

City of Ramsey
Agenda
Regular City Council
Tuesday, August 25, 2020
7:00 pm

Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
 1. Update Regarding the *Happy Daze* Events
4. **Approve Agenda**
5. **Consent Agenda**
 1. Receive July 2020 Financial Reports - General Fund and Enterprise Funds
 2. Approve the Following Meeting Minutes:
 1. City Council Work Session dated 8/10/2020
 2. City Council Regular Session dated 8/10/2020
 3. Approve Business Licenses
 4. Approve Rental Licenses
 5. Note the Following Boards, Commissions, and Committee Meeting Minutes:
 - Environmental Policy Board Meeting Minutes Dated June 15, 2020
 - Planning Commission Work Session Minutes Dated July 9, 2020
 - Planning Commission Meeting Minutes Dated July 9, 2020
 - Economic Development Authority Meeting Minutes Dated July 16, 2020
 - Public Works Committee Meeting Minutes Dated July 21, 2020
 6. Adopt Resolution # 20-173 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 6, 2020 through August 19, 2020
 7. Adopt Resolution #20-156 Approving Conditional Use Permit (CUP) Application for Car Sales and Service at 6021 Highway 10; Case of Lund Auto

8. Adopt Resolution #20-172 Authorizing Partial Payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.
9. Adopt Resolution #20-174 Authorizing Application for Fiscal Year 2021 Source Water Protection Plan Implementation Grant
10. Adopt Resolution #20-175 Approving Plans and Authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13
11. Adopt Resolution #20-176 Approving Plans and Authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17
12. Adopt Resolution #20-177 Approving Plans and Authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08
13. Adopt Resolution #20-178 Accepting Cares Act Grant Funding for Election Related Costs
14. Adopt Resolution #20-179 Approving Third Amendment to Purchase Agreement with Ramsey Hotel Group LLC
15. Adopt Resolution #20-181 Approving Extension for Abatement at 8050 147th Ave NW
16. Adopt Resolution #20-182 Authorizing Alternative Materials for Seating Walls Adjacent to The Sapphire Apartments
17. Adopt Resolution #20-186 Temporarily Suspending Enforcement of Off-Premise Advertising on Dynamic Display Signs
18. Adopt Resolution #20-168 Rehiring a Temporary Building Maintenance Worker
19. Adopt Resolution #20-183 to Hire Paid-on-call Firefighters
6. **Public Hearing**
 1. PUBLIC HEARING: Adopt Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St NW, Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)
7. **Council Business**
 1. Consider Multiple Items Related to Garden View Final Plat, Case of DC Ramsey, LLC; (Project No. 19-136)
 - Adopt Resolution #20-180 Approving the Final Plat and Development Agreement
 - Adopt Ordinance #20-16 Vacating Right-of-Way
 2. Highway 10 Update from Tinklenberg Group
8. **Mayor/Council/Staff Input**
9. **Adjournment**

Meeting Date: 08/25/2020

Information

Title:

Update Regarding the *Happy Daze* Events

Purpose/Background:

In response to the difficult decision to cancel Happy Days, *Happy Daze* was created as a series of smaller, socially-distant events to take place primarily on Friday, September 11, and Saturday, September 12th. Staff will provide the City Council with an update on the Happy Daze itinerary, including an Ice Cream Social with Live Music, a Movie in the Park, Virtual 5K Road Race, and more.

Attachments

SafeEvents

Draft Schedule

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 02:48 PM

Started On: 08/18/2020 04:20 PM

Guidance for Safe Celebrations and Events

This controlling guidance is for event planners, venue managers and owners, catering companies, and others who may be involved in the planning and coordination of celebrations and events. These events may take place in indoor or outdoor venues, including but not limited to, rental space in event centers, fellowship halls and gathering spaces in faith-based buildings, community centers, halls, or outdoor event spaces. Examples of celebrations and events covered by this guidance include but are not limited to catered parties, wedding receptions, funeral receptions, and other social gatherings related to ceremonies.

For the ceremonies themselves, see [Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies \(www.health.state.mn.us/diseases/coronavirus/guidfaith.pdf\)](http://www.health.state.mn.us/diseases/coronavirus/guidfaith.pdf). Please note that if a social gathering follows a ceremony, the capacity requirements below apply to that gathering.

Requirements

- ✓ Preparedness Plan: All businesses, organizations, and venues where gatherings take place are required to develop and implement an event specific COVID-19 Preparedness Plan in accordance with the guidance below, and other applicable guidance on the Stay Safe Minnesota website (staysafe.mn.gov). This plan must be displayed prominently, so any persons on the premises can easily see this document. Vendors servicing one event may collectively agree to one comprehensive plan, if they so choose.
- ✓ Masks and face coverings: As of July 25, 2020, people in Minnesota are required to wear a face covering in all businesses and public indoor spaces, per Executive Order 20-81. This includes indoor event venues and indoor spaces of combined indoor/outdoor venues. Additionally, the Executive Order requires workers to wear a face covering when working exclusively outdoors in situations where social distancing cannot be maintained. The Executive Order includes exemptions for people who are unable to wear or tolerate a face covering due to medical or mental health conditions or other reasons. There are also situations in which a face covering may be temporarily removed, such as when eating or drinking, if social distancing is maintained between members of different parties and the face covering is put back on when not eating or drinking. Businesses and venues may choose to have more protective requirements than those in the Executive Order.
- ✓ For more information, see [Masks and face coverings \(www.health.state.mn.us/diseases/coronavirus/prevention.html#masks\)](http://www.health.state.mn.us/diseases/coronavirus/prevention.html#masks).

Managing occupancy

- Events in private homes are subject to the social gathering limits in Executive Order 20-74 of 10 indoors and 25 outdoors. Unless the home regularly functions as an event space or venue, events larger than that in a private home are not allowed, even with a COVID-19 Preparedness Plan completed by the homeowner or event planner.
- In event spaces and venues, limit indoor and outdoor occupant capacity to no more than 25% up to 250 persons, so long as social distancing can be maintained. The only exception to this is in the instance of an establishment that operates as a restaurant in the ordinary course of business, then they may adhere to restaurant capacity.
- Limit table to 4 persons, or 6 if part of one household (“household” means a group of individuals who share the same living unit).
- Provide controlled flow of participants as much as possible, including upon start and at end of the event.
- Bands are allowed but must maintain social distancing, even during performance.
- Modify activities that generally involve close contact between persons, such as dancing, to safely increase physical distance between persons from different households.
- Limit the number of speakers and make arrangements so that they maintain distance from others. Whenever possible, provide individual microphones for multiple speakers. If a microphone must be shared, consider cleaning between speakers or leaving it untouched on a stand.

Food and beverages

- Food must be prepared and served in accordance with applicable rules and regulations guiding the specific event. Licensed food establishments must follow the [Minnesota Food Code \(www.health.state.mn.us/communities/environment/food/rules/foodcode/index.html\)](http://www.health.state.mn.us/communities/environment/food/rules/foodcode/index.html).
- Control lines at concession areas to ensure social distancing of at least 6 feet between members of different households. This can be done with floor markings or other indicators.
 - Curbside concessions may be available for pickup upon entry to the venue or exit from the premises to minimize crowding at concession stands.
- Use remote payment systems when possible.
- Self-service food and beverage areas are allowed as long as the Preparedness Plan includes protections such as oversight of the self-service area to ensure that social distancing is maintained, hands are being sanitized, and participants wear face masks in the self-service area. The responsible party can be the venue administrator or caterer.
- Best practice would be to serve prepackaged food as much as possible.
- Face coverings may be temporarily removed to enable eating and/or drinking when attendees are seated and apart from members of other households but must be put back on when not eating or drinking.

Restrooms

- Mark areas where people may need to line up to ensure social distancing.
- Provide an ample supply of hand sanitizer, or soap and water.
- Clean facilities regularly following the cleaning and disinfection protocol.
- Ensure your maximum number of guests allowed in the restroom will meet current capacity/size guidelines for social distancing.
- Turn off electric hand dryers and rely on touchless paper towel dispensers.

Summary

We all have a role to play in protecting ourselves and fellow Minnesotans from COVID-19. By following current [Executive Orders from Governor Walz \(mn.gov/governor/news/executiveorders.jsp\)](https://mn.gov/governor/news/executiveorders.jsp) and these controlling guidelines on the [Stay Safe Minnesota website \(staysafe.mn.gov\)](https://staysafe.mn.gov), we can enjoy activities and events while supporting public health, slowing the spread of COVID-19, and minimizing added strain on local communities and health care systems in Minnesota.

Resources

[CDC: Considerations for Events and Gatherings \(www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html\)](https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html)

[CDC: Event Planning and COVID-19: Questions and Answers \(www.cdc.gov/coronavirus/2019-ncov/community/large-events/event-planners-and-attendees-faq.html\)](https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/event-planners-and-attendees-faq.html)



Minnesota Department of Health | health.mn.gov | 651-201-5000
625 Robert Street North PO Box 64975, St. Paul, MN 55164-0975

Contact health.communications@state.mn.us to request an alternate format.

7/31/2020



Happy Daze

A series of socially-distant events in the midst of a global pandemic

Friday, September 11

BINGO with the Anoka Women of Today

6:00 - 10:00 pm

Live Music & Ice Cream Social with Roadhouse Blue

6:30 - 8:30 pm

Saturday, September 12

Art in the Park

5:30 - 7:30 pm

Lions Beer Tent and Food Vendor

5:30 - 9:00 pm

Movie in the Park

9:00 - 10:30 pm

All Weekend

Family Bike Tour & Scavenger Hunt

Virtual 5K

Happy Daze was created as a series of small, socially distant events to be in place of Ramsey's annual Happy Days festival. To be in accordance with Minnesota's latest Executive Orders, registration is required for all events. For more information or to reserve your event tickets, please visit: www.ci.ramsey.mn.us/343/Happy-Days



THANK YOU

**FOR FOLLOWING
COVID PROTOCOLS
SO WE CAN STAY OPEN**

STAY SAFE MN

CC Regular Session

5. 1.

Meeting Date: 08/25/2020

By: Diana Lund, Finance

Information

Title

Receive July 2020 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive July monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

July 20210 General Fund Financial Report - Budget to Actual

July 2020 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 11:40 AM

Started On: 08/14/2020 11:21 AM

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| GENERAL FUND EXPENDITURES - BY DEPARTMENT - | | |
|--|----------------------------------|-------------------------------|
| Dept | -CURRENT YEAR ADOPTED BUDGET- | CURRENT YTD GENERAL LEDGER |
| Admin | 2,081,454.00 | 1,103,863.44 |
| Com Dev | 1,192,238.00 | 675,564.13 |
| Contingency | 121,373.00 | 61,930.90 |
| Council | 137,330.00 | 62,038.19 |
| Finance | 526,624.00 | 309,050.63 |
| Fire | 1,331,268.00 | 598,911.10 |
| Legal | 131,300.00 | 56,924.39 |
| Police | 4,149,628.00 | 2,287,751.54 |
| Public Works | 3,632,374.00 | 1,804,317.21 |
| Grand Total | 13,303,589.00 | 6,960,351.53 |

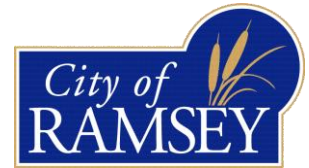
| GENERAL FUND EXPENDITURES - BY CATEGORY - | | |
|--|----------------------------------|---------------------------------|
| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
| Capital Outlay | 471,000.00 | 107,197.95 |
| Debt Service | 106,373.00 | - |
| Other Services & Charges | 2,774,556.00 | 979,978.00 |
| Personal Services | 8,947,160.00 | 5,257,090.95 |
| Supplies | 1,004,500.00 | 554,231.63 |
| Transfers out | - | 61,853.00 |
| Grand Total | 13,303,589.00 | 6,960,351.53 |

| GENERAL FUND REVENUES - BY CATEGORY - | | |
|--|----------------------------------|---------------------------------|
| Category | -CURRENT YEAR ADOPTED BUDGET- | -CURRENT YTD GENERAL LEDGER- |
| Taxes | 10,625,932.00 | 5,341,170.31 |
| Charges for Services | 666,162.00 | 356,343.54 |
| Business Licenses/Permits | 76,400.00 | 60,270.04 |
| Fines and Forfeits | 55,500.00 | 17,934.52 |
| Federal Intergovernmental | 8,000.00 | - |
| State Intergovernmental | 384,300.00 | 172,737.30 |
| Interest | 100,000.00 | - |
| Local Intergovernmental | 13,295.00 | - |
| Miscellaneous | 21,100.00 | 6,793.81 |
| Non-Business Licenses/Permits | 556,900.00 | 369,898.73 |
| Transfers in | 796,000.00 | 325,000.00 |
| Grand Total | 13,303,589.00 | 6,650,148.25 |

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

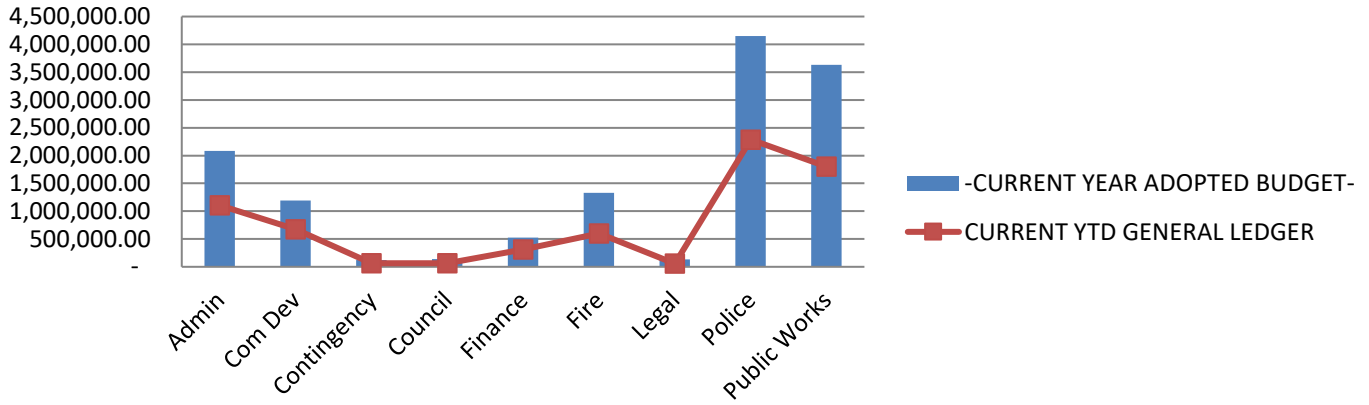
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

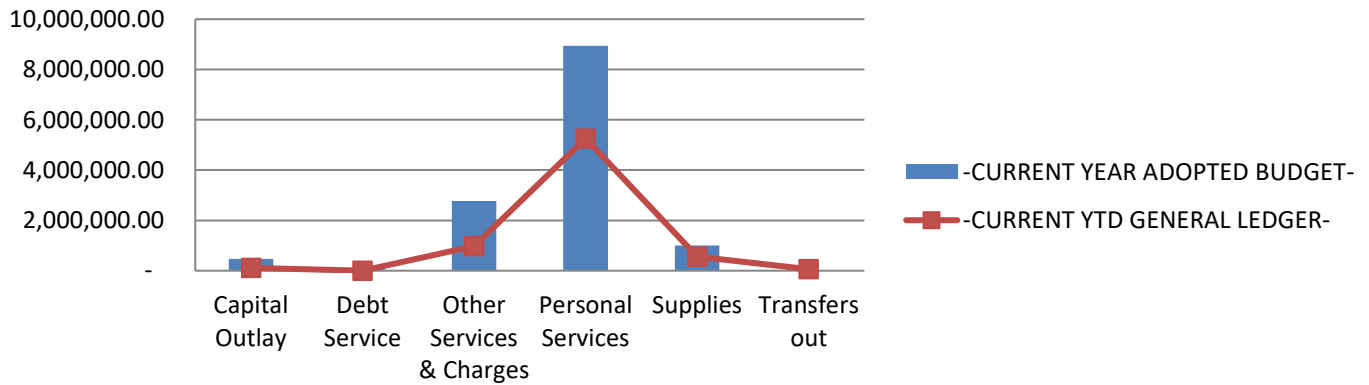


JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

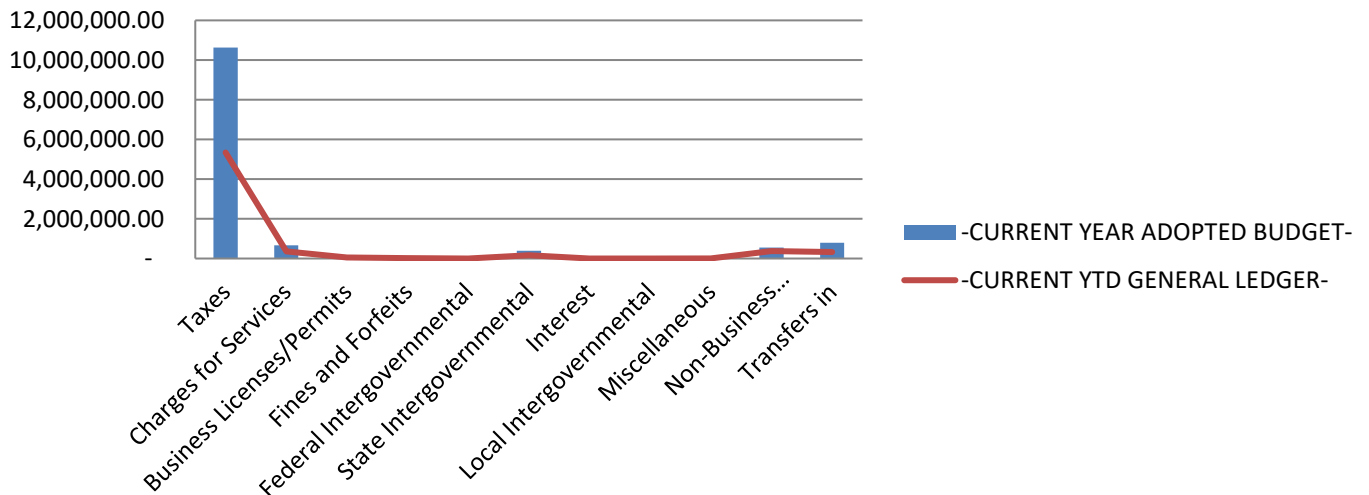
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget. It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**



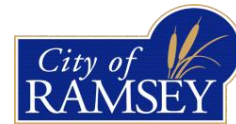
JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| REVENUES | | | | |
|-----------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (15,000.00) | (5,304.98) | 35.37% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 62,000.00 | (1,658.51) | -2.68% | |
| 4651 WATER REVENUE | | 51.17 | 0.00% | |
| 4652 WATER SALES - RESIDENTIAL | 1,301,588.00 | 776,770.47 | 59.68% | |
| 4653 WATER SALES-COMMERCIAL | 679,518.00 | 362,470.28 | 53.34% | |
| 4654 WATER PENALTIES | 37,308.00 | 4,819.83 | 12.92% | |
| 4655 WATER METER INSTALLATION | 12,000.00 | 10,510.00 | 87.58% | |
| 4656 WATER METERS | 30,000.00 | 29,556.00 | 98.52% | |
| 4657 CONNECTION/RECONNECTION FEES | 500.00 | 350.00 | 70.00% | |
| 4701 INTEREST ON INVESTMENTS | 175,000.00 | - | 0.00% | |
| 4901 TRANSFER IN FROM OTHER FUNDS | | 61,853.00 | 0.00% | |
| 4702 MISCELLANEOUS INTEREST | - | 7,461.82 | 0.00% | |
| 4606 DEVELOPER FEES (WAC) | | 206,593.00 | 0.00% | |
| 4601 MISCELLANEOUS REVENUE | | 1,920.28 | 0.00% | |
| 6436 WATER EFFICIENCY REBATE PROG | | 5,265.48 | 0.00% | |
| Grand Total | 2,282,914.00 | 1,460,657.84 | | |

| EXPENSES | | | | |
|---|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9601 | WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 247,637.00 | 107,329.15 | 43.34% | |
| 6103 FULL TIME-REGULAR-OVERTIME | 13,500.00 | 9,014.22 | 66.77% | |
| 6105 TEMPORARY-WAGES & SALARIES | 19,167.00 | 3,243.68 | 16.92% | |
| 6121 PERA CONTRIBUTIONS | 54,585.00 | 9,359.07 | 17.15% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 21,667.00 | 10,020.16 | 46.25% | |
| 6131 GROUP INSURANCE | 34,467.00 | 16,033.89 | 46.52% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 14,954.00 | - | 0.00% | |
| 6208 MISCELLANEOUS OFFICE SUPPLIES | 600.00 | - | 0.00% | |
| 6223 GASOLINE | 5,000.00 | 3,047.11 | 60.94% | |
| 6225 DIESEL FUEL | 3,500.00 | 202.40 | 5.78% | |
| 6229 SHOP MATERIALS | 600.00 | 59.12 | 9.85% | |
| 6231 UNIFORMS & TURN-OUT GEAR | 2,900.00 | 2,318.23 | 79.94% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 18,000.00 | 5,583.69 | 31.02% | |
| 6257 OTHER VEHICLE PARTS | 7,000.00 | 2,330.50 | 33.29% | |
| 6273 UTILITY SYSTEM MAINT SUPPLIES | 78,000.00 | 51,375.92 | 65.87% | |
| 6281 SMALL TOOLS & MINOR EQUIPMENT | 6,000.00 | 221.89 | 3.70% | |
| 6292 WATER METERS FOR RESALE | 70,000.00 | 17,992.53 | 25.70% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 150,000.00 | 55,650.57 | 37.10% | |
| 6322 POSTAGE | 3,000.00 | 193.15 | 6.44% | |
| 6323 CELLULAR PHONES | 4,000.00 | 1,845.78 | 46.14% | |
| 6334 MILEAGE REIMBURSEMENT | 400.00 | 74.08 | 18.52% | |
| 6335 TRAINING | 2,400.00 | 3,708.22 | 154.51% | |
| 6352 GENERAL NOTICE & PUBLIC INFOR | 300.00 | - | 0.00% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 32,000.00 | 5,567.00 | 17.40% | |
| 6371 ELECTRIC UTILITIES | 150,000.00 | 57,176.91 | 38.12% | |
| 6373 GAS | 3,000.00 | 1,098.00 | 36.60% | |
| 6374 REFUSE/RECYCLING | 700.00 | 342.21 | 48.89% | |
| 6381 BUILDING & STRUCTURE REPAIR | 3,500.00 | 1,592.11 | 45.49% | |
| 6439 OTHER MISCELLANEOUS | 64,000.00 | - | 0.00% | |
| 6451 MEMBERSHIP DUES | 1,400.00 | 1,000.00 | 71.43% | |
| 6489 OTHER CONTRACTED SERVICES | 76,000.00 | 45,357.87 | 59.68% | |
| 6722 DEPRECIATION | 798,000.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 45,000.00 | 45,000.00 | 100.00% | |
| 6436 WATER EFFICIENCY REBATE PROG | | 5,265.48 | 0.00% | |
| Grand Total | 1,931,277.00 | 462,002.94 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



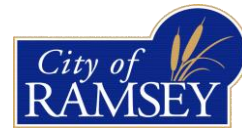
JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| REVENUES | | | | |
|------------------------------------|----------------------------------|-------------------------------|---------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (12,000.00) | (6,431.10) | 53.59% | |
| 4356 SEWER AVAILABILITY CHARGE-ADM | 5,000.00 | 1,192.80 | 23.86% | |
| 4609 OTHER MISCELLANEOUS REVENUES | 5,000.00 | - | 0.00% | |
| 4661 RESIDENTIAL-SEWER CHARGES | 1,283,710.00 | 655,423.95 | 51.06% | |
| 4662 COMMERCIAL-SEWER CHARGES | 374,508.00 | 185,526.19 | 49.54% | |
| 4663 SEWER PENALTIES | 40,000.00 | 7,221.39 | 18.05% | |
| 4701 INTEREST ON INVESTMENTS | 125,000.00 | - | 0.00% | |
| 4606 DEVELOPER FEES (WAC) | - | 81,271.00 | 0.00% | |
| 4601 MISCELLANEOUS REVENUE | - | 1,920.29 | 0.00% | |
| Grand Total | 1,821,218.00 | 926,124.52 | | |

| EXPENSES | | | | |
|--|----------------------------------|-------------------------------|---------------|--|
| BUSINESS UNIT | 9602 | SEWER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 167,737.00 | 47,740.43 | 28.46% | |
| 6103 FULL TIME-REGULAR-OVERTIME | - | 489.04 | 0.00% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 4,215.71 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 30,580.00 | 3,888.37 | 12.72% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 12,945.00 | 4,235.33 | 32.72% | |
| 6131 GROUP INSURANCE | 6,757.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 8,476.00 | - | 0.00% | |
| 6223 GASOLINE | 4,000.00 | 1,559.75 | 38.99% | |
| 6225 DIESEL FUEL | 2,800.00 | 248.07 | 8.86% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 18,000.00 | 12,995.80 | 72.20% | |
| 6273 UTILITY SYSTEM MAINT SUPPLIES | - | 2,733.00 | 0.00% | |
| 6275 OTHER EQUIPMENT PARTS | 9,000.00 | 4,923.26 | 54.70% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 65,000.00 | 1,162.50 | 1.79% | |
| 6322 POSTAGE | - | 13.30 | 0.00% | |
| 6334 MILEAGE REIMBURSEMENT | 400.00 | 36.96 | 9.24% | |
| 6335 TRAINING | 2,400.00 | 1,193.00 | 49.71% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 22,000.00 | 541.00 | 2.46% | |
| 6371 ELECTRIC UTILITIES | 17,000.00 | 6,177.26 | 36.34% | |
| 6373 GAS | 2,500.00 | 796.37 | 31.85% | |
| 6374 REFUSE/RECYCLING | 700.00 | 342.21 | 48.89% | |
| 6377 SEWER SERVICE CHARGE | 853,599.00 | 569,065.92 | 66.67% | |
| 6489 OTHER CONTRACTED SERVICES | 28,000.00 | 5,877.31 | 20.99% | |
| 6722 DEPRECIATION | 535,500.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 39,000.00 | 39,000.00 | 100.00% | |
| Grand Total | 1,826,394.00 | 707,234.59 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



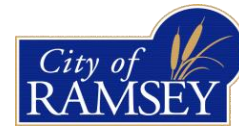
JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| REVENUES | | | | |
|----------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (3,500.00) | (1,331.23) | 38.04% | |
| 4681 CHARGES FOR STREET LIGHTS | 156,933.00 | 80,014.99 | 50.99% | |
| 4683 STREET LIGHTING PENALTIES | 7,000.00 | 1,132.77 | 16.18% | |
| 4701 INTEREST ON INVESTMENTS | 15,000.00 | - | 0.00% | |
| 4684 PRIORITY STREET LIGHT | 53,012.00 | 26,919.41 | 50.78% | |
| Grand Total | 228,445.00 | 106,735.94 | | |

| EXPENSES | | | | |
|-------------------------------------|--|---------------------------------------|----------------------|--|
| BUSINESS UNIT | 9603 | STREET LIGHT UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6371 ELECTRIC UTILITIES | 125,000.00 | 60,439.87 | 48.35% | |
| 6489 OTHER CONTRACTED SERVICES | 14,300.00 | 5,322.31 | 37.22% | |
| 6722 DEPRECIATION | 48,801.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 22,000.00 | 22,000.00 | 100.00% | |
| Grand Total | 210,101.00 | 87,762.18 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



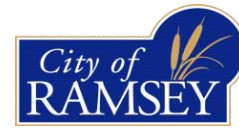
JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| REVENUES | | | | |
|------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (4,000.00) | (1,644.15) | 41.10% | |
| 4287 OTHER LOCAL GOVERNMENT GRANTS | 77,566.00 | - | 0.00% | |
| 4609 OTHER MISCELLANEOUS REVENUES | - | 946.72 | 0.00% | |
| 4671 RECYCLING CHARGES | 313,100.00 | 159,276.44 | 50.87% | |
| 4672 RECYCLING PENALTIES | 8,000.00 | 1,708.17 | 21.35% | |
| 4701 INTEREST ON INVESTMENTS | 3,500.00 | - | 0.00% | |
| Grand Total | 398,166.00 | 160,287.18 | | |

| EXPENSES | | | | |
|---------------------------------------|--------------------------------------|-----------------------------------|----------------------|--|
| BUSINESS UNIT | 9604 | RECYCLING UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 22,465.00 | 5,528.93 | 24.61% | |
| 6104 PART TIME-WAGES & SALARIES | 7,280.00 | - | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 2,231.00 | 417.38 | 18.71% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 2,286.00 | 368.20 | 16.11% | |
| 6131 GROUP INSURANCE | 3,437.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 236.00 | - | 0.00% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 32,000.00 | 4,000.69 | 12.50% | |
| 6322 POSTAGE | 300.00 | 27.50 | 9.17% | |
| 6489 OTHER CONTRACTED SERVICES | 325,000.00 | 190,841.91 | 58.72% | |
| Grand Total | 395,235.00 | 201,184.61 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2020 THROUGH PERIOD ENDING: July 31, 2020

| REVENUES | | | | |
|----------------------------------|-------------------------------|----------------------------|---------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 4140 CREDIT CARD PROCESSING FEES | (6,500.00) | (3,017.18) | 46.42% | |
| 4693 STORM WATER-RESIDENTIAL | 563,931.00 | 288,181.77 | 51.10% | |
| 4694 STORM WATER-COMMERCIAL | 554,175.00 | 284,093.05 | 51.26% | |
| 4695 STORM WATER-PENALTIES | 21,493.00 | 4,285.64 | 19.94% | |
| 4701 INTEREST ON INVESTMENTS | 15,000.00 | - | 0.00% | |
| Grand Total | 1,148,099.00 | 573,543.28 | | |

| EXPENSES | | | | |
|-------------------------------------|-------------------------------|----------------------------|----------------|--|
| BUSINESS UNIT | 9605 | STORM WATER UTILITY | | |
| GENERAL LEDGER ACCOUNT | CURRENT YEAR REQUESTED BUDGET | CURRENT YTD GENERAL LEDGER | -% of Budget- | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 138,085.00 | 36,346.90 | 26.32% | |
| 6105 TEMPORARY-WAGES & SALARIES | - | 2,829.70 | 0.00% | |
| 6121 PERA CONTRIBUTIONS | 27,356.00 | 2,781.48 | 10.17% | |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 10,598.00 | 2,985.38 | 28.17% | |
| 6131 GROUP INSURANCE | 20,781.00 | - | 0.00% | |
| 6133 WORKERS COMP INSURANCE PREMIUM | 5,889.00 | - | 0.00% | |
| 6225 DIESEL FUEL | 5,500.00 | 2,974.16 | 54.08% | |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 10,000.00 | 4,412.60 | 44.13% | |
| 6257 OTHER VEHICLE PARTS | 9,500.00 | 5,061.41 | 53.28% | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 60,000.00 | 19,900.76 | 33.17% | |
| 6361 GENERAL LIABILITY/PROPERTY INS | 8,652.00 | - | 0.00% | |
| 6371 ELECTRIC UTILITIES | 3,000.00 | 1,309.46 | 43.65% | |
| 6373 GAS | 2,500.00 | 796.37 | 31.85% | |
| 6374 REFUSE/RECYCLING | 700.00 | 342.20 | 48.89% | |
| 6415 OTHER EQUIPMENT RENTAL | - | 900.00 | 0.00% | |
| 6451 MEMBERSHIP DUES | 22,000.00 | 25,592.00 | 116.33% | |
| 6489 OTHER CONTRACTED SERVICES | 40,000.00 | 5,322.22 | 13.31% | |
| 6722 DEPRECIATION | 344,793.00 | - | 0.00% | |
| 6820 OPERATING TRANSFERS TO OTHER F | 34,000.00 | 34,000.00 | 100.00% | |
| Grand Total | 743,354.00 | 145,554.64 | | |

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session

5. 2.

Meeting Date: 08/25/2020

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 8/10/2020
2. City Council Regular Session dated 8/10/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 8/10/2020
 2. City Council Regular Session dated 8/10/2020
-

Attachments

8-10-2020 CCWS Minutes

8-10-2020 CC Minutes

Form Review

Inbox

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 02:55 PM

Started On: 08/20/2020 02:30 PM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Monday, August 10, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: Deputy City Administrator Timothy Gladhill
Finance Director Diana Lund
Fire Chief Matt Kohner (attended remotely)
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
City Engineer Bruce Westby (attended remotely)

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: 2021 General Fund/Levy Review – Continued Discussion

Finance Director Lund reviewed the staff report.

Councilmember Menth asked and received confirmation that staff union contracts have not yet been negotiated.

Councilmember Musgrove asked the positives and negatives in reducing the fund balance account from 50 to 45 percent.

Finance Director Lund provided details on the Fund Balance Policy.

Councilmember Musgrove asked for details on the Train Station and final payment.

Finance Director Lund replied that the final payment was made in 2018 for the Train Station. She stated that TIF 1 and 2 dollars were used to pay for the Train Station. She stated that the remainder would be used for 116 improvements within those districts as those are committed projects with the County.

Councilmember Musgrove asked if the remaining funds in the TIF district would impact the budget.

Finance Director Lund confirmed that would not impact the budget.

Councilmember Musgrove referenced the proposed COLA, noting that negotiations with the unions has not yet begun. She stated that she would like to provide input.

Administrative Services Director Lasher stated that the union negotiations process is outlined by State Statute and begins with a notice of desire to negotiate, which must begin 60 days before the expiration of the contract. She stated that the process begins well before that time and stated that she does have all of the notices and negotiations will begin as of August 30th. She stated that the Council does discuss the negotiations, but it would be hard for the Council to provide comments without having the initial proposal from the unions. She noted that she and the City Administrator provide updates and gather input from the Council four to five times during that process.

Deputy City Administrator Gladhill noted that discussion does not need to occur prior to adoption of the preliminary levy and budget, as that figure can be reduced prior to final adoption. He commented that there will be time to discuss the negotiations and have that information back before the final adoption.

Councilmember Riley stated that perhaps there should be a closed session at some point for the Council to provide input on the negotiations. He also requested that a Councilmember be involved or present for the negotiation process.

Mayor LeTourneau stated that he would be open to the suggestion and asked staff for input.

Administrative Services Director Lasher stated that she has never worked under that scenario, noting that she has been involved since 2004. She stated that there are frequent closed meetings with the Council to provide updates and obtain input from the Council during the negotiations.

Deputy City Administrator Gladhill noted that the management team can discuss that option and bring a recommendation back to the Council.

Mayor LeTourneau stated that he would be interested in feedback but would not want to put pressure on the negotiations.

Councilmember Kuzma commented that there was a Personnel Committee and asked why that is no longer ongoing.

Administrative Services Director Lasher provided background information and noted that because each of the Council members want to provide input it was redundant to hold a Personnel Committee meeting and then present and discuss that same information with the full Council.

Councilmember Specht stated that he would have concern with even a two percent COLA due to the current economy.

Mayor LeTourneau asked for input on the personnel requests.

Councilmember Musgrove asked for input on which of the two Police Department requests would be higher prioritized.

Deputy City Administrator Gladhill noted that each of the department heads has prepared their own presentation and perhaps now would be a good time for those to occur, beginning with Police.

Police Chief Katers stated that he asked for both positions because he feels that the department needs both positions. He stated that the Patrol Officer is requested because of the increased calls for service. He stated that increased calls for service result in an increase amount of reporting and paperwork, which results in the Records Technician position. He reviewed the population and calls for service numbers that he uses to determine the number of Officers necessary. He stated that the Police run a tight ship and do not have extra personnel they can slide to cover other duties. He stated that these requests are to ensure that the department can continue to provide the same level of service. He stated that if he had to make a choice, he would want the Patrol Officer but noted that the Records Technician is also needed with the increased reporting and requests for data.

Councilmember Kuzma stated that if there is a potential to obtain outside funding down the road for body cameras, he would support waiting on that purchase. He stated that if body cameras are implemented, additional records staff would be needed for that duty as well.

Police Chief Katers confirmed that if body cameras are in effect and there are a lot of data requests related to body camera footage, additional staff would be needed. He stated that the position request in this budget cycle is based on the current needs of the department but confirmed that position could assist with body camera footage to begin.

Councilmember Riley stated that he believed the Records Technician position was related to body cameras and therefore if the body cameras are not included in the budget, he would believe the Records Technician would not be needed at this time.

Police Chief Katers reviewed the duties of the proposed position and noted that his request is based off of the current demands on the department.

Councilmember Musgrove thanked Police Chief Katers for the reductions that the department makes during these budget discussions. She stated that she would feel more comfortable with the Records Technician position starting January 1st as it sounds like the position is needed and the Patrol Officer is removed from the budget.

Mayor LeTourneau stated that while the COVID calls may be reduced in the future, the population continues to grow.

Councilmember Musgrove stated that she could support the Records Technician but does not believe she could support both positions.

Councilmember Menth stated that the population is growing and the calls for service have increased. He stated that the Officers are asking for body cameras due to current events but because the Council is attempting the squeeze the budget, that equipment is being taken out. He stated that Ramsey should be cautious about becoming Minneapolis. He stated that he likes the Ramsey Police Department, who can respond to calls within five minutes. He stated that he would have a huge concern with squeezing requests from Police or Fire.

Councilmember Musgrove asked the number of staff members within the parks department.

Public Works Superintendent Riemer reviewed the flowchart for the Public Works and Parks Department and the duties of each of those employees. He stated that the Parks Department relies heavily on seasonal workers, noting that they hired everyone that applied and still only had nine seasonal employees, three of whom have already left. He reviewed the duties that those seasonal employees handle. He reviewed the number of work orders that have been completed and noted that Parks Maintenance Workers also assist with winter snow removal on sidewalks, trails, and skating rinks. He stated that he believes it is warranted to add another Parks Maintenance Worker as they have not requested additional staff for that position for the past 14 years, although the City has grown significantly during that time. He provided a list of the contracted work the City has for some of the duties.

Councilmember Musgrove asked for details on the use of contractors for certain duties and confirmed that as the population has grown, the use of contractors has increased. She stated that she favors the use of contractors as the relationship can be easily terminated and the cost can be negotiated through bidding. She stated that she cannot see the justification of another Parks worker this year due to COVID and the state of the economy.

Mayor LeTourneau asked why the City does not contract for this service.

Public Works Superintendent Riemer replied that not all services can be contracted for in a timely manner and have to be reacted to when they happen.

Deputy City Administrator Gladhill stated that staff has reviewed the effectiveness and cost efficiency of contracted services to determine which elements add value.

Parks and Assistant Public Works Superintendent Riverblood stated that staff reviews that closely and scrutinizes the ability to complete duties in-house compared to contracting. He stated that they contract the maintenance duties they can, but mowing is always more beneficial to complete in-house. He provided examples of troubles they have had with hiring mowing contractors. He

stated that they use contracted help whenever they can. He stated that the public infrastructure and parks are aging and in need of maintenance along with the increased population.

Councilmember Kuzma asked and received confirmation that this additional staff member would assist with snow removal. He stated that as the City grows and additional miles of roads are added, he would want to ensure that staff can keep up with the demands.

Mayor LeTourneau asked if staff has sufficient direction to move forward.

Deputy City Administrator Gladhill reviewed the direction received from the Council and additional discussions that will occur related to personnel and employee union contract negotiations.

Councilmember Riley stated that he has struggled with the need for the communications position and would like to have the Council discuss the need for that position, noting that his comments are related to the position not the person.

Deputy City Administrator Gladhill stated that communication is a huge need, noting that if the Council would like to have that discussion staff would bring that forward.

Mayor LeTourneau stated that he appreciates Councilmember Riley bringing that forward and asked him to put more thought into the topic.

Councilmember Riley commented that he has had trouble with the communications position since it was approved and reapproved. He stated that the City newsletter is not done by this position, and does not believe that the communications position is necessarily responsible for the City website, or Facebook. He stated that the City has also not held events this year and is then unsure what the position is responsible for. He stated that he would like to have that position looked at.

Administrative Services Director Lasher stated that this position is a split position, partly communications and partly events and recognized that this year is very different than other years. She stated that staff could bring forward the job description and percentage of time spent on each duty. She stated that some of the things that were mentioned as being unsure of what the position does, she is confident about and would like to explain, but to be prepared for a good discussion she stated that she could bring that information forward for further discussion at another meeting.

Councilmember Musgrove asked if the Building Maintenance Worker position could have any carryover with parks. She stated that she is uncertain on that position as it is unknown when the Public Works Facility would be completed and therefore would think that position would be better suited in 2022.

Councilmember Specht stated that he would support the discussion on the communications position. He also supported the idea of the Building Maintenance Worker splitting time between public works and parks.

Finance Director Lund stated that there are two more meetings before the adoption of the preliminary levy and budget in September, therefore the focus of the next two worksessions will be on the budget.

2.02: Receive Update on Purmort Home Complaints and Current Permit Metrics

Deputy City Administrator Gladhill reviewed the staff report.

Councilmember Menth asked the last name of the inspector.

Deputy City Administrator Gladhill provided the name of the Building Inspector that was brought up at the last meeting. He confirmed that the position is a City employee and not a contractor. He stated that the true issue expressed by the residents at the last meeting were frustrations with the builder, Purmort Homes.

Councilmember Menth stated that the electrical workmanship matter is up to the review of the electric inspector and the City would not have much say in that. He also did not believe the City would have the authority to say a builder cannot build in Ramsey.

Deputy City Administrator Gladhill confirmed that the City would not be able to prohibit a builder if they held the proper licensure.

Councilmember Specht stated that the City cannot expect permit revenue at the same level each year, noting that this year may have been busier with people completing projects while they were at home more.

Deputy City Administrator Gladhill commented that the actual revenue over what is budgeted is much higher each year because the City budgets the projected revenue conservatively. He stated that the COVID environment did slow down responses, but this has been an ongoing concern. He commented that staff is working late and feels guilty taking breaks because things are coming in so fast and they are struggling to keep up.

Administrative Services Director Lasher stated that Community Development continues to become more modern and streamlined with technology. She stated that in 2008 there was a Building Official and four Inspectors and compared that to today when the City has one Building Official and contracted inspectors. She stated that perhaps the time has come for the City to expand that.

Councilmember Musgrove stated that she was under the impression that the City has an in-house Inspector and contracted when duties went above that level.

Deputy City Administrator Gladhill provided details on the staffing related to the Building Official and the contracted inspectors. He noted that these positions are paid for by the inspection fees that residents pay.

Councilmember Musgrove asked if there are unusual circumstances in the number of projects this year because of COVID.

Deputy City Administrator Gladhill stated that this year is unique, but a second contracted inspector was also needed. He stated that this need has been brewing for some time and there is a continued need. He stated that even with an economic downturn, there would be a need for the Building Official and Inspector to be in-house. He noted that if there is a slowdown, the contracted inspections can always be reduced.

Councilmember Musgrove asked if the City can provide input when a model home is constructed by a builder, as to whether it meets the City's standard, using the example of a 2 x 4 as a railing.

Deputy City Administrator Gladhill stated that the intent of plan review is to attempt to avoid field issues and determine whether the plans meet the required standards. He stated the field conditions change inevitably and those need to be reacted to. He stated that as proposed a railing was not required but the grade was not done according to plan and therefore a railing was required in order to keep the grade the same.

Deputy City Administrator Gladhill stated that his recommendation would be to convert a contract inspector position to an in-house Inspector position.

Councilmember Riley asked and received confirmation that this would be budget neutral and may even present a cost savings. He commented that the need has remained constant for the past few years.

Councilmember Kuzma confirmed that he would support the recommendation of staff.

Councilmember Musgrove asked if the need is during the months of May through October or all year.

Deputy City Administrator Gladhill explained that construction activity and reporting occur all year round and therefore this position would be warranted all year.

Councilmember Musgrove stated that she would like to see a cost-benefit of the employee versus the contracted service.

Councilmember Menth asked if this one employee change would be enough to get the City over the demand.

Deputy City Administrator Gladhill stated that this would be a more efficient use of resources. He commented that the City would never be ahead on this and would be responding to the level of requests. He explained that there would be better customer service and consistency through an in-house Inspector compared to a contracted position.

Councilmember Specht stated that he would be interested to know the number of inspectors for other cities when this comes back, for comparison purposes.

2.03: Discuss 2020 Citizen Survey

Item delayed to future agenda.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:50 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Monday, August 10, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: Deputy City Administrator Timothy Gladhill
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Present Certificate of Appreciation to Myhers Construction, LLC, and Home Depot for Accessible Entrance Project at Local Ramsey Residence

Deputy City Administrator Gladhill advised of a recent home improvement by Myhers Construction to provide an accessible access for a home of a resident that was injured in a motor vehicle accident and required wheelchair access for their home. He noted that staff and the contractor were able to work together to get around the challenges. He commented on the number of volunteers that participated in the program. He stated that Home Depot provided some of the materials for the project for free once they were alerted to the project. He stated that this is an example of a Ramsey resident that received help through a Ramsey business with donations of materials from Home Depot and their suppliers. He recognized the different companies and suppliers that participated and donated to make this project a reality. He asked Myhers Construction to come forward.

Myhers Construction, thanked the City of Ramsey building department. She stated that for this project everyone was responsive and cooperative to bring this to fruition. She stated that it has been a privilege to work with the community on this project to allow this Ramsey resident to

come back to their home. She commented that the resident's family also participated and were very active.

Jason Berglund, Home Depot, stated that it is an honor and humbling to participate in this process. He stated that this project included great partners and great residents and he appreciated being able to be a part of the project.

Mayor LeTourneau stated that this is a great example of bringing people in the community together in a way that is meaningful for everyone. He read aloud a plaque of appreciation and presented one to Myhers Construction and one to Home Depot.

John Stockhausen stated that three months ago he was injured in an accident on his motorcycle. He stated that an employee at Myhers Construction was the person that discovered him in the ditch. He stated that during his time in the hospital he was reviewing small ramp options that would allow him access into his home. He stated that the ramp that was constructed was above what he could have imagined. He stated that great people have been involved in this project and he has made lifelong friends throughout this process.

Mayor LeTourneau thanked everyone involved and thanked staff for bringing this forward for recognition.

2.02: Receive Update on Anoka County Highway Projects

Deputy City Administrator introduced Anoka County Commissioner Matt Look.

County Commissioner Matt Look stated that the County was awarded an infragant. He congratulated Ramsey and everyone involved, noting that Congressman Emmer did an excellent job obtaining this grant. He stated that this plan would include the improvements at both Sunfish Lake and Ramsey boulevards at Highway 10. He stated that the grant identifies that both intersections would be completed in the same project with both intersections having grade separation. He introduced Anoka County Engineer Joe MacPherson, Assistant County Engineer Jerry Auge, and Project Manager Jason Orcutt. He explained that this team has been involved in all the phases of the Highway 10 improvements beginning with Armstrong Boulevard, to be followed by Thurston and Fairoak improvements, and finishing with Sunfish Lake and Ramsey Boulevards.

County Engineer Joe MacPherson stated that they are very excited about this project and the direction it is heading. He stated that they will continue to update the Council as things move forward. He noted that the Federal funding is the first step forward.

Project Manager Jason Orcutt stated that he was also the Project Manager for the Armstrong interchange project. He stated that the most important aspect is how people are treated to get to the end result and that will be his number one priority. He stated that he will provide his contact information to the Council and constituent concerns could be forwarded to him. He stated that they can provide updates as frequently as desired by the Council. He stated that these projects are difficult and involve different types of challenges that they are familiar with. He estimated

that about 850 postcards would be mailed for each public meeting held. He stated that the primary goal is to create a situation where people get home safely through the best and most cost-effective project. He provided details on the timeline moving forward.

Councilmember Specht thanked the County for the work it has done to get this project moving forward. He asked if there is a website available to provide residents with additional information.

Mr. Orcutt stated that there will information on the Anoka County Highway Department website within the next two weeks.

Councilmember Menth asked for details on the project timeline.

Mr. Orcutt stated that they will have bidding information prepared in 2023 with the primary construction occurring in 2024 and 2025.

Councilmember Musgrove commented that hopefully this funding will help to bring forward additional funding partners. She thanked Anoka County staff for providing an update to the City.

Mr. MacPherson stated that they are also working on preparatory projects for the Anoka Solution portion of Highway 10. He advised of projects that will be completed in 2021 to prepare those roads as detour routes for the Highway 10 projects in Anoka.

Assistant County Engineer Jerry Auge stated that Anoka County has a great staff and he looks forward to working on some of these larger projects that involve funding from multiple sources. He commented that these projects are great opportunities and they will work closely with Ramsey City staff to ensure the project meets the required timelines of the infragrant funds.

Mayor LeTourneau commented that there has been concern from the businesses along the corridor as to the timing of the project and scope of improvements. He encouraged everyone to ensure that the questions of the businesses are answered so that they can make the best decisions going forward.

Mr. Auge confirmed that they will be working with the businesses in that corridor.

Mayor LeTourneau commented that Ramsey is a place where people work together and communicate with each other. He appreciated the willingness of the County to support what the residents in Ramsey need along that corridor, along with all of those that move through the Highway 10 corridor.

3. CITIZEN INPUT

Anoka County Commissioner Matt Look stated that he is present to provide details on the Anoka County Business Relief Grant Program. He stated that the County is offering a business relief program to those impacted by COVID-19. He stated that grants of up to \$10,000 will be available.

He stated that applications will be accepted for ten days, beginning today. He stated that the total amount of the grants will be allocated equally between the different districts of the County and based on hardship and need. He reviewed some of the eligibility criteria, ineligibility criteria, and use for funds.

4. APPROVE AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Menth, Riley, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the following items on the Consent Agenda:

- 5.01: Receive Cash and Investments for Period Ending July 31, 2020
- 5.02: Approve the following Meeting Minutes:
 - 1) City Council Work Session dated July 14, 2020
 - 2) City Council Regular dated July 14, 2020
 - 3) City Council Special Work Session dated July 21, 2020
- 5.03: Approve Business Licenses
- 5.04: Approve Rental Licenses
- 5.05: Adopt Resolution #20-166 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 23, 2020 through August 5, 2020
- 5.06: Adopt Resolution #20-165 Approving Change Order #1 for Variolite Street Reconstruction, Improvement Project 20-01
- 5.07: Adopt Resolution #20-167 Approving Petition and Waiver Agreement for Municipal Water and Sanitary Sewer Connection to 7600 163rd Lane NW

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Menth, Kuzma, Musgrove, and Specht. Voting No: None.

7. COUNCIL BUSINESS

7.01: Adopt Ordinance #20-09: Revisions to Section 117-349 Related to Accessory Uses and Structures

Deputy City Administrator Gladhill reviewed the staff report and recommendation to adopt Ordinance #20-09.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #20-09 an Amendment to

Chapter 117 Section 349 Which is Known as the Accessory Uses and Buildings Section of the City Code of Ramsey, Minnesota.

A roll call vote was performed:

| | |
|------------------------|-----|
| Councilmember Musgrove | aye |
| Councilmember Specht | aye |
| Councilmember Kuzma | aye |
| Councilmember Menth | aye |
| Councilmember Riley | aye |
| Mayor LeTourneau | aye |

Motion carried.

7.02: Consider Safe Housing, Safe Neighborhoods Policy

Police Chief Katers reviewed the staff report stating that in previous City Council worksessions, the Council asked staff to look into the Crime Free Multi-Housing (CFMH) program or similar programs that other Minnesota cities have. Staff conducted research and provided the Council with an update on how similar cities have implemented CFMH and other programs.

Councilmember Menth stated that he would like to see staff move forward to develop a program. He realized that there may be some controversy but believed the program to be worth the effort.

Mayor LeTourneau stated that he is also fond of the idea of looking into this further. He stated that he would like to see the City expand further into this role.

Councilmember Riley stated that the Council identified this as a need based upon the high-density apartment buildings within The COR. He also believed this program makes sense to pursue.

Councilmember Specht stated that he also likes this idea. He asked if the Police Department feels it has adequate resources to dedicate to this program.

Police Chief Katers stated that there are a lot of community programs and they reassess the needs on an ongoing basis. He stated that there may be a need for staffing in the future but believed that the program could be started with the staff the department has. He noted that this may take away resources from another community program.

Councilmember Kuzma stated that during the worksession earlier tonight the budgeting for the next year were discussed. He stated that in the discussion tonight there was a request for another Officer and Records Technician. He asked the type of staff that would be needed for this program.

Police Chief Katers replied that typically these are Licensed Peace Officer positions that work with the onsite management, resident, and apartment owners. He noted that two Officers are assigned to special community programs in addition to their patrol duties. He stated that to begin with they will work within the current staffing and reassess the staffing level from there.

Councilmember Kuzma stated that this is helpful information in considering the personnel requests for the next year as he would not want to put too much stress on the department.

Councilmember Musgrove asked what would be done differently through the City and Police Department through this program compared to what is being done. She asked how long it would take to ramp up a program of this nature.

Police Chief Katers stated that it would be difficult to estimate the amount of time necessary to ramp up this type of program. He commented that currently they are not educating the management of the buildings related to crime free housing, therefore those would be new duties. He stated that they also are not actively going to residences or rental properties to review lighting, locks, and other security issues in an attempt to prevent crime. He stated that the department conducts those reviews upon request but does not do that proactively. He stated that the third phase would include resident training for neighborhood watch. He stated that this type of program would be proactive rather than reactive.

Councilmember Musgrove stated that some of the apartment management may already complete some of the crime free elements on their own. She stated that she would not want to see duplication. She stated that perhaps information could be posted on the City website to educate all residents. She stated that she would be agreeable to finding out more information about the program but may not support all elements of the program going forward.

Mayor LeTourneau summarized the direction for Police Chief Katers to bring forward direction on how this program could look in Ramsey for additional discussion.

7.03: Adopt Resolution #20-170 Accepting Quotes and Awarding Contract for Municipal Plaza Park Fill, Improvement Project #20-10

City Engineer Westby reviewed the staff report and recommendation to accept quotes and award a construction contract to Reshetar Systems in the amount of \$60,959 for Municipal Plaza Park Fill, Improvement Project #20-10. On June 16, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval to solicit quotes to relocate the sand stockpile from the COR Infiltration Basin site to Municipal Plaza Park. Though the Committee provided direction to complete the work after Happy Days events are over, based on recent discussions with the Council it is staff's understanding that the Municipal Plaza Park property will not be used for Happy Days activities, therefore this work could be completed at any time. Based on conversations with Reshetar Systems, work may begin as soon as the construction contract is executed and a Notice to Proceed is issued.

Councilmember Musgrove stated that when this fill work was done previously there were a lot of resident questions. She asked if there would be information available on the City's website related to the moving of the fill.

Deputy City Administrator Gladhill stated that the City attempted to share information during the previous movement of fill and staff would once again work to share that information with residents.

Motion by Councilmember Menth, seconded by Councilmember Riley, to Adopt Resolution #20-170 Accepting Quotes and Awarding Contract for Municipal Plaza Park Fill, Improvement Project #20-10.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

7.04: Adopt Resolution #20-169 Approving Temporary Fencing and Play Area for PACT Charter School

Deputy City Administrator Gladhill reviewed the staff report and recommendation to approve of the request from PACT Charter School to allow temporary fencing and a temporary play area to allow for social distancing measures related to COVID-19.

Councilmember Kuzma asked if there is a provision related to the length of time.

Deputy City Administrator Gladhill stated that this would sunset at the end of the academic school year, noting that if it needed to be extended it would come back at that time.

Councilmember Specht stated that the playground is well utilized by the school and the community. He commented that PACT is a great partner to the community.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to Adopt Resolution #20-169 Approving Temporary Fencing and Play Area for PACT Charter School.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Musgrove, Kuzma, Menth, and Riley. Voting No: None.

7.05: Resolution #20-163 Demonstrating Values of Kindness and Respect During Unprecedented Times

Councilmember Musgrove reviewed the proposed resolution that has been offered to the Council for consideration by herself and Councilmember Specht. She stated that there are some people that are not able to wear a mask as mandated and stated that those people should feel safe to go into stores and should be treated with kindness and respect. She reviewed statistics on COVID-19 and the most impacted segment of the population. She stated that the residents of Ramsey and Minnesota have done an excellent job in following the guidance from the Governor and stated that the numbers in Minnesota have been well below the projected deaths. She commented that businesses are still struggling, and the unemployment rate is very high as those businesses struggle to bring back employees. She commented that the resolution also asks that the Governor not mandate mask wearing. She hoped that the Council would support this resolution.

Chelsea Howell, 5250 156th Lane NW, stated that she was excited to see this resolution on the agenda. She appreciates the comments that Ramsey takes pride working together. She stated that she has spoken with local business owners and they have done a great job in determining how to

operate safely. She stated that the Executive Order puts pressure on business owners and those with health issues that prevent them from wearing a mask. She believed that everyone in the community should be respected and additional stress should not be put on the businesses that are struggling to rebound from the closures. She commended Ramsey for being forward thinking on this issue.

Deputy City Administrator Gladhill referenced an email sent from resident Matt Woestehoff, 16078 Uranimite St NW, detailing his concerns with the proposed resolution that was distributed to the Council prior to the meeting, noting that the correspondence will become a part of the record.

Councilmember Kuzma stated that he is not thrilled about wearing a mask but does not believe it is that much of an encumbrance when it could help to stop the pandemic. He stated that if the resolution is adopted it seems that would say masks are not required. He noted that it only takes one person to spread COVID and cause a spike.

Councilmember Musgrove read the last paragraph from the proposed resolution noting that this would only support those that are not able to wear a mask as identified in the Executive Order. She stated that there are some people that cannot wear a mask and the community should be kind to those people and businesses should not be in fear of fines.

Councilmember Kuzma commented that he does not feel it is necessary to adopt this resolution.

Mayor LeTourneau asked if the City must comply with the Executive Order.

Police Chief Katers stated that the City cannot reduce what has been imposed by the State, it can only further restrict it.

Mayor LeTourneau stated that the City is bound by the Executive Order and it would send a bizarre message to do something opposite. He stated that while it can be hard to accept the Executive Order, people can act with kindness and respect of their own free will. He commented that while wearing masks does not solve the problem, it is part of a larger solution including social distancing and handwashing. He commented that it would be irresponsible for the City to support people not wearing masks.

Councilmember Menth commented that now that the Council is aware that the rules cannot be lessened and could only be strengthened, he would not want to muddy the waters for businesses. He stated that there are bigger issues and he would not support this.

Councilmember Riley referenced numbers three and four, which would allow a business to post a sign that would not require people to wear masks when they do not want to. He stated that he does support encouraging the Governor to eliminate the mask mandate. He stated that perhaps this resolution be stopped at number two, commenting that this would make a stronger statement with less words.

Mayor LeTourneau stated that he would pose concern with how the statement reads. He stated that he would argue that wearing masks are not a detriment to Ramsey businesses, as the businesses

could be closed down if the COVID numbers increase. He stated that he disagrees with the language in the proposed resolution and would not support it.

Councilmember Specht stated that he wants to ensure that everyone is treated with respect and fairness. He referenced number three, noting that medical exemptions are identified in the Executive Order. He stated that people are being attacked for not wearing masks when there could be a health condition that prevents them from wearing a mask. He stated that peoples differences should be respected. He referenced number two, noting that there are articles on both sides of the topic and mask wearing does not seem to be the key factor in determining the spikes in COVID. He stated that he would support the resolution as proposed.

Councilmember Musgrove commented that number three states nothing less or more than the Governor's Executive Order. She stated that it does not say that people do not have to wear a mask, it simply says if someone does not have a mask on, they should still be treated with respect. She stated that she would like to see the Governor work with the legislative branches of the government to craft something. She believed that the Minnesota numbers show that people are able to follow the precautions necessary to protect the community. She commented that the mask sometimes gives people a false sense of security and causes them to spread germs more than they would without the mask.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to Adopt Resolution #20-163 Demonstrating Values of Kindness and Respect During Unprecedented Times.

Further discussion: Ms. Howell recognized that people are frustrated and want to get back to normal life. She stated that her grandmother is 89 and has health problems that prevent her from wearing a mask. She stated that her grandmother has been turned away from stores telling her to come back with written documentation of her health exemption. She stated that she has a friend that has severe medical issues that has passed out twice in a salon from wearing a mask. She stated that the community could be kind to people rather than being frustrated that they are not doing the same as others. Mayor LeTourneau stated that he has an adult son with a disability that has not been turned away from any stores for not wearing a mask. He commented that his wife has a compromised immune system and has not been turned away or treated differently in the community. He stated that Ramsey is a great community that has a sense of kindness and fairness. He believed that adopting this resolution would pose a higher risk to residents and businesses and would go in violation of the Executive Order from the Governor.

Motion failed. Voting Yes: Councilmembers Musgrove, Specht, and Riley. Voting No: Mayor LeTourneau, Councilmembers Kuzma and Menth.

8. MAYOR, COUNCIL AND STAFF INPUT

Deputy City Administrator Gladhill announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:39 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

Comment sent in regarding Resolution #20-163

From: Matt Woestehoff <matt@mattwoestehoff.com<<mailto:matt@mattwoestehoff.com>>>
Sent: Monday, August 10, 2020 10:45 AM
To: John LeTourneau <Jletourneau@ci.ramsey.mn.us<<mailto:Jletourneau@ci.ramsey.mn.us>>>;
Chris Riley <criley@ci.ramsey.mn.us<<mailto:criley@ci.ramsey.mn.us>>>; Jeff Menth
<JMenth@ci.ramsey.mn.us<<mailto:JMenth@ci.ramsey.mn.us>>>; Mark Kuzma
<mkuzma@ci.ramsey.mn.us<<mailto:mkuzma@ci.ramsey.mn.us>>>; Dan Specht
<dspecht@ci.ramsey.mn.us<<mailto:dspecht@ci.ramsey.mn.us>>>; Debra Musgrove
<DMusgrove@ci.ramsey.mn.us<<mailto:DMusgrove@ci.ramsey.mn.us>>>
Cc: Meetings Inbox <meetings@ci.ramsey.mn.us<<mailto:meetings@ci.ramsey.mn.us>>>; Kurt
Ulrich <kulrich@ci.ramsey.mn.us<<mailto:kulrich@ci.ramsey.mn.us>>>
Subject: Further comments on Resolution #20-163

Good morning City Council and Staff-

I see that Resolution #20-163 is back on the agenda for tonight - I acknowledge it is not a public hearing, but again would like to share a few comments.

I believe this resolution has some noble goals. I believe protecting our local businesses is paramount, and also the freedom of our residents to live without fear of retribution for something out of their control is incredibly important- and something we need to focus more on.

But the tone, the content, and the intentional divisiveness is disheartening.

What we as Ramsey need is not an empty resolution, but communication and compassion from our leaders.

We need to say that face coverings are part of the solution, but by no means the whole thing. We need to say that washing hands and staying six feet apart are an incredibly important aspect in slowing the spread.

We need to believe that the sooner we do these things, the faster the pandemic will no longer spread at a rapid rate.

We need to acknowledge that some in our community cannot wear a mask, and that is OK.

We need to learn to read past the headlines, but stop before the comments.

We need to not sew division on a topic that is truly meant to help all of our residents and backed by scientists AND economists.

Goldman Sachs on June 29 published a study related to the economic outlook, and correlation between masks and the GDP. The result of their research? A nationwide mask mandate could save the national GDP as much as 5%. That is the equivalent of about \$1 trillion dollars.

<https://www.goldmansachs.com/insights/pages/face-masks-and-gdp.html>

Neel Kashkari, who is president of the Federal Reserve Bank of Minneapolis made a statement in the last few days, alongside Dr. Osterholm whom the resolution mentions. Their opinion was not about masks - but a call for even more strict lockdowns. And I quote “If we don’t do the hard shutdown, it’s going to be a much longer, harder economic recovery, with much more serious health consequences for many Americans. We can continue to fumble our way through it, or we can take a much more strategic approach.” As a reminder, this is the president of the Federal Reserve Bank of Minneapolis. To say his expertise does not revolve around the local economy would be wholly unfounded.

<https://www.startribune.com/prominent-minnesotans-pitch-lockdown-to-slow-covid-19/572054322/>

A recent study by the Cleveland Federal Reserve also shows that people are approximately 70% more comfortable when shopping if others are wearing masks. People who are comfortable will shop more or longer. Mandating face coverings therefore is for the economic benefit of small businesses.

<https://www.clevelandfed.org/newsroom-and-events/publications/economic-commentary/2020-economic-commentaries/ec-2020-survey-results-on-mask-wearing-behaviors-and-beliefs.aspx>

It is also important to remember that 72% of the United States population has some sort of face covering mandate, and that Pew Research acknowledges that 72% of Republicans and 88% of Democrats have worn a mask in the past month (as of 4/10/20). As much as you may try, this is not actually a partisan issue. This is common sense that the majority of Americans believe may be helpful.

<https://www.pewresearch.org/fact-tank/2020/06/23/most-americans-say-they-regularly-wore-a-mask-in-stores-in-the-past-month-fewer-see-others-doing-it/>

If we ignore the selective interpretations of medical advice sprinkled in the finding of facts, the passive disdain for our democratic governor, and we just focus on the resolutions, I have some suggestions:

1. If you want to give businesses the opportunity to have a sign that supports the States stance that no business can ask for proof of medical exemption, then create one. Create it, share it in the community and allow businesses to print it. This isn't a policy issue - this, like many topics, can be solved with further clear communications.
2. If you want the governor to rescind his executive order, then be kind and respectful. Wear a mask if you can. Stay six feet apart. Wash your hands. Show that we can be trusted to do what's best for the community together and that the executive order is unnecessary.
3. Research shows requiring face coverings can an economic benefit to businesses in both short term shopping experiences and longterm impact of the economy.
4. If we continue down our current path and President Trump issues a nationwide mask mandate since the data shows it'll save our GDP \$1 trillion dollars, I'd expect you to hold him to the same scrutiny.

Hearing these points, as well as my previous comments, I hope that you as a City Council can understand my true disappointment that this is even a topic on the agenda. We can do better. We must do better. We cannot sit stagnant but must move forward, too. Although the intention of the resolution is good, I do firmly believe this will move us backwards as a community and put our businesses, and residents, at greater risk in both the short and long term.

Thank you again for your time,
Matt

Matt

Woestehoff // Father/Husband/Director/Commissioner/Candidate // 952.484.1370 // matt@mattwoestehoff.com
[attwoestehoff.com<mailto:matt@mattwoestehoff.com>](mailto:matt@mattwoestehoff.com)
16078 Uramite St NW // Ramsey

Read more: <https://mattwoestehoff.com/thoughts>

CC Regular Session

5.3.

Meeting Date: 08/25/2020

Submitted For: Sean Sullivan, Community Development

By: Wendy Schlueter, Community Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose:

To obtain City Council approval of various license requests.

Background:

Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion of background checks.

Attachments

Business License Applications

Special Event Grandma's House Details

Form Review

Inbox

Sean Sullivan

Tim Gladhill

Kurt Ulrich

Form Started By: Wendy Schlueter

Final Approval Date: 08/20/2020

Reviewed By

Sean Sullivan

Tim Gladhill

Kurt Ulrich

Date

08/19/2020 04:29 PM

08/20/2020 01:35 PM

08/20/2020 02:14 PM

Started On: 08/12/2020 04:24 PM

Report Name: License Report - License Types

Council Dates: 8/25/2020 to 8/25/2020

Status: Active, Inactive

License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale
Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale,
Liquor On-Sale, Liquor On-Sale Sunday, Temporary
Intoxicating, Wine On-Sale, Amusement Center,
Amusement Devices/Billiard Tables, Business License-1st
Year, Business License-Renewal, Garbage Haulers,
Pawnbroker, Multi-Family Rental, Second Hand Goods
Dealer, Special Events, Temporary
Amusement/Carnival/Circus, Therapeutic Massage
Establishment, Therapeutic Massage Therapist, Tobacco,
Transient Merchant/Peddler/Solicitor

City of Ramsey License Report - License Types

Printed: 8/19/2020

Page: 1

| <u>Company</u> | <u>Location</u> | <u>Complex</u> | <u>Exp. Date</u> | <u>Council Date</u> | <u>Status</u> |
|---|----------------------|----------------|------------------|-------------------------|---------------|
| Special Events | | | | | |
| Grandma's House | 15059 Limonite St NW | | 8/30/2020 | 8/25/2020 | A |
| Transient Merchant/Peddler/Solicitor | | | | | |
| Edward Jones - Dan Terry | | | 12/31/2020 | 8/25/2020 | A |
| Legacy Restoration LLC - Alexander | | | 12/31/2020 | 8/25/2020 | A |

Special Events License Count: 1

Transient Merchant/Peddler/Solicitor License Count: 2

Total Licenses: 3

15. Will there be music? Please check all that apply.

None Live Band DJ Karaoke Other: _____

16. Will there be alcohol? Yes No

If Yes - Explain:

guitar

my Brother will Be playing

17. An estimated number of persons and spectators expected to attend the event:

7 30-40

18. Details of the program:

a) Include a map (Google earth, etc.) showing the locations of all facilities and equipment on the premises, including the location of loud speakers, toilets, medical facilities, solid waste receptacles, emergency routes, etc, along with a brief summary of each one listed below:

b) Emergency Communications: Describe what type of emergency communication you will be using outside of 911 services: wont need any

c) Security Protection: What is the plan for security, if additional security is needed, name or entity providing the service, if no explain why you feel no security is needed: there wont be any needed

d) Water & Food Supply and additional restroom facilities: portapotties

e) Medical Facilities and Services: Will you have medical facilities, service staff on sight: if no, why: none

f) Vehicle Parking Space (parking provisions for employees and visitors): What is your plan for all vehicle parking? street

g) Vehicle Uses and On-Site Traffic Control - including showing **emergency accesses**: Who will be providing on-site traffic control and what uses will be used? none needed

h) Sound and Lighting Equipment: Describe any sound and lighting equipment that will be used: none



- i) Fire Protection Plan: Describe any services or equipment on site for fire prevention or a plan: I have fire Extinguishers
- j) Your plan for Garbage/Trash & Litter Clean-up Services: my family will clean up
- k) Is it proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping and similar facilities must be summarized:
no

APPLICANT REQUIREMENTS:

- The applicant agrees that within 24 hours after the conclusion of the event, the premises will be cleaned up, including contiguous public roads, ways and easements, and remove all debris, garbage, trash, litter and other waste matter from, in and around said premises, together with all advertising matter to said event.
- If severe weather is approaching, it is the permittee's responsibility to notify those attending and take appropriate action.
- If applicant is different from the property owner, a notarized letter by the property owner acknowledging and accepting the temporary use on the property must accompany this permit application.
- Special events **require a fire inspection** – call 763-427-4452 to schedule. This application **does not** cover permits needed for cooking vendors, tents over 400 square feet, the use and storage of flammable/combustible liquids, fireworks, etc.
- The City of Ramsey does not give out food handling permits – please contact Anoka County (763-324-4260) for any food sales requirements,
 - o Temporary Food License Application: <http://www.anokacounty.us/DocumentCenter/Home/View/5896>
 - o Anoka County Web: <https://www.anokacounty.us/1414/Food-Service-Establishments>
- Food truck vendors are required to have a Transient Merchant/Peddler, Solicitor License with the City.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this permit is granted.

Applicant's Signature: [Signature]

Date: Aug 1st 2020

Return completed application and requested information along with the fee to:

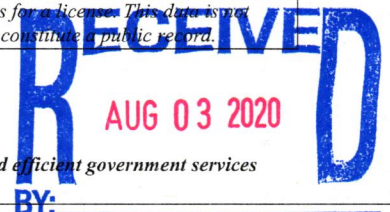
City of Ramsey
Attn: Business Licenses
7550 Sunwood Drive NW
Ramsey, MN 55303

Make check or money order payable to "City of Ramsey". VISA, MasterCard, Discover accepted.

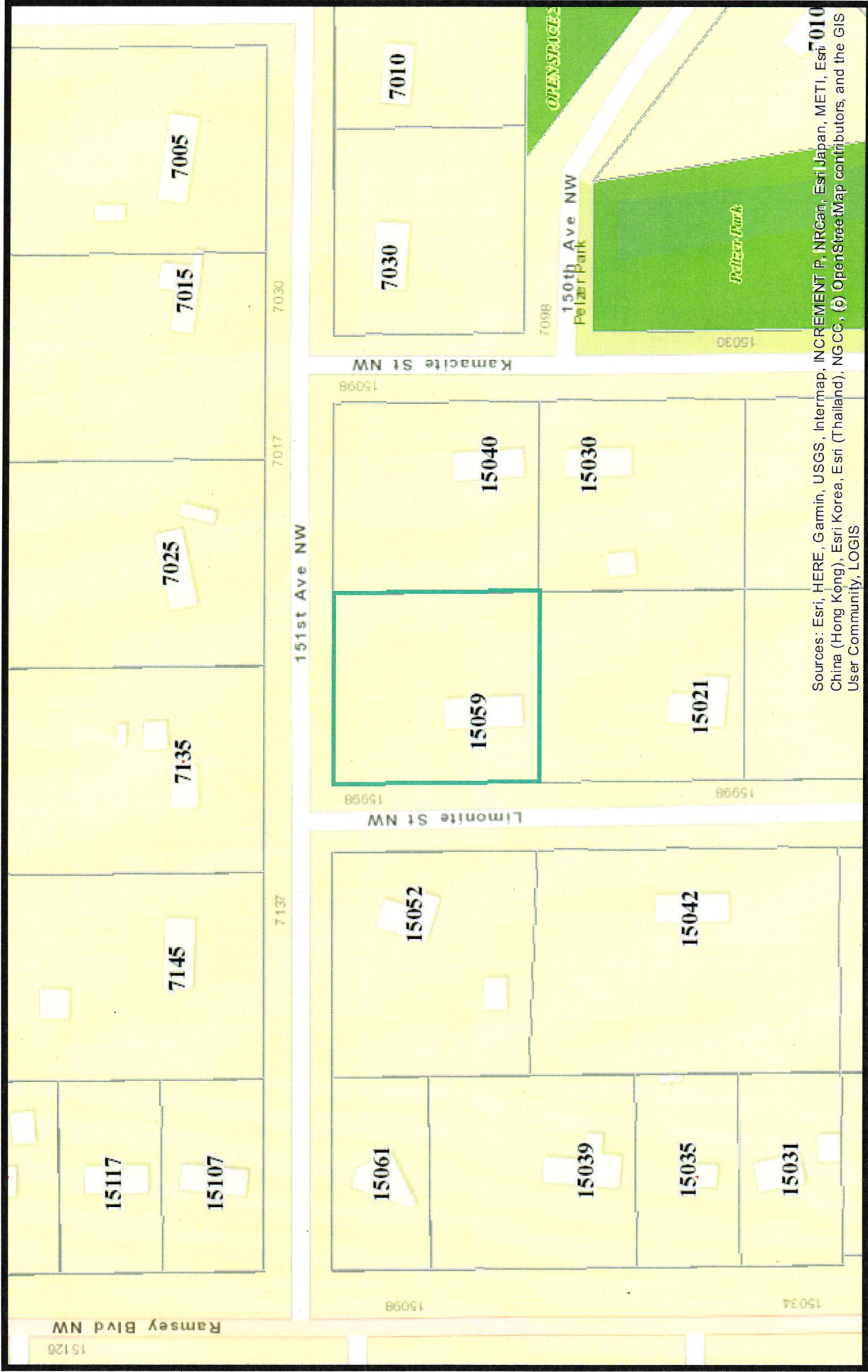
DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

This license is valid for day of event only.

Our Mission: To work together to responsibly grow our community, and to provide quality, cost-effective, and efficient government services



val_Display_PID
val_CO_ADDR
val_Title
val_Comment



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri
China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS
User Community, LOGIS

CC Regular Session

5. 4.

Meeting Date: 08/25/2020

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2020.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 08/19/2020 03:45 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 11:39 AM |
| Form Started By: JoAnn Shaw | | Started On: 08/12/2020 03:02 PM |
| Final Approval Date: 08/20/2020 | | |

Report Name: License Report - License Types
Council Dates: 8/25/2020 to 8/25/2020
Status: Active, Inactive
License Type(s): Multi-Family Rental, Rental

City of Ramsey License Report - License Types

Printed: 8/19/2020
Page: 1

| <u>Company</u> | <u>Location</u> | <u>Complex</u> | <u>Exp. Date</u> | <u>Council Date</u> | <u>Status</u> |
|------------------------|--------------------------|----------------|------------------|-------------------------|---------------|
| Rental | | | | | |
| Gail Van Court | 5421 142nd Ave NW | | 7/11/2023 | 8/25/2020 | A |
| Ajibola Asaolu | 7352 145th Pl NW | | 8/22/2023 | 8/25/2020 | A |
| Grant Bergquist | 6881 147th Ave NW | | 8/22/2023 | 8/25/2020 | A |
| New Direction IRA Inc. | 7279 147th La NW 501 | | 6/13/2023 | 8/25/2020 | A |
| Boeing Brothers, Inc. | 7318 147th La NW | | 7/11/2023 | 8/25/2020 | A |
| Jagdish Chumber | 5660 148th La NW | | 8/22/2023 | 8/25/2020 | A |
| Francis Lo | 7360 Bunker Lake Blvd NW | | 8/22/2023 | 8/25/2020 | A |
| Bret Norton | 14559 Olivine Ter NW | | 6/13/2023 | 8/25/2020 | A |
| Francis Lo | 15450 Radium St NW | | 8/22/2023 | 8/25/2020 | A |
| Christopher Contreras | 7013 Riverdale Dr NW | | 7/25/2023 | 8/25/2020 | A |
| Penny A Baldwin | 14642 Sapphire La NW | | 8/22/2023 | 8/25/2020 | A |
| Bret Norton | 14362 Tungsten Way NW | | 6/13/2023 | 8/25/2020 | A |

Rental License Count: 12

Total Licenses: 12

CC Regular Session

5. 5.

Meeting Date: 08/25/2020

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Environmental Policy Board Meeting Minutes Dated June 15, 2020
- Planning Commission Work Session Minutes Dated July 9, 2020
- Planning Commission Meeting Minutes Dated July 9, 2020
- Economic Development Authority Meeting Minutes Dated July 16, 2020
- Public Works Committee Meeting Minutes Dated July 21, 2020

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

EPB 06 15 20 Minutes

Planning 07 09 20 Work Session Minutes

Planning 07 09 020 Minutes

EDA 07 16 20 Minutes

Public Works 07 21 20 Minutes

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 11:40 AM

Started On: 08/12/2020 03:03 PM

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, June 15, 2020, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Valentine
 Board Member Reid Bernard
 Board Member Jane Covart
 Board Member Melissa Fetterley (joined remotely)
 Board Member Michael Hiatt (joined remotely)
 Board Member Jared Little
 Board Member Laura Moore (joined remotely)

Members Absent: None

Also Present: City Planner Chris Anderson
 City Council Liaison Jeff Menth

1. CALL TO ORDER

Chairperson Valentine called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Covart and seconded by Board Member Little to approve the agenda as submitted.

A roll call vote was performed:

| | |
|------------------------|-----|
| Board Member Moore | aye |
| Board Member Little | aye |
| Board Member Fetterley | aye |
| Board Member Bernard | aye |
| Board Member Hiatt | aye |
| Board Member Covart | aye |
| Chairperson Valentine | aye |

Motion carried.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated May 20, 2020

Motion by Board Member Little and seconded by Board Member Covart to approve the regular meeting minutes dated May 20, 2020.

A roll call vote was performed:

| | |
|------------------------|-----|
| Board Member Little | aye |
| Board Member Bernard | aye |
| Board Member Moore | aye |
| Board Member Fetterley | aye |
| Board Member Hiatt | aye |
| Chairperson Valentine | aye |
| Board Member Covart | aye |

Motion carried.

5. POLICY BOARD BUSINESS

5.01: Approve Planning Framework for Highway 10 South Planning Area – Riverstone Area

City Planner Anderson presented the staff report. He stated that the purpose of the case is to provide very high-level policy direction pertaining to a potential development project south of Highway 10 and east of Bowers Drive (portions of the Pearson Farm). This is not a formal application nor official development review. The intent is to provide staff with direction on key policy points to assist staff in reviewing concepts with Capstone Homes, the potential developer. As is commonplace, there will be significant opportunities for ongoing public engagement throughout this process moving forward.

Board Member Moore stated that her main concern would be the preservation of the trees. She asked the type of park that would be proposed, whether it would be a preserve area or whether it would remove trees to install a play park.

City Planner Anderson replied that the parks staff has referred to this as a tree fort park, working with what is out there to create an area for play.

Board Member Hiatt stated that in previous discussions it had been mentioned that Bowers Drive is the longest cul-de-sac in Ramsey and asked if there would be a potential to provide a connection through this neighborhood to improve public safety.

City Planner Anderson replied that there was a virtual workshop to receive high level public input related to tree preservation and density transitioning along with traffic and safety connections. He confirmed that there will be a second access provided for Bowers Drive, noting that the details are still being worked out.

Chairperson Valentine asked the status of the river crossing that was under discussion for some time.

City Planner Anderson replied that Ramsey continues to work with Dayton on that potential opportunity, although that area is not part of this discussion.

Board Member Fetterley commented that it would be nice to have a larger transition buffer, noting that would also help to preserve additional trees. She stated that the goal is to preserve the largest number of native trees possible and would encourage the developer to keep that in mind.

Board Member Hiatt asked if preserving trees above the required amount in code can be mandated or whether that would be a decision of the developer.

City Planner Anderson explained that it would depend upon the request from the applicant. He stated that if the developer requests something, such as rezoning, the City could then negotiate for items such as additional tree preservation. He explained that if a developer came forward with a request that meets all the standards, the City would not have the ability to mandate any additional requirements. He stated that the intent tonight is to provide high level input that the developer can use when further designing their proposal. He stated that the Board could consider encouraging the developer to look at conservation design and how that could be incorporated into plans going forward.

Board Member Covart referenced the buffer and noted that it stops at the larger lots and asked if that would be extended.

City Planner Anderson replied that the buffer is a wooded stand that is owned by the City. He provided background information and noted that there is no intention to extend the buffer past that area. He further clarified that the lots in Pearson Place were purposefully designed to be larger and deeper than the previously existing lots along Bowers Drive to provide more separation between those newer homes and future development of the remainder of the Pearson Family Farm.

Councilmember Menth stated that he likes the buffer and recognized the need for a second connection to Bowers Drive for public safety. He stated that it would be great to preserve some of the wooded area and add a park as well.

Motion by Board Member Covart and seconded by Chairperson Valentine to recommend that the City Council adopt the document as an official, yet nonbinding policy document, and provide support for enhanced tree preservation efforts and other natural resources related guidance to shape future conversations pertaining to Riverstone South, encouraging the developer to preserve as much of the tree stand as possible, encouraging the second connection for Bowers Drive, encouraging incorporation of conservation design principles, to keeping the park as natural/rustic as possible.

A roll call vote was performed:

| | |
|------------------------|-----|
| Board Member Bernard | aye |
| Board Member Covart | aye |
| Board Member Moore | aye |
| Board Member Fetterley | aye |
| Board Member Little | aye |

Board Member Hiatt aye
Board Member Valentine aye

Motion carried.

5.02: Consider Draft Landscaping Ordinance Amendment

City Planner Anderson presented the staff report. He stated that the purpose of this case is to check in with the EPB on the draft ordinance amendment for landscaping standards in the Employment Districts. As a result of the Comprehensive Plan Update, there will be a number of City Code amendments in the coming year and as part of that, staff is looking at overhauling much of the Zoning Code. As can be seen from the draft ordinance, more than just the Employment Districts are being addressed. A new section entitled Landscaping is being proposed and all landscaping standards are being removed from individual zoning districts and moved here. There is a lot of repetition between many of the districts and this will help reduce the overall size of the Zoning Chapter.

Chairperson Valentine stated that he is happy with the progress, noting that it appears the discussion of the Board has been incorporated thus far.

Board Member Hiatt commented that he likes the idea to consolidate landscaping into its own section where it also makes it clear as to the difference in requirements per zoning section.

City Planner Anderson stated that he will continue to work on this and bring it back to the Board in the future, noting that it is not time sensitive.

6. BOARD / STAFF INPUT

City Planner Anderson reported that the timeframe for filings has closed and there is not a need for a primary to be held in August for the City Council elections.

7. ADJOURNMENT

Motion by Board Member Little and seconded by Board Member Covart to adjourn the meeting.

A roll call vote was performed:

Board Member Little aye
Board Member Covart aye
Chairperson Valentine aye
Board Member Bernard aye
Board Member Moore aye
Board Member Hiatt aye
Board Member Fetterley aye

Motion carried.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Chris Anderson
City Planner

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a worksession meeting on Thursday, July 9, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Torrey Johnson
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Eric Peters

Also Present: Deputy City Administrator Timothy Gladhill
 Senior Planner Chloe McGuire Brigl
 City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

None.

2.01: Discuss Trott Brook North Small Area Planning Framework

Senior Planner McGuire Brigl stated that the purpose of this case is to provide very high-level policy direction pertaining to a potential development project north of Trott Brook, west of Nowthen Boulevard, and east of Variolite Street on the Makowsky property. This is not a formal application nor official development review. The intent is to provide staff with direction on key policy points to assist staff in reviewing concepts with the Excelsior Group, the potential developer. As is commonplace, there will be significant opportunities for ongoing public engagement throughout this process moving forward.

Councilmember Musgrove summarized the Council consensus, noting that the Council respected the Comprehensive Plan process and the identification of 80-foot-wide lots for that property.

Chairperson Bauer stated that the Commission discussed a proposal at the May meeting which included three different size lots, noting that the Commission was not comfortable with that mix of lot sizes and directed the developer to work with staff on 65 foot wide lots on the interior of the

development and 80 foot wide lots around the exterior. He stated that there has been interest and a desire for smaller lots within the City. He commented that the Riverstone development he lives in has smaller lots and there is a high demand for those smaller lots. He noted that the Riverstone development, however, is bordered by other uses that fit better with that type of use. He stated that the subject property is bordered by developments with 80-foot-wide lots or lots of over one acre and therefore the City Council was not open to development of lots any smaller than 80 feet wide.

Commissioner Johnson stated that he supports the direction of the City Council and does not see a reason the zoning should be changed. He noted that there are other areas of the City zoned for smaller lots. He stated that many residents spoke in opposition of this request and he believes that the Planning Commission should support those voices of the community.

Commissioner Anderson also agreed and commented that 80-foot-wide lots should be considered the minimum lot size because of the larger lot sizes in this area.

Commissioner Woestehoff stated that he would not disagree that the lots should be 80 feet wide but was a little disappointed that the Council did not want to compromise at all. He noted that given that information though, he would support the decision of the Council to require, at minimum, 80-foot-wide lots.

Commissioner Gengler stated that she would like to advocate for some flexibility. She understood that this is designated as a single-family residential area, but as time and consumer demands evolve and change, it would be wise to have the best mix of housing for current and potential Ramsey residents. She stated that she does not have an issue with having a small mix of 65 foot lots in the interior of the development but also understood that she is in the minority and that the Council has provided its direction.

Commissioner VanScoy stated that he supported requiring 80-foot lots to begin with as there was a lot of thought put into the transition between the urban and rural areas. He stated that it is his understanding that the City Council considered all three options and chose to require 80-foot-wide lots. He stated that he is concerned that something went to the City Council, a decision was made, and yet this is back before the Commission for consideration again. He stated that from a process perspective it seems odd to have this discussion again. He stated that he supports the City Council decision and is not interested in rezoning in this area.

Councilmember Musgrove stated that she has heard the comment before that the market does not have demand for 80-foot lots but noted that the lots continue to sell. She stated that people are looking at Ramsey because of the rural character and will want the larger lots in this community.

Chairperson Bauer invited the developer to provide any comments.

Ben Schmidt, Excelsior Group, stated that he does not have much to add to the discussion tonight. He stated that they did listen to the comments of the Planning Commission and City Council but heard a little bit of a mixed message. He stated that the Commission seemed to be willing to look at a mix of lots and therefore thought it would be appropriate to come back and see if there would

be interest in that mix. He stated that from the comments tonight, it is clear that there is not support for a mix of lots sizes.

Commissioner Woestehoff asked the developer if they are going to entertain a development with 80-foot-wide lots on the site.

Mr. Schmidt stated that he is unsure if they will attempt to proceed with 80-foot-wide lots on the site as he is unsure that they would gain the velocity in Ramsey with larger, more expensive lots in Ramsey.

Commissioner Woestehoff stated that one of his concerns is that there are probably few developers that would take on a project this size with 80 foot lots and therefore the potential would be that the parcel could be split into two and developed by different developers.

Commissioner Johnson stated that Brookfield has 80-foot lots or larger and sold quickly and was unsure why there would be any issues.

Deputy City Administrator Gladhill stated that Brookfield started in 2005 and had eight subdivisions over ten to 15 years with more than one developer. He stated that another example would be Woodlands, which continues to sell but not at the same pace as Riverstone.

Senior Planner McGuire Brigl stated that staff has heard from the developer and property owner have stated that 65 foot lots are becoming more popular in the market. She stated that for Brookfield, the 80 foot lots were created because that is what was popular at the time. She displayed the potential compromise from the developer and property owner that show the 65 foot lots in the middle and the larger lots on the exterior of the development.

Chairperson Bauer invited members of the public to provide input.

Lee Packer, relative of the property owner, stated that it seems the City has made its decision. He stated that he was hoping that there would be some room for negotiations. He stated that while at one time the property was successful for farming, it no longer is. He stated that his aunt and uncle, the property owners, are aging and would like to move on and sell the land. He stated that it has been their desire to sell the land for some time and his family was willing to donate land for a larger community park. He stated that he understands that there have been resident comments in opposition but noted that there was some misinformation related to the original petition. He stated that their goal is to have something developed that would be of value to the City and the residents that would live in the new homes. He reviewed language found within the Maxwell Study the City previously commissioned that mentioned formation of a task force to provide direction on the Trott Brook North area. He asked the City to reconsider the plan and work with the developer to compromise on a plan for the property. He referenced the barns on the property which were mentioned to possibly be included in the park and noted that the barns will continue to deteriorate over time and if this development proposal does not move forward, he is unsure when the next interested party will come.

Jake Packer, relative of property owner, stated that it seems the Commission has made up its mind as to the direction for the property. He stated that they submitted a letter to the Council and Commissions in order to articulate their concerns. He stated that they are sympathetic to the concerns expressed by residents but also believe that the concerns and rights of the landowner have merit. He stated that of the 200 acres within Trott Brook North area, the Makowsky family owns approximately 160 acres and has lived on the land for the past 106 years with over 40 family members that have an interest in the land today. He stated that they feel as landowners that they should be able to maximize the value of the land. He explained that the sale price of the land is directly tied to the ability to develop the land. He stated that without flexibility, they will not receive the same type of interest. He stated that the developers they have spoken with are not interested in all 80 foot lots for a property that large. He stated that buyers desire a variety of housing types and having a mix of lot sizes would give buyers different opportunities.

John Packer, relative of property owner, stated that this development would greatly expand the park and trail system. He stated that the initial plan proposed 77 acres of land along with the family barns on the property. He stated that if there is not a compromise on lot sizes, many of the community features may be lost. He stated that this land has been slated for development for years and the majority of concern expressed by residents was related to development in general and not the lot sizes. He stated that they have a hard time understanding how this is fair to the landowners. He asked that the Commission consider a compromise that would consider the landowner rights.

Commissioner Johnson stated that there are developments with 80-foot lots that have sold homes.

Mr. Packer commented that development was developed in the early 2000's and the market demands have changed since that time.

Commissioner Johnson stated that he does not support the statement that 80 foot lots are not sellable. He stated that he would need to see hard numbers in order to reconsider.

Mr. Packer stated that he is unsure if Excelsior will move forward with 80-foot lots and if that developer backs out, that takes away the option for the landowners. He stated that his family have paid the taxes on the property for 106 years and would like consideration of their rights as landowners.

Commissioner Woestehoff stated that the Commission suggested a compromise which was denied by the City Council. He stated that the Commission provided the opportunity and the Council made a clear decision on requiring 80-foot lots.

Commissioner Johnson stated that he wants to be respectful to the landowner but also the neighbors that exist in that area.

Commissioner VanScoy stated that he appreciates the comments from the Packers. He stated that from a strategic element, the City is looking to maintain a mix of rural and urban development and the intent is to place the smaller lots closer to The COR and Highway 10 and maintain the larger more rural lots as you move away from that corridor.

Councilmember Musgrove asked if the Packers have thought of using the barn to make revenue, such as renting it as a meeting or for weddings.

Mr. Packer commented that there are too many relatives in the mix to agree on something like that and therefore the decision was made to sell the property.

Commissioner Johnson thanked the Packers for coming tonight and providing input.

Brian Walker, 17289 Variolite St NW, stated that no one thinks that this property will not be developed. He stated that the residents in that area understand that the property will someday be developed. He explained that people that live in that area, purchased their homes because they wanted to be in an area with a rural character. He stated that he would support some kind of compromise but was unsure what that would look like. He stated that the residents in that area simply want to protect the rural feel.

Commissioner Woestehoff stated that Mr. Walker previous spoke against 55- and 65-foot lots but now has mentioned a compromise. He asked what that would look like to Mr. Walker.

Mr. Walker stated that 55 foot lots would never be supported by the residents in that area and was unsure that 65 foot lots would be supported either. He stated that perhaps lots larger than 80 feet are around the exterior of the development with some smaller lots on the interior of the development. He stated that he does have sympathy for the landowners but also knows that the residents in that area want to protect the rural feel of that area.

Chairperson Bauer commented that when the Planning Commission discussed this in May, the group was split on whether to support the original proposal by the developer but ultimately expressed support for the developer to work with staff on a mix of lots. He stated that since that time, the City Council reviewed the rezoning request and did not support a rezoning, therefore lots of under 80 feet would not be supported on the property. He stated there is nothing the Planning Commission could do without that rezoning. He asked if the developer could ask the City Council to reconsider the rezoning request.

Deputy City Administrator Gladhill stated that the developer/property owner cannot make the same request. He stated that the request was simply the rezoning and therefore that request cannot be brought back for at least one year. He stated that something different could come forward, such as a proposal that includes only 80-foot-wide lots.

Commissioner Woestehoff asked if the Council had a good understanding of the options and lot sizes. He stated that he likes the idea of the outer ring having larger lots. He noted that the originally proposed density was lower than the allowed density for the property. He wanted to ensure that the details of the request did not get lost in the passion of the comments from the residents that spoke.

Councilmember Musgrove stated that she believes that the Council did have an understanding of the various options within the case. She stated that the strongest point was the Comprehensive

Plan and the identification of that land within the plan, along with the desire to keep that area of Ramsey more rural.

Chairperson Bauer stated that with the action the City Council took, there is nothing the Planning Commission could do. He stated that the developer could work with the residents in the area to come to an agreement and could then go before the Council together to ask the Council to reconsider.

Senior Planner McGuire Brigl suggested, and confirmed the consensus of the Commission, to remove this item from the regular agenda tonight given the consensus of the discussion tonight.

3. ADJOURNMENT

The worksession meeting of the Planning Commission adjourned at 6:34 p.m.

Respectfully submitted,

Tim Gladhill
Community Development Director

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, July 9, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Torrey Johnson
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Eric Peters

Also Present: Senior Planner Chloe McGuire Brigl
 Deputy City Administrator Tim Gladhill
 City Planner Chris Anderson
 Planning Consultant Eric Maass
 City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

No comments.

4. APPROVAL OF AGENDA

Deputy City Administrator Gladhill noted that the Trott Brook North item will be removed from the agenda as the Commission is not interested in discussing 65-foot lots.

Chairperson Bauer noted that the Commission held a worksession prior to this meeting where input was received by the landowner, developer, and neighbors. He stated that there was a lengthy discussion and it is in the hands of the developer to come up with a plan that may meet the direction previously provided by the Council.

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to approve the agenda removing Item 7.02.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Woestehoff | aye |
| Commissioner Anderson | aye |
| Commissioner Johnson | aye |
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Chairperson Bauer | aye |

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the June 4, 2020 Planning Commission Meeting Minutes

5.02: Review Site Plan for New Public Works Campus; Case of City of Ramsey

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to approve the consent agenda as presented.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Johnson | aye |
| Commissioner Anderson | aye |
| Commissioner VanScoy | aye |
| Commissioner Gengler | aye |
| Commissioner Woestehoff | aye |
| Chairperson Bauer | aye |

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-002 Approving Preliminary Plat for Garden View (Project 19-136)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends adoption of Resolution #20-002 approving the Preliminary Plat for Garden View.

Citizen Input

No comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to close the public hearing.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Woestehoff | aye |
| Commissioner Anderson | aye |
| Commissioner Johnson | aye |
| Commissioner VanScoy | aye |
| Commissioner Gengler | aye |
| Chairperson Bauer | aye |

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:06 p.m.

Commission Business

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #20-002 Approving the Preliminary Plat for Garden View.

Further discussion

Senior Planner McGuire Brigl commented that the property line on the western boundary juts out because of a right-of-way vacation that will be attached to the City Council case. Councilmember Musgrove referenced a comment related to the mill and overlay of 147th and asked if it is the recommendation of staff that the improvement would be needed and whether that would be a cost of the developer. Senior Planner McGuire Brigl stated that is an engineering comment to the developer based on the current condition of the roadway. She noted that it would be the cost of the developer to complete that improvement to the current standard of the City.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Johnson | aye |
| Commissioner Anderson | aye |
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Commissioner Woestehoff | aye |
| Chairperson Bauer | aye |

Motion Carried.

6.02: Public Hearing: Consider Ordinance #20-09: Revisions to Section 117-349 Related to Accessory Uses and Structures

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends that the Planning Commission record that Ordinance #20-09 be introduced by the City Council.

Commissioner Woestehoff referenced the chart showing the parcel size and maximum allowed size. He commented that in rows two and three, he would reference that it would go from .5 to .99 acres so that it does not confuse the one-acre size.

Senior Planner McGuire Brigl stated that after the Comprehensive Plan is updated, the code must be updated to match that. She noted that the Commission also directed staff to reduce the amount of text in the code and eliminate areas of redundancy. She stated that this process has begun, and the Commission will continue to review the updates as completed by staff.

Commissioner VanScoy referenced the swimming pool section, section C, number three and stated that he would like clarification on the description of the fence as mentioned.

Planning Consultant Maass provided the location where details would be found related to permanent fencing and provided additional clarification on the numbering.

Commissioner VanScoy referenced accessory buildings and asked if the requirement would be to have a similar finish to the home for all accessory building.

Planning Consultant Maass confirmed that the requirement would be to be architecturally compatible. He stated that staff has been implementing that to ensure that the color of the accessory building matches the color of the home. He stated that metal siding would be allowed in the R-1 Rural Developing district, but the metal siding would still need to be the same color as the home. He noted that the metal paneling would not be allowed in the R-1 MUSA or R-1 Villa districts.

Commissioner VanScoy referenced the changes related to conditional use. He noted that there were items listed to consider when determining whether a variance could be issued. He stated that those appear to still be valid questions when considering a conditional use permit.

Planning Consultant Maass stated that staff recommended removal of those is because there is a specific scorecard for the approval of a variance. He stated that if the Commission feels strongly that the language should be retained in the ordinance, staff could do that. He stated staff feels that a conditional use permit is a stronger tool for flexibility when compared to a variance.

Senior Planner McGuire Brigl stated that the conditional use permit template has a findings of fact sheet which outlines items related to this language. She stated that rather than be included in the code, the information would be included on the findings of fact sheet.

Commissioner Anderson referenced section 12, accessory building location, noting that lots greater than two acres are mentioned that could have a building height of 22 feet. He noted the section D then talks about lots less than two acres but does not specify a maximum height. He believed that 16 feet or the height of the principle building should be specified. He stated that he would not want to see a multi-story house with a multi-story accessory building.

Planning Consultant Maass stated that for lots under two acres, the height limit for accessory buildings would be found in the specific zoning district. He noted that those heights are limited to 16 feet, the language is simply found in another location of the code.

Commissioner Anderson stated that he would want to ensure that the height limit is included for lots under two acres at 16 feet or the height of the principle dwelling unit, whichever is less. He asked for details on a requirement related to accessory buildings and potential future subdivisions.

Planning Consultant Maass provided additional clarification on the code requirement language. He stated that staff has found the rule to not be practical to implement on residents and therefore is requesting to remove the language.

Commissioner Anderson stated that he would simply want to ensure that residents are informed that if they want to subdivide in the future and the accessory building is located on the area proposed to be split, the structure would need to be removed.

Commissioner Woestehoff stated that perhaps an information sheet could be developed that would include that information for applicants to consider and agreed that the requirement should be removed from code.

Councilmember Musgrove asked for clarification on certain items and it was confirmed those language changes were proposed to reduce redundancy as the information is found in other areas of the code. She commented that as someone that is not fully knowledgeable in this area, she finds the charts/graphs easier to understand.

Commissioner Anderson stated that perhaps in the future, the Commission could consider allowing an accessory structure to remain after subdivision for a length of time. He stated that would allow someone to keep the accessory building while building a home, rather than requiring the building to be torn down only to rebuild.

Commissioner Woestehoff commented that there are tools in the City code which would allow for that activity and provided an example the Commission recently considered.

Citizen Input

No comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Johnson, to close the public hearing.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Johnson | aye |
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Chairperson Bauer | aye |

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:47 p.m.

Commission Business

Planning Consultant Maass stated that staff would like general direction from the Commission related to the amount of allowed accessory building size. He noted that a chart was provided comparing the requirements of Ramsey to other similar communities and asked if the Commission feels the size allowance is adequate, too restrictive, or should be more restrictive.

Commissioner Woestehoff stated that he does not have concern with size of accessory structures, but more with the number of allowed accessory structures on larger lots.

Commissioner VanScoy stated that it seems Ramsey falls in the middle and he is generally fine with the allowed size. He stated that the intent is that the larger lots are typically farms or hobby farms and the accessory buildings would be used to support that activity.

Commissioner Anderson echoed the comments of Commissioner VanScoy.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to recommend that City Council introduce Ordinance #20-09 amending City Code Section 117-349 Related to Accessory Uses.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Commissioner Johnson | aye |
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Chairperson Bauer | aye |

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Sketch Plan for Ramsey Villas North (Project 20-117)

Presentation

Senior Planner McGuire Brigl presented the Staff Report and asked that the Commission provide the applicant with input on the revised sketch plan. This could include, but is not limited to, identifying any red flags, noting any potential concerns, and providing the application direction to invest in a Preliminary Plat.

Commission Business

Commissioner VanScoy asked if the current zoning is R-2 and whether the four units would meet the requirements for density and lot width.

Senior Planner McGuire Brigl confirmed that it appears the four lots would meet the standards of the zoning district.

Commissioner VanScoy asked if the issue of fitting into the neighborhood would be due to the wetland delineation.

Senior Planner McGuire Brigl stated that the site would be required to meet density transitioning. She commented that three lots would meet the requirements of density transitioning much better than four lots. She stated that a wetland delineation would be part of the preliminary plat process if the project moves forward.

Commissioner Woestehoff asked the zoning of the homes across the street.

Senior Planner McGuire Brigl commented that the existing homes across the street are R-1 MUSA homes, with 80-foot-wide lots. She confirmed that the proposed lots in this development would be 50 feet in width.

Chairperson Bauer welcomed the developer to provide any input or ask any questions.

The Applicant reviewed projects that he has been involved with in Ramsey. He stated that they are looking for any feedback that would be used to develop a successful plan. He stated that they are not opposed to reducing the lot count from four to three as suggested by staff.

Commissioner Woestehoff stated that four lots made him nervous and appreciated that the applicant was open to three lots.

Councilmember Musgrove referenced a barrier for noise reduction and asked how that could impact sightlines near the corner lot. She asked how far into the corner lot the noise barrier could go before the delineation boundary would be reached.

Senior Planner McGuire Brigl provided details on the wetland buffer. She stated that the sound wall would need to be located on the property. She stated that Anoka County would also be reviewing this requirement.

Staff reviewed the available options for noise mitigation.

Councilmember Musgrove stated that she would be concerned that trees are used and whether there would be a condition that prevents the trees from being removed by future homeowners.

Senior Planner McGuire Brigl stated that they are not far enough into the process to get into that level of detail but noted that she would keep that comment in mind as this moves forward.

Commissioner Anderson commented that there are 80-foot-wide lots across the street, and he would like to see lots wider than 50 feet.

Chairperson Bauer noted that the property is already zoned for 50-foot lots. He stated that if three lots were chosen, instead of four lots the widths would increase. It was confirmed that three lots would have widths near 70 feet.

Rick Bailey, 5021 Xkimo Court NW, thanked staff for its presentation, which answered many of his questions. He stated that he would support the noise barrier as there is a lot of noise in that area from traffic. He commented that the existing trees on the property are the only buffer the existing homes have and asked that be considered when noise barriers are discussed. He asked for details on the traffic study that would be completed.

Senior Planner McGuire Brigl provided details on the information that would be completed in the next step to ensure there is sufficient space for stacking and within the cul-de-sac.

~~7.02: Consider Trott Brook North Small Area Planning Framework~~

This item was removed from the agenda.

8. COMMISSION / STAFF INPUT

Senior Planner McGuire Brigl stated that the City Council approved the Cobblestone Hotel project at its last meeting. She stated that there has been interest in subdivisions and home improvement projects.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Johnson, to adjourn the meeting.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Anderson | aye |
| Commissioner Johnson | aye |
| Commissioner VanScoy | aye |
| Commissioner Gengler | aye |
| Commissioner Woestehoff | aye |
| Chairperson Bauer | aye |

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:13 p.m.

Respectfully submitted,

Chloe McGuire Brigl
Senior Planner

ATTEST:

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, July 16, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
 Member Brian Burandt
 Member Scott Cords
 Member Glen Hardin
 Member Ryan Heineman
 Member Mark Kuzma (arrived at 7:35 a.m.)
 Member Chris Riley

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager
 Tim Gladhill, Deputy City Administrator
 Mayor John LeTourneau

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Riley, to approve the agenda.

Further discussion: Economic Development Manager Sullivan requested to consider Item 4.03 as the first item under EDA Business, with the other items to follow. The Commission confirmed consensus with that change in order.

A roll call vote was performed:

Member Heineman aye
Member Cords aye
Member Burandt aye
Member Riley aye
Member Hardin aye
Chairperson Steffen aye

Motion carried.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated June 11, 2020

Motion by Member Hardin, seconded by Member Cords, to approve the June 11, 2020, minutes as presented.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Burandt | aye |
| Member Riley | aye |
| Member Hardin | aye |
| Chairperson Steffen | aye |

Motion carried.

4. EDA BUSINESS

4.03: Anoka Area Chamber of Commerce: Manufacture Cohort: 2020 Partnership Subscription Renewal

Economic Development Manager Sullivan presented the staff report.

Mayor LeTourneau stated that he is honored to continue to reach out to the community to support manufacturing through Anoka Area Chamber of Commerce Manufacture Cohort. He provided background information on the Manufacture Cohort and the work that has been done in the past few years including partnerships and collaboration with different groups, providing the example of the School District and changes that were made to the curriculum focused on manufacturing. He reviewed the work the Cohort focused on this year related to the COVID challenges including defining alternative workforce, openly exploring automation, investigating regional training, supporting COVID PPP applications, Minnesota Department of Labor dual training grants, regional automation assessment, and the “new normal”/what could be done to open up. He also reviewed employment statistics throughout Anoka County highlighting the importance of the manufacturing sector. He asked for continued support from the EDA/City of Ramsey.

Economic Development Manager Sullivan stated that he continues to be impressed by the work this group does. He noted that he has attended a number of meetings and events and provided information on the career signing event that he has attended in the past. He stated that staff recommends continued support of the Anoka Area Chamber Manufacture Cohort with a contribution of \$5,000.

Member Cords stated that in the last session the decision was made to use EDA budgeted funds to support local restaurants and cover the cost of the liquor license renewal fees. He asked if the EDA has the available funds to cover this budget request of \$5,000.

Economic Development Manager Sullivan replied that some funds have been moved around to cover the typical EDA expenses because of the contributions to the COVID program. He noted that some of the programs qualify for CARES Act funding, which will reduce the impact to the EDA budget. He noted that additional discussion will occur on the CARES Act funds later in today's agenda.

Deputy City Administrator Gladhill stated that the City is attempting to be reimbursed for the COVID business programs through the CARES Act. He noted that he will provide additional details in the next case.

Member Heineman asked if there is an untapped group of manufactures that could benefit from the Cohort.

Mayor LeTourneau stated that the number of jobs mentioned includes the opportunity within Anoka County. He confirmed that not all the businesses in Anoka County are a part of the Cohort but stated that all of the activity that the Cohort does, helps to support manufacturing as a whole throughout the County. He stated that the intent is to engage with as many businesses as they can and benefit the community.

Chairperson Steffen asked if the group has been meeting through Zoom meetings.

Mayor LeTourneau confirmed that the group has been meeting through Zoom and has a meeting later this morning that will include a cross section of manufacturers along with representatives from the Department of Labor and the School District. He stated that the discussion today will relate to COVID challenges and how to open businesses back up.

Member Hardin asked the number of communities in Anoka County that are providing funds in a similar manner to Ramsey.

Mayor LeTourneau replied that currently the cities of Anoka and Ramsey contribute funds along with Anoka County. He stated that the Cohort is able to focus on things relative to Anoka and Ramsey because of their contributions.

Motion by Member Burandt, seconded by Member Cords, to recommend to City Council to continue support of the Anoka Area Chamber Manufacture Cohort in 2020 including \$5,000 in funding.

A roll call vote was performed:

| | |
|-----------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Burandt | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Member Hardin | aye |

Chairperson Steffen aye

Motion carried.

4.01: Consider Guidelines for Business Grant Program – Phase 2 COVID-19 Business Assistance Program Using CARES Act Funding Allocation

Economic Development Manager Sullivan presented the staff report.

Deputy City Administrator Gladhill provided background information on the CARES Act and funding received by the State that has been allocated to the City. He provided details on the expenses the City incurred due to COVID that would be eligible for reimbursement. He stated that many communities are allocating ten percent of their funding to use for business grants. He stated that it is possible that a second allocation could be made to the EDA for additional business grants, but that decision would not be made until additional work is done by staff and the Council to determine eligible expenditures. He asked if the EDA would like to do the business grant program and broad parameters for the program that the EDA would like the Council to consider.

Economic Development Manager Sullivan explained that the funding was received by the State and the State completed its own business grant program, noting that the State's program providing funding ability for targeted areas and businesses. He stated that in speaking with staff from Anoka County and other communities, he has been able to gather input and noted that many communities are going to have their own business grant program, similar to this request. He stated that if the City chooses to move forward with the grant program, the City Council has allocated \$200,000 of the CARES Act funding for that purpose.

Chairperson Steffen asked how this \$200,000 would be spent if the grant program was not approved.

Deputy City Administrator Gladhill stated that from an accounting standpoint, when you figure in public safety staffing, the City would have more expenses than the allocation.

Chairperson Steffen confirmed the consensus of the group to move forward with a business grant program.

Member Cords stated that he supports the business grant program and would like to see additional funds available for this purpose. He stated that he does have concerns with how the remaining allocation of \$2,000,000 is going to be spent.

Economic Development Manager Sullivan reviewed some of the different criteria beginning with business size, noting that the typical business size for this type of program seems to be 50 employees or less. He stated that the intent would be to focus on the small businesses that have struggled through the COVID challenges.

Chairperson Steffen confirmed the consensus of the EDA to support that business size of 50 employees or less.

Member Hardin stated that he would recommend that the annual revenue be reviewed to ensure that links together with the number of employees. He stated that if a business has 50 employees, it most likely has an annual revenue over \$2,000,000.

Economic Development Manager Sullivan stated that a cap would not have to be placed on annual revenue. He explained that the intent is to help the small businesses but acknowledged that there was a previous intent expressed by some members of the EDA to attempt to provide assistance to more businesses. He noted that the first round of the business assistance program focused on service businesses that were forced to shut down for an extended period of time. He stated that this round of funding would be open to any business that has been impacted by COVID.

Chairperson Steffen agreed that it would make sense to keep this broader.

Economic Development Manager Sullivan moved to the question related to business revenue. He explained that the reason a cap is typically used is to ensure that the \$10,000 grant would be meaningful and effective to combat the challenges related to COVID. He stated that in the other programs he reviewed the highest cap he saw was \$3,500,000. He stated that the City has the ability to do whatever it would like, but noted that he has not seen a business grant program without a cap.

Member Hardin asked if there is an idea of the annual revenue of Ramsey businesses.

Economic Development Manager Sullivan stated that he does not have that information. He estimated that perhaps that outside of the top 20 businesses in Ramsey, the employment is around 75 to 100 employees. He noted that staff could look further into that if desired.

Chairperson Steffen asked how a business would document its number of employees or revenue and which a business would be more willing to share.

Economic Development Manager Sullivan stated that local lenders have been charged with assisting the State in the distribution of these funds. He explained that rather than have the City gather this information, a third party could be used to review the applications. He stated that the City could collect the applications and choose 20 using a lottery type system. He noted that application information could then be reviewed by a third party to ensure that the criteria would be met.

Chairperson Steffen stated that there would only be 20 grants available and asked how those recipients would be chosen.

Economic Development Manager Sullivan stated that in the Anoka County program there is a specification that a business that received CARES Act funding would not be eligible for this program. He noted that the City could do something similar to ensure that the funds are being spread to more businesses and that the business has not received CARES Act funding or funding through Anoka County. He stated that staff would determine a method that would randomly select

the 20 businesses. He stated that perhaps 25 applications are sent to the third party for review in the case that some businesses are not eligible.

Member Heineman stated that he would caution against looking at the amount of annual revenue for a business rather than revenue. He stated that a business could have a larger annual revenue but not as large of a profit because of its expenses.

Economic Development Manager Sullivan stated that Ramsey has been charged to get these funds out as soon as possible and therefore it could be difficult to get to that level of analysis. He stated that revenue could be removed from the criteria, if desired.

Member Riley stated that he would agree with removing the revenue criteria as he believes the cap of 50 employees and the proof of harm from COVID would be sufficient.

Member Hardin stated that he would like to have some benchmark if the intent is to help small businesses. He stated that 50 employees would be a fairly good-sized business.

Member Burandt stated that for the purpose of deploying the funds quickly, he would agree with removing the revenue criteria.

Member Kuzma stated that he would also support waiving the revenue criteria. He suggested that perhaps the number of employees is reduced to 30 or less.

Member Hardin confirmed that he would agree with that.

Chairperson Steffen stated that he would also agree with that.

Economic Development Manager Sullivan stated that he would caution against lowering the number of employees too far because of restaurant businesses that have a higher number of employees. He recognized that those employees may not be considered full time.

Chairperson Steffen agreed that most restaurant employees would not be considered full time and therefore that should not impact their ability to apply.

Economic Development Manager Sullivan confirmed the direction from the EDA to use the criteria of 30 full time employees or less and proof of impact from COVID. He reviewed information related to how long a business has been in operation and recommended using a period of one year prior to March 1, 2020.

Chairperson Steffen recommended using one year prior to January 1, 2020.

Economic Development Manager Sullivan stated that applications could either be reviewed to determine whether they meet the criteria, or the applications could be reviewed using a scoring system. He stated that staff would not recommend scoring.

Member Riley stated that he would not support scoring and would want to streamline this process in attempt to distribute the funds more quickly.

Economic Development Manager Sullivan asked if the EDA would like to see a criteria related to compliance with City zoning codes and property utilities and taxes paid through 2019.

Member Hardin commented that he would like to see compliance with ordinances and the zoning code.

Chairperson Steffen asked if that would be something easily reviewable for staff.

Deputy City Administrator Gladhill stated that if the language states compliant with City code and applicable regulations, staff would be able to verify that information.

Economic Development Manager Sullivan stated that most grant programs did not include non-profits and were only open to for profit businesses. He stated that if desired by the EDA, the program could be made open to non-profit organizations. He stated that staff recommends for profit businesses that are registered and in good standing with the Secretary of State.

Chairperson Steffen agreed with the recommendation of staff and confirmed consensus of the EDA.

Economic Development Manager Sullivan stated that staff recommends grants in the amount of \$10,000, which would be in line with Anoka County. He confirmed the consensus of the EDA. He moved to the issue of business location and asked if the EDA would want to ensure that the business is physically located in Ramsey and locally owned. He used the example of a corporately owned restaurant, such as a fast food establishment that could be located in Ramsey but corporately owned.

Member Kuzma stated that he would guess that large corporations would have access to PPP funds and therefore would support restricting the program to locally owned businesses.

Chairperson Steffen agreed.

Member Riley stated that there are Ramsey businesses that are not owned by Ramsey residents.

Chairperson Steffen confirmed that the owner would not need to reside in Ramsey.

Deputy City Administrator Gladhill used the example of a Ramsey resident that owns a business in another community that provides service in Ramsey and asked how that would be considered.

Economic Development Manager Sullivan stated that they want to ensure that the dollars are being spent locally and will not go outside of the community. He stated that perhaps that only applies to restaurants.

Chairperson Steffen stated that a corporately owned business would most likely have more than 30 employees and would therefore not qualify.

Economic Development Manager Sullivan referenced the application period and noted that most cities are using a period of ten days. He explained that once the application is made public, there would be a window of time in which applicants would apply. He suggested using a ten- or 14-day window, noting that the intent is to get the funds out quickly. He stated that he would hope to develop an online application.

Chairperson Steffen stated that he would suggest using a 14-day application window.

Economic Development Manager Sullivan stated that staff recommends not using a scoring system and rather do a random selection of the businesses that applied and are eligible. He stated that the general question would be if the business was impacted by COVID. He stated that they would review revenue from a period of 2019 compared to the same period in 2020. He noted that deeper review would be done after the 20 businesses are selected randomly.

Deputy City Administrator Gladhill stated that underwriting and revenue checks will be done to ensure that the CARES Act requirements are met prior to distribution of funds for those businesses awarded. He confirmed that a more impacted business may not be selected because of a lottery program. He noted that a scoring system would take longer to distribute funds because of the additional work that would be necessary to score the applications.

Chairperson Steffen asked when the revenue would be reviewed to ensure that the business was impacted by COVID.

Economic Development Manager Sullivan explained that the City could use a third-party vendor that would collect and review the information and complete the underwriting in order to ensure that the CARES Act requirements are met.

Member Heineman stated that there are other ways businesses are impacted outside of revenue, such as increased costs for materials, additional cleaning expenses, and expenses related to implementation of social distancing. He stated that it is possible for a business to be impacted outside of revenue.

Deputy City Administrator Gladhill confirmed that direct COVID expenses would be a method of showing a business was impacted.

Economic Development Manager Sullivan stated that the application could go into additional detail related to COVID impacts.

Deputy City Administrator Gladhill suggested that the remaining criteria be reviewed together rather than step by step in order to be more efficient with time.

Member Hardin left the meeting.

Economic Development Manager Sullivan noted that the remaining staff recommendations are included in the case and the Members could simply identify any opposition to those recommendations. He reviewed the suggested application process which would include an online application and the use of CNBC as the third-party agent to review and complete the underwriting for the applications.

Member Riley referenced the criteria related to whether a business has received emergency assistance. He asked if that would exclude a business that received assistance through the first phase of the program.

Economic Development Manager Sullivan stated that the staff recommendation would be not to include that criteria.

Chairperson Steffen agreed as that criteria would make restaurant ineligible for the program.

Member Heineman referenced the criteria that would exclude a business that sells tobacco, vaping or related adult products and asked if that language is related to criteria within the CARES Act.

Economic Development Manager Sullivan stated that if a staff generated recommendation take from many other programs.

Member Heineman stated that he personally does not support tobacco use, but also does not want to have the EDA make that moral decision. The EDA confirmed consensus.

Economic Development Manager Sullivan noted that he would remove those two items that would make a business not eligible as directed by the discussion.

Motion by Member Burandt, seconded by Member Heineman, to recommend establishment of a \$200,000 grant or loan to the City Council with the agreed upon criteria.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Burandt | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Chairperson Steffen | aye |

Motion carried.

4.02: Consider CBRE Listing Agreement for City Owned Land

Economic Development Manager Sullivan presented the staff report.

Brian Pankratz, CBRE, provided a brief update on the market and COVID impacts. He stated that housing and industrial continue to be active while retail and office/business tend to be bigger questions because of the impact of COVID.

Motion by Chairperson Steffen, seconded by Member Cords, to recommend to City Council to approve the Listing Agreement with CBRE from August 1, 2020 through January 31, 2021.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Burandt | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Chairperson Steffen | aye |

Motion carried.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan stated that planning continues to move forward for Business Appreciation Day and online registration has begun with 40 people signed up. He stated that staff has been working with local partners to respond to a RFI for a business looking for 20+ acres. He thanked the community partners, including Connexus Energy, GRE and DEED, that assisted in answering the RFI. He noted that staff will wait to hear if Ramsey moves to the next level. He stated that 10 businesses have chosen to take advantage of the ad program in the next *Ramsey Resident*. He provided a brief update on the timelines for Cobblestone and Gigi's Salon. He indicated that the closing for Cobblestone would occur by September according the terms of the purchase agreement, whereas Gigi's could occur closer to the end of the year.

6. ADJOURNMENT

Motion by Chairperson Steffen, seconded by Member Riley, to adjourn the meeting.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Burandt | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Chairperson Steffen | aye |

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 9:25 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, July 21, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
 Councilmember Jeff Menth
 Councilmember Chris Riley

Also Present: Public Works Superintendent Grant Riemer
 City Engineer Bruce Westby
 City Administrator Kurt Ulrich

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Menth, seconded by Councilmember Riley, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Menth and Riley. Voting No: None.

4. APPROVE MINUTES

4.01: Approve June 16, 2020, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the following minutes:

Regular Meeting Minutes dated June 16, 2020

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Menth and Riley. Voting No: None.

5. COMMITTEE BUSINESS

There was none.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided a brief update on current and proposed City, County and MnDOT improvement projects, studies and other items of interest to the Committee.

Councilmember Riley asked when staff begins planning for the projects for the next year, to ensure that all projects can be completed.

City Engineer Westby stated that staff has already begun collecting survey data on Riverdale Drive between Sunfish Lake Boulevard and Feldspar Street, which is designated for reconstruction in 2021 per the current Capital Improvement Plan. However, City Engineer Westby reminded the Committee that Staff plans to complete a comprehensive revision of the CIP this summer based on the ground penetrating radar data recently received, which may need to be augmented with data from additional pavement cores.

Councilmember Riley referenced 167th, which is in bad shape, and asked when that road is scheduled for repair.

City Engineer Westby replied that 167th Avenue was previously scheduled for a mill and overlay in 2027 or 2028, but is now past the point of a mill and overlay and may be moved up to a full reconstruction in 2022 or 2023.

Councilmember Riley referenced the segment of Waco between Sunwood and 150th and asked if there is an answer for repairing that segment.

City Engineer Westby stated that he has spoken with residents in that area in the past and provided information to one resident on how residents could move that project forward through the petition process. He stated that segment is very wide and therefore if reconstructed, could be narrowed to match the widths of the adjacent segments. He stated that there is no reason the segment has not been reconstructed, outside of the fact that there are roads in worse shape.

Chairperson Kuzma stated that perhaps funds could be found to complete that one block.

City Engineer Westby replied that it is on the radar of staff and will be considered while revising the CIP this summer.

6.02: Review Future Topics Calendar

City Engineer Westby highlighted the future topics calendar.

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Menth, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 5:50 p.m.

Respectfully submitted,

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

5. 6.

Meeting Date: 08/25/2020

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 20-173 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 6, 2020 through August 19, 2020

Purpose/Background:

Adopt Resolution # 20-173 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 6, 2020 through August 19, 2020

Recommendation:

Staff Recommends to Adopt Resolution # 20-173 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 6, 2020 through August 19, 2020.

Action:

Motion to Adopt Resolution # 20-173 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 6, 2020 through August 19, 2020.

Attachments

Bills List 08/25/2020

Resolution 8/25/2020

Form Review

Inbox

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 08/20/2020

Reviewed By

Diana Lund

Kurt Ulrich

Date

08/20/2020 07:08 AM

08/20/2020 11:50 AM

Started On: 08/19/2020 01:07 PM

| |
|------------------------------------|
| RAMSEY CITY COUNCIL MEETING |
| 8/25/2020 |
| BILLS LIST |

DISBURSEMENTS TO BE APPROVED THIS MEETING:

| DISBURSEMENT TYPE: | <u>SUBMITTED FOR APPROVAL</u> |
|--------------------------------------|---------------------------------------|
| Purchase Journal: | |
| Prepays 8/06/2020-8/19/2020 | 279,395.38 |
| Accounts Payable 8/06/2020-8/19/2020 | 437,170.80 |
| Payroll 8/07/2020 | 186,312.12 |
| Debt Service | 69,220.00 |
| Pay Estimates- Projects | 74,412.79 |

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal)

\$ 1,046,511.09

| | <u>APPROVED PREV. MTG</u> | <u>2020 Y.T.D.</u> |
|--|-------------------------------|------------------------|
| DISBURSEMENTS PREVIOUSLY APPROVED AND PAID: | | |
| NET PAYROLL TOTAL | \$ 213,027.32 | \$ 2,819,021.27 |
| - CORRECTION TO PAYROLL | | |
| PREPAIDS | 583,299.28 | 5,529,265.88 |
| - PREPAID ADJUSTMENTS | | |
| WIRE TRANSFERS FOR DEBT SERVICE | | 2,546,908.35 |
| - CORRECTION TO D.S. | | |
| ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING: | | |
| - BILLS LIST SUBMITTED | 238,480.98 | 3,910,392.84 |
| ADD (DELETE) BILLS LIST SUBMITTED | | |
| PAY ESTIMATE(S) | | 16,771.49 |
| - CHECKS VOIDED | 0.00 | 0.00 |

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 1,034,807.58

\$ 14,822,359.83

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

8/6/2020 -- 12/31/2020

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|---------|-----------|----------|---|------|--------|-------------------------|-------------|-----------|------------------------|
| 111024 | 8/6/2020 | | 100012 ACE SOLID WASTE INC | | | | | | |
| | | 113.10 | FIRE DEPTS AUG 2020 | | 102952 | 6127576 | 0220.6374 | | REFUSE/RECYCLING |
| | | 113.10 | | | | | | | |
| 111025 | 8/6/2020 | | 117757 ALTHOFF, REBECCA | | | | | | |
| | | 200.00 | WATER EFF GRANT PRO | | 102953 | 071620 | 9601.6436 | | WATER EFFICIENCY REB |
| | | 200.00 | | | | | | | |
| 111026 | 8/6/2020 | | 101084 BATTERIES PLUS BULBS | | | | | | |
| | | 55.90 | 12V BATTERIES | | 102954 | P28216812 | 0192.6281 | | SMALL TOOLS & MINOR T |
| | | 55.90 | | | | | | | |
| 111027 | 8/6/2020 | | 100297 CENTERPOINT ENERGY | | | | | | |
| | | 49.78 | PW MICS ACCTS JUNE 20 | | 102955 | 8000014064-2 JUNE 20 | 0311.6373 | | GAS |
| | | 46.73 | PW MICS ACCTS JUNE 20 | | 102955 | 8000014064-2 JUNE 20 | 0452.6373 | | GAS |
| | | 16.59 | PW MICS ACCTS JUNE 20 | | 102955 | 8000014064-2 JUNE 20 | 9601.6373 | | GAS |
| | | 16.59 | PW MICS ACCTS JUNE 20 | | 102955 | 8000014064-2 JUNE 20 | 9602.6373 | | GAS |
| | | 16.60 | PW MICS ACCTS JUNE 20 | | 102955 | 8000014064-2 JUNE 20 | 9605.6373 | | GAS |
| | | 146.29 | | | | | | | |
| 111028 | 8/6/2020 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 25.00 | 719803 | | 102956 | 080520 | 9601.4651 | | WATER REVENUE |
| | | 26.17 | 48903907 | | 102956 | 080520 | 9601.4651 | | WATER REVENUE |
| | | 26.17 | 726019 | | 102956 | 080520 | 9601.4651 | | WATER REVENUE |
| | | 77.34 | | | | | | | |
| 111029 | 8/6/2020 | | 117762 CURTIS, NEIL | | | | | | |
| | | 20.00 | REFUND FEE PERMIT 45016 | | 102957 | 080520 | 9101.4307 | | PERMIT PLAN REVIEW |
| | | 20.00 | | | | | | | |
| 111030 | 8/6/2020 | | 117761 JERNELL, JASON | | | | | | |
| | | 20.00 | REFUND FEE PERMIT 44988 | | 102958 | 080320 | 9101.4307 | | PERMIT PLAN REVIEW |
| | | 20.00 | | | | | | | |
| 111031 | 8/6/2020 | | 117760 KONICEK, KRIS | | | | | | |
| | | 155.00 | REF DAMAGE/KEY DEPOSIT | | 102959 | 080420 | 9804.1160 | | KEY & DAMAGE DEPOSIT |
| | | 155.00 | | | | | | | |
| 111032 | 8/6/2020 | | 100351 NCPERS GROUP LIFE INS | | | | | | |
| | | 416.00 | AUGUST 2020 LIFE INS | | 102961 | 704800082020 | 9101.2170 | | DENTAL/DISABILITY/LIFE |
| | | 416.00 | | | | | | | |
| 111064 | 8/13/2020 | | 115596 C AND J ENTERTAINMENT LLC | | | | | | |
| | | 1,450.00 | DEP SEPT 12,2020 | | 103036 | 1450 | 0452.6489 | | OTHER CONTRACTED SE |
| | | 1,450.00 | | | | | | | |
| 111065 | 8/13/2020 | | 117280 CENTRA HOMES | | | | | | |
| | | 5,000.00 | REF LAND ESC 7245 146TH AVE | | 103019 | 081320 | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 1,500.00 | REF ERO ESC 7245 146TH AVE | | 103020 | 081320A | 9804.6433 | 00117076 | REFUNDS |
| | | 7,000.00 | REF 3 ESC 14637 OLIVINE TER NW | | 103021 | 081320B | 9252.1155.1 | | MANUAL-ACCOUNTS REI |
| | | 1,500.00 | REF ERO ESC 14637 OLIVINE TER | | 103022 | 081320C | 9804.6433 | 00117148 | REFUNDS |

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| 111065 | 8/13/2020 | | 117280 CENTRA HOMES | | | | | | Continued. |
| | | 5,500.00 | REF LAND/SIDEWLK 14639 OLIVINE | | 103023 | 081320D | 9252.1155.1 | | MANUAL-ACCOUNTS RE |
| | | 1,500.00 | REF ERO ESC 14639 OLIVINE | | 103024 | 081320E | 9804.6433 | 00117136 | REFUNDS |
| | | <u>22,000.00</u> | | | | | | | |
| 111066 | 8/13/2020 | | 110734 CITY OF RAMSEY | | | | | | |
| | | 120.00 | 479313920 | | 103025 | 081220 | 9601.4651 | | WATER REVENUE |
| | | 351.17 | 729914 | | 103025 | 081220 | 9601.4651 | | WATER REVENUE |
| | | <u>471.17</u> | | | | | | | |
| 111067 | 8/13/2020 | | 107724 COMCAST | | | | | | |
| | | 11.75 | JUNE-OCT 2020 SERVICE | | 103039 | 072420 | 0220.6249 | | MISCELLANEOUS OPERA |
| | | <u>11.75</u> | | | | | | | |
| 111068 | 8/13/2020 | | 117765 ELLINGSON, AMANDA | | | | | | |
| | | 251.14 | UB REF 14630 PERIDOT ST | | 103027 | 081320 | 9601.4651 | | WATER REVENUE |
| | | <u>251.14</u> | | | | | | | |
| 111069 | 8/13/2020 | | 117053 HEADWATER HOMES LLC | | | | | | |
| | | 1,500.00 | REF ERO ESC 6985 168TH LN | | 103028 | 081320 | 9804.6433 | 00117475 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 111070 | 8/13/2020 | | 114818 LDK BUILDERS INC | | | | | | |
| | | 1,500.00 | REF ERO ESC 15492 IODINE ST | | 103029 | 081320 | 9804.6433 | 00117298 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 111071 | 8/13/2020 | | 117068 MAKOUSKY, KIM | | | | | | |
| | | 200.00 | WATER EFF GRANT PROGRAM | | 103030 | 081320 | 9601.6436 | | WATER EFFICIENCY REB |
| | | <u>200.00</u> | | | | | | | |
| 111072 | 8/13/2020 | | 117650 MINNESOTA LAWN CARE | | | | | | |
| | | 2,035.00 | MAT/LABOR 161ST/VARIOLITE MED | | 103031 | 2007200 | 0452.6489 | | OTHER CONTRACTED SE |
| | | <u>2,035.00</u> | | | | | | | |
| 111073 | 8/13/2020 | | 117770 PHILLIPS, MICHAEL | | | | | | |
| | | 200.84 | REF ESC BAL 116927 | | 103032 | 081320 | 9804.6433 | 00116927 | REFUNDS |
| | | <u>200.84</u> | | | | | | | |
| 111074 | 8/13/2020 | | 117769 REID, KIMBERLY | | | | | | |
| | | 92.87 | UB REF 14700 COBALT ST #36 | | 103033 | 081320 | 9601.4651 | | WATER REVENUE |
| | | <u>92.87</u> | | | | | | | |
| 111075 | 8/13/2020 | | 117766 TR EQUIPMENT SERVICES LLC | | | | | | |
| | | 1,800.00 | DRAW CONCERT 7/23/20 | | 103034 | 080420 | 9270.6315 | | MISCELLANEOUS PROFE |
| | | <u>1,800.00</u> | | | | | | | |
| 111076 | 8/13/2020 | | 115695 TROTT BROOK HALL | | | | | | |
| | | 967.00 | REL LANDSCAPE SURETY | | 103035 | 081020 | 9804.6433 | 00117116 | REFUNDS |
| | | <u>967.00</u> | | | | | | | |
| 111077 | 8/13/2020 | | 117771 UNITED STATES TREASURY | | | | | | |
| | | 30.09 | IRS FORM 8038-T YIELD REST LIA | | 103037 | 081320 | 9351.6315 | | MISCELLANEOUS PROFE |
| | | <u>30.09</u> | | | | | | | |
| 1001550 | 8/7/2020 | | 100291 MET COUNCIL SAC | | | | | | |
| | | 39,760.00 | SAC CHARGES JULY 2020 | | 102960 | 080520 | 9602.2083 | | SAC CHARGES |

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| 1001550 | 8/7/2020 | | 100291 MET COUNCIL SAC | | | | | | Continued. |
| | | 397.60 | SAC CHARGES JULY 2020 | | 102960 | 080520 | 9602.4356 | | SEWER AVAILABILITY CH |
| | | <u>39,362.40</u> | | | | | | | |
| 1001551 | 8/7/2020 | | 105706 TINKLENBERG GROUP INC | | | | | | |
| | | 7,000.00 | JULY/AUG 2020 | | 102962 | 2114 | 9400.6315 | | MISCELLANEOUS PROFE |
| | | <u>7,000.00</u> | | | | | | | |
| 1001552 | 8/7/2020 | | 111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC | | | | | | |
| | | 27.95 | 7550 SUNWOOD DR-PD | | 102963 | 150-1682-6501 | 0211.6489 | | OTHER CONTRACTED SE |
| | | | | | | JULY 20 | | | |
| | | 27.95 | 7550 SUNWOOD DR | | 102964 | 150-1681-6340 | 0194.6489 | | OTHER CONTRACTED SE |
| | | | | | | JULY 20 | | | |
| | | 427.95 | 7650 SUNWOOD DR-RAMP | | 102965 | 150-1681-4280 | 9240.6315 | | MISCELLANEOUS PROFE |
| | | | | | | JULY 20 | | | |
| | | 27.95 | 6701 HWY 10- YOUTH FIRST | | 102966 | 150-1687-1105 | 9410.6315 | 00041012 | MISCELLANEOUS PROFE |
| | | | | | | JULY 20 | | | |
| | | 27.95 | 5650 ALPINE DR-FIRE STATION 2 | | 102967 | 150-1691-2206 | 0220.6489 | | OTHER CONTRACTED SE |
| | | | | | | JULY 20 | | | |
| | | 35.90 | 7550 SUNWOOD DR | | 102968 | 150-1693-4968 | 0194.6489 | | OTHER CONTRACTED SE |
| | | | | | | JULY 20 | | | |
| | | <u>575.65</u> | | | | | | | |
| 1001597 | 8/14/2020 | | 100029 ANOKA AREA CHAMBER OF COMMERCE | | | | | | |
| | | 5,000.00 | CHAMBER CO HORT 19-20 | | 103017 | 26358 | 9230.6315 | | MISCELLANEOUS PROFE |
| | | <u>5,000.00</u> | | | | | | | |
| 1001598 | 8/14/2020 | | 112663 CAPSTONE HOMES INC | | | | | | |
| | | 1,500.00 | REF ERO ESC 14953 TIGER ST NW | | 103018 | 081320 | 9804.6433 | 00117466 | REFUNDS |
| | | <u>1,500.00</u> | | | | | | | |
| 1001599 | 8/14/2020 | | 100510 VERIZON WIRELESS | | | | | | |
| | | 96.32 | JULY-AUG 2020 SERVICE | | 103038 | 9859855607 | 0280.6323 | | CELLULAR PHONES |
| | | 1,235.94 | JULY-AUG 2020 SERVICE | | 103038 | 9859855607 | 0211.6323 | | CELLULAR PHONES |
| | | 463.13 | JULY-AUG 2020 SERVICE | | 103038 | 9859855607 | 0211.6415 | | OTHER EQUIPMENT REN |
| | | <u>1,795.39</u> | | | | | | | |
| 90567848 | 8/7/2020 | | 100398 PUBLIC EMPLOYEES RETIREMENT ASSN | | | | | | |
| | | 23,070.75 | | | 102977 | 0806201355284 | 9101.2174 | | PERA-EMPLOYEE |
| | | 30,950.36 | | | 102978 | 0806201355285 | 9101.2183 | | PERA-EMPLOYER |
| | | <u>54,021.11</u> | | | | | | | |
| 94356597 | 8/7/2020 | | 101306 IRS | | | | | | |
| | | 25,726.23 | | | 102980 | 0806201355287 | 9101.2171 | | FEDERAL WITHHOLDING |
| | | 14,762.54 | | | 102981 | 0806201355288 | 9101.2173 | | FICA & MEDICARE-EMPL |
| | | 14,736.95 | | | 102982 | 0806201355289 | 9101.2182 | | FICA & MEDICARE-EMPL |
| | | <u>55,225.72</u> | | | | | | | |
| 95196320 | 8/7/2020 | | 100601 MN DEPT OF REV WH | | | | | | |
| | | 11,837.06 | | | 102979 | 0806201355286 | 9101.2172 | | STATE WITHHOLDING |
| | | <u>11,837.06</u> | | | | | | | |
| 97080720 | 8/7/2020 | | 107962 TOTAL ADMINISTRATIVE SERVICE CORP | | | | | | |
| | | 1,778.52 | | | 102970 | 08062013552810 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | <u>1,778.52</u> | | | | | | | |

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| 98080720 | 8/7/2020 | | 115568 ALERUS FINANCIAL NA | | | | | | Continued. |
| | | 3,723.69 | | | 102974 | 08062013552814 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | 3,723.69 | | | | | | | |
| 99080620 | 8/6/2020 | | 100629 MN DEPT OF REV SALES TX | | | | | | |
| | | 31.62 | July Sales/Use Tax | | 102951 | 07312020 | 9101.2082 | | SALES/USE TAX PAYABLE |
| | | 165.59 | July Sales/Use Tax | | 102951 | 07312020 | 9101.4305 | | RENTAL FEES |
| | | 18.86 | July Sales/Use Tax | | 102951 | 07312020 | 9101.4328 | | ACCIDENT REPORTS |
| | | .01 | July Sales/Use Tax | | 102951 | 07312020 | 9101.4609 | | OTHER MISCELLANEOUS |
| | | 333.03 | July Sales/Use Tax | | 102951 | 07312020 | 9601.2082 | | SALES/USE TAX PAYABLE |
| | | 18,445.74 | July Sales/Use Tax | | 102951 | 07312020 | 9601.2082 | | SALES/USE TAX PAYABLE |
| | | 687.17 | July Sales/Use Tax | | 102951 | 07312020 | 9601.2082 | | SALES/USE TAX PAYABLE |
| | | 19,682.00 | | | | | | | |
| 99080720 | 8/7/2020 | | 107885 DEPARTMENT OF LABOR AND INDUSTRY | | | | | | |
| | | 2,835.68 | July Surcharges | | 102950 | 07312020 | 9101.2081 | | SURCHARGES-PERMITS |
| | | 56.71 | July Surcharges | | 102950 | 07312020 | 9101.4604 | | SURCHARGES |
| | | 2,778.97 | | | | | | | |
| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | |
| | | 90.58 | AMAZON.COM*MV2D57PI2 | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA |
| | | 9.12 | AMZN MKTP US*MV0052QR1 | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA |
| | | 9.13 | AMZN MKTP US*MV0052QR1 | | 103040 | JULY 2020 P CARD COMDATA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | 13.00 | AMZN MKTP US*MV25E2EQ1 | | 103040 | JULY 2020 P CARD COMDATA | 0311.6249 | | MISCELLANEOUS OPERA |
| | | 13.00 | AMZN MKTP US*MV25E2EQ1 | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA |
| | | 70.95 | AMZN MKTP US*MF48Q54A1 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | .01 | AMZN MKTP US*MF48Q54A1 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 55.96 | AMZN MKTP US*MJ68O3N50 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6207 | | TRAINING SUPPLIES |
| | | 285.00 | AMZN MKTP US*MJ6CM3A60 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6237 | | CRIME SCENE KIT MATEI |
| | | 56.70 | AMZN MKTP US*MV1939BL2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 50.97 | AMZN MKTP US*MV1939BL2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 281.85 | AMZN MKTP US*MV4032640 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 21.99 | AMZN MKTP US*MV4TD2AD2 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6275 | | OTHER EQUIPMENT PAR |
| | | 12.99 | AMZN MKTP US*MV6ZO16U0 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 41.73 | AMZN MKTP US*MV6ZO16U0 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 41.97 | AMZN MKTP US*MV7HW35K2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 31.15 | JELLYBEAN AND JULIAS B | | 103040 | JULY 2020 P CARD COMDATA | 0211.6331 | | TRAVEL & LODGING |
| | | 30.00 | SMOKEYS PUB N GRILL | | 103040 | JULY 2020 P CARD COMDATA | 0211.6331 | | TRAVEL & LODGING |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | | |
| | | 456.00 | SP * WSI SPORTSWEAR | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 25.70 | TST* ACAPULCO MEXICAN | | 103040 | JULY 2020 P CARD COMDATA | 0211.6331 | | TRAVEL & LODGING | |
| | | 86.64 | AMZN MKTP US*MJ1JS6UN2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 47.96 | AMZN MKTP US*MV07Z4122 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 324.58 | AMZN MKTP US*MV27R93S2 | | 103040 | JULY 2020 P CARD COMDATA | 0194.6259 | | BUILDING MAINT/REPAIR | |
| | | 38.70 | AMZN MKTP US*MV9168FK0 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 42.74 | AMZN MKTP US*MV9168FK0 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 25.17 | GIH*GLOBALINDUSTRIALEQ | | 103040 | JULY 2020 P CARD COMDATA | 0194.6281 | | SMALL TOOLS & MINOR E | |
| | | 92.13 | VM SUPERCENTER #3209 | | 103040 | JULY 2020 P CARD COMDATA | 0194.6249 | | MISCELLANEOUS OPERA | |
| | | 75.00 | BCA TRAINING EDUCATION | | 103040 | JULY 2020 P CARD COMDATA | 0211.6335 | | TRAINING | |
| | | 375.00 | BCA TRAINING EDUCATION | | 103040 | JULY 2020 P CARD COMDATA | 0211.6335 | | TRAINING | |
| | | 50.00 | TLO TRANSUNION | | 103040 | JULY 2020 P CARD COMDATA | 0211.6315 | | MISCELLANEOUS PROFE | |
| | | 949.00 | AMZN MKTP US*MV83S8PO1 | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 307.98 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 699.99 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 2.99 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 839.00 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 9.18 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 116.97 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 129.98 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 49.47 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 99.98 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 139.98 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 799.99 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 5.99 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0192.6281 | | SMALL TOOLS & MINOR E | |
| | | 649.00 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |
| | | 1,739.97 | NEWEGG B2B INC | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES | |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 2,500.00 | NEAT | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 120.10 | ZOOM.US | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 22.74 | ZOOM.US | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 52.49 | ZOOM.US | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 547.50 | AMZN MKTP US*MV5PY8M52 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 21.99 | AMZN MKTP US*MV5PY8M52 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 75.00 | DPS FIREFIGHTER LICENS | | 103040 | JULY 2020 P CARD COMDATA | 0220.6451 | | MEMBERSHIP DUES |
| | | 75.00 | DPS FIREFIGHTER LICENS | | 103040 | JULY 2020 P CARD COMDATA | 0220.6451 | | MEMBERSHIP DUES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 2.97 | THE HOME DEPOT #2821 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 250.00 | AA DRIVELINE SPECIALTI | | 103040 | JULY 2020 P CARD COMDATA | 0311.6388 | | OTHER VEHICLE REPAIR |
| | | 354.00 | AMAZON.COM*MJ22F9L30 | | 103040 | JULY 2020 P CARD COMDATA | 0452.6281 | | SMALL TOOLS & MINOR E |
| | | 107.75 | AMZN MKTP US*MF15F4J51 | | 103040 | JULY 2020 P CARD COMDATA | 0311.6249 | | MISCELLANEOUS OPERA/ |
| | | 29.99 | AMZN MKTP US*MV05S4W40 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 10.49 | AMZN MKTP US*MV05S4W40 | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA/ |
| | | 23.99 | AMZN MKTP US*MV05S4W40 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 25.00 | CKE*KITCHEN TABLE ANOK | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA/ |
| | | 26.70 | THE HOME DEPOT | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA/ |
| | | 36.88 | THE HOME DEPOT | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA/ |
| | | 130.95 | THE HOME DEPOT | | 103040 | JULY 2020 P CARD COMDATA | 0452.6249 | | MISCELLANEOUS OPERA/ |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 557.25 | CONWAY SHIELD | | 103040 | JULY 2020 P CARD COMDATA | 0220.6231 | | UNIFORMS & TURN-OUT |
| | | 9.91- | HOMEDEPOT.COM | | 103040 | JULY 2020 P CARD COMDATA | 0220.6281 | | SMALL TOOLS & MINOR E |
| | | .71- | HOMEDEPOT.COM | | 103040 | JULY 2020 P CARD COMDATA | 0220.6281 | | SMALL TOOLS & MINOR E |
| | | 18.99 | AMZN MKTP US*MF91Q3CX1 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 18.99 | AMZN MKTP US*MF91Q3CX1 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 319.80 | AMZN MKTP US*MV4VI3TL0 | | 103040 | JULY 2020 P CARD COMDATA | 0141.6249 | | MISCELLANEOUS OPERA |
| | | 319.80 | AMZN MKTP US*MV4VI3TL0 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 23.98 | AMZN MKTP US*MV7AC5DR2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 125.98 | AMZN MKTP US*MV7AC5DR2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 14.99 | AMZN MKTP US*MV7AC5DR2 | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 142.49 | CKE*KITCHEN TABLE ANOK | | 103040 | JULY 2020 P CARD COMDATA | 0111.6249 | | MISCELLANEOUS OPERA |
| | | 176.11 | DOORDASH*AURELIOS PIZZ | | 103040 | JULY 2020 P CARD COMDATA | 0111.6249 | | MISCELLANEOUS OPERA |
| | | 178.58 | DOORDASH*KITCHEN TABLE | | 103040 | JULY 2020 P CARD COMDATA | 0111.6249 | | MISCELLANEOUS OPERA |
| | | 12.24 | CASEYS PIZZA 1988 | | 103040 | JULY 2020 P CARD COMDATA | 0191.6249 | | MISCELLANEOUS OPERA |
| | | 15.99 | CASEYS PIZZA 1988 | | 103040 | JULY 2020 P CARD COMDATA | 0191.6249 | | MISCELLANEOUS OPERA |
| | | 11.99 | CASEYS PIZZA 1988 | | 103040 | JULY 2020 P CARD COMDATA | 0191.6249 | | MISCELLANEOUS OPERA |
| | | 3.89 | CASEYS PIZZA 1988 | | 103040 | JULY 2020 P CARD COMDATA | 0191.6249 | | MISCELLANEOUS OPERA |
| | | 3.14 | CASEYS PIZZA 1988 | | 103040 | JULY 2020 P CARD COMDATA | 0191.6249 | | MISCELLANEOUS OPERA |
| | | 593.98 | INT'L CODE COUNCIL INC | | 103040 | JULY 2020 P CARD COMDATA | 0240.6471 | | BOOKS & PAMPHLETS |
| | | 145.00 | INT'L CODE COUNCIL INC | | 103040 | JULY 2020 P CARD COMDATA | 0240.6471 | | BOOKS & PAMPHLETS |
| | | 28.98 | AMZN MKTP US*MJ3DD4HV0 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 12.99 | AMZN MKTP US*MJ3DD4HV0 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 16.40 | AMZN MKTP US*MJ3DD4HV0 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 15.76 | AMZN MKTP US*MV19S5OM1 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 7.98 | AMZN MKTP US*MV19S5OM1 | | 103040 | JULY 2020 P CARD COMDATA | 0211.6233 | | BATTERIES EQUIP |
| | | 16.07 | AUDIBLE*MJ2LW5VZ2 | | 103040 | JULY 2020 P CARD COMDATA | 0130.6249 | | MISCELLANEOUS OPERA |
| | | 16.06 | ZOOM.US | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 20.90 | COBORN'S SUPERSTORE | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 17.96 | COBORN'S SUPERSTORE | | 103040 | JULY 2020 P CARD COMDATA | 0211.6208 | | MISCELLANEOUS OFFICI |
| | | 16.06 | ZOOM.US | | 103040 | JULY 2020 P CARD COMDATA | 0892.6282 | | EMERGENCY SUPPLIES |
| | | 62.65 | WALMART GROCERY | | 103040 | JULY 2020 P CARD COMDATA | 9230.6249 | | MISCELLANEOUS OPERA/ |
| | | 731.61 | WALMART.COM AX | | 103040 | JULY 2020 P CARD COMDATA | 9230.6249 | | MISCELLANEOUS OPERA/ |
| | | 169.00 | SQ *HOMETOWN METALWORK | | 103040 | JULY 2020 P CARD COMDATA | 0243.6259 | | BUILDING MAINT/REPAIR |
| | | 39.99 | AMZN MKTP US*MJ5XJ1ZC2 | | 103040 | JULY 2020 P CARD COMDATA | 0243.6249 | | MISCELLANEOUS OPERA/ |
| | | 12.99 | AMZN MKTP US*MV19S5OM1 | | 103040 | JULY 2020 P CARD COMDATA | 0223.6237 | | CRIME SCENE KIT MATEI |
| | | 70.02 | BROCK WHITE 330 | | 103040 | JULY 2020 P CARD COMDATA | 9605.6249 | | MISCELLANEOUS OPERA/ |
| | | 65.32 | BROCK WHITE 330 | | 103040 | JULY 2020 P CARD COMDATA | 9605.6249 | | MISCELLANEOUS OPERA/ |
| | | 22.48 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 12.28 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 23.17 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 20.94 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 23.38 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 32.56 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 20.15 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 18.94 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 49.29 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 36.04 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 30.27 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 29.02 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 13.80 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 5.03 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 70.60 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 34.99 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 41.66 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 41.57 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 17.42 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 31.80 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 44.51 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 34.69 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 26.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 41.68 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 27.25 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 20.21 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 47.25 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 42.95 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 47.08 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 62.89 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 65.08 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 62.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 29.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 46.93 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 47.37 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 50.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 48.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 39.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 45.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 37.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 16.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 76.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 76.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 47.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 38.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 45.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 55.40 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 64.88 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 48.00 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 29.48 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.86 | CASEYS GEN STORE | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 78.81 | CASEYS GEN STORE | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 46.82 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 37.46 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.95 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 21.37 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.95 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 14.96 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 23.73 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 51.08 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 21.29 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 31.51 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 29.63 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 21.99 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.38 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 29.60 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.28 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 38.80 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 11.76 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 45.54 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.68 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 38.21 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 30.05 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 34.94 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 44.90 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 30.98 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 18.39 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 22.63 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 27.38 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 33.50 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 31.54 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 31.92 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 28.93 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 30.93 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 33.53 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 44.65 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 38.41 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 45.94 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.98 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 16.88 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 16.72 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 18.48 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 20.80 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 31.81 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 35.20 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 33.90 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.90 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.41 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| | | 25.24 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.62 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.43 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 15.91 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 20.83 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.00 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.63 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.25 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 15.82 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.13 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 47.57 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.39 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.96 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.43 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.67 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 9.74 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.95 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.88 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 43.05 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 29.27 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.38 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 23.30 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 47.69 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 46.22 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 45.78 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 8.10 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 21.01 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |

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|----------|-----------|--------|----------------------------|------|--------|---------------------------|------------|-----------|---------------------|
| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 25.96 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 26.11 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 51.63 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 50.97 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 59.00 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 5.28 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 46.13 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 49.90 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 56.86 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 45.89 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 50.88 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 41.90 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 31.72 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 34.19 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.57 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.51 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.07 | EXXONMOBIL 47608807 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 23.76 | HOLIDAY STATIONS 0005 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 74.30 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 22.68 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 27.16 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 43.14 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 36.49 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.43 | HOLIDAY STATIONS 0323 | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 36.00 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 33.69 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 28.65 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 38.87 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 14.50 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.50 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.62 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 29.23 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.52 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.28 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.36 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 37.10 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 41.87 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 45.43 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.98 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 37.10 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0301.6223 | | GASOLINE |
| | | 23.40 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 31.67 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 14.59 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 11.56 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 28.50 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 37.03 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 16.59 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.37 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 33.04 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.05 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 33.00 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.36 | HOLIDAY STATIONS 0395 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.30 | HOLIDAY STATIONS 3514 | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 14.33 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 38.06 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.33 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 16.44 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 30.55 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0194.6223 | | GASOLINE |
| | | 30.02 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.74 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 40.29 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.09 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 31.68 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0194.6223 | | GASOLINE |
| | | 19.21 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 48.92 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 18.73 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 31.09 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 43.58 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 26.41 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 17.75 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.88 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 41.50 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6225 | | DIESEL FUEL |
| | | 9.37 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.52 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.42 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.12 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.94 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.36 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.76 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 14.06 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 34.22 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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|----------|-----------|--------|----------------------------|------|--------|---------------------------|------------|-----------|---------------------|
| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 39.84 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.62 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.89 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.10 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.61 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.03 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 18.40 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.36 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.60 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 23.33 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 36.30 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.92 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 31.54 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.25 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.20 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 29.85 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 23.28 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.00 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.23 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 28.40 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.91 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.01 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.14 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.05 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.64 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.59 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.80 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 17.94 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 15.91 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 24.42 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.17 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 18.11 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.58 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 15.89 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.25 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 14.10 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 23.67 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 17.26 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 29.52 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 15.99 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 18.36 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 21.53 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 10.91 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.27 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 27.66 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 22.02 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 16.25 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.26 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 16.28 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 34.04 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 30.54 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.32 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 12.89 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 14.69 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

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| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 22.86 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 31.05 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 31.72 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 20.91 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 34.16 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 19.36 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 18.22 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 14.36 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 12.45 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 23.34 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 22.95 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 10.19 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 27.86 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 29.48 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 30.50 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 28.05 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 24.15 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 27.61 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 18.80 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 24.48 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 37.06 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 43.22 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 41.85 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 31.69 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 45.74 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 19.47 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |
| | | 28.55 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL | 0211.6223 | | GASOLINE |
| | | | | | | COMDATA | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary
 8/6/2020 -- 12/31/2020

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|--------|----------------------------|------|--------|---------------------------|------------|-----------|---------------------|
| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 20.01 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 42.39 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 41.91 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.12 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 19.70 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0194.6223 | | GASOLINE |
| | | 26.12 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0194.6223 | | GASOLINE |
| | | 25.51 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 29.07 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 29.59 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0240.6223 | | GASOLINE |
| | | 21.12 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 50.92 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 44.43 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 40.15 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 49.40 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 92.78 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0452.6223 | | GASOLINE |
| | | 98.72 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 86.38 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 61.62 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 47.74 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 58.30 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0311.6223 | | GASOLINE |
| | | 20.99 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 31.14 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 32.73 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 26.42 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 13.84 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 33.54 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 25.93 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |

CITY OF RAMSEY
Council Check Register by GL
Council Check Register and Summary

8/6/2020 -- 12/31/2020

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|-----------|------------------|---|------|--------|---------------------------|------------|-----------|---------------------|
| 99081420 | 8/14/2020 | | 108768 COMDATA NETWORK INC | | | | | | Continued. |
| | | 22.51 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 32.84 | RAMSEY MARKET | | 103041 | JULY 2020 FUEL COMDATA | 0211.6223 | | GASOLINE |
| | | 32.81 | SPEEDWAY 04508 | | 103041 | JULY 2020 FUEL COMDATA | 0220.6223 | | GASOLINE |
| | | 14.84 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 60.01 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 55.15 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 40.82 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 53.55 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 54.70 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 52.65 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 54.20 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 36.66 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 71.94 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 61.96 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 49.28 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 29.10 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 43.46 | LITTLE DUKES RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9601.6223 | | GASOLINE |
| | | 66.19 | BILL'S SUPERETTE | | 103041 | JULY 2020 FUEL COMDATA | 9602.6223 | | GASOLINE |
| | | 59.02 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9602.6223 | | GASOLINE |
| | | 58.86 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9602.6223 | | GASOLINE |
| | | 58.03 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9602.6223 | | GASOLINE |
| | | 62.41 | CASEYS RAMSEY | | 103041 | JULY 2020 FUEL COMDATA | 9602.6223 | | GASOLINE |
| | | <u>27,540.87</u> | | | | | | | |
| 99081720 | 8/17/2020 | | 100219 HOME DEPOT COMMERCIAL ACCT PROGRAM | | | | | | |
| | | 40.14 | JULY 2020 PURCHASES | | 103078 | 072820 | 0194.6249 | | MISCELLANEOUS OPERA |
| | | 22.03 | JULY 2020 PURCHASES | | 103078 | 072820 | 9240.6315 | | MISCELLANEOUS PROFE |
| | | 72.72 | JULY 2020 PURCHASES | | 103078 | 072820 | 9240.6315 | | MISCELLANEOUS PROFE |
| | | <u>134.89</u> | | | | | | | |
| 99381097 | 8/7/2020 | | 100223 ICMA RETIREMENT TRUST 457 | | | | | | |
| | | 1,918.41 | | | 102969 | 0806201355281 | 9101.2175 | | DEFERRED COMPENSAT |
| | | <u>1,918.41</u> | | | | | | | |

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

8/6/2020 -- 12/31/2020

| Check # | Date | Amount | Supplier / Explanation | PO # | Doc No | Inv No | Account No | Subledger | Account Description |
|----------|----------|-------------------|---|------|--------|----------------|------------|-----------|----------------------|
| 99381097 | 8/7/2020 | | 100223 ICMA RETIREMENT TRUST 457 | | | | | | Continued. |
| 99470580 | 8/7/2020 | | 114790 GREAT WEST LIFE AND ANNUITY INS CO | | | | | | |
| | | 8,440.34 | | | 102972 | 08062013552812 | 9101.2175 | | DEFERRED COMPENSAT |
| | | <u>8,440.34</u> | | | | | | | |
| 99471476 | 8/7/2020 | | 114790 GREAT WEST LIFE AND ANNUITY INS CO | | | | | | |
| | | 3,366.87 | | | 102973 | 08062013552813 | 9101.2176 | | LIFE/HEALTH-EMPLOYEE |
| | | <u>3,366.87</u> | | | | | | | |
| | | <u>279,395.38</u> | Grand Total | | | | | | |

| <u>Payment Instrument Totals</u> | |
|----------------------------------|------------------|
| Checks | 33,713.49 |
| EFT Payments | 190,448.45 |
| A/P ACH Payment | <u>55,233.44</u> |
| Total Payments | 279,395.38 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|-------------------------------|----------------------------|--------|----------------|---------|-------|-----------|-------------|----------|
| Number | Name / Mailing Address | Ty | Number | Item | Co | Date | Number | Amount | |
| 117651 | ACCESS MECHANICAL INC | WORK IN EVIDENCE ROOM | PV | 103079 | 001 | 09101 | 8/13/2020 | 081320-1104 | 600.00 |
| | ACCESS MECHANICAL INC | | | Summary Total | | | | | 600.00 |
| | P O BOX 5 | REPLACE RELIEF VALVE | PV | 103080 | 001 | 09101 | 8/13/2020 | 081320-1103 | 780.00 |
| | CIRCLE PINES MN 55014 | | | Summary Total | | | | | 780.00 |
| | | | | Payment Amount | | | | | 1,380.00 |
| 117768 | AK APPLIQUE | RPD MASK LOGOS- 72 | PV | 103043 | 001 | 09101 | 8/7/2020 | 080720 | 72.00 |
| | AK APPLIQUE | | | Summary Total | | | | | 72.00 |
| | 15391 GERMANIUM STREET NW | | | Payment Amount | | | | | 72.00 |
| | RAMSEY MN 55303 | | | Payment Amount | | | | | 72.00 |
| 100063 | ASPEN MILLS | MISC A. PIPENHAGEN | PV | 103118 | 001 | 09101 | 8/7/2020 | 259866 | 219.00 |
| | ASPEN MILLS | | | Summary Total | | | | | 219.00 |
| | 8201 C CENTRAL AVE NE | | | Payment Amount | | | | | 219.00 |
| | SPRING LAKE PARK MN 55432 | | | Payment Amount | | | | | 219.00 |
| 115723 | AVOLVE SOFTWARE CORP | SOFTWARE UPGRADE-TECH SERV | PV | 102985 | 001 | 09101 | 7/31/2020 | 5777 | 2,880.00 |
| | AVOLVE SOFTWARE CORP | | | Summary Total | | | | | 2,880.00 |
| | 4835 E CACTUS ROAD SUITE 420 | | | Payment Amount | | | | | 2,880.00 |
| | SCOTTSDALE AZ 85254 | | | Payment Amount | | | | | 2,880.00 |
| 100070 | B AND B HOFFMAN SOD FARMS INC | 15 ROLLS OF SOD | PV | 103044 | 001 | 09605 | 8/12/2020 | 62168 | 41.55 |
| | B AND B HOFFMAN SOD FARMS INC | | | Summary Total | | | | | 41.55 |
| | 22390 GRANT STREET NW | SOD | PV | 103084 | 001 | 09605 | 8/14/2020 | 62203 | 153.38 |
| | ELK RIVER MN 55330 | | | Summary Total | | | | | 153.38 |
| | | | | Payment Amount | | | | | 194.93 |
| 100086 | BLUE VELVET INC | AUG 2020 FIRE WASHES | PV | 103085 | 001 | 09101 | 8/13/2020 | 081320 | 149.75 |
| | BLUE VELVET INC | | | Summary Total | | | | | 149.75 |
| | 14101 ST FRANCIS BLVD NW | | | Payment Amount | | | | | 149.75 |
| | RAMSEY MN 55303 | | | Payment Amount | | | | | 149.75 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee Number | Name / Mailing Address | Stub Message | Document Ty | Number Number | Item Itm | Co | Due Date | Invoice Number | Payment Amount |
|-----------------|---|-----------------------------|----------------|------------------|-------------|-------|-------------|-------------------|-----------------------|
| 100096 | BRYAN ROCK PRODUCTS INC | RED BALL- FIELD MATERIAL | PV | 102986 | 001 | 09101 | 7/31/2020 | 43006 | 740.62 |
| | BRYAN ROCK PRODUCTS INC PO BOX 215 SHAKOPEE MN 55379 | | | | | | | | Summary Total 740.62 |
| | | | | | | | | | Payment Amount 740.62 |
| 100111 | COMMERCIAL ASPHALT COMPANY | ASPHALT | PV | 103047 | 001 | 09101 | 7/31/2020 | 200731 | 620.58 |
| | COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480 | | | | | | | | Summary Total 620.58 |
| | | | | | | | | | Payment Amount 620.58 |
| 100167 | CORNERSTONE FORD | REPAIR 316 | PV | 103049 | 001 | 09101 | 8/7/2020 | 15305582 | 265.75 |
| | CORNERSTONE FORD 17219 HIGHWAY 10 NW | WORK ON 562 | | | | | | | Summary Total 265.75 |
| | PO BOX 304 ELK RIVER MN 55330 | | PV | 103088 | 001 | 09101 | 8/3/2020 | 16302111/1 | 131.70 |
| | | | | | | | | | Summary Total 131.70 |
| | | | | | | | | | Payment Amount 397.45 |
| 114117 | CRAWFORD'S EQUIPMENT INC | CABLE MOUNT BRACKET | PV | 103122 | 001 | 09101 | 8/10/2020 | 01-39507 | 39.28 |
| | CRAWFORD'S EQUIPMENT INC 4898 HIGHWAY 95 NW CAMBRIDGE MN 55008 | | | | | | | | Summary Total 39.28 |
| | | | | | | | | | Payment Amount 39.28 |
| 115909 | CRITERION PICTURES USA | RIO 9/12/2020 | PV | 103050 | 001 | 09101 | 8/11/2020 | P4394585 | 375.00 |
| | CRITERION PICTURES USA P O BOX 894272 LOS ANGELES CA 90189-4272 | | | | | | | | Summary Total 375.00 |
| | | | | | | | | | Payment Amount 375.00 |
| 100141 | DAVE PERKINS CONTRACTING INC | SAN/SEW REPAIR 15758 OSMIUM | PV | 103051 | 001 | 09602 | 8/11/2020 | 27377 | 15,000.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee | Stub | Document | Due | Invoice | Payment | | | |
|--------|--|---------------------------|--------|---------|---------|-------|-----------|-----------------------------|
| Number | Name / Mailing Address | Ty | Number | Item | Co | Date | Number | Amount |
| | DAVE PERKINS CONTRACTING INC 19745 NOWTHEN BLVD NW ANOKA MN 55303-9655 | | | | | | | Summary Total 15,000.00 |
| | | | | | | | | Payment Amount 15,000.00 |
| 114363 | EAGLE TREE SERVICE BOWERS | TREE REMOVAL 14840 | PV | 103052 | 001 | 09101 | 8/3/2020 | 080320 750.00 |
| | EAGLE TREE SERVICE 8637 225TH AVENUE NW NOWTHEN MN 55330 | | | | | | | Summary Total 750.00 |
| | | | | | | | | Payment Amount 750.00 |
| 106624 | EHLERS AND ASSOCIATES, INC | 2019 TIF REPORTING | PV | 103054 | 001 | 09201 | 8/10/2020 | 84342 982.15 |
| | EHLERS & ASSOCIATES, INC | 2019 TIF REPORTING | PV | 103054 | 002 | 09201 | 8/10/2020 | 84342 982.15 |
| | 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105 | 2019 TIF REPORTING | PV | 103054 | 003 | 09201 | 8/10/2020 | 84342 982.15 |
| | | 2019 TIF REPORTING | PV | 103054 | 004 | 09201 | 8/10/2020 | 84342 982.15 |
| | | 2019 TIF REPORTING | PV | 103054 | 005 | 09201 | 8/10/2020 | 84342 982.15 |
| | | 2019 TIF REPORTING | PV | 103054 | 006 | 09201 | 8/10/2020 | 84342 982.15 |
| | | 2019 TIF REPORTING | PV | 103054 | 007 | 09201 | 8/10/2020 | 84342 982.10 |
| | | | | | | | | Summary Total 6,875.00 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 001 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 002 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 003 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 004 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 005 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 006 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 007 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 008 | 09340 | 8/7/2020 | 84102 466.67 |
| | | 2020 DISCLOSURE REPORTING | PV | 103055 | 009 | 09340 | 8/7/2020 | 84102 466.64 |
| | | | | | | | | Summary Total 4,200.00 |
| | | | | | | | | Payment Amount 11,075.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Number | ltn | Co | Due Date | Invoice Number | Payment Amount |
|--------|--|--|-------------|--------|-----|-------|-----------|----------------|----------------|
| 104267 | ELITE SANITATION ELITE SANITATION PO BOX 526 ELK RIVER MN 55330 | JULY/AUG 20 TOILETS | PV | 103123 | 001 | 09101 | 8/5/2020 | 26903 | 624.00 |
| | | | | | | | | Summary Total | 624.00 |
| | | | | | | | | Payment Amount | 624.00 |
| 112596 | ENVIRONMENTAL PRODUCTS AND ACCESS ENVIRONMENTAL PRODUCTS AND ACCESS MSC #30157 P O BOX 415000 NASHVILLE TN 37241-0157 | MISC SUPPLIES | PV | 103056 | 001 | 09602 | 7/24/2020 | 246985 | 1,239.29 |
| | | | | | | | | Summary Total | 1,239.29 |
| | | | | | | | | Payment Amount | 1,239.29 |
| 100904 | ESS BROTHERS AND SONS INC ESS BROTHERS AND SONS INC 9350 CTY ROAD 19 LORETTO MN 55357 | QUICK SET REPAIRS | PV | 102989 | 001 | 09602 | 7/31/2020 | AA6390 | 297.00 |
| | | | | | | | | Summary Total | 297.00 |
| | | | | | | | | Payment Amount | 297.00 |
| 100871 | FBI NAA NORTHWEST CHAPTER FBI NAA NORTHWEST CHAPTER | 9TH PISTOL SHOOT (6) | PV | 103071 | 001 | 09101 | 8/10/2020 | 081020 | 150.00 |
| | | | | | | | | Summary Total | 150.00 |
| | | | | | | | | Payment Amount | 150.00 |
| 100143 | FERGUSON WATERWORKS # 2516 FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817 | MISC PARTS | PV | 103059 | 001 | 09601 | 7/28/2020 | 0459007 | 18,297.76 |
| | | | | | | | | Summary Total | 18,297.76 |
| | | | | | | | | Payment Amount | 18,297.76 |
| 116002 | FPI PAVING CONTRACTORS INC FPI PAVING CONTRACTORS INC 3230 RICE STREET | FORD BROOK PRK- LOT/TRL/DITCH FORD BROOK PRK- LOT/TRL/DITCH | PV | 103057 | 001 | 09605 | 7/31/2020 | 2070182.00 | 5,255.00 |
| | | | PV | 103057 | 002 | 09605 | 7/31/2020 | 2070182.00 | 9,148.00 |
| | | | | | | | | Summary Total | 14,403.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee Number | Name / Mailing Address | Stub Message | Document Ty Number | Item Itm | Co | Due Date | Invoice Number | Payment Amount |
|-----------------|--|----------------------|-----------------------|-------------|-----------|-------------|-------------------|-------------------|
| | ST PAUL MN 55126-3047 | | | | | | | |
| | | | | | | | Payment Amount | 14,403.00 |
| 112564 | GROUP HEALTH INC WORKSITE | EAP JULY 2020 | PV | 103124 | 001 09101 | 7/31/2020 | W817585 | 92.00 |
| | GROUP HEALTH INC WORKSITE MAIL STOP # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309 | | | | | | Summary Total | 92.00 |
| | | | | | | | Payment Amount | 92.00 |
| 112160 | HOLIDAY COMPANIES | PD JULY 2020 WASHES | PV | 102995 | 001 09101 | 8/1/2020 | 046801082000 | 131.75 |
| | HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437 | | | | | | Summary Total | 131.75 |
| | | | | | | | Payment Amount | 131.75 |
| 106324 | INSPECTRON INC | JULY 20 SERVICES | PV | 102996 | 001 09101 | 8/4/2020 | 080420 | 9,425.00 |
| | INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068 | | | | | | Summary Total | 9,425.00 |
| | | | | | | | Payment Amount | 9,425.00 |
| 106719 | INTEREUM INC | POLICE STATION SETUP | PV | 103064 | 001 09101 | 8/6/2020 | 172641 | 2,555.37 |
| | INTEREUM INC 9800 8TH AVENUE NORTH PLYMOUTH MN 55441 | | | | | | Summary Total | 2,555.37 |
| | | | | | | | Payment Amount | 2,555.37 |
| 100256 | LANO EQUIPMENT INC | RENT- EXCAVATOR | PV | 103065 | 001 09605 | 8/6/2020 | 02-771691 | 300.00 |
| | LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303 | | | | | | Summary Total | 300.00 |
| | | | | | | | Payment Amount | 300.00 |
| 100258 | LEAGUE OF MINNESOTA CITIES | 2020 LEAD T. BYRON | PV | 103098 | 001 09101 | 7/28/2020 | 325310 | 100.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee Number Name / Mailing Address | Stub Message | Document Ty Number Itm Co | Due Date | Invoice Number | Payment Amount |
|--|---------------------------------|--|-----------------------|-------------------|--|
| LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044 | 2020 LEAD S. TURNER | PV 103099 001 09101 | 7/28/2020 | 325325 | 100.00 100.00 200.00 |
| 100259 LEAGUE OF MN CITIES INS TRUST LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517 | RE: J. BONINE | PV 103127 001 09101 | 8/3/2020 | 16271 | 455.08 455.08 455.08 |
| 108208 METRO PRODUCTS INC METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432 | MISC SUPPLIES NITRILE GLOVES | PV 103068 001 09101 PV 103128 001 09101 | 8/6/2020 8/13/2020 | 153474 153652 | 26.31 26.31 336.00 336.00 362.31 |
| 106754 MID AMERICA METER INC MID AMERICA METER INC P O BOX 860427 SHAWNEE KS 66286-0427 | SHOP TEST DISK/PISTON | PV 103069 001 09601 | 8/4/2020 | 020-3107 | 50.00 50.00 50.00 |
| 117719 MINNESOTA BLASTED LLC MINNESOTA BLASTED LLC 6630 155TH AVENUE NW RAMSEY MN 55303 | RE: RIVERS BEND PARK GAZEBO | PV 103001 001 09101 | 8/4/2020 | INV0004 | 3,417.80 3,417.80 3,417.80 |
| 104920 MINNESOTA HIGHWAY SAFETY RESEARCH CNTR MINNESOTA HIGHWAY SAFETY RESEARCH CNTR 720 FOURTH AVENUE SOUTH | RE: DEREK ANDERSON | PV 103101 001 09101 | 8/13/2020 | 47082 | 445.00 445.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999,1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|--------|-----------------------------------|----------------------|-----|---------|---------|-------|-----------|----------------|-----------|
| Number | Name / Mailing Address | Message | Ty | Number | Item | Co | Date | Number | Amount |
| | ST CLOUD MN 56301-4498 | | | | | | | | |
| | | | | | | | | Payment Amount | 445.00 |
| 100328 | MN DEPT OF HEALTH WATER | JULY/SEPT 2020 | PV | 103129 | 001 | 09601 | 8/17/2020 | 1020035 | JULY/SEPT |
| | | SERVICE | | | | | | 20 | 11,496.00 |
| | MN DEPT OF HEALTH | | | | | | | Summary Total | 11,496.00 |
| | DRINKING WATER PROTECTION SECTION | | | | | | | | |
| | P O BOX 64494 | | | | | | | | |
| | ST PAUL MN 55164-0494 | | | | | | | Payment Amount | 11,496.00 |
| 100345 | NAPA AUTO PARTS ELK RIVER | AIR FILTERS | PV | 103002 | 001 | 09101 | 8/5/2020 | 073888 | 322.44 |
| | NAPA AUTO PARTS ELK RIVER | | | | | | | Summary Total | 322.44 |
| | 17137 YALE STREET NW | | | | | | | | |
| | P O BOX 1041 | | | | | | | | |
| | ELK RIVER MN 55330 | | | | | | | Payment Amount | 322.44 |
| 100360 | NORTH STAR TOWNG INC | BAL DUE ON INV 73074 | PV | 103007 | 001 | 09101 | 7/30/2020 | 73074 | 22.00 |
| | NORTH STAR TOWNG INC | | | | | | | Summary Total | 22.00 |
| | 833 NORTH STREET | FIRE TOW FOR 562 | PV | 103103 | 001 | 09101 | 7/31/2020 | 73822 | 115.00 |
| | ANOKA MN 55303 | | | | | | | Summary Total | 115.00 |
| | | | | | | | | Payment Amount | 137.00 |
| 103848 | PARK CONSTRUCTION CO. | PAY EST 1 VARIOLITE | PV | 103072 | 001 | 09402 | 8/13/2020 | 081320 | 74,412.79 |
| | | ST RECON | | | | | | Summary Total | 74,412.79 |
| | PARK CONSTRUCTION CO. | | | | | | | | |
| | 1481 81ST AVENUE NE | | | | | | | | |
| | MINNEAPOLIS MN 55432 | | | | | | | Payment Amount | 74,412.79 |
| 100393 | PRAIRIE RESTORATIONS INC | RE: RIVERS BEND PARK | PV | 103009 | 001 | 09101 | 8/6/2020 | 24961 | 334.61 |
| | PRAIRIE RESTORATIONS INC | | | | | | | Summary Total | 334.61 |
| | 31646 128TH STREET | RE: BROOKFIELD PARK | PV | 103010 | 001 | 09101 | 8/6/2020 | 24962 | 252.25 |
| | PRINCETON MN 55371 | | | | | | | Summary Total | 252.25 |
| | | RE: CENTRAL PARK | PV | 103011 | 001 | 09101 | 8/6/2020 | 24963 | 288.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Payee Number | Name / Mailing Address | Stub Message | Document Ty Number Itm Co | Due Date | Invoice Number | Payment Amount |
|-----------------|---------------------------------|-------------------------------|------------------------------|-------------|-------------------|-------------------|
| | | | Summary Total | | | 288.00 |
| | SUNFISH LK PARK | | PV 103073 001 09101 | 8/10/2020 | 25019 | 576.16 |
| | | | Summary Total | | | 576.16 |
| | THE DRAW | | PV 103074 001 09101 | 8/10/2020 | 24994 | 2,308.10 |
| | | | Summary Total | | | 2,308.10 |
| | RE: ALPINE PARK | | PV 103130 001 09101 | 8/17/2020 | 25197 | 425.86 |
| | | | Summary Total | | | 425.86 |
| | | | Payment Amount | | | 4,184.98 |
| 112959 | PREMIUM WATERS INC | BOTTLED WATER FIRE 1 | PV 103108 001 09101 | 7/17/2020 | 317638888 | 63.84 |
| | PREMIUM WATERS INC | | Summary Total | | | 63.84 |
| | P O BOX 9128 | BOTTLED WATER FIRE 2 | PV 103109 001 09101 | 7/31/2020 | 317667870 | 41.19 |
| | MINNEAPOLIS MN 55480-9128 | | Summary Total | | | 41.19 |
| | | | Payment Amount | | | 105.03 |
| 109395 | QUALIFICATION TARGETS INC | PD TARGETS | PV 103110 001 09101 | 8/11/2020 | 22002422 | 343.98 |
| | QUALIFICATION TARGETS INC | | Summary Total | | | 343.98 |
| | 1145 CLYDE HANSON DRIVE | | Payment Amount | | | 343.98 |
| | HAMMOND WI 54015 | | | | | |
| 115671 | RCM EQUIPMENT COMPANY LLC | RENTAL UNIT | PV 103111 001 09101 | 8/4/2020 | 3915 | 9,875.00 |
| | RCM EQUIPMENT COMPANY LLC | | Summary Total | | | 9,875.00 |
| | 12090 MARGO AVE SO SUITE B | | Payment Amount | | | 9,875.00 |
| | HASTINGS MN 55033 | | | | | |
| 100920 | SHERWIN WILLIAMS | PAINT | PV 103075 001 09101 | 8/7/2020 | 9173-9 | 101.88 |
| | SHERWIN WILLIAMS | | Summary Total | | | 101.88 |
| | 3584 MAIN STREET NW | | Payment Amount | | | 101.88 |
| | COON RAPIDS MN 55448-1002 | | | | | |
| 100440 | SHORT ELLIOT HENDRICKSON INC | RE:CENTRALIZED WATER FAUC. | PV 103138 001 09601 | 8/11/2020 | 390491 | 700.54 |
| | SHORT ELLIOT HENDRICKSON INC | | Summary Total | | | 700.54 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument Check Payment
 Pay Through Date 12/31/2020

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Number | Itm | Co | Due Date | Invoice Number | Payment Amount |
|--------|--|------------------------------|-------------|--------|-----|-------|-----------|----------------|---|
| | P O BOX 64780 ST PAUL MN 55164-0780 | | | | | | | | Payment Amount 700.54 |
| 100456 | ST CROIX RECREATION FUN PLAYGROUNDS | RE: FORD BROOK PARK | PV | 103131 | 001 | 09270 | 8/12/2020 | 20610 | 10,370.80 |
| | ST CROIX RECREATION FUN PLAYGROUNDS INC 1826 TOWER DRIVE W STILLWATER MN 55082 | | | | | | | | Summary Total 10,370.80 Payment Amount 10,370.80 |
| 100854 | ST PAUL, CITY OF | ASPHALT | PV | 103113 | 001 | 09101 | 8/10/2020 | IN42205 | 716.54 |
| | CITY OF ST PAUL 15 W KELLOGG BLVD 700 CITY HALL ST PAUL MN 55102 | | | | | | | | Summary Total 716.54 Payment Amount 716.54 |
| 100474 | SUPERIOR STRIPING INC | NORTHFORK CROSSWALKS | PV | 103116 | 001 | 09101 | 8/6/2020 | 48131 | 330.00 |
| | SUPERIOR STRIPING INC 14021 BASALT STREET NW RAMSEY MN 55303 | | | | | | | | Summary Total 330.00 Payment Amount 330.00 |
| 114151 | TASC (FEES) | JULY 2020 FEES | PV | 103132 | 001 | 09101 | 7/30/2020 | IN1817216 | 370.50 |
| | TASC CLIENT INVOICES P O BOX 88278 MILWAUKEE WI 53288-0001 | | | | | | | | Summary Total 370.50 Payment Amount 370.50 |
| 105569 | ULTRAACRYLICS, INC | ELECTION POLLING BARRIERS | PV | 103134 | 001 | 09101 | 8/6/2020 | 27155 | 4,941.20 |
| | ULTRAACRYLICS, INC 1257 172ND LANE NE SUITE 100 HAM LAKE MN 55304 | | | | | | | | Summary Total 4,941.20 Payment Amount 4,941.20 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3080
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2020

| Payee | Stub | .. Document | Due | Invoice | Payment |
|--|---------|-------------------|------|---------|------------|
| Number Name / Mailing Address | Message | Ty Number Itm Co | Date | Number | Amount |
| Total Amount to be Processed | | | | | 204,747.65 |
| Total Number of Payments to be Processed | | | | | 46 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Number | Itm | Co | Due Date | Invoice Number | Payment Amount |
|--------|-------------------------------|------------------------------|-------------|--------|-----|-------|-----------|----------------|----------------|
| 100011 | ACE SALES | BIZ OF THE YEAR AWARD 2020 | PV | 102983 | 001 | 09230 | 8/3/2020 | 2831 | 112.00 |
| | ACE SALES | | | | | | | Summary Total | 112.00 |
| | 17555 UNICORN STREET NW | EDA GOLF TOURNEY FLASHLIGHTS | PV | 102984 | 001 | 09230 | 8/5/2020 | 2832 | 1,478.00 |
| | RAMSEY MN 55303 | | | | | | | Summary Total | 1,478.00 |
| | | SWIVEL DRIVE- EDA GOLF EVENT | PV | 103135 | 001 | 09230 | 8/10/2020 | 2833 | 390.00 |
| | | | | | | | | Summary Total | 390.00 |
| | | | | | | | | Payment Amount | 1,980.00 |
| 110402 | ADVANCE AUTO PARTS | JULY 2020 PURCHASES | PV | 103081 | 001 | 09101 | 7/31/2020 | 073120 | 64.10 |
| | ADVANCE AUTO PARTS | JULY 2020 PURCHASES | PV | 103081 | 002 | 09101 | 7/31/2020 | 073120 | 62.63 |
| | AAP FINANCIAL SERVICES | JULY 2020 PURCHASES | PV | 103081 | 003 | 09101 | 7/31/2020 | 073120 | 7.35 |
| | P O BOX 742063 | JULY 2020 PURCHASES | PV | 103081 | 004 | 09101 | 7/31/2020 | 073120 | 66.61 |
| | ATLANTA GA 30374-2063 | JULY 2020 PURCHASES | PV | 103081 | 005 | 09101 | 7/31/2020 | 073120 | 409.00 |
| | | | | | | | | Summary Total | 609.69 |
| | | | | | | | | Payment Amount | 609.69 |
| 115149 | ADVANCED FIRST AID INC | COMBO PAK ELECTRODES | PV | 103042 | 001 | 09101 | 8/6/2020 | 0820-417 | 170.00 |
| | ADVANCED FIRST AID INC | | | | | | | Summary Total | 170.00 |
| | 4201 DREW AVENUE NORTH | | | | | | | | |
| | ROBBINSDALE MN 55422-1549 | | | | | | | Payment Amount | 170.00 |
| 100017 | AIRGAS USA, LLC | MISC GASES | PV | 103082 | 001 | 09101 | 7/31/2020 | 9972373064 | 32.12 |
| | AIRGAS USA LLC | | | | | | | Summary Total | 32.12 |
| | P O BOX 802576 | | | | | | | | |
| | CHICAGO IL 60680-2576 | | | | | | | Payment Amount | 32.12 |
| 100026 | ANDERSON IRRIGATION | TURF MAINTENANCE | PV | 103119 | 001 | 09101 | 8/14/2020 | 07-9359 | 7,190.97 |
| | ANDERSON IRRIGATION | | | | | | | Summary Total | 7,190.97 |
| | 3200 MAIN STREET NE SUITE 240 | | | | | | | | |
| | MINNEAPOLIS MN 55448 | | | | | | | Payment Amount | 7,190.97 |
| 100043 | ANOKA COUNTY PROPERTY | JULY 2020 FILINGS | PV | 103136 | 001 | 09804 | 7/31/2020 | 073120 | 46.00 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Number | Payee Name / Mailing Address | Stub Message | Document Ty | Number | Itm | Co | Due Date | Invoice Number | Payment Amount |
|------------------|---|---------------------------|-------------|--------|-----|-------|-----------|-----------------|----------------|
| RECORDS TAXATION | | | | | | | | | |
| | ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303 | JULY 2020 FILINGS | PV | 103136 | 002 | 09804 | 7/31/2020 | 073120 | 46.00 |
| | | JULY 2020 FILINGS | PV | 103136 | 003 | 09804 | 7/31/2020 | 073120 | 46.00 |
| | | | | | | | | Summary Total | 138.00 |
| | | | | | | | | Payment Amount | 138.00 |
| 107587 | ANOKA COUNTY TREASURY DEPARTMENT ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303 | 2020 2ND QT SIGNAL MAINT. | PV | 103083 | 001 | 09101 | 8/11/2020 | HWYSQ22020 | 3,034.20 |
| | | | | | | | | Summary Total | 3,034.20 |
| | | | | | | | | Payment Amount | 3,034.20 |
| 113508 | APPRIZE TECHNOLOGY SOLUTIONS APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441 | AUG 2020 ELE ADMIN FEE | PV | 103120 | 001 | 09101 | 8/1/2020 | 20431 | 360.00 |
| | | | | | | | | Summary Total | 360.00 |
| | | | | | | | | Payment Amount | 360.00 |
| 116848 | BAYCOM INC BAYCOM INC N16 W23217 STONE RIDGE DRIVE # 250 WAUKESHA WI 53188 | BATTERY FOR TOUGHBOOK | PV | 103121 | 001 | 09101 | 8/12/2020 | EQUIPINV_028102 | 132.00 |
| | | | | | | | | Summary Total | 132.00 |
| | | | | | | | | Payment Amount | 132.00 |
| 112019 | CENTRAL HYDRAULICS INC CENTRAL HYDRAULICS INC 21877 INDUSTRIAL COURT ROGERS MN 55374 | HOSE AND SWIVELS | PV | 103045 | 001 | 09101 | 8/7/2020 | 66281 | 127.86 |
| | | | | | | | | Summary Total | 127.86 |
| | | | | | | | | Payment Amount | 127.86 |
| 111496 | CENTRAL TURF AND IRRIGATION SUPPLY CENTRAL TURF AND IRRIGATION SUPPLY | GRASS SEED | PV | 102987 | 001 | 09605 | 8/5/2020 | 6072193-00 | 213.90 |
| | | | | | | | | Summary Total | 213.90 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Payee | Stub | Document | Due | Invoice | Payment | | | | |
|---|----------------------------------|------------------------|--------|---------|---------|-------|-----------|------------|----------|
| Number | Name / Mailing Address | Ty | Number | ltn | Co | Date | Number | Amount | |
| 8 WILLIAMS STREET ELMSFORD NY 10523 | | | | | | | | | |
| Payment Amount | | | | | | | | 213.90 | |
| 116197 | CINTAS CORPORATION | UNIFORM CLEANING | PV | 103046 | 001 | 09101 | 8/5/2020 | 4057906860 | 28.00 |
| | CINTAS CORPORATION | UNIFORM CLEANING | PV | 103046 | 002 | 09101 | 8/5/2020 | 4057906860 | 4.00 |
| | CINTAS LOC #4K | UNIFORM CLEANING | PV | 103046 | 003 | 09101 | 8/5/2020 | 4057906860 | 22.61 |
| | P O BOX 650838 | UNIFORM CLEANING | PV | 103046 | 004 | 09101 | 8/5/2020 | 4057906860 | 22.62 |
| DALLAS TX 75265-0838 | | | | | | | | | |
| Summary Total | | | | | | | | 77.23 | |
| | | UNIFORM CLEANING | PV | 103086 | 001 | 09101 | 8/12/2020 | 4058480396 | 28.00 |
| | | UNIFORM CLEANING | PV | 103086 | 002 | 09101 | 8/12/2020 | 4058480396 | 4.00 |
| | | UNIFORM CLEANING | PV | 103086 | 003 | 09101 | 8/12/2020 | 4058480396 | 26.78 |
| | | UNIFORM CLEANING | PV | 103086 | 004 | 09101 | 8/12/2020 | 4058480396 | 26.79 |
| Summary Total | | | | | | | | 85.57 | |
| | | FIRE MATS | PV | 103087 | 001 | 09101 | 8/12/2020 | 4058480290 | 13.20 |
| Summary Total | | | | | | | | 13.20 | |
| Payment Amount | | | | | | | | 176.00 | |
| 101185 | DO ALL PRINTING COM INC | 2020 EDA SIGN-SPONSORS | PV | 103137 | 001 | 09230 | 8/13/2020 | 48489 | 45.00 |
| DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303 | | | | | | | | | |
| Summary Total | | | | | | | | 45.00 | |
| Payment Amount | | | | | | | | 45.00 | |
| 116175 | ECKBERG LAMMERS ATTORNEYS AT LAW | JULY 20 PROSECUTION | PV | 102990 | 001 | 09101 | 8/31/2020 | 07 2020 | 6,082.80 |
| ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082 | | | | | | | | | |
| Summary Total | | | | | | | | 6,082.80 | |
| Payment Amount | | | | | | | | 6,082.80 | |
| 100158 | ECM PUBLISHERS INC | PH SUNSET TRAIL | PV | 102988 | 001 | 09804 | 7/24/2020 | 786527 | 69.88 |
| ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433 | | | | | | | | | |
| Summary Total | | | | | | | | 69.88 | |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 001 | 09201 | 8/7/2020 | 788815 | 28.42 |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 002 | 09201 | 8/7/2020 | 788815 | 28.42 |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 003 | 09201 | 8/7/2020 | 788815 | 28.42 |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 004 | 09201 | 8/7/2020 | 788815 | 28.42 |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 005 | 09201 | 8/7/2020 | 788815 | 28.42 |
| | | 2019 TIF DISCLOSURE | PV | 103053 | 006 | 09201 | 8/7/2020 | 788815 | 28.42 |

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Payee Number | Payee Name / Mailing Address | Stub Message | Document Ty | Document Number | Document Itm | Document Co | Due Date | Invoice Number | Payment Amount |
|-----------------|---------------------------------|--------------------------|----------------|--------------------|-----------------|----------------|-------------|-------------------|-------------------|
| 100186 | FRANKENSIGNS INC | 3 NAME PLATES | PV | 103091 | 001 | 09101 | 7/30/2020 | 276289 | 72.00 |
| | FRANKENSIGNS | | | | | | | Summary Total | 72.00 |
| | 9991 GOODHUE STREET NE | | | | | | | | |
| | P O BOX 490301 | | | | | | | | |
| | BLAINE MN 55449 | | | | | | | Payment Amount | 72.00 |
| 100200 | GOPHER STATE ONE CALL INC | JULY 2020 272 TICKETS | PV | 103060 | 001 | 09601 | 7/31/2020 | 0070687 | 122.40 |
| | GOPHER STATE ONE CALL | JULY 2020 272 TICKETS | PV | 103060 | 002 | 09601 | 7/31/2020 | 0070687 | 122.40 |
| | 7223 PARKWAY DRIVE SUITE 210 | JULY 2020 272 TICKETS | PV | 103060 | 003 | 09601 | 7/31/2020 | 0070687 | 122.40 |
| | HANOVER MD 21076-1317 | | | | | | | Summary Total | 367.20 |
| | | | | | | | | Payment Amount | 367.20 |
| 100650 | GRAINGER | LOGGER HELMETS (4) | PV | 103061 | 001 | 09101 | 8/4/2020 | 9610070311 | 123.64 |
| | GRAINGER INC | LOGGER HELMETS (4) | PV | 103061 | 002 | 09101 | 8/4/2020 | 9610070311 | 123.64 |
| | DEPT. 806511127 | | | | | | | Summary Total | 247.28 |
| | PALATINE IL 60038-0001 | TRUCK BOX 613 | PV | 103062 | 001 | 09101 | 8/4/2020 | 9610635667 | 407.36 |
| | | | | | | | | Summary Total | 407.36 |
| | | | | | | | | Payment Amount | 654.64 |
| 100211 | HAWKINS INC | CHEMICALS | PV | 102994 | 001 | 09601 | 7/31/2020 | 4766925 | 4,517.43 |
| | HAWKINS INC | | | | | | | Summary Total | 4,517.43 |
| | P O BOX 860263 | | | | | | | | |
| | MINNEAPOLIS MN 55486-0263 | | | | | | | Payment Amount | 4,517.43 |
| 104027 | INK WIZARDS INC | FIRE POLO SHIRTS | PV | 103063 | 001 | 09101 | 7/30/2020 | 5528 | 84.00 |
| | INK WIZARDS INC | | | | | | | Summary Total | 84.00 |
| | 9958 HIGHWAY 10 NW | 2 POLO SHIRTS | PV | 103092 | 001 | 09101 | 7/23/2020 | 5495 | 72.00 |
| | ELK RIVER MN 55330 | | | | | | | Summary Total | 72.00 |
| | | | | | | | | Payment Amount | 156.00 |
| 112475 | INNOVATIVE OFFICE SOLUTIONS | MISC OFFICE SUPPLIES | PV | 103125 | 001 | 09101 | 8/12/2020 | IN3064257 | 52.63 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Payee Number | Name / Mailing Address | Stub Message | Document Ty Number Itm Co | Due Date | Invoice Number | Payment Amount |
|-----------------|--|------------------------------|------------------------------|-------------|-------------------|-------------------|
| Summary Total | | | | | | 52.63 |
| | INNOVATIVE OFFICE SOLUTIONS | | | | | |
| | P O BOX 860627 | MISC OFFICE SUPPLIES | PV 103126 001 09101 | 8/7/2020 | IN3060266 | 27.10 |
| | MINNEAPOLIS MN | MISC OFFICE SUPPLIES | PV 103126 002 09101 | 8/7/2020 | IN3060266 | 140.56 |
| | 55486-0001 | | | | | |
| Summary Total | | | | | | 167.66 |
| Payment Amount | | | | | | 220.29 |
| 116789 | KIESLER POLICE SUPPLY INC | SUPER SOCK BEAN BAGS | PV 103093 001 09101 | 8/20/2020 | IN142633 | 131.00 |
| Summary Total | | | | | | 131.00 |
| Payment Amount | | | | | | 131.00 |
| 100266 | LOGIS | AUGUST 2020 SERVICES | PV 102997 001 09101 | 8/1/2020 | 49054 | 17,261.00 |
| Summary Total | | | | | | 17,261.00 |
| | LOCAL GOVERNMENT INFORMATION SYSTEMS ASS | | | | | |
| | 5750 DULUTH STREET | NETWORK SERV- 7/25/2020 | PV 102998 001 09101 | 7/31/2020 | 49119 | 156.25 |
| | GOLDEN VALLEY MN | NETWORK SERV- 7/25/2020 | PV 102998 002 09101 | 7/31/2020 | 49119 | 406.25 |
| | 55422-4036 | | | | | |
| Summary Total | | | | | | 562.50 |
| Payment Amount | | | | | | 17,823.50 |
| 113658 | MARCO | AUG 2020 SERVICE | PV 103066 001 09101 | 8/3/2020 | INV7823589 | 60.00 |
| Summary Total | | | | | | 60.00 |
| Payment Amount | | | | | | 60.00 |
| 106616 | MARTIN MCALLISTER, INC | FIRE DEPT- ASSESSMENTS 10 | PV 102999 001 09101 | 7/31/2020 | 13434 | 5,500.00 |
| Summary Total | | | | | | 5,500.00 |
| Payment Amount | | | | | | 5,500.00 |
| 100280 | MED COMPASS INC | 48 SCBA MEDICAL EXAMS | PV 103100 001 09101 | 7/29/2020 | 37870 | 3,380.00 |
| Summary Total | | | | | | 3,380.00 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Payee Number | Payee Name / Mailing Address | Stub Message | Document Ty | Document Number | Document Itm | Document Co | Due Date | Invoice Number | Payment Amount |
|-----------------|--|-------------------------------|----------------|--------------------|-----------------|----------------|-------------|-------------------|-------------------|
| Summary Total | | | | | | | | | 50.00 |
| Payment Amount | | | | | | | | | 150.00 |
| 107244 | NORTHLAND TRUST SERVICES INC | BONDS 2013A | PV | 103070 | 001 | 09348 | 7/7/2020 | RAMS13A 7/2020 | 65,000.00 |
| | NORTHLAND TRUST SERVICES INC | BONDS 2013A | PV | 103070 | 002 | 09348 | 7/7/2020 | RAMS13A 7/2020 | 3,725.00 |
| | 150 SOUTH FIFTH STREET SUITE 3300 MINNEAPOLIS MN 55402 | BONDS 2013A | PV | 103070 | 003 | 09348 | 7/7/2020 | RAMS13A 7/2020 | 495.00 |
| Summary Total | | | | | | | | | 69,220.00 |
| Payment Amount | | | | | | | | | 69,220.00 |
| 110547 | NORTHWEST LIGHTING SYSTEMS CO. | RAMP LIGHTING | PV | 103106 | 001 | 09240 | 8/13/2020 | 117562 | 348.19 |
| | NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175 | | | | | | | | |
| Summary Total | | | | | | | | | 348.19 |
| Payment Amount | | | | | | | | | 348.19 |
| 117474 | OERTEL ARCHITECTS LTD | RAMSEY PUBLIC WORKS CAMPUS | PV | 103107 | 001 | 09412 | 8/7/2020 | 5 | 52,825.47 |
| | OERTEL ARCHITECTS LTD 1795 ST CLAIR AVENUE ST PAUL MN 55105 | | | | | | | | |
| Summary Total | | | | | | | | | 52,825.47 |
| Payment Amount | | | | | | | | | 52,825.47 |
| 111488 | POPP.COM INC | JULY 2020 SERVICE | PV | 103008 | 001 | 09101 | 7/31/2020 | 992628409 | 86.47 |
| | POPP.COM INC | JULY 2020 SERVICE | PV | 103008 | 002 | 09101 | 7/31/2020 | 992628409 | 38.43 |
| | 620 MENDELSSOHN AVE NO SUITE 101 GOLDEN VALLEY MN 55427 | JULY 2020 SERVICE | PV | 103008 | 003 | 09101 | 7/31/2020 | 992628409 | 48.04 |
| | | JULY 2020 SERVICE | PV | 103008 | 004 | 09101 | 7/31/2020 | 992628409 | 182.54 |
| | | JULY 2020 SERVICE | PV | 103008 | 005 | 09101 | 7/31/2020 | 992628409 | 28.82 |
| | | JULY 2020 SERVICE | PV | 103008 | 006 | 09101 | 7/31/2020 | 992628409 | 110.48 |
| | | JULY 2020 SERVICE | PV | 103008 | 007 | 09101 | 7/31/2020 | 992628409 | 43.23 |
| | | JULY 2020 SERVICE | PV | 103008 | 008 | 09101 | 7/31/2020 | 992628409 | 111.65 |
| | | JULY 2020 SERVICE | PV | 103008 | 009 | 09101 | 7/31/2020 | 992628409 | 89.28 |
| | | JULY 2020 SERVICE | PV | 103008 | 010 | 09101 | 7/31/2020 | 992628409 | 109.20 |
| | | JULY 2020 SERVICE | PV | 103008 | 011 | 09101 | 7/31/2020 | 992628409 | 59.50 |
| Summary Total | | | | | | | | | 907.64 |
| Payment Amount | | | | | | | | | 907.64 |

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3081
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JLIPSKI
 Payment Instrument T A/P ACH Payment
 Pay Through Date 12/31/2020

| Payee Number | Name / Mailing Address | Stub Message | Document Ty Number ltm Co | Due Date | Invoice Number | Payment Amount |
|--|--|----------------------------|------------------------------|-------------|-------------------|-------------------|
| | | | | | | 2,774.50 |
| 112688 | TITAN MACHINERY TITAN MACHINERY 14375 JAMES ROAD ROGERS MN 55374 | DUTY FORKS | PV 103117 001 09101 | 8/6/2020 | 14356706 | 4,765.00 |
| | | | Summary Total | | | 4,765.00 |
| | | | Payment Amount | | | 4,765.00 |
| 112079 | TOKLE INSPECTIONS INC TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448 | JULY 2020 SERVICES | PV 103015 001 09101 | 8/6/2020 | 080620 | 5,812.50 |
| | | | Summary Total | | | 5,812.50 |
| | | | Payment Amount | | | 5,812.50 |
| 117767 | TROULLIER, MARY MARY TROULLIER 1532 RANDOLPH AVENUE ST PAUL MN 55105 | JULY 2020 SUNSET YOGA | PV 103076 001 09101 | 8/2/2020 | 080220 | 180.00 |
| | | | Summary Total | | | 180.00 |
| | | | Payment Amount | | | 180.00 |
| 112721 | WW GOETSCH ASSOCIATES INC WW GOETSCH ASSOCIATES INC 5250 WEST 74TH STREET SUITE 24 MINNEAPOLIS MN 55439-2226 | PUMP LIFT STATION 3 | PV 103077 001 09602 | 7/30/2020 | 104541 | 2,420.00 |
| | | | Summary Total | | | 2,420.00 |
| | | | Payment Amount | | | 2,420.00 |
| 106351 | WATER LABORATORIES, INC WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330 | JULY 2020 WATER TESTING | PV 103016 001 09601 | 8/3/2020 | 8110 | 615.00 |
| | | | Summary Total | | | 615.00 |
| | | | Payment Amount | | | 615.00 |
| Total Amount to be Processed | | | | | | 306,835.94 |
| Total Number of Payments to be Processed | | | | | | 50 |



150 S. Fifth Street, Suite 3300
 Minneapolis, MN 55402
 Phone 612-851-4931
 Fax 612-851-4933

INVOICE

CITY OF RAMSEY
 ATTN: FINANCE OFFICER
 7550 SUNWOOD DRIVE NW
 RAMSEY MN 55303-5137

07/07/2020
 RAMS13A

Vendor # 107244

RE: CITY OF RAMSEY, MINNESOTA
 \$635,000 GENERAL OBLIGATION EQUIPMENT
 CERTIFICATES OF INDEBTEDNESS,
 SERIES 2013A

Date Rec'd: 7/14 Total Due: _____

Reviewed By: _____

Dept Approval: _____

Debt Service: 09/01/2020

Principal:
 Interest:

9348.6632 → 65,000.00
 9345.6611 → 3,725.00

Total Principal & Interest: 68,725.00

Less Cash on Hand (Escrow Funds) 2 0.00)

Paying Agent Annual Fee 9348.6310 495.00

Total Amount Due: 69,220.00

IF PAYING BY WIRE, PLEASE NOTIFY US VIA EMAIL

CHECK PAYMENTS due: 08-25-2020

Make Checks payable to:
 NORTHLAND TRUST SERVICES INC.

WIRE PAYMENTS due: 08-27-2020

Wells Fargo Bank, San Francisco, CA
 ABA: 121-000-248
 ACCT: 143-6412710 Northland Trust Services
 REF: Issuer name & series number

*MN SCHOOL DISTRICTS should wire funds 3 days prior to debt service date according to State Credit Enhancement requirements.

Thank you for your business!

ACH PAYMENTS due: 08-27-2020

Wells Fargo Bank, Minneapolis, MN
 ABA: 091-000-019
 CHECKING ACCT: 143-6412710
 REF: Issuer name & series number

If you have questions please contact:

Rhonda Magee
 PH:612-851-4931
 rmagee@northlandtrust.com

Scott Miles
 PH: 612-851-5914
 smiles@northlandtrust.com

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-173

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF AUGUST 6, 2020 THROUGH AUGUST 19, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of August 6, 2020, through August 19, 2020, in the amount of \$ 1,046,511.09 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period August 6, 2020, through August 19, 2020, in the amount of \$ 1,046,511.09.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Menth, and upon vote being taken thereon, the following voted in favor thereof:

Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

Meeting Date: 08/25/2020

Submitted For: Chloe McGuire Brigl, Community Development

By: Eric Maass, Community Development

Information

Title:

Adopt Resolution #20-156 Approving Conditional Use Permit (CUP) Application for Car Sales and Service at 6021 Highway 10; Case of Lund Auto

Purpose/Background:

The purpose of this case is to consider an application for a Conditional Use Permit (CUP) for auto sales and service at 6021 Highway 10 NW. The Applicant, Lund Auto, currently utilizes warehouse space at 6043 Highway 10 NW and would like to utilize the back garage space at 6021 for auto repair and the parking lot for car sales. Lund Auto has utilized space at 6043 Highway 10 for several months without a zoning enforcement action taking place.

The property owner, Roman Gadaskin, has submitted a building permit application for interior upgrades that would involve the construction of a bathroom, office, and customer waiting area. If approved, the use would not be allowed until the City's Building Official has issued a certificate of occupancy necessary for this type of use.

The Planning Commission voted unanimously to recommended approval of the requested Conditional Use Permit (CUP) at its meeting on August 6, 2020.

Notification:

City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request by U.S. Mail as reflected by Anoka County Property Records for the August 6 Public Hearing. Notifications are not required for this step and have not been provided.

Observations/Alternatives:

Observations

Staff has worked with the property owner on cleaning up the property since the revocation of the Conditional Use Permit (CUP) issued to Truck Garant. The property owner has cooperated with staff and has been investing in improving the exterior of the property in addition to the interior of the garage space for the proposed use if approved.

Lund Auto would conduct car sales and service from the property. Proposed activities would include mechanical repairs such as brakes, engines, suspension, as well as oil changes and tire replacements. Lund Auto would not provide any paint service or repair of body work but would replace a damaged body part for a non damaged part. Such use would need to comply with inoperable vehicle and outdoor storage requirements.

The Planning Commission and City Council should consider possible adverse effects of the proposed *conditional use*.

This consideration shall be based upon (but not limited to) the following factors:

- a. The nature of the land upon which the *use* is to be located.

The land is zoned H-1 Highway 10 which has a number of similar businesses including a car sales business currently only the property.

- b. The nature of adjoining land or buildings.

The land adjacent to this property includes properties also zoned as H-1 Highway 10. The site backs up to the railroad as well which further buffers this use from adjacent industrial uses to the north.

- c. The effect upon traffic into and from the premises, or to any adjoining roads.
The property would utilize existing ingress and egress onto Highway 10 NW and involve typical amounts of traffic related to car sales and service.
- d. Whether or not the *use* will be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the *use*, or to the public welfare.
The garage would be renovated to include a bathroom, office, and customer waiting area. As a result the proposed car sales and service will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use or to the public welfare.
- e. Whether or not if this *use* will substantially adversely impair the *use*, enjoyment or market value of any surrounding property.
The proposed use if approved would result in the upgrading of a cold storage building to a building that would be suitable for occupancy.
- f. Whether the proposed *use* will be harmonious with and in accordance with the specific objectives of the comprehensive plan.
The proposed use is harmonious with the comprehensive plan as it provides an opportunity to provide a community need with respect to car sales and service.
- g. Whether the proposed *use* will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and whether such a *use* will not change the essential character of that area.
The cold storage structure would be improved to be suitable for occupancy and not allowed to open until a certificate of occupancy was approved by the City's Building Official. City Staff has also reviewed the proposed conditions with the Applicant and made it clear that the proposed conditions are listed as a means to ensure that the property does not fall out of compliance.
- h. Whether the proposed *use* will be hazardous or disturbing to existing or future neighboring *uses*.
The proposed use will not be hazardous or disturbing to existing or future neighboring uses.
- i. Whether the proposed *use* will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage structures, or schools; or whether the persons or agencies responsible for the establishments of the proposed *use* shall be able to adequately provide any such service.
The proposed use has adequate access to public facilities including streets and drainage structures as a result of the stormwater infrastructure improvements previously completed by the property owner.
- j. Whether the proposed *use* will create excessive additional requirements at public cost for public facilities and services and whether it will be detrimental to the economic welfare of the community.
The proposed use will not create excessive additional requirements at public cost for public facilities and services.
- k. Whether the proposed *use* will involve *uses*, activities, processes, materials and equipment and *conditions* of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
The proposed use will not produce excessive production of traffic, noise, smoke, fumes, glare, or odors.
- l. Whether the proposed *use* will be consistent with the intent and purposes of this chapter.
The intent of the H-1 Highway 10 Business District is to allow for uses that minimize traffic, vehicular access, and facilitate orderly transition of the corridor while allowing the property owners the ability to utilize their property for economic benefit until such time as the U.S. Highway 10 transportation system improvements are initiated. The proposed use is consistent with the intent and purpose of the H-1 Highway 10 Business District.

Upon Staff review the request appears reasonable; however, Staff believes it is important that conditions be included that should code violations occur on the property that appropriate and necessary actions could be made to ensure compliance, especially given previous experience with noncompliance. Staff has included in the draft resolution that the property remain at all times in compliance with city code related to public nuisances, commercial off street parking, and the H-1 Highway 10 business district.

Alternatives

Alternative 1: Adopt Resolution 20-156 Approving a Conditional Use Permit (CUP) for automotive sales and service at 6021 Highway 10 NW. Staff has monitored Lund Auto's use of property at 6043 Highway 10 and after

discussing what was allowed and what was not, the user has remained in compliance. Staff has made it clear to the proposed operator and property owner that violations of the CUP would result in the CUP being revoked. The Planning Commission recommended approval.

Alternative 2: Adopt a Revised Resolution 20-156 to revise the proposed conditions related to automotive sales and service.

Alternative 3: Deny Resolution #20-156 approving a Conditional Use Permit (CUP) for automotive sales and service at 6021 Highway 10 NW. Staff believes that appropriate conditions can be put into place to prevent and respond to any code violations associated with automotive sales and service.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

The Planning Commission recommended adoption of Resolution #20-156 Approving a Conditional Use Permit (CUP) for Automotive Sales and Service at 6021 Highway 10 NW. Staff supports that recommendation.

Action:

Motion to adopt Resolution #20-156 Approving a Conditional Use Permit (CUP) for Automotive Sales and Service at 6021 Highway 10 NW.

Attachments

Site Location Map

DRAFT Planning Commission Meeting Minutes

Site Plan and Internal Building Improvements

Resolution 20-156 Auto Sales and Service CUP

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 08/19/2020 03:56 PM |
| Tim Gladhill | Tim Gladhill | 08/20/2020 01:27 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 02:08 PM |
| Form Started By: Eric Maass | | Started On: 08/10/2020 09:53 AM |
| Final Approval Date: 08/20/2020 | | |

6021 Highway 10 Site Location Map



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Map Scale
1 inch = 100 feet
7/28/2020

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 6, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Eric Peters
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Torrey Johnson

Also Present: Senior Planner Chloe McGuire Brigl
 Deputy City Administrator Tim Gladhill
 City Planner Chris Anderson
 Planning Consultant Eric Maass
 City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner Anderson aye

Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the July 9, 2020 Planning Commission Work Session and Regular Session Meeting Minutes

5.02: ~~Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jaekal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)~~

Commissioner Anderson requested to remove Item 5.02 from the Consent Agenda. It will become Item 7.02 on the regular agenda.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to approve the consent agenda as amended.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-156 Approving Conditional Use Permit (CUP) Application for Car Sales and Service at 6021 Highway 10; Case of Lund Auto

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends adoption of Resolution #20-156 approving a Conditional Use Permit (CUP) for automotive sales and service at 6021 Highway 10 NW.

Citizen Input

Roman Gadaskin, property owner, stated that he regrets that the previous CUP was not revoked earlier because of problems with that tenant. He stated that the new tenant has been a good tenant and he believes he will continue to be a good tenant. He stated that the building will be brought up to Code as he continues to make improvements to the property.

Commissioner Anderson asked if Lund Auto Sales would be operating the back garage.

Mr. Gadaskin confirmed that to be true. He stated that he began conversations with him in March and the new tenant believes that this space would allow him to consolidate different elements of his business.

Steve Lund, owner of Lunds Auto, stated that he is looking forward to consolidating his businesses on this location in Ramsey. He commented that he has worked with City staff to ensure that he will meet or exceed the City’s expectations. He noted that the repair business would mainly be for company vehicles and vehicles posted for sale rather than for external customers.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Commissioner VanScoy | aye |
| Commissioner Gengler | aye |
| Chairperson Bauer | aye |

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:14 p.m.

Commission Business

Commissioner Anderson commented that the owner has improved the condition of the property.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-156 Approving a Conditional Use Permit (CUP) for Automotive Sales and Service at 6021 Highway 10 NW.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |

Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Sketch Plan for Riverstone South; Case of Capstone Homes

Presentation

Deputy City Administrator Gladhill presented the Staff Report stating that the City has broad policy discretion as the request requires the approval of a Zoning Amendment (and possibly Comprehensive Plan amendment) due to lot sizes and densities. She encouraged the Commission to provide feedback to the developer as part of the plan development for the next stage in the process known as Preliminary Plat.

Commission Business

Councilmember Musgrove asked if there would be buffering on the east, adjacent to the solar farm.

Deputy City Administrator Gladhill replied that additional density transitioning buffering is not proposed as it is not required.

Councilmember Musgrove asked if there would be a connection to the ponds under the proposed road.

Deputy City Administrator Gladhill stated that he is unsure if there would be a connection point. He stated that there may be connections between one of the proposed ponds and the infiltration basin. He noted that additional details will be developed as this moves forward.

Commissioner Anderson asked if there are hydrants on Bowers Drive.

Deputy City Administrator Gladhill replied that the closest sewer and water is currently at Lazydays RV, therefore there is not a hydrant on Bowers Drive currently. He stated that this project would bring water to the development site and would bring in hydrants. He noted that a water line would be brought through this corridor and connected to Bowers Drive. He stated that there are no plans to extend sewer and water down Bowers Drive.

Commissioner Anderson asked how wide the streets will be in the development.

Deputy City Administrator Gladhill replied that the at minimum, Pearson Boulevard or Drive should be a typical standard size while the rest of the internal streets would be 29 feet wide, similar to Riverstone North, with parking allowed only on one side.

Commissioner Anderson asked if the entire project would be connected to sewer and water.

Deputy City Administrator Gladhill confirmed that the entire development would be connected to those utilities.

Commissioner Anderson asked if the townhome product would be similar to other homes in Ramsey.

Deputy City Administrator Gladhill stated that this would be similar to the Centra Homes project. He stated that Capstone is currently building this product in the current phase of its existing development.

Commissioner Anderson asked if sidewalks would be required.

Deputy City Administrator Gladhill confirmed that there would be sidewalks on one side of the street.

Chairperson Bauer commented that he lives in Riverstone North and has for two years. He stated that this is the first step in a three-step process, noting that they attempt to address questions and concerns at this step before additional time and funds are invested in the Preliminary Plat step. He noted that a public hearing would be held when the Commission reviews the Preliminary Plat.

Commissioner VanScoy referenced the access, noting that there was a concern for safety and connection. He stated that a full connection was discussed, and he believed was agreed upon. He stated that he sees a trail/vehicle access that is reduced in width and asked for details.

Deputy City Administrator stated that staff acknowledges that it is a sensitive topic and there is concern from the existing residents on Bowers Drive. He stated that the City allowed this situation to occur in years past and is trying to work through that. He stated that they are open to allowing something that accommodates the largest fire department vehicle but would not be open for full traffic.

Commissioner Anderson stated that he agrees that connection should be a public street. He stated that people from the development would not go down that to exit from Bowers Drive. He commented that Bowers Drive is not a private development and is a City street. He stated that he respects those properties and their properties but believes that a secondary access should be provided for emergency vehicles. He commented that should be a City street connection. He stated that the 65-foot-wide lots should be 80-foot lots to meet the R-1 standard.

Chairperson Bauer commented that although this is not a public hearing, he would still provide an opportunity for the developer to come forward to address concerns that were expressed at the open house prior to tonight's meeting.

Tom Bakritges, Capstone, thanked the Pearson family who has entrusted this team to create a special development on their farm homestead. He also expressed appreciation to the staff, advisory

Boards and City Council for their input and cooperation. He identified the existing uses and future guiding on the adjacent properties. He commented that Riverstone South is to mirror Riverstone North. He commented that there will be larger lots would be adjacent the exiting residential with the lot sizes reduced on the other side of the development, adjacent the solar farm. He stated that they will continue to work with the City and Pearson family on the design and connectivity to Highway 10 and the extension of Riverdale Drive. He stated that they will provide a 30-foot buffer area along Riverdale Drive that will be landscaped. He stated that there will be a one-acre neighborhood park with open space and a stand of existing Oak trees. He stated that there will be seven acres of trees preserved and dedicated to the City which will combine with the existing tree buffer. He stated that there will be an additional nine acres of open space, ponding, and basin area. He stated that the Bowers Drive connection is still be discussed and they will support the option agreed upon by the City and residents. He stated that the Capstone customer is typically a first- or second-time home buyer and there is a high demand of this type of product in the market. He stated that this Concept Plan is a result of much communication and coordination between Capstone, City Staff and input from residents, advisory Boards, and the City Council.

Chairperson Bauer asked for a comparison between Riverstone North and South on the mix of housing products and also for input on the demand from homebuyers at this time.

Mr. Bakritges stated that the sales this year within Riverstone North have exceeded their expectations, especially during the pandemic. He commented that interest rates are low and the variety of products within the development provides options for many different homebuyers. He stated that the difference between North and South would be that in Riverstone South, the lots against the preserved trees would be a premium style but would otherwise be similar in product. He stated that the only product that exists in the North that would not be included in the South would be the villas.

Chairperson Bauer commented that the older residents typically live in the villas and young families tend to choose the larger lot homes.

Mr. Bakritges stated that the Capstone developments thrive because they have a mix of buyers and residents. He stated that the design their developments to have people walking around, using the sidewalks and trails.

Commissioner Anderson asked if the 55 foot lots would be detached villas.

Mr. Bakritges clarified that those would be single-family homes as the villa product will not be included in the South.

Josh Fuerick, 14573 Bowers Drive, stated that the tree preservation area is an extremely ecologically unique area and feels that the developer has done a great job of considering that. He believed that it made sense to have the 65 foot lots in that area. He stated that he manages HOAs for townhomes and believed that the Commission should be asking where snow storage would occur. He commented that should be a consideration for all developments that are HOA maintained which would prevent snow from having to be hauled offsite.

Chairperson Bauer asked if these streets would be publicly maintained.

Deputy City Administrator Gladhill commented that as of now all the streets are proposed to be public, but that could change for the detached townhome section of the development as this moves forward.

Mr. Fuerick explained that his comment was related to driveway snow removal and storage for that snow. He encouraged the Commission to think about that element in all development projects.

Chairperson Bauer stated that in his development the snow from his driveway is piled into his yard.

Commissioner Anderson asked if Mr. Fuerick would support the 65-foot lots instead of the 80-foot lots.

Mr. Fuerick confirmed that he supports the 65-foot lots as he believes it makes sense and that the developer has taken the tree preservation into consideration. He believed that additional preserved trees are a sufficient tradeoff for the 65-foot lots.

Jeff Johnson, 4540 Bowers Drive, stated that when there was first discussion about Capstone building the 12 additional homes, there was never a mention of the piece of City owned land. He stated that there was never discussion of a roadway connection and believed that is fixing a problem that does not exist. He stated that he does not need the Commission or the City to review his calculated risk. He stated that he lives in the floodplain and pays higher insurance rate for that and because of the distance from a fire hydrant. He stated that everyone that purchased on Bowers Drive took that risk willingly and to be isolated from other development. He stated that Bowers Drive was able to support the 12 additional homes and did not want to see the City attempting to fix a problem that does not exist. He stated that there is not one incident where an emergency situation occurred, and the City services were not able to access. He stated that 95 percent of the residents on Bowers Drive reject the road connection and asked the City to take that off the table.

Chairperson Bauer commented that the decision to obtain the property for a roadway connection was obtained when the 12 homes were constructed. He stated that they are now discussing whether that connection is necessary.

Deputy City Administrator Gladhill stated that in 2016 they were attempting to be flexible with the design and should have been more specific in the plan set as to the potential future street connection. He noted that the information was disclosed in the 2016 presentation.

Mr. Fuerick stated that the concern of the Bowers Drive residents is not with traffic from the new development. He invited the Commissioners to come down Bowers Drive and see the pedestrian activity from the Bowers Drive residents. He stated that the entire road is tree lined and therefore if there is a storm that causes a tree to go down, they will deal with it as many residents have chainsaws. He stated that if the developments are connected, that will significantly increase the pedestrian traffic, which will impede the enjoyment of the Bowers Drive residents and their ability to drive down the road safely.

Mr. Johnson stated that there are no streetlights on Bowers Drive and therefore if the pedestrian traffic is increased that will cause a safety issue. He stated that one thing will lead to another, beginning with fixing a problem that does not exist that will cause other problems.

James Wadey, 14447 Bowers Drive, stated that there have been many studies that show crime rates increase when a cul-de-sac is opened as it provides criminals with increased opportunity to leave the neighborhood. He stated that he would be concerned with having a road that comes along the side of his property that would allow others to access his property.

Chairperson Bauer urged the residents to continue to raise their concerns over the roadway connection with City staff, as the decision will be made prior to the Preliminary Plat step. He stated that there should be additional input from public safety staff as to why they pushed for that connection.

Senior Planner McGuire Brigl stated that a written comment was provided from the property owner at 14435 Bowers Drive, noting that the property owner was not made aware of the potential road when they purchased their property.

Councilmember Musgrove asked the plans for Bowers Drive and whether there would be a connection planned to 142nd Ave NW.

Deputy City Administrator Gladhill stated that there is another dead-end road and therefore it would seem a logical solution to connection those roads, but City staff is aware that would cause more objection. He stated that City staff has heard loud and clear of the unique character of Bowers Drive and therefore public safety felt that this connection would be a good compromise.

Mr. Bakritges explained that at the June meetings it was agreed upon to preserve about 10 percent of the wooded area, which they did, by switching out the 80 foot lots with 65-foot lots. He noted that has been supported by the Bowers Drive residents and the Council because of the additional tree preservation that would be provided.

7.02: Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)

Presentation

Chairperson Bauer noted that there was not sufficient time to provide notice for a public hearing and therefore the Planning Commission was asked to review and provide input with the public hearing to be held at the City Council meeting.

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends that the Commission recommend approval of the Conditional Use Permit for Team Packaging for outdoor storage with a public hearing at the next City Council meeting.

Commission Business

Commissioner Anderson stated that he felt that this was being rushed without the public hearing. He stated that he visited the site and they are already using the site in this manner. He believed that the company should have obtained the necessary approvals before operating in this manner. He stated that he would like to hear from the public on this matter and therefore he feels that it should be tabled.

Chairperson Bauer stated that this property is in the middle of an industrial park and asked who the notice would be mailed to.

Senior Planner McGuire Brigl stated that staff recommended that the applicant speak with the neighboring property owners about the request.

Tom Sandstrom, Team Packaging, stated that they manufacture custom packaging including wood crating. He stated that they have bundles of plywood and other lumberyard type materials. He stated that they have been in Ramsey since 2004, in two different locations, that allowed outdoor storage. He stated that outdoor storage is imperative to their business, as it cannot be stored indoors. He stated that they had to move from the previous location because the building was being sold and therefore the landlord introduced them to the owner of the new location, who toured their site and saw the outdoor lumber storage. He stated that it was their understanding that the outdoor storage would be allowed, and it was written into the lease. He stated that they are not asking for more than they need and were not aware additional permission would be needed. He stated that they have never received complaints from neighbors and have been a good neighbor to the other businesses. He did not see that there would be an issue. He stated that he has not met the direct neighbor but asked the property owner to reach out to that business owner. He recognized that the moving process might not have provided the best impression, but they have been able to move those things where they needed to go. He stated that they need to have the fence installed before winter and one of the contractors said they have some wait time, so it is important to have this continue to move forward. He did not believe that their outdoor storage would be an eyesore.

Commissioner Anderson asked what would be fenced.

Senior Planner McGuire Brigl displayed the plan and identified the areas that would be fenced. She stated that she has input from the Fire Marshal noting that the applicant would need to stay within the confines of the CUP in order to remain in compliance with public safety.

Commissioner Anderson stated that his objection was with the process.

Chairperson Bauer commented that it is a straightforward proposal, outside of the timing of the process.

Senior Planner McGuire Brigl stated that the owner of this property, owns the majority of the other properties that would receive notice and he did sign off on the application. She stated that the Fire Marshal has been to the site and has been working with staff and the applicant but has not yet

signed off on the approval, which is typical of the process. She noted that approval would be required before the CUP is issued.

Commissioner Gengler stated that she appreciates Commission Anderson removing this from the Consent Agenda to provide an opportunity to discuss the request. She stated that after hearing from the business owner she would be comfortable moving forward.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal Street Suite 400 in Bunker Lake Industrial Park (Project No. 20-123).

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Gengler | aye |
| Commission Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Commissioner VanScoy | aye |
| Chairperson Bauer | aye |

Motion Carried.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Peters, to adjourn the meeting.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Chairperson Bauer | aye |

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

Chloe McGuire Brigl
Senior Planner

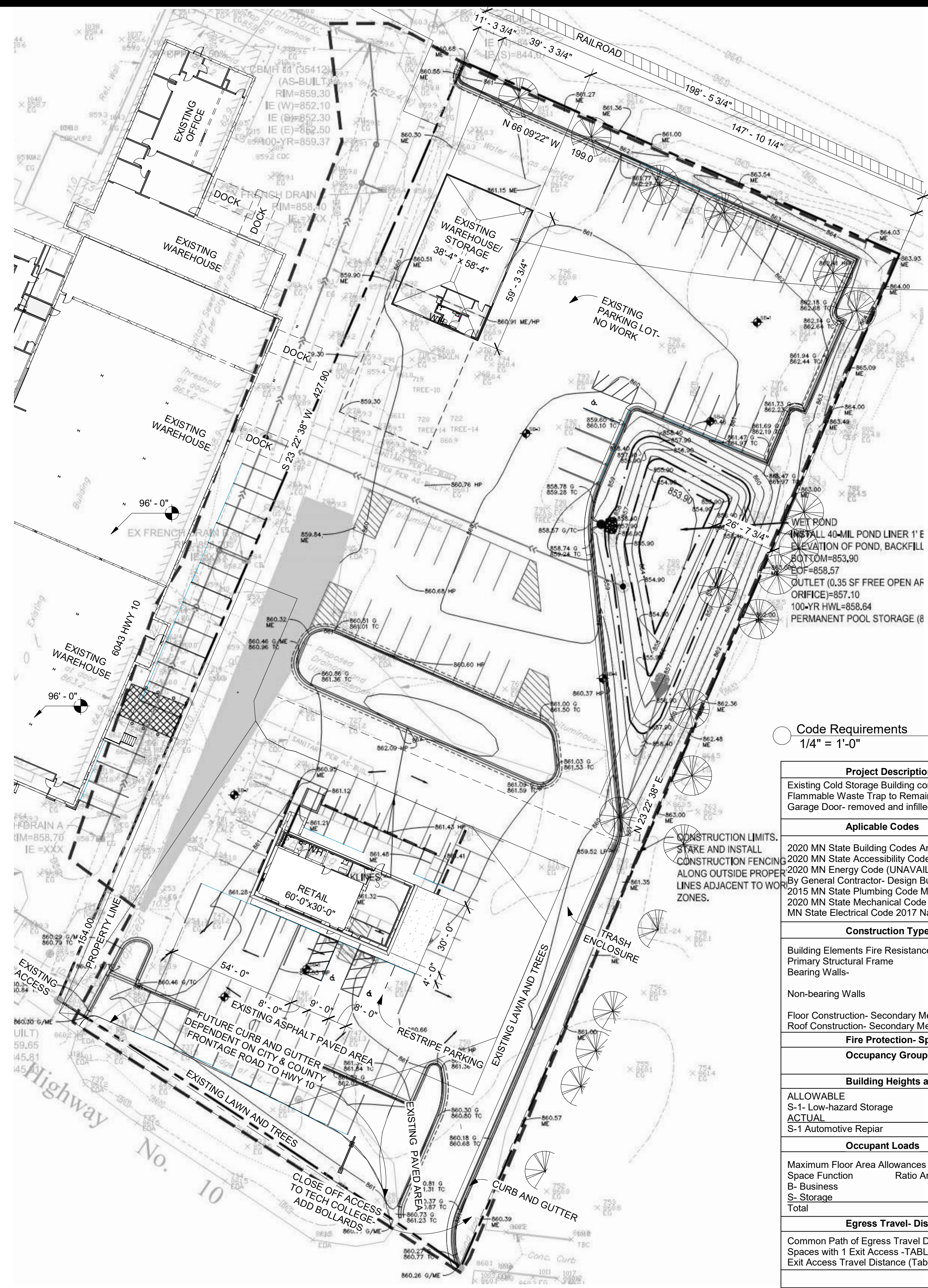
ATTEST:

JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Automotive Service Center

6021 HWY 10
Ramsey, MN 55303



SITE LOCATION

AREA OF WORK-
AUTO SERVICE REPAIR GARAGE
EXISTING BUILDING- ADD
RESTROOM, SERVICE SINK,
OFFICE, AND WAITING AREA

Code Requirements
1/4" = 1'-0"

| Project Description | | | | |
|---|------------------------------|---|------------------------------|----------|
| Existing Cold Storage Building converted to Auto Service Repair Shop and Car Sales Office Building. Existing Flammable Waste Trap to Remain. Restroom, Office, and Waiting Area added within existing Garage Space. Existing Garage Door- removed and infilled with wall. | | | | |
| Applicable Codes | | | | |
| 2020 MN State Building Codes Amending and Adopting 2012 International Building Code | | | | |
| 2020 MN State Accessibility Code MN Chapter 1341 (UNAVAILABLE FOR PURCHASE- RESORTED TO 2015) | | | | |
| 2020 MN Energy Code (UNAVAILABLE FOR PURCHASE- RESORTED TO 2015) | | | | |
| By General Contractor- Design Build under Separate Permits | | | | |
| 2015 MN State Plumbing Code MN Rules Chapter 4714 | | | | |
| 2020 MN State Mechanical Code MN Rules Chapter 1436 Adopting: 2020 Minnesota Mechanical and Fuel Gas MN State Electrical Code 2017 National Electrical Code | | | | |
| Construction Type | | Type II-B | Non-Combustible, Unprotected | |
| Building Elements Fire Resistance Rating- Table 601 | | | | |
| Primary Structural Frame | | | # Hours | |
| Bearing Walls- | Exterior | | 0 | |
| | Interior | | 0 | |
| Non-bearing Walls | Exterior (Table 602) 10<X<30 | | 0 | |
| | Interior | | 0 | |
| Floor Construction- Secondary Members | | | 0 | |
| Roof Construction- Secondary Members | | | 0 | |
| Fire Protection- Sprinklered? | | NO | | |
| Occupancy Group | | S-1 Storage- Automotive Repair Business | | |
| Building Heights and Areas (Table 503) | | | | |
| ALLOWABLE | AREA | FLOORS | INCREASE | TOTAL |
| S-1- Low-hazard Storage | 15,500 | 4 | 75%=0 | 15,500 |
| ACTUAL | | | | |
| S-1 Automotive Repair | 2,332 | 1 | | 2,332 sf |
| Occupant Loads Table 1004.5 | | | | |
| Maximum Floor Area Allowances per Occupant | | | | |
| Space Function | Ratio Area/Occupant | Area | Occupants | |
| S- Business | 1:150 | 569 | 3.9 | |
| S- Storage | 1:200 | 1,743 | 8.7 | |
| Total | | | 13 | |
| Egress Travel- Distances | | | | |
| Common Path of Egress Travel Distance- (TABLE 1006.3.3(2)) | | 75'-0" | (See Plan For Actual) | |
| Spaces with 1 Exit Access -TABLE 1006.3.3(2) | Maximum Occupant Load=29 | (14 TOTAL) | | |
| Exit Access Travel Distance (Table 1016.2)(2 Exits) | | 200'-0" | (See Plan For Actual) | |

PROJECT TEAM

OWNER:

13120 SUNSET TRAIL LLC

ROMAN
5094 ARROWOOD LN N
PLYMOUTH MN 55442

612. 708. 0529

ARCHITECT:

INSPIRE ARCHITECTS

Jeff Hafferman
Bridgett Freimuth

jeff@architectmn.com
bridgett@architectmn.com

620 Civics Heights Drive, #109
Circle Pines, MN 55014

763-316-5342

GENERAL CONTRACTOR:

DRAWING INDEX

| Sheet List | | |
|--------------|------------------------------------|------------------|
| Sheet Number | Sheet Name | Current Revision |
| A200 | Site Plan | |
| A201 | Floor Plan - Service Repair Garage | |
| A202 | Details - Service Repair Garage | |
| A203 | Elevations | |

| REVISIONS | DATE |
|-----------|------|
| | |
| | |
| | |



InSpire Architects
465 148th Avenue NE
Ham Lake MN 55304
763-807-1044
Jeff@ArchitectMN.com

The information contained herein may not be used or copied in any manner without the written permission of InSpire Architects.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota
Print Name: Jeffrey Hafferman AIA NCARB
Signature: *Jeffrey R. Hafferman*

5/28/2020 5:29:38 PM
License # 44333

ABBREVIATIONS

| | | | |
|----------|---|--------|-------------------------|
| ABV | -ABOVE | PART | -PARTITION |
| ACC | -ACCESSIBLE | PVMT | -PAVEMENT |
| AFF | -ABOVE FINISHED FLOOR | P LAM | -PLASTIC LAMINATE |
| ARCH | -ARCHITECT | PL | -PLATE |
| ALUM | -ALUMINUM | PT | -PRESSURE TREATED |
| APPROX | -APPROXIMATE | PVC | -POLYVINYL CHLORIDE |
| BPL | -BEARING PLATE | PSF | -POUNDS PER SQUARE FOOT |
| BM | -BENCH MARK | PSI | -POUNDS PER SQUARE INCH |
| BLKG | -BLOCKING | PC | -PRECAST |
| BOT | -BOTTOM | PL | -PROPERTY LINE |
| BOW | -BOTTOM OF WALL | PP | -POWER POLE |
| CIP | -CAST-IN-PLACE | QT | -QUARRY TILE |
| CB | -CATCH BASIN | R | -RADIUS |
| CLG | -CEILING | RA | -RETURN AIR |
| CT | -CERAMIC TILE | RD | -ROOF DRAIN |
| CLR | -CLEAR (ANCE) | REF | -REFERENCE |
| CONC | -CONCRETE | RF | -ROCK FACE |
| CMU | -CONCRETE MASONRY UNIT | RH | -RIGHT HAND |
| CONST | -CONSTRUCTION | ROW | -RIGHT OF WAY |
| CONT | -CONTINUE (OUS) | RM | -ROOM |
| CRS | -COURSE | RO | -ROUGH OPENING |
| CJ | -CONTROL JOINT | R&S | -ROD AND SHELF |
| DTL | -DETAIL | SHTG | -SHEATHING |
| DIA | -DIAMETER | SHR | -SHOWER |
| DIM | -DIMENSION | SIM | -SIMILAR |
| DR | -DOOR | SC | -SOLID CORE |
| DS | -DOWNSPOUT | SPEC | -SPECIFICATIONS |
| DWG | -DRAWING | SQ | -SQUARE |
| DF | -DRINKING FOUNTAIN | S STL | -STAINLESS STEEL |
| ELECT | -ELECTRIC (AL) | SD | -STORM DRAIN |
| EL | -ELEVATION | STRUCT | -STRUCTURAL |
| EQ | -EQUAL | SYM | -SYMMETRY (ICAL) |
| EXH | -EXHAUST | THK | -THICKNESS |
| EXIST | -EXISTING | TOC | -TOP OF CONCRETE |
| EJ | -EXPANSION JOINT | TOS | -TOP OF SLAB |
| EXP | -EXPANSION | TOW | -TOP OF WALL |
| EF | -EXHAUST FAN | T | -TREAD |
| ELEC PNL | -ELECTRICAL PANEL | TYP | -TYPICAL |
| EWC | -ELECTRIC WATER COOLER | TOF | -TOP OF FOOTING |
| EXT | -EXTERIOR | UNF | -UNFINISHED |
| FEE | -FINISHED FLOOR ELEVATION | URNL | -URNAL |
| FPL/FP | -FIREPLACE | UNO | -UNLESS NOTED OTHERWISE |
| FD | -FLOOR DRAIN | VERT | -VERTICAL |
| FTG | -FOOTING | VB | -VAPOR BARRIER |
| FND | -FOUNDATION | VTR | -VENT THRU ROOF |
| FH | -FIRE HYDRANT | WD | -WOOD |
| GA | -GAGE, GAUGE | WC | -WATER CLOSET |
| GALV | -GALVANIZED | WH | -WATER HEATER |
| GC | -GENERAL CONTRACTOR | WP | -WATERPROOFING |
| GB | -GRAB BAR | WR | -WATER RESISTANT |
| GWB | -GYPSUM WALL BOARD | WWF | -WELDED WIRE FABRIC |
| | | W | -WIDTH, WIDE |
| | | YH | -YARD HYDRANT |
| | | YD | -YARD DRAIN |
| | | YI | -YARD INLET |
| HDW | -HARDWARE | | |
| HVAC | -HEATING / VENTILATION / AIR CONDITIONING | | |
| HT | -HEIGHT | | |
| HC | -HANDICAP | | |
| HM | -HOLLOW METAL | | |
| HR | -HORIZONTAL | | |
| HB | -HOSE BIBB | | |
| INCL | -INCLUDE | | |
| ID | -INSIDE DIAMETER | | |
| INSUL | -INSULATION | | |
| INT | -INTERIOR | | |
| INV | -INVERT | | |
| JST | -JOIST | | |
| LAM | -LAMINATE | | |
| LAV | -LAVATORY | | |
| LH | -LEFT HAND | | |
| LT | -LIGHT | | |
| MAT | -MATERIAL | | |
| MH | -MANHOLE | | |
| MFR | -MANUFACTURE | | |
| MAS | -MASONRY | | |
| MO | -MASONRY OPENING | | |
| MTL | -METAL | | |
| MISC | -MISCELLANEOUS | | |
| NIC | -NOT IN CONTRACT | | |
| NTS | -NOT TO SCALE | | |
| NO | -NUMBER | | |
| OC | -ON CENTER | | |
| OPNG | -OPENING | | |
| OPP | -OPPOSITE | | |
| OPH | -OPPOSITE HAND | | |
| OD | -OUTSIDE DIAMETER | | |
| OH | -OVERHEAD | | |
| OHD | -OVERHEAD DOOR | | |
| PAR | -PARALLEL | | |

GENERAL NOTES

1. SCALED MEASUREMENTS OF DRAWINGS SHALL NOT BE ALLOWED.
2. DIMENSIONS ARE IN ORDER OF PRIORITY- TO GRID LINES, FACE OF EXTERIOR SHEATHING ON STUD WALLS, FACE OF CMU EXTERIOR FOUNDATION WALLS, CENTER OF STUD WALLS, AND INTERIOR FINISH FACES.
3. CONSTRUCTION SHALL MEET ALL APPLICABLE CODES AND MOST STRINGENT SHALL APPLY.
4. MATERIALS SHALL BE INSTALLED ACCORDING TO MANUFACTURERS' RECOMMENDATIONS UNLESS OTHERWISE NOTED.
5. ELECTRICAL AND PLUMBING WORK SHALL BE INSTALLED BY LICENSED PROFESSIONALS AND CONFORM WITH CURRENT CODES.
6. CONFIRM AND COORDINATE LOCATIONS OF ALL UTILITIES WITH CONTRACTOR.
7. TRADES AND SUPPLIERS TO REVIEW AND VERIFY INFORMATION PERTINENT TO THEIR SCOPE OF WORK AND NOTIFY CONTRACTOR OF ANY DISCREPANCIES PRIOR TO WORK BEING INITIATED.
8. NO PLUMBING SHALL BE RUN IN AN EXTERIOR WALL. PLUMBING SHALL BE RUN THROUGH THE FLOOR AND CASEWORK AT THE LOCATIONS ADJACENT TO AN EXTERIOR WALL.

PROJECT INFO.

PROPERTY INFORMATION

Property ID number: 35-32-25-31-0012
NBHD: RA-C/I -
Class: 233 - 3a COMMERCIAL PREFERENTIAL
Record Type: TRRS
Property Use Code: 3410 - COMMERCIAL / GOLF COURSE-IMPROVED
Course Lot Size \$203*425*199*516
Plot 89329-AUDITORS SUBDIVISION NO 96
Lot/Unit 24
Block/Tract/Outlot ---
Sect-Twp-Range-Qtr/Qtr ---
Tax District: 99 - 63011N
Town/City 1200-RAMSEY
School District: 0011-AN/HENNSD11

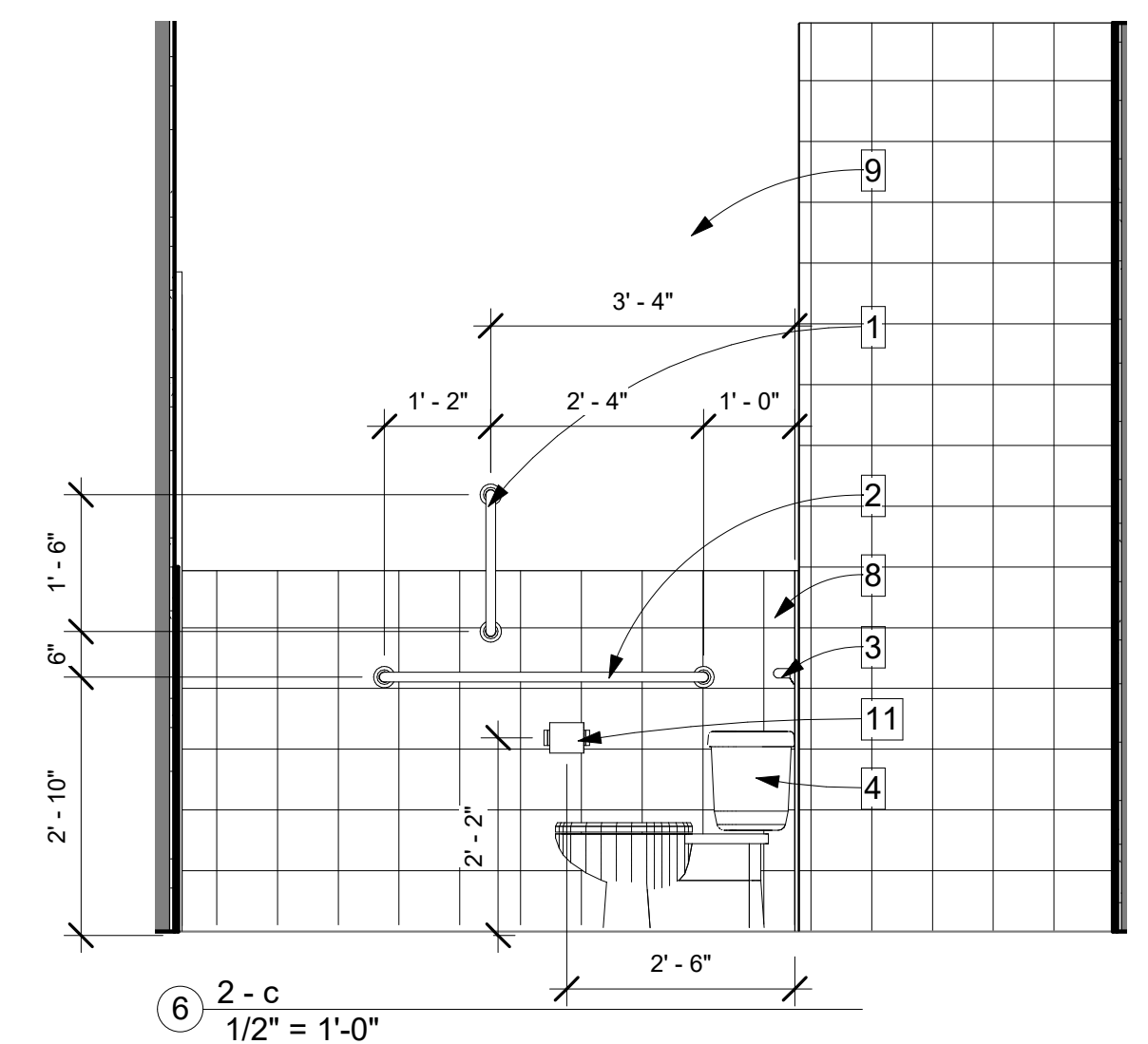
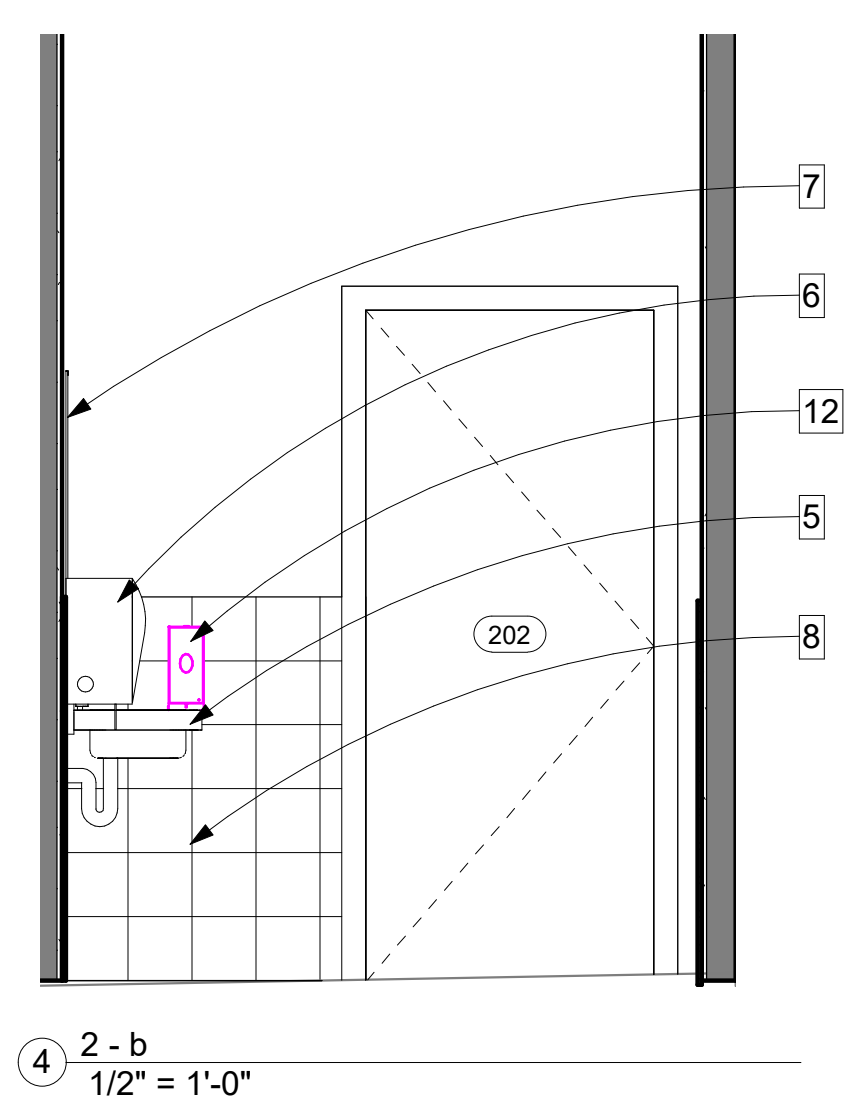
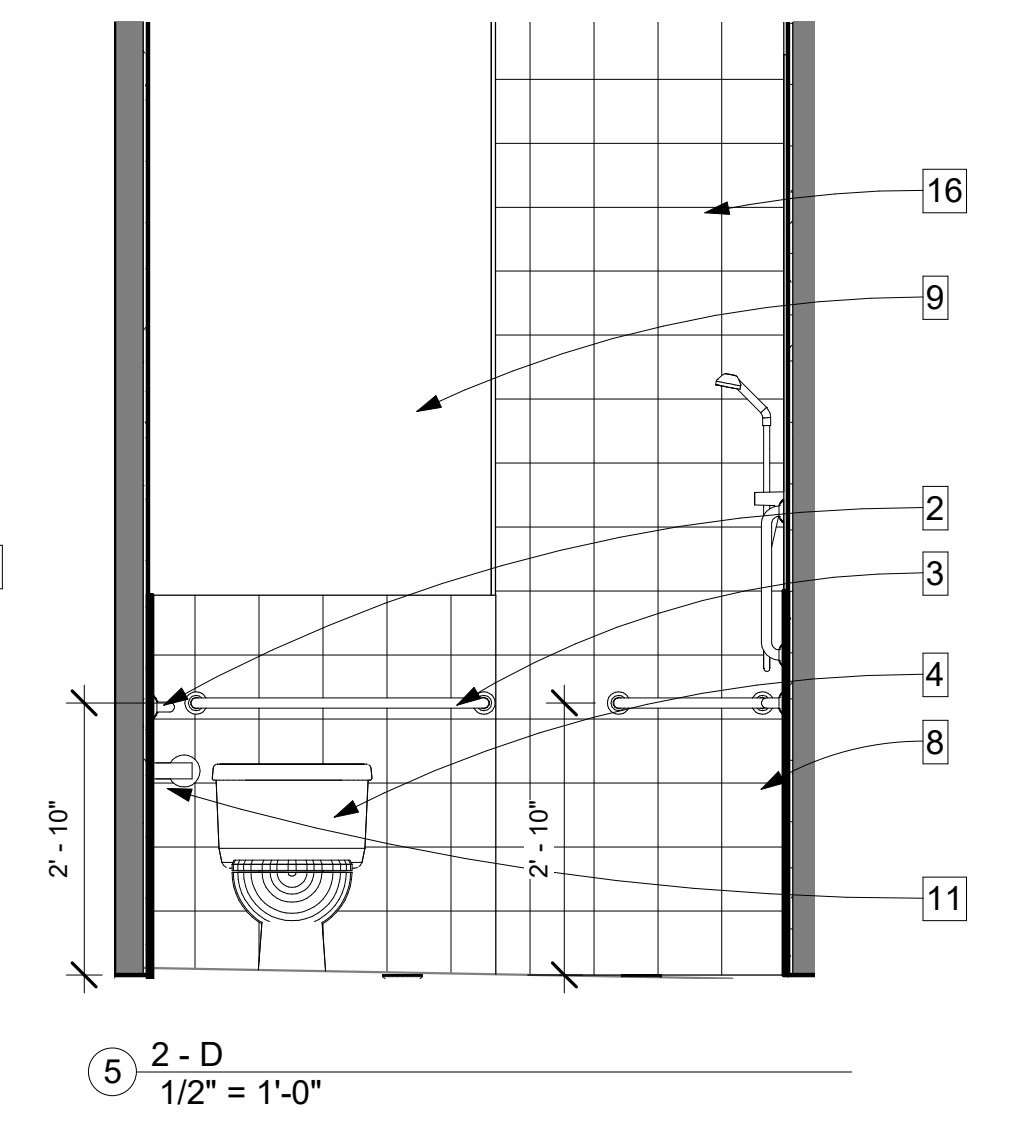
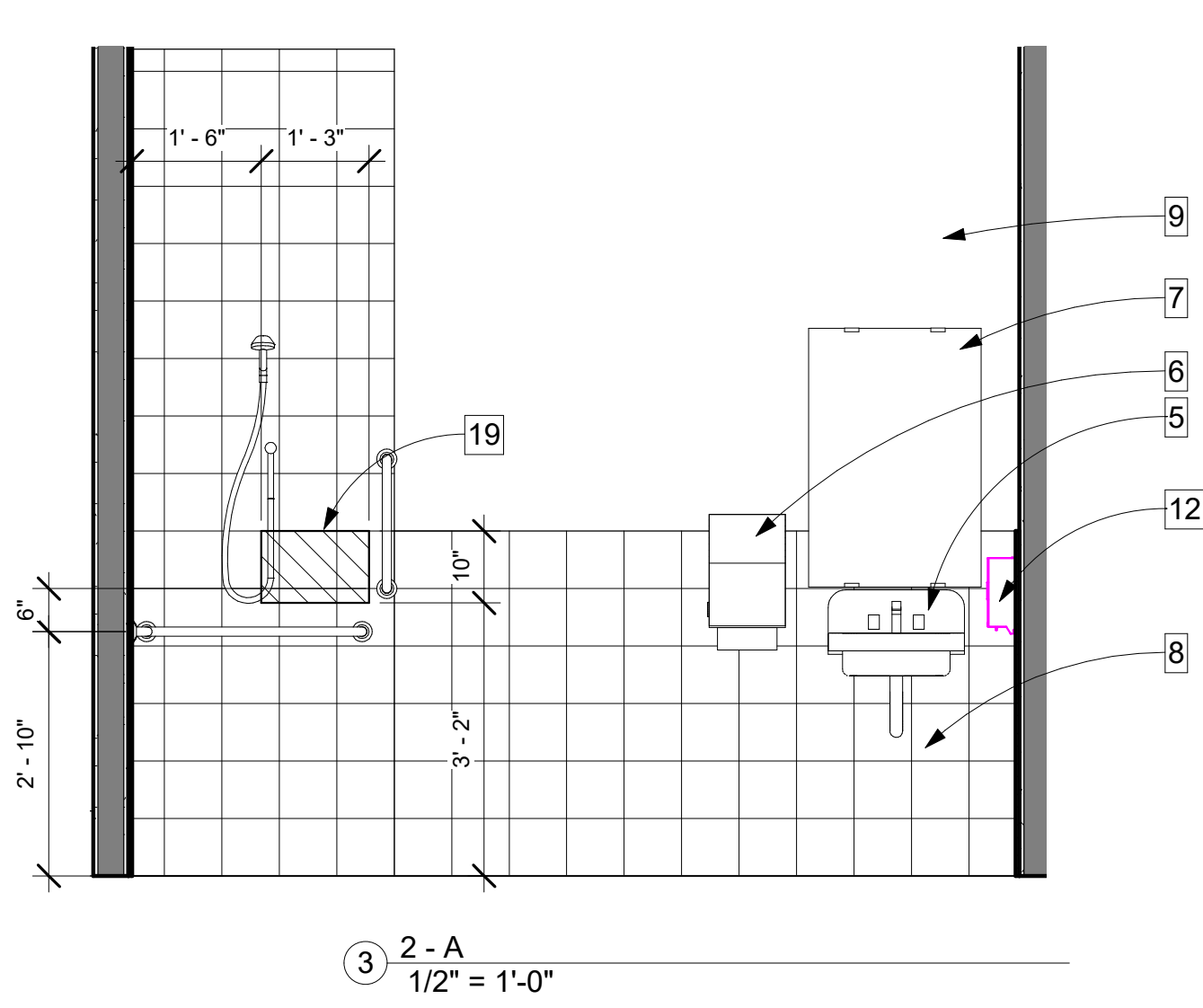
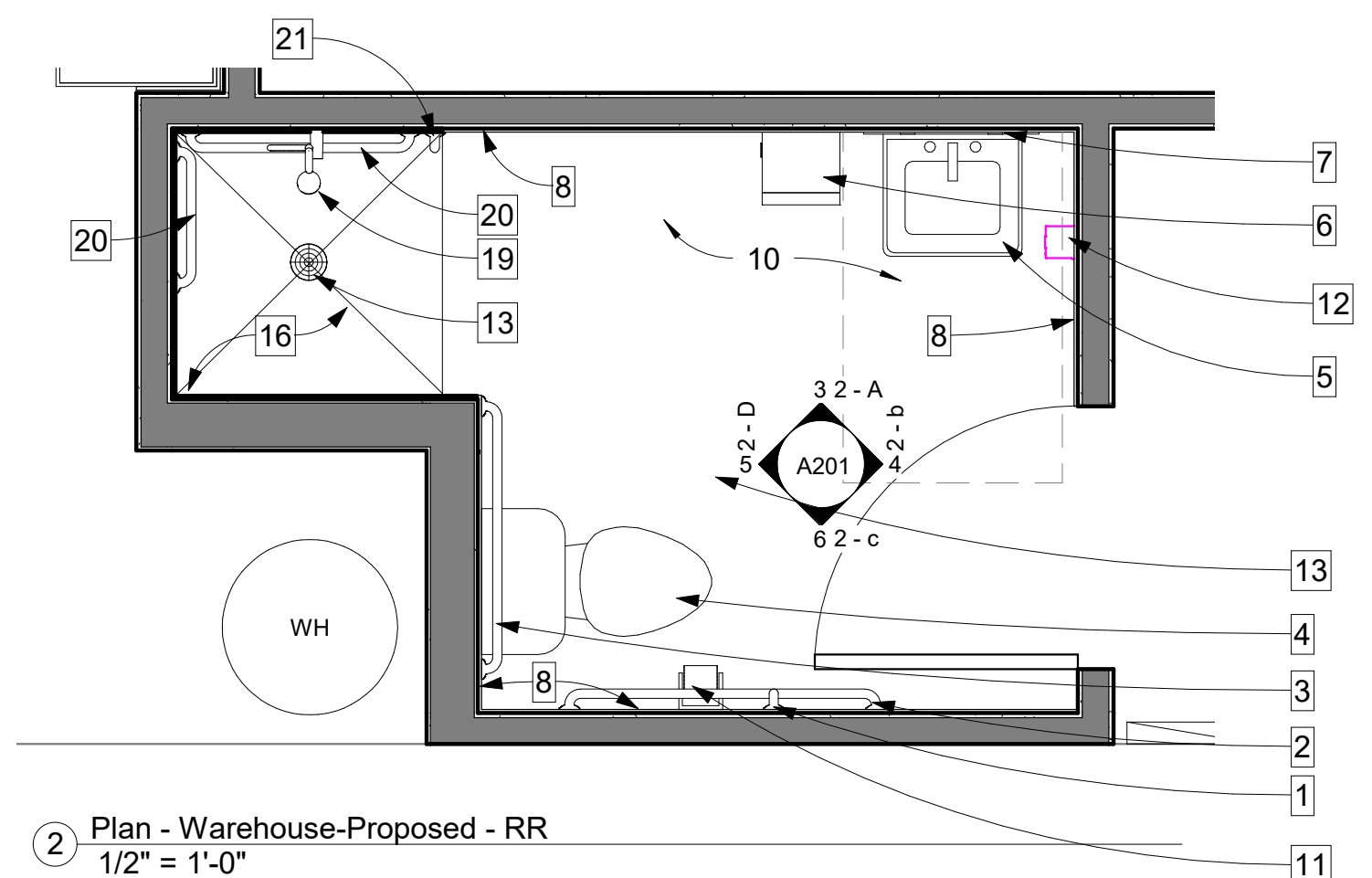
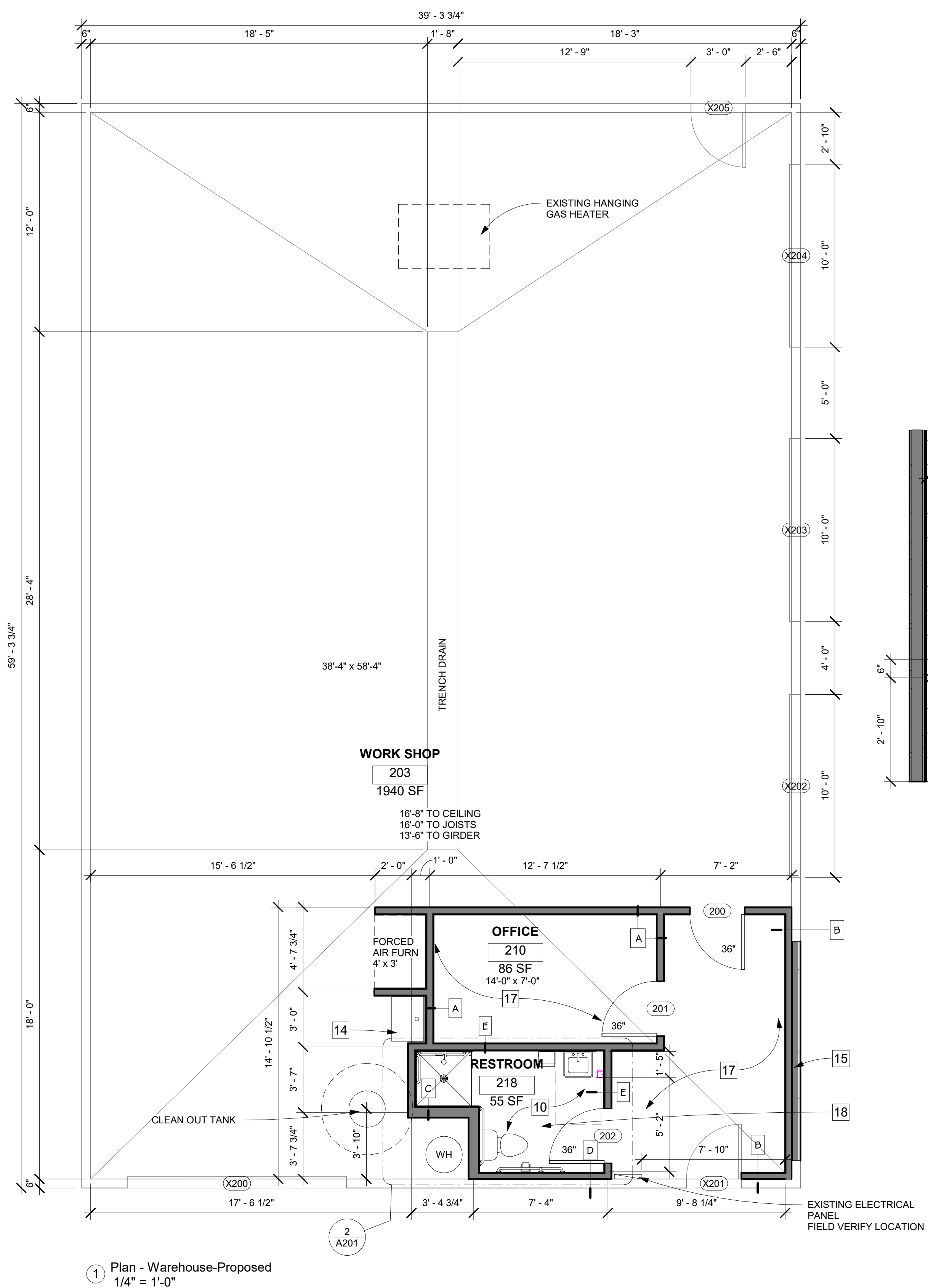
1 Site - Phase 1
1" = 30'-0"

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Sheet Title: Site Plan
Project Name: Auto Dealership and Service Center
6021 Highway 10
Ramsey, MN 55303

Project number 2020-25
Date 5/28/2020 5:29:38 PM
Drawn by BF
Checked by JH
Construction Documents

A200



- GENERAL NOTES**
- A. FIELD VERIFY ALL EXISTING CONDITIONS- EXISTING ELECTRICAL PANEL LOCATION, EXISTING CLEAN OUT TANK LOCATION AND SIZE AS TO NOT INTERFERE WITH NEW PLUMBING
- B. FOR WALL TYPES A THUR E SEE 3/A202
- KEY NOTES**
- 1'-6" VERTICAL GRAB BAR, 3'-4" AFF TO CENTERLINE, 3'-4" OFF REAR WALL
 - 3'-6" HORIZONTAL GRAB BAR 2'-10" AFF TO CENTERLINE, 1'-0" MAX OFF SIDE WALL
 - 3'-0" HORIZONTAL GRAB BAR 2'-10" AFF TO CENTERLINE, 1'-0" OFF CENTER OF TOILET
 - ADA TOILET, 17-19" AFF, 16-18" OFF SIDE WALL
5'-0" CLEAR FLOOR SPACE OFF SIDE WALL MIN
6'-6" CLEAR FLOOR SPACE OFF REAR WALL MIN
 - ADA WALL MOUNTED SINK
2'-10" AFF 1'-3" OFF SIDE WALL MIN
 - PAPER TOWEL DISPENSER
2'-7" AFF
 - SIZE MIRROR CENTERED ON SINK
HEIGHT 3'-8" AFF
 - TILE WALL ON PAINTED GWB - 4'-0" AFF
 - PAINTED GYPSUM WALL BOARD
 - NON-SLIP TILE OR BRUSHED CONCRETE FLOOR.
 - TOILET PAPER DISPENSER
2'-2" AFF 2'-6" OFF REAR WALL
 - SOAP DISPENSER
 - FLOOR DRAIN
 - SERVICE SINK WITH MOP HOOKS TO ELEVATE MOP ABOVE SINK-FRP ON ALL SIDES 4'-0" AFF
 - INFILL DOOR OPENING TO MATCH EXISTING WALL CONDITION AND INSULATE
 - TILE FLOOR TO CEILING IN SHOWER
 - CARPET OR LVT OR VCT
 - EXHAUST FAN
 - SHOWER CONTROL and hand shower shall be located:
1. On the control wall opposite the seat.
2. At a height of 38 inches (965 mm) minimum and 48 inches (1220 mm) maximum above the shower floor, and
3. 15 inches (380 mm) maximum, from the centerline of the control wall toward the shower opening.
 - Horizontal grab bars. Horizontal grab bars shall be provided across the control wall and on the back wall to a point 18 inches (455 mm) from the control wall. 2'-10" TO CENTERLINE AFF.
 - A vertical grab bar 18 inches (455 mm) minimum in length shall be provided on the control end wall 3 inches (75 mm) minimum and 6 inches (150 mm) maximum above the horizontal grab bar, and 4 inches (100 mm) maximum inward from the front edge of the shower
 - TRANSFER TYPE SHOWER- 3'-0" x 3'-0" INSIDE DIMENSIONS

| REVISIONS | DATE |
|-----------|------|
| | |
| | |
| | |
| | |

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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota
Print Name: Jeffrey Hafferman AIA NCARB
Signature: *Jeffrey R. Hafferman*

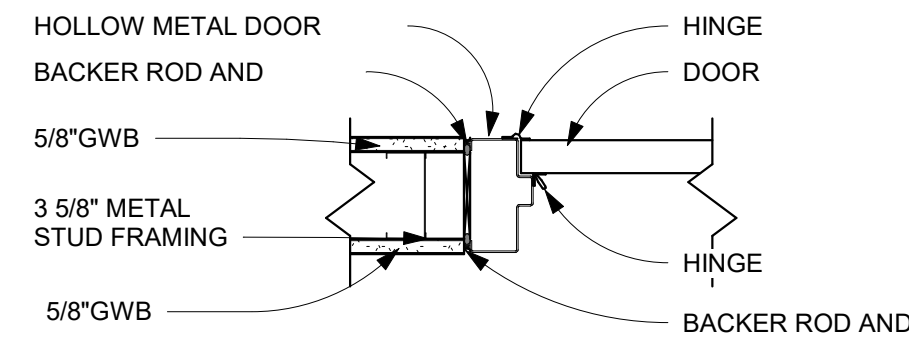
5/28/2020 5:29 PM
NOT FOR CONSTRUCTION
444333

Sheet Title: Floor Plan - Service Repair Garage
Project Name: Auto Dealership and Service Center
6021 Highway 10
Ramsey, MN 55303

Project number 2020-25
Date 5/28/2020 5:29:40 PM
Drawn by bf
Checked by JH
Construction Documents

A201

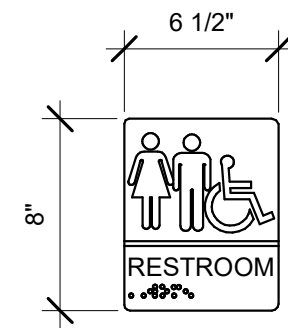
copyright © InSpire Architects Inc 2016



1 Interior Door Jamb
1 1/2" = 1'-0"

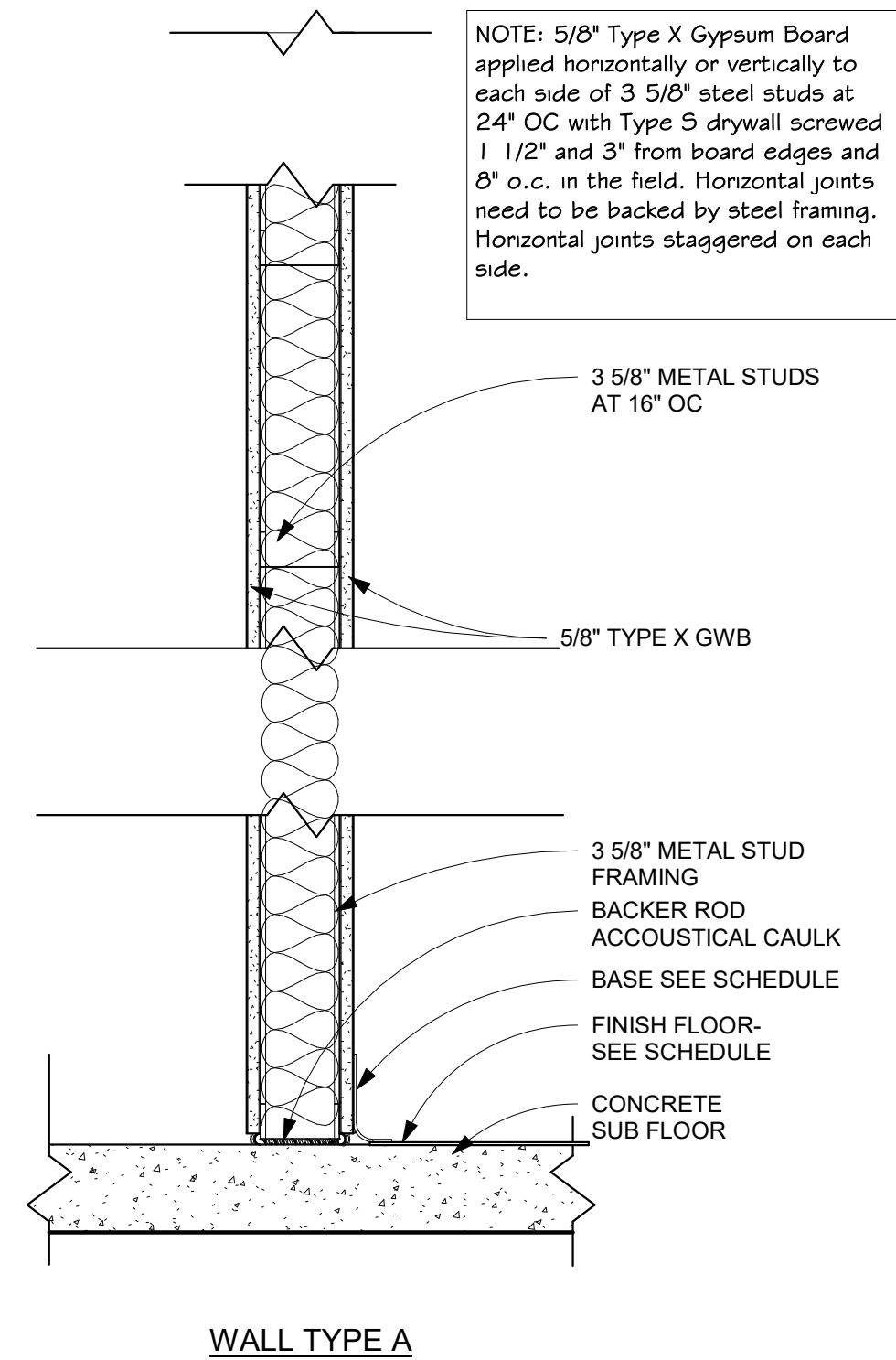
ACCESSIBILITY SIGNAGE DETAILS

1. THE CHARACTERS AND SYMBOLS SHALL CONTRAST WITH THEIR BACKGROUND. THE SIGNAGE SHALL CONSIST OF BLACK LETTERS AND CHARACTERS ON A WHITE BACKGROUND. THE SIGN SHALL HAVE A NON-GLARE FINISH.
2. LETTERS & NUMBERS SHALL BE RAISED 1/32", UPPER CASE "SANS SERIF OR SIMPLE SERIF" TYPE, ACCOMPANIED WITH GRADE TO BRAILLE. RAISED CHARACTERS SHALL BE AT LEAST 9/8" HIGH, BUT NO HIGHER THAN 2".
3. THE SIGNAGE PACKET PURCHASED THROUGH AN APPROVED VENDOR SHALL COMPLY WITH THE SIGNAGE SECTION OF THE LOCAL ACCESSIBILITY CODE.

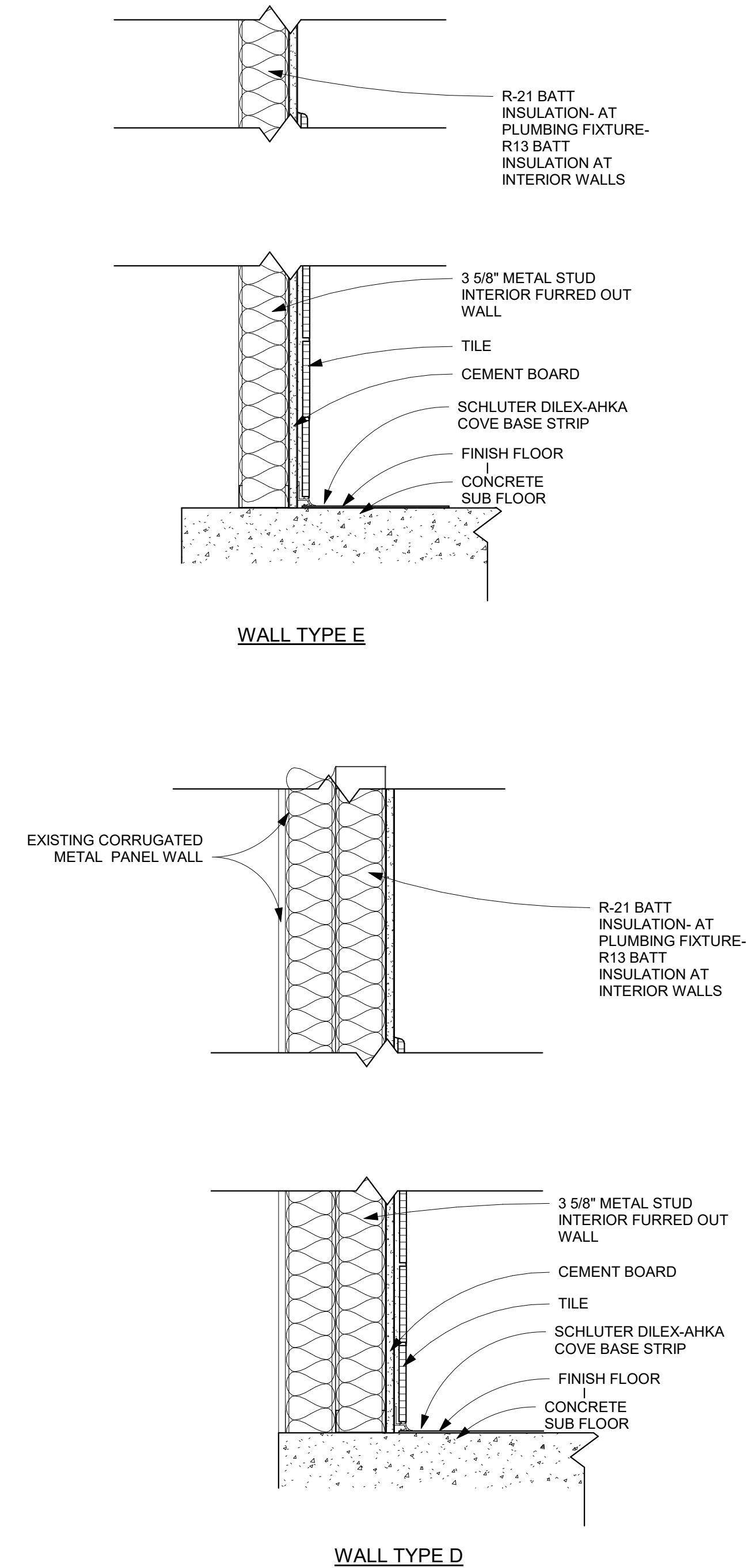
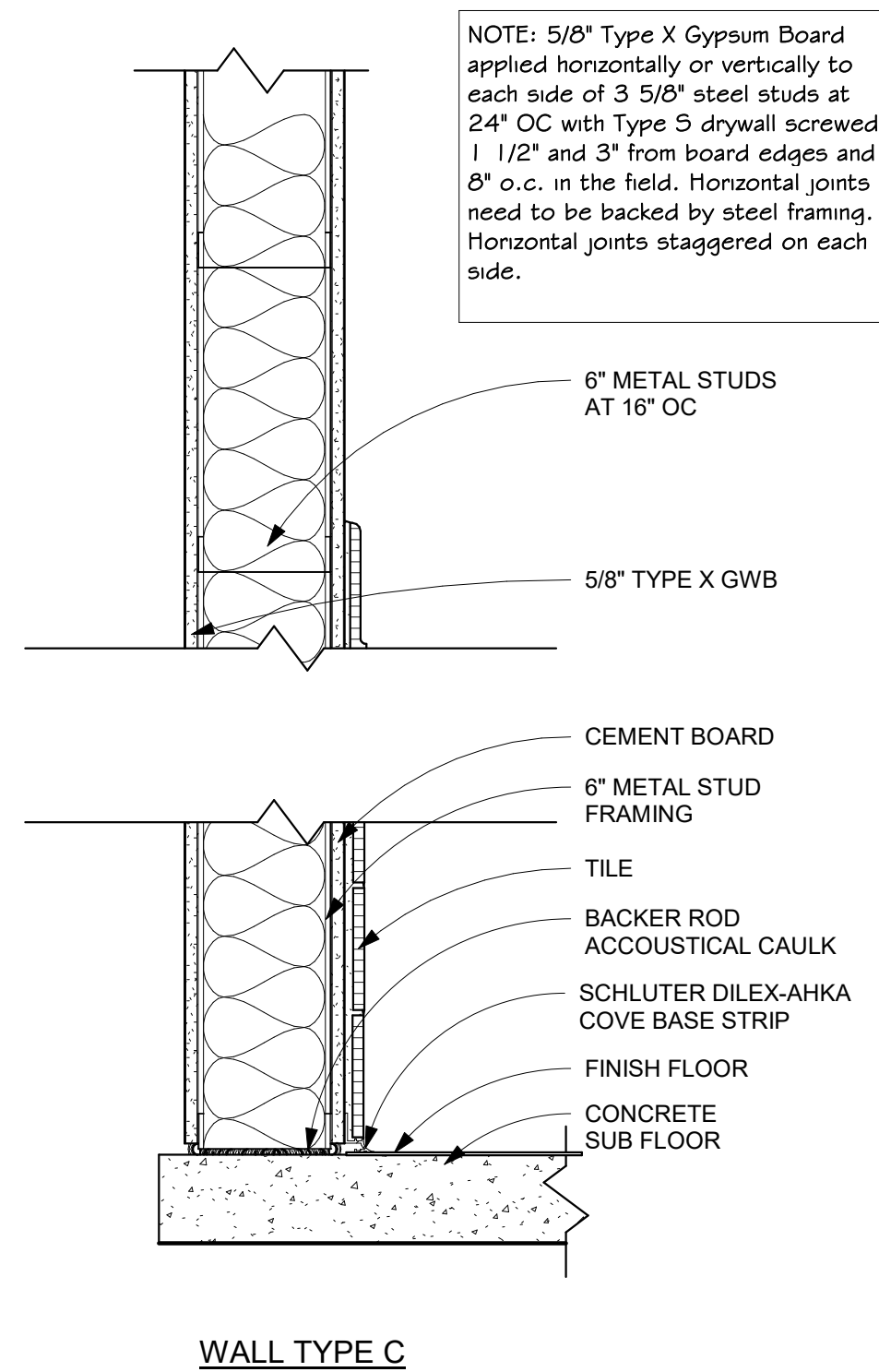
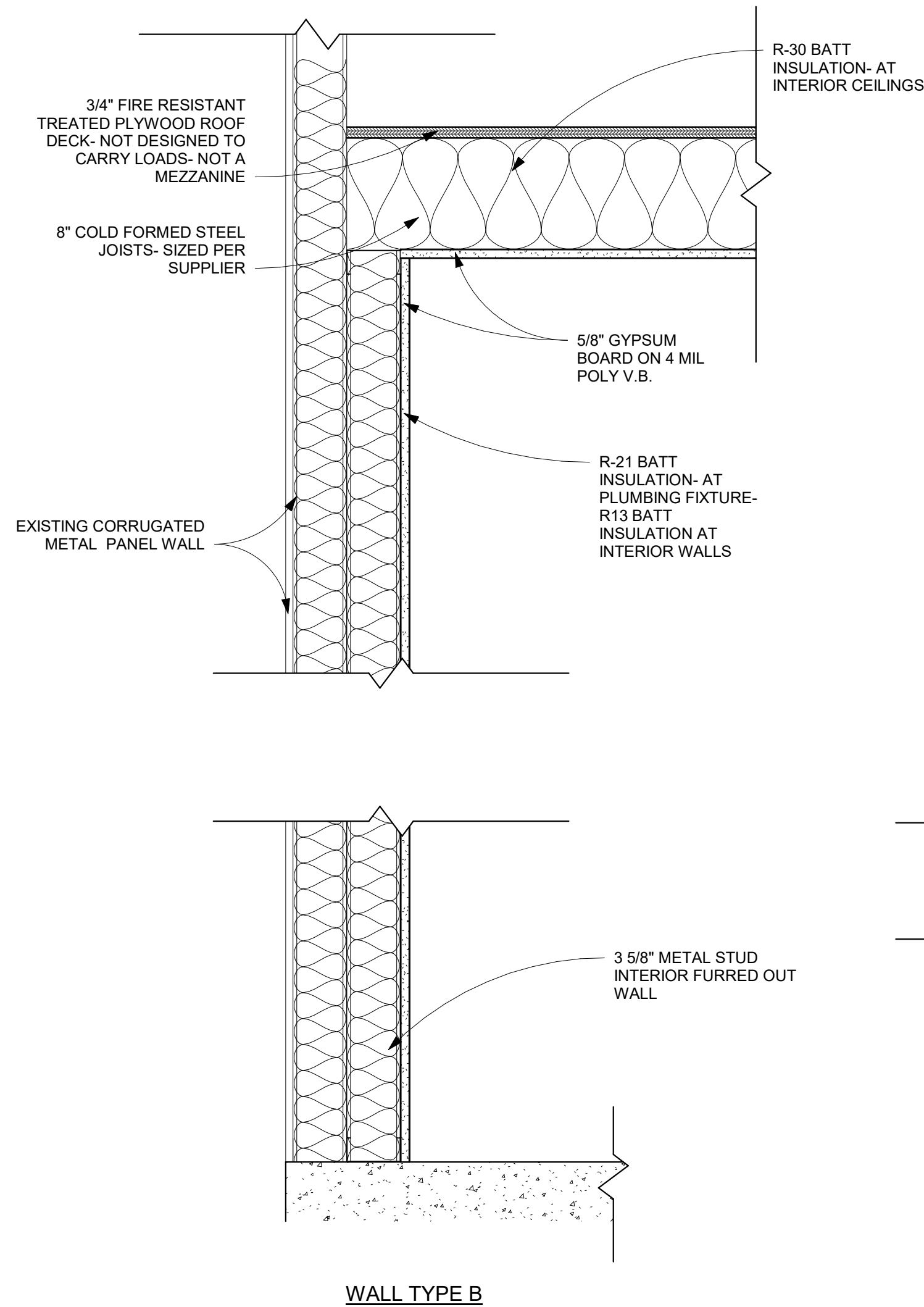


PROVIDE SIGN ON THE ADJACENT TO THE LATCH SIDE OF THE DOORS - MOUNT 60" A.F.F. TO C.L. OF SIGN.

2 Interior Sign B- RESTROOM SIGN
1 1/2" = 1'-0"



3 Wall Types
1 1/2" = 1'-0"



| REVISIONS | DATE |
|-----------|------|
| | |
| | |
| | |



InSpire Architects
465 148th Avenue NE
Ham Lake MN 55304
763-807-1044
Jeff@ArchitectMN.com

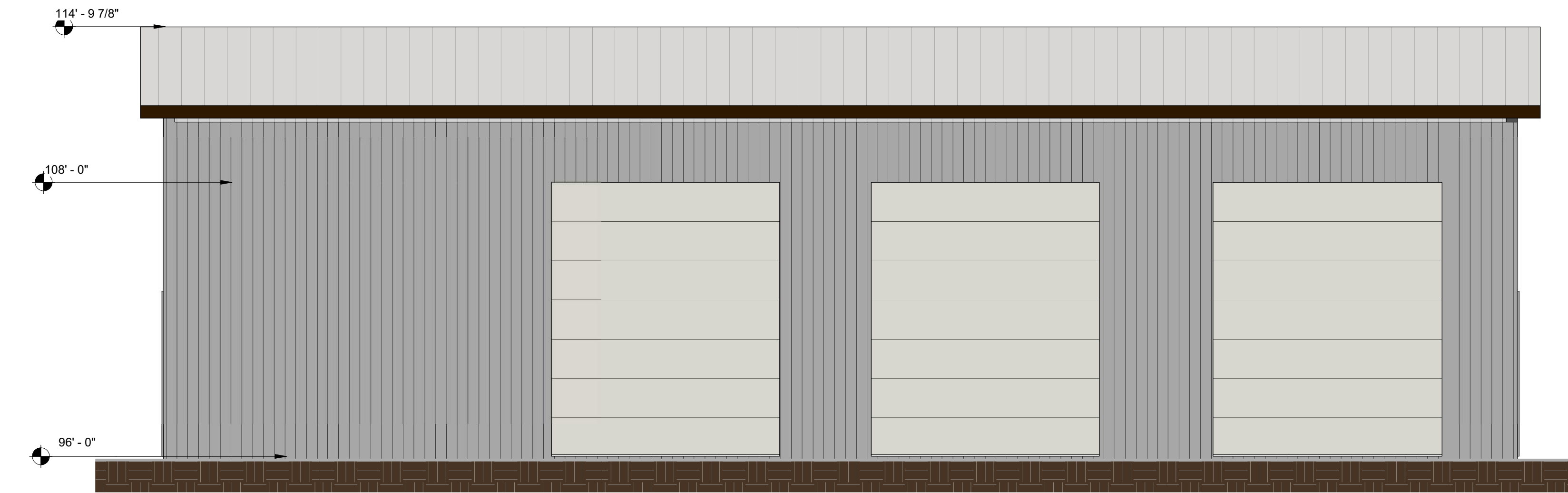
The information contained herein may not be used or copied in any manner without the written permission of InSpire Architects.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota
Print Name: Jeffrey Hafferman AIA NCARB
Signature: *Jeffrey R. Hafferman*

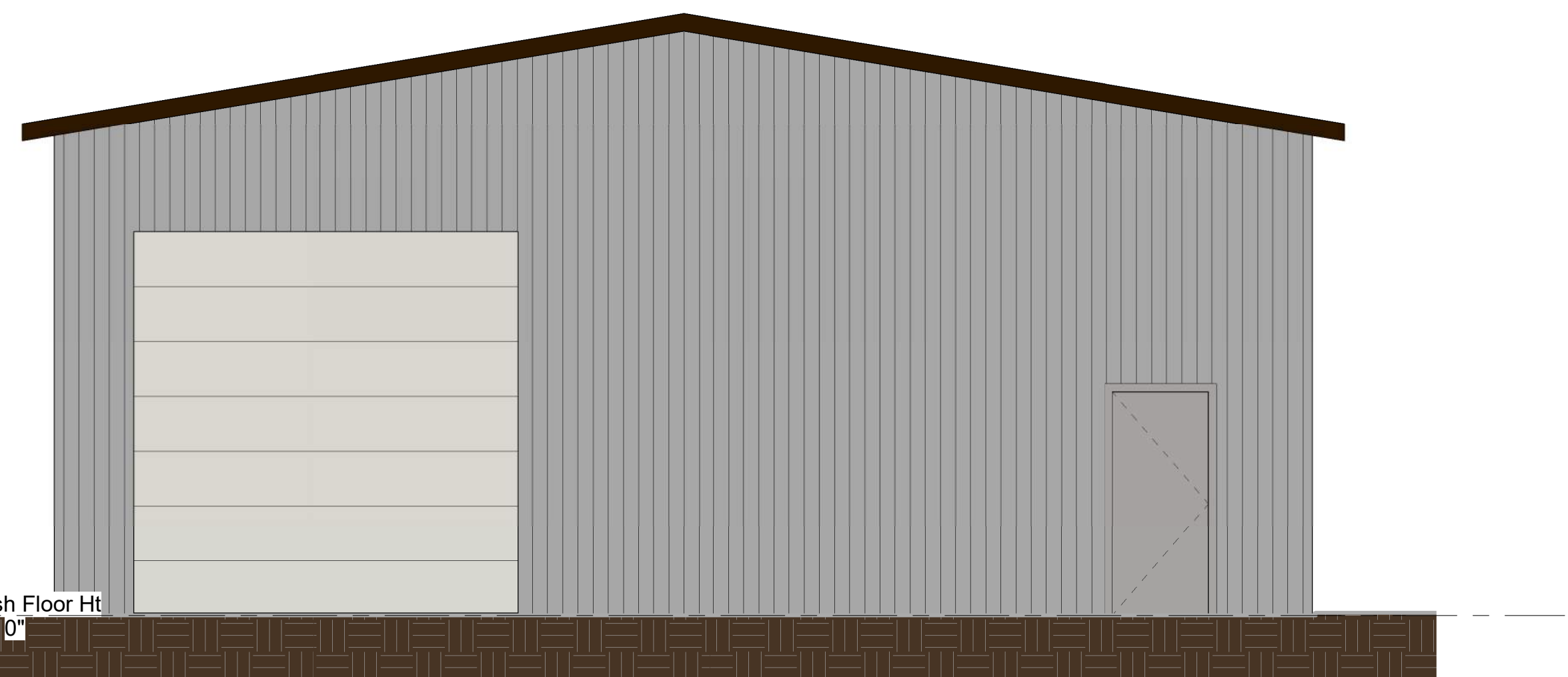
5/28/2020 5:29:41 PM
License # 44333

Sheet Title: Details - Service Repair Garage
Project Name: Auto Dealership and Service Center
6021 Highway 10
Ramsey, MN 55303

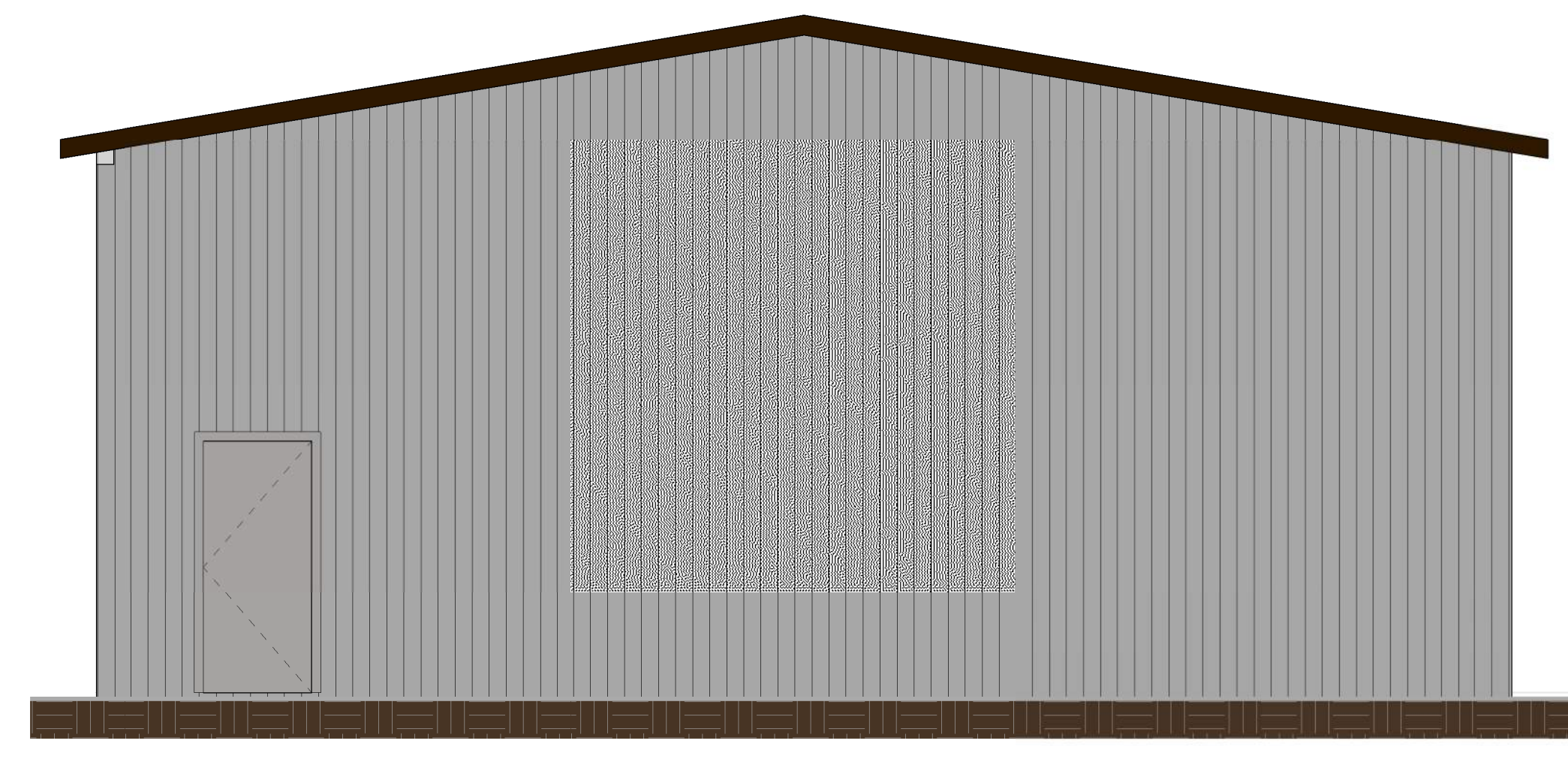
Project number 2020-25
Date 5/28/2020 5:29:41 PM
Drawn by BF
Checked by JH
Construction Documents



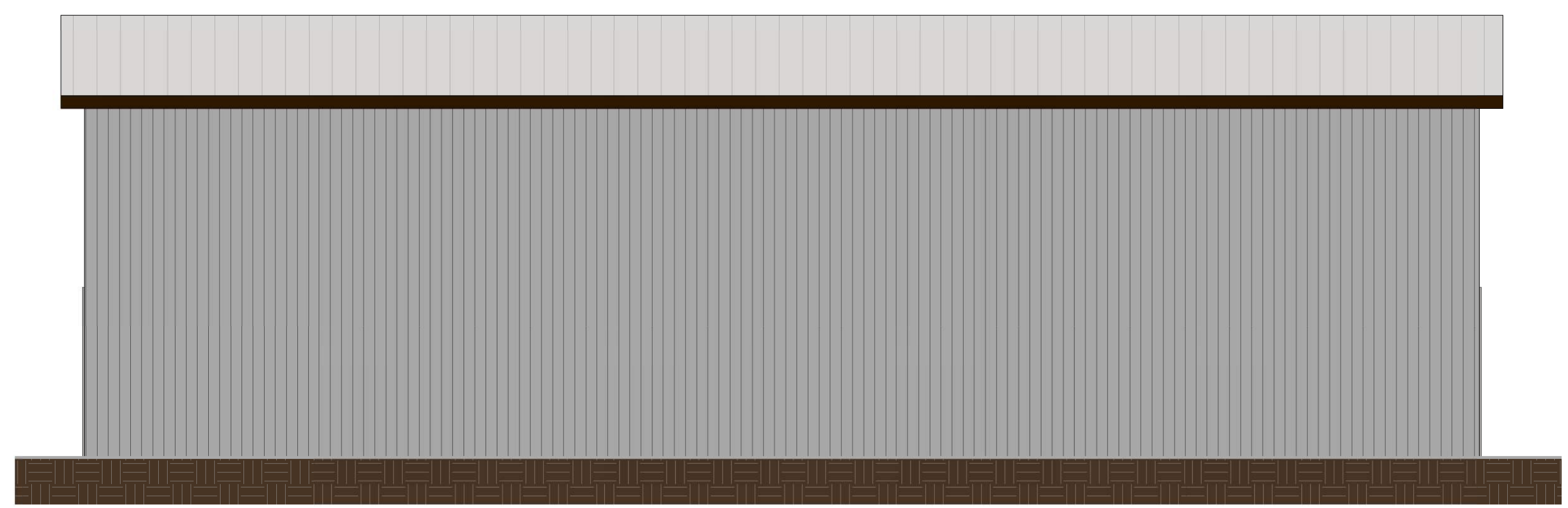
① Auto Service Repair Center EAST Elevation
1/4" = 1'-0"



Finish Floor Ht
96'-0"
② Auto Service Repair Center SOUTH
Elevation
1/4" = 1'-0"



③ Auto Service Repair Center NORTH
Elevation
1/4" = 1'-0"



④ Auto Service Repair Center WEST Elevation
1/4" = 1'-0"

| REVISIONS | DATE |
|-----------|------|
| | |
| | |
| | |



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The information contained herein may not be used or copied in any manner without the written permission of InSpire Architects.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota
Print Name: Jeffrey Hafferman AIA NCARB
Signature: *Jeffrey R. Hafferman*
5/28/2020 5:29:42 PM
License # 44333

Sheet Title: Elevations
Project Name: Auto Dealership and Service Center
6021 Highway 10
Ramsey, MN 55303

Project number 2020-25
Date 5/28/2020 5:29:42 PM
Drawn by BF
Checked by JH
Construction Documents

A203

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-156

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT APPROVAL FOR
AUTOMOTIVE SALES AND SERVICE AT 6021 HIGHWAY 10 NW AND
DECLARING TERMS OF PERMIT**

RECITALS

1. 13120 Sunset Trail, LLC hereinafter referred to as the “Permittee”, has properly applied for a Conditional Use Permit for Automotive Sales and Service within the northern most building and adjacent parking area on the property generally known as 6021 Highway 10 NW and legally described as

AUDITORS SUB NO 96 LOT 24 AUD SUB NO 96 RAMSEY, ANOKA
COUNTY, MINNESOTA

2. That the Permittee appeared before the Planning Commission and City Council for public hearings pursuant to Section 117-53 of the Ramsey City Code on August 6, 2020 and August 25, 2020, respectively, and that the public hearings were properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
3. That the Subject Property is zoned H-1 Highway 10 Business District and is in the Metropolitan Urban Service Area (MUSA).
4. That the intent of the H-1 Highway 10 Business District is to allow for uses that minimize traffic, vehicular access, and facilitate orderly transition of the corridor while allowing the property owners the ability to utilize their property for economic benefit until such time as the U.S. Highway 10 transportation system improvements are initiated.
5. That motor vehicle, implement, and recreation equipment sales and service are a conditional use in the H-1 Highway 10 Business District.

FINDINGS OF FACT

1. That the proposed use **will not** adversely impact traffic in the area.
2. That the proposed use **will not** substantially or adversely impair the use, enjoyment or market value of surrounding properties.

3. That the proposed use **will be** constructed so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and such use **will not** change the essential character of the area.
4. That the proposed use **will not** create additional requirements at public cost for public facilities and services.
5. That the proposed use **will not** be detrimental to the economic welfare of the community.
6. That the proposed use **will not** be disturbing or hazardous to existing or future neighboring uses.
7. That the proposed use **will not** involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke or glare.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the Conditional Use Permit for automotive sales and service (the "Permit") on the Subject Property contingent upon the following:

CONDITIONS:

1. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.
2. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this **Permit**.
3. That the **Permittee** shall obtain all necessary permits prior to commencing any site modifications or construction of the Building, including a Building Permit
4. That this **Permit** shall be contingent upon final review and approval by the Building Official, Fire Marshal, and a Certificate of Occupancy (CO).

5. That the City Administrator, or his/her designee, shall have the right to inspect the **Subject Property** for compliance and safety purposes annually or at any time, upon reasonable request.
6. That the **Permittee** shall maintain the **Subject Property** in compliance with City Code Section 117-356 (Commercial and Industrial Development Off-Street Parking), Section 117-120 (Highway 10 Business District) and Chapter 30 (Nuisances) at all times.
7. That this **Permit** shall automatically expire if the use is not initiated within 365 days of the date of this approval
8. That the **Permittee** shall apply for a Sign Permit for any new sign and this **Permit** does not provide any approval on proposed signage.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th of August, 2020.

CITY OF RAMSEY

By: _____

By: _____

CC Regular Session

5. 8.

Meeting Date: 08/25/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-172 Authorizing Partial Payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends approving partial payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of \$74,412.79.

Action:

Motion to adopt Resolution #20-172 authorizing partial payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of \$74,412.79.

Attachments

Resolution

Pay Estimate

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Bruce Westby | Bruce Westby | 08/17/2020 12:08 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 11:40 AM |
| Form Started By: Marsha Weidner | | Started On: 08/14/2020 09:35 AM |
| Final Approval Date: 08/20/2020 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-172

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO PARK CONSTRUCTION COMPANY FOR IMPROVEMENT PROJECT #20-01, VARIOLITE STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-219 adopted September 10, 2019, the City Council approved and authorized Staff to execute proposals from Hakanson Anderson and Associates for required topographic survey in the amount of \$12,800, and from Northern Technologies Inc. for required geotechnical work in the amount of \$29,750; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-285 adopted December 10, 2019, the City Council ordered the City Engineer to prepare a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, the Ramsey Public Works Committee directed Staff to explore options for reducing speeds and improving pedestrian accommodations along Variolite Street; and

WHEREAS, one of the primary purposes of a Feasibility Report is to explore alternative design options and provide recommendations on which options to construct; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-071 adopted April 14, 2020, the City Council accepted the Feasibility Report and ordered the City Engineer to prepare plans and specifications for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-089 adopted May 12, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 15 and May 22, 2020; and

WHEREAS, bids were received, opened, and tabulated on June 5, 2020, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-124 adopted June 9, 2020, Park Construction Company of Minneapolis, Minnesota, was awarded the construction contract in the amount of \$2,811,859.49 for said improvements in accordance with the approved plans and specifications and advertisement for bids, including Alternate Bid A and Alternate Bid B; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-165 adopted August 10, 2020 the City Council approved Change Order #1 in the amount of \$43,410.80 to prevent impacts to existing trees, landscaping, and private utilities, and will prevent the need to

reconstruct a portion of Variolite Street in the future by extending trunk sanitary sewer 160 linear feet to the north, and will allow for the connection to City sewer and water services as requested by the residents at 7600 163rd Lane NW; and

WHEREAS, as of August 25th, 2020 \$0 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of \$74,412.79.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council authorizes partial payment #1 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of \$74,412.79.
- 2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of August 25, 2020.
- 4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet
IP 20-01 Variolite Street Reconstruction

City of Ramsey

Estimate no 1

TOTAL BASE BID PLUS ALTERNATES \$ 2,855,270.29

STORED MATERIALS

TOTAL COMPLETED WORK TO DATE \$ 78,329.25

TOTAL WORK COMPLETED PLUS STORED MATERIALS \$ 78,329.25

RETAINED PERCENTAGE 5% \$ 3,916.46

NET AMOUNT DUE TO CONTRACTOR TO DATE \$ 74,412.79


TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES \$ -

PAY CONTRACTOR PER ESTIMATE NO. 1 \$ 74,412.79

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.


Contractor: Park Construcion Company

By  Chad Grady Project Manager
Name Title

Date 8-11-2020

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: CITY OF RAMSEY

By  Civil Engineer II
Joe Feriancek, PE

Date 8/12/2020

APPROVED FOR PAYMENT:

OWNER: City of Ramsey

By  City Engineer 8/13/2020
Name Title Date

**IP 20-01 Variolite Street Reconstruction
Pay Estamite**

PAY ESTIMATE NO

1

| | | | |
|----------------------------|-----------------|--------------|--------------|
| BASE BID | \$ 2,813,756.09 | \$ 78,329.25 | \$ 78,329.25 |
| ALTERNATIVE A | \$ 40,200.00 | \$ - | \$ - |
| ALTERNATIVE B | \$ (42,096.60) | \$ - | \$ - |
| CHANGE ORDER No.1 | \$ 43,410.80 | \$ - | \$ - |
| BASE BID PLUS ALTERNATIVES | \$ 2,855,270.29 | \$ 78,329.25 | \$ 78,329.25 |

BASE BID

| Item No. | MnDot No. | Item Description | Unit | CONTRACT AMOUNT | | | PAY THIS PERIOD | | PAID TO DATE | |
|----------|-----------|--|------|--------------------|---------------|---------------|-----------------|--------------|--------------|--------------|
| | | | | Estimated Quantity | Unit Price | Extension | Quantity | Extension | Quantity | Extension |
| 1 | 2021.501 | MOBILIZATION | LS | 1 | \$ 150,000.00 | \$ 150,000.00 | 0.25 | \$ 37,500.00 | 0.25 | \$ 37,500.00 |
| 2 | 2101.524 | GRUBBING | TREE | 1 | \$ 132.00 | \$ 132.00 | 0 | \$ - | 0 | \$ - |
| 3 | 2101.524 | CLEARING | TREE | 1 | \$ 295.00 | \$ 295.00 | 0 | \$ - | 0 | \$ - |
| 4 | 2104.502 | REMOVE MANHOLE (SANITARY) | EA | 2 | \$ 869.00 | \$ 1,738.00 | 0 | \$ - | 0 | \$ - |
| 5 | 2104.502 | SALVAGE MAIL BOX SUPPORT | EA | 12 | \$ 50.00 | \$ 600.00 | 4 | \$ 200.00 | 4 | \$ 200.00 |
| 6 | 2104.503 | REMOVE PIPE CULVERT | LF | 513 | \$ 8.25 | \$ 4,232.25 | 0 | \$ - | 0 | \$ - |
| 7 | 2104.503 | REMOVE CONCRETE CURB AND GUTTER | LF | 58 | \$ 7.35 | \$ 426.30 | 0 | \$ - | 0 | \$ - |
| 8 | 2104.503 | REMOVE PIPE SEWER (SANITARY) | LF | 33 | \$ 15.60 | \$ 514.80 | 0 | \$ - | 0 | \$ - |
| 9 | 2104.503 | SAWING CONCRETE PAVEMENT (FULL DEPTH) | LF | 40 | \$ 5.00 | \$ 200.00 | 0 | \$ - | 0 | \$ - |
| 10 | 2104.503 | SAWING BITUMINOUS PAVEMENT (FULL DEPTH) | LF | 710 | \$ 2.65 | \$ 1,881.50 | 0 | \$ - | 0 | \$ - |
| 11 | 2104.504 | REMOVE BITUMINOUS PAVEMENT (DRIVEWAY) | SY | 154 | \$ 11.00 | \$ 1,694.00 | 0 | \$ - | 0 | \$ - |
| 12 | 2104.504 | REMOVE BITUMINOUS PAVEMENT (TRAIL) | SY | 477 | \$ 4.85 | \$ 2,313.45 | 0 | \$ - | 0 | \$ - |
| 13 | 2104.504 | REMOVE GRAVEL PAVEMENT (DRIVEWAY) | SY | 216 | \$ 15.10 | \$ 3,261.60 | 0 | \$ - | 0 | \$ - |
| 14 | 2104.518 | REMOVE CONCRETE PAVEMENT | SF | 280 | \$ 1.50 | \$ 420.00 | 0 | \$ - | 0 | \$ - |
| 15 | 2105.507 | COMMON EXCAVATION (EV) | CY | 2,098 | \$ 5.55 | \$ 11,643.90 | 320 | \$ 1,776.00 | 320 | \$ 1,776.00 |
| 16 | 2105.507 | SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIAL (EV) | CY | 7,000 | \$ 2.55 | \$ 17,850.00 | 0 | \$ - | 0 | \$ - |
| 17 | 2105.601 | TEMPORARY ACCESS ROAD | LS | 1 | \$ 17,900.00 | \$ 17,900.00 | 1 | \$ 17,900.00 | 1 | \$ 17,900.00 |
| 18 | 2105.601 | DEWATERING | LS | 1 | \$ 122,100.00 | \$ 122,100.00 | 0 | \$ - | 0 | \$ - |
| 19 | 2106.507 | SELECT GRANULAR BORROW (CV) | CY | 8,750 | \$ 19.40 | \$ 169,750.00 | 0 | \$ - | 0 | \$ - |
| 20 | 2106.507 | GRANULAR EMBANKMENT (LV) | CY | 1,001 | \$ 5.25 | \$ 5,255.25 | 0 | \$ - | 0 | \$ - |
| 21 | 2112.519 | SUBGRADE PREPARATION | RDST | 119 | \$ 492.00 | \$ 58,548.00 | 0 | \$ - | 0 | \$ - |
| 22 | 2118.507 | AGGREGATE SURFACING (LV); CLASS 5 MODIFIED (DRIVEWAYS) | CY | 37 | \$ 99.00 | \$ 3,663.00 | 0 | \$ - | 0 | \$ - |
| 23 | 2130.523 | WATER | MGAL | 400 | \$ 54.50 | \$ 21,800.00 | 0 | \$ - | 0 | \$ - |
| 24 | 2211.507 | AGGREGATE BASE (CV) CLASS 5 MODIFIED | CY | 2,919 | \$ 31.20 | \$ 91,072.80 | 0 | \$ - | 0 | \$ - |
| 25 | 2215.504 | STABILIZED FULL DEPTH RECLAMATION | SY | 37,705 | \$ 1.75 | \$ 65,983.75 | 4,025 | \$ 7,043.75 | 4,025 | \$ 7,043.75 |
| 26 | 2215.504 | FULL DEPTH RECLAMATION | SY | 19,543 | \$ 1.05 | \$ 20,520.15 | 4,590 | \$ 4,819.50 | 4,590 | \$ 4,819.50 |
| 27 | 2215.507 | HAUL FULL DEPTH RECLAMATION (LV) | CY | 6,189 | \$ 11.50 | \$ 71,173.50 | 0 | \$ - | 0 | \$ - |
| 28 | 2215.509 | BITUMINOUS MATERIAL FOR MIXTURE | TON | 546 | \$ 395.00 | \$ 215,670.00 | 0 | \$ - | 0 | \$ - |
| 29 | 2232.504 | MILL BITUMINOUS SURFACE (2.0") | SY | 145 | \$ 7.00 | \$ 1,015.00 | 0 | \$ - | 0 | \$ - |
| 30 | 2357.506 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | 4,076 | \$ 0.01 | \$ 40.76 | 0 | \$ - | 0 | \$ - |
| 31 | 2360.509 | TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0") | TON | 6,114 | \$ 69.50 | \$ 424,923.00 | 0 | \$ - | 0 | \$ - |
| 32 | 2360.509 | TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0") (DRIVEWAYS) | TON | 22 | \$ 149.00 | \$ 3,278.00 | 0 | \$ - | 0 | \$ - |
| 33 | 2360.509 | TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.5") (BITUMINOUS TRAIL) | TON | 31 | \$ 107.00 | \$ 3,317.00 | 0 | \$ - | 0 | \$ - |
| 34 | 2360.509 | TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C) (2.0") | TON | 6,405 | \$ 61.90 | \$ 396,469.50 | 0 | \$ - | 0 | \$ - |
| 35 | 2501.502 | 15" CS PIPE APRON | EA | 1 | \$ 224.00 | \$ 224.00 | 0 | \$ - | 0 | \$ - |
| 36 | 2501.502 | 18" CS PIPE APRON | EA | 24 | \$ 229.00 | \$ 5,496.00 | 0 | \$ - | 0 | \$ - |
| 37 | 2501.503 | 15" CS PIPE CULVERT | LF | 21 | \$ 35.60 | \$ 747.60 | 0 | \$ - | 0 | \$ - |
| 38 | 2501.503 | 18" CS PIPE CULVERT | LF | 516 | \$ 38.50 | \$ 19,866.00 | 0 | \$ - | 0 | \$ - |
| 39 | 2502.502 | 4" PRECAST CONCRETE HEADWALL | EA | 14 | \$ 441.00 | \$ 6,174.00 | 0 | \$ - | 0 | \$ - |
| 40 | 2502.503 | 4" PERF PVC PIPE DRAIN | LF | 371 | \$ 10.50 | \$ 3,895.50 | 0 | \$ - | 0 | \$ - |
| 41 | 2503.503 | 8" PVC PIPE SEWER (SDR 26) | LF | 33 | \$ 40.60 | \$ 1,339.80 | 0 | \$ - | 0 | \$ - |
| 42 | 2503.503 | 21" PVC PIPE SEWER (SDR 26) | LF | 2,328 | \$ 88.70 | \$ 206,493.60 | 0 | \$ - | 0 | \$ - |
| 43 | 2503.602 | CONNECT TO EXISTING STORM SEWER | EA | 1 | \$ 1,170.00 | \$ 1,170.00 | 0 | \$ - | 0 | \$ - |
| 44 | 2503.602 | CONNECT TO EXISTING SANITARY SEWER | EA | 2 | \$ 1,560.00 | \$ 3,120.00 | 0 | \$ - | 0 | \$ - |
| 45 | 2503.602 | 21" PVC PIPE PLUG | EA | 1 | \$ 641.00 | \$ 641.00 | 0 | \$ - | 0 | \$ - |
| 46 | 2503.603 | CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY) | LF | 2,361 | \$ 1.40 | \$ 3,305.40 | 0 | \$ - | 0 | \$ - |
| 47 | 2503.603 | PLUG FILL AND ABANDON PIPE SEWER (SANITARY FORCE MAIN) | LF | 2,277 | \$ 4.95 | \$ 11,271.15 | 0 | \$ - | 0 | \$ - |
| 48 | 2503.618 | MANHOLE COATING | SF | 751 | \$ 0.01 | \$ 7.51 | 0 | \$ - | 0 | \$ - |
| 49 | 2504.602 | ADJUST VALVE BOX | EA | 17 | \$ 301.00 | \$ 5,117.00 | 0 | \$ - | 0 | \$ - |
| 50 | 2504.602 | HYDRANT | EA | 6 | \$ 4,630.00 | \$ 27,780.00 | 0 | \$ - | 0 | \$ - |
| 51 | 2504.602 | 6" GATE VALVE & BOX | EA | 5 | \$ 1,630.00 | \$ 8,150.00 | 0 | \$ - | 0 | \$ - |
| 52 | 2504.602 | 8" GATE VALVE & BOX | EA | 1 | \$ 2,110.00 | \$ 2,110.00 | 0 | \$ - | 0 | \$ - |
| 53 | 2504.602 | 12" GATE VALVE & BOX | EA | 8 | \$ 3,630.00 | \$ 29,040.00 | 0 | \$ - | 0 | \$ - |
| 54 | 2504.602 | CONNECT TO EXISTING WATERMAIN | EA | 1 | \$ 1,590.00 | \$ 1,590.00 | 0 | \$ - | 0 | \$ - |
| 55 | 2504.603 | 6" WATERMAIN DUCTILE IRON CLASS 53 | LF | 100 | \$ 51.90 | \$ 5,190.00 | 0 | \$ - | 0 | \$ - |
| 56 | 2504.603 | 8" WATERMAIN DUCTILE IRON CLASS 52 | LF | 20 | \$ 55.70 | \$ 1,114.00 | 0 | \$ - | 0 | \$ - |
| 57 | 2504.603 | 12" WATERMAIN DUCTILE IRON CLASS 52 | LF | 3,341 | \$ 68.00 | \$ 227,188.00 | 0 | \$ - | 0 | \$ - |
| 58 | 2504.603 | 12" WATERMAIN HDPE (DIRECTIONAL DRILLED) | LF | 1,204 | \$ 72.10 | \$ 86,808.40 | 0 | \$ - | 0 | \$ - |
| 59 | 2504.608 | DUCTILE IRON FITTINGS | LBS | 968 | \$ 6.35 | \$ 6,146.80 | 0 | \$ - | 0 | \$ - |

| | | | | | | | | | | |
|----|----------|---|------|---------|------------------|------------------------|-------|---------------------|-------|---------------------|
| 60 | 2506.502 | CASTING ASSEMBLY (SANITARY) | EA | 7 | \$ 801.00 | \$ 5,607.00 | 0 | \$ - | 0 | \$ - |
| 61 | 2506.502 | ADJUST FRAME AND RING CASTING | EA | 9 | \$ 439.00 | \$ 3,951.00 | 0 | \$ - | 0 | \$ - |
| 62 | 2506.503 | CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007 | LF | 98.3 | \$ 306.00 | \$ 30,079.80 | 0.0 | \$ - | 0.0 | \$ - |
| 63 | 2506.503 | CONSTRUCT SANITARY STRUCTURE DESIGN 60-4007 | LF | 23.9 | \$ 747.00 | \$ 17,853.30 | 0.0 | \$ - | 0.0 | \$ - |
| 64 | 2506.602 | RESET CATCH BASIN CASTING | EA | 2 | \$ 366.00 | \$ 732.00 | 0 | \$ - | 0 | \$ - |
| 65 | 2506.603 | CONSTRUCT 15" INSIDE DROP | LF | 15.0 | \$ 592.00 | \$ 8,880.00 | 0.0 | \$ - | 0.0 | \$ - |
| 66 | 2521.518 | 6" CONCRETE WALK | SF | 1,331 | \$ 13.20 | \$ 17,569.20 | 0 | \$ - | 0 | \$ - |
| 67 | 2531.503 | CONCRETE CURB & GUTTER DESIGN B418 | LF | 580 | \$ 30.50 | \$ 17,690.00 | 0 | \$ - | 0 | \$ - |
| 68 | 2531.504 | 6" CONCRETE DRIVEWAY PAVEMENT | SY | 45 | \$ 88.70 | \$ 3,991.50 | 0 | \$ - | 0 | \$ - |
| 69 | 2531.504 | CONCRETE MEDIAN | SY | 10 | \$ 72.00 | \$ 720.00 | 0 | \$ - | 0 | \$ - |
| 70 | 2531.604 | CONCRETE DRAINAGE FLUME | SY | 5 | \$ 135.00 | \$ 675.00 | 0 | \$ - | 0 | \$ - |
| 71 | 2531.618 | TRUNCATED DOMES | SF | 206 | \$ 60.00 | \$ 12,360.00 | 0 | \$ - | 0 | \$ - |
| 72 | 2540.601 | LANDSCAPE RESTORATION | LS | 1 | \$ 3,490.00 | \$ 3,490.00 | 0 | \$ - | 0 | \$ - |
| 73 | 2540.602 | TEMPORARY MAIL BOX CLUSTER | EA | 4 | \$ 250.00 | \$ 1,000.00 | 1 | \$ 250.00 | 1 | \$ 250.00 |
| 74 | 2540.602 | INSTALL MAIL BOX SUPPORT | EA | 12 | \$ 75.00 | \$ 900.00 | 0 | \$ - | 0 | \$ - |
| 75 | 2563.601 | TRAFFIC CONTROL | LS | 1 | \$ 5,800.00 | \$ 5,800.00 | 0.5 | \$ 2,900.00 | 0.5 | \$ 2,900.00 |
| 76 | 2573.502 | STORM DRAIN INLET PROTECTION | EA | 5 | \$ 197.00 | \$ 985.00 | 0 | \$ - | 0 | \$ - |
| 77 | 2573.503 | SILT FENCE, TYPE MS | LF | 13,255 | \$ 1.80 | \$ 23,859.00 | 3,300 | \$ 5,940.00 | 3,300 | \$ 5,940.00 |
| 78 | 2573.503 | SEDIMENT CONTROL LOG TYPE STRAW | LF | 1,795.0 | \$ 2.40 | \$ 4,308.00 | 0 | \$ - | 0 | \$ - |
| 79 | 2574.507 | TOPSOIL (LV) | CY | 1,992 | \$ 33.70 | \$ 67,130.40 | 0 | \$ - | 0 | \$ - |
| 80 | 2574.508 | FERTILIZER TYPE 3 | LBS | 555 | \$ 0.53 | \$ 294.15 | 0 | \$ - | 0 | \$ - |
| 81 | 2575.504 | SODDING TYPE LAWN | SY | 100 | \$ 8.25 | \$ 825.00 | 0 | \$ - | 0 | \$ - |
| 82 | 2575.505 | SEEDING | ACRE | 5.45 | \$ 475.00 | \$ 2,588.75 | 0.00 | \$ - | 0.00 | \$ - |
| 83 | 2575.508 | SEED MIXTURE 25-151 | LBS | 665 | \$ 3.10 | \$ 2,061.50 | 0 | \$ - | 0 | \$ - |
| 84 | 2575.508 | HYDRAULIC MUCILH MATRIX | LBS | 21,800 | \$ 0.69 | \$ 15,042.00 | 0 | \$ - | 0 | \$ - |
| 85 | 2582.503 | 24" SOLID LINE PAINT (EPOXY) | LF | 142 | \$ 7.00 | \$ 994.00 | 0 | \$ - | 0 | \$ - |
| 86 | 2582.503 | 4" DOUBLE SOLID LINE PAINT (EPOXY) | LF | 2,825 | \$ 0.44 | \$ 1,243.00 | 0 | \$ - | 0 | \$ - |
| 87 | 2582.503 | 4" SOLID LINE PAINT (EPOXY) | LF | 27,935 | \$ 0.22 | \$ 6,145.70 | 0 | \$ - | 0 | \$ - |
| 88 | 2582.503 | 4" BROKEN LINE PAINT (EPOXY) | LF | 1,860 | \$ 0.22 | \$ 409.20 | 0 | \$ - | 0 | \$ - |
| 89 | 2582.503 | 4" DOTTED LINE PAINT (EPOXY) | LF | 300 | \$ 0.22 | \$ 66.00 | 0 | \$ - | 0 | \$ - |
| 90 | 2582.518 | CROSSWALK PAINT (EPOXY) | SF | 408.00 | \$ 5.00 | \$ 2,040.00 | 0 | \$ - | 0 | \$ - |
| 91 | 2582.518 | PAVEMENT MESSAGE PAINT (EPOXY) | SF | 124 | \$ 6.43 | \$ 797.32 | 0 | \$ - | 0 | \$ - |
| | | | | | TOTAL BID | \$ 2,813,756.09 | | \$ 78,329.25 | | \$ 78,329.25 |

ALTERNATE A

| Item No. | MnDot No. | Item Description | Unit | CONTRACT AMOUNT | | | PAY THIS PERIOD | | PAID TO DATE | |
|----------|-----------|-------------------------------------|------|--------------------|------------------|---------------------|-----------------|-------------|--------------|-------------|
| | | | | Estimated Quantity | Unit Price | Extension | Quantity | Extension | Quantity | Extension |
| A1 | 2565.616 | PEDESTRIAN CROSSWALK FLASHER SYSTEM | SYS | 1 | \$ 40,200.00 | \$ 40,200.00 | 0 | \$ - | 0 | \$ - |
| | | | | | TOTAL BID | \$ 40,200.00 | | \$ - | | \$ - |

ALTERNATIVE B

| Item No. | MnDot No. | Item Description | Unit | CONTRACT AMOUNT | | | PAY THIS PERIOD | | PAID TO DATE | |
|----------|-----------|--|------|--------------------|------------------|-----------------------|-----------------|-------------|--------------|-------------|
| | | | | Estimated Quantity | Unit Price | Extension | Quantity | Extension | Quantity | Extension |
| B1 | 2504.603 | 12" WATERMAIN DUCTILE IRON CLASS 52 | LF | -3,341 | \$ 68.00 | \$ (227,188.00) | 0 | \$ - | 0 | \$ - |
| B2 | 2504.603 | 12" WATERMAIN HDPE (DIRECTIONAL DRILLED) | LF | 3,341 | \$ 55.40 | \$ 185,091.40 | 0 | \$ - | 0 | \$ - |
| | | | | | TOTAL BID | \$ (42,096.60) | | \$ - | | \$ - |

CHANGE ORDER No.1

| Item No. | MnDot No. | Item Description | Unit | CONTRACT AMOUNT | | | PAY THIS PERIOD | | PAID TO DATE | |
|----------|-----------|---|------|--------------------|------------------|---------------------|-----------------|-------------|--------------|-------------|
| | | | | Estimated Quantity | Unit Price | Extension | Quantity | Extension | Quantity | Extension |
| 18 | 2105.601 | ADDITIONAL DEWATERING | LS | 1 | \$ 11,985.00 | \$ 11,985.00 | 0 | \$ - | 0 | \$ - |
| 42 | 2503.503 | 21" PVC PIPE SEWER (SDR 26) | LF | 160 | \$ 88.70 | \$ 14,192.00 | 0 | \$ - | 0 | \$ - |
| 92 | 2503.503 | 4" PVC SANITARY SEWER SERVICE PIPE (SDR 26) | LF | 58 | \$ 42.00 | \$ 2,436.00 | 0 | \$ - | 0 | \$ - |
| 93 | 2503.602 | 21" X 4" PVC WYE (SDR 26) | EA | 1 | \$ 2,292.00 | \$ 2,292.00 | 0 | \$ - | 0 | \$ - |
| 94 | 2503.602 | 4" PVC CAP | EA | 1 | \$ 50.00 | \$ 50.00 | 0 | \$ - | 0 | \$ - |
| 46 | 2503.603 | CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY) | LF | 160 | \$ 1.40 | \$ 224.00 | 0 | \$ - | 0 | \$ - |
| 95 | 2504.602 | 1" CORPORATION STOP | EA | 1 | \$ 787.00 | \$ 787.00 | 0 | \$ - | 0 | \$ - |
| 96 | 2504.602 | 1" CURB STOP AND BOX | EA | 1 | \$ 768.00 | \$ 768.00 | 0 | \$ - | 0 | \$ - |
| 97 | 2504.603 | 1" COPPER PIPE TYPE K | LF | 75 | \$ 43.00 | \$ 3,225.00 | 0 | \$ - | 0 | \$ - |
| 60 | 2506.502 | CASTING ASSEMBLY (SANITARY) | EA | 1 | \$ 801.00 | \$ 801.00 | 0 | \$ - | 0 | \$ - |
| 61 | 2506.502 | ADJUST FRAME AND RING CASTING | EA | 1 | \$ 439.00 | \$ 439.00 | 0 | \$ - | 0 | \$ - |
| 62 | 2506.503 | CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007 | LF | 20.3 | \$ 306.00 | \$ 6,211.80 | 0.0 | \$ - | 0.0 | \$ - |
| | | | | | TOTAL BID | \$ 43,410.80 | | \$ - | | \$ - |

Meeting Date: 08/25/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-174 Authorizing Application for Fiscal Year 2021 Source Water Protection Plan Implementation Grant

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-174 authorizing Staff to apply for fiscal year 2021 Source Water Protection Plan Implementation Grant funding to evaluate the well casing for municipal water supply Well #1.

Background:

The Clean Water Land and Legacy Amendment to the Minnesota constitution provides funding to the Minnesota Department of Health (MDH) to establish a source water protection (SWP) implementation grant program, which is administered through the MDH Drinking Water Protection Section. The fundamental goal of SWP is to prevent contamination from entering sources of public drinking water at levels that present a risk to people.

On January 31, 2020, the MDH approved the City of Ramsey's Wellhead Protection Plan (WHPP) Part 2 Amendment. Section 7.7.7 of the WHPP Part 2 Amendment identifies the need to evaluate the well casing for municipal Well #1. In the Part 1 WHPP amendment (MDH, 2018) it was noted that the tritium concentration in a groundwater sample collected from Well #1 in 2017 was higher than the tritium concentration in a sample collected from Well #1 in 2006. The rise in tritium concentration could be an indication of a leak in the well casing. The plan therefore called for the City to hire a well contractor to evaluate the condition of the casing during the next scheduled maintenance of Well #1. The estimated cost for this evaluation in 2018 was \$10,000 to \$15,000, depending on the level of effort required to determine if the casing is compromised.

Tritium is a naturally occurring radioactive isotope of hydrogen that is generated in very small amounts by nuclear power plants. Atmospheric concentrations of tritium rose in the 1950s and early 1960s due to atmospheric hydrogen bomb testing. Tritium is therefore used extensively to date groundwater. The presence of tritium at concentrations above 1 tritium unit in a groundwater sample indicates the presence of a significant fraction of post-1954 (i.e., recently infiltrated) water in the sample.

The total amount of SWP implementation plan grant funding available under this notice is \$175,000. The minimum amount for any grant is \$1,000 and the maximum amount is \$10,000. No local cost share is required for receiving a grant, but based on the estimated cost for this work Staff anticipates the City will need to fund a portion of the work. Any required City funding would be taken from water enterprise funds. Staff proposes to apply for the maximum grant amount of \$10,000.

A copy of the grant notification letter, which includes more detailed information on the grant program, is attached to this case. Applications for this grant program will be accepted from 8:00 a.m. Tuesday, September 1, to 4:30 p.m. Wednesday, September 30, 2020. Local agencies will be notified whether they were awarded the requested grant funds by the end of October, 2020. All awarded funds must be expended by December 31, 2021.

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. Once the grant agreement is signed, the grantee is expected to read

and comply with all conditions of the grant agreement. Upon award of the requested grant funds, the City Council will be asked to accept the grant funds and approve the execution of the required grant agreement.

A copy of frequently asked questions (FAQ's) for this grant program is also attached.

Recommendation:

Staff recommends adopting Resolution #20-174 authorizing Staff to apply for fiscal year 2021 Source Water Protection Plan Implementation Grant funding to evaluate the well casing for municipal water supply Well #1, which will include soliciting quotes from at least two qualified well contractors to evaluate the well casing for water supply Well #1.

Action:

Adopt Resolution #20-174 authorizing Staff to apply for fiscal year 2021 Source Water Protection Plan Implementation Grant funding to evaluate the well casing for municipal water supply Well #1.

Attachments

Resolution 20-174

MDH Approval Ltr WHPP Part 2 Amendment

SWP Impl Plan Grant Notification

SWP Impl Plan Grant FAQs

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Grant Riemer | Grant Riemer | 08/20/2020 01:56 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 02:24 PM |
| Form Started By: Bruce Westby | | Started On: 08/17/2020 11:33 AM |
| Final Approval Date: 08/20/2020 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-174

RESOLUTION AUTHORIZING APPLICATION FOR FISCAL YEAR 2021 SOURCE WATER PROTECTION (SWP) PLAN IMPLEMENTATION GRANT

WHEREAS, the Minnesota Department of Health (MDH) approved the City of Ramsey's Wellhead Protection Plan (WHPP) Part 2 Amendment on January 31, 2020; and

WHEREAS, Section 7.7.7 of the WHPP Part 2 Amendment identifies the need to evaluate the well casing for municipal Well #1; and

WHEREAS, the Clean Water Land and Legacy Amendment to the Minnesota constitution provides funding to MDH to establish a source water protection (SWP) implementation grant program; and

WHEREAS, the fundamental goal of SWP is to prevent contamination from entering sources of public drinking water at levels that present a risk to people; and

WHEREAS, MDH proposes to award between \$1,000 and \$10,000 in SWP implementation plan grant funds for use in fiscal year 2021; and

WHEREAS, there is no local cost share requirement to receive these grant funds; and

WHEREAS, the City agrees to comply with all applicable laws and regulations as required by the grant agreement that must be executed before funds can be spent; and

WHEREAS, the City has the necessary capabilities and funds to hire a qualified well contractor to evaluate the well casing of municipal water supply Well #1.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes Staff to apply for \$10,000 in SWP implementation plan grant funds for fiscal year 2021.
2. That the Ramsey City Council hereby authorizes Staff to solicit at least two quotes for use in preparing and submitting an application for SWP implementation plan grant funds.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk



PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

January 31, 2020

Mr. Bruce Westby, Engineer
City of Ramsey
7550 Sunwood Drive Northwest
Ramsey, Minnesota 55303

Dear Mr. Westby:

Subject: Final Approval of the Part 2: Wellhead Protection Plan Amendment,
Prepared for City of Ramsey

I have reviewed the remaining part of the wellhead protection plan amendment (Part 2) for the city of Ramsey, received October 7, 2019, according to the requirements of Minnesota Rules, part 4720.5555, subparts 1 and 2. The following principles were used as a basis for review:

- **Compliance with the rule** - the wellhead protection plan must be in compliance with parts 4720.5100 to 4720.5590.
- **Sound management of water resources** - includes evaluations concerning whether significant up- or down-gradient effects on groundwater may result from management controls specified in the plan. Source management options should be based on sound data and technical analysis, and the interactions between surface water and groundwater are considered. Also, the effects of short- and long-term variations in precipitation must be evaluated for their impacts on source management.
- **Effective health and environmental protection** - includes preventing potential water and related land resource problems which may impact the public wells, identifying anticipated and appropriate improvements in the quality of the environment within the drinking water supply management area, and promoting public health and safety.
- **Efficient management of potential contaminant sources** - includes estimating the cost of implementing the wellhead protection plan. Also, the management approach must identify 1) mechanisms for funding plan implementation, 2) how coordination will be achieved with participating state and local agencies, 3) approaches that were used to identify source management problems and opportunities to correct them, and 4) how water conservation practices will be used to support wellhead protection goals.

The plan provides an adequate assessment of the city's source waters and contains goals, objectives, and action strategies for the potential sources covered by the plan. The city of Ramsey is commended for their efforts in amending their plan to protect their drinking water supply from contamination.

Mr. Bruce Westby
Page 2
January 31, 2020

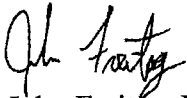
The purpose of this letter is to notify you that the Minnesota Department of Health finds the plan amendment to be consistent with Minnesota's wellhead protection rules and approves your plan for:

| Well No. | Unique Well No. |
|----------|-----------------|
| 1 | 161441 |
| 2 | 416183 |
| 3 | 580303 |
| 4 | 580313 |
| 5 | 593672 |
| 6 | 706840 |
| 7 | 743832 |
| 8 | 743833 |

Upon receipt of this letter, the city of Ramsey has up to 60 days to: 1) begin implementation of your wellhead protection plan amendment (Minnesota Rules, part 4720.5560, subpart 1); and 2) notify all local units of government within the drinking water supply management area of the adoption of your plan amendment (Minnesota Rules, part 4720.5560, subpart 2).

Should you have any questions in the future or would like assistance with the implementation of your plan, please contact me at john.freitag@state.mn.us or (651) 201-4669.

Sincerely,



John Freitag, Planner Principal
Source Water Protection Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

JF:TVW

cc: Mr. John Greer, Barr Engineering Co.
Mr. Brian Noma, Engineer, Community Public Water Supply Unit, Metro Office

<http://www.health.state.mn.us/index.html>



Plan Implementation Grant Source Water Protection

[Plan Implementation Grant: Frequently Asked Questions](#)

<http://www.health.state.mn.us/communities/environment/water/swp/implementationfaq.html>

Notification of Grant Availability

Applications for this grant program are accepted between

Tuesday, September 1, 2020 8:00 a.m. and Wednesday, September 30, 2020 at 4:30 p.m.

The Minnesota Department of Health (MDH) announces the availability of funding to support the implementation of source water protection plans. Source water protection plans are either 1) wellhead protection plans that have been approved by the MDH under requirements of Minnesota Rules Parts 4720.5100 to 4720.5590, or 2) MDH approved wellhead protection action plans, or 3) surface water intake protection plans that have been endorsed by the MDH. The funding for source water protection (SWP) plan implementation grants is provided under [Minnesota Session Laws 2019 Chapter 2, Section 8 \(b\)](#). (<https://www.revisor.mn.gov/laws/2019/0/Session+Law/Chapter/2/>)

Introduction

The Clean Water Land and Legacy Amendment to the Minnesota constitution provides funding to the MDH to establish a source water protection (SWP) implementation grant program. This program will be administered through the Drinking Water Protection Section. This notice applies to source water protection plan implementation grants which focus on assisting Public Water Suppliers (PWSs) to implement their SWP plans. Future grant availability notifications will include the SWP transient and competitive grant categories. These are grants that will help all PWSs implement source water protection measures even though they may not have a SWP plan in place.

The fundamental goal of SWP is to prevent contamination from entering sources of public drinking water at levels that present a risk to people. Source water protection applies to all types of PWSs and is based on requirements in the federal Safe Drinking Water Act and authorities granted to the MDH by the state legislature. In Minnesota, SWP is divided into wellhead protection that focuses on 1) groundwater that is used for PWS and 2) intake protection that focuses on surface water that is used for PWS.

Grant Awards

The total amount of funding that is available under this notice is \$175,000. The minimum amount for any grant is \$1,000 and the maximum amount is \$10,000. The cap amount will be increased up to a maximum grant amount of \$30,000 if three or more PWSs apply jointly. Joint applications must identify which applicant will serve as fiscal agent and include a letter of support from the other PWS(s).

Matching Funds

No cost share is required for receiving a grant

Funding Period

All grant funds awarded under this FY 2021 SWP Plan Implementation Fall Request for Proposals, must be expended by December 31, 2021. Based upon availability of funds, SWP plan implementation grants will be offered annually, during the months of March and September.

Termination for insufficient funding

The State may immediately terminate this grant if it does not obtain funding from the Minnesota Legislature, or other funding source. Termination must be by written or fax notice to the grantee. The State will not be assessed any penalty if the grant is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

Eligibility

A SWP plan implementation grant is intended to support implementation of the drinking water protection measures that are contained in a SWP plan. Applicants shall look at their wellhead protection plan and refer on the application form to the measure(s) and objective(s) in the plan that will be supported by the grant. Only PWSs may apply for a SWP plan implementation grant but may use funding to support the work of other parties relating to the SWP plan. A PWS must meet all of the following conditions in order to qualify for a grant:

- The PWS must have a current SWP plan or extension to the plan;
- The PWS is not subject to administrative penalty action from MDH in regard to the Wellhead Protection Rule;
- The PWS must have an approved Drinking Water Supply Management Area (DWSMA) and work must take place only in DWSMAs that are currently active;
- For PWSs who were awarded a SWP grant in the past: the public water system has met all of the conditions that were specified in a previous SWP implementation grant and the previous grant is closed. If conditions of a previous grant of the same type have not been met the PWS is penalized by not being allowed to participate in the next grant cycle.

Each eligible PWS can submit only one application per grant program announcement.

Scope of Work

Grant funding is to be used solely to support work that is referenced to one or more measures contained in a SWP plan. Indirect or administrative costs related to using a SWP plan implementation grant are not eligible.

No PWS is required to submit two bids/quotes with their grant application but it is in their best interest to do so whenever it is possible and practical.

A grant application must identify:

- A description of the work that is to be performed.

- The entity responsible for completing the work.

- The cost of performing the work.

- Reference to the page number(s) in the SWP plan (MDH approved plan or extension, with specific measure number or objective number), (NOT the Draft Copy) that identifies the SWP measure(s) to which the work applies.

- The outcome or deliverable that will be achieved by conducting the work.

- A detailed budget to include an estimated start date for the work to be performed.

- If the work is for infrastructure, the application narrative description must demonstrate value in protecting the source of drinking water.

Grant funds will only pay for one Potential Contaminant Source Inventory (PCSI) per Wellhead Protection Plan duration (10 years) retroactive back to January, 2015. Only one PCSI grant application may be approved for each 10 year plan.

No equipment is to be purchased and no construction is to take place until 1) the construction plans have been reviewed and approved by MDH (if appropriate) and 2) a grant agreement is signed by MDH.

Application Review Process

MDH will evaluate all eligible and complete applications received by the deadline. Applicants may submit a grant application either by mail, email or fax using the form provided by the MDH. Applications must be received by our office by 4:30 p.m. **Wednesday, September 30, 2020.**

Applications must be sent to:

Source Water Protection Grant Coordinator

Mail

Minnesota Department of Health

P.O. Box 64975

Saint Paul, Minnesota 55164-0975

Hand deliver between business hours; Monday to Friday between 8:00 a.m. and 4:30 p.m

625 Robert Street North

St. Paul, Minnesota 55101

Fax

651-201-4701

Attention SWP Grant Coordinator

Email

Health.SWPgrants@state.mn.us

Subject line to read: "Attention: Source Water Protection Grant Coordinator, [Your Public Water System Name]"

The MDH is not responsible for grant applications that are lost in the mail or delayed in electronic transmission. For emailed or faxed applications, it is the responsibility of the applicant to ensure delivery.

Applications received after the deadline will be disqualified from consideration.

Upon receipt, a grant application will be assigned a time and date which will be used to place the grant on the priority for funding list once the MDH has determined the minimum score to qualify has been achieved.

Application form

You may obtain a copy of the SWP plan implementation grant application form by:

Contacting the person listed above;

Downloading the form that is included with this announcement;

[Plan Implementation Grant Application Form \(PDF\)](#)

<http://www.health.state.mn.us/communities/environment/water/docs/swp/implementationap.pdf>

Downloading from [Source Water Protection Grants](#)

<http://www.health.state.mn.us/communities/environment/water/swp/grants.html> webpage;

To request application form document in a different format please call Section Receptionist: 651-201-4700;

Contact the MDH [Planner and Hydrologist Districts \(PDF\)](#)

<https://www.health.state.mn.us/communities/environment/water/docs/swpstafmap.pdf> or

[Community Public Water Supply Unit \(PDF\)](#)

<http://www.health.state.mn.us/communities/environment/water/docs/comstafmap.pdf> , or

[Minnesota Rural Water Association: MRWA Staff](#) (<https://www.mrwa.com/staff.html>) Source Water Specialists;

See [Drinking Water Protection Contacts](#)

<https://www.health.state.mn.us/communities/environment/water/org/index.htm> website for district maps and contact information.

The following **documentation** is required to be submitted along with the grant application:

Pages from the approved Wellhead Protection Plan or Wellhead Protection Action Plan Management Strategies, or Sanitary Survey.

Scoring Grant Applications

The MDH uses the following methodology to score a SWP implementation grant application:

A SWP plan implementation grant application must have a minimum score of 5 points in order to be awarded. MDH determines the priority of each SWP measure that is included in a grant application using an internal grant application review criteria. Grant requests that achieve the minimum score to quality will be placed on a waiting list and funding will be awarded based upon:

- Date placed on the list
- Health Equity criteria (see below)
- Availability of grant funds

All awarded grant applicants that meet the health equity criteria shall be given priority for a grant.

Health Equity

The vision of MDH for health equity in Minnesota is where all communities are thriving and all people have what they need to be healthy. One determinant of community health is available financial resources. The SWP Grant program will use Median Household Income (MHI), aggregated by city or township, to assess financial need. PWS operating at or below the MHI threshold shall be considered to meet the health equity criteria.

The SWP grant program will use the [United States Census Bureau \(https://www.census.gov/en.html\)](https://www.census.gov/en.html), American Community Survey 2014-2018 MHI economic characteristics for cities and townships.

Two MHI thresholds will be used; Metropolitan and Non-metropolitan, to receive funding priority independent of sequencing based on the application received date.

1. Cities or townships located in the 14 County Metropolitan Area with MHI at or below \$77,026. For the purposes of this MDH SWP Notification of Grant Availability, the 14 county Twin Cities Metropolitan counties are: Chisago, Isanti, Sherburne, Wright, Ramsey, Hennepin, Carver, Anoka, Washington, Dakota, Le Sueur, Mille Lacs, Sibley, and Scott.
2. Cities or townships located in non-metropolitan counties with MHI incomes at or below \$57,548. Nonmetropolitan counties are the other 73 Minnesota counties not listed above.

Examples:

1. City or township MHI would be used for PWS located within that city or township. If the city MHI is less than or equal to the metropolitan or non-metropolitan MHI (dependent upon location as noted above), they would be eligible for a health equity priority.
2. For rural water systems, a weighted average of the population and MHI of each city served by the water system will be used.
3. State or federally owned PWS are not eligible for health equity priority.

5 points are assigned to a high priority SWP measure

High priority is assigned to a SWP measure that does any of the following:

expands the PWSs capability to effectively manage a high risk potential contamination source that is identified in any of the following:

- an MDH-approved wellhead protection plan or approved extension;
- an MDH-approved wellhead protection action plan
- an MDH-endorsed intake protection plan; or

contained in a sanitary survey report that is prepared by the MDH or local delegated authorities.

helps meet state WHP rule requirements relating to assessing data elements (geology, well records, land use, parcel boundary, PCSI) that are required as part of WHP plan implementation,

increases the PWSs capability to manage land-uses within the DWSMA;

builds cooperation with other PWSs and/or governmental units resulting in increased management of a specific type of potential contamination source;

increases the PWSs capability to respond to an interruption of its drinking water supply; or

helps the PWS identify groundwater or surface water contamination that may impact its drinking water supply.

3 points are assigned to a medium priority SWP measure

Medium priority is assigned to a SWP measure that does any of the following:

expands awareness by property owners within the DWSMA or Inner Wellhead Management Zone (IWMZ) to better manage high risk types of potential contamination sources;

increases the PWSs capabilities to share drinking water protection concerns with regulatory agencies;

or

expands the PWSs capability to effectively manage a low risk potential contamination source.

2 points are assigned to a low priority SWP measure

Low priority is assigned to a SWP measure that does any of the following:

increases public awareness for managing potential contamination sources within the DWSMA or IWMZ;

helps meet MDH rule requirements relating to evaluating SWP plan implementation;

increases communication with local and state agencies regarding WHP concerns within the DWSMA or IWMZ;

recognizes fulfilling the regulations of other governmental units; or

addresses conceptual issues such as a new type of potential contamination source that may be constructed within the DWSMA or IWMZ.

Note: MDH reserves the right to consider the application incomplete and to assign zero points if the applicant has not provided enough documentation. Points are assigned on a scale basis and depend on how much detail is provided on the application form.

Trade secret information

The SWP measures that are contained in a SWP plan have already been reviewed and approved by the MDH. Therefore, the scoring serves to prioritize work that will provide the greatest public health benefit that is achieved using public funding. The MDH does not anticipate that trade secret information will be compromised as a result of the information presented in a grant application nor documenting the work that is performed and reported under a grant agreement.

Public Data Statement

Application information is considered “public” upon grant evaluation and notification.

Notification process

MDH expects to inform grant applicants of the scoring results by the end of October, 2020. Successful applicants will be informed that either 1) they will receive a grant using the amount that has been budgeted for this application period or 2) they are being given priority for funding in the next application period using the time and date that was assigned to their application when it was received by the MDH. The award decisions of MDH are final and not subject to appeal. Applicants may be required to provide additional information for the work to be performed, including a detailed estimate invoice showing specific materials, labor, time, etc.

Grant Management Responsibilities

If awarded a grant, no work should begin until all required signatures have been obtained on the grant agreement, and the grantee receives an executed and signed copy of the grant agreement. Any costs associated with work conducted prior to a fully executed grant agreement will not be reimbursed.

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. Once the grant agreement is signed, the grantee is expected to read and comply with all conditions of the grant agreement.

No work on grant activities can begin until a fully executed grant agreement is in place.

The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including worker’s compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

Allocation of the grant award

The PWS will be reimbursed once the project duties and the grant reporting requirements have been successfully met and MDH is satisfied that the project has been completed according to the terms of the grant agreement.

The PWS has the obligation to pay any third party (contractor) hired for the purpose of completing the work before receiving payment from MDH.

Grantee reporting requirements

A PWS who receives a SWP implementation grant must report the results of each work item that is funded by providing all of the following information:

- The results of performing the work that is described in the grant application.
- The total amount of grant funds that were expended to perform each work item.
- A summary of the costs that are attributed to performing each work item.
- A narrative report.

Application requirements will be listed in the grant agreement, based on the nature of the project.

Application Questions

Questions regarding Plan Implementation Grant Application should be directed to:

Source Water Protection Grant Coordinator

651-201-4576

health.swpgrants@state.mn.us

Go to [top](#)

Updated Thursday, 30-Jul-2020 10:03:51 CDT

<http://www.health.state.mn.us/index.html>



Plan Implementation Grant: Frequently Asked Questions

Source Water Protection

Who is eligible to receive this type of grant?

All community and noncommunity nontransient public water suppliers that have a Minnesota Department of Health (MDH) approved/endorsed source water protection plan (wellhead protection plan, surface water intake plan, or wellhead protection action plan)

Where does the grant funding come from?

Clean Water, Land and Legacy Amendment funds (<http://www.legacy.leg.mn/about-funds>)

Are grants tax exempt?

Yes. Grants from the Clean Water, Land and Legacy Amendment funds are not taxable. Grants fall under the "aid" and "assistance" category.

What activities are eligible for a grant?

- Activities in a MDH approved/endorsed source water protection plan
- Activities inside the geographic extent of the source water protection area

Who can help me fill out a grant application and decide what to apply for?

The MDH planner assigned to your district can help you put together an application. See [Source Water Protection Planner and Hydrologist Areas map \(PDF\)](#) (<http://www.health.state.mn.us/communities/environment/water/docs/swpstafmap.pdf>) for contact information.

Can I use the grant funds for activities that took place in the past?

No. You can only use grant money for activities that take place after MDH approves the grant. The grant agreement must have all required signatures.

Can I use grant funds to pay for staff salary?

Yes. You can use grant funds for staff salary if your plan references the activity.

Is there a time limit for spending grant money?

Yes. You must spend the money within the terms of the grant agreement.

How do I fill out the application?

In section called “work item,” describe the activity that you wish to complete. The activity must pertain to a management strategy in the source water protection plan. For each activity that you are planning, use a separate box on the application form to describe it. Be sure to include the estimated cost of performing the activity.

What does a good budget look like?

A good budget:

- Contains enough detail for the reviewers to understand how you will spend the money
- Specifies a line item for each project task in the application
- Is consistent with attached cost estimates

Does MDH require two bids or two quotes with the grant application?

No. You are not required to submit two bids or quotes with your grant application.

Do I need to sign the application form?

Yes. Make sure you sign the application. MDH does not score unsigned applications.

What does MDH consider a complete application?

A complete application includes four components:

1. All fields on application filled out
2. Attached pages from source water protection plan referencing specific activities
3. A detailed budget for each work item
4. Your signature

Will MDH review incomplete applications?

No. MDH will not review incomplete applications.

Can I submit an application before I see an official announcement from the grant program?

No. MDH only accepts grant applications during the period specified in schedule on the [Source Water Protection Grants](http://www.health.state.mn.us/communities/environment/water/swp/grants.html) (<http://www.health.state.mn.us/communities/environment/water/swp/grants.html>) homepage.

What happens if an application gets lost in the mail or online?

MDH is not responsible for grant applications that get lost. If we do not receive your application, you will have to apply again.

I have two source water protection plans for two separate Drinking Water Supply Management Areas (DWSMAs). Can I apply for up to \$10,000 for each plan?

No. MDH accepts only one application at a time per grant category.

Can I submit more than one application for the same category of grant at a time?

No. MDH will score only the first grant application received.

Can I apply for more than one of the same category of grant?

Yes. You can apply for another grant within the same category once you receive final payment from MDH for the existing grant.

If I receive a plan implementation grant, can I also apply for a competitive grant at the same time?

Yes. You can get an implementation and competitive grant for two distinct projects or phases of a single project. You cannot use the plan implementation grant as a cost-share for competitive grants.

If I realize that I miscalculated the budget after I am awarded the grant, can I ask for more money?

No. Once you get a grant you cannot change the amount or the work items. You may have other options. You can refuse the grant and apply again with the correct amount in the next cycle. You can use your own funds to make up the difference.

Am I allowed to reallocate funds between budget lines?

You can reallocate up to 10% of the amount awarded for a category to another approved category. If it is under 10%, you do not need to get approval from MDH. If it is over 10%, you must submit a written or email request to MDH for approval.

Can I use the grant funds to pay for preparing and/or mailing the consumer confidence report?

No. You can use the grant funds to add source water protection materials to the consumer confidence report.

Can I use the grant funds to pay fees for well sealing or well construction?

No. MDH will not reimburse you for inspection or permitting fees.

What are the contractual requirements for being a grantee of MDH?

See example grant agreements at [Grants Management Policies, Statutes and Forms \(https://mn.gov/admin/government/grants/policies-statutes-forms/\)](https://mn.gov/admin/government/grants/policies-statutes-forms/)

To obtain this information in a different format, call 651-201-4700.

Updated Friday, 14-Feb-2020 11:26:29 CST

Meeting Date: 08/25/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-175 Approving Plans and Authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-175 approving plans and authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Background:

The property owner at 16660 Jasper Street first contacted Staff regarding general drainage concerns when the Brookfield residential development planning process began. The property owner was generally concerned that stormwater runoff would no longer be able to freely drain from the northwest corner of his property to the west as it had always done. At the time, the property owner was assured that the new development could and would not negatively impact drainage from his property. Attached are aerial images showing elevation contours at 2-foot intervals which show that stormwater generally drains from east to west across this property (right to left, north is up).

When Brookfield 2nd Addition was constructed, the property owner informed Staff that when grading was completed for the new home at 16725 Limonite Street NW, stormwater runoff was blocked from freely draining from the northwest corner of his lot. Attached are the As-built Certificate and Modified Certificate of Survey for 16725 Limonite Street NW (Lot 1, Block 5 Brookfield 2nd Addition), as well as contours for this and surrounding properties both pre and post development. Based on the modified Certificate of Survey, drainage of the low point was proposed to be accommodated across the rear of Lot 1, Block 5 by grading a drainage swale with a 2% longitudinal slope, which was staked for construction on November 19, 2007, as called out in note 8. However, this drainage swale was never graded.

Staff has since tried to work with Capstone Homes and the property owner of 16660 Jasper Street to resolve this issue. However, in 2018 Capstone Homes informed City Staff that they did not think it was reasonable for them to be held responsible based on the length of time that had passed, and based on their observation that the as-built survey was apparently approved. City Staff then developed the attached plan to resolve this issue, with input and approval from the property owner.

A summary of the design is that a small plastic catch basin with a metal “beehive” grate on top is proposed to be constructed in the low point in the northwest corner of 16660 Jasper Street. This will drain into a 4-inch high-density polyethylene (HDPE) pipe that will be directional drilled and connected to a new manhole constructed over the end of an existing storm sewer stub that was constructed between the properties at 16725 Limonite Street NW and 7078 167th Avenue NW. This will provide positive drainage for the low-lying area on 16660 Jasper Street to prevent runoff from ponding in low area and killing the native vegetation that was specially planted by the property owner.

All work is proposed to be completed within existing drainage easements on the Brookfield properties, and within a temporary construction easement along the NW corner of 16660 Jasper Street, which the property owner has agreed to provide at no cost to the City. The City will not need to acquire any permanent easements to complete this work

or to maintain the drainage improvements as the property owner will be responsible for maintaining the new drainage improvements in perpetuity.

Estimated construction costs for this project total \$16,600 based on the attached plan prepared by City Staff. Construction staking and inspections are proposed to be provided by City Staff. All project costs are proposed to be split evenly between the Stormwater Management and Stormwater Utility Funds.

Upon Council approval, Staff proposes to solicit quotes from several local grading contractors with a quote submittal deadline of 10 a.m. Thursday, September 10th. On September 15th the Public Works Committee will then be asked to review quotes and provide a City Council recommendation for award of a construction contract on September 22nd.

This project is anticipated to take 2 to 3 days to complete, with substantial completion specified for November 6, 2020. Final payment will be issued in 2021 after turf is established and all work is approved. Based on the current bid environment, Staff anticipates receiving good quotes.

Recommendation:

Staff recommends adopting Resolution #20-175 approving plans and authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

On August 18, 2020, the Public Works Committee discussed this project and ultimately recommended City Council authorization to solicit Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13. However, the Public Works Committee requested input from the Finance Director as to whether the City carried errors and omissions insurance that could pay for the required drainage improvements. The Finance Director’s response will be provided before the Council is asked to consider awarding a contract for construction on September 22nd.

Action:

Adopt Resolution #20-175 approving plans and authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Attachments

[Resolution 20-175](#)

[IP 19-13 Plan](#)

[Pre-development contours](#)

[Post-development contours](#)

[Modified survey certificate](#)

[asbuilt survey certificate](#)

Form Review

Inbox

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 02:25 PM

Started On: 08/17/2020 11:37 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-175

RESOLUTION APPROVING PLANS AND AUTHORIZING REQUESTS FOR QUOTES FOR 16660 JASPER STREET DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #19-13

WHEREAS, drainage improvements are proposed to re-establish positive drainage of stormwater runoff from the property at 16660 Jasper Street, similar to existing conditions before construction of the Brookfield 2nd Addition development occurred; and

WHEREAS, the proposed drainage improvements will prevent stormwater runoff from ponding in the northwest corner of the property at 16660 Jasper Street; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The Ramsey City Council hereby approves the plans as prepared by the City Engineer for the making of such improvements, and authorizes the solicitation of Requests for Quotes for the same improvements as City Improvement Project #19-13.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk



LEGEND

- EX. MAJOR CONTOUR
- - - EX. MINOR CONTOUR
- D&U EASEMENT
- - - TEMP CONSTRUCTION EASEMENT
- LOT LINE

NOTE:

1. RESTORE DISTURBED AREAS ON 7078 167TH XING & 16725 LIMONITE STREET WITH 4" TOPSOIL AND SODDING TYPE LAWN.
2. RESTORE DISTURBED AREAS ON 16660 JASPER STREET WITH PRARIE RESTORATION 'TALL WET GRASS MIX', OR APPROVED EQUAL.
3. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.

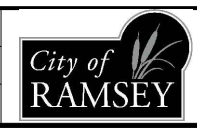
| DATE | REVISION |
|------|----------|
| | |
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

DRAFT
Engineer
Date / / Lic. No. XXXX

DESIGNED BY:
JJF
DRAWN BY:
JJF
CHECKED BY:
JJF

DATE:
8/12/20
FILE No.
19-13



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SITE PLAN

16660 JASPER STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-13
CITY OF RAMSEY, MINNESOTA

Brookfield 7 - Overtoom Grading



Legend

Contours_10ft

Contours_2ft

Parcels

City_bw_2003.sid

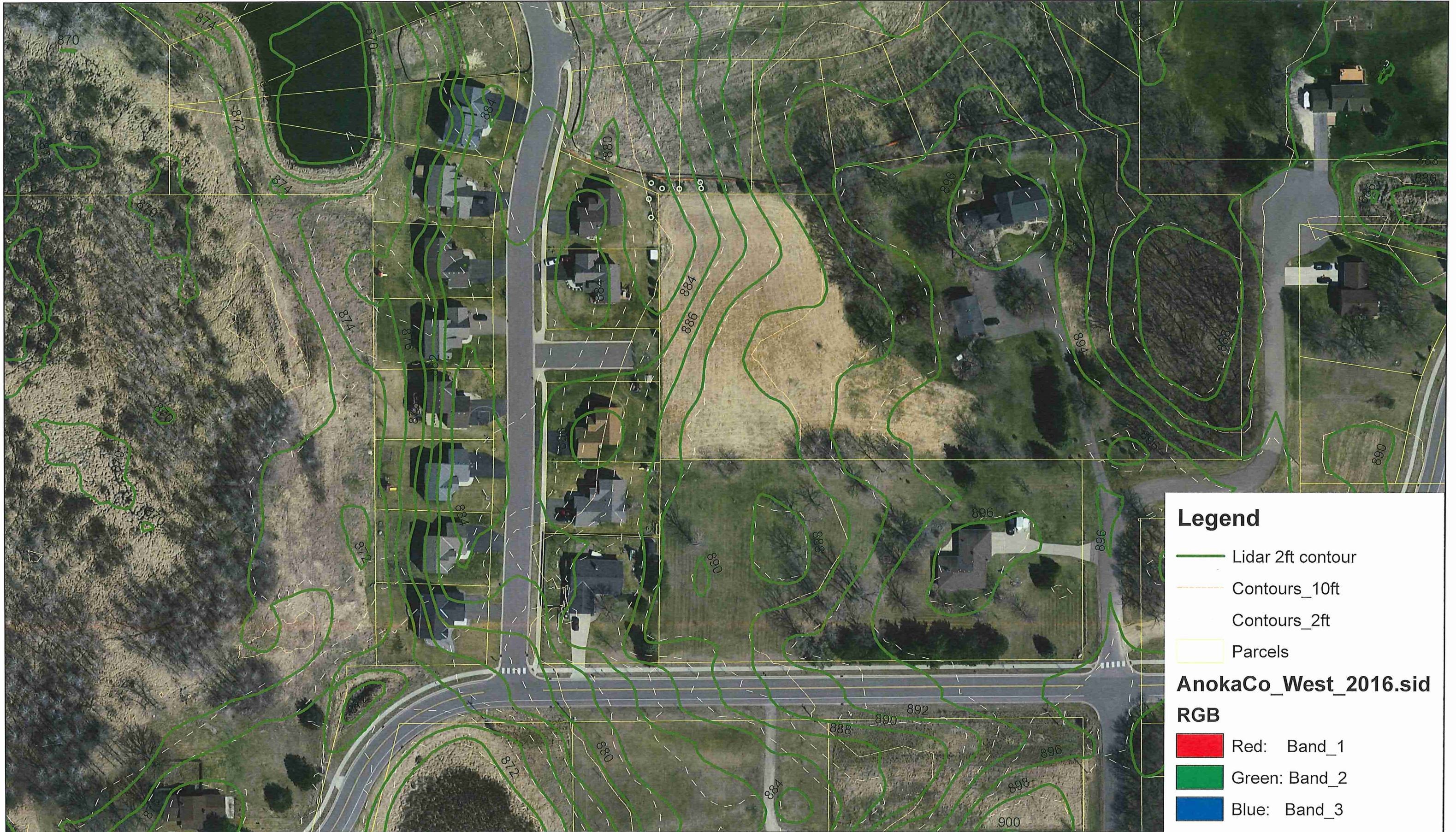
Value

High : 255

Low : 0

0 100 200 400 600 800 Feet

Brookfield 7 - Overtoom Grading



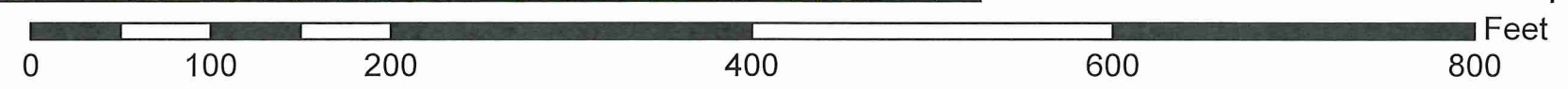
Legend

-  Lidar 2ft contour
-  Contours_10ft
-  Contours_2ft
-  Parcels

AnokaCo_West_2016.sid

RGB

-  Red: Band_1
-  Green: Band_2
-  Blue: Band_3



Certificate of Survey

CITY COPY

1. Contractor to verify all building dimensions and elevations.

2. In providing this boundary survey no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned.

3. The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.

4. Square footage of lot is 10,817 sq.ft. or 0.253 acres

5. This lot is in Section 10 Township 32 Range 25

6. Builder/Owner place retaining walls as needed.

7. House pad needs to be cleared - YES NO

8. Rear Yard Swale staked 11/19/07

MINKS CUSTOM HOMES

PROPOSED ELEVATIONS

Lowest Floor Elevation: 882.5

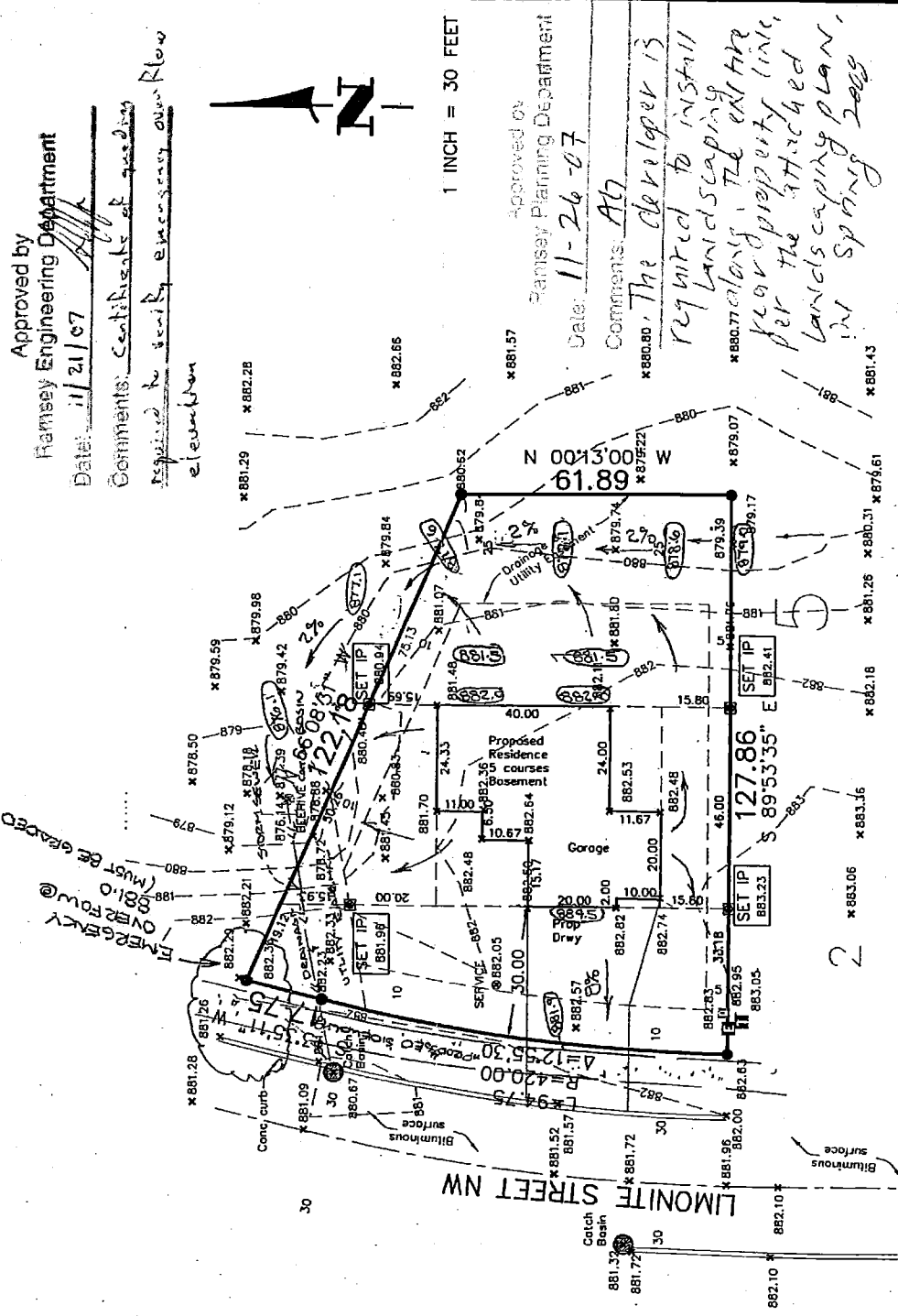
Top of Block Elevation: 885.5

*Garage Slab Elevation: 884.5

Walkout Elevation: 882.5

Lookout Elevation: _____

* DEEP GARAGE ONE (1) COURSE



Approved by
Ramsey Engineering Department
Date: 11/21/07
Comments: Certificate of grading required to verify emergency over-flow elevation

Approved by
Ramsey Planning Department
Date: 11-26-07
Comments: All required to install landscaping. The developer per the property line, landscaping plan, in Spring 2008.

LEGEND

- = Iron monument found
- = iron monument set and marked with license No. 18420.
- * 800.0 = Denotes existing elevation
- ⊙ = Denotes proposed elevation from grade or development plan
- = Denotes drainage & utility easement
- ↔ = Denotes drainage arrow
- = Denotes offset iron
- = Bearings shown are assumed
- = Denotes proposed contour from development or grading plan
- ⊠ = Denotes as-built elevation

Lot 1, Block 5

BROOKFIELD SECOND ADDITION

ANOKA COUNTY, MINNESOTA
Subject to easements of record, if any.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Charles R. Christopherson
Charles R. Christopherson, MN License No. 18420

REV 11/2/07 ADD EMERGENCY OVERFLOW
REV 11/20/07 ADD/REVISE REAR YARD SWALE

11/1/07
Date

Oct 31, 2007 - 3:11pm Jeffb
K:\Acad_Surv\Land Desktop 2006\2902.462.dwg\2902462-1.dwg



Hakanson Anderson Assoc., Inc.
Civil Engineers and Land Surveyors
3601 Thornton Ave, Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
Job No.: 2902.462

2071052

Asbuilt Certificate

NOTES:

- Contractor to verify all building dimensions and elevations.
- In providing this boundary survey no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned.
- The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
- Square footage of lot is 10,817 sq.ft. or 0.253 acres
- This lot is in Section 10 Township 32 Range 25
- Builder/Owner place retaining walls as needed.
- Rear yard swale staked 11/19/07.
- Revised rear yard swale plans by others.
swale restaked on 07/10/08
- All elevations are asbuilt elevations.



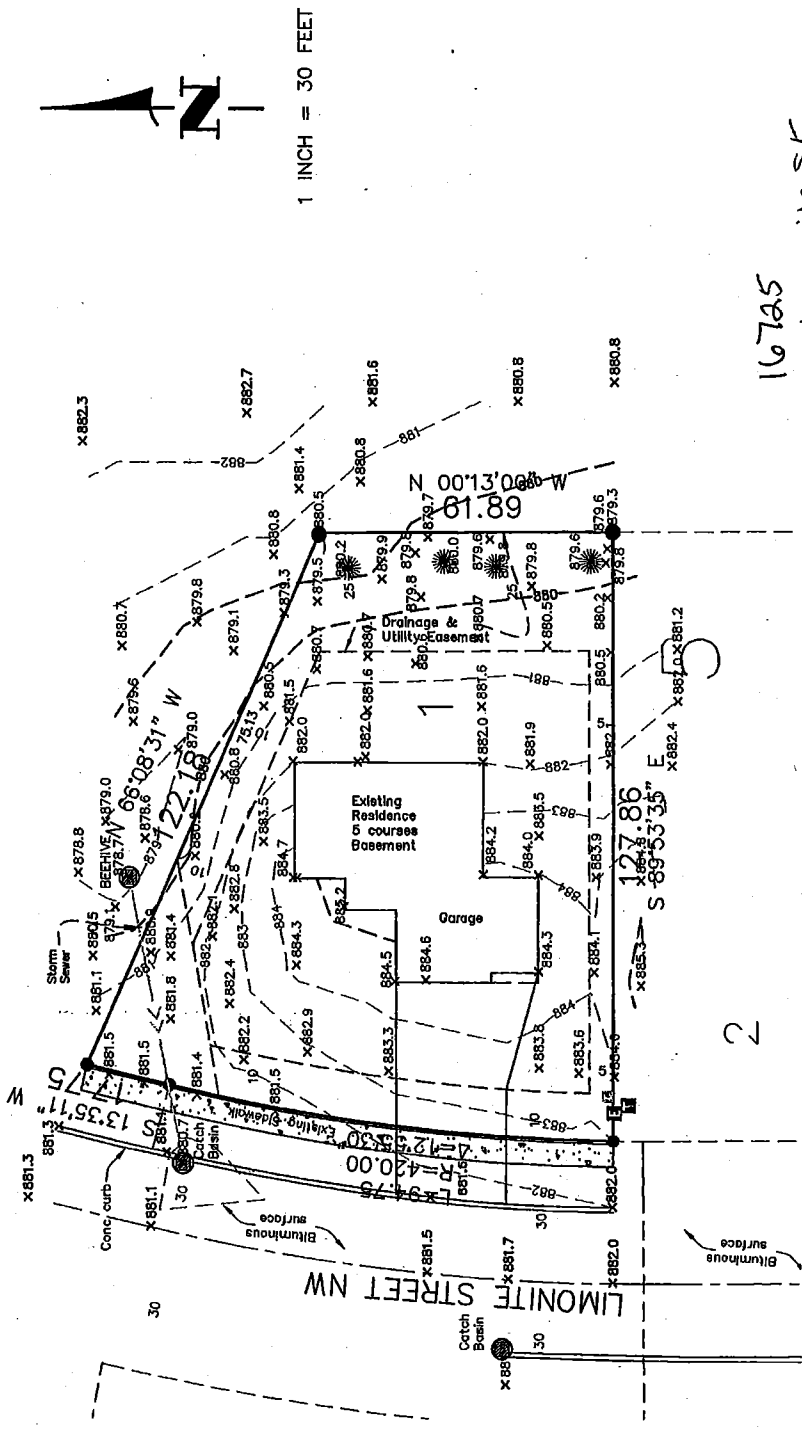
MINKS CUSTOM HOMES

PROPOSED ELEVATIONS

- Lowest Floor Elevation: 882.5
- Top of Block Elevation: 885.5
- *Garage Slab Elevation: 884.5
- Walkout Elevation: 882.5
- *Drop Garage Slab One (1) Course:

ASBUILT ELEVATIONS

- Lowest Floor Elevation: 882.6
- Top of Block Elevation: 885.7
- Garage Slab Elevation: 884.6
- Walkout Elevation: 882.6



Lot 1, Block 5 BROOKFIELD SECOND ADDITION

ANOKA COUNTY, MINNESOTA

Subject to easements of record, if any.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

Daniel R. Sidla

Daniel R. Sidla, MN License No. 42628

07/31/08

Date

16745
Limonite St

LEGEND

- = Iron monument found
- = Iron monument set and marked with license No. 18420.
- x 800.0 = Denotes existing elevation
- ⓧ 800.0 = Denotes proposed elevation from grade or development plan
- = Denotes drainage & utility easement
- = Denotes drainage arrow
- ⊠ = Denotes offset iron
- 800.0 — = Bearings shown are assumed
- 800.0 — = Denotes proposed contour from development or grading plan
- 800.0 = Denotes as-built elevation

BOOK _____ PAGE _____



**Hakanson
Anderson
Assoc., Inc.**
Civil Engineers and Land Surveyors
3611 Thurston Ave, Anoka, Minnesota 55303
763-427-5960 FAX 763-427-0520

Job No.: 2902.462MB

Meeting Date: 08/25/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-176 Approving Plans and Authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-176 approving plans and authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17.

Background:

The property owner at 5751 164th Lane first contacted Staff regarding drainage concerns on May 11, 2019. According to the property owner, stormwater runoff from the drainage ditch in City right-of-way in front of their house has been flowing directly across their property in a shallow swale for decades without any drainage easements in place. The property owner claimed that during the winter of 2018/19 the outer edge of the 14-foot by 16-foot floating concrete slab supporting their attached enclosed patio, which is directly adjacent to the drainage swale running across their property, lifted approximately 6-inches.

Staff has not been provided with any evidence that the lifting of the slab actually occurred that winter, such as before and after pictures, but the lifting of concrete slabs can/does occur if/when the soils underneath a slab are subjected to numerous freeze-thaw cycles over time.

After the property owner contacted Staff with their concerns, Staff began working to develop plans to route the stormwater runoff from the public right-of-way through ditches and storm sewer culverts and pipes located within City right-of-ways and drainage easements, instead of across the private property in a swale. After collecting topographic survey information and working with the private utilities, including Northern Natural Gas, who owns and operates two high pressure gas lines that traverse the private property, and the ditches in City right-of-way, staff completed plans and recommends constructing the improvements this fall to ensure no further claims of damage to private property will be received.

Existing drainage infrastructure includes a culvert crossing under 164th Lane located just west of the driveway to 5751 164th Lane. Runoff from the south side of 164th Lane flows through this culvert, which empties into the drainage ditch in front of 5751 164th Lane, and is then routed through a swale on the private property as mentioned earlier.

As shown in the attached plans, the drainage improvements proposed with this project involves re-grading the ditch on the south side of 164th Lane and adding a new culvert under 164th Lane at the western lot line of 5751 164th Lane where a drainage and utility easement currently exists and is the intended route for conveying stormwater runoff from this stretch of 164th Lane to the pond to the north. This project will require the replacement of the driveway culvert at 5800 164th Lane.

Northern Natural Gas owns a 50' wide easement which crosses 5751 diagonally and contains two high pressure gas mains. City Staff has had to work with Northern Natural in the design of these plans to avoid conflicts with these gas mains, and has received Northern Natural's approval of the plans with some contingencies which have been built into the plans.

When last meeting with the property owner on February 13, 2020, the owner requested that the City pay for the required repairs to their patio. On May 4, 2020, a claim was filed by the City with the League of Minnesota Cities Insurance Trust. At this time it is not known whether LMCIT will pay the claim or not. This drainage improvement project is proposed to be completed this fall to help avoid any future damages claims by the property owner.

Based on the current bid environment Staff anticipates receiving good quotes. Upon Council approval, Staff proposes to solicit quotes from several local grading contractors with a quote submittal deadline of 10 a.m. on Thursday, September 10th. On September 15th the Public Works Committee can then review quotes and provide a recommendation to the City Council for award of a construction contract on September 22nd.

Estimated construction costs for this project total \$23,000 and are based on final plans as prepared by City Staff. Construction staking is proposed to be provided by a consultant at an estimated maximum cost of \$3,000. A proposal for construction staking will be presented to the City Council at the time Staff requests approval of a construction contract to the contractor submitting the lowest quote on September 22nd.

All project costs are proposed to be split evenly between the Stormwater Management and Stormwater Utility Funds.

This project is anticipated to take 5 to 10 days to complete, with substantial completion specified for October 23, 2020. Final payment will be issued in 2021 after turf is established and all work is approved.

Recommendation:

Staff recommends adopting Resolution #20-176 approving plans and authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17.

On August 18, 2020, the Public Works Committee discussed this project and ultimately recommended City Council authorization to solicit Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17. However, the Public Works Committee asked if Staff had explored the option of simply grading a berm between the front yard of 5751 164th Lane and the back of the drainage ditch to prevent stormwater runoff from draining onto this property. The City Engineer indicated he would discuss this with the design engineer and would report back prior to requesting Council approval of a construction contract, which is currently anticipated to occur on September 22nd.

Below is a summary of the design options that were explored by Staff while preparing plans, as well as Staff's findings and recommendations for each.

Option 1: Build berm north of 164th Lane at back edge of ROW

This option would be to construct a berm at the back edge of the right-of-way (ROW) generally between the driveway and the high point in the ditch to the west. The controlling factors are the high point in the ditch approximately 40 feet west (875.1) and the edge of the driveway 25 feet to the east (875.6). The berm could be built up to an elevation of (875.1) at the ROW. The culvert under 164th Lane and the culvert under the driveway are slightly filled in and below existing ground in the low area of (874.2).

Findings/Recommendations - In large storm events an area approximately 65-feet by 15-feet would fill with water to a depth of 0.9-feet (11-inches), and during spring thaws this is likely to freeze. Either way, the potential would exist for runoff to overtop the berm and flow across the yard as it does today. Water would also stand in the ditch for significant periods of time making it difficult for the property owner to mow the ditch. Staff does not recommend this option.

Option 2: Re-grade the ditch on the north side of 164th Lane, build berm on north side of 164th Lane at the ROW

This option was the preferred option, however, when potholing Northern Natural Gas (NNG) pipes we only found 3 feet of cover existing. By law, 3 feet of cover is required over these pipes. To re-grade the ditch would require approximately 1-foot of cut at the more eastern of the two NNG pipes which cross the ditch.

Findings/Recommendations - Relocating NNG pipes is not a cost-effective option and is not recommended by Staff.

Option 3: Re-grade ditch south of 164th Lane, build berm north of 164th Lane within ROW, replace culvert under 5800 164th Lane driveway, add culvert under 164th Lane

This option is depicted in the attached plans and includes filling in the front of the swale at the back edge of the ROW north of 164th Lane. The south invert of the existing 164th culvert (874.5) is the controlling factor on the potential depth of water in the low area of the ditch in front of 5751 164th Lane. The depth is 0.3-feet or 4-inches.

Findings/Recommendations – Since this design provides an alternate route for stormwater runoff and an additional 7-inches of storage in the low area of the ditch, the risk of runoff entering and flowing through the swale on the private property is greatly mitigated. However, if runoff does overtop the ditch it will run through the existing swale in the yard since this project does not propose to fill that swale. This would not occur except during a very large storm event or during a significant snow melt event. Staff recommends this option.

Action:

Adopt Resolution #20-176 approving plans and authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17.

Attachments

Resolution 20-176

19-17 Final Plans

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 02:28 PM |
| Form Started By: Bruce Westby | | Started On: 08/17/2020 11:39 AM |
| Final Approval Date: 08/20/2020 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-176

RESOLUTION APPROVING PLANS AND AUTHORIZING REQUESTS FOR QUOTES FOR 5751 164TH LANE DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #19-17

WHEREAS, drainage improvements are needed to prevent stormwater runoff from leaving the public drainage ditch north of 164th Lane and flowing across the private property at 5751 156th Lane NW before discharging into the pond on the north side of said property; and

WHEREAS, the proposed drainage improvements are contained within the public right-of-way for 164th Lane and will prevent stormwater runoff from flowing across said private property; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The Ramsey City Council hereby approves the plans as prepared by the City Engineer for the making of such improvements, and authorizes the solicitation of Requests for Quotes for the same improvements as City Improvement Project #19-17.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

CITY OF RAMSEY

5751 164TH LANE DRAINAGE IMPROVEMENTS

CITY IMPROVEMENT PROJECT NO. 19-17

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

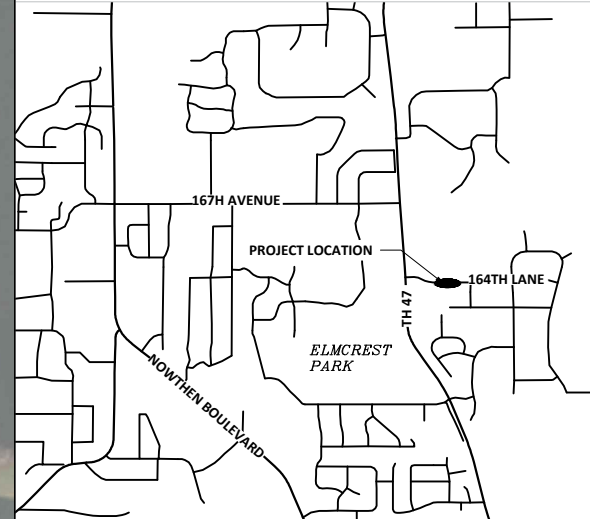
THIS PLAN CONTAINS 5 SHEETS

| SHEET No. | DESCRIPTION |
|-----------|-------------|
|-----------|-------------|

| | |
|---|-----------------------------------|
| 1 | TITLE SHEET |
| 2 | STATEMENT OF ESTIMATED QUANTITIES |
| 3 | EXISTING CONDITIONS & REMOVALS |
| 4 | STORM SEWER & GRADING |
| 5 | PROFILE & DETAILS |



LOCATION MAP



LEGEND

| | | | |
|--|-------------------|--|--------------------|
| | LIGHT POLE | | EASEMENT |
| | TREE | | RIGHT OF WAY |
| | SHRUB | | ELECTRIC |
| | SIGN | | OVERHEAD ELECTRIC |
| | VALVE | | GAS |
| | UTILITY PEDESTAL | | TELECOMMUNICATIONS |
| | HAND HOLE | | STORM SEWER |
| | REMOVE TREE | | SANITARY SEWER |
| | 3'X2' CATCH BASIN | | WATERMAIN |
| | MANHOLE | | SAWCUT PAVEMENT |
| | INLET PROTECTION | | TREE LINE |
| | HYDRANT | | FENCE |
| | VALVE | | LANDSCAPING |
| | | | RETAINING WALL |
| | | | 5' CONTOUR LINE |
| | | | 1' CONTOUR LINE |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
 CITY OF RAMSEY

57095 DATE 6/20/20
 LIC. NO.

| DATE | REVISION |
|------|----------|
| | |
| | |
| | |



CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002



Call before you dig
 811
 651 454-0002 Metro
 800 252-1166 Outstate
www.gopherstateonecall.org

**19-17 5751 164th Lane Drainage Improvements
Estimated Quantities**

| Notes | Item No. | MnDOT No. | Item | Unit | Estimated Quantity |
|-------|----------|-----------|--|------|--------------------|
| | 1 | 2021.501 | Mobilization | LS | 1 |
| | 2 | 2104.503 | Remove Pipe Culvert | LF | 24 |
| 1 | 3 | 2104.503 | Sawing Bituminous Pavement | LF | 99 |
| 1 | 4 | 2104.504 | Remove Bituminous Pavement (Driveway) | SY | 46 |
| 1 | 5 | 2104.504 | Remove Bituminous Pavement (Street) | SY | 58 |
| 2 | 6 | 2105.507 | Common Excavation (EV) | CY | 50 |
| | 7 | 2112.519 | Subgrade Preparation | RDST | 1 |
| 2 | 8 | 2211.507 | Aggregate Base (CV); Class 5 Modified | CY | 16 |
| 1 | 9 | 2232.504 | Mill Bituminous Surface (2.0") | SY | 18 |
| 3 | 10 | 2357.506 | Bituminous Material for Tack Coat | GAL | 8 |
| 4 | 11 | 2360.509 | Type SP 9.5 Wearing Course Mixture (1.5") | TON | 10 |
| 4 | 12 | 2360.509 | Type SP 12.5 Non Wearing Course Mixture (2.0") | TON | 7 |
| | 13 | 2501.502 | 15" CS Pipe Apron | EA | 4 |
| | 14 | 2501.503 | 15" CS Pipe Culvert | LF | 84 |
| | 15 | 2504.601 | Irrigation System Repair | LS | 1 |
| 5 | 16 | 2563.601 | Traffic Control | LS | 1 |
| | 17 | 2573.503 | Silt Fence | LF | 20 |
| 6 | 18 | 2574.507 | Topsoil (LV) | CY | 45 |
| | 19 | 2575.504 | Sodding Type Lawn | SY | 314 |

PAY ITEM NOTES:

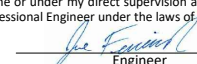
1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.
2. EV TO CV CONVERSION FACTOR = 1.25.
3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.
4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.
5. LUMP SUM QUANTITY SHALL INCLUDE ALL COST REQUIRED FOR MAINTAINING FLAGGING OPERATIONS AS NECESSARY, MAINTAINING PEDESTRIAN ACCESS ROUTES, ANY SIGNAGE AND BARRICADES AS NECESSARY.
6. LV TO CV CONVERSION FACTOR = 1.30.

GENERAL NOTES:

1. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING IRRIGATION SYSTEMS WITHIN THE PROJECT CONSTRUCTION LIMITS BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO IRRIGATION SYSTEMS.

| DATE | REVISION |
|------|----------|
| | |
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota


 J.J. Fennell
 Engineer
 Date 8/20/2020 Lic. No. 57095

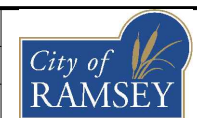
DESIGNED BY:
JJF

DRAWN BY:
JJF

CHECKED BY:
JJF

DATE:
6/20/20

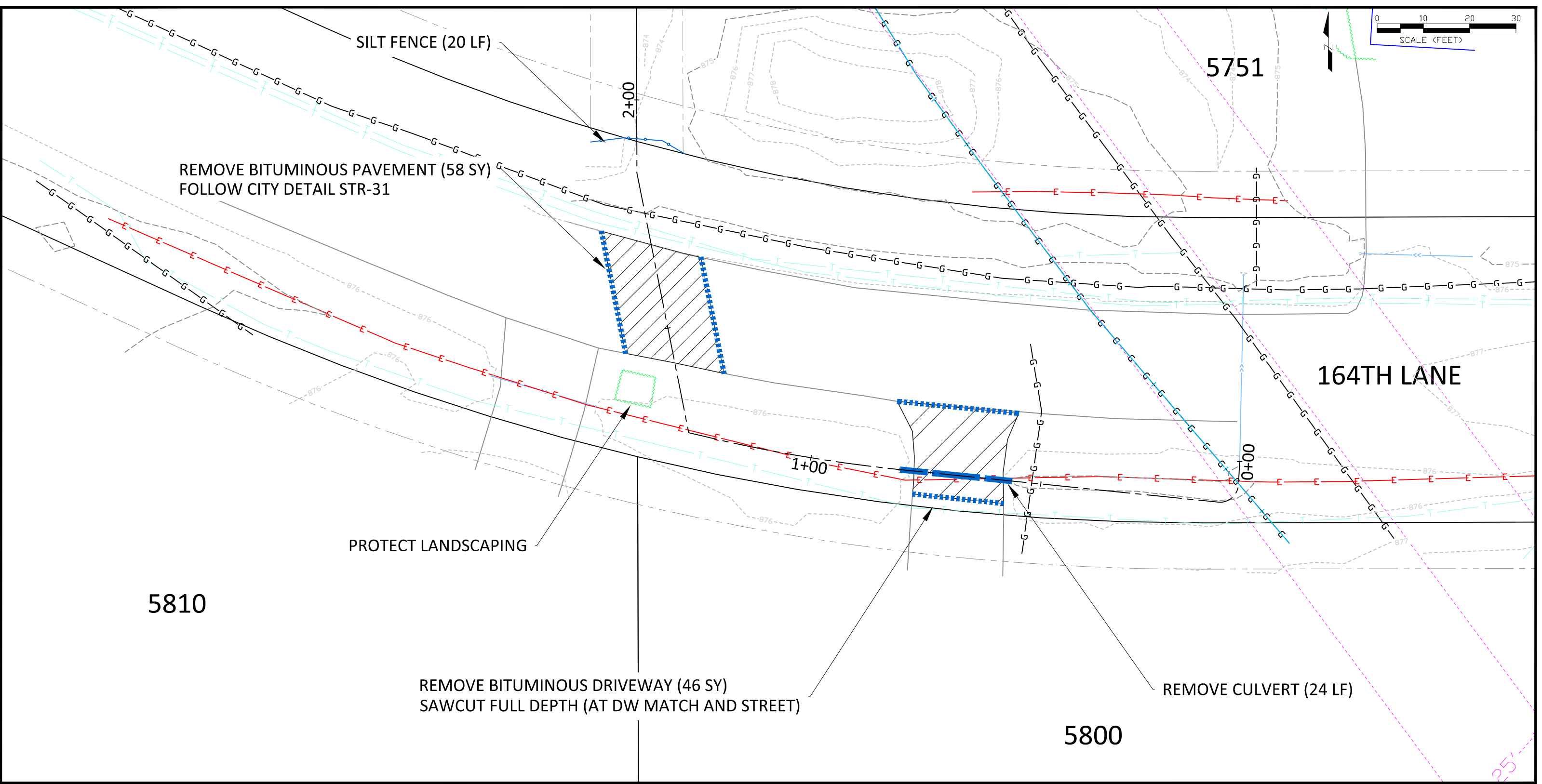
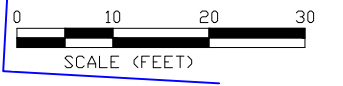
FILE No.
19-17



CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

STATEMENT OF ESTIMATED QUANTITIES

5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-17
 CITY OF RAMSEY, MINNESOTA



LEGEND

- | | | | | | |
|---------------|-------------------------------|-------|---------------------|---|-----------------------|
| --- | EX. MAJOR CONTOUR | — G — | GAS LINE | ▨ | EDGE OF PAVEMENT |
| - - - - | EX. MINOR CONTOUR | — T — | COMMUNICATIONS LINE | ▨ | REMOVE BIT - STREET |
| - · - · - | D&U EASEMENT | — E — | ELECTRIC LINE | ▨ | REMOVE BIT - DRIVEWAY |
| - · - · - · - | NORTHERN NATURAL GAS EASEMENT | — B — | BUILDING | ▨ | REMOVE CULVERT |
| — | LOT LINE | — L — | LANDSCAPING | ▨ | SAWCUT - FULL DEPTH |

NOTE:

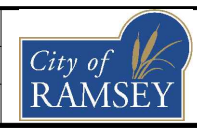
1. POT HOLE NORTHERN NATURAL GAS LINE BEFORE GRADING ACTIVITIES, MIN. 36" COVER REQUIRED.
2. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS AND LANDSCAPING.
3. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

| DATE | REVISION |
|------|----------|
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
 Date 8/20/2020 Lic. No. 57095

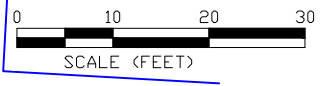
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|---------------------|-------------------|
| DESIGNED BY: JJF | DATE: 8/20/20 |
| DRAWN BY: JJF | FILE No. 19-17 |
| CHECKED BY: JJF | |



CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS & REMOVALS

5751 164TH LANE DRAINAGE IMPROVEMENTS
 CITY PROJECT NO. 19-17
 CITY OF RAMSEY, MINNESOTA



5751

NO EXCAVATION ALLOWED WITHIN 10' OF NORTHERN NATURAL GAS EASTERN PIPE. ONLY FILL ALLOWED WITHIN 10' OF PIPE.

PATCH BITUMINOUS PAVEMENT PER DETAIL (58 SY)
 1.5" WEAR COURSE
 2.0" NON WEAR COURSE
 4.0" CLASS 5 AGGREGATE BASE

164TH LANE

5810

2" BITUMINOUS PAVEMENT (46 SY)
 4" AGGREGATE BASE (46 SY)
 MATCH EXISTING

5800

FES 4
 STA 1+84.24
 INV. 874.00

FES 3
 STA 1+29.97
 INV. 874.13

FES 2
 STA 0+83.49
 INV. 874.24

FES 1
 STA 0+53.31
 INV. 874.30

54' - 15" CMP @ 0.23%

30' - 15" CMP @ 0.20%

2+00

1+00

0+00

LEGEND

- EX. MAJOR CONTOUR
- - - EX. MINOR CONTOUR
- - - D&U EASEMENT
- - - NORTHERN NATURAL GAS EASEMENT
- LOT LINE
- PROPOSED MAJOR CONTOUR
- - - PROPOSED MINOR CONTOUR
- ▨ BITUMINOUS PAVEMENT - STREET
- ▨ BITUMINOUS PAVEMENT - DRIVEWAY
- ▬ PROPOSED CULVERT

NOTE:

1. RESTORE DISTURBED AREAS WITH 4" TOPSOIL AND SODDING TYPE LAWN.
2. ESTIMATED 50 CY OF EXCAVATION REQUIRED. ON-SITE TOPSOIL MAY BE SALVAGED, NOT INCLUDED IN EXCAVATION ESTIMATE. ESTIMATED 45 CY OF TOPSOIL REQUIRED BASED ON DISTURBED AREA OF 2,826 SF AND COMPACTION FACTOR OF 1.3.
3. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.
4. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING LANDSCAPING.

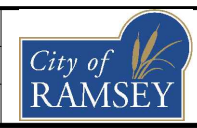
| DATE | REVISION |
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
 JOE FERIANCEK
 Date 8/20/2020 Lic. No. 57095

DESIGNED BY:
 JJF
 DRAWN BY:
 JJF
 CHECKED BY:
 JJF

DATE:
 8/20/20
 FILE No.
 19-17



CITY OF RAMSEY
 7550 SUNWOOD DRIVE
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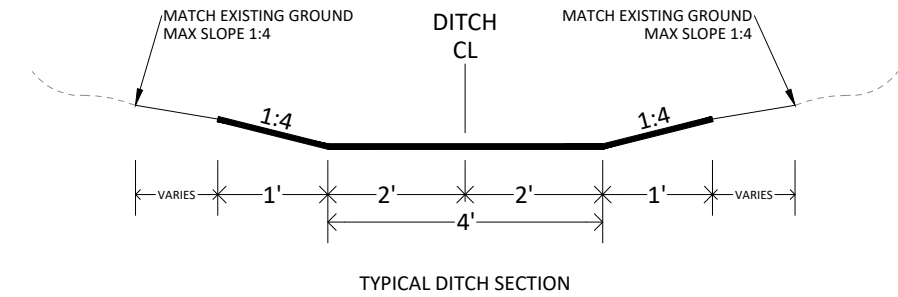
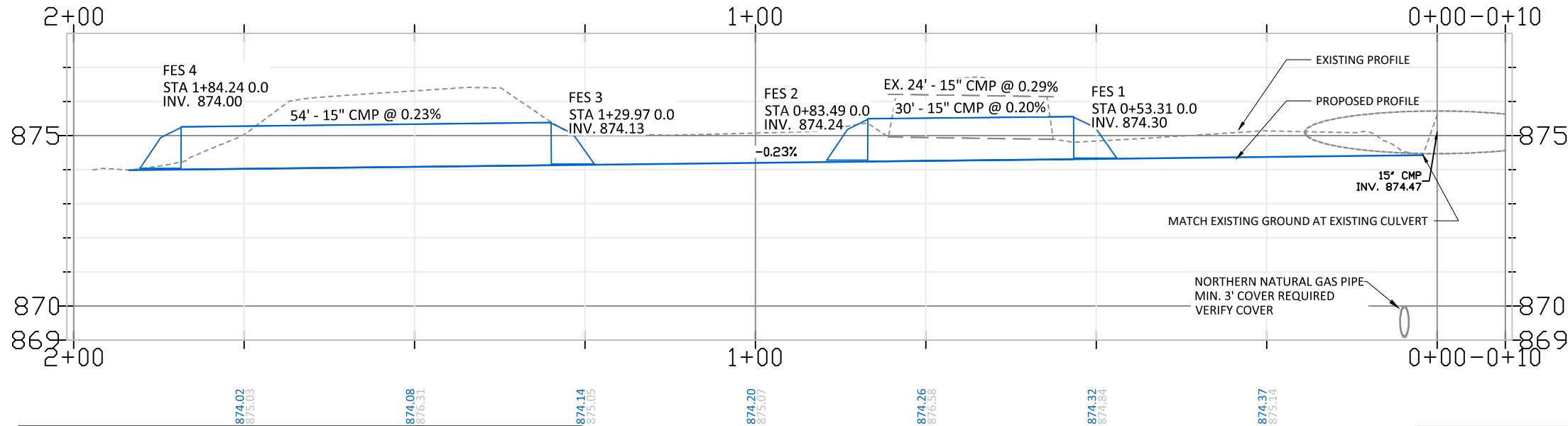
STORM SEWER & GRADING

5751 164TH LANE DRAINAGE IMPROVEMENTS
 CITY PROJECT NO. 19-17
 CITY OF RAMSEY, MINNESOTA

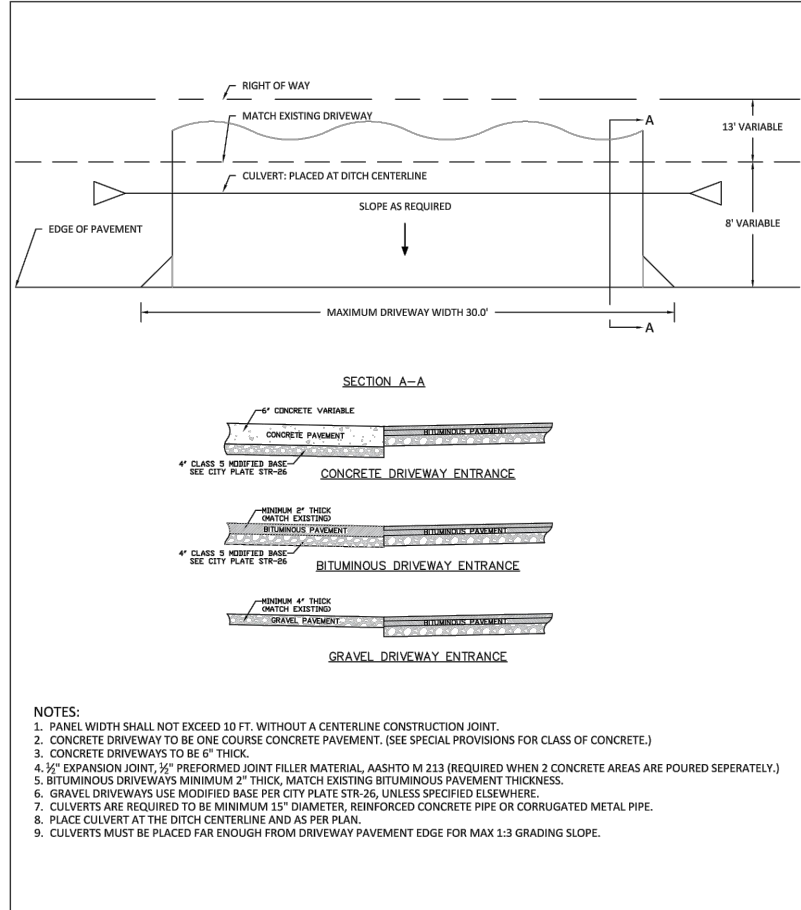
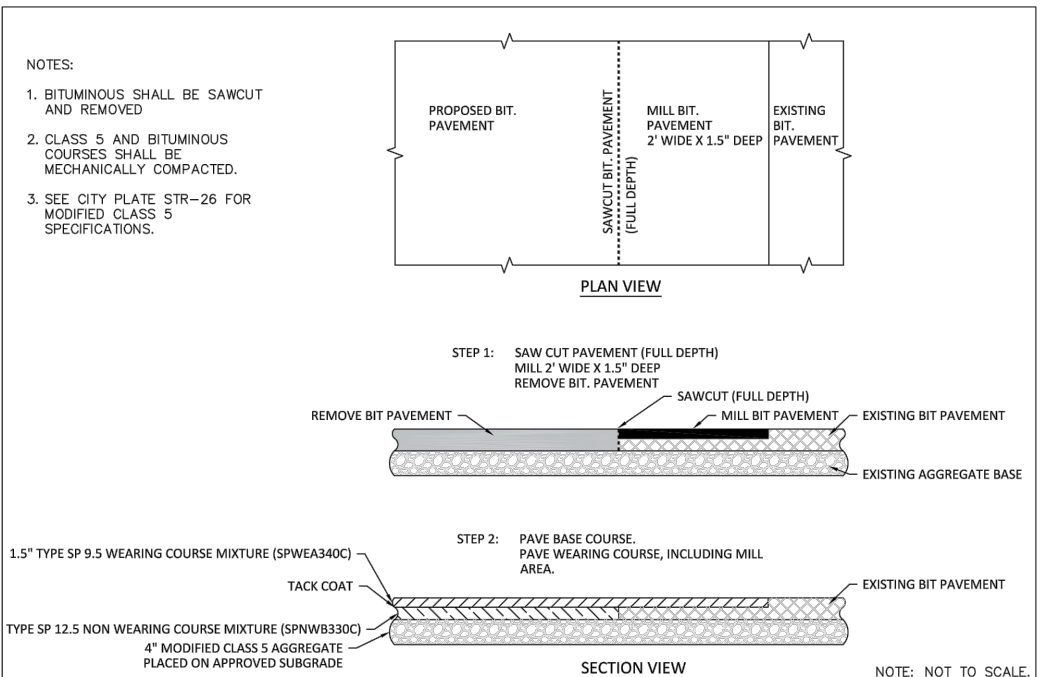
SHEET 4 OF 5 SHEETS



Profile View of Proposed Ditch CL



- Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
 2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
 3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.



APPROVED: 7 - 2019

STANDARD DETAILS: TOPSOIL REQUIREMENTS

CITY PLATE No. ERO-6

APPROVED: 3 - 2017

CITY PLATE No. STR-31

STANDARD DETAILS: STREET TIE-IN

APPROVED: 2 - 2019

STANDARD DETAILS: RESIDENTIAL DRIVEWAY - URBAN SECTION

CITY PLATE No. STR-33

| DATE | REVISION |
|------|----------|
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
 JOE FERIANCEK
 Date 8/20/2020 Lic. No. 57095

DESIGNED BY: JJF
 DRAWN BY: JJF
 CHECKED BY: JJF

DATE: 8/20/20
 FILE No. 19-17

CITY OF RAMSEY
 7550 SUNWOOD DRIVE
 RAMSEY, MN 55303
 (763) 427-1410 FAX (763) 433-9898

PROFILE & DETAILS

5751 164TH LANE DRAINAGE IMPROVEMENTS
 CITY PROJECT NO. 19-17
 CITY OF RAMSEY, MINNESOTA

Meeting Date: 08/25/2020

By: Bruce Westby, Engineering/Public
Works

Information

Title

Adopt Resolution #20-177 Approving Plans and Authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-177 approving plans and authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08.

Background:

In December of 2015, the property owner at 9591 Inverness Lane first contacted Staff to inform us of some drainage concerns regarding the operation of the drainage ditch east of Jarvis Street on both sides of Inverness Lane, which had just been improved that summer as part of the Jarvis Street Reconstruction project. After numerous conversations with Elk River Staff, who led this street reconstruction project, and with Staff from Bolton & Menk, who designed the project, prepared plans and specifications, and inspected construction, some grading modifications were made as part of the project punch list work. Then on June 12, 2016, the property owner at 9591 Inverness Lane reached out again to let us know the ditch appeared to be flowing well and that his concerns had been addressed.

In early 2019, the property owner contacted Staff again to report that the swale traversing their back yard, which conveys stormwater runoff from several properties upstream, was full of water and was roughly 10 feet from the back of their house and encroaching under the rear edge of their deck. The property owner said it had never been this full of water before. That spring, Staff began working on plans to improve drainage in the ditch east of Jarvis Street, including collecting survey shots and investigating options for improving drainage in the ditch east of Jarvis Street to prevent water from backing up into the back yard of this property.

During late winter and early spring, snow and ice in the ditch prevents runoff from flowing properly, causing stormwater runoff to back up into the swale in the back yard of 9591 Inverness Lane. Staff confirmed the ditch to the south of Inverness does not have proper slope for drainage. Staff originally looked at re-grading the ditch east of Jarvis Street to the existing pond one lot south of Inverness Lane. Due to existing private utilities, poles, impacts to existing mature trees, and to avoid steep ditch side slopes, Staff determined piping the runoff through this stretch to be the more feasible approach.

This project proposes to remove the existing bituminous flumes and culvert under Inverness Lane and replace them with storm sewer pipe and catch basins. Storm sewer pipe will then be extended in City right-of-way east of Jarvis Street to the south edge of the property south of Inverness Lane, where it will tie into the existing ditch that routes runoff to an existing stormwater pond. Fill will be placed over the storm sewer pipe, and a shallow swale will be graded above the pipe to route runoff from the street and adjacent properties to the existing ditch and stormwater pond. Attached is a plan sheet showing the proposed improvements, which was reviewed with the property owner.

This drainage improvement project is proposed to be completed this fall to avoid another winter season during which the culvert under Inverness Lane could freeze up again on one or more occasions, requiring Public Works crews to open it up to prevent runoff from backing up into the rear yard of 9591 Inverness Lane.

Estimated construction costs for this project total \$59,000 and are based on final plans as prepared by City Staff. Construction staking is proposed to be provided by a consultant at an estimated cost not to exceed \$5,000. A proposal for construction staking will be presented to the City Council at the time Staff requests approval of a construction contract to the contractor submitting the lowest quote, which is anticipated to occur on September 22nd. All project costs are proposed to be split evenly between the Stormwater Management and Stormwater Utility Funds.

Upon Council approval, Staff proposes to solicit quotes from several local grading contractors with a quote submittal deadline of 10 a.m. on Thursday, September 10th. On September 15th the Public Works Committee can then review quotes and provide a recommendation to the City Council for award of a construction contract on September 22nd. Based on the current bid environment Staff anticipates receiving good quotes.

This project is anticipated to take 5 to 10 days to complete, with substantial completion specified for October 23, 2020. Final payment will be issued in 2021 after turf is established and all work is approved.

Funding Source:

All project costs are proposed to be split evenly between the Stormwater Management and Stormwater Utility Funds.

Recommendation:

Staff recommends adopting Resolution #20-177 approving plans and authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08.

On August 18, 2020, the Public Works Committee discussed this project and ultimately recommended City Council authorization to solicit Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08. However, the Public Works Committee asked if Staff had explored the option of extending a culvert under Jarvis Street to discharge the stormwater into the ditch west of Jarvis Street, which is located in the City of Elk River. The City Engineer indicated he would discuss this with the design engineer and would report back prior to requesting Council approval of a construction contract, which is currently anticipated to occur on September 22nd. Below is a summary of Staff's findings related to this design option.

Per the record drawings for the 2015 Jarvis Street Reconstruction project, the invert of the culvert on the south side of Inverness Lane is 885.80. Commercial Lots exist on the west side of Jarvis Street, which currently have 12-inch concrete driveway culverts. The culverts on the west side of Jarvis Street are approximately 0.7-feet or 8-inches higher than the culverts east of Jarvis Street, meaning the ditch and culverts west of Jarvis Street would all need to be lowered at least 1-foot.

This option would require extending an 18-inch concrete culvert approximately 50-feet to the west side of Jarvis Street. This could either be accomplished by directional drilling or open trenching. Directional drilling is much more costly, but considering the required pavement removal and replacement costs it would likely be the more cost-effective method. Approximately 100-feet of the ditch west of Jarvis Street would then need to be re-graded to lower it, or 100-feet of storm sewer could be installed. Then, 144-feet of 12-inch concrete culvert would need to be removed and replaced with 18-inch concrete culvert to accommodate the additional drainage from east of Jarvis Street. Four (4) commercial driveway aprons would also need to be removed and replaced. Also, several ponds exist west of the commercial lots which accept all drainage from the west side of Jarvis Street. These ponds would need to be analyzed to determine if they have enough capacity to accommodate the additional drainage from east of Jarvis Street. If the ponds don't have enough capacity, they would need to be re-graded, along with the swale between Jarvis Street and the ponds.

Based on the work summarized above, this option does not appear to be more cost-effective than the design currently proposed in the attached plans. In addition, the required design analysis would likely prevent this project from being completed this year. For these reasons, Staff does not recommend pursuing this option.

Action:

Adopt Resolution #20-177 approving plans and authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08.

Attachments

Resolution 20-177

IP 20-08 Plan

Form Review

Inbox

Kurt Ulrich

Form Started By: Bruce Westby

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 02:30 PM

Started On: 08/17/2020 11:41 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-177

RESOLUTION APPROVING PLANS AND AUTHORIZING REQUESTS FOR QUOTES FOR 9591 INVERNESS LANE DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #20-08

WHEREAS, drainage improvements are needed to improve drainage in the ditch east of Jarvis Street on both sides of its intersection with Inverness Lane to provide positive drainage for the drainage swale conveying stormwater runoff through the rear yard of the private property at 9591 Inverness Lane NW; and

WHEREAS, the proposed drainage improvements are contained within the public right-of-way for Jarvis Street and will provide positive drainage for the drainage swale conveying stormwater runoff through the rear yard of said private property; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The Ramsey City Council hereby approves the plans as prepared by the City Engineer for the making of such improvements, and authorizes the solicitation of Requests for Quotes for the same improvements as City Improvement Project #20-08.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

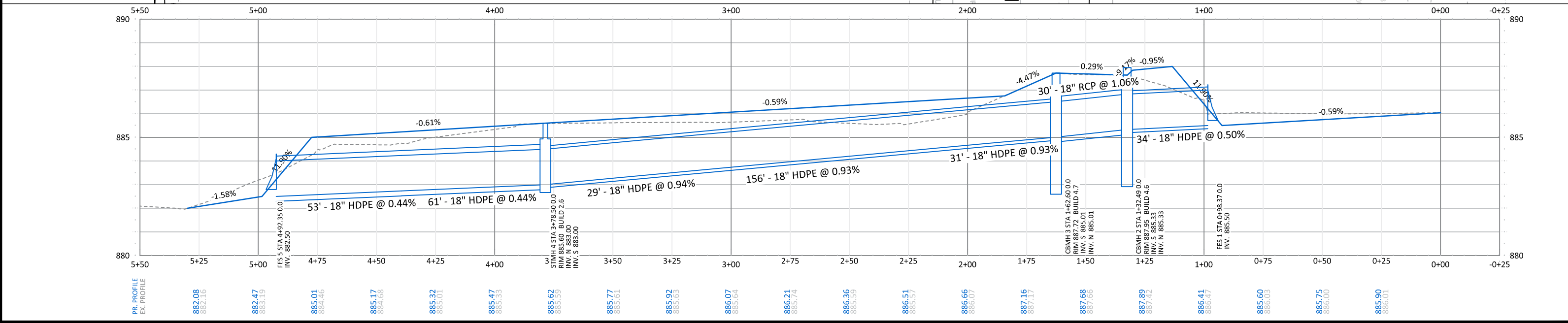
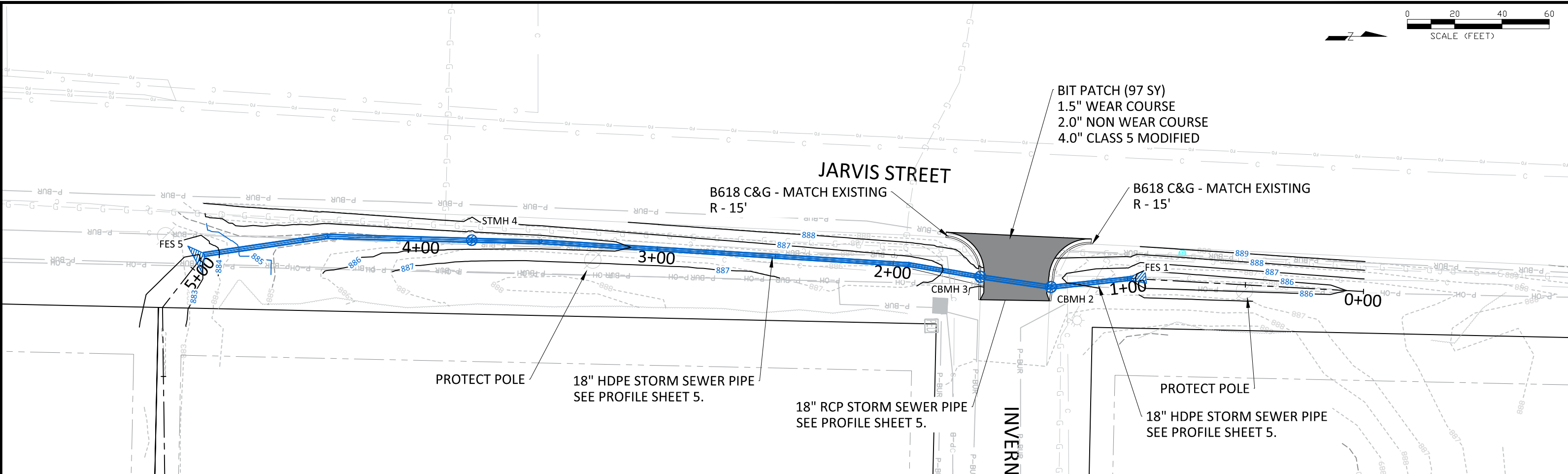
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk



LEGEND

- EX. MAJOR CONTOUR
- - - EX. MINOR CONTOUR
- - - D&U EASEMENT
- - - NORTHERN NATURAL GAS EASEMENT
- LOT LINE
- PROPOSED MAJOR CONTOUR
- - - PROPOSED MINOR CONTOUR
- █ BITUMINOUS PAVEMENT - STREET
- PROPOSED STORM SEWER

NOTE:

1. RESTORE DISTURBED AREAS WITH 4" TOPSOIL AND SODDING TYPE LAWN.
2. ESTIMATED --- CY OF EXCAVATION REQUIRED. ON-SITE TOPSOIL MAY BE SALVAGED, NOT INCLUDED IN EXCAVATION ESTIMATE. ESTIMATED --- CY OF TOPSOIL REQUIRED BASED ON DISTURBED AREA OF ---- SF AND COMPACTION FACTOR OF 1.3.
3. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.
4. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING LANDSCAPING.

| DATE | REVISION |
|------|----------|
| | |
| | |

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

DRAFT
Engineer

Date XX/XX/XX Lic. No. XXXXX

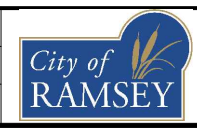
DESIGNED BY:
JJF

DRAWN BY:
JJF

CHECKED BY:
JJF

DATE:
8/12/20

FILE No.
20-08



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STORM SEWER & GRADING

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

Meeting Date: 08/25/2020

By: Katie Schmidt, Administrative Services

Information

Title:

Adopt Resolution #20-178 Accepting Cares Act Grant Funding for Election Related Costs

Purpose/Background:

The purpose of this case is to accept Cares Act Grant Funding in the amount of \$12,834.20 to be distributed to the City of Ramsey by Anoka County. Background: The Office of the Secretary of State (OSS) received funding through the 2020 CARES Act “to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.”

Minnesota Laws 2020, Chapter 77, authorized the use of these funds within Minnesota, including allowing for distributing these funds to local governments for use consistent with the state and federal requirements. Note, this is a separate pool of funds from the larger CARES Act money that the City will receive. These funds can only be spent on elections-related costs.

Anoka County was awarded the full county share – \$272,782.08. The OSS will provide these funds as a block-grant to counties, with the instruction that counties work with their municipalities to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities. Anoka County will distribute the CARES Act funds to municipalities based on the default OSS allocations. The City of Ramsey will receive \$12,834.20.

Funding Source:

Not Applicable.

Recommendation:

Staff recommends adopting resolution #20-178 Accepting Cares Act Grant Funding for Election Related Costs.

Action:

Motion to adopt resolution #20-178 Accepting Cares Act Grant Funding in the amount of \$12,834.20 for Election Related Costs.

Attachments

Resolution 20-178

Anoka County CARES Act Grant

Form Review

Inbox

Colleen Lasher

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 08/20/2020

Reviewed By

Colleen Lasher

Kurt Ulrich

Date

08/18/2020 05:14 PM

08/20/2020 11:49 AM

Started On: 08/18/2020 03:03 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-178

RESOLUTION ACCEPTING CARES ACT GRANT FUNDING FOR ELECTION RELATED COSTS

WHEREAS, the City of Ramsey hereby acknowledges that the sum of \$12,834.20 will be provided by Anoka County to the City of Ramsey under the CARES Act grant to which the county is the Grantee, and the municipality acknowledges that it is subject to the provisions of paragraphs 1 through 5, 7 through 11 and 13 through 15 of the 2020 CARES Act Grant Agreement as if it were the Grantee.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby acknowledges the sum of \$12,834.20 of the CARES Act Grant with Anoka County and to accept the \$12,834.20 grant allocation for election related costs.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

**STATE OF MINNESOTA
2020 CARES ACT GRANT AGREEMENT**

This Agreement (hereinafter "Agreement") is made between the State of Minnesota, (hereinafter, "State") acting through its Secretary of State, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299 ("State") and Anoka County, 2100 3rd Avenue, Suite 300, Anoka, MN 55303 ("Grantee").

Recitals

- 1 Under Minnesota Laws 2020, Chapter 77, section 4, Grantee is empowered to apply for the funds requested in this Agreement, and submitted a grant application under subdivision 6 of that section, and State is empowered to enter into this grant.
- 2 Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State and in accordance with all federal and state laws authorizing this grant. Pursuant to Minn.Stat. §16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this grant.
- 3 Federal funds for this agreement are provided pursuant to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, hereinafter the CARES Act.
- 4 State is in need of assistance to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 election cycle.
5. Grantee is responsible for elections within their county and is in need of funds to take the necessary steps to so respond in a complete manner.
6. Grantee represents that it has insufficient resources to respond in a complete manner without the grant amount provided pursuant to this agreement.

Agreement

1 *Effectiveness of Agreement*

- 1.1 ***Effective date:*** July 24, 2020, or the date all required signatures, including those required by Minnesota Statutes, § 16B.98, Subd. 5, have been affixed to the agreement by Grantee and State, whichever is later. Per Minnesota Statutes §16B.98, Subd. 11, Grantee submitted and State approved a work plan and budget as part of the Grant Application, incorporated herein. Per Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully approved and executed, and Grantee has been notified by State's Authorized Representative that they are in compliance with the terms of this Agreement.
- 1.2 ***Expiration date:*** December 31, 2020, or when all funds applied for and provided to Grantee by State have been expended, or returned pursuant to paragraph 4.4, whichever occurs first.
- 1.3 ***Survival of Terms.*** The following clauses survive the fulfillment of this Agreement: 4. Consideration and Payment; 8. Liability; 9. Audits and Reports; 10. Government Data Practices; 12. Property and Casualty Insurance; 13. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.

2 *Grantee's Duties*

- 2.1 ***Activities.*** Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1) and will use all funds provided as a result of this Agreement for the federal and state purposes permitted under Public Law 116-136 and Minnesota Laws 2020, chapter 77, section 4, subdivision 4, which are incorporated into this Agreement, and as set forth in the Grant Application previously submitted by Grantee, incorporated herein, and attached hereto. As Chief County Election Official, the County Auditor or Election Director is responsible for fulfilling all requirements of Grantee under

this agreement.

2.2 Award and Matching Funds. Grantee is hereby awarded \$272,782.08. Grantee must match the funds expended from this grant with local funds equivalent to 20% of the grant, or 25% of the funds expended on electronic roster systems.

2.3 Expenditures. Grantee will expend the funds only for the federal and state purposes and as described in the Grant Application submitted by Grantee, which is incorporated into this Agreement, except as set forth in paragraph 2.4 of this Agreement.

Grantee will expend funds granted by this Agreement as well as the required match, on preparations for and the necessary events connected with the primary election to be held August 11, 2020 and the general election to be held November 3, 2020, at which federal offices are on the ballot, no later than November 16, 2020, and will return all unspent grant funds to the State by December 31, 2020.

2.4 Municipalities. Grantee must work with municipalities within Grantee's jurisdiction to determine a fair, equitable, and mutually agreeable method for allocating grant funds within Grantee's jurisdiction and between municipalities. Grantee and municipalities must enter into an agreement stating the allocation and that the municipality is subject to the same terms as Grantee with respect to these funds. If no agreement is reached by September 8, 2020, Grantee must allocate and distribute the funds based on the default allocation contained in Section G of the Grant Agreement in Exhibit A. If the default allocation is used, the governing body of both Grantee and each municipality receiving funds must approve a resolution setting forth the allocation, and that by accepting the funds, the municipality is subject to the terms set forth in paragraphs 1 through 5; 7 through 11; and 13 through 16 of this Agreement as if it were the Grantee.

Grantee must report the allocation to municipalities within Grantee's jurisdiction to State by September 15, 2020. At the time of that report, Grantee must also certify that they have written agreements with municipalities regarding the allocation and terms, or that the County has utilized the default allocation.

2.5 Reporting Requirements. Grantee shall report to the State as specified in this Agreement.

2.5.1 Progress Reporting. Grantee shall submit, by November 16, 2020, a financial reporting form to the State utilizing the format identified by the State, stating the amount spent from this grant in calendar year 2020 for authorized expenses or electronic roster systems, a description of each expense or purchase, and how much of the grant award is unexpended and is being returned, if any, and the total of the proportionate match required by Minnesota Laws 2020, Chapter 77, section 4.

2.5.2 Other Requirements. Grantee must maintain financial records for each grant sufficient to satisfy audit standards or other reporting requirements and must transmit those records to the secretary of state upon request of the secretary of state.

2.5.3 Evaluation. State shall have the authority, during the course of this grant period, to conduct an evaluation of the performance of Grantee.

2.5.4 Requirement Changes. State may modify or change all reporting forms at their discretion during the grant period.

2.5.5 Special Requirements. The State reserves the right to append to the Agreement terms, at any time before all grant funds have been expended, special administrative requirements deemed necessary to assure Grantee's successful implementation of the program. The State will notify the Grantee in writing of any special administrative requirements.

2.6 Accounting Requirements - Fiscal Control and Accounting Procedures.

Grantee's fiscal control and accounting procedures must be sufficient to:

- (a) Permit preparation of reports required by this Agreement,
- (b) Permit the tracing of funds to a level of expenditures adequate to determine that funds have not been used in violation of this agreement, and
- (c) Support accounting records through source documents, such as: cancelled checks, invoices and paid bills, agreement and sub award documents, and records sufficient to detail history of procurements.

2.7 Alterations in Spending Plan.

Any changes in the purposes for which this grant is spent that are still within the federal and state purposes, or adjustments in local allocations, from those set forth in the grant application, must be agreed to by the State.

3 Time

Grantee must comply with all the time requirements described in this Agreement. In the performance of matters funded pursuant to this Agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration. The State will make an award to Grantee under this Agreement as follows:

- (1) **Grant Award.** Grantee will be awarded the amount listed in paragraph 2.2 of this Agreement.
- (2) **Total Obligation.** The total obligation of State to Grantee under this Agreement will not exceed the amount listed in paragraph 2.2 of this Agreement.

4.2 Fiscal Requirements. Grantee shall report to the State as provided by paragraph 2.5 of this Agreement.

4.2.1 Financial Guidelines. Grantee's eligible expenditures under this Agreement must be specifically incurred by Grantee or municipalities with an agreement with Grantee. Grantee will report on all expenditures pertaining to this Agreement as provided in paragraph 2.5.

4.2.2 Records. Grantee must retain all financial records for a minimum of six (6) years after the date of submission of the final financial report, or until completion of an audit which has commenced before the expiration of this six-year period, or until any audit findings and/or recommendations from prior audit(s) have been resolved between the Grantee and State, whichever is later, and comply with all other retention and access requirements for records provided in the jurisdiction's retention schedules. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must maintain records sufficient to report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement

4.3 Payment Invoices. State will pay the grant amount to an account of Grantee within 30 days after the effective date of this Agreement.

4.4 Conditions.

- (1) Payments under this Agreement will be made from federal and state match funds

appropriated by Minnesota Laws, 2020, Chapter 77, section 4. Grantee is responsible for compliance with all requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with statutory or Agreement requirements.

- (2) Grant funds must be used only to increase the funds that would, in the absence of this grant, be made available for the federal and state purposes.
- (3) Grantee assures that these grant funds are required for the federal and state purposes because Grantee has insufficient funds to respond completely to the coronavirus pandemic.
- (4) Grantee will return all funds unexpended for the federal and state purposes on November 16, 2020 to OSS no later than December 31, 2020,

5 *Satisfaction*

All duties required and agreements or assurances provided by Grantee in this Agreement must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

6 *Authorized Representative*

State's Authorized Representative is David Maeda, Director of Elections, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299, 651-556-0612, or his successor, and has the responsibility to monitor Grantee's performance and compliance with this Agreement.

Grantee's Authorized Representative Cory Kampf, Finance & Central Services Division Manager 2100 3rd Avenue, Suite 300, Anoka, MN 55303 (763) 324-1751 cory.kampf@co.anoka.mn.us.

Grant payment will be made to:

Anoka County

Federal ID Number: 41-6005752

Grantee must be registered as a vendor in the SWIFT system, or must provide a W-9 form with this executed agreement, in order for State to register Grantee in the SWIFT system.

If Grantee's Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, Grantee must immediately notify the State.

7 *Assignment Amendments, Waiver, and Agreement Complete*

7.1 *Assignment*

Grantee shall neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of State, approved by the same parties who executed and approved this Agreement, or their successors in office.

7.2 *Amendments*

Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

7.3 *Waiver*

If State fails to enforce any provision of this Agreement, that failure does not waive the provision or State's right to enforce it.

7.4 *Agreement Complete*

This Agreement contains all negotiations and agreements between State and Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8 *Liability*

Grantee must indemnify, save, and hold State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by State, arising from the expenditures of the funds provided by this Agreement by Grantee or Grantee's agents or employees.

9 *Audits and Reports*

Under Minnesota Statutes, § 16C.05, subd. 5, and 16B.98, subd. 8, Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement.

10 *Government Data Practices*

Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes, § 13.08 apply to the release of the data referred to in this clause by either Grantee or State.

If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify State. State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

11 *Workers' Compensation*

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 *Property and Casualty Insurance*

Grantee is required to maintain a property and casualty insurance policy covering "All Risk" (or equivalent) of direct physical loss or damage, including, but not limited to, the perils of transit (if applicable), theft, and flood for devices or systems acquired using funds granted under the Agreement. The insurance limit shall be equal to the replacement cost of any electronic roster systems purchased with funds from this grant. Any deductible shall be the sole responsibility of Grantee.

13 *Governing Law, Jurisdiction, and Venue*

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue

for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Data Disclosure

Under Minnesota Statutes, § 270.66, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15 Termination.

State may immediately terminate this Agreement with or without cause, upon 30 days' written notice to Grantee.

16 Grantee Procurement

Grantee certifies that it will use the procurement processes applicable in Grantee's jurisdiction in purchasing items or equipment with funds subject to this Agreement.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Agreement No. _____

Jennil Kuen
8/10/2020

181497, PO 3264

3. STATE (Office of the Secretary of State)

By: _____

(with delegated authority)
Title: Director of
Elections _____

Date: _____

[Signature]
8/17/20

2. GRANTEE (County)

Grantee certifies that the appropriate person(s) have executed the Agreement 1 on behalf of Grantee as required by applicable resolutions or ordinances.

By: _____

Title: _____

Date: _____

Shanola Swanson
County Administrator
8-18-2020

By: _____

Title: _____

Date: _____

[Signature]
FINANCE & CENTRAL SERVICES DIVISION MANAGER
8-18-2020

Distribution: Grantee
State's Authorized Representative

Meeting Date: 08/25/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-179 Approving Third Amendment to Purchase Agreement with Ramsey Hotel Group LLC

Purpose/Background:

Purpose:

Ramsey Hotel Group LLC has requested the City extend the Inspection Period from August 30, 2020 to August 3, 2021 due to the Covid-19 Pandemic and its impact on the hospitality industry. The EDA has subsequently made a recommendation to only extend the Inspection Period to March 1, 2021.

Background:

The Covid-19 Pandemic has greatly impacted hospitality, retail and service businesses. The uncertainty as to when these sectors will return to "normal" market conditions is causing many projects to pause in their plans for growth. Staff believes the request to extend the Inspection Period to allow for more certainty of market/operations for the business is warranted.

The Buyer is required to give a Notice to Proceed by the Inspection Period date. Providing a Notice to Proceed starts the clock for scheduling the Closing (30 days, unless Buyer purchases an extension) per the terms of the Purchase Agreement. On July 28, 2020, the City Council adopted the Second Amendment to Purchase Agreement extending the Inspection Period date from August 3, 2020 to August 30, 2020 to give Staff and the Developer time to find a mutually agreeable solution to extend the Inspection Period date and/or to delay the required Closing date.

Notification:

N/A

Observations/Alternatives:

Observations:

Ramsey Hotel Partners has received City Council Site Plan Approval for the proposed 60 Unit hotel with Pool and restaurant. They have also received Final Plat Approval from the City for the required subdivision. The City Council has approved a TIF agreement that will allow for 100% reimbursement for the land acquisition cost of the development property. Staff understands the impact that Covid has had on this industry and generally supports the request by the developer to extend the Inspection Period and Closing Date. The EDA discussed this proposed Third Amendment at great length which is included in the draft minuted. Staff has drafted the attached Third Amendment to Purchase Agreement that includes the EDA's recommendation to extend the Inspection Period Date 6 months until March 1, 2021. No other terms or conditions of the PA are being changed in their proposal. This serves as a good starting point to discussions moving forward.

If the City Council deems it necessary to amend the EDA recommendation and include other provisions or deadlines to the Third Amendment it could consider the following options:

1. Provision of non-refundable cash by the developer to the City to extend the the Inspection Period 1 year.
2. Reduction of City requirement to refund \$3,500 in accumulated costs related to the platting of the property. (Section 30 of original PA)
3. Something Else.

Staff is supportive of the EDA recommendation to extend the Inspection Period 6 months as presented.

Alternatives:

- 1) Adopt Resolution #20-179 Approving the Third Amendment to Purchase Agreement as recommended by the EDA "as-presented"
- 2) Adopt Resolution #20-179 Approving with modifications to Third Amendment to Purchase Agreement
- 3) Something Else

Funding Source:

This action is being covered under Staff duties.

Recommendation:

Motion to adopt Resolution #20-179 Approving the Third Amendment to Development Agreement with Ramsey Hotel Group LLC (as recommended by the EDA , as presented).

Action:

Motion to adopt Resolution #20-179 Approving the Third Amendment to Development Agreement with Ramsey Hotel Group LLC (as recommended by EDA); subject to City Attorney approval.

Attachments

- [ACTION Resolution #20-179](#)
- [Action Item Third Amendment to PA](#)
- [2nd Amendment to PA](#)
- [1st Amendment](#)
- [Original PA](#)
- [Excerpt from Draft 8.13.20 EDA Minutes](#)

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Sean Sullivan (Originator) | Sean Sullivan | 08/18/2020 03:34 PM |
| Tim Gladhill | Tim Gladhill | 08/19/2020 03:45 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 11:40 AM |
| Form Started By: Sean Sullivan | | Started On: 08/13/2020 08:35 AM |
| Final Approval Date: 08/20/2020 | | |

Councilmember _____ introduced the following resolution and moved for its adoption:

CITY COUNCIL RESOLUTION #20-179

**RESOLUTION APPROVING THIRD AMENDMENT TO PURCHASE AGREEMENT
WITH RAMSEY HOTEL GROUP LLC**

WHEREAS, the City of Ramsey, herein referred to as the “City,” owns various parcels throughout the City of Ramsey; and

WHEREAS, the City negotiated the terms of Purchase Agreement for the sale of Part of Outlot A, COR Stone Brook Academy (“the **Property**”), with Cobblestone Hotel Development, LLC a Wisconsin limited liability company (“Cobblestone”) and amended to Ramsey Hotel Group LLC, a Minnesota Limited Liability Company; and

WHEREAS, the City and Cobblestone have negotiated a Purchase Price valuation of \$5.00 per square foot for the Property referenced in the Purchase Agreement; and

WHEREAS, the acreage to be sold to Ramsey Hotel Group LLC is 1.428 acres and the valuation is \$311,020; and

WHEREAS, the Effective Date of the Purchase Agreement will remain February 5, 2020; and

WHEREAS, the City hereby declares the Property to be surplus City-owned land and is no longer needed for current or future City functions, and authorizes the property to be sold; and

WHEREAS, the proposed Third Amendment to Purchase Agreement requires a Right-of-Re-Entry Agreement be recorded at the closing of this land transaction; and

WHEREAS, the proposed Third Amendment to Purchase Agreement will extend the Inspection Period to March 1, 2021; and

WHEREAS, Ramsey Hotel Group, LLC is a company that is active and in good standing as documented in the Office of the Secretary of State as of 8/18/2020; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City hereby declares the Property to be surplus City-owned land, and authorizes the property to be sold.
- 2) That the City hereby authorizes the sale of the Property to Ramsey Hotel Group, LLC, for the development of a 60 unit 4 story hotel with first floor restaurant..

- 3) That the City authorizes approval and execution of the Third Amendment to Purchase Agreement with and requires a Right-of-Re-Entry Agreement to be recorded at the closing of this land transaction; subject to City Attorney approval
- 4) That the City hereby authorizes the City Administrator and Mayor to sign any and all documents necessary to close on the sale of the Property, consistent with Charter and State law requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

**THIRD AMENDMENT
TO
PURCHASE AGREEMENT**

This is the Third Amendment to the Purchase Agreement by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **RAMSEY HOTEL GROUP, LLC**, a Minnesota limited liability company (“Buyer”), assignee of Cobblestone Hotel Development, LLC, dated August ____, 2020.

Recitals

1. **INSPECTION PERIOD.** The Buyer desires to extend the Inspection Period pursuant to Section 9.a of the Agreement from August 30, 2020 to March 1, 2021.
2. **EFFECTIVE DATE.** The Effective Date remains February 5, 2020.
3. **CONTINGENCIES.** In addition to all other requirements and contingencies by the Buyer and Seller herein, the Purchase Price of \$1.00 is contingent on the following:
 - a. Satisfactory review of the underwriting by the Seller demonstrating the need of financial assistance in the form of a land write down of \$311,020.
 - b. City Council approval and execution of a Tax Increment Financing Agreement between the Seller and Buyer and or its assigns.
 - c. City Council approval of Business Subsidy for Buyer and or its assigns.

Agreement

1. **EXTENSION.** The Inspection Period granted pursuant to Section 9.a of the Agreement is hereby extended to March 1, 2021. Section 9.a is hereby deleted in the entirety and replaced with the following:
 - a. *Except as otherwise provided in Section 6, Buyer shall have from the date that Buyer deposits the Earnest Money with Escrow Agent to **March 1, 2021** (the “**Inspection Period**”) to investigate the Property and determine, in Buyer’s sole judgment, whether (i) the condition of the Property is suitable to Buyer’s intended use; and (ii) Buyer will be able to obtain all governmental approvals (including, but not limited to, approvals necessary to subdivide and re-plat the Property) and utilities necessary for Buyer’s intended use of the Property. Buyer acknowledges and agrees that Seller has not made any covenants, representations or warranties regarding Buyer’s ability to obtain governmental approvals from the City of Ramsey or any other governmental entity. The City of Ramsey will review, consider and act on any applications Buyer submits to the City for governmental approvals in accordance with City Code.*

2. **AMENDMENT APPROVAL.** Buyer and Seller hereby approve this Third Amendment to Purchase Agreement as modified by the above Recitals which are hereby incorporated herein.

3. **REMAINING TERMS.** All other provisions of the Purchase Agreement, as amended, remain unchanged except to the extent inconsistent with the terms of this Third Amendment to Purchase Agreement. The terms used in this Third Amendment to Purchase Agreement have the same meaning as in the Purchase Agreement.

SELLER: The City of Ramsey, a Minnesota municipal corporation

By: _____
John LeTourneau, Mayor

Dated: _____, 2020

By: _____
Kurt Ulrich, City Administrator

Dated: _____, 2020

BUYER: Ramsey Hotel Group, LLC, a Minnesota Limited Liability Company.

By: Neenah Hospitality Group, LLC
Managing Member

By: _____
Brian Wogernese, Managing Member

Dated: _____, 2020

**SECOND AMENDMENT
TO
PURCHASE AGREEMENT**

This is the Second Amendment to the Purchase Agreement by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **RAMSEY HOTEL GROUP, LLC**, a Minnesota limited liability company (“Buyer”), assignee of Cobblestone Hotel Development, LLC, dated July 30, 2020

Recitals

1. **INSPECTION PERIOD.** The Buyer desires to extend the Inspection Period per Paragraph 9.a of the original Purchase Agreement, originally set to expire on August 3, 2020. It is hereby noted that the Buyer desires a longer extension and this Second Amendment provides the time needed to review said request.
2. **EFFECTIVE DATE.** The Effective Date remains February 5, 2020.
3. **CONTINGENCIES.** In addition to all other requirements and contingencies by the Buyer and Seller herein, the Purchase Price of \$1.00 is contingent on the following:
 - a. Satisfactory review of the underwriting by the Seller demonstrating the need of financial assistance in the form of a land write down of \$311,020.
 - b. City Council approval and execution of a Tax Increment Financing Agreement between the Seller and Buyer and or its assigns.
 - c. City Council approval of Business Subsidy for Buyer and or its assigns.

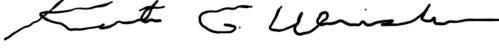
Agreement

1. **EXTENSION.** The Inspection Period granted pursuant to Section 9.a of the Agreement is hereby extended to August 30, 2020.
2. **AMENDMENT APPROVAL.** Buyer and Seller hereby approve this Second Amendment to Purchase Agreement as modified by the above Recitals which are hereby incorporated herein.
3. **REMAINING TERMS.** All other provisions of the Purchase Agreement, as amended, remain unchanged except to the extent inconsistent with the terms of this Second Amendment to Purchase Agreement. The terms used in this Second Amendment to Purchase Agreement have the same meaning as in the Purchase Agreement.

SELLER: The City of Ramsey, a Minnesota municipal corporation


DocuSigned by:

By: _____ Dated: 8/1/2020, 2020
49F159F9EAA549D...
John LeTourneau, Mayor

DocuSigned by:

By: _____ Dated: 7/30/2020, 2020
03004E79DF16448...
Kurt Ulrich, City Administrator

BUYER: Ramsey Hotel Group, LLC, a Minnesota Limited Liability Company.

By: Neenah Hospitality Group, LLC
Managing Member

By: 
9C15638D9A8140A
Brian Wogernese, Managing Member

Dated: 7/31/2020, 2020

**FIRST AMENDMENT
TO
PURCHASE AGREEMENT**

This is the First Amendment to the Purchase Agreement by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **COBBLESTONE HOTEL DEVELOPMENT, LLC** and/or its assigns, a Wisconsin limited liability company (“Buyer”), dated February 5, 2020.

Recitals

1. The Buyer desires to change the Buyer entity from Cobblestone Hotel Development, LLC, a Wisconsin limited liability company to Ramsey Hotel Group LLC, a Minnesota limited liability company.
2. **EFFECTIVE DATE.** The Effective Date remains February 5, 2020.
3. **SALE OF PROPERTY.** The Buyer and Seller desire to amend the acreage of the parcel to approximately 1.428 acres (62,204 SF).
4. **PURCHASE PRICE.** The purchase price for the approximate 1.428 acre (62,204 SF) parcel is \$1.00 (the “Purchase Price”), subject to the proposed site plan depicted in attached Exhibit A plus or minus the prorations and credits as provided for herein. The property valuation is \$311,020.
5. **CONTINGENCIES.** In addition to all other requirements and contingencies by the Buyer and Seller herein, the Purchase Price of \$1.00 is contingent on the following:
 - a. Satisfactory review of the underwriting by the Seller demonstrating the need of financial assistance in the form of a land write down of \$311,020.
 - b. City Council approval and execution of a Tax Increment Financing Agreement between the Seller and Buyer and or its assigns.
 - c. City Council approval of Business Subsidy for Buyer and or its assigns.

Agreement

1. **AMENDMENT APPROVAL.** Buyer and Seller hereby approve this First Amendment to Purchase Agreement as modified by above Recitals which are hereby incorporated herein.
2. **REMAINING TERMS.** All other provisions of the Purchase Agreement, as amended, remain unchanged except to the extent inconsistent with the terms of this First Amendment to Purchase Agreement. The terms used in this First Amendment to Purchase Agreement have the same meaning as in the Purchase Agreement.

SELLER: The City of Ramsey, a Minnesota municipal corporation

By: _____
John LeTourneau, Mayor

Dated: _____, 2020

By: _____
Kurt Ulrich, City Administrator

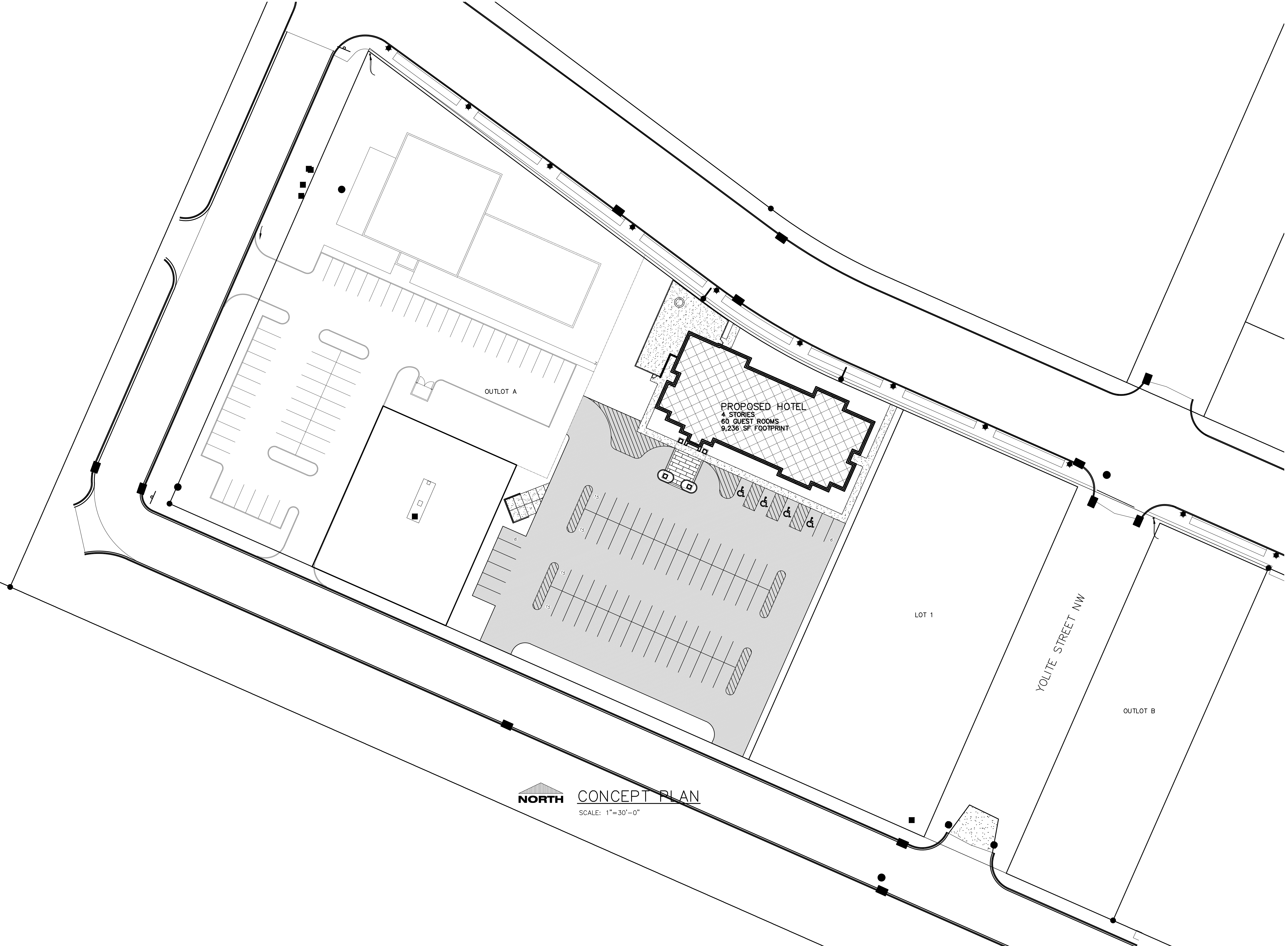
Dated: _____, 2020

BUYER: Cobblestone Hotel Development, LLC, a Wisconsin Limited Liability Company.

By: _____
Brian Wogernese, Managing Partner

Dated: _____, 2020

EXHIBIT A



NORTH **CONCEPT PLAN**
SCALE: 1" = 30'-0"

PROJECT INFORMATION

NEW HOTEL FOR:
COBBLESTONE HOTEL AND SUITES
SUNWOOD DRIVE NW • RAMSEY, MINNESOTA

PROFESSIONAL SEAL

PRELIMINARY DATES

AUG. 6, 2019
FEB. 20, 2020

NOT FOR CONSTRUCTION

JOB NUMBER

1946540

SHEET NUMBER

C

PURCHASE AGREEMENT

This Agreement is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **COBBLESTONE HOTEL DEVELOPMENT, LLC** and/or its assigns, a Wisconsin limited liability company (“Buyer”).

In consideration of the Earnest Money, the mutual covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

1. **EFFECTIVE DATE.** The effective date of this Agreement is February 5, 2020 (the “Effective Date”).
2. **SALE OF PROPERTY.** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller approximately 1.5 acres of vacant land, legally described as follows:

The East half of Outlot A, COR Stone Brook Academy, to be platted as: T.B.D.

Anoka County PID Number: Portion of 28-32-25-23-0018

3. **PURCHASE PRICE.** The purchase price for the Property is \$1.00 including the easement area on +/- 1.5 acres (65,340 square feet) subject to a lot split as outlined in Exhibit A plus or minus the prorations and credits as provided for herein (the “Purchase Price”). The property valuation is \$326,700, is proposed to be reimbursed through Tax Increment Financing.
4. **EARNEST MONEY AND ADDITIONAL EARNEST MONEY.** Within five business days after the Effective Date, Buyer must deposit the sum of \$1.00 (the “Earnest Money”) with Commercial Partners Title Company (“Escrow Agent”), via wire transfer or delivery of a certified check payable to Escrow Agent.
 - a. If Buyer does not deposit the Earnest Money as required above, then Seller may terminate this Agreement by written notice to Buyer; provided, however, if Buyer deposits the Earnest Money with Escrow Agent before Seller exercises Seller’s right to terminate, Seller’s right to terminate is extinguished.
 - b. Upon Seller’s receipt of a Notice to Proceed from Buyer in accordance with Section 9(b), all of the Earnest Money becomes non-refundable (except in accordance with Section 22 as a result of a default by Seller).

- c. If Buyer does not provide a Notice to Proceed to Seller in accordance with Section 9(b), this Agreement automatically terminates, and Escrow Agent must disburse all Earnest Money Escrow Agent holds to Buyer.
 - d. At Closing, Escrow Agent shall disburse to Seller any Earnest Money not previously disbursed to Seller, and Buyer shall receive a credit against the Purchase Price owing at Closing in an amount equal to the amount of the Earnest Money.
5. **SURVEY.** Seller has provided the Buyer an ALTA/NSPS 2016 survey (Table A, items 1-4 and 6, 8, and 11) for Outlot B, COR One (the "Survey") from a duly licensed surveyor dated April 18, 2017. Buyer may arrange with the surveyor to include additional information on the Survey at Buyer's expense.

6. **TITLE COMMITMENT.**

- a. Seller makes no representations or warranties with respect to the status of title to the Property. Within thirty (30) business days after the Effective Date, Seller shall, at Seller's expense, obtain a commitment from Escrow Agent to issue an owner's policy of title insurance insuring Buyer's title to the Property (the "Title Commitment") and deliver the Title Commitment and copies of or internet access to copies of all recorded documents referenced in the Title Commitment to Buyer.
- b. Buyer shall have until the date thirty (30) days after the receipt of the Title Commitment and the Survey (collectively, "**Title/Survey**") to review Title/Survey and to give Seller written notice of (i) any defects in the marketability of Seller title to the Property or any encumbrances on Seller's title to the Property that are objectionable to Buyer, and (ii) the specific actions Buyer requests that Seller take with respect to each such defect or encumbrance (a "**Title Objection Notice**"). Any defects in or encumbrances on Seller's title that Buyer does not identify in a timely Title Objection Notice are each a "**Permitted Exception.**" Within three (3) business days after Seller's receipt of a Title Objection Notice from Buyer, Seller will notify Buyer, in writing, of the actions, if any, that Seller is willing to take with respect to each of the matters identified in the Title Objection Notice and the time frame in which Seller will take those actions ("**Seller's Title Notice**"). If Seller's Title Notice indicates that Seller unconditionally agrees to make Seller's title to the Property marketable on or before the closing date established pursuant to Section 10, the parties shall proceed to closing pursuant to the terms of this Agreement. If Seller's Title Notice indicates that Seller does not unconditionally agree to make Seller's Title to the Property marketable on or before the closing date established in Section 10, Buyer may, at any time with three (3) business days after Buyer's receipt of Seller's Title Notice, terminate this Agreement by written notice to Buyer in which case this Agreement is terminated and Escrow Agent must disburse any Earnest Money to Buyer ("**Buyer's Title Termination Notice**"). If Buyer does not deliver a Buyer's Title Termination Notice to Seller within the three (3)

business days after Buyer's receipt of Seller's Title Notice, than Seller must perform in accordance with Seller's Title Notice, Buyer shall be deemed to have waived Buyer's objections to the extent Seller has not agreed to address them in Seller's Title Notice, the matters to which Buyer objected and Seller did not agree to resolve are deemed Permitted Exceptions, and the parties shall proceed to Closing in accordance with the terms of this Agreement and the terms of Seller's Title Notice.

- 7. RIGHT OF ENTRY.** At all times after Buyer has deposited the Earnest Money with Seller and before the Closing, Buyer (and its employees, agents, and contractors) may enter the Property for the purpose of conducting soil tests, environmental tests and additional survey work, subject to the following conditions:
- a. Within one week after the termination of this Agreement, if either Seller or Buyer terminate this Agreement in accordance with the provisions hereof prior to Closing, Buyer must repair and or restore any damage Buyer or its employees, agents or contractors cause to the Property and remove any personal property, refuse or debris Buyer or its employees, agents or contractors brought onto or authorized third parties to bring onto the Property.
 - b. Buyer must defend and indemnify Seller from and against and hold Seller harmless Seller from all "Claims," as defined in Section 10, arising out of, resulting from or relating to any loss of or damage to any property or business or out of any injury to or death of any person, if the loss, damage, injury, or death arises or is alleged to arise either directly or indirectly and either wholly or in part from: (a) any action or omission of Buyer or its employees, agents, or contractors, while on the Property pursuant to this Section; or (b) actions or omissions of Buyer or Buyer's employees, agents, or contractors that cause or result in the release of any Hazardous Substance onto the Property or onto other property.
 - c. Buyer must comply with and shall cause it employees, agents, and contractors to comply with all applicable laws, while on the Property.
 - d. Other than a standard Phase 1 environmental assessment, Buyer may not commence any environmental testing on the Property until Buyer submits a work plan for such testing to Seller and Seller approves the work plan, in writing. Seller may not unreasonably withhold, condition or delay Seller's approval of a work plan.
 - e. Buyer must, promptly and without demand from Seller, provide Seller with true and complete copies of all draft and final reports relating to Buyer's geotechnical and environmental investigations and testing of the Property including, without limitation, any reports relating to any Phase I Environmental Site Assessment of the Property.
 - f. The cost of any test or additional survey work will be borne solely by Buyer.

8. PROPERTY SOLD AS IS. Subject to Buyer's right to terminate this Agreement pursuant to Section 9, Buyer agrees to accept the Property in its current condition, including, without limitation, its current environmental and geological condition, and in an "AS-IS" and with "ALL FAULTS" condition. Buyer's payment of the Purchase Price at Closing constitutes Buyer's acknowledgment and agreement that:

- a. Seller has not made any written or oral representations or warranties of any kind with respect to the Property (including without limitation express or implied warranties of title, merchantability, or fitness for a particular purpose);
- b. Buyer has not relied on any written or oral representation or warranty made by Seller, its agents or employees with respect to the condition or value of the Property;
- c. Buyer has had an adequate opportunity to inspect the condition of the Property, including without limitation any environmental testing, and to inspect documents applicable thereto, and Buyer is relying solely on such inspection and testing; and
- d. The condition of the Property is fit for Buyer's intended use.
- e. Buyer accepts all risk of Claims (including without limitation all Claims under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation) whether past, present or future, existing or contingent, known or unknown, arising out of, resulting from or relating to the condition of the Property, known or unknown, contemplated or un contemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

9. INSPECTION PERIOD.

- a. Except as otherwise provided in Section 6, Buyer shall have from the date that Buyer deposits the Earnest Money with Escrow Agent to **180 days from the effective date** _____ (the "**Inspection Period**") to investigate the Property and determine, in Buyer's sole judgment, whether (i) the condition of the Property is suitable to Buyer's intended use; and (ii) Buyer will be able to obtain all governmental approvals (including, but not limited to, approvals necessary to subdivide and re-plat the Property) and utilities necessary for Buyer's intended use of the Property. Buyer acknowledges and agrees that Seller has not made any covenants, representations or warranties regarding Buyer's ability to obtain governmental approvals from the City of Ramsey or any other governmental entity. The City of Ramsey will review, consider and act on any applications Buyer submits to the City for governmental approvals in accordance with City Code.

- b. Buyer may, at any time on or before 5:00 p.m. on the last day of the Inspection Period, terminate the Agreement by written notice to Seller based on Buyer's determination, in Buyer's sole and absolute discretion, that the condition of the Property is not suitable for Buyer's intended use or that Buyer may not be able to obtain all governmental approvals and utilities necessary for Buyer's intended use of the Property. In addition, this Agreement automatically terminates at 5:00 p.m. on the last day of the Inspection Period unless, prior to that time Buyer delivers a written notice of Buyer's intention to proceed (a "**Notice to Proceed**") to Seller.
- c. If, pursuant to Section 9(b) either Buyer terminates this Agreement or this Agreement is automatically terminated, the Escrow Agent must disburse to Buyer any Earnest Money Escrow Agent holds.

10. DEFINITIONS. As used in this Agreement:

"Claim" or **"Claims"** means any and all liabilities, suits, claims, counterclaims, causes of action, demands, penalties, debts, obligations, promises, acts, fines, judgments, damages, consequential damages, losses, costs, and expenses of every kind (including without limitation any attorney's fees, consultant's fees, costs, remedial action costs, cleanup costs and expenses which may be related to any claims).

"Environmental Law" means the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), 42 U.S.C. § 9601 et seq., the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq., the Federal Water Pollution Control Act (the Clean Water Act), 33 U.S.C. § 1251 et seq. the Clean Air Act, 42 U.S.C. § 7401 et seq., and the Toxic Substances Control Act, 15 U.S.C. § 2601 et seq., all as amended from time to time, and any other federal, state, local or other governmental statute, regulation, rule, law or ordinance dealing with the protection of human health, safety, natural resources or the environment now existing or hereafter enacted.

"Hazardous Substance" or **"Hazardous Substances"** means any pollutant, contaminant, hazardous substance or waste, solid waste, petroleum product, distillate, or fraction, radioactive material, chemical known to cause cancer or reproductive toxicity, polychlorinated biphenyl or any other chemical, substance or material listed or identified in or regulated by any Environmental Law.

- 11. RELEASE.** By accepting the deed to the Property, Buyer, for itself, its directors, officers, stockholders, divisions, agents, affiliates, subsidiaries, predecessors, successors, and assigns and anyone acting on its behalf or their behalf hereby fully releases and forever discharges Seller from any and all Claims (including without limitation all Claims arising under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation), past, present and future, known and unknown, existing and contingent, arising out of, resulting from, or relating to the condition of the Property, and Buyer hereby waives any and all causes of action (including without limitation any right of contribution) Buyer had, has or may have

against Seller and anyone acting on its behalf with respect to the condition of the Property, whether arising at common law, in equity or under a federal, state or local statute, rule or regulation. The foregoing shall apply to any condition of the Property, known or unknown, contemplated or un contemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

- 12. NOTICES.** Notices permitted or required by this Agreement must be in writing and shall be deemed given when delivered in legible form to the party to whom addressed. Notices may be sent by certified mail or e-mail. Notices are effective two business days after they are mailed via certified mail, return receipt requested or, if sent by email, upon email transmission (provided that any email transmission that occurs after 5:00 pm Pacific Time will be deemed provided on the following day). If delivered at the Closing, a notice shall be deemed given when hand-delivered to the party's representative at the Closing. The business addresses of the parties are as follows:

Seller: City Administrator
City of Ramsey
7550 Sunwood Drive N.W.
Ramsey, MN 55303
Email: kulrich@cityoframsey.com

Buyer: COBBLESTONE HOTEL DEVELOPMENT, LLC
Brian Wogernese
980 American Drive
Neenah, WI 54956
Email: bwogernese@staycobblestone.com

Notices not given in the manner or within the time limits set forth in this Agreement are of no effect and may be disregarded by the party to whom they are directed.

- 13. CLOSING.** This transaction shall close within 30 days after Buyer delivers a Notice to Proceed to Seller or on such earlier date as Seller and Buyer may establish by mutual, written agreement; provided, however, Buyer may extend the Closing a total of two (2) times, each time for a period of sixty (60) days, by depositing an additional One Thousand and 00/100 Dollars (\$1,000.00) earnest money with Escrow Agent for each extension. Each \$1,000 extension payment shall be non-refundable, but applicable to the Purchase Price. The Closing shall take place at the offices of the Escrow Agent, or at some other place as the parties may mutually agree prior to such date. At the option of either Party, the executed closing documents, Purchase Price and closing costs may be deposited with the Escrow Agent and disbursed by the Escrow Agent pursuant to avoid the necessity for a Closing at which the Parties are present.

- a. **Seller's Obligations at Closing.** At Closing, Seller must deliver to Escrow Agent, for delivery to Buyer:
- i. A limited warranty deed, duly executed and acknowledged on behalf of the City and with the City's seal affixed, conveying title to the Property, subject to (A) the lien of real estate taxes, if any, not yet due and payable and any installments of special assessments certified for payment therewith; (B) Building, Subdivision and Zoning Ordinances; (C) Matters that would be disclosed by an accurate survey of the Property; and (D) matters that constitute Permitted Exceptions pursuant to Section 6;
 - ii. A certified copy of a duly adopted City Ordinance and Resolution authorizing Seller's sale of the Property to Buyer; and
 - iii. Seller's affidavits, well disclosure certificate (if required), settlement statement approved by Seller and Buyer, and any other documents required by the Escrow Agent.
- b. **Buyer's Obligations at Closing.** At Closing, Buyer must:
- i. Wire Transfer (or deliver a certified check in) an amount equal to the amount of the Purchase Price adjusted for to reflect Buyer's prior payment of the Earnest Money and to reflect amounts Buyer must pay or will receive pursuant to Section 14(c), to Escrow Agent for disbursement to Seller and others pursuant to this Agreement and the Settlement Statement; and
 - ii. File or cause Escrow Agent to file an Electronic Certificate of Real Estate Value, if required and necessary.
- c. **Closing Costs.**
- i. At Closing, the following Seller closing costs and expenses must be paid from the Purchaser Price or, if the Purchase Price is not sufficient, paid by Seller:
 1. Seller shall pay all outstanding property taxes, including but not limited to, Payable 2020 for the Property.
 2. Seller's own attorney's fees.
 3. One-half the cost of any closing fees.
 4. The cost of real estate broker commission fees as prescribed in Section 14.
 5. State Deed Tax
 - ii. At Closing Buyer must pay the Purchase Price to Seller and the following costs and expenses:

1. Buyer's portion of prorated property taxes.
2. Buyer's own attorney's fees.
3. One-half the cost of any closing fees.
4. Documentary and recording fees for the deed(s).
5. The cost of the owner's title insurance policy, if Buyer elects to purchase an Owner's title insurance policy.

d. **Possession.** Seller must deliver possession of the Property to Buyer at Closing.

14. REAL ESTATE BROKERS. Seller and Buyer represent and warrant to each other that they have dealt with no brokers, real estate agents, finders or the like in connection with this transaction, other than CBRE, Inc. ("Sellers Broker"). Seller shall pay Seller's Broker as required by their agreement 3% of final gross sale price. Seller and Buyer agree to indemnify each other and to hold each other harmless against all claims, damages, costs or expenses of or for any broker's fees or commissions resulting for their actions or agreements regarding the execution or performance of this Agreement, other than the fees payable to Seller's Broker, and will pay all costs of defending any action or lawsuit brought to recover any such fees or commissions incurred by the other party, including reasonable attorney's fees.

15. ASSIGNMENT. This Agreement may not be assigned without the written consent of the non-assigning Party. The Seller recognizes the Buyer intends to assign this Agreement to an affiliated special purpose entity that will be registered officially with the State of Minnesota.

16. THIRD PARTY BENEFICIARY. There are no third-party beneficiaries of this Agreement, intended or otherwise.

17. JOINT VENTURE. Seller and Buyer, by entering into this Agreement and completing the transactions described herein, shall not be considered joint ventures or partners.

18. CAPTIONS. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement.

19. ENTIRE AGREEMENT / MODIFICATION. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. There are no verbal agreements that change this Agreement and no waiver or modification of any of its terms will be effective unless in writing executed by the parties.

20. BINDING EFFECT. This Agreement binds and benefits the Parties and their successors and assigns.

21. CONTROLLING LAW. This Agreement is made under the laws of the State of Minnesota and such laws will control its interpretation.

22. REMEDIES.

- a. If Buyer fails to perform any of the terms or conditions of this Agreement within the specified time limits, Seller may declare this Agreement terminated pursuant to Minnesota Statutes section 559.21. Seller's sole remedy in the event of Buyer's default is retention of the Earnest Money, unless Buyer defaults under Section 7 or 12 of this Agreement, in which case Seller may retain the Earnest money or suspend the performance of its obligations under this Agreement and commence an action in Anoka County District Court to recover its actual damages arising from the default.
- b. If Seller fails to perform any of the terms or conditions of this Agreement within the specified time limits, Buyer may, as its sole remedy, declare this Agreement terminated in which case Escrow Agent and, if applicable, Seller, shall refund the Earnest Money (both the Initial Disbursement and the Remaining Earnest Money) to Buyer, or, in the alternative, Buyer may have this Agreement specifically enforced and recover any incidental damages. Buyer waives all claims for consequential damages against Seller based on Seller's breach or alleged default hereunder.

23. WAIVER. Failure of Seller or Buyer to insist upon the performance of any of the covenants, agreements and/or conditions of this Agreement or to exercise any right or privilege herein shall not be deemed a waiver of any such covenant, condition or right.

24. SURVIVAL OF TERMS AND CONDITIONS. The terms and conditions of this Agreement shall survive and be in full force and effect after the delivery of the deed, and shall not be deemed to have merged therein.

25. SEVERABILITY. Each provision of this Agreement shall apply to the extent permitted by applicable law and is intended to be severable. If any provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the legality or validity of the remainder of the Agreement.

26. CONSTRUCTION. The Parties acknowledge that this Agreement was initially prepared by Seller solely as a convenience and that all Parties and their counsel hereto have read and full negotiated all the language used in this Agreement. The Parties acknowledge that because all Parties and their counsel participated in negotiating and drafting this Agreement, no rule of construction shall apply to this Agreement to construe ambiguous or unclear language in favor of or against any Party.

27. COUNTERPARTS; DIGITAL COPIES. This Agreement may be executed in any number of counterparts and the signature pages of the separate counterparts combined into a single copy of this Agreement which will then constitute a fully executed version

of this Agreement. A facsimile, .pdf file or digital copy of a signed counterpart or of an assemblage of counterparts of this Agreement shall be deemed to be an original thereof.

28. CONSTRUCTION DEADLINE. Buyer shall obtain a certificate of occupancy from the City of Ramsey for the construction of minimum 60 unit 4 story hotel with restaurant compliant with COR Zoning requirements to be further defined by an approved Site Plan a year after closing. At Closing, a "Right of Re-Entry Agreement" must be executed and recorded to the Property providing that, in the event the above deadline is not met, Seller has the right to reclaim title to the parcel(s) for which a certificate of occupancy was not obtained.

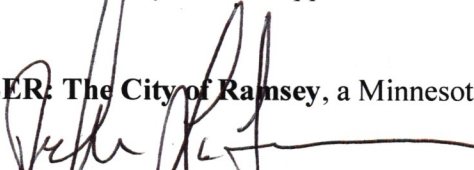
29. TIME PERIODS. The time for performance of any obligation or taking any action under this Agreement shall be deemed to expire at 5:00 p.m. Pacific Time on the last day of the applicable time period provided for in this Agreement. If the time for the performance of any obligation or taking any action under this Agreement expires on a Saturday, Sunday or legal holiday, the time for performance or taking such action shall be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday.

30. PLATTING & DEVELOPMENT AGREEMENT. Buyer must obtain an approved final plat, development agreement, and building exterior visual renderings with the City of Ramsey for its intended project before Closing. The Development Agreement and Site Plan must comply with all local zoning ordinances and design standards, including The COR Design Standards. City of Ramsey will reimburse Buyer up to \$3500 for re-platting expense. The reimbursement will only take place upon a successful closing and City of Ramsey is not responsible for any cost reimbursement if Buyer does not close on subject property. Buyer to provide written documentation of platting costs for reimbursement.

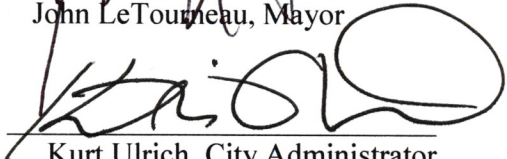
31. CONTINGENCIES. In addition to all other requirements and contingencies by the Buyer and Seller herein, the Purchase Price of \$1.00 is contingent on the following:

- a. Satisfactory review of the underwriting by the Seller demonstrating the need of financial assistance in the form of a land write down of \$326,699.
- b. City Council approval and execution of a Tax Increment Financing Agreement between the Seller and Buyer and or its assigns.
- c. City Council approval of Business Subsidy for Buyer and or its assigns.

SELLER: The City of Ramsey, a Minnesota municipal corporation

By: 
John LeTourneau, Mayor

Dated: 02/05/2020, 2020

By: 
Kurt Ulrich, City Administrator

Dated: 02/03/2020, 2020

BUYER: COBBLESTONE HOTEL DEVELOPMENT, LLC .

By: Cobblestone Hotel Development, LLC



Brian Wogernese, Managing Member

Dated: January 30, 2020

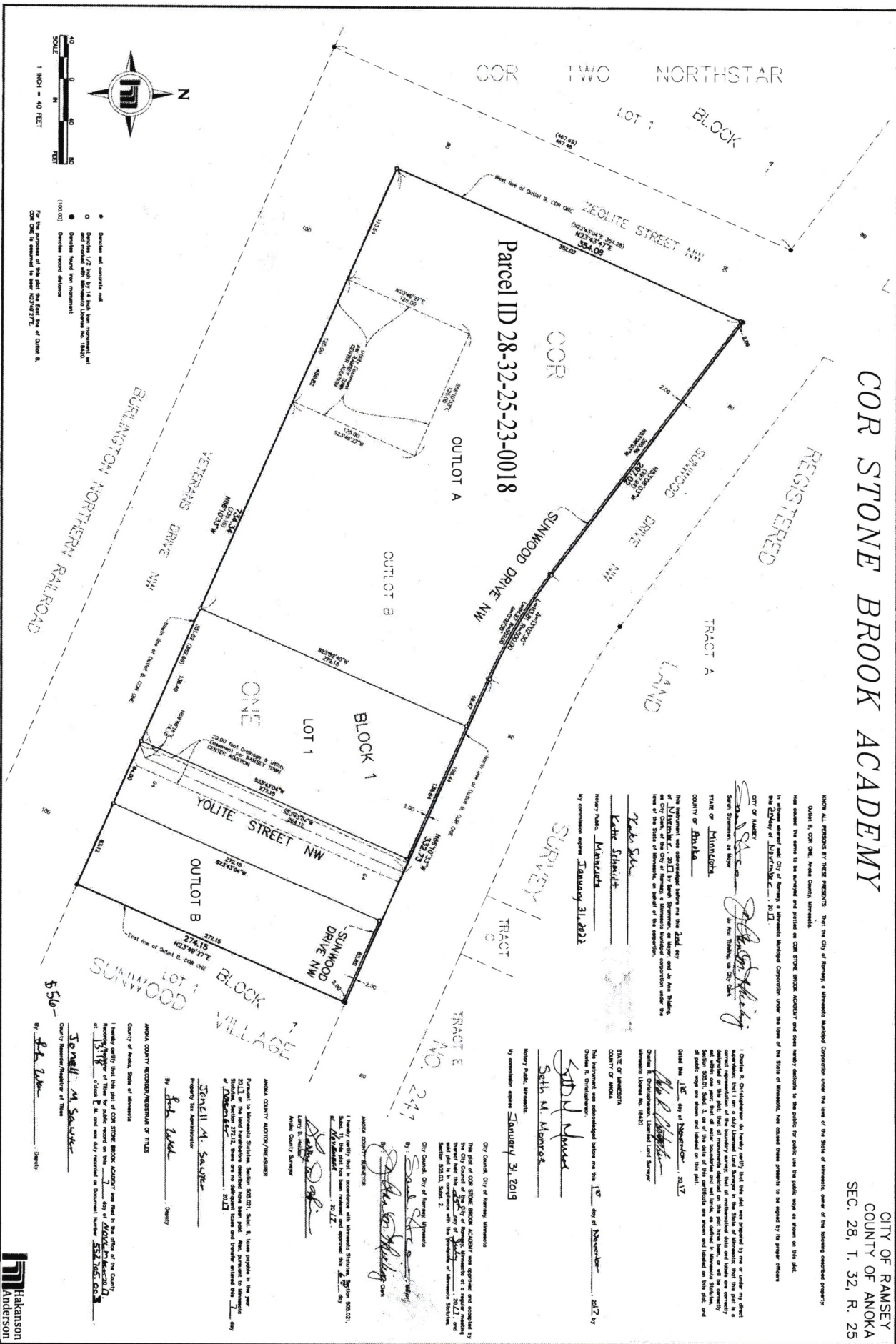
EXHIBIT A

COR STONE BROOK ACADEMY

OFFICIAL PLAN

552-765-003

CITY OF RAMSEY
COUNTY OF ANOKA
SEC. 28, T. 32, R. 25



KNOW ALL PERSONS BY THESE PRESENTS, that the City of Ramsey, a Minnesota Municipal Corporation under the laws of the State of Minnesota, owner of the following described property:

Parcel ID 28-32-25-23-0018

has caused the same to be surveyed and plotted as COR STONE BROOK ACADEMY and does hereby dedicate to the public for public use the public ways as shown on this plat.

In witness whereof and City of Ramsey, a Minnesota Municipal Corporation under the laws of the State of Minnesota, has caused these presents to be signed by its proper officers the City of Ramsey, 2012.

CITY OF RAMSEY
Mayor: Kate Schmidt
City Clerk: Michelle Schmitt
By commission expires January 31, 2012

CITY OF RAMSEY
Mayor: Seth M. Morlock
City Clerk: Sarah M. Morlock
By commission expires January 31, 2012

ANOKA COUNTY RECORDS/REGISTRAR OF TITLES
Property for the Municipality
By: Stowell M. Sawyer
County of Anoka, State of Minnesota

ANOKA COUNTY RECORDS/REGISTRAR OF TITLES
Property for the Municipality
By: Stowell M. Sawyer
County of Anoka, State of Minnesota

1. I, Surveyor, certify that in accordance with Minnesota Statutes, Section 500.021, Subd. 1, the plat has been prepared and approved by me, the Surveyor, and that the same is a true and correct copy of the original as filed with me.

2. I, Surveyor, certify that in accordance with Minnesota Statutes, Section 500.021, Subd. 1, the plat has been prepared and approved by me, the Surveyor, and that the same is a true and correct copy of the original as filed with me.

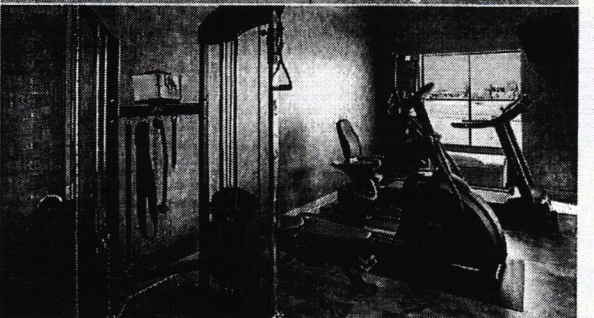
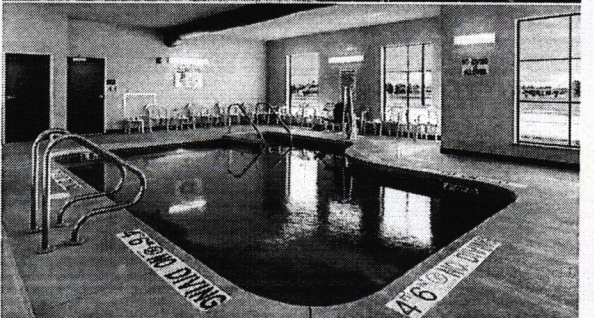
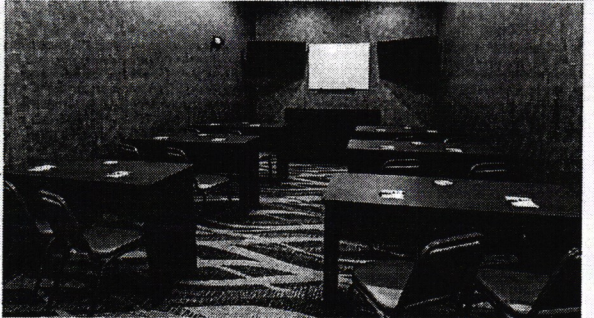
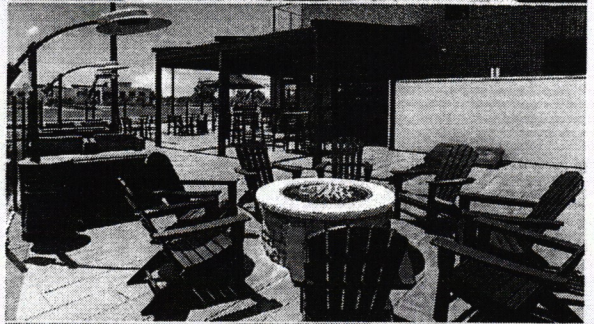
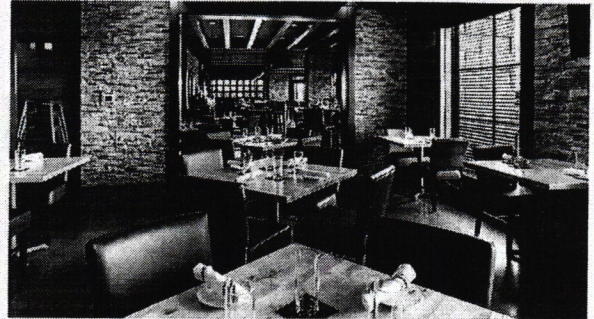
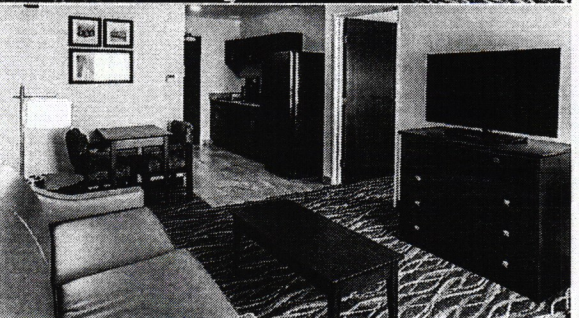
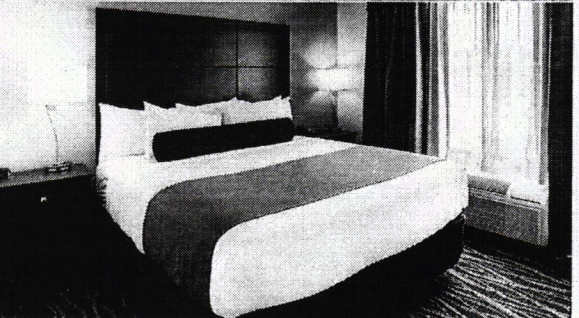
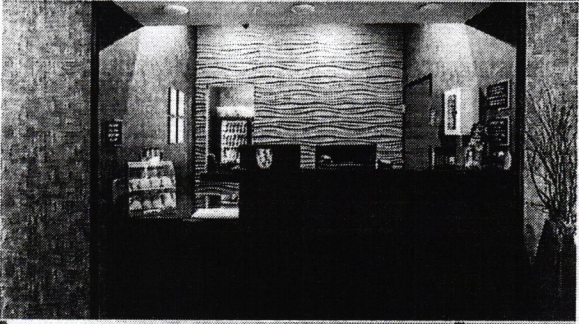
3. I, Surveyor, certify that in accordance with Minnesota Statutes, Section 500.021, Subd. 1, the plat has been prepared and approved by me, the Surveyor, and that the same is a true and correct copy of the original as filed with me.

4. I, Surveyor, certify that in accordance with Minnesota Statutes, Section 500.021, Subd. 1, the plat has been prepared and approved by me, the Surveyor, and that the same is a true and correct copy of the original as filed with me.

5. I, Surveyor, certify that in accordance with Minnesota Statutes, Section 500.021, Subd. 1, the plat has been prepared and approved by me, the Surveyor, and that the same is a true and correct copy of the original as filed with me.



Hakanson
Anderson



**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 13, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
 Member Scott Cords
 Member Glen Hardin
 Member Ryan Heineman
 Member Mark Kuzma
 Member Chris Riley

Members Absent: Member Brian Burandt

Also Present: Sean Sullivan, Economic Development Manager
 Tim Gladhill, Deputy City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Kuzma, to approve the agenda.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Member Hardin | aye |
| Chairperson Steffen | aye |

Motion carried.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated July 16, 2020

Motion by Member Riley, seconded by Member Hardin, to approve the July 16, 2020, minutes as presented.

A roll call vote was performed:

| | |
|---------------------|-----|
| Member Heineman | aye |
| Member Cords | aye |
| Member Riley | aye |
| Member Kuzma | aye |
| Member Hardin | aye |
| Chairperson Steffen | aye |

Motion carried.

4. EDA BUSINESS

4.01: Consider Third Amendment to Purchase Agreement with Ramsey Hotel Group LLC

Economic Development Manager Sullivan presented the staff report.

Member Cords asked if the developer is still generally interested in building or whether this is just treading water.

Economic Development Manager Sullivan replied that the developer is interested and frustrated with the COVID challenges. He stated that the developer is therefore requesting an extension rather than letting the PA terminate.

Deputy City Administrator Gladhill noted that the developer put great expense into plan preparation, so there have been funds invested in this process. He stated that although the PA is unique, the developer has invested funds in the process.

Chairperson Steffen asked if the developer could build tomorrow, if the COVID challenges were to disappear.

Deputy City Administrator Gladhill stated that the developer did receive approval of the Site Plan through the Planning Commission and City Council but has not yet applied for a building permit, so construction could not begin that quickly.

Member Riley stated that consistent with what has been done in the past with these types of requests, he would like the City to have some consideration, as this land is being held off the market. He suggested that a non-refundable cash payment from the developer be provided to the City for this extension.

Chairperson Steffen asked the amount of earnest money put down currently that would not be refundable.

Economic Development Manager Sullivan commented that this was a unique PA in which earnest money was not required noting that the City was going to be fully reimbursed for the price of the land through TIF. He asked Member Riley the amount he would suggest requesting as a payment.

Member Riley suggested \$3,500 to \$5,000, as the City should receive something in return for holding this land off the market for one year.

Economic Development Manager Sullivan confirmed that if the PA is extended, the City would hold the property and would not be able to entertain other offers on the property during that time.

Chairperson Steffen agreed that there should be some type of good faith payment to hold the property for an additional year. He asked where the \$3,500 figure mentioned in the case comes from.

Economic Development Manager Sullivan explained that because this project and Gigi's were moving forward in similar timeframes, there was a lot of surveying work for the platting of the property. He stated that there was language that would allow the refunding of the platting costs (\$3,500) when the property closes. He stated that language could be removed or negotiated to lessen the amount of City reimbursement.

Member Hardin asked if staff is aware of any other inquiries related to this site.

Economic Development Manager Sullivan replied that there has been no other interest in this site. He stated that development in the retail market has slowed and he did not anticipate that this would be a site that many people would be interested in with current market conditions.

Member Hardin stated that perhaps rather than requesting additional funds, the PA be extended for six months, to spring, at which time it could be reviewed again.

Economic Development Manager Sullivan stated that the developer is asking for one year and confirmed that could be a pushback in the negotiation. He stated that he would like to keep the deal in play and not push the developer away.

Member Kuzma stated that on the news this morning they are predicting that the pandemic could kick up again. He stated that cashflow is difficult for everyone right now. He stated that perhaps the one-year extension be granted with a \$5,000 or \$10,000 fee implemented if the developer walks away after that one-year period.

Economic Development Manager Sullivan stated that would be similar to non-refundable earnest money which would be similar to Member Riley's suggestion. He stated that while that could be considered an incentive to move forward, he would guess that the City would be required to obtain that money now and hold it during the agreement period as the City would be hard pressed to gain that money after the one year period.

Member Heineman asked if there is another way to get the developer to have more skin in the game without requiring a payment to the City, which would incentivize them to move forward.

Economic Development Manager Sullivan commented that the developer has invested funds into this process through the escrow, survey, platting and site plan processes. He stated that the developer was ready to move forward but COVID hit harder than expected. He stated that the next step in the process for the developer would be to pull a building permit, which has an additional cost of \$50,000 to \$60,000 for the developer to obtain the necessary architectural plans.

Deputy City Administrator Gladhill stated that from the building inspections side, the developer will need to pay for the plan review fee in addition to the building permit process costs.

Chairperson Steffen stated that he would be willing to offer a six-month extension with no additional funds involved or a full year extension with some type of payment to the City.

Economic Development Manager Sullivan noted that would provide staff with the ability to negotiate with the developer between now and the City Council review. He stated that ultimately the City Council will make the decision on whether or not to extend the PA.

Member Cords stated that he is more comfortable with the suggestion of extending for six months with no payment required and a review done after the six months.

Member Kuzma stated that these are weird times because of COVID and business in general is struggling, especially hospitality. He stated that he wants to support this project and would be willing to accept the PA extension for one year as stated in the case.

Member Riley stated that he understands and agrees that these are different times but feels strongly that the City needs to get something in return for giving something. He believed that the City should be cognizant of these trying times and make it an affordable payment that shows interest and commitment to moving forward. He stated that the developer asked for one year and if six months is provided, they could be back here in six months to discuss that again.

Deputy City Administrator Gladhill noted that the six-month extension could be provided with no payment and the ability for an administrative extension after that for an additional six months. He noted that if the second six-month extension is chosen, the earnest money could be triggered.

Chairperson Steffen commented that if the COVID situation persists and they are back in six months to review this again, he believed that the EDA would be willing to grant the second extension at no cost. He stated that he would hate to make that decision today when the future is very uncertain.

Motion by Member Hardin, seconded by Member Kuzma, to recommend to City Council to modify the Developers Third Amendment to Purchase Agreement proposal to extend the Inspection Period 6 for six months, subject to City Attorney review.

A roll call vote was performed:

Member Heineman aye

| | |
|---------------------|-----|
| Member Cords | aye |
| Member Riley | nay |
| Member Kuzma | aye |
| Member Hardin | aye |
| Chairperson Steffen | aye |

Motion carried.

DRAFT

Meeting Date: 08/25/2020

By: Chloe McGuire Brigl, Community
Development

Information

Title

Adopt Resolution #20-181 Approving Extension for Abatement at 8050 147th Ave NW

Purpose/Background:

The purpose of this case is to review a request from John Leukam ("Property Owner") of the site at 8050 147th Ave NW ("Subject Property") for an extension of just over one month to the scheduled abatement for the Subject Property. The City Council approved abatement of the Subject Property at their July 28, 2020 City Council meeting.

Notification:

N/A

Observations/Alternatives:

Summary of Actions to Date

- April 9, 2020: Notice of Violation sent - Property Owner states he did not receive this notice, though notice was never returned to City. \$75 citation enclosed which Property Owner has requested be removed.
- June 3, 2020: Notice of Violation sent - Sent 2nd Notice of Violation direct to owner's home
- June 10, 2020: Notice of Violation sent - Started sending violation notices to both Subject Property and Property Owner's home address
- July 28, 2020: Council approved Resolution 20-160 Approving Abatement
- August 3, 2020: Staff reinspected the property and cataloged all items and photos per attached Abatement Notice
- August 11, 2020: Sent fully detailed Abatement Notice on with abatement scheduled for ~August 25, 2020
- August 19, 2020: Met with Property Owner and 3 tenants
- August 19, 2020: Received request from property Owner for extension through end of September 2020

Abatement Notice

- Approximately sixty (60) vehicles listed on abatement notice to be removed (e.g. junk vehicles, expired tabs)
- Approximately nine (9) miscellaneous items listed on abatement notice including tires, junk vehicle parts, trailers, metal items, and other equipment

Uses Onsite

- Two trucking companies (lease from Property Owner)
 - Note: These companies understand the severity of the abatement notice and the vast majority of the items onsite are not related to these companies, but instead related to their sub-leaser whose use is noted below. The trucking companies are moving to another location and have put a firm date in place (September 30, 2020) for when they will be entirely off the site.
- Vehicle cannibalization (sub-lease from trucking companies) that dismantles and ships vehicles to Africa in cargo containers.
 - Note: This is not an allowed use anywhere in the City of Ramsey and the tenant has requested time to remove the items from the site but does not have another location leased at this time. The sub-leaser has not been able to give a firm date on when items would be fully removed from the site.

Staff has not seen any progress onsite, but the Property Owner and Trucking Tenants have indicated to Staff that they have removed a few vehicles from the Subject Property, including some personal storage items onsite (e.g. cars and boats), and would continue removing items to show progress by next Wednesday, August 26.

Leases

The Property Owner does not have a lease with the vehicle 'cannibalizer' onsite, but instead one of his tenants subleases space to this user. The Property Owner has terminated the lease with the trucking companies, and the leases will end September 30, 2020. The Property Owner has requested this extension in order to fulfill the lease agreement he has with his tenants.

Proposed Compromise

1. Staff reinspects the Subject Property on August 26, 2020
2. If more than twenty-five (25) vehicles or pieces of equipment remain that are not in compliance with City Code standards, Staff will remove items until the number reaches 25.
3. Staff will send a follow up notice with \$250 citations for each tenant on August 26, 2020 if the Subject Property is not in compliance.
4. Staff will reinspect the property on September 17, 2020 (two weeks before deadline) and issue an abatement notice for all items remaining onsite.
5. Abatement will take place on October 1, 2020.

Staff requested that the Property Owner waive any right to appealing these violations and agree to this process, though this agreement was not included in the written request to Staff (attached). The proposed compromise scenario would get the Subject Property into compliance before freeze, but would be approximately six (6) months from start to finish.

Staff anticipates that the extension will require a few additional hours of staff time to reissue letters and communicate with contractors and to be onsite during abatement on October 1, 2020 (if needed).

Alternatives

Alternative 1: Approve the extension as drafted in the attached resolution, which includes an inspection on Wednesday, August 26 to ensure progress is being made onsite and a removal of all items by September 30, 2020. Staff is comfortable with this approach as the Property Owner has ended the lease with the tenants, thereby ending the sublease agreement as well. The Property Owner is supportive of this approach.

Alternative 2: Tow all damaged vehicles or cannibalized vehicles on August 26, 2020 as planned and allow the trucking company and other items to remain onsite with a removal deadline of September 30, 2020. This would essentially remove the cannibalization use from the property and remove the majority of the issue items. Staff could be supportive of this alternative if the Council supported it.

Alternative 3: Continue with the abatement of the site entirely on August 26, 2020 as previously directed by the City Council.

Please note that towing vehicles does not charge the Property Owner, instead Northstar Towing charges the vehicle owner at pickup. The Property Owner would be assessed for any items (e.g. junk, tires, pallets, metal pieces, car pieces) that needed to be abated by Reshetar Systems on October 1, 2020. This is true of all alternatives.

Funding Source:

Staff handles all Code Enforcement as part of regular duties. Staff estimates that they have spent approximately ten (10) hours on this case so far and that the proposed compromise would take only a few more hours of staff time.

Recommendation:

Staff could be supportive of the compromise if the City Council wishes to work with the Property Owner as written. Staff could also be open to an alternative that tows all inoperable or damaged vehicles on August 26, 2020 (original abatement date) and allows the trucking company and their items to remain onsite through the end of September 2020 to finish their lease agreement. This would completely remove the vehicle cannibalization use and the majority of the problem items from the site in a more immediate fashion.

Staff does note that the City Council has already authorized abatement of the Subject Property, and the formal appeal timeframe expired fourteen (14) days after the first notice of violation.

Action:

Motion to Adopt Resolution 20-181.

Attachments

Site Location Map

Request from Property Owner for Extension

First Notice

Second Notice

Third Notice

Inspection Summary August 3, 2020

Abatement Notice

Previously Adopted Abatement Resolution (20-160)

August 3, 2020 Onsite Photos

Resolution #20-181

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Tim Gladhill

Kurt Ulrich

Form Started By: Chloe McGuire Brigl

Final Approval Date: 08/20/2020

Reviewed By

Tim Gladhill

Tim Gladhill

Tim Gladhill

Kurt Ulrich

Date

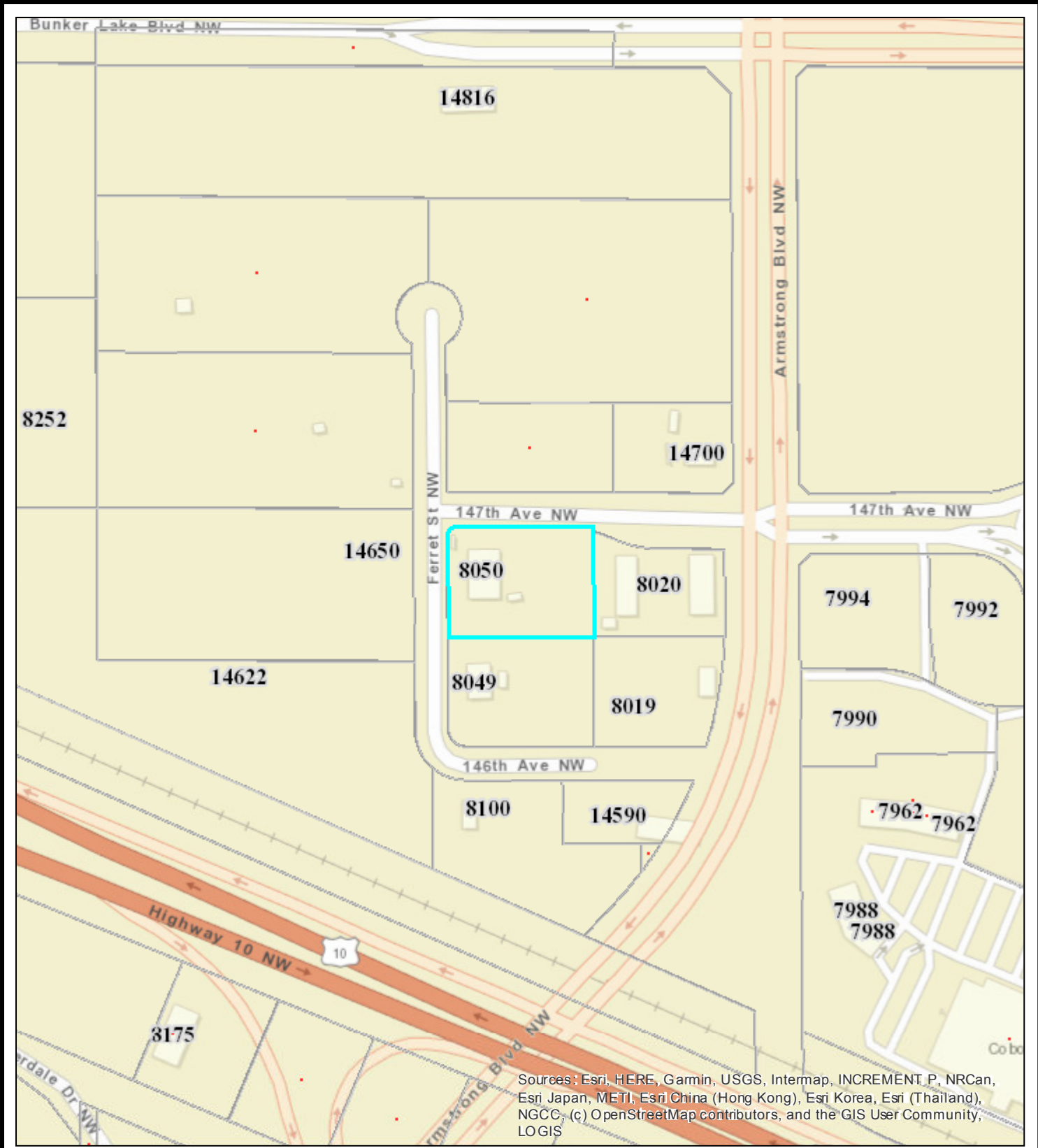
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08/20/2020 06:55 AM

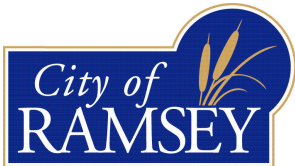
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Started On: 08/19/2020 12:34 PM





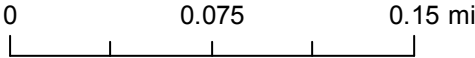
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, LOGIS

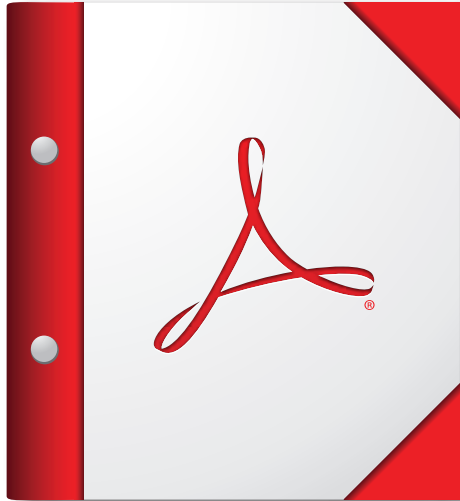


8050 147th Ave NW

Legend

-  Site
-  Parcels



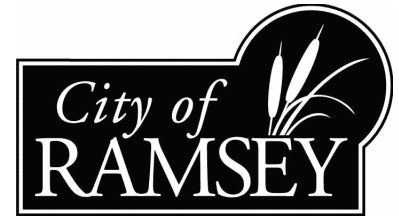


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STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



April 9th, 2020

John Leukam
or Current Owner
8050 147th Ave NW
Ramsey MN 55303

-1ST NOTICE OF VIOLATION -

RE: Outdoor Storage and Parking on Unapproved Surfaces in the COR Business District on Anoka County PID #29-32-25-14-0008 (8050 147th Ave NW)

Dear Property Owner:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- Off-street parking
- Waste, refuse, garbage, construction materials

This violation was previously resolved, but since you are in violation again for the same situation, you have received a citation of \$75. You have **14 days** from the date of this letter to address the following (or you will receive another administrative citation of \$75):

- Off-street parking [Violation of Chapter 30-3]
 - Two construction vehicles parked on the grass near the south edge of the lot.
 - **Remove all inoperable, damaged, or unlicensed (no tabs) vehicles.**
- Waste, refuse, garbage, construction materials [Violation of Chapter 30-3]
 - Various junk in storage under an open shed facing the road.

Please contact me at (763) 576-4314 to schedule a follow up inspection after the violations are corrected (to ensure you are not assessed any charges) or to answer any questions you may have. Staff would like to inspect the property as soon as we are able.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian McCann". The signature is written in a cursive, flowing style.

Brian McCann, Planning Technician
(763) 576-4314 | bmccann@cityoframsey.com
Ramsey Planning Department

City of Ramsey • 7550 Sunwood Dr NW • Ramsey, MN 55303
City Hall (763) 427-1410 • Police Administration (763) 427-6812

**STATE OF MINNESOTA
COUNTY OF ANOKA**

**CITY OF RAMSEY
Code Enforcement Unit**

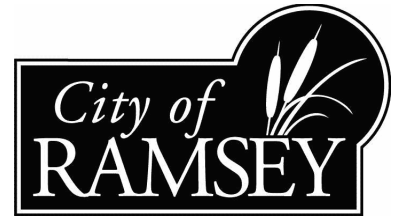


Exhibit 1: Vehicles parked on grass

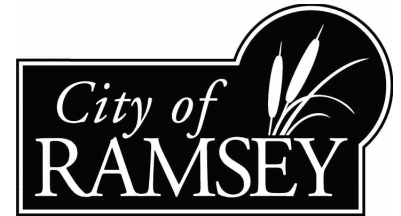


Exhibit 2: Accumulation of junk facing the road



STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



June 3rd, 2020

John Leukam
or Current Owner
8050 147th Ave NW
Ramsey MN 55303

-2nd NOTICE OF VIOLATION -

RE: Outdoor Storage and Parking on Unapproved Surfaces in the COR Business District on Anoka County PID #29-32-25-14-0008 (8050 147th Ave NW)

Dear Property Owner:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- Off-street parking
- Waste, refuse, garbage, construction materials

This violation was previously resolved, but since you are in violation again for the same situation, and made no changes after the first citation, you have received a citation of \$250. You have **14 days from the date of this letter to address the following (or you will receive another administrative citation of \$250):**

- Off-street parking [Violation of Chapter 30-3]
 - Multiple vehicles parked on the grass.
 - **Remove or shelter all inoperable, damaged, or unlicensed (no tabs) vehicles.**
- Waste, refuse, garbage, construction materials [Violation of Chapter 30-3]
 - **Remove or shelter various junk in storage under an open shed facing the road.**

Please contact me at (763) 576-4314 to schedule a follow up inspection after the violations are corrected (to ensure you are not assessed any charges) or to answer any questions you may have. Staff would like to inspect the property as soon as we are able.

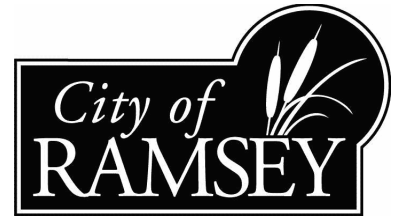
Sincerely,

A handwritten signature in black ink, appearing to read "Brian McCann". The signature is fluid and cursive.

Brian McCann, Planning Technician
(763) 576-4314 | bmccann@cityoframsey.com
Ramsey Planning Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



Exhibits 1 and 2: Vehicles parked on grass

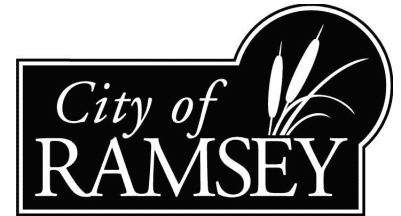


Exhibit 3: Accumulation of junk



STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



June 10th, 2020

John Leukam
or Current Owner
1471 160th Ln NW
Andover, MN 55304

-3rd NOTICE OF VIOLATION -

RE: Outdoor Storage and Parking on Unapproved Surfaces in the COR Business District on Anoka County PID #29-32-25-14-0008 (8050 147th Ave NW)

Dear Property Owner:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- Off-street parking
- Waste, refuse, garbage, construction materials

City staff has made previous attempts to contact you for an inspection without a response, including a citation since this is a repeated violation. You have **14 days from the date of this letter to schedule an inspection for the following (or you will receive another \$250 citation):**

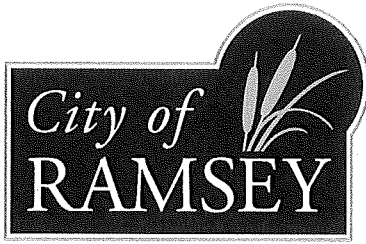
- Off-street parking [Violation of Chapter 30-3]
 - Multiple vehicles parked on the grass.
 - **Remove or shelter all inoperable, damaged, or unlicensed (no tabs) vehicles. Vehicles cannot be parked on the grass.**
- Waste, refuse, garbage, construction materials [Violation of Chapter 30-3]
 - **Remove or shelter various junk being stored outside.**

Please contact me at (763) 576-4314 to schedule an inspection after the violations, and to answer any questions you may have. Staff would like to inspect the property as soon as we are able.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian McCann". The signature is written in a cursive, flowing style.

Brian McCann, Planning Technician
(763) 576-4314 | bmccann@cityoframsey.com
Ramsey Planning Department



7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

August 4th, 2020

RE: Inspection at Anoka County PID # 29-32-25-14-0008 (8050 147th Ave NW)

On Monday, August 3rd, 2020 at 10 AM, I conducted an inspection with the property owner and tenants of 8050 147th Avenue NW in Ramsey. At the beginning of the inspection, I made note to all parties that an abatement had been approved by City Council and that the reason I was there was to create an inventory of items to be abated. I also stated the violations that were aware to me at that time were off-street parking violations, and junk items throughout the property.

During the inspection, the tenants discussed how they run two separate businesses out of the building. The property owner, John Leukam, stated this wasn't allowed as part of his lease agreement, and that it would be grounds for eviction. The two businesses on site include a trucking company with tenant Dale Kopplow, and an auto repair for international sales business with tenant Bill Nwameme. An associate of Dale's by the name of Mark Christensen was also present during the inspection. Multiple vehicles scattered throughout the property belonged to members of the inspection or were being temporarily stored there by them. A semi-truck and trailer belonging to Dale was parked along 147th Ave NW, as well as a truck with various equipment in the truck bed parked along Ferret St NW.

Throughout my inspection, I noticed that the entire area was grass and dirt, which are not approved parking surfaces. I noted to the group that an Interim Use Permit could be pursued depending on the paving plan presented to the City Council and their decision at the meeting. Otherwise they would not be allowed to park anything on the grass and dirt. They seemed open to the idea of pursuing an Interim Use Permit to allow for appropriate parking. There is also temporary fencing installed on metal props to block the junk from the road. I informed them that all junk will need to be stored and a permit would be necessary for the fence.

At least 30 vehicles are in the southwest portion of the property which is the area for Bill's business. About half of the vehicles are missing licenses, and the ones that do have licenses do not have current tabs. I stated this was another violation that would need to be resolved. Bill inquired if tabs/licenses would be required for fixing and sales to Africa, which is the majority of his business. Dale inquired if one vehicle could be allowed for a restoration project on commercial properties, similar to how they are allowed for residential properties.

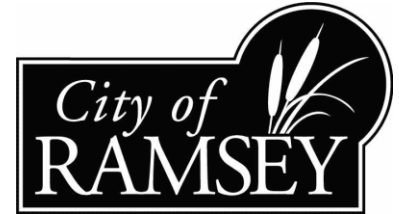
I notified everyone present that an abatement notice would be drafted soon with a scheduled abatement notification arriving shortly after. I gave them a rough time frame of one to two weeks when asked about the abatement process. The tenants wanted to know if there was an appeal process for an abatement decision/resolution by City Council. I told everyone that I would send answers to their questions in the coming days and left the property.

Brian McCann
Planning Technician, City of Ramsey

Pictures of the inspection can be found in the Code Enforcement case folder under Inspection Photos 8.03.20

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



August 11th, 2020

John Leukam
Or Current Owner
1471 160th Ln NW
Andover, MN 55304

Dale Kopplow and Bill Nwameme
Or Current Tenants
8050 147th Ave NW
Ramsey, MN 55303

- NOTICE OF ABATEMENT -

RE: Violations on Anoka County PID #29-32-25-14-0008 (8050 147th Ave NW)

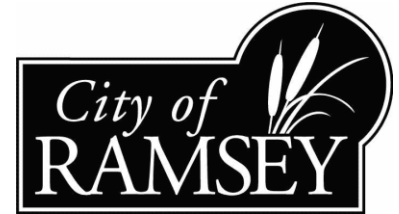
Dear Property Owner,

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy, and attractive for businesses and residents. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- City Code Chapter 30-3 – Property conditions constituting a public nuisance.
- (6) The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.
 - (14) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, sidewalks, or public grounds except under such conditions as are permitted by this Code or other applicable law.
 - (25) The outdoor or outside storage of any abandoned or inoperable vehicles, as defined by this chapter.
 - a. Inoperable vehicle means any motor vehicle which cannot meet all of the following criteria:
 - (1) The vehicle must be able to be driven or propelled under its own power upon demand in its existing condition; and
 - (2) The vehicle must be able to be driven or propelled under its own power in a safe manner and not be wrecked, junked, or dismantled at the time of inspection and/or abatement; and
 - (3) The vehicle must have current license plates and tabs; and
 - (4) The vehicle must have current proof of liability insurance, as required by state law.
 - (26) The outdoor or outside storage of any part of a motor vehicle or piece of machinery that

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit



is deteriorating or unusable or intended to be used as salvageable parts.

- *Permitted Uses in the COR Business District*
 - Outdoor storage is not an allowed use in the COR Business District.
 - All items stored outside must be appropriately sheltered.
 - Staff has no record of this use, nor auto repair, being lawful, non-conforming on the site. Additionally, the cannibalization of vehicles is strictly prohibited.

The City has sent notices of violation for the property on April 9th, 2020, April 30th, 2020, and June 30th, 2020. Staff was able to inspect the property on August 3rd, 2020 and found the violations listed above. An abatement of the property was approved as part of the consent agenda at the City Council meeting on July 28th, 2020. **You have fourteen (14) days from the date of this letter to:**

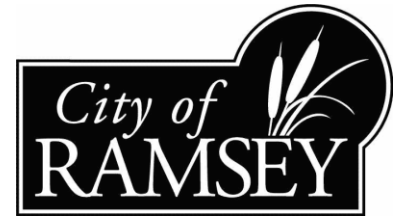
- **Remove or properly store the items listed below; or**
- **The items will be removed from the property, and the property owner will be billed up to 150% of the expense.**

Please contact the Community Development Department at 763-433-9824, or myself at 763-576-4314 if you have any additional questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian McCann", is written over a light blue horizontal line.

Brian McCann | Planning Technician
763-576-4314 | bmccann@cityoframsey.com
Community Development Department



List of Vehicles/Trailers/Containers/etc. for Abatement

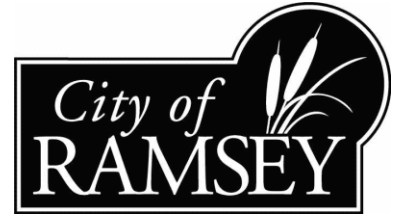
| Vehicles/Trailers/Containers/etc. | | | | | |
|-----------------------------------|--|----------------------|----------------|------------------------|--|
| <u>Vehicle/Item Color</u> | <u>Vehicle Make</u> | <u>Vehicle Model</u> | <u>License</u> | <u>Image(s) Number</u> | <u>Additional Notes</u> |
| Grey | Trailer | | 40A-525 | IMG_0049 | Parked on 147th Ave NW, no tabs |
| Black | Chevy | Silverado | None | IMG_0050 IMG_0052 | Items in truckbed, no license, parked on Ferret St NW |
| White | Trailer | | 29116 | IMG_0051 | Parked in ROW |
| Red | Ford | Truck | None | IMG_0054 | Parked in ROW |
| Black | Semi-Truck and trailer | | YTD4147 | IMG_0055 | Parked in ROW |
| Grey | Cargo Container | | N/A | IMG_0065 | Parked on grass/dirt |
| White | Trailer | | N/A | IMG_0067 | Parked on grass/dirt |
| White | "Thermo King" Trailer | | N/A | IMG_0067 | Parked on grass/dirt |
| Grey | Saturn | N/A | 230-MXV | IMG_0068 | Expired tabs, inoperable |
| White/Grey | "Celadon" Trailer | | N/A | IMG_0069 | Parked on grass/dirt |
| Red | Chevy | N/A | 436-NCZ | IMG_0070 IMG_0071 | Expired tabs, missing truckbed |
| Blue | Chevy | Silverado SS | GT0394 | IMG_0072 IMG_0073 | Expired tabs |
| Grey | Freightliner semi-truck and trailer | | N/A | IMG_0075 | Parked on grass/dirt |
| White | "Thermo King Circle C Express" trailer | | N/A | IMG_0076 | Parked on grass/dirt |
| White | Volvo semi-truck and trailer | | PAP6240 | IMG_0077 | Parked on grass/dirt |
| Red | Freightliner truck | | None | IMG_0078 | Attachment carrying vehicle parts |
| Navy Blue | KW semi-truck | | YBU2236 | IMG_0079 | Parked on grass/dirt |
| White | Volvo semi-truck and trailer | | VE2768 | IMG_0083 | Parked on grass/dirt |
| Dismantled vehicle | | | None | IMG_0084 | Parked on grass/dirt, inoperable |
| White | Trailer | | None | IMG_0084 | Parked on grass/dirt |
| White/Orange | Ford | Cargo Van | YBU2236 | IMG_0087 IMG_0094 | Parked on grass/dirt, expired tabs |
| White | Volvo | Semi-truck | N/A | IMG_0088 IMG_0093 | Parked on grass/dirt |
| White | Ford | Explorer | 69583 | IMG_0089 IMG_0091 | Inoperable, possibly expired tabs |
| Blue | Truck | | None | IMG_0089 IMG_0092 | No license |
| Black | Audi | A6 | 823-GVK | IMG_0095 | Expired tabs |
| Tan | Toyota | Corolla | 6BV754 | IMG_0096 | Expired tabs, inoperable |
| White | Chevy | Van | CH192 | IMG_0097 | Expired tabs |
| White | Chevy | Cargo Van | YND3263 | IMG_0098 | Expired tabs |
| Blue | Honda | Pilot | PCU-878 | IMG_0099 | Expired tabs, inoperable |
| Grey | Nissan | Versa | 130-BKH | IMG_0100 | Expired tabs |
| White | Toyota | N/A | HFT 6759 | IMG_0101 IMG_0102 | Inoperable, possibly expired tabs, same license as vehicle in row 37 |
| Black | Mercedes-Benz | N/A | 085-RXG | IMG_0103 | Expired tabs, leaking fluids into dirt |
| Black | Chevy | Equinox LT | HFT 6759 | IMG_0105 | Inoperable, possibly expired tabs, same license as vehicle in row 35 |

**STATE OF MINNESOTA
COUNTY OF ANOKA**

**CITY OF RAMSEY
Code Enforcement Unit**



| | | | | | |
|-----------------|---------------|-----------|---------|----------------------------------|---|
| Black | Lincoln | Navigator | AZX-999 | IMG_0106 IMG_0107 | Expired tabs, inoperable |
| White | BMW | 325xi | DAU-697 | IMG_0108 | Expired tabs |
| Tan | Dodge | Nitro | ACY-683 | IMG_0109 IMG_0110 | Expired tabs |
| Black | Audi | N/A | None | IMG_0111 IMG_0112 | Inoperable, no license |
| Black | Sedan | | TRX-417 | IMG_0114 | Inoperable, possibly expired tabs |
| Black | Sedan | | 051-UAZ | IMG_0115 IMG_0116 | Expired tabs, inoperable |
| Blue | Infiniti | N/A | None | IMG_0117 | No license |
| White | Mercedes-Benz | N/A | 946-RKL | IMG_0118 | Expired tabs |
| Black | Sedan | | 783-MGR | IMG_0119 | Expired tabs, inoperable |
| Brown | Sedan | | N/A | IMG_0122 | Inoperable |
| Grey | Mazda | CS-5 | 5CB343 | IMG_0123 | Expired tabs, inoperable |
| White | Jeep | N/A | 754-MXX | IMG_0124 IMG_0126 | Expired tabs, inoperable, shared license with IMG_0127 |
| Black | Mercedes-Benz | N/A | N/A | IMG_0125 | No license |
| Black/White | Audi | Van | 980-NAP | IMG_0127 IMG_0128 IMG_0133 | Expired tabs |
| White | Audi | N/A | 754-MXX | IMG_0130 | Expired tabs, shared license with IMG_0124 |
| Grey | Toyota | Avalon | None | IMG_0131 IMG_0134 | No license, inoperable |
| Light Green | Sedan | | None | IMG_0132 | No license, inoperable |
| Light Green | SUV | | TBH-837 | IMG_0136 | Expired tabs |
| White/Green | Trailer | | RU85339 | IMG_0135 IMG_0139 | Expired tabs |
| Brown | Chevrolet | Truck | 883-KNY | IMG_0137 | Expired tabs |
| Brown | Boat | | N/A | IMG_0146 | Parked on grass/dirt |
| Black | Ford | N/A | N/A | IMG_0148 | Vehicle being used for storage, parked on grass/dirt |
| Rusted | Chevrolet | N/A | None | IMG_0149 | Rusted, junk vehicle |
| Rusted | Mercury | N/A | MTG-761 | IMG_0158 | Rusted, junk vehicle, expired tabs, parked on grass/dirt |
| Grey | Chevy | N/A | BZH-986 | IMG-0160 | Expired tabs, parked on grass/dirt |
| Red/Black | SUV | | 500-UWA | IMG_0161 | Parked on grass/dirt |
| Covered vehicle | | | N/A | IMG_0159 | Parked on grass/dirt |
| Grey | Audi | N/A | N/A | IMG_0162 | Parked on grass/dirt |



List of Miscellaneous Items for Abatement

| Miscellaneous Items | | |
|--|------------------------|--|
| <i>Item</i> | <i>Image(s) Number</i> | <i>Additional Notes</i> |
| Metal cages | IMG_0061 | Equipment on grass |
| Tires | IMG_0090 | Outside waste/junk |
| Pallets/wood products | IMG_0066 | Outside waste/junk |
| Trailer attachment | IMG_0080 | Parked on grass/dirt |
| Metal shelving/ladders | IMG_0138 | Outside waste/junk |
| Metal containers/equipment | IMG_0141 | Outside waste/junk |
| Various vehicle parts/equipment/junk | IMG_0142 | Outside waste/junk |
| | IMG_0144 | |
| | IMG_0145 | |
| | IMG_0151 | |
| | IMG_0152 | |
| Trailer attachment with John Deere and AC Unit | IMG_0145 | Parked on grass/dirt, outside waste/junk |
| Trailer with vehicle parts | IMG_0150 | Outside waste/junk |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-160

A RESOLUTION APPROVING AN ABATEMENT OF OFF-STREET PARKING VIOLATIONS AND NUISANCE VIOLATIONS AT 8050 147TH LN NW

WHEREAS, 8050 147th Ln NW has an open code enforcement case for multiple violations at the property legally described as follows:

LOT 1 BLK 2 HY-10 RAMSEY SUBJ TO EASE OF REC, ANOKA COUNTY, MINNESOTA

(the “Subject Property”) (PID: 293225140008)

WHEREAS, the violations on the Subject Property include the following:

- a. Violations of City Code Chapter 117, Off-Street Parking Violations and Outdoor Storage; and
- b. Violations of City Code Chapter 30, Public Nuisances; and

WHEREAS, Staff has inspected the Subject Property on April 9, 2020 and June 6, 2020 and July 21, 2020; and

WHEREAS, the City of Ramsey sent notices on April 9, 2020, June 3, 2020, and June 10, 2020; and

WHEREAS, the Subject Property remains out of compliance with City Code standards; and

WHEREAS, the City Council approved abatement of the Subject Property on July 28, 2020.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council approves the following related to the code enforcement case:
 - a. City Staff will do an onsite inspection of the entire site and inventory all items for abatement or removal that are not in compliance with City Code.
 - b. City Staff will hire abatement contractors to complete abatement of items that are not in compliance with City Code.
 - c. City Staff has the authorization to escalate future fines for the Subject Property starting at \$250 for the same violation within one (1) year.

- d. Future violations may be sent an abatement notice immediately or brought to district court.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 28 day of July, 2020.

Mayor

ATTEST:

City Clerk

Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (6)

Metal Cages
IMG_0061



Tires
IMG_0090



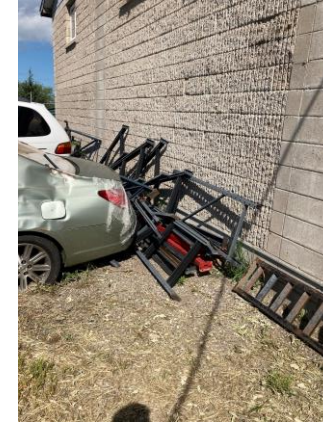
Pallets/wood/tires
IMG_0066



Trailer attachment
IMG_0080



Metal Shelving/Ladders
IMG_0141



Metal containers/equipment
IMG_0090



Trailer attachment with
John Deere and AC Unit
IMG_0145



Trailer with vehicle parts
IMG_0150



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (6) continued – Various vehicle parts/equipment/junk

IMG_0142



IMG_0144



IMG_0145



IMG_0151



IMG_0152



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (14)

Grey Trailer
License: 40A-52
IMG_0049



Chevy Silverado
IMG_0050, IMG_0052



Red Ford Truck
IMG_0054



Black Semi-truck and Trailer
License: YTD4147, 29116
IMG_0051, IMG_0055



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

Grey Cargo Container
IMG_0065



White Trailer
IMG_0067



White "Thermo King" Trailer
IMG_0067



Grey Saturn
License: 230-MXV
IMG_0068



White/Grey "Celadon" Trailer
IMG_0069



Red Chevy Truck, License: 436-NCZ, IMG_0070, IMG_0071



Blue Chevy Silverado License: GT0394, IMG_0072, IMG_0073



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

Grey Freightliner Semi and Trailer
IMG_0075



White "Thermo King Circle C Express" Trailer
IMG_0076



White Volvo Semi-truck and Trailer
License: PAP6240, IMG_0077



Red Freightliner Truck
IMG_0078



Navy Blue KW Semi-truck
License: VE2768, IMG_0083



Dismantled Vehicle
IMG_0084



White Trailer
IMG_0084



White/Orange Ford Cargo Van, License: YBU2236, IMG_0087, IMG_0094



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

White Volvo Semi-truck, IMG_0088 , IMG_0093



White Ford Explorer, License: 69583 IMG_0089, IMG_0091



Blue Truck, IMG_0089, IMG_0092



Black Audi A6
License: 823-GVK
IMG_0095



Tan Toyota Corolla
License: 6BV754
IMG_0096



White Chevy Van
License: CH192
IMG_0097



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

White Chevy Cargo Van
License: YND3263
IMG_0098



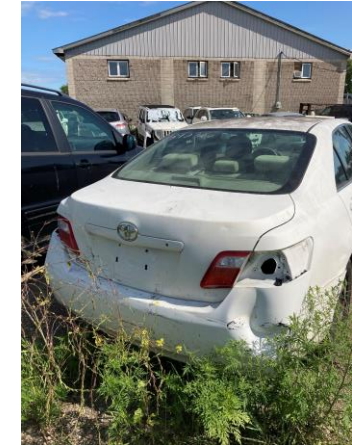
Blue Honda Pilot
License: PCU-878
IMG_0099



Grey Nissan Versa
License: 130-BKH
IMG_00100



White Toyota, License: HFT 6759, IMG_00101, IMG_00102



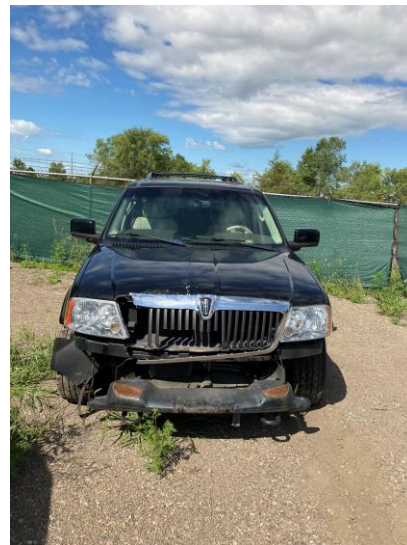
Black Mercedes-Benz
License: 085-RXG
IMG_0103



Black Chevy Equinox LT
License: HFT 6759
IMG_0105



Black Lincoln Navigator, License: AZX-999, IMG_0106, IMG_0107



White BMW 325xi
License: DAU-697
IMG_0108

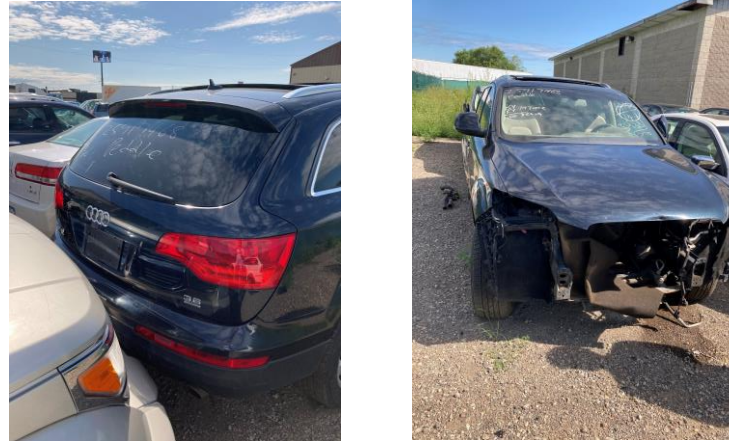


Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

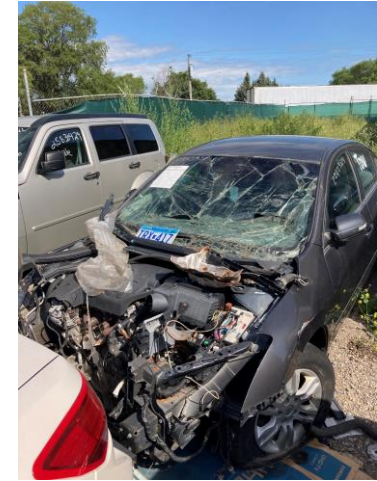
Tan Dodge Nitro, License: ACY-683, IMG_0109, IMG_0110



Black Audi, IMG_0111, IMG_0112



Black Sedan, License: TRX-417, IMG_0114



Black Sedan, License: 051-UAZ, IMG_0115, IMG_0116



Blue Infiniti
IMG_0117



White Mercedes-Benz
License: 946-RKL
IMG_0118



Black Sedan
License: 783-MGR
IMG_0119



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

Brown Sedan, IMG_0122



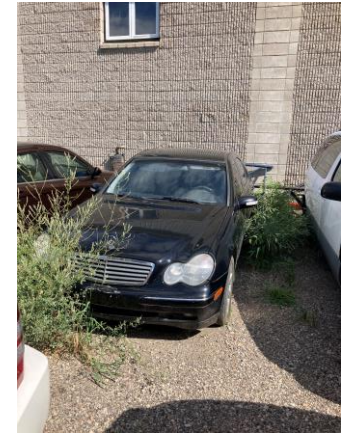
Grey Mazda CS-5
License: 5CB343
IMG_0123



White Jeep, License: 754-MXX, IMG_0124, IMG_0126



Black Mercedes-Benz
IMG_0125



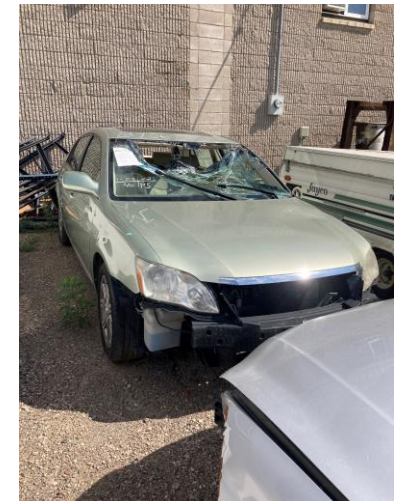
Black/White Audi Van, License: 980-NAP, IMG_0127, IMG_0128, IMG_0133



White Audi, License: 754-MXX
IMG_0130



Light Green Sedan, IMG_0132



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

Grey Toyota Avalon, IMG_0131, IMG_0134



Light Green SUV
License: TBH-837
IMG_0136



White/Green Trailer, License: RU85339
IMG_0135, IMG_0139



Brown Chevrolet Truck
License: 883-KNY
IMG_0137



Brown Boat, IMG_0146



Black Ford, IMG_0148



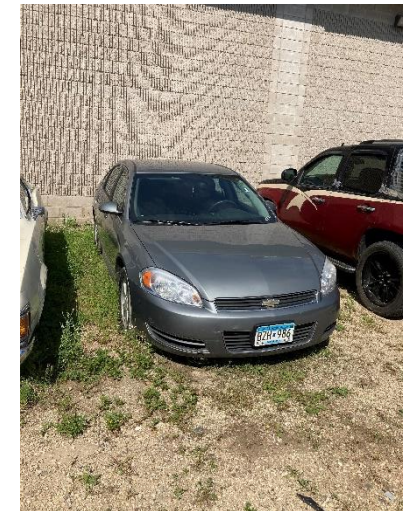
Rusted Chevrolet, IMG_0149



Rusted Mercury
License: MTG-761
IMG_0158



Grey Chevy
License: BZH-986
IMG_0160



Vehicles/Containers/Items in Violation of City Code Chapter 30-3 (25) (26)

Red/Black SUV
License: 500-UWA
IMG_0161



Covered Vehicle
IMG_0159



Grey Audi
IMG_0162



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-181

**A RESOLUTION APPROVING EXTENSION TO
ABATEMENT AT 8050 147TH LN NW**

WHEREAS, 8050 147th Ln NW has an open code enforcement case for multiple violations at the property legally described as follows:

LOT 1 BLK 2 HY-10 RAMSEY SUBJ TO EASE OF REC, ANOKA COUNTY,
MINNESOTA

(the “Subject Property”) (PID: 293225140008)

WHEREAS, the violations on the Subject Property include the following:

- a. Violations of City Code Chapter 117, Off-Street Parking Violations and Outdoor Storage; and
- b. Violations of City Code Chapter 30, Public Nuisances; and

WHEREAS, Staff has inspected the Subject Property on April 9, 2020 and June 6, 2020 and July 21, 2020; and

WHEREAS, the City of Ramsey sent notices on April 9, 2020, June 3, 2020, and June 10, 2020; and

WHEREAS, the City Council approved abatement of the Subject Property on July 28, 2020; and

WHEREAS, the City completed a full inspection for the Abatement on August 3, 2020 and sent a detailed Abatement Notice on August 11, 2020; and

WHEREAS, John Leukam, Property Owner, requested an extension for abatement through October 1, 2020 on August 19, 2020; and

WHEREAS, the City Council reviewed the requested extension on August 25, 2020.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council approves the following related to the code enforcement case:
 - a. Staff reinspects the Subject Property on August 26, 2020

- b. If more than twenty-five (25) vehicles or pieces of equipment remain that are not in compliance with City Code standards, Staff will remove items until the number reaches 25.
- c. Staff will send a follow up notice with \$250 citations for each tenant on August 26, 2020 if the Subject Property is not in compliance.
- d. Staff will reinspect the property on September 17, 2020 (two weeks before deadline) and issue an abatement notice for all items remaining onsite.
- e. Abatement will take place on October 1, 2020.
 - i. City Staff will hire abatement contractors to complete abatement of items that are not in compliance with City Code.
- f. City Staff has the authorization to escalate future fines for the Subject Property starting at \$250 for the same violation within one (1) year.
- g. Future violations may be sent an abatement notice immediately or brought to district court.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25 day of August, 2020.

Mayor

ATTEST:

City Clerk

Meeting Date: 08/25/2020

Submitted For: Chloe McGuire Brigl, Community Development

By: Chris Anderson, Community Development

Information

Title

Adopt Resolution #20-182 Authorizing Alternative Materials for Seating Walls Adjacent to The Sapphire Apartments

Purpose/Background:

The City has received a request by the developer of The Sapphire Apartments, located at the southeastern corner of the intersection of Center Street and Ramsey Parkway (the "Subject Property"), to utilize an alternative material for constructing the required seating walls. As part of the original approvals for The Sapphire, the seating walls were to consist of materials similar to the seating walls adjacent to both Casey's and Allina Clinic. However, the developer has proposed utilizing an alternative material (see attachment) to construct the seating walls.

The Subject Property is quite a ways from the other two seating walls and so maintaining consistent materials doesn't seem as critical. The materials should still blend well with the exterior finish of The Sapphire building and provide a nice compliment to the building. Staff did review this request with the Development Review Committee and there were no objections.

Notification:

No notification is required for this request.

Observations/Alternatives:

Alternatives:

Alternative 1: Adopt Resolution #20-182 Authorizing Alternative Materials for Seating Walls adjacent to the Sapphire Apartment project.

Alternative 2: Do not adopt Resolution #20-182 Authorizing Alternative Materials for Seating Walls adjacent to the Sapphire Apartment project. This alternative would result in the developer being required to install the seating walls as were originally approved by the City.

Funding Source:

This request is being handled as part of staffs standard duties.

Recommendation:

Staff is not opposed to the adoption of Resolution #20-182 approving the use of alternative materials for the seating wall adjacent to The Sapphire.

Action:

Motion to adopt Resolution #20-182 approving the use of alternative materials for the seating wall adjacent to The Sapphire.

Attachments

Site Location Map

Original Approved Seating Element

Proposed Materials for Seating Wall

Resolution #20-182

Form Review

Inbox

Tim Gladhill

Kurt Ulrich

Form Started By: Chris Anderson

Final Approval Date: 08/20/2020

Reviewed By

Tim Gladhill

Kurt Ulrich

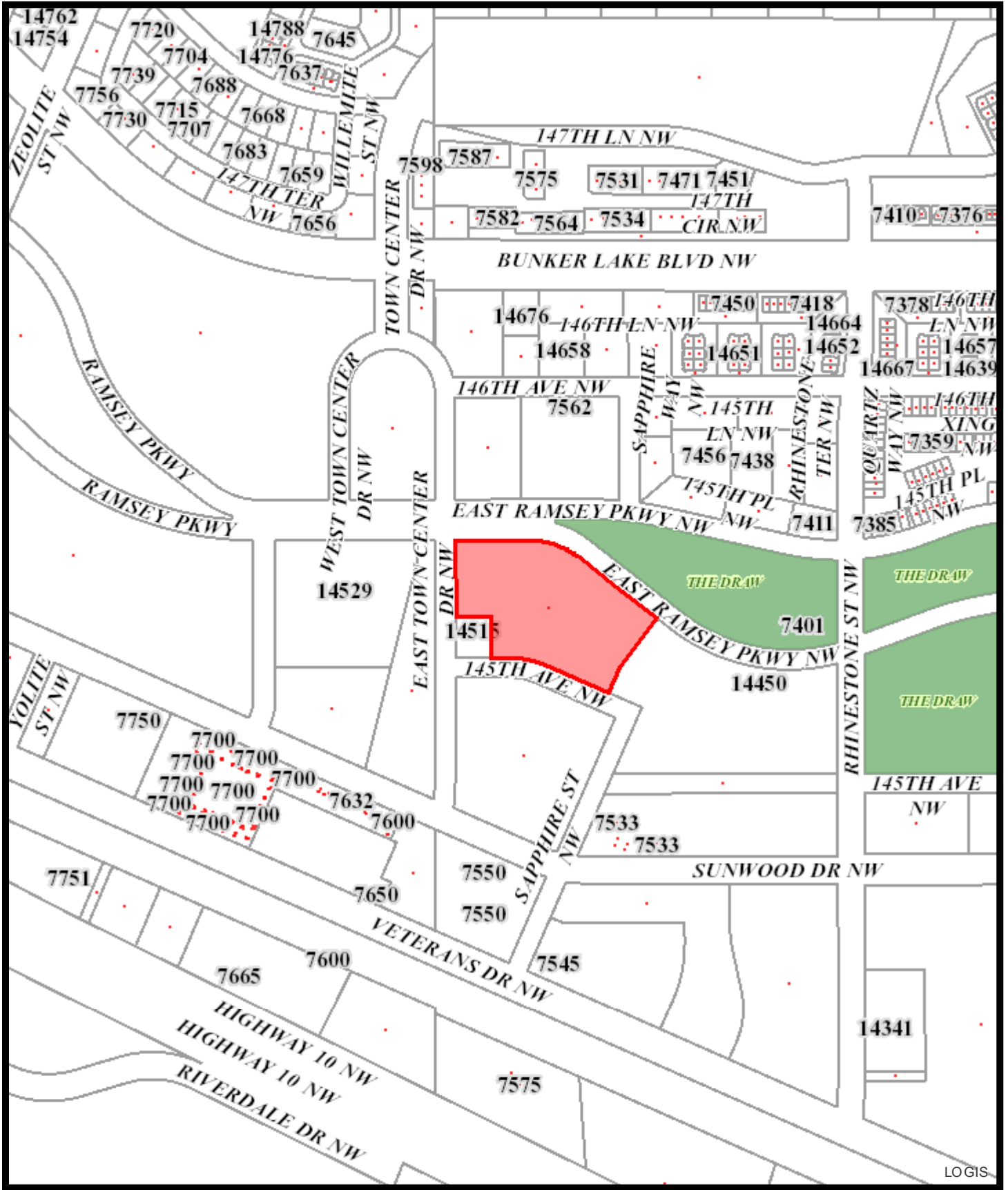
Date

08/20/2020 01:35 PM

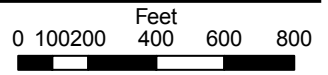
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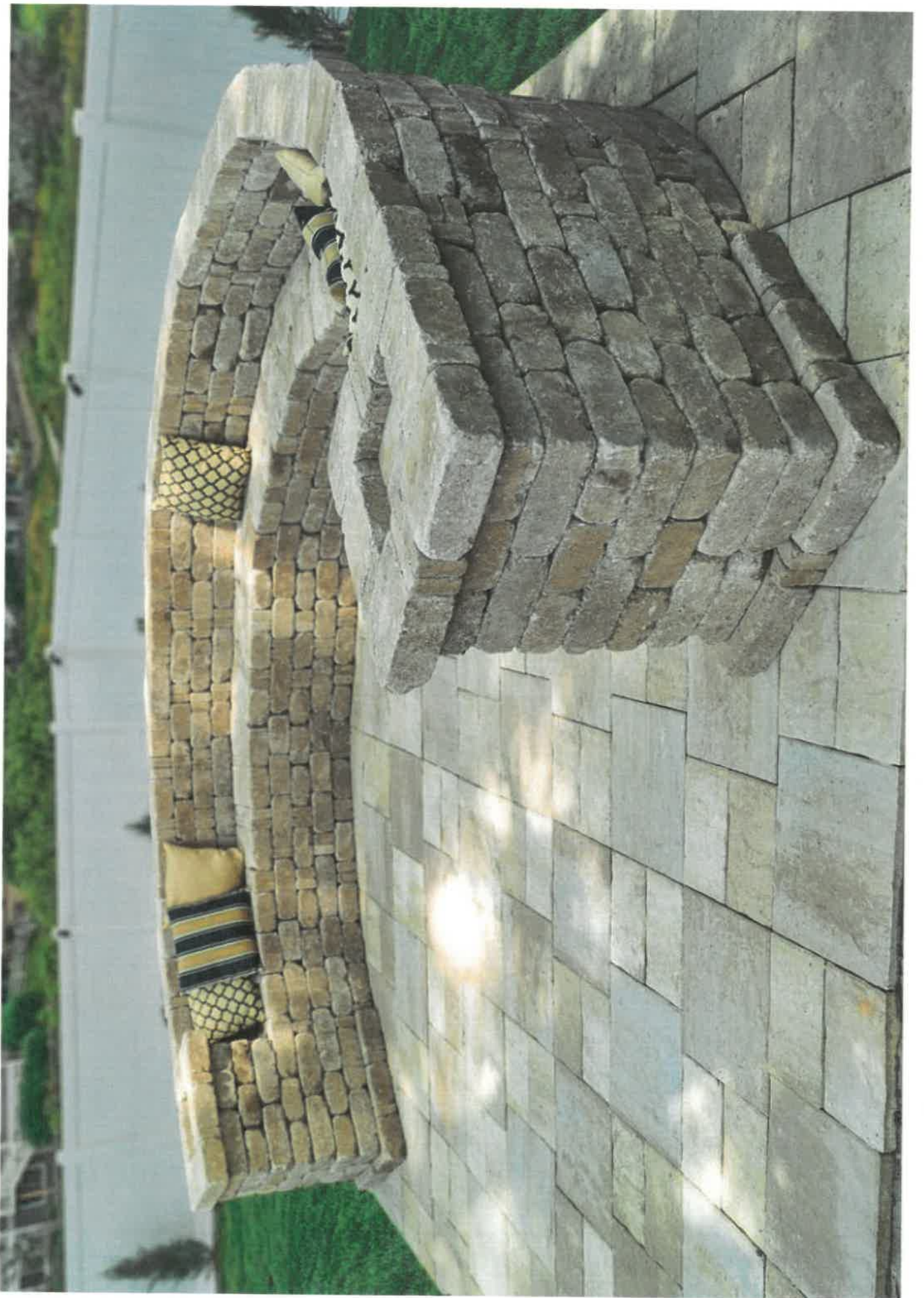
Started On: 08/20/2020 10:32 AM

Site Location Map



LOGIS







Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-182

RESOLUTION APPROVING ALTERNATIVE MATERIALS FOR SEATING WALLS ADJACENT TO THE SAPPHIRE

WHEREAS, Sapphire Apartment, LLC, hereafter referred to as “Developer”, properly applied for Final Plat and Site Plan approval of the following described property located in the City of Ramsey:

Outlot A, COR Parkview Addition, Anoka County, Minnesota

Or upon platting:

Lot 1, Block 1, COR Sapphire Addition, Anoka County, Minnesota

(the ‘Subject Property’);

WHEREAS, the City Council approved the Final Plat and Site Plan for The Sapphire on July 9, 2019, which included seating walls adjacent to the site consisting of materials similar to what had been used adjacent to Casey’s and Alina;

WHEREAS, the Developer has requested authorization to utilize alternative materials for the seating walls (see attached exhibit).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of use of alternative materials (as shown in the attached exhibit) for the seating walls adjacent to The Sapphire. There shall be no change in location of seating walls.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

EXHIBIT



Meeting Date: 08/25/2020

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #20-186 Temporarily Suspending Enforcement of Off-Premise Advertising on Dynamic Display Signs

Purpose/Background:

The purpose of this case is to consider suspending enforcement of the restrictions on off-premise advertising on dynamic display signs. Off-Premise Advertising essentially converts an on-premise sign to a billboard, currently restricted by City Code.

Since the beginning of the COVID-19 Pandemic, the City has granted temporary relief and assistance to local businesses in a variety of categories. Similar to the current request, the City has previously suspended enforcement of temporary signs as it relates to duration of placement of temporary signs.

The current request is to allow dynamic display signs within the City to display advertising for business that occurs on other property in Ramsey. This would only be in effect during the Governor's Peacetime Emergency Declaration.

Observations/Alternatives:

This request is triggered by a complaint received by the City about advertising for a business located at 7533 Sunwood Dr NW advertising on a sign located at 8020 147th Ave NW.

Any sign owner desiring to advertise off-premise messaging would need to secure a Temporary Sign Permit from the City as well as any permits from MnDOT if applicable.

Recommendation:

Staff is comfortable with the temporary exemption for off-premise advertising for Ramsey Businesses.

Action:

Motion to adopt Resolution #20-186 temporarily suspending enforcement of off-premise advertising regulations for dynamic display signs.

Attachments

Resolution #20-186

Form Review

Inbox

Kurt Ulrich

Form Started By: Tim Gladhill

Final Approval Date: 08/20/2020

Reviewed By

Kurt Ulrich

Date

08/20/2020 02:31 PM

Started On: 08/18/2020 03:31 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-186

RESOLUTION TEMPORARILY SUSPENDING OFF-PREMISE ADVERTISING RESTRICTION ON DYNAMIC DISPLAY SIGNS

WHEREAS, the current COVID-19 Pandemic has had a negative economic impact to our local businesses; and

WHEREAS, the State of Minnesota continues to be in a Peacetime State of Emergency; and

WHEREAS, the City of Ramsey has made several previous adjustments to rules, regulations and financial assistance programs aimed at assisting our local business community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council of the City of Ramsey hereby temporarily suspends enforcement of the restriction on off-premise advertising on dynamic display signs.
- 2) That this temporary suspension of enforcement will automatically expire upon lifting of the State of Minnesota Peacetime Emergency Declaration.
- 3) That any dynamic display sign owner is responsible for obtaining a Temporary Sign Permit for purposes of this exemption and is responsible for acquiring any other applicable permit including, but not limited to the Minnesota Department of Transportation (MnDOT).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of September 2020.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 18.

Meeting Date: 08/25/2020

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #20-168 Rehiring a Temporary Building Maintenance Worker

Purpose/Background:

At a recent City Council work session, staff alerted the City Council of an upcoming staffing shortage in the Building Maintenance Division. The City Council, by consensus, directed staff reach out to the former temporary Building Maintenance Worker to fill the temporary position. Mr. Benson has passed the pre-employment screenings and staff recommends rehiring Mr. Eric Benson.

The job description is attached.

Funding Source:

The funding required for this position is included in the 2020 budget.

Recommendation:

Staff recommends adopting resolution #20-168 to rehire Erick Benson, as a temporary building maintenance worker, effective on or near August 26, 2020 at \$15.50 per hour for up to 20 working days.

Action:

Motion to adopt resolution #20-168 to rehire Erick Benson, as a temporary building maintenance worker, effective on or near August 24, 2020 at \$15.50 per hour for up to 20 working days.

Attachments

Job Desc.

Resolution 20-168

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 08/20/2020

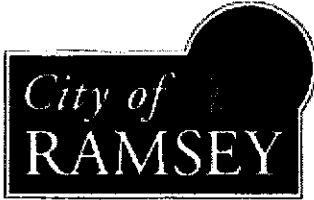
Reviewed By

Kurt Ulrich

Date

08/20/2020 11:49 AM

Started On: 08/18/2020 11:28 AM



Temporary Part-time Building Maintenance Worker

Class Code:
16003

Bargaining Unit: None

CITY OF RAMSEY
Established Date: Oct 9, 2019
Revision Date: Oct 9, 2019

SALARY RANGE

\$15.00 Hourly

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to assist in maintaining city facilities including, but not limited to; buildings, offices, meeting rooms, equipment and grounds of the Ramsey Municipal Center, Fire Stations, City Parks, Public Works, and the Municipal Parking Facility.

This is a temporary part-time non union position working approximately twenty-five (25) hours per week, Monday through Friday between the hours of 7:00 a.m. and 12:00 p.m. (noon). There is no guaranty of further employment. The duration of the job is ten to twelve weeks, approximately.

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be at least 18 years old
- Must possess a high school diploma or equivalent (GED)
- Must have a valid MN driver's license with a good driving record
- Must pass a criminal history check and driver's license check
- Must pass a pre-employment drug screen
- Must have the ability to finish work in a timely and efficient manner

Desired Qualifications include, but are not required:

- Ability to work alternative hours, as requested
- Previous experience working for a municipality, county or state

- Previous paid professional janitorial experience
- Previous paid professional snow removal experience and experience with snow removal equipment
- Experience in small appliance maintenance
- Experience in general vehicle repair and maintenance

ESSENTIAL JOB FUNCTIONS:

- Perform janitorial services
- Monitor and perform light maintenance on utility systems
- Run errands
- Set-up and clean-up for meetings
- Perform basic building and equipment repairs
- Assist City Clerk with management of elections equipment
- Perform Fleet Maintenance
- Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Building Maintenance Worker) from the Building Maintenance Supervisor or his/her designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to understand and follow verbal instructions and communicate in English
- Ability to work independently with limited supervision
- Ability to transport oneself to and around the work site
- Ability to perform routine vehicle and equipment repair
- Ability to maintain accurate records
- Ability to maintain effective working relationships with supervisors, staff and residents

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Walking
- Lifting
- Pushing/Pulling
- Carrying
- Climbing
- Kneeling

- Crawling
- Crouching
- Bending at waist
- Reaching
- Handling Objects
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods

The job requires employees to be able to lift and carry 60 pounds.

The following are the working conditions of the position:

- Working Outdoors
- Working Indoors
- Operating dangerous equipment
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-168

RESOLUTION REHIRING A TEMPORARY BUILDING MAINTENANCE WORKER

WHEREAS, Staff alerted the City Council of an upcoming temporary absence in Building Maintenance; and

WHEREAS, Staff selected a qualified candidate; and

WHEREAS, the candidate has passed the pre-employment screenings; and

WHEREAS, Staff recommends hiring the Temporary Building Maintenance Worker in the Public Works Department.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #20-168 to hire the following employee on or near the date listed below:c

Temporary Building Maintenance Worker: Erick Benson, effective on or near August 26, 2020 at \$15.50 per hour for up to 20 working days.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 19.

Meeting Date: 08/25/2020

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #20-183 to Hire Paid-on-call Firefighters

Purpose/Background:

The purpose of this case is to request authorization to hire paid-on-call Firefighters in order to bring the Fire Department within acceptable staffing levels.

Station Staffing Capacity

Station #1 / 20 Firefighters

Station #2 / 20 Firefighters

*Station #3 was not included in this recruitment

A firefighter recruitment was conducted, including an informational meeting held at Fire Station #1, interviews, background checks, reference checks, physical agility tests, work-style assessments, pre-employment physicals, and drug screens. At this time, all of the candidates have successfully passed the requirements to become city of Ramsey Paid-on-call Firefighters. All eligible candidates will be subject to a 1-year probationary period.

Funding Source:

The funding required to fill these positions is included in the approved 2020 budget.

Recommendation:

Staff recommends hiring Mr. Curtis Forster, Mr. Jake Henninger, Mr. Steven Marquette, Mr. Jamey McPheeters, Mr. Jacob Moeller, Mr. Jack Oliverius and Mr. Justin Petrick as Paid-on-call Firefighters at \$12.88 per hour, effective August 26, 2020.

Action:

Motion to approve resolution #20-183 hiring Mr. Curtis Forster, Mr. Jake Henninger, Mr. Steven Marquette, Mr. Jamey McPheeters, Mr. Jacob Moeller, and Mr. Justin Petrick as Paid-on-call Firefighters at \$12.88 per hour, effective August 26, 2020.

Attachments

Job Desc.

Resolution 20-183

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 08/20/2020

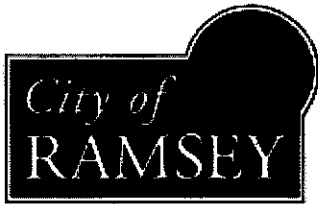
Reviewed By

Kurt Ulrich

Date

08/20/2020 11:50 AM

Started On: 08/20/2020 11:36 AM



Paid On-call Firefighter

Class Code:
14009

Bargaining Unit: None

CITY OF RAMSEY

Established Date: Sep 20, 2018

Revision Date: Feb 20, 2020

SALARY RANGE

\$12.88 Hourly

PRIMARY OBJECTIVE OF POSITION:

Paid On-call Firefighters respond to a variety of emergency and non-emergency events under the general supervision of an officer. These events include fires, hazardous materials, first aid, rescue, confined space rescue, water rescue, medical and other emergency incidents. Paid On-call Firefighters also participate in training and maintenance activities and provide fire safety education training and community relations to the public.

The City of Ramsey is recruiting for Station #1 (15050 Armstrong Boulevard in Ramsey) and Station #2 (5650 Alpine Drive NW in Ramsey). Paid On-call Firefighters must meet response time requirements from the station that they are assigned.

All formal (required) training will be provided and paid for by the City. No previous experience is necessary. New Firefighters will begin working on or near Wednesday, May 20, 2020 and will attend the Anoka County Fire Academy that begins on Tuesday, July 14, 2020.

****All interested candidates must attend the mandatory informational meeting on Saturday, February 29, 2020, at 9:00 a.m. This meeting will be held at Fire Station #1 15050 Armstrong Boulevard NW. Only those candidates that attend the meeting will have their application reviewed.****

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be 18 years of age or older
- Must possess a High School Diploma or equivalent
- Must possess a valid Minnesota Drivers License, with a good driving record
- Must be able to show proof of valid automobile insurance
- Must have attended the mandatory information meeting on Saturday, February 29, 2020, at 9:00 a.m.
- Must live in the City of Ramsey
- Must pass the 8 Station Physical Agility Test (see test information below) that is scheduled for Saturday, April 4, 2020
- Must pass a pre-employment work style assessment that is tentatively scheduled for April 17 or April 20, 2020
- Must pass a pre-employment physical and drug screen that is tentatively scheduled for April 27 to April 29, 2020

The 8 Station Physical Agility Test must be completed in seven (7) minutes or less and will consist of the following items:

- Fire hydrant operations and connections
- Lifting, carrying and climbing a ladder
- Crawling 12 feet under a low structure
- Lifting and carrying a five gallon bucket weighting approximately 45 pounds
- Raising and lowering a 2-fly extension ladder in a controlled hand-over-hand method
- Carrying a modified high rise hose bundle up two flights of stairs
- Swinging a 10 pound sledge hammer onto a wooden simulator
- Dragging a 185 pound mannequin 50 feet

ESSENTIAL JOB FUNCTIONS:

Essential duties include, but are not limited to the following:

- Respond to emergency incidents within assigned station, meeting the minimum participation requirements
- Perform firefighting activities in accordance with N.F.P.A. Standards, including driving fire apparatus, operating pumps and related equipment, laying hose, performing suppression, ventilation and overhaul tasks
- Perform activities related to technical rescue, emergency medical services, and hazardous materials response
- Participates in required weekly training drills, department meetings, committee and community activities, and other required training activities and meets minimum participation and competency verification requirements
- Participates in the general maintenance of department facilities and equipment in accordance with department procedures, such as clean and wash station facilities and equipment; care for grounds around station; wash, hang, and dry hoses; wash, clean, inspect and maintain apparatus and equipment
- Participate in public presentations of department programs and activities, related to safety, medical and fire prevention topics

- Provide a wide range of tasks at the verbal or written direction of the Fire Chief or his/her designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the operations, services and activities of the Ramsey Fire Department
- Ability to learn, understand and carry out the rules, regulations, principles, practices, and methods of comprehensive fire suppression, prevention, and other emergency services
- Ability to demonstrate a high level of mechanical aptitude and operate equipment, which includes, but is not limited to: hand tools, power tools, light and heavy equipment, fire pumps, aerial ladders and boats. Operate all fire department vehicles, including cars, trucks, and fire apparatus
- Ability to read and understand written materials such as operating manuals, text books, and safety instructions
- Ability to interpret instructions and use logic to solve problems
- Ability to perform all physical duties normally expected of a firefighter
- Ability to meet medical requirements as established by the Fire Department and N.F.P.A. Standard 1582, for medical and physical fitness standards
- Shall comply with OSHA respirator requirements on an annual basis
- Ability to communicate effectively verbally and in writing. Must clearly speak the English language, as well as have full comprehension of the English language
- Ability to work effectively as a member of a team under stress caused by emergencies, danger, or criticism, including following instructions, as well as thinking and acting quickly under pressure. Make reasonable decisions regarding the safety of team members and his/her own self. Work under limited supervision or make independent judgment in stressful situations, which may have considerable impact to the organization
- Ability to present a positive and professional image of the City of Ramsey and the Ramsey Fire Department. Establish positive working relationships with the public, City staff, fire personnel and other agencies

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Walking
- Lifting
- Pushing / Pulling
- Carrying
- Climbing

- Kneeling
- Crawling
- Crouching
- Bending at waist
- Reaching
- Handling Objects
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods
- Stationary desk or bench work

This job requires employees to be able to lift and carry up to 75 pounds without assistance.

The following are the working conditions of the position:

- Working Outdoors
- Working Indoors
- Operating dangerous equipment
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors
- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION # 20-183

RESOLUTION TO HIRE PAID-ON-CALL FIREFIGHTERS

WHEREAS, over the last several months there have been several Paid-on-call Firefighters that have separated from the Fire Department due to retirements and other reasons; and

WHEREAS, staffing levels in the Fire Department are less than full capacity; and

WHEREAS, a recruitment was conducted; and

WHEREAS, an informational meeting, firefighter interviews, background checks, reference checks, physical agility tests, work-style assessments, and pre-employment physicals and drug screens have been conducted; and

WHEREAS, all candidates have successfully passed the requirements to become Ramsey Paid-on-call Firefighters; and

WHEREAS, Paid-on-call Firefighters are subject to a 1-year probationary period; and

WHEREAS, the funding to hire the above mentioned firefighters is included in the 2020 budget.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

- 1) Motion to approve resolution #20-183, hiring Mr. Curtis Forster, Mr. Jake Henninger, Mr. Steven Marquette, Mr. Jamey McPheeters, Mr. Jacob Moeller, Mr. Jack Oliverius and Mr. Justin Petrick as Paid-on-call Firefighters at \$12.88 per hour, effective August 26, 2020 as Paid-on-call Firefighters, effective August 26, 2020 at \$12.88 per hour.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

Meeting Date: 08/25/2020

By: Chloe McGuire Brigl, Community
Development

Information

Title:

PUBLIC HEARING: Adopt Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St NW, Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)

Purpose/Background:

The purpose of this case is to review a request from Team Packaging (the "Applicant") to allow outdoor storage on the property generally known as 14799 Jackal St NW, Suite 400 (the "Subject Property"). The Applicant has proposed outdoor storage behind their tenant space in their multi-tenant building, and an approximately 30 x 80 x 8 foot fenced-in storage area near 147th Lane behind the building as well.

Notification:

City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request by U.S. Mail as reflected by Anoka County Property Records. Typically, this public hearing would be at the Planning Commission meeting; however, this request came forward after the public hearing notice deadline for Planning Commission and in order to expedite review, the Planning Commission has made a recommendation without the public hearing. City Council will need to hold the public hearing per State Statute.

Observations/Alternatives:

Summary and History

The Applicant recently moved into the multi-tenant space in the Bunker Lake Industrial Park (BLIP) and leased the space with outdoor storage as a portion of their lease agreement. The Applicant has been a Ramsey business for many years, just recently moving into the new space. At their previous location at 6777 141st Ave NW, they utilized outdoor storage in the same manner for approximately six years. Staff looked through the previous location's property file and could not find any complaints against the property. It is noted that the previous site is in a different Zoning District that does permit more outdoor storage.

The Applicant has proposed two storage areas

- Fenced in, larger area near 147th Lane that is approximately 30 x 80 x 8 feet, and
- Storage racks against the back the building.

The Applicant has proposed the storage as seen on the attached site plan to ensure safety onsite. The fenced in area is long and narrow to allow for truck maneuvering onsite. The racks are close to the building but allow access to the transformer, sprinkler room, and adequate room for exiting in case of emergency. The storage against the back of the building is not proposed to be screened. The loading area is functioning as it currently sits and Staff has not received any complaints from adjacent tenants. Staff recommended the Applicant reach out to each neighbor to make sure there are no concerns in advance of the public hearing.

Zoning

The purpose of the E-3 Employment District is to provide for the mix of typically large volumes or bulk commercial goods and services, wholesale/warehouse activities and limited retail activities and limited outdoor storage. Outdoor storage is allowed as an accessory use in this district via a Conditional Use Permit (CUP). The Code lays out the following conditions for granting the CUP:

1. Storage area is surfaced with concrete or bituminous.

2. This use does not take up parking space or loading area as required for conformity to this chapter.
3. The provisions of [section 117-51](#) are considered and satisfactorily met. [Section 117-51 is the Administration of Conditional Use Permits]
4. Open and outdoor storage shall be screened from adjacent properties and public right-of-way

Staff believes that items 1 - 3 are satisfactorily met via the application. In regards to #1, the parking lot is paved behind the building. For condition #2, there appears to be adequate space for maneuvering, and there are no parking spaces behind the building, all customer parking is in front. Staff has included a condition of approval that the Fire Marshal must approve any storage behind the building to ensure there is adequate space for large emergency vehicles. The Applicant has already been in touch and working with the Fire Marshal to make sure the racks are spaced appropriately from the building to allow access to the sprinkler room.

The Applicant has proposed outdoor storage racks behind the building and a fenced in storage area near the boulevard behind the building. No storage would be visible from Bunker Lake Boulevard. In terms of screening to meet Condition #4, the Applicant has proposed a fenced in area near 147th Ln NW (the internal road connection) behind the building. Staff has worked with the Applicant to propose just as much fencing and outdoor storage as is needed, and not any additional to reduce storage onsite.

Photos of the items currently stored outside are attached to this case. The Applicant has very recently moved into the space, so the photos show some of the storage that would remain onsite, though there would be modifications, including wrapping of materials with weather-resistant packaging.

Alternatives

1. Approve as proposed. This would allow for storage racks behind the building and a fenced in area near 147th Lane behind the building. All approvals would be contingent upon approval by Fire Marshal (for safety and maneuvering) and Building Official (for safety of the racks). Staff is supportive of this alternative.
2. Recommend modifications to the plan. Staff is also supportive of this alternative, based on discussion.
 1. Could include additional screening such as trees in the grass area near 147th Lane behind the building or a more opaque fencing material.
 2. Could include additional fencing around the storage behind the building.
 3. Could include rearranging of the storage areas slightly, though the storage areas should remain behind the tenant's space in the multi-tenant building and should not impact other storefronts.
3. Table the request if there is specific information lacking.

Funding Source:

The Applicant is responsible for all costs associated with project review.

Recommendation:

The Planning Commission recommended the City Council grant a Conditional Use Permit for Team Packaging for outdoor storage with a public hearing at the Council Meeting with the conditions as drafted in the attached Resolution.

Action:

Motion to Adopt Resolution #20-164.

Attachments

[Site Location Map](#)

[Site Photos](#)

[Site Plan](#)

[Draft August 6, 2020 Planning Commission Minutes](#)

[Resolution #20-164](#)

Form Review

Inbox

Tim Gladhill

Tim Gladhill

Kurt Ulrich

Form Started By: Chloe McGuire Brigl

Final Approval Date: 08/20/2020

Reviewed By

Tim Gladhill

Tim Gladhill

Kurt Ulrich

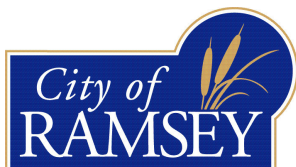
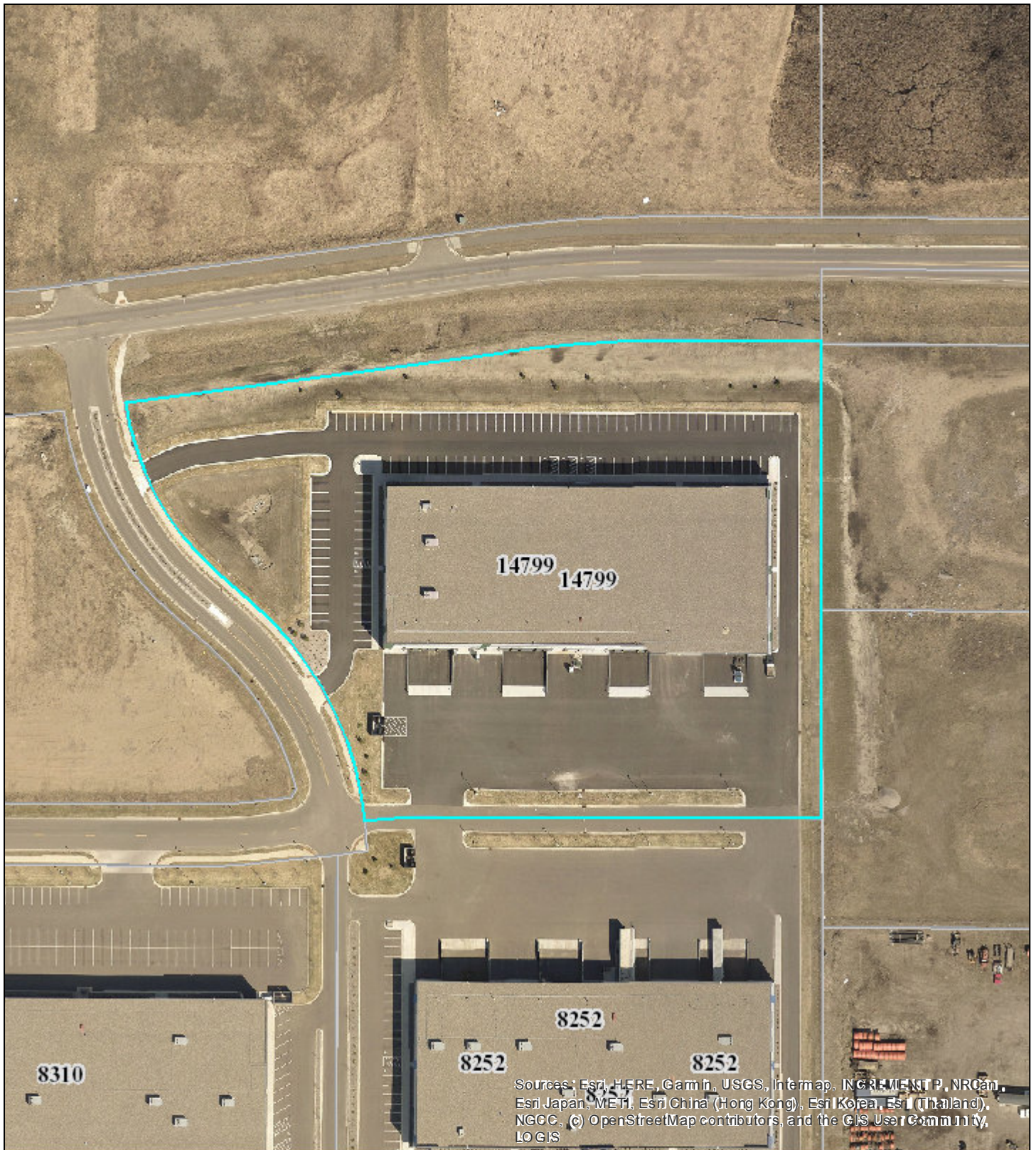
Date

08/19/2020 03:53 PM

08/20/2020 01:28 PM

08/20/2020 02:10 PM

Started On: 08/11/2020 10:30 AM



Site Location Map

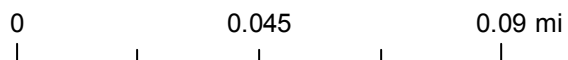
14799 Jackal St NW

Legend

-  Site
-  Parcels



8/3/2020





Witzen
Witzen
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Witzen

TEAM
718-364-0111



Norbord
Trubord MADE IN USA
68 PCS OSB 7/16

Norbord
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ACE

TEAM

North
Country
Genuine Log
Cabin Siding
& Accessories
ATKINS, MI • QUATON, MI

BlueLink
blueink.com
Crest Series
Rough Cut Rider
Inspiration



Lake States Lumber
Lumber Inc.

Waagen
Waagen

Lake States Lumber
Weyerhaeuser
SHEATHING

HEW
Genuine Log Cabin Siding & Accessories
MINNEAPOLIS, MN

BlueLinX
America's Best
Natural Wood Siding, Panels
ADHT
BlueLinX
Natural Wood Siding, Paneling, Flooring, Decking & Prefinishing
North
County
MASTERCARVED
EVOLUTIONS
northcentral.bluelinxco.com

FIRE SPRINKLER RISER ROOM

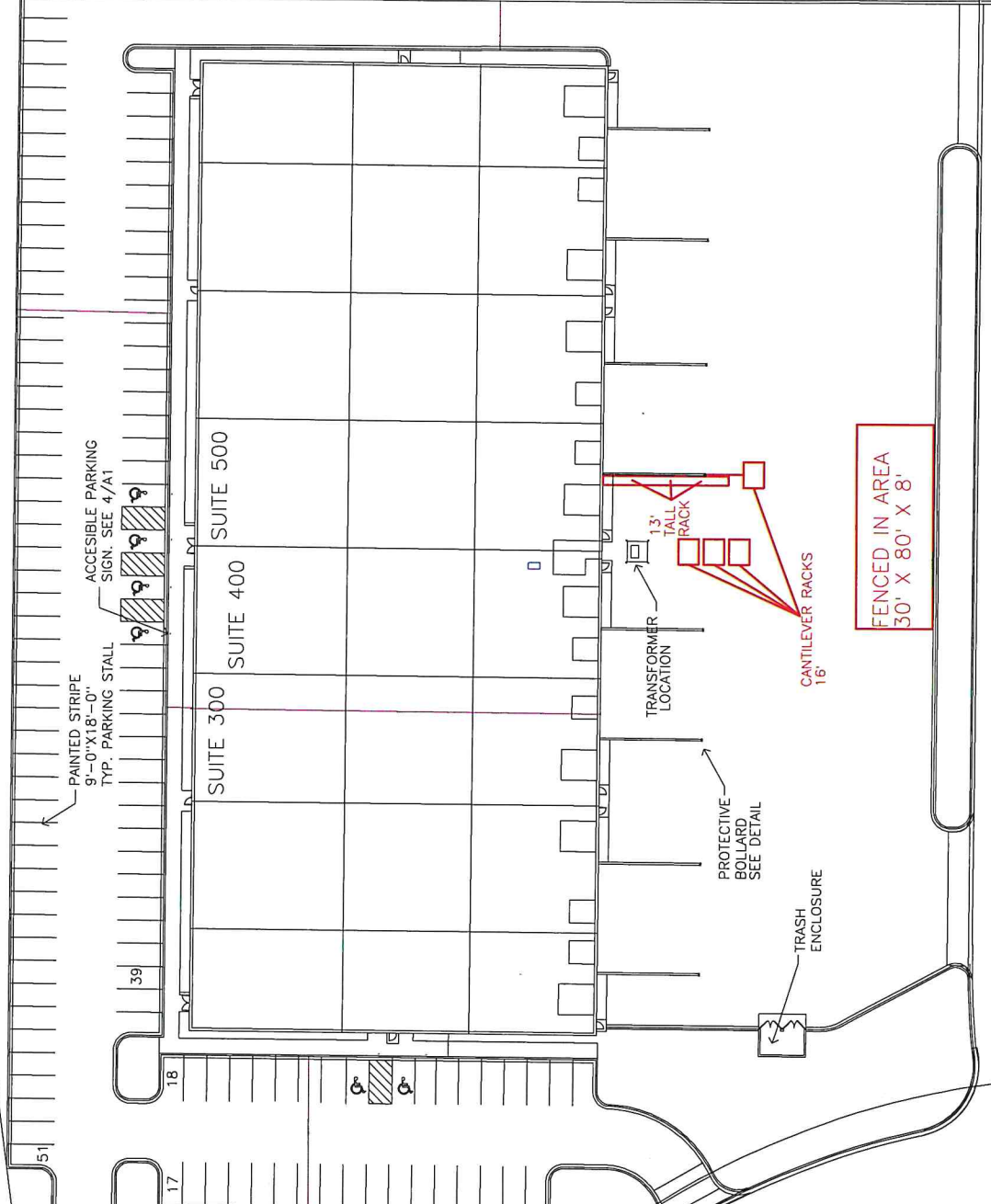
29-29
67



BUNKER LAKE BLVD

BUILDING
SETBACK

BUILDING
SETBACK



ACCESSIBLE PARKING
SIGN. SEE 4/A1

PAINTED STRIPE
9'-0" X 18'-0"
TYP. PARKING STALL

SUITE 500

SUITE 400

SUITE 300

13'
TALL
TRUCK
RACK

CANTILEVER RACKS
16'

TRANSFORMER
LOCATION

PROTECTIVE
BOLLARD
SEE DETAIL

TRASH
ENCLOSURE

FENCED IN AREA
30' X 80' X 8''

PONDING

39

18

17

51

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 6, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Randy Bauer
 Commissioner Bruce Anderson
 Commissioner Cheri Gengler
 Commissioner Eric Peters
 Commissioner Gary VanScoy
 Commissioner Matt Woestehoff

Members Absent: Commissioner Torrey Johnson

Also Present: Senior Planner Chloe McGuire Brigl
 Deputy City Administrator Tim Gladhill
 City Planner Chris Anderson
 Planning Consultant Eric Maass
 City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner Anderson aye

Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the July 9, 2020 Planning Commission Work Session and Regular Session Meeting Minutes

5.02: ~~Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jaekal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)~~

Commissioner Anderson requested to remove Item 5.02 from the Consent Agenda. It will become Item 7.02 on the regular agenda.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to approve the consent agenda as amended.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-156 Approving Conditional Use Permit (CUP) Application for Car Sales and Service at 6021 Highway 10; Case of Lund Auto

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends adoption of Resolution #20-156 approving a Conditional Use Permit (CUP) for automotive sales and service at 6021 Highway 10 NW.

Citizen Input

Roman Gadaskin, property owner, stated that he regrets that the previous CUP was not revoked earlier because of problems with that tenant. He stated that the new tenant has been a good tenant and he believes he will continue to be a good tenant. He stated that the building will be brought up to Code as he continues to make improvements to the property.

Commissioner Anderson asked if Lund Auto Sales would be operating the back garage.

Mr. Gadaskin confirmed that to be true. He stated that he began conversations with him in March and the new tenant believes that this space would allow him to consolidate different elements of his business.

Steve Lund, owner of Lunds Auto, stated that he is looking forward to consolidating his businesses on this location in Ramsey. He commented that he has worked with City staff to ensure that he will meet or exceed the City's expectations. He noted that the repair business would mainly be for company vehicles and vehicles posted for sale rather than for external customers.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Commissioner VanScoy | aye |
| Commissioner Gengler | aye |
| Chairperson Bauer | aye |

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:14 p.m.

Commission Business

Commissioner Anderson commented that the owner has improved the condition of the property.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-156 Approving a Conditional Use Permit (CUP) for Automotive Sales and Service at 6021 Highway 10 NW.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |

Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Sketch Plan for Riverstone South; Case of Capstone Homes

Presentation

Deputy City Administrator Gladhill presented the Staff Report stating that the City has broad policy discretion as the request requires the approval of a Zoning Amendment (and possibly Comprehensive Plan amendment) due to lot sizes and densities. She encouraged the Commission to provide feedback to the developer as part of the plan development for the next stage in the process known as Preliminary Plat.

Commission Business

Councilmember Musgrove asked if there would be buffering on the east, adjacent to the solar farm.

Deputy City Administrator Gladhill replied that additional density transitioning buffering is not proposed as it is not required.

Councilmember Musgrove asked if there would be a connection to the ponds under the proposed road.

Deputy City Administrator Gladhill stated that he is unsure if there would be a connection point. He stated that there may be connections between one of the proposed ponds and the infiltration basin. He noted that additional details will be developed as this moves forward.

Commissioner Anderson asked if there are hydrants on Bowers Drive.

Deputy City Administrator Gladhill replied that the closest sewer and water is currently at Lazydays RV, therefore there is not a hydrant on Bowers Drive currently. He stated that this project would bring water to the development site and would bring in hydrants. He noted that a water line would be brought through this corridor and connected to Bowers Drive. He stated that there are no plans to extend sewer and water down Bowers Drive.

Commissioner Anderson asked how wide the streets will be in the development.

Deputy City Administrator Gladhill replied that the at minimum, Pearson Boulevard or Drive should be a typical standard size while the rest of the internal streets would be 29 feet wide, similar to Riverstone North, with parking allowed only on one side.

Commissioner Anderson asked if the entire project would be connected to sewer and water.

Deputy City Administrator Gladhill confirmed that the entire development would be connected to those utilities.

Commissioner Anderson asked if the townhome product would be similar to other homes in Ramsey.

Deputy City Administrator Gladhill stated that this would be similar to the Centra Homes project. He stated that Capstone is currently building this product in the current phase of its existing development.

Commissioner Anderson asked if sidewalks would be required.

Deputy City Administrator Gladhill confirmed that there would be sidewalks on one side of the street.

Chairperson Bauer commented that he lives in Riverstone North and has for two years. He stated that this is the first step in a three-step process, noting that they attempt to address questions and concerns at this step before additional time and funds are invested in the Preliminary Plat step. He noted that a public hearing would be held when the Commission reviews the Preliminary Plat.

Commissioner VanScoy referenced the access, noting that there was a concern for safety and connection. He stated that a full connection was discussed, and he believed was agreed upon. He stated that he sees a trail/vehicle access that is reduced in width and asked for details.

Deputy City Administrator stated that staff acknowledges that it is a sensitive topic and there is concern from the existing residents on Bowers Drive. He stated that the City allowed this situation to occur in years past and is trying to work through that. He stated that they are open to allowing something that accommodates the largest fire department vehicle but would not be open for full traffic.

Commissioner Anderson stated that he agrees that connection should be a public street. He stated that people from the development would not go down that to exit from Bowers Drive. He commented that Bowers Drive is not a private development and is a City street. He stated that he respects those properties and their properties but believes that a secondary access should be provided for emergency vehicles. He commented that should be a City street connection. He stated that the 65-foot-wide lots should be 80-foot lots to meet the R-1 standard.

Chairperson Bauer commented that although this is not a public hearing, he would still provide an opportunity for the developer to come forward to address concerns that were expressed at the open house prior to tonight's meeting.

Tom Bakritges, Capstone, thanked the Pearson family who has entrusted this team to create a special development on their farm homestead. He also expressed appreciation to the staff, advisory

Boards and City Council for their input and cooperation. He identified the existing uses and future guiding on the adjacent properties. He commented that Riverstone South is to mirror Riverstone North. He commented that there will be larger lots would be adjacent the exiting residential with the lot sizes reduced on the other side of the development, adjacent the solar farm. He stated that they will continue to work with the City and Pearson family on the design and connectivity to Highway 10 and the extension of Riverdale Drive. He stated that they will provide a 30-foot buffer area along Riverdale Drive that will be landscaped. He stated that there will be a one-acre neighborhood park with open space and a stand of existing Oak trees. He stated that there will be seven acres of trees preserved and dedicated to the City which will combine with the existing tree buffer. He stated that there will be an additional nine acres of open space, ponding, and basin area. He stated that the Bowers Drive connection is still be discussed and they will support the option agreed upon by the City and residents. He stated that the Capstone customer is typically a first- or second-time home buyer and there is a high demand of this type of product in the market. He stated that this Concept Plan is a result of much communication and coordination between Capstone, City Staff and input from residents, advisory Boards, and the City Council.

Chairperson Bauer asked for a comparison between Riverstone North and South on the mix of housing products and also for input on the demand from homebuyers at this time.

Mr. Bakritges stated that the sales this year within Riverstone North have exceeded their expectations, especially during the pandemic. He commented that interest rates are low and the variety of products within the development provides options for many different homebuyers. He stated that the difference between North and South would be that in Riverstone South, the lots against the preserved trees would be a premium style but would otherwise be similar in product. He stated that the only product that exists in the North that would not be included in the South would be the villas.

Chairperson Bauer commented that the older residents typically live in the villas and young families tend to choose the larger lot homes.

Mr. Bakritges stated that the Capstone developments thrive because they have a mix of buyers and residents. He stated that the design their developments to have people walking around, using the sidewalks and trails.

Commissioner Anderson asked if the 55 foot lots would be detached villas.

Mr. Bakritges clarified that those would be single-family homes as the villa product will not be included in the South.

Josh Fuerick, 14573 Bowers Drive, stated that the tree preservation area is an extremely ecologically unique area and feels that the developer has done a great job of considering that. He believed that it made sense to have the 65 foot lots in that area. He stated that he manages HOAs for townhomes and believed that the Commission should be asking where snow storage would occur. He commented that should be a consideration for all developments that are HOA maintained which would prevent snow from having to be hauled offsite.

Chairperson Bauer asked if these streets would be publicly maintained.

Deputy City Administrator Gladhill commented that as of now all the streets are proposed to be public, but that could change for the detached townhome section of the development as this moves forward.

Mr. Fuerick explained that his comment was related to driveway snow removal and storage for that snow. He encouraged the Commission to think about that element in all development projects.

Chairperson Bauer stated that in his development the snow from his driveway is piled into his yard.

Commissioner Anderson asked if Mr. Fuerick would support the 65-foot lots instead of the 80-foot lots.

Mr. Fuerick confirmed that he supports the 65-foot lots as he believes it makes sense and that the developer has taken the tree preservation into consideration. He believed that additional preserved trees are a sufficient tradeoff for the 65-foot lots.

Jeff Johnson, 4540 Bowers Drive, stated that when there was first discussion about Capstone building the 12 additional homes, there was never a mention of the piece of City owned land. He stated that there was never discussion of a roadway connection and believed that is fixing a problem that does not exist. He stated that he does not need the Commission or the City to review his calculated risk. He stated that he lives in the floodplain and pays higher insurance rate for that and because of the distance from a fire hydrant. He stated that everyone that purchased on Bowers Drive took that risk willingly and to be isolated from other development. He stated that Bowers Drive was able to support the 12 additional homes and did not want to see the City attempting to fix a problem that does not exist. He stated that there is not one incident where an emergency situation occurred, and the City services were not able to access. He stated that 95 percent of the residents on Bowers Drive reject the road connection and asked the City to take that off the table.

Chairperson Bauer commented that the decision to obtain the property for a roadway connection was obtained when the 12 homes were constructed. He stated that they are now discussing whether that connection is necessary.

Deputy City Administrator Gladhill stated that in 2016 they were attempting to be flexible with the design and should have been more specific in the plan set as to the potential future street connection. He noted that the information was disclosed in the 2016 presentation.

Mr. Fuerick stated that the concern of the Bowers Drive residents is not with traffic from the new development. He invited the Commissioners to come down Bowers Drive and see the pedestrian activity from the Bowers Drive residents. He stated that the entire road is tree lined and therefore if there is a storm that causes a tree to go down, they will deal with it as many residents have chainsaws. He stated that if the developments are connected, that will significantly increase the pedestrian traffic, which will impede the enjoyment of the Bowers Drive residents and their ability to drive down the road safely.

Mr. Johnson stated that there are no streetlights on Bowers Drive and therefore if the pedestrian traffic is increased that will cause a safety issue. He stated that one thing will lead to another, beginning with fixing a problem that does not exist that will cause other problems.

James Wadey, 14447 Bowers Drive, stated that there have been many studies that show crime rates increase when a cul-de-sac is opened as it provides criminals with increased opportunity to leave the neighborhood. He stated that he would be concerned with having a road that comes along the side of his property that would allow others to access his property.

Chairperson Bauer urged the residents to continue to raise their concerns over the roadway connection with City staff, as the decision will be made prior to the Preliminary Plat step. He stated that there should be additional input from public safety staff as to why they pushed for that connection.

Senior Planner McGuire Brigl stated that a written comment was provided from the property owner at 14435 Bowers Drive, noting that the property owner was not made aware of the potential road when they purchased their property.

Councilmember Musgrove asked the plans for Bowers Drive and whether there would be a connection planned to 142nd Ave NW.

Deputy City Administrator Gladhill stated that there is another dead-end road and therefore it would seem a logical solution to connection those roads, but City staff is aware that would cause more objection. He stated that City staff has heard loud and clear of the unique character of Bowers Drive and therefore public safety felt that this connection would be a good compromise.

Mr. Bakritges explained that at the June meetings it was agreed upon to preserve about 10 percent of the wooded area, which they did, by switching out the 80 foot lots with 65-foot lots. He noted that has been supported by the Bowers Drive residents and the Council because of the additional tree preservation that would be provided.

7.02: Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)

Presentation

Chairperson Bauer noted that there was not sufficient time to provide notice for a public hearing and therefore the Planning Commission was asked to review and provide input with the public hearing to be held at the City Council meeting.

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends that the Commission recommend approval of the Conditional Use Permit for Team Packaging for outdoor storage with a public hearing at the next City Council meeting.

Commission Business

Commissioner Anderson stated that he felt that this was being rushed without the public hearing. He stated that he visited the site and they are already using the site in this manner. He believed that the company should have obtained the necessary approvals before operating in this manner. He stated that he would like to hear from the public on this matter and therefore he feels that it should be tabled.

Chairperson Bauer stated that this property is in the middle of an industrial park and asked who the notice would be mailed to.

Senior Planner McGuire Brigl stated that staff recommended that the applicant speak with the neighboring property owners about the request.

Tom Sandstrom, Team Packaging, stated that they manufacture custom packaging including wood crating. He stated that they have bundles of plywood and other lumberyard type materials. He stated that they have been in Ramsey since 2004, in two different locations, that allowed outdoor storage. He stated that outdoor storage is imperative to their business, as it cannot be stored indoors. He stated that they had to move from the previous location because the building was being sold and therefore the landlord introduced them to the owner of the new location, who toured their site and saw the outdoor lumber storage. He stated that it was their understanding that the outdoor storage would be allowed, and it was written into the lease. He stated that they are not asking for more than they need and were not aware additional permission would be needed. He stated that they have never received complaints from neighbors and have been a good neighbor to the other businesses. He did not see that there would be an issue. He stated that he has not met the direct neighbor but asked the property owner to reach out to that business owner. He recognized that the moving process might not have provided the best impression, but they have been able to move those things where they needed to go. He stated that they need to have the fence installed before winter and one of the contractors said they have some wait time, so it is important to have this continue to move forward. He did not believe that their outdoor storage would be an eyesore.

Commissioner Anderson asked what would be fenced.

Senior Planner McGuire Brigl displayed the plan and identified the areas that would be fenced. She stated that she has input from the Fire Marshal noting that the applicant would need to stay within the confines of the CUP in order to remain in compliance with public safety.

Commissioner Anderson stated that his objection was with the process.

Chairperson Bauer commented that it is a straightforward proposal, outside of the timing of the process.

Senior Planner McGuire Brigl stated that the owner of this property, owns the majority of the other properties that would receive notice and he did sign off on the application. She stated that the Fire Marshal has been to the site and has been working with staff and the applicant but has not yet

signed off on the approval, which is typical of the process. She noted that approval would be required before the CUP is issued.

Commissioner Gengler stated that she appreciates Commission Anderson removing this from the Consent Agenda to provide an opportunity to discuss the request. She stated that after hearing from the business owner she would be comfortable moving forward.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal Street Suite 400 in Bunker Lake Industrial Park (Project No. 20-123).

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Gengler | aye |
| Commission Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Commissioner VanScoy | aye |
| Chairperson Bauer | aye |

Motion Carried.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Peters, to adjourn the meeting.

A roll call vote was performed:

| | |
|-------------------------|-----|
| Commissioner Gengler | aye |
| Commissioner VanScoy | aye |
| Commissioner Anderson | aye |
| Commissioner Woestehoff | aye |
| Commissioner Peters | aye |
| Chairperson Bauer | aye |

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

Chloe McGuire Brigl
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-164

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT
FOR OUTDOOR STORAGE FOR TEAM PACKAGING
AT 14799 JACKAL STREET NW, SUITE 400 IN RAMSEY**

RECITALS

1. Team Packaging, hereinafter referred to as the “Permittee” has properly applied for a Conditional Use Permit to for outdoor storage at the property generally described as 14799 Jackal Street NW, Suite 400 and legally described as follows:

Lot 1, Block 1, Bunker Lake Industrial Park 2nd Addition, Anoka County, Minnesota

(“Subject Property”)

2. That the Permittee appeared before the Planning Commission on August 6, 2020, and for a public hearing in front of the City Council on August 25, 2020 that said public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
3. That the Subject Property is zoned E-3 Employment District and the Permittee leases a space in a multi-tenant industrial building.
4. That open and outdoor storage as an accessory use is allowed via a Conditional Use Permit provided that:
 - a. Storage area is surfaced with concrete or bituminous.
 - b. This use does not take up parking space or loading area as required for conformity to this chapter.
 - c. The provisions of Section 117-51 are considered and satisfactorily met.
 - d. Open and outdoor storage shall be screened from adjacent properties and public right-of-way.
5. That the Subject Property abuts properties also zoned E-3 Employment District.
6. That the Permittee recently relocated to the Subject Property from another Ramsey address and utilized outdoor storage at their previous location for approximately 6 years with no complaints.
7. That the Property Owner has agreed to the request and signed off on the Application.
8. That items stored outdoors will not be visible from Bunker Lake Boulevard.

FINDINGS OF FACT

1. That the outdoor storage will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.
2. That the outdoor storage will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.
3. That the outdoor storage be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.
4. That the outdoor storage will not be hazardous to existing or future neighboring uses.
5. That the outdoor storage will not impact essential public facilities and services, such as highways, streets, police and fire protection.
6. That the outdoor storage will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
7. That the outdoor storage will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of a Conditional Use Permit (the “Permit”) for outdoor storage on the Subject Property contingent upon the following conditions:

CONDITIONS

1. That this **Permit** allows for outdoor storage to occur on the **Subject Property**.
2. That this **Permit** is tied to the approved site plan for outdoor storage and any expansion or changes will require an amendment to this **Permit**.
3. That the **Permittee** shall maintain the Subject Property in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking), Chapter 117 (Zoning and Subdivisions), Article II (Zoning) Division 8 (Signs), and Chapter 30 (Nuisances) at all times.
4. That there shall be no outside storage of junk on the **Subject Property**.

5. That all items of outdoor storage shall be related to the business use onsite (pallets, wood, packaging materials) and there shall be no items of personal storage or unrelated items stored onsite.
6. That the outdoor storage nearest the internal roadway shall be fenced in and shall not include barbed wire due to the proximity to sports centers and recreational businesses that have children onsite.
7. That all racks shall be approved by the Building Official for safety to ensure they cannot be knocked over.
8. That the Fire Marshal shall approve all outdoor storage areas to ensure it allows for adequate turning room for emergency vehicles and access to emergency equipment onsite.
9. That the **Permittee** shall obtain all necessary permits to complete any required building modifications.
10. That the **Permittee** shall maintain all required drive aisle widths in accordance with City Code Section 117-356.
11. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.
12. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.
13. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.
14. That this **Permit** shall automatically expire if the use is not initiated by August 25, 2021.
15. That the **Permittee** shall submit a striping plan to be approved by City Staff showing:
 - a. Striping (painting) around each storage area behind the building to allow a clear indication of where storage is allowed.
 - b. No parking striped/painted on the pavement in areas deemed as no parking by the Fire Marshal for public safety.
 - c. Striping between the racks and the fenced in area to prevent parking in that area for Public Safety purposes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25 day of August, 2020.

Meeting Date: 08/25/2020

By: Chloe McGuire Brigl, Community
Development

Information

Title:

Consider Multiple Items Related to Garden View Final Plat, Case of DC Ramsey, LLC; (Project No. 19-136)

- Adopt Resolution #20-180 Approving the Final Plat and Development Agreement
- Adopt Ordinance #20-16 Vacating Right-of-Way

Purpose/Background:

The purpose of this case is to review a Final Plat Application for Garden View (formerly Garden View Villas) by DC Ramsey LLC (The "Applicant") for a 12 acre piece of land north of 147th Ln NW and east of Center Street at PID 25-32-25-12-0067 (the "Subject Property"). This case also includes adopting an Ordinance vacating right-of-way on the site related to this project and approving the Development Agreement for this project. The Subject Property is zoned R-2 and the Applicant has proposed eighteen (18) homes within the Detached Villa (50 foot wide) lot width designation. The proposed homes would each have individual driveways onto 147th Ln NW.

Notification:

City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request by U.S. Mail as reflected by Anoka County Property Records.

Observations/Alternatives:

Summary

The Applicant has proposed eighteen (18) homes with individual driveways onto 147th Lane NW. The R-2 Residential District allows for attached townhomes or detached villas with lot widths of 50 feet. The preliminary plat appears to meet the general requirements of the R-2 Residential District. The net density of the project is approximately 5.7 units per acre when factoring only the development area and not the outlot for future development. Based on original neighborhood concerns from the existing residential to the north, Staff is supportive of locating the homes along 147th and leaving a larger outlot to the North of the homes.

The outlot to the North of the proposed lots could be developed in the future. If it comes forward in the future, it will need to be rerouted through the City's processes at time of application (e.g. Sketch Plan, Preliminary Plat, Final Plat). The area to the north may also be an opportunity to expand the existing wetland onsite, which the City and Applicant are exploring.

Platting Process

1. Sketch Plan - Complete
2. Preliminary Plat - Complete
3. Final Plat - Construction documents and legal agreements, only heard by City Council

Vacation

The Applicant has requested a vacation of the road right-of-way at the northeast corner of the intersection of Town Center Drive (Center Street) and 147th Ln NW. The corner of right-of-way is unneeded at the intersection and Staff is supportive of cleaning up excess right-of-way, which the City maintains, and instead platting is as a portion of a new home's lot for this proposal. It is standard that when right-of-way is vacated, it is returned to the adjacent property owner(s). This is a standard process and good planning practice. The City Council introduced the ordinance with vacation with the preliminary plat.

Funding Source:

The Applicant is responsible for all costs associated with review.

Recommendation:

The Planning Commission recommended approval of this project and the City Council approved the Preliminary Plat for this project. This is the final step in the platting process.

Action:

Motion to adopt Resolution #20-180 Approving the Final Plat and Development Agreement for Garden View and adopt Ordinance #20-16 Vacating Right-of-Way.

Attachments

Site Location Map

Final Plat

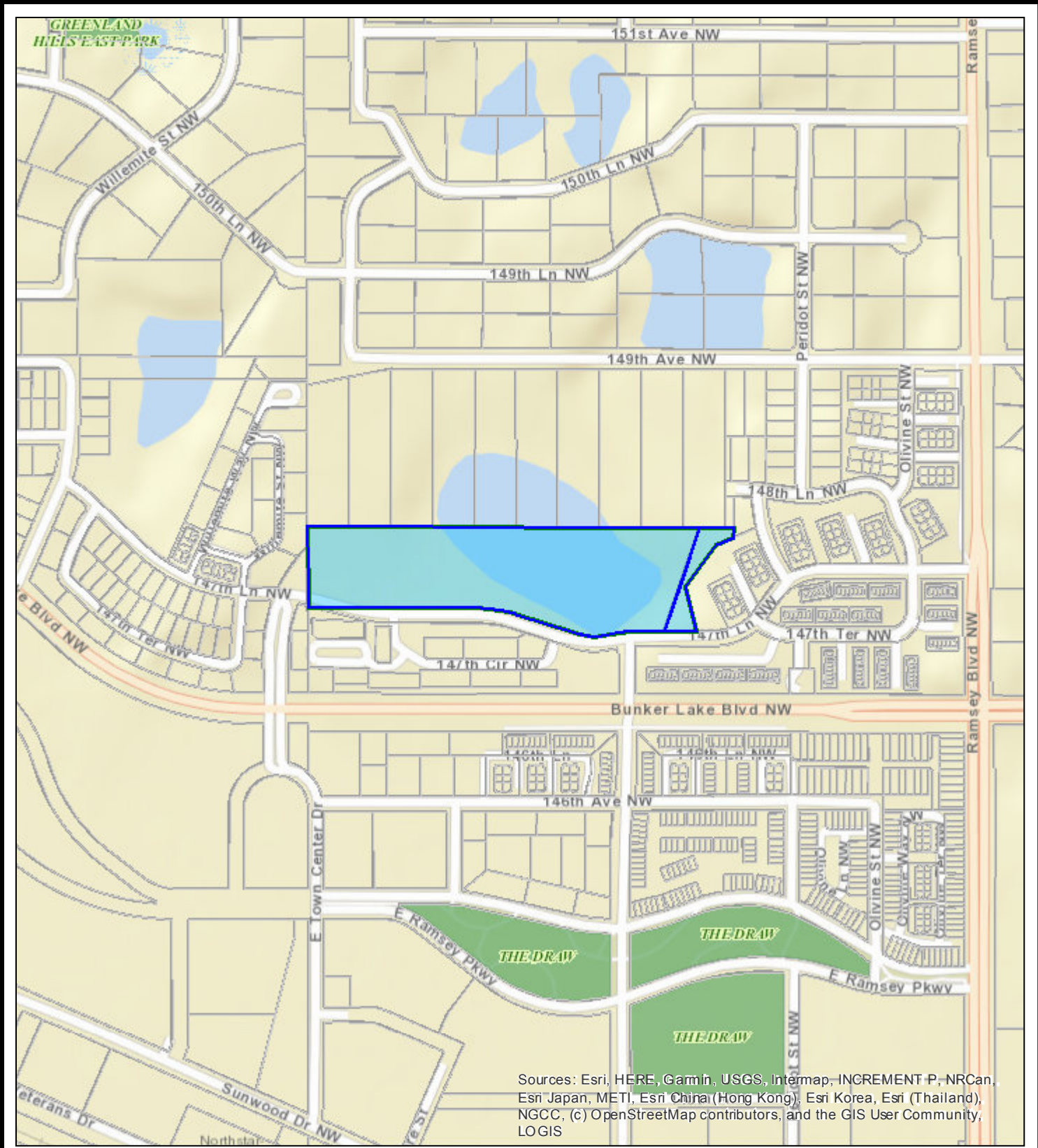
Development Agreement (Draft)

Resolution #20-180

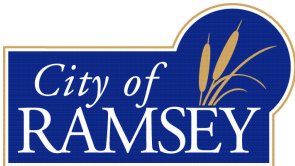
Ordinance #20-16

Form Review

| Inbox | Reviewed By | Date |
|--------------------------------------|---------------------|---------------------------------|
| Tim Gladhill | Tim Gladhill | 08/19/2020 03:47 PM |
| Tim Gladhill | Chloe McGuire Brigl | 08/19/2020 06:19 PM |
| Tim Gladhill | Tim Gladhill | 08/20/2020 01:28 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 02:12 PM |
| Form Started By: Chloe McGuire Brigl | | Started On: 08/11/2020 12:17 PM |
| Final Approval Date: 08/20/2020 | | |



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, LOGIS



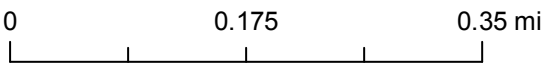
Site Location Map

Legend

-  Site
-  Parcels

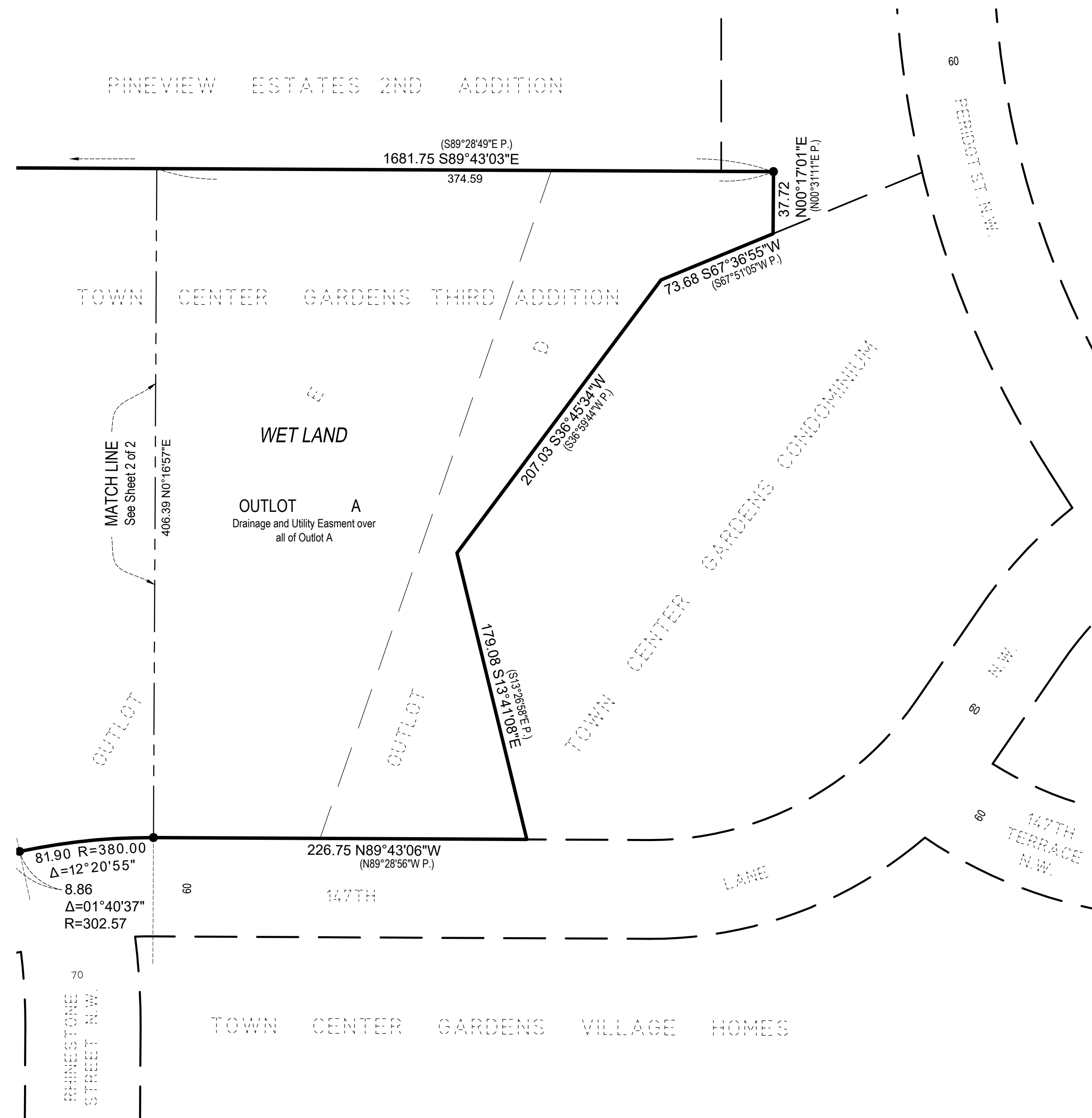


Print Date: September 13, 2019



GARDEN VIEW

City of Ramsey
County of Anoka
Sec. 28, T. 32, R. 25



KNOW ALL PERSONS BY THESE PRESENTS: That DC Ramsey, LLC, a Minnesota Limited Liability Company, owner of the following described property:
Outlot D and E, TOWN CENTER GARDENS THIRD ADDITION, Anoka County, Minnesota.

And
That part of 147TH Lane as dedicated in the plat of SEASONS OF RAMSEY, of record in the office of the Anoka County Recorder, Anoka County, Minnesota and that part of Town Center Drive as dedicated in the plat of RAMSEY TOWN CENTER 8TH ADDITION, of record in the office of the Anoka County Recorder, Anoka County, Minnesota, described as follows: Commencing at the northeast corner of Lot 1, Block 1, said SEASONS OF RAMSEY; thence North 0 degrees 01 minutes 11 seconds East, on an assumed bearing along the east line of said Ramsey Town Center 8TH Addition, a distance of 61.90 to the Point of Beginning; thence continuing North 0 degrees 01 minutes 11 seconds East, along said east line, a distance of 77.43 feet; thence southerly a distance of 77.52 feet along a non-tangential curve, concave to the southeast, having a central angle of 18 degrees 14 minutes 49 seconds, a radius of 243.42 feet and a chord that bears South 21 degrees 42 minutes 27 seconds West to an intersection with a line lying 60.00 feet northerly of and parallel with the northerly line of said Lot 1; thence South 75 degrees 44 minutes 44 seconds East, along said parallel line, a distance of 29.43 feet to the Point of Beginning.

Has caused the same to be surveyed and platted as GARDEN VIEW VILLAS and does hereby dedicate to the public for public use the public way and the drainage and utility easements as created by this plat.

In witness whereof said DC Ramsey, LLC, a Minnesota Limited Liability Company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

DC Ramsey, LLC

President

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____ by _____, President of DC Ramsey, LLC, a Minnesota Limited Liability Company, on behalf of the corporation.

(Signature)

(Print notary's name)

Notary Public, _____ County, Minnesota

My Commission Expires _____

I, Lynn P. Caswell do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

Lynn P. Caswell, Licensed Land Surveyor
Minnesota License No. 13057

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____ by Lynn P. Caswell.

(Signature)

(Print notary's name)

Notary Public, _____ County, Minnesota

My Commission Expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of GARDEN VIEW VILLAS was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20____ and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By: _____, Mayor

By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

By _____

Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

By _____, Deputy

Property tax Administrator

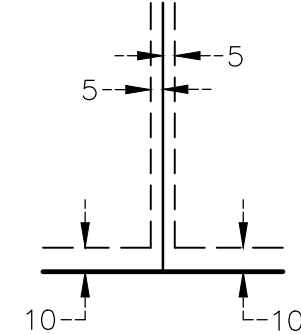
**COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA**

I hereby certify that this plat of GARDEN VIEW VILLAS was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20____, at _____ o'clock _____M. and was duly recorded as Document Number _____.

By _____, Deputy

County Recorder/Registrar of Titles

DRAINAGE AND UTILITY EASEMENTS
ARE SHOWN THUS:
(Not to Scale)



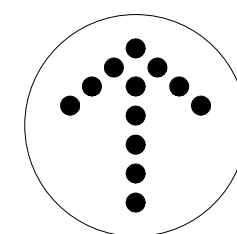
Being 5 feet in width and adjoining lot lines, unless otherwise shown, and 10 feet in width and adjoining street lines as shown on the plat.

(P.) Denotes bearings per plat of TOWN CENTER GARDENS THIRD ADDITION.

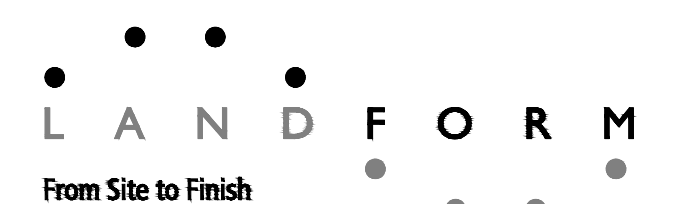
● Denotes 1/2 inch iron pipe monument found.

○ Denotes 1/2 inch by 14 inch iron pipe monument set and marked by License No. 48176.

Bearings shown are based on the north line of Outlot E, TOWN CENTER GARDENS THIRD ADDITION which has an assumed bearing of S89°43'03\"/>

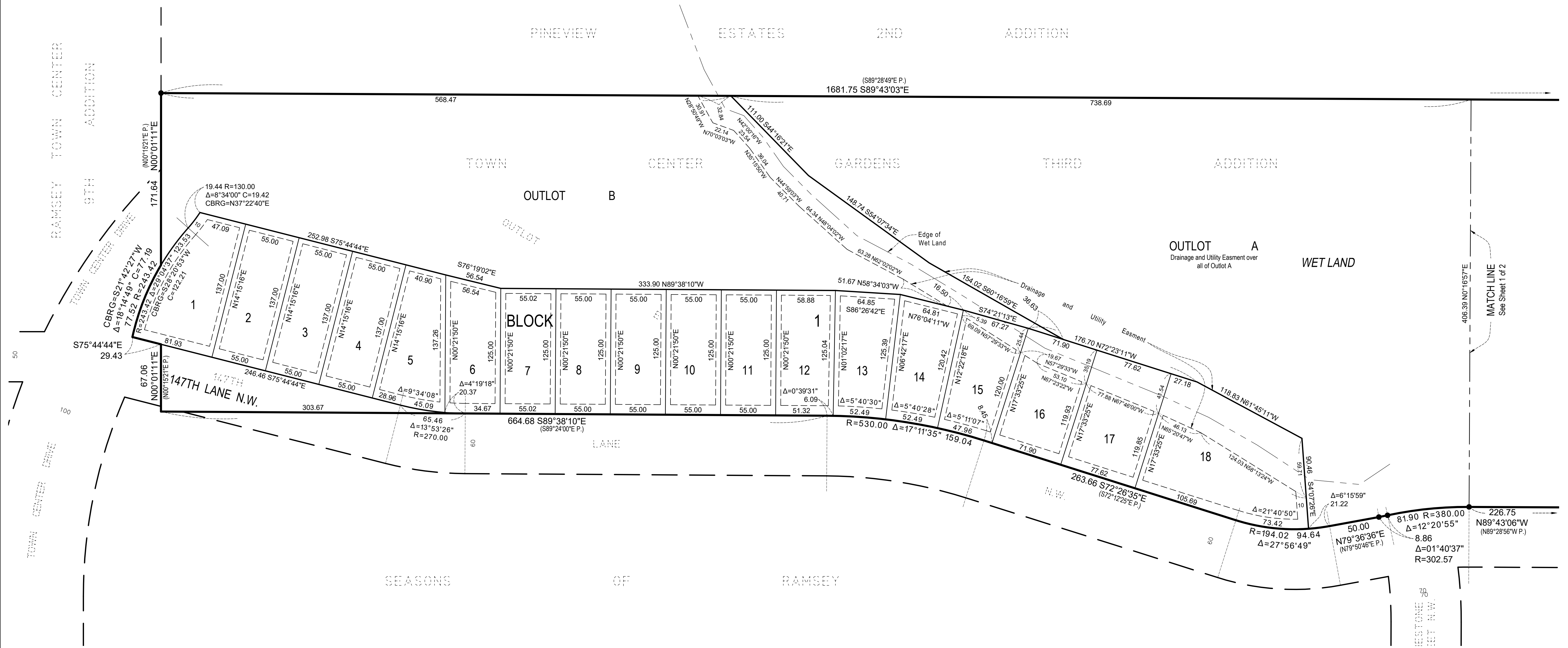


NORTH
1 INCH = 50 FEET
SCALE IN FEET
0 50 100

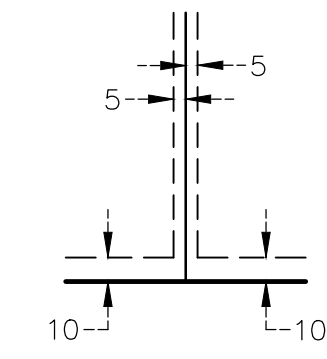


GARDEN VIEW

City of Ramsey
County of Anoka
Sec. 28, T. 32, R. 25

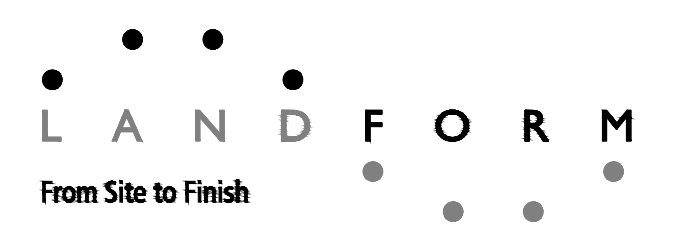
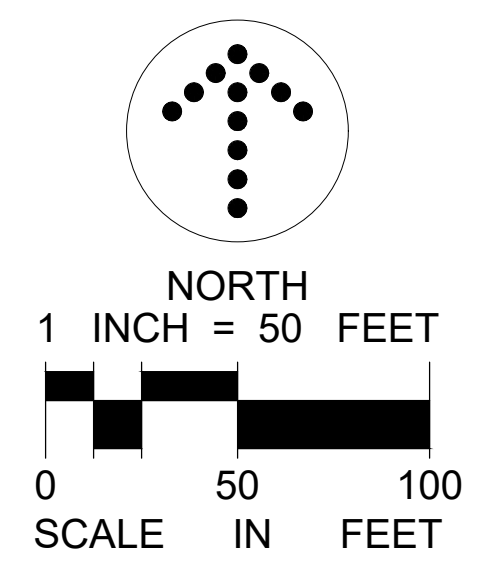


DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
(Not to Scale)



Being 5 feet in width and adjoining lot lines, unless otherwise shown, and 10 feet in width and adjoining street lines as shown on the plat.

- (P.) Denotes bearings per plot of TOWN CENTER GARDENS THIRD ADDITION.
 - Denotes 1/2 inch iron pipe monument found.
 - Denotes 1/2 inch by 14 inch iron pipe monument set and marked by License No. 48176.
- Bearings shown are based on the north line of Outlot E, TOWN CENTER GARDENS THIRD ADDITION which has an assumed bearing of S89°43'03"E.



**CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR GARDEN VIEW**

This Agreement (hereinafter the “Agreement”) is dated as of this _____ day of _____, 2020 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the “**CITY**”) and DC Ramsey LLC, a Limited Liability Corporation under the laws of Minnesota (the “**PERMITTEE**”).

Recitals

- A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the “Subject Property”).
- B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as Garden View (the “Plat”).

Agreement

- 1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.
- 2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:
 - a. The **PERMITTEE’S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.
 - b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy.

- c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.
3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Landform, dated July 28, 2020. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.
4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:
 - a. Trunk and lateral sanitary sewer.
 - b. Trunk and lateral water main.
 - c. Storm drainage facilities (when specified).
 - d. Stormwater maintenance through 90 percent buildout.
 - e. Streets.
 - f. Concrete curb and gutter (urban).
 - g. Lot grading.
 - h. Trail development.
 - i. Sidewalks.
 - j. Electricity (within one-fourth mile).
 - k. Phone (within one-fourth mile).
 - l. Natural gas (within one-fourth mile).
 - m. Boulevard sodding.
 - n. Water shut off boxes.
 - o. Landscaping

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.
6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITTEE** must provide the **CITY** with copies of all necessary

permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible “As Built” plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.
8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY’S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY’S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY’S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY’S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guarantee to lapse, expire or otherwise terminate.
9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY’S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE’S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.
10. Stage II CITY Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:
 - a. Street lights per agreement with Connexus Energy
 - b. Installation of survey monumentation.

(the “Stage II Improvements”). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Required Private Improvements. The private improvements the **PERMITTEE** will construct or install are as follows:
 - a. Sanitary sewer
 - b. Water

- c. Storm drainage facilities
- d. Stormwater maintenance
- e. Parking lot
- f. Concrete curb and gutter
- g. Lot grading
- h. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **(\$317,844.00)**, which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of “temporary” erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.
13. Inspection Fees for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **(\$12,714.00)**, which amount is 5% of the City Engineer’s estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.
14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **\$63,569.00**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY’S** Finance Director or a cash escrow.
15. Maintenance Guarantee for Landscaping. It is herein agreed that the **PERMITTEE** shall provide the **CITY** a maintenance guarantee to ensure the survival of the plantings. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the **CITY**, in the amount of \$3,330. [# plantings (37 trees) x cost/planting (\$300/tree x 30% average non-survival rate, (0 shrubs) x cost/planting \$75/shrub x 30% average non-survival rate], which shall be in effect for a two-year period commencing on the date of the **CITY’S** acceptance of said plantings as part of the Required Private Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the **PERMITTEE**. The determination that all plantings that have been planted in accordance with the Site Plan have either survived or have been replaced shall be made by the **CITY**. In the event the **PERMITTEE** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with **CITY** day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council

shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **PERMITTEE** hereby grants permission and a license to the **CITY** and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **PERMITTEE'S** default.

16. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.
17. Payment of Development Fee's. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Light as well as Street Light Operation and Maintenance Fees.
18. Requirements for Building and Occupancy Permits.
 - a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY**; and
 - b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.
19. **PERMITTEE Defaults.** If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:
 - a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial

paragraph of this Section, but the CITY must use commercially reasonable efforts to notify the PERMITTEE as promptly as possible that the CITY is undertaking to perform the PERMITTEE'S obligation or obligations. If the CITY performs one or more obligations of the PERMITTEE, the PERMITTEE must reimburse the CITY for any costs or expenses the CITY incurs, including costs and expenses for CITY staff time, to perform the work within 30 days after the CITY notifies the PERMITTEE, in writing, of the costs and expenses the CITY incurred to perform the work. If the PERMITTEE does not reimburse the CITY within said 30 day period, the CITY may pursue any remedies available to the CITY either at law or in equity or, in the alternative, the CITY may draw on the financial guaranty the PERMITTEE has provided to the CITY pursuant to this Agreement to reimburse itself for the expenses the CITY incurs to perform the work. This Agreement is a license for the CITY to act, and it shall not be necessary for the CITY to seek a Court Order for permission to enter the PERMITTEE Property. As an alternative to seeking recovery from the PERMITTEE or the financial guaranty, the CITY may levy special assessments against the PERMITTEE Property in accordance with Minnesota Statutes Section 429, and the PERMITTEE, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the PERMITTEE may have to such special assessments;

- b. The CITY may commence an action in Anoka County District Court to pursue any remedy available to the CITY at law or in equity including, but not limited to, injunctive relief;
- c. The CITY may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the PERMITTEE has cured all of its defaults; and
- d. The CITY may draw upon all or any portion of the financial guaranty the PERMITTEE has provided to the CITY pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the CITY pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the CITY obtains against the PERMITTEE pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the CITY pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

20. Miscellaneous.

- a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

- b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

- c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

- d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

- e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

- f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

- g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

- h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

- i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

- j. Reimbursement to the CITY. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

- k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

- l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:

DC Ramsey LLC
Attn: Casey Darkenwald
105 South 5th Ave, Suite 513
Minneapolis, MN 55401

TO THE CITY:

City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE CITY:

CITY OF RAMSEY

By: _____

Its: Mayor

By: _____

Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this _____ day of _____ 2020, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

Notary Public

This document drafted by:

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:

Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

Outlot E and D, Town Center Gardens 3rd Addition, Anoka County, Minnesota

Or upon recording

Lots 1 – 18 (inclusive), and Outlots A and B, Garden View, Anoka County, Minnesota

EXHIBIT B

Fees Payable to the City

| Development Agreement Items | Amount |
|---|--------------------------------------|
| Financial Surety (Item 12) | \$317,844 (Cash or Letter of Credit) |
| Engineering Inspection Fee (Item 13) | \$12,714 (Cash Escrow) |
| One Year Warranty (Item 14) | \$63,569 |
| Landscape Maintenance (Item 15) | \$3,330 |
| | |
| Residential Fees (2020) | Amount |
| Park Dedication (0 – 12 units per acre), \$3,500 per unit | \$63,000 |
| Trail Development, \$1,000 per unit | \$18,000 |
| Water Trunk (Connection), \$1,807 per unit | \$32,526 |
| Sanitary Sewer Trunk (Connection), \$1,213 per unit | \$21,834 |
| Stormwater Management Fee, \$487 per unit | \$8,766 |
| Total Residential Fees | \$144,126 |
| | |
| Other Fees | |
| SAC & WAC | Collected with Building Permit |

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-180

**RESOLUTION APPROVING FINAL PLAT AND
DEVELOPMENT AGREEMENT FOR GARDEN VIEW**

WHEREAS, DC Ramsey, LLC, hereafter referred to as “Developer,” properly applied for Final Plat approval of the following described property located in the City of Ramsey:

Outlot E and Outlot D, Town Center Gardens 3rd Addition, Anoka County, Minnesota

(the ‘Subject Property’);

WHEREAS, the City has received an Application for Final Plat Approval for Garden View, which includes eighteen (18) residential lots; and

WHEREAS, the Subject Property is located in the R-2 Residential District; and

WHEREAS, the Developer has proposed 50 foot-wide lots consistent with the requirements of the R-2 Residential (Detached Villa) District requirements; and

WHEREAS, the Planning Commission reviewed the sketch plan on June 4, 2020; and

WHEREAS, the Planning Commission met and held a public hearing for the Preliminary Plat on July 9, 2020 and recommended approval of the Preliminary Plat; and

WHEREAS, the City Council approved the Preliminary Plat on July 28, 2020; and

WHEREAS, the City Council approved the Final Plat on August 25, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants final plat and development agreement approval for Garden View in accordance with relevant City Codes, subject to the following conditions:
 - a. Compliance with the Staff Review Letters.
 - b. Compliance with all Staff Review Comments in ProjectDox.
 - c. Final approval by City Engineer and City Attorney.
 - d. The Developer entering into a Development Agreement with the City.
 - e. Approved wetland delineation and 16.5 foot setback encumbered by easement.
 - f. Adopted and executed ordinance vacating related street right-of-way.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 25th day of August, 2020.

Mayor

ATTEST:

City Clerk

ORDINANCE #20-16

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE VACATING PARTIAL RIGHT OF WAY OF
147TH LANE AND TOWN CENTER DRIVE RIGHT OF WAY RELATED TO GARDEN
VIEW SUBDIVISION**

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.6 and Minnesota Statutes 412.851.

SECTION 2. VACATION

The following described right of way, as indicated in Exhibit A attached, are hereby vacated, to-wit:

That part of 147TH Lane as dedicated in the plat of SEASONS OF RAMSEY, of record in the office of the Anoka County Recorder, Anoka County, Minnesota and that part of Town Center Drive as dedicated in the plat of RAMSEY TOWN CENTER 8TH ADDITION, of record in the office of the Anoka County Recorder, Anoka County, Minnesota, described as follows: Commencing at the northeast corner of Lot 1, Block 1, said SEASONS OF RAMSEY; thence North 0 degrees 01 minutes 11 seconds East, on an assumed bearing along the east line of said Ramsey Town Center 8th Addition, a distance of 61.90 to the Point of Beginning; thence continuing North 0 degrees 01 minutes 11 seconds East, along said east line, a distance of 77.43 feet; thence southerly a distance of 77.52 feet along a non-tangential curve, concave to the southeast, having a central angle of 18 degrees 14 minutes 49 seconds, a radius of 243.42 feet and a chord that bears South 21 degrees 42 minutes 27 seconds West to an intersection with a line lying 60.00 feet northerly of and parallel with the northerly line of said Lot 1; thence South 75 degrees 44 minutes 44 seconds East, along said parallel line, a distance of 29.43 feet to the Point of Beginning.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ of August, 2020.

Mayor

ATTEST:

City Clerk

Introduction date: July 28, 2020

Posting dates:

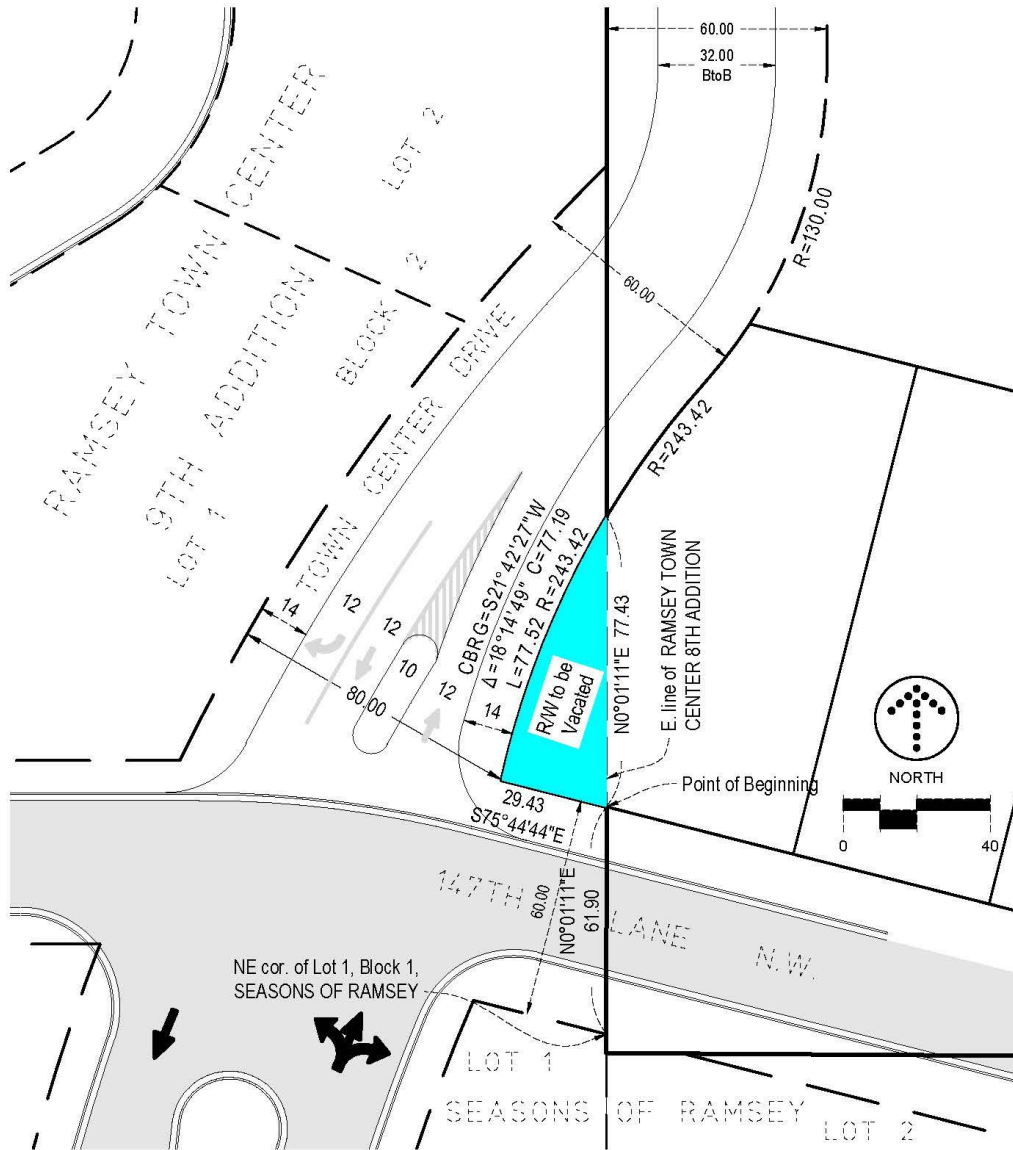
Adoption date:

Publication date:

Effective date:

Exhibit A

That part of 147th Lane as dedicated in the plat of SEASONS OF RAMSEY, of record in the office of the Anoka County Recorder, Anoka County, Minnesota and that part of Town Center Drive as dedicated in the plat of RAMSEY TOWN CENTER 8TH ADDITION, of record in the office of the Anoka County Recorder, Anoka County, Minnesota, described as follows: Commencing at the northeast corner of Lot 1, Block 1, said SEASONS OF RAMSEY; thence North 0 degrees 01 minutes 11 seconds East, on an assumed bearing along the east line of said RAMSEY TOWN CENTER 8TH ADDITION, a distance of 61.90 to the Point of Beginning; thence continuing North 0 degrees 01 minutes 11 seconds East, along said east line, a distance of 77.43 feet; thence southerly a distance of 77.52 feet along a non-tangential curve, concave to the southeast, having a central angle of 18 degrees 14 minutes 49 seconds, a radius of 243.42 feet and a chord that bears South 21 degrees 42 minutes 27 seconds West to an intersection with a line lying 60.00 feet northerly of and parallel with the northerly line of said Lot 1; thence South 75 degrees 44 minutes 44 seconds East, along said parallel line, a distance of 29.43 feet to the Point of Beginning.



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Vacation Exhibit • 06.17.2020

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CC Regular Session

7. 2.

Meeting Date: 08/25/2020

By: Colleen Lasher, Administrative Services

Information

Title:

Highway 10 Update from Tinklenberg Group

Purpose/Background:

At the July 14, 2020 Council meeting, the City Council approved an extension of the contract with the Tinklenberg Group as it relates to the Ramsey US Trunk Highway 10 Improvement Development Plan. The term of the extension was for the twelve (12) month period from July 1, 2020 through June 30, 2021, and the Council requested that Mr. El Tinklenberg provide an update to the Council at the August 25, 2020 Council meeting.

Background:

The City has worked with the Tinklenberg Group for most of the past decade. Mr. Tinklenberg continues to work with federal, state, county, and regional officials to advance Ramsey's interests in developing the Highway 10 corridor. The City's past success during this period have included the recent announcement of a \$40 million INFRA federal grant, plus past grant awards totaling \$35M for the Armstrong Interchange Project, which was awarded several grants, including a \$10M federal (TIGER) grant, a \$10M state (CIMS) grant, a \$8M bonding allocation from the state, and a \$10.2M award from the Counties Transit Investment Board (CTIB), which fully funded the project.

In 2017, work with the state legislature successfully secured an estimated \$1.5 million in funding for the engineering and design of the Ramsey Boulevard underpass of the BNSF rail line, and the City of Ramsey received an additional \$2 million from the 2018 state bonding bill for the Ramsey Boulevard rail separation project.

Mr. Tinklenberg will provide an update on current legislative initiatives, and the current efforts to maintain strong and consistent communication with the City's state legislature and U.S.Congressional Delegation.

Notification:

NA

Observations/Alternatives:

Funding Source:

N/A

Recommendation:

Informational only

Action:

Informational only. No action necessary.

Attachments

Extension Letter 2020

July 2015 Plan

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Kurt Ulrich | Kurt Ulrich | 07/09/2020 03:14 PM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 11:30 AM |
| Kurt Ulrich | Kurt Ulrich | 08/20/2020 11:49 AM |
| Form Started By: Colleen Lasher | | Started On: 07/06/2020 12:03 PM |
| Final Approval Date: 08/20/2020 | | |



The Tinklenberg Group

The interchange of strategies and solutions

Proposed Extension of the Ramsey US Trunk Highway 10 Improvement Development Plan July, 2020

This proposed extension is intended to capitalize on the exciting accomplishments already achieved under earlier phases of the city's US Trunk Highway 10 Improvement Development Plan and continue the implementation of strategies adopted in that plan. It will support the utilization of federal grant dollars awarded and leverage those dollars to secure state, regional, and MnDOT funding necessary to construct identified improvements on US TH 10 within the City of Ramsey. It will continue to operate under the performance and reporting requirements established in the July, 2015 plan.

Work elements of this extension will include a continuation of those identified in earlier extensions of the plan with special emphasis on the following;

- * Coordinate, on behalf of the City, follow-up and implementation of funding opportunities made available to the US TH 10 corridor during prior sessions of the Minnesota legislature and awarded federal grants.
- * Coordinate on-going review and consideration of federal and state transportation program and grant opportunities appropriate to US TH 10 improvements within the City of Ramsey.
- * Facilitate and coordinate the planning and implementation of meetings of communities, business leaders, and elected officials along US TH 10 in support of broader improvement needs in the corridor.
- * Work with the State's congressional delegation and the US DOT, to identify and pursue federal funding opportunities and programs supportive of the City's US TH 10 improvement goals that have been or may be advanced by the congress or the Trump administration.
- * Prepare for and facilitate the introduction and consideration of City's 2020 and 2021 legislative proposals related to US TH 10 improvements.
- * Identify, recommend, and coordinate as directed, pursuit of additional opportunities for MnDOT grant funding applicable to US TH 10 improvements.

* As directed, participate in and coordinate with the activities of the Anoka County US TH 10 Corridor Coalition.

* As directed, support and participate in the City's TH 10 planning and communications initiatives.

* Consultant will provide activity updates to the City at Council workshop or regular meetings every six to eight weeks during the term of this extension.

The term of this proposed extension will be for the twelve (12) month period from July 1, 2020 through June 30, 2021. The rate for this extension will be \$3,500.00 per month. Prior to January 1, 2021, and based on the final outcome of the 2020 regular and special sessions, the Consultant will prepare a proposed plan for advancing the City's interests during the 2021 session of the Minnesota legislature. This plan will be based on an assessment of state, regional, and federal funding opportunities and implemented only when concurred with and approved by the City.

Approved and agreed to by;

John LeTourneau
Mayor, City of Ramsey

Elwyn Tinklenberg
President, The Tinklenberg Group

Date

Date

**City of Ramsey
BNSF Railroad Interchange Initiative
2015 Consulting Services Agreement**

**Amendment 1
July, 2015**

Overview

The Tinklenberg Group respectfully submits the attached work plan as Amendment 1 to its Consulting Services Agreement with the City of Ramsey. This work plan is proposed in response to the City’s continuing interest in pursuing funding for the construction of underpasses on Ramsey Boulevard and Sunfish Lake Boulevard at their intersection with the BNSF rail corridor. The heightened interest and awareness the City has created among key decision makers through its earlier efforts provides this work plan a remarkable basis for achieving the outcomes identified and advancing the improvements the City is seeking.

Timing and Cost

The activities identified in the attached work plan will begin immediately upon the City’s adoption of this amendment and continue through the end of December, 2015. It can be amended at any time by mutual consent of the parties and terminated without cause by either party with 30 days advance notice.

The cost of the Consulting Services associated with attached work plan will be \$27,000 payable in five equal monthly installments of \$5,400 beginning immediately following the City’s adoption of the amendment.

Agreed and Approved

Kurtis G. Ulrich
City Administrator, City of Ramsey

Elwyn Tinklenberg
President, The Tinklenberg Group

Date

Date

Ramsey US Trunk Highway 10 Improvement Development Plan

July, 2015

The City of Ramsey's leadership on issues related to the safety and congestion of US TH 10 has produced both significant improvements and important opportunities in the corridor. The improvements are best exemplified in the on-going construction of the Armstrong Interchange project, but other, less visible improvements have occurred as well. These include the high degree of cooperation and collaboration that characterizes the work with the county and other cities in the corridor, the heightened awareness of corridor issues among key legislative and congressional leaders, the growing public and business community support for the City's US TH 10 efforts, and increasing interest in economic development opportunities in the City along US TH 10. All of these improvements contribute in significant ways to the momentum that has built around the City's US TH 10 initiatives and the realistic opportunities that now exist for those initiatives to succeed in attracting additional public investment in planned corridor improvements.

This proposed work plan seeks to capitalize on those improvements and opportunities by implementing a series of strategies focused on the goal of securing funding for additional construction projects in the US TH 10 corridor benefiting the City of Ramsey. These strategies will be targeted in three areas of opportunity: federal support, state legislative support, and Minnesota Department of Transportation (MnDOT) support. It is critical to engage these efforts now in order to take full advantage of the important inroads the City has through its earlier legislative initiatives, its very successful federal contacts, and the effective way in which the City has broadly communicated its US TH 10 rail crossing and safety concerns. At both the federal and state levels, long term transportation funding decisions are currently being considered and the strategies proposed in this work plan will help insure that the city continues to be in the best possible position to benefit.

1. Federal

A. Federal support strategies will include:

- Follow-up work with congressional members and staff contacted during the City's June meetings in DC

- On-going efforts to identify and secure potential federal funding sources for US TH 10 improvements
 - Track and capitalize on funding opportunities that may emerge in the process of reauthorizing federal transportation legislation
 - Schedule and organize a tour of US TH 10 improvements and opportunities for Minnesota's member of the US House Transportation and Infrastructure Committee
- B. Federal support outcomes
- Improved connections with congressional members and staff
 - Identification of optional federal funding sources
 - Transportation funding targeted local projects
- C. Federal support strategies deliverables
- Monthly written progress/activity report to City Council
 - Site visit and meeting with US Representative

2. State legislative

- A. State legislative support strategies will include:
- Scheduling and organizing tours of Ramsey US TH 10 needs and projects with members of the legislative bonding/capital investment committees
 - Developing and implementing targeted contact plans for key legislative leaders
 - Developing and nurturing positive and on-going media contacts regarding US TH 10 needs and issues
 - Supporting continued development and growth of business community awareness of and engagement in US TH 10 issues and projects
 - Organizing and facilitating a US TH 10 summit meeting of interested communities along the entire corridor to increase visibility and awareness of corridor needs/issues and to support broader, coordinated efforts to fund necessary improvements
 - Developing and organizing essential groundwork for US TH 10 funding proposals to be introduced during the 2016 session of the state legislature
- B. State legislative support outcomes
- Improved connections with critical state legislators
 - Improved connections with other corridor communities
 - Increased public awareness vis increased media placements
 - Increased participation of local business community in US TH 10 advocacy
 - Funding consideration by legislature in 2016
- C. State legislative support deliverables
- Monthly written progress/activity report to City Council
 - Inclusion of Ramsey on State Bonding tour

- Draft 2016 legislation to provide funding
- US TH 10 “summit” meeting of corridor communities

3. MnDOT

A. MnDOT support strategies will include:

- Support and monitor development of funding categories appropriate to issues on US TH 10
- Continue to identify and capitalize on opportunities to keep the MnDOT Commissioner and key MnDOT staff informed about and supportive of improvement needs in the US TH 10 corridor
- Work with the Metro Division of MnDOT to advance the schedule of identified improvements on US TH 10
- Continue to develop and maintain awareness and support by the Governor and key staff in the Governor’s office regarding US TH 10 issues and opportunities
- Utilize the US TH 10 summit meeting referenced above to engage broader support within MnDOT for corridor improvements

B. MnDOT support outcomes

- Improved connections with MnDOT via the Commissioner’s office and District offices
- Improved awareness and identification of corridor improvements on MnDOT’s scheduled plans

C. MnDOT support deliverables

- Monthly written progress/activity report to City Council
- US TH 10 projects included on MnDOT’s construction schedule

Activities implementing these strategies are proposed to begin immediately upon approval by the City Council and will continue through the end of December, 2015