

2021 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2021, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF RAMSEY, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2021 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG) funds") during 2021 and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,559,067.00.

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

The Contract Documents include: the **Anoka County Municipal Waste Abatement Grant Funding Application** submitted by the Municipality for the current contract year,

and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program**; 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application**.

2. **TERM.** The term of this Agreement is from January 1, 2021 through December 31, 2021 unless earlier terminated as provided herein.
3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. For convenience, a full list of defined terms is included with the Municipal Waste Abatement Grant Funding Application. Additionally:
 - a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
 - b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
 - c. "Quasi-municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$62,950.00.

The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the Anoka County Municipal Waste Abatement Grant Funding Application.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2021 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 2,858 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
 - a. The Municipal recycling program shall include the following components:
 - i. Each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of

materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic and metal.

- ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
 - iii. The Municipality shall implement a public information program that contains at least the following components:
 - (1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
 - (2) One promotional advertisement detailing recycling and organics opportunities available for residents included in the Municipality's newsletter or local newspaper; and
 - (3) Two community outreach activities at Municipal or Quasi-municipal events to inform residents about recycling and source-separated compostable materials opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
 - v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.
 - vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-municipal events and festivals as required by Minn. Stat. § 115A.151. The feasibility of

adding organics collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.

- iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
 - iv. Organize and manage a Full-Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for Multi-family dwellings.
 - vi. Develop additional opportunities for source-separated compostable materials collection.
 - vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g. appliances, batteries, carpet pad, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and shall be processed at a resource recovery facility unless the waste has been certified as unprocessable. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.
 - f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.
 - g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be

delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.

6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2021 and the second Friday in January 2022.
 - a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.
 - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e. revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.
 - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.
 - d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
 - e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.
7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2021 and the second Friday in January 2022. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE (Select Committee On

Recycling and the Environment) funds.” The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County’s business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.
- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
 - e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
 - f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
 - g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
 - h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF RAMSEY

COUNTY OF ANOKA

By: _____

By: _____

Name: _____

Cindy Cesare, Division Manager
Anoka County Human Services Division

Title: _____

Date: _____

Date: _____

By: _____

By: _____

Municipality's Clerk

Rhonda Sivarajah
County Administrator

Date: _____

Date: _____

Approved as to form and legality:

Approved as to form and legality:

By: _____

By: _____

Date: _____

Kathryn M. Timm
Assistant County Attorney

Date: _____

2021 Anoka County Municipal Waste Abatement Grant Funding Award Letter

The Municipality of Ramsey is eligible for a total of \$92,186.00 for their Municipal program abatement efforts in 2021, plus if awarded upon request up to an additional \$20,000.00.

The total funding for the 2021 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

Check one below:

(09-30-2020) The grant application was received on or before September 30, 2020.

The grant application was not received on or before September 30, 2020.

Therefore, the municipality is only eligible for the Base Funding Allocation.

The Grant Funding Award for Ramsey is as follows:

Base Funding Allocation	\$	41,650.00
Enhancement Funding Grant		
	Amount Eligible	Amount Requested
Drop-off Grant	\$ 15,000.00	\$ 15,000.00
General Enhancement Grant	\$ 9,598.00	\$ 3,000.00
Organics Grant	\$ 9,598.00	\$ 3,300.00
Additional Grant	\$ 20,000.00	\$ -
TOTAL		\$ 21,300.00
Total Funding Award (Base + Enhancement Funding)		
	\$	62,950.00

To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

Reviewed by: Jill Curran

Dated: 10/30/2020

Approved by: Alison Peterson

Dated: 10/30/2020

Contract # C0008098

2021 Funding for Municipal Waste Abatement Programs

Municipality	2021 Base Funding and Goals								2021 Additional Enhancement Funds Requested by Municipalities												
	Base Funding: \$10,000 + \$5 Per HH (Household)						Base Amount Requested	Goals: 160 PP MF + 215 PP SF	Drop-off Grant			General Enhancement Grant		Organics Grant			Total Funds Unrequested from Base + Drop-off, General Enhancement and Organics Enhancement Funds	Total Funds Requested for Base + Drop-off, General Enhancement and Organics Enhancement Funds	Additional Grant Program		Total Amount Awarded (Including Additional Grant)
	Contract Number	Total Pop	HH	\$10,000 Base	\$5.00/HH	Total			Up to 4,999 households	Amount Requested	5,000 + households	Amount Requested	All municipalities are eligible equally	Amount Requested	Municipalities that do not have curbside or drop-off programs	Amount Requested			Municipalities that have curbside or drop-off programs	Amount Requested	
							\$10,000		\$15,000		\$1/HH		\$0.50/HH		\$1/HH		Maximum Available \$20,000				
Ramsey	C0008098	27,263	9,598	\$ 10,000.00	\$ 47,990.00	\$ 57,990.00	\$ 41,650.00	2,858		\$ 15,000	\$ 15,000	\$ 9,598	\$ 3,000		\$ 9,598	\$ 3,300	\$ 29,236.00	\$ 62,950.00		\$ -	\$ 62,950.00

2021 Total Allocation includes state SCORE and LRDG funds and additional budgeted program funding.
 Population and Household Counts are based on 2018 Met Council Estimates.
 Goals are based on 215 pounds/person/year single family home up to 4 units and 160 pounds/person/year multi-family dwellings 5 units or more.

* Municipalities must complete the 2021 Municipal Waste Abatement Grant Funding Application to receive funding.

Municipalities that did not request full amount available in enhancement grants

Municipalities that did not request all base funds

2021 Anoka County Municipal Waste Abatement Grant Funding Application

Applications are due September 30, 2020

The **City of Ramsey** is requesting the following funding for their 2021 Anoka County municipal waste abatement program efforts.

General Instructions

- Please review and complete each section of this grant application carefully and in its entirety. How completely you fill out this form will affect our ability to process your request and the amount of funding that is awarded.
- If the County does not receive a completely filled out funding application from your municipality by the September 30, 2020, deadline, you will not receive funding. If there is nothing filled out in a section for how you plan to spend the funds, and you only list a dollar amount, that will be considered an incomplete section, and the application will be returned to the applicant.
- All funding is reimbursement funding. Reimbursements are processed twice per year. No funds are processed until proof of expenditures are submitted to the county semi-annually in July and January as specified in the municipal contract.
- The County reserves the right to reduce the funding provided in the event the municipality does not complete the additional grant projects referenced in this application. The County also reserves the ability to reallocate unused SCORE (Select Committee On Recycling and the Environment) and LRDG (Local Recycling Development Grant) funds mid-year if any participating municipality demonstrates the need for additional funds and if funding is available.
- Any calculations based on the number of households or population of each community are established by using the latest Met Council data available when the contract documents were prepared.

Eligible Expenses

The following items are examples of eligible expenses allowed for reimbursement.

Collection Expenses: If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

Equipment: The cost to purchase, maintain and repair equipment that is used **exclusively** to operate the recycling or composting program.

Containers: The cost for recycling or organics containers.

Promotion: The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

Staffing: Salary and benefits to cover a portion of full-time or part-time recycling program staff who are **directly** working on the planning, implementation and promotion of waste reduction, recycling and composting programs can be covered with base funding.

Ineligible Expenses

The following general operating expenses should NOT be submitted for reimbursement.

Standard Operational Expenses/Building Overhead: Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

Project Expenses: Specific to transportation, energy or ground water protection.

Collection Costs: The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

General Municipal Staff: Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

2021 Base Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the following categories:

- regular curbside collection,
- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and
- percentage of time the recycling coordinator spends on waste abatement activities.

Base Funding is \$10,000.00 base, plus \$5.00/household (household counts are based on 2019 Met Council estimates)

Base Funding Allocation	Maximum Amount Available
City of Ramsey	\$57,990.00

Curbside Collection	
Collection Contract (estimating \$4.00 per household)	\$38,392.00
Other	
Less estimated revenue received	\$38,392.00
General Operations of a Drop-off Center	
Equipment	
Facility Costs (electric, rent, disposal costs, porta potty) (portable restrooms for events)	\$200.00
Service Providers/Collection Costs (Vendors at recycling events)	\$5,500.00
Labor/Staffing (see above for eligible expenses) (Public Works Staff and Equipment)	\$4,000.00
Other (food/beverages for vendors during recycling events)	\$200.00
Less estimated revenue received	

Promotion	
Printing (2 recycle day postcards, 2 Ramsey Recycler newsletters, articles in Ram. Res.)	\$10,000.00
Postage (2 postcards, 2 Ramsey Recycler newsletters, new resident mailings)	\$7,250.00
Yard Waste/Tree Waste	
Collection Contract	
Less estimated revenue received	
Problem Materials	
Tires, oil & other	
Less estimated revenue received	
Administration (see above for eligible expenses)	
Recycling Coordinator 15 % of full-time equivalent	\$13,000.00
Program Assistant	\$500.00
Office supplies/training/mileage (RAM Membership, RAM Conference)	\$1,000.00
Total Drop-off Grant Requested	\$41,650.00

2021 Enhancement Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed municipal funding. To be eligible for grant funds, municipalities must apply for these funds. Applicants must itemize expenditures within each section below and calculate the total grant request for each category.

Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

The grant maximum for this section is \$10,000.00 for municipalities with up to 4,999 households and \$15,000.00 for municipalities with household counts 5,000 and over.

Examples of materials that can be collected for reuse, recycling or composting:

Standard Reusable or Recyclable Materials Collected at Drop-off Centers or Events		Additional Items
Appliances	Electronics	Block n Shape Polystyrene
Automotive Products	Fluorescent Bulbs	Film Plastics
Bicycles**	Household Batteries	Furniture* and **
Carpet Pad	Mattresses* and **	Small Household Goods*
Clothing**	Scrap Metal	Source Separated Organics
Confidential Papers		Yard Waste

* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash

** Items that should be evaluated for reuse prior to recycling

Drop-off Grant	Maximum Amount Available
City of Ramsey	\$15,000.00

Special Monthly/Quarterly Drop-off Events	
Equipment	
Service Providers/Collection Costs (dumpsters for cardboard collection over winter holidays)	\$1,500.00
Promotional Coupon Costs (will try offering a coupon for 1 free item at recycling event) Assume average item cost is \$35, this would allow for about 385 items	\$13,500.00
Labor - Staff/organizations (see above for eligible expenses)	
Other	
Additional Drop-off Center Costs	
Equipment	
Service Providers/Collection Costs	
Additional staffing requirements	
Total Drop-off Grant Requested	\$ 15,000.00

General Enhancement Grant

The grant maximum for this section is \$1.00/household.

General Enhancement Grant	Maximum Amount Available
City of Ramsey	\$9,598.00

Park Recycling	
Recycling Containers	Price/container
Recycling Bags (bags for parks carts)	\$ 1,000.00
Service Providers/Collection Costs	
Labor - Staff costs needed for collection (Public Works Staff collecting recycling in parks))	\$ 2,000.00
<i>Park Recycling Subtotal</i>	<i>\$ 3,000.00</i>
Quasi-Municipal Event Recycling - Please list any organics costs in organics section.	
Recycling Containers	Price/container
Recycling Bags	
Service Providers/Collection Costs	
Labor - Staff costs needed for collection (see above for eligible expenses)	
<i>Event Recycling Subtotal</i>	<i>\$ -</i>

Special Curbside Recycling Pickups	
Collection Costs	
Subsidy to resident -- # of items collected x _____	
<i>Special Curbside Subtotal</i>	\$ -
Multi-Family Recycling Outreach	
Equipment/Promotion	
Staff costs (see above for eligible expenses)	
<i>Multi-unit Enhancement Subtotal</i>	\$ -
Additional Promotion Costs	
Printing	
Postage	
Advertising	
<i>Promotion Subtotal</i>	\$ -
Total General Enhancement Grant Requested	\$ 3,000.00

Organics Program Grant

The grant maximum for this section is .50/household if additional curbside or drop-off grant programs are not offered to residents or \$1.00/household if curbside or drop-off organics programs are offered to residents.

Organics Program Grant	Maximum Amount Available
City of Ramsey	\$9,598.00

Organics Program Expenses	
Equipment	
-- Organics Containers/Starter Kits (about \$2.65 per bucket and \$1.35 per lid)	\$ 300.00
-- Compostable Bags	
-- Compostable Serving Ware - cups/bowls/utensils	
-- Container rental or collection costs	
Promotional costs	
Labor - Staff/organizations # of hours (Hauler collection costs from organics drop off)	\$ 3,000.00
Other	
Total Organics Grant Requested	\$ 3,300.00

Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.

The maximum supplemental grant available may be up to \$20,000.00 per municipality.

Do you need additional funds to grow existing waste abatement programs? **Yes or No**

If **No**, go to page 7.

If **Yes**, continue on with this section.

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;
- Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved.

Attach additional information as needed.

Project Budget (list all project elements that require funding)	Costs
Total Additional Grant Program Requested	\$ -

Total Funding Requested

Base Funding Allocation	\$	41,650.00
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Enhancement Funding Summary		
• Drop-off Grant Request	\$	15,000.00
• General Enhancement Grant Request	\$	3,000.00
• Organics Grant Request	\$	3,300.00
• Supplemental Funding Request	\$	-
Total Enhancement Funding Requested	\$	21,300.00

Total Funding Requested (Base + Enhancement Funding)	\$	62,950.00
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City of Ramsey

Date: September 29, 2020

Name (print) Chris Anderson

Signature 

Title: City Planner

Office Use Only

Received by _____

Date _____

Total Funding Requested

Base Funding Allocation	\$	41,650.00
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Enhancement Funding Summary		
• Drop-off Grant Request	\$	15,000.00
• General Enhancement Grant Request	\$	3,000.00
• Organics Grant Request	\$	3,300.00
• Supplemental Funding Request	\$	-
Total Enhancement Funding Requested	\$	21,300.00

Total Funding Requested (Base + Enhancement Funding)	\$	62,950.00
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City of Ramsey

Date: September 29, 2020

Name (print) Chris Anderson

Signature *Chris Anderson*

Title: City Planner

Office Use Only

Received by *Robin Wrochjick*
Date *9-30-2020*