City of Ramsey
Agenda
Regular City Council
Tuesday, September 22, 2020
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.
Meeting by telephone or other electronic means in accordance with Minnesota Statute 13D.02

1. Call to Order

2. Presentation

1. Proclamation Declaring October 2020 as *Domestic Violence Awareness Month*

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive Cash & Investments for Period Ending August 31, 2020

2. Receive August 2020 Financial Reports - General Fund and Enterprise Funds

3. Note the Following Boards, Commissions, and Committee Meeting Minutes:
   - Park and Recreation Commission Meeting Minutes Dated July 9, 2020
   - Planning Commission Meeting Minutes Dated August 6, 2020
   - Economic Development Authority Meeting Minutes Dated August 13, 2020
   - Public Works Committee Meeting Minutes Dated August 18, 2020

4. Approve the Following Meeting Minutes:

   1. City Council Work Session dated 9/8/2020
   2. City Council Regular Session dated 9/8/2020

5. Approve Rental Licenses

6. Adopt Resolution #20-209 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 3, 2020 through September 16, 2020

7. Adopt Resolution #20-144 Approving Change Order #1 for The COR Infiltration Basin, Improvement Project #18-09

8. Adopt Resolution #20-210 Resolution Establishing Procedures Related to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code (Bonding for Construction of Public Works Campus)

9. Adopt Resolution #20-184 Proclaiming October 2020 Domestic Violence Awareness Month

10. Adopt Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North, Case of River's Bend Holdings, LLC (Project 20-117)

11. Adopt Resolution #20-190 Approving a Conditional Use Permit (CUP) for a Religious Institution, Connections Church (Project 20-125)

12. Adopt Resolution #20-199 Approving an Amended and Restated Development Agreement between the City of Ramsey and Rum River Prairie, LLC

13. Adopt Resolution #20-200 Authorizing Final Payment to Allied Blacktop Company for Improvement Project #20-00, 2020 Crack Sealing Improvements.

14. Adopt Resolution #20-206 Authorizing Final Payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements.

15. Adopt Resolution #20-207 Authorizing Partial Payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.

16. Adopt Resolution #20-208 Authorizing partial payment #1 to Douglas-Kerr Underground, LLC for Improvement Project #20-04, Puma Street Improvements.

17. Adopt Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; Case of Java Properties (Portions may be closed to the public)

18. Adopt Resolution #20-213 Accepting Quotes and Awarding Contract for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13

19. Adopt Resolution #20-214 Accepting Quotes and Awarding Contract for 5751 164th Lane Drainage Improvements, Improvement Project #19-17

20. Adopt Resolution #20-215 Accepting Quotes and Awarding Contract for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08

21. Adopt Resolution #20-216 Back-filling a Vacant Regular Part-time Building Maintenance Worker Position

22. Adopt Resolution #20-217 to Hire a Part-Time Building Inspections Administrative Assistant

23. Adopt Resolution #20-221 Appointing Election Judges for the General Election on November 3, 2020

6. Public Hearing

1. Adopt Resolution #20-201 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

7. Council Business

1. Adopt Resolution #20-202 Adopting Proposed 2021 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 8, 2020; Adopt Resolution #20-203 Adopting Proposed 2021 General Fund Budget and Resolution #20-204 Adopting Proposed 2021 EDA Budget.

2. Adopt Resolution #20-205 Approving Final Plat and Development Agreement for Hampton Townhomes (formerly Odyssey Homes); Case of Platinum Land LLC

3. Adopt Resolution #20-218 Approving Settlement Offer for Water and Sewer Cost Contribution and Reimbursement Agreement; Case of 21st Century Bank

4. Adopt Resolution #20-220 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards

5. Adopt Resolution #20-212 Approving Final Plat and Development Agreement for Preserve at Northfork; Case of Preserve at Northfork, LLC

6. Receive Update on Highway 10/169 Planning, Design and Funding Efforts

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 09/22/2020

Information

Title:

Proclamation Declaring October 2020 as *Domestic Violence Awareness Month*

Purpose/Background:

Purpose: To proclaim October 2020 as *Domestic Violence Awareness Month*.

Background: At the request of the Alexandra House, and the Purple Lights Initiative, the City Council will consider a resolution on their Consent Agenda this evening proclaiming October 2020 Domestic Violence Awareness Month. Mayor LeTourneau will read the proclamation at this time. The proclamation is attached. The City will be lighting portions of the City Municipal Center with purple lights to help raise awareness of October as Domestic Violence Awareness Month.

Tina Bronson, Alexandra House's Communications Marketing Director, will be attending the meeting on behalf of the Alexandra House organization to share a brief presentation about Domestic Violence Awareness Month and answer any questions.

Attachments

Proclamation Domestic Violence Awareness Month

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/05/2019 08:46 AM
Kurt Ulrich	Kurt Ulrich	09/05/2019 09:55 AM
Colleen Lasher	Colleen Lasher	09/16/2020 04:07 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 02:49 PM
Form Started By: Katie Schmidt		Started On: 08/16/2019 07:58 AM
Final Approval Date: 09/17/2020		

Proclamation Resolution

October of 2020 is proclaimed as

Domestic Violence Awareness Month

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women, men and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is ***National Domestic Violence Awareness Month****;* and

WHEREAS, during ***National Domestic Violence Awareness Month****,* Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED AND KNOWN TO ALL, that the City of Ramsey proclaims October to be Domestic Violence Awareness Month on this the 22nd day of September, 2020.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **5. 1.**

Meeting Date: 09/22/2020

By: Diana Lund, Finance

Information

Title

Receive Cash & Investments for Period Ending August 31, 2020

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending August 31, 2020.

Cash and investment report shows the monthly cash flow - receipts and expenditures through August 31, 2020 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending August 31, 2020

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Diana Lund		Started On: 09/10/2020 10:56 AM
Final Approval Date: 09/17/2020		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended August 31, 2020

	August-20 CURRENT MONTH	2020 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 88,417,606.07	$ 84,144,038.99
CASH INFLOWS:		
Daily Deposit	262,244.33	7,957,044.15
Tax Settlements	-	7,254,361.86
U/B Receipts	596,232.11	1,631,098.29
Credit Cards (Includes Utility Billing)	925,776.53	2,845,720.40
Interest Earnings [Net of Interest Paid on Investments]	82,376.86	1,056,996.71
Bond Proceeds		-
TOTAL CASH INFLOW	$ 1,866,629.83	$ 20,745,221.41
TOTAL CASH AVAILABLE	$ 90,284,235.90	$ 104,889,260.40
CASH OUTFLOWS:		
Prepaid Checks	653,194.71	6,186,185.59
Bills Lists	606,431.78	4,278,343.64
Pay Estimates	74,412.79	91,184.28
Credit Cards	5,675.54	42,008.26
Payroll - Net	399,751.57	3,218,772.84
Flex Reimbursement	2,571.30	33,224.20
Void Checks/Dormant Checks Paid	(20,884.23)	(67,751.70)
Debt Service	69,220.00	2,612,552.35
Miscellaneous [Bank Charges; etc.]	149.00	1,027.50
TOTAL CASH OUTFLOW	$ 1,790,522.46	$ 16,395,546.96
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 88,493,713.44**	**$ 88,493,713.44**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**76,107.37**	**4,349,674.45**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 74,738,456.61**	**73,537,171.61**
Purchases	10,620,000.00	43,289,533.49
Maturities/Sales	(10,959,897.62)	(42,428,146.11)
ENDING BALANCE	**$ 74,398,558.99**	**$ 74,398,558.99**

Prepared by the City of Ramsey Finance Department
9/14/2020

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
191205	12/4/2020	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
190927	3/31/2020	4M	Term Series 4M			1,750,000.00		1,750,000.00	0.00	1,750,000.00
190328	3/31/2020	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
200204B	5/5/2020	4M	Term Series 4M			0.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
190131C	1/30/2020	4M	Term Series 4M			2,000,000.00		2,000,000.00	0.00	2,000,000.00
									500,000.00	
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		100,000.00	0.00	100,000
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		290,000.00	0.00	290,000
191008A	12/1/2020	BAIRD	ROCK ISLAND IL TAX		7724872H6	255,000.00		0.00	255,000.00	255,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
191008B	12/1/2021	BAIRD	ROCK ISLAND IL TAX		7724872J2	270,000.00		0.00	270,000.00	270,000
191008C	12/1/2022	BAIRD	ROCK ISLAND IL TAX		7724872K9	270,000.00		0.00	270,000.00	270,000
									1,885,000.00	
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		200,000.00	0.00	200,000
200130A	1/30/2023	ICD SEC	CD-UNION BANK	34934	90520VATO		245,000.00	245,000.00	0.00	245,000
200130B	7/30/2021	ICD SEC	CD-COMMUNITY BANKE	26871	20361LCG7		245,000.00	0.00	245,000.00	245,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		249,000.00	0.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		249,000.00	0.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		248,000.00	0.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		245,000.00	0.00	245,000.00
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		249,000.00	0.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		249,000.00	0.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		249,000.00	0.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		249,000.00	0.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		245,000.00	0.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		151,000.00	0.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		245,000.00	0.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi:	30704	55977RBP7	225,000.00		225,000.00	0.00	225,000
190607	5/7/2020	ICD SEC	CD-BANK OZARK	110	064417NJE4	245,000.00		245,000.00	0.00	245,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		245,000.00	0.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		249,000.00	0.00	249,000
190827	5/27/2020	ICD SEC	CD-ZIONS BANKCORP	2270	9897OI2Q5	245,000.00		245,000.00	0.00	245,000.00
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	245,000.00		245,000.00	0.00	245,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		200,000.00	0.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		249,000.00	0.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		249,000.00	0.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		245,000.00	0.00	245,000
190612	6/11/2020	ICD SEC	CD-FIRST FINANCIAL BA	6600	32021SGD2	245,000.00		245,000.00	0.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		245,000.00	0.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		249,000.00	0.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		245,000.00	0.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		245,000.00	0.00	245,000
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		249,000.00	0.00	249,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		245,000.00	0.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		245,000.00	0.00	245,000.00
190711	7/13/2020	ICD SEC	CD-SECURITY BANK	15731	81404QABO	245,000.00		245,000.00	0.00	245,000
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		150,000.00	0.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		245,000.00	0.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		249,000.00	0.00	249,000
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	245,000.00		245,000.00	0.00	245,000
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		204,000.00	0.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		0.00	145,000.00	145,000
190621B	9/21/2020	ICD SEC	CD-GREAT SOUTHERN B.	29546	39120VSJ4	245,000.00		245,000.00	0.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		0.00	74,000.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		0.00	245,000.00	245,000
190726A	10/26/2020	ICD SEC	CD-COMMUNITY WEST E	27572	20415Q6W3	245,000.00		0.00	245,000.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		0.00	249,000.00	249,000
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	245,000.00		0.00	245,000.00	245,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000
191230E	12/29/2020	ICD SEC	CD-BANK OF CHINA	33653	06428FPU5	245,000.00		0.00	245,000.00	245,000
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		0.00	249,000.00	249,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	245,000.00		0.00	245,000.00	245,000
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BANK	26605	94948LCR0	245,000.00		0.00	245,000.00	245,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	8727OLCJ0	85,000.00		0.00	85,000.00	85,000
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	85,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	156,000.00		0.00	156,000.00	85,000
197023	7/23/2021	ICD SEC	CD-SECURITY STATE BA	11907	81500JAT0	245,000.00		245,000.00	0.00	85,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
190731B	7/30/2021	ICD SEC	CD-CURRIE STATE BANK	8172	510354AB9	245,000.00		0.00	245,000.00	85,000
190909	9/9/2021	ICD SEC	CD-READING COOP BANI	26620	755324CH1	245,000.00		245,000.00	0.00	245,000
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
191023	10/22/2021	ICD SEC	CD-GREAT WESTERN BA	15289	391414BMO	245,000.00		245,000.00	0.00	245,000
190719C	11/19/2021	ICD SEC	CD-BANK OF NEW ENGL/	24540	06426KBF4	245,000.00		245,000.00	0.00	245,000
191211	12/13/2021	ICD SEC	CD-SALLIE MAE BANK	58177	7954505X9	245,000.00		0.00	245,000.00	245,000
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK /	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
190628A	12/28/2021	ICD SEC	CD-FLAGSTAR BANK	32541	33847E2Q9	245,000.00		0.00	245,000.00	245,000
191231A	12/31/2021	ICD SEC	CD-IOWA TRUST & SAVII	18400	462595BB4	245,000.00		0.00	245,000.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	245,000.00		245,000.00	0.00	245,000
190828A	2/28/2022	ICD SEC	CD-SB ONE BANK	22221	78414TBD3	245,000.00		245,000.00	0.00	245,000.00
191121	5/20/2022	ICD SEC	CD-AMERICAN NATIONA	33812	066519JV2	245,000.00		245,000.00	0.00	245,000
190718	7/18/2022	ICD SEC	CD-WESTERN BANK OF V	341	95772AAK9	245,000.00		245,000.00	0.00	245,000
190719A	7/19/2022	ICD SEC	CD-FRONTIER BANK	33922	359067CZ6	245,000.00		245,000.00	0.00	245,000
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANI	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
191025	10/25/2022	ICD SEC	CD-FLORIDA CAPITAL B/	26323	340569GH7	245,000.00		245,000.00	0.00	245,000
191220C	12/20/2022	ICD SEC	CD-FRANKLIN SYNERGY	58714	35471TFQ0	245,000.00		245,000.00	0.00	245,000
191227A	12/27/2022	ICD SEC	CD-PROMISEONE BANK	58657	74348HAB4	245,000.00		0.00	245,000.00	245,000
191227B	12/27/2022	ICD SEC	CD-LCA BANK	58148	501798PB2	245,000.00		245,000.00	0.00	245,000
191230D	12/30/2022	ICD SEC	CD-FIRST NATIONAL BAI	03330	32112UDL2	245,000.00		0.00	245,000.00	245,000
191230C	6/30/2023	ICD SEC	CD-BANK OF SOUTHERN	57044	065104AF8	245,000.00		245,000.00	0.00	245,000
191115B	11/15/2023	ICD SEC	CD-LIVE OAKS BANKING	58665	066519JV2	245,000.00		245,000.00	0.00	245,000
191206	12/6/2023	ICD SEC	CD-LIBERTY NATIONAL I	6516	530880AL7	245,000.00		245,000.00	0.00	245,000
191220B	12/20/2024	ICD SEC	CD-FIRST BANK MCCOM	05907	319234BF6	245,000.00		245,000.00	0.00	245,000
									6,033,000.00	
150903	11/1/2021	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
200123	12/15/2022	Northland	LUVERNE MN TAX		550629-VE-6		330,000.00	0.00	330,000.00	330,000
200130D	3/1/2022	Northland	RICHLAND SCHOOL DISTRICT		764080-FN-2		200,000.00	50,000.00	150,000.00	200,000
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9		165,000.00	0.00	165,000.00	165,000
200323	12/1/2020	Northland	NEW HAMPSHIRE STATE TAX		644682-4H-6		285,000.00	0.00	285,000.00	285,000
200326A	4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0		100,000.00	0.00	100,000.00	100,000
200609	2/1/2021	Northland	MOUNTAIN LAKE MN TAX		624148-ME-9		170,000.00	0.00	170,000.00	170,000
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5		180,000.00	0.00	180,000.00	180,000
200805	11/1/2026	Northland	BALDWIND PA GO		058237-HM-3		100,000.00	0.00	100,000.00	100,000
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4		250,000.00	0.00	250,000.00	250,000
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0		270,000.00	0.00	270,000.00	270,000
190627	2/1/2020	Northland	MOORHEAD MINN ISD #152		616157-SK-0	500,000.00		500,000.00	0.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		285,000.00	0.00	285,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		70,000.00	0.00	70,000
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		100,000.00	0.00	100,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		60,000.00	0.00	60,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		145,000.00	0.00	145,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		135,000.00	0.00	135,000
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		500,000.00	0.00	500,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		500,000.00	0.00	500,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		145,000.00	0.00	145,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		160,000.00	0.00	160,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		320,000.00	0.00	320,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		210,000.00	0.00	210,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		0.00	400,000.00	400,000
191003B	12/1/2020	Northland	SOUTH-WESTERN CITY SCHOOL DIST (		840658-PX-0	230,000.00		0.00	230,000.00	230,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	75,000.00		0.00	75,000.00	150,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97	500,000.00		0.00	500,000.00	500,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
190628A	8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0	500,000.00		0.00	500,000.00	500,000
190731A	11/30/2021	Northland	CD-ENERBANK		29266N7E1	148,000.00		0.00	148,000.00	148,000
191017	12/1/2021	Northland	COLUMBS OH SCHOOL DISTR		199507-6J-8	130,000.00		0.00	130,000.00	130,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
190826	3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5	250,000.00		0.00	250,000.00	250,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
190703	4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2	180,000.00		0.00	180,000.00	180,000
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4	130,000.00		0.00	130,000.00	130,000
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		135,000.00	0.00	135,000
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7	205,000.00		0.00	205,000.00	205,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		0.00	240,000.00	240,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	315,000.00		65,000.00	250,000.00	315,000
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		0.00	250,000.00	250,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		140,000.00	0.00	140,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		0.00	200,000.00	200,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00	500,000
190726C	7/17/2026	Northland	FFCB		3133EKVJ2	485,000.00		485,000.00	0.00	485,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7	395,000.00		0.00	395,000.00	395,000
191015	10/15/2026	Northland	FFCB		3133EK2H8	400,000.00		0.00	400,000.00	400,000
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00	385,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00	150,000
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00	285,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
									14,078,000.00	
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		400,000.00	0.00	400,000
200817	2/16/2021	UBS	BANK OF CHINA COMM PAPER		06119qpg6		10,000,000.00	0.00	10,000,000.00	1,000,000
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COU		71781LBU2		300,000.00	0.00	300,000.00	300,000
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0		400,000.00	0.00	400,000.00	400,000
200612		UBS	UBS PRIME FUND				1,445,483.93	0.00	1,445,483.93	1,445,484
200623		UBS	UBS PRIME FUND				1,741,251.98	0.00	1,741,251.98	1,741,252
200714		UBS	UBS PRIME FUND				531,198.11	0.00	531,198.11	531,198
200717		UBS	UBS PRIME FUND				8,002,863.63	0.00	8,002,863.63	8,002,864
200728		UBS	UBS PRIME FUND				1,405,590.52	0.00	1,405,590.52	1,405,591
200731A		UBS	UBS PRIME FUND				259,035.81	0.00	259,035.81	259,036
200731B		UBS	UBS PRIME FUND				247,506.71	0.00	247,506.71	247,507
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86		430,000.00	0.00	430,000.00	430,000
200630B		UBS	UBS PRIME FUND				601,602.80	0.00	601,602.80	601,603
200116	1/17/2023	UBS	CD-MORGAN STANLEY	32992	6169OURY8		245,000.00	0.00	245,000.00	245,000
200128	1/27/2021	UBS	CD-FIRST NATIONAL BAI	5452	33213SJA1		245,000.00	0.00	245,000.00	245,000
200130C	7/30/2020	UBS	CD-INVESTORS BANK	28892	46176PMT9		245,000.00	245,000.00	0.00	245,000
200131	7/31/2020	UBS	CD-BANK OF BARODA	33681	06063HKR3		245,000.00	245,000.00	0.00	400,000
200229		UBS	PRIME MM				3,000,000.00	3,000,000.00	0.00	3,000,000
200521		UBS	PRIME MM				2,700,000.00	2,024,482.29	675,517.71	2,700,000
200531		UBS	PRIME MM				1,000,000.00	0.00	1,000,000.00	1,000,000
200204A	2/3/2021	UBS	CD-TRUST BANK CHARL	9846	89788HAH6		245,000.00	0.00	245,000.00	245,000
200205	8/5/2020	UBS	CD-BEAL BANK	57833	07370YZ96		245,000.00	245,000.00	0.00	245,000
200306	3/7/2022	UBS	CD-POWELL VALLEY NA	6863	73913RAC7		240,000.00	240,000.00	0.00	240,000
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25		425,000.00	0.00	425,000.00	425,000
200324	3/1/1930	UBS	NEW YORK CITY TAXABLE		64966QJL5		500,000.00	0.00	500,000.00	500,000
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2		500,000.00	0.00	500,000.00	500,000
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47		500,000.00	0.00	500,000.00	500,000
200417	9/1/1931	UBS	CITY OF NORFOLK VA TAX		655867G94		220,000.00	0.00	220,000.00	220,000
200430		UBS	PRIME MM				2,500,000.00	0.00	2,500,000.00	2,500,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		500,000.00	0.00	500,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		245,000.00	0.00	245,000
190725B	8/25/2020	UBS	CD-BMO HARRIS	16571	05581WX59	245,000.00		245,000.00	0.00	245,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		245,000.00	0.00	245,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	245,000.00		0.00	245,000.00	245,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		1,000.00	0.00	129,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190705	1/3/2022	UBS	CD-BANCO POPULAR	34967	05970EAM6	245,000.00		245,000.00	0.00	245,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	245,000.00		0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	245,000.00		245,000.00	0.00	245,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	175,000.00		0.00	175,000.00	175,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	232.79		103.79	129.00	75,215
190726D	7/26/2022	UBS	CD-OLD NATIONAL BANI	3832	680061HN1	245,000.00		245,000.00	0.00	245,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
190823	8/23/2022	UBS	CD-CALPRIVATE BANK	58291	13135NAH3	245,000.00		245,000.00	0.00	245,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	314.43		93.98	220.45	52,000
190913	9/13/2022	UBS	CD-PEOPLES SAVINGS B/	34973	712233AD7	245,000.00		0.00	245,000.00	2
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	240.93		82.59	158.34	59,990
191213	12/13/2022	UBS	CD-WELLS FARGO NEV	27389	949495AA3	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
191219C	12/19/2022	UBS	CD-MORGAN STANLY	32992	61690UQG8	245,000.00		245,000.00	0.00	245,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
191122B	6/15/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MHH7	245,000.00		0.00	245,000.00	245,000
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
191230B	6/30/2023	UBS	CD-RAYMOND JAMES	33893	75472RAR2	245,000.00		0.00	245,000.00	245,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		250,000.00	0.00	250,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		300,000.00	0.00	300,000
190930	9/30/2024	UBS	CD-JP MORGAN CHASE BANK		48128lCA5	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	245,000.00		0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	245,000.00		0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	245,000.00		0.00	245,000.00	245,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		500,000.00	0.00	500,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		430,000.00	0.00	430,000
190828C	8/28/2024	UBS	CD-FIRST OKLAHOMA B/	12484	335857BN7	245,000.00		0.00	245,000.00	245,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
190916	9/16/2024	UBS	CD-JONESBORO ST BANK	9325	4804OPFB6	245,000.00		245,000.00	0.00	2
190918	9/18/2024	UBS	CD-FIRST NATIONAL BAI	4779	334342CF7	245,000.00		0.00	245,000.00	2
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
191127	11/27/2024	UBS	CD-STATE BANK INDIA II	33682	856285RS2	245,000.00		0.00	245,000.00	245,000
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00	400,000.00	400,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL BA	26633	2477RBD6	200,000.00		0.00	200,000.00	200,000
191220A	12/20/2024	UBS	CD-TEXAS SECURITY	58739	88269AAU2	245,000.00		245,000.00	0.00	245,000
191230A	12/30/2024	UBS	CD-BRADFORD NATIONA	3799	10427OAL7	245,000.00		245,000.00	0.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		240,000.00	0.00	240,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		300,000.00	0.00	300,000.00
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
190621	6/20/2025	UBS	CD-CELTIC BANK	57056	15118RRB5	245,000.00		245,000.00	0.00	245,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
190729B	7/29/2025	UBS	CD-FIRST NATIONAL BAI	17438	32115AAG7	245,000.00		0.00	245,000.00	245,000
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00	400,000.00	400,000
190830A	8/29/2025	UBS	CD-MERRICK BANK	34519	59013KCA2	245,000.00		0.00	245,000.00	245,000
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00	500,000.00	500,000
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00	320,000
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00	470,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		300,000.00	0.00	300,000
190830B	8/31/2026	UBS	CD-FIRST UNITED BANK	4239	33742CAP2	245,000.00		245,000.00	0.00	245,000
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00	400,000
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00	500,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	300,000.00		300,000.00	0.00	300,000
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORAD		914733DY3	360,000.00		0.00	360,000.00	360,000
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00	630,000
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00	405,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		500,000.00	0.00	500,000
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00	400,000
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00	400,000
180914	5/28/1931	UBS	FHLB STEP		3130A83X9	300,000.00		300,000.00	0.00	300,000
190630	6-30///	UBS	MM			3,000,000.00		3,000,000.00	0.00	3,000,000
191231B		UBS	PRIME MM		01748DBM7	6,383.46		6,383.46	0.00	6,383
191031		UBS	PRIME MM			1,500,000.00		1,500,000.00	0.00	1,500,000
									51,902,558.99	
	TOTAL INVESTMENTS					73,537,171.61	42,959,533.49	42,098,146.11	74,398,558.99	
			Unamortized Premiums			1,492,823.94	29,580.95		1,522,404.89	
			Unamortized Discounts			(3,461,129.52)	(145,753.68)		(3,606,883.20)	
			BOW			6,069,365.65	55,902,281.83	57,178,678.99	4,792,968.49	
			Money Market Accounts			6,505,807.31	6,880,856.96	2,000,000.00	11,386,664.27	
			Net Cash and Investments			84,144,038.99	105,626,499.55	101,276,825.10	88,493,713.44	

CC Regular Session **5. 2.**

Meeting Date: 09/22/2020

By: Diana Lund, Finance

Information

Title

Receive August 2020 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive August monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

August 2020 General Fund Financial Report - Budget to Actual

August 2020 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:31 PM
Form Started By: Diana Lund		Started On: 09/17/2020 09:39 AM
Final Approval Date: 09/17/2020		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: August 31, 2020

GENERAL FUND EXPENDITURES - BY DEPARTMENT -

Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,081,454.00	1,259,889.62
Com Dev	1,192,238.00	768,804.56
Contingency	121,373.00	61,930.90
Council	137,330.00	65,729.40
Finance	526,624.00	344,404.27
Fire	1,331,268.00	676,000.04
Legal	131,300.00	67,077.69
Police	4,149,628.00	2,595,571.88
Public Works	3,632,374.00	2,072,720.24
Grand Total	**13,303,589.00**	**7,912,128.60**

GENERAL FUND EXPENDITURES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	471,000.00	111,202.81
Debt Service	106,373.00	-
Other Services & Charges	2,774,556.00	1,152,309.58
Personal Services	8,947,160.00	5,960,495.16
Supplies	1,004,500.00	626,268.05
Transfers out	-	61,853.00
Grand Total	**13,303,589.00**	**7,912,128.60**

GENERAL FUND REVENUES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	10,625,932.00	5,341,170.31
Charges for Services	666,162.00	443,154.95
Business Licenses/Permits	76,400.00	60,762.79
Fines and Forfeits	55,500.00	20,023.97
Federal Intergovernmental	8,000.00	-
State Intergovernmental	384,300.00	197,200.97
Interest	100,000.00	-
Local Intergovernmental	13,295.00	-
Miscellaneous	21,100.00	10,977.53
Non-Business Licenses/Permits	556,900.00	452,929.50
Transfers in	796,000.00	325,000.00
Grand Total	**13,303,589.00**	**6,851,220.02**

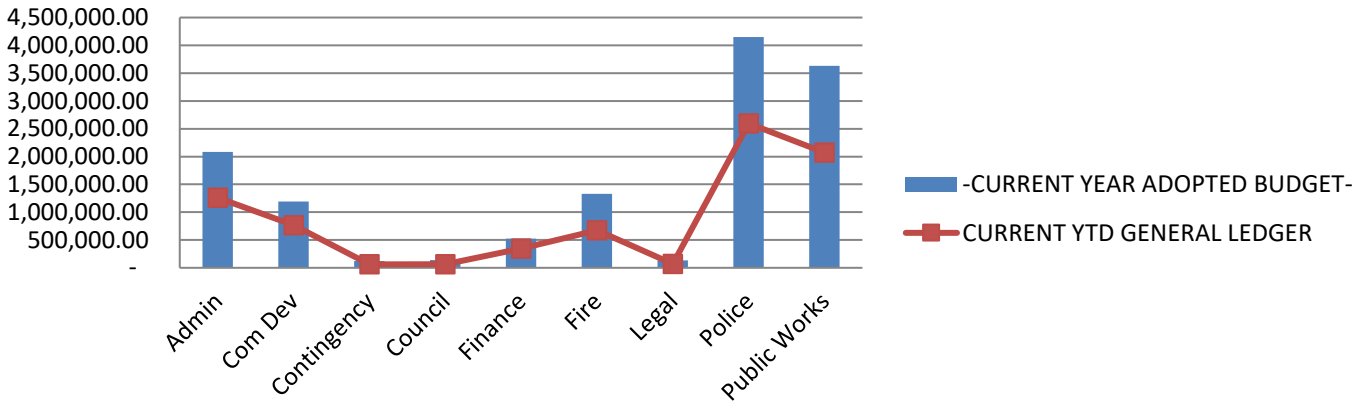
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

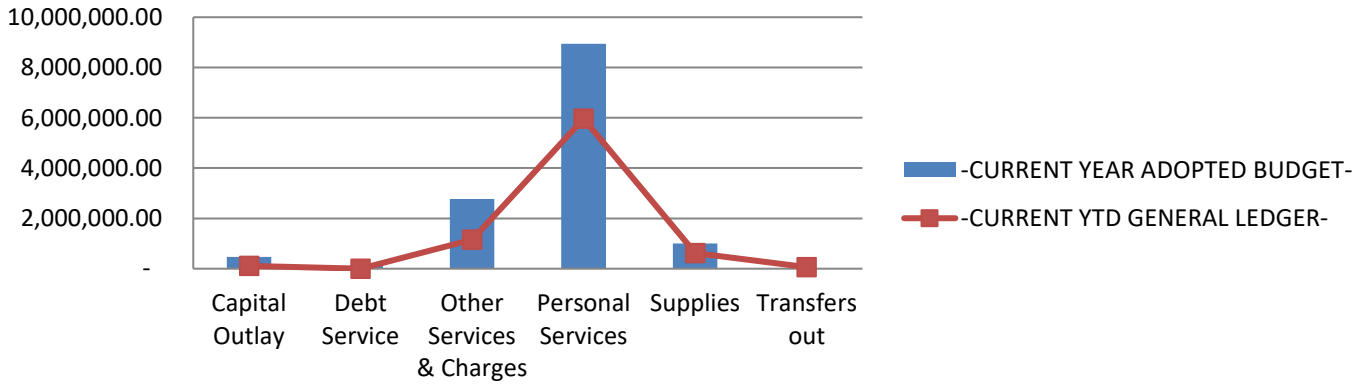
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: August 31, 2020

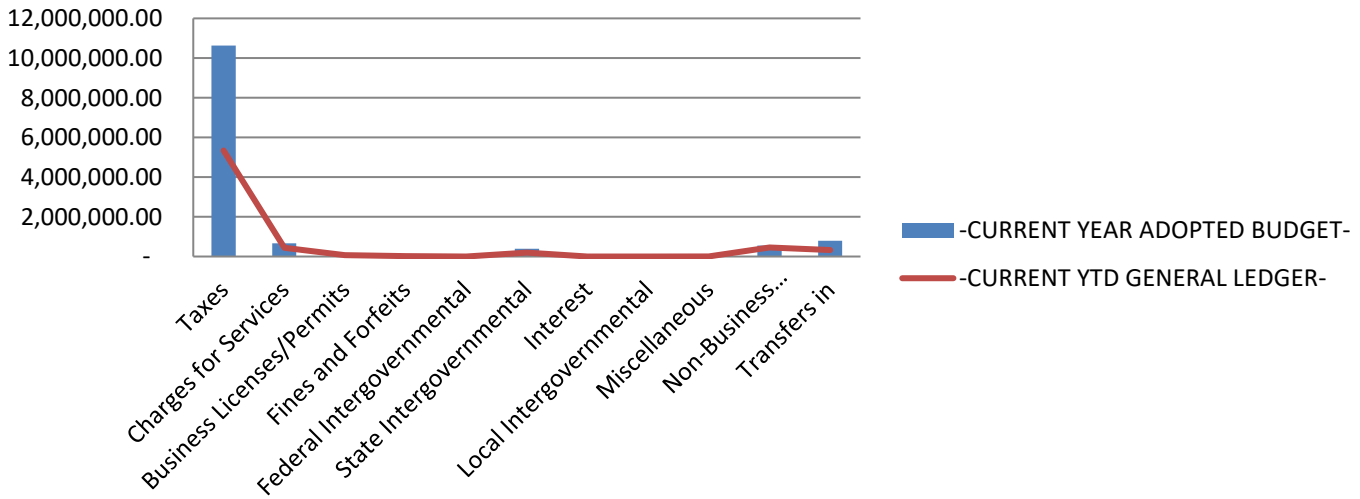
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: August 31, 2020

REVENUES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(15,000.00)	(5,939.24)	39.59%
4609 OTHER MISCELLANEOUS REVENUES	62,000.00	5,541.49	8.94%
4651 WATER REVENUE		210.47	0.00%
4652 WATER SALES - RESIDENTIAL	1,301,588.00	777,936.05	59.77%
4653 WATER SALES-COMMERCIAL	679,518.00	360,479.18	53.05%
4654 WATER PENALTIES	37,308.00	4,744.46	12.72%
4655 WATER METER INSTALLATION	12,000.00	13,310.00	110.92%
4656 WATER METERS	30,000.00	35,056.00	116.85%
4657 CONNECTION/RECONNECTION FEES	500.00	350.00	70.00%
4701 INTEREST ON INVESTMENTS	175,000.00	-	0.00%
4901 TRANSFER IN FROM OTHER FUNDS		61,853.00	0.00%
4702 MISCELLANEOUS INTEREST	-	7,461.82	0.00%
4606 DEVELOPER FEES (WAC)		238,689.00	0.00%
4601 MISCELLANEOUS REVENUE		1,920.28	0.00%
6436 WATER EFFICIENCY REBATE PROG		2,549.51	0.00%
Grand Total	**2,282,914.00**	**1,504,162.02**	

EXPENSES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	247,637.00	119,494.81	48.25%
6103 FULL TIME-REGULAR-OVERTIME	13,500.00	9,261.27	68.60%
6105 TEMPORARY-WAGES & SALARIES	19,167.00	4,881.74	25.47%
6121 PERA CONTRIBUTIONS	54,585.00	10,348.29	18.96%
6122 FICA/MEDICARE CONTRIBUTIONS	21,667.00	11,133.46	51.38%
6131 GROUP INSURANCE	34,467.00	18,171.74	52.72%
6133 WORKERS COMP INSURANCE PREMIUM	14,954.00	-	0.00%
6208 MISCELLANEOUS OFFICE SUPPLIES	600.00	-	0.00%
6223 GASOLINE	5,000.00	3,680.17	73.60%
6225 DIESEL FUEL	3,500.00	248.33	7.10%
6229 SHOP MATERIALS	600.00	65.00	10.83%
6231 UNIFORMS & TURN-OUT GEAR	2,900.00	2,318.23	79.94%
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	6,005.41	33.36%
6257 OTHER VEHICLE PARTS	7,000.00	2,357.97	33.69%
6273 UTILITY SYSTEM MAINT SUPPLIES	78,000.00	61,605.83	78.98%
6281 SMALL TOOLS & MINOR EQUIPMENT	6,000.00	221.89	3.70%
6292 WATER METERS FOR RESALE	70,000.00	36,360.42	51.94%
6315 MISCELLANEOUS PROFESSIONAL SER	150,000.00	56,351.11	37.57%
6322 POSTAGE	3,000.00	203.15	6.77%
6323 CELLULAR PHONES	4,000.00	2,187.44	54.69%
6334 MILEAGE REIMBURSEMENT	400.00	74.08	18.52%
6335 TRAINING	2,400.00	3,708.22	154.51%
6352 GENERAL NOTICE & PUBLIC INFOR	300.00	-	0.00%
6361 GENERAL LIABILITY/PROPERTY INS	32,000.00	5,567.00	17.40%
6371 ELECTRIC UTILITIES	150,000.00	78,795.52	52.53%
6373 GAS	3,000.00	1,163.60	38.79%
6374 REFUSE/RECYCLING	700.00	447.30	63.90%
6381 BUILDING & STRUCTURE REPAIR	3,500.00	1,592.11	45.49%
6439 OTHER MISCELLANEOUS	64,000.00	-	0.00%
6451 MEMBERSHIP DUES	1,400.00	1,000.00	71.43%
6489 OTHER CONTRACTED SERVICES	76,000.00	46,053.39	60.60%
6722 DEPRECIATION	798,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	45,000.00	45,000.00	100.00%
6436 WATER EFFICIENCY REBATE PROG		2,549.51	0.00%
Grand Total	**1,931,277.00**	**530,846.99**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: August 31, 2020

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(12,000.00)	(6,902.84)	57.52%
4356	SEWER AVAILABILITY CHARGE-ADM	5,000.00	1,590.40	31.81%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,283,710.00	656,577.79	51.15%
4662	COMMERCIAL-SEWER CHARGES	374,508.00	185,526.19	49.54%
4663	SEWER PENALTIES	40,000.00	7,250.23	18.13%
4701	INTEREST ON INVESTMENTS	125,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	86,271.00	0.00%
4601	MISCELLANEOUS REVENUE		1,920.29	0.00%
Grand Total		**1,821,218.00**	**932,233.06**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	167,737.00	55,406.75	33.03%
6103	FULL TIME-REGULAR-OVERTIME	-	489.04	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	5,911.27	0.00%
6121	PERA CONTRIBUTIONS	30,580.00	4,590.55	15.01%
6122	FICA/MEDICARE CONTRIBUTIONS	12,945.00	4,976.33	38.44%
6131	GROUP INSURANCE	6,757.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	8,476.00	-	0.00%
6223	GASOLINE	4,000.00	1,857.80	46.45%
6225	DIESEL FUEL	2,800.00	248.07	8.86%
6249	MISCELLANEOUS OPERATING SUPPLY	18,000.00	18,322.40	101.79%
6275	OTHER EQUIPMENT PARTS	9,000.00	4,923.26	54.70%
6315	MISCELLANEOUS PROFESSIONAL SER	65,000.00	1,162.50	1.79%
6334	MILEAGE REIMBURSEMENT	400.00	36.96	9.24%
6335	TRAINING	2,400.00	1,193.00	49.71%
6361	GENERAL LIABILITY/PROPERTY INS	22,000.00	541.00	2.46%
6371	ELECTRIC UTILITIES	17,000.00	7,312.16	43.01%
6373	GAS	2,500.00	812.96	32.52%
6374	REFUSE/RECYCLING	700.00	447.30	63.90%
6377	SEWER SERVICE CHARGE	853,599.00	640,199.16	75.00%
6489	OTHER CONTRACTED SERVICES	28,000.00	23,327.83	83.31%
6722	DEPRECIATION	535,500.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	39,000.00	39,000.00	100.00%
Grand Total		**1,826,394.00**	**810,758.34**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: August 31, 2020

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,500.00)	(1,498.70)	42.82%
4681 CHARGES FOR STREET LIGHTS	156,933.00	80,158.20	51.08%
4683 STREET LIGHTING PENALTIES	7,000.00	1,145.97	16.37%
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	53,012.00	26,944.40	50.83%
Grand Total	**228,445.00**	**106,749.87**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	125,000.00	70,490.39	56.39%
6489 OTHER CONTRACTED SERVICES	14,300.00	5,352.83	37.43%
6722 DEPRECIATION	48,801.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	22,000.00	22,000.00	100.00%
Grand Total	**210,101.00**	**97,843.22**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: **August 31, 2020**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(4,000.00)	(1,830.33)	45.76%
4287 OTHER LOCAL GOVERNMENT GRANTS	77,566.00	-	0.00%
4609 OTHER MISCELLANEOUS REVENUES	-	946.72	0.00%
4671 RECYCLING CHARGES	313,100.00	159,439.19	50.92%
4672 RECYCLING PENALTIES	8,000.00	1,725.90	21.57%
4701 INTEREST ON INVESTMENTS	3,500.00	-	0.00%
Grand Total	**398,166.00**	**160,281.48**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	22,465.00	6,082.51	27.08%
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%
6121 PERA CONTRIBUTIONS	2,231.00	456.49	20.46%
6122 FICA/MEDICARE CONTRIBUTIONS	2,286.00	403.95	17.67%
6131 GROUP INSURANCE	3,437.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	236.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	32,000.00	4,565.88	14.27%
6322 POSTAGE	300.00	27.50	9.17%
6489 OTHER CONTRACTED SERVICES	325,000.00	217,375.23	66.88%
Grand Total	**395,235.00**	**228,911.56**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: **August 31, 2020**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(6,500.00)	(3,289.69)	50.61%
4693 STORM WATER-RESIDENTIAL	563,931.00	288,478.84	51.15%
4694 STORM WATER-COMMERCIAL	554,175.00	284,093.05	51.26%
4695 STORM WATER-PENALTIES	21,493.00	4,363.35	20.30%
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%
Grand Total	**1,148,099.00**	**573,645.55**	

EXPENSES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	138,085.00	42,114.09	30.50%
6105 TEMPORARY-WAGES & SALARIES	-	3,402.02	0.00%
6121 PERA CONTRIBUTIONS	27,356.00	3,247.14	11.87%
6122 FICA/MEDICARE CONTRIBUTIONS	10,598.00	3,461.84	32.67%
6131 GROUP INSURANCE	20,781.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	5,889.00	-	0.00%
6225 DIESEL FUEL	5,500.00	3,158.60	57.43%
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	5,894.18	58.94%
6257 OTHER VEHICLE PARTS	9,500.00	5,144.67	54.15%
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	20,738.26	34.56%
6361 GENERAL LIABILITY/PROPERTY INS	8,652.00	-	0.00%
6371 ELECTRIC UTILITIES	3,000.00	1,519.02	50.63%
6373 GAS	2,500.00	812.97	32.52%
6374 REFUSE/RECYCLING	700.00	447.27	63.90%
6415 OTHER EQUIPMENT RENTAL		650.00	0.00%
6451 MEMBERSHIP DUES	22,000.00	25,592.00	116.33%
6489 OTHER CONTRACTED SERVICES	40,000.00	13,238.87	33.10%
6722 DEPRECIATION	344,793.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	34,000.00	34,000.00	100.00%
Grand Total	**743,354.00**	**163,420.93**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **5. 3.**

Meeting Date: 09/22/2020

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Park and Recreation Commission Meeting Minutes Dated July 9, 2020
- Planning Commission Meeting Minutes Dated August 6, 2020
- Economic Development Authority Meeting Minutes Dated August 13, 2020
- Public Works Committee Meeting Minutes Dated August 18, 2020

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

Park Minutes 07 09 2020

Planning Minutes 08 06 2020

EDA Minutes 08 13 2020

Public Works Minutes 08 18 2020

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:15 PM
Form Started By: JoAnn Shaw		Started On: 09/09/2020 10:05 AM
Final Approval Date: 09/17/2020		

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on July 9, 2020, at the Rivers Bend Park – North Shelter, 5000 142nd Lane NW, Ramsey, Minnesota.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Nathan Barten Commissioner Russell Bayer Commissioner Jennifer Leistico Commissioner Justin Loss
Commission Members Absent:	Commissioner Matthew Guck
Also Present:	City Council Liaison Nadine Heinrich Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:37 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Bayer, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Bayer, Barnes, Barten, Guck, Leistico, and Loss. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Barten, seconded by Commissioner Loss, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- Park and Recreation Commission Regular Meeting Minutes of June 11, 2020.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Loss, Barnes, Sis, Bayer, Guck, and Leistico. Voting No: None. Absent: None.

5. COMMISSION BUSINESS

5.01: Review 2020 Parks' Capital Improvements

Parks & Assistant Public Works Superintendent Riverblood provided background information on the capital improvement plan and the ten recreational districts. He noted that within each recreational district there should be an opportunity for recreation along with trails that connect to other destinations. He reviewed the priority trail system and provided details on the system. He noted that the proposed improvements for 2020 are geographically spread throughout the City and include a variety of different projects.

Councilmember Heinrich referenced North Commons and Brookside Elementary that could be added to the map.

Parks & Assistant Public Works Superintendent Riverblood explained that the purpose of the Capital Improvement Plan is to be a planning document that identifies future projects along with associated operation and maintenance needs that will arise in the future. He explained that each individual project or improvement would still come forward at its time to receive consideration, review, and a decision on approval. He reviewed some of the signage included in the plan which could move forward in the next year or so in conjunction with other projects, such as a monument sign that could be replaced during a road improvement project. He stated that the Ford Brook project is wrapping up and distributed a document identifying the actual costs thus far. He noted that $85,000 was authorized for the project and as of date the $51,100 has been spent. He stated that remaining is the installation of the shelter which could bring the total to $66,000. He asked if the Commission would be interested in proceeding with a sign at Ford Brook with the remaining funds. He noted that the Ford Brook sign could be packaged together with the other signs proposed to move forward in the next year.

Chair Bennett asked if the intent would be to bundle together the Rivers' Bend and Ford Brook signs.

Parks & Assistant Public Works Superintendent Riverblood confirmed that he would recommend bundling that sign together with Rivers Bend and the Hwy 47 entrance monument sign.

Councilmember Heinrich stated that perhaps a rock boulder sign would be a good fit for Ford Brook.

Parks & Assistant Public Works Superintendent Riverblood commented that he does like those type of signs because they are durable. He stated that there was previous consensus from the Council related to standardized signage in the parks. He stated that perhaps both options could be brought forward to the Council and perhaps there would be consensus that the rock boulder signs would be okay for smaller parks.

Chair Bennett agreed that perhaps the rock boulder become the standard for the smaller parks, as those types of signs already exist in many parks and the more standard sign could be used for the larger, more community type park destinations.

Parks & Assistant Public Works Superintendent Riverblood provided details on the proposed observation boardwalk and related pedestrian and parking improvements at Lake Itasca Community Park.

Councilmember Heinrich asked if Ramsey would pursue partnership with Anoka County for the canoe system, similar to Sunfish Lake.

Parks & Assistant Public Works Superintendent Riverblood provided details on the funds used for the Sunfish Lake project and did not believe that Anoka County had not to accepted additional funds SHIP from the legislature for that purpose. He continued to review projects included in the Capital Improvement Plan including a trail, the Mississippi River observation deck and other trail segments. He noted that some of the items included in the plan are opportunity driven and will be reviewed when development occurs. He reviewed details on Municipal Plaza, the dog park, North Fork trail connection, amphitheater lighting, and aeration for Sunfish Lake and The Draw.

Chair Bennett thanked staff for the update, noting the challenges that 2020 has brought including whether projects could be completed. He commented that there is a good diversity of projects for 2020.

Parks & Assistant Public Works Superintendent Riverblood confirmed the consensus of the Commission to pursue a smaller sign for Ford Brook because there was available funding within the budget for that project. He stated that he will be working with the Community Development Department on the different signage projects in order to package them together and hopefully complete in conjunction with the Bunker Lake Boulevard and TH 47 road project in fall of 2021.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood summarized the memorandum that was distributed from Recreation Specialist Proulx. He highlighted virtual art events and art in the park programming. He stated that art in the park reduced the number of participants from 40 to 12 in order to meet social distancing requirements and advised that the available spots filled immediately. He provided an update on Emerald Pond and Rivers' Bend shelter maintenance. He stated that if desired, the Commission could meet at Alpine Park later this year.

Councilmember Heinrich commented that there was a good discussion at the June 23rd meeting related to Riverstone South. She stated that an idea came forward at the meeting where the developer could consider additional tree preservation that would remain natural rather than developing a park. She stated that she has provided her notice of resignation to the City Council as her family will be moving out of state. She stated that it has been a pleasure to work with the Commission and to serve the community.

Chair Bennett commented that the Commission appreciates the representation that Councilmember Heinrich has provided to the Commission.

Commissioner Loss asked if a determination was made on Happy Days.

Councilmember Heinrich stated that the Council discussed the topic and will continue the discussion related to modified events that could move forward. She noted that the larger events, such as the parade, could not occur but smaller events, such as the car show, could occur with social distancing.

Parks & Assistant Public Works Superintendent Riverblood stated that the case at the next Council meeting will recommend canceling Happy Days. He noted that the official cancelation was needed in order to reschedule the entertainment for the following year. He reviewed some of the event ideas that are being considered for a modified event.

Commissioner Loss suggested a medallion hunt type event that could be completed with social distancing and could even occur in future years.

Commissioner Bayer commented that he attended the drive-in movie and thought that was a successful event.

7. ADJOURNMENT

Motion by Commissioner Leistico, seconded by Commissioner Bayer, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barnes, Sis, Barten, Bayer, Guck, Leistico, and Loss. Voting No: None. Absent: Commissioner Guck

The Park and Recreation Commission meeting adjourned at 7:40 p.m.

Respectfully submitted,



_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 6, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Planner Chris Anderson Planning Consultant Eric Maass City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Anderson	aye

Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the July 9, 2020 Planning Commission Work Session and Regular Session Meeting Minutes

5.02: ~~Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)~~

Commissioner Anderson requested to remove Item 5.02 from the Consent Agenda. It will become Item 7.02 on the regular agenda.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to approve the consent agenda as amended.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-156 Approving Conditional Use Permit (CUP) Application for Car Sales and Service at 6021 Highway 10; Case of Lund Auto

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends adoption of Resolution #20-156 approving a Conditional Use Permit (CUP) for automotive sales and service at 6021 Highway 10 NW.

Citizen Input

Roman Gadaskin, property owner, stated that he regrets that the previous CUP was not revoked earlier because of problems with that tenant. He stated that the new tenant has been a good tenant and he believes he will continue to be a good tenant. He stated that the building will be brought up to Code as he continues to make improvements to the property.

Commissioner Anderson asked if Lund Auto Sales would be operating the back garage.

Mr. Gadaskin confirmed that to be true. He stated that he began conversations with him in March and the new tenant believes that this space would allow him to consolidate different elements of his business.

Steve Lund, owner of Lunds Auto, stated that he is looking forward to consolidating his businesses on this location in Ramsey. He commented that he has worked with City staff to ensure that he will meet or exceed the City's expectations. He noted that the repair business would mainly be for company vehicles and vehicles posted for sale rather than for external customers.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:14 p.m.

Commission Business

Commissioner Anderson commented that the owner has improved the condition of the property.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-156 Approving a Conditional Use Permit (CUP) for Automotive Sales and Service at 6021 Highway 10 NW.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Peters	aye

Commissioner Anderson aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Sketch Plan for Riverstone South; Case of Capstone Homes

Presentation

Deputy City Administrator Gladhill presented the Staff Report stating that the City has broad policy discretion as the request requires the approval of a Zoning Amendment (and possibly Comprehensive Plan amendment) due to lot sizes and densities. She encouraged the Commission to provide feedback to the developer as part of the plan development for the next stage in the process known as Preliminary Plat.

Commission Business

Councilmember Musgrove asked if there would be buffering on the east, adjacent to the solar farm.

Deputy City Administrator Gladhill replied that additional density transitioning buffering is not proposed as it is not required.

Councilmember Musgrove asked if there would be a connection to the ponds under the proposed road.

Deputy City Administrator Gladhill stated that he is unsure if there would be a connection point. He stated that there may be connections between one of the proposed ponds and the infiltration basin. He noted that additional details will be developed as this moves forward.

Commissioner Anderson asked if there are hydrants on Bowers Drive.

Deputy City Administrator Gladhill replied that the closest sewer and water is currently at Lazydays RV, therefore there is not a hydrant on Bowers Drive currently. He stated that this project would bring water to the development site and would bring in hydrants. He noted that a water line would be brought through this corridor and connected to Bowers Drive. He stated that there are no plans to extend sewer and water down Bowers Drive.

Commissioner Anderson asked how wide the streets will be in the development.

Deputy City Administrator Gladhill replied that the at minimum, Pearson Boulevard or Drive should be a typical standard size while the rest of the internal streets would be 29 feet wide, similar to Riverstone North, with parking allowed only on one side.

Commissioner Anderson asked if the entire project would be connected to sewer and water.

Deputy City Administrator Gladhill confirmed that the entire development would be connected to those utilities.

Commissioner Anderson asked if the townhome product would be similar to other homes in Ramsey.

Deputy City Administrator Gladhill stated that this would be similar to the Centra Homes project. He stated that Capstone is currently building this product in the current phase of its existing development.

Commissioner Anderson asked if sidewalks would be required.

Deputy City Administrator Gladhill confirmed that there would be sidewalks on one side of the street.

Chairperson Bauer commented that he lives in Riverstone North and has for two years. He stated that this is the first step in a three-step process, noting that they attempt to address questions and concerns at this step before additional time and funds are invested in the Preliminary Plat step. He noted that a public hearing would be held when the Commission reviews the Preliminary Plat.

Commissioner VanScoy referenced the access, noting that there was a concern for safety and connection. He stated that a full connection was discussed, and he believed was agreed upon. He stated that he sees a trail/vehicle access that is reduced in width and asked for details.

Deputy City Administrator stated that staff acknowledges that it is a sensitive topic and there is concern from the existing residents on Bowers Drive. He stated that the City allowed this situation to occur in years past and is trying to work through that. He stated that they are open to allowing something that accommodates the largest fire department vehicle but would not be open for full traffic.

Commissioner Anderson stated that he agrees that connection should be a public street. He stated that people from the development would not go down that to exit from Bowers Drive. He commented that Bowers Drive is not a private development and is a City street. He stated that he respects those properties and their properties but believes that a secondary access should be provided for emergency vehicles. He commented that should be a City street connection. He stated that the 65-foot-wide lots should be 80-foot lots to meet the R-1 standard.

Chairperson Bauer commented that although this is not a public hearing, he would still provide an opportunity for the developer to come forward to address concerns that were expressed at the open house prior to tonight's meeting.

Tom Bakritges, Capstone, thanked the Pearson family who has entrusted this team to create a special development on their farm homestead. He also expressed appreciation to the staff, advisory

Boards and City Council for their input and cooperation. He identified the existing uses and future guiding on the adjacent properties. He commented that Riverstone South is to mirror Riverstone North. He commented that there will be larger lots would be adjacent the exiting residential with the lot sizes reduced on the other side of the development, adjacent the solar farm. He stated that they will continue to work with the City and Pearson family on the design and connectivity to Highway 10 and the extension of Riverdale Drive. He stated that they will provide a 30-foot buffer area along Riverdale Drive that will be landscaped. He stated that there will be a one-acre neighborhood park with open space and a stand of existing Oak trees. He stated that there will be seven acres of trees preserved and dedicated to the City which will combine with the existing tree buffer. He stated that there will be an additional nine acres of open space, ponding, and basin area. He stated that the Bowers Drive connection is still be discussed and they will support the option agreed upon by the City and residents. He stated that the Capstone customer is typically a first- or second-time home buyer and there is a high demand of this type of product in the market. He stated that this Concept Plan is a result of much communication and coordination between Capstone, City Staff and input from residents, advisory Boards, and the City Council.

Chairperson Bauer asked for a comparison between Riverstone North and South on the mix of housing products and also for input on the demand from homebuyers at this time.

Mr. Bakritges stated that the sales this year within Riverstone North have exceeded their expectations, especially during the pandemic. He commented that interest rates are low and the variety of products within the development provides options for many different homebuyers. He stated that the difference between North and South would be that in Riverstone South, the lots against the preserved trees would be a premium style but would otherwise be similar in product. He stated that the only product that exists in the North that would not be included in the South would be the villas.

Chairperson Bauer commented that the older residents typically live in the villas and young families tend to choose the larger lot homes.

Mr. Bakritges stated that the Capstone developments thrive because they have a mix of buyers and residents. He stated that the design their developments to have people walking around, using the sidewalks and trails.

Commissioner Anderson asked if the 55 foot lots would be detached villas.

Mr. Bakritges clarified that those would be single-family homes as the villa product will not be included in the South.

Josh Fuerick, 14573 Bowers Drive, stated that the tree preservation area is an extremely ecologically unique area and feels that the developer has done a great job of considering that. He believed that it made sense to have the 65 foot lots in that area. He stated that he manages HOAs for townhomes and believed that the Commission should be asking where snow storage would occur. He commented that should be a consideration for all developments that are HOA maintained which would prevent snow from having to be hauled offsite.

Chairperson Bauer asked if these streets would be publicly maintained.

Deputy City Administrator Gladhill commented that as of now all the streets are proposed to be public, but that could change for the detached townhome section of the development as this moves forward.

Mr. Fuerick explained that his comment was related to driveway snow removal and storage for that snow. He encouraged the Commission to think about that element in all development projects.

Chairperson Bauer stated that in his development the snow from his driveway is piled into his yard.

Commissioner Anderson asked if Mr. Fuerick would support the 65-foot lots instead of the 80-foot lots.

Mr. Fuerick confirmed that he supports the 65-foot lots as he believes it makes sense and that the developer has taken the tree preservation into consideration. He believed that additional preserved trees are a sufficient tradeoff for the 65-foot lots.

Jeff Johnson, 4540 Bowers Drive, stated that when there was first discussion about Capstone building the 12 additional homes, there was never a mention of the piece of City owned land. He stated that there was never discussion of a roadway connection and believed that is fixing a problem that does not exist. He stated that he does not need the Commission or the City to review his calculated risk. He stated that he lives in the floodplain and pays higher insurance rate for that and because of the distance from a fire hydrant. He stated that everyone that purchased on Bowers Drive took that risk willingly and to be isolated from other development. He stated that Bowers Drive was able to support the 12 additional homes and did not want to see the City attempting to fix a problem that does not exist. He stated that there is not one incident where an emergency situation occurred, and the City services were not able to access. He stated that 95 percent of the residents on Bowers Drive reject the road connection and asked the City to take that off the table.

Chairperson Bauer commented that the decision to obtain the property for a roadway connection was obtained when the 12 homes were constructed. He stated that they are now discussing whether that connection is necessary.

Deputy City Administrator Gladhill stated that in 2016 they were attempting to be flexible with the design and should have been more specific in the plan set as to the potential future street connection. He noted that the information was disclosed in the 2016 presentation.

Mr. Fuerick stated that the concern of the Bowers Drive residents is not with traffic from the new development. He invited the Commissioners to come down Bowers Drive and see the pedestrian activity from the Bowers Drive residents. He stated that the entire road is tree lined and therefore if there is a storm that causes a tree to go down, they will deal with it as many residents have chainsaws. He stated that if the developments are connected, that will significantly increase the pedestrian traffic, which will impede the enjoyment of the Bowers Drive residents and their ability to drive down the road safely.

Mr. Johnson stated that there are no streetlights on Bowers Drive and therefore if the pedestrian traffic is increased that will cause a safety issue. He stated that one thing will lead to another, beginning with fixing a problem that does not exist that will cause other problems.

James Wadey, 14447 Bowers Drive, stated that there have been many studies that show crime rates increase when a cul-de-sac is opened as it provides criminals with increased opportunity to leave the neighborhood. He stated that he would be concerned with having a road that comes along the side of his property that would allow others to access his property.

Chairperson Bauer urged the residents to continue to raise their concerns over the roadway connection with City staff, as the decision will be made prior to the Preliminary Plat step. He stated that there should be additional input from public safety staff as to why they pushed for that connection.

Senior Planner McGuire Brigl stated that a written comment was provided from the property owner at 14435 Bowers Drive, noting that the property owner was not made aware of the potential road when they purchased their property.

Councilmember Musgrove asked the plans for Bowers Drive and whether there would be a connection planned to 142nd Ave NW.

Deputy City Administrator Gladhill stated that there is another dead-end road and therefore it would seem a logical solution to connection those roads, but City staff is aware that would cause more objection. He stated that City staff has heard loud and clear of the unique character of Bowers Drive and therefore public safety felt that this connection would be a good compromise.

Mr. Bakritges explained that at the June meetings it was agreed upon to preserve about 10 percent of the wooded area, which they did, by switching out the 80 foot lots with 65-foot lots. He noted that has been supported by the Bowers Drive residents and the Council because of the additional tree preservation that would be provided.

7.02: Consider Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal St Suite 400 in Bunker Lake Industrial Park (Project No. 20-123)

Presentation

Chairperson Bauer noted that there was not sufficient time to provide notice for a public hearing and therefore the Planning Commission was asked to review and provide input with the public hearing to be held at the City Council meeting.

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends that the Commission recommend approval of the Conditional Use Permit for Team Packaging for outdoor storage with a public hearing at the next City Council meeting.

Commission Business

Commissioner Anderson stated that he felt that this was being rushed without the public hearing. He stated that he visited the site and they are already using the site in this manner. He believed that the company should have obtained the necessary approvals before operating in this manner. He stated that he would like to hear from the public on this matter and therefore he feels that it should be tabled.

Chairperson Bauer stated that this property is in the middle of an industrial park and asked who the notice would be mailed to.

Senior Planner McGuire Brigl stated that staff recommended that the applicant speak with the neighboring property owners about the request.

Tom Sandstrom, Team Packaging, stated that they manufacture custom packaging including wood crating. He stated that they have bundles of plywood and other lumberyard type materials. He stated that they have been in Ramsey since 2004, in two different locations, that allowed outdoor storage. He stated that outdoor storage is imperative to their business, as it cannot be stored indoors. He stated that they had to move from the previous location because the building was being sold and therefore the landlord introduced them to the owner of the new location, who toured their site and saw the outdoor lumber storage. He stated that it was their understanding that the outdoor storage would be allowed, and it was written into the lease. He stated that they are not asking for more than they need and were not aware additional permission would be needed. He stated that they have never received complaints from neighbors and have been a good neighbor to the other businesses. He did not see that there would be an issue. He stated that he has not met the direct neighbor but asked the property owner to reach out to that business owner. He recognized that the moving process might not have provided the best impression, but they have been able to move those things where they needed to go. He stated that they need to have the fence installed before winter and one of the contractors said they have some wait time, so it is important to have this continue to move forward. He did not believe that their outdoor storage would be an eyesore.

Commissioner Anderson asked what would be fenced.

Senior Planner McGuire Brigl displayed the plan and identified the areas that would be fenced. She stated that she has input from the Fire Marshal noting that the applicant would need to stay within the confines of the CUP in order to remain in compliance with public safety.

Commissioner Anderson stated that his objection was with the process.

Chairperson Bauer commented that it is a straightforward proposal, outside of the timing of the process.

Senior Planner McGuire Brigl stated that the owner of this property, owns the majority of the other properties that would receive notice and he did sign off on the application. She stated that the Fire Marshal has been to the site and has been working with staff and the applicant but has not yet

signed off on the approval, which is typical of the process. She noted that approval would be required before the CUP is issued.

Commissioner Gengler stated that she appreciates Commission Anderson removing this from the Consent Agenda to provide an opportunity to discuss the request. She stated that after hearing from the business owner she would be comfortable moving forward.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-164 Granting a Conditional Use Permit (CUP) for Team Packaging at 14799 Jackal Street Suite 400 in Bunker Lake Industrial Park (Project No. 20-123).

A roll call vote was performed:

Commissioner Gengler	aye
Commission Anderson	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

The Staff Update was noted.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Peters, to adjourn the meeting.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner VanScoy	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

_____

Chloe McGuire Brigl
Senior Planner

ATTEST:

_____

JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 13, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Jim Steffen Member Scott Cords Member Glen Hardin Member Ryan Heineman Member Mark Kuzma Member Chris Riley
Members Absent:	Member Brian Burandt
Also Present:	Sean Sullivan, Economic Development Manager Tim Gladhill, Deputy City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Hardin, seconded by Member Kuzma, to approve the agenda.

A roll call vote was performed:

Member Heineman	aye
Member Cords	aye
Member Riley	aye
Member Kuzma	aye
Member Hardin	aye
Chairperson Steffen	aye

Motion carried.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated July 16, 2020

Motion by Member Riley, seconded by Member Hardin, to approve the July 16, 2020, minutes as presented.

A roll call vote was performed:

Member Heineman	aye
Member Cords	aye
Member Riley	aye
Member Kuzma	aye
Member Hardin	aye
Chairperson Steffen	aye

Motion carried.

4. EDA BUSINESS

4.01: Consider Third Amendment to Purchase Agreement with Ramsey Hotel Group LLC

Economic Development Manager Sullivan presented the staff report.

Member Cords asked if the developer is still generally interested in building or whether this is just treading water.

Economic Development Manager Sullivan replied that the developer is interested and frustrated with the COVID challenges. He stated that the developer is therefore requesting an extension rather than letting the PA terminate.

Deputy City Administrator Gladhill noted that the developer put great expense into plan preparation, so there have been funds invested in this process. He stated that although the PA is unique, the developer has invested funds in the process.

Chairperson Steffen asked if the developer could build tomorrow, if the COVID challenges were to disappear.

Deputy City Administrator Gladhill stated that the developer did receive approval of the Site Plan through the Planning Commission and City Council but has not yet applied for a building permit, so construction could not begin that quickly.

Member Riley stated that consistent with what has been done in the past with these types of requests, he would like the City to have some consideration, as this land is being held off the market. He suggested that a non-refundable cash payment from the developer be provided to the City for this extension.

Chairperson Steffen asked the amount of earnest money put down currently that would not be refundable.

Economic Development Manager Sullivan commented that this was a unique PA in which earnest money was not required noting that the City was going to be fully reimbursed for the price of the land through TIF. He asked Member Riley the amount he would suggest requesting as a payment.

Member Riley suggested $3,500 to $5,000, as the City should receive something in return for holding this land off the market for one year.

Economic Development Manager Sullivan confirmed that if the PA is extended, the City would hold the property and would not be able to entertain other offers on the property during that time.

Chairperson Steffen agreed that there should be some type of good faith payment to hold the property for an additional year. He asked where the $3,500 figure mentioned in the case comes from.

Economic Development Manager Sullivan explained that because this project and Gigi's were moving forward in similar timeframes, there was a lot of surveying work for the platting of the property. He stated that there was language that would allow the refunding of the platting costs ($3,500) when the property closes. He stated that language could be removed or negotiated to lessen the amount of City reimbursement.

Member Hardin asked if staff is aware of any other inquiries related to this site.

Economic Development Manager Sullivan replied that there has been no other interest in this site. He stated that development in the retail market has slowed and he did not anticipate that this would be a site that many people would be interested in with current market conditions.

Member Hardin stated that perhaps rather than requesting additional funds, the PA be extended for six months, to spring, at which time it could be reviewed again.

Economic Development Manager Sullivan stated that the developer is asking for one year and confirmed that could be a pushback in the negotiation. He stated that he would like to keep the deal in play and not push the developer away.

Member Kuzma stated that on the news this morning they are predicting that the pandemic could kick up again. He stated that cashflow is difficult for everyone right now. He stated that perhaps the one-year extension be granted with a $5,000 or $10,000 fee implemented if the developer walks away after that one-year period.

Economic Development Manager Sullivan stated that would be similar to non-refundable earnest money which would be similar to Member Riley's suggestion. He stated that while that could be considered an incentive to move forward, he would guess that the City would be required to obtain that money now and hold it during the agreement period as the City would be hard pressed to gain that money after the one year period.

Member Heineman asked if there is another way to get the developer to have more skin the in game without requiring a payment to the City, which would incentivize them to move forward.

Economic Development Manager Sullivan commented that the developer has invested funds into this process through the escrow, survey, platting and site plan processes. He stated that the developer was ready to move forward but COVID hit harder than expected. He stated that the next step in the process for the developer would be to pull a building permit, which has an additional cost of $50,000 to $60,000 for the developer to obtain the necessary architectural plans.

Deputy City Administrator Gladhill stated that from the building inspections side, the developer will need to pay for the plan review fee in addition to the building permit process costs.

Chairperson Steffen stated that he would be willing to offer a six-month extension with no additional funds involved or a full year extension with some type of payment to the City.

Economic Development Manager Sullivan noted that would provide staff with the ability to negotiate with the developer between now and the City Council review. He stated that ultimately the City Council will make the decision on whether or not to extend the PA.

Member Cords stated that he is more comfortable with the suggestion of extending for six months with no payment required and a review done after the six months.

Member Kuzma stated that these are weird times because of COVID and business in general is struggling, especially hospitality. He stated that he wants to support this project and would be willing to accept the PA extension for one year as stated in the case.

Member Riley stated that he understands and agrees that these are different times but feels strongly that the City needs to get something in return for giving something. He believed that the City should be cognizant of these trying times and make it an affordable payment that shows interest and commitment to moving forward. He stated that the developer asked for one year and if six months is provided, they could be back here in six months to discuss that again.

Deputy City Administrator Gladhill noted that the six-month extension could be provided with no payment and the ability for an administrative extension after that for an additional six months. He noted that if the second six-month extension is chosen, the earnest money could be triggered.

Chairperson Steffen commented that if the COVID situation persists and they are back in six months to review this again, he believed that the EDA would be willing to grant the second extension at no cost. He stated that he would hate to make that decision today when the future is very uncertain.

Motion by Member Hardin, seconded by Member Kuzma, to recommend to City Council to modify the Developers Third Amendment to Purchase Agreement proposal to extend the Inspection Period 6 for six months, subject to City Attorney review.

A roll call vote was performed:

Member Heineman aye

Member Cords	aye
Member Riley	nay
Member Kuzma	aye
Member Hardin	aye
Chairperson Steffen	aye

Motion carried.

4.02: Recommend 2021 EDA Budget and Levy

Deputy City Administrator Gladhill presented the staff report.

Member Hardin asked if the Council provided a number or percentage for each department to trim from the budget.

Deputy City Administrator Gladhill provided information on the EDA budget and levy authority, noting that Ramsey requires approval from the Council on those figures.

Chairperson Steffen referenced the professional services budget line item and noted that the EDA has not come close to spending that amount of funds.

Economic Development Manager Sullivan explained that he can complete a lot of the preliminary tax increment financing analysis work that the previous employee was unable to do, which caused a need for those professional services. He stated that when there are years with many development proposals, those professional services dollars are needed to put proposals together.

Chairperson Steffen asked the cash balance of the EDA fund and whether those funds could be used if necessary.

Economic Development Manager Sullivan stated that the current balance is about $1,300,000. He noted that certain projects require property acquisition and that is when those funds could typically be used.

Chairperson Steffen stated that he feels it would be justified to reduce the professional services line item to $30,000.

Member Cords stated that he would support that reduction.

Member Hardin stated that he would also support that reduction.

Economic Development Manager Sullivan stated that he would support the recommendation and if he feels that it would be warranted to increase that item in the future, he would feel comfortable bringing that back before the EDA.

Motion by Chairperson Steffen, seconded by Member Cords, to adopt the 2021 EDA Budget and Levy as modified, reducing the Professional Services budget line item from $43,000 to $30,000 (Net reduction of $13,000)

A roll call vote was performed:

Member Heineman aye
Member Cords aye
Member Riley aye
Member Kuzma aye
Member Hardin aye
Chairperson Steffen aye

Motion carried.

5. MEMBER / STAFF UPDATE

The EDA reviewed the Staff Update.

Economic Development Manager Sullivan provided an update on the Business Appreciation Day event that will be held on August 17th. He stated that the City is almost prepared to roll out its business grant program and provided an update on that progress along with some information on the Anoka County business grant program.

6. ADJOURNMENT

Motion by Chairperson Steffen, seconded by Member Hardin, to adjourn the meeting.

A roll call vote was performed:

Member Heineman aye
Member Cords aye
Member Riley aye
Member Kuzma aye
Member Hardin aye
Chairperson Steffen aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:17 a.m.

Respectfully submitted,

_____

Sean Sullivan

Economic Development Manager

ATTEST:

_____

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, August 18, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
Councilmember Jeff Menth
Councilmember Chris Riley

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

4. APPROVE MINUTES

4.01: Approve July 21, 2020, Meeting Minutes

Motion by Councilmember Menth, seconded by Councilmember Riley, to approve the following minutes:

Regular Meeting Minutes dated July 21, 2020

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Menth and Riley. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Consider Recommendation to City Council Authorizing Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project 19-13

City Engineer Westby reviewed the staff report and recommendation to recommend City Council authorization for Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project 19-13.

Chairperson Kuzma asked if there would be any recourse to go back to Capstone.

City Engineer Westby stated that he was not aware of any recourse.

Councilmember Menth stated that it appeared that the ground drained properly before the homes were constructed, but after construction of the homes this issue arose. He asked if the City is supposed to pay $16,000 to correct the problem Capstone created. He stated that he would not support the City paying those funds.

City Engineer Westby stated that staff has been trying to work with Capstone to try to find a reasonable solution.

Councilmember Menth asked if the as-built drawings had the correct grading on them.

City Engineer Westby stated that there is a note on the certificate dated November 26, 2007 showing a swale with a two percent grade. He stated that the builder did not construct the swale, and that the City must have missed this fact and accepted the as built certificate as submitted.

Councilmember Menth asked if the as-builts are then supposed to be checked against the grading plan.

City Engineer Westby confirmed that to be true. He stated that this appears to be something that fell through the cracks.

Chairperson Kuzma suggested that staff check with the City's insurer to determine if this would be a covered expense, possibly under errors and omissions insurance.

City Engineer Westby stated that he can follow up with the Finance Director and report back.

Councilmember Menth asked for additional information on the process.

City Engineer Westby reviewed the different steps and verification that is supposed to be followed.

Chairperson Kuzma commented that the biggest issue would be that it has been 12 years since the error occurred.

Motion by Councilmember Riley, seconded by Councilmember Menth, to recommend City Council authorize Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project 19-13, with direction for staff to check on the insurance coverage.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5.02: Consider Recommendation to City Council Authorizing Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project 19-17

City Engineer Westby reviewed the staff report and recommendation to recommend City Council authorization for Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project 19-17.

Councilmember Riley asked for clarification on whether this drainage issue has existed for 30 years, and when the City was made aware of the issue.

City Engineer Westby stated that this issue appears to have existed for 30 years, but that the new homeowner expressed the issue to City Staff in the spring of 2019.

Councilmember Riley commented that the past two years have had higher than normal rainfall amounts and asked if that could be part of the problem.

City Engineer Westby commented that staff has visited the site and the issue does exist and is not simply due to higher than normal rain amounts during the winter of 2018/2019.

Chairperson Kuzma asked the price of the improvement.

City Engineer Westby replied that the cost estimate is about $22,000 and reviewed the different elements of the proposed project.

Chairperson Kuzma stated that he is unsure that this is a City issue.

City Engineer Westby stated that stormwater generated from City right-of-way should not be drained across private property without an easement, therefore this is something the City should try to resolve.

Councilmember Menth asked if this could be delayed to provide time for the Committee to visit the site.

City Engineer Westby commented that it is getting close to the winter season. He commented that the private property owner filed a claim with the City's insurance company to pay for repairs to their home, and if the drainage issue is not resolved after repairs are made to the house the City could again be asked to pay for future damages. He confirmed that the insurance claim has been filed to the League of Minnesota Cities Insurance Trust per the property owner's claim that the City is liable for damages to their home.

Chairperson Kuzma commented that the approval to go out for quotes could be provided tonight and members of the Committee could travel to the site prior to the Council reviewing the case.

Motion by Councilmember Menth, seconded by Councilmember Riley, to recommend City Council authorize Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project 19-17.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Menth and Riley. Voting No: None.

5.03: Consider Recommendation to City Council Authorizing Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project 20-08

City Engineer Westby reviewed the staff report and recommendation to recommend City Council authorization for Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project 20-08.

Councilmember Menth asked if the culvert under Inverness is functioning.

City Engineer Westby stated that the culvert is functioning, but the culvert is not large enough or deep enough, and there is not enough slope to allow it to adequately convey the stormwater runoff that drains across the backyard of 9591 Inverness Lane.

Chairperson Kuzma asked the estimate for this project.

City Engineer Westby replied that the estimate for this project is $60,000. He explained how the different project elements would work.

Councilmember Riley asked if the problem existed other than the past two years.

Public Works Superintendent Riemer replied that there have been issues for the past two years.

City Engineer Westby explained that the problem occurs in the late winter/early spring when the water freezes and cannot flow through the pipe.

Councilmember Menth asked who would be to blame for this situation.

City Engineer Westby stated that this is a problem with conveying drainage through ditches versus storm sewer, as ditches fill up over time.

Councilmember Riley asked if there is another option.

City Engineer Westby replied that there is not another option that he would recommend.

Councilmember Riley asked if there would be an option to run a culvert under Jarvis to Elk River's side.

City Engineer Westby replied that he did not look into that option. He stated that staff could look into that option.

Motion by Councilmember Menth, seconded by Councilmember Riley, to recommend City Council authorize Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project 20-08, directing staff to also look at the option of a Jarvis culvert crossing.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Menth and Riley. Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Receive Staff Updates on Improvement Projects, Studies, and Items of Interest

City Engineer Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies, and on other items of interest to the Committee.

City Engineer Westby stated that staff continues to look at alternatives to sealcoating and provided an update on the option of rejuvenating pavements. He noted that a pilot test was completed on Ute Street between Alpine Drive and 154th Lane in July and displayed photographs and video clips. He stated that staff will continue to monitor this test section to see how it holds up. He provided additional details on the timing of when this would occur.

Councilmember Riley asked for an update on the timing of pavement repairs to 167th Avenue.

City Engineer Westby stated that 167th is not currently included in the CIP, and that is was previously included in CIP's as an overlay but will be added back, likely towards the front end of the CIP, as a reconstruction.

Councilmember Riley referenced the trail in front of the new Ramsey Storage facility on Ramsey Boulevard, noting that there is water standing on the trail.

City Engineer Westby replied that staff is working with the developer to correct that, among other items.

6.02: Review Future Topics Calendar

Public Works Superintendent Riemer provided an update on water usage and water levels.

City Engineer Westby provided an update on a culvert at the intersection of Cobalt and 175th which has settled and shifted. He stated that staff will be televising and likely repairing the culvert soon.

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Menth, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:07 p.m.

Respectfully submitted,

_____
Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 4.**

Meeting Date: 09/22/2020

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 9/8/2020
2. City Council Regular Session dated 9/8/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 9/8/2020
2. City Council Regular Session dated 9/8/2020

Attachments

9-8-2020 WS Minutes

9-8-2020 CC Minutes

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/16/2020 04:03 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:44 PM
Form Started By: Katie Schmidt		Started On: 09/15/2020 09:40 AM

Final Approval Date: 09/17/2020

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, September 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captain (Discussion Closed to the Public)

Mayor LeTourneau noted that the purpose of this case is to discuss union contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captain.

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to recess the meeting to Closed Session at 5:31 p.m.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Musgrove, Menth, Riley, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:42 p.m.

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captain (Discussion Closed to the Public)

Administrative Services Director Lasher reported that the Council discussed the union negotiations and staff will continue to meet with the unions.

2.02: Continued Discussion of 2021 Budget/Levy

Finance Director Lund reviewed the staff report. She commented that some homes will see a reduction in the tax value because of the decreased valuation of the property by the County. She provided details on the proposed 4.99 percent increase to the levy, which is a decrease of about $92,000 from the last worksession review.

City Administrator Ulrich provided details on the Nowthen Fire training line item.

The consensus of the Council was to move forward with the proposed preliminary levy as proposed with a 4.99 percent increase.

2.03: Discuss 2020 Citizen Survey

No discussion.

2.04: Discuss Council Committee Appointments due to the Ward 1 Vacancy

No discussion.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:54 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, September 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Dan Specht
Councilmember Chris Riley

Members Absent:

Also Present: City Administrator Kurtis Ulrich
Administrative Services Director Colleen Lasher

1. CALL TO ORDER

Mayor LeTourneau called the Closed Session of the City Council to order at 5:32 p.m.

2. COUNCIL BUSINESS

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants & LELS-Captains

Administrative Services Director Lasher explained that the purpose of the case is for the Council to discuss the union contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains.

3. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to adjourn the Closed Session.

Motion carried.

The Closed Session was adjourned at 6:42 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, September 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood – attended remotely
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Presentation Proclaiming September 17-23, 2020 as Constitution Week

Mayor LeTourneau read the proclamation declaring September 17-23, 2020 as Constitution Week.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Menth, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Musgrove, Kuzma, Riley, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the following items on the Consent Agenda:

5.01: Approve the following Meeting Minutes:
1) City Council Work Session dated August 25, 2020
2) City Council Regular dated August 25, 2020

5.02: Approve Rental Licenses

5.03: Adopt Resolution #20-193 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 20, 2020 through September 3, 2020

5.04: Adopt Resolution #20-185 Proclaiming September 17-23, 2020 as Constitution Week

5.05: Adopt Resolution #20-191 Declaring Costs to be Assessed and Calling for Public Hearing on Proposed Assessment for Past-Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, stormwater charges, and penalties incurred) and Current Services Rendered

5.06: Adopt Resolution #20-192 Approving Snow Storage Agreement on City Owned Land

5.07: Adopt Resolution #20-194 Approving Underwriting Service Agreement for Small Business Relief Grant Program

5.08: Adopt Resolution #20-195 Ordering Assessment Roll and Calling Assessment Hearing for Improvement Project #20-04, Puma Street Improvements

5.09: Adopt Resolution #20-196 Approving Letter of Support for Metropolitan Council Clean Water Fund Request for State Fiscal Year 2022-2023

5.10: Adopt Resolution #20-197 Approving Amended Petition and Waiver Agreement for Municipal Water and Sanitary Sewer Connection to 7600 163rd Lane NW

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #20-171 Accepting Bids and Awarding Contracts for Bid Package #1 and Alternate #1 for the New Public Works Facility

Public Works Superintendent Riemer reviewed the staff report and recommendation to adopt Resolution #20-171 accepting bids and awarding contracts for Bid Package #1 with a base bid amount of $6,138,361 and including Alternate Bid #1 in the amount of $441,938 for a total of $6,580,299.

Councilmember Musgrove asked if it is unusual to have this type of bidding competition and low bidders.

Public Works Superintendent Riemer replied that he believes that COVID has slowed down the commercial side of construction and therefore there is more interest from those contractors.

Motion by Councilmember Menth, seconded by Councilmember Riley, to Adopt Resolution #20-171 Accepting Bids and Awarding Contract for Bid Package #1 for the New Ramsey Public Works Facility, Improvement Project #20-07.

Further discussion: Councilmember Kuzma asked RJM to come forward and discuss why it is a good time to go forward with alternate bid #1. Curtis Sell, RJM, stated that there would be cost efficiencies in completing the alternate bid into the original build, as the cost to complete an expansion in the future adds additional costs. He noted that there would also be a schedule efficiency in completing both of those elements at once. Councilmember Musgrove asked when the Council will see updated sketches for the building. Mr. Sell stated that bid package #1 contains the larger denser portions of the project and the architect is working to complete bid package #2, which contains more of the design details.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

7.02: Review Sketch Plan for Riverstone South; Case of Capstone Homes

Assistant City Administrator Gladhill reviewed the staff report and asked the Council to provide feedback to the developer as part of the plan development for the next stage in the process known as Preliminary Plat. Preliminary Plat is the most crucial stage in the subdivision process. It was noted that the City has broad policy discretion as the request requires the approval of a Zoning Amendment and possibly a Comprehensive Plan Amendment due to lot sizes and densities.

Councilmember Specht asked if the Comprehensive Plan identifies a trail connection to the end of Bowers Drive.

Assistant City Administrator Gladhill stated that there has been some discussion on the MRT trail and where it will connect. He noted that the discussion is focused more on Riverdale Drive rather than running that trail through the Bowers Drive properties. He stated that staff will continue to work with new developments in order to secure segments near the river.

Mayor LeTourneau noted that the MRT extends past Bowers Drive to the west and is not proposed to go down Bowers Drive at this point. He noted that there is a full access onto the trail from Bowers Drive. He asked if the Council is required to make any decisions about the secondary road access tonight.

Assistant City Administrator Gladhill stated that tonight they are looking at whether there is general consensus to move forward with the plan development as proposed. He stated that they

would like direction on the Bowers Drive connection but noted that the decision could be changed prior to adoption of the Preliminary Plat.

Councilmember Riley asked if these would be the same lot sizes as Riverstone North.

Assistant City Administrator Gladhill confirmed that these would be the same lot sizes and would be very much a mirror image of the development, with the exception of the removal of one of the product types.

Councilmember Musgrove asked for details on Riverdale Drive and the history of the layout on the sketch.

Assistant City Administrator Gladhill provided background information on the access planning study that was completed in 2014 by the City and MnDOT, noting that study showed Riverdale Drive consuming some of the first few lots. He provided additional details on the proposed layout for Riverdale Drive which was developed by the developer working with the input of the Bowers Drive residents to find an alignment that worked well for everyone involved.

Mayor LeTourneau provided an opportunity for members of the public to provide input.

Jeff Johnson, 14540 Bowers Drive, referenced the Bowers Drive survey and asked at what point the Council would automatically move ahead. He asked if the decision has already been made on Bowers Drive. He stated that the residents have not been given any data from public safety on how much safer the neighborhood would be with the additional access. He stated that when you open up a cul-de-sac that increases opportunity for crime as that creates another way for people to access and exit the neighborhood. He stated that this road has been around for about 80 years and noted that there has not been one time since he has lived at his home where EMS has not been able to access the homes on Bowers Drive. He stated that there is a difference between a need and a desire. He stated that connecting Bowers Drive to Capstone would substantially increase the pedestrian traffic on Bowers Drive, which is a narrow road that is not lit by streetlights. He stated that providing this connection is attempting to solve a problem that does not exist and would instead create more problems that need to be solved, which would destroy the reason people purchased homes on that road. He stated that people that purchased property on Bowers Drive chose to live there and do not need the City to calculate their risk levels. He stated that if the residents on Bowers Drive felt threatened, they would not have purchased their properties. He commented that residents do not leave Bowers Drive, they seek property on Bowers Drive. He did not think it appropriate to include or make assumptions about the people that did not respond to the survey. He commented that the residents of Bowers Drive do not want the connection and did not believe there is anything wrong with keeping those neighborhoods isolated rather than connecting them. He did not think that putting a secondary access onto Bowers Drive would solve any problems and instead would create additional problems.

Mayor LeTourneau thanked Mr. Johnson for his input.

Mr. Johnson stated that at the last planning meeting he asked for information as to what would be required for the Bowers Drive residents to stop this process and he has not received that information.

Mayor LeTourneau stated that staff is still determining that but recognized that the voices of Bowers Drive have a high impact.

Councilmember Musgrove stated that it is clear that Mr. Johnson does not want a road and asked if he would support a narrow trail with breakaway barriers that could be used by emergency vehicles.

Mr. Johnson stated that once that is developed, people will use that as a trail and the pedestrian traffic will come from Capstone onto Bowers Drive. He confirmed that his concern is related to the increased pedestrian traffic and safety concerns with that activity.

Councilmember Musgrove asked what Mr. Johnson would believe to be a workable option.

Mr. Johnson stated that he would like to see the data that proves this would make that neighborhood safer as the data currently shows that the secondary access and increased pedestrian traffic would make the area more unsafe.

Councilmember Musgrove referenced the mention of 50 foot and 100-foot setbacks.

Mr. Johnson noted that the original planning meetings for Capstone referenced a 100-foot setback, but those original 12 homes were setback 50 feet instead.

Police Chief Katers appreciated Mr. Johnson's position. He stated that his comments related to public safety remain the same for any neighborhood noting that he prefers two points of access for all neighborhoods although he recognizes the uniqueness of Bowers Drive. He stated that he cannot provide statistical information of what may happen in the future and can only provide input on what could happen. He stated that there could be multiple situations that could cause the current access to be closed, therefore public safety prefers to have two points of access in order to get people in and out of a neighborhood.

Mr. Johnson stated that everyone that lives on Bowers Drive is aware of the risk they took in purchasing their property and they are not asking for that secondary access. He stated that cul-de-sacs are safer than any other road in terms of crime. He stated that he has not been provided with any information that has proven that two accesses would make the residents safer.

Police Chief Katers stated that his standard response for a development is to have two accesses. He stated that he is familiar with the cul-de-sac studies, noting that those were small areas in Minneapolis and therefore that is an urban area versus a rural environment and that study only took into account burglary and not the other crimes or situations that could exist.

Councilmember Specht thanked Mr. Johnson for his input and recognition of property rights. He stated that he has heard of informal surveys that have been completed with more response.

Josh Fuhreck, 14573 Bowers Drive, thanked Capstone for their efforts on this project. He stated that overall, this is a good project and the developer has given consideration to the unique forestry environment that exists on the property. He stated that overall, he supports the project, but he does not support the Bowers Drive connection. He stated that the public safety concerns mentioned have an extremely remote possibility of occurring. He noted that if the connection is provided to allow the additional pedestrian traffic on the narrow roadway of Bowers Drive, that would create a much more likely and real safety concern. He stated that it would be very unlikely that a tree would fall, and an emergency situation would occur at the same time, noting that has not happened once in 80 years. He stated that the City's survey was extremely slanted, mentioning only the City points and a statement that said if you do not respond we will assume you favor the connection. He presented a survey of 85 homes, noting that 60 residents responded in opposition of the connection to Bowers Drive. He asked the Council to consider the survey he presented rather than the survey completed by the City.

Councilmember Musgrove asked what the area between the homes is right now.

Mr. Fuhreck stated that currently it is a strip of land between two homes and one would assume that the land belongs to one of the two adjacent homes. He confirmed that the area is not mowed or maintained.

James Wadey, 14447 Bowers Drive, stated that he is one of the homes adjacent to the proposed access connection. He echoed the comments of the previous two speakers. He stated that when he purchased his home two years ago there was no indication that there would be a road and it was shown as an outlot. He stated that they asked Capstone the plans for the outlot and there was never a mention of a road connection. He stated that they signed the survey in opposition of the road. He agreed that the pedestrian traffic is already heavy with Bowers Drive residents and opening the secondary access would bring additional security concerns. He stated that there are a number of studies that show opening up a cul-de-sac has a detrimental impact on burglary. He commented that the City was never transparent through the channels he had available when he purchased his home about a potential road connection.

Carol Larson, 14480 Bowers Drive, stated that she has lived on Bowers Drive for 56 years and has seen a lot of changes. She stated that she appreciates that they have been isolated from a lot of the changes in Ramsey. She noted that she anticipated that there would be development on the Capstone property and Riverstone South and therefore does not object to that development. She stated that she does object to placing a roadway between two homes that were not alerted to that possibility. She stated that those homes would lose all privacy and they would have chosen other lots would they have known that. She stated that she has submitted several things to the Council in written form. She explained that if you go down Bowers Drive in the winter the driveways are plowed but the snow is yellow and brown because of the dogs in the area and did not want to see additional dogs being walked on the road. She commented that vehicles travel on Bowers Drive and adding additional pedestrian traffic would seem to be the opposite of increasing public safety. She believed that the one access should be provided from Highway 10.

Councilmember Specht asked if the City gets involved when there is sale of property next to a City owned property.

Assistant City Administrator Gladhill stated that the City cannot control the information shared by a realtor when selling a property. He explained that the City obtained that outlot in order to reserve that corridor for the future, therefore the area was not signed as a future road. He stated that perhaps the people that purchased those homes were not alerted to the possibility of a roadway connection in that location.

Mayor LeTourneau stated that he feels there are two separate issues in this case, the development plan, and the road connection to Bowers Drive.

Assistant City Administrator Gladhill stated that this is the opportunity for the Council to provide direction to the developer on the plan development for preliminary plat. He stated that perhaps the decision is not ready to be made on the road connection. He noted that this is the first time the petition has been presented to the City and the Council could direct staff to work towards a compromise or could take that option off the table all together. He confirmed that there is time to explore the Bowers Drive connection further at a future point.

Councilmember Kuzma stated that it sounds like the City owns the outlot currently and asked if there would be a possibility to provide the connection in the future.

Assistant City Administrator Gladhill confirmed that the decision could be made in the future if desired, noting that the intent has always been to reserve the corridor.

Councilmember Kuzma stated that he would recommend that the lot be reserved, and he would not support a road connection at this time because of the large opposition to the issue. He noted that the City would always have the ability to pursue that in the future.

Mayor LeTourneau confirmed the standpoint of Councilmember Kuzma to table the road connection at this time but still reserve the outlot and an outlot from Capstone in order to preserve that ability in the future.

Councilmember Specht stated that he likes the overall plan and additional tree preservation. He also agreed that the connection to Bowers Drive should be removed at this point.

Councilmember Musgrove asked if the cul-de-sacs proposed in the development would meet the standards of public safety.

Assistant City Administrator Gladhill stated that every development project goes through a development committee that includes representation from all City departments and noted that as designed staff is not concerned with the cul-de-sac sizes proposed.

Councilmember Musgrove asked if there has been discussion to having a third access to Riverdale near the 40-foot lots.

Assistant City Administrator Gladhill stated that there is an undetermined development area in the future that is identified with a stub road. He stated that staff feels that the two access points is sufficient and adding additional access points would cause conflicts on the access road.

Councilmember Musgrove asked if there would be any special easements on the property, such as a conservation easement.

Assistant City Administrator Gladhill stated that the protected area would be conveyed to the City and the City would own that property in fee title to prevent confusion and conflicts that have occurred in other neighborhoods that used conservation easements.

Councilmember Musgrove agreed that she would like to see the development move forward and would also support removing the road connection to Bowers Drive.

Councilmember Riley stated that right now they are focusing on the process of listening to residents. He stated that there is also a process of listening to the Planning Commission, public works and public safety who have all said that connection is necessary. He stated that one of the goals of the City is to have a connected community. He stated that he would support this development moving forward without the connection but would want to circle back to that potential connection in the future.

Councilmember Menth stated that if the Bowers Drive connection is eliminated that would leave two access points into the proposed development and asked if that would be considered sufficient.

Assistant City Administrator Gladhill confirmed that would be deemed sufficient for the new development.

Councilmember Menth commented that the statement is often made that a decision is made before they walk into the room and noted that tonight the residents that spoke changed his mind on this issue. He stated that he listened to the four residents tonight and they persuaded him. He stated that he would like to hold onto the right-of-way but keep Bowers Drive the way it is. He stated that the residents of Bowers Drive do not want that connection and the Council is supposed to represent the residents.

Councilmember Kuzma stated that perhaps when the curbs are installed there be a curb cut in that location, which would allow public safety to go through that area.

Assistant City Administrator Gladhill stated that even if there is not a road connection, staff would still like to use that corridor to place a hydrant in that location. He stated that the decision does not need to occur today, but staff will continue those discussions.

Councilmember Specht stated that he likes that a consensus was reached. He noted that if it were his decision completely, he would even favor selling that land to an adjacent landowner that may be interested.

Mayor LeTourneau stated that he was fond of hearing the statement from Councilmember Menth related to the fact that residents often believe that the Council has made up its mind before entering the room. He stated that many times in his years on the Council he has thought that the Council was in agreement on a topic because of the information from staff but that has changed on multiple occasions because of the input from the public. He stated that he also supports the consensus of the Council tonight to support this development moving forward as proposed without the connection to Bowers Drive at this time. He thanked Capstone for continuing to work with residents and listening to their input throughout this process. He commended Capstone for preserving additional trees and bringing forward a solid project to the community.

Mr. Johnson thanked Capstone and the members of the Council and City staff for hearing the residents tonight.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:32 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session **5. 5.**

Meeting Date: 09/22/2020

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2020.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/16/2020 01:57 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:16 PM
Form Started By: JoAnn Shaw		Started On: 09/09/2020 10:05 AM
Final Approval Date: 09/17/2020		

Report Name: License Report - License Types
Council Dates: 9/22/2020 to 9/22/2020
Status: Active, Inactive
License Type(s): Multi-Family Rental, Rental

City of Ramsey
License Report - License Types

Printed: 9/16/2020

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Multi-Family Rental						
Figge Family Properties, LLC		13929 St Francis Blvd NW	Rivers Bend Apartm	6/27/2023	9/22/2020	A
				Multi-Family Rental License Count:		**1**
Rental						
Richard Lee		5425 144th Way NW #24		9/12/2023	9/22/2020	A
Radmila Osmanovic		7339 147th La NW		9/26/2023	9/22/2020	A
Radmila Osmanovic		7373 147th La NW		9/26/2023	9/22/2020	A
Debra Thor		7208 147th Ter NW		9/12/2023	9/22/2020	A
Richard Lee		7212 147th Ter NW		9/12/2023	9/22/2020	A
Todd Bialon		7351 151st Ave NW		8/22/2023	9/22/2020	A
5654 Rental LLC		5654 154th Ct NW		9/26/2023	9/22/2020	A
5658 Rental LLC		5658 154th Ct NW		9/26/2023	9/22/2020	A
Awilda Ortiz		5662 154th Ct NW		9/12/2023	9/22/2020	A
Steve and Susan Nelson		14660 Cobalt St NW #56		9/12/2023	9/22/2020	A
Radmila Osmanovic		14730 Cobalt St NW #16		9/26/2023	9/22/2020	A
Steve and Susan Nelson		14731 Cobalt St NW #11		9/12/2023	9/22/2020	A
Ryan Krueger		14761 Cobalt St NW #47		9/12/2023	9/22/2020	A
Steve and Susan Nelson		14791 Cobalt St NW #11		9/12/2023	9/22/2020	A
Jerome H Bisek		16220 Dysprosium St NW		9/12/2023	9/22/2020	A
Kristen and Michael Johnson		13903 Garnet Ter NW		9/12/2023	9/22/2020	A
Kristen and Michael Johnson		13931 Garnet Ter NW		9/12/2023	9/22/2020	A
Todd Bialon		15420 Iguana St NW		8/22/2023	9/22/2020	A
Garrett Lajoie		15338 Iodine St NW		9/26/2023	9/22/2020	A
James Barry		15350 Iodine St NW		9/12/2023	9/22/2020	A
Kim Chase		15000 Juniper Ridge Dr NW		9/26/2023	9/22/2020	A
Todd Bialon		14827 Olivine St NW		8/22/2023	9/22/2020	A
SLP Rental, LLC		14849 Olivine St NW 307		9/26/2023	9/22/2020	A
Jeff Griffis		14614 Olivine Ter NW		9/12/2023	9/22/2020	A
Olivine Rental LLC		14599 Olivine Way NW		9/26/2023	9/22/2020	A
Michael Widell		14648 Peridot Ter NW		9/12/2023	9/22/2020	A
Radmila Osmanovic		15361 Radium St NW		9/26/2023	9/22/2020	A
J & A Diversified		15402 Radium St NW		9/12/2023	9/22/2020	A
Pinto Properties	Jeff Johnson	15413 Radium St NW		9/12/2023	9/22/2020	A
Karyn and Brian Ratajczak		15306 Radium Way NW		9/26/2023	9/22/2020	A
Ben and Tracy Rimpila		14646 Rhinestone Ter NW		9/26/2023	9/22/2020	A
Ramsey Rental LLC		15345 Sodium St NW		9/26/2023	9/22/2020	A
Anoka County Community Action Program		5350 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5352 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5354 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5356 Sunwood Dr NW		9/12/2023	9/22/2020	A

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
Anoka County Community Action Program		5358 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5360 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5370 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5372 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5374 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5376 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5378 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5380 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5390 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5392 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5394 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5396 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5398 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5400 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5410 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5412 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5414 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5416 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5418 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5420 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5430 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5432 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5434 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5436 Sunwood Dr NW		9/12/2023	9/22/2020	A

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
Anoka County Community Action Program		5438 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5440 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5442 Sunwood Dr NW		9/12/2023	9/22/2020	A
Anoka County Community Action Program		5444 Sunwood Dr NW		9/12/2023	9/22/2020	A
Thaddeaus Harnois		14371 Tungsten Way NW		9/26/2023	9/22/2020	A

Rental License Count: 65

Total Licenses: 66

CC Regular Session **5. 6.**

Meeting Date: 09/22/2020

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #20-209 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 3, 2020 through September 16, 2020

Purpose/Background:

Adopt Resolution #20-209 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 3, 2020 through September 16, 2020

Recommendation:

Staff Recommends to Adopt Resolution #20-209 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 3, 2020 through September 16, 2020.

Action:

Motion to Adopt Resolution #20-209 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 3, 2020 through September 16, 2020.

Attachments

Bills List 9/22/2020

Resolution 09/22/2020

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/17/2020 07:55 AM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:42 PM
Form Started By: Jackie Lipski		Started On: 09/16/2020 10:06 AM
Final Approval Date: 09/17/2020		

CITY OF RAMSEY - FINANCE OFFICE Printed 9/16/2020

RAMSEY CITY COUNCIL MEETING

9/22/2020

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 9/03/2020-9/16/2020	208,795.69
Accounts Payable 9/03/2020-9/16/2020	360,051.87
Payroll 9/04/2020	177,469.90
Pay Estimates- Projects	862,738.84

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 1,609,056.30**

		APPROVED PREV. MTG	2020 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 213,439.45	$ 3,218,772.84
-	CORRECTION TO PAYROLL		
	PREPAIDS	373,799.33	6,182,460.59
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		2,616,128.35
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	445,896.72	4,793,460.36
	ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		91,184.28
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 1,033,135.50**	**$ 16,902,006.42**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111152	**9/3/2020**		**115203 ALL AMERICAN TITLE CO INC**						
		175.47	UB REF 14263 ARGON ST NW		103352	090320	9601.4651		WATER REVENUE
		175.47							
111153	**9/3/2020**		**100058 ANOKA RAMSEY FARM AND GARDEN**						
		249.78	REFUND ESCROW BAL 115933		103353	090120	9804.6433	00115933	REFUNDS
		249.78							
111154	**9/3/2020**		**115243 ARDEN TITLE LLC**						
		50.00	UB REF 4905 155TH LN NW		103354	090220	9601.4651		WATER REVENUE
		50.00							
111155	**9/3/2020**		**115243 ARDEN TITLE LLC**						
		145.23	UB REFUND 5060 143RD AVE NW		103355	090220A	9601.4651		WATER REVENUE
		145.23							
111156	**9/3/2020**		**117862 BAKER WHITE INC**						
		269.16	REFUND ESCROW BAL 116257		103356	090220	9804.6433	00116257	REFUNDS
		269.16							
111157	**9/3/2020**		**101084 BATTERIES PLUS BULBS**						
		55.90	12 V BATTERIES		103357	P29094500	0192.6281		SMALL TOOLS & MINOR E
		55.90							
111158	**9/3/2020**		**117855 BINFET, GREG**						
		59.68	REFUND ESCROW BAL 115212		103358	083120	9804.6433	00115212	REFUNDS
		59.68							
111159	**9/3/2020**		**100297 CENTERPOINT ENERGY**						
		63.49	MISC PW ACCTS		103359	8000014064-2 AUG 20	0452.6373		GAS
		41.36	MISC PW ACCTS		103359	8000014064-2 AUG 20	0311.6373		GAS
		13.79	MISC PW ACCTS		103359	8000014064-2 AUG 20	9601.6373		GAS
		13.79	MISC PW ACCTS		103359	8000014064-2 AUG 20	9602.6373		GAS
		13.78	MISC PW ACCTS		103359	8000014064-2 AUG 20	9605.6373		GAS
		146.21							
111160	**9/3/2020**		**110734 CITY OF RAMSEY**						
		35.00	#721489		103360	090320	9601.4651		WATER REVENUE
		35.00							
111161	**9/3/2020**		**117863 COMMUNITY TITLE AND ESCROW LLC**						
		160.35	UB REFUND 15292 TUNGSTEN ST		103361	090220	9601.4651		WATER REVENUE
		160.35							
111162	**9/3/2020**		**117870 CREES MINISTRY**						
		442.23	REFUND ESCROW BAL 116505		103415	090320	9804.6433	00116505	REFUNDS
		442.23							
111163	**9/3/2020**		**111384 DANNER'S CABINET SHOP**						
		250.93	REFUND ESCROW BAL 115687		103362	090120	9804.6433	00115687	REFUNDS
		250.93							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111163	9/3/2020		111384 DANNER'S CABINET SHOP						Continued.
111164	9/3/2020		117853 EDDY'S AUTO BODY, EDWARD PRATER						
		330.22	REFUND ESCROW BAL 115805		103363	090120	9804.6433	00115805	REFUNDS
		330.22							
111165	9/3/2020		100870 EDINA REALTY TITLE						
		170.43	UB REFUND 14608 PERIDOT ST		103364	090220	9601.4651		WATER REVENUE
		170.43							
111166	9/3/2020		114251 EXECUTIVE ASSOCIATES TITLE						
		13.15	UB REFUND 14788 XKIMO ST NW		103365	090220	9601.4651		WATER REVENUE
		13.15							
111167	9/3/2020		111674 FIRST AMERICAN TITLE						
		35.26	UB REFUND 8310 151ST LANE NW		103366	090220	9601.4651		WATER REVENUE
		35.26							
111168	9/3/2020		110568 GREEN VALLEY GREENHOUSE						
		188.47	REFUND ESCROW BAL 115800		103367	090120	9804.6433	00115800	REFUNDS
		188.47							
111169	9/3/2020		114674 HOME SECURITY ABSTRACT AND TITLE CO						
		286.93	UB REFUND 5335 140TH CT NW		103368	090220	9601.4651		WATER REVENUE
		286.93							
111170	9/3/2020		117857 HOUSE OF GOD						
		75.52	REFUND ESCROW BAL 116589		103369	090320	9804.6433	00116589	REFUNDS
		75.52							
111171	9/3/2020		106324 INSPECTRON INC						
		8,700.00	MAY 2020 SERVICES		103370	090320	0240.6315		MISCELLANEOUS PROFE
		8,700.00							
111172	9/3/2020		117848 KLOETZKE, STEVE AND PAM						
		5,000.00	REF LAND ESC 8660 160TH CT NW		103372	090320	9252.1155.1		MANUAL-ACCOUNTS RE(
		5,000.00							
111173	9/3/2020		117847 KLOETZKE, TUCKER AND CASSADY						
		1,500.00	REF ERO ESC 8660 160TH CT NW		103371	090320	9804.6433	00116733	REFUNDS
		1,500.00							
111174	9/3/2020		117864 LAFORCE, DAVID OR MEGAN						
		314.35	UB REFUND 14230 URANIUM ST		103373	090220	9601.4651		WATER REVENUE
		314.35							
111175	9/3/2020		116308 LAKESIDE TITLE INC						
		181.59	UB REFUND 16073 URANIMITE ST		103374	090220	9601.4651		WATER REVENUE
		181.59							
111176	9/3/2020		117152 LEGACY TITLE						
		75.39	UB REFUND 5750 158TH CT NW		103375	090220	9601.4651		WATER REVENUE
		75.39							
111177	9/3/2020		117357 LEGACY TITLE						
		162.03	UB REFUND 14623 RHINESTONE ST		103376	090220	9601.4651		WATER REVENUE

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111177	9/3/2020		117357 LEGACY TITLE						Continued.
		162.03							
111178	9/3/2020		117865 LUNDE, KIMBERLY OR JASON						
		37.94	UB REFUND 6954 139TH AVE NW		103377	090220	9601.4651		WATER REVENUE
		37.94							
111179	9/3/2020		117852 MAKHNACH, VITALI						
		8,000.00	REF LAND/MISC 7667 147TH TER		103378	090320	9252.1155.1		MANUAL-ACCOUNTS RE(
		1,500.00	REF ERO ESC 7667 147TH TER		103379	090320A	9804.6433	00116557	REFUNDS
		9,500.00							
111180	9/3/2020		117858 MCCOY, RICHARD						
		51.44	REFUND ESCROW BAL 116276		103380	090320	9804.6433	00116276	REFUNDS
		51.44							
111181	9/3/2020		116025 MINNESOTA TITLE						
		8.40	UB REFUND 15789 OSMIUM ST		103381	090220	9601.4651		WATER REVENUE
		8.40							
111182	9/3/2020		116025 MINNESOTA TITLE						
		162.03	UB REFUND 5696 154 TH CV NW		103382	090220A	9601.4651		WATER REVENUE
		162.03							
111183	9/3/2020		100338 MORNING SUN HOMES						
		1,500.00	REF ERO ESC 7690 147TH TER NW		103383	090320	9804.6433	00117477	REFUNDS
		1,500.00							
111184	9/3/2020		100351 NCPERS GROUP LIFE INS						
		416.00	SEPT 2020 LIFE INS		103384	704800092020	9101.2170		DENTAL/DISABILITY/LIFE
		416.00							
111185	9/3/2020		117849 NORTHSTAR COMPANIES						
		970.00	GAITERS/MASKS		103385	I-1364	0892.6282		EMERGENCY SUPPLIES
		970.00							
111186	9/3/2020		117866 OYARO, JACKLINE OR DICKSON						
		156.11	UB REFUND 14638 SODIUM ST NW		103387	090220	9601.4651		WATER REVENUE
		156.11							
111187	9/3/2020		117854 QUALITY SIGN SOLUTIONS AND MATS						
		252.83	REFUND ESCROW BAL 115440		103389	090120	9804.6433	00115440	REFUNDS
		252.83							
111188	9/3/2020		117867 RESULTS TITLE						
		261.56	UB REFUND 6980 139TH LANE NW		103392	090220	9601.4651		WATER REVENUE
		261.56							
111189	9/3/2020		117860 RUAN TRANSPORTATION						
		465.81	REFUND ESCROW BAL 116469		103393	090320	9804.6433	00116469	REFUNDS
		465.81							
111190	9/3/2020		107049 RUMPCA, JAMES OR SUSAN						
		250.50	UB REFUND 14872 YAKIMA ST NW		103394	090220	9601.4651		WATER REVENUE
		250.50							

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111191	9/3/2020		116367 SERVION TITLE INC						Continued.
		350.00	UB REFUND 6020 145TH LN NW		103395	090220	9601.4651		WATER REVENUE
		350.00							
111192	9/3/2020		115648 SKEETER BOAT CENTER						
		14.59	REFUND ESCROW BAL 115524		103396	090120	9804.6433	00115524	REFUNDS
		14.59							
111193	9/3/2020		117856 SPECTRUM SIGN SYSTEMS INC						
		19.53	REFUND ESCROW BAL 117423		103397	090320	9804.6433	00117423	REFUNDS
		19.53							
111194	9/3/2020		117743 STEWART TITLE CO						
		52.34	UB REFUND 16057 SAPPHIRE ST		103398	090220	9601.4651		WATER REVENUE
		52.34							
111195	9/3/2020		117861 SUNFISH PROPERTIES LLC						
		90.07	REFUND ESCROW BAL 116356		103399	090320	9804.6433	00116356	REFUNDS
		90.07							
111196	9/3/2020		113038 THE TITLE GROUP						
		47.84	UB REFUND 14540 SUNFISH LK		103402	090220	9601.4651		WATER REVENUE
		47.84							
111197	9/3/2020		117868 THOMPSON KIELB, COURTNEY						
		164.44	UB REFUND 15330 XKIMO ST NW		103401	090220	9601.4651		WATER REVENUE
		164.44							
111198	9/3/2020		115045 TITLE NEXUS LLC						
		34.90	UB REFUND 6221 153RD LN NW		103403	090220	9601.4651		WATER REVENUE
		34.90							
111199	9/3/2020		117096 TITLE SMART						
		33.75	UB REFUND 15650 JUNIPER DR		103404	090220	9601.4651		WATER REVENUE
		33.75							
111200	9/3/2020		114606 TITLESMART INC						
		85.38	UB REFUND 7061 148TH AVE NW		103405	090220	9601.4651		WATER REVENUE
		85.38							
111201	9/3/2020		116311 TRADEMARK TITLE SERVICES INC						
		182.10	UB REFUND 7339 148TH LN NW		103406	090220	9601.4651		WATER REVENUE
		182.10							
111202	9/3/2020		117869 TRYBA, JAMES						
		166.31	UB REFUND 15761 KRYPTON		103407	090220	9601.4651		WATER REVENUE
		166.31							
111203	9/3/2020		113539 WINSUPPLY TWIN CITIES MN CO.						
		188.66	MISC SUPPLIES		103413	131596 01	0194.6259		BUILDING MAINT/REPAIR
		3.77-	DISCOUNT		103413	131596 01	0194.6259		BUILDING MAINT/REPAIR
		184.89							
111244	9/9/2020		100012 ACE SOLID WASTE INC						
		113.07	FIRE STATIONS SEPT 2020		103416	6208331	0220.6374		REFUSE/RECYCLING
		211.23	MISC PW ACCTS		103417	6200952	0311.6374		REFUSE/RECYCLING

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111244	9/9/2020		100012 ACE SOLID WASTE INC						Continued.
		311.06	MISC PW ACCTS		103417	6200952	0452.6374		REFUSE/RECYCLING
		242.80	MISC PW ACCTS		103417	6200952	0194.6374		REFUSE/RECYCLING
		70.41	MISC PW ACCTS		103417	6200952	9601.6374		REFUSE/RECYCLING
		70.41	MISC PW ACCTS		103417	6200952	9602.6374		REFUSE/RECYCLING
		231.68	MISC PW ACCTS		103417	6200952	9604.6249		MISCELLANEOUS OPERA
		70.41	MISC PW ACCTS		103417	6200952	9605.6374		REFUSE/RECYCLING
		1,321.07							
111245	9/9/2020		100111 COMMERCIAL ASPHALT COMPANY						
		969.16	ASPHALT		103419	200831	0311.6265		ASPHALT
		18.24-	DISCOUNT		103419	200831	0311.6265		ASPHALT
		950.92							
111246	9/9/2020		100116 CONNEXUS ENERGY						
		85.00	SIRENS		103420	759126-303095 AUG 20	0250.6371		ELECTRIC UTILITIES
		85.00							
111247	9/9/2020		100391 POSTMASTER						
		1,861.89	POSTAGE- FALL RECYCLE CARD		103421	090320	9604.6249		MISCELLANEOUS OPERA
		1,861.89							
111248	9/9/2020		117879 ROTZ SEPTIC AND EXCAVATING INC						
		100.00	PERMIT REFUND RA45242		103422	090820	9101.4220		SEPTIC SYSTEM PERMIT
		1.00	PERMIT REFUND RA45242		103422	090820	9101.2081		SURCHARGES-PERMITS
		101.00							
111249	9/9/2020		112466 TWIN CITY TITLE COMPANY LLC						
		1,209.92	REF DUP SPEC ASSESSMENT		103423	090820	9400.4503		PREPAYMENTS-SPECIAL
		1,209.92							
111250	9/14/2020		117888 COUSINS, ROBERT AND KATHIE CHARETTE						
		1,500.00	REFUND PART ESCROW 117519		103426	117519	9804.6433	00117519	REFUNDS
		1,500.00							
111251	9/14/2020		100391 POSTMASTER						
		170.30	ADD. POSTAGE RECYCLE POSTCARD		103427	091420	9604.6249		MISCELLANEOUS OPERA
		170.30							
1001662	9/4/2020		113737 RATWIK ROSZAK AND MALONEY PA						
		3,715.00	JULY 2020 SERVICE-RETAINER		103390	67160	0161.6304		LEGAL FEES
		739.50	JULY 2020 SERVICE		103391	67159	0161.6304		LEGAL FEES
		60.00	JULY 2020 SERVICE		103391	67159	9214.6304		LEGAL FEES
		333.50	JULY 2020 SERVICE		103391	67159	9240.6304		LEGAL FEES
		304.50	JULY 2020 SERVICE		103391	67159	9410.6304	00041012	LEGAL FEES
		89.00	JULY 2020 SERVICE		103391	67159	9435.6315		MISCELLANEOUS PROFE
		592.00	JULY 2020 SERVICE		103391	67159	9437.6315		MISCELLANEOUS PROFE
		5,833.50							
1001663	9/4/2020		105706 TINKLENBERG GROUP INC						
		3,500.00	RETAINER SEPT 2020		103400	083120	9400.6315		MISCELLANEOUS PROFE
		3,500.00							
1001664	9/4/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR POLICE		103408	150-1682-6501	0211.6489		OTHER CONTRACTED SE

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1001664	9/4/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued.
						AUG 20			
		27.95	7550 SUNWOOD DR NW		103409	150-1681-6340	0194.6489		OTHER CONTRACTED SE
						AUG 20			
		27.95	6701 HIGHWAY 10		103410	150-1687-1105	9410.6315	00041012	MISCELLANEOUS PROFE
						AUG 20			
		27.95	5650 ALPINE DR FIRE STATION		103411	150-1691-2206	0220.6489		OTHER CONTRACTED SE
						AUG 20			
		35.90	7550 SUNWOOD DR		103412	150-1693-4968	0194.6489		OTHER CONTRACTED SE
						AUG 20			
		22.95	7650 SUNWOOD DR NW		103414	150-1681-4280	9240.6315		MISCELLANEOUS PROFE
						AUG 20			
		170.65							
1001703	9/10/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REFUND ERO ESC 14979 TIGER		103418	090920	9804.6433	00117496	REFUNDS
		1,500.00							
90571483	9/4/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		22,553.22			103346	090320930454	9101.2174		PERA-EMPLOYEE
		30,165.72			103347	090320930455	9101.2183		PERA-EMPLOYER
		52,718.94							
93834912	9/4/2020		100601 MN DEPT OF REV WH						
		11,292.09			103348	090320930456	9101.2172		STATE WITHHOLDING
		11,292.09							
95668237	9/4/2020		101306 IRS						
		24,833.79			103349	090320930457	9101.2171		FEDERAL WITHHOLDING
		14,158.18			103350	090320930458	9101.2173		FICA & MEDICARE-EMPL(
		14,149.18			103351	090320930459	9101.2182		FICA & MEDICARE-EMPL(
		53,141.15							
98090420	9/4/2020		115568 ALERUS FINANCIAL NA						
		3,723.69			103343	0903209304514	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,723.69							
99090420	9/4/2020		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,778.52			103339	0903209304510	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,778.52							
99091120	9/11/2020		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		3,052.16	August Surcharges		103425	08312020	9101.2081		SURCHARGES-PERMITS
		61.06-	August Surcharges		103425	08312020	9101.4604		SURCHARGES
		2,991.10							
99091420	9/14/2020		100629 MN DEPT OF REV SALES TX						
		103.74	August Sale/Use Tax		103424	08312020	9101.4305		RENTAL FEES
		4.20	August Sale/Use Tax		103424	08312020	9101.4328		ACCIDENT REPORTS
		391.80	August Sale/Use Tax		103424	08312020	9601.2082		SALES/USE TAX PAYABLE
		687.17-	August Sale/Use Tax		103424	08312020	9601.2082		SALES/USE TAX PAYABLE
		136.88-	August Sale/Use Tax		103424	08312020	9601.2082		SALES/USE TAX PAYABLE
		687.17	August Sale/Use Tax		103424	08312020	9601.2085		ANOKA COUNTY TRANSI
		4.98-	August Sale/Use Tax		103424	08312020	9601.2085		ANOKA COUNTY TRANSI
		.12	August Sale/Use Tax		103424	08312020	9601.4609		OTHER MISCELLANEOUS
		358.00							

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99091420	9/14/2020		100629 MN DEPT OF REV SALES TX						Continued.
99091520	9/15/2020		108768 COMDATA NETWORK INC						
		12.25	AMAZON.COM*MF8JD0MM1		103510	AUG 20 COMDATA PCARD	0211.6237		CRIME SCENE KIT MATEI
		161.90	AMAZON.COM*MU1TH1FO2 A		103510	AUG 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		41.97-	AMZN MKTP US		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		107.67-	AMZN MKTP US		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		664.65	AMZN MKTP US*MF3XF91P1		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		4.99	AMZN MKTP US*MF8G47SK0		103510	AUG 20 COMDATA PCARD	0211.6259		BUILDING MAINT/REPAIR
		7.21	AMZN MKTP US*MF8G47SK0		103510	AUG 20 COMDATA PCARD	0211.6259		BUILDING MAINT/REPAIR
		222.30	AMZN MKTP US*MM0Q752Z2		103510	AUG 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		279.80	AMZN MKTP US*MM6L11U72		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		22.29	AMZN MKTP US*MM8A00M81		103510	AUG 20 COMDATA PCARD	0211.6257		OTHER VEHICLE PARTS
		21.53	AMZN MKTP US*MM94V6Z22		103510	AUG 20 COMDATA PCARD	0211.6259		BUILDING MAINT/REPAIR
		59.99	AMZN MKTP US*MM9KI6J91		103510	AUG 20 COMDATA PCARD	0211.6259		BUILDING MAINT/REPAIR
		99.28	AMZN MKTP US*MM1UA9R01		103510	AUG 20 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR E
		278.30	BULBSDEPOT		103510	AUG 20 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR E
		59.75	AMZN MKTP US*MM5YC3F42		103510	AUG 20 COMDATA PCARD	0280.6241		COMMUNITY POLICING S
		39.42	AMZN MKTP US*MM5YC3F42		103510	AUG 20 COMDATA PCARD	0280.6241		COMMUNITY POLICING S
		31.92	COBORN'S SUPERSTORE		103510	AUG 20 COMDATA PCARD	0280.6241		COMMUNITY POLICING S
		58.20	TLO TRANSUNION		103510	AUG 20 COMDATA PCARD	0211.6315		MISCELLANEOUS PROFE
		10.23-	ULINE *SHIP SUPPLIES		103510	AUG 20 COMDATA PCARD	0211.6237		CRIME SCENE KIT MATEI
		22.32	AMAZON.COM*MM6D86ZH0		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		355.99	AMAZON.COM*MM6D86ZH0		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		6.60	AMZN MKTP US*MM60Z3JI2		103510	AUG 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		52.49	ZOOM.US		103510	AUG 20 COMDATA PCARD	0191.6249		MISCELLANEOUS OPERA
		28.00	BLUE EGG BAKERY		103510	AUG 20 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		12.47	COBORN'S SUPERSTORE		103510	AUG 20 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		1,064.00	TRIJICON, INC.		103510	AUG 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E

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99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		7.76	WAL-MART #3209		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		26.99	TRACTOR SUPPLY #610		103510	AUG 20 COMDATA PCARD	0311.6249		MISCELLANEOUS OPERA
		19.75	AMZN MKTP US*MU0ZA7CK1		103510	AUG 20 COMDATA PCARD	0452.6489		OTHER CONTRACTED SE
		27.44	SP * THEBRAVESTDECALS		103510	AUG 20 COMDATA PCARD	0220.6231		UNIFORMS & TURN-OUT
		129.99	TARGET.COM *		103510	AUG 20 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERA
		126.56	AMZN MKTP US*MM3V448P1		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		21.99	AMZN MKTP US*MM3V448P1		103510	AUG 20 COMDATA PCARD	0130.6208		MISCELLANEOUS OFFICI
		45.98	AMZN MKTP US*MM64W6XQ0		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		34.99	AMZN MKTP US*MM7JC48A1		103510	AUG 20 COMDATA PCARD	0130.6208		MISCELLANEOUS OFFICI
		48.13	MAMA DELUCAS PIZZERIA		103510	AUG 20 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		120.00	SECRETARY OF STATE		103510	AUG 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		87.47	TST* ACAPULCO MEXICAN		103510	AUG 20 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		65.00	DEPARTMENT OF LABOR AN		103510	AUG 20 COMDATA PCARD	0240.6451		MEMBERSHIP DUES
		10.98	AMZN MKTP US*MF7C95SQ1		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		200.00	VP*MINNESOTA TRANSPORT		103510	AUG 20 COMDATA PCARD	0130.6335		TRAINING
		16.06	ZOOM.US		103510	AUG 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		16.06	ZOOM.US		103510	AUG 20 COMDATA PCARD	0301.6315		MISCELLANEOUS PROFE
		320.00	AURELIOS PIZZA - ROSEV		103510	AUG 20 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERA
		320.00	CKE*KITCHEN TABLE ANOK		103510	AUG 20 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERA
		320.00	TST* ACAPULCO MEXICAN		103510	AUG 20 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERA
		10.70	APPLE.COM/BILL		103510	AUG 20 COMDATA PCARD	9601.6323		CELLULAR PHONES
		12.61	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		16.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		11.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		9.98	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		5.94	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		7.34	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		16.97	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		9.57	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		9.57	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		14.40-	THE HOME DEPOT #2821		103510	AUG 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		5.00	CITY OF RAMSEY		103510	AUG 20 COMDATA PCARD	9602.6249		MISCELLANEOUS OPERA
		20.00	CITY OF RAMSEY		103510	AUG 20 COMDATA PCARD	9602.6249		MISCELLANEOUS OPERA
		300.00	RECYCLING ASSOCIATION		103510	AUG 20 COMDATA PCARD	9604.6249		MISCELLANEOUS OPERA
		50.35	BROCK WHITE 330		103510	AUG 20 COMDATA PCARD	9605.6249		MISCELLANEOUS OPERA
		52.50	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		36.26	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		28.97	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		22.59	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		38.50	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		28.35	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		35.37	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		30.51	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		43.44	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		34.60	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		23.92	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		71.64	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		5.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		20.96	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		14.16	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		6.50	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		24.25	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		20.02	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		30.62	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		16.06	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		27.02	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		36.54	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		40.80	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		24.60	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0240.6223		GASOLINE
		19.60	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0240.6223		GASOLINE
		45.92	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		27.91	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		44.34	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		29.30	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		30.07	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		63.28	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		59.90	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		58.20	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		40.83	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		80.09	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		38.21	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		42.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		43.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		74.49	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		79.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		48.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		47.32	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		39.64	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		46.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		63.20	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		5.25	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		83.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		50.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		67.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		34.08	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		60.78	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		37.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		56.69	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		26.74	CASEYS GEN STORE 1988		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		21.15	CASEYS GEN STORE 1988		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		14.07	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.70	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		33.97	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		41.01	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		10.25	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		43.36	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		47.99	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		19.11	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		35.58	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		28.36	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		20.96	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		20.65	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		33.54	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.37	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		11.57	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		18.75	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		28.73	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.76	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		42.02	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.46	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0194.6223		GASOLINE
		47.98	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		45.59	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		34.53	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.32	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		31.72	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		31.27	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		33.98	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		33.20	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		28.72	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		30.31	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		42.49	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		35.20	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		30.41	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		53.85	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		44.96	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.49	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.17	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.24	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		9.53	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.03	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		32.02	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.43	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.37	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.95	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.47	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.05	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.89	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.94	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.22	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		13.42	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		4.67	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		14.00	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.28	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		22.51	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.94	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		16.88	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.75	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		13.85	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.79	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		13.79	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.64	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.66	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.64	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.00	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.98	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		16.80	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.58	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.03	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.65	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.96	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.85	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		7.91	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		40.96	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		7.58	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		19.99	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		18.42	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.45	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.45	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.59	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		31.41	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		44.47	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		45.66	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		47.87	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		45.98	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		45.47	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		32.68	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		51.88	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		58.99	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		49.28	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		48.95	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		25.69	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		68.25	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		50.88	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		43.89	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		27.94	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.84	HOLIDAY STATIONS 0291		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.73	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		22.19	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		23.59	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		24.06	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.75	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		23.91	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		47.68	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		34.34	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		30.74	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.64	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		42.15	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.42	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.39	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		30.31	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		41.61	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		27.48	HOLIDAY STATIONS 0379		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		10.18	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		26.58	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		15.08	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		18.75	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		43.13	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		16.30	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.05	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		28.55	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.16	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.47	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		41.55	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		48.72	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.50	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		40.49	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		46.31	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		18.54	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		19.35	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		17.28	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		29.61	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		78.99	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		33.68	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		27.51	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.65	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		32.24	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.46	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		32.00	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.81	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		35.10	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.70	HOLIDAY STATIONS 0395		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.55	HOLIDAY STATIONS 3514		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		31.89	HOLIDAY STATIONS 3514		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.32	HOLIDAY STATIONS 3514		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		62.33	KWIK TRIP 92500009258		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		43.05	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		17.42	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		35.93	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		15.84	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.70	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		16.03	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		14.37	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		8.25	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		14.48	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.17	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		30.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		33.27	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		30.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0301.6223		GASOLINE
		25.91	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		40.40	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.72	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		15.18	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		39.64	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0452.6223		GASOLINE
		35.70	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		23.18	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		8.23	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.47	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		32.18	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.78	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		29.55	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0194.6223		GASOLINE
		30.19	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		9.05	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		19.22	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		37.98	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		14.75	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		9.01	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.33	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		9.81	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		19.02	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0194.6223		GASOLINE
		17.24	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		33.57	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.59	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.85	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		31.08	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.70	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.75	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.43	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.87	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		28.74	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.48	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.75	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		18.87	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.97	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.47	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		19.61	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		16.50	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		11.68	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		14.89	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		22.04	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		17.00	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.08	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.27	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		15.03	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		28.59	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		15.19	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.53	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.15	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		28.95	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		19.70	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		34.42	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		22.77	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		16.54	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		34.67	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.43	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.22	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		39.14	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.23	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		15.88	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.28	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		20.51	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.53	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		11.20	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.28	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.41	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		44.76	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		41.73	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		41.39	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		21.19	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.58	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.28	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		40.29	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		18.11	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.11	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		31.63	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		24.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		30.77	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.54	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		17.30	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.21	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		12.37	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		10.03	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		27.91	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		49.10	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0194.6223		GASOLINE
		47.29	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0194.6223		GASOLINE
		26.96	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0240.6223		GASOLINE
		25.12	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0240.6223		GASOLINE
		32.12	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		23.96	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		20.53	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		35.35	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		37.45	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0220.6223		GASOLINE
		62.47	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		47.08	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	9/15/2020		108768 COMDATA NETWORK INC						Continued.
		86.62	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		66.93	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		50.64	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0311.6223		GASOLINE
		26.07	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		45.68	SPEEDWAY 04508		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		26.75	SPEEDWAY 04508		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		23.28	SPEEDWAY 04508		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		29.85	SPEEDWAY 04508		103511	AUG 20 COMDATA FUEL	0211.6223		GASOLINE
		25.58	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		37.92	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		55.00	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		36.91	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		60.01	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		26.54	HOLIDAY STATIONS 0323		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		67.76	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		73.29	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		66.76	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		42.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		13.04	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		52.56	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		49.60	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		25.53	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9601.6223		GASOLINE
		62.80	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	9602.6223		GASOLINE
		68.04	BILL'S SUPERETTE		103511	AUG 20 COMDATA FUEL	9602.6223		GASOLINE
		53.30	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	9602.6223		GASOLINE
		58.36	CASEYS RAMSEY		103511	AUG 20 COMDATA FUEL	9602.6223		GASOLINE
		55.55	LITTLE DUKES RAMSEY		103511	AUG 20 COMDATA FUEL	9602.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99091520	**9/15/2020**		**108768 COMDATA NETWORK INC**						**Continued.**
		16,425.66							
99396499	**9/4/2020**		**100223 ICMA RETIREMENT TRUST 457**						
		1,918.41			103338	090320930451	9101.2175		DEFERRED COMPENSAT
		1,918.41							
99904555	**9/4/2020**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		8,440.34			103341	0903209304512	9101.2175		DEFERRED COMPENSAT
		8,440.34							
99905239	**9/4/2020**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		3,271.50			103342	0903209304513	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,271.50							
		208,795.69	Grand Total						

Payment Instrument Totals

Checks	41,732.14
EFT Payments	156,059.40
A/P ACH Payment	11,004.15
Total Payments	208,795.69

Payment Group Control Number	3094		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
101166	ALLIED BLACKTOP CO.	2020 CRACK SEAL IMPROV	PV	103474	001	09101	9/11/2020	091120	96,554.00
	ALLIED BLACKTOP CO. BITUMINOUS CONTRACTORS 10503 89TH AVE N MAPLE GROVE MN 55369			Summary Total					96,554.00
				Payment Amount					96,554.00
117889	ANIMAL CARE EQUIPMENT AND SERVICE LLC	ACO START UP KIT	PV	103532	001	09101	9/11/2020	85410	204.01
	ANIMAL CARE EQUIPMENT AND SERVICE LLC 555 ALTER STREET SUITE 19A BROOMFIELD CO 80020			Summary Total					204.01
				Payment Amount					204.01
100619	BRAUN INTERTEC CORPORATION	2020 GPR EVAL AUG 2020	PV	103475	001	09435	9/1/2020	B223317	29,414.50
	BRAUN INTERTEC CORPORATION NW 7644 PO BOX 1450 MINNEAPOLIS MN 55485-7644			Summary Total					29,414.50
				Payment Amount					29,414.50
100167	CORNERSTONE FORD	SOCKET ASY 384	PV	103432	001	09101	8/31/2020	15307854	280.61
	CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					280.61
				Payment Amount					280.61
114117	CRAWFORD'S EQUIPMENT INC	RETURNS/PULLEY/IDLER	PD	103476	001	09101	9/22/2020	01-40629	75.62-
	CRAWFORD'S EQUIPMENT INC			Summary Total					75.62-
	4898 HIGHWAY 95 NW	RETURN/IDLER PULLEY	PV	103477	001	09101	8/28/2020	01-40345	50.98
	CAMBRIDGE MN 55008			Summary Total					50.98
		BLADE/PULLEY-IDLER	PV	103478	001	09101	8/27/2020	01-40255	247.12
				Summary Total					247.12
				Payment Amount					222.48
111093	DOUGLAS KERR	PAY EST 1 PUMA ST	PV	103516	001	09437	9/14/2020	091420	262,305.67

Payment Group Control Number 3094
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	UNDERGROUND LLC	IMPROV							
	DOUGLAS KERR UNDERGROUND LLC			Summary Total					262,305.67
	P O BOX 85								
	MORA MN 55051								
				Payment Amount					262,305.67
100143	FERGUSON WATERWORKS # 2516	MISC WATER METER SUPPLIES	PV	103480	001	09601	8/25/2020	0459406	1,732.42
	FERGUSON WATERWORKS 2516			Summary Total					1,732.42
	P O BOX 802817	WATER METER	PV	103481	001	09601	8/28/2020	0461182	2,060.00
	CHICAGO IL 60680-2817			Summary Total					2,060.00
				Payment Amount					3,792.42
112564	GROUP HEALTH INC WORKSITE	EAP AUG 2020	PV	103484	001	09101	8/29/2020	W817712	92.00
	GROUP HEALTH INC WORKSITE			Summary Total					92.00
	MAIL STOP # 21109A								
	P O BOX 1309								
	MINNEAPOLIS MN 55440-1309								
				Payment Amount					92.00
110386	HEALTHPARTNERS OCCUPATIONAL MEDICINE	FIRE FIGHTER EXAMS	PV	103485	001	09101	9/2/2020	2521	4,975.00
	HEALTHPARTNERS OCCUPATIONAL MEDICINE			Summary Total					4,975.00
	P O BOX 856367								
	MINNEAPOLIS MN 55485-6367								
				Payment Amount					4,975.00
115760	HENRY SCHEIN INC	PARTICULATE RESPIRATOR	PV	103486	001	09101	9/3/2020	82437025	381.25
	HENRY SCHEIN INC			Summary Total					381.25
	DEPT CH 10241	RESPIRATOR/SANITIZER	PV	103487	001	09101	9/2/2020	82401562	38.88
	PALATINE IL 60055-0241			Summary Total					38.88
		SANITIZER	PV	103488	001	09101	9/3/2020	82470494	38.88
				Summary Total					38.88
				Payment Amount					459.01
112160	HOLIDAY COMPANIES	PD WASHES	PV	103490	001	09101	9/1/2020	046801092000	165.75

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					165.75
				Payment Amount					165.75
106324	INSPECTRON INC	AUG 2020 SERVICES	PV	103517	001	09101	9/8/2020	090820	14,975.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					14,975.00
				Payment Amount					14,975.00
117349	JL THEIS INC	FINAL PAY EST POND LINING IMP	PV	103491	001	09605	9/11/2020	091120	6,989.75
	JL THEIS INC 860 QUAKER AVENUE SUITE 102 JORDAN MN 55352			Summary Total					6,989.75
				Payment Amount					6,989.75
100256	LANO EQUIPMENT INC	OIL/FILTER/ CARTRIDGE 690	PV	103449	001	09101	8/31/2020	02-777470	32.52
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					32.52
		SERVICE ON BOBCAT	PV	103450	001	09101	8/31/2020	02-777495	18.70
		SERVICE ON BOBCAT	PV	103450	002	09101	8/31/2020	02-777495	18.70
		SERVICE ON BOBCAT	PV	103450	003	09101	8/31/2020	02-777495	93.75
		SERVICE ON BOBCAT	PV	103450	004	09101	8/31/2020	02-777495	93.76
				Summary Total					224.91
				Payment Amount					257.43
100258	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP 2020-2021	PV	103451	001	09101	9/1/2020	326339	20,723.00
	LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044			Summary Total					20,723.00
				Payment Amount					20,723.00
100259	LEAGUE OF MN CITIES INS TRUST	RE: J. HINNENKAMP	PV	103492	001	09101	9/1/2020	16443	1,106.21
	LEAGUE OF MN CITIES INS TRUST			Summary Total					1,106.21

Payment Group Control Number	3094		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517								
				Payment Amount					1,106.21
108208	METRO PRODUCTS INC	MISC SUPPLIES	PV	103460	001	09101	9/1/2020	154044	79.83
	METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432			Summary Total					79.83
				Payment Amount					79.83
101164	MILLER CHEVROLET	WORK ON 373	PV	103461	001	09101	9/3/2020	CTCS649190	105.00
	MILLER CHEVROLET P O BOX 130 21150 JOHN MILLESS DRIVE ROGERS MN 55374			Summary Total					105.00
				Payment Amount					105.00
104920	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR	CLASS 47090 A. PIPENHAUGEN	PV	103494	001	09101	9/8/2020	629430-7886	595.00
	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR 720 FOURTH AVENUE SOUTH ST CLOUD MN 56301-4498			Summary Total					595.00
				Payment Amount					595.00
100309	MN MAYORS ASSN	J. LETOURNEAU 2020-2021	PV	103462	001	09101	9/1/2020	090120	30.00
	MINNESOTA MAYORS ASSN C/O LEAGUE OF MN CITIES 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044			Summary Total					30.00
				Payment Amount					30.00
100345	NAPA AUTO PARTS ELK RIVER	MISC SHOP SUPPLIES	PV	103495	001	09101	9/3/2020	078092	30.55
	NAPA AUTO PARTS ELK RIVER			Summary Total					30.55
	17137 YALE STREET NW	SHOP SUPPLIES	PV	103519	001	09101	9/9/2020	078612	26.90
	P O BOX 1041			Summary Total					26.90
	ELK RIVER MN 55330	LAMP FLASHER	PV	103535	001	09101	9/14/2020	079362	16.49

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					16.49
				Payment Amount					73.94
100360	NORTH STAR TOWING INC	PD AUG 2020 TOWS	PV	103497	001	09101	8/31/2020	083120	280.00
	NORTH STAR TOWING INC			Summary Total					280.00
	833 NORTH STREET	TOW 316	PV	103520	001	09101	8/31/2020	73632	25.00
	ANOKA MN 55303			Summary Total					25.00
				Payment Amount					305.00
103848	PARK CONSTRUCTION CO.	PAY EST 2 VARIOLITE ST REC	PV	103522	001	09402	9/14/2020	091420	496,889.42
	PARK CONSTRUCTION CO. 1481 81ST AVENUE NE MINNEAPOLIS MN 55432			Summary Total					496,889.42
				Payment Amount					496,889.42
100393	PRAIRIE RESTORATIONS INC	RE: BROOKFIELD PRAIRIE	PV	103525	001	09101	9/4/2020	25771	500.00
	PRAIRIE RESTORATIONS INC 31646 128TH STREET PRINCETON MN 55371			Summary Total					500.00
				Payment Amount					500.00
117595	QUADIENT INC	METER 9/20/2020-12/19/2020	PV	103468	001	09101	8/21/2020	57824834	108.90
	QUADIENT INC P O BOX 123689 DEPT 3689 DALLAS TX 75312-3689			Summary Total					108.90
				Payment Amount					108.90
100422	REGISTERED ABSTRACTERS INC	FILE # A20-09001	PV	103499	001	09101	9/1/2020	090120	75.00
	REGISTERED ABSTRACTERS INC 2115 NORTH THIRD AVENUE ANOKA MN 55303			Summary Total					75.00
				Payment Amount					75.00
110330	RESHETAR SYSTEM INC	REMOVE COR INFIL DIRT	PV	103527	001	09605	8/26/2020	20-28831	30,479.50

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Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RESHETAR SYSTEM INC	REMOVE COR INFIL DIRT	PV	103527	002	09605	8/26/2020	20-28831	30,479.50
	730 BUNKER LAKE BLVD NW	REMOVE COR INFIL DIRT	PV	103527	003	09605	8/26/2020	20-28831	4,663.36
	ANOKA MN 55303							Summary Total	65,622.36
								Payment Amount	65,622.36
114151	TASC (FEES)	HRA/FSA/REBA FEES AUG 2020	PV	103501	001	09101	8/28/2020	IN1837138	370.50
	TASC CLIENT INVOICES P O BOX 88278 MILWAUKEE WI 53288-0001							Summary Total	370.50
								Payment Amount	370.50
								Total Amount to be Processed	1,007,271.79
								Total Number of Payments to be Processed	28

Payment Group Control Number 3095
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100017	AIRGAS USA, LLC	MISC GASES	PV	103512	001	09101	8/31/2020	9973051474	32.12
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576							Summary Total	32.12
								Payment Amount	32.12
106641	AMERICAN PRESSURE INC	COUPLERS	PV	103533	001	09101	9/14/2020	116671	22.00
	AMERICAN PRESSURE INC 3810 W BROADWAY ROBBINSDALE MN 55422							Summary Total	22.00
								Payment Amount	22.00
113508	APPRIZE TECHNOLOGY SOLUTIONS	SEPT 2020 MONTHLY CHARGE	PV	103473	001	09101	9/1/2020	20021092020	360.00
	APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441							Summary Total	360.00
								Payment Amount	360.00
106346	BAUER BUILT INCORPORATED	WORK ON 556	PV	103513	001	09101	9/10/2020	940069702	430.00
	BAUER BUILT INCORPORATED	WORK ON 556	PV	103513	002	09101	9/10/2020	940069702	1,356.10
	8270 W 35W SERVICE DR BLAINE MN 55449							Summary Total	1,786.10
								Payment Amount	1,786.10
100647	BOLTON AND MENK INC	2040 COMP PLAN MAY/JUL 20	PV	103428	001	09601	8/13/2020	0255174	1,151.25
	BOLTON AND MENK INC	2040 COMP PLAN MAY/JUL 20	PV	103428	002	09601	8/13/2020	0255174	1,151.25
	1960 PREMIER DRIVE MANKATO MN 56001-5900							Summary Total	2,302.50
								Payment Amount	2,302.50
103641	BOYER TRUCKS ROGERS	WORK ON 673	PV	103429	001	09602	9/1/2020	484616	627.15
	BOYER TRUCKS P O BOX 18338 MINNEAPOLIS MN 55418							Summary Total	627.15

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					627.15
116845	CADY BUSINESS TECHNOLOGIES INC	PHONE WORK	PV	103430	001	09101	8/31/2020	41206	300.00
	CADY BUSINESS TECHNOLOGIES INC	PHONE WORK	PV	103430	002	09101	8/31/2020	41206	2,137.00
	3030 HARBOR LANE SUITE 104 PLYMOUTH MN 55447			Summary Total					2,437.00
				Payment Amount					2,437.00
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	103431	001	09101	9/2/2020	4060439165	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	103431	002	09101	9/2/2020	4060439165	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	103431	003	09101	9/2/2020	4060439165	22.62
	P O BOX 650838	UNIFORM CLEANING	PV	103431	004	09101	9/2/2020	4060439165	22.61
	DALLAS TX 75265-0838			Summary Total					77.23
		UNIFORM CLEANING	PV	103514	001	09101	9/9/2020	4061008176	28.00
		UNIFORM CLEANING	PV	103514	002	09101	9/9/2020	4061008176	4.00
		UNIFORM CLEANING	PV	103514	003	09101	9/9/2020	4061008176	26.78
		UNIFORM CLEANING	PV	103514	004	09101	9/9/2020	4061008176	26.79
				Summary Total					85.57
				Payment Amount					162.80
100125	COUNTRYSIDE PRINTING INC	FALL RECYCLE POSTCARDS	PV	103515	001	09604	8/31/2020	36373	1,044.75
	COUNTRYSIDE PRINTING 18790 GARNET ST NW ANOKA MN 55303			Summary Total					1,044.75
				Payment Amount					1,044.75
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	103433	001	09101	9/3/2020	67784	1,354.93
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					1,354.93
				Payment Amount					1,354.93
101185	DO ALL PRINTING COM INC	CURBSIDE VOTING SIGNS	PV	103434	001	09101	9/2/2020	48726	1,002.45
	DO ALL PRINTING COM INC			Summary Total					1,002.45
	6360 HIGHWAY 10 NW	FINANCE ENVELOPES (1,500)	PV	103479	001	09101	9/10/2020	48839	136.67

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RAMSEY MN 55303				Summary Total				136.67
					Payment Amount				1,139.12
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	AUG 2020 SERVICES	PV	103435	001	09101	8/31/2020	08 2020	6,080.75
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082				Summary Total				6,080.75
					Payment Amount				6,080.75
100158	ECM PUBLISHERS INC	20-124 LAWN MONSTER	PV	103436	001	09804	8/21/2020	790783	80.63
	ECM PUBLISHERS INC				Summary Total				80.63
	4095 COON RAPIDS BLVD	PROJECT 20-122	PV	103437	001	09804	8/21/2020	790785	80.63
	COON RAPIDS MN 55433				Summary Total				80.63
		PROJECT 20-117	PV	103438	001	09804	8/21/2020	790784	80.63
					Summary Total				80.63
		PROJECT 20-105	PV	103439	001	09804	8/21/2020	790782	80.63
					Summary Total				80.63
		PROJECT 20-120	PV	103440	001	09804	8/21/2020	790781	53.75
					Summary Total				53.75
		PROJECT 20-115	PV	103441	001	09804	8/21/2020	790786	75.25
					Summary Total				75.25
		PROJECT 20-125	PV	103442	001	09804	8/21/2020	790780	80.63
					Summary Total				80.63
		RE: UTILITY ASSESSMENTS	PV	103534	001	09601	9/11/2020	794185	172.00
					Summary Total				172.00
					Payment Amount				704.15
113321	FACTORY MOTOR PARTS CO	AIR CLEANER	PV	103443	001	09101	9/2/2020	6-1572127	14.11
	FACTORY MOTOR PARTS CO				Summary Total				14.11
	BIN 139107	ENGINE OIL	PV	103444	001	09101	9/2/2020	6-1572126	63.72
	P O BOX 9107 MINNEAPOLIS MN 55480-9107				Summary Total				63.72
					Payment Amount				77.83
100200	GOPHER STATE ONE CALL INC	255 TICKETS	PV	103482	001	09601	8/31/2020	0080688	114.75

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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	GOPHER STATE ONE CALL	255 TICKETS	PV	103482	002	09601	8/31/2020	0080688	114.75
	7223 PARKWAY DRIVE	255 TICKETS	PV	103482	003	09601	8/31/2020	0080688	114.75
	SUITE 210								
	HANOVER MD 21076-1317			Summary Total					344.25
				Payment Amount					344.25
100211	HAWKINS INC	CHEMICALS	PV	103483	001	09601	9/4/2020	4789004	2,638.75
	HAWKINS INC			Summary Total					2,638.75
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					2,638.75
104027	INK WIZARDS INC	FIRE DEPT SHIRTS	PV	103445	001	09101	9/1/2020	5628	1,431.15
	INK WIZARDS INC			Summary Total					1,431.15
	9958 HIGHWAY 10 NW	T. FRANKFURTH JACKET	PV	103489	001	09101	9/9/2020	5652	80.00
	ELK RIVER MN 55330			Summary Total					80.00
				Payment Amount					1,511.15
112475	INNOVATIVE OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	PV	103446	001	09101	9/1/2020	IN3086094	3.52
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					3.52
	P O BOX 860627	MISC OFFICE SUPPLIES	PV	103447	001	09101	9/1/2020	IN3086050	38.26
	MINNEAPOLIS MN	MISC OFFICE SUPPLIES	PV	103447	002	09101	9/1/2020	IN3086050	57.78
	55486-0001								
				Summary Total					96.04
		OFFICE SUPPLIES	PV	103448	001	09101	9/1/2020	IN3086027	109.18
				Summary Total					109.18
				Payment Amount					208.74
100266	LOGIS	SEPT 2020 SERVICE	PV	103452	001	09101	9/1/2020	49177	17,261.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					17,261.00
	5750 DULUTH STREET	KNOW BE 4 8/31/20-8/30/21	PV	103453	001	09101	8/31/2020	49279	648.00
	GOLDEN VALLEY MN 55422-4036			Summary Total					648.00
		NETWORK SERVICES AUG 2020	PV	103454	001	09101	8/31/2020	49242	656.25
		NETWORK SERVICES AUG 2020	PV	103454	002	09101	8/31/2020	49242	812.50
				Summary Total					1,468.75
				Payment Amount					

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Bank Account	999.1010	CASH IN BANK	00002224
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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									19,377.75
113658	MARCO	SEPT 2020 SERVICE	PV	103518	001	09101	9/1/2020	INV7917711	60.00
	MARCO NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128							Summary Total	60.00
								Payment Amount	60.00
100280	MED COMPASS INC	1 SCBA MEDICAL EXAM	PV	103459	001	09101	8/24/2020	37990	90.00
	MED COMPASS INC 7841 WAYZATA BLVD MINNEAPOLIS MN 55426							Summary Total	90.00
								Payment Amount	90.00
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	103493	001	09601	8/31/2020	17057	49.61
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077							Summary Total	49.61
								Payment Amount	49.61
100285	MET COUNCIL ENVIRONMENTAL SRV	OCT 2020 WASTE WATER	PV	103496	001	09602	9/8/2020	0001113950	71,133.24
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513							Summary Total	71,133.24
								Payment Amount	71,133.24
100354	NEWMAN SIGNS INC	SIGN MATERIAL/POSTS	PV	103463	001	09101	9/3/2020	TRFINV024534	901.28
	NEWMAN SIGNS INC PO BOX 1728 JAMESTOWN ND 58402-1728							Summary Total	901.28
								Payment Amount	901.28
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	103536	001	09101	9/10/2020	199747	301.08
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433							Summary Total	301.08
								Payment Amount	301.08

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T A/P ACH Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
115232	NORTHERN TECHNOLOGIES LLC	VARIOLITE ST JULY/AUG 2020	PV	103464	001	09402	8/22/2020	36156	1,660.35
	NORTHERN TECHNOLOGIES LLC				Summary Total				1,660.35
	3522 4TH AVENUE S	RIVERSTONE 4TH JULY/AUG 20	PV	103465	001	09804	8/22/2020	36130	1,369.60
	FARGO ND 58103				Summary Total				1,369.60
		MUNI PLAZA JULY/AUG 2020	PV	103498	001	09605	8/22/2020	36155	363.03
		MUNI PLAZA JULY/AUG 2020	PV	103498	002	09605	8/22/2020	36155	363.02
					Summary Total				726.05
					Payment Amount				3,756.00
117474	OERTEL ARCHITECTS LTD	RAMSEY PW CAMPUS	PV	103521	001	09412	9/8/2020	6	54,177.35
	OERTEL ARCHITECTS LTD 1795 ST CLAIR AVENUE ST PAUL MN 55105				Summary Total				54,177.35
					Payment Amount				54,177.35
112824	PARKPLACE STUDIO	EDA GOLF PICTURES	PV	103523	001	09230	9/8/2020	090820	849.00
	PARKPLACE STUDIO 6093 146TH LANE NW RAMSEY MN 55303				Summary Total				849.00
					Payment Amount				849.00
112421	PERRILL	SEPT 2020 ROW WAY WEB	PV	103466	001	09101	9/1/2020	252306	200.00
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305				Summary Total				200.00
					Payment Amount				200.00
114134	PHASOR ELECTRIC COMPANY	SIGNAL HWY 47/ALPINE DR	PV	103524	001	09101	9/8/2020	047724	150.00
	PHASOR ELECTRIC COMPANY	SIGNAL HWY 47/ALPINE DR	PV	103524	002	09101	9/8/2020	047724	104.00
	2160 108TH LANE NE BLAINE MN 55449				Summary Total				254.00

Payment Group Control Number	3095		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					254.00
111488	POPP.COM INC	AUG 2020 SERVICE	PV	103467	001	09101	8/31/2020	992633473	84.90
	POPP.COM INC	AUG 2020 SERVICE	PV	103467	002	09101	8/31/2020	992633473	37.73
	620 MENDELSSOHN AVE NO	AUG 2020 SERVICE	PV	103467	003	09101	8/31/2020	992633473	47.17
	SUITE 101								
	GOLDEN VALLEY MN 55427	AUG 2020 SERVICE	PV	103467	004	09101	8/31/2020	992633473	179.23
		AUG 2020 SERVICE	PV	103467	005	09101	8/31/2020	992633473	28.30
		AUG 2020 SERVICE	PV	103467	006	09101	8/31/2020	992633473	108.48
		AUG 2020 SERVICE	PV	103467	007	09101	8/31/2020	992633473	42.44
		AUG 2020 SERVICE	PV	103467	008	09101	8/31/2020	992633473	111.65
		AUG 2020 SERVICE	PV	103467	009	09101	8/31/2020	992633473	89.25
		AUG 2020 SERVICE	PV	103467	010	09101	8/31/2020	992633473	109.20
		AUG 2020 SERVICE	PV	103467	011	09101	8/31/2020	992633473	59.50
				Summary Total					897.85
				Payment Amount					897.85
107978	PREMIER COMMERCIAL PROPERTIES INC	HIWAY 10 MANAGE AUG 2020	PV	103526	001	09410	8/31/2020	7178	200.00
	PREMIER COMMERCIAL PROPERTIES INC	HIWAY 10 MANAGE AUG 2020	PV	103526	002	09410	8/31/2020	7178	200.00
	299 COON RAPIDS BLVD NW #200	HIWAY 10 MANAGE AUG 2020	PV	103526	003	09410	8/31/2020	7178	200.00
	COON RAPIDS MN 55433			Summary Total					600.00
				Payment Amount					600.00
116092	ROADKILL ANIMAL CONTROL	AUG 2020 1 DEER CALL	PV	103469	001	09101	9/4/2020	090420	93.00
	ROADKILL ANIMAL CONTROL			Summary Total					93.00
	520 HAROLD DRIVE								
	BURNSVILLE MN 55337								
				Payment Amount					93.00
117285	RUM RIVER CONSTRUCTION CONSULTANTS	AUG 20 INSPECT SERVICES	PV	103528	001	09101	9/4/2020	299	1,762.50
	RUM RIVER CONSTRUCTION CONSULTANTS			Summary Total					1,762.50
	32134 111 1\2 STREET								
	PRINCETON MN 55371								
				Payment Amount					1,762.50
100469	STREICHER'S POLICE	MISC PD SUPPLIES	PV	103500	001	09101	9/1/2020	I1449897	91.96

Payment Group Control Number	3095		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	EQUIPMENT								
	STREICHER'S POLICE EQUIPMENT			Summary Total					91.96
	10911 WEST HWY 55	MISC SUPPLIES	PV	103537	001	09101	9/3/2020	I1450484	19.99
	MINNEAPOLIS MN 55441			Summary Total					19.99
				Payment Amount					111.95
100485	TIMESAVER OFF SITE SECRETARIAL INC	AUG 2020 MEETINGS	PV	103470	001	09101	8/31/2020	M25858	768.50
	TIMESAVER OFF SITE SECRETARIAL INC			Summary Total					768.50
	21021 KAROLINE COURT N								
	FOREST LAKE MN 55025								
				Payment Amount					768.50
112079	TOKLE INSPECTIONS INC	AUG 2020 INSPECT SERVICES	PV	103529	001	09101	9/5/2020	090520	6,638.47
	TOKLE INSPECTIONS INC			Summary Total					6,638.47
	1748 123RD AVENUE NW								
	COON RAPIDS MN 55448								
				Payment Amount					6,638.47
117851	VARI SALES CORPORATION	MISC OFFICE SPACE	PV	103471	001	09101	9/1/2020	IVC-2-1582929	1,050.00
	VARI SALES CORPORATION	MISC OFFICE SPACE	PV	103471	002	09101	9/1/2020	IVC-2-1582929	14,245.00
	P O BOX 3588			Summary Total					15,295.00
	COPPELL TX 75019	MISC WALLS	PV	103472	001	09101	8/31/2020	IVC-2-1580496	600.00
				Summary Total					600.00
				Payment Amount					15,895.00
106351	WATER LABORATORIES, INC	AUG 20 WATER TEST	PV	103503	001	09601	9/1/2020	8161	615.00
	WATER LABORATORIES, INC			Summary Total					615.00
	333 EAST MAIN STREET								
	PO BOX 388								
	ELK RIVER MN 55330								
				Payment Amount					615.00
112515	WSB AND ASSOCIATES INC	CORING VARIOLITE ST JULY 2020	PV	103502	001	09402	8/31/2020	R-015406-000-2	8,000.00
	WSB AND ASSOCIATES INC			Summary Total					8,000.00
	701 XENIA AVENUE SOUTH	2040 COMP PLAN JULY	PV	103530	001	09101	8/31/2020	0-001973-160-33	892.50

Payment Group Control Number	3095		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	SUITE 300	2020							
	MINNEAPOLIS MN 55416			Summary Total					892.50
		2020 GEN PLAN	PV	103531	001	09101	8/31/2020	R-015204-000-7	3,808.00
		2020 GEN PLAN	PV	103531	002	09101	8/31/2020	R-015204-000-7	262.75
		2020 GEN PLAN	PV	103531	003	09101	8/31/2020	R-015204-000-7	476.00
		2020 GEN PLAN	PV	103531	004	09101	8/31/2020	R-015204-000-7	714.00
				Summary Total					5,260.75
				Payment Amount					14,153.25
				Total Amount to be Processed					215,518.92
				Total Number of Payments to be Processed					40

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-209

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF SEPTEMBER 3, 2020 THROUGH SEPTEMBER 16, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of September 3, 2020, through September 16, 2020, in the amount of $ 1,609,056.30 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period September 3, 2020, through September 16, 2020, in the amount of $ 1,609,056.30.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 7.**

Meeting Date: 09/22/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-144 Approving Change Order #1 for The COR Infiltration Basin, Improvement Project #18-09

Purpose/Background:

Purpose:
The purpose of this case is to adopt Resolution #20-144 approving Change Order #1 for The COR Infiltration Basin Improvements, Improvement Project #18-09.

Background:
The purpose of Change Order #1 in the amount of $1,500 is to allow the contractor for The COR Infiltration Basin, Northern Lines Contracting, Inc., to install muskrat protection shielding on the lift station float lines since muskrats sometimes enter stormwater lift stations and damage float lines by chewing on them, which the approved plans and specifications did not account for.

If this shielding is not installed and muskrats enter the lift station and damage the float lines by chewing on them it will cost significantly more than $1,500 to repair the lines. In addition, if the float lines are damaged the lift station could be rendered inoperable for a period of time.

A copy of Change Order #1 is attached including the Contractor's and the City Engineer's signatures.

The work covered by this Change Order has not been completed. No extension of time is approved as part of Change Order #1.

Payment for work covered by Change Order #1 will be paid with stormwater utility funds, similar to the rest of the work completed with this project.

Recommendation:

Staff recommends adopting Resolution #20-144 approving Change Order #1 for The COR Infiltration Basin Improvements, Improvement Project #18-09.

Action:

Adopt Resolution #20-144 approving Change Order #1 for The COR Infiltration Basin Improvements, Improvement Project #18-09.

Attachments

Resolution #20-144

IP 1809 Change Order 1

Form Review

Inbox	Reviewed By	Date

Kurt Ulrich	Kurt Ulrich	09/17/2020 03:33 PM
Kurt Ulrich	Kathy Schmitz	09/17/2020 04:19 PM
Bruce Westby (Originator)	Bruce Westby	09/17/2020 04:23 PM
Kurt Ulrich	Kathy Schmitz	09/17/2020 04:24 PM

Form Started By: Bruce Westby Started On: 07/07/2020 10:53 AM

Final Approval Date: 09/17/2020

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-144

RESOLUTION APPROVING CHANGE ORDER #1 FOR THE COR INFILTRATION BASIN, IMPROVEMENT PROJECT #18-09

WHEREAS, pursuant to Ramsey City Council Resolution #18-056, adopted March 27, 2018, a Feasibility Report was prepared by the City Engineer with reference to construction of storm water infiltration basins, a storm water lift station and other appurtenant work; and

WHEREAS, pursuant to Ramsey City Council Resolution #18-072, adopted April 9, 2018, the City Council approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-093, adopted April 23, 2019, the City has acquired title to Part of Outlot A, Ramsey Town Center 13th Addition to be used in the infiltration basins; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-115, adopted May 14, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 17 and May 24, 2019; and

WHEREAS, bids were received, opened, and tabulated on June 7, 2019, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, the bid of Northern Lines Contracting, Inc. of Bloomington, Minnesota, in the amount of $607,136.11 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted; and

WHEREAS, Change Order #1 in the amount of $1,500 will allow for muskrat protection shielding of the lift station float lines as muskrats sometimes enter stormwater lift stations and damage float lines by chewing on them, which the approved plans and specifications did not account for.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby approves Change Orders #1 in the total amount of $1,500.00 for Northern Lines Contracting, Inc. to install muskrat protection shielding on each of the stormwater lift station float lines for The COR Infiltration Basin, Improvement Project #18-09.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CHANGE ORDER NO 1

Date: September 22, 2020
Project: The COR Infiltration Basin Improvements
City Improvement Project #18-09
Contractor: Northern Lines Contracting, Inc.
Award Date: June 11, 2019

Contract Modifications:

Add MUSKRAT PROTECTION @ $1,500.00 per Lump Sum = $1,500.00

Cost of Change:

Original Contract Price:	**$ 607,136.11**
Previous Change Orders:	**$ 0.00**
Change in Contract Price due this Change Order:	**$ 1,500.00**
Total Contract Price including this Change Order:	**$ 608,636.11**

This document will become a supplement to the contract and all provisions will apply hereto.

Recommended: _____ City Engineer — 9/17/2020 Date

Approved by: _____ City Administrator — _____ Date

Accepted: _____ Contractor — 9-17-20 Date

CHANGE IN CONTRACT TIME

Due to this change, the Contract Time:

- ☐ is Increased by ☐ ____ Working Days
- ☐ is Decreased by ☐ ____ Calendar Days
- ☒ is not changed.
- ☐ May be revised if the work affected the controlling operation.

CC Regular Session **5. 8.**

Meeting Date: 09/22/2020

By: Diana Lund, Finance

Information

Title

Adopt Resolution #20-210 Resolution Establishing Procedures Related to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code (Bonding for Construction of Public Works Campus)

Purpose/Background:

Purpose: The City will be issuing debt in late fall to fund the construction of the City's Public Works Campus. A reimbursement resolution allows the city to pay itself back for any funds expended prior to receiving bond funds.

Background: Council has accepted bids and awarded contracts for the first bid package of the Public Works Campus at its regular meeting of September 8, 2020 and the second bid package is to come before City Council at is November 10, 2020 meeting. The City has already experienced soft costs related to the architectural design fees. These soft costs were calculated into the total project costs of the Public Works Campus which has an estimated all-inclusive cost of $20 Million.

As the city has and will be expending funds prior to receiving the bond funds (one of proposed funding mechanisms), the city is only allowed to "reimburse" itself if it has a bond reimbursement resolution in place. The resolution incorporates the full $20M to be eligible for reimbursement, but it is the intention of the city to fund approximately $10M by debt.

Notification:

The resolution that is attached was drafted by the city's bond council of TAFT Law (Formerly Briggs & Morgan. The reimbursement incorporates all of the reimbursement requirements as mandated by the IRS.

Observations/Alternatives:

The adoption of this resolution does NOT obligate the City to pay for all costs (soft and hard costs) with the bond funds. This resolution simply ALLOWS the City to reimburse itself if it so chooses.

Funding Source:

Funding for the Public Works Campus is to be funded via the issuance of debt, an internal loan, the Facility Fund, Landfill Fund, Water Fund, Sewer Fund, Street Lighting Fund and Storm Drainage Fund.

Recommendation:

Recommendation is to approve the attached Reimbursement Resolution #20-210.

Action:

Adopt Resolution #20-210 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (Allows the City to pay itself back for expenditures prior to receiving bond funds).

Attachments

Reso #20-210 Reimbursement Resolution Public Works Campus

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM

Form Started By: Diana Lund Started On: 09/10/2020 01:18 PM

Final Approval Date: 09/17/2020

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-210

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than sixty days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within eighteen months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than three years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The City Council hereby authorizes the Administrator to make the Authority's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than sixty days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the Authority has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

Mayor

ATTEST:

City Clerk

CERTIFICATION

The undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the Authority for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of City (the "Council") at a regular meeting of the Council held on September 22, 2020. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember moved for the adoption of the Resolution, which motion was seconded by Councilmember . A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Administrator of the City of Ramsey, Minnesota, on _____.

_____
Administrator
City of Ramsey, Minnesota

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator of the City of Ramsey, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

Costs incurred with the costs associated with the construction of the City's Public Works Campus.

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that $20,000,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____

_____

Administrator
City of Ramsey, Minnesota

CC Regular Session **5. 9.**

Meeting Date: 09/22/2020

By: Kathy Schmitz, Administrative Services

Information

Title

Adopt Resolution #20-184 Proclaiming October 2020 Domestic Violence Awareness Month

Purpose/Background:

Purpose: To adopt a resolution showing the City of Ramsey's support in proclaiming Domestic Violence Awareness Month.

Background: A request was received from the Alexandra House to formally recognize October as Domestic Violence Awareness Month. A request for Domestic Violence Awareness was also received from the Purple Lights initiative. Each year, throughout Anoka Country, October is officially recognized as Domestic Violence Awareness Month. Counties and cities all over the United States take this opportunity to honor this month through an official proclamation. In choosing to locally proclaim October as Domestic Violence Awareness Month, the City of Ramsey shows its recognition of both the gravity of the problem and the importance of the ongoing work to create a violence-free community in Anoka County. Council has adopted such resolution in the past, and staff is requesting Council do so for 2020 as well. The proclamation will add to the chorus of voices insisting that women, men, and children all have a right to seek peace and safety in their lives.

The City will be lighting portions of the City Municipal Center with purple lights to help raise awareness of October as Domestic Violence Awareness Month.

Tina Bronson, Alexandra House's Communications Marketing Director, will be attending the meeting on behalf of the Alexandra House organization to share a brief presentation about Domestic Violence Awareness Month and answer any questions.

Please Note: per the Alexandra House website HopeFest has been canceled.

A copy of Ramsey's proclamation would have been displayed at the *HopeFest Event,* which was scheduled to be held on September 28th at the YMCA in Lino Lakes; however, this year's event has been canceled. The event is attended by over 500 participants every year, challenges communities to confront the impact of domestic and sexual violence. Additionally, it provides a space for survivors, family members, friends, and allies to honor those who have lost their lives as a result of domestic violence. The City's proclamation will be displayed at the Alexandra House.

Funding Source:

Not Applicable.

Recommendation:

Staff recommends Council adopt the resolution proclaiming October as Domestic Violence Awareness Month.

Action:

Motion to adopt Resolution #20-184 Proclaiming October 2020 Domestic Violence Awareness Month

Attachments

Res. 20-184

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/16/2020 04:39 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 02:49 PM
Form Started By: Kathy Schmitz		Started On: 08/19/2020 03:17 PM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-184

RESOLUTION PROCLAIMING OCTOBER 2020 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women, men, and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is ***National Domestic Violence Awareness Month;*** and

WHEREAS, during ***National Domestic Violence Awareness Month,*** Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey proclaims October to be Domestic Violence Awareness Month.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 10.**

Meeting Date: 09/22/2020

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North, Case of River's Bend Holdings, LLC (Project 20-117)

Purpose/Background:

The purpose of this case is to review a Preliminary Plat application from River's Bend Holdings, LLC (the "Applicant") for a three (3) lot residential subdivision off Xkimo St NW and east of Highway 47. The site is a 1.37 acre piece of land, PID 25-32-25-31-0006 (the "Subject Property"). The Subject Property is located in the R-2 Residential District and the Applicant has proposed three (3) lots within the Detached Villa (50 foot wide) lot width designation. The R-2 Residential District allows for attached townhomes or a detached product at a 50 foot wide lot.

Notification:

Notification is not required for this meeting and has not been provided.

For the previous Public Hearing held by the Planning Commission the City attempted to notify all property owners, as reflected in the Anoka County Property Records, within 700 feet of the Subject Property of the request by U.S. Mail. The Public Hearing was held at the September 3, 2020 Planning Commission meeting, no public comments were received.

Observations/Alternatives:

Summary

The Applicant has proposed three (3) 50 foot wide lots. The R-2 Residential District allows for attached townhomes or detached villas with lot widths of 50 feet. Staff notes that of the three (3) proposed lots, only one lot is at the minimum lot size of 50 feet within this district, the southern-most and northern-most lots (the "outside" lots) are approximately 80 feet in width. The remaining lots on the cul-de-sac are located in the R-1 Residential (MUSA) District and are all 80 - 90 feet in width.

During Sketch Plan review, the Planning Commission noted the following items:

1. **Noise wall**: The Applicant has proposed a 6 foot cedar fence running north-south along Highway 47 behind these homes. Staff is working with Anoka County and the City's Public Works Department to ensure this is consistent with the existing noise wall along Highway 47 and provides an adequate buffer. This is a contingency of approval. It is worth noting that the Environmental Policy Board has also recommended a Noise Study be conducted to ensure that any required mitigation measures are identified and incorporated into the plan set.
2. **Traffic stacking and turning diagram for new cars on cul-de-sac:** The Applicant provided a stacking diagram, and Staff does not have a concern. Anoka County is also reviewing plans, which is a contingency of approval. Staff does not have any concerns over this item.

Additionally, the City received comments from MnDOT on the project as the project abuts State Trunk Highway 47. MnDOT recommends a cul-de-sac on the north side of Xkimo Street on this project site. Staff concurs with this recommendation and is currently a condition of approval. This will make a safer pedestrian connection to the newer pedestrian crossing across Highway 47 for these new 3 lots as well as the existing homes on this cul-de-sac. This would not extend the sidewalk on the remainder of this stretch of Xkimo Street at this time, but could be considered at time of reconstruction.

The Preliminary Plat appears to meet all of the requirements for the R-2 Residential District.

Platting Process

1. Sketch Plan - Identify red flags and direct the Applicant on moving forward to Preliminary Plat
2. Preliminary Plat - Engineering documents, formal public hearing, if approved, the project has entitlement (we are here)
3. Final Plat - Construction documents and legal agreements, only heard by City Council

City Code Sections

- Section 117-111: R-2 Residential (Existing and Proposed Zoning - No Change)
- Section 117-588: Major Plat
- Section 117-614: Subdivision Design Standards

Funding Source:

The Applicant is responsible for all costs associated with review.

Recommendation:

Planning Commission recommends approval of the project and recommends adoption of Resolution #20-187.

Action:

Motion to Adopt Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North

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Attachments

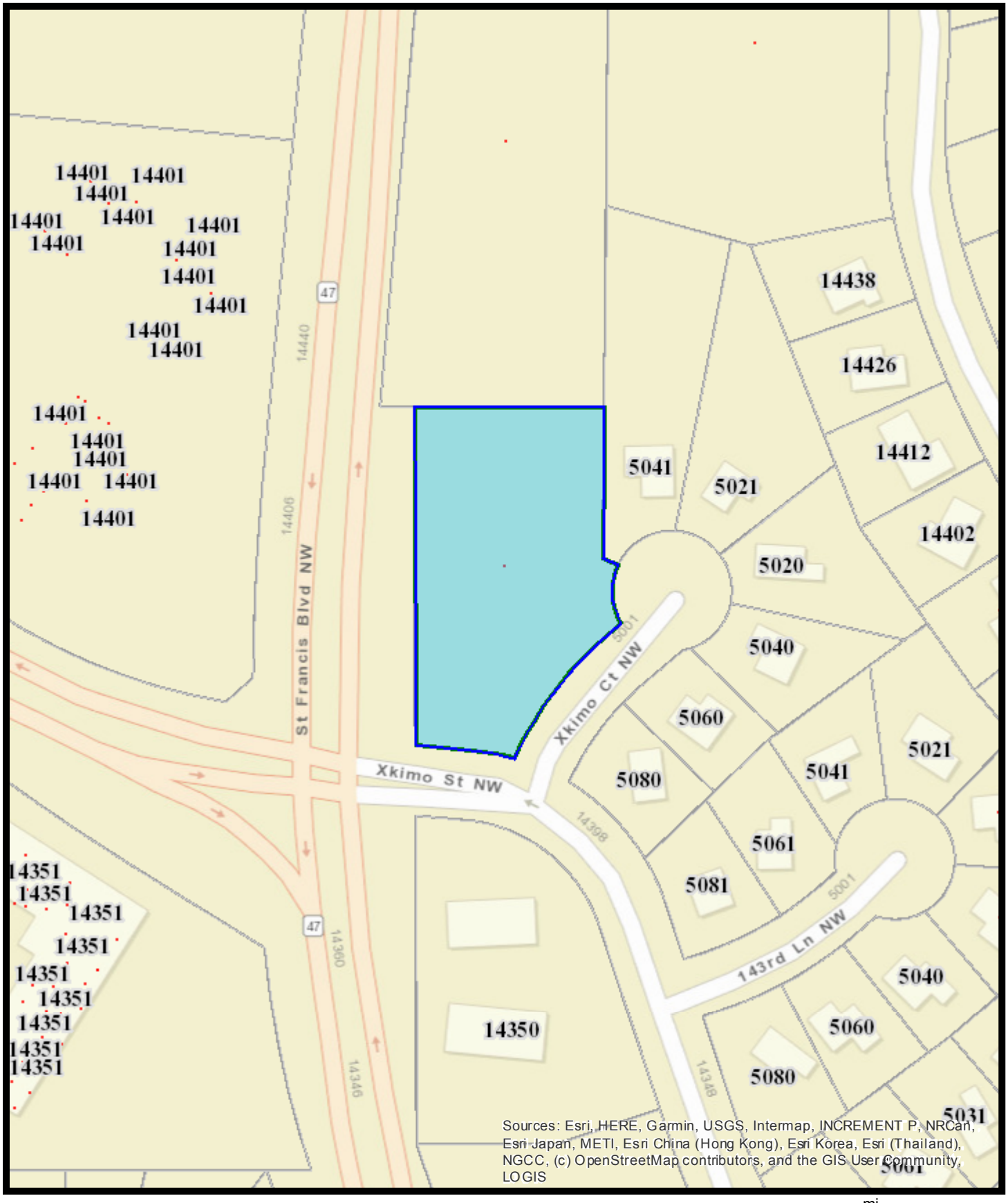
Site Location Map
Preliminary Plat Plan Set
Proposed Architecture (2)
Proposed Architecture
Staff Comments (ProjectDox)
Stacking Diagram
DRAFT September 3 Planning Commission Minutes
Resolution 20-187

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/16/2020 02:02 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:19 PM
Tim Gladhill	Tim Gladhill	09/17/2020 03:38 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/09/2020 09:17 AM
Final Approval Date: 09/17/2020		

val_Display_PID
val_CO_ADDR

val_Title
val_Comment



Print Date: June 10, 2020

RIVERS BEND HOLDINGS LLC

RAMSEY VILLAS NORTH

XKIMO CT & XKIMO ST NW

CITY OF RAMSEY, ANOKA COUNTY, MN

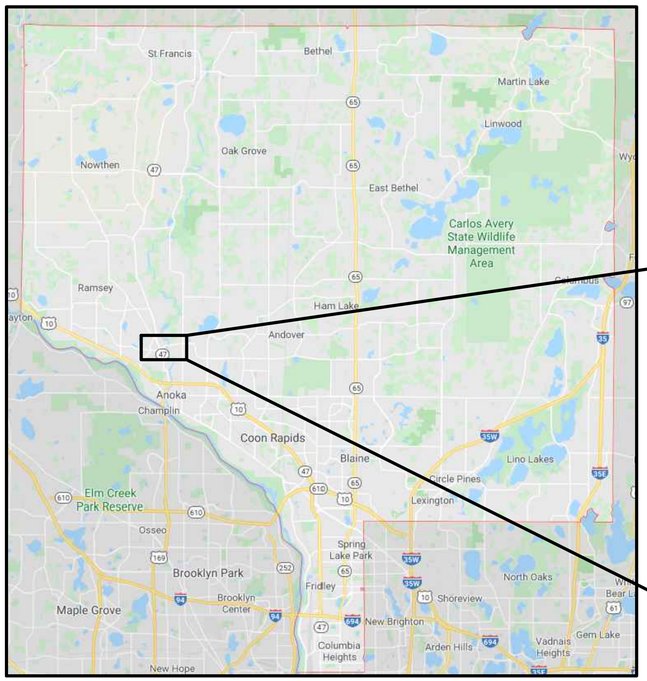
PRELIMINARY PLANS

CIVIL & SURVEY PLANS PREPARED BY:

Bogart, Pederson & Associates, Inc.
CIVIL ENGINEERING
LAND SURVEYING
ENVIRONMENTAL SERVICES
Traditional Values · Creative Solutions

SHEET INDEX:

CIVIL - REMOVALS PLAN	C1
CIVIL - SITE PLAN	C2
CIVIL - GRADING & EROSION CONTROL PLAN	C3
CIVIL - UTILITY PLAN	C4
CIVIL - CONSTRUCTION DETAILS	C5
CIVIL - CONSTRUCTION DETAILS	C6
CIVIL - LANDSCAPE PLAN	L7



ANOKA COUNTY, MINNESOTA

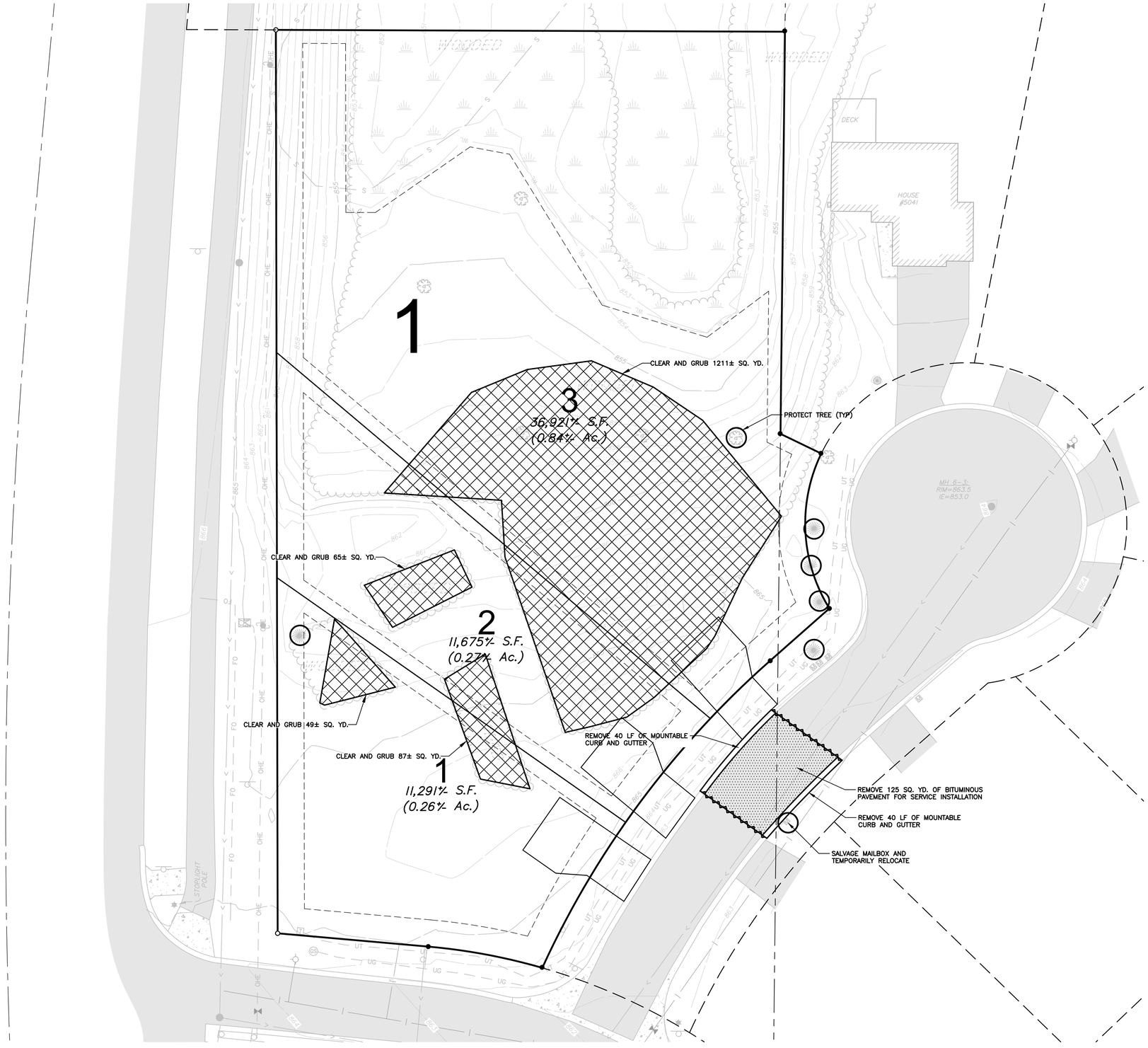
PROJECT LOCATION



VICINITY MAP

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

8/6/2020 11:11 AM N:\Projects Current\20-0234.00 Riverside Development— Ramsey Vistas\Engineering\CAD Files\Cover Demo Sheets Details.dwg



LEGEND:

- REMOVE PAVEMENT SECTION (AS INDICATED).
- CLEARING AND GRUBBING (AS INDICATED)
- REMOVE FEATURE (AS INDICATED)
- PROTECT OR SALVAGE
- SAW-CUT

0 20'

SCALE: 1" = 20'

DEMOLITION GENERAL NOTES:

1. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PERFORM OR COORDINATE ALL UTILITY CONNECTIONS AND RELOCATIONS FROM EXISTING UTILITY LOCATIONS TO THE PROPOSED BUILDING, AS WELL AS TO ALL ON-SITE AMENITIES. THESE CONNECTIONS INCLUDE BUT ARE NOT LIMITED TO WATER, SANITARY SEWER, UNDERGROUND GAS, ETC.
2. THE CONNECTIONS SHALL BE PERFORMED IN ACCORDANCE WITH STATE AND LOCAL STANDARD SPECIFICATIONS FOR CONSTRUCTION. UTILITY CONNECTIONS (UNDERGROUND GAS, WATERMAIN, AND STORM SEWER) MAY REQUIRE A PERMIT FROM THE CITY.
3. THE CONTRACTOR SHALL VERIFY THE ELEVATIONS AT PROPOSED CONNECTIONS TO EXISTING UTILITIES PRIOR TO ANY DEMOLITION.
4. CONTRACTOR SHALL COORDINATE WITH THE CITY OF RAMSEY FOR ALL UTILITY DISCONNECTIONS, SERVICE TERMINATIONS AND REMOVALS. CONTRACTOR SHALL COORDINATE UTILITY DISCONNECTIONS AND RELOCATIONS WITH THE UTILITY PROVIDERS PRIOR TO THE START OF CONSTRUCTION. ALL SERVICE CONNECTIONS/DISCONNECTIONS SHALL BE PERFORMED IN ACCORDANCE WITH STATE AND LOCAL STANDARD SPECIFICATIONS FOR CONSTRUCTION. CONTRACTOR SHALL OBTAIN ALL NECESSARY STATE AND LOCAL PERMITS NECESSARY FOR UTILITY CONSTRUCTION AND WORK WITHIN ADJACENT RIGHT-OF-WAYS.
5. IF DEWATERING IS REQUIRED FOR THIS PROJECT, THE PUMP DISCHARGE SHALL BE TREATED PRIOR TO BEING DISCHARGED OFF-SITE OR INTO A SURFACE WATER. THE DISCHARGE SHALL BE VISUALLY CHECKED TO ENSURE THAT IT IS VISIBLY CLEAN WATER.
6. CONTRACTOR SHALL PROTECT UTILITIES, STRUCTURES AND TREES (NOTED AND NOT NOTED) TO REMAIN AND SHALL BE RESPONSIBLE TO REPAIR DAMAGES TO ANY FEATURES TO REMAIN.
7. SEE LANDSCAPE PLAN FOR EXISTING TREE SURVEY. CONTRACTOR SHALL FIELD VERIFY THE EXISTING CONDITIONS OF THE PROJECT AREA AND REMOVE ALL TREES NOT DESIGNATED TO BE SAVED AND PROTECTED. ALL TREES, DEBRIS, ROOTS, BOULDERS AND TOPSOIL SHALL BE REMOVED FROM THE SITE.

CALL 48 HOURS BEFORE DIGGING:
GOPHER STATE ONE CALL
TWIN CITY AREA 651-454-0002
MINNESOTA TOLL FREE 1-800-252-1166

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: DEMOLITION
FILE NO.: 20-0000.00

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55886

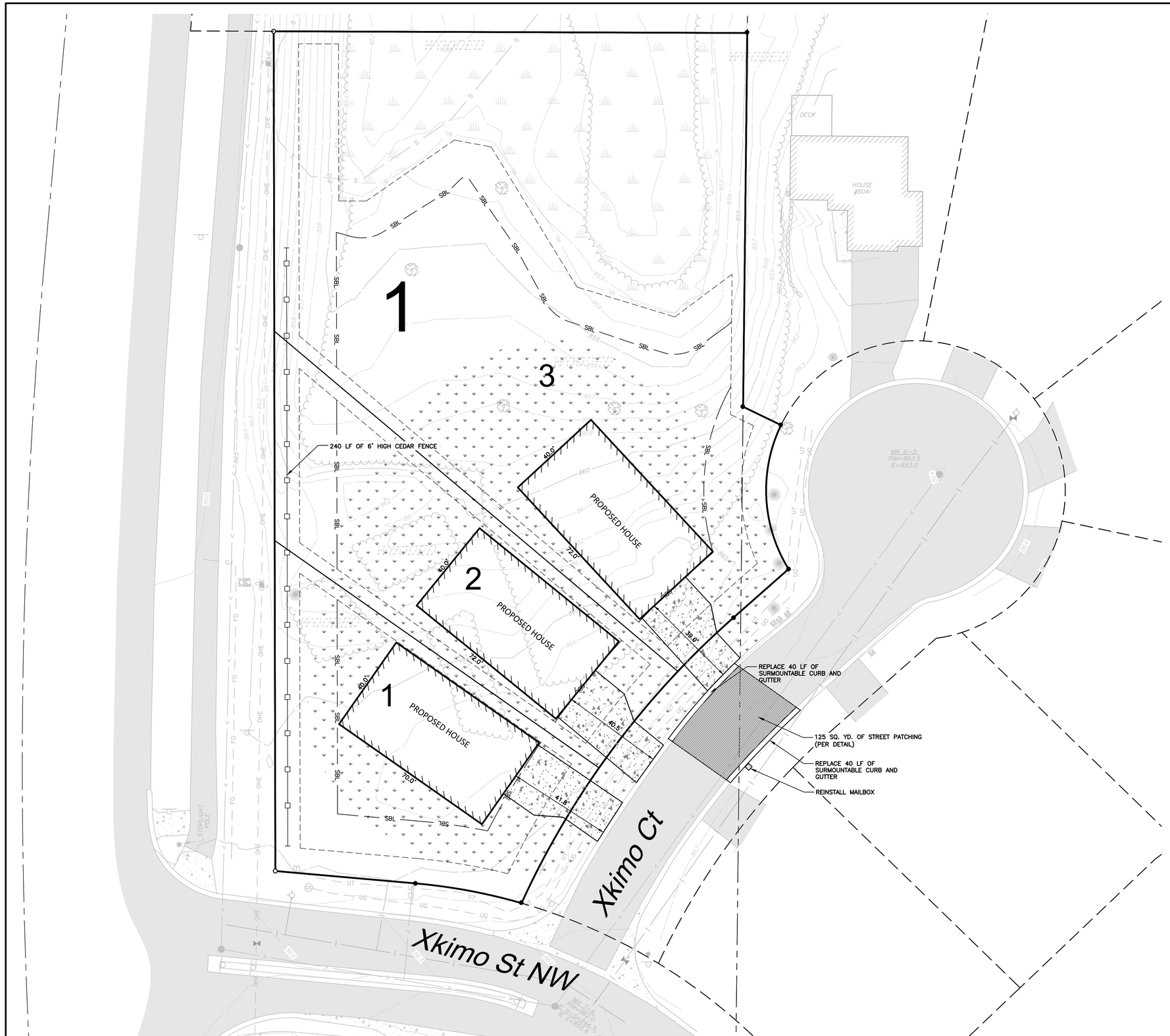
BOGART, PEDERSON & ASSOCIATES, INC.
LAND SURVEYING
CIVIL ENGINEERING
ENVIRONMENTAL SERVICES
13478 FIRST STREET, BECKER, MN 55308-9322
TEL: 763-262-9622 FAX: 763-262-9844

Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

REMOVALS PLAN

SHEET NO.
C1

8/6/2020 11:11 AM N:\Projects Current\20-0234.00 Riverside Development- Ramsey Villas\Engineering\CAD Files\Cover Demo Swppp Details.dwg



LEGEND:

- PROPOSED BITUMINOUS PAVEMENT
- PROPOSED DRIVEWAY LOCATION
- PROPOSED SOD
- SURMOUNTABLE CONCRETE CURB AND GUTTER
- PROPOSED CEDAR FENCE

N

0 20'

SCALE: 1" = 20'

SITE PLAN NOTES:

1. ALL CONCRETE RAMPS, SIDEWALKS AND ACCESSIBLE HANDICAPPED PARKING STALLS TO CONFORM TO CURRENT A.D.A. REQUIREMENTS.
2. CONTRACTOR SHALL FIELD VERIFY HORIZONTAL AND VERTICAL LOCATION OF EXISTING UTILITIES PRIOR TO START OF CONSTRUCTION.
3. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION.
4. CONSTRUCTION SHALL BE IN ACCORDANCE WITH APPLICABLE CITY, COUNTY AND STATE REGULATIONS.
5. BUILDING ENVELOPE IS SHOWN FOR REFERENCE ONLY AND IS APPROXIMATE. REFER TO PLANS PROVIDED BY HOME BUILDERS FOR EXACT FOOTPRINT.
6. LANDSCAPING AND TURF ESTABLISHMENT PER LANDSCAPE PLANS & SPECIFICATIONS.
7. DRIVEWAY LOCATIONS ARE APPROXIMATE. FINAL MATERIAL AND LOCATION ARE TO BE DETERMINED BY BUILDER.

SITE PLAN INFORMATION:

SITE DATA	EXISTING		PROPOSED
PAVEMENT AREA	0	SF	2,575 SF
BUILDING AREA	0	SF	8,560 SF
PERVIOUS AREA	59,877	SF	48,742 SF
TOTAL AREA	59,877	SF	59,877 SF

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GOPHER STATE ONE CALL
TWIN CITY AREA 651-454-0002
MINNESOTA TOLL FREE 1-800-252-1166

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: SITE BASE
FILE NO.: 20-0000.00

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Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55686

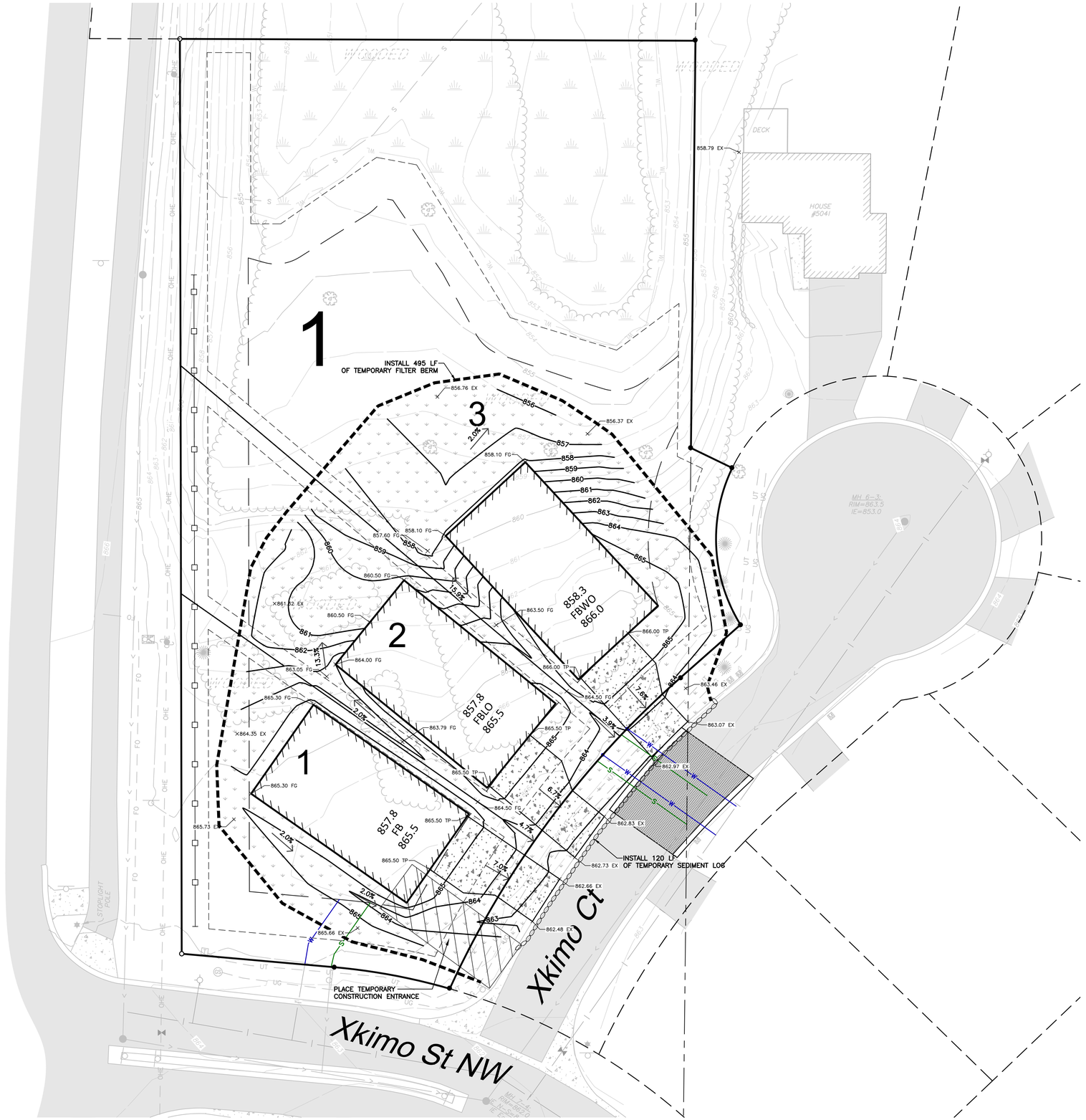
BOGART, PEDERSON & ASSOCIATES, INC.
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CIVIL ENGINEERING
ENVIRONMENTAL SERVICES
13079 FIRST STREET, BECKER, MN 55308-9322
TEL: 763-262-9822 FAX: 763-262-9844

Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

SITE PLAN

SHEET NO.
C2

8/6/2020 11:12 AM N:\Projects Current\20-0234.00 Riverside Development- Ramsey Villas\Engineering\CAD Files\Site.dwg



LEGEND:

- TEMPORARY ROCK CONSTRUCTION ENTRANCE
- PROPOSED SOD (TYP)
- GRADING LIMITS AND PROPOSED TEMPORARY FILTER BERM
- TEMPORARY SEDIMENT LOG (BIOROLL)
- 980.50 TP — NEW TOP OF PAVEMENT ELEVATION
- 980.50 FG — NEW FINISHED GRADE ELEVATION
- × 980.50 EX — EXISTING ELEVATION
- 984 — PROPOSED CONTOUR
- PROPOSED SLOPE

N

0 20'

SCALE: 1" = 20'

TYPICAL HOUSE PAD:

954.5 FG — SUGGESTED REAR FINISH GRADE

955.0
SLO
958.2

SUGGESTED LOW FLOOR ELEVATION
SUGGESTED BUILDING TYPE
SUGGESTED GARAGE FLOOR ELEVATION (SHOWN ON STREET SIDE)

FB: DENOTES FULL BASEMENT
FBLO: DENOTES FULL BASEMENT LOOKOUT
SWO: DENOTES SPLIT WALKOUT
SLO: DENOTES SPLIT LOOKOUT
FBWO: DENOTES FULL BASEMENT WALKOUT

GRADING GENERAL NOTES:

1. THE CONTRACTOR SHALL NOTE ANY DISCREPANCIES BETWEEN EXISTING CONDITIONS IN THE FIELD REPRESENTED WITHIN THE PLANS AS SHOWN AND ALERT THE ENGINEER BEFORE BIDDING THE PROJECT AND BEGINNING CONSTRUCTION.
2. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES WHICH MAY AFFECT THIS WORK AND NOTIFY THE OWNER OF ANY CHANGES. CONTACT LOCAL UTILITY COMPANIES FOR EXACT LOCATIONS PRIOR TO BIDDING THE PROJECT AND COMMENCING WORK.
3. CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT SILT AND DEBRIS RUN-OFF DURING GRADING OPERATIONS (I.E. SILT FENCE, STRAW BALES, ETC.).
4. CONTRACTOR SHALL VERIFY CRITICAL ELEVATIONS TO ENSURE CONFORMANCE WITH GRADING PLAN, PARTICULARLY WITH EXISTING STRUCTURES AND/OR PAVEMENTS TO REMAIN. MEET EXISTING GRADES ALONG STREETS, PROPERTY LINES, AND DRIVEWAY ENTRANCES. RESTORE ALL PAVEMENTS THAT REMAIN TO THEIR ORIGINAL IF NOT BETTER CONDITION. NOTIFY OWNER OF ANY CONFLICTS PRIOR TO BIDDING THE PROJECT.
5. TURF ESTABLISHMENT AREAS SHALL RECEIVE MINIMUM OF 4" DEPTH AS MEASURED IN PLACE OF TOPSOIL. TOPSOIL WILL BE FURNISHED AND INSTALLED BY THE CONTRACTOR. ALL GRADED SLOPES GREATER THAN OR EQUAL TO 5:1 SHALL BE HYDROSEEDED, EROSION CONTROL BLANKETED, OR MULCHED TO HELP STABILIZE THE SLOPES BY GENERAL CONTRACTOR.

EROSION CONTROL NOTES:

1. CONTRACTOR SHALL CONFINE CONSTRUCTION OPERATIONS TO THE CONSTRUCTION/GRADING LIMITS SHOWN.
2. ALL WORK SHALL CONFORM TO THE MINNESOTA POLLUTION CONTROL AGENCY'S STORM WATER PERMIT REQUIREMENTS. CONTRACTOR SHALL OBTAIN ALL PERMITS AND COMPLY WITH ALL PERMIT REQUIREMENTS.
3. THE SITE SOIL EROSION AND SEDIMENT CONTROL FACILITIES SHALL BE INSTALLED PRIOR TO ANY DEMOLITION OR GRADING OPERATIONS AND MAINTAINED TO CONFORM WITH THE STANDARDS SPECIFIED BY THE PERMIT.
4. CONTRACTOR SHALL INSPECT TEMPORARY EROSION CONTROL MEASURES ON THE ENTIRE SITE AT LEAST EVERY 7 DAYS AND WITHIN 24 HOURS OF ANY MEASURABLE RAINSTORM. DAMAGED SILT FENCE OR OTHER EROSION CONTROL DEVICES OR PRACTICES SHALL BE REPAIRED IMMEDIATELY. INSPECTION AND MAINTENANCE OF DEVICES SHALL CONTINUE UNTIL THE SITE HAS UNDERGONE FINAL STABILIZATION AND A NOTICE OF TERMINATION IS SUBMITTED TO THE MPCA.
5. ALL GRADING OPERATIONS SHALL BE CONDUCTED IN A MANNER TO MINIMIZE THE POTENTIAL FOR SITE EROSION.
6. THE SITE SOIL EROSION AND SEDIMENT CONTROL FACILITIES SHALL BE INSTALLED AND MAINTAINED TO CONFORM WITH THE STANDARDS SPECIFIED BY THE CITY OF RAMSEY AND THE MPCA.
7. EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO THE DISTURBANCE OF ANY AREAS AND MAINTAINED UNTIL ALL TRIBUTARY DISTURBED AREAS ARE RESTORED.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL EROSION CONTROL MEASURES, INCLUDING SILT FENCE AND BALES, UPON ESTABLISHMENT OF PERMANENT VEGETATION IN SAID AREAS.
9. ALL SOILS TRACKED ONTO PAVEMENT OR ANY OTHER OFF-SITE AREA SHALL BE REMOVED DAILY.
10. THE SITE SEDIMENT CONTROL FACILITIES FOR THE PROJECT MUST BE INSTALLED PRIOR TO ANY GRADING OPERATION.
11. ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED AND VEGETATED AS SOON AS POSSIBLE. ANY FINISHED AREAS SHALL BE SEEDED AND MULCHED WITHIN 7 DAYS AFTER FINISHED GRADING IS COMPLETED IN ACCORDANCE TO MN/DOT 2575.
12. ALL DISTURBED AREAS SHALL BE REVEGETATED WITH MN/DOT SEED MIX, MULCHED, FERTILIZED & DISK ANCHORED, PER THE FOLLOWING SCHEDULE:

SEED MIX 25-131:	220 LB/AC.
FERTILIZER 22-5-10:	350 LB/AC.
MULCH TYPE 3:	2 TONS/AC.

13. CONTRACTOR SHALL INSTALL TEMPORARY SEDIMENT BMP'S SHOWN AND NOT SHOWN ON PLANS DURING PHASING ON PROJECT TO COMPLY WITH MPCA, CITY INSPECTOR AND DEVELOPER REQUEST

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1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: GRADING
FILE NO.: 20-0000.00

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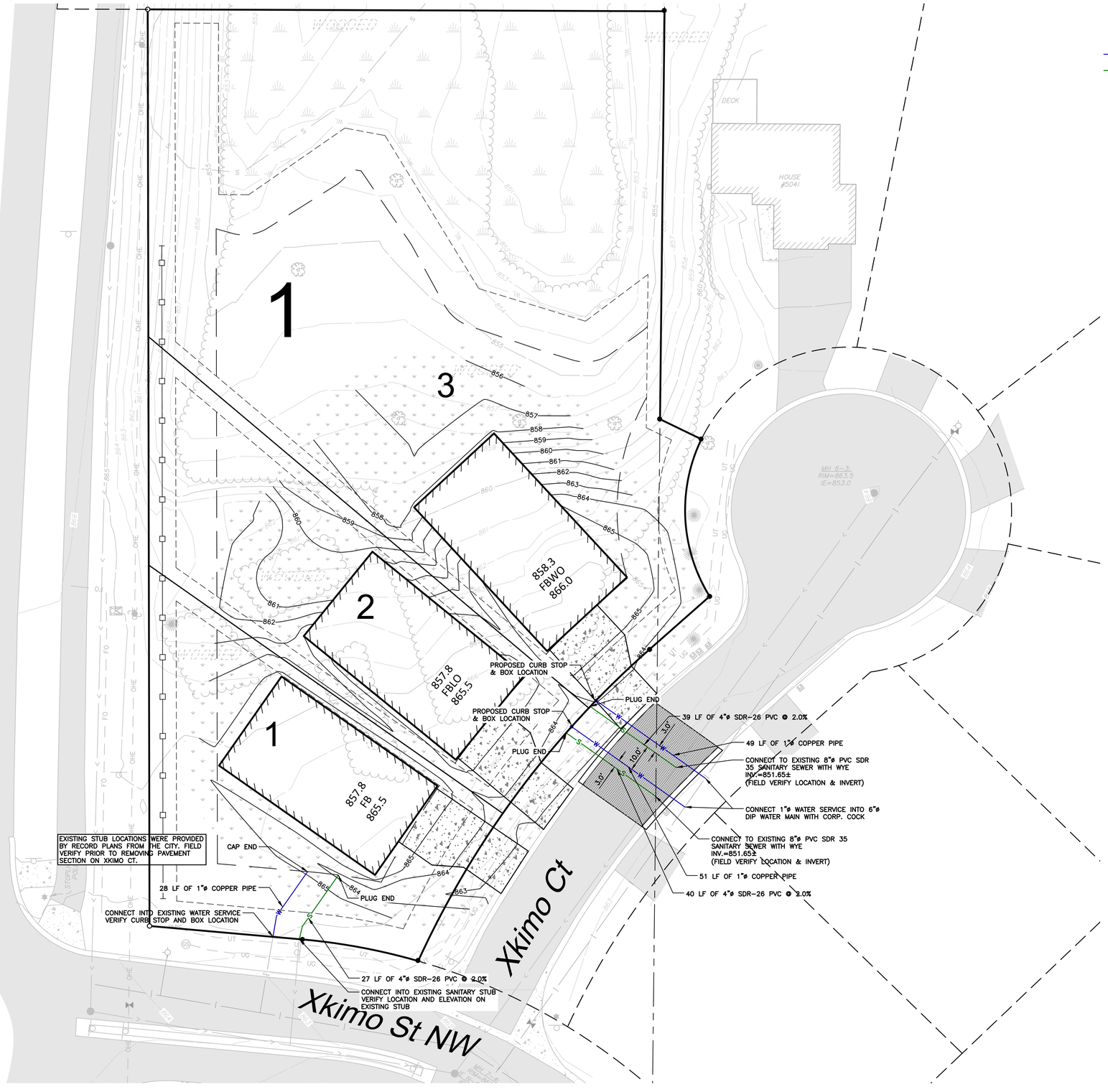
Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55886

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Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

GRADING & EROSION CONTROL PLAN

SHEET NO.
C3



LEGEND:

- PROPOSED WATER SERVICE
- PROPOSED SANITARY SERVICE
- PROPOSED CURB STOP & BOX

N

0 20'

SCALE: 1" = 20'

UTILITY GENERAL NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL UTILITY RELOCATIONS.
2. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES WHICH MAY AFFECT THIS WORK AND NOTIFY OWNER OF ANY CHANGES. CONTACT LOCAL UTILITY COMPANIES FOR EXACT LOCATIONS PRIOR TO BIDDING THE PROJECT AND COMMENCING WORK.
3. CONTRACTOR SHALL VERIFY CRITICAL ELEVATIONS TO ENSURE CONFORMANCE WITH GRADING PLAN AND EXISTING UTILITIES, PARTICULARLY WITH EXISTING STRUCTURES AND/OR PAVEMENTS TO REMAIN.
4. THE CONTRACTOR SHALL NOTE ANY DISCREPANCIES BETWEEN EXISTING CONDITIONS AS EXISTING IN THE FIELD AND AS REPRESENTED WITHIN THE PLANS AS SHOWN AND ALERT THE ENGINEER BEFORE BIDDING THE PROJECT AND BEGINNING CONSTRUCTION.
5. VERIFY INVERT ELEVATIONS OF EXISTING SANITARY LINE AT POINT OF CONNECTION WITH NEW SANITARY LINE PRIOR TO INSTALLING ANY NEW UTILITIES.
6. ALL CROSSING ELEVATIONS OF NEW UTILITIES & SIZES OF THE EXISTING UTILITIES ARE BASED ON ASSUMED ELEVATIONS AND SIZES PROVIDED BY THE SURVEY.
7. IF DEWATERING IS REQUIRED FOR THIS PROJECT, THE PUMP DISCHARGE SHALL BE TREATED PRIOR TO BEING DISCHARGED OFF-SITE OR INTO A SURFACE WATER. THE DISCHARGE SHALL BE VISUALLY CHECKED TO ENSURE THAT IT IS VISIBLY CLEAN WATER.
8. ALL SANITARY SERVICE PIPE AND FITTINGS WILL BE PVC SDR 26.
9. ALL WATER PIPE AND FITTINGS WILL BE TYPE K COPPER PIPE.
10. CONNECTION LOCATIONS AND ELEVATIONS OFF OF XKIMO CT PER RECORD DRAWINGS. FOR UTILITIES OFF XKIMO CT, CONTRACTOR SHALL VERIFY PIPE LOCATION AND INVERT ELEVATIONS PRIOR TO PROCEEDING WITH UTILITY INSTALLATION. CONTRACTOR SHALL NOTIFY BOGART, PEDERSON & ASSOCIATES IF LOCATION AND/OR INVERTS ARE DIFFERENT THAN PLAN INDICATES.
11. THE APPLICANT SHALL BE RESPONSIBLE FOR REPLACING ANY ASPHALT PAVEMENT WHICH IS DAMAGED OR REMOVED AS A RESULT OF THE PROPOSED SERVICE INSTALLATION.

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CHECKED BY: WPD
DWG FILE: UTILITY
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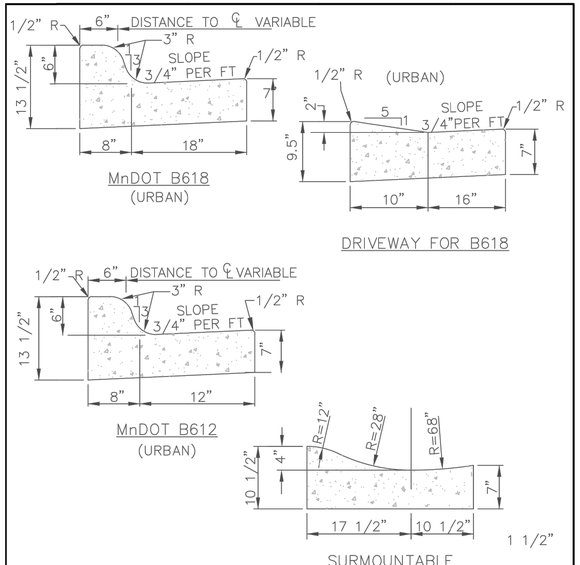
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Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

UTILITY PLAN

SHEET NO.
C4

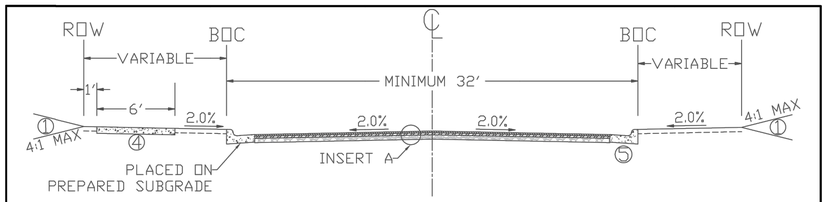
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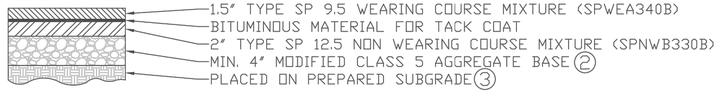
NOTES:

1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED: 1 - 2016	City of RAMSEY	STANDARD DETAILS: CURB AND GUTTER
		CITY PLATE No. STR-1



INSERT A:



REFERENCE NOTES:

① GRADE TO MATCH EXISTING SURFACE MINIMUM 4" COMMON TOPSOIL BORROW IN BOULEVARDS. SEE CITY PLATE No. ERO-6

② CLASS 5 GRADATION IS MODIFIED PER CITY PLATE No. STR-26

③ CONTRACTOR SHALL SCARIFY AND COMPACT, ACCORDING TO THE SPECIFIED DENSITY METHOD, THE TOP 12 INCHES OF MATERIAL PRIOR TO PLACING ANY FILL MATERIALS OR CLASS 5 AGGREGATE BASE.

④ ALL SIDEWALKS SHALL BE 6" THICK, 6' WIDE, PLACED ON PREPARED SUBGRADE.

⑤ CONCRETE CURB AND GUTTER PER PLAN. SEE CITY PLATE No. STR-1.

NOTE: NOT TO SCALE

APPROVED: 6 - 2016	City of RAMSEY	CITY PLATE No. STR-5	STANDARD DETAILS: 32' - URBAN STREET

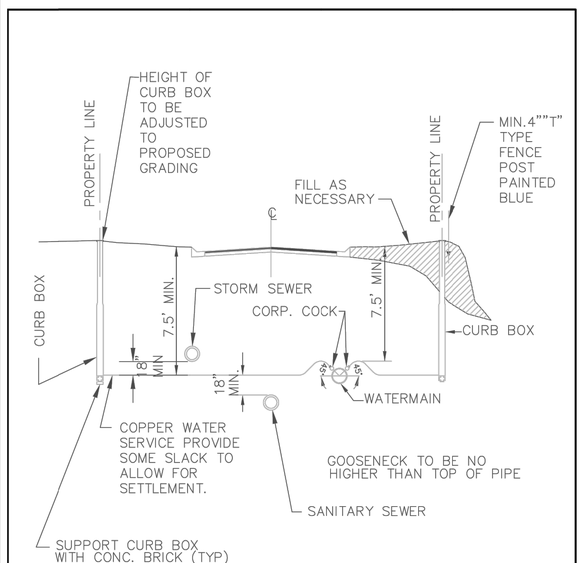
TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

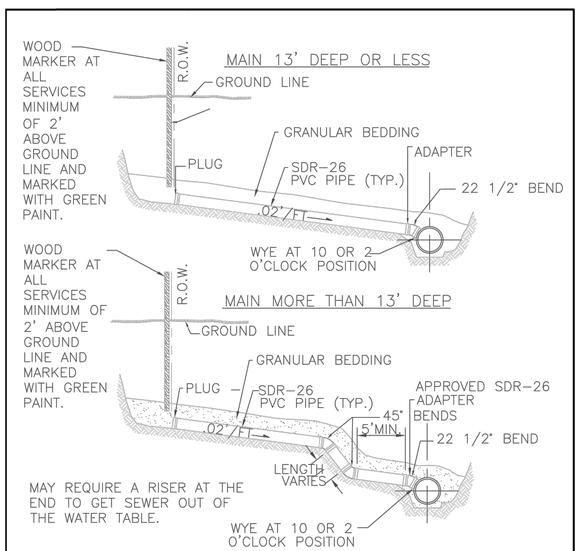
APPROVED: 2 - 2003	City of RAMSEY	STANDARD DETAILS: MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No. STR-26



WATER SERVICE

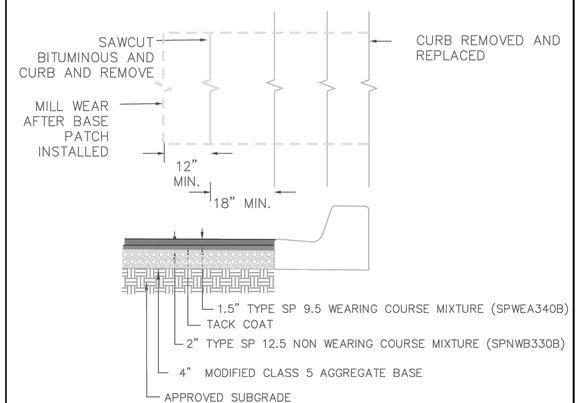
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APPROVED: 4 - 2016	City of RAMSEY	STANDARD DETAILS: WATER SERVICE
		CITY PLATE No. WAT-2



NOTES:
1. 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRE ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.

APPROVED: 4 - 2016	City of RAMSEY	STANDARD DETAILS: SANITARY SEWER SERVICE
		CITY PLATE No. SEW-3



NOTES:
1. BITUMNOUS SHALL BE SAWCUT AND REMOVED AFTER CURB IS REPLACED.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
3. SEE CITY PLATE STR-26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

APPROVED: 6 - 2016	City of RAMSEY	STANDARD DETAILS: STREET PATCHING STANDARDS
		CITY PLATE No. STR-25

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: DETAILS
FILE NO.: 20-0000.00

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55686

BOGART, PEDERSON & ASSOCIATES, INC.
LAND SURVEYING
CIVIL ENGINEERING
ENVIRONMENTAL SERVICES
13076 FIRST STREET, BECKER, MN 55308-9322
TEL: 763/262-9822 FAX: 763/262-9844

Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

CONSTRUCTION DETAILS

SHEET NO.

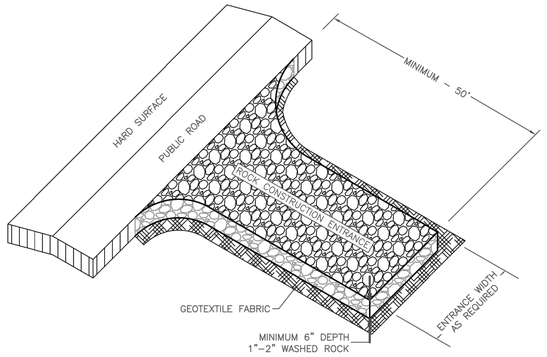
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Notes:

1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

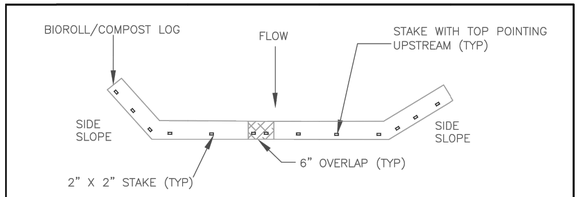
APPROVED: 7 – 2019	City of RAMSEY	STANDARD DETAILS: TOPSOIL REQUIREMENTS
		CITY PLATE No. ERO–6



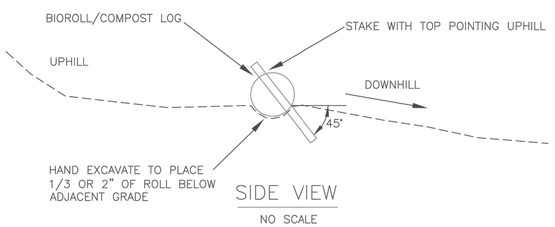
NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

NOT TO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE
		CITY PLATE No. ERO–5



PLAN VIEW



SIDE VIEW

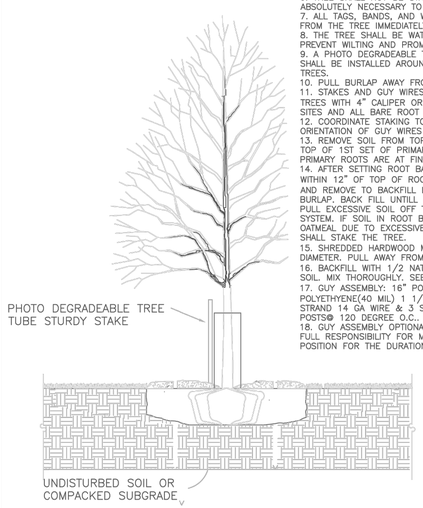
NO SCALE

NOTE:
STAKE INTO GROUND WITH WOOD STAKES DRIVING STAKE 6" INTO GROUND AND PROTRUDING 2" ABOVE LOG
WOOD STAKES ARE A MINIMUM 0.5" X 2" X 16" AND PLACED EVERY 1' UNLESS PRECLUDED BY A ROCK
WHEN MORE THAN 1 BIOROLL/COMPOST LOG IS NEEDED, OVERLAP ENDS A MINIMUM OF 6" AND STAKE
WOOD STAKES ARE DRIVEN THROUGH BACK HALF OF BIOROLL OR COMPOST LOG AT 45° ANGLE WITH TOP OF STAKE POINTING UPHILL

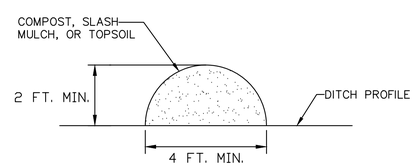
APPROVED: 3 – 2016	City of RAMSEY	STANDARD DETAILS: BIO ROLL (COMPOST LOG)
		CITY PLATE No. ERO–4

THE PLANTING DEPTH OF EACH TREE WILL BE INSPECTED. ANY TREE PLANTED TOO DEEPLY OR WITH 1ST PRIMARY ROOTS BURIED WILL BE REJECTED.

1. ALL TREES TO BE PREMIUM QUALITY, NO "PARK GRADE" TREES ARE PERMITTED.
2. AFTER INSTALLATION, TRIM OUT DEADWOOD AND/OR DEFORMED TWIGS. DO NOT CUT LEADER.
3. AMENDED SOIL SHALL CONTAIN 5% ORGANIC MATTER BY VOLUME.
4. DIAMETER OF HOLE SHALL BE 1–2' LARGER THAN THE DIAMETER OF THE ROOTBALL OR ROOT MASS.
5. ORGANIC MATTER SHALL NOT BE BANKED AGAINST THE STEM OR TRUNK OF THE TREE.
6. TREE SHALL NOT BE STAKED UNLESS IT IS ABSOLUTELY NECESSARY TO DO SO.
7. ALL TAGS, BANDS, AND WIRES SHALL BE REMOVED FROM THE TREE IMMEDIATELY AFTER PLANTING.
8. THE TREE SHALL BE WATERED AS NECESSARY TO PREVENT WILTING AND PROMOTE GROWTH.
9. A PHOTO DEGRADEABLE TREE TUBE OR EQUIVALENT SHALL BE INSTALLED AROUND ALL NEWLY PLANTED TREES.
10. PULL BURLAP AWAY FROM TREE STEM.
11. STAKES AND GUY WIRES MANDATORY ONLY FOR B&B TREES WITH 4" CALIPER OR GREATER, ALL WIND PRONE SITES AND ALL BARE ROOT TREES.
12. COORDINATE STAKING TO INSURE UNIFORM ORIENTATION OF GUY WIRES AND STAKES, IF NECESSARY.
13. REMOVE SOIL FROM TOP OF ROOT BALL TO EXPOSE TOP OF 1ST SET OF PRIMARY ROOTS. 1ST SET OF PRIMARY ROOTS ARE AT FINISHED GRADE.
14. AFTER SETTING ROOT BALL IN PIT, BACKFILL TO WITHIN 12" OF TOP OF ROOT BALL, AND WATER IN. CUT AND REMOVE TO BACKFILL LINE ALL TWINE AND/OR BURLAP. BACK FILL UNTILL PIT IS FULL, WATER AGAIN. PULL EXCESSIVE SOIL OFF THE TOP OF BRANCH ROOT SYSTEM. IF SOIL IN ROOT BALL IS THE CONSISTENCY OF OATMEAL DUE TO EXCESSIVE HANDLING, CONTRACTOR SHALL STAKE THE TREE.
15. SHREDDED HARDWOOD MULCH – 1–4" DEPTH, 5' DIAMETER. PULL AWAY FROM TRUNK OF TREE.
16. BACKFILL WITH 1/2 NATIVE SOILS AND 1/2 PLANTING SOIL. MIX THOROUGHLY. SEE SPEC.
17. GUY ASSEMBLY: 16" POLYPROPYLENE OR POLYETHYENE(40 MIL) 1 1/2 WIDE STRIP– (TYP) DOUBLE STRAND 14 GA WIRE & 3 STEEL STAKES OR SIGN POSTS@ 120 DEGREE O.C..
18. GUY ASSEMBLY OPTIONAL BUT CONTRACTOR ASSUMES FULL RESPONSIBILITY FOR MAINTAINING TREE IN A PLUMB POSITION FOR THE DURATION OF THE GUARANTEE PERIOD.



APPROVED: 5 – 1997	City of RAMSEY	STANDARD DETAILS: TREE PLANTING
		CITY PLATE No. PARK–2



TYPE I (COMPOST), TYPE 2 (SLASH MULCH), OR TYPE 4 (TOPSOIL)

FILTER BERM
N.T.S.

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: DETAILS
FILE NO.: 20–0000.00

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55686

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Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

CONSTRUCTION DETAILS

SHEET NO.
C6

8/6/2020 11:12 AM N:\Projects Current\20-0234.00 Riverside Development– Ramsey Villas\Engineering\CAD Files\Cover Demo Swppp Details.dwg

EXISTING TREE TABLE

Tree #	Species	DBH	Condition	Stems
1	Redcedar	3.5	Good	1
2	Oak, pin	4.5	Good	1
3	Elm, American	10.0	Good	1
4	Boxelder	18.0	Fair	1
5	Redcedar	9.5	Fair	1
6	Boxelder	22.5	Good	3
7	Boxelder	25.5	Good	3
8	Oak, pin	5.5	Good	1
9	Redcedar	16.0	Good	1
10	Oak, pin	9.0	Good	1
11	Redcedar	3.0	Good	1
12	Redcedar	4.5	Good	1
13	Oak, pin	4.0	Good	1
14	Oak, pin	5.5	Good	1
15	Oak, pin	5.5	Good	1
16	Boxelder	21.5	Good	3
17	Boxelder	13.0	Good	2
18	Redcedar	3.0	Good	1
19	Oak, pin	5.5	Good	1
20	Oak, pin	5.5	Good	1
21	Oak, pin	8.5	Good	1
22	Oak, pin	10.0	Good	1
23	Redcedar	12.0	Good	1
24	Oak, pin	5.0	Good	1
25	Oak, pin	10.0	Good	1
26	Oak, pin	5.5	Good	1
27	Oak, pin	5.0	Fair	1
28	Oak, pin	7.0	Good	1
29	Oak, pin	7.0	Good	1
30	Oak, pin	4.0	Fair	1
31	Oak, pin	8.0	Good	1
32	Oak, pin	6.0	Good	1
33	Oak, pin	7.0	Good	1
34	Oak, pin	25.0	Good	1
35	Oak, bur	13.0	Good	1
36	Oak, bur	16.0	Good	1
37	Oak, pin	19.5	Fair	1
38	Oak, pin	16.0	Good	1
39	Oak, pin	16.5	Good	1
40	Oak, pin	13.0	Good	1
41	Oak, pin	21.5	Good	1
42	Oak, pin	34.0	Good	2
43	Oak, pin	17.0	Fair	1
44	Oak, pin	20.0	Fair	1
45	Oak, bur	6.5	Good	1
46	Boxelder	10.0	Fair	1
47	Boxelder	12.5	Fair	1
48	Boxelder	11.0	Fair	1
49	Ash, green	19.0	Good	1
50	Ash, green	9.0	Good	1
51	Cherry, black	15.0	Good	1
52	Oak, bur	8.0	Fair	1
53	Oak, bur	5.0	Fair	1
54	Oak, bur	16.0	Good	2
55	Ash, black	9.5	Good	1
56	Oak, bur	20.5	Good	2
57	Oak, pin	23.0	Good	1
58	Oak, bur	11.0	Good	1
59	Boxelder	11.5	Good	1
60	Oak, bur	14.0	Good	1
61	Boxelder	8.0	Good	1
62	Oak, bur	18.0	Fair	1
63	Oak, bur	11.0	Good	1
64	Oak, bur	19.5	Good	1
65	Cherry, black	8.0	Good	1
66	Oak, bur	5.0	Good	1
67	Oak, bur	8.5	Good	1
68	Cherry, black	10.5	Good	1
69	Ash, green	8.0	Good	1
70	Boxelder	12.0	Fair	1
71	Boxelder	8.0	Fair	1
72	Boxelder	8.5	Fair	1
73	Ash, green	9.0	Good	1
74	Willow	10.0	Good	1
75	Willow	9.5	Good	1
76	Willow	13.5	Good	2
77	Willow	12.5	Good	1
78	Ash, green	11.0	Good	1
79	Oak, bur	27.5	Fair	1
80	Oak, bur	7.5	Good	1
81	Oak, bur	5.5	Good	1
82	Ash, black	9.0	Good	1
83	Boxelder	9.0	Good	1
84	Oak, bur	23.0	Good	1
85	Oak, bur	13.5	Good	1
86	Oak, bur	9.5	Good	1
87	Oak, bur	21.0	Good	1
88	Oak, bur	12.5	Good	1
89	Oak, bur	14.0	Good	1
90	Oak, bur	12.5	Good	1
91	Oak, bur	11.5	Good	1
92	Oak, bur	14.0	Good	1
93	Oak, bur	13.0	Fair	1
94	Boxelder	8.5	Fair	1
95	Boxelder	13.0	Fair	1
96	Boxelder	9.5	Fair	1
97	Oak, bur	14.5	Good	1
98	Pine, white	9.0	Fair	1
99	Pine, white	6.0	Good	1
100	Pine, white	7.0	Good	1



LEGEND:

- PROPOSED DRIVEWAY LODATION
- PROPOSED SOD
- PROPOSED DECIDUOUS TREE
- PROPOSED CONIFEROUS TREE
- PROPOSED SHRUB
- EXISTING TREE LOCATED BY ARBORIST
- CLEARING AND GRUBBING (AS INDICATED)
- MAINTAIN AND PROTECT

N

0 20'

SCALE: 1" = 20'

LANDSCAPE NOTES:

1. NUMBERED TREES WERE LOCATED AND IDENTIFIED BY STEPHEN NICHOLSON CF (TREEBIZ LLC). SEE THE EXISTING TABLE FOR ADDITIONAL INFORMATION. GRAYED OUT TREES ARE TO BE REMOVED.
2. ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED AND VEGETATED AS SOON AS POSSIBLE. ANY FINISHED AREAS SHALL BE SEEDED AND MULCHED WITHIN 7 DAYS AFTER FINISHED GRADING IS COMPLETED IN ACCORDANCE TO MN/DOT 2575.
3. ANY CLEARING OF OAK STANDS SHALL BE PREFORMED PRIOR TO APRIL 15 OR AFTER JULY 15 OF EACH SEASON.
4. SOILS ARE CHARACTERIZED AS NYMORE LOAMY SAND, 6 TO 12 PERCENT SLOPES, HYDROLOGIC GROUP A.
5. PLANTING SOIL SHALL CONSIST 1:1:1 CONSISTING OF 33% SELECT LOAMY TOPSOIL, 33% PEAT MOSS, 33% PIT RUN SAND.
6. ALL DISTURBED AREAS SHALL BE REVEGETATED WITH MN/DOT SEED MIX, MULCHED, & DISK ANCHORED, PER THE FOLLOWING SCHEDULE:

SEED MIX 25–131: 220 LB/AC.
MULCH TYPE 3: 2 TONS/AC.

FORESTER STATEMENT

On July 24, 2020 I performed a tree inventory and assessment at the property located at the corner of Xkimo Street and Xkimo Court (PID 25-32-25-31-0006). Information relating to tree species, diameter, condition and location was submitted to Bogart, Pederson & Associates for permitting purposes.

Stephen Nicholson
TreeBiz LLC
ISA Certified Arborist MN-4305A
Certified Forester 2369

PLANTING SCHEDULE

QUANTITY	KEY	COMMON NAME	SCIENTIFIC NAME	SIZE	NOTES
TREES					
4	**HB**	HACKBERRY	CELTIS OCCIDENTALIS	2" DIAMETER	STRAIGHT TRUNK, NO V-CROTCH
2	**DH**	DOTTED HAWTHORN	CRATAEGUS MOLLIS	2" DIAMETER	STRAIGHT TRUNK, NO V-CROTCH
2	**BO**	BUR OAK	QUERCUS MACROCARPA	2" DIAMETER	STRAIGHT TRUNK, NO V-CROTCH
10	**WS**	WHITE SPRUCE	PICEA GLAUCA	6' HIGH	STRAIGHT TRUNK, NO V-CROTCH
18	**TOTAL**				
SHRUBS					
9	**SB**	SILVER BUFFALOBERRY	SHEPHERDIA CANADENSIS	24"	
9	**TOTAL**				

CALL 48 HOURS BEFORE DIGGING:
GOPHER STATE ONE CALL
TWIN CITY AREA 651–454–0002
MINNESOTA TOLL FREE 1–800–252–1166

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: LANDSCAPE
FILE NO.: 20-0000.00

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55886

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Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

LANDSCAPE PLAN

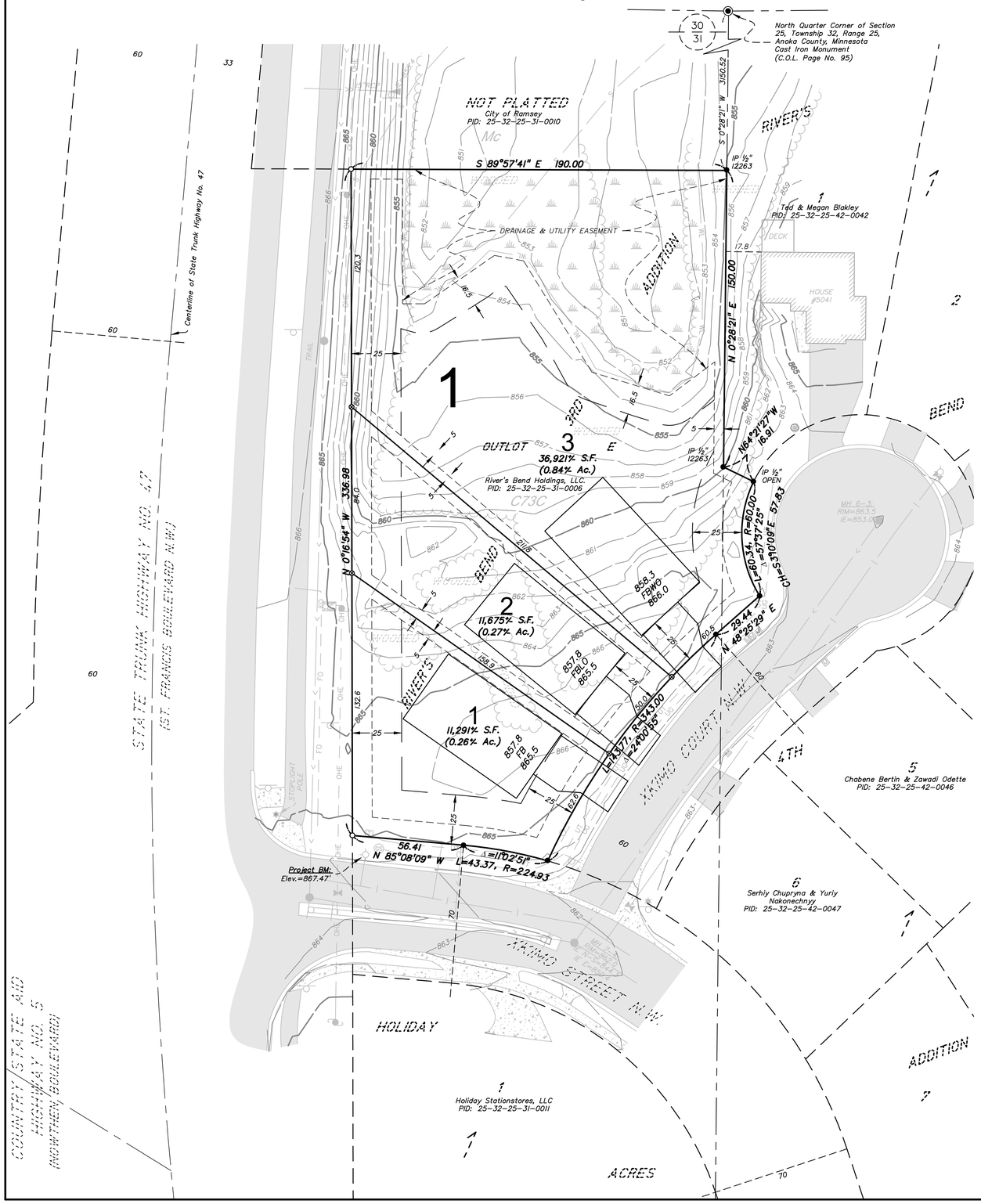
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Preliminary Plat of RAMSEY VILLAS NORTH

CITY OF RAMSEY
COUNTY OF ANOKA
SEC.25, TWP.32, RNG.25



Property Description (Title Commitment No. 12007-17):
Outlot E, RIVER'S BEND 3RD ADDITION, Anoka County, Minnesota.

Surveyor's Note(s):

1. Subject property is not within a flood plain district as mapped by FEMA or shoreland district.
2. A wetland delineation was performed by Matthew Blesi, BWSR Cert. No. 5092 of Bogart, Pederson & Associates, Inc. on July 24th, 2020.
3. Plat contains three (3) lots.

N

0 30

SCALE: 1" = 30'

LEGEND:

- Denotes mailbox
- Denotes sanitary manhole
- Denotes watervalve
- Denotes sign
- Denotes power pole
- Denotes electric vault
- Denotes hydrant
- Denotes soil boring
- Denotes light pole
- Denotes gas meter
- Denotes delineated wetland interior
- LS 12263 Denotes James M. Winter, LS
- LS 18420 Denotes Charles R. Christopherson, LS
- Denotes bituminous surface
- Denotes concrete surface
- UT Denotes underground telephone
- OHE Denotes overhead electric
- UG Denotes underground gas line
- Denotes tree line
- Denotes easement
- Denotes major contour
- Denotes minor contour
- Denotes sanitary sewer
- Denotes waterline
- Denotes existing adjoiners
- WL Denotes delineated wetland edge
- Denotes retaining wall
- Denotes setback line

SOILS CHART

Map symbol & soil name	Hydrologic group	Water table depth (in)
Mc: Marsh	A/D	0
C73C: Nymore loamy sand, 6 to 12 percent slopes	A	>80

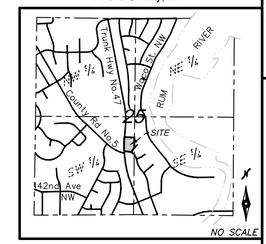
* Data from USDA Web Soil Survey

TYPICAL HOUSE PAD

946.0	MINIMUM LOWEST FLOOR ELEVATION
FB	SUGGESTED BUILDING TYPE
950.0	SUGGESTED GARAGE FLOOR ELEVATION

FB = DENOTES FULL BASEMENT
FBLO = DENOTES FULL BASEMENT LOOKOUT
SWO = DENOTES SPLIT WALKOUT
FBWO = DENOTE FULL BASEMENT WALKOUT

VICINITY MAP
Sec. 25, Twp. 32, Rng. 25
Anoka County, MN



I hereby certify that a boundary survey has been completed for the preliminary plat of RAMSEY VILLAS NORTH, Anoka County, Minnesota.

Signed: Craig Wensmann
Craig A. Wensmann
Date: 8/6/20 Lic. No. 47466

BOGART, PEDERSON & ASSOCIATES, INC.

For the purposes of this plat, the west line of Outlot E, RIVER'S BEND 3RD ADDITION is assumed to be N 0°16'54" W.

- ○ Denotes ½ inch x 14 inch iron monument set with a plastic plug stamped R.L.S. 47466.
- ⊗ Denotes ½ inch x 14 inch iron monument with a plastic plug stamped R.L.S. 47466 to be set within one year of platting date
- ● Denotes iron monument found (IP ½" 18420, unless otherwise indicated)

REFERENCE BENCHMARK:
MNDOT Geodetic Monument "0206 AK" at Trunk Hwy 47 milepoint 22.95, 47.2 feet W. of a southbound Trunk Hwy 47 fog line and 0.25 miles North along Trunk Hwy 47 from the intersection of Trunk Hwy 47 and County Rd 5.
Elevation = 862.11 feet (NAVD 88)

PROJECT BENCHMARK:
Top nut hydrant in the NE quadrant at the intersection of Xkimo Street NW and Trunk Hwy 47.
Elevation = 867.47 feet (NAVD 88)

OWNER/DEVELOPER:
River's Bend Holdings, LLC
Richard Foster
19230 Evans Street NW
Elk River, MN 55330
763-241-1801

SURVEYORS & ENGINEERS:
Bogart, Pederson & Associates, Inc.
13076 First Street
Becker, MN 55308-9322
763-262-8822

TOTAL AREA: 59,887± S.F. (1.37± Ac.)

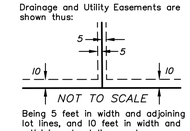
EXISTING ZONING: Medium-Density Residential (R-2)

PROPOSED ZONING: Medium-Density Residential (R-2)

MINIMUMS:
50 feet Lot Width
0.15 Acres

DENOTES BUILDING SETBACKS:
25' exterior boundary
25' front yard
25' side yard corner lot
20' rear
16.5' wetland
5' side

Drainage and Utility Easements are shown thus:



Being 5 feet in width and adjoining lot lines, and 10 feet in width and adjoining street lines, unless otherwise indicated, on the plat.

DATE: August 6, 2020
FIELD DATE: July 28, 2020
BK/PG: xxx/xxx
DRAWN BY: CJR
CHECKED BY: RMB,CAW
DWG FILE: 20-0234 Prelim Plat
FILE NO: 20-0234.00

REVISIONS:

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signed: Craig Wensmann
Craig A. Wensmann
Date: 8/6/20 Lic. No. 47466

BOGART, PEDERSON & ASSOCIATES, INC.
LAND SURVEYING
CIVIL ENGINEERING
MAPPING
13076 FIRST STREET, BECKER, MN 55308-9322
TEL: 763-262-8822 FAX: 763-262-8844

PRELIMINARY PLAT
for
River's Bend Holdings, LLC
RAMSEY VILLAS NORTH
City of Ramsey
Anoka County, MN

I/WE THE BUYERS OF LOT____ BLOCK ____
SUBDIVISION: _____
AND/OR ADDRESS: _____

HAVE EXAMINED THIS SET OF PLANS AND ACCEPT THESE AS A REPRESENTATIVE OF THE DWELLING TO BE BUILT BY PRICE CUSTOM HOMES. I/WE THE BUYER(S) ALSO ACKNOWLEDGE THE BUILDER'S RIGHT TO MAKE ALTERATIONS OR SUBSTITUTE PRODUCT ℄ DESIGN OF EQUAL OR GREATER QUALITY. ALL ALTERATIONS MADE IN COMPLIANCE WITH APPLICABLE BUILDING CODES ℄ REGULATIONS. SUCH DESIGN ALTERATIONS SHALL INCLUDE BUT NOT BE LIMITED TO: EXACT DIMENSIONS OF DWELLING ℄ ROOMS THEREIN, OPENING SIZES ON ANY LEVEL OF DWELLING, THE NUMBER OF STEPS TO THE FRONT PORCH OR ANY OTHER LEVEL OF DWELLING, LOCATION OF HEAT VENTS ℄ RUNS, ELECTRICAL PANEL ℄ OUTLETS. THE BUYER(S) ALSO ACKNOWLEDGE THAT ANY MODEL HOME, ADVERTISING, BROCHURE, AND/OR DISPLAYS ARE SHOWN ℄ PUBLISHED FOR ILLUSTRATION ONLY. ALTERATIONS TO PLAN, DESIGN, PRODUCTS, AND STANDARD FEATURES MAY HAVE BEEN MADE SINCE THE CONSTRUCTION OF A MODEL HOME OR ANY OTHER COMPLETED DWELLING OF THIS PLAN. THE BUYER(S) MAY HAVE SEEN MODEL HOME DECORATING FEATURES SUCH AS DRAPERIES, SHELVING, WALLPAPER, FURNITURE, AND LANDSCAPING WHICH ARE NOT INCLUDED UNLESS OTHERWISE SPECIFICALLY CONTRACTED FOR.

STRUCTURAL SIGNOFF
CUSTOMER SIGNATURES:

BUYER _____ DATE _____

BUYER _____ DATE _____

FINAL SIGNOFF
CUSTOMER SIGNATURES:

BUYER _____ DATE _____

BUYER _____ DATE _____

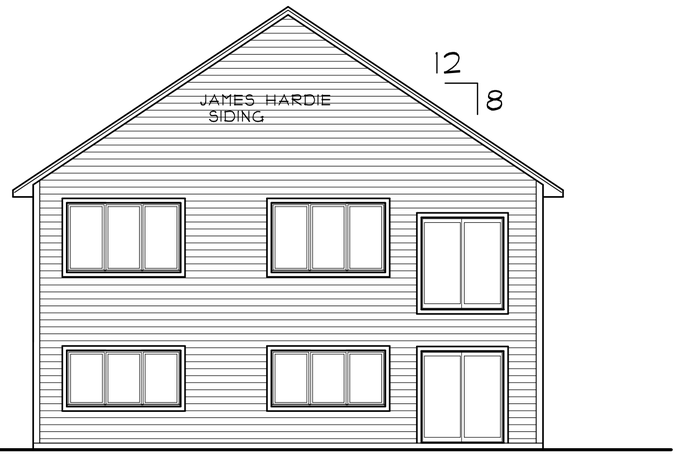
SQUARE FOOTAGE CALCULATIONS

AREA	FINISHED	UNFINISHED
LOWER LEVEL	1530	200
MAIN FLOOR	1740	N/A
UPPER FLOOR	N/A	N/A
TOTAL	3270	200
GRAND TOTAL SQ. FT.	3470	

GARAGE 485 SQ FT
PORCH 39 SQ FT

FLASHING NOTE:

ALL OPENINGS TO EXTERIOR MUST BE CAULKED ℄ FLASHED
FLASHING IS REQUIRED WHERE ALL ROOF AND VERTICAL SURFACES MEET, OR WHERE SIDING MATERIAL CHANGES.



REAR ELEVATION
SCALE: 1/8" = 1'-0"

BUYER NOTICE:

DUE TO THE VARIOUS SITE CONDITIONS OF INDIVIDUAL LOTS, THE GRADE LINES REFLECTED BY THIS PRINT ARE FOR ILLUSTRATIVE PURPOSES ONLY. AND DO NOT REFLECT ACTUAL FINISH GRADE OR ELEVATIONS.



RIGHT ELEVATION
SCALE: 1/8" = 1'-0"

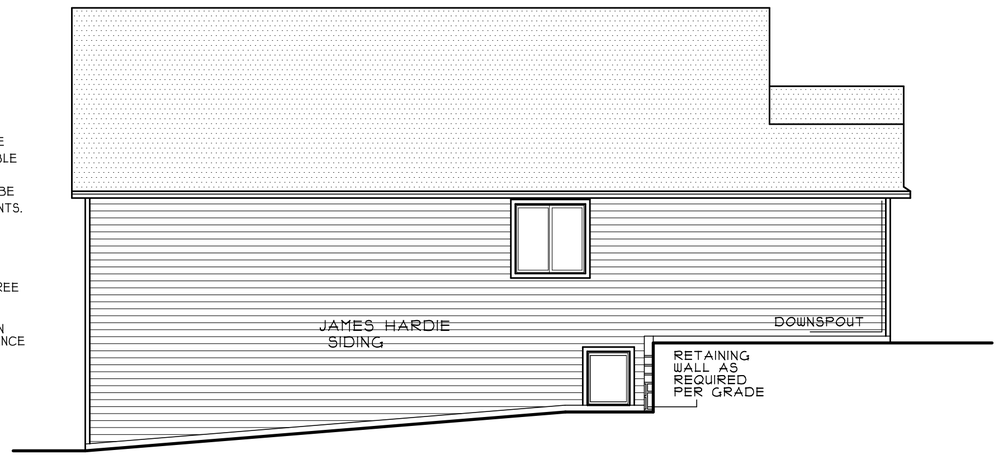
PROVIDE PROPER DRAINAGE AWAY FROM BUILDING.

HOUSE NUMBERS:

THE APPROVED ADDRESS SHALL BE DISPLAYED, PLAINLY VISIBLE ℄ LEGIBLE FROM THE STREET FRONTING THE PROPERTY. 4" HIGH NUMBERS WILL BE USED, SUBJECT TO CITY REQUIREMENTS.

ATTIC VENTILATION

PROVIDE ATTIC VENTILATION, NET FREE AREA TO BE EQUAL TO 1/150TH OF ATTIC AREA OR 1/300TH OF ATTIC AREA PROVIDED AT LEAST 50% IS IN UPPER PORTION OF ROOF WITH BALANCE IN SOFFIT

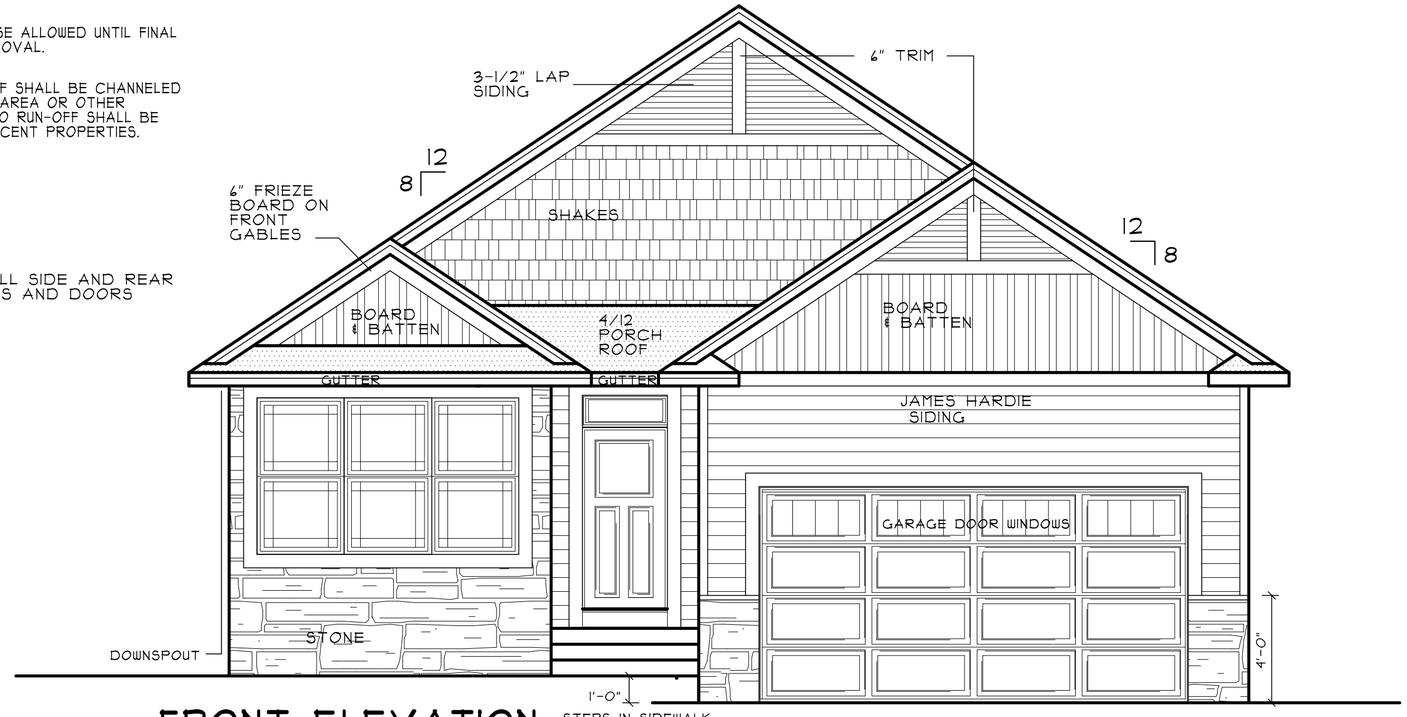


LEFT ELEVATION
SCALE: 1/8" = 1'-0"

NO OCCUPANCY OR USE ALLOWED UNTIL FINAL INSPECTION AND APPROVAL.

STORM WATER RUN-OFF SHALL BE CHANNELED INTO SWALE, PONDING AREA OR OTHER SUITABLE FACILITY. NO RUN-OFF SHALL BE DIRECTED ONTO ADJACENT PROPERTIES.

4" TRIM AROUND ALL SIDE AND REAR ELEVATION WINDOWS AND DOORS



FRONT ELEVATION
SCALE: 1/4" = 1'-0"

STEPS IN SIDEWALK IF REQUIRED PER GRADE

MUST POST ADDRESS ON CONSTRUCTION SITE VISIBLE FROM ROAD.

EVERY PERSON PERFORMING WORK FOR WHICH THE CODE IS APPLICABLE SHALL COMPLY

6" TRIM AROUND FRONT ELEVATION WINDOWS AND DOORS

PROPERTY LINES MUST BE STAKED IN ORDER TO VERIFY SETBACKS TO LOT LINES-IF NOT STAKED SURVEY MUST BE PROVIDED.

CLEAN STREET DAILY OF ANY MATERIAL TRACKED ONTO IT FROM THIS SITE.

ICE DAM PROTECTION

1 LAYER OF 40# COATED ROOFING OR COATED GLASS G BASE SHEET SHALL BE APPLIED FROM THE EAVES TO A LINE 24" INSIDE THE EXTERIOR WALL LINE WITH ALL LAPS CEMENTED TOGETHER

REVISION DATES

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RESIDENCE FOR:
MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

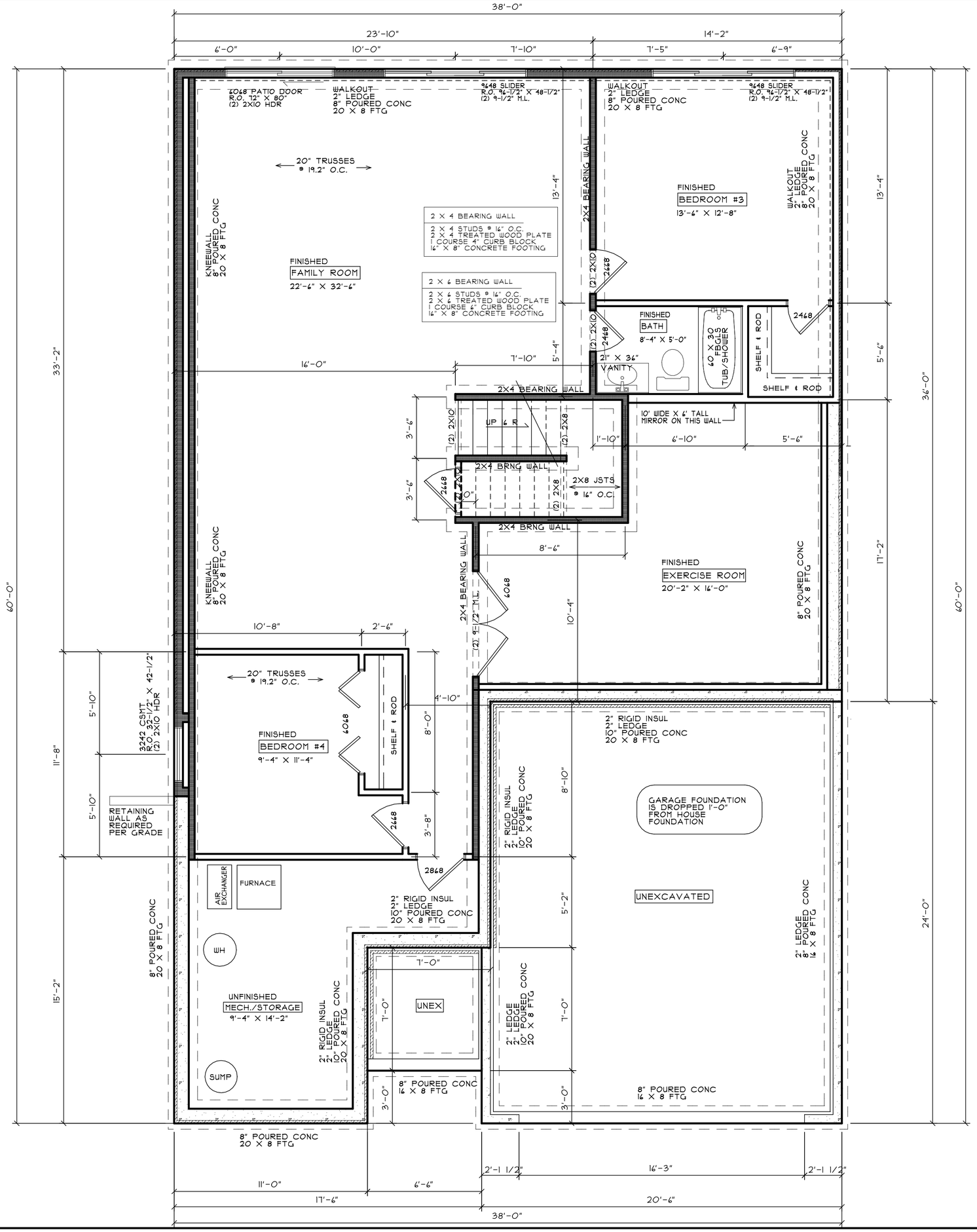
PROJECT TITLE
BROOKS
VILLA
MODEL

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

ELEVATIONS
SCALE AS SHOWN
DATE: 4-21-20
SHEET # 1 OF 8

PERMIT PLAN



BUYER NOTICE:

STANDARD WALLS

STRUCTURAL WALLS NOT TO BE MOVED

REVISION DATES

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VILLA

MODEL

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11110 INDUSTRIAL CIRCLE NW
SUITE E
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763-276-7191 OFFICE

PRICE CUSTOM HOMES

FOUNDATION PLAN

SCALE: 1/4" = 1'-0"

PLAN DATE: 4-21-20

SHEET # 2 OF 8

PERMIT PLAN

BLOCK PATIO DOOR SO DOOR CANNOT BE OPENED MORE THAN 4" UNTIL FUTURE DECK IS BUILT

38'-0"
24'-10"
13'-2"

6'-0" | 10'-0" | 8'-10" | 6'-5" | 6'-9"

6068 PATIO DOOR R.O. 72" X 80" (2) 2X10 HDR

9660 SLIDER R.O. 96 1/2" X 60-1/2" (2) 9-1/2" M.L. @ 7'-11" HEIGHT

9660 SLIDER EGRESS R.O. 96-1/2" X 60-1/2" (2) 9-1/2" M.L. @ 7'-11" HEIGHT

2668

ROOF TRUSSES @ 24" O.C.

9' CEILING
DINING
9'-0" X 13'-4"

9' CEILING
GREAT ROOM
15'-2" X 18'-0"

SEE FIREPLACE FRAMING DETAIL THIS PAGE

CROWN AROUND TOP OF FIREPLACE WALL

74" ELECTRIC FP DIMPLEX BLF7451

9' CEILING
MASTER BEDROOM
12'-6" X 16'-0"

END PANEL

REFRIG.

3'-0"

D.W.

4'-0"

36" SINK

9' CEILING
KITCHEN
9'-10" X 15'-0"

2' OVEN 4" MICRO

7'-0"

WOOD CAP 1/2 WALL

9'-4"

DN 14 R

3'-8"

8'-0"

1'-4"

3'-6"

WOOD CAP 1/2 WALL

2'-6"

SINGLE WIRE

DBL WIRE

2468

2'-0"

9'-0"

9' CEIL
WIC
5'-6" X 8'-8"

21" X 96" VANITY

DBL WIRE

2468

9' CEILING
MSTR BATH
5'-10" X 18'-8"

2468 PKT

3'-4"

ARCH WAY SEE ARCH DETAIL THIS PAGE

SHELF & ROD

6068

2468

LAUNDRY
5'-2" X 6'-4"

DRYER RIGHT

WASHER LEFT

VENTED TO BACK OF HOUSE

5'-2" X 3' CERAMIC SHOWER

4" DEAD WALLS

3'-4"

3'-8"

2448

PANTRY SHELVES

36" COOKTOP

STAINLESS STEEL HOOD

2'-4"

4'-4" | 5'-4" | 2'-6" | 5'-6" | 8'-4"

5068

SH & ROD

7'-10"

36" BARN DOOR

9' CEILING
MUD ROOM
8'-0" X 7'-2"

2868 MIN.

BENCH

4040 SL R.O. 40-1/2" X 60-1/2" (2) 2X10 HDR @ 7'-11" HGT

5'-8"

11'-4"

5'-8"

9' CEILING
BEDROOM #2
9'-0" X 11'-0"

ARCH WAY SEE ARCH DETAIL THIS PAGE

2X6 WALL STARTING AT 36" HEIGHT FROM FLOOR UP TO CLG

NOTE...BATHTUBS AND SHOWER FLOORS & WALLS ABOVE BATHTUBS WITH SHOWER HEADS AND IN SHOWER COMPARTMENTS SHALL BE FINISHED WITH A NONABSORBENT SURFACE EXTENDING TO A HEIGHT OF NOT LESS THAN 6' FROM FLOOR.

8'-0" | 6'-6"

WOOD RISERS

ATTIC ACCESS 22 X 30

20'-0"

2448

8'-0"

9' CEILING
BATH
8'-4" X 5'-6"

30X60 FBGLS TUB

VANITY 21" X 36"

2448

9' CEILING
FOYER
8'-4" X 22'-8"

6'-0"

BENCH WITH BEADBOARD & HOOKSTRIP

14'-0"

GARAGE FOUNDATION IS DROPPED 1'-0" FROM HOUSE FOUNDATION

GARAGE
19'-6" X 23'-6"
INTERIOR DIMENTIONS
3-1/2" CONCRETE SLAB WITH 6X6 10/10 WWM COMPACTED GRANULAR FILL-SLOPE TOWARDS DOOR

ROOF TRUSSES @ 24" O.C.

SHELF & ROD

2448

3068

5068

12" TRANSOM

2'-9" | 2'-9"

CONCRETE PORCH

5'-4"

9' CEILING
OFFICE/BEDROOM
11'-0" X 10'-6"

7'-0"

7'-0"

ROOF TRUSSES @ 24" O.C.

CONC RISERS

1'-8"

3'-0"

CONC SIDEWALK

6'-0" | 6'-0" | 3'-0"

3'-0"

16 X 8 OVERHEAD DOOR W/WINDOWS (2) 11-7/8" MICROLAMS

(3) 3666 SH R.O. 108-1/2" X 66-1/2" (2) 9-1/2" M.L. @ 7'-11" HEIGHT

12'-0"

4'-0" CONCRETE GARAGE APRON

2'-3" | 16'-0" | 2'-3"

5'-6"

17'-6"

20'-6"

38'-0"

60'-0" | 60'-0" | 29'-0" | 24'-6" | 13'-10" | 10'-8" | 4'-6" | 11'-4" | 5'-11" | 2'-1" | 11'-2"

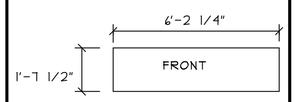
24'-0" | 16'-8" | 5'-5" | 10'-0" | 2'-1" | 3'-6" | 3'-6" | 2'-6" | 7'-0" | 4'-0" | 15'-8" | 3'-8" | 36'-0"

BUYER NOTICE:

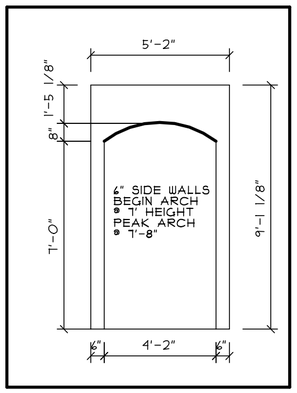
STANDARD WALLS

STRUCTURAL WALLS NOT TO BE MOVED

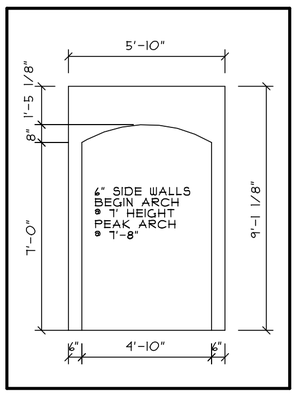
DIMPLEX BLF7451
ELECTRIC FIREPLACE
FRAMING DIMENTIONS



FIREPLACE 16" OFF FLOOR



FOYER ARCH WALL DETAIL
SCALE: 1/4" = 1'-0"



MASTER BATH ARCH WALL DETAIL
SCALE: 1/4" = 1'-0"

PERMIT PLAN

REVISION DATES

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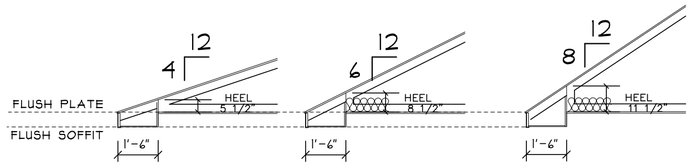
RESIDENCE FOR:
MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
BROOKS
VILLA
MODEL

PRICE CUSTOM HOMES
1110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

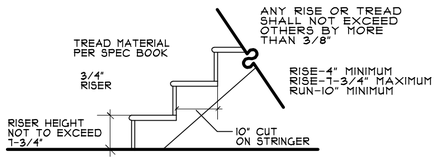
PRICE CUSTOM HOMES

MAIN FLOOR PLAN
SCALE: 1/4" = 1'-0"
DATE: 4-21-20
SHEET # 3 OF 8



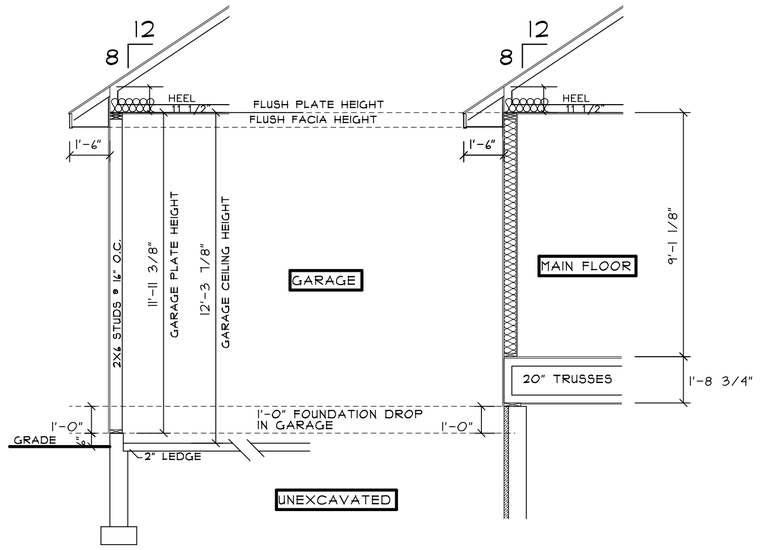
HEEL HEIGHT DETAIL

SCALE: 1/4" = 1'-0"



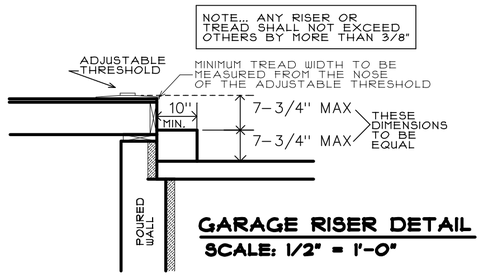
TYPICAL STAIR DETAIL

SCALE: 1/2" = 1'-0"



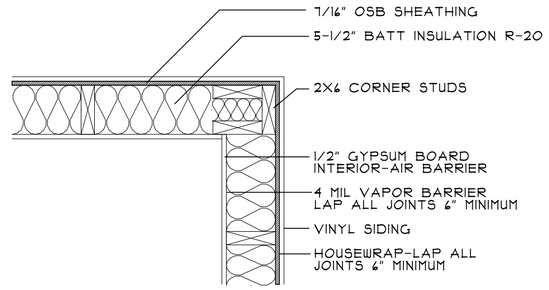
GARAGE SECTION

SCALE: 1/4" = 1'-0"



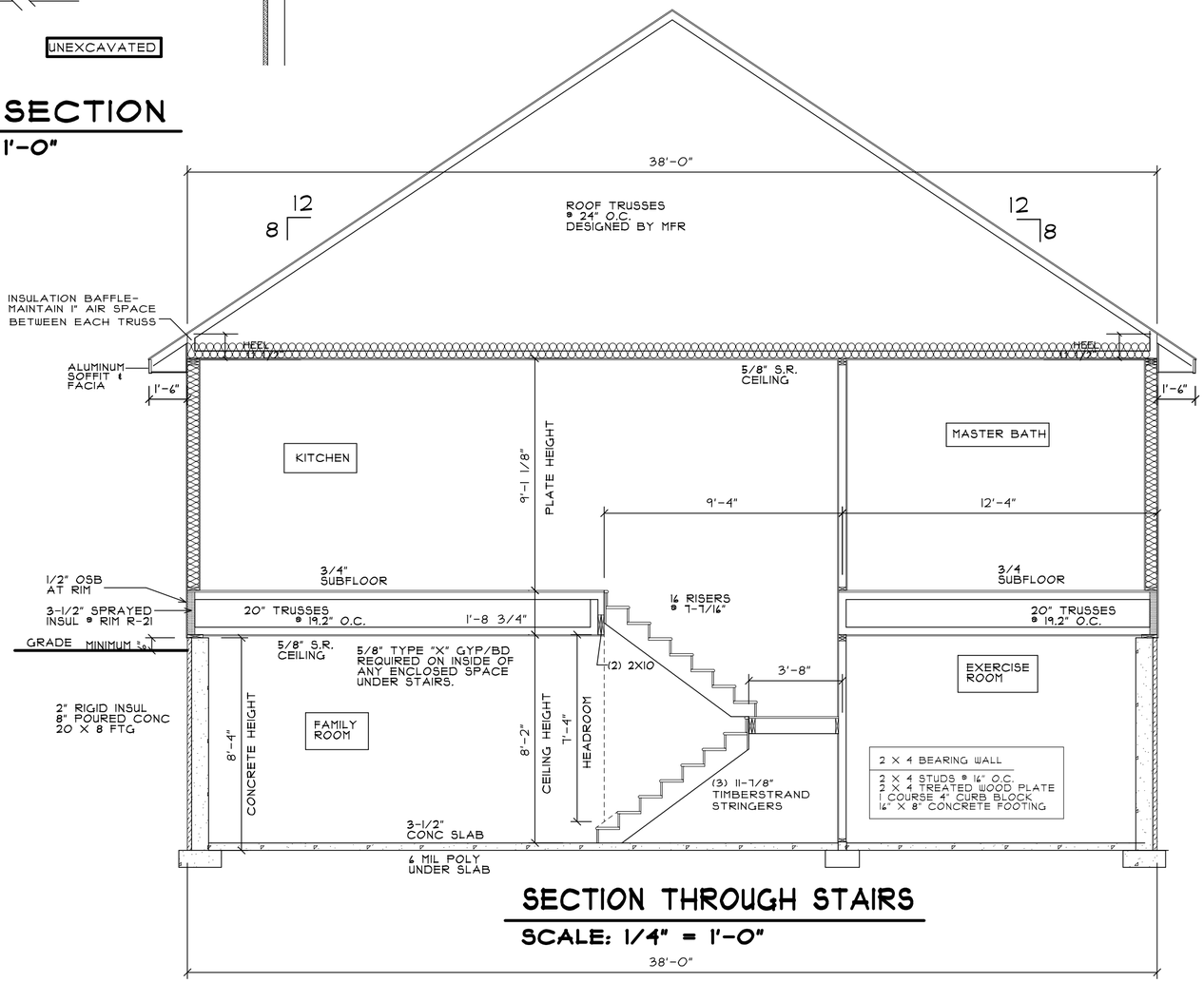
GARAGE RISER DETAIL

SCALE: 1/2" = 1'-0"



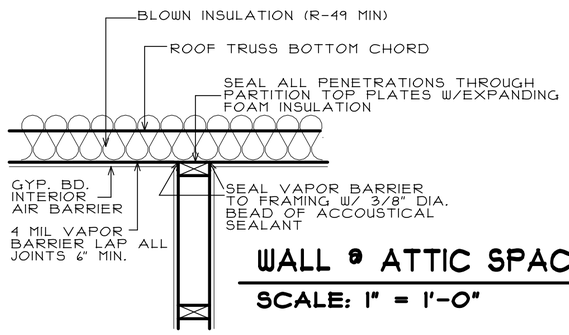
OUTSIDE CORNER DETAIL

SCALE: 1" = 1'-0"



SECTION THROUGH STAIRS

SCALE: 1/4" = 1'-0"



WALL @ ATTIC SPACE

SCALE: 1" = 1'-0"

NOTE...FIRE BLOCKING VERTICALLY AT CEILINGS AND FLOORS, HORIZONTALLY AT INTERVALS NOT EXCEEDING 10 FEET, CONCEALED SPACES AT SOFFITS, DROP CEILINGS AND BETWEEN STAIR STRINGERS.

REVISION DATES

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DEVELOPMENT

PERMIT PLAN

PROJECT TITLE

BROOKS
VILLA
MODEL

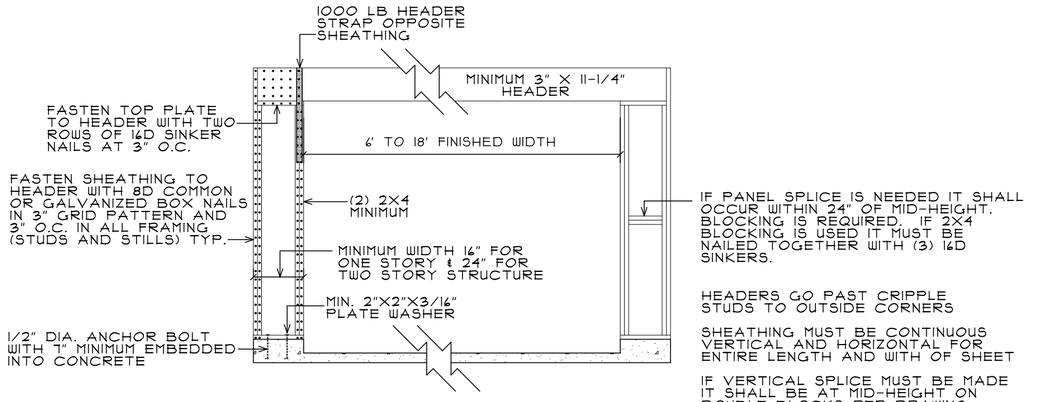
PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

SECTIONS/DETAILS

SCALE: AS SHOWN

DATE: 4-21-20

SHEET # 4 OF 8



IF PANEL SPLICE IS NEEDED IT SHALL OCCUR WITHIN 24" OF MID-HEIGHT. BLOCKING IS REQUIRED. IF 2X4 BLOCKING IS USED IT MUST BE NAILED TOGETHER WITH (3) 16D SINKERS.

HEADERS GO PAST CRIPPLE STUDS TO OUTSIDE CORNERS

SHEATHING MUST BE CONTINUOUS VERTICAL AND HORIZONTAL FOR ENTIRE LENGTH AND WITH OF SHEET

IF VERTICAL SPLICE MUST BE MADE IT SHALL BE AT MID-HEIGHT ON DOUBLE BLOCKS PER DRAWING

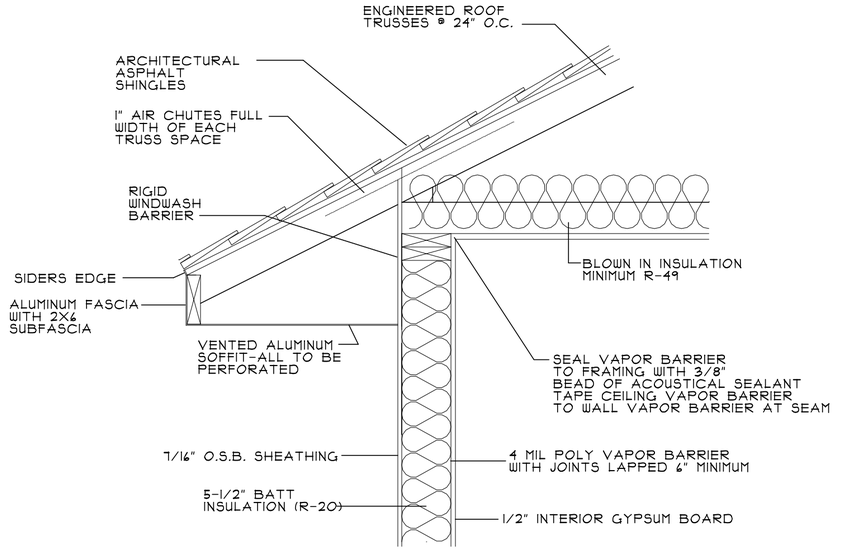
ANCHOR BOLTS OR STRAPS MUST PENETRATE MINIMUM 2 BLOCK HEIGHTS OR BE IN SOLID FILLED CORES CONTAINING #4 RERODS EXTENDING TWO BLOCKS AND VISIBLE AT FOUNDATION INSPECTION

SHEATH ONE SIDE 3/4" OR TWO SIDES 1/2" STRUCTURAL WOOD SHEATHING

DEPENDING UPON WIDTH OF WALL, ADDITIONAL CEILING BRACING MAY BE NEEDED

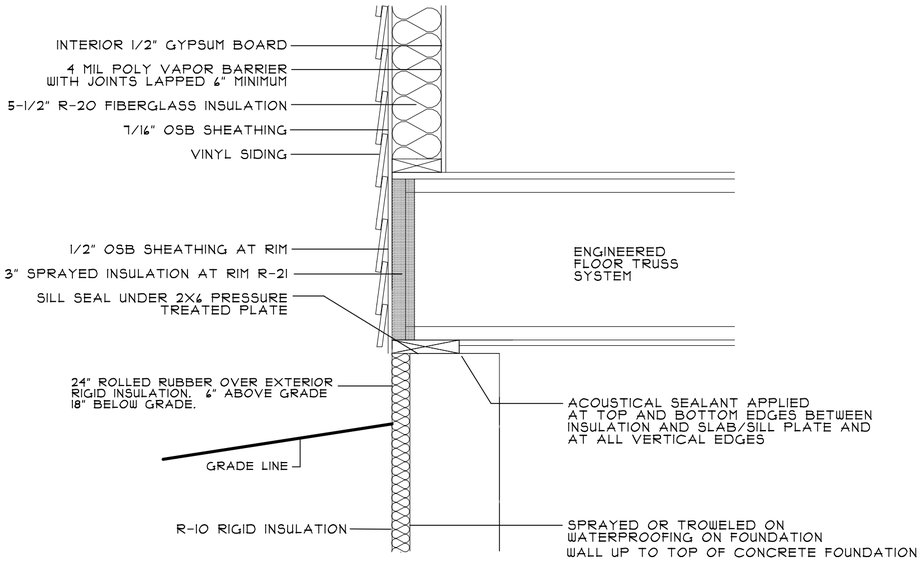
BRACED WALL PANEL AT GARAGE DOORS

NO SCALE



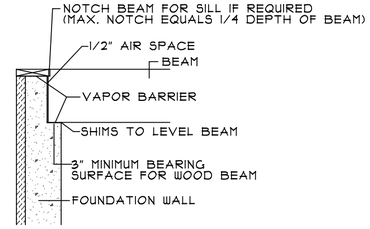
TRUSS DETAIL

SCALE: 1" = 1'-0"



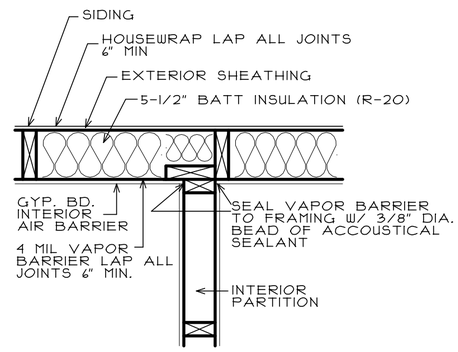
RIM AT FOUNDATION DETAIL

SCALE: 1" = 1'-0"



BEAM POCKET DETAIL

SCALE: 1/2" = 1'-0"



WALL INTERSECTION DETAIL

SCALE: 1" = 1'-0"

PERMIT PLAN

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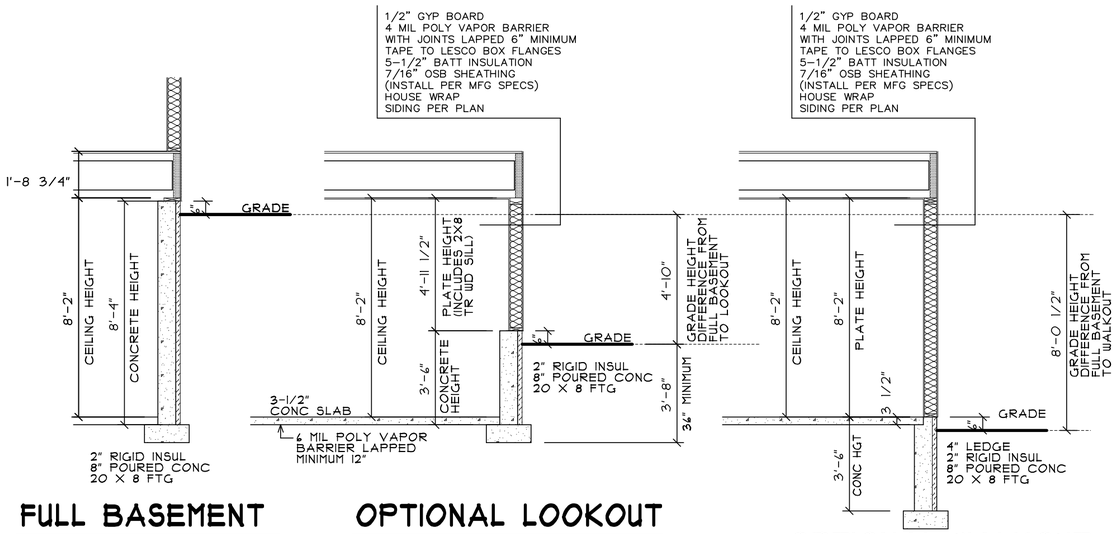
PRICE CUSTOM HOMES

SECTIONS/DETAILS

SCALE: AS SHOWN

DATE: 4-21-20

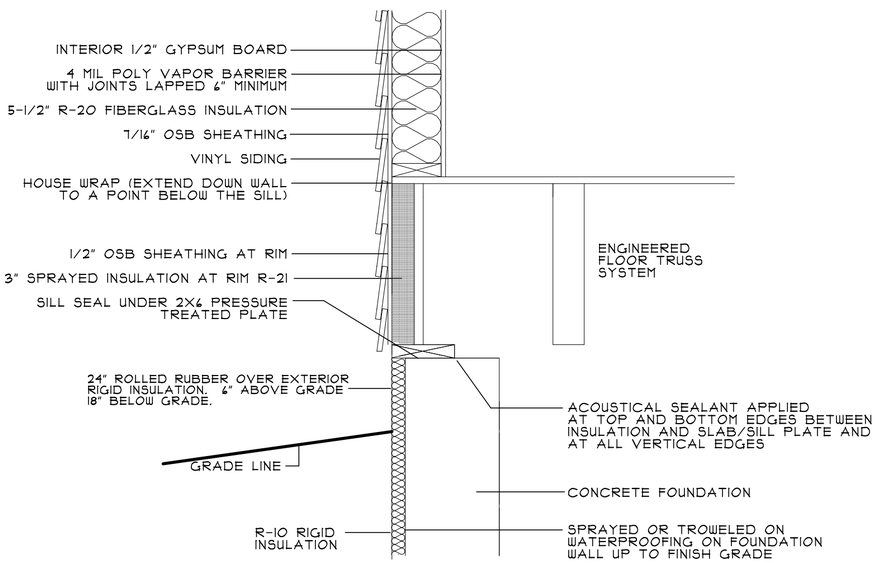
SHEET # 5 OF 8



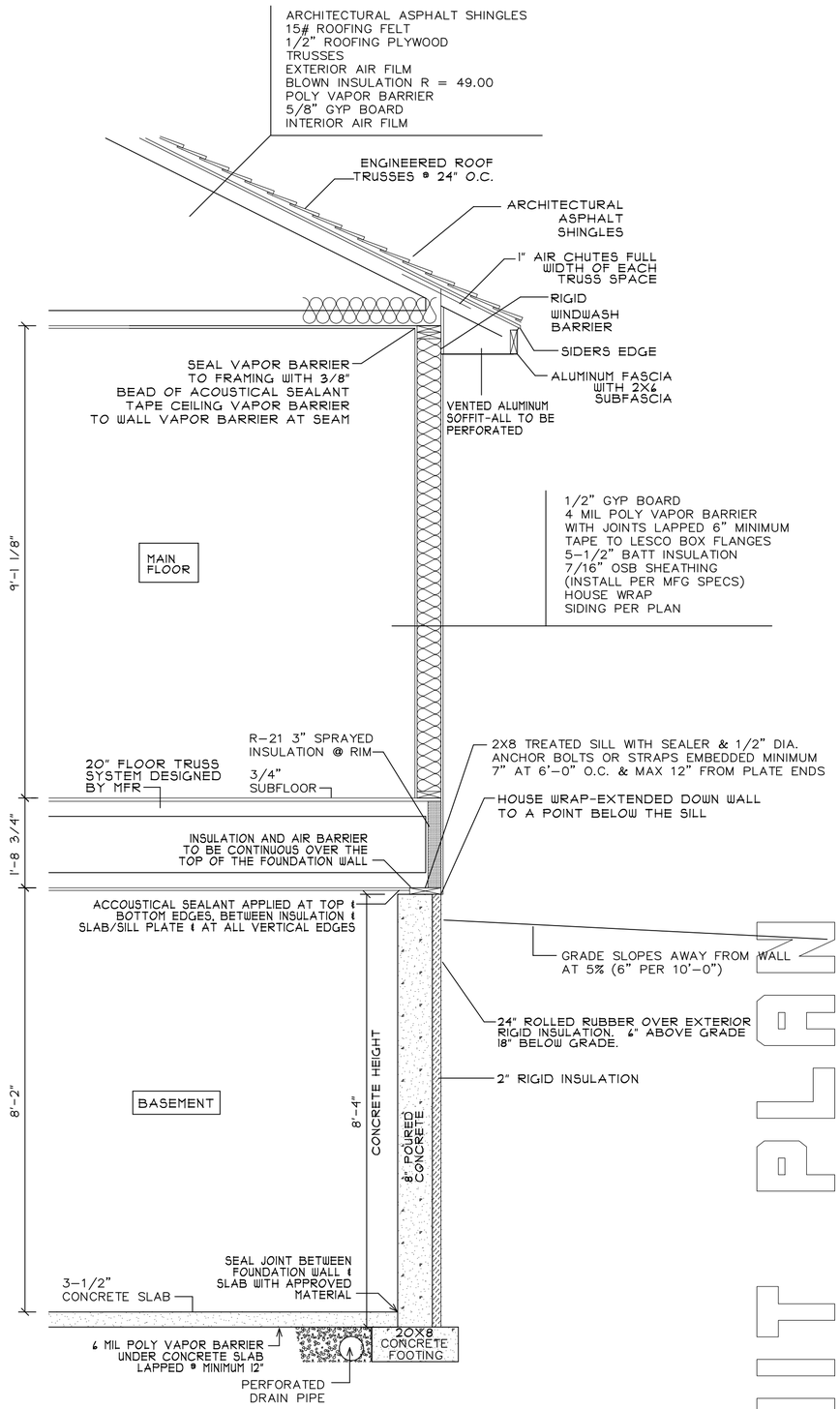
FULL BASEMENT
SCALE: 1/4" = 1'-0"

OPTIONAL LOOKOUT
SCALE: 1/4" = 1'-0"

OPTIONAL WALKOUT
SCALE: 1/4" = 1'-0"



RIM AT FOUNDATION DETAIL
SCALE: 1" = 1'-0"



RAMBLER FULL BASEMENT WALL SECTION
SCALE: 1/2" = 1'-0"

REVISION DATES

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RESIDENCE FOR:
MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
BROOKS
VILLA
MODEL

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

SECTIONS/DETAILS
SCALE: AS SHOWN
DATE: 2-28-20
SHEET # 6 OF 8

PERMIT PLAN

RADON MITIGATION SYSTEM

RADON MITIGATION-PASSIVE SYSTEM

1. SUBFLOOR PREPARATION

CLAY JOBS

ALL INTERIOR BASEMENT FLOOR SPACE TO BE BACKFILLED WITH AGGREGATE APPROXIMATELY 8" DEEP. THE AGGREGATE SHALL CONSIST OF MATERIAL THAT WILL PASS THROUGH A 2 INCH SIEVE AND BE RETAINED BY A 1/4 INCH SIEVE.

SAND SUPPLIED BY EXCAVATOR
SAND INSTALLED BY EXCAVATOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE INSTALLED BY EXCAVATOR

RADON MITIGATION-ALTERNATIVE PASSIVE SYSTEM

SAND JOBS

A FOUNDATION DRAIN PIPE SYSTEM INSTALLED UNDER CONCRETE FLOOR SLAB AREAS, CONSISTING OF A CONTINUOUS LOOP OF MINIMUM 4" PERFORATED PIPE SHALL BE LAID IN THE SUB-GRADE WITH THE TOP OF THE PIPE LOCATED APPROXIMATELY 1 INCH BELOW THE CONCRETE SLAB. THE LOOP OF PERFORATED PIPE MUST BE BURIED 4 INCHES DEEP IN A GAS-PERMEABLE LAYER OF CLEAN SAND FILL.

SAND SUPPLIED BY WATERPROOFING CONTRACTOR
SAND INSTALLED BY WATERPROOFING CONTRACTOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE SUPPLIED BY WATERPROOFING CONTRACTOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE INSTALLED BY WATERPROOFING CONTRACTOR

2. SOIL GAS RETARDER (6 MIL POLY) THE SOIL IN BASEMENT FLOOR AREAS SHALL BE COVERED WITH A CONTINUOUS LAYER OF MINIMUM 6 MIL POLYETHYLENE SOIL-GAS-RETARDER. THE GROUND COVER SHALL BE LAPPED A MINIMUM OF 12 INCHES AT JOINTS AND SHALL EXTEND TO ALL FOUNDATION WALLS ENCLOSING THE CRAWL SPACE AREA.
6 MIL POLY SUPPLIED AND INSTALLED BY CONCRETE SUBCONTRACTOR.

3. FLOOR OPENINGS-OPENINGS AROUND BATHTUBS, SHOWERS, WATER CLOSETS, PIPES, WIRES, OR OTHER OBJECTS THAT PENETRADE CONCRETE SLABS OR OTHER FLOOR ASSEMBLIES SHALL BE FILLED WITH A POLYURETHANE CAULK.

4. CONCRETE JOINTS-ALL CONCRETE JOINTS, ISOLATION JOINTS, CONSTRUCTION JOINTS, AND ANY OTHER JOINTS IN CONCRFETE SLABS OR BETWEEN SLABS AND FOUNDATION WALLS SHALL BE SEALED WITH A CAULK OR SEALANT. GAPS OR JOINTS SHALL BE CLEARED OF LOOSE MATERIAL AND FILLED WITH POLYURETHANE CAULK.

5. CONDENSATION DRAINS-SHALL BE TRAPPED OR ROUTED THROUGH NON-PERFORATED PIPE TO DAYLIGHT.

6. SUMPS-SUMP PITS SERVING AS THE TERMINATION POINT FOR SUB-SLAB OR INTERIOR DRAIN TILE LOOPS SHALL BE COVERED WITH A GASKETED OR OTHERWISE SEALED LID. SUMPS USED AS THE SUCTION POINT IN A SUB-SLAB DEPRESSURIZATION SYSTEM SHALL HAVE A LID DESIGNED TO ACCOMMODATE THE VENT PIPE. SUMPS USED AS A FLOOR DRAIN SHALL HAVE A LID EQUIPPED WITH A TRAPPED INLET.

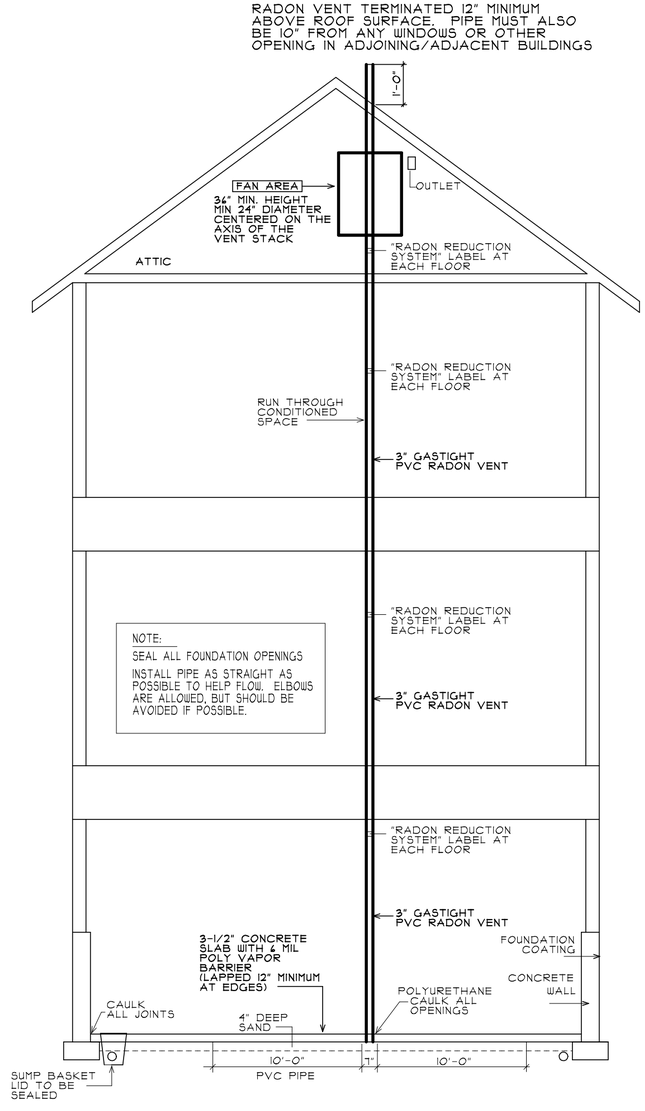
7. VENT PIPE-A PLUMBING TEE CONNECTION SHALL BE INSERTED HORIZONTALLY BENEATH THE P(OLY WITH ONE 10 FOOT SECTION OF A PERFORATED PIPE CONNECTED TO EACH SIDE OF THE "T" FITTING AND THEN CONNECTED TO A 3 OR 4 INCH DIAMETER FITTING WITH A VERTICAL VENT PIPE INSTALLED THROUGH THE SHEETING. THE VENT PIPE SHALL BE OF SOLID PIPING MATERIAL AND SHALL BE EXTENDED UP THROUGH THE BUILDING FLOORS, TERMINATED AT LEAST 10 FEET AWAY FROM ANY WINDOW OR OTHER OPENING INTO THE CONDITIONED SPACES OF THE BUILDING TGHAT IS LESS THAN 2 FEET BELOW THE EXHAUST POINT, AND 10 FEET FROM ANY WINDOW OR OTHER OPENING.

8. VENT PIPE DRAINAGE-ALL COMPONENTS OF THE RADON VENT PIPE SYSTEM SHALL BE INSTALLED TO PROVIDE POSITIVE DRAINAGE TO THE GROUND BENEATH THE SLAB OR POLY.

9. VENT PIPE ACCESSIBILITY-RADON VENT PIPES SHALL PROVIDE ENOUGH SPACE AROUND THE PIPE FOR FUTURE INSTALLATION OF A FAN SYSTEM. THE SPACE PROVIDED FOR INSTALLATION OF A FUTURE FAN SHLL BE A MINIMUM OF 24 INCHES IN DIAMETER, CENTERED ON THE AXIS OF THE VENT STACK, AND SHALL EXTEND FOR A MINIMUM VERTICAL DISTANCE OF 3 FEET.

10. VENT PIPE IDENTIFICATION-ALLJ RADON VENT PIPES SHALL BE IDENTIFIED WITH AT LEAST ONE LAVEL ON EACH FLOOR AND IN ACCESSIBLE ATTICS. THE LABEL SHALL READ: "RADON REDUCTION SYSTEM".

11. POWER SOURCE-TO PROVIDE FOR FUTURE INSTALLATION OF AN ACTIVE SUB-MEMBRANE, AN ELECTRICAL CIRCUIT TERMINATED IN AN APPROVED BOX SHALL BE INSTALLED DURING CONSTRUCTION IN THE ATTIC LOCATION OF VENT PIPE FANS.



PASSIVE RADON SYSTEM

REVISION DATES

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RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
BROOKS
VILLA
MODEL

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7191 OFFICE

PRICE CUSTOM HOMES

RADON

SCALE AS SHOWN

DATE: 4-21-20

SHEET # 7 OF 8

PERMIT PLAN

2015 CODE REQUIREMENTS

HVAC

ALL HVAC MUST BE RUN WITHIN THERMAL ENVELOPE (CONDITIONED SPACE)
DUCTWORK CANNOT BE EMBEDDED IN INSULATION

BLOWER DOOR TESTING REQUIRED

BLASTER DOOR TESTING NOT REQUIRED
SO LONG AS ALL HVAC IS WITHIN THE THERMAL ENVELOPE

ALL RETURN AIR DUCTING MUST BE HARD PIPED
NO FRAMING SHEETROCK CAVITIES

ALL DUCTWORK MUST BE SEALED WITH U.L. APPROVED MATERIALS
ALUMINUM TAPE IS NOT U.L. APPROVED FOR THIS APPLICATION

THE MINIMUM VERTICAL CLEARANCE BETWEEN CONTAMINANT SOURCE AND AN OUTDOOR INTAKE HAS INCREASED FROM 2" TO 3"

FALL PROTECTION

OPERABLE WINDOWS TO COMPLY WITH ASTM F 2090

ENERGY

ATTICS MINIMUM R-49, EXTERIOR WALLS R-20
BASEMENT WALLS AT FOUNDATION R-15
R-10 MINIMUM OUTSIDE
R-5 INSIDE IN LOCATIONS REQUIRED BY CODE (R402.1.1 & R402.4.1.2)

FLOOR CANTILEVERS AND TUCKUNDERS R-30

BLOWER DOOR TESTING REQUIRED BEFORE CERTIFICATE OF OCCUPANCY

CONCRETE

ALL HOUSE STRIP FOOTINGS TO BE 5000 PSI

FRAMING

ALL SILL PLATES TO OVERHANG FOUNDATION BY 2".
USE 2X6 TREATED LSL AT WALKOUT
USE 2X8 BORATE TREATED SPF OTHER LOCATIONS

WINDOW & DOOR NOTES

EGRESS...ONE WINDOW IN LOWER LEVEL AND ONE WINDOW IN EACH BEDROOM MUST HAVE 5.1 SQ. FT. OF NET OPENABLE AREA WITH A MINIMUM OF 20" IN WIDTH AND 24" IN HEIGHT. MAXIMUM SILL HEIGHT ABOVE FLOOR IS 44".

BLOCK ALL EXTERIOR PATIO DOORS WITH NO DECK ATTACHED SO DOOR CANNOT BE OPENED MORE THAN 4".

GARAGE/HOUSE SEPARATION DOOR TO BE 20 MINUTE FIRE RATED, LATCHING & GASKETED.

ALL VEHICLE ACCESS DOORS MUST BE RATED TO WITHSTAND 90 MPH WIND LOADS. APPROVED ASSEMBLIES MUST BE MARKED OR LABELED AS COMPLIANT WITH ANSI/DSMA108.

DOUBLE STUD EACH SIDE OF DOOR OPENING FOR TRIM

ROUGH OPENING SCHEDULE

ITEM	ROUGH OPENING
ALL WINDOWS-ADD 1/2" TO HEIGHT AND 1/2" TO WIDTH	
6068 PATIO DOOR	74" X 83"
8080 PATIO DOOR	99" X 99"
2868 EXTERIOR GARAGE DOOR	34" X 83"
3068 EXTERIOR FRONT DOOR	38" X 83"
3068 FRONT DOOR WITH 1 S.L.	50-1/2" X 82"
3068 FRONT DOOR WITH 2 S.L.	62-1/2" X 82"
3068 FRONT DOOR 1 S.L. & TRANSOM	50-1/2" X 94"
3068 FRONT DOOR 2 S.L. & TRANSOM	62-1/2" X 94"
2068 PREHUNG INTERIOR	26" X 83"
2468 PREHUNG INTERIOR	30" X 83"
2668 PREHUNG INTERIOR	32" X 83"
2868 PREHUNG INTERIOR	34" X 83"
3068 PREHUNG INTERIOR	38" X 83"
2068 BIFOLD	82" X 25-1/2"
2668 BIFOLD	82" X 31-1/2"
3068 BIFOLD	82" X 37-1/2"
4068 BIFOLD	82" X 49-1/2"
5068 BIFOLD	82" X 61-1/2"
6068 BIFOLD	82" X 73-1/2"

STAIR & RAILING NOTES

EVERY STAIRWAY SHALL HAVE A HEADROOM CLEARANCE OF NOT LESS THAN 6'-8".

CARPENTER TO PROVIDE BLOCKING FOR NEWEL POSTS.

TOP OF HANDRAILS TO BE MOUNTED AT 36" ABOVE FRONT EDGE OF TREAD NOSING-CONTINUOUS FULL LENGTH OF STAIRS. TURN ENDS INTO NEWEL POST OR WALL.

RAILINGS ARE AT MINIMUM 36" HEIGHT WITH MAXIMUM LESS THAN 4" BETWEEN INTERMEDIATE RAILS.

STAIRS 4" MINIMUM RISE AND 7-3/4" MAXIMUM RISE. STAIR TREADS MINIMUM 10" RUN ON ALL STAIRS. ANY RISER OR TREAD SHALL NOT EXCEED OTHERS BY 3/8".

EXTERIOR STAIR SHALL BE PROVIDED WITH AN ARTIFICIAL LIGHT SOURCE IN THE IMMEDIATE VICINITY OF THE TOP LANDING OF THE STAIRWAY.

FOUNDATION NOTES

FOUNDATION ANCHORAGE
PROVIDE MINIMUM 1/2" BOLTS WITH AT LEAST 2 PER PIECE AND PLACED BETWEEN 3-1/2" TO 12" FROM ENDS OF EACH BOARD, SPACED A MAXIMUM OF 6' O.C. BOLTS SHALL HAVE MINIMUM 7" EMBEDMENT IN CONCRETE AND BE CAPPED WITH NUTS AND WASHERS. LATERALLY SUPPORTED FOUNDATION WALL REQUIREMENT-2" WASHER, .125" THICK, AND COUNTER SUNK .25"

FOUNDATION WATERPROOFING MEMBRANE:
CONCRETE AND MASONRY FOUNDATION WALLS THAT RETAIN EARTH AND ENCLOSE INTERIOR SPACES SHALL BE WATERPROOFED WITH AN APPROVED MATERIAL FROM TOP OF FOOTING TO FINISHED GRADE. JOINTS SHALL BE LAPPED AND SEALED.

VAPOR RETARDER REQUIRED BETWEEN CONCRETE FLOOR SLAB AND SUB-GRADE. GARAGE IS EXCLUDED.

APPROVED FOUNDATION DRAINAGE SYSTEM REQUIRED (R405.1)

DRAFTSTOPPING REQUIRED. CONCEALED AREA NOT TO EXCEED 1000 SQ. FT.

ALL WATER FROM FOUNDATION DRAINS OR SUMPS MUST BE PUMPED OR DRAINED DIRECTLY TO THE EXTERIOR THROUGH RIGID PLASTIC OR STEEL PIPING. NO SUMP WATER IS ALLOWED TO BE PUMPED INTO FLOOR DRAINS, SINKS, OR ANY OTHER ACCESS TO SANITARY SEWER.

SUB-SLAB DEPRESSURIZATION SYSTEM REQUIRED (RADON REDUCTION SYSTEM) PER MNRC 1322.2103 SECTION 103.6

PROVIDE CONNECTION LOCATION POINT FOR ELECTRICAL SERVICE TO CONCRETE-ENCASED ELECTRODE. CONCRETE ENCASED ELECTRODE MAY BE REQUIRED.

PROVIDE CLEARANCE TO COMBUSTIBLES PER MECHANICAL CODE FOR ALL VENTS/CHIMNEYS CONVEYING COMBUSTION PRODUCTS.

PROVIDE OUTSIDE COMBUSTION AIR TO FURNACE AREA OR THE RETURN AIR DUCT.

PROVIDE CORE FILL AND VERTICAL REINFORCEMENT A MINIMUM OF SIX FEET ON CENTER PER MN BLDG CODE 1303-1900

PROVIDE 6" WOOD/EARTH SEPARATION

FROST FOOTING MINIMUM 42" DEPTH.

PLAN CHANGES

4-21-20 RFI 0290 (ADAM)

REMOVE SPORT COURT, MAKE 2 CAR GARAGE, 38' WIDE TOTAL

5-8-20 RFI 0290 (MOLLY)

CHANGED WATERMARK TO "PERMIT PLAN"

GENERAL PLAN NOTES

ALL INTERIOR WALLS 3-1/2" UNLESS NOTED OTHERWISE. ALL INTERIOR PLUMBING WALLS 5-1/2" UNLESS NOTED OTHERWISE. ALL ANGLED WALLS ARE 45 DEGREES UNLESS NOTED OTHERWISE.

ALL INTERIOR WALLS TO HAVE 1/2" GYPSUM BOARD. ALL CEILINGS TO HAVE 5/8" FIRECODE GYPSUM BOARD.

TOWEL BARS MOUNTED AT 54" AND TOILET PAPER HOLDERS MOUNTED AT 24"

SAFETY GLAZING GLASS TO BE USED ON ALL GLASS IN TUB AND SHOWER AREA.

ATTIC ACCESS REQUIRED MINIMUM 22" X 30" IN AN ACCESSIBLE LOCATION.

SMOKE DETECTORS INTERCONNECTED, HARD WIRED, WITH BATTERY BACKUP EACH LEVEL AND EACH BEDROOM.

SUMP BASKET COVER TO BE SECURED.

GARAGE/HOUSE SEPARATION WALL TO BE ONE HOUR FIRE RESISTIVE CONSTRUCTION ON GARAGE SIDE OF WALL WITH JOINTS TAPED.

LEGIBLE SET OF MANUFACTURERS ENGINEERED TRUSS DETAILS TO BE POSTED ON JOB SITE.

BUILDING NOT TO BE OCCUPIED UNTIL CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

CONTINUOUS AIR BARRIER TO BE PROVIDED AT ALL ELECTRICAL, MECHANICAL, AND PLUMBING PENETRATIONS.

5/8" TYPE "X" GYP/BD REQUIRED ON INSIDE OF ANY ENCLOSED SPACE UNDER STAIRS.

EVERY PERSON PERFORMING WORK FOR WHICH THE CODE IS APPLICABLE SHALL COMPLY WITH THE CODE.

CARBON MONOXIDE DETECTORS ARE REQUIRED WITHIN 10 FEET OF EACH ROOM LAWFULLY USED FOR SLEEPING PURPOSES.

EXHAUST FANS MUST BE VENTED TO OUTSIDE AIR.
INSULATE DUCT IN UNHEATED AREAS.

REVISION DATES

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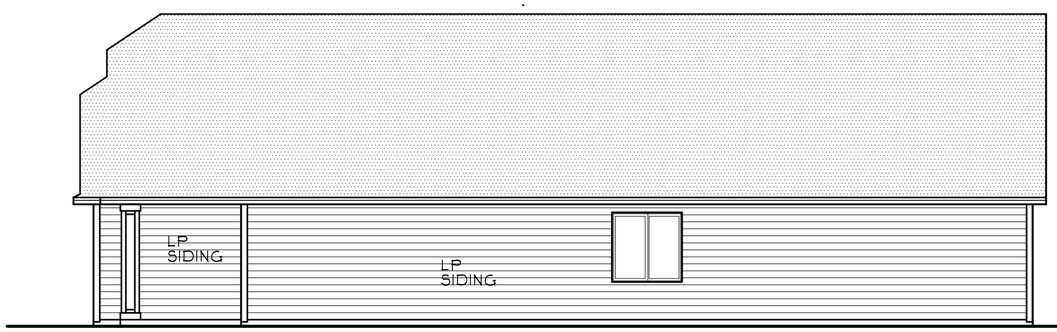
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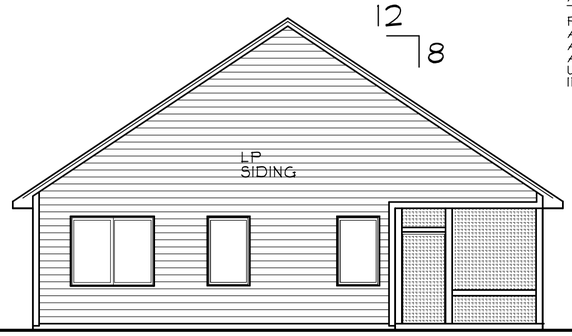
PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

NOTES
NO SCALE
DATE: 4-21-20
SHEET # 8 OF 8



RIGHT ELEVATION
SCALE: 1/8" = 1'-0"

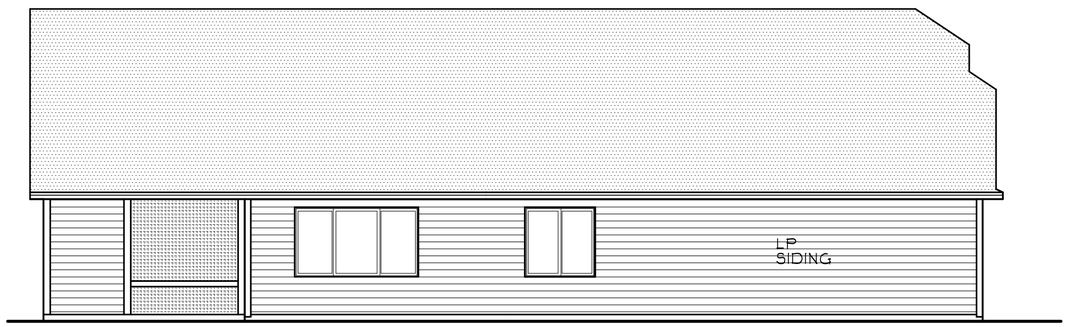


REAR ELEVATION
SCALE: 1/8" = 1'-0"

ATTIC VENTILATION

PROVIDE ATTIC VENTILATION, NET FREE AREA TO BE EQUAL TO 1/150TH OF ATTIC AREA OR 1/300TH OF ATTIC AREA PROVIDED AT LEAST 50% IS IN UPPER PORTION OF ROOF WITH BALANCE IN SOFFIT

PROVIDE PROPER DRAINAGE AWAY FROM BUILDING.



LEFT ELEVATION
SCALE: 1/8" = 1'-0"

ICE DAM PROTECTION

1 LAYER OF 40# COATED ROOFING OR COATED GLASS G BASE SHEET SHALL BE APPLIED FROM THE EAVES TO A LINE 24" INSIDE THE EXTERIOR WALL LINE WITH ALL LAPS CEMENTED TOGETHER

NOTE..DRIVEWAY MAY BE ADJUSTED IN FIELD TO LINE UP WITH CURB CUT BY DEVELOPER

FLASHING NOTE:

ALL OPENINGS TO EXTERIOR MUST BE CAULKED & FLASHED
FLASHING IS REQUIRED WHERE ALL ROOF AND VERTICAL SURFACES MEET, OR WHERE SIDING MATERIAL CHANGES.

SQUARE FOOTAGE CALCULATIONS

AREA	FINISHED	UNFINISHED
LOWER LEVEL	N/A	N/A
MAIN FLOOR	1719	N/A
UPPER FLOOR	N/A	N/A
TOTAL	1719	N/A
GRAND TOTAL SQ. FT.	1719	
GARAGE 677 SQ FT	SCREEN PORCH 99 SQ FT	
PORCH 81 SQ FT		

I/WE THE BUYERS OF LOT_____ BLOCK _____

SUBDIVISION: _____

AND/OR ADDRESS: _____

HAVE EXAMINED THIS SET OF PLANS AND ACCEPT THESE AS A REPRESENTATIVE OF THE DWELLING TO BE BUILT BY PRICE CUSTOM HOMES. I/WE THE BUYER(S) ALSO ACKNOWLEDGE THE BUILDER'S RIGHT TO MAKE ALTERATIONS OR SUBSTITUTE PRODUCT & DESIGN OF EQUAL OR GREATER QUALITY. ALL ALTERATIONS MADE IN COMPLIANCE WITH APPLICABLE BUILDING CODES & REGULATIONS. SUCH DESIGN ALTERATIONS SHALL INCLUDE BUT NOT BE LIMITED TO: EXACT DIMENSIONS OF DWELLING & ROOMS THEREIN, OPENING SIZES ON ANY LEVEL OF DWELLING, THE NUMBER OF STEPS TO THE FRONT PORCH OR ANY OTHER LEVEL OF DWELLING, LOCATION OF HEAT VENTS & RUNS, ELECTRICAL PANEL, & OUTLETS. THE BUYER(S) ALSO ACKNOWLEDGE THAT ANY MODEL HOME, ADVERTISING, BROCHURE, AND/OR DISPLAYS ARE SHOWN & PUBLISHED FOR ILLUSTRATION ONLY. ALTERATIONS TO PLAN, DESIGN, PRODUCTS, AND STANDARD FEATURES MAY HAVE BEEN MADE SINCE THE CONSTRUCTION OF A MODEL HOME OR ANY OTHER COMPLETED DWELLING OF THIS PLAN. THE BUYER(S) MAY HAVE SEEN MODEL HOME DECORATING FEATURES SUCH AS DRAPERIES, SHELVING, WALLPAPER, FURNITURE, AND LANDSCAPING WHICH ARE NOT INCLUDED UNLESS OTHERWISE SPECIFICALLY CONTRACTED FOR.

STRUCTURAL SIGNOFF CUSTOMER SIGNATURES:

BUYER _____ DATE _____

BUYER _____ DATE _____

FINAL SIGNOFF CUSTOMER SIGNATURES:

BUYER _____ DATE _____

BUYER _____ DATE _____

MUST POST ADDRESS ON CONSTRUCTION SITE VISIBLE FROM ROAD.

EVERY PERSON PERFORMING WORK FOR WHICH THE CODE IS APPLICABLE SHALL COMPLY WITH THE CODE.

NO OCCUPANCY OR USE ALLOWED UNTIL FINAL INSPECTION AND APPROVAL.

STORM WATER RUN-OFF SHALL BE CHANNELED INTO SWALE, PONDING AREA OR OTHER SUITABLE FACILITY. NO RUN-OFF SHALL BE DIRECTED ONTO ADJACENT PROPERTIES.

PROPERTY LINES MUST BE STAKED IN ORDER TO VERIFY SETBACKS TO LOT LINES-IF NOT STAKED SURVEY MUST BE PROVIDED.

CLEAN STREET DAILY OF ANY MATERIAL TRACKED ONTO IT FROM THIS SITE.

HOUSE NUMBERS:

THE APPROVED ADDRESS SHALL BE DISPLAYED, PLAINLY VISIBLE & LEGIBLE FROM THE STREET FRONTING THE PROPERTY. 4" HIGH NUMBERS WILL BE USED, SUBJECT TO CITY REQUIREMENTS.



FRONT ELEVATION
SCALE: 1/4" = 1'-0"

PRELIMINARY DO NOT BUILD

REVISION DETAILS

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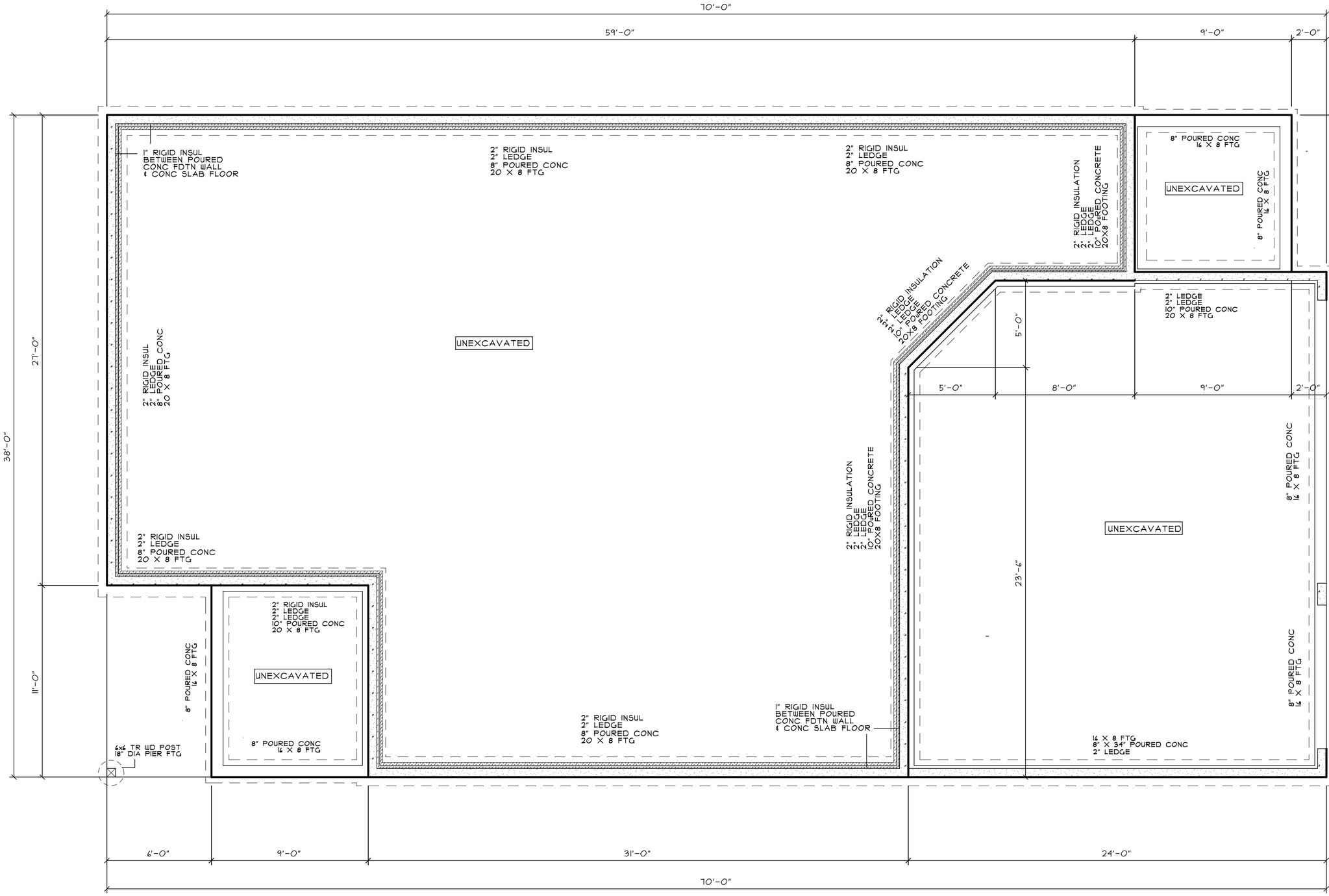
RESIDENCE FOR:
RIVERWALK MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
1110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

ELEVATIONS
SCALE AS SHOWN
PLAN DATE: 4-2-20
SHEET # 1 OF 8



PRELIMINARY

REVISION DATES

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RAMBLER

PRICE CUSTOM HOMES
1110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

FOUNDATION PLAN

SCALE: 1/4"=1'-0"

PLAN DATE: 4-2-20

SHEET # 2 OF 8

BUYER NOTICE:

STANDARD WALLS

STRUCTURAL WALLS NOT TO BE MOVED

70'-0"

59'-0"

9'-0"

2'-0"

13'-6" | 5'-10" | 5'-4" | 12'-2" | 2'-6" | 5'-11" | 13'-9"

6'-1" | 6'-1" | 6'-7" | 7'-2"

SL 6060 E
R.O. 60-1/4" X 60-1/4"
(2) 2X10 HDR
@ 7'-11" HEIGHT

20" x 20" POST

(2) 2X10 HDR

9' CEILING
MASTER BEDROOM
12'-10" X 11'-8"

VANITY 21" X 66"

36"X60" FBGLS SHOWER

9' CEILING
MSTR BATH
10'-10" X 8'-0"

3068 PKT

3'-0"

9' CEILING
WIC
10'-10" X 5'-1"

SHELF & ROD

3068

6" MECHANICAL WALL

TRUSSES @ 24" O.C.

5068

SHELF & ROD

STANDARD FIBERGLASS BATH BAY

9' CEIL
BATH
5'-6" X 8'-4"

SHELF & ROD

9' CEIL
WIC

SHELF & ROD

BENCH SEAT
COAT HOOKS

2'-1"

4068

TRUSSES @ 24" O.C.

3068 12" S.L.

(2) 2X10
12" TRANSOM
VERIFY R.O. W/MFR

CONCRETE
PORCH

5'-4"

4'-2"

9' CEILING
BEDROOM 2
11'-10" X 11'-8"

SLIP IN LINEN

3068

VANITY 21" X 34"

9' CEILING
FOYER

3'-6"

1'-9"

9'-0"

3068 PKT

3'-4"

34" BARN DOOR

NICHE

5'-0"

8'-0"

9'-0"

2'-0"

9' CEILING
LAUNDRY
7'-4" X 5'-4"

WASHER LEFT

DRYER RIGHT

5'-8"

5'-0"

4'-6"

STORAGE TRUSSES @ 24" O.C.

6'-0"

3'-0"

12" FLUSH LEDGE

9' CEILING
DINING
9'-0" X 13'-10"

MICRO & RANGE

2'-2"

3068

3'-2"

ATTIC ACCESS 22 X 30 (INSUL)

9' CEILING
LIVING ROOM
15'-0" X 13'-10"
CROWN MOULDING IN LIVING ROOM

GAS FP

(TYP)
3660 CSMT
R.O. 36-1/2" X 60-1/2"
(2) 2X10 HDR
@ 7'-11" HEIGHT

TRUSSES @ 24" O.C.

9' CEILING
KITCHEN
13'-2" X 13'-10"

2468

PANTRY SHELVES

A/E

FURNACE

MECH
7'-6" X 8'-6"

WH

3-1/2" CONCRETE SLAB
WITH 6X6 10/10 WWM
COMPACTED GRANULAR
FILL-SLOPE TOWARDS DOOR

GARAGE

16 X 8 OVERHEAD DOOR

8 X 8 OVERHEAD DOOR

(2) 11-1/8" MICROLAMS

(2) 9-1/2" MICROLAMS

38'-0"

29'-0"

16'-0"

8'-0"

1'-6"

1'-9"

REFRIG.

SINK

D.W.

2'-1"

2'-4"

5'-0"

10"

2'-3"

CASED OPENING

8'-2"

5'-9"

2'-5"

SHELF & ROD

2'-6"

1'-4"

SL 3648
R.O. 36-1/4" X 48-1/4"
(2) 2X10 HDR
@ 7'-11" HEIGHT

5068

6'-6"

8'-2"

(TYP)
3660 CSMT
R.O. 36-1/2" X 60-1/2"
(2) 2X10 HDR
@ 7'-11" HEIGHT

2'-9" | 3'-3" | 6'-9" | 3'-6"

3068 SCREEN DOOR

SCREEN PORCH
9'-0" X 11'-0"

TRUSSES @ 24" O.C.

6'-0" X 11'-0"
CONCRETE PATIO

SLPD 6068
R.O. 60-1/4" X 80-1/4"
(2) 2X10 HDR

9' CEILING
4-SEASON PORCH
15'-8" X 10'-8"

8'-10"

9'-10"

3068

9' CEILING
BEDROOM #3
14'-0" X 9'-10"

10'-6"

(2) 2X10 HDR

(2) 2X10 HDR

108 X 60 SLIDER
R.O. 108-1/4" X 60-1/4"
(3) 9-1/2" M.L. HDR
@ 7'-11" HEIGHT

SL 6060 E
R.O. 60-1/4" X 60-1/4"
(2) 2X10 HDR
@ 7'-11" HEIGHT

6'-0" | 9'-0" | 8'-4" | 8'-0" | 7'-2" | 7'-6"

15'-0" | 16'-4" | 14'-8"

46'-0" | 24'-0"

70'-0"

38'-0"

15'-6"

11'-6"

11'-0"

27'-0"

5'-5" | 2'-4" | 3'-1"

5'-0" | 5'-7" | 5'-11"

5'-1" | 2'-4" | 2'-9"

4'-4" | 9'-2" | 11'-2" | 8'-1"

4'-3" | 4'-5" | 4'-1"

11"

PRELIMINARY DRAWING NOT TO BUILD

REVISION DATES

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RESIDENCE FOR:

RIVERWALK MODEL

ADDRESS

RAMSEY

LOT BLOCK

DEVELOPMENT

PROJECT TITLE

HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
1110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

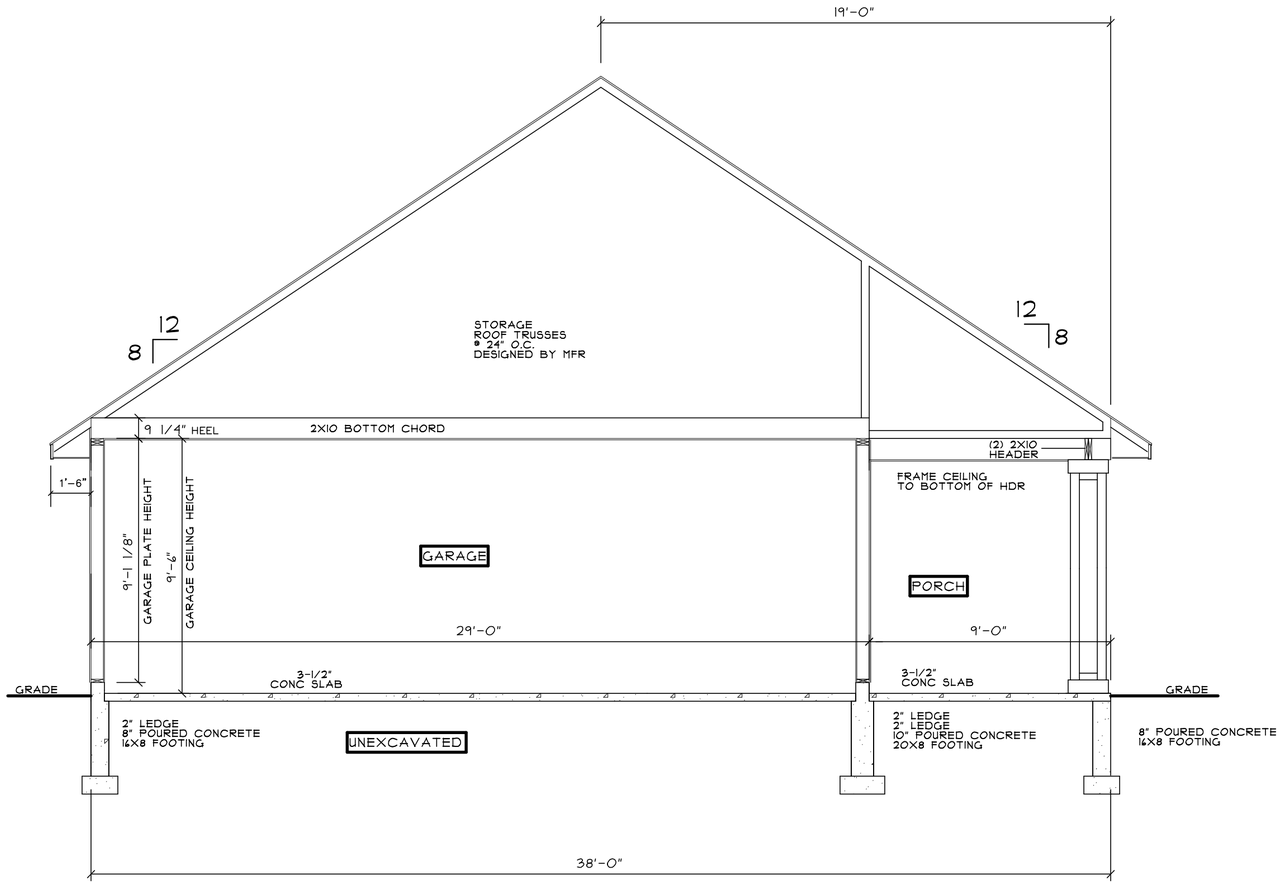
PRICE CUSTOM HOMES

MAIN FLOOR

SCALE: 1/4"=1'-0"

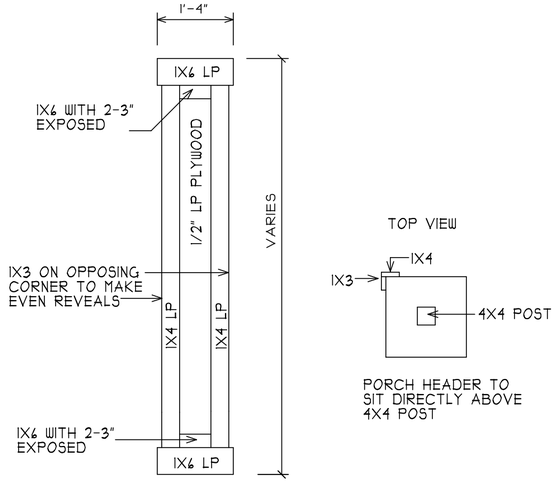
PLAN DATE: 4-2-20

SHEET # 3 OF 8



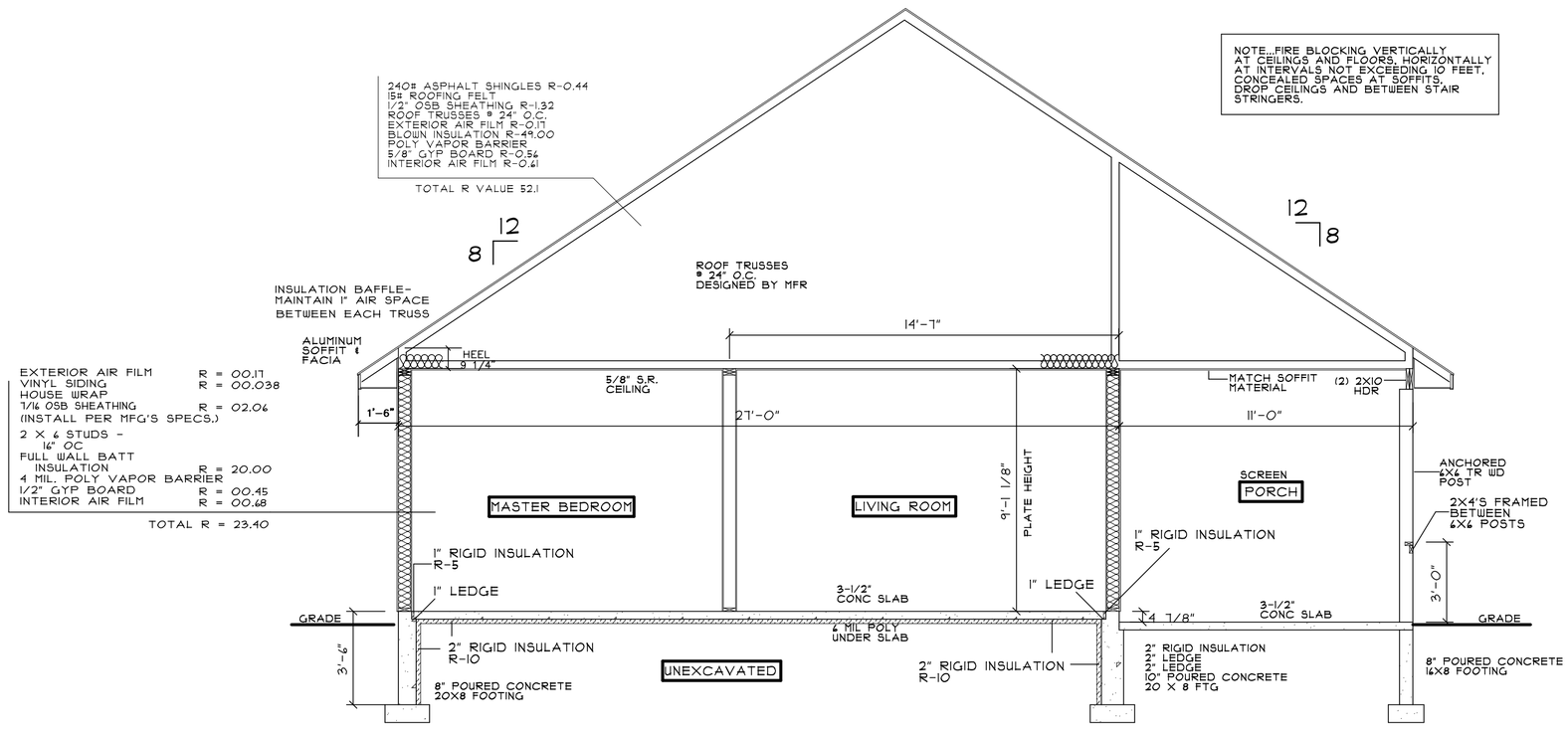
SECTION THROUGH GARAGE

SCALE: 1/4" = 1'-0"



COLUMN DETAILS

SCALE: 1/2" = 1'-0"



SECTION THROUGH HOUSE

SCALE: 1/4" = 1'-0"

PRELIMINARY DO NOT BUILD

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PROJECT TITLE
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PRICE CUSTOM HOMES
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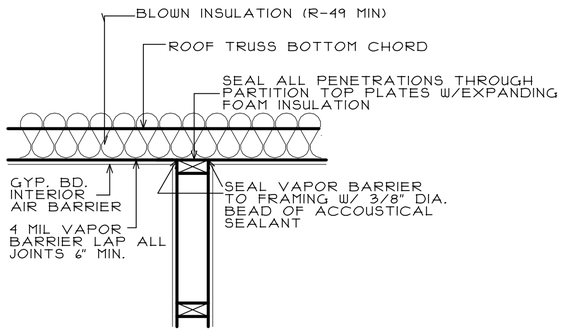
PRICE CUSTOM HOMES

SECTIONS

SCALE: AS SHOWN

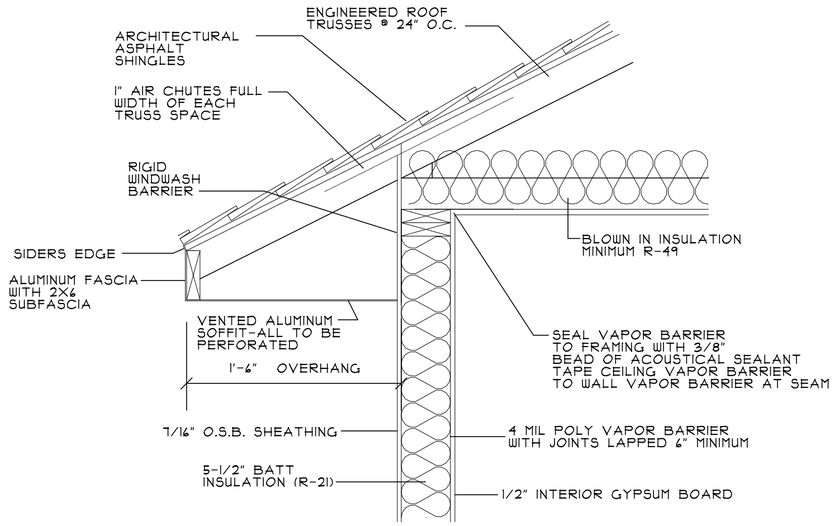
PLAN DATE: 4-2-20

SHEET # 4 OF 8



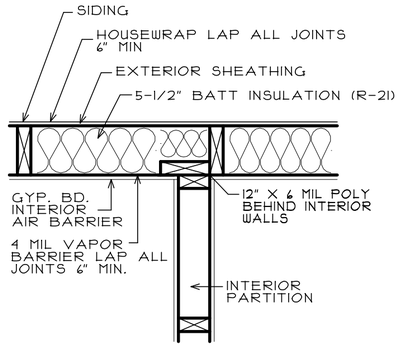
WALL @ ATTIC SPACE

SCALE: 1" = 1'-0"



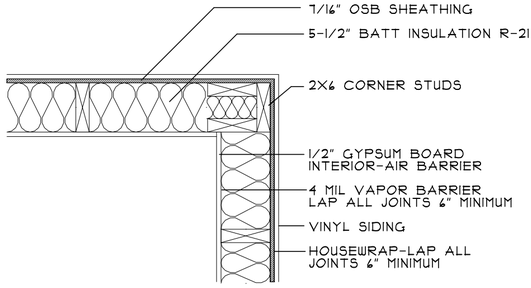
TRUSS DETAIL

SCALE: 1" = 1'-0"



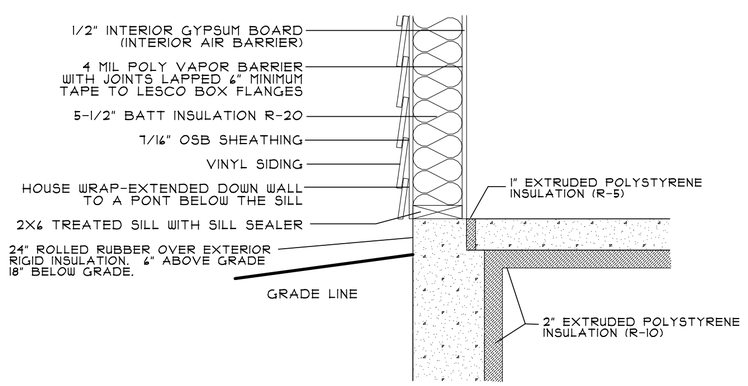
WALL INTERSECTION DETAIL

SCALE: 1" = 1'-0"



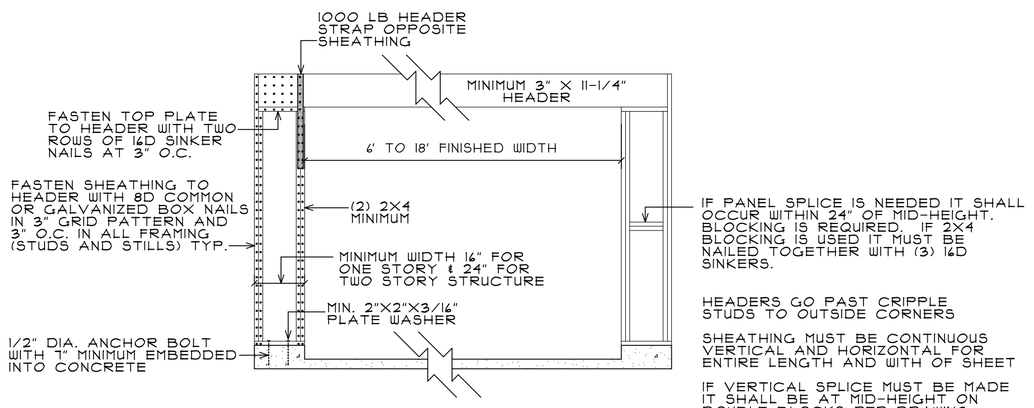
OUTSIDE CORNER DETAIL

SCALE: 1" = 1'-0"



SOG FOUNDATION DETAIL

SCALE: 1" = 1'-0"



BRACED WALL PANEL AT GARAGE DOORS

NO SCALE

CONSTRUCTION NOTES

- EXTERIOR DECKS, POSTS, ETC. TO BE GREEN TREATED OR EQUIVALENT
- WOOD ON CONCRETE OR MASONRY IN DIRECT CONTACT WITH EARTH OR WOOD WITHIN 6" OF GRADE MUST BE TREATED OR DECAY RESISTANT.
- PROVIDE SOLID BEARING UNDER ALL BEAMS, HEADERS, AND GIRDERS TO THE FOUNDATION.
- CARPENTERS TO PROVIDE BLOCKING FOR ALL NEWEL POSTS.
- CARPENTER TO PROVIDE BLOCKING FOR ALL UPPER AND LOWER CABINETS.
- FIRESTOP SOFFITS AT CEILING.
- FIRESTOP FLUESPACES AT FLOOR & CEILING.
- PLACEMENT OF MECHANICAL COMPONENTS WILL BE DETERMINED BY BUILDING CODES AND MAY VARY FROM THAT SHOWN.
- ELECTRICAL WILL BE PROVIDED TO CODE. LOCATION OF OUTLETS MAY VARY FROM THAT SHOWN. ADDITIONS AND UPGRADES MUST BE SPECIFIED ON PLANS.
- EGRESS: ONE WINDOW IN LOWER LEVEL AND ONE WINDOW IN EACH BEDROOM MUST HAVE 5.1 SQ. FT. OF NET OPENABLE AREA WITH A MINIMUM OF 20" IN WIDTH AND 24" IN HEIGHT. MAXIMUM SILL HEIGHT ABOVE FLOOR IS 44".
- BIFOLD DOORS: 80-1/2" TRIMMERS, ROUGH OPENING TO BE 1-1/4" WIDER THAN DOOR SIZE NOTED.
- PRE-HUNG DOORS, 81" TRIMMERS, ROUGH OPENING TO BE 2" WIDER THAN DOOR SIZE NOTED.
- SAFETY GLAZING TO BE USED ON ALL GLASS IN TUB AND SHOWER AREA.
- ATTIC ACCESS REQUIRED MINIMUM 22" X 30" IN AN ACCESSIBLE LOCATION.
- SMOKE DETECTORS: INTER-CONNECTED, HARD WIRED, WITH BATTERY BACKUP-EACH LEVEL & EACH BEDROOM.
- GARAGE/HOUSE SEPARATION WALL TO BE ONE HOUR FIRE RESISTIVE CONSTRUCTION ON GARAGE SIDE OF WALL WITH JOINTS TAPED.
- GARAGE/HOUSE SEPARATION DOOR TO BE 20 MINUTE FIRE RATED, LATCHING, AND GASKETED.
- LEGIBLE SET OF MANUFACTURERS ENGINEERED TRUSS DETAILS TO BE POSTED ON JOB SITE.
- BUILDING NOT TO BE OCCUPIED UNTIL CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.
- CONTINUOUS AIR BARRIER TO BE PROVIDED AT ALL ELECTRICAL, MECHANICAL, AND PLUMBING PENETRATIONS.
- EXTERIOR JOINTS AND OPENINGS TO BE CAULKED, GASKETED, OR OTHERWISE SEALED IN AN APPROVED MANNER.
- 5/8" TYPE "X" GYP/BD REQUIRED ON INSIDE OF ANY ENCLOSED SPACE UNDER STAIRS.
- FINISHED LOWER LEVEL WALLS SHALL HAVE TREATED BOTTOM PLATE WHEN IN CONTACT WITH CONCRETE FLOOR.
- ALL CONSTRUCTION MATERIALS SHALL MEET BUILDING CODES AND MAY BE CHANGED AT THE BUILDER'S DISCRETION.
- CARPENTER TO PROVIDE WINDWASH 18" FROM BOTTOM OF TRUSS CORD & UP.
- MOISTURE BARRIER TO BE INSTALLED BEHIND ANY FACE BRICK.

REVISION DATES

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FOR:
RESIDENCE
MODEL
RIVERWALK
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

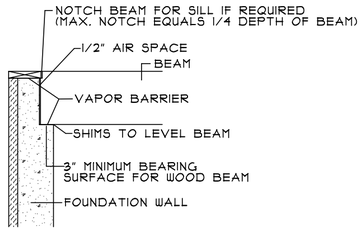
PRELIMINARY

PROJECT TITLE
HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

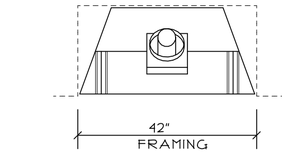
PRICE CUSTOM HOMES

DETAILS
SCALE: AS SHOWN
PLAN DATE: 4-2-20
SHEET # 5 OF 8

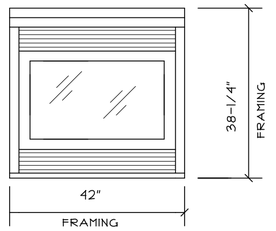


BEAM POCKET DETAIL IF APPLICABLE

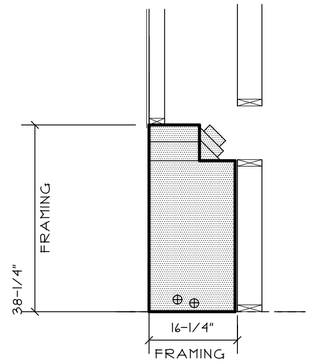
SCALE: 1/2" = 1'-0"



TOP VIEW



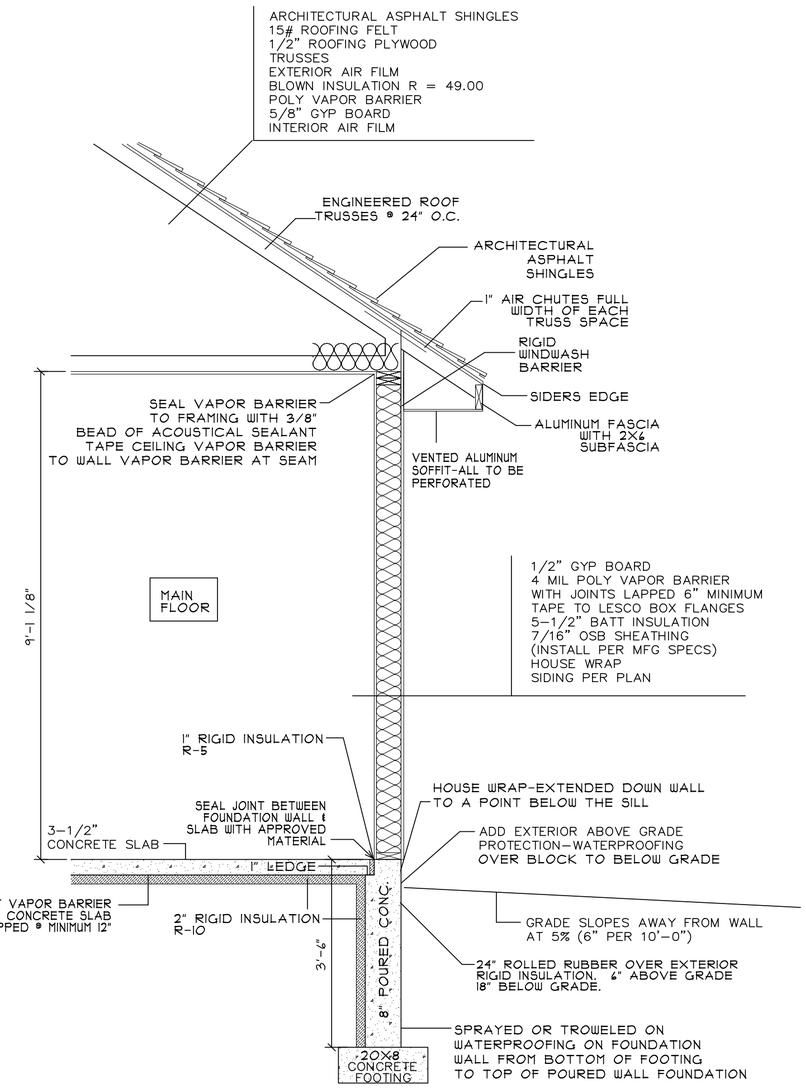
FRONT VIEW



SIDE VIEW

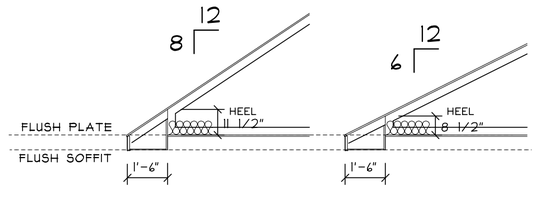
OPTIONAL SL750 GAS FP

REAR VENTED
NO SCALE



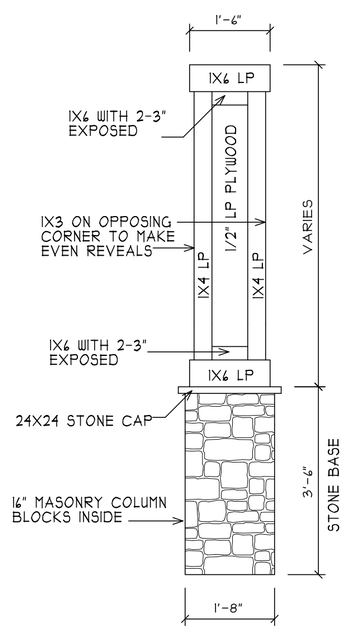
RAMBLER SOG WALL SECTION

SCALE: 1/2" = 1'-0"



HEEL HEIGHT DETAIL

SCALE: 1/4" = 1'-0"



OPTIONAL COLUMN DETAILS

SCALE: 1/2" = 1'-0"

PRELIMINARY DRAWING DO NOT BUILD

REVISION DATES

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RESIDENCE FOR:
RIVERWALK MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

SECTIONS
SCALE: AS SHOWN
PLAN DATE: 4-1-20
SHEET # 6 OF 8

RADON MITIGATION SYSTEM

RADON MITIGATION-PASSIVE SYSTEM

1. SUBFLOOR PREPARATION

CLAY JOBS

ALL INTERIOR BASEMENT FLOOR SPACE TO BE BACKFILLED WITH AGGREGATE APPROXIMATELY 8" DEEP. THE AGGREGATE SHALL CONSIST OF MATERIAL THAT WILL PASS THROUGH A 2 INCH SIEVE AND BE RETAINED BY A 1/4 INCH SIEVE.

SAND SUPPLIED BY EXCAVATOR
SAND INSTALLED BY EXCAVATOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE INSTALLED BY EXCAVATOR

RADON MITIGATION-ALTERNATIVE PASSIVE SYSTEM

SAND JOBS

A FOUNDATION DRAIN PIPE SYSTEM INSTALLED UNDER CONCRETE FLOOR SLAB AREAS, CONSISTING OF A CONTINUOUS LOOP OF MINIMUM 4" PERFORATED PIPE SHALL BE LAID IN THE SUB-GRADE WITH THE TOP OF THE PIPE LOCATED APPROXIMATELY I INCH BELOW THE CONCRETE SLAB. THE LOOP OF PERFORATED PIPE MUST BE BURIED 4 INCHES DEEP IN A GAS-PERMEABLE LAYER OF CLEAN SAND FILL.

SAND SUPPLIED BY WATERPROOFING CONTRACTOR
SAND INSTALLED BY WATERPROOFING CONTRACTOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE SUPPLIED BY WATERPROOFING CONTRACTOR
RADON SEALED SUMP BASKET AND COVER/DRAINTILE INSTALLED BY WATERPROOFING CONTRACTOR

2. SOIL GAS RETARDER (4 MIL POLY) THE SOIL IN BASEMENT FLOOR AREAS SHALL BE COVERED WITH A CONTINUOUS LAYER OF MINIMUM 6 MIL POLYETHYLENE SOIL-GAS-RETARDER. THE GROUND COVER SHALL BE LAPPED A MINIMUM OF I2 INCHES AT JOINTS AND SHALL EXTEND TO ALL FOUNDATION WALLS ENCLOSING THE CRAWL SPACE AREA.
6 MIL POLY SUPPLIED AND INSTALLED BY CONCRETE SUBCONTRACTOR.

3. FLOOR OPENINGS-OPENINGS AROUND BATHTUBS, SHOWERS, WATER CLOSETS, PIPES, WIRES, OR OTHER OBJECTS THAT PENETRADE CONCRETE SLABS OR OTHER FLOOR ASSEMBLIES SHALL BE FILLED WITH A POLYURETHANE CAULK.

4. CONCRETE JOINTS-ALL CONCRETE JOINTS, ISOLATION JOINTS, CONSTRUCTION JOINTS, AND ANY OTHER JOINTS IN CONCRFETE SLABS OR BETWEEN SLABS AND FOUNDATION WALLS SHALL BE SEALED WITH A CAULK OR SEALANT. GAPS OR JOINTS SHALL BE CLEARED OF LOOSE MATERIAL AND FILLED WITH POLYURETHANE CAULK.

5. CONDENSATION DRAINS-SHALL BE TRAPPED OR ROUTED THROUGH NON-PERFORATED PIPE TO DAYLIGHT.

6. SUMPS-SUMP PITS SERVING AS THE TERMINATION POINT FOR SUB-SLAB OR INTERIOR DRAIN TILE LOOPS SHALL BE COVERED WITH A GASKETED OR OTHERWISE SEALED LID. SUMPS USED AS THE SUCTION POINT IN A SUB-SLAB DEPRESSURIZATION SYSTEM SHALL HAVE A LID DESIGNED TO ACCOMMODATE THE VENT PIPE. SUMPS USED AS A FLOOR DRAIN SHALL HAVE A LID EQUIPPED WITH A TRAPPED INLET.

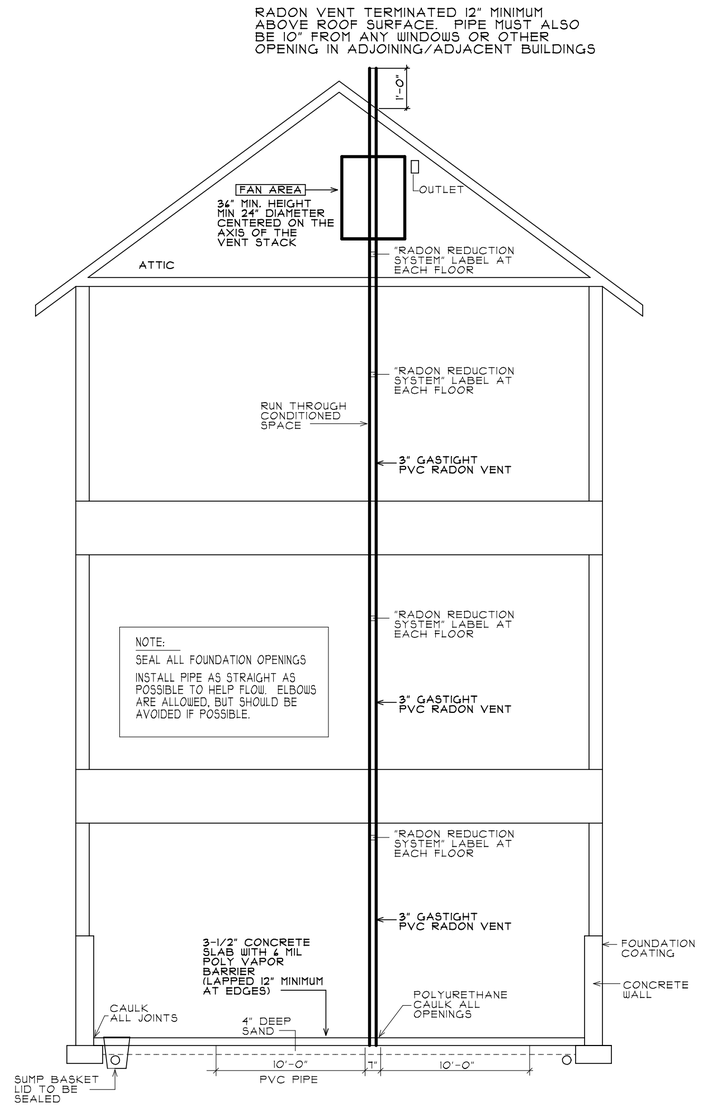
7. VENT PIPE-A PLUMBING TEE CONNECTION SHALL BE INSERTED HORIZONTALLY BENEATH THE PlOLY WITH ONE I0 FOOT SECTION OF A PERFORATED PIPE CONNECTED TO EACH SIDE OF THE "T" FITTING AND THEN CONNECTED TO A 3 OR 4 INCH DIAMETER FITTING WITH A VERTICAL VENT PIPE INSTALLED THROUGH THE SHEETING. THE VENT PIPE SHALL BE OF SOLID PIPING MATERIAL AND SHALL BE EXTENDED UP THROUGH THE BUILDING FLOORS, TERMINATED AT LEAST I0 FEET AWAY FROM ANY WINDOW OR OTHER OPENING INTO THE CONDITIONED SPACES OF THE BUILDING TGHAT IS LESS THAN 2 FEET BELOW THE EXHAUST POINT, AND I0 FEET FROM ANY WINDOW OR OTHER OPENING.

8. VENT PIPE DRAINAGE-ALL COMPONENTS OF THE RADON VENT PIPE SYSTEM SHALL BE INSTALLED TO PROVIDE POSITIVE DRAINAGE TO THE GROUND BENEATH THE SLAB OR POLY.

9. VENT PIPE ACCESSIBILITY-RADON VENT PIPES SHALL PROVIDE ENOUGH SPACE AROUND THE PIPE FOR FUTURE INSTALLATION OF A FAN SYSTEM. THE SPACE PROVIDED FOR INSTALLATION OF A FUTURE FAN SHLL BE A MINIMUM OF 24 INCHES IN DIAMETER, CENTERED ON THE AXIS OF THE VENT STACK, AND SHALL EXTEND FOR A MINIMUM VERTICAL DISTANCE OF 3 FEET.

10. VENT PIPE IDENTIFICATION-ALLJ RADON VENT PIPES SHALL BE IDENTIFIED WITH AT LEAST ONE LAVEL ON EACH FLOOR AND IN ACCESSIBLE ATTICS. THE LABEL SHALL READ: "RADON REDUCTION SYSTEM".

11. POWER SOURCE-TO PROVIDE FOR FUTURE INSTALLATION OF AN ACTIVE SUB-MEMBRANE, AN ELECTRICAL CIRCUIT TERMINATED IN AN APPROVED BOX SHALL BE INSTALLED DURING CONSTRUCTION IN THE ATTIC LOCATION OF VENT PIPE FANS.



PASSIVE RADON SYSTEM

PRELIMINARY DO NOT BUILD

REVISION DATES

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ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
IIIIO INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

ENERGY CODE
SCALE: AS SHOWN
PLAN DATE: 4-2-20
SHEET # 7 OF 8

2015 CODE REQUIREMENTS

HVAC

ALL HVAC MUST BE RUN WITHIN THERMAL ENVELOPE (CONDITIONED SPACE)
DUCTWORK CANNOT BE EMBEDDED IN INSULATION

BLOWER DOOR TESTING REQUIRED

BLASTER DOOR TESTING NOT REQUIRED
SO LONG AS ALL HVAC IS WITHIN THE THERMAL ENVELOPE

ALL RETURN AIR DUCTING MUST BE HARD PIPED
NO FRAMING SHEETROCK CAVITIES

ALL DUCTWORK MUST BE SEALED WITH U.L. APPROVED MATERIALS
ALUMINUM TAPE IS NOT U.L. APPROVED FOR THIS APPLICATION

THE MINIMUM VERTICAL CLEARANCE BETWEEN CONTAMINANT SOURCE AND AN OUTDOOR INTAKE HAS INCREASED FROM 2" TO 3"

FALL PROTECTION

OPERABLE WINDOWS TO COMPLY WITH ASTM F 2090

ENERGY

ATTICS MINIMUM R-49, EXTERIOR WALLS R-20
BASEMENT WALLS AT FOUNDATION R-15
R-10 MINIMUM OUTSIDE
R-5 INSIDE IN LOCATIONS REQUIRED BY CODE (R402.1.1 & R402.4.1.2)

FLOOR CANTILEVERS AND TUCKUNDERS R-30

BLOWER DOOR TESTING REQUIRED BEFORE CERTIFICATE OF OCCUPANCY

CONCRETE

ALL HOUSE STRIP FOOTINGS TO BE 5000 PSI

FRAMING

ALL SILL PLATES TO OVERHANG FOUNDATION BY 2".
USE 2X6 TREATED LSL AT WALKOUT
USE 2X8 BORATE TREATED SPF OTHER LOCATIONS

WINDOW & DOOR NOTES

EGRESS...ONE WINDOW IN LOWER LEVEL AND ONE WINDOW IN EACH BEDROOM MUST HAVE 5.7 SQ. FT. OF NET OPENABLE AREA WITH A MINIMUM OF 20" IN WIDTH AND 24" IN HEIGHT. MAXIMUM SILL HEIGHT ABOVE FLOOR IS 44".

BLOCK ALL EXTERIOR PATIO DOORS WITH NO DECK ATTACHED SO DOOR CANNOT BE OPENED MORE THAN 4".

GARAGE/HOUSE SEPARATION DOOR TO BE 20 MINUTE FIRE RATED, LATCHING & GASKETED.

ALL VEHICLE ACCESS DOORS MUST BE RATED TO WITHSTAND 90 MPH WIND LOADS. APPROVED ASSEMBLIES MUST BE MARKED OR LABELED AS COMPLIANT WITH ANSI/DSMA108.

DOUBLE STUD EACH SIDE OF DOOR OPENING FOR TRIM

ROUGH OPENING SCHEDULE

ITEM	ROUGH OPENING
ALL WINDOWS-ADD 1/2" TO HEIGHT AND 1/2" TO WIDTH	
6068 PATIO DOOR	74" X 83"
8080 PATIO DOOR	99" X 99"
2868 EXTERIOR GARAGE DOOR	34" X 83"
3068 EXTERIOR FRONT DOOR	38" X 83"
3068 FRONT DOOR WITH 1 S.L.	50-1/2" X 82"
3068 FRONT DOOR WITH 2 S.L.	62-1/2" X 82"
3068 FRONT DOOR 1 S.L. & TRANSOM	50-1/2" X 94"
3068 FRONT DOOR 2 S.L. & TRANSOM	62-1/2" X 94"
2068 PREHUNG INTERIOR	26" X 83"
2468 PREHUNG INTERIOR	30" X 83"
2668 PREHUNG INTERIOR	32" X 83"
2868 PREHUNG INTERIOR	34" X 83"
3068 PREHUNG INTERIOR	38" X 83"
2068 BIFOLD	82" X 25-1/2"
2668 BIFOLD	82" X 31-1/2"
3068 BIFOLD	82" X 37-1/2"
4068 BIFOLD	82" X 49-1/2"
5068 BIFOLD	82" X 61-1/2"
6068 BIFOLD	82" X 73-1/2"

STAIR & RAILING NOTES

EVERY STAIRWAY SHALL HAVE A HEADROOM CLEARANCE OF NOT LESS THAN 6'-8".

CARPENTER TO PROVIDE BLOCKING FOR NEWEL POSTS.

TOP OF HANDRAILS TO BE MOUNTED AT 36" ABOVE FRONT EDGE OF TREAD NOSING-CONTINUOUS FULL LENGTH OF STAIRS. TURN ENDS INTO NEWEL POST OR WALL.

RAILINGS ARE AT MINIMUM 36" HEIGHT WITH MAXIMUM LESS THAN 4" BETWEEN INTERMEDIATE RAILS.

STAIRS 4" MINIMUM RISE AND 7-3/4" MAXIMUM RISE. STAIR TREADS MINIMUM 10" RUN ON ALL STAIRS. ANY RISER OR TREAD SHALL NOT EXCEED OTHERS BY 3/8".

EXTERIOR STAIR SHALL BE PROVIDED WITH AN ARTIFICIAL LIGHT SOURCE IN THE IMMEDIATE VICINITY OF THE TOP LANDING OF THE STAIRWAY.

FOUNDATION NOTES

FOUNDATION ANCHORAGE
PROVIDE MINIMUM 1/2" BOLTS WITH AT LEAST 2 PER PIECE AND PLACED BETWEEN 3-1/2" TO 12" FROM ENDS OF EACH BOARD, SPACED A MAXIMUM OF 6' O.C. BOLTS SHALL HAVE MINIMUM 7" EMBEDMENT IN CONCRETE AND BE CAPPED WITH NUTS AND WASHERS. LATERALLY SUPPORTED FOUNDATION WALL REQUIREMENT-2" WASHER, .125" THICK, AND COUNTER SUNK .25"

FOUNDATION WATERPROOFING MEMBRANE:
CONCRETE AND MASONRY FOUNDATION WALLS THAT RETAIN EARTH AND ENCLOSE INTERIOR SPACES SHALL BE WATERPROOFED WITH AN APPROVED MATERIAL FROM TOP OF FOOTING TO FINISHED GRADE. JOINTS SHALL BE LAPPED AND SEALED.

VAPOR RETARDER REQUIRED BETWEEN CONCRETE FLOOR SLAB AND SUB-GRADE. GARAGE IS EXCLUDED.

APPROVED FOUNDATION DRAINAGE SYSTEM REQUIRED (R405.1)

DRAFTSTOPPING REQUIRED. CONCEALED AREA NOT TO EXCEED 1000 SQ. FT.

ALL WATER FROM FOUNDATION DRAINS OR SUMPS MUST BE PUMPED OR DRAINED DIRECTLY TO THE EXTERIOR THROUGH RIGID PLASTIC OR STEEL PIPING. NO SUMP WATER IS ALLOWED TO BE PUMPED INTO FLOOR DRAINS, SINKS, OR ANY OTHER ACCESS TO SANITARY SEWER.

SUB-SLAB DEPRESSURIZATION SYSTEM REQUIRED (RADON REDUCTION SYSTEM) PER MNRC 1322.2103 SECTION 103.6

PROVIDE CONNECTION LOCATION POINT FOR ELECTRICAL SERVICE TO CONCRETE-ENCASED ELECTRODE. CONCRETE ENCASED ELECTRODE MAY BE REQUIRED.

PROVIDE CLEARANCE TO COMBUSTIBLES PER MECHANICAL CODE FOR ALL VENTS/CHIMNEYS CONVEYING COMBUSTION PRODUCTS.

PROVIDE OUTSIDE COMBUSTION AIR TO FURNACE AREA OR THE RETURN AIR DUCT.

PROVIDE CORE FILL AND VERTICAL REINFORCEMENT A MINIMUM OF SIX FEET ON CENTER PER MN BLDG CODE 1303-1900

PROVIDE 6" WOOD/EARTH SEPARATION

FROST FOOTING MINIMUM 42" DEPTH.

PLAN CHANGES

4-2-20 RFI # 0271 (ADAM)

ORIGINAL PLAN ORDER, HUMMINGBIRD III THAT IS 38' WIDE AND 70' DEEP
REMOVE LINEN IN MASTER BATHROOM

GENERAL PLAN NOTES

ALL INTERIOR WALLS 3-1/2" UNLESS NOTED OTHERWISE. ALL INTERIOR PLUMBING WALLS 5-1/2" UNLESS NOTED OTHERWISE. ALL ANGLED WALLS ARE 45 DEGREES UNLESS NOTED OTHERWISE.

ALL INTERIOR WALLS TO HAVE 1/2" GYPSUM BOARD. ALL CEILINGS TO HAVE 5/8" FIRECODE GYPSUM BOARD.

TOWEL BARS MOUNTED AT 54" AND TOILET PAPER HOLDERS MOUNTED AT 24"

SAFETY GLAZING GLASS TO BE USED ON ALL GLASS IN TUB AND SHOWER AREA.

ATTIC ACCESS REQUIRED MINIMUM 22" X 30" IN AN ACCESSIBLE LOCATION.

SMOKE DETECTORS INTERCONNECTED, HARD WIRED, WITH BATTERY BACKUP EACH LEVEL AND EACH BEDROOM.

SUMP BASKET COVER TO BE SECURED.

GARAGE/HOUSE SEPARATION WALL TO BE ONE HOUR FIRE RESISTIVE CONSTRUCTION ON GARAGE SIDE OF WALL WITH JOINTS TAPED.

LEGIBLE SET OF MANUFACTURERS ENGINEERED TRUSS DETAILS TO BE POSTED ON JOB SITE.

BUILDING NOT TO BE OCCUPIED UNTIL CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

CONTINUOUS AIR BARRIER TO BE PROVIDED AT ALL ELECTRICAL, MECHANICAL, AND PLUMBING PENETRATIONS.

5/8" TYPE "X" GYP/BD REQUIRED ON INSIDE OF ANY ENCLOSED SPACE UNDER STAIRS.

EVERY PERSON PERFORMING WORK FOR WHICH THE CODE IS APPLICABLE SHALL COMPLY WITH THE CODE.

CARBON MONOXIDE DETECTORS ARE REQUIRED WITHIN 10 FEET OF EACH ROOM LAWFULLY USED FOR SLEEPING PURPOSES.

EXHAUST FANS MUST BE VENTED TO OUTSIDE AIR.
INSULATE DUCT IN UNHEATED AREAS.

ALL MEASUREMENTS AND LOCATIONS OF ALL OBJECTS HAVE BEEN PLACED AS ACCURATELY AS POSSIBLE. SOME ADJUSTMENTS MAY BE NECESSARY IN THE ACTUAL CONSTRUCTION DUE TO STRUCTURAL FRAMING AND OTHER FIELD CONSIDERATIONS.

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RESIDENCE FOR:
RIVERWALK MODEL
ADDRESS
RAMSEY
LOT BLOCK
DEVELOPMENT

PROJECT TITLE
HUMMINGBIRD III
RAMBLER

PRICE CUSTOM HOMES
11110 INDUSTRIAL CIRCLE NW
SUITE E
ELK RIVER, MN 55330
763-276-7197 OFFICE

PRICE CUSTOM HOMES

CALCULATIONS
NO SCALE

PLAN DATE: 4-2-20

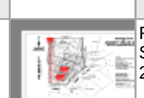
ProjectDox

Changemarks Report

Project Name: Ramsey Villas North

Workflow Started: 06/04/2020 1:56 PM

Report Generated: 08/24/2020 02:05 PM

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	9	False	Unresolved	Civil Engineer IV		Ramsey Villas North Sketch Plan 6-4-20.pdf	LL	Stormwater	A Lower Rum River Watershed Management Organization (LRRWMO) permit will be required. The LRRWMO requires rate control for the 2, 10 and 100 year rates. The LRRWMO also requires infiltration of the first 1" of runoff from the site. The sketch plan does not show any areas for ponding for rate control or infiltration. This must be corrected on the preliminary plat.	06/18/2020 12:47 PM	Len Linton	
		10	False	Unresolved	Community Development Director		Ramsey Villas North Sketch Plan 6-4-20.pdf	Tim Gladhill	Reduce Number of Lots	Based on a culmination of comments to the Sketch Plan (wetland setbacks, density transition, driveways/access spacing), Staff recommends reducing the # of lots by 1 (3 new lots instead of 4).	06/19/2020 8:27 AM	Tim Gladhill	
		11	False	Unresolved	Community Development Director		Ramsey Villas North Sketch Plan 6-4-20.pdf	Tim Gladhill	Noise Barrier	Noise barrier shall be required and should be added to sketch plan. Exact details to be worked out with Preliminary Plat. City to discuss contributing to oversizing noise barrier for broader benefit.	06/19/2020 8:27 AM	Tim Gladhill	

ProjectDox

Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	12	False	Unresolved	Community Development Director		Ramsey Villas North Sketch Plan 6-4-20.pdf	Tim Gladhill	Footprint Details	Staff cannot accurately determine full compliance with easement and eave overhang interaction. Please provide more detailed footprints to ensure that eave overhangs do not encroach into drainage and utility easements.	06/19/2020 8:27 AM	Tim Gladhill	
		13	False	Unresolved	Community Development Director		Ramsey Villas North Sketch Plan 6-4-20.pdf	Tim Gladhill	Architectural Renderings	Please provide architectural renderings.	06/19/2020 8:27 AM	Tim Gladhill	
		7	False	Unresolved	Civil Engineer II		Ramsey Villas North Sketch Plan 6-4-20.pdf	JJF	Easement	Wetland plus 16.5' buffer must be incumbered within drainage & utility easement. The wetland must be delineated. Please keep in mind no part of a structure is allowed within easements, this includes roof overhangs.	06/11/2020 8:01 AM	Joe Feriancek	
		8	False	Unresolved	Civil Engineer II		Ramsey Villas North Sketch Plan 6-4-20.pdf	JJF	Lot 4	Lot 4 doesn't look buildable, no disturbance within 16.5' of wetland boundary doesn't appear attainable with this layout.	06/11/2020 8:01 AM	Joe Feriancek	
		1	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Wetland/Stormwater Pond Setback	While the 16.5 foot setback is shown on the plan, that is also the boundary of where silt fence should be installed and there shall not be any disturbance beyond that barrier. It is unclear if that is feasible based on this layout.	06/08/2020 12:53 PM	Chris Anderson	

ProjectDox

Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	2	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Wetland Delineation	Delineations are only valid for 5 years. A new wetland delineation will be required as part of any development proposal on this site.	06/08/2020 12:53 PM	Chris Anderson	
		3	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Tree Inventory	A Tree Inventory and Preservation Plan will be required. All oaks and evergreens with a DBH of 4 inches or greater as well as all other deciduous trees with a DBH of 8 inches or greater must be inventoried by an ISA Certified Arborist or a SAF Certified Forester. Inventory must include species, diameter, condition, status (remove/preserve), and if remove, reason for removal (e.g. house pad, grading, stormwater pond, etc.). At least 40% of the DBH inches shall be retained on site.	06/08/2020 12:53 PM	Chris Anderson	
		4	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Density Transitioning	It appears that Density Transitioning will be required along the eastern boundary of all 4 lots. If landscaping is used, it shall require 2 overstory trees, 2 evergreen trees, and 2 ornamental trees for every 100 feet of common boundary. Plantings shall be located wthin a 25 foot wide buffer area.	06/08/2020 12:53 PM	Chris Anderson	

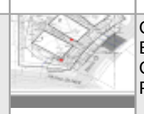
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Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	5	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Noise Study	A noise study should be completed due to the site backing up to State Highway 47.	06/08/2020 12:53 PM	Chris Anderson	
		6	False	Unresolved	Environmental Review		Ramsey Villas North Sketch Plan 6-4-20.pdf	CA	Screening	Either through tree preservation or additional landscaping, screening should be seriously considered along the western boundary to help buffer against highway traffic.	06/08/2020 12:53 PM	Chris Anderson	
	2	35	False	Unresolved	Civil Engineer IV		C3 GRADING & EROSION CONTROL PLAN.pdf	LL	Rear Yard Drainage	A drainage and utiiity will be required over lots 2 & 3 to encumber drainage swale. Easement placement must allow for construction of Deck on rear of house without encroachment.	08/21/2020 10:07 AM	Len Linton	
		36	False	Unresolved	Civil Engineer IV		C3 GRADING & EROSION CONTROL PLAN.pdf	LL	Install Silt Fence	Install Silt Fence across front of lots, leaving openings for each future driveway.Biologs do not provide adequate protection in these locations.	08/21/2020 10:07 AM	Len Linton	
		31	False	Unresolved	Civil Engineer II		C6 CONSTRUCTION DETAILS.pdf	JJF	Add Details	Add detail for silt fence Add detail for tree save fence	08/14/2020 1:39 PM	Joe Feriancek	
		28	False	Unresolved	Civil Engineer II		C4 UTILITY PLAN.pdf	JJF	Sewer Connections	Use an Insert-A-Tee or approved equal.	08/14/2020 1:37 PM	Joe Feriancek	

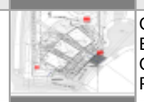
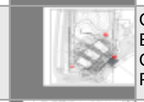
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Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	2	29	False	Unresolved	Civil Engineer II		C4 UTILITY PLAN.pdf	JJF	Curb Stop	If the curb stop goes into the driveway it needs to have a driveway box. This curb stop looks like it will likely be inthe driveway so consider adding it to the plans.	08/14/2020 1:37 PM	Joe Feriancek	
		30	False	Unresolved	Civil Engineer II		C4 UTILITY PLAN.pdf	JJF	Extending existing services Lot 1	Why partially extend services for Lot 1? Understand the desire to confirm location/elevation just not partial extension. I would reccomend pot holing the services if there's doubt they exist.	08/14/2020 1:37 PM	Joe Feriancek	
		32	False	Unresolved	Civil Engineer II		C3 GRADING & EROSION CONTROL PLAN.pdf	JJF	Swale Lot 1	Don't understand the need for a swale through the front yard of Lot 1, looks like sheet flow to back of curb is possible.	08/14/2020 1:40 PM	Joe Feriancek	
		33	False	Unresolved	Civil Engineer II		C3 GRADING & EROSION CONTROL PLAN.pdf	JJF	Rear Lot Drainage	Stormwater is being directed near the back of the structures across Lots 2 and 3 rather than to the rear of the lots within drainage and utility easement. Appears to be adequate fall to the NW on Lots 2 and 3 particularly to carry the stormwater runnoff within the D&U Easements.	08/14/2020 1:40 PM	Joe Feriancek	
		34	False	Unresolved	Civil Engineer II		C3 GRADING & EROSION CONTROL PLAN.pdf	JJF	Spot Elevations	Call out proposed spot elevations at all Lot Corners.	08/14/2020 1:40 PM	Joe Feriancek	
		27	False	Unresolved	Civil Engineer II		C2 SITE PLAN.pdf	JJF	Structure in Easement	FYI, no part of the structure including overhang is allowed with the D&U Easement.	08/14/2020 1:08 PM	Joe Feriancek	

ProjectDox

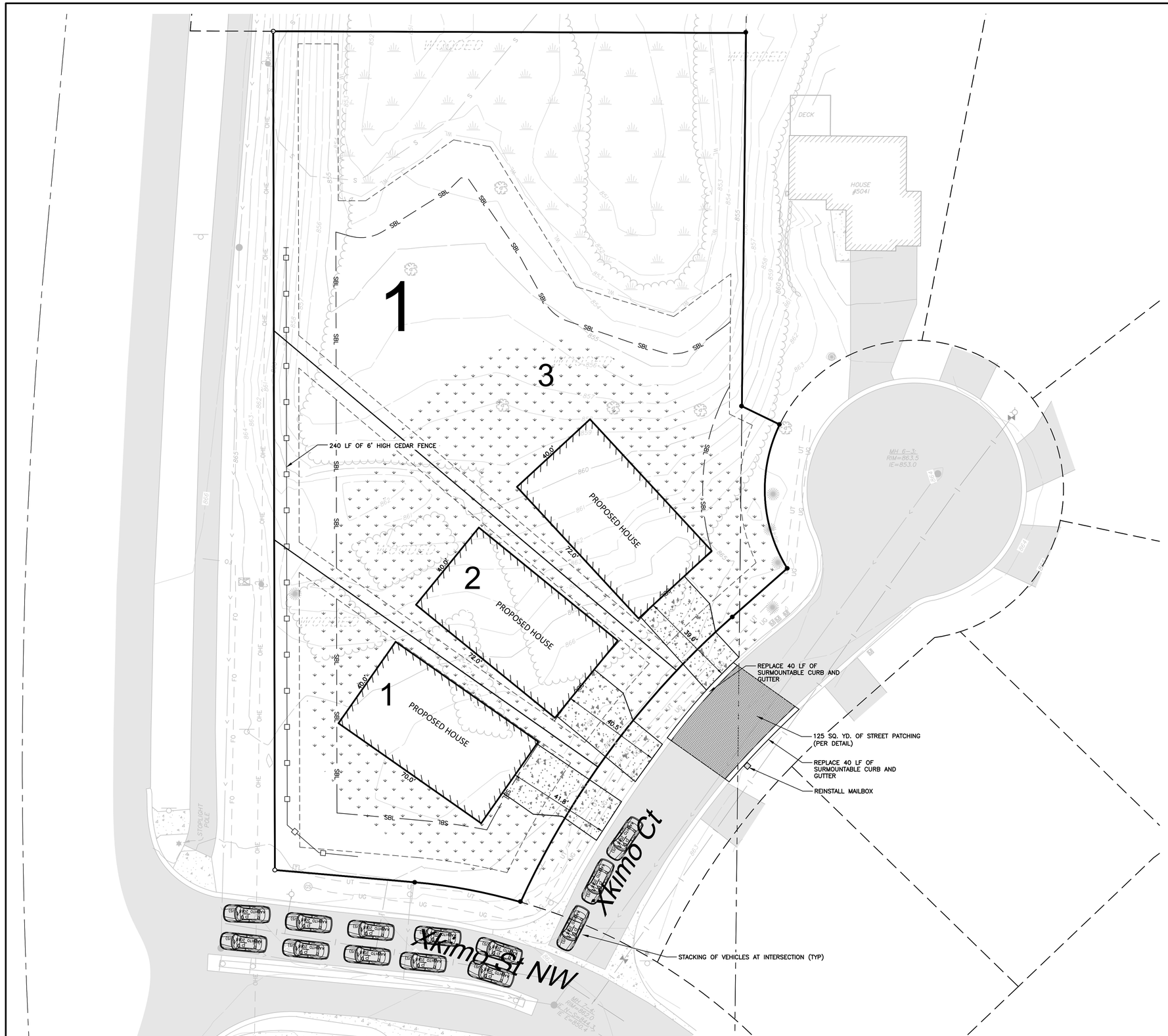
Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	2	25	False	Unresolved	Civil Engineer II		C1 REMOVALS PLAN.pdf	JJF	Protect Mail Boxes	Protect mail boxes located SW of CDS bulb.	08/14/2020 12:55 PM	Joe Feriancek	
		26	False	Unresolved	Civil Engineer II		C1 REMOVALS PLAN.pdf	JJF	Tree Protection Fence	Aerial shows more trees than whats being removed. Provide tree protection fence at the dripline of trees to remain.	08/14/2020 12:55 PM	Joe Feriancek	
		24	False	Unresolved	Civil Engineer II		C0 Cover.pdf	JJF	Signature Block	Final Plans will need signature block wth dates, etc.	08/14/2020 12:48 PM	Joe Feriancek	
		21	False	Unresolved	Engineering Tech		C3 GRADING & EROSION CONTROL PLAN.pdf	Logan Czech	Service placement	Avoid running services directly under driveway.	08/12/2020 10:10 AM	Logan Czech	
		22	False	Unresolved	Engineering Tech		C3 GRADING & EROSION CONTROL PLAN.pdf	Logan Czech	Erosion Control	Install silt fence around perimeter instead of filter berm.	08/12/2020 10:10 AM	Logan Czech	
		23	False	Unresolved	Engineering Tech		C3 GRADING & EROSION CONTROL PLAN.pdf	Logan Czech	Noise study	Was noise study performed to ensure 6 ft cedar fence is sufficient?	08/12/2020 10:10 AM	Logan Czech	
		14	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Additional Info Needed	Add legend so it's clear which trees are being removed and saved. Also, add tally of total tree inches, tree inches being removed, and add column with general purpose for removal (e.g. mass grading, stormwater pond, sidewalk, etc.). Certain removals may be exempt from the removal calculation.	08/12/2020 9:15 AM	Chris Anderson	

ProjectDox

Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	2	15	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Add to Legend	Add these line types to legend so it's clear what they are.	08/12/2020 9:15 AM	Chris Anderson	
		16	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Sod	This area shall also be finished with sod up to back of curb. Expand sod symbol in this area.	08/12/2020 9:15 AM	Chris Anderson	
		17	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Tree Save Fence	Add Tree Save Fence in this general area to ensure preserved trees are not removed or damaged.	08/12/2020 9:15 AM	Chris Anderson	
		18	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Duplicate Trees	Based on aerials, it appears that these existing trees are a repeat of trees 98, 99, and 100. Remove these symbols from this sheet.	08/12/2020 9:15 AM	Chris Anderson	
		19	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Irrigation	Add Landscape Note stating that any in-ground irrigation system must include a rain sensor and some form of water efficient technology, such as a smart controller.	08/12/2020 9:15 AM	Chris Anderson	
		20	False	Unresolved	Environmental Review		L1 LANDSCAPE PLAN.pdf	CA	Topsoil	Add Landscape Note stating that all disturbed areas to receive 4" of topsoil with not more than 35% sand content.	08/12/2020 9:15 AM	Chris Anderson	



LEGEND:

- PROPOSED BITUMINOUS PAVEMENT
- PROPOSED DRIVEWAY LOCATION
- PROPOSED SOD
- SURMOUNTABLE CONCRETE CURB AND GUTTER
- PROPOSED CEDAR FENCE

N

0 20'

SCALE: 1" = 20'

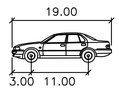
SITE PLAN NOTES:

1. ALL CONCRETE RAMPS, SIDEWALKS AND ACCESSIBLE HANDICAPPED PARKING STALLS TO CONFORM TO CURRENT A.D.A. REQUIREMENTS.
2. CONTRACTOR SHALL FIELD VERIFY HORIZONTAL AND VERTICAL LOCATION OF EXISTING UTILITIES PRIOR TO START OF CONSTRUCTION.
3. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION.
4. CONSTRUCTION SHALL BE IN ACCORDANCE WITH APPLICABLE CITY, COUNTY AND STATE REGULATIONS.
5. BUILDING ENVELOPE IS SHOWN FOR REFERENCE ONLY AND IS APPROXIMATE. REFER TO PLANS PROVIDED BY HOME BUILDERS FOR EXACT FOOTPRINT.
6. LANDSCAPING AND TURF ESTABLISHMENT PER LANDSCAPE PLANS & SPECIFICATIONS.
7. DRIVEWAY LOCATIONS ARE APPROXIMATE. FINAL MATERIAL AND LOCATION ARE TO BE DETERMINED BY BUILDER.

SITE PLAN INFORMATION:

SITE DATA	EXISTING	PROPOSED
PAVEMENT AREA	0 SF	2,575 SF
BUILDING AREA	0 SF	8,560 SF
PERVIOUS AREA	59,877 SF	48,742 SF
TOTAL AREA	59,877 SF	59,877 SF

DESIGN VEHICLE INFORMATION:



	feet
Width	: 7.00
Track	: 6.00
Lock to Lock Time	: 6.0
Steering Angle	: 31.6

CALL 48 HOURS BEFORE DIGGING:
GOPHER STATE ONE CALL
TWIN CITY AREA 651-454-0002
MINNESOTA TOLL FREE 1-800-252-1166

REV NO.	DATE	DESCRIPTION
1	08/06/2020	DRAWINGS ISSUED TO CITY

DATE: 08/06/2020
DESIGN BY: CJD, MJM
DRAWN BY: MJM
CHECKED BY: WPD
DWG FILE: SITE BASE
FILE NO.: 20-0000.00

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signed: Wesley P. Davis
Date: 08/06/2020 Lic. No. 55886

BOGART, PEDERSON & ASSOCIATES, INC.
LAND SURVEYING
CIVIL ENGINEERING
ENVIRONMENTAL SERVICES
13076 FIRST STREET, BECKER, MN 55308-9322
TEL: 763-262-9822 FAX: 763-262-9844

Rivers Bend Holdings LLC
Ramsey Villas North
OUTLOT E, RIVERS BEND 3RD ADDITION
City of Ramsey, Anoka County, MN

SITE PLAN

SHEET NO.
C2

8/25/2020 1:01 PM N:\Projects Current\20-0234.00 Riverside Development- Ramsey Villas\Engineering\CAD Files\Site.dwg

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, September 3, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Torrey Johnson Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	None
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Planner Chris Anderson Planning Consultant Eric Maass City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Senior Planner McGuire Brigl stated that there have been a few changes to the agenda, noting that Item 5.03 has been moved from the Consent Agenda and will appear as Item 7.03 under Commission Business. She stated that Item 7.01 was removed from the agenda as it was reviewed at the last Planning Commission meeting and was not intended to be included on this agenda. She stated that the Lennar subdivision request on 167th will not be discussed tonight and will appear on the October agenda.

Motion by Commissioner Peters, seconded by Commissioner Johnson, to approve the agenda as amended.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the August 6, 2020 Planning Commission Meeting Minutes
5.02: Receive Update on O'Reilly Auto Parts Site Concept Plan
~~5.03: Review Proposed Site Plan for Storyteller Café, Case of Stories Foundation~~

Motion by Commissioner Johnson, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North, Case of River's Bend Holdings, LLC (Project 20-117)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:04 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approval of the project and adoption of Resolution #20-187.

Citizen Input

Marlon Glines, Riverside Development, stated that he was present to address any questions.

Motion by Commissioner Johnson, seconded by Commissioner Gengler, to close the public hearing.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:07 p.m.

Commission Business

Councilmember Musgrove stated that she visited the property and thanked the developer for working with the earlier comments to reduce the number of homes from four to three. She asked if the Commission is interested in a noise barrier.

Senior Planner McGuire Brigl commented that the noise wall is included in the plan set and was reviewed by Anoka County and the City staff.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council Adopt Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #20-190 Approving a Conditional Use Permit (CUP) for a Religious Institution, Connections Church (Project 20-125)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends approval of the Conditional Use Permit contingent upon further site plan approval within one year.

Commissioner Johnson asked what impact the Highway 10 project could have on this site.

Senior Planner McGuire Brigl stated that Connections Church has been involved in the discussions related to Highway 10 and are aware of the potential to have an exit ramp on the property. She stated that staff is looking at alternate options, but the Church has been a great partner.

Commissioner Johnson asked if the plans for the Church would impact the current Highway 10 proposal.

Senior Planner McGuire Brigl commented that the project as planned would not impact the current Highway 10 plans.

John Kinghorn, applicant, stated that the plan as presented with the building and parking is simply to provide an idea of showing how large that would be. He stated that additional design work has not yet occurred.

Commissioner Johnson noted that the Highway 10 project shows the ramp going across the property and asked if the church is aware of the plan.

Mr. Kinghorn stated that the church is aware of the Highway 10 project. He stated that this is very preliminary, and they are simply attempting to secure an approval from the City related to this use on the property.

Citizen Input

No comments.

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:17 p.m.

Commission Business

Motion by Commissioner Johnson, seconded by Commissioner Peters, to recommend that City Council Adopt Resolution #20-190 Approving a Conditional Use Permit for Connections Church, contingent upon future Site Plan approval within one year.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Review Resolution #20-188 and Ordinance #20-17 Considering Allowing Event Center on Residential Property, Case of Blue Cottage Farms (Project 20-122)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:18 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff is open to the idea of having event centers on residential properties with strict conditions and items required for approval. Staff is open to modifications to the proposed ordinance amendments and Conditional Use Permit. Staff notes that if the ordinance amendment and Conditional Use Permit are approved, the applicant would still be required to work with the Fire Marshal and Building Official to receive

an update Certificate of Occupancy (CO) and address items onsite such as spacing, sprinkling/fire prevention, and ADA compliance.

Senior Planner McGuire Brigl noted that written comments received from residents were distributed to the Commission and highlighted the key items brought forward from the resident comments. She stated that staff received signatures from neighbors opposing the project. She stated that public notice was required to be sent within 350 feet of the subject property. She noted that ten additional notices were hand delivered one block to the east, which were not legally required but at the request of residents and the Council. She noted that this request was also noticed online, and a sign was placed on the subject property to provide additional notice to the public.

Chairperson Bauer asked if someone can currently receive a special events permit for a wedding on their own property. He asked if the music is required to stop at 10 p.m. or the event.

Senior Planner McGuire Brigl confirmed that someone could get a special events permit for that purpose and the music is required to stop at 10 p.m., but the event can continue later.

Chairperson Bauer stated that under the request the music would stop at 10 p.m. but the event could continue to 11 p.m. and asked what would occur during that hour.

Senior Planner McGuire Brigl replied that the applicant stated that music would end at 10 p.m. and that would leave the last hour for the guests and vendors to pack up and leave.

Chairperson Bauer asked if the bar could remain open until 11 p.m.

Senior Planner McGuire Brigl stated that could occur as written. She noted that the language could be made clearer that the last hour is meant for cleanup.

Commissioner VanScoy asked the number of residents that signed petition.

Senior Planner McGuire Brigl commented that 27 households signed the petition against the request.

Commissioner Gengler asked the restraints that would be placed on liquor sales.

Senior Planner McGuire Brigl stated that a licensed bartender would be needed, or the caterer would be required to hold that license.

Chairperson Bauer asked if weddings/special events are a permitted use in any of the City's zoning districts.

Senior Planner McGuire Brigl commented that she believed they are allowed in commercial districts and are not currently allowed in residential districts.

Citizen Input

Rachel __, 5552 179th Lane NW, stated that she appreciates everyone being able to speak their mind and the concerns brought forward by neighbors. She stated that they are flexible and want this to be something good for the community. She stated that they would start small with one or two weddings per month. She commented that she originally proposed for music to end at 10 p.m. bur would be willing to end that at 9:00 p.m. She explained that the guests would be required to leave when the music ends and the last hour is meant to provide time for the bridal party to gather their belongings. She stated that she would also propose no smoking because she would not want to have the fire risk. She stated that she would be willing to install a fence on the east side of the property if desired by the neighbors. She stated that they are improving the barn and have held two graduations parties on their property for family/friends. She stated that as things have changed with COVID, this has been something that she would like to offer to people. She noted that she would like to keep it small with only the barn being used and perhaps a future bathroom building and space for the bridal party to get ready in, if allowed. She noted that smaller events could take place in the afternoon, concluding by 6:00 p.m. with the last hour for cleanup ending at 7:00 p.m. and would be held on Saturday or Sunday.

Chairperson Bauer asked if the two events that were held on her property would be considered commercial, specifically whether she charged for the use of her property.

Ms. Massmann replied that they were not, explaining that they held their wedding on their property and alerted the neighbors prior to the event five years ago. She stated that they also held their daughter's graduation party two years ago from 1:00 to 5:00 p.m. with all parking on their own property. She stated that she also hosted a graduation party for a friend's child and followed the same format.

Chairperson Bauer asked the largest event that they have held on the property.

Ms. Massmann, replied that would be their wedding and there were 160 guests, estimating about 50 vehicles. She stated that the graduation parties were open house style with guests coming into the party for an hour or so during the allotted time.

Kathy Westensee, 5420 177th Lane NW, stated that she also submitted a written letter. She commented that there are six homes that border this property. She noted that it is a long rectangle property with the barn and home in the middle. She stated that she is opposed to this as they enjoy their yard in the evenings and weekends and enjoy the wildlife. She was concerned that this activity would change the habits of the wildlife. She was also concerned with the traffic and noise that would generate from this use. She stated that her next-door neighbor is 90 years old and commented that she would not feel safe if events were held on this property.

Cindy Peterson, 17745 Fluorine Street, stated that they have heard noise when the property has held events in the past. She stated that she has concern that the vehicles exiting the property would shine their lights onto adjacent homes. She stated that she is also concerned with the safety of the roadway and for vehicles exiting the property attempting to get onto the road.

Jackie Thompson, 17957 Iodine Street NW, stated that the venue would offer alcohol and she would be concerned with drunk driving that could occur. She stated that many people use Iodine

as a cut through rather than using 179th. She stated that there are quite a few children in the neighborhood that bike and play in the street that she would be concerned about. She stated that an event could generate 100 vehicles every weekend or every other weekend and she would be concerned with that. She stated that she opposes the request because of the alcohol use and traffic that would be generated.

Zach Bray, 5410 177th Lane NW, stated that he and his wife recently had a baby and would be concerned with the noise. He stated that the property does not have a storm shelter and asked where people would go if a storm came.

Dayette O'Brien, 5400 177th Lane NW, stated that she submitted an email with 15 key points of concern. She stated that this property is zoned residential and a wedding with alcohol would be the same as a bar. She commented that people do not want to live next to a bar. She stated that they did not move to this location to live next to a bar.

Kevin Dowell, 17937 Germanium, stated that he believes that this is not just impactful for the neighbors but also adjacent properties because of the noise. He stated that this would be an outdoor venue and the sound would carry. He stated that he is also concerned with traffic on 179th and the pedestrian traffic as there are no sidewalks. He stated that even though this would be small, businesses grow, and the problems would grow as well.

Ms. Massmann appreciated the comments of the neighbors. She stated that she does not want to cause problems. She stated that she would love to use the property and open it for use for outside events. She noted that with COVID people would prefer to have outdoor events.

Chairperson Bauer stated that the business plan shows a few events in the first few years and then additional events in the future. He asked if there would be a limit of events based on the business plan or whether the larger number of events could occur at any time.

Senior Planner McGuire Brigl stated that as written there would not be a restriction matching the business plan. She stated that the CUP could be drafted in a way that would place a restriction on the number of events per year. She reviewed some of the draft conditions that would be suggested for a CUP of this nature.

Tammy Ruttger, 17944 Germanium Street, stated that her main concerns are related to overflow parking that could park on her street in front of her home. She stated that she is also concerned with what would occur in the case of a fire as there are no hydrants in the area.

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner Johnson aye
Commissioner Woestehoff aye

Commissioner Gengler aye
Commissioner Peters aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 8:00 p.m.

Commission Business

Commissioner Johnson stated that he loves the idea of having a wedding event venue with a barn in Ramsey but did not believe this was the right location because of the close proximity to neighbors, traffic, threats of fire, and that alcohol would be served in a residential area.

Commissioner Woestehoff asked staff for clarification on the suggestion of an Interim Use Permit rather than a Conditional Use Permit, specifically whether the intent was for the permit to be time based rather than location based.

Senior Planner McGuire Brigl confirmed that the intent of that suggestion would be to have the permit be time based. She stated that all of these approvals are reviewed by a development committee that include all City departments, including public safety. She stated that if the use were approved, public safety would work with the property to ensure that the building would be safe in terms of fire protection. She stated that all building permits and property reviews are funded by the applicant and not the taxpayers.

Commissioner Woestehoff stated that he would be in favor of the ordinance but not this CUP. He asked that the actions be considered separately.

Chairperson Bauer stated that the Commission could make a recommendation on the ordinance amendment without making the same recommendation on the CUP.

Senior Planner McGuire Brigl stated that if something is listed as a conditional use in the zoning code, an applicant would receive the permit if the applicable conditions were met. She stated that a denial would not be appropriate if the applicant meets the requirements of the ordinance and findings of fact in the Conditional Use Permit. She stated that if the Commission is open to amending the zoning code, she would recommend that staff review the language again and also work with the applicant to further amend the CUP from the applicant as well.

Chairperson Bauer stated that there were comments on two intersections and asked if public safety has commented on those intersections.

Senior Planner McGuire Brigl stated that she had not heard those concerns prior to this week and would be willing to speak with public safety.

Councilmember Musgrove advised of outdoor wedding venues that other small cities have, including one venue in Ramsey. She stated that perhaps the applicant would be willing to not allow alcohol and have an earlier closing time, perhaps 8:00 p.m. She stated that fencing would also help with noise and keeping people on the property. She stated that she likes the idea of this as it brings people into Ramsey but also has concerns with this location.

Commissioner Gengler stated that she understands the concerns of the neighbors but believes that the applicant seems to be very flexible. She stated that she is surprised that this request has not come before the Commission before because of the popularity of barn/outdoor weddings. She stated that although this is the first request, she does not believe it would be the last.

Senior Planner McGuire Brigl stated that there has been interest from venues in the past but when staff mentions a Code amendment would be necessary, it tends to scare them off.

Commissioner Woestehoff referenced the difference between IUP and CUP and asked if the same guidelines would apply to an IUP. He questioned if an IUP would require an ordinance amendment.

Senior Planner McGuire Brigl explained that a CUP is a more commonly used tool and would run with the property, whereas an IUP would terminate if the property were sold to another party.

Commissioner VanScoy stated that he likes the suggestion that the property owner and neighbors work together as it sounds like there has not been much discussion to this point and it appears the applicant is flexible. He stated that he would like to see the group table this to allow time for that additional discussion. He stated that he is concerned with maintaining the rural character but likes the concept of having events under controlled circumstances that would be accepted by the neighbors.

Motion by Commissioner VanScoy, seconded by Commissioner Johnson, to table the request to allow additional discussion between the property owners and neighbors.

Further discussion

Commissioner Woestehoff asked if both matters should be tabled or whether the ordinance amendment could continue forward. Commissioner VanScoy stated that he agrees that they are separate issues but believes that additional research is needed to determine if this response would come forward with any request. He stated that he would prefer that both items be tabled at this time. He stated that if an agreement cannot be reached at this time, he finds it hard to believe that people would be supportive in any rural area of Ramsey. Chairperson Bauer stated that he would agree that the items should remain together as perhaps the group will decide that the ordinance amendment would not make sense after additional consideration. Commissioner VanScoy commented that this is an excellent way to gather public input on this topic.

A roll call vote was performed:

Commissioner Peters aye

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

~~7.01: Review Sketch Plan for Riverstone South; Case of Capstone Homes~~

7.02: Review Revised Sketch Plan for Hunt Addition, Case of Platinum Land (Project 20-105)

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends directing the applicant to develop a preliminary plat incorporating staff comments and working with the adjacent neighbor to allow the neighboring property to develop in the future, per the property owner's request.

Commission Business

Councilmember Musgrove stated that she has concerns with Lot 14. She commented that the easement would be close to where a home would sit, and the property owner would assume they own more land than they do. She noted that she also has a concern with Lot 25. She stated that homeowners do not always understand how an easement works.

Senior Planner McGuire Brigl stated that staff is also concerned with Lots 14, 25, 49, 55 and 56. She stated that there are other properties in the city that have similar easements that have caused confusion and multiple calls to City staff. She stated that she would prefer to see 80 feet of buildable area for lots without the easement.

Councilmember Musgrove commented that she believes that the lots would be more saleable in that manner and would create a better product that would benefit the developer in the end.

Chairperson Bauer commended the developer for working with the City and the intent to not rezone the property. He believed that with these modifications the developer could come back with a sketch that would address these issues and continue this moving forward.

Jason Bebeau, applicant, referenced the lots that were mentioned by Councilmember Musgrove and staff and commented that when people are purchasing lots in a development, every single lot is 80 feet wide and they are aware of what they are purchasing. He asked why they would want to lose additional lots when every lot is 80 feet wide and noted that all four corners of the lot are

marked. He stated that each lot as proposed is 80 feet wide and those with an easement would be 80 feet wide without the easement.

Senior Planner McGuire Brigl highlighted Lot 49 and stated that the lot is 81 feet wide which includes half of the 75-foot-wide easement, which equates to 40 feet of buildable space.

Mr. Bebeau commented that the lot meets the 80-foot requirement.

Senior Planner McGuire Brigl explained that would not be 80 buildable feet wide. She stated that the lot dimensions would not be met because of the inclusion of the easement.

Commissioner Woestehoff asked if there has been any movement on the Trott Brook North property that would help to move along the connection to utilities.

Senior Planner McGuire Brigl commented that there is nothing new to report on that property.

Chairperson Bauer stated that he would suggest that the developer work with staff to address the issues mentioned before going to the expense of preliminary plat.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to direct the applicant to develop a preliminary plat application incorporating staff and neighbor comments.

7.03: Review Proposed Site Plan for Storyteller Café; Case of Stories Foundation

Presentation

Planning Consultant Maass presented the Staff Report and stated that staff is looking for generation direction from the Commission as to whether or not the applicant should move forward with completing a formal application for review. The Planning Commission should indicate general support or lack of support for the proposed project to provide both the applicant and staff as to how to proceed.

Senior Planner McGuire Brigl commented that this is a unique property that is skinny, abuts a road and a daycare and believes that this is a good fit for the property. She stated that this project seems to fulfill goals of the City, bringing additional restaurants to the community.

Commission Business

Chairperson Bauer stated that there was concern in the past with what could fit on that narrow strip and commented that this appears to be an excellent fit for the property.

Commissioner Anderson asked the type of apartments, whether they would be market rate, and stated that he would also be interested in the foundation proposing this project.

Stephanie Page, Executive Director of Stories Foundation, stated that they are a nonprofit organization that creates social impact businesses to help fight human trafficking. She stated that

their goal would be that the café would be a presence in the community that would serve good food and educate about the social justice issues that exist. She stated that she believes that social impact businesses are underused in the community. She stated that people can know that eating their lunch or having their coffee helps to fight the issue of human trafficking. She stated that one of the three apartments would be occupied by her parents, who would then manage the property and the other two apartments would either be market rate apartments to help cover the costs or would be available for women coming out of situations where they need a next step. She stated that they would partner with local programs for safe housing that would provide a steppingstone for women that are in a position where they need assistance until they are able to get a market rate apartment. She stated that the café would also create job opportunities for those that need that support.

Commissioner Gengler commented that the drawings are impressive, this is a beautiful design and it seems that this would be a good fit for the space and a great addition to the business community.

Councilmember Musgrove asked if the applicant's parents are local to the area and asked for more details on the length of stay for the other two apartments.

Ms. Page confirmed that her parents are local. She stated that the apartments would not be turning over constantly. She explained that these apartments would be a next step for those that have already come out of an unsafe situation and have been in a one to two-year program. She explained that the apartments would be available on a sliding scale with rents increasing over time to prepare that tenant for their next step into a market rate apartment. She stated that if there is not anyone that needs those apartments for that use, the apartments could be rented at market rate to contribute to the cause. She stated that the apartments would be leased on one-year terms.

Councilmember Musgrove commented that sex trafficking is a serious issue and stated that she would be more in agreement to supporting the apartments if it was used for that space. She stated that she would be concerned with having market rate apartments, simply to have them in a business area.

Ms. Page noted that she has not thought through the apartments completely, noting that they intent to use those apartments as a next step for women in their journey of healing.

Commissioner VanScoy stated that having apartments in a commercial building would be a permitted use and therefore that could not be denied for that purpose. He referenced the parking which was mentioned as somewhat deficient in the staff report and asked for additional details.

Planning Consultant Maass reviewed the different parking requirements with The COR and how the calculation could be made. He stated that 20 stalls would be proposed. He stated that because this is not a true restaurant and is more of a cafe with a drive-thru, the same parking may not be needed. He stated that there is a proposed training area that could bring in larger groups with a higher parking demand.

Commissioner VanScoy asked how on-street parking would apply.

Planning Consultant Maass stated that street parking was not taken into account when reviewing the request but confirmed that on-street parking would be available on Sunwood and Veterans Drive. He noted that perhaps there is also an opportunity for shared parking with the daycare and at the parking ramp.

Commissioner Anderson asked if there would be two to three employees and whether those would be the people occupying the apartments.

Ms. Page stated that there will be a combination of people that live onsite and offsite for employees and noted that volunteers would also work at the business.

Chairperson Bauer stated that this looks like an interesting project and a good use of the odd shaped parcel. He stated that even though parking would be restricted because of the size of the parcel, there are opportunities for off-site parking as well.

8. COMMISSION / STAFF INPUT

Senior Planner McGuire Brigl highlighted some items that will come forward to the Commission for review in October. She stated that there is a lot of building within Ramsey and advised of the new staff member the department will be gaining to provide assistance.

City Planner Anderson reported that the City is intending to hold a fall recycling event on September 26th from 8:00 a.m. to noon at the public works campus.

Senior Planner McGuire Brigl stated that the City will also be hosting a series of *Happy Daze* events and noted that more information can be found on the City website.

9. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Johnson, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 9:00 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-187

RESOLUTION APPROVING PRELIMINARY PLAT FOR RAMSEY VILLAS NORTH

WHEREAS, River's Bend Holding, LLC, hereafter referred to as "Developer," properly applied for Final Plat approval of the following described property located in the City of Ramsey:

> Outlot E Rivers Bend 3rd Addition, Anoka County, Minnesota
> (the 'Subject Property');

WHEREAS, the City has received an Application for Preliminary Plat Approval for Ramsey Villas North, which includes three (3) residential lots; and

WHEREAS, the Subject Property is located in the R-2 Residential District; and

WHEREAS, the Developer has proposed 50 foot-wide lots consistent with the requirements of the R-2 Residential (Detached Villa) District requirements; and

WHEREAS, the Planning Commission reviewed the sketch plan on July 9, 2020; and

WHEREAS, the Planning Commission reviewed the preliminary plat on September 3, 2020; and

WHEREAS, the City Council approved the Preliminary Plat on September 22, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants preliminary plat approval for Ramsey Villas North in accordance with relevant City Codes, subject to the following conditions:
    a. Compliance with the Staff Review Letters.
    b. Compliance with all Staff Review Comments in ProjectDox.
    c. Final approval by City Engineer and City Attorney.
    d. The Developer entering into a Development Agreement with the City.
    e. Approved wetland delineation and 16.5 foot setback encumbered by easement.
    f. Review and approval by Anoka County and MnDOT.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

DRAFT

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

DRAFT

CC Regular Session **5. 11.**

Meeting Date: 09/22/2020

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #20-190 Approving a Conditional Use Permit (CUP) for a Religious Institution, Connections Church (Project 20-125)

Purpose/Background:

The purpose of this case is to review an application from Kinghorn Construction and Connections Church (the "Applicant") for a Conditional Use Permit (CUP) for a religious institution at the property generally known as PID 34-32-34-14-0014 (the "Subject Property"). The property is approximately 7.11 acres, is south of Highway 10, north of Riverdale Drive, east of 6650 Highway 10 NW and west of 6440 Highway 10 NW (Comfort Suites).

The Applicant has been discussing the use on the Subject Property with the City and has been part of the discussions related to the Highway 10 improvements. This is not Site Plan Review nor formal approval. This is simply providing zoning approval before plans are prepared. The Applicant desires to have some degree of confidence that the use is acceptable in this location before they incur the expense of plan preparation.

Notification:

Notification is not required for this meeting and has not been provided.

City Staff attempted to notify property owners within 350 feet of the Subject Property, as reflected in the Anoka County Property Records, of the public hearing held by the Planning Commission on September 3. Staff did not receive any comments for the September 3, 2020 Public Hearing.

Observations/Alternatives:

Summary

The Applicant has requested feedback on the proposed use of the property (a religious institution) prior to developing full engineering plans for formal site plan review. The Applicant has noted that this project will take fundraising from its members, so they want to ensure the use is allowed by the City prior to developing these expensive plans. Staff is supportive of this approach, and has drafted the attached Conditional Use Permit (CUP) contingent upon future site plan approval.

Staff Comments

Based on the site plan, it appears that the Subject Property has adequate space for parking and a building, as well as stormwater ponds. The Applicant has drafted out future expansion areas on the site plan as well (attached), which also appears to fit well on the site. The site plan appears to generally meet the requirements and setbacks of the B-2 District.

Riverdale Drive is a 2021 reconstruction road project, and Staff notes that the Applicant should work with the City to get the curb cuts put into the site at the time of reconstruction to set the site up for future development.

Parking

The Applicant has done a parking analysis based on the City Code and number of seats in the sanctuary (400 seats), which would require approximately 134 spaces. The Applicant has shown 139 spaces on the draft site plan, and Staff notes that there is additional room to expand parking if needed.

Funding Source:

The Applicant is responsible for all costs associated with review of the project.

Recommendation:

Planning Commission recommends approval of the Conditional Use Permit contingent upon future site plan approval within one (1) year.

Action:

Motion to adopt Resolution #20-190 approving a Conditional Use Permit for Connections Church.

Attachments

Site Location Map

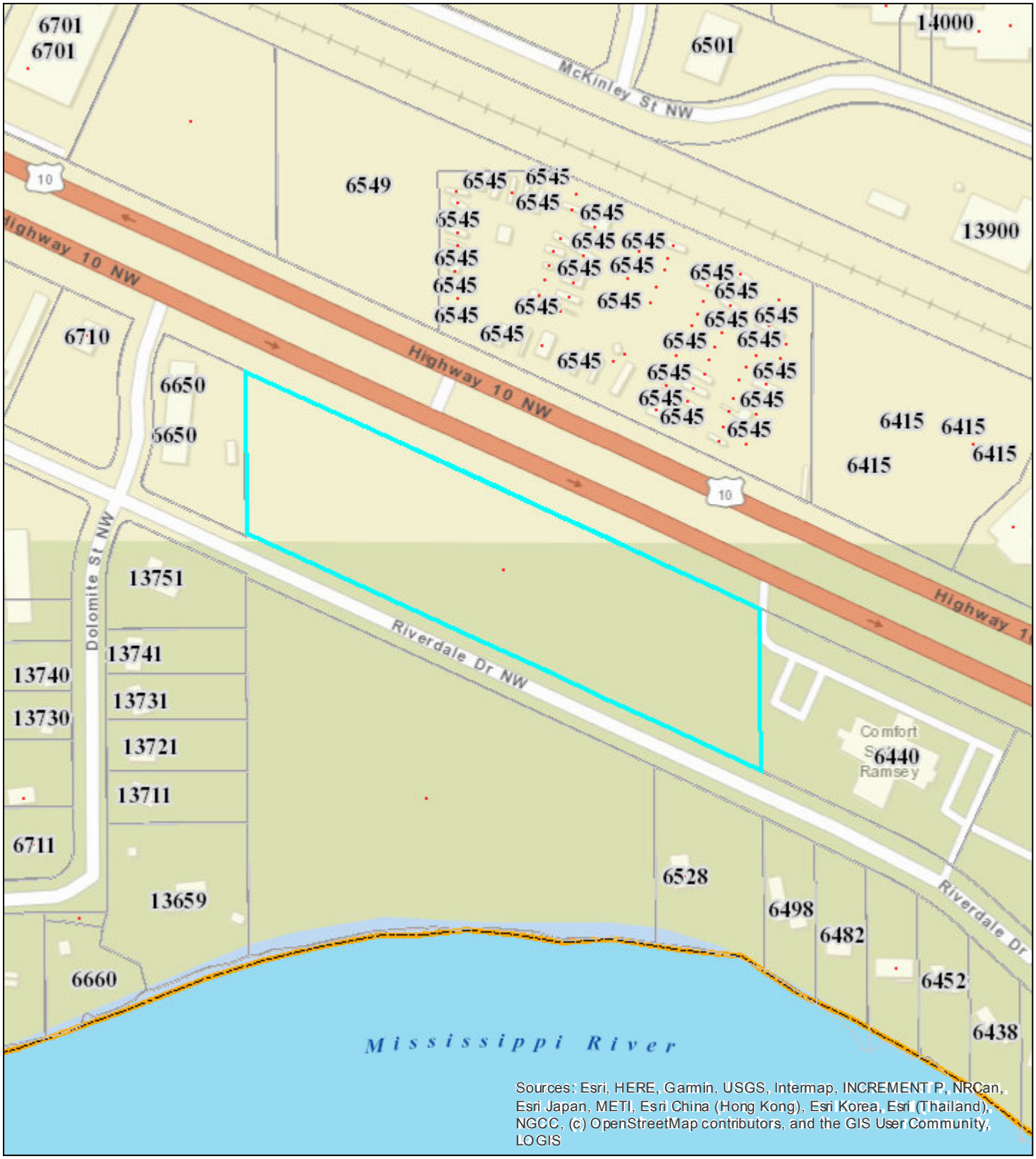
Site Plan

DRAFT September 3 Planning Commission Minutes

Resolution #20-190

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/16/2020 08:46 AM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:37 PM
Tim Gladhill	Kathy Schmitz	09/17/2020 03:42 PM
Form Started By: Chloe McGuire Brigl		Started On: 09/09/2020 09:17 AM
Final Approval Date: 09/17/2020		



City of RAMSEY

Site Location Map

34-32-25-14-0014

Legend

Site

Parcels

N

August 10, 2020

0 0.075 0.15 mi



N

0 50' 100'

LEGEND

- PROPERTY LINE
- BUILDING SETBACK
- PAVEMENT SETBACK
- CONCRETE CURB
- BITUMINOUS PAVEMENT
- CONCRETE PAVEMENT

ZONING REQUIREMENTS

CONDITIONAL USE: RELIGIOUS INSTITUTIONS

BUILDING SETBACK:
FRONT YARD: 35 FEET
SIDE YARD: 10 FEET
REAR YARD: 35 FEET

PAVEMENT SETBACK:
PARKING / PAVEMENT: 20 FEET

PARKING REQUIREMENTS:
ONE SPACE FOR EACH THREE SEATS OR FIVE FEET OF PEW AND OTHER PLACES OF LENGTH ASSEMBLY

PARKING STALLS: 9 FEET WIDE / 18 FEET DEEP
DRIVE AISLES: 24 FEET WIDE

400 SEAT SANCTUARY = 134 SPACES

139 TOTAL SPACES SHOWN

ANDERSON
13605 1st Avenue N. #100
Plymouth, MN 55441 | ae-mn.com
P 763.412.4000 | F 763.412.4090
Anderson Engineering of Minnesota, LLC

CONNECTIONS CHURCH

6528 RIVERDALE DR NW
RAMSEY, MN 55303

KINGHORN CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: JEFFREY W. DEITNER, PLA

SIGNATURE: NOT FOR CONSTRUCTION

DATE: ##/##/#### LICENSE NO. 51899

REVISION LOG

NO.	DATE	DESCRIPTION OF REVISIONS

LAND USE PLAN
AUGUST 5, 2020

DESIGNED:	DRAWN:	CHECKED BY:
JWD	PH	JWD

DRAWING TITLE

LAND USE SITE PLAN

DRAWING NO.

C-100

PLOTTED:	COMM. NO.
----	16077

Aug 05, 2020 - 8:45am JDeitner Y:\16000\16077 KINGHORN CONNECTIONS CHURCH_ 07 Civil_ 01 CAD files_ 02 xRefs\16077_c_ base.dwg
Xref Filename: 120104alta-to others 07-29-2020 \ 16077 24x36 AE Commercial Title Block

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, September 3, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Torrey Johnson Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	None
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Planner Chris Anderson Planning Consultant Eric Maass City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Senior Planner McGuire Brigl stated that there have been a few changes to the agenda, noting that Item 5.03 has been moved from the Consent Agenda and will appear as Item 7.03 under Commission Business. She stated that Item 7.01 was removed from the agenda as it was reviewed at the last Planning Commission meeting and was not intended to be included on this agenda. She stated that the Lennar subdivision request on 167th will not be discussed tonight and will appear on the October agenda.

Motion by Commissioner Peters, seconded by Commissioner Johnson, to approve the agenda as amended.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the August 6, 2020 Planning Commission Meeting Minutes
5.02: Receive Update on O'Reilly Auto Parts Site Concept Plan
~~5.03: Review Proposed Site Plan for Storyteller Café, Case of Stories Foundation~~

Motion by Commissioner Johnson, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North, Case of River's Bend Holdings, LLC (Project 20-117)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:04 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approval of the project and adoption of Resolution #20-187.

Citizen Input

Marlon Glines, Riverside Development, stated that he was present to address any questions.

Motion by Commissioner Johnson, seconded by Commissioner Gengler, to close the public hearing.

A roll call vote was performed:

Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:07 p.m.

Commission Business

Councilmember Musgrove stated that she visited the property and thanked the developer for working with the earlier comments to reduce the number of homes from four to three. She asked if the Commission is interested in a noise barrier.

Senior Planner McGuire Brigl commented that the noise wall is included in the plan set and was reviewed by Anoka County and the City staff.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council Adopt Resolution #20-187 Approving Preliminary Plat for Ramsey Villas North.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #20-190 Approving a Conditional Use Permit (CUP) for a Religious Institution, Connections Church (Project 20-125)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Planning Consultant Maass presented the staff report stating that staff recommends approval of the Conditional Use Permit contingent upon further site plan approval within one year.

Commissioner Johnson asked what impact the Highway 10 project could have on this site.

Senior Planner McGuire Brigl stated that Connections Church has been involved in the discussions related to Highway 10 and are aware of the potential to have an exit ramp on the property. She stated that staff is looking at alternate options, but the Church has been a great partner.

Commissioner Johnson asked if the plans for the Church would impact the current Highway 10 proposal.

Senior Planner McGuire Brigl commented that the project as planned would not impact the current Highway 10 plans.

John Kinghorn, applicant, stated that the plan as presented with the building and parking is simply to provide an idea of showing how large that would be. He stated that additional design work has not yet occurred.

Commissioner Johnson noted that the Highway 10 project shows the ramp going across the property and asked if the church is aware of the plan.

Mr. Kinghorn stated that the church is aware of the Highway 10 project. He stated that this is very preliminary, and they are simply attempting to secure an approval from the City related to this use on the property.

Citizen Input

No comments.

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:17 p.m.

Commission Business

Motion by Commissioner Johnson, seconded by Commissioner Peters, to recommend that City Council Adopt Resolution #20-190 Approving a Conditional Use Permit for Connections Church, contingent upon future Site Plan approval within one year.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Johnson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Review Resolution #20-188 and Ordinance #20-17 Considering Allowing Event Center on Residential Property, Case of Blue Cottage Farms (Project 20-122)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:18 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff is open to the idea of having event centers on residential properties with strict conditions and items required for approval. Staff is open to modifications to the proposed ordinance amendments and Conditional Use Permit. Staff notes that if the ordinance amendment and Conditional Use Permit are approved, the applicant would still be required to work with the Fire Marshal and Building Official to receive

an update Certificate of Occupancy (CO) and address items onsite such as spacing, sprinkling/fire prevention, and ADA compliance.

Senior Planner McGuire Brigl noted that written comments received from residents were distributed to the Commission and highlighted the key items brought forward from the resident comments. She stated that staff received signatures from neighbors opposing the project. She stated that public notice was required to be sent within 350 feet of the subject property. She noted that ten additional notices were hand delivered one block to the east, which were not legally required but at the request of residents and the Council. She noted that this request was also noticed online, and a sign was placed on the subject property to provide additional notice to the public.

Chairperson Bauer asked if someone can currently receive a special events permit for a wedding on their own property. He asked if the music is required to stop at 10 p.m. or the event.

Senior Planner McGuire Brigl confirmed that someone could get a special events permit for that purpose and the music is required to stop at 10 p.m., but the event can continue later.

Chairperson Bauer stated that under the request the music would stop at 10 p.m. but the event could continue to 11 p.m. and asked what would occur during that hour.

Senior Planner McGuire Brigl replied that the applicant stated that music would end at 10 p.m. and that would leave the last hour for the guests and vendors to pack up and leave.

Chairperson Bauer asked if the bar could remain open until 11 p.m.

Senior Planner McGuire Brigl stated that could occur as written. She noted that the language could be made clearer that the last hour is meant for cleanup.

Commissioner VanScoy asked the number of residents that signed petition.

Senior Planner McGuire Brigl commented that 27 households signed the petition against the request.

Commissioner Gengler asked the restraints that would be placed on liquor sales.

Senior Planner McGuire Brigl stated that a licensed bartender would be needed, or the caterer would be required to hold that license.

Chairperson Bauer asked if weddings/special events are a permitted use in any of the City's zoning districts.

Senior Planner McGuire Brigl commented that she believed they are allowed in commercial districts and are not currently allowed in residential districts.

Citizen Input

Rachel __, 5552 179th Lane NW, stated that she appreciates everyone being able to speak their mind and the concerns brought forward by neighbors. She stated that they are flexible and want this to be something good for the community. She stated that they would start small with one or two weddings per month. She commented that she originally proposed for music to end at 10 p.m. bur would be willing to end that at 9:00 p.m. She explained that the guests would be required to leave when the music ends and the last hour is meant to provide time for the bridal party to gather their belongings. She stated that she would also propose no smoking because she would not want to have the fire risk. She stated that she would be willing to install a fence on the east side of the property if desired by the neighbors. She stated that they are improving the barn and have held two graduations parties on their property for family/friends. She stated that as things have changed with COVID, this has been something that she would like to offer to people. She noted that she would like to keep it small with only the barn being used and perhaps a future bathroom building and space for the bridal party to get ready in, if allowed. She noted that smaller events could take place in the afternoon, concluding by 6:00 p.m. with the last hour for cleanup ending at 7:00 p.m. and would be held on Saturday or Sunday.

Chairperson Bauer asked if the two events that were held on her property would be considered commercial, specifically whether she charged for the use of her property.

Ms. Massmann replied that they were not, explaining that they held their wedding on their property and alerted the neighbors prior to the event five years ago. She stated that they also held their daughter's graduation party two years ago from 1:00 to 5:00 p.m. with all parking on their own property. She stated that she also hosted a graduation party for a friend's child and followed the same format.

Chairperson Bauer asked the largest event that they have held on the property.

Ms. Massmann, replied that would be their wedding and there were 160 guests, estimating about 50 vehicles. She stated that the graduation parties were open house style with guests coming into the party for an hour or so during the allotted time.

Kathy Westensee, 5420 177th Lane NW, stated that she also submitted a written letter. She commented that there are six homes that border this property. She noted that it is a long rectangle property with the barn and home in the middle. She stated that she is opposed to this as they enjoy their yard in the evenings and weekends and enjoy the wildlife. She was concerned that this activity would change the habits of the wildlife. She was also concerned with the traffic and noise that would generate from this use. She stated that her next-door neighbor is 90 years old and commented that she would not feel safe if events were held on this property.

Cindy Peterson, 17745 Fluorine Street, stated that they have heard noise when the property has held events in the past. She stated that she has concern that the vehicles exiting the property would shine their lights onto adjacent homes. She stated that she is also concerned with the safety of the roadway and for vehicles exiting the property attempting to get onto the road.

Jackie Thompson, 17957 Iodine Street NW, stated that the venue would offer alcohol and she would be concerned with drunk driving that could occur. She stated that many people use Iodine

as a cut through rather than using 179th. She stated that there are quite a few children in the neighborhood that bike and play in the street that she would be concerned about. She stated that an event could generate 100 vehicles every weekend or every other weekend and she would be concerned with that. She stated that she opposes the request because of the alcohol use and traffic that would be generated.

Zach Bray, 5410 177th Lane NW, stated that he and his wife recently had a baby and would be concerned with the noise. He stated that the property does not have a storm shelter and asked where people would go if a storm came.

Dayette O'Brien, 5400 177th Lane NW, stated that she submitted an email with 15 key points of concern. She stated that this property is zoned residential and a wedding with alcohol would be the same as a bar. She commented that people do not want to live next to a bar. She stated that they did not move to this location to live next to a bar.

Kevin Dowell, 17937 Germanium, stated that he believes that this is not just impactful for the neighbors but also adjacent properties because of the noise. He stated that this would be an outdoor venue and the sound would carry. He stated that he is also concerned with traffic on 179th and the pedestrian traffic as there are no sidewalks. He stated that even though this would be small, businesses grow, and the problems would grow as well.

Ms. Massmann appreciated the comments of the neighbors. She stated that she does not want to cause problems. She stated that she would love to use the property and open it for use for outside events. She noted that with COVID people would prefer to have outdoor events.

Chairperson Bauer stated that the business plan shows a few events in the first few years and then additional events in the future. He asked if there would be a limit of events based on the business plan or whether the larger number of events could occur at any time.

Senior Planner McGuire Brigl stated that as written there would not be a restriction matching the business plan. She stated that the CUP could be drafted in a way that would place a restriction on the number of events per year. She reviewed some of the draft conditions that would be suggested for a CUP of this nature.

Tammy Ruttger, 17944 Germanium Street, stated that her main concerns are related to overflow parking that could park on her street in front of her home. She stated that she is also concerned with what would occur in the case of a fire as there are no hydrants in the area.

Motion by Commissioner Johnson, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner Johnson aye
Commissioner Woestehoff aye

Commissioner Gengler aye
Commissioner Peters aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 8:00 p.m.

Commission Business

Commissioner Johnson stated that he loves the idea of having a wedding event venue with a barn in Ramsey but did not believe this was the right location because of the close proximity to neighbors, traffic, threats of fire, and that alcohol would be served in a residential area.

Commissioner Woestehoff asked staff for clarification on the suggestion of an Interim Use Permit rather than a Conditional Use Permit, specifically whether the intent was for the permit to be time based rather than location based.

Senior Planner McGuire Brigl confirmed that the intent of that suggestion would be to have the permit be time based. She stated that all of these approvals are reviewed by a development committee that include all City departments, including public safety. She stated that if the use were approved, public safety would work with the property to ensure that the building would be safe in terms of fire protection. She stated that all building permits and property reviews are funded by the applicant and not the taxpayers.

Commissioner Woestehoff stated that he would be in favor of the ordinance but not this CUP. He asked that the actions be considered separately.

Chairperson Bauer stated that the Commission could make a recommendation on the ordinance amendment without making the same recommendation on the CUP.

Senior Planner McGuire Brigl stated that if something is listed as a conditional use in the zoning code, an applicant would receive the permit if the applicable conditions were met. She stated that a denial would not be appropriate if the applicant meets the requirements of the ordinance and findings of fact in the Conditional Use Permit. She stated that if the Commission is open to amending the zoning code, she would recommend that staff review the language again and also work with the applicant to further amend the CUP from the applicant as well.

Chairperson Bauer stated that there were comments on two intersections and asked if public safety has commented on those intersections.

Senior Planner McGuire Brigl stated that she had not heard those concerns prior to this week and would be willing to speak with public safety.

Councilmember Musgrove advised of outdoor wedding venues that other small cities have, including one venue in Ramsey. She stated that perhaps the applicant would be willing to not allow alcohol and have an earlier closing time, perhaps 8:00 p.m. She stated that fencing would also help with noise and keeping people on the property. She stated that she likes the idea of this as it brings people into Ramsey but also has concerns with this location.

Commissioner Gengler stated that she understands the concerns of the neighbors but believes that the applicant seems to be very flexible. She stated that she is surprised that this request has not come before the Commission before because of the popularity of barn/outdoor weddings. She stated that although this is the first request, she does not believe it would be the last.

Senior Planner McGuire Brigl stated that there has been interest from venues in the past but when staff mentions a Code amendment would be necessary, it tends to scare them off.

Commissioner Woestehoff referenced the difference between IUP and CUP and asked if the same guidelines would apply to an IUP. He questioned if an IUP would require an ordinance amendment.

Senior Planner McGuire Brigl explained that a CUP is a more commonly used tool and would run with the property, whereas an IUP would terminate if the property were sold to another party.

Commissioner VanScoy stated that he likes the suggestion that the property owner and neighbors work together as it sounds like there has not been much discussion to this point and it appears the applicant is flexible. He stated that he would like to see the group table this to allow time for that additional discussion. He stated that he is concerned with maintaining the rural character but likes the concept of having events under controlled circumstances that would be accepted by the neighbors.

Motion by Commissioner VanScoy, seconded by Commissioner Johnson, to table the request to allow additional discussion between the property owners and neighbors.

Further discussion

Commissioner Woestehoff asked if both matters should be tabled or whether the ordinance amendment could continue forward. Commissioner VanScoy stated that he agrees that they are separate issues but believes that additional research is needed to determine if this response would come forward with any request. He stated that he would prefer that both items be tabled at this time. He stated that if an agreement cannot be reached at this time, he finds it hard to believe that people would be supportive in any rural area of Ramsey. Chairperson Bauer stated that he would agree that the items should remain together as perhaps the group will decide that the ordinance amendment would not make sense after additional consideration. Commissioner VanScoy commented that this is an excellent way to gather public input on this topic.

A roll call vote was performed:

Commissioner Peters aye

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

~~7.01: Review Sketch Plan for Riverstone South; Case of Capstone Homes~~

7.02: Review Revised Sketch Plan for Hunt Addition, Case of Platinum Land (Project 20-105)

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends directing the applicant to develop a preliminary plat incorporating staff comments and working with the adjacent neighbor to allow the neighboring property to develop in the future, per the property owner's request.

Commission Business

Councilmember Musgrove stated that she has concerns with Lot 14. She commented that the easement would be close to where a home would sit, and the property owner would assume they own more land than they do. She noted that she also has a concern with Lot 25. She stated that homeowners do not always understand how an easement works.

Senior Planner McGuire Brigl stated that staff is also concerned with Lots 14, 25, 49, 55 and 56. She stated that there are other properties in the city that have similar easements that have caused confusion and multiple calls to City staff. She stated that she would prefer to see 80 feet of buildable area for lots without the easement.

Councilmember Musgrove commented that she believes that the lots would be more saleable in that manner and would create a better product that would benefit the developer in the end.

Chairperson Bauer commended the developer for working with the City and the intent to not rezone the property. He believed that with these modifications the developer could come back with a sketch that would address these issues and continue this moving forward.

Jason Bebeau, applicant, referenced the lots that were mentioned by Councilmember Musgrove and staff and commented that when people are purchasing lots in a development, every single lot is 80 feet wide and they are aware of what they are purchasing. He asked why they would want to lose additional lots when every lot is 80 feet wide and noted that all four corners of the lot are

marked. He stated that each lot as proposed is 80 feet wide and those with an easement would be 80 feet wide without the easement.

Senior Planner McGuire Brigl highlighted Lot 49 and stated that the lot is 81 feet wide which includes half of the 75-foot-wide easement, which equates to 40 feet of buildable space.

Mr. Bebeau commented that the lot meets the 80-foot requirement.

Senior Planner McGuire Brigl explained that would not be 80 buildable feet wide. She stated that the lot dimensions would not be met because of the inclusion of the easement.

Commissioner Woestehoff asked if there has been any movement on the Trott Brook North property that would help to move along the connection to utilities.

Senior Planner McGuire Brigl commented that there is nothing new to report on that property.

Chairperson Bauer stated that he would suggest that the developer work with staff to address the issues mentioned before going to the expense of preliminary plat.

Motion by Commissioner Anderson, seconded by Commissioner Woestehoff, to direct the applicant to develop a preliminary plat application incorporating staff and neighbor comments.

7.03: Review Proposed Site Plan for Storyteller Café; Case of Stories Foundation

Presentation

Planning Consultant Maass presented the Staff Report and stated that staff is looking for generation direction from the Commission as to whether or not the applicant should move forward with completing a formal application for review. The Planning Commission should indicate general support or lack of support for the proposed project to provide both the applicant and staff as to how to proceed.

Senior Planner McGuire Brigl commented that this is a unique property that is skinny, abuts a road and a daycare and believes that this is a good fit for the property. She stated that this project seems to fulfill goals of the City, bringing additional restaurants to the community.

Commission Business

Chairperson Bauer stated that there was concern in the past with what could fit on that narrow strip and commented that this appears to be an excellent fit for the property.

Commissioner Anderson asked the type of apartments, whether they would be market rate, and stated that he would also be interested in the foundation proposing this project.

Stephanie Page, Executive Director of Stories Foundation, stated that they are a nonprofit organization that creates social impact businesses to help fight human trafficking. She stated that

their goal would be that the café would be a presence in the community that would serve good food and educate about the social justice issues that exist. She stated that she believes that social impact businesses are underused in the community. She stated that people can know that eating their lunch or having their coffee helps to fight the issue of human trafficking. She stated that one of the three apartments would be occupied by her parents, who would then manage the property and the other two apartments would either be market rate apartments to help cover the costs or would be available for women coming out of situations where they need a next step. She stated that they would partner with local programs for safe housing that would provide a steppingstone for women that are in a position where they need assistance until they are able to get a market rate apartment. She stated that the café would also create job opportunities for those that need that support.

Commissioner Gengler commented that the drawings are impressive, this is a beautiful design and it seems that this would be a good fit for the space and a great addition to the business community.

Councilmember Musgrove asked if the applicant's parents are local to the area and asked for more details on the length of stay for the other two apartments.

Ms. Page confirmed that her parents are local. She stated that the apartments would not be turning over constantly. She explained that these apartments would be a next step for those that have already come out of an unsafe situation and have been in a one to two-year program. She explained that the apartments would be available on a sliding scale with rents increasing over time to prepare that tenant for their next step into a market rate apartment. She stated that if there is not anyone that needs those apartments for that use, the apartments could be rented at market rate to contribute to the cause. She stated that the apartments would be leased on one-year terms.

Councilmember Musgrove commented that sex trafficking is a serious issue and stated that she would be more in agreement to supporting the apartments if it was used for that space. She stated that she would be concerned with having market rate apartments, simply to have them in a business area.

Ms. Page noted that she has not thought through the apartments completely, noting that they intent to use those apartments as a next step for women in their journey of healing.

Commissioner VanScoy stated that having apartments in a commercial building would be a permitted use and therefore that could not be denied for that purpose. He referenced the parking which was mentioned as somewhat deficient in the staff report and asked for additional details.

Planning Consultant Maass reviewed the different parking requirements with The COR and how the calculation could be made. He stated that 20 stalls would be proposed. He stated that because this is not a true restaurant and is more of a cafe with a drive-thru, the same parking may not be needed. He stated that there is a proposed training area that could bring in larger groups with a higher parking demand.

Commissioner VanScoy asked how on-street parking would apply.

Planning Consultant Maass stated that street parking was not taken into account when reviewing the request but confirmed that on-street parking would be available on Sunwood and Veterans Drive. He noted that perhaps there is also an opportunity for shared parking with the daycare and at the parking ramp.

Commissioner Anderson asked if there would be two to three employees and whether those would be the people occupying the apartments.

Ms. Page stated that there will be a combination of people that live onsite and offsite for employees and noted that volunteers would also work at the business.

Chairperson Bauer stated that this looks like an interesting project and a good use of the odd shaped parcel. He stated that even though parking would be restricted because of the size of the parcel, there are opportunities for off-site parking as well.

8. COMMISSION / STAFF INPUT

Senior Planner McGuire Brigl highlighted some items that will come forward to the Commission for review in October. She stated that there is a lot of building within Ramsey and advised of the new staff member the department will be gaining to provide assistance.

City Planner Anderson reported that the City is intending to hold a fall recycling event on September 26th from 8:00 a.m. to noon at the public works campus.

Senior Planner McGuire Brigl stated that the City will also be hosting a series of *Happy Daze* events and noted that more information can be found on the City website.

9. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Johnson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Anderson, Gengler, Johnson, Peters, VanScoy, and Woestehoff. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 9:00 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-190

RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR CONNECTIONS CHURCH

RECITALS

1. Kinghorn Construction and Connections Church, hereafter referred to as "Applicant", has properly applied for a Conditional Use Permit for a religious institution at the property generally known as PID 34-32-34-14-0014, on the land legally described as

   Tract A Registered Land Survey Number 119, Anoka County, Minnesota (the 'Subject Property'); and

2. The Subject Property is approximately 7.11 acres in size; and

3. The Subject Property is zoned B-2 Business District; and

4. Religious Institutions are a Conditional Use in the B-2 Business District; and

5. The Planning Commission met and held a public hearing on September 3, 2020 and the minutes of such are incorporated by reference; and

6. The Applicant has requested a Conditional Use Permit prior to formal site plan in order to allow the Applicant and Connections Church members time to fundraise for the new building; and

7. This permit shall be contingent upon future site plan approval; and

8. The City Council reviewed and approved the requested on September 22, 2020.

FINDINGS OF FACT

1. That the proposed use will not adversely impact traffic in the area.

2. That the proposed use will not be dangerous or detrimental to persons residing or working in the vicinity of the use or to the public welfare.

3. That the proposed use will not substantially or adversely impair the use, enjoyment or market value of surrounding properties.

4. That the proposed use will be operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and such use will not change the essential character of the area.

5. That the proposed use will not create additional requirements at public cost for public facilities and services.

6. That the proposed use will not be detrimental to the economic welfare of the community.

7. That the proposed use will not be disturbing or hazardous to existing or future neighboring uses.

8. That the proposed use will not involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke, or glare.

9. That the proposed use will be in accordance with the objectives of the intent of Section 117-51 Conditional Use Permits of the City Code.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants a Conditional Use Permit (the "Permit") for Connections Church contingent upon the following:

CONDITIONS

1. That this **Permit** allows for a religious institution on the **Subject Property.**

2. That this **Permit** is contingent upon an approved site plan for the use within one (1) year from the date of approval (September 22, 2021). If no site plan is approved within one (1) year, then the Permit shall expire. The Applicant may request extensions to this permit.

3. That the **Permittee** shall maintain the Subject Property in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking), Chapter 117 (Zoning and Subdivisions), Article II (Zoning) Division 8 (Signs), and Chapter 30 (Nuisances) at all times.

4. That the **Permittee** shall obtain all necessary permits to complete any required building modifications.

5. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

6. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.

7. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

8. That the City may amend this Permit based upon the future site plan if so needed once a site plan is submitted.

9. There shall never be parking related to the use on Riverdale Drive.

10. Contingent upon Staff Review in ProjectDox and City Engineer approval.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **5. 12.**

Meeting Date: 09/22/2020

Submitted For: Tim Gladhill, Community Development

By: Eric Maass, Community Development

Information

Title

Adopt Resolution #20-199 Approving an Amended and Restated Development Agreement between the City of Ramsey and Rum River Prairie, LLC

Purpose/Background:

The purpose of this case is to consider a proposed amended development agreement between the City and Rum River Prairie LLC (Applicant). With the original development agreement the Applicant intended to construct a trail along the north side of Highway 47 and the City was going to provide credit to park and trail fees to cover the costs associated with the construction of that trail. The Applicant has now indicated a preference for having the City construct the trail which City Staff is supportive of. The amended development agreement removes language related to crediting trail and park dedication dollars as well as the city purchasing construction plans from the Applicant for the trail at a cost of $5,000.00

Notification:

Notification is not required for this request.

Observations/Alternatives:

Observations

At the time this development was originally approved the developer was going to construct a segment of trail along Armstrong Boulevard between Tiger St NW and 173rd Ave NW. The developer has run into issues related to coordination with Anoka County and wetland impacts. With the original agreement the City was going to credit back the Developer the cost to construct the trail from development fees paid associated with park and trail dedication dollars. City Staff believes that based on the issues that have arisen that City Staff is better equipped to work through the trail construction in coordination with Anoka County. The Developer did have LHB, inc create construction plans for the trail which cost a fee of $5,000.00 to complete which the Developer is asking the City to purchase from him at the same cost of $5,000.00. Staff believes this request is reasonable and the City will utilize these plans in coordination with Anoka County for the trail construction.

Alternatives

Alternative 1: Adopt Resolution #20-199 Approving the proposed resolution which would amend the development agreement. The proposed amendment is related to the construction of a trail along Armstrong Boulevard that the Applicant was going to construct and be credited for the cost to do so, but as drafted the City would now construct that trail and no credit would be provided to the developer. Staff supports this alternative and believes it will be smoother if the City completes the project in coordination with Anoka County.

Alternative 2: Do not adopt Resolution #20-199 Approving the proposed resolution amended the existing development agreement. Staff does not support this alternative.

Funding Source:

Staff is handling this case as part of normal staff duties.

Recommendation:

Staff recommends approval of Resolution #20-199 Approving an Amended Development Agreement between the City of Ramsey and Rum River Prairie, LLC.

Action:

Motion to adopt Resolution #20-199 Approving an Amended Development Agreement between the City of Ramsey and Rum River Prairie, LLC.

Attachments

Amended Agreement

Resolution 20-199 Approving the Amended and Restated Development Contract for Rum River Prairie

Site Location Map

Approved Plan Set

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/17/2020 03:40 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:44 PM
Form Started By: Eric Maass		Started On: 08/19/2020 03:21 PM
Final Approval Date: 09/17/2020		

CITY OF RAMSEY
AMENDED AND RESTATED DEVELOPMENT AGREEMENT
RUM RIVER PRAIRIE

This Agreement (hereinafter referred to as the "Amended Development Agreement") is dated as of this_____ day of _____, 2020 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **Rum River Prairie, LLC**, a Limited Liability Company (Domestic), under the laws of State of Minnesota (the "**PERMITTEE**").

Recitals

A. The **CITY** and **PERMITTEE** are party to a development agreement dated June 12, 2018 (the "Original Development Agreement").
B. The Original Development Agreement required the **PERMITTEE** to install a public trail between Lot 5 & 6, Block 1, COVENANT MEADOWS (the "Trail").
C. The **PERMITTEE** desires to defer the construction of the Trail until such time it connects to the future Trott Brook Trail yet to be constructed.
D. The **CITY** agrees to this deferral provided that the **PERMITTEE** makes a payment for the estimated cost in today's construction dollars ($10,000) to be used for the construction of the Trail at a future date.

Agreement

1. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.
2. Section 4 of Original Development Agreement Amended. Section 4 of the Original Development Agreement is amended as follows (deletions indicated as ~~strikethrough~~ text, additions indicated as underlined text).

4. Stage I Improvements. The improvements, as stated in City Code Section 117-615 (b) (1), the **PERMITTEE** is required to construct or install are as follows (unless otherwise noted):

a. Trunk and lateral sanitary sewer (not required)
b. Trunk and lateral water main (not required)
c. Storm drainage facilities
d. Stormwater maintenance through ninety percent (90%) buildout
e. Streets
f. Concrete curb and gutter (not required)
g. Street traffic control signals (not required)
h. Lot grading (per building permit with stockpiling as shown on site grading plan)
~~i. Trail development~~
j. Sidewalks (not required)
k. Electricity (within one-fourth mile)
l. Phone (within one-fourth mile)
m. Natural gas (within one-fourth mile)
n. Boulevard seeding.
o. Water shut off boxes (not applicable)
p. Landscaping (installed at time of building permit)

In lieu of construction of the Trail between Lots 5 and 6, Block 1, COVENANT MEADOWS, the PERMITTEE shall remit payment in the amount of **$13,500.00** to be used for the future construction of the Trail.

(the "Stage I Improvements").

3. Exhibit B (Development Fees). Exhibit B of the Original Development Agreement is amended and restated to delete Section 3 (Trail Credit). Trail Credits was to be provided for improvements not on the Subject Property. Since the PERMITTEE is not constructing the trail, the PERMITTEE is not eligible for trail credit.

4. No Other Changes. Except as herein modified, all other terms and conditions of the Original Development Agreement shall remain in force and effect, and all Exhibits will remain as originally affixed to the Original Development Agreement.

Signature and Notary Page to Follow.

CITY OF RAMSEY

By: _____
John LeTourneau
Its: Mayor

By: _____
Kurtis G. Ulrich
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by _____ and _____, the _____ and _____, respectively, of the City of Ramsey, a Minnesota municipal corporation, on behalf of the municipal corporation.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Councilmember_____introduced the following resolution and moved for its adoption:

RESOLUTION #20-199

RESOLUTION APPROVING RELEASE OF CERTAIN TERMS OF THE DEVELOPMENT CONTRACT FOR RUM RIVER PRAIRE SUBDIVISON.

WHEREAS, the City of Ramsey, herein referred to as the "City," has approved a development contract for the residential development generally known as Rum River Prairie and legally described in Exhibit A (the "Subject Property"); and

WHEREAS, the Subject Property is hereby released from the terms and conditions, listed in Exhibit B Section 3 of the Development Contract. The remainder of the Development Contract shall survive this Termination and Release of Certain Terms of the Development Contract, of that certain Development Contract for Rum River Prairie Subdivision dated June 12, 2018, filed June 15, 2018 as Document No. 2201861.004; and

WHEREAS, the City will now be developing the trail associated with the Plat and the City will be purchasing the trail construction plans from the Developer at a cost of $5,000.00 and the City will not be providing any credit to development fees that would have been provided as a result of the trail construction.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City, subject to City Attorney review, approves:

   a. Release from the terms and conditions listed under Exhibit B, item 3 of the Development Contract for Rum River Prairie Subdivision dated June 12, 2018, as Anoka County Document Number No. 2201861.004.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember_____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd of September, 2020.

_____
Mayor

ATTEST:

_____

City Clerk

Exhibit A – Legal Description of Subject Property

The Southeast Quarter of the Northeast Quarter of the Southwest Quarter of the Northeast Quarter of Section 7, Township 32, Range 25, Anoka County, Minnesota, except that part that has been platted as Anoka County Highway Right of Way Plat No. 33.

- Or upon recording –

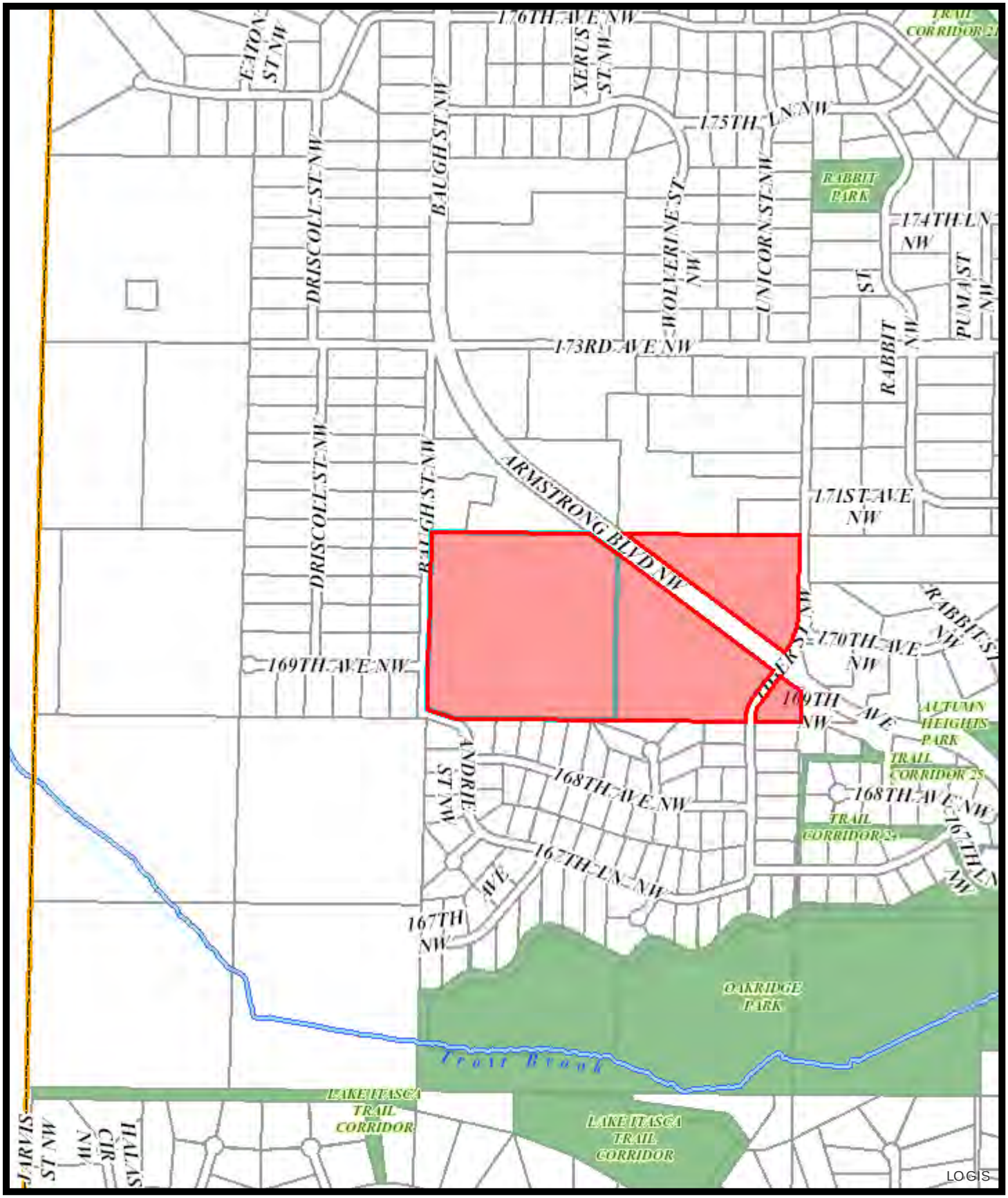
Lots 1-12, Block 1 (inclusive), Lots 1-8, Block 2 (inclusive), Lots 1-4, Block 3 (inclusive), and Lot 1 Block 4 RUM RIVER PRAIRIE, Anoka County, Minnesota.

Exhibit B – Contract Terms to be Released

3. Trail Credit. The **PERMITTEE** intends to construct trail outside of the bounds of the plat at the request of the **CITY.** The **CITY** will credit back to the **PERMITTEE** the costs associated with the development and construction of that trail outside of the bounds of the Final Plat. The **PERMITTEE** shall provide the **CITY** with documentation of actual trail costs.

07-32-25-13-0001

Site Location Map



Feet
0 230460 920 1,380 1,840

Print Date: October 12, 2017

0 50' 100' 200'

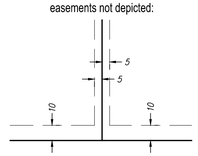
OWNER/DEVELOPER

RUM RIVER PRAIRIE, LLC.
ERIC THOMSEN
6210 GREEN VALLEY RD.
RAMSEY, MN 55303

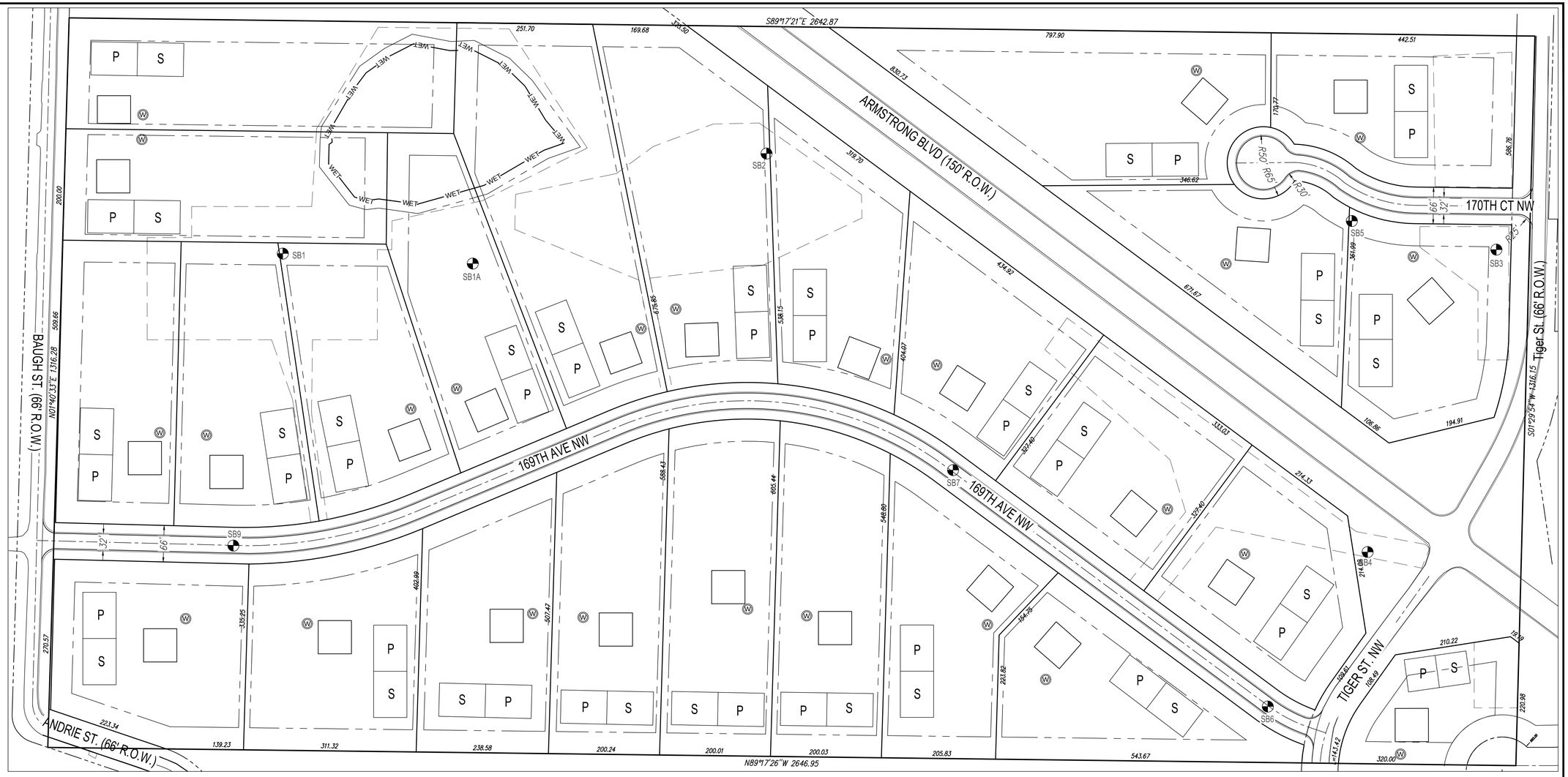
STREET LENGTHS

169TH AVE NW - 2,549'
170TH CT NW - 615'

Standard Drainage & Utility easements not depicted:



Being 10 feet in width and adjoining street and rear lot lines and 5 feet in width and adjoining side lot lines unless otherwise shown.



NOTES:

1) HOURS OF CONSTRUCTION ARE 7:00 AM TO 10:00 PM. NO EQUIPMENT MAY BE STARTED BEFORE 7:00 AM.
2) SITE WORK ON SATURDAYS REQUIRES 72 HOUR ADVANCE NOTICE FOR APPROVAL. SUNDAY WORK OF ANY KIND REQUIRES CITY COUNCIL APPROVAL. MEETINGS ARE ON THE 2ND AND 4TH TUESDAYS. REQUESTS MUST BE SUBMITTED ONE WEEK BEFORE THE MEETING FOR INCLUSION ON THE AGENDA.

LINE TYPE & SYMBOL LEGEND

P | S	DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
	FLARED END SECTION
	CULVERT
	RIPRAP
W	PROPOSED WELL LOC.
SB1	SOIL BORING LOC. W/ NUMBER
	EXISTING TREE (PRESERVE)
	EXISTING TREE (REMOVE)
	DRAINAGE FLOW ARROW

N 90°00'00" E 94.50	PLAT BOUNDARY
94.50	LOT LINE
	R/W
	SETBACK
WET WET	WETLAND EDGE
	PROPOSED CONTOUR
	EXISTING CONTOUR
	EASEMENT
	SILT FENCE
	TREE FENCE
	EDGE OF BIT. CENTERLINE

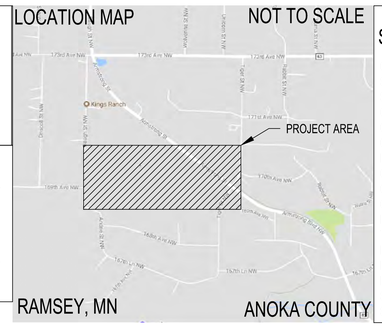
BUILDING PAD LEGEND

909.0 FWO/MWO/SWO FLO/MLO/F 901.0 901.0	GARAGE FLOOR ELEVATION TYPE OF BUILDING LOWEST FLOOR ELEVATION LOWEST OPENING ELEVATION

F	FULL BASEMENT
FWO	FULL BASEMENT WALKOUT
MWO	MODIFIED (NON STANDARD) WALKOUT BASEMENT VARIABLE 5-12 COURSE BASEMENT
SWO	SPLIT ENTRY WALKOUT BASEMENT (5 COURSE)
FLO	FULL BASEMENT LOOKOUT ON COURSE 5
MLO	MODIFIED (NON STANDARD) LOOKOUT BASEMENT VARIABLE 5-12 COURSE BASEMENT

LOCATION MAP

NOT TO SCALE



SHEET INDEX

CO	COVER SHEET
S1	EXISTING CONDITIONS
STORM SEWER AND STREET CONSTRUCTION	
C1	169TH AVE NW (WEST END)
C2	169TH AVE NW (EAST END)
C3	170TH CT NW
EROSION CONTROL, LANDSCAPING, AND DETAILS	
G1	GRADING PLAN WEST
G2	GRADING PLAN CENTER
G3	GRADING PLAN EAST
L1	TREE PLANTING PLAN
T1	SITE TREE PLAN
L2	SITE TREE PLAN - SAVED TREES
L3	SITE TREE PALN - REMOVED TREES
D1	DETAILS
SW1	STORMWATER POLLUTION PREVENTION PLAN
SW2	STORMWATER POLLUTION PREVENTION PLAN

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
NAME: _____ LIC. NO. _____ DATE 00-00-2018

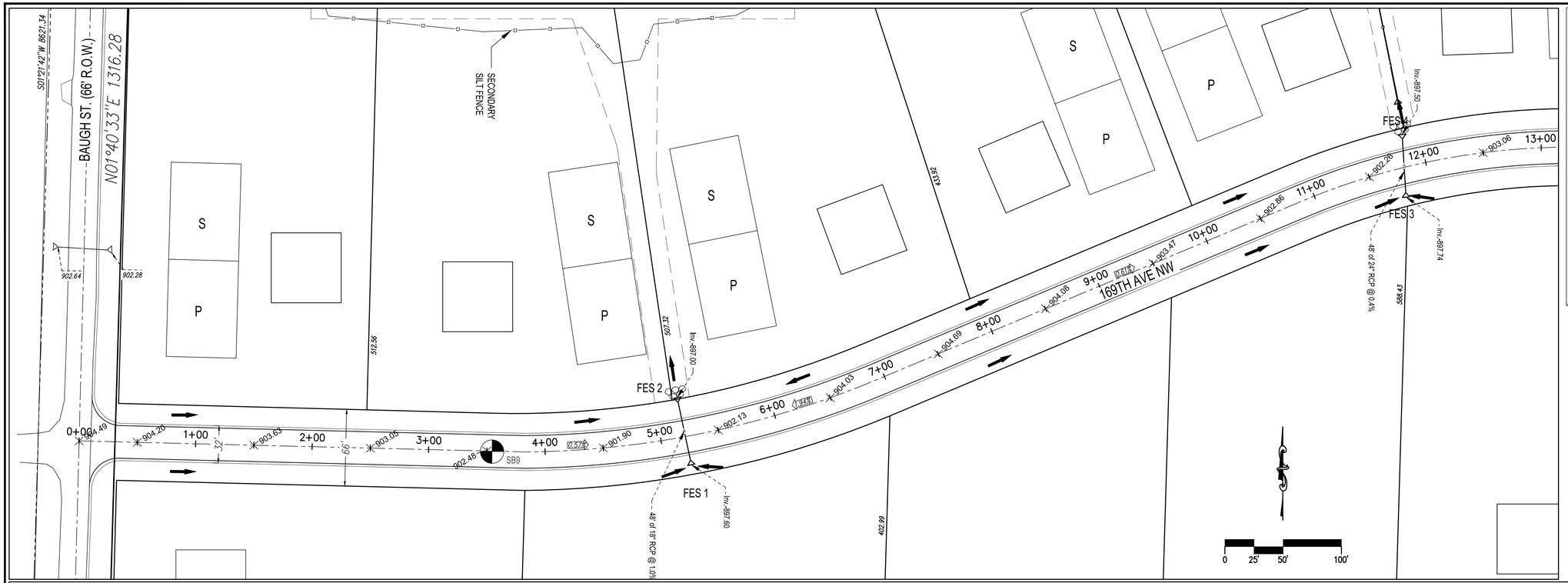
DESIGNED BJH
DRAWN BJH
CHECKED ..

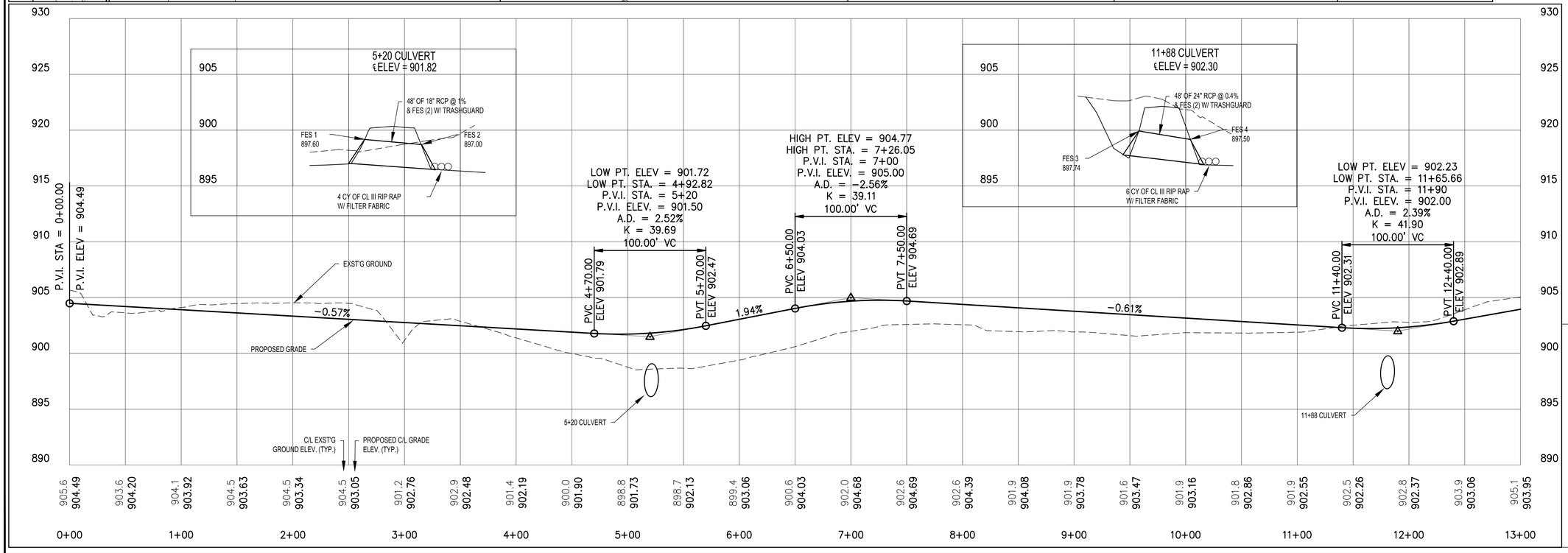
PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

RUM RIVER PRAIRIE DEVELOPMENT

SHEET CO

PLOT DATE: 4/11/2018 10:31:51 AM FILE: F:\LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg





LINE TYPE & SYMBOL LEGEND

P | S	DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
	FLARED END SECTION
	CULVERT
SB1	SOIL BORING LOC. W/ NUMBER
	DRAINAGE FLOW ARROW
	EASEMENT
N 90°00'00" E 94.50	PLAT BOUNDARY
	R/W
WET WET	WETLAND EDGE
	EDGE OF BIT.
	CENTERLINE

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. -- -- DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

RUM RIVER PRAIRIE DEVELOPMENT

ROAD PLAN & PROFILE

SHEET C1

PLOT DATE: 3/7/2018 2:57:03 PM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg



LINE TYPE & SYMBOL LEGEND

- P | S — DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
- FLARED END SECTION
- CULVERT
- SB1 — SOIL BORING LOC. W/ NUMBER
- DRAINAGE FLOW ARROW
- EASEMENT
- N 90°00'00" E 94.50 — PLAT BOUNDARY
- R/W
- WET—WET — WETLAND EDGE
- EDGE OF BIT.
- CENTERLINE

0 25' 50' 100'

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. ___ DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

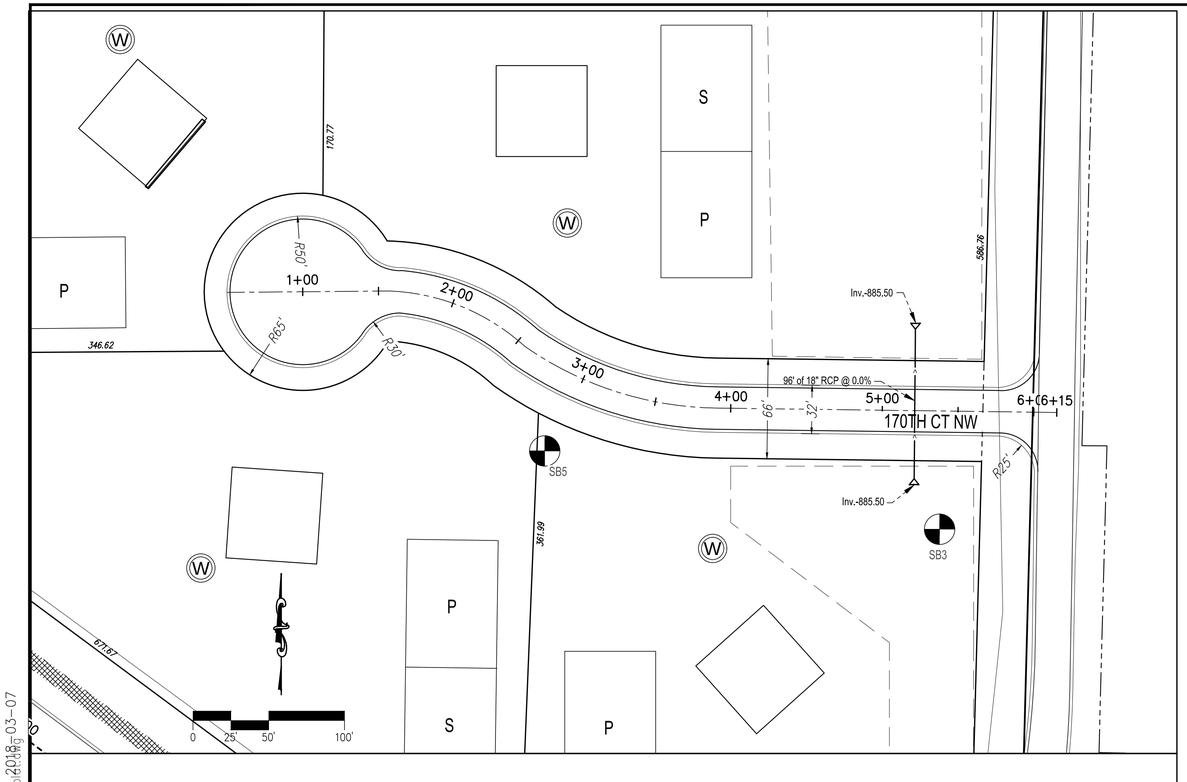
LHB PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

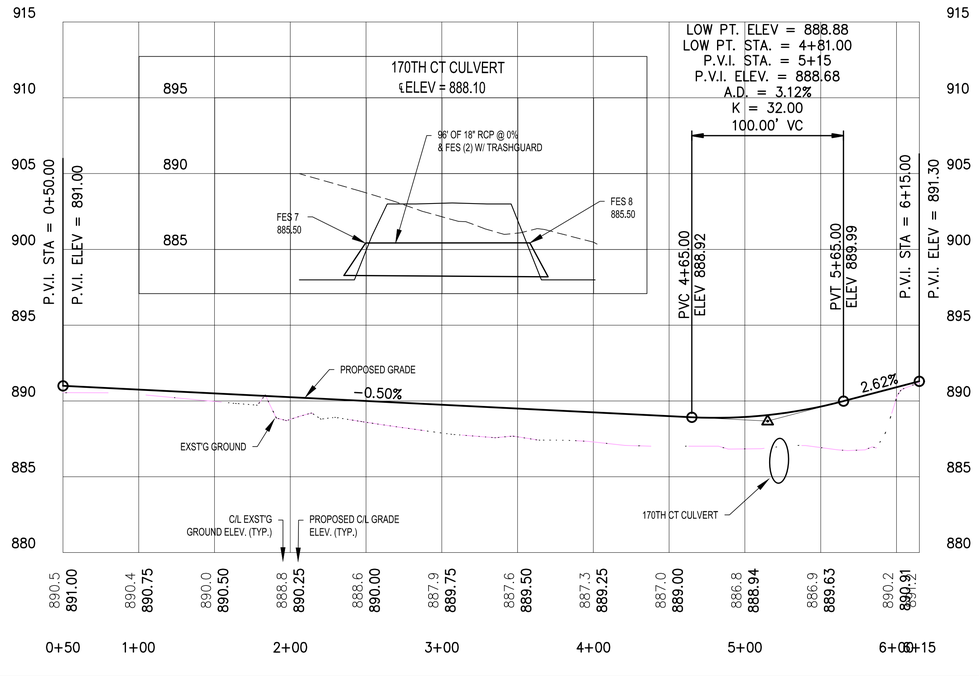
RUM RIVER PRAIRIE DEVELOPMENT

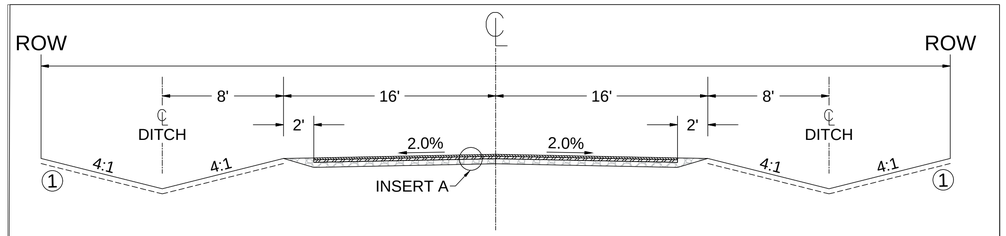
ROAD PLAN & PROFILE

SHEET C2

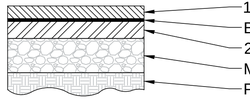
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INSERT A:

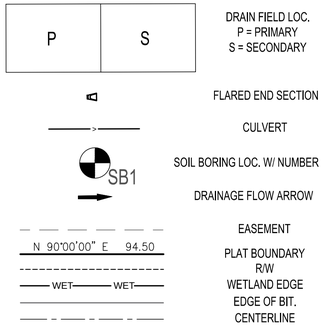


REFERENCE NOTES:

1. GRADE TO MATCH EXISTING SURFACE MINIMUM 4" COMMON TOPSOIL BORROW, SEED AND MULCH IN ALL DISTURBED AREAS.
   SEE CITY PLATE No. ERO-6
2. CLASS 5 GRADATION IS MODIFIED PER CITY PLATE No. STR-26
3. CONTRACTOR SHALL SCARIFY AND COMPACT, ACCORDING TO THE SPECIFIED DENSITY METHOD, THE TOP 12 INCHES OF MATERIAL PRIOR TO PLACING ANY FILL MATERIALS OR CLASS 5 AGGREGATE BASE.

APPROVED: 4 - 2016		CITY PLATE No. STR-6	STANDARD DETAILS: 28' - RURAL STREET

LINE TYPE & SYMBOL LEGEND



OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. ____ DATE 00-00-2018

DESIGNED	DRAWN	CHECKED
BJH	BJH	..

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

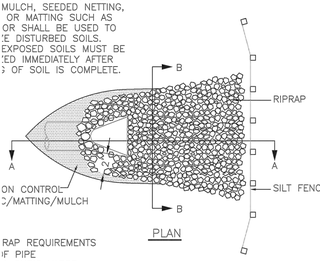
RUM RIVER PRAIRIE DEVELOPMENT

ROAD PLAN & PROFILE

SHEET C3

PLOT DATE: 3/7/2018 F:\LHB\Files\2017\170163.ERIC.THOMPSEN.ARMSTRONG.BLVD\600.DRAWINGS\CAD\170163_PRSTPLAT_2018-03-07.dwg

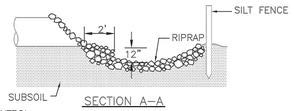
PES 4:1 OR GREATER,
: OR STRAIGHT DISKED
MULCH, SEEDED NETTING,
OR MATTING SUCH AS
OR SHALL BE USED TO
E DISTURBED SOILS.
EXPOSED SOILS MUST BE
'ED IMMEDIATELY AFTER
: OF SOIL IS COMPLETE.



ON CONTROL
C/MATTING/MULCH

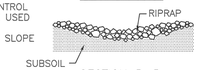
PLAN

RAP REQUIREMENTS
OF PIPE
4 CUBIC YARDS
8 CUBIC YARDS
12 CUBIC YARDS
16 CUBIC YARDS
YARD IS APPROX.



SECTION A–A

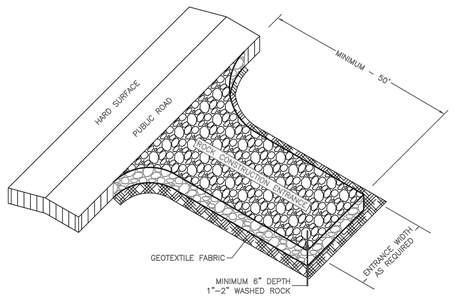
C OF EROSION CONTROL
T MULCH MUST BE USED
CT OUTLETS AS
D REGARDLESS OF SLOPE



SECTION B–B

RIP–RAP AT R.C.P. OUTLET
NO SCALE

OVED: 2016	City of RAMSEY	STANDARD DETAILS: RIP–RAP
		CITY PLATE No. ERO–3



NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

NOT TO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE
		CITY PLATE No. ERO–5

MNDOT 2016 SPEC

MNDOT 2016 SPEC TABLE 3877–1 COMMON TOPSOIL BORROW		
REQUIREMENT	RANGE	TEST METHOD
MATERIAL PASSING THE 3/4 IN [19MM]	100%	ASTM D 422
MATERIAL PASSING NO. 4 [4.75MM]	>85%	–
CLAY	5% –35%	ASTM D 422
SILT	5% – 70%	ASTM D 422
SAND	10% – 75%	ASTM D 422
ORGANIC MATTER	3% – 15%	ASTM D 2974
pH	6.1–7.8	ASTM G 51

NOTE:
1. INSTALLATION OF 4" OF TOPSOIL MEETING MNDOT SPECIFICATION 3877A COMMON TOPSOIL BORROW, MAY BE REQUIRED ACROSS ALL DISTURBED AREAS.
2. A SOIL CERTIFICATION FROM A GEOTECHNICAL FIRM MUST BE PROVIDED VERIFYING THE TOPSOIL MEETS SPECIFICATION ALONG WITH LOAD TICKETS TO VERIFY THE SOURCE OF MATERIAL AND QUANTITY.
3. TOPSOIL MUST COME FROM A CITY APPROVED SOURCE.

APPROVED: 1 – 2016	City of RAMSEY	CITY PLATE No. ERO–6	STANDARD DETAILS: TOPSOIL REQUIREMENTS

NOTE:
GUARDS MUST BE INCORPORATED ON ALL INSTALLATIONS EXCEPT WHERE SPECIFICALLY ALLOWED OTHERWISE BY THE CITY ENGINEER.

ORTANT

HINGED CONNECTIONS (TO BE FREE OF RIP RAP AND BACKFILL)

6" MAX.

ALL GUARDS TO HAVE (1) CROSS BAR – 60" AND UP TO HAVE (2) EQUALLY SPACED

ATIONS

	PIPE SIZE	BOLT DIA.	BAR SIZE
ARCH/ROUND	12"–24"	5/8"	5/8"
	27"–48"	3/4"	3/4"
	54"–90"	1"	1"
	22"–29"	5/8"	5/8"
	36"–59"	3/4"	3/4"
	65"–88"	1"	1"

NOTE: COATINGS ARE AS SPECIFED ELSEWHERE

IMPORTANT

OVED: 2006	City of RAMSEY	STANDARD DETAILS: TRASH GUARD
		CITY PLATE No. STO–8

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED: 2 – 2003	City of RAMSEY	STANDARD DETAILS: MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No. STR–26

THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME UPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL AWS OF THE STATE OF MINNESOTA.

LIC. NO. _ _ _ _ _ DATE 00–00–2018

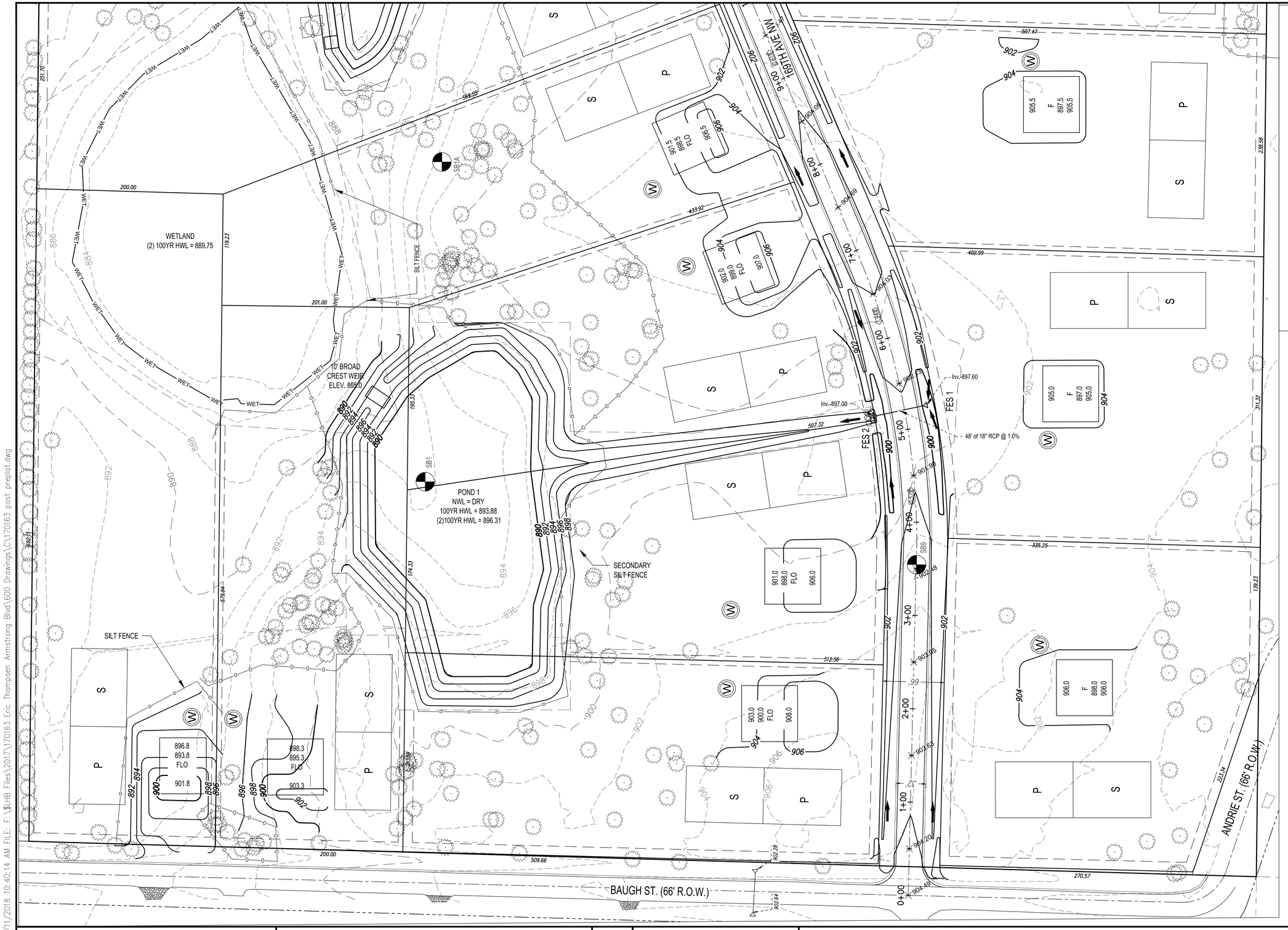
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RUM RIVER PRAIRIE DEVELOPMENT

DETAILS

SHEET D1



LINE TYPE & SYMBOL LEGEND

- P | S — DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
- FLARED END SECTION
- CULVERT
- RIPRAP
- PROPOSED WELL LOC.
- SB1 — SOIL BORING LOC. W/ NUMBER
- EXISTING TREE (PRESERVE)
- EXISTING TREE (REMOVE)
- DRAINAGE FLOW ARROW
- N 90°00'00" E 94.50 — PLAT BOUNDARY
- 94.50 — LOT LINE
- R/W
- SETBACK
- WET—WET — WETLAND EDGE
- PROPOSED CONTOUR / EXISTING CONTOUR

POND NOTES

INFILTRATION PONDS SHALL BE EXCAVATED BY USE OF BACKHOE WITH A TOOTHED BUCKET.

BOTTOM OF PONDS SHALL NOT BE COMPACTED.

NO TOPSOIL TO BE PLACED IN PONDS.

PONDS TO BE SEEDED WITH MnDOT SEED MIX 33-262 (44 lb/ac).

PLACE SILT FENCE (SECONDARY) IMMEDIATELY AFTER GRADING COMPLETION. THIS FENCING TO REMAIN IN PLACE UNTIL VEGETATION IS ESTABLISHED IN THE PONDS.

ACCESS TO PONDS VIA EASEMENTS.

NOTE: CONTRACTOR SHALL HAVE A PICKUP TYPE SWEEPER ON SITE OR AVAILABLE WITHIN THREE (3) HOURS AFTER NOTIFICATION BY CITY THAT SWEEPING IS REQUIRED.

NOTE: NO ACTIVITY, OTHER THAN THE CONSTRUCTION OF, SHALL BE ALLOWED IN THE INFILTRATION POND AREAS.

NOTE: TREES TO REMAIN SHALL BE PROTECTED FROM CONSTRUCTION ACTIVITY BY MEANS OF FENCING OR OTHER APPROVED METHOD. TREE FENCING TO BE PLACED BY HAND AND PRIOR TO SILT FENCE PLACEMENT. FENCING SHALL BE INSTALLED NO CLOSER THAN THE DRIPLINE OF THE TREE OR GROUP OF TREES TO BE SAVED.

NOTE: BUILDING PADS & DRAINFIELD SITE FOR GRAPHICAL PURPOSES ONLY. ACTUAL LOCATION MAY VARY.

NOTE: DRAINFIELD LOCATIONS, WHEN DETERMINED, ARE TO BE PROTECTED FROM CONSTRUCTION ACTIVITIES.

NOTE: THE PONDS AND INFILTRATION BASINS WERE GRADED TO FINAL GRADES. PAD ELEVATIONS MAY NOT BE TO PROPOSED GRADES. EACH HOUSE SURVEY MUST CONFORM TO THE APPROVED GRADING PLAN. PROPOSED DEVIATIONS ARE SUBJECT TO CITY REVIEW AND APPROVAL AND WILL NOT BE APPROVED IF THE DRAINAGE PATTERNS ARE SUBSTANTIALLY ALTERED.

0 25' 50' 100'

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

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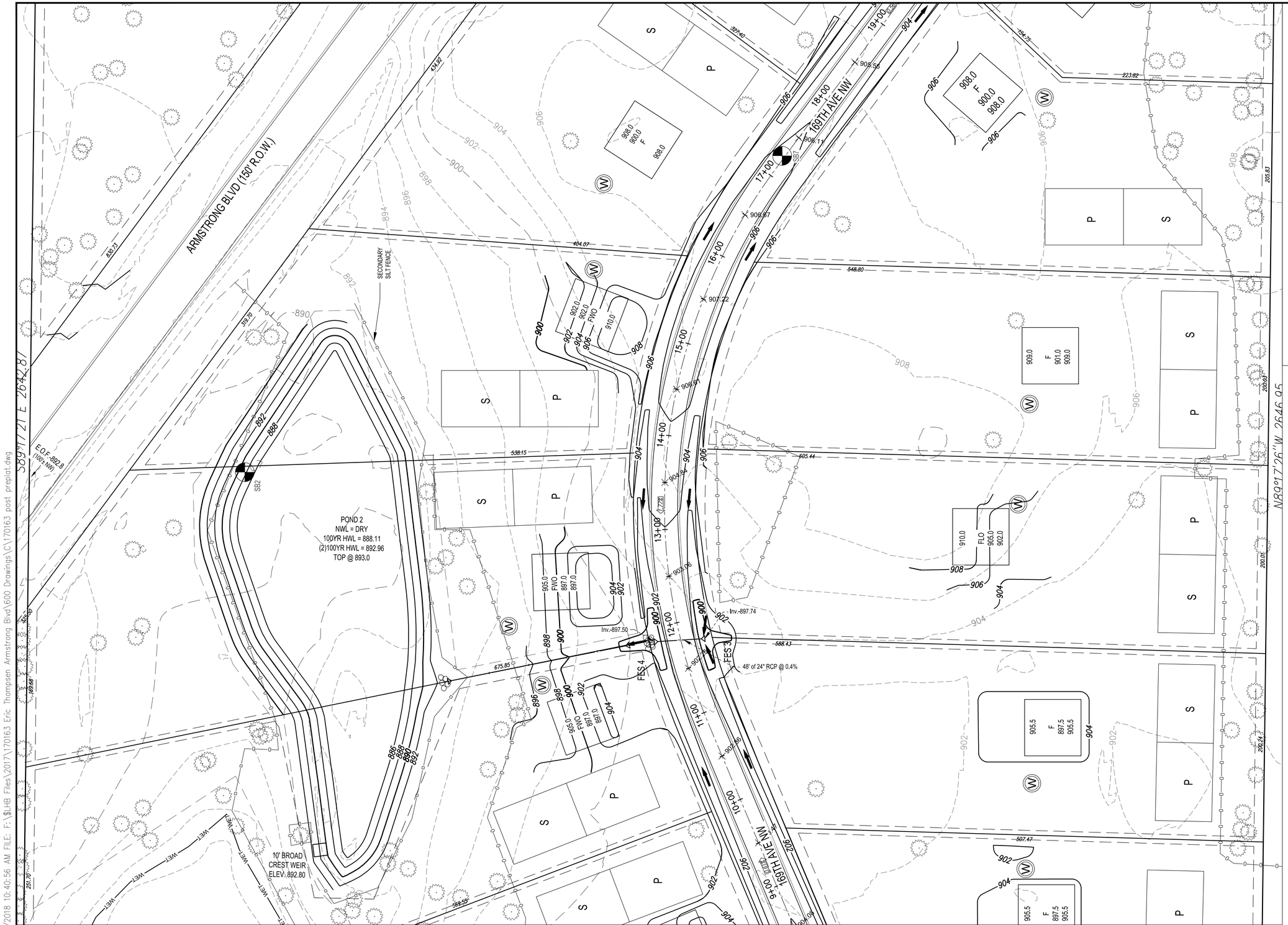
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RUM RIVER PRAIRIE DEVELOPMENT

SITE GRADING PLAN

SHEET G1

PLOT DATE: 4/11/2018 10:40:14 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplot.dwg



LINE TYPE & SYMBOL LEGEND

- P | S — DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
- FLARED END SECTION
- CULVERT
- RIPRAP
- PROPOSED WELL LOC.
- SB1 — SOIL BORING LOC. W/ NUMBER
- EXISTING TREE (PRESERVE)
- EXISTING TREE (REMOVE)
- DRAINAGE FLOW ARROW
- N 90°00'00" E 94.50 — PLAT BOUNDARY
- 94.50 — LOT LINE
- R/W
- SETBACK
- WET—WET — WETLAND EDGE
- PROPOSED CONTOUR
- EXISTING CONTOUR
- EASEMENT
- SILT FENCE
- TREE FENCE

0 25' 50' 100'

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

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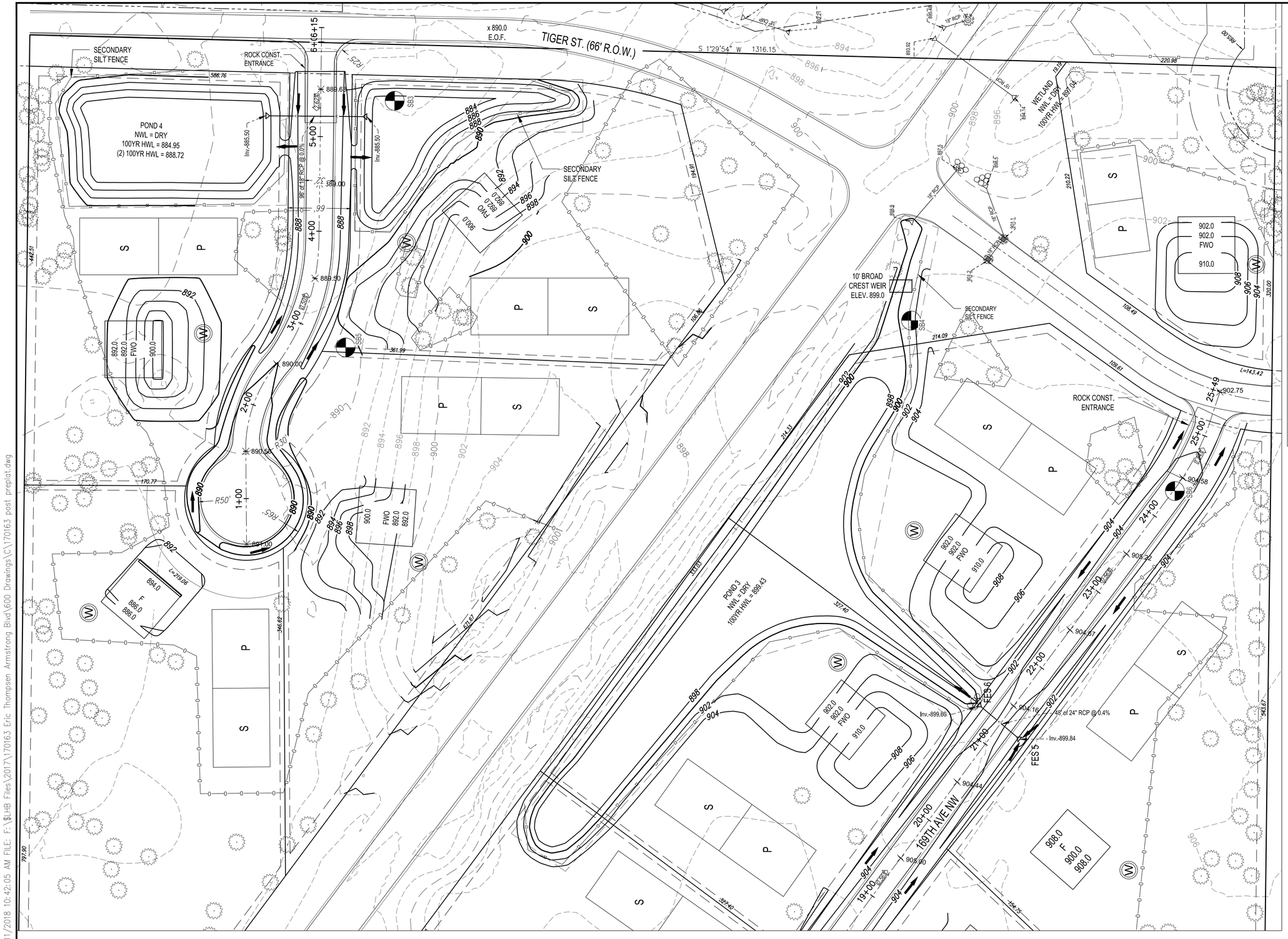
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RUM RIVER PRAIRIE DEVELOPMENT

SITE GRADING PLAN

SHEET G2

PLOT DATE: 4/11/2018 10:40:56 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg



LINE TYPE & SYMBOL LEGEND

- P | S — DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
- FLARED END SECTION
- CULVERT
- RIPRAP
- PROPOSED WELL LOC.
- SB1 — SOIL BORING LOC. W/ NUMBER
- EXISTING TREE (PRESERVE)
- EXISTING TREE (REMOVE)
- DRAINAGE FLOW ARROW
- N 90°00'00" E 94.50 — PLAT BOUNDARY
- 94.50 — LOT LINE
- R/W
- SETBACK
- WET—WET — WETLAND EDGE
- PROPOSED CONTOUR
- EXISTING CONTOUR
- EASEMENT
- SILT FENCE
- TREE FENCE

PLOT DATE: 4/11/2018 10:42:05 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg

OWNER/DEVELOPER:
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NAME: _____ LIC. NO. __ __ __ DATE 00-00-2018

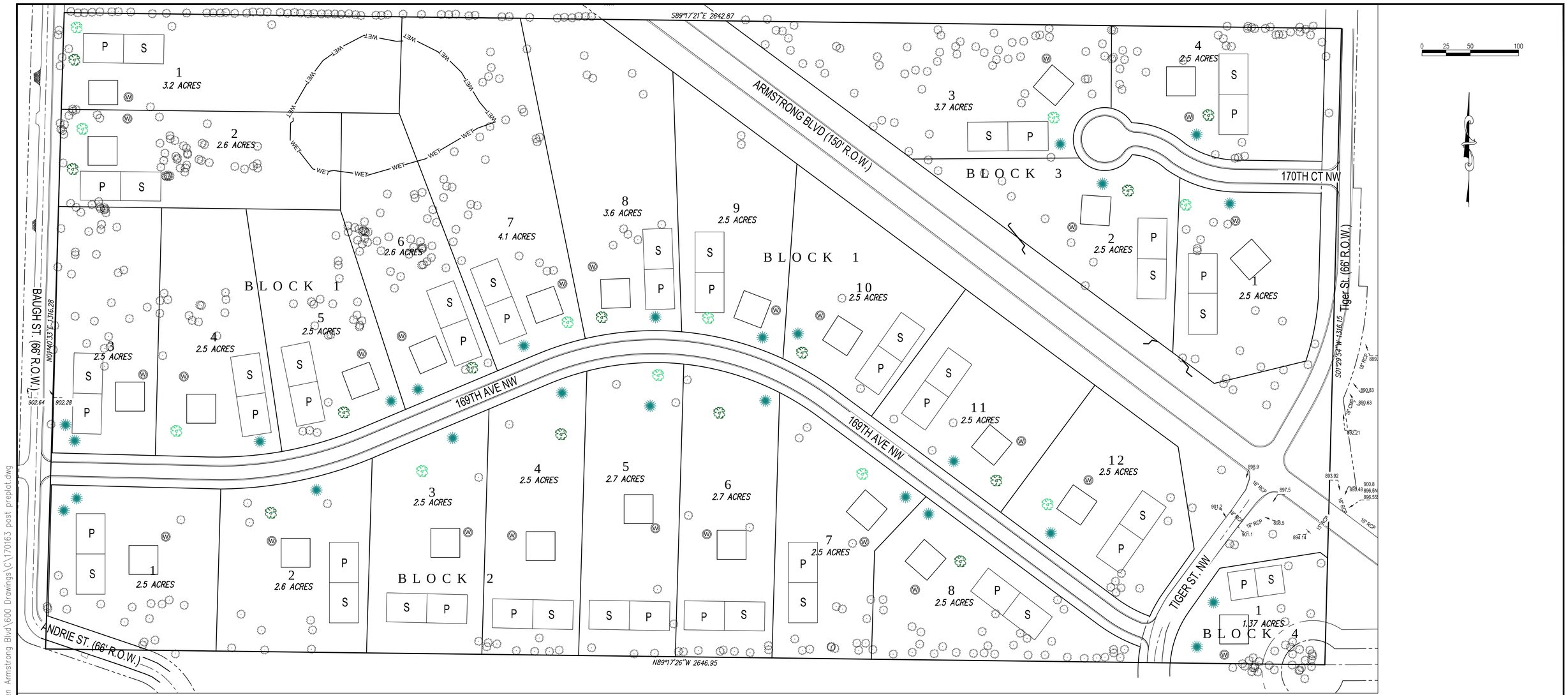
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RUM RIVER PRAIRIE DEVELOPMENT

SITE GRADING PLAN

SHEET G3



TREE PROTECTION FENCE SHALL BE INSTALLED AND THE LOCATION APPROVED BY THE CITY BEFORE COMMENCEMENT OF OTHER WORK, INCLUDING SILT FENCE INSTALLATION.

AN ARBORIST SHALL BE CONSULTED TO DEVELOP A PLAN TO PROTECT EXISTING OAK TREES FROM OAK WILT.

ANY CLEARING OF OAK TREES SHALL BE PERFORMED PRIOR TO APRIL 15TH OR AFTER JULY 15TH TO MINIMIZE EXPOSURE OR INTRODUCTION OF OAK WILT.

PLANTING DEPTH SHALL BE SUCH THAT THE 1ST SITE OF PRIMARY ROOTS IS AT FINISHED GRADE.

ONLY PRUNE OUT DEAD/BROKEN/DEFOREMED BRANCHES AT TIME OF INSTALLATION.

REMOVAL OF UPPER PORTION OF WIRE BASKET AND BURLAP AFTER BEING PLACED IN PLANTING HOLE IF USING B&B STOCK.

2-4 INCHES OF WOOD CHIP MULCH SHALL BE INCLUDED AROUND ALL TREES. MULCH SHALL NOT BE PILED AGAINST THE TRUNK OF TREES.

TOPSOIL: EACH INDIVIDUAL LOT WIL NEED TO HAVE FOUR (4) INCHES OF TOPSOIL MEETING THE CITY'S TOPSOIL SPECIFICATION. A TOPSOIL INSPECTION IS REQUIRED PRIOR TO LANDSCAPING BEING INSTALLED AND COPIES OF THE LOAD TICKETS ARE REQUIRED AS WELL. THIS IS REVIEWED AT TIME OF BUILDING PERMIT APPLICATION AND REQUEST FOR CERTIFICATE OF OCCUPANCY FOR EACH INDIVIDUAL LOT.

PLANTING REQUIREMENTS

TREES:
OVERSTORY DECIDUOUS TREES 1" DIAMETER MEASURE 6' FROM THE BASE AT PLANTING

CONIFEROUS TREES MUST HAVE A MINIMUM HEIGHT OF 6'

- MINIMUM 25% DECIDUOUS AND CONIFEROUS

PROPOSED CONIFEROUS TREES/QTY

DENOTES BLACK HILLS SPRUCE (PICEA GLAUCA DENSATA)	26 EACH

PROPOSED DECIDUOUS TREES/QTY

DENOTES RED MAPLE (ACER RUBRUM)	11 EACH
DENOTES AMERICAN LINDEN (TILIA AMERICANA)	13 EACH

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

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RUM RIVER PRAIRIE DEVELOPMENT

TREE PLANTING PLAN

SHEET L1

PLOT DATE: 4/11/2018 10:43:35 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg

PRELIMINARY PLAT OF:

RUM RIVER PRAIRIE

OWNER/DEVELOPER

Brookview Estates, LLC
6210 Green Valley Road
Ramsey, MN 55303

PROPERTY DESCRIPTION

S ½ of the NE ¼ of Section 7, Township 32, Range 25

NOTE

Proposed septic areas shown hereon are approximate and for informational purposes only. It is the responsibility of the landowner to determine a final location for the septic area.

NET DENSITY

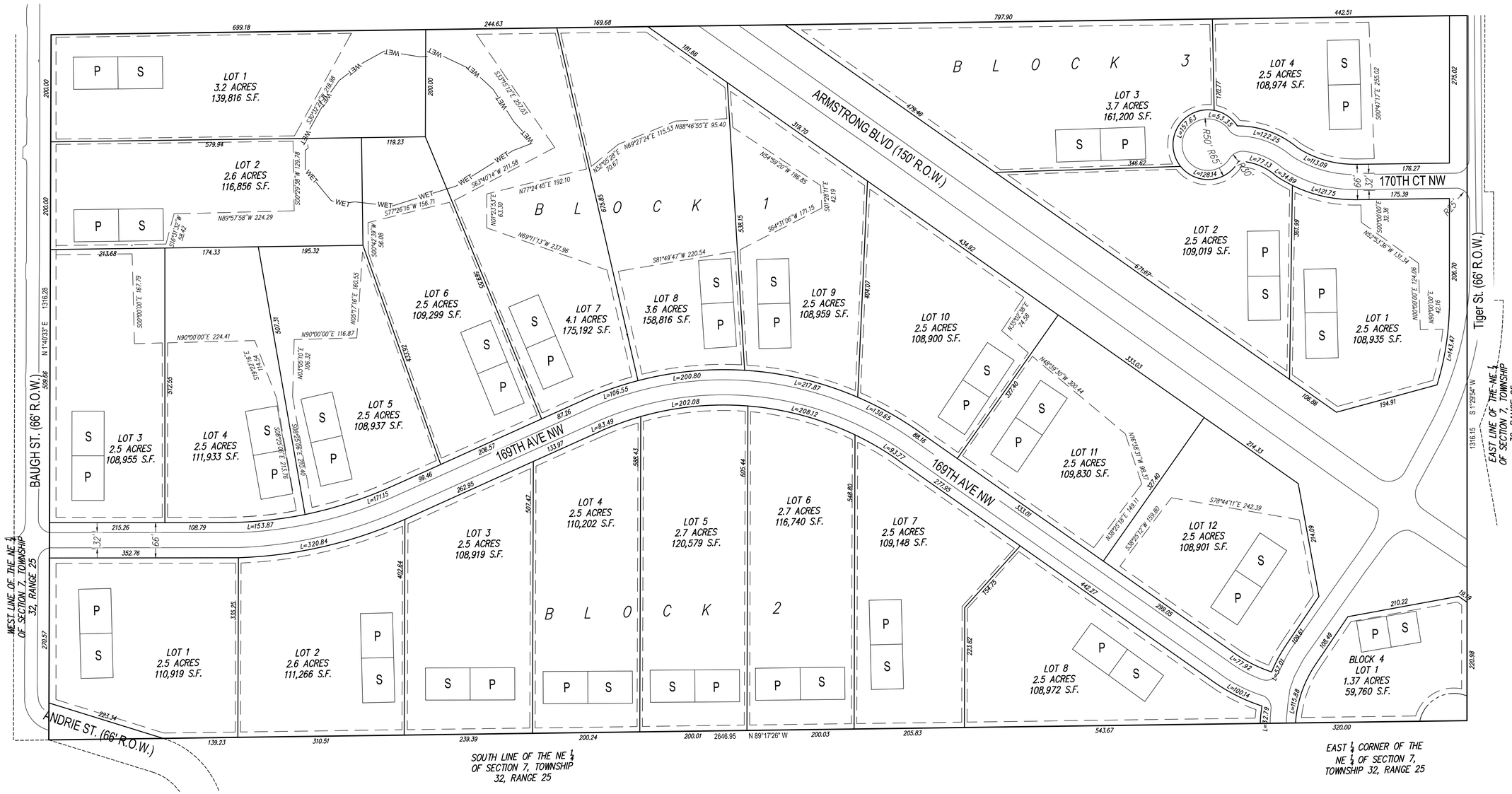
25 Single-Family dwellings
1 Dwelling per 2.67 Acres (Including Block 4 Lot 1, which has a variance to allow smaller area)

ZONING

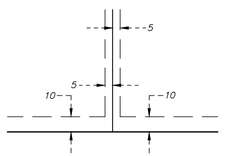
Rum River Prairie – R-1: Rural Developing (outside MUSA)

East, North, and West – R-1: Rural Developing (outside MUSA)

South – PUD: Planned Unit Development



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH AND ADJOINING SIDE LOT LINES, ALSO BEING 10 FEET IN WIDTH AND ADJOINING RIGHT-OF-WAY AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THIS PLAT.

LOT AREA TABULATION

BLOCK 1			
LOT 1	139,816 s.f.	3.21 Acres	
LOT 2	116,856 s.f.	2.68 Acres	
LOT 3	108,955 s.f.	2.50 Acres	
LOT 4	111,933 s.f.	2.57 Acres	
LOT 5	108,937 s.f.	2.50 Acres	
LOT 6	109,299 s.f.	2.51 Acres	
LOT 7	175,192 s.f.	4.02 Acres	
LOT 8	158,816 s.f.	3.65 Acres	
LOT 9	108,959 s.f.	2.50 Acres	
LOT 10	108,900 s.f.	2.50 Acres	
LOT 11	109,830 s.f.	2.52 Acres	
LOT 12	108,901 s.f.	2.50 Acres	
BLOCK 2			
LOT 1	110,919 s.f.	2.55 Acres	
LOT 2	111,266 s.f.	2.55 Acres	
LOT 3	108,917 s.f.	2.50 Acres	
LOT 4	110,202 s.f.	2.53 Acres	
LOT 5	120,579 s.f.	2.77 Acres	
LOT 6	116,740 s.f.	2.68 Acres	
LOT 7	109,148 s.f.	2.51 Acres	
LOT 8	108,972 s.f.	2.50 Acres	
BLOCK 3			
LOT 1	108,935 s.f.	2.50 Acres	
LOT 2	109,019 s.f.	2.51 Acres	
LOT 3	161,200 s.f.	3.70 Acres	
LOT 4	108,974 s.f.	2.50 Acres	
BLOCK 4			
LOT 1	59,760 s.f	1.37 Acres	
R.O.W.	570,582 s.f.	13.10 Acres	
TOTAL	3,481,607 s.f.	79.93 Acres	

LEGEND

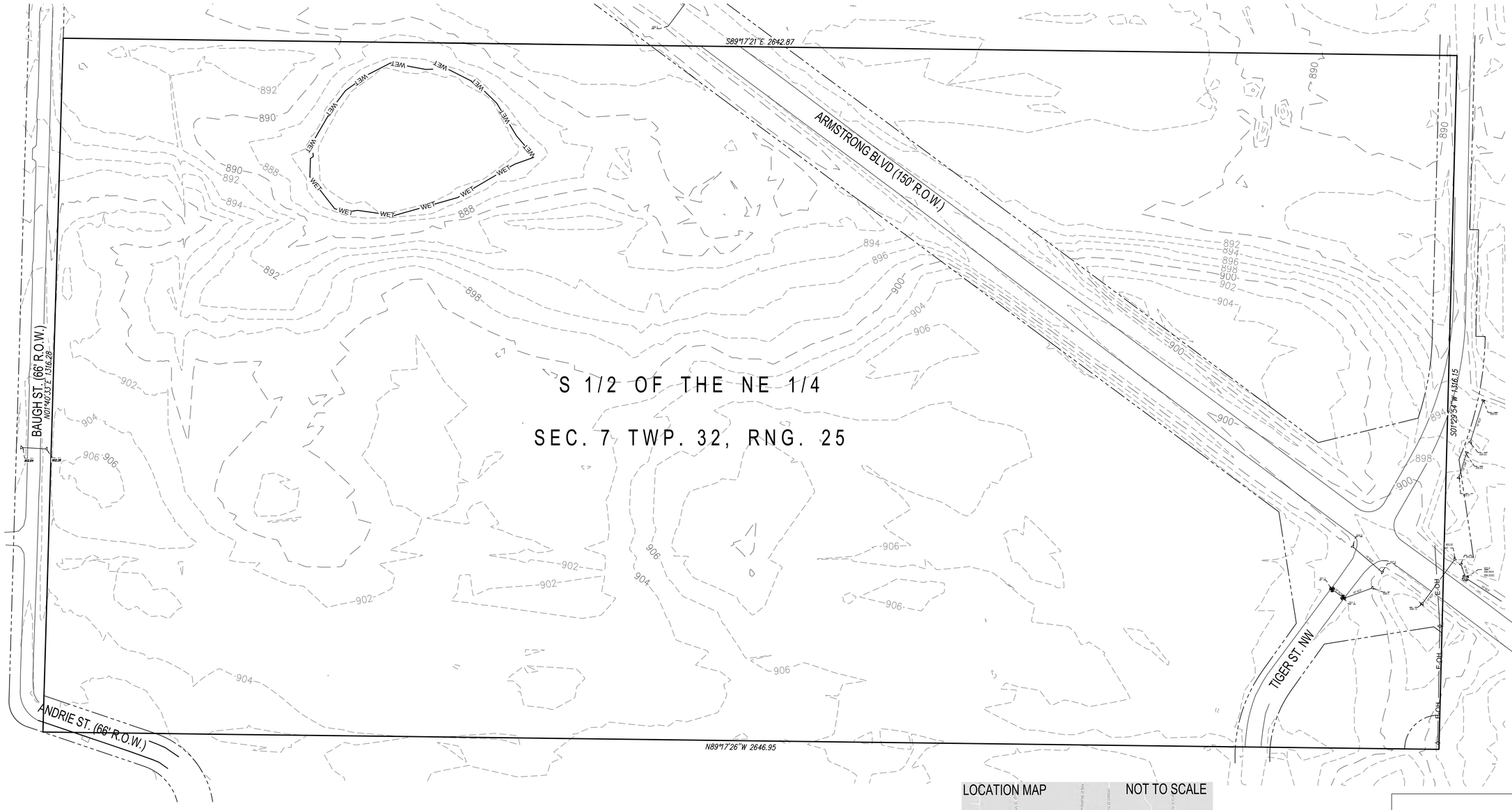
— — — — DENOTES DRAINAGE AND UTILITY EASEMENT

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

KYLE A. RODDY, MN LIC. NO 42627 DATED: 2/26/18

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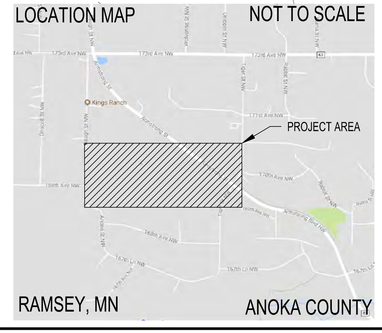
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OWNER/DEVELOPER
RUM RIVER PRAIRIE, LLC.
ERIC THOMSEN
6210 GREEN VALLEY RD.
RAMSEY, MN 55303

LEGAL DESCRIPTION:
THE SOUTH HALF OF THE NE QUARTER OF SECTION 7, TOWNSHIP 32, RANGE 25, ANOKA COUNTY, MINNESOTA.

LOCATION MAP NOT TO SCALE



OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

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RUM RIVER PRAIRIE DEVELOPMENT

EXISTING CONDITIONS
SHEET S1

PLOT DATE: 3/7/2018 2:40:27 PM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) NARRATIVE

1. GENERAL

THE MINNESOTA POLLUTION CONTROL AGENCY (MPCA) REGULATES STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITY DISTURBING LAND EQUAL TO OR GREATER THAN ONE ACRE THROUGH A GENERAL PERMIT (PERMIT NO. MN R100001) AUTHORIZING THE DISCHARGE OF STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY TO WATERS OF THE STATE IN COMPLIANCE WITH THE CLEAN WATER ACT AND THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM/STATE DISPOSAL SYSTEM (NPDES/SDS) PROGRAM. THE GENERAL PERMIT (PERMIT) REQUIRES THE DEVELOPMENT AND IMPLEMENTATION OF A STORM WATER POLLUTION PREVENTION PLAN (SWPPP). THE SWPPP IS A COMBINATION OF NARRATIVE, PLANS SHEETS, AND STANDARD DETAIL SHEETS THAT ADDRESS THE FORESEEABLE CONDITIONS AT ANY STAGE IN THE CONSTRUCTION OR POST-CONSTRUCTION ACTIVITIES.

2. ADMINISTRATIVE REQUIREMENTS

A. RESPONSIBLE PARTIES: THE OWNER AND GENERAL CONTRACTOR (CONTRACTOR) ARE CO-PERMITTEES OF THE PERMIT AND ARE JOINTLY RESPONSIBLE FOR COMPLIANCE WITH TERMS AND CONDITIONS OF THE PERMIT. OBTAIN A COPY OF THE PERMIT AND COMPLY WITH PARTS II.B, II.C, III.B-F, IV, V, AND APPLICABLE CONSTRUCTION ACTIVITY REQUIREMENTS FOUND IN APPENDIX A, PART C OF THE PERMIT. VERIFY THAT PERMIT REQUIREMENTS ARE SATISFIED AND COMPLETE THE BLANKS ON THIS SWPPP SHEET.

B. PERMIT APPLICATION: THE CONTRACTOR IS RESPONSIBLE FOR COMPLETING THE PERMIT APPLICATION ON-LINE AND PAYING THE APPLICATION FEE. OWNER AND CONTRACTOR MUST BOTH MUST SIGN THE APPLICATION. OBTAIN A COPY OF THE PERMIT AND APPLY ON-LINE AT THE MPCA CONSTRUCTION STORM WATER WEBSITE: http://www.pca.state.mn.us/water/stormwater/stormwater-c.html.

C. PERMIT COVERAGE: PERMIT COVERAGE TYPICALLY BECOMES EFFECTIVE SEVEN (7) CALENDAR DAYS AFTER THE ELECTRONIC SUBMITTAL DATE. DO NOT BEGIN LAND DISTURBING CONSTRUCTION ACTIVITIES UNTIL PERMIT COVERAGE IS EFFECTIVE. THE START OF ANY LAND DISTURBING ACTIVITIES SIGNIFIES THAT THE CONTRACTOR IS ASSUMING RESPONSIBILITY FOR PERMIT COVERAGE AND HAS COMPLIED WITH PERMIT REQUIREMENTS.

D. NOTIFICATION OF COVERAGE: THE CONTRACTOR WILL RECEIVE A NOTIFICATION OF COVERAGE FROM THE MPCA (E.G., VIA EMAIL, ONLINE NOTIFICATION, OR LETTER). KEEP OR POST A COPY OF THE NOTIFICATION OF COVERAGE WITH THE SWPPP AT THE PROJECT SITE. PROVIDE COPIES TO THE OWNER AND ENGINEER.

E. CHANGE OF COVERAGE FOR NEW OWNER OR NEW OPERATOR (CONTRACTOR): FOR A NEW OWNER OR OPERATOR, THE CURRENT OWNER, AND NEW OWNER OR OPERATOR, MUST SUBMIT A PERMIT MODIFICATION FORM PRIOR TO THE NEW OWNER OR OPERATOR COMMENCING CONSTRUCTION ACTIVITY. CONTACT THE MPCA AT 800-657-3864 FOR THIS FORM. THE CURRENT OWNER MUST ALSO SUBMIT A NOTICE OF TERMINATION (NOT) FORM AS NOTED BELOW WHEN THE OWNERSHIP OF THE PROPERTY CHANGES, AS NOTED BELOW.

F. TERMINATION OF COVERAGE: THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING WITH THE OWNER AND TERMINATING PERMIT COVERAGE BY COMPLETING AND SUBMITTING A NOTICE OF TERMINATION (NOT) FORM TO THE MPCA. A NOTICE OF TERMINATION MUST BE SUBMITTED WITHIN 30 DAYS AFTER FINAL STABILIZATION HAS BEEN ESTABLISHED FOR THE SITE AND CONSTRUCTION ACTIVITY IS COMPLETE, OR WHEN THE OWNER OR OPERATOR CHANGES. COMPLIANCE WITH PERMIT REQUIREMENTS IS REQUIRED UNTIL SUBMISSION OF A NOTICE OF TERMINATION.

G. RECORD RETENTION: THE CONTRACTOR SHALL KEEP A COPY OF THE SWPPP, INCLUDING ALL CHANGES TO IT, AND INSPECTIONS AND MAINTENANCE RECORDS ON SITE DURING CONSTRUCTION. THIS DOCUMENTATION MUST BE KEPT ON FILE FOR 3 YEARS AFTER SUBMITTAL OF THE NOTICE OF TERMINATION. COORDINATE TRANSFER OF THIS DOCUMENTATION TO THE OWNER AT PROJECT COMPLETION.

H. CHANGES (AMENDMENTS) TO SWPPP: UPDATE AND DOCUMENT CHANGES TO THE SWPPP AS NECESSARY DURING CONSTRUCTION, AND AS REQUIRED BY THE PERMIT ACCORDING TO PART III.B OF THE PERMIT.

3. CONSTRUCTION ACTIVITY REQUIREMENTS

A. GENERAL: COMPLY WITH PART IV.A OF THE PERMIT TO IMPLEMENT THE SWPPP AND THE REQUIREMENTS OF THE PERMIT. THE BEST MANAGEMENT PRACTICES (BMPS) IDENTIFIED IN THE SWPPP AND PERMIT MUST BE SELECTED, INSTALLED, AND MAINTAINED IN AN APPROPRIATE AND FUNCTIONAL MANNER IN ACCORDANCE WITH THE CONSTRUCTION DOCUMENTS, MANUFACTURER RECOMMENDATIONS, AND ACCEPTED ENGINEERING PRACTICES.

B. EROSION PREVENTION PRACTICES: PLAN FOR AND IMPLEMENT CONSTRUCTION PRACTICES TO SATISFY PART IV.B OF THE PERMIT. STABILIZE EXPOSED SOIL AREAS AS SOON AS POSSIBLE, BUT IN NO CASE LATER THAN 14 DAYS AFTER CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED. AMEND SWPPP BY INDICATING THE LOCATION OF AREAS WHERE CONSTRUCTION WILL BE PHASED TO MINIMIZE DURATION OF EXPOSED SOIL AREAS. COMMON EROSION PREVENTION PRACTICES INCLUDE:

1) MARKING AND DELINEATING AREAS OF THE SITE NOT TO BE DISTURBED (WITH FLAGS, STAKES, SIGNS, SILT FENCE, ETC.).
2) STABILIZE THE LAST 200 LINEAL FEET OF ANY TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE WITHIN 24 HOURS AFTER CONNECTING TO RECEIVING SURFACE WATER OR STORM SEWER INLET.
3) "INITIATE IMMEDIATELY" (SEE APPENDIX B FOR DEFINITION) SOIL STABILIZATION AS SOON AS EARTH-DISTURBING ACTIVITIES HAVE CEASED.
4) PROVIDE TEMPORARY OR PERMANENT ENERGY DISSIPATION TO PIPE OUTLETS WITHIN 24 HOURS OF CONNECTING TO A SURFACE WATER.
5) WHERE FEASIBLE THE DESIGN OF THE SITE DIRECTS STORMWATER TO VEGETATED AREAS, TO INCREASE SEDIMENT REMOVAL.

C. SEDIMENT CONTROL PRACTICES: PLAN FOR AND IMPLEMENT CONSTRUCTION PRACTICES THAT MINIMIZE SEDIMENT FROM ENTERING SURFACE WATERS, INCLUDING BUT NOT LIMITED TO, CURB AND GUTTER SYSTEMS AND STORM SEWER INLETS TO SATISFY PART IV.C OF THE PERMIT. PROVIDE TEMPORARY SEDIMENTATION BASINS WHERE 5 OR MORE ACRES OF DISTURBED SOIL DRAIN TO A COMMON LOCATION AS APPROVED BY LHB (SEE PART III.C OF THE PERMIT FOR BASIN REQUIREMENTS). COMMON SEDIMENT CONTROL PRACTICES INCLUDE:

1) MINIMIZE SOIL COMPACTION AND PRESERVE TOPSOIL.
2) ALL SEDIMENT CONTROL BMPS MUST BE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS BEFORE ANY UPGRADIENT LAND DISTURBING ACTIVITIES CAN BEGIN AND SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION IS ESTABLISHED.
3) THE TIMING FOR SEDIMENT CONTROL BMPS MAY BE ADJUSTED TO ACCOMMODATE SHORT-TERM CONSTRUCTION ACTIVITIES, SUCH AS PASSAGE OF VEHICLES, AND MUST BE COMPLETED AS QUICKLY AS POSSIBLE. SEDIMENT CONTROL BMPS MUSH BE INSTALLED IMMEDIATELY AFTER SHORT-TERM CONSTRUCTION IS COMPLETE, OR BEFORE THE NEXT PRECIPITATION EVENT IF THE ACTIVITY IS NOT COMPLETE.
4) PROTECT ALL STORM DRAIN INLETS WITH APPROPRIATE BMPS DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLET HAVE BEEN STABILIZED. INLET PROTECTION MAY ONLY BE REMOVED EARLIER IF SPECIFIC SAFETY CONCERNS (STREET FLOODING/FREEZING) HAVE BEEN BROUGHT FORTH IN WRITING BY JURISDICTIONAL AUTHORITY.
5) TEMPORARY STOCKPILES MUST HAVE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS, AND CANNOT BE PLACED IN ANY SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS OR DITCHES.
6) TEMPORARY SEDIMENT BASIN OUTLET STRUCTURES MUST BE DESIGNED TO WITHDRAW WATER FROM THE SURFACE.
7) ALL VEHICLE TRACKING OF SEDIMENT FROM THE CONSTRUCTION SITE, OR ONTO STREETS WITHIN THE SITE, MUST BE MINIMIZED BY BMPS SUCH AS STONE PADS, CONCRETE OR STEEL WASH RACKS, OR EQUIVALENT SYSTEMS. STREET SWEEPING MUST BE PERFORMED IF BMPS ARE NOT ADEQUATE TO PREVENT SEDIMENT FROM BEING TRACKED ONTO THE STREETS / ROADWAYS.

D. DEWATERING AND BASIN DRAINING: COMPLY WITH PART IV.D OF THE PERMIT. ENSURE THAT ALL WATER FROM DEWATERING OR BASIN DRAINING ACTIVITIES IS DISCHARGED IN A MANNER THAT DOES NOT CAUSE NUISANCE CONDITIONS, EROSION IN RECEIVING CHANNELS OR DOWNSLOPE PROPERTIES, OR INUNDATION IN WETLANDS CAUSING SIGNIFICANT ADVERSE IMPACTS TO THE WETLANDS. ANY TURBID OR SEDIMENT LADEN DISCHARGE WATER MUST BE ADEQUATELY TREATED BY DISCHARGING TO A SEDIMENTATION BASIN WHENEVER FEASIBLE, OR TREATED WITH APPROPRIATE BMPS IF THE WATER CANNOT BE DISCHARGED TO A SEDIMENT BASIN. THE CONTRACTOR MUST VISUALLY CHECK THE TREATED STORMWATER PRIOR TO DISCHARGING TO RECEIVING WATERS TO ENSURE ADEQUATE TREATMENT IS BEING MET AND THAT THE DISCHARGE POINTS ARE ADEQUATELY PROTECTED FROM EROSION AND SCOUR. BACKWASH WATER FROM FILTRATION MUST BE INCORPORATED INTO THE SITE IN A NON-EROSIVE MANNER, OR DISCHARGED TO THE SANITARY SEWER WITH PERMISSION FROM THE SANITARY SEWER AUTHORITY. SEE SHEET 0.10 FOR ADDITIONAL REQUIREMENTS.

E. INSPECTIONS: THE CONTRACTOR MUST ROUTINELY INSPECT THE ENTIRE CONSTRUCTION SITE AT LEAST ONCE EVERY SEVEN (7) CALENDAR DAYS DURING CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES OVER 24 HOURS. CONTRACTOR SHALL PROVIDE A RAIN GAGE OR ANOTHER METHOD TO MEASURE RAINFALL. INSPECTION OF AREAS WITH PERMANENT COVER MAY BE REDUCED TO ONCE PER MONTH. THE CONTRACTOR SHALL RECORD IN WRITING WITHIN 24 HR ALL INSPECTION AND MAINTENANCE ACTIVITY ON FORMS WITH INFORMATION REQUIRED BY PART IV.E.2 OF THE GENERAL STORMWATER PERMIT. THESE RECORDS SHALL BE RETAINED WITH THE SWPPP. EMAIL A COPY OF EACH INSPECTION REPORT TO THE CITY. SUBMIT A FULL LOG OF INSPECTIONS TO CIRY PRIOR TO PROJECT CLOSEOUT. RECORDS OF EACH INSPECTION AND MAINTENANCE ACTIVITY SHALL INCLUDE:

1) DATE AND TIME OF INSPECTIONS
2) NAME OF PERSON(S) CONDUCTING INSPECTIONS
3) FINDINGS OF INSPECTIONS, INCLUDING THE SPECIFIC LOCATION WHERE CORRECTIVE ACTIONS ARE NEEDED
4) CORRECTIVE ACTIONS TAKEN (INCLUDING DATES, TIMES, AND PARTY COMPLETING MAINTENANCE ACTIVITIES)
5) DATE AND AMOUNT OF ALL RAINFALL EVENTS GREATER THAN 1/2 INCH (0.5 INCHES) IN 24 HOURS. RAINFALL AMOUNTS MUST BE OBTAINED BY A PROPERLY MAINTAINED RAIN GAUGE INSTALLED ONSITE, A WEATHER STATION THAT IS WITHIN 1 MILE OF THE PROJECT SITE OR A WEATHER REPORTING SYSTEM THAT PROVIDES SITE SPECIFIC RAINFALL DATA FROM RADAR SUMMARIES.
6) IF ANY DISCHARGE IS OBSERVED TO BE OCCURRING DURING THE INSPECTION, A RECORD OF ALL POINTS OF THE PROPERTY FROM WHICH THERE IS A DISCHARGE MUST BE MADE, AND THE DISCHARGE SHOULD BE DESCRIBED (I.E., COLOR, ODOR, FLOATING, SETTLED, OR SUSPENDED SOLIDS, FOAM, OIL SHEEN, AND OTHER OBVIOUS INDICATORS OF POLLUTANTS) AND PHOTOGRAPHED.
7) ANY AMENDMENTS TO THE SWPPP PROPOSED AS A RESULT OF THE INSPECTION MUST BE DOCUMENTED AS REQUIRED IN PART III.B. WITHIN SEVEN (7) CALENDAR DAYS.

F. MAINTENANCE: ALL NONFUNCTIONAL BMPS MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WITH FUNCTIONAL BMPS WITHIN 24 HOURS AFTER DISCOVERY, OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS. COMMON ROUTINE MAINTENANCE ACTIVITIES INCLUDE:

1) ALL SILT FENCE MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/3 OF THE FENCE HEIGHT WITHIN 24 HOURS OF DISCOVERY OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
2) DRAIN ALL TEMPORARY AND PERMANENT SEDIMENTATION BASINS AND REMOVE SEDIMENT WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES ½THE STORAGE VOLUME WITHIN 72 HOURS OF DISCOVERY OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
3) INSPECT AND REMOVE ALL DEPOSITED SEDIMENT FROM STORMWATER CONVEYANCE SYSTEMS (DITCHES, CURB AND GUTTERS, CATCH BASINS, ETC.) AND RESTABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL WITHIN 7 DAYS OF DISCOVERY OR AFTER OBTAINING PERMISSION FROM JURISDICTIONAL AUTHORITIES.
4) REMOVE ANY TRACKED SEDIMENT FROM ALL PAVED SURFACES WITHIN 24 HOURS AFTER DISCOVERY OR SOONER AS REQUIRED FOR PERMIT COMPLIANCE.
5) REMOVE ANY SEDIMENT THAT ESCAPES THE CONSTRUCTION SITE IN A MANNER AND AT A FREQUENCY SUFFICIENT TO MINIMIZE OFF-SITE IMPACTS AND SAFETY HAZARDS.
6) PROTECT INFILTRATION AREAS FROM COMPACTION DUE TO CONSTRUCTION EQUIPMENT PATHS AND PREVENT SEDIMENT FROM REACHING INFILTRATION AREAS.
7) OPERATE, MAINTAIN, AND INSPECT ANY TEMPORARY OR PERMANENT WATER QUALITY MANAGEMENT BMPS TO ENSURE ADEQUATE TREATMENT IS BEING MET.

G. POLLUTION PREVENTION MANAGEMENT MEASURES: COMPLY WITH PART IV.F OF THE PERMIT.

H. FINAL STABILIZATION: ESTABLISH FINAL STABILIZATION FOR THE SITE AS DESCRIBED IN PART IV.G OF THE PERMIT. SPECIFIC CONDITIONS REQUIRED FOR FINAL STABILIZATION INCLUDE:

1) SOIL DISTURBING ACTIVITIES AT THE SITE HAVE BEEN COMPLETED AND SOILS ARE STABILIZED BY A UNIFORM PERENNIAL VEGETATIVE COVER WITH A DENSITY OF 70% OVER THE ENTIRE PERVIOUS SURFACE AREA, OR OTHER EQUIVALENT MEANS NECESSARY TO PREVENT SOIL FAILURE UNDER EROSIVE CONDITIONS.
2) PERMANENT STORMWATER MANAGEMENT SYSTEMS ARE OPERATIONAL AND SEDIMENT IS REMOVED FROM TEMPORARY AND PERMANENT SEDIMENTATION BASINS AND CONVEYANCE SYSTEMS, AND DITCHES ARE STABILIZED WITH FINAL COVER.
3) ALL TEMPORARY SYNTHETIC AND STRUCTURAL EROSION PREVENTION AND SEDIMENT CONTROL BMPS ARE REMOVED. BMPS DESIGNED TO DECOMPOSE MAY BE LEFT IN PLACE.

4. SWPPP RESPONSIBILITIES (THE OWNER IS RESPONSIBLE FOR PREPARING AND AMENDING THE SWPPP).

A. ON BEHALF OF THE OWNER, THE FOLLOWING PERSON PREPARED THE SWPPP AND IS TRAINED IN SWPPP DESIGN:

NAME: DAVID POLSON / LHB, INC.
TRAINING DATE/INSTRUCTOR: CERTIFICATION 2/15 (EXPIRES 5-31-18)
TRAINING CONTENT/HOURS: DESIGN OF CONSTRUCTION SWPPP

B. ON BEHALF OF THE OWNER, THE CONTRACTOR WILL OVERSEE SWPPP IMPLEMENTATION, REVISE AND AMEND THE SWPPP, PERFORM INSPECTIONS, AND SUPERVISE THE INSTALLATION, MAINTENANCE AND REPAIR OF BMPS BEFORE AND DURING CONSTRUCTION. THE FOLLOWING CONTRACTOR REPRESENTATIVE IS TRAINED TO PERFORM THESE DUTIES AND WILL ASSUME THESE RESPONSIBILITIES:

NAME: _____
TRAINING DATE/INSTRUCTOR: _____
TRAINING CONTENT/HOURS: _____

C. THE OWNER IS RESPONSIBLE FOR THE LONG-TERM OPERATION AND MAINTENANCE OF THE PERMANENT STORMWATER MANAGEMENT SYSTEM. THE FOLLOWING PERSON IS DESIGNATED TO PERFORM THESE DUTIES:

NAME/TITLE:
_____

MAINTENANCE PLAN: N/A

D. CHAIN OF RESPONSIBILITY: THE GENERAL CONTRACTOR IS IN CHARGE OF ALL SWPPP IMPLEMENTATION ON THE CONSTRUCTION SITE AND IS ACCOUNTABLE FOR SUBCONTRACTORS AND OTHER CONTRACTORS WORKING ON SITE AND THEIR COMPLIANCE WITH GENERAL STORMWATER PERMIT AND SWPPP REQUIREMENTS. NOTIFY THE OWNER OF ANY AMENDMENT NEEDED TO THE SWPPP.

5. REGULATORY AGENCIES AND PERMITS

A. COMPLY WITH REQUIREMENTS OF ALL REGULATORY AGENCIES AND PERMITS HAVING JURISDICTION DURING CONSTRUCTION ACTIVITIES. THE FOLLOWING ADDITIONAL REGULATORS AND PERMITS ARE KNOWN TO HAVE SITE JURISDICTION:

1) ANOKA COUNTY
2) CITY OF RAMSEY

6. DESCRIPTION OF THE CONSTRUCTION ACTIVITY / SWPPP COMPONENTS

A. NARRATIVE:

1) PROJECT SUMMARY: THE PROJECT INVOLVES THE DEVELOPMENT OF 80 ACRES INTO 25 LOTS TO BE SOLD FOR BUILDING OF HOMES. SPECIFIC WORK INCLUDES:
   a. CLEARING PORTIONS OF THE LAND OF EXISTING VEGETATION.
   b. GRADING TO SUPPORT CONSTRUCTION OF ROADS, HOUSE PADS, AND STORMWATER INFILTRATION PONDS.
   c. CONSTRUCTION OF STORMWATER INFILTRATION PONDS AND ACCOMPANYING CULVERTS.
   d. CONSTRUCTION OF ROADS, AND GRADING FOR HOUSEPADS. .
2) TIMING FOR INSTALLATION OF EROSION & SEDIMENTATION BMPS AND PERMANENT STORMWATER MANAGEMENT SYSTEMS, IN GENERAL SEQUENTIAL ORDER FROM FIRST TO LAST:
   a. INLET PROTECTION FOR EXISTING INLETS / SILT FENCE / DELINATION AREAS NOT TO BE DISTURBED / ROCK CONSTRUCTION ENTRANCE / TEMPORARY SEDIMENTATION BASIN: PROVIDE PRIOR TO CONSTRUCTION; MAINTAIN DURING CONSTRUCTION.
   b. SILT FENCE AROUND STOCKPILES: DURING CONSTRUCTION.
   c. PORTABLE SEDIMENT CONTAINMENT SYSTEMS FOR TREATING WATER FROM DEWATERING OPERATIONS : PROVIDE DURING CONSTRUCTION.
   d. INLET PROTECTION FOR NEW INLETS: AS CONSTRUCTED.
   e. HARD SURFACING (E.G., BUILDING ROOFS, PAVEMENTS): AS CONSTRUCTED.
   f. VEGETATIVE COVER / EROSION CONTROL BLANKETS: AFTER FINAL TOPSOIL PLACEMENT AND FINISH GRADING.
   g. SUBMIT NOTICE OF TERMINATION (NOT) TO THE CITY FOR REVIEW PRIOR TO SUBMITTING THE MPCA.
   h. REMOVAL OF TEMPORARY BMPS: AFTER FINAL STABILIZATION IS ESTABLISHED.

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
NAME: _____ LIC. NO. _____ DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

LHB PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

RUM RIVER PRAIRIE DEVELOPMENT

SWPPP NARRATIVE

SHEET SW1

PLOT DATE: 4/4/2018 1:19:19 PM FILE: F:\$LHB Files\2017\17016 Eric Thompsen Armstrong Blvd\600 Drawings\C\17016 SWPPP.dwg

SWPPP NARRATIVE (CONT.)

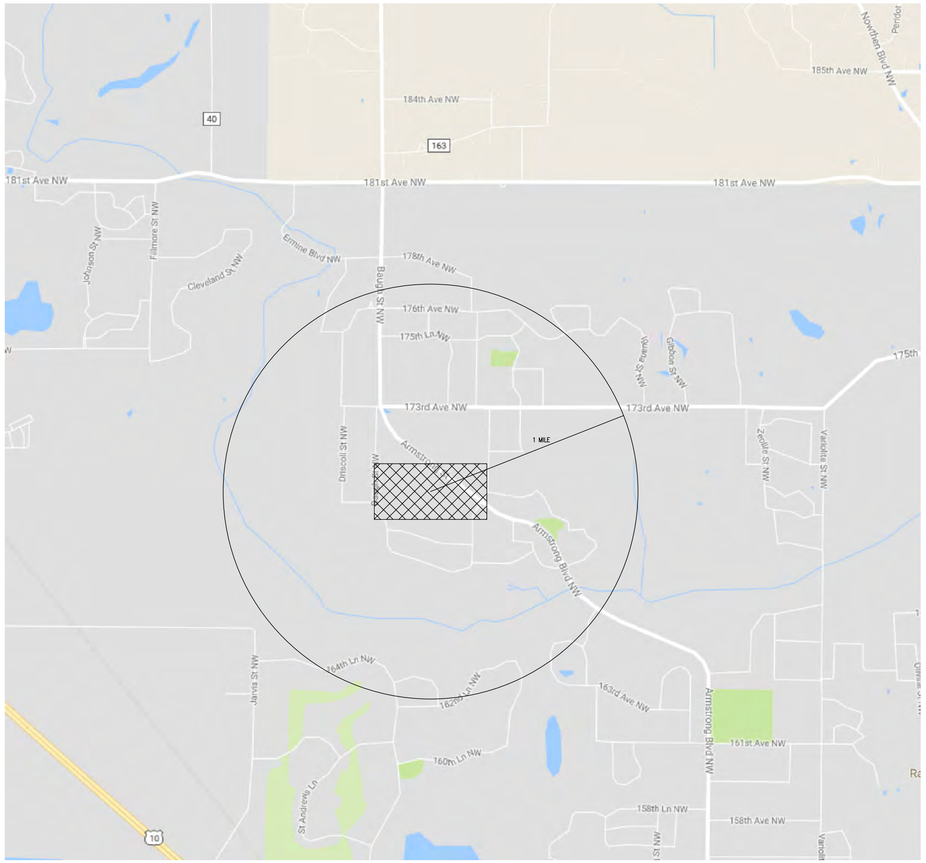
7. PROCEDURES FOR ESTABLISHING ADDITIONAL BMPS FOR SITE CONDITIONS DURING CONSTRUCTION
   A. IF ANY DOWN GRADIENT TREATMENT SYSTEM IS OVERLOADED, ADDITIONAL UP GRADIENT SEDIMENT CONTROL OR REDUNDANT BMPS MUST BE INSTALLED BY THE CONTRACTOR TO ELIMINATE THE OVERLOADING CONDITION.

8. METHODS OF FINAL STABILIZATION
   A. FINAL STABILIZATION WILL BE ACCOMPLISHED BY IMPERVIOUS SURFACING (CONCRETE PAVING, SIDEWALKS, CURB AND GUTTER, ASPHALT PARKING LOTS, ETC.) AND VEGETATIVE GROUND COVERS (SODDING AND SEEDING/MULCHING). SPECIFIC CONSTRUCTION METHODS ARE DESCRIBED IN THE PLANS AND SPECIFICATIONS.

9. PERMANENT STORMWATER MANAGEMENT SYSTEMS
   A. FOUR INFILTRATION POND SYSTEMS ARE TO BE CONSTRUCTED IN ORDER TO CONTROL STORMWATER RUNOFF.

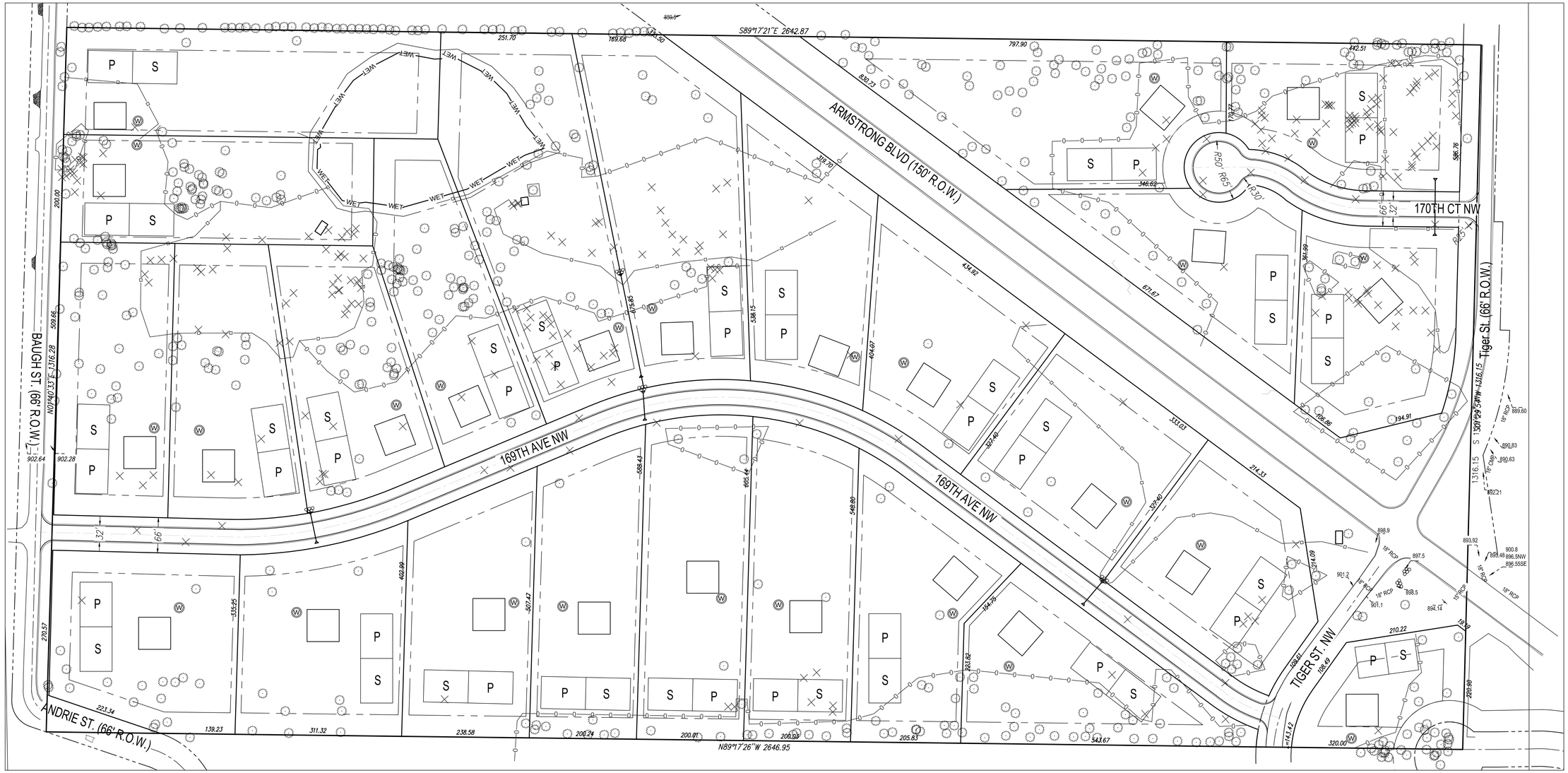
10. STANDARDS SPECIFICATIONS FOR CONSTRUCTION:
    UNLESS OTHERWISE NOTED IN CONTRACT DOCUMENTS, ALL MATERIAL AND CONSTRUCTION REQUIREMENTS FOR TEMPORARY SEDIMENT CONTROL AND EROSION PREVENTION SHALL BE IN ACCORDANCE WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, CURRENT EDITION.

ESTIMATED QUANTITIES OF BMPS		
BMP	UNIT	QUANTITY
SILT FENCE	LF	5100
TREE PROTECTION FENCE	LF	2300
INLET PROTECTION	EA	9



OWNER/DEVELOPER: RUM RIVER PRAIRIE, LLC.	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. NAME: _____ LIC. NO. ____ DATE 00-00-2018	DESIGNED BJH / DRAWN BJH / CHECKED ..	LHB PERFORMANCE DRIVEN DESIGN. LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446	RUM RIVER PRAIRIE DEVELOPMENT	SWPPP NARRATIVE / SHEET SW2

PLOT DATE: 4/4/2018 1:19:00 PM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 SWPPP.dwg



LINE TYPE & SYMBOL LEGEND

- DRAIN FIELD LOC. P = PRIMARY S = SECONDARY
- FLARED END SECTION
- CULVERT
- RIPRAP
- PROPOSED WELL LOC.
- SB1 — SOIL BORING LOC. W/ NUMBER
- EXISTING TREE (PRESERVE)
- EXISTING TREE (REMOVE)
- EXISTING TREE (PRESERVE)
- EXISTING TREE (REMOVE)
- DRAINAGE FLOW ARROW
- N 90°00'00" E 94.50 — PLAT BOUNDARY
- 94.50 — LOT LINE
- R/W
- SETBACK
- WET — WET — WETLAND EDGE
- PROPOSED CONTOUR
- EXISTING CONTOUR
- EASEMENT
- SILT FENCE
- TREE FENCE

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. -- -- DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

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RUM RIVER PRAIRIE DEVELOPMENT

SITE TREE PLAN

SHEET T1

PLOT DATE: 4/11/2018 10:45:22 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg

SAVED TREES

Tag ID	Species	DBH	Notes
4000	Cottonwood	21	
4002	Red Cedar	5	
4003	Red Cedar	6	
4004	Red Cedar	6	
4005	Scots pine	7	
4006	Red Cedar	6	
4007	Red Cedar	5	
4008	Red Cedar	6	
4009	Red Cedar	10	
4011	Red Cedar	6	
4012	Red Cedar	4	
4013	Red Cedar	6	
4014	Scots pine	8	
4015	Red Cedar	8	
4018	Red Cedar	5	
4020	Red Cedar	9	
4026	Red Cedar	11	
4028	Red Cedar	5	
4029	Red Cedar	6	
4030	Red Cedar	8	
4035	Red Cedar	8	
4036	Red Cedar	5	
4037	Red Cedar	10	
4039	Red Cedar	4	
4040	Red Cedar	6	
4041	Red Cedar	5	
4045	Red Cedar	8	
4050	Red Cedar	6	
4051	Red Cedar	4	
4052	Red Cedar	5	
4058	Red Cedar	5	
4059	Red Cedar	9	
4061	Red Cedar	5	
4065	Red Cedar	5	
4076	Red Cedar	10	
4080	Siberian Elm	8	
4081	Siberian Elm	9	
4082	Red Cedar	7	
4085	Red Cedar	5	
4086	Red Cedar	4	
4087	Red Cedar	4	
4090	Red Cedar	8	
4092	Red Cedar	5	
4093	Red Cedar	6	
4094	Red Cedar	6	
4095	Red Cedar	6	
4096	Red Cedar	10	
4102	Red Cedar	5	
4103	Red Cedar	4	
4106	Red Cedar	6	
4111	Scots pine	5	
4126	Red Cedar	6	
4134	Red Cedar	6	
4136	Red Cedar	6	
4138	Red Cedar	9	
4140	Red Cedar	4	
4144	Red Cedar	6	
4147	Red Cedar	8	
4149	Red Cedar	7	
4152	Scots pine	4	
4155	Red Cedar	7	
4157	Red Cedar	6	
4161	Scots pine	13	
4162	Red Cedar	6	
4165	Red Cedar	6	
4166	Red Cedar	4	
4170	Red oak	7	
4171	Red oak	10	
4173	Red Cedar	5	
4174	Red Cedar	4	
4175	Boxelder	18	
4176	Boxelder	12	
4177	Burr oak	6	
4178	Burr oak	42	
4179	Red Cedar	6	
4180	Burr oak	4	
4181	Red oak	8	
4182	Burr oak	14	
4183	Red oak	24	
4184	Boxelder	15	
4185	Siberian Elm	8	
4186	Burr oak	5	
4187	Boxelder	10	
4188	Burr oak	4	dead
4189	Burr oak	11	
4190	Boxelder	11	
4191	Burr oak	8	
4192	Red Cedar	7	
4193	Burr oak	5	
4194	Scots pine	18	
4195	Red Cedar	7	
4197	Red Cedar	4	
4198	Scots pine	5	
4199	Siberian Elm	10	
4200	Red Cedar	5	
4202	Red Cedar	6	
4207	Red Cedar	7	
4208	Scots pine	4	
4209	Scots pine	5	
4210	Red Cedar	4	
4211	Red Cedar	7	
4213	Red Cedar	4	
4215	Red pine	9	
4216	Red Cedar	7	
4217	Scots pine	11	
4218	White Pine	15	
4219	Red Cedar	6	
4223	Red Cedar	4	
4226	Red Cedar	7	
4227	Red Cedar	12	
4228	Scots pine	12	
4230	Red Cedar	8	
4232	Scots pine	4	dying
4233	Red Cedar	4	
4234	Scots pine	4	
4236	Scots pine	4	
4238	Red Cedar	6	
4241	Scots pine	4	
4242	Scots pine	10	
4243	Red Cedar	6	
4245	Red Cedar	7	
4247	Red Cedar	6	
4249	Red Cedar	4	
4250	Red Cedar	5	
4251	Red Cedar	4	
4252	Red Cedar	6	
4253	Scots pine	5	
4254	Red Cedar	4	
4255	Scots pine	5	
4256	Red Cedar	7	
4259	Scots pine	4	
4260	Red Cedar	5	
4261	Red pine	9	
4262	Red Cedar	5	
4263	Scots pine	6	
4265	Scots pine	5	
4266	Scots pine	4	
4267	Red Cedar	6	
4269	Scots pine	5	
4270	Red Cedar	6	
4272	Red pine	7	
4274	Scots pine	4	
4277	Red Cedar	8	
4278	Red Cedar	10	
4279	Scots pine	4	
4283	Red Cedar	5	
4284	Red Cedar	4	
4285	Red Cedar	5	
4287	Scots pine	5	
4289	Red Cedar	6	
4290	Red Cedar	6	
4291	Red Cedar	5	
4296	Siberian Elm	15	
4297	Siberian Elm	10	
4298	Siberian Elm	16	
4303	Siberian Elm	14	
4304	Red Cedar	7	
4305	Red Cedar	7	
4306	Red Cedar	5	
4307	Red Cedar	5	
4308	Red Cedar	6	
4310	Red Cedar	6	
4311	Red Cedar	6	
4313	Red Cedar	7	
4314	Red Cedar	5	
4315	Red Cedar	6	
4316	Red Cedar	7	
4317	Red Cedar	5	
4318	Red Cedar	7	
4320	Red Cedar	6	
4321	Siberian Elm	13	
4322	Red Cedar	8	
4324	Red Cedar	4	
4325	Red Cedar	5	
4326	Red Cedar	6	
4327	Siberian Elm	14	
4328	Red Cedar	9	
4329	Red Cedar	7	
4330	Red Cedar	7	
4331	Siberian Elm	8	
4332	Red Cedar	5	
4334	Siberian Elm	12	
4335	Red Cedar	5	
4336	Red Cedar	6	
4337	Red Cedar	6	
4338	Red Cedar	6	
4339	Red Cedar	5	
4340	Red Cedar	5	
4341	Red Cedar	6	
4342	Red Cedar	8	
4343	Red Cedar	6	
4344	Red Cedar	7	
4346	Siberian Elm	10	
4347	Siberian Elm	10	
4348	Red Cedar	6	
4349	Red Cedar	7	
4350	Red Cedar	5	
4351	Red Cedar	7	
4352	Red Cedar	8	
4354	Red Cedar	7	
4355	Red Cedar	5	
4356	Red Cedar	7	
4357	Red Cedar	7	
4358	Red Cedar	6	
4361	Siberian Elm	9	
4364	Red Cedar	5	
4365	Scots pine	13	
4366	Scots pine	4	
4367	Red Cedar	7	
4371	Red Cedar	6	
4372	Scots pine	4	
4374	Red pine	11	
4377	Red Cedar	4	
4378	Scots pine	4	
4379	Red Cedar	7	
4381	Scots pine	5	
4382	Scots pine	4	
4383	Scots pine	5	
4384	Red Cedar	5	
4385	Scots pine	4	
4386	Scots pine	5	
4387	Scots pine	4	
4388	Scots pine	5	
4385	Scots pine	4	
4386	Scots pine	5	
4387	Scots pine	4	
4388	Scots pine	5	
4389	Red Cedar	6	
4391	Red Cedar	5	
4392	Red Cedar	4	
4393	Scots pine	6	
4394	Red Cedar	4	
4395	Red Cedar	4	
4399	Red Cedar	6	
4400	Red Cedar	4	
4401	Boxelder	8	
4402	Siberian Elm	9	
4403	Red Cedar	5	
4404	Red Cedar	5	
4406	Siberian Elm	10	
4407	Siberian Elm	10	
4409	Siberian Elm	9	
4410	White Pine	10	
4411	White Pine	13	
4412	Red Cedar	6	
4414	Red Cedar	6	
4415	Red Cedar	5	
4417	Red Cedar	6	
4418	Red pine	4	diseased
4419	Red Cedar	8	
4420	Red Cedar	6	
4423	Red Cedar	6	
4424	Red Cedar	4	
4425	Scots pine	8	
4426	Red Cedar	7	
4428	Red Cedar	5	
4429	Red Cedar	5	
4430	Red Cedar	5	
4431	Red Cedar	6	
4432	Red Cedar	6	
4433	Red Cedar	9	
4436	Red Cedar	9	
4437	Red Cedar	4	
4438	Red Cedar	4	
4439	Red Cedar	5	
4440	Red Cedar	7	
4442	Red Cedar	4	
4444	Red Cedar	8	
4446	Red Cedar	6	
4452	Red Cedar	4	
4453	Scots pine	6	dead
4454	Scots pine	5	top broken off
4455	Red Cedar	5	
4456	Red Cedar	6	
4457	White Pine	9	
4458	Red Cedar	5	
4459	White Pine	9	
4462	Burr oak	10	
4463	Red oak	4	
4464	Red oak	5	
4465	Red oak	5	
4466	Burr oak	5	dying
4467	Colorodo blue spruce	14	
4468	Burr oak	14	
4469	Colorodo blue spruce	16	cut branches
4470	Siberian Elm	8	
4471	coloroado bl	14	
4472	Colorodo blue spruce	15	cut branches
4473	Siberian Elm	10	
4474	White Pine	8	
4476	Scots pine	6	
4477	White Pine	4	
4478	Scots pine	4	
4479	Colorodo blue spruce	15	diseased
4480	Colorodo blue spruce	17	diseased
4481	Red pine	5	
4482	Colorodo green spruce	12	
4483	White Spruce	13	
4484	White Spruce	12	
4485	White Spruce	9	
4486	White Pine	5	
4487	White Pine	4	
4488	White Pine	4	
4489	Siberian Elm	8	
4490	Red Cedar	4	
4491	White Spruce	8	
4492	White Spruce	12	diseased
4493	White Spruce	9	
4494	White Pine	4	
4495	White Pine	6	
4496	White Pine	6	poor condition
4497	Colorodo blue spruce	13	diseased
4498	Colorodo green spruce	14	
4499	White Pine	8	
4500	White Pine	8	
4501	White Spruce	11	diseased
4502	White Spruce	12	diseased
4503	Siberian Elm	8	
4504	Siberian Elm	8	
4505	White Spruce	8	
4506	White Spruce	13	diseased
4507	White Spruce	10	dying
4508	Scots pine	10	
4509	Siberian Elm	8	
4510	White Spruce	8	diseased
4511	White Spruce	8	
4512	Colorodo blue spruce	12	
4513	Red oak	6	
4515	Red oak	6	
4516	Red oak	4	
4517	Red oak	5	
4518	Red oak	6	
4519	Red oak	8	
4520	Red oak	6	
4521	Red oak	4	
4522	Red oak	5	
4523	Red oak	5	
4524	Red oak	5	
4525	Red oak	5	
4526	Red oak	4	
4527	Red oak	4	
4528	Red oak	8	
4529	Boxelder	15	
4530	Burr oak	30	dying
4531	Black cherry	14	dying
4532	Boxelder	8	
4533	Red oak	9	
4534	Red oak	22	rotting
4535	Red oak	16	rotting
4536	Red oak	12	dying
4537	Siberian Elm	22	dying
4538	Siberian Elm	8	
4539	Siberian Elm	10	
4540	Burr oak	23	dying
4541	Black cherry	8	
4542	Boxelder	14	
4543	Red oak	4	
4544	Burr oak	5	
4545	Boxelder	15	
4546	Boxelder	8	dead
4547	Boxelder	9	
4548	Red oak	5	
4549	Red oak	5	
4550	Red oak	7	
4551	Red oak	9	
4552	Red oak	14	diseased
4553	Siberian Elm	8	diseased
4554	Scots pine	7	
4555	Red Cedar	5	
4556	Siberian Elm	8	
4557	Siberian Elm	15	
4558	Siberian Elm	13	diseased
4559	Scots pine	11	
4560	Red oak	8	
4561	Siberian Elm	12	
4562	Siberian Elm	14	
4565	Siberian Elm	12	diseased
4567	Red Cedar	5	
4568	Red Cedar	4	
4569	Red Cedar	4	
4570	Red Cedar	4	
4571	Red Cedar	5	
4572	Red Cedar	4	
4573	Red Cedar	4	
4574	Red Cedar	5	
4575	Red Cedar	4	
4576	Colorodo blue spruce	8	diseased
4577	Colorodo blue spruce	5	diseased
4578	White Spruce	6	diseased
4579	Colorodo blue spruce	5	diseased
4580	Colorodo blue spruce	5	diseased
4581	Colorodo blue spruce	6	diseased
4582	White Spruce	5	diseased
4583	Colorodo blue spruce	4	
4584	Colorodo blue spruce	5	diseased
4585	Colorodo blue spruce	5	diseased
4586	Colorodo blue spruce	4	diseased
4587	Red pine	6	
4588	Colorodo blue spruce	4	diseased
4589	Colorodo blue spruce	4	diseased
4590	Colorodo blue spruce	5	diseased
4591	Colorodo blue spruce	4	diseased
4592	Colorodo blue spruce	5	diseased
4593	Colorodo blue spruce	4	diseased
4598	White Spruce	4	
4599	Colorodo blue spruce	6	diseased
4600	Colorodo blue spruce	5	diseased
4601	Colorodo blue spruce	4	diseased
4602	Colorodo blue spruce	5	diseased
4603	Colorodo blue spruce	5	
4604	Colorodo blue spruce	5	diseased
4605	Colorodo blue spruce	4	
4606	Colorodo blue spruce	4	
4607	White Spruce	4	
4608	Colorodo blue spruce	4	
4609	Colorodo blue spruce	5	
4610	Colorodo blue spruce	5	
4611	Colorodo blue spruce	6	
4612	White Spruce	5	
4613	Colorodo blue spruce	6	
4614	Colorodo blue spruce	5	
4615	Colorodo blue spruce	5	
4616	Colorodo blue spruce	4	
4617	Colorodo blue spruce	7	
4618	Colorodo blue spruce	6	
4619	White Spruce	6	
4620	Colorodo blue spruce	6	
4621	Colorodo blue spruce	4	
4622	Colorodo blue spruce	7	
4623	Colorodo blue spruce	5	
4624	Colorodo blue spruce	7	
4625	Colorodo blue spruce	6	
4626	Colorodo blue spruce	5	
4627	Burr oak	12	
4629	Siberian Elm	10	
4630	Burr oak	7	
4633	Hackberry	17	
4634	Red oak	4	
4636	Red Cedar	10	
4637	Red Cedar	10	
4638	Siberian Elm	20	
4639	Red oak	6	
4641	Red Cedar	7	
4642	Burr oak	4	
4643	Burr oak	9	
4644	Burr oak	9	
4645	Red Cedar	5	
4646	Red Cedar	10	
4647	Burr oak	14	
4648	Burr oak	16	
4650	Burr oak	27	
4651	Siberian Elm	16	
4653	Burr oak	6	dying
4654	Red oak	11	
4655	Red oak	8	
4656	Burr oak	8	
4657	re doa	9	
4658	Red oak	9	
4659	Red oak	8	
4660	Black cherry	8	
4661	Burr oak	16	
4662	Burr oak	23	
4663	Burr oak	12	
4664	Red Cedar	6	
4665	Red oak	4	
4666	Scots pine	16	
4670	Red Cedar	5	
4671	Red Cedar	4	
4673	Red Cedar	10	
4675	Red Cedar	5	
4676	Scots pine	4	
4677	Red Cedar	6	
4678	Red Cedar	5	
4679	Red Cedar	6	
4680	Red Cedar	6	
4681	Red Cedar	8	
4682	Red Cedar	5	
4683	Scots pine	16	
4684	Red Cedar	5	
4686	Red Cedar	7	
4687	Burr oak	18	
4688	Red Cedar	5	
4690	Red Cedar	4	
4691	Red Cedar	8	
4692	Red Cedar	6	
4693	Red Cedar	5	
4694	Red Cedar	4	
4696	Red Cedar	6	
4698	Red Cedar	6	
4699	Red Cedar	6	
4700	Red Cedar	4	
4701	Red Cedar	6	
4702	Red Cedar	12	
4703	Red Cedar	8	
4704	Scots pine	23	
4705	Red Cedar	4	
4706	Scots pine	4	
4707	Red Cedar	5	
4708	Red Cedar	5	
4709	Red Cedar	8	
4724	Red oak	11	
4725	Red Cedar	5	
4726	Siberian Elm	8	
4727	Red Cedar	4	
4728	Red Cedar	4	
4730	Siberian Elm	9	
4731	Siberian Elm	17	
4732	Red Cedar	7	
4733	Siberian Elm	10	
4735	Red Cedar	7	
4736	Red Cedar	5	
4737	Red Cedar	7	
4739	Red Cedar	10	
4740	Red Cedar	5	
4741	Red Cedar	6	
4742	Red Cedar	5	
4743	Red Cedar	5	
4744	Red Cedar	8	
4745	Red Cedar	4	
4749	Siberian Elm	9	
4751	Red Cedar	5	dying
4753	Red Cedar	5	
4754	Scots pine	5	
4755	Red Cedar	4	
4757	Red Cedar	4	
4758	Red Cedar	6	
4759	Red Cedar	8	
4760	Red Cedar	6	
4761	Red Cedar	8	
4763	Red Cedar	4	
4764	Red Cedar	7	
4765	Red Cedar	8	
4766	Red Cedar	5	
4767	Red Cedar	10	
4768	Red Cedar	4	
4770	Red Cedar	8	
4771	Red Cedar	10	
4772	Red Cedar	6	
4773	Red Cedar	4	
4774	Red Cedar	8	
4776	Red Cedar	6	
4777	Red Cedar	8	
4779	Red Cedar	8	
4780	Red Cedar	8	
4781	Red Cedar	6	
4782	Red Cedar	6	
4783	Red Cedar	5	
4784	Red Cedar	5	
4785	Red Cedar	10	
4786	Red Cedar	8	
4787	Red Cedar	5	
4788	Scots pine	5	
4789	Red Cedar	8	
4790	Scots pine	4	
4791	Scots pine	10	
4792	Red Cedar	4	
4793	Red Cedar	5	
4795	Red Cedar	5	
4796	Scots pine	8	
4797	Red Cedar	7	
4798	Red Cedar	6	
4799	Red Cedar	10	
4800	Red Cedar	5	
4802	Red Cedar	6	
4803	Red Cedar	8	
4805	Red Cedar	5	
4806	Red Cedar	8	
4810	Scots pine	5	
4811	Red Cedar	10	
4813	Red Cedar	10	
4814	Red Cedar	8	
4815	Red Cedar	4	
4816	Red Cedar	8	
4817	Red Cedar	8	
4818	Red Cedar	6	
4819	Red Cedar	8	
4820	Red Cedar	6	
4821	Red Cedar	8	
TOTAL	**CALIPER INCHES**	**4254**	

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. _____ DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

LHB PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

RUM RIVER PRAIRIE DEVELOPMENT

SITE TREE PLAN

SHEET T2

PLOT DATE: 4/11/2018 10:45:52 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplot.dwg

TREES REMOVED
HOME CONSTRUCTION

Tag ID	Species	DBH	Notes
4001	Red Cedar	8	
4010	Red Cedar	5	
4017	Red Cedar	5	
4043	Red Cedar	5	
4044	Red Cedar	5	
4054	Red Cedar	6	
4055	Red Cedar	6	
4056	Red Cedar	7	
4060	Red Cedar	7	
4062	Red Cedar	5	
4063	Red Cedar	6	
4064	Red Cedar	5	
4067	Red Cedar	7	
4068	Red Cedar	7	
4069	Red Cedar	7	
4070	Red Cedar	5	
4071	Red Cedar	7	
4072	Red Cedar	6	
4073	Scots pine	20	
4074	Red Cedar	10	
4075	Scots pine	10	
4077	Scots pine	4	
4078	Red Cedar	10	
4088	White Pine	11	
4109	Red Cedar	6	
4116	Red Cedar	6	
4117	Siberian Elm	11	
4118	Siberian Elm	9	
4119	Siberian Elm	10	
4120	Siberian Elm	12	
4121	Siberian Elm	10	
4122	Siberian Elm	10	
4128	Red Cedar	9	
4129	Red Cedar	7	
4132	Red Cedar	9	
4135	Red Cedar	6	
4137	Red Cedar	5	
4139	Red Cedar	8	
4141	Red Cedar	5	
4143	Red Cedar	7	
4146	Red Cedar	7	
4148	Red Cedar	6	
4153	Red Cedar	6	
4156	Red Cedar	6	
4158	Red Cedar	5	
4160	Red Cedar	8	
4163	Red Cedar	5	
4164	Red pine	7	
4168	Red Cedar	5	
4169	Red Cedar	7	
4172	Red oak	12	
4196	Red Cedar	6	
4201	White Pine	12	
4203	Siberian Elm	8	
4212	Red Cedar	6	
4220	Red Cedar	4	
4221	Red Cedar	8	
4222	Red Cedar	7	
4224	Red Cedar	6	
4225	Red Cedar	6	
4229	Red Cedar	5	
4231	Red Cedar	7	
4235	Red Cedar	7	
4237	Red Cedar	8	
4239	Red pine	8	
4240	Scots pine	4	diseased
4244	Red Cedar	5	
4248	Scots pine	9	
4257	White Pine	4	
4264	White Pine	4	
4268	Red Cedar	5	
4273	Red Cedar	4	
4276	Red Cedar	4	
4280	Red Cedar	6	
4282	Red Cedar	6	
4286	Red Cedar	8	
4293	Red Cedar	6	
4294	Red Cedar	8	
4295	White Pine	15	
4299	Siberian Elm	16	
4300	Siberian Elm	8	
4319	Red Cedar	7	
4323	Red Cedar	6	
4353	Red Cedar	6	
4359	Scots pine	8	
4362	Black cherry	8	
4380	Red Cedar	4	
4390	Red Cedar	6	

Tag ID	Species	DBH	Notes
4408	Scots pine	5	dead
4413	Red Cedar	9	
4416	Red Cedar	6	
4421	Red Cedar	8	
4427	Red Cedar	5	
4435	Red Cedar	4	
4333	Red Cedar	5	
4441	Red Cedar	9	
4443	Red Cedar	12	
4445	Red Cedar	5	
4447	Red Cedar	6	
4448	Siberian Elm	8	
4449	Red Cedar	5	
4450	Red Cedar	6	
4451	Red Cedar	6	
4460	Siberian Elm	10	dying
4514	Red Cedar	5	
4649	Siberian Elm	15	
4628	Red Cedar	8	
4710	Red Cedar	7	
4711	Scots pine	7	
4712	Red Cedar	4	
4713	Red Cedar	4	
4714	Red Cedar	4	
4715	Red Cedar	12	diseased
4716	Red Cedar	12	
4717	Red oak	6	
4718	Red Cedar	4	
4719	Red Cedar	7	
4720	Red Cedar	5	
4721	Red oak	7	
4722	Burr oak	7	
4723	Red Cedar	7	
4734	Red Cedar	5	
4738	Red Cedar	8	
4747	Red Cedar	6	
4750	Siberian Elm	10	
4775	Red Cedar	8	
TOTAL	**CALIPER INCHES**	**892**	

TREES REMOVED
PONDS

Tag ID	Species	DBH	Notes
4021	Red Cedar	6	
4022	Red Cedar	4	
4023	Red Cedar	7	
4024	Red Cedar	5	
4025	Red Cedar	6	
4027	Red Cedar	4	
4033	Red Cedar	10	
4034	Red Cedar	8	
4038	Red Cedar	6	
4042	Red Cedar	6	
4046	Red Cedar	8	
4047	Red Cedar	6	
4048	Red Cedar	6	
4049	Red Cedar	12	
4053	Red Cedar	6	
4057	Red Cedar	4	
4066	Red Cedar	7	
4079	Red Cedar	6	
4083	Red Cedar	6	
4084	Red Cedar	7	
4089	Red Cedar	5	
4091	Red Cedar	7	
4097	Red Cedar	5	
4098	Red Cedar	6	
4099	Red Cedar	6	
4100	Red Cedar	6	
4101	Red Cedar	5	
4104	Red Cedar	5	
4105	Red Cedar	7	
4107	Red Cedar	7	
4108	Red Cedar	6	
4110	Red Cedar	6	
4112	Red Cedar	6	
4113	Red Cedar	4	
4114	Red Cedar	6	
4115	Red Cedar	6	
4123	Siberian Elm	8	
4124	Red Cedar	7	
4127	Red Cedar	6	
4130	Red Cedar	7	
4131	Red Cedar	7	
4133	Siberian Elm	9	
4142	Red Cedar	5	
4145	Red Cedar	6	
4150	Red Cedar	5	
4151	Red Cedar	7	
4154	Red Cedar	5	
4159	Red Cedar	6	
4204	Red Cedar	5	
4205	Siberian Elm	15	
4206	Red Cedar	6	
4246	Red Cedar	5	
4271	Scots pine	5	
4275	Red Cedar	7	
4292	Red Cedar	6	
4363	Scots pine	4	
4368	Red Cedar	4	
4369	Red Cedar	6	
4370	Red pine	13	
4373	Red Cedar	5	
4375	Red Cedar	5	
4376	Red Cedar	10	
4389	Scots pine	12	
4475	Colorodo blue spruce	18	diseased
4563	Red Cedar	4	
4564	Red Cedar	7	
4566	Red Cedar	6	
4631	Siberian Elm	8	
4632	Siberian Elm	13	
4640	Siberian Elm	10	
4652	Siberian Elm	8	
4667	Red Cedar	7	
4667	Red Cedar	4	
4669	Red Cedar	12	
4672	Red Cedar	7	
4674	Red Cedar	4	
4675	Red Cedar	5	
4685	Red Cedar	4	
4689	Red Cedar	14	
4695	Red Cedar	4	
4697	Red Cedar	10	
4729	Siberian Elm	8	
4746	Red Cedar	6	
4748	Scots pine	11	
4752	Red pine	12	
4762	Red Cedar	5	
4769	Red pine	7	
4778	Red Cedar	10	

Tag ID	Species	DBH	Notes
4794	Scots pine	4	
4801	Red Cedar	10	
4804	Red Cedar	8	
4807	red cce	8	
4808	Red Cedar	4	
4809	Scots pine	4	
4812	Red Cedar	6	
4822	Red pine	8	
TOTAL	**CALIPER INCHES**	**665**	

TREES REMOVED
ROADS

Tag ID	Species	DBH	Notes
4016	Red Cedar	8	
4019	Red Cedar	5	
4031	Red Cedar	9	
4032	Red Cedar	5	
4125	Red Cedar	5	
4167	Red Cedar	5	
4214	Scots pine	5	dead
4258	Red Cedar	6	
4281	Red Cedar	5	
4288	Scots pine	12	
4301	Siberian Elm	8	
4302	Siberian Elm	8	
4312	Red Cedar	6	
4345	Siberian Elm	10	
4360	Siberian Elm	8	
4396	Red Cedar	5	
4397	Red Cedar	4	
4398	Red Cedar	5	
4405	Siberian Elm	8	
4422	Red Cedar	5	
4434	Red Cedar	4	
4461	Red oak	6	
4635	Siberian Elm	12	
4756	Red Cedar	6	
TOTAL	**CALIPER INCHES**	**160**	

OWNER/DEVELOPER:
RUM RIVER PRAIRIE, LLC.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NAME: _____ LIC. NO. ____ DATE 00-00-2018

DESIGNED BJH
DRAWN BJH
CHECKED ..

PERFORMANCE DRIVEN DESIGN.
LHBcorp.com 21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

RUM RIVER PRAIRIE DEVELOPMENT

SITE TREE PLAN

SHEET T3

PLOT DATE: 4/11/2018 10:46:24 AM FILE: F:\$LHB Files\2017\170163 Eric Thompsen Armstrong Blvd\600 Drawings\C\170163 post preplat.dwg

CC Regular Session **5. 13.**

Meeting Date: 09/22/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-200 Authorizing Final Payment to Allied Blacktop Company for Improvement Project #20-00, 2020 Crack Sealing Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Allied Blacktop Company.

1. IC 134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Allied Blacktop Company by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends final payment to Allied Blacktop Company for Improvement Project #20-00, 2020 Crack Sealing Improvement in the amount of $96,554.00.

Action:

Motion to adopt Resolution #20-200 Authorizing Final Payment to Allied Blacktop Company for Improvement Project #20-00, 2020 Crack Sealing Improvements in the amount of $96,554.00.

Attachments

Resolution

Pay Estimate - Final

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/16/2020 01:57 PM
Bruce Westby	Bruce Westby	09/16/2020 02:10 PM
Bruce Westby	Bruce Westby	09/16/2020 02:10 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:39 PM
Form Started By: Marsha Weidner		Started On: 09/14/2020 08:36 AM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-200

RESOLUTION AUTHORIZING FINAL PAYMENT TO ALLIED BLACKTOP COMPANY FOR IMPROVEMENT PROJECT #20-00, 2020 CRACK SEALING IMPROVEMENTS.

WHEREAS, the City of Ramsey adopted a budget for 2020 including $500,000 to crack seal and sealcoat the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council resolution #20-038, adopted February 18, 2020, annual sealcoat improvements were indefinitely suspended and $150,000 was allocated from the 2020 crack seal and sealcoat budget for the express purpose of completing crack sealing improvements in 2020; and

WHEREAS, pursuant to Ramsey City Council resolution #20-073, adopted April 14, 2020, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #20-105, adopted May 26, 2020, the bid of Allied Blacktop Company in the amount of $99,134.42 for the total bid was accepted as the lowest responsible bidder; and

WHEREAS, as of September 22, 2020, $0 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends final payment to Allied Blacktop Company in the amount of $96,554.00

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to Allied Blacktop Company for Improvement Project #20-00, 2020 Crack Seal Improvements in the amount of $96,554.00.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of the payment is not included in resolutions approving payment of bills for the date of September 22, 2020.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22th day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 20-00 2020 Crack Seal Improvements

City of Ramsey

FINAL PAY ESTIMATE

Estimate no 1

TOTAL BASE BID PLUS ALTERNATES	$	99,134.42
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	96,554.00
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	96,554.00
RETAINED PERCENTAGE 0%	$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	96,554.00
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	-
PAY CONTRACTOR PER ESTIMATE NO. 1	$	96,554.00

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

Contractor: Allied Blacktop Company

By Pat M Cyrulik President
Name Title

Date 9/10/20

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By Joe Feriancek Civil Engineer II
Joe Feriancek, PE

Date 9/11/2020

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By Bruce Westby City Engineer 9/11/2020
Bruce Westby, PE Title Date

IP 20-00 2020 Crack Seal Improvements
Pay Estimate

PAY ESTIMATE NO **1**

BASE BID	**$ 99,134.42**	**$ 96,554.00**	**$ 96,554.00**

BASE AREA

Item No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
			Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	Mobilization	LS	1	$ 3,972.00	$ 3,972.00	1.0	$ 3,972.00	1.0	$ 3,972.00
2	Traffic Control	LS	1	$15,500.00	$ 15,500.00	1	$ 15,500.00	1	$ 15,500.00
3	Bituminous Crack Seal Material	LBS	91,566	$ 0.87	$ 79,662.42	88,600	$ 77,082.00	88,600	$ 77,082.00
				TOTAL BID	**$ 99,134.42**		**$ 96,554.00**		**$ 96,554.00**

CC Regular Session **5. 14.**

Meeting Date: 09/22/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-206 Authorizing Final Payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from JL Theis, Inc.

1. IC 134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against JL Theis, Inc. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Engineering Technician IV has inspected the completed work and recommends final payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements, in the amount of $6,989.75.

Action:

Motion to adopt Resolution #20-206 Authorizing Final Payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements in the amount of $6,989.75.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/16/2020 02:04 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Marsha Weidner		Started On: 09/14/2020 09:53 AM
Final Approval Date: 09/17/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-206

RESOLUTION AUTHORIZING FINAL PAYMENT TO JL THEIS, INC. FOR IMPROVEMENT PROJECT #19-06, RAMSEY TOWN CENTER 9TH ADDITION POND LINING IMPROVEMENTS

WHEREAS, the two stormwater ponds constructed as part of Ramsey Town Center 9th Addition were constructed without lining materials, allowing infiltration of stormwater runoff into the underlying soils; and

WHEREAS, current stormwater management and wellhead protection standards prohibit the infiltration of stormwater into Wellhead Protection Areas, which encompasses both ponds within Ramsey Town Center 9th Addition; and

WHEREAS, the City Engineer prepared final plans and specifications for constructing pond lining improvements in both ponds to comply with current stormwater management and wellhead protection standards; and,

WHEREAS, pursuant to Ramsey City Council Resolution #19-233, adopted September 24, 2019, the City Council accepted final plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on October 4, 2019; and

WHEREAS, bids were received, opened, and tabulated on October 30, 2019, and the bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, the bid of JL Theis, Inc. of Jordan, Minnesota, in the amount of $105,152.00 for the total bid for construction of the proposed improvements in accordance with the approved plans and specifications and advertisements for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

WHEREAS, as of September 22, 2020 $96,952.25 has been paid to date; and

WHEREAS, the Engineering Technician IV has inspected the completed work and recommends final payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements, in the amount of $6,989.75.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to JL Theis, Inc. for Improvement Project #19-06, Ramsey Town Center 9th Addition Pond Lining Improvements, in the amount of $6,989.75.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of the payment is not included in resolutions approving payment of bills for the date of September 22, 2020.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

That the motion for the adoption of the forgoing resolution was duty seconded by Councilmember , and upon vote being taken thereon, the following voted in favor:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	2 Final
Project Number:	19-06
Project Name:	RTC 9th Addition Pond Lining Improvements
Period Ending	August 31, 2020
Contractor:	JL Theis, Inc.
Address:	860 Quaker Avenue, Suite 102, Jordan, MN 55352

1	Original Contract Amount			$ 105,152.00
2	Change Order(s)	No. ____ Thru No. ____		
3	Total Funds Encumbered			$ 105,152.00
4	Value of Work Completed			$ 103,942.00
	Value of Work Remaining		$ -	
	Percent Complete		100%	
5	Retainage	0 %		$ -
6	Previous Payment(s)			$ 96,952.25
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 96,952.25
	Payment Due (Lines 4-8)			$ 6,989.75

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

JL Theis, Inc.	Jamie Theis
Contractor Name	Print Name
President	Jamie Theis
Title	Signature
	9/11/2020
	Date

City of Ramsey Approval	
	9/11/2020
Signature (Project Engineer)	Date
	9/11/2020
Signature (City Engineer)	Date

RTC 9th Addition Pond Lining Improvements
I.P. 19-06
Estimate No. 2 **Final**
Period Ending August 31, 2020

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1	$ 5,500.00	$ 5,500.00	0	$ -	1	$ 5,500.00
2	2101.511	CLEARING & GRUBBING	LS	1	$ 6,000.00	$ 6,000.00	0	$ -	1	$ 6,000.00
3	2104.501	REMOVE SEWER PIPE (4" DRAINTILE)	LF	260	$ 7.00	$ 1,820.00	0	$ -	30	$ 210.00
4	2104.521	SALVAGE & INSTALL PIPE STORM SEWER	LF	64	$ 32.50	$ 2,080.00	0	$ -	64	$ 2,080.00
5	2104.523	SALVAGE & INSTALL PIPE APRON	EA	4	$ 1,600.00	$ 6,400.00	0	$ -	4	$ 6,400.00
6	2104.523	SALVAGE & INSTALL CASTING	EA	2	$ 1,500.00	$ 3,000.00	0	$ -	2	$ 3,000.00
7	2105.501	COMMON EXCAVATION (EV)	CY	945	$ 15.00	$ 14,175.00	0	$ -	945	$ 14,175.00
8	2105.604	GEOMEMBRANE SYSTEM (GEOSYNTHETIC CLAY LINER)	SY	1951	$ 20.00	$ 39,020.00	0	$ -	1951	$ 39,020.00
9	2105.604	GEOTEXTILE FABRIC TYPE IV	SY	86	$ 4.00	$ 344.00	0	$ -	86	$ 344.00
10	2105.607	GRANULAR EMBANKMENT (CV)	CY	638	$ 10.00	$ 6,380.00	0	$ -	638	$ 6,380.00
11	2501.515	15" RC PIPE APRON	EA	2	$ 750.00	$ 1,500.00	0	$ -	2	$ 1,500.00
12	2501.602	TRASH GUARD FOR 15" RC PIPE APRON	EA	2	$ 750.00	$ 1,500.00	0	$ -	2	$ 1,500.00
13	2503.511	15" RC PIPE SEWER, DESIGN 3006 CLASS III	LF	26	$ 60.00	$ 1,560.00	0	$ -	26	$ 1,560.00
14	2503.602	CONNECT TO EXISTING STORM SEWER	EA	2	$ 1,000.00	$ 2,000.00	0	$ -	2	$ 2,000.00
15	2511.501	RANDOM RIP RAP CLASS III	CY	20	$ 175.00	$ 3,500.00	0	$ -	20	$ 3,500.00
16	2563.601	TRAFFIC CONTROL	LS	1	$ 2,000.00	$ 2,000.00	0	$ -	1	$ 2,000.00
17	2573.53	STORM DRAIN INLET PROTECTION	EA	7	$ 175.00	$ 1,225.00	0	$ -	7	$ 1,225.00
18	2574.508	FERTILIZER TYPE 3	LB	135	$ 2.00	$ 270.00	33.75	$ 67.50	135	$ 270.00
19	2575.502	SEED MIXTURE 33-261	LB	25	$ 40.00	$ 1,000.00	8.75	$ 350.00	35	$ 1,400.00
20	2575.511	MULCH MATERIAL TYPE 1	TON	0.28	$ 1,500.00	$ 420.00	0.07	$ 105.00	0.28	$ 420.00
21	2575.519	DISK ANCHORING	ACRE	0.14	$ 1,500.00	$ 210.00	0.035	$ 52.50	0.14	$ 210.00
22	2575.523	EROSION CONTROL BLANKET CATEGORY 3	SY	2464	$ 2.00	$ 4,928.00	616	$ 1,232.00	2464	$ 4,928.00
23	2575.605	SEEDING	ACRE	0.64	$ 500.00	$ 320.00	0.16	$ 80.00	0.64	$ 320.00
GRAND TOTALS						**$ 105,152.00**		**$ 1,887.00**		**$ 103,942.00**

CC Regular Session **5. 15.**

Meeting Date: 09/22/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-207 Authorizing Partial Payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $496,889.42.

Action:

Motion to adopt Resolution #20-207 authorizing partial payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $496,889.42.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/16/2020 02:01 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Marsha Weidner		Started On: 09/14/2020 09:26 AM
Final Approval Date: 09/17/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-207

RESOLUTION AUTHORIZING PARTIAL PAYMENT #2 TO PARK CONSTRUCTION COMPANY FOR IMPROVEMENT PROJECT #20-01, VARIOLITE STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-219 adopted September 10, 2019, the City Council approved and authorized Staff to execute proposals from Hakanson Anderson and Associates for required topographic survey in the amount of $12,800, and from Northern Technologies Inc. for required geotechnical work in the amount of $29,750; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-285 adopted December 10, 2019, the City Council ordered the City Engineer to prepare a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, the Ramsey Public Works Committee directed Staff to explore options for reducing speeds and improving pedestrian accommodations along Variolite Street; and

WHEREAS, one of the primary purposes of a Feasibility Report is to explore alternative design options and provide recommendations on which options to construct; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-071 adopted April 14, 2020, the City Council accepted the Feasibility Report and ordered the City Engineer to prepare plans and specifications for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-089 adopted May 12, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 15 and May 22, 2020; and

WHEREAS, bids were received, opened, and tabulated on June 5, 2020, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-124 adopted June 9, 2020, Park Construction Company of Minneapolis, Minnesota, was awarded the construction contract in the amount of $2,811,859.49 for said improvements in accordance with the approved plans and specifications and advertisement for bids, including Alternate Bid A and Alternate Bid B; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-165 adopted August 10, 2020 the City Council approved Change Order #1 in the amount of $43,410.80 to prevent impacts to existing trees, landscaping, and private utilities, and will prevent the need to

reconstruct a portion of Variolite Street in the future by extending trunk sanitary sewer 160 linear feet to the north, and will allow for the connection to City sewer and water services as requested by the residents at 7600 163rd Lane NW; and

WHEREAS, as of September 22nd, 2020 $74,412.79 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $496,889.42.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #2 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $496,889.42.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 22, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 20-01 Variolite Street Reconstruction

City of Ramsey

Estimate no **2**

TOTAL BASE BID PLUS ALTERNATES	$	2,811,859.49
TOTAL CHANGE ORDERS	$	43,410.80
TOTAL CONTRACT WITH CHANGE ORDERS	$	2,855,270.29
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	601,370.75
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	601,370.75
RETAINED PERCENTAGE 5%	$	30,068.54
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	571,302.21
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	74,412.79
PAY CONTRACTOR PER ESTIMATE NO. 2	$	496,889.42

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Park Construciton Company

By _____ Project Manager
Name Title

Date 9/11/2020

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Civil Engineer II
Joe Feriancek, PE

Date 9/11/2020

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By Bruce West City Engineer 9/14/2020
Name Title Date

IP 20-01 Variolite Street Reconstruction
Pay Estamite

PAY ESTIMATE NO **2**

BASE BID	$ 2,813,756.09	$ 324,907.80	$ 403,237.05
ALTERNATIVE A	$ 40,200.00	$ -	$ -
ALTERNATIVE B	$ (42,096.60)	$ 182,709.20	$ 182,709.20
CHANGE ORDER No.1	$ 43,410.80	$ 15,424.50	$ 15,424.50
BASE BID PLUS ALTERNATIVES	$ 2,855,270.29	$ 523,041.50	$ 601,370.75

BASE BID

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	2021.501	MOBILIZATION	LS	1	$ 150,000.00	$ 150,000.00	0.25	$ 37,500.00	0.50	$ 75,000.00
2	2101.524	GRUBBING	TREE	1	$ 132.00	$ 132.00	0	$ -	0	$ -
3	2101.524	CLEARING	TREE	1	$ 295.00	$ 295.00	0	$ -	0	$ -
4	2104.502	REMOVE MANHOLE (SANITARY)	EA	2	$ 869.00	$ 1,738.00	0	$ -	0	$ -
5	2104.502	SALVAGE MAIL BOX SUPPORT	EA	12	$ 50.00	$ 600.00	0	$ -	4	$ 200.00
6	2104.503	REMOVE PIPE CULVERT	LF	513	$ 8.25	$ 4,232.25	0	$ -	0	$ -
7	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	58	$ 7.35	$ 426.30	0	$ -	0	$ -
8	2104.503	REMOVE PIPE SEWER (SANITARY)	LF	33	$ 15.60	$ 514.80	18	$ 280.80	18	$ 280.80
9	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	40	$ 5.00	$ 200.00	0	$ -	0	$ -
10	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	710	$ 2.65	$ 1,881.50	0	$ -	0	$ -
11	2104.504	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY)	SY	154	$ 11.00	$ 1,694.00	0	$ -	0	$ -
12	2104.504	REMOVE BITUMINOUS PAVEMENT (TRAIL)	SY	477	$ 4.85	$ 2,313.45	0	$ -	0	$ -
13	2104.504	REMOVE GRAVEL PAVEMENT (DRIVEWAY)	SY	216	$ 15.10	$ 3,261.60	0	$ -	0	$ -
14	2104.518	REMOVE CONCRETE PAVEMENT	SF	280	$ 1.50	$ 420.00	0	$ -	0	$ -
15	2105.507	COMMON EXCAVATION (EV)	CY	2,098	$ 5.55	$ 11,643.90	350	$ 1,942.50	670	$ 3,718.50
16	2105.507	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIAL (EV)	CY	7,000	$ 2.55	$ 17,850.00	0	$ -	0	$ -
17	2105.601	TEMPORARY ACCESS ROAD	LS	1	$ 17,900.00	$ 17,900.00	0	$ -	1	$ 17,900.00
18	2105.601	DEWATERING	LS	1	$ 122,100.00	$ 122,100.00	1	$ 61,050.00	1	$ 61,050.00
19	2106.507	SELECT GRANULAR BORROW (CV)	CY	8,750	$ 19.40	$ 169,750.00	0	$ -	0	$ -
20	2106.507	GRANULAR EMBANKMENT (LV)	CY	1,001	$ 5.25	$ 5,255.25	0	$ -	0	$ -
21	2112.519	SUBGRADE PREPARATION	RDST	119	$ 492.00	$ 58,548.00	0	$ -	0	$ -
22	2118.507	AGGREGATE SURFACING (LV); CLASS 5 MODIFIED (DRIVEWAYS)	CY	37	$ 99.00	$ 3,663.00	0	$ -	0	$ -
23	2130.523	WATER	MGAL	400	$ 54.50	$ 21,800.00	18	$ 981.00	18	$ 981.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CY	2,919	$ 31.20	$ 91,072.80	0	$ -	0	$ -
25	2215.504	STABILIZED FULL DEPTH RECLAMATION	SY	37,705	$ 1.75	$ 65,983.75	0	$ -	4,025	$ 7,043.75
26	2215.504	FULL DEPTH RECLAMATION	SY	19,543	$ 1.05	$ 20,520.15	0	$ -	4,590	$ 4,819.50
27	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CY	6,189	$ 11.50	$ 71,173.50	5,448	$ 62,652.00	5,448	$ 62,652.00
28	2215.509	BITUMINOUS MATERIAL FOR MIXTURE	TON	546	$ 395.00	$ 215,670.00	0	$ -	0	$ -
29	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	145	$ 7.00	$ 1,015.00	0	$ -	0	$ -
30	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	4,076	$ 0.01	$ 40.76	0	$ -	0	$ -
31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0")	TON	6,114	$ 69.50	$ 424,923.00	0	$ -	0	$ -
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0") (DRIVEWAYS)	TON	22	$ 149.00	$ 3,278.00	0	$ -	0	$ -
33	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.5") (BITUMINOUS TRAIL)	TON	31	$ 107.00	$ 3,317.00	0	$ -	0	$ -
34	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C) (2.0")	TON	6,405	$ 61.90	$ 396,469.50	0	$ -	0	$ -
35	2501.502	15" CS PIPE APRON	EA	1	$ 224.00	$ 224.00	0	$ -	0	$ -
36	2501.502	18" CS PIPE APRON	EA	24	$ 229.00	$ 5,496.00	0	$ -	0	$ -
37	2501.503	15" CS PIPE CULVERT	LF	21	$ 35.60	$ 747.60	0	$ -	0	$ -
38	2501.503	18" CS PIPE CULVERT	LF	516	$ 38.50	$ 19,866.00	0	$ -	0	$ -
39	2502.502	4" PRECAST CONCRETE HEADWALL	EA	14	$ 441.00	$ 6,174.00	0	$ -	0	$ -
40	2502.503	4" PERF PVC PIPE DRAIN	LF	371	$ 10.50	$ 3,895.50	0	$ -	0	$ -
41	2503.503	8" PVC PIPE SEWER (SDR 26)	LF	33	$ 40.60	$ 1,339.80	21	$ 852.60	21	$ 852.60
42	2503.503	21" PVC PIPE SEWER (SDR 26)	LF	2,328	$ 88.70	$ 206,493.60	603	$ 53,486.10	603	$ 53,486.10
43	2503.602	CONNECT TO EXISTING STORM SEWER	EA	1	$ 1,170.00	$ 1,170.00	0	$ -	0	$ -
44	2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	2	$ 1,560.00	$ 3,120.00	1	$ 1,560.00	1	$ 1,560.00
45	2503.602	21" PVC PIPE PLUG	EA	1	$ 641.00	$ 641.00	0	$ -	0	$ -
46	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY)	LF	2,361	$ 1.40	$ 3,305.40	0	$ -	0	$ -
47	2503.603	PLUG FILL AND ABANDON PIPE SEWER (SANITARY FORCE MAIN)	LF	2,277	$ 4.95	$ 11,271.15	0	$ -	0	$ -
48	2503.618	MANHOLE COATING	SF	751	$ 0.01	$ 7.51	0	$ -	0	$ -
49	2504.602	ADJUST VALVE BOX	EA	17	$ 301.00	$ 5,117.00	0	$ -	0	$ -
50	2504.602	HYDRANT	EA	6	$ 4,630.00	$ 27,780.00	0	$ -	0	$ -
51	2504.602	6" GATE VALVE & BOX	EA	5	$ 1,630.00	$ 8,150.00	0	$ -	0	$ -
52	2504.602	8" GATE VALVE & BOX	EA	1	$ 2,110.00	$ 2,110.00	0	$ -	0	$ -
53	2504.602	12" GATE VALVE & BOX	EA	8	$ 3,630.00	$ 29,040.00	0	$ -	0	$ -
54	2504.602	CONNECT TO EXISTNG WATERMAIN	EA	1	$ 1,590.00	$ 1,590.00	0	$ -	0	$ -
55	2504.603	6" WATERMAIN DUCTILE IRON CLASS 53	LF	100	$ 51.90	$ 5,190.00	0	$ -	0	$ -
56	2504.603	8" WATERMAIN DUCTILE IRON CLASS 52	LF	20	$ 55.70	$ 1,114.00	0	$ -	0	$ -
57	2504.603	12" WATERMAIN DUCTILE IRON CLASS 52	LF	3,341	$ 68.00	$ 227,188.00	0	$ -	0	$ -
58	2504.603	12" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LF	1,204	$ 72.10	$ 86,808.40	1,204	$ 86,808.40	1,204	$ 86,808.40
59	2504.608	DUCTILE IRON FITTINGS	LBS	968	$ 6.35	$ 6,146.80	0	$ -	0	$ -

60	2506.502	CASTING ASSEMBLY (SANITARY)	EA	7	$ 801.00	$ 5,607.00	0	$ -	0	$	-
61	2506.502	ADJUST FRAME AND RING CASTING	EA	9	$ 439.00	$ 3,951.00	0	$ -	0	$	-
62	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	LF	98.3	$ 306.00	$ 30,079.80	28.9	$ 8,843.40	28.9	$	8,843.40
63	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 60-4007	LF	23.9	$ 747.00	$ 17,853.30	0.0	$ -	0.0	$	-
64	2506.602	RESET CATCH BASIN CASTING	EA	2	$ 366.00	$ 732.00	0	$ -	0	$	-
65	2506.603	CONSTRUCT 15" INSIDE DROP	LF	15.0	$ 592.00	$ 8,880.00	0.0	$ -	0.0	$	-
66	2521.518	6" CONCRETE WALK	SF	1,331	$ 13.20	$ 17,569.20	0	$ -	0	$	-
67	2531.503	CONCRETE CURB & GUTTER DESIGN B418	LF	580	$ 30.50	$ 17,690.00	0	$ -	0	$	-
68	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	45	$ 88.70	$ 3,991.50	0	$ -	0	$	-
69	2531.504	CONCRETE MEDIAN	SY	10	$ 72.00	$ 720.00	0	$ -	0	$	-
70	2531.604	CONCRETE DRAINAGE FLUME	SY	5	$ 135.00	$ 675.00	0	$ -	0	$	-
71	2531.618	TRUNCATED DOMES	SF	206	$ 60.00	$ 12,360.00	0	$ -	0	$	-
72	2540.601	LANDSCAPE RESTORATION	LS	1	$ 3,490.00	$ 3,490.00	0	$ -	0	$	-
73	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	4	$ 250.00	$ 1,000.00	0	$ -	1	$	250.00
74	2540.602	INSTALL MAIL BOX SUPPORT	EA	12	$ 75.00	$ 900.00	0	$ -	0	$	-
75	2563.601	TRAFFIC CONTROL	LS	1	$ 5,800.00	$ 5,800.00	0.0	$ -	0.5	$	2,900.00
76	2573.502	STORM DRAIN INLET PROTECTION	EA	5	$ 197.00	$ 985.00	4	$ 788.00	4	$	788.00
77	2573.503	SILT FENCE, TYPE MS	LF	13,255	$ 1.80	$ 23,859.00	4,535	$ 8,163.00	7,835	$	14,103.00
78	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	1,795.0	$ 2.40	$ 4,308.00	0	$ -	0	$	-
79	2574.507	TOPSOIL (LV)	CY	1,992	$ 33.70	$ 67,130.40	0	$ -	0	$	-
80	2574.508	FERTILIZER TYPE 3	LBS	555	$ 0.53	$ 294.15	0	$ -	0	$	-
81	2575.504	SODDING TYPE LAWN	SY	100	$ 8.25	$ 825.00	0	$ -	0	$	-
82	2575.505	SEEDING	ACRE	5.45	$ 475.00	$ 2,588.75	0.00	$ -	0.00	$	-
83	2575.508	SEED MIXTURE 25-151	LBS	665	$ 3.10	$ 2,061.50	0	$ -	0	$	-
84	2575.508	HYDRAULIC MUCLH MATRIX	LBS	21,800	$ 0.69	$ 15,042.00	0	$ -	0	$	-
85	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	142	$ 7.00	$ 994.00	0	$ -	0	$	-
86	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	2,825	$ 0.44	$ 1,243.00	0	$ -	0	$	-
87	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	27,935	$ 0.22	$ 6,145.70	0	$ -	0	$	-
88	2582.503	4" BROKEN LINE PAINT (EPOXY)	LF	1,860	$ 0.22	$ 409.20	0	$ -	0	$	-
89	2582.503	4" DOTTED LINE PAINT (EPOXY)	LF	300	$ 0.22	$ 66.00	0	$ -	0	$	-
90	2582.518	CROSSWALK PAINT (EPOXY)	SF	408.00	$ 5.00	$ 2,040.00	0	$ -	0	$	-
91	2582.518	PAVEMENT MESSAGE PAINT (EPOXY)	SF	124	$ 6.43	$ 797.32	0	$ -	0	$	-
					TOTAL BID	$ 2,813,756.09		$ 324,907.80		$	403,237.05

ALTERNATE A

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
A1	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYS	1	$ 40,200.00	$ 40,200.00	0	$ -	0	$ -
					TOTAL BID	$ 40,200.00		$ -		$ -

ALTERNATIVE B

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
B1	2504.603	12" WATERMAIN DUCTILE IRON CLASS 52	LF	-3,341	$ 68.00	$ (227,188.00)	0	$ -	0	$ -
B2	2504.603	12" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LF	3,341	$ 55.40	$ 185,091.40	3,298	$ 182,709.20	3,298	$ 182,709.20
					TOTAL BID	$ (42,096.60)		$ 182,709.20		$ 182,709.20

CHANGE ORDER No.1

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
18	2105.601	ADDITIONAL DEWATERING	LS	1	$ 11,985.00	$ 11,985.00	1	$ 5,992.50	1	$ 5,992.50
42	2503.503	21" PVC PIPE SEWER (SDR 26)	LF	160	$ 88.70	$ 14,192.00	0	$ -	0	$ -
92	2503.503	4" PVC SANITARY SEWER SERVICE PIPE (SDR 26)	LF	58	$ 42.00	$ 2,436.00	55	$ 2,310.00	55	$ 2,310.00
93	2503.602	21" X 4" PVC WYE (SDR 26)	EA	1	$ 2,292.00	$ 2,292.00	1	$ 2,292.00	1	$ 2,292.00
94	2503.602	4" PVC CAP	EA	1	$ 50.00	$ 50.00	1	$ 50.00	1	$ 50.00
46	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY)	LF	160	$ 1.40	$ 224.00	0	$ -	0	$ -
95	2504.602	1" CORPORATION STOP	EA	1	$ 787.00	$ 787.00	1	$ 787.00	1	$ 787.00
96	2504.602	1" CURB STOP AND BOX	EA	1	$ 768.00	$ 768.00	1	$ 768.00	1	$ 768.00
97	2504.603	1" COPPER PIPE TYPE K	LF	75	$ 43.00	$ 3,225.00	75	$ 3,225.00	75	$ 3,225.00
60	2506.502	CASTING ASSEMBLY (SANITARY)	EA	1	$ 801.00	$ 801.00	0	$ -	0	$ -
61	2506.502	ADJUST FRAME AND RING CASTING	EA	1	$ 439.00	$ 439.00	0	$ -	0	$ -
62	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	LF	20.3	$ 306.00	$ 6,211.80	0.0	$ -	0.0	$ -
					TOTAL BID	$ 43,410.80		$ 15,424.50		$ 15,424.50

CC Regular Session **5. 16.**

Meeting Date: 09/22/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-208 Authorizing partial payment #1 to Douglas-Kerr Underground, LLC for Improvement Project #20-04, Puma Street Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment #1 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $262,305.67.

Action:

Motion to adopt Resolution #20-208 Authorizing partial payment #1 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $262,305.67.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/16/2020 02:08 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Marsha Weidner		Started On: 09/14/2020 01:13 PM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-208

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO DOUGLAS-KERR UNDERGROUND, LLC FOR IMPROVEMENT PROJECT #20-04, PUMA STREET IMPROVEMENTS.

WHEREAS, pursuant to Ramsey City Council Resolution #20-015, adopted February 24, 2020, the City Engineer instructed to prepare a Feasibility Report with reference to proposed street, trail, and trunk utility improvements to approximately 1,050 feet of Puma Street between 150th Lane NW and Alpine Drive NW, and other appurtenant work. A Public Hearing was ordered for March 10, 2020 at 7 p.m., where the City Council would consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043, adopted March 10, 2020, the Public Hearing was postponed to March 24, 2020, to allow sufficient time to mail notices to benefiting property owners and to publish notice twice in the City's official newspaper as required by law; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043A, adopted March 24, 2020, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-106 adopted May 26, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 29 and June 5, 2020, and twelve bids were received, opened, and tabulated on June 19, 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-130, adopted June 23, 2020, the low bid of Douglas-Kerr Underground, LLC. of Mora, Minnesota, was accepted in the amount of $622,062.11 for the total bid for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, and a Contract for construction was awarded to said bidder.

WHEREAS, pursuant to Ramsey City Council Resolution #20-141, adopted July 14, 2020 the City Administrator was authorized and directed to request funds from the Anoka Housing and Redevelopment Authority for and on behalf of the City of Ramsey in the amount of $490,000 for said improvements.

WHEREAS, as of September 22th, 2020 $0 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment #1 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $262,305.67.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #1 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $262,305.67.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 22, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CONTRACTOR'S PAY REQUEST	**DISTRIBUTION:**
2020 PUMA STREET IMPROVEMENTS	CONTRACTOR (1)
SAP 199-109-007	OWNER (1)
CITY OF RAMSEY	ENGINEER (1)
CITY PROJECT NO. 20-04	BONDING CO. (1)
BMI PROJECT NO. R12.121681	

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$622,062.11
TOTAL, COMPLETED WORK TO DATE	$276,111.23
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$276,111.23
RETAINED PERCENTAGE (5%)	$13,805.56
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$262,305.67
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	$262,305.67

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Douglas-Kerr Underground, L.L.C.
P O Box 85
Mora, MN 55051

By _____ Manager
Name Title

Date September 14th, 2020

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 7533 Sunwood Drive NW, Suite 206, Ramsey, MN 55303

By _____, PROJECT ENGINEER

Date 9/14/2020

APPROVED FOR PAYMENT:
OWNER: CITY OF RAMSEY

By _____ ENG TECH IV 9/14/2020
Name Title Date

And _____ City Engineer 9/14/2020
Name Title Date

Partial Pay Estimate No.: 1

2020 PUMA STREET IMPROVEMENTS
SAP 199-109-007
CITY OF RAMSEY
CITY PROJECT NO. 20-04
BMI PROJECT NO. R12.121681
WORK COMPLETED THROUGH 9/4/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	2021.501	MOBILIZATION	$24,333.10	1 LUMP SUM	$24,333.10	LUMP SUM	$0.00	0.50 LUMP SUM	$12,166.55
2	2102.503	PAVEMENT MARKING REMOVAL	$0.80	1050 LIN FT	$840.00	LIN FT	$0.00	0.00 LIN FT	$0.00
3	2104.503	REMOVE CURB AND GUTTER	$2.90	240 LIN FT	$696.00	LIN FT	$0.00	240.00 LIN FT	$696.00
4	2104.504	REMOVE BITUMINOUS PAVEMENT	$2.25	4380 SQ YD	$9,855.00	SQ YD	$0.00	4,380.00 SQ YD	$9,855.00
5	2104.504	REMOVE CONCRETE WALK	$4.50	16 SQ YD	$72.00	SQ YD	$0.00	16.00 SQ YD	$72.00
6	2105.507	COMMON EXCAVATION (P) (EV)	$10.45	3700 CU YD	$38,665.00	CU YD	$0.00	0.00 CU YD	$0.00
7	2105.507	SUBGRADE EXCAVATION (EV)	$6.35	125 CU YD	$793.75	CU YD	$0.00	0.00 CU YD	$0.00
8	2105.609	GRANULAR BORROW	$9.70	190 TON	$1,843.00	TON	$0.00	0.00 TON	$0.00
9	2105.601	DEWATERING	$52,305.65	1 LUMP SUM	$52,305.65	LUMP SUM	$0.00	1.00 LUMP SUM	$52,305.65
10	2211.509	AGGREGATE BASE CLASS 5 MODIFIED	$12.70	2980 TON	$37,846.00	TON	$0.00	0.00 TON	$0.00
11	2360.509	TYPE 9.5 WEARING COURSE MIX (3,C) (TRAIL)	$96.85	190 TON	$18,401.50	TON	$0.00	0.00 TON	$0.00
12	2360.509	TYPE 9.5 WEARING COURSE MIX (3,C) (ROADWAY)	$73.00	605 TON	$44,165.00	TON	$0.00	0.00 TON	$0.00
13	2360.509	TYPE 12.5 NON WEARING COURSE MIX (3,C) (ROADWAY)	$63.35	755 TON	$47,829.25	TON	$0.00	0.00 TON	$0.00
14	2501.502	24" RC PIPE APRON	$1,265.15	1 EACH	$1,265.15	EACH	$0.00	0.00 EACH	$0.00
15	2501.602	TRASH GUARD FOR 24" PIPE APRON	$975.05	1 EACH	$975.05	EACH	$0.00	0.00 EACH	$0.00
16	2503.503	8" PVC PIPE SEWER SDR 26	$62.95	650 LIN FT	$40,917.50	LIN FT	$0.00	610.00 LIN FT	$38,399.50
17	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	$40.30	540 LIN FT	$21,762.00	LIN FT	$0.00	0.00 LIN FT	$0.00
18	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	$41.05	235 LIN FT	$9,646.75	LIN FT	$0.00	0.00 LIN FT	$0.00
19	2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	$50.55	100 LIN FT	$5,055.00	LIN FT	$0.00	0.00 LIN FT	$0.00
20	2503.602	8" PIPE PLUG	$77.45	2 EACH	$154.90	EACH	$0.00	1.00 EACH	$77.45
21	2503.602	CONSTRUCT BULKHEAD	$339.40	1 EACH	$339.40	EACH	$0.00	0.00 EACH	$0.00
22	2503.602	CONNECT TO EXISTING SANITARY MANHOLE (CORE & BOOT)	$6,258.90	1 EACH	$6,258.90	EACH	$0.00	2.00 EACH	$12,517.80
23	2504.602	CONNECT TO EXISTING WATER MAIN	$4,544.75	1 EACH	$4,544.75	EACH	$0.00	2.00 EACH	$9,089.50
24	2504.602	ADJUST GATE VALVE & BOX	$972.35	2 EACH	$1,944.70	EACH	$0.00	1.00 EACH	$972.35
25	2504.602	6" GATE VALVE & BOX	$1,335.40	2 EACH	$2,670.80	EACH	$0.00	2.00 EACH	$2,670.80
26	2504.602	8" GATE VALVE & BOX	$2,508.95	2 EACH	$5,017.90	EACH	$0.00	1.00 EACH	$2,508.95
27	2504.602	12" GATE VALVE & BOX	$4,184.40	1 EACH	$4,184.40	EACH	$0.00	1.00 EACH	$4,184.40
28	2504.602	16" GATE VALVE & BOX	$10,015.95	1 EACH	$10,015.95	EACH	$0.00	1.00 EACH	$10,015.95
29	2504.602	HYDRANT (8.5' BURY)	$4,985.95	1 EACH	$4,985.95	EACH	$0.00	1.00 EACH	$4,985.95
30	2504.602	HYDRANT (9.0' BURY)	$4,985.95	1 EACH	$4,985.95	EACH	$0.00	1.00 EACH	$4,985.95
31	2504.603	6" WATERMAIN DUCTILE IRON CL 53	$32.35	60 LIN FT	$1,941.00	LIN FT	$0.00	55.00 LIN FT	$1,779.25
32	2504.603	8" WATERMAIN DUCTILE IRON CL 52	$47.70	90 LIN FT	$4,293.00	LIN FT	$0.00	113.00 LIN FT	$5,390.10
33	2504.603	12" WATERMAIN DUCTILE IRON CL 52	$58.50	25 LIN FT	$1,462.50	LIN FT	$0.00	20.00 LIN FT	$1,170.00
34	2504.603	16" WATERMAIN DUCTILE IRON CL 52	$76.95	1050 LIN FT	$80,797.50	LIN FT	$0.00	1,057.00 LIN FT	$81,336.15
35	2504.608	WATERMAIN FITTINGS	$5.80	1770 POUND	$10,266.00	POUND	$0.00	1,095.00 POUND	$6,351.00
36	2506.502	CASTING ASSEMBLY (SANITARY)	$1,804.60	2 EACH	$3,609.20	EACH	$0.00	0.00 EACH	$0.00
37	2506.502	CASTING ASSEMBLY (STORM)	$708.30	8 EACH	$5,666.40	EACH	$0.00	0.00 EACH	$0.00
38	2506.502	ADJUST FRAME AND RING CASTING	$1,547.05	2 EACH	$3,094.10	EACH	$0.00	0.00 EACH	$0.00
39	2506.503	CONSTRUCT SANITARY SEWER MANHOLE	$236.50	39 LIN FT	$9,223.50	LIN FT	$0.00	38.65 LIN FT	$9,140.73
40	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	$426.80	22 LIN FT	$9,389.60	LIN FT	$0.00	0.00 LIN FT	$0.00
41	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	$420.40	17 LIN FT	$7,146.80	LIN FT	$0.00	0.00 LIN FT	$0.00
42	2506.603	CONSTRUCT 8" INSIDE DROP	$279.00	8.2 LIN FT	$2,287.80	LIN FT	$0.00	0.00 LIN FT	$0.00
43	2511.507	RANDOM RIPRAP CL III	$126.95	10 CU YD	$1,269.50	CU YD	$0.00	10.00 CU YD	$1,269.50
44	2521.518	6" CONCRETE WALK	$9.85	800 SQ FT	$7,880.00	SQ FT	$0.00	0.00 SQ FT	$0.00
45	2531.503	CONCRETE CURB & GUTTER DES B618	$15.65	2410 LIN FT	$37,716.50	LIN FT	$0.00	0.00 LIN FT	$0.00
46	2531.604	7" CONCRETE VALLEY GUTTER	$95.00	48 SQ YD	$4,560.00	SQ YD	$0.00	0.00 SQ YD	$0.00
47	2531.618	TRUNCATED DOMES	$40.00	118 SQ FT	$4,720.00	SQ FT	$0.00	0.00 SQ FT	$0.00
48	2563.601	TRAFFIC CONTROL	$2,600.00	1 LUMP SUM	$2,600.00	LUMP SUM	$0.00	0.50 LUMP SUM	$1,300.00
49	2573.501	STABILIZED CONSTRUCTION EXIT	$0.01	1 LUMP SUM	$0.01	LUMP SUM	$0.00	0.00 LUMP SUM	$0.00
50	2573.502	STORM DRAIN INLET PROTECTION	$94.05	8 EACH	$752.40	EACH	$0.00	0.00 EACH	$0.00

Partial Pay Estimate No.: 1

2020 PUMA STREET IMPROVEMENTS
SAP 199-109-007
CITY OF RAMSEY
CITY PROJECT NO. 20-04
BMI PROJECT NO. R12.121681
WORK COMPLETED THROUGH 9/4/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	2573.503	SILT FENCE, TYPE MS	$2.10	1600 LIN FT	$3,360.00	LIN FT	$0.00	1,367.00 LIN FT	$2,870.70
52	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	$2.55	550 LIN FT	$1,402.50	LIN FT	$0.00	0.00 LIN FT	$0.00
53	2574.508	FERTILIZER TYPE 3	$0.60	750 POUND	$450.00	POUND	$0.00	0.00 POUND	$0.00
54	2575.505	SEEDING	$650.00	2.5 ACRE	$1,625.00	ACRE	$0.00	0.00 ACRE	$0.00
55	2575.505	RAPID STABILIZATION METHOD 2	$2,250.00	0.5 ACRE	$1,125.00	ACRE	$0.00	0.00 ACRE	$0.00
56	2575.508	SEEDING MIXTURE 25-121	$3.50	230 POUND	$805.00	POUND	$0.00	0.00 POUND	$0.00
57	2575.508	HYDRAULIC BONDED FIBER MATRIX	$0.95	8750 POUND	$8,312.50	POUND	$0.00	0.00 POUND	$0.00
58	2582.503	4" SOLID LINE MULTI COMP	$0.20	4760 LIN FT	$952.00	LIN FT	$0.00	0.00 LIN FT	$0.00
59	2582.503	4" BROKEN LINE MULTI COMP	$0.20	410 LIN FT	$82.00	LIN FT	$0.00	0.00 LIN FT	$0.00
60	2582.503	4" DBLE SOLID LINE MULTI COMP	$0.45	360 LIN FT	$162.00	LIN FT	$0.00	0.00 LIN FT	$0.00
61	2582.503	24" SOLID LINE MULTI COMP	$8.00	35 LIN FT	$280.00	LIN FT	$0.00	0.00 LIN FT	$0.00
62	2582.518	PAVT MSSG MULTI COMP	$8.00	150 SQ FT	$1,200.00	SQ FT	$0.00	0.00 SQ FT	$0.00
63	2582.518	CROSSWALK MULTI COMP	$4.20	300 SQ FT	$1,260.00	SQ FT	$0.00	0.00 SQ FT	$0.00
		TOTAL AMOUNT:			$622,062.11		$0.00		$276,111.23

CC Regular Session **5. 17.**

Meeting Date: 09/22/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; Case of Java Properties (Portions may be closed to the public)

Purpose/Background:

The City and Java Properties have been negotiating the terms of a purchase agreement over the past two months. Java Properties has agreed to the attached purchase agreement and the general terms and conditions outlined on the attached Term Sheet. The proposed purchase price is within the City's approved deal range for this parcel; however, it still will require site plan and plat approval through the normal planning and zoning process.

The proposed purchase agreement includes a development concept previously reviewed by the Planning Commission on September 3, 2020. The Planning Commission is generally comfortable with the current concept plan, subject to full Site Plan Review. The time periods, and extensions outlined in the term sheet and PA are consistent with recent PA templates.

Notification:

Notification is not required.

Observations/Alternatives:

Observations: The site is .72 acres in size with a purchase price of $250,432 ($8.00/SF). This price is within the approved "deal range". Java Properties is a Developer and the end user is proposed to be O'Reilly Auto Parts. A copy of the preliminary site plan is attached. This was a city generated lead for a CBRE listed city parcel. Based on the current Listing Agreement with CBRE, the commission will be 3% of gross sales price if sold.

The following items are worth highlighting:

Earnest Money	$5,000, Nonrefundable after a Notice to Proceed has been given by the Buyer.
Inspection Period	180 days from Effective Date (Date City Council Approves) (city requires plat/ site plan approval before sale).
Closing	Within 30 days of Notice to Proceed.
Extensions	Developer will deposit $5,000 in escrow for each 60 day extension (2 extensions allowed) Once extensions are made the money becomes non-refundable.
Performance	City to require construction of a minimum 7,000 SF building and obtain a Certificate of Occupancy one year after Closing. If this is not done, the City may exercise the Right of Re-Entry.

The EDA reviewed this item at the September 10, 2020 Meeting and recommends approval as presented. Draft Minutes from that meeting are attached for review.

Alternatives:

1. Adopt Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; subject to City Attorney review (EDA recommendation)
2. Adopt Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition with changes; subject to City Attorney review
3. Do not accept the purchase offer

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The EDA recommends adoption of Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; subject to City Attorney review

Action:

Motion to adopt Resolution #20-211 Approving Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; subject to City Attorney review

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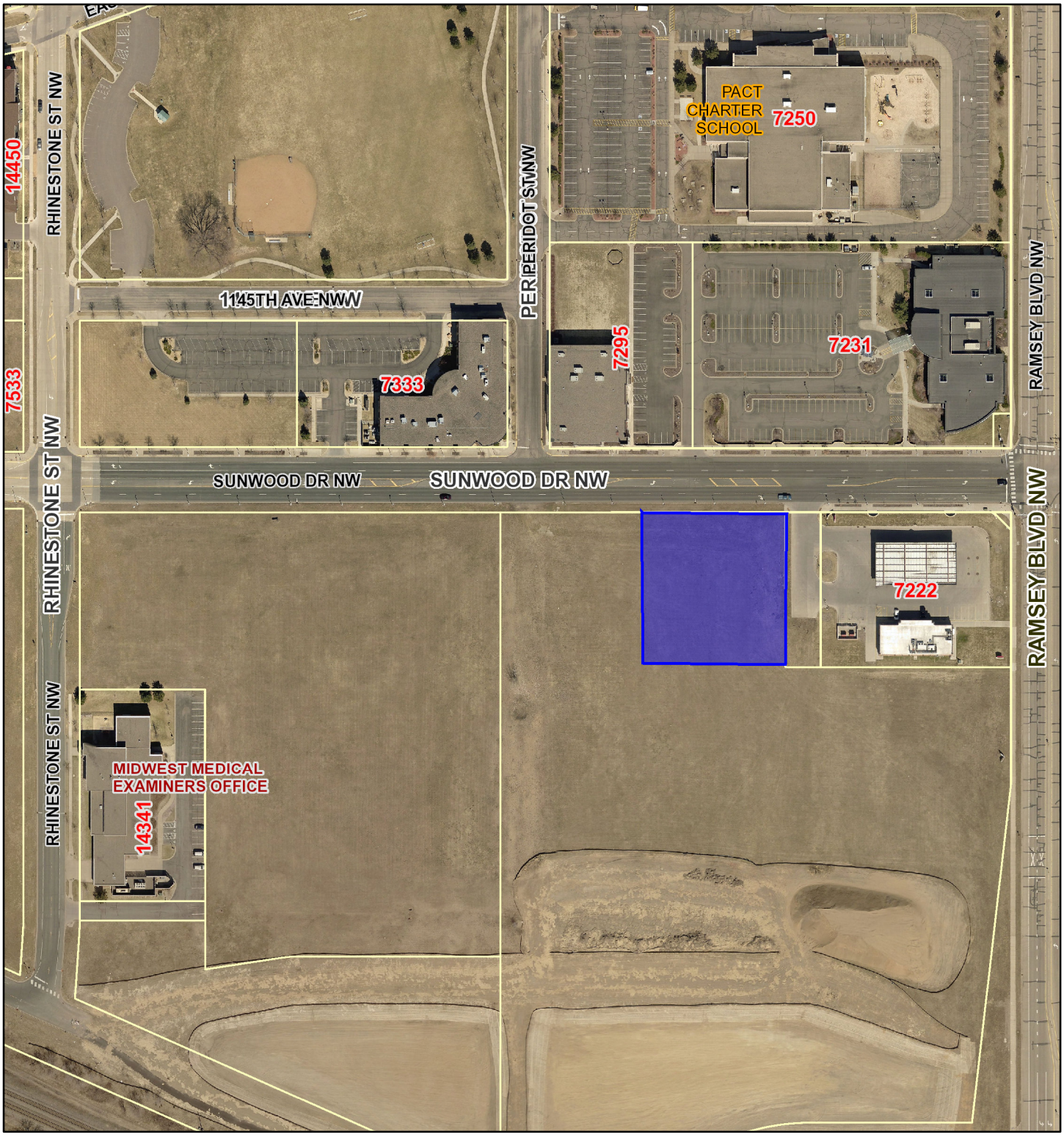
Attachments

Site Location Map
ACTION - Resolution #20-211
ACTION- Developer Executed Purchase Agreement
Term Sheet
Elevations
Site Plan
Excerpt from Draft 9-10-20 EDA Minutes

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	09/14/2020 03:27 PM
Tim Gladhill	Tim Gladhill	09/16/2020 08:38 AM
Sean Sullivan (Originator)	Sean Sullivan	09/16/2020 08:44 AM
Tim Gladhill	Tim Gladhill	09/16/2020 01:56 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Sean Sullivan		Started On: 09/10/2020 04:11 PM
Final Approval Date: 09/17/2020		

Site Location Map - Java Properties



September 2, 2020

1:2,400

0 112.5 225 450 ft

0 30 60 120 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Councilmember _____ introduced the following resolution and moved for its adoption:

CITY COUNCIL RESOLUTION #20-211

RESOLUTION APPROVING PURCHASE AGREEMENT FOR PART OF OUTLOT GG, RAMSEY TOWN CENTER ADDITION – JAVA PROPERTIES

WHEREAS, the City of Ramsey, herein referred to as the "City," owns various parcels throughout the City of Ramsey; and

WHEREAS, the City negotiated the terms of Purchase Agreement for the sale of the parcel legally described on **Exhibit A** ("the **Property**"), with Java Companies, LLC, a Minnesota Limited Liability Company (the "Developer"); and

WHEREAS, the City and Developer have negotiated a Purchase Price of $8.00 per square foot on +/- .72 acres (31,304 square feet) subject to a lot split as approved in Final Plat for the Property referenced in the Purchase Agreement; and

WHEREAS, the City herby declares the Property to be surplus City-owned land and is no longer needed for current or future City functions, and authorizes the property to be sold; and

WHEREAS, the formal Purchase Agreement requires a Right-of-Re-Entry Agreement be recorded at the closing of this land transaction; and

WHEREAS, Java Companies, LLC is a company that is active and in good standing as documented in the Office of the Minnesota Secretary of State as of September 14, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City hereby declares the Property to be surplus City-owned land, and authorizes the property to be sold.

2) That the City hereby authorizes the sale of the Property to Java Properties, LLC, for $8.00 per square foot on +/- .72 acres (31,304 square feet) subject to a lot split as approved in Final Plat for the Property referenced in the Purchase Agreement for the development of a minimum 7,000 square foot retail building.

3) That the City authorizes execution of the Purchase Agreement and requires a Right-of-Re-Entry Agreement to be recorded at the closing of this land transaction.

4) That the City hereby authorizes the City Administrator and Mayor to sign any and all documents necessary to close on the sale of the Property, consistent with Charter and State law requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A
DEVELOPMENT PROPERTY

Part of Outlot GG, Ramsey Town Center Addition, Anoka County Minnesota to be platted as

TBD, Anoka County, Minnesota

Anoka County PID Number: A portion of 28-32-25-41-0020. ("Property") (Approximately .72 acres)

PURCHASE AGREEMENT

This Agreement is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Java Companies, LLC. & or Assigns**, a Minnesota Limited Liability Company ("Buyer").

In consideration of the Earnest Money, the mutual covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

1. **EFFECTIVE DATE.** The effective date of this Agreement is _____ (the "Effective Date").

2. **SALE OF PROPERTY.** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller approximately .72 acres (31,304 square feet) of vacant land, legally described as follows:

   Part of Outlot GG, Ramsey Town Center Addition, to be platted as:

   T.B.D. Anoka County, Minnesota

   PID Number: Portion of 28-32-25-41-0020 ("Property")

3. **PURCHASE PRICE.** The purchase price for the Property is $250,432 (the "Purchase Price").

4. **EARNEST MONEY AND ADDITIONAL EARNEST MONEY.** Within five business days after the Effective Date, Buyer must deposit the sum of $5,000.00 (the "Earnest Money") with Commercial Partners Title Company ("Escrow Agent"), via wire transfer or delivery of a certified check payable to Escrow Agent.

   a. If Buyer does not deposit the Earnest Money as required above, then Seller may terminate this Agreement by written notice to Buyer; provided, however, if Buyer deposits the Earnest Money with Escrow Agent before Seller exercises Seller's right to terminate, Seller's right to terminate is extinguished.

   b. Upon Seller's receipt of a Notice to Proceed from Buyer in accordance with Section 9(b), all of the Earnest Money becomes non-refundable (except in accordance with Section 22 as a result of a default by Seller).

c. If Buyer does not provide a Notice to Proceed to Seller in accordance with Section 9(b), this Agreement automatically terminates, and Escrow Agent must disburse all Earnest Money Escrow Agent holds to Buyer.

d. At Closing, Escrow Agent shall disburse to Seller any Earnest Money not previously disbursed to Seller, and Buyer shall receive a credit against the Purchase Price owing at Closing in an amount equal to the amount of the Earnest Money.

5. SURVEY. Seller has provided the Buyer an ALTA/NSPS 2016 survey (Table A, items 1, 2, 3, 4, 5, 7A, 8, 11 and 14) for Part of Outlot GG, Ramsey Town Center Addition (the "Survey") from a duly licensed surveyor dated August 11, 2016. Buyer may arrange with the surveyor to include additional information on the Survey at Buyer's expense.

6. TITLE COMMITMENT.

a. Seller makes no representations or warranties with respect to the status of title to the Property. Within thirty (30) business days after the Effective Date, Seller shall, at Seller's expense, obtain a commitment from Escrow Agent to issue an owner's policy of title insurance insuring Buyer's title to the Property (the "Title Commitment") and deliver the Title Commitment and copies of or internet access to copies of all recorded documents referenced in the Title Commitment to Buyer.

b. Buyer shall have until the date thirty (30) days after the receipt of the Title Commitment and the Survey (collectively, "**Title/Survey**") to review Title/Survey and to give Seller written notice of (i) any defects in the marketability of Seller title to the Property or any encumbrances on Seller's title to the Property that are objectionable to Buyer, and (ii) the specific actions Buyer requests that Seller take with respect to each such defect or encumbrance (a "**Title Objection Notice**"). Any defects in or encumbrances on Seller's title that Buyer does not identify in a timely Title Objection Notice are each a "**Permitted Exception**." Within three (3) business days after Seller's receipt of a Title Objection Notice from Buyer, Seller will notify Buyer, in writing, of the actions, if any, that Seller is willing to take with respect to each of the matters identified in the Title Objection Notice and the time frame in which Seller will take those actions ("**Seller's Title Notice**"). If Seller's Title Notice indicates that Seller unconditionally agrees to make Seller's title to the Property marketable on or before the closing date established pursuant to Section 10, the parties shall proceed to closing pursuant to the terms of this Agreement. If Seller's Title Notice indicates that Seller does not unconditionally agree to make Seller's Title to the Property marketable on or before the closing date established in Section 10, Buyer may, at any time with three (3) business days after Buyer's receipt of Seller's Title Notice, terminate this Agreement by written notice to Buyer in which case this Agreement is terminated and Escrow Agent must disburse any Earnest Money to Buyer ("**Buyer's Title Termination Notice**"). If Buyer does not deliver a Buyer's Title Termination Notice to Seller within the three (3)

business days after Buyer's receipt of Seller's Title Notice, than Seller must perform in accordance with Seller's Title Notice, Buyer shall be deemed to have waived Buyer's objections to the extent Seller has not agreed to address them in Seller's Title Notice, the matters to which Buyer objected and Seller did not agree to resolve are deemed Permitted Exceptions, and the parties shall proceed to Closing in accordance with the terms of this Agreement and the terms of Seller's Title Notice.

7. **RIGHT OF ENTRY.** At all times after Buyer has deposited the Earnest Money with Seller and before the Closing, Buyer (and its employees, agents, and contractors) may enter the Property for the purpose of conducting soil tests, environmental tests and additional survey work, subject to the following conditions:

   a. Within one week after the termination of this Agreement, if either Seller or Buyer terminate this Agreement in accordance with the provisions hereof prior to Closing, Buyer must repair and or restore any damage Buyer or its employees, agents or contractors cause to the Property and remove any personal property, refuse or debris Buyer or its employees, agents or contractors brought onto or authorized third parties to bring onto the Property.

   b. Buyer must defend and indemnify Seller from and against and hold Seller harmless Seller from all "Claims," as defined in Section 10, arising out of, resulting from or relating to any loss of or damage to any property or business or out of any injury to or death of any person, if the loss, damage, injury, or death arises or is alleged to arise either directly or indirectly and either wholly or in part from: (a) any action or omission of Buyer or its employees, agents, or contractors, while on the Property pursuant to this Section; or (b) actions or omissions of Buyer or Buyer's employees, agents, or contractors that cause or result in the release of any Hazardous Substance onto the Property or onto other property.

   c. Buyer must comply with and shall cause it employees, agents, and contractors to comply with all applicable laws, while on the Property.

   d. Other than a standard Phase 1 environmental assessment, Buyer may not commence any environmental testing on the Property until Buyer submits a work plan for such testing to Seller and Seller approves the work plan, in writing. Seller may not unreasonably withhold, condition or delay Seller's approval of a work plan.

   e. Buyer must, promptly and without demand from Seller, provide Seller with true and complete copies of all draft and final reports relating to Buyer's geotechnical and environmental investigations and testing of the Property including, without limitation, any reports relating to any Phase I Environmental Site Assessment of the Property.

   f. The cost of any test or additional survey work will be borne solely by Buyer.

The payment and indemnification provisions of this Section 7 shall survive any termination or cancellation of this Agreement and are referred to herein as the "Surviving Obligations.

8. PROPERTY SOLD AS IS. Subject to Buyer's right to terminate this Agreement pursuant to Section 9, Buyer agrees to accept the Property in its current condition, including, without limitation, its current environmental and geological condition, and in an "AS-IS" and with "ALL FAULTS" condition. Buyer's payment of the Purchase Price at Closing constitutes Buyer's acknowledgment and agreement that:

a. Seller has not made any written or oral representations or warranties of any kind with respect to the Property (including without limitation express or implied warranties of title, merchantability, or fitness for a particular purpose);

b. Buyer has not relied on any written or oral representation or warranty made by Seller, its agents or employees with respect to the condition or value of the Property;

c. Buyer has had an adequate opportunity to inspect the condition of the Property, including without limitation any environmental testing, and to inspect documents applicable thereto, and Buyer is relying solely on such inspection and testing; and

d. The condition of the Property is fit for Buyer's intended use.

e. Buyer accepts all risk of Claims (including without limitation all Claims under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation) whether past, present or future, existing or contingent, known or unknown, arising out of, resulting from or relating to the condition of the Property, known or unknown, contemplated or uncontemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

9. INSPECTION PERIOD.

a. Except as otherwise provided in Section 6, Buyer shall have from the date that Buyer deposits the Earnest Money with Escrow Agent to _____ Date to be inserted based on 180 days from Effective Date) (the "**Inspection Period**") to investigate the Property and determine, in Buyer's sole judgment, whether (i) the condition of the Property is suitable to Buyer's intended use; and (ii) Buyer will be able to obtain all governmental approvals (including, but not limited to, approvals necessary to subdivide and re-plat the Property) and utilities necessary for Buyer's intended use of the Property. Buyer acknowledges and agrees that Seller has not made any covenants, representations or warranties

regarding Buyer's ability to obtain governmental approvals from the City of Ramsey or any other governmental entity. The City of Ramsey will review, consider and act on any applications Buyer submits to the City for governmental approvals in accordance with City Code.

b. Buyer may, at any time on or before 5:00 p.m. on the last day of the Inspection Period, terminate the Agreement by written notice to Seller based on Buyer's determination, in Buyer's sole and absolute discretion, that the condition of the Property is not suitable for Buyer's intended use or that Buyer may not be able to obtain all governmental approvals and utilities necessary for Buyer's intended use of the Property. In addition, this Agreement automatically terminates at 5:00 p.m. on the last day of the Inspection Period unless, prior to that time Buyer delivers a written notice of Buyer's intention to proceed (a "**Notice to Proceed**") to Seller.

c. If, pursuant to Section 9(b) either Buyer terminates this Agreement or this Agreement is automatically terminated, the Escrow Agent must disburse to Buyer any Earnest Money Escrow Agent holds.

10. DEFINITIONS. As used in this Agreement:

"**Claim**" or "**Claims**" means any and all liabilities, suits, claims, counterclaims, causes of action, demands, penalties, debts, obligations, promises, acts, fines, judgments, damages, consequential damages, losses, costs, and expenses of every kind (including without limitation any attorney's fees, consultant's fees, costs, remedial action costs, cleanup costs and expenses which may be related to any claims).

"**Environmental Law**" means the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), 42 U.S.C. § 9601 et seq., the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq., the Federal Water Pollution Control Act (the Clean Water Act), 33 U.S.C. § 1251 et seq. the Clean Air Act, 42 U.S.C. § 7401 et seq., and the Toxic Substances Control Act, 15 U.S.C. § 2601 et seq., all as amended from time to time, and any other federal, state, local or other governmental statute, regulation, rule, law or ordinance dealing with the protection of human health, safety, natural resources or the environment now existing or hereafter enacted.

"**Hazardous Substance**" or "**Hazardous Substances**" means any pollutant, contaminant, hazardous substance or waste, solid waste, petroleum product, distillate, or fraction, radioactive material, chemical known to cause cancer or reproductive toxicity, polychlorinated biphenyl or any other chemical, substance or material listed or identified in or regulated by any Environmental Law.

11. RELEASE. By accepting the deed to the Property, Buyer, for itself, its directors, officers, stockholders, divisions, agents, affiliates, subsidiaries, predecessors, successors, and assigns and anyone acting on its behalf or their behalf hereby fully releases and forever discharges Seller from any and all Claims (including without limitation all Claims arising under any Environmental Law and all Claims arising at common law, in equity or

under a federal, state or local statute, rule or regulation), past, present and future, known and unknown, existing and contingent, arising out of, resulting from, or relating to the condition of the Property, and Buyer hereby waives any and all causes of action (including without limitation any right of contribution) Buyer had, has or may have against Seller and anyone acting on its behalf with respect to the condition of the Property, whether arising at common law, in equity or under a federal, state or local statute, rule or regulation. The foregoing shall apply to any condition of the Property, known or unknown, contemplated or uncontemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

12. NOTICES. Notices permitted or required by this Agreement must be in writing and shall be deemed given when delivered in legible form to the party to whom addressed. Notices may be sent by certified mail or e-mail. Notices are effective two business days after they are mailed via certified mail, return receipt requested or, if sent by email, upon email transmission (provided that any email transmission that occurs after 5:00 pm Pacific Time will be deemed provided on the following day). If delivered at the Closing, a notice shall be deemed given when hand-delivered to the party's representative at the Closing. The business addresses of the parties are as follows:

Seller: City Administrator
City of Ramsey
7550 Sunwood Drive N.W.
Ramsey, MN 55303
Email: kulrich@cityoframsey.com

Buyer: Java Companies, LLC & or Assigns.
Mark R. Krogh
879 Scheffer avenue
St Paul, MN 55102
Email: andy@javacompanies.com and mark@javacompanies.com

Notices not given in the manner or within the time limits set forth in this Agreement are of no effect and may be disregarded by the party to whom they are directed.

13. CLOSING. This transaction shall close within 30 days after Buyer delivers a Notice to Proceed to Seller or on such earlier date as Seller and Buyer may establish by mutual, written agreement; provided, however, Buyer may extend the Closing a total of two (2) times, each time for a period of Sixty (60) days, by depositing an additional Five Thousand and 00/100 Dollars ($5,000.00) earnest money with Escrow Agent for each extension. Each $5,000 extension payment shall be non-refundable, but applicable to the Purchase Price. The Closing shall take place at the offices of the Escrow Agent, or at some other place as the parties may mutually agree prior to such date. At the option of either Party, the executed closing documents, Purchase Price and closing costs may be deposited with the Escrow Agent and disbursed by the Escrow Agent pursuant to avoid

the necessity for a Closing at which the Parties are present.

a. **Seller's Obligations at Closing.** At Closing, Seller must deliver to Escrow Agent, for delivery to Buyer:

   i. A limited warranty deed, duly executed and acknowledged on behalf of the City and with the City's seal affixed, conveying title to the Property, subject to (A) the lien of real estate taxes, if any, not yet due and payable and any installments of special assessments certified for payment therewith; (B) Building, Subdivision and Zoning Ordinances; (C) Matters that would be disclosed by an accurate survey of the Property; and (D) matters that constitute Permitted Exceptions pursuant to Section 6;

   ii. A certified copy of a duly adopted City Ordinance and Resolution authorizing Seller's sale of the Property to Buyer;

   iii. The Right of Re-Entry Agreement provided for in Section 28 below; and

   iv. Seller's affidavits, well disclosure certificate (if required), settlement statement approved by Seller and Buyer, and any other documents required by the Escrow Agent.

b. **Buyer's Obligations at Closing.** At Closing, Buyer must:

   i. Wire Transfer (or deliver a certified check in) an amount equal to the amount of the Purchase Price adjusted for to reflect Buyer's prior payment of the Earnest Money and to reflect amounts Buyer must pay or will receive pursuant to Section 14(c), to Escrow Agent for disbursement to Seller and others pursuant to this Agreement and the Settlement Statement;
   ii. Execute and deliver the Right of Re-Entry Agreement provided for in Section 28 below; and

   iii. File or cause Escrow Agent to file an Electronic Certificate of Real Estate Value, if required and necessary.

c. **Closing Costs.**

   i. At Closing, the following Seller closing costs and expenses must be paid from the Purchaser Price or, if the Purchase Price is not sufficient, paid by Seller:

      1. Seller shall pay all outstanding property taxes, including but not limited to, Payable 2019 for the Property.

2. Seller shall pay all special assessments levied or pending against the Property as of the Closing Date.
3. Seller's own attorney's fees.
4. One-half the cost of any closing fees.
5. The cost of real estate broker commission fees as prescribed in Section 14.
6. State Deed Tax

ii. At Closing Buyer must pay the Purchase Price to Seller and the following costs and expenses:

1. Buyer's portion of prorated property taxes.
2. Buyer's own attorney's fees.
3. One-half the cost of any closing fees.
4. Documentary and recording fees for the deed(s).
5. The cost of the owner's title insurance policy, if Buyer elects to purchase an Owner's title insurance policy.

d. **Possession.** Seller must deliver possession of the Property to Buyer at Closing.

14. REAL ESTATE BROKERS. Seller and Buyer represent and warrant to each other that they have dealt with no brokers, real estate agents, finders or the like in connection with this transaction, other than CBRE, Inc. ("Sellers Broker"). Seller shall pay Seller's Broker as required by their agreement 3% of final gross sale price. Seller and Buyer agree to indemnify each other and to hold each other harmless against all claims, damages, costs or expenses of or for any broker's fees or commissions resulting for their actions or agreements regarding the execution or performance of this Agreement, other than the fees payable to Seller's Broker, and will pay all costs of defending any action or lawsuit brought to recover any such fees or commissions incurred by the other party, including reasonable attorney's fees.

15. ASSIGNMENT. This Agreement may not be assigned without the written consent of the non-assigning Party. The Seller recognizes the Buyer intends to assign this Agreement to an affiliated special purpose entity that will be registered officially with the State of Minnesota.

16. THIRD PARTY BENEFICIARY. There are no third-party beneficiaries of this Agreement, intended or otherwise.

17. JOINT VENTURE. Seller and Buyer, by entering into this Agreement and completing the transactions described herein, shall not be considered joint ventures or partners.

18. CAPTIONS. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement.

19. ENTIRE AGREEMENT / MODIFICATION. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. There are no verbal agreements that change this Agreement and no waiver or modification of any of its terms will be effective unless in writing executed by the parties.

20. BINDING EFFECT. This Agreement binds and benefits the Parties and their successors and assigns.

21. CONTROLLING LAW. This Agreement is made under the laws of the State of Minnesota and such laws will control its interpretation.

22. REMEDIES.

a. If Buyer fails to perform any of the terms or conditions of this Agreement within the specified time limits, Seller may declare this Agreement terminated pursuant to Minnesota Statutes section 559.21. Seller's sole remedy in the event of Buyer's default is retention of the Earnest Money, unless Buyer defaults under Section 7 or 11 of this Agreement, in which case Seller may retain the Earnest money or suspend the performance of its obligations under this Agreement and commence an action in Anoka County District Court to recover its actual damages arising from the default.

b. If Seller fails to perform any of the terms or conditions of this Agreement within the specified time limits, Buyer may, as its sole remedy, declare this Agreement terminated in which case Escrow Agent and, if applicable, Seller, shall refund the Earnest Money (both the Initial Disbursement and the Remaining Earnest Money) to Buyer, or, in the alternative, Buyer may have this Agreement specifically enforced and recover any incidental damages. Buyer waives all claims for consequential damages against Seller based on Seller's breach or alleged default hereunder.

23. WAIVER. Failure of Seller or Buyer to insist upon the performance of any of the covenants, agreements and/or conditions of this Agreement or to exercise any right or privilege herein shall not be deemed a waiver of any such covenant, condition or right.

24. SURVIVAL OF TERMS AND CONDITIONS. The terms and conditions of this Agreement shall survive and be in full force and effect after the delivery of the deed, and shall not be deemed to have merged therein.

25. SEVERABILITY. Each provision of this Agreement shall apply to the extent permitted by applicable law and is intended to be severable. If any provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the legality or validity of the remainder of the Agreement.

26. CONSTRUCTION. The Parties acknowledge that this Agreement was initially prepared by Seller solely as a convenience and that all Parties and their counsel hereto have read and full negotiated all the language used in this Agreement. The Parties acknowledge that because all Parties and their counsel participated in negotiating and drafting this Agreement, no rule of construction shall apply to this Agreement to construe ambiguous or unclear language in favor of or against any Party.

27. COUNTERPARTS; DIGITAL COPIES. This Agreement may be executed in any number of counterparts and the signature pages of the separate counterparts combined into a single copy of this Agreement which will then constitute a fully executed version of this Agreement. A facsimile, .pdf file or digital copy of a signed counterpart or of an assemblage of counterparts of this Agreement shall be deemed to be an original thereof.

28. CONSTRUCTION DEADLINE. Within one year from the Closing Date, Buyer shall construct and obtain a certificate of occupancy from the City of Ramsey for a minimum 7,000 SF building compliant with COR Zoning requirements to be further defined by an approved Site Plan.. At Closing, a "Right of Re-Entry Agreement" shall be executed and recorded against the Property providing that, in the event the above deadline is not met, Seller has the right to reclaim title to the parcel(s) for which a certificate of occupancy was not obtained.

29. TIME PERIODS. The time for performance of any obligation or taking any action under this Agreement shall be deemed to expire at 5:00 p.m. Pacific Time on the last day of the applicable time period provided for in this Agreement. If the time for the performance of any obligation or taking any action under this Agreement expires on a Saturday, Sunday or legal holiday, the time for performance or taking such action shall be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday.

30. PLATTING & DEVELOPMENT AGREEMENT. Buyer must be in the process of obtaining an approved final plat, development agreement, and building exterior visual renderings with the City of Ramsey for its intended project before Closing. The Development Agreement and Site Plan must comply with all local zoning ordinances and design standards, including The COR Design Standards.

SELLER: The City of Ramsey, a Minnesota municipal corporation

By: _____ Dated: _____, 2020
John LeTourneau, Mayor

By: _____ Dated: _____, 2020
Kurt Ulrich, City Administrator

BUYER: JAVA COMPANIES, LLC. & OR ASSIGNS

By: _____ Dated: September 14, 2020

Mark Krogh, Chief Manager

Exhibit A

Legal Description

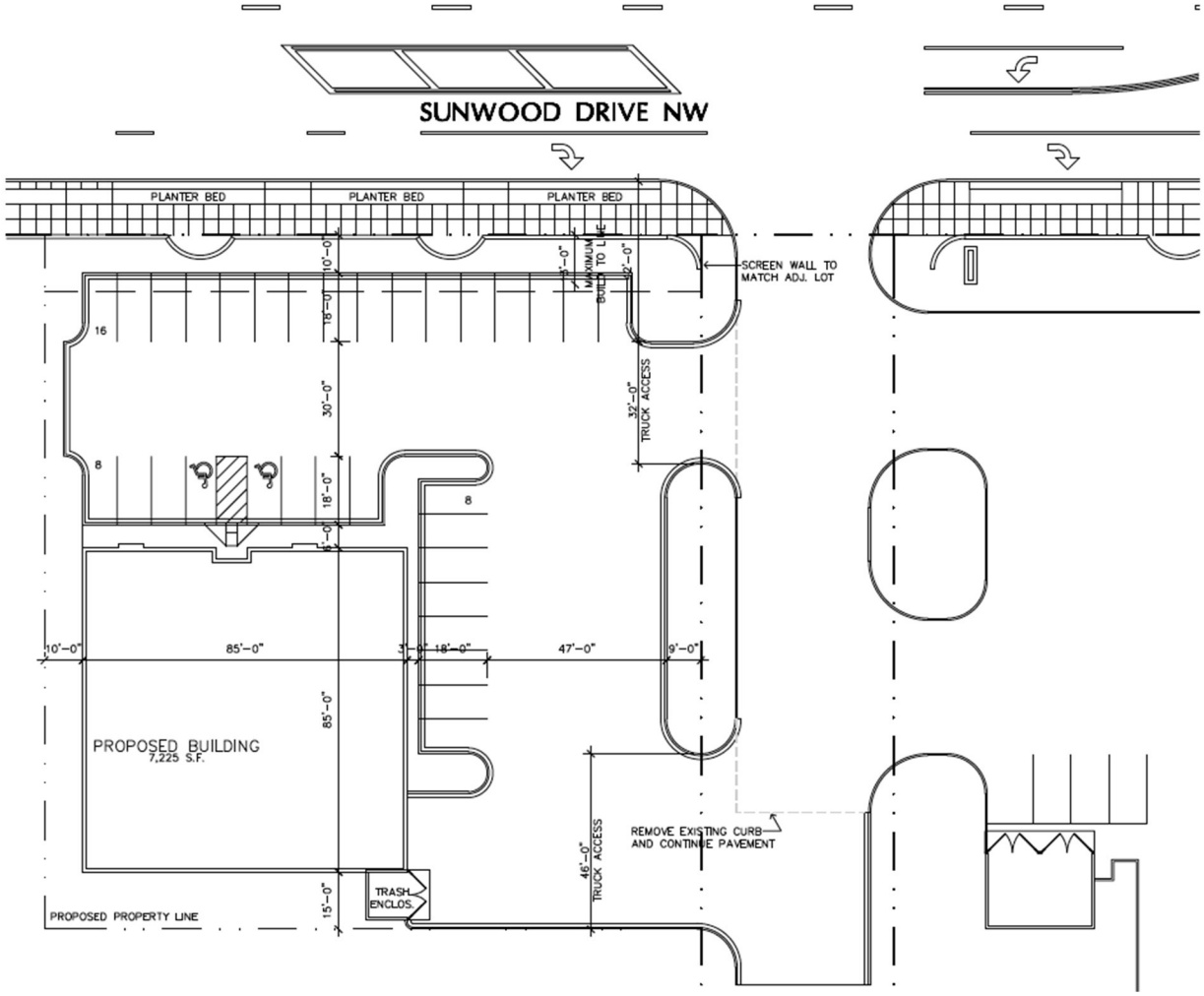
Part of Outlot GG. Ramsey Town Center Addition, to be platted as:

T.B.D. Anoka County, Minnesota

PID Number: Portion of 28-32-25-41-0020 ("Property")

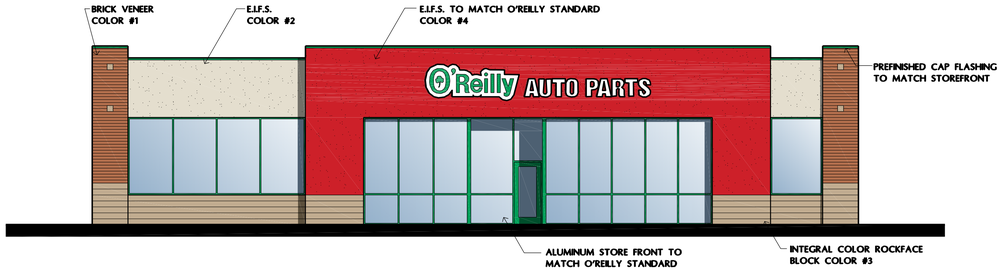
Exhibit B

Concept Plan

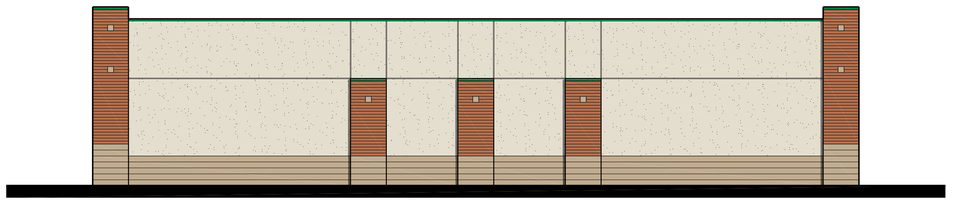


TERM SHEET FOR JAVA PROPERTIES (O'Reilly Auto Parts) – 9.2.20

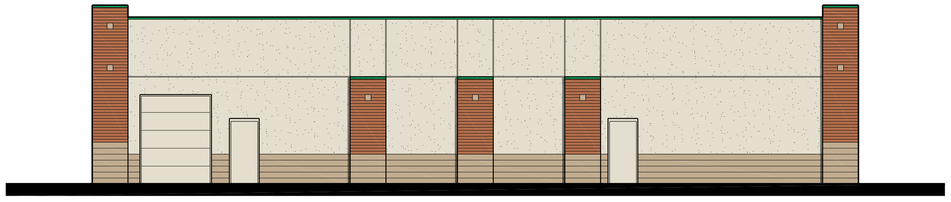
Real Estate	Tax ID Number: Portion of 28-32-25-41-0020. Part of Outlot GG, Ramsey Town Center Addition (Part of Parcel 50a)
Acreage	Approximately .72 acres or 31,304 SF
Asking Price	$250,432 ($8.00 / SF) (SF Subject to change based on approved Plat)
Offer Price	$250,432 ($8.00 / SF)
Earnest Money	$5,000 Non-refundable upon Notice to Proceed being executed.
Inspection Period	180 days from Effective Date (Date City Council approves) (city requires plat/ site plan approval before sale)
Closing	Within 30 days of Notice to Proceed.
Commission	This was a City generated lead for a CBRE Listed property. Per the terms of the listing agreement, the City will pay 3% of gross sales price to CBRE.
Extensions to Close	Developer will deposit $5,000 in escrow for each 60 day extension (2 extensions allowed) Once extensions are made the money becomes non-refundable.
City take care of	Provide existing ALTA Survey and updated Title Work. The Developer will contract to plat the property as part of the site plan process.
Performance	City to require construction of a minimum 7,000 SF commercial/retail building (O'Reilly Auto Parts) compliant with COR Zoning requirements and obtain a Certificate of Occupancy one year after Closing. If this is not done, the City may exercise the Right of Re-Entry.
Assignment	Requires city approval if not same owners / company.
Contingencies	None at this time
Review	EDA (Sean): Land Transaction/ Purchase Agreement/ Right of Re-Entry
	Planning Commission (Tim/Chloe): Land Use, Development Agreement, Site Plan, Plat
	City Council: Final Approval on both items



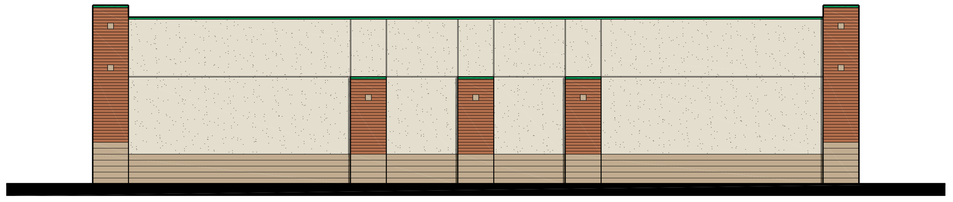
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



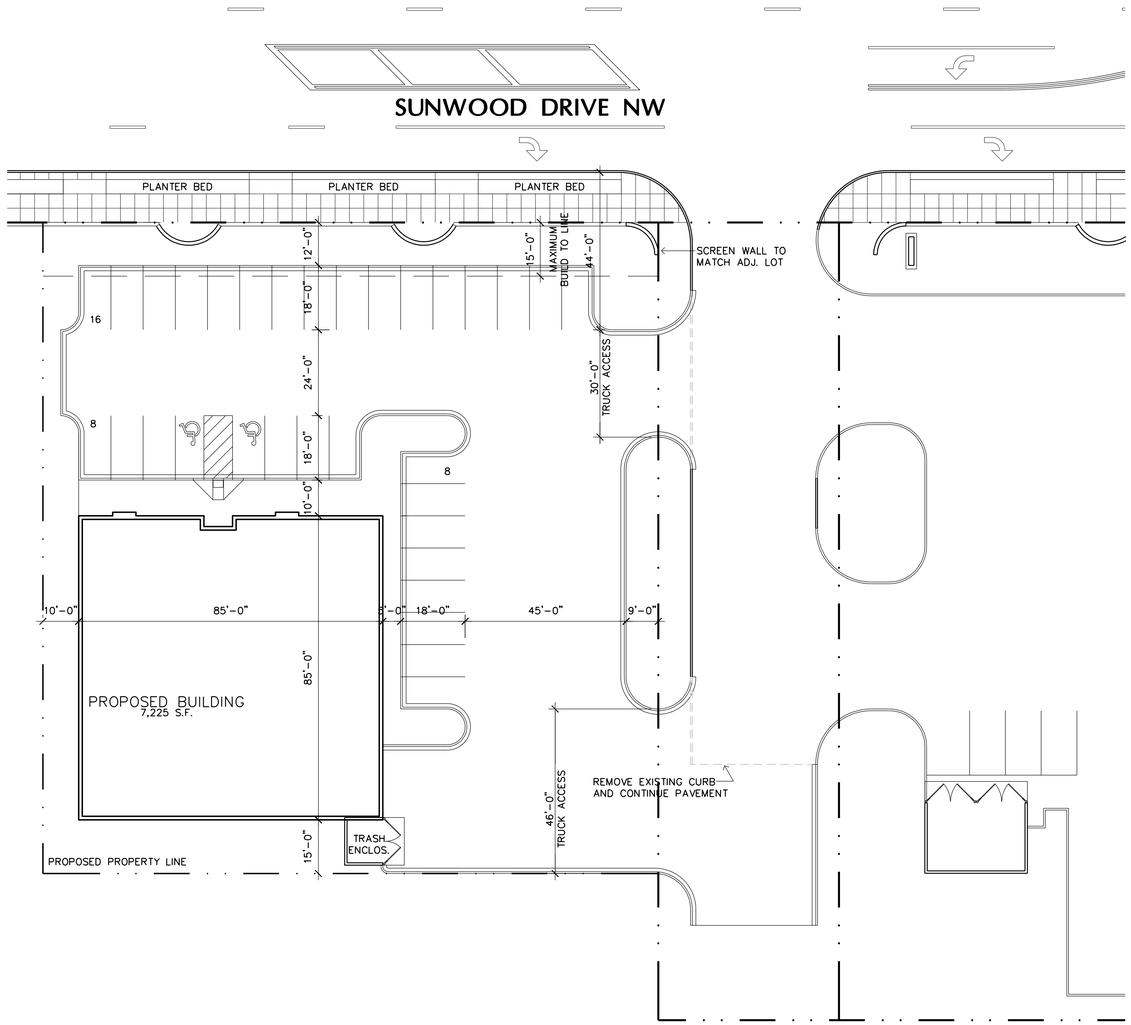
WEST ELEVATION

O'REILLY AUTO RAMSEY

Ramsey, Minnesota

NOTE: THIS DRAWING IS FOR ILLUSTRATIVE PURPOSES ONLY. ACTUAL COLORS NEED TO BE FIELD VERIFIED.

LA CHAMPETER CT S



1 / A1 SITE PLAN
SCALE: 1" = 20'-0"

NORTH

SITE DATA
LOT SIZE: 31,304 S.F. 0.72 ACRES
FLOOR AREA RATIO: 7,225/31,304 = 23.1% < 25% MIN. *VARIANCE REQ'D
ZONING: COR-3 WORKPLACE DISTRICT
BUILDING: AUTO PARTS STORE (CONDITIONAL USE) 7,225 S.F.

PARKING DATA
RETAIL (2/1,000 S.F. MIN-4/1,000 S.F. MAX) - 14 MIN/29 MAX
STALLS PROVIDED - 32 STALLS *VARIANCE REQ'D

Filename: O'REILY-SUNWOOD DRIVE\O'REILY-SUNWOOD DRIVE-A1

LAMPERT ARCHITECTS
420 Summit Avenue
St. Paul, MN 55102
Phone:763.755.1211 Fax:763.757.2849
lampert@lampert-arch.com

ARCHITECT CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRELIMINARY NOT FOR CONSTRUCTION

SIGNATURE
LEONARD LAMPERT
PRINTED
13669
LICENSE NO.
08/06/20
DATE

JAVA PROPERTIES
879 Scheffer Avenue
St. Paul, MN 55102
Phone: 952-403-9595

O'REILY AUTO
SUNWOOD DR
Sunwood Drive NW, Ramsey Minnesota

Copyright 2020
Leonard Lampert Architects Inc.

Project Designer: JAMES B
Drawn By: ALE
Checked By: LL
Revisions

8/6/20	PRELIMINARY

SITE PLAN

Sheet Number

A1

Project No.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, September 10, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
Member Brian Burandt
Member Scott Cords
Member Ryan Heineman
Member Mark Kuzma
Member Chris Riley

Members Absent: Member Glen Hardin

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator
Kurt Ulrich, City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Cords, seconded by Member Kuzma, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Kuzma, Burandt, Heineman, and Riley. Voting No: None. Absent: Member Hardin.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated August 13, 2020

Motion by Member Riley, seconded by Member Cords, to approve the August 13, 2020, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Cords, Burandt, Heineman, and Kuzma. Voting No: None. Absent: Member Hardin.

4. EDA BUSINESS

4.01: Consider Purchase Agreement for Part of Outlot GG, Ramsey Town Center Addition; Case of Java Properties (Portions May be Closed to the Public)

Economic Development Manager Sullivan presented the staff report.

Member Cords asked the expected start time if all approvals are gained.

Economic Development Manager Sullivan explained that because assistance is not proposed with this project, if approved today this purchase agreement could go forward to the next City Council meeting. He noted that the developer would then have 180 days to complete due diligence, noting that process could be extended. He estimated that the project would be constructed in 2021.

Andy Urness, representing Java Properties, stated that they are a preferred developer for O'Reilly Auto Parts and provided background information on their development experience. He stated that the company wants to be in Ramsey and liked this parcel location. He stated that they are excited about the opportunity and confirmed that the business would remain corporate owned. He explained that Java Properties would own the land and O'Reilly Auto Parts would lease the space.

Chairperson Steffen asked how this site was chosen in Ramsey.

Mr. Urness stated that they like this area because of the proximity to Highway 10, the new Casey's Gas Station building, and the commercial development in the area.

Commissioner Heineman asked the financial impact that O'Reilly has experienced because of the pandemic.

Mr. Urness replied that he has five buildings under construction and has about seven projects proposed for 2021 thus far. He stated that his company continues to build Caribou Coffee and O'Reilly Auto Parts locations as those businesses do incredibly well in both strong and weak times of the economy.

Motion by Member Burandt, seconded by Member Cords, to recommend to City Council to approve the Purchase Agreement for part of Outlot GG, Ramsey Town Center Addition, subject to City Attorney approval.

Motion carried. Voting Yes: Chairperson Steffen, Members Burandt, Cords, Heineman, Kuzma, and Riley. Voting No: None. Absent: Member Hardin.

CC Regular Session **5. 18.**

Meeting Date: 09/22/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-213 Accepting Quotes and Awarding Contract for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-213 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $13,929.29 for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Background:

The property owner at 16660 Jasper Street first contacted Staff regarding general drainage concerns when the Brookfield residential development planning process began. The property owner was generally concerned that stormwater runoff would no longer be able to freely drain from the northwest corner of his property to the west as it had always done. At the time, the property owner was assured that the new development could and would not negatively impact drainage from his property. Attached are aerial images showing elevation contours at 2-foot intervals which show that stormwater generally drains from east to west (right to left; north is up) across this property.

When Brookfield 2nd Addition was constructed, the property owner at 16660 Jasper Street informed Staff that when grading was completed for the new home at 16725 Limonite Street NW, stormwater runoff was blocked from freely draining from the northwest corner of his lot. Attached are the As-built Certificate and Modified Certificate of Survey for 16725 Limonite Street NW (Lot 1, Block 5 Brookfield 2nd Addition), as well as contours for this and surrounding properties both pre and post development. Based on the modified Certificate of Survey, drainage of the low point was proposed to be accommodated across the rear of Lot 1, Block 5 by grading a drainage swale with a 2% longitudinal slope, which was staked for construction on November 19, 2007, as called out in note 8. However, this drainage swale was never graded, which is reflected on the attached As-built Certificate. Unfortunately, the fact that the swale was not graded was missed by City Staff during their review of the As-built Certificate at the time it was submitted.

Various City Staff members have since worked with Capstone Homes and the property owner of 16660 Jasper Street to try to resolve this issue. However, in 2018 Capstone Homes informed Staff that they did not think it was reasonable for them to be held responsible based on the length of time that had passed, and based on their observation that the as-built survey was apparently approved.

Staff prepared the attached plans to resolve this drainage issue, with input and approval from the property owner at 16660 Jasper Street NW. In summary, a 12-inch diameter plastic catch basin with a metal “beehive” grate on top is proposed to be installed at the low point in the northwest corner of 16660 Jasper Street, which will drain through a 4-inch high-density polyethylene (HDPE) pipe that will be directionally drilled and connected to a 48-inch diameter concrete manhole constructed over the end of an existing storm sewer stub located between the properties at 16725 Limonite Street NW and 7078 167th Avenue NW. This will provide positive drainage for the low-lying area on 16660 Jasper Street to prevent stormwater runoff from ponding in the low area, which kills the native vegetation that was specially planted and is being maintained by the property owner.

All work is proposed to be completed within existing drainage easements on the Brookfield properties, and within a temporary construction easement in the northwest corner of 16660 Jasper Street, which the property owner has agreed to provide at no cost to the City. The City will not need to acquire any permanent easements to complete this work. The City will also not be responsible for maintaining the drainage improvements as the property owner of 16660 Jasper Street will be responsible for maintaining the improvements in perpetuity per the attached maintenance agreement, which will be approved by the City Council upon adoption of Resolution #20-213.

Staff estimated construction costs for this project at $16,600 based on the attached plans. On August 25, 2020, the City Council authorized Staff to solicit quotes for this work. Staff submitted Requests for Quotes to three local contractors. Two of the contractors indicated they were too busy to complete the work this year. Only one contractor, Dryden Excavating, Inc., submitted a quote, which was in the amount of $13,929.29. Staff believes this is a very reasonable quote and recommends that the City accept it and construct the improvements in 2020.

Construction staking and inspections are proposed to be provided by City Staff as part of their normal duties.

Project costs are proposed to be funded using a combination of Stormwater Management and Stormwater Utility Funds.

Once the contractor begins work, the improvements are anticipated to take 2 to 3 days to complete, with completion specified by October 23, 2020. Final payment will be issued in 2021 after turf is established and all work is approved.

Recommendation:

Staff Recommendation

Staff recommends adopting Resolution #20-213 accepting the quote from and awarding a construction contract to Dryden Excavating, Inc. in the amount of $13,929.29 for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Public Works Committee Recommendations

On August 18, 2020, the Public Works Committee unanimously recommended City Council authorization to solicit Requests for Quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13. The Committee also asked Staff if the City carries errors and omissions insurance and, if so, can we file a claim to have insurance pay for the improvements required to correct this issue? Upon researching this Staff found that the City does carry errors insurance in the amount of $500,000 per occurrence. Also, according to the insurance agent, the City can construct the improvements while the claim is being processed and if the claim is paid the City can then use the payment to fund the improvements. At this time it is unknown if errors insurance will pay for all of or a portion of the improvements.

On September 15, 2020, the Public Works Committee reviewed the quote submitted by Dryden Excavating, Inc. and unanimously recommended that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. in the amount of $13,929.29 for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Action:

Adopt Resolution #20-213 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $13,929.29 for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13.

Attachments

Resolution 20-213

Plans

RFQ

Pre Post Dev Contours

Asbuilt and Mod Survey Certificates

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Bruce Westby		Started On: 09/15/2020 08:31 AM
Final Approval Date: 09/17/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-213

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR 16660 JASPER STREET DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #19-13

WHEREAS, drainage improvements are proposed to re-establish positive drainage of stormwater runoff from the property at 16660 Jasper Street, similar to existing conditions before construction of the Brookfield 2nd Addition development occurred; and

WHEREAS, the proposed drainage improvements will prevent stormwater runoff from ponding in the northwest corner of the property at 16660 Jasper Street; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for 16660 Jasper Street Drainage Improvements, Improvement Project #19-13; and

WHEREAS, on August 18, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval of said plans and authorization to solicit Requests for Quotes for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-175, adopted August 25, 2020, the plans prepared by the City Engineer for the making of said improvements were approved, and solicitation of Requests for Quotes for said improvements were authorized in accordance with the approved plans and specifications; and

WHEREAS, on August 26, 2020, Requests for Quotes were submitted to three contractors, and on September 10, 2020, the following quote was received from Dryden Excavating, Inc. for said improvements, and upon opening and tabulating the quote it was found to comply with the Request for Quotes; and

Contractor	***Total Quote***	
Dryden Excavating, Inc.	$	13,929.29
Engineers Estimate	$	16,600.00

WHEREAS, on September 15, 2020, the Public Works Committee unanimously adopted a motion to recommend that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. for said improvements; and

WHEREAS, the quote of Dryden Excavating, Inc. of Nowthen, Minnesota, in the amount of $13,929.29 is in accordance with the approved Request for Quotes and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

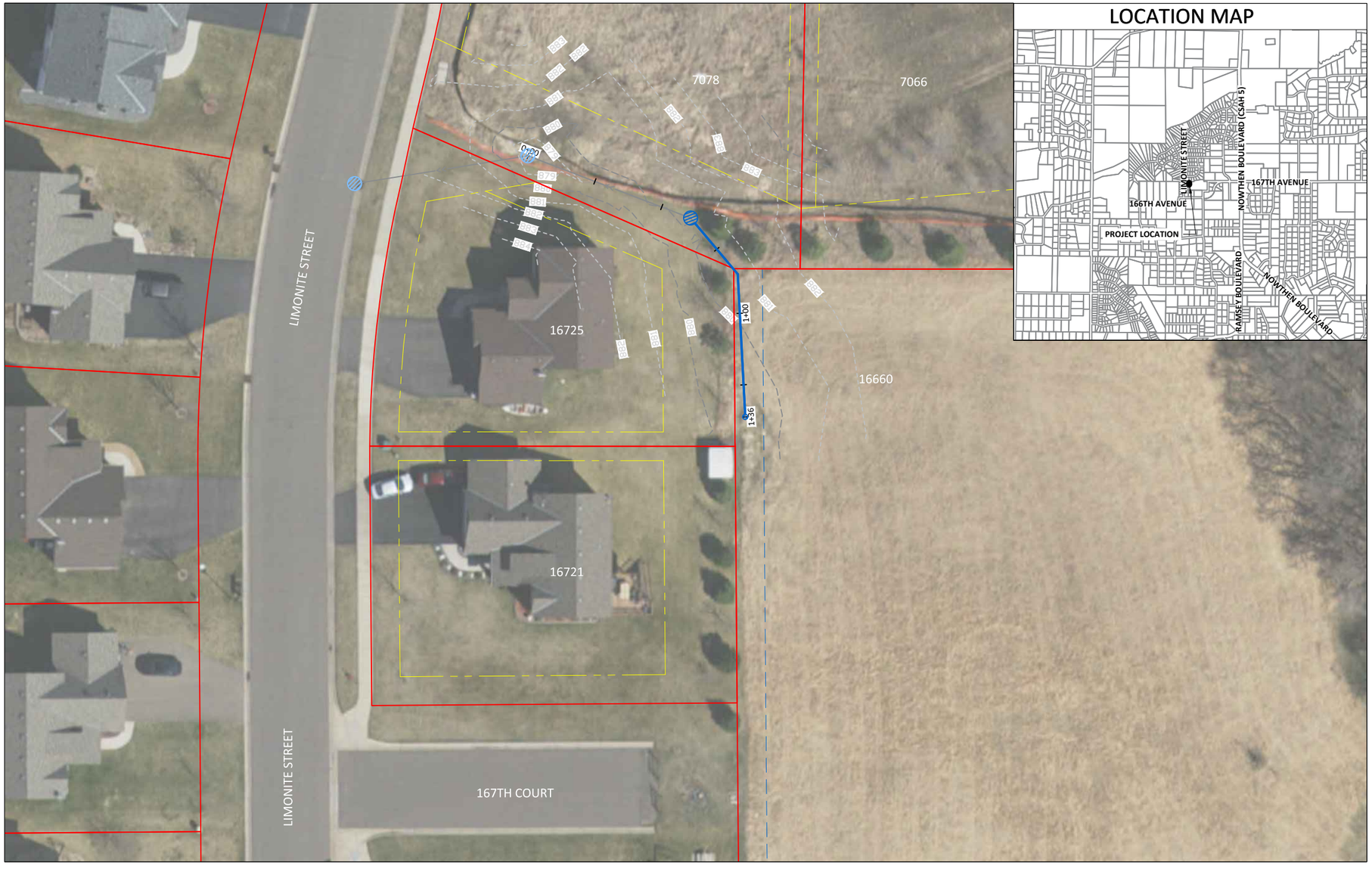
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
16660 JASPER STREET DRAINAGE IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 19-13



LOCATION MAP

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 3 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	SITE PLAN
3	DETAILS

LEGEND

LIGHT POLE	EASEMENT
TREE	RIGHT OF WAY
TREE	ELECTRIC
SHRUB	OVERHEAD ELECTRIC
SIGN	GAS
VALVE	TELECOMMUNICATIONS
UTILITY PEDESTAL	STORM SEWER
HAND HOLE	SANITARY SEWER
REMOVE TREE	WATERMAIN
3'X2' CATCH BASIN	SAWCUT PAVEMENT
MANHOLE	TREE LINE
INLET PROTECTION	FENCE
HYDRANT	LANDSCAPING
VALVE	RETAINING WALL
	5' CONTOUR LINE
	1' CONTOUR LINE

0 20 40 60
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

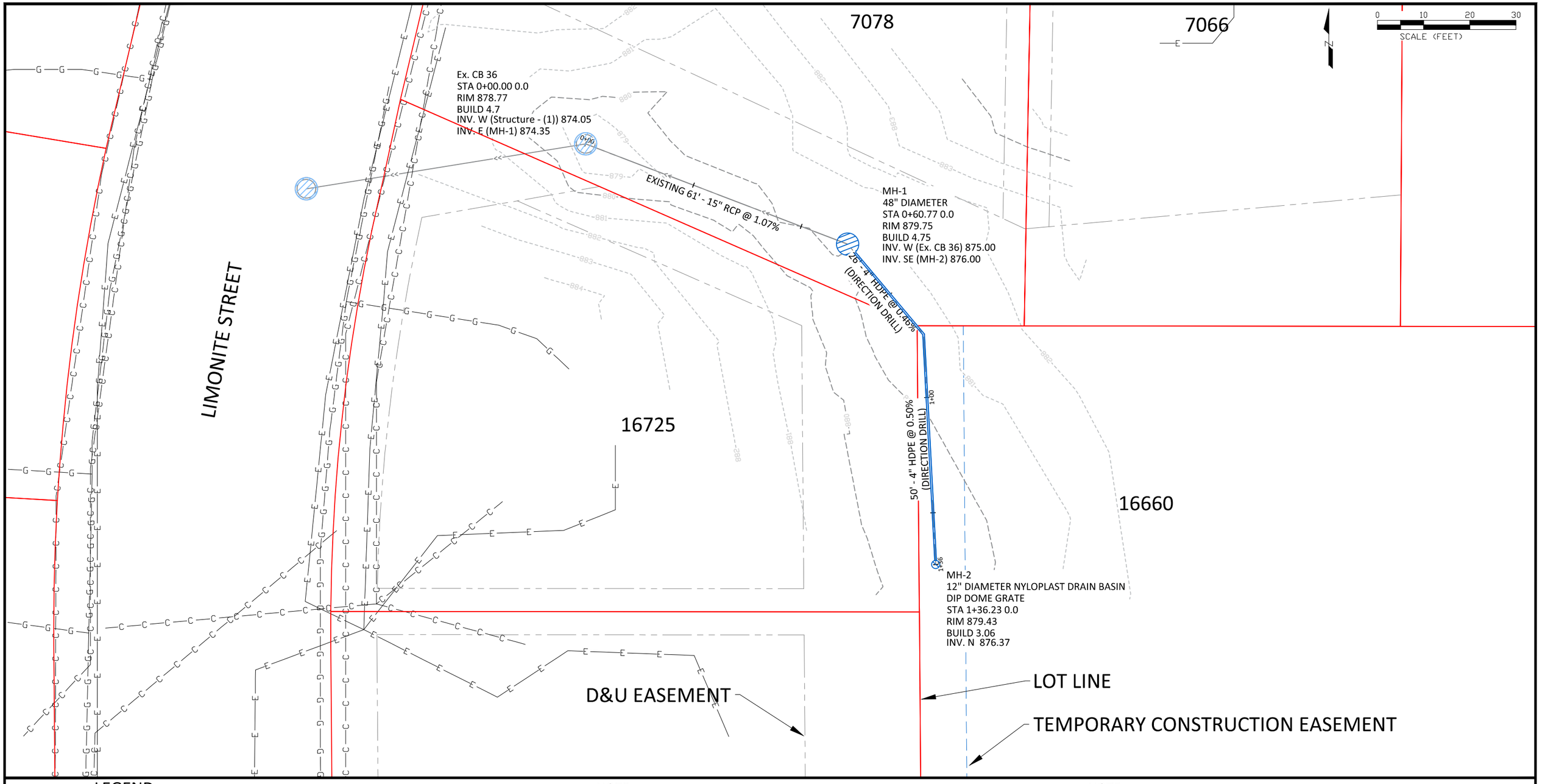
JOE FERIANCEK, P.E.
CITY OF RAMSEY

57095 LIC. NO.

DATE 6/19/20

DATE	REVISION

Aug 19, 2020 - 1:32pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11, 19-13, 19-17)\Plan Drawings\19-13 Plan Drawings\19-13 Site Plan.dwg



LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- TEMP CONSTRUCTION EASEMENT
- LOT LINE
- C — COMMUNICATION LINE
- G — GAS LINE
- E — ELECTRIC LINE

NOTE:

1. RESTORE DISTURBED AREAS ON 7078 167TH XING & 16725 LIMONITE STREET WITH 4" TOPSOIL AND SODDING TYPE LAWN.
2. RESTORE DISTURBED AREAS ON 16660 JASPER STREET WITH PRAIRIE RESTORATION 'TALL WET GRASS MIX', OR APPROVED EQUAL.
3. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.
4. TRACER WIRE MUST BE INSTALLED WITH ALL STORM SEWER PIPE.

NOTE:

5. PROTECT TREES FROM DAMAGE DURING CONSTRUCTION.
6. CONSTRUCTION ACTIVITIES MUST STAY WITHIN EXISTING DRAINAGE & UTILITY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENT. TEMPORARY CONSTRUCTION EASEMENT IS ACCESSIBLE FROM 167TH COURT.

DATE	REVISION

Aug 19, 2020 - 3:44pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11, 19-13, 19-17)\Plan Drawings\19-13 Plan Drawings\19-13 Site Plan.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
Date 8/19/2020 Lic. No. 57095

DESIGNED BY: JJF	
DRAWN BY: JJF	DATE: 8/19/20
CHECKED BY: JJF	FILE No. 19-13

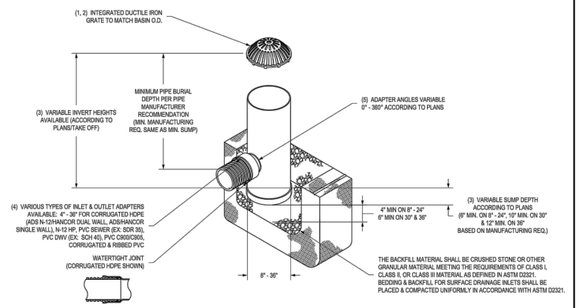
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SITE PLAN

16660 JASPER STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-13
CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 3 SHEETS

NYLOPLAST DRAIN BASIN WITH DOME GRATE



1 - 9" - 30" DOME GRATES SHALL BE DUCTILE IRON PER ASTM A536 GRADE 70-50-05.
2 - 8" & 10" DOME GRATES FIT ONTO THE DRAIN BASINS WITH THE USE OF A PVC BODY TOP. SEE DRAWING NO. 7001-110-040.
3 - DRAIN BASIN TO BE CUSTOM MANUFACTURED ACCORDING TO PLAN DETAILS. RISERS ARE NEEDED FOR BASINS OVER 8'-0" DUE TO SHIPPING RESTRICTIONS. SEE DRAWING NO. 7001-110-005.
4 - DRAINAGE CONNECTION STUB JOINT TIGHTNESS SHALL CONFORM TO ASTM D3212 FOR CORRUGATED HDPE (ADS N-12/HANCOR DUAL WALL), N-12 HP, & PVC SEWER (8"- 30").
5 - ADAPTERS CAN BE MOUNTED ON ANY ANGLE 0° TO 360°. TO DETERMINE MINIMUM ANGLE BETWEEN ADAPTERS SEE DRAWING NO. 7001-110-012.
6 - 8" - 30" DOME GRATES HAVE NO LOAD RATING.

THIS PRINT DISCLOSES SUBJECT MATTER IN WHICH NYLOPLAST HAS PROPRIETARY RIGHTS. THE RECEIPT OR POSSESSION OF THIS PRINT DOES NOT CONVEY, TRANSFER, OR LICENSE THE USE OF THE DESIGN OR TECHNICAL INFORMATION SHOWN HEREIN. REPRODUCTION OF THIS PRINT OR ANY INFORMATION CONTAINED HEREIN, OR MANUFACTURE OF ANY ARTICLE HEREFROM, FOR THE DISCLOSURE TO OTHERS IS FORBIDDEN, EXCEPT BY SPECIFIC WRITTEN PERMISSION FROM NYLOPLAST.

DRAWN BY	EBC	MATERIAL	
DATE	03-25-10		
REVISED BY	NMH	PROJECT NO./NAME	
DATE	06-13-16		
DWG SIZE	A	SCALE 1:40	SHEET 1 OF 1
DWG NO.	7001-110-397		REV E

Nyloplast — 3128 VERONA AVE BUFORD, GA 30518 PHN (770) 932-2443 FAX (770) 933-3446 www.nyloplast-us.com

TITLE: DRAIN BASIN WITH DOME GRATE QUICK SPEC INSTALLATION DETAIL

PROPOSED TEMPORARY CONSTRUCTION EASEMENT
16660 JASPER STREET NW, RAMSEY MN
(PID 10-32-25-33-0001)

City of RAMSEY

0 30 60 90
SCALE: 1" = 60 FEET

Proposed Temporary Construction Easement
16660 Jasper Street NW

A temporary easement for construction purposes over, under and across that part of the Southwest Quarter of Section 10, Township 32, Range 25 described as follows: Commencing at the Southwest corner of the Southeast ¼ of the Southwest ¼ of said section 10; thence North 0 degrees 25 minutes 36 seconds West, (assumed bearing) along the West line of said SE ¼ of the SW ¼ a distance of 994.29 feet to the actual point of beginning of the tract of land to be described; thence East parallel with the South line of said SE ¼ of the SW ¼ a distance of 147 feet; thence North 0 degrees 25 minutes 36 seconds West, parallel with the West line of said SE ¼ of the SW ¼ a distance of 342.71 feet to the North Line of the South 1 Rod of the NE ¼ of the SW ¼ of said Sec. 10; thence North 89 degrees 53 minutes 38 seconds West, parallel with the West line of said SE ¼ of the SW ¼ a distance of 147 feet; thence North 0 degrees 25 minutes 36 seconds west, parallel with the West line of said SE ¼ of the SW ¼ a distance of 342.71 feet to the North line of the South 1 Road of the NE ¼ of the SW ¼ a distance of 147 feet of the East line of the NW ¼ of the SW ¼ of said Se. 10; thence North 0 degrees 25 minutes 36 seconds West along said East line of the NW ¼ of the SW ¼ a distance of 64.5 feet; thence South 81 degrees 24 minutes 29 seconds West, a distance f 347.14 feet; thence South 0 degrees 25 minutes 36 seconds East, parallel with the East line of said NW ¼ of the SW ¼ a distance of 28.5 feet to the North line of the SW ¼ of the SW ¼; thence North 89 degrees 53 minutes 38 seconds West, along said North line of the SW ¼ of the SW ¼ a distance of 199.41 feet; thence South 0 degrees 25 minutes 36 seconds East, parallel with the West line of said SE ¼ of the SW ¼ a distance of 300 feet; thence South 89 degrees 53 minutes 38 seconds East, parallel with the North line of said SW ¼ of the SW ¼, a distance of 543.05 feet of the West line of the said SE ¼ of the SW ¼; thence South 0 degrees 25 minutes 36 seconds East, along the West line of said SE ¼ of the SW ¼, a distance of 26.48 feet, to the actual point of beginning. Subject to the road easement over the most Easterly 33 feet thereof and over that part of the West 114 feet of the Southeast ¼ of the Southwest ¼ lying South of the North 300 feet thereof.

Commencing at the Northwest corner of said Parcel, thence South 89 degrees 55 minutes 34 seconds East, a distance of 10.00 feet; thence South 00 degrees 27 minutes 17 seconds East a distance of 211.46 feet; thence North 89 degrees 51 minutes 12 seconds West to the West line of said Parcel; thence Northerly along said West line of said Parcel to the point of beginning.

Proposed Temporary Construction Easement
Lot Line
Drainage & Utility Easement

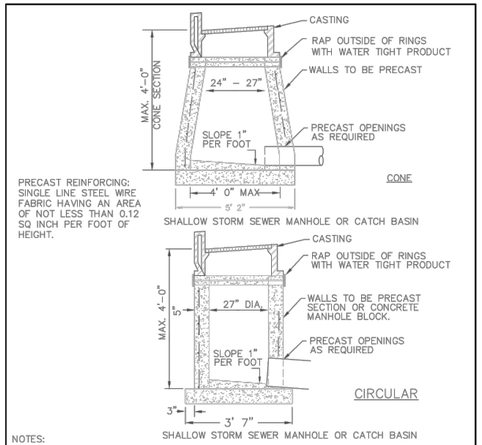


RESTORATION NOTES:

CONTRACTOR IS RESPONSIBLE FOR RESTORING ALL IMPACTED AREAS TO EXISTING CONDITIONS OR BETTER.

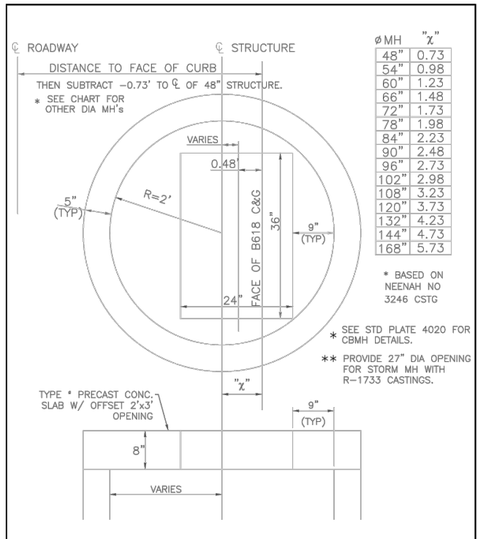
PRAIRIE RESTORATION 'TALL WET GRASS' MIX DESIGN:
BROADCAST: 3 PLS LBS./10,000 SF
DRILL: 8-10 PLS LBS./ACRE

36.0% BIG BLUESTEM	3.0% FRINGED BROME
10.0% INDIAN GRASS	3.0% GREEN BULRUSH
7.0% CANADA WILD RYE	2.0% WOOL GRASS
7.0% VIRGINIA WILD RYE	1.0% KNOTSHEATH SEDGE
7.0% FOWL BLUEGRASS	1.0% POINTED BROOM SEDGE
6.0% SIDE OATS GRAMA	1.0% FOX SEDGE
5.0% AMERICAN MANNA GRASS	1.0% CORD GRASS
5.0% LITTLE BLUESTEM	0.5% BLUE JOINT GRASS
4.0% SWITCH GRASS	0.5% DUDLEY'S RUSH



NOTES:
1. MANHOLE INVERT SHALL BE SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET.
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX 7-2" RINGS, MIN 2-2" RINGS.
4. GROUT BETWEEN RINGS.
5. SHIMS USED FOR LEVELING SHALL BE METAL OR CONCRETE.
6. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
8. TRACER WIRED ARE TO END IN STRUCTURES, AT FINIHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
6 – 2008	City of RAMSEY	STORM AREA INLET
		CITY PLATE No. STO–2



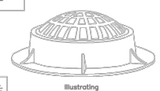
ØMH	"Z"
48"	0.73
54"	0.98
60"	1.23
66"	1.48
72"	1.73
78"	1.98
84"	2.23
90"	2.48
96"	2.73
102"	2.98
108"	3.23
120"	3.73
132"	4.23
144"	4.73
168"	5.73

* BASED ON NEENAH NO 3246 CSTG

APPROVED:		STANDARD DETAILS:
4 – 2005	City of RAMSEY	SLAB TOP MANHOLE COVER
		CITY PLATE No. STO–5

R–2560 Series or Approved Equal.
Beehive Grates with Frames

SUITABLE FOR DRAINAGE ON CIRCUMSTANCES WHERE CLOGGING OF A FLAT GRATING IS A PROBLEM. EXCELLENT FOR ROADSIDE OR EARTH DITCH CATCH BASINS.


Illustrating R–2560–E

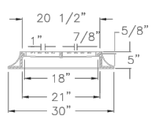
Furnished standard with ground bearing surfaces.

Catalog No.	Dimensions in Inches							Wt. LBS
	A	B	C	D	E	F	G	
R–2560–A	12	1	11	12 1/2	19	4	4	80
R–2560–B	15 1/2	1 1/4	15	15	21	5	3	120
R–2560–C	18	1 1/4	18 1/2	20 1/2	30	8	4	190
R–2560–C1	22	1 1/2	20	23	28	4	4 1/2	195
R–2560–C2	22	1 1/2	20 1/2	24	28 1/4	6	4 1/2	270
R–2560–D	22	1 1/2	20	24 1/2	35	9	4 1/2	315
R–2560–D1	22	1 1/2	20	23	28 1/4	4	7	210
R–2560–D2	22	1 1/2	20 1/2	24	35	6	7	285
R–2560–D3	22	1 1/2	20	24 1/2	36	9	7	345
R–2560–E	23	1 1/2	21	25 1/2	35 1/2	9	7	340
R–2560–EA	25 3/4	7/8	24 1/8	26 1/2	35 1/2	4	6	235
R–2560–EB	25 3/4	7/8	24 1/8	26 1/2	35 1/2	4	9	255
R–2560–E1	25 3/4	7/8	24 1/8	26 1/2	35 1/2	7	6	285
R–2560–E2	25 3/4	7/8	24 1/8	26 1/2	35 1/2	7	9	300
R–2560–E5	25 3/4	7/8	24 1/8	26 1/2	35 1/2	8	6	345
R–2560–E6	25 3/4	7/8	24 1/8	26 1/2	35 1/2	8	9	365
R–2560–E7	25 3/4	7/8	24 1/8	26 1/2	35 1/2	9	6	350
R–2560–E8	25 3/4	7/8	24 1/8	26 1/2	35 1/2	9	9	385
R–2560–E9	25 3/4	7/8	24 1/8	26 1/2	35 1/2	10	6	380
R–2560–E10	25 3/4	7/8	24 1/8	26 1/2	35 1/2	10	9	385
R–2560–G	32	1 1/2	30	36	46	7	4	535

R–2570 Catch Basin Frame, Grate

Light Duty
Total Weight 170 Pounds

Furnished standard with ground bearing surfaces.





STORM CASTINGS FOR NON–TRAFFIC AREAS
NTS

APPROVED:		STANDARD DETAILS:
9 – 2011	City of RAMSEY	STORM CASTING – NON TRAFFIC AREAS
		CITY PLATE No. STO–6

Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

APPROVED:		STANDARD DETAILS:
7 – 2019	City of RAMSEY	TOPSOIL REQUIREMENTS
		CITY PLATE No. ERO–6

DATE	REVISION

Aug 19, 2020 - 2:02pm
C:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (10-09, 10-10, 19-11, 19-12, 19-17)\Plan Drawings\19-13 Plan Drawings\19-13 Site Plan.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
Date 8/19/2020 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	8/19/20
CHECKED BY:	JJF	FILE No.	19-13

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

DETAILS

16660 JASPER STREET DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-13
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 3 SHEETS

REQUEST FOR QUOTE

CITY IMPROVEMENT PROJECT #19-13

16660 JASPER STREET
DRAINAGE IMPROVEMENTS

ISSUE DATE:
August 26, 2020

QUOTE SUBMITTAL DEADLINE:
10:00 A.M. Thursday, September 10, 2020

SUBMIT QUOTE TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Marsha Weidner
mweidner@cityoframsey.com
Office: 763-433-9839
Fax: 763-433-9898

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to directionally bore storm sewer and construct structures at 16660 Jasper Street NW. All work is proposed to occur within city-owned drainage and utility easements and temporary construction easements, plans are attached.

PROJECT SCOPE: The overall scope of this work includes;

- 76' lineal feet of 4" HDPE Pipe Sewer (Directional Drilled)
- 1 each of Furnish & Install Casting Assembly (Storm)
- 4.7 lineal feet of Construct Drainage Structure Design 48-4020
- 1 each of Construct Drainage Structure 12" Diameter NyloPlast Drain Basin with DIP Dome Grate
- 1 lump sum of Site Restoration

The City will inspect all construction, all work must be completed per the direction of and to the satisfaction of the City. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page –** The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the attached Signature Page must be submitted to the City by **10:00 A.M. Thursday, September 10, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Marsha Weidner, Engineering Administrative Assistant. Quotes received by the submittal deadline via fax or e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial and final payments will be made upon submittal of each pay request to the City on a net 30 day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made on a lump sum basis for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This quotation is submitted to the City of Ramsey for I.P. 19-13; 16660 Jasper Street Drainage Improvements. That _____ accepts the terms and conditions herein and agrees to complete all work for the total lump sum not-to-exceed amount of $_____ no later than Friday, November 6, 2020. All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

Signature _____

Date _____

Brookfield 7 - Overtoom Grading



Brookfield 7 - Overtoom Grading



Asbuilt Certificate

~ for ~

NOTES:

1. Contractor to verify all building dimensions and elevations.
2. In providing this boundary survey no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned.
3. The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
4. Square footage of lot is 10,817 sq.ft. or 0.253 acres
5. This lot is in Section 10 Township 32 Range 25
6. Builder/Owner place retaining walls as needed.
7. Rear yard swale staked 11/19/07.
8. Revised rear yard swale plans by others.
   swale restaked on 07/10/08
9. All elevations are asbuilt elevations.

MINKS CUSTOM HOMES

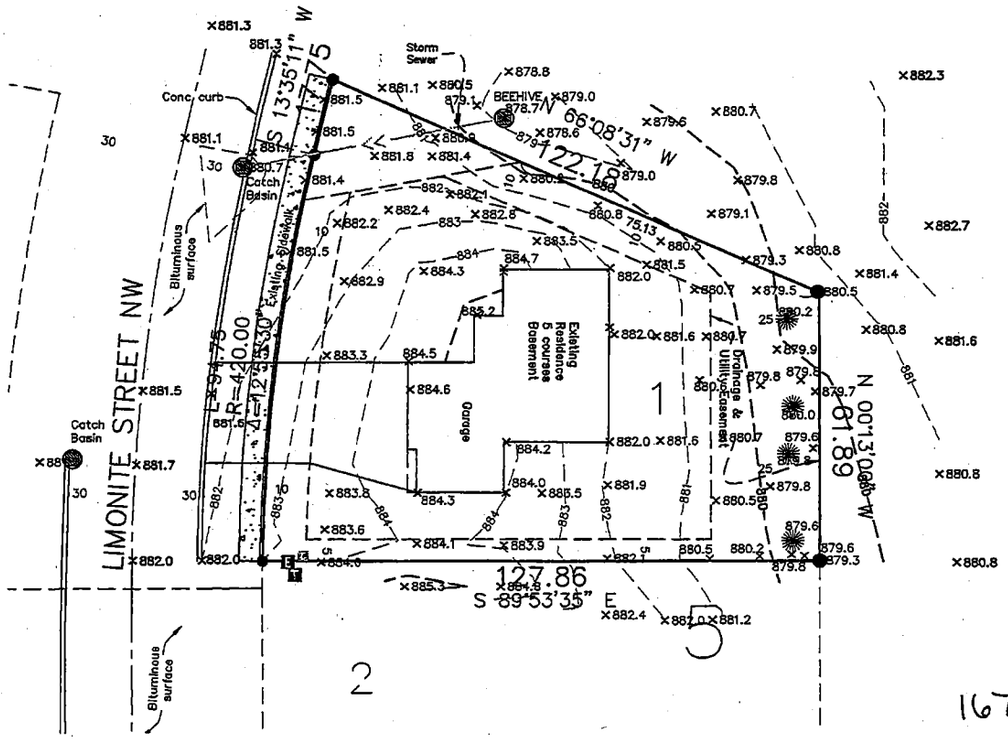
PROPOSED ELEVATIONS

Lowest Floor Elevation: 882.5
Top of Block Elevation: 885.5
*Garage Slab Elevation: 884.5
Walkout Elevation: 882.5
*Drop Garage Slab One (1) Course:

ASBUILT ELEVATIONS

Lowest Floor Elevation: 882.6
Top of Block Elevation: 885.7
Garage Slab Elevation: 884.6
Walkout Elevation: 882.6

GOPHER STATE ONE CALL
CALL BEFORE YOU DIG
651-454-0002 - Metro / 800-252-1166 - Greater MN
www.gopherstateonecall.org



1 INCH = 30 FEET

16725 Limonite St

Lot 1, Block 5

BROOKFIELD SECOND ADDITION

ANOKA COUNTY, MINNESOTA

Subject to easements of record, if any.

LEGEND

- ● = Iron monument found
- ○ = Iron monument set and marked with license No. 18420.
- x 800.0 = Denotes existing elevation
- (800.0) = Denotes proposed elevation from grade or development plan
- ——— = Denotes drainage & utility easement
- ——→ = Denotes drainage arrow
- ⊠ = Denotes offset iron
  Bearings shown are assumed
- —800.0— = Denotes proposed contour from development or grading plan
- [800.0] = Denotes as-built elevation

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Daniel R. Sidla

Daniel R. Sidla, MN License No. 42628

07/31/08
Date

BOOK _____ PAGE _____

Hakanson Anderson Assoc., Inc.
Civil Engineers and Land Surveyors
3601 Thurston Ave, Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520

Job No.: 2902.462AB

Jul 31, 2008 - 12:42pm brian
K:\cad_surv\Land Desktop 2006\2902.462\dwg\2902462-AB.dwg

Certificate of Survey

~ for ~

CITY COPY

NOTES:

1. Contractor to verify all building dimensions and elevations.
2. In providing this boundary survey no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned.
3. The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
4. Square footage of lot is 10,817 sq.ft. or 0.253 acres
5. This lot is in Section 10 Township 32 Range 25
6. Builder/Owner place retaining walls as needed.
7. House pad needs to be cleared – YES ☐ NO ☒
8. Rear Yard swale staked 11/19/07

MINKS CUSTOM HOMES

PROPOSED ELEVATIONS

Lowest Floor Elevation: 882.5

Top of Block Elevation: 885.5

*Garage Slab Elevation: 884.5

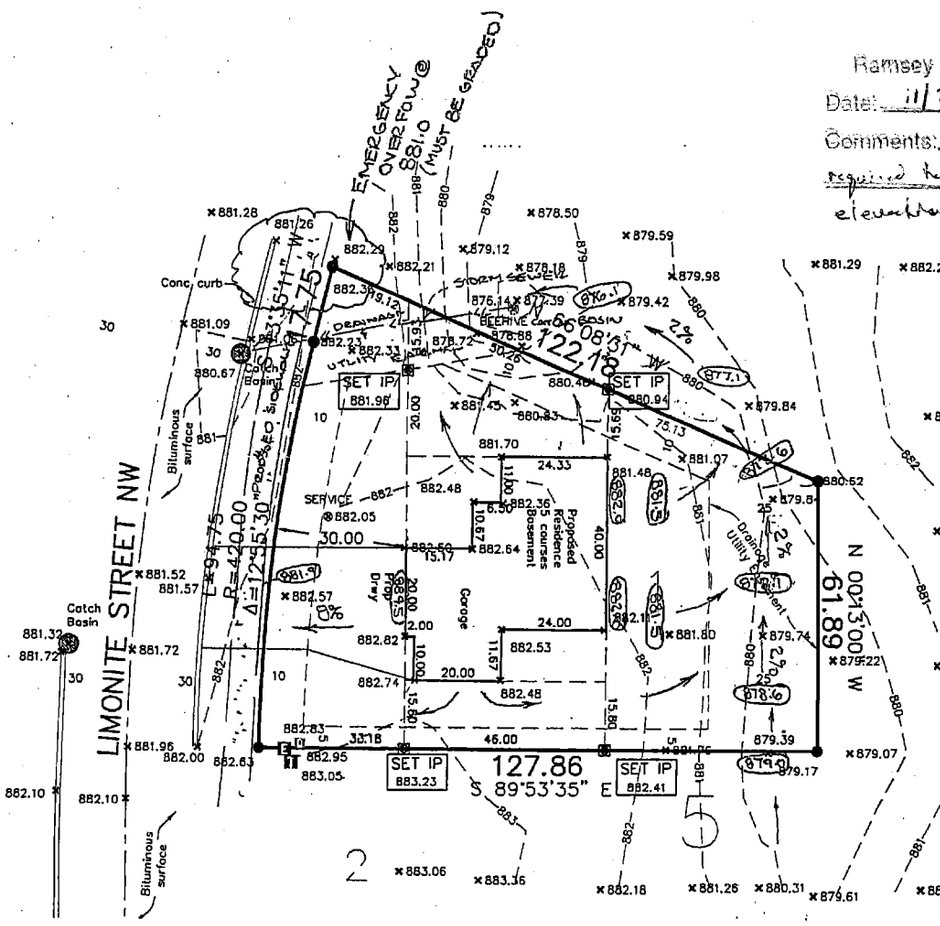
Walkout Elevation: 882.5

Lookout Elevation: _____

* DROP GARAGE ONE (1) COURSE

GOPHER STATE ONE CALL
CALL BEFORE YOU DIG
651-454-0002 - Metro / 800-252-1166 - Greater MN
www.gopherstateonecall.org

Approved by
Ramsey Engineering Department
Date: 11/21/07
Comments: certificate of grading required to verify emergency overflow elevation



1 INCH = 30 FEET

Approved by
Ramsey Planning Department
Date: 11-26-07
Comments: ATT
The developer is required to install landscaping along the entire rear property line, per the attached landscaping plan, in Spring 2008

LEGEND

- ● = Iron monument found
- ○ = Iron monument set and marked with license No. 18420.
- x 800.0 = Denotes existing elevation
- (800.0) = Denotes proposed elevation from grade or development plan
- DE = Denotes drainage & utility easement
- = Denotes drainage arrow
- ◘ = Denotes offset iron
  Bearings shown are assumed
- 800.0 = Denotes proposed contour from development or grading plan
- [800.0] = Denotes as-built elevation

Lot 1, Block 5

BROOKFIELD SECOND ADDITION

ANOKA COUNTY, MINNESOTA

Subject to easements of record, if any.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Charles R. Christopherson, MN License No. 18420

11/1/07
Date

BOOK _____ PAGE _____

Hakanson Anderson Assoc., Inc.
Civil Engineers and Land Surveyors
3601 Thurston Ave, Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520

Job No.: 2902.462

REV 11/2/07 ADD EMERGENCY OVERFLOW
REV 11/20/07 ADD/REVISE REAR YARD SWALE

Oct 31, 2007 - 3:11pm Jeffb
K:\cad_surv\Land Desktop 2006\2902.462\dwg\2902462-1.dwg

CC Regular Session **5. 19.**

Meeting Date: 09/22/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-214 Accepting Quotes and Awarding Contract for 5751 164th Lane Drainage Improvements, Improvement Project #19-17

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-214 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. for 5751 164th Lane Drainage Improvements, Improvement Project #19-17.

Background:

The property owner at 5751 164th Lane first contacted Staff regarding drainage concerns on May 11, 2019. According to the property owner, stormwater runoff from the drainage ditch in City right-of-way in front of their house has been flowing directly across their property in a shallow swale for decades without any drainage easements in place. The property owner claimed that during the winter of 2018/19 the outer edge of the 14-foot by 16-foot floating concrete slab supporting their attached enclosed patio, which is directly adjacent to the drainage swale running across their property, lifted approximately 6-inches.

Staff has not been provided with any evidence that the lifting of the slab actually occurred that winter, such as before and after pictures, but the lifting of concrete slabs can occur if the soils underneath a slab are wet and are subjected to numerous freeze-thaw cycles.

After the property owner contacted Staff with their concerns, Staff began working to develop plans to route the stormwater runoff generated and conveyed within public right-of-ways through drainage ditches and storm sewer culverts located within existing City right-of-way and drainage easements, instead of through a swale on private property that is not encumbered by a public drainage easement as currently occurs.

After collecting topographical survey and working with private utilities, including Northern Natural Gas who owns and operates two high pressure gas lines that traverse the private property, as well as City right-of-way including the ditches, Staff completed plans and recommends constructing the improvements this fall to help ensure no further claims of damage to private property will be received in the future.

Existing drainage infrastructure includes a culvert crossing under 164th Lane located just west of the driveway to 5751 164th Lane. Runoff from the south side of 164th Lane flows though this culvert to the drainage ditch north of 164th Lane and adjacent to 5751 164th Lane. Then once the stormwater runoff reaches a certain elevation it starts flowing through the swale on the private property as previously noted.

The attached plans show the proposed drainage improvements involve re-grading the ditch on the south side of 164th Lane, replacing the existing driveway culvert at 5800 164th Lane with a new culvert at a lower elevation, and adding a new culvert under 164th Lane at the western lot line of 5751 164th Lane where a drainage and utility easement currently exists and is the intended route for conveying stormwater runoff from this stretch of 164th Lane to the pond to the north.

Northern Natural Gas owns two high pressure gas mains that are contained within a 50’ wide easement which diagonally crosses 5751 164th Lane. Staff worked with Northern Natural Gas while designing the plans to avoid

conflicts with the gas mains. Northern Natural Gas approved the plans prepared by Staff with some contingencies, which have been built into the plans.

When meeting with the property owner on February 13, 2020, the owner requested that the City pay to repair their damaged patio, which they claim occurred as a result of stormwater runoff flowing through the swale. On May 4, 2020, a claim was filed by the City with the League of Minnesota Cites Insurance Trust. It is Staff's understanding that LMCIT has since denied the property owner's claim, and that the property owner is appealing their decision. These drainage improvements are proposed to be completed in 2020 to help avoid future damage claims by the property owner.

Staff estimated construction costs for this project at $22,000 based on the attached plans. On August 25, 2020, the City Council authorized Staff to solicit quotes for this work. Staff submitted Requests for Quotes to three local contractors. Two of the contractors indicated they were too busy to complete the work this year. Only one contractor, Dryden Excavating, Inc., submitted a quote, which was in the amount of $22,827.78. Staff believes this is a reasonable quote and recommends that the City accept it and construct the improvements in 2020.

City Staff will administer and inspect construction of these improvements.

Construction staking is proposed to be provided by Bolton & Menk at a cost not-to-exceed $1,000.

Project costs are proposed to be funded using a combination of Stormwater Management and Stormwater Utility Funds.

Once the contractor begins work, the improvements are anticipated to take 5 to 10 days to complete, with completion specified by October 23, 2020. Final payment will be issued in 2021 after turf is established and all work is approved.

Recommendation:

Staff Recommendations

Staff recommends adopting Resolution #20-214 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $22,827.78 for 5751 164th Lane Drainage Improvements, Improvement Project #19-17, and authorizing Bolton & Menk to stake construction at a cost not-to-exceed $1,000.

Public Works Committee Recommendations

On August 18, 2020, the Public Works Committee unanimously recommended City Council authorization to solicit Requests for Quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17.

The Committee also asked if Staff had explored the option of grading a berm between the front yard and the back of the drainage ditch at 5751 164th Lane to prevent stormwater runoff from leaving the ditch and draining across this property via the swale. Staff indicated they did not believe such work could be completed within the existing right-of-way and drainage easement, but that they would review this option and report their findings back to the Committee on September 15th. Below is a summary of the design options Staff explored, including Staff's findings and recommendations for each.

Option 1:

Grade a berm north of 164th Lane at back edge of drainage ditch

This option, which was explored at the request of the Public Works Committee, involves construction an earth berm at the back edge of the drainage ditch within City right-of-way (ROW) between the driveway and the high point in the ditch to the west. The controlling factors are the high point in the ditch approximately 40 feet west (875.1) and the edge of the driveway 25 feet to the east (875.6). The berm would be built with a top elevation of (875.1). The existing culverts under 164th Lane and the driveway at 5751 164th Lane are slightly buried with flow-line elevations around 874.2.

Findings/Recommendations - In heavy storm events, an area of the ditch approximately 65-feet by 15-feet would

fill with water to a depth of 0.9-feet (11-inches) and runoff could still overtop the berm and flow through the yard. During spring thaws this water is likely to freeze.
Staff does not recommended this option.

Option 2:
Re-grade ditch and build berm within ROW north of 164th Lane
This was the preferred option, however, after potholing the two Northern Natural Gas (NNG) pipes only 3 feet of cover was observed. By law, a minimum of 3 feet of cover is required over these pipes. To re-grade the ditch would require approximately 1-foot of cut over the eastern NNG pipe resulting in 2 feet of cover, which by law is not enough cover and would require the pipe(s) to be lowered or relocated.

Findings/Recommendations – Lowering/relocating NNG pipes would not be cost-effective. **Staff does not recommended this option.**

Option 3:
Re-grade ditch south of 164th Lane, build berm within ROW north of 164th Lane, replace driveway culvert at 5800 164th Lane, and add culvert under 164th Lane
This option is depicted in the attached plans and includes filling in the mouth of the swale at the back edge of ROW north of 164th Lane. The south invert of the existing 164th Lane culvert (874.5) will control the depth of water standing in the lowest area of the ditch west of the driveway at 5751 164th Lane. The standing water depth will therefore be 0.3-feet or 4-inches, which will disappear in less than 2 days due to evaporation and infiltration allowing the ditch to be regularly maintained.

Findings/Recommendations – This design directs all stormwater runoff south of 164th Lane through the re-graded ditches and new culvert under 164th Lane to the existing drainage easement and swale along the west property line of 5751 164th Lane. The ditch north of 164th Lane will now only receive runoff from one lane of 164th Lane, and given there is 7-inches of storage in the low area of the ditch, the risk of runoff entering the swale that runs across the private property is negligible. However, if runoff does overtop the ditch it will run through the existing swale in the yard since this project only proposes to fill the mouth of the swale, though this would only occur during very large rain events or a significant snow melt event. The swale would therefore act as an emergency overflow only.
Staff recommends this option.

On September 15, 2020, the Public Works Committee reviewed the quote submitted by Dryden Excavating, Inc. and unanimously recommended that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. in the amount of $22,827.78 for 5751 164th Lane Drainage Improvements, Improvement Project #19-17, and to authorize Bolton & Menk to stake construction at a cost not-to-exceed $1,000.

Action:

Adopt Resolution #20-214 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $22,827.78 for 5751 164th Lane Drainage Improvements, Improvement Project #19-17, and authorizing Bolton & Menk to stake construction at a cost not-to-exceed $750.

Attachments

Resolution 20-214
Plans
RFQ
BMI Staking Proposal

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:14 PM

Form Started By: Bruce Westby Started On: 09/15/2020 08:32 AM
Final Approval Date: 09/17/2020

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-214

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR 5751 164TH LANE DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #19-17

WHEREAS, drainage improvements are needed to prevent stormwater runoff from leaving the public drainage ditch north of 164th Lane and flowing across the private property at 5751 164th Lane NW before discharging into the pond on the north side of said property; and

WHEREAS, the proposed drainage improvements are contained within the public right-of-way for 164th Lane, and within certain public drainage easements, and will prevent stormwater runoff from flowing across said private property; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for 5751 164th Lane Drainage Improvements, Improvement Project #19-17; and

WHEREAS, on August 18, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval of said plans and authorization to solicit Requests for Quotes for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-176, adopted August 25, 2020, the plans prepared by the City Engineer for the making of said improvements were approved, and solicitation of Requests for Quotes for said improvements were authorized in accordance with the approved plans and specifications; and

WHEREAS, on August 26, 2020, Requests for Quotes were submitted to three contractors, and on September 10, 2020, the following quote was received from Dryden Excavating, Inc. for said improvements, and upon opening and tabulating the quote it was found to comply with the Request for Quotes; and

Contractor	***Total Quote***
Dryden Excavating, Inc.	$ 22,827.78
Engineers Estimate	$ 23,000.00

WHEREAS, on September 15, 2020, the Public Works Committee unanimously adopted a motion to recommend that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. for said improvements; and

WHEREAS, the quote of Dryden Excavating, Inc. of Nowthen, Minnesota, in the amount of $22,827.78 is in accordance with the approved Request for Quotes and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) The Mayor and City Administrator are hereby authorized and directed to accept the proposal of Bolton & Menk, Inc. to stake construction of said improvements in an amount not to exceed $750 for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 19-17



LOCATION MAP

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 5 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	STATEMENT OF ESTIMATED QUANTITIES
3	EXISTING CONDITIONS & REMOVALS
4	STORM SEWER & GRADING
5	PROFILE & DETAILS

LEGEND

	LIGHT POLE		EASEMENT
	TREE		RIGHT OF WAY
	TREE	E	ELECTRIC
	SHRUB	OE	OVERHEAD ELECTRIC
	SIGN	G	GAS
	VALVE	T	TELECOMMUNICATIONS
PED	UTILITY PEDESTAL	>>>	STORM SEWER
HH	HAND HOLE	>	SANITARY SEWER
			WATERMAIN
	REMOVE TREE		SAWCUT PAVEMENT
	3'X2' CATCH BASIN		TREE LINE
	MANHOLE	0	FENCE
	INLET PROTECTION		LANDSCAPING
			RETAINING WALL
	HYDRANT		5' CONTOUR LINE
	VALVE		1' CONTOUR LINE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
CITY OF RAMSEY

57095 LIC. NO.

DATE 6/20/20

DATE	REVISION

SHEET 1 OF 5 SHEETS

0 30 60 90
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

Aug 20, 2020 - 1:02pm
G:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11, 19-13, 19-17)\Plan Drawings\19-17 5751 164th Plan Drawings\19-17 Title Sheet.dwg

19-17 5751 164th Lane Drainage Improvements
Estimated Quantities

Notes	Item No.	MnDOT No.	Item	Unit	Estimated Quantity
	1	2021.501	Mobilization	LS	1
	2	2104.503	Remove Pipe Culvert	LF	24
1	3	2104.503	Sawing Bituminous Pavement	LF	99
1	4	2104.504	Remove Bituminous Pavement (Driveway)	SY	46
1	5	2104.504	Remove Bituminous Pavement (Street)	SY	58
2	6	2105.507	Common Excavation (EV)	CY	50
	7	2112.519	Subgrade Preparation	RDST	1
2	8	2211.507	Aggregate Base (CV); Class 5 Modified	CY	16
1	9	2232.504	Mill Bituminous Surface (2.0")	SY	18
3	10	2357.506	Bituminous Material for Tack Coat	GAL	8
4	11	2360.509	Type SP 9.5 Wearing Course Mixture (1.5")	TON	10
4	12	2360.509	Type SP 12.5 Non Wearing Course Mixture (2.0")	TON	7
	13	2501.502	15" CS Pipe Apron	EA	4
	14	2501.503	15" CS Pipe Culvert	LF	84
	15	2504.601	Irrigation System Repair	LS	1
5	16	2563.601	Traffic Control	LS	1
	17	2573.503	Silt Fence	LF	20
6	18	2574.507	Topsoil (LV)	CY	45
	19	2575.504	Sodding Type Lawn	SY	314

PAY ITEM NOTES:

1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.

2 EV TO CV CONVERSION FACTOR = 1.25.

3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.

4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.

5. LUMP SUM QUANTITY SHALL INCLUDE ALL COST REQUIRED FOR MAINTAINING FLAGGING OPERATIONS AS NECESSARY, MAINTAINING PEDESTRIAN ACCESS ROUTES, ANY SIGNAGE AND BARRICADES AS NECESSARY.

6. LV TO CV CONVERSION FACTOR = 1.30.

GENERAL NOTES:

1. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

2. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING IRRIGATION SYSTEMS WITHIN THE PROJECT CONSTRUCTION LIMITS BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO IRRIGATION SYSTEMS.

DATE	REVISION

Aug 20, 2020 - 1:13pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

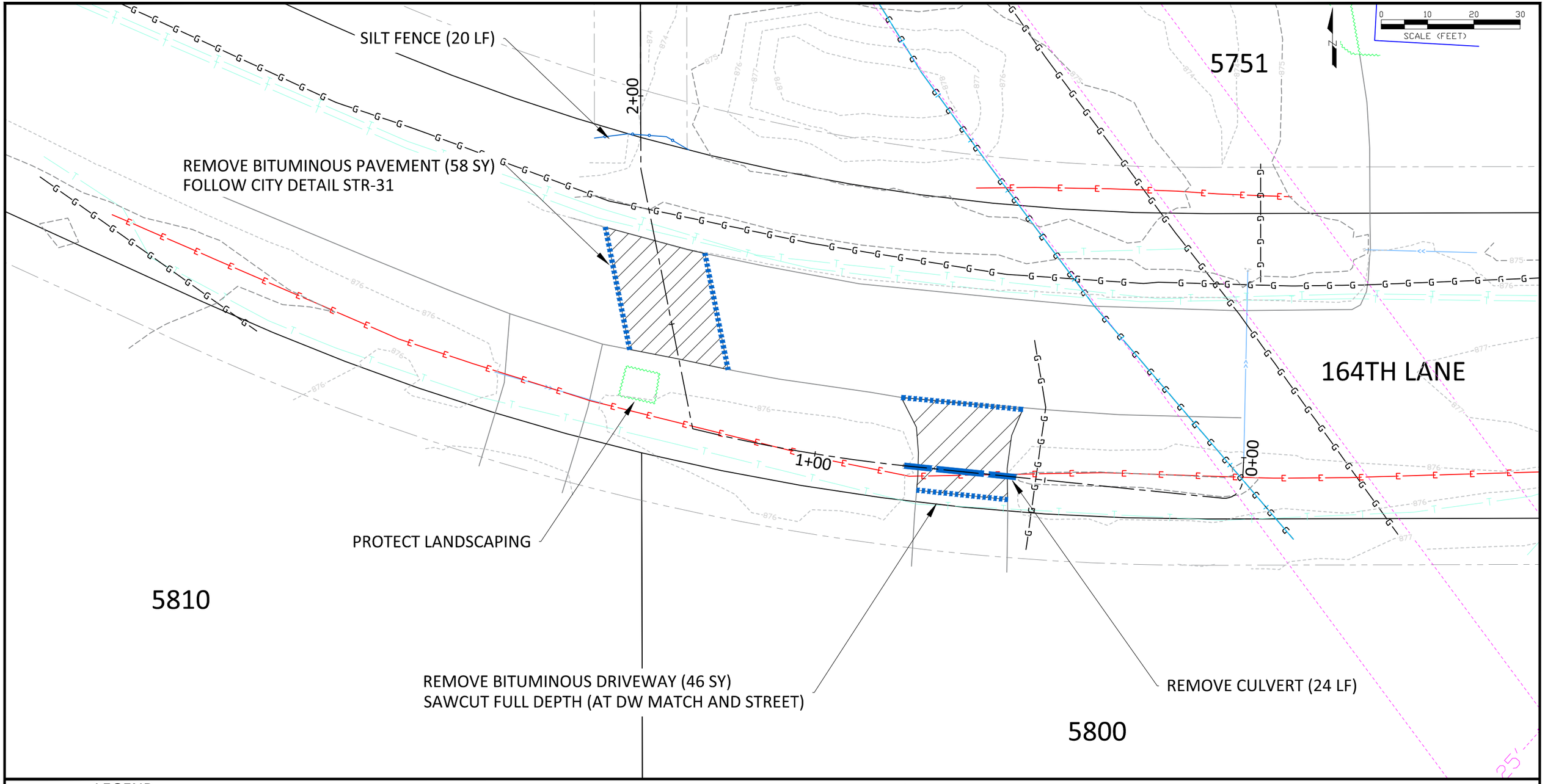
Engineer
Date 8/20/2020 Lic. No. 57095

DESIGNED BY: JJF	
DRAWN BY: JJF	DATE: 6/20/20
CHECKED BY: JJF	FILE No. 19-17

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STATEMENT OF ESTIMATED QUANTITES

5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-17
CITY OF RAMSEY, MINNESOTA



LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- NORTHERN NATURAL GAS EASEMENT
- LOT LINE
- GAS LINE
- COMMUNICATIONS LINE
- ELECTRIC LINE
- BUILDING
- LANDSCAPING
- EDGE OF PAVEMENT
- REMOVE BIT - STREET
- REMOVE BIT - DRIVEWAY
- REMOVE CULVERT
- SAWCUT - FULL DEPTH

NOTE:

1. POTHOLE NORTHERN NATURAL GAS LINE BEFORE GRADING ACTIVITIES, MIN. 36" COVER REQUIRED.
2. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS AND LANDSCAPING.
3. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

DATE	REVISION

Aug 20, 2020 - 1:28pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/20/2020 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 8/20/20
CHECKED BY:	JJF	FILE No. 19-17

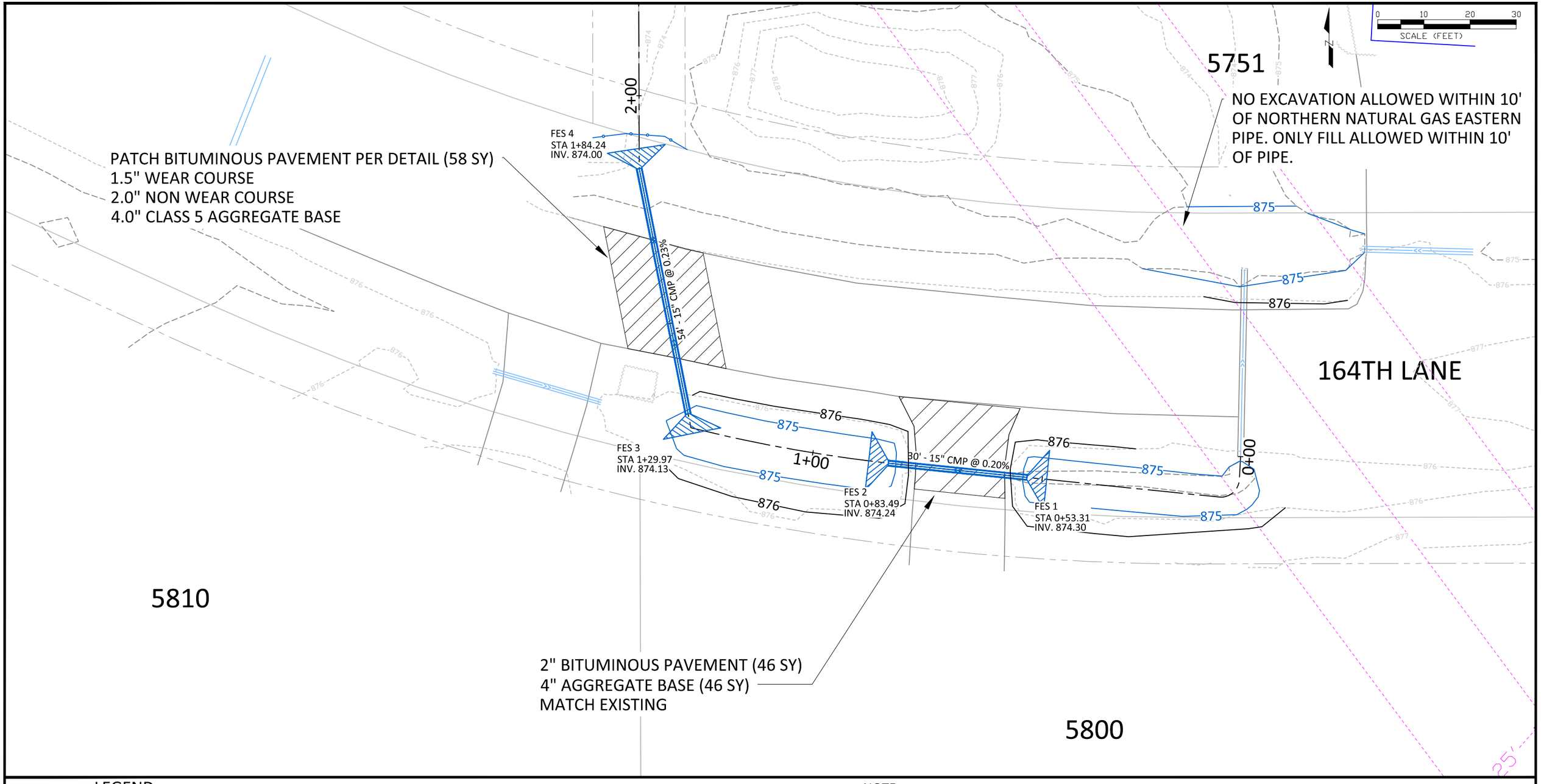
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS & REMOVALS

5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-17
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 5 SHEETS



LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- NORTHERN NATURAL GAS EASEMENT
- LOT LINE
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- BITUMINOUS PAVEMENT - STREET
- BITUMINOUS PAVEMENT - DRIVEWAY
- PROPOSED CULVERT

NOTE:

1. RESTORE DISTURBED AREAS WITH 4" TOPSOIL AND SODDING TYPE LAWN.
2. ESTIMATED 50 CY OF EXCAVATION REQUIRED. ON-SITE TOPSOIL MAY BE SALVAGED, NOT INCLUDED IN EXCAVATION ESTIMATE. ESTIMATED 45 CY OF TOPSOIL REQUIRED BASED ON DISTURBED AREA OF 2,826 SF AND COMPACTION FACTOR OF 1.3.
3. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.
4. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING LANDSCAPING.

DATE	REVISION

Aug 20, 2020 - 1:32pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/20/2020 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	8/20/20
CHECKED BY:	JJF	FILE No.	19-17

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

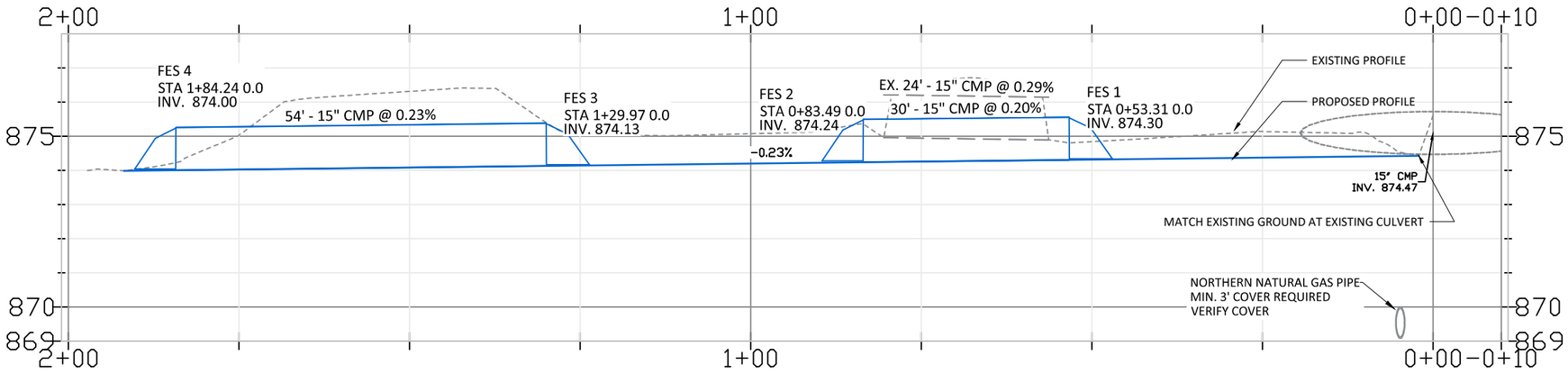
STORM SEWER & GRADING

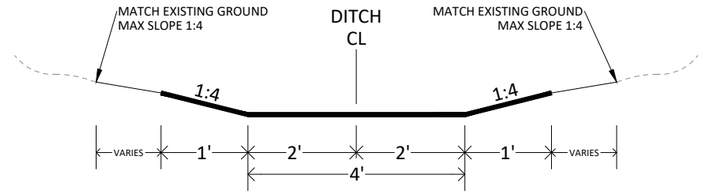
5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-17
CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 5 SHEETS

0 20 40 60
SCALE (FEET)

Profile View of Proposed Ditch CL



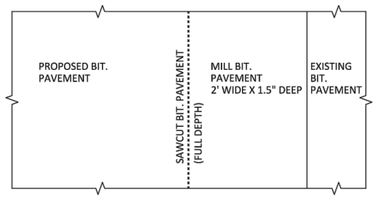


TYPICAL DITCH SECTION

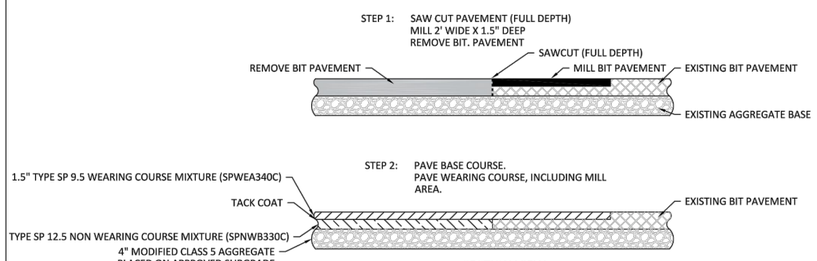
Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

APPROVED: 7 – 2019	City of RAMSEY	STANDARD DETAILS: TOPSOIL REQUIREMENTS
		CITY PLATE No. ERO–6

NOTES:
1. BITUMINOUS SHALL BE SAWCUT AND REMOVED
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHANICALLY COMPACTED.
3. SEE CITY PLATE STR–26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

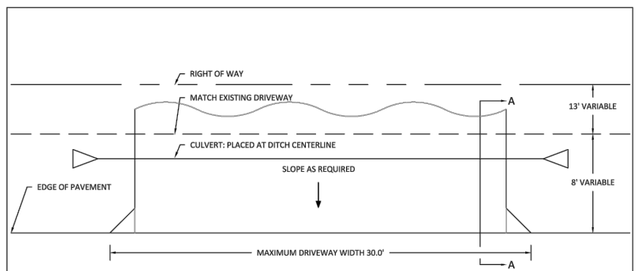


PLAN VIEW

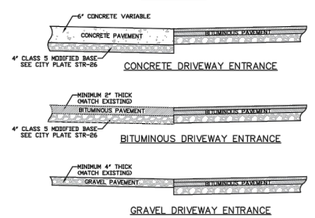


SECTION VIEW NOTE: NOT TO SCALE.

APPROVED: 3 – 2017	City of RAMSEY	CITY PLATE No. STR–31	STANDARD DETAILS: STREET TIE–IN



SECTION A–A



NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. CONCRETE DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. CONCRETE DRIVEWAYS TO BE 6" THICK.
4. ½" EXPANSION JOINT, ½" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPERATELY.)
5. BITUMINOUS DRIVEWAYS MINIMUM 2" THICK, MATCH EXISTING BITUMINOUS PAVEMENT THICKNESS.
6. GRAVEL DRIVEWAYS USE MODIFIED BASE PER CITY PLATE STR-26, UNLESS SPECIFIED ELSEWHERE.
7. CULVERTS ARE REQUIRED TO BE MINIMUM 15" DIAMETER, REINFORCED CONCRETE PIPE OR CORRUGATED METAL PIPE.
8. PLACE CULVERT AT THE DITCH CENTERLINE AND AS PER PLAN.
9. CULVERTS MUST BE PLACED FAR ENOUGH FROM DRIVEWAY PAVEMENT EDGE FOR MAX 1:3 GRADING SLOPE.

APPROVED: 2 – 2019	City of RAMSEY	STANDARD DETAILS: RESIDENTIAL DRIVEWAY – URBAN SECTION
		CITY PLATE No. STR–33

DATE	REVISION

Aug 20, 2020 - 1:42pm
C:\Engineering\AutoCad Dwgs\Projects A-M\2019 Drainage Improvements (19-09, 19-10, 19-11, 19-13, 19-17)\Plan Drawings\19-17 5751 164th Plan Drawings\19-17 Site Plan.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/20/2020 Lic. No. 57095

DESIGNED BY: JJF	
DRAWN BY: JJF	DATE: 8/20/20
CHECKED BY: JJF	FILE No. 19-17

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PROFILE & DETAILS

5751 164TH LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 19-17
CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 5 SHEETS

REQUEST FOR QUOTE

CITY IMPROVEMENT PROJECT #19-17

5751 164TH LANE
DRAINAGE IMPROVEMENTS

ISSUE DATE:
August 26, 2020

QUOTE SUBMITTAL DEADLINE:
10:00 A.M. Thursday, September 10, 2020

SUBMIT QUOTE TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Marsha Weidner
mweidner@cityoframsey.com
Office: 763-433-9839
Fax: 763-433-9898

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to install a culvert under 164th Lane and re-grade ditches near 5751 164th Lane NW. All work is proposed to occur within city-owned right of way and drainage and utility easements, plans are attached.

PROJECT SCOPE: The overall scope of this work includes grading the 164th Lane ditch to fill a swale at the right of way on 5751 164th Lane, lower the grade of the 164th Lane southern ditch and replace the driveway culvert at 5800 164th Lane. Construct a new culvert under 164th Lane, which will include patching the bituminous pavement and driveway. All disturbed areas are proposed to be restored with sod. The City has worked with Northern Natural Gas, who have a 50-foot wide easement which crossing the project. The project has been designed to avoid conflict with the existing gas pipe lines. The City will inspect all construction, all work must be completed per the direction of and to the satisfaction of the City. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page –** The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form -** The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the signature page, and attached quote form must be submitted to the City by **10:00 A.M. Thursday, September 10, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Marsha Weidner, Engineering Administrative Assistant. Quotes received by the submittal deadline via fax or e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial and final payments will be made upon submittal of each pay request to the City on a net 30 day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This quotation is submitted to the City of Ramsey for I.P. 19-17; 5751 164th Lane Drainage Improvements. That _____ accepts the terms and conditions herein and agrees to complete all work for the total project quote of $_____ no later than Friday, October 23, 2020. Contractor acknowledges that the final amount paid for all work may be more or less than the quoted amount based on final line item quantities after construction is complete.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

Signature _____

Date _____

19-17 5751 164th Lane Drainage Improvements
Quote Form

Item No.	MnDOT No.	Item	Unit	Estimated Quantity	Unit Cost	Cost Extension
1	2021.501	Mobilization	LS	1	_____	_____
2	2104.503	Remove Pipe Culvert	LF	24	_____	_____
3	2104.503	Sawing Bituminous Pavement	LF	99	_____	_____
4	2104.504	Remove Bituminous Pavement (Driveway)	SY	46	_____	_____
5	2104.504	Remove Bituminous Pavement (Street)	SY	58	_____	_____
6	2105.507	Common Excavation (EV)	CY	50	_____	_____
7	2112.519	Subgrade Preparation	RDST	1	_____	_____
8	2211.507	Aggregate Base (CV); Class 5 Mod	CY	16	_____	_____
9	2232.504	Mill Bituminous Surface (2.0”)	SY	18	_____	_____
10	2357.506	Bituminous Material for Tack Coat	GAL	8	_____	_____
11	2360.509	Type SP 9.5 Wearing Course Mixture (1.5”)	TON	10	_____	_____
12	2360.509	Type SP 12.5 Non Wearing Course Mixture (2.0”)	TON	7	_____	_____
13	2501.502	15” CS Pipe Apron	EA	4	_____	_____
14	2501.503	15” CS Pipe Culvert	LF	84	_____	_____
15	2504.601	Irrigation System Repair	LS	1	_____	_____
16	2563.601	Traffic Control	LS	1	_____	_____
17	2573.503	Silt Fence	LF	20	_____	_____
18	2574.507	Topsoil (LV)	CY	45	_____	_____
19	2575.504	Sodding Type Lawn	SY	314	_____	_____

Total Quote (Items 1 – 19) _____

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

March 13, 2020

Bruce Westby, P.E.
City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Additional Topographical Surveying Services, City of Ramsey – 5751 164th Lane

Dear Mr. Westby:

We appreciate the opportunity to assist the City of Ramsey with additional topographical survey for 5751 164th Lane. The survey will include enough additional data to identify drainage pathways on the south side of the roadway for the area shown on the attached figure provided by the City.

Bolton & Menk will complete the following survey related tasks associated with the project:

- Tie into local vertical control in the vicinity and set new control points at the site,
- Submit a GSOC ticket,
- Complete the topographical survey,
- Process the topographical data, and
- Deliver an AutoCAD file of survey to the City.

We have made the following assumptions in preparing this proposal:

- Right of way will not be required,
- Stand-Alone Trees will be surveyed and tree clusters will be outlined, and
- The City will accept an AutoCAD drawing containing the following information:
    - Points of every survey shot,
    - 3D lines representing the site features,
    - Text labels clarifying any ambiguous features, and
    - Surface (contours) of the area surveyed.

All work will be completed for a Not-to-Exceed amount of $750. If there are any questions, please call me at (651) 968-7760.

Sincerely,
BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

ATTACHMENTS: Topo Exhibit

Additional Topo

5751 164th Ave



Print Date: March 12, 2020

CC Regular Session **5. 20.**

Meeting Date: 09/22/2020

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #20-215 Accepting Quotes and Awarding Contract for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #20-215 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08.

Background:

In December of 2015, the property owner at 9591 Inverness Lane first contacted Staff to discuss some drainage concerns regarding the operation of the drainage ditch east of Jarvis Street on both sides of Inverness Lane, which had just been improved that summer as part of the Jarvis Street Reconstruction project. After numerous conversations with Elk River Staff, who led this street reconstruction project, and with Staff from Bolton & Menk, who designed the project, prepared plans and specifications, and inspected construction, some grading modifications were made as part of the project punch list work. On June 12, 2016, the property owner at 9591 Inverness Lane reached out again to let us know the ditch appeared to be flowing well and that his concerns had been addressed.

In early 2019, the property owner contacted Staff again to report that the swale traversing their back yard, which conveys stormwater runoff from several properties upstream, was full of water and was roughly 10 feet from the back of their house and encroaching under the rear edge of their deck. The property owner said the swale had never been this full of water before. That spring, Staff began working on plans to improve drainage in the ditch east of Jarvis Street, including collecting survey shots and investigating options for improving drainage in the ditch east of Jarvis Street to prevent water from backing up into the rear yard of this property.

During late winter and early spring, snow and ice in the ditches and the culvert under Inverness Lane prevents stormwater runoff from flowing properly, causing stormwater to back up into the swale in the rear yard of 9591 Inverness Lane. Staff confirmed the ditch to the south of Inverness does not have proper slope for drainage. Staff originally looked at re-grading the ditch east of Jarvis Street to the existing pond one lot south of Inverness Lane. Due to existing private utilities, poles, impacts to existing mature trees, and to avoid steep ditch side slopes, Staff determined piping the runoff through this stretch to be the most feasible approach.

This project proposes to remove the two existing bituminous flumes on either side of Inverness Lane, along with the 12-inch concrete culvert under Inverness Lane. Instead, 18-inch concrete storm sewer pipe will be placed between two 48-inch diameter concrete catch basins with 2-foot deep sumps in the bottom to capture sand and other debris that would otherwise end up in the bottom of the City's stormwater ponds, where it is more costly to remove. Then, 18-inch high-density polyethylene (HDPE) storm sewer pipe will be extended south within City right-of-way east of Jarvis Street to the south edge of the property immediately south of Inverness Lane. The HDPE pipe will then tie into the existing ditch that routes runoff to the east to the existing stormwater pond by the golf course. Fill will be placed over the storm sewer pipe, and a shallow swale will be graded above the pipe to direct runoff from the street and adjacent properties to the existing ditch and stormwater pond. The attached plans show the proposed improvements and have been shared with the property owner.

Staff estimated construction costs for this project at $58,000 based on the attached plans. On August 25, 2020, the City Council authorized Staff to solicit quotes for this work. Staff submitted Requests for Quotes to three local contractors. Two of the contractors indicated they were too busy to complete the work this year. Only one contractor, Dryden Excavating, Inc., submitted a quote, which was in the amount of $53,058.77. Staff believes this is a reasonable quote and recommends that the City accept it and construct the improvements in 2020 to avoid another winter during which the culvert under Inverness Lane could freeze again on one or more occasions, requiring Public Works crews to open it up to prevent runoff from backing up into the rear yard of 9591 Inverness Lane.

City Staff will administer and inspect construction of these improvements.

Construction staking is proposed to be provided by Bolton & Menk at a cost not-to-exceed $1,520.

Project costs are proposed to be funded using a combination of Stormwater Management and Stormwater Utility Funds.

Once the contractor begins work, the improvements are anticipated to take 5 to 10 days to complete, with completion specified by October 23, 2020. Final payment will be issued in 2021 after turf is established and all work is approved.

Recommendation:

Staff Recommendations

Staff recommends adopting Resolution #20-215 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $53,058.77 for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08, and authorizing Bolton & Menk to stake construction at a cost not-to-exceed $1,600.

Public Works Committee Recommendations

On August 18, 2020, the Public Works Committee unanimously recommended City Council authorization to solicit Requests for Quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08.

The Committee also asked if Staff had explored the option of extending a culvert under Jarvis Street to discharge the stormwater runoff from the ditch east of Jarvis Street into the ditch west of Jarvis Street, which is located in the City of Elk River. Staff indicated they would review this option and report their findings back to the Committee on September 15th. Below is a summary of Staff's findings for this option.

Commercial lots exist on the west side of Jarvis Street, which currently have 12-inch concrete driveway culverts. The driveway culverts west of Jarvis Street are approximately 0.7-feet or 8-inches higher than the culverts east of Jarvis Street, therefore the ditch and culverts west of Jarvis Street would need to be lowered more than 1-foot. The driveway culverts would all need to be upsized to accommodate the additional drainage from the east side of Jarvis Street.

In summary, this option would require an 18-inch concrete culvert, approximately 50-feet in length, to be installed under Jarvis Street, either by directional drilling or open trenching. Directional drilling is generally much more costly, but considering the required pavement removal and replacement costs it may be the more cost-effective method. Approximately 100-feet of the ditch west of Jarvis Street would then need to be re-graded at elevations over 1-foot lower, or 100-feet of 18-inch storm sewer could be installed. Then, about 144-feet of 12-inch concrete culvert would need to be removed and replaced with an 18-inch concrete culvert at least 1-foot lower under the commercial driveway west of Inverness Lane. Four (4) commercial driveway aprons would also need to be removed and replaced. The existing drainage ditches between the driveways would need to be re-graded at lower elevations. Several ponds exist south of the commercial lots which accept all drainage from the west side of Jarvis Street. These ponds would need to be analyzed to determine if they have enough capacity to accommodate the additional drainage. If the ponds don't have enough capacity, they would need to be re-graded, along with the swale between Jarvis Street and the ponds.

This option would be more expensive than the design currently proposed in the attached plans. In addition, the

required design analysis would likely prevent this project from being completed this year. For these reasons, Staff does not recommend this option.

On September 15, 2020, the Public Works Committee reviewed the quote submitted by Dryden Excavating, Inc. and unanimously recommended that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. in the amount of $53,058.77 for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08, and to authorize Bolton & Menk to stake construction at a cost not-to-exceed $1,600.

Action:

Adopt Resolution #20-215 accepting the quote of and awarding a construction contract to Dryden Excavating, Inc. in the amount of $53,058.77 for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08, and authorizing Bolton & Menk to stake construction at a cost not-to-exceed $1,520.

Attachments

Resolution 20-215

Plans

RFQ

BMI Staking Proposal

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:29 PM
Form Started By: Bruce Westby		Started On: 09/15/2020 08:33 AM
Final Approval Date: 09/17/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-215

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR 9591 INVERNESS LANE DRAINAGE IMPROVEMENTS, IMPROVEMENT PROJECT #20-08

WHEREAS, drainage improvements are needed to improve drainage in the ditch east of Jarvis Street on both sides of its intersection with Inverness Lane to provide positive drainage for the drainage swale conveying stormwater runoff through the rear yard of the private property at 9591 Inverness Lane NW; and

WHEREAS, the proposed drainage improvements are contained within the public right-of-way for Jarvis Street and will provide positive drainage for the drainage swale conveying stormwater runoff through the rear yard of said private property; and

WHEREAS, the City Engineer prepared plans for the purpose of soliciting quotes for 9591 Inverness Lane Drainage Improvements, Improvement Project #20-08; and

WHEREAS, on August 18, 2020, the Public Works Committee unanimously adopted a motion to recommend City Council approval of said plans and authorization to solicit Requests for Quotes for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-177, adopted August 25, 2020, the plans prepared by the City Engineer for the making of said improvements were approved, and solicitation of Requests for Quotes for said improvements were authorized in accordance with the approved plans and specifications; and

WHEREAS, on August 26, 2020, Requests for Quotes were submitted to three contractors, and on September 10, 2020, the following quote was received from Dryden Excavating, Inc. for said improvements, and upon opening and tabulating the quote it was found to comply with the Request for Quotes; and

Contractor	***Total Quote***
Dryden Excavating, Inc.	$ 53,058.77
Engineers Estimate	$ 61,000.00

WHEREAS, on September 15, 2020, the Public Works Committee unanimously adopted a motion to recommend that the City Council accept the quote and award a construction contract to Dryden Excavating, Inc. for said improvements; and

WHEREAS, the quote of Dryden Excavating, Inc. of Nowthen, Minnesota, in the amount of $53,058.77 is in accordance with the approved Request for Quotes and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) The Mayor and City Administrator are hereby authorized and directed to accept the proposal of Bolton & Menk, Inc. to stake construction of said improvements in an amount not to exceed $1,520 for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

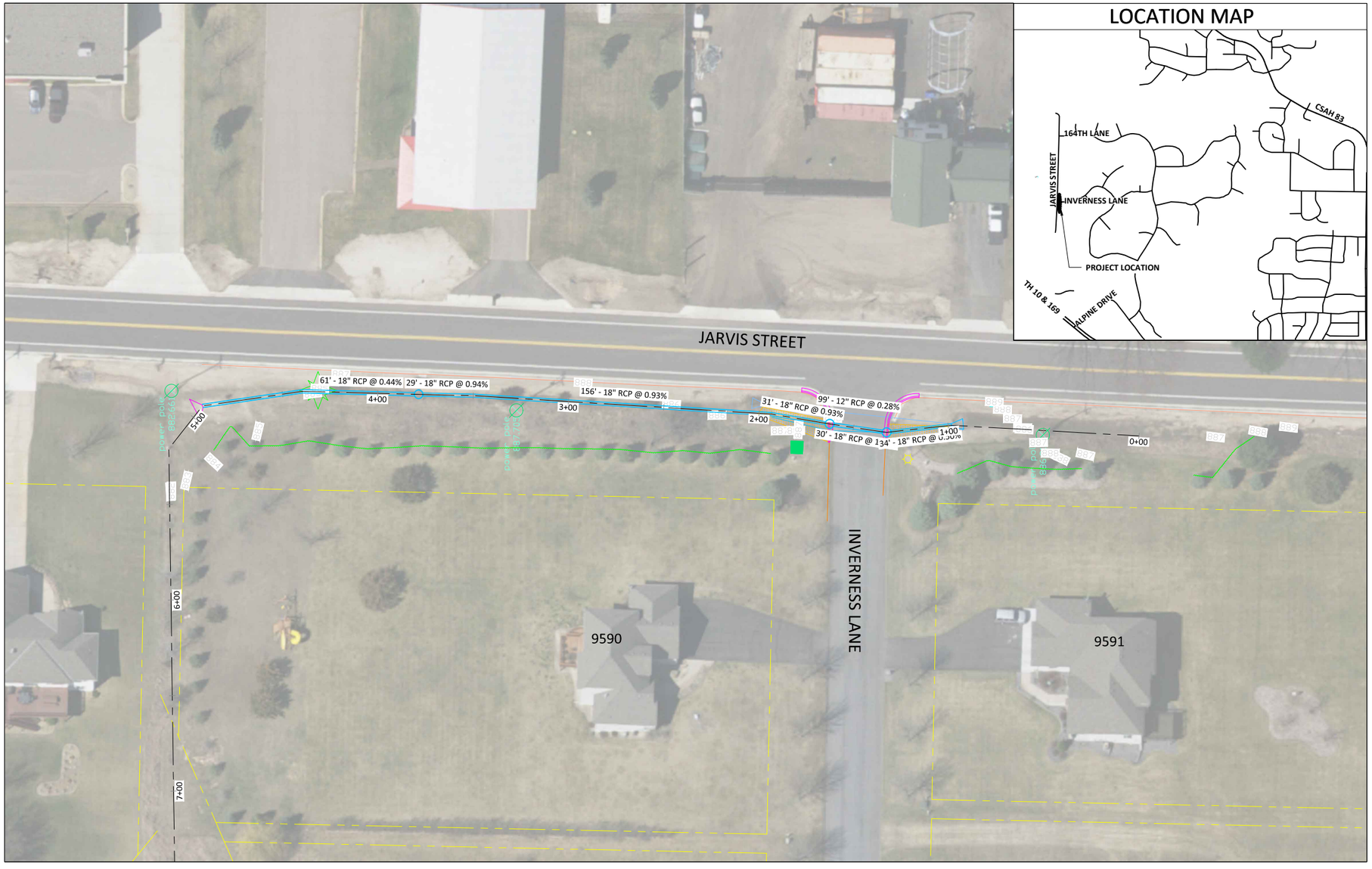
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 20-08



GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 7 SHEETS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	STATEMENT OF ESTIMATED QUANTITIES / NOTES
3	DETAILS
4	EXISTING CONDITIONS & REMOVALS
5	STORM SEWER AND GRADING
6	RESTORATION
7	CROSS SECTIONS

LEGEND

LIGHT POLE	EASEMENT
TREE	RIGHT OF WAY
TREE	ELECTRIC
SHRUB	OVERHEAD ELECTRIC
SIGN	GAS
VALVE	TELECOMMUNICATIONS
UTILITY PEDESTAL	STORM SEWER
HAND HOLE	SANITARY SEWER
	WATERMAIN
REMOVE TREE	SAWCUT PAVEMENT
3'X2' CATCH BASIN	TREE LINE
MANHOLE	FENCE
INLET PROTECTION	LANDSCAPING
	RETAINING WALL
HYDRANT	5' CONTOUR LINE
VALVE	1' CONTOUR LINE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
CITY OF RAMSEY

57095 LIC. NO.

DATE 8/21/20

0 30 60 90
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC
Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

DATE	REVISION

Aug 21, 2020 - 8:33am
G:\Engineering\AutoCad Dwgs\Projects A-M\9591 Inverness Lane Drainage Improvements 20-08\Plan Drawings\20-08 Title Sheet.dwg

20-08 9591 Inverness Lane Drainage Improvements
Estimated Quantities

Notes	Item No.	MnDOT No.	Item	Unit	Estimated Quantity
	1	2021.501	Mobilization	LS	1
1	2	2101.524	Clearing & Grubbing Tree	TREE	1
	3	2104.502	Remove Bituminous Flume	EA	2
	4	2104.502	Remove Pipe Apron	EA	2
1	5	2104.503	Sawing Bituminous Pavement	LF	88
1	6	2104.503	Remove Concrete Curb & Gutter	LF	21
	7	2104.503	Remove Sewer Pipe (Storm)	LF	99
1	8	2104.504	Remove Bituminous Pavement	SY	105
	9	2105.504	Geotextile Fabric Type IV	SY	26
2	10	2105.507	Common Excavation (EV)	CY	220
	11	2112.519	Subgrade Preparatin	RDST	1
2	12	2211.507	Aggregate Base (CV); Class 5 Modified	CY	15
1	13	2232.504	Mill Bituminous Surface (2.0")	SY	20
3	14	2357.506	Bituminous Material for Tack Coat	GAL	7
4	15	2360.509	Type SP 9.5 Wearing Course Mixture (1.5")	TON	8
4	16	2360.509	Type SP 12.5 Non Wearing Course Mixture (2.0")	TON	11
	17	2501.502	18" CS Pipe Apron	EA	2
	18	2501.602	Safety Grate for 18" CS Apron	EA	2
	19	2503.503	18" RC Pipe Sewer Design 3006	LF	30
	20	2503.503	18" HDPE Pipe Sewer	LF	364
	21	2504.601	Irrigation System Repair	LS	1
	22	2506.502	F&I Casting Assembly (Storm)	EA	3
	23	2506.503	Construct Drainage Structure Design 48-4020	LF	11.9
	24	2511.507	Random RipRap Class III	CY	9
	25	2531.503	Concrete Curb & Gutter Design B618	LF	70
5	26	2563.601	Traffic Control	LS	1
	27	2573.503	Silt Fence	LF	15
3	28	2574.507	Topsoil (LV)	CY	180
7	29	2574.508	Fertilizer Type III	LBS	30
8	30	2575.502	Seed Mixture 25-151	LBS	35
	31	2575.505	Hydroseeding	ACRE	0.26
9	32	2575.508	Hydraulic Mulch Matrix	LBS	1,040

PAY ITEM NOTES:

1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.
2. EV TO CV CONVERSION FACTOR = 1.25.
3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.
4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.
5. LUMP SUM QUANTITY SHALL INCLUDE ALL COST REQUIRED FOR MAINTAINING FLAGGING OPERATIONS AS NECESSARY, MAINTAINING PEDESTRIAN ACCESS ROUTES, ANY SIGNAGE AND BARRICADES AS NECESSARY.
6. LV TO CV CONVERSION FACTOR = 1.30.
7. ESTIMATED QUANTITY BASED ON 100 LB/ACRE.
8. ESTIMATED QUANTITY BASED ON 120 LB/ACRE.
9. ESTIMATED QUANTITY BASED ON 4000 LB/ACRE.

GENERAL NOTES:

1. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING IRRIGATION SYSTEMS WITHIN THE PROJECT CONSTRUCTION LIMITS BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO IRRIGATION SYSTEMS.
3. PERMANENT SIGN REMOVAL AND INSTALLATION IS TO BE PERFORMED BY CITY OF RAMSEY PUBLIC WORKS DEPARTMENT.

DATE	REVISION

Aug 21, 2020 - 8:41am
G:\Engineering\AutoCad Dwgs\Projects A-M\9591 Inverness Lane Drainage Improvements 20-08\Plan Drawing\20-08 Title Sheet.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

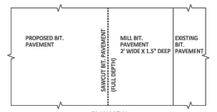
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 8/21/20
CHECKED BY:	LLL	FILE No. 20-08

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

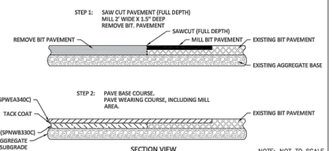
STATEMENT OF ESTIMATED QUANTITIES

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

NOTES:
1. BITUMINOUS SHALL BE SAWCUT AND REMOVED
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHANICALLY COMPACTED.
3. SEE CITY PLATE STR-26 FOR MODIFIED CLASS 5 SPECIFICATIONS.



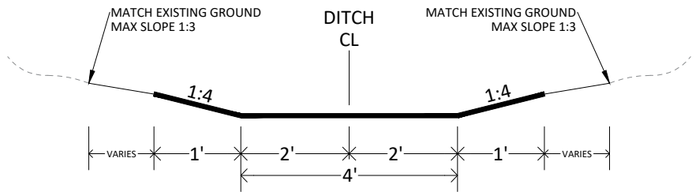
PLAN VIEW



SECTION VIEW

NOTE: NOT TO SCALE.

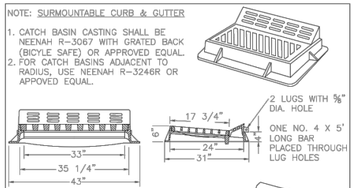
APPROVED:		CITY PLATE No.	STANDARD DETAILS:
3 - 2017	City of RAMSEY	STR-31	STREET TIE-IN



TYPICAL DITCH SECTION

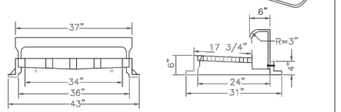
NOTE: SURMOUNTABLE CURB & GUTTER

1. CATCH BASIN CASTING SHALL BE NEENAH R-3067 WITH GRATED BACK (BICYCLE SAFE) OR APPROVED EQUAL.
2. FOR CATCH BASINS ADJACENT TO RADIUS, USE NEENAH R-3246R OR APPROVED EQUAL.



NOTE: B 618 CURB & GUTTER

1. CATCH BASIN CASTING SHALL BE NEENAH R-3246R OR APPROVED EQUAL.

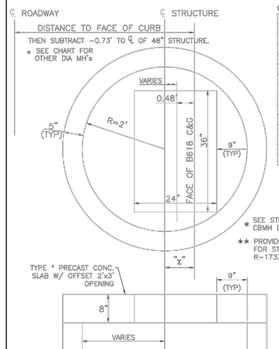


STANDARD CATCHBASIN CASTING

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
7 - 2016	City of RAMSEY	STD-4	STORMWATER CASTING

℄ ROADWAY ℄ STRUCTURE

DISTANCE TO FACE OF CURB
THEN SUBTRACT -0.73" TO ℄ OF 48" STRUCTURE.
* SEE CHART FOR OTHER DIA MH's



TYPE " PRECAST CONC. SLAB W/ OFFSET 2'x3' OPENING

ØMH	"X"
48"	0.73
54"	0.98
60"	1.23
66"	1.48
72"	1.73
78"	1.98
84"	2.23
90"	2.48
96"	2.73
102"	2.98
108"	3.23
120"	3.73
132"	4.23
144"	4.73
168"	5.73

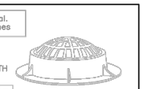
* BASED ON NEENAH NO 3246 CSTG

* SEE STD PLATE 4020 FOR CBMH DETAILS.
** PROVIDE 27" DIA OPENING FOR STORM MH WITH R-1733 CASTINGS.

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
4 - 2005	City of RAMSEY	STO-5	SLAB TOP MANHOLE COVER

R-2560 Series or Approved Equal.
Beehive Grates with Frames

SUITABLE FOR DRAINAGE ON CIRCUMSTANCES WHERE CLOGGING OF A FLAT GRATING IS A PROBLEM. EXCELLENT FOR ROADSIDE OR EARTH DITCH CATCH BASINS.

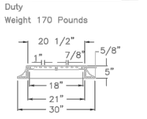

Illustrating R-2560-A

Catalog No.	Dimensions In Inches A	B	C	D	E	F	G	Wt. LBS
R-2560-A	12	1	11	12 1/2	19	4	4	80
R-2560-B	15 1/8	1 1/4	13	15	21	5	5	120
R-2560-C	18	1 1/4	16 1/8	20 1/2	25	5	5	190
R-2560-CG	22	1 1/2	20	24	28 1/4	5	4 1/2	275
R-2560-CG	22	1 1/2	20 1/2	24	28 1/4	5	4 1/2	275
R-2560-D	22	1 1/2	20	24 1/2	35	9	4 1/2	315
R-2560-D	22	1 1/2	20	23	28 1/4	5	7	210
R-2560-DG	22	1 1/2	20 1/2	24	36	5	7	345
R-2560-E	23	1 1/2	21	25 1/2	36 1/2	5	7	345
R-2560-F	23	1 1/2	21	25 1/2	35 1/2	5	7	345
R-2560-EA	23 3/4	7/8	24 1/8	28 1/2	35 1/2	4	6	335
R-2560-EB	23 3/4	7/8	24 1/8	28 1/2	35 1/2	5	8	355
R-2560-EC	23 3/4	7/8	24 1/8	28 1/2	35 1/2	7	6	380
R-2560-ED	23 3/4	7/8	24 1/8	28 1/2	35 1/2	7	8	380
R-2560-EG	23 3/4	7/8	24 1/8	28 1/2	36 1/2	4	6	345
R-2560-EE	23 3/4	7/8	24 1/8	28 1/2	35 1/2	9	9	385
R-2560-EF	23 3/4	7/8	24 1/8	28 1/2	35 1/2	9	9	385
R-2560-EH	23 3/4	7/8	24 1/8	28 1/2	35 1/2	9	9	385
R-2560-EJ	23 3/4	7/8	24 1/8	28 1/2	35 1/2	10	9	390
R-2560-EK	23 3/4	7/8	24 1/8	28 1/2	35 1/2	10	9	385
R-2560-E	32	1 1/2	30	36	46	7	4	530

Furnished standard with ground bearing surfaces.



R-2570 Catch Basin Frame, Grate
Light Duty
Total Weight 170 Pounds



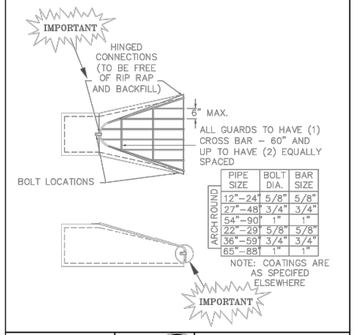
STORM CASTINGS FOR NON-TRAFFIC AREAS
NTS

Furnished standard with ground bearing surfaces.

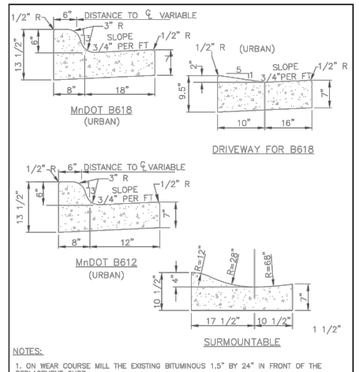


APPROVED:		CITY PLATE No.	STANDARD DETAILS:
9 - 2011	City of RAMSEY	STO-6	STORM CASTING - NON TRAFFIC AREAS

NOTE:
GUARDS MUST BE INCORPORATED ON ALL INSTALLATIONS EXCEPT WHERE SPECIFICALLY ALLOWED OTHERWISE BY THE CITY ENGINEER.



APPROVED:		CITY PLATE No.	STANDARD DETAILS:
2 - 2006	City of RAMSEY	STO-8	TRASH GUARD



NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

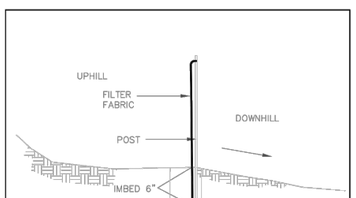
APPROVED:		CITY PLATE No.	STANDARD DETAILS:
1 - 2016	City of RAMSEY	STR-1	CURB AND GUTTER

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS
% PASSING

1"	100
3/4"	90 - 100
3/8"	50 - 80
No.4	35 - 70
No.10	20 - 60
No.40	10 - 35
No.200	5 - 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

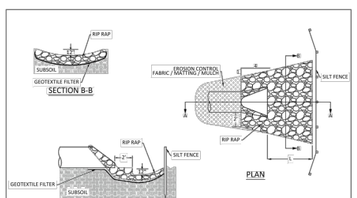
APPROVED:		CITY PLATE No.	STANDARD DETAILS:
2 - 2003	City of RAMSEY	STR-26	MODIFIED CLASS 5 SPECIFICATIONS



INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL
NO SCALE

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
1 - 2016	City of RAMSEY	ERO-1	SILT FENCE



NOTES:
1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

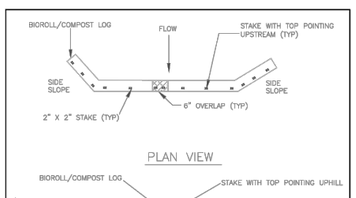
RIP RAP AT RCP OUTLETS

DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	10.7	3.6
15	8	10.8	4.8
18	10	25.5	6.4
21	10	27.4	7.1
24	12	34.4	9.5
30	14	43.8	13.3
36	16	53.5	15.8
42	18	57.8	18.7
48	20	66.5	23.2

RIP RAP AT RCP-A OUTLETS

SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
14	10	19.2	6.5
36	14	43.5	11.2
43	16	50.3	14.3
51	18	57.5	16.9
58	20	65.2	19.8

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
9 - 2016	City of RAMSEY	ERO-3	RIP-RAP



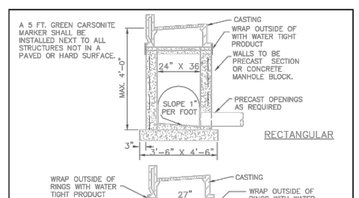
NOTE:
STAKE INTO GROUND WITH WOOD STAKES DRIVING STAKE 6" INTO GROUND AND PROTRUDING 2" ABOVE LOG.
WOOD STAKES ARE A MINIMUM 0.5" X 2" X 16" AND PLACED EVERY 1' UNLESS PRECLUDED BY A ROCK.
WHEN MORE THAN 1 BIOROLL/COMPOST LOG IS NEEDED, OVERLAP ENDS A MINIMUM OF 6" AND STAKE.
WOOD STAKES ARE DRIVEN THROUGH BACK HALF OF BIOROLL OR COMPOST LOG AT 45° ANGLE WITH TOP OF STAKE POINTING UPHILL.

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
3 - 2016	City of RAMSEY	ERO-4	BIO ROLL (COMPOST LOG)

Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

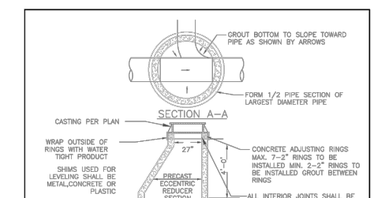
APPROVED:		CITY PLATE No.	STANDARD DETAILS:
7 - 2019	City of RAMSEY	ERO-6	TOPSOIL REQUIREMENTS

A 5 FT. GREEN CARSONITE MARKER SHALL BE INSTALLED NEXT TO ALL STRUCTURES NOT IN A PAVED OR HARD SURFACE.



NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX.7-2" RINGS, MIN 2-2" RINGS
4. GROUT BETWEEN RINGS,SHIMS SHALL BE METAL, CONCRETE OR PLASTIC
5. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
6. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
8. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
9. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
4 - 2007	City of RAMSEY	STO-1	CATCH BASIN



NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
3. ALL INLET INVERTS TO BE 0.10 ABOVE OUTLET INVERTS UNLESS OTHERWISE NOTED
4. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
5. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
6. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
7. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
1 - 2016	City of RAMSEY	STO-3	STORM MANHOLE

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

DESIGNED BY:	
JJF	
DRAWN BY:	DATE:
JJF	8/21/20
CHECKED BY:	FILE No.
LLL	20-08

Aug 21, 2020 - 8:43am
G:\Engineering\AutoCad Dwgs\Projects A-M\0591 Inverness Lane Drainage Improvements 20-08\Plan Drawing\20-08 Title Sheet.dwg

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

DETAILS

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 7 SHEETS

0 20 40 60
SCALE (FEET)

REMOVE SEWER (STORM) (99 LF)
REMOVE RC APRON (2)
SAWCUT BITUMINOUS PAVEMENT (59 LF)
REMOVE BITUMINOUS PAVEMENT (105 SY)
FOLLOW CITY DETAIL STR-31
JARVIS STREET
REMOVE CONCRETE C&G (21 LF)
REMOVE CONCRETE C&G (18 LF)
PROTECT MAIL BOX
4+00
3+00
2+00
1+00
0+00
5+00
REMOVE TREE
PROTECT POLE
REMOVE BITUMINOUS FLUME (34 SY)
PROTECT POLE
REMOVE BITUMINOUS FLUME (25 SY)
SAWCUT BITUMINOUS PAVEMENT (29 LF)
SILT FENCE
6+00
7+00
INVERNESS LANE
9590
9591

LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- LOT LINE
- GAS LINE
- COMMUNICATIONS LINE
- POWER - BURIED
- POWER - OVERHEAD
- FIBER OPTIC
- EDGE OF PAVEMENT
- REMOVE BIT - STREET
- REMOVE BIT - FLUME
- REMOVE STORM SEWER
- SAWCUT - FULL DEPTH

NOTE:
1. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS AND LANDSCAPING.
2. CONTRACTOR IS RESPONSIBLE FOR PROTECTING UTILITY POLES DURING CONSTRUCTION.

DATE	REVISION

Aug 21, 2020 - 8:48am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

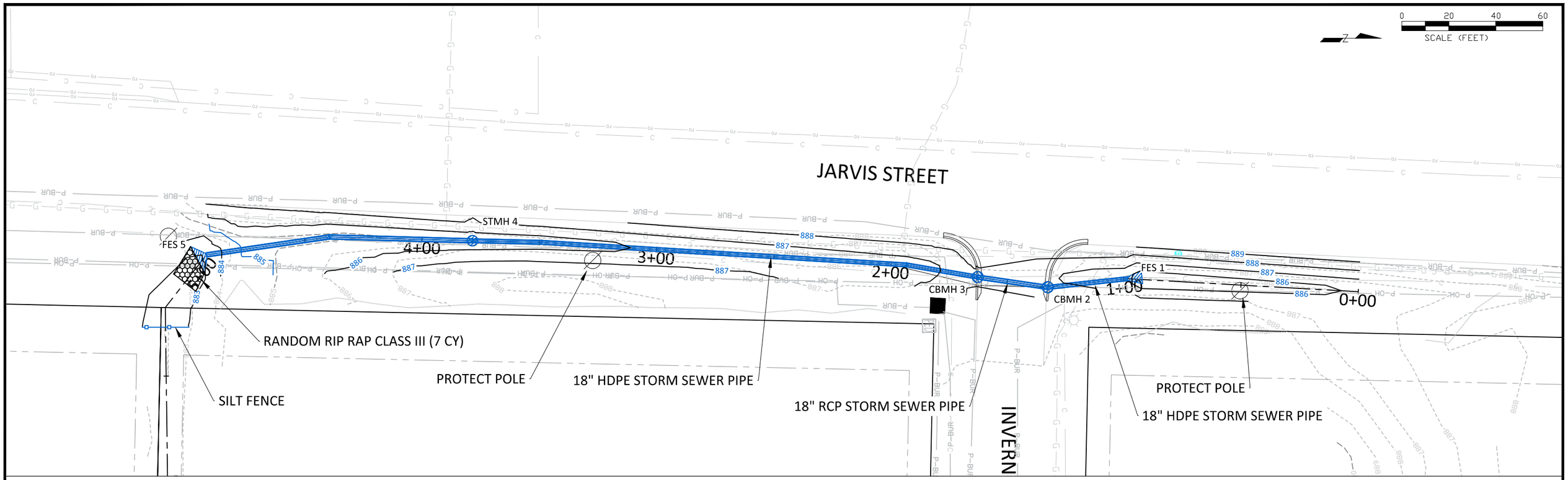
DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	8/21/20
CHECKED BY:	LLL	FILE No.	20-08

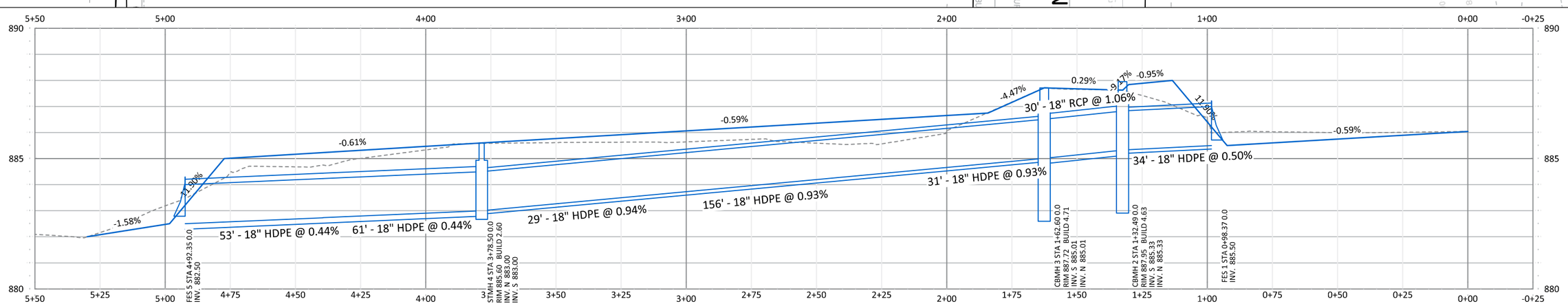
City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

EXISTING CONDITIONS & REMOVALS

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 7 SHEETS





LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- LOT LINE
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- PROPOSED STORM SEWER
- PROPOSED STORM SEWER STRUCTURES
- PROPOSED SILT FENCE
- PROPOSED RIP RAP

NOTE:

1. PIPE LENGTHS ARE MEASURED FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE. LENGTH OF FLARED END SECTIONS NOT INCLUDED IN PIPE LENGTH.
2. HDPE STORM SEWER PIPE IS TO FOLLOW THE PROPOSED ALIGNMENT, ALIGNMENT INCLUDES DEFLECTION CBMH 3 TO FES 5.
3. TRACER WIRE MUST BE INSTALLED WITH ALL STORM SEWER PIPE.

DATE	REVISION

Aug 25, 2020 - 8:50am
G:\Engineering\AutoCad Dwgs\Projects A-M\591 Inverness Lane Drainage Improvements 20-08\Plan Drawings\20-08 Site Plan.dwg

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Joe Feriancek

JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

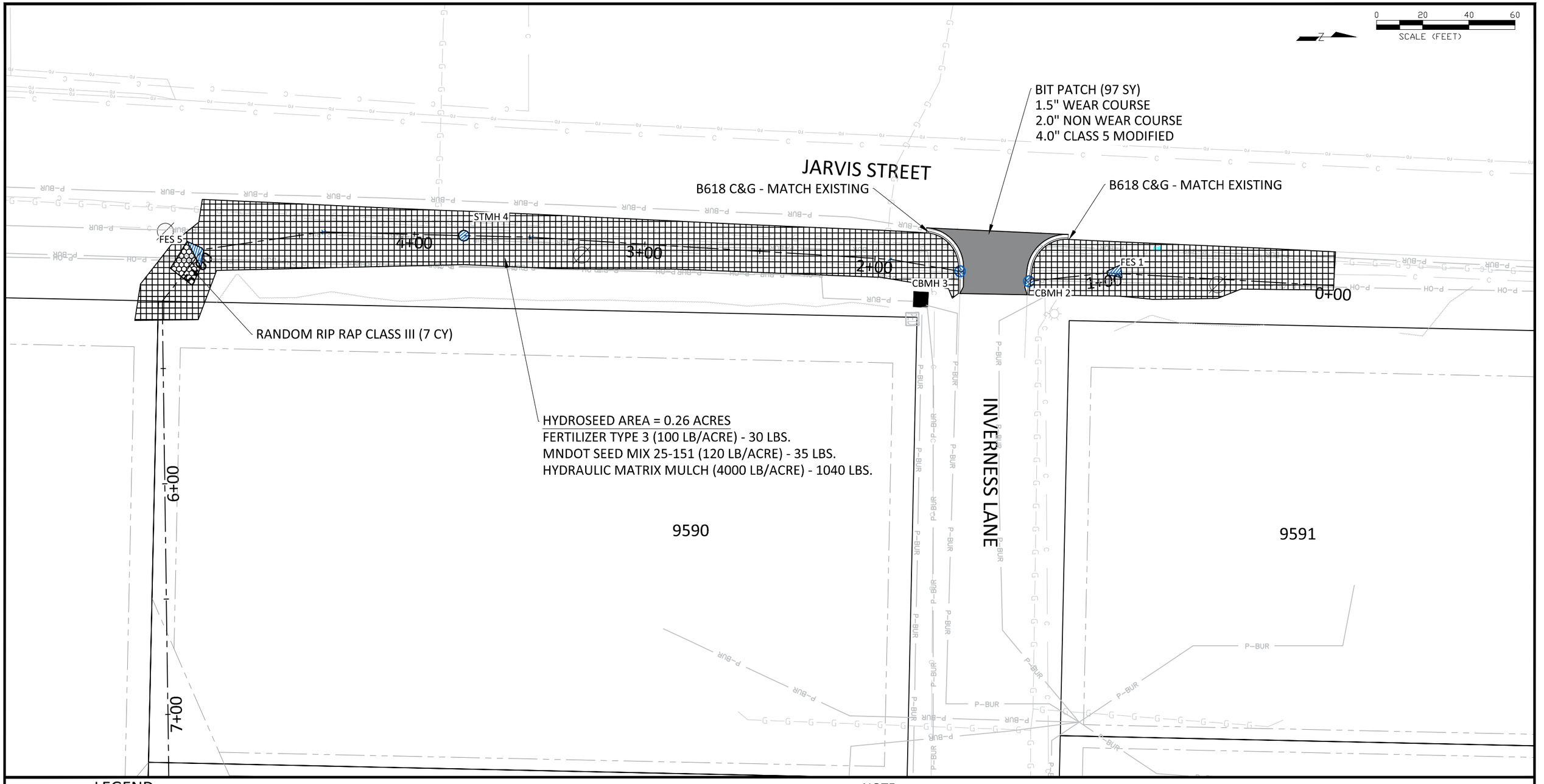
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 8/21/20
CHECKED BY:	LLL	FILE No. 20-08

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7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STORM SEWER & GRADING

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 7 SHEETS



LEGEND

- EX. MAJOR CONTOUR
- EX. MINOR CONTOUR
- D&U EASEMENT
- LOT LINE
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- BITUMINOUS PAVEMENT - STREET
- RESTORATION AREA (4" TOPSOIL, HYDROSEED)
- RANDOM RIP RAP CLASS III

NOTE:

1. RESTORE DISTURBED AREAS WITH 4" TOPSOIL AND HYDROSEED.
2. ESTIMATED 220 CY OF EXCAVATION REQUIRED. ON-SITE TOPSOIL MAY BE SALVAGED. ESTIMATED 180 CY OF TOPSOIL REQUIRED BASED ON DISTURBED AREA OF 1242 SY AND COMPACTION FACTOR OF 1.3.
3. INVERNESS LANE BOC RADII IS 15'.
4. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING IRRIGATION SYSTEMS.
5. CONTRACTOR IS RESPONSIBLE FOR FIXING ANY DAMAGE TO EXISTING LANDSCAPING.

DATE	REVISION

Aug 21, 2020 - 8:54am
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JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

DESIGNED BY:	JJF
DRAWN BY:	JJF
DATE:	8/21/20
CHECKED BY:	LLL
FILE No.	20-08

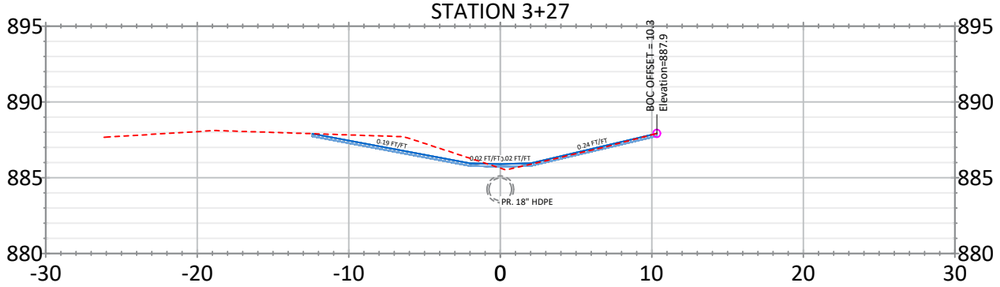
City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RESTORATION

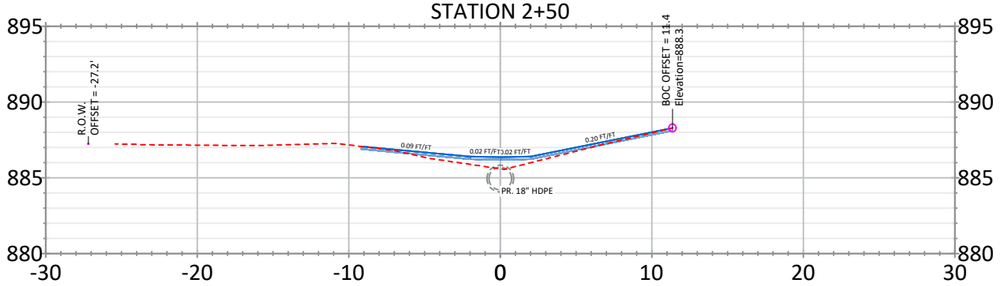
9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

0 5 10 15
SCALE (FEET)

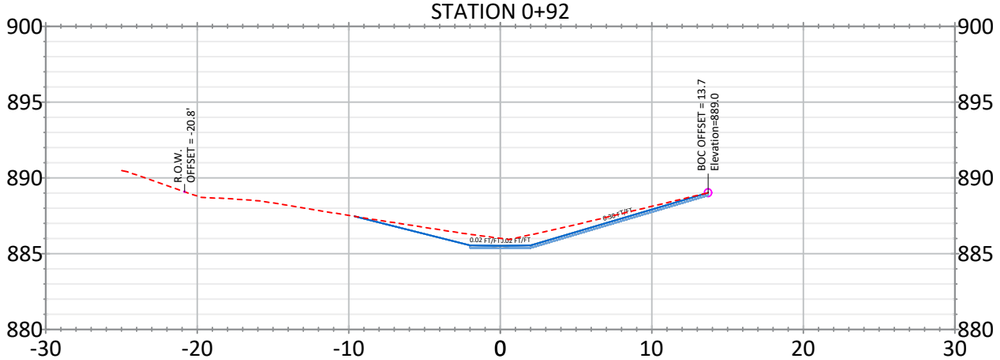
STATION 3+27



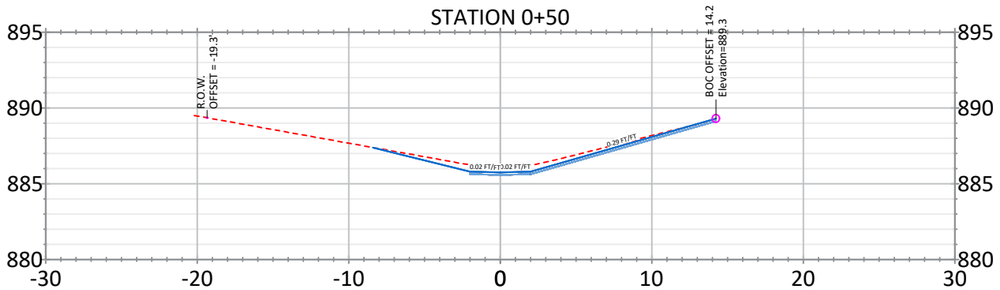
STATION 2+50



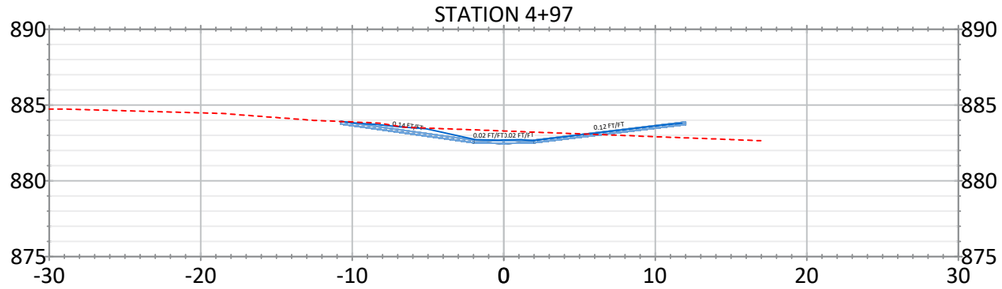
STATION 0+92



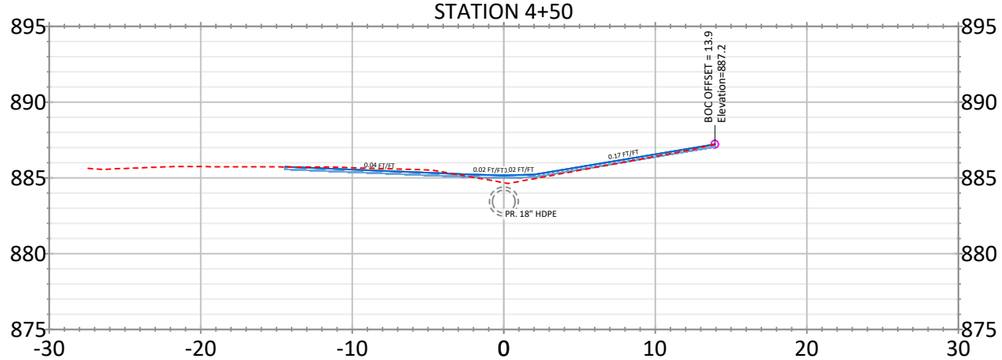
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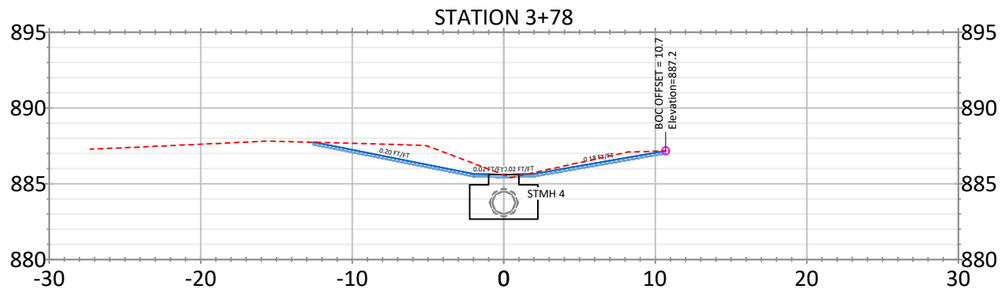
STATION 4+97



STATION 4+50



STATION 3+78



DATE	REVISION

Aug 21, 2020 - 8:58am
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JOE FERIANCEK
Date 8/21/2020 Lic. No. 57095

DESIGNED BY: JJF	
DRAWN BY: JJF	DATE: 8/21/20
CHECKED BY: LLL	FILE No. 20-08

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

CROSS SECTIONS

9591 INVERNESS LANE DRAINAGE IMPROVEMENTS
CITY PROJECT NO. 20-08
CITY OF RAMSEY, MINNESOTA

SHEET 7 OF 7 SHEETS

REQUEST FOR QUOTE

CITY IMPROVEMENT PROJECT #20-08

9591 INVERNESS LANE
DRAINAGE IMPROVEMENTS

ISSUE DATE:
August 26, 2020

QUOTE SUBMITTAL DEADLINE:
10:00 A.M. Thursday, September 10, 2020

SUBMIT QUOTE TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Marsha Weidner
mweidner@cityoframsey.com
Office: 763-433-9839
Fax: 763-433-9898

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to install storm sewer in the ditch on the east side of Jarvis Street, including crossing Inverness Lane. Re-grading of the ditch section is also included within the scope of this project. All work is proposed to occur within city-owned right of way and drainage and utility easements, plans are attached.

PROJECT SCOPE: The overall scope of this work includes removing the existing storm sewer culvert and end sections under Inverness Lane at Jarvis Street. Re-grading the eastern Jarvis Street ditch north of Inverness Lane to improve drainage. Install catch basins on Inverness Lane, install storm sewer in the eastern Jarvis Street ditch to the south. Patch Inverness Lane, including concrete curb and gutter. Re-grade the ditch and restore all disturbed areas with hydro mulch. The City will inspect all construction. All work must be completed per the direction of and to the satisfaction of the City. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page –** The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form -** The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the signature page and attached quote form must be submitted, to the City by **10:00 A.M. Thursday, September 10, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Marsha Weidner, Engineering Administrative Assistant. Quotes received by the submittal deadline via fax or e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial and final payments will be made upon submittal of each pay request to the City on a net 30 day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This quotation is submitted to the City of Ramsey for I.P. 20-08; 9591 Inverness Lane Drainage Improvements. That _____ accepts the terms and conditions herein and agrees to complete all work for the total project quote of $_____ no later than Friday, October 23, 2020. Contractor acknowledges that the final amount paid for all work may be more or less than the quoted amount based on final line item quantities after construction is complete.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

Signature _____

Date _____

20-08 9591 Inverness Lane Drainage Improvements
Quote Form

Item No.	MnDOT No.	Item	Unit	Estimated Quantity	Unit Cost	Cost Extension
1	2021.501	Mobilization	LS	1	_____	_____
2	2101.524	Clearing & Grubbing	TREE	1	_____	_____
3	2104.502	Remove Bituminous Flume	EA	2	_____	_____
4	2104.502	Remove Pipe Apron	EA	2	_____	_____
5	2104.503	Sawing Bituminous Pavement	LF	88	_____	_____
6	2104.503	Remove Concrete Curb & Gutter	LF	21	_____	_____
7	2104.503	Remove Sewer Pipe (Storm)	LF	99	_____	_____
8	2104.504	Remove Bituminous Pavement	SY	105	_____	_____
9	2105.504	Geotextile Fabric Type IV	SY	26	_____	_____
10	2105.507	Common Excavation (EV)	CY	200	_____	_____
11	2112.519	Subgrade Preparation	RDST	1	_____	_____
12	2211.507	Aggregate Base (CV); Class 5 Mod	CY	15	_____	_____
13	2232.504	Mill Bituminous Surface (2.0”)	SY	20	_____	_____
14	2357.506	Bituminous Material for Tack Coat	GAL	7	_____	_____
15	2360.509	Type SP 9.5 Wearing Course Mixture (1.5”)	TON	8	_____	_____
16	2360.509	Type SP 12.5 Non Wearing Course Mixture (2.0”)	TON	11	_____	_____
17	2501.502	18” CS Pipe Apron	EA	2	_____	_____
18	2501.602	Safety Grate for 18” CS Pipe Apron	EA	2	_____	_____
19	2503.503	18” RC Pipe Sewer Design 3006	LF	30	_____	_____
20	2503.503	18” HDPE Pipe Sewer	LF	364	_____	_____
21	2504.601	Irrigation System Repair	LS	1	_____	_____

Item No.	MnDOT No.	Item	Unit	Estimated Quantity	Unit Cost	Cost Extension
22	2506.502	F&I Casting (Storm)	EA	3	_____	_____
23	2506.503	Construct Drainage Structure Design 48-4020	LF	11.9	_____	_____
24	2511.507	Random Rip Rap Class III	CY	9	_____	_____
25	2531.503	Concrete Curb & Gutter Deign B618	LF	70	_____	_____
26	2563.601	Traffic Control	LS	1	_____	_____
27	2573.503	Silt Fence	LF	15	_____	_____
28	2574.507	Topsoil (LV)	CY	180	_____	_____
29	2574.508	Fertilizer Type III	LBS	30	_____	_____
30	2575.502	Seed Mixture 25-151	LBS	35	_____	_____
31	2575.505	Hydro seeding	ACRE	0.26	_____	_____
32	2575.508	Hydraulic Mulch Matrix	LBS	1040	_____	_____
		Total Quote (Items 1 – 32)				_____

BOLTON & MENK

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

August 31, 2020

Joe Feriancek, P.E.
Civil Engineer II
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Construction Staking Services
9591 Inverness Lane Drainage Improvements (CP No. 20-08)

Dear Joe:

We appreciate the opportunity to assist the City of Ramsey with the construction staking for the above referenced project. We have reviewed the August 21, 2020 plans for the project and developed our scope and fee based on that document.

SCOPE OF WORK

Bolton & Menk will complete the following survey related tasks associated with the project:

- Establish Horizontal and Vertical Control;
- Create Stakeout Files;
- Stake Grading;
- Stake Storm Sewer; and
- Stake Curb and Gutter;

ASSUMPTIONS

We have made the following assumptions in preparing this proposal:

- Data will be provided to us electronically (AutoCAD files).
- No allowance is included for attending the precon meeting or staking removals or right-of-way.
- No allowance is included for taking asbuilt measurements.
- Replacing damaged or removed stakes is not included in our base fee.
- No additional fees for stakes, mileage, equipment, etc. will be invoiced to the City, but are included in our hourly rates.
- Additional services, if required, will be performed at the rates presented in the Proposed Fees section of this proposal.

Bolton & Menk is an equal opportunity employer.

PROPOSED FEES

Bolton & Menk proposes to perform the staking based on the hours and rates presented in the following table:

Personnel	Hours	Rate/Hour	Total
Licensed Surveyor	2.0	$140.00	$ 280.00
Survey Crew	8.0	$155.00	$1,240.00
Totals	**10.0**	**-**	**$1,520.00**

If there are any questions, please call me at (651) 968-7760.

Sincerely,

BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

Bolton & Menk is an equal opportunity employer.

CC Regular Session **5. 21.**

Meeting Date: 09/22/2020

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #20-216 Back-filling a Vacant Regular Part-time Building Maintenance Worker Position

Purpose/Background:

This recruitment was necessary to backfill a recent vacancy that occurred in building maintenance. The former employee in this position, Mr. Jeff Strelow, recently submitted a letter of retirement. As a result of some uncertainty with regard to the timing of Mr. Strelow's departure, the City Council approved rehiring a temporary building maintenance employee, Mr. Erick Benson, who had worked for the City earlier in the year.

Staff conducted an internal recruitment for a part-time, regular, twenty five (25) hours per week building maintenance worker. Mr. Erick Benson applied and for the part-time regular position. Staff has completed the necessary background checks and is recommending that Mr. Erick Benson be hired as a regular part-time Building Maintenance Worker. As a part-time regular City employee, Mr. Benson will be subject to the AFSCME union contract, including six-month probationary period.

The job description is attached.

Funding Source:

The funding required for this position is included in the 2020 budget.

Recommendation:

Staff recommends adopting resolution #20-216 to hire Erick Benson, as a regular part-time Building Maintenance Worker, effective on or near September 23, 2020 at $19.25 per hour.

Action:

Motion to adopt resolution #20-216 to hire Erick Benson, as a regular part-time Building Maintenance Worker, effective on or near September 23, 2020 at $19.25 per hour.

Attachments

#20-216

Job Description

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	09/17/2020 01:05 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:45 PM
Form Started By: Colleen Lasher		Started On: 09/15/2020 11:29 AM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-216

RESOLUTION TO HIRE A PART-TIME BUILDING MAINTENANCE WORKER

WHEREAS, there is a Part-time Building Maintenance Worker vacancy; and

WHEREAS, an internal recruitment process was conducted; and

WHEREAS, Mr. Erick A. Benson has been selected as the top candidate for the position working 25 hours per week; and

WHEREAS, staff has completed the necessary background checks and is recommending that Mr. Erick A. Benson be hired as a Part-time Building Maintenance Worker at $19.247 per hour effective on or near Wednesday, September 23, 2020; and

WHEREAS, Mr. Erick A. Benson will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #20-216 hiring Mr. Erick A. Benson as a Part-time Building Maintenance Worker working 25 hours per week, effective on or near September 23, 2020 at $19.247 per hour, which is step 1 of the 2020 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY POSITION ANALYSIS

POSITION TITLE: Building Maintenance Worker

DEPARTMENT: Public Works

POSITION TITLE OF IMMEDIATE SUPERVISOR: Building Maintenance Supervisor

SUBJECT TO RANDOM D.O.T DRUG AND ALCOHOL TESTING: No

FLSA STATUS: Non-Exempt

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to assist in maintaining city facilities including, but not limited to buildings, offices, meeting rooms, equipment and grounds of the Ramsey Municipal Center, Fire Station No. 1 and No. 2, City parks, Public Works, the Municipal Parking Facility.

RESPONSIBILITIES:

A. Perform janitorial services
B. Monitor and perform light maintenance on utility systems
C. Run errands
D. Set-up and clean-up for meetings
E. Perform basic building and equipment repairs
F. Assist City Clerk with management of elections equipment
G. Perform Fleet Management
H. Perform Landscape Maintenance
I. Perform wide range of tasks (within the ability and resources of the Building Maintenance Worker) at the verbal or written direction of the Public Works Superintendent or the Building Maintenance Supervisor

TASKS RELATED TO RESPONSIBILITIES:

A. Perform janitorial services
    1. Clean restrooms and lunchroom daily
    2. Clean municipal facilities daily and dust as needed
    3. Maintain all floors to include vacuuming, carpet cleaning, sweeping, mopping, buffing and waxing
    4. Empty waste baskets and recycling baskets and bins

5. Clean windows (inside and outside), walls and baseboards
6. Order and maintain inventory of cleaning supplies and paper products

B. Monitor and perform light maintenance on utility systems
1. Monitor water pressure, temperature levels and water softener and update log
2. Monitor heating and cooling systems and change filters
3. Monitor sewer and plumbing systems
4. Maintain municipal parking lot and sidewalk and clear ice, snow and debris
5. Maintain all lighting to include fluorescent, emergency, exit and outside lights and timers
6. Monitor windows and doors and apply weather stripping
7. Maintain grounds to include, but not limited to, mowing, trimming, pruning, weeding and watering
9. Monitor sprinkling system and schedule seasonal maintenance
10. Assemble and move office furniture

C. Run errands
1. Pick-up supplies and perform miscellaneous deliveries
2. Deliver agendas and other materials to Councilmembers and Commissioners as needed

D. Set-up and clean-up for meetings
1. Review meeting schedule daily and set-up Council Chambers and meeting rooms
2. Clean-up following meetings and secure equipment used as soon as possible

E. Perform basic building and equipment repairs
1. Repair small appliances and office equipment (does not include copier and computer equipment)
2. Identify and perform minor general repairs to building
3. Perform painting and patching of walls

F. Assist City Clerk with management of elections equipment
1. Work on the set-up and take-down of polling places
2. Act as a resource person for voters with questions on where to vote, etc
3. Run errands as required on election day
4. Other duties as needed or requested

G. Perform Fleet Management
1. Maintain vehicles to include washing and servicing
2. Schedule and coordinate repairs and service on vehicles and maintain records and service logs
3. Assist with record keeping for city vehicles and equipment, including registration and updates for insurance

H. Perform Landscape Maintenance

1. Assist with maintenance of landscaping in and around the Municipal Center to include planting, weeding, watering, and trimming

I. Perform wide range of tasks (within the ability and resources of the Building Maintenance Worker) at the verbal or written direction of the Public Works Superintendent or the Senior Building Maintenance Supervisor
   1. Attend meetings, classes and seminars as necessary
   2. Monitor and replace flags
   3. Maintain vehicle and building maintenance key cabinet

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to perform routine vehicle and equipment repair
- Ability to prioritize work and perform duties independently
- Ability to maintain accurate records
- Ability to follow oral and written instructions in English
- Ability to maintain effective working relationships with supervisors, staff, and residents

MINIMUM QUALIFICATIONS:

- Must be at least 18 years of age
- Must have a high school diploma or equivalent
- Must have a valid Class D Minnesota Driver's license with a good driving record
- Six months of experience in building maintenance and repair or equivalent combination of education and/or training.

DESIRED QUALIFICATIONS:

- Six months experience in small appliance maintenance
- Six months experience in general vehicle repair and maintenance

This is an AFSCME union position

Revised:
January 2001
June 2006
January 2014
Updated 2016

JOB ACTIVITY REQUIREMENTS
Building Maintenance Worker

	Job activity requirements				
	Physical Activities	**Very Important**	**Important**	**Slightly Important**	**Not Important**
1	Standing		x		
2	Sitting		x		
3	Walking	x			
4	Lifting	x			
5	Pushing / Pulling	x			
6	Carrying	x			
7	Climbing		x		
8	Kneeling			x	
9	Crawling			x	
10	Crouching			x	
11	Bending at waist			x	
12	Reaching		x		
13	Handling Objects	x			
14	Repetitive Hand Motion			x	
15	Use of Arm Muscles over Extended Periods			x	
16	Use of Leg Muscles over Extended Periods			x	
17	Overhead Work			x	
18	Stationary desk or bench work			x	

This job requires employees to be able to lift and carry up to 74 pounds without assistance.

	Job working conditions		
		Yes	**No**
1	Working Outdoors	x	
2	Working Indoors	x	
3	Operating forklifts or dangerous equipment	x	
4	Operating motor vehicles	x	
5	Providing work direction to other employees		x
6	Working with chemicals	x	
7	Working near fumes and vapors	x	
8	Driving a City vehicle or personal vehicle	x	
9	Driving is an essential function of this job	x	
10	Subject to random DOT drug and alcohol testing		x

CC Regular Session **5. 22.**

Meeting Date: 09/22/2020

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #20-217 to Hire a Part-Time Building Inspections Administrative Assistant

Purpose/Background:

The Purpose of this case is to request authorization to hire a Part-time Building Inspections Administrative Assistant to work in the Community Development Department. This position is a budget neutral change to the staffing in the Community Development Department. Staff discussed this position with the City Council during a previous work session, stating that other staff members had made a permanent reduction to their their schedule, resulting in a need to backfill the hours lost and allowing for the this part-time position to be filled at no additional cost to the City.

This position primarily provides administrative support to the building inspections division, including, providing excellent customer service to residents, contractors, staff and others; routing phone calls; and assisting customers at the counter.

In order to fill the new position, an internal, followed by an external recruitment process was conducted. Staff conducted the necessary pre-employment background checks and recommends Ms. Trudie Falk for the position.

Funding Source:

The funding required for this position is included in the approved 2020 budget.

Recommendation:

Staff recommends hiring Ms. Trudie Falk as a Part-time Building Inspections Administrative Assistant, effective on or near September 24, 2020 at $21.98 per hour, which is step 1 of the 2020 wage scale.

Action:

Motion to adopt resolution #20-217 to hire Ms. Trudie Falk as a Part-time Building Inspections Administrative Assistant, effective on or near September 24, 2020 at $21.98 per hour, which is step 1 of the 2020 wage scale.

Attachments

#20-217

Job. Desc.

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/17/2020 11:49 AM
Tim Gladhill	Tim Gladhill	09/17/2020 12:27 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:48 PM
Form Started By: Katie Schmidt		Started On: 09/16/2020 07:24 AM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-217

RESOLUTION TO HIRE A PART-TIME BUILDING INSPECTIONS ADMINISTRATIVE ASSISTANT

WHEREAS, as per the strategic plan, staff conducted a recruitment for a Part-time Building Inspections Administrative Assistant; and

WHEREAS, an internal and external recruitment process was conducted; and

WHEREAS, Ms. Trudie L. Falk has been selected as the top candidate for the position working 20 hours per week; and

WHEREAS, staff has completed the necessary background checks and is recommending that Ms. Trudie L. Falk be hired as a Part-time Building Inspections Administrative Assistant at $21.98 per hour effective on or near Thursday, September 24, 2020; and

WHEREAS, Ms. Trudie L. Falk will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #20-217 hiring Ms. Trudie L. Falk as a Part-time Building Inspections Administrative Assistant working 20 hours per week, effective on or near September 24, 2020 at $21.98 per hour, which is step 1 of the 2020 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Building Inspections Administrative Assistant

Class Code: 11006

Bargaining Unit: AFSCME

CITY OF RAMSEY
Established Date: Jul 28, 2020
Revision Date: Jul 28, 2020

SALARY RANGE

$21.98 Hourly

PRIMARY OBJECTIVE OF POSITION:

The primary objectives of this position are to perform a variety of responsible administrative support functions for the Community Development Department, specifically the Building Inspections Division. This may include, but is not limited to: propviding excellent customer service to residents, contractors, staff and others; routing phone calls; attending city events, scheduleing meeting,s writing business letters and documents, and counter help at the Community Development / Economic Development windows.

This is a part-time twenty (20) hours per week position; there is flexibility within the Monday - Friday 12:30 pm to 4:30 pm schedule. This is subject to supervisor approval. Paid leave benefits are pro-rated based on hours worked per week (vacation & sick time).

**Note: This is an AFSCME union position""

MINIMUM QUALIFICATIONS:

- Must be 18 years of age or older
- Must have a high school diploma or equivalent
- Must have a valid state driver's license with a good driving record
- Must have at least three (3) years of related experience in a responsible administrative support position. Equivalent combination of education and experience will be considered
- Must have intermediate to advanced Microsoft Office knowledge and skills
- Must be able to accurately type at least forty (40) words per minute
- Must have data entry and data base management experience
- Must have excellent written and verbal communication skills

- Must have the ability to provide excellent Customer Service

Desire Qualifications:

- Previous experience working for a county or municipality
- Associates Degree in Business or Business, Industry & Technology
- Previous experience with Laserfiche Records Management software
- Previous experience with Zoom Video Conferening

ESSENTIAL JOB FUNCTIONS:

- Provide administrative support to the Building Inspections Division of the Community Development Department; which includes Building Inspectors and Permit Technicians.
- Assist with the intake, routing, payment and issuance of Building Permits and Contractor Licenses
- Provide effective customer service in a courteous and helpful manner
- Provide information and assistance to residents and contractors regarding Building Permit and Inspection matters via telephone, email, mail and in-person
- Responsible for covering and routing division phone calls, email and mail
- Organize and maintain project files
- Perform other duties as assigned (within the ability and resources of the Building Permits Administrative Assistant) at the verbal or written direction of the Building Offical, Deputy City Administrator or his/her designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to communicate effecitvely verbally, both in-person, and over the phone
- Ability to communicate effectively in writing
- Considerable ability to keep an origanized schedule,follow-through, handle details accurately and meet deadlines
- Ability to learn and utilize basic software systems and keep up with advancing technology
- Ability to establish effective working relationships with City staff, elected officials and the general public
- Willingness to learn about city government

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Sitting
- Walking
- Reaching
- Handling objects
- Repetitive hand motion
- Use of Arm Muscles over extended periods
- Use of Leg Muscles over extended periods
- Stationary desk or bench work

This position requires employees to be able to lift and carry up to 24 pounds without assistance.

The following are the working conditions of this position:

- Working indoors
- Working outdoors
- Driving a City vehicle or personal vehicle

CC Regular Session **5. 23.**

Meeting Date: 09/22/2020

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #20-221 Appointing Election Judges for the General Election on November 3, 2020

Purpose/Background:

For each Election, Council is asked to formally appoint election judges to work the polling locations. A resolution is attached appointing election judges to serve for the General Election scheduled for November 3, 2020.

Minnesota State Statute 204B.22 is attached. The statute references the number of election judges that are required under the law. In this case, the minimum number of judges required is four per polling location. Ramsey will have all eight polling locations open for the election. Staff's recommendation at this time is to secure approximately ninety-five election judges. The pandemic has had a significant impact on the City's recruitment efforts. Due to the fluidity of election judges' availability there will very likely be changes that occur with regard to judges that are actually assigned to work the election. Staff requests the Council authorize staff to train and hire additional election judges not named here, should the need arise.

Note: The last day to appoint election judges is Friday, October 9, 2020.

Funding Source:

Monies have been budgeted in the General Fund under Elections for Election expenses and Election Judge pay.

Recommendation:

Staff recommends Council adopt the Resolution appointing Election Judges for the 2020 General Election.

Action:

Motion to adopt Resolution #20-221 Appointing Election Judges for the General Election on November 3, 2020.

Attachments

Resolution #20-221

Minnesota State Statute 204B.22

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	09/16/2020 04:06 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:32 PM
Form Started By: Katie Schmidt		Started On: 09/16/2020 02:43 PM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-221

RESOLUTION APPOINTING ELECTION JUDGES FOR THE GENERAL ELECTION ON NOVEMBER 3, 2020

WHEREAS, the City of Ramsey will be conducting a General Election on Tuesday, November 3, 2020; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a municipality must be appointed by the governing body of that municipality; and

WHEREAS, the hourly rate of pay will be $10.00 for election judge trainees, $10.00 for regular election judges and $11.00 for head judges; and

WHEREAS, when necessary, regular City staff working as judges on election day will be paid their normal hourly wage.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the following individuals be appointed to serve as election judges for the General Election to be held on November 3, 2020:

   Shannon Abrahamson, Linda Anderson, Robert Anderson, Beth Asfahl, Mark Barrett, Lisa Becker, Rose Belille, Angela Bizal, Susan Brockman, Benjamin Brucker, Janet Cameron, Peggy Chapman, PaulaJean Chicoine, Katrina Cooper, Sarah Cooper, Katherine Dague, Jordanna Dombrovskis, Elaine Drew, Patricia Dusbabek, Tim Dusbabek, Elizabeth Edwards, Carol Ellis, Todd Embury, Bridget George, Madeline George, Caroline Goldenstein, Colleen Graber, Timothy Graber, Dara Grimmer, Deb Hanson, Gena Hatton, Brian Heichel, Brian Heigl, Andrea Herrmann, Andrea Hillebregt, Andy Hillebregt, Jim Holt, Peggy Howe, Diana Johnson, Douglas Johnson, Mariann Johnson, Mary Ann Kellner, Louise Kvick, James Lahr, Michele Larkin, Cheryl Lemm, Cyndi Lemmon, David May, Nancy Nelson, David Newton, Judith Olson, Ione Olson, Haron Ondigi, Chris Pickhardt, Marilyn Potter, Bethany Powell, Joyce Prior, Alice Rasmussen, Diane Rauzi, Alfred Resler, Alicia Reynolds-Minear, Kathryn Richter, Freddie Riedel, Mark Scherer, Anna Schmidt, Noah Schmit, Carol Schmitt, Beverly Semanko, Brandon Sis, Becky Smith, William Sousa, Amir Subhan, Lavonne Suckow, Lonny Suckow, Mary Thesing, Shaen Treptow, Tony Valerio, Jill Winger and Mark Winger.

2) That the following individuals be appointed to serve as head judges for the General Election to be held on November 3, 2020:

   Bruce Anderson, Jerilyn Bates, Billie Jo Bishop, Sandra Conlon, Richard (Scott) Cords,

Beverly Dehn, Kevin Efram, Vicki Hermann, A.C. (Del) Howe III, Tom Hoxter, Sue Hurd, Bruce Johnson, Makayla Miller, Stephen Rothstein, Derek Scheuermann and Katie Schmidt.

3) That Council authorize staff to train and hire additional election judges not named here should the need arise.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

204B.22 ELECTION JUDGES; NUMBER REQUIRED.

Subdivision 1. **Minimum number required.** (a) A minimum of four election judges shall be appointed for each precinct in the state general election, provided that a minimum of three election judges shall be appointed for each precinct with fewer than 500 registered voters as of 14 weeks before the state primary. In all other elections, a minimum of three election judges shall be appointed for each precinct. In a combined polling place under section 204B.14, subdivision 2, at least one judge must be appointed from each municipality in the combined polling place, provided that not less than three judges shall be appointed for each combined polling place. The appointing authorities may appoint election judges for any precinct in addition to the number required by this subdivision including additional election judges to count ballots after voting has ended.

(b) An election judge may serve for all or part of election day, at the discretion of the appointing authority, as long as the minimum number of judges required is always present. The head election judge designated under section 204B.20 must serve for all of election day and be present in the polling place unless another election judge has been designated by the head election judge to perform the functions of the head election judge during any absence.

Subd. 2. [Repealed, 2013 c 131 art 2 s 85]

Subd. 3. [Repealed, 2010 c 201 s 82]

Subd. 4. **Election judge trainees not counted toward minimum number of election judges.** The presence or participation of election judge trainees must not be counted toward satisfying any of the required numbers of election judges in this chapter.

History: *1981 c 29 art 4 s 22; 1986 c 362 s 3; 1987 c 212 s 6; 1994 c 607 s 5; 1997 c 147 s 31; 1Sp2001 c 10 art 18 s 21,22; 2004 c 293 art 2 s 21; 2010 c 201 s 26,27; 2013 c 131 art 2 s 23*

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CC Regular Session **6. 1.**

Meeting Date: 09/22/2020

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #20-201 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Purpose/Background:

The City of Ramsey provides varying services that are billed directly to residents through the municipal utility bill and through city invoices. The proposed assessment is made pursuant to the authority granted to the Council by City Ordinance #94-13 and/or Minnesota Statute 429.101 and Chapter 30, Sec 30-3 and Chapter 58 Sec 58-24 of the City Code.

This is the 22nd year that the City of Ramsey will be certifying delinquent payments as assessments to be collected with property taxes payable in 2021. The total of delinquent payments as of the writing of this case was $306,333.98 which includes penalties and interest]. This amount is anticipated to change after collections through September 22, 2020 are posted. The new amount will be the amount to be included in the attached resolution for certification. Any payments received after September 22, 2020, and through November 15, 2020, will be indicated as “prepaid” when the list is transmitted to Anoka County for certification.

Notification:

The Public Hearing was posted in the Anoka Union for two consecutive weeks prior to the meeting.

Observations/Alternatives:

Attached is the resolution certifying the delinquencies and the most current list of delinquent accounts. The residents that are listed on the delinquency list have all been notified via letter from the City. For those accounts where the former homeowner has moved out and left a balance owing on their account, the City follows the policy that all delinquent bills follow the property and not the person.

Funding Source:

Utility collections fund the respective utility accounts of water, sewer, street lighting, recycling and storm drainage.

Recommendation:

Recommendation to adopt Resolution #20-201 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered

Action:

Hold public hearing and then motion to adopt Resolution #20-201 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Attachments

3-Year Certfication Comparison

List of Delinquent Accounts

Resolution #20-201 Adopting Levy of Assessments for Past Due Charges

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:38 PM
Form Started By: Diana Lund		Started On: 09/10/2020 10:27 AM
Final Approval Date: 09/17/2020		

2020 CERTIFICATION

Original Letters Sent 9/3/20

Number of UB Accts: 982
Number of Accounts Increased from 2019: (84)
Percentage of Accounts Increased from 2019: -8.55%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	291,951.27	29,460.00	20,456.94	341,868.21
Accounts Receivable	1,362.50	60.00	95.47	1,517.97
Total	**293,313.77**	**29,520.00**	**20,552.41**	**343,386.18**

Public Hearing Update 9/22/20

Number of UB Accts: 824
Number of UB Accounts Brought Current Since Letters: 158
Percentage of UB Accounts Brought Current Since Letters: 16.09%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	261,754.81	24,720.00	18,341.20	304,816.01
Accounts Receivable	1,362.50	60.00	95.47	1,517.97
Total	**263,117.31**	**24,780.00**	**18,436.67**	**306,333.98**

Final Certification - Post 11/13/20

Number of UB Accts: 0
Number of UB Accounts Brought Current Since Letters: 982
Percentage of UB Accounts Brought Current Since Letters: 100.00%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	-	-	-	-
Accounts Receivable	-	-	-	-
Total	**-**	**-**	**-**	**-**
Increase/(decrease) from prior year	*(194,441.85)*	*(16,620.00)*	*(13,594.41)*	*(224,656.26)*

2019 CERTIFICATION

Original Letters Sent 9/4/19

Number of UB Accts: 1066
Number of Accounts Increased from 2018: 25
Percentage of Accounts Increased from 2018: 2.35%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	332,496.54	31,950.00	23,246.67	387,693.21
Accounts Receivable	2,643.75	120.00	184.83	2,948.58
Total	**335,140.29**	**32,070.00**	**23,431.50**	**390,641.79**

Public Hearing Update 9/24/19

Number of UB Accts: 880
Number of UB Accounts Brought Current Since Letters: 186
Percentage of UB Accounts Brought Current Since Letters: 17.45%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	294,293.16	26,400.00	20,575.66	341,268.82
Accounts Receivable	2,643.75	120.00	184.83	2,948.58
Total	**296,936.91**	**26,520.00**	**20,760.49**	**344,217.40**

Final Certification - Post 11/15/19

Number of UB Accts: 556
Number of UB Accounts Brought Current Since Letters: 510
Percentage of UB Accounts Brought Current Since Letters: 47.84%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	194,366.85	16,590.00	13,589.17	224,546.02
Accounts Receivable	75.00	30.00	5.24	110.24
Total	**194,441.85**	**16,620.00**	**13,594.41**	**224,656.26**
Increase/(decrease) from prior year	*11,624.05*	*(390.00)*	*866.88*	*12,100.93*

2018 CERTIFICATION

Original Letters Sent 9/5/18

Number of UB Accts: 1041
Number of Accounts Increased from 2017: (49)
Percentage of Accounts Increased from 2017: -4.71%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	300,057.90	31,230.00	20,889.60	352,177.50
Accounts Receivable	3,331.25	120.00	231.90	3,683.15
Total	**303,389.15**	**31,350.00**	**21,121.50**	**355,860.65**

Public Hearing Update 9/25/18

Number of UB Accts: 889
Number of UB Accounts Brought Current Since Letters: 152
Percentage of UB Accounts Brought Current Since Letters: 14.60%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	275,145.21	26,520.00	19,155.20	320,820.41
Accounts Receivable	1,218.75	90.00	84.84	1,393.59
Total	**276,363.96**	**26,610.00**	**19,240.04**	**322,214.00**

Final Certification - Post 11/16/18

Number of UB Accts: 565
Number of UB Accounts Brought Current Since Letters: 476
Percentage of UB Accounts Brought Current Since Letters: 45.73%

	Amount Delinquent	Admin Fee ($30/acct)	Interest (5.50%)	Total Subject to Certification
Utility Accounts	181,599.05	16,920.00	12,642.69	211,161.74
Accounts Receivable	1,218.75	90.00	84.84	1,393.59
Total	**182,817.80**	**17,010.00**	**12,727.53**	**212,555.33**
Increase/(decrease) from prior year	*(8,385.35)*	*(450.00)*	*(526.40)*	*(9,361.75)*

Note: Deadline to pay “Delinquent Amount” is 11/13/2020. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2021 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
719200	Property Owner	City Services	5543-A 153RD CT NW	IRRIG	4,830.84	30.00	338.49	5,199.33
726283	Property Owner	City Services	15406-A FLUORINE ST NW	IRRIG	4,356.68	30.00	305.27	4,691.95
729213	Property Owner	City Services	8681-A 149TH CURVE NW		3,744.30	30.00	262.36	4,036.66
729362	Property Owner	City Services	8707-A 149TH AVENUE NW		3,519.80	30.00	246.63	3,796.43
494614209	Property Owner	City Services	6501 MCKINLEY AVE NW		2,904.19	30.00	203.49	3,137.68
725523	Property Owner	City Services	6991 137TH LN NW		2,781.95	30.00	194.93	3,006.88
727614	Property Owner	City Services	7750 SUNWOOD DR NW		2,405.74	30.00	168.57	2,604.31
730571	Property Owner	City Services	15084-A PUMA ST		1,924.00	30.00	134.81	2,088.81
730339	Property Owner	City Services	13900 IRONSTONE TRL NW		1,815.67	30.00	127.22	1,972.89
726326	Property Owner	City Services	9619 Hwy 10 Nw		1,698.15	30.00	118.99	1,847.14
668488991	Property Owner	City Services	5443 145TH AVE NW		1,454.51	30.00	101.92	1,586.43
673670027	Property Owner	City Services	15386 KRYPTON ST NW		1,325.37	30.00	92.87	1,448.24
722700	Property Owner	City Services	15840 Osmium St Nw		1,212.70	30.00	84.97	1,327.67
492505827	Property Owner	City Services	5521 144TH AVENUE NW		1,189.73	30.00	83.36	1,303.09
650528156	Property Owner	City Services	14760 Potassium St Nw		1,174.46	30.00	82.29	1,286.75
729102	Property Owner	City Services	15236 Germanium Cir Nw		1,134.47	30.00	79.49	1,243.96
722418	Property Owner	City Services	6821 147th Ave Nw		1,111.67	30.00	77.89	1,219.56
724274	Property Owner	City Services	5962 151ST LN NW		1,068.36	30.00	74.86	1,173.22
720309	Property Owner	City Services	14700 GERMANIUM ST NW		1,067.34	30.00	74.79	1,172.13
633699046	Property Owner	City Services	15774 Neon St Nw		1,052.40	30.00	73.74	1,156.14
719752	Property Owner	City Services	14721 Potassium St Nw		1,052.37	30.00	73.74	1,156.11
727270	Property Owner	City Services	15340 XKIMO ST NW		1,045.09	30.00	73.23	1,148.32
725870	Property Owner	City Services	16892 LIMONITE TER NW		1,032.75	30.00	72.36	1,135.11
727415	Property Owner	City Services	14729 Krypton St Nw		1,023.15	30.00	71.69	1,124.84
724305	Property Owner	City Services	15490 XKIMO ST		1,019.18	30.00	71.41	1,120.59
727902	Property Owner	City Services	5713 160TH LN NW		1,015.95	30.00	71.19	1,117.14
727457	Property Owner	City Services	13640 HEMATITE CIR NW		1,009.93	30.00	70.76	1,110.69
727353	Property Owner	City Services	15143 HELIUM ST NW		1,002.32	30.00	70.23	1,102.55
728739	Property Owner	City Services	13894 HEMATITE ST NW		984.63	30.00	68.99	1,083.62
422439531	Property Owner	City Services	7031 147TH LN NW		977.43	30.00	68.49	1,075.92
714596885	Property Owner	City Services	14200 XENON ST	UNIT 2	963.14	30.00	67.49	1,060.63
425486525	Property Owner	City Services	7051 137th Ave Nw		957.01	30.00	67.06	1,054.07
726269	Property Owner	City Services	7801 148TH LN NW		954.64	30.00	66.89	1,051.53
718377	Property Owner	City Services	14777 XKIMO ST NW		950.74	30.00	66.62	1,047.36
722177	Property Owner	City Services	5641 146th Ave Nw		945.74	30.00	66.27	1,042.01
688644	Property Owner	City Services	14701 GERMANIUM ST NW		944.32	30.00	66.17	1,040.49
718401	Property Owner	City Services	7070 148th Ave Nw		896.53	30.00	62.82	989.35
704266754	Property Owner	City Services	14841 ARGON ST NW		888.09	30.00	62.23	980.32
496329287	Property Owner	City Services	15200 Germanium St Nw		886.56	30.00	62.12	978.68
722933	Property Owner	City Services	14568 WACO ST NW		881.98	30.00	61.80	973.78
730259	Property Owner	City Services	15019 SNOWY OWL STREET NW		865.45	30.00	60.64	956.09
720353	Property Owner	City Services	5960 144TH CIR NW		852.57	30.00	59.74	942.31
724436	Property Owner	City Services	15770 KRYPTON CT NW		845.89	30.00	59.27	935.16
721499	Property Owner	City Services	6200 145TH LN NW		842.01	30.00	59.00	931.01

"Delinquent Amount" is as of 8/31/2020. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2021 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
729216	Property Owner	City Services	6750 HWY 10 NW		827.92	30.00	58.01	915.93
706002029	Property Owner	City Services	7031 137th Ln Nw		826.23	30.00	57.89	914.12
728202	Property Owner	City Services	14645 ARGON ST NW		821.52	30.00	57.56	909.08
718562	Property Owner	City Services	6174 146th Ave Nw		816.53	30.00	57.21	903.74
726878	Property Owner	City Services	7017 168TH AVE NW		814.81	30.00	57.09	901.90
720477	Property Owner	City Services	7804 149TH AVE NW		814.74	30.00	57.09	901.83
674033735	Property Owner	City Services	6220 152ND AVE NW		812.85	30.00	56.96	899.81
728492	Property Owner	City Services	14261 WOLFRAM ST NW		809.37	30.00	56.71	896.08
627213120	Property Owner	City Services	14778 XKIMO ST NW		807.06	30.00	56.55	893.61
691228676	Property Owner	City Services	5621 146th Ave Nw		806.06	30.00	56.48	892.54
722893	Property Owner	City Services	5739 152 WAY NW		805.02	30.00	56.41	891.43
718685	Property Owner	City Services	16710 LIMONITE ST NW		803.85	30.00	56.32	890.17
730303	Property Owner	City Services	14700 Armstrong Blvd Nw		803.51	30.00	56.30	889.81
496380957	Property Owner	City Services	14970 ARGON ST NW		803.36	30.00	56.29	889.65
725804	Property Owner	City Services	14720 ERKIUM ST NW		802.68	30.00	56.24	888.92
705353699	Property Owner	City Services	14211 VANADIUM ST NW		800.00	30.00	56.05	886.05
729282	Property Owner	City Services	14774 ZEOLITE ST NW		795.30	30.00	55.73	881.03
1776781	Property Owner	City Services	5222 148TH AVE NW		793.42	30.00	55.59	879.01
729294	Property Owner	City Services	15240 Germanium St Nw		793.09	30.00	55.57	878.66
703434209	Property Owner	City Services	14681 Hematite St Nw		792.08	30.00	55.50	877.58
395504700	Property Owner	City Services	14221 VANADIUM ST NW		791.66	30.00	55.47	877.13
730214	Property Owner	City Services	14854 QUINTANA CIRCLE NW		791.27	30.00	55.44	876.71
720413	Property Owner	City Services	16111 IODINE ST NW		783.50	30.00	54.90	868.40
636283628	Property Owner	City Services	15331 WACO CT NW		781.09	30.00	54.73	865.82
720416	Property Owner	City Services	5821 Sunwood Dr Nw		780.58	30.00	54.69	865.27
728034	Property Owner	City Services	15537 Uranium St Nw		778.70	30.00	54.56	863.26
724786	Property Owner	City Services	14700 Fluorine St Nw		776.18	30.00	54.39	860.57
719145	Property Owner	City Services	15603 Iodone St Nw		772.50	30.00	54.13	856.63
719797	Property Owner	City Services	6981 137TH LN NW		768.47	30.00	53.85	852.32
719427	Property Owner	City Services	5324 142ND LN NW		765.55	30.00	53.64	849.19
730213	Property Owner	City Services	14971 RABBIT ST NW		765.47	30.00	53.64	849.11
925859	Property Owner	City Services	14771 FLUORINE ST NW		765.15	30.00	53.61	848.76
727159	Property Owner	City Services	5145 149TH LN NW		764.13	30.00	53.54	847.67
727921	Property Owner	City Services	5061 143RD LN NW		762.39	30.00	53.42	845.81
708937515	Property Owner	City Services	14801 ERKIUM ST NW		761.13	30.00	53.33	844.46
383621341	Property Owner	City Services	6160 144TH LN NW		749.63	30.00	52.53	832.16
620856544	Property Owner	City Services	5231 148TH AVE NW		749.53	30.00	52.52	832.05
725736	Property Owner	City Services	14750 POTASSIUM ST NW		741.75	30.00	51.97	823.72
426481293	Property Owner	City Services	6206 RIVLYN AVE NW		737.83	30.00	51.70	819.53
724180	Property Owner	City Services	15423 IODINE ST NW		737.39	30.00	51.67	819.06
720871	Property Owner	City Services	7809 148TH LN NW		736.68	30.00	51.62	818.30
725284	Property Owner	City Services	5720 145TH CT NW		736.29	30.00	51.59	817.88
718760	Property Owner	City Services	14940 WACO ST NW		735.06	30.00	51.50	816.56
725247	Property Owner	City Services	6981 169TH LN NW		728.39	30.00	51.04	809.43

"Delinquent Amount" is as of 8/31/2020. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2021 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
727121	Property Owner	City Services	14790 WILLEMITE WAY NW		724.65	30.00	50.78	805.43
724013	Property Owner	City Services	14058 DYSPROSIUM ST NW		714.34	30.00	50.05	794.39
728558	Property Owner	City Services	5430 144TH WAY NW	UNIT 14	713.67	30.00	50.01	793.68
674812294	Property Owner	City Services	14871 XKIMO ST NW		707.65	30.00	49.58	787.23
718613	Property Owner	City Services	14635 SODIUM ST NW		707.04	30.00	49.54	786.58
15131203	Property Owner	City Services	14320 TUNGSTEN ST NW		703.40	30.00	49.29	782.69
720602	Property Owner	City Services	5941 143RD LN NW		696.84	30.00	48.83	775.67
718617	Property Owner	City Services	7141 148th Ln Nw		696.83	30.00	48.83	775.66
719231	Property Owner	City Services	5981 144TH LN NW		696.83	30.00	48.83	775.66
725036	Property Owner	City Services	14838 GERMANIUM ST NW		696.83	30.00	48.83	775.66
704226711	Property Owner	City Services	5991 146TH AVE NW		693.81	30.00	48.61	772.42
723757	Property Owner	City Services	15469 RADIUM ST NW		693.58	30.00	48.60	772.18
493603258	Property Owner	City Services	6140 145th Ln Nw		690.76	30.00	48.40	769.16
724385	Property Owner	City Services	15429 Iodine St Nw		690.55	30.00	48.39	768.94
279369	Property Owner	City Services	14844 WACO ST NW		682.78	30.00	47.84	760.62
728580	Property Owner	City Services	5815 158TH AVE NW		681.66	30.00	47.76	759.42
718886	Property Owner	City Services	7271 148TH LN NW		680.70	30.00	47.70	758.40
729160	Property Owner	City Services	5682 157th Ave		680.18	30.00	47.66	757.84
727988	Property Owner	City Services	5940 143rd Cir Nw		678.62	30.00	47.55	756.17
726468	Property Owner	City Services	5322 143RD AVE NW		677.61	30.00	47.48	755.09
726171	Property Owner	City Services	13923 Ironstone Ter Nw		675.59	30.00	47.34	752.93
483753338	Property Owner	City Services	14950 ZUNI ST NW		675.58	30.00	47.34	752.92
422874913	Property Owner	City Services	15111 TONTO ST NW		675.37	30.00	47.32	752.69
727595	Property Owner	City Services	15471 RADIUM ST NW		675.03	30.00	47.30	752.33
728800	Property Owner	City Services	5840 141ST LN NW		673.61	30.00	47.20	750.81
729338	Property Owner	City Services	7674 147TH LN NW		672.55	30.00	47.12	749.67
729936	Property Owner	City Services	5408 145th Ave Nw		672.34	30.00	47.11	749.45
722974	Property Owner	City Services	7850 149TH AVE NW		669.51	30.00	46.91	746.42
728714	Property Owner	City Services	14643 HELIUM ST NW		669.51	30.00	46.91	746.42
718162	Property Owner	City Services	14701 NEON ST NW		666.48	30.00	46.70	743.18
718887	Property Owner	City Services	7263 148TH LN NW		663.44	30.00	46.49	739.93
30081874	Property Owner	City Services	14282 TUNGSTEN WAY NW		663.44	30.00	46.49	739.93
664650189	Property Owner	City Services	14281 XKIMO ST NW		663.22	30.00	46.47	739.69
12661013	Property Owner	City Services	14340 TUNGSTEN ST NW		660.41	30.00	46.27	736.68
729061	Property Owner	City Services	15357 IODINE ST NW		657.15	30.00	46.05	733.20
718505	Property Owner	City Services	5041 143RD LN NW		654.33	30.00	45.85	730.18
718590	Property Owner	City Services	5410 144TH WAY NW	UNIT 20	654.33	30.00	45.85	730.18
718795	Property Owner	City Services	16718 LIMONITE ST NW		654.33	30.00	45.85	730.18
718944	Property Owner	City Services	13881 IRONSTONE TRL NW		654.33	30.00	45.85	730.18
719020	Property Owner	City Services	14600 HELIUM ST NW		654.33	30.00	45.85	730.18
719238	Property Owner	City Services	7266 149TH AVE NW		654.33	30.00	45.85	730.18
720112	Property Owner	City Services	15400 RADIUM ST NW		654.33	30.00	45.85	730.18
722169	Property Owner	City Services	15305 IODINE ST NW		654.33	30.00	45.85	730.18
722353	Property Owner	City Services	14705 QUICKSILVER ST		654.33	30.00	45.85	730.18

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
723748	Property Owner	City Services	5587 154th Ln Nw		654.33	30.00	45.85	730.18
724956	Property Owner	City Services	6971 137TH AVE NW		654.33	30.00	45.85	730.18
725134	Property Owner	City Services	14671 HELIUM ST NW		654.33	30.00	45.85	730.18
725327	Property Owner	City Services	15473 RADIUM ST NW		654.33	30.00	45.85	730.18
727068	Property Owner	City Services	5565 154th Ln Nw		654.33	30.00	45.85	730.18
727314	Property Owner	City Services	5535 149TH LN NW		654.33	30.00	45.85	730.18
727954	Property Owner	City Services	15240 HELIUM ST NW		654.33	30.00	45.85	730.18
728026	Property Owner	City Services	15535 SODIUM WAY NW		654.33	30.00	45.85	730.18
728041	Property Owner	City Services	14177 NEON ST NW		654.33	30.00	45.85	730.18
728253	Property Owner	City Services	13946 Ironstone Ter Nw		654.33	30.00	45.85	730.18
728280	Property Owner	City Services	15376 VANADIUM ST NW		654.33	30.00	45.85	730.18
728784	Property Owner	City Services	7340 146TH AVE NW		654.33	30.00	45.85	730.18
728809	Property Owner	City Services	7675 147TH TER NW		654.33	30.00	45.85	730.18
729191	Property Owner	City Services	14713 FLUORINE ST NW		654.33	30.00	45.85	730.18
729284	Property Owner	City Services	14270 URANIUM ST NW		654.33	30.00	45.85	730.18
729331	Property Owner	City Services	14200 Xenon St Nw	Unit 6	654.33	30.00	45.85	730.18
729894	Property Owner	City Services	14233 XKIMO ST NW		654.33	30.00	45.85	730.18
730060	Property Owner	City Services	14231 Uranium St Nw		654.33	30.00	45.85	730.18
15601245	Property Owner	City Services	14330 TUNGSTEN ST NW		654.33	30.00	45.85	730.18
483577507	Property Owner	City Services	14400 QUICKSILVER ST NW		654.33	30.00	45.85	730.18
638738719	Property Owner	City Services	15225 Germanium Cir Nw		654.33	30.00	45.85	730.18
640142287	Property Owner	City Services	14217 XKIMO ST NW		654.33	30.00	45.85	730.18
647316294	Property Owner	City Services	7030 137TH LN NW		654.33	30.00	45.85	730.18
671156957	Property Owner	City Services	14671 ARGON ST NW		654.33	30.00	45.85	730.18
688986875	Property Owner	City Services	15430 RADIUM ST NW		654.33	30.00	45.85	730.18
704292051	Property Owner	City Services	14617 Olivine St Nw		654.33	30.00	45.85	730.18
714419068	Property Owner	City Services	14221 Xenon St Nw	Unit 11	654.33	30.00	45.85	730.18
717676997	Property Owner	City Services	7293 E RAMSEY PKWY		654.33	30.00	45.85	730.18
728603	Property Owner	City Services	7320 146TH AVE NW		653.43	30.00	45.78	729.21
718544	Property Owner	City Services	5729-A 160TH LN	IRRIG	653.11	30.00	45.76	728.87
723120	Property Owner	City Services	5251 149TH LN NW		645.20	30.00	45.21	720.41
729283	Property Owner	City Services	7303 E RAMSEY PKWY		644.57	30.00	45.16	719.73
721325	Property Owner	City Services	14076 DYSPROSIUM ST NW		636.84	30.00	44.62	711.46
723105	Property Owner	City Services	14055 DYSPROSIUM ST NW		636.84	30.00	44.62	711.46
383608379	Property Owner	City Services	14725 XKIMO ST NW		630.77	30.00	44.20	704.97
729689	Property Owner	City Services	5304 143RD AVE NW		627.52	30.00	43.97	701.49
613511633	Property Owner	City Services	14751 XKIMO ST NW		621.66	30.00	43.56	695.22
668157771	Property Owner	City Services	5178 148TH AVE NW		618.63	30.00	43.35	691.98
725135	Property Owner	City Services	14101 DYSPROSIUM ST NW		618.41	30.00	43.33	691.74
724911	Property Owner	City Services	5388 141ST AVE NW		615.59	30.00	43.13	688.72
726509	Property Owner	City Services	5414 142ND AVE NW		615.59	30.00	43.13	688.72
726780	Property Owner	City Services	14024 DYSPROSIUM ST NW		615.59	30.00	43.13	688.72
727901	Property Owner	City Services	5404 142ND AVE NW		615.59	30.00	43.13	688.72
624365442	Property Owner	City Services	5342 142ND LN NW		615.59	30.00	43.13	688.72

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
644258397	Property Owner	City Services	14150 DYSPROSIUM ST NW		615.59	30.00	43.13	688.72
681415286	Property Owner	City Services	15200 UTE ST NW		615.59	30.00	43.13	688.72
729424	Property Owner	City Services	5825 158th Ave Nw		613.93	30.00	43.02	686.95
718302	Property Owner	City Services	15396 VANADIUM ST NW		613.34	30.00	42.98	686.32
726847	Property Owner	City Services	7085 148th Ln Nw		611.61	30.00	42.85	684.46
634668003	Property Owner	City Services	15460 YAKIMA ST NW		611.54	30.00	42.85	684.39
686401827	Property Owner	City Services	14690 Sodium St Nw		609.98	30.00	42.74	682.72
660192154	Property Owner	City Services	5260 149TH LN NW		607.59	30.00	42.57	680.16
727617	Property Owner	City Services	15359 RADIUM ST NW		606.43	30.00	42.49	678.92
480902318	Property Owner	City Services	5810 142ND AVE NW		605.65	30.00	42.44	678.09
718262	Property Owner	City Services	6870 169th Ln Nw		604.33	30.00	42.34	676.67
1321918	Property Owner	City Services	14880 ZUNI ST NW		597.05	30.00	41.83	668.88
724373	Property Owner	City Services	14657 HELIUM ST NW		593.15	30.00	41.56	664.71
730505	Property Owner	City Services	14280 DYSPROSIUM ST NW		584.28	30.00	40.94	655.22
724651	Property Owner	City Services	6131 145TH LN NW		569.69	30.00	39.92	639.61
616598	Property Owner	City Services	14143 ARGON ST NW		567.10	30.00	39.74	636.84
727260	Property Owner	City Services	14834 PERIDOT ST NW		565.20	30.00	39.60	634.80
728648	Property Owner	City Services	16071 SAPPHIRE ST NW		564.59	30.00	39.56	634.15
674018518	Property Owner	City Services	15539 Iodine Ct Nw		559.02	30.00	39.17	628.19
668134792	Property Owner	City Services	14412 IODINE ST NW		558.27	30.00	39.12	627.39
453404808	Property Owner	City Services	5811 157TH LN NW		552.22	30.00	38.69	620.91
718271	Property Owner	City Services	14836 Olivine St Nw		539.80	30.00	37.82	607.62
667094355	Property Owner	City Services	14201 Xenon St Nw	Unit 19	532.06	30.00	37.28	599.34
727920	Property Owner	City Services	14760 ARGON ST NW		529.21	30.00	37.08	596.29
724349	Property Owner	City Services	14361 POTASSIUM ST NW		527.57	30.00	36.97	594.54
728983	Property Owner	City Services	5981 145TH LN NW		527.57	30.00	36.97	594.54
723870	Property Owner	City Services	15404 GERMANIUM ST NW		520.18	30.00	36.45	586.63
712654883	Property Owner	City Services	5410 144TH WAY NW	UNIT 18	517.40	30.00	36.25	583.65
729814	Property Owner	City Services	9539 Hwy 10 Nw		510.40	30.00	35.76	576.16
728719	Property Owner	City Services	5590 150th Ln Nw		506.00	30.00	35.45	571.45
615416800	Property Owner	City Services	14767 Kamacite St Nw		504.81	30.00	35.37	570.18
18011172	Property Owner	City Services	14656 ARGON ST NW		500.48	30.00	35.07	565.55
383361	Property Owner	City Services	14715 HELIUM ST NW		500.00	30.00	35.03	565.03
727194	Property Owner	City Services	14800 Krypton Ct Nw		499.33	30.00	34.99	564.32
722253	Property Owner	City Services	7881 148TH LN NW		493.88	30.00	34.61	558.49
730404	Property Owner	City Services	13939 Ironstone Ter Nw		492.45	30.00	34.51	556.96
725460	Property Owner	City Services	5430 144TH WAY NW	UNIT 20	487.81	30.00	34.18	551.99
728119	Property Owner	City Services	6422 RIVERDALE DR		487.81	30.00	34.18	551.99
728215	Property Owner	City Services	14610 PERIDOT ST NW		487.81	30.00	34.18	551.99
730239	Property Owner	City Services	5430 144TH WAY NW	UNIT 16	487.81	30.00	34.18	551.99
1236977	Property Owner	City Services	5550 149TH LN NW		487.81	30.00	34.18	551.99
483466061	Property Owner	City Services	14411 RADIUM ST NW		487.81	30.00	34.18	551.99
701128448	Property Owner	City Services	15290 URANIUM ST NW		487.03	30.00	34.13	551.16
718458	Property Owner	City Services	14551 Iodine St Nw		469.93	30.00	32.93	532.86

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724485	Property Owner	City Services	5401 142ND AVE NW		469.12	30.00	32.87	531.99
727220	Property Owner	City Services	13903 IRONSTONE TRL NW		463.01	30.00	32.44	525.45
486886835	Property Owner	City Services	5212 148TH AVE NW		460.62	30.00	32.27	522.89
336324	Property Owner	City Services	4897 142ND LN NW		458.98	30.00	32.16	521.14
721343	Property Owner	City Services	5295 142ND LN NW		458.98	30.00	32.16	521.14
724105	Property Owner	City Services	14139 BARIUM ST NW		458.98	30.00	32.16	521.14
730610	Property Owner	City Services	6190 144TH LN NW		454.81	30.00	31.87	516.68
726285	Property Owner	City Services	14615 HELIUM ST NW		454.33	30.00	31.83	516.16
727977	Property Owner	City Services	13919 Ironstone Ter Nw		449.12	30.00	31.47	510.59
730558	Property Owner	City Services	5440 144TH WAY NW	UNIT 14	449.03	30.00	31.46	510.49
730562	Property Owner	City Services	5685 154th Ave Nw		449.03	30.00	31.46	510.49
727822	Property Owner	City Services	15821 OSMIUM ST NW		442.15	30.00	30.98	503.13
727604	Property Owner	City Services	5344 142ND CIR NW		440.74	30.00	30.88	501.62
721979	Property Owner	City Services	14721 ARGON ST NW		439.69	30.00	30.81	500.50
721259	Property Owner	City Services	7050 137th Ave Nw		427.99	30.00	29.99	487.98
728551	Property Owner	City Services	7051 147TH AVE NW		424.45	30.00	29.74	484.19
728668	Property Owner	City Services	5971 148TH AVE NW		420.96	30.00	29.50	480.46
725161	Property Owner	City Services	14191 Xenon St Nw	Unit 27	418.63	30.00	29.33	477.96
730625	Property Owner	City Services	14420 RADIUM ST NW		408.56	30.00	28.63	467.19
720731	Property Owner	City Services	14220 DYSPROSIUM ST NW		408.10	30.00	28.59	466.69
725615	Property Owner	City Services	6910 147TH AVE NW		406.83	30.00	28.51	465.34
728185	Property Owner	City Services	15320 WACO CT NW		403.37	30.00	28.26	461.63
725372	Property Owner	City Services	15390 Germanium St Nw		400.00	30.00	28.03	458.03
726447	Property Owner	City Services	13895 Ironstone Trl Nw		400.00	30.00	28.03	458.03
725300	Property Owner	City Services	14335 TUNGSTEN ST NW		391.29	30.00	27.42	448.71
729872	Property Owner	City Services	13877 IRONSTONE TRL NW		388.03	30.00	27.19	445.22
675624428	Property Owner	City Services	6855 148TH LN NW		381.92	30.00	26.76	438.68
406276984	Property Owner	City Services	7029 HWY 10 NW		381.84	30.00	26.75	438.59
721099	Property Owner	City Services	15210 Germanium St Nw		380.36	30.00	26.65	437.01
728959	Property Owner	City Services	6344 154th Ct		373.66	30.00	26.18	429.84
722230	Property Owner	City Services	14251 Uranium St Nw		372.25	30.00	26.08	428.33
730517	Property Owner	City Services	14951 SNOWY OWL STREET NW		371.52	30.00	26.03	427.55
619942281	Property Owner	City Services	5021 143RD LN NW		368.14	30.00	25.80	423.94
729112	Property Owner	City Services	14651 Fluorine St Nw		363.40	30.00	25.46	418.86
414754675	Property Owner	City Services	5601 146TH AVE NW		359.28	30.00	25.17	414.45
728547	Property Owner	City Services	15210 SODIUM ST NW		356.31	30.00	24.97	411.28
674644633	Property Owner	City Services	5425 152ND AVE NW		354.33	30.00	24.83	409.16
703426665	Property Owner	City Services	15291 URANIUM ST NW		354.33	30.00	24.83	409.16
730624	Property Owner	City Services	7518 160TH AVENUE NW		353.31	30.00	24.76	408.07
724027	Property Owner	City Services	16789 MARBLE ST NW		350.00	30.00	24.52	404.52
724240	Property Owner	City Services	4881 142ND LN NW		348.82	30.00	24.44	403.26
676319625	Property Owner	City Services	14183 BARIUM ST NW		348.35	30.00	24.41	402.76
718155	Property Owner	City Services	14684 IODINE CT NW		346.59	30.00	24.29	400.88
725423	Property Owner	City Services	7060 168TH LN NW		336.04	30.00	23.55	389.59

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723635	Property Owner	City Services	14720 GERMANIUM ST NW		335.83	30.00	23.53	389.36
714055984	Property Owner	City Services	5420 144TH WAY NW	UNIT 18	334.87	30.00	23.46	388.33
721820	Property Owner	City Services	7675 147TH TER NW		334.26	30.00	23.42	387.68
719005	Property Owner	City Services	16194 LITHIUM CT NW		329.75	30.00	23.11	382.86
724502	Property Owner	City Services	6122 146TH LN NW		327.15	30.00	22.92	380.07
726855	Property Owner	City Services	16025 URANIMITE ST NW		321.61	30.00	22.53	374.14
719637	Property Owner	City Services	15590 YAKIMA CT NW		321.29	30.00	22.51	373.80
720122	Property Owner	City Services	5544 154th Ln Nw		321.29	30.00	22.51	373.80
723875	Property Owner	City Services	7221 167TH TER NW		321.29	30.00	22.51	373.80
726114	Property Owner	City Services	15463 Iodine St Nw	Unit South	321.29	30.00	22.51	373.80
726861	Property Owner	City Services	6921 137th Ln Nw		321.29	30.00	22.51	373.80
728511	Property Owner	City Services	15216 KRYPTON TER NW		321.29	30.00	22.51	373.80
728789	Property Owner	City Services	7040 137TH LN NW		321.29	30.00	22.51	373.80
729375	Property Owner	City Services	14627 Olivine Ter		321.29	30.00	22.51	373.80
652704144	Property Owner	City Services	16722 LIMONITE ST NW		321.29	30.00	22.51	373.80
726189	Property Owner	City Services	15191 UTE ST NW		315.00	30.00	22.07	367.07
727933	Property Owner	City Services	5410 144TH WAY NW	UNIT 26	311.71	30.00	21.84	363.55
612064330	Property Owner	City Services	14271 ARGON ST NW		310.69	30.00	21.77	362.46
730111	Property Owner	City Services	5671 152ND LANE NW		308.53	30.00	21.62	360.15
417141790	Property Owner	City Services	6336 Hwy 10 Nw		306.69	30.00	21.49	358.18
730677	Property Owner	City Services	5489 BUNKER LAKE BLVD NW		302.37	30.00	21.19	353.56
730753	Property Owner	City Services	5515 149TH LN NW		302.37	30.00	21.19	353.56
417283730	Property Owner	City Services	13740 DOLOMITE ST NW		302.37	30.00	21.19	353.56
725265	Property Owner	City Services	15564 IODINE ST NW		301.91	30.00	21.15	353.06
726391	Property Owner	City Services	14128 ARGON ST NW		295.52	30.00	20.71	346.23
645537648	Property Owner	City Services	14157 COBALT CIR NW		291.84	30.00	20.45	342.29
731149	Property Owner	City Services	15440 Fluorine St		278.54	30.00	19.52	328.06
725699	Property Owner	City Services	16904 Feldspar St Nw		277.51	30.00	19.44	326.95
727510	Property Owner	City Services	13873 IRONSTONE TRL NW		276.92	30.00	19.40	326.32
730931	Property Owner	City Services	5661 154TH LN NW		276.79	30.00	19.39	326.18
495635343	Property Owner	City Services	14168 ARGON ST NW		265.59	30.00	18.61	314.20
730952	Property Owner	City Services	14881 OLIVINE ST NW		256.61	30.00	17.98	304.59
727766	Property Owner	City Services	7463 159TH AVE NW		253.85	30.00	17.79	301.64
728359	Property Owner	City Services	5419 145th Ave Nw		249.84	30.00	17.51	297.35
721662	Property Owner	City Services	14860 OLIVINE ST NW		246.15	30.00	17.25	293.40
676705915	Property Owner	City Services	15247 Germanium Cir Nw		245.24	30.00	17.18	292.42
720165	Property Owner	City Services	5701 162ND CROSSING NW		243.36	30.00	17.05	290.41
725673	Property Owner	City Services	5639 157TH AVE NW		241.96	30.00	16.95	288.91
726417	Property Owner	City Services	14806 WACO ST NW		234.74	30.00	16.45	281.19
719764	Property Owner	City Services	14190 Xenon St Nw	Unit 6	234.17	30.00	16.41	280.58
710989567	Property Owner	City Services	6960 147TH AVE NW		229.97	30.00	16.11	276.08
719590	Property Owner	City Services	7627 147TH LN NW		229.25	30.00	16.06	275.31
727071	Property Owner	City Services	14150 MAGNESIUM ST NW		226.60	30.00	15.88	272.48
728058	Property Owner	City Services	14554 WACO ST NW		223.58	30.00	15.67	269.25

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639217534	Property Owner	City Services	15771 KRYPTON CT NW		222.04	30.00	15.56	267.60
729805	Property Owner	City Services	14884 QUINTANA CIRCLE NW		221.29	30.00	15.51	266.80
730739	Property Owner	City Services	6230 MCKINLEY ST NW	STE E	211.18	30.00	14.80	255.98
729723	Property Owner	City Services	13943 Ironstone Ter Nw		204.33	30.00	14.32	248.65
718168	Property Owner	City Services	16714 LIMONITE ST NW		202.91	30.00	14.22	247.13
722294	Property Owner	City Services	14036 Cobalt St Nw		200.00	30.00	14.01	244.01
448685051	Property Owner	City Services	5180 149TH LN NW		197.59	30.00	13.84	241.43
728808	Property Owner	City Services	5521 153RD TER NW		197.58	30.00	13.84	241.42
730529	Property Owner	City Services	5440 144TH WAY NW	UNIT 24	196.46	30.00	13.77	240.23
729796	Property Owner	City Services	14170 Xenon St Nw	Unit 6	193.88	30.00	13.58	237.46
729538	Property Owner	City Services	14946 QUINTANA STREET		193.69	30.00	13.57	237.26
679938193	Property Owner	City Services	5751 145th Ct Nw		191.31	30.00	13.40	234.71
729975	Property Owner	City Services	16054 SAPPHIRE ST NW		190.78	30.00	13.37	234.15
718888	Property Owner	City Services	14842 OLIVINE ST NW		190.45	30.00	13.34	233.79
726428	Property Owner	City Services	5660 148TH LN NW		189.76	30.00	13.30	233.06
731133	Property Owner	City Services	16317 LITHIUM ST NW		187.87	30.00	13.16	231.03
711509856	Property Owner	City Services	6900 170th Ave Nw		186.56	30.00	13.07	229.63
725890	Property Owner	City Services	15769 Potassium St Nw		185.25	30.00	12.98	228.23
726677	Property Owner	City Services	5698 154TH CROSSING NW		176.41	30.00	12.36	218.77
730982	Property Owner	City Services	7962 SUNWOOD DR NW	STE 700	175.09	30.00	12.27	217.36
383470283	Property Owner	City Services	14991 WACO ST NW		174.04	30.00	12.19	216.23
727940	Property Owner	City Services	5528 153rd Ct Nw		173.91	30.00	12.19	216.10
722311	Property Owner	City Services	5870 142ND AVE NW		173.59	30.00	12.16	215.75
725205	Property Owner	City Services	4970 155TH LN NW		173.59	30.00	12.16	215.75
488325558	Property Owner	City Services	6861 146TH CIR NW		168.50	30.00	11.81	210.31
721419	Property Owner	City Services	6992 139TH LN NW		167.95	30.00	11.77	209.72
655183808	Property Owner	City Services	15776 Osmium St Nw		167.95	30.00	11.77	209.72
729199	Property Owner	City Services	13915 Ironstone Ter Nw		167.33	30.00	11.72	209.05
730683	Property Owner	City Services	15435 Iodine St Nw		165.13	30.00	11.57	206.70
678532335	Property Owner	City Services	14795 KRYPTON CT NW		164.27	30.00	11.51	205.78
727493	Property Owner	City Services	16189 LITHIUM CT NW		162.31	30.00	11.37	203.68
729311	Property Owner	City Services	16807 OLIVINE ST NW		161.49	30.00	11.32	202.81
720924	Property Owner	City Services	15310 XKIMO ST NW		159.49	30.00	11.18	200.67
482903701	Property Owner	City Services	6230 MCKINLEY ST NW	STE E	158.72	30.00	11.12	199.84
718594	Property Owner	City Services	5653 154TH LN NW		157.37	30.00	11.03	198.40
722896	Property Owner	City Services	6871 147TH AVE NW		156.67	30.00	10.98	197.65
648729844	Property Owner	City Services	15443 Ramsey Blvd Nw		156.58	30.00	10.97	197.55
682035500	Property Owner	City Services	14119 BARIUM ST NW		154.41	30.00	10.82	195.23
718559	Property Owner	City Services	5971 144TH LN NW		153.85	30.00	10.78	194.63
719195	Property Owner	City Services	14200 TUNGSTEN ST NW		153.85	30.00	10.78	194.63
722946	Property Owner	City Services	5630 148th Ln Nw		153.85	30.00	10.78	194.63
728633	Property Owner	City Services	14690 HEMATITE ST NW		153.85	30.00	10.78	194.63
729000	Property Owner	City Services	14715 WILLEMITE ST NW		153.85	30.00	10.78	194.63
729044	Property Owner	City Services	7349 E RAMSEY PKWY		153.85	30.00	10.78	194.63

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
729383	Property Owner	City Services	15302 RADIUM WAY NW		153.85	30.00	10.78	194.63
729739	Property Owner	City Services	14660 Junkite St Nw		153.85	30.00	10.78	194.63
730532	Property Owner	City Services	15477 IODINE ST NW		153.85	30.00	10.78	194.63
730537	Property Owner	City Services	6941 147TH AVE NW		153.85	30.00	10.78	194.63
730574	Property Owner	City Services	15495 SODIUM ST NW		153.85	30.00	10.78	194.63
731205	Property Owner	City Services	14656 ARGON ST NW		153.85	30.00	10.78	194.63
386100813	Property Owner	City Services	5920 157th Ln		153.85	30.00	10.78	194.63
494121467	Property Owner	City Services	14450 QUICKSILVER ST NW		153.85	30.00	10.78	194.63
686995691	Property Owner	City Services	15437 SODIUM ST		153.85	30.00	10.78	194.63
691147110	Property Owner	City Services	15351 XKIMO ST NW		153.85	30.00	10.78	194.63
718481	Property Owner	City Services	7450 BUNKER LAKE BLVD		151.31	30.00	10.60	191.91
720851	Property Owner	City Services	14660 Cobalt St Nw	Unit 32	151.31	30.00	10.60	191.91
720857	Property Owner	City Services	7418 Bunker Lake Blvd		151.31	30.00	10.60	191.91
722054	Property Owner	City Services	6962 139th Ave		151.31	30.00	10.60	191.91
722421	Property Owner	City Services	14761 Cobalt St Nw	Unit 19	151.31	30.00	10.60	191.91
722738	Property Owner	City Services	13883 HEMATITE ST NW		151.31	30.00	10.60	191.91
724746	Property Owner	City Services	7263 147TH LN NW		151.31	30.00	10.60	191.91
727218	Property Owner	City Services	14660 Cobalt St Nw	Unit 28	151.31	30.00	10.60	191.91
727847	Property Owner	City Services	7085 139th Ave		151.31	30.00	10.60	191.91
728307	Property Owner	City Services	14660 Cobalt St Nw	Unit 24	151.31	30.00	10.60	191.91
728526	Property Owner	City Services	7298 147th Ln Nw		151.31	30.00	10.60	191.91
728645	Property Owner	City Services	14587 Olivine Way Nw		151.31	30.00	10.60	191.91
728733	Property Owner	City Services	13912 Garnet Ter Nw		151.31	30.00	10.60	191.91
728744	Property Owner	City Services	14749 OLIVINE ST NW		151.31	30.00	10.60	191.91
728753	Property Owner	City Services	14569 Olivine Way Nw		151.31	30.00	10.60	191.91
729750	Property Owner	City Services	6936 Riverdale Dr Nw		151.31	30.00	10.60	191.91
659355557	Property Owner	City Services	14661 Cobalt St Nw	Unit 11	151.31	30.00	10.60	191.91
681590395	Property Owner	City Services	7404 147th Ln Nw		151.31	30.00	10.60	191.91
688670261	Property Owner	City Services	7292 147th Ter Nw		151.31	30.00	10.60	191.91
689643146	Property Owner	City Services	13923 Garnet Ter Nw		151.31	30.00	10.60	191.91
693891391	Property Owner	City Services	7309 147th Ter Nw		151.31	30.00	10.60	191.91
728273	Property Owner	City Services	7371 147th Ln Nw		150.43	30.00	10.54	190.97
730601	Property Owner	City Services	14731 Cobalt St Nw	Unit 31	147.78	30.00	10.35	188.13
730043	Property Owner	City Services	7359 146TH CROSSING NW		145.72	30.00	10.21	185.93
730596	Property Owner	City Services	15863 PERIDOT ST NW		145.14	30.00	10.17	185.31
726850	Property Owner	City Services	14834 YAKIMA ST NW		144.84	30.00	10.15	184.99
729552	Property Owner	City Services	14022 DYSPROSIUM ST NW		144.84	30.00	10.15	184.99
731067	Property Owner	City Services	15210 ST FRANCIS BLVD NW		144.84	30.00	10.15	184.99
724419	Property Owner	City Services	6933 139th Ln		140.96	30.00	9.88	180.84
720866	Property Owner	City Services	14791 Cobalt St Nw	Ste 19	140.25	30.00	9.83	180.08
729449	Property Owner	City Services	7448 BUNKER LAKE BLVD		139.55	30.00	9.78	179.33
727900	Property Owner	City Services	14583 Olivine Way Nw		135.86	30.00	9.52	175.38
681258856	Property Owner	City Services	14771 ERKIUM ST NW		128.44	30.00	9.00	167.44
731117	Property Owner	City Services	16236 LITHIUM CT NW		122.75	30.00	8.60	161.35

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730026	Property Owner	City Services	7080 137TH AVE NW		121.71	30.00	8.53	160.24
389897226	Property Owner	City Services	9160 Muirfield Cir Nw		119.35	30.00	8.36	157.71
722640	Property Owner	City Services	7367 147th Ln Nw		118.95	30.00	8.33	157.28
729258	Property Owner	City Services	14765 Peridot St		116.13	30.00	8.14	154.27
32682305	Property Owner	City Services	14160 JUNKITE ST NW		115.20	30.00	8.07	153.27
58104828	Property Owner	City Services	15540 Zirconium St Nw		115.20	30.00	8.07	153.27
67385750	Property Owner	City Services	7410 152nd Ln Nw		113.87	30.00	7.98	151.85
668342642	Property Owner	City Services	6890 147TH AVE NW		113.66	30.00	7.96	151.62
731252	Property Owner	City Services	16400 Uranimite St Nw		113.37	30.00	7.94	151.31
729877	Property Owner	City Services	7372 Bunker Lake Blvd Nw		112.60	30.00	7.89	150.49
718468	Property Owner	City Services	5108 151st Ave Nw		112.57	30.00	7.89	150.46
718759	Property Owner	City Services	16331 Yttrium St Nw		112.57	30.00	7.89	150.46
718800	Property Owner	City Services	15511 Coquina St Nw		112.57	30.00	7.89	150.46
719113	Property Owner	City Services	15431 Iguana St Nw		112.57	30.00	7.89	150.46
719220	Property Owner	City Services	15310 Zirconium St Nw		112.57	30.00	7.89	150.46
719366	Property Owner	City Services	14021 MAGNESIUM ST NW		112.57	30.00	7.89	150.46
719681	Property Owner	City Services	16650 Dolomite St Nw		112.57	30.00	7.89	150.46
719956	Property Owner	City Services	8021 176th Ln Nw		112.57	30.00	7.89	150.46
720125	Property Owner	City Services	8421 154th Ln Nw		112.57	30.00	7.89	150.46
720178	Property Owner	City Services	7631 164th Ln Nw		112.57	30.00	7.89	150.46
720352	Property Owner	City Services	16101 RAMSEY BLVD NW		112.57	30.00	7.89	150.46
720394	Property Owner	City Services	17740 Vanadium St Nw		112.57	30.00	7.89	150.46
720660	Property Owner	City Services	15211 Waco St Nw		112.57	30.00	7.89	150.46
720726	Property Owner	City Services	6820 158th Ln Nw		112.57	30.00	7.89	150.46
720825	Property Owner	City Services	8230 154th Ln Nw		112.57	30.00	7.89	150.46
721043	Property Owner	City Services	15010 Kamacite St Nw		112.57	30.00	7.89	150.46
721279	Property Owner	City Services	8350 158th Ln Nw		112.57	30.00	7.89	150.46
721563	Property Owner	City Services	7660 150TH LN NW		112.57	30.00	7.89	150.46
721672	Property Owner	City Services	7111 175th Ave Nw		112.57	30.00	7.89	150.46
721694	Property Owner	City Services	5515 BUNKER LAKE BLVD NW		112.57	30.00	7.89	150.46
721849	Property Owner	City Services	15410 Kangaroo St Nw		112.57	30.00	7.89	150.46
722236	Property Owner	City Services	15505 Ramsey Blvd Nw		112.57	30.00	7.89	150.46
722238	Property Owner	City Services	5301 156th Ln Nw		112.57	30.00	7.89	150.46
722247	Property Owner	City Services	15040 Uranimite St Nw		112.57	30.00	7.89	150.46
722322	Property Owner	City Services	15959 Ebony St Nw		112.57	30.00	7.89	150.46
722362	Property Owner	City Services	15000 Garnet St Nw		112.57	30.00	7.89	150.46
722372	Property Owner	City Services	5431 164th Ln Nw		112.57	30.00	7.89	150.46
722482	Property Owner	City Services	6720 158th Ln Nw		112.57	30.00	7.89	150.46
722495	Property Owner	City Services	8151 154th Ln Nw		112.57	30.00	7.89	150.46
722543	Property Owner	City Services	6819 164th Ln Nw		112.57	30.00	7.89	150.46
722667	Property Owner	City Services	14051 Fluorine St Nw		112.57	30.00	7.89	150.46
723483	Property Owner	City Services	17745 Nowthen Blvd Nw		112.57	30.00	7.89	150.46
723927	Property Owner	City Services	16231 Jarvis St Nw		112.57	30.00	7.89	150.46
723928	Property Owner	City Services	5821 160th Ln Nw		112.57	30.00	7.89	150.46

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724396	Property Owner	City Services	8261 159th Ln Nw		112.57	30.00	7.89	150.46
724490	Property Owner	City Services	8059 154th Ave Nw		112.57	30.00	7.89	150.46
724623	Property Owner	City Services	15959 Ironstone St Nw		112.57	30.00	7.89	150.46
724680	Property Owner	City Services	14120 JUNKITE ST NW		112.57	30.00	7.89	150.46
724938	Property Owner	City Services	15730 Kangaroo St Nw		112.57	30.00	7.89	150.46
724974	Property Owner	City Services	8055 142nd Ave Nw		112.57	30.00	7.89	150.46
725006	Property Owner	City Services	16920 Zeolite St Nw		112.57	30.00	7.89	150.46
725191	Property Owner	City Services	15420 Eland St Nw		112.57	30.00	7.89	150.46
725266	Property Owner	City Services	7820 151st Ln Nw		112.57	30.00	7.89	150.46
725657	Property Owner	City Services	8120 154th Ln Nw		112.57	30.00	7.89	150.46
725773	Property Owner	City Services	17931 Vanadium St Nw		112.57	30.00	7.89	150.46
725854	Property Owner	City Services	18014 IODINE ST NW		112.57	30.00	7.89	150.46
725977	Property Owner	City Services	16021 Ramsey Blvd Nw		112.57	30.00	7.89	150.46
726086	Property Owner	City Services	17800 Yakima St Nw		112.57	30.00	7.89	150.46
726111	Property Owner	City Services	8150 151ST LN NW		112.57	30.00	7.89	150.46
726151	Property Owner	City Services	15220 Alpaca St Nw		112.57	30.00	7.89	150.46
726179	Property Owner	City Services	7650 163rd Ln Nw		112.57	30.00	7.89	150.46
726202	Property Owner	City Services	5628 164th Ave Nw		112.57	30.00	7.89	150.46
726372	Property Owner	City Services	7150 166th Ave Nw		112.57	30.00	7.89	150.46
726434	Property Owner	City Services	8221 159th Ln Nw		112.57	30.00	7.89	150.46
726662	Property Owner	City Services	5651 170th Ln Nw		112.57	30.00	7.89	150.46
726714	Property Owner	City Services	17059 Nowthen Blvd Nw		112.57	30.00	7.89	150.46
726717	Property Owner	City Services	6121 158th Ln Nw		112.57	30.00	7.89	150.46
726938	Property Owner	City Services	9501 Ermine Blvd Nw		112.57	30.00	7.89	150.46
727352	Property Owner	City Services	9131 178th Ave Nw		112.57	30.00	7.89	150.46
727360	Property Owner	City Services	15421 Kangaroo St Nw		112.57	30.00	7.89	150.46
727392	Property Owner	City Services	16931 Yttrium St Nw		112.57	30.00	7.89	150.46
727435	Property Owner	City Services	6451 160th Ln Nw		112.57	30.00	7.89	150.46
727447	Property Owner	City Services	6920 150th Ave Nw		112.57	30.00	7.89	150.46
727551	Property Owner	City Services	7100 160TH LN NW		112.57	30.00	7.89	150.46
727573	Property Owner	City Services	15210 Yakima St Nw		112.57	30.00	7.89	150.46
727586	Property Owner	City Services	5449 180th Ave Nw		112.57	30.00	7.89	150.46
727592	Property Owner	City Services	7341 154th Ln Nw		112.57	30.00	7.89	150.46
727608	Property Owner	City Services	16640 Yttrium St Nw		112.57	30.00	7.89	150.46
727669	Property Owner	City Services	5021 179th Ave Nw		112.57	30.00	7.89	150.46
727675	Property Owner	City Services	16980 Rabbit St Nw		112.57	30.00	7.89	150.46
727686	Property Owner	City Services	9351 Ermine Blvd Nw		112.57	30.00	7.89	150.46
727687	Property Owner	City Services	17810 Halas St Nw		112.57	30.00	7.89	150.46
727806	Property Owner	City Services	8240 159th Ln Nw		112.57	30.00	7.89	150.46
727914	Property Owner	City Services	16681 Garnet St Nw		112.57	30.00	7.89	150.46
727996	Property Owner	City Services	16341 Jarvis St Nw		112.57	30.00	7.89	150.46
728094	Property Owner	City Services	8100 151st Ln Nw		112.57	30.00	7.89	150.46
728095	Property Owner	City Services	7346 149th Ave Nw		112.57	30.00	7.89	150.46
728379	Property Owner	City Services	8416 158th Ln Nw		112.57	30.00	7.89	150.46

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728773	Property Owner	City Services	15741 Ferret St Nw		112.57	30.00	7.89	150.46
728874	Property Owner	City Services	6820 159th Ave Nw		112.57	30.00	7.89	150.46
728898	Property Owner	City Services	8661 174th Ln Nw		112.57	30.00	7.89	150.46
729147	Property Owner	City Services	16324 Coquina St Nw		112.57	30.00	7.89	150.46
729436	Property Owner	City Services	15312 Argon St Nw		112.57	30.00	7.89	150.46
729456	Property Owner	City Services	8130 153rd Ln Nw		112.57	30.00	7.89	150.46
729591	Property Owner	City Services	14593 Bowers Dr Nw		112.57	30.00	7.89	150.46
729610	Property Owner	City Services	16300 Ramsey Blvd Nw		112.57	30.00	7.89	150.46
729770	Property Owner	City Services	6044 174th Ave Nw		112.57	30.00	7.89	150.46
730114	Property Owner	City Services	9100 181st Ave Nw		112.57	30.00	7.89	150.46
14871175	Property Owner	City Services	6319 143RD LN NW		112.57	30.00	7.89	150.46
33622379	Property Owner	City Services	5434 180th Ln Nw		112.57	30.00	7.89	150.46
33882405	Property Owner	City Services	4941 179th Ave Nw		112.57	30.00	7.89	150.46
34003380	Property Owner	City Services	16800 Iodine St Nw		112.57	30.00	7.89	150.46
34222439	Property Owner	City Services	17700 Cobalt St Nw		112.57	30.00	7.89	150.46
34572474	Property Owner	City Services	5143 179th Ln Nw		112.57	30.00	7.89	150.46
35912608	Property Owner	City Services	7009 175th Ave Nw		112.57	30.00	7.89	150.46
36132630	Property Owner	City Services	17410 Chameleon St Nw		112.57	30.00	7.89	150.46
36292646	Property Owner	City Services	7363 175th Ave Nw		112.57	30.00	7.89	150.46
37102727	Property Owner	City Services	8031 176th Ln Nw		112.57	30.00	7.89	150.46
37282745	Property Owner	City Services	17450 Baugh St Nw		112.57	30.00	7.89	150.46
37822799	Property Owner	City Services	9221 173rd Ave Nw		112.57	30.00	7.89	150.46
41913208	Property Owner	City Services	6420 169th Ln Nw		112.57	30.00	7.89	150.46
42223239	Property Owner	City Services	6700 165th Ln Nw		112.57	30.00	7.89	150.46
42363253	Property Owner	City Services	16530 Dolomite St Nw		112.57	30.00	7.89	150.46
42443261	Property Owner	City Services	17020 Azurite St Nw		112.57	30.00	7.89	150.46
42683285	Property Owner	City Services	16865 Sodium St Nw		112.57	30.00	7.89	150.46
43623379	Property Owner	City Services	6221 169th Ln Nw		112.57	30.00	7.89	150.46
43793396	Property Owner	City Services	16839 St Francis Blvd Nw		112.57	30.00	7.89	150.46
44873504	Property Owner	City Services	5720 164th Ave Nw		112.57	30.00	7.89	150.46
47543771	Property Owner	City Services	6767 158th Ln Nw		112.57	30.00	7.89	150.46
47713788	Property Owner	City Services	6841 158th Ln Nw		112.57	30.00	7.89	150.46
48603877	Property Owner	City Services	7619 157th Ave Nw		112.57	30.00	7.89	150.46
48843901	Property Owner	City Services	16156 Olivine St Nw		112.57	30.00	7.89	150.46
49113928	Property Owner	City Services	16350 Yolite St Nw		112.57	30.00	7.89	150.46
49473964	Property Owner	City Services	16330 Yolite St Nw		112.57	30.00	7.89	150.46
49994016	Property Owner	City Services	8200 163rd Ave Nw		112.57	30.00	7.89	150.46
53804397	Property Owner	City Services	8520 156th Ln Nw		112.57	30.00	7.89	150.46
53934410	Property Owner	City Services	8121 154th Ave Nw		112.57	30.00	7.89	150.46
54734490	Property Owner	City Services	7930 156th Ave Nw		112.57	30.00	7.89	150.46
55154532	Property Owner	City Services	7381 152nd Ave Nw		112.57	30.00	7.89	150.46
55204537	Property Owner	City Services	7440 152nd Ave Nw		112.57	30.00	7.89	150.46
55604577	Property Owner	City Services	7921 152nd Ln Nw		112.57	30.00	7.89	150.46
56044621	Property Owner	City Services	15061 Willemite St Nw		112.57	30.00	7.89	150.46

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56294646	Property Owner	City Services	7431 151st Ave Nw		112.57	30.00	7.89	150.46
56364653	Property Owner	City Services	7220 151st Ave Nw		112.57	30.00	7.89	150.46
57144732	Property Owner	City Services	7140 152nd Ave Nw		112.57	30.00	7.89	150.46
57674785	Property Owner	City Services	7100 149th Ln Nw		112.57	30.00	7.89	150.46
57794797	Property Owner	City Services	15030 Garnet St Nw		112.57	30.00	7.89	150.46
57914809	Property Owner	City Services	7141 156th Ave Nw		112.57	30.00	7.89	150.46
58054823	Property Owner	City Services	7030 151st Ave Nw		112.57	30.00	7.89	150.46
58134831	Property Owner	City Services	15611 Dolomite St Nw		112.57	30.00	7.89	150.46
60075024	Property Owner	City Services	5207 150th Ln Nw		112.57	30.00	7.89	150.46
62505261	Property Owner	City Services	14760 Bowers Dr Nw		112.57	30.00	7.89	150.46
63625372	Property Owner	City Services	17958 Fluorine St Nw		112.57	30.00	7.89	150.46
65115522	Property Owner	City Services	8030 152nd Ln Nw		112.57	30.00	7.89	150.46
66235634	Property Owner	City Services	17520 Chameleon St Nw		112.57	30.00	7.89	150.46
66665677	Property Owner	City Services	17229 Tungsten St Nw		112.57	30.00	7.89	150.46
68035815	Property Owner	City Services	17711 Vicuna St Nw		112.57	30.00	7.89	150.46
68415853	Property Owner	City Services	14905 Willemite St Nw		112.57	30.00	7.89	150.46
68975909	Property Owner	City Services	16727 Radium St Nw		112.57	30.00	7.89	150.46
69275939	Property Owner	City Services	15120 Kangaroo St Nw		112.57	30.00	7.89	150.46
70306041	Property Owner	City Services	7003 164th Ave Nw		112.57	30.00	7.89	150.46
71356146	Property Owner	City Services	6384 143rd Ln Nw		112.57	30.00	7.89	150.46
117620878	Property Owner	City Services	6310 153rd Ln Nw		112.57	30.00	7.89	150.46
221774498	Property Owner	City Services	16361 Nowthen Blvd Nw		112.57	30.00	7.89	150.46
221860690	Property Owner	City Services	5941 160th Ln Nw		112.57	30.00	7.89	150.46
389850754	Property Owner	City Services	15861 Dolomite St Nw		112.57	30.00	7.89	150.46
408799324	Property Owner	City Services	6341 167th Ave Nw	Unit B	112.57	30.00	7.89	150.46
431614638	Property Owner	City Services	9111 ANDRIE CT NW		112.57	30.00	7.89	150.46
437244446	Property Owner	City Services	17740 Fluorine St Nw		112.57	30.00	7.89	150.46
440400586	Property Owner	City Services	7731 149th Ln Nw		112.57	30.00	7.89	150.46
461530292	Property Owner	City Services	14100 GERMANIUM ST		112.57	30.00	7.89	150.46
479364743	Property Owner	City Services	17511 Unicorn St Nw		112.57	30.00	7.89	150.46
479839440	Property Owner	City Services	14950 PERIDOT ST NW		112.57	30.00	7.89	150.46
482232058	Property Owner	City Services	15122 Zuni St Nw		112.57	30.00	7.89	150.46
483273736	Property Owner	City Services	8376 156th Ln Nw		112.57	30.00	7.89	150.46
485471539	Property Owner	City Services	17936 Junkite St Nw		112.57	30.00	7.89	150.46
486589948	Property Owner	City Services	15231 Waco St Nw		112.57	30.00	7.89	150.46
489883731	Property Owner	City Services	6441 153rd Ln Nw		112.57	30.00	7.89	150.46
494444008	Property Owner	City Services	16911 Tiger St Nw		112.57	30.00	7.89	150.46
495535769	Property Owner	City Services	14900 Kamacite St Nw		112.57	30.00	7.89	150.46
614755957	Property Owner	City Services	7600 163rd Ln Nw		112.57	30.00	7.89	150.46
615049714	Property Owner	City Services	16207 Azurite St Nw		112.57	30.00	7.89	150.46
616359552	Property Owner	City Services	17917 Junkite St Nw		112.57	30.00	7.89	150.46
616419298	Property Owner	City Services	5706 140TH LN NW		112.57	30.00	7.89	150.46
619763801	Property Owner	City Services	16400 Zirconium St Nw		112.57	30.00	7.89	150.46
622394640	Property Owner	City Services	7500 151st Ln Nw		112.57	30.00	7.89	150.46

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
622567660	Property Owner	City Services	16300 Coquina St Nw		112.57	30.00	7.89	150.46
628555082	Property Owner	City Services	5455 152nd Ave Nw		112.57	30.00	7.89	150.46
633391698	Property Owner	City Services	7720 150th Ln Nw		112.57	30.00	7.89	150.46
638872650	Property Owner	City Services	7320 151st Ln Nw		112.57	30.00	7.89	150.46
642923030	Property Owner	City Services	16444 St Francis Blvd Nw	Dup Upper	112.57	30.00	7.89	150.46
645477066	Property Owner	City Services	15230 Uranimite St Nw		112.57	30.00	7.89	150.46
645928746	Property Owner	City Services	6940 152nd Ave Nw		112.57	30.00	7.89	150.46
647544218	Property Owner	City Services	9340 164th Ln Nw		112.57	30.00	7.89	150.46
648784012	Property Owner	City Services	15119 Zuni St Nw		112.57	30.00	7.89	150.46
650256659	Property Owner	City Services	7231 150th Ln Nw		112.57	30.00	7.89	150.46
650529890	Property Owner	City Services	7646 158th Ave Nw		112.57	30.00	7.89	150.46
651110116	Property Owner	City Services	17071 Zeolite St Nw		112.57	30.00	7.89	150.46
654348277	Property Owner	City Services	8330 151st Ln Nw		112.57	30.00	7.89	150.46
658144749	Property Owner	City Services	8733 175th Ln Nw		112.57	30.00	7.89	150.46
659704939	Property Owner	City Services	16411 Olivine St Nw		112.57	30.00	7.89	150.46
659732792	Property Owner	City Services	17352 Unicorn St Nw		112.57	30.00	7.89	150.46
667012776	Property Owner	City Services	17320 Driscoll St Nw		112.57	30.00	7.89	150.46
669678276	Property Owner	City Services	15599 Hedgehog St Nw		112.57	30.00	7.89	150.46
670417910	Property Owner	City Services	5803 Alpine Dr Nw		112.57	30.00	7.89	150.46
672343397	Property Owner	City Services	14713 Bowers Dr Nw		112.57	30.00	7.89	150.46
676422847	Property Owner	City Services	9537 Hwy 10 Nw		112.57	30.00	7.89	150.46
677454508	Property Owner	City Services	6250 160th Ln Nw		112.57	30.00	7.89	150.46
678110935	Property Owner	City Services	7210 163rd Ave Nw		112.57	30.00	7.89	150.46
699422168	Property Owner	City Services	6219 144th Ln Nw		112.57	30.00	7.89	150.46
700897911	Property Owner	City Services	9060 168th Ave Nw		112.57	30.00	7.89	150.46
701988698	Property Owner	City Services	15781 Azurite Ct Nw		112.57	30.00	7.89	150.46
702200619	Property Owner	City Services	7711 178th Ln Nw		112.57	30.00	7.89	150.46
702404821	Property Owner	City Services	7251 166th Ave Nw		112.57	30.00	7.89	150.46
703333526	Property Owner	City Services	7440 152nd Ln Nw		112.57	30.00	7.89	150.46
705656989	Property Owner	City Services	16822 Rabbit St Nw		112.57	30.00	7.89	150.46
707293588	Property Owner	City Services	7920 151st Ln Nw		112.57	30.00	7.89	150.46
708075369	Property Owner	City Services	15243 Yakima St Nw		112.57	30.00	7.89	150.46
711415058	Property Owner	City Services	6631 155th Ave Nw		112.57	30.00	7.89	150.46
715474311	Property Owner	City Services	8121 153rd Ln Nw		112.57	30.00	7.89	150.46
730252	Property Owner	City Services	14350 Bowers Dr Nw		110.89	30.00	7.77	148.66
727884	Property Owner	City Services	7962 SUNWOOD DR NW	STE 700	110.50	30.00	7.74	148.24
730619	Property Owner	City Services	8502 164th Cir Nw		105.87	30.00	7.42	143.29
665145659	Property Owner	City Services	15942 Ironstone St Nw		101.80	30.00	7.13	138.93
675430728	Property Owner	City Services	5305 140th Ave Nw		99.15	30.00	6.95	136.10
730615	Property Owner	City Services	7730 149th Ln Nw		95.56	30.00	6.70	132.26
731111	Property Owner	City Services	5487 BUNKER LAKE BLVD NW		94.97	30.00	6.65	131.62
721504	Property Owner	City Services	15067 Yakima St Nw		93.87	30.00	6.58	130.45
730599	Property Owner	City Services	8871 162nd Ln Nw		93.38	30.00	6.54	129.92
730508	Property Owner	City Services	7290 149th Ln Nw		92.29	30.00	6.47	128.76

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Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
729521	Property Owner	City Services	14180 URANIUM ST NW		90.78	30.00	6.36	127.14
719685	Property Owner	City Services	15311 Okapi St Nw		90.20	30.00	6.32	126.52
631749798	Property Owner	City Services	5790 157TH LN NW		87.97	30.00	6.16	124.13
725656	Property Owner	City Services	17010 Driscoll St Nw		87.67	30.00	6.14	123.81
57004717	Property Owner	City Services	6825 151st Ave Nw		86.40	30.00	6.05	122.45
730573	Property Owner	City Services	6992 168TH LANE NW		86.37	30.00	6.05	122.42
729595	Property Owner	City Services	7735 156th Ave Nw		86.24	30.00	6.04	122.28
730729	Property Owner	City Services	14596 OLIVINE TER NW		86.19	30.00	6.04	122.23
719430	Property Owner	City Services	8450 168th Ln Nw		83.77	30.00	5.87	119.64
720390	Property Owner	City Services	16750 Wolverine Cir Nw		83.77	30.00	5.87	119.64
722523	Property Owner	City Services	8605 176th Ave Nw		83.77	30.00	5.87	119.64
723274	Property Owner	City Services	7250 175th Ave Nw		83.77	30.00	5.87	119.64
723800	Property Owner	City Services	15801 Andrie St Nw		83.77	30.00	5.87	119.64
724451	Property Owner	City Services	5565 164th Ave Nw		83.77	30.00	5.87	119.64
724910	Property Owner	City Services	17525 Nowthen Blvd Nw		83.77	30.00	5.87	119.64
725959	Property Owner	City Services	15831 Eland St Nw		83.77	30.00	5.87	119.64
726048	Property Owner	City Services	17201 Tungsten St Nw		83.77	30.00	5.87	119.64
726049	Property Owner	City Services	16150 Royal Rd Nw		83.77	30.00	5.87	119.64
726338	Property Owner	City Services	15340 Jackel St Nw		83.77	30.00	5.87	119.64
726393	Property Owner	City Services	15131 ALPACA ST NW		83.77	30.00	5.87	119.64
726452	Property Owner	City Services	16220 Dysprosium St Nw		83.77	30.00	5.87	119.64
726890	Property Owner	City Services	17431 St Francis Blvd Nw		83.77	30.00	5.87	119.64
726926	Property Owner	City Services	7200 151st Ln Nw		83.77	30.00	5.87	119.64
727451	Property Owner	City Services	9000 181st Ave Nw		83.77	30.00	5.87	119.64
730318	Property Owner	City Services	4903 178th Ln Nw		83.77	30.00	5.87	119.64
38622879	Property Owner	City Services	17555 Unicorn St Nw		83.77	30.00	5.87	119.64
40553072	Property Owner	City Services	16890 Bison St Nw		83.77	30.00	5.87	119.64
42953312	Property Owner	City Services	16836 Sodium St Nw		83.77	30.00	5.87	119.64
43123329	Property Owner	City Services	6222 170th Ave Nw		83.77	30.00	5.87	119.64
50164033	Property Owner	City Services	8250 157th Ln Nw		83.77	30.00	5.87	119.64
56264643	Property Owner	City Services	7321 150th Ln Nw		83.77	30.00	5.87	119.64
59334951	Property Owner	City Services	15020 Waco St Nw		83.77	30.00	5.87	119.64
60985115	Property Owner	City Services	14061 Germanium St Nw		83.77	30.00	5.87	119.64
65185529	Property Owner	City Services	9150 Hwy 10 Nw		83.77	30.00	5.87	119.64
67255737	Property Owner	City Services	8141 153rd Ln Nw		83.77	30.00	5.87	119.64
69595971	Property Owner	City Services	6334 153rd Ln Nw		83.77	30.00	5.87	119.64
383580976	Property Owner	City Services	5261 154th Ln Nw		83.77	30.00	5.87	119.64
480887974	Property Owner	City Services	7920 159th Ln Nw		83.77	30.00	5.87	119.64
484524490	Property Owner	City Services	17960 St Francis Blvd Nw		83.77	30.00	5.87	119.64
616373073	Property Owner	City Services	6601 167TH AVE NW		83.77	30.00	5.87	119.64
625212920	Property Owner	City Services	6354 153rd Ln Nw		83.77	30.00	5.87	119.64
644254497	Property Owner	City Services	15811 Sodium St Nw		83.77	30.00	5.87	119.64
655014095	Property Owner	City Services	15641 Juniper Ridge Dr Nw		83.77	30.00	5.87	119.64
664105424	Property Owner	City Services	8610 171st Ave Nw		83.77	30.00	5.87	119.64

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691730597	Property Owner	City Services	15141 Alpaca St Nw		83.77	30.00	5.87	119.64
700054169	Property Owner	City Services	6259 144th Ln Nw		83.77	30.00	5.87	119.64
704405679	Property Owner	City Services	7130 156th Ave Nw		83.77	30.00	5.87	119.64
709834362	Property Owner	City Services	18055 Waco St Nw		83.77	30.00	5.87	119.64
697002642	Property Owner	City Services	15261 Fluorine St Nw		80.00	30.00	5.61	115.61
730643	Property Owner	City Services	14235 Bowers Dr Nw		79.57	30.00	5.58	115.15
727371	Property Owner	City Services	5420 144TH WAY NW	UNIT 22	79.23	30.00	5.55	114.78
383597330	Property Owner	City Services	6090 145TH LN NW		78.27	30.00	5.48	113.75
726776	Property Owner	City Services	7010 137TH LN NW		77.71	30.00	5.45	113.16
44243441	Property Owner	City Services	5519 161st Ln Nw		76.00	30.00	5.33	111.33
730569	Property Owner	City Services	14751 Olivine St Nw		75.37	30.00	5.28	110.65
726413	Property Owner	City Services	14761 Cobalt St Nw	Unit 47	73.89	30.00	5.18	109.07
728815	Property Owner	City Services	14825 OLIVINE ST		73.89	30.00	5.18	109.07
684702692	Property Owner	City Services	15521 Coquina St Nw		73.74	30.00	5.17	108.91
730723	Property Owner	City Services	17350 St Francis Blvd Nw		73.27	30.00	5.13	108.40
729208	Property Owner	City Services	15582 XKIMO CT NW		73.26	30.00	5.13	108.39
724095	Property Owner	City Services	14784 WILLEMITE WAY		72.14	30.00	5.05	107.19
730710	Property Owner	City Services	18055 Roanoke St Nw		71.37	30.00	5.00	106.37
730955	Property Owner	City Services	14595 OLIVINE WAY NW		71.23	30.00	4.99	106.22
728915	Property Owner	City Services	5584 154th Ln Nw		70.51	30.00	4.94	105.45
726727	Property Owner	City Services	6951 147th Ave Nw		69.51	30.00	4.87	104.38
730947	Property Owner	City Services	14649 PERIDOT TER		68.25	30.00	4.78	103.03
728595	Property Owner	City Services	6848 170TH TRL NW		67.84	30.00	4.75	102.59
720501	Property Owner	City Services	5254 180th Ave Nw		67.57	30.00	4.73	102.30
730795	Property Owner	City Services	14590 Bowers Dr Nw		66.01	30.00	4.63	100.64
719412	Property Owner	City Services	4990 150TH LN NW		65.59	30.00	4.60	100.19
726984	Property Owner	City Services	14701 Cobalt St Nw	Unit 23	65.43	30.00	4.58	100.01
724634	Property Owner	City Services	15570 YAKIMA CT NW		63.01	30.00	4.42	97.43
727170	Property Owner	City Services	13927 Garnet Ter Nw		62.60	30.00	4.39	96.99
730334	Property Owner	City Services	14644 RHINESTONE ST NW		62.60	30.00	4.39	96.99
56114628	Property Owner	City Services	15001 Bison St Nw		62.57	30.00	4.38	96.95
724045	Property Owner	City Services	6840 164th Ln Nw		60.30	30.00	4.23	94.53
731130	Property Owner	City Services	7321 152nd Ln Nw		59.06	30.00	4.14	93.20
731249	Property Owner	City Services	16431 Dysprosium St Nw		59.06	30.00	4.14	93.20
34602477	Property Owner	City Services	18055 Ute St Nw		58.90	30.00	4.13	93.03
42033220	Property Owner	City Services	16551 Ebony St Nw		58.86	30.00	4.12	92.98
723020	Property Owner	City Services	15737 St Andrews Ln Nw		57.60	30.00	4.04	91.64
221773696	Property Owner	City Services	6550 153rd Ln Nw		57.60	30.00	4.04	91.64
679905160	Property Owner	City Services	15880 St Andrews Ln Nw		57.60	30.00	4.04	91.64
720875	Property Owner	City Services	9001 159TH LN NW		54.97	30.00	3.85	88.82
722807	Property Owner	City Services	16010 Nowthen Blvd Nw		54.97	30.00	3.85	88.82
724345	Property Owner	City Services	16450 Alpaca St Nw		54.97	30.00	3.85	88.82
724784	Property Owner	City Services	9055 173rd Ave Nw		54.97	30.00	3.85	88.82
727201	Property Owner	City Services	14101 Fluorine St Nw		54.97	30.00	3.85	88.82

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727499	Property Owner	City Services	15330 Marmoset St Nw		54.97	30.00	3.85	88.82
728460	Property Owner	City Services	17200 Germanium St Nw		54.97	30.00	3.85	88.82
728813	Property Owner	City Services	15340 Zirconium St Nw		54.97	30.00	3.85	88.82
729811	Property Owner	City Services	6230 167th Ave Nw		54.97	30.00	3.85	88.82
730645	Property Owner	City Services	9101 167th Ave Nw		54.97	30.00	3.85	88.82
730676	Property Owner	City Services	6728 153rd Ln Nw		54.97	30.00	3.85	88.82
40233040	Property Owner	City Services	8723 167th Ln Nw		54.97	30.00	3.85	88.82
44563473	Property Owner	City Services	15710 St Francis Blvd Nw		54.97	30.00	3.85	88.82
47013718	Property Owner	City Services	16331 Jasper St Nw		54.97	30.00	3.85	88.82
56274644	Property Owner	City Services	7240 150th Ln Nw		54.97	30.00	3.85	88.82
383670962	Property Owner	City Services	16170 Olivine St Nw		54.97	30.00	3.85	88.82
384581906	Property Owner	City Services	16763 Iodine St Nw		54.97	30.00	3.85	88.82
447450668	Property Owner	City Services	7261 149th Ave Nw		54.97	30.00	3.85	88.82
465143572	Property Owner	City Services	6541 154th Ln Nw		54.97	30.00	3.85	88.82
490421416	Property Owner	City Services	9320 169th Ave Nw		54.97	30.00	3.85	88.82
491041898	Property Owner	City Services	5670 150th Ln Nw		54.97	30.00	3.85	88.82
639139139	Property Owner	City Services	5120 Alpine Dr Nw		54.97	30.00	3.85	88.82
655992344	Property Owner	City Services	5710 170th Ln Nw		54.97	30.00	3.85	88.82
660951883	Property Owner	City Services	7240 162nd Ln Nw		54.97	30.00	3.85	88.82
689697996	Property Owner	City Services	17646 St Francis Blvd Nw		54.97	30.00	3.85	88.82
436722820	Property Owner	City Services	7630 166th Ave Nw		54.54	30.00	3.82	88.36
731022	Property Owner	City Services	6925 139th Ln Nw		53.84	30.00	3.77	87.61
730855	Property Owner	City Services	15620 Dolomite St Nw		53.29	30.00	3.73	87.02
730865	Property Owner	City Services	15059 Limonite St Nw		53.29	30.00	3.73	87.02
727650	Property Owner	City Services	15952 Dolomite St Nw		52.34	30.00	3.67	86.01
640373530	Property Owner	City Services	7291 152nd Ave Nw		51.65	30.00	3.62	85.27
730970	Property Owner	City Services	7551 149th Ave Nw		51.10	30.00	3.58	84.68
728827	Property Owner	City Services	5661 154TH LN NW		50.64	30.00	3.55	84.19
722739	Property Owner	City Services	16762 Nutria St Nw		49.01	30.00	3.43	82.44
721674	Property Owner	City Services	6934 Riverdale Dr Nw		47.60	30.00	3.34	80.94
485158339	Property Owner	City Services	15611 Marmoset St Nw		46.82	30.00	3.28	80.10
56304647	Property Owner	City Services	7411 151st Ln Nw		46.20	30.00	3.24	79.44
715319864	Property Owner	City Services	14830 Nowthen Blvd Nw		45.36	30.00	3.18	78.54
719939	Property Owner	City Services	5710 158TH CT		45.18	30.00	3.17	78.35
727980	Property Owner	City Services	7230 147th Ln Nw		44.23	30.00	3.10	77.33
729567	Property Owner	City Services	14564 Olivine Ter Nw		44.23	30.00	3.10	77.33
726191	Property Owner	City Services	5570 145th Cir Nw		41.85	30.00	2.93	74.78
727795	Property Owner	City Services	7279 147TH LN NW		41.41	30.00	2.90	74.31
730061	Property Owner	City Services	8850 162ND LN NW		40.53	30.00	2.84	73.37
731224	Property Owner	City Services	5676 162ND CROSSING NW		40.35	30.00	2.83	73.18
730345	Property Owner	City Services	14020 DYSPROSIUM ST NW		39.47	30.00	2.77	72.24
731323	Property Owner	City Services	5840 160th Ln Nw		37.09	30.00	2.60	69.69
731061	Property Owner	City Services	15120 Waco St Nw		36.59	30.00	2.56	69.15
720758	Property Owner	City Services	7351 147TH LN NW		35.18	30.00	2.47	67.65

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721431	Property Owner	City Services	6902 139TH LN NW	APT 2	35.18	30.00	2.47	67.65
723015	Property Owner	City Services	14643 Rhinestone Way		35.18	30.00	2.47	67.65
726099	Property Owner	City Services	14700 Cobalt St Nw	Unit 44	35.18	30.00	2.47	67.65
729597	Property Owner	City Services	14700 Cobalt St Nw	Unit 24	35.18	30.00	2.47	67.65
730191	Property Owner	City Services	7312 147th Ter Nw		35.18	30.00	2.47	67.65
730204	Property Owner	City Services	6921 139th Ln Nw		35.18	30.00	2.47	67.65
34302447	Property Owner	City Services	5400 177th Ln Nw		34.53	30.00	2.42	66.95
731087	Property Owner	City Services	6640 153rd Ln Nw		33.08	30.00	2.32	65.40
722481	Property Owner	City Services	14648 Sapphire Ln		32.67	30.00	2.29	64.96
624777053	Property Owner	City Services	15768 Okapi St Nw		32.57	30.00	2.28	64.85
730648	Property Owner	City Services	15410 YAKIMA ST NW		30.72	30.00	2.15	62.87
728195	Property Owner	City Services	7306 Bunker Lake Blvd		29.90	30.00	2.10	62.00
731262	Property Owner	City Services	8996 169TH AVENUE NW		28.89	30.00	2.02	60.91
730205	Property Owner	City Services	14733 Olivine St		28.84	30.00	2.02	60.86
719502	Property Owner	City Services	7840 152nd Ln Nw		28.80	30.00	2.02	60.82
720340	Property Owner	City Services	7202 181st Ave Nw		28.80	30.00	2.02	60.82
721088	Property Owner	City Services	7005 151st Ave Nw		28.80	30.00	2.02	60.82
729650	Property Owner	City Services	17920 Uranium St Nw		28.80	30.00	2.02	60.82
729727	Property Owner	City Services	8620 174th Ln Nw		28.80	30.00	2.02	60.82
730387	Property Owner	City Services	6010 168TH LN NW		28.80	30.00	2.02	60.82
40283045	Property Owner	City Services	8506 173rd Ave Nw		28.80	30.00	2.02	60.82
44663483	Property Owner	City Services	6300 160th Ln Nw		28.80	30.00	2.02	60.82
47393756	Property Owner	City Services	7167 159th Ave Nw		28.80	30.00	2.02	60.82
61065123	Property Owner	City Services	14150 FLUORINE ST NW		28.80	30.00	2.02	60.82
70396050	Property Owner	City Services	8151 161st Ave Nw		28.80	30.00	2.02	60.82
639301883	Property Owner	City Services	17725 Baugh St Nw		28.80	30.00	2.02	60.82
681251915	Property Owner	City Services	16427 Chameleon St Nw		28.80	30.00	2.02	60.82
684533122	Property Owner	City Services	14220 Fluorine St Nw		28.80	30.00	2.02	60.82
699289372	Property Owner	City Services	5010 179th Ln Nw		28.80	30.00	2.02	60.82
713941266	Property Owner	City Services	16698 Jasper St Nw		28.80	30.00	2.02	60.82
728254	Property Owner	City Services	5550 153RD CT NW		27.96	30.00	1.96	59.92
487566751	Property Owner	City Services	17400 Baugh St Nw		27.60	30.00	1.93	59.53
731125	Property Owner	City Services	18031 Uranium St Nw		26.89	30.00	1.88	58.77
729235	Property Owner	City Services	14561 Helium Ct Nw		26.41	30.00	1.85	58.26
718442	Property Owner	City Services	16361 Ferret St Nw		26.17	30.00	1.83	58.00
718743	Property Owner	City Services	17811 Gibbon St Nw		26.17	30.00	1.83	58.00
720282	Property Owner	City Services	6060 170th Ave Nw		26.17	30.00	1.83	58.00
724523	Property Owner	City Services	6010 Radium Cir Nw		26.17	30.00	1.83	58.00
726787	Property Owner	City Services	9560 181st Ave Nw		26.17	30.00	1.83	58.00
726997	Property Owner	City Services	14450 Bowers Dr Nw		26.17	30.00	1.83	58.00
727205	Property Owner	City Services	8729 176th Ave Nw		26.17	30.00	1.83	58.00
727345	Property Owner	City Services	15840 Traprock St Nw		26.17	30.00	1.83	58.00
727465	Property Owner	City Services	7651 178th Ln Nw		26.17	30.00	1.83	58.00
728866	Property Owner	City Services	8643 174th Ln Nw		26.17	30.00	1.83	58.00

"Delinquent Amount" is as of 8/31/2020. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2021 property taxes.

Account No.	Account Name	Description	Property Address	Property Address 2	Delinquent Amount	Admin Fee	Interest (5.50%)	Total Subject to Certification
729217	Property Owner	City Services	6501 Green Valley Rd Nw		26.17	30.00	1.83	58.00
729421	Property Owner	City Services	9027 176th Ave Nw		26.17	30.00	1.83	58.00
729618	Property Owner	City Services	6738 153rd Ln Nw		26.17	30.00	1.83	58.00
729903	Property Owner	City Services	6337 143rd Ln Nw		26.17	30.00	1.83	58.00
730017	Property Owner	City Services	8020 ALPINE DR NW		26.17	30.00	1.83	58.00
730322	Property Owner	City Services	16321 Yttrium St Nw		26.17	30.00	1.83	58.00
730449	Property Owner	City Services	14504 ST FRANCIS BLVD NW		26.17	30.00	1.83	58.00
731153	Property Owner	City Services	6825 151st Ave Nw		26.17	30.00	1.83	58.00
731155	Property Owner	City Services	15928 Jasper St Nw		26.17	30.00	1.83	58.00
731203	Property Owner	City Services	15991 Jarvis St Nw		26.17	30.00	1.83	58.00
39012918	Property Owner	City Services	16801 Tiger St Nw		26.17	30.00	1.83	58.00
43093326	Property Owner	City Services	16716 Radium St Nw		26.17	30.00	1.83	58.00
44573474	Property Owner	City Services	5841 160th Ln Nw		26.17	30.00	1.83	58.00
47803797	Property Owner	City Services	6860 164th Ln Nw		26.17	30.00	1.83	58.00
53174334	Property Owner	City Services	15231 Kangaroo St Nw		26.17	30.00	1.83	58.00
53434360	Property Owner	City Services	8111 151st Ln Nw		26.17	30.00	1.83	58.00
57364754	Property Owner	City Services	6421 154th Ln Nw		26.17	30.00	1.83	58.00
59184936	Property Owner	City Services	15551 Waco St Nw		26.17	30.00	1.83	58.00
64325443	Property Owner	City Services	16571 Yttrium St Nw		26.17	30.00	1.83	58.00
491271946	Property Owner	City Services	16421 Olivine St Nw		26.17	30.00	1.83	58.00
494013046	Property Owner	City Services	16823 Iodine St Nw		26.17	30.00	1.83	58.00
673860506	Property Owner	City Services	17851 Vanadium St Nw		26.17	30.00	1.83	58.00
694738093	Property Owner	City Services	7700 169th Ln Nw		26.17	30.00	1.83	58.00
716187025	Property Owner	City Services	16855 St Francis Blvd Nw		26.17	30.00	1.83	58.00
727286	Property Owner	City Services	9165 164th Ln Nw		25.24	30.00	1.77	57.01
731127	Property Owner	City Services	18025 Waco Dr Nw		24.60	30.00	1.72	56.32
731142	Property Owner	City Services	17001 Helium St Nw		24.02	30.00	1.68	55.70
718641	Property Owner	City Services	15721 Hedgehog St Nw		23.77	30.00	1.67	55.44
603234106	Property Owner	City Services	7250 181st Ave Nw		23.66	30.00	1.66	55.32
633488521	Property Owner	City Services	5920 159th Ln Nw		22.57	30.00	1.58	54.15
729786	Property Owner	City Services	6854 139th Ln	Unit 7	21.18	30.00	1.48	52.66
730704	Property Owner	City Services	7150 148th Ln Nw		20.09	30.00	1.41	51.50
				TOTAL UB AMOUNTS:	261,754.81	24,720.00	18,341.20	304,816.01
26847	Property Owner	False Alarm Fees	14765 Nowthen Blvd NW		75.00	30.00	5.26	110.26
26857	Property Owner	Abatement Fees	7820 151st Lane NW		1,287.50	30.00	90.21	1,407.71
				TOTAL AR AMOUNTS:	1,362.50	60.00	95.47	1,517.97

"Delinquent Amount" is as of 8/31/2020. If unpaid by deadline, "Total Subject to Certification" will be assessed to 2021 property taxes.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-201

RESOLUTION ADOPTING ASSESSMENTS FOR PAST-DUE CHARGES ON MUNICIPAL UTILITY BILLS (WHICH MAY INCLUDE WATER, SEWER, STREET LIGHTING, RECYCLING, STORM WATER CHARGES AND PENALTIES INCURRED) AND CURRENT SERVICES RENDERED

WHEREAS, pursuant to proper notice duly given as required by law, the Ramsey City Council has met and heard and passed upon all objections to the proposed assessment for past-due charges on municipal utility bills and through invoices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services in the amount of the assessment levied against it.

2) That such assessment shall be payable in annual installments extending over a period of one year, to be payable with the first tax rolls of 2020, and shall bear interest at the rate of 5.50 percent from the date of adoption of this assessment resolution to December 31, 2021.

3) That the owner of any property so assessed may, at any time prior to certification of the assessment to the Anoka County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Department, except that no interest will be charged if the entire assessment is paid within 30 days from the adoption of this resolution.

4) That a certified duplicate of this assessment be transmitted to the Anoka County Auditor's Office to be extended on the property tax lists of the County and such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

Mayor

ATTEST:

City Clerk

CC Regular Session **7. 1.**

Meeting Date: 09/22/2020

By: Diana Lund, Finance

Information

Title:

Adopt Resolution #20-202 Adopting Proposed 2021 Payable Tax Levies (General, EDA and Debt Service) and Schedule Public Hearing for December 8, 2020; Adopt Resolution #20-203 Adopting Proposed 2021 General Fund Budget and Resolution #20-204 Adopting Proposed 2021 EDA Budget.

Purpose/Background:

Purpose: Each taxing authority must certify its proposed preliminary property tax levies for payable 2021 to the County Auditor by September 30, 2020.

A budget/levy slide presentation will be provided that will outline the city's proposed 2021 levies and General Fund Budget.

The levy as presented reflects the consensus of the City Council at the final preliminary budget/levy work session on September 8, 2020.

Proposed 2021 Payable Tax Levy:

Proposed Tax Levies:

General Fund Levy:	$11,194,848
EDA Levy (Included in General Levy)	$ 75,360
Debt Service Levy – CIP Bond-(Fire Station #2) (Being Requested)	$ 190,933
Debt Service Levy – CIP Bond(Municipal Center) (Being Requested)	$ 814,713
Debt Service Levy - 2013 Equipment Certificate	$ 74,366
Debt Service Levy - 2014 Equipment Certificates	$ 103,157
Reconstruction Debt - Andrie & Overlays	$ 150,490
Reconstruction Debt - Sunwood Drive & Alpine	$ 96,768
Reconstruction Debt - River's Bend & Stanhope Terrace	$ 112,637
Reconstruction Debt - Garnet Street & Overlays	$ 114,563
Debt Service Levy-Proposed CIP Bond (PW Works Campus)(Being Requested)	$ 205,841
TOTAL PROPOSED LEVY 2021	**$13,133,676**

Based upon the proposed levy, the City's tax rate is projected to decrease slightly in 2021, subject to final property and tax calculations by the County. The attached resolution, as it is presented, reflects a levy of $13,133,676. The proposed levy for 2021 reflects a $624,444 (4.99% increase) over the adopted levy in 2020 of $12,509,232.

The levy increase of $624,444 is mostly attributed to personnel:

$507,863 Personnel Increase from 2020 to 2021

1. $340,385 of increase is related to Cost of Living Adjustments (COLA), steps, PERA, Workers Comp and health insurance costs. 2021 Union Contracts with Law Enforcement Labor Services (LELS) for Patrol, Sergeants and Captains and Afscme are yet to be negotiated for year 2021.
2. $167,478 - Personnel Addition of a Full-time Police Officer, Part-time Police Records Technician, Full-time Park Maintenance Worker and position reclass of the current Administrative Assistant to Deputy City Clerk.

Other Factors of Levy Increase:

$116,581 in Debt Service Levy attributed to the addition of the Public Works Campus Debt.

2021 Proposed General Fund Budget: $14,423,348 ($13,303,589 - Year 2020)

2021 Proposed EDA Budget: $85,360 ($98,913 - Year 2020)

All EDA and General Fund documents are included together, as the EDA levy calculated into the total general levy calculation of the city and thus accounts for the several motions listed below.
While the proposed levy can always be reduced, it cannot be increased without "higher" level approval through an appeals process.

The proposed levy must be certified to Anoka County by Wednesday, September 30, 2020. Therefore, the Council must make a decision prior to that date in regard to the amount of this levy. If the proposed levy is not passed for any reason, the adopted 2020 levy will be certified as the city's payable 2021 levy.

Schedule Budget Public Hearing Date:
The Truth-in-Taxation (TNT) law was changed in 2009. The City is no longer required to hold a special TNT hearing or to publish a notice of the TNT hearing. In lieu of the eliminated formal TNT hearing, the City is required to hold a regularly scheduled meeting at which the budget and levy will be discussed. The City may adopt the budget and levy immediately following. The public meeting must be held between November 25 and December 30 and held after 6:00 P.M.

Staff is recommending that the public meeting be held at its regularly scheduled meeting of December 8, 2020, with adoption of the 2021 General Fund Budget and levy to immediately follow.

The public meeting date must be certified to Anoka County by Wednesday, September 30, 2020; therefore, the City Council must make a decision as to the date selected for the 2021 payable public meeting at tonight's meeting, unless a special meeting is called.

Observations/Alternatives:

As this is the adoption of a preliminary levy that can be amended (only lowered) no alternatives are being listed. Budget work sessions until final adoption in December will allow for revisions if needed

Recommendation:

Based on the consensus of the City Council at its work session of September 8, 2020 recommend authorization of preliminary levy in the amount of $13,133,676 with the possibility of reduction prior to City Council adoption of the final levy on December 8, 2020 and to schedule the city of Ramsey's budget/levy public meeting on Tuesday, December 8, 2020 at 7:00 P.M.

Action:

Motion to recommend Council adopt Resolution #20-202 Approving the Proposed 2020, Payable 2021 Tax Levy and to schedule the City of Ramsey's budget/levy public meeting on Tuesday, December 8, 2020 at 7:00 p.m and Adopt Resolution #20-203 Adopting Proposed 2021 General Fund Budget and Resolution #20-204 Adopting Proposed 2021 EDA Budget..

Attachments

Reso #20-202 Authorizing Proposed 2021 Payable Tax Levy

2021 Preliminary General Fund Budget

Reso #20-203 Adopting Proposed 2021 General Fund Budget

2021 Proposed EDA Budget

Reso #20-204 Adopting Proposed EDA Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 04:41 PM
Form Started By: Diana Lund		Started On: 09/10/2020 10:47 AM
Final Approval Date: 09/17/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-202

RESOLUTION APPROVING THE PROPOSED 2020, PAYABLE 2021 TAX LEVY AND SCHEDULE BUDGET PUBLIC MEETING DATE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following proposed levies for certified 2020, payable 2021, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer - as estimated	$ 1,930,650	
Collected as Property Tax EDA Levy	75,360	
Collected as Property Tax General Levy	9,264,198	
		$11,270,208
DEBT SERVICE LEVY		
CIP Bond – Municipal Center	814,713	
CIP Bond – Fire Station #2	190,933	
2013 Equipment Certificates	74,366	
2015 GO Road Improvement Bonds	114,563	
2014 Equipment Certificates	103,157	
2016 GO Road Improvement Bonds	150,490	
2017 GO Road Improvement Bonds	96,768	
2018 GO Road Improvement Bonds	112,637	
Proposed 2020 CIP Bond – Public Works Campus	205,841	
		1,863,468
TOTAL PROPOSED LEVIES		$ 13,133,676

1) That the City of Ramsey will not be levying the $335,740 related to the $3,090,000 GO Refunding Bond, Series 2011B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

2) That the City of Ramsey will not be levying the total $1,235,863 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at $814,713.

3) That the City of Ramsey will not be levying the total $283,933 related to the $3,880,000 GO Capital Improvement Plan Bonds for Fire Station II. The City will levy $190,933.

4) That the City of Ramsey will not be levying the total $235,051 related to the proposed issuance of 2020 Capital Improvement Plan Bonds for the Construction of the Public Works Campus (Total number will change when debt is finalized). The City will levy at $205,841.

5) That the City of Ramsey's 2020 Public Budget Meeting is scheduled for Tuesday, December 8, 2020 at 7:00 p.m.

6) That the Finance Director be directed to transmit a certified copy of this resolution to theAnoka County Auditor's Office on or before Wednesday, September 30, 2020.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

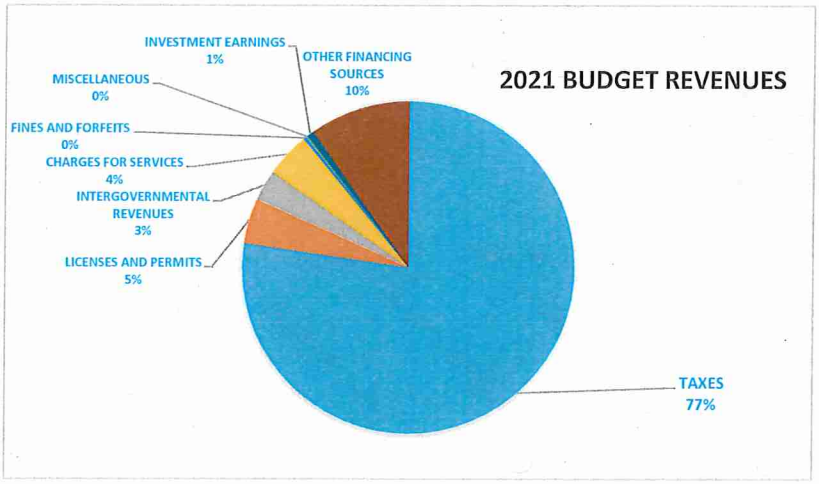
GENERAL FUND 101 - BUDGET SUMMARY

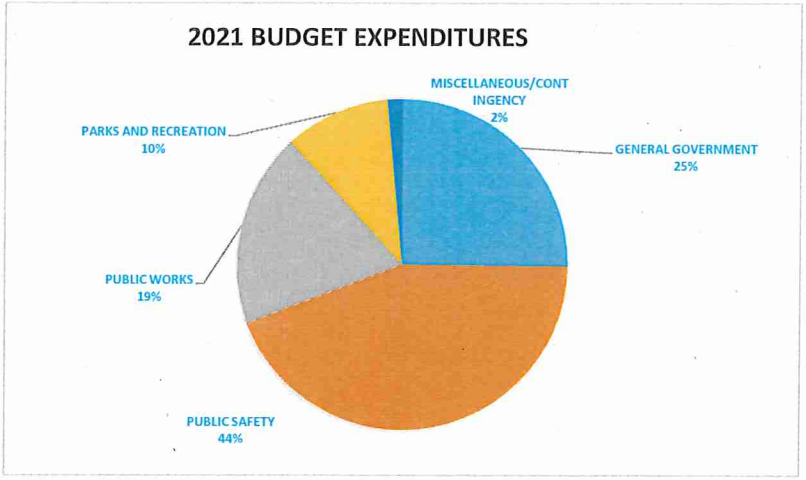
REVENUES

	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
TAXES	9,361,993	9,902,004	10,625,932	11,149,848
LICENSES AND PERMITS	1,031,944	901,222	633,300	629,800
INTERGOVERNMENTAL REVENUES	418,106	442,366	405,595	433,800
CHARGES FOR SERVICES	815,127	790,112	666,162	621,500
FINES AND FORFEITS	46,651	49,479	55,500	45,500
MISCELLANEOUS	21,873	16,637	21,100	20,700
INVESTMENT EARNINGS	104,401	174,930	100,000	100,000
OTHER FINANCING SOURCES	936,450	953,354	796,000	1,422,200
TOTAL REVENUES	**12,736,544**	**13,230,103**	**13,303,589**	**14,423,348**

EXPENDITURES

	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
GENERAL GOVERNMENT	3,291,647	3,467,904	3,600,556	3,629,946
PUBLIC SAFETY	5,103,105	5,511,745	6,075,072	6,350,740
PUBLIC WORKS	2,005,042	2,047,054	2,176,741	2,740,999
PARKS AND RECREATION	1,380,689	1,303,410	1,329,847	1,481,290
MISCELLANEOUS/CONTINGENCY	705,685	637,670	121,373	220,373
TOTAL EXPENDITURES	**12,486,167**	**12,967,783**	**13,303,589**	**14,423,348**

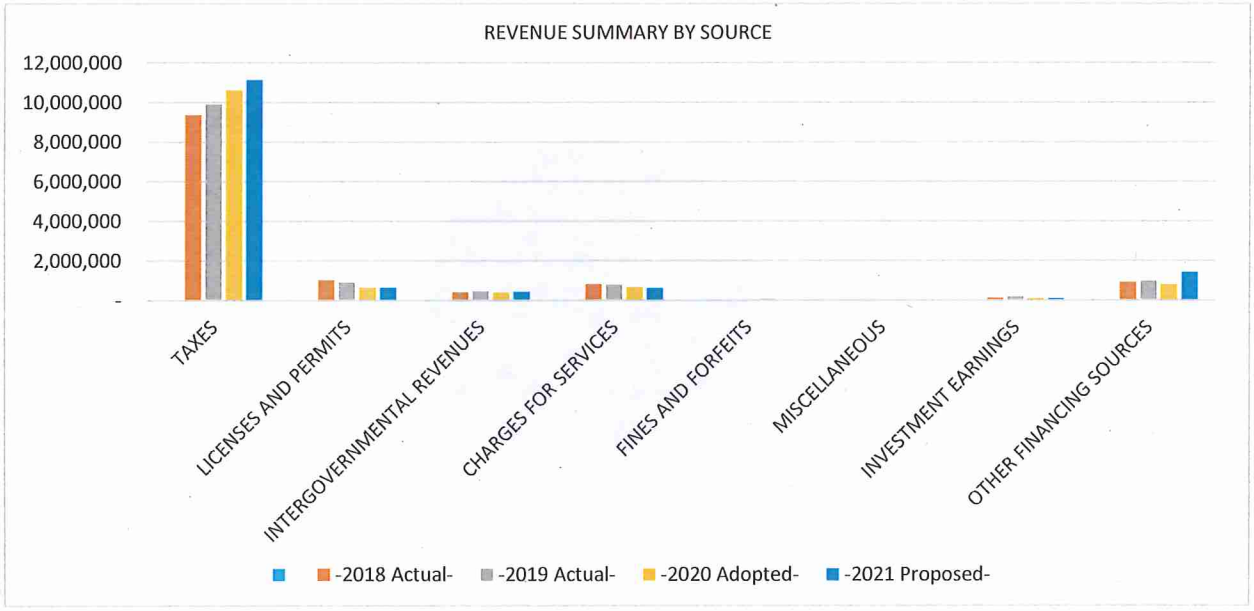




GENERAL FUND 101 - REVENUE SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
TAXES	9,361,993	9,902,004	10,625,932	11,149,848
LICENSES AND PERMITS	1,031,944	901,222	633,300	629,800
INTERGOVERNMENTAL REVENUES	418,106	442,366	405,595	433,800
CHARGES FOR SERVICES	815,127	790,112	666,162	621,500
FINES AND FORFEITS	46,651	49,479	55,500	45,500
MISCELLANEOUS	21,873	16,637	21,100	20,700
INVESTMENT EARNINGS	104,401	174,930	100,000	100,000
OTHER FINANCING SOURCES	936,450	953,354	796,000	1,422,200
TOTAL REVENUES	**12,736,544**	**13,230,103**	**13,303,589**	**14,423,348**

HISTORICAL LEVY AMOUNTS

2017 LEVY	$ 8,670,635	4.62%
2018 LEVY	$ 9,395,242	8.36%
2019 LEVY	$ 9,972,432	6.14%
2020 LEVY	$ 10,670,932	7.00%
2021 LEVY	$ 11,194,848	4.91%

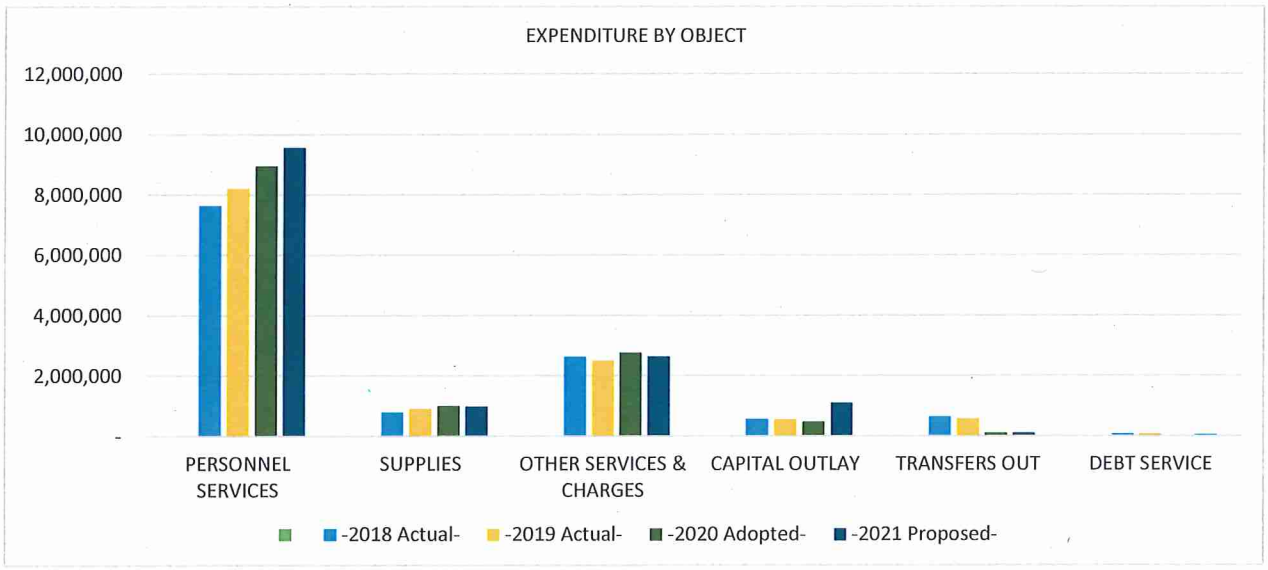


GENERAL FUND 101 - REVENUE BY SOURCE		-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
TAXES					
4011	CURRENT-AD VALOREM TAXES	7,821,806	8,383,643	9,172,932	9,696,848
401A	CURRENT-UNCOLLECTED ALLOWANCE		-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	57,625	37,958	50,000	50,000
4014	FISCAL DISPARITIES	1,472,625	1,477,121	1,498,000	1,498,000
4015	EXCESS TAX INCREMENTS	16	179	-	-
4018	PENALTY/INT-AD VALOREM TAXES	9,921	3,104	5,000	5,000
TAXES Total		**9,361,993**	**9,902,004**	**10,625,932**	**11,149,848**
LICENSES AND PERMITS					
- BUSINESS LICENSES/PERMITS					
4140	CREDIT CARD PROCESSING FEES	(11,494)	(5,960)	(5,000)	(5,000)
4155	LIQUOR-ON SALE	55,500	48,740	55,000	50,000
4156	LIQUOR-OFF SALE	740	-	1,000	1,000
4159	MECHANICAL LICENSE	12,200	14,300	11,000	12,000
4163	PAWNSHOP LICENSE	5,891	9,868	6,000	4,000
4164	CIGARETTE SALES LICENSE	550	3,050	2,500	2,500
4165	REFUSE HAULERS LICENSE	200	450	400	400
4166	MOTOR VEHICLES LICENSE	-	-	-	-
4168	PEDDLERS LICENSE	2,535	2,820	1,500	2,000
4169	GASOLINE SALES LICENSE	-	-	-	-
4170	OTHER BUSINESS LICENSES & PERM	1,125	2,180	1,000	2,000
4171	INVESTIGATIVE FEES	414	3,451	3,000	1,000
- NON-BUSINESS LICENSES/PERMITS					
4205	BUILDING PERMIT	626,166	577,644	350,000	350,000
4206	PLUMBING PERMIT	64,517	46,218	40,000	40,000
4207	ANIMAL LICENSE	2,590	1,250	1,200	1,200
4208	HEATING PERMIT	96,141	53,963	40,000	40,000
4209	CONDITIONAL USE PERMIT	3,006	8,750	6,000	6,000
4211	SIGN PERMITS	2,101	2,625	2,500	2,500
4212	RENTAL LICENSE	6,275	1,525	5,000	3,000
4213	FIRE PERMIT	10,160	8,386	11,000	11,000
4214	ELECTRICAL INSPECTION PERMIT	100,338	92,148	55,000	60,000
4220	SEPTIC SYSTEM PERMIT	32,409	21,159	30,000	30,000
4221	URBAN SEWER PERMIT	8,855	2,850	7,500	7,500
4222	URBAN WATER PERMIT	8,855	3,525	7,500	7,500
4230	OTHER NON-BUSINESS LIC & PERM	2,870	2,280	1,200	1,200
LICENSES AND PERMITS Total		**1,031,944**	**901,222**	**633,300**	**629,800**
INTERGOVERNMENTAL REVENUES					
- FEDERAL INTERGOVERNMENTAL					
4253	FEDERAL EXCISE TAX REFUND	8,409	8,863	8,000	8,500
4252	FEDERAL GRANTS	-	-	-	-
- STATE INTERGOVERNMENTAL					
4262	LOCAL GOVERNMENT AID	-	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	2,902	2,689	-	-
4268	MSA FOR STREETS	140,000	150,000	150,000	180,000
4269	POLICE - INSURANCE PREMIUM TAX	207,352	228,225	205,000	220,000
4271	POST BOARD REIMBURSEMENT	22,968	23,860	9,000	15,000
4272	STATE EXCISE TAX REFUND	337	364	300	300
4273	OTHER STATE GRANTS & AIDS	36,139	28,365	20,000	10,000
- LOCAL INTERGOVERNMENTAL					
4287	OTHER LOCAL GOVERNMENT GRANTS	-	-	13,295	-
INTERGOVERNMENTAL REVENUES Total		**418,106**	**442,366**	**405,595**	**433,800**

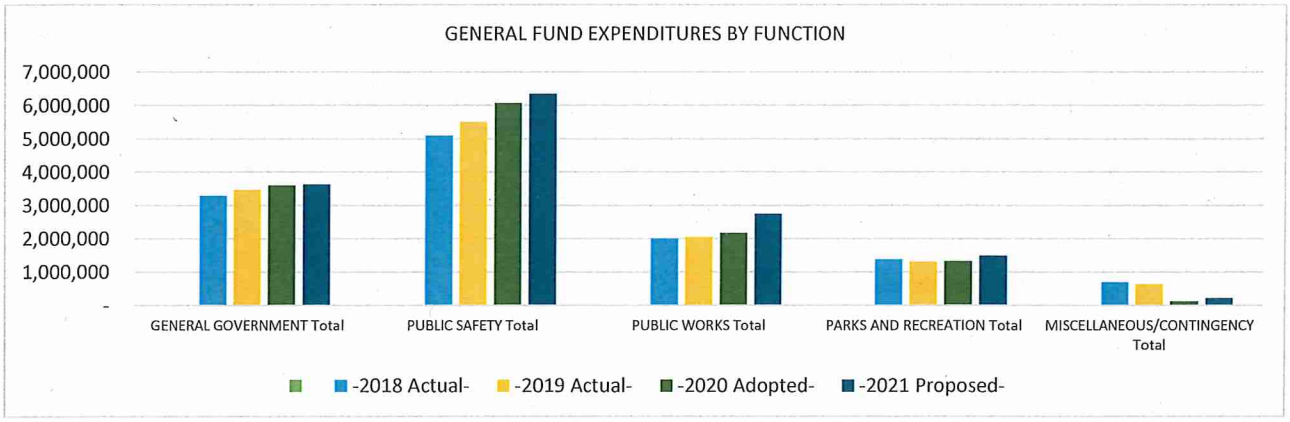
CHARGES FOR SERVICES					
4304	RENTAL FEES - REAL PROPERTY	149,819	153,799	145,000	118,000
4305	RENTAL FEES	9,739	11,042	12,000	12,000
4306	ZONING & SUBDIVISION FEES	3,739	2,082	3,000	3,000
4307	PLAN CHECKING FEES	296,301	241,565	160,000	160,000
4308	SALES OF MAPS & PUBLICATIONS	499	358	1,000	500
4309	ASSESSMENT SEARCHES	840	630	-	-
4312	GENERAL GOVERNMENT STAFF TIME	33,889	39,694	25,000	25,000
4326	SPECIAL POLICE SERVICES	16,645	21,082	15,000	15,000
4327	SPECIAL FIRE PROTECTION SERVIC	55,953	86,157	55,000	60,000
4328	ACCIDENT REPORTS	1,657	1,373	2,000	2,000
4329	OPEN BURN PERMIT FEES	675	975	1,000	1,000
4330	OTHER PUBLIC SAFETY	6,995	4,935	5,000	5,000
4337	ENGINEERING	214,693	200,453	221,262	200,000
4338	PLAN & SPECIFICATION FEES	-	-	-	-
4339	OTHER PUBLIC WORKS	14,862	13,460	12,000	12,000
4347	OTHER CULTURE-RECREATION	8,821	12,507	8,900	8,000
CHARGES FOR SERVICES Total		**815,127**	**790,112**	**666,162**	**621,500**
FINES AND FORFEITS					
4452	COURT FINES	44,569	45,404	55,000	45,000
4453	OTHER FINES & FORFEITS	33	405	-	-
4454	ADMINISTRATIVE FINES	2,049	3,669	500	500
FINES AND FORFEITS Total		**46,651**	**49,479**	**55,500**	**45,500**
MISCELLANEOUS					
4604	SURCHARGES	689	690	700	700
4605	ELECTION FILING FEES	55	20	-	-
4609	OTHER MISCELLANEOUS REVENUES	21,129	15,927	20,400	20,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-
MISCELLANEOUS Total		**21,873**	**16,637**	**21,100**	**20,700**
INVESTMENT EARNINGS					
4701	INTEREST ON INVESTMENTS	104,401	174,930	100,000	100,000
INVESTMENT EARNINGS Total		**104,401**	**174,930**	**100,000**	**100,000**
OTHER FINANCING SOURCES					
TRANSFERS IN					
4901	TRANSFER IN FROM OTHER FUNDS	936,450	953,354	796,000	1,422,200
OTHER FINANCING SOURCES Total		**936,450**	**953,354**	**796,000**	**1,422,200**
TOTAL REVENUE		**12,736,544**	**13,230,103**	**13,303,589**	**14,423,348**

GENERAL FUND 101 - LINE ITEM DETAIL	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
4901 Other Finance Sources				
Water Fund Administrative Transfer	41,000	43,000	45,000	47,000
Sewer Fund Administrative Transfer	35,000	37,000	39,000	41,000
St. Lighting Fund Administrative Transfer	20,000	21,000	22,000	23,000
Recycling Fund Administrative Transfer	11,500	-	-	-
Storm Water Utility Fund Administrative Transfer	30,000	32,000	34,000	36,000
Landfill Fund	-	-	-	1,000,000
Capital Maintenance Fund - For Trail Maintenance	-	50,000	60,000	60,000
Insurance Fund	22,588	-	-	-
Fleet Vehicle Fnd	-	87,000	-	-
PIR Fund-Street Maintenance	100,000	125,000	125,000	125,000
Equipment Revolving Fund	676,362	558,354	471,000	143,200
	936,450	953,354	796,000	1,475,200

EXPENDITURE BY OBJECT SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES	7,649,639	8,216,968	8,957,160	9,566,381
SUPPLIES	789,149	913,056	1,004,500	981,228
OTHER SERVICES & CHARGES	2,640,548	2,511,623	2,764,556	2,639,166
CAPITAL OUTLAY	565,955	549,084	471,000	1,090,200
TRANSFERS OUT	643,832	575,817	106,373	106,373
DEBT SERVICE	61,853	61,853	-	40,000
TOTAL EXPENDITURE BY OBJECT	**12,350,976**	**12,828,401**	**13,303,589**	**14,423,348**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
GENERAL GOVERNMENT					
0111	MAYOR AND COUNCIL	125,890	118,969	131,847	108,872
0114	CHARTER/PLAN/HORSE COMMISSIONS	4,141	3,642	5,483	4,483
0130	ADMINISTRATION	861,767	812,003	834,618	858,631
0141	ELECTIONS	59,959	22,103	72,729	19,845
0153	FINANCE	350,532	367,590	379,624	393,205
0155	ASSESSING	140,246	143,667	147,000	150,500
0161	LEGAL	121,965	152,821	131,300	133,600
0191	PLANNING & ZONING	583,331	680,965	723,848	747,219
0192	DATA PROCESSING	505,957	623,164	571,552	604,570
0194	GENERAL GOVERNMENT BUILDINGS	483,815	494,094	545,378	554,662
0195	NEWSLETTER	54,043	48,885	57,177	54,359
GENERAL GOVERNMENT Total		**3,291,647**	**3,467,904**	**3,600,556**	**3,629,946**
PUBLIC SAFETY					
0211	POLICE PROTECTION	3,502,113	3,794,498	4,118,778	4,441,253
0220	FIRE PROTECTION	999,255	1,024,125	1,331,268	1,299,675
0240	PROTECTIVE INSPECTIONS	450,223	600,831	468,390	460,744
0250	CIVIL DEFENSE	11,627	15,164	12,325	13,350
0260	TRAFFIC ENGINEERING	124,516	59,904	125,786	117,193
0270	ANIMAL CONTROL	4,381	4,336	4,750	4,750
0280	COMMUNITY ORIENTING POLICING	10,990	12,888	13,775	13,775
PUBLIC SAFETY Total		**5,103,105**	**5,511,745**	**6,075,072**	**6,350,740**
PUBLIC WORKS					
0301	ENGINEERING	229,140	379,804	420,950	433,803
0311	STREET MAINTENANCE	1,474,670	1,306,948	1,436,508	1,992,847
0312	SNOW & ICE REMOVAL	301,233	360,301	319,283	314,349
PUBLIC WORKS Total		**2,005,042**	**2,047,054**	**2,176,741**	**2,740,999**
PARKS AND RECREATION					
0452	PARK & RECREATION	1,292,547	1,283,410	1,329,847	1,481,290
0455	COMMUNITY PROGRAMS	10,000	20,000	-	-
0461	ENVIRONMENTAL SERVICES	78,142		-	-
PARKS AND RECREATION Total		**1,380,689**	**1,303,410**	**1,329,847**	**1,481,290**
MISCELLANEOUS/CONTINGENCY					
0892	EXPENDITURE RESERVE	705,685	637,670	121,373	220,373
MISCELLANEOUS/CONTINGENCY Total		**705,685**	**637,670**	**121,373**	**220,373**
TOTAL EXPENDITURES & OTHER FINANCING		**12,486,167**	**12,967,783**	**13,303,589**	**14,423,348**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102	F.T. REGULAR-WAGES & SALARIES	5,183,931	5,513,787	5,982,625	6,289,802
6103	FULL TIME-REGULAR-OVERTIME	123,989	146,188	109,000	109,000
6104	PART TIME-WAGES & SALARIES	462,116	496,943	474,410	642,109
6105	TEMPORARY-WAGES & SALARIES	152,872	125,768	281,185	261,674
6106	OVERTIME-TEMPORARY	1,404	926	-	-
6107	OVERTIME-PART TIME	-	1,905	-	-
WAGES AND SALARIES		**5,924,312**	**6,285,516**	**6,847,220**	**7,302,585**
OTHER GROSS EARNINGS					
6108	SEVERANCE PAY	33,314	45,355	-	-
OTHER GROSS EARNINGS		**33,314**	**45,355**	**-**	**-**
EMPLOYER CONTRIBUTIONS					
6121	PERA CONTRIBUTIONS	612,622	678,558	757,531	806,715
6122	FICA/MEDICARE CONTRIBUTIONS	298,253	315,349	357,635	381,207
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	598,674	683,256	770,903	832,466
6132	DISABILITY INSURANCE	1,284	1,313	1,300	1,300
6133	WORKERS COMP INSURANCE PREMIUM	179,180	205,620	220,571	240,108
EMPLOYER CONTRIBUTIONS		**1,692,013**	**1,886,097**	**2,109,940**	**2,263,796**
PERSONNEL SERVICES Total		**7,649,639**	**8,216,968**	**8,957,160**	**9,566,381**
SUPPLIES					
OFFICE SUPPLIES					
6203	DUPLICATING SUPPLY & COPY PAPE	3,596	2,174	3,600	4,000
6204	STATIONERY, ENVELOPES & FORMS	4,764	4,725	6,100	6,200
6205	DRAFTING SUPPLIES	-	-	200	200
6206	FILM, MICROFILM, TAPES, DISKS	1,150	1,983	1,300	1,400
6207	TRAINING SUPPLIES	1,951	2,565	2,500	3,400
6208	MISCELLANEOUS OFFICE SUPPLIES	15,744	12,357	16,100	16,150
OFFICE SUPPLIES		**27,205**	**23,804**	**29,800**	**31,350**
OPERATING SUPPLIES					
6221	CLEANING SUPPLIES	1,946	1,503	2,500	3,000
6223	GASOLINE	108,942	105,124	114,300	109,900
6225	DIESEL FUEL	44,225	57,591	46,800	52,000
6227	LUBRICANTS & ADDITIVES	4,011	6,247	5,100	5,100
6229	SHOP MATERIALS	4,008	2,537	7,000	5,200
6231	UNIFORMS & TURN-OUT GEAR	56,745	63,103	75,300	81,500
6233	BATTERIES	1,105	1,071	1,500	2,500
6235	AMMUNITION	7,135	9,386	8,500	8,500
6237	CRIME SCENE KIT MATERIALS	894	669	1,000	1,000
6239	FIRST AID SUPPLIES	17,964	2,560	4,500	6,000
6241	COMMUNITY POLICING SUPPLIES	4,880	7,750	7,000	7,000
6247	HAPPY DAYS SUPPLIES	11,750	12,000	12,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	114,828	113,972	132,450	121,250
6246	MARKETING	1,391	1,210	3,000	3,000
OPERATING SUPPLIES		**379,822**	**384,725**	**420,950**	**412,950**
REPAIR AND MAINTENANCE SUPPLIES					
6251	BATTERIES	2,051	812	3,000	3,000
6253	BRAKES	2,281	2,342	3,000	3,000
6255	TIRES	6,427	7,271	7,500	7,500
6257	OTHER VEHICLE PARTS	99,426	98,407	104,000	106,000
6259	BUILDING MAINT/REPAIR SUPPLIES	3,852	14,227	8,500	21,000
6261	SAND & GRAVEL	2,355	4,726	4,000	4,000
6263	SALT	72,544	97,334	94,200	78,528
6265	ASPHALT	53,060	107,676	121,000	116,000
6266	SCBA-PARTS	2,292	4,843	5,000	6,000
6267	OTHER STREET MAINTENANCE SUPPL	4,279	7,353	5,700	5,700
6269	LANDSCAPE MATERIALS	28,460	24,972	27,500	29,500

6271	SIGN REPAIR MATERIALS	-	121	3,000	2,000
6275	OTHER EQUIPMENT PARTS	4,362	6,158	5,100	6,100
6268	IRRIGATION SUPPLIES	15,111	9,317	15,000	15,000
REPAIR AND MAINTENANCE SUPPLIES		**296,500**	**385,559**	**406,500**	**403,328**
SMALL TOOLS AND MINOR EQUIPMENT					
6281	SMALL TOOLS & MINOR EQUIPMENT	85,622	118,464	147,050	133,400
SMALL TOOLS AND MINOR EQUIPMENT		**85,622**	**118,464**	**147,050**	**133,400**
MERCHANDISE FOR RESALE					
6291	CULVERTS, SIGNS, STREET SUPPLY	-	505	200	200
MERCHANDISE FOR RESALE		**-**	**505**	**200**	**200**
SUPPLIES Total		**789,149**	**913,056**	**1,004,500**	**981,228**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6302	AUDITING & ACCOUNTING SERVICES	34,235	36,580	37,600	43,000
6304	LEGAL FEES	120,873	151,343	130,000	132,000
6305	MEDICAL/PSYCHOLOGICAL FEES	9,391	6,425	-	-
6306	PERSONNEL TESTING & RECRUITMT	1,598	800	12,000	6,000
6315	MISCELLANEOUS PROFESSIONAL SER	435,732	422,044	372,000	204,568
PROFESSIONAL SERVICES		**601,829**	**617,192**	**551,600**	**385,568**
COMMUNICATION					
6321	TELEPHONE	18,190	17,842	19,400	19,600
6322	POSTAGE	18,564	17,517	24,050	20,850
6323	CELLULAR PHONES	34,945	33,701	39,700	44,250
6325	LONG DISTANCE CHARGES	-	-	-	-
COMMUNICATION		**71,699**	**69,060**	**83,150**	**84,700**
EMPLOYEE REIMBURSEMENTS					
6331	TRAVEL & LODGING	8,416	11,972	16,300	15,950
6334	MILEAGE REIMBURSEMENT	296	639	1,450	1,450
6335	TRAINING	76,598	91,174	97,200	103,100
EMPLOYEE REIMBURSEMENTS		**85,310**	**103,785**	**114,950**	**120,500**
ADVERTISING AND PUBLISHING					
6352	GENERAL NOTICE & PUBLIC INFOR	40,224	34,969	41,600	38,600
6353	ORDINANCE PUBLICATION	941	876	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,850	2,305	3,500	3,500
ADVERTISING AND PUBLISHING		**45,015**	**38,150**	**47,100**	**44,100**
INSURANCE					
6361	GENERAL LIABILITY/PROPERTY INS	127,215	145,692	145,635	154,910
INSURANCE		**127,215**	**145,692**	**145,635**	**154,910**
UTILITIES					
6371	ELECTRIC UTILITIES	161,824	153,221	168,700	167,200
6372	WATER/IRRIGATION	19,775	15,205	22,000	21,150
6373	GAS	44,072	45,139	44,000	47,000
6374	REFUSE/RECYCLING	12,728	12,945	12,300	13,100
UTILITIES		**238,398**	**226,511**	**247,000**	**248,450**
REPAIRS AND MAINTENANCE - LABOR					
6381	BUILDING & STRUCTURE REPAIR	33,741	19,827	39,000	44,100
6382	MACHINERY & EQUIPMENT REPAIR	49,712	42,527	51,500	51,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-
6387	TIRE MOUNTING & BALANCING	278	160	800	400
6388	OTHER VEHICLE REPAIR	71,178	102,635	67,500	69,500
6389	TOWING SERVICES	3,224	1,623	3,500	3,500
REPAIRS AND MAINTENANCE - LABOR		**158,134**	**166,772**	**162,300**	**169,000**
REPAIRS AND MAINTENANCE - CONTRACTS					
6404	MACHINERY & EQUIPMENT	1,221	1,332	1,500	1,300
6405	OFFICE & DATA PROCESSING EQUIP	336,747	344,102	376,387	391,134
REPAIRS AND MAINTENANCE - CONTRACTS		**337,968**	**345,433**	**377,887**	**392,434**
RENTALS					
6413	OFFICE EQUIPMENT RENTAL	5,966	4,837	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	93,483	119,147	107,125	109,425
6416	MACHINERY RENTAL	-	275	300	300

6417	UNIFORM RENTAL	1,530	1,948	2,200	1,800
RENTALS		**100,979**	**126,208**	**115,625**	**117,525**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451	MEMBERSHIP DUES	57,608	58,318	53,359	49,579
6452	SUBSCRIPTIONS	799	2,238	2,500	3,000
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**58,407**	**60,556**	**55,859**	**52,579**
BOOKS AND PAMPHLETS					
6471	BOOKS & PAMPHLETS	3,055	862	4,450	3,400
BOOKS AND PAMPHLETS		**3,055**	**862**	**4,450**	**3,400**
CONTRACTED SERVICES					
6488	STREET MAINTENANCE CONTRACT	467,265	237,483	500,000	500,000
6489	OTHER CONTRACTED SERVICES	345,273	373,918	359,000	366,000
CONTRACTED SERVICES		**812,538**	**611,401**	**859,000**	**866,000**
OTHER SERVICES & CHARGES Total		**2,640,548**	**2,511,623**	**2,764,556**	**2,639,166**
CAPITAL OUTLAY					
CAPITAL OUTLAY					
6520	BUILDINGS	-	-	-	-
6540	HEAVY MACHINERY	220,423	185,980	33,000	275,500
6550	MOTOR VEHICLES	98,487	145,289	395,000	399,000
6580	OTHER EQUIPMENT	247,045	136,289	43,000	397,700
6585	COMPUTER HARDWARE/SOFTWARE	-	81,526	-	18,000
CAPITAL OUTLAY		**565,955**	**549,084**	**471,000**	**1,090,200**
CAPITAL OUTLAY Total		**565,955**	**549,084**	**471,000**	**1,090,200**
TRANSFERS OUT					
OPERATING TRANSFERS					
6820	OPERATING TRANSFERS TO OTHER F	643,832	575,817	106,373	106,373
OPERATING TRANSFERS		**643,832**	**575,817**	**106,373**	**106,373**
TRANSFERS OUT Total		**643,832**	**575,817**	**106,373**	**106,373**
DEBT SERVICE					
DEBT SERVICE					
6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	-	40,000
DEBT SERVICE		**61,853**	**61,853**	**-**	**40,000**
DEBT SERVICE Total		**61,853**	**61,853**	**-**	**40,000**
TOTAL EXPENDITURES & OTHER FINANCING		**12,350,976**	**12,828,401**	**13,303,589**	**14,423,348**

FUND: GENERAL

Business Unit	2020 Adopted Budget	2021 Proposed Budget
REVENUE		
9101 - GENERAL FUND REVENUE	13,303,589	14,423,348
TOTAL REVENUE	**13,303,589**	**14,423,348**

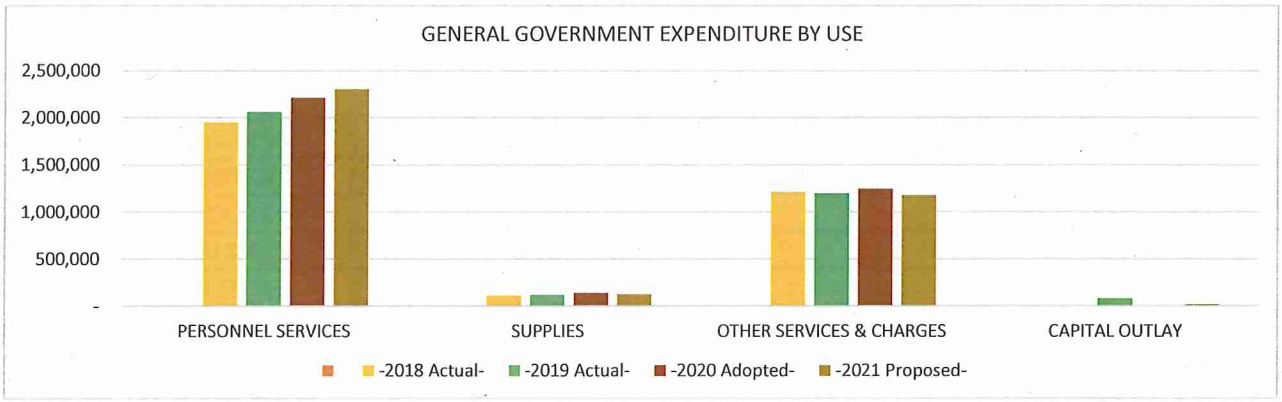
EXPENDITURES		
111 - MAYOR AND COUNCIL	131,847	108,872
114 - COMMISSIONS	5,483	4,483
130 - ADMINISTRATION	834,618	858,631
141 - ELECTIONS	72,729	19,845
153 - FINANCE	379,624	393,205
155 - ASSESSING	147,000	150,500
161 - LEGAL SERVICES	131,300	133,600
191 - PLANNING AND ZONING	723,848	747,219
192 - DATA PROCESSING	571,552	604,570
194 - GENERAL GOVERNMENT BUILDINGS	545,378	554,662
195 - NEWSLETTER	57,177	54,359
211 - POLICE PROTECTION	4,118,778	4,441,253
220 - FIRE PROTECTION	1,331,268	1,299,675
240 - BUILDING INSPECTION	468,390	460,744
250 - CIVIL DEFENSE	12,325	13,350
260 - TRAFFIC ENGINEERING	125,786	117,193
270 - ANIMAL CONTROL	4,750	4,750
280 - COMMUNITY ORIENTING POLICING	13,775	13,775
301 - ENGINEERING	420,950	433,803
311 - STREET MAINTENANCE	1,436,508	1,992,847
312 - SNOW AND ICE REMOVAL	319,283	314,349
452 - PARK AND RECREATION	1,329,847	1,481,290
455 - COMMUNITY PROGRAMS	-	-
461 - ENVIRONMENTAL SERVICES	-	-
892 - MISCELLANEOUS/CONTINGENCY	121,373	220,373
TOTAL EXPENDITURES	**13,303,589**	**14,423,348**

Excess (deficiency) of revenue over expenditures - -

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES	1,952,471	2,064,540	2,212,322	2,304,417
SUPPLIES	115,396	120,179	139,100	127,550
OTHER SERVICES & CHARGES	1,212,768	1,201,658	1,249,134	1,179,979
CAPITAL OUTLAY	-	81,526	-	18,000
TOTAL EXPENDITURE BY OBJECT	**3,280,635**	**3,467,904**	**3,600,556**	**3,629,946**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102	F.T. REGULAR-WAGES & SALARIES	1,362,167	1,432,355	1,498,374	1,595,870
6103	FULL TIME-REGULAR-OVERTIME	5,289	2,645	-	-
6104	PART TIME-WAGES & SALARIES	110,163	154,597	128,522	158,917
6105	TEMPORARY-WAGES & SALARIES	55,266	31,496	116,123	43,120
6107	OVERTIME-PART TIME	-	1,905	-	-
TOTAL WAGES AND SALARIES		**1,532,885**	**1,622,998**	**1,743,019**	**1,797,907**
OTHER GROSS EARNINGS					
6108	SEVERANCE PAY	22,741	14,464	-	-
TOTAL OTHER GROSS EARNINGS		**22,741**	**14,464**	**-**	**-**
EMPLOYER CONTRIBUTIONS					
6121	PERA CONTRIBUTIONS	105,289	112,726	121,660	129,441
6122	FICA/MEDICARE CONTRIBUTIONS	110,784	117,515	139,255	145,102
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000
6131	GROUP INSURANCE	165,274	178,168	186,136	210,337
6133	WORKERS COMP INSURANCE PREMIUM	13,499	16,670	20,252	19,630
TOTAL EMPLOYER CONTRIBUTIONS		**396,845**	**427,079**	**469,303**	**506,510**
Total PERSONNEL SERVICES		**1,952,471**	**2,064,540**	**2,212,322**	**2,304,417**
SUPPLIES					
OFFICE SUPPLIES					
6203	DUPLICATING SUPPLY & COPY PAPE	3,596	2,174	3,600	4,000
6204	STATIONERY, ENVELOPES & FORMS	2,870	1,472	3,100	3,100
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	10,084	4,052	8,250	7,700
TOTAL OFFICE SUPPLIES		**16,550**	**7,698**	**14,950**	**14,800**
OPERATING SUPPLIES					
6221	CLEANING SUPPLIES	1,946	1,503	2,500	3,000
6223	GASOLINE	3,111	2,466	3,000	3,000
6225	DIESEL FUEL	978	793	2,000	1,000
6231	UNIFORMS & TURN-OUT GEAR	2,278	1,605	1,850	1,850
6247	HAPPY DAYS SUPPLIES	11,750	12,000	12,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	42,942	32,969	46,300	38,300
6246	MARKETING	1,391	1,210	3,000	3,000
TOTAL OPERATING SUPPLIES		**64,396**	**52,547**	**70,650**	**57,150**
REPAIR AND MAINTENANCE SUPPLIES					
6257	OTHER VEHICLE PARTS	1,168	4,101	1,500	1,500
6259	BUILDING MAINT/REPAIR SUPPLIES	3,067	4,001	5,000	6,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**4,236**	**8,103**	**6,500**	**7,500**
SMALL TOOLS AND MINOR EQUIPMENT					
6281	SMALL TOOLS & MINOR EQUIPMENT	30,214	51,832	47,000	48,100
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**30,214**	**51,832**	**47,000**	**48,100**
Total SUPPLIES		**115,396**	**120,179**	**139,100**	**127,550**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6302	AUDITING & ACCOUNTING SERVICES	30,485	32,680	34,000	39,000
6304	LEGAL FEES	120,873	151,343	130,000	132,000
6305	MEDICAL/PSYCHOLOGICAL FEES	9,391	6,425	-	-
6306	PERSONNEL TESTING & RECRUITMT	1,598	800	12,000	6,000
6315	MISCELLANEOUS PROFESSIONAL SER	198,252	148,577	145,000	54,735
TOTAL PROFESSIONAL SERVICES		**360,599**	**339,824**	**321,000**	**231,735**
COMMUNICATION					
6321	TELEPHONE	10,829	10,261	11,600	11,550
6322	POSTAGE	15,031	13,119	17,800	16,600
6323	CELLULAR PHONES	6,878	5,136	7,300	7,300
6325	LONG DISTANCE CHARGES	-	-	-	-
TOTAL COMMUNICATION		**32,738**	**28,515**	**36,700**	**35,450**

EMPLOYEE REIMBURSEMENTS					
6331	TRAVEL & LODGING	2,700	7,938	8,000	8,000
6334	MILEAGE REIMBURSEMENT	2	111	700	700
6335	TRAINING	12,514	19,771	22,900	21,500
TOTAL EMPLOYEE REIMBURSEMENTS		**15,215**	**27,820**	**31,600**	**30,200**
ADVERTISING AND PUBLISHING					
6352	GENERAL NOTICE & PUBLIC INFOR	40,224	34,969	41,600	38,600
6353	ORDINANCE PUBLICATION	941	876	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,850	2,305	3,500	3,500
TOTAL ADVERTISING AND PUBLISHING		**45,015**	**38,150**	**47,100**	**44,100**
INSURANCE					
6361	GENERAL LIABILITY/PROPERTY INS	29,491	33,983	33,610	35,860
TOTAL INSURANCE		**29,491**	**33,983**	**33,610**	**35,860**
UTILITIES					
6371	ELECTRIC UTILITIES	98,140	90,508	102,000	100,000
6372	WATER/IRRIGATION	3,044	2,057	4,000	4,000
6373	GAS	28,789	29,313	28,000	30,000
6374	REFUSE/RECYCLING	3,882	4,790	4,500	5,000
TOTAL UTILITIES		**133,854**	**126,668**	**138,500**	**139,000**
REPAIRS AND MAINTENANCE - LABOR					
6381	BUILDING & STRUCTURE REPAIR	12,463	7,641	15,000	20,000
6382	MACHINERY & EQUIPMENT REPAIR	12,587	11,461	15,000	20,000
6388	OTHER VEHICLE REPAIR	1,771	1,845	2,000	1,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**26,821**	**20,947**	**32,000**	**41,500**
REPAIRS AND MAINTENANCE - CONTRACTS					
6405	OFFICE & DATA PROCESSING EQUIP	295,378	302,488	324,415	337,000
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**295,378**	**302,488**	**324,415**	**337,000**
RENTALS					
6415	OTHER EQUIPMENT RENTAL	-	-	-	-
TOTAL RENTALS		**-**	**-**	**-**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451	MEMBERSHIP DUES	49,518	51,387	42,209	39,634
6452	SUBSCRIPTIONS	799	1,551	1,500	1,500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**50,317**	**52,938**	**43,709**	**41,134**
BOOKS AND PAMPHLETS					
6471	BOOKS & PAMPHLETS	-	155	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**155**	**-**	**-**
CONTRACTED SERVICES					
6489	OTHER CONTRACTED SERVICES	223,340	230,169	240,500	244,000
TOTAL CONTRACTED SERVICES		**223,340**	**230,169**	**240,500**	**244,000**
Total OTHER SERVICES & CHARGES		**1,212,768**	**1,201,658**	**1,249,134**	**1,179,979**
CAPITAL OUTLAY					
CAPITAL OUTLAY					
6520	BUILDINGS	-	-	-	-
6550	MOTOR VEHICLES	-	-	-	-
6580	OTHER EQUIPMENT	-	-	-	-
6585	COMPUTER HARDWARE/SOFTWARE	-	81,526	-	18,000
TOTAL CAPITAL OUTLAY		**-**	**81,526**	**-**	**18,000**
Total CAPITAL OUTLAY		**-**	**81,526**	**-**	**18,000**
TOTAL EXPENDITURES & OTHER FINANCING		**3,280,635**	**3,467,904**	**3,600,556**	**3,629,946**

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL
FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0111	6104	PART TIME-WAGES & SALARIES	31,412	36,932	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	600	775	900	900
0111	6122	FICA/MEDICARE CONTRIBUTIONS	2,403	2,838	3,366	3,366
0111	6131	GROUP INSURANCE	3,171	3,648		
0111	6133	WORKERS COMP INSURANCE PREMIUM	98	130	242	242
0111	6247	HAPPY DAYS	11,750	12,000	12,000	7,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	12,698	11,485	13,000	13,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER	16,740	-	17,000	
0111	6322	POSTAGE	-		-	-
0111	6331	TRAVEL & LODGING	1,331	2,268	3,000	3,000
0111	6335	TRAINING	56	753	1,500	2,500
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,148	1,177	1,300	1,300
0111	6451	MEMBERSHIP DUES	44,482	46,963	35,539	33,564
Total Expenditure			**125,890**	**118,969**	**131,847**	**108,872**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	400	400	400	400
Meals for Council Work sessions	3,491	2,861	4,000	4,000
Anoka Area Chamber of Commerce	600	-	600	600
Holiday Party	2,439	3,153	2,750	2,750
Tree Lighting	750	1,400	750	750
Gala/Fundraising Events	2,000	1,340	2,000	2,000
Miscellaneous	3,018	2,331	2,500	2,500
	12,698	11,485	13,000	13,000

6315 Miscellaneous Professional Services

Citizen Survey	16,740		17,000	
	16,740	-	17,000	-

6451 Dues

Anoka County Mediation Services	**2,883**	**2,882**	**-**	**-**
Mississippi River Cities & Towns Initiatives (MRCTI)	**3,000**	**-**	**-**	**-**
North Metro Mayors Association	**12,008**	**12,008**	**12,200**	**12,200**
North Metro Chamber (EDA)	**370**	**660**	**-**	**-**
Missippi/Champlin Streamgage Agreement			**334**	**334**
Anoka Area Chamber of Commerce (EDA)	**410**	**410**	**-**	**-**
Association of Metro Municipalities	**4,155**	**8,429**	**-**	**-**
League of Minnesota Cities	**19,765**	**20,627**	**21,000**	**21,000**
MN Mayors Assoc	**30**	**30**	**30**	**30**
Metro Cities			**-**	**-**
National League of Cities	**1,861**	**1,917**	**1,975**	**-**
	44,482	46,963	35,539	33,564

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

- No major changes
-

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate
- Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:

	2018 Actual	2019 Estimate	2020 Projected	2021 Projected
Tax Levy Rate	41.73%	40.35%	42.40%	TBD

FUND GENERAL

DEPARTMENT: COMMISSIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0114	6105	TEMPORARY-WAGES & SALARIES	3,785	3,335	5,000	4,000
0114	6122	FICA/MEDICARE CONTRIBUTIONS	300	255	383	383
0114	6133	WORKERS COMP INSURANCE PREMIUM	18	16	40	40
0114	6322	POSTAGE	-		-	-
0114	6361	GENERAL LIABILITY/PROPERTY INS	38	36	60	60
Total Expenditure			**4,141**	**3,642**	**5,483**	**4,483**

PERSONNEL COMPLEMENT					
Charter Commission Members		9.00	9.00	9.00	9.00
Planning Commission Members		7.00	7.00	7.00	7.00
	Commission Total	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, intiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
# of Meetings: Charter Commission	1	2	1	2
# of Meetings: Economic Development Authority Commission	12	10	12	12
# of Meetings: Environmental Policy Board Commission	10	10	10	11
# of Meetings: Parks and Recreation Commission	9	11	11	10
# of Meetings: Planning Commission	16	13	15	17
# of Meetings: City Council Regular Session	23	23	23	23
# of Meetings: City Council Work Session	26	31	26	25
# of Meetings: Public Works Committee	10	9	10	8

FUND GENERAL

DEPARTMENT: ADMINISTRATION
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	512,646	497,636	525,235	541,682
0130	6103	FULL TIME-REGULAR-OVERTIME	1,116	261		
0130	6104	PART TIME-WAGES & SALARIES	30,124	36,677	-	
0130	6105	TEMPORARY-WAGES & SALARIES	8,653	9,685	14,560	14,560
0130	6108	SEVERANCE PAY	22,741	14,464		
0130	6121	PERA CONTRIBUTIONS	37,440	36,244	40,485	41,796
0130	6122	FICA/MEDICARE CONTRIBUTIONS	40,475	38,717	44,761	46,814
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	2,000
0130	6131	GROUP INSURANCE	62,195	58,925	67,989	78,251
0130	6133	WORKERS COMP INSURANCE PREMIUM	3,144	3,007	4,318	4,458
0130	6203	DUPLICATING SUPPLY & COPY PAPE	3,596	2,174	3,600	4,000
0130	6204	STATIONERY, ENVELOPES & FORMS	2,240	1,039	2,300	2,300
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	8,934	3,046	6,000	6,000
0130	6246	MARKETING	1,391	1,210	3,000	3,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	6,115	4,305	6,000	6,500
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	9,391	6,425	-	-
0130	6306	PERSONNEL TESTING	1,598	800	12,000	6,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	66,292	44,262	48,000	50,000
0130	6321	TELEPHONE	1,518	1,006	1,600	1,600
0130	6322	POSTAGE	391	356	1,000	1,000
0130	6323	CELLULAR PHONES	2,566	1,397	2,500	2,500
0130	6331	TRAVEL & LODGING	975	4,409	3,500	3,500
0130	6334	MILEAGE REIMBURSEMENT	-	111	200	200
0130	6335	TRAINING	9,877	14,233	15,000	12,500
0130	6352	GENERAL NOTICE & PUBLIC INFOR	495	285	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	941	876	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	3,850	2,305	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	7,876	8,008	9,000	9,000
0130	6405	OFFICE & DATA PROCESSING EQUIP	9,792	14,129	11,000	11,000
0130	6451	MEMBERSHIP DUES	3,053	3,247	3,570	2,970
0130	6452	SUBSCRIPTIONS	343	764	500	500
0130	6489	OTHER CONTRACTED SERVICES	-	-	-	
Total Expenditure			**861,767**	**812,003**	**834,618**	**858,631**

PERSONNEL COMPLEMENT				
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	1.00	-	-	-
Human Resources Manager	1.00	-	-	-
Director of Administrative Services	-	1.00	1.00	1.00
City Clerk	0.50	0.50	-	-
Deputy City Clerk	-	-	-	1.00
HR Generalist	-	-	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	0.50
Administrative Assistant	1.50	1.73	1.00	-
Public Information & Events Specialist	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
Administration Total	8.50	7.73	7.50	7.50

6249 Miscellaneous Operating Supplies				
Employee Recognition	2,810	1,813	2,900	2,900
Expenses for staff workshops and other misc. operating supplies.	3,305	2,492	3,100	3,600
	6,115	4,305	6,000	6,500

6315 Miscellaneous Professional Services				
Insurance Agent of Record Annual Fee	6,400	7,000	7,000	7,000
Excess Liability Insurance Coverage -$1M for total of $3M	22,848	-		
Flex Spending(admin & deposit)	4,248	4,248	4,500	4,800
Employee Assistance Program	1,300	1,300	1,300	1,300
City Code Codification	3,609	1,677	3,500	3,000
Miscellaneous department charges	4,324	5,417	6,800	7,900
Recruiting Software	3,000	3,000	3,000	3,500
Health admin/enrollment	2,900	2,900	2,900	3,500
Minute Taking	17,663	18,720	19,000	19,000
	66,292	44,262	48,000	50,000

6451 Dues				
IPMA - National		150	150	150
ICMA	1,152	1,200	1,200	1,200
MCCMA	168	168	375	375
MAMA	45	45	45	45
Miscellaneous	1,088	1,084	1,200	1,200
HR organizations-misc				
Rotary	600	600	600	-
	3,053	3,247	3,570	2,970

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Administrative Clerk Reclassified to Deputy City Clerk - $1,765
-
-
-

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships
- Actively participate in effort to secure funding for U.S. Highway 10

Performance Measurements:

	2018 Projected	2019 Projected	2020 Projected	2021 Projected
Strategic action plan items completed (all departments)	25 of 35	25 of 35	___ of 13	

FUND GENERAL

DEPARTMENT: ELECTIONS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	7,550	1,716		
0141	6103	FULL TIME-REGULAR-OVERTIME	2,189	1,309		
0141	6104	PART TIME-WAGES & SALARIES	1,615	392		
0141	6105	TEMPORARY-WAGES & SALARIES	34,516	9,264	53,600	10,000
0141	6121	PERA CONTRIBUTIONS	730	256		
0141	6122	FICA/MEDICARE CONTRIBUTIONS	843	246	4,100	765
0141	6133	WORKERS COMP INSURANCE PREMIUM	213	57	429	80
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	176	-	-	-
0141	6249	MISCELLANEOUS OPERATING SUPPLY	5,371	1,184	6,500	-
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,949	7,425	7,000	8,100
0141	6322	POSTAGE	60	36	100	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	547	219	700	500
0141	6451	MEMBERSHIP DUES	200	-	300	300
0141	6580	OTHER EQUIPMENT	-	-		
Total Expenditure			**59,959**	**22,103**	**72,729**	**19,845**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Special Election in February
-

Performance Measurements:

	2014	2016	2018	2020
Number of Votes	9097	16927	11764	
Number of Voters registered Election Day	15130	17280	15890	
Percent (votes/registered)	60.13%	97.96%	74.03%	#DIV/0!
Number of Wards	4	4	4	4
Number of Precincts	8	8	8	8

FUND GENERAL

DEPARTMENT: FINANCE
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	246,595	256,779	261,490	265,726
0153	6108	SEVERANCE PAY	-	-		
0153	6121	PERA CONTRIBUTIONS	18,175	18,954	19,612	19,929
0153	6122	FICA/MEDICARE CONTRIBUTIONS	17,834	18,222	21,169	21,540
0153	6131	GROUP INSURANCE	26,524	28,896	27,900	29,024
0153	6133	WORKERS COMP INSURANCE PREMIUM	660	1,395	2,053	2,086
0153	6204	STATIONERY, ENVELOPES & FORMS	630	433	800	800
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	112	390	300	400
0153	6302	AUDITING & ACCOUNTING SERVICES	30,485	32,680	34,000	39,000
0153	6321	TELEPHONE	343	447	500	500
0153	6322	POSTAGE	1,910	1,689	2,200	2,000
0153	6335	TRAINING	-	225	1,000	3,500
0153	6352	GENERAL NOTICE & PUBLIC INFOR	527	263	600	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	3,200	3,637	3,700	3,800
0153	6451	MEMBERSHIP DUES	659	544	800	800
0153	6489	OTHER CONTRACTED SERVICES	2,877	3,035	3,500	3,500
Total Expenditure			**350,532**	**367,590**	**379,624**	**393,205**

PERSONNEL COMPLEMENT					
Finance Director		1.00	1.00	1.00	1.00
Asst. Finance Director		1.00	1.00	1.00	1.00
Accountant I		1.00	-	-	-
Accountant II		-	1.00	1.00	1.00
Accounting Clerk		1.00	-	-	-
Sr. Accounting Clerk		-	1.00	1.00	1.00
	Finance Total	4.00	4.00	4.00	4.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & i0-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
Average Rate of Return	1.53%	2.18%	2.00%	2.00%
Bond Rating	AA+	AA+	AA+	AA+

FUND GENERAL

DEPARTMENT: ASSESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0155	6489	OTHER CONTRACTED SERVICES	140,246	143,667	147,000	150,500
Total Expenditure			**140,246**	**143,667**	**147,000**	**150,500**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
Number of Assessed Parcels - Residential Properties	8,717	8,848	9,000	9,135
Number of Assessed Parcels - Commercial Properties	378	384	384	390

FUND GENERAL

DEPARTMENT: LEGAL

FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0161	6304	LEGAL FEES	120,873	151,343	130,000	132,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,092	1,479	1,300	1,600
Total Expenditure			**121,965**	**152,821**	**131,300**	**133,600**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT: PLANNING AND ZONING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	342,609	408,399	424,508	496,679
0191	6104	PART-TIME WAGES & SALARIES	8,873	31,332	30,297	64,806
0191	6105	TEMPORARY-WAGES & SALARIES	7,516	9,212	42,963	14,560
0191	6121	PERA CONTRIBUTIONS	25,938	32,796	35,060	41,174
0191	6122	FICA/MEDICARE CONTRIBUTIONS	26,675	33,750	39,362	46,079
0191	6131	GROUP INSURANCE	35,865	42,110	40,976	51,328
0191	6133	WORKERS COMP INSURANCE PREMIUM	2,006	2,415	3,982	3,608
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	803	464	1,500	1,000
0191	6249	MISCELLANEOUS OPERATING SUPPLY	1,091	473	4,000	2,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	115,220	104,315	80,000	4,735
0191	6321	TELEPHONE	432	559	500	750
0191	6322	POSTAGE	2,598	481	2,500	1,500
0191	6323	CELLULAR PHONES	2,607	2,163	3,000	3,000
0191	6325	LONG DISTANCE CHARGES	-	-		
0191	6331	TRAVEL & LODGING	394	1,261	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT	2		500	500
0191	6335	TRAINING	2,581	1,852	3,000	3,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,252	1,145	2,000	2,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	5,289	6,663	5,200	6,000
0191	6451	MEMBERSHIP DUES	1,124	633	2,000	2,000
0191	6452	SUBSCRIPTIONS	456	787	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	-	155		
Total Expenditure			**583,331**	**680,965**	**723,848**	**747,219**

PERSONNEL COMPLEMENT				
City Planner	2.00	2.00	2.00	1.00
Senior Planner	-	-	1.00	1.00
Community Development Director	1.00	1.00	-	-
Zoning Code Enforcment Officer	-	-	-	1.00
Deputy City Administrator	-	-	1.00	1.00
Planning Technician	-	-	-	1.00
Economic Development Manager	-	1.00	1.00	1.00
Community Development Assistant	1.00	1.00	0.40	0.40
Planning Intern	0.50	0.50	0.50	0.50
Administrattive Assistant	-	0.73	0.73	0.73
Planning & Zoning Total	4.50	6.23	6.63	7.63

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

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BUDGET HIGHLIGHTS
• FT Zoning Code Enforcement Officer ($75,265) offset with reduction in Professional Services (6315)
•
•

GOALS OF CURRENT YEAR BUDGET:
• All Land Use Applications processed with 60 days.
• Standard plan review completed within 5 business day (previously 10 business days).
• Improve Responsiveness to Code Violation Complaints
• Improve the image of key nodes and corridors and clean up Highway 10.
• Improve the application process for land use applications.

Performance Measurements:				
	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Number of Land Use Applications	30	30	30	
Number of Permits	2,250	2,250	2,250	
Number of Code Enforcement Cases	100	100	100	

FUND GENERAL

DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	138,336	149,915	157,777	160,316
0192	6104	PART TIME-WAGES & SALARIES	1,004	-		
0192	6121	PERA CONTRIBUTIONS	10,384	11,173	11,833	12,024
0192	6122	FICA/MEDICARE CONTRIBUTIONS	10,084	11,182	12,070	12,265
0192	6131	GROUP INSURANCE	21,240	20,645	22,745	23,882
0192	6133	WORKERS COMP INSURANCE PREMIUM	812	836	1,262	1,283
0192	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	59	153	450	300
0192	6249	MISCELLANEOUS OPERATING SUPPLY	2,353	1,060	800	800
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	22,974	41,290	35,000	35,000
0192	6321	TELEPHONE	8,536	8,249	9,000	8,700
0192	6335	TRAINING	-	2,708	2,400	-
0192	6361	GENERAL LIABILITY/PROPERTY INS	4,590	6,070	4,800	6,000
0192	6374	REFUSE/RECYCLING	-	-		
0192	6405	OFFICE & DATA PROCESSING EQUIP	285,585	288,359	313,415	326,000
0192	6580	OTHER EQUIPMENT	-	-		
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	81,526		18,000
Total Expenditure			**505,957**	**623,164**	**571,552**	**604,570**

PERSONNEL COMPLEMENT				
IT Manager	1.00	1.00	1.00	1.00
IT Tech	0.73	0.73	1.00	1.00
Data Processing Total	1.73	1.73	2.00	2.00

6405 Office Equipment Contracts				
Support	10,000	10,000	12,000	-
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)	93,222	93,222	100,741	108,545
PIMS System Support	35,169	35,169	44,271	46,115
GIS	38,500	38,500	42,753	48,415
Laser Fiche Licensing	7,000	7,000	8,000	8,000
Licensing/maintenance	62,287	65,417	58,783	57,290
Internet (Included in LOGIS Support)	12,344	12,344	15,219	16,660
Server Backup/Hosting LOGIS			26,648	35,975
Printer Support	4,000	5,180	5,000	5,000
Website Annual Fee	23,063	21,527		
	285,585	288,359	313,415	326,000

6585 Computer Hardware / Software				
Server Virtualization	-	81,526	-	-
Police Copiers - File & Patrol Rooms				18,000
	-	81,526	-	18,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS
• Capital Equipment: Police Copiers in File & Patrol Rooms - $18,000

GOALS OF CURRENT YEAR BUDGET:
• Ensure all city staff have the technology resources available to them to provide efficient service.
• Maintain and implement current technologies into the existing work environments and infrustructure.
• Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:				
	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Number of Physical Servers	8	4	4	0
Number of Virtualized Servers	0	7	7	12
Number of Desktop PCs / Laptops	160	162	162	173
Number of Phones	104	105	105	105
Number of Mobile Phones	61	62	62	62
Number of Tablets	16	18	18	20
Number of Wireless Access Points	8	8	8	11

FUND GENERAL

DEPARTMENT: GENERAL GOVERNMT. BUILDINGS
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	109,443	113,982	123,649	125,638
0194	6103	FULL TIME-REGULAR-OVERTIME	1,985	1,075		
0194	6104	PART TIME-WAGES & SALARIES	46,008	49,263	54,225	50,111
0194	6107	OVERTIME-PART TIME		1,905		
0194	6121	PERA CONTRIBUTIONS	11,666	12,232	13,341	13,181
0194	6122	FICA/MEDICARE CONTRIBUTIONS	11,775	11,980	13,607	13,444
0194	6131	GROUP INSURANCE	19,450	23,944	26,526	27,852
0194	6133	WORKERS COMP INSURANCE PREMIUM	6,523	8,796	7,880	7,786
0194	6221	CLEANING SUPPLIES	1,946	1,503	2,500	3,000
0194	6223	GASOLINE	3,111	2,466	3,000	3,000
0194	6225	DIESEL FUEL	978	793	2,000	1,000
0194	6231	UNIFORMS & TURN-OUT GEAR	2,278	1,605	1,850	1,850
0194	6249	MISCELLANEOUS OPERATING SUPPLY	15,313	14,463	16,000	16,000
0194	6257	OTHER VEHICLE PARTS	1,168	4,101	1,500	1,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	3,067	4,001	5,000	6,000
0194	6275	OTHER EQUIPMENT PARTS	-	-		
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	1,291	3,117	5,000	5,000
0194	6323	CELLULAR PHONES	1,705	1,575	1,800	1,800
0194	6361	GENERAL LIABILITY/PROPERTY INS	5,217	6,210	7,000	7,000
0194	6371	ELECTRIC UTILITIES	98,140	90,508	102,000	100,000
0194	6372	WATER/IRRIGATION	3,044	2,057	4,000	4,000
0194	6373	GAS	28,789	29,313	28,000	30,000
0194	6374	REFUSE/RECYCLING	3,882	4,790	4,500	5,000
0194	6381	BUILDING & STRUCTURE REPAIR	12,463	7,641	15,000	20,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	12,587	11,461	15,000	20,000
0194	6388	OTHER VEHICLE REPAIR	1,771	1,845	2,000	1,500
0194	6415	OTHER EQUIPMENT RENTAL	-	-		
0194	6417	UNIFORM RENTAL	-	-		
0194	6489	OTHER CONTRACTED SERVICES	80,216	83,467	90,000	90,000
0194	6520	BUILDINGS	-	-	-	-
0194	6550	MOTOR VEHICLES	-	-	-	-
Total Expenditure			**483,815**	**494,094**	**545,378**	**554,662**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.				
Building Maintenance	2.63	3.13	3.13	3.13
Gen Govt Bldgs Total	2.63	3.13	3.13	3.13

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:
• Clean and maintain our municipal buildings to the highest level possible • Continue to prepare and support voting precincts during elections • Respond to all maintenance requests in a timely manner

Performance Measurements:				
	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Buildings Maintained	12	12	12	13
Rooms Prepared for Meetings Annually	1210	1210	1210	1210
Maintenance Request Cleared	40	40	40	45

FUND GENERAL

DEPARTMENT: NEWSLETTER
FUNCTION: GENERAL GOVERNMENT

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	4,751	3,928	5,715	5,829
0195	6121	PERA CONTRIBUTIONS	356	295	429	437
0195	6122	FICA/MEDICARE CONTRIBUTIONS	395	327	437	446
0195	6133	WORKERS COMP INSURANCE PREMIUM	25	20	46	47
0195	6322	POSTAGE	10,072	10,557	12,000	12,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	37,951	33,276	38,000	35,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	493	484	550	600
Total Expenditure			**54,043**	**48,885**	**57,177**	**54,359**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

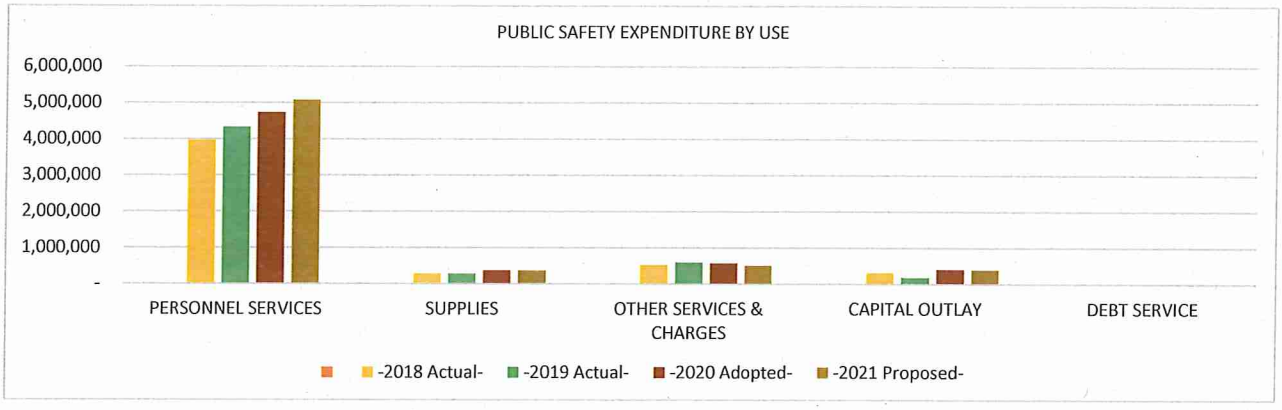
Performance Measurements:

	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Number of newsletters completed annually	6	6	6	6
Number of full color newsletters completed annually	6	6	6	6
Number of pages published annually	100	100	100	100
Annual quantity of paid ads	60	60	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES	3,970,489	4,337,124	4,728,900	5,074,848
SUPPLIES	283,527	284,616	366,950	370,450
OTHER SERVICES & CHARGES	530,344	605,576	572,222	506,442
CAPITAL OUTLAY	314,203	187,166	407,000	399,000
DEBT SERVICE	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**5,098,563**	**5,414,483**	**6,075,072**	**6,350,740**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY				211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES				
WAGES AND SALARIES				
6102 F.T. REGULAR-WAGES & SALARIES	2,629,530	2,867,497	3,170,530	3,289,774
6103 FULL TIME-REGULAR-OVERTIME	94,925	100,480	90,000	90,000
6104 PART TIME-WAGES & SALARIES	351,953	342,346	345,888	483,192
6105 TEMPORARY-WAGES & SALARIES	-	-	-	-
6107 OVERTIME-PART TIME	-	-	-	-
TOTAL WAGES AND SALARIES	**3,076,408**	**3,310,324**	**3,606,418**	**3,862,966**
OTHER GROSS EARNINGS				
6108 SEVERANCE PAY	6,894	22,719	-	-
TOTAL OTHER GROSS EARNINGS	**6,894**	**22,719**	**-**	**-**
EMPLOYER CONTRIBUTIONS				
6121 PERA CONTRIBUTIONS	418,119	471,042	532,481	566,970
6122 FICA/MEDICARE CONTRIBUTIONS	87,930	92,679	102,576	112,940
6131 GROUP INSURANCE	273,027	315,534	362,321	391,659
6132 DISABILITY INSURANCE	1,284	1,313	1,300	1,300
6133 WORKERS COMP INSURANCE PREMIUM	106,826	123,514	123,804	139,013
TOTAL EMPLOYER CONTRIBUTIONS	**887,186**	**1,004,081**	**1,122,482**	**1,211,882**
Total PERSONNEL SERVICES	**3,970,489**	**4,337,124**	**4,728,900**	**5,074,848**
SUPPLIES				
OFFICE SUPPLIES				
6204 STATIONERY, ENVELOPES & FORMS	1,894	3,253	3,000	3,100
6206 FILM, MICROFILM, TAPES, DISKS	1,150	1,983	1,300	1,400
6207 TRAINING SUPPLIES	1,951	2,565	2,500	3,400
6208 MISCELLANEOUS OFFICE SUPPLIES	3,335	3,487	5,450	5,450
TOTAL OFFICE SUPPLIES	**8,330**	**11,288**	**12,250**	**13,350**
OPERATING SUPPLIES				
6223 GASOLINE	73,963	70,208	78,500	76,000
6225 DIESEL FUEL	3,617	3,783	3,800	4,000
6227 LUBRICANTS & ADDITIVES	939	951	1,100	1,100
6229 SHOP MATERIALS	647	962	1,000	1,000
6231 UNIFORMS & TURN-OUT GEAR	45,597	52,434	64,750	70,750
6233 BATTERIES	1,105	1,071	1,500	2,500
6235 AMMUNITION	7,135	9,386	8,500	8,500
6237 CRIME SCENE KIT MATERIALS	894	669	1,000	1,000
6239 FIRST AID SUPPLIES	17,964	2,560	4,500	6,000
6241 COMMUNITY POLICING SUPPLIES	4,880	7,750	7,000	7,000
6249 MISCELLANEOUS OPERATING SUPPLY	43,103	35,512	47,350	44,350
TOTAL OPERATING SUPPLIES	**199,844**	**185,286**	**219,000**	**222,200**
REPAIR AND MAINTENANCE SUPPLIES				
6251 BATTERIES	2,051	812	3,000	3,000
6253 BRAKES	2,281	2,342	3,000	3,000
6255 TIRES	6,427	7,271	7,500	7,500
6257 OTHER VEHICLE PARTS	19,638	9,690	26,000	27,000
6259 BUILDING MAINT/REPAIR SUPPLIES	118	7,844	500	12,500
6266 SCBA-PARTS	2,292	4,843	5,000	6,000
6271 SIGN REPAIR MATERIALS	-	121	3,000	2,000
6275 OTHER EQUIPMENT PARTS	4,362	6,158	5,100	6,100
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**37,168**	**39,081**	**53,100**	**67,100**
SMALL TOOLS AND MINOR EQUIPMENT				
6281 SMALL TOOLS & MINOR EQUIPMENT	38,186	48,456	82,400	67,600
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**38,186**	**48,456**	**82,400**	**67,600**
MERCHANDISE FOR RESALE				
6291 CULVERTS, SIGNS, STREET SUPPLY	-	505	200	200
TOTAL MERCHANDISE FOR RESALE	**-**	**505**	**200**	**200**
Total SUPPLIES	**283,527**	**284,616**	**366,950**	**370,450**
OTHER SERVICES & CHARGES				
PROFESSIONAL SERVICES				
6302 AUDITING & ACCOUNTING SERVICES	3,750	3,900	3,600	4,000
6315 MISCELLANEOUS PROFESSIONAL SER	160,494	212,959	158,000	77,833
TOTAL PROFESSIONAL SERVICES	**164,244**	**216,859**	**161,600**	**81,833**

COMMUNICATION					
6321	TELEPHONE	4,395	4,459	4,700	4,900
6322	POSTAGE	2,118	1,991	3,450	2,950
6323	CELLULAR PHONES	17,080	17,549	22,400	25,200
TOTAL COMMUNICATION		**23,594**	**24,000**	**30,550**	**33,050**
EMPLOYEE REIMBURSEMENTS					
6331	TRAVEL & LODGING	5,216	3,962	7,800	7,800
6334	MILEAGE REIMBURSEMENT	-	528	750	750
6335	TRAINING	55,005	60,763	64,100	70,600
TOTAL EMPLOYEE REIMBURSEMENTS		**60,221**	**65,253**	**72,650**	**79,150**
INSURANCE					
6361	GENERAL LIABILITY/PROPERTY INS	60,944	71,100	69,025	74,250
TOTAL INSURANCE		**60,944**	**71,100**	**69,025**	**74,250**
UTILITIES					
6371	ELECTRIC UTILITIES	31,589	32,858	34,200	34,200
6372	WATER/IRRIGATION	4,994	4,397	4,000	4,500
6373	GAS	6,077	7,072	7,000	8,000
6374	REFUSE/RECYCLING	1,122	1,250	1,200	1,400
TOTAL UTILITIES		**43,782**	**45,576**	**46,400**	**48,100**
REPAIRS AND MAINTENANCE - LABOR					
6382	MACHINERY & EQUIPMENT REPAIR	26,808	13,645	26,500	21,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-
6388	OTHER VEHICLE REPAIR	45,129	70,917	38,000	40,000
6389	TOWING SERVICES	3,224	1,623	3,500	3,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**75,161**	**86,185**	**68,000**	**65,000**
REPAIRS AND MAINTENANCE - CONTRACTS					
6405	OFFICE & DATA PROCESSING EQUIP	41,370	41,614	50,072	54,134
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**41,370**	**41,614**	**50,072**	**54,134**
RENTALS					
6413	OFFICE EQUIPMENT RENTAL	5,966	4,837	6,000	6,000
6415	OTHER EQUIPMENT RENTAL	31,613	31,014	35,125	35,125
TOTAL RENTALS		**37,578**	**35,851**	**41,125**	**41,125**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451	MEMBERSHIP DUES	5,421	5,546	9,000	8,000
6452	SUBSCRIPTIONS	-	688	1,000	1,500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**5,421**	**6,234**	**10,000**	**9,500**
BOOKS AND PAMPHLETS					
6471	BOOKS & PAMPHLETS	3,020	626	4,300	3,300
TOTAL BOOKS AND PAMPHLETS		**3,020**	**626**	**4,300**	**3,300**
CONTRACTED SERVICES					
6489	OTHER CONTRACTED SERVICES	15,010	12,279	18,500	17,000
TOTAL CONTRACTED SERVICES		**15,010**	**12,279**	**18,500**	**17,000**
Total OTHER SERVICES & CHARGES		**530,344**	**605,576**	**572,222**	**506,442**
CAPITAL OUTLAY					
CAPITAL OUTLAY					
6540	HEAVY MACHINERY	-	-	-	-
6550	MOTOR VEHICLES	98,487	111,789	395,000	399,000
6580	OTHER EQUIPMENT	215,716	75,378	12,000	-
TOTAL CAPITAL OUTLAY		**314,203**	**187,166**	**407,000**	**399,000**
Total CAPITAL OUTLAY		**314,203**	**187,166**	**407,000**	**399,000**
DEBT SERVICE					
DEBT SERVICE					
6603	OTHER L.T. OBLIGATION PRINCIPA	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		**5,098,563**	**5,414,483**	**6,075,072**	**6,350,740**

FUND GENERAL

DEPARTMENT: POLICE PROTECTION
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,226,750	2,382,526	2,619,059	2,767,065
0211	6103	FULL TIME-REGULAR-OVERTIME	94,598	100,248	90,000	90,000
0211	6104	PART TIME-WAGES & SALARIES	86,060	77,511	89,203	121,254
0211	6105	TEMPORARY-WAGES & SALARIES		-		
0211	6108	SEVERANCE PAY	6,894	22,719		
0211	6121	PERA CONTRIBUTIONS	369,085	408,862	459,624	487,180
0211	6122	FICA/MEDICARE CONTRIBUTIONS	50,348	53,390	58,813	64,129
0211	6131	GROUP INSURANCE	226,600	258,970	298,275	323,264
0211	6133	WORKERS COMP INSURANCE PREMIUM	79,187	94,302	87,754	105,311
0211	6204	STATIONERY, ENVELOPES & FORMS	911	2,567	1,500	1,600
0211	6206	FILM, MICROFILM, TAPES, DISKS	1,150	1,101	1,000	1,100
0211	6207	TRAINING SUPPLIES	1,951	2,565	2,500	3,400
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	2,579	2,561	3,500	3,500
0211	6223	GASOLINE	58,811	55,400	63,000	60,000
0211	6227	LUBRICANTS & ADDITIVES	939	951	1,100	1,100
0211	6229	SHOP MATERIALS	647	962	1,000	1,000
0211	6231	UNIFORMS & TURN-OUT GEAR	18,878	30,905	34,000	34,000
0211	6233	BATTERIES	1,105	1,071	1,500	2,500
0211	6235	AMMUNITION	7,135	9,386	8,500	8,500
0211	6237	CRIME SCENE KIT MATERIALS	894	669	1,000	1,000
0211	6239	FIRST AID SUPPLIES	15,719	1,164	2,500	4,000
0211	6249	MISCELLANEOUS OPERATING SUPPLY	5,742	9,644	9,100	9,100
0211	6251	BATTERIES	961	812	2,000	2,000
0211	6253	BRAKES	2,281	2,342	3,000	3,000
0211	6255	TIRES	6,427	7,271	7,500	7,500
0211	6257	OTHER VEHICLE PARTS	10,986	6,795	14,000	15,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	118	7,844	500	12,500
0211	6275	OTHER EQUIPMENT PARTS	964	1,268	1,100	1,100
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	17,568	31,268	37,300	42,500
0211	6315	MISCELLANEOUS PROFESSIONAL SER	3,444	4,730	8,000	8,000
0211	6321	TELEPHONE	2,233	2,124	2,300	2,300
0211	6322	POSTAGE	1,020	1,259	1,100	1,100
0211	6323	CELLULAR PHONES	10,166	10,072	12,500	16,000
0211	6331	TRAVEL & LODGING	4,716	3,549	4,500	4,500
0211	6334	MILEAGE REIMBURSEMENT	-	-	250	250
0211	6335	TRAINING	24,495	26,762	30,000	32,500
0211	6361	GENERAL LIABILITY/PROPERTY INS	42,787	49,548	45,000	52,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	373	235	500	500
0211	6383	OFFICE EQUIPMENT REPAIR	-	-	-	
0211	6386	BRAKE REPAIR	-	-	-	
0211	6388	OTHER VEHICLE REPAIR	7,904	5,643	10,000	10,000
0211	6389	TOWING SERVICES	3,224	1,623	3,500	3,500
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,830	2,445	8,800	12,000
0211	6413	OFFICE EQUIPMENT RENTAL	5,966	4,837	6,000	6,000
0211	6415	OTHER EQUIPMENT RENTAL	30,485	31,014	35,000	35,000
0211	6451	MEMBERSHIP DUES	2,422	3,018	3,500	3,500
0211	6489	OTHER CONTRACTED SERVICES	7,467	5,410	7,500	7,500
0211	6550	MOTOR VEHICLES	57,293	67,155	30,000	74,000
0211	6580	OTHER EQUIPMENT	-		12,000	
Total Expenditure			**3,502,113**	**3,794,498**	**4,118,778**	**4,441,253**

PERSONNEL COMPLEMENT					
Police Chief		1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00
Drug Task Force Officer		1.00	1.00	1.00	1.00
Patrol Officer		17.00	19.00	19.00	20.00
Community Service Officer		1.26	1.26	1.26	1.26
Police Office Supervisor		1.00	1.00	1.00	1.00
Clerical/Support Personnel		2.50	2.50	2.63	3.26
	Public Safety Total	29.76	31.76	31.89	33.52

6550 Motor Vehicles				
Ford Interceptor	28,646	-	30,000	-
Malibu	-	-	-	31,500
Taurus		29,592	-	-
Tahoe	28,647	37,563	-	37,000
	57,293	67,155	30,000	68,500

6580 Other Equipment				
ATV	-	-	12,000	-
	-	-	-	-
	-	-	12,000	-

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and
presentation of evidence.

BUDGET HIGHLIGHTS

- Full-Time Patrol Officer - March 1, 2021 Start (with Uniform) - $81,160
- Part-Time Police Records Technician - $32,510
- Building Repairs (6259): Window Tint & Repair Garage Floor: $12,000
- Capital Equipment: Replace 2016 Chev Tahoe: $41,000
- Capital Equipment: Replace 2013 Chevy Malibu: $33,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:				
Police Department Activity	2017 Actual	2018 Actual	2019 Actual	2020 Projected
Dispatched Calls for Service	12578	12102	13484	12800
Motor Vehicle Accidents	442	466	423	480
Citations and Warnings	2997	1812	1278	2000
Criminal	1388	1257	1217	1400
Non-Criminal	5375	7413	8531	7500
State CPM Performance Measurement Results	2017	2018	2019	2020
Part 1 and Part 2 Crime Rates (per 1000)	16.25/23.72	1 yr lag	1 yr lag	1 yr lag
Part 1 and Part 2 Crime Clearance Rates (per 1000)	46%	1 yr lag	1 yr lag	1 yr lag

FUND GENERAL

DEPARTMENT: FIRE PROTECTION
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	192,691	260,037	287,632	299,814
0220	6103	FULL TIME-REGULAR-OVERTIME	327	232		
0220	6104	PART TIME-WAGES & SALARIES	260,022	264,836	256,685	258,750
0220	6105	TEMPORARY-WAGES & SALARIES				
0220	6108	SEVERANCE PAY				
0220	6121	PERA CONTRIBUTIONS	32,865	45,362	53,069	55,334
0220	6122	FICA/MEDICARE CONTRIBUTIONS	21,170	21,479	23,579	23,866
0220	6131	GROUP INSURANCE	18,479	35,216	40,488	38,977
0220	6132	DISABILITY INSURANCE	1,284	1,313	1,300	1,300
0220	6133	WORKERS COMP INSURANCE PREMIUM	24,715	26,414	30,143	29,100
0220	6206	FILM, MICROFILM, TAPES, DISKS	-	-		
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	356	602	1,200	1,200
0220	6223	GASOLINE	12,220	12,643	12,500	13,000
0220	6225	DIESEL FUEL	3,617	3,783	3,800	4,000
0220	6231	UNIFORMS & TURN-OUT GEAR	26,159	21,515	30,000	36,000
0220	6233	BATTERIES	-			
0220	6239	FIRST AID SUPPLIES	2,245	1,396	2,000	2,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	14,171	14,880	20,000	18,000
0220	6255	TIRES	-	-		
0220	6257	OTHER VEHICLE PARTS	8,652	2,895	12,000	12,000
0220	6266	SCBA-PARTS	2,292	4,843	5,000	6,000
0220	6275	OTHER EQUIPMENT PARTS	-	-		
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	20,561	16,725	45,000	25,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,750	3,900	3,600	4,000
0220	6315	MISCELLANEOUS PROFESSIONAL SER	-	-		
0220	6321	TELEPHONE	1,772	2,000	1,800	2,000
0220	6322	POSTAGE	251	146	300	300
0220	6323	CELLULAR PHONES	6,256	6,906	6,200	7,000
0220	6335	TRAINING	27,695	27,851	28,000	32,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	12,402	14,493	18,000	16,000
0220	6371	ELECTRIC UTILITIES	18,308	17,327	20,000	20,000
0220	6372	WATER/IRRIGATION	4,994	4,397	4,000	4,500
0220	6373	GAS	6,077	7,072	7,000	8,000
0220	6374	REFUSE/RECYCLING	1,122	1,250	1,200	1,400
0220	6388	OTHER VEHICLE REPAIR	37,225	65,273	28,000	30,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	14,056	14,685	16,272	17,134
0220	6451	MEMBERSHIP DUES	2,035	1,236	2,000	2,000
0220	6452	SUBSCRIPTIONS	-	688	1,000	1,500
0220	6471	BOOKS & PAMPHLETS	95	275	1,000	1,000
0220	6489	OTHER CONTRACTED SERVICES	3,038	2,444	3,500	3,500
0220	6550	MOTOR VEHICLES	41,195	44,634	365,000	325,000
0220	6580	OTHER EQUIPMENT	177,160	75,378		
Total Expenditure			**999,255**	**1,024,125**	**1,331,268**	**1,299,675**

PERSONNEL COMPLEMENT					
Fire Chief		1.00	1.00	1.00	1.00
Fire Secretary		0.70	0.70	0.70	0.70
Fire Inspector			1.00	1.00	1.00
Fire Marshall		1.00	1.00	1.00	1.00
Firefighters		7.58	7.58	7.58	7.58
	Fire Total	10.28	11.28	11.28	11.28

6550 Motor Vehicles				
1st half funding Replace 1999 Fire Engine #556			325,000	-
2nd half funding Replace 1999 Fire Engine #556			-	325,000
Replace Fire Prevention Veh #386			40,000	-
Replace Grass Truck #21	41,195	44,634	-	-
	41,195	44,634	365,000	325,000

6580 Other Equipment				
800 MHZ Radio - 3 Year Funding	-	-	-	-
SCBA's - 28	177,160	-	-	-
Thermal Imaging Camera		23,897		
Bullex Attack Training Prop		16,515		
Extrication Tools		34,966		
Rescue Truck #1 Box	-	-	-	-
	177,160	75,378	-	-

BUDGET HIGHLIGHTS

- Capital Equipment: Replace 1999 Fire Engine over 2 years: $325,000 annually
-

GOALS OF CURRENT YEAR BUDGET:

- Identify and improve workflow process with implementation of Duty Crew response model
- Revise and update department policies/procedures and Standard Operating Guidelines
- Expand use of FDM software modules to include training, public education & equipment inventory
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service
- Increase use of PSDS software to include mobile inspections module

Performance Measurements:

	2018 Actual	2019 Actual	2020 Estimated	2021 Projected
Number of Calls for Service	821	975	1050	1100
Mutual Aid	44	41	42	45
Given	33	19	25	27
Received	11	22	17	18
Number of firefighters	52	52	55	40
Prevention:				
# of Public Education contacts	62	57	75	75
# of commericial property inspections	194	282	300	320

# of permits issued	90	96	110	110
State CPM Performance Measurement Results	**2017**	**2018**	**2019**	**2020 Estimated**
Insurance industry rating of fire services	4/7	4/7	4/7	4/7

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	185,628	199,091	206,669	163,214
0240	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0240	6104	PART TIME-WAGES & SALARIES	5,871	-		103,188
0240	6105	TEMPORARY-WAGES & SALARIES	-	-		
0240	6108	SEVERANCE PAY	4,541	16,493		
0240	6121	PERA CONTRIBUTIONS	14,291	14,888	15,500	19,980
0240	6122	FICA/MEDICARE CONTRIBUTIONS	14,566	15,876	15,810	20,380
0240	6131	GROUP INSURANCE	27,948	21,348	23,558	29,418
0240	6133	WORKERS COMP INSURANCE PREMIUM	1,133	1,160	1,653	2,131
0240	6204	STATIONERY, ENVELOPES & FORMS	983	393	1,000	1,000
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	400	323	750	750
0240	6223	GASOLINE	2,932	2,165	3,000	3,000
0240	6231	UNIFORMS & TURN-OUT GEAR	560	14	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,093	2,404	2,500	2,500
0240	6315	MISCELLANEOUS PROFESSIONAL SER	157,050	208,230	150,000	69,833
0240	6321	TELEPHONE	390	335	600	600
0240	6322	POSTAGE	847	585	2,000	1,500
0240	6323	CELLULAR PHONES	658	570	2,500	1,000
0240	6331	TRAVEL AND LODGING			2,000	2,000
0240	6334	MILEAGE REIMBURSEMENT	-	528	500	500
0240	6335	TRAINING	1,945	5,496	5,000	5,000
0240	6361	GENERAL LIABILITY/PROPERTY INS	4,468	6,237	4,600	6,000
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	24,484	25,000	25,000
0240	6451	MEMBERSHIP DUES	435	360	2,000	1,000
0240	6471	BOOKS & PAMPHLETS	-	100	3,000	2,000
0240	6550	MOTOR VEHICLES	-	79,752		
Total Expenditure			**450,223**	**600,831**	**468,390**	**460,744**

PERSONNEL COMPLEMENT				
Building Official	1.00	1.00	1.00	1.00
Building Inspector	-	-	-	1.00
Permit Technician	2.00	1.81	1.81	1.81
Inspectors	0.25	0.25	0.25	0.25
Building Inspection Total	3.25	3.06	3.06	4.06

6550 Motor Vehicles				
Replace Veh #401	-	26,584	-	-
Replace Veh #405		26,584	-	-
Replace Veh #406		26,584	-	-
		79,752	-	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Full-Time Building Inspector($80,792) Offset with reduction in Professional Services (6315)

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.

Performance Measurements:

	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
New Residential Units	75	150	150	
Total Permits	2,250	2,250	2,250	
Number of Inspections	6,250	6,250	6,250	

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0250	6251	BATTERIES	1,090	-	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	3,398	4,891	4,000	5,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	106	150	125	150
0250	6371	ELECTRIC UTILITIES	1,020	1,020	1,200	1,200
0250	6382	MACHINERY & EQUIPMENT REPAIR	6,013	9,104	6,000	6,000
Total Expenditure			**11,627**	**15,164**	**12,325**	**13,350**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

	2018 Actual	2019 Projected	2020 Projected	2021 Projected
Number of Sirens	17	17	17	17

FUND GENERAL

DEPARTMENT: TRAFFIC ENGINEERING
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	24,461	25,844	57,170	59,681
0260	6103	FULL TIME-REGULAR-OVERTIME	-	-		
0260	6105	TEMPORARY-WAGES & SALARIES	-	-		
0260	6121	PERA CONTRIBUTIONS	1,878	1,930	4,288	4,476
0260	6122	FICA/MEDICARE CONTRIBUTIONS	1,845	1,934	4,374	4,565
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,790	1,639	4,254	2,471
0260	6249	MISCELLANEOUS OPERATING SUPPLY	21,921	8,448	15,000	14,000
0260	6271	SIGN REPAIR MATERIALS	-	121	3,000	2,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	1,081	572	1,200	
0260	6371	ELECTRIC UTILITIES	12,261	14,511	13,000	13,000
0260	6382	MACHINERY & EQUIPMENT REPAIR	20,422	4,307	20,000	15,000
0260	6489	CONTRACTED SERVICES	300	600	3,500	2,000
0260	6580	OTHER EQUIPMENT	38,556	-		
Total Expenditure			**124,516**	**59,904**	**125,786**	**117,193**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

	2018 Estimate	2019 Actual	2020 Projected	2021 Projected
Total Hours	610	539	610	
Number of Traffic Signs in System	2390	2390	2390	
Number of Traffic Counts Performed	15	15	15	

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	176	136	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	-	375		
0270	6489	OTHER CONTRACTED SERVICES	4,205	3,825	4,000	4,000
Total Expenditure			**4,381**	**4,336**	**4,750**	**4,750**

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control which is provided on a contractual basis with North Metro Animal Care.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
Animal Complaints	456	375	456	390
Number of Animals Impounded	70	33	70	45
Number of Animals Released to Owners	59	26	59	45
Number of Euthanizations	0	0	0	0

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE
FUNCTION: PUBLIC SAFETY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	-	293	500	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	883	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	4,880	7,750	7,000	7,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	56	88	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	-	505	200	200
0280	6322	POSTAGE	1	-	50	50
0280	6323	CELL PHONES	-	1,018	1,200	1,200
0280	6331	TRAVEL & LODGING	500	413	1,300	1,300
0280	6335	TRAINING	870	655	1,100	1,100
0280	6361	GENERAL LIABILITY/PROPERTY INS	100	101	100	100
0280	6415	OTHER EQUIPMENT RENTAL	1,127	-	125	125
0280	6451	MEMBERSHIP DUES	530	933	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	2,925	251	300	300
Total Expenditure			**10,990**	**12,888**	**13,775**	**13,775**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase participation in community based programs

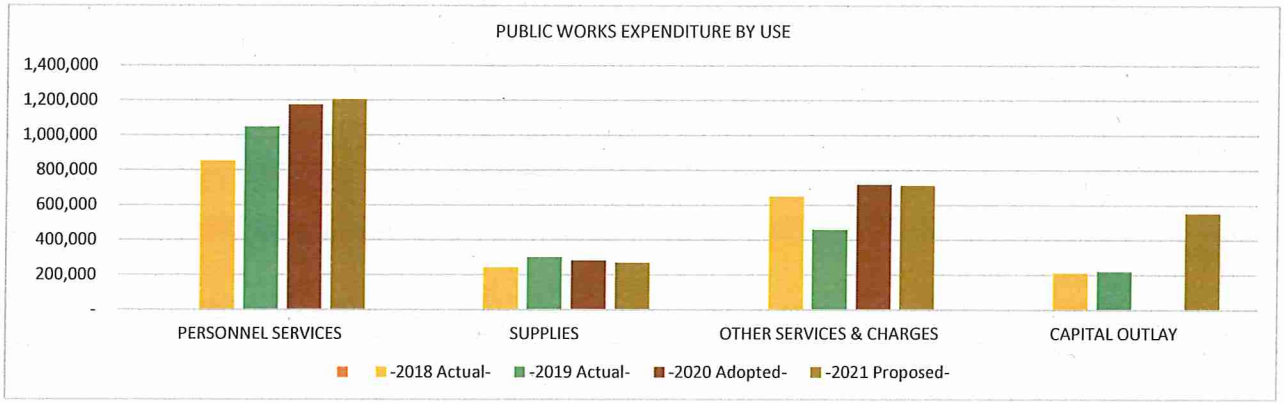
Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
# of participants attending Kids Safety Camp	125	144	142	144
# of car seat inspections	50	29	40	30
Night to Unite - # of Parties	45	48	48	48
# of animals served at Pet Clinics	231	120	231	120

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES	851,970	1,047,527	1,174,591	1,206,326
SUPPLIES	241,961	301,182	282,350	268,928
OTHER SERVICES & CHARGES	649,658	460,263	719,800	713,745
CAPITAL OUTLAY	211,093	219,480	-	552,000
TOTAL EXPENDITURE BY OBJECT	**1,954,681**	**2,028,451**	**2,176,741**	**2,740,999**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES				
WAGES AND SALARIES				
6102 F.T. REGULAR-WAGES & SALARIES	594,983	697,857	781,477	814,650
6103 FULL TIME-REGULAR-OVERTIME	22,650	38,755	18,000	18,000
6105 TEMPORARY-WAGES & SALARIES	19,178	28,718	51,095	51,095
6106 OVERTIME-TEMPORARY	1,404	926	-	-
TOTAL WAGES AND SALARIES	**638,215**	**766,256**	**850,572**	**883,745**
OTHER GROSS EARNINGS				
6108 SEVERANCE PAY	3,678	8,173	-	-
TOTAL OTHER GROSS EARNINGS	**3,678**	**8,173**	**-**	**-**
EMPLOYER CONTRIBUTIONS				
6121 PERA CONTRIBUTIONS	43,216	53,931	62,145	64,633
6122 FICA/MEDICARE CONTRIBUTIONS	47,778	58,394	67,057	69,694
6131 GROUP INSURANCE	87,178	120,893	148,601	142,235
6133 WORKERS COMP INSURANCE PREMIUM	31,905	39,881	46,216	46,019
TOTAL EMPLOYER CONTRIBUTIONS	**210,077**	**273,098**	**324,019**	**322,581**
Total PERSONNEL SERVICES	**851,970**	**1,047,527**	**1,174,591**	**1,206,326**
SUPPLIES				
OFFICE SUPPLIES				
6205 DRAFTING SUPPLIES	-	-	200	200
6208 MISCELLANEOUS OFFICE SUPPLIES	1,803	3,377	1,800	2,400
TOTAL OFFICE SUPPLIES	**1,803**	**3,377**	**2,000**	**2,600**
OPERATING SUPPLIES				
6221 CLEANING SUPPLIES	-	-	-	-
6223 GASOLINE	13,235	13,344	13,800	11,900
6225 DIESEL FUEL	34,393	48,516	34,000	40,000
6227 LUBRICANTS & ADDITIVES	3,072	5,296	4,000	4,000
6229 SHOP MATERIALS	2,588	922	4,000	2,200
6231 UNIFORMS & TURN-OUT GEAR	4,582	5,176	4,700	4,700
6249 MISCELLANEOUS OPERATING SUPPLY	6,769	9,669	8,800	8,600
TOTAL OPERATING SUPPLIES	**64,639**	**82,923**	**69,300**	**71,400**
REPAIR AND MAINTENANCE SUPPLIES				
6257 OTHER VEHICLE PARTS	63,272	66,918	60,500	60,500
6259 BUILDING MAINT/REPAIR SUPPLIES	667	2,382	3,000	2,500
6261 SAND & GRAVEL	2,355	4,726	4,000	4,000
6263 SALT	72,544	97,334	94,200	78,528
6265 ASPHALT	11,129	14,235	21,000	21,000
6267 OTHER STREET MAINTENANCE SUPPL	4,279	7,353	5,700	5,700
6269 LANDSCAPE MATERIALS	5,929	5,675	7,500	7,500
6275 OTHER EQUIPMENT PARTS	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**160,176**	**198,622**	**195,900**	**179,728**
SMALL TOOLS AND MINOR EQUIPMENT				
6281 SMALL TOOLS & MINOR EQUIPMENT	15,343	16,261	15,150	15,200
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**15,343**	**16,261**	**15,150**	**15,200**
Total SUPPLIES	**241,961**	**301,182**	**282,350**	**268,928**
OTHER SERVICES & CHARGES				
PROFESSIONAL SERVICES				
6315 MISCELLANEOUS PROFESSIONAL SER	21,585	28,986	29,000	24,000
TOTAL PROFESSIONAL SERVICES	**21,585**	**28,986**	**29,000**	**24,000**
COMMUNICATION				
6321 TELEPHONE	2,182	2,337	2,300	2,350
6322 POSTAGE	1,221	2,328	2,700	1,200
6323 CELLULAR PHONES	6,662	6,427	6,500	7,250
TOTAL COMMUNICATION	**10,065**	**11,092**	**11,500**	**10,800**

EMPLOYEE REIMBURSEMENTS					
6331	TRAVEL & LODGING	145	72	500	150
6335	TRAINING	8,236	7,726	7,700	8,500
TOTAL EMPLOYEE REIMBURSEMENTS		**8,380**	**7,798**	**8,200**	**8,650**
INSURANCE					
6361	GENERAL LIABILITY/PROPERTY INS	22,473	25,244	28,000	28,300
TOTAL INSURANCE		**22,473**	**25,244**	**28,000**	**28,300**
UTILITIES					
6371	ELECTRIC UTILITIES	7,422	7,555	8,500	8,500
6372	WATER/IRRIGATION	2,677	2,656	3,000	2,650
6373	GAS	5,304	5,240	5,000	5,000
6374	REFUSE/RECYCLING	3,912	2,167	2,800	2,800
TOTAL UTILITIES		**19,317**	**17,618**	**19,300**	**18,950**
REPAIRS AND MAINTENANCE - LABOR					
6381	BUILDING & STRUCTURE REPAIR	2,102	3,393	3,000	3,100
6382	MACHINERY & EQUIPMENT REPAIR	6,704	4,820	5,000	5,000
6387	TIRE MOUNTING & BALANCING	278	160	800	400
6388	OTHER VEHICLE REPAIR	19,809	23,444	23,000	23,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**28,894**	**31,817**	**31,800**	**31,500**
REPAIRS AND MAINTENANCE - CONTRACTS					
6404	MACHINERY & EQUIPMENT	1,221	1,332	1,500	1,300
6405	OFFICE & DATA PROCESSING EQUIP	-	-	1,900	-
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**1,221**	**1,332**	**3,400**	**1,300**
RENTALS					
6415	OTHER EQUIPMENT RENTAL	60,355	86,565	70,000	72,300
6417	UNIFORM RENTAL	1,268	1,672	1,800	1,400
TOTAL RENTALS		**61,623**	**88,237**	**71,800**	**73,700**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451	MEMBERSHIP DUES	1,484	1,084	1,650	1,445
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,484**	**1,084**	**1,650**	**1,445**
BOOKS AND PAMPHLETS					
6471	BOOKS & PAMPHLETS	35	82	150	100
TOTAL BOOKS AND PAMPHLETS		**35**	**82**	**150**	**100**
CONTRACTED SERVICES					
6488	STREET MAINTENANCE CONTRACT	467,265	237,483	500,000	500,000
6489	OTHER CONTRACTED SERVICES	7,316	9,489	15,000	15,000
TOTAL CONTRACTED SERVICES		**474,582**	**246,971**	**515,000**	**515,000**
Total OTHER SERVICES & CHARGES		**649,658**	**460,263**	**719,800**	**713,745**
CAPITAL OUTLAY					
CAPITAL OUTLAY					
6540	HEAVY MACHINERY	197,061	185,980	-	275,500
6550	MOTOR VEHICLES	-	33,500	-	-
6580	OTHER EQUIPMENT	14,032	-	-	276,500
TOTAL CAPITAL OUTLAY		**211,093**	**219,480**	**-**	**552,000**
Total CAPITAL OUTLAY		**211,093**	**219,480**	**-**	**552,000**
TOTAL EXPENDITURES & OTHER FINANCING		**1,954,681**	**2,028,451**	**2,176,741**	**2,740,999**

FUND GENERAL

DEPARTMENT: ENGINEERING
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	132,852	206,802	263,174	275,646
0301	6103	FULL TIME-REGULAR-OVERTIME	6,020	9,788	6,000	6,000
0301	6104	PART TIME-WAGES & SALARIES	12,784	-		
0301	6105	TEMPORARY-WAGES & SALARIES	10,046	11,915	29,120	29,120
0301	6106	OVERTIME-TEMPORARY	1,404	926		
0301	6108	SEVERANCE PAY	-	18,602		
0301	6121	PERA CONTRIBUTIONS	7,989	15,192	22,372	23,307
0301	6122	FICA/MEDICARE CONTRIBUTIONS	11,695	17,825	22,819	23,774
0301	6131	GROUP INSURANCE	19,753	36,693	44,806	46,353
0301	6133	WORKERS COMP INSURANCE PREMIUM	687	1,180	2,009	2,108
0301	6205	DRAFTING SUPPLIES	-	-	200	200
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	1,706	2,755	1,500	2,000
0301	6223	GASOLINE	3,540	3,917	3,800	3,900
0301	6231	UNIFORMS & TURN-OUT GEAR	1,711	2,156	2,000	2,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	98	841	300	500
0301	6257	OTHER VEHICLE PARTS	1,436	893	500	500
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	144	218	150	200
0301	6315	MISCELLANEOUS PROFESSIONAL SER	4,730	967	5,000	2,000
0301	6321	TELEPHONE	1,140	1,285	1,200	1,250
0301	6322	POSTAGE	980	2,298	2,500	1,000
0301	6323	CELLULAR PHONES	3,268	2,660	3,000	3,750
0301	6331	TRAVEL & LODGING	145	72	500	150
0301	6335	TRAINING	3,148	4,090	3,200	4,400
0301	6361	GENERAL LIABILITY/PROPERTY INS	2,593	4,415	3,500	4,500
0301	6405	OFFICE & DATA PROCESSING EQUIP	-	-	1,900	-
0301	6451	MEMBERSHIP DUES	1,239	732	1,250	1,045
0301	6471	BOOKS & PAMPHLETS	35	82	150	100
0301	6550	MOTOR VEHICLES	-	33,500		
Total Expenditure			**229,140**	**379,804**	**420,950**	**433,803**

PERSONNEL COMPLEMENT				
City Engineer	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	0.50	1.00	1.00
Engineering Tech II	1.00	1.00	1.00	1.00
Engineering Tech III	1.00	1.00	-	-
Civil Engineer IV	1.00	1.00	1.00	1.00
Civil Engineer II	-		1.00	1.00
Secretary (Moved to PW)	1.00	-	-	-
Administrative Assistant	-	0.50	1.00	1.00
Interns	1.00	1.00	1.00	1.00
eering Total	7.00	6.00	7.00	7.00

6550 Motor Vehicles				
Replace Veh #402	-	-	31,500	-

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continue assisting to implement a long-term funding program for the Pavement Management Program
- Continue researching grant funding opportunities for transportation and utility improvements
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Continue assisting to fund and implement Ramsey Gateway Highway 10 improvements
- Continue working to fund and implement a Groundwater Treatment Facility to reduce iron and manganese
- Identify and implement an improved pavement rating system

Performance Measurements:

	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Active Engineering Projects	12	12	11	13
Completed Engineering Projects	9	10	10	11
Infrastructure Asset Management System Upgrades	1		1	1

FUND GENERAL

DEPARTMENT: STREET MAINTENANCE
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	367,183	379,894	419,208	435,274
0311	6103	FULL TIME-REGULAR-OVERTIME	810	1,533	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	2,888	9,361	13,200	13,200
0311	6108	SEVERANCE PAY	3,678	8,173		
0311	6121	PERA CONTRIBUTIONS	27,316	28,192	31,591	32,796
0311	6122	FICA/MEDICARE CONTRIBUTIONS	27,607	29,153	35,221	36,549
0311	6131	GROUP INSURANCE	67,425	84,200	103,795	95,882
0311	6133	WORKERS COMP INSURANCE PREMIUM	21,034	29,349	33,893	33,196
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	97	622	300	400
0311	6221	CLEANING SUPPLIES	-	-		
0311	6223	GASOLINE	9,695	9,427	10,000	8,000
0311	6225	DIESEL FUEL	12,992	22,378	15,000	16,000
0311	6227	LUBRICANTS & ADDITIVES	3,072	5,296	4,000	4,000
0311	6229	SHOP MATERIALS	2,377	865	3,500	2,000
0311	6231	UNIFORMS & TURN-OUT GEAR	2,871	3,020	2,700	2,700
0311	6249	MISCELLANEOUS OPERATING SUPPLY	6,671	8,828	8,500	8,100
0311	6257	OTHER VEHICLE PARTS	22,718	30,149	25,000	25,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	667	2,382	3,000	2,500
0311	6261	SAND & GRAVEL	-	-	1,000	1,000
0311	6265	ASPHALT	11,129	14,235	21,000	21,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	418	1,577	2,000	2,000
0311	6269	LANDSCAPE MATERIALS	5,929	5,675	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	-	-		
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	15,199	16,043	15,000	15,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	16,855	28,019	24,000	22,000
0311	6321	TELEPHONE	1,042	1,052	1,100	1,100
0311	6322	POSTAGE	241	30	200	200
0311	6323	CELLULAR PHONES	3,394	3,767	3,500	3,500
0311	6335	TRAINING	5,088	3,636	4,500	4,100
0311	6361	GENERAL LIABILITY/PROPERTY INS	17,130	17,277	21,000	20,000
0311	6371	ELECTRIC UTILITIES	7,422	7,555	8,500	8,500
0311	6372	WATER/IRRIGATION	2,677	2,656	3,000	2,650
0311	6373	GAS	5,304	5,240	5,000	5,000
0311	6374	REFUSE/RECYCLING	3,912	2,167	2,800	2,800
0311	6381	BUILDING & STRUCTURE REPAIR	2,102	3,393	3,000	3,100
0311	6382	MACHINERY & EQUIPMENT REPAIR	6,704	4,820	5,000	5,000
0311	6387	TIRE MOUNTING & BALANCING	278	160	800	400
0311	6388	OTHER VEHICLE REPAIR	4,400	13,953	8,000	8,000
0311	6404	MACHINERY & EQUIPMENT	1,221	1,332	1,500	1,300
0311	6415	OTHER EQUIPMENT RENTAL	60,355	86,565	70,000	72,300
0311	6417	UNIFORM RENTAL	1,268	1,672	1,800	1,400
0311	6451	MEMBERSHIP DUES	245	353	400	400
0311	6488	STREET MAINTENANCE CONTRACT	467,265	237,483	500,000	500,000
0311	6489	OTHER CONTRACTED SERVICES	7,316	9,489	15,000	15,000
0311	6540	HEAVY MACHINERY	197,061	185,980		275,500
0311	6550	MOTOR VEHICLES	37,577	-		-
0311	6580	OTHER EQUIPMENT	14,032			276,500
Total Expenditure			**1,474,670**	**1,306,948**	**1,436,508**	**1,992,847**

PERSONNEL COMPLEMENT					
Public Works Superintendent		1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)		1.00	1.00	1.00	1.00
Heavy Equipment Operator		-	-	-	-
Mechanic		2.00	2.00	2.00	2.00
Streets Lead Worker		1.00	1.00	1.00	1.00
PW Maintenance Worker		4.00	5.00	5.00	5.00
Temporary - Streets		0.50	0.50	0.50	0.50
	Street Maintenance Total	9.50	10.50	10.50	10.50

6488/6489 Other Contracted Services				
Pavement Management Program Funding				300,000
Cracksealing/Sealcoating	237,483	237,483	500,000	200,000
Curb Repair/Tree Removal			15,000	15,000
	237,483	237,483	515,000	515,000

6540 - Heavy Machinery				
F350 truck with plow	197,061	-	-	212,500
1-Ton Truck	37,577	-	-	63,000
Sidewalk Machine		148,292	-	-
Tractor Backhoe ($84,000 total remainder utility funded)		37,688	-	-
Sidewalk Machine	-	-	-	-
	234,638	185,980	-	275,500

6550-Motor Vehicle				
	-	-	-	-

6580 - Other Equipment				
Sidewalk Machine	-	-	-	146,500
Trailer for skidsteer	-	-	-	11,500
Toolcat				57,500
Skidsteer	-	-	-	61,000
ATV Athletic Field Maintenance Machine	14,032	14,032	-	-
	14,032	14,032	-	276,500

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Capital Equipment: All Replacements. See listing above: Total Capital: $578,000
  Replaces aged equipment from a 1998 Felling Trailer to a 2010 Chevy 1-ton truck
  See Capital Equipment List for 7 Capital items replaced

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

	2018 Actual	2019 Actual	2020 Projected	2021 Projected
Crack filling (miles)	7.95	21.5	7	
Sealcoating (miles)	7.5	0	0	0
Asphalt patching (tons)	150	532	500	

FUND GENERAL

DEPARTMENT: SNOW & ICE REMOVAL
FUNCTION: PUBLIC WORKS

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	94,947	111,161	99,095	103,730
0312	6103	FULL TIME-REGULAR-OVERTIME	15,820	27,433	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	6,244	7,443	8,775	8,775
0312	6121	PERA CONTRIBUTIONS	7,911	10,547	8,182	8,530
0312	6122	FICA/MEDICARE CONTRIBUTIONS	8,476	11,416	9,017	9,371
0312	6133	WORKERS COMP INSURANCE PREMIUM	10,184	9,353	10,314	10,715
0312	6223	GASOLINE	-	-		
0312	6225	DIESEL FUEL	21,401	26,138	19,000	24,000
0312	6229	SHOP MATERIALS	211	57	500	200
0312	6251	BATTERIES	-	-		
0312	6257	OTHER VEHICLE PARTS	39,117	35,875	35,000	35,000
0312	6261	SAND & GRAVEL	2,355	4,726	3,000	3,000
0312	6263	SALT	72,544	97,334	94,200	78,528
0312	6267	OTHER STREET MAINTENANCE SUPPL	3,861	5,777	3,700	3,700
0312	6361	GENERAL LIABILITY/PROPERTY INS	2,750	3,553	3,500	3,800
0312	6388	OTHER VEHICLE REPAIR	15,410	9,491	15,000	15,000
0312	6489	OTHER CONTRACTED SERVICES	-	-		
Total Expenditure			**301,233**	**360,301**	**319,283**	**314,349**

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

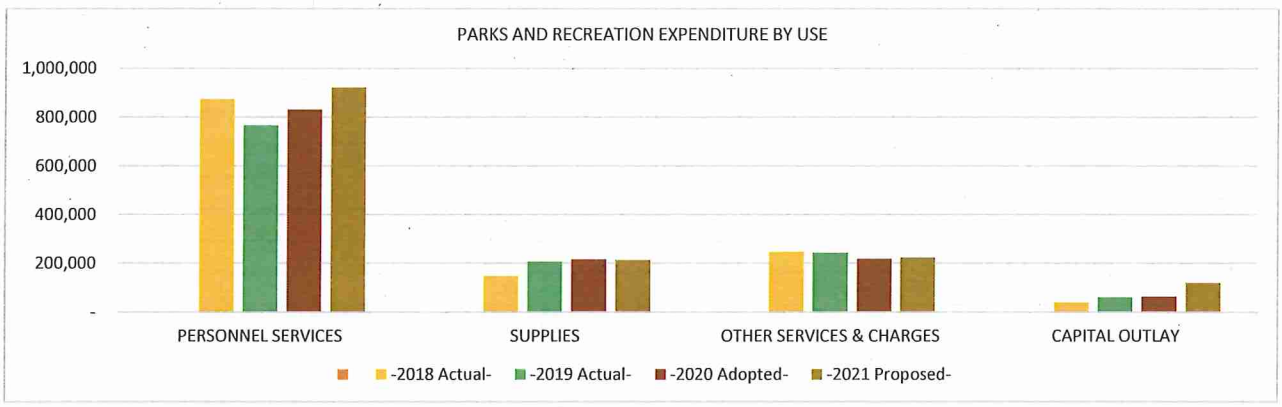
Performance Measurements:

	2018 Estimate	2019 Actual	2020 Projected	2021 Projected
Miles of Streets Plowed	175	181.8	181.8	
Cul-de-sacs	275	283	283	
Salt/Sand Purchased (tons)	1200	1200	1200	
Snow Removal Hours	4000	5126	4000	
Full Scale Plowing Events	15.00	17.00	8 to 12	

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT SUMMARY	-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES	874,710	767,777	831,347	921,790
SUPPLIES	148,265	207,079	216,100	214,300
OTHER SERVICES & CHARGES	247,778	244,126	218,400	224,000
CAPITAL OUTLAY	40,660	60,911	64,000	121,200
TOTAL EXPENDITURE BY OBJECT	**1,311,412**	**1,279,893**	**1,329,847**	**1,481,290**



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LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION	452-461

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2018 Actual-	-2019 Actual-	-2020 Adopted-	-2021 Proposed-
PERSONNEL SERVICES					
WAGES AND SALARIES					
6102	F.T. REGULAR-WAGES & SALARIES	597,252	516,077	532,244	589,508
6103	FULL TIME-REGULAR-OVERTIME	1,124	4,308	1,000	1,000
6105	TEMPORARY-WAGES & SALARIES	78,428	65,553	103,967	108,459
TOTAL WAGES AND SALARIES		**676,804**	**585,939**	**637,211**	**698,967**
EMPLOYER CONTRIBUTIONS					
6121	PERA CONTRIBUTIONS	45,997	40,860	41,245	45,671
6122	FICA/MEDICARE CONTRIBUTIONS	51,761	46,762	48,747	53,471
6131	GROUP INSURANCE	73,196	68,662	73,845	88,235
6133	WORKERS COMP INSURANCE PREMIUM	26,951	25,555	30,299	35,446
TOTAL EMPLOYER CONTRIBUTIONS		**197,905**	**181,839**	**194,136**	**222,823**
Total PERSONNEL SERVICES		**874,710**	**767,777**	**831,347**	**921,790**
SUPPLIES					
OFFICE SUPPLIES					
6208	MISCELLANEOUS OFFICE SUPPLIES	522	1,441	600	600
TOTAL OFFICE SUPPLIES		**522**	**1,441**	**600**	**600**
OPERATING SUPPLIES					
6223	GASOLINE	18,633	19,107	19,000	19,000
6225	DIESEL FUEL	5,237	4,500	7,000	7,000
6229	SHOP MATERIALS	773	654	2,000	2,000
6231	UNIFORMS & TURN-OUT GEAR	4,287	3,888	4,000	4,200
6249	MISCELLANEOUS OPERATING SUPPLY	22,014	35,821	30,000	30,000
TOTAL OPERATING SUPPLIES		**50,943**	**63,970**	**62,000**	**62,200**
REPAIR AND MAINTENANCE SUPPLIES					
6257	OTHER VEHICLE PARTS	15,348	17,698	16,000	17,000
6265	ASPHALT	41,931	93,441	100,000	95,000
6269	LANDSCAPE MATERIALS	22,531	19,297	20,000	22,000
6268	IRRIGATION SUPPLIES	15,111	9,317	15,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**94,921**	**139,753**	**151,000**	**149,000**
SMALL TOOLS AND MINOR EQUIPMENT					
6281	SMALL TOOLS & MINOR EQUIPMENT	1,878	1,915	2,500	2,500
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**1,878**	**1,915**	**2,500**	**2,500**
Total SUPPLIES		**148,265**	**207,079**	**216,100**	**214,300**
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
6315	MISCELLANEOUS PROFESSIONAL SER	55,401	31,522	35,000	33,000
TOTAL PROFESSIONAL SERVICES		**55,401**	**31,522**	**35,000**	**33,000**
COMMUNICATION					
6321	TELEPHONE	784	784	800	800
6322	POSTAGE	194	79	100	100
6323	CELLULAR PHONES	4,325	4,590	3,500	4,500
TOTAL COMMUNICATION		**5,303**	**5,453**	**4,400**	**5,400**

EMPLOYEE REIMBURSEMENTS					
6331	TRAVEL & LODGING	356		-	-
6334	MILEAGE REIMBURSEMENT	294		-	-
6335	TRAINING	844	2,914	2,500	2,500
TOTAL EMPLOYEE REIMBURSEMENTS		**1,494**	**2,914**	**2,500**	**2,500**
ADVERTISING AND PUBLISHING					
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**
INSURANCE					
6361	GENERAL LIABILITY/PROPERTY INS	14,308	15,364	15,000	16,500
TOTAL INSURANCE		**14,308**	**15,364**	**15,000**	**16,500**
UTILITIES					
6371	ELECTRIC UTILITIES	24,672	22,301	24,000	24,500
6372	WATER/IRRIGATION	9,060	6,095	11,000	10,000
6373	GAS	3,902	3,514	4,000	4,000
6374	REFUSE/RECYCLING	3,812	4,739	3,800	3,900
TOTAL UTILITIES		**41,445**	**36,648**	**42,800**	**42,400**
REPAIRS AND MAINTENANCE - LABOR					
6381	BUILDING & STRUCTURE REPAIR	19,176	8,793	21,000	21,000
6382	MACHINERY & EQUIPMENT REPAIR	3,612	12,601	5,000	5,000
6388	OTHER VEHICLE REPAIR	4,470	6,429	4,500	5,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**27,259**	**27,823**	**30,500**	**31,000**
RENTALS					
6415	OTHER EQUIPMENT RENTAL	1,515	1,568	2,000	2,000
6416	MACHINERY RENTAL	-	275	300	300
6417	UNIFORM RENTAL	263	276	400	400
TOTAL RENTALS		**1,777**	**2,119**	**2,700**	**2,700**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES					
6451	MEMBERSHIP DUES	1,185	300	500	500
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,185**	**300**	**500**	**500**
CONTRACTED SERVICES					
6489	OTHER CONTRACTED SERVICES	99,607	121,982	85,000	90,000
TOTAL CONTRACTED SERVICES		**99,607**	**121,982**	**85,000**	**90,000**
Total OTHER SERVICES & CHARGES		**247,778**	**244,126**	**218,400**	**224,000**
CAPITAL OUTLAY					
CAPITAL OUTLAY					
6540	HEAVY MACHINERY	23,362	-	33,000	-
6550	VEHICLES	-	-	-	-
6580	OTHER EQUIPMENT	17,298	60,911	31,000	121,200
TOTAL CAPITAL OUTLAY		**40,660**	**60,911**	**64,000**	**121,200**
Total CAPITAL OUTLAY		**40,660**	**60,911**	**64,000**	**121,200**
TOTAL EXPENDITURES & OTHER FINANCING		**1,311,412**	**1,279,893**	**1,329,847**	**1,481,290**

FUND GENERAL

DEPARTMENT: PARK & RECREATION
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	531,530	516,077	532,244	589,508
0452	6103	FULL TIME-REGULAR-OVERTIME	1,124	4,308	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	1,550	23,517		24,819
0452	6105	TEMPORARY-WAGES & SALARIES	78,428	65,553	103,967	83,640
0452	6121	PERA CONTRIBUTIONS	40,833	40,860	41,245	45,671
0452	6122	FICA/MEDICARE CONTRIBUTIONS	46,849	46,762	48,747	53,471
0452	6131	GROUP INSURANCE	68,971	68,662	73,845	88,235
0452	6133	WORKERS COMP INSURANCE PREMIUM	26,663	25,555	30,299	35,446
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	501	1,441	600	600
0452	6223	GASOLINE	18,633	19,107	19,000	19,000
0452	6225	DIESEL FUEL	5,237	4,500	7,000	7,000
0452	6229	SHOP MATERIALS	773	654	2,000	2,000
0452	6231	UNIFORMS & TURN-OUT GEAR	4,287	3,888	4,000	4,200
0452	6249	MISCELLANEOUS OPERATING SUPPLY	22,014	35,821	30,000	30,000
0452	6257	OTHER VEHICLE PARTS	15,348	17,698	16,000	17,000
0452	6265	ASPHALT	41,931	93,441	100,000	95,000
0452	6268	IRRIGATION SUPPLIES	15,111	9,317	15,000	15,000
0452	6269	LANDSCAPE MATERIALS	22,531	19,297	20,000	22,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	1,878	1,915	2,500	2,500
0452	6315	MISCELLANEOUS PROFESSIONAL SER	55,401	31,522	35,000	33,000
0452	6321	TELEPHONE	784	784	800	800
0452	6322	POSTAGE	194	79	100	100
0452	6323	CELLULAR PHONES	4,325	4,590	3,500	4,500
0452	6335	TRAINING	528	2,914	2,500	2,500
0452	6361	GENERAL LIABILITY/PROPERTY INS	14,308	15,364	15,000	16,500
0452	6371	ELECTRIC UTILITIES	24,672	22,301	24,000	24,500
0452	6372	WATER/IRRIGATION	9,060	6,095	11,000	10,000
0452	6373	GAS	3,902	3,514	4,000	4,000
0452	6374	REFUSE/RECYCLING	3,812	4,739	3,800	3,900
0452	6381	BUILDING & STRUCTURE REPAIR	19,176	8,793	21,000	21,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	3,612	12,601	5,000	5,000
0452	6388	OTHER VEHICLE REPAIR	4,470	6,429	4,500	5,000
0452	6415	OTHER EQUIPMENT RENTAL	1,515	1,568	2,000	2,000
0452	6416	MACHINERY RENTAL	-	275	300	300
0452	6417	UNIFORM RENTAL	263	276	400	400
0452	6451	MEMBERSHIP DUES	280	300	500	500
0452	6489	OTHER CONTRACTED SERVICES	89,607	101,982	85,000	90,000
0452	6540	HEAVY MACHINERY	23,362	-	33,000	
0452	6550	MOTOR VEHICLES	71,788	-		-
0452	6580	OTHER EQUIPMENT	17,298	60,911	31,000	121,200
Total Expenditure			**1,292,547**	**1,283,410**	**1,329,847**	**1,481,290**

PERSONNEL COMPLEMENT				
Park Maintenance Worker	5.00	4.00	4.00	5.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00
Parks/Assistant PW Superintendent	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00
Parks Lead Worker	-	1.00	1.00	1.00
Recreation Specialist	-	0.50	0.50	0.50
Temporary - Parks	3.62	3.62	3.62	3.62
Parks Intern	0.34	0.34	-	-
	14.96	15.46	15.12	16.12

6540/6550 Heavy Machinery				
3/4 ton 4/4 Truck			33,000	-
3/4 Ton 4/4 Truck with plow equipment	36,580	-	-	-
1-ton truck with plow equipment	58,570	-	-	-
	95,150	-	33,000	-

6580 Other Equipment				
ATV Athletic Field Maintenance Machine	17,298	-	-	-
Kubota Tractor Attachment			31,000	-
Large Area Mower			-	92,000
John Deere Mower				20,000
Bison Trailer				9,200
3-Zero-Turn Mowers	-	21,338	-	
Chipper		33,800	-	
	17,298	55,138	31,000	121,200

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields,trails, public grounds and streetscapes.

BUDGET HIGHLIGHTS

- Full-Time Parks Maintenance Worker - Start March 1, 2021: $63,428
- Capital Equipment: Replace 2007 Chevy 1/2 ton Pickup - $27,000
- Capital Equipment: Replace 2006 Bison Trailer - $9,200
- Capital Equipment: Replace 2001 John Deere Tractor - $20,000
- Capital Equipment: Replace 2013 Toro Large Area Mower - $92,000

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vison

Performance Measurements:				
	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Number of City Parks	23	23	23	26

Number of Athletic Fields Maintained	42	42	42	42
Number of Playgrounds Maintained	17	17	17	17
Miles of Trails Maintained	41	70	70	70
Total Acreage Mowed	150.11	150.11	150.11	150.11

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS
FUNCTION: PARKS AND RECREATION

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0455	6489	OTHER CONTRACTED SERVICES	10,000	20,000		
Total Expenditure			**10,000**	**20,000**	-	-

6489 Other Contracted Services				
Alexandra House (Gambling Funds)	-	10,000	-	-
Family Promise Donation	-	-	-	-
Ramsey Foundation - Draw Park Events (Gambling Funds)	5,000	10,000	-	-
	5,000	20,000	-	-

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- Funding For Alexandra House and Draw Park Events Funded via Gambling Fund

GOALS OF CURRENT YEAR BUDGET:

- Increase citizens knowledge of programs offered

Performance Measurements:

	2018 Estimate	2019 Projected	2020 Projected	2021 Projected
Average Number of People at Concert Events at Draw	300	500	500	
Number of Services Provided - Alexandra House	1648	1680	1680	

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES

FUNCTION: PARKS AND RECREATION

DON'T USE

Business Unit	Object Account	Description	2015 Actual	2016 Actual	2017 Adopted Budget
0461	6102	F.T. REGULAR-WAGES & SALARIES	65,722	62,603	
0461	6121	PERA CONTRIBUTIONS	5,164	4,587	
0461	6122	FICA/MEDICARE CONTRIBUTIONS	4,912	4,381	
0461	6131	GROUP INSURANCE	4,225	4,379	
0461	6133	WORKERS COMP INSURANCE PREMIUM	288	276	
0461	6208	MISCELLANEOUS OFFICE SUPPLIES	21	12	
0461	6231	UNIFORMS & TURN-OUT GEAR	-	-	
0461	6249	MISCELLANEOUS OPERATING SUPPLY	-	140	
0461	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	
0461	6315	MISCELLANEOUS PROFESSIONAL SER	-	182	
0461	6321	TELEPHONE	-	-	
0461	6322	POSTAGE	-	-	
0461	6331	TRAVEL & LODGING	356	212	
0461	6334	MILEAGE REIMBURSEMENT	294	29	
0461	6335	TRAINING	316	565	
0461	6352	GENERAL NOTICE & PUBLIC INFOR	-	-	
0461	6361	GENERAL LIABILITY/PROPERTY INS	919	-	
0461	6451	MEMBERSHIP DUES	905	776	
Total Expenditure			**83,122**	**78,142**	

DESCRIPTION OF SERVICES:

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

GOALS OF CURRENT YEAR BUDGET:

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
-
-

FUND GENERAL

DEPARTMENT: EXPENDITURE RESERVE

FUNCTION: MISCELLANEOUS/CONTINGENCY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
0892	6105	TEMPORARY-WAGES & SALARIES	-	-	10,000	59,000
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	**5,000**	**15,000**
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853		40,000
0892	6820	OPERATING TRANSFERS TO OTHER F	643,832	575,817	106,373	106,373
Total Expenditure			**705,685**	**637,670**	**121,373**	**220,373**

6105 Temporary Wages & Salaries				
Contingency for Negotiations	-	-	-	59,000
Presidential Primary Election	-	-	10,000	15,000
Health Insurance Increases	-	-	-	-
	-	-	10,000	74,000
6603/6820 Principal & Transfers				
PW Campus (Sewer Fund)	-	-	-	40,000
Bury Carlson Internal Loan (PIR Fund)*	-	44,520	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853
	61,853	106,373	106,373	146,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds				
Excess Revenue Transfer	643,832	575,817	-	-
	-	-	-	-
	643,832	575,817	-	-

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Minimize unbudgeted/unallocated expenses

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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-203

RESOLUTION ADOPTING THE "PROPOSED" 2020 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the General Fund as follows:

GENERAL FUND	
Revenues:	
Property Taxes	$11,149,848
Licenses and Permits	629,800
Intergovernmental Revenues	433,800
Charges for Services	621,500
Fines and Forfeitures	45,500
Other Revenues-	
Interest Earnings	100,000
Miscellaneous	20,700
Other Financing Sources	1,422,200
Total Revenues	$14,423,348
Operating and Capital Expenditures:	
General Government	$ 3,629,946
Public Safety	6,350,740
Public Works	2,740,999
Parks and Recreation	1,481,290
Contingency	74,000
Other Financing Uses	146,373
Total Operating and Capital Expenditures	$ 14,423,348

2) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Wednesday, September 30, 2020.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

FUND ECONOMIC DEVELOPMENT AUTHORITY

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
9230	4011	CURRENT-AD VALOREM TAXES	84,583	85,062	91,413	75,360
9230	4012	DELINQUENT-AD VALOREM TAXES	919	434		
9230	4014	FISCAL DISPARITIES	18,824	14,360		
9230	4273	OTHER STATE GRANTS & AIDS	-	-		
9230	4609	OTHER MISCELLANEOUS REVENUES	3,816	46,972		
9230	4701	INTEREST ON INVESTMENTS	16,059	35,028	7,500	10,000
9230	4901	TRANSFER IN FROM OTHER FUNDS	-	-		
Total Revenue			**124,202**	**181,856**	**98,913**	**85,360**

Business Unit	Object Account	Description	2018 Actual	2019 Actual	2020 Adopted Budget	2021 Requested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-	-		
9230	6105	TEMPORARY-WAGES & SALARIES	1,435	840	2,000	1,500
9230	6121	PERA CONTRIBUTIONS	-	-		
9230	6122	FICA/MEDICARE CONTRIBUTIONS	120	64	153	100
9230	6131	GROUP INSURANCE	-	-		
9230	6133	WORKERS COMP INSURANCE PREMIUM	7	4	10	10
9230	6246	MARKETING	4,150	22,027	30,000	30,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	15,261	10,771	19,000	19,000
9230	6304	LEGAL FEES	-	-		
9230	6315	MISCELLANEOUS PROFESSIONAL SER	27,889	20,999	43,000	30,000
9230	6322	POSTAGE	-	-		
9230	6323	CELLULAR PHONES	-	-		
9230	6331	TRAVEL & LODGING	347	850	1,000	1,000
9230	6335	TRAINING	511	2,048	1,000	1,000
9230	6361	GENERAL LIABILITY/PROPERTY INS	511	590	750	750
9230	6371	ELECTRIC UTILITIES	-	-		
9230	6439	OTHER MISCELLANEOUS	-	-		
9230	6451	MEMBERSHIP DUES	1,370	1,437	2,000	2,000
9230	6452	SUBSCRIPTIONS	-	-	-	-
Total Expenditure			**51,601**	**59,630**	**98,913**	**85,360**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

Enhance Business Retention and Expansion Program
Increase number of jobs
Increase retail base
Reduce the amount of land owned by City for development

		2016	2017	2018	2019
Sale of ALL City owned land (acres)		32.87	3	8	3
Employment		6521	6,758	6900	7,100
Unemployment Rates		3.5%	3.10%	3.5%	3.50%

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-204

RESOLUTION ADOPTING THE "PROPOSED" 2021 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$75,360
Interest Earnings	10,000
Total Revenues	$85,360
Operating and Capital Expenditures:	
Personal Services	$ 1,610
Supplies	49,000
Services and Charges	34,750
Total Operating and Capital Expenditures	$85,360

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September, 2020.

_____
Mayor

ATTEST:

City Clerk

CC Regular Session **7. 2.**

Meeting Date: 09/22/2020

By: Chris Anderson, Community Development

Information

Title:

Adopt Resolution #20-205 Approving Final Plat and Development Agreement for Hampton Townhomes (formerly Odyssey Homes); Case of Platinum Land LLC

Purpose/Background:

The City has received an application from Platinum Land LLC (the "Applicant") for Final Plat review of Hampton Homes, a twenty-six (26) unit, attached townhome project located at 14600, 14544, 14520 Nowthen Boulevard and Anoka County PID 25-32-25-23-0020, which has no address assigned (together, the "Subject Property"). This project has been reviewed by the Planning Commission and City Council multiple times including:

- January 2, 2020: Planning Commission reviewed the Sketch Plan (the case was tabled due to the absence of the Applicant)
- January 14, 2020: City Council reviewed the Sketch Plan
- February 6, 2020: Planning Commission reviewed the Sketch Plan and directed Applicant to proceed to Preliminary Plat (a public workshop was also held on February 6, 2020 prior to the regular Planning Commission meeting)
- June 4, 2020: Planning Commission held a Public Hearing, reviewed the Preliminary Plat, and recommended approval with contingencies
- June 23, 2020: City Council approved the Preliminary Plat with contingencies (compliance with Staff review comments, completion of a noise study and incorporation of any identified mitigation measures, and inclusion of a turn lane for northbound traffic on Nowthen Boulevard to westbound 146th Avenue)

Notification:

Notification for Final Plat is not required. However, for the Preliminary Plat step, City Staff attempted to notify all property owners within 700 feet of the Subject Property of the request by U.S. Mail as reflected by Anoka County Property Records.

Observations/Alternatives:

Project Summary

The Hampton Townhomes project includes twenty-six (26) attached townhome units that would be accessed by a private road off 146th Avenue with a right turn only onto Nowthen Boulevard. The site is located in the R-2 Residential District (Medium Density) and is also guided as Medium Density Residential in the Comprehensive Plan. The approximate net density of this project is 4.7 units per acre (4-7 units per acre is allowed in the R-2 Residential District). Density transitioning is required along the north and west boundaries of the Subject Property and is being satisfied through a combination of existing trees and proposed plantings.

Noise Study

A condition of approval of the Preliminary Plat was the completion of a noise study by the Applicant and, if warranted, incorporation of any necessary mitigation measures. SBP Associates completed a noise study on July 22, 2020. The noise study, which is specific to the proposed residential units, is attached for reference. Assuming the residential units are designed with year-round climate control (heating and cooling), the study results show that no additional mitigation measures are required.

Turn Lane(s)

Another condition of approval of the Preliminary Plat was the incorporation of a turn lane for northbound traffic on

Nowthen Boulevard to westbound on 146th Avenue. As part of the Final Plat submittal, the Applicant has included construction plans for this turn lane and has also submitted those plans to Anoka County for review. While this project may contribute to increased traffic at this intersection, both the Planning Commission and the City Council acknowledged that this is an existing issue and that the Applicant should not be solely responsible for the safety improvements.

Staff has suggested a thirty percent (30%) contribution by the City to this safety improvement. The Applicant has stated that the incorporation of a turn lane on Nowthen Boulevard was an unanticipated requirement of the project and that the added cost (per the submitted Engineer's Estimate, approximately $194,000) is not financially feasible. Even with a 30% contribution from the City, the remaining balance would still be almost $134,000. Please note that this is an Engineer's Estimate at this time, and Staff is hopeful that bids come in lower than that amount. The Developer has been encouraged to obtain actual bids for analysis. Staff is open to a higher contribution, but would recommend not to exceed 50% of the cost unless a broader corridor study is completed.

The Final Plat submittal appears to have addressed the contingencies outlined in the approval of the Preliminary Plat (Applicant is still working through plan revisions per the review comments).

Alternatives

Alternative 1: Approve the Final Plat and Development Agreement, including a 30% city contribution to the cost of the turn lane on Nowthen Boulevard (not to exceed $58,096.00, based on the Engineer's Estimate).

Alternative 2: Approve the Final Plat and Development Agreement, including a modified cost share contribution by the City to the cost of the turn lane on Nowthen Boulevard.

Alternative 3:Do not approve the Final Plat.

Funding Source:

All costs associated with this request are the Applicant's responsibility. However, if the project is approved with a City contribution to the turn lane, that cost would be from the PIR Fund.

Recommendation:

The Planning Commission recommended approval of this project and the City Council approved the Preliminary Plat for this project (the contingencies of that approval have been addressed). This is the final step in the platting process.

Action:

Motion to adopt Resolution #20-205 approving the Final Plat and Development Agreement for Hampton Townhomes.

Attachments

Site Location Map
Final Plat
Color Rendering of Buildings
Noise Study
City Council Meeting Minutes Dated June 23, 2020
Draft Development Agreement
Resolution #20-205

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/16/2020 02:10 PM
Tim Gladhill	Tim Gladhill	09/16/2020 02:10 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 04:42 PM

Form Started By: Chris Anderson Started On: 09/10/2020 01:13 PM

Final Approval Date: 09/17/2020

Site Location Map



HAMPTON TOWNHOMES

CITY OF RAMSEY
COUNTY OF ANOKA
SEC. 25, T. 32, R. 25

KNOW ALL PERSONS BY THESE PRESENTS: That Platinum Land LLC, a Minnesota limited liability company, owner of the following described property:

That part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota, described as follows:

Commencing at the West Quarter corner of said Section 25; thence North 90 degrees 00 minutes East, along the South line of said Northwest Quarter, a distance of 829.6 feet; thence North 30 degrees 49 minutes 30 seconds West, a distance of 401.96 feet; thence North 29 degrees 55 minutes 10 seconds West a distance of 214.2 feet to the actual point of beginning; thence continuing North 29 degrees 55 minutes 10 seconds West a distance of 288.37 feet; thence North 60 degrees 04 minutes 50 seconds East, a distance of 247.03 feet, more or less, to the center line of County State Aid Highway No. 5; thence South 29 degrees 55 minutes 10 seconds East along the centerline of said Highway No. 5 a distance of 416.97 feet; thence South 87 degrees 34 minutes 50 seconds West, a distance of 278.5 feet, more or less to the point of beginning, except any part thereof lying within the Plat of Wood Pond Hills.

TOGETHER WITH

That part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota, described as follows: Commencing at the West Quarter corner of said Section 25; thence North 90 degrees 00 minutes East, along the South line of said Northwest Quarter, a distance of 829.6 feet; thence North 30 degrees 49 minutes 30 seconds West, a distance of 401.96 feet; thence North 29 degrees 55 minutes 10 seconds West a distance of 37.2 feet to the actual point of beginning; thence continuing North 29 degrees 55 minutes 10 seconds West a distance of 177.0 feet; thence North 87 degrees 34 minutes 50 seconds East, a distance of 278.5 feet more or less to the centerline of County State Aid Highway No. 5; thence South 29 degrees 55 minutes 10 seconds East along the centerline of said Highway No. 5 a distance of 177.0 feet; thence South 87 degrees 34 minutes 50 seconds West, a distance of 278.5 feet, more or less to the point of beginning AND Outlot E, WOOD POND HILLS, Anoka County, Minnesota.

TOGETHER WITH

That part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota, described as follows: Commencing at the West Quarter corner of said Section 25; thence North 90 degrees 00 minutes East, along the South line of said Northwest Quarter, a distance of 829.6 feet to the actual point of beginning; thence North 30 degrees 49 minutes 30 seconds West, a distance of 401.96 feet; thence North 87 degrees 34 minutes 50 seconds East, a distance of 278.5 feet, more or less, to the centerline of said Highway No. 5; thence southeasterly, along the centerline of said Highway No. 5, a distance of 430.2 feet, more or less, to said Southerly line of Northwest Quarter; thence Westerly, along said Southerly line, a distance of 310.0 feet, more or less to the point of beginning.

Has caused the same to be surveyed and platted as HAMPTON TOWNHOMES and does hereby dedicate to the public for public use the drainage and utility easements as shown on this plat.

In witness whereof said Platinum Land LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20___.

PLATINUM LAND LLC

_____
Jason Bebeau, President

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20___ by Jason Bebeau, President of Platinum Land LLC, a Minnesota limited liability company, on behalf of the company.

_____ (Signature)

_____ (Print Name)

Notary Public, _____

My commission expires _____

I Brian Person do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20___.

_____
Brian Person, Licensed Land Surveyor
Minnesota License No. 49138

STATE OF MINNESOTA
COUNTY OF ANOKA

This instrument was acknowledged before me this _____ day of _____, 20___ by Brian Person.

_____ (Signature)

_____ (Print Name)

Notary Public, Minnesota.

My commission expires _____

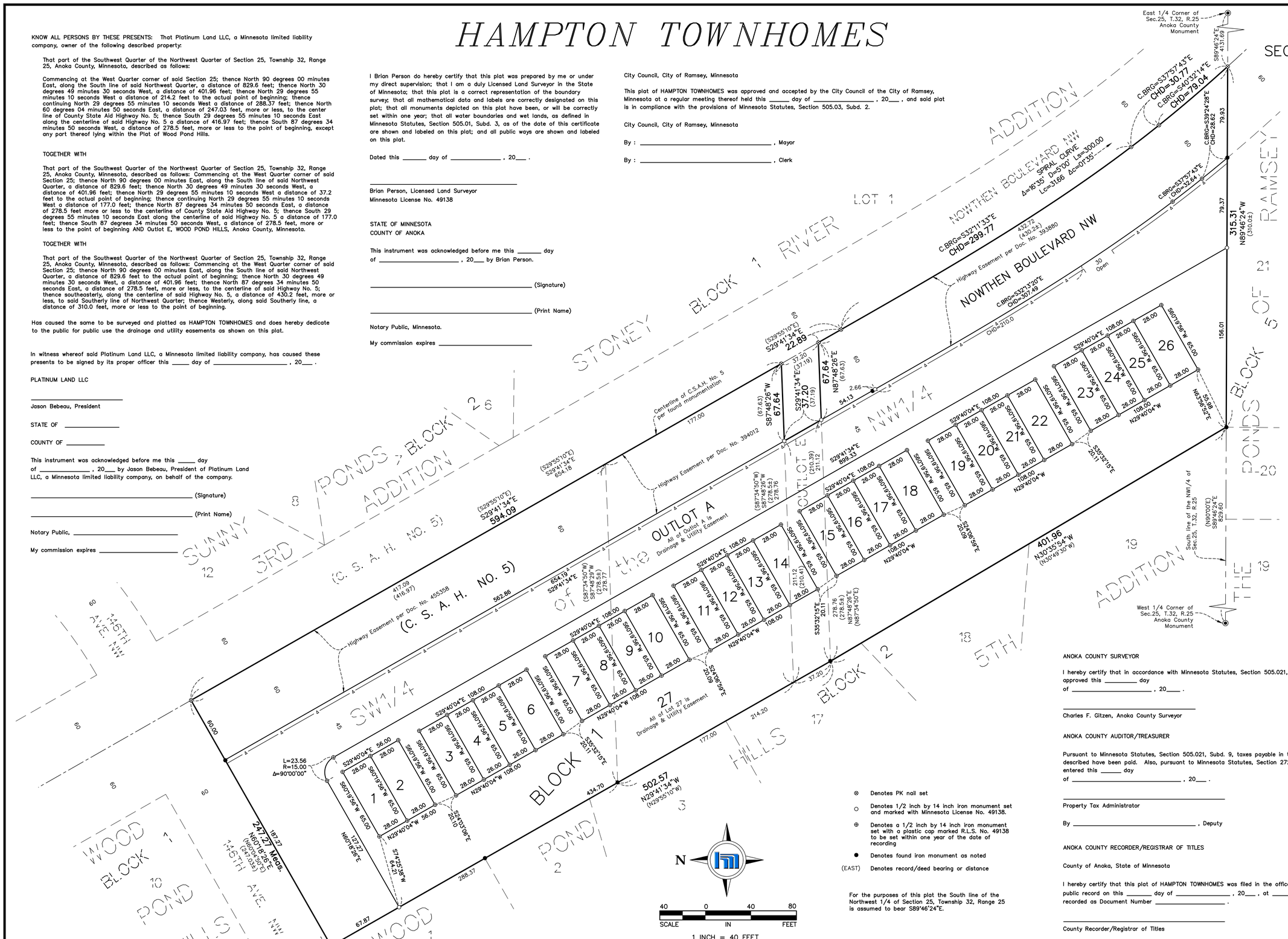
City Council, City of Ramsey, Minnesota

This plat of HAMPTON TOWNHOMES was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20___, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By : _____, Mayor

By : _____, Clerk



⊗ Denotes PK nail set

○ Denotes 1/2 inch by 14 inch iron monument set and marked with Minnesota License No. 49138.

⊕ Denotes a 1/2 inch by 14 inch iron monument set with a plastic cap marked R.L.S. No. 49138 to be set within one year of the date of recording

● Denotes found iron monument as noted

(EAST) Denotes record/deed bearing or distance

For the purposes of this plat the South line of the Northwest 1/4 of Section 25, Township 32, Range 25 is assumed to bear S89°46'24"E.

N

40 0 40 80
SCALE IN FEET

1 INCH = 40 FEET

ANOKA COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20___.

_____
Charles F. Gitzen, Anoka County Surveyor

ANOKA COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20___.

_____
Property Tax Administrator

By _____, Deputy

ANOKA COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of HAMPTON TOWNHOMES was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20___, at _____ o'clock __.M. and was duly recorded as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy

Hakanson Anderson



SHEET TITLE:

PROJECT DESCRIPTION:
PLATINUM BUILDERS
TOWNHOMES
RAMSEY, MN

DRAWINGS PROVIDED BY:
MGE
DRAFTING & DESIGN
13601 70th Ave. N.
Maple Grove, MN 55311

DATE:
9/8/2020

SCALE:

SHEET:
A7

SBP Associates, Inc.

22502 Beach Road
Deerwood, MN 56444
Phone: 952-920-1500

Platinum Land, LLC Development

146th Avenue NW and Nowthen Blvd.

Ramsey, MN

Noise Study

July, 2020

I. Project Description

Platinum Land, LLC is proposing a residential development in Ramsey, Minnesota. The proposed project location includes multifamily residences on lot locations adjacent to Nowthen Boulevard NW near its intersection with 146th Avenue. The proposed project location and layout is shown in Figure 1.

The areas for outdoor use for this proposed development are on the south side of the proposed buildings. As such the proposed buildings act as barriers and mitigate noise impacts to these areas.

Because of the potential noise impacts from Nowthen Boulevard NW traffic, the City of Ramsey has requested a noise study to evaluate the proposed project relative to Minnesota Noise Standards.

II. Minnesota Noise Standards

Minnesota Rules Chapter 7030 provide the Minnesota standards for noise. These standards describe the limiting levels of sound established on the basis of present knowledge for the preservation of health and welfare. These standards are designed to be consistent with sleep, speech, annoyance, and hearing conservation requirements for receivers within areas grouped according to land use activities. The Minnesota standards are as follows:

	7:00 AM to 10:00 PM		10:00 PM to 7:00 AM	
	L_{10}	L_{50}	L_{10}	L_{50}
NAC-1 (Residential)	65	60	55	50
NAC-2 (Commercial)	70	65	70	65
NAC-3 (Industrial)	80	75	80	75

L_{10} means the sound level which is exceeded for 10 percent of the time for a one-hour period. L_{50} means the sound level which is exceeded 50 percent of the time for a one-hour period. Sound levels are expressed in dBA. A dBA is a unit of sound level expressed in decibels and weighted for the purpose of determining the human response to sound.

The nighttime NAC-1 standards are designed to prevent sleep interference for people sleeping in bedrooms with partially open windows. NAC-2 nighttime standards apply to NAC-1 locations if the building is constructed in such a way that the exterior to interior sound level attenuation is at least 30 dBA and the building has year-round climate control. Buildings meeting the State building code requirements typically meet the 30 dBA exterior to interior sound level attenuation requirement.

The NAC-1 daytime standards are designed to prevent speech interference in areas for outdoor activities. Areas for outdoor activities are not allowed if these noise levels are exceeded.

III. Noise Monitoring

SBP conducted noise monitoring in order to assist in the determination of existing noise levels and to confirm the accuracy of the noise modeling. SBP conducted monitoring on July 22, 2020 at two locations near Nowthen Boulevard NW. The monitoring locations are shown in Figure 1. SBP conducted traffic counts during the monitoring.

Monitoring was conducted with a Sinus Apollo sound analyzer. The analyzer was periodically field calibrated during the testing. Monitoring was conducted consistent with MPCA procedures. Monitoring was conducted for periods of 30 minutes in length.

The following table presents the results of the noise monitoring.

Table 1
Noise Monitoring Results – July 2, 2020
Rum River Prairie Development, Ramsey, MN

Location	Time	Measured Noise Levels (dBA)		Modeled Noise Levels (dBA)		Measured vs. Modeled Noise Levels (dBA)	
		L_{10}	L_{50}	L_{10}	L_{50}	L_{10}	L_{50}
M1	3:00pm to 3:30pm	62.9	56.7	63.4	55.5	0.5	-1.2
M1	3:40pm to 4:10pm	63.6	57.7	64.3	56.8	0.7	-0.9
M2	3:00pm to 3:30pm	59.5	53.0	59.9	52.7	0.4	-0.3
M2	3:40pm to 4:10pm	60.5	55.0	60.8	54.0	0.3	-1.0

The modeling results show good agreement with the monitoring results.

The monitoring data shows the site noise levels to be below the State daytime standards for each of the monitoring periods at each location.

IV. Noise Impacts - Noise Modeling Results

In order to determine the post-development noise impacts from Nowthen Boulevard, SBP used the MINNOISEV31 traffic noise model to determine daytime and nighttime peak noise hour noise levels at selected residential locations in the proposed development. MINNOISEV31 is a modified version of the FHWA noise prediction model STAMINA 2.0.

Receptor Locations

Noise impacts were modeled at 14 receptors. Seven receptors (RN1-RN7) represent the north side of each of the seven proposed residential buildings facing Nowthen Boulevard, and seven receptors (RS1-RS7) represent the outdoor use areas on the south side of the buildings. The receptor locations are shown in Figure 1.

Traffic and Peak Hour Determination

Generally, the highest hours for traffic noise impacts are when heavy truck volumes are high and there is free flowing traffic. In order to determine reasonable worst-case noise impacts on the project, SBP used the 2018 published AADT escalated to 2020 assuming a five percent annual growth rate. Heavy truck percentages were determined from the highest of the two counts conducted during the noise monitoring.

The peak hour volume for the daytime (7:00 am to 10:00 pm) noise modeling was assumed to be 8 percent of the calculated 2020 AADT. The peak-hour nighttime (10:00 pm to 7:00 am) volume (typically 6:00am to 7:00am) was assumed to be 6 percent of the calculated 2020 AADT.

Modeled Highway Noise Impacts

Tables 2 and 3 present the modeled daytime and nighttime peak hour noise level impacts at each of the 9 receptor locations.

Table 2
Daytime Peak-Hour Highway Noise Modeling Noise Impact Results[1]
Platinum Land LLC Development, Ramsey, MN

Receptor	L_{10} (dBA)	L_{50} (dBA)
R1S	51.0	43.7
R2S	49.1	42.5
R3S	49.0	42.4
R4S	48.3	41.8
R5S	47.5	41.0
R6S	47.9	41.4
R7S	47.4	40.9

[1] Outdoor use areas are on the south side of the proposed multi-family buildings. These areas are shielded from Nowthen Boulevard traffic noise by the proposed buildings. Receptors R1S – R7S represent theses outdoor use areas for each of the 7 proposed buildings. The Minnesota NAC-1 daytime noise standards are based on preventing speech interference in areas for outdoor use,

Table 3
Nighttime Peak-Hour Highway Noise Modeling Noise Impact Results
Platinum Land LLC Development, Ramsey, MN[1]

Receptor	L_{10} (dBA)[2]	L_{50} (dBA)[2]
R1N	**63.6**	**55.6**
R2N	**63.6**	**55.6**
R3N	**63.6**	**55.7**
R4N	**63.6**	**55.7**
R5N	**63.6**	**55.6**
R6N	**63.6**	**55.6**
R7N	**63.4**	**55.3**

[1]Receptors R1N – R7N represent the areas near the north edge of each the 7 proposed buildings. The Minnesota NAC-1 nighttime noise standards are based on preventing sleep interference in bedrooms with partially open windows. [2]Bolded numbers exceed Minnesota NAC-1 standards for nighttime hours.

All modeled noise levels are within the Minnesota NAC-1 standard for the peak daytime hour. The modeled noise levels exceed the Minnesota NAC-1 standard for the peak nighttime hour.

The nighttime NAC-1 standards are designed to prevent sleep interference for people sleeping in bedrooms with partially open windows. NAC-2 nighttime standards apply to NAC-1 locations if the building is constructed in such a way that the exterior to interior sound level attenuation is at least 30 dBA and the building has year-round climate control. Buildings meeting the State building code requirements typically meet the 30 dBA exterior to interior sound level attenuation requirement.

All modeled nighttime impacts are within the NAC-2 standards. Therefore, assuming the proposed residences will have year-round climate control, the modeled impacts at the proposed development are within the State noise standards and no additional mitigation is required.

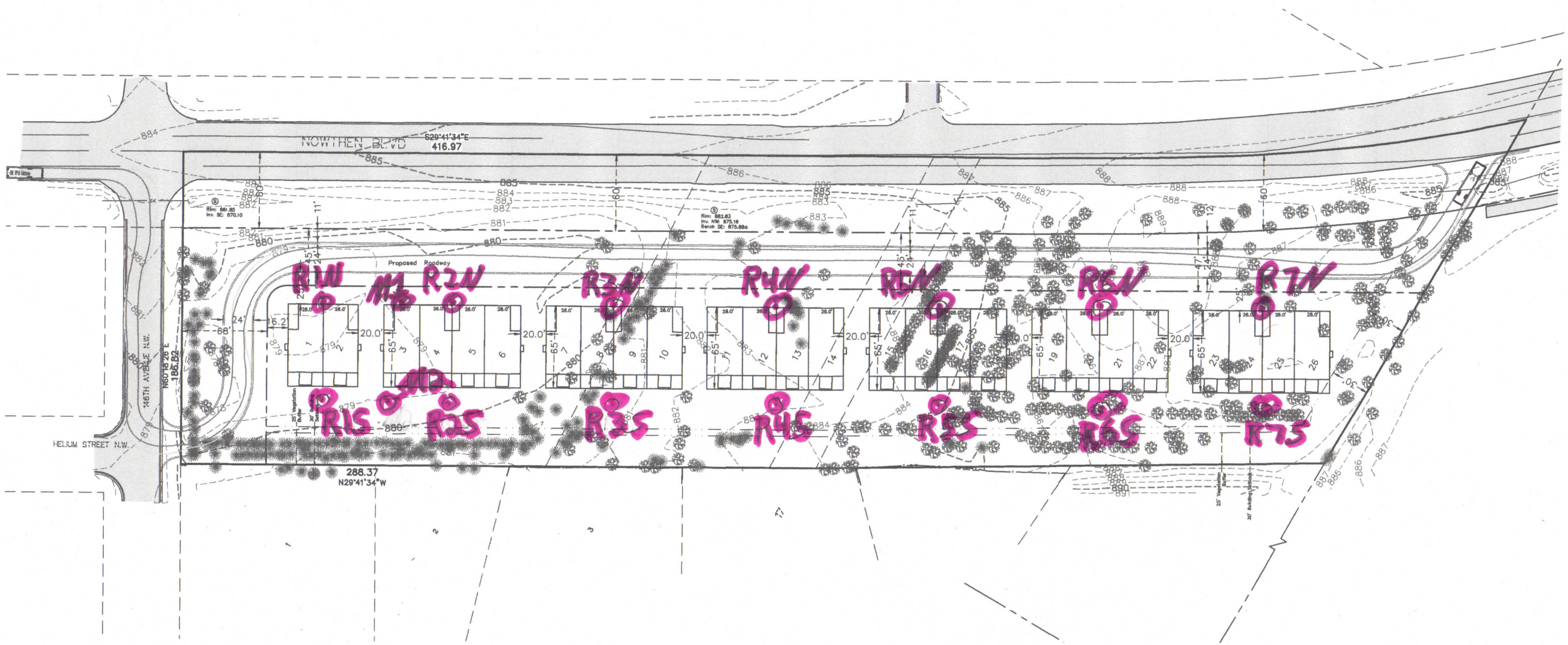
VI. Summary and Conclusions

Platinum Land, LLC is proposing a residential development in Ramsey, Minnesota. The proposed project location includes multifamily residences on lot locations adjacent to Nowthen Boulevard NW southeast of its intersection with 146th Avenue. The proposed project location and layout is shown in Figure 1.

The areas for outdoor use for this proposed development are on the south side of the proposed buildings. As such the proposed buildings act as barriers and mitigate noise impacts to these areas.

Because of the potential noise impacts from Nowthen Boulevard NW traffic, the City of Ramsey has requested a noise study to evaluate the proposed project relative to Minnesota Noise Standards.

This analysis demonstrates that, with the areas for outdoor use being on the south side of the proposed residential buildings, and assuming the buildings have year-round climate control, the projected noise levels are within the State standards, and no additional mitigation is required.



Figuve 1

M# - Noise Monitoring Locations

R# - Noise Modeling Receptor Locations

Total Area of Property = 241,658 sq. ft. or 5.55 acres including Anoka County right of way

N

SCALE 40 0 40 80 IN FEET

DATE	REVISION

DESIGNED BY: BP
DRAWN BY:
DATE:

Hakanson Anderson
Civil Engineers and Land Surveyors

SKETCH PLAN

SHEET 1 OF

7.08: Adopt Resolution #20-114 Approving Preliminary Plat for Hampton Homes (Project #19-140); Case of Platinum Land LLC

Senior Planner McGuire Brigl reviewed the staff report and recommendation of the Planning Commission to approve the Preliminary Plat contingent upon:

1. Compliance with the Staff Review Letter and Plan Review Comments.
2. Completion of a Noise Study and incorporation of any necessary mitigation elements.
3. Incorporation of turn lanes on Nowthen Boulevard at 146th Avenue with details of cost allocation addressed at time of Final Plat.

Councilmember Menth asked what mitigating elements would be for noise.

Senior Planner McGuire Brigl provided examples of landscaping or a noise wall.

Councilmember Heinrich asked for input from public safety on the right turn option onto CR 5.

Senior Planner McGuire Brigl stated that public safety is supportive of the right out onto Nowthen Boulevard.

Councilmember Musgrove asked if the noise mitigation would be for the existing residents as well as the new residents of this development.

Senior Planner McGuire Brigl stated that the noise study would be for the project site and therefore only the new townhomes.

Deputy City Administrator Gladhill explained that Nowthen Boulevard would not trigger noise mitigation for the existing homes and that requirement would be specific to the new homes. He stated that the benefit would be to the people purchasing the newly created homes.

Councilmember Musgrove stated that it does not appear that there would be room for a berm.

Deputy City Administrator Gladhill provided different examples of things that could be used to mitigate noise, such as landscaping or fencing. He noted that the study would provide those examples.

Councilmember Musgrove stated that Anoka County provided four options for CR 5, with one option being a right out only used for emergency or utility vehicles. She asked for input from staff.

Senior Planner McGuire Brigl stated that at this time the proposal is for a right out for any vehicles. She stated that public safety requested a right out for their vehicles and noted that it would make more sense to allow that action for all traffic. She noted that public safety was supportive of that option. She stated that Anoka County would like to see no new access onto County Road 5.

Deputy City Administrator Gladhill stated that Anoka County originally stated that they would not want to see an additional access, but if Ramsey public safety believed that access could be supported, the County would allow it.

Senior Planner McGuire Brigl stated that currently there is a driveway on the southern portion of the property, therefore this will not be an additional access.

Councilmember Musgrove asked if there is concern with the proximity to existing access points.

Senior Planner McGuire Brigl noted that was not brought up as a concern by the engineering team. She noted that additional information could be brought back with final plat if desired.

Councilmember Heinrich asked how long this road would be compared to Bowers Drive. She also asked if the cul-de-sac and barricade for emergency vehicles would suffice.

Deputy City Administrator Gladhill replied that this would be significantly shorter than Bowers Drive as this would be several hundred feet long. He stated that Bowers Drive is a public road whereas this would be a private road that the City would not own or maintain.

Elena Hunter, 14628 Helium Street NW, commented on the stretch of CR 5 which can be difficult, from TH 47 to the elementary school, where vehicles are attempting to pick up speed while others are attempting to turn left. She stated that it is more and more difficult to turn left onto 146th because of the increased traffic and challenges of that stretch of CR 5. She stated that people walking on the pedestrian path also have to deal with the turning traffic. She believed that traffic mitigation is needed at that intersection. She noted that this development will increase the traffic and increase the problem that already exists. She stated that the larger concern is the potential for accidents when vehicles stop on CR 5 to turn at 146th. She stressed the importance of a turn lane at that intersection and hoped that the City would share some of that cost. She hopes that the improvement would be completed with this development. She stated that noise from CR 5 continues to increase and supported the requirement for a noise study. She stated that it has been pleasant to work with the developer and Planning Commission throughout this process and was pleased with the buffering that will occur. She commented that she much prefers homes on this location rather than a commercial development.

Chad Lindgrun, 5561 145th Circle NW, stated that they have worked with the Planning Commission, staff and the developer and thanked everyone for their time. He stated that traffic is a huge concern from CR 5 on 146th. He also believed that a turn lane is important for that intersection. He stated that at the Planning Commission meeting there was a walking trail between the private road and CR 5, which he did not see on the plan tonight, and hoped would continue to be a part of the plan. He commented that as the traffic increases and if the trail connects to 146th there would need to be a turn lane for safety. He referenced the right out from the development and asked what would deter drivers from taking a right into the development at that location.

Jason Bebo, applicant, stated that he completed his own traffic study and noted that during the four-day period, two vehicles during the peek time of 4:00 to 6:00 p.m. had to wait more than one second to turn left onto 146th. He did not believe it would be appropriate to ask him to fund a turn

lane improvement for this development. He commented that this is a small development with little margin. He stated that he is attempting to create additional homes in the community that would be affordable, and he cannot afford to construct turn lanes.

Councilmember Heinrich thanked the developer for working with the residents. She asked which four days of the week the study was completed.

Mr. Bebo commented that the study was done Monday, Tuesday, Wednesday, and Thursday. He did not believe the results would change if the study were done over a weekend. He stated that he does understand that a turn lane would be helpful in that location for the existing problems mentioned by residents but noted that he did not notice any vehicles passing on the shoulder during his study.

Councilmember Riley referenced the noise study and asked the developers thoughts on that requirement.

Mr. Bebo stated that the townhome project to the south would have an almost identical layout and is completely sold. He did not see an issue but would be okay with completing a noise study if the City desires. He stated that he cannot fit both a sidewalk and buffer, therefore it would need to be one or the other.

Councilmember Musgrove commented that she believes that the current conditions have lower traffic because of COVID and school being out. She stated that traffic coming out of the development would try to take a left on 146th in the morning when there is a lot of traffic trying to get onto CR 5 and asked if the developer has concerns with that. She also asked if the developer had concerns with pedestrians crossing at 146th.

Mr. Bebo stated that he would be willing to provide the sidewalk connection to 146th. He stated that his comment was that there would not be enough room to also include a berm with the sidewalk.

Councilmember Musgrove commented that she believes that traffic will be an issue and there should be some kind of mitigation included.

Mr. Bebo stated that he would most likely not continue the process if turn lanes are required.

Councilmember Musgrove stated that CR 5 is a County road and asked if the County would contribute to any improvements.

Deputy City Administrator Gladhill stated that improvement is not included in the County's capital improvement plan and therefore funds are not budgeted. He stated that could be a part of the larger corridor study. He stated that staff is recommending that one turn lane be constructed with the City sharing 30 percent of the cost. He stated that he has yet to see a project abutting a County road that does not have to contribute towards an improvement.

Mayor LeTourneau asked the likelihood that the County would share 30 percent of the cost as well.

Deputy City Administrator Gladhill commented that the improvement is not included in the County's five-year capital improvement plan, therefore the County would not contribute in the next five years.

Councilmember Musgrove stated that she is unsure that she would be comfortable with the City contributing towards the improvement in terms of precedent. She asked about the availability of HRA funds.

Deputy City Administrator Gladhill confirmed that the HRA fund could be used or the PIR fund could be used for the cost-share.

Councilmember Musgrove stated that she would be comfortable using the County HRA funds because this is a County road.

Deputy City Administrator Gladhill explained that the City gets involved in road improvement costs with developers when the improvement occurs on a collector roadway that serves more than just the development, similar to Puma Street.

Mayor LeTourneau commented that the City cost-share would come into play when the improvement provides a broader benefit to a larger segment of the community and would not just benefit the proposed development. He agreed that the developer should not pay the whole cost of the turn lane improvement.

Deputy City Administrator Gladhill explained that the direction tonight would simply be that the City is willing to contribute towards the improvement and noted that staff and the developer would work out the details prior to Final Plat.

Councilmember Menth commented that with the City contributing 30 percent of the cost for the turn lane, the cost per townhome for one turn lane would be $2,100. He noted that two turn lanes would equate to $4,200 per townhome.

Councilmember Riley asked the City's interest in requiring the noise study.

Deputy City Administrator Gladhill explained that this is a County State Aid Highway, therefore the City would have some liability in terms of noise. He noted that if the City improves CR 5 in the future, that would trigger automatic review of noise study and the City would then be responsible for any noise mitigation. He stated that the City would prefer for that developer complete the study on the front end of the proposal and complete any noise mitigation efforts that may be required.

Mr. Bebo asked if a noise study was required for the townhome project to the south.

Deputy City Administrator Gladhill stated that he is unsure of that townhome project as that predated his time with the City but stated that multiple other projects required noise studies, providing those examples.

Ms. Hunter acknowledged that the turn lane is costly for the developer. She asked that the interest of safety be considered as saving lives should be more important. She agreed that this is an unusual time in terms of traffic, as there is more traffic during usual times and during the school year. She wondered why a four-way stop could not be installed. She believed that would help mitigate the traffic and would allow vehicles to turn, along with aiding in pedestrian safety. She appreciated that the developer was willing to provide the sidewalk connection but noted that pedestrians would still need to cross the road as the sidewalk does not connect to Sunwood.

Deputy City Administrator Gladhill stated that the City could complete an intersection control evaluation study but stated that there would be priorities for intersection control. He stated that the ICE study could be completed with the recommendation for the turn lane remaining and the developer and staff could work out which would be better.

Senior Planner McGuire Brigl stated that she reached out to Anoka County about the possibility of a four way stop and the County did not view a four way stop or traffic light as an option at that intersection because of spacing. She stated that the County stated that adding a four way stop at that location could actually make traffic worse down the road.

City Engineer Westby stated that volumes of traffic and pedestrians, along with site constraints have to be reviewed along with a number of warrants. He stated that with these traffic volumes a four-way stop would not be warranted. He stated that a four-way stop could also create a false sense of security for pedestrians.

Senior Planner McGuire Brigl clarified that the trail along Nowthen is in the plan sheets, although she did not present that element tonight.

Councilmember Specht stated that he has been contacted by residents about this proposed project. He stated that he would need to see turn lanes, traffic studies and noise studies included in order to support this project.

Councilmember Heinrich asked for details on the plan review comments and staff letter mentioned in the staff report recommendation.

Deputy City Administrator Gladhill explained that staff provides comments to the developer in multiple sources and provided clarification.

Motion by Councilmember Riley, seconded by Mayor LeTourneau, to Adopt Resolution #20-114 Approving Preliminary Plat for Hampton Homes with the incorporation of one turn lane.

Further discussion: Councilmember Menth asked why only one turn lane is wanted. Councilmember Riley stated that staff suggested only a northbound turn lane. Deputy City Administrator Gladhill stated that the priority of residents is the northbound turn lane. He stated

that the southbound turn lane could be addressed during the CR 5 corridor study. Councilmember Musgrove stated that she would have difficulty supporting this because of the proximity to CR 5 and the issues with traffic. She stated that she would prefer to have two turn lanes funded by the developer and therefore would not support this motion.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, and Menth. Voting No: Councilmembers Heinrich, Musgrove, and Specht.

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR HAMPTON TOWNHOMES

This Agreement (hereinafter the "Agreement") is dated as of this _____day of _____, 2020 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and Platinum Land LLC, a Limited Liability Corporation under the laws of Minnesota (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as HAMPTON TOWNHOMES (the "Plat").

Agreement

1. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing board(s) of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Hakanson Anderson, dated August 10, 2020; revised _____. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letters and ProjectDox comments have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Lot grading.
h. Trail development.
i. Sidewalks.
j. Electricity (within one-fourth mile).
k. Phone (within one-fourth mile).
l. Natural gas (within one-fourth mile).
m. Boulevard sodding.
n. Water shut off boxes.

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in Section 12 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary

permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 12 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II **CITY** Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Street lights per agreement with Connexus Energy
    b. Installation of survey monumentation
    c. Street striping and signage

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in Section 12 until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Required Private Improvements. The private improvements the PERMITTEE will construct or install are as follows:

    a. Sanitary sewer

b. Water
c. Storm drainage facilities
d. Stormwater maintenance
e. Private street
f. Concrete curb and gutter
g. Lot grading
h. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **NINE HUNDRED TWENTY FOUR THOUSAND EIGHT HUNDRED FORTY FOUR DOLLARS AND NO CENTS ($924,844.00),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, the **PERMITTEE** may request a reduction in the amount of the financial guarantee.

13. Inspection Fees for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **THIRTY SIX THOUSAND NINE HUNDRED NINETY FOUR DOLLARS AND NO CENTS ($36,994.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **ONE HUNDRED EIGHTY FOUR THOUSAND NINE HUNDRED SIXTY NINE DOLLARS AND NO CENTS ($184,969.00)**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

15. Maintenance Guarantee for Landscaping. It is herein agreed that the **PERMITTEE** shall provide the **CITY** a maintenance guarantee to ensure the survival of the plantings. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the **CITY**, in the amount of **$9,922.00** [# plantings (83 trees) x cost/planting ($300/tree x 30% average non-survival rate, (109 shrubs) x cost/planting $75/shrub x 30% average non-survival rate], which shall be in effect for a two-year period commencing on the date of the **CITY's** acceptance of said plantings as part of the Required Private Improvements.

At the end of the two-year period, the **PERMITTEE** shall request the **CITY** complete an inspection of the landscaping to verify survival of plantings and/or that plantings have been replaced. Upon approval of said inspection, the maintenance guarantee shall be returned

to the **PERMITTEE**. The determination that all plantings that have been planted in accordance with the **Plans** have either survived or have been replaced shall be made by the **CITY**. In the event the **PERMITTEE** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with **CITY** day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **PERMITTEE** hereby grants permission and a license to the **CITY** and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **PERMITTEE's** default.

16. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

17. Payment of Development Fee's. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, and Stormwater Management Fees. Note that Fees collected are at the rate in effect at time of payment.

18. Requirements for Building and Occupancy Permits.

    a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 12 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

    b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod required as a part of the Stage I Improvements.

19. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

20. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Nowthen Boulevard Improvements Cost Share. The safety improvements (turn lane for northbound traffic on Nowthen Boulevard to westbound 146th Avenue) shall be completed by the **PERMITTEE**. The **CITY** shall contribute thirty percent (30%) of the cost of the northbound turn lane on Nowthen Blvd NW to westbound 146th Ave NW with a not-to-exceed cost of $58,096.00 (based on the approved Engineer's Estimate, attached as Exhibit C).

m. Construction of Dwelling Units. The **PERMITTEE** agrees to construct each of the dwelling units with year round climate control as recommended by the Noise Study, completed by SBP Associates Inc. on July 22, 2020 to ensure that the projected noise levels remain within current state standards.

n. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Platinum Land LLC
Attn: Jason Bebeau
15363 Radium St NW
Ramsey, MN 55303

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

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THE PERMITTEE:

PLATINUM LAND LLC

By:_____, Jason Bebeau
Its: Owner

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Jason Bebeau, Owner of Platinum Land LLC, a Limited Liability Corporation, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2020, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

That part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota described as follows: Commencing at the west quarter corner of said section, thence north 90 degrees east along south line of said quarter 829.6 feet, thence north 30 degrees 49 minutes, 30 seconds west 401.96 feet, thence north 29 degrees, 55 minutes 10 seconds west 214.2 feet to point of beginning, thence continue north 29 degrees 55 minutes 10 seconds west 288.37 feet, thence north 60 degrees 04 minutes 50 seconds east 247.03 feet more or less to centerline of CSAH No 5, thence south 29 degrees 55 minutes 10 seconds east along said centerline 416.97 feet, thence south 87 degrees 34 minutes 50 seconds west 278.5 feet more or less to point of beginning except roads subject to easement of record

-and-

That part of Southwest Quarter of Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota described as follows: commencing at the west quarter corner of said section, thence east along south line of said quarter quarter 829.6 feet, thence north 30 degrees 49 minutes 30 seconds west 401.96 feet, thence north 29 degrees 55 minutes 10 seconds west 37.2 feet to point of beginning, thence continue north 29 degrees 55 minutes 10 seconds west 177 feet, thence north 87 degrees 34 minutes 50 seconds east 278.5 feet more or less to centerline of CSAH No 5, thence south 29 degrees 55 minutes 10 seconds east along said centerline 177 feet, thence south 87 degrees 34 minutes 50 seconds west 278.5 feet more or less to point of beginning, except road, subject to easement of record.

-and-

Unplatted Ramsey Township that part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25 Anoka County, Minnesota described as follows: Commencing at the west quarter corner of said section 25, thence north 90 degrees 00 minutes east along the southerly line of said Northwest Quarter a distance of 829.6 feet to the actural point of beginning, thence north 30 degrees 49 minutes 30 seconds west a distance of 401.96 feet, thence north 87 degrees 34 minutes 50 seconds east a distance of 278.5 feet more or less to the centerline of County State Aid Highway No 5, thence southeasterly along the centerline of said Highway No 5 a distance of 430.2 feet more or less to said southerly line of Northwest Quarter, thence westerly along said souther ly line a distance of 310.0 feet more or less to the point of beginning subject to County State Aid Highway No 5

Or upon recording

Lots 1 – 27 (inclusive), and Outlot A, Hampton Townhomes, Anoka County, Minnesota

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EXHIBIT B

Fees Payable to the City

Development Agreement Items	**Amount**
Financial Surety (Item 12)	$924,844.00 (Cash or Letter of Credit)
Engineering Inspection Fee (Item 13)	$36,994.00 (Cash Escrow)
One Year Warranty (Item 14)	$184,969
Landscape Maintenance Guarantee (Item 15)	$9,922
Residential Fees (2020)	**Amount**
Park Dedication (0 – 12 units per acre), $3,500 per unit	$91,000
Trail Development, $1,000 per unit	$26,000
Water Trunk (Connection), $1,852 per unit	$48,152
Sanitary Sewer Trunk (Connection), $1,243 per unit	$32,318
Stormwater Management Fee, $487 per unit	$12,662
Total Residential Fees	**$144,126**
Other Fees	
SAC & WAC per Unit (*Collected with Building Permit*)	SAC: $2,485; WAC: $1,365

EXHIBIT C

ENGINEERS ESTIMATE FOR
HAMPTON TOWNHOMES

SCHEDULE A: HELIUM COURT

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$12,000.00	$12,000.00
2	CLEARING	2.3	ACRES	$2,500.00	$5,750.00
3	GRUBBING	2.3	ACRES	$2,500.00	$5,750.00
4	REMOVE PAVEMENT MARKER	39	LIN FT	$2.00	$78.00
5	REMOVE BITUMINOUS PAVEMENT	26	SQ YD	$10.00	$260.00
6	REMOVE CONCRETE PAVEMENT	71	SQ YD	$10.00	$710.00
7	REMOVE CONCRETE CURB AND GUTTER	50	LIN FT	$8.00	$400.00
8	REMOVE POWER POLES, GUY WIRES AND OVERHEAD LINES	1	LUMP SUM	$3,500.00	$3,500.00
9	REMOVE CULVERT	64	LIN FT	$10.00	$640.00
10	REMOVE RC APRON	1	EACH	$200.00	$200.00
11	REMOVE FOUR BUILDINGS	1	LUMP SUM	$15,000.00	$15,000.00
12	SAW BITUMINOUS PAVEMENT	88	LIN FT	$4.00	$352.00
13	SAW CONCRETE CURB AND GUTTER	5	LIN FT	$5.00	$25.00
14	REMOVE EXISTING SANITARY MANHOLE	1	EACH	$500.00	$500.00
15	SAND FILL EXISTING 8 INCH SANITARY SEWER	393	LIN FT	$5.00	$1,965.00
16	PLUG 8 INCH PVC PIPE	2	EACH	$50.00	$100.00
17	SUBGRADE PREPARATION - STREET	10.6	ROAD STA	$1,000.00	$10,600.00
18	SUBGRADE PREPARATION - TRAIL	10.2	ROAD STA	$200.00	$2,040.00
19	SALVAGE AND REPLACE TOPSOIL	1	LUMP SUM	$5,000.00	$5,000.00
20	SITE EXCAVATION AND GRADING	1	LUMP SUM	$20,000.00	$20,000.00
21	AGGREGATE BASE CLASS 5 MODIFIED - STREET (CV) (P)	330	CU YD	$32.00	$10,560.00
22	AGGREGATE BASE CLASS 5 MODIFIED - TRAIL (CV) (P)	114	CU YD	$32.00	$3,648.00
23	COMMON BORROW (LV)	4,425	CU YD	$10.00	$44,250.00
24	MILL BITUMINOUS SURFACE (1.5")	10	SQ YD	$25.00	$250.00
25	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) 1.5" THICK	2,310	SQ YD	$8.00	$18,480.00
26	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) 2.0" THICK	2,307	SQ YD	$10.00	$23,067.78
27	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) 2.5" THICK - TRAIL	957	SQ YD	$14.00	$13,391.78
28	TACK	140	GALLON	$5.00	$700.00
29	CONNECT TO EXISTING STORM SEWER	1	EACH	$1,500.00	$1,500.00
30	12" RC PIPE APRON	3	EACH	$800.00	$2,400.00
31	15" RC PIPE APRON	2	EACH	$850.00	$1,700.00
32	TRASH GUARD FOR 12" PIPE APRON	3	EACH	$800.00	$2,400.00
33	TRASH GUARD FOR 15" PIPE APRON	2	EACH	$850.00	$1,700.00
34	12" RC PIPE SEWER DESIGN 3006 CLASS V	153	LIN FT	$25.00	$3,825.00

ENGINEERS ESTIMATE FOR
HAMPTON TOWNHOMES

35	15" RC PIPE SEWER DESIGN 3006 CLASS V	113	LIN FT	$30.00	$3,390.00
36	15" PERF CPP, AGGREGATE BACKFILL, & NONWOVEN GEOTEXTILE	99	LIN FT	$175.00	$17,325.00
37	CONNECT TO EXISTING SANITARY MANHOLE	1	EACH	$3,500.00	$3,500.00
38	4" PVC PIPE CAP	26	EACH	$50.00	$1,300.00
39	8" X 4" PVC WYE SDR 26	26	EACH	$300.00	$7,800.00
40	4" PVC SANTARY SEWER SERVICE SDR 26	606	LIN FT	$15.00	$9,090.00
41	8" PVC SANITARY SEWER PIPE SDR 35	847	LIN FT	$50.00	$42,350.00
42	CLEAN AND VIDEO TAPE PIPE SEWER	847	LIN FT	$2.50	$2,117.50
43	CONNECT TO EXISTING WATERMAIN (WET TAP)	2	EACH	$2,000.00	$4,000.00
44	1" COPRORATION STOP	26	EACH	$275.00	$7,150.00
45	1" CURB STOP AND BOX	26	EACH	$325.00	$8,450.00
46	HYDRANT	2	EACH	$4,500.00	$9,000.00
47	6" GATE VALVE AND BOX (WET TAP)	2	EACH	$1,600.00	$3,200.00
48	6" GATE VALVE AND BOX (HYDRANTS)	2	EACH	$1,600.00	$3,200.00
49	1" TYPE K COPPER PIPE	1,025	LIN FT	$15.00	$15,375.00
50	6" DUCTILE IRON WATERMAIN CL52	960	LIN FT	$60.00	$57,600.00
51	DUCTILE IRON FITTINGS	240	POUND	$8.00	$1,920.00
52	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2' BY 3'	3	EACH	$1,700.00	$5,100.00
53	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	21.70	LIN FT	$400.00	$8,680.00
54	BASIN OUTLET STRUCTURE 1 INCLUDING CASTING	1	EACH	$2,500.00	$2,500.00
55	BASIN OUTLET STRUCTURE 2 INCLUDING CASTING	1	EACH	$2,500.00	$2,500.00
56	BASIN OUTLET STRUCTURE 3 INCLUDING CASTING	1	EACH	$2,500.00	$2,500.00
57	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	30.8	LIN FT	$375.00	$11,550.00
58	CASTING ASSEMBLY	10	EACH	$650.00	$6,500.00
59	ADJUST EXISTING SANITARY SEWER CASTING	1	EACH	$1,000.00	$1,000.00
60	RANDOM RIPRAP CLASS 3	19.6	CU YD	$95.00	$1,862.00
61	GEOTEXTILE FILTER (FOR RIP RAP)	85.6	SQ YD	$3.00	$256.80
62	6" CONCRETE WALK	141	SQ FT	$7.00	$987.00
63	CONCRETE CURB & GUTTER DESIGN B618	98	LIN FT	$18.00	$1,764.00
64	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	2,025	LIN FT	$15.00	$30,375.00
65	TRUNCATED DOMES	60	SQ FT	$45.00	$2,700.00
66	TRAFFIC CONTROL	1	LUMP SUM	$1,000.00	$1,000.00
67	FURNISH SIGN PANELS TYPE C	31	SQ FT	$50.00	$1,550.00
68	FURNISH SIGN PANELS TYPE D - STREET NAME SIGNS	12	SQ FT	$50.00	$600.00
69	SILT FENCE, TYPE MACHINE SLICED	810	LIN FT	$2.30	$1,863.00
70	TREE PROTECTION FENCE	1,185	LIN FT	$2.50	$2,962.50

ENGINEERS ESTIMATE FOR
HAMPTON TOWNHOMES

71	BIOROLLS - COMPOST LOGS	110	LIN FT	$2.50	$275.00
72	STORM DRAIN INLET PROTECTION	7	EACH	$250.00	$1,750.00
73	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$1,300.00	$1,300.00
74	CATEGORY 3 EROSION CONTROL BLANKET	920	SQ YD	$2.50	$2,300.00
75	TURF ESTABLISHMENT OUTSIDE INFILTRATION BASINS	3.5	ACRES	$1,100.00	$3,850.00
76	TURF ESTABLISHMENT INSIDE INFILTRATION BASINS	0.37	ACRES	$2,000.00	$740.00
77	4" SOLID LINE MULTI-COMPONENT	57	LIN FT	$1.50	$85.50
78	TREES 1 1/2" B&B	28	EACH	$400.00	$11,200.00
79	TREES 2 1/2" B&B	25	EACH	$450.00	$11,250.00
80	TREE 6' - 0" B&B	30	EACH	$410.00	$12,300.00
81	PLANTS 24" HT.	17	EACH	$100.00	$1,700.00
82	PLANTS 4' HT.	29	EACH	$125.00	$3,625.00
83	4" SOLID LINE MULTI-COMPONENT	57	LIN FT	$1.50	$85.50

Total Schedule A - HELIUM COURT **$546,221**

SCHEDULE B: NOWTHEN BOULEVARD TURN LANE CONSTRUCTION

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$8,000.00	$8,000.00
2	REMOVE PAVEMENT MARKER	1270	LIN FT	$2.00	$2,540.00
3	REMOVE BITUMINOUS PAVEMENT	1,283	SQ YD	$6.00	$7,698.00
4	REMOVE CONCRETE CURB AND GUTTER	33	LIN FT	$10.00	$330.00
5	REMOVE SIGN	7	EACH	$50.00	$350.00
6	REMOVE CULVERT	67	LIN FT	$20.00	$1,340.00
7	SAW BITUMINOUS PAVEMENT	1,310	LIN FT	$3.00	$3,930.00
8	SAW CONCRETE CURB AND GUTTER	5	LIN FT	$10.00	$50.00
9	SUBGRADE PREPARATION	12.6	ROAD STA	$800.00	$10,080.00
10	SALVAGE AND REPLACE TOPSOIL	1	LUMP SUM	$3,500.00	$3,500.00
11	EXCAVATION AND GRADING	1	LUMP SUM	$12,000.00	$12,000.00
12	AGGREGATE BASE CLASS 5 (CV) (P)	397	CU YD	$35.00	$13,895.00
13	AGGREGATE SHOULDERING CLASS 2 (CV) (P)	34	CU YD	$40.00	$1,360.00
14	SELECT GRANULAR MATERIAL (CV) (P)	915	CU YD	$12.00	$10,980.00
15	MILL BITUMINOUS SURFACE (2.0")	146	SQ YD	$10.00	$1,460.00
16	TYPE SP 12.5 WEARING COURSE MIXTURE (4,E) 2.0" THICK	5,096	SQ YD	$11.00	$56,054.78
17	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B) 2.0" THICK	2,523	SQ YD	$10.00	$25,225.56
18	TACK	315	GALLON	$6.00	$1,890.00
19	B418 CONCRETE CURB AND GUTTER	46	LIN FT	$40.00	$1,840.00

ENGINEERS ESTIMATE FOR
HAMPTON TOWNHOMES

20	22" SPAN RC ARCH SAFETY APRON	2	EACH	$900.00	$1,800.00
21	22" SPAN RC ARCH CULVERT PIPE DESIGN 3006 CLASS IIA	68	LIN FT	$80.00	$5,440.00
22	TRAFFIC CONTROL	1	LUMP SUM	$10,000.00	$10,000.00
23	FURNISH SIGN PANELS TYPE C	21	SQ FT	$65.00	$1,365.00
24	FURNISH SIGN PANELS TYPE D - STREET NAME SIGNS	12	SQ FT	$65.00	$780.00
25	BIOROLLS - COMPOST LOGS	40	LIN FT	$3.00	$120.00
26	CATEGORY 3 EROSION CONTROL BLANKET	2311	SQ YD	$1.50	$3,466.50
27	TURF ESTABLISHMENT	0.9	ACRES	$1,500.00	$1,350.00
28	4" SOLID LINE MULTI-COMPONENT	1,716	LIN FT	$0.60	$1,029.60
29	4" DOUBLE SOLID LINE MULTI-COMPONENT	1,624	LIN FT	$1.20	$1,948.80
30	24" SOLID LINE MULTI-COMPONENT	233	LIN FT	$10.00	$2,330.00
31	PAVEMENT MESSAGES MULTI-COMPONENT	6	EACH	$250.00	$1,500.00

Total Schedule B - NOWTHEN BOULEVARD TURN LANE CONSTRUCTION **$193,653**

TOTAL SCHEDULE A PLUS SCHEDULE B **$739,875**

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-205

RESOLUTION APPROVING FINAL PLAT AND DEVELOPMENT AGREEMENT FOR HAMPTON TOWNHOMES

WHEREAS, Platinum Land LLC, hereafter referred to as "Developer", properly applied for Final Plat approval of the legally described property in Exhibit A, attached hereto:

(the 'Subject Property'); and

WHEREAS, the Subject Property is currently zoned R-2 Residential (Medium Density), is guided as Medium Density Residential in the Comprehensive Plan, and is approximately 5.5 acres in size; and

WHEREAS, the Planning Commission considered the sketch plan for Hampton Homes (formerly known as Odyssey Homes) at its meeting on January 2, 2020 and again on February 6, 2020; and

WHEREAS, the City Council considered the sketch plan for Hampton Homes (formerly known as Odyssey Homes) at its meeting on January 14, 2020; and

WHEREAS, the City has received an Application for Preliminary Plat approval on May 1, 2020; and

WHEREAS, the Planning Commission considered the Preliminary Plat for Hampton Homes at its meeting on June 4, 2020;

WHEREAS, the City Council approved the Preliminary Plat, with contingencies, on June 23, 2020; and

WHEREAS, the City received an Application for Final Plat approval on August 13, 2020; and

WHEREAS, the City sent the Developer a Notice of Incomplete Application on August 21, 2020;

WHEREAS, the City received the final required documents on September 8, 2020; and

WHEREAS, the City Council reviewed the Final Plat and Development Agreement on September 22, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the Final Plat and Development Agreement for Hampton Townhomes contingent upon the following conditions
    a. Conformance with Staff Review and approval of plans by the City Engineer.
    b. Review and approval of the Development Agreement by both the City Attorney and City Engineer.
    c. Stormwater Approval by the Lower Rum River Watershed Management Organization.
    d. Approval of turn lane plans by Anoka County.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Exbibit A
Legal Description

That part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota described as follows: Commencing at the west quarter corner of said section, thence north 90 degrees east along south line of said quarter 829.6 feet, thence north 30 degrees 49 minutes, 30 seconds west 401.96 feet, thence north 29 degrees, 55 minutes 10 seconds west 214.2 feet to point of beginning, thence continue north 29 degrees 55 minutes 10 seconds west 288.37 feet, thence north 60 degrees 04 minutes 50 seconds east 247.03 feet more or less to centerline of CSAH No 5, thence south 29 degrees 55 minutes 10 seconds east along said centerline 416.97 feet, thence south 87 degrees 34 minutes 50 seconds west 278.5 feet more or less to point of beginning except roads subject to easement of record

-and-

That part of Southwest Quarter of Northwest Quarter of Section 25, Township 32, Range 25, Anoka County, Minnesota described as follows: commencing at the west quarter corner of said section, thence east along south line of said quarter quarter 829.6 feet, thence north 30 degrees 49 minutes 30 seconds west 401.96 feet, thence north 29 degrees 55 minutes 10 seconds west 37.2 feet to point of beginning, thence continue north 29 degrees 55 minutes 10 seconds west 177 feet, thence north 87 degrees 34 minutes 50 seconds east 278.5 feet more or less to centerline of CSAH No 5, thence south 29 degrees 55 minutes 10 seconds east along said centerline 177 feet, thence south 87 degrees 34 minutes 50 seconds west 278.5 feet more or less to point of beginning, except road, subject to easement of record.

-and-

Unplatted Ramsey Township that part of the Southwest Quarter of the Northwest Quarter of Section 25, Township 32, Range 25 Anoka County, Minnesota described as follows: Commencing at the west quarter corner of said section 25, thence north 90 degrees 00 minutes east along the southerly line of said Northwest Quarter a distance of 829.6 feet to the actural point of beginning, thence north 30 degrees 49 minutes 30 seconds west a distance of 401.96 feet, thence north 87 degrees 34 minutes 50 seconds east a distance of 278.5 feet more or less to the centerline of County State Aid Highway No 5, thence southeasterly along the centerline of said Highway No 5 a distance of 430.2 feet more or less to said southerly line of Northwest Quarter, thence westerly along said souther ly line a distance of 310.0 feet more or less to the point of beginning subject to County State Aid Highway No 5

-and-

Outlot E Wood Pond Hills

CC Regular Session **7. 3.**

Meeting Date: 09/22/2020

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #20-218 Approving Settlement Offer for Water and Sewer Cost Contribution and Reimbursement Agreement; Case of 21st Century Bank

Purpose/Background:

The purpose of this case is to consider a Settlement Offer from 21st Century Bank to settle the remaining Watermain and Sanitary Sewer Cost Contribution/Reimbursement Agreement in the amount of $70,000, which is set to expire in 2026. The original offer from 21st Century Bank was for $95,000 and Staff has negotiated that offer to $70,000. The realistic potential liability to the City ranges from $100,000 to $200,000 when factoring in growth forecasts in the Reimbursement Area. In summary, Staff believes that this will likely result in a long-term cost savings to the City. It is repeated that the original Developer financed an otherwise City obligation (future development expense reimbursed through Trunk Fees) and was therefore entitled to reimbursements of Trunk Fees for other areas that benefited from the extension of these trunk lines.

In the early 2000s, the City entered into a Reimbursement Agreement with Oakwood Land Development for a $6 Million Watermain and Sanitary Sewer Extension that served both the Brookfield and Sweetbay Ridge/Woodlands Neighborhoods. At that time, the Developer (Oakwood Land Development) agreed to construct a major extension of the City's Water and Sanitary Sewer Trunk Lines to service these areas. These improvements are typically paid for by Developers through standard Trunk Fees. In this case, the trunk lines 'leapfrogged' several undeveloped areas. Subsequently, the City did not want to take on the risk of areas outside of these two neighborhoods not developing and not recouping these costs through Trunk Fees from other developments. Therefore, Oakwood Land Development agreed to take on obligations outside of their project and in exchange would be reimbursed through future trunk fee collections. Unfortunately, reimbursements slowed significantly during the 2008 Recession.

In 2009, Oakwood Land Development defaulted on loans on the project and 21st Century Bank foreclosed on land assets and assumed the Reimbursement Agreement. The City has amended the Reimbursement Agreement once to extend the sunset date to 2026. Copies of the original and amended agreement are attached.

Of the $6 Million Reimbursement Amount, the City has only reimbursed through transfer of Trunk Fees or credits to Trunk Fees in Brookfield in the amount of approximately $1M. While there is still a significant liability on the books in terms of total reimbursement amount, the Agreement will expire in 2026. 21st Century Bank will in no way achieve the full Reimbursement Amount due to lack of development within the Reimbursement Area.

Staff acknowledges that this is a complex issue and members are encouraged to ask questions. As stated above, the likely outcome of this settlement is an actual cost-savings to the City. The City will likely be obligated to reimburse certain trunk fees as it has been doing since 2006 if we don't accept this offer. The long-term cost to settle now as opposed to 2026 is forecasted to demonstrate a cost-savings.

Notification:

Notification is not required.

Observations/Alternatives:

By way of reinforcing the overall obligations and benefit to the City:

1. In 2006, Oakwood Land Development agreed to take on additional obligations to extend Trunk Water and Sanitary Sewer that would have normally been the obligation of the City and/or other Projects/Developers. In exchange, the City agreed to forward future Trunk Fees collected from projects that benefited from this Trunk Line Extension for a period of time.
2. In 2009, Oakwood defaulted on a loan with 21st Century Bank. 21st Century Bank foreclosed on certain assets of Oakwood Land Development and assumed the Reimbursement Agreement above.
    1. Prior to the foreclosure, Oakwood Land Development was reimbursed $492,308.
    2. 21st Century Bank acquired the remaining undeveloped area in Brookfield as of 2009 through foreclosure. Rather than a payment from 21st Century Bank reimbursement back to 21st Century Bank, the City simply credited these amount in Brookfield 4th through 8th Additions ($315,386).
    3. Woodlands (undeveloped phase of Sweetbay Ridge) was subject to the reimbursement and Trunk Fees from this Development were reimbursed to 21st Century Bank ($221,575).
    4. Total Reimbursement To Date = $1,029,269.
3. While the total reimbursement amount is far higher, the realistic ***potential*** liability to the City ranges from $100,000 to $200,000 due to the expiration date of the Reimbursement Agreement, less than the current offer of $70,000.
4. The liability on the books impacts our long-range water and sewer planning. By agreeing to the Settlement Agreement amount today, we will be able to re-evaluate our Trunk Fee Charges moving forward.

While the area north of Trott Brook ('Additional Reimbursement Area' in Reimbursement Area) is included in the Reimbursement Area, it will require the extension of new Trunk Water and Sanitary Sewer. The costs of these extensions are not reimbursable to 21st Century Bank and 21st Century Bank is not likely to see any reimbursement from this area prior to 2026.

The area just south of the new Brookside Elementary School ('Harmony Farms' in the Reimbursement Agreement) has a high degree of potential to develop prior to the sunset clause of 2026. If that were to occur, the cost of reimbursement to 21st Century Bank would exceed the current settlement offer. There is no guarantee that this area will develop prior to 2026, but it is possible.

Alternatives

Alternative #1 - Approve the settlement in the amount of $70,000. This allows the City to sunset the existing agreement over five (5) years sooner and takes a liability off our financial books. The likely result is a cost savings of approximately $50,000 to $100,000 to the water and sewer accounts. The City will ***likely*** gain financial benefit from this scenario.

Alternative #2 - Do not approve the settlement. The City would continue to 'pass through' applicable trunk fees collected by new development and not experience the potential costs savings to these accounts. The City will certainly not experience a financial benefit by doing nothing/not accepting this offer.

Funding Source:

The settlement would be paid for through the City's Water and Sanitary Sewer Accounts. This would not be a General Fund Expenses. The settlement would reduce our liability on our financial records.

Recommendation:

The Public Works Committee recommended approval of the settlement.

Staff acknowledges that there is some risk in accepting this offer. It is possible that there are no fees to reimburse 21st Century Bank due to lack of development between now and 2026, although that is unlikely. Staff believes the risk tolerance is low of having a higher reimbursement amount by waiting to see if the Harmony Farms area develops after 2026. It is more likely that the level of development that will occur will result in a reimbursement amount higher than the current settlement amount. Additionally, the settlement amount itself appears to be fairly low. While there is some risk involved, Staff believes this to be a fair offer and takes a potentially significant liability off the books.

Action:

Motion to adopt Resolution #20-218 accepting the Settlement Offer from 21st Century Bank related to the Watermain and Sanitary Sewer Cost Contribution/Reimbursement Agreement in an amount not to exceed $70,000.

Attachments

Reimbursement Area Map

Original Reimbursement Agreement

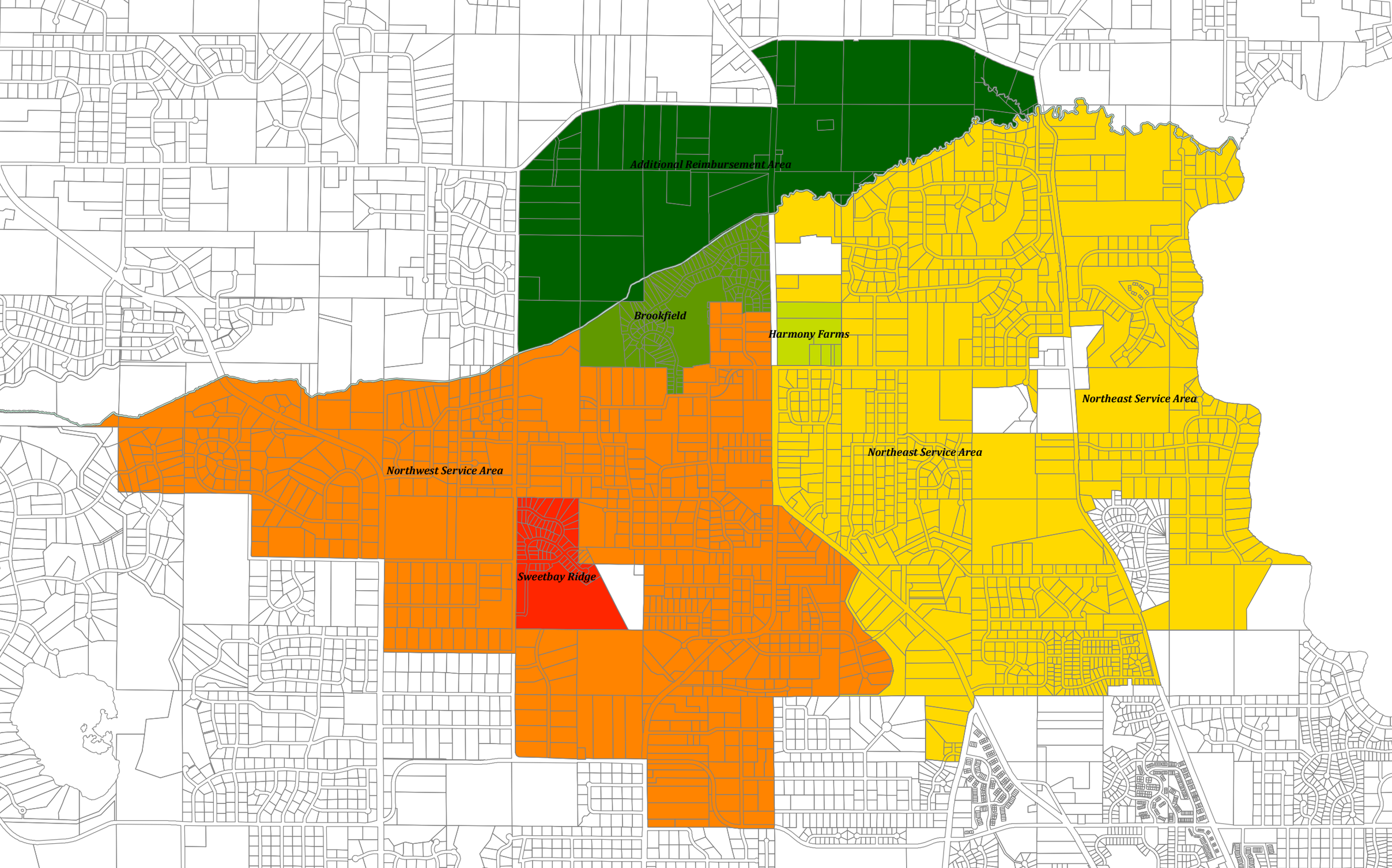
[Current Agreement] Reimbursement Agreement

Resolution #20-218

Amended Agreement

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:36 PM
Form Started By: Tim Gladhill		Started On: 09/01/2020 08:55 AM
Final Approval Date: 09/17/2020		


Additional Reimbursement Area
Brookfield
Harmony Farms
Northeast Service Area
Northeast Service Area
Northwest Service Area
Sweetbay Ridge

Vendor # 103933

WATER MAIN AND SANITARY SEWER

COST CONTRIBUTION/REIMBURSEMENT AGREEMENT

THIS WATER MAIN AND SANITARY SEWER AGREEMENT (this "Agreement") is made and entered into effective as of the 22nd day of March, 2006, by and between the **City of Ramsey**, a Minnesota municipality organized under the laws of the State of Minnesota (the "**City**"), and **Oakwood Land Development, Inc.**, a corporation duly organized and existing under the laws of the State of Minnesota ("**Oakwood**").

THE PARTIES RECITE AND DECLARE THE FOLLOWING:

A. The City desires to install (i) a municipal water main extension for the Northwest and Northeast Service Area, and (ii) a municipal sanitary sewer extension for the Northwest Service Area, as set forth in those certain Feasibility Studies (the "Feasibility Studies") for the Northwest and Northeast Sanitary Sewer and Water Main Extension dated the 9th day of March, 2004 (hereinafter referred to as the "Project"); and

B. The municipal water main extension for the Northwest and Northeast Service Area, and the municipal sanitary sewer extension for the Northwest Service Area are shown on the map attached hereto as Exhibit A; and

C. It is presently anticipated that the cost of the installation of the hereinabove described municipal water main extension and municipal sanitary sewer extension as identified in the Feasibility Studies will be Ten Million and 00/100ths Dollars ($10,000,000.00) and if the cost exceeds $10,000,000.00 the City, may not want to proceed with the Project; and

D. Oakwood currently owns, or has a substantial legal interest in, certain real property lying and located in the City of Ramsey, County of Anoka, State of Minnesota, which properties are commonly referred to as the Brookfield, Harmony Farms and St. Anthony Gun Club Properties, which properties are more particularly described in Exhibit B attached hereto (hereinafter collectively referred to as the "Oakwood Properties"); and

E. The Oakwood Properties will be benefited by the extension of the municipal water main and municipal sanitary sewer; and

F. Oakwood has offered, subject to its right of reimbursement, to contribute the sum of Six Million and 00/100ths Dollars ($6,000,000.00) towards the total Project costs as hereinafter set forth.

NOW, THEREFORE, in consideration of the hereinabove recitals, and the amounts to be paid, and of the mutual promises, representations, warranties, covenants and agreements hereinafter stated, and upon the terms and subject to the conditions hereinafter set forth, THE PARTIES AGREE AS FOLLOWS:

ARTICLE 1
CONSTRUCTION OF PROJECT

Section 1.01 **Plans and Specifications**. The City shall be solely responsible for the preparation of the plans and specifications for the construction of the Project.

Section 1.02 **Bidding**. The City shall be solely responsible for advertising for bids, and letting the contract for the Project to the selected contractor.

Section 1.03 **Bids Exceed $10,000,000.00**. The City, in its sole discretion, may elect to not proceed with the Project if the lowest responsible bid for the Project exceeds $10,000,000.00. In the event the City elects not to proceed with the Project, this Agreement shall be null and void.

Section 1.04 **Construction**. The City shall be solely responsible for the construction and installation of the Project.

Section 1.05 **Construction Observation**. The City shall be solely responsible for all construction observation. The observation work for this Project shall be performed by the City Engineer or other appointed representative of the City.

ARTICLE 2
OAKWOOD CONTRIBUTION

Section 2.01 **Contribution**. Oakwood shall contribute, subject to its reimbursement right described below, the sum of Six Million and 00/100ths Dollars ($6,000,000.00) towards the total costs of the Project (herein referred to as the "Oakwood Contribution").

Section 2.02 **Letter of Credit**. The Oakwood Contribution will be made pursuant to a letter of credit issued by a lending institution within thirty (30) days of City approval of this Agreement. The lender issuing the letter of credit, the form and content of letter of credit are all subject to approval by the City. The letter of credit, amongst other terms, shall provide that the City may draw against it to pay a proportionate amount of each draw by the project contractor in proportion to the Oakwood Contribution and the total cost of the Project. For example, if the total Project costs are $10,000,000.00, the City may draw upon the letter of credit, six tenths (.6) [$6,000,000.00 ÷ $10,000,000.00] of each draw by the contractor.

ARTICLE 3
OAKWOOD REIMBURSEMENT

The City shall reimburse Oakwood, or its successors or assigns, for the Oakwood Contribution as hereinafter set forth.

Section 3.01 **Oakwood Lots**. Oakwood anticipates developing the following number of lots on the Oakwood Properties (hereinafter referred to as the "Oakwood Lots"):

Brookfield Property -	238 Lots
Gun Club Property -	159 Lots
Harmony Farm Property -	60 Lots
Total Number of Lots -	457 Lots

Section 3.02 **Oakwood Lots Reimbursement**. The 2006 water trunk fee charged by the City is One Thousand Nine Hundred Twenty Five and 00/100ths Dollars ($1,925.00) per lot (the "Water Trunk Fee(s)"), and the 2006 sanitary sewer trunk fee is One Thousand One Hundred Thirty Seven and 00/100ths Dollars ($1,137.00) per lot. The sanitary sewer trunk fee and the Water Trunk Fee are hereinafter collectively referred to as the "Trunk Fee(s)."

As partial reimbursement of the Oakwood Contribution, the City agrees not to collect Trunk Fees from Oakwood for the Oakwood Lots, which partial reimbursement to Oakwood totals One Million Three Hundred Ninety Nine Thousand Three Hundred Thirty Four and 00/100ths Dollars ($1,399,334.00), (the "Oakwood Lots Reimbursement") calculated as follows: $1,925.00 (Water Trunk Fees) + $1,137.00 (sanitary sewer trunk fee) x 457 lots. The Oakwood Lots Reimbursement shall be considered a payment of the Trunk Fees for the Oakwood Lots.

It is further agreed between the parties that if Oakwood is unable to develop the full number of lots as herein set forth, the Oakwood Lots Reimbursement shall be reduced to the number of Oakwood Lots that Oakwood actually develops. For example, if Oakwood is only able to develop 400 Lots, then the Oakwood Lot Reimbursement shall be $1,224,800.00 [calculated as follows: $1,925.00 + $1,137.00 x 400 lots].

Section 3.03 Additional Oakwood Reimbursement. The remaining balance of the Oakwood Contribution, after deduction of the Oakwood Lots Reimbursement, is Four Million Six Hundred Sixty Thousand Six Hundred Sixty Six and 00/100ths Dollars ($4,600,666.00) (the "Additional Oakwood Reimbursement"). The Additional Oakwood Reimbursement is calculated as follows: $6,000,000.00 (Oakwood Contribution) - $1,399,334.00 (Oakwood Lots Reimbursement) = $4,600,666.00 (Additional Oakwood Rimbursement). The Additional Oakwood Reimbursement shall be reimbursed to Oakwood by payment of one hundred percent (100%) of the Water Trunk Fee paid by the first 2,390 lots [calculated as follows: $4,600,666.00 ÷ $1,925.00] hooked-up to water in the Northwest Service Area and Northeast Service Area and the Additional Oakwood Reimbursement Area which area is legally described on attached Exhibit C (the "Additional Oakwood Reimbursement Area").

Oakwood shall receive one hundred percent (100%) of the Water Trunk Fee for each of the 2,390 lots even if the Water Trunk Fee at the time is in excess of the current One Thousand Nine Hundred Twenty-five and 00/100ths Dollars ($1,925.00) per lot.

If Oakwood is unable to receive preliminary plat approval from the City for the full number of Oakwood Lots then the Additional Oakwood Reimbursement will be increased by increasing the number of lots available for reimbursement within the Northwest Service Area, the Northeast Service Area and the Additional Oakwood Reimbursement Area. The increase in lots shall be based on the number of Oakwood Lots that Oakwood does not develop. For example, if Oakwood only develops 400 lots, then the number of lots that Oakwood shall receive 100% of the Water Trunk Fees shall be increased by 57 lots [calculated as follows: 457 Oakwood Lots anticipated to be developed – 400 Oakwood Lots actually developed].

It is agreed that Oakwood will not receive a proportion of any Water Trunk Fee if the City does not receive a Water Trunk Fee as a result of an agreement with any other developer that provides for the developer to pay the cost of the extension of the water main to such developer's property which is considered a payment of the Water Trunk Fees for the lots to be developed by such developer.

3.04 Additional Oakwood Lots. If Oakwood develops any lots in addition to the Oakwood Lots within the Northwest Service Area, Northeast Service Area and/or the Additional Oakwood Reimbursement Area, Oakwood shall not be required to pay any Water Trunk Fees for such additional lots, and the then current City Trunk Fees shall be credited against the balance of the Additional Oakwood Reimbursement.

3.05 Additional Developer. Nothing in this Agreement shall preclude the City from entering into development agreements with other developers for development of any of the lots served by the Project.

3.06 Assignment by Oakwood. In the event a lending institution, in order to issue the $6,000,000.00 letter of credit referenced in Section 2.02 herein, requires an assignment of Oakwood's rights to receive the additional Oakwood Reimbursement as defined in Section 3.03 herein, Oakwood may assign its said rights to the lending institution.

Upon receipt by the City of written notification from both Oakwood and the lending institution referenced above, the City shall not credit Oakwood for the Water Trunk Fees for the Additional Oakwood Lots as defined in Section 3.04 herein.

Upon receipt of the assignment notification referenced above, Oakwood shall be required to pay to the City the Trunk Fees for lots it then develops and the City will reimburse Oakwood and the lending institution the Water Trunk Fees for such lots as provided in Sections 3.03 and 5.01 herein.

3.07 Maximum $6,000,000.00 Reimbursement. NOTWITHSTANDING ANY-THING IN THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL OAKWOOD BE REIMBURSED MORE THAN THE $6,000,000.00 OAKWOOD CONTRIBUTION.

ARTICLE 4
TERM

This Agreement shall expire fifteen (15) years from the date the water main and sanitary sewer extensions within the Northwest and Northeast Service Areas are certified as complete by the City Engineer, and the City shall provide Oakwood with a copy of such date. Upon expiration of the said fifteen (15) year term, Oakwood shall receive no further Water Trunk Fees,

NOTWITHSTANDING THAT THE OAKWOOD CONTRIBUTION MAY NOT BE PAID IN FULL AS OF SAID EXPIRATION DATE.

Notwithstanding the preceding provision, if there is a moratorium on the issuance of building permits within the City, during the period of such moratorium, the agreement between the City and Oakwood shall be suspended so that Oakwood will receive a full fifteen (15) years in which to be reimbursed the Oakwood Contribution.

ARTICLE 5
OTHER PROVISIONS

Section 5.01 Reimbursement Schedule. Cash Reimbursement by the City to Oakwood either for the Oakwood Lots Reimbursement or the Additional Oakwood Reimbursement, shall be made on a quarterly basis. Each such cash reimbursement payment shall be made within thirty days of the end of a calendar year quarter.

Section 5.02 Entire Agreement. This Agreement, any attached exhibits and any addenda or amendments signed by the parties, shall constitute the entire agreement between the City and Oakwood, and supersedes any other written or oral agreements between the City and Oakwood. This Agreement can be modified only in writing signed by the City and Oakwood.

Section 5.03 Assignment. Oakwood may transfer its interest in all or any portion of the Oakwood Lots to third parties without the consent of the City. If Oakwood transfers its interest in any of the Oakwood Lots to third parties such third parties shall be entitled to credit for the prepayment of the Trunk Fees for said transferred lots pursuant to Section 3.02 herein, the same as if Oakwood still owned the subject lots. Oakwood shall provide notice to the City of such transfer, and the number of lots which shall be entitled to credit for the prepayment of the Trunk Fees. Notwithstanding the transfer of any of the Oakwood Lots, such transfer shall not

affect the right of Oakwood to be reimbursed for the Oakwood Contribution as provided in this Agreement.

Section 5.04 **Governing Law**. This Agreement shall be governed and interpreted according to the laws of the **State of Minnesota**. The City and Oakwood further irrevocably consent to the service of any complaint, summons, notice or other process relating to any such action or proceeding by delivery thereof to it by hand or by mail in the manner provided for in **Section 5.07** hereof.

Section 5.05 **Severability**. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal or unenforceable under any applicable law or rule in the **State of Minnesota**, such provision shall be ineffective only to the extent of such invalidity, illegality, or unenforceability in such jurisdiction, without invalidating the remainder of this Agreement in such jurisdiction or any provision hereof in any other jurisdiction, and this Agreement shall be construed as if the unlawful or unenforceable provision or application had never been contained herein or prescribed hereby.

Section 5.06 **Counterparts**. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

Section 5.07 **Notices**. Any notice required or permitted to be given by any party shall be in writing and shall be deemed to have been duly given (i) if by personal delivery or facsimile, notice shall be effective upon such delivery or transmission, provided that any notice transmitted by facsimile shall be followed by mailed notice as herein provided, or (ii) if mailed by certified or registered mail, with postage prepaid, return receipt requested, addressed to the

parties at their last known address or such other address as they shall designate to the other party in writing, notice shall be effective three (3) business days after the date of mailing, or (iii) if delivered by overnight courier or messenger service which provides receipts of delivery, the notice shall be effective upon delivery. All notices shall be properly addressed as follows:

If to the City:	City of Ramsey 15153 Nowthen Blvd. NW Ramsey, Minnesota 55303 763-427-1410 Attention:
With a copy to:	William K. Goodrich Randall, Goodrich & Fitzpatrick, P.L.C. 2140 Fourth Avenue North Anoka, Minnesota 55303 763-421-5424 763-421-4213 [Facsimile] bgood@rdglaw.com
If to Oakwood:	John R. Peterson Oakwood Land Development, Inc. 1611 Highway 10 NE Spring Lake Park, Minnesota 55432 763-780-4996 oakwood@ens.net
With a copy to:	Mark A. Tebelius Sjoberg & Tebelius, P.A. Woodhill Office Park 2145 Woodlane Drive, Suite 101 Woodbury, Minnesota 55125 651-738-3433 651-738-0020 [Facsimile] mark@stlawfirm.com

Any party may change its address for the service of notice by giving written notice of such change to either party, in any manner above specified, ten (10) days prior to the effective date of such change.

Section 5.08 **Parties and Interest**. All the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by the successors in interest of the respective parties hereto.

Section 5.09 **Further Instrument**. Each of the parties hereto will as the other party may request, without the cost or expense to the party so requesting, execute and deliver or cause to be executed and delivered to such other party, such further instruments and will take such other action as may be reasonably required to more effectively consummate the transactions contemplated by this Agreement.

Section 5.10 **Captions**. The captions appearing at the commencement of the articles and sections hereof, are inserted for convenience of reference only and shall not constitute a part of this Agreement.

Section 5.11 **Exhibits**. The following exhibits and their complete text are by this reference incorporated herein and made a part of this Agreement:

Exhibit A: Northwest and Northeast Service Area Map

Exhibit B: Legal Description – Oakwood Properties

Exhibit C: Legal Description – Additional Oakwood Reimbursement Area

IN WITNESS WHEREOF, the City of Ramsey and Oakwood Land Development, Inc. have caused this Agreement to be duly executed on the day and year first above written.

CITY OF RAMSEY

By _____
Thomas G. Gamec
Mayor

ATTEST:

By _____
James E. Norman
City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this 22nd day of March, 2006, before me, a Notary Public, personally appeared Thomas G. Gamec and James E. Norman, of the City of Ramsey, a Minnesota municipality within the State of Minnesota, and that said instrument was signed on behalf of the City of Ramsey by the authority of the City Council of the City of Ramsey, and Thomas G. Gamec and James E. Norman acknowledge said instrument to be the free act and deed of said City of Ramsey.

SEAN M. SULLIVAN
Notary Public
Minnesota
My Commission Expires January 31, 2010

_____
Notary Public

OAKWOOD LAND DEVELOPMENT, INC.

By _____
John R. Peterson
Its: Chief Executive Officer

STATE OF MINNESOTA)
Anoka) ss.
COUNTY OF ~~HENNEPIN~~)

On this 22nd day of March, 2006, before me, a Notary Public, within and for said County and State, personally appeared John R. Peterson, to me personally known, who, being by me duly sworn did say that he is the Chief Executive Officer of Oakwood Land Development, Inc., and that said instrument was signed on behalf of Oakwood Land Development, Inc. by authority of its Board of Directors and said John R. Peterson acknowledged said instrument to be the free act and deed of said Corporation.

Notary Public

LINDA RENE ERDMAN
NOTARY PUBLIC-MINNESOTA
My Commission Expires Jan. 31, 2010

DRAFTED BY:
Mark A. Tebelius, Esq.
Sjoberg & Tebelius, P.A.
Woodhill Office Park
2145 Woodlane Drive, Suite 101
Woodbury, Minnesota 55125
(651) 738-3433

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EXHIBIT A

NORTHWEST AND NORTHEAST SERVICE AREA MAP

EXHIBIT B

LEGAL DESCRIPTION – OAKWOOD PROPERTIES

Exhibit B pg 1 of 4

PARCEL 1:

The Northeast 1/4 of the Southeast 1/4 of Section 9, Township 32, Range 25, Anoka County, Minnesota;

and,

All that part of the West 1/2 of the Northwest 1/4 of Section 10, Township 32, Range 25, Anoka County, Minnesota, lying South of Trott Brook, so-called;

and,

That part of the Southwest 1/4 of Section 10, Township 32, Range 25, Anoka County, Minnesota, described as: beginning at the Northwest corner of said Southwest 1/4; thence running East on the Quarter line 9 rods; thence on a straight line Southwesterly to a point on the North and South section line between Sections 9 and 10, 9 rods South of the starting point; thence North on said line to the point of beginning;

and

The East 1/2 of the Northwest 1/4 of Section 10, Township 32, Range 25, Anoka County, Minnesota;
EXCEPT therefrom the following tract: Commencing at the Northwest corner of the Northeast 1/4 of the Northwest 1/4 of Section 10, Township 32, Range 25, thence running South 32 rods, thence running Easterly on a line which intersects at the Quarter section corner on the North side of said Section 10, thence West on section line 80 rods to the point of commencement;
And further EXCEPT therefrom that part of the East 1/2 of the Northwest 1/4 of Section 10, Township 32, Range 25, lying Southerly of the following described line: Beginning at a point on the West line of said East 1/2 of the Northwest 1/4 distant 528.00 feet Southerly of the Northwest corner thereof; thence Northeasterly to the Northeast corner of said East 1/2 of the Northwest 1/4 and said line there terminating; and lying Northerly of a line running parallel with and distant 32.00 feet Northerly of, as measured perpendicular to, the following described line: Beginning at a point on the East line of said East 1/2 of the Northwest 1/4 distant 819.15 feet Southerly of the Northeast corner thereof; for the purposes of this description said East line is assumed to bear South 0 degrees 37 minutes 06 seconds East; thence South 75 degrees 32 minutes 52 seconds West a distance of 210.51 feet; thence South 87 degrees 49 minutes 14 seconds West a distance of 181.03 feet; thence South 59 degrees 39 minutes 07 seconds West a distance of 749.16 feet; thence South 53 degrees 56 minutes 47 seconds West a distance of 343.82 feet to the West line of said East 1/2 of the Northwest 1/4 and said line there terminating.

Exhibit B pg 2 of 4

PARCEL 2:

The Northwest Quarter of the Southwest Quarter of Section 10, Township 32, Range 25, Anoka County, Minnesota, except the two following described parcels:

Beginning at the northwest corner of said Northwest Quarter of the Southwest Quarter; thence east along the north line thereof, a distance of 148.50 feet; thence southwesterly to a point in the west line of said Northwest Quarter of the Southwest Quarter, distant 148.50 feet south of the northwest corner thereof; thence north along the west line of said Northwest Quarter of the Southwest Quarter to the point of beginning.

Beginning at the southeast corner of said Northwest Quarter of the Southwest Quarter; thence North 0 degrees 25 minutes 36 seconds West, assumed bearing, along the east line of said Northwest Quarter of the Southwest Quarter, a distance of 81.00 feet; thence South 81 degrees 24 minutes 29 seconds, West a distance of 347.14 feet; thence South 0 degrees 25 minutes 36 seconds East, parallel with said east line, a distance of 28.50 feet to the south line of said Northwest Quarter of the Southwest Quarter; thence South 89 degrees 53 minutes 38 seconds East, along said south line, to the point of beginning.

PARCEL 3:

Lot 1, Block 3, Now and Then Estates, Anoka County, Minnesota.

PARCEL 4:

Lot 1, Block 1, Westby First Addition, Anoka County, Minnesota.

Abstract Property

Exhibit B pg 3 of 4

The Southwest Quarter of the Northeast Quarter, Section 16, Township 32, Range 25, Anoka County, Minnesota;

And

The Northwest Quarter of the Southeast Quarter, Section 16, Township 32, Range 25, Anoka County, Minnesota;

And

That part of the Northeast Quarter of the Southeast Quarter of Section 16, Township 32, Range 25 lying Southerly and Westerly of the North 780.07 feet of the East 526.49 feet of the Southeast Quarter of Section 16, township 32, Range 25, Anoka County, Minnesota.

Which lies southwesterly of the following described line:

Commencing at the northeast corner of said Northeast Quarter of the Southeast Quarter of Section 16, Township 32, Range 25, Anoka County, Minnesota; thence westerly, along the north line of said Northeast Quarter of the Southeast Quarter a distance of 1000.03 feet to the point of beginning of the line to be described; thence southeasterly, deflecting to the left 117 degrees 49 minutes 46 seconds, a distance of 1490.98 feet to the south line of said Northeast Quarter of the Southeast Quarter and there terminating.

And

That part of the following described property:

That part of the South 333.00 feet of the Southeast Quarter of the Northeast Quarter, Section 16, Township 32, Range 25, Anoka County, Minnesota, as measured at right angles to the south line of said Southeast Quarter of the Northeast Quarter which lies westerly of the following described line:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter; thence North 89 degrees 02 minutes 35 seconds West, assumed bearing, along the south line thereof 527.06 feet to the point of beginning of the line to be herein described; thence North 29 degrees 10 minutes 38 seconds West 358.04 feet to the north line of said South 333.00 feet and there terminating.

Which lies southwesterly of the following described line:

Commencing at the southeast corner of the Southeast Quarter of the Northeast Quarter of Section 16, Township 32, Range 25, Anoka County, Minnesota; thence westerly, along the south line of said Southeast Quarter of the Northeast Quarter a distance of 1000.03 feet to the point of beginning of the line to be described; thence northwesterly, deflecting to the right 62 degrees 10 minutes 14 seconds, a distance of 376.55 feet to the north line of the South 333.00 feet of said Southeast Quarter of the Northeast Quarter and there terminating.

Exhibit B pg 4 of 4

Lot 1, Block 1, Gebert's Addition, County of Anoka, State of Minnesota.

Lot 2, Block 1, Gebert's Addition, County of Anoka, State of Minnesota.

Lot 1, Block 1, Harmony Farms, County of Anoka, State of Minnesota.

Lot 3, Block 1, Harmony Farms, County of Anoka, State of Minnesota.

Outlots B and C, Harmony Farms, County of Anoka, State of Minnesota.

EXHIBIT C

ADDITIONAL OAKWOOD REIMBURSEMENT AREA

That part of the SW1/4, and the W1/2 of the SE1/4 of Section 2, Township 32, Range 25, the NE1/4 of the SW1/4 and the S1/2 of the SW1/4 and the SE1/4 of Section 3, Township 32, Range 25, the S1/2 of the SE1/4 of Section 4 Township 32, Range 25 , the NE1/4, and the N1/2 of the SE1/4 of Section 9, Township 32, Range 25, the NW1/4 and the N1/2 of the NE1/4 of Section 10, Township 32, Range 25 described as follows:

Commencing at the northwest corner of the NE1/4 of said Section 9; thence southerly along the centerline of Variolite Street N.W. as traveled to the intersection of the Trott Brook (County Ditch 51) to the point of beginning of the land to be described; thence northeasterly and easterly along the centerline of the Trott Brook to the intersection of the centerline of State Highway No.47 (St. Francis Boulevard N.W.); thence northerly along the centerline of State Highway No. 47 to the intersection of the of the centerline of County Road No. 63 (Green Valley Road); thence northwesterly and westerly along the centerline of County Road No. 63 to the intersection of the centerline of County State Aid Highway No. 5 (Nowthen Boulevard NW); thence southeasterly along the centerline of County State Aid Highway No. 5 to the intersection of the centerline of County Road No. 63 (175th Avenue N.W.); thence westerly and southwesterly along the centerline of County Road No. 63 to the intersection of the centerline of Variolite Street N.W. as traveled; thence southerly along the centerline of Variolite Street N.W as traveled. to the point of beginning.

All the above legally described property lying within Anoka County, Minnesota, consisting of 690 acres more or less.

COPY

BROOKFIELD ADDITION
AMENDMENT TO WATER MAIN AND SANITARY SEWER COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA

THIS AGREEMENT, made and entered into by the **CITY OF RAMSEY**, a Municipal Corporation under the laws of the State of Minnesota (the **"CITY"**); **OAKWOOD LAND DEVELOPMENT, INC.**, a Minnesota Corporation (**"Oakwood"**); and **21ST CENTURY BANK**, a Minnesota Corporation ("21st");

RECITALS

WITNESSETH:

WHEREAS, Oakwood and City are parties to the following:

WATER MAIN AND SANITARY SEWER
COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
Dated March 22, 2006
(the "WSCA")
(copy appended hereto),

and

WHEREAS, pursuant to the WSCA, Oakwood has contributed to City the sum of $6.0 million in performance of its obligations under Article 2 of the WSCA, and,

WHEREAS, Oakwood is now entitled to reimbursement from City under Article 3 of the WSCA, and

WHEREAS, Oakwood has assigned its rights to reimbursement under the WCSA to 21st, as contemplated by Article 3.06 of the WCSA, and

WHEREAS, 21st and City have reached agreement on numerous issues in connection with certain plats known as Brookfield First Addition, Brookfield Second Addition, and Brookfield Third Addition (collectively, "Brookfield")

NOW THEREFORE, in consideration of the foregoing and in consideration of the mutual promises herein, it is agreed by and amongst the parties hereto as follows:

1. SUBSTITUTION

21st is hereby substituted for Oakwood under Articles 3, 4 and 5 of the WCSA. Oakwood hereby assigns its interest thereunder to 21st and 21st accepts said assignment. It is acknowledged that all duties of all parties under Articles 1 and 2 of the WCSA have been fully performed, and that Oakwood contributed the sum of $6.0 million under Section 2.01 of the WCSA. From and after the date hereof, Oakwood shall have no interest or rights under the WCSA. Where the word "Oakwood" is used herein, it shall be deemed to mean "21st" unless a different connotation is apparent.

2. **DEFINITION OF TERMS** – Capitalized terms as used herein shall have the definition attributed to them herein. Capitalized terms used herein that do not have a stated definition herein shall have that definition assigned to them in the WSCA.

3. **AMENDMENTS TO WSCA**

A. Article 3 of the WSCA is hereby deleted, and replaced by the following Article 3:

ARTICLE 3
21st REIMBURSEMENT

3.01 21st Reimbursement The parties acknowledge that as of the date hereof, the City has partially reimbursed Oakwood for the Oakwood Contribution in the total amount of $ 502,204.00, through credits given in the respective Brookfield development agreements. In addition, Oakwood assigned some credits to Sweetbay Land Company, a Minnesota corporation, and an Oakwood related company. Sweetbay Land Company was given Trunk Fee credit for $208,216.00 in the Sweetbay Ridge/City of Ramsey development agreement for Sweetbay Ridge Addition. The total amount reimbursed for the Oakwood Contribution to date is therefore $710,420.00. The amount remaining to be reimbursed to Oakwood is therefore $5,289,580.00. Oakwood has assigned its rights to the Oakwood Lots Reimbursement to 21st.

Future lots platted from outlots or other lots in Brookfield First, Second and or Third Addition will pay no Trunk Fees for each lot platted, the amount of the Oakwood Contribution deemed reduced by the Trunk Fee credit will be $3,062 per lot ($1,925 for the Water Trunk Fee and $1,137.00 for sewer Trunk Fee). In addition, 21st is entitled to up to 91 additional water Trunk Fee credits from the current unplatted lots in Sweetbay Ridge, and up to 60 additional water Trunk Fee credits from the current unplatted lots in Harmony Farms, pursuant to Section 3.01 of the WSCA. The City shall charge the ultimate developer of the remaining unplatted lands in Sweetbay Ridge (91 lots) and Harmony Farms (60 lots) the full Trunk Fees, and remit the Water Trunk Fees to 21st at the address noted in Article 5 Section 07 in satisfaction of the credits owed to 21st for those two developments. The City will retain the sanitary sewer trunk fees for said lots. Except for the remaining unplatted area of Brookfield (as represented by platted developable outlots), City will also retain the right to all future sanity sewer trunk fees of any kind or nature.

3.02 Additional 21st Reimbursement For each lot (new or existing) connected to city water within the Northwest Service Area, Northeast Service Area (outside of Brookfield or parts thereof,) or within the Additional Oakwood Reimbursement Area, and outside of Sweetbay Ridge and Harmony Farms, 21st will receive from the City the Water Trunk Fee, payable at the time the hookup of a lot occurs, and in the manner provided by Article 5, Section 5.01. If the City increases the Water Trunk Fee, then this per/lot amount will increase by a like amount. The Water Trunk Fee reimbursement will continue until the total amount of the Oakwood Contribution credited by City to date ($710,420.00) plus the total amount received or credited or paid from new lots created from outlots or other lots in Brookfield or current unplatted lots in Sweetbay Ridge or Harmony Farms plus the total amount received from all other lots platted or hooking up to city water in the Northwest, Northeast Service Area and the Additional Oakwood Reimbursement Area ($1,925.00 per hookup-or as increased) totals six million dollars ($6,000,000.00), or until December 31, 2026, whichever comes first.

It is agreed that 21st will not receive any Water Trunk Fee if the City does not receive a Water Trunk Fee as a result of an agreement with any other developer that provides for said developer to pay the cost of the extension of the water main to such developer's property which is considered a payment of the Water Trunk Fees for the lots to be developed by such developer. As further clarification of this sentence, it is anticipated that as new development occurs, the City may have to give incentives to developers to pay for the cost of extending water mains into new neighborhoods. This would normally be accomplished by not requiring the developer to pay for Water Trunk Fees up to the point where the savings from not paying Water Trunk Fees equals the cost to the developer in extending water mains. For example, in a 100/lot development, Water Trunk Fees now in effect would total $190,250.00 at $1,925.00 per lot. If the cost of extending the water mains in that project was $50,000.00, the City would be permitted to give the developer in that project up to $50,000.00 in Water Trunk Fee relief, meaning that ultimately, 21st would only receive $140,250.00 in Water Trunk Fees from that development.

B. Article 4 of the WSCA is hereby deleted and replaced by the following Article 4.

ARTICLE FOUR
TERM

This Agreement shall expire on December 31, 2026, after which time 21st will receive no further Water Trunk Fees, **NOTWITHSTANDING THAT THE OAKWOOD CONTRIBUTION MAY NOT BE PAID IN FULL AS OF SAID EXPIRATION DATE.** Notwithstanding the foregoing language, if the City adopts any moratoriums on residential development prior to the expiration date, the expiration date will be extended by an amount of time equal to the duration of the moratoriums.

C. Article 5.07: Notice to Oakwood shall be changed to "Notice to 21st", as follows:

If to 21st:

Thomas P. Dolphin, CEO
21st Century Bank
9380 Central Avenue NE
Blaine, MN 55434
Email: tpd@21stcenturybank.com

With a copy to:

Wilbur F. Dorn, Jr.
Dorn Law Firm, Ltd.
9380 Central Avenue NE
Blaine, MN 55434
Email: wfd@dornlegal.com

4. No Other Changes

Except as herein modified, all other terms and conditions of the WCSA shall remain in force and effect, and all Exhibits will remains as originally affixed to the WCSA.

The following page is the signature page.

In Witness whereof, the parties have executed this agreement the dates below written:

21st Century Bank

By: _____ Dated: 12-30-09
Thomas P. Dolphin, CEO

Oakwood Development Company, Inc.

By: _____ Dated: 12-18-09
John Peterson, President

City of Ramsey Dated: 12-30-09

By: _____
Bob Ramsey, Mayor

By: _____
~~Kurt Ulrich, City Administrator~~
Heidi A. Nelson, Deputy City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF Anoka)

The foregoing instrument was acknowledged before me this 30th day of December, 2009, by Thomas P. Dolphin, the Chief Executive Officer of 21st Century Bank, a Minnesota corporation, on behalf of the corporation.

Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)
WILBUR F. DORN JR
Notary Public
Minnesota
My Commission Expires January 31, 2010

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 18 day of December, 2009, by John Peterson, President of Oakwood Development Company, Inc, a Minnesota corporation, on behalf of the corporation.

Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)
REBECCA LAZERTE
Notary Public
Minnesota
My Commission Expires January 31, 2010

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 30th day of December, 2009 by Bob Ramsey and Heidi A. Nelson, the Mayor and Deputy City Administrator of the City of Ramsey,, a Minnesota municipal corporation, on behalf of the corporation.

William K Goodrich
Notary Public

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

WILLIAM K. GOODRICH
Notary Public
Minnesota
My Commission Expires January 31, 2010

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-218

RESOLUTION APPROVING SETTLEMENT AGREEMENT WITH 21ST CENTURY BANK RELATED TO BROOKFIELD WATERMAIN AND SANITARY SEWER COST CONTRIBUTION/REIMBURSEMENT AGREEMENT

WHEREAS, in 2006, the City entered into a reimbursement agreement with Oakwood Land Development for the extension of trunk water and trunk sewer lines to the Brookfield subdivision and other development areas that were above and beyond the obligations of Oakwood Land Development and benefitting other developable parcels; and

WHEREAS, the City, at that time, was concerned about the financial risk to the City of this $6M extension in the event development slowed and forecasted trunk fee collections slowed in response; and

WHEREAS, in 2009, 21st Century Bank commenced foreclosure proceedings on Oakwood Land Development and assumed the rights under the reimbursement agreement; and

WHEREAS, also in 2009, the City agreed to an amended and restated reimbursement agreement that extended the agreement sunset date from 2021 to 2026; and

WHEREAS, 21st Century Bank desires to settle the agreement early in consideration for $70,000, which is less than the likely reimbursement amount throughout the life of the remaining agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council agrees to a settlement of $70,000 to terminate the Amended and Restated Watermain and Sanitary Sewer Cost Contribution/Reimbursement Agreement with 21st Century Bank.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of September 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY
AMENDED AND RESTATED WATER MAIN AND SANITARY SEWER COST CONTRIBUTION/REIMBURSEMENT AGREEMENT
BROOKFIELD ADDITION

This Agreement (hereinafter referred to as the "Amended Development Agreement") is dated as of this_____ day of _____, 2020 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **21ST CENTURY BANK**, a Corporation (Domestic), under the laws of State of Minnesota (the "**PERMITTEE**").

Recitals

A. The **CITY** and **PERMITTEE** are party to an amended and restated water main and sanitary sewer cost contribution/reimbursement agreement dated December 30, 2009 (the "2009 Amendment") related to an agreement by and between the **CITY** and Oakwood Land Development dated March 22, 2006 (the "2006 Agreement").
B. The 2009 Amendment assigned the 2006 Agreement to 21st Century Bank, clarified reimbursement terms and extended the termination date to December 31, 2026.
C. The **PERMITTEE** desires to settle the 2009 Amendment prior to December 31, 2026 for an amount of $70,000 (the "Settlement Amount").

Agreement

1. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.
2. Settlement Amount. The CITY agrees to a payment in the amount of $70,000.00 in exchange for terminating the 2009 Amendment and 2006 Agreement upon said payment prior to the original termination date of December 31, 2026.
3. Termination of Agreements. Upon receipt of Settlement Amount, the 2009 Amendment and 2006 Agreement shall immediately terminate.

CITY OF RAMSEY

By: _____
John LeTourneau
Its: Mayor

By: _____
Kurtis G. Ulrich
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by _____ and _____, the _____ and _____, respectively, of the City of Ramsey, a Minnesota municipal corporation, on behalf of the municipal corporation.

_____
Notary Public

PERMITTEE:

By: _____

Its: CEO

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by Thomas P. Dolphin, the Chief Executive Officer of 21st Century Bank, a Minnesota corporation, on behalf of the corporation.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

CC Regular Session **7. 4.**

Meeting Date: 09/22/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-220 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards

Purpose/Background:

Purpose: To consider modification to the City of Ramsey Small Business Relief Grant Program to allow for the funding of an additional eleven $10,000 grants.

Background: The City of Ramsey has been providing assistance to its businesses throughout this COVID- 19 pandemic. City staff has be communicating state, federal and other grant/loan opportunities to our businesses and assisting them with the application process when possible. Federal programs such as the Paycheck Protection Plan (PPP) and Economic Injury Disaster Loan (EIDL) have been utilized by many businesses but funds have dried up in certain areas. In an effort to get more relief for businesses and government, the federal government passed the CARES Act which allocated money directly to the State of Minnesota to assist with unexpected costs relating to COVID-19.

The City approved a $215,000 Small Business Grant Program on July 28, 2020. Staff has implemented that program and received 36 applications. 31 applicant passed preliminary eligibility screening. Of the 31 applicants the passed preliminary screening, four have also applied for the Anoka County grant program. At this time there are more eligible Ramsey applicants than money available. The City program was designed to award grants to those who have not also received Cares Acts grants from Anoka County. This City process and policy allows for cleaner accounting and ensures that as many eligible Ramsey businesses as possible receive some of the Cares Act Grant money. The ultimate goal of the program is to get the grant money out quickly to the businesses in Ramsey that need it and have it simple to operate for the City and businesses

Notification:

N/A

Observations/Alternatives:

Staff anticipated a larger amount of applicants for the program than was received. It is possible, that based on the City and Anoka County Programs, 8 to 11 of eligible Ramsey applicants could not receive any grant funds. By allocating an additional $115,000 to this program there would be enough funds to fund all eligible applications. There is still some applicant screening and underwriting to be completed once the final number of eligible grant applicants are determined.

Alternatives Include:

1. Adopt Resolution #20-220 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards ($115,000 in additional CARES Act funding and ability to process 31 grants)
2. Adopt Modified Version of Resolution #20-220 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards with a different dollar amount based on City Council discussion
3. Do not adopt Resolution #20-220 and cap program at 20 grants as originally designed.
4. Something else

Funding Source:

An additional $115,000 from City of Ramsey Cares Act allocation. (includes $5,000 for underwriting/administration). Total Cares Act allocation for this program would be $330,000

Recommendation:

Consistent with previous EDA discussion, Staff recommends an additional $115,000 allocation in CARES Act Funds to ensure that all eligible applicants in the City of Ramsey Small Business Relief Grant Program can be funded. Any funds that are not use will be re-allocated to eligible City Covid-19 related expenses. Motion to Adopt Resolution #20-220 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards as presented.

Action:

Motion to adopt Resolution #20-220 modifying CARES Act Small Business Grant Program to allow for additional Grant Awards. ($115,000).

Attachments

ACTION - Resolution #20-220

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	09/16/2020 03:35 PM
Tim Gladhill	Tim Gladhill	09/17/2020 10:08 AM
Diana Lund	Diana Lund	09/17/2020 11:54 AM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:50 PM
Form Started By: Sean Sullivan		Started On: 09/16/2020 01:32 PM
Final Approval Date: 09/17/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-220

RESOLUTION MODIFYING CARES ACT SMALL BUSINESS GRANT PROGRAM TO ALLOW FOR ADDITIONAL GRANT AWARDS

WHEREAS, the Covid-19 pandemic has negatively impacted many City of Ramsey Business; and

WHEREAS, the City received an allocation of over Two Million in Cares Act Dollars to provide assistance at the local level for businesses, residents and government expenses related to Covid-19; and

WHEREAS, the City of Ramsey has adopted and implemented Phase 1 of the Covid – 19 Business Assistance Program which included: Liquor License Renewal Program, Ad Reimbursement program and business spotlight which was targeted at businesses affected be EO 20-04 and EO 20-08; and

WHEREAS, the City Council adopted Resolution #20-154 Approving a $215,000 Cares Act allocation to support the City of Ramsey Small Business Grant Program which included 20 $10,000 grant awards and $15,000 for administration / underwriting of the program; and

WHEREAS, the City of Ramsey Small Business Grant Program had 36 applicants and is oversubscribed by 11 eligible businesses based on preliminary application screening; and

WHEREAS, the City of Ramsey could fund all eligible applicants that applied by allocating an additional $115,000 from the City of Ramsey CARES Act allocation; and

WHEREAS, Four eligible businesses have also applied for Anoka County Care Act Small Business Grant Program as of 9/16/20 and could be funded through either program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby approves a, additional $115,000 allocation from the CARES Act to fund $110,000 in grants and $5,000 for administration and underwriting of the City of Ramsey Small Business Relief Grant Program. The total CARES Act allocation for this program is $330,000

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

The City of Ramsey Small Business Relief Grant Program

The City of Ramsey will offer a small business relief grant program to support local businesses impacted by COVID-19. Grants will be awarded in an amount not to exceed $10,000. Applications will be accepted electronically during a 14 day time frame beginning August 24, 2020 at which time the City will evaluate the applications. Grants will be awarded to businesses that have proven hardship due to Covid-19 and have incurred, or will incur additional related expenses. There is a limited amount of funds for this program and in the event that the City receives more eligible applications than grant funds available, awards will be selected randomly based on the criteria below.

Grant Amount:

Grants will not exceed $10,000 to cover eligible expenses incurred as a result of the COVID pandemic after March 1, 2020 (see list of eligible use of grant funds below). Recipient must submit a list of COVID related expenditures during the application review process.
.Grant funds awarded must be spent by October 31, 2020 and the expenses documented by the City by November 15, 2020.

Eligibility Criteria:

- Applicant must be locally owned and operated with a physical establishment in The City of Ramsey. If there is a parent company or a second location outside of The City of Ramsey, only the entity located in The City of Ramsey will be eligible.
- Applicant must be able to demonstrate financial hardship as a result of the COVID-19 outbreak.
- Applicant entity must be majority owned by a permanent resident or corporation of Minnesota.
- Applicant must be in good standing with the Minnesota Secretary of State and the Minnesota Department of Revenue as of January 1, 2020. If there is an issue pending with the Minnesota Secretary of State, Applicant may still apply for the grant, but will need to demonstrate the issue has been satisfactorily resolved in order to be eligible and receive grant funds.
- If required, Applicant must be licensed.
- Applicant must be compliant with city ordinances, current with city utilities and charges, and in good standing.
- Applicant must be current on property taxes as of January 1, 2020.
- Applicant must employ 30 FTE or less employees as of January 1, 2020.
- Applicant must have been in operation from January 1, 2019 through the application date.
    - The City of Ramsey will not disqualify an applicant if there was an ownership change and the business remained in operation prior to application.
- Applicant must disclose all federal, state or local grant or loan applications for which applicant has applied which has been received or remains pending at the time of application.

Ineligible Businesses

- Do not have a physical address within the City of Ramsey
- Applicants who have previously received federal, state or local grants for the same expenses
- Multi-state chains are generally ineligible except for locally owned franchisees.
- Businesses that primarily derive income from gambling or adult/use entertainment.
- Home-based businesses are generally ineligible except for in-home licensed childcare providers.
- Businesses that derive income from passive investments; property rentals or property management; billboards; or lobbying.
- Have no current or historical financial statements.
- Non-profit organizations
-

Examples of Eligible Usage of Grant Funds

1. Commercial lease or mortgage payments.
2. Accounts payable (AP) if the AP is a COVID-19 related expense incurred since March 1, 2020.
3. Payroll, unless the business received Paycheck Protection Program (PPP) funds or pandemic unemployment insurance (UI) to assist with payroll expenses incurred after March 1, 2020.
4. Reopening costs or safety improvement costs expended since March 1, 2020 (i.e. outdoor seating, plexiglass, cleaning products, re-staffing costs, etc.)
5. Operating utilities or fees for those facilities interrupted or forced to shut down incurred after March 1, 2020.
6. Payment of taxes or government utilities or fees are **ineligible.**

The categories outlined above are intended to be general guidance. Final grant decisions will be made by the City Council and / or its designee after a thorough review of all application factors. After the initial application review and/or funding round, the City of Ramsey reserves the right to amend any criteria for eligibility as needed to best address the impact of the current pandemic.

CC Regular Session **7. 5.**

Meeting Date: 09/22/2020

Submitted For: Chloe McGuire Brigl, Community Development

By: Eric Maass, Community Development

Information

Title

Adopt Resolution #20-212 Approving Final Plat and Development Agreement for Preserve at Northfork; Case of Preserve at Northfork, LLC

Purpose/Background:

The purpose of this case is to consider the Final Plat and Development Agreement for the Preserve at Northfork residential development project. The Preliminary Plat for this project has been approved and the next step in the development process is review and approval of the Final Plat as well as a development agreement between the City and the Applicant.

Notification:

No notification is required as a result of this application. Notice and a public hearing were sent and held during the preliminary plat stage of the development as required by City ordinance.

Observations/Alternatives:

Staff has reviewed the submitted Final Plat and found it to be consistent with the previously approved Preliminary Plat. The plans submitted have been reviewed by the City's engineering department and the Applicant and City Staff continue to work through some construction details but Staff is comfortable with bringing the request forward with approvals contingent upon approval of final construction plans by the City Engineer.

Alternatives

Alternative 1: Adopt Resolution #20-212 approving the final plat and development agreement for Preserve at Northfork. The Final Plat as submitted is consistent with the previously approved Preliminary Plat and the development agreement is the City's standard development agreement.

Alternative 2: Do not adopt Resolution #20-212 approving the final plat and development agreement for Preserve at Northfork. If not recommending approval, the City Council should provide clear direction to Staff regarding changes necessary to the final plat and/or development agreement.

Funding Source:

Costs associated with this application are the responsibility of the Applicant.

Recommendation:

Staff recommends adoption of Resolution #20-212 Approving the Final Plat and Development Agreement for Preserve at Northfork.

Action:

Motion to adopt Resolution #20-212 Approving the Final Plat and Development Agreement for Preserve at Northfork.

Attachments

Site Location Map

Preserve at Northfork Final Plat Application

Preserve at Northfork Final Plat

Ramsey Development Agreement - Preserve At Northfork

Resolution 20-212 Approving Final Plat and Development Agreement

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Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	09/17/2020 12:22 PM
Bruce Westby	Bruce Westby	09/17/2020 12:31 PM
Kurt Ulrich	Kurt Ulrich	09/17/2020 03:18 PM
Form Started By: Eric Maass		Started On: 09/03/2020 11:11 AM
Final Approval Date: 09/17/2020		



City of RAMSEY

Site Location Map

193225410004

Legend

Site

Parcels

N

Print Date: November 13, 2019

0 0.175 0.35 mi

City of RAMSEY

RECEIVED
SEP 10 2020
BY:

Land Use Application

1800.00 pd. 9-10-20

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	■ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Easement/ROW Vacation
☐ Conditional Use Permit	☐ Interim Use Permit	☐ Comprehensive Plan Amendment
☐ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ Beekeeping License	☐ Private Kennel License

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Zach Brown		
Street Address:	13311 Arrowood Ln		
City, State, ZIP:	Dayton Mn 55327		
Home Phone:	763-202-9642	Work Phone:	763-202-9642
Email:	zachbrown@edinarealty.com	Fax Number:	
Name of Business (if applicable):	Preserve At Northfork LLC		
Business Address (if applicable)			
Business City, State, ZIP			
Business Phone:		Business Fax:	

Subject Property Information

(Location of Application)

Address	19-32-25-41-0004, Ramsey, MN, Anoka County
PIN	193225410004
Legal Description	THAT PRT OF OUTLOT C NORTHFORK LYG IN E1/2 OF SEC 19 TWP 32 RGE 25 & LYG SLY OF C/L OF 153RD AVE NW, EX PRT PLATTED AS NORTHFORK LINKS ADD, EX RD, SUBJ TO EASE OF REC
Zoning District	

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Property Owner Information

(If different than Applicant)

Name:	N/A		
Street Address:			
City, State, ZIP:			
Home Phone:		Work Phone:	
Email:		Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

FINAL PLAT APP

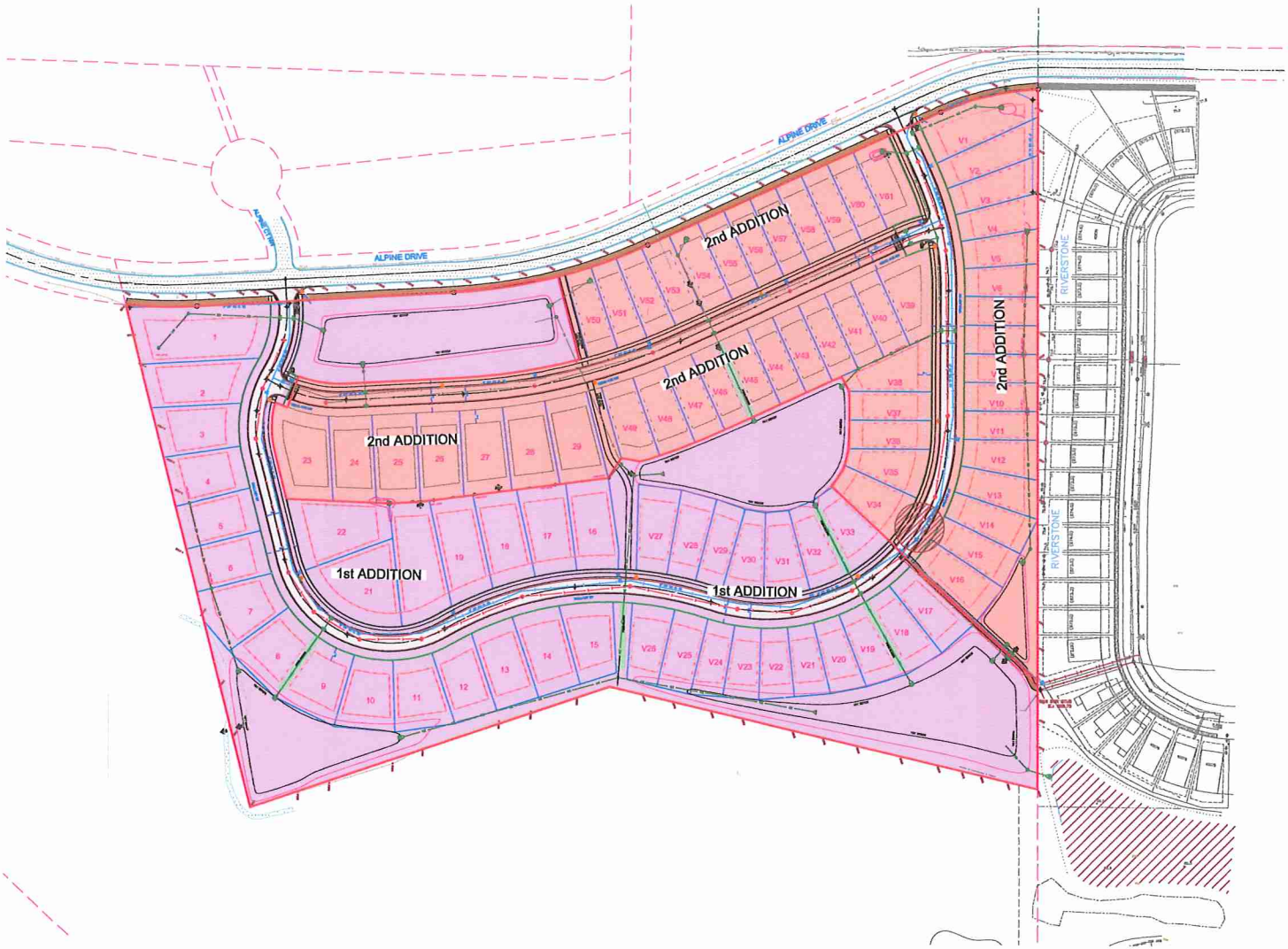
A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature		Co-Applicant Signature	
Printed Name	Zach Brown	Printed Name	
Title	President	Title	
Date	9-10-2020	Date	

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Property Owner Signature		Property Owner Signature	
Printed Name	Zach Brown	Printed Name	
Title	President	Title	
Date	9-10-2020	Date	

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.



EXISTING UTILITIES SHOWN ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ANY AND ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES ARISING OUT OF HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL EXISTING UTILITIES.

DRAWING NAME	NO.	BY	DATE	REVISIONS
PRELIM - SP	01	ERJ	05/21/20	CITY COMMENT REVISIONS
DRAWN BY	02	ERJ	06/15/20	CITY COMMENT REVISIONS (Stormwater)
MJV	03	ERJ	07/10/20	CITY COMMENT REVISIONS
CHECKED BY				
ERJ				
DATE				
03/05/20				

USE (INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION) OF THIS PROOUCT IS STRICTLY PROHIBITED WITHOUT SATHRE-BERGQUIST, INC.'s EXPRESS WRITTEN AUTHORIZATION. USE WITHOUT SAID AUTHORIZATION CONSTITUTES AN ILLEGITIMATE USE AND SHALL THEREBY INDEMNIFY SATHRE-BERGQUIST, INC. OF ALL RESPONSIBILITY. SATHRE-BERGQUIST, INC. RESERVES THE RIGHT TO HOLD ANY ILLEGITIMATE USER OR PARTY LEGALLY RESPONSIBLE FOR DAMAGES OR LOSSES RESULTING FROM ILLEGITIMATE USE.

I HEREBY CERTIFY THAT THIS PLAN OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Eric R. Johnson

ERIC R. JOHNSON, P.E.
Date: 03/05/20 Lic. No. 56659

SATHRE-BERGQUIST, INC.
150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000

CITY PROJECT NO.
—

RAMSEY, MINNESOTA

PHASING PLAN
THE PRESERVE AT NORTHFORK
BK LAND DEVELOPMENT

FILE NO.
10945-003

PH
PH

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR PRESERVE AT NORTHFORK

This Agreement (hereinafter the "Agreement") is dated as of this 22nd day of September, 2020 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and Preserve at Northfork LLC, a Limited Liability Corporation (LLC) under the laws of State of Minnesota (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as Preserve at Northfork (the "Plat").

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Sathre-Bergquist, Inc, dated July 31, 2020. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Street traffic control signals.
h. Lot grading.
i. Trail development.
j. Sidewalks.
k. Electricity (within one-fourth mile).
l. Phone (within one-fourth mile).
m. Natural gas (within one-fourth mile).
n. Boulevard sodding.
o. Water shut off boxes.
p. Landscaping

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I

Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guarantee to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II **CITY** Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Street lights per agreement with Connexus Energy
    b. Installation of survey monumentation.

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

11. Required Private Improvements. The private improvements the PERMITTEE will construct or install are as follows:

    a. Sanitary sewer

b. Water
c. Storm drainage facilities
d. Stormwater maintenance
e. Concrete curb and gutter
f. Lot grading
g. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, Required Private Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($1,552,182.00),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

13. Inspection Fees for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($62,087.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$310,436.00**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

15. Maintenance Guarantee for Landscaping. It is herein agreed that the **PERMITTEE** shall provide the **CITY** a maintenance guarantee to ensure the survival of the plantings. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the **CITY**, in the amount of $30,330.00. [# plantings (337 trees) x cost/planting ($300/tree x 30% average non-survival rate, (0 shrubs) x cost/planting $75/shrub x 30% average non-survival rate], which shall be in effect for a two-year period commencing on the date of the **CITY's** acceptance of said plantings as part of the Required Private Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the **PERMITTEE**. The determination that all plantings that have been planted in accordance with the Site Plan have either survived or have been replaced shall be made by the **CITY**. In the event the **PERMITTEE** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with **CITY** day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council

shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **PERMITTEE** hereby grants permission and a license to the **CITY** and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **PERMITTEE's** default.

16. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

17. Payment of Development Fee's. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Light as well as Street Light Operation and Maintenance Fees.

18. Requirements for Building and Occupancy Permits.

    a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY;** and

    b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

19. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

    a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial

paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

20. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Preserve at Northfork, LLC
Attn: Zach Brown and Luke Konewko
13311 Arrowood Ln
Dayton, MN 55327

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Preserve at Northfork, LLC

By:_____, Zach Brow
Its: Co-President

By:_____, Luke Konewko
Its: Co-President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by _____, _____ of Preserve at Northfork, a Minnesota Limited Liability Company, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2020, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Legal Description of the Subject Property

That part of Outlot C Northfork lying in east half of Section 19, Township 32, Range 25 and lying southerly of the center line of 153rd Avenue NW, except part platted as Northfork Links Addition, except road subject to easement of record, Anoka County, Minnesota

EXHIBIT B

Fees Payable to the City

Preserve at Northfork Development Fees

	Units	Unit Type	Unit Price	Total	Notes
Park Dedication and Trail Development					
Park Dedication					
Cash Contribution: Residential Units	39	per unit	*$3,500*	$136,500	
Trail Development	39	per unit	*$1,000*	$39,000	
Subtotal Park and Trail Development				***$175,500***	
Water and Sewer Fees					
Water Trunk (Connection)	39	per unit	*$1,852*	$72,228	
Sanitary Sewer Trunk (Connection)	39	per unit	*$1,243*	$48,477	
Subtotal Water and Sewer Fees				***$120,705***	
Stormwater Management Fees					
Stormwater Management	39	per unit	*$487*	$18,993	
Subtotal Stormwater Management				***$18,993***	
Landscape Restitution					
Tree Removal Restitution				$25,000	
Subtotal Tree Removal Restitution				***$25,000***	
GRAND TOTAL FOR DEVELOPMENT FEES				**$340,198**	

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-212

RESOLUTION APPROVING FINAL PLAT AND DEVELOPMENT AGREEMENT FOR THE PRESERVE AT NORTHFORK

WHEREAS, Preserve at Northfork, LLC, hereafter referred to as "Developer", properly applied for Final Plat approval of the legally described in Exhibit A, attached hereto:

(the 'Subject Property'); and

WHEREAS, the Planning Commission considered the sketch plan for The Preserve at Northfork as well as a request for Rezoning of the Subject Property from Planned Unit Development (PUD) District to R-1 Residential (MUSA) District and R-2 Residential (Detached Villa) District at its meeting on December 5, 2019; and

WHEREAS, the City Council considered the sketch plan for The Preserve at Northfork as well as a request for Rezoning of the Subject Property from Planned Unit Development (PUD) District to R-1 Residential (MUSA) District and R-2 Residential (Detached Villa) District at its meeting on January 14, 2020 and formally introduced Ordinance #20-02 Approving the Zoning Amendment for Outlot C, Northfork; and

WHEREAS, the City has received an Application for Preliminary Plat approval on March 6, 2020; and

WHEREAS, the City notified the Developer that the City invoked a 60-day extension in accordance with Minnesota Statute 15.99 for commenting on the preliminary plat and extending the action deadline for the Application to July 4, 2020;

WHEREAS, the Planning Commission considered the Preliminary Plat for The Preserve at Northfork as well as a request for Rezoning of the Subject Property from Planned Unit Development (PUD) to R-1 Residential (MUSA) District and R-2 Residential (Detached Villa) District at its meeting on May 7th, 2020.

WHEREAS, the City Council approved the Preliminary Plat for The Preserve at Northfork as well as a request for Rezoning of the Subject Property from Planned Unit Development (PUD) to R-1 Residential (MUSA) District and R-2 Residential (Detached Villa) District at its meeting on May 12th, 2020.

WHEREAS, the City has received an Application for Final Plat approval on September 10, 2020; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants Final Plat and Development Agreement approval for The Preserve at Northfork contingent upon the following conditions
    a. Conformance with Staff Review and approval of plans by the City Engineer.
    b. The Applicant shall provide a trail connection approved by the Parks and Assistant Public Works Superintendent to the Riverstone development in the southeast corner of the Preserve at Northfork development.
    c. The Applicant shall construct the required water main utility line along Alpine Drive within the bounds of the Plat as well as to connect to the Riverstone development.
    d. Formal adoption of the City of Ramsey 2040 Comprehensive Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Exbibit A
Legal Description

That part of Outlot C Northfork lying in east half of Section 19, Township 32, Range 25 and lying southerly of the center line of 153rd Avenue NW, except part platted as Northfork Links Addition, except road subject to easement of record, Anoka County, Minnesota

CC Regular Session **7. 6.**

Meeting Date: 09/22/2020

By: Tim Gladhill, Community Development

Information

Title:

Receive Update on Highway 10/169 Planning, Design and Funding Efforts

Purpose/Background:

The purpose of this case is to receive a verbal update on current planning and design efforts for Highway 10. No policy direction is needed at this time. This is for update purposes only.

At the July 28, 2020 Work Session, Staff provided an update to the start of Preliminary and Final Engineering for the Ramsey Boulevard Interchange at Highway 10/169. At that meeting, a majority of the discussion focused on the public engagement efforts and updates to the Community.

Staff has participated in 4 Project Management Team (PMT) Meetings since the start of Anoka County's design engineering process kickoff. Staff will provide a high-level verbal update on these discussions as a means to keep the City Council up to date of current efforts.

Recommendation:

Update Only

Action:

Update Only

Attachments

No file(s) attached.

Form Review

Form Started By: Tim Gladhill Started On: 09/21/2020 10:40 AM

Final Approval Date: 09/21/2020