McGuire Brigl confirmed that it appears the four lots would meet the standards of the zoning district.

Commissioner VanScoy asked if the issue of fitting into the neighborhood would be due to the wetland delineation.

Senior Planner McGuire Brigl stated that the site would be required to meet density transitioning. She commented that three lots would meet the requirements of density transitioning much better than four lots. She stated that a wetland delineation would be part of the preliminary plat process if the project moves forward.

Commissioner Woestehoff asked the zoning of the homes across the street.

Senior Planner McGuire Brigl commented that the existing homes across the street are R-1 MUSA homes, with 80-foot-wide lots. She confirmed that the proposed lots in this development would be 50 feet in width.

Chairperson Bauer welcomed the developer to provide any input or ask any questions.

The Applicant reviewed projects that he has been involved with in Ramsey. He stated that they are looking for any feedback that would be used to develop a successful plan. He stated that they are not opposed to reducing the lot count from four to three as suggested by staff.

Commissioner Woestehoff stated that four lots made him nervous and appreciated that the applicant was open to three lots.

Councilmember Musgrove referenced a barrier for noise reduction and asked how that could impact sightlines near the corner lot. She asked how far into the corner lot the noise barrier could go before the delineation boundary would be reached.

Senior Planner McGuire Brigl provided details on the wetland buffer. She stated that the sound wall would need to be located on the property. She stated that Anoka County would also be reviewing this requirement.

Staff reviewed the available options for noise mitigation.

Councilmember Musgrove stated that she would be concerned that trees are used and whether there would be a condition that prevents the trees from being removed by future homeowners.

Senior Planner McGuire Brigl stated that they are not far enough into the process to get into that level of detail but noted that she would keep that comment in mind as this moves forward.

Commissioner Anderson commented that there are 80-foot-wide lots across the street, and he would like to see lots wider than 50 feet.

Chairperson Bauer noted that the property is already zoned for 50-foot lots. He stated that if three lots were chosen, instead of four lots the widths would increase. It was confirmed that three lots would have widths near 70 feet.

Rick Bailey, 5021 Xkimo Court NW, thanked staff for its presentation, which answered many of his questions. He stated that he would support the noise barrier as there is a lot of noise in that area from traffic. He commented that the existing trees on the property are the only buffer the existing homes have and asked that be considered when noise barriers are discussed. He asked for details on the traffic study that would be completed.

Senior Planner McGuire Brigl provided details on the information that would be completed in the next step to ensure there is sufficient space for stacking and within the cul-de-sac.

~~7.02: Consider Trott Brook North Small Area Planning Framework~~

This item was removed from the agenda.

8. COMMISSION / STAFF INPUT

Senior Planner McGuire Brigl stated that the City Council approved the Cobblestone Hotel project at its last meeting. She stated that there has been interest in subdivisions and home improvement projects.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Johnson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Johnson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Chairperson Bauer	aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:13 p.m.

Respectfully submitted,

Chloe McGuire Brigl
Senior Planner

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

7. 2.

Meeting Date: 08/10/2020

By: Jeff Katers, Police

Information

Title:

Consider Safe Housing, Safe Neighborhoods Policy

Purpose/Background:

In previous city council work sessions, the City Council asked Staff to look into the Crime Free Multi-Housing (CFMH) program or similar programs that other MN cities have. Staff conducted research and will provide an update to city council on how similar cities have implemented CFMH and other programs. Staff will also discuss the feedback from other cities and recommended resources needed for a program to be successful. CFMH is a national framework that is sponsored by the MN Crime Prevention Association.

The City could adopt this program as outlined, or adopt it's own policy using this as a framework. For consistency with the City's Strategic Plan, Staff would recommend naming any policy or program with a focus on Safe Housing, Safe Neighborhoods.

Recommendation:

No staff recommendation at this time. Looking for council direction on implementing a CFMH or similar program.

Action:

None at this time.

Attachments

[Other Cities.pdf](#)

[CFMHBrochure](#)

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	08/06/2020 04:06 PM
Tim Gladhill	Tim Gladhill	08/06/2020 04:09 PM
Form Started By: Jeff Katers		Started On: 08/06/2020 03:12 PM
Final Approval Date: 08/06/2020		



What is CFMH?

Crime Free Multi-Housing (CFMH) is a three-phase program designed to make rental housing safe and desirable places to live. **CFMH is pro-manager, pro-resident, and anti-crime.** Three primary components or phases that make up the program are:

PHASE I: Management/Owner Training

PHASE II: Crime Prevention through Environmental Design

PHASE III: Resident Crime Watch

CFMH Phase 1 Certification is required to obtain a license to rent property in City.

Who should attend?

Managers and employees responsible for screening and approving residents should attend. Property owners, maintenance workers, and regional managers also find the training valuable. Attendees obtain a better understanding of the program and often make policy changes.

What will I learn?

You will hear from experts regarding:

- Applicant Screening & Fair Housing
- Understanding Section 8
- Fire Safety and Prevention
- Holding Tenant Meetings
- Rental Agreements & Legal Issues
- The Mediation Alternative
- Crime Prevention Through Environmental Design (CPTED)
- Working with the Police
- Recognizing Illegal Activity

Speakers include: Housing Specialists, Fire Inspector, Drug Task Force Officer, Housing Attorney and Police.

Why should I attend?

Rental Owner benefits:

- A stable, more satisfied resident base.
- Increased demand for rental units.
- A reputation for active management.
- Lower maintenance and repair costs.
- Increased property values.
- Improved personal safety for tenants, landlords, and managers.
- Peace of mind that comes from spending more time on routine management and less time on crisis control.

Law Enforcement benefits:

- Tried and true crime prevention methods.
- Proven drop in calls for service.
- Statewide collaboration between cities, police and sheriff departments.
- Improved quality of life for the community by teaching property managers and residents how to work with police and neighbors to keep illegal activity out of rental property.
- This is Community Oriented Policing!

Meeting Date: 08/10/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-170 Accepting Quotes and Awarding Contract for Municipal Plaza Park Fill, Improvement Project #20-10

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-170 accepting quotes and awarding a construction contract for Municipal Plaza Park Fill, Improvement Project #20-10.

Background:

The COR Infiltration Basin Improvements produced approximately 8,000 cubic yards of excess sand, which is stockpiled north of the infiltration basins. Plans to relocate this sand stockpile to the Municipal Plaza park property located north of Sunwood Drive and west of Center Street have been discussed with the Public Works Committee. The consensus of the Committee was to use this sand for filling Municipal Plaza park as soon as practical.

Final plans for The COR Infiltration Basin Improvements determined that 35,000 cubic yards of excess sand would be generated from the project. Less than half the excess sand was to be used to fill in two low-lying City-owned properties in The COR including the property east of Zeolite Street between Veteran's Drive and Sunwood Drive, as well as the Municipal Plaza park property. The remaining sand was to be stockpiled on the City-owned property to the north where the current stockpile is located.

Excess sand was never placed on the Municipal Plaza park property due to two issues that arose early in the project. First, an unmarked fiber optic line needed to be relocated, which delayed construction for a few weeks. Second, a deep topsoil vein was discovered which further delayed construction and reduced the volume of excavated sand. The delays in construction and reduction of excess sand resulted in a decision to haul and place any excess sand on the property east of Zeolite Street first. There simply was not enough time to establish new turf on the Municipal Plaza park property to ensure it could handle the heavy foot and vehicle traffic generated by the Happy Days festival, including all of the site preparation activities that occur a week or two before the festival itself.

Upon completion of The COR Infiltration Basin Improvements, Staff surveyed the excess sand that was stockpiled on the City-owned property north of the basins and found the volume to be just under 8,000 cubic yards. Based on grading plans completed by Bolton and Menk, approximately 8,000 cubic yards will be needed to fill the Municipal Plaza park property.

Below is a summary of the work required to relocate the sand stockpile from the City-owned property north of The COR infiltration basins (denoted as site A in the figure included in the attached Request for Quotes) to the Municipal Plaza park property (denoted as site B). First, the existing topsoil on site B will be stripped down to the underlying granular base material and the topsoil will be stockpiled on the City-owned property to the west (denoted as site C). The base material will then be tested and documented by Northern Technologies, Inc. to ensure no undocumented fill exists when the work is done. The stockpiled sand on site A will then be hauled to site B, where it will be dumped, leveled and compacted in one-foot thick layers. The stockpiled topsoil will then be spread evenly across the top of the compacted sand, then the site will be hydroseeded. Lastly, site A will be leveled out and seed and mulch will be applied over the existing topsoil.

The Municipal Plaza park site will be graded with a generally flat surface that will sheet-flow all stormwater runoff onto the adjacent streets. Stormwater runoff from site C will continue to pond in low lying areas on site C for short periods of time before infiltrating into the ground.

A quote for the work contemplated with this case was requested this spring from the project contractor, Northern Lines Contracting. They responded that they were not interested in completing the work. Staff then obtained verbal quotes for this work from other contractors and those quotes generally ranged between \$55,000 and \$63,000.

Following Council approval on July 14th, Staff submitted Requests for Quotes for this work to local contractors and received a total of five (5) quotes on August 5th. A summary of the 5 quotes received is included in the attached resolution. The four lowest quotes were competitive. The highest quote was an outlier at over 3 times higher than the lowest quote.

Reshetar Systems of Anoka, Minnesota, submitted the lowest quote in the amount of \$60,959.00 in accordance with the Request for Quotes, which falls in the middle of the range of verbal quotes previously received for this work.

Notification:

Notifications are not required.

Observations/Alternatives:

Observations:

The 8,000 cubic yard sand stockpile is currently situated on the City-owned property north of the new infiltration basins, which is currently marketed for sale. Relocating the sand to the Municipal Plaza park site will allow for more timely development of the Municipal Plaza park, remove the stockpile from the City-owned property marketed for sale, and reduce the amount of fill ultimately needed to develop The COR. It is currently estimated that The COR will require over 300,000 cubic yards of clean fill to fully develop.

Alternatives:

Motion to adopt Resolution #20-170 accepting quotes and awarding a construction contract to Reshetar Systems in the amount of \$60,959 for Municipal Plaza Park Fill, Improvement Project #20-10.

Funding Source:

As previously discussed, this work was originally proposed to be completed through the COR Infiltration Basin Improvements project, which is being funded by Stormwater funds. Since this work must now be completed outside of that contract, Staff proposes to use a combination of Stormwater funds and Park Dedication funds as identified below.

Stormwater funds are proposed to pay for all work required to load and haul the sand to the Municipal Plaza park property (site B), and to establish new turf on the current stockpile site (site A).

Park Dedication funds are proposed to pay for all work required to fill the Municipal Plaza park property (site B) including stripping and stockpiling topsoil; unloading, leveling and compacting the sand in one-foot layers; then re-spreading topsoil and establishing turf. NTI's testing services, which are estimated to cost \$3,763 per the attached cost estimate, will also be funded from Park Dedication funds.

Recommendation:

Staff recommends Alternative #1 for reasons noted herein.

On June 16, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval to solicit quotes to relocate the sand stockpile from the COR Infiltration Basin site to Municipal Plaza park. A draft copy of the meetings are attached for reference.

Though the Public Works Committee meeting minutes provide direction to complete the work after Happy Days events are over, based on recent discussions with Council it is Staff's understanding that the Municipal Plaza park

property will not be used for Happy Days activities so this work can be completed at any time. Based on conversations with Reshetar Systems, work may begin as soon as the construction contract is executed and a Notice to Proceed is issued.

Action:

Motion to adopt Resolution #20-170 accepting quotes and awarding a construction contract to Reshetar Systems in the amount of \$60,959 for Municipal Plaza Park Fill, Improvement Project #20-10.

Attachments

Resolution 20-170

PWC minutes 061620

NTI estimate

RFQ IP2010

Form Review

Inbox

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 08/07/2020

Reviewed By

Kathy Schmitz

Date

08/07/2020 11:56 AM

Started On: 08/06/2020 02:49 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-170

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR MUNICIPAL PLAZA PARK FILL, IMPROVEMENT PROJECT #20-10

WHEREAS, pursuant to Ramsey City Council Resolution #19-165, adopted June 11, 2019, the low bid of Northern Lines Contracting, Inc. of Bloomington, Minnesota, was accepted in the amount of \$607,136.11 for the total bid for construction of The COR Infiltration Basin Improvements, Improvement Project #18-09, in accordance with the approved plans and specifications and advertisement for bids, and a Contract for construction was awarded to said bidder; and

WHEREAS, approximately 8,000 cubic yards of excess sand was generated from said improvements, is City property, and is stockpiled north of the infiltration basins on City-owned land; and

WHEREAS, on June 16, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval to solicit quotes to relocate the sand stockpile from the COR Infiltration Basin site to Municipal Plaza park; and

WHEREAS, on July 14, 2020, following City Council approval Staff submitted Request for Quotes for this work to local contractors and a total of five (5) quotes were received, opened, and tabulated on August 5th. The following quotes were found to comply with the Request for Quotes; and

<i>Contractor</i>	<i>Total Quote</i>
Reshetar Systems	\$ 60,959.00*
Sauter & Sons, Inc	\$ 63,695.00
Dryden Excavating, Inc.	\$ 70,765.82*
North Pine Aggregate, Inc.	\$ 74,996.50
J.P. Premier Excavating Inc.	\$ 203,696.49

* Pricing reflects a corrected summation of the unit prices bid multiplied by estimated quantities shown on Bid Form

WHEREAS, the quote of Reshetar Systems of Anoka, Minnesota, in the amount of \$60,959.00 is in accordance with the approved Request for Quotes, is the lowest responsible bidder and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2020.

Mayor

ATTEST:

City Clerk

DRAFT

5.01: Provide City Council Recommendation to Relocate Sand Stockpiled on COR Infiltration Basin Site

City Engineer Westby reviewed the staff report and recommendation that the Committee recommend City Council approval to solicit quotes to relocate the sand stockpile from the COR Infiltration Basin site to use as fill on the Municipal Plaza park property. He stated that a mix of stormwater funds and park dedication funds could be used for this purpose.

Councilmember Riley stated that the City has trucks and a loader and asked if staff could complete this.

Public Works Superintendent Riemer replied that would be a large project for the public works staff and would take time away from their regular duties.

Councilmember Menth asked if the land would be placed for sale.

City Engineer Westby confirmed that parcel is listed for sale. He confirmed that the City does have the topsoil to place on the site.

Councilmember Riley asked the timeframe.

City Engineer Westby stated that the City can dictate the timeframe.

Councilmember Riley stated that he would like to see the pile of sand moved but would not want it to interfere with Happy Days and would like to see the work completed after that time. He asked if the City would need to go for bid.

City Engineer Westby replied that the City could solicit quotes because of the lower cost.

Motion by Councilmember Riley, seconded by Councilmember Menth, to recommend City Council approval to solicit quotes to relocate the sand stockpile from the COR Infiltration Basin site to Municipal Plaza park.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

Councilmember Riley asked for an update on the infiltration basin.

City Engineer Westby stated that the contractor wired the drives backwards, therefore when the switch was powered it fried the drives and new drives are needed. He stated that the City requested a three-month extension from the Lower Rum River Water Management Organization (LRRWMO). He stated that all the work is completed with the exception of that control panel. He confirmed that it was a contractor error and will have no additional cost to the City.

Councilmember Menth asked the name of the electrical contractor.



City Engineer Westby was unsure.

Councilmember Menth commented that he has installed many drives and typically that part is available on the shelf. He asked staff to follow up and provide him with those details.

5.02: Provide City Council Recommendation to Reallocate Excess 2020 Crackseal Improvement Funds

City Engineer Westby reviewed the staff report and asked the Committee for input on reallocation of excess 2020 Crack Sealing Improvement funds.

Chairperson Kuzma commented that he would not be opposed to holding the funds for the next year.

Councilmember Riley stated that it is a tough position because there is an ongoing concern with deteriorating road conditions but then this is a situation where there are funds available to be used.

Public Works Superintendent Riemer commented that some funds could be allocated to the spray patching contract but did not believe the full amount could be utilized this year.

Councilmember Riley commented that he would be okay with allocating some additional funds to spray patching.

City Engineer Westby stated that staff is working on the performance measurements. He stated that staff reviewed the average PASER ratings today and there has been a gradual decline in the average City-wide PASER ratings since 2015. He reviewed the reallocation of funds from the annual crack seal and sealcoat funds that was previously directed by Council. He stated that \$250,000 was reallocated for a mill and overlay project for Business Park 95. He stated that there was not a follow up discussion as to whether the project should include assessments, either in whole or in part based on the timing of the improvements. He stated that staff did not move forward on that project since most streets in Business Park 95 would not support a mill and overlay project and had concentrated their efforts on Variolite Street during the pandemic. He stated that significant patching has occurred on Business Park 95 and perhaps it would make more sense to delay that project to allow additional discussions on Pavement Management Program funding options to take place.

Chairperson Kuzma noted that if franchise fees move forward, there will not be a need for assessments.

City Engineer Westby stated that once the GPR data is received, the City may identify other projects more in need for 2021, other than Business Park 95.

Councilmember Menth asked if core drills have been completed on Business Park 95 to determine if mill and overlay would work.



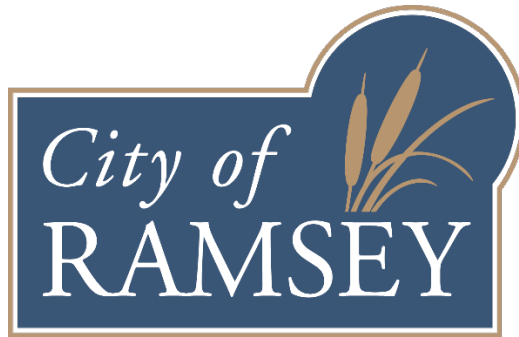
**Table 1 - Estimate of Fees
Ramsey Municipal Plaza
Ramsey, Minnesota**

	Estimated Units	Unit Cost	Estimated Fee
Excavation Observations and Testing Services for Earthwork Construction			
Excavation Observations - Proposed New Building Construction			
Project Engineer - Soils (Assumes 2 Visits)	3	\$130.00 per hour	\$390.00
Engineering Assistant - Soils		\$80.00 per hour	
Earthwork Testing and Observations - Assumes 8000CY of Material and Small Amount to get to Native for Building			
Project Engineer		\$130.00 per hour	
Engineering Technician - Soils (Assumes 10 Visits)	15	\$65.00 per hour	\$975.00
Density Test Nuclear Method (ASTM D6938)	60	\$20.00 per test	\$1,200.00
Standard Proctor (ASTM D698)	2	\$135.00 per test	\$270.00
Mechanical Analysis: 1-1/2" to #200 & wash Cohesive/Granular Soils (ASTM C136/C117)	2	\$125.00 per test	\$250.00
Moisture Content (ASTM D2216)		\$25.00 per test	
Organic Content of Soil (ASTM D2974)		\$45.00 per test	
Topsoil Testing (All Inclusive)		\$260.00 per sample	
Vehicle Mileage - 12 Total Visits	60	\$0.80 per mile	\$48.00
Section Total		Subtotal	\$3,133.00
Services for Engineering Consulting, Construction Meetings, and Project Management			
Engineering Assistant	3	\$80.00 per hour	\$240.00
Engineer/Project Manager	3	\$130.00 per hour	\$390.00
Principal Engineer		\$195.00 per hour	
Senior Engineer		\$155.00 per hour	
Assistant Project Management		\$55.00 per hour	
Section Total		Subtotal	\$630.00
Summary of Services			
Excavation Observations and Testing Services for Earthwork Construction			\$3,133.00
Services for Engineering Consulting, Construction Meetings, and Project Management			\$630.00
ESTIMATED PROJECT FEES			\$3,763.00

REQUEST FOR QUOTE

CITY IMPROVEMENT PROJECT #20-10

MUNICIPAL PLAZA PARK FILL



ISSUE DATE:

July 24, 2020

QUOTE SUBMITTAL DEADLINE:

2:00 P.M. Wednesday, August 5, 2020

SUBMIT QUOTE TO:

City of Ramsey Municipal Center

7550 Sunwood Drive NW

Ramsey, MN 55303

Attn: Aaron Madsen

amadsen@cityoframsey.com

Cell: 763-286-2579

Fax: 763-433-9898

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to relocate 8,000 cubic yards of clean fill (sand) from Site A to Site B as described in the project scope section of this Request for Quotes (RFQ). All sites are owned by the City. Sites A and B are located approximately one-half mile apart. The enclosed exhibit shows the general location of each project site.

PROJECT SCOPE: The overall scope of this work includes salvaging and stockpiling existing topsoil for each site (salvaged topsoil from Site A to be stockpiled on Site A, salvaged topsoil from Site B to be stockpiled on Site C); loading and hauling 8,000 cubic yards of clean fill (sand) from Site A to Site B; unloading, placing and compacting the fill on Site B in uniform one-foot thick lifts; spreading the salvaged topsoil uniformly across each site; and establishing turf on each site. Finished side slopes must be 1:6 or flatter. The existing clean fill stockpile on Site A was placed on existing topsoil and turf, therefore after the clean fill is hauled off Site A the underlying topsoil must be scarified and leveled before establishing turf, which will be considered incidental to construction. The City will inspect all construction, and will coordinate the required compaction testing with the City's geotechnical consultant prior to and during placement of all fill. All work must be completed per the direction of and to the satisfaction of the City. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page** – The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form** - The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the attached quote form must be submitted to the City by **2:00 P.M. Wednesday August 5, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Aaron Madsen, Engineering Technician IV. Quotes received by the submittal deadline via fax or e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial and final payments will be made upon submittal of each pay request to the City on a net 30 day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

Contractor accepts the terms and conditions described herein and agrees to complete all work for the total project quote of \$_____ no later than Friday, September 25, 2020. Contractor acknowledges that the final amount paid for all work may be more or less than the quoted amount based on final line item quantities after construction is complete.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

Signature _____

Date _____

**20-10 Municipal Plaza Park Fill
Quote Form**

Item No.	Description	Unit	Estimated Quantity	Unit Cost Quote	Quoted Cost Extension
Site A					
1	Mobilization	LS	1		
2	Salvage, Stockpile and Respread Topsoil	ACRE	1.50		
3	Load and Haul Clean Fill	CY	8,000		
4	Sweeping	LS	1		
5	Seed / Mulch / Disk Anchor Seed Mixture MnDOT 25-131 (220 lb/Ac) Fertilizer Type III (300 lb/Ac)	ACRE	2.50		
Site A Quote Subtotal =					
Sites B & C					
6	Mobilization	LS	1		
7	Salvage, Stockpile and Respread Topsoil	ACRE	3.80		
8	Unload, Place and Compact Clean Fill	CY	8,000		
9	Sweeping	LS	1		
10	Hydroseeding Seed Mixture MnDOT 25-131 (220 lb/Ac) Fertilizer Type III (300 lb/Ac) Hydro Mulch (4000 lb/Ac)	ACRE	3.80		
Site B Quote Subtotal =					
Project Quote Total =					

CC Regular Session

7. 4.

Meeting Date: 08/10/2020

By: Chloe McGuire Brigl, Community Development

Information

Title

Adopt Resolution #20-169 Approving Temporary Fencing and Play Area for PACT Charter School

Purpose/Background:

The purpose of this case is to review a request from PACT Charter School (the "Applicant") to allow for temporary fencing and a temporary play area to allow for additional social distancing measures related to Covid-19. Additionally, the Applicant has requested that they put up orange safety cones at the start of each school day and remove them at the end of each school day. Temporary fencing, specifically the orange snow fencing, that the Applicant is proposing is not allowed under our fencing standards, especially in the COR. However, given the unique situation facing schools with Covid-19 and the temporary situation, Staff is supportive of the request.

Notification:

No notification required.

Funding Source:

Staff is handling this request as part of normal duties.

Recommendation:

Staff recommends approval.

Action:

Motion to Adopt Resolution #20-169 Approving Temporary Fencing and Play Area for PACT Charter School.

Attachments

Resolution 20-169

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	08/07/2020 11:39 AM
Kurt Ulrich	Kathy Schmitz	08/07/2020 11:56 AM
Form Started By: Chloe McGuire Brigl		Started On: 08/06/2020 03:54 PM
Final Approval Date: 08/07/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-169

**RESOLUTION APPROVING TEMPORARY FENCING AND PLAY AREA
FOR PACT CHARTER SCHOOL**

WHEREAS, PACT Charter School, hereafter referred to as “Applicant”, has requested approval from the City for temporary fencing and a play area, as well as daily cones to support student social distancing, at the property generally known as 7250 E Ramsey Pkwy, on the land legally described as

Lot 1, Block 1 Ramsey Town Center Addition, Anoka County, Minnesota (the ‘Subject Property’); and

WHEREAS, the Subject Property is approximately 5.34 acres in size; and

WHEREAS, the Applicant has requested temporary fencing to allow for a larger play area outside and to ensure that items from said play are kept off Ramsey Blvd; and

WHEREAS, the Applicant is attempting to allow for more room for social distancing and promote safety of student’s wellbeing given current state of Covid-19; and

WHEREAS, the Applicant has proposed to put out orange safety cones at the start of each school day and remove them at the end of each school day; and

WHEREAS, the City Council reviewed and approved the requested on August 10, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval for the proposal with the following conditions
 - a. Approval sunsets at end of 2020-2021 school year or at end of pandemic guidance related to Covid-19.
 - b. Tied to site plan seen in Exhibit A.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 10th day of August, 2020.

Mayor

ATTEST:

City Clerk

CC Regular Session

7.5.

Meeting Date: 08/10/2020

Submitted For: Kurt Ulrich, Administrative Services

By: Kathy Schmitz, Administrative Services

Information

Title:

Resolution #20-163 Demonstrating Values of Kindness and Respect During Unprecedented Times

Purpose/Background:

The attached resolution has been offered to the Council by Council Members Musgrove and Specht for Council consideration.

Observations/Alternatives:

The content of this resolution was authored by the proposing Council Members.

Funding Source:

N/A

Recommendation:

This resolution may be approved, modified, postponed, or rejected by the Council motion.

Action:

Motion in regard to the proposed Resolution #20-163

Attachments

Resolution #20-163

Form Review

Inbox

Kurt Ulrich

Form Started By: Tim Gladhill

Final Approval Date: 08/07/2020

Reviewed By

Kathy Schmitz

Date

08/07/2020 11:56 AM

Started On: 08/07/2020 09:27 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-163

DEMONSTRATING VALUES OF KINDNESS AND RESPECT DURING UNPRECEDENTED TIMES

WHEREAS, SARS-CoV-2 is novel strain of coronavirus that had not been previously identified in humans and causes COVID-19 (coronavirus 2019) a respiratory/vascular disease that is mild with no symptoms for most people but results in serious illness or death for others, and

WHEREAS, the SARS-CoV-2 virus is thought to spread easily when individuals are in close contact with each other (within three to six feet) through respiratory droplets or aerosolization of the tiny 0.125 micron virus. (Experts say people may get COVID-19 by simply breathing the air or by touching a contaminated surface or object and then touching their own mouth, nose, or eyes); and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) [declared](#) the outbreak of COVID-19 a public health emergency of international concern (PHEIC); and

WHEREAS, the Governor's Executive Order [20-01](#) declared a State of Emergency for the entire State of Minnesota and urged all citizens to heed the advice of the Minnesota Department of Health to protect their health and safety; and also provided education to local governments and residents including social distancing, hand washing, and quarantining when symptomatic; and

WHEREAS, the CDC has advised those with possible or confirmed COVID-19 to stay home from work, school, and away from other public places; and

WHEREAS, a local and statewide State of Emergency continues to exist with limits on mass gatherings and requirements of physical distancing; and

WHEREAS, the WHO states in their [interim guidance](#) on masks: "At present, there is no direct evidence (from studies on COVID-19 and in healthy people in the community) on the effectiveness of universal masking of healthy people in the community to prevent infection with respiratory viruses, including COVID-19" (and noted harms such as difficulty breathing, skin rashes, and the dangers of self-contamination by failure to use, wash, handle or dispose of masks correctly); and

WHEREAS, the National Academy of Science [wrote](#) in April: "There are no studies of individuals wearing homemade fabric masks in the course of their typical activities" and added, "The current level of benefit, if any, is not possible to assess"; and

WHEREAS, two respiratory protection professors at the University of Illinois at Chicago [wrote](#) on April 1: "Sweeping mask recommendations—as many have proposed—will not reduce SARS-CoV-2 transmission, as evidenced by the widespread practice of wearing such masks in Hubei province, China, before and during its mass COVID-19 transmission experience earlier this year. Our review of relevant studies indicates that cloth masks will be ineffective at preventing SARS-CoV-2 transmission, whether worn as source control [protecting others] or as PPE [protecting self]," and

WHEREAS, a [primary concern](#) of former CDC interim director epidemiologist Michael Osterholm, PhD (who said, "if you don't have an N95 [mask] you're not protected") is that those at risk of

severe COVID disease will *assume* the mask gives them a level of protection they don't have (due to leakage and penetration) and thereby put themselves in harm's way; and

WHEREAS, the number of cases continues to rise as they are discovered through increased testing, and this increase is necessary for herd immunity, and the numbers of Minnesota deaths (single digits since July 3), ICU admissions and hospitalizations continue to decline, which Gov. Walz noted on July 13 makes it "hard to make a case for masks"; and

WHEREAS, on July 22, Governor Walz's Executive Order 20-81 to unilaterally mandate face masks contains five types of exemptions (including three governmental exemptions), which include the inability to wear a mask because it "compromises their ability to breathe"; and

WHEREAS, Governor Walz's EO 20-81 contains penalties for failure to wear or mandate the wearing of masks for employees/customers that were not adopted by the representatives of the people of Minnesota (state legislators) and will create financial hardships for individuals and businesses; and

WHEREAS, businesses in Ramsey have struggled under continuing Covid-19 restrictions, and the new mask regulations may mean turning away customers unable to wear a mask;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That Ramsey continues its focus on education of individuals and businesses for the safety of all residents, including social distancing, hand washing, and quarantining when experiencing symptoms or receiving a COVID-19 diagnosis.
- 2) That we encourage Governor Walz to lift his masking mandate (E.O. 20-81) due to its detriment to Ramsey businesses, its imposition without legislative authority, and its violation of individual rights to breathe and speak freely.
- 3) That businesses in Ramsey be allowed to post the following declaration to protect all business customers who are not able to wear a mask:

The City of Ramsey values kindness and respects the rights of all and treats all residents equally. No person who is unable to wear a mask for medical reasons shall be discriminated against and due to the requirements of Governor Walz's Executive Order 20-81 (15 (c)) cannot be asked to explain or provide proof about their medical condition.

- 4) That the City of Ramsey values kindness and respects the rights of all and treats all residents equally. No person who is unable to wear a mask for medical reasons shall be discriminated against and due to the requirements of Governor Walz's Executive Order 20-81 (15 (c)) cannot be asked to explain or provide proof about their medical condition.
- 5) That all persons within the area of the City of Ramsey limits are encouraged to be considerate by maintaining a physical distance of at least six feet of separation from non-group members, and by regularly sanitizing and/or washing their hands..

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2020.

Mayor

ATTEST:

City Clerk