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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 27, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau  
Councilmember Mark Kuzma  
Councilmember Jeff Menth  
Councilmember Debra Musgrove  
Councilmember Chris Riley  
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Finance Director Diana Lund  
Police Chief Jeff Katers  
Public Works Superintendent Grant Riemer  
Deputy City Administrator Timothy Gladhill

**1. CALL TO ORDER**

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. APPROVE AGENDA**

City Administrator Ulrich requested to add Item 7.02, Resolution Regarding New Curbside Recycling Contract.

Councilmember Musgrove commented that she would like to discuss recycling in a worksession rather than at the regular meeting.

City Administrator Ulrich stated that the item could be discussed as Item 7.02 and if the desire is to discuss in worksession that could be the consensus.

Councilmember Riley commented that the item already appeared on a regular meeting agenda and would prefer to discuss the topic in worksession.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Musgrove, Kuzma, Menth, and Riley. Voting No: None.

Mayor LeTourneau commented that the recycling item should be scheduled for a future worksession.

## **5. CONSENT AGENDA**

Motion by Councilmember Menth, seconded by Councilmember Specht, to approve the following items on the Consent Agenda:

- 5.01: Receive September 2020 Financial Reports – General Fund and Enterprise Funds
- 5.02: Note the Following Boards, Commissions, and Committee Meeting Minutes:
  - Environmental Policy Board Meeting Minutes dated August 17, 2020
  - Planning Commission Meeting Minutes dated September 3, 2020
  - Economic Development Authority Meeting Minutes dated September 10, 2020
  - Public Works Committee Meeting Minutes dated September 15, 2020
- 5.03: Approve Rental Licenses
- 5.04: Declare Unclaimed Bicycles as Surplus Property and Authorize Donation of the Same to a Non-Profit Organization According to the City’s Donation Policy
- 5.05: Adopt Resolution #20-242 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 8, 2020 through October 21, 2020
- 5.06: Adopt Resolution #20-237 Authorizing Partial Payment #1 to RJM Construction for Improvement Project 20-07 New Public Works Facility
- 5.07: Adopt Resolution #20-238 Authorizing Partial Payment #2 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements
- 5.08: Adopt Resolution #20-239 Authorizing Final Payment to Asphalt Surface Technologies for Improvement Project #19-01, Ford Brook Estates Street Reconstruction
- 5.09: Adopt Resolution #20-240 Authorizing Partial Payment #3 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction
- 5.10: Adopt Resolution #20-244 Approving Purchase Agreement for Outlot B, COR Stone Brook Academy – Stories Foundation
- 5.11: Adopt Resolution #20-245 Approving Purchase Agreement for Outlot B, Alpha Development 2<sup>nd</sup> Addition; Case of US Home Corporation (Portions may be closed to the public)

- 5.12: Adopt Resolution #20-247 Approving Joint Powers Agreement for Bunker Lake Boulevard/County State Aid Highway 116 and Saint Francis Boulevard/Trunk Highway 47 Intersection
- 5.13: Adopt Resolution #20-251 Approving Abatement of 8049 146<sup>th</sup> Ave NW
- 5.14: Adopt Resolution #20-252 Approving Abatement for 5344 142<sup>nd</sup> Cir NW
- 5.15: Adopt Resolution #20-249 Approving City of Ramsey Small Business Relief Grants – CARES Act
- 5.16: Adopt Resolution #20-050 to Hire Temporary On-Call Snow Plow Drivers

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Specht, Kuzma, Musgrove, and Riley. Voting No: None.

## **6. PUBLIC HEARING**

- 6.01: Public Hearing on Issuance of General Obligation (GO) Capital Improvement Plan (CIP) Bonds and on Capital Improvement Plan and Adopt Resolution #20-253 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed \$10,000,000 and Adopting the City of Ramsey’s Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2020-2024 (In relation to funding for Public Works Campus)**

### **Presentation**

Finance Director Lund reviewed the staff report and recommendation to adopt Resolution #20-253 authorizing approval of the issuance of GO Capital Improvement Plan Bonds in an amount not to exceed \$10,000,000 and adopting the City of Ramsey Capital Improvement Plan (for GO CIP Bonding Projects only) for the years 2020 through 2024. Final approval of the acceptance of the bond sale terms will occur at the regular City Council meeting of December 8, 2020.

### **Public Hearing**

Mayor LeTourneau called the public hearing to order at 7:09 p.m.

### **Citizen Input**

There was none.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:10 p.m.

### **Council Business**

Councilmember Specht asked what would happen if this were not approved tonight.

Finance Director Lund stated that the funding scenario was described in past discussions. She stated that this action comes forward tonight in order to meet the 30-day requirement. She stated that this is based off the numbers presented by RJM related to the first bid package and where they estimate the second bid package.

Mayor LeTourneau commented that this is the next step in the process.

Finance Director Lund commented that this has been a different year in terms of costs and bids and therefore they wanted information on that first bid package prior to this action. She noted that the second bid package bids are due the following day and will be presented to the Council at its next meeting for acceptance.

Councilmember Musgrove asked if there are any other available City funds that could be used for this project.

Finance Director Lund replied that TIF funds cannot be used for a public facility. She commented that the water and sewer funds allocated for the project are related to the comparable amount of staff time and equipment. She stated that the water fund is being held for the water treatment plant. She stated that this is a prime time for interest and therefore it makes sense to pursue funding at this time. She stated that the City funds listed are to the extent that they can be used. She stated that the sewer fund could do further internal loan, but it would not make sense at this time because the City would still have to pay interest on that as well. She noted that interest rates will increase in the future and it would make sense to use the sewer fund for an internal loan at that time for another project.

Deputy City Administrator Gladhill noted that there are some development projects that could come forward in the future that would need to use the sewer fund and therefore he would not want to see that fund used to its full extent.

Councilmember Riley commented that this has been a long-term plan for the City and that is evident by the fact that 50 percent of the project can be funded internally.

Stacey Kvilvang, Ehlers, stated that it is significant that the City can fund 50 percent of the facility itself, as most cities have to bond for 100 percent. She commented that interest rates are low at this time and it is a good time to bond for projects.

Motion by Councilmember Menth, seconded by Councilmember Riley, to Adopt Resolution #20-253 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed \$10,000,000 and Adopting the City of Ramsey's Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2020-2024

Further discussion: Councilmember Specht realized that this has been ongoing for longer than he has been on the Council. He stated that he is not comfortable supporting this action at this time without knowing the full cost of the second bid package. Mayor LeTourneau encouraged

Councilmember Specht to meet with staff to gain additional information. Finance Director Lund replied that if the bids come in lower than the anticipated amount, the debt would be reduced to the amount needed for the project cost.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, and Kuzma. Voting No: Councilmembers Musgrove and Specht.

**6.02: Public Hearing: Introduce Ordinance #20-18 to Rename 152<sup>nd</sup> Circle as Junkite Circle in Harvest Estates 2<sup>nd</sup> Addition**

**Presentation**

Deputy City Administrator Gladhill reviewed the staff report and recommendation to introduce Ordinance #20-18 to amend the street name on the Plat of Harvest Estates 2<sup>nd</sup> Addition from 152<sup>nd</sup> Circle to Junkite Circle in accordance with the street name grid.

**Public Hearing**

Mayor LeTourneau called the public hearing to order at 7:23 p.m.

**Citizen Input**

There was none.

Motion by Councilmember Menth, seconded by Councilmember Riley, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

The public hearing was closed at 7:24 p.m.

**Council Business**

Councilmember Menth asked for a recap from staff as to why this is requested.

Deputy City Administrator Gladhill provided details on the grid used by public safety.

Councilmember Musgrove stated that she has been in this area and supports this request.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to introduce Ordinance #20-18 to amend the street name on the Plat of Harvest Estates 2<sup>nd</sup> Addition from 152<sup>nd</sup> Circle to Junkite Circle.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Specht, Kuzma, Menth, and Riley. Voting No: None.

**7. COUNCIL BUSINESS**

**7.01: Adopt Ordinance #20-19 Amending Chapter 34 of the City Code: “Offenses and Miscellaneous Provisions” Governing the Use of Firearms, Bows and Arrows**

City Administrator Ulrich reviewed the staff report and recommendation to adopt the ordinance.

Councilmember Musgrove commented that she believes that this is a good way to amend the ordinance to bring it into compliance with the State.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Waive the City Charter Requirement to Read the Ordinance Aloud and Adopt Ordinance #20-19 an Amendment to Chapter 34 of the City Code: Offenses and Miscellaneous Provisions” Governing the Use of Firearms, Bows and Arrows.

A roll call vote was performed:

|                        |     |
|------------------------|-----|
| Councilmember Kuzma    | aye |
| Councilmember Specht   | aye |
| Councilmember Musgrove | aye |
| Councilmember Riley    | aye |
| Councilmember Menth    | aye |
| Mayor LeTourneau       | aye |

Motion carried.

**8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove stated that several people came forward to help plow in the recent snow event and expressed appreciation.

**9. ADJOURNMENT**

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:32 p.m.

Respectfully submitted,

Kurtis G. Ulrich  
City Administrator

ATTEST:

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Katie M. Schmidt  
Administrative Assistant

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*

A recording of this meeting is available for viewing online at [www.qctv.org](http://www.qctv.org)  
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.